ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

MONDAY, 21 NOVEMBER 2016

7.00 PM

COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE, BROADMEADOWS

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

HUME CITY COUNCIL

Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL
to be held on Monday, 21 November 2016
at 7.00 PM
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

To:	a: Council	Cr Drew Jessop	Mayor
		Cr Ann Potter	Deputy Mayor
		Cr Joseph Haweil	
		Cr Jodi Jackson	
		Cr Carly Moore	
		Cr Leigh Johnson	
		Cr Jack Medcraft	
		Cr Naim Kurt	
		Cr Geoff Porter	
		Cr Karen Sherry	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Ms Margarita Caddick	Director Community Services
		Mr Kelvin Walsh	Director Planning and Development
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy

ORDER OF BUSINESS

1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

3. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

4. INAUGURAL SPEECHES

The Mayor will ask Councillors if they wish to make an inaugural speech.

5. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

Item No Title Page

CULTURE AND COMMUNITY

CC040 2017 Community Grants Program - Councillor Nominations 4

SUSTAINABILITY AND ENVIRONMENT

SU175 91 Dianne Avenue, Craigieburn - Development of one double storey dwelling and one single storey dwelling to the rear of the existing dwelling. 10
SU176 57-65 Paulson Road, Campbellfield - Use of land for the purpose of material recycling 27
SU177 Statutory Planning Monthly Report November 2016 40
SU178 Racecourse Road Development - Sunbury Fields - Trust For Nature Conservation Covenant 55
SU179 Conserving our Rural Environment Grant 2016/17 Program Amendments 59

GOVERNANCE AND ENGAGEMENT

GE156 Proceed with the proposed sale of part 1-11 Eadie Street, Sunbury 66
GE157 Proceed with the proposed Land Exchange of Two Parcels at Norcal Court, Greenvale 77
GE158 Quarterly Financial Report - September 2016 99
GE159 Council Plan 2013-2017 (2016/2017 Actions) First Quarter Progress Report 108
GE160 Correspondence received from or sent to Government Ministers or Members of Parliament - October 2016 197

6. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COED08	Financial Matter	(e) proposed developments
COHE16	Contract Matter	(d) contractual matters
COCC13	Contract Matter	(d) contractual matters
COSU57	Contract Matter	(d) contractual matters
COSU58	Contract Matter	(d) contractual matters
COGE59	Organisational Matter	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COGE60	Organisational Matter	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

7. CLOSURE OF MEETING

DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER

17/11/2016

REPORT NO:	CC040
REPORT TITLE:	2017 Community Grants Program - Councillor Nominations
SOURCE:	Romany Amarasingham, Coordinator Community Development; Alana Winter, Community Development Officer
DIVISION:	Community Services
FILE NO:	HHCC12/156
POLICY:	Social Justice Charter
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. *Community Grants Assessment Panel Terms of Reference*

1. SUMMARY OF REPORT:

This report outlines the assessment process for the 2017 Community Grants Program and seeks to appoint three (4) Councillors to serve on the Councillor Assessment Panel (CAP) which will be responsible for preparing Community Grants funding allocation recommendations for Council consideration.

2. RECOMMENDATION:

That Council:

2.1 nominates Councillors: Naim Kurt, Joseph Haweil, Jack Medcraft and Jana Taylor to the 2017 Community Grants Councillor Assessment Panel (CAP).

2.2 notes that every Councillor has been allocated a full 2017 Community Grant applicant list from which they are to declare any Conflict of Interest, prior to nomination for the Panel.

2.3 notes that the Panel will meet on the 16th and 21st of November 2016 and attendance at all listed meetings is required.

3. LEGISLATIVE POWERS:

The provision of grants is a function of Council as specified by the Local Government Act 1989.

4. FINANCIAL IMPLICATIONS:

Provision has been made within the 2016/17 budget for $365,666 to be allocated toward Community Activity, Innovation and Partnership Community Grants funding. This figure includes $110,260 for pre-committed Partnership funding, leaving a balance of $255,406 for 2016/17 applications.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The assessment of grant applications will be considered within the context of Council's Pathways to Sustainability - an Environmental Framework.

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Community Grants Program is underpinned by Council's Social Justice Charter 2014 (SJC) to ensure human rights based approach in Council's decision making process. The SJC recognises that every citizen has the right to a quality of life that allows them to freely realise their potential. The SJC seeks to advance a fair and just society and to promote respect for every citizen, encourage community participation, strengthen community wellbeing and reduce the causes of disadvantage.

REPORT NO: CC040 (cont.)

7. COMMUNITY CONSULTATION:

The 2013 Community Grants Review, which included community input, guided and shaped how the Community Grants Program is currently delivered. Ongoing community feedback is considered as part of the programs continuous improvement initiative.

8. DISCUSSION:

8.1 The Community Grants Program assists community groups and organisations to provide programs and activities that support the implementation of Council's SJC. The program is a competitive process, with structured criteria and multiple panel assessments to ensure best use of Council funds via a rigorous and accountable process.

8.2 Through the Community Grants Program annual, biannual and in some cases triennial funding is made available under the following categories:

8.2.1 Community Activity Grants (up to $2,000): to assist local groups with the ongoing costs of providing services and activities to meet the social, recreational and support needs of Hume City residents. These costs may include, incorporation costs, insurance, promotion, small equipment purchases and room hire.

8.2.2 Innovation Grants (up to $5,000): to encourage new ideas, sustainable projects and collaborations of substantial benefit to the Hume community.

8.2.3 Partnership Grants Tier 1 (up to $10,000 annually for a period of up to 3 years) and Partnership Grants Tier 2 (up to $20,000 per annum plus external matching funds of up to $10,000). This category aims to build greater partnerships between the successful applicants and Council.

8.3 The 2017 Community Grants Program utilises the *SmartyGrants* online application system. Information, application training and community support sessions have been delivered in the three principle population centres to support and assist community members to access this application process. Community feedback, on the support provided to date, has been very positive.

8.4 To govern the assessment process for the Community Grants Program, and to guide the Councillor Assessment Panel, a Terms of Reference (TOR) was adopted by Council on 12 August 2014 (CW365). The TOR outlines the role, requirements and responsibilities of panel members including conflict of interest (**see Attachment 1**).

8.5 The assessment process is divided between three panels made up of:

8.5.1 Community Development and Learning Assessment Panel (CDLAP) – responsible for the assessment of Community Activity Grants.

8.5.2 Officer Assessment Panel (OAP) – responsible for the assessment of Innovation and Partnership Grants.

8.5.3 Councillor Assessment Panel (CAP) – responsible for reviewing the CDLAP and the OAP assessments and for making recommendations for Council consideration on the allocation of funds.

8.5.4 Assessments by CDLAP and the OAP have concluded.

8.5.5 The criteria applied to be eligible for a Hume City Council Community Grant is that an organisation must be not for profit, incorporated, have an ABN, have no debt to Council and deliver the proposed activities and projects within Hume. All applications have been subjected to a rigorous process with Officers ensuring that all applications meet the eligibility criteria prior to CAP consideration.

REPORT NO: CC040 (cont.)

8.6 The CAP consists of a minimum of three Councillors. Councillors will be allocated a full Community Grant applicant list from which they are to declare any Conflict of Interest, prior to nomination for the Panel.

8.7 The CAP will meet on the times listed below and attendance at all listed meetings is required.

Date	Meeting Time
Monday, 21 November	5pm – 6pm
Tuesday, 22 November	6pm – 8pm

8.8 In non-election years funds are distributed to successful applicants in December. Due to the Council elections, the administration of the 2017 program has delayed the final assessment by the CAP to enable the newly elected Council to determine the Grants allocation. For the 2017 program, Council determination of the allocation of funds is scheduled for consideration at the December 2016 Council meeting. Successful applicants will be advised of Council's decision in December and then receive funding the day after the presentation evening which will be held on 8 February 2017 at the Global Learning Centre - Craigieburn.

The presentation evening is an opportunity to bring all successful community grant applicants together to celebrate the great work they do in the Hume community. The evening allows community groups to network and learn about each other, and showcases the many programs and projects being delivered under the Community Grants program by the Hume community.

9. CONCLUSION:

Council's Community Grants Program plays a central role in Council's commitment to social justice, inclusion and community capacity building. This report outlines the key elements of the assessment process that underpins the Community Grants Program and seeks nominations for Councillor representation on the CAP. The process to nominate and recommend funding by Councillors is being expedited to ensure that the assessment process which guides the recommendations and final funding allocation will be determined by Council in December 2016.

ATTACHMENT 1

COMMUNITY GRANTS ASSESSMENT PANEL(S)

Terms of Reference

1. Purpose

The Hume City Council Community Grants assessment process will be guided by the principles of the Social Justice Charter.
The review and rating of Community Grant applications for all categories will be conducted by the following Panel(s):

- Community Development and Learning Assessment Panel (CDLAP);
- Officer Assessment Panel (OAP); and
- Councillor Assessment Panel (CAP).

The Community Grants assessment process has been designed to ensure efficient use of both the Councillors' and Officers' time and a fair and transparent process.

2. Panel Membership

Community Development & Learning Assessment Panel (CDLAP)

Community Activity Grants will be assessed by the Community Development and Learning Team. Each application will be allocated to a panel member for assessment. This Panel will be chaired by the Community Development Officer.

Officer Assessment Panel (OAP)

Innovation and Partnership Tier 1 & 2 Grants will be assessed by the OAP, comprising of representatives from the Departments across Council.

The Manager of Community Development & Learning, in consultation with the Coordinator Capacity Building will invite Department Managers to appoint staff to participate in the OAP. The Coordinator Community Capacity Building will chair this Panel.

Councillor Assessment Panel (CAP)

The Councillor Assessment Panel will comprise of three nominated Councillors' (representing each of the Hume City Wards of Aitken, Jackson's Creek and Meadow Valley) and five Council Officers (the Chair from each Assessment Panel, or their nominees), Director Community Services, Manager Community Development and Learning and Coordinator Community Development. The Panel is chaired by the Manager Community Development and Learning. The purpose of this Panel is to prepare recommendations for the allocation of grant funds for Council consideration.

3. Declaration of Interests

Panel members from all assessment categories will be provided a copy of, and are required to read, Councils' Conflict of Interest Information Booklet prior to any Panel discussions.

A Panel member with a conflict of interest or perceived conflict of interest in any application must declare their interest in writing on the form provided, prior to discussion about the application. The form is to be handed to the Chair of the Panel, and the person will be requested to leave the room while the Panel considers and/or discusses the application.

4. Resourcing

Copies of appropriate Community Grant applications and the relevant assessment forms will be made available to Panel members through the SmartyGrants online system. Access to the web based system will be given to Panel members at the first meeting and training session. Training on how to use the system will be scheduled with Panel members in their relevant groups.

Following assessment training, all Panel members will only be given access to relevant applications which require their assessment. All assessment documentation will be made available through the online system at the first meeting.

5. Meetings

All necessary meetings will be convened by the relevant Chair. Dependent on the number of grant applications received, the number of the Panel meetings may need to be increased to complete the assessment process.

6. CDLAP Assessment Process

6.1. The CDLAP will assess all applications submitted under the Community Activity Grant category, including any grants that have been reclassified to this category.

6.2. Applications will be allocated to each Panel member for assessment.

6.3. The CDLAP will meet only once, to be briefed as a group on the online assessment process and to conduct a number of initial applications as a group. Subsequently, Panel members are required to complete the remainder of allocated assessments within 10 working days.

6.4. The reason(s) for a determination of ineligibility must be recorded on the Community Grants Assessment Form.

6.5. Following the assessment process the Community Development Officer and Grants Administrator will determine the averages of the assessment scores awarded to each application and convert to a percentage score.

6.6. The percentage scores will determine the application's ranking for recommendation of a grant offer.

7. OAP Assessment Process

7.1. In the case of Innovation and Partnership Grants, the Chair and Coordinator Community Development will initially determine which, if any, applications are ineligible and those applications which it is proposed to reclassify to other grant categories.

7.2. The reason(s) for a determination of ineligibility/reclassification must be recorded on the Community Grants Assessment Form.

7.3. Panel members will consider the Chair's determination of the applications for reclassification at the first Panel meeting. If the Panel agrees with the Chair's determination, those applications will be reclassified, without further consideration. If the Panel members disagree, they will each explain their reasoning to other members and the reclassification status will be determined by majority opinion.

7.4. If a Partnership Tier 1 or 2 application is reclassified as an Innovation Grant, the process will be managed by the OAP. If an application is reclassified to a Community Activity

Grant, the Chair of the CDLAP will allocate assessment of the application through the CDLAP.

7.5. Should an application require 'specialist knowledge' to assist with assessment, the OAP may request the advice of a relevant Council Officer prior to making a recommendation.

7.6. If an assessment is unable to be completed because additional information is required, the Chair or their delegate will contact the applicant to obtain the required information.

7.7. If all assessments have not been completed by the scheduled timeframe allocated, additional OAP meetings may be required to complete the process of assessment.

7.8. The Panel may consider other matters influencing the terms and conditions of the offer to be made to the applicant, having regard to any issues/matters identified during the assessment process, and recommend the grant amount.

7.9. After the OAP has settled on those applications to be considered as Innovation and Partnership Grants, the decision will be recorded and prepared as a summary for the CAP's consideration.

7.10. Following the assessment process the Community Development Officer and Grants Administrator will determine the averages of the assessment scores awarded to each application and convert to a percentage score. The percentage scores will determine the application's ranking for recommendation of a grant offer.

7.11. The lowest ranking applications will be the first applications to be eliminated or to have their recommended grant amounts reduced, should total grants requested exceed total available funds.

8. CAP Assessment Process

8.1. The applications and CDLAP & OAP Panel recommendations will be referred to the Councillor Assessment Panel (CAP) for assessment.

The CAP will:

i) Review and confirm the applications determined as ineligible;
ii) Review and assess the reclassified applications;
iii) Review and assess the Partnership Grant applications;
iv) Review and assess the Innovation Grant applications;
v) Review and assess the Community Activity Grant applications;
vi) Seek further information where required on particular applications; and
vii) Make final recommendations to be considered by Council on all applications.

8.2. A further OAP meeting may then be conducted to consider any issues/questions raised by the CAP.

9. Reporting

The Community Development Officer will prepare the final Community Grants Council report and recommendations for Council consideration, with the approval of the Coordinator Community Development and Manager Community Development and Learning.
Council's determination is final; however reasons for an ineligibility ruling can be made available to unsuccessful applicants.

REPORT NO:	SU175
REPORT TITLE:	91 Dianne Avenue, Craigieburn - Development of one double storey dwelling and one single storey dwelling to the rear of the existing dwelling.
SOURCE:	Narelle Haber, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P19213
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Map* 2. *Proposed Development Plan*

Application No:	P19213
Proposal:	Development of one double storey dwelling and one single storey dwelling to the rear of the existing dwelling.
Location:	91 Dianne Avenue, Craigieburn
Zoning:	General Residential Zone 1
Applicant:	Michael Miskas c/- MS Designer Living
Date Received:	7 December 2015

1. SUMMARY OF REPORT:

Planning approval is sought for the development of one double storey dwelling and one single storey dwelling to the rear of the existing dwelling at 91 Dianne Avenue, Craigieburn. The application has been advertised and three objections have been received including a petition. The application has been assessed on its merits against the relevant policies and provisions of the *Hume Planning Scheme* (the Scheme) including consideration of the issues raised in objections. On balance, the proposal is considered acceptable and it is recommended that a Notice of Decision to Grant a Permit is issued subject to conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the concerns of the objectors, resolve to issue a Notice of Decision to Grant a Planning Permit for the development of one double storey dwelling and one single storey dwelling to the rear of the existing dwelling at 91 Dianne Avenue, Craigieburn, subject to the following conditions:

1. **Before the development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans submitted with the application (dated 1 December 2016 Rev.A) but modified to show:**
   a) **The west facing window to bedroom 1 of dwelling 2 is to be redesigned in accordance with Clause 55.04-6 of the *Hume Planning Scheme*.**
2. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**

REPORT NO: SU175 (cont.)

3. **The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.**
4. **Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.**
5. **The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.**
6. **Once the development has started it must be continued and completed to the satisfaction of the responsible authority.**
7. **All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that it is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.**
8. **Outdoor lighting must be provided to the entrances of all dwellings and designed, baffled and located to the satisfaction of the responsible authority to prevent any adverse effect on neighbouring land.**
9. **All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.**
10. **New fencing or fence extensions must be provided and paid for solely by the owner/developer of the subject site and constructed to the satisfaction of the responsible authority.**
11. **Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.**
12. **Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the responsible authority.**
13. **Car spaces, access lanes and driveways shown on the endorsed plan must be kept available for these purposes at all times to the satisfaction of the responsible authority.**
14. **Any service relocations must be to the approval of the service authority and at the owners cost.**
15. **Prior to occupying the development, provision of litter control at stormwater inlet points within the car park and paved areas is required. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD210/215 or SD225 respectively.**
16. **Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.**

REPORT NO: SU175 (cont.)

17. Any cut or fill must not interfere with the natural overland stormwater flow.

18. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.

19. This permit will expire if one of the following circumstances applies:

- **the development is not started within three years of the date of this permit; or**
- **the development is not completed within six years of the date of this permit.**

The responsible authority may extend the periods referred to if a request is made in writing:

- **before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or**
- **within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.**

Permit Notes:

a) If a request for an extension of commencement/completion dates is made out of time allowed by condition 19, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

b) Application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.

c) Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if an on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.

d) Following the Drainage Investigation, internal drainage plans to be submitted to Council Civil Design section for approval.

e) Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve/easement, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.

f) Any modifications to existing vehicle crossings require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.

3. PROPOSAL:

It is proposed to develop one double storey dwelling and one single storey dwelling to the rear of the existing dwelling on the subject land. Details of the proposal are as follows:

- The existing dwelling (Dwelling 1) is to be retained. This is a single storey dwelling containing three bedrooms, a living room, bathroom, laundry and an open plan kitchen/meals area.
- Dwelling 2 is to be double storey and contain a powder room, laundry and open plan kitchen/meals/living room on the ground floor, and two bedrooms and a shared bathroom on the first floor.

REPORT NO: SU175 (cont.)

- Dwelling 3 is to be single storey and located to the rear of the site. This dwelling will contain two bedrooms, an open plan kitchen/meals/living room, bathroom and small laundry.
- The proposal involves the retention and use of the existing driveway and crossover. The proposed development has a linear layout with a common driveway along the western property boundary providing access to all dwellings.
- Dwelling 1 has been provided with a single vehicle carport with tandem visitors' space, while dwellings 2 and 3 have been provided with a single uncovered car space.
- The exterior of the existing dwelling will remain largely unchanged with the exception of the removal of a fireplace from the living room. The removal of the fireplace will allow the access way to be 3.1 metres wide.
- Dwellings 2 and 3 adopt a simple and traditional architectural form with a tiled pitched roof and construction materials that include brick at the ground floor level and lightweight materials on the upper floor level.
- The following table provides a summary of the proposed development:

Site Area	669m²
Dwelling Density	1:223m²
Site Coverage	41.01% (60% Max)
Permeability	36.37% (20% Min)

4. SITE AND SURROUNDS:

4.1 The subject site is located on the south side of Dianne Avenue, Craigieburn. The site is rectangular in shape with a 15.24 metre frontage to Dianne Avenue and a depth of 43.89 metres, resulting in a total site area of approximately 669 square metres.

4.2 The site currently contains a single storey brick dwelling with tiled roof. The existing vehicle crossing is located toward the west of the site frontage.

4.3 The site is located within an established residential area of Craigieburn and surrounded by land similar in size. The area is predominantly characterised by single storey dwellings, however double storey dwellings and medium density developments are common within the streetscape and the wider area.

4.4 The area is beginning to undergo incremental change with some demolition of the original housing stock evident and an increase in the number of medium-density developments apparent. Multi-dwelling developments in proximity to the subject site include double storey built forms at the front and rear of the site and generally comprise of two and three dwellings on a lot

4.5 The eastern property abuttal at 89 Dianne Avenue is occupied by a single storey brick dwelling with concrete tiled roof, landscaped manicured garden and serviced with a single garage along the eastern side of the dwelling.

4.6 The western property abuttal at 93 Dianne Avenue is currently vacant.

4.7 The southern property abuttal at 28 Alma Street includes a double storey brick dwelling with concrete tiled roof and serviced with a single car garage.

Restrictions on Title

4.8 No registered restrictions such as covenants or Section 173 Agreements are recorded on title.

REPORT NO: SU175 (cont.)

4.9 The title shows that the site is encumbered by a 1.83 metre wide easement along the southern (rear) boundary of the site.

Planning History

4.10 A review of available Council records did not produce any previous planning permits pertaining to the subject land.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the *Hume Planning Scheme* (*"the Scheme"*) are relevant in the consideration of the application:

State Policies:	Clause 15.01-1: Urban Design Clause 15.01-2: Urban Design Principles Clause 15.01-5: Cultural Identity and Neighbourhood Character Clause 15-02-1: Energy and Resource Efficiency Clause 16.01-1: Integrated Housing Clause 16.01-2: Location of Residential Development Clause 16.01-4: Housing Diversity Clause 16.015: Housing Affordability
Municipal Strategies:	Clause 21.02-1: Housing Clause 21.02-2: Health and Safety Clause 21.06-2:Local Areas (Craigieburn and Roxburgh Park Neighbourhood)
Local Policies:	Nil
Zones:	Clause 32.08: General Residential Zone 1
Overlays:	Nil
Particular Provisions:	Clause 52.06: Car Parking Clause 55: Two or more dwellings on a lot
General Provisions:	Clause 65.01: Approval of an Application or Plan Clause 66: Referrals and Notice Provisions

5.2 It is State policy to create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity, and to achieve urban design outcomes that contribute positively to the local urban character.

5.3 It is also policy that new housing is designed to respond to the community needs by providing affordable higher density housing developments which are strategically located close to transport corridors and activity centres.

5.4 In relation to Housing, Clause 21.02-1 of the *Scheme* seeks:

- *"To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents"; and*
- *"To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City".*

Aboriginal Cultural Heritage

5.5 The site is not located within an area of Aboriginal Cultural Heritage Sensitivity and thus a Cultural Heritage Management Plan is not required.

Major Electricity Transmission Line

5.6 The site is not located within 60 metres of a major electricity transmission line.

Planning Permit Triggers

5.7 The permit trigger in this instance is Clause 32.08-4 of *the Scheme*, which relates to buildings and works associated with the construction of two or more dwellings on land located within a General Residential Zone.

6. REFERRALS:

6.1 The application does not trigger external referral requirements pursuant to Section 55 of the *Planning and Environment Act 1987* or Clause 66 of the *Hume Planning Scheme*.

6.2 The application was internally referred to Council's Traffic and Civil Design Team (Assets Department) for comments with the traffic engineers requesting changes to the plans. The requested changes (relating to vehicle manoeuvring onsite) were undertaken prior to advertising the application and subject to conditions and notes being added to the permit the engineers have no concerns due to the changes made to the plans.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining land owners and occupiers and a notice board placed on site. A total of three objections were received, including a petition containing 12 signatures of which only 7 signatures could be considered as valid in accordance with Council's Governance Local Law 2013.

7.2 The petition was presented to Council at its meeting on 12 September 2016 at which it was resolved that the petition will be considered in the assessment of this planning permit application P19213.

8. OBJECTIONS:

8.1 The following is a summary of the grounds of objection:

- Loss of privacy and overlooking.
- Overshadowing of habitable room windows from the double storey dwelling.
- Parking issues as a result of the additional dwellings.
- Increased garbage collection, resulting in more noise and more bins in front of the property.
- Overdevelopment of the site.
- Decrease property values due to the development and rental properties.

<u>Loss of privacy and overlooking:</u>

8.2 The owners of the vacant site at 93 Dianne Avenue have raised an issue with potential overlooking into their property from the first floor west facing bedroom window. They have requested the window be obscured or have a raised sill height to protect their privacy. A condition can be placed on any approval requiring this window be redesigned to accord with Clause 55.04-6 of the Hume Planning Scheme by way of:

- *Having sill heights of at least 1.7 metres above floor level, or*
- *Have fixed, obscure glazing in any part of the window below 1.7 metres above floor level.*

<u>Overshadowing of habitable room windows from the double storey dwelling:</u>

8.3 An assessment of the shadowing plans shows that there will be a degree of overshadowing from the existing dwelling over the habitable room windows described by the owners of 89 Dianne Avenue. The degree of overshadowing on these windows will not change to what they are already experiencing given the existing dwelling is to be retained as part of the development.

The shadowing plans do however show that there will be additional shadowing cast over the shade house and rear yard of the dwelling at 89 Dianne Avenue from around 2pm onwards. It should be noted that the proposed development does comply with Clause 55.04-5 of the Scheme (overshadowing of open space objective), which requires *"75 per cent, or 40 square metres with minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9 am and 3 pm on 22 September"*.

Parking issues as a result of the additional dwellings:

8.4 In accordance with Clause 52.06-5 of the Scheme, *each three bedroom dwelling requires one car space to each one or two bedroom dwelling and two car spaces to each three or more bedroom dwelling*. In this instance, dwelling 1 contains three bedrooms and requires two car spaces, both dwellings 2 and 3 contain two bedrooms and therefore require one car space each to be provided on site. The required number of car spaces has been satisfied by this proposal.

Whilst the development will generate additional vehicle movements, the increase in traffic movements arising from a net increase of three dwellings is considered to be an acceptable increment and the increase in movements is not considered to be beyond the capacity of the local street network (Dianne Avenue).

Increased garbage collection, resulting in more noise and more bins in front of the property:

8.5 It is anticipated that rubbish collection will be from a similar point on the nature strip in line with the current collection for the existing dwelling. Given no additional driveways or crossovers are proposed, the area to the front of the site is considered ample to allow the collection of the additional bins from the site. With regard to increased noise from the bins being collected, it is considered that this will be minimal and only take several minutes in front of the site.

Overdevelopment of the site:

8.6 There are no provisions within the Scheme which restrict dwelling density. As discussed throughout the assessment section of this report, the proposed development generally complies with the requirements of Clause 55 and Clause 52.06 of the Scheme, indicating that the proposal is not an overdevelopment of the subject site.

Double storey medium density development is not an uncommon occurrence in this neighbourhood. In a broad sense, double storey dwellings are part of the urban fabric of Melbourne's suburbs.

The Victorian Civil and Administrative Tribunal (VCAT) has long held the belief that for a development to be 'respectful' of the neighbourhood character, it is not about replicating what already exists. Rather, the notion of 'respectful' development must embrace the need for change and diversity in the type of dwellings that are provided and an increase in the intensity of development. (Iloray Pty Ltd v Darebin CC and Ors [2003] VCAT 692).

Decrease property values due to the development and rental properties:

8.7 The devaluation of property is not a valid consideration for planning applications and is consistently dismissed by VCAT. There is no definitive evidence to suggest that medium-density housing will depreciate adjoining or nearby property values.

It is worth noting that VCAT has long held the belief that good neighbours are not determined by nature of tenure. In (L and A Gugliotti and Others v City of Preston [Appeal No. P88/0782 2AATR 97), the Tribunal stated that:

"… the Planning Scheme draws no distinction between rental and owner-occupied accommodation. The argument that such distinction ought to be drawn is discriminatory and suggests a form of social apartheid based on economic standing which should be abhorrent in today's society.
Third, there is no empirical evidence (either in this appeal or any other in the Tribunal's experience) which could lead to the conclusion that occupiers of flats, be they owners or tenants, are any more prone to anti-social, illegal, noisy or insensitive behaviour than any other sector of the community."

9 ASSESSMENT:

9.1 A detailed discussion of the proposal against the particular requirements of Clauses 52.06 and 55 of the *Scheme* is provided below. In short, the proposal is able to acceptably satisfy the requirements of the respective provisions subject to the inclusion of permit conditions.

Clause 52.06 – Car Parking

9.2 Clause 52.06-5 requires car parking at the following rate:

- *One car space for each one or two bedroom dwelling.*
- *Two car spaces for each three or more bedroom dwellings, with one space under cover.*
- *One car space for visitors for developments of five or more dwellings.*

9.3 Dwelling 1 comprises three bedrooms and dwellings 2 and 3 have two bedrooms. Dwelling 1 is required to have two car spaces with one space under cover. Dwellings 2 and 3 comprise two bedrooms and therefore each require the provision of one on-site car parking space. In accordance with this requirement, each dwelling has been provided with required number of car spaces. No visitor car space is required.

9.4 The design standards of Clause 52.06, including the internal dimensions of the carport are all suitably met.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

9.5 The proposed development is designed to respond appropriately to the existing neighbourhood character and the features of the site and surrounds. The existing dwelling will be retained which ensures the streetscape will largely be unaltered. Dwelling 2 adopts a double storey form and is well set back from the east, west and south boundaries to minimise adverse impacts on adjoining properties. Dwelling 3 will adopt a single storey form to ensure amenity impacts to adjoining lots are minimised. The development is typical of the emerging character of the area as multiple lots in the vicinity are developed in a similar fashion to this proposal.

9.6 The proposal is for a contemporary medium density development comprising a mix of double and single storey dwellings. It will provide dwellings with a diverse range of layouts and smaller, affordable household types.

9.7 The retention of the existing dwelling facing Dianne Avenue will maintain the existing dwelling spacing and rhythm of the streetscape, while dwellings 2 and 3 sit one behind the other. The upper level of the double storey dwelling is well set back from all property boundaries, this minimises any adverse impacts regarding visual bulk and the scale of the development. The development is well integrated with the street in terms of vehicle and pedestrian links and the absence of front fencing will enhance and maintain views to front gardens.

9.8 The proposed dwellings utilize modern materials and façade detailing which can be found within the existing streetscape and will be appropriately located in the context of an established urban environment and infrastructure, properly connected to all relevant services and utilities and within close proximity to community services and facilities

REPORT NO: SU175 (cont.)

9.9 The development is able to be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the construction of two additional dwellings on the site is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. As discussed, the application has been referred internally to Council's Assets Department for comment, with no objections being raised against the proposal on drainage and sewerage grounds subject to the inclusion of relevant permit conditions and notes.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15)

9.10 The existing dwelling will be retained as part of the proposal which would result in maintaining the existing setback from the street. Standard B6 is therefore not applicable.

9.11 The proposed development has an overall building height of 6.7 metres to the roof pitch of the double storey dwelling and 4.6 metres for the single storey dwelling. This is well within the maximum nine metres specified by the standard and is deemed to be respectful of the existing neighbourhood character.

9.12 The development will result in a site coverage of 41% which is within the maximum 60% specified under standard B8. Site permeability is noted as being 36% which exceeds the minimum 20% required under standard B9.

9.13 The proposed dwellings are suitably sited, oriented and designed to maximise access to daylight and solar energy while ensuring that the energy efficiency of the existing dwellings on adjoining lots is not unreasonably reduced. Primary living areas and areas of private open space have been oriented to the north of the site wherever possible and windows along this elevation have been maximised. Eaves have also been included wherever possible to assist in increasing the overall energy efficiency of the development.

9.14 The land does not immediately adjoin any public open space and as such standard B11 is not applicable.

9.15 The layout of the development provides suitable safety and security to residents of the property. This has been achieved by ensuring that the entrances of the dwellings are not obscured or isolated and that they are clearly visible from the street or internal access way. A condition will also be included on any permit issued requiring the inclusion of lighting at the entrances to each of the proposed dwellings and along the shared access way to further enhance safety and security within the development.

9.16 Submission of a detailed landscape plan to the satisfaction of the responsible authority will be included as a condition on any permit issued to ensure that the development provides appropriate landscaping and contributes to the landscape character of the surrounding area.

9.17 The proposal involves the retention and use of the existing driveway and crossover. The proposed development has a linear layout with a common driveway along the western property boundary providing access to all dwellings. Standard B14 of ResCode requires that accessways must not exceed 40% of the street frontage width where the frontage is less than 20 metres in length. The current crossover is 3 metres wide, equating to 20% of the frontage, well within the requirements of Standard B14.

9.18 Vehicle parking is appropriately located and provides convenient parking for residents. The design adequately protects residents from vehicular noise within the development in accordance with Standard B15.

Clause 55.04 – Amenity Impacts (Standard B17 to B24)

9.19 The proposed dwellings are of a suitable height and setback distance from the side and rear boundaries. In particular, (where walls are not constructed directly on the boundaries), a minimum setback of 1 metre has been provided at the ground floor, which meets the distance required by the standard for a wall height of less than 3.6 metres.

9.20 The wall of bedroom 2 of Dwelling 3 is proposed to be constructed along the eastern property boundary. The length of wall along the eastern boundary is approximately 3.25 metres and a height of 3.1 metres which is well within the limits of B18 which allows 10 metres plus 25% of the remaining length.

9.21 The habitable room windows on the both the subject site and adjoining property to the east are already set back from the common boundary. The habitable room windows are located adjacent to the existing dwelling on the subject site which is to be retained. The shadowing currently experienced by the adjoining dwelling (at 89 Dianne Avenue) will not change. Furthermore, the separation between the two dwellings allows a light court of 3 square metres in accordance with Standard B19. The proposed development will not have a detrimental impact to the accessibility of daylight by these habitable room windows.

9.22 The north facing windows on the adjoining properties to the south are at least 18 metres away from the common boundary. The proposal will not affect the solar access to the north facing windows.

9.23 The shadow diagram indicates that the majority of the overshadowing is contained within the subject site. The secluded private open space on the adjoining properties will be able to receive adequate sunlight in accordance with Standard B21 of ResCode.

9.24 The subject site is relatively flat. The existing fences along the common boundaries will effectively reduce any overlooking potential from ground level. The habitable room windows on the upper level of dwelling 2 will be treated / screened in accordance with Standard B22 to reduce the overlooking potential. Though the adjoining west property is currently vacant, the windows on the first floor of dwelling 2 will be required to be treated in accordance with Standard B22, and this will be reflected in a condition on any permit issued.

9.25 There will be no unreasonable noise impacts generated from the proposed development. It is anticipated that the only additional noise generated by the proposed dwellings will be consistent with the residential use of the land.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

9.26 The dwelling entries are potentially accessible for people with limited mobility as minimal steps are required for entry and necessary upgrades could be easily accommodated in the future if the need arises which is consistent with Standard B25.

9.27 Entries to each dwelling are generally visible and easily identifiable from the street in regard to the existing dwelling, and once on site for dwellings 2 and 3. Each dwelling is provided with a sense of personal address and a transitional space around each of the entries, consistent with Standard B26.

9.28 Daylight to new windows is appropriate and in accordance with Standard B27.

9.29 The proposal is generally consistent with the secluded private open space requirements of Standard B28 having regard to both the proposed area and dimensions of these spaces. The private open spaces proposed to each dwelling will provide adequate private open space for the reasonable recreation and service needs of residents.

REPORT NO: SU175 (cont.)

9.30 Whilst the secluded private open space area for the existing dwelling is south facing, the setback distance is in accordance with the formula in Standard B29 to allow adequate solar access to the area. Setback and orientation of the secluded private open space of dwellings 2 and 3 also satisfies the requirements of B29.

9.31 Each dwelling is allocated a storage shed that accords with Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.32 It is considered that the design detail respects the existing neighbourhood character in relation to the design of the buildings, including facade articulation, window and door proportions, roof form, verandahs, eaves and more importantly a gradual height transition from the front to the rear, all in-keeping with the existing character of the area.

9.33 No front fence is indicated on the plans, which will ensure an open presentation to the street and maintain views to the front garden. This is acceptable and in accordance with Standard B32.

9.34 The proposed areas of common property relate only to the areas of shared access way and are functional and capable of efficient management.

9.35 There is sufficient space on the land for site services to all dwellings, including mailboxes, bins and clotheslines,

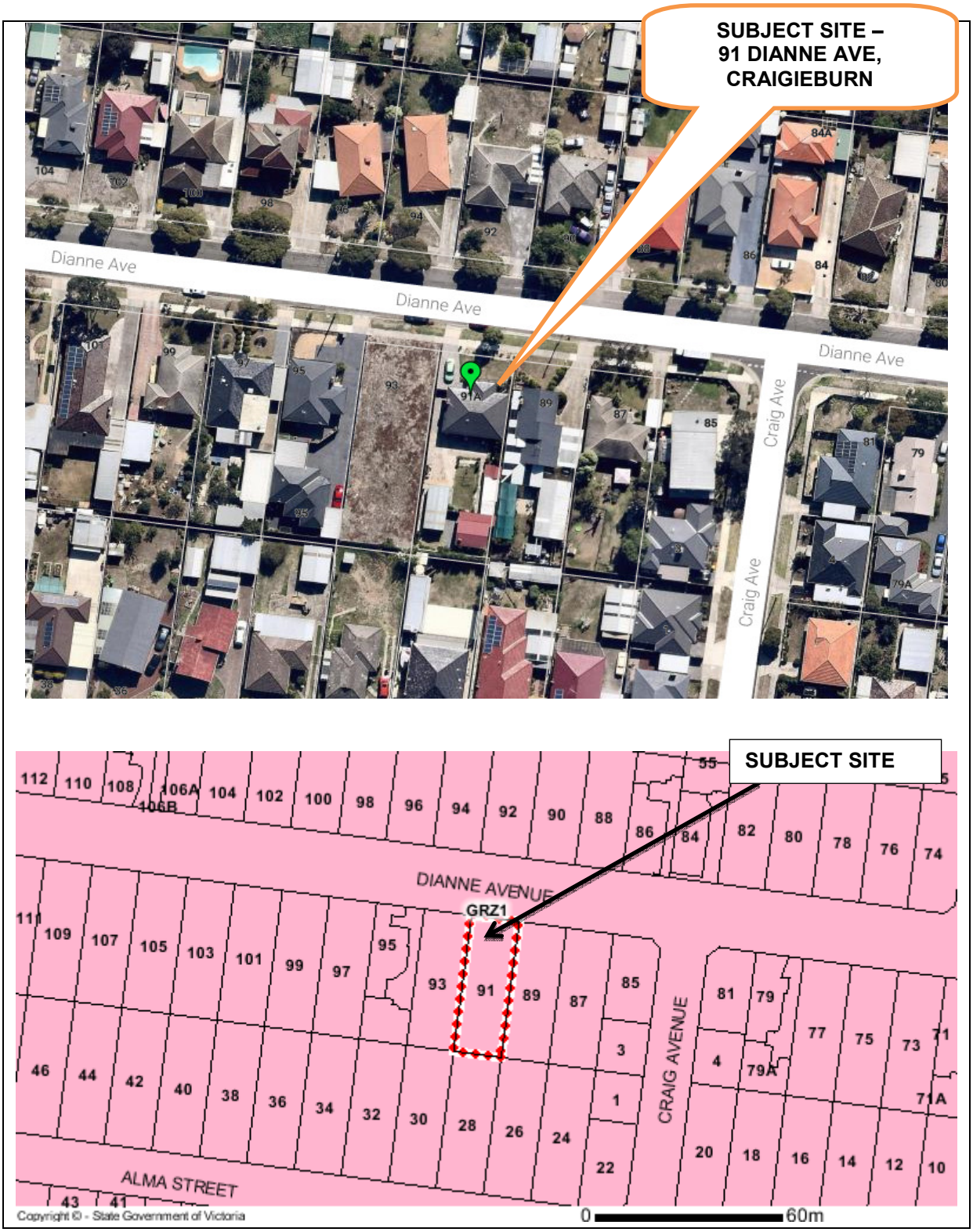
10 CONCLUSION:

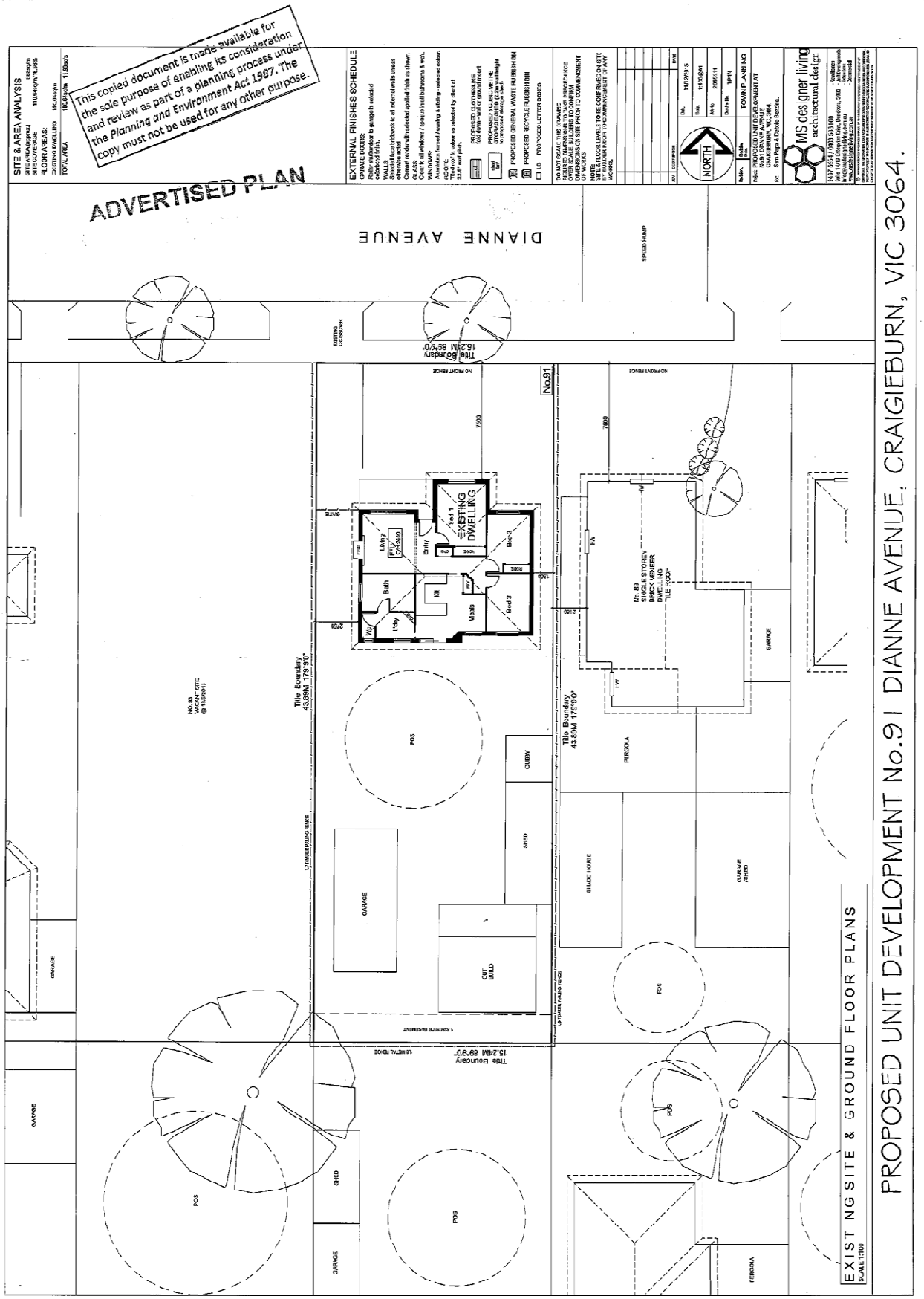
The design generally addresses all the requirements of Clause 55 (ResCode) of the *Hume Planning Scheme* and subject to the conditions outlined in the recommendation, will provide a development outcome that will complement the existing and emerging neighbourhood character of the area. For these reasons, it is recommended that this application be approved.

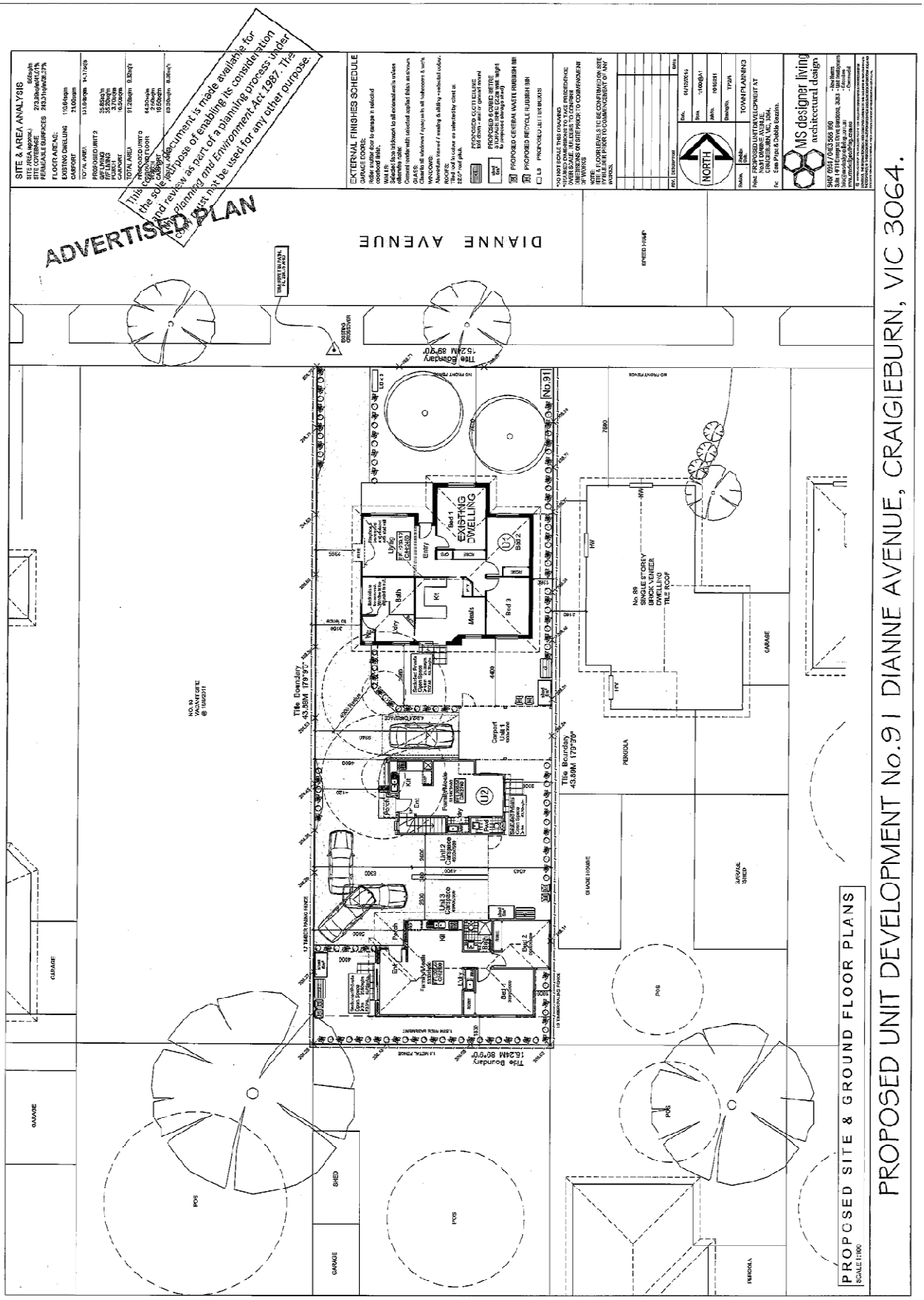
LOCALITY MAP

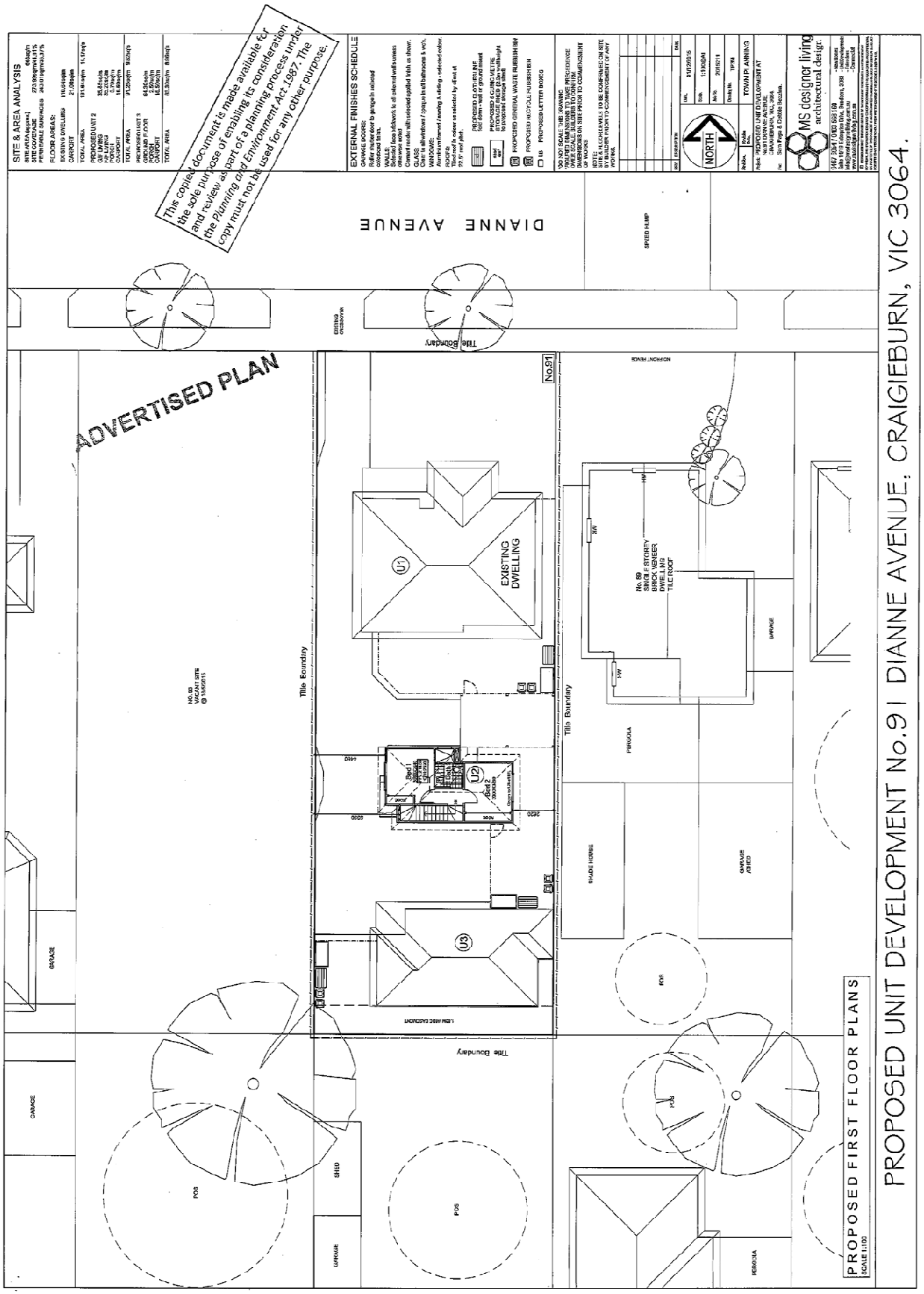
P19213

91 DIANNE AVENUE, CRAIGIEBURN




This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.
ADVERTISED PLAN
SITE & AREA ANALYSIS
EXTERNAL FINISHES SCHEDULE
DIANNE AVENUE
SPEED HUMP
EXISTING CROSSOVER
Title Boundary 15.24M 89°9'0"
NO FRONT FENCE
No.91
EXISTING DWELLING
Living
Bath
Meals
Bed 1
Bed 2
Bed 3
No. 89 SINGLE STOREY BRICK VENEER DWELLING TILE ROOF
GARAGE
PERGOLA
Title Boundary 43.89M 179°9'0"
Title Boundary 43.89M 179°9'0"
NO. 93 VACANT SITE @ 1 MAY 07
POS
CURBY
SHED
OUT BUILD
BLADE HOUSE
GARAGE PERGOLA
EXIST NG SITE & GROUND FLOOR PLANS
SCALE 1:100
PROPOSED UNIT DEVELOPMENT No.91 DIANNE AVENUE, CRAIGIEBURN, VIC 3064.
MS designer living
architectural design
TOWN PLANNING


ADVERTISED PLAN
This document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The document must not be used for any other purpose.
DIANNE AVENUE
EXISTING DWELLING
No.91
No 89 SINGLE STOREY BRICK VENEER DWELLING TILE ROOF
NO 93 VACANT SITE
GARAGE
PERGOLA
SHED
POS
PROPOSED SITE & GROUND FLOOR PLANS
SCALE 1:100
PROPOSED UNIT DEVELOPMENT No.91 DIANNE AVENUE, CRAIGIEBURN, VIC 3064.
MS designer living
architectural design
NORTH
TOWN PLANNING


SITE & AREA ANALYSIS
EXTERNAL FINISHES SCHEDULE
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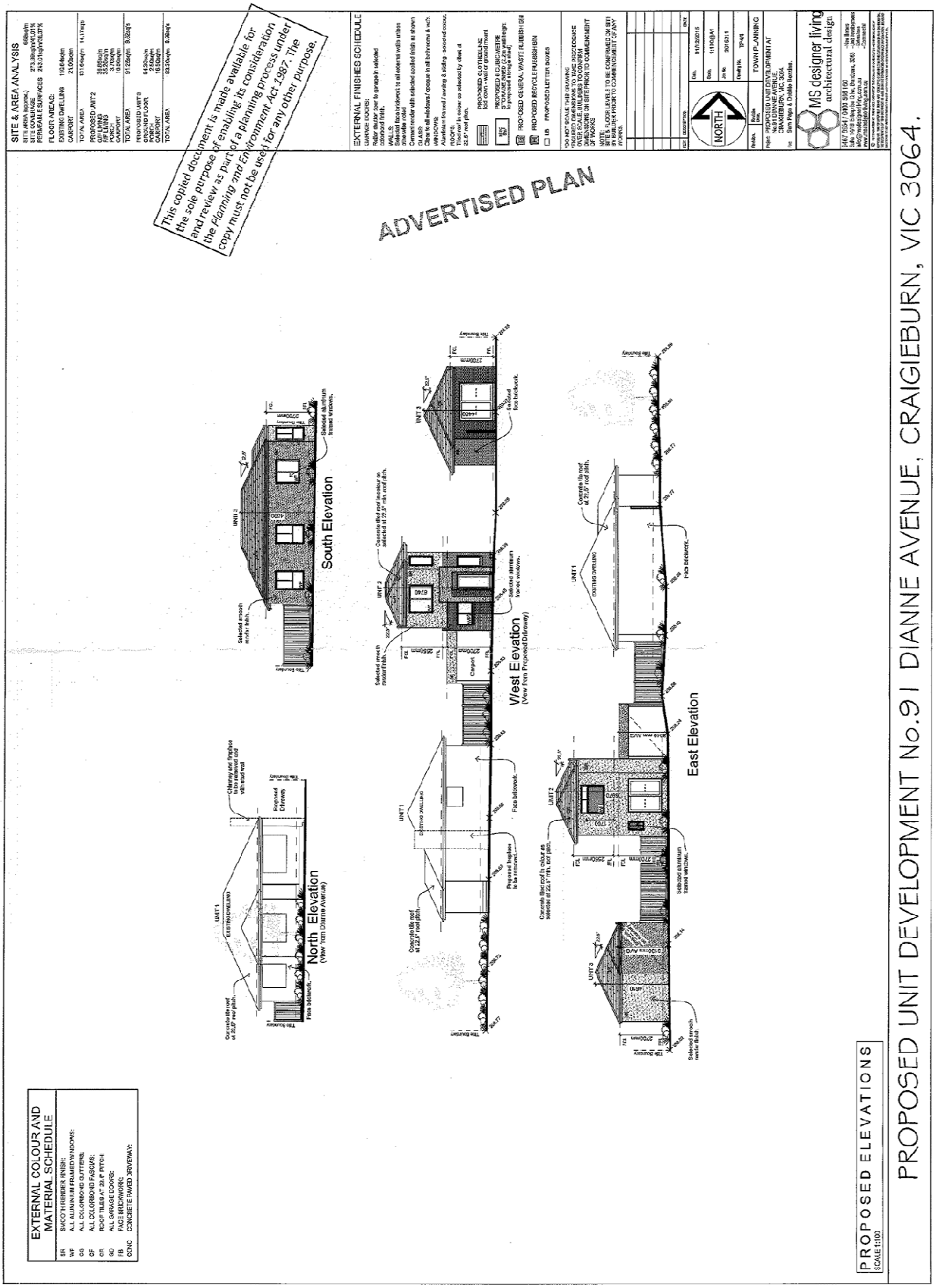
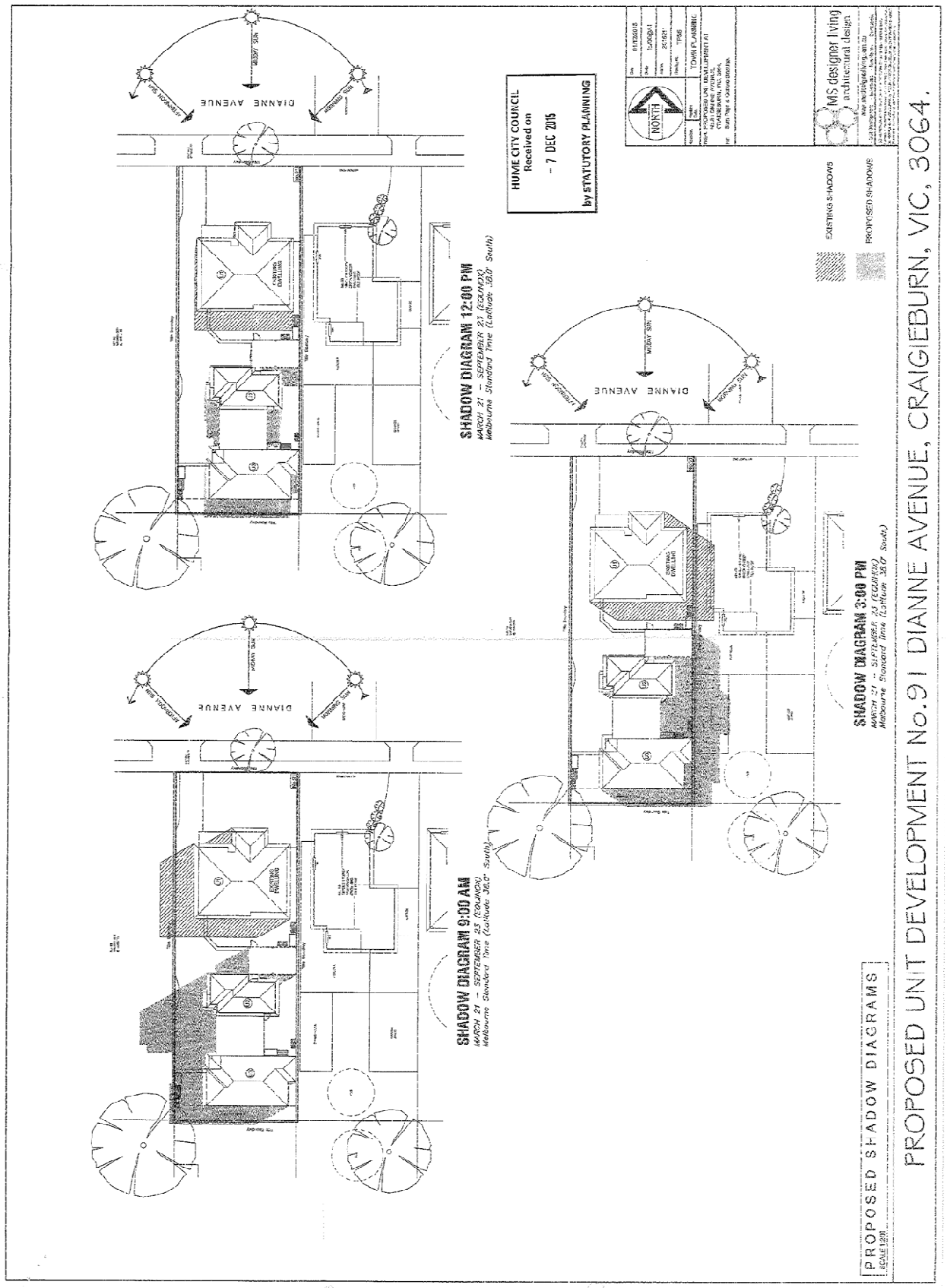
ADVERTISED PLAN
DIANNE AVENUE
Title Boundary
No.91
No.89
EXISTING DWELLING
U1
U2
U3
GARAGE
PERGOLA
SHADE HOUSE
POS
SHED
NORTH
MS designer living
architectural design
PROPOSED FIRST FLOOR PLANS
SCALE 1:100
PROPOSED UNIT DEVELOPMENT No.91 DIANNE AVENUE, CRAIGIEBURN, VIC 3064.


SITE & AREA ANALYSIS
EXTERNAL FINISHES SCHEDULE
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.
ADVERTISED PLAN
South Elevation
West Elevation
(View From Proposed Driveway)
North Elevation
(View from Dianne Avenue)
East Elevation
EXTERNAL COLOUR AND MATERIAL SCHEDULE
PROPOSED ELEVATIONS
SCALE 1:100
PROPOSED UNIT DEVELOPMENT No.91 DIANNE AVENUE, CRAIGIEBURN, VIC 3064.
MS designer living
architectural design.
NORTH
TOWN PLANNING


PROPOSED UNIT DEVELOPMENT No.91 DIANNE AVENUE, CRAIGIEBURN, VIC, 3064.
PROPOSED SHADOW DIAGRAMS
SCALE 1:200
SHADOW DIAGRAM 9:00 AM
MARCH 21 – SEPTEMBER 23 (EQUINOX)
Melbourne Standard Time (Latitude 38.0° South)
SHADOW DIAGRAM 12:00 PM
MARCH 21 – SEPTEMBER 23 (EQUINOX)
Melbourne Standard Time (Latitude 38.0° South)
SHADOW DIAGRAM 3:00 PM
MARCH 21 – SEPTEMBER 23 (EQUINOX)
Melbourne Standard Time (Latitude 38.0° South)
DIANNE AVENUE
MIDDAY SUN
EXISTING SHADOWS
PROPOSED SHADOWS
HUME CITY COUNCIL
Received on
– 7 DEC 2015
by STATUTORY PLANNING
NORTH
TOWN PLANNING
MS designer living
+ architectural design

REPORT NO:	SU176
REPORT TITLE:	57-65 Paulson Road, Campbellfield - Use of land for the purpose of material recycling
SOURCE:	Henry Dong, Town Planner
DIVISION:	Planning and Development
FILE NO:	P19513
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Proposed plans* 2. *Locality Map*

Application No:	P19513
Proposal:	Use of land for the purpose of material recycling
Location:	57-65 Paulson Road Campbellfield
Zoning:	Industrial 1 Zone
Applicant:	Corso Interior Architecture
Date Received:	19 April 2016

1. SUMMARY OF REPORT:

An application has been received for the use of a land at 57-65 Paulson Road, Campbellfield for the purpose of material recycling. The application has been advertised and 53 objections have been received. The application has been assessed on its merits against the relevant policies and provisions of the *Hume Planning Scheme* (the Scheme) including consideration of the issues raised in objections. On balance, the proposal is considered acceptable and it is recommended that a Notice of Decision to Grant a Permit is issued subject to conditions.

2. RECOMMENDATION:

That Council, having considered the concerns of the objectors and the merits of the application, resolves to issue a Notice of Decision to Grant a Planning Permit for the use of land at 57-65 Paulson Road, Campbellfield, for the purpose of Material Recycling subject to the following conditions:

1. **The layout of the use(s) shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.**
2. **The use of the land or of any buildings on the land must not be altered for some other use except as may be lawful or with the prior written consent of the Responsible Authority.**
3. **Prior to the use commencing, a Site Environmental Management Plan must be submitted to and approved by Council. The plan must address issues relating to dust control, odour, stormwater drainage, litter, any stockpile management and details of how the waste is to be processed to the satisfaction of the Responsible Authority.**
4. **The approved use may operate only between the following times:**

   8:30am to 5:30pm
5. **The use /the occupation of the land must be managed so that the amenity of the area is not detrimentally affected, including through the:**

REPORT NO: SU176 (cont.)

(a) transportation of materials, goods or commodities to or from the subject land;
(b) appearance of any building, works or materials;
(c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;
(d) presence of vermin; or
(e) in any other way.

6. Goods, equipment, materials or machinery must not be stored or left exposed outside a building so as to be visible from any public road or thoroughfare, except with the prior written consent of the responsible authority.

7. Car spaces, access lanes and driveways shown on the endorsed plan must be kept available for these purposes at all times to the satisfaction of the responsible authority.

8. Putrescible waste must not be accepted at the premises.

9. Vehicles and bins must not be washed on the subject site.

EPA Conditions:

10. Nuisance dust must not be discharged beyond the boundaries of the premises.

11. Noise emissions from the premises must comply with the requirements of the State Environment Protection Policies (Control of Noise from Commerce, Industry and Trade) No. N-1.

12. Stormwater contaminated with waste must not be discharged beyond the boundary of the premises and be collected and disposed of off-site by an EPA approved contractor or sent to sewer under a Trade Waste Agreement.

13. The applicant may only accept bailed plastic waste.

14. Prescribed industrial waste, as defined by the Environment Protection (Industrial Waste Resource) Regulations 2009 or as amended, will be transported with the appropriate EPA transport certificates and disposed of or recycled at appropriately licensed premises.

15. The applicant must ensure that litter is not deposited beyond the boundary of the premises.

Expiry

16. This permit will expire if one of the following circumstances applies:

- **the use is not started within two years of the date of this permit; or**
- **if the use is discontinued for a period of two years.**

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

3. PROPOSAL:

3.1 The proposal is to use an existing industrial building on the subject site for the purpose of material recycling.

3.2 The materials that are to be recycled are empty plastic beverage bottles and the process involves separating and shredding the bottles. The product is then packed and taken off site.

3.3 The proposed hours of operation are from 8:30am to 5:30pm and the total staff number will range between 6 to 8.

3.4 A total of 32 car parking spaces are provided on site.

REPORT NO: SU176 (cont.)

4. SITE AND SURROUNDS:

4.1 The site is rectangular in shape and has a frontage of approximately 68 metres to Paulson Road and a depth of 61 metres. The site has a total land area of approximately 4180 square metres.

4.2 The site is currently occupied by an existing industrial building having a total floor area of approximately 2,290 square metres and is located within the heart of the Campbellfield industrial area with convenient access to the major arterial road network.

Restrictions on Title

4.3 No registered restrictive covenants are recorded on title.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the *Hume Planning Scheme ("the Scheme")* are relevant in the consideration of the application:

State Policies:

Clause 11.01 – Delivering jobs and investment

5.2 Relevant strategies to create a city structure that drives productivity, supports investment through certainty and creates more jobs include:

- *Strengthen the competiveness of Melbourne's employment land.*
- *Plan for jobs closer to where people live.*

5.3 Clause 17.02-3 of the *Hume Planning Scheme* relates to State significant land, its objective is:

- *To protect industrial land of State significance.*

Local Policies:

Clause 21.03 – Employment and Business

5.4 Strategies to develop diverse local employment opportunities to meet the needs of a growing residential population include:

- *Encourage the development and use of land within the Hume Highway employment corridor for a range of industry, warehousing and service business, subject to suitable separation from adjoining land uses and between different industrial activities.*

5.5 Clause 21.06-3 of the *Hume Planning Scheme* relates to Campbellfield neighbourhood, the relevant objective is:

- *To create a vibrant and attractive industry and employment corridor that services local, regional and metropolitan labour markets, ensuring that these activities are protected from the encroachment of sensitive land uses.*

Zoning Controls

5.6 The subject land is within the Industrial 1 zone (Clause 33.01) and the purposes of the zone are:

- *To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.*

5.7 Material Recycling falls within the broad definition of 'Industry' and is more particularly defined as:

- *Land used to collect, dismantle, treat, process, store, recycle, or sell, used or surplus materials.*

Planning Permit Trigger/s

5.7 The permit trigger in this instance is Clause 33.01-1, where 'Material Recycling' is a Section 2 use requiring a planning permit with the following condition:

- *The land must be at least 30 metres from land (not a road) which is in a residential zone or land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre.*

5.8 The proposal satisfies the above use condition.

Aboriginal Cultural Heritage

5.9 The land is not located within an area of cultural heritage sensitivity as described in the *Aboriginal Heritage Regulations 2007* and therefore a Cultural Heritage Management Plan is not required.

Major Electricity Transmission Line

5.10 The land is not located within 60 metres of a major electricity transmission line.

6. REFERRALS:

6.1 The application was referred externally to the Environment Protection Authority (EPA) under Section 55 of the *Planning & Environment Act 1987.* The EPA has responded with no objection to the proposal subject to the inclusion of prescribed conditions in any permit.

6.2 The application was internally referred to Council's Traffic and Civil Design Team (Assets Department), who responded with no objection to the proposal and requested conditions to be included in any permit.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of the Act by way of letters to the adjoining land owners and occupiers and two notice boards placed on site. A total of 52 objections were received in response. The grounds of objection can be summarised as follows:

- Traffic congestion;
- Loss of vegetation;
- Loss of property value;
- Increase in noise / odour level;
- Change of demographics of the neighbourhood from residential to commercial and industrial.

8. OBJECTIONS:

8.1 The grounds of objection are addressed below:

<u>Traffic Congestion</u>

8.2 There was concern that the proposal will lead to traffic congestion in the area which may result in the increase of traffic accidents. The proposal was referred Council's Traffic and Civil Design Team (Assets Department) who has raised no issues with the movement and flow of vehicles and congestion overall. The road network in the immediate vicinity is constructed to relevant standards that are capable of handling industrial traffic movements.

Loss of Vegetation

8.3 The proposal does not involve vegetation removal. The proposal is for use of an existing industrial building for the purpose of material recycling.

Loss of property value

8.4 It is a long established VCAT principal that loss of property values is not considered to be a valid ground of objection to a planning permit application.

Increase in noise / odour level

8.5 It is considered that the proposal will not result in an unreasonable amount of noise and odour emission. The subject land is located within an Industrial 1 zone, which is land set aside for some of the more heavy industrial uses. Use of the land for the purpose of material recycling is to be conducted within an existing building and will not result in a noise level that is above and beyond what is considered to be reasonable in a heavy industrial area.

The proposed material recycling involves recycling and shredding of empty plastic beverage bottles and does not involve any process of accepting organic materials. Therefore it is considered that the proposed use will not result in an unacceptable level of odour emission. Furthermore, relevant planning permit conditions will be included requiring that any emission from the subject site must not adversely affect the amenity of the surrounding neighbourhood. The application was also referred to the EPA for their consideration and their recommended conditions have been included.

Change of demographics of the neighbourhood from residential to commercial and industrial.

8.6 As it has been mentioned above, the subject site is located within a heavy industrial area with no residential interface. It is therefore considered that this ground of objection has no substance.

9. ASSESSMENT:

Decision Guidelines:

9.1 Before deciding an application, the responsible authority must consider the following decision guidelines:

The State Planning Policy Framework and the Local Planning Policy Framework

9.2 The proposal is consistent with the State and Local Planning Policy Frameworks as it is an appropriate use in an Industrial 1 zone. The proposal provides further employment opportunities and encourages development of different industries within the municipality.

The effect that the use may have on nearby existing or proposed residential areas or other uses which are sensitive to industrial off site effects, having regard to any comments or directions of referral authorities.

9.3 The subject site is more than 100 metres from the nearest residential zone, which is significantly more than the 30 metre buffer distance required under the Industrial 1 zone provisions. The application was referred to the EPA, who has no objections to the proposal subject to conditions. It is therefore considered that the proposed use is appropriate and will not have detrimental impacts on any residential areas or other sensitive uses.

The availability of and connection to services.

REPORT NO: SU176 (cont.)

9.4 The subject site is located within an established industrial estate and is currently occupied by an existing industrial building. The availability of and connection to all services is not an issue.

The effect that nearby industries may have on the proposed use.

9.5 The proposed use is not a sensitive use to the uses already existing in the locality. In addition, Material Recycling is considered to be a common land use within an Industrial 1 area.

The drainage of the land

9.6 The proposed use will be conducted within an existing industrial building on the site, therefore all the drainage issues relating to the subject land have already been dealt with when the building was constructed. Furthermore, Council's civil engineer has no drainage concerns in relation to the proposed use.

The effect of traffic to be generated on roads.

9.7 The proposal indicated that it is anticipated to have one to two truck movements a day for pickup and delivery. It is considered that the proposed use is compatible with the nearby industrial road network. Furthermore, Council's traffic engineer has not raised any issues in relation to the traffic generated by the proposed use.

The interim use of those parts of the land not required for the proposed use

9.8 This is not applicable as all areas of the site are part of the proposal.

Clause 52.06 – Car parking

9.9 Clause 52.06-5 of the *Hume Planning Scheme* stipulates that 10% of the site area should be set aside for car parking.

9.10 More than 10% of the subject land has been set aside for the purpose of car parking and associated accessways. In total 32 car parking spaces have been provided for the proposal which is considered satisfactory. The dimensions of car parking spaces and accessways are also in accordance with relevant standards and Council's traffic engineer is also satisfied with the proposed layout of the car park.

Clause 52.10 – Uses with Adverse Amenity Potential

9.11 Clause 52.10 of the *Hume Planning Scheme* is relevant to the proposal. The purpose of this clause is:

- *To define those types of industries and warehouses which if not appropriately designed and located may cause offence or unacceptable risk to the neighbourhood.*

9.12 This clause specifies threshold distances for those uses that have the potential of adverse amenity impact due to the nature of their operations. The threshold distance is:

- *"the minimum distance from any part of the land of the proposed use or buildings and works to land (not a road) in a residential zone, Capital City Zone or Docklands Zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre."*

9.13 The table to Clause 52.10 does not specify a threshold distance for Commercial and Industrial Material Recycling, or for Used Plastic Treatment or Processing. However both of these uses are specified in the table to this clause and shown with a 'Note 1' attachment. As a result, the application was referred to the EPA under Clause 66 of the *Hume Planning Scheme.* The EPA has not objected to the proposal.

REPORT NO: SU176 (cont.)

Clause 52.45 – Resource Recovery

9.14 Clause 52.45 of the *Hume Planning Scheme* is applicable to all land proposed to be used for:

- A Transfer Station and/or
- A Materials Recycling Facility.

9.15 The purpose of this Clause is:

- *To facilitate the establishment and expansion of a Transfer Station and/or a Materials Recycling Facility in appropriate locations with minimal impact on the environment and amenity of the area.*

9.16 Clause 52.45-3 of the *Scheme* sets out the following decision guidelines:

- *The contribution of the proposal to achieving resource recovery targets established by the Victorian Government.*

  It is considered that recycling of recoverable materials such as used beverage / drink bottles at the proposed material recycling facility will assist in achieving resource targets set by the State government.

- *The impact of the proposal on the amenity of the surrounding area.*

  The subject site is located within an Industrial 1 zone, it is a zone designated for some of the more heavy industries in the State. The proposed use is consistent with the purpose of the zone and compatible with the locality. The proposal satisfies the buffer distance required in the industrial zone provisions and the operation will be contained within an existing building. Subject to conditions, it is considered that the use will have minimal or negligible impact on the amenity of the surrounding area.

- *The Towards Zero Waste Strategy (DSE, 2005) and the Metropolitan Waste and Resource Recovery Strategic Plan (Sustainability Victoria, 2009).*

  Recycling of recoverable materials such as used beverage bottles at the proposed transfer station will assist in meeting the objectives of the above mentioned strategy.

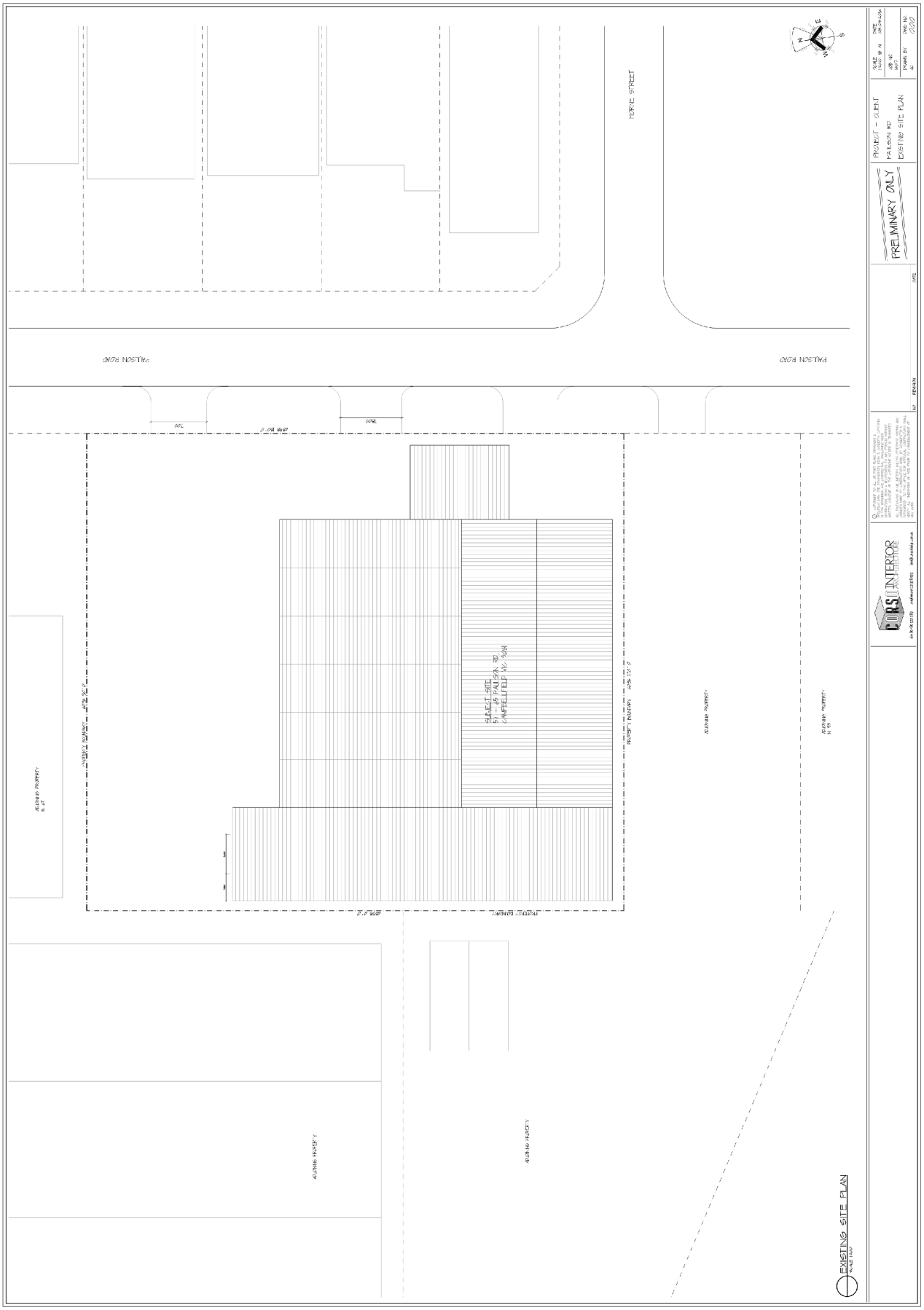
- *Relevant guidelines applicable to the use including the Environmental Guidelines for Composting and Other Organic Recycling Facilities (EPA, 1996), the Guide to Best Practice for Organics Recovery (Sustainability Victoria, 2009) and the Guide to Best Practice at Resource Recovery Centres (Sustainability Victoria, 2009).*

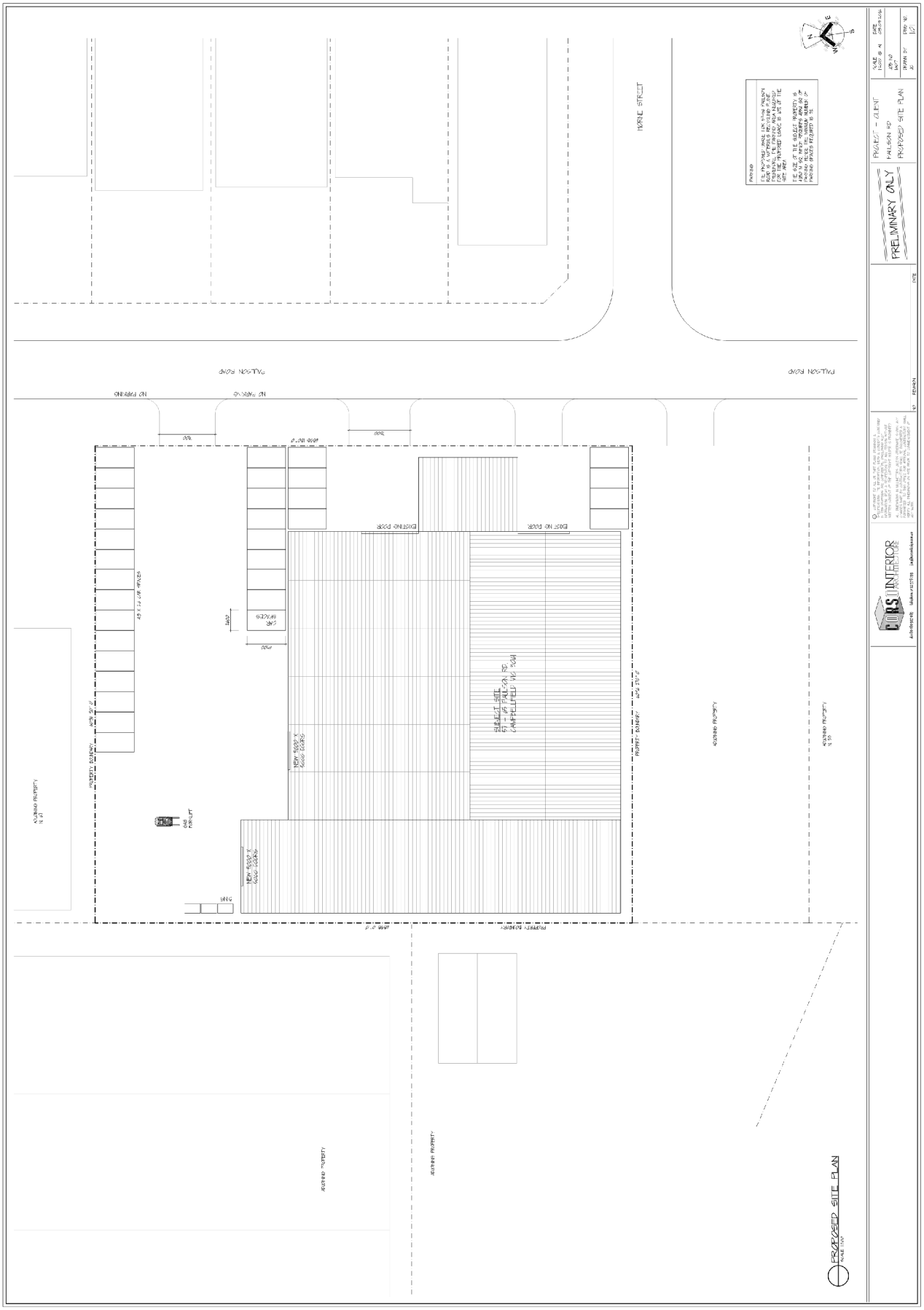
  A permit condition will be included requiring the facility to be operated in accordance with the Guide to Best Practice at Resource Recovery Centres (Sustainability Victoria, 2009).

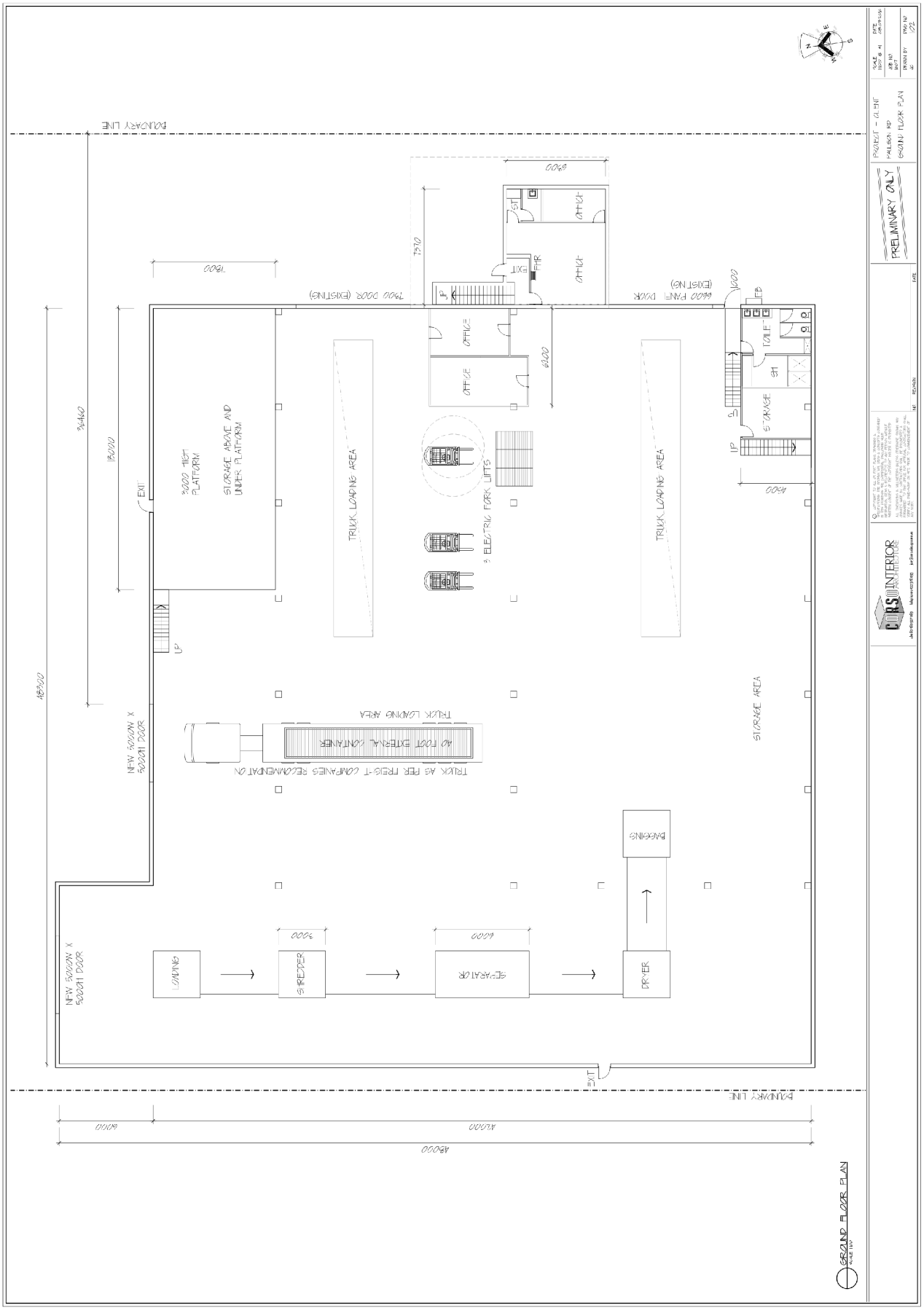
10. CONCLUSION

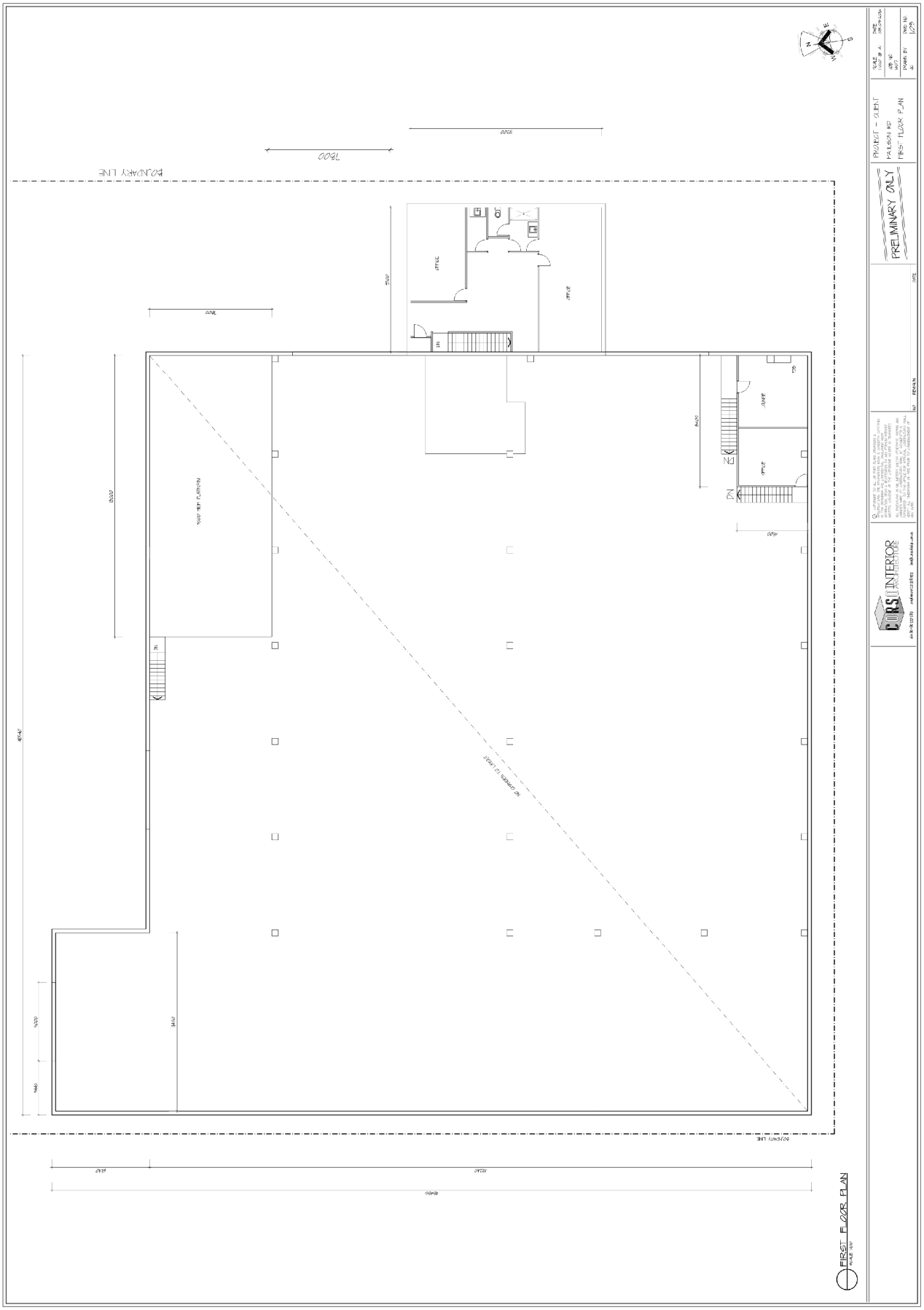
The proposed use as a Material Recycling Facility is considered to be appropriate for the subject site and the purpose of the Industrial 1 Zone.

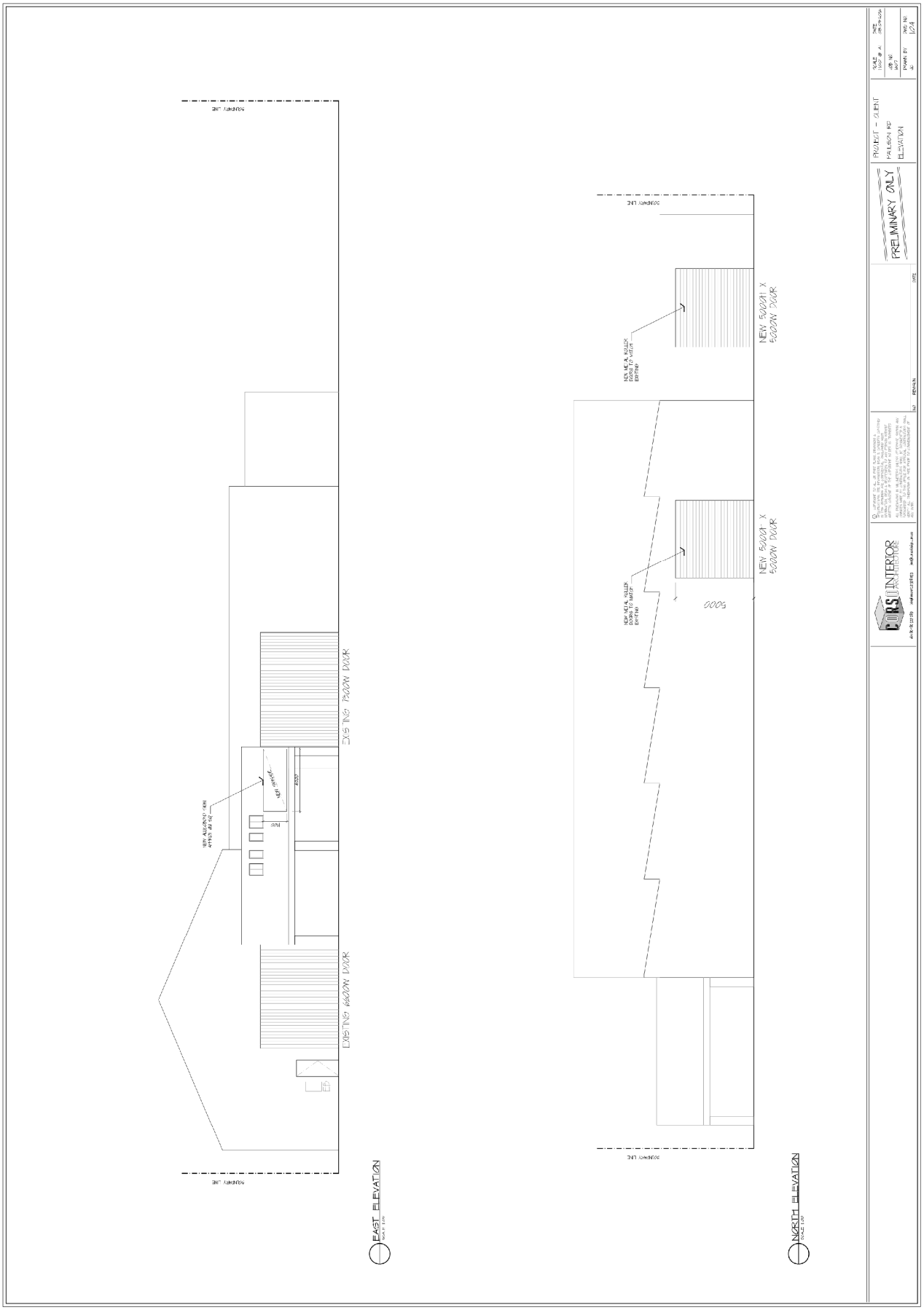
The proposal is also consistent with the State and Local Planning Policy Framework and the provisions of the planning scheme. Subject to inclusion of relevant conditions it is considered that the proposal is worthy of support.


HORNE STREET
PALSON ROAD
PALSON ROAD
SUBJECT SITE
PALSON RD
CAMPBELLFIELD VIC 3061
PROPERTY BOUNDARY
ADJOINING PROPERTY
ADJOINING PROPERTY
ADJOINING PROPERTY
ADJOINING PROPERTY
ADJOINING PROPERTY
EXISTING SITE PLAN
PRELIMINARY ONLY
PROJECT - CLIENT
PALSON RD
EXISTING SITE PLAN
DORS INTERIOR ARCHITECTURE


PRELIMINARY ONLY
PROJECT - CLIENT
PROPOSED SITE PLAN
HORNE STREET
PALSON ROAD
NO PARKING
EXISTING DOOR
EXISTING DOOR
ADJOINING PROPERTY
PROPERTY BOUNDARY
PROPOSED SITE PLAN


BOUNDARY LINE
7900 DOOR (EXISTING)
6600 PANEL DOOR (EXISTING)
OFFICE
OFFICE
OFFICE
OFFICE
TOILET
STORAGE
TRUCK LOADING AREA
TRUCK LOADING AREA
3 ELECTRIC FORK LIFTS
3000 1ST PLATFORM
STORAGE ABOVE AND UNDER PLATFORM
EXIT
UP
NEW 5000W X 5000H DOOR
NEW 5000W X 5000H DOOR
TRUCK AS PER FREIGHT COMPANIES RECOMMENDATION
40 FOOT EXTERNAL CONTAINER
TRUCK LOADING AREA
STORAGE AREA
BAGGING
LOADING
SHREDDER
SEPARATOR
DRYER
EXIT
BOUNDARY LINE
GROUND FLOOR PLAN
PRELIMINARY ONLY
PROJECT - CLIENT
PALLBOX PTY
GROUND FLOOR PLAN
CORS INTERIOR ARCHITECTURE

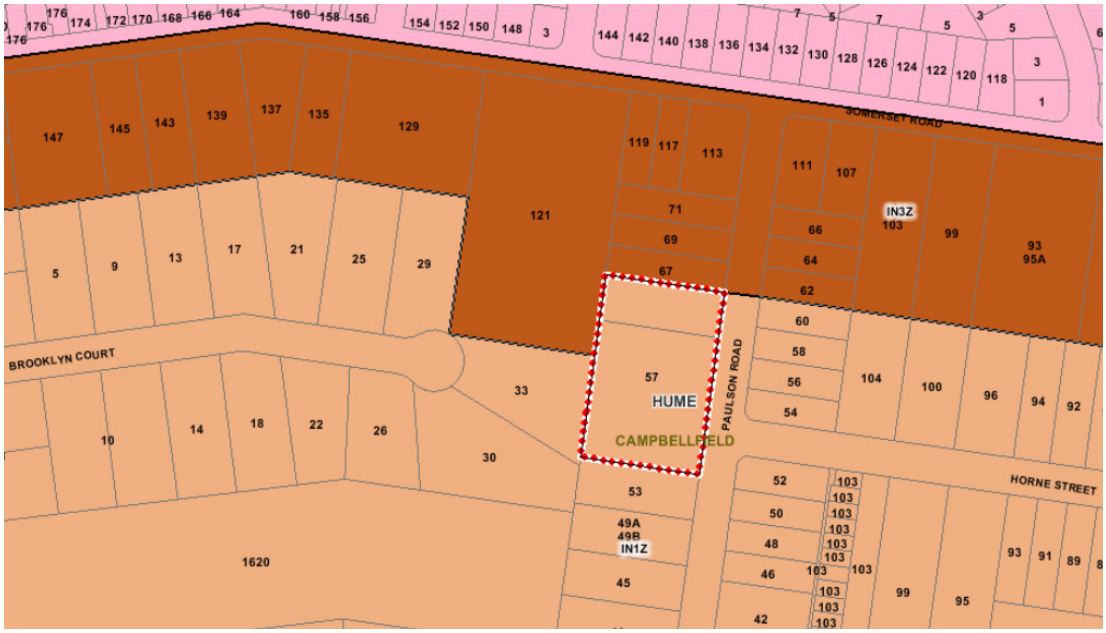

PRELIMINARY ONLY
PROJECT - CLIENT
PALSON RD
FIRST FLOOR PLAN
FIRST FLOOR PLAN
BOUNDARY LINE
OFFICE
OFFICE
OFFICE
OFFICE
DN
UP
TOP OF PLATFORM
NO CHANGES TO LAYOUT

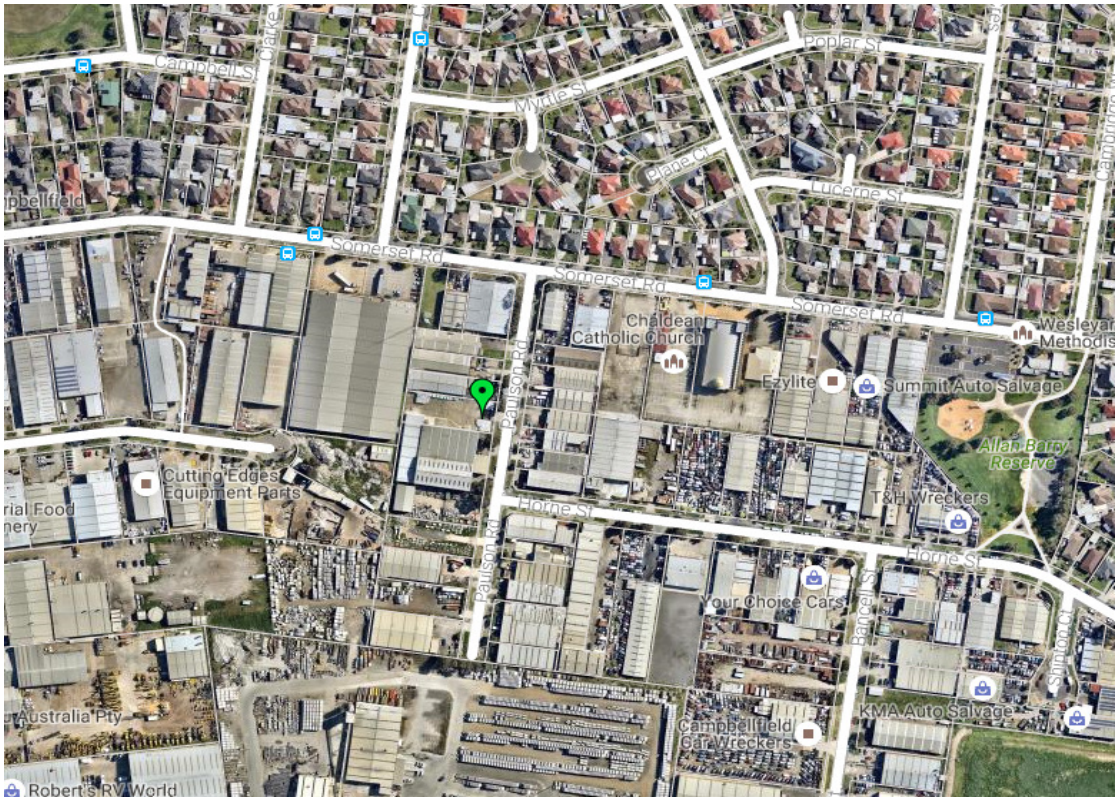

EAST ELEVATION
NORTH ELEVATION
EXISTING 6600W DOOR
EXISTING 7500W DOOR
NEW 5000W X 5000H DOOR
NEW 5000W X 5000H DOOR
5000
PRELIMINARY ONLY
PROJECT – CLIENT
PAULSON RD
ELEVATION
DORS INTERIOR ARCHITECTURE

LOCALITY PLAN

P19513

57-65 Paulson Road Campbellfield





REPORT NO:	SU177
REPORT TITLE:	Statutory Planning Monthly Report November 2016
SOURCE:	Richard Siedlecki, Coordinator Statutory Planning
DIVISION:	Planning and Development
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT

This report incorporates the VCAT appeals update and decisions made by Council officers under delegation. This report also details some performance indicators.

1.1 Performance

Included within this report are bar charts illustrating the following key performance Indicators:

- Planning applications received and determined in the previous two months due to the Council election period.
- Outstanding applications.
- Average gross days in dealing with planning applications.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

The number of permit applications received in September 2016 and October 2016 were on a monthly basis, the highest and second highest figures for the previous twelve months. The number of permits issued in September was the highest figure for the previous eleven months. While the amount of permits issued fell slightly in October, the figure is still in the top five figures achieved over the previous twelve months. The number of outstanding applications in September and October increased, this being a reflection of the significant amount of applications received.

The average number of gross days taken to determine planning applications decreased in September and decreased even further in October and is well below that of other growth and metropolitan Councils. The percentage of applications decided in 60 days or less decreased in September to 48% but increased to 53% in October. The percentage of simple applications issued in 60 days or less in September decreased by 8% compared to the previous month however increased by 3% in October. Average applications issued in 60 days or less decreased by 11% in September then increased by 2% in October. Twenty-four percent of complex applications of complex applications were issued within 60 days or less in October.

The table representing this data has been adjusted to accurately represent time frames and other reporting frameworks available to Council.

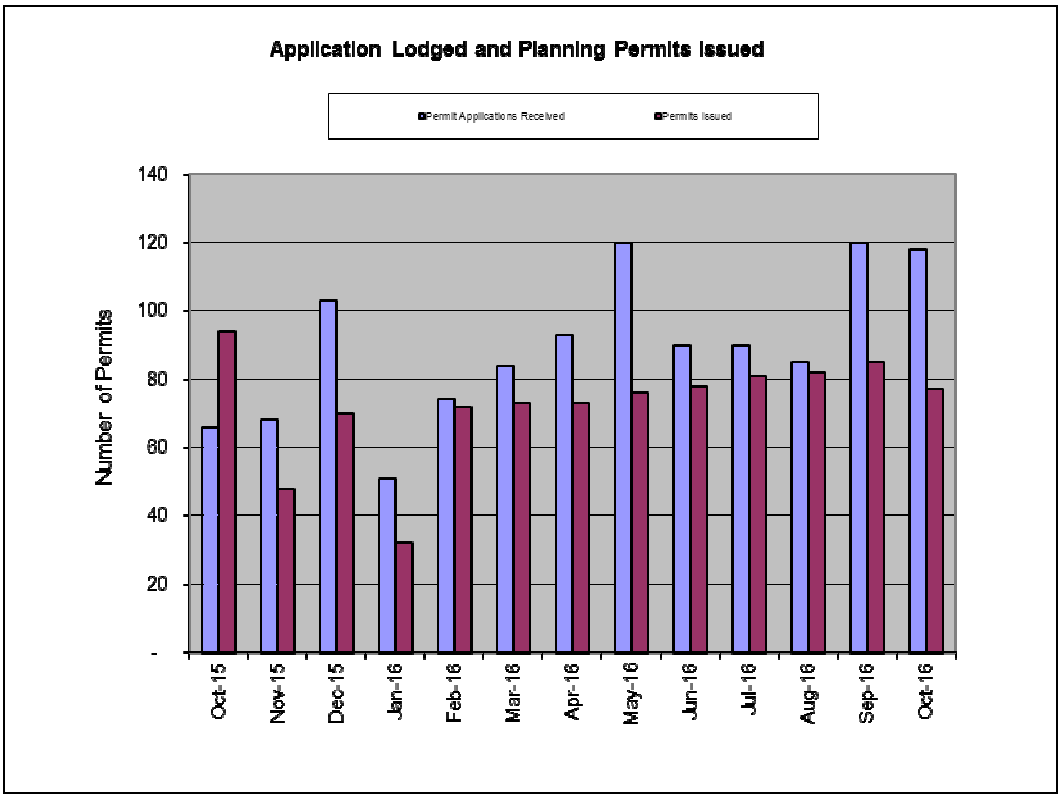
1.2 Delegated matters

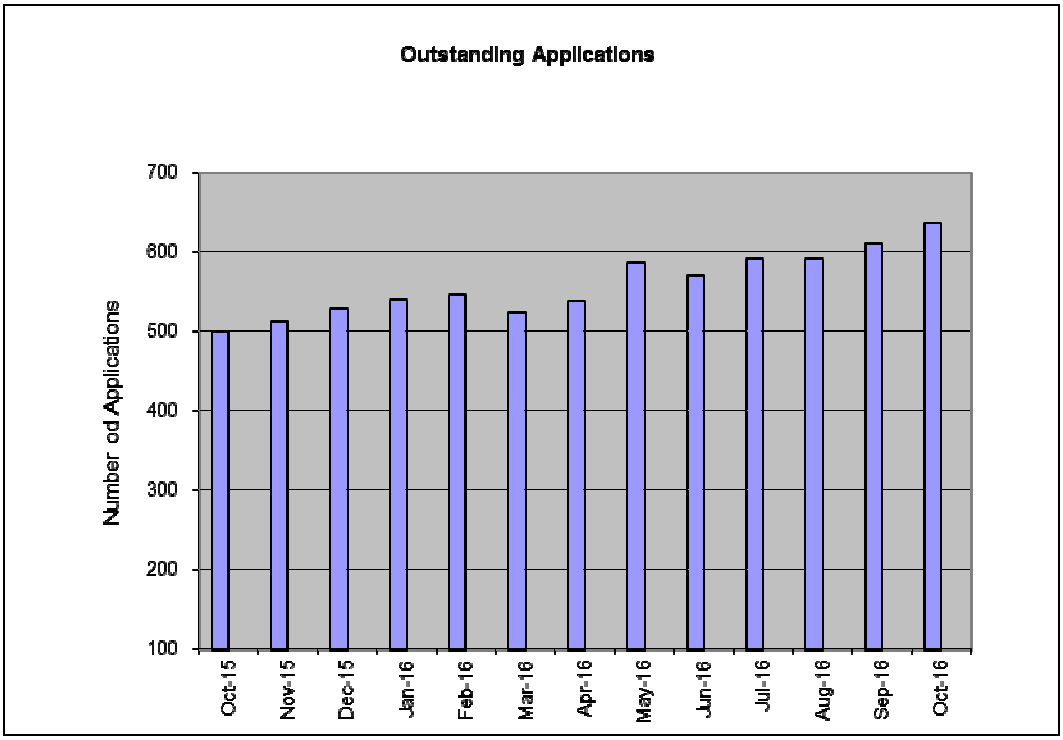
The table within Section 4 of this report further details applications that have been determined under delegated authority including planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify plans of subdivision, and the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

2. RECOMMENDATION:

That the report be noted.

REPORT NO: SU177 (cont.)





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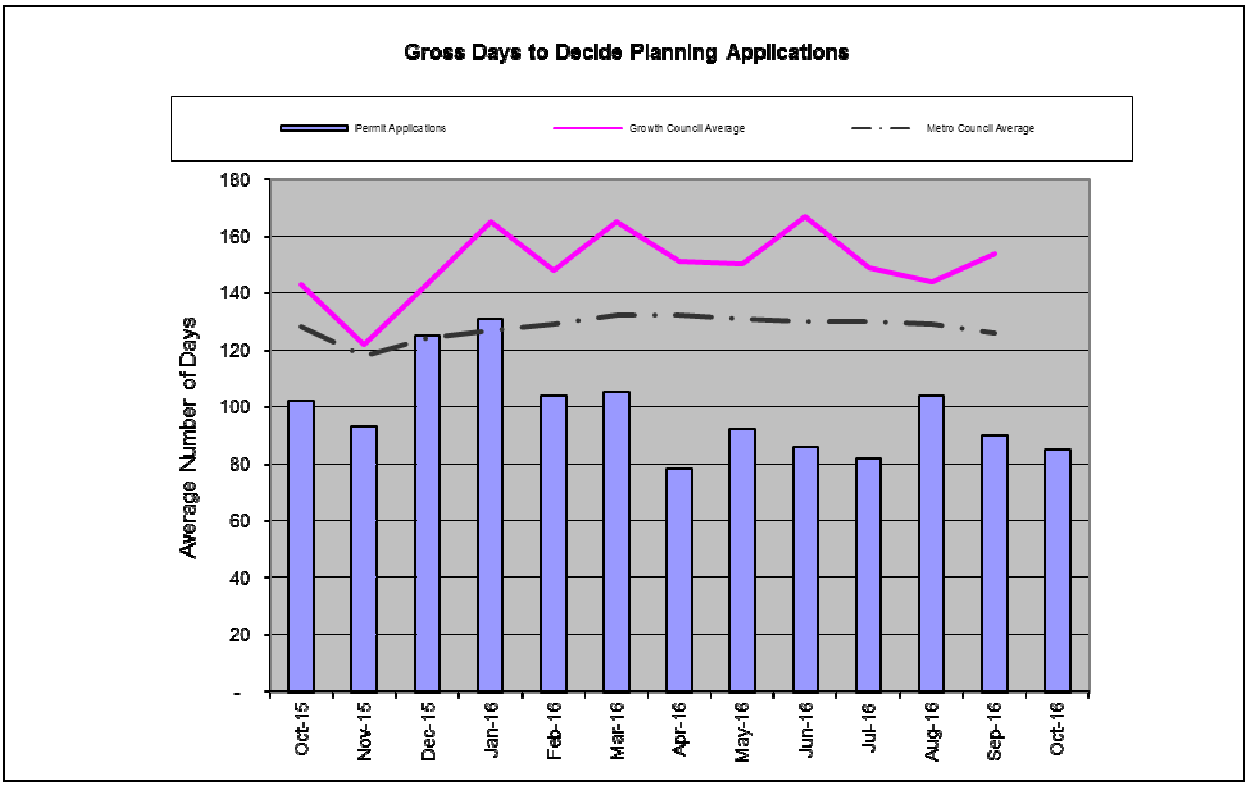
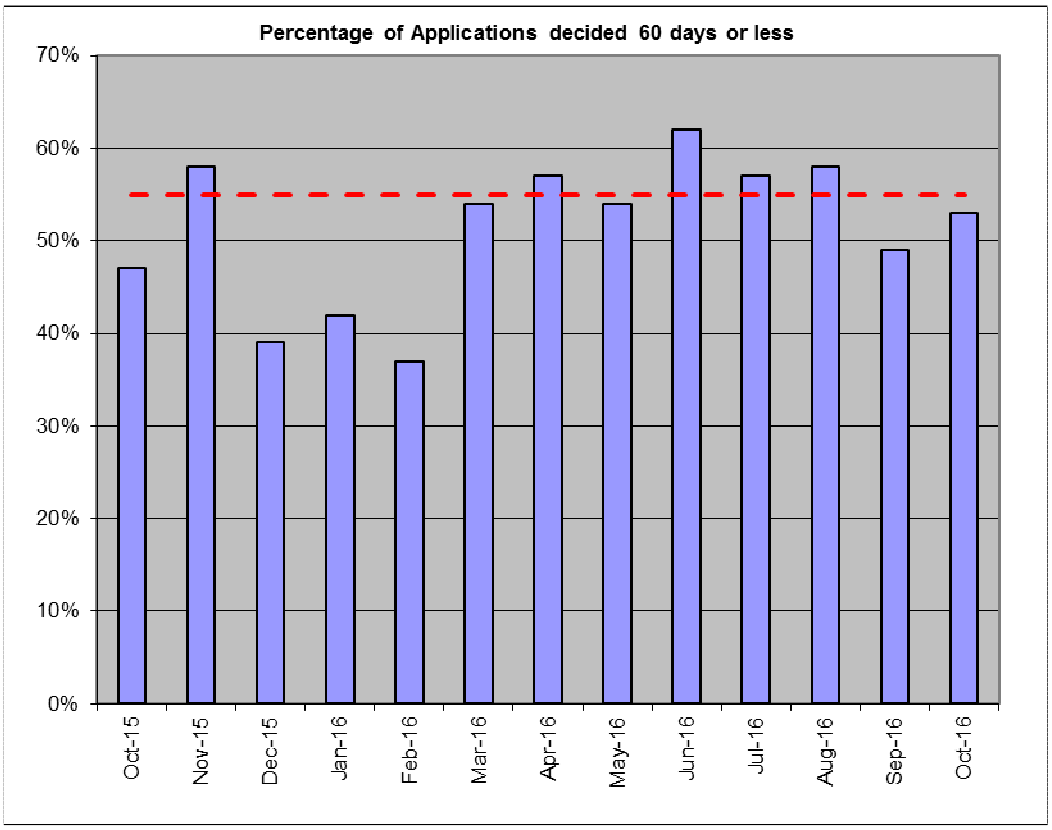
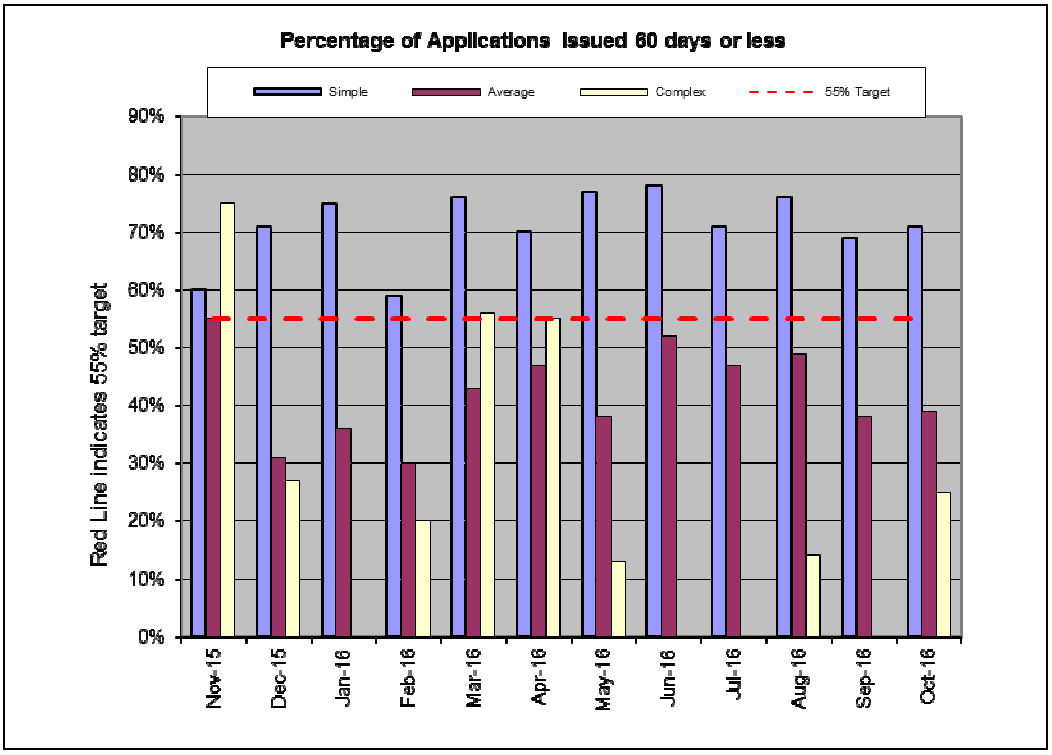




REPORT NO: SU177 (cont.)



3. APPEAL DECISIONS TO DATE.

3.1 This report includes all VCAT decisions received in the months of September and October 2016 prior to the Council meeting and includes the current month to give Council a more up to date report on VCAT decisions.

3.2 An appeal against Council's failure to determine an application for a ten lot subdivision at 1463-1473 Sydney Road, Campbellfield has been withdrawn by the applicant.

3.3 Council's refusal to grant a permit to develop three double storey dwellings at 10 Ballymena Street, Greenvale was affirmed by VCAT on the basis that the built form and streetscape presentation is not respectful of the existing neighbourhood character.

3.4 An appeal against Council's failure to determine an application for landfill at 350 Konagaderra Road was originally set down for 22 September 2016. Due to the applicant amending the permit application, the appeal is now to be heard over four days commencing 6 December 2016 to enable parties to the appeal, time to consider the amendments to the application.

3.5 Council's decision to refuse to issue a permit for four double storey attached dwellings at 31 Robinson Street, Jacana was set aside by VCAT as the Tribunal did not consider that the proposal had pushed the boundaries of what is acceptable to the point of being an overdevelopment.

3.6 Council's decision to issue a Notice of Decision to Grant a Planning Permit for two double storey and one single storey dwellings at 18 Spring Street, Tullamarine was set aside by VCAT due to the proposal failing to adequately address the preferred neighbourhood character.

REPORT NO: SU177 (cont.)

WARD	APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
Meadow Valley Ward	P18751	Education Centre and reduction in car parking	18 Reservoir Drive, Coolaroo	Notice of Refusal to Grant a Permit	Appeal by applicant	7/10/2016	Awaiting decision.
Aitken Ward	19013 and S007662	Ten lot subdivision and certification of subdivision plans	1463-1475 Sydney Road, Campbellfield	Failure to determine	Appeal by applicant	28/11/2016	Appeal withdrawn
Aitken Ward	P17604	Clean fill site	350 Konagaderra Road, Oaklands Junction	Failure to determine	Appeal by applicant	6/12/2016	To be heard
Jacksons Creek Ward	P18150	Two double and one single storey dwellings	18 Spring Street, Tullamarine	Notice of Decision to Grant a Permit	Appeal by objectors	7/9/2016	VCAT set aside Council's decision
Aitken Ward	P18238	Three double storey dwellings	10 Ballymena Street, Greenvale	Notice of Refusal to Grant a Permit	Appeal by applicant	8/9/2016	VCAT affirmed Council's decision
Jacksons Creek Ward	P19286	Ten double storey dwellings	40-42 Barkly Street, Sunbury.	Notice of Decision to Grant a Permit	Appeal by objector	11/11/2016	Appeal withdrawn
Jacksons Creek Ward	P18916	Use of warehouse as Place of Assembly	1/43-49 Freight Road, Tullamarine	Failure to determine	Appeal by applicant	2/11/2016	Awaiting decision
Aitken Ward	P19104	Use of shop for sale of liquor and business identification sign.	319 Barry Road, Campbellfield.	Notice of Refusal to Grant a Permit	Appeal by applicant	24/10/2016	Awaiting decision
Meadow Valley Ward	P18716	Four double storey dwellings and removal of easement.	31 Robinson Street, Jacana	Notice of Refusal to Grant a Permit	Appeal by applicant	25/10/2016	Council decision set aside by VCAT
Aitken Ward	P19248	Development of land for 54 dwellings	11-33 Sommeville Drive, Roxburgh Park	Failure to determine	Appeal by applicant	30/11/2016	To be heard
Aitken Ward	P18840	Education centre (primary school) and removal of vegetation.	200 Wildwood Road, Oakland Junction. (Also known as 1400 Somerton Road)	Notice of Refusal to Grant a Permit	Appeal by applicant	3/10/2016	Awaiting decision
Meadow Valley Ward	P18846	Place of Assembly (Function Centre/Place of Worship), Indoor recreation facility/gymnasium, education centre, food and drink premises, caretakers residence, radio mast and reduction in car parking.	44-46 Kyabram Street, Coolaroo	Notice of Refusal to Grant a Permit	Appeal by applicant	15/12/2016	To be heard

62

REPORT NO: SU177 (cont.)

4. MATTERS DETERMINED UNDER DELEGATION

The following table lists all matters dealt with under delegation between 6 September 2016 and 24 October 2016.

MATTERS DEALT WITH UNDER DELEGATION			
P7018	Caretaker's residence as second storey to existing parish administration centre	93-95 Somerset Rd, Campbellfield	Amended plans endorsed (Secondary Consent)
P7197	Youth education support/tuition centre with accommodation and on site car parking	149-155 Malmsbury Dr, Meadow Heights	Amended plans endorsed (Secondary Consent)
P10930	Two double storey dwellings	10 Seymour St, Broadmeadows	Extension of Time issued
P13397	Three double storey dwellings	29 Pasley St, Sunbury	Amended plans endorsed (Secondary Consent)
P13692	Removal of native vegetation from Lots 4 and 5 and part Lot 6 and realignment of boundary to Lot 6	8-32 Patullos Lane, Craigieburn	Extension of Time issued
P14106	Two lot subdivision and repositioning of Lot 38C within Lot 38	475 Sunbury Rd, Bulla	Extension of Time issued
P14412	Fifty-four dwellings – Bridgehaven Village Stage 81 Craigieburn	1-27 Huntington Dr, Craigieburn	Extension of Time issued
P14441	Three double storey dwellings	38 Nepean St, Broadmeadows	Extension of Time issued
P14868	Staged multi-lot industrial subdivision including partial removal of easement	9-31 Patullos Lane, Somerton	Extension of Time issued
P15240	Three double storey dwellings	3 Henderson Rd, Tullamarine	Extension of Time issued
P15858	Two lot subdivision	98 Hanson Rd, Craigieburn	Extension of Time issued
P16561	Four double storey dwellings	22 Black St, Westmeadows	Extension of Time issued
P16722	Double storey dwelling to the rear of an existing dwelling and two lot subdivision	34 Deakin St, Sunbury	Amended plans endorsed (Secondary Consent)
P16895	Single storey dwelling to the rear of an existing dwelling and alterations to existing dwelling	30 Greenvale Dr, Greenvale	Extension of Time issued
P16909	Two greenhouses and farm shed	215 Bulla-Diggers Rest Rd, Diggers Rest	Extension of Time issued
P16977	Ten lot staged subdivision	2-20 West Ct, Coolaroo	Extension of Time issued
P17020	Display village with associated car parking and signage	1170 Mickleham Rd, Greenvale	Extension of Time issued
P17053	Single storey dwelling to the rear of an existing dwelling	18 Kathryn St, Fawkner	Amended plans endorsed (Secondary Consent)
P17081	Three double storey dwellings	99 Waranga Cres, Broadmeadows	Extension of Time issued
P17155	Nine double storey dwellings	35 Bicentennial Cres, Meadow Heights	Extension of Time issued
P17180	Materials recycling	22 Lara Way, Campbellfield	Extension of Time issued
P17233	Staged multi-lot subdivision and development of single dwelling on lots less then 300m^2, Greenvale Lakes East	175 James Mirams Dr, Roxburgh Park	Amended plans endorsed (Secondary Consent)

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P17314	Five warehouses with ancillary offices and non-illuminated signage	33-49 Glenbarry Rd, Campbellfield	Extension of Time issued
P17363	Three double storey dwellings and one single storey dwelling	1 Clyne Ct, Tullamarine	Amended plans endorsed (Secondary Consent)
P17523	Single storey dwelling to rear of existing dwelling and two lot subdivision	39 Carnoustie Dr, Sunbury	Extension of Time issued
P17573	Factory with ancillary office and reduction in car parking requirement	60-62 Capital Link Dr, Campbellfield	Extension of Time issued
P17590	Warehouse and reduction in car parking requirement	26 Lisa Pl, Coolaroo	Extension of Time issued
P17956	Two double storey dwellings and one single storey dwelling	12 Kathryn St, Fawkner	Amended plans endorsed (Secondary Consent)
P17980	Construction of access road and dam (retrospective) and realignment of Title boundaries	45 Old Sydney Rd, Mickleham	Extension of Time issued
P18325	Four dwellings on a lot	11 Meredith St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P18520	Nine lot subdivision, removal of restrictive covenant and removal of native vegetation	605 Mickleham Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P18595	Two single storey dwellings to rear of existing dwelling	7 Meldrum Ct, Sunbury	Amended plans endorsed (Secondary Consent)
P18747	Three double storey dwellings	39 Kitchener St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P18949	3 double storey dwellings	6A Plaza Ct, Roxburgh Park	Amended plans endorsed (Secondary Consent)
P16756.03	Multilot subdivision & removal of native vegetation	495 Donnybrook Rd, Mickleham	Amended plans endorsed (Secondary Consent)
P19490	Illuminated & non-illuminated signage	Shopping Centre, 250 Somerton Rd, Roxburgh Park	Amended plans endorsed (Secondary Consent)
P16816.01	Extensions to existing dwelling & rural store	455 Wildwood Rd, Wildwood	Amended plans endorsed
P18314.01	Single storey dwelling to rear of existing dwelling	37 Woking St, Craigieburn	Amended permit issued & amended plans endorsed
P17610.01	Extension to existing shopping centre, construction medical centre & offices, reduction car parking & access to Road Zone 1	Shopping Centre, 1-11 Greenvale Dr, Greenvale	Amended permit issued
P18400.01	Use, subdivision & development of utility installation (drinking water quality protection bund) & removal native vegetation	1170 Mickleham Rd, Greenvale	Amended permit issued & amended plans endorsed
P15575.02	Staged multi lot subdivision & creation of access to Road Zone 1 & development of lots under 250m^2	550 Craigieburn Rd, Craigieburn	Amended plans endorsed
P16791.01	Medical centre – dental clinic	339 Camp Rd, Broadmeadows	Amended permit issued & amended plans endorsed

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P17504.02	Single storey dwelling to rear of existing single storey dwelling	10 Rayfield Ave, Craigieburn	Amended plans endorsed
P10234.03	2 warehouses & associated offices with reduced car parking	20-50 Fillo Dr, Somerton	Amended permit issued & amended plans endorsed
P18044.01	2 single storey attic style dwellings	65 Vantage Bvd, Craigieburn	Amended plans endorsed
P18096.01	1 single storey dwelling & 1 double storey dwelling	71 Vantage Bvd, Craigieburn	Amended plans endorsed
P18047.01	2 dwellings	57 Vantage Bvd, Craigieburn	Amended plans endorsed
P17492.01	2 lot subdivision & variation of restriction	121 Bulla Rd, Bulla	Amended permit issued
P19100.01	15 lot staged subdivision	1-3 Frederick St, Sunbury	Amended permit issued
P18847.01	Buildings & works to existing convenience restaurant including internally illuminated signage & alter access to road zone	1443 Sydney Rd, Campbellfield	Amended plans endorsed
P18196.01	2 lot subdivision	750 Hume Hwy, Craigieburn	Amended permit issued
P15445.04	3 warehouses & associated offices	32 Zakwell Ct, Coolaroo	Amended plans endorsed
P19345.01	Extension to existing warehouse & reduction car parking requirements	28-30 Ainslie Rd, Campbellfield	Amended plans endorsed
P18359.01	2 lot subdivision	9 Barrymore Rd, Greenvale	Amended plans endorsed
P16380.05	Multi-lot subdivision & display village with creation of access Road Zone 1	355 Donnybrook Rd, Mickleham	Amended permit issued
P18902	2 lot subdivision	Salesian College & grounds – 3-5 Macedon St, Sunbury	Permit issued
P18931	One double storey dwelling to the rear of an existing single storey dwelling	90 Wilsons Lane, Sunbury	Permit issued
P18938	One double storey dwelling to the front of an existing dwelling	33 Gunbower Cres, Meadow Heights	Permit issued
P18953	Warehouse and reduction in car parking requirement	1 Export Rd, Craigieburn	Permit issued
P18999	Service station, erection and display of signage and variation of minimum depth of site to 24 metres and minimum setback of buildings from road to 3.8 metres	300-332 Grand Bvd, Craigieburn	Permit issued
P19015	Two double storey dwellings	29 Kiewa Cres, Dallas	Permit issued
P19060	Two double storey dwellings	175 James Mirams Dr, Roxburgh Park	Permit issued
P19128	Three double storey dwellings	8 Distinction Ave, Craigieburn	Permit issued
P19153	Four double storey dwellings	16A Shankland Bvd, Meadow Heights	Permit issued
P19210	Two double storey dwellings and one single storey dwelling	145 Graham St, Broadmeadows	Permit issued
P19225	Two lot subdivision inclusive of creation of reserve and removal of native vegetation	73-97 Belleview Dr, Sunbury	Permit issued
P19237	Two single storey dwellings	5 Plaza Ct, Roxburgh Park	Permit issued

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P19240	Two single storey dwellings	15 Hinter Way, Roxburgh Park	Permit issued
P19251	Two triple storey dwellings	45 Trumpington Tce, Attwood	Permit issued
P19300	Medical centre with reduced car parking and signage	31 Brook St. Sunbury	Permit issued
P19314	One single storey dwelling to the rear of an existing dwelling	20 Calivil St, Dallas	Permit issued
P19315	Two double storey dwellings (partial three storey to rear of development)	74 Clarke Dr, Gladstone Park	Permit issued
P19326	Two double storey dwellings to the rear of an existing dwelling	23 Ashleigh Cres, Meadow Heights	Permit issued
P19375	Six warehouses with reduction in car parking requirement	7-11 Lindon Ct, Tullamarine	Permit issued
P19402	Two double storey dwellings	8 Vivid Way, Craigieburn	Permit issued
P19404	Two double storey dwellings	575D Craigieburn Rd, Craigieburn	Permit issued
P19408	One new factory with offices and reduction in car parking requirement	49 McDougall Rd, Sunbury	Permit issued
P19411	Three dwellings	575D Craigieburn Rd, Craigieburn	Permit issued
P19422	Three double storey dwellings	10 Evans Ct, Broadmeadows	Permit issued
P19424	Two double storey dwellings	175A James Mirams Dr, Roxburgh Park	Permit issued
P19428	Three double storey dwellings	575D Craigieburn Rd, Craigieburn	Permit issued
P19429	Two double storey dwellings	575D Craigieburn Rd, Craigieburn	Permit issued
P19433	Single storey dwelling to the rear of an existing dwelling	3 Radstock Pl, Craigieburn	Permit issued
P19443	Double storey dwelling to the rear of an existing dwelling	21 Gilmour Ct, Meadow Heights	Permit issued
P19461	Childcare centre	730 Elizabeth Dr, Sunbury	Permit issued
P19471	Two double storey dwellings and one single storey dwelling	65 Dallas Dr, Dallas	Permit issued
P19497	Outbuilding associated with existing dwelling	30 Homestead Way, Sunbury	Permit issued
P19501	Two double storey dwellings to the rear of an existing dwelling	13 Ellam Ct, Meadow Heights	Permit issued
P19525	Storage shed	115 Arcadia Ave, Mickleham	Permit issued
P19548	Double storey dance school with warehouse to the rear	6 Bubeck St, Sunbury	Permit issued
P19552	Ten warehouses with offices	8 Bubeck St, Sunbury	Permit issued
P19568	Single storey dwelling and water tank	27 Carawa Dr, Mickleham	Permit issued
P19578	Three warehouses and offices	68 Merri Con, Campbellfield	Permit issued
P19590	Extension to dwelling in Melbourne Airport environs overlay	13 Ambrose St, Dallas	Permit issued
P19606	Advertising signage	1500 Pascoe Vale Rd, Coolaroo	Permit issued
P19609	Four double storey dwellings	140 Graham St, Broadmeadows	Permit issued
P19612	Two single storey dwellings	965 Mickleham Rd, Greenvale	Permit issued
P19623	Two lot subdivision	5 Wilsons Lane, Sunbury	Permit issued

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P19624	Two lot subdivision	19 Lara Way, Campbellfield	Permit issued
P19626	Three double storey dwellings	42 Dawnview Cr, Roxburgh Park	Permit issued
P19633	Change of use for purposes of bakery and patisserie shop	3/195 Somerton Rd, Coolaroo	Permit issued
P19639	Use of existing building for motor vehicle sales	8/334 Hume Hwy, Craigieburn	Permit issued
P19649	Convenience restaurant, internally illuminated signage and reduced car parking requirement	257B Mickleham Rd, Westmeadows	Permit issued
P19650	Double storey dwelling on lot less than 300m^2	154 Central Park Ave, Craigieburn	Permit issued
P19653	Single storey dwelling to the rear of an existing dwelling	3 Terrell Ct, Roxburgh Park	Permit issued
P19664	Two lot subdivision	2 Vivid Way, Craigieburn	Permit issued
P19666	Eight lot subdivision	14 Gasoline Way, Craigieburn	Permit issued
P19668	Illuminated and non-illuminated signage	Shopping Centre, 1099-1169 Pascoe Vale Rd, Broadmeadows	Permit issued
P19670	Alterations to existing retail premises including replacement and display of associated internally illuminated signage	1434-1468 Sydney Rd, Campbellfield	Permit issued
P19683	Display of floodlit sign	31-69 Western Ave, Westmeadows	Permit issued
P19685	Car park comprising 31 spaces for use by commuters of Craigieburn railway station and access to Road Zone 1	79 Potter St, Craigieburn	Permit issued
P19691	Widen crossover, re-arrange car parking and construct new gate and fencing	1936 Sydney Rd, Campbellfield	Permit issued
P19693	Indoor recreation facility and associated internal fit out with signage	20 Kurrle Rd, Sunbury	Permit issued
P19714	Double storey dwelling	140-150 Moore Rd, Sunbury	Permit issued
P19721	Dwelling on lot less than 300m^2	12 Landsdowne Ave, Mickleham	Permit issued
P19722	Dwelling on lot less than 300m^2	2 Landsdowne Ave, Mickleham	Permit issued
P19735	Advertising signage (pylon sign)	1010 Mickleham Rd, Greenvale	Permit issued
P19754	Creation of easement	38 Gosford Cres, Broadmeadows	Permit issued
P19747	Two lot subdivision	730 Elizabeth Dr, Sunbury	Permit issued
P19759	Factory	47 McDougall Rd, Sunbury	Permit issued
P19764	One double storey dwelling and one single storey dwelling in Melbourne Airport environs overlay	8 Warragul St, Dallas	Permit issued
P19765	Twelve lot subdivision	13 Northfield Dr, Craigieburn	Permit issued
P19766	Warehouse and associated office and reduction in car parking requirement	810 Cooper St, Somerton	Permit issued
P19774	Single dwelling in Melbourne Airport environs overlay	220 Thompsons Rd, Diggers Rest	Permit issued

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P19786	Restricted recreation facility (martial arts studio and fitness centre)	2/360 Hume Hwy, Craigieburn	Permit issued
P19801	Extend canopy at rear of existing warehouses	45 Metrolink Cct, Campbellfield	Permit issued
P19803	Two lot subdivision	10 Peas Hill Ct, Attwood	Permit issued
P19806	Single dwelling & outbuildings	27 Heidi Way, Mickleham	Permit issued
P19809	Twelve pole signs and five business signs	985 Mickleham Rd, Greenvale	Permit issued
P19811	Five lot subdivision	4 Burnett St, Somerton	Permit issued
P19813	Three lot subdivision	133 Arena Ave, Roxburgh Park	Permit issued
P19818	Four lot subdivision	14 Inlet St, Roxburgh Park	Permit issued
P19820	Display of advertising signage at existing reception centre	2-8 Carrick Dr, Tullamarine	Permit issued
P19826	Two lot subdivision	1 Haworth Ct, Greenvale	Permit issued
P19835	Three lot subdivision	25 McCosker St, Sunbury	Permit issued
P19836	Creation of easement Merrifield Estate	1-9 Hawksburn Pl, Mickleham	Permit issued
P19837	Creation of easement	4 Freeman St, Campbellfield	Permit issued
P19839	Replacement of Target signage with Kmart signage	Shopping Centre, 1099-1169 Pascoe Vale Rd, Broadmeadows	Permit issued
P19859	Three lot subdivision	47 Emu Pde, Jacana	Permit issued
P19884	Single storey dwelling on lot under 300m^2	43 Vautier Ave, Mickleham	Permit issued
P19895	Double storey dwelling in Melbourne Airport environs overlay	40 Berger St, Dallas	Permit issued
P19898	Two lot subdivision	7 Hart Ct, Gladstone Park	Permit issued
P19909	Two lot subdivision	19 Burgan Pl, Meadow Heights	Permit issued
P19921	Two lot subdivision	119 Belleview Dr, Sunbury	Permit issued
P19937	Two lot subdivision	71 Gibson St, Broadmeadows	Permit issued
P19943	Two lot subdivision	14 Recreation St, Roxburgh Park	Permit issued
S007554	Two lot subdivision Super-lot plan - Highlands DP8	Lot C Masefield Terrace, Craigieburn	Plan certified with Statement of Compliance on 7 September 2016
S007656	Fifty-two lot subdivision Aitken Aspect Estate - Stage 7	Lot L Horizon Boulevard, Greenvale	Statement of Compliance issued on 7 September 2017
S007481	Eighteen lot subdivision Grange Estate - Stage 3	1005 Mickleham Road, Greenvale	Plan re-certified on 8 September 2016
S007946	Fifty-eight lot subdivision Multi-unit – Stage 2	1-15 Beddison Road, Craigieburn	Plan certified on 9 September 2016
S007777	Two lot subdivision Dual occupancy	62 Woodburn Crescent, Meadow Heights	Plan certified with Statement of Compliance on 12 September 2016
S007759	Thirty-seven lot subdivision Sunbury Fields Stage 8B	275 Racecourse Road, Sunbury	Plan certified on 12 September 2016

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
S007908	Two lot subdivision	11 Frontier Avenue, Greenvale	Plan certified with Statement of Compliance on 13 September 2016
S007575	Fifty-eight lot subdivision Highlands Estate - Stage 94	Lot D Clopton Rise, Craigieburn	Plan re-certified with Statement of Compliance on 14 September 2016
S007783	Plan of subdivision super-lot Merrifield Stages 20-23	450 Donnybrook Road, Mickleham	Plan re-certified with Statement of Compliance on 14 September 2016
S007026	Fourteen lot staged subdivision	125 Keilor Park Drive, Tullamarine	Statement of Compliance issued on 15 September 2017
S007610	Fifty-seven lot subdivision Umbra Stage 1	745-765 Mickleham Road Greenvale	Statement of Compliance issued on 15 September 2017
S007671	Fifty-five lot subdivision Multi-unit	2-24 Hyde Park Avenue, Craigieburn	Statement of Compliance issued on 15 September 2017
S007803	Two lot subdivision Merrifield Stage 32 Service station site	450 Donnybrook Road, Mickleham	Plan re-certified on 15 September 2016
S007605	Thirty-one lot subdivision Trillium Estate - Stage 13 (12A)	555A Mt Ridley Road, Mickleham	Statement of Compliance issued on 15 September 2017
S007122	Three lot subdivision Multi-unit	52 Jacana Avenue, Broadmeadows	Statement of Compliance issued on 15 September 2017
S007870	Ninety-one lot subdivision Cloverton Estate - Stage 204	110 Dwyer Street, Kalkallo	Plan certified on 16 September 2016
S007513	Three lot subdivision Multi-unit	149 Cuthbert Street, Broadmeadows	Statement of Compliance issued on 16 September 2017
S006341	Three lot subdivision Multi-unit	10 Aberdeen Avenue, Greenvale	Plan certified on 16 September 2016
S007552	Thirty-five lot subdivision Cloverton Estate - Stage 1202	Lot CC Donnybrook Road, Kalkallo	Statement of Compliance issued on 16 September 2017
S007393	Forty lot subdivision Kallo Estate – Stage 3	Lot A Mulgrave Boulevard, Kalkallo	Plan re-certified on 19 September 2016
S007865	Fifty-three lot subdivision Arena Stage 7	175 James Mirams Drive, Roxburgh Park	Plan certified on 19 September 2016
S006712	Two lot subdivision Dual occupancy	7 Calivil Street, Dallas	Statement of Compliance issued on 19 September 2017
S007866	Forty-one lot subdivision Arena Stage 8	175 James Mirams Drive, Roxburgh Park	Plan certified on 19 September 2016
S007289	Twenty-six lot subdivision Multi-unit	1-11 Troward Harvey Way, Craigieburn	Plan certified on 19 September 2016
S007393	Forty lot subdivision Kallo Estate – Stage 3	Lot A Mulgrave Boulevard, Kalkallo	Plan re-certified on 19 September 2016
S007695	Twenty-nine lot subdivision Merrifield Stage 18	450 Donnybrook Road, Mickleham	Plan re-certified with Statement of Compliance on 21 September 2016
S007481	Eighteen lot subdivision Grange Estate - Stage 3	1005 Mickleham Road, Greenvale	Statement of Compliance issued on

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
			22 September 2016
S007803	Two lot subdivision Merrifield Stage 32	450 Donnybrook Road, Mickleham	Statement of Compliance issued on 22 September 2016
S007607	Twenty-two lot subdivision Grange Estate - Stage 4	1005 Mickleham Road, Greenvale	Statement of Compliance issued on 22 September 2016
S007825	Fifty-five lot subdivision Kallo Estate - Stage 6	Lot B Klandy Drive, Kalkallo	Plan certified on 22 September 2016
S007683	Thirty lot subdivision Merrifield Stage 17	450 Donnybrook Road, Mickleham	Plan re-certified on 23 September 2016
S007723	Twenty-six lot subdivision Multi-unit	11 Osway Street, Broadmeadows	Plan certified with Statement of Compliance on 13 September 2016
S007608	Seven lot subdivision Grange Estate - Stage 5	1005 Mickleham Road, Greenvale	Statement of Compliance issued on 28 September 2016
S007921	Ten lot subdivision Multi-unit - Stage 1	1 Brunswick Crescent, Craigieburn	Plan certified on 28 September 2016
S007998	Two lot subdivision Dual occupancy	7 Connection Drive, Campbellfield	Plan certified with Statement of Compliance on 28 September 2016
S007555	Plan of subdivision (Creation of part Elevation Boulevard) Highlands Estate – DP8	Lot E Clopton Rise, Craigieburn	Plan certified on 29 September 2016
S007894	Two lot subdivision Dual occupancy	15 Natural Drive, Craigieburn	Plan certified with Statement of Compliance on 29 September 2016
S007791	Four lot subdivision Multi-unit	54 Lucy Crescent, Greenvale	Plan certified on 29 September 2016
S007921	Ten lot subdivision Multi-unit - Stage 1	1 Brunswick Crescent, Craigieburn	Statement of Compliance issued on 4 October 2016
S007412	Three lot subdivision	73 Lahinch Street, Broadmeadows	Plan certified with Statement of Compliance on 4 October 2016
S007555	Plan of subdivision (Creation of part Elevation Boulevard) Highlands Estate – DP8	Lot E Clopton Rise, Craigieburn	Statement of Compliance issued on 4 October 2016
S007537	Two lot subdivision	1 Learmonth Street, Sunbury	Plan certified with Statement of Compliance on 6 October 2016
S007785	Eight lot subdivision Multi-unit	24 Coghill Street, Westmeadows	Plan certified with Statement of Compliance on 7 October 2016
S007832	Twenty-nine lot subdivision Rosenthal Estate - Stage 9	100 Vineyard Road, Sunbury	Plan certified on 5 October 2016
S007746	Plan of Subdivision (Jacksons Hill future activity centre)	73-97 Belleview Drive, Sunbury	Plan certified on 10 October 2016
S007961	Two lot subdivision Industrial	18 Kurrle Road, Sunbury	Plan certified with Statement of Compliance on 12 October 2016

REPORT NO: SU177 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
S007986	Creation of easement	4 Freeman Street & 3 Merola Way, Campbellfield	Plan certified with Statement of Compliance on 12 October 2016
S007590	Fifty-nine lot subdivision Aston Stage 18	575Y Craigieburn Road, Craigieburn	Statement of Compliance issued on 12 October 2016
S007746	Plan of Subdivision (Jacksons Hill future activity centre)	73-97 Belleview Drive, Sunbury	Statement of Compliance issued on 17 October 2016
S007983	Twenty-two lot subdivision Highlands Estate - Stage 322	165 Mt Ridley Road, Craigieburn	Plan certified on 17 October 2016
S007788	Three lot subdivision	331 Camp Road, Broadmeadows	Plan certified with Statement of Compliance on 18 October 2016
S007595	Forty-nine Lot subdivision Aston Estate - Stage 19	Lot K Elevation Boulevard, Craigieburn	Plan re-certified on 19 October 2016
S007752	Fifty-six lot subdivision Waratah Stage 3	425 Donnybrook Road, Mickleham	Plan certified on 20 October 2016
S007881	Six lot subdivision	38-40 Aitken Street, Sunbury	Plan certified with Statement of Compliance on 20 October 2016
S007607	Twenty-two lot subdivision Grange Estate - Stage 4	1005 Mickleham Road, Greenvale	Plan certified with Statement of Compliance on 20 October 2016
S007729	Thirty-four lot subdivision Highlands Estate - Stage 215	Lot K Grand Boulevard, Craigieburn	Plan re-certified on 21 October 2016
S007918	Seventy-four lot subdivision Cloverton Estate - Stage 205	Lot DD Cromarty Crescent, Kalkallo	Plan certified on 21 October 2016
S007289	Twenty-six lot subdivision	1-11 Troward Harvey Way, Craigieburn	Statement of Compliance issued on 24 October 2016
S007791	Four lot subdivision	54 Lucy Crescent, Greenvale	Statement of Compliance issued on 25 October 2016

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P18757	Two double storey and one single storey dwelling	30 Alma St, Craigieburn	Notice of Decision to Grant a Permit issued
P19147	Two double storey dwellings	17 Adderley Dr, Greenvale	Notice of Decision to Grant a Permit issued
P19473	Three double storey dwellings and one single storey dwelling	92 Lahinch St, Broadmeadows	Notice of Decision to Grant a Permit issued

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P17744	Staged multi-lot subdivision & construction of dwellings on lost less than 300m^2	100B Vineyard Rd, Sunbury	Agreement signed on 20 October 2016

REPORT NO: SU177 (cont.)

VICSMART PERMITS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P19768	Subdivision under Section 32	1/32 Amstel St, Craigieburn	Permit issued
P19866	Two lot subdivision	7 Connection Dr, Campbellfield	Permit issued
P19888	Construct roller door & paving	9 Trade Park Dr, Tullamarine	Permit issued
P19947	Two lot subdivision	96 Frontier Ave, Greenvale	Permit issued
P19972	Two lot subdivision	133 Horizon Bvd, Greenvale	Permit issued
P19997	Two lot subdivision	4 Waverley Ct, Craigieburn	Permit issued

REPORT NO:	SU178
REPORT TITLE:	Racecourse Road Development - Sunbury Fields - Trust For Nature Conservation Covenant
SOURCE:	Amanda Dodd, Coordinator Environmental Planning
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	15/164
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENT:	1. *Approved Development Plan - 275 Racecourse Road Sunbury - P18249.01*

1. SUMMARY OF REPORT:

A Council owned development site at 275 Racecourse Road, Sunbury requires an on-title security agreement upon the on-site Grassy Woodland Offset Reserves in accordance with planning permit conditions for planning permit P18249. It is recommended that Council signs and seals the Trust for Nature Deed of Covenant for the Conservation of Land for the Grassy Woodland Offset Reserves at 275 Racecourse Road Sunbury.

2. RECOMMENDATION:

That Council

2.1 signs and seals the Trust for Nature Deed Of Covenant for the Conservation of Land for Reserve 1 on Plan of Subdivision 735187G and VOL 11628 FOI 664, also known as the Grassy Woodland Offset Reserves within the Sunbury Fields development at 275 Racecourse Road, Sunbury.

3. LEGISLATIVE POWERS:

3.1 Native vegetation clearance controls and offset obligations are administered under the *Planning and Environment Act 1987*. When an application to remove native vegetation is issued there is a need to offset the loss of that vegetation through an offset site. The offset site is required to be protected in perpetuity using an on title agreement.

3.2 The Trust for Nature Deed of Covenant for the Conservation of Land (conservation covenant) is enabled through the *Victorian Conservation Trust Act 1972*. A conservation covenant is a permanent, legally-binding agreement placed on a property's title to ensure native vegetation on the property is protected forever. The agreement is voluntary and negotiated between Trust for Nature and each individual landowner. Each conservation covenant is considered by Trust for Nature's Board of Trustees before being sent to the Victorian Minister for the Environment for approval.

3.3 On 18 May 2012, a Project Development Agreement (PDA) was executed between Council and Australand Residential No. 166 Pty Limited (Australand) which governed the development of the Council land located at 275 Racecourse Road, Sunbury. The PDA specified the areas of conservation values that would be set aside within the development.

3.4 On 13 February 2015, planning permit P18249 was issued which included conditions (Conditions 50 & 51) that required the approval of an on-site Offset Management Plan and security agreement placed on the title of the reserves where offsets are to be located. The conservation covenant must be placed on-title in accordance with the conditions of planning permit P18249 and the PDA. Attachment 1 shows the location of the Grassy Woodland Offset Reserves within the approved Development Plan.

REPORT NO: SU178 (cont.)

4. FINANCIAL IMPLICATIONS:

4.1 Under the signed PDA the developer must reimburse Council for costs incurred in relation to maintaining the grassland areas within the development up to a sum of $500,000.

4.2 Australand will be paying for the placement of the conservation covenant on title as part of this financial agreement.

4.3 Once the $500,000 developer fee has been spent, Council must then maintain the conservation area in perpetuity as per the existing obligations set by the planning approval.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The Grassy Woodland Offset Reserve provides habitat for a range of flora and fauna species, including Pale-flower Crane's Bill, Slender Bindweed, Melbourne Yellow-gum and the Swift Parrot.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 The retention of natural spaces and green spaces reduces the impact of the heat island effect on an urbanising landscape.

6.2 The retention of native vegetation will decrease the risk of localised extinction of a range of flora and fauna in a changing environment.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The placing of a conservation covenant on native vegetation addresses issues of Intergenerational and Intragenerational Equity – passing on a healthy environment and fair access to resources for current and future generations.

8. COMMUNITY CONSULTATION:

8.1 Consultation

8.1.1 The development at 275 Racecourse Road, Sunbury was subject to extensive community consultation. The placement of the conservation covenant ensures that Council adheres to its legal obligations under the planning permit process.

8.2 Communication implications

8.2.1 Following the sealing of the covenants by the Victorian Minister for Environment, Council can promote the covenants via a range of communications (such as articles in local media, Live Green and Re-Source newsletters, Hume City Council's website, Hume Pride etc.).

8.2.2 Trust for Nature signage will be affixed to the reserve by Australand in accordance with the PDA.

9. DISCUSSION:

9.1 Council was the freehold owner of the land at 275 Racecourse Road, Sunbury. It remains to be the freehold landowner for the Grassy Woodland Offset Reserves and the undeveloped portions of the original property.

9.2 On 22 February 2010 Council adopted the 275 Racecourse Road, Sunbury Master Plan – February 2010. The vision of the Master Plan was to create a residential development that is economically, socially and environmentally sustainable by embracing current best practice in Ecologically Sustainable Development (ESD). The Master Plan included the retention of the Grassy Woodlands on site.

9.3 Following an expression of interest and a request for proposal process, Council selected Australand to develop the site. On 18 May 2012 Council signed a PDA which specified that areas of conservation values that would be set aside within the 275 Racecourse Road Development site.

9.4 On 13 February 2015 planning permit (P18249) was issued which included the following conditions:

50. Prior to removal of native vegetation approved under this permit, the permit holder must:

a) Have the draft Offset Management Plan titled 'Racecourse Road Sunbury: Offset Management Plan for onsite offsets' (prepared by Biosis Research, dated 27 January 2015) finalised to the satisfaction of the Department of Environment, Land, Water and Planning and the Responsible Authority and approved by the Responsible Authority. The Offset Plan must provide for the management of 10.904 hectares of land, providing a net gain of 1.83 habitat hectares.

The offset plan must include:

i. description of the site where the offset will be provided, including a site plan, to the required standard, for the offset site or sites,

ii. schedule of the works required to achieve the offset over a 10 year period, detailing the:

- *management actions to be performed to (e.g. fencing, weed control, pest control, revegetation),*
- *person(s) responsible for implementing the specified management actions, timeline for the implementation of the management actions,*
- *method by which the management actions will be undertaken,*
- *standard to which the management actions will be undertaken when approved,*
- *the offset plan will be endorsed and will then form part of the permit.*

b) Provide to the Responsible Authority, a Credit Register Extract issued by the Native Vegetation Credit Register which satisfies the offset deficit identified in the approved Offset Management Plan titled Racecourse Road Sunbury: Offset Management Plan for onsite offsets to the satisfaction of the Department of Environment, Land, Water and Planning and the Responsible Authority.

51. Prior to the issue of statement of compliance for the first stage of the subdivision hereby approved, demonstrate that the both the approved Offset Management Plan titled Racecourse Road Sunbury: Offset Management Plan for onsite offsets will be implemented via a security agreement placed on the title of the property where the offsets are to be located

9.5 The conservation covenant is required to be signed, sealed and placed on-title to satisfy these planning permit conditions.

10. CONCLUSION:

The placement of the conservation covenant on the Grassy Woodland Offset Reserve at the Sunbury Fields - 275 Racecourse Road development ensures that Council meets its existing legislative requirements and highlights the importance of native vegetation protection to the community.

Proposed Subdivision
Racecourse Road
Sunbury
Stage Sequence
Stage | Stage sequence
Stage 1 | SEQ.1
Stage 2 | SEQ.2
Stage 3A | SEQ.3
Stage 4 | SEQ.4
Stage 5 | SEQ.7
Stage 5B | SEQ.8
Stage 6 | SEQ.5
Stage 7 | SEQ.6
Stage 8A | SEQ.9
Stage 8B | SEQ.10
Stage 9 | SEQ.11
Stage 10 | SEQ.12
Stage 11 | SEQ.13
PLANNING AND ENVIRONMENT ACT 1987
Approved Development Plan
Permit No: P18249.01
Date of Issue: 23 JUN 2016
HUME
Endorsed Signature for the Responsible Authority
RACECOURSE ROAD
KENWAY STREET
DUNROSSIL DRIVE
LOCK CT
LYONS CT
ELIZABETH DRIVE
DE LISLE AV
FORSTER CTR
TENNYSON CT
CLOSE
MARSHALL
KISMET RD
KISMET RD
SAMBELL ROAD
WINILBA ROAD
SEQ. DENOTES SEQUENCE
(STAGE) DENOTES STAGE
Legend
10m E[illegible]ding Exclusion Zone
Neighbourhood (character) precinct
Neighbourhood Centre
Grasslands
Public Open Space
Lot Mix
Parkland 20 x 50
Parkland 25 x 40
Traditional 20 x 32
Traditional 18 x 32
Traditional 16 x 32
Traditional 14 x 32
Court Yard 14 x 32
Premium Villa 12.5 x 32
Villa 10.5 x 32
Legend:
Tree Protection Zone (TPZ)
Top of Bank
Toe of Bank
Overall Lot Summary
Lot Product | Area | Lot No's: Rural | Grasslands | N'hood Centre | Total | %
Parkland 20 x 50 | 1000m² | 0 | 9 | 0 | 9 | 2.3
Parkland 25-30 x 40 | 1000m² | 30 | 6 | 0 | 36 | 9.2
Traditional 20 x 32 | 640m² | 2 | 2 | 9 | 13 | 3.3
Traditional 18 x 32 | 576m² | 22 | 10 | 24 | 56 | 14.4
Traditional 16 x 32 | 512m² | 19 | 41 | 18 | 78 | 20
Court Yard 14 x 32 | 448m² | 3 | 85 | 24 | 112 | 28.7
Premium Villa 12.5 x 32 | 400m² | 0 | 61 | 11 | 72 | 18.5
Villa 10.5 x 32 | 336m² | 0 | 12 | 2 | 14 | 3.6
Total | | 76 | 226 | 88 | 390 | 100
Racecourse Road - Sunbury
Ref: 0696s
Version: 74
Date: 28.04.2016
Scale: 1:2000(A1)
Datum - MGA94 Zone 55.
SMEC
Melbourne Survey T 9888 0915 F 9888 0961
FRASERS PROPERTY

REPORT NO:	SU179
REPORT TITLE:	Conserving our Rural Environment Grant 2016/17 Program Amendments
SOURCE:	Bridie Wetzel, Land and Biodiversity Officer
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	HCC14/160
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Medium Project Grants 2016-2017* 2. *Large Project Grants 2016-2017*

1. SUMMARY OF REPORT:

This report outlines amendments to the approved Conserving our Rural Environment (CoRE) grant projects as outlined in report SU166 titled *Conserving our Rural Environment Grant 2016/17* presented to Council on 12 September 2016 (Attachment 1 and 2).

2. RECOMMENDATION:

That Council approves amendments to the 2016/17 Conserving our Rural Environment Grant program including the withdrawal of three successful projects and the inclusion of one reviewed unsuccessful project as outlined in Attachments 1 and 2.

3. LEGISLATIVE POWERS:

The provision of the CoRE grant program is within Council's power under the *Local Government Act* 1989.

4. FINANCIAL IMPLICATIONS:

4.1 Council's 2016/17 budget provides $400,000 for the implementation of the CoRE grant. A total of $250,000 is allocated to the awarding of Medium and Large Project grants.

4.2 A total of 19 Medium and 19 Large Project grants were approved for funding totalling $248,447.66 (Table 1).

4.3 The program amendments will result in an additional saving of $19,900 to Council, increasing overall savings of $21,452.34 (Table 2).

Table 1. Financial implications of approved projects within the budget allocation.

Project Type	Budget	Grant Cost	Difference
Medium	$150,000	$73,790.66	$76,209.34
Large	$100,000	$174,657	-$74,657
Total	**$250,000**	**$248,447.66**	**$1,552.34**

REPORT NO: SU179 (cont.)

Table 2. Financial implications of program amendments within the budget allocation.

Project Type & Status	Changes to Grant Amounts	Amended Grant Cost	Difference
Medium: M5 - Withdraw	-$4,996	$73,790.66	$76,209.34
Medium: M7 - Include	$4,996		
Large: L18 - Withdraw	-$10,000	$154,757	-$54,757
Large: L19 - Withdraw	-$9,900		
Total		**$228,547.66**	**$21,452.34**

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The program aims to conserve and improve conservation values on private rural property.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The program will assist in improving the quality and extent of native vegetation. This will improve the resilience of local ecosystems to climate change and decrease the risk of localised extinction of flora and fauna species.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

In line with the Social Justice Charter, Council aims to ensure an equitable approach is used for assessing and approving grant applications. A three-step assessment process involving councillors and officers ensures each application is treated in accordance with the Charter.

8. DISCUSSION:

8.1 Council approved 19 Medium and 19 Large Project grants totalling $248,447.66 as outlined in report SU166 titled *Conserving our Rural Environment Grant 2016/17* presented to Council on 12 September 2016. The projects that Council originally approved and changes that are now proposed are shown in Attachments 1 and 2.

8.2 Applicants were notified of the outcomes of their application in writing and by telephone on 13 September 2016. Successful applicants were mailed their grant agreements.

8.3 Council received three requests from applicants of successful projects during October to withdraw from the 2016/17 program.

8.3.1 Medium Project grant (M5): a total of $4,996 was approved for the development of a land management plan and weed control works. The applicant requested to withdraw due to a change in their circumstances that rendered them unable to successfully undertake the works.

8.3.2 Large Project grant (L18): a total of $10,000 was approved for the control of noxious weeds and site preparation for revegetation works supported by the Port Phillip and Westernport Catchment Management Authority 1 Million Trees program. The applicant acts on behalf of a consortium of owners who reside overseas and the grant agreement was required to be discussed with management. The applicant was going on leave and any discussions were estimated to take place late 2016 rendering weed control ineffective seasonally.

8.3.3 Large Project grant (L19): a total of $9,900 was approved for the control of the noxious woody weed Gorse. The applicant requested to withdraw due to concerns regarding consultants undertaking ecological monitoring works on the property as per the grant agreement

8.4 Council received one request from an unsuccessful applicant during September seeking a review of their 2016/17application.

REPORT NO: SU179 (cont.)

8.4.1 Medium Project Grant (M7): – a total of $4,996 was sought for the development of a land management plan and weed control works. Upon review officers identified that an administrative error had been made in the assessment score, whereby the presence of an Environmental Significance Overlay (ESO) on the property was not recognised. Had the ESO been identified it would have increased the assessment score above the threshold for funding.

8.4.2 Given an administrative error was the cause of this project not being approved for funding, it is recommended that the project be approved. The delayed commencement of this project is unlikely to present a barrier to its successful delivery by June 2017.

9. ASSESSMENT PROCESS:

The Manager Sustainable Environment and Land & Biodiversity Officer reviewed the requests and determined the recommendations be presented to Council.

10. CONCLUSION:

The CoRE program is assisting in improving conservation values located on private rural property. A comprehensive review of the 2016/17 program has commenced and will include internal and external stakeholder consultation. The results will be presented to Council early 2017 with recommended improvements to the program.

ATTACHMENT 1 – MEDIUM PROJECTS 2016-17

Score	Grant Number	Property Address and Project Summary	Amount (exc GST)
31	M1	**525 WILDWOOD RD, WILDWOOD** Project includes aerial weed spraying and site preparation for the Catchment Management Authority 1 Million Trees project.	$3,914.91
28	M12	**195 FEEHANS RD, WILDWOOD** New project for the development of a land management plan and noxious weed control.	$4,483.46
27	M25	**70 BARDWELL DR, MICKLEHAM** New project for the development of a land management plan and noxious weed control.	$3,800.00
26	M10	**5 EMU CREEK RD, WILDWOOD** New project for the development of a land management plan and noxious weed control.	$4,374.52
25	M3	**35 MCNABS RD, KEILOR** Purchase of native plants and materials for revegetation works as directed by the land management plan funded last year.	$1,243.19
25	M4	**2125 MICKLEHAM RD, MICKLEHAM** New project for the development of a land management plan and noxious weed control.	$4,996.00
25	M19	**35 BRASSEY CT, MICKLEHAM** New project for the development of a land management plan and noxious weed control.	$4,974.37
25	M24	**11 SCHOOL LANE, BULLA** New project for the development of a land management plan and noxious weed control.	$5,000.00
25	M27	**15 EMU CREEK RD, WILDWOOD** Project includes noxious weed control, fencing materials for stock-exclusion and native plants for revegetation works.	$3,000.30
~~24~~	~~M5~~	~~**245 KONAGADERRA RD, OAKLANDS JUNCTION** New project for the development of a land management plan and noxious weed control.~~	~~$4,996.00~~
24	M15	**780 MT RIDLEY RD, MICKLEHAM** Project includes noxious weed control including mechanical works to control woody weeds in difficult terrain.	$5,000.00
22	M16	**480 LANCEFIELD RD, SUNBURY** Project includes noxious weed control to complement Melbourne Water project of stock-exclusion fence and revegetation.	$2,520.00
22	M21	**495 WILDWOOD RD, WILDWOOD** Project includes aerial weed spraying and herbicide purchase and is a joint project with neighbor M1.	$5,000.00
22	M26	**50 MCNABS RD, KEILOR** Project includes noxious weed control works along the Maribyrnong River. New landowner.	$4,400.00
22	M28	**GLEN LOEMAN, 65 LOEMANS RD, BULLA** Project includes noxious weed control and rabbit control works.	$4,910.00
		TOTAL	**$57,616.75**

ATTACHMENT 1 – MEDIUM PROJECTS 2016-17

Score	Grant Number	Property Address and Project Summary	Amount (exc GST)
22	M29	**25 LOEMANS RD, BULLA** Project includes noxious weed control and rabbit control works.	$2,780.00
21	M8	**20 CREASEY CT, BULLA** New project for the development of a land management plan and noxious weed control.	$3,800.00
21	M22	**TRENWELL, 40 BRASSEY CT, MICKLEHAM** Project includes noxious weed control with a focus on woody weeds on an escarpment area.	$4,090.91
21	M23	**85 KINNEAR RD, MICKLEHAM** Project includes the purchase of herbicide and native plants for weed control and revegetation works.	$507.00
21	M7	**185 BULLA-DIGGERS REST RD, DIGGERS REST** Project includes the development of a land management plan and noxious weed control.	$4,996
		TOTAL	**$16,173.91**
		TOTAL AMOUNT	**$73,790.66**

ATTACHMENT 2 – LARGE PROJECTS 2016-17

Score	Grant Number	Property Address and Project Summary	Amount (exc GST)
30	L5	**628 WILDWOOD RD, WILDWOOD** Project includes the control of noxious weeds in an extensive and significant native grassland area.	$9,900.00
28	L25	**11 CORREA WAY, SUNBURY** Project includes weed control and revegetation works as directed by the land management plan funded last year.	$10,000.00
26	L1	**310 KONAGADERRA RD, OAKLANDS JUCTION** Project includes the continuation of aerial spraying in an escarpment area, sensitive weed control and a detailed 5 year weed control plan.	$10,000.00
26	L3	**145 GELLIES RD, WILDWOOD** Project includes noxious weed control along escarpment and within a Grassy Woodland area.	$9,991.00
26	L6	**210 PALMER RD, SUNBURY** Project includes noxious weed control and site preparation for the Catchment Management Authority 1 Million Trees project.	$10,000.00
26	L21	**70 BATEY CT, BULLA** Project includes fencing remnant paddock trees, revegetation works and fauna surveys as directed by the land management plan.	$10,000.00
26	L22	**105 LOEMANS RD, BULLA** Project includes noxious weed control, revegetation works and fauna surveys as directed by the land management plan funded last year.	$5,625.00
25	L17	**220 KONAGADERRA RD, OAKLANDS JUNCTION** Project includes noxious weed control and fencing the conservation area off from stock.	$9,960.00
24	L20	**100 KINNEAR RD, MICKLEHAM** Project request to change to include noxious weed control and the development of a professional land management plan.	$7,920.00
~~23~~	~~L19~~	~~**750 CRAIGIEBURN RD EAST, CRAIGIEBURN**~~ ~~This is a continuation of previous years funding of controlling the woody weed Gorse in the Biodiversity Conservation Area.~~	~~**$9,900.00**~~
22	L7	**250 DALRYMPLE RD, SUNBURY** Project includes the purchase of fencing materials to complement the Catchment Management Authority 1 Million Trees project.	$6,433.00
22	L14	**RECATEGORISED TO M28**	N/A
22	L15	**RECATEGORISED TO M29**	N/A
21	L2	**140 KONAGADERRA RD, OAKLANDS JUNCTION** Project includes noxious weed control and fencing off conservation area as directed by the land management plan funded last year.	$9,878.00
21	L4	**675 WILDWOOD RD, WILDWOOD** Project is a continuation of previous years funding and includes noxious weed control works.	$6,050.00
21	L23	**1-3 MACEDON STREET, SUNBURY** Project includes noxious weed control and revegetation works as directed by the land management plan funded last year.	$9,000.00
		TOTAL	**$114,757**

ATTACHMENT 2 – LARGE PROJECTS 2016-17

Score	Grant Number	Property Address and Project Summary	Amount (exc GST)
21	L24	**242 MCGREGOR RD, SUNBURY** Project includes establish stock exclusion fencing in preparation for the Catchment Management Authority 1 Million Trees project.	$10,000.00
21	L9	**300 DALRYMPLE RD, SUNBURY** Project includes establish stock exclusion fencing in preparation for the Catchment Management Authority 1 Million Trees project.	$10,000.00
21	L10	**1025 RIDDELL RD, SUNBURY** Project includes establish stock exclusion fencing in preparation for the Catchment Management Authority 1 Million Trees project.	$10,000.00
21	L11	**75 SETTLEMENT RD WEST, SUNBURY** Project includes establish stock exclusion fencing in preparation for the Catchment Management Authority 1 Million Trees project.	$10,000.00
~~21~~	~~L18~~	~~**615 SUNBURY RD SUNBURY**~~ ~~Project includes noxious weed control and site preparation for the Catchment Management Authority 1 Million Trees project.~~	~~$10,000.00~~
		TOTAL	**$40,000**
		TOTAL AMOUNT	**$154,757**

REPORT NO:	GE156
REPORT TITLE:	Proceed with the proposed sale of part 1-11 Eadie Street, Sunbury
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	City Governance and Information
FILE NO:	HCC10/819
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Aerial Image* 2. *Aerial Image 2* 3. *Council Report dated 14 December 2015*

1. SUMMARY OF REPORT:

This report provides recommendation to sign and seal a Transfer of Land, Contract of Sale and a Section 173 Agreement under the *Planning and Environment Act* 1987(S173) for the part sale of the Council land known as 1-11 Eadie Street, Sunbury (Council Land) with the new adjoining owner (Goonawarra Investment Pty Ltd) who own the land known as 790 Sunbury Road, Sunbury.

The proposal to sell part of the Council Land to Goonawarra Vineyard Pty Ltd (Previous Owner) was adopted by Council on 14 December, 2015. The property known as 790 Sunbury Road, Sunbury was subsequently sold in March 2016 to Goonawarra Investment Pty Ltd and this report now makes recommendation to execute all related documents to give effect to the sale of the Council Land to the new owner and complete the property transaction.

2. RECOMMENDATION:

That Council:

2.1 Resolves to sign and seal the Contract of Sale and the Transfer of Land relating to part of the Council land known as 1-11 Eadie Street, Sunbury (Council Land) and as shown on Attachment 1 and 2.

2.2 Requires Goonawarra Investment Pty Ltd to consolidate the title to the Council Land with the title of its property known as 790 Sunbury Road, Sunbury immediately following the sale of the Council Land at their expense.

2.3 Signs and seals a Section 173 Agreement under the *Planning and Environment Act* 1987 which will be placed on the Council Land that will be transferred to Goonawarra Investment Pty Ltd title to limit its use to uses consistent with the current Farm Zone (FZ3).

2.4 Authorises the Chief Executive Officer or an approved delegate to sign any other documents required in connection with the sale of the Council Land.

3. LEGISLATIVE POWERS:

Local Government Act 1989 (the Act)

Planning and Environment 1987

4. FINANCIAL IMPLICATIONS:

4.1 The current budget (2016/17) is not predicated on any property sales.

REPORT NO: GE156 (cont.)

4.2 In accordance with section 189 of the Act, Council will obtain a current market valuation of the Council Land. Goonawarra Investment Pty Ltd has agreed to purchase the Council Land at the market value.

4.3 Goonawarra Investment Pty Ltd has agreed to acquire the Land for the market valuation, plus GST; a valuation of $50,000 to $60,000 has been estimated.

4.4 Goonawarra Investment Pty Ltd has agreed to pay Council's costs and disbursements associated with the proposed sale of the Council Land.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1. There is neither significant native vegetation nor grassland vegetation on the Council Land.

5.2. There is a windbreak of exotic cypress macrocarpa along the northern boundary of the Council Land.

5.3. The setback from the existing path along Jacksons Creek will be retained.

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

7. COMMUNITY CONSULTATION:

A public notice inviting submissions under Section 223 of the Act advising of the intention to sell the Land was published in the Hume Leader and Sunbury Leader on 29 September, 2015 and on Council's website.

8. DISCUSSION:

8.1 This report makes recommendation to proceed with the sale of the Council Land to Goonawarra Investment Pty Ltd under the same terms and conditions that were approved and set out in the Council report dated 14 December 2015 (Attachment 3).

8.2 The sale of the Council Land places an obligation under the *Planning and Environment Act* 1987 via a Section 173 Agreement to ensure that the Council Land once transferred to Goonawarra Investment Pty Ltd limits its use for uses consistent with the current Farm Zone (FZ3).

Previous Reports

8.3 Council Report 29 April 2013

8.3.1 Council sought Ministerial authorisation to prepare a planning scheme amendment pursuant to the *Planning and Environment Act* 1987.

8.3.2 Further, Council commenced the statutory procedures pursuant to the *Local Government Act* 1989 (the Act) to sell part of 1-11 Eadie Street, Sunbury (Council Land) to the adjoining owner at 790 Sunbury Road, Sunbury being the Goonawarra Vineyard Pty Ltd (the Owner) for the purpose of extending the existing vineyard (as shown in Attachment 1).

8.4 Council Report 10 February 2014

8.4.1 Planning Scheme Amendment C181 sought to rezone and subdivide a 6,437 square metre portion of the site at 1 – 11 Eadie Street, Sunbury, from Public Park and Recreation Zone (PPRZ) to Farming Zone (FZ).

8.4.2 Following the rezoning and subdivision, the 6,437 square metre portion of land will be consolidated onto the parcel of land at 790 Sunbury Road, Sunbury. The amendment was placed on exhibition from the 14 November, 2013 to 13 December, 2013 and 13 submissions were received.

REPORT NO: GE156 (cont.)

8.4.3 Following the consideration of submissions, Council referred all the submissions to an Independent Planning Panel for consideration.

8.5 Council Report 14 July 2014

8.5.1 The Panel considered submissions at a Panel Hearing on 7 April 2014 and provided Council with a report recommending that Council adopts the Amendment and issues the Planning Permit.

8.5.2 Council adopted the Amendment.

8.6 23 November 2015

8.6.1 In a report to Council dated 29 April 2013 (COLE128), Council resolved to give public notice of its proposal to sell part of the land known as 1-11 Eadie Street, Sunbury (Council Land) to Goonawarra Vineyard Pty Ltd (the Owner).

8.6.2 A public notice was subsequently published on 29 September 2015 calling for submissions under section 223 of the Local Government Act 1989 (the Act). Submissions closed 30 October 2015.

Two (2) submissions were received.

8.7 14 December 2015

8.7.1 Council at its Meeting of 14 December, 2015 (report GE103) adopted the following recommendations:

That Council:

8.7.2 *Having considered the submissions received resolves to sell part of the land known as 1-11 Eadie Street, Sunbury (the Land) to the adjoining owner Goonawarra Vineyard Pty Ltd (the Owner) and shown in Attachment 1.*

8.7.3 *Resolves to sign and seal the Contract of Sale and the Transfer of Land.*

8.7.4 *Authorises the Chief Executive Officer or an approved delegate to sign any other documents required in connection with the sale of the Land.*

8.7.5 *Requires the Owner to consolidate the title to the Land with the title to the Owner's property immediately following the sale of the Land at the expense of the Owner.*

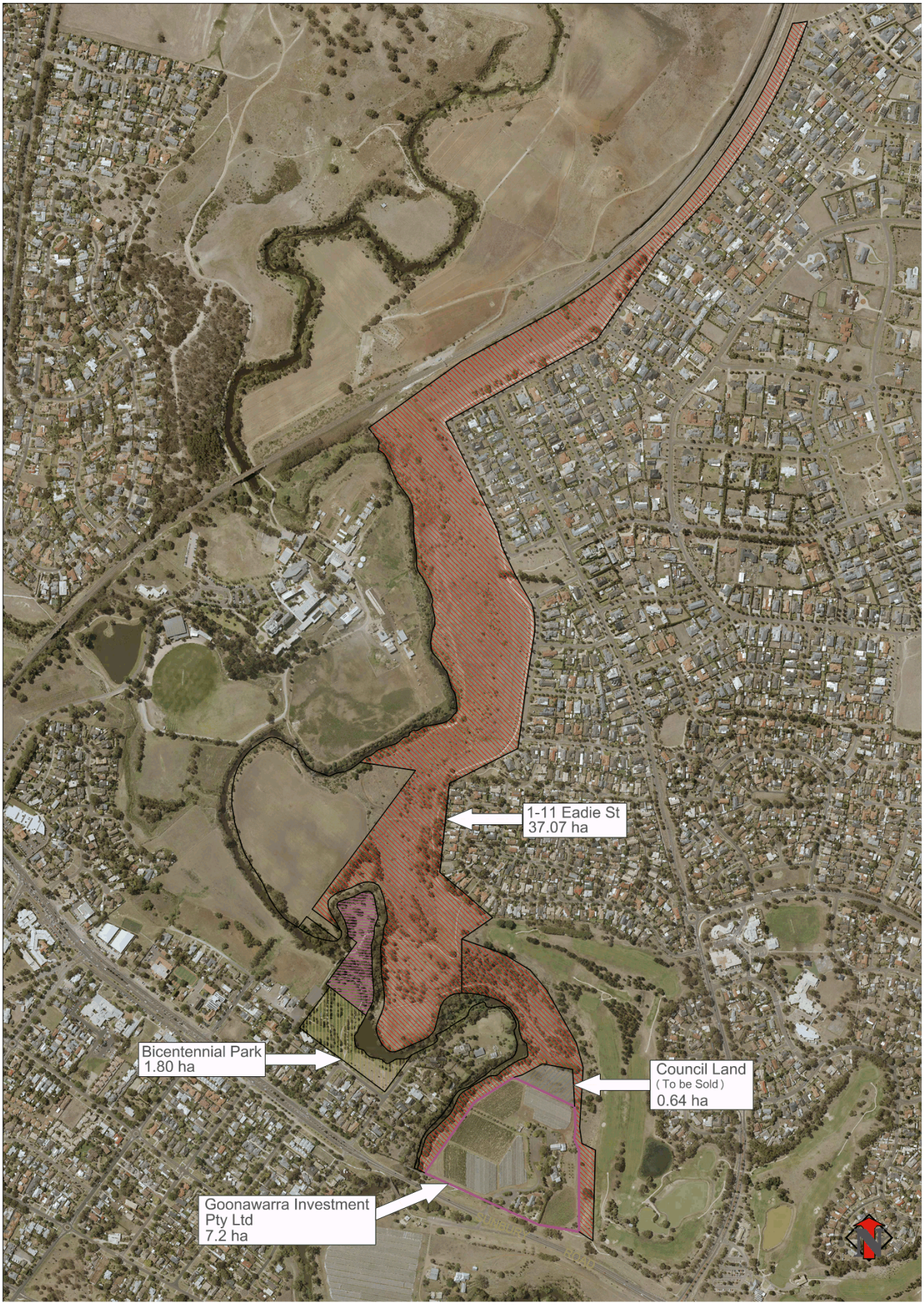
8.7.6 *Signs and seals a Section 173 Agreement under the Planning and Environment Act 1987 which will be placed on the Land title to prevent uses not consistent with the current zone.*

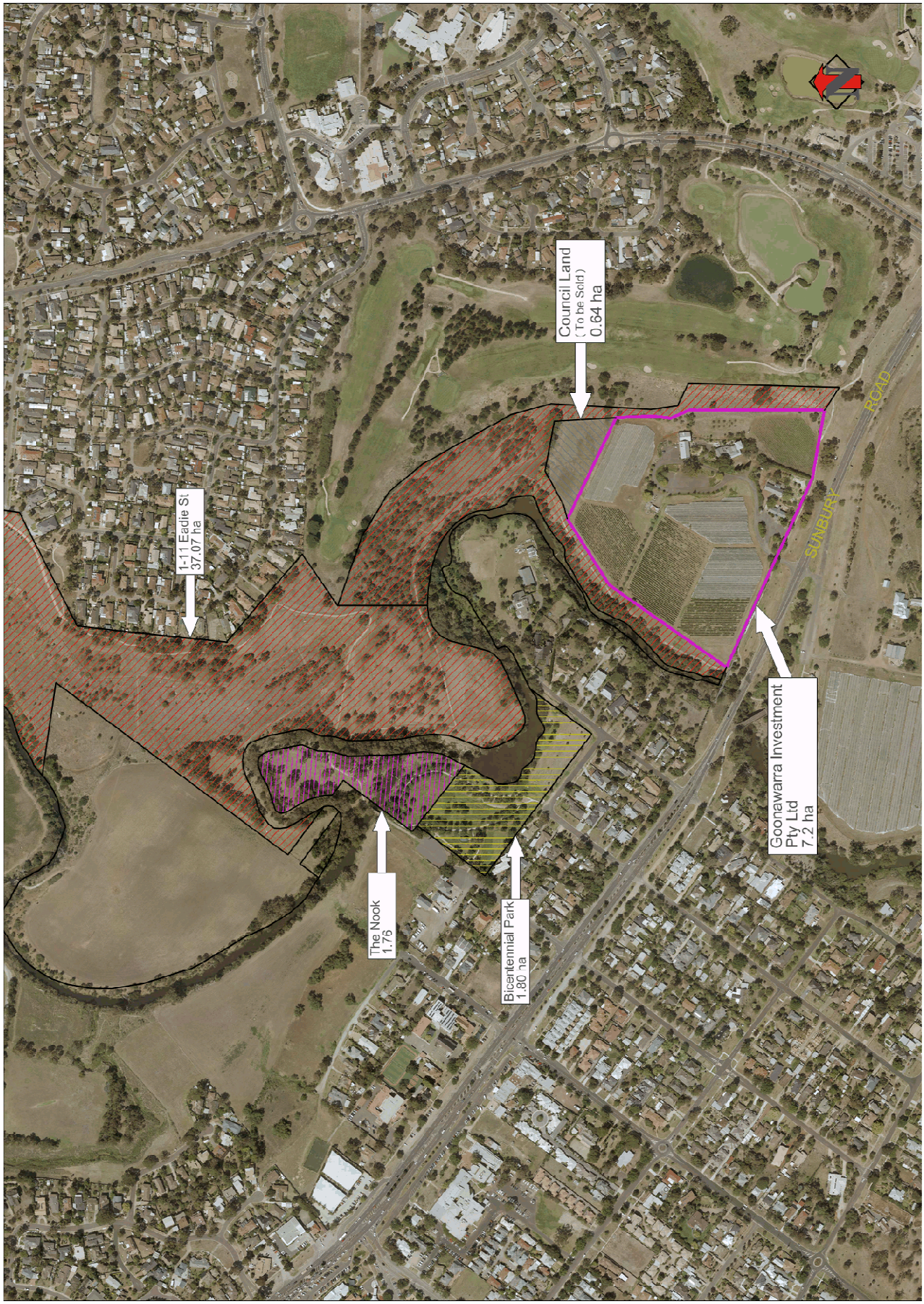
8.7.7 *Advises the two (2) submitters that it has resolved that the proposed sale of the Land will proceed.*

8.7.8 *Advises the Owner of the outcome*.

8. CONCLUSION:

It is recommended to proceed with the sale of the Council Land to Goonawarra Investment Pty Ltd.


1-11 Eadie St
37.07 ha
Bicentennial Park
1.80 ha
Council Land
(To be Sold)
0.64 ha
Goonawarra Investment
Pty Ltd
7.2 ha


Council Land
(To be Sold)
0.64 ha
1-11 Eadie St
37.07 ha
The Nook
1.75
Bicentennial Park
1.80 ha
Goonawarra Investment
Pty Ltd
7.2 ha
SUNBURY
ROAD

Report No.	Report	Page in Agenda
GE103	**Proceed with the proposed sale of part 1-11 Eadie Street, Sunbury**	118

Moved Cr Vic Dougall, **Seconded** Cr Jack Ogilvie

That Council:

2.1 Having considered the submissions received resolves to sell part of the land known as 1-11 Eadie Street, Sunbury (the Land) to the adjoining owner Goonawarra Vineyard Pty Ltd (the Owner) and shown in Attachment 1.

2.2 Resolves to sign and seal the Contract of Sale and the Transfer of Land.

2.3 Authorises the Chief Executive Officer or an approved delegate to sign any other documents required in connection with the sale of the Land.

2.4 Requires the Owner to consolidate the title to the Land with the title to the Owner's property immediately following the sale of the Land at the expense of the Owner.

2.5 Signs and seals a Section 173 Agreement under the *Planning and Environment Act* 1987 which will be placed on the Land title to prevent uses not consistent with the current zone.

2.6 Advises the two (2) submitters that it has resolved that the proposed sale of the Land will proceed.

2.7 Advises the Owner of the outcome.

CARRIED

6. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

REPORT NO:	GE103
REPORT TITLE:	Proceed with the proposed sale of part 1-11 Eadie Street, Sunbury
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	City Governance and Information
FILE NO:	HCC10/819
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Aerial image* 2. *Submission 1* 3. *Submission 2* 4. *Minutes of Meeting*

1. SUMMARY OF REPORT:

Following consideration of submissions received, this report provides a recommendation regarding the proposal to sell part of the land known as 1-11 Eadie Street, Sunbury (the Land) and shown in Attachment 1 to the adjoining owner Goonawarra Vineyard Pty Ltd (the Owner).

2. RECOMMENDATION:

That Council:

2.1 Having considered the submissions received resolves to sell part of the land known as 1-11 Eadie Street, Sunbury (the Land) to the adjoining owner Goonawarra Vineyard Pty Ltd (the Owner) and shown in Attachment 1.

2.2 Resolves to sign and seal the Contract of Sale and the Transfer of Land.

2.3 Authorises the Chief Executive Officer or an approved delegate to sign any other documents required in connection with the sale of the Land.

2.4 Requires the Owner to consolidate the title to the Land with the title to the Owner's property immediately following the sale of the Land at the expense of the Owner.

2.5 Signs and seals a Section 173 Agreement under the *Planning and Environment Act* 1987 which will be placed on the Land title to prevent uses not consistent with the current zone.

2.6 Advises the two (2) submitters that it has resolved that the proposed sale of the Land will proceed.

2.7 Advises the Owner of the outcome.

3. LEGISLATIVE POWERS:

Local Government Act 1989 (the Act)

Section 189 - Restriction on power to sell land

Section 223 - Right to make a submission

4. FINANCIAL IMPLICATIONS:

4.1 The current budget (2015/16) is not predicated on any property sales.

REPORT NO: GE103 (cont.)

4.2 In accordance with section 189 of the Act, Council will obtain a current market valuation of the Land. The Owner has agreed to purchase the Land at the market value.

4.3 The Owner has agreed to acquire the Land for the market valuation, plus GST.

4.4 The Owner has agreed to pay Council's costs and disbursements associated with the proposed sale of the Land.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1. There is neither significant native vegetation nor grassland vegetation on the Land.

5.2. There is a windbreak of exotic cypress macrocarpa along the northern boundary of the Land.

5.3. The setback from the existing path along Jacksons Creek will be retained.

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

7. COMMUNITY CONSULTATION:

A public notice inviting submissions under Section 223 of the Act advising of the intention to sell the Land was published in the Hume Leader and Sunbury Leader on 29 September, 2015 and on Council's website.

8. DISCUSSION:

8.1. Council at its Meeting of 29 April 2013 (report COLE128) adopted the following recommendations:

That Council:

8.1.1 Notes that the Land is surplus to Council's needs and the current Public Park and Recreation Zone (PPRZ) is no longer appropriate.

8.1.2 Seeks authorisation from the Minister for Planning to prepare a Planning Scheme Amendment to rezone a portion of the land at 1-11 Eadie Street, Sunbury from PPRZ to Farming 3 Zone (F3Z) in accordance with Section 8A of the Planning and Environment Act 1987.

8.1.3 Subject to Ministerial authorisation, prepare and exhibit Planning Scheme Amendment C173 to the Hume Planning Scheme in accordance with Section 19 of the Planning and Environment Act 1987.

8.1.4 Following satisfactory completion of the rezoning process:

8.1.5 Commence the statutory procedures under section 189 of the Act, to sell part of Lot 2 PS310421, contained within Certificate of Title Volume 100039 Folio 595 (Reserve) shown on the plan in attachment 1 to the Owner.

8.1.6 Notifies adjoining owners of the proposal to sell the Land.

8.1.7 Gives public notice in the Hume Leader and Sunbury Leader and on Council's website in accordance with sections 189 and 223 of the Act of its intention to sell the Land.

8.1.8 Notes the sale is subject to consideration of submissions in accordance with section 189 and section 223 of the Act.

8.1.9 Considers submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the whole of Council (if required).

8.1.10 Should no submissions be received, Council approves the proposal and:

REPORT NO: GE103 (cont.)

8.1.11 Authorises the Manager of Finance and Property Development to negotiate the sale price within 10% of the current market value range.

8.1.12 Resolves to sign and seal the relevant sale and transfer documents.

8.1.13 Authorises the Chief Executive Officer, or an approved delegate, to sign the transfer and any other documents required to be signed in connection with the sale.

8.2. Following these recommendations:

8.2.1. Planning Scheme Amendment C181 adopted the amendment to rezone and subdivide the 6,437m2 portion of the land at 1-11 Eadie Street, Sunbury from PPRZ to F3Z.

8.2.2. A public notice was published in the Hume Leader and Sunbury Leader on 29 September, 2015 and on Council's website calling submissions under 223 of the Act for the proposed sale of the Land. The submissions closed 30 October, 2015.

8.3. Two (2) written and a verbal submission was received from residents being Trevor Dunn and Mr BJ Callaghan and shown in Attachments 2 and 3. Mr BJ Callaghan addressed the Committee in support of his submission.

8.4. The key issues raised in the submissions are summarised below.

8.4.1. The Nook has been a super special place to the residents and for future generations of Sunbury residents.

8.4.2. Existing soil erosion evidence with water and wind soil dehydration washing down the hill and along the walking path in the Jacksons Creek impacting on the bio-diversity.

8.4.3. Pesticides and Herbicides introduced through the control of pests on vine crops and soil entering the waterways causing danger to aqua and bird life along Jacksons Creek.

8.4.4. Sunbury population is expected to double in the next few years and the parkland will be needed.

8.4.5. Council should explore the option of a long term lease to the Vineyard rather than sell its land, which then allows for the park to be returned to Council in the future.

8.4.6. The 'Use of Land Restrictions' must be placed on the title to ensure it can only be used for farming and can never be developed into housing or commercial uses.

8.4.7. Questioned why there was no reference to Aboriginal Land Sites identified.

8.5 Considering the written and verbal submissions, Council Officers advise the following:

8.5.1 The Jacksons Creek reserve forms a vital part of the wider Sunbury off road cycle path route. The importance of the reserve and the role it plays in providing recreational opportunities for the community is acknowledged. The Land is located east of the cycle path and the sale will not compromise or alter the ability of the community to continue to use this path. There is a minimum separation distance of 7.3m extending to 13.3m between the cycle path and the proposed site boundary.

8.5.2 The Land is located to the east of the Jacksons Creek cycle path and is a utilised or functional part of the reserve. The Land has contours of 213m height from sea level sloping east to west with a 20m fall. Its sale is not considered to alter the current or future reserve usage patterns of Sunbury residents.

REPORT NO: GE103 (cont.)

8.5.3 Change of use in this area is unlikely to increase the risk of soil erosion.

8.5.4 Commonwealth and Victorian Governments regulate agricultural and veterinary chemicals in Victoria. The Commonwealth Government regulates their supply and sale, while the Victorian Government regulates their use. The Commonwealth controls agricultural and veterinary chemicals through the Agricultural and Veterinary Chemicals Code Act 1994 and associated regulations. The Australian Pesticides and Veterinary Medicines Authority (APVMA) administers this Act, and is responsible for controlling agricultural and veterinary chemicals, from importation and manufacture to the point of retail sale.

(a) The use of pesticides and herbicides is controlled by the Agricultural and Veterinary Chemicals (Control of Use) Act 1992 ('the Act'). The act is administered by the Department of Economic Development, Jobs, Transport and Resources.

8.5.5 Sunbury is projected to grow to a population of 80,000 people by 2040 and ultimately to over 100,000 people. The vast majority of this growth will occur on the edge of the existing township in areas zoned Urban Growth Zone. As part of the development of these areas, Precinct Structure Plans will be prepared that designate future areas of public open space. Through the preparation of Precinct Structure Plans, public open space will be provided to serve the increased population of Sunbury.

8.5.6 A lease option was explored, however given the significant investment that will be made to establish the vines and from a funding perspective a lease was not considered appropriate.

8.5.7 The Land is zoned as F3Z. The purpose of this zone is to provide for the use of land for agriculture. The use of the F3Z for residential purposes is not considered to be consistent with the purpose of the zone and would not be supported by planning officers. Any proposal for a residential development on this land would need to go through a planning scheme amendment process and would be subject to community consultation. Council officers have no reason to believe that the land will be used for any purpose other than grape growing.

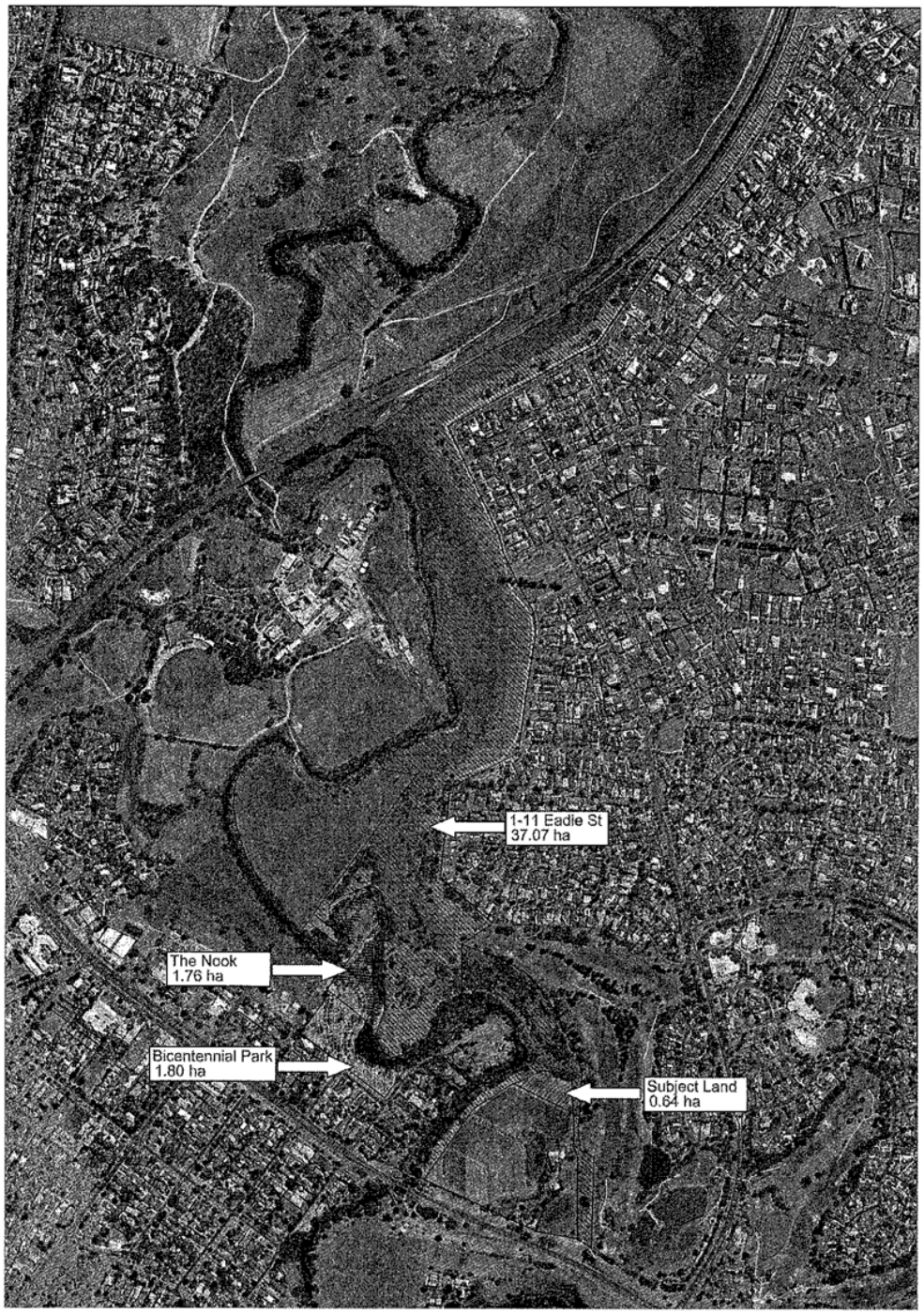
(a) A restriction will be placed on title (S.173 Agreement) to prevent uses not consistent with the current zone. The land can only be used for agricultural purposes.

8.5.8 The proposed sale and subdivision of the Land does not trigger the need for a Cultural Heritage Management Plan in accordance with the *Aboriginal Heritage Act* 2006.

8.6 A meeting of a Committee of the Whole Council was held on Monday 16 November, 2015 and the minutes of this meeting are shown in Attachment 4.

9. CONCLUSION:

Following consideration of the submissions and Officers responses, it is recommended to proceed with the sale of the Land to the Owner.


1-11 Eadie St
37.07 ha
The Nook
1.76 ha
Bicentennial Park
1.80 ha
Subject Land
0.64 ha

REPORT NO:	GE157
REPORT TITLE:	Proceed with the proposed Land Exchange of Two Parcels at Norcal Court, Greenvale
SOURCE:	John Davis, Manager Subdivisional Development; Fadi Srour, Manager Finance and Property Development
DIVISION:	Planning and Development
FILE NO:	HCC12/705
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Overview of Land Transfers* 2. *Plan of land to be subdivided showing parcels 1 & 2* 3. *Plan of New Road R1* 4. *Council Report dated 14 June 2016* 5. *Submitter number 1* 6. *Submitter number 2* 7. *Minutes of Meeting 5 September 2016* 8. *Aerial image Houses and Topography* 9. *View number 1* 10. *View number 2* 11. *View number 3*

1. SUMMARY OF REPORT:

1.1 Following consideration of submissions received, this report provides a recommendation regarding the proposal for the land swap as shown in an overview plan Attachment 1:

1.1.1 To transfer the property described as Lot A on proposed plan PS702987H, formally known as part 42-66 Barrymore Road, Greenvale (Parcel 1) and Lot B on proposed plan PS702987H, formally known as part 29-37 Hermitage Drive, Greenvale (Parcel 2) (shown in attachment 2) to Barrymore Road Pty Ltd (Developer); and

1.1.2 To acquire the property described as R1 on proposed plan PS637207A formally known as part 27 Wallace Drive, Greenvale (New Road) also described as the land contained in Certificate of Title Volume 10998 Folio 520 (shown in attachment 3) from the Developer.

2. RECOMMENDATION:

That Council:

2.1 having considered the submissions received resolves to:

2.1.1 transfer property described as Lot A on proposed plan PS702987H, formally known as part 42-66 Barrymore Road, Greenvale (Parcel 1) and Lot B on proposed plan PS702987H, formally known as part 29-37 Hermitage Drive, Greenvale (Parcel 2) to Barrymore Road Pty Ltd (Developer).

2.1.2 acquire the property described as R1 on proposed plan PS637207A formally known as part 27 Wallace Drive, Greenvale (New Road) also described as the land contained in Certificate of Title Volume 10998 Folio 520 from the Developer.

2.2 sign and seal the Transfer of Land documents.

REPORT NO: GE157 (cont.)

2.3 authorise the Chief Executive Officer or an approved delegate to sign any other documents required in connection with the sale of the land.

2.4 require the Developer to consolidate the title to Parcel 1 and Parcel 2 with the title to the Developer's property immediately following the sale of the land at the expense of the Developer.

2.5 advise the two submitters that the proposed land exchange will proceed.

2.6 advise the Developer of the outcome.

3. LEGISLATIVE POWERS:

3.1 *Local Government Act* 1989 (Act)

3.1.1 Section 189 – Restriction on power to sell land

3.1.2 Section 223 – Right to make submission

3.2 *Land acquisition and Compensation Act* 1986

3.2.1 Part 2 – Acquisition of interests in land

3.3 *Subdivisions Act* 1988

3.3.1 Part 6 – Miscellaneous

3.3.2 Section 35 – Acquisition of land by acquiring authority

3.4 *Transfer of Land Act* 1958

3.4.1 Section 45 – Form of transfer

3.5 *Sale of Land Act* 1962

3.5.1 Contract of Sale in respect of land.

4. FINANCIAL IMPLICATIONS:

4.1 Parcel 1 and Parcel 2 will be transferred to the Developer for the nominal consideration of $1 each.

4.2 Parcel 1 has been valued at $19,000 and Parcel 2 has been valued at $17,000 as at 10 November, 2016.

4.3 The New Road will be transferred at no cost to Council for the creation of a floodway/walkway along the New Road that would provide a walkway and service vehicle connection to the creek reserve and allow the 1 in 100 flows to discharge into the adjacent creek reserve.

4.4 The New Road has been valued at $34,000 and will be transferred from the Developer to Council and will be listed on Council's Roads Register.

4.5 All costs associated with the land transfer will be paid by the Developer.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The acquisition of the New Road will allow for an access point into Muirhead Reserve for pedestrians and maintenance vehicles and connect to Council's proposed walking/cycling connection to the regional Yuroke Creek and Broadmeadows Valley Park shared trails.

5.2 The New Road shall also provide for safe access to the existing open space adjoining the residential development at 27 Wallace Drive, Greenvale.

5.3 Due to the topography of the surrounding land, access to the Muirhead Reserve has been restricted in the past and the New Road will open the access from this point to the future walking/cycling trails and for maintenance vehicle access to the existing reserve.

REPORT NO: GE157 (cont.)

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

7. COMMUNITY CONSULTATION:

A public notice inviting submissions under Section 223 of the Act advising of the intention to sell Parcel 1 and Parcel 2 was published in the Hume Leader and Sunbury Leader on 19 July, 2016 and on Council's website.

8. DISCUSSION:

8.1 Council at its meeting of 14 June 2016 (report GE125 and shown in Attachment 4) adopted the following recommendations:

8.1.1 *"That Council*:

- *commences the statutory procedures under section 189 of the Local Government Act 1989 (the Act) to transfer the property described as Lot A on proposed plan PS702987H, formally known as part 42-66 Barrymore Road, Greenvale (Parcel 1) and Lot B on proposed plan PS702987H, formally known as part 29-37 Hermitage Drive, Greenvale (Parcel 2) to Barrymore Road Pty Ltd (Developer).*
- *resolves to acquire the property described as R1 on proposed plan PS637207A formally known as part 27 Wallace Drive, Greenvale (New Road) also described as the land contained in Certificate of Title Volume 10998 Folio 520 from the Developer.*
- *gives public notice in the Hume Leader, Sunbury Leader and on Council's website in accordance with sections 189 and 223 of the Act of its intention to sell the Parcel 1 and Parcel 2.*
- *notes the sale of Parcel 1 and Parcel 2 is subject to consideration of submissions in accordance with sections 189 and 223 of the Act.*
- *considers submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole of Council (if required).*

8.1.2 Should no submissions be received, Council approves the proposal and:

- *resolves to sign and seal the Contract of Sale and the Transfer of Land for Parcel 1, Parcel 2 and New Road.*
- *authorises the Chief Executive Officer or an approved delegate to sign any other documents in connection with the sale and transfer of the land".*

8.2 A public notice was subsequently published on 19 July 2016, calling for submissions under section 223 of the Act. Submissions closed on 17 August 2016.

8.3 Two written submissions were received from residents and are attached to this report in Attachment 5 and 6. The submissions were received from the following parties:

8.3.1 Dr Rahim K Jassim as a resident, 31 Hermitage Drive, Greenvale.

8.3.2 Mr Carl de Vanny as a resident, 14 Kirkwell Court, Greenvale.

8.4 The two submitters indicated they would be away overseas on the date submissions were considered however, Mr Carl de Vanny had sought for his son Lachlan de Vanny to speak on his behalf in support of his submission. Lachlan de Vanny subsequently spoke on behalf of the submission at the Whole of Council Special Meeting held on 5 September 2016. (Copy of Minutes shown in attachment 7)

8.5 The key issues raised in the submissions are summarised below:

8.5.1 Dr Rahim K Jassim:

(a) Dissatisfied with Council's actions that led to the destruction of the reserve since Council started selling the land creating Norcal Court.

(b) The reason for purchasing the property at 31 Hermitage Drive, Greenvale was for the view and access to the reserve.

(c) Council's intention to sell the remaining reserve located at the rear of 27-37 Hermitage Drive, Greenvale.

8.5.2 Mr Carl de Vanny:

(a) The proposal is my expression of interest to purchase from Council Parcel 1, based on:

- He also is an adjoining owner and has an interest in the Council land.
- He is willing to pay a premium price over market value.

8.5.3 Considering the written and verbal submissions, Council officers' responses to the issues raised are set out below.

8.5.4 Dr Rahim K Jassim:

(a) The construction of Norcal Court is the development of private land and does not affect the development of the Muirhead Reserve.

(b) The view from the property at 31 Hermitage Drive is not affected by the proposed land exchange as shown in the aerial image in Attachment 8. The existing open space views all remain.

(c) Council currently has no future plans to sell any further parts of the Muirhead Reserve.

8.5.5 Mr Carl de Vanny:

(a) The proposed land exchange has been derived on the basis that it does not deliver a financial gain to Council but to deliver the public an improved open space access and an asset to the whole community.

8.5.6 In addition to the officers' considerations, Attachments 8, 9, 10 and 11 contain an aerial overview and photographs that clearly identify that there is a need to provide an improved alternative access via the Developers land to enable the community and maintenance vehicles to access Muirhead Reserve.

(a) Photographs shown in Attachments 9,10 and 11 provide the following views:

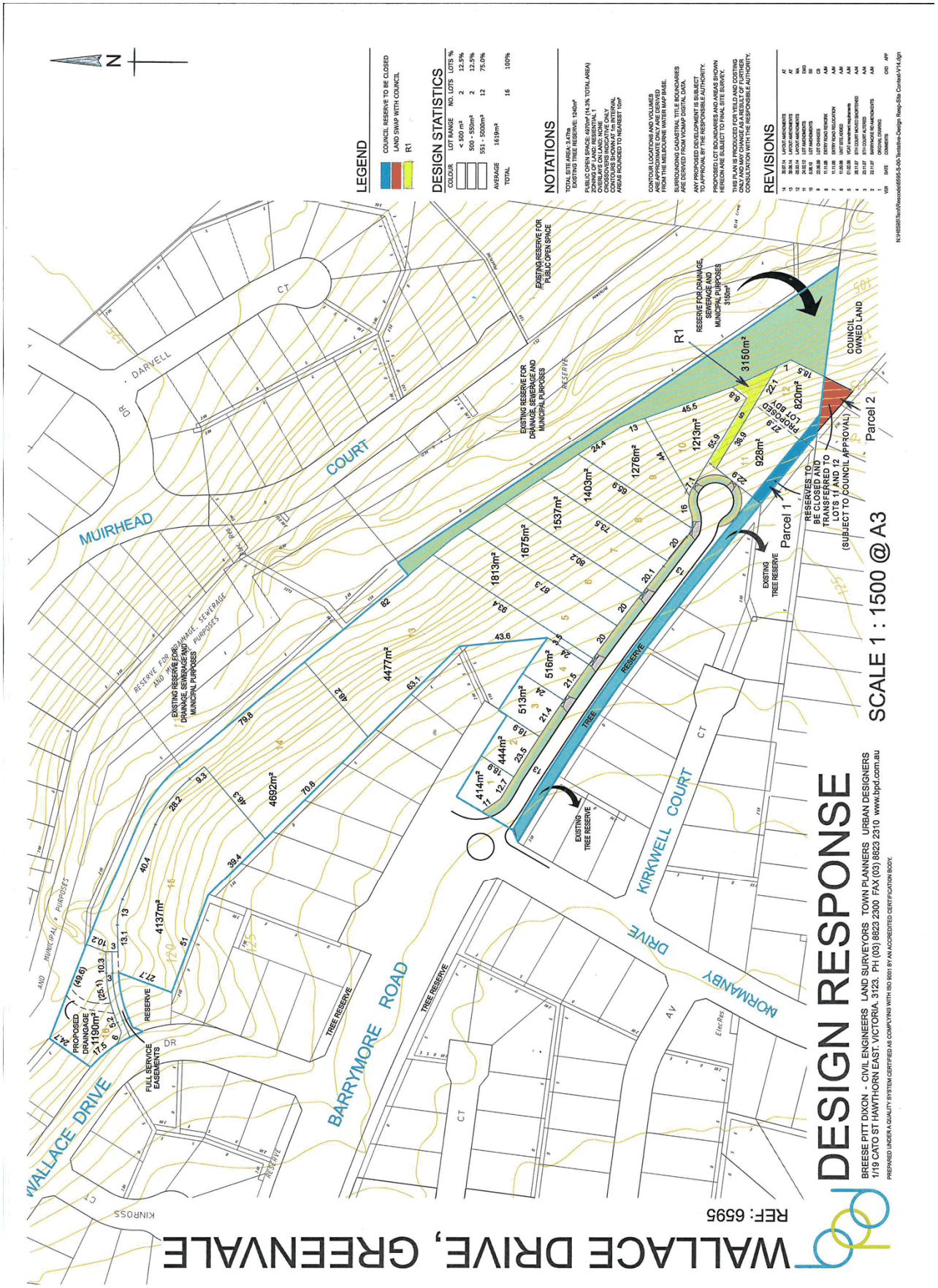
(i) View 1 – showing retaining wall and the steep slope topography up to Parcel 1.

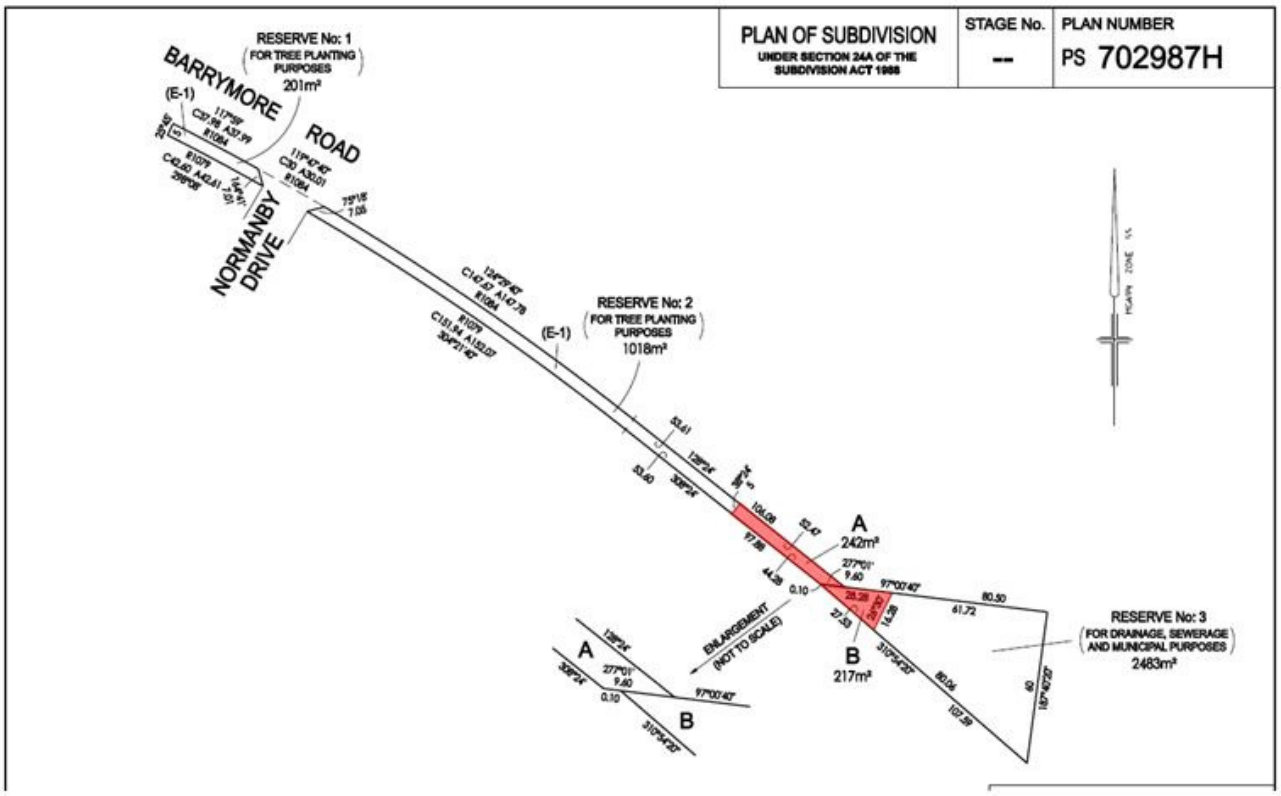
(ii) View 2 – shows the slope from the top of Parcel 1 down to the Muirhead Reserve which is a much steeper topography than at the ground level of the access road (R1).

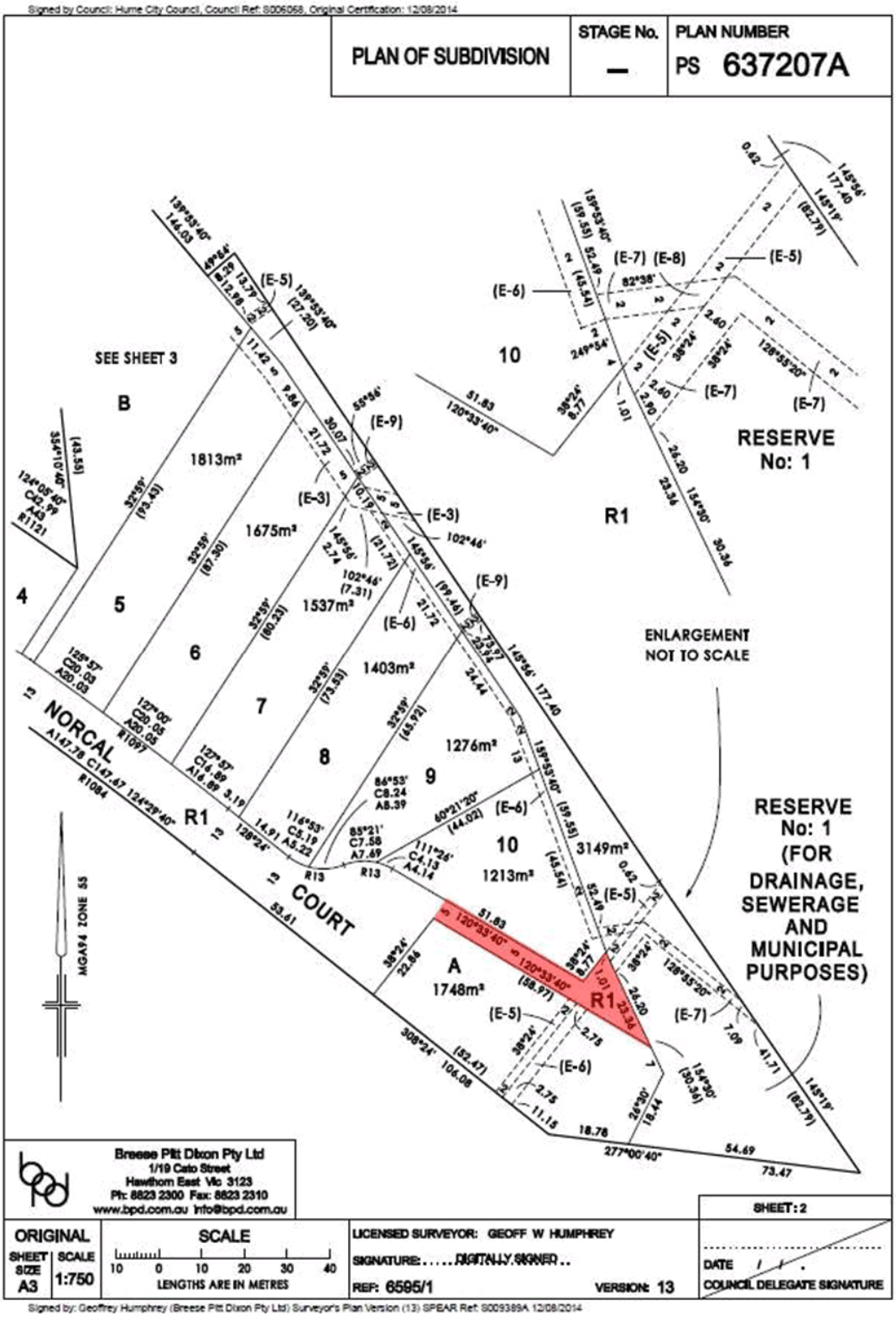
(iii) View 3 – shows the access road (R1) with a less steep slope than in View 2 which will deliver an accessible land parcel for pedestrians and improves the connection of Norcal Court to the Muirhead Reserve.

9. CONCLUSION:

Following consideration of the submissions and officers' responses, it is recommended to proceed with the land exchange of Parcel 1, Parcel 2 with the Developer for the acquisition of the New Road for an improved community access.


WALLACE DRIVE, GREENVALE
REF: 6595
DESIGN RESPONSE
BREESE PITT DIXON - CIVIL ENGINEERS LAND SURVEYORS TOWN PLANNERS URBAN DESIGNERS
1/19 CATO ST HAWTHORN EAST. VICTORIA. 3123. PH (03) 8823 2300 FAX (03) 8823 2310 www.bpd.com.au
PREPARED UNDER A QUALITY SYSTEM CERTIFIED AS COMPLYING WITH ISO 9001 BY AN ACCREDITED CERTIFICATION BODY.
SCALE 1 : 1500 @ A3
LEGEND
COUNCIL RESERVE TO BE CLOSED
LAND SWAP WITH COUNCIL
R1
DESIGN STATISTICS
COLOUR LOT RANGE NO. LOTS LOTS %
< 500 m² 2 12.5%
500 - 550m² 2 12.5%
551 - 5000m² 12 75.0%
AVERAGE 1619m²
TOTAL 16 100%
NOTATIONS
TOTAL SITE AREA: 3.47ha
EXISTING TREE RESERVE: 1240m²
PUBLIC OPEN SPACE: 4970m² (14.3% TOTAL AREA)
PROPOSED LOT AREAS: 1.1
OVERLAYS ON LAND: NONE
CROSSOVERS INDICATIVE ONLY
CONTOUR INTERVAL: 1m ELEVATION
AREAS ROUNDED TO NEAREST 10m²
CONTOUR LOCATIONS AND VOLUMES
ARE APPROXIMATE ONLY AND ERRORS
REPRESENTED BY THIS PLAN MAY ARISE.
SURROUNDING CADASTRAL TITLE BOUNDARIES
ARE DERIVED FROM VICMAP DIGITAL DATA.
ANY PROPOSED DEVELOPMENT IS SUBJECT
TO APPROVAL BY THE RESPONSIBLE AUTHORITY.
PROPOSED LOT BOUNDARIES AND AREAS SHOWN
HEREON ARE SUBJECT TO FINAL SITE SURVEY.
THIS PLAN IS PRODUCED FOR YIELD AND COSTING
ONLY AND MAY CHANGE AS A RESULT OF FURTHER
CONSULTATION WITH THE RESPONSIBLE AUTHORITY.
REVISIONS
VER DATE COMMENTS CKD APP
N:\16595\Tim\Revisions\16595-S-00-Tentative-Design Resp-Site Contour.V14.dgn
EXISTING RESERVE FOR PUBLIC OPEN SPACE
EXISTING RESERVE FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES
RESERVE FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES 3150m²
R1
COUNCIL OWNED LAND
Parcel 1
Parcel 2
RESERVES TO BE CLOSED AND TRANSFERRED TO LOTS 11 AND 12 (SUBJECT TO COUNCIL APPROVAL)
EXISTING TREE RESERVE
TREE RESERVE
MUIRHEAD COURT
DARVELL CT
KIRKWELL COURT
BARRYMORE ROAD
WALLACE DRIVE
KIRNOSS CT
PROPOSED DRAINAGE 1119m²
FULL SERVICE EASEMENTS
RESERVE FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES
EXISTING RESERVE FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES
4137m²
4692m²
4477m²
1813m²
1675m²
1537m²
1403m²
1276m²
1213m²
928m²
820m²
516m²
513m²
444m²
414m²


PLAN OF SUBDIVISION
UNDER SECTION 24A OF THE SUBDIVISION ACT 1988
STAGE No.
--
PLAN NUMBER
PS 702987H
RESERVE No: 1
(FOR TREE PLANTING PURPOSES)
201m²
BARRYMORE ROAD
NORMANBY DRIVE
(E-1)
RESERVE No: 2
(FOR TREE PLANTING PURPOSES)
1018m²
A
242m²
B
217m²
ENLARGEMENT (NOT TO SCALE)
RESERVE No: 3
(FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES)
2483m²


Signed by Council: Hume City Council, Council Ref: S006058, Original Certification: 12/08/2014
PLAN OF SUBDIVISION
STAGE No.
—
PLAN NUMBER
PS 637207A
SEE SHEET 3
B
1813m²
1675m²
1537m²
1403m²
1276m²
1213m²
3149m²
1748m²
10
R1
RESERVE No: 1
ENLARGEMENT NOT TO SCALE
RESERVE No: 1 (FOR DRAINAGE, SEWERAGE AND MUNICIPAL PURPOSES)
NORCAL COURT
MGA94 ZONE 55
Breese Pitt Dixon Pty Ltd
1/19 Cato Street
Hawthorn East Vic 3123
Ph: 8823 2300 Fax: 8823 2310
www.bpd.com.au info@bpd.com.au
ORIGINAL
SHEET SIZE A3
SCALE 1:750
SCALE
LENGTHS ARE IN METRES
LICENSED SURVEYOR: GEOFF W HUMPHREY
SIGNATURE: DIGITALLY SIGNED
REF: 6595/1
VERSION: 13
SHEET: 2
DATE / /
COUNCIL DELEGATE SIGNATURE
Signed by: Geoffrey Humphrey (Breese Pitt Dixon Pty Ltd) Surveyor's Plan Version (13) SPEAR Ref: S009389A 12/08/2014

REPORT NO:	GE125
REPORT TITLE:	Land Exchange 2 Parcels located at Norcal Court, Greenvale
SOURCE:	John Davis, Manager Subdivisions
DIVISION:	City Infrastructure
FILE NO:	HCC12/705
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Land to be subdivided (Parcel 1 and 2)* 2. *Plan showing New Road* 3. *Overview of Transfer Parcels* 4. *First subdivision layout submission* 5. *First endorsed permit plan*

1. SUMMARY OF REPORT:

1.1 This report recommends that Council transfer two portions of land to the south of Norcal Court, Greenvale to Barrymore Road Pty Ltd (Developer) in exchange for an improved access road (New Road) which will also provide for an improved open space connection to the creek reserve (Muirhead Reserve).

1.2 This report recommends that Council signs and seals the Contract of Sale and Land Transfer documents to transfer the proposed land described as:

1.2.1 The Council Land (Parcel 1) is described as Lot A on proposed plan PS702987H and is formally known as part 42-66 Barrymore Road, Greenvale, shown in Attachment 1.

1.2.2 The Council Land (Parcel 2) is described as Lot B on proposed plan PS702987H and formally known as part 29-37 Hermitage Drive, Greenvale, also shown in Attachment 1.

1.2.3 The New Road is described as R1 on proposed plan PS637207A, formally known as part 27 Wallace Drive, Greenvale and is shown in Attachment 2.

1.3 Parcel 1 and Parcel 2 will be transferred to the Developer and the New Road will be transferred to Council and shown in Attachment 3.

2. RECOMMENDATION:

That Council:

2.1 Commences the statutory procedures under section 189 of the Local Government Act 1989 (the Act) to transfer the property described as Lot A on proposed plan PS702987H, formally known as part 42-66 Barrymore Road, Greenvale (Parcel 1) and Lot B on proposed plan PS702987H, formally known as part 29-37 Hermitage Drive, Greenvale (Parcel 2) to Barrymore Road Pty Ltd (Developer).

2.2 Resolves to acquire the property described as R1 on proposed plan PS637207A formally known as part 27 Wallace Drive, Greenvale (New Road) also described as the land contained in Certificate of Title Volume 10998 Folio 520 from the Developer.

2.3 Gives public notice in the Hume Leader, Sunbury Leader and on Council's

REPORT NO: GE125 (cont.)

website in accordance with sections 189 and 223 of the Act of its intention to sell the Parcel 1 and Parcel 2.

2.4 Notes the sale of Parcel 1 and Parcel 2 is subject to consideration of submissions in accordance with sections 189 and 223 of the Act.

2.5 Considers submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole of Council (if required).

Should no submissions be received, Council approves the proposal and:

2.6 Resolves to sign and seal the Contract of Sale and the Transfer of Land for Parcel 1, Parcel 2 and New Road.

2.7 Authorises the Chief Executive Officer or an approved delegate to sign any other documents in connection with the sale and transfer of the land.

3. LEGISLATIVE POWERS:

3.1 Local Government Act 1989

3.1.1 Section 189 – Restriction on power to sell land

3.1.2 Section 223 – Right to make submission

3.2 Land acquisition and Compensation Act 1986

3.2.1 Part 2 – Acquisition of interests in land

3.3 Subdivisions Act 1988

3.3.1 Part 6 – Miscellaneous

3.3.2 Section 35 – Acquisition of land by acquiring authority

3.4 Transfer of Land Act 1958

3.4.1 Section 45 – Form of transfer

3.5 Sale of Land Act 1962

3.5.1 Contract of Sale in respect of land

4. FINANCIAL IMPLICATIONS:

4.1 Parcel 1 and Parcel 2 will be transferred to the Developer for the nominal consideration of $1 each.

4.2 Parcel 1 has been valued at $19,000 and Parcel 2 has been valued at $17,000 as at 2 April, 2015.

4.3 The New Road will be transferred at no cost to Council for the creation of a floodway/walkway along the New Road that would provide a walkway connection to the creek reserve and allow the 1 in 100 flows to discharge into the adjacent creek reserve.

4.4 The New Road has been valued at $33,000 and will be transferred from the Developer to Council and will be listed on Council's Roads Register.

4.5 All costs associated with the land transfers will be paid by the Developer.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The acquisition of the New Road will allow for an access point into Muirhead Reserve for pedestrians and maintenance vehicles and connect to Council's proposed walking-

cycling connection to the regional Yuroke Creek and Broadmeadows Valley Park shared trails.

5.2 The New Road shall also provide for safe access to the existing open space adjoining the residential development at 27 Wallace Drive, Greenvale.

5.3 Due to the topography of the surrounding land, access to the Muirhead Reserve has been restricted in the past and the New Road will open the access from this point to the future walking cycling trails and for maintenance vehicle access to the existing reserve.

6. CHARTER OF HUMAN RIGHTS APPLICATION:

6.1 The Charter of Human Rights and Responsibility has been considered and the recommendations of this report do not give rise to any matters.

7. COMMUNITY CONSULTATION:

7.1 No community consultation has been undertaken prior to the preparation of this report. Should Council adopt this recommendation, then the public notice process will commence with a notice published in the local newspapers and on Council's website.

7.2 Before proceeding with the sale of Parcel 1 and Parcel 2, Section 189 of the Act requires Council to:

7.2.1 Give at least 28 days public notice of its intention to sell the land;

7.2.2 Obtain a valuation of the land which is made not more than six months prior to the sale by an appropriately qualified person; and

7.2.3 Allow any person to make a submission to Council (either verbal or written) under section 223 of the Act in respect of the proposed sale. Council must consider any submissions prior to resolving whether to proceed with the sale of the land. Where a person has made a submission to Council requesting to be heard in support of that submission, Council must permit that person to be heard before Council or a Committee of Council which has delegated authority to hear these submissions, giving reasonable notice of the date, time and place of meeting.

7.3 Additionally, owners in the immediate vicinity of the properties will be notified of the proposal to sell the Council Land.

8. DISCUSSION:

8.1 Background:

8.1.1 Council received a Planning Permit application P13284 to subdivide the vacant land at the eastern end of Barrymore Road. The submitted plan Attachment 4 had a number of issues raised by Council officers with regards to the subdivision layout. After numerous meetings with the applicant to achieve a more suitable layout, the issues were not resolved and Council resolved to refuse the permit.

8.1.2 An application to review Council's decision was subsequently lodged at VCAT with VCAT issuing a permit adopting to amend the plan to include some of the layout changes Council had sought.

8.1.3 Following on from this, Council's Subdivisions Department received engineering design plans for a multi lot subdivision at 27 Wallace Drive, Greenvale in June 2011 in accordance with the approved plan. Initial

assessment of the detail design plans revealed a number of issues as a result of the revised layout.

8.1.4 Discussions were initiated by Council officers with the developers representative to achieve a more efficient subdivision layout that was acceptable to both parties noting that the permit was issued by VCAT with the approved layout as shown in Attachment 5, with the following issues needing to be addressed:

(a) The proposed lot layout cut off pedestrian access to the existing tree reserve, and subsequently the Muirhead Reserve.

(b) To accommodate the roadway/pathway for the court a retaining wall up to 3 metres in height was proposed along part of the edge of Council's existing tree reserve. This was not appropriate for the area and would have required protective fencing to reduce any potential public hazards.

(c) Discussions centred on the creation of a floodway/walkway reserve at the end of the court that would allow pedestrian access to the creek and 1 in 100 flows discharge overland to the creek.

(d) The section of the remaining tree reserve would have become a maintenance issue for Council. Therefore in providing the access it was proposed that a section of the existing tree reserve could be transferred to the subdivision owner, to offset the loss of part the lot that would be required for the floodway/walkway reserve.

8.1.5 All parties agreed to a modified design and that land transfers would result in better outcomes for Council, the Developer the future residents and the surrounding community. These are shown in Attachment 3, resulting in the following agreed outcomes:

(a) Provision of pedestrian access through the subdivision at more accessible gradients in lieu of Council's existing tree reserve along the southern boundary with steep gradients.

(b) The removal for the need to provide a large drainage pipe to convey the 1 in 100 flows from the end of the court head.

(c) A land swap of the parcels of land outlined within this report to achieve the above outcomes.

8.2 Council Land

8.2.1 The Council Land proposed to be transferred to the Developer:

(a) Parcel 1 is part of the land contained in Certificate of Title Volume 10314 Folio 223 registered in the name of Hume City Council, shown as Lot A in Attachment 1;

(b) Parcel 2 is part of the land contained in Certificate of Title Volume 09885 Folio 782 registered in the name of Hume City Council, shown as Lot B in Attachment 2.

(c) Parcel 1 is vacant land with a total area of 242 square metres;

(d) Parcel 2 is vacant land with a total area of 217 square metres; and

(e) Parcel 1 and 2 are located within a 'General Residential Zone' (GRZ1) zone under the Hume Planning Scheme and are affected by a Special Building Overlay (SBO).

8.2.2 The land proposed to be transferred to Council as New Road with a total approximate area of 346 square metres shall be created as part of the current developer subdivision and has been provided over and above what the

developer was required to provide to enable a much more efficient outcome for the general wider community.

9. CONCLUSION:

9.1 It is recommended that Council commence the statutory procedures under section 189 and 223 of the Act to transfer Parcel 1 and Parcel 2 to the Developer and Council acquire the New Road from the Developer.

From: Dr. Rahim K. Jassim [mailto:[redacted]]
Sent: Friday, 29 July 2016 5:13 PM
To: Pauline Kondos
Subject: TRIM: Submission in respect to the Proposed Sale of Land

Dear Pauline,

Thanks for your letter dated July 25, 2016 under reference "Proposed Sale of Land".

I would like to submit my total dissatisfaction and unhappiness with the council actions that led to the destruction of the reserve since the council starts selling the lands and creating Norcal Court.

My only two reasons for purchasing [redacted] are the view and the access to the reserve and now the council is planning to sell Parcel 1 and parcel 2 which is the continuation of Norcal Court public access to the reserve. Also, you mentioned in your letter Quote" Parcel 2 on the plan below, located at the rear of **29-37** Hermitage Drive, Greenvale, together **Land".** It is clearly to me that you have the intention to sell the remaining from the reserve that located at the rear of **31-37.**

What are the reasons for selling Parcel 1 and parcel 2? to square the land of LOT 25 of Norcal Court?. or the council is really in need for the selling money? Are these justifiable reasons for blocking the public access to the reserve?.

Is the council is going to make sure the developer of LOT 25 is not going to build double story and block the view?.

Unfortunately, I am working overseas and will not be able to attend your meeting on Sep. 5, 2016. However, I hope you will be the public voice and reject such a sell.

Regards,

Dr. Rahim K. Jassim, P.E.

Carl deVanny

[redacted]

Greenvale

Vic 3059

[redacted]

August 15 2006

Mr Domenic Isola

Chief Executive Officer

Hume City Council

Dallas Vic 3047

HUME CITY COUNCIL
19 AUG 2016
DOCUMENT No:
FILE No: Hcc12/705
REFERRED: Pauline Kondos
COPIES TO: cc - Fadi Srour
cc - Darryl Whitford
(R)

Dear Mr Isola,

RE: NOTICE OF INTENTION TO SELL LAND

I am writing in response to a letter sent to me from Pauline Kondos dated July 25, 2016 advising me that Council intends to sell two parcels of land, title volume 10314 folio 223 (Parcel 1) and title volume 9885 folio 782 (Parcel 2).

My submission on the Proposal is my expression of interest to purchase from Council Parcel 1.

The Council Public Notice says: *"The Proposal is for Council to sell the Land by private treaty to the adjoining land owner (Purchaser)."*

In this instance there are clearly two "adjoining land owner (s)", namely the developer of the Norcal Road estate and myself.

1

The Council Public Notice says: *"The principle terms of the contract of sale for the Land (Land Contract) will be: 1. the Land is being transferred to the Purchase for not less than market value."*

I am willing to pay a premium price over market value.

The validity of my intention to purchase the Land at a premium price would be beneficial to the Hume community at large - in fact all rate payers would support my proposal as all are beneficiaries.

Further validity of my submission can be be found in the LOCAL GOVERNMENT BEST PRACTICE GUIDELINE FOR THE SALE, EXCHANGE AND TRANSFER OF LAND - August 2004 published by the Department of Planning and Community Development.

*"The purpose of a Public Notice under Section 223 on the proposed sale or exchange of land... is to give an indication that the council is genuinely open to the **best offer** for that land, either on a price basis or alternative use basis."*

Now the price basis is the only one relevant here as the *"alternative use basis"* is the same. That is that the Norcal Road Estate developer intends to use the land by adding Parcel 1 to an exisiting allotment of residential land. My use basis is identical, to add Parcel 1 to an exisiting allotment of residential land.

My proposal to offer Council a premium price for Parcel 1 should, in the interest of all rate payers, not be obstructed by the "Land swap" deal that Council has proposed.

Council could still swap the Wallace St Road with Parcel 2 and a monetary exchange based on "market value" that would appease both parties.

Please note that the Local Government Act 1989 says; *"Irrespective that a council may have determined that it wishes to sell/exchange land to/with a specific party; the public notice given in compliance with the Local Government Act must be **genuine** (and be seen to be genuine)."*

2

You may well be familiar with outcome of the case of Bycon. [Bycon Pty Ltd & Byham V Moira Shire Council, Registerar of Titles and Nelread Pty Ltd (1998) VSC (Bycon).]

In this case the Council wasn't genuinely open to all offers during the mandatory/statutory consultation period.

In summary, Council can secure the road it requires in Wallace Drive and meet it obligations as a Council to accept ***"the best offer for the Land"*** by entering into negotiations with me. This outcome would I'm sure satisify any reasonable observer.

Yours Sincerely

Carl de Vanny

(As I will be out of Australia on Monday, September, 5 2016 my son Lachlan de Vanny will be in attendance on my behalf on the evening of Monday, September 5.)

3

HUME CITY COUNCIL

Minutes of a
MEETING OF A COMMITTEE OF THE WHOLE COUNCIL
held on Monday, 5 September 2016
at 7.02pm
at the **Council Chamber, Hume Global Learning Centre, Broadmeadows**

Present:	Council	Cr Helen Patsikatheodorou	Mayor
		Cr Chandra Bamunusinghe	Deputy Mayor
		Cr Adem Atmaca	
		Cr Alan Bolton	
		Cr Drew Jessop	
		Cr Casey Nunn	
		Cr Jack Ogilvie	
		Cr Geoff Porter	
		Cr Ann Potter	
	Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Ms Margarita Caddick	Director Community Services
		Mr Kelvin Walsh	Director Planning and Development
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy
		Ms Mieke Mellars	Coordinator Libraries
		Ms Lyndal Bankuti	Coordinator Parenting And Inclusion Support
		Mr John Davis	Manager Subdivisional Development
		Mr Gavan O'Keefe	Manager Governance
		Mr Brad Mathieson	Governance Support Officer

Recording proceedings

The Mayor advised the gallery that under Council's Code of Meeting Procedures any person other than the CEO must not record on audio or visual recording equipment or any other device or means of recording, any part of the proceedings of a Council meeting.

Gallery Behaviour

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber.

ORDER OF BUSINESS

1. APOLOGIES

An apology was received from Cr Vic Dougall and Cr Jack Medcraft.

2. DISCLOSURE OF CONFLICT OF INTEREST

The Mayor drew Councillors' attention to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

3. SUBMISSIONS RECEIVED FOR PROPOSED LAND EXCHANGE 2 PARCELS AT NORCAL COURT, GREENVALE

The Mayor welcomed those people present who made a submission regarding the Proposed Land Exchange 2 Parcels at Norcal Court, Greenvale.

The Mayor then advised that those people present who had made submissions and indicated that they wished to speak in support of their submission, now had the opportunity to address the Committee.

The Mayor invited Mr Lachlan De Vanny, speaking in support of his father Mr Carl De Vanny's written submission as contained in the Report, to address the Committee.

Mr De Vanny presented to the Committee a summary of his father's submission, and advised the Committee that the Public Notice published states that the Proposal is for Council to sell the Land by private treaty to the adjoining land owner (Purchaser); however, there are in fact two adjoining land owners, Mr Carl De Vanny, and the Estate Developer.

Mr De Vanny advised the Committee that, in response to the Public Notice statement that "The principle terms of the contract of sale for the Land will be: 1. the Land is being transferred to the Purchase for not less than market value", Mr Carl De Vanny is willing to pay a premium price over market value. Mr De Vanny reiterated his father's statement that this transaction process would provide the most beneficial outcome for Council.

The Mayor then thanked Mr De Vanny for his attendance at the meeting and presentation in support of his father's submission, and advised that a Council Report on this proposal, including consideration of submissions received, will be presented at a future Council Meeting.

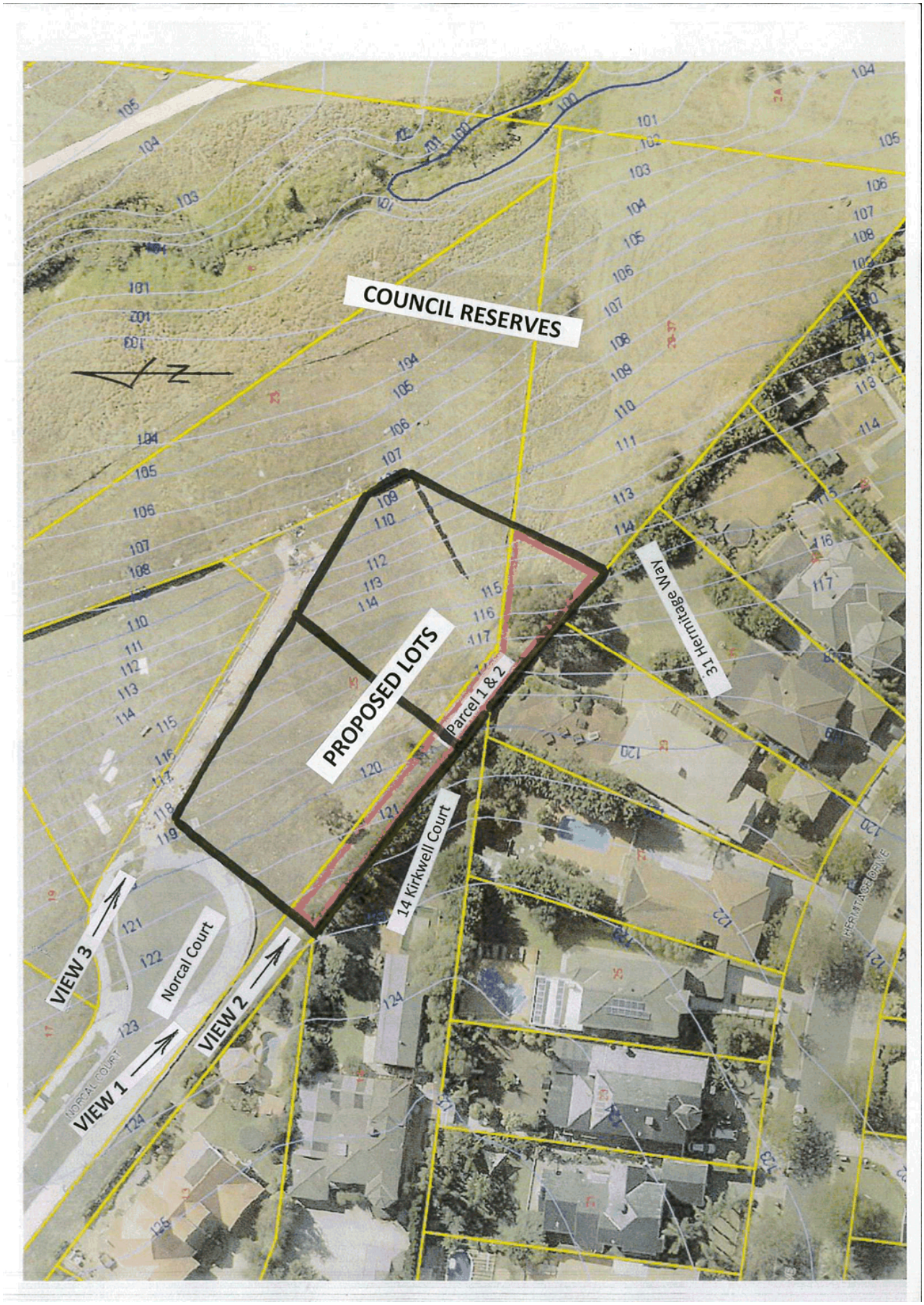
Moved Cr Casey Nunn**, Seconded** Cr Geoff Porter

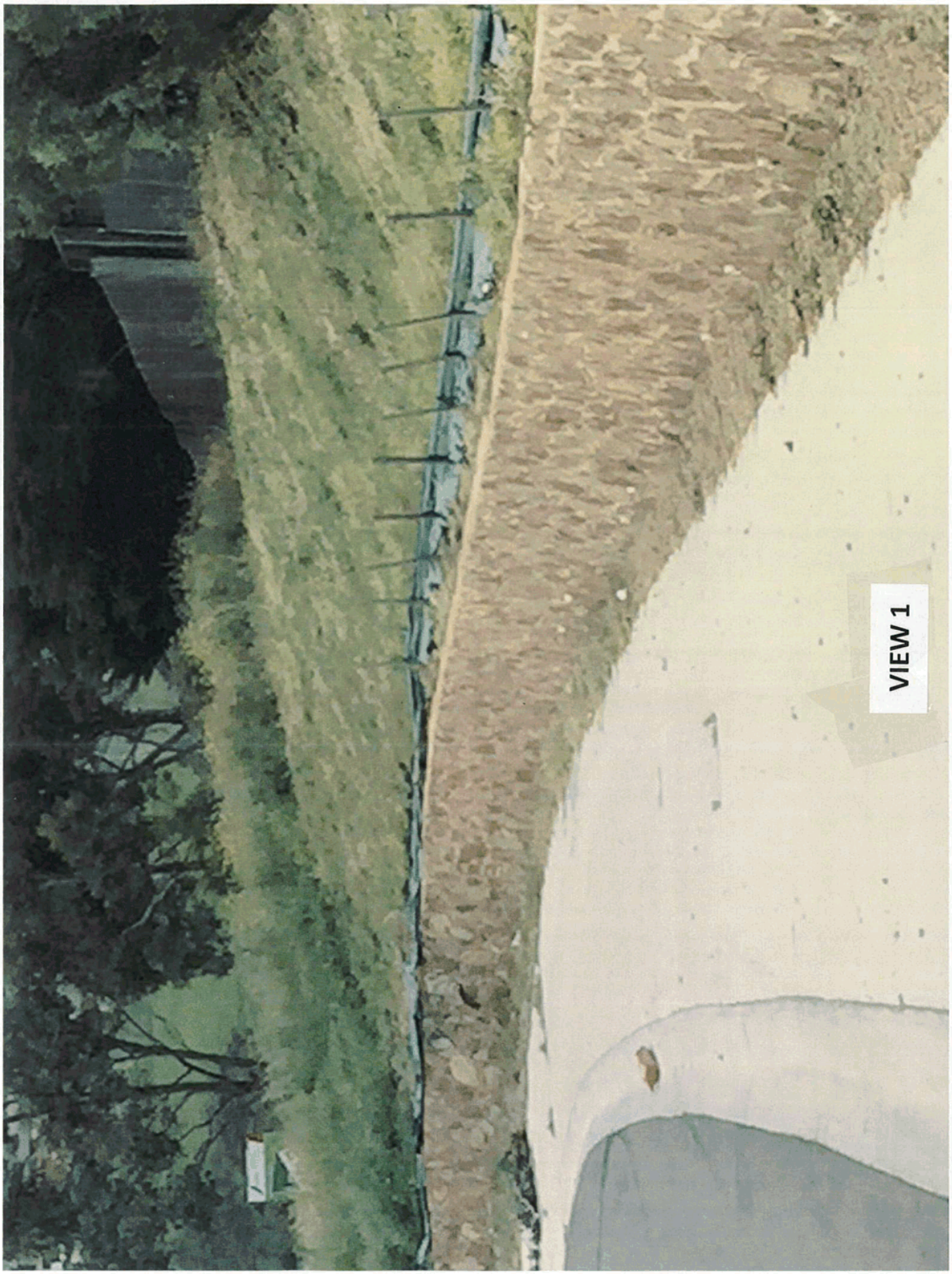
That the Committee of the Whole Council considers the submissions received on the Proposed Land Exchange 2 Parcels at Norcal Court, Greenvale, and thank those people who attended and spoke in support of their submission.

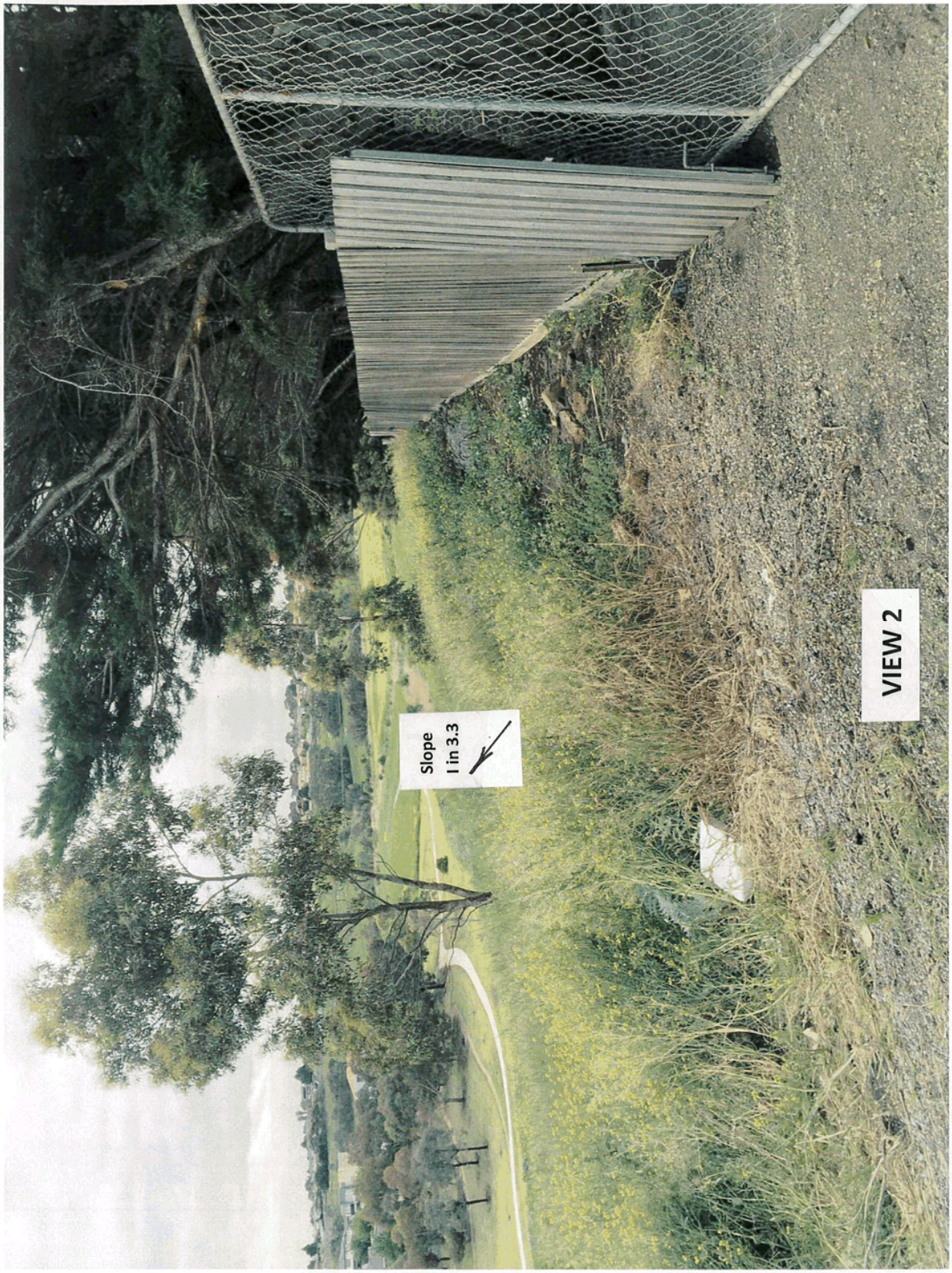
CARRIED

4. CLOSURE OF MEETING

The meeting closed at 7.10 PM.


COUNCIL RESERVES
PROPOSED LOTS
Parcel 1 & 2
31 Hermitage Way
14 Kirkwell Court
Norcal Court
VIEW 1
VIEW 2
VIEW 3


VIEW 1


Slope
1 in 3.3
VIEW 2

Slope
1 in 6
VIEW 3

REPORT NO:	GE158
REPORT TITLE:	Quarterly Financial Report - September 2016
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC16/217
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *Financial Statements*

1. SUMMARY OF REPORT:

The quarterly financial report provides information to the community and stakeholders on the financial performance and position of Council as at 30 September 2016, as required on a quarterly basis under section 138 – Quarterly Statements of the *Local Government Act*, 1989.

2. RECOMMENDATION:

That the Finance Report for the three months ended 30 September 2016 be received and noted.

3. FINANCIAL IMPLICATIONS:

3.1 Reports

3.1.1 The financial statements consist of three main reports:

1. The Income Statement;
2. The Balance Sheet; and
3. The Statement of Cash Flows.

3.1.2 Two additional reports have also been included that show the level of payments that Council directly makes to businesses, community groups, individuals and employees within Hume.

3.1.3 From a governance and accountability perspective, Council receives quarterly reports on key financial data with detailed commentary on variance analysis and actions being undertaken. The reporting of this key financial data on a quarterly and annual basis adds to the commitment Council has made to govern in an open manner and be accountable to residents for the management of resources and funding.

3.2 Income Statement *[Attachment 1]*

3.2.1 The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenues and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

3.2.2 Attachment 1 identifies that Council has generated $83.1m in revenue and $48.7m in expenses. This has resulted in a surplus of $34.4m which is $5.1m above budget for the three months ended 30 September 2016. This is largely due to additional statutory and user fees of $0.8m relating to increased activity in subdivisions and building inspections, developer contribution of $0.5m received ahead of budget and also due to $0.8m of capital grants relating to Blackspot programs. In addition, material and services are also $1.8m favourable due to the timing of payments.

REPORT NO: GE158 (cont.)

3.2.3 Council's Revenue Base

(a) The majority of Council's revenue is derived from rates and charges. During the financial year ended 30 June 2016, rates income was $149.3m. This equated to 42% of Council's total revenue of $352.2m.

(b) For the three months ended 30 September 2016, rates revenue was $41m which equates to 49% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

(c) For the three months ended 30 September 2016, the major items of revenue earned by Council include:

(i)	Rates and charges	$ 41.0m
(ii)	Contribution - non- monetary assets	$ 13.3m
(iii)	User and Statutory fees	$ 8.3m
(iv)	Grants – recurrent	$ 10.9m

3.2.4 Council's Expense Base

(a) The majority of Council's expenses relates to employee benefits. During the financial year ended 30 June 2016, employee benefits were $97m. This equated to 44% of Council's total expenses of $220.2m.

(b) For the three months ended 30 September 2016, employee benefits were $23.3m which equates to 48% of total expenditure.

(c) For the three months ended 30 September 2016, the major items of expenditure incurred by Council include:

(i)	Employee benefits	$ 23.3m
(ii)	Materials and services	$ 12.8m
(iii)	Depreciation	$ 10.2m

3.3 Balance Sheet *[Attachment 2]*

3.3.1 The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities and equity in a clear and intelligible form.

3.3.2 The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 93% of Council's total asset base in 2015/16 – a total of $2.45b. As at 30 September 2016, fixed assets made up 93% of Council's total asset base – a total of $2.46b.

3.3.3 The impact of sound financial management can be seen in the ratepayer equity of $2.38b which reflects the strong financial position of Council. The information contained within the Balance Sheet also demonstrates that liquidity is strong as demonstrated by the favourable cash balance. Council assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All of these factors have led to favourable key ratios as identified in this report.

3.4 Statement of Cash Flows *[Attachment 3]*

3.4.1 The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.

REPORT NO: GE158 (cont.)

3.4.2 For example, Council may make a purchase of some goods/services today but may not make payment for those goods/services for another 30 days (in accordance with Council's credit terms). However, as the goods/services have already been provided, the accounting standards require that the cost of these goods/services be recorded in the Income Statement as soon as they have been provided.

3.4.3 Another reason for the difference between the surplus figure reported in the Income Statement and the Cash Flow Statement is the significant level of non-monetary developer contributed assets recorded as income, $13.3m at 30 September 2016, (in the Income Statement) with no resulting cash receipts.

3.4.4 For the three months ended 30 September 2016, Council's cash position is $100.9m which is $34.04m favourable to budget. This is largely due to commencing the year with a higher than expected cash balance primarily as a result of unbudgeted capital works income and a larger than expected carry forward in the capital works program.

3.5 Buying Local *[Attachment 4]*

3.5.1 The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials and services, building and utility costs and contractor and other services. For the three months ended 30 September 2016, Council made payments to local suppliers totalling $5.7m. Significantly, the level of local expenditure as a proportion of Council's total payments (including capital works) was 8% as at 30 September 2016.

3.5.2 It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. There is therefore the possibility that the level of payments to local suppliers is in fact higher.

3.6 Employees Residing within Hume *[Attachment 5]*

3.6.1 The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume and also the number of employees who reside within Hume.

3.6.2 For the three months ended 30 September 2016, Council paid salaries to employees residing within Hume totalling $10.4m, representing 45% of total employee benefits. Also for the three months ended 30 September 2016, there were 811 employees residing within Hume representing 54% of total employees.

3.7 Financial Ratios

The following financial ratios are required to be included in Council's financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

Ratios	**Three Months to 30-Sep-16 2016/17**	**Three Months to 30-Sep-15 2015/16**	**Twelve Months to 30-Jun-16 2015/16**
<u>Debt Servicing Ratio</u> (Target < 3%) This ratio `measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council's total revenue. (The lower the ratio the better).	0.04%	0.47%	1.30%

REPORT NO: GE158 (cont.)

Ratios	Three Months to 30-Sep-16 2016/17	Three Months to 30-Sep-15 2015/16	Twelve Months to 30-Jun-16 2015/16
Debt Commitment Ratio (Target < 15%) This ratio identifies Council's debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better). During the month of March 2016, Council repaid borrowings in full resulting in an unusually high ratio.	0.37%	1.67%	20.10%
Revenue Ratio (Target 65% - 70%) This ratio identifies Council's reliance on rates as a source of income. (The lower the ratio the better).	49.31%	52.17%	42.40%
Debt Exposure Ratio This ratio identifies Council's exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).	6.48%	11.27%	7.9%
Working Capital Ratio (Target 100% - 150%) This ratio identifies Council's ability to meet current liabilities and enables an assessment of Council's liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).	364.96%	302.74%	220.16%

4. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

5. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

6. CONCLUSION:

The quarterly report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows. Council's financial performance is ahead of expectations.

Attachment 1

INCOME STATEMENT For the three months ended 30 September 2016

	Three months to 30/09/2016 ACTUAL 2016/17 $'000	Three months to 30/09/2016 BUDGET 2016/17 $'000	Twelve months to 30/06/2016 ACTUAL 2015/16 $'000
Income			
Rates and charges	40,999	40,992	149,312
Statutory fees and fines	2,982	2,392	12,497
User fees	5,338	5,124	23,614
Grants - recurrent	10,850	10,381	29,304
Contributions - monetary	4,598	4,068	25,410
Property rental	667	650	1,545
Interest	119	97	3,391
Fair value adjustment on investment property	-	-	942
Total income	**65,553**	**63,704**	**246,015**
Expenses			
Employee benefits	23,259	23,961	97,034
Materials and services	12,755	14,510	66,362
Utility costs	1,127	1,196	5,195
Grants, contributions and donations	450	470	4,121
Bad and doubtful debts	165	-	763
Depreciation and amortisation	10,212	10,315	38,191
Finance costs	234	28	5,721
Other expenses	534	618	2,781
Total expenses	**48,736**	**51,098**	**220,168**
Underlying surplus	**16,817**	**12,606**	**25,847**
Net gain on disposal of property,plant, equipment and infrastructure	30	-	434
Net gain on property development	262	270	1,049
Contributions - non-monetery assets	13,262	13,159	95,743
Grants - capital	4,039	3,271	8,948
Surplus for the year	**34,410**	**29,306**	**132,021**
Other comprehensive income			
Net asset revaluation increment	-	-	(11,461)
Comprehensive result	**34,410**	**29,306**	**120,560**

Attachment 2

BALANCE SHEET As at 30 September 2016

	Three months to 30/09/2016 ACTUAL 2016/17	Three months to 30/09/2015 ACTUAL 2015/16	Twelve months to 30/06/2016 ACTUAL 2015/16
	$'000	$'000	$'000
Assets			
Current assets			
Cash and cash equivalents	100,941	107,182	101,201
Trade and other receivables	20,484	13,137	16,943
Non-current assets classified as held for sale	8,095	634	8,095
Other assets	-	823	2,179
Total current assets	**129,521**	**121,776**	**128,418**
Non-current assets			
Trade and other receivables	306	306	306
Property, infrastructure, plant and equipment	2,288,030	2,179,097	2,272,041
Investment property	31,382	30,866	31,382
Financial assets	310	310	310
Non-current assets classified as held for sale	9,629	20,176	9,629
Total non-current assets	**2,329,657**	**2,230,756**	**2,313,667**
Total assets	**2,459,178**	**2,352,531**	**2,442,085**
Liabilities			
Current liabilities			
Trade and other payables	298	35	19,032
Interest-bearing loans and borrowings	1,086	15,495	1,147
Provisions	23,937	24,173	23,295
Development fee obligation	10,169	-	10,169
Total current liabilities	**35,489**	**39,703**	**53,643**
Non-current liabilities			
Interest-bearing loans and borrowings	1,026	13,249	1,083
Provisions	27,309	23,792	27,114
Trust funds and deposits	4,469	3,626	3,768
Development fee obligation	12,097	24,600	12,097
Total non-current liabilities	**44,900**	**65,266**	**44,062**
Total liabilities	**80,389**	**104,969**	**97,705**
Net assets	**2,378,788**	**2,247,562**	**2,344,380**
Equity			
Accumulated surplus	1,340,751	1,219,642	1,302,929
Other reserves	1,038,037	1,027,920	1,041,451
Total equity	**2,378,787**	**2,247,562**	**2,344,380**

Attachment 3

STATEMENT OF CASH FLOWS — **For the three months ended 30 September 2016**

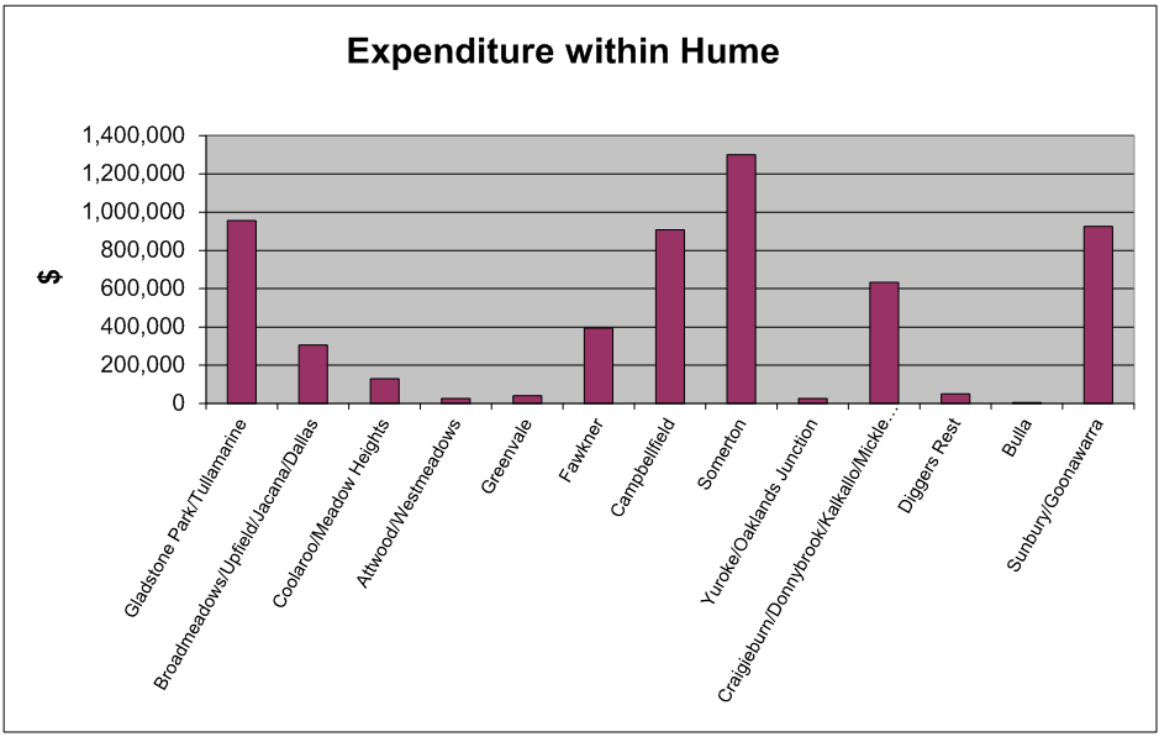
	Three months to 30/09/2016 ACTUAL 2016/17 $'000	Three months to 30/09/2016 BUDGET 2016/17 $'000	Twelve months to 30/06/2016 ACTUAL 2015/16 $'000
Cash flows from operating activities			
Receipts			
General rates	36,618	40,792	147,268
Grants - operating	10,850	10,381	29,415
Grants - capital	3,702	3,271	11,055
User fees	6,784	5,153	26,918
Statutory fees and fines	2,871	2,427	11,672
Property rental	452	650	1,523
Interest	119	97	3,142
Net trust funds and deposits	-	-	1,123
Contributions - monetary	5,294	4,068	24,553
Net GST refund	-	-	11,279
	66,690	**66,839**	**267,948**
Payments			
Payments to employees	(26,037)	(25,457)	(94,782)
Materials and services	(19,974)	(22,555)	(88,619)
Other expenses	(534)	(618)	(2,778)
Grants, contributions and donations	(450)	(470)	(4,121)
	(46,995)	**(49,100)**	**(190,300)**
Net cash provided by operating activities	**19,695**	**17,739**	**77,649**
Cash flows from investing activities			
Payments for property, plant, equipment and infrastructure	(20,094)	(26,214)	(52,911)
Proceeds from sale of property, plant, equipment and infrastructure	32	148	2,325
Proceeds from sale of financial assets	-	-	63,200
Proceeds from property development	260	270	572
Net cash used in investing activities	**(19,802)**	**(25,796)**	**13,186**
Cash flows from financing activities			
Finance costs	(36)	(34)	(3,214)
Repayment of interest bearing loans and borrowings	(117)	(109)	(26,794)
Net cash used in financing activities	**(153)**	**(143)**	**(30,008)**
Net decrease in cash and cash equivalents	(260)	(8,202)	60,827
Cash and cash equivalents at the beginning of the period	101,201	75,097	40,374
Cash and cash equivalents at the end of the period	**100,941**	**66,895**	**101,201**

Attachment 4

Buying Local
Expenditure by Locality

As at 30 September 2016

Postcode	Suburb	Amount $
3043	Gladstone Park/Tullamarine	955,954
3047	Broadmeadows/Upfield/Jacana/Dallas	305,244
3048	Coolaroo/Meadow Heights	129,241
3049	Attwood/Westmeadows	27,153
3059	Greenvale	40,544
3060	Fawkner	393,947
3061	Campbellfield	906,906
3062	Somerton	1,300,469
3063	Yuroke/Oaklands Junction	26,955
3064	Craigieburn/Donnybrook/Kalkallo/Mickleham/Roxburgh Park	634,398
3427	Diggers Rest	50,191
3428	Bulla	5,062
3429	Sunbury/Goonawarra	924,859
	Total	**5,700,921**



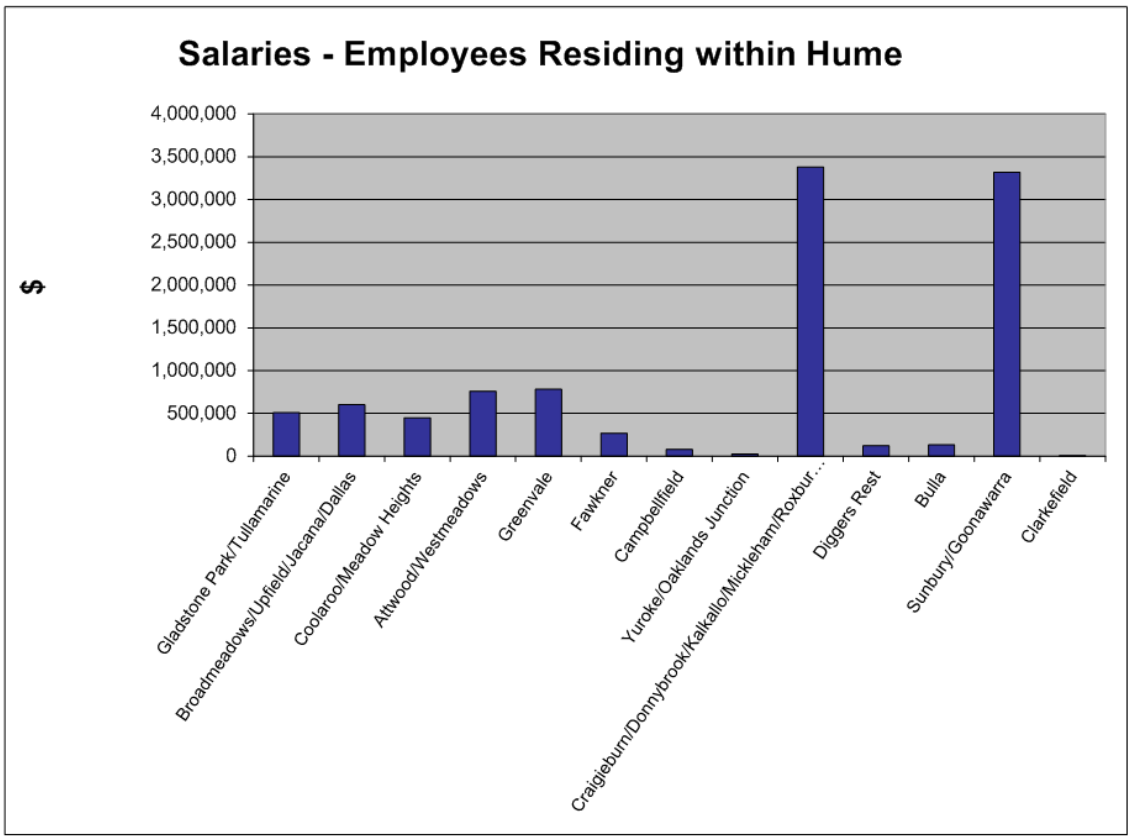
Attachment 5

Employees Residing within Hume

As at 30 September 2016

Postcode	Suburb	Gross Salaries $
3043	Gladstone Park/Tullamarine	509,273
3047	Broadmeadows/Upfield/Jacana/Dallas	603,371
3048	Coolaroo/Meadow Heights	449,165
3049	Attwood/Westmeadows	759,319
3059	Greenvale	782,765
3060	Fawkner	269,825
3061	Campbellfield	80,341
3063	Yuroke/Oaklands Junction	25,661
3064	Craigieburn/Donnybrook/Kalkallo/Mickleham/Roxburgh Park	3,377,183
3427	Diggers Rest	121,167
3428	Bulla	133,111
3429	Sunbury/Goonawarra	3,316,649
3430	Clarkefield	8,261
	Total	**10,436,091**

Total number of employees paid that reside within Hume was **811.**



REPORT NO:	GE159
REPORT TITLE:	Council Plan 2013-2017 (2016/2017 Actions) First Quarter Progress Report
SOURCE:	Ben Jordan, Coordinator Council and Service Planning
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Council Plan 2013-2017 (2016/2017 Actions) First Quarter Progress Report* 2. *Council Plan First Quarter Progress Summary 2016/2017*

1. SUMMARY OF REPORT:

This report and attachments detail progress on the actions and indicators for the period 1 July 2016 to 30 September 2016 of the Council Plan 2013-2017 (2016/2017 Actions).

2. RECOMMENDATION:

That Council notes the progress of actions and indicators of the Council Plan 2013-2017 (2016/2017 Actions) [refer Attachments One and Two].

3. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Indicators of the Council Plan 2013-2017 (2016/2017 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006.*

4. DISCUSSION:

The Council Plan 2013-2017 (2016/2017 Actions) contains the 5 Themes, 13 Strategic Objectives and 50 Community Expectations from Hume Horizons 2040. The Council Plan 2013-2017 (2016/2017 Actions) was adopted by Council on 27 June 2016.

4.1 101 Actions have been proposed for delivery in 2016/2017 and 42 Strategic Indicators have been developed to monitor progress with achievement of the Council Plan. Responsibility for achieving the actions and monitoring the indicators sits with Departments or across multiple Departments.

4.2 Reports are provided quarterly to Council detailing the progress with the Council Plan annual actions and measuring the performance of Council services. This report is the First Quarter Progress Report for 2016/2017 and includes progress on Council Plan Annual Actions and Strategic Indicators. Advocacy is represented in the actions of the Council Plan.

4.3 Attachment One is the full First Quarter Progress Report for 2016/2017. Attachment Two is a Summary of Highlights by Theme from the actions and indicators of the Council Plan. Following presentation of these documents to the Council Ordinary Meeting on 21 November 2016, both the Quarterly Progress Report and Summary Document will be made available on Council's website under the Council Planning Documents Section.

4.4 Reporting on the progress of Council Plan actions for the Council Plan 2013-2017, is provided using the following descriptors:

REPORT NO: GE159 (cont.)

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to EMT for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

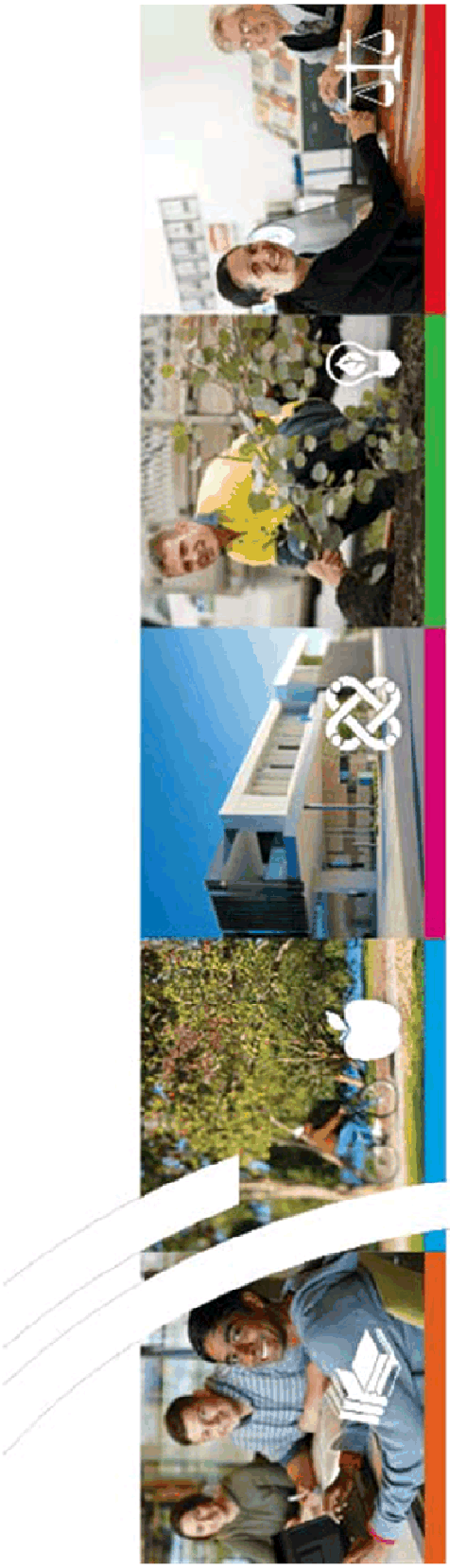
4.5 This report and attachments are used to assist with good governance practices through reporting, monitoring and accountability to our residents and community.

4.6 A summary of the status of the 101 annual actions for 2016/2017 and 11 actions carried over from 2015/2016 is tabulated below.

Progress	No of actions at this stage	% actions at this stage
Completed	1	1%
Significant Progress	26	23%
Some Progress	84	75%
No Progress	1	1%
Deferred	0	0%

5. CONCLUSION:

This report and attachments provide update on progress with the actions and indicators of the Council Plan 2013-2017 (2016/2017 Actions).



HUME CITY COUNCIL

COUNCIL PLAN 2013–2017 (2016/2017 ACTIONS)

FIRST QUARTER PROGRESS REPORT 1 JULY TO 30 SEPTEMBER 2016

CONTENTS

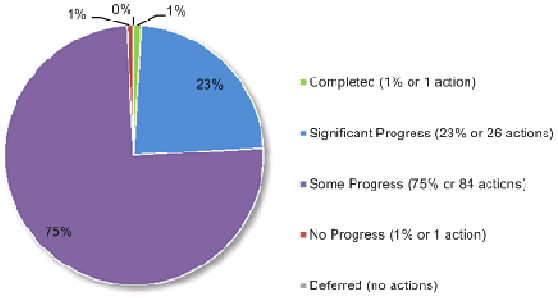
THEME 1	A well-educated and employed community	1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.	p.5
		1.2: Create conditions that support business growth and create local jobs for Hume residents	p.13
THEME 2	A healthy and safe community	2.1: Foster a community which is active and healthy	p.21
		2.2: Strengthen community safety and respectful behaviour	p.32
THEME 3	A culturally vibrant and connected community	3.1: Foster socially connected and supported communities	p.38
		3.2: Enhance community pride and sense of place	p.45
		3.3: Strengthen community connections through local community events and the arts	p.48
THEME 4	A sustainably built and well-maintained city with an environmentally engaged community	4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.	p.53
		4.2: Create community pride through a well-designed and maintained City	p.63
		4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks	p.66
THEME 5	A well-governed and engaged community	5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040	p.70
		5.2: Create a community actively involved in civic life	p.75
		5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	p.79

PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

- Completed – 100% of the action has been completed and/or a report adopted by Council.
- Significant Progress – more than 75% of the action has been completed and/or a draft report has been presented to the Executive Management Team (EMT) for consideration.
- Some Progress – less than 75% of the action has been completed.
- No Progress – the action has not commenced at this stage.
- Deferred – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

Summary of progress - 1 July to 30 September 2016



COUNCIL'S ROLE

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

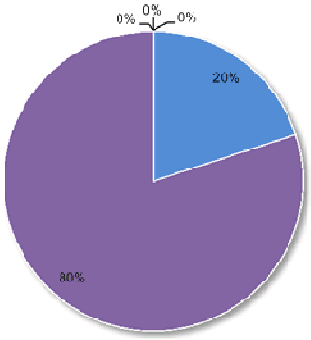
- Statutory Authority – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- Service Provider – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- Facilitator – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- Advocate – Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 1
1 JULY – 30 SEPTEMBER 2016



STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Indicator	Target	YTD Result
Preschool participation rates (includes non-Council services)	≥ State Average (98.2%)	Hume = 89.7% (Source: Victorian Child and Adolescent Monitoring System).
Utilisation rates of Council provided preschool places	≥ 98%	4yo preschool utilisation for the First Quarter is 91%.
Utilisation rates of Council provided childcare places	≥ 82%	Long Day Care average utilisation for the First Quarter was 91%.
Library membership rates	Increase 2% annually on baseline of 21,525	11,236 active Library Members were recorded in the First Quarter of 2016/17.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Indicator	Target	YTD Result
Number of new businesses	≥ 4137 (2014/15 baseline)	589 new businesses have commenced to date in 2016/2017.
Percent of businesses who have participated in at least one Council business development activity	≥ 3.3% (2014/15 baseline)	313 businesses (0.8%) have participated in a Council business development activity to date in 2016/2017.
Commercial, Retail and Industrial development as a percentage of Metro Melbourne	≥ 4.5%	5.5% (most recent figure - for the 12 months to 30 June 2016).

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.1 **A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions**				Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue to support and strengthen the Hume Education Guarantee Scheme and Hume Multiversity, increasing enrolments and facilitating the delivery of at least four courses per year.	Community Services	Some Progress	Multiversity partners have continued to deliver valuable course opportunities to Hume residents over the First Quarter of 2016/17 as follows: ▪ La Trobe University – is offering the Tertiary Enabling Program (TEP) with 39 students enrolled. This block of TEP will finish on 11 November 2016. ▪ Deakin University - are continuing to offer a range of courses including: ○ Bachelor of Commerce - 15 students ○ Bachelor of Health Science - 6 students ○ Bachelor of Psychological Science - 4 students ○ Bachelor of Early Childhood & Education - 34 students ▪ Victoria University – provides the Diploma of Early Childhood Education, currently with 11 students.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.1 Young children are developed into confident learners from birth and have access to high-quality education				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to support the provision of early childhood services across the City, including: ▪ Continue the planning, design and preparation of construction of R3 – Greenvale West Integrated Community Centre ▪ Advance the planning and detailed design for Aitken Hill Integrated Community Centre, Craigieburn ▪ Prepare for the activation and operation of Annadale Community Hub, Merrifield.	Community Services, Planning and Development	Some Progress	The planning and provision of early childhood services has included: ▪ Greenvale West R3 – a preliminary report in relation to a review of the scale, scope and service requirements, and scheduled delivery of the future community centre is near completion. ▪ Aitken Hill Activity Centre 1 Community Hub – the tender process for the engagement of architectural services commenced 26 September 2016. ▪ Annadale Interim Community Centre – building modules were installed on-site in July 2016 with internal furniture fixtures and equipment completed during August and September. Discussions with key stakeholders regarding the activation of the community room at Annadale Community Hub have progressed to be included in the bocking procedures currently used at Newbury Child and Community Centre. 26 offers for Annadale Preschool have been made for 2017.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to support the establishment of Community Hubs nationally and provide assistance to culturally and linguistically diverse families and newly arrived migrants locally through: ▪ Community hubs in local Hume primary schools ▪ Facilitating ongoing partnerships between early childhood and community services and local primary schools ▪ Supporting literacy, language and learning programs ▪ Continuing to provide local learning and volunteering opportunities within school settings via community hubs.	Community Services	Some Progress	Activities to support community hubs have included: ▪ Work has continued with Community Hubs Australia to expand the number of Community Hubs to two additional schools in Roxburgh Park. ▪ Dianella Health in partnership with the Community Hubs, has provided Healthy Lunch Box sessions for parents, a training for Hub Leaders and in Term 4, will provide information sessions at prep transitions for 8 primary schools. ▪ The Waterwell Project, staffed by volunteer health professionals, has delivered health information sessions to migrant and refugee families in the Hubs. ▪ An AFL Gala Day was held on 10 August 2016 in partnership with the Roxburgh Rise Hub. All people who attended the day received a free ticket to a footy game in round 23. There was a range of activities including Round Robin games for kids and basic footy skills stations. Over 300 people attended. ▪ Training by Dental Health Services Victoria was held for Hub Coordinators on 7 September 2016 in the use of an oral health flipchart to be used in the supported playgroup setting.	
Investigate options to deliver environmental sustainability programs in the early childhood sector.	Sustainable Infrastructure and Services	Some Progress	Environmental sustainability programs in the early childhood sector include: ▪ Council provides funding for Ilim Early Learning Sanctuary and Sunningdale Children's Centre to participate in the CERES Resource Smart Schools program, providing education on sustainable living practices. ▪ Library-based school holiday programs also have taught 150 preschool aged children about food growing.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to support Hume secondary and tertiary students to improve their educational development and job prospects through work experience, apprenticeships, traineeships and placement programs.	Communications Engagement and Advocacy	Some Progress	Students in the School Based Apprenticeships and Trainees (SBATs) program completed their practical work experience at Council recently. The SBATs have been placed in various Council departments one day per week (for the 2016 school year) as part of their preparation for future employment. Council Departments that have placed students include Family, Youth and Children's Services, Subdivisional Development, Leisure Centres and Sport, Community Development and Learning, Capital Works and Building Maintenance and Economic Development. Human Resources are continuing to oversee work experience placements at Council for Hume Valley School students. The aim of this program is to provide support, work experience and mentoring opportunities to VCAL students. During Term 3 2016, three students were placed with the Parks and Community Development and Learning Departments.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to provide a range of programs, scholarships, awards and networks which support the education of young people, including: ▪ Hume Educational Scholarships ▪ Environmental sustainability programs and incursions for schools.	Community Services, Sustainable Infrastructure and Services	Significant Progress	Nominations and assessment for the Educational Scholarship Program have now been completed with planning for the presentation evening on 22 November 2016 now underway. School environmental programs and incursions have included: ▪ All schools collected their 2016 Seedlings for Schools orders, with National Tree Day plantings supported at three schools. The 2017 Seedlings for Schools application has been sent to all schools. ▪ Two new biodiversity audits occurred. ▪ School incursions have included a presentation about environmental legislation for 75 Year 12 students at Pencla Catholic College, and a water quality at Spavin Lake session for 25 Sunbury Downs Secondary College Year 12 students. ▪ Council supported an EnviroChampion grasslands workshop/school holiday program attended by 30 children. ▪ A grasslands Professional Development session for 10 teachers was conducted.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to deliver a range of targeted programs to engage and support young people, including: ▪ Advocating on key issues such as crisis support, mental health, housing, alcohol and drugs and access to transport ▪ Provide counselling and support to young people at risk ▪ National Youth Week and other events ▪ Provide drop-in activities at Youth Centres and ▪ Re-fund and continue to deliver the Hume Moving Forward Program.	Community Services	Some Progress	Targeted programs to engage and support young people have included: ▪ Advocacy on key issues including participation/leadership in stakeholder engagements with community organisations, health organisations, families, DHHS, schools, and young people. ▪ Providing Counselling (94 appointments) and Outreach (110 appointments) to support young people at risk. The top 3 themes are mental health, education and self-esteem. ▪ Notification of National Youth Week 2017 funding round has been received. ▪ Drop-in activities at Youth Centres have recorded 2432 contacts to date in 2016/17. This includes participation in programs and counselling services. ▪ As part of the Moving Forward Program, 14 referrals were received in the First Quarter with 10 participants undertaking the program and 8 participants completing the program. A partnership has been developed with Youth Projects supporting job readiness training.	
Promote and deliver community events including the National Playgroup Week and Universal Children's Day partnership with a range of community agencies.	Community Services	Some Progress	A working group has been established with internal and external partners and planning is in progress for Universal Children's Day to be held on Wednesday 26 October 2016.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.4 **The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres**				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue to deliver a range of literacy and learning programs including: ▪ iTots and MakerSpace programs ▪ Bilingual story-time ▪ Expanding the 1,000 Books before School Program ▪ IT Training programs ▪ Homework help groups and clubs.	Community Services	Some Progress	Every week, seven iTots sessions are run across Hume Libraries. In excess of 20 MakerSpace sessions, both creative and with a technology focus are run every week and continue to be popular with the Hume community. The 1000 Books Before School program has been so successful that it will be rolled out across Victoria in partnership with the State Library of Victoria. IT Training programs continue to deliver two main "streams" of learning - Computer Clubs & NetHelp. Participation for Computer Clubs has seen 482 adults and 474 youth engaged during the First Quarter. NetHelp remains popular with a total of 210 people assisted through this program. A variety of other programs have been run with a total participation number of 194 and 170 people supported with miscellaneous technology requests. Bilingual Storytime has conducted a total of 315 sessions during the First Quarter with 4663 children and 2399 adults attending.	
Continue to facilitate community capacity building and lifelong learning through grants programs and other initiatives which support Neighbourhood Houses and learning centres within Hume.	Community Services	Some Progress	Accountability reports for the 2015 funding round have been distributed to neighbourhood houses. Licence renewal agreements for relevant Neighbourhood Houses are in progress.	
Commence the design of the Hume Global Learning Centre – Sunbury.	Community Services, Planning and Development	Some Progress	Architects Croxon Ramsay were engaged to design and document the Hume Global Learning Centre - Sunbury in August 2016. Establishment of an 11 person community advisory group has occurred with the first meeting held 22 August 2016. The Project Control Group continues to meet fortnightly and a communications and engagement staging plan has been developed.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities				Facilitator, Advocate,
Action	**Division**	**Progress**	**Description of Progress**	
Continue to support employment pathways for Hume residents, including people with a disability, young people, long-term unemployed or people from culturally diverse backgrounds in a range of programs such as the Passport to Work program and other initiatives.	Communications Engagement and Advocacy	Some Progress	A new Passport to Work program commenced in September 2016. Eleven Hume leaders have completed their training and are currently supporting community participants in getting job ready. The program will end in mid-December 2016 with a graduation ceremony celebrating the participants' journeys in gaining employment, work experience or educational outcomes. This program is also an important leadership program as employees not only gain valuable skills in leadership, but also support the Hume community.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Explore opportunities to facilitate a food industry precinct for Hume including opportunities for food markets and restaurant dining strips.	Planning and Development	Some Progress	NorthLink and Northern RDA have an application with State Government for funding to establish a Melbourne's North Food Group, in collaboration with the Melbourne's North group of LGA's. A Street Dining Procedure is in place with four restaurant/cafés in O'Shanassy Street, Sunbury having applied successfully. Two have permanent structures in place. In conjunction with the finalisation of the streetscape improvement works at Dallas Shopping Centre. Council officers have engaged with traders in Dargie Court to encourage the establishment of an outdoor dining precinct through the appropriate selection of cafe furniture.	
Facilitate urban development in Jacana through the Together 3047 program to support local employment and businesses.	Planning and Development	Some Progress	Council Officers are scoping improvement works throughout the Jacana neighbourhood, focusing on active transport connections and enhancements to the Emu Parade activity centre.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Undertake initiatives to attract new businesses and continue the implementation of the Hume Investment Attraction Framework including: ▪ Positioning Hume for business through the promotion of locational advantage, land/property availability and Council support services ▪ Supporting trade missions to encourage business growth including exploring direct trade links to Asian Export Markets ▪ Working with the State Government through the Invest Assist program and other promotional activities.	Planning and Development	Some Progress	Council is working with Invest Assist and MAB to secure D'Orsogna (a large food manufacturer) at Merrifield. This would be expected to generate $60m in expenditure and create 184 jobs. In accordance with the Investment Attraction Framework, work is continuing with a range of prospective businesses to encourage them to locate to Hume including an anti-corrosive materials manufacturer and two tourism developments (one in Sunbury and one in Craigieburn). Other Council activities have included: ▪ Promoting the State Government Local Industry Fund for Transition (LIFT) Funding Program. ▪ Supporting the Plenty Food Group participation in the Fine Food Australia International Trade Show at the Melbourne Convention Centre from 12-15 September 2016. ▪ Ongoing meetings/discussions with Invest Assist and a range of developers and commercial real estate agents.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Facilitate the evolution of Hume businesses to integrate carbon and resource efficiencies.	Planning and Development	Some Progress	The ASPIRE Program (undertaken by the Business Efficiency Network in collaboration with CSIRO and Kingston, Knox and Dandenong City Councils has been joined by 54 local businesses seeking to reduce waste disposal costs. The Light$mart Energy Efficiency Program has now engaged with 39 local businesses to reduce lighting energy overheads resulting in $257,898 annual electricity overhead savings and a reduction of 2,241 tonnes of greenhouse gas emissions.	
Lead the Melbourne's North Joint Ford Response Taskforce.	Planning and Development	Significant Progress	The Manager Economic Development continues to chair the Melbourne's North Ford Joint Response Taskforce (regular six weekly meetings) with the final meeting planned for 9 December 2016, in accordance with the Terms of Reference.	
Continue to provide a range of business support, networking and training activities to strengthen local business and support Hume industries, including: ▪ Provide and support a range business networking opportunities and training ▪ Promote and support access by Hume businesses to the State and Federal ▪ Government Business Investment Funds.	Planning and Development	Some Progress	The Melbourne's North Innovation Investment Funding is now complete. The State Government Local Industry Fund for Transition (LIFT) replaces MNIIF and is now being promoted by Council. The State Government has commenced a taskforce similar to the Melbourne's North Joint Ford Response Taskforce - the Northern Local Automotive Transition Taskforce (NLATT) which will meet monthly, and at which Council will be represented.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community				Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Contribute to the assessment and approval process related to the development of a third runway at Melbourne Airport.	Planning and Development	Significant Progress	Council has strongly advocated for the consideration of community opinions/views/concerns in the planning for the third runway at Melbourne Airport. Council continues to work with Airport Management and via the Planning Coordination Forum and the Community Aviation Consultative Group (CACG) on matters around the community impacts of the proposed third runway. Council has written to relevant State and Federal MP's, seeking meetings to discuss the process surrounding the development of the third runway at Melbourne Airport.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue the implementation of the Sunbury Streetscape Program and complete the west side of O'Shanassy Street, between Station Street and Brook Street.	Planning and Development, Sustainable Infrastructure and Services	Significant Progress	Streetscape construction works have commenced on the West side of O'Shanassy Street between Station and Brook Streets, Sunbury. Completion of this stage of the Sunbury Streetscape Program is planned for December 2016.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

1.2.5 Residents and business take advantage of the National Broadband Network and digital economy and embrace emerging technologies

Council's Role: Advocate

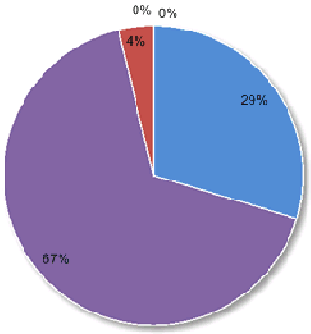
Action	Division	Progress	Description of Progress
No action proposed in 2016/2017.			

THEME 2

A HEALTHY AND SAFE COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2
1 JULY – 30 SEPTEMBER 2016



- Completed (no actions)
- Significant Progress (29% or 8 actions)
- Some Progress (67% 18 actions)
- No Progress 4(% or 1 action)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

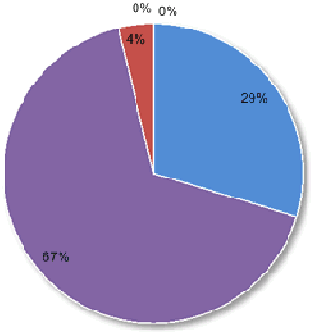
Strategic Objective 2.1: Foster a community which is active and healthy

Indicator	Target	YTD Result
Percentage of babies completing their 12 month Key Ages and Stages (KAS) assessment	≥ 80%	For the First Quarter of 2016/2017, 66% of eligible children had a 12 month Key Age and Stage visit.
Percentage of infants completing their 3.5yr old KAS assessment	≥ 77%	For the First Quarter of 2016/2017, 61% of eligible children attending their 3.5 Key Age and Stage visit.
Utilisation rate of HACC Services for persons aged 65+	10%	The utilisation rate is calculated annually. 2015/16 utilisation was 9.8% (includes domestic care, respite care and personal care only).
Council operated leisure centre visitor rates per 100,000 persons	> 600,000	166,626 leisure centre visitors were recorded in the First Quarter of 2016/2017.
Sedentary behaviour (percentage of people sitting ≥7 hours per day)	< State Average (32.8%)	Hume = 30.1% (Source: 2011 VicHealth Survey)

THEME 2 A HEALTHY AND SAFE COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2 1 JULY – 30 SEPTEMBER 2016



- Completed (no actions)
- Significant Progress (29% or 8 actions)
- Some Progress (67% 18 actions)
- No Progress 4(% or 1 action)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Indicator	Target	YTD Result
Percent of persons feeling safe walking alone during night	≥ State Average (69.9%)	Hume = 53.5% (Source: 2011 VicHealth Survey)
Crime rate per 100,000 persons	≤ State Average (7,489.5)	The last 2 years of crime rates available for Hume are: 2016 = 10,888.5 2015 = 9,441.5 The last 2 years of crime rates available in Victoria are: 2016 = 8,575.9 2015 = 7,777.6 The last 2 years of crime rates available in the North West Metro Region are: 2016 = 9,927.1 2015 = 9,203.3
Average days taken to action animal management requests	3 days	The average time taken to action animal management requests is 2.74 days.
Percent of traffic detected speeding on local streets	≤ 25.0%	Council traffic surveying, has detected 10.2% percent of vehicles speeding on local streets to date in 2016/17.

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Progress implementation of the Open Space Strategy and implementation of master plans for: ▪ Jacana Valley Park ▪ Jack Roper Reserve ▪ Broadmeadows Valley Park ▪ Jacksons Creek.	Planning and Development	Some Progress	Implementation of open space master plans is as follows: ▪ Jacana Valley Park – Car park works at Johnston Street Reserve have been completed. Council has made application to Melbourne Water for approval to locate pathways on their land and is awaiting a response. Design of the pathway will commence upon completion of the Cultural Heritage Management Plan which is currently in progress. ▪ Jack Roper Reserve Playspace redevelopment – Completion of contracted works is expected in October 2017. The public toilet redevelopment was completed in August 2016 with the Changing Places (accessibility) accreditation process underway. The carpark extension contract has been awarded with works to be completed in the Second Quarter. Path works and furniture improvements will be completed in the Second and Third Quarters. ▪ Broadmeadows Valley Park – the playspace replacement at John Ilhan Memorial Reserve has been completed and landscape improvement works are currently out to tender. Playspace renewal and landscape improvement works have been scoped for two other precincts within Broadmeadows Valley Park – Erinbank Crescent Reserve and Girgarre Street Reserve. Design will be undertaken during the Second Quarter with implementation later in 2016/17.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Commence an upgrade of Sunbury Aquatic Centre, including the development of a warm water pool.	Sustainable Infrastructure and Services, Corporate Services	Some Progress	Architects have completed the concept design and initial planning and consultation has been undertaken with Sport and Recreation Victoria and the Sunbury Community Health Centre. Early works are focusing on investigating service issues on site.	
Undertake a range of leisure capital works including: ▪ Greenvale Recreation Centre - building construction ▪ Clarke Oval - main pavilion extension ▪ Greenvale Gardens - reserve construction ▪ DS Aitken Reserve - pavilion upgrade ▪ Greenvale Recreation Reserve - pavilion extension (Oval 1), pavilion design (Oval 2) ▪ Roxburgh Park Lakeside Drive - commence pavilion design ▪ Sunbury Tennis Club - commence club room replacement with modular building.	Sustainable Infrastructure and Services, Corporate Services	Some Progress	Leisure Capital Works projects are in progress as follows: ▪ Greenvale Recreation Centre works are to be completed October 2016. ▪ The Clarke Oval main pavilion extension is completed. ▪ Greenvale Gardens reserve construction is scheduled to be completed mid-2017. The developer is funding this reserve. ▪ The concept design for the DS Aitken Pavilion upgrade is currently being prepared by the architect. ▪ Greenvale Recreation Reserve Pavilion One concept design is completed. Pavilion Two environmental/vegetation assessments are being undertaken. ▪ Roxburgh Park Lakeside Drive planning for pavilion design is scheduled to commence in early 2017. ▪ The Sunbury Tennis Club concept plan has been completed and is awaiting advice on grant funding in November 2016.	
*Complete an audit of sports ground lighting and develop a *Sports Ground Lighting Policy*.	Corporate Services	Some Progress	A project scope has been prepared for the development of the *Sports Ground Lighting Policy* and is currently being reviewed.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs (continued)				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Complete the Craigieburn ANZAC Park development including: ▪ A new aquatic and leisure centre ▪ A new athletics centre and track ▪ Landscaping and parklands ▪ A fully fenced inclusive playspace for the whole community (Livvi's Place).	Sustainable Infrastructure and Services, Corporate Services	Significant Progress	Construction works are well underway across all elements of the Craigieburn ANZAC Park site. Weather permitting, the parkland and athletics track will be completed in late 2016. Livvi's Place is under construction with anticipated completion in February 2017. The Aquatic and Leisure Centre is progressing with the eastern dry area well advanced, the pool shells are finished and framework is nearing completion. Roofing works in particular have been delayed due to wind and rain. Completion is expected in mid-2017.	
*Complete the development of a Playspace Service Plan for proposed and existing playspaces.	Planning and Development	Significant Progress	A final draft of the Playspace Service Plan is being reviewed and is expected to be ready for consideration by Council later in 2016/17.	
*Review the Sports Ground Allocation Policy and the Sports Club Contributions Policy.	Corporate Services	Some Progress	This project is being reviewed by the Manager and Director for implementation later in 2016/2017.	

*Carryover action from Council Plan 2013-2017 (2015/16)

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.2 Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue implementation and finalisation of the Walking and Cycling Strategy including: ▪ Undertaking a review of Council's provision standards for paths and associated infrastructure ▪ Improve path signage ▪ Undertake a review of the strategy and final progress.	Planning and Development	Some Progress	Scheduled works for 2016/2017 have been programmed in the Capital Works Budget. An audit of walking and cycling signage has commenced with a view to mapping signage in Council's GIS. Planning work for the link through the Jacana Valley as part of the Jacana Valley Master Plan (a priority link in the Hume Bicycle Network Plan) identified the need for a range of studies and approvals to be sought from Melbourne Water. Discussions are continuing with Melbourne Water and consultant briefs have been prepared for the necessary investigations required to support Melbourne Water approval.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Complete the third year action plan for the Health and Wellbeing Plan 2013-2017, including: ▪ Undertaking initiatives to minimise community exposure to second-hand smoke, and to de-normalise smoking ▪ Support small and medium businesses (SMEs) to develop and implement workplace health and wellbeing initiatives ▪ Deliver the 'Growing Ideas Awards' to encourage community to develop health ideas that focus on reducing harm from smoking, alcohol and other drugs and encourage physical activity, healthy eating and support mental health.	Community Services	Some Progress	Health and Wellbeing Action progress has included ▪ The O'Shanassy Street East Smoke-free Outdoor Dining Trial' is ongoing. A Monitoring Report completed in August 2016 indicated that further support for traders was needed to help enforce the ban. In response, increased patrols by Local Laws, including evening and weekends to capture peak dining times, have been conducted. Smoke-free Council building entrances was enforced in April 2016. Signage was installed to inform the public and evaluation and promotion will continue in 2016/17. ▪ The Healthy People and Healthy Business initiative has been developed to engage SMEs in health and wellbeing in the workplace. Focus has been on creating action plans to address the five priority areas of healthy eating, physical activity, smoke-free, responsible alcohol and mental health and wellbeing. A healthy e-newsletter is provided to over 350 SME staff. A step challenge activity was conducted in July 2016 and soccer tournament is scheduled for 27 October 2016.

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Continue to support the development and finalisation of the Craigieburn Health and Community Services Planning project.	Planning and Development	Some Progress	The Craigieburn Health and Community Services Planning project is progressing well, with the guidance of the Project Control Group, which includes senior representatives from the Department of Health and Human Services, Northern Health, Dianella Community Health, and DELWP. The integrated health and community services plan for Craigieburn and surrounding areas has been completed and the second and final stage is about to commence. This aspect of the work will focus on next steps to support implementation of the service plan recommendations. The project is now expected to be completed in early 2017.

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Implement, monitor and review the Positive Ageing Strategy 2014-2024, including: ▪ Explore feasibility and demand for a fixed route community bus service for older residents ▪ Embed a healthy food rating into Council's existing food safety audits ▪ Utilise Council's Food Policy for all food-related decisions and actions across Council ▪ Support and increase the self-governance and usage of Council's community gardens beyond food growing.	Community Services	Significant Progress	Positive Ageing Strategy 2014-2024 implementation has included: ▪ A report exploring the feasibility of a fixed route community transport service has been drafted considering: o Utilisation rates of Council's community bus fleet and current operations of the service. o Transport access issues for older residents, people living with a disability, and transport disadvantage data. o Potential routes for a fixed-route service and recommendations as to how a fixed-route community transport service could be supported by Council. ▪ Work to utilise the Food Policy has included internal consultations with a number of Council Departments to benchmark current food-related activities and inform future directions. Following consultation, a workshop to further explore identified opportunities and gaps will be conducted. ▪ Consultation with existing Community Garden Members has identified that a barrier to pursuing self-governance and extending membership was in part due to the uncertainty surrounding insurance coverage. Council's investigations and determined that community gardens are eligible for coverage via a permit holder insurance extension. This option was provided to the gardens in September 2016.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Introduce an Art Therapist to the Dementia PAG as a means of providing more engaging activities for participants.	Community Services	Significant Progress	The program supports 24 frail aged and people with Dementia and is currently operating at full capacity with seven people on a waiting list. Art Therapy has been implemented into the Program on a fortnightly basis allowing participants to express themselves and engage their creative side through painting, drawing, and other visual art experiences. The benefits include: ▪ Improved motor skills ▪ Improved cognitive skills ▪ Increased self-esteem ▪ Increased creativity ▪ Increased willingness to socialize ▪ Increased sensory stimulation ▪ Increased relaxation.	
Expand the Centre Based Meals Program with the opening of a fourth centre which provides a nutritional meal in a social setting for older residents.	Community Services	Significant Progress	A fourth Centre Based Meals program, which operates once a week, has commenced and is supported by two volunteer workers with 10 permanent clients currently attending the program. The service target by January 2017 is to have 15-18 permanent clients attending each week. Clients are provided with transportation to and from Centre Based Meals Program venues as required.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
*Implement a new Client Management System with mobile technology capabilities to allow for more responsive and efficient service delivery across aged and disability support services.	Community Services	Significant Progress	Council is currently assessing submissions received from software vendors as part of a tender process to implement a new Client Management System across aged and disability services.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Implement the 2016/2017 actions from the Live Green Plan, including: ▪ Urban Biodiversity Program ▪ Sustainability workshop program ▪ Supporting community groups and partner organisations to deliver sustainability programs.	Sustainable Infrastructure and Services	Some Progress	Actions from the Live Green Plan, including: ▪ Urban Biodiversity Program: The Birds of Hume field guide was officially launched by the Mayor and attended by over 100 people. The first 3,000 copies have all been distributed through Living Legends, visitor and customer centres. In addition, Hume City Council joined the 'Gardens for Wildlife' network of Councils, led by Knox City Council. ▪ Sustainability workshop program: Five workshops have been delivered through the Live Green calendar, attended by 141 community members to date in 2016/17. The Live Green workshop calendar for January - June 2017 is currently being organised. ▪ Supporting community groups and partners: Sustainability programs encouraging low cost food production are being supported with Broadmeadows Women's Community House, Yarra Community Housing, Kangan TAFE and Spectrum Migrant Resource Centre.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Support residents to live more environmentally sustainable and healthy lifestyles through a variety of initiatives and supporting programs including education, promotion and engagement campaigns.	Sustainable Infrastructure and Services	Some Progress	Council is providing support to Hume CAN (Climate Action Now), a new community group encouraging residents to reduce their carbon footprint. Support also continues to be provided to Enviro Champions involved in community gardens at Roxburgh Park Homestead (have conducted two education sessions with a total of 130 children and six parents); the Newbury Child and Community Centre (33 community members) and the Multicultural Women's Group.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community	Statutory Authority, Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Continue Round 2 of the Graffiti Education Secondary School Program to provide prevention education to approximately 1,000 Year 7 students.	Sustainable Infrastructure and Services	Some Progress	The Graffiti Education Program for 2017 (Round 2) is in the planning stage with Warner Youth Education developing the program for Council's approval.
Undertake a review of the Municipal Emergency Management Plan and sub-plans.	Sustainable Infrastructure and Services	Some Progress	The Municipal Emergency Management Plan has been updated with all relevant agency feedback. The sub-plans are currently under review.
Continue to implement actions in the Community Safety Action Plan 2015-2019, including: ▪ Implementing community safety audits in the built environment for identified crime and safety 'hotspots' ▪ Production of a Safer by Design Information Sheet.	Community Services	Some Progress	As part of the Community Safety Action Plan, community safety audits have been undertaken in partnership with Victoria Police for the Greenvale Recreation Reserve and the Broadmeadows Basketball Stadium.
*Investigate opportunities to establish a sponsorship program to encourage local primary schools to provide swimming lessons to prep aged children.	Corporate Services	No Progress	Opportunities to establish a sponsorship program to encourage local primary schools to provide swimming lessons to prep aged children will be considered in early 2017.

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community				Statutory Authority, Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Review the Municipal Fire Management Plan and develop the Open Spaces Fire Management Plan for high risk areas and developments on the urban fringe.	Sustainable Infrastructure and Services	Some Progress	The Municipal Fire Management Plan is reviewed and updated annually and is formally adopted by Council and the Municipal Fire Management Planning Committee every three years. Terms of Reference for the Open Space Fire Management Plan (for high risk areas and developments on the urban fringe) are currently being developed.	
Build community capacity to prepare and respond to emergencies, including the provision of a dedicated Emergency Recovery Officer (currently grant funded – seeking commitment to make this permanent regardless of grant funds).	Community Services	Significant Progress	To assist with building community capacity to prepare and respond to emergencies, funding and recruitment of a dedicated Emergency Recovery Officer has occurred.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets	Statutory Authority, Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Continue to implement the Road Safety Action Plan 2014-2017, and implement a range of road and pedestrian safety education programs including: ▪ The L2P Driver education program in partnership with the Hume Whittlesea LLEN ▪ Conduct a Driver Education Forum ▪ Implement the Road Safety Partnership program in all secondary schools across Hume City.	Sustainable Infrastructure and Services, Community Services	Some Progress	Road Safety Action Plan 2014-2017 implementation has included: ▪ L2P Driver Education Program – there were 46 active mentor and learner driver matches during the First Quarter. ▪ Road Safety Partnership Program - 570 students from four schools participated in the First Quarter of 2016/17. ▪ Securing funding under the Federal Infrastructure Investment Black Spot Program for upgrades at the intersection of Barry Road and Hazeldene Street, Meadow Heights and the intersection of David Munroe Drive and Thomas Brunton Parade, Roxburgh Park. ▪ Council continues to work with the NorthWest 4 Local Community Road Safety Action Group, VicRoads and Victoria Police to deliver road safety education programs.

THEME 2

A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community				Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Implement initiatives that raise awareness around the incidence and impact of family violence and encourage respectful relationships, including: ▪ Continued support and promotion of the White Ribbon Campaign ▪ Provision of information and education programs for the prevention of family violence and gender equity, in partnership with key community groups.	Community Services	Some Progress	Council staff are participating in a new Hume network - Community for Respect and Equality for Women (Hume CREW). Further activities to raise awareness around the incidence and impact of family violence are planned for later in 2016/17.	

THEME 2

A HEALTHY AND SAFE COMMUNITY

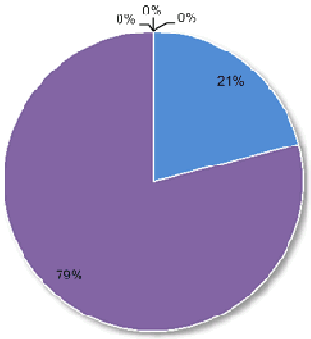
Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management				Statutory Authority, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Construct a dog exercise-agility park in Broadmeadows.	Sustainable Infrastructure and Services	Some Progress	Community consultation for the construction of a dog exercise-agility park has been conducted with over 100 responses to a survey received. Council is preparing a brief for the architect and will take the plans back to Broadmeadows Dog Obedience Club for further comment prior to proceeding to tender.	
Develop the Domestic Animal Management Plan 2017-2021.	Corporate Services	Some Progress	Internal discussions have commenced around the timing and requirements for undertaking a community survey which will inform the contents of the Domestic Animal Management Plan 2017-2021.	
Investigate opportunities to partner with shelters and vets to increase desexing of cats.	Corporate Services	Some Progress	Council has partnered with the Lost Dogs Home to host MADI, a mobile desexing van, within various suburbs in Hume. An initial event was held in June 2016 in Broadmeadows (84 cats desexed) and following the success of this, further events are now scheduled to be held in Sunbury and Craigieburn during 2016/2017.	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 3 1 JULY – 30 SEPTEMBER 2016



- Completed (no actions)
- Significant Progress (21% or 4 actions)
- Some Progress (79% 15 actions)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 3.1: Foster socially connected and supported communities

Indicator	Target	YTD Result
Percentage of people in Hume City who feel socially connected	≥ State Average (72.3%)	Hume = 70.5% (2011 VicHealth Survey)
Community acceptance of diverse cultures	≥ State Average (51.0%)	Hume = 37.1% (2011 VicHealth Survey)

Strategic Objective 3.2: Enhance community pride and sense of place

There are no strategic indicators for this objective.

Strategic Objective 3.3: Strengthen community connections through local community events and arts

Indicator	Target	YTD Result
Percent of population who have participated in arts and cultural activities	≥ State Average (63.6%)	Hume = 58.6% (2011 VicHealth Survey)
Number of Council run community events held each year	≥ 20	None to date - the events season commences in December 2016.
Percentage of programed arts and cultural activities created by or specifically targeted at Social Justice Groups	≥ 3 activities per year	None to date - an engagement strategy is currently being developed for Gallery Exhibitions.

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.1 **Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups**				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue the Community Grants Program and undertake initiatives that promote and support a wide variety of community groups.	Community Services	Some Progress	Due to Council elections the Community Grants Program timelines have been amended. The 2017 Program received 171 applications and the Officer assessment process is now completed. The final stage of assessment will be undertaken in November 2016 following the elections, with Councillors asked to nominate to the Councillor Assessment Panel (CAP). As a result of the amended timelines, the Presentation Evening will now be held on the 8 February 2017.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.1 **Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups**				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue the Enviro Champions program and other initiatives which support local environmentally-focused community groups including 'Friends of' and Landcare groups.	Sustainable Infrastructure and Services	Some Progress	Support for environmentally-focused community groups has included: ▪ The Great Green Get Together was held on 25 August 2016, with 60 community members and three Councillors attending to see the graduation of 11 Enviro Champions and learn about their projects. ▪ There are currently 14 active Enviro Champions projects, including projects initiated in 2016 and ongoing projects initiated in previous years. ▪ Council held a consultation session with Enviro Champions, Friends groups and community gardeners to determine how to best support community environmental groups in building their capacity going forward.	
Undertake initiatives and programs that support rural community groups and landowners including the Rural Community Engagement Program.	Sustainable Infrastructure and Services	Some Progress	Support for rural community groups and landowners has included: ▪ The Farm Chemical Users Course was held for 20 rural landowners to ensure their safe and effective use of herbicides to manage their properties. ▪ Support provided to the Friends of Steele Creek for their Port Phillip and Westernport Catchment Management Authority community grant application to hold a series of Wurundjeri leading cultural engagement tours in Hume.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to refine service plans, designs and governance strategies for key community infrastructure, including: ▪ Aitken Hill Integrated Community Centre ▪ Greenvale West Integrated Community Centre.	Planning and Development	Some Progress	Service plans, designs and governance strategies for key community infrastructure has included: ▪ Aitken Hill Activity Centre 1 Community Hub – the tender process for the engagement of architectural services commenced on 26 September 2016. The Draft Project Plan (including governance and project control structure) is awaiting endorsement. Council at its meeting on 12 September 2016 agreed to sign a MOU with Stockland and DEET to ensure joint service and facility development opportunities are fully explored. ▪ Greenvale West R3 Community Hub – a preliminary report in relation to a review of the scale, scope and service requirements, and delivery schedule of the future community centre is nearing completion.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Undertake a review of community facilities to inform how best to manage and maximise the community benefit of these resources.	Community Services	Some Progress	A review of community facilities is in progress with the streamlining of management and booking processes to follow in October 2016. An audit of the Homestead Community and Learning Centre has been completed to identify opportunities for increased utilisation of the facility.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to implement actions in the Hume Multicultural Action Plan including: ▪ Support the Friends of Aileu partnership project, including the scholarship program ▪ Offer community resilience leadership training to the CALD Community.	Community Services	Significant Progress	Implementation of Hume Multicultural Action Plan actions are ongoing and have included: ▪ The MAP Working group identified capacity building programs offered to the community as a priority in 2016/2017. Part 2 of the Community Resilience Training for Leaders is underway with Officers supporting the Leaders to design and develop a flyer to promote their learning's (emergency recovery and racial vilification) in their own communities. ▪ The Friends of Aileu Community Committee met in July and September 2016. Council endorsed the Friends of Aileu Strategy Plan and Action Plan 2016-2020 and the renewal of the Friendship Agreement, with the Agreement 2016 subsequently signed by both the Timor-Leste parties and the mayors of Hume City Council and Moreland City Council. Recent activities have included: ○ A Music and Comedy Night in July 2016 was well attended. ○ Student engagement visits were facilitated for a CERES Permaculture Design Certificate Course and the Swinburne IT for Social Impact Unit. These included collaborative activities with the Aileu Resource and Training Centre (ARTC) in support of aspects of the ARTC's work plan and IT plan.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Improve and maintain accessibility and support to people with disabilities and additional needs through: ▪ Undertake accessibility audits and upgrade works at Council facilities ▪ Delivery of the Metro Access Program.	Community Services	Significant Progress	Accessibility input into facility development plans and audits of existing facilities has been undertaken and includes: ▪ Disability Access Capital Works for 2016/2017 are scheduled to commence in November 2016 for the Campbellfield Community Centre, Gladstone Park Maternal Child Health Centre, Meadow Heights Community Centre and Jack McKenzie Community Centre. ▪ Changing Places Facilities accreditation in Hume for Jack Roper Reserve where construction was completed in June 2016. ▪ Construction of accessible playground at Craigieburn Park nearing completion. As part of the Metro Access Program, a report of outcomes achieved in 2015/2016 across all five objective areas was provided to the Department of Health and Human Services.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to implement the Hume Reconciliation Action Plan, including: ▪ Implement the Aboriginal and Torres Strait Islander Recognition Policy ▪ Coordinate projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture.	Community Services	Some Progress	Council has continued to build and maintain existing relationships with the Aboriginal and Torres Strait Islander community and implement the Aboriginal and Torres Strait Islander Recognition Policy. In 2016/2017, priority will be given to support program development with the Kangan Institute Indigenous Education Centre. Opportunities for community engagement will be pursued as part of the Reconciliation Action Plan review to be undertaken in April 2017.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Facilitate community participation in events that celebrate the ANZAC Centenary.	Communications, Engagement and Advocacy	Some Progress	There has been discussion with the Craigieburn War Memorial and Remembrance Committee regarding the Craigieburn War Memorial at Craigieburn ANZAC Park. Staff have worked on some initial ideas for an event to celebrate the completion of the war memorial on ANZAC Day 2017.	
*Work with the Craigieburn War Memorial and Remembrance Committee to relocate the existing Craigieburn War Memorial to Craigieburn Park.	Sustainable Infrastructure and Services	Some Progress	The tender process for the relocation of the Craigieburn War Memorial has been undertaken with a successful tenderer to be determined in late 2016. Following the completion of Council elections, a Community information event will be undertaken regarding the War Memorial.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to foster pride of place, sense of belonging and community ownership with environmental initiatives including: ▪ Community planting days ▪ Community led place-based initiatives.	Sustainable Infrastructure and Services	Some Progress	The 2016 Greening season was completed with 14 events in the First Quarter attended by 657 people who planted 6,160 seedlings. This includes three school plantings, three corporate volunteer plantings and plantings with community groups. Site meetings and planning has commenced for the 2017 Greening season. Community led-place based activities have included: ▪ On 17 September 2016, 35 community members participated in a gardening session at Newbury Child and Community Centre supported by an Enviro Champion. ▪ Groovy up the Grasslands: on 22 September 2016 an Enviro Champion participant led a school holiday class with 33 students at the Banksia Gardens Grassland to educate students about the importance of Broadmeadows grasslands. ▪ On 28 September 2016, community gardeners at the Roxburgh Park Community Garden led the development of a Kitchen garden, in partnership with Council's Parks Department and Homestead Community and Learning Centre.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
3.2.2 The characteristics of suburbs and places are enhanced to reflect local identity and heritage	Statutory Authority, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Finalise design documentation and commence construction of the adaptive redevelopment of the Broadmeadows Town Hall.	Planning and Development	Significant Progress	The Sketch Design phase for the redevelopment of the Broadmeadows Town Hall has been completed and the concept plans have been exhibited as part of the community engagement phase. The engagement included four staffed information sessions held in August 2016 at the Broadmeadows GLC, Dallas Shopping Centre and Broadmeadows Community Hub, in addition to the exhibition of plans at numerous other sites. The design development phase is underway.
Commence review of the Hume Planning Scheme through the review of the Municipal Strategic Statement, Local Policy framework and zones.	Planning and Development	Some Progress	The MSS Review is progressing with the appointment of the Panel to commence the review submissions in November 2016. The review of Clause 22 of the Hume Planning Scheme - Local Policies has commenced. The desktop analysis of policies has been completed informing the next stage of the process which will involve internal consultation. The initial review of Commercial 2 zoned land within the Municipality has resulted in further consideration of some business parks. It is proposed to rezone selected business parks to Industrial 3 to better reflect the long-term vision for these areas and to protect key industrial land within the municipality. The rolling program to remove the Comprehensive Development Zone (CDZ) and Development Plan Overlay (DPO) over completed estates is continuing.

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.3.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and local community events				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to provide Council's events and festivals that enhance community participation, sense of belonging and raise awareness of Hume in the wider community.	Communications, Engagement and Advocacy	Some Progress	Planning has commenced on the 2016/17 Hume City Council Events season, which runs from December 2016 to April 2017. Events planned for this season include: ▪ Carols by Candlelight – Craigieburn (December 2016); ▪ Summer Movies and Music Series - Various locations (January- March 2017) ▪ Australia Day – Craigieburn (January 2017); ▪ Craigieburn Festival – Craigieburn (March 2017); and ▪ Broadmeadows Street Festival (April 2017). Council will provide support to the Sunbury Agricultural Show on 8 October 2016, and will support a number of other upcoming community events with sponsorship, including SunFest, Sunbury Carols by Candlelight and Sunbury Streetlife.	
Further expand the arts and cultural development opportunities in Hume City, ensuring that the diversity of the community is reflected in the program(s) on offer.	Community Services	Some Progress	Identification of opportunities to expand arts and cultural development is underway. Priority will be given to activities that are working with the local community. The EOI Gallery process has been distributed through community networks to engage a wider audience in Gallery Exhibitions.	
Continue to provide grant schemes to support and encourage community participation in local events and festivals.	Communications, Engagement and Advocacy	Some Progress	In 2017, Council will once again provide a grants scheme to encourage participation from local community groups in the Broadmeadows Street Festival. It is planned to commence promotion of the grants scheme in December 2016.	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.3.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and local community events				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
*Examine options to establish a 'Building neighbourhood connectedness - street party' guide.	Communications, Engagement and Advocacy	Significant Progress	Council's Events Guide has been reviewed and updated, including information on street parties. This will be put forward for consideration and approval.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

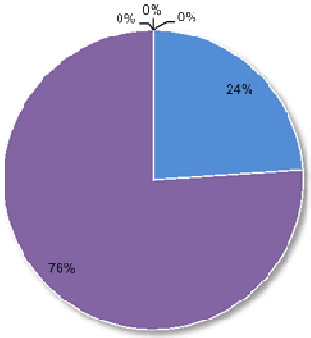
Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.3.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts				Service Provider, Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue planning for the revitalisation of the Sunbury Community Arts and Cultural Precinct (at the former VU site), including: ▪ Advocate to the State Government for a whole of government process on the future of the former VU site that seeks to realise the vision expressed in the Sunbury Community, Arts and Cultural Precinct Concept ▪ Communicate the community vision expressed through the Sunbury Community, Arts and Cultural Precinct Concept to the broader Hume community and the State and Federal Governments.	Community Services, Planning and Development	Some Progress	Council has successfully advocated to the State Government for a whole of government process on the future of the former VU site. The Minister for Planning has directed the Victorian Planning Authority to work with VU, Council and representatives of the community in the preparation of a master plan for the site. Advocacy to pursue the vision is continuing. The Victorian Planning Authority is also committing to continued consultation during this process to ensure the community focus of the site remains.	
Provide opportunities for artistic and cultural expression, including: ▪ Continuing to implement the Art in Public Places Policy ▪ Commence planning for a public arts project to complement the redevelopment of the Broadmeadows Town Hall.	Community Services	Some Progress	An Expression of Interest for a public arts project to complement the redevelopment of the Broadmeadows Town Hall is currently in draft format.	

THEME 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4 1 JULY – 30 SEPTEMBER 2016



STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Indicator	Target	YTD Result
Percent of planning applications decided within 60 days	≥ Growth Council Average (64%)	In the First Quarter, 55% of applications were determined within 60 days.
Satisfaction of Council's management of urban growth	≥ 42%	2015/16 = 39.4%
Reduction in annual greenhouse gas emissions from Council operations (tonnes CO2-e)	Reduction on 2015/16 emissions (42,971t CO2-e)	Overall, Council achieved a 3.7% reduction in CO2-e emissions in 2015-2016 compared to 2014/15.
Reduction potable water consumption from Council operations (change in ML)	Reduction on 2014/15 water use (232 ML)	Council's 2015/16 potable water use was 245ML, a 13ML (6%) increase on the 232ML in 2014/15.

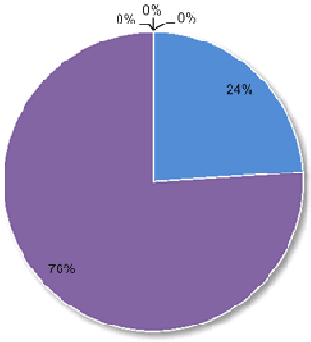
Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Indicator	Target	YTD Result
Net increase in street trees	≥ 3401 trees (2015/16 baseline)	Tree planting has commenced - net gain calculation will occur on 30 June 2017.
Dumped rubbish removal requests rates per 10,000 households	≤ 1060	1,228 dumped rubbish removal requests were received in the First Quarter.
Satisfaction with Council's graffiti control and removal	≥ 55%	2015/16 = 55.9%
Graffiti removal requests rates per 10,000 households	≤ 100	226 graffiti removal requests were received in the First Quarter

THEME 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4 1 JULY – 30 SEPTEMBER 2016



STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Indicator	Target	YTD Result
Satisfaction with Council's management of local streets	≥ 55%	2015/16 = 52.8%
Percentage of sealed roads which do not require pavement or surface renewal	Maintained at or above (96%)	95.4% of sealed roads do not require pavement or surface renewal.
Satisfaction with the availability of walking and cycling tracks	≥ 65%	2015/16 = 61%

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.1 **Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development**				Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue implementation of the Hume Corridor HIGAP by commencing the preplanning of the Craigieburn West PSP.	Planning and Development	Some Progress	Council is preparing a background report to inform the preparation of the Craigieburn West PSP.	
*Transfer Seabrook Reserve Design Framework to planning controls and commence scoping of early improvement works.	Planning and Development	Some Progress	Assessment of heritage values in the Merlynston creek corridor and Will Will Rook cemetery have been confirmed through completion of a Heritage Assessment. The recommendations from this report will inform the scope of works within Seabrook Reserve. Design and delivery arrangements for Meadowlink have been confirmed in partnership with VicRoads through the Broadmeadows Revitalisation Project Control Group. A working group has been established to make recommendations to the Broadmeadows Revitalisation Project Control Group.	
*Identify and commence development of housing design guidelines including identification of preferred locations and housing types to support the renewal of the Together 3047 Dallas neighbourhood.	Planning and Development	Some Progress	Preferred locations and housing types to support the renewal of the Together 3047 area have been identified in the South Broadmeadows and Dallas Place Frameworks. An initial phase of works (with input from the Victorian Eco Innovation Lab) has been undertaken to explore housing and living options to meet the diverse needs of the Broadmeadows/Dallas community.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs				Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Facilitate appropriate residential development to ensure housing needs support all ages and stages of life, including: ▪ Commencing development of a Housing Strategy ▪ Work with the State Government to develop a housing plan for the Broadmeadows MAC.	Planning and Development	Some Progress	A workshop has been held to identify opportunities to ensure residential development across the City continues to meet the needs of the community. The findings from the initial workshop are being collated with a range of consultation activities planned in the future as part of the development of the Housing Strategy. Council is working with the Victorian Planning Authority to prepare a Framework Plan for Greater Broadmeadows. Joint funding for the preparation of a transport modelling study and community infrastructure needs assessment is currently underway to identify supporting infrastructure for future growth of the Northmeadows and Eastmeadows urban renewal precincts.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement the 2016/2017 Land and Biodiversity Plan actions, including: ▪ Developing a Landscape Connectivity Plan ▪ Providing cultural heritage awareness training relevant to local history and sites.	Sustainable Infrastructure and Services	Some Progress	Under the Landscape Connectivity Plan, Council hosted a forum in June 2016 in the north-west region of Melbourne, which led to the formation of a Working Group to undertake regional connectivity planning. Hume and Brimbank Councils will collaborate on a connectivity mapping/modelling project in the Second Quarter.
Implement sustainable land management programs for rural landowners including: ▪ Conserving our Rural Environment Program ▪ Agricultural Land Use Rebate ▪ Integrated Pest Animal Management Program ▪ Conservation Reserves monitoring.	Sustainable Infrastructure and Services	Significant Progress	Sustainable land management programs have included: ▪ Conserving our Rural Environment Program: The Officer Assessment Panel and Executive Assessment Panel met in July 2016. Council approved 19 Medium and 19 Large Project grants and funding agreements have been sent to approved applicants. 162 Small grant applications were also approved. ▪ Agricultural Land Use Rebate: 27 property visits to engage landowners and provide land management advice have been undertaken. ▪ Integrated Pest Animal Management Program: Spotlight counts and planning for the 2017 program has commenced. ▪ Conservation Reserves monitoring: Monitoring works for the 2016 Conservation Reserves Monitoring Program and the Conserving our Rural Environment Program have been organised and will commence in the Second Quarter across ten properties participating in the CoRE grant program and across 46 Council managed conservation reserves.

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement the Pathways to Sustainability Framework, including relevant actions from the Sustainable Places Action Plan and Leadership Action Plan.	Sustainable Infrastructure and Services	Some Progress	Actions of the Sustainable Places Action Plan have included: ▪ Council has subscribed to the Built Environment Sustainability Software (BESS) program to allow planning permit applicants to continue to use the software to demonstrate Environmentally Sustainable Design and Development outcomes for multi-unit developments. ▪ Environmentally Sustainable Design and Development (ESD) targets have been prepared for the Hume Central draft Development Plan and environmentally sustainable design and development integration in Council facilities is ongoing. As part of the Sustainability Leadership Action Plan, projects proposed in Council's Capital Works Program will include consideration of native vegetation impacts, cultural heritage assessment and inclusion of Environmentally Sustainable Design and Development.

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process				Service Provider, Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Finalise implementation of the Climate Change Adaption Plan 2013-2017 and consider option for beyond this period.	Sustainable Infrastructure and Services	Significant Progress	Meetings with Managers responsible for Climate Change Risks were completed in June 2016. Completed actions were updated as controls and in some cases, the residual risk rating was revised. A Briefing Note reporting on progress was considered by the Governance and Risk meeting of the Executive Management Team in August. Most of the actions are underway or complete.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Undertake compliance activities for the Hume Planning Scheme, including: ▪ Industrial Stormwater Code of Practice ▪ Construction Environmental Management Plans ▪ Native Vegetation regulations ▪ Landfill investigations.	Sustainable Infrastructure and Services	Some Progress	Industrial Stormwater Code of Practice activities have included: ▪ Forty-three planning referrals which address the requirements of the Industrial Stormwater Codes of Practice have been reviewed by the Sustainable Environment Department. ▪ A serious incident of paint entering the water system was identified and the responsible company has been directed to rectify their practices. Construction Environmental Management Plan activities have included pre-commencement meetings held for all newly commencing subdivision stages (16 stages). Regular compliance inspections have also been conducted. Native Vegetation regulations compliance monitoring has included investigation of cases of native tree clearance within Sunbury and compliance action has been undertaken including planning infringement notices and vegetation plans. Landfill investigations have seen two large scale illegal landfill sites being actively monitored in their rectification stages. Three permitted landfill sites are being monitored for compliance with permit conditions. All subdivisions have approved soil and fill recovery plans and the recipient sites are being monitored.

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process (continued)				Service Provider, Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Investigate and pursue sustainability outcomes in precinct level planning and development including: ▪ Hume Central ▪ Sunbury Whole of Water Cycle Management project.	Sustainable Infrastructure and Services	Significant Progress	Sustainability outcomes in precinct level planning and development including: ▪ Environmentally Sustainable Design and Development (ESD) targets have been prepared for the Hume Central draft Development Plan. ▪ Sunbury Whole of Water Cycle Management project: Hume continues to play a support role to the Sunbury Whole of Water Cycle Management project which is being primarily progressed by Western Water and Melbourne Water. A Community Engagement discussion was attended in August 2016.	
Develop local planning instruments identified in the Environmental Planning Policy Audit to improve environmental outcomes during the planning and development process.	Sustainable Infrastructure and Services	Some Progress	Work is continuing on the development of the Sites of Biological Significance (Environmental Significance Overlay) and the Urban Waterways Environmental Significance Overlay. Work has also commenced on the review of the Heritage Overlay spatial extent.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Provide leadership in the uptake of renewable energies, efficient use of resources and sustainable practices, including: ▪ Ensuring new facilitates and major projects demonstrate environmentally sustainable design and development ▪ Continuing to coordinate Hume's Live Green Work Green initiative ▪ Installing solar PV panels on Council and community facilities. Facilities to be considered include: o Coolaroo Childcare and MCHC o Homestead Child and Family Centre o Sunningdale Family Centre / Sunningdale Avenue Children's Centre o Sunbury Neighbourhood House and Community Centre o Sunbury Depot Workshop o Hume Global Learning Centre Broadmeadows.	Sustainable Infrastructure and Services	Significant Progress	Leadership in the uptake of renewable energies, efficient use of resources and sustainable practices has included: ▪ A range of ESD practices are currently being considered in the design and development of Splash Aqua Park and Leisure Centre, the Broadmeadows Town Hall redevelopment, Aitken Hill Activity Centre 1 and the HGLC Sunbury. A post-occupancy evaluation of the Newbury Community and Child Care Centre has also commenced. Live Green Work Green activities include a Green Travel Breakfast planned for 27 October 2016 and Council's switch to 100 percent recycled paper. Support has also been provided to Hume CAN (Climate Action Now) community group with eleven members who participated in The Green Pledge. A consultant has been appointed to review the financial business case for solar PV systems and optimal system size for 14 Hume City Council facilities. Preliminary work on the tender specifications for the HGLC Broadmeadows has commenced. Following the appointment of Hume's new Sustainable Energy Officer, energy efficiency assessments and controls reviews have commenced at Council facilities including Broadmeadows Aquatic and Leisure Centre to ensure the new cogeneration system is running and that the Building Management System is optimised.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services	Service Provider, Advocate

Action	Division	Progress	Description of Progress
Complete implementation and commence a review of the Greenhouse Action Plan 2013-2016.	Sustainable Infrastructure and Services	Some Progress	Hume's greenhouse gas inventory for 2015-2016 has been completed. Overall, Hume has achieved a 3.7% reduction in greenhouse gas emissions in 2015-2016 compared to the previous year and this builds on the decrease of nearly 4% achieved in 2014-2015 compared to the year before. Most of this reduction is due to the upgrade of residential street lights to energy efficient T5 lights (a 17.6% reduction in emissions from street-lighting this year). It is also important to note that the greenhouse coefficient for Victorian electricity has decreased in the last two years and this is also contributing to Council's overall reduction in emissions.

THEME 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services	Service Provider, Advocate

Action	Division	Progress	Description of Progress
Implement the 2016/2017 actions of the Integrated Water Management Plan 2014-2017, including: ▪ Water sensitive urban design treatments ▪ Water management initiatives across Council facilities ▪ Industrial stormwater education, enforcement and remediation programs.	Sustainable Infrastructure and Services	Significant Progress	Water sensitive urban design treatment works have included: ▪ Detailed design works for Water Sensitive Urban Design (WSUD) at Spavin Lake are underway. ▪ Design remediation works for Malcolm Creek are complete. ▪ Handover of Tullamarine stormwater system will occur shortly. ▪ A funding application to Melbourne Water's Living Rivers program is being completed for Boardman Reserve WSUD and rain tanks (and a further stage of Cleaner Creeks Project). ▪ A site meeting at Frog Court wetland was undertaken to discuss wetland remediation without risking any potential impact on frogs and to retain and improve future frog habitat. ▪ Hume received a 'Highly Commended' award in the National Stormwater Awards for Excellence for the WSUD Asset Audit and Rectification Project. Council water management initiatives include the upgrade of backwash prevention filters in installed tanks and water efficiency works completed at Bolinda Road Resource Recovery Centre, Sunbury Depot and Seth Raistrick Reserve Pavilion. The Cleaner Creeks Everybody's Business program is continuing to provide industrial stormwater education, enforcement and remediation: 77 industrial properties have been visited since July 2016. The second round of pollution monitoring has been undertaken and the results will be compared with the initial survey.

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability	Statutory Authority, Service Provider, Advocate

Action	Division	Progress	Description of Progress
With a focus on Together 3047 neighbourhoods, undertake a rolling program of urban design-led assessments and implement the Place Frameworks for key sites, corridors and activity centres.	Planning and Development	Some Progress	Place Frameworks have been implemented with all urban design and landscape works completed for 3 pilot activity centres of Goonawarra, Kingswood and Westmeadows. Within 3047, landscape and urban design improvements have been completed for Dallas activity centre, with plans currently underway for Jacana, Upfield and Broadmeadows South which will be completed by the end of the 2016/17.
Implement landscape improvements to enhance amenity and vitalise Hume activity centres, gateways and key streets, including: ▪ Seabrook Reserve landscape improvements (prioritise pathway connections and tree planting) ▪ Subject to grant funding, finalise design for Meadowlink.	Planning and Development	Some Progress	An initial phase of improvement works for Seabrook Reserve will be recommended for the 2017/2018 Capital Works Program. Design and delivery arrangements for Meadowlink have been confirmed in partnership with VicRoads through the Broadmeadows Revitalisation Project Control Group. A working group has been established to assess priorities and funding and will report to the Broadmeadows Revitalisation Project Control Group

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Undertake a range of initiatives to reduce graffiti and improve amenity, including: ▪ Continue partnerships with Victoria Policy by providing two utilities to tow Graffiti trailers ▪ Provide free graffiti clean-up kits to Hume residents.	Sustainable Infrastructure and Services	Some Progress	Existing initiatives being continued during 2016/17 include schools participating in the Graffiti prevention program, the Graffiti Reporting Hotline, distribution of free graffiti clean-up kits and the removal of graffiti by both contractors Council-supported volunteers.	
Continue implementation of the Litter Management Strategy and the Waste Management Strategy, including: ▪ Trailing of solar bins in three locations ▪ Running second hand Saturday events ▪ Providing Fire Action Week landfill passes ▪ Review of large garbage bins ▪ Compost revolution ▪ Hume Clean neighbourhood blitzes.	Sustainable Infrastructure and Services	Some Progress	Solar bins have been purchased and are awaiting approval of the design artwork. Second Hand Saturday events will change format (as approved by Council). The first event is scheduled for 3 December 2016. Fire Action Week passes are to be mailed out to rural and urban fringe residents during November 2016. The review of large garbage bins will continue with Craigieburn change overs due to start in November 2016. Compost Revolution orders are ongoing and Circular Food will start offering a pick up service for residents in addition to the online service.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Review provision standards for active sports that meet the requirements of relevant sporting codes through a review of existing sites.	Corporate Services	Some Progress	A draft brief has been prepared and is being reviewed prior to implementation of the program.	
Finalise a refresh of the Broadmeadows Town Park Master Plan and commence design.	Planning and Development	Some Progress	Consultation with the Broadmeadows Town Park surrounding landowners including Hume Central Secondary Campus and Kangan Institute is to occur by December 2016. A review and refresh of the existing design is to be undertaken in the Third Quarter.	
Document and establish variable service standards for Parks and Open Space Management.	Sustainable Infrastructure and Services	Significant Progress	Draft Operational Levels of Service for Parks and Open Space Management were developed and presented to EMT and following a request for more detail, further information will be provided in November 2016. A presentation to a Strategy and Policy Briefing was provided in September 2016 to outline the Operational Levels of Service and advise that Service Planning (in mid-2017) will allow community and internal consultation to occur which will impact on Levels of Service.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.3.1 **Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options**				Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Improve connections of walking, cycling and public transport networks in Together 3047 neighbourhoods.	Planning and Development	Some Progress	Design and documentation of initial improvement works is underway to install new on-road bicycle directional signage within Jacana. A Wayfinding Strategy has been prepared identifying additional signage for installation.	
Continue to advocate to the State and Federal Government for funding and implementation of public transport projects, including: ▪ Broadmeadows Train Station Redevelopment ▪ Additional parking at the Craigieburn and Sunbury Train Stations.	Communications, Engagement and Advocacy	Some Progress	A meeting was convened and held with the Minister for Public Transport to get an understanding of the Government's intentions to upgrade the Broadmeadows Train Station on the back of the $4 million allocated in the 2016/2017 State budget. A meeting was convened and held with the Parliamentary Secretary for Public Transport and Member for Sunbury to investigate the intentions for new parking at Sunbury Station. Council officers are continuing to engage with Public Transport Victoria regarding the development of additional funding at Craigieburn Train Station - including assessing a planning permit application for new parking in Potter Street. To engage the community, Council have been running a Fund Our Public Transport postcard advocacy campaign which has seen great support from the local community.	

THEME 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

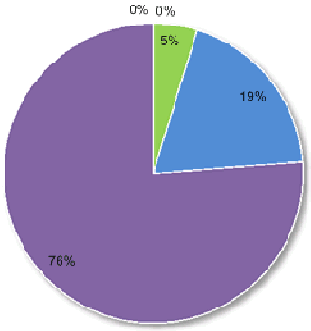
Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue to advocate to the State and Federal Government for funding for the following roads projects: ▪ Craigieburn Road Duplication ▪ Somerton Road Duplication ▪ Sunbury Road Duplication ▪ Mickleham Road Duplication ▪ Bulla Bypass ▪ Gap Road/Horne Street Traffic Lights ▪ Outer Metropolitan Ring Road.	Communications, Engagement and Advocacy, Sustainable Infrastructure and Services	Some Progress	Council undertakes a range of advocacy activities to seek support for major road projects. Recent initiatives have included: ▪ Assessing the potential of the intersection of Craigieburn Road and Cimberwood Drive to attract Black Spot funding and raising this with VicRoads. ▪ On-going work with VicRoads and other agencies to ensure that important Hume projects are adequately considered in regional planning. Council is continually engaging with local Members of Parliament around the need for funding for these important projects. Additionally Council has written a number of letters to the Roads Minister to provide funding for the Bulla Bypass and for the Minister to return to Craigieburn to attend a follow-up roads forum on the back of an initial visit in May 2016. To engage the community, Council have been running a Fund Our Roads postcard advocacy campaign which has seen great support from the local community.	
Implement agreed works for previous Local Area Traffic Management Studies (LATMS) and complete two new LATMS in Aitken and Broadmeadows West.	Sustainable Infrastructure and Services	Some Progress	Traffic counts are being arranged for streets within the two LATM areas of Aitken and Broadmeadows West for 2016/17. These counts will form the basis of the investigation of each area.	

THEME 5 A WELL-GOVERNED AND ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5 1 JULY – 30 SEPTEMBER 2016



STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Indicator	Target	YTD Result
Percent of annual Council Plan actions complete	≥ 85%	1 actions has been completed to date in 2016/2017. 84% of actions were completed in 2015/2016.
Employee Engagement Levels	≥ 65%	2015/16 = 75% 2013/14 = 73%
Workforce turnover rate	≥ 5.0% & ≤ 7.0%	To date in 2016/17, Council's workforce turnover rate is 3.03%.

Strategic Objective 5.2: Create a community actively involved in civic life

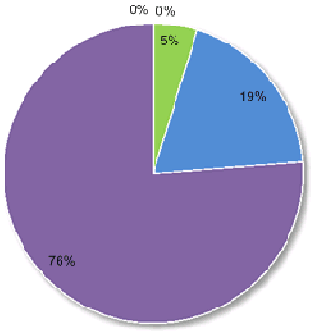
Indicator	Target	YTD Result
Satisfaction with Council encouraging community discussions on key issues	≥ 40%	2015/16 = 37.2% figure is updated annually in Third Quarter.
Satisfaction with Council's level of consultation and engagement	≥ 39%	2015/16 = 38% figure is updated annually in Third Quarter.

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5 1 JULY – 30 SEPTEMBER 2016



- Competed (5% or 1 action)
- Significant Progress (19% or 4 actons)
- Some Progress (76% or 16 actons)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2016

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

Indicator	Target	YTD Result
Satisfaction with Council decisions	≥ 37%	2015/16 = 39.3%
Satisfaction with Council's level of advocacy to other levels of government and other organisations	≥ 38%	2015/16 = 36.5%
Percent of Council decisions made at meetings closed to the public	< 15%	31 of 137 decisions to date in 2016/17 were made in confidential = 22.6%
Percent of annual Capital Works Projects completed	≥ 90%	As at 30 September 2016, the 2016/17 Capital Works Program is 19% complete.
Average expenditure per assessment	$2,759 (2016/2017)	Calculated at end of Financial Year - actual result for 2015/2016 was $2873

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.1 The vision and aspirations of *Hume Horizons 2040* are supported through the alignment of Council's financial and strategic service planning processes and systems				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Undertake a review of the Customer Focus Strategy 2013-2016 and implement initiatives to improve customer service, including: ▪ Introducing case management for complex MERIT requests ▪ Introducing mobile payment terminals at Council facilities.	Communications, Engagement and Advocacy	Some Progress	The Customer Focus Strategy has been reviewed and a presentation was made to Councillors in June 2016 outlining the achievements of the Strategy. A case management system is still being investigated and a trial has been approved for mobile payment terminals in the Broadmeadows office.	
Continue the 'Single view' of customers project (post proof of concept stage).	Corporate Services	Some Progress	The expression of interest (EOI) is being finalised for the 'Single view' of customers project. It is expected the EOI will be available to the public at the end of November 2016.	
Prepare a plan to digitalise Council records to reduce reliance on paper-based documents, increasing efficiencies in secure record management.	Corporate Services	Some Progress	The digitisation strategy was presented, and endorsed by EMT. The timelines are being finalised, and will be presented to back to EMT in November 2016.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.2 Hume's community is informed of the progress of *Hume Horizons 2040* through the establishment of systems for measuring and reporting the community's progress in achieving *Hume Horizons 2040* objectives				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Continue to develop and implement community indicators to measure the progress of *Hume Horizons 2040* including undertaking the biennial community indicators survey.	Communications, Engagement and Advocacy	Some Progress	The Community Indicators Survey measures the progress of *Hume Horizons 2040* and is scheduled to commence in November 2016, following the Council elections.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.3 The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan (*Hume Horizons 2040*) by reviewing the plan every four years, following Council elections				Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Undertake a review of *Hume Horizons 2040* and develop a new Council Plan for 2017-2021, following Council elections in October 2016 and incorporating feedback from the community.	Communications, Engagement and Advocacy	Some Progress	Consultation and engagement for the review of *Hume Horizons 2040* and development of the Council Plan 2017-2021 is scheduled to commence in November 2016.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.4 The vision and aspirations of *Hume Horizons 2040* will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Continue to build organisational capacity to support staff in delivering high quality services to the community, including: ▪ Undertake proactive strategies to manage WorkCover and OHS, including the continued implementation of Work Health and Safety Management certification ▪ Develop and implement leadership development programs ▪ Negotiate a new enterprise bargaining agreement	Communications, Engagement and Advocacy	Some Progress	A Senior Management consultation was held on 30 August 2016 to inform the design and development of the proposed Leadership Development Program (LDP). Information from the session and from an LDP survey are being collated. Further sessions have been planned for October 2016 to provide opportunities for all r Hume staff to provide input into the program. Staff are currently undertaking internal occupational health and safety audits in preparation for the AS/NZS 4801 external audit with from assistance Human Resources. The primary departments involved are: Leisure Centres and Sport, Health and Community Wellbeing, Family Youth and Children's Services, Community Development and Learning, Waste, Assets and Parks. The OHS Safety Action Plan is being implemented through the Safety Action Groups primarily addressing OHS risk in the above mentioned departments. Incident Investigation training was held on 29 September 2016 for Hume leaders to ensure Council staff implement relevant measures to manage OHS risks appropriately and to ensure staff are safe at work Regular monthly and weekly case management meetings are being held with Hume Leaders and Council's Work Cover insurer to manage high risk claims.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.4 The vision and aspirations of *Hume Horizons 2040* will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Implement the HACC Aboriginal Training Program to support the engagement of Aboriginal Direct Care Workers within Aged and Disability Services.	Community Services	Significant Progress	As part of the HACC Aboriginal Training Program, which is supported by MAV, Council recruited a trainee Aboriginal Direct Care Worker. The program enables trainees to complete relevant studies while working across the indigenous and non-indigenous community in a culturally, geographical, and socio-economically diverse LGA. Trainees support the delivery of culturally specific services with indigenous residents (i.e. the Indigenous Planned Activity Group). and are mentored and supported to develop and consolidate their skills with experienced staff members within Council.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels				Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Implement and support programs and advisory committees/reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including: ▪ Providing governance training to advisory groups ▪ Evaluate the Children's Services Reference Group ▪ Hume Sustainability Taskforce ▪ Hume Interfaith Network ▪ Hume Community Safety Advisory Committee ▪ Hume Multicultural Action Plan Working Group ▪ Hume Disability Partnerships Network ▪ Aboriginal Partnerships Working Group.	Community Service, Sustainable Infrastructure and Services	Some Progress	Progress with advisory committees/reference groups include: ▪ An evaluation framework for the Children's Services Reference Group is being developed by Council. ▪ A Sustainability Taskforce meeting was held on 9 August. Outcomes have been implemented from a community petition to Councillors by Exford Edibles Enviro Champions group. A new fact sheet and website content were also launched. ▪ The Hume Interfaith Network has undertaken two Governance training sessions to support its members to begin work towards creating an independent network. ▪ Community Safety Advisory Committee meetings were held in Craigieburn in July and Broadmeadows in September. ▪ The Hume Multicultural Action Plan Working Group met with Melbourne University to consider how a partnership can be developed to support the Working Group to evaluate their programs and support continuous improvement strategies. ▪ The Hume Disability Partnership Network meets quarterly with 62 members (representing Services and individuals) attending. The last meeting presented on employment opportunities for people with disabilities. ▪ The Aboriginal Partnership Group meet bi-monthly and provides a forum for Indigenous workers, community members and service providers in Hume to discuss matters of importance to the Indigenous community and ensure services are better coordinated in supporting Aboriginal families.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Deliver a range of communications, media and advocacy campaigns to promote Council priorities, services and major projects.	Communications, Engagement and Advocacy	Some Progress	A total of 15 media releases were issued in the First Quarter of 2016/17. Media activities to promote a wide range of Council services, programs, events and activities have focused on: ▪ Craigieburn ANZAC Park development, and the Splash Aqua Park and Leisure Centre. ▪ Hume Global Learning Centre – Sunbury. ▪ The Broadmeadows Town Hall redevelopment. ▪ Council's annual rates and budget communications plan ▪ Council's major events and festivals ▪ The Local Government Elections. Advocacy campaigns of focus have included: ▪ Redevelopment of Broadmeadows Railway Station ▪ New parking at Sunbury Railway Station. ▪ Additional funding at Craigieburn Railway Station. ▪ Commitment to a Bulla bypass ▪ Investment in health in the northern growth corridor. ▪ State Government investment in new schools. ▪ A postcard campaign to Fund Our Public Transport, Fund Our Roads and Fund 5 Hours of Preschool. In the First Quarter, Council has been successful in securing over $430,000 from Government for the delivery of priority projects and services for the local community.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Continue to identify and implement actions to improve community use of Council's online/digital communications and social media.	Communications, Engagement and Advocacy	Some Progress	Council developed a new Communications and Advocacy Service Plan, which has been designed to guide the communication and advocacy activities across the organisation to ensure that all communication is coordinated and aligns with Council priorities. The service plan has identified a new 'digital by default' approach to communications, transitioning from a reliance on traditional print communications to online communications, where appropriate. Council has continued to deliver and improve its online, digital and social media communications tools to raise awareness about Council services, programs, projects and activities including: ▪ Expansion of digital content across social media including Facebook, YouTube, Twitter and LinkedIn, with more than 300,000 views of video content during the reporting period. ▪ Key Council-managed accounts on Facebook all saw an increase in growth with Splash Aqua Park and Leisure Centre Facebook page growing to more than 9,500 followers, while other pages include Hume Events (3,600 followers), Hume Libraries and Learning (2,100 followers), Sunbury Aquatic and Leisure Centre (2,600 followers), Broadmeadows Aquatic and Leisure Centre (1,980 followers), Craigieburn Leisure Centre (1,700 followers) and Craigieburn Dog Park (979 followers). ▪ There was also growth in engagement across Council's Twitter (1,500 followers) and LinkedIn (2,340) accounts. ▪ The Hume City Council app has now attracted more than 8000 downloads and has been translated into multiple languages including Italian, Greek, Turkish and Vietnamese.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics				Service Provider, Facilitator
Action	**Division**	**Progress**	**Description of Progress**	
Revitalise and re-produce the Council Services Guide following Council Elections, including the production of accessible formats and versions.	Communications, Engagement and Advocacy	Some Progress	The Council Services Guide is currently being reviewed to recommend ways to produce the guide in other accessible formats or versions.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments				Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Participate in the Local Government Act Review and prepare submissions as required by Council.	Corporate Services	Completed	A submission was prepared by the Chief Executive Officer and following consultation with the Councillors, it was submitted within the required timeframes.	
Work with the Victorian Electoral Commission to prepare for and undertake Council Elections in October 2016.	Corporate Services	Significant Progress	Council officers are working closely with the Returning Officer with regular contact to prepare for the Council Elections. There have been no issues to date with the conduct of the election and all proposed actions following the close of voting on 21 October 2016 appear to be in order.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
Continue implementation of the Asset Management system.	Sustainable Infrastructure and Services	Some Progress	Implementation of the Asset Management System is progressing in line with the Project Plan, with roads scheduled to 'go live' in February 2017 and Open Space in March 2017. Key tasks to date have included system configuration, data cleansing and migration, configuration of interface requirements with other systems (Finance, Property and Rating, GIS, Document Management), key user training and business process mapping.	
Continue to advocate to the State and Federal Government in the areas of community infrastructure, health, early years and education in seeking funding for: ▪ The delivery of Council's Capital Works Program ▪ Health services and facilities for the Hume North Growth Corridor ▪ An ongoing commitment for the continuation of Universal Access (15 hours of preschool per week) ▪ The timely delivery of new school infrastructure to support the growth of the municipality.	Communications, Advocacy and Engagement	Some Progress	In the First Quarter, Council has been successful in securing over $430,000 from the Government for the delivery of priority projects and services for the local community. Council Officers have continued to engage with representatives from the Department of Health and Human Services regarding the need for investment in health in the northern growth corridor. To engage the community, Council have been running a Fund 5 Hours Preschool postcard advocacy campaign which has seen great support from the local community. Council officers have continued to engage with the Department of Education and Training regarding the need for the State Government to invest in new schools. This has been supported by targeted engagement with local politicians to ensure that all levels of Government are aware of the importance of the funding.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure				Service Provider, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
*Complete the review of both the *Road Asset Management Plan* and *Road Management Plan*.	Sustainable Infrastructure and Services	Some Progress	Work has commenced on the Road Management Plan review, including benchmarking of standards with a group of other councils from the North West Metropolitan region.	
Continue implementation of Council's Service Planning Framework and undertake a minimum of eight service reviews and plans per calendar year.	Communications, Advocacy and Engagement	Some Progress	Council's Service Planning Program is continuing with Disability Services and Support and Information and Communications Technology scheduled to be completed in November 2016.	

**Partial carryover action from Council Plan 2013-2017 (2015/16)*

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role
5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers	Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement strategies to support the implementation of the National Disability Insurance Scheme (NDIS).	Community Services	Significant Progress	The advent of the NDIS in Hume City has been a key focus of the disability service planning process being undertaken by the Health and Community Wellbeing Department. This has included considering: ▪ The impact of the NDIS on existing Council services including the HACC and the Metro Access Program. ▪ The information and support needs of clients, carers and community members as they transition to the NDIS. ▪ Future service directions for Council following the roll-out of the NDIS. Service planning updates have been presented to EMT for review in the First Quarter and will be provided for Council consideration.
Audit and review the current Intake and Assessment processes in preparation for Aged Care Reforms.	Community Services	Significant Progress	The My Aged Care and Regional Assessment Service structure has been implemented as of 1 August 2016. The Assessment Manual has been revised and is in the process of being implemented. The Intake process is also currently being reviewed and the manual will be revised shortly.

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers (continued)				Service Provider, Facilitator, Advocate
Action	**Division**	**Progress**	**Description of Progress**	
*Subject to funding, in partnership with the MPAA, undertake a review of community, civil and open space infrastructure and growth requirements in Broadmeadows (East of the railway line) to inform the preparation and update of planning controls and development infrastructure contribution plans.	Planning and Development	Some Progress	Council is working with the Victorian Planning Authority (previously MPA) to prepare a Framework Plan for Greater Broadmeadows. Joint funding for the preparation of a transport modelling study and community infrastructure needs assessment is currently underway to identify supporting infrastructure for future growth of the Northmeadows and Eastmeadows urban renewal precincts.	

**Carryover action from Council Plan 2013-2017 (2015/16)*

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
No action proposed in 2016/2017.				

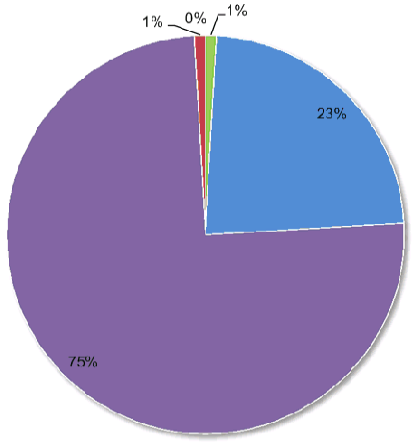
THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.5 The long term sustainability of Hume City Council is maintained through open and transparent governance practices and prudent financial management				Service Provider
Action	**Division**	**Progress**	**Description of Progress**	
Following Council elections, deliver a range of activities to support the new Council including legislative and compliance training, reviews of delegations, appointments to external committees and reviewing of the Councillors Code of Conduct.	Corporate Services	Some Progress	The statutory requirements and councillor induction that follow a council election are included in a post-election planning document. All required actions and training are identified with action dates allocated and preparations commenced in readiness for the declaration of the poll.	

Summary of progress - 1 July to 30 September 2016



- Completed (1% or 1 action)
- Significant Progress (23% or 26 actions)
- Some Progress (75% or 84 actions)
- No Progress (1% or 1 action)
- Deferred (no actions)

THEME 1 A WELL EDUCATED AND EMPLOYED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- The Hume Multiversity initiative is continuing with Deakin University, LaTrobe University and Victoria University all providing course offerings. 109 students are enrolled and completing courses in the First Quarter of 2016/17.
- Council's learning and literacy programs are providing seven iTots and 20 MakerSpace sessions (both creative and with a technology focus) every week. The 1000 Books Before School program has been so successful that it will be rolled out across Victoria in partnership with the State Library of Victoria.
- Initiatives to support young people include 2432 contacts at Youth Centre drop-in activities to date in 2016/17. The Moving Forward Program has seen 14 referrals received in the First Quarter with 10 participants undertaking the program and 8 participants completing the program.
- The Annadale Interim Community Centre is progressing with building modules installed and internal furniture, fixtures and equipment completed. Discussions with key stakeholders regarding the activation of the community room have progressed and 26 offers for Annadale Preschool have been made for 2017.
- To design and document the Hume Global Learning Centre – Sunbury, Architects Croxon Ramsay have been engaged. An 11 person community advisory group has been established with the first meeting held 22 August 2016.
- As part of investment attraction activities, Council is working with Invest Assist and MAB to secure D'Orsogna (a large food manufacturer) at Merrifield. This would be expected to generate $60m in expenditure and create 160 jobs.
- To integrate carbon and resource efficiencies at Hume businesses, the LightSmart Energy Efficiency Program has engaged with 39 local businesses to reduce lighting energy overheads resulting in $257,898 annual electricity overhead savings and a reduction of 2,241 tonnes of greenhouse gas emissions.
- Sunbury Streetscape Program construction works have commenced on the West side of O'Shanassy Street between Station and Brook Streets, Sunbury. Completion of this stage of works is planned for December 2016.
- To facilitate urban development in Jacana through the Together 3047 program, Council Officers have scoped improvement works throughout the neighbourhood, focusing on active transport connections and enhancements to the Emu Parade activity centre.

INDICATORS

- 4yo preschool utilisation for the First Quarter of 2016/17 is 91%.
- 11,236 active Library Members were recorded in the First Quarter of 2016/17 and Bilingual Storytime has had 4663 children and 2399 adults attend.
- To date in 2016/17, 589 new businesses have been established in Hume City.

ADVOCACY

- Strong Council advocacy for the consideration of community opinions and concerns in the planning for the third runway at Melbourne Airport continues through the Planning Coordination Forum and the Community Aviation Consultative Group. Council has also written to relevant State and Federal MP's.

THEME 2 A HEALTHY AND SAFE COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- Construction works are continuing across all elements of the Craigieburn ANZAC Park site. Weather permitting the parkland and athletics track will be completed in late 2016. Livvi's Place (inclusive playspace) is anticipated to be completed in February 2017 and the Splash Aqua Park and Leisure Centre completion is expected in mid 2017.
- As part of the Walking and Cycling Strategy, improvement works for 2016/2017 have been programmed in the Capital Works Program. An audit of walking and cycling signage has commenced to map all signage in Council's GIS.
- Support for the development of the Craigieburn Health and Community Services Planning project has included completion of an integrated health and community services plan for Craigieburn and surrounding areas. The final stage to support implementation of the service plan recommendations has commenced and is expected to be completed in early 2017.
- Implementation of Council's Health and Wellbeing Plan has included the Healthy People and Healthy Business initiative to engage Small to Medium sized businesses in health and wellbeing in the workplace. Focus has been on actions that address the five priority areas of healthy eating, physical activity, smoke-free, responsible alcohol and mental health and wellbeing.
- As part of the Community Safety Action Plan, community safety audits have been undertaken in partnership with Victoria Police for the Greenvale Recreation Reserve and the Broadmeadows Basketball Stadium.
- To assist with building community capacity to prepare and respond to emergencies, funding and recruitment of a dedicated Emergency Recovery Officer at Council has occurred.
- Council has partnered with the Lost Dogs Home to host MADI, a mobile desexing van, to increase the desexing of Cats within Hume. Following the success of a trial in Broadmeadows in June 2016, further events are now scheduled to be held in Sunbury and Craigieburn during 2016/2017.
- To further raise awareness around the incidence and impact of family violence and encourage respectful relationships, Council staff are participating in a newly established Hume network - Community for Respect and Equality for Women (Hume CREW).

INDICATORS

- In the First Quarter 2016/2017, 66% of eligible children had a 12 month Key Age and Stage visit.
- 136,826 leisure centre visitors were recorded in the First Quarter of 2016/2017.
- Council traffic surveying, has detected 10.2% percent of vehicles speeding on local streets to date in 2016/17.

ADVOCACY

- Council has secured Federal Infrastructure Black Spot Program funding for intersection upgrades at Barry Road and Hazeldene Street in Meadow Heights and David Munroe Drive and Thomas Brunton Parade in Roxburgh Park.

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- The 2017 Hume Community Grants program has seen 171 applications received with the Officer assessment process completed. Following the Council election, Councillors will be asked to nominate to the Councillor Assessment Panel (CAP) for the final stage of assessment to be undertaken in November 2016.
- As part of the Multicultural Action Plan, Part 2 of the Community Resilience Training for Leaders in the CALD community is underway. Council Officers are supporting the Leaders to design and develop a flyer to promote their learning's (on emergency recovery and racial vilification) within their own communities.
- 2016/17 works to improve accessibility at Council facilities are scheduled to commence in November 2016. Facilities include the Campbellfield Community Centre, Gladstone Park Maternal Child Health Centre, Meadow Heights Community Centre and Jack McKenzie Community Centre.
- The Sketch Design phase for the redevelopment of the Broadmeadows Town Hall has been completed with concept plans exhibited as part of the community engagement. Exhibition of plans/information sessions were held at HGLC Broadmeadows, Dallas Shopping Centre and Broadmeadows Community Hub.
- The Great Green Get Together was held on 25 August 2016, with 60 community members and three Councillors attending the graduation of 11 Enviro Champions and learn about their projects. There are currently 14 active Enviro Champions projects, including projects initiated in 2016 and in previous years.
- Planning is well progressed for the 2016/17 Hume City Council Events season from December 2016 to April 2017. Events include Carols by Candlelight, the Broadmeadows Street Festival and the Summer Movies and Music Series.
- The review of the Hume Municipal Strategic Statement, Local Policy framework and zones is progressing with the appointment of the panel to commence reviewing submissions in November 2016.
- Processes for engaging architectural services at Aitken Hill (AC1) Community Hub commenced in September 2016. The Draft Project Plan (including governance / project control structure) will be provided for Council endorsement. In September 2016, Council agreed an MOU with Stockland and DEET to ensure joint service and facility development opportunities are fully explored.

INDICATORS

- The percentage of people in Hume City who feel socially connected is 70.5% compared to the Victorian average of 72.3%.
- 14 Greening events were undertaken in the First Quarter of 2016/17 and were attended by 657 people who planted 6,160 seedlings.

ADVOCACY

- Council has successfully advocated to the State Government for a whole of government process on the future of the former VU site in Sunbury. The Minister for Planning has directed the Victorian Planning Authority to work with VU, Council and the community in the preparation of a master plan for the site.

THEME 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- Council is working with the Victorian Planning Authority to prepare a Framework Plan for Greater Broadmeadows. Joint funding for the preparation of a transport modelling study and a community infrastructure needs assessment is underway to identify supporting infrastructure for urban renewal and future growth.
- Sustainable Land Management activities have included 27 property visits as part of the Agricultural Land Use Rebate to engage rural landowners and provide land management advice.
- Ongoing initiatives to reduce graffiti and improve the amenity of the City include schools participating in the Graffiti prevention program, the Graffiti Reporting Hotline, distribution of free graffiti clean-up kits and the removal of graffiti by both contractors Council-supported volunteers.
- A consultant has been appointed by Council to review the financial business case for solar PV systems and optimal system size for installation at 14 Hume City Council facilities. Preliminary work on the tender specifications for the HGLC Broadmeadows has commenced.
- Litter Management Strategy actions include the purchase of Solar bins and development of a new format for Second Hand Saturday events. The review of large garbage bins will continue in the Craigieburn area and Fire Action Week passes will be mailed out to rural residents during November 2016.
- The Sustainability Leadership Plan is in progress and includes development of a process for entering projects into the capital works program that includes considerations of native vegetation, cultural heritage and Environmentally Sustainable Design and Development.
- Council is undertaking a range of advocacy activities to seek support for major road projects including with local MPs, VicRoads and other agencies. Recent initiatives have included assessing the intersection of Craigieburn Road and Cimberwood Drive to attract Black Spot funding and ongoing work to ensure that important Hume projects are adequately considered in regional planning.
- Traffic counts are being arranged for streets within the two Local Area Traffic Management study areas of Aitken and Broadmeadows West. These counts will form the basis of the investigation of each area during 2016/17.

INDICATORS

- Overall, Council achieved a 3.7% reduction in CO2-e emissions in 2015-2016 compared to 2014/15.
- 1,228 dumped rubbish removal requests were received in the First Quarter.
- In the First Quarter, 55% of planning applications were decided within 60 days.

ADVOCACY

- To engage the community around key local transport issues and infrastructure, Council have been running a Fund Our Public Transport postcard advocacy campaign which has attracted great support from the local community.

THEME 5 A WELL-GOVERNED AND ENGAGED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- Council has developed a new Communications and Advocacy Service Plan, to guide the communication and advocacy activities across the organisation and to align with Council priorities. The service plan has identified transitioning to a 'digital by default' approach to communications, where appropriate.
- An expression of interest (EOI) process is being finalised for the 'Single view' of customers project to aggregate customer data into a single screen. It is expected that the EOI will be available to the public at the end of November 2016.
- Council continues to support a number of advisory committees/groups to foster community leadership and increase community capacity. This includes the Hume Interfaith Network which has undertaken two Governance training sessions to support its members to begin work towards creating an independent network.
- A Senior Management consultation was held in August 2016 to inform the design and development of the proposed Leadership Development Program (LDP). Information from the session and from an LDP survey are being collated with further sessions for all staff been planned for October 2016.
- As part of the review of the *Local Government Act 1989*, a Council submission was prepared by the Chief Executive Officer and following consultation with the Councillors, it was submitted within the required timeframes.
- Implementation of Council's Asset Management System is progressing with. Key tasks to date have included system configuration, data cleansing and migration and configuration of interface requirements with other Council systems.
- Council officers are working closely with the Returning Officer from the Victorian Electoral Commission to prepare for the Council Elections. Close of voting for the election of 11 Councillors is scheduled for 21 October 2016.
- The advent of the National Disability Insurance Scheme in Hume City has been a key focus of the disability service planning process. This includes the impact of the NDIS on existing Council services including HACC and Metro Access and the future service directions for Council following the roll-out of the NDIS.
- Council has continued to engage with the Department of Education and Training regarding the need for the State Government to invest in new schools in Hume City. This has been supported by targeted engagement with local politicians.

INDICATORS

- More than 300,000 views of video content were viewed via Council's digital communications mediums during the First Quarter of 2016/17.
- As at 30 September 2016, the 2016/17 Capital Works Program is 19% complete.
- In the First Quarter of 2016/17, 31 of 137 Council decisions were made in confidential = 22.6% (Target 15%).

ADVOCACY

- In the First Quarter of 2016/17, Council has been successful in securing over $130,000 from Government for the delivery of priority projects and services for the local community.

REPORT NO:	GE160
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - October 2016
AUTHOR:	Paul White, Coordinator Knowledge Management
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Living Libraries Infrastructure Program* 2. *National Royal Commission into Abuse Neglect and Deaths in Disability Services* 3. *Premiers Reading Challenge Book Fund 2016-17* 4. *Timorese Municipal Partner Aileu* 5. *Hume Planning Scheme Amendment C212* 6. *Roxburgh Park Post Office* 7. *National Broadband Network* 8. *Second East-West Runway at Melbourne Airport*

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from and sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to and received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in the Council recordkeeping system during October 2016 that is considered to be of interest to Councillors are summarised in the table below and copies of the documents are provided as attachments to this report.

REPORT NO: GE160 (cont.)

CORRESPONDENCE RELATING TO COUNCIL RESOLUTIONS OR OF INTEREST TO COUNCILLORS						
Direction	**Subject**	**Minister or Member of Parliament**	**Date Received / Sent**	**Responsible Officer**	**Council Minute Reference**	**Attachment**
Inwards	2016 Living Libraries Infrastructure Program - Grant Guidelines	Minister for Local Government	3/10/2016	Grants Coordinator		1
Outwards	National Royal Commission into Abuse, Neglect and Deaths in Disability Services	Prime Minister	4/10/2016	Director Community Services	NOM387	2
Inwards	2016-17 Premiers Reading Challenge Book Fund - Funding of $28,237 Towards Councils Library Service	Minister for Local Government	4/10/2016	Manager Community Development & Learning		3
Inwards	Appreciation for Hume City Council Ongoing Interest & Involvement with Timorese Municipal Partner Aileu	Minister for Local Government	20/10/2016	Manager Community Development & Learning		4
Outwards	Hume Planning Scheme Amendment C212 - Notice of preparation of Amendment -	Minister for Planning	24/10/2016	Manager Strategic Planning		5
Inwards	Roxburgh Park Post Office - Requesting Post Office at Roxburgh Park Shopping Centre.	Minister for Communications	27/10/2016	Manager Economic Development	BAM022	6
Inwards	National Broadband Network Rollout to Homes and Businesses in Hume.	Minister for Communications	27/10/2016	Manager Economic Development	BAM023	7
Inwards	RESPONSE - Proposed Second East-West Runway at Melbourne Airport	Minister for Infrastructure and Transport	28/10/2016	Manager Strategic Planning	POR111	8

Hon Natalie Hutchins MP
Minister for Local Government
Minister for Aboriginal Affairs
Minister for Industrial Relations

1 Spring Street
Melbourne Victoria 3000
Telephone: +613 8392 6125
DX210292

HUME CITY COUNCIL
03 OCT 2016
DOCUMENT No: HCC13/791 (M)
FILE No:
REFERRED: Joel Kinder
COPIES TO: cc – Paul White

Ref: MBR030359

Cr Helen Patsikatheodorou
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Cr Patsikatheodorou

2016 LIVING LIBRARIES INFRASTRUCTURE PROGRAM

I am pleased to announce the 2016 Living Libraries Infrastructure Program. The Andrews Government has committed $18 million over the next four years to the Living Libraries Infrastructure Program to provide funding towards new, redeveloped or refurbished public library infrastructure and new or updated mobile libraries, with $4.5 million available for the 2016 program.

The 2016 program has been designed to assist Victorian councils and regional library corporations to provide high quality and accessible public library facilities that support the role of public libraries in strengthening communities.

Councils and regional library corporations are eligible to apply for a grant of up to $750,000 from Wednesday 28 September 2016, with a closing date for submissions of Friday 16 December 2016. This period aims to take into account the October council elections.

Guidelines for the 2016 Program are attached. These provide further information on the program and the criteria to be met by successful projects. All expressions of interest must be completed on the template available on the Local Government Victoria website.

If you require any further information, or are interested in submitting a project for funding under the Program, I encourage you to contact Ms Amanda Minniti at Local Government Victoria on (03) 9948 8538 or at amanda.minniti@delwp.vic.gov.au to discuss your proposal.

Yours sincerely

HON NATALIE HUTCHINS MP
Minister for Local Government

20 September 2016

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.

VICTORIA State Government

HUME CITY COUNCIL

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Our File: HCC04/13 (HCC-CM16/445)
Enquiries: Margarita Caddick
Telephone:

Tuesday 4 October 2016

The Hon Malcolm Turnbull MP
Prime Minister
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

RE: VICTORIAN PARLIAMENTARY INQUIRY INTO ABUSE IN DISABILITY SERVICES

At its meeting on 12 September 2016, Hume City Council resolved that I write to you to address a matter of serious concern to our community.

Hume City, located in Melbourne's northern growth corridor, is proud to be the home to some 6,150 residents living with a disability. They contribute to a rich diversity within our community and come from different cultures, age, skills and abilities.

Many, certainly not all, residents living with a disability, require services to meet their everyday needs and to assist their social and economic participation. Hume City Council is a key local provider of services and is fiercely committed to ensuring they are delivered in a quality, safe manner, with equality a founding principle.

The recent Victorian Parliamentary Inquiry into Abuse in Disability Services reveals that abuse and neglect of people with disability when receiving disability services continues to occur. Further, that the current services and systems of oversight and advocacy fail to offer full protection to vulnerable people living with a disability. Hume City Council contends that abuse and neglect in disability services is not unique to Victoria but is a nation-wide issue necessitating in-depth exploration and urgent response.

To this end, Hume City Council requests:

- a National Royal Commission into Abuse, Neglect and Deaths in Disability Services;
- the establishment of an independent body to consult with the federal government and to monitor current and future reports of abuse, neglect and deaths in disability services; and
- a national implementation of greater training of staff, monitoring of disability services and investigation of reporting, irrespective of the decision whether to hold a Royal Commission.

.../2

Hume City Council firmly believes that all people with a disability have the right to be free from violence and abuse - the same as every other citizen. This is formally articulated and enacted through Hume City Council's Social Justice Charter 2014.

Should you have any queries or require further information regarding to this matter, please do not hesitate to contact Council's Director Community Services, Mrs Margarita Caddick

Yours sincerely

CR HELEN PATSIKATHEODOROU
MAYOR

Hon Natalie Hutchins MP
Minister for Local Government
Minister for Aboriginal Affairs
Minister for Industrial Relations

1 Spring Street
Melbourne Victoria 3000
Telephone: +613 8392 6125
DX210292

Ref: MBR030623

Cr Helen Patsikatheodorou
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

HUME CITY COUNCIL
03 OCT 2016
DOCUMENT No: HCC13/790
FILE No:
REFERRED:
COPIES TO: Felicity Leahy
M

Dear Cr Patsikatheodorou

2016-17 PREMIERS' READING CHALLENGE BOOK FUND

I am pleased to announce funding of $28237 to your library service as part of the 2016-17 Premiers' Reading Challenge Book Fund. This is year one of a four year $4.4 million commitment to this fund.

cc-Mayor
cc-Joel Kennedy
cc-Paul White

The Victorian Premiers' Reading Challenge has been running since 2005. Over two million young people across Victoria have participated over that time, reading over 34 million books. The Premiers' Reading Challenge Book Fund is an annual $1.1 million program that provides public libraries with assistance for the purchase of reading materials to support the challenge.

The Executive Director of Local Government Victoria will soon be in contact with your Chief Executive Officer to provide a funding agreement and further information.

The Andrews Labor Government is committed to supporting Victorian public libraries. The 2016-17 Victorian budget has allocated record high funding of over $41.5 million in 2016-17 for recurrent funding of public libraries. In addition to this funding, $22.4 million has been committed over four years to library programs consisting of $18 million over four years for the Living Libraries Infrastructure Program and $4.4 million over four years for the Premiers' Reading Challenge Book Fund.

Thank you for your ongoing support of library services in Victoria.

Yours sincerely

Natalie Hutchins

HON NATALIE HUTCHINS MP
Minister for Local Government

26 September 2016

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.

VICTORIA State Government

Hon Natalie Hutchins MP
Minister for Local Government
Minister for Aboriginal Affairs
Minister for Industrial Relations

1 Spring Street
Melbourne, Victoria 3000
Telephone: 03 8392 6125
DX2102928

Ref: MBR031191

Cr Helen Patsikatheodorou
Mayor
Hume City Council
PO Box 119
Dallas VIC 3047

Dear Cr Patsikatheodorou Helen

MUNICIPAL PARTNERSHIP WITH AILEU, TIMOR-LESTE

The Governments of Timor-Leste and Victoria share a long relationship based on friendship and mutual respect. This reflects the strong Timorese community in Victoria, and we are proud to have the largest Timorese population outside of Timor-Leste. It also builds on the work of our voluntary Friendship Groups, and the support of many of our councils.

As you are aware, Timorese municipalities face a number of challenges in progressing towards democratic local government. I am honoured that Victoria's local government sector is providing support through our program of Municipal Cooperation Agreements – a unique international arrangement uniting national, state and local level partners. It is wonderful to see so many Victorian councils willing to share their skills, knowledge and experience, in ways that match Timorese needs with Victorian council capabilities and capacity.

It is also heartening to see the support of local communities in engaging with Timor-Leste. While the program is intended primarily to support skills development of our Timorese colleagues, I understand that Victorian councils themselves often report significant benefit from their involvement. This often includes enhancing cultural understanding and community engagement within our councils and communities, and staff development and retention through opportunities for involvement in this frequently complex and challenging work.

As you may be aware, the Government of Timor-Leste has recently delegated a number of core competencies to its municipalities, with expanded Budgets to follow from 1 January 2017. Local Government Victoria (LGV) is continuing to work with Timor-Leste's Ministry of State Administration to examine opportunities for Victorian councils to assist their municipal partners in delivering on their increased service delivery expectations.

As such, I am writing to thank you for Hume City Council's ongoing interest and involvement with your Timorese municipal partner, Aileu. I look forward to the continued work between LGV, Hume and the broader suite of Victorian signatory councils as we contribute to this critical democratic process in Timor-Leste.

HUME CITY COUNCIL
IN2016/46208
20 OCT 2016
DOCUMENT No: HCC05/29-06
FILE No:
REFERRED:
COPIES TO: Chris Adams
cc – Felicity Leahy
cc – David Fullite

VICTORIA State Government

I have enclosed for your information a copy of the "Dili Declaration," signed by Timorese, Portuguese and Australian partners at the conclusion of the 5th *Conference on Deconcentration, Administrative Decentralisation and Local Government* in Dili on 29 August 2016. This is an important document in acknowledging the history of international effort at the municipal level and committing to ongoing partnerships.

Yours sincerely

HON NATALIE HUTCHINS MP
Minister for Local Government

13 OCT 2016

MBR031191

Page 2

VICTORIA State Government

HUME CITY COUNCIL
1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Our File: HCC15/861
Enquiries: James Ingemann
Telephone:

Monday 24 October 2016

The Hon. Richard Wynne MP
Minister for Planning
Level 16, 8 Nicholson Street
EAST MELBOURNE 3002

Dear Minister

HUME PLANNING SCHEME
AMENDMENT NO C212
NOTICE OF PREPARATION OF AN AMENDMENT

Council has prepared Amendment C212 to the Hume Planning Scheme.

The Amendment affects land at 290 - 310 Oaklands Road, Oaklands Junction.

The amendment proposes to amalgamate the Balbethan Stud Homestead Heritage Overlay 269 (HO269) and the Balbethan Shearing Shed Heritage Overlay 270 (HO270) into one new heritage place, known as Dunalister/Balbethan Stud Farm Complex Heritage Overlay 367 (HO367).

Under Section 17 of the *Planning and Environment Act 1987* I attach an electronic copy of the above Amendment and Explanatory Report. Under Section 18 of the Act you are required to make these documents available for inspection by any person free of charge, during office hours until the Amendment is approved or lapses.

A notice of the preparation of the Amendment will appear in the Government Gazette on Thursday 10 November 2016.

Notice will be sent to individuals and authorities affected on Monday 7 November 2016.

Notice will also appear in the Hume Leader, Sunbury Leader, Sunbury and Macedon Ranges Star Weekly and Hume Star Weekly on Tuesday 8 November 2016.

If you have any queries regarding this matter please contact James Ingemann, Strategic Planner from Hume City Council

Yours faithfully

MICHAEL SHARP
MANAGER STRATEGIC PLANNING

OFFICE OF SENATOR THE HON MITCH FIFIELD
MINISTER FOR COMMUNICATIONS
MINISTER FOR THE ARTS
MANAGER OF GOVERNMENT BUSINESS IN THE SENATE

Cr Helen Patsikathodour
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

HUME CITY COUNCIL
26 OCT 2016
DOCUMENT No: HCC16/746
FILE No:
REFERRED: George Osborne
COPIES TO: cc Kelvin Walsh
cc - Paul White

Roxburgh Park Post Office

Dear Cr Patsikathodour

Thank you for your letter to Senator the Hon Mitch Fifield, Minister for Communications and the Arts, on 15 August 2016 about the establishment of a post office in Roxburgh Park. The Minister has asked me to reply on his behalf.

I understand that you have requested Australia Post to establish a post office in the Roxburgh Park Shopping Centre for the convenience of the growing population there. I have raised this matter with Australia Post on your behalf. Under the *Australian Postal Corporation Act 1989,* Australia Post is required to perform its functions in a manner consistent with sound commercial practice.

Australia Post has advised me that a number of factors are taken into account when determining if a new postal outlet is required. This includes concerns such as the locality and viability of existing outlets in the area, population, demographics, and the volume of business that is likely to be conducted.

Australia Post's Victorian Retail Network Partnerships Manager has processed your request and considers that, as there are a number of post offices in close proximity (including at Meadow Heights, Somerton and Craigieburn) unfortunately a new outlet cannot be justified at this time. Any new outlet would affect the sustainability of existing outlets.

Australia Post has advised me that it will continue to monitor the needs of the Roxburgh Park community to ensure arrangements are adequate for the population.

Thank you for bringing the Hume City Council's concerns to the Minister's attention. I trust this information will be of assistance.

Yours sincerely

Darren Disney
Chief of Staff
10/10/16

PARLIAMENT HOUSE, CANBERRA ACT 2600 | 02 6277 7480 | MINISTER@COMMUNICATIONS.GOV.AU

OFFICE OF SENATOR THE HON MITCH FIFIELD
MINISTER FOR COMMUNICATIONS
MINISTER FOR THE ARTS
MANAGER OF GOVERNMENT BUSINESS IN THE SENATE

HUME CITY COUNCIL
26 OCT 2016
DOCUMENT No: HCC06/86
FILE No:
REFERRED: George Osborne
COPIES TO: cc-Kathy Walsh
cc-Paul White

M

Cr Helen Patsikatheodorou
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

National Broadband Network rollout to homes and businesses in Hume

Dear Cr Patsikatheodorou

Thank you for your letter of 12 August 2016, to Senator the Hon Mitch Fifield, Minister for Communications and the Arts, about the National Broadband Network (the network) rollout to homes and businesses in Hume. The Minister has asked me to reply on his behalf.

The Australian Government has committed to delivering high-speed broadband to all Australian homes and businesses over the network by 2020. At present 25 per cent, or more than 3.1 million Australian premises, can access the network. There are also more than 1.3 million active users.

The Government is focussed on delivering economic opportunities for individuals and households through rolling out the network as soon as possible, at affordable prices and at least cost to taxpayers. Those areas with the poorest broadband services will benefit most from the rollout and hence the Government has set out its expectation that NBN Co Limited (nbn) should prioritise locations that are poorly served, to the extent commercially and operationally feasible. While poorly served areas are prioritised, it is not logistically or commercially feasible to prioritise all areas simultaneously across Australia.

I understand your advocacy for an accelerated network rollout in Hume and particularly to the growing areas of Roxburgh Park and Sunbury. I am pleased to advise that parts of Roxburgh Park have been able to order an nbn service since July this year with further areas ready for service since early September 2016. Network construction is also currently underway in Sunbury and Craigieburn. Once build commences in a fixed line area, end-users can reasonably expect to be able to order services within a year, although in many cases it may take less time.

Overall more than 19,000 premises in Hume could access nbn services with rollout underway to a further 29,000 homes and businesses (figures at 9 September 2016).

PARLIAMENT HOUSE, CANBERRA ACT 2600 | 02 6277 7480 | MINISTER@COMMUNICATIONS.GOV.AU

nbn is scheduled to commence construction in areas in Campbellfield, Greenvale and Broadmeadows in 2017. nbn is currently finalising the next update to its construction plan. You may therefore wish to monitor nbn's website for updated information.

Thank you for bringing your concerns to the Minister's attention. I trust this information will be of assistance.

Yours sincerely

Darren Disney
Chief of Staff

11/10/16

The Hon Darren Chester MP
Minister for Infrastructure and Transport
Deputy Leader of the House
Member for Gippsland

17 OCT 2016

PDR ID: MC16-004901

Cr Helen Patsikatheodorou
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

HUME CITY COUNCIL
28 OCT 2016
DOCUMENT No:
FILE NO: HCC13/725
REFERRED: M
COPIES TO:

Helen

Dear ~~Mayor~~

Michael Sharp
cc – Kelvin Walsh
cc – Paul White

Thank you for your letter of 16 September 2016 regarding the proposed new runway at Melbourne Airport.

The Australian Government recognises the need for effective engagement between federally-leased airports, the community surrounding these airports, all three levels of government, airport users and other relevant stakeholders. The quarterly Melbourne Airport Community Aviation Consultation Group (CACG) provides a forum for the exchange of information and ideas, and allows the concerns of interested parties, in particular the community, to be raised.

The proposed third runway was foreshadowed in the 2013 Master Plan, which was subject to extensive community consultation prior to its approval in December 2013. You may be aware additional east-west and north-south runways have featured in Melbourne Airport's master plans since the early 1990s.

In addition, in accordance with the requirements of the *Airports Act 1996* (the Act) a Major Development Plan (MDP) is required for the proposed runway. The Act prescribes the comprehensive consultation process to be followed for MDPs to ensure all interested parties have the opportunity to contribute their views.

Parliament House Canberra ACT 2600 Telephone: (02) 6277 7680

I am informed the proposal to build a third runway on an east-west orientation, which Melbourne Airport announced at its CACG meeting on 20 November 2012, is expected to best manage aircraft flow both on the ground and in the air. The airport continues to undertake studies to assess the various potential impacts of the proposed new runway, and is expected to release these results as they become available.

Thank you again for taking the time to write and inform me of your concerns on this matter.

Yours sincerely

DARREN CHESTER