Version: 01/07/2025

Application form for Consent to work within a Hume City Council Road Reserve

This notification / application is provided in accordance with -

- 1. Road Management Act 2004, Schedule 7
- 2. Road Management (Works and Infrastructure) Regulations 2025

Use this form for: (i) Notification of proposed works, (ii) Application for consent, or (iii) Notification of completed works to the Coordinating Road Authority (CRA) or Road Authority with Operational Responsibilities

• PLEASE BE AWARE ONCE A PERMIT IS ISSUED WORKS MUST BE COMPLETED WITHIN 60 DAYS OF THE DATE ISSUED

ALL FEES PAID ARE NON-REFUNDABLE

DEPENDING ON THE SCALE OF WORKS THE ASSESSMENT PROCESS MAY TAKE UP TO 20 BUSINESS DAYS AFTER PAYMENT HAS BEEN RECEIVED BY COUNCIL.

	BE SENT IN VIA EMAIL TO:				COUNC	IL.
APPLICANT DETAIL	LS					
Type:	1. Notification of proposed works	or	Date:			/ / 20
(Strike out not applicable items)	2. Application for consent or		Consent Nu	ımber:		<u> ,</u>
			Your Ref:			
To: (Coordinating Road Authority)	HUME CITY COUNCIL		(ONLY for'	ee: 'Application	\$	
From: (Applicant's Name) Address: (Applicant's address)			IMPORTA the ROLI describe	ole: ANT Select E that best es YOU!	 Owner Occup Builde Other Contra 	oier or er or
City/Town:				not applicable ms)	(specif	
State:	Postcode:		_		•••••	•••••
Contact person:				hone (BH): hone (AH):	••••	
Email address:			•	Mobile:		
Work type: (Strike out not applicable items) *ONLY ONE APPLICATION PER JOB	1. Service connection 2. Drainage connection 3. Stormwater connection 4. Residential Vehicle Crossing 5. Residential vehicle crossing ext	ension		Propos Start Da		// 20
	6. Rural Vehicle Crossing 7. Industrial Vehicle Crossing 8. Utility Authorisation Only 9. Landscape 10. Hoarding 11. Other Works (specify:)			
Site Address	111 Other World (specify)		••)	City/Tov	vn:	
Additional Location Details: (Optional)				_	ed zone: (wh	
Description of works: (include assets affected by works)	ch plan showing the proposed works	a the leastion	all agasta wit	hin the viein	ite must be	anovided Assets in
	ement, kerb & channel, footpaths, drai					
	TAILS (the person or body who wa	as/will be respon				
tractor or Company Name:			Cor AB	ntractor/Cor N:	npany	
tractor's Address:		g			- · -	-
Town:		State:			Postcode:	
e of Works Manager*:				Telep	hone (BH):	

E-mail address:			Facsimile:	
			Mobile:	
Does the contractor have Public Liability	•		Amount of P.L. Cover:	\$
Name of Public Liability Insurance Con	npany:			
* Works Manager –	Any person or body that is r Management Act – Schedul		g of works in, on or under the	road. (Road
Note: Applicant must supply to Council the for and accepted	he name of the Work Manager	r or Contractor and Public Li	ability Insurer before this appl	ication can be paid
Works Manager Responsibilities:				
b. ensure that works necc c. minimise any disruption d. minimise any risk to the e. facilitate the design ar f. ensure that the road ar necessary for the prov	s use by members of the publicativese impacts on the primary of sub-clause (2), authorised uses to roads and road infrastructuressary for the provision of nor to road users; he safety and property of road installation of infrastructure and any other infrastructure is recision of the non-road infrastructure is string significant roadside very sure of the significant roadsi	ic and authorised users must by purpose. uses must be managed so as to are; n-road infrastructure are conducted; which minimises any risk to be instated as nearly as practical cuture were conducted;	pe managed as far as is reasons 0 — lucted as quickly as practicable ly;	ably practicable in e; pefore the works
Traffic Management Plan (required if undertaking work in the road or road reserve) Start Date:				
End Date:				
Start Time:				
End Time:				
Description of Traffic Guidance Scheme Implementation (if there are multiple traffic guidance schemes such as partial/full road closures, shuttle-flow, contraflow etc, describe briefly what they are used for and when they will be implemented)				
DECLARATION BY APPLICA	NT			
I declare in the firm belief that all the info declarations may be punishable by law.	rmation provided on this forn	n is, to the best of my knowle	dge, true and correct and I am	aware that false
APPLICANT'S SIGNATURE			DATE	

NO WORKS CAN COMMENCE UNTIL A WRITTEN CONSENT HAS BEEN ISSUED AND RECEIVED - PENALTIES MAY APPLY

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In accordance with Sect 123 Road Management Act 2004, Council may apply an Inspection Service charge to any works undertaken within the road reserve. This charge will be calculated in accordance with the Road Management (Works and Infrastructure) Regulations 2025 Fee Schedule.

Consent/Inspection fees are payable when you lodge an application. This is a non-refundable Application & Administration fee.

	•	ng on an area over 8.5m ² Working on an area under 8.5m ² of works		
	On roadway, shoulder or pathway (see note 1) Asphalt/gravel road, kerb & channel and	Not on roadway, shoulder or pathway (see note 2) Naturestrip (soil/seeded area)	On roadway, shoulder or pathway (see note 1) Asphalt/gravel road, kerb & channel and concrete vehicle crossings, crossing	Not on roadway, shoulder or pathway (see note 2) Naturestrip (soil/seeded
	concrete vehicle crossings and footpaths	areay	extensions & footpaths	area)
Other roads,	43.1 fee units	23.5 fee units	9.3 fee units	6 fee units
speed over 50km/h	\$724.50	\$395.00	\$156.30	\$100.90
Other road, speed	23.5 fee units	6 fee units	9.3 fee units	6 fee units
under 50km/h	\$395.00	\$100.90	\$156.30	\$100.90
As of 1 July 2025: 1 fee unit = \$16.81 (fee units are reviewed annually on 1 July)				

Notes:

- 1. Conducted on, or on any part of, the roadway, shoulder or pathway
- 2. Not conducted on, or on any part of, the roadway, shoulder or pathway
- 3. Municipal Road or non-arterial State Road

Council is collecting the information on this form so that it may consider your application for Consent to Dig in a Road Reserve In accordance with General Local Law No 1. If you fail to provide this information, your application may not be processed. The information will be used for administration purposes and will not be disclosed to any other party except as required by law or where you fail to comply with any conditions of this consent and a third party suffers a loss or injury. You may access this information by contacting Council on 9205 2200.

1. Application Information and Specifications

Note: This information is to be retained by the applicant

CONSENT TO CONSTRUCT OR ALTER VEHICLE CROSSING

A permit must be obtained prior to constructing or altering a vehicle crossing within Hume City. The permit can be applied for at any of the Council Offices at Broadmeadows, Sunbury or Craigieburn. 24-hour notice must be given to Council's Technical Services department, telephone 9205 2577 for an inspection prior to the pouring of the concrete.

1. RESIDENTIAL VEHICLE CROSSING

- a) The minimum width of a standard crossing is 3.0m and the maximum width is 3.7m.
- b) Width of over 3.7m will only be permitted if it is not possible to gain access into the property without driving over the nature strip.
- c) Form and thickness of crossing shall be in accordance with Council's specifications.
- d) Not more than one vehicle crossing shall be permitted for each allotment unless otherwise permitted by Council.

2. COMMERCIAL/INDUSTRIAL VEHICLE CROSSING

- a) Minimum width of crossing shall be 5.0m.
- b) Form and thickness of crossing shall be in accordance with Council's specifications.
- c) Multi unit developments with 4 or more than 4 units/flats must have commercial type crossing.

3. VEHICLE CROSSING FINISHES

All crossings must be constructed using plain concrete where there is a footpath present. Decorative concrete finish – with or without colouring pigment, or block paving using brick, stone or concrete interlocking pavers is not permitted unless otherwise approved by Council.

4. GENERAL

- a) Applications must include a completed application form, 2 copies of fully dimension scale drawings, site plan and specifications for the proposal. Drawings should show any drainage assets or other street reserve assets or equipment relevant to or affected by the application.
- b) No crossing will be permitted within 9 meters of any intersection without written approval from Council.
- c) All crushed rock used to be 20mm Class 2 fine crushed rock.
- d) Only ready mixed concrete to be used and this must conform to A.S. 1379 Ready Mixed Concrete with a compressive strength of 25 Mpa or greater at 28 days.
- e) Where extensions are made to existing crossings, the existing return and footpath shall be saw-cut and the new work shall be keyed into the old concrete (dowel joints must be used for all crossings).
- f) Where it is necessary to have a new location for an existing crossing, the existing crossing **MUST BE REMOVED** and the kerb and channel replaced in that section **AT THE OWNERS EXPENSE**.
- g) Persons taking out this consent will be responsible for any damage caused within road reserve and must either repair damage to Council specifications or pay Council re-instatement cost.
- h) Once vehicle crossing is constructed to Council Specifications, ongoing maintenance and upkeep of the crossing becomes sole responsibility of the owner.

5. HOARDING

a) Hoarding permits, if approved, are only valid for a maximum of 60 days, if hoarding is required for longer applicant must re-apply before the 60 days to keep Hoarding in place

PLEASE BE AWARE ONCE A PERMIT IS ISSUED WORKS MUST BE COMPLETED WITHIN 60 DAYS OF THE ISSUE DATE

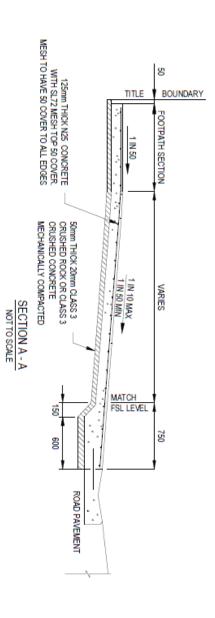
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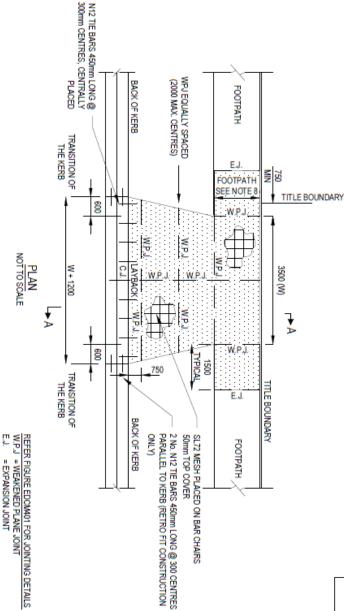
APPLICATIONS CAN BE SENT IN VIA EMAIL TO: contactus@hume.vic.gov.au

Office Use Only

Application Fee:	Date:	Receipt Number:	GL: Road Opening







NOTES:

- NO BULLNOSE IN THE INVERT OF KERB.
- CONCRETE TO BE LIGHT BROOM FINISH WITH EDGES AND JOINTS NEATLY TOOLED AFTER THE BROOM IS APPLIED.
- ALL FINISHED SURFACES TO COMPLY WITH AS 4586 SLIP RESISTANT CLASSIFICATION OF NEW PEDESTRIAN SURFACE MATERIALS.
- THE USE OF PATTERN PAVING OR COLOURED CONCRETE MUST BE APPROVED BY COUNCIL MINIMUM STRENGTH OF COLOURED CONCRETE 32 MPa.
- WIDTH OF CROSSING (W) 3500 UNLESS SHOWN OTHERWISE ON APPROVED PLANS
- WHERE CONCRETE PAVING CROSSES SERVICE, SEWER AND DRAINAGE TRENCHES, THE TRENCHES TO BE BACKFILLED WITH COMPACTED 20mm CLASS 3 CRUSHED ROCK OR CLASS 3 CRUSHED CONCRETE.
- WHERE VEHICLE CROSSING IS RETROFITTED THE EXISTING KERB AND CHANNEL EXISTING PATH WITH AN EXPANSION JOINT REFER FIGURE EDCM401 BE REMOVED, REPLACED WITH 125mm THICK FOOTPATH AND JOINED TO THE ONE BAY OF PATH (TYPICAL 1500 WIDE) ON EITHER SIDE OF THE CROSSING IS TO IS TO BE REMOVED AND IF THE EXISTING FOOTPATH IS LESS THAN 125mm THICK

Revision Note: *indostes signatures on original issue of drawing or last revision of drawing	FINAL ISSUE		
Drawn	DG		
Checked	MM		
Drawn Checked Approved Date			
Date	16.11.15		





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RESIDENTIAL STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS VEHICLE CROSSING - SINGLE

> Revision Date DEC 2015 0

EDCM 501

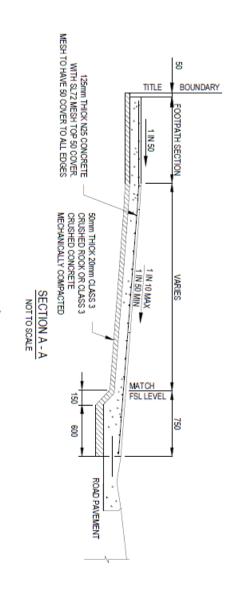
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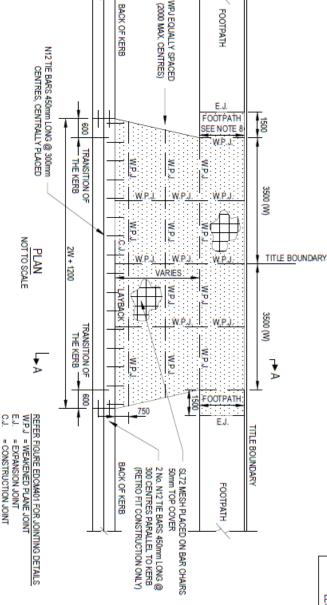
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NOTES:

- NO BULLNOSE IN THE INVERT OF KERB.
- CONCRETE TO BE LIGHT BROOM FINISH WITH EDGES AND JOINTS NEATLY TOOLED AFTER THE BROOM IS APPLIED.
- ALL FINISHED SURFACES TO COMPLY WITH AS 4586 SLIP RESISTANT CLASSIFICATION OF NEW PEDESTRIAN SURFACE MATERIALS.
- 4. THE USE OF PATTERN PAVING OR COLOURED CONCRETE MUST BE APPROVED BY COUNCIL MINIMUM STRENGTH OF COLOURED CONCRETE 32 MPa.
- WIDTH OF CROSSING (W) 3500 UNLESS SHOWN OTHERWISE ON APPROVED PLANS WHERE CONCRETE PAVING CROSSES SERVICE, SEWER AND DRAINAGE
- WHERE CONCRETE PAVING CROSSES SERVICE, SEWER AND DRAINAGE TRENCHES, THE TRENCHES TO BE BACKFILLED WITH COMPACTED 20mm CLASS 3 CRUSHED CONCRETE.
- WHERE VEHICLE CROSSING IS RETROFITTED THE EXISTING KERB AND CHANNEL IS TO BE REMOVED AND IF THE EXISTING FOOTPATH IS LESS THAN 125mm THICK ONE BAY OF PATH (TYPICAL 1500 WIDE) ON EITHER SIDE OF THE CROSSING IS TO BE REMOVED, REPLACED WITH 125mm THICK FOOTPATH AND JOINED TO THE EXISTING PATH WITH AN EXPANSION JOINT REFER FIGURE EDCM401.

DG MM - 16.11.15

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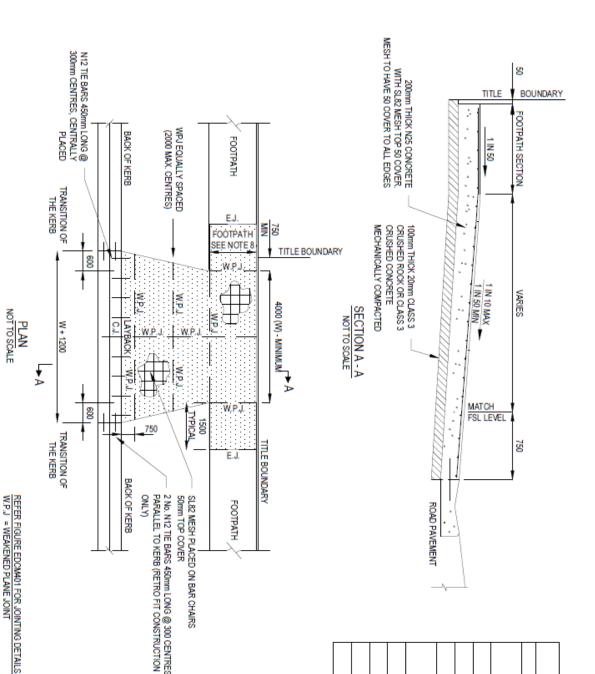
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FINAL ISSUE

STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS RESIDENTIAL

S Revision 0
Date DEC 2015

VEHICLE CROSSING - DOUBLE EDCM 502



TRAFFIC MANAGEMENT DEVICES LEGAL POINT OF DISCHARGE UTILITY SERVICE ASSETS BETWEEN CROSSOVERS PRAM CROSSING INTERSECTIONS DRAINAGE PITS STREET LIGHT FIRE HYDRANT TABLE 1: MINIMUM CLEARANCES (WITHIN 0.75m - INSTALL CLASS D PIT LID) AND CLEAR OF SPLITTER ISLANDS 6 METRES FROM TANGENT POINT 7 METRES AT KERB 2 METRES AT KERB 0.75 METRES 2.5 METRES 1 METRE 1 METRE 1 METRE 1 METRE 1 METRE

NOTES:

- NO BULLNOSE IN THE INVERT OF KERB.
- 2. CONCRETE TO BE LIGHT BROOM FINISH WITH EDGES AND JOINTS NEATLY TOOLED AFTER THE BROOM IS APPLIED.
- ALL FINISHED SURFACES TO COMPLY WITH AS 4586 SLIP RESISTANT CLASSIFICATION OF NEW PEDESTRIAN SURFACE MATERIALS
- WIDTH OF CROSSING (W) 4000 UNLESS SHOWN OTHERWISE ON APPROVED PLANS THE USE OF PATTERN PAVING OR COLOURED CONCRETE MUST BE APPROVED BY COUNCIL MINIMUM STRENGTH OF COLOURED CONCRETE 32 MPa.
- WHERE CONCRETE PAVING CROSSES SERVICE, SEWER AND DRAINAGE TRENCHES, THE TRENCHES TO BE BACKFILLED WITH COMPACTED 20mm CLASS 3 CRUSHED ROCK OR CLASS 3 CRUSHED CONCRETE.
- WHERE VEHICLE CROSSING IS RETROFITTED THE EXISTING KERB AND CHANNEL IS TO BE REMOVED AND IF THE EXISTING FOOTPATH IS LESS THAN 200mm THICK. EXISTING PATH WITH AN EXPANSION JOINT REFER FIGURE EDCM401 CLASS 3 CRUSHED ROCK OR CLASS 3 CRUSHED CONCRETE AND JOINED TO THE BE REMOVED, REPLACED WITH 200mm THICK FOOTPATH ON 100mm THICK 20mm ONE BAY OF PATH (TYPICAL 1500 WIDE) ON EITHER SIDE OF THE CROSSING IS TO

FINAL ISSUE Revision Note: Indicates sign Drawn B Checked Ĕ 16,11,1 Date

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16 November 2015 - 3:36 PM

Plotted by: Kerry Walton







= EXPANSION JOINT = CONSTRUCTION JOINT



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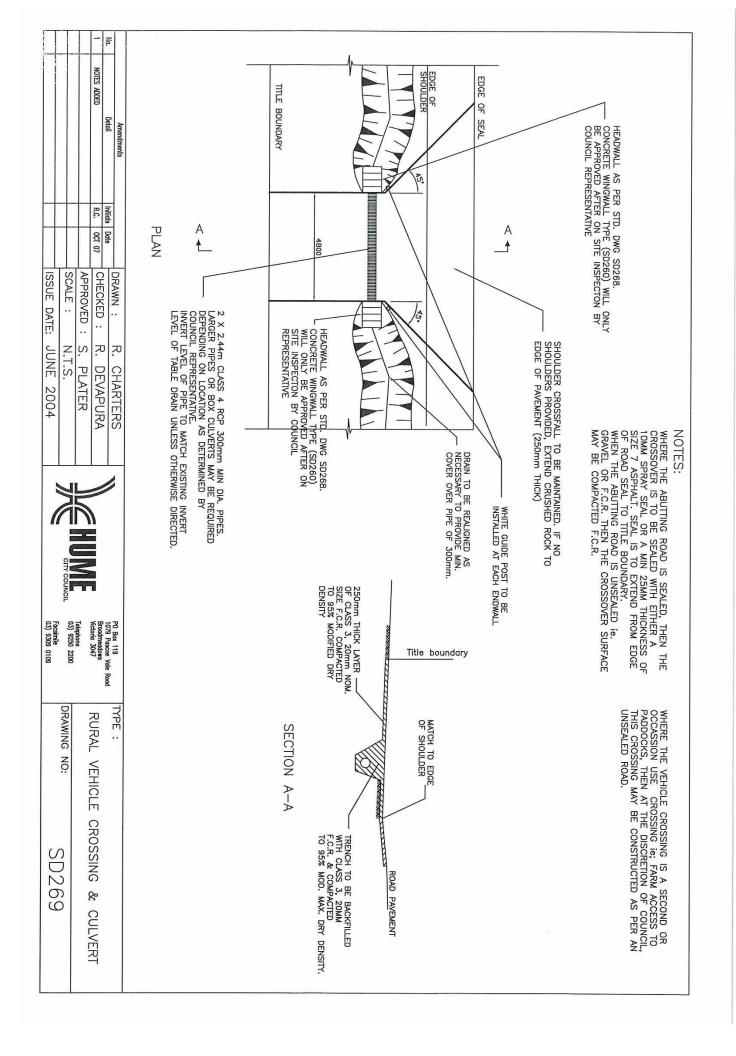


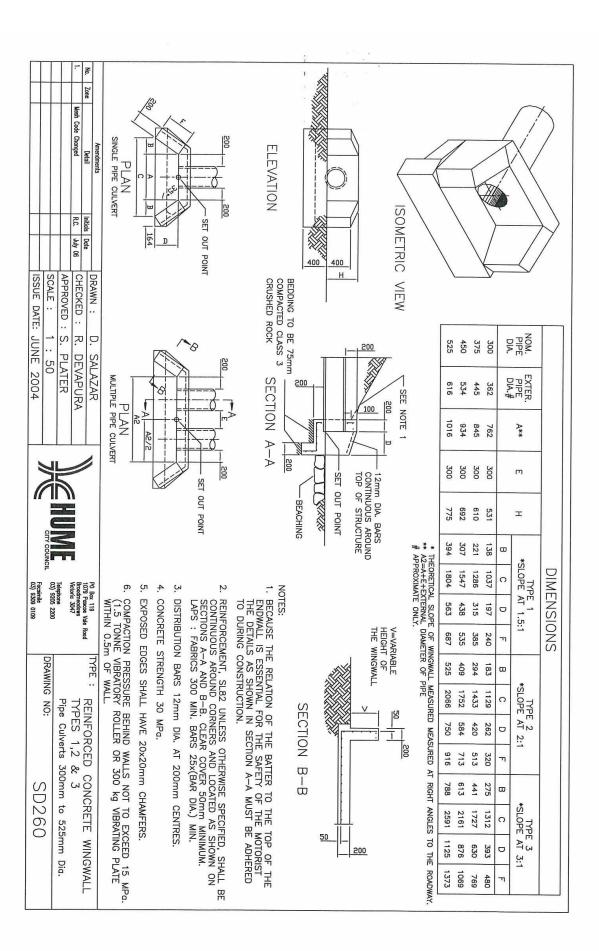


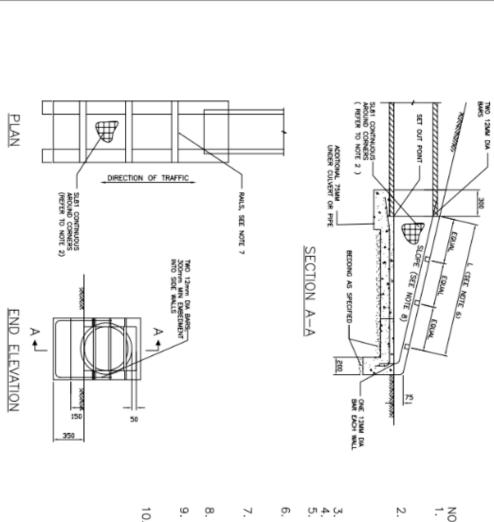
STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS HEAWY DUTY VEHICLE CROSSING

> Revision Date | DEC 2015 0

EDCM 503







NOTES:

- THESE ENDWALLS ARE TO BE USED IN AREAS WHERE HEAD ON COLLISIONS ARE LIKELY TO
- OCCUR.

 REINFORCEMENT, SL81 UNLESS OTHERWISE
 SPECIFIED, TO BE CONTINOUS AROUND
 CORNERS AND LOCATED AS SHOWN. CLEAR
 COVER 50mm. MIN. LAPS: FABRIC 300mm. MIN.
- BARS 25mm X BAR DIA. MIN.
- DISTRIBUTION BARS 12mm DIA AT 200 CENTRES. CONCRETE STRENGTH 32Mpa AT 28 DAYS. EXPOSED EDGES TO HAVE 20 X 20mm CHAMFERS.
- RAILS WITHIN LENGTH 'L' SHALL BE EVENLY SPACED. THE MAXIMUM SPACING SHALL NOT
- 7. RAILS ARE 60mm DIA GALVANISED TUBES
 5.4mm THICK. THESE ARE TO BE GROUTED INTO
 THE SLOTS IN THE WALLS.
 SLOPE OF ENDWALL TO MATCH BATTER SLOPE.
 MAXIMUM SLOPE 4 TO 1.
 ENDWALLS TO BE CONSTRUCTED IN
 ACCORDANCE WITH THE RELEVANT PROVISIONS
 OF OF AS.3600. EXCEED 600mm.
- 9
- ALL DIMENSIONS IN MILLIMETRES

L (mm) TOTAL NUMBER OF RAILS 100 - 600 601 - 1200 1201 - 1800 1801 - 2400 4
TOTAL OF 600 1200 1800 2400
TOTAL
AILS

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R.C.

July 06

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R. CHARTERS

ISSUE DATE: JUNE 2004

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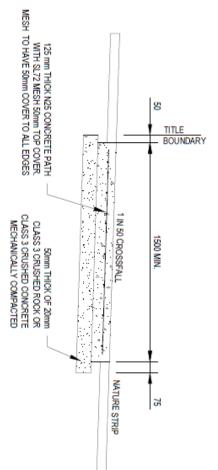
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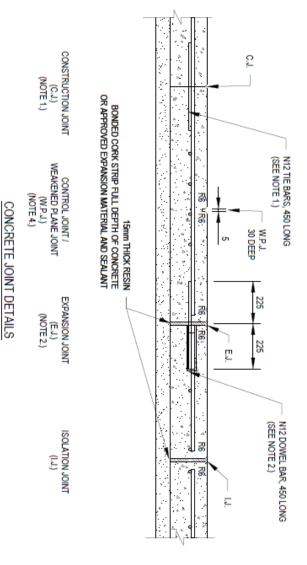
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TYPICAL FOOTPATH CROSS SECTION



NOTES:

- TIE BARS TO BE INSTALLED AT 400 MAXIMUM CENTRES COMMENCING 150 FROM EDGE.
- DOWEL BARS TO BE INSTALLED AT 400 CENTRES COMMENCING AT A MINIMUM OF 100 AND A MAXIMUM OF 200 FROM THE EDGE OF PATH. 16 DIAMETER PVC SLEEVE WITH END CAP OR CLOSED END TO BE FITTED TO ONE END OF THE BAR. DOWEL BARS TO BE SECURELY TIED TO LONGITUDINAL REINFORCING MESH.
- EXPANSION JOINTS (EJ) LOCATED BOTH SIDE OF VEHICLE CROSSING AND AT A MAXIMUM OF 12000 CENTRES
- WEAKENED PLANE JOINTS LOCATED AT SPACINGS EQUAL TO THE WIDTH OF THE PATH AND MADE WITH A 'T' IRON OR CONCRETE SAW CUT.
- IN SHARED PATHS WEAKENED PLANE JOINTS MUST BE MADE BY CONCRETE SAW CUTTING
- CONCRETE TO BE LIGHT BROOM FINISH WITH EDGE AND JOINTS NEATLY TOOLED AFTER THE BROOM IS APPLIED.
- ALL FINISHED SURFACES TO COMPLY WITH AS 4586 SLIP RESISTANT CLASSIFICATION OF NEW PEDESTRIAN SURFACE MATERIAL
- STRENGTH OF COLOURED CONCRETE TO BE 32 MPa THE USE OF COLOURED CONCRETE MUST BE APPROVED BY COUNCIL. MINIMUM
- FORMWORK TIMBER TO BE MIN. 125mm DEEP
- ALL DIMENSIONS IN MILLIMETRES
- = SHARED PATHS TO BE 2.5m IN WIDTH MINIMUM. REFER TO APPROVED CONSTRUCTION PLANS FOR ACTUAL WIDTH.

Disease Table 18 Nove	No Revision	0 FINAL ISSUE			
First Date: 18 Monameters 2018 - 4:24 PM First of the Knew Walters	No Revision Note: * indicates algratures on original issue of drawing or last revision of drawing	SSUE			
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The Name	Drawn Checked Approved	MM			
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CONCRETE FOOTPATH STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS CROSS SECTIONS AND JOINTS EDCM 401

Revision Date DEC 2015 0