



**OATH OF OFFICE AND COMMITMENT TO COUNCILLORS
CODE OF CONDUCT**

AND

**SPECIAL COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 7 NOVEMBER 2016

CONFIRMED – 5 DECEMBER 2016

HUME CITY COUNCIL

**Minutes of the SWEARING IN OF NEW COUNCILLORS, to be followed by a
SPECIAL COUNCIL MEETING OF THE HUME CITY COUNCIL**

held on Monday, 7 November 2016

at 7.02 PM

at the Council Chamber, Hume Global Learning Centre, Broadmeadows

1. OATH OF OFFICE AND COMMITMENT TO COUNCILLORS CODE OF CONDUCT

The Chief Executive Officer welcomed everyone present to the Chamber and advised that the proceedings would commence with the Councillor's Swearing In Ceremony.

The Chief Executive Officer then proceeded to call upon each successfully elected candidate in turn to come forward and take the Oath of Office and sign their Statement of Commitment to the Code of Conduct for Councillors, to complete the process of officially becoming a Councillor.

Councillors completed the Oath of Office and signed their Declarations of Commitment to Code of Conduct in the following order:

Cr Jana Taylor

Cr Karen Sherry

Cr Geoff Porter

Cr Naim Kurt

Cr Carly Moore

Cr Drew Jessop

Cr Jack Medcraft

Cr Leigh Johnson

Cr Ann Potter

Cr Jodi Jackson

Cr Joseph Haweil

Each Councillor made the Oath of Office and signed their declaration stating that they have read and will abide by the Councillor Code of Conduct, as required by Section 63 of the *Local Government Act 1989*.

The signed Oaths of Office and Declarations of Commitment to Code of Conduct are appended to these minutes.

NOTICE OF MEETING

Minutes of the SPECIAL COUNCIL MEETING OF THE HUME CITY COUNCIL

held on **Monday, 7 November 2016**

at 7.14 PM

at the Council Chamber, Hume Global Learning Centre, Broadmeadows

Present:	a: Council	Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop Cr Leigh Johnson Cr Naim Kurt Cr Jack Medcraft Cr Carly Moore Cr Geoff Porter Cr Ann Potter Cr Karen Sherry Cr Jana Taylor	
	b: Officers	Mr Domenic Isola Mr Peter Waite Mr Daryl Whitfort Ms Margarita Caddick Mr Kelvin Walsh Ms Kylie Ezzy Mr Yuri Guzman Ms Carmel Ganino Ms Felicity Leahy Mr George Osborne Mr Hector Gaston Mr Jason Summers Ms Jo McCray Ms Lisa Letic Ms Kirsty Miller Ms Sue Haviland Ms Aida Baptista Ms Megan Anderson Mr Michael Sinclair Mr Gavan O'Keefe Mr Peter Faull Ms Kirsty Pearce	Chief Executive Officer Director Sustainable Infrastructure and Services Director Corporate Services Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy Manager Information and Technology Acting Manager Communications and Events Manager Community Development And Learning Manager Economic Development Manager Health And Community Wellbeing Manager Parks Manager Customer Service Manager Family, Youth and Child Services Manager Statutory Planning and Building Control Services Manager Human Resources Personal Assistant to the Chief Executive Officer Executive Officer Coordinator External Communications Manager Corporate Services Coordinator Governance and Corporate Support Senior Governance Officer

Note: Pursuant to Clause 1.5 of the Code of Meetings Procedure contained in Council's Governance Local Law 2013, the Chief Executive Officer was the first temporary chairperson of the Special Meeting.

Request to Record Proceedings

The Chief Executive Officer advised Councillors that he proposed to make a visual and audio recording of the meeting, and asked Councillors if there were any objections to the granting of consent to the request to record proceedings. No Councillors declared any objection to the request. The approval was granted and in accordance with the Code of Meetings Procedure, the Chief Executive Officer advised members of the Gallery that the proceedings of the meeting would be visually and audio recorded.

ORDER OF BUSINESS**1. PRAYER**

Mr Domenic Isola, Chief Executive Officer, as the first temporary Chairperson, read the Opening Prayer.

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

OATH OF OFFICE AND COMMITMENT TO COUNCILLORS CODE OF CONDUCT

The first temporary Chairperson advised the Meeting that Councillors have now formally completed the statutory process for successful candidates at the 2016 Hume City Council annual election becoming Councillors.

Moved Cr Drew Jessop, **Seconded** Cr Ann Potter

That the minutes of the meeting record; that in accordance with Section 63 of the Local Government Act 1989, each of the Councillors present have taken the Oath of Office and made a declaration which has been signed in front of the Chief Executive officer stating that they have read and will abide by the Hume City Councillor Code of Conduct.

CARRIED

2. APPOINTMENT OF SECONDARY TEMPORARY CHAIRPERSON

The Chief Executive Officer called for nominations for the second temporary Chairperson.

Cr Joseph Haweil nominated Cr Geoff Porter as the second temporary Chairperson. Cr Porter accepted the nomination.

There being no further nominations Cr Porter was declared elected Second Temporary Chairperson. The Temporary Chairperson vacated the chair, and Cr Porter assumed the Chair.

Cr Porter welcomed all present and formally acknowledged the Local Members of Parliament and former Hume City Council Mayors in attendance.

3. RECOGNITION OF TRADITIONAL LAND OWNERS

Cr Geoff Porter as the Second Temporary Chairperson read the following Recognition of Traditional Land Owners:

I acknowledge that we are meeting on country for which the members and elders of the Gunung-Willam-Balluk community and their forebears have been custodians for many centuries. The Gunung-Willum-Balluk of the Wurundjeri are the Traditional Custodians of this land. I would like to pay respect to the existing family members of the Gunung Willam Balluk and to Elders passed and present.

4. ELECTION OF THE MAYOR FOR THE 2016/2017 YEAR

The Second Temporary Chairperson invited nominations for the Office of Mayor for the 2016/2017 year.

Cr Karen Sherry nominated Cr Drew Jessop. Cr Jessop accepted the nomination.

There being no further nominations, the Second Temporary Chairperson declared Cr Jessop to have been duly elected the Mayor of Hume City Council for the 2016/2017 year.

The Second Temporary Chairperson vacated the chair.

5. INSTALLATION OF THE MAYOR

Cr Drew Jessop was presented with the Mayoral Jewel, and in accordance with Section 73(2) of the *Local Government Act 1989*, assumed the chair.

ADDRESS BY MAYOR

The Mayor, Cr Drew Jessop, addressed the meeting.

ADDRESS BY COUNCILLORS

Cr Geoff Porter, Cr Carly Moore, Cr Joseph Haweil, Cr Leigh Johnson, Cr Ann Potter and Cr Jack Medcraft each, in turn, congratulated Cr Drew Jessop on being elected Mayor.

6. ELECTION OF THE DEPUTY MAYOR FOR THE 2016/2017 YEAR

The Mayor called for nominations for Deputy Mayor.

Cr Jana Taylor nominated Cr Ann Potter. Cr Potter accepted the nomination.

There being no further nominations the Mayor declared Cr Ann Potter elected as Deputy Mayor of the Hume City Council for the 2016/2017 year.

7. APPOINTMENTS TO AUDIT COMMITTEE FOR THE 2016/2017 YEAR

Moved Cr Ann Potter, **Seconded** Cr Geoff Porter

That Council:

7.1 appoints Cr Drew Jessop and Cr Karen Sherry to the Audit Committee in accordance with the Instrument of Delegation;

7.2 fixes the allowance to be paid to the independent members at:
Chairperson - \$8,500 per annum
Member - \$6,800 per annum.

7.3 That Mr Brian Keane be appointed as Chairperson effective April 2017.

CARRIED

8. APPOINTMENT OF CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE FOR THE 2016/2017 YEAR

Moved Cr Leigh Johnson, **Seconded** Cr Karen Sherry

- 8.1 That Council appoints the Mayor, Cr Drew Jessop, as Chairperson and Convenor, and Cr Carly Moore and Cr Jodi Jackson as members of the Chief Executive Officer Review Committee.**

CARRIED

9. APPOINTMENT OF DELEGATES FOR THE 2016/2017 YEAR

Australian Mayoral Aviation Council

Moved Cr Jodi Jackson, **Seconded** Cr Joseph Haweil

- 9.1 That Cr Jack Medcraft be appointed as the Council Representative to the Australian Mayoral Aviation Council and Cr Naim Kurt be appointed the substitute delegate for the ensuing year.**

CARRIED

Municipal Association of Victoria

Moved Cr Naim Kurt, **Seconded** Cr Ann Potter

- 9.2 That Cr Joseph Haweil be appointed as the Council Representative to the Municipal Association of Victoria and Cr Karen Sherry be appointed the substitute delegate for the ensuing year.**

CARRIED

Victorian Local Governance Association

Moved Cr Geoff Porter, **Seconded** Cr Jack Medcraft

- 9.3 That Cr Leigh Johnson be appointed as the Council Representative to the Victorian Local Governance Association and Cr Jana Taylor be appointed as substitute delegate for the ensuing year.**

CARRIED

10. CLOSURE OF MEETING

The Mayor thanked everyone for their attendance, and invited all present to attend a civic reception following the Meeting.

The Mayor closed the Meeting at 7.45 PM.

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COUNCILLOR DREW JESSOP
MAYOR