



**ORDINARY COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 13 NOVEMBER 2017

7.00 PM

SUNBURY COUNCIL CHAMBER

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

This meeting of Council will be recorded and published in accordance with Hume City Council's Audio Recordings of Council Meetings Policy.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 13 November 2017
at 7.00 pm
at the Sunbury Council Chamber

To: a: Council	Cr Geoff Porter Cr Carly Moore Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop Cr Leigh Johnson Cr Jack Medcraft Cr Naim Kurt Cr Ann Potter Cr Karen Sherry Cr Jana Taylor	Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Peter Waite Mr Daryl Whitfort Ms Margarita Caddick Mr Kelvin Walsh Ms Kylie Ezzy	Chief Executive Officer Director Sustainable Infrastructure and Services Director Corporate Services Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

ORDER OF BUSINESS

1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

3. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

NOTICE OF MEETING

4. CONDOLENCE MOTIONS

5. ASSEMBLIES OF COUNCIL

In accordance with section 80A(2) of the Local Government Act 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

There are no records of assemblies to report on this section of the Agenda.

6. CONFIRMATION OF COUNCIL MINUTES

Minutes of the Ordinary Council Meeting of 9 October 2017, the Ordinary Council (Town Planning) Meeting of 23 October 2017 and the Special Council Meeting of 1 November 2017, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Ordinary Council Meeting of 9 October 2017, the Ordinary Council (Town Planning) Meeting of 23 October 2017 and the Special Council Meeting of 1 November 2017, including Confidential Minutes, be confirmed.

7. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED

Nil

8. PRESENTATION OF AWARDS

8.1 Resident of the Month - Nominated by Cr Leigh Johnson

Mr Glenn Wilson

8.2 Resident of the Month - Nominated by Cr Ann Potter

Ms Amber Waugh

8.3 Presentation to Departing Director – Mr Kelvin Walsh, Director Planning and Development

9. NOTICES OF MOTION

Nil

10. PUBLIC QUESTION TIME

NOTICE OF MEETING

11. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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12. PETITIONS AND JOINT LETTERS

13. DEPUTATIONS

14. URGENT BUSINESS

15. DELEGATES REPORTS

16. GENERAL BUSINESS

NOTICE OF MEETING

17. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COCC021	Contract - Construction of Two Projects - A New Pavilion and A New Upper Storey Extension to the Existing Social Clubrooms - Greenvale Recreation Reserve, Section Road, Greenvale	(d) contractual matters
COCC022	Contract - Building Contractors for the Construction of Aitken Hill Community Centre, Craigieburn	(d) contractual matters
COGE167	Rate Arrears as at 30 September 2017	(b) the personal hardship of any resident or ratepayer
COGE168	Capital Works Program 2017/18 - September 2017 Update	(d) contractual matters
COGE169	Quarterly Financial Briefing - September 2017	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COGE170	Assemblies of Council - October 2017	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

18. CLOSURE OF MEETING

**DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER**

9/11/2017

REPORT NO:	HE063
REPORT TITLE:	Domestic Animal Management Plan 2017-2021
SOURCE:	Gavan O'Keefe, Manager Governance; Emma Schlieff, Team Leader City Laws
DIVISION:	Corporate Services
FILE NO:	HCC17/795
POLICY:	-
STRATEGIC OBJECTIVE:	2.2 Strengthen community safety and respectful behaviour.
ATTACHMENTS:	1. <i>Domestic Animal Management Plan 2017-2021</i> 2. <i>DAMP Submissions and Responses</i>

1. SUMMARY OF REPORT:

While not a statutory requirement, Council on 11 September 2017 resolved to place the draft Domestic Animal Management Plan (DAMP) on public exhibition and seek submissions. Three submissions were received. The submissions related to internal procedures, and did not require any amendment to the draft Domestic Animal Management Plan.

2. RECOMMENDATION:

- 2.1 That Council adopt the Domestic Animal Management Plan 2017-2021 (Attachment 1) without amendment.**
- 2.2 That a copy of the adopted Domestic Animal Management Plan 2017-2021 be forwarded to the Secretary of the Department of Economic Development, Jobs, Transport and Resources.**

3. LEGISLATIVE POWERS:

- 3.1 There is no legislative requirement to place the Draft Domestic Animal Management Plan on exhibition. Council chose to do so in accordance with its commitment to engage with its community.
- 3.2 The preparation of the DAMP is required under Section 68A of the Domestic Animals Act 1994.

4. FINANCIAL IMPLICATIONS:

The cost of implementing the actions are outlined within the Plan.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate Change Adaption has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

REPORT NO: HE063 (cont.)

8. COMMUNITY CONSULTATION:

- 8.1 The draft DAMP was advertised as being available for public comment from 12 September 2017. A public notice appeared in the Hume Leader and Council's website advising that submissions could be made to the draft DAMP. While the public notice advised that submissions could be made until 6 October 2017, any submission received after that date would be considered. No submissions were received after this date.
- 8.2 Three submissions were received during the public consultation period. Those submissions and responses are attached (attachment 2).

9. DISCUSSION:

- 9.1 Council considered the draft DAMP at the Council Meeting in 11 September 2017. Council resolved to seek submissions on the draft DAMP. The development of the DAMP followed input from a survey conducted within the community.
- 9.2 The submissions received have been considered and do not require any change to the DAMP.
- 9.3 The DAMP will be reviewed annually in accordance with Section 68A of the Domestic Animal Act 1994.

10. CONCLUSION:

The Domestic Animal Management Plan 2017-2021 is reflective of community expectations of best practice animal management.



HUME CITY COUNCIL
**DOMESTIC ANIMAL
MANAGEMENT PLAN**
2017 - 2021

www.hume.vic.gov.au



Hume City Council Domestic Animal Management Plan 2017-2021

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Hume City Council Domestic Animal Management Plan 2017-2021

1. Introduction & Context

1.1 Overview & Methodology

The Domestic Animal Management Plan (Plan) demonstrates Council's commitment to providing a safer environment for the community of Hume by achieving best practice in Animal Management.

In the development of this Plan, Council has considered the requirements of the Domestic Animals Act 1994, and followed the template provided by the Department of Economic Development, Jobs, Transport and Resources (DEDJTR).

The content and actions identified in this plan were populated using statistics and data available from Council's Customer Request Management system and Property and Rating Management System, and data from the Australia Bureau of Statistics.

That data, as well as a community consultation process which included the undertaking of a public survey, and a planning workshop undertaken by Councillors in development of the 2017-2021 Council Plan, has allowed Council to identify key objectives which we are committed to achieve over the lifetime of this Plan and the Council Plan.

1.2. Legislative Context

Domestic Animals Act 1994

The Domestic Animals Act 1994 is the governing legislation for Local Government in Victoria providing an animal management service in the municipality.

The purpose of the Domestic Animal Act 1994 is to promote animal welfare, the responsible ownership of dogs and cats and the protection of the environment.

Every Council must prepare a domestic animal management plan under Section 68A of the Domestic Animals Act, as follows:

68A Councils to prepare domestic animal management plans

- (1) Every Council must, in consultation with the Secretary (*Department of Economic Development, Jobs, Transport and Resources or DEDJTR*), prepare at 4 year intervals a domestic animal management plan.
- (2) A domestic animal management plan prepared by a Council must—
 - (a) set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and
 - (b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and
 - (c) outline programs, services and strategies which the Council intends to pursue in its municipal district—
 - (i) to promote and encourage the responsible ownership of dogs and cats; and
 - (ii) to ensure that people comply with this Act, the regulations and any related legislation; and
 - (iii) to minimise the risk of attacks by dogs on people and animals; and

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Hume City Council Domestic Animal Management Plan 2017-2021

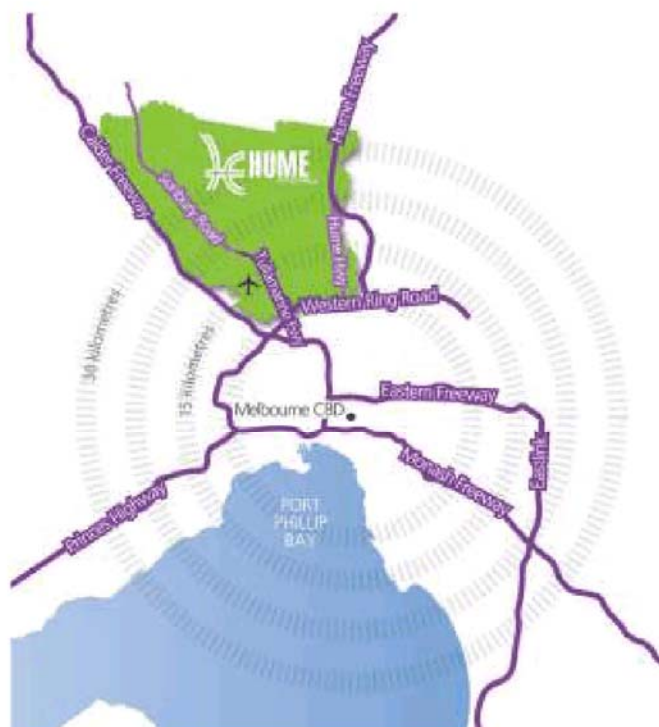
- (iv) to address any over-population and high euthanasia rates for dogs and cats; and
 - (v) to encourage the registration and identification of dogs and cats; and
 - (vi) to minimise the potential for dogs and cats to create a nuisance; and
 - (vii) to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and
 - (d) provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and
 - (e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and
 - (f) provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.
- (3) Every Council must—
- (a) review its domestic animal management plan annually and, if appropriate, amend the plan; and
 - (b) provide the Secretary with a copy of the plan and any amendments to the plan; and
 - (c) publish an evaluation of its implementation of the plan in its annual report.

Hume City Council Domestic Animal Management Plan 2017-2021

2. About Hume

2.2. Snapshot of Hume City

Located just 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest growing and most culturally-diverse communities in Australia. Spanning a total area of 504 square kilometres, Hume City is built around the established suburbs of Broadmeadows, Tullamarine and Gladstone Park in the south, the developing residential suburbs of Craigieburn, Greenvale, Mickleham, Kalkallo and Roxburgh Park in the north-east and the Sunbury township in the north-west. Hume is bound by the local government areas of Moreland, Whittlesea, Brimbank, Macedon Ranges, Melton and Mitchell.



Home to 203,600 residents in 2017, Hume City's population is expected to grow to 345,400 by the year 2041. Our residents come from more than 160 different countries and speak over 140 languages.

2.3. Council Plans

Hume Horizons 2040

Hume City's community plan, Hume Horizons 2040, is the foundation of Council's Corporate Planning Framework and is a plan for the whole community. Based on extensive community and stakeholder engagement, Hume Horizons 2040 outlines the long-term vision for Hume City, and clearly states our community's expectations and aspirations for the future.

Hume Horizons 2040 consists of a number of themes and strategic objectives in response to the community expectations and aspirations captured during consultation.

Hume City Council Domestic Animal Management Plan 2017-2021

Council Plan 2017-2021

The Hume City Council Plan 2017 – 2021 sets a clear strategic direction on important themes including:

- A well-educated and employed community
- A healthy and safe community
- A culturally vibrant and connected community
- A sustainably built and well-maintained City with an environmentally aware community
- A well-governed and engaged community

Under these themes, we have set realistic actions and targets. These together with our strong financial position, our open and accountable leadership and proven track record of getting things done will see the Hume community thrive and prosper in the future.

The Domestic Animal management Plan most closely aligns with Theme 2: A Healthy and Safe Community, which strives to “foster a community which is active and healthy and strengthen community safety and respectful behaviour”.

Fig 1 – Council Plan 2017 – 2021 Themes



Hume City Council Domestic Animal Management Plan 2017-2021

3 Animal Management in Hume

3.1 Data and Statistics

DOGS		
	2013/14	2016/17
No. of registered dogs	17964	18562
No. of menacing dogs	12	20
No. of dangerous dogs	9	8
No. of guard dogs	35	29
No. of Restricted Breed Dogs	40	21
No. of dogs impounded annually	1126	1279
No. of dogs reclaimed	746 (66%)	951 (74%)
No. of dogs rehomed	176 (16%)	165 (13%)
No. of dogs euthanised	204 (18%)	120 (9%)
No. of dogs sent to rescue organisations	(figures not available)	43 (3%)

The most popular dog breed in Hume is the Jack Russell Terrier.

The most popular name for female dogs is 'Bella', and for males is 'Max'.

The majority of cats impounded by Hume are feral, wild or unowned.

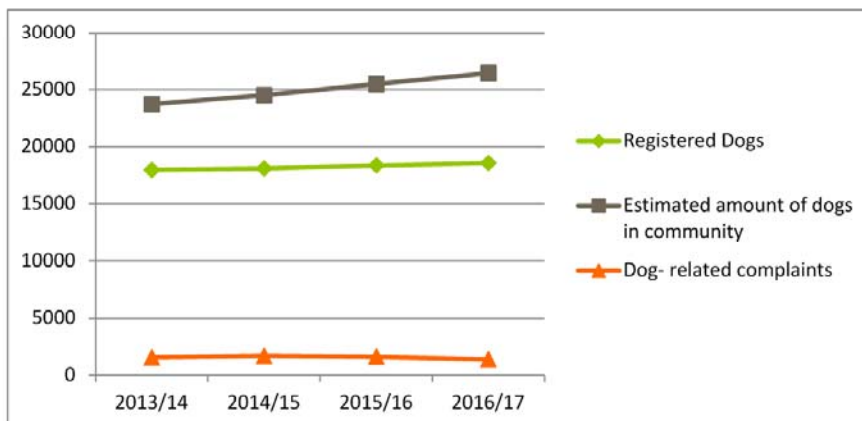
CATS		
	2013/14	2016/17
No. of registered cats	5284	6497
No. of cats impounded annually	1478	1962
No. of cats assessed & euthanised under s84O(1) (wild, uncontrollable or diseased & without ID)	1270 (86%)	1479 (75%)
No. of cats euthanised after holding period	(Total euthanasia-breakdown not available)	147 (7%)
No. of cats reclaimed	60 (4%)	40 (2%)
No. of cats rehomed	148 (10%)	229 (11%)
No. of cats sent to rescue organisations	(figures not available)	67 (3%)

Enforcement		
	2013/14	2016/17
Animal infringements issued	1137	1302
Prosecutions (not inc. unpaid infringements)	13	26
No. Animal Complaints	3535	4952

Hume City Council Domestic Animal Management Plan 2017-2021

3.2 Trends and Assumptions

Data on animals within Hume City Council is able to be gathered through a variety of sources, but there is some data that is unknown and must be assumed or extrapolated based on what we do know. For example, it is impossible to know how many unregistered animals are in the community, or how many animal issues go unreported. Using statistical data and observed trends, we are able to make some educated estimates.



According to Animal Medicine Australia's 2016 survey, 38% of Australian households own a dog, and 29% of households own a cat. Using those figures with the number of households in Hume, we are able to see the estimated dog population in comparison with the amount of registered dogs. As shown in the graph above, the dog registration rate has remained fairly static, while the estimated population has increased along with the number of households. This indicates that there is a significant amount of dogs that are unregistered in the community- approximately 7800 dogs as of 2016/17. The disparity between estimated cats in the community and the amount of registered cats is even greater. The 2016 survey indicated that 29% of households own a cat, which indicates that there may be up to 19,500 owned cats in 2016/17, while only 6497 are registered. This is not taking into account feral or wild cats.

The graph also shows that dog-related complaints have decreased despite the increasing amount of dogs in the community. This may be an indication that Council's efforts to reduce dog attacks, wandering dogs, barking dogs and similar complaints are effective.

3.3 Community Consultation

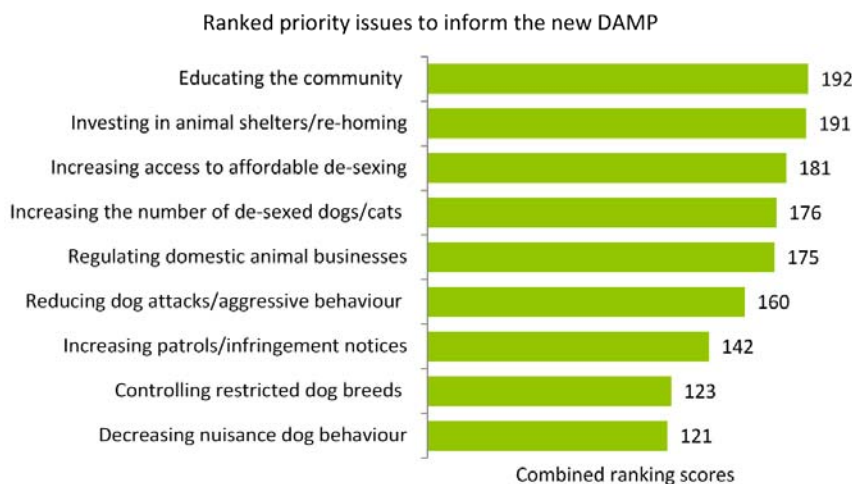
Between 24 February 2017 and 13 April 2017, Council conducted a community survey to inform the contents of this Plan. Invitations to complete the survey were sent out with approximately 26,000 animal registration renewals, and surveys were conducted in person at Craigieburn Festival and SunFest. In addition, links to the survey were shared on Council's website and social media.

Hume City Council Domestic Animal Management Plan 2017-2021

Council received 36 complete survey responses and 3 incomplete survey responses. This was a disappointing response rate that does not provide a suitable sample for accurate statistical analysis. However, some of the results of the survey are included in the Plan as background.

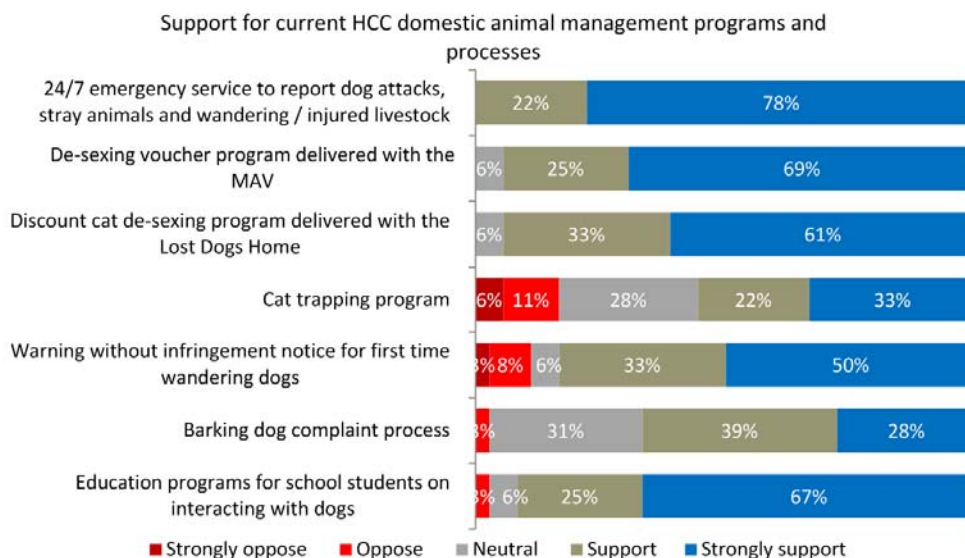
Priorities

Respondents were asked to prioritise nine issues to inform the new DAMP, with the results displayed below.



Current Domestic Animal Management programs

The survey asked respondents to rate their support of current animal management programs and processes. The majority of respondents were supportive of Council's current programs and processes (see below).



Hume City Council Domestic Animal Management Plan 2017-2021

Five respondents out of 34 indicated they had reported a domestic animal management issue to HCC in the past 12 months. Three of the reports concerned stray and trespassing cats. The other two issues concerned stray and barking dogs.

Of the five, three respondents were not satisfied with the process. One reported being 50 per cent satisfied and one was satisfied. All reported being unsatisfied with the outcome. Only one respondent left a comment on why they were dissatisfied; this comment was “the dog was back that evening”.

All provided suggestions for how to improve the process or the outcomes. Three of the improvements were concerned with cat trapping. Two of these suggestions were for more information from HCC about how to care for the welfare of cats caught.

The remaining comment about cat trapping was to have the requirement lifted of telling neighbours a cat trap is being set and for it to be easier to access cat traps.

The final suggestions and comments were that HCC reporting processes took too long and that an animal reported should not have been returned to the owner.

Comments and suggestions

Respondents had the opportunity to make comments related to the survey questions or animal management issues in general.

Some respondents suggested other issues which should be considered as part of the new DAMP. The majority of these 14 suggestions concerned cats. Specific suggestions included:

- implementing cat curfew (six references and two emails from community members) with cited concerns about the impact of cats on wildlife (three references)
- need for desexing (two references) with a suggestion for this to be mandatory for non-breeders
- cat registration costs being on par with dogs (1 reference).

Three comments concerned dogs. Two of these were specifically related to public spaces for dogs, these being a request for off leash space in Greenvale and better water bowls than the water bowls currently available in Craigieburn Dog Park. Another dog-related request was for the definition of working dogs to include assistance dogs.

Thirteen respondents left a mixture of suggestions for how HCC could improve its communication of domestic animal management issues. The top suggestion was for direct communication from HCC in the form of letters, newsletters, website links, brochures and information sent out with annual animal registrations. For example:

Post leaflets in the mail once a year that includes basic information about responsible pet ownership and also directing to HCC website for further information. Include links to RSPCA, welfare shelters etc.

Other suggestions were for information to be displayed via signs/notice boards where dog owners frequent and flyers/posters in community locations, such as community notice boards. Additional suggestions were for events, such as pop up information sessions or charity dog walks.

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Hume City Council Domestic Animal Management Plan 2017-2021

One respondent stated that HCC did not need to do any more as it should be the responsibility of domestic animal owners.

Twelve respondents suggested additional programs and activities for HCC to consider delivering. The majority were concerned with greater enforcement through more patrols, the use of cameras and cat curfews. Also requests were for HCC to be more responsive to complaints and ongoing professional development for CLOs.

There were many comments concerning improvement to dog on and off-leash spaces. Included was critique of the new Sunbury Dog Park, need for a dog off-leash park in Greenvale, need for all parks to have small dog areas that should be enticing spaces to socialise their dogs. One written correspondence was especially concerned with dogs in inappropriate places – in this instance Sunbury Cemetery, with the request for extra patrols.

There was a desire for more education of domestic animal owners and engagement from HCC with regard to the buildings on new dog parks and on issues of domestic animal management.

3.4 Council Plan Consultation

During the development of the 2017-2021 Council Plan, several actions were identified to achieve the goal of improving responsible animal management. Those actions are described in the following table.

In the preparation of the Council Plan, Council embarked on an ambitious community consultation and engagement process to inform the development of Council Priorities. This included:

- Three place-based 'Council Priorities' world café style workshops which focused on the five themes of Hume Horizons 2040 and included a participative budgeting exercise;
- Ten pop-up engagement sessions at local shopping centres and a further two pop-up engagement sessions at local community events/festivals
- Small group/one-on-one discussions with key stakeholders and written submissions from community groups and interested individuals.

A draft copy of the Council Plan was put out for public comment, and residents were invited to provide submissions based on the Draft.

Over the page are the actions contained within the adopted Council Plan for the next four years.

Hume City Council Domestic Animal Management Plan 2017-2021

Hume City Council Plan 2017-2021

Strategic Objective 2.2: Strengthen Community Safety and Respectful Behaviour

Community Expectation: The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management.

What we want to do...	How we will do it...			
<p>Improve responsible animal management.</p>	<p>2017/18 action</p> <ul style="list-style-type: none"> Finalise the Domestic Animal Management Plan 2017-2021 and commence implementation. Investigate options for improving animal registrations and management including: <ul style="list-style-type: none"> Registration when animals are microchipped Free registration periods to increase registration rates Community engagement/ education on responsible pet ownership Considering Council's position on cat-outflows Consider options for reducing the number of feral cats in Hume City to protect local flora and fauna (E.g. trapping). Explore opportunities to partner with surrounding councils for the provision of a regional animal shelter, including for non-domestic animals. 	<p>Proposed 2018/19 action</p> <ul style="list-style-type: none"> Implement and monitor initiatives to improve animal registration, desexing and microchipping. Continue to explore opportunities to partner with surrounding councils for the provision of a regional animal shelter, including for non-domestic animals. 	<p>Proposed 2019/20 action</p>	<p>Proposed 2020/21 action</p> <ul style="list-style-type: none"> Review the Domestic Animal Management Plan 2017-2021.

Hume City Council Domestic Animal Management Plan 2017-2021

4 Training of Authorised Officers

68(A)(2)(b) Outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district

4.4 City Laws Team

The City Laws team is responsible for animal management in Hume City Council. The City Laws department is a part of the Governance division, which sits under the Corporate Services directorate.

The City Laws team consists of seven City Laws Officers and a trainee, who are supervised by the City Laws Team Leader and the City Laws Coordinator and supported by two administration officers. All City Laws Officers are multi-skilled and carry out a range of Local Laws and Animal Management duties. Each City Laws Officer is an Authorised Officer of Council, and may enforce any of the following legislation:

- Hume City Council General Local Law 2013
- Prevention of Cruelty to Animals Act
- Local Government Act
- Country Fire Authority Act 1958
- Domestic Animals Act 1994
- Impoundment of Livestock Act
- Road Safety Rules
- Metropolitan Fire Brigade Act 1958

In addition, City Laws Administration staff have completed related qualifications and industry training, and are able to assist when required.

Officer's skills and knowledge are developed through a mix of 'hands on' training, structured and accredited courses, and industry training.

4.5 Current and Planned Training

	Officer								
	x= completed or currently completing								
	1	2	3	4	5	6	7	8	
Qualifications									
Certificate IV in Animal Control & Regulation	x	x	x	x	x	x	x		
Certificate IV in Statutory Compliance or Local Government	x	x	x	x	x	x	x		
Industry Training									
DEDJTR- training and information days	Attended on a rotating basis								
AIAM Conference	Attended on a rotating basis								
Microchip Implant Training	x	Planned in 2018							
Animal Handling	x	x	x	x	x	x	x		
Canine Breed Identification	x	x	Planned in 2017						
Interview and Statement Taking	x	x	x	x	x	x	x		
Computer Skills	x	x	x	x	x	x	x	VACANT	
Privacy Training	x	x	x	x	x	x	x		
Firearms Training	x	x	x	Planned in 2018					
Induction Program for new staff	x	x	x	x	x	x	x		
Conflict Resolution	x	x	x	x	x	x	x		
OH&S Training									
Manual Handling	x	x	x	x	x	x	x		
First Aid	x	x	x	x	x	x	x		
Dealing with Aggressive Customers	x	x	x	x	x	x	x		
Family Violence Awareness	x	x	x	x	x	x	x		

Hume City Council Domestic Animal Management Plan 2017-2021

4.6 Our Plans

In order to maintain the high quality of Authorised Officer Training that Hume has established, we intend to achieve the following objectives over the next four years.

Objective 1: Ensure Authorised Officer training continues to meet changing community needs.		
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Annually review each officers learning and development needs	Annually	Individual training plans developed
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Ensure all staff have completed Child Safe training to comply with Child Safe Organisation requirements	Annually	All staff have completed Child Safe training

Hume City Council Domestic Animal Management Plan 2017-2021

5. Registration and Identification

68A(2)(c)(v) Outline programs, services and strategies to encourage the registration and identification of dogs and cats - also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)

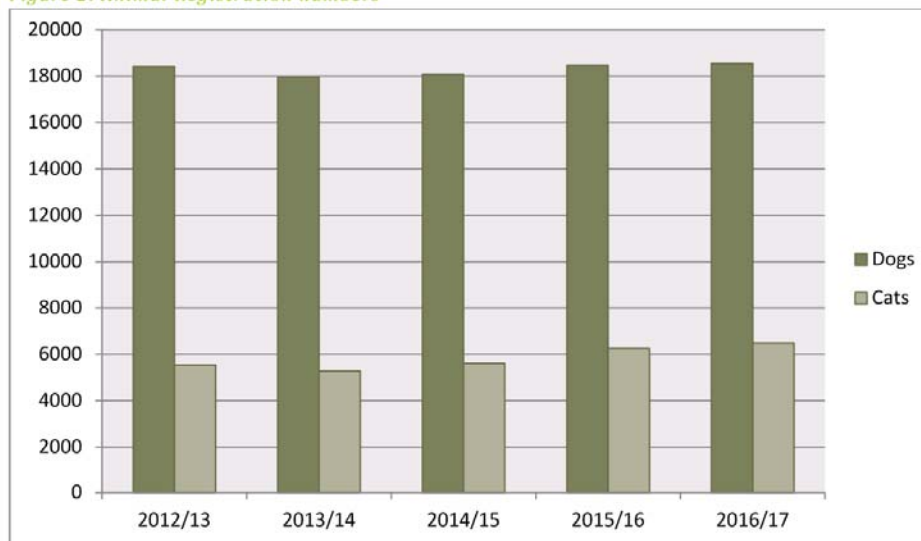
5.1 Current Situation and Data

Registration is one of the most important aspects of responsible pet ownership. Registered and identifiable domestic animals allow for more effective and efficient animal management strategies. Identification of animals is critical in investigating complaints, and registered animals are generally able to be more quickly reunited with their owner in the event that they stray.

Registration of dogs and cats has increased in Hume over the last three years (see figure 2), however it is estimated that there may be as many 7,600 unregistered dogs in the municipality (according to figures released in the *Pet Ownership in Australia Summary*, Animal Medicine Australia). The number of unregistered cats is hard to estimate due to the large population of feral and unowned cats in the area.

According to the DAMP survey results, 100% of respondents were aware of the requirement to register dogs and cats over three months of age.

Figure 2: Animal Registration numbers



Our Local Laws, Orders, Policies and Procedures

Hume City Council General Local Law 2013

5.1.1 Without a permit, an owner or occupier of land less than 4000 square metres in area and situated in a residential area must not keep more than 2 dogs over 3 months old, or 2 cats over 3 months old.

5.1.3 Without a permit a person must not keep in any flat or unit more than 1 dog over 3 months old or 1 cat over 3 months old

Hume City Council Domestic Animal Management Plan 2017-2021

Policies and Procedures

Council has Standard Operating Procedures for investigating unregistered animals

5.1.1 Current Activities

Education	Compliance
<ul style="list-style-type: none"> • School education programs –upon request • Promote responsible pet ownership through the website and social media • Information about registration process and fees on website and on-hold message • City Laws attends various local festivals and events in the Municipality to encourage people to register their pets • A Variable Message Board is used to display animal registration messages throughout the municipality • Registration forms and information available at all local vets • Information on registration placed in local newspapers and Hume Pride newsletter • Allow online registration • SMS reminders for animal registration renewals 	<ul style="list-style-type: none"> • Annual animal registration renewal notices followed up with reminder notices SMS message phone call • Investigate all unregistered animal complaints • Issue infringement notices for failing to re-register/register • All Authorised officers equipped with microchip scanners and laptops/tablets to check registrations when on patrol • Ensure that all seized or impounded animals are registered prior to release • Follow up registration for animals sold by a Domestic Animal Business • Follow up registration for animals that have been microchipped

5.1.2 Summary

Increasing animal registrations is a key focus of this Plan, as the benefits to the community and the animals are significant. Offering online registration is considered to be a key step forward in making animal registration simple and accessible. Survey results indicated 65.6 per cent (or 21 of 32 respondents) were aware they could register their cat or dog online. Eighty-one per cent (or 17 of 21 respondents) had used the online registration process. The remaining respondents reported that they intended to (9.5% or 2) or that they preferred the paper-based registration process (9.5% or 2).



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5.2 Our Plans

Objective 2: Increase the number of animal registrations by 3% annually

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Develop an Animal Registration Communications Plan to increase the effectiveness of our education activities	2017/18, reviewed annually	Review reach of information on website and social media
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Consider transitioning to lifetime registration tags instead of annual tags	2017/18	Decision made by Council on whether to implement lifetime tags
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Investigate the viability of free registration periods	2017/18	Viability investigated and results put to Council
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Invite local vets and shelters to become Agents of Registration for Council	2017/18	Vets approached and number that become Agents
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Implement a dedicated resource to door-knock specific areas and identify unregistered animals	2018/19	Number of registrations received over and above normal trends

Hume City Council Domestic Animal Management Plan 2017-2021

6 Nuisance

68A(2)(c)(vi) Outline programs, services and strategies to minimise the potential for dogs and cats to create a nuisance- also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)

6.1 Current Situation and Data

The most common nuisance complaints received by Council relate to cats and dogs contained for collection, and dogs wandering at large. Cats confined for collection recorded the greatest number of reports (see Figure 3).

Council has established two purpose-built dog parks in the municipality, one in Craigieburn and one in Sunbury. The aim of creating these fenced spaces was to allow dog owners to exercise their dogs in a safe and enriching environment.



Planning is currently being undertaken to establish a purpose-built dog park in the Broadmeadows area.

In 2015, Council conducted a survey of 145 people to understand the community's use and impression of the Craigieburn Dog Park. 73% of people rated their overall experience with the park as 'good' to 'very good'. Suggestions for improvement included a barrier between the zone and the small dog zone, more drinking fountains and seating. These changes were implemented in April 2017.

The DAMP 2017 survey attracted many comments regarding current and future off-leash areas, including requests for fenced off-leash parks in different suburbs and suggestions to improve the facilities in current parks.

To help with the issue of wandering dogs, Council has in recent years been more pro-active in seeking s84W orders against residents that own dogs that are impounded repeatedly. S84W of the Domestic Animal Act states:

If the of a dog or cat is found guilty by the Magistrates' Court of an offence under section 23(4), 24(1), 24(2) or 25(1), the Court may make an order requiring the owner to carry out the works that are specified by the Court for the purpose of ensuring that the animal, which is the subject of the offence, is not able to escape from the owner's premises.

Council currently has active s84W orders in place for 21 dogs, and has seen a significant drop in wandering at larges complaints against those dogs.

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Figure 3: Animal Requests/Complaints

Complaint/Request	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Confined cat for collection	1125	1084	1297	1289	1501
Dogs wandering at large	511	433	487	402	340
Contained dogs for collection	621	660	679	670	1119
Cat trapping program	164	184	355	361	217
Cat complaint	29	53	113	189	62
Barking dogs	69	79	170	199	94
Total	2,519	2,493	3,101	2,906	3,333

Our Local Laws, Orders, Policies and Procedures

Hume City Council General Local Law 2013

2.3.1: A person in charge of a dog in a municipal place or on a road must:

- a) not permit the excrement of the dog to remain on or in that municipal place or road; and
- b) carry a device suitable for the picking up and cleaning up of an excrement that may be deposited by the dog.

5.1.1 Without a permit, an owner or occupier of land less than 4000 square metres in area and situated in a residential area must not keep more than 2 dogs over 3 months old, or 2 cats over 3 months old.

5.1.3 Without a permit a person must not keep in any flat or unit more than 1 dog over 3 months old or 1 cat over 3 months old

5.3.1 Any structure used for animal housing must be maintained –

- a) in a clean, inoffensive and sanitary condition,
- b) so as not to cause any nuisance, and
- c) to the satisfaction of an Authorised Officer

Policies and Procedures

Council has Standard Operating Procedures for investigating barking dog complaints, wandering dog complaints and cat complaints.

Council Orders

Council has a 'Dogs in Public Places Policy', and is currently in the process of adopting an updated version of that policy.

Pursuant to Section 26 of the Domestic Animals Act, Council has gazetted by Order of Governor in Council area to be deemed No Dog areas and Off Leash areas. A map and list of these areas can be found at www.hume.vic.gov.au

6.1.1 Current Activities

Education

- Distribute brochures produced by DEDJTR on barking dogs and building cat enclosures.
- Registered dogs are issued a Caution Notice on their first Wandering at Large offence.

Compliance

- Recording and investigation of all nuisance complaints
- Free cat trapping program offered to residents

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- Signage placed in parks outlining regarding leash requirements (currently under review for improvement)
- Information on website and social media about:
 - Barking dog management
 - Off leash areas, and control of off-leash dogs
 - Free nuisance cat trapping program provided to residents
 - Confining dogs to property
- City Laws Officers conduct Park Patrols and educate residents on local laws
- Dog waste bags & holders handed out at festivals and events
- Partnered with Lost Dogs Home to provide free or discounted registration for cats using a mobile desexing van.
- Issue Notice to Comply/Notice of Objection/Notice of Abatement/ infringements where necessary
- Orders are sought in the Magistrates Court under section 84W of the Domestic Animals Act when a dog has been impounded more than 3 times in a short time period.
- Patrol parks and streets
- Enforce limits on number of animals allowed on properties.

6.1.2 Summary

The collection of stray and feral cats and requests for cat traps make up 50% of all nuisance complaints, followed by contained and wandering dogs at 48%.

Barking dog complaints spiked in 2014/15 and 2015/16, and reduced in 2016/17.

6.2 Our Plans

Objective 3: Reduce nuisance dog complaints		
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Review and update the 'Dogs in Public Places Policy'	2017/18	Updated policy adopted
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Investigate viability of providing dog training at Council's established dog parks.	2018/19	Attendance at dog park trial training sessions
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Review information that is sent out regarding barking dogs and wandering dogs	2018/19	Review undertaken and information updated.

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<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Review the Local Law to ensure current regulations are effective	2020/21	Local Laws reviewed and amended if appropriate.

Objective 4: Reduce amount of nuisance cats

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Expand the cat trapping program	2017/18	Number of traps provided to residents
Expand the partnership with Lost Dogs Home to provide discounted and free desexing of cats	2018/19	Number of events held, number of cats desexed
Investigate the viability of implementing a cat curfew	2017/18	Decision made by Council on whether to implement curfew

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7 Dog Attacks

68A(2)(c)(iii) Outline programs, services and strategies to minimise the risk of attacks by dogs on people and animals- also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)



7.1 Current Situation and Data

Preventing and investigating dog attacks is a critical function of the City Laws Department. Reports of dog attacks per capita have held fairly steady in recent years, however it is impossible to know how many incidents go unreported.

Anecdotally, when investigating dog attacks our Officers are quite often told that there had been previous incidents involving the same dog that were not reported. During the Domestic Animal Management Plan survey in 2017, 8 out of 34 respondents indicated that they had felt threatened or been attacked by a dog in Hume within the last 12 months. Only 2 out of the 8 reported the incident to Council at the time.

	2012/2013	2013/2014	2014/2015	2015/2016	2016/17
No. of Dog Attack report	142	158	191	168	174
Dog attack reports (Per Capita)	7.9	8.6	8.7	8.7	8.6
Population	178,338	183,556	189,015	194,006	201,304

Our Local Laws, Orders, Policies and Procedures

Policies and Procedures

Council has Standard Operating Procedures for investigating dog attacks, dog rushes and threatening dog complaints, as well as for the seizure and prosecution of dogs involved in attacks.

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Council operates a 24/7 emergency after hours service to respond to animal-related issues

7.1.1 Current Activities	
Education	Compliance
<ul style="list-style-type: none"> Distribute brochures produced by DEDJTR Encourage residents to report attacks and near misses Promote effective confinement of animals Information on website and social media about dog attacks Presentation to school children on how to approach dogs – upon request 	<ul style="list-style-type: none"> Ensure all dog attack complaints are recorded and investigated Understanding in place with Victoria Police to assist with enforcement of Domestic Animals Act Prosecution of dog attack offences Declare attacking dogs menacing/dangerous if appropriate Patrol parks and streets

7.1.2 Summary

Dog attacks and aggressive dogs have a large impact on the community, and preventing dog attacks is a high priority of this Plan. As the table at 7.1 shows, incidents of dog attacks per capita have remained largely static over the past five years.

A key part of reducing dog attacks is ensuring that dog owners are responsible, and that they keep their dog confined and under effective control, socialised and well exercised. Hume City Council encourages this by providing dog parks, offering reduced registration fee for obedience trained dogs and following up reports of dogs that are not securely confined.

The management of dog attacks when they have occurred is also important, and prosecuting or infringing owners of attacking dogs, and declaring dogs menacing or dangerous are important tools that can be used to prevent further attacks.

7.2 Our Plans

Objective 5: Educate dog owners on their responsibilities in regards to dog attacks		
Action	When	Evaluation
Produce education material to be provided to dog owners where threatening or intimidating dog behaviour has been reported	2018/19	Material created and distributed

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<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Promote successful prosecution outcomes	Ongoing	Number of media releases
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Patrol off-leash dog parks and provide information to dog owners	Ongoing	Number of patrols conducted

Objective 6: Create an enforcement policy to ensure consistent and transparent investigation of dog attacks

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Create internal guidelines for dog attack outcomes eg destruction order, dangerous or menacing declarations	2017/18	Guidelines developed and implemented
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Create an information pack to give to owners of dogs involved in attacks so they are aware of possible outcomes and consequences	2017/18	Information pack developed and distributed

Hume City Council Domestic Animal Management Plan 2017-2021

8 Dangerous, Menacing and Restricted Breed Dogs

68A(2)(c)(vii) Outline programs, services and strategies to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations- also addresses 68A(2)(a), (c)(i), (c)(ii), (d), (f)

8.1 Current Situation and Data

The community expects that Council will utilise all available legislation to control dangerous, menacing and restricted breed dogs. Council currently has 78 registered dogs that are dangerous, menacing or restricted breed (see figure 4).

A dog may be declared dangerous if it has attacked causing serious injury to a person or animal, is trained to attack, or kept as a guard dog on a non-residential property.

A dog may be declared menacing if the dog has rushed at or chased a person or bitten any person or animal causing non-serious injury.

A restricted breed dog is any one of the following breeds: Japanese Tosa, fila Brasileiro, dogo Argentino, Perro de Presa Canario (or Presa Canario), or American Pit Bull Terrier (or Pit Bull Terrier).

The table below shows the number of menacing, dangerous, guard and restricted breed dogs registered in Hume.



	2007/08	2013/14	2016/17
Restricted Breed Dogs	6	40	21
Dangerous Dogs	1	9	8
Guard Dogs	51	35	29
Menacing Dogs	1	14	20
Total:	59	98	78

Figure 4: Declared dangerous, menacing and restricted breed dogs registered in Hume at commencement of each DAMP

Our Local Laws, Orders, Policies and Procedures

Policies and Procedures

Council animal registration form requires all owners to sign a declaration stating that the dog is not a restricted breed.

Council has Standard Operating Procedures for the identification, declaration and management of menacing, dangerous and restricted breed dogs.

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8.1.1 Current Activities

Education	Compliance
<ul style="list-style-type: none"> Distribute Dangerous and Guard Dog brochures produced by DEDJTR Ensure owners of declared dogs are aware of their obligations under the Domestic Animals Act Provide information on dangerous, menacing and restricted breed dogs on our website 	<ul style="list-style-type: none"> All restricted breed and dangerous dog complaints are investigated by a Senior City Laws Officer All declared dogs are recorded on the Victorian Dangerous Dog Registry. Patrol industrial areas to identify unregistered guard dogs. Annual inspections of all declared dogs Prosecution on non compliance

8.1.2 Summary

Council will continue to achieve a high rate of compliance with dangerous, menacing and restricted breed dogs by inspecting annually and prosecuting non-compliance.

8.2 Our Plans

Objective 7: Continue to achieve a high level of compliance for declared dogs

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Create an information pack to be given to owners when a dog is declared	2019/20	Pack created and distributed
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Ensure the Victorian Dangerous Dog Registry is kept up to date	Ongoing	Annual audit of VDDR and Council's registration and inspection records.

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9 Overpopulation and Euthanasia

68A(2)(c)(iv) Outline programs, services and strategies to address any over-population and high euthanasia rates for dogs and cats- also addresses 68A(2)(a),(c)(i),(c)(ii),(d),(f)

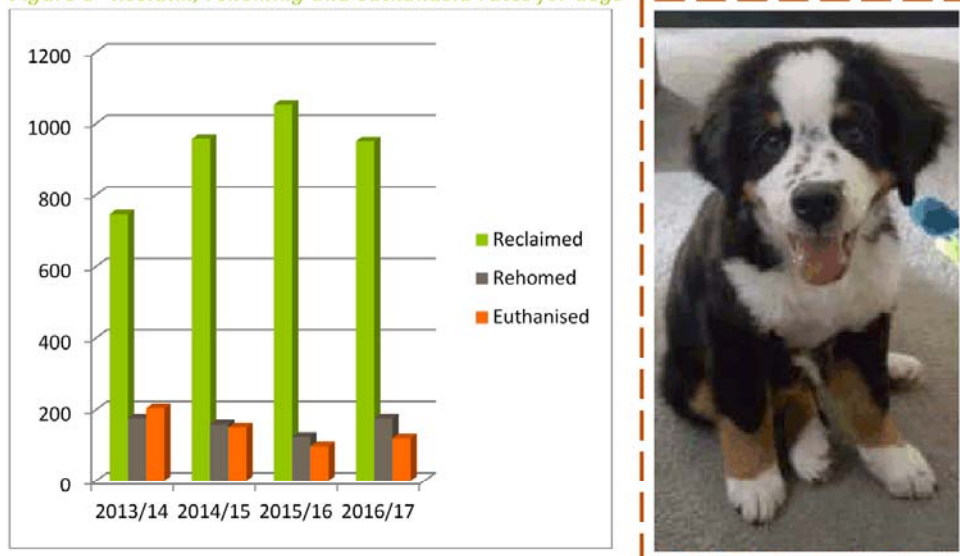
9.1 Current Situation and Data

Hume is committed to ensuring that as many animals as possible are reunited with their owners. Increasing registration is the most important aspect of that, and as such we have taken steps to make the process of registration as easy as possible. Residents can now register their pets with Hume online, where previously residents had to come to a Customer Service Office to register their pets in person. Online registration is much more convenient for people who work full time and found it difficult to find time to register in person. Online registration has proven to be very successful.

If an animal cannot be reclaimed and is assessed as suitable for adoption, ideally they will be rehomed through our contracted pound service. Our contracted pound service has made significant improvements regarding rehoming animals in recent years by partnering with dog rescue organisations.

As shown in Figure 5 below, reclaim rates for dogs have increased and the number of dogs euthanised has dropped dramatically since 2009/10, despite more dogs being impounded each year.

Figure 5- Reclaim, rehoming and euthanasia rates for dogs



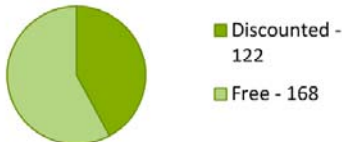
Cats impounded in Hume have a much higher euthanasia rates. The majority of cats impounded in Hume are feral and unowned, therefore there is no possibility of reclaiming or rehoming.

Of the cats impounded that are not feral, the majority are not registered or identifiable, and are not reclaimed by owners. This is an issue that challenges Councils around Victoria.

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In order to address the number of unwanted cats and kittens that are impounded by Council each year, Council has partnered with the Lost Dogs Home Mobile Desexing Van to provide free and discounted desexing for cats within the municipality.

290 Cats Desexed
as at 30 June 2017



Council also participates in the Municipal Association of Victoria Desexing Voucher Scheme, where participating vets offer desexing at a discounted rate to low income earners. Council then pays 33% of the discounted cost, with the animal owner paying the rest.

Desexing cats is the best way to reduce the population of cats. As the diagram below shows, just one breeding pair of cats can have a huge amount of offspring. Hume City Council will continue to support and encourage residents in having their cats desexed.



An unsprayed female cat, her mate, and all of their offspring producing 2 litters per year, with 2.8 surviving kittens per litter can total :



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In a previous iteration of Council's DAMP, the effectiveness of compulsory desexing for cats was investigated. It was found at that time that the vast majority of registered cats were already desexed. This continues to be true, with 95% of registered cats desexed.

Our Local Laws, Orders, Policies and Procedures

Hume City Council General Local Law 2013

5.1.1: Without a permit, an owner or occupier of land less than 4000 square metres in area and situated in a residential area must not keep more than 2 dogs over 3 months old or 2 cats over 3 months old.

5.1.3: Without a permit a person must not keep in any flat or unit more than 1 dog over 3 months old or 1 cat over 3 months old

5.1.5: Where a person applies for a permit under sub-clause 5.1.1, 5.2.2 or 5.1.3, he or she must ensure that dogs and cats listed on the permit application desexed before a permit will be issued or granted.

5.1.6: Sub-clause 5.1.5 does not apply if the owner is registered to an applicable animal organisation or the animal cannot be desexed due to health reasons verified by a veterinary certificate.

Policies and Procedures

Council has Standard operating procedures for the excess animal complaints, cat trapping, cat complaints and dog surrenders

9.1.1 Current Activities

Education

- Actively promote MAV desexing voucher program
- Partner with Lost Dogs Home to provide discounted and free desexing for cats
- Promote registration and microchipping so pets can be reunited
- Promote responsible pet ownership through website and social media
- Registered dogs that are found wandering at large are returned immediately when possible
- 24/7 After Hours phone service provided so that found dogs wearing current registration tags can be returned immediately
- Established s84Y agreement with local shelter to rehome surrendered dogs

Compliance

- Reports of excess animals and hoarding are recorded and investigated
- Free cat trapping program for residents
- Investigate 'backyard breeders' to determine if they need to register as a DAB
- Annual inspections of all declared dogs
- Prosecution of non-compliance regarding excess animals

9.1.2 Summary

Reducing euthanasia rates is a priority for the community and for Council. Since the last DAMP, Council has been heavily focused on improving the number of animals reclaimed after impoundment. The figures show that this has caused a large improvement in the amount of dogs reclaimed, but the reclaim and euthanasia rates for cats have not improved. While providing a cat trapping program for residents helps to manage the problem of feral nuisance cats, it means that the number of cats euthanised each year has increased because they are not owned and are not suitable for rehoming. Although in the past Council has considered enforcing compulsory

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desexing of cats, our research showed that the vast majority of cats that are registered are already desexed.

Council considers that the most effective way to address the nuisance cat program is to increase our cat trapping program, while also increasing our desexing program to prevent unwanted kittens.

9.2 Our Plans

Objective 8: Reduce the amount of un-desexed animals in the municipality

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Expand the funding discounted and free desexing of cats through the Lost Dogs Home Desexing Van	2018/19	Increased number of cats desexed
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Promote the benefits of desexing through Council's website and social media, including the reduced registration fee	Ongoing	Information reviewed annually
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Investigate providing incentives to register desexed dogs, eg showbags, discount vouchers etc	2020/21	Incentive/s implemented for registering a desexed animal.

Objective 9: Increase the reclaim rate of dogs by 5%

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Place photos of impounded, unidentifiable dogs on a website or Facebook page	2017/18	Review reclaim rate
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Investigate entering s84Y agreements with local vets to allow the return registered pets to owners	2018/19	84Y agreements entered into with all interested vets

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10 Domestic Animal Businesses

68A(2)(c)(ii) Outline programs, services and strategies which the Council intends to pursue in its municipal district to ensure that people comply with this Act, the regulations and any related legislation- also addresses 68A(2)(a),(c)(i),(d),(f)

10.1 Current Situation and Data

There are currently 18 Domestic Animal Businesses (DABs) registered with Hume City Council. Hume's close proximity to the Melbourne International Airport means that it is a popular location for Animal Boarding facilities, and we also have pet shops, breeding establishments and animal shelters (see Figure 7).



Figure 7 - Domestic Animal Businesses in Hume

Boarding Establishments	10
Pet Shops	3
Breeding Establishments	3
Animal Shelters	2

Our Local Laws, Orders, Policies and Procedures

Hume City Council General Local Law 2013

5.1.1: Without a permit, an owner or occupier of land less than 4000 square metres in area and situated in a residential area must not keep more than 2 dogs over 3 months old or 2 cats over 3 months old.

5.1.3: Without a permit a person must not keep in any flat or unit more than 1 dog over 3 months old or 1 cat over 3 months old

5.1.5: Where a person applies for a permit under sub-clause 5.1.1, 5.2.2 or 5.1.3, he or she must ensure that dogs and cats listed on the permit application desexed before a permit will be issued or granted.

5.1.6: Sub-clause 5.1.5 does not apply if the owner is registered to an applicable animal organisation or the animal cannot be desexed due to health reasons verified by a veterinary certificate.

Policies and Procedures

Council has Standard operating procedures for investigating domestic animal business complaints and identifying unregistered animal businesses

10.1.1 Current Activities

Education	Compliance
<ul style="list-style-type: none"> Provide copy of Code of Practice to business owners Link to information about DAB's on Council's website Educate on the requirement for animals advertised for sale to be microchipped 	<ul style="list-style-type: none"> Audits of DAB's conducted annually and upon complaint Monitoring of websites advertising sale of puppies Inspection of premises with over 3 fertile females registered to determine whether they need to register as DAB

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- Properties requiring multiple animal permit must have animals desexed before a permit will be issued, unless they are registered with an applicable organisation
- Prosecute non-compliance

10.1.2 Summary

Council works with all Domestic Animal Businesses in the municipality to ensure compliance with the relevant Code of Practice.

10.2 Our Plans

Objective 10: Ensure all premises that meet the definition of a Domestic Animal Business are registered and comply with legislation

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Identify any unregistered animal businesses	Ongoing	Investigate all potential DABs
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Conduct annual audits on all registered DAB's	Annually	All DAB's audited and compliant
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Check records of animals microchipped in Hume to locate people microchipping litters of puppies/kittens	Annually	Breeders identified and investigated

Hume City Council Domestic Animal Management Plan 2017-2021

11 Other Matters

68A(2)(e) *Provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary*

11.1 Emergency Management

Council has an Emergency Animal Welfare Plan as a sub-plan of the Municipal Emergency management Plan.

11.2 Regional Pound

As costs increase in the Animal Shelter Contract, it is becoming necessary that we consider other options for the impoundment of animals within Hume City Council.

11.3 Review and Evaluation

In order to address s68A(2)(a) and s68A(3), Council will be evaluating the animal management services outlined in this plan annually. The results of this evaluation will be published in the Hume City Council Annual Report.

Objective 11: Meet animal- relates obligations in the Council Plan and the Municipal Emergency Management Plan.

<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Explore opportunities to partner with surrounding Councils for the provision of a regional animal shelter	2019/20	
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Test the Emergency Animal Welfare Plan to ensure its effectiveness	2020/21	Test conducted and results evaluated, any learnings incorporated into Plan.
<i>Action</i>	<i>When</i>	<i>Evaluation</i>
Evaluate the implementation of the DAMP	Annually	Plan evaluated and reported on in Council Annual Report.

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Appendix 1: Action Plan Summary

Year	Action	Additional Budget/Resources Required	Evaluation
Objective 1: Ensure Authorised officer training continues to meet changing community needs			
Annually	Annually review each officers learning and development needs	Nil	Individual training plans completed for each officer
Annually	Ensure all staff have completed Child Safe training to comply with Child Safe Organisation requirements.	Nil	All staff completed training
Objective 2: Increase animal registration by 3% annually			
2017/18	Develop an Animal Registration Communications Plan to increase the effectiveness of our education activities	Nil	Review reach of information on website and social media
2017/18	Consider transitioning to lifetime registration tags instead of annual tags	No cost to investigate. Any costs identified in the investigation to be subject to budget considerations.	Decision made by Council on whether to implement
2017/18	Investigate the viability of free registration periods	There will be a reduction in registration income that will be offset by the increase in renewal payments after the first year. 1769 new animals were registered in the 2016/17 FY, representing \$186,000 of income.	-Investigated and results put to Council -Council Plan action completed
2017/18	Invite local vets and shelters to become agents of registration	Nil	-All vets in area approached -Meet LGPRF animal reclaim targets
2018/19	Implement a dedicated resource to door-knock specific areas and identify unregistered animals, and follow up unpaid registration renewals.	The cost of a Band 4 Officer, including oncosts is \$74,688. The cost would be offset by the registration fees recouped by the officer. As of July 2017, there are 1864 animals that have not renewed registration, representing \$72,371 in unpaid registration fees.	-Number of animal registrations received increase over and above normal trends. -Number of animals reclaimed from pound increase -Meet LGPRF animal reclaim targets
Objective 3: Reduce nuisance dog complaints			
2017/18	Review and update the 'Dogs in Public Places Policy'	Nil	Updated policy adopted
2018/19	Investigate the viability of providing dog training at Council's established dog parks	No cost to investigate. Any costs identified in the investigation to be subject to budget considerations.	Investigated and results put to Council
2018/19	Review information that is sent out regarding barking dogs and wandering dogs	Nil	Review undertaken and information updated
2020/21	Review the Local Law to ensure current regulations are effective	Nil	Local Laws reviewed and amended if appropriate
Objective 4: Reduce the amount of nuisance cats			
2017/18	Expand the cat trapping program	Funds have been allocated in the 2017/18 budget to purchase additional traps.	-Number of traps provided to residents increased by 5%

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2018/19	Expand the partnership with Lost Dogs Home to provide more discounted and free desexing for cats	An additional \$14,000 is required to increase the number of visits by the desexing van by two, desexing an extra 144 cats	-Number of cats collected from trap increase - Increase number of events held - Increase number of cats desexed.
2017/18	Investigate viability of implementing a cat curfew	Nil	-Decision made by Council on whether to implement curfew -Council Plan action completed
Objective 5: Educate dog owners on their responsibilities in regards to dog attacks			
Ongoing	Promote successful prosecution outcomes	Nil	-Number of media releases -Number of articles published
Ongoing	Patrol off-leash areas and provide information to dog owners	Nil	-Number of patrols conducted increase by 50 annually.
2018/19	Produce education material to be provided where threatening or intimidating dog behaviour has been reported	The cost of producing Hume-specific material (including in multiple languages) is estimated to be \$2500. This cost will include production, translation, printing and shipping.	-Repeat complaints about aggressive dogs decrease
Objective 6: Create an enforcement policy to ensure the consistent and transparent investigation of dog attacks			
2017/18	Create internal guidelines for dog attack outcomes eg destruction order, dangerous or menacing declarations	Nil	Guidelines developed and implemented
2017/18	Create an information pack to give to owners of dogs involved in attacks so they are aware of possible outcomes and consequences.	Nil	Information pack developed and distributed
Objective 7: Continue to achieve a high level of compliance for declared dogs			
Ongoing	Ensure the Victorian Dangerous Dog Registry (VDDR) is kept up to date	Nil	Annual audit of VDDR and Council's registration records
Objective 8: Reduce the amount of un-desexed animals in the municipality			
Ongoing	Promote the benefits of desexing through Council's website and social media, including the reduced registration fee	Nil	Information reviewed annually
2018/19	Expand the funding of discounted and free desexing through the Lost Dogs Home desexing Van	As above	-Increased number of events held -Increased number of cats desexed
2020/21	Investigate providing incentives to registered desexed dogs e.g showbags, discount vouchers etc	No cost to investigate. Any costs identified in the investigation to be subject to budget considerations.	Investigated and implemented if viable
Objective 9: Increase the reclaim rate of dogs by 5%			
2017/18	Place photos of impounded, unidentifiable animals on a website or Facebook page	Nil	-Meet LGPRF reclaim rate target
2018/19	Investigate entering s84Y agreements with all local vets to allow the return of registered pets	Nil	-Agreements established with all interested vets

Hume City Council Domestic Animal Management Plan 2017-2021

					-Number of animals registered at vets
Ongoing	Objective 10: Ensure all premises that meet the definition of a Domestic Animal Business are registered and comply with the legislation Identify any unregistered animal businesses	Nil			Investigate and record all potential DAB's
Annually	Conduct audits of all registered DAB's	Nil			All DAB's audited and compliant
Annually	Check records of animals microchipped in Hume to locate people microchipping litters of puppies/kittens	Nil			High volume breeders identified and investigated
Annually	Objective 11: Meet animal-related obligations in the Council Plan and the Municipal Emergency Management Plan Evaluate the implementation of the DAMP	Nil			Plan evaluated and reported on in Council annual report
2019/20	Explore opportunities to partner with surrounding Council's for the provision of a regional animal shelter	No cost to explore. Any costs identified in the investigation to be subject to budget considerations.			Council Plan action completed
2020/21	Test the Emergency Animal Welfare Plan to ensure its effectiveness	Nil			Test conducted and learnings incorporated into plan.

Hume City Council Domestic Animal Management Plan 2017-2021

Appendix 2: List of Acronyms

AIAM- Australian Institute of Animal Management

DAA- Domestic Animal Act 1994

DAB- Domestic Animal Business

DAMP- Domestic Animal Management Plan

DEDJTR- Department of Economic Development, Jobs, Transport and Resources

LDH- Lost Dogs Home

MAV- Municipal Association of Victoria

OH&S- Occupational Health & Safety

VDDR- Victorian Dangerous Dog Register

Emma Schlieff

From: <[redacted]@gmail.com>
Sent: Thursday, 14 September 2017 12:32 PM
To: email
Subject: Draft Domestic Animal Management Plan Submission

Hi there,

I would like to commend your efforts in addressing improvements on Hume City Council's Animal management plan. I'm wondering, as a resident in HCC, when you send out renewal fees of dog registration, maybe you can help also provide information on how to report menacing dogs around the neighbourhood. I noticed that you mentioned in the plan that Council encourages the reporting of such incidences, however, with the ageing population who may not be familiar how to navigate through your website, it would be more viable to post this information out in snail mail, or notices put in the Leader Newsletter once a month. The inclusion of victim stories also reiterates the necessity to keep dogs on lead, especially around Aitken Creek where there is a menacing Boxer that rushes other dogs as the owner strolls leisurely not taking notice of her dog and its behaviour.

I also think it is a great idea to have a Cat Curfew and maybe Council could encourage/take the initiative to trap along the Craigieburn Train Station. In summer I've seen over 10 cats/cattens on the corner of Stockton and Eastgate Road.

Kind regards,

Sent from my iPhone



Enquiries: City Laws
Telephone: 9205 2200

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Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday, 18 October 2017

Dear

RE: DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN SUBMISSION

Thank you for your thoughtful submission regarding the Draft Domestic Animal Management Plan 2017-2021.

Your suggestion of mailing out educational information with annual animal registration renewals has been noted and will be considered when developing the Animal Registration Communication Plan as per Action under Objective 2 of the Draft Domestic Animal Management Plan.

We have also noted, as per your suggestion, that when promoting successful prosecutions for dog attacks under Objective 5, that all press releases from Council on the subject should include information on how to report dog attacks or threatening dogs.

I encourage you to contact Council with details of the threatening Boxer that you mentioned in your submission, particularly when and where this is occurring. Council Officers can then patrol that area to ensure compliance with off-leash dog regulations.

It is proposed that the Draft Domestic Animal Management Act 2017-2021 will be considered at the Council Meeting to be held at Sunbury Council Chambers on 13 November at 7pm. You are welcome to attend this meeting.

Thank you again for your submission.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Robert Sawyer', is written over a faint, illegible printed name.

**ROBERT SAWYER
CITY LAWS COORDINATOR**

Emma Schlieff

From: <[redacted]@bigpond.com>
Sent: Tuesday, 19 September 2017 2:17 AM
To: email
Subject: Submission: Hume City Council Draft Domestic Animal Management Plan
Importance: High

To Whom It May Concern,

Re: Submission: Hume City Council Draft Domestic Animal Management Plan

I have just read this Submission and am not very impressed with it – as it doesn't really provide anything new and inspiring regarding the capture and rehoming of dumped cats.

We had our first cat registered way back in 1986, right up until 2009, the year she sadly passed away from old age at 23!

As a registered & responsible pet owner (cat), I am extremely disappointed that I did not receive any survey questionnaire in my cat registration renewal form early this year. Furthermore, after the death of our cat in 2009 – I personally had to deal with the influx of cats that were dumped by irresponsible individuals in the lane-way off Oxley Court, Broadmeadows.

I called HCC on a number of occasions, and was treated in the most contemptable manner. The "instructions and information" given were laughable, cold and irresponsible to say the least. HCC approach was "no care, no responsibility" – "you trap them" – we'll pick 'em up – then they'll get euthanased – shocking absolutely shocking....

As a result of this appalling treatment and no accountability from Hume, I took it upon myself, with the help of my neighbor and over a period of eight months – yes eight months! – We cajoled and captured (not trapped) – up to eighteen cats (consisting mainly of the mother/s and their litter).

If we left it up to Hume, all eighteen would have been euthanased. They were not feral or strays. They were dumped! Me and my neighbor on the other hand, got them all re-homed by taking them to a very well-known and respected cattery. I would never send an animal to RSPCA – Epping (yes they're outside of our catchment), or the Lost Dogs Home in North Melbourne – they have a very high kill rate.

I tried a few other places – who coldly told me – they would only take cats from "council pounds" – absolutely insulting and laughable and no help to me. This needs to be amended!

Our strategy had a very happy, healthy and economical ending. ALL eighteen cats were rehomed, one in particular ended up being a bit of a "media star" in the Moonee Valley Leader and another was actually adopted by me (yes, she is registered).

Although the end result was extremely satisfactory – it was incredibly challenging and stressful. Really testing the neighborhood friendship – (fortunately it survived – just).

In all honesty, I never want to go through this experience again. HCC has to step up and assist people like myself and not be so dictatorial and cold in your approach. We need to WORK TOGETHER. A "blanket approach" does not work.

My ACTION PLAN does work. Sadly, I feel my email to you will be "dumped" and ignored. If only I received your questionnaire with my renewal....



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www.hume.vic.gov.au

Wednesday, 18 October 2017

Dear Ms

RE: DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN SUBMISSION

Thank you for your submission regarding the Draft Domestic Animal Management Plan 2017-2021.

I am sorry to hear that you were dissatisfied with your experience with Council when trying to assist some dumped cats in the area. I also note that you did not receive an invitation to complete the survey with your animal registration renewal. We did endeavour to have the flyer included with every renewal, and I apologise that you did not receive one.

Trapping of stray cats is the most effective way to capture stray cats (including dumped cats), and all traps used by Council are humane and approved by the RSPCA.

While Council does rely on traps to capture stray cats, it appears you may have been given some misinformation regarding what happens to the cats afterwards. We do not euthanise all cats that are caught in traps. All of the cats are assessed by a qualified vet, who checks for identification, behaviour and health. If an animal is found to be domestic, healthy and adoptable, they will be put up for adoption.

As you will see from the figures in the Draft Domestic Animal Management Plan, of the cats that were assessed as domestic and healthy, the majority were reclaimed or rehomed. In order to address the increasing population of feral cats, we have partnered with the Lost Dogs Home to provide low-cost or free desexing of cats within Hume. We have also entered into an agreement with a local animal shelter to rehome animals where possible.

Stray cats continue to be a problem that exists throughout Victoria, and Council is committed to dealing with them in a humane and effective way.

It is proposed that the Draft Domestic Animal Management Act 2017-2021 will be considered at the Council Meeting to be held at Sunbury Council Chambers on 13 November at 7pm. You are welcome to attend this meeting.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Robert Sawyer', is written over a faint, illegible printed name.

ROBERT SAWYER
CITY LAWS COORDINATOR

Emma Schlieff

From: Emma Schlieff
Sent: Wednesday, 25 October 2017 1:10 PM
To: Emma Schlieff
Subject: FW: Submission: Hume City Council Draft Domestic Animal Management Plan

From: [mailto:] [mailto:]
Sent: Saturday, 30 September 2017 5:43 AM
To: email
Subject: Submission: Hume City Council Draft Domestic Animal Management Plan

Hi there

I had a quick read through the draft and I didn't see any mentions of microchipping.

I do not currently own a cat or a dog but I did when I lived in Qld and my experience was that all dogs had to be microchipped as well as registered. I had a little terrier that would dig her way out constantly. She was picked up by the pound, the first time was free with a warning, after that I would have to pay a \$140 fee. Luckily, the second time someone brought her in to a vet and they were able to contact me via the microchip.

The thought of a \$140 fine made me extra cautious of her being picked up again and I tried extra hard to keep her in.

Implementing something similar may decrease your number of people collecting their dogs but it will also reflect a more accurate statistic once you remove the repeat offenders and it will balance out by increasing your re-homing and shelters stats. This would only be for a time as once those repeat offenders are taken out of the cycle it should even out again.

The issue of the number of cats being euthanised increasing due to the increase of cat traps is surely not an issue but also a statistic that was expected increase and will come back down once the feral cats are removed from the cycle and stop breeding.

I can suggest that you source where the most "free to good home" cats and dogs are found and post you management material periodically there such as the freebies section on gumtree to reach out to those irresponsible/uneducated cat and dog owners. You might reach a couple of cat owners and convince them to desex their cats rather than have them breed constantly. Better still, you could inbox them directly with the material. It is a public site, it wouldn't be an offence to contact them directly and you'd reach your target. And don't stop at gum tree, you can contact the admin on buy swap sell on fb (there seems to be a group for every suburb almost and it's easy to post on several with one click) and ask them if you can post there periodically.

I'd like to know what you are doing to stop dog fights and illegal dog farms. None of them gets a mention in your management plan.

There was also no mention of reported stolen dogs? We know it happens, do they get reported to police instead? if so should you be working in conjunction with them to catch the dog fighting crowd?

That's my two cents worth, hope it helps.

Regards



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Telephone: 9205 2200

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Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday, 18 October 2017

Dear ,

RE: DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN SUBMISSION

Thank you for your thoughtful submission regarding the Draft Domestic Animal Management Plan 2017-2021.

In regards to microchipping animals, the Domestic Animals Act 1994 requires all dogs and cats in Victoria to be microchipped. Hume City Council does not accept registration for any animal that is not microchipped, unless a vet has stated that the animal cannot be microchipped for health reasons.

Council currently operates with a policy similar to the one you mentioned in Queensland, where owners of registered animals will only receive a warning on the first occasion they are impounded. We also make every effort to return registered animals home instead of impounding.

Council currently audits websites such as Gumtree to ensure that animals that are being sold or given away are microchipped as the law requires. Your suggestion to post educational information on those sites is appreciated, and will be considered as part of our annual Animal Registration Communications Plan.

'Puppy farms' are addressed under the Domestic Animal Business section of the Domestic Animal Management Plan. In addition to our current activities, Council proposes to audit microchipping records and investigate anybody is repeatedly microchipping litters of puppies to ensure they comply with breeding regulations.

Council does not have authority to investigate stolen dogs or dog fighting, but any information received by our Officers regarding these activities is passed on the Victoria Police and the RSPCA.

It is proposed that the Draft Domestic Animal Management Act 2017-2021 will be considered at the Council Meeting to be held at Sunbury Council Chambers on 13 November at 7pm. You are welcome to attend this meeting.

Thank you again for taking the time to make a submission.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Robert Sawyer', is written over a faint, illegible typed name.

ROBERT SAWYER
CITY LAWS COORDINATOR

REPORT NO:	HE064
REPORT TITLE:	DRAFT Hume Health and Wellbeing Plan 2017-2021 - Endorsement for Public Exhibition
SOURCE:	Samuel Ferrier, Health and Community Wellbeing
DIVISION:	Community Services
FILE NO:	HCC17/252
POLICY:	-
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Attachment 1 - DRAFT Hume Health and Wellbeing Plan 2017-2021</i>2. <i>Attachment 2 - Hume Health & Wellbeing Plan 2017-2021 Action Plan Jan 2017-June 2019</i>3. <i>Attachment 3 - Hume City Council 2017-2021 Public Health & Wellbeing Plan Consultation Summary</i>

1. SUMMARY OF REPORT:

- 1.1 The Hume Health and Wellbeing Plan 2013-2017 (HHWP) (Attachment 1) is Hume City Council's Municipal Public Health and Wellbeing Plan (MPHWP).
- 1.2 The HHWP outlines Council's strategic directions and objectives to promote and protect health and wellbeing and prevent illness, disease and injury across Hume City. The plan has been informed by extensive research, data analysis and community consultation and describes key health and wellbeing priorities for Council over the next four years.
- 1.3 An Action Plan (Attachment 2) accompanies the HHWP. The action plan will be monitored and evaluated on an annual basis. Progress and outcomes will be reported to Council and the Hume City community alongside other Council reporting processes.
- 1.4 The final stage in the development of the HHWP is public exhibition. This period will give community members and partners the opportunity to provide feedback on the draft plan.

2. RECOMMENDATION:

That Council endorse the draft Hume Health and Wellbeing Plan 2017-2021 for public exhibition for the period 14 November 2017 to 12 January 2018.

3. LEGISLATIVE POWERS:

- 3.1 The *Public Health and Wellbeing Act 2008* (the Act) establishes a statutory role for Council to '*protect, improve and promote public health and wellbeing within the municipal district*' (s.24).
- 3.2 To fulfill its requirements under the Act, Council is required to prepare a four year MPHWP following each general election of Council.
- 3.3 The MPHWP sets out the broad mission, goals and priorities to protect and promote public health and wellbeing within the local municipality and must:
 - 3.3.1 Include an examination of data about the health status and health determinants within the municipal district;
 - 3.3.2 provide for the involvement of people in the local community in the development, implementation and evaluation of the plan; and,

REPORT NO: HE064 (cont.)

- 3.3.3 specify how council will work in partnership with the Department of Health and other agencies undertaking public health initiatives, project and programs to accomplish the goals set out within the plan.
- 3.4 The MPWHP prepared by Council must also have regard and respond to:
 - 3.4.1 The Victorian Public Health and Wellbeing Plan (2015-2019);
 - 3.4.2 The Climate Change Act 2010 (s.14); and,
 - 3.4.3 Recommendation 94 of the Royal Commission into Family Violence – that Councils “*report on the measures they propose to take to reduce family violence and respond to the needs of victims*”.
- 3.5 In addition to the Public Health and Wellbeing Act, Council operates and has delegated powers under a range of other Acts that contribute to protecting and promoting health within the municipality including the Food Act 1984, Tobacco Act 1987 and Safe Drinking Water Act 2008.

4. FINANCIAL IMPLICATIONS:

- 4.1 There are no direct financial implications associated with this report. Actions included in the attached Action Plan will be achieved within existing Council budget.
- 4.2 In some instances, external funding may also be pursued to support the delivery of key objectives identified within the plan and other complementary projects and initiatives.
- 4.3 It is also possible that actions included in future action plans will require Council’s consideration for funding. These will be presented for Council consideration during the annual budget planning process (refer point 9.9).

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no implications in relation to environmental sustainability in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 The HHWP identifies climate change as a significant threat to public health within Hume City and elsewhere. This includes the serious threats to health presented by extreme weather events, the changing spread and distribution of infectious disease, as well as future considerations such as possible impacts on global food supply and potable water resources.
- 6.2 The Plan highlights that the range of activities delivered by Council to adapt to or mitigate against climate change deliver important public health benefits within Hume City.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The HHWP is closely aligned with Hume City’s Social Justice Charter 2014 which includes the Hume Citizens’ Bill of Rights and incorporates the Charter of Human Rights and the Responsibilities Act 2006 (Vic).
- 7.2 The focus of the MPWHP is on addressing the underlying social determinants of health and responding to health inequities that exist within Hume City, thereby ensuring everyone, regardless of gender, age, culture, ability, faith, economic or social position, is afforded the same opportunities to lead healthy and fulfilling lives. This is underpinned by an implicit understanding that a fundamental right of every human being is the ‘highest attainable standard of health’.

REPORT NO: HE064 (cont.)

8. COMMUNITY CONSULTATION:

- 8.1 The HHWP has been informed by extensive data analysis, consultation with community members and partners:

Data Analysis

- 8.2 A broad range of population-level data was identified and analysed during the initial stages of plan development. This included data relating to the physical, socio-economic characteristics and health characteristics of Hume City. Key findings and observations emerging from this analysis feature in relevant sections throughout the plan.

Pop-Ups

- 8.3 Between November 2016 and February 2017, Council delivered a series of 14 pop-up information hubs and engagement activities at local shopping precincts and festivals across Hume City. These activities sought to generate community aspirations, priorities and visions relating to health and wellbeing.

Community Workshops

- 8.4 In addition to placed based pop-up and engagement activities, Council delivered three community workshops with one each in Sunbury, Broadmeadows and Craigieburn. These workshops allowed for in-depth discussion and exploration of current Council and community successes in supporting health and wellbeing, ideas for community-led action and ideas for future Council action.

Targeted Consultation and Behavioral Insights

- 8.5 To build further on insights generated during the pop-up activities and community workshops, a series of targeted consultations were delivered with key community groups. These groups included mothers, older community members, Aboriginal and Torres Strait Islander community members, youth and men.

- 8.6 These consultations sought to explore enablers, barriers and motivators of healthy behaviour change, to capture stories of adopting healthier lifestyles, as well as to capture individual and family concerns for health and wellbeing. This information has and will continue to be used to inform the design of actions and initiatives arising from the plan.

Integrated Consultations

- 8.7 In early 2017, Council delivered a series of health promotion activities in key locations across the City. This included promotional pop ups at the Craigieburn, Broadmeadows and Sunbury train stations, Kangan Institute, Craigieburn Festival and Tullamarine business park.

- 8.8 During these activities, Council sought community members' views about what health meant to them and what they viewed to be the most pressing concerns for the Hume City community.

Hume Health and Wellbeing Forum

- 8.9 In mid-2017, Council hosted the Hume Health and Wellbeing Forum. This forum brought together a range of health and community agencies including:

- 8.9.1 Neighbourhood Houses
- 8.9.2 Community Health Services
- 8.9.3 Hospitals
- 8.9.4 Not-for-profit Organizations
- 8.9.5 Department of Health and Human Services
- 8.9.6 North Western Melbourne Primary Health Network

REPORT NO: HE064 (cont.)

- 8.9.7 Hume-Whittlesea Primary Care Partnership
- 8.9.8 Developers
- 8.9.9 Educational Institutions
- 8.9.10 Women's, aboriginal and mental health organizations.
- 8.10 The forum sought to add further professional insight to community consultation and data analysis findings. Additionally, the forum sought to determine agreed priority areas within the local area and opportunities for collective and coordinated action across partners.
- 8.11 Agreed priorities identified by partners during the forum included:
 - 8.11.1 food/nutrition
 - 8.11.2 physical activity
 - 8.11.3 vulnerability of children, young people and young families
 - 8.11.4 social connections
- 8.12 These priority areas, other themes and insights emerging from the forum have been responded to in the Plan. A detailed report from the forum is included in attachment 3.

9. DISCUSSION:

Plan Language and Style

- 9.1 The 2017-2021 Hume Health and Wellbeing Plan utilizes clear, accessible language, diagrammatic representations and infographics to support understanding and buy-in amongst community members and partner organizations.
- 9.2 This is considered critical to provide opportunities for coordinated, participatory and complimentary activities across Council, partners and the community.

Inclusion of Priority Areas

- 9.3 The new plan identifies five priority areas for healthy change and improvement. In recognition that change across each of these areas will take time, each area includes a selection of clearly defined long-term (eight year) goals and a series of strategic objectives that Council will work toward to achieve these goals.
- 9.4 Eight-year goals have been included in the plan in recognition that change across each of the priority areas will take time – necessitating changes in both individual behaviours as well as across the broader social determinants of health
- 9.5 The priority areas included in the plan have been selected given:
 - 9.5.1 the significant impact they have in health and wellbeing of Hume City residents;
 - 9.5.2 their amenability to change;
 - 9.5.3 alignment to priorities of State government and local partners; and,
 - 9.5.4 in recognition of Council's sphere of influence within the local community.
- 9.6 The inclusion of priority areas will enhance the ability to track and measure Council's impact across each of these throughout the life of the plan, whilst also being clear to partners and community members.

Planning Frameworks and Principles

- 9.7 The HHWP is underpinned by a number of important, best-practice frameworks and principles. For brevity, these have been summarized with a series of simple statements within the plan.

REPORT NO: HE064 (cont.)

9.8 These frameworks and principles guide Council's understanding of population health and wellbeing issues, the ways in which it responds to these and will also be used to guide the selection of actions included in yearly action plans. Each of these frameworks and principles is described in more detail below:

9.8.1 **Social Determinants of Health:** The HHWP is based within a social model of health. It recognizes that the health and wellbeing of individuals is greatly influenced by the conditions and circumstances in which they are born, grow up, live, work and age. These are referred to as the social determinants of health.

9.8.2 Education, housing, employment, access to services, social connections, culture, transport, societal norms and values are just some of the social determinants that shape and influence individual health and wellbeing.

9.8.3 A social determinants understanding of health recognises that whilst individuals have some level of personal responsibility for their health choices and behaviours; it is the community and society as a whole that holds responsibility for creating the conditions that give people choice and control over their lives.

9.8.4 **A Population Health Approach:** The HHWP focusses on action and activities that improve health and prevent illness, disease and injury before it occurs. Actions arising from the plan will occur at the primary and secondary prevention level - with people who are well or who are at increased risk of developing illness injury or disease. It is not focussed on the treatment of individuals who already have an illness, injury or disease.

9.8.5 **Not a 'one-size-fits-all' approach:** The HHWP highlights that the health and wellbeing needs and priorities of people in Hume City are diverse. The plan therefore recognizes the need for a diverse suite of actions that:

- (a) Occur at the whole population level;
- (b) Are targeted at key population groups or at risk groups;
- (c) Respond at multiple points, across the life course; and,
- (d) Are applicable to specific places or settings within our City.

9.8.6 **Health Inequity:** The HHWP highlights that not all people in Hume City have the same chance of living a long, healthy and prosperous life. Health inequities refer to differences in health outcomes or opportunities for good health that exist between groups. These differences in health result from a range of factors factors including differences in living conditions, reduced access to nutritious foods, stigmatization, poor housing, inadequate access to healthcare, low income levels, stressful work conditions, or frequent and prolonged periods of unemployment.

9.8.7 In addition to supporting and improving the health and wellbeing of all residents and visitors in Hume City, the plan focuses on closing this difference in health status between population groups.

Public Exhibition Period

9.8.8 It is proposed that the draft Plan will be placed on public exhibition between 13th November 2017 and early January 2018 to enable feedback and comment from the Hume City residents and partners.

9.8.9 The following distribution channels have been identified to for the public exhibition period:

REPORT NO: HE064 (cont.)

Distribution Channels	Targets
Key community locations	<ul style="list-style-type: none"> • Customer Service Centre (all sites) • Global Learning Network • Leisure Centres (all sites) • Community Hubs (all sites) • Leisure Centres (all sites) • Sunbury Seniors Citizens Centre • Gladstone Park Seniors Centre • Lynda Blundell Seniors Citizens Centre
Media and Communications	<ul style="list-style-type: none"> • Council Website (rolling banner) • Media Release • Hume People (internal) • Social Media (Council twitter, facebook)
Calls for submission	<ul style="list-style-type: none"> • Department of Health and Human Services • Dianella and Sunbury Community Health • Kangan Institute • MAB Corporation • Neighbourhood Houses • Foundation House • Women Health In the North • Brotherhood of St Laurence • Mind • North Western Melbourne PHN • Northern Health • Neami • Stockland • Broadmeadows Disability Service • Brotherhood of St Laurence • Lentara UnitingCare • Victorian Aboriginal Health Service • Hume Whittlesea Primary Care Partnership

9.8.10 A range of methodologies will be used to capture community and stakeholder feedback throughout the public exhibition period including:

- (a) Vox pop style questions at community locations
- (b) Council's Your Say webpage;
- (c) Hard-copy surveys;
- (d) Social media polls; and,
- (e) Meetings and discussions with key partners.

9.8.11 Council's Population Health Unit will work closely with the Communications and Events and Organisational Performance and Engagement Departments throughout the public exhibition period.

REPORT NO: HE064 (cont.)

Action Plan

- 9.9 The attached Action Plan is proposed to operate for a period of 18 months through until mid – 2019.
- 9.10 This will allow future action plans to be aligned to Council's annual budgeting process so as to ensure that future actions are considered for and supported by dedicated resourcing, whilst also reducing duplication in Council reporting processes.
- 9.11 Action Plans will be evaluated and reported on an annual basis. This evaluation will consider Council's delivery of individual actions, as well as its progress toward achieving goals and outcomes identified within the HHWP. Annual reporting will be aligned with other Council reporting processes and will be available to partners and community members. The Plan's goals and targets will be reviewed every four years to coincide with the development of the next Hume Health and Wellbeing Plan.

10. CONCLUSION:

- 10.1 The Hume Health and Wellbeing Plan 2017-2021 is an important strategic document for Council. It guides how Council will work alongside partners and the community over the next four years to support and improve health and wellbeing outcomes across the City.
- 10.2 The HHWP represents an important and exciting opportunity for Council and partners to work together to address the key health and wellbeing issues in the City and to generate positive and sustainable health and wellbeing outcomes for everyone who lives, works, learns and plays in Hume City.
- 10.3 Following the exhibition period, a further report will be prepared for Council's consideration which will summarise community submissions, detail changes to the draft Plan and seek Council adoption.



HUME CITY COUNCIL DRAFT HEALTH & WELLBEING PLAN 2017-2021





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WELCOME TO THE 2017-2021 HUME HEALTH AND WELLBEING PLAN



*It means everything. If you don't have health
you can't participate in the community.
It includes exercising, having company, proper
eating and drinking plenty of water*
– Hume resident, Lynda Blundell
Seniors Centre

When we are healthy and well, our ability to work, socialise, participate and learn expands, our quality of life improves and our families and communities are safer and stronger.¹

Hume City Council is committed to creating a City that supports the health and wellbeing of residents and visitors. The Hume Health and Wellbeing Plan guides how Council will achieve this; working alongside partners and community members.

Concepts of health and wellbeing mean different things to different people and cultures. The way we view health and wellbeing is also likely to change throughout life and as we transition through different ages and stages.

During the development of the plan, we asked a range of community members what health and wellbeing meant to them. The different views we heard are broadly summarised by the following statements:

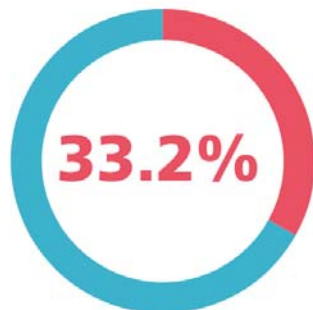
Health: A complete state of physical, mental and social wellbeing, not merely the absence of disease or illness².

Wellbeing: The condition or state of being well, contented and satisfied with life. Wellbeing has several components, including physical, mental, social and spiritual. Wellbeing can be used in a collective sense to describe how well a society satisfies people's wants and needs³.

There are many ways that people in Hume City can remain healthy, active and connected. During consultation, people spoke about their enjoyment of local walking and cycling paths, parks and open spaces, community gardens, community facilities, sporting grounds and playgrounds – all of which contributed positively to health and wellbeing.

People also shared stories of things they did to look after their own health, that of their families, neighbours and community. This included things like engaging in healthy behaviours, being active and engaged in community events and activities, accessing regular health check-ups and screenings, whilst helping and encouraging others to do the same.

The plan seeks to ensure that every person in Hume City, regardless of gender, age, culture, ability, faith, economic or social position, enjoys these same opportunities to live healthy and fulfilling lives.



33.2% of people in Hume rated their health as 'excellent or very good', compared the Victorian average of 40.2%²³

It's about me having a healthy body and mind. Relationships with others are very important
– Hume resident, Craigieburn Carols by Candlelight.



91.2% report being 'satisfied' or 'very satisfied' with their lives, compared the Victorian average of 92.4%²⁴

For me, health is about being there for family and friends. It's about feeling well
– New mother, Newbury Community Hub.

WHO'S RESPONSIBLE FOR HEALTH AND WELLBEING IN HUME?



Getting out and enjoying yourself. It's about both mental and physical health

*– Hume Resident,
Gladstone Park Seniors Centre.*

Council responsibilities

Council delivers a range of services and activities that influence the health and wellbeing of people in Hume City.

This include things like managing waste, land use planning, local laws, environmental health and emergency management, as well as the delivery of a broad range of services such as families and children’s services, youth services, maternal and child health services, immunisation, aged and disability services.

Additionally, under the *Public Health and Wellbeing Act 2008*, Council has a responsibility to:

- Create environments which support the health of the community and strengthen the capacity of people to achieve better health;
- Initiate, support and manage public health planning;
- Develop and implement public health policies and programs;

- Develop and enforce up-to-date public health standards;
- Facilitate and support local agencies whose work has an impact on public health and wellbeing;
- Coordinate and provide immunisation services; and
- Ensure Hume City is maintained in a clean and sanitary condition.

Within each of these responsibilities, Council plays a range of different roles - as represented in the diagram:

Hume City Council’s roles in health and wellbeing

Hume City Council’s Roles			
<p>Statutory Authority: Council has a legislated responsibility under Victorian Law to protect, improve and promote health and wellbeing in Hume City.</p>	<p>Service Provider: Council is a leading provider of services which support health and wellbeing amongst community members. Responsibility for these services is often shared with other government agencies, not-for-profit, non-government organisations and private industry.</p>	<p>Facilitator: Council facilitates, partners and plans with a range of other agencies and service providers to support and promote health and wellbeing outcomes in Hume City.</p>	<p>Advocate: Council plays an important role in advocating on behalf of the community to other levels of government and service providers in order to ensure local health and wellbeing needs and priorities are addressed.</p>

Partners and Community Members'

Health and wellbeing is shaped and influenced by factors that sit outside the activities of Hume City Council. These factors include the conditions people are born in, grow up, live in, work in and age in.

This means that many people and organisations are involved and must work together to support and improve health and wellbeing within the Hume City community.

This includes other levels of government, hospitals and community health services, non-government and voluntary organisations, the media, as well as private industry. Just as importantly, individuals, families and the community play a critical role in supporting and improving health and wellbeing. Everyone has a role to play.

Council's Planning Framework

The Hume Health and Wellbeing Plan is one of Council's four strategic documents that guide directions and operations at a local level.

The Plan sits within Council's broader strategic planning framework that incorporates the Hume Horizons 2040 Community Plan, Hume City Council Plan 2017-2021 and the Municipal Strategic Statement. Each of these strategic documents is described in more detail in **Appendix 1**.

The diagram below shows the relationship between the Health and Wellbeing Plan, other Council strategic documents and Council operations:

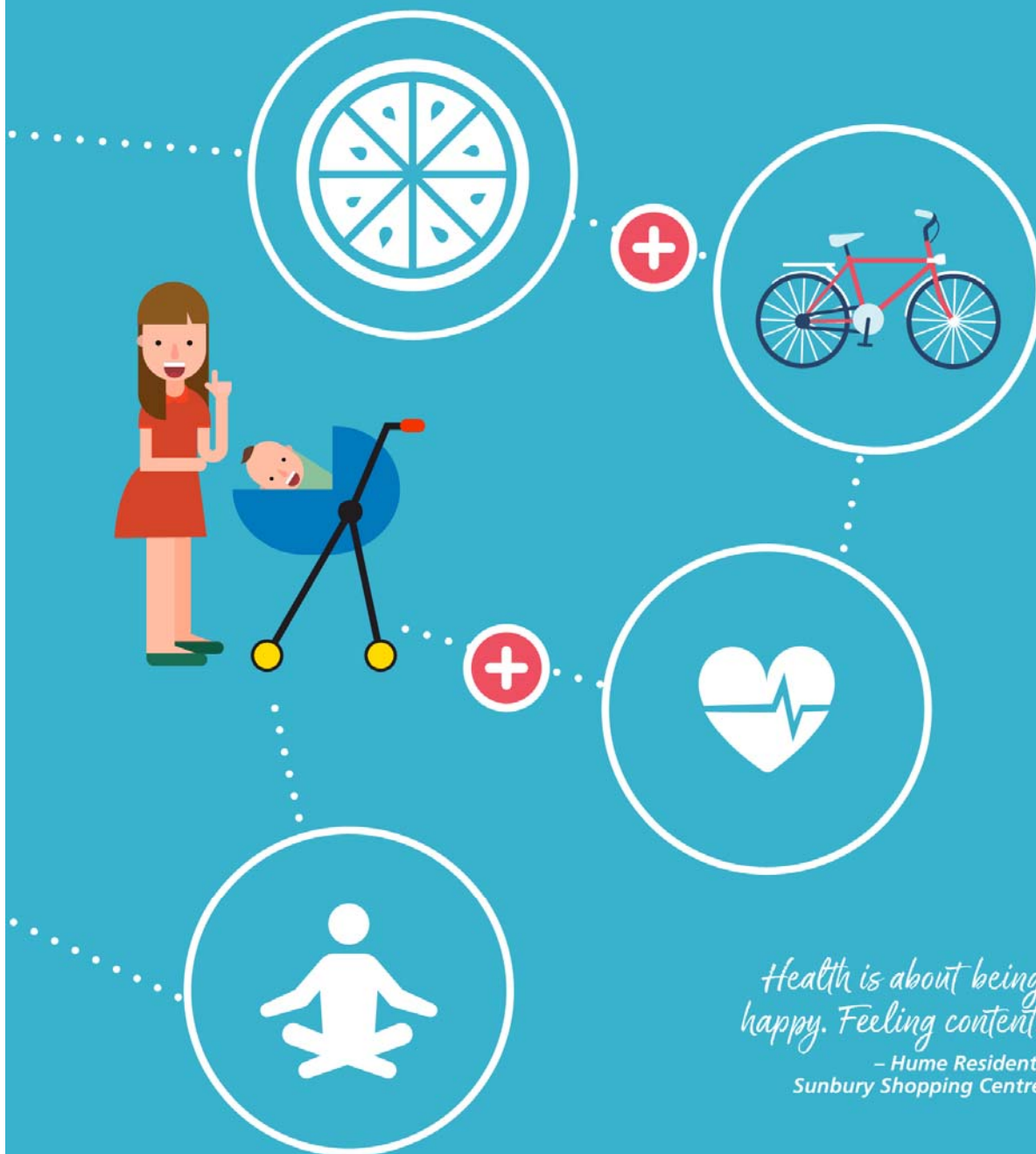




Hume City Council Draft Health & Wellbeing Plan 2017-2021

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DEVELOPING THE PLAN

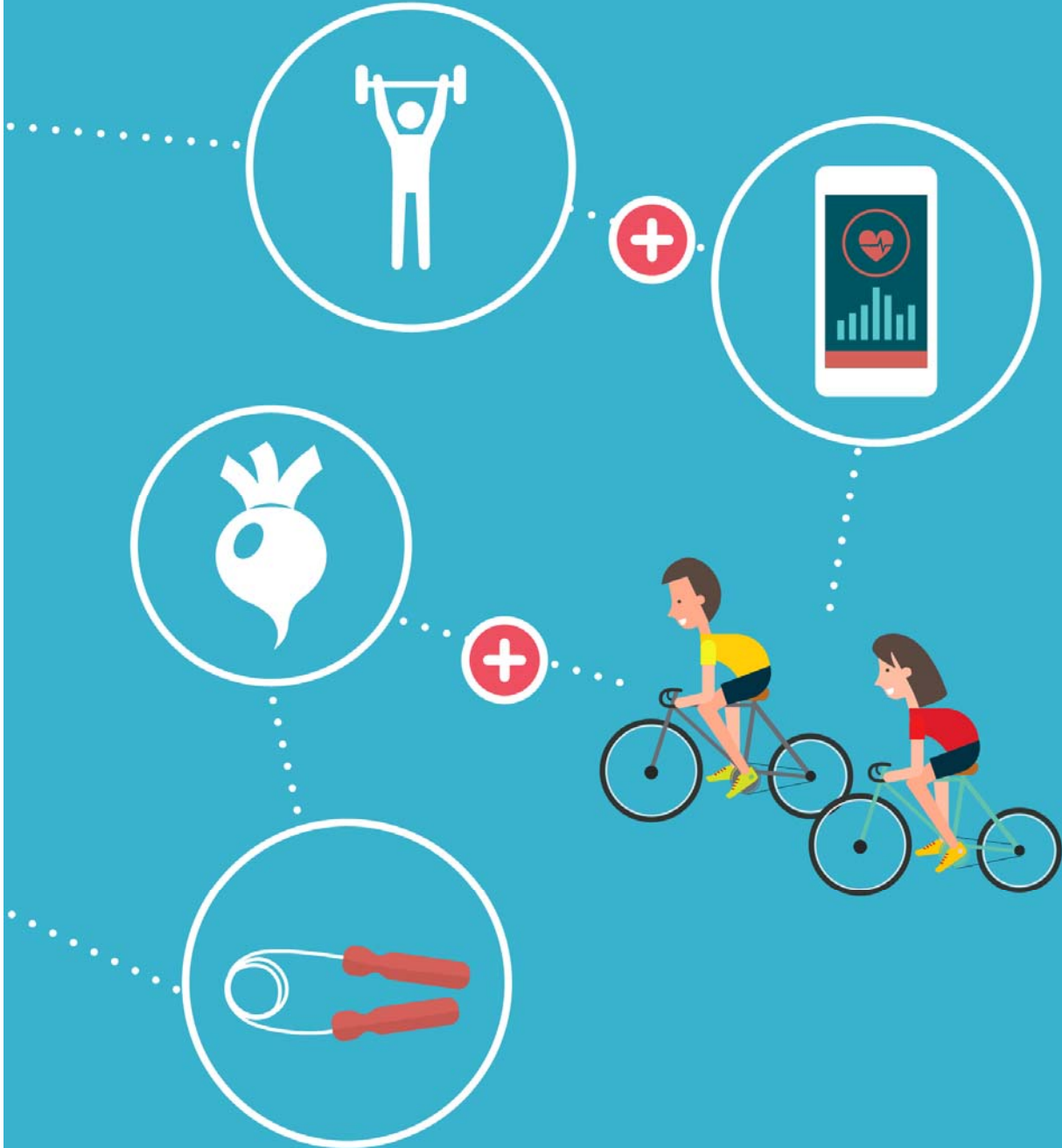


*Health is about being
happy. Feeling content.*
– Hume Resident,
Sunbury Shopping Centre

The Plan has been informed by extensive research, data analysis and consultation across Council departments with partner organisations and community members. This has provided the strong evidence-base for the plan.



PLANNING FRAMEWORKS AND PRINCIPLES



A number of important frameworks and principles have been used to develop and inform this plan. These frameworks and principles also underpin the approach Council will take to improve the health and wellbeing of residents and visitors, including selection of actions emerging from the Plan.

Frameworks and Principles

Social Determinants of Health

The plan recognises that the conditions and environments people are born in, grow up in, live in, work in and age in significantly influence their health and wellbeing. Through the plan, Council aims to create built, social, natural and economic environments that support people to achieve optimum health and adopt healthy lifestyles and behaviours.

A Population Health Approach

The plan focuses on improving health and preventing illness, disease and injury before it occurs. This means keeping healthy people well, whilst also working with those people who are at an increased risk of developing illness.

Health Equity

The plan seeks to promote fairness and opportunity for health for all people in Hume City. This is underpinned by Council's commitment to social justice. Equitable health outcomes will be achieved by delivering a combination of universal actions that change the structures and environments that cause inequities, alongside targeted actions and approaches that strengthen and support disadvantaged population groups.

Life course and Place-based approaches

The places people spend their time shape and influence health and wellbeing. Additionally, throughout life, individuals are likely to experience multiple changes in health. A deep understanding of the interaction of place and life stage on health and wellbeing will be used to design and deliver both place-based and life-stage specific initiatives.

Culture of action, reflection and experimentation

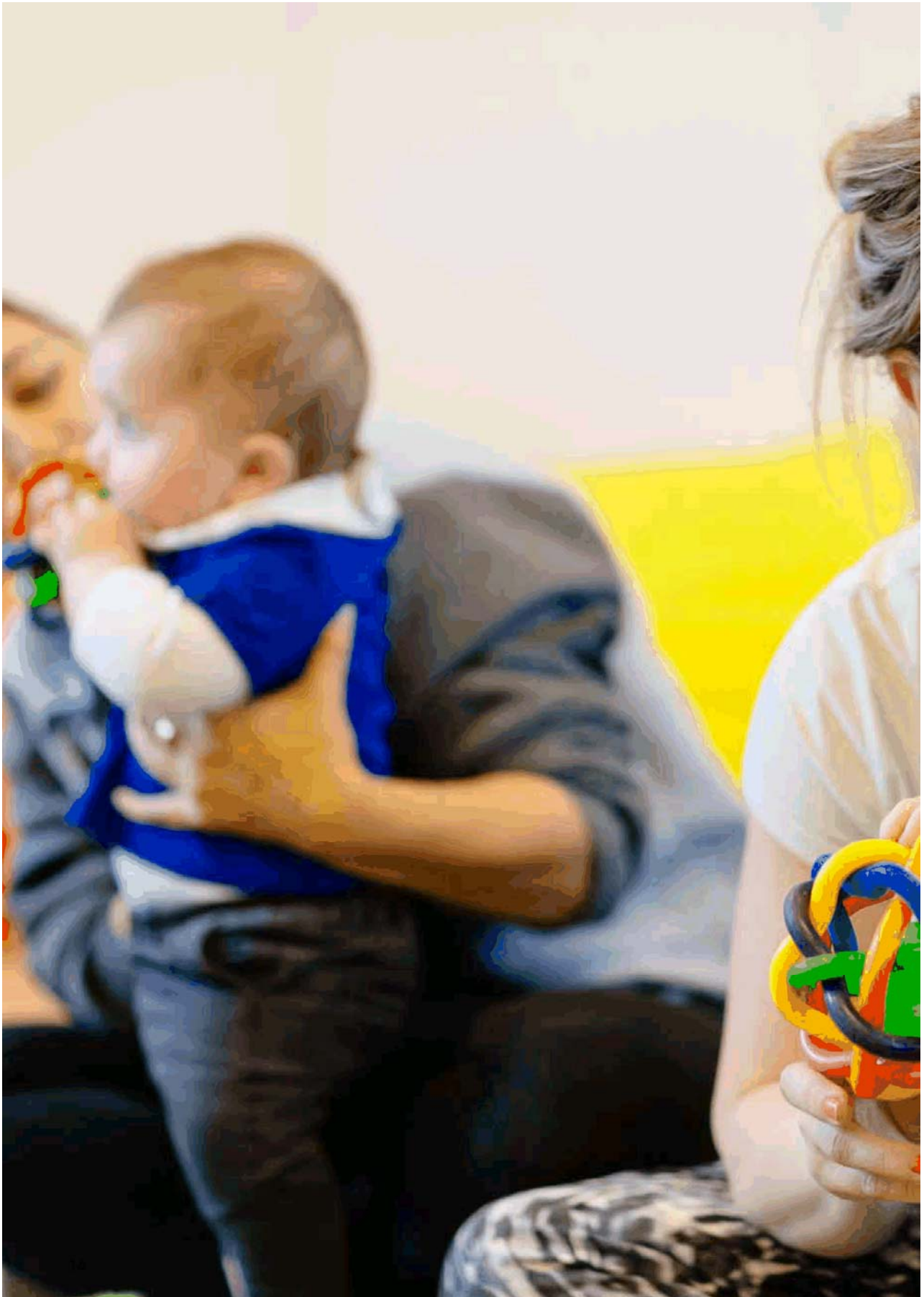
Wherever possible, actions arising from this plan will be grounded in the available evidence. However, some actions will also be experimental - providing insights and learnings where the evidence base is lacking. An ongoing process of reflection and adaptation will enable Council to learn and revise its actions and approaches accordingly.

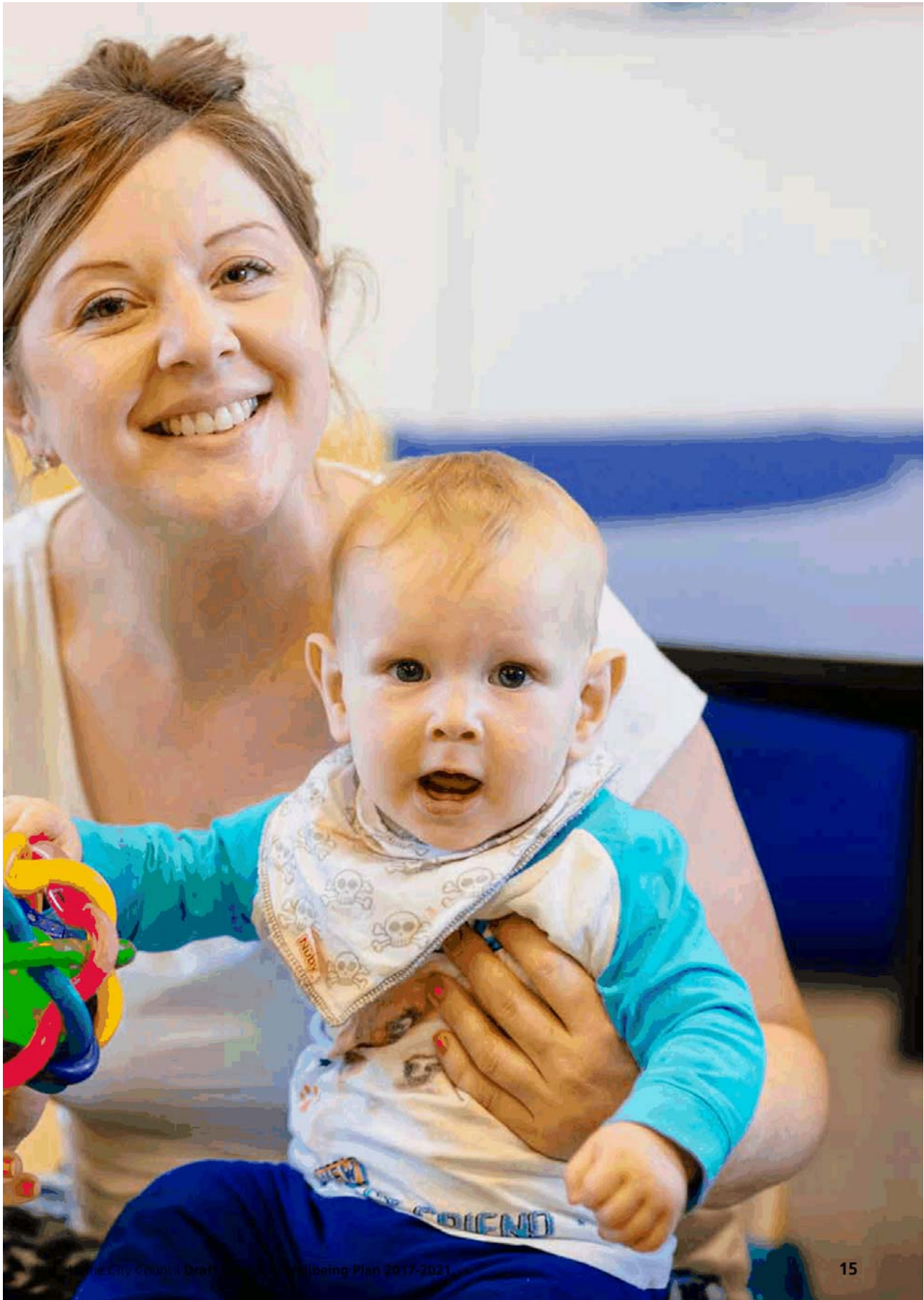
Working with partners and community members

This plan seeks to support coordinated, participatory and complimentary activities across Council departments, partners and the community. Doing so will enable us to achieve the most significant impact on the health and wellbeing of people in Hume City.

Outcomes focussed

This plan focusses on achieving long-term outcomes for Hume City's community. Clear, long-term goals are included in the plan to keep Council on track. Shorter term measures of success will be used to track progress towards these goals.





HUME CITY



Hume City is located in Melbourne’s northern growth corridor and is one of the fastest growing and largest growth municipalities in Melbourne.

From 2017 to 2041, the population is forecast to grow from 209,777 to 362,266⁴. Urban growth continues to occur in the areas of Sunbury, Craigieburn, Greenvale, Mickleham and Kalkallo. Population growth will be driven through the combination of Greenfield development in these areas, as well as the regeneration and renewal of more established suburbs such as Broadmeadows, Tullamarine and Gladstone Park.

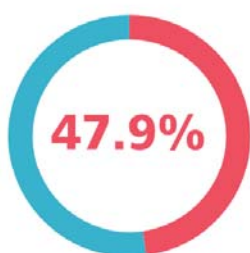
Compared to Metropolitan Melbourne, Hume City residents are relatively young in age and there is a higher proportion of family households in the area. However, the City’s population is ageing, with the population aged 65+ expected to grow by 115% or 24,024 people between 2017 (20,913) and 2041 (44,937)⁵.

The City is one of the most culturally diverse local government areas in Victoria. Residents come from more than 160 different countries and speak over 140 languages. Each week, 47 new migrants move to the City. 46% of Hume City residents speak a language other than English at home⁶. In addition to cultural diversity, Hume City is home to people of diverse socio-economic status, abilities, support needs, sexual orientation and gender identities. This diversity contributes to the rich tapestry that is Hume community life.

The Gunung-William-Balluk of the Wurundjeri are the Traditional Custodians of the region. There is a rich and diverse Aboriginal and Torres Strait Islander community in Hume City and in 2011, there was 1,504 Aboriginal people living in the area. This represents 0.63% of the total population of Hume City and is higher than Greater Melbourne (0.45%)⁷.

There is great diversity in the health and wellbeing amongst Hume City residents. Whilst the majority of residents remain healthy and well, others experience poor mental and physical health outcomes. Alongside the rest of Australia, a rising proportion of people in Hume City are living with avoidable chronic health disease.

Population growth, occurring alongside population ageing and the growing burden of chronic disease presents significant challenges for Hume City. This plan, alongside the health prevention, promotion and planning effort of others seeks to respond to these challenges.



47.9% of Hume City residents are living with one or more chronic diseases ²⁵



In 2014, 20.1% of Hume City residents reported being diagnosed with anxiety or depression at some point in their lives ²⁶



9.2% of Hume City residents were living with type 2 diabetes in 2014, compared to the Victorian average of 5.3% ²⁷



In 2014, 25.6% of Hume City residents reported 'fair' or 'poor' health status ²⁸



HEALTH AND WELLBEING PRIORITY AREAS



The priority areas included in this plan have been selected for the significant impact they have on the health and wellbeing of Hume City community members, their amenability to change and for their alignment with priorities of state and local-level partners.

Each of the priority areas is complex and improvement across each will take time. As such, under each area we've identified ambitious 8-year goal and strategic objectives that will be worked towards in order to achieve these goals. Throughout delivery of the plan, Council will monitor its success in each area against a series of quantifiable and qualitative indicators.

BEING ACTIVE

We can significantly improve health by moving more and sitting less.



A significantly larger proportion (30.5%) of Hume residents report engaging in no physical activity during the week compared to the rest of Victoria (18.9%)²⁹



'I'd like big slides and lots of trees and other things which are interesting to young people. It would be good to have art tiles and maybe school kids could make them'

– Community Consultation, Sunbury Youth Centre

Goal:

10% increase in sufficient physical activity prevalence amongst Hume City adults by 2025.

Strategic Objectives:

Support the provision of infrastructure that encourages physical activity.

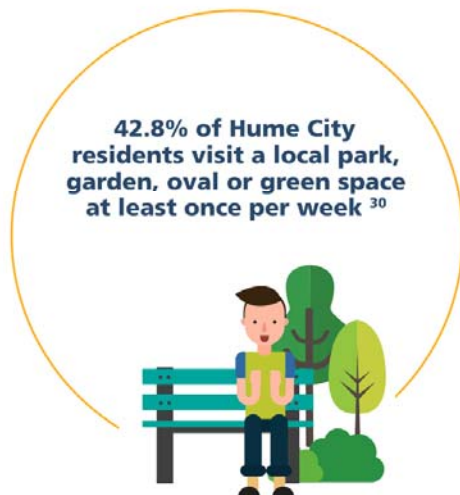
Promote and support participation in active travel, sports, active recreation and leisure.

Encourage participation in parks and open space.

Being physically active provides important benefits across the lifespan. In childhood and adolescence, physical activity contributes to mental and physical health, whilst supporting optimal growth and development. Adopting an active lifestyle early on can lay the foundation for lifelong participation. In adulthood and older age, physical activity continues to support mental and physical health, whilst reducing the risk of injury and preventing disease.

To improve physical activity, we need to promote and encourage participation in sports, active travel and other forms of recreation, whilst reducing sedentary behaviours - such as time spent sitting and screen-time. It's also necessary to tackle the barriers that make it hard for people to live an active lifestyle. This includes ensuring that people feel safe to get out and active in the community and providing a range of affordable, inclusive physical activity opportunities that work in with the busy lives of individuals.

In addition to health benefits, physical activity delivers important social and economic benefits for Hume City. This includes improved social connections between people, increased productivity and positive changes to local environments (such as through reduced traffic congestion and safer neighbourhoods).

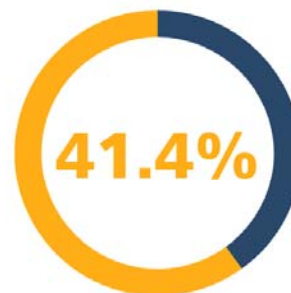


In 2013, 62.4% of children in Hume City reached the recommended amount of physical activity every day³¹

'It's about supporting others to get over the initial barriers to exercise, helping people to take small steps. We need more information - because there are opportunities out there'

-Community Consultation, Craigieburn Resident.

Parks and open space in the City are important public resources that provide opportunities for people of all ages to be physically active. These spaces also provide opportunities to connect socially with family and friends, to meet and interact with others, connect with nature and for children to play, learn and explore. To make the most of these opportunities, parks and open spaces need to be easily accessible to people of all ages and abilities, safe, interesting and appealing.



In 2014, 41.4% of Hume City adults participated in sufficient physical activity³²

Health is about being happy. Feeling content.

- Hume Resident, Sunbury Shopping Centre

HEALTH EATING

Most Hume City residents have enough to eat and recognise the importance of healthy eating.



15.8% of Hume City adults report consuming sugar-sweetened soft drinks on a daily basis, compared to 11.2% for the rest of Victoria ³³



'I cook healthily, avoid junk food and try as best I can to avoid my children being exposed to marketing and advertising of unhealthy foods. This is difficult on my own. There has to be better ways to work together

- Community Consultation, Supported Playgroup Broadmeadows

Goals:

- 10% increase in Hume City adults consuming the recommended dietary intake of fruit and vegetables by 2025.
- 5% decrease in the number of adults consuming sugar-sweetened drinks on a daily basis by 2025.
- 10% increase in the proportion of babies fully breastfed at 3 months of age by 2025.

Strategic Objectives:

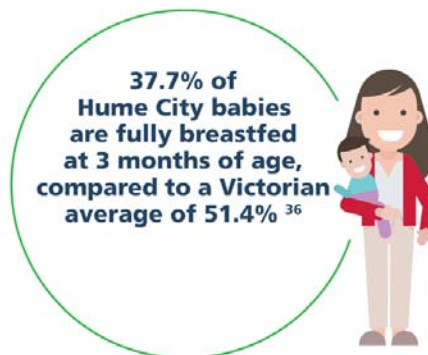
Promote the consumption of a healthy food

Deliver initiatives that make healthy choices easier choices for Hume City residents

Create a secure, healthy and sustainable food system



In 2014, 51.5% of people in Hume did not comply with fruit and vegetable consumption guidelines ³⁴



A healthy diet is central to health and wellbeing. Fruit and vegetables are the cornerstone of a healthy diet. They contribute to health by delivering essential nutrients including vitamins, minerals and dietary fibre which are needed for bodies to function at their best, whilst reducing the risk of becoming overweight or obese, heart disease and certain cancers. Unfortunately, less than half of Hume City adults achieve their recommended dietary intake of fruit and vegetables.⁸

Consuming a healthy diet also means limiting foods that impact negatively on health. Discretionary foods, or 'junk foods', such as sugary drinks, takeaway foods, biscuits, cakes, confectionary and alcohol are typically high in sugar, fats and/or salt. These foods tend to be high in energy, whilst providing little nutritional value.

Overconsumption of these foods contributes to weight gain, the development of chronic disease, illness and tooth decay.

For babies and infants, breastmilk is the healthiest food for the first six months of life⁹. During this period, breastmilk provides all the nutrients and fluid a baby needs, supports the baby's immune system whilst building loving and nurturing bonds between mother and child. Supportive workplaces, public places and spaces with suitable facilities are needed to encourage and support breastfeeding.

During consultation, many community members said they wanted a healthy diet for themselves and their families. However, there was often a gap between this aspiration and daily reality. Consuming a healthy diet was not just down to individual choice and willpower. The environments we live influence food choices - from the availability and affordability of fresh fruit and vegetables, marketing and promotion of unhealthy options, confusing dietary information to time pressures, cultural or social norms¹⁰. A healthy food choice isn't always the easiest choice. Working together, it's possible to change this.



In 2014, 61.9% of Hume City residents were overweight or obese compared to 49.2% for the rest of Victoria ³⁵



In 2013, 7.8% of children in Hume City were living in families that ran out of food and couldn't buy more, compared to 4.9% for the rest of Victoria ³⁷

BEING CONNECTED

The connections we share with others have a big influence on our mental health and wellbeing.



*'Around here is pretty safe.
But I probably wouldn't
exercise at night.'*

- Community Consultation,
Roxburgh Park Youth and
Recreation Centre

81.1% of people in
Hume City agree that
diversity is a good thing
for society ³⁸



Goals:

- Family violence indicator - TBC
- 5% decrease in the proportion of Hume City residents who report being highly or very highly socially isolated by 2025.

Strategic Objectives:

Develop and deliver activities and events that build and enhance community and social networks

Promote and develop safe and gender equitable communities, cultures and organisations where relationships are equal, non-discriminatory and respectful.

Enhance the real and perceived safety and amenity of public places and spaces.

Social connections comprise the people we know; the family we belong to, the friends we confide in and the neighbourhoods and communities we live in. Strong social networks make us feel cared for, valued and can encourage adoption of healthier lifestyles and behaviours¹¹. Social supports can also help to overcome stressful life situations and events - such as the loss of a loved one or changes in health¹². Conversely, social isolation negatively impacts on physical and mental health; leading to an increased risk of depression, anxiety, psychological distress, other illness and disease¹³.

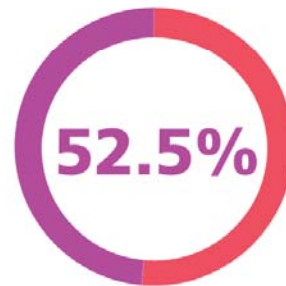
Providing opportunities for people to connect, join a group, volunteer, be heard or engaged in social, arts, cultural, community, leisure and recreational activities can enhance health and wellbeing outcomes. At an individual level, getting to know neighbours can build social networks, prevent social isolation and lead to a more connected and cohesive neighborhoods.

For people to participate in social groups and the community, they must feel welcomed and accepted. Being respectful of and establishing connections between people of different ages,

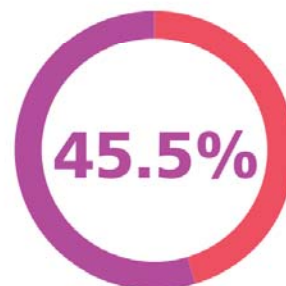
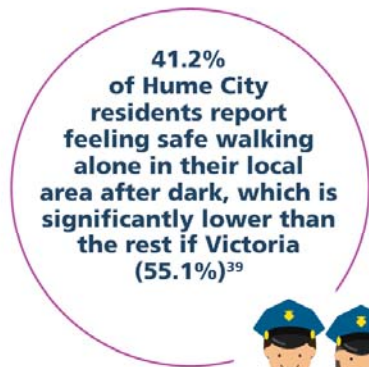
backgrounds and identities enrich individuals' lives and that of the broader community. Events, activities and community spaces that bring people together foster understanding and acceptance between groups, enhance feelings of safety and broaden social networks. Places and spaces in Hume City that are perceived as safe support community participation. The built environment, including the way we design, maintain and light these environments has a high impact on perceptions of safety.



14.8% of Hume City residents report high or very high levels of psychological distress⁴⁰



52.5% of people in Hume City who felt they could definitely get help from family, friends or neighbours⁴¹



45.5% of people in Hume are actively involved in community, social or sporting groups⁴²

In 2014-15, there were 1,554 family violence incidents in Hume City per 100,000 residents, compared to 1,191 for the rest of Victoria ⁴³



'I feel more accepted by the community here. I am a refugee and when I first arrived, I lived in [outside municipality]. People there looked at me, were racist towards me'

- Community Consultation, Supported Playgroup, Broadmeadows.

Families play a critical role in supporting health and wellbeing – particularly in the early years of life. Family violence destroys families and undermines the whole of Hume City's community causing substantial physical and psychological harm. Preventing family violence requires a range of people and organisations working together. This includes all levels of government, workplaces, schools, women's health organisations, community organisations, sporting groups, individuals, families and carers. To prevent family violence, it's necessary to promote respectful and non-violent relationships between individuals, promote and normalise gender equity and ensuring there is easy access services and supports if and when they are required.

'Respectful behaviour and safety starts from the home.'

- Community Consultation, Craigieburn Shopping Centre

In 2014, 20.5% of Hume City adults report being highly or very highly socially isolated ⁴⁴



'I live by a small park and have started a weekly barbeque with my neighbours. I just knocked on their door each week and invited them to come along.'

- Community Consultation, Craigieburn Carols by Candlelight.



PROTECTING HEALTH

There are steps we can take avoid ill-health.



Goals:

- 30% decrease in smoking by Hume City adults by 2025
- 10% decrease in excess alcohol consumption amongst Hume City adults by 2025
- 20% decrease in electronic gambling losses
- 95% of children are 'fully immunised' at age 5 years by 2025.
- Climate change adaptation indicator - TB

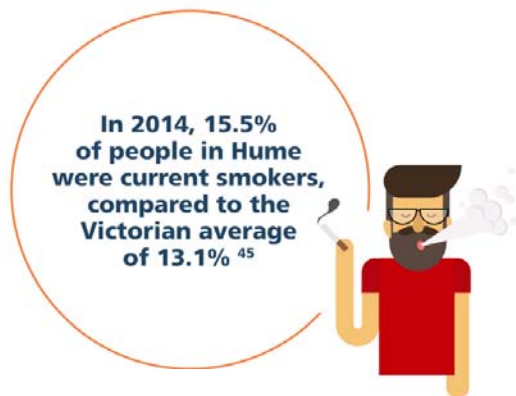
Strategic Objectives:

Deliver activities that lead to the adoption of healthy behaviours including; tobacco-free living, responsible drinking and gambling

Deliver targeted initiatives and information to enhance immunisation uptake

Improve awareness and knowledge of safe sexual practices

Enhance climate resilience of public places and spaces, infrastructure and private housing stock

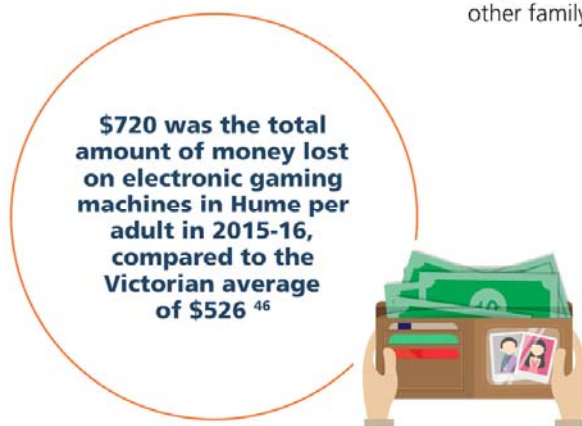


Smoking remains a major cause of preventable death and ill-health. The health risks associated with smoking increase the earlier a person takes up the habit and the longer they smoke. Therefore, we need to ensure less young people take up the habit. Passive smoking, or exposure to others who smoke, also impacts negatively on health. Even small amounts of exposure to tobacco smoke is harmful. Compared with adults, children are more susceptible to the effects of second-hand smoke.

Whilst smoking rates in Hume City are declining, rates are higher than the rest of Victoria. Smoking also remains common amongst some groups within the community, such as those with lower incomes and those who have mental illness¹⁴. The less people smoke and are exposed to second-hand smoke, the greater the health gains to be made. These gains can be realised by promoting tobacco-free lifestyles, de-normalising smoking behaviour, and establishing smoke-free environments. Working together, it's possible to create a tobacco-free Hume City.

In 2014, 23.4% of Hume City residents were at risk of short-term harm from alcohol¹⁵. The harms associated with excessive alcohol consumption extend beyond individuals - impacting on families and the broader community through increased violence in streets, sexual assault, family violence, road trauma and reduced public safety. When more alcohol is consumed on a single occasion, skills and inhibitions decrease while risky behaviours increase – leading to a greater risk of injury. Health promotion efforts around alcohol, denormalising drinking culture are important ways that the harms associated with alcohol can be minimised.

Problem gambling causes significant harm to individual gamblers, their families and the community. Even people gambling at 'low' or 'medium' risk levels are susceptible to these harms¹⁶. Harms from gambling include mental health issues, relationship breakdown, lowered work productivity, job loss, bankruptcy and crime. Family members of people with gambling problems may also experience loss of personal and household income, violence and the development of gambling problems or other addictions amongst other family members¹⁷.



Providing alternate recreation options, limiting the number of EGMs available in the City, advocating for improved safety of EGMs and delivery of accessible services and supports for gamblers and their families are important ways that the harmful impacts associated with gambling can be minimised.

Immunisation not only protects individuals but also others in the community by minimising the spread of a range of diseases and infections. Improving vaccination coverage rates requires easy access to immunisation information and services alongside proactive outreach efforts for un or under immunised groups within the population.

Already, climate change is causing heat-related illness and death by altering the distribution of infectious diseases and causing death and injury through severe weather events such as heatwaves, bushfires and thunderstorms. Into the future, climate change is expected to lead to an increase in climate refugees and impact upon global food security¹⁸.

While the impacts of climate change affect all residents, certain groups within the community are particularly vulnerable. This includes low income households, those who are socially isolated, older people, people with pre-existing medical conditions and people from culturally and linguistically diverse backgrounds. Actions lead by Council and others to adapt to and mitigate climate change deliver positive health improvements for Hume City.

"I was a smoker when I first become pregnant. Adopting a positive mindset was really important. I drew on my motivation to be healthy for my baby, I got involved in more social activities and focussed on other areas of my health such as diet and exercise. I made progress. This change in mindset and focusing on the progress I'd made in other areas was the key to helping me quit."

*- Community Consultation,
Supported Playgroup, Broadmeadows*





Hume City Council Draft Health & Wellbeing Plan 2017-2021

CAPABILITIES TO PARTICIPATE

Equitable access to work, education and housing promote health and wellbeing.



*'If you need housing, you shouldn't have to leave here.
You should stay near your family and friends...'*

– Community Consultation,
Sunbury Youth Centre

Goals:

- 10% increase in the number of Hume City people aged 17-24 years who are engaged in fulltime education and/or work

Strategic Objectives:

Support initiatives that build a strong and sustainable local economy.

Support initiatives that reduce people's barriers to meaningful employment, education and training opportunities.

Support initiatives that address housing security and affordability.

People with the lowest social and economic position in the community tend to have worse health than those in the middle, who in turn have poorer health outcomes when compared to those at the top¹⁹. While many Hume City residents enjoy a high standard of living, there are groups within the City that have fewer socio-economic resources to draw upon.

Work provides an opportunity for people to contribute to the community, enhance skills, social networks, identify, self-esteem and sense of control over wellbeing. Paid work helps people to meet their everyday living expenses and afford the basic necessities required for health. The wage people earn, working conditions and work-life balance influence job satisfaction, health and wellbeing²⁰. Therefore, improving working conditions can lead to a healthier and more productive workforce and improved productivity. Building a strong, sustainable local economy and providing local jobs for local people are important ways to enhancing health and wellbeing of Hume City residents.

Education influences employment opportunities and income, which in turn influence the ability to access housing, transport and other services needed for health. During consultations, many community members spoke about their enjoyment of local schools, libraries and learning hubs. However, some community member identified barriers that prevented them from accessing learning opportunities such as transport limitations, family responsibilities, social and cultural norms and language and cultural barriers.

Education also influences health literacy levels amongst community members. Health literacy means that individuals have the ability to gain access to, understand and use information in ways that promotes health²¹. Council and its partners can work together to improve health literacy by providing information in plain and simple language, developing translated and culturally appropriate information and making access and navigation through services as simple and easy as possible²².

Learning settings within the community, such as libraries, schools, early childhood care settings, vocational training and tertiary institutions contribute to educational outcomes. Additionally, these settings can be used to develop healthy skills and knowledge, enhance healthy literacy and encourage adoption of healthy behaviours and lifestyles.

Housing satisfies people's basic need for shelter, security, privacy and dignity. The condition of housing, its proximity to amenities and services and the extent to which it meets people's needs all impact upon health and wellbeing. The cost of housing affects the amount of income a household has available to meet other needs and expenses – such as healthy food, medical expenses or opportunities to be socially active. Ensuring that all residents have access to safe, secure and affordable housing requires there to be an adequate mix of private and social housing, diverse housing typologies that meet people's needs, located within close proximity of essential services and infrastructure.

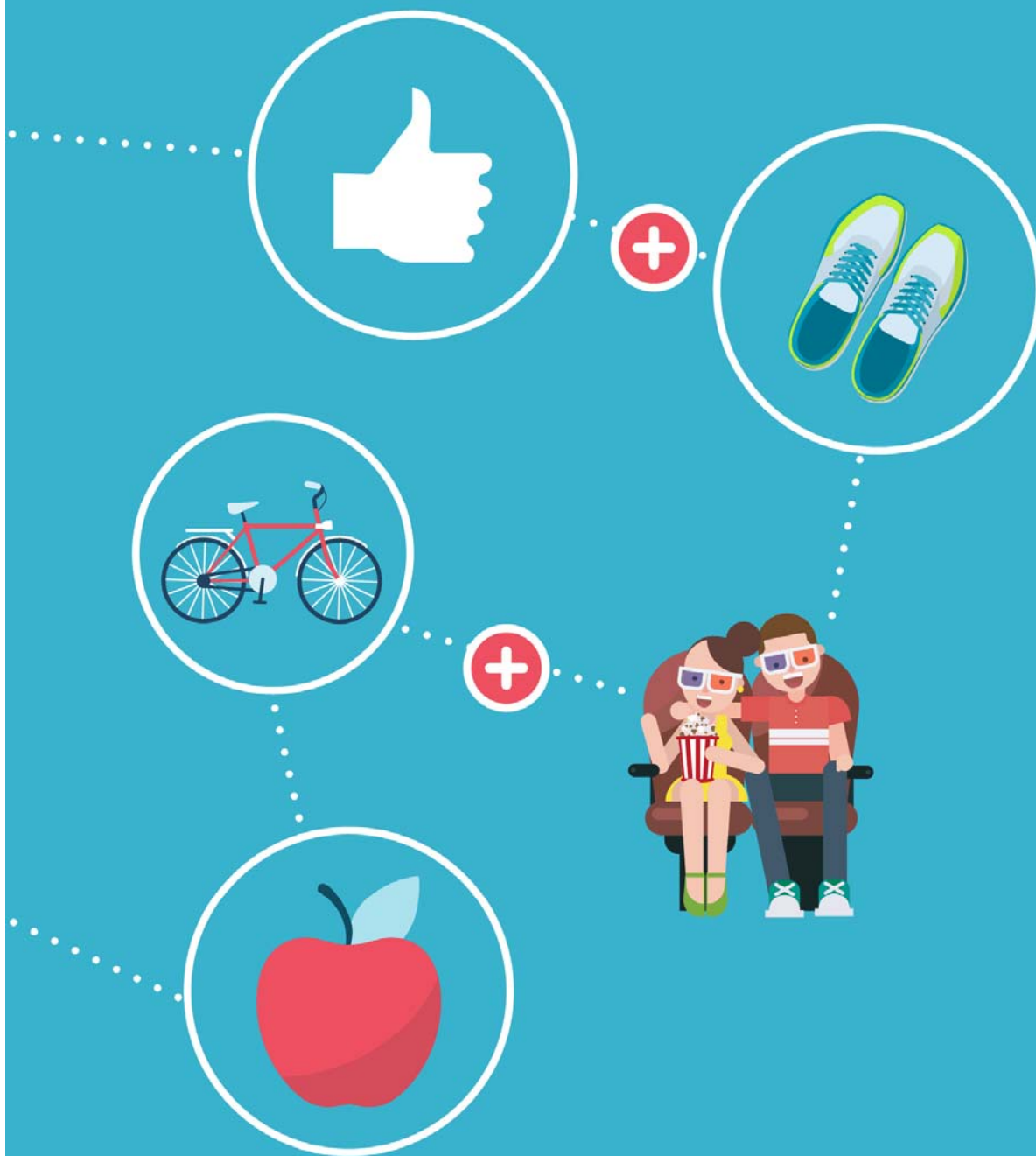


In 2011, 6.8% of Hume City residents were unemployed compared to 5.4% for the rest of Victoria ⁴⁷



In 2016, 50% of Hume City residents aged 15 years and over had completed year 12, compared to 59.4% for Greater Melbourne ⁴⁸

IMPLEMENTATION AND EVALUATION



This plan outlines the key priority areas, goals and strategic objectives that Council will pursue to support and enhance health and wellbeing in Hume City. An action plan compliments the plan and includes specific actions, responsibilities and time-frames.

The action plan will be evaluated on an annual basis to monitor progress. Reporting on the action plan will align with other Council reporting processes and be provided to Council, partners and the community.

This plan will also be reviewed and updated periodically where new data and insights become available. At the conclusion of the plan, an evaluation will be undertaken to ascertain the outcomes and areas for consideration in the 2021-2025 Hume Health and Wellbeing Plan.



Appendix 1: Policy Context

This Plan aligns with a number of important state and regional health and wellbeing frameworks and policies.

State

Victorian Public Health and Wellbeing Plan 2015-2019

The Public Health and Wellbeing Act 2008 requires the development of a state public health and wellbeing plan every four years to set the directions for public health and wellbeing for the state of Victoria.

The Victorian Public Health and Wellbeing Plan 2015-2019 establishes a vision for a “Victoria free of avoidable burden of disease and injury, so that all Victorians can enjoy the highest attainable standards of health, wellbeing and participation at every age”.

The Plan identifies five priorities including:

- Healthier eating and active living
- Tobacco-free living
- Reducing harmful alcohol and drug use
- Improving mental health
- Preventing violence and injury.

The plan identifies place-based, people-centred and healthy and sustainable environments as key platforms to support action across the priority areas. Council has had regard to these priority areas and platforms for action in preparing this plan.

Victorian Public Health and Wellbeing Outcomes Framework

The Victorian Public Health and Wellbeing Plan is accompanied by the Victorian Public Health Outcomes Framework. The framework brings together a comprehensive set of indicators to track progress toward improving the health and wellbeing for Victorians.

Domains within the framework reflect both determinants of health, health status indicators and indicators related to the social, built, natural and economic environments. Council will monitor its progress against relevant indicators identified within the outcomes framework to track progress and impact.

Royal Commission into Family Violence

The Victorian Government established the Royal Commission into Family Violence in 2015 in recognition of the seriousness of family violence and its consequences for individuals, families and communities. The Victorian Government is committed to working with local government and other relevant sectors to address family violence.

Preventing family violence is a key area considered within this plan. Actions delivered by Council in response to family violence will be reported upon during annual action plan reporting.

Victorian Health Promotion Foundation

The Victorian Health Promotion Foundation (VicHealth) identifies 5 strategic imperatives including:

- Promoting healthy eating
- Encouraging regular physical activity
- Preventing harm from alcohol; and
- Improving mental health and wellbeing.

The 2016 Action Agenda for Health Promotion outlines priorities for 2016-19 which relate to each of the strategic imperatives, framed around three themes: Gender, Youth and Community. This Plan has been developed to align with these strategic imperatives and priorities.

Regional

Council supports and has aligned this plan with a range of local plans and strategies including:

- Dianella Community Health – Integrated Health Promotion Plan
- Sunbury Community Health – Integrated Health Promotion Plan
- Hume Whittlesea Primary Care Partnership – Integrated Health Promotion Plan
- Shared Vision for the North Prevention Initiative
- Building a Respectful Community. Preventing Violence Against Women
A Strategy for the Northern Metropolitan Region of Melbourne, 2017-2021

Council

Hume Horizons 2040

Hume Horizons 2040 is Council's long-term community plan. Developed in partnership with the community, the plan guides Council's current and future planning for the municipality and informs the development of the Council Plan 2017-2021 and Hume Health and Wellbeing Plan 2017-2021. A Healthy and Safe Community is a key theme identified within this plan.

Hume Council Plan 2017-2021

The Hume Council Plan 2017-2021 is Council's commitment to making a positive difference for those who live, work and study in Hume and is informed by Hume Horizons 2040. Health and Wellbeing is strongly linked to the Vision and strategic directions articulated within the Council Plan, that 'Hume City Council will be recognised as a leader in achieving social, environmental, and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.'

Municipal Strategic Statement (MSS)

The MSS forms part of the Hume Planning Scheme and is a statement outlining the key strategic planning, land use and development objectives, strategies and actions for the municipality. The MSS supports an integrated planning approach across all areas of Council's operations. This is important as planning outcomes have significant implications for the health and wellbeing of the community.



Acknowledgements

Council would like to thank the many community members, partners and Council staff who contributed to the development of the Hume Health and Wellbeing Plan 2017-2021.

Your involvement, insights and feedback have been critical to shaping the focus areas, goals and strategic directions articulated in this plan. Council looks forward to working closely with you to improve the health and wellbeing of everyone who lives, works and plays in Hume City.



Footnotes

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We welcome
your feedback



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HumeLink

Hume City Council's
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Hume Health and Wellbeing Plan 2017-2021; Action Plan Jan 2017 – June 2019

Priority Area: Physical Activity			
<p>Goal: 10% increase in sufficient physical activity prevalence amongst Hume City adults by 2025.</p> <p>Baseline: In 2014, 41.4% of Hume City adults participated in sufficient physical activity.</p> <p>Source: Victorian Population Health Survey</p>			
Action	Output	Lead	
<p>Support the provision of infrastructure that encourages physical activity</p>			
Review and document missing links in the Hume City walking and cycling networks and develop a priority list of works.	A priority list of works has been developed. Priority routes are considered for inclusion under Council's capital works program.	Community and Activity Centre Planning	
Facilitate active travel between key City destinations and attractions through delivery of off-road recreational trails.	Construction of Stage 1 of the Meadowlink connection (from Seabrook Reserve to Railway Crescent) has commenced.	Community and Activity Centre Planning	
<p>Promote and support participation in active travel, sport, active recreation and leisure</p>			
Explore opportunities for a Hume Get Active App.	The feasibility of a Hume Get Active app has been determined.	Leisure Centres and Sport	
Deliver programs in primary schools that promote walking amongst children and support schools to map and establish safe walking routes.	Pending findings of the feasibility study, the app is developed and made available. The 2017/18 VicHealth Funded Walk to School Initiative is delivered.	Health and Community Wellbeing	
Deliver inclusive programs and positive messages to increase participation in active recreation amongst women and girls.	A communications campaign targeting women and girls is delivered. A series of recreation/leisure programs targeted at women and girls are established.	Leisure Centre and Sport	
Establish accessible programs that support older	A Walking Soccer program is delivered for older	Health and Community Wellbeing	

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residents to remain physically and socially active.	residents and community members living with a disability.	
Complete an audit of Council sports ground lighting and develop a Sports Ground Lighting Policy to enhance safety, amenity and utilisation.	An audit is completed. The audit is used to develop a Sport Ground Lighting Policy.	Leisure Centres and Sport
Encourage participation in parks, open space and natural environments		
Undertake a scoping exercise to determine barriers to accessing parks and open space before identifying effective options to enhance participation and utilisation.	A scoping paper is developed identifying barriers and appropriate activation options. A series of Park and Open Space activation activities are delivered.	Health and Community Wellbeing
Informed by the finding of the scoping exercise, deliver a series of park and open space activation activities and/or events that connect local residents to these spaces.		
Provide adequate parks and open space, both in quantity and quality, to meet the diverse needs of current and future residents.	Findings from the Parks and Open Space service planning process are used to inform development of a Parks and Open Space Strategy.	Community and Activity Centre Planning
Undertake playspace and amenity upgrades at Council parks and reserves including:	A new Parks and Open Space Service Plan is finalised and endorsed by Council. A series of community consultation activities have been delivered to garner feedback from community members. Upgrades have commenced.	Leisure Centres and Sport
<ul style="list-style-type: none"> • Peterlee Court Reserve, Craigieburn • Overton Close Reserve, Greenvale • Neil Street Reserve, Sunbury • Tangemere Avenue Reserve, Tullamarine • Eyre Street Reserve, Westmeadows • Kevin Delaine Reserve, Dallas 		

Hume Health and Wellbeing Plan 2017-2021; Action Plan Jan 2017 – June 2019

Priority Area: Healthy Eating		
<p>Goal: 10% increase in Hume City adults consuming the recommended dietary intake of fruit and vegetables by 2025. Baseline: In 2014, 3.6% of Hume City adults consumed the recommended dietary intake of both fruit and vegetables. Source: Victorian Population Health Survey</p> <p>Goal: 5% decrease in the number of adults consuming sugar-sweetened drinks on a daily basis by 2025. Baseline: In 2014, 15.8% of Hume City adults consumed sugar-sweetened beverages on a daily basis. Source: Victorian Population Health Survey, 2014</p> <p>Goal: 10% increase in the proportion of babies fully breastfed at 3 months of age by 2025. Baseline: In 2014-15, 37.7% of Hume City infants were full breastfed at 3 months of age. Source: Department of Education and Training, Maternal and Child Health Services Annual Report, 2014-2015</p>		
Action	Output	Lead
<p>Support initiatives that promote water as a drink of choice including:</p> <ul style="list-style-type: none"> • maximising access to water drinking and refill stations • delivery of sugary drink-free promotions and messaging 	<p>At least one funding proposal is developed</p> <p>Pending outcomes of the funding proposal, water drinking initiatives are delivered.</p>	<p>Health and Community Wellbeing</p>
<p>Support an increase in breast screening rates by establishing lactation consulting/breast feeding support nursing as part of Council's Maternal and</p>	<p>Council nurses receive lactation consulting training.</p>	<p>Health and Community Wellbeing</p>

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Child Health Service offering.	A referral process is established through Maternal and Child Health services.	
	A lactation consulting drop in service is made available in at least two locations.	
Support initiatives that make healthy choices, easier choices		
Work with local dining and takeaway venues to increase availability and promotion of healthier food and/or drink options through delivery of Phase 2 of the Eat Out Eat Well (EOEW) awards program.	Key learnings from Phase 1 of the EOEW awards program trial are considered. EOEW is established in at least one dining precinct in Hume City per year.	Health and Community Wellbeing
Support initiatives that create a secure and sustainable food system		
Enhance participation across Hume community gardens sites.	Governance and Community Leadership Training is delivered to garden users. Gardener-led promotion and marketing efforts are delivered, enhancing garden membership. At least one gardener-led event or activity is delivered at each community garden location.	Health and Community Wellbeing
Activate the Hume Food Policy to drive coordinated food directions, actions and initiatives across Council.	The food policy is promoted to Council departments. A gap analysis of Council food-related actions is conducted. A series of food-related actions or initiatives are identified and delivered.	Health and Community Wellbeing
Support local and sustainable food projects through the Hume Enviro Champions and Live Green program.	A minimum of four community food projects are supported through the Hume Enviro Champions program and the Live Green program.	Sustainable Environments
Encourage sustainable farming activities and provide opportunities for a variety of productive	Development of the Rural Hume Integrated Growth Area Plan (HiGAP) is progressed.	Strategic Planning

Hume Health and Wellbeing Plan 2017-2021; Action Plan Jan 2017 – June 2019

agricultural uses within Hume City's rural areas.	A series of community engagement activities are delivered to inform the Plan.	
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Priority Area: Being Connected

Goal: Family Violence Indicator - TBC

Baseline: In 2014-15, there were 1,554 family violence incidents in Hume City per 100,000 residents.

Source: Crime Statistics Agency, Family Violence Incidents – year ending 30 June 2015)

Goal: 5% decrease in the proportion of Hume City residents who report being highly or very highly socially isolated by 2025.

Baseline: In 2014, 20.5% of Hume City adults report being highly or very highly socially isolated.

Source: Victorian Population Health Survey, 2014

Action	Output	Lead
	Support development of activities and events that build and enhance community and social networks	
Deliver community events that promote harmony through understanding between people of differed faiths, cultures, gender and abilities.	Refugee Week, NAIDOC Week, International Women's Day, International Day of Disability, the Victorian Seniors Festival and other community and cultural occasions are supported in partnership with the community.	Community Learning and Development
	The Hume Interfaith Network and the Friends of Aileu partnership projects are supported.	
Support the establishment of community led/championed health and wellbeing initiatives.	A funding proposal is developed seeking required resources to support residents and community groups to plan, design and implement local ideas.	Health and Community Wellbeing

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		Pending the outcome of the funding proposal, Community Lead Health and Wellbeing Initiatives are established.	
Promote and support local arts and cultural projects and provide opportunities for community engagement in arts and cultural activities.	An arts and culture community engagement project is delivered in: <ul style="list-style-type: none"> • Oisen Place, Broadmeadows; and, • Sunbury. 	A series of social-justice themed exhibitions and activation projects are delivered across Hume City public galleries and exhibition spaces.	Community Development and Learning
Promote and enhance LGBTI+ awareness and inclusion within Hume City.	The Craigieburn and Sunbury GLITTER social groups continue to be supported by Council.	A funding proposal is developed to support the expansion of GLITTER groups in other Hume City locations.	Family, Youth and Children Services
	The Wear it Purple Day and other LGBTI+ awareness raising activities and events are supported in partnership with the community.		
Promote and develop safe and gender equitable communities, cultures and organisations where relationships are equal, non-discriminatory and respectful			
Deliver family and parenting programs which promote equal and respectful relationships between men and women	The Baby Makes Three program is delivered in three community locations.	An Assyrian Happy Mothers program is established in partnership with Northern Hospital and Murdoch Institute (Royal Children Hospital).	Family, Youth and Children Services
	A series of culturally safe parenting workshops are established to support local dads.		
Build staff and community awareness of the	Council supports promotion of Week Without		Community Development and Learning.

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prevalence and impact of violence through provision of information, education campaigns and programs.	Violence, the Clothesline Project and One Million Stars to End Violence campaign.	
Provide advice and input on the development, implementation, monitoring and evaluation of the Regional PVAW Strategy: Building a Respectful Community 2017-2021	Council participation in Regional PVAW Strategy Steering Group The Regional Strategy reflects factors and approaches that are relevant to women and girls in Hume City.	Community Development and Learning
Build a gender equitable and inclusive organisational culture and establish Hume City Council as a local leader in workplace gender equity.	A Workplace Gender Equity Strategy is developed. Workplace actions and initiatives arising from the strategy have commenced.	Community Development and Learning
Enhance real and perceived safety and amenity of public places and spaces		
Provide local communities and sectors opportunities to link together and coordinate activities that contribute to creating safe, secure and injury free environments.	A series of activities and events are delivered as part of the 2018 Community Safety Month (October) A Road Safety Forum is delivered with a particular focus on providing supports and resources for culturally and linguistically diverse communities.	Community Development and Learning
Implement a range of programs and services to improve the safety of the built environment through Hume City Council's Community Safety Strategy 2014–2018.	Ongoing operation of the Hume City Community Safety Advisory Committee. Relevant actions in the Community Safety Strategy 2014–2018 have commenced.	Community Development and Learning

Priority Area: Protecting Health

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<p>Goal: 30% decrease in smoking by Hume City adults by 2025 Baseline: In 2014, 15.5% of Hume City adults were current smokers. Source: Victorian Population Health Survey</p> <p>Goal: 10% decrease in excess alcohol consumption amongst Hume City adults by 2025 Baseline: In 2015, 23.4% of Hume City residents were at risk of short-term harm from alcohol. Source: VicHealth Indicators Survey, 2015</p> <p>Goal: 20% decrease in electronic gambling losses. Baseline: In 2015-16, \$720 was the total amount of money lost on electronic gaming machines in Hume City Source: Victorian Commission for Gambling and Liquor Regulation.</p> <p>Goal: 95% of children are 'fully immunised' at age 5 years by 2025. Baseline: In 2014-15, 94.2% of Hume City children were fully immunised by 5 years of age Source: Department of Education and Training, Victorian Child and Adolescent Monitoring System</p> <p>Goal: 10% net increase in street and park trees Baseline: TBC Source: Hume City Council</p>		
Action	Output	Lead
<p>Implement Council's Gaming Policy including social impact assessments of applications for electronic gaming machines (EGMs), and support for gambling-related harm reduction initiatives.</p>	<p>Council delivers an advocacy program for gambling reform, relevant to the local context. Council continues its membership and participation in the Alliance for Gambling Reform</p>	<p>Community and Activity Centre Planning</p>

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	The Libraries After Dark program is established providing alternate recreation options.	
Protect the community against second-hand smoke and de-normalise smoking behaviour.	The State Government's reforms to smoke-free outdoor dining areas have been implemented. A scoping paper is developed exploring opportunities for smoke-free environment expansion such as at local sporting grounds and facilities.	Governance Health and Community Wellbeing
Continue to develop partnerships that support positive health and wellbeing amongst older residents.	In partnership with La Trobe University, free health checks and healthy lifestyle advice are delivered at each of Council's Senior Citizen Centres.	Health and Community Wellbeing
Encourage Hume City sporting clubs to manage alcohol responsibly and reduce alcohol related problems such as binge drinking and underage drinking.	2 Responsible Service of Alcohol (RSA) courses are delivered by Council to local Good Sports accredited sporting clubs.	Leisure Centres and Sport
Support existing and explore new partnership opportunities amongst Hume City health and community service agencies to promote collective action, collaboration and to minimise duplication.	Appropriate partnership models are explored. Partnership and networking opportunities around agreed health and wellbeing priority areas are established.	Health and Community Wellbeing
Support initiatives and information provision to enhance immunisation uptake		
Enhance immunisation coverage rates amongst priority groups.	The Hume Refugee Immunisation Project is established delivering child and adult immunisations to newly arrived refugee families. Formal referral pathways are established between Settlement services, Council's and GP Immunisation Service. Clinical education and support is provided to local GPs highlighting refugee immunisation status and	Health and Community Wellbeing

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	appropriate catch-up schedules	Proactive outreach efforts are delivered to identify and immunise already settled refugee families.	
Encourage Initiatives that enhance climate resilience of public places and spaces, infrastructure and private housing stock			
Reduce greenhouse gas emissions from Council's operations through energy conservation efforts and renewable energy sources.	A review of the 2013-2016 Greenhouse Action Plan has been conducted.	A new Greenhouse Action Plan is developed and adopted by Council.	Sustainable Environments
Increase levels of shade in public places to reduce heat vulnerability.	Targeted tree planting is delivered in local streets, parks and reserves.	Parks	
Integrate Environmentally Sustainable Design (ESD) and development targets, checklists, considerations and outcomes in processes for design, construction and commissioning of new Council buildings.	An Urban Forest Strategy is considered for inclusion within the Parks and Open Space Strategy. New Council buildings incorporate energy and water efficiency design and measures on completion.	Sustainable Environments	

Priority Area: Capabilities to Participate

Goal: 10% increase in the number of Hume City people aged 17-24 years who are engaged in fulltime education and/or work

Baseline: TBC

Source: ABS, Census of Population and Housing 2016

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Action	Output	Lead
Support initiatives that build a strong and sustainable economy		
Create supportive environments for local start-up and young businesses.	Business incubators and co-working spaces are included in: <ul style="list-style-type: none"> the redevelopment of the Broadmeadows Town Hall and development of the Hume Global Learning Centre Sunbury. 	Economic Development
Continue to create opportunities for economic participation by maintaining services that attract and retain businesses, support and develop local leading businesses, activate and improve activity centres and enhance tourism.	The Hume Investment Attraction Framework is progressed. A program of formal and informal business networking events is delivered. Participation in formal networks and strategic partnerships with tourism organisations to support the visitor economy. Tourism promotional activities such as Postcards TV travel program, public relations and online promotions are delivered.	Economic Development
Support initiatives that reduce people's barriers to meaningful employment, education and training opportunities		
Support local businesses and service providers to employ Hume residents.	The Local Jobs for Local People program is delivered connecting businesses with local job seekers. Networking opportunities and industry visits to local businesses are delivered to local jobseekers.	Economic Development
Complete design and commence construction of the Hume Global Learning Centre Sunbury.	Informed by community and stakeholder engagement, design for the Sunbury Global Learning Centre is finalised.	Community Development and Learning

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Tailor learning opportunities to population groups and growth industries to support skills development and job pathways for Hume residents.	Construction works have commenced. A minimum of 12 targeted job search skill development workshop sessions have been delivered. A minimum of 12 targeted employer information sessions have been delivered to local job seekers.	Economic Development	
Provide opportunities for tertiary study, skill development and qualifications close to home.	The Hume Multiversity initiative is delivered as part of the new Hume Global Learning Centre Sunbury Project.	Community Development and Learning	
Deliver a series of programs that support childhood literacy and learning outcomes.	The iTots, makerspace, bilingual story time, 1000 books before school programs are delivered.	Community Development and Learning	
Support initiatives that address housing affordability including operational costs			
Explore options to facilitate and encourage the provision of greater housing diversity in residential areas to meet the needs of current and future residents.	A draft housing diversity strategy is endorsed for public exhibition.	Strategic Planning	

Hume City Council 2017-2021 Public Health & Wellbeing Plan

Health & Wellbeing Forum: consultation summary

Date	19 May 2017
Location	Broadmeadows Global Learning Centre
Participants	25 participants
Facilitator	Jo Grzelinska

Context

Under the Local Government Act 1989, Hume City Council (HCC) has statutory responsibility for a wide range of areas that influence health. These include roads, family and children's services, recreation, health protection and promotion, community development, waste, land use planning, parks, local laws, emergency management and aged and community care.

Hume City Council develops the Hume Public Health and Wellbeing Plan (the Plan) to document how they will work with their partners to promote and protect the health and wellbeing of those who work and live in the municipality. Council conducts extensive research and consultation with the community and other stakeholders to inform the Plan.

Participants

The Health and Wellbeing Forum in May 2017 was held for local stakeholders with a remit in health planning/programming and/or work across the social determinants of health to inform the Plan. These stakeholders included the primary health network, local hospital, community health services, the primary care partnership, not-for profit organisations and community groups.

Key focus areas for forum

The forum sought to generate open discussion, challenge existing ways of thinking and working, and support stakeholders to come together around agreed priority ways forward. The forum presented findings from local health data analyses and community consultation processes, before considering critical questions for Municipal Public Health and Wellbeing Planning including:

- How do we best respond to what the data/consultation outcomes are telling us?
- How do we select which health and wellbeing issues and actions should be prioritised for the Plan and investment?
- How can we strengthen local partnerships and what are the opportunities for new collaborations?
- What are the platforms and channels for community engagement in the local response to health and wellbeing?
- What are the opportunities and drivers of local innovation?

Hume City Council 2017-2021 Public Health & Wellbeing Plan

Priority themes for Hume City Council's PHWB stakeholders & partners

Session summary

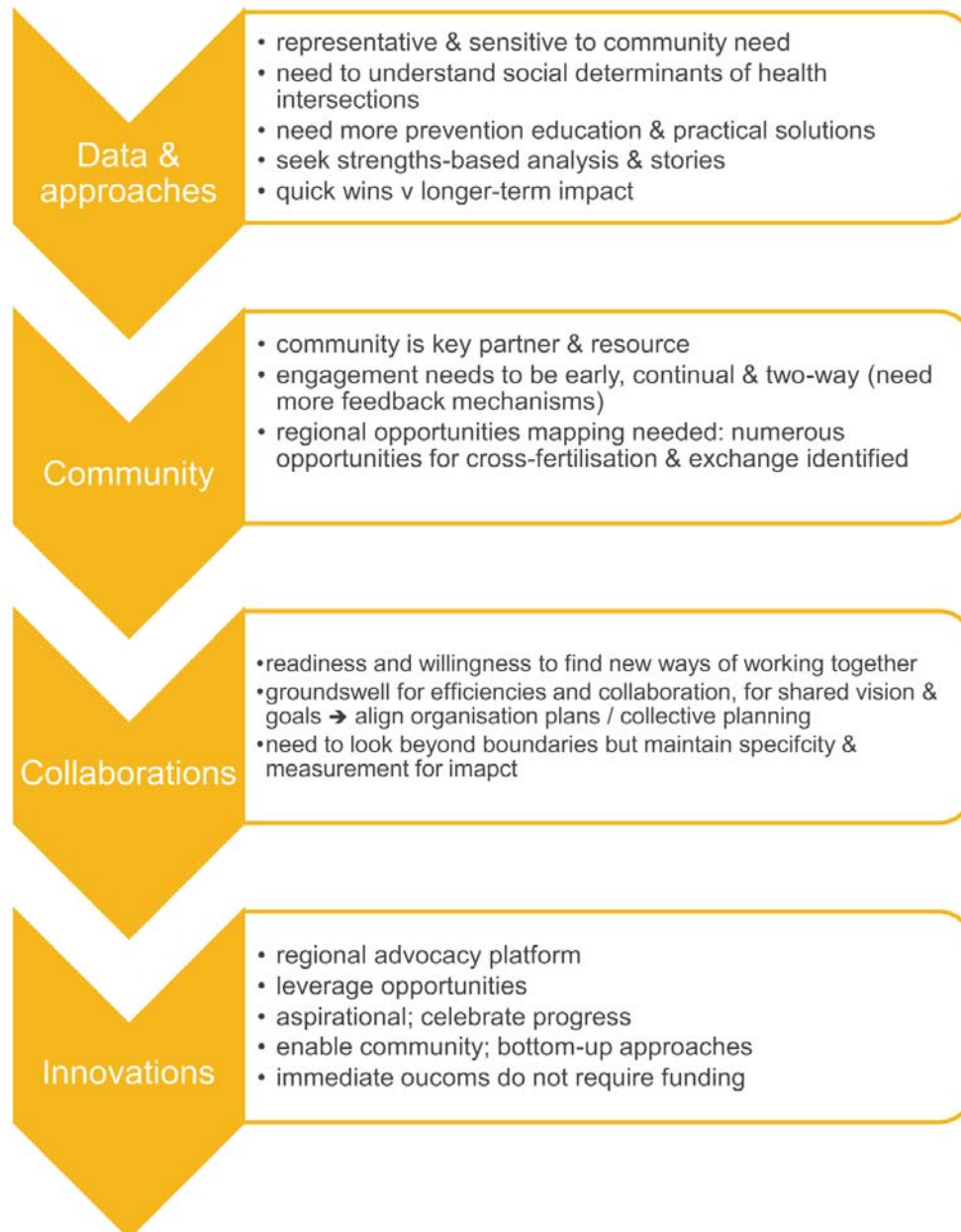
There was a high level of engagement with the event and the planning process by participants at the forum, with requests for more opportunities to come together strategically at further stages of Plan development and into the future. Participants reported that the specific drivers of their participation in the Council planning process included but were not limited to, interest in: ensuring that special interest groups were represented in the Plan (mental health / physical health linkages; new arrivals); developing and contributing to ongoing strategic and planning dialogue; exploring opportunities to align strategies and develop program partnerships; and for timely assessment of integration priorities.

Council's approach to the 2017-2021 Public Health and Wellbeing Plan, and the data collected and analysed to inform the plan, was well received and appreciated by the group, as being both representative and sensitive to the community's needs, and reflective of genuine commitment and goodwill.

There was a strong groundswell in the room for greater efficiencies and collaboration in regional health and wellbeing planning – for more coordination, integration and collective effort. Partners demonstrated a readiness and willingness to work in new ways with Council and with each other. The need for an aligned whole-of-region strategic plan and a regional platform for advocacy and change emerged strongly, working alongside and enabling community with every step. The need for leadership, ownership and accountability was identified in order to take the next steps to shift from willingness to concerted action.

Hume City Council 2017-2021 Public Health & Wellbeing Plan

The following provides a snapshot view of key themes emerging from forum participant discussions.



Hume City Council 2017-2021 Public Health & Wellbeing Plan

The following pages provide a summary of the key themes which emerged during the forum discussions, and include recommendations where relevant.

ENABLERS OF HUME CITY COUNCIL'S 2017-2021 PHWBP SUCCESS

The following factors were identified by local partners as key to the success of the Hume City Council's 2017-2021 Public Health & Wellbeing Plan:

- The development of an outcomes framework for Hume City Council's 2017-2021 Public Health & Wellbeing Plan
- Plan needs to be responsive to the community consultations
- The involvement and ownership of the Plan by the Hume community
- Proper resourcing of projects and initiatives
- Plan needs to be sensitive to potential absence of hard-to-reach populations in consultation
- Local partnerships

EXPLORING HUME'S HEALTH & WELLBEING DATA

The questions which shaped discussion:

- *What do you see as the most important health and wellbeing challenges for Hume City? What one thing would you do to improve community H&WB?*
- *What are some of the stories of change emerging for health and wellbeing in Hume? What important health and wellbeing challenges do you think Hume City will face in the future?*
- *What would a stronger preventative response look like on these issues? What are the priority high-impact areas of prevention?*
- *What are the key barriers/enablers of change?*
- *How can Council generate more impact on key health and wellbeing priorities in Hume? What are some opportunities for collaborative leadership?*

Key themes

- Acknowledgment of the tensions between being comprehensive of all cohorts and developing a whole-of-community population health plan
- The key health & wellbeing challenges prioritised by the participants: food/nutrition and physical activity; vulnerability of children & young people, and young families; developing social connections
- Key to a stronger response is a better understanding of the ways that different domains intersect and interact – for example, nutrition and young families or gambling, or family violence and physical activity, including effects of socioeconomic status. The many people

Hume City Council 2017-2021 Public Health & Wellbeing Plan

living with complex needs and requiring complex service pathways were emphasised also.

- Education and practical solutions are key. Education about prevention; what is good health; what is healthy eating; what role social determinants. Understanding what supports / creates barrier to healthier decision-making.
- Need to be sensitive to community and catchment growth, and associated geographical challenges and inequities
- Strengths-based analysis and approach is also needed. The development of a strong community narrative and success stories is needed. Build on strengths and assets, and learn from areas of success under complex circumstances.
- Further engagement of the community is needed to explore their priorities: What is representative and what is cohort? What are quick wins and what is longer term impact?
- Review the gaps in service provision which might be impacting some of the data, for example early learning services
- Need to establish criteria for future investment. Options for prioritisation: by resources; impact; learning from success.
- Among the local stakeholders, there are opportunities for shared priorities and collective impact – need to establish platforms and channels to harness. Council has a role in this in addition to capitalising on existing forums

Questions

- What are the effects of health literacy versus gaps in person-centred care?
- How to leverage from community strengths?
- What would an approach to collective impact look like? How do we mobilise?

Recommendations

- The current prevention / funding climate requires more advocacy to the State Government, from both Council and a regional alliance

WORKING IN PARTNERSHIP WITH COMMUNITY

The questions which shaped discussion:

- *How does what we have heard here in community consultation differ or support what you hear from community members? What's missing? Who's missing?*
- *How do we provide more opportunities for community participation in strategy development for health and wellbeing?*

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- *How do we work more collaboratively with community? How do we better draw upon the community in developing responses to local health and wellbeing priorities?*

Key themes

- The community is the key partner and key strength
- The consultation and data analysis provides solid and satisfactory basis for Plan. While gaps in some population groups and hard-to-reach peoples were identified, the overall sense was that it provides a good cross-representation and solid foundation for planning.
- Some population gaps identified include: hard-to-reach populations, people living with disabilities who are housebound, people who are socially isolated, older populations with no transport, people living in more geographically isolated areas with no transport, people who face language barriers, including but not limited to refugees and asylum seekers; sex, sexuality and gender diverse peoples, Aboriginal populations
- We need to establish (i) mechanisms for two-way feedback between Council and community, and (ii) sharing mechanisms between Council and partners on consultation data. There are many opportunities for cross-fertilisation of engagement and data collection that are yet to be explored. For example, many service providers' recipients are a consultation opportunity who would welcome the opportunity to feed into Council strategy and planning
- The process of community engagement and participation has to occur early and it has to be ongoing. It will take time and investment. The method of engagement is critical. Local initiatives (for example, park runs) are important. Enable and empower communities.
- Explore new opportunities, try new things, explore horizontal strategising. Budgets / resources do not necessarily limit creativity and new approaches. Suggestions include: shark tank, big ideas project, HTH Growing Ideas Awards (co-design). Partnering & strengthening partnerships with organisations such as Lentara, Dianella, MIND, PARC, Broadmeadows Disability Service, Neami, Spectrum, EMC, Arabic Welfare, NW Mental Health. Goonawarra NH festival an example of empowering and enabling community.
- There is further exploratory work to be done in better understanding some mismatches between data analysis and community consultation findings (for example, interpretations of retail / entertainment as priority area)
- Need to be sensitive to issues of meeting and managing community expectations, for example with Closing the Gap

Questions

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- How will different populations be represented in the Plan?

Recommendations

- A regional approach to community consultation mapping, data & exchange platforms can be explored. Explore deliberative engagement strategies. Council can invite local services / partners to invite their consumers to contribute to Council consultation data. Use community groups more effectively, for vertical and horizontal consultation / data collection. Use advisory groups and/or utilise service advisor positions, which filter back into community
- Council has a strong role in building local partnerships

WORKING WITH PARTNERS & STRENGTHENING COLLABORATION

Questions which shaped discussion:

- *What are the strengths of the ways we work together on health & wellbeing in Hume?*
- *What are some of the challenges which limit the ways we currently work together?*
- *What are some potential solutions to these challenges?*

Key themes

- There is a willingness and a readiness to work more collaboratively across the catchment, and a strong desire for change was articulated. There are shared visions, goals and principles to guide this work. There is also a knowledge and familiarity which guides understanding of strengths and limitations. HCC's willingness to partner, share resources and information was acknowledged
- Reform activity such as NDIS is providing scope for new partnerships and new models
- Current focus can at times be too 'territorial' which limits collaboration and whole-of thinking. Shared visions and outcomes approaches need to acknowledge and stretch beyond municipal boundaries and a strategic approach is required to capitalise on the various opportunities.
- On the flipside, meaningful partnerships cannot be too broad, with need for knowledge and continuity to leverage most impact. Specificity is required to accelerate outcomes. While there is value in overarching broad outcomes, there is also a need for place-based approaches.
- Impact requires specificity and measurement
- An audit of quality of partnerships is needed, which includes accountability measures (i.e. functional, workable, achieving outcomes, pulse check)

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- The data & consultations for Plan provides a strong foundation and framework for collaboration and innovation which draws on multi-stakeholder understanding of community needs, contexts and relationships
- Explore ways to align organisational plans. Develop plan/s with overarching broad shared outcomes based on community priorities, needs, and place-based approach / strategies / partnerships
- Collaborative approaches need to draw on the strength of the community and its diversity and on shared resourcing across partner organisations
- There is uncertainty about the how-to of collaborative service model delivery but an interest and willingness
- Local system navigation remains a challenge for service providers and consumers alike. A digital service portal / database is required.
- Need supportive and efficient platforms and channels for aligning of strategic visions which account for competing demands, time, resources. Partners want active, innovative, creative, and flexible, strategies to work together. Organisations need to have structure to be able to come together on mainstream agreement for prevention footprint
- Ongoing discussions are needed about resourcing alongside development of strategic (and collaborative) priorities. Diversified funding for community level prevention programs is needed.

Recommendations

- Begin small scale with bigger picture in mind
- Explore opportunities for partners to leverage off Council programs (for example, leisure centre programs) and to work with other LGAs
- Drive common initiatives (for example, H₃O); explore public-private partnerships
- A regional cross-sectoral advocacy platform is needed, to lobby state, federal and other funding bodies. Channels needed at stakeholder & community level.
- Consider development of a community plan rather than a Council plan
- Review opportunities emerging and way forward with new DHHS approach to aligning IHP, PCP, CHS, WH strategic planning
- Explore opportunities for more two-way feedback systems
- More forums such as this H&WB Forum will continue the conversation and begin mapping action and partnership around the municipal plan.
- Local partners seek clearer articulation of municipal role and Council approach to issues such

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as Sexual and Reproductive Health and Family Violence

OPPORTUNITIES & DRIVERS OF INNOVATION

Key themes

- Best practice approaches to innovation require: local data (community relevance) plus a group of leaders plus a problem-solving outlook, looking upstream at the causes, with polite accountability and seeking immediate outcomes that do not require money
- Innovation requires a place-based problem, a local response and leaders
- Being aspirational is acceptable
- Focus does not have to be entirely on end-line but acknowledges and celebrates progress
- Community ideas for innovation should be prioritised. Innovation emerges from programs co-designed with community. Community should be empowered and upskilled to use bottom-up approaches
- Lack of funding often drives creativity – increased sharing of resources generates greater collaboration
- Look to other Councils to learn from emerging practice
- There are opportunities for a greater role for HC in family violence responses
- Recognise that small initiatives connect with larger objectives and outcomes
- Always explore and enquire which partnerships already exist
- Extend the reach of grant opportunities
- Explore different ways of engaging and capturing different conversations
- Support advocates / champions already within the community
- Respond assertively and positively with media portrayal
- Social media use needs to be further explored, especially to reach new audiences
- Support might be need for local partnerships / service providers / community to learn how to innovate
- Should the focus be on “getting the core stuff right” before we attempt to innovate?

Examples

- Fitman; 'Active April'; H3O; Kangan-SecondByte food partnership for students at-risk; Foundation House – Food Justice – Hub partnerships; Live Life Get Active-developer-Council relationships

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Recommendations

- Think small, concentrate on specific issues
- Be aspirational, don't be afraid to fail or not achieve
- Awareness-raising activities need to support the general population and target specific groups

PARKED ISSUES

Extra-session discussion and ideas:

- "Bring back growing ideas awards"
- "Encouraging collaboration & innovation between Council and sector is great, however, if we don't ADVOCATE for more resources, we let the State and Feds off the hook and we'll end up with the NHS like UK"
- "Brimbank City Council models for engagement with Victoria University"

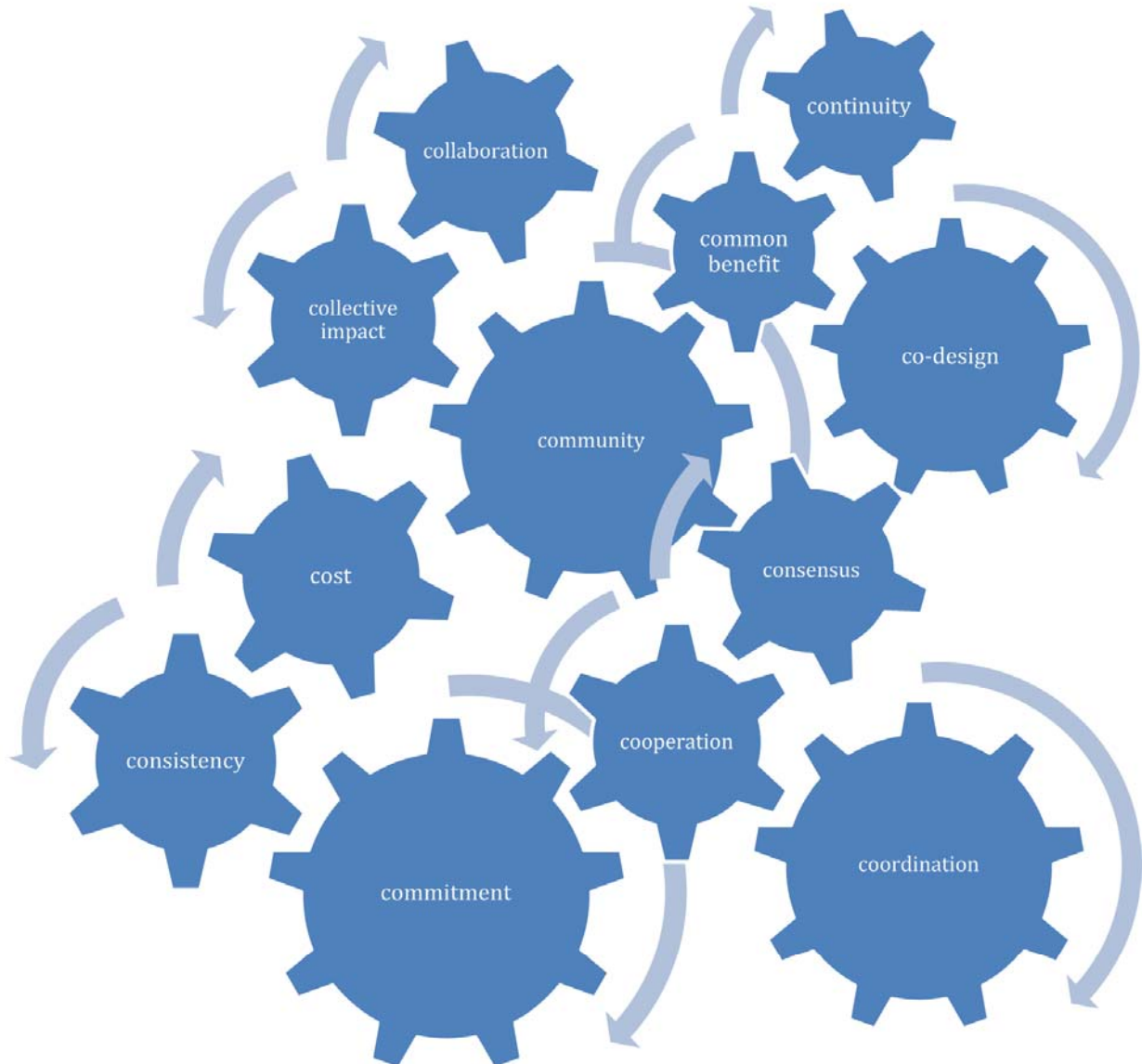
Word cloud of key discussion points

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A model for partnerships for health, co-created by forum stakeholders



REPORT NO:	HE065
REPORT TITLE:	Sports Aid Grants - November 2017
SOURCE:	Bruce Fordham, Manager Leisure Centres and Sports; Jarrod Smith, Sports Development & Inclusion Officer
DIVISION:	Corporate Services
FILE NO:	HCC07/110
POLICY:	-
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	1. <i>Sports Aid Grants - Guidelines</i> 2. <i>Sports Aid Grants - Applicant Details November 2017</i>

1. SUMMARY OF REPORT:

It is proposed that Council award seven individual Hume City Council Sports Aid Grants to the recipients listed in this report. It is proposed that a presentation of these Sports Aid Grants will be made at the beginning of the Council meeting to be held on 11 December 2017.

2. RECOMMENDATION:

That Council award the following individuals a Hume City Council Sports Aid Grant:

Name	Sport	Travel Category	Amount
Keona Mendis	Tennis	International Tournament with International Travel	\$750.00
Rowan Mendis	Tennis	International Tournament with International Travel	\$750.00
Tahlia Sweeney	Softball	State Representation with Interstate Travel	\$400.00
Zyon Iosefo	Touch Football	State Representation with Interstate Travel	\$400.00
Kieasha Croxford	Netball	State/National Representation with Interstate Travel	\$400.00
Dre Iosefo	Touch Football	State Representation with Interstate Travel	\$400.00
Charlotte Jackson	Touch Football	State Representation with Interstate Travel	\$400.00

3. LEGISLATIVE POWERS:

Not applicable to this report.

4. FINANCIAL IMPLICATIONS:

4.1 The funding of \$3,500.00 for the Sports Aid Grants - November is allocated from the 2017/2018 Leisure Centres and Sport Department recurrent operating budget.

4.2 A total of \$20,500 has been allocated to the 2017/2018 Sports Aid Grants program. The proposed grants fall within the budget allocated for this program.

REPORT NO: HE065 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no considerations that impact on the environmental sustainability as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no considerations that impact on Human Rights as a result of this report.

8. COMMUNITY CONSULTATION:

The Sports Aid Grants are advertised on Council's Web site and also through information provided to sports clubs across the city. An information brochure advertising the program was sent to all sporting clubs and schools in Hume.

9. DISCUSSION:

9.1 All applicants approved for a Sports Aid Grant met eligibility criteria as detailed in the Sports Aid Grant Program Application Guidelines (Attachment 1).

9.2 Competition details for the Sports Aid Grant recipients are contained in attachment 2.

9.3 There were no ineligible applications received in this period.

10. CONCLUSION:

It is proposed that the seven Sports Aid Grants will be presented to recipients at the beginning of the Council Meeting scheduled for Monday 11 December 2017.



APPLICATION GUIDELINES AND INFORMATION

The Sports Aid Grant Program is designed to encourage high achievement and excellence in sport by financially supporting young Hume athletes with the expenses associated with attending representative level sporting events.

1. Objectives:

- 1.1. To provide individuals with support and encouragement that will help them to develop to their full potential within their chosen sport.
- 1.2. To provide financial assistance to individuals to assist with the costs associated with attending representative level sporting events.
- 1.3. To encourage greater participation in sport by promoting positive role models to the community.

2. What will be funded:

- 2.1. Competition and tournament entry fees.
- 2.2. Travel and accommodation costs associated with event participation.
- 2.3. Other costs associated with participation in the competition/tournament may be considered.

3. What will not be funded:

- 3.1. Tours and competitions that are friendship/exposure competitions. Including international and interstate tours organised by schools and private tour groups.
- 3.2. Participation in tournaments that are not recognised by the relevant National or State Sporting organisation as a part of their athlete development pathway.
- 3.3. Any tournaments or competitions where the participants are not selected based on merit with a fair and transparent selection process available to all residents.
- 3.4. Expenses associated with the travel costs of accompanying family members.

4. Eligibility Criteria:

- 4.1. Applicants must be permanent residents of the City of Hume (evidence of residential address is required at the time of application).
- 4.2. Applicants must be under 21 years of age at the time of application.
- 4.3. Applications must be received seven days prior to the event taking place. Late applications will not be considered.
- 4.4. Applicants must be competing in a sporting event that is competitive in nature and has a set of rules and a code of conduct.
- 4.5. Applicants must be competing in a sport that has a recognised National Sporting Organisation as assessed by the Australian Sports Commission. This includes Disability Sports Organisations.
- 4.6. Applicants must provide a letter of support verifying their selection from the relevant accredited National or State sporting association. Applications at a regional level may provide a letter from their local club. School Sport Australia and School Sport Victoria events are eligible for funding.
- 4.7. Applicants can apply for one category of funding per application.
- 4.8. Athletes will be funded by Council only once in each category.
- 4.9. Applicants agree to supply evidence as requested by Council within 30 days following the event/competition. Evidence can be provided in the form of photos, media articles, printed results, receipts or a letter from the relevant Governing Body.



5. Funding Available:

National Representation with International Travel - Maximum grant \$750

Example: An athlete representing Australia, a State Association, or Club at an endorsed international event that is a part of a recognised development pathway.

State Representation with Interstate Travel - Maximum grant \$400

Example: A member of the Victorian State under 16 Soccer Team competing at the national championships in Brisbane.

Regional Representation - Maximum grant \$150

Example: Member of the Broadmeadows Broncos representative basketball team competing at a State level competition within Victoria.

In cases where several Hume residents have applied for funding for the same sport, Hume City Council reserves the right to cap total funding for that sport at \$2000 for the financial year.

6. Celebration Evening

A Celebration Evening will be arranged once per year to celebrate the achievements of Sports Aid Grant recipients. Attendance at this event is **COMPULSORY** for all successful applicants.

7. Closing Dates:

Applications are open throughout the year until allocated funding is exhausted.

Applications must be submitted seven days prior to the event taking place.

Once allocated funding is exhausted the program will be closed until the next financial year.

8. Application Procedure:

The Sports Aid Grants are administered by Hume City Council as follows:

- 8.1. Applicants must read the Guidelines thoroughly;
- 8.2. Applicants must complete and return the Grant Application form and required documents at least seven days prior to the event taking place.
- 8.3. Applications will be assessed by Council Officers. The selection panel will, where necessary, consult with the applicants club, coach or sporting association.
- 8.4. All applicants will receive notification of the outcome in writing within 28 days of receipt of their application.
- 8.5. Applicants that receive a Sports Aid Grant and do not attend their event must return the grant in full.

FURTHER INFORMATION

Hume City Council
Sport Development & Inclusion Officer
Ph: 9205 2510 Email: leisure@hume.vic.gov.

SPORTS AID GRANT APPLICANT RECOMMENDATION NOVEMBER - 2017/18								
FIRST NAME	SURNAME	AGE	SPORT	SUBURB	COMPETITION DETAILS	TRAVEL ANALYSIS	TOTAL EXPENSES	AMOUNT RECOMMENDED
Keona	Mendis	15	Tennis	Greenvale	Qualifying Tournament for Junior International Tennis Federation Event in Colombo Sri Lanka. Australian Junior Tennis Ranking in top 300.	International	\$4,725.00	\$750.00
Rowan	Mendis	15	Tennis	Greenvale	Funding sought for travel and competition expenses. Qualifying Tournament for Junior International Tennis Federation Event in Colombo Sri Lanka. Australian Junior Tennis Ranking in top 900.	International	\$4,725.00	\$750.00
Tahlia	Sweeney	12	Softball	Craigieburn	Funding sought for travel and competition expenses. Representing Victoria at the Pan Pacific School Games in Adelaide.	Interstate	\$4,000.00	\$400.00
Zyon	Iosefo	12	Touch Football	Attwood	Funding sought for travel and competition expenses. Representing Victoria at the Pacific School Games in Adelaide.	Interstate	\$3,000.00	\$400.00
Kleasha	Croxford	15	Netball	Dallas	sought for travel and competition expenses. Representing Victoria on the Australian Indigenous Schoolgirls netball team competing at the Pacific School Games in Adelaide. Funding sought for travel and competition expenses.	Interstate	\$1,800.00	\$400.00
Dre	Iosefo	12	Touch Football	Attwood	Representing Victoria at the Pacific School Games in Adelaide. Funding sought for travel and competition expenses.	Interstate	\$3,000.00	\$400.00
Charlotte	Jackson	11	Touch Football	Westmeadows	Representing Victoria at the Pacific School Games in Adelaide. Funding sought for travel and competition expenses.	Interstate	\$3,000.00	\$400.00
Total							\$24,250.00	\$3,500.00

REPORT NO:	HE066
REPORT TITLE:	2017-2018 Proposed Safer Communities Grant Application
SOURCE:	Bruce Fordham, Manager Leisure Centres and Sports; Kirsty Doncon, Grants Officer
DIVISION:	Corporate Services
FILE NO:	HCC10/315
POLICY:	-
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report seeks Council's approval to submit an application to the Australian Government's Department of Industry, Innovation and Science for the Safer Communities Fund Round 2.
- 1.2 The application is proposed for the following project – Lighting for the Broadmeadows Town Park redevelopment.

2. RECOMMENDATION:

- 2.1 That Council approves the submission of an application to the Safer Communities Fund for safety improvements as part of the Broadmeadows Town Park redevelopment, seeking \$188,092.
- 2.2 That Council forward commits \$1,111,908 for the Broadmeadows Town Park redevelopment project from the 2018/19 Council budget.

3. LEGISLATIVE POWERS:

The provision of open space is a function specified in accordance with the Local Government Act 1989.

4. FINANCIAL IMPLICATIONS:

- 4.1 The current estimated project costs for the delivery of the Broadmeadows Town Park redevelopment project is \$1,300,000. Of this there is \$130,000 allocated in the 2017/18 capital works program and the balance of \$1,170,000 proposed in 2018/19.
- 4.2 There are no matching funding requirements.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The design of the park will take into consideration environmentally sustainable design attributes.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The design and construction of the park will take into consideration Council's environmental sustainability responsibilities and seek outcomes to reduce or minimise Council's carbon emissions and subsequent impact on climate change.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The planning for the park will be considered within the context of Council's *Social Justice Charter*.

REPORT NO: HE066 (cont.)

8. COMMUNITY CONSULTATION:

- 8.1 The Broadmeadows Town Park Regeneration Project reached the schematic design milestone with the exhibition of the Draft Landscape Plan. The Draft Landscape Plan was exhibited for a three week period between Monday 6 July and Friday 24 July 2009 and was displayed in the foyers of the Hume Global Learning Centre, Broadmeadows Customer Service and Broadmeadows Leisure Centre. The Draft Landscape Plan was also available to view and download on Council's website and was promoted to the community through *Hume Pride* and local newspapers.
- 8.2 In August 2009 Council formally adopted the Broadmeadows Town Park Landscape Plan incorporating feedback from the Community Information Workshop held 16 April 2009 that was attended by members of the general community, representatives of cultural groups, Councillors and senior management from Council.
- 8.3 In early 2018 the community will be consulted on the reviewed Broadmeadows Town Park Landscape Plan.

9. DISCUSSION:

9.1 Safer Communities Fund

- 9.1.1 The Department of Industry, Innovation and Science administers the Safer Communities Fund. The funding program provides grants to assist councils and community organisations to address crime and antisocial behaviour by funding crime prevention initiatives.
- 9.1.2 The Program's intended outcomes are to:
 - (a) Contribute the enhancement of community safety, improve security and reduce street crime and violence through local security infrastructure.
 - (b) Contribute to greater community resilience and wellbeing by addressing crime, anti-social behavior and other security risks.
 - (c) Help to reduce fear of crime and increase feelings of safety in the Australian Community and contribute to a greater sense of community resilience.
 - (d) Contribute to the safety of communities that may be at risk of racial and/or religious intolerance.
- 9.1.3 Eligible projects include:
 - (a) Costs associated with crime prevention through environmental design
 - (b) The costs of purchase and installation of:
 - (i) Fixed or mobile CCTV cameras
 - (ii) Security lighting
 - (iii) Bollards
- 9.1.4 The grant amount will be up to 100 per cent of eligible projects costs to the maximum of \$1,000,000.
- 9.1.5 Applications close Tuesday 14 November and projects must be completed by 30 June 2020.

9.2 Projects for Consideration

An assessment of the above guidelines coupled with a review of Council's Capital Works Program has led to the following projects being considered for this funding:

REPORT NO: HE066 (cont.)

Project Title	Project Details	Assessment of Projects	Recommendation
Meadowlink	The project will create a path to link Seabrook Reserve to Broadmeadows Railway Station. Lighting is proposed as part of this project.	The path will provide local residents with a picturesque path to walk jog or cycle to access places including; The Age Library and Broadmeadows Aquatic and Leisure Centre. This project does not meet the grant guidelines as it is a new project and there is currently not enough evidence to demonstrate a need for crime safety interventions.	Application not recommended.
Replacement of Council's CCTV Infrastructure	Council is currently developing a closed circuit television (CCTV) policy. Once the policy is adopted this project would involve updating the 150 cameras that Council operates throughout the municipality.	This project will ensure that the CCTV equipment Council is operating is the most effective and up to date. This project is not an eligible project under the grant guidelines. The grant is for community safety projects and not Council asset protection. Council's CCTV Policy has not been adopted.	Application not recommended.
Broadmeadows Town Park Redevelopment	The current draft masterplan includes footpaths, lighting, earthworks, drainage, fixtures, furniture and structures, and landscaping.	The project is a proposed 2018/19 action in the Council Plan. There are safety concerns at the park that are aligned with the grant objectives. Council officers are currently reviewing the existing Council approved masterplan. It is proposed that a new draft masterplan will be placed on public exhibition early in 2018 for community feedback. The project will provide lighting for the park. Whilst the existing masterplan is being reviewed, the provision of lighting is important for the town park to help the community to feel safer when accessing the park at night or in low light.	Application recommended.

10. CONCLUSION:

10.1 Applications for the Safer Communities Fund Round 2, through the Department of Industry, Innovation and are now open.

REPORT NO: HE066 (cont.)

- 10.2 The grants objective is to contribute to the communities feelings of safety through the installation of community safety infrastructure.
- 10.3 The Broadmeadows Town Park redevelopment project has been identified as the most appropriate project for the grant application.
- 10.4 The grant application will include lighting and tree removal to make the park safer and increases the communities' perception of safety when using the park. This aligns with the grants objectives.

REPORT NO:	CC061
REPORT TITLE:	Greater Broadmeadows Framework Plan
SOURCE:	Greg McLaren, Manager Community and Activity Centre Planning
DIVISION:	Planning and Development
FILE NO:	HCC10/479-03
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Greater Broadmeadows Framework Plan</i>2. <i>Map of Urban Renewal Area covered by the Greater Broadmeadows Framework Plan</i>3. <i>Feedback received on the Draft Greater Broadmeadows Framework Plan</i>

1. SUMMARY OF REPORT:

- 1.1 To update Council on the finalisation of the draft Greater Broadmeadows Framework Plan and consultation undertaken since its launch in mid-April 2017.
- 1.2 To seek Council approval of the Greater Broadmeadows Framework Plan.

2. RECOMMENDATION:

That Council:

- 2.1 **note the proposed revisions to the Greater Broadmeadows Framework Plan;**
- 2.2 **adopt the Greater Broadmeadows Framework Plan October 2017; and**
- 2.3 **receive a briefing on proposed planning controls for Meadowlink Strategic Priority Area in the coming months.**

3. DISCUSSION:

Background

- 3.1 The Draft Greater Broadmeadows Framework Plan was prepared by Hume City Council in conjunction with the Victorian Planning Authority (VPA) and released for public comment in mid-April following a briefing of Council.
- 3.2 The Framework Plan (Attachment 1) establishes an urban development plan covering the area shown in Attachment 2 and focuses on renewal opportunities that include:
 - 3.2.1 Reinforcing the importance of investment in the Broadmeadows Town Centre (Hume Central) to deliver a vibrant activity centre;
 - 3.2.2 Securing commitments for renewal of the Broadmeadows Railway Station and bus interchange;
 - 3.2.3 Guiding public and private investment in key infrastructure improvements (for example a bridge crossing the Merlynston Creek);
 - 3.2.4 Unlocking the redevelopment potential of the 60ha brownfield industrial area east of the Craigieburn railway line (Meadowlink Strategic Priority Area) while retaining opportunities for existing employers such as Jemena and allowing skilling related hubs such as the Hume City Hub on Riggall Street and Brite Industries to grow;

REPORT NO: CC061 (cont.)

- 3.2.5 Ensuring employment remains a key land use focus in Campbellfield and in any redevelopment of the former Ford site; and
- 3.2.6 Delivering diverse and new private and social housing options with opportunities to redevelop surplus government and Council land in partnership with the private sector, via initiatives such as the Government's planned inclusionary housing pilot at the former Broadmeadows Primary School site in Nicholas Street; and
- 3.3 The launch of the Draft Framework Plan in mid-April was supported by:
- Media releases by Hume City Council and Victorian Planning Authority;
 - Drop in Information Session 19 April promoted to key stakeholders and community via VPA advertisement in Hume Leader;
 - Hume Leader article - 25 April;
 - Web update and promotional video on Hume City Council and VPA webpages;
 - Direct mail to 420 businesses and landowners in the Meadowlink Strategic Priority Area, Hume Central and the State Significant Industrial Land area in Campbellfield, Northcorp and Broadmeadows; and
 - Article in Hume Pride which was distributed across the municipality in July.
- 3.4 Feedback received on the Draft Plan comprised submissions, including those obtained from Government agencies, requests for further information and feedback obtained via the VPA hosted drop in session. The period for feedback closed at the end of May and Attachment 3 contains a summary of feedback received.

Implementation of the Framework Plan

- 3.5 To secure Government support for the Framework Plan, VPA has co-ordinated whole of government consultation. This has been of great assistance to Hume securing, for example in principle support from key agencies such as Melbourne Water for further investigation of a proposed bridge crossing of the Merlynston Creek, and clarification from the Department of Environment, Land, Water and Planning on the inclusion of text that explains the importance of the Northern State Significant Industrial Precinct (an important element of Plan Melbourne).
- 3.6 To support the renewal goals of the Framework Plan, the VPA has provided grant funding for traffic and transport modelling that will investigate options to address existing traffic network constraints and improve active and public transport. VPA has also contributed funds towards the preparation of a Community Infrastructure Study that will identify options to meet existing community needs and the needs of new residents and workers. These studies will be completed in the coming months and are intended to inform government and private investment decisions to meet identified needs via for example development contributions or grant funding business cases.
- 3.7 The Greater Broadmeadows Framework Plan will operate as a strategic document for implementation by Hume in consultation with stakeholders and Government. It will not, however, become an incorporated document in the Hume Planning Scheme. It is to be referred to in conjunction with the Broadmeadows Structure Plan 2012 which is referenced in the Planning Scheme.
- 3.8 The recent establishment of the Broadmeadows Revitalisation Advisory Board provides an ideal opportunity to secure whole of Government support for renewal in Broadmeadows. Accordingly the Board has received a briefing on the Greater Broadmeadows Framework Plan from VPA and Hume.

REPORT NO: CC061 (cont.)

- 3.9 At its meeting of 11 October 2017, the VPA Board approved the final Greater Broadmeadows Framework Plan, noting that it will be submitted to the Minister for Planning for noting. Hume will be advised of the outcome of the Minister's deliberations in the coming months.
- 3.10 The VPA Board also resolved to submit the Framework Plan to Hume City Council for adoption and implementation.

Revisions to the Framework Plan

- 3.11 On the basis of feedback received, and ongoing discussions with government, the following amendments are proposed to the Framework Plan.
- 3.12 **Employment Growth** – The importance of Northern State Significant Industrial land in Campbellfield and Upfield receives mention in Plan Melbourne. Hume City Council's current planning control update (Amendment C218) reflects the need to protect industrial uses in these areas. Accordingly the explanatory text in the Framework Plan for the Campbellfield Strategic Priority Area will be amended to emphasise the importance of retaining opportunities to grow industrial related employment. This revision should not, however, preclude growing retail and commercial uses in the area surrounding the potential future Campbellfield train station, and existing Campbellfield Activity Centre. This mix of uses would sit well with the current retail centre and existing and enhanced open space connections along the rail corridor.
- 3.13 An important focus of the Framework Plan is positioning areas for local growth. Via submissions, Hume has been made aware of the longer term aspirations for renewal of two Campbellfield land owners. In keeping with these requests, and reflecting the growing momentum for renewal in Campbellfield via projects such as Level Crossing Removal, the draft Framework Plan recommendation that a **Structure Plan** be prepared for Campbellfield has now been elevated to become the initial priority for this area.
- 3.14 The draft Framework Plan recommended new planning controls in the **Meadowlink Strategic Planning Area**. This 60hectare area, which comprises a mix of industrial uses as well as existing open space, Hume Secondary and Broadmeadows Primary Schools, and the new Meadowlink linear park, is currently zoned for commercial uses. Designating this area as a Comprehensive Development Zone will encourage new development, but not preclude opportunities to grow employment through the retention of existing businesses while still encouraging business investment such as the new Jemena Broadmeadows Depot which is currently under construction.
- 3.15 The introduction of this proposed new planning control will be supported by the development of a concept plan showing future road and access networks to support the transition of underdeveloped or vacant industrial land into smaller parcels of land that can accommodate a mix of development including higher density housing. To protect the nearby local activity centres at Dallas and Olsen Place this concept plan will recommend locations suitable for local retail uses. The release of this concept plan will include the preparation and public exhibition of a Planning Scheme Amendment, which Council will lead with VPA assistance. It is anticipated that this process will commence from early 2018.
- 3.16 **Housing Diversity** – The draft Framework Plan includes actions to improve the quality and diversity of housing in Broadmeadows. Mention is made of the opportunity to work with the Department of Health and Human Services (DHHS) and in their submission on the draft Plan DHHS recommended the inclusion of a specific action to promote and facilitate renewal of ageing public housing stock. However DHHS did not commit to specific renewal projects. Reflecting investigations previously undertaken by Hume in partnership with DHHS the Framework Plan has been amended to promote and facilitate affordable housing opportunities on government and privately owned land within the Broadmeadows town centre strategic priority area, and actively pursue

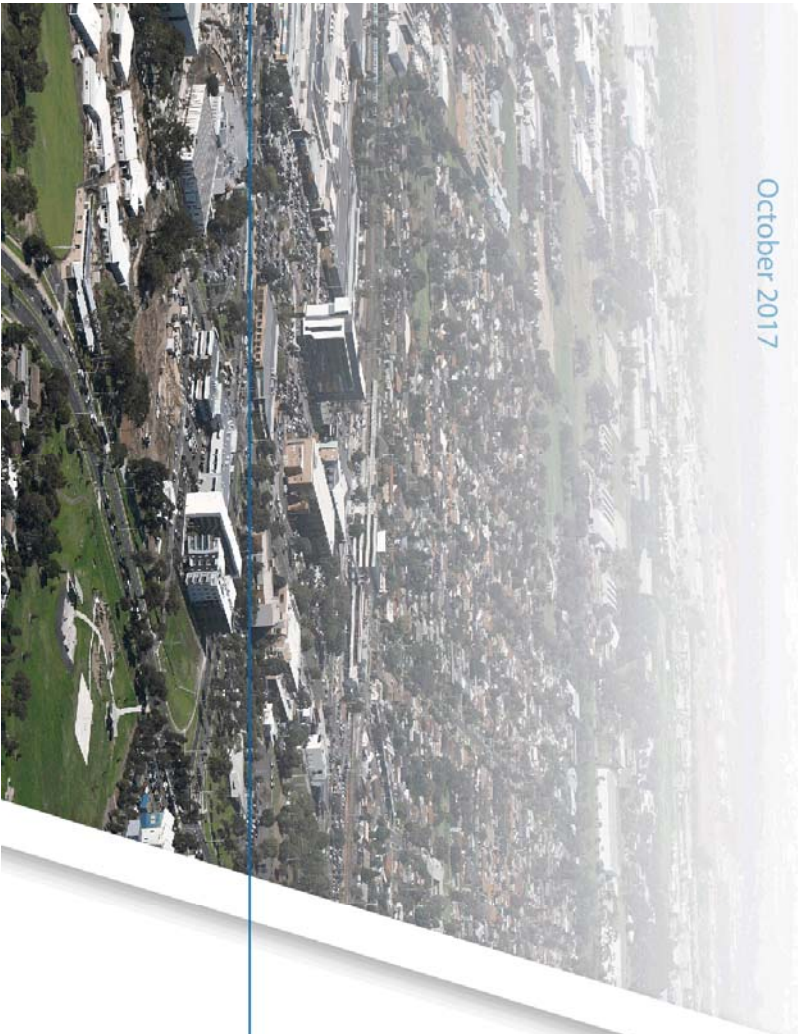
REPORT NO: CC061 (cont.)

renewal of existing ageing public housing in the areas surrounding the town centre (e.g. Banksia Gardens).

- 3.17 **Broadmeadows Town Centre** – The goal of realising a more vibrant mix of uses on Council’s land holdings is gaining momentum with the redevelopment of the Town Hall about to commence. Support towards the relocation of Hume related car parking to the Camp Road Loop Road site, and thereby unlocking the development potential of Council’s landholdings is enhanced through the inclusion of a new action ‘Consolidate existing at-grade car parking in the town centre to unlock the development potential of underutilised public and private land’.
- 3.18 Redevelopment of the **Broadmeadows Railway Station** was mentioned during public consultation on the draft Plan. Redevelopment of the train station provides a unique opportunity to improve the gateway to Broadmeadows and better connect residential and working populations with the Town Centre, in turn delivering improved economic activity in the Town Centre and station surrounds. Accordingly, the Framework Plan has been updated to emphasise this important renewal goal with the inclusion of new action ‘Undertake the planning to guide current and future upgrades of the Broadmeadows Railway Station, bus interchange and surrounds’. Transport for Victoria have committed to lead this action, with Hume providing support and advocacy.

4. **CONCLUSION:**

The Greater Broadmeadows Framework Plan establishes a urban development framework to inform land use planning and guide government and private sector investment in renewal. It will operate as a strategic document for Council to implement. The revisions to the Greater Broadmeadows Framework Plan outlined in this report have been informed by the input of key stakeholders and commercial interests and, through the assistance of the VPA, feedback from across Government. These revisions strengthen Hume’s renewal objectives for Greater Broadmeadows. Formal adoption of the Greater Broadmeadows Framework Plan by Council will assist in securing Government and stakeholder support for renewal in Broadmeadows.



Greater Broadmeadows

Framework Plan

October 2017



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GREATER BROADMEADOWS URBAN RENEWAL PLAN - OCTOBER 2017

Northcorp Industry Park



Executive Summary

RESHAPING BROADMEADOWS

Greater Broadmeadows is in transition. This framework plan will guide the urban renewal of brownfield industrial land, retain and diversify existing employment, encourage new and diverse infill housing and reinforce the importance of investment in the Broadmeadows Town Centre to deliver a vibrant Metropolitan Activity Centre.

Located at the gateway to the northern growth corridor of Melbourne, Broadmeadows and surrounding areas have strong strategic transport connections, being located 15 kilometres and a 30 minute train ride from Melbourne's CBD, 8 kilometres from the Melbourne International Airport and Essendon Airport, and adjacent the M80 freeway and regional rail networks.

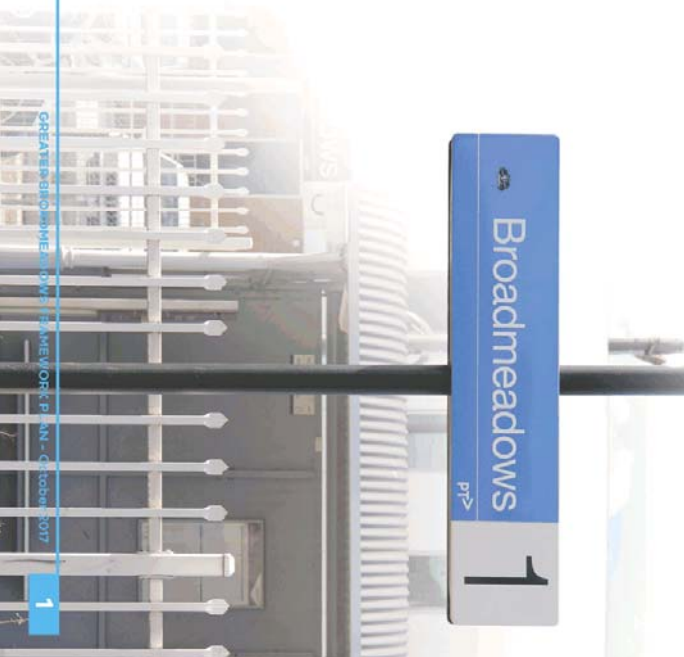
These locational advantages have not, however, led to significant private sector investment or business growth in the Greater Broadmeadows area. But current catalyst infrastructure projects by the Victorian State Government and Hume City Council are delivering a strong incentive for renewal and employment growth in the area.

This Plan seeks to promote the underlying potential of Greater Broadmeadows and the potential for infill renewal of large tracts of underdeveloped land, improving private sector awareness of the capacity of this area to accommodate the needs of Melbourne's growing population and economy.

The Greater Broadmeadows Framework Plan will guide investment and urban renewal to unlock this potential and support the revitalisation of Broadmeadows Metropolitan Activity Centre. It sets out a shared vision for the next three decades, outlining a range of actions required to achieve that vision, including:

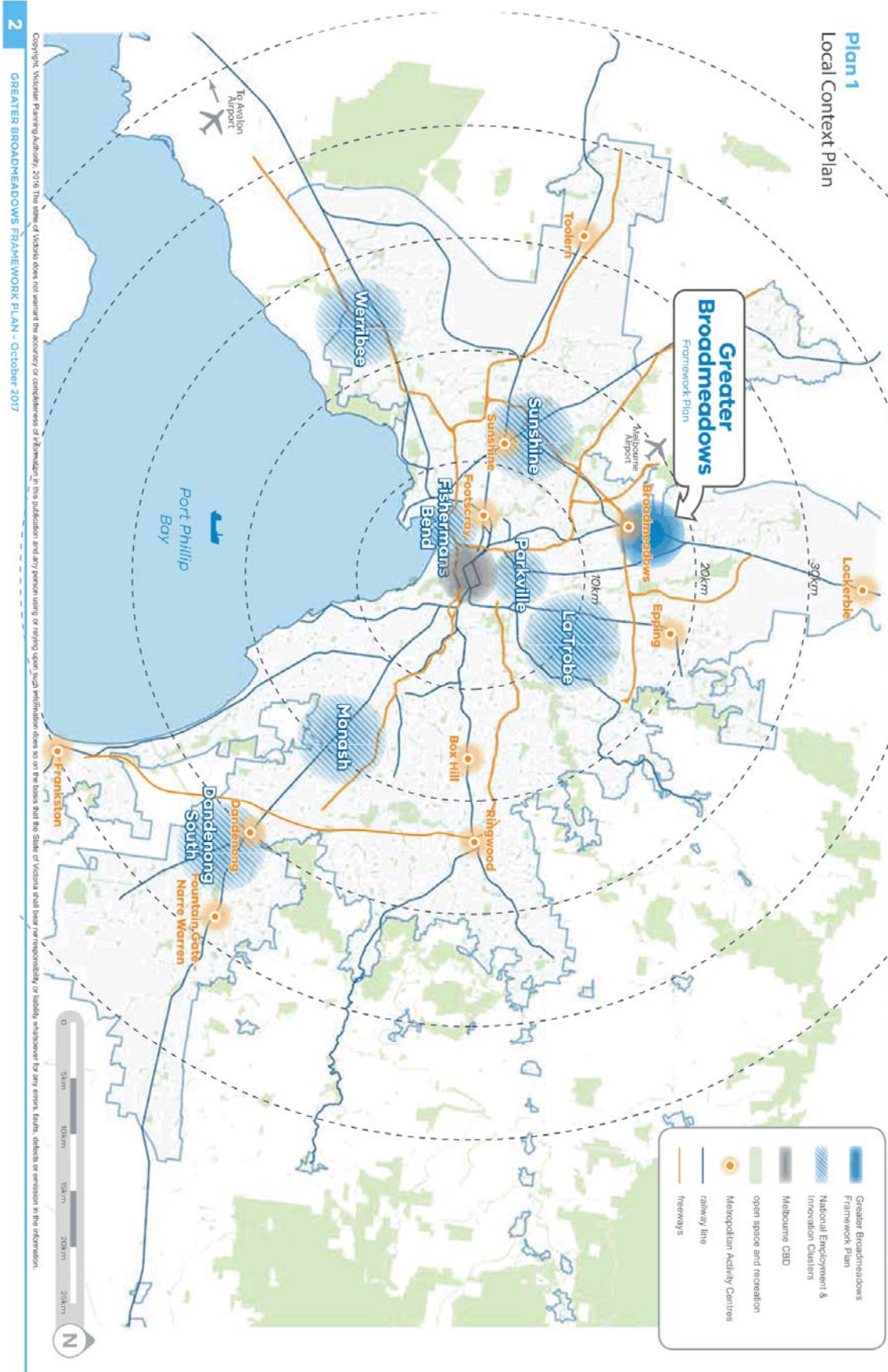
- creating a vibrant heart for Broadmeadows Metropolitan Activity Centre
- facilitating a range of diverse housing opportunities, initially focussing on the Meadowlink strategic priority area
- planning for local job growth within the Broadmeadows Metropolitan Activity Centre and the Northern State-Significant Industrial Precinct (which includes Campbellfield, the Northcorp Business Park and Ford's Upfield site)
- planning for the redevelopment of significant government surplus sites
- identifying and supporting improvements in public transport and local road, walking and cycling connectivity, creating 20 minute neighbourhoods within Greater Broadmeadows
- improving the public realm and encouraging both public and private sector development to incorporate long-term sustainability and resilience actions.

The Greater Broadmeadows Framework Plan is an important step forward in the implementation of the Victorian Government's metropolitan planning strategy, *Plan Melbourne 2017-2050*. It is an action plan to promote partnerships between the public and private sector and to guide the future detailed planning of the many development opportunities identified within Greater Broadmeadows.



GREATER BROADMEADOWS METROPOLITAN ACTIVITY CENTRE FRAMEWORK PLAN - October 2017

Plan 1
 Local Context Plan



2
 GREATER BROADMEADOWS FRAMEWORK PLAN – OCTOBER 2017

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Planning for Urban Renewal

Metropolitan Melbourne's population is forecast to grow to 8 million people by 2050 and it is imperative that we plan for a more populous city that is also more sustainable, productive and liveable

Plan Melbourne 2017-2050, the Victorian Government's planning strategy, sets out the key directions to meet our future challenges and outlines the vision for Melbourne's growth over the next three decades.

A core principle of *Plan Melbourne 2017-2050* is to develop a 'city of centres linked to regional Victoria', with less reliance on the central city and providing larger numbers of suburban jobs and services closer to people's homes. To achieve this, *Plan Melbourne 2017-2050* promotes the creation of development opportunities within urban renewal precincts across Melbourne.

The Greater Broadmeadows area comprises more than 1300 hectares of land. It includes the southern part of Melbourne's Northern State-Significant Industrial Precinct, two rail lines, areas of underutilised and undeveloped land, significant waterways, surplus government sites and extensive residential areas that include a component of social housing. It also includes the Broadmeadows town centre, which is located in the Broadmeadows Metropolitan Activity Centre (MAC) as identified by *Plan Melbourne 2017-2050*. Under this metropolitan plan, the wider Greater Broadmeadows area is set to play a strategically important role in providing a diverse range of local jobs, activities, services and diverse housing.

There has been substantial recent and on-going state and local government investment in educational, transport and community infrastructure in Greater Broadmeadows, with further opportunities for new public and private sector investment identified in this Framework Plan.

Urban renewal in Greater Broadmeadows will strengthen the role of the MAC as a key place in the north of Melbourne, supporting the growing population of Hume City and the wider Northern Subregion and harnessing greater economic activity by leveraging off existing businesses, which include:

- health and medical technology manufacturing
- technology businesses, including advanced and value adding manufacturing, and
- transport, defence and construction technologies.

Expanding the diversity of housing options available for current and future residents within Greater Broadmeadows can be achieved through actions ranging from small scale infill development within existing residential areas, to the master planned redevelopment of large sites (such as the Nicholas Street former school site and parts of Seabrook Reserve) and former industrial land to the north of Meadowlink.

Opportunities also exist immediately to the east of Broadmeadows Railway Station and in the regeneration of sites owned by the Department of Health and Human

Services. In the longer term, Broadmeadows MAC itself will provide the setting for residential redevelopment co-existing with commercial and community uses and providing a population to support the activities of the city centre of Broadmeadows..

Growth and future development in Greater Broadmeadows will be informed by a number of existing planning policies and documents, including *Plan Melbourne 2017-2050* and the *Broadmeadows Activities Area Structure Plan 2012*. The Structure Plan is a 20 year plan for development and renewal in Broadmeadows prepared by Hume City Council in conjunction with the then Department of Planning and Community Development and informed by the input of community, business and other key stakeholders.

The *Greater Broadmeadows Framework Plan* acknowledges the on-going role and implementation of the *Broadmeadows Activities Area Structure Plan 2012* and extends the strategic planning framework to include the key development areas of Maygar Barracks, Campbellfield and the Upfield Ford site. These areas are included within the Northern State-Significant Industrial Precinct, and will be protected as a focus for major industrial development and employment.

The *Hume Planning Scheme* also includes specific policies and controls to support the revitalisation of Broadmeadows MAC and to more generally guide development within Greater Broadmeadows.

Plan 2
 Greater Broadmeadows Framework Plan area



The Framework Plan

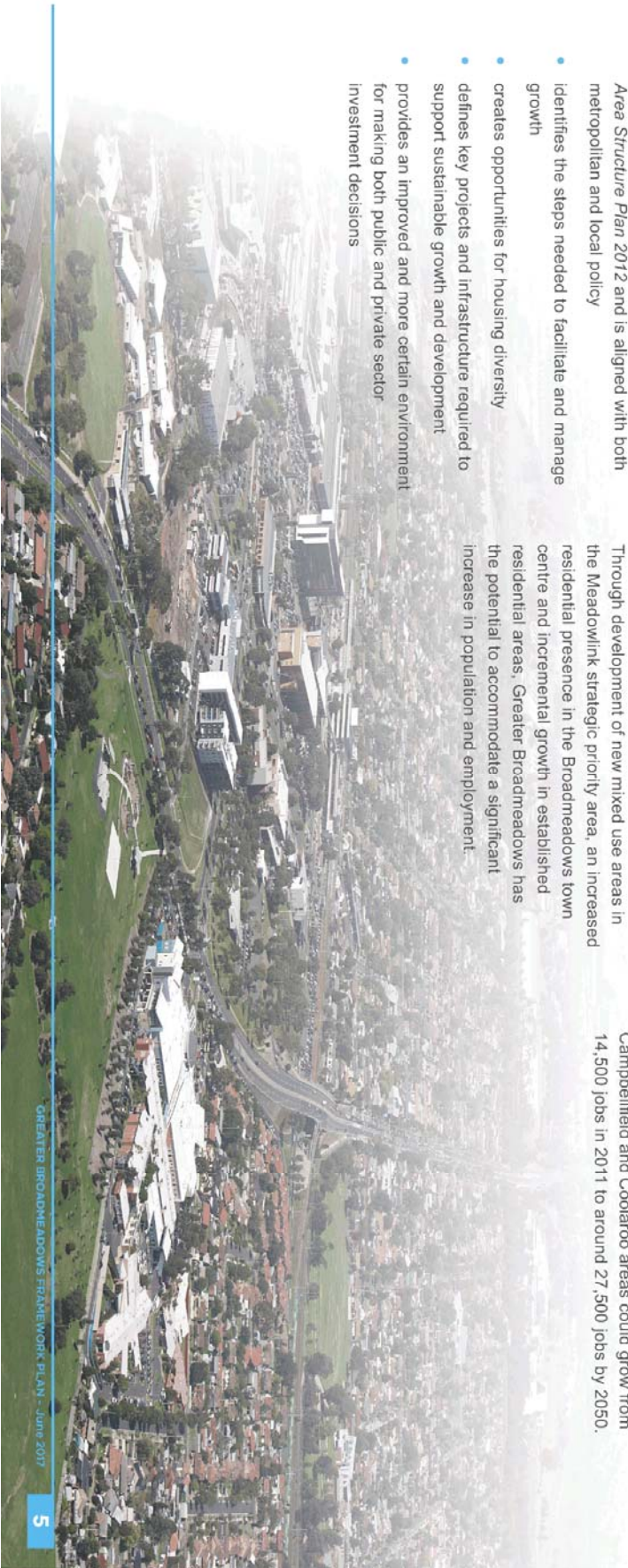
The Greater Broadmeadows Framework Plan is a high-level strategy that:

- outlines the future vision and principles for land use and development in Greater Broadmeadows
- guides sustainable growth and development over the next three decades - the time frame adopted in *Plan Melbourne 2017-2050*
- builds on the previous *Broadmeadows Activities Area Structure Plan 2012* and is aligned with both metropolitan and local policy
- identifies the steps needed to facilitate and manage growth
- creates opportunities for housing diversity
- defines key projects and infrastructure required to support sustainable growth and development
- provides an improved and more certain environment for making both public and private sector investment decisions

- will be used to coordinate, guide and inform the preparation and consideration of future, more detailed plans for development and re-development within the Greater Broadmeadows Framework Plan area
- identifies five strategic priority areas for development leveraging off existing and proposed investment by the public and private sector.

Through development of new mixed use areas in the Meadowlink strategic priority area, an increased residential presence in the Broadmeadows town centre and incremental growth in established residential areas, Greater Broadmeadows has the potential to accommodate a significant increase in population and employment.

Conservative estimates based on the Victorian Government's projection of population and households across the state, *Victoria In Future 2016*, suggest that the Greater Broadmeadows area has the potential to grow from 30,000 residents in 2016 to around 45,000 residents by 2050. Employment projections based on the Department of Economic Development, Jobs, Transport and Resources' *Victorian Integrated Transport Model*, suggest that the Broadmeadows, Campbellfield and Coolaroo areas could grow from 14,500 jobs in 2011 to around 27,500 jobs by 2050.



Vision

Greater Broadmeadows will become the powerhouse of Melbourne's north. Catalyst investments and actions will unlock development potential for growth in local employment and for diversified housing.

Greater Broadmeadows will be transformed into a series of connected 20 minute neighbourhoods with improved amenity and enhanced access to local jobs. The primary focus for new growth will be in five strategic priority areas: Broadmeadows town centre, Meadowlink, Maygar Barracks, Campbellfield and the Upfield Ford site.

At its heart, Broadmeadows will be a vibrant town centre offering a mix of retail and commercial uses, gathering places and higher density housing. Improved pedestrian and cycling connections to the east will unlock the renewal potential of underutilised industrial land in the Meadowlink strategic priority area and connect this new mixed use and residential precinct with the town centre.

Development within Greater Broadmeadows will build on recent and current state and local government investment in key infrastructure such as the Broadmeadows Town Hall Redevelopment, Meadowlink open space link, Broadmeadows Community Hub, Broadmeadows Schools Regeneration project and the Hume Global Learning Centre. Further upgrades to the Broadmeadows Railway Station will improve safety and enhance pedestrian access at this key transport interchange and will promote growth in the Metropolitan Activity Centre.

Greater Broadmeadows will have a network of lively town centres and revitalised neighbourhoods featuring a range of diverse housing options and easy access to public transport. Open spaces, neighbourhood based social and community infrastructure, gathering places and pedestrian and cycling links, will be characteristics of Greater Broadmeadows.

Residents and workers of all ages and cultures will have access to community services, and will be able to make connections and take part in a range of social, educational and recreational activities.

The Meadowlink area will accommodate a mix of uses, including local employment, community facilities, and new and diverse housing. Infrastructure improvements include the potential for a road bridge across the Merlynston Creek to better connect Meadowlink to Campbellfield.

Campbellfield will remain an important employment and activities hub. The future upgrading of the Upfield rail line and a potential future railway station at Campbellfield will expand public transport options and provide a catalyst for the longer term redevelopment of land at Maygar Barracks and the Upfield Ford site for employment purposes.



6

GREATER BROADMEADOWS FRAMEWORK PLAN - October 2017



Key Principles

The overarching vision and potential for urban renewal in Greater Broadmeadows will be realised through application of the following urban renewal principles.



P1 Broadmeadows Metropolitan Activity Centre, supported by the Broadmeadows Railway Station, will be known as the heart of Greater Broadmeadows – an accessible place for business, services, health, education, culture, shopping and entertainment.



P2 New and diverse housing options offering a mix of public, private and social housing developed over time within Broadmeadows Town Centre and Meadowlink (strategic priority areas A and B) will deliver safe and welcoming new neighbourhoods each with their own focus of easily accessible services and community activity.



P3 New community and social infrastructure located together to enhance community access and deliver opportunities for all new and existing residents to meet and connect, thereby enhancing the liveability of Greater Broadmeadows.



P4 Expanded local and regional employment opportunities with protection of the Northern State-Significant Industrial Precinct (east of Merlynston Creek) and improved transport links between Broadmeadows Metropolitan Activity Centre, Campbellfield and other employment areas.



P5 A network of safe, accessible and connected spaces within Greater Broadmeadows, supported by improved public transport, enhanced walking and cycling connections, a high quality public realm, and attractive open space links including to waterways.



P6 Environmental sustainability and integrated water management incorporated into the design, redevelopment and use of existing buildings, new buildings, infrastructure, the public realm, open spaces and waterways in Greater Broadmeadows.





Strategic Priority Areas

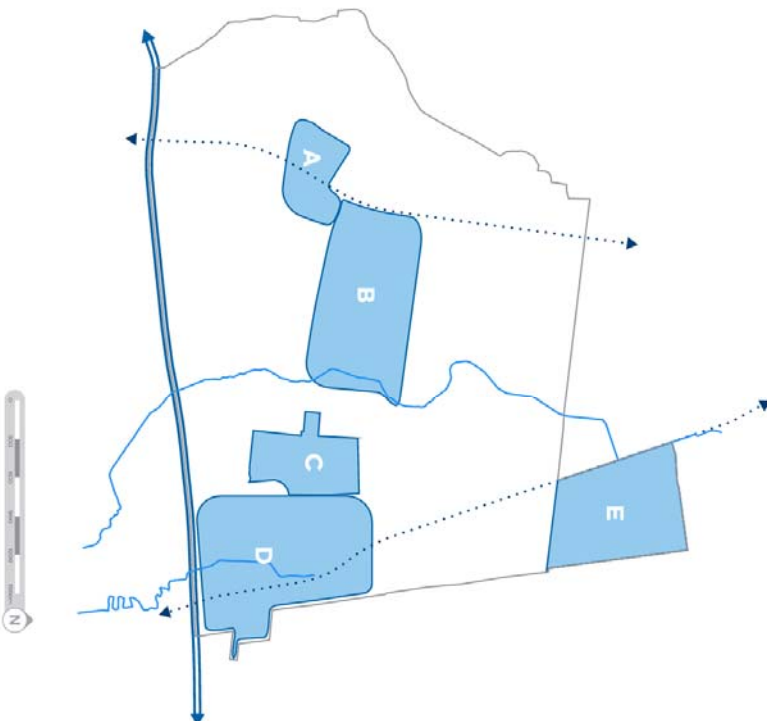
The Framework Plan identifies five strategic priority areas to unlock the potential for redevelopment within Greater Broadmeadows.

The five strategic priority areas are:

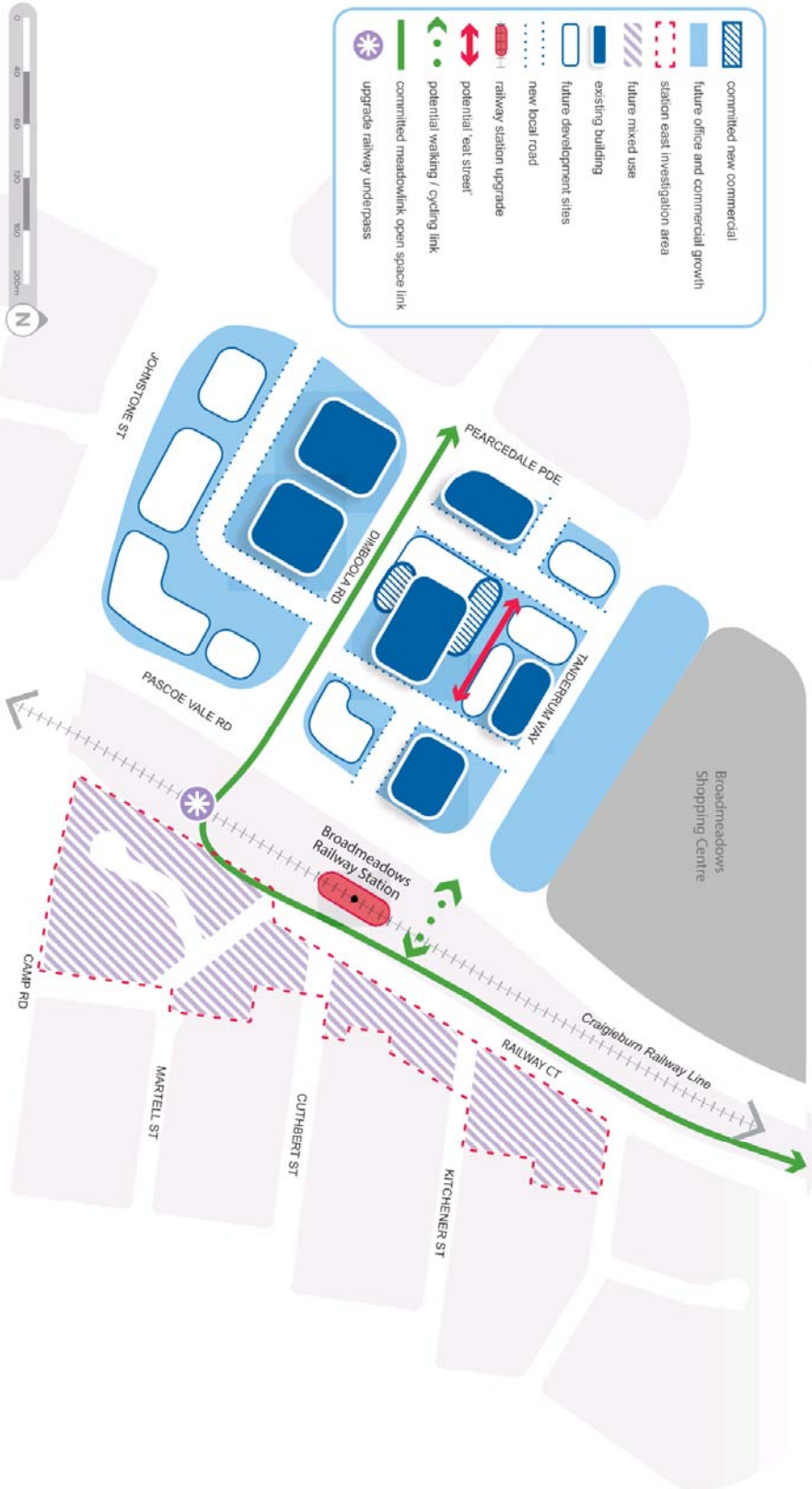
- A. Broadmeadows town centre
- B. Meadowlink
- C. Maygar Barracks
- D. Campbellfield, and
- E. Upfield Ford site

The Plan includes the following high-level actions for the strategic priority areas:

- Identify key transport infrastructure investment required to support better connections within the Greater Broadmeadows urban renewal area
- address the social and community infrastructure needs of the future population
- promote opportunities for affordable housing in residential areas, and
- support improvements to the public realm and the promotion of liveability.



Plan 3
 Broadmeadows Town Centre Strategic Priority Area A



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**STRATEGIC PRIORITY AREA A:
BROADMEADOWS TOWN CENTRE -
REVITALISATION AND INCREASED EMPLOYMENT OPPORTUNITIES**

The Broadmeadows town centre is located at the heart of the Broadmeadows MAC. Broadmeadows MAC is the civic, commercial and retail core of Greater Broadmeadows. It has a potential catchment that extends to the northern industrial areas of Upfield and Somerton and into the rapidly developing northern growth corridor. (Refer to plan 3).

With the goal of realising a more dynamic and pedestrian friendly town centre, Hume City Council is facilitating the ongoing development of Hume Central, a new development project for the town centre. Previously under-utilised Council land in Hume Central will be developed to grow business employment with innovative new buildings and public spaces including a new 'Eat Street'. The first of these revitalisation projects is the current redevelopment of the Broadmeadows Town Hall that will deliver a jobs and office hub with a multi-purpose venue for events and community use from 2019.

Together, these catalyst projects will create a vibrant town centre in Broadmeadows, transformed from an area dominated by car parking to take on the qualities of a mature city centre.

Investigation of options to unlock the development potential of Council's Hume Central landholdings and the Loop Road block (situated to the south of Dimboola Road) has been informed by the *Broadmeadows Structure Plan (2012)* goal of relocating car parking on Council's landholdings to the southern end of the town centre with easy access to the arterial road network.

Other opportunities to increase activity in the town centre include improving pedestrian and cycle connections between the town centre and the residential area east of the railway station. This will increase accessibility, unlock development opportunities east of the railway line, and support delivery of new and diverse housing options in the residential areas surrounding the town centre.

An improved passenger interchange at Broadmeadows Railway Station will enhance the locational advantages of the Broadmeadows town centre by improving the accessibility offered by the existing regional rail hub and bus services to Melbourne Airport.

Table 1: Strategic Priority Area A Actions

- A1** Undertake the planning to guide current and future upgrades of the Broadmeadows Railway Station, bus interchange and surrounds.
- A2** Consolidate existing at-grade car parking in the town centre to unlock the development potential of underutilised public and private land.
- A3** Prepare a development plan for the Dimboola Loop Road Block, to inform any future development of the land and prepare a planning scheme amendment as required.
- A4** Investigate the need for a rezoning of land to implement the Hume Central Vision Development Plan, to allow for more intense commercial and civic activity.
- A5** Promote and facilitate affordable housing opportunities on government and privately owned land within Broadmeadows town centre and actively pursue renewal of existing ageing public housing in the areas surrounding the town centre (eg. Banksia Gardens).
- A6** Undertake transport modelling to confirm and prioritise key transport infrastructure required to support urban renewal in the Broadmeadows town centre strategic priority area.
- A7** Undertake a community and social infrastructure study for the Greater Broadmeadows area and identify key services needed to support future development and urban renewal in the Broadmeadows town centre.
- A8** Secure the funds needed to support delivery of identified community and other infrastructure priorities in Broadmeadows town centre through the preparation of an Infrastructure Contributions Plan or equivalent.

Plan 4
 Meadowlink Strategic Priority Area B



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STRATEGIC PRIORITY AREA B:
MEADOWLINK - A THRIVING MIXED USE URBAN VILLAGE

The Meadowlink strategic priority area is located to the east of the Craigieburn railway line. It encompasses 60 hectares of employment land (Northmeadows and Eastmeadows) residential areas immediately south of the former Meadowlink rail corridor, Hume Secondary College and Broadmeadows Primary School and abuts the Merlynston Creek environs to the east (refer to Plan 4). While the area is currently within the Northern State-Significant Industrial Precinct, this will be revised through implementation of Plan Melbourne (Action 8) to support delivery of a mixed use area consistent with the adopted *Broadmeadows Activities Area Structure Plan (2012)*.

This is an area in transition having traditionally supplied local jobs in manufacturing and warehousing. However, the significance of the area for industrial uses has declined with the departure of major businesses (such as Yakka, Beta and Ericsson) and the recent rezoning of sites for mixed use development.

While protecting existing businesses and growing local employment opportunities in the area remains an important focus, the introduction of a new planning framework offers the opportunity to transform underdeveloped or vacant land into smaller parcels that can accommodate a mix of uses including new and diverse housing. Infrastructure improvements include the potential for a bus capable road bridge across the Merlynston Creek.

The Meadowlink open space link will deliver a new linear park from Seabrook Reserve in the east to Railway Crescent in the west, providing increased amenity and connectivity for the existing neighbourhood and residential and mixed use redevelopment in this area. With construction commencing in 2019, Meadowlink will deliver new walking and cycling paths and space to meet, play or relax. The green spaces along Merlynston Creek will be enhanced, making an important contribution to the character of the area that should not be compromised by new development.

There are opportunities for the regeneration of existing social housing and the provision of new and diverse housing options. The Framework Plan identifies a number of potential sites, with the possibility of public/private partnerships being utilised to deliver affordable housing on surplus government land. This can build on the successful model of public/private partnerships already trialled in the Valley Park residential redevelopment.

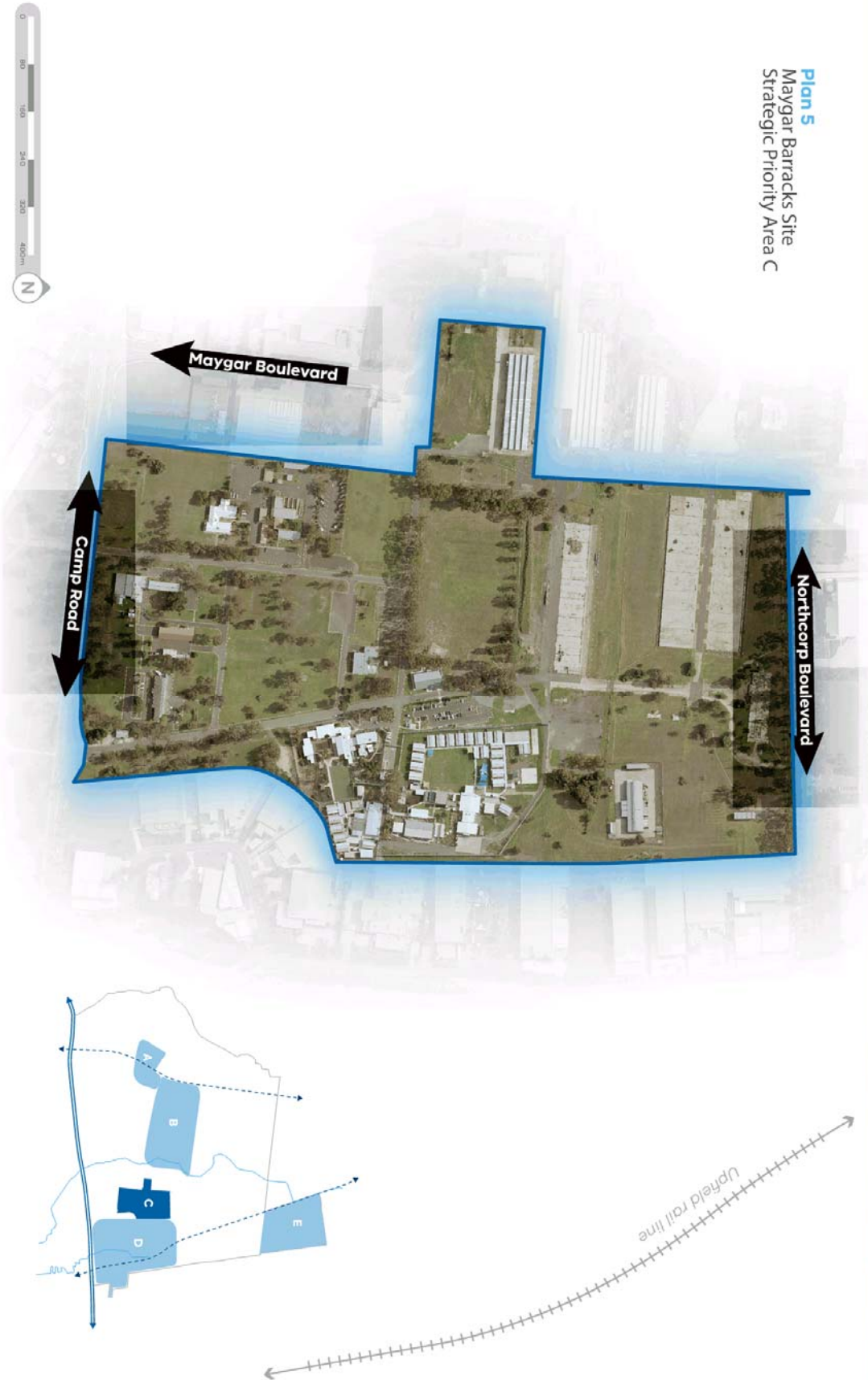
New working and residential populations will increase patronage at the nearby Dallas and Olsen Place Neighbourhood Activity Centres while, in the longer term, development will deliver a new local activity centre and a possible community hub within the Meadowlink strategic priority area.

Together, this growth and other catalyst developments will contribute to reshaping Broadmeadows.

Table 2: Strategic Priority Area B Actions

B1	Prepare a development plan and zoning framework to facilitate the protection of employment land and the intensification of residential areas in the Meadowlink strategic priority area.
B2	Undertake transport modelling to confirm and prioritise key transport infrastructure required to support future development and urban renewal in the Meadowlink strategic priority area.
B3	Pursue the opportunity to construct a bus capable road bridge across Merlynston Creek and investigate options to connect that road link to a potential future railway station at Campbellfield.
B4	Construct the Meadowlink walking, cycling and open space link from Railway Crescent to Merlynston Creek, to promote increased connectivity and active open space.
B5	Promote and facilitate the renewal of ageing public housing stock, and encourage the provision of new and diverse housing options within the Meadowlink strategic priority area.
B6	Implement the Seabrook Reserve Design Framework and secure the rezoning and development of surplus Council land to deliver housing.
B7	Facilitate the rezoning of the former Broadmeadows (Nicholas Street) Primary School site for an affordable housing project.
B8	Undertake a community and social infrastructure study for Greater Broadmeadows and identify future requirements in the Meadowlink strategic priority area.
B9	Secure the funds needed to meet identified community and infrastructure priorities in the Meadowlink strategic priority area through the preparation of an Infrastructure Contributions Plan or equivalent.

Plan 5
Maygar Barracks Site
Strategic Priority Area C





**STRATEGIC PRIORITY AREA C:
 THE MAYGAR BARRACKS SITE**

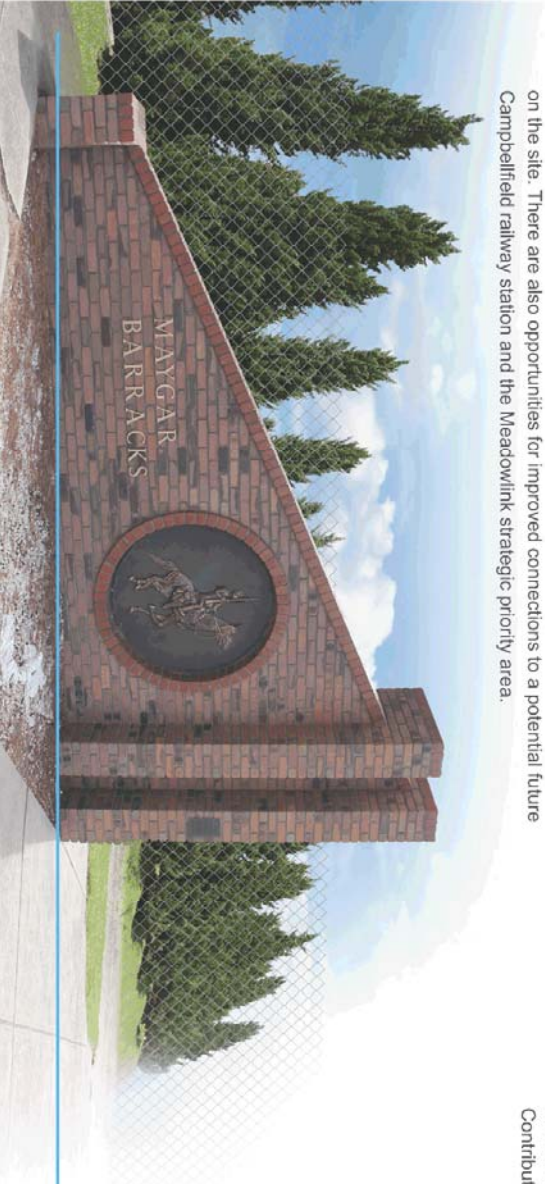
The 40 hectare Maygar Army Barracks site is owned by the Commonwealth Government and is not subject to the Hume Planning Scheme. It was established as the training area for the Australian Light Horse Brigade during World War I. The Barracks was named after Victoria Cross winner Leslie Maygar, who received the award for his actions during the Second Boer War in 1901 and later assisted in establishing the base in 1914.

In the 1970's, the Maygar Barracks site became a holding camp for refugees and today is used as the Melbourne Immigration Transit Accommodation centre (MITA) and for defence logistics management and reserve training activities.

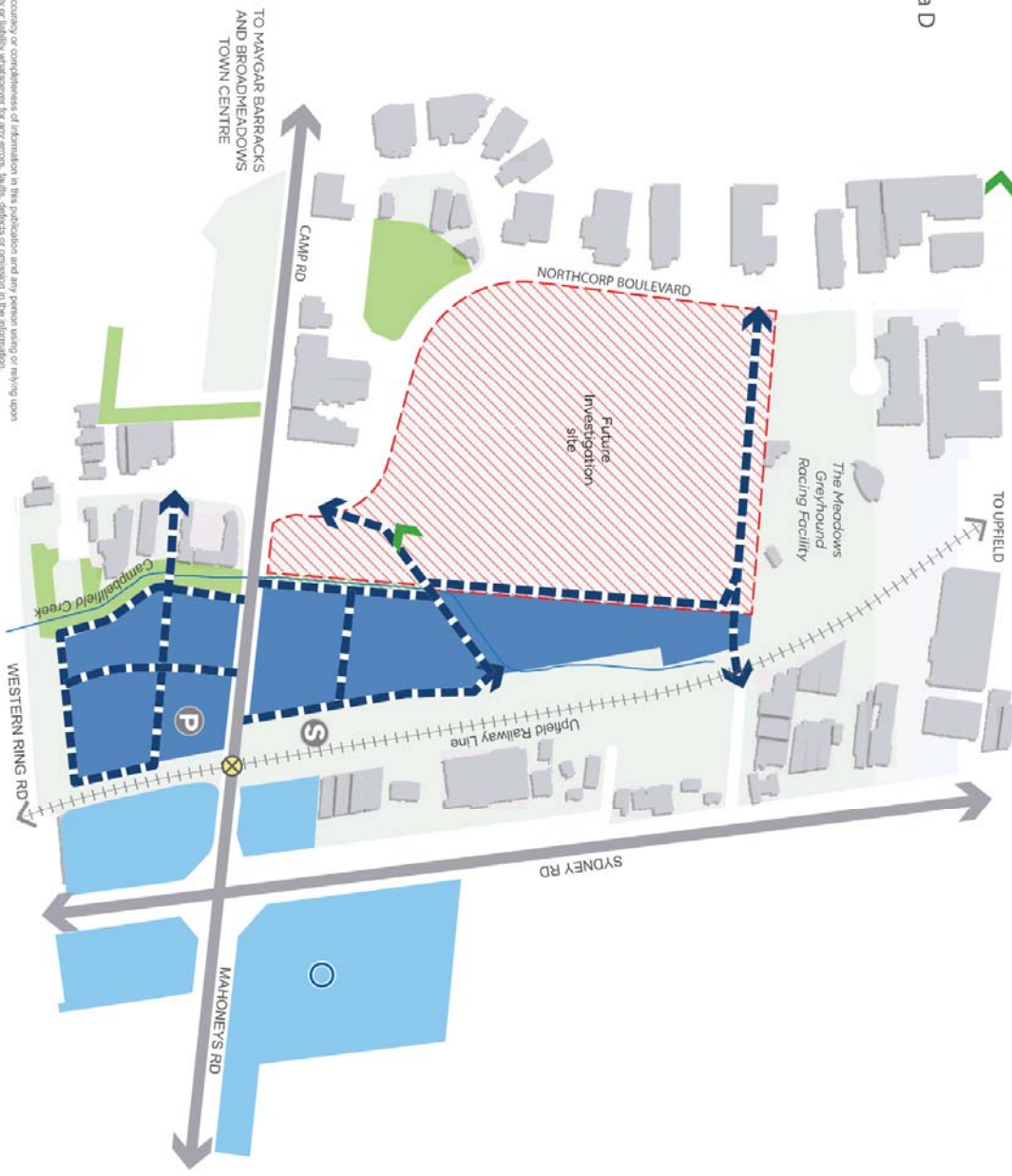
The Federal Government is investigating options relating to MITA and plans for the long term future of the Maygar Barracks site are yet to be determined. However, the site is located in the Northern State-Significant Industrial Precinct and is surrounded by Northcorp Business Park and opposite CSL Behring (Australia's only plasma manufacturing facility) and any future change of use could see expanded industrial and employment related activities on the site. There are also opportunities for improved connections to a potential future Campbellfield railway station and the Meadowlink strategic priority area.

Table 3: Strategic Priority Area C Actions

- C1** Clarify the Commonwealth Government's long term intentions for the Maygar Barracks site and investigate potential options for its ultimate redevelopment for employment uses.
- C2** Undertake transport modelling to identify opportunities for enhanced connections from the Maygar Barracks site to surrounding areas, including to any future railway station at Campbellfield and to the Meadowlink strategic priority area.
- C3** In response to any future identification of the Maygar Barracks site for employment growth, secure the funds needed to deliver infrastructure priorities through the preparation of an Infrastructure Contributions Plan or equivalent.



Plan 6
 Campbellfield Strategic Priority Area D



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**STRATEGIC PRIORITY AREA D:
 CAMPBELLFIELD - PROVIDING A BUSINESS HUB FOR MAJOR EMPLOYMENT AREAS**

The Campbellfield strategic priority area is an important employment and activities precinct that includes the existing Campbellfield activity centre, part of the Northern State-Significant Industrial Precinct, and includes the Northcorp Business Park and substantial areas of underutilised land. (Refer to plan 6). The importance of retaining opportunities to grow employment related industrial land use will be central to future planning for this area.

Currently Campbellfield is characterised by a disconnected local road network, with poor access to the Upfield rail line and minimal investment in, or appreciation of, the green spaces along Campbellfield Creek. However, infrastructure projects that include the current level crossing removal at Camp Road and future works that may include upgrade and duplication of the Upfield rail line and potential future investment in Campbellfield railway station, will improve access and allow Campbellfield to develop into a hub of activity serving the needs of businesses and workers as well as the surrounding residential population.

With momentum for change growing in Campbellfield, the preparation of a Structure Plan to inform forward planning is recommended. This could include open space enhancements, improvements to the road, pedestrian and cycling network and the potential for a Merynston Creek crossing to link Campbellfield to the Meadowlink strategic priority area and provide an alternative connection to the Broadmeadows town centre. The green spaces along Campbellfield Creek will make an important contribution to the character of the area and should not be compromised by new development.

Table 4: Strategic Priority Area D Actions

- D1** Prepare a structure plan for Campbellfield activity centre and capture development contributions through an Infrastructure Contributions Plan or equivalent to support urban renewal.
- D2** Promote the future proofing of the potential future Campbellfield railway station site and ensure the provision of adequate pedestrian access and car parking.
- D3** Undertake transport modelling to confirm and prioritise the key transport infrastructure required to support future development and urban renewal in the Campbellfield strategic priority area.
- D4** Advocate for the extension of the walking/cycling trail (which currently terminates at Box Forest Road in Hadfield) north along the Upfield rail corridor through the Hume municipality.



Plan 7
Upfield Ford Site Strategic Priority Area E





**STRATEGIC PRIORITY AREA E:
 REDEVELOPMENT OF THE UPFIELD FORD SITE**

The approximately 40 hectare Upfield Ford site is located in the Northern State-Significant Industrial Precinct, adjacent the Upfield rail line and Sydney Road. (Refer to plan 7). The former Ford car factory operated from the site until manufacturing ceased in 2016. The site continues to be an important location for industrial use and employment. It presents a longer term redevelopment opportunity to meet future needs for growth in freight, logistics and manufacturing.

Potential rail upgrades in the area include the electrification of the Upfield line to Wallan as part of the Stage 4 plans outlined in Public Transport Victoria's *Network Development Plan (2012)*.

Planning for the future employment use of the Ford site is a key action that should align with the proposed disposal of the site post 2018, after remediation has been undertaken

Table 5: Strategic Priority Area E Actions

- E1** Undertake detailed and collaborative planning for the Upfield Ford site, to respond to changing demands for employment land.
- E2** Investigate the potential for the future redevelopment of land within the Upfield rail corridor in Greater Broadmeadows for appropriate industrial and employment uses.



Implementation Plan

STRATEGIC PRIORITY AREA A – BROADMEADOWS TOWN CENTRE			Action	Timing ¹	Lead (Support) ²
A1	Undertake the planning to guide current and future upgrades of the Broadmeadows Railway Station, bus interchange and surrounds.	Short	TFV (HCC)		
A2	Consolidate existing at-grade car parking in the town centre to unlock the development potential of underutilised public and private land.	Short-medium	HCC		
A3	Prepare a development plan for the Dimboola Loop Road Block, to inform any future development of the land and prepare a planning scheme amendment as required.	Short-medium	VPA (HCC)		
A4	Investigate the need for a rezoning of land to implement the Hume Central Vision Development Plan, to allow for more intense commercial and civic activity.	Short	HCC		
A5	Promote and facilitate affordable housing opportunities on government and privately owned land within Broadmeadows town centre and actively pursue renewal of existing ageing public housing in the areas surrounding the town centre (eg Banksia Gardens).	Short-medium	HCC (DHHS)		
A6	Undertake transport modelling to confirm and prioritise key transport infrastructure required to support urban renewal in the Broadmeadows town centre strategic priority area.	Short	HCC (TFV)		
A7	Undertake a community and social infrastructure study for the Greater Broadmeadows area, and identify key services needed to support future development and urban renewal in the Broadmeadows town centre.	Short	HCC (VPA)		
A8	Secure the funds needed to support delivery of identified community and other infrastructure priorities in Broadmeadows town centre through the preparation of an Infrastructure Contributions Plan or equivalent.	Short-medium	HCC		
STRATEGIC PRIORITY AREA B – MEADOWLINK			Action	Timing ¹	Lead (Support) ²
B1	Prepare a development plan and zoning framework to facilitate the provision of employment land and the intensification of residential areas in the Meadowlink strategic priority area.	Short	HCC (VPA)		
B2	Undertake transport modelling to confirm and prioritise key transport infrastructure required to support future development and urban renewal in the Meadowlink strategic priority area.	Short	HCC (TFV)		
B3	Pursue the opportunity to construct a bus capable road bridge across Merlynston Creek and investigate options to connect that road link to a potential future railway station at Campbellfield.	Long	HCC		
B4	Construct the Meadowlink walking, cycling and open space link from Railway Crescent to Merlynston Creek, to promote increased connectivity and active open space.	Short	HCC		
B5	Promote and facilitate the renewal of ageing public housing stock, and encourage the provision of new and diverse housing options within the Meadowlink strategic priority area.	Short	HCC (DHHS)		
B6	Implement the Seabrook Reserve Design Framework and secure the rezoning and development of surplus Council land to deliver housing.	Short	HCC		
B7	Facilitate the rezoning of the former Broadmeadows (Nicholas Street) Primary School site for an affordable housing project.	Short	DELWP (HCC)		
B8	Undertake a community and social infrastructure study for Greater Broadmeadows and identify future requirements in the Meadowlink strategic priority area.	Short	HCC (VPA)		
B9	Secure the funds needed to meet identified community and infrastructure priorities in the Meadowlink strategic priority area through the preparation of an Infrastructure Contributions Plan or equivalent.	Short	HCC		



Action	Timing ¹	Lead (Support) ²
STRATEGIC PRIORITY AREA C – MAVGAR BARRACKS SITE		
C1	Medium	HCC
C2	Medium	HCC
C3	Long	HCC
STRATEGIC PRIORITY AREA D – CAMPBELLFIELD		
D1	Short-medium	HCC
D2	Short-medium	HCC (TFV)
D3	Short-medium	HCC (TFV)
D4	Short-medium	HCC

Action	Timing ¹	Lead (Support) ²
STRATEGIC PRIORITY AREA E – UPFIELD FORD SITE		
E1	Long	HCC (DEDJTR)
E2	Medium-long	HCC (DEDJTR)

Notes:

- Timing aligns with indicative timeframes for *Plan Melbourne 2017-2050* actions:
 - short term: 0-2 years
 - medium term: 2-5 years
 - long term: more than 5 years.
- DEDJTR – Department of Economic Development, Jobs, Transport and Resources
 - DEUWP – Department of Environment, Land, Water and Planning
 - DHHS – Department of Health and Human Services
 - HCC – Hume City Council
 - PTY – Public Transport Victoria
 - TFV – Transport for Victoria
 - VPA – Victorian Planning Authority





GREATER BROADMEADOWS FRAMEWORK PLAN - October 2017



Plan 2
Greater Broadmeadows Framework Plan area



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Attachment 2 - Feedback received on Draft Greater Broadmeadows Framework Plan

Table 1 – Written Submissions:

Submitter	Issues/comments
Hume resident	<ul style="list-style-type: none"> Redevelopment of former Ford site should be considered for redevelopment as logistical/freight hub 'integrating the north with Victoria and other states'
Consultants for Campbellfield land owner	<ul style="list-style-type: none"> Holdings include land at south-eastern corner of Sydney and Mahoneys Rd Requested that their site should be included in the Campbellfield Local Activity Centre and identified for 'mixed use' rather than 'future office and commercial growth' as shown on Plan 6
Consultants on behalf of owners of 86-88 Camp Road	<ul style="list-style-type: none"> While supporting directions for Campbellfield requests that the development of a structure plan for the Campbellfield Activity Centre should be the highest and immediate priority for this precinct (currently the Plan lists it as one of a number of short to medium term priorities) Requests amendment of Plan 6 which currently shows his client's privately owned land as future public open space Development of structure plan should safeguard the potential for a metropolitan train station and long term high speed rail station on VicTrack land immediately abutting client's land holding Retention of potential for residential and office development should either station be developed
Melbourne Water	<ul style="list-style-type: none"> Supportive of Plan subject to consideration of the impact of infill development on infrastructure Supportive of proposal for Merlynston Creek crossing – with indication of provisions that would need to apply should the preferred route cross the Melbourne Water retarding basin Plan should provide for amenity along waterways and enhanced references to integrated water management
DHHS (Director Infrastructure Planning and Delivery)	<ul style="list-style-type: none"> Requests inclusion of an action to promote and facilitate renewal of ageing public housing stock (albeit without any indication of timelines or specific proposals relating to renewal of their housing stock) Requests engagement on the actions relating to planning for provision of affordable housing on government and privately owned land
DELWP	<ul style="list-style-type: none"> While broadly supportive of the Plan a number of minor amendments were requested, including scaling back the Ford Upfield renewal area to focus on the Ford site Requests the inclusion of a schematic map showing location of the State Significant Industrial Land area which is a key feature of Plan Melbourne Notes the proposal to rezone the Meadowlink Strategic Priority Area from commercial land to a comprehensive development area, acknowledging Council and VPA aspirations for renewal in this area which is currently in transition
Catholic Education Melbourne	<ul style="list-style-type: none"> Seeks dialogue with VPA on sites for a new Catholic Primary school which may be required within the Greater Broadmeadows Area Advises future Secondary school enrolments can be accommodated within existing schools
Transport for Victoria	<ul style="list-style-type: none"> Supportive of the Plan and proposed Merlynston Creek bridge crossing – which they would like to see delivered so as to accommodate buses Planning for the road network in Meadowlink Strategic Priority Area to accommodate bus movements Silent on the need for redevelopment of the Broadmeadows Train Station but supportive of the inclusion of a potential future train station at Campbellfield

Table 2 - Drop in information session feedback (attended by nine people):

Theme/Location	Issues/comments
Access and movement	<ul style="list-style-type: none"> • Limit potential for road traffic on any extension of Dallas Drive into Seabrook Reserve • Planning for roads in new residential development need to enable to cars to park opposite each other with sufficient space between them for a bus/truck to pass • Plan for and deliver improved walking tracks and pedestrian bridges (over water/creek areas) that connect to the main town centre or other activity centres • Vital to secure redevelopment of the Broadmeadows Train Station
Meadowlink Strategic Priority Area	<ul style="list-style-type: none"> • Concern that potential inclusion of a supermarket in a local activity centre would draw trade away from Dallas and Olsen Place
Hume Central	<ul style="list-style-type: none"> • Proposed development should be limited to three storeys

REPORT NO:	CC062
REPORT TITLE:	Review of Children's Services Policies
SOURCE:	Lisa Letic, Manager Family, Youth and Childrens Services
DIVISION:	Community Services
FILE NO:	HCC11/40
POLICY:	Hume Early Years Framework 2014-2018
STRATEGIC OBJECTIVE:	1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Playgroup Support Policy</i>2. <i>Long Day Care Policy</i>3. <i>Three Year Old Activity Group Enrolment Policy</i>4. <i>Occasional Care Enrolment Policy</i>5. <i>Proposed Policy Changes</i>

1. SUMMARY OF REPORT:

- 1.1 The following policies have been reviewed to reflect changes to the operating environment including legislative and structure changes with minor amendments made to each:
- 1.1.1 Playgroup Support Policy
 - 1.1.2 Long Day Care Policy
 - 1.1.3 3 Year old Activity Group Enrolment Policy
 - 1.1.4 Occasional Care Enrolment Policy
- 1.2 This report presents Council with the updated Policies for consideration and adoption.

2. RECOMMENDATION:

THAT Council

- 2.1 **revokes the Playgroup Support Policy that was adopted by Council on 11 November, 2013.**
- 2.2 **revokes the Long Day Care Policy that was adopted by Council on 28 November, 2011.**
- 2.3 **revokes the 3 Year Old Activity Group Policy that was adopted by Council on 13 May, 2013.**
- 2.4 **revokes the Occasional Care Policy that was adopted by Council on 23 November, 2015.**
- 2.5 **adopts the Playgroup Support Policy, Long Day Care Policy, 3 Year Old Activity Group Policy and the Occasional Care Policy provided as Attachments to this report.**

3. LEGISLATIVE POWERS:

Since the adoption of these policies there have been changes within the operating environment including the introduction of the Education and Care National Law Act 2011 and changes to the Child Wellbeing and Safety Act 2005 which has seen the introduction of compulsory Child Safe Standards to protect children from harm.

REPORT NO: CC062 (cont.)

4. FINANCIAL IMPLICATIONS:

4.1 There are no financial implications resulting from the proposed changes.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 There are no climate adaption implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The rights protected in *The Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that Council has acted compatibly with these rights when conducting this policy review.

8. COMMUNITY CONSULTATION:

8.1 Community consultation is not required because the updates recommended in the Policies are required to reflect legislative changes, position name changes and to provide clarity. There are no changes of a substantial nature that would directly impact the community.

9. DISCUSSION:

9.1 The Council policies that support and guide the provision of quality care services and educational opportunities for children in Hume City are reviewed on a regular basis to ensure they reflect current best practice principles and any changes to governing legislation.

9.2 The following policies have recently been reviewed:

9.2.1 3 Year Old Activity Group Enrolment Policy

9.2.2 Long Day Care Policy

9.2.3 Playgroup Support Policy

9.2.4 Occasional Care Enrolment Policy

9.3 The review confirmed the intent and scope of the policies however a number of minor amendments are required to reflect the introduction of Child Safe Standards; the Education and Care National Law Act 2011 and Education and Care National Regulations and internal organisational structure. The review also identified some minor wording changes to increase clarity of intent and readability.

9.4 A summary of the changes are outlined in Attachment 5 – Table of proposed policy changes.

10. CONCLUSION:

The proposed Policies affirm Council's commitment to supporting the Hume community's access to a range of quality early childhood education and care services. The proposed changes are designed to ensure that the policies are current and provide clarity around intent with enhanced readability.



PLAYGROUP SUPPORT POLICY

Policy Reference No.	
File No.	POL/186
Strategic Objective	1.1. Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
Adopted by Council	11/11/2013
Re-Adopted	
Date for Review	
Responsible Officer	
Department	

PLAYGROUP SUPPORT POLICY

1. POLICY STATEMENT

- 1.1. It is Council policy to support and guide the development of universal and targeted playgroups in Hume City.
- 1.2. It is Council policy to conduct regular review of the availability of playgroups, with the aim of ensuring community access to a range of universal and targeted playgroups across the municipality. On occasion, this analysis may lead to a change in the role of Council in support of a playgroup including where it administers external funding.
- 1.3. It is not Council policy to provide or support all playgroups in Hume City; but to provide support to these services when and where it is most appropriate for Council to do so, based on the principles and scope outlined in this policy.
- 1.4. Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.

2. PURPOSE

- 2.1 The purpose of this policy is to guide Council's role in ensuring Hume residents have access to a range of universal and targeted playgroups and ensuring equitable and appropriate allocation of Council resources which supports the role of playgroups.
- 2.2 The policy outlines Council's roles and responsibilities in the context of its social justice commitments and the existing strong evidence to support the role of playgroups.
- 2.3 The legislative and regulatory context that supports Council's role in supporting playgroups is limited to:
 - 2.3.1 The Local Government Act that requires Council to plan and provide for wellbeing within the community; and
 - 2.3.2 The National Early Childhood Reform Agenda which aims to improve the health, safety, early learning and wellbeing of Australia's children and is used as a guide in the support of playgroups but does not govern playgroups.
- 2.4 A range of principles guide the implementation of this policy, with the aim of providing opportunities for best quality early years services for children and families in Hume City. In facilitating high quality playgroup opportunities across the municipality, Hume City Council plays a number of key roles, which are outlined in this policy.

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PLAYGROUP SUPPORT POLICY

- 2.5 Planning for playgroup provision including regular monitoring of opportunities across the municipality and identification of gaps in response to changing or emerging community need.
- 2.6 Providing playgroups where appropriate and applicable.
- 2.7 Providing access to Council owned and managed community facilities for the delivery of playgroups with the expectation of a return on costs directly associated with the permitted use and formal usage agreements in place.
- 2.8 Providing a support role through the provision of targeted information to playgroup facilitators.
- 2.9 Advocating for enhanced playgroup funding or targeted support where need is identified in planning process.

3. SCOPE

- 3.1 The following principles underpin Council's approach to playgroup provision in the municipality and are to be considered at all times when implementing this policy:
 - 3.1.1 Early years services, including playgroups, directly improve a child's social, emotional, learning and employment opportunities throughout different life stages.
 - 3.1.2 Playgroups provide an environment for parents and carers to build social capital, create friendships and social support networks that enhance their quality of life.
 - 3.1.3 Quality is critical to achieving the broader benefits of all early years' services including playgroups.
 - 3.1.4 Integrated and partnership models deliver the best possible outcomes for children and families.
 - 3.1.5 Council's various roles in supporting playgroups strengthens Council's planning role and its capacity to deliver social justice outcomes for Hume residents.
- 3.2 Council will undertake planning for the adequate provision of playgroups in the municipality through:
 - 3.2.1 Identifying infrastructure requirements to support playgroup provision across the municipality, including creation of appropriate space in new Council facilities in growth areas and modernisation in established areas of Hume City.
 - 3.2.2 Where Council is responsible for the allocation of external funds it will do so in a manner consistent with the requirements of the funding body and in a targeted manner according to the following priorities. Playgroups which support the following targeted groups:

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PLAYGROUP SUPPORT POLICY

- a) Children of Hume City residents who are identified by parent, carer or guardian as being of Aboriginal and/or Torres Strait Islander descent;
 - b) Families with children with identified additional needs;
 - c) Culturally and linguistically diverse children and their families, with a particular focus on recently arrived families;
 - d) Children residing in Hume City who are considered to be at risk (referrals) or identified as having complex needs; and
 - e) All other community groups.
- 3.2.3 Identification of relevant social trends and emerging community needs through research and community engagement to ensure planning is robust and evidence-based.
- 3.2.4 Provide leadership and advocacy with local Early Year's Partnerships and the community to influence future State and Federal Government policy directions and initiatives including encouraging other providers to promote access to facilities for the provision of playgroup, such as schools.
- 3.2.5 Promote playgroups and their benefits to families in Hume City, including:
- a) Disseminate information regarding available playgroups within Hume to families and encourage complementary services to refer families to established playgroups;
 - b) Inform community of the value of playgroup participation; and
 - c) Promote collaboration across playgroup providers and other relevant services.

4. OBJECTIVE

- 4.1 Council's implementation of this policy will support the development and enhancement of a robust platform of playgroups across the municipality which:
- 4.1.1 is sustainable;
 - 4.1.2 offers choice;
 - 4.1.3 offers quality;
 - 4.1.4 is accessible - culturally, geographically and financially;
 - 4.1.5 is integrated with other relevant services and provides an access point to complementary child and family support services, and

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PLAYGROUP SUPPORT POLICY

- 4.1.6 supports playgroup provision at times and in locations that align with community needs.
- 4.2 This policy is aligned to the Council Plan Strategic Objective 1.1: 'Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life'; and focuses on:
 - 4.2.1 Provision of high quality education facilities and learning programs that are locally accessible for people of all ages.
 - 4.2.2 Council's role in planning, service delivery and advocacy to enable families to access support services and increase participation rates in early year's programs.
- 4.3 This policy is also aligned to the Council Plan Strategic Objective 3.1 'Foster socially connected and supported communities' and focuses on building community capacity and connectedness.

5. POLICY IMPLEMENTATION

- 5.1 Council will respond to community need for playgroups within the limitations of the scope, as identified in this Policy, through:
 - 5.1.1 Planning;
 - 5.1.2 Advocacy;
 - 5.1.3 Active participation in partnerships with community service providers;
 - 5.1.4 Providing expertise and support to non-Council playgroup providers and facilitators through the employment of Playgroup Support Officers; and
 - 5.1.5 Provision of access to Council owned and managed community facilities for the delivery of playgroups at a nominal fee set as part of the annual budget process.
- 5.2 The Policy will be available on Council's Internet site and available upon request.
- 5.3 The Policy will be reviewed in 2021 or sooner if required.

6. DEFINITIONS AND ABBREVIATIONS

DEFINITIONS

- 6.1 **Playgroup** - A playgroup can be described as a gathering of parents, carers and children who join together in a supportive environment to enable participants to develop valuable social and family support networks to empower families to support young children's development through a variety of developmentally appropriate play experiences and activities. The playgroup may be facilitated by an Early Childhood professional (a supported or facilitated

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playgroup) or be managed by the participating parents and carers (a community playgroup).

- 6.2 **Viable** - A viable model of service delivery is a model that allows the service to operate in a financially sustainable way without Council subsidy.
- 6.3 **Access** - A family is considered to have 'access' to playgroup when a place is available in a quality program where neither distance nor cost presents a barrier to attendance.
- 6.4 **Industry leading practice** - Practice that is aligned with contemporary early childhood policy and international and national research determining a model of practice that achieves the best possible outcomes for the community.
- 6.5 **Strategic Objectives:** Refer to Council's adopted strategic objectives including the Council Plan and other strategic plans as detailed in the related documents section of this policy.

ABBREVIATIONS

- 6.6 **DET** - Department of Education and Training (State Government)
- 6.7 **DHHS** - Department of Health and Human Services (State Government)

7. RELATED DOCUMENTS

- 7.1 Hume City Council Plan 2017-2021
- 7.2 Hume Early Years Framework 2014 – 2018
- 7.3 Local Government Act (2003)
- 7.4 Supported Playgroups – Policy and Funding Guidelines 2016
- 7.5 Roadmap for Reform: Stronger Families, Safe Children 2016 (DHHS)
- 7.6 Early Childhood Reform Plan 2017 (DET)

Date Adopted	11/11/2013
Date Re-Adopted	
Review Date	30/06/2020

Policy Reference No: 2013-11-01	Responsible Officer: Manager Family, Youth and Children's Services
Date of Adoption:	Department: Family, Youth and Children's Services
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LONG DAY CARE POLICY

Policy Reference No:

File Reference No:

Strategic Objective: 1.1.2 Young children are developed into confident learners from birth and have access to high-quality education

Date of Adoption:

Date for Review:

Responsible Officer: Manager Family, Youth and Children's Services

Department:

LONG DAY CARE POLICY

1. POLICY STATEMENT

- 1.1. It is Council Policy to provide, support and guide the development of Long Day Care (LDC) services in Hume City.
- 1.2. It is Council policy to conduct regular reviews of the delivery of Council's LDC services, with the aim of improving service delivery and ensuring resources are allocated appropriately. On occasion, this may lead to a change in a service or to Council deciding to cease offering a given service.
- 1.3. It is not Council policy to provide all LDC services in Hume City; but to provide these services when and where it is most appropriate for Council to do so, based on the principles and scope outlined in this policy.
- 1.4. The existing service system in Hume City is characterised by a range of LDC providers including Council. This policy provides scope for Council to consider the role of non-Council providers of LDC as appropriate service providers.
- 1.5. Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.

2. PURPOSE

- 2.1 The purpose of this Policy is to guide Council's role in ensuring Hume residents have access to LDC Services and ensuring equitable and appropriate allocation of Council resources.
- 2.2 The Policy outlines Council's roles and responsibilities in the context of Hume City experiencing strong population growth, with additional need for renewal in established areas.
- 2.3 Federal and State Government policy initiatives are consistent with Council's focus on the important role of early year's services in setting the foundations for life opportunities for individuals and a cohesive community.
- 2.4 A range of principles guide the implementation of this policy, with the aim of providing opportunities for best quality early years services for children and families in Hume City. The legislative and regulatory context that governs the provision of LDC services in Hume City includes:
 - 2.4.1 The Local Government Act requires Council to plan and provide for wellbeing within the community.
 - 2.4.2 The Federal Government has the primary responsibility to ensure that childcare is accessible, affordable and of a high quality.
 - 2.4.3 The National Partnership Agreement on the National Quality Agenda for Early Childhood Education and Care aims to improve the health, safety, early learning and wellbeing of Australia's children.
 - 2.4.4 The Vulnerable Children Action Plan presents a commitment to system-wide reform encompassing mainstream and specialist services, government and non-government organisations, and the range of

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individuals- both personal and professional that work with vulnerable children and families. It sets out a number of reforms and projects clustered within five action areas:

- Building effective and connected services
- Enhancing education and capacity building
- Making a child friendly legal system
- Providing safe, stable and supportive out-of-home care
- Introducing accountability and transparency

2.5 The licensing and operation of children's services in Victoria are regulated by the State Government through national legislation, namely, the Education and Care National Law Act 2010 and Education and Care National Law Regulations 2011

Council is the responsible authority for assessing planning applications for the establishment of long day child care facilities in Hume City in accordance with the Planning and Environment Act (1987).

2.7 In providing and facilitating high quality LDC services in the municipality, Hume City Council plays a number of key roles, which are outlined in this policy:

- 2.7.1 Planning for LDC services for children in Hume City and assessing planning applications from other service providers.
- 2.7.2 Providing LDC services where appropriate and applicable.
- 2.7.3 Providing a coordination role for the provision of LDC service in Hume City.
- 2.7.4 Acting as a lead agency in ensuring high quality service delivery.

3. SCOPE

3.1 The following principles underpin Council's approach to LDC services in the municipality and are to be considered at all times when implementing this policy:

- 3.1.1 Early years services directly improve a child's social, emotional, learning and employment opportunities throughout different life stages.
- 3.1.2 Quality is critical to achieving the broader benefits of early year's services.
- 3.1.3 A diversity of providers including Council, 'for-profit' and not-for-profit organisations underpin a robust LDC system.
- 3.1.4 Integrated service models deliver the best possible outcomes for children and families.
- 3.1.5 Council's service provider role strengthens Council's planning role and its capacity to deliver social justice outcomes for Hume residents.
- 3.1.6 LDC providers who offer 'value-add' opportunities due to their broader organisational missions are preferred providers of LDC.
- 3.1.7 Partnership with early years' service providers is critical to effective Council planning for LDC.

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- 3.1.8 Parent engagement in LDC service planning and delivery strengthens quality outcomes.
- 3.1.9 Access to LDC is essential to support the participation of the many families who are in the workforce.
- 3.2 Council will undertake planning for the adequate provision of LDC in the municipality through:
 - 3.2.1 Identifying infrastructure requirements to support LDC service delivery, including new services in growth areas and modernisation in established areas of Hume City.
 - 3.2.2 Developing local policy frameworks to lead and inform non-Council service provider planning and influence the development of an integrated service system.
 - 3.2.3 Providing leadership with local Early Years Partnerships and the community to influence State and Federal Government policy directions.
 - 3.2.4 Collaboration with key stakeholders to develop enhanced LDC models and programming and maximise integration opportunities.
 - 3.2.5 Identification of relevant social trends and emerging community needs through research and community engagement to ensure planning is robust and evidence-based.
 - 3.2.6 In planning for LDC service delivery in Hume, Council will identify critical industry issues and strategies (workforce capacity).

Note: Council is the responsible authority for assessing planning applications for the establishment of long day child care facilities in the City in accordance with the Planning and Environment Act 1987.

- 3.3 Council will consider delivering new LDC services in the following circumstances:
 - 3.3.1 If a suitable alternative LDC provider is not available.
 - 3.3.2 Assistance is required for service establishment prior to transition to another suitable alternative provider.
 - 3.3.3 LDC service quality or sustainability is vulnerable in a particular geographic catchment.
 - 3.3.4 Families requiring support with complex child or family circumstances are not able to access suitable alternative LDC services in a catchment area.
 - 3.3.5 When external capital and operational funding is available and provides an opportunity for innovative service delivery or meets a particular need in the community.
 - 3.3.6 Where Council identifies there is higher order strategic outcomes being pursued by Council that another otherwise suitable service provider will not deliver within a particular area of Hume City.

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- 3.4 Council will consider reducing LDC services in the following circumstances:
 - 3.4.1 LDC policy objectives can be better achieved by transitioning Council LDC service provision to an appropriate not-for-profit or community managed model.
 - 3.4.2 An alternative service delivery model is developed with other providers which allocates Council a modified role in service delivery (such as enhanced service coordination capacity).
 - 3.4.3 Where a Council LDC service is not viable and demand will be met by suitable alternate providers.
- 3.5 In its role as a coordinator of LDC services in Hume City, Council will:
 - 3.5.1 Undertake an Expression of Interest process to identify a suitable provider in any new Council-owned LDC facility, with the option of choosing to either:
 - 3.5.1.1 directly provide and manage the service or;
 - 3.5.1.1. enter into a lease agreement with an external provider.
 - 3.5.2 Collaborate with key stakeholders to develop enhanced LDC models and programming and maximise integration opportunities.
 - 3.5.3 Facilitate the integration of service access and response by different service providers in a single facility or local area.
 - 3.5.4 Consider a direct onsite coordination/community capacity building role where Council can directly influence the outcomes achieved through enhanced service integration and community engagement.
- 3.6 In its role as a lead agency in ensuring high quality service provision in Hume City, Council will:
 - 3.6.1 Facilitate best practice service provision in a number of ways including:
 - 3.6.1.1 Model 'industry best practice' in service delivery and facilitate best practice forums in Hume City.
 - 3.6.1.2 Provide information and support that builds the capacity of other service providers to deliver best practice services.
 - 3.6.1.3 Host annual events to share research findings.
 - 3.6.1.4 Support the professional development of Council staff in the early year's services.
 - 3.6.2 Provide leadership and advocacy with local early years partners and the community to influence future State and Federal Government policy directions and initiatives including:
 - 3.6.2.1 Development of innovative service models.
 - 3.6.2.2 Infrastructure funding.

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- 3.6.2.3 A mix of service providers in the Hume LDC service system.
- 3.6.2.4 Improved and/or new services for the community.
- 3.6.2.5 Funding to reduce the cost of LDC for families.
- 3.6.3 Facilitate and encourage the development of appropriate infrastructure that supports the delivery of high quality LDC services in Hume City, through activities including:
 - 3.6.3.1 Fund and construct new LDC infrastructure where Council resolves that Council infrastructure is required to meet community need and infrastructure costs are reflected in Council's Capital Works Program.
 - 3.6.3.2 Collect appropriate developer contributions for the construction of required facilities.
 - 3.6.3.3 Ensure that Council-owned LDC facilities meet Children's Services Regulations and other relevant standards.
- 3.6.4. Promote LDC services and their benefits to families in Hume City, including:
 - 3.6.4.1. Disseminate information regarding available LDC services within Hume.
 - 3.6.4.2. Inform community of the value of LDC services.
 - 3.6.4.3. Promote collaboration across LDC and other relevant services.

4. OBJECTIVE

- 4.1 Council's implementation of this policy will support the development and enhancement of a robust LDC system which:
 - 4.1.1 is sustainable;
 - 4.1.2 offers choice;
 - 4.1.3 offers quality;
 - 4.1.4 is accessible- culturally, geographically and financially;
 - 4.1.5 is integrated with other relevant services and provides an access point to complementary child and family support services;
 - 4.1.6 provides LDC at times and in locations that align with community needs;
 - 4.1.7 responds to the needs of children with additional needs within the parameters of mainstream programs and funding constraints.
- 4.2 This policy is aligned to the Council Plan Strategic Objective 1.1.2, "Young children are developed into confident learners from birth and have access to high-quality education" and focuses on:
 - 4.2.1 Support the provision of early childhood services across the City including:
 - 4.2.1.1 Undertake programs and initiatives that strengthen learning

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LONG DAY CARE POLICY

opportunities for vulnerable families and children.

- 4.2.1.2 Provide ongoing support to culturally and linguistically diverse families and newly arrived migrants through school-based community hubs.

5. POLICY IMPLEMENTATION

- 5.1 Council will respond to community need for long day care within the limitations of the Scope, as identified in this Policy, through:
- 5.1.1 Planning
 - 5.1.2 Advocacy
 - 5.1.3 Driving partnerships with community service providers
 - 5.1.4 Coordinating services
 - 5.1.5 Guiding the development of infrastructure

- 5.2 The Policy will be reviewed in 2018 or sooner if required

6. DEFINITIONS AND ABBREVIATIONS

- 6.1 **Long Day Care (LDC)** – Long Day child care provides centre-based child care for children from birth to six years. A LDC centre operates extended hours to provide support to families who work or study. In partnership with families, LDC centres support a child's development through guidance and extensive opportunity for play.
- 6.2 **Viable** – A viable model of service delivery is a model that allows the service to operate in a financially sustainable way without Council subsidy.
- 6.3 **Access** – A family is considered to have 'access' to early childhood education when a place is available in a quality early childhood education program where neither distance nor cost present a barrier to attendance.
- 6.4 **Quality** – A service is provided in accordance with National Child Care Quality Standards.
- 6.5 **Industry leading practice** – Practice that is aligned with contemporary policy and international and national research determining a model of practice that achieves the best possible outcomes for the community.
- 6.6 **Strategic Objectives** – Refer to Council's adopted strategic objectives including the Council Plan and other strategic plans as detailed in the related documents section of this policy.

7. RELATED DOCUMENTS

- Local Government Act (2003)
- Hume City Council Early Years Action Plan 2014 - 2018
- Hume City Council Plan 2017-21
- Hume Early Years Framework 2014-2018 and its successor documents
- State Government National Competition Policy and Local Government (2008)
- Education and Care National Law Act 2010 and Education and Care National Law Regulations 2011.

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3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY

Policy Reference No:

File Reference No:

Strategic Objective: 1.1. Support the development and education of young children in our libraries, child care and preschool centres.

Date of Adoption:

Date for Review:

Responsible Officer: Manager Family, Youth and Children's Services

Department:

3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY

1. POLICY STATEMENT

- 1.1 The purpose of this policy is to ensure that 3 Year Old Activity Group places are allocated in a transparent and accessible manner.
- 1.2 Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.

2. PURPOSE

- 2.1 This 3 Year Old Activity Group Enrolment Policy (the Policy) is underpinned by the goals set by the Hume Early Years Framework 2014 – 2018 which include that:
 - 2.1.1 3 Year Activity Group programs engage children in quality learning experiences in a community and centre-based environment. Research shows that quality early childhood education exerts a positive influence on longer-term educational and social outcomes, particularly for children experiencing educational and social disadvantage;
 - 2.1.2 Families in Hume City have access to information, and a choice of high quality, flexible children’s services;
 - 2.1.3 The service system recognises community diversity, can respond to particular needs and encourage participation;
 - 2.1.4 Collaboration between Council, community service providers, families and children enables Council to share knowledge and strengths and to plan and deliver seamless services;
 - 2.1.5 Families have access to family-friendly infrastructure, which is flexible and adaptable.

3. SCOPE

- 3.1 3 year old Activity Groups are provided to children who turn three years of age on or before April 30 in the year of attendance.

4. OBJECTIVE

- 4.1 Facilitate the placement of children into 3 year old Activity Groups through a central enrolment system.
- 4.2 Provide details of the eligibility criteria for applications, the prioritisation and reservation of places; time lines for lodging of applications and its procedures.

5. POLICY IMPLEMENTATION

- 5.1 Eligibility Criteria
 - 5.1.1 The 3 year old Activity Group is available to all children who turn three years of age on or before April 30 in the year of attendance.
 - 5.1.2 Children who turn three years of age between the commencement of term

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one and April 30 are only able to participate in the program with a parent or guardian and will remain in the care and under the responsibility of the parent or guardian.

- 5.1.3 Council reserves the right to limit the number of children participating in the program with a parent or guardian in order to ensure the quality and supervision of the program is not compromised through the volume of adults in the room.

5.2 Enrolment Timelines

- 5.2.1 Enrolment applications can be made up to one year in advance. Enrolments open on March 1 (or the following business day) each year for placements one year hence.
- 5.2.2 Children must turn two years of age on or before April 30 the year they enrol.
- 5.2.3 To be eligible for consideration in the first round of offers, applications must be lodged at Council by 5.00pm June 30 (or previous business day) the year prior to attendance. Advertisements to enrol will appear each year in a variety of locations including Council Early Years Services, the Council website and the Customer Service Centres.
- 5.2.4 Allocation of placements will be made in accordance with priority categories and date of receipt.
- 5.2.5 Council cannot guarantee applicants will receive an offer, or a place at their preferred location.

5.3 How to Apply

- 5.3.1 Application forms are available from the following locations:
 - a) Council operated preschools, childcare and Maternal and Child Health Centres.
 - b) Hume City Council customer service centres.
 - c) Hume City Council website.
- 5.3.2 Application forms can be posted or returned to one of Council's Customer Services Centres with a copy of the following relevant documents:
 - a) Proof of child's age (such as the child's birth certificate)
 - b) Proof of address (such as rates, gas or electricity bills or driver's licence)
- 5.3.3 In the case of multiple births (such as twins, triplets or quadruplets), an application form needs to be completed for each child and indicate that it is part of a multiple birth on the application form.
- 5.3.4 The application needs to enclose non-refundable administration fee as detailed on the application form (posted with money order or cheque) or be paid in person at one of the Council's Customer Service Centres when application is submitted.
- 5.3.5 Receipts will be issued to applicants as evidence of enrolment.

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5.3.6. Children enrolled in three year old Activity Group programs at Council's preschools are not automatically eligible for a place in four year old preschool. Enrolment in four year old preschool will be determined in accordance with the Preschool Enrolment Policy.

5.4 Late Applications

5.4.1 Applications will continue to be received after June 30 the year prior to attendance, but will be deemed as a late application.

5.4.2 Late applications will be allocated to available Activity Group places after the first round of offers are completed. If no places are available, the applicant will be placed on the waiting list according to priority and date receipt.

5.5 Changes to application details

5.5.1 When applicants wish to alter their original enrolment details, a Change of Details Form needs to be completed and lodged at Council's Customer Service Centres.

5.5.2 Changes must be lodged with Council by June 30 (or previous business day) the year prior to attendance in order to be considered in the next round of offers.

5.5.3 Changes of preferences lodged with Council after June 30 will result in a new application date; which will be the date the Change of Details Form was lodged with Council. Minor changes such as change of address will retain the original application date.

5.6 Application priorities

5.6.1 For children who turn three years of age on or before 30th April in the year they are to attend three year old Activity Group, places will be allocated based on the priority category and on date of receipt of application - with the priority categories being:

- a) **Priority 1** - Children of Hume City residents who are identified by parent, carer or guardian as being of Aboriginal and/or Torres Strait Islander descent.
- b) **Priority 2** - Children of Hume City residents and rate payers.
- c) **Priority 3** - Children of Non Hume City residents.

5.7 First Round Allocations

5.7.1 All applications will be allocated according to priority and the receipt date upon submission of application.

5.7.2 Refer to clauses 5.2.1 and 5.2.2 in regard to lodgement date for first round offers and late applications.

5.7.3 Where application numbers exceed the number of places available at the first preference location, applicants will be allocated their second, and then third preference based on availability of places. If there are no places available at all stated locations, then the applicant will be placed on a

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waiting list at their preferred locations.

5.8 Review of the remaining places

- 5.8.1 A review of the remaining places will take place, which includes applications on the waiting lists and applications received after the 30th June the year prior to attendance.
- 5.8.2 Applications will be allocated to available places according to category of priority and date receipt. If no places are available, applicants will be placed on waiting lists according to priority.

5.9 Offer of Placement

- 5.9.1 Placement offers will be made in writing to applicants, commencing between August and October of the prior preschool year. A written response will be required within a nominated time frame.
- 5.9.2 Children not offered a placement in the first round remain on the waiting list for the centres of their preference in order of priority and receipt date. A review of available Activity Group placements will be conducted after first round offers.
- 5.9.3 Any children who remain on the waiting list after all places have been allocated will be offered a placement appropriate to their priority as soon as a vacancy occurs at their preferred locations.

5.10 Responses to Offers

- 5.10.1 Applicants can make one of the following choices:
 - a) Accept the Activity Group place that is on offer;
 - b) Refuse the offer of the Activity Group place and request to remain on the waiting list for the centres identified in their preferences;
 - c) Cancel their application.
- 5.10.2 Where no response is received by Council within the specified time frame as stated in the letter of offer, the child's place will be cancelled. When families contact Council later than the required response date, their child will be reinstated to the waiting list with the appropriate priority.
- 5.10.3 When an applicant requests their child be placed on a waiting list of their preferred location, they must forego any other place offered. The child is placed on the waiting list of their preferred centre according to category of priority. Placement is not guaranteed at the preferred centre.

5.11 3 Year old Activity Group age requirements

- 5.11.1 3 Year Old Activity Groups are operated and staffed in accordance with the child to staff ratios of the Education and Care National Law Act 2010 and Regulations 2011 for children aged three and over. Different staffing requirements are legislated for children under three years of age.
- 5.11.2 Children who turn three years of age between the commencement of term

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one and April 30 are able to accept a placement and, in consultation with educators, are able to participate in the program whilst supervised by a parent or guardian.

5.11.3 The child/ren will remain in the care and under the responsibility of the parent or guardian for the duration of the child's participation in the program prior to their third birthday.

5.11.4 Full term fees will apply where a placement has been accepted including where the child has not yet turned three years of age or where a placement has been accepted and the child does not commence until their third birthday.

5.11.5 Children are able to attend the program without remaining in the care of a parent or guardian in the session on or after their third birthday.

5.12 Children with additional needs

5.12.1 Children with additional needs are welcome to access Hume City Council's Activity Groups.

5.12.2 Applicants should notify Council of their child's additional needs on the application form in order to assist educators to prepare for individual children's needs within the program.

5.13 Application Fees

5.13.1 Application fees for Activity Groups are not subsidised by the State Government and fee discounts are not applicable on presentation of a Concession card.

5.13.2 Council's Children's Services at times conduct special enrolment sessions within Hume City and on these occasions it will be at the discretion of the Manager Family, Youth and Children's Services to waive application fees in order to enhance the receipt of applications for enrolment.

5.14 Activity Group Fees

5.14.1 Fees are determined each year as part of Council's budget. The fee amounts charged are dependent upon the operating costs of the program and other influences on the service.

5.14.2 Successful applicants (now service users) will be notified of fee changes in a timely manner.

5.14.3 The yearly fee is charged on a termly basis and all fees are payable in advance for the term. Service users are notified when payments are due

5.14.4 The term fee is charged regardless of attendance of the child during the term. However families wishing to present exceptional circumstances for consideration in a fee review can put their request in writing to the Manager Family, Youth and Children's Services for consideration.

5.14.5 The term fee is charged regardless of when the child commences within the term.

5.14.6 Term fees are required to be paid prior to commencement in the program

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and prior to each term. Non-payment of fees may have an impact on access to the 3 year old Activity Group programs and other programs operated by Council.

- 5.14.7 Families having difficulties in paying fees are encouraged to discuss this with the relevant Activity Group staff. Fee payment plans can be established in consultation with Council's Finance Department. Service users are required to adhere to these plans.
 - 5.14.8 Council will contact service users who are in arrears in order to rectify the situation through a range of actions, which may include payment options or cancellation of enrolment.
 - 5.14.9 A placement can be held open if full payment of fees is received for that place for the term, however this will be at the discretion of Council if there is strong demand for Activity Group places.
- 5.15 Refunds
- 5.15.1 Application fees are not refundable.
 - 5.15.2 Service users who withdraw from their Activity Group placement will forfeit the fees paid to Council for that term.

Requests for refunds can be made in exceptional circumstances. Refund requests must be made in writing with copies of receipts forwarded to the appropriate Council staff member.
 - 5.15.3 Where the exceptional circumstances have been identified, the remainder of the fees paid may be credited to the service user.
- 5.16 Activity Group operational sessions
- 5.16.1 Activity Group operational sessions and enrolment numbers will be reviewed annually as part of the allocation process. Sessions may vary from year to year at each centre. Council may make alterations to any Activity Group session dependent on applications or individual centre numbers at any time.
 - 5.16.2 Consultations will take place from time to time to ensure services respond to the demand of the majority of applications.
- 5.17 Sessions and groups within Activity Groups
- 5.17.1 Where more than one group operates at a centre, families will be informed of the proposed group and session times and will be given the opportunity to indicate their group preferences.
 - 5.17.2 Staff will endeavour to give applicants their preferences, however it is not guaranteed that applicants will be given their preferred session or group within the centre.
 - 5.17.3 Staff will place children into Centre groups and inform families of the orientation process.

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3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY

6. DEFINITIONS AND ABBREVIATIONS

3 year old Activity Group: 3 year old Activity Group is an interchangeable term for Activity Group and is an educational program funded by Council and offered to 3 year old children, generally in the year prior to 4 year old preschool.

7. RELATED DOCUMENTS

- Children's Services Act 1996
- Children's Services Regulations 2011
- Equal Opportunity Act (Victoria) 1995
- Education and Care National Law Act 2010
- Education and Care National Law Regulations 2011

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OCCASIONAL CARE ENROLMENT POLICY

Policy Reference No:

File Reference No:

Strategic Objective: 1.1.2: Young children are developed into confident learners from birth and have access to high-quality education.

Date of Adoption:

Date for Review: June

Responsible Officer: Manager Family, Youth and Children's Services

Department:

OCCASIONAL CARE ENROLMENT POLICY

1. POLICY STATEMENT

- 1.1. Occasional Care places are allocated in a manner which ensures equity of access and demonstrates a transparent administrative process.
- 1.2. Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.

2. PURPOSE

- 2.1 The purpose and guiding principles of the Occasional Care Enrolment Policy (the Policy) is to ensure that families in Hume City have access to information, and a choice of high quality, flexible children services.

3. SCOPE

- 3.1 In accordance with the Victorian Department of Education and Training (DET) licensing requirements and conditions, children may access up to 5 hours of occasional care per day and up to 15 hours per week.
- 3.2 Child Care Benefit (CCB) approved services are required to administer bookings in accordance with the Commonwealth Priority of Access guidelines.
- 3.3 The Craigieburn GLC Occasional Care and Roxburgh Park Occasional Care sites are CCB approved services, and therefore, families are able to obtain a fee reduction which is funded by the Federal Government. Bradford Avenue Occasional Care does not receive CCB funding as this service was deemed ineligible by the Australian Government.. This funding and subsidy will be available until 30 June 2018, after which time the funding stream will end.
- 3.4 To ensure consistency and ease of access, this policy will apply to Craigieburn GLC Occasional Care, Roxburgh Park Occasional Care and Bradford Avenue Occasional Care sites.

4. OBJECTIVE

- 4.1 To facilitate the placement of children into Occasional Care through a fair and equitable booking system.
- 4.2 To provide details of the eligibility criteria for applications, the prioritisation of places, time lines for lodging of applications and its procedures.
- 4.3 To ensure placements and procedures are in alignment with the Australian Commonwealth Government Priority of Access Guidelines.
- 4.4 To ensure placements are provided according to Hume City Council Social Justice Charter.

5. POLICY IMPLEMENTATION

5.1 Eligibility Criteria

- 5.1.1 All children aged 6 weeks to 5 years of age, who have not commenced

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attending Primary School, are eligible to access Occasional Care.

5.2 Application priorities

- 5.2.1 The Commonwealth Priority of Access will govern the priority of children allocated a place at all Family, Youth and Children's Services Occasional Care services.
- 5.2.2 Priority will then be given to children of Hume City residents.
- 5.2.3 The Australian Commonwealth Government Priority of Access Guidelines are:

Priority	Criteria
First Priority:	A child at risk of serious abuse or neglect
Second Priority:	A child of a single parent who satisfies, or of both parents who both satisfy, the work/study test under Section 14 of the 'A New Tax System (Family Assistance) Act 1999'
Third Priority:	Any other child
Within these main categories priority should also be given to the following children:	
<ul style="list-style-type: none"> ▪ Children in Aboriginal and Torres Strait Islander families. ▪ Children in families which include a disabled person. ▪ Children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold of \$45,114 for 2017-18, or who or whose partner is on income support ▪ Children in families from a non-English speaking background. ▪ Children in socially isolated families. ▪ Children of single parents. 	

5.3 How to Apply

- 5.3.1 Bookings are taken a week in advance for each Family, Youth and Children's Service Occasional Care, and details of how to book are included in the Children's Services Family Handbook and on the Council website.
- 5.3.2 Council cannot guarantee applicants will receive an Occasional Care place, as there is a limit at each service of 15 places per session – 5 children under 36 months and 10 children over 36 months.
- 5.3.3 Families must indicate their Priority of Access Rating when requesting a booking.

5.4 Occasional Care Fees

- 5.4.1 The session fee is determined each year as part of Council's budget and is charged on a sessional basis.
- 5.4.2 Families who regularly utilise the service will be notified of fee changes in a

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timely manner.

5.5 Occasional Care operational sessions

5.5.1 Occasional Care operational session days and times and enrolment numbers will be reviewed annually and may vary from year to year at each centre.

5.5.2 Council may make alterations to any Occasional Care session dependent on applications or individual centre numbers at any time.

6. DEFINITIONS AND ABBREVIATIONS

6.1 Occasional Care

Occasional Care provides centre-based child care for children from birth to six years for up to 5 hours per day and up to 15 hours per week per child. Occasional Care is 'occasional' in the sense that it can only be booked weekly, rather than permanent bookings as is the case in traditional Long Day Care.

6.2 Commonwealth Priority of Access

The Australian Government Priority of Access Guidelines governing the priority criteria that must be followed in allocating places to children.

7. RELATED DOCUMENTS

- Australian Commonwealth Government Priority of Access Guidelines
- Equal Opportunity Act (Victoria) 1995
- Children's Services Act 1996
- Children's Services Regulations 2011
- Education and Care National Law Act 2010
- Education and Care National Law Regulations 2011
- Social Services Legislation Amendment (Omnibus Savings and Child Care Reform) Bill 2017

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ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

PLAYGROUP SUPPORT POLICY Ref number 2013-11-01			
Clause	What was stated	What is now stated	Reason for change
1.4	Nil	Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.	Inserted Council's <i>Statement of Commitment to Child Safety</i> to reflect compliance with Child Safe Standards as part of updates to the Child Wellbeing and Safety Act 2005.
4.2	This policy is aligned to the Council Plan Strategic Objective 3.2: 'Health, Safety and Wellbeing'	This policy is aligned to the Council Plan Strategic Objective 1.1: 'Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life'	Strategic Objective 3.2 'Health, Safety and Wellbeing' was from Council Plan 2009 – 2013 and has been superseded by the current Council Plan 2017 – 2021. Council Plan 2017 – 2021 Strategic Objective 1.1 now aligns most closely to this policy.
4.2.1	Planning, provision and advocacy of services that enable Hume residents of all ages to pursue a healthy and safe lifestyle that contributes to overall wellbeing.	Provision of high quality education facilities and learning programs that are locally accessible for people of all ages.	Wording changed to better reflect the community expectations under Strategic Objective 1.1.
4.2.2	Council's role in planning, service delivery and advocacy to establish the social and physical infrastructure necessary for residents to build and sustain healthy lives.	Council's role in planning, service delivery and advocacy to enable families to access support services and increase participation rates in early year's programs.	Wording changed to better reflect the community expectations under Strategic Objective 1.1.
4.3	This policy is also aligned to the Council Plan Strategic Objective 3.1 'Social Inclusion' and focuses on building community capacity and connectedness.	This policy is also aligned to the Council Plan Strategic Objective 3.1 'Foster socially connected and supported communities' and has a focus on building community capacity and connectedness.	Council Plan Strategic Objective 3.1 wording has changed from 'social inclusion' to 'socially connected and supported communities'.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

PLAYGROUP SUPPORT POLICY Ref number 2013-11-01			
Clause	What was stated	What is now stated	Reason for change
5.1.5	Provision of access to Council owned and managed community facilities for the delivery of playgroups.	Provision of access to Council owned and managed community facilities for the delivery of playgroups at a fee set as part of the annual budget process by Family, Youth and Children's Services.	This wording has been updated to reflect the cost of supporting and running playgroups in Hume City.
5.3	The Policy will be reviewed in 2015 or sooner if required.	The Policy will be reviewed in 2020 or sooner if required.	Date changed to reflect review timelines.
6.2	DEECD: State Government Department of Education and Early Childhood Development	DET - Department of Education and Training (State Government)	DEECD is now known as DET.
	Nil	DHHS - Department of Health and Human Services (State Government)	Related Documents section of policy mentions this abbreviation.
	SPP: Supported Parents and Playgroups Initiative	Item deleted	This is not mentioned anywhere in the policy.
7	Hume City Council Plan 2009 - 2013	Hume City Council Plan 2017-2021	Council Plan 2009 – 2013 has been superseded by current Council Plan 2017 - 2021.
	National Early Childhood Development Strategy – Investing in the Early Years (2009)	Item deleted	Strategy no longer current.
	Nil	Roadmap for Reform: Stronger Families, Safe Children 2016 (DHHS)	New policy relating to support for vulnerable children in out-of-home-care and at risk of harm in the community.
	Nil	Early Childhood Reform Plan 2017 (DET)	This Plan outlines government investment supporting Roadmap for Reform: Strong Families, Safe Children.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

LONG DAY CARE POLICY Ref number CP2011-11-16			
Clause	What was stated	What is now stated	Reason for change
1.4	The existing service system in Hume City is characterised by a range of Long Day Care (LDC) providers including Council.	The existing service system in Hume City is characterised by a range of LDC providers including Council.	Deleted 'Long Day Care' for grammatical continuity. LDC has already been established as the abbreviation being used to signify Long Day Care.
1.5	Nil	Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.	Inserted Council's <i>Statement of Commitment to Child Safety</i> to reflect compliance with Child Safe Standards as part of updates to the Child Wellbeing and Safety Act 2005.
2.1	The purpose of this Policy is to guide Council's role in ensuring Hume residents have access to Long Day Care Services and ensuring equitable and appropriate allocation of Council resources.	The purpose of this Policy is to guide Council's role in ensuring Hume residents have access to LDC Services and ensuring equitable and appropriate allocation of Council resources.	Changed for grammatical continuity. LDC has already been established as the abbreviation being used to signify Long Day Care.
2.4.3	The National Early Childhood Reform Agenda aims to improve the health, safety, early learning and wellbeing of Australia's children.	The National Partnership Agreement on the National Quality Agenda for Early Childhood Education and Care aims to improve the health, safety, early learning and wellbeing of Australia's children.	National Partnership Agreement on the National Quality Agenda for Early Childhood Education is new title for the National Early Childhood Reform Agenda policy.
2.4.4	The Vulnerable Children's Strategy presents a commitment to system-wide reform encompassing mainstream and specialist services, government and non-government organisations, and the range of individuals - both personal and	The Vulnerable Children Action Plan presents a commitment to system-wide reform encompassing mainstream and specialist services, government and non-government organisations, and the range of individuals - both personal and professional that work with vulnerable children and families	Vulnerable Children's Strategy is now called the Vulnerable Children Action Plan.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

LONG DAY CARE POLICY Ref number CP2011-11-16			
Clause	What was stated	What is now stated	Reason for change
	professional that work with vulnerable children and families.		
7	Hume City Council Plan 2013 - 17	Hume City Council Plan 2017 - 2021	Council Plan 2013 – 2017 has been superseded by current Council Plan 2017 - 2021.
	A Family and Children's Plan for Hume City 2008-2013 and its successor documents	Hume Early Years Framework 2014 – 2018	Family and Children's Plan 2008 – 2012 is superseded by the Hume Early Years Framework 2014 – 2018

3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY Ref number CP2013-05-02			
Clause	What was stated	What is now stated	Reason for change
1.4	Nil	Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.	Inserted Council's <i>Statement of Commitment to Child Safety</i> to reflect compliance with Child Safe Standards as part of updates to the Child Wellbeing and Safety Act 2005.
2.1	This 3 Year Old Activity Group Enrolment Policy (the Policy) is underpinned by the goals set by the Family and Children's Plan 2008 - 2012	This 3 Year Old Activity Group Enrolment Policy (the Policy) is underpinned by the goals set by the Hume Early Years Framework 2014 – 2018	Family and Children's Plan 2008 – 2012 is superseded by the Hume Early Years Framework 2014 – 2018
5.2.3	To be eligible for consideration in the first round of offers, applications must be lodged at Council by 5.00pm June 30 (or previous business day) the year prior to attendance. Advertisements to enrol will	To be eligible for consideration in the first round of offers, applications must be lodged at Council by 5.00pm June 30 (or previous business day) the year prior to attendance. Advertisements to enrol will appear each year in a variety of locations including Council Early Years Services, the Council website and the Customer Service Centres.	Changed to include other locations where advertisements occur.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY Ref number CP2013-05-02			
Clause	What was stated	What is now stated	Reason for change
5.3.1	Application forms are available from the following locations: a) All Council operated preschools, childcare and Maternal and Child Health Centres. b) All Hume City Council customer service centres. c) Hume City Council website	Application forms are available from the following locations: a) Council operated preschools, childcare and Maternal and Child Health Centres. b) Hume City Council customer service centres. c) Hume City Council website	Deleted the word All.
5.9.1	Placement offers will be made in writing to applicants, commencing in term 4 of the prior preschool year. A written response will be required within a nominated time frame.	Placement offers will be made in writing to applicants, between August and October of the prior preschool year. A written response will be required within a nominated time frame.	Term 4 changed to August and October to reflect specific time period, as term 4 dates are subject to change annually.
5.10.1b	Refuse the offer of the Activity Group place and request to be placed on a waiting list for their preferred location.	Refuse the offer of the Activity Group place and request to remain on the waiting list for the centres identified in their preferences.	Specifies centres as well as locations.
5.10.3	When applicant requests their child to be placed on a waiting list of their preferred location, they must forego any other place offered.	When an applicant requests their child be placed on a waiting list of their preferred location, they must forego any other place offered.	Slight change in wording for grammatical consistency.
5.11.1	3 year Old Activity Groups are operated and staffed in accordance with the child to staff ratios of the Education and	3 Year Old Activity Groups are operated and staffed in accordance with the child to staff ratios of the Education and Care National Law Act 2010 and Regulations 2011 for children aged three and over.	Education and Care Act now includes updated Regulations 2011

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY Ref number CP2013-05-02			
Clause	What was stated	What is now stated	Reason for change
	Care National Law Act 2010 for children aged three and over.		
5.13.2	Council's Children's Services at times conduct special enrolment sessions within Hume City and on these occasions it will be at the discretion of the Manager for Family, and Children's Services to waive application fees in order to enhance the receipt of applications for enrolment.	Council's Children's Services at times conduct special enrolment sessions within Hume City and on these occasions it will be at the discretion of the Manager Family, Youth and Children's Services to waive application fees in order to enhance the receipt of applications for enrolment.	Manager Family, Youth and Children's Services reflects new title due to organisational restructure and the inclusion of Youth Services to the department.
5.14.3	The yearly fee is charged on a by term basis and all fees are payable in advance for the term.	The yearly fee is charged on a termly basis and all fees are payable in advance for the term.	Slight change in wording for grammatical consistency.
5.14.4	The term fee is charged regardless of attendance of the child during the term. However families wishing to present exceptional circumstances for consideration in a fee review can put their request in writing to the Manager Family and Children's Services for consideration	The term fee is charged regardless of attendance of the child during the term. However families wishing to present exceptional circumstances for consideration in a fee review can put their request in writing to the Manager Family, Youth and Children's Services for consideration	Manager Family, Youth and Children's Services reflects Manager's new title due to organisational restructure and the inclusion of Youth Services to the department.
5.14.5	The term fee is charged regardless of when the child commences within the preschool term.	The term fee is charged regardless of when the child commences within the term.	The word preschool has been omitted as this policy relates to 3 Year Old Activity Groups, not preschool.
5.14.6	Term fees are required to be paid prior to commencement in the program and prior to each term. Non-payment of fees may have an impact on access to other programs operated by	Term fees are required to be paid prior to commencement in the program and prior to each term. Non-payment of fees may have an impact on access to the 3 Year Old Activity Group programs and other programs operated by Council.	3 Year Old Activity Group programs has been added to make it explicit that non-payment of fees may impact upon Activity Groups as well as other programs.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

3 YEAR OLD ACTIVITY GROUP ENROLMENT POLICY Ref number CP2013-05-02			
Clause	What was stated	What is now stated	Reason for change
5.15.3	Where the exceptional circumstances have been identified, the remainder of the fees paid may be credited to the service user once the Finance Department has been notified of the withdrawal and the appropriate processes are completed.	Where the exceptional circumstances have been identified, the remainder of the fees paid may be credited to the service user.	Details about internal processes are not relevant to this clause.
5.17.1	Once the activity group place has been accepted by the applicant – activity group staff will inform applicants of the proposed sessions and timetable at each centre and request them to indicate their preferred groups/	Where more than one group operates at a centre, families will be informed of the proposed group and session times and will be given the opportunity to indicate their group preferences.	Reworded to be more succinct with intention of the action.
5.17.3	Staff will place children into centre groups and invite applicants to an information session.	Staff will place children into Centre groups and inform families of the orientation process.	Processes may no longer include information sessions and this wording opens more conversations about the orientation process on an individual level.
7	Equal Opportunity Act (Victoria) 1995 Education and Care National Law Act 2010 Education and Care National Law Regulations 2011	Children's Services Act 1996 Children's Services Regulations 2011 Equal Opportunity Act (Victoria) 1995 Education and Care National Law Act 2010 Education and Care National Law Regulations 2011	Additional Children's Services legislation added

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

OCCASIONAL CARE ENROLLMENT POLICY Ref number 2015-11-01			
Clause	What was stated	What is now stated	Reason for change
1.2	Nil	Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.	Inserted Council's <i>Statement of Commitment to Child Safety</i> to reflect compliance with Child Safe Standards as part of updates to the Child Wellbeing and Safety Act 2005.
3.3.	The Craigieburn GLC Occasional Care and Roxburgh Park Occasional Care sites are CCB approved services, and therefore, families are able to obtain a fee reduction which is funded by the Federal Government. Bradford Avenue Occasional Care does not receive CCB funding.	The Craigieburn GLC Occasional Care and Roxburgh Park Occasional Care sites are CCB approved services, and therefore, families are able to obtain a fee reduction which is funded by the Federal Government. Bradford Avenue Occasional Care is not eligible to receive CCB funding as this service was deemed ineligible by the Australian Government. This funding and subsidy will be available until 30 June 2018, after which time the funding stream will end.	Information added about the cessation of the funding in 2018. Once this funding stream ends, a new Australian Government child care scheme will commence after this time.
5.1.3	Children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold of \$43,727 for 2015-16, or who or whose partner is on income support.	Children in families which include an individual whose adjusted taxable income does not exceed the lower income threshold of \$45,114 for 2017-18, or who or whose partner is on income support.	Income threshold figures adjusted to reflect 2017-18 costs.
5.2.1	The Commonwealth Priority of Access will govern the priority of children allocated a place at all Family and Children's Services Occasional Care service.	The Commonwealth Priority of Access will govern the priority of children allocated a place at all Family, Youth and Children's Services Occasional Care services.	Youth has been added to reflect the updated name of the department after the organisational restructuring.

October 2017

ATTACHMENT 5 – TABLE OF PROPOSED POLICY CHANGES

<p>5.2.3</p>	<p>Bookings are taken a week in advance for each Family and Children's Service, and details of how to book are included in the Children's Services Family Handbook.</p>	<p>Bookings are taken a week in advance for each Family, Youth and Children's Service Occasional Care, and details of how to book are included in the Children's Services Family Handbook and on the Council website.</p>
<p>7</p>	<ul style="list-style-type: none"> ▪ Australian Commonwealth Government Priority of Access Guidelines ▪ Equal Opportunity Act (Victoria) 1995 ▪ Children's Services Act 1996 ▪ Children's Services Regulations 2011 ▪ Education and Care National Law Act2010 ▪ Social Services Legislation Amendment (Omnibus Savings and Child Care Reform) Bill 2017 	<p>Youth has been added to reflect the updated name of the department after the organisational restructure. Booking information is also now on the Council website.</p>

October 2017

REPORT NO:	GE239
REPORT TITLE:	Proposed New Lease - Tullamarine Sporting Club
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC12/581
POLICY:	Lease and Licence Policy
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. <i>Lease Plan</i> 2. <i>Aerial Plan</i>

1. SUMMARY OF REPORT:

This report seeks Council authority to enter into a New Lease Agreement (New Lease) with the Tullamarine Sporting Club (Club) for the use of the main clubrooms known as Leo Dineen Reserve located at 52-60 Spring Street, Tullamarine (Social Club Rooms) as shown in Attachment 1.

2. RECOMMENDATION:

That Council:

- 2.1 Resolves to enter into a New Lease Agreement (New Lease) with Tullamarine Sporting Club (Club) for the occupation of the main club rooms known as Leo Dineen Reserve located at 52-60 Spring Street, Tullamarine (Social Club Rooms) as shown in Attachment 1.**
- 2.2 Gives public notice in accordance with section 190 and section 223 of the *Local Government Act 1989* (the Act) of its intention to enter into a New Lease with the Club for part of the Social Club Rooms.**
- 2.3 Authorises the Chief Executive Officer to undertake the administrative procedures to enable Council to carry out its functions under section 190 and section 223 of the Act, in relation to this matter.**
- 2.4 Consider any submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole Council (if required).**
- 2.5 Should there be no submissions received, Council approves the proposal and signs and seals the relevant New Lease.**
- 2.6 Notes that the key terms of the New Lease include:**
 - 2.6.1 The term of the New Lease is ten (10) years commencing on the date the New Lease is executed with two (2) further terms of five (5) years each.**
 - 2.6.2 The rent amount shall be \$10,000 per annum plus GST with 3% annual CPI increases and rent reviews will be conducted at year 5, 10 and 15.**
 - 2.6.3 The Club will be responsible for all outgoings and minor maintenance of the lease area as set out in the Maintenance Schedule attached to the New Lease.**
- 2.7 Authorises the Chief Executive Officer, or an approved delegate to sign any other documents in relation to the New Lease.**

REPORT NO: GE239 (cont.)

3. LEGISLATIVE POWERS:

Local Government Act 1989

Section 190 – Restriction on Power to Lease

Section 223 – right to make a submission

4. FINANCIAL IMPLICATIONS:

4.1 Under the Old Lease Agreement (Old Lease) that was signed in July 1991 by the former City of Keilor, the commencement rental was \$1,545 per annum. Council's valuer has undertaken a valuation and determined the commercial net rental as being \$20,000 per annum.

4.2 The rental has been negotiated with the Club and is in line with Council's Lease and Licence Policy and current community leasing practices for like facilities. A rent amount of \$10,000 plus GST has been agreed.

4.3 Council will pay legal costs for preparing, negotiating and finalising the New Lease.

4.4 The Club currently pays and will continue to pay for the use of the ovals under a seasonal hire arrangement managed by Council's Leisure Centres and Sports department.

4.5 Both the football and cricket club are each currently paying \$1,375 plus GST for the use of the ovals and the pavilion.

4.6 The Club has recently received a \$19,877 grant from the Federal Government under the Stronger Communities Programme for the upgrade of:

Social Club Area

- Common area, disabled, ladies and gents toilets

Change Rooms (former Scout hall)

- Showers, two toilets and urinal area

4.6.1 The above works have been approved by Council's Leisure Centres and Sports and Capital Works and Building maintenance departments.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate Change Adaption has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

8.1 Pursuant to section 190 of the *Local Government Act 1989* (the Act), Council is required to advertise its intention to lease land to another party and to consider submissions under section 223 if:

8.1.1 the lease exceeds one year and the market rent for any period of the lease is \$50,000 or more a year; or

8.2 As the proposed lease terms exceeds 10 years the statutory requirements apply and therefore Council must give Public Notice.

REPORT NO: GE239 (cont.)

- 8.3 Council will give public notice in the Hume Leader, Sunbury Leader and on Council's website in accordance with section 190 and 223 of the Act of its intention to lease the Social Club Rooms.
- 8.4 Council notes the lease is subject to consideration of submissions in accordance with section 190 and 223 of the Act.
- 8.5 Council will consider any submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole Council (if required).

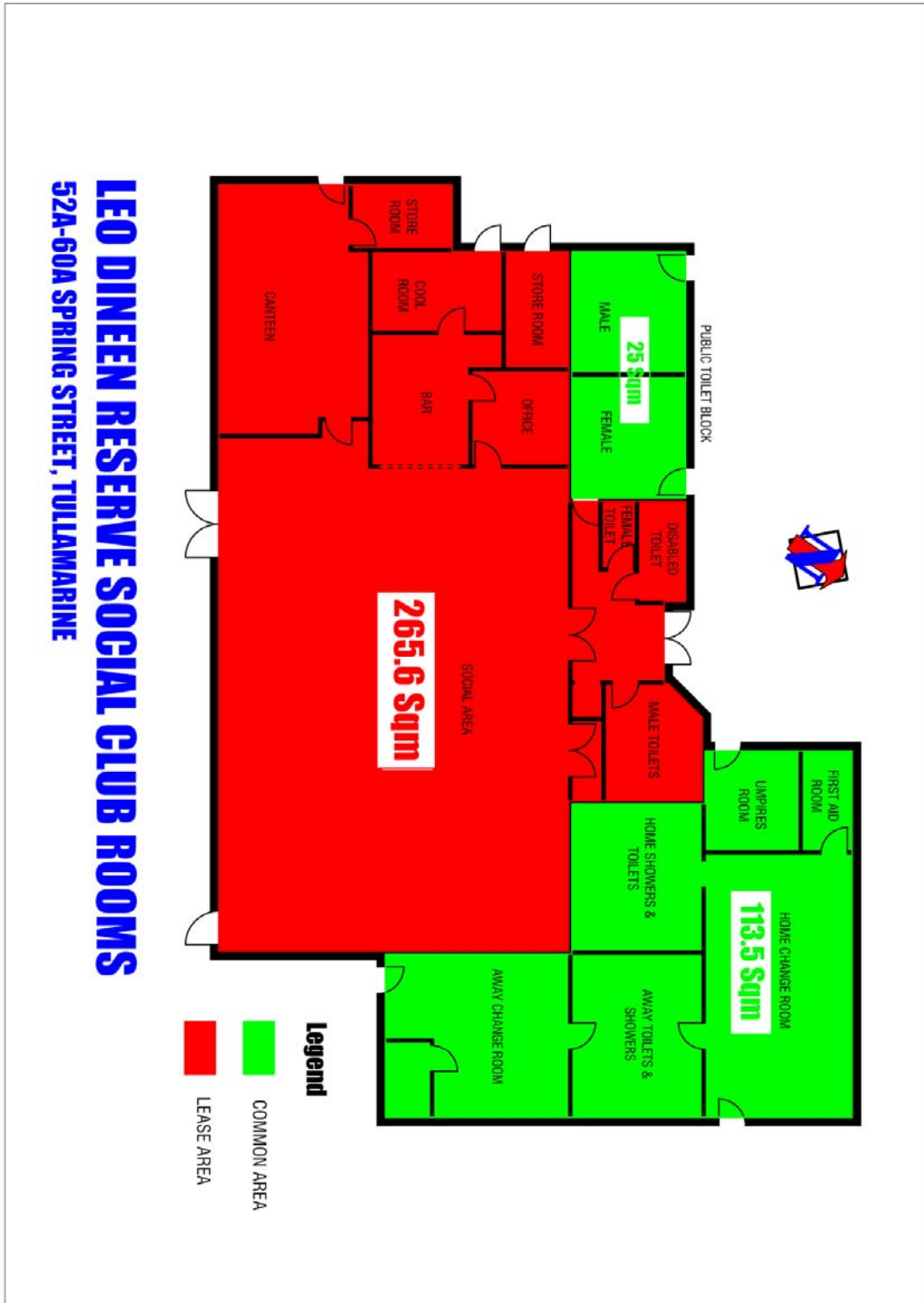
9. DISCUSSION:

9.1 Background

- 9.1.1 The Club entered into a lease with the former City of Keilor in July 1991 for a total term of 16 years.
- 9.1.2 The Old Lease expired in 2007 and the Club has been in occupancy of the Social Club Rooms under an over holding arrangement.
- 9.1.3 The social club rooms were originally constructed by the Club and the pavilion was constructed by the former City of Keilor.
- 9.1.4 Council officers commenced discussions with the Club in 2016 to renew the lease and formally agreed to the key terms in July this year.

10. CONCLUSION:

It is recommended that Council commence the statutory process to consider public submissions regarding this proposal. Should there be no submissions, it is recommended that Council sign and seal the relevant New Lease documents.





Plan

REPORT NO:	GE240
REPORT TITLE:	Quarterly Financial Report - September 2017
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC17/205
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Financial Statements</i>

1. SUMMARY OF REPORT:

The quarterly financial report provides information to the community and stakeholders on the financial performance and position of Council as at 30 September 2017, as required on a quarterly basis under section 138 – Quarterly Statements of the *Local Government Act, 1989*.

2. RECOMMENDATION:

That the Finance Report for the three months ended 30 September 2017 be noted.

3. FINANCIAL IMPLICATIONS:

3.1 Reports

3.1.1 The financial statements consist of three main reports:

1. The Income Statement;
2. The Balance Sheet; and
3. The Statement of Cash Flows.

3.1.2 Two additional reports have also been included that show the level of payments that Council directly makes to businesses, community groups, individuals and employees within Hume.

3.1.3 From a governance and accountability perspective, Council receives quarterly reports on key financial data with detailed commentary on variance analysis and actions being undertaken. The reporting of this key financial data on a quarterly and annual basis adds to the commitment Council has made to govern in an open manner and be accountable to residents for the management of resources and funding.

3.2 Income Statement [Attachment 1]

3.2.1 The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenues and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

3.2.2 Attachment 1 identifies that Council has generated \$73.6m in revenue and \$48.8m in expenses. This has resulted in a surplus of \$24.7m which is \$1.2m above budget for the three months ended 30 September 2017. This favourable variance is largely due to growth related income including statutory and user fees and contributions.

REPORT NO: GE240 (cont.)

3.2.3 Council's Revenue Base

- (a) The majority of Council's expenses relates to employee benefits. During the financial year ended 30 June 2017, employee benefits were \$98.2m. This equated to 45% of Council's total expenses of \$218.9m.
- (b) For the three months ended 30 September 2017, employee benefits were \$22.3m which equates to 46% of total expenditure.
- (c) For the three months ended 30 September, the major items of expenditure incurred by Council include:
 - (i) Employee benefits \$ 22.3m
 - (ii) Materials and services \$ 14.1m
 - (iii) Depreciation and amortisation \$ 10.1m

3.3 Balance Sheet [Attachment 2]

- 3.3.1 The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities and equity in a clear and intelligible form.
- 3.3.2 The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 91% of Council's total asset base in 2016/17 – a total of \$2.55b. As at 30 September 2017, fixed assets made up 91% of Council's total asset base – a total of \$2.56b.
- 3.3.3 The impact of sound financial management can be seen in the ratepayer equity of \$2.73b which reflects the strong financial position of Council. The information contained within the Balance Sheet also demonstrates that liquidity is strong as demonstrated by the favourable cash balance. Council assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All of these factors have led to favourable key ratios as identified in this report.

3.4 Statement of Cash Flows [Attachment 3]

- 3.4.1 The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.
- 3.4.2 For example, Council may make a purchase of some goods/services today but may not make payment for those goods/services for another 30 days (in accordance with Council's credit terms). However, as the goods/services have already been provided, the accounting standards require that the cost of these goods/services be recorded in the Income Statement as soon as they have been provided.
- 3.4.3 Another reason for the difference between the surplus figure reported in the Income Statement and the Cash Flow Statement is the Depreciation and amortisation recorded as expense, \$10.1m at 30 September 2017, (in the Income Statement) with no resulting cash payments.
- 3.4.4 For the three months ended 30 September 2017, Council's cash position is \$167.8m which is \$8.5m favourable to budget. This is largely due to commencing the year with a higher than expected cash balance primarily as a result of a larger than expected carry forward in the capital works program as well as a favourable operating position.

REPORT NO: GE240 (cont.)

3.5 Buying Local [Attachment 4]

3.5.1 The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials and services, building and utility costs and contractor and other services. For the three months ended 30 September 2017, Council made payments to local suppliers totalling \$5.5m. Significantly, the level of local expenditure as a proportion of Council's total payments (including capital works) was 20% as at 30 September 2017.

3.5.2 It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. There is therefore the possibility that the level of payments to local suppliers is in fact higher.

3.6 Employees Residing within Hume [Attachment 5]

3.6.1 The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume and also the number of employees who reside within Hume.

3.6.2 For the three months ended 30 September 2017, Council paid salaries to employees residing within Hume totaling \$10.9m, representing 49% of total employee benefits. Also for the three months ended 30 September 2017, there were 898 employees residing within Hume representing 58% of total employees.

3.7 Financial Ratios

3.7.1 The following financial ratios are required to be included in Council's financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

Ratios	Three Months to 30-Sep-17 2017/18	Three Months to 30-Sep-16 2016/17	Twelve Months to 30-Jun-17 2016/17
<p><u>Debt Servicing Ratio (Target < 3%)</u></p> <p>This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council's total revenue.</p> <p>(The lower the ratio the better).</p>	0.02%	0.04%	0.03%
<p><u>Debt Commitment Ratio (Target < 15%)</u></p> <p>This ratio identifies Council's debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).</p> <p>During the month of March 2016, Council repaid borrowings in full resulting in an unusually high ratio.</p>	0.37%	0.37%	0.36%
<p><u>Revenue Ratio (Target 65% - 70%)</u></p> <p>This ratio identifies Council's reliance on rates as a source of income.</p> <p>(The lower the ratio the better).</p>	55.08%	49.31%	38.18%

REPORT NO: GE240 (cont.)

Ratios	Three Months to 30-Sep-17 2017/18	Three Months to 30-Sep-16 2016/17	Twelve Months to 30-Jun-17 2016/17
<p><u>Debt Exposure Ratio</u></p> <p>This ratio identifies Council's exposure to debt and expresses the total indebtedness to total realisable assets.</p> <p>(The lower the ratio the better).</p>	5.73%	6.48%	4.55%
<p><u>Working Capital Ratio (Target 100% - 150%)</u></p> <p>This ratio identifies Council's ability to meet current liabilities and enables an assessment of Council's liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).</p>	503.3%	364.96%	343.21%

4. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

5. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

6. CONCLUSION:

The quarterly report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows. Council's financial performance is ahead of expectations.

Attachment 1

INCOME STATEMENT

For the three months ended 30 September 2017

	Three months to 30/09/2017 ACTUAL 2017/18 \$'000	Three months to 30/09/2017 BUDGET 2017/18 \$'000	Twelve months to 30/06/2017 ACTUAL 2016/17 \$'000
Income			
Rates and charges	39,839	39,539	163,372
Statutory fees and fines	3,751	2,719	13,135
User fees	5,922	5,549	23,819
Grants - recurrent	9,748	10,971	46,705
Property rental	602	555	1,740
Interest	204	103	3,810
Fair value adjustment on investment property	-	-	3,591
Total income	60,067	59,436	256,172
Expenses			
Employee benefits	22,329	24,873	98,183
Materials and services	14,136	13,462	68,039
Utility costs	1,181	1,346	5,101
Grants, contributions and donations	526	532	4,169
Bad and doubtful debts	105	-	713
Depreciation and amortisation	10,123	11,036	40,173
Finance costs	16	17	129
Other expenses	425	497	2,400
Total expenses	48,843	51,762	218,907
Underlying surplus	11,224	7,674	37,265
Net gain on disposal of property, plant, equipment and infrastructure	225	48	171
Net gain on property development	1,425	1,444	2,626
Contributions - non-monetary assets	-	-	114,183
Contributions - monetary	9,632	8,809	33,697
Grants - capital	2,217	5,594	21,085
Surplus for the year	24,723	23,568	209,027
Other comprehensive income			
Net asset revaluation increment	-	-	147,285
Comprehensive result	24,723	23,568	356,313

Attachment 2

BALANCE SHEET

As at 30 September 2017

	Three months to 30/09/2017 ACTUAL 2017/18 \$'000	Three months to 30/09/2016 ACTUAL 2016/17 \$'000	Twelve months to 30/06/2017 ACTUAL 2016/17 \$'000
Assets			
Current assets			
Cash and cash equivalents	167,800	100,941	157,568
Trade and other receivables	34,453	25,173	32,327
Non-current assets classified as held for sale	10,517	8,095	10,517
Other assets	-	-	1,621
Total current assets	212,770	134,210	202,032
Non-current assets			
Trade and other receivables	300	306	300
Property, infrastructure, plant and equipment	2,557,099	2,288,030	2,553,778
Investment property	39,680	31,382	38,422
Financial assets	310	310	310
Non-current assets classified as held for sale	2,635	9,629	2,635
Total non-current assets	2,600,024	2,329,657	2,595,445
Total assets	2,812,794	2,463,867	2,797,477
Liabilities			
Current liabilities			
Trade and other payables	2,246	446	17,585
Interest-bearing loans and borrowings	1,089	1,086	1,221
Provisions	26,128	23,937	26,128
Development fee obligation	12,811	10,169	12,962
Total current liabilities	42,274	35,637	57,896
Non-current liabilities			
Interest-bearing loans and borrowings	559	1,026	559
Provisions	24,209	27,309	24,210
Trust funds and deposits	11,546	9,010	10,809
Development fee obligation	3,311	12,097	3,311
Total non-current liabilities	39,625	49,441	38,889
Total liabilities	81,901	85,078	96,785
Net assets	2,730,894	2,378,788	2,700,693
Equity			
Accumulated surplus	1,504,001	1,340,751	1,479,278
Other reserves	1,226,893	1,038,037	1,221,415
Total equity	2,730,894	2,378,788	2,700,693

Attachment 3

STATEMENT OF CASH FLOWS

For the three months ended 30 September 2017

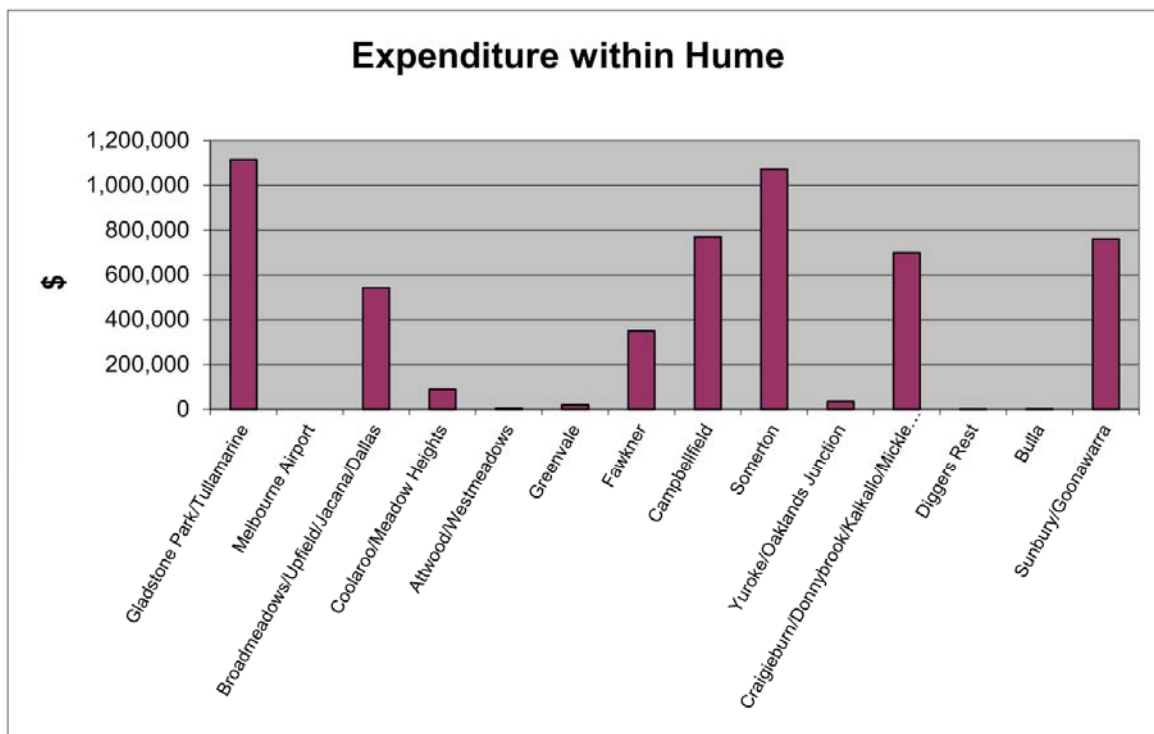
	Three months to 30/09/2017 ACTUAL 2017/18 \$'000	Three months to 30/09/2017 BUDGET 2017/18 \$'000	Twelve months to 30/06/2017 ACTUAL 2016/17 \$'000
Cash flows from operating activities			
Receipts			
General rates	34,463	34,002	156,470
Grants - operating	9,748	10,971	46,704
Grants - capital	4,580	5,594	18,822
User fees	13,660	13,841	24,574
Statutory fees and fines	3,690	2,719	12,955
Property rental	579	555	1,740
Interest	204	103	3,309
Net trust funds and deposits	574	-	2,514
Contributions - monetary	3,516	8,788	33,992
Net GST refund	-	-	13,743
	71,014	76,574	314,823
Payments			
Payments to employees	(25,516)	(24,873)	(97,086)
Materials and services	(22,702)	(23,045)	(86,316)
Other expenses	(425)	(497)	(6,578)
Grants, contributions and donations	(526)	(532)	
	(49,169)	(48,947)	(189,980)
Net cash provided by operating activities	21,845	27,627	124,843
Cash flows from investing activities			
Payments for property, plant, equipment and infrastructure	(12,998)	(15,504)	(70,202)
Proceeds from sale of property, plant, equipment and infrastructure	258	250	900
Proceeds from property development	1,274	-	1,405
Net cash used in investing activities	(11,465)	(15,254)	(67,897)
Cash flows from financing activities			
Finance costs	(16)	(17)	(129)
Repayment of interest bearing loans and borrowings	(132)	(132)	(450)
Net cash used in financing activities	(148)	(149)	(579)
Net increase in cash and cash equivalents	10,232	12,223	56,367
Cash and cash equivalents at the beginning of the period	157,568	147,067	101,201
Cash and cash equivalents at the end of the period	167,800	159,290	157,568

Attachment 4

**Buying Local
Expenditure by Locality**

As at 30 September 2017

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	1,116,961
3045	Melbourne Airport	-
3047	Broadmeadows/Upfield/Jacana/Dallas	543,181
3048	Coolaroo/Meadow Heights	90,571
3049	Attwood/Westmeadows	5,112
3059	Greenvale	20,968
3060	Fawkner	350,884
3061	Campbellfield	771,202
3062	Somerton	1,073,850
3063	Yuroke/Oaklands Junction	35,445
3064	Craigieburn/Donnybrook/Kalkallo/Mickleham/Roxburgh Park	700,748
3427	Diggers Rest	845
3428	Bulla	1,873
3429	Sunbury/Goonawarra	761,672
Total		5,473,310



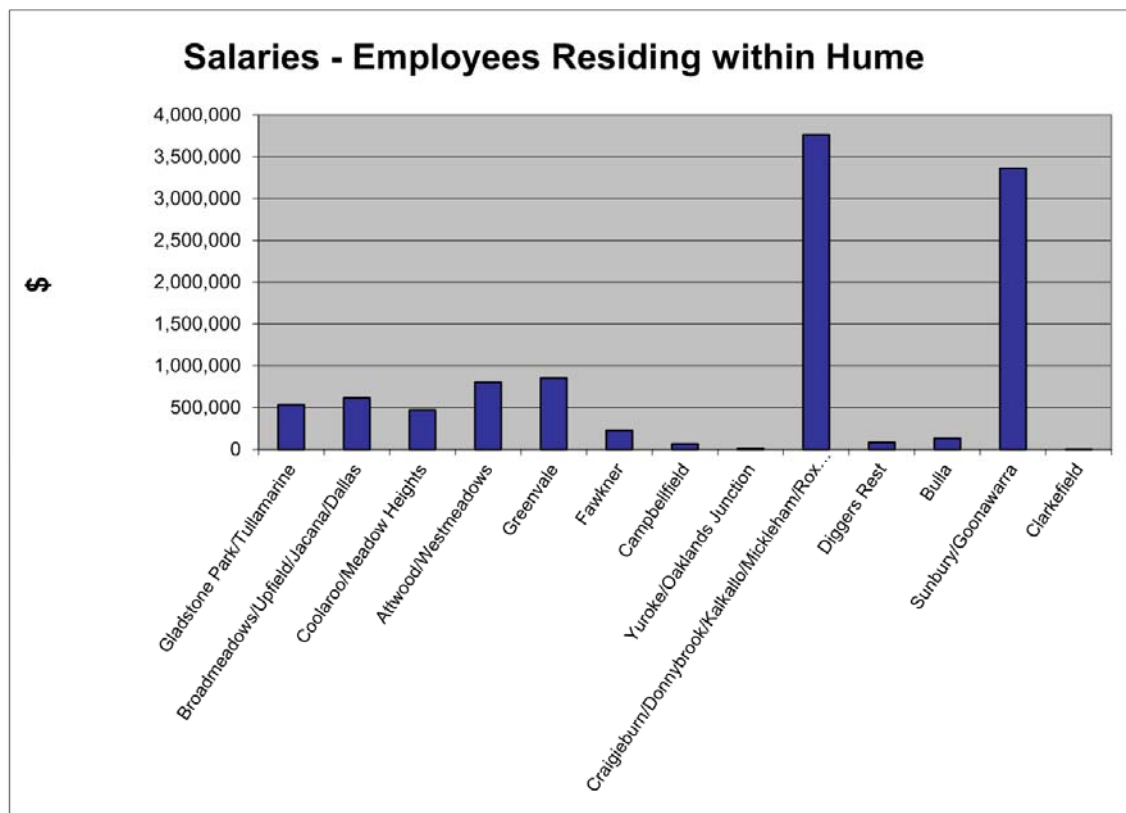
Attachment 5

Employees Residing within Hume

As at 30 September 2017

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	533,654
3047	Broadmeadows/Upfield/Jacana/Dallas	616,207
3048	Coolaroo/Meadow Heights	470,162
3049	Attwood/Westmeadows	803,793
3059	Greenvale	857,418
3060	Fawkner	231,195
3061	Campbellfield	67,445
3063	Yuroke/Oaklands Junction	14,194
3064	Craigieburn/Donnybrook/Kalkallo/Mickleham/Roxburgh Park	3,761,240
3427	Diggers Rest	84,270
3428	Bulla	133,330
3429	Sunbury/Goonawarra	3,361,246
3430	Clarkefield	663
Total		10,934,819

Total number of employees paid that reside within Hume was 898.



REPORT NO:	GE241
REPORT TITLE:	Council Plan 2017-2021 (2017/2018 Actions) First Quarter Progress Report
SOURCE:	Hayley Carmichael, Council Planning and Reporting Officer
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Council Plan 2017-2021 (2017/2018 Actions) First Quarter Progress Report</i>2. <i>Council Plan First Quarter Progress Summary 2017/2018</i>

1. SUMMARY OF REPORT:

This report and attachments detail first quarter progress on the actions and indicators for the period 1 July 2017 to 30 September 2017 of the Council Plan 2017-2021 (2017/2018 Actions).

2. RECOMMENDATION:

That Council notes the progress of actions and indicators of the Council Plan 2017-2021 (2017/2018 Actions) [refer Attachments One and Two].

3. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Indicators of the Council Plan 2017-2021 (2017/2018 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006*.

4. DISCUSSION:

- 4.1 The Council Plan 2017-2021 (2017/2018 Actions) contains the 5 Themes, 12 Strategic Objectives and 46 Community Expectations from Hume Horizons 2040. The Council Plan 2017-2021 (2017/2018 Actions) was adopted by Council on 26 June 2017.
- 4.2 187 Actions were proposed for delivery in 2017/2018 and 26 Strategic Indicators are used to monitor progress with achievement of the Council Plan. Responsibility for achieving the actions and monitoring the indicators sits with Departments or across multiple Departments.
- 4.3 Reports are provided quarterly to Council detailing the progress with the Council Plan annual actions and measuring the performance of Council services. This report is the First Quarter Progress Report for 2017/2018 and includes progress on Council Plan Annual Actions and Strategic Indicators. Advocacy is represented in the actions of the Council Plan.
- 4.4 Attachment One is the full First Quarter Progress Report for 2017/18. Attachment Two is a Summary of Highlights by Theme from the actions and indicators of the Council Plan. Following presentation of these documents to the Council Ordinary Meeting on 13 November 2017, both the First Quarter Progress Report and Summary Document will be made available on Council's website under the Council Planning Documents Section.

REPORT NO: GE241 (cont.)

4.5 Reporting on the progress of Council Plan actions for the Council Plan 2017-2021, is provided using the following descriptors:

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to EMT for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

4.6 This report and attachments are used to assist with good governance practices through reporting, monitoring and accountability to our residents and community.

4.7 A summary of the status of the 187 annual actions for 2017/2018 and 7 actions carried over from 2016/2017 is tabulated below.

Progress	No of actions at this stage	% actions at this stage
Completed	5	3%
Significant Progress	57	29%
Some Progress	118	61%
No Progress	14	7%
Deferred	0	0%

5. **CONCLUSION:**

This report and attachments provide first quarter progress on the actions and indicators of the Council Plan 2017-2021 (2017/2018 Actions).








HUME CITY COUNCIL
COUNCIL PLAN 2017 – 2021
(2017/2018 ACTIONS)

FIRST QUARTER PROGRESS REPORT
1 JULY TO 30 SEPTEMBER 2017



CONTENTS

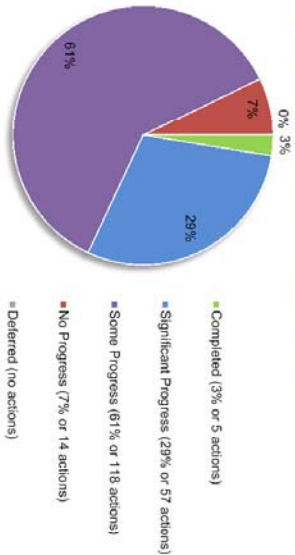
THEME 1 	A well-educated and employed community	1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. 1.2: Create conditions that support business growth and create local jobs for Hume residents	p.5 p.17
THEME 2 	A healthy and safe community	2.1: Foster a community which is active and healthy 2.2: Strengthen community safety and respectful behaviour	p.23 p.31
THEME 3 	A culturally vibrant and connected community	3.1: Foster socially connected and supported communities 3.2: Enhance community pride and sense of place	p.37 p.46
THEME 4 	A sustainably built and well-maintained city with an environmentally engaged community	4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. 4.2: Create community pride through a well-designed and maintained City 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks	p.53 p.62 p.66
THEME 5 	A well-governed and engaged community	5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 5.2: Create a community actively involved in civic life 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	p.70 p.76 p.81

PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to the Executive Management Team (EMT) for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

Summary of progress - 1 July to 30 September 2017



COUNCIL'S ROLE

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

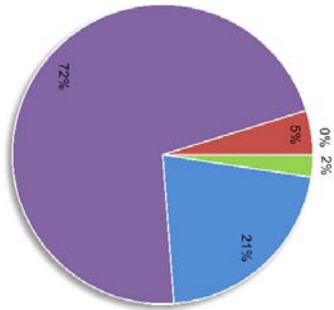
- **Statutory Authority** – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- **Service Provider** – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- **Facilitator** – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- **Advocate** – Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.



THEME 1
A WELL EDUCATED AND EMPLOYED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 1
1 JULY – 30 SEPTEMBER 2017



- Completed (2% or 1 action)
- Significant Progress (21% or 9 actions)
- Some Progress (72% or 30 actions)
- No Progress (5% or 2 actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Indicator	Target	YTD Result
Number of library programs/events attendance per head of municipal population	Target by 2020/21 = 0.7	1056 programs were run (including Bilingual Storytime) with 30,101 attendees.
Preschool participation rates (includes non-Council services).	Target by 2020/21 = 95%	102.6% (Source: Department of Education and Training, VCAMS Portal)
Number of student placements supported by Council	Target by 2020/21 = 110	There are two intakes a year. The second intake for secondary students opened in July 2017 and 28 students have been offered placements.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Indicator	Target	YTD Result
Percentage gap between the Greater Melbourne and Hume LGA unemployment rates.	Target by 2020/21 = 3%	March Quarter 2017 unemployment rates: Hume City - 10.2% Greater Melbourne - 5.9% Gap - 4.3% (Source: Department of Employment, Small Area Labour Markets)

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions			
Action	Division	Progress	Description of Progress
In line with Council's community facilities planning, continue to advocate to the Department of Education and Training and private education providers for the delivery of new school infrastructure to support growth in the municipality.	Planning and Development	Significant Progress	Council has been invited to participate in a forum with the Department of Education and Training (DET), in October 2017. The forum will centre on the DET update for planning new schools and developing a five year schools pipeline, to inform the Department's advice on investment priorities. Council will be able to share key demographic and development data, to help support this planning process. A Report outlining Council's new school provision priorities for the next five years is scheduled to be presented to Council in November 2017.
Continue to support and strengthen the Hume Multiversity initiative.	Community Services	Significant Progress	Memorandum of Understandings (MOUs) and license agreements were drafted and signed by the Hume Multiversity partners. Quarterly Multiversity partnership meetings are facilitated by Hume City Council. Multiversity partners and courses offered include: <ul style="list-style-type: none"> La Trobe University - Tertiary Enabling Program Deakin University - Bachelor of Psychological Science, Bachelor of Health Science, Bachelor of Early Childhood education and Bachelor of Commerce Kangan Institute - Cert I to IV in English Additional language Victoria University - Currently not running any courses.
Work with the Hume Jobs and Skills Taskforce to identify relevant courses that support local employment pathways.	Planning and Development	Some Progress	Outcomes from the Mayor's Leaders Forum (held in May 2017), including consideration of actions to support local employment pathways, will guide Taskforce thinking and action over the next 12-18 months.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions		Advocate	
Action	Division	Progress	Description of Progress
Work with tertiary education providers to develop the Hume Multiversity initiative as part of the HGLC-Sunbury project.	Community Services	Some Progress	Victoria University have been engaged in the consultation process used to inform the design of the HGLC-Sunbury. Partners have been engaged and informed of the progress of development of the HGLC-Sunbury through the quarterly Multiversity partnership meetings.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1. 1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education			
Action	Division	Progress	Description of Progress
Assess existing playgroups to determine if community needs are being met.	Community Services	Some Progress	Work on developing a mechanism to assess community needs has commenced, Community Hubs Australia has advertised a position to assist with this work, focusing on playgroups provided within School Community Hubs.
Promote the importance and range of playgroups available in Hume.	Community Services	Some Progress	<p>Actions supporting and promoting playgroups have included:</p> <ul style="list-style-type: none"> A playgroup space will be provided at Universal Children's Day to engage families with preschool aged children and promote availability of playgroups in Hume. Visits were undertaken to Babies in Hume groups to talk to first time parents about playgroups and support parents to access a playgroup near them. A Partnership with Council and AMES provides orientation sessions for newly arrived families from a refugee experience to promote playgroups.
<p>‡ Promote the participation of children with disabilities across all playgroups. †</p>	Community Services	Some Progress	Babies in Hume, a first time parent group is a 9 week program that encourages attendance by families of children of all abilities. This program supports the importance of parents as the first and most important educators for their children's lifelong learning and encourages participation in playgroups.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.1.2 Young children are developed into confident learners from birth and have access to high-quality education

Advocate, Facilitator, Service Provider

Action	Division	Progress	Description of Progress	Council's Role
Review and establish a coordinated early childhood education program from libraries and preschools, including integration of social and environmental education programs.	Community Services	Some Progress	With Council support, Campbellfield Preschool and Sunningdale Children's Centre worked with CERES Community Environment Park on sustainable practice projects. Ongoing projects will look at reducing carbon footprint, energy use and maintaining outdoor environments. The co-location of the Craigieburn HGLC preschool and library has facilitated many visits by the children to the library and alternative learning sessions such as story time and literacy activities. Preschools within the municipality continue to have bilingual story/telling opportunities within their services.	Advocate, Facilitator, Service Provider
Provide ongoing access and diversity professional development and training opportunities to staff across all libraries, childcare and preschool centres.	Community Services	Some Progress	Access and Diversity Training needs are identified as part of the quarterly Disability Social Inclusion meetings. Ongoing NDIS information and awareness updates are provided across Council departments as required. Council Staff have attended 4 NDIS information forums across Hume City.	

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Advocate, Facilitator, Service Provider	Action	Description of Progress
Continue to deliver a range of early childhood literacy and learning programs including: I't'ots, makerspace and bilingual story time.	Community Services	Some Progress	<ul style="list-style-type: none"> Early childhood literacy and learning programs have included: The new Bilingual Storytime Program was introduced in July 2017 in collaboration with VICSEG. Samoa story time started in August 2017 in response to community feedback. Participants continue to grow for all languages in particular the Assyrian and Arabic languages. 95 Iots sessions were held across 4 library branches, attracting 2,665 participants. Makerspace has been renamed to STEAM (Science, Technology, Engineering, Arts and Mathematics) to better reflect the diversity of programming offered and to align with national discussion on development of STEAM skills and its inclusion in the national curriculum. 308 STEAM programs with 6,864 participants have been held in 2017/18. This included two very successful STEAM expos at The Age Library during the July and September school holidays. On 26 September 2017, 2,826 people visited the Age Library (a record daily total). A special event was held at Sunbury Library in July 2017, to showcase the plans for HGLC-Sunbury and our STEAM programming to the Governor General Sir Peter Cosgrove.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education		Advocate, Facilitator, Service Provider	
Action	Division	Progress	Description of Progress
Continue to facilitate partnerships between early childhood services and local primary schools, including the expansion of the National Community Hubs (NCH) program into an additional three schools in areas with high numbers of recently arrived migrants.	Community Services	Some Progress	<p>Facilitation of partnerships between early childhood services and local primary schools has included:</p> <ul style="list-style-type: none"> Hub Leaders have been recruited for the three new community hubs. New hub Good Samaritan has three playgroups and Roxburgh Park Primary School has two. Mt Ridley College will commence its first playgroup in Term 4 2017. There are currently 15 Community Hubs in the Hume City with over 35 playgroup sessions conducted each week. Funding of \$76,000 each year for two years has been provided through Community Hubs Australia to train and support playgroup facilitators and to increase the number of playgroups. Duck Libraries were established with \$1,300 of high quality children's picture books in each of the 12 Hubs. This was made possible through sponsorship from a range of partners. Three Hume Hub network meetings have been held and one Hub principals network meeting. A workshop to support and induct new Hub leaders was held in September 2017.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.1.2 Young children are developed into confident learners from birth and have access to high-quality education

Advocate, Facilitator, Service Provider

Action	Division	Progress	Description of Progress
Continue to support program delivery in the National Community Hubs program.	Community Services	Some Progress	<p>The following program sessions have been delivered each week by the community hubs:</p> <ul style="list-style-type: none"> • 35 playgroups; • 3 computer sessions; • 7 sewing and craft sessions; • 15 Breakfast clubs; • Bilingual story time sessions in 21 hub programs; • 1 parenting course and 10 parent engagement courses; • 9 fitness and wellbeing groups; • 1 dental session; • 8 language and literacy programs; • 2 cooking classes; • 3 citizenship classes; and • 3 gardening programs.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1. 1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education			
Action	Division	Progress	Description of Progress
Continue to support local learning and volunteering opportunities within school settings.	Community Services	Some Progress	To support local learning and volunteering, 17 English classes and conversation groups were held in the community hubs. Three courses of Certificate III in Education Support were held in partnership with neighbourhood houses and training providers. Since the 1 July 2017 there have been 845 volunteering sessions in Hubs and 13 adults found employment.
Participate in the <i>National Governance Structure</i> and provide local representation.	Community Services	Some Progress	Council participation and representation has included attending the Hubs Club meeting on 14 September 2017. The current focus is on the adopted policy of continuous improvement through the provision of improved data to Hubs. Reporting data is now being collated for each Hub and provided on a six monthly basis. English language, vocational training, referrals and partnerships, early childhood, parent engagement and sessional program data by category is being provided for each Hub. This allows Hub/school leadership to analyse and continually review and improve their Hub functioning and how they meet community needs. Hume Hubs participated in three visits by the National Office with politicians and the Department of Social Service, as part of their program of advocacy for continued funding. Council's Manager of Community Development and Learning attended the National Community Hubs Victorian Advisory Committee on the 13 September 2017 as the Hume City Council representative.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life			
Action	Division	Progress	Description of Progress
<p>& Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school based apprenticeships and traineeships), including support for those with disabilities. &</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>The School Based traineeship (SBATs) program continues for a second year. Eight SBATs have been engaged from Hume City schools for one year each. The SBATs have been working in various departments such as Economic Development, Capital Works, Family and Children's Services, Statutory Planning and Building, Community Learning and Development, Human Resources and Community and Activity Centre Planning. Council officers provide students with work experience and learning opportunities during this period.</p> <p>In August 2017, Council assisted with conducting a job interview skills workshop for approximately 20 Hume Valley School students.</p>
<p>Continue to deliver a range of targeted programs to engage and support young people.</p>	<p>Community Services</p>	<p>Some Progress</p>	<p>Youth engagement highlights for the quarter included:</p> <ul style="list-style-type: none"> • Council continued to deliver a range of programs aimed at engaging and supporting young people including: Drop In across 5 locations and 7 targeted programs including Freeza, Theatre Group and Go Girls, with over 130 regular attendees. • RUOK activities engaged over 500 young people across three schools and were an opportunity to talk to young people about how Council's Youth Services Team can support continued good mental health. • A pop up stall was held at Craigieburn Central for "Wear It Purple Day" attracting 70 people over two hours and discussing support for the LGBTIQ+ community.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life			
Action	Division	Progress	Description of Progress
Implement year one of actions following a service review (Youth Services) including transition from existing models of service provision to reflect review outcomes.	Community Services	Some Progress	A number of service review actions for youth have been completed including, workforce realignment to reflect the new approach and recruitment of staff. A workshop for service providers was held on 18 September 2017 to present the service review outcomes. The workshop was well attended with about 45 attendees from a diverse range of agencies, who had previously engaged in consultation.
Review Council's current role in Youth networks and undertake service mapping to identify opportunities to strengthen Council's leadership and advocacy.	Community Services	Some Progress	A Service Provider Forum was held on the 18 September 2017 and provided an opportunity to discuss Council's proposed leadership role across the Youth sector in Hume, including the role of Council in existing networks. Further work will be undertaken with each network in the next quarter.
Build the capacity of Council's leadership group to support meaningful employment outcomes for young people.	Community Services	Some Progress	Ongoing participation in Council conducted work experience programs, has provided Council officers with valuable mentoring skills. Hume City Council has supported the initiative for placement of 15 locally based interns in the Hume City Leisure Centres over an eight week period. This has included selection of interns and assistance with training requirements.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1. 1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres			
Action	Division	Progress	Description of Progress
Complete the design and commence construction of the HGLC-Sunbury, including ongoing engagement with key stakeholders.	Community Services	Significant progress	The design process is almost completed with final documentation being undertaken to ensure budget parameters can be met. Once completed, the project will tender for a builder. The project is still on track to commence construction in late 2017. The HGLC - Sunbury Community Advisory Group met again in August 2017 to continue providing feedback into the design process.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.5 Local employment pathways are developed through accessible training and learning opportunities			
Action	Division	Progress	Description of Progress
Working with the <i>Hume Jobs and Skills Taskforce</i> , develop an <i>Employment Pathways Action Plan</i> to strengthen student employment pathways.	Planning and Development	Some Progress	Development of an <i>Employment Pathways Action Plan</i> is underway, guided by the outcomes of the Mayor's Leaders Forum held on the 3 May 2017 and supported by the Hume Jobs and Skills Taskforce.
& Continue to promote the <i>Volunteer Gateway Program</i> and report annually on the program's success. &	Community Services	Significant Progress	The <i>Volunteer Gateway Program Annual Report</i> was presented to Council in August 2017. Two volunteer information sessions are scheduled as part of Community Safety month (October) at Newbury Child and Community Centre, Craigieburn and the Homestead Community and Learning Centre, Roxburgh Park.
Report to Council on the outcomes of the <i>Volunteer Forum</i> (May 2017) and investigate opportunities to strengthen support for volunteering in Hume.	Community Services	Completed	A report was presented to Council in August 2017 with an overview of the outcomes from the <i>Volunteer Forum</i> from May 2017. This included a review the <i>Volunteer Policy and Procedures</i> and contained a variety of recommendations to both improve and strengthen support for volunteering in Hume.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.2: 1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents			
Action	Division	Progress	Description of Progress
Undertake a market readiness and prioritisation assessment of Council landholdings for potential employment development.	Corporate Services	No Progress	This action is scheduled to commence in 2018.
Continue planning for the development of a business incubator and co-working space in the redevelopment of the Broadmeadows Town Hall and the development of the HGLC Sunbury.	Planning and Development	Some Progress	Planning for business incubator and co-working space in the redevelopment of the Broadmeadows Town Hall and the development of HGLC Sunbury continues with Economic Development staff actively on the working groups for each project.
Explore opportunities and facilitate connections between local start-up businesses and seed funding opportunities.	Planning and Development	Some Progress	Work has commenced to identify ways and means to support start-ups, including engagement with organisations such as Launch Vic and investigation of the Stepping Stones Program.
Review the Hume Investment Attraction Framework.	Planning and Development	No Progress	Review of the Hume Investment Attraction Framework is scheduled to commence in the second quarter of 2017/18, following the appointment of Council's Investment Attraction Officer.



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy

Facilitator

Action	Division	Progress	Description of Progress
Continue to facilitate the Business Efficiency Network, assisting local businesses to improve resource efficiency and reduce environmental impacts.	Planning and Development	Some Progress	Assisting local businesses to improve resource efficiency and reduce environmental impacts has included: <ul style="list-style-type: none"> The Business Efficiency Network (BEN) hosted a Sustainability Victoria Gas Efficiency Master Class on 3 August 2017. This was presented as a BEN Forum for Hume businesses. The ASPIRE Program for local B2B waste matching continues to grow in both participants and activity. The Light\$mart Energy Efficiency Program continues to be delivered.
Deliver a suite of industry training opportunities and support programs.	Planning and Development	Some Progress	Council, in conjunction with Sunbury Business Association, is facilitating the B,E,A,R Program, which is for Sunbury businesses to assist improvements in the local business environment. Hume City Council supported Plenty Food Group to participate in the Fine Food Australia trade show in Sydney in September 2017. Small Business Clinics, delivered in conjunction with the Small Business Mentoring Service are planned for delivery in Sunbury and Craigieburn in October and November 2017.
Support local businesses and service providers to employ Hume residents through the Local Jobs for Local People program.	Planning and Development	Significant Progress	Council secured \$1m in funding from the State Government, over a three year period, to enhance delivery of local jobs, with a focus on Broadmeadows, Campbellfield and Meadow Heights. The Scanlon Foundation has funded the development of a "How To" booklet for the Local Jobs for Local People (LJLP) program, designed to encourage Local Government, Australia wide, to adopt the program. They also funded the development of a Regional Joblink Portal to enhance the functionality of online support for jobseekers across Melbourne's North.



THEME

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy

Facilitator

Action	Division	Progress	Description of Progress	Council's Role
Develop and deliver a program of both formal and informal business networking events, training and programs to support local business, including small businesses and start-up businesses.	Planning and Development	Significant Progress	<ul style="list-style-type: none"> The 2017 Business Women in Front networking luncheon was delivered on the 17 August 2017 at Melrose Receptions with approximately 280 people attending. Upcoming planned events include: <ul style="list-style-type: none"> The 2017 Hume Business Awards; Labour Market Trends Forum; Hume Business Breakfast; and Mayor's Leaders Lunch. 	Facilitator
Participate in local visitor economy development programs, such as the Visiting Friends and Relatives campaign - Discover Your Own Backyard in partnership with Destination Melbourne.	Planning and Development	Some Progress	<ul style="list-style-type: none"> Local visitor economy development programs have included: <ul style="list-style-type: none"> A Direct to Public Outlets competition will be delivered over spring to raise awareness of Hume's many outlet shopping experiences. The Mayor attended a "hard hat launch" for the Marnong Estate tourism development in Merrifield in September 2017. Council supported the participation of Rupertswood Mansion and Living Legends in the Melbourne Open House program from 29 - 30 July 2017. 	Facilitator
As part of the Melbourne's Northern Region Council's Group, provide regional representation in development of a Destination Visitors Management Plan to support the development of the visitor economy.	Planning and Development	Significant Progress	<ul style="list-style-type: none"> A draft Destination Management and Visitor Plan for Melbourne's North has been distributed by Destination Melbourne for comment. Hume Economic Development has taken the lead role in facilitating this across the Melbourne's North Region Councils group. 	Facilitator



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community

Advocate

Action	Division	Progress	Description of Progress	Council's Role
Contribute to the assessment and approval process related to the development of a third runway at Melbourne Airport.	Planning and Development	Some Progress	Council continues to participate in processes and forums concerned with the assessment and approval of the third runway at Melbourne Airport. This has included participation at the Community Aviation Consultative Group (CACG) and the Melbourne Airport Planning Coordination Committee (PCF).	Advocate
Recognise and support the unique economic potential of Melbourne Airport by seeking to ensure that airport land is developed and occupied by businesses that support and truly benefit from proximity to the Airport.	Planning and Development	Some Progress	The appropriate development of Melbourne Airport has been encouraged by Council through regular liaison with Melbourne Airport, in regards to potential new tenants and support for suitable development, which support and reinforce the role of the Airport. This has occurred through formal and informal meetings with the Airport including the CACG and Melbourne Airport PCF.	
Continue to develop and promote the Melbourne Airport Joblink and encourage local employment.	Planning and Development	Some Progress	The <i>Local Jobs for Local People Program</i> continues to work closely with business and jobseekers via the Melbourne Airport Joblink Portal. The development of the Regional Joblink Portal will include links to the Melbourne Airport Joblink.	
Explore opportunities to promote Hume's visitor economy via the Airport.	Planning and Development	Some Progress	Council continues to support Melbourne Airport in planning discussions for a 4 star hotel and a proposed Wave Park, on Airport land.	

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

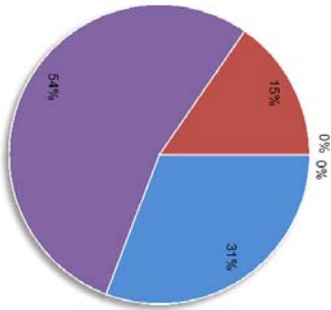
Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role			
1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment	Action	Division	Progress	Description of Progress	Facilitator
	Continue to support outdoor dining through the ongoing implementation of the <i>Outdoor Dining Guide</i> .	Planning and Development	Some Progress	With Council support, the outdoor dining precinct in O'Shanassy Street, Sunbury has provided a significant lift in patronage for the restaurants and cafes on the street. Other opportunities to implement the <i>Outdoor Dining Guide</i> continue to be explored.	
	Work with local traders to implement the State Government's reforms to smoke-free outdoor dining areas.	Corporate Services	Significant Progress	Environmental Health Officers (EHO's) have visited relevant businesses within Hume City, to discuss the impact of the new smoke-free outdoor dining legislation. Information sheets, pamphlets and signage have been left with each proprietor in order to inform them of the changes. EHO's will revisit businesses impacted by the smoke free policy upon request.	
	Undertake a feasibility study for establishing local trader markets, including at cultural festivals.	Planning and Development	Some Progress	Council will receive a Briefing Note on establishing local trader markets during the second quarter.	
	Finalise the tender and commence construction of the Broadmeadows Town Hall redevelopment.	Sustainable Infrastructure and Services	Significant Progress	Council has awarded the tender for the Broadmeadows Town Hall redevelopment and the contract is being finalised. Works are expected to commence in October 2017.	
	Complete a business plan for business incubator operations.	Planning and Development	Some Progress	Consultation has commenced with external stakeholders and industry experts for business incubator operations.	



THEME 2
A HEALTHY AND SAFE COMMUNITY
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2
1 JULY – 30 SEPTEMBER 2017



STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 2.1: Foster a community which is active and healthy

Indicator	Target	YTD Result
Percentage of children who are 'fully immunised' by 5 years of age	Target by 2020/21 = 95%	94.28% (Source: Australian Immunisation Register - Coverage Report, Age calculated as at 31 March 2017. Date of processing - 30 June 2017)
Participation rates in Maternal Child Health	Target by 2020/21 = 75%	40.9% for the First Quarter 2017/18. Comparison/progress with 2020/21 target will be possible at end of financial year.
Number of visits to aquatic facilities per head of municipal population	Target by 2020/21 = 4.4 visits	156,804 visits have been recorded to date in 2017/18 = 0.75 visits per head of population.

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Indicator	Target	YTD Result
Percentage of the community who are satisfied with their health	Target by 2020/21 = 75%	73.5% (Source: Hume Community Indicators Survey 2016/17)
Percentage of persons feeling safe walking alone during the night	Target by 2020/21 = 40%	40.1% (Source: Hume Community Indicators Survey 2016/17)

- Completed (no actions)
- Significant Progress (31% or 12 actions)
- Some Progress (54% 21 actions)
- No Progress (15% or 6 actions)
- Deferred (no actions)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role		
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				
Action	Division	Progress	Description of Progress	Service Provider
Map the services, programs, assets and spaces for leisure (physical, social, passive or active) activities to promote increased usage.	Corporate Services	No Progress	Planning will occur in early 2018 including a review of the information already available in both digital and paper formats.	
Review fees and charges for leisure programs.	Corporate Services	No Progress	The review of fees and charges will be undertaken as part of the processes for the 2018/19 Annual Budget.	
Explore opportunities for a Hume Get Active app.	Corporate Services	No Progress	A review of the scope of the Hume Get Active app's requirements will be prepared in early 2018 along with a review of the existing web content already available.	
Prepare for, and open SPLASH, including a marketing and promotional campaign and implementing a membership drive to encourage a broad demographic mix of members.	Corporate Services	Significant progress	SPLASH is scheduled to open on 2 October 2017. There have been strong member numbers achieved in learn to swim and the gym.	
Establish a community group to support and activate Livvi's Place.	Planning and Development	Some Progress	An online group was established in the early stages of the Livvi's Place project and this is being maintained. Options for story time, playgroup or similar activities are to be investigated and reported in the second quarter.	



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs			
Action	Division	Progress	Description of Progress
<p>• In line with a review of community facilities, undertake a Sports Amenity Study (including a needs analysis and lighting provision) to ensure maximum use of Council's facilities and that they respond to current and future needs &</p> <p>Continue the development and implementation of recreation and openspace master plans and management plans, including:</p> <ul style="list-style-type: none"> • Greenvale Recreation Reserve • Craigieburn Gardens • Seabrook Reserve • McMahon Recreation Reserve • Willowbrook Recreation Reserve • D.S. Aitken Recreation Reserve • Broadmeadows Valley Park • Bolinda Road • Jack Roper Reserve 	Corporate Services, Planning and Development	Some Progress	<p>Capital Works Project Implementation Plans have been completed for all Master Plans adopted by Council.</p> <ul style="list-style-type: none"> • Craigieburn Gardens: the multipurpose sports court was completed in September and is now available for community use. The Boulderling Wall is to be tendered in the second quarter, for construction in 2018. • Seabrook Reserve Urban Design Framework: Design documentation for the shared path extension, pedestrian lighting and creek revegetation works are underway, as part of Meadowlink design contract. Site clean-up works were implemented via a community works agreement with the Department of Justice. • Broadmeadows Valley Park: play/space and landscape works at Girgarre Street were completed in September 2017 and this area is open for use. Design work is progressing for the Ripplebrook Drive precinct and path works. • Bolinda Road: scoping of next phase of works currently underway. • Jack Roper Reserve: design investigations are underway for the next phase of works to commence in the second quarter.

THEME

A HEALTHY AND SAFE COMMUNITY
 Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs		
Action	Division	Progress
Complete the Sports Ground Allocation Policy and the Sports Club Contributions Policy.*	Corporate Services	Significant Progress
Complete an audit of sports ground lighting and develop a Sports Ground Lighting Policy.*	Corporate Services	Some Progress
		Description of Progress
		The Sports Grounds Allocation Policy has been drafted and will be presented to Council on 9 October 2017, for approval and public consultation. The Sports Club Contributions Policy will be assessed following the reviews of sports pavilions and sports lighting. These reviews will set the standards of provision from which the club contributions will be set against.
		An audit of sports ground lighting is currently underway and will determine both the current provision and operating standards and inform the Policy.

*Carryover action from Council Plan 2013-2017 (2016/17)

THEME

A HEALTHY AND SAFE COMMUNITY
 Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.2 Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living				
Action	Division	Progress	Description of Progress	Service Provider, Advocate
Continue to implement Hume's Bicycle Network Plan.	Planning and Development	No Progress	This action is scheduled to commence later in 2017/18.	
Review and document missing links in the walking and cycling networks and develop a priority list of works.	Planning and Development	Some Progress	The State Government announced funding for the Vineyard Road, Sunbury connection in August 2017. Gap analysis works of missing links in the network are to commence in the second quarter.	
Consider wheelchair recharging points along walking paths.	Community Services	No Progress	This action is scheduled to commence later in 2017/18.	
Complete construction of stage 1 of the Meadowlink open space connection (from Seabrook Reserve to Railway Crescent).	Sustainable Infrastructure and Services	Some Progress	Completion of design for stage 1 of the Meadowlink open space connection is anticipated in November 2017.	
Continue to progress the Northern Regional Trails Strategy.	Planning and Development	Some Progress	The Meadowlink design development is progressing for construction in 2018 which is a key component of Northern Regional Trails Strategy.	



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth

Service Provider,
Advocate,
Facilitator

Action	Division	Progress	Description of Progress
<p>Undertake initiatives to further support newly arrived migrants, including:</p> <ul style="list-style-type: none"> • Exploring options to expand MCH home visitations • Strengthening referrals and engagement with early year's services. • Develop a plan to improve participation in Key Age and Stages (KAS) visits for 18 month, 2 year and 3.5 year and trial in two of the more vulnerable community areas. 	Community Services	Some Progress	<p>Initiatives to support newly arrived migrants have included:</p> <ul style="list-style-type: none"> • The program for visiting newly arrived refugee and asylum seekers is continuing. • The newly funded Refugee Immunisation Program will allow for cross referrals as staff become aware of families with young children. • Work continues with Best Start, using the Plan Do Study Act cycle for an extension of the program, previously conducted in Campbellfield and Coolaroo from January-June 2017. This program is planned to be rolled out to other centres to increase 18 month, 2 year and 3.5 year KAS participation.
<p>Develop and adopt the Hume Health and Wellbeing Plan 2017-2021 by 22 October 2017 and commence implementation.</p>	Community Services	Significant Progress	<p>A presentation was delivered to Council during September 2017 outlining the proposed framework and priority areas of the Hume Health and Wellbeing Plan 2017-2021. The draft Plan will be presented to Council in November 2017 seeking approval to exhibit to the community and stakeholders.</p>



THEME 2
A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth

Service Provider,
Advocate,
Facilitator

Action	Division	Progress	Description of Progress
Continue to develop local partnerships to support positive health and wellbeing.	Community Services	Significant Progress	Council in partnership with La Trobe University has facilitated a series of free health checks at Councils Senior Citizen Centres. The program is coordinated by third year health students from La Trobe. Seniors health checks include weight, height, BMI blood pressure and lifestyle advice. Approximately 50 people have already had a health check.
Explore opportunities to establish a program of community-led initiatives targeting health and wellbeing.	Community Services	Some Progress	Council is trialling a walking soccer activity and partnering with Melbourne City Soccer Club to design a program, to encourage older people and people with a disability to participate in healthy activities.
Implement Council's Gaming Policy including assessment of applications for Electronic Gaming Machines (EGMs) and support of gambling-related harm reduction initiatives.	Planning and Development	Some Progress	Council became a leadership partner of the Alliance for Gambling Reform and will be working closely with the Alliance on gaming related matters over the next year. Council resolved to put forward a motion to the MAV state meeting, to be held on 20 October 2017, which calls on the State Government to legislate for long-term poker machine policy reform.



THEME 2
A HEALTHY AND SAFE COMMUNITY
Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services		Service Provider, Advocate	
Action	Division	Progress	Description of Progress
Establish an older person's reference group to provide a voice to older residents and to guide Council policy and decisions affecting older persons.	Community Services	Some Progress	Options for an older person's reference group are still being considered. As an interim arrangement, targeted consultations with older community groups attending Council Seniors Centres are being undertaken. Most recently, these groups were consulted on the development of the Health and Wellbeing Plan 2017-2021.
Develop Council's response to the Aged Care sector reforms (and the provision of residential support services) that will take effect in 2018/19.	Community Services	Some Progress	A Briefing Note (reform update) is currently being prepared for presentation to Council in November 2017. The update is to include details of recent comparative work undertaken by Ernst & Young across the seven Northern Area Councils.
Continue to implement, monitor and review the Positive Ageing Strategy 2014-2024 including: <ul style="list-style-type: none"> • Deliver a skill development program to support older residents in their caring role of young grandchildren • Identify a suitable location to install and trial an older adult's exercise station to support and improve the strength and mobility of older residents. 	Community Services	No Progress	These Positive Ageing Strategy actions are expected to commence in early 2018.
Implement a new Client Management System with mobile technology capabilities to allow for more responsive and efficient service delivery across aged and disability support services.*	Community Services	Significant progress	Carelink+ is scheduled to reach the production phase in late October 2017. A significant body of work continues to be undertaken by staff to ensure accurate client and staff data conversion. Various interfaces are being reviewed to ensure they meet Hume's specifications. Mobile phones, which will enable electronic rostering, have been acquired and are being prepared for distribution to Direct Care Workers.

*Carryover action from Council Plan 2013-2017 (2016/17)

THEME

A HEALTHY AND SAFE COMMUNITY
 Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices</p> <p>Review the provision, management and governance of community gardens including:</p> <ul style="list-style-type: none"> • Role, purpose and objectives • Utilisation and level of Council support • Capacity building of user groups. 	Community Services	Significant Progress	<p>From June-September 2017, three of the four community gardens held meetings to elect and appoint committee members for the next twelve months. A fourth meeting is being held during October at Craigieburn Community Garden. This process has been critical in continuing to build capacity and enable decision making by each of the gardens.</p> <p>A lead gardener (President) was elected as the main contact for Council. This person oversees key decisions with other committee members using governance documents such as the revised User Agreement.</p> <p>Council has assisted gardens in sourcing new members, establishing social activities and generating income. These activities are helping to establish self-sustaining and harmonious spaces.</p>



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community

Statutory Authority,
Service Provider,
Facilitator

Action	Division	Progress	Description of Progress
Undertake a range of initiatives to build community capacity to be prepared for, respond to and recover from emergencies, including development of training packages for the Multicultural community and a forum with businesses located around fire risk areas.	Community Services	Some Progress	A grant of \$12,500 was received from Emergency Management Victoria to assist in the development of the 'Learn and Prepare - English and Emergencies' Project. The project aims to design an interactive learning package for English as an additional language class, to respond to emergencies and emergency management. The first sessions will be held at the Homestead Learning and Community Centre. The 'Risky Business Forum' has been developed and will be rescheduled in 2018. A Smoke Detector Pilot Program is being developed in conjunction with the CFA to assist residents to change their batteries. Information sessions at Newbury, Sunbury Seniors Centre and the Seniors Festival are being held to address fire preparedness, heat waves and thunderstorm asthma.
Undertake a review and audit of the <i>Municipal Emergency Management Plan</i> (MEMP) and sub-plans.	Sustainable Infrastructure and Services	Significant Progress	Review of the <i>Municipal Emergency Management Plan</i> is complete. Sub plans are to be reviewed prior to the end of 2017.
Review accessible emergency evacuation information and kits for Visual, Hearing Impaired and Multicultural community.	Sustainable Infrastructure and Services	Some progress	The review of this information has commenced and is expected to be completed prior to the end of February 2018.
Continue implementation and review of the program of mural commissioning in high graffiti sites to minimise future occurrences of graffiti, including at the Sunbury Rotary Park and Riddell Road underpass.	Sustainable Infrastructure and Services	Some Progress	Quotes and designs have been received for the Riddell Road underpass. A grant was received for Sunbury Rotary Park toilet block, with works to commence in November 2017.

THEME 2  **A HEALTHY AND SAFE COMMUNITY**
 Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community			
Action	Division	Progress	Description of Progress
Investigate opportunities to establish a sponsorship program to encourage local primary schools to provide swimming lessons to prep aged children.*	Corporate Services	Some Progress	Opportunities to establish a sponsorship program for local primary schools to provide swimming lessons to prep aged children, is being scoped and will be considered in November 2017.

*Carryover action from Council Plan 2013-2017 (2016/17)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets

Statutory Authority,
Service Provider,
Facilitator

Action	Division	Progress	Description of Progress	Council's Role
Implement and monitor road surface treatments at five pilot sites to discourage dangerous driving and speeding on local streets.	Sustainable Infrastructure and Services	Significant Progress	Surface treatments to discourage dangerous driving and speeding have been completed at the five pilot sites and monitoring is continuing.	Statutory Authority, Service Provider, Facilitator
Continue to work with Victoria Police to develop strategies to address dangerous driving practices, including hoon driving and trail bikes.	Sustainable Infrastructure and Services	Some Progress	Officers are working with Victoria Police on strategies including surface treatments, speed limit reviews and night time parking restrictions.	Statutory Authority, Service Provider, Facilitator
Review Council's existing road safety and driver education programs/partnerships including: <ul style="list-style-type: none"> • L2P Program • Fit to Drive • Providing more flexible and accessible programs for people with disabilities to learn to drive. 	Community Services	Significant Progress	The Fit2Drive Evaluation Report was completed and presented to Council in August 2017. As a result of the evaluation, Council determined that it will continue to support the Fit2Drive Program. It was also determined to continue to explore opportunities to curtail cost increases and to increase officer involvement in the monitoring and delivery of the project to maximise effectiveness and ensure good governance of the project. The L2P Learner Driver Mentor Program Review will be further progressed later in 2017/18.	Statutory Authority, Service Provider, Facilitator



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community	Facilitator, Advocate	Division	Progress
<p>Action</p> <p>Continue to implement initiatives that raise awareness of the impact of family violence and encourage respectful relationships, including working with:</p> <ul style="list-style-type: none"> • Sporting Groups • Young People • Cultural / Community Groups • Faith leaders. <p>Implement actions of the <i>Hume Community Safety Action Plan</i> including:</p> <ul style="list-style-type: none"> • Promote and facilitate Community Safety Month (October) by encouraging local communities, groups, schools, businesses and agencies to build community safety partnerships through organising safety activities with other groups. • Promote initiatives and programs that address the social needs of people living in isolation. 	Community Services	Some Progress	<p>Description of Progress</p> <p>Council became a signatory to the <i>Building a Respectful Community Strategy 2017 - 2021</i> (Women's Health in the North). As part of Community Safety Month, planning and promotion has occurred for <i>Without Violence</i> events to be held at the Broadmeadows Community Hub, Hume GLC-Craigieburn and the Homestead Community and Learning Centre, Roxburgh Park.</p> <p>Planning and promotion for Community Safety Month (October 2017) has commenced with over 21 events/activities organised. A Calendar of Events has also been designed, printed and circulated.</p>



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management			
Action	Division	Progress	Description of Progress
Consider options for reducing the number of feral cats in Hume City to protect local flora and fauna. (E.g. trapping).	Corporate Services	Significant Progress	Options will be addressed as part of the new <i>Domestic Animal Management Plan 2017-2021</i> (DAMP) which is in draft form and out for public comment until 6 October 2017.
Explore opportunities to partner with surrounding councils for the provision of a regional animal shelter, including for non-domestic animals.	Corporate Services	Some Progress	Council held discussions with adjacent municipalities who are keen to explore shared animal shelter facilities.
Finalise the <i>Domestic Animal Management Plan 2017-2021</i> and commence implementation.	Corporate Services	Significant Progress	The draft DAMP is currently out for public comment until the 6 October and will be presented to Council on 13 November 2017 for adoption.
Investigate options for improving animal registrations and management including: <ul style="list-style-type: none"> • Registration when animals are microchipped • Free registration periods to increase registration rates • Community engagement/education on responsible pet ownership • Considering Council's position on cat-curfews. 	Corporate Services	Some Progress	The draft DAMP is still out for public comment until 6 October 2017. The DAMP includes a range of options to improve the level of animal registrations within Hume which will then be implemented.
Construct a dog exercise-agility park in Broadmeadows.*	Sustainable Infrastructure and Services	Some Progress	Community consultation for the construction of a dog exercise-agility park was conducted with over 100 responses received. The design process for the park has commenced and plans will be referred back to the community for further comment prior to proceeding to tender. A planning permit is required before works can commence. Construction is scheduled to be completed by 30 June 2018.

* Carryover action from Council Plan 2013-2017 (2016/17)



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 3
1 JULY – 30 SEPTEMBER 2017

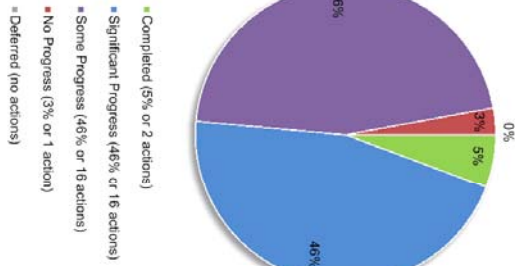
STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 3.1: Foster socially connected and supported communities

Indicator	Target	YTD Result
Percentage of community who believe it's a good thing for a society to be made up of people from different cultures	Target by 2020/21 = 85%	81.1% (Source: Hume Community Indicators Survey 2016/17)
Percentage of community who are involved in sporting and/or community groups	Target by 2020/21 = 50%	45.5% (Source: Hume Community Indicators Survey 2016/17)
Satisfaction with community facilities	Target by 2020/21 = 58%	55.7% (Source: Hume City Council, Community Satisfaction Survey)

Strategic Objective 3.2: Strengthen community connections through local community events and arts

Indicator	Target	YTD Result
Average overall community satisfaction rating for Council led events and festivals	Target by 2020/21 = 90%	N/A - to be established following 2017/18 events season.





A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups</p> <p>& Continue the <i>Community Grants Program</i> and undertake initiatives that promote and support a wide variety of community groups. &</p>	Community Services	Significant progress	<p>The 2018 <i>Community Grants Program</i> was launched for 6 weeks between July and August 2017. 171 applications were received and assessed by 3 different panels consisting of two officer assessment panels and the Councillor Assessment Panel. The assessment process has been completed and a Report of recommendations will be made to Council in October 2017.</p> <p>Planning is underway to consider transitioning the various Council Grant and Award Programs to the <i>Smarty Grants</i> online system. Officers will explore efficiencies and work closely with <i>SmartyGrants</i> to determine requirements.</p> <p>The 2018 <i>Community Grants Program</i> introduced a new category titled <i>Community Activity Recurrent Grants</i>. This category enables groups who have previously applied for <i>Activity Grants</i> (over a 2 year period) to complete a simplified application.</p> <p>The Eligibility Criteria for this included:</p> <ul style="list-style-type: none"> Program or activities remain the same as previous year; The requested amount of funding remains the same; Group is still incorporated; Have no outstanding debts with Hume City Council; and Have satisfactorily acquitted previous projects funded under Hume City Council's <i>Community Grants Program</i>. <p>57 applications were assessed under the new category with positive feedback received from <i>Community Groups</i>.</p>
<p>Expand the use and integration of <i>Smarty Grants</i> for all Council grants programs (where appropriate) to improve awareness and accessibility of grant programs.</p> <p>As part of the annual community grants review process, consider opportunities for improving the <i>Activity Grants</i> and improve access and eligibility for community groups.</p>	Community Services	Completed	



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups			
Action	Division	Progress	Description of Progress
<p>Provide training and promotions to community groups on how to apply for both Council and non-Council grant opportunities. \$</p> <p>Investigate the needs of local community groups and consider developing a calendar of events and leadership training programs to build the capacity and governance of local community groups and community leaders. \$</p> <p>Pilot and evaluate a program of three place-based community group forums to foster greater awareness and capacity building.</p> <p>Continue the <i>Enviro Champions</i> program and other initiatives which support local environmentally-focused community groups and leaders.</p>	<p>Community Services</p> <p>Community Services</p> <p>Community Services</p> <p>Sustainable Infrastructure and Services</p>	<p>Some Progress</p> <p>Some Progress</p> <p>Some Progress</p> <p>Some Progress</p>	<p>As part of training and promotion to community groups, one of five workshops to be delivered in November 2017 and February 2018 will focus on grant writing to assist groups in applying for both Council and non-Council grant opportunities.</p> <p>Officers are working with external trainers to finalise a program of capacity building sessions to be rolled out in November 2017 and February 2018 across the municipality. Five workshops will be delivered focusing on the areas of grant writing, leadership, principles of good governance and succession planning for local groups to support their ongoing viability.</p> <p>Project planning and consultations have commenced for the delivery of three 'Community Catch Ups' at Community Centres over the Spring/Summer period 2017/18.</p> <p><i>Enviro Champions</i> organised a fundraising Trivia Night which raised \$1,000 for <i>Enviro Champion</i> projects. A film screening of "Guarding the Galilee" was hosted with local community groups, Broadmeadows Progress Association and HumeUS. The Environmental Community Development Officer continues to support participants with their individual or group projects. The Great Green Get Together (Graduation) night was held on 1 September 2017 where Champions received certificates from the Mayor and made presentations about their projects. The Hume Solar Project was also launched on this night. It was attended by approximately 50 people.</p>

THEME

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY
 Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups		Facilitator
Action	Division	Progress
Undertake initiatives that support rural community groups and landowners and deliver <i>the Rural Community Engagement Program</i> including: <ul style="list-style-type: none"> • Continue support for the <i>Sunbury Rabbit Action Group</i> • Conduct a range of workshops, field days and training sessions for rural landowners • Investigate the establishment of a second issues based rural action group. 	Sustainable Infrastructure and Services	Some Progress
		Description of Progress
		The <i>Sunbury Rabbit Action Group</i> has commenced conducting rabbit control on their properties with the assistance and support of Council. Through self-assessments and installation of fencing, overall, the properties are seeing a reduced presence of rabbits.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces			
Action	Division	Progress	Description of Progress
Implement Council's review of fees and charges relating to community facilities.	Community Services	Completed	Fees and charges were implemented as of the 1st of July 2017. After Community feedback, security policies have been reviewed and changes to reduce the cost burden to facility users have been implemented on a six month trial basis. Positive feedback from facility users has been received about the reduction in charges.
& Commence a review of community facilities (in alignment with sporting facilities) to inform a strategic plan for current and future facilities, including utilisation rates, fit-for-purpose, DDA compliance and future needs assessment. & Commence implementation of a new facilities management system (Envibe) and make improvements to booking processes, including online options.	Communications, Engagement and Advocacy Community Services	Some Progress	An initial list of all Council facilities has been completed for the review of community facilities. Further meetings are scheduled to scope and progress the review in the coming months. The Envibe system commenced with implementation in Leisure facilities. Planning work has commenced for the implementation of Envibe to Community facilities to enable project implementation to start in November 2017.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces

Service Provider, Facilitator

Action	Division	Progress	Description of Progress
<p>Continue to develop, design and plan for the delivery of community centres including:</p> <ul style="list-style-type: none"> • Aitken Hill (construct) • Greenvale West (design) • Merrifield North (plan). 	Planning and Development	Significant Progress	<p>Project status for community centres:</p> <ul style="list-style-type: none"> • Aitken Hill Community Centre: Design documentation has been completed in readiness for tendering of project in second quarter. • Greenvale West Community Hub: Council submitted a funding application for the Hub to the Department of Education and Training in September 2017. A preliminary concept design and cost plan is scheduled to be completed by the end of October 2017. An indicative project schedule has been completed for the EOI, select tender phases and engagement of architectural design services. • Merrifield West/Lockerbie: Preliminary concept planning is scheduled to commence in the second quarter. Initial projections indicate an activation of the Merrifield West Northern Community Hub for 2021.
<p>Progress the findings from the feasibility study of the <i>Tullamarine Men's Shed</i>.</p>	Community Services	Significant Progress	<p>The <i>Tullamarine Men's Shed</i> has been successful in receiving a \$60,000 grant from State Government towards the construction of a shed at Tullamarine Neighbourhood House. Concept plans and preliminary costings have been completed.</p>
<p>Develop a criteria to assess the functionality of Neighbourhood Houses to meet service needs, and undertake an assessment of:</p> <ul style="list-style-type: none"> • Goonawarra Neighbourhood House • Craigieburn Education and Community Centre (Selwyn House). 	Planning and Development	Some Progress	<p>The initial project brief for criteria to assess the functionality of Neighbourhood Houses is being scoped and drafted for Council review and consideration in October 2017.</p>



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths

Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Support the three Community Hubs in schools to build partnerships with organisations that provide specialist support to newly-arrived migrants and refugees.	Community Services	Significant Progress	Three new Hubs have been established at Roxburgh Park Primary, the Good Samaritan Primary School and Mount Ridley College. Three Hub leaders have been recruited and commenced in August. An induction workshop was held with the new Hub leaders to support and facilitate the establishment and development of partnerships that are critical for the Hub programs. Leaders have established contact with key partners such as bilingual story time, Hume's Technology Guide and the National Support Network. The Mount Ridley College Assistant Principal has joined the State Hub Advisory Committee.
Continue the implementation of the Hume <i>Multicultural Action Plan</i> (MAP) including: <ul style="list-style-type: none"> In partnership with the MAP working group, scope and develop a storytelling project that records and exhibits stories. Continue to support and promote the <i>Hume Interfaith Network</i> and its activities. 	Community Services	Significant progress	<ul style="list-style-type: none"> The <i>Multicultural Action Plan</i> (MAP) Working Group is collecting positive stories of Hume residents and groups. Working with the <i>Hume Interfaith Network</i> (HIN), they are utilising various Council projects to collect these stories over a period of time, utilising different recording mediums. Ongoing secretariat support has been offered by Council officers to the HIN and Councillor nomination to the Executive. The new Executive recruited in June met for the first time in August. A tour to the Meadow Heights mosque was coordinated in July and a Community Resilience Forum was hosted in August.
Develop an advocacy approach to supporting refugees and newly arrived migrants, particularly those from Syria and Iraq.	Community Services	Some Progress	The MAP Working Group is considering how to best undertake the advocacy of this cohort and have listed it as a Priority Action Item to be considered in 2018.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all

Facilitator

Action	Division	Progress	Description of Progress
<p>• Continue undertaking accessibility works at Council facilities. •</p> <p>• Develop a skills matrix that identifies disability-related training requirements and core competencies for Council staff. •</p> <p>• Develop a transition plan to assist the smooth transition of clients, community members and Council to the National Disability Insurance Scheme. •</p>	<p>Sustainable Infrastructure and Services</p> <p>Community Services</p>	<p>Significant Progress</p> <p>Some Progress</p>	<p>Construction works to improve disability access are currently being undertaken at Meadow Heights Community Centre, Campbellfield Community Centre and Sunbury Memorial Hall.</p> <p>Training needs are identified quarterly through the Hume City Council Disability Social Inclusion Committee. Tailored training will be delivered based on Council wide requirements as well as departmental/service needs.</p> <p>To ensure a smooth transition to the National Disability Insurance Scheme (NDIS):</p> <ul style="list-style-type: none"> • The NDIS Transition Communications Plan has been developed and all Current HAACC Clients and staff informed of the transition. • There have been 5 NDIS information forums run across Hume – 3 in Sunbury and 2 in Broadmeadows. • Hume City Council worked in partnership with Moreland City Council to run 2 NDIS information forums in Moreland. • 11 workshops supporting individuals, families and carers to pre-plan and manage NDIS plans were held in Sunbury, Craigieburn, Dallas and Broadmeadows. • Council maintains regular contact with NDIA and National Disability Services as well as the Hume Disability Services Partnership network.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation

Facilitator

Action	Division	Progress	Description of Progress
Finalise a review of and implement the <i>Aboriginal and Torres Strait Islander Recognition Policy</i> .	Community Services	No progress	The <i>Aboriginal and Torres Strait Islander Recognition Policy</i> will be reviewed during the <i>Reconciliation Action Plan (RAP)</i> consultation period scheduled for October and November 2017.
Commence a review and redevelopment of the <i>Reconciliation Action Plan</i> .	Community Services	Significant Progress	A report on the achievements and outcomes of the RAP 2013-2017 was completed and reported to Council in August 2017, as part of the <i>Hume City Council Social Justice Charter Annual Report</i> . Internal review of the RAP has been completed and a draft <i>Reconciliation Action Plan 2018-2022</i> developed for Council consideration. Following presentation to Council, community consultation on the draft RAP is scheduled to be completed in October and November 2017.
Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for: <ul style="list-style-type: none"> • NAIDOC Week • Reconciliation Week. 	Community Services	Significant Progress	NAIDOC Week celebrations in July 2017 were facilitated by the Aboriginal Partnership Group at Craigieburn HQLC and were well attended.
Incorporate <i>Welcome to Country</i> as part of Council's meeting procedures.	Corporate Services	Significant Progress	Officers are currently preparing a report for Council to consider the Code of Meeting Procedures. The revised Code will formalise the inclusion of the Recognition of Traditional Owners of the Land at the commencement of all council meetings.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation

Facilitator

Action	Division	Progress	Description of Progress
Conduct the annual Welcome Baby to Country event.	Community Services	Some Progress	<p>The annual Welcome Baby to country event is planned for the 16 November 2017. In addition:</p> <ul style="list-style-type: none"> Council facilitated two successful NAIDOC Week events. Council partnered with White Lion to host an event at the Sunbury Youth Centre, which over 50 people attended. Young People were involved in the planning and facilitation of the event. From this event the connection with Indigenous young people has been enhanced with Aboriginal youth now participating in other activities at the Sunbury youth centre. Over 100 families and children participated in a Flag Raising Ceremony at Craigleburn GLC, the event attracted new families in the local area that have not previously participated. <p>Council staff have been provided information regarding the NDIS. Elders have attended an information session on the NDIS facilitated by the Aboriginal Advancement league. Northern Support has allocated some of their packages to support eligible community members.</p>
Support Hume's Aboriginal and Torres Strait Islander Community to be prepared for the rollout of the NDIS in Hume through culturally appropriate channels. &	Community Services	Significant Progress	



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging			
Action	Division	Progress	Description of Progress
Establish guidelines for neighbourhood events/activities.	Communications, Engagement and Advocacy	Significant Progress	Council's Events Guide has been updated to include information on neighbourhood street parties. Council's event section of the website will next be updated to promote the opportunity, with other promotions as appropriate.
Deliver and evaluate the <i>Summer Sessions</i> movies and music program.	Communications, Engagement and Advocacy	Some Progress	An evaluation report on the communications undertaken as part of the 2016/17 <i>Summer Sessions</i> program was developed and this will be considered when developing the communications plan for the upcoming <i>Summer Sessions</i> series in 2017/18. Planning for the 2018 <i>Summer Movie Sessions</i> has commenced with six events to be held across the City between January-March. This includes a Council sponsored event in Sunbury. Dates, films and locations are currently being scoped and will be confirmed by the end of October 2017. The events are expected to attract between 200-700 people each and will include pre-event kid's activities.



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging

Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Continue to participate in, and provide sponsorship and support to community-led events in Sunbury, including SunFest, Streetlife, Sunbury Carols and the Sunbury Agricultural Show.	Communications, Engagement and Advocacy	Some Progress	<p>Council has confirmed sponsorship of the following events for the 2017-2018 budget:</p> <ul style="list-style-type: none"> • Sunbury Agricultural Show in October 2017; • Sunbury Streetlife in November 2017; • Sunbury Carols in December 2017; and • SunFest in March 2018. <p>Council will be confirming agreements with each group to verify mutual benefits including financial contribution to the event organisers and logo placement and on-site activations for Council.</p> <p>Communications have and will continue to be developed to support Council's sponsored events in 2017/18 including information on Council's website, promotion through social media, and articles in Hume Pride and Hume ENews. Promotion of Council and its services/programs/events is also currently being coordinated to occur at these events.</p> <p>Council officers plan to continue reviewing and evaluating Councils major events after each events season, to ensure continuous improvement and the needs of the community are met. A draft of the public evaluation form is underway to ensure relevant information is obtained as part of the post-event report. Council receives accountability reports from Council-sponsored events to ensure these events are meeting criteria.</p>
Continue to review and evaluate Councils provision and support of major festivals and events.	Communications, Engagement and Advocacy	Some Progress	



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging			
Action	Division	Progress	Description of Progress
<p>Deliver a range of Council major events and festivals including the Hume Carols by Candlelight, the Craigieburn Festival and Broadmeadows Street Festival.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<ul style="list-style-type: none"> Planning for Councils 2017/18 major events and festivals has commenced and includes: <ul style="list-style-type: none"> Hume Carols by Candlelight – to be held on Saturday 2 December 2017 from 5pm-9.30pm at Craigieburn ANZAC Park. The program will include entertainer Rob Mills as this year's celebrity MC, local school choirs, local artists, kid's entertainment and activities, food trucks and a fireworks finale. The event is expected to attract some 15,000 people. Craigieburn Festival - to be held on Saturday 3 March 2018 from 11.30am-9.30pm at Craigieburn ANZAC Park. The program is expected to include stage performances, market and information stalls, carnival rides. Council information stalls, food trucks, kid's activities, fireworks and much more. The festival is expected to attract around 20,000 people. Council are currently liaising with the Craigieburn CFA, Craigieburn Art Group and Northern Health to include various program elements in the festival. Broadmeadows Street Festival - to be held on Sunday 8 April 2018 from 1pm-7pm at Tanderrum Way Broadmeadows. The program is expected to include stage performances, carnival rides, fireworks, food trucks, kids activities and more. Applications for stallholders closed with 146 applications to be assessed. The festival will continue to reflect the City's multicultural diversity. Up to \$25,000 in grants to not-for-profit groups will be provided to showcase in the festival. Grants will open on 15 November 2017.

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A CULTURALLY VIBRANT AND CONNECTED COMMUNITY
 Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging			
Action	Division	Progress	Description of Progress
Deliver the <i>Hume Arts Awards</i> program.	Community Services	Significant Progress	The <i>Hume Arts Awards</i> process and timeline has been finalised and the program will open for nominations in April 2018. New collateral has been designed utilising the work of local artists. A launch of the program was undertaken in August at the Gee Lee-Wik Doleen Gallery by the Mayor coinciding with the launch of the Shay Downer and Bonnie Hanlon exhibition.
			Service Provider, Facilitator



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.2.2 The characteristics of suburbs and places are enhanced to reflect local identity and heritage

Service Provider,
Facilitator,
Advocate

Action	Division	Progress	Description of Progress
Incorporate local identity, culture and arts into the design and delivery of the HGLC-Sunbury.	Community Services	Significant Progress	Council has worked closely with the HGLC-Sunbury planning committee to ensure community feedback is incorporated into the design of the facility. Officers have continued to meet with various local groups and key stakeholders to ensure the exhibition space meets the needs of the community and maintains the integrity of a high quality arts and culture space.
Continue the delivery of exhibitions at the Craigieburn Gee Lee-Wik Doleen Gallery.	Community Services	Significant Progress	The Gee Lee-Wik Doleen Gallery has showcased a number of local artists in 2017, with 6 exhibitions undertaken. Each exhibition has been activated to include community engagement methodologies, to increase the accessibility of the Gallery to local residents. As a result, numerous workshops have been undertaken in the Gallery including drawing classes and community gatherings.
Continue the implementation of the Arts in Public Places Policy, including for the Broadmeadows Town Hall Redevelopment and HGLC-Sunbury.	Community Services	Significant Progress	As part of the Broadmeadows Town Hall redevelopment, planning for the new gallery space and first exhibition are underway. The exhibition will incorporate documented stories related to the Town Hall from community members. In addition, a series of photographic images were commissioned to accompany the exhibition. Stories and images are currently being edited and selected.

THEME

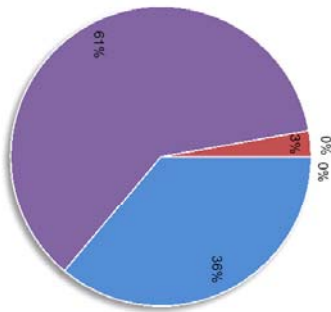
4



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4
1 JULY – 30 SEPTEMBER 2017



- Completed (no actions)
- Significant Progress (36% or 13 actions)
- Some Progress (61% or 22 actions)
- No Progress (3% or 1 action)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Indicator	Target	YTD Result
Percentage of planning applications decided within 60 days	Target by 2020/21 = 55%	31%
Percentage of Council planning decisions upheld at VCAT	Target by 2020/21 = 60%	66%
Percentage of kerbside waste collection diverted from landfill	Target by 2020/21 = 39%	33.5% for the First Quarter of 2017/18.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Indicator	Target	YTD Result
Net increase in street and park trees	Target = 3,000 per annum	Tree planting season is underway: will calculate net gain at the end of the financial year.

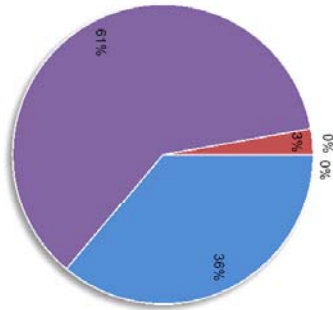
THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4
1 JULY – 30 SEPTEMBER 2017



- Completed (no actions)
- Significant Progress (36% or 13 actions)
- Some Progress (61% or 22 actions)
- No Progress (3% or 1 action)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Indicator	Target	YTD Result
Community satisfaction rating with sealed local roads	Target by 2020/21 = 60	Index score of 61/100 (Source: Hume Community Indicators Survey 2016/17)
Percentage of community living near frequent public transport (Target by 2020/21 = 55%)	Target by 2020/21 = 55%	50.2% (Source: Hume City Council Hume Horizons 2040 Community Indicators)



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.1 Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development

Facilitator, Advocate

Action	Division	Progress	Description of Progress	Council's Role
Develop a draft <i>Housing Diversity Strategy</i> for community consultation.	Planning and Development	Some progress	Work is underway on the development of the <i>Housing Diversity Strategy</i> for consideration of Council later in 2017/18.	Facilitator, Advocate
Continue advocacy for the provision of local social/public housing including the exploration of a pilot project at a former school site (such as the former Broadmeadows Primary School site).	Planning and Development	Some Progress	The Department of Health and Human Services (DHHS) has requested Council, as part of the Hume/Moreland region, to contribute to a response to people sleeping rough during extreme weather. Council is currently preparing a response to be finalised by the end of October 2017. The State Government has commenced the planning process that will facilitate the development of new housing, including inclusionary housing on the former Broadmeadows Primary School site.	Facilitator, Advocate
Undertake a review of processes and procedures relevant to planning and subdivision application decision-making.	Planning and Development	Some Progress	Process mapping and preparation of the stage 1 project brief for planning and subdivision application decision-making has commenced. A review of the filing system is complete and changes have been implemented.	Facilitator, Advocate

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A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs				
Action	Division	Progress	Description of Progress	Advocate
Continue to implement the <i>Hume Corridor and Sunbury HIGAPs</i> and undertake planning for relevant <i>Precinct Structure Plans (PSPs)</i> including Sunbury South, Lancefield Road and Lindum Vale.	Planning and Development	Significant Progress	Council has made a submission and continues to participate in the Panel Hearing for the Sunbury South and Lancefield Road PSPs. The Lindum Vale PSP is currently on public exhibition and a Council submission prepared for endorsement by Council at its meeting on the 16 October 2017.	
Progress implementation of <i>Seabrook Reserve Design Framework</i> , securing rezoning and development of surplus Council landholdings to deliver new private housing and better activate this underutilised and low amenity precinct.	Planning and Development	Some Progress	As part of progressing implementation of the <i>Seabrook Reserve Design Framework</i> , discussions were held with the Victorian Planning Authority (VPA) and Department of Environment, Land, Water and Planning (DELWP) regarding timing and sequencing of rezoning in Seabrook, in relation to planning scheme amendments within the Meadowlink Strategic Priority Area.	
Progress implementation of the <i>Greater Broadmeadows Framework Plan</i> identifying sites for the delivery of new and diverse housing in partnership with the private sector and housing associations on surplus Government and Council land holdings.	Planning and Development	Significant Progress	Council is awaiting the final report from DELWP pertaining to the former Broadmeadows Primary School site, which has been earmarked by the State Government for inclusionary housing.	



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Complete the landscape connectivity plan.	Sustainable Infrastructure and Services	Some Progress	The draft landscape connectivity plan is under development now that the Ecological Connectivity Investigation is complete. The project is slightly behind schedule but is due to be completed in the next quarter of 2017/18.
Release discussion paper on emerging issues and considerations for consultation on the Rural HIGAP.	Planning and Development	Significant Progress	Work is underway on the development of a discussion paper for Rural HIGAP. Background studies have been commissioned and an internal vision workshop conducted to align the various activities and objectives of Council within rural areas.
Review the Urban Biodiversity Program.	Sustainable Infrastructure and Services	Some Progress	The stakeholder consultation plan has been finalised. Analysis of participation statistics for programs has commenced.

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Action	Division	Progress	Description of Progress	Council's Role
Implement the 2017/18 actions of the <i>Live Green Plan</i> including the sustainability workshop program, <i>Urban Biodiversity Program</i> , partnerships and targeted engagement activities for people living on low incomes and Multicultural communities.	Sustainable Infrastructure and Services	Significant Progress	Actions of the <i>Live Green Plan</i> have included: <ul style="list-style-type: none"> • Four Live Green workshops held. • Writer and Spring Live Green newsletters and workshop calendar produced and distributed. • Monthly eNews distributed to 2,300 email addresses. • Seedlings for Schools orders were collected in July 2017, and application forms sent to schools for 2018 plantings. • Two school incursions involving 102 students. • One biodiversity audit: update conducted with presentation to 50 students. • RACV Wildbytes presentation and Melbourne Water platypus session. • 11 plantings involving 1,085 people and 5,513 seedlings planted. • Site visits to determine 2018 planting projects and evaluate progress of previous planting projects. • Two Kids veggie growing workshops. • Building and planting wicking garden beds with Broadmeadows Women's Community House. • Sponsorship of 14 students from Hume Valley Special School, 11 Students from Hume Central and 13 students from Mount Ridley College to attend Australian Youth Climate Coalition's Climate Justice Conference. 	Service Provider, Facilitator, Advocate



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement sustainable land management programs for rural landowners including <i>Conserving our Rural Environment</i> (CoRE) grants.	Sustainable Infrastructure and Services	Significant Progress	<p>As part of the CoRE grants program:</p> <ul style="list-style-type: none"> Project grant agreements have been signed and returned. Landowners are making good progress implementing their grants projects. 150 small grants have been approved, 102 small grants audited and 10 property visits undertaken. Planning is underway for the CoRE monitoring program on 13 private properties. The Valuing our Volcanic Plains grant program has included: <ul style="list-style-type: none"> Landowners are making good progress implementing funded projects. Planning is progressing for the Round 5 Indigenous participation. A traditional burn will be undertaken in spring at Sunbury Rings led by Wurundjeri, in partnership with Wathaurong and Wadawurrung, PPWCMA and Hume. The Trust for Nature (TFN) program has included: <ul style="list-style-type: none"> Negotiations are continuing to facilitate a covenant over private property of approximately 44ha of grassy woodland habitat in Oaklands Junction. <p>Private property fauna monitoring has been undertaken including:</p> <ul style="list-style-type: none"> Planning for the private property fauna survey project. In-house fauna cameras are continuing to be installed on private properties on an EOI basis.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Conduct a review of the <i>Agricultural Land Use Rebate</i> .	Sustainable Infrastructure and Services	Significant Progress	Two of the four stakeholder meetings have been conducted with the <i>Agricultural Land Use Rebate</i> (AGLUR) stakeholder consultation group. Both meetings have been productive and insightful for Council. A survey has also been developed and sent to 1,270 landholders to understand how the rebate is assisting landholders and if changes are needed. The benchmarking exercise of the review has also been completed.
Implement conservation management and monitoring programs including a <i>Conservation Management Program</i> , <i>Conservation Reserves Monitoring</i> , and <i>Integrated Pest Animal Management Program</i> .	Sustainable Infrastructure and Services	Some Progress	All annual works plans have been developed for each conservation reserve under Council's management, and works are ongoing. Sites are being visited monthly by both contractors and Council. Planning for the 2017/18 monitoring program is underway. Planning for site monitoring and pest animal works is proceeding, including mapping and spotlight counts.

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Council's Role
Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Undertake compliance activities for the <i>Hume Planning Scheme</i> including native vegetation regulations, industrial stormwater compliance and education, <i>Construction Environmental Management Plans</i> and landfill investigations.	Sustainable Infrastructure and Services	Some Progress	<p>Description of Progress</p> <ul style="list-style-type: none"> Compliance activities for Native Vegetation regulations included: Four investigations regarding removal of native vegetation. Three compliance audits of native vegetation offset sites due to be handed to Council. <p><i>Construction Environmental Management Plan</i> activities have included 24 pre-commencement meetings.</p> <p>Landfill investigations activities have continued including six investigations regarding illegal dumping of fill.</p> <p>As part of the Industrial Stormwater Code of Practice:</p> <ul style="list-style-type: none"> A further round of water quality testing was completed during July. This provided final results for the initial educational hotspots, and baseline testing for new education hotspots. Cleaner Creeks industrial educational visits recommenced in three new education hotspots, with 31 properties visited. <p>Development of local planning instruments has included:</p> <ul style="list-style-type: none"> Sunbury PSP assistance at Planning Panels, Lindum Vale agency consultation, working on two background reports for Rural HIGAP – Landscape study and the Cultural study - both reports are progressing. Working on internal, stakeholder discussions. Working with Melbourne Water on a Waterway Environmental Significance Overlay and finalising a draft Sites of Biological Significance Environmental Significance Overlay schedule.

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process			
Action	Division	Progress	Description of Progress
Investigate and pursue sustainability outcomes in precinct level planning and development (for example, Hume Central).	Sustainable Infrastructure and Services	No Progress	No precinct level planning has been required to date in 2017/18.
			Service Provider, Facilitator, Advocate



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services

Council's Role
Service Provider, Advocate

Action	Division	Progress	Description of Progress	Council's Role
Finalise the <i>Waste and Amenity Service Plan</i> including: <ul style="list-style-type: none"> Review community education programs Develop a waste and resource recovery plan Consideration of <i>Metropolitan Waste and Resource Recovery Group</i> strategic plans. 	Sustainable Infrastructure and Services	Some Progress	Following a Councillor Workshop in August 2017, the <i>Waste and Amenity Service Plan</i> is being progressed for review by Council in early 2018. This will include consideration and options for community education programs, waste and resource recovery and consideration other strategic plans.	
Provide leadership in the uptake of renewable energies, integrated water management, efficient use of resources and sustainable practices.	Sustainable Infrastructure and Services	Significant Progress	Leadership in sustainable practices has included: <ul style="list-style-type: none"> The solar and energy efficiency program for Council buildings is continuing, with quotes currently being sought for solar panels on 30 Council facilities. A Growing Suburbs funding application has been submitted for solar installs on 23 Council buildings, where community organisations pay the bills. Review of the Integrated Water Management Plan 2013-2017 has commenced. 	
Complete the review of the <i>Greenhouse Action Plan</i> .	Sustainable Infrastructure and Services	Significant Progress	The <i>Greenhouse Action Plan 2013-2017</i> has been reviewed with most actions and KPIs achieved. A draft <i>Greenhouse Action Plan 2017-2020</i> has been prepared. The draft is in the final stages of internal consultation and will be considered by Council later in 2017.	
Commence and finalise the <i>Parks and Open Space Service Plan</i> including consideration of developing an <i>Urban Forest Strategy</i> to increase canopy coverage of street and reserve trees.	Sustainable Infrastructure and Services	Significant Progress	Initial Parks and Open Space information was presented to Council in April 2017. Draft operational service levels will be presented to Council in November 2017 that will inform the next stages of work including consideration of an <i>Urban Forest Strategy</i> .	



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability

Statutory Authority, Service Provider, Advocate

Action	Division	Progress	Description of Progress
Finalise and commence the <i>Waste and Amenity Service Plan</i> including: <ul style="list-style-type: none"> Consideration for the establishment of a strategic compliance group to address unsightly properties Investigating options for community pride initiatives to improve residential areas. 	Sustainable Infrastructure and Services	Some Progress	A Councillor Forum was conducted in August 2017 to provide input into priorities and areas of focus for the service planning process. Further information is now being prepared for inclusion in the <i>Waste and Amenity Service Plan</i> including addressing community pride and unsightly properties.
Continue working with the Victorian Planning Authority (VPA) on the development of a Master Plan for the former Victoria University site in Sunbury.	Planning and Development	Some Progress	Council continues to work closely with the VPA to support the development of a Master Plan for the former Victoria University site located at Jackson Hill.
Undertake a rolling program of urban design assessments and implement <i>Place Frameworks</i> for key sites, corridors and activity centres including: <ul style="list-style-type: none"> Dallas – implement Jacana – implement Gladstone Park – prepare 	Planning and Development	Some Progress	Place framework activities have included: <ul style="list-style-type: none"> Dallas implementation: procurement of new public toilet underway. Planning and design of landscape improvements to northern Blair Street entry underway. Cultural Precinct Funding Bid submitted to Victorian Multicultural Commission. Jacana implementation: Community and trader engagement planned regarding second round of improvement works for Emu Parade and graphic design branding. Gladstone Park: preparation of Place Framework scheduled to commence in second quarter.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability

Statutory Authority,
Service Provider,
Advocate

Action	Division	Progress	Description of Progress
Implement the Greater <i>Broadmeadows Framework Plan</i> and associated planning controls in partnership with the VPA including a development contributions regime needed to progress renewal in Broadmeadows, east of the Craigieburn rail line.	Planning and Development	Significant Progress	Council is working with the VPA to finalise the Greater <i>Broadmeadows Framework Plan</i> in the coming quarter. Upon adoption by Council, revisions to Planning controls and potential implementation of development contributions will be prepared for public comment in the third quarter of 2017/18.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs

Service Provider

Action	Division	Progress	Description of Progress	Council's Role
Continue implementation of the <i>Waste and Amenity Service Plan</i> .	Sustainable Infrastructure and Services	Some Progress	Further information is being prepared for inclusion in the <i>Waste and Amenity Service Plan</i> to be presented to council in early 2018. Implementation will commence following Council endorsement.	
Develop and implement strategies and promotional campaigns to increase community awareness of Council's hard rubbish service, particularly for rental properties.	Sustainable Infrastructure and Services	Some Progress	Truck livery was developed and planned for installation on new waste trucks to promote Council's hard waste service. Further strategies are to be developed in conjunction with the <i>Waste and Amenity Service Plan</i> and associated Hard Waste Service Review.	
Complete the <i>Waste and Amenity and Parks and Open Space Service Plans</i> including consideration of: <ul style="list-style-type: none"> Establishing Service Level Agreements for the quick removal of litter in public spaces Promoting community reporting of litter via the <i>Hume App</i> and other channels Enhancing Council Officer reporting of litter and dumped rubbish Continue to improve litter response, including greater vigilance on rubbish dumping and shopping trolley abandonment. 	Sustainable Infrastructure and Services	Some Progress	The <i>Waste and Amenity Service Plan</i> and <i>Parks and Open Space Service Plans</i> continue to be progressed and will address options for litter removal and reporting including Council response times and vigilance on dumped rubbish and shopping trolleys.	



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs

Service Provider

Action	Division	Progress	Description of Progress	Council's Role
Implement the CCTV Policy for the protection of Council infrastructure.	Corporate Services	Significant Progress	The proposed CCTV Policy is currently in draft form and will be released for discussion in November 2017.	
Continue to use mobile cameras to monitor dumped rubbish and graffiti hotspots and undertake enforcement actions as required.	Sustainable Infrastructure and Services	Significant Progress	Currently five mobile cameras are in operation and the trialling of a camera with remote access and monitoring is occurring in Mahoneys Road.	
Complete the <i>Parks and Open Space Service Plan</i> including consideration of: <ul style="list-style-type: none"> The provision of open space and parks The provision of play-spaces and local amenities including public toilets and drinking fountains The mowing of nature strips and reserves that Council is responsible for Service Level Agreements for maintenance. 	Sustainable Infrastructure and Services	Significant Progress	The Parks and Open Space working group has developed interim operational service levels, which will be presented to Council in a report in November 2017.	

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces	Council's Role
Action	Service Provider, Advocate
Division	
Progress	
Description of Progress	
Undertake playspace and amenity upgrades at Council parks and reserves including: <ul style="list-style-type: none"> • Pattee Court Reserve, Craigleburn • Overton Close Reserve, Greenvale • Neil Street Reserve, Sunbury • Tangemere Avenue Reserve, Tullamarine • Eyre Street Reserve, Westmeadows • Kevin DeLaine Reserve, Dallas. 	Planning and Development Some Progress Community engagement activities have been completed for all playspace and amenity upgrades and design development is underway.

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.3.1 Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options

Action	Division	Progress	Description of Progress	Council's Role
<p>Continue to advocate to State and Federal Government for funding and implementation of public transport projects identified in the <i>Transport Advocacy Plan</i> including consideration of:</p> <ul style="list-style-type: none"> • Park and ride facilities • Feeder buses • Bus rapid transport • Improvement to the appearance/redevelopment of the Broadmeadows Train Station • Provision and improvements to bus shelters. 	<p>Communications, Engagement and Advocacy, Planning and Development</p>	<p>Some Progress</p>	<p>To assist with advocacy to State and Federal Government for funding and implementation of public transport projects, fact sheets have been developed for meetings with local MPs. Council continues to work with the Interface Councils Group for a coordinated approach to advocacy in the transport space.</p>	<p>Facilitator, Advocate</p>

THEME



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

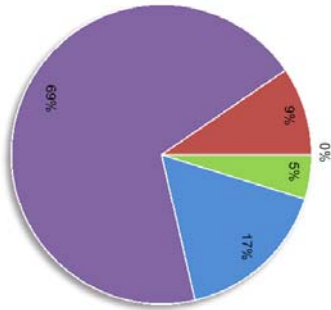
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

Council's Role

Action	Division	Progress	Description of Progress	Service Provider, Advocate
Develop and adopt the <i>Transport Advocacy Plan</i> .	Planning and Development	Some Progress	A draft <i>Transport Advocacy Plan</i> is being developed for consideration by Council in the second quarter of 2017/18.	
Continue to advocate to State and Federal Government for funding and implementation of road projects identified in the <i>Transport Advocacy Plan</i> including: <ul style="list-style-type: none"> • Craigieburn Road • Somerton Road • Mickleham Road • Bulla Bypass/ Sunbury Road • Loop Road Broadmeadows • Third road rail-crossing in Sunbury. 	Communications, Engagement and Advocacy, Sustainable Infrastructure and Services	Some Progress	To advocate to State and Federal Government for funding and implementation of road projects, fact sheets have been developed for meetings with local MPs. Council continues to work with the Interface Councils Group for a coordinated approach to advocacy in the transport space.	
Use findings from traffic modelling assessment of the Greater Broadmeadows area (currently in progress), to identify and advocate for investment in improved pedestrian, cycle and road connections to unlock the renewal potential of the Meadowlink Strategic Priority Area (North and Eastmeadows).	Planning and Development	Some Progress	Work to unlock the renewal potential of the Meadowlink Strategic Priority Area has included: <ul style="list-style-type: none"> • Detailed design for Meadowlink East Neighbourhood Link is underway. Exhibition of community information scheduled for 16-30 October 2017. • Coordination and finalisation of design and amendment of Development Plan for 2-26 King William Street (Yakka) site. 	
Undertake LATM studies in: <ul style="list-style-type: none"> • Gladstone Park • Sunbury Town Centre. 	Sustainable Infrastructure and Services	Some Progress	Preliminary work on LATM 2017/18 studies is underway, including traffic counts and a parking occupancy survey in Sunbury.	
Progressively implement a program of indented parking in narrow streets.	Sustainable Infrastructure and Services	Some Progress	Design for 2017/18 indented parking projects is currently underway.	

THEME 5 **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5
1 JULY – 30 SEPTEMBER 2017



- Completed (5% or 2 actions)
- Significant Progress (17% or 7 actions)
- Some Progress (59% or 28 actions)
- No Progress (9% or 4 actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

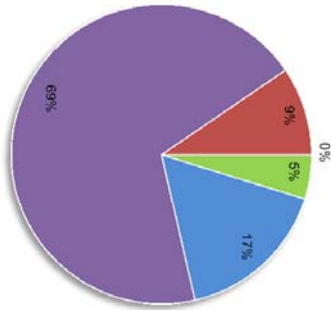
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

Indicator	Target	YTD Result
Percentage of Council Plan actions completed	Target by 2020/21 = 85%	3% or 5 actions have been completed.
Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement	Target by 2020/21 = 50%	37.5% (Source: Hume City Council, Hume Horizons 2040 Community Indicators)

Strategic Objective 5.2: Create a community actively involved in civic life.
There are no strategic indicators for this objective.

THEME 5 **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5
1 JULY – 30 SEPTEMBER 2017



- Completed (5% or 2 actions)
- Significant Progress (17% or 7 actions)
- Some Progress (59% or 28 actions)
- No Progress (9% or 4 actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 SEPTEMBER 2017

Strategic Objective 5.3: Provide a responsible and transparent governance, services and infrastructure which respond to and supports community needs.

Indicator	Target	YTD Result
Value of non-recurrent grants received from State and Federal Governments and other organisations	Target by 2020/21 = \$10.8 million	\$4,293,343
Percentage of Council decisions made at meetings closed to the public	Target by 2020/21 = 15%	16.9%
Asset renewal as a percentage of depreciation	Target by 2020/21 = 45%	30%
Adjusted underlying surplus (or deficit) as a percentage of underlying revenue	Target by 2020/21 = 3%	18.7%
Community satisfaction with Council decisions	Target by 2020/21 = 60/100	Index score of 60/100 (Source: Hume Community Indicators Survey 2016/17)



A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems			
Action	Division	Progress	Description of Progress
Continue to implement the <i>single-view of customer's</i> project to provide more efficient interactions with customers across Council services.	Corporate Services	Significant Progress	Following a completed proof of concept in early 2017, a Blueprint document has been developed, which reviews Councils existing and required systems architecture and key capabilities. Once approved this will lead to the business case stage.
Develop a <i>Digital Experience Strategy</i> to improve online customer transactions.	Communications, Engagement and Advocacy	Some Progress	Two digital workshops have been held with staff. The draft strategy is taking shape with Council and community input to be gathered shortly
Implement a process for online rates notices.	Corporate Services	Completed	The 2017/18 Annual Rates Notices included the ability to receive notices in an online digital format.
Review and implement improvements to Council's online forms and payment capabilities.	Communications, Engagement and Advocacy, Corporate Services	Some Progress	Numerous processes have been reviewed with Council's property and rating system, which have led to a number of online forms being implemented for the E-Hume project. Online payment improvements have been made within Council's Leisure Centres with the installation of a Direct Debit program, EzIDebit.
Complete <i>Asset Management System</i> implementation for open space, buildings and drainage modules.	Sustainable Infrastructure and Services	Some Progress	Open Space is at the user acceptance testing stage and final data is being loaded. For buildings and drainage, the Solution Design Document has been signed off and data is being loaded to enable testing.
Implement the plan to digitalise Council records to reduce reliance on paper-based documents, increasing efficiencies in secure record management.*	Corporate Services	Significant Progress	A Digitalisation Plan identifying key initiatives for the digitalisation of records has been finalised. Timelines for the delivery of each of the key initiatives are still being considered.

*Carryover action from Council Plan 2013-2017 (2016/17)

THEME 5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.2 Hume's community is informed of the progress of Hume Horizons 2040 through the establishment of systems for measuring and reporting the community's progress in achieving Hume Horizons 2040 objectives			
Action	Division	Progress	Description of Progress
Continue to develop and implement community indicators to measure the progress of Hume Horizons 2040 including updating indicators based on the 2016 Census.	Communications, Engagement and Advocacy	Some Progress	Community indicators to measure the progress of Hume Horizons 2040 were developed by Council in 2014/2015. Progress on the indicators continues to be updated as further information becomes available, including from the 2016 Census.
Improve community reporting of the Council Plan to promote how Council is responding to the community expectations outlined in Hume Horizons 2040.	Communications, Engagement and Advocacy	No Progress	Following completion of first quarter reporting, options to further promote Council's progress in responding to the objectives of Hume Horizons 2040 will be explored including existing communications and online offerings.

THEME

A WELL-GOVERNED AND ENGAGED COMMUNITY
 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.3	The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan (Hume Horizons 2040) by reviewing the plan every four years, following Council elections	Facilitator	
Action	Division	Progress	Description of Progress
No actions proposed - action not required until 2020/2021.			



A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</p>			
Action	Division	Progress	Description of Progress
Finalise and commence implementation of the <i>Organisation and Community Intelligence Service Plan</i> and review Council's human, cultural and information technology systems to support knowledge management.	Communications, Engagement and Advocacy	Some Progress	The service planning scope, working group and timelines for Organisation and Community Intelligence are being developed with workshops anticipated to commence in late 2017.
Commence upgrade to Council's intranet (stage 1) to enhance service delivery and collaboration.	Communications, Engagement and Advocacy	Significant Progress	A redevelopment of the intranet began in July 2017 and is expected to launch by the end of 2017. The new intranet is being redeveloped to be a highly engaging and collaborative workspace, allowing staff to work together from multiple locations and share ideas informally through a social feed. It will also be accessible via mobile devices and customisable based on staff needs.
Continue implementation of Humepedia to all customer interacting services across Council.	Communications, Engagement and Advocacy	Significant Progress	Humepedia is fully utilised in Customer Service. Some other areas of Council are also using the Customer knowledge base. Further roll out will occur later in 2017.

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs			
Action	Division	Progress	Description of Progress
Implement Council's <i>Leadership Development Program</i> (LDP), building capacity of existing leaders, initially focusing on Bands 7 and above.	Communications, Engagement and Advocacy	Some Progress	<p>Implementing Council's <i>Leadership Development Program</i> (LDP) includes:</p> <ul style="list-style-type: none"> The initial two days of the Manager as Coach Program is scheduled for the 26 and 27 October 2017. This program has been designed to provide specialist training in coaching for performance and will be run by Proteus Enterprises Pty Ltd. The remaining days for the program are scheduled for March/April 2018. The Learn2Lead program for Band 7 and Band 8 staff has been scheduled to commence with a 'kick off' session for relevant staff on 8 February 2018. Directors and Managers will also attend this initial session to demonstrate commitment to this important program. The first full module, 'Inspiring Relationships and Building Communities', of the 18 month intensive Learn2Lead program will commence in late February 2018. Following a request for quotation, The Training Link will conduct this initial session to assist building the leadership capacity of Council staff.
Identify potential emerging leaders for an emerging leaders program.	Communications, Engagement and Advocacy	No progress	A Briefing Note on identifying potential emerging leaders will be provided to the Executive Management Team (EMT) in late November 2017.
Explore options for a digital technology platform to enhance leadership development.	Communications, Engagement and Advocacy	Some Progress	As part of the implementation of the Manager as Coach Program, a digital technology platform has been incorporated into the program to embed the learning between the scheduled coaching program days.

THEME 5 **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs 4. Develop and deliver targeted cultural and disability awareness training for Council staff. 5.	Community Services	Some Progress	<p>A diversity training survey was completed by direct care workers and another one completed by Office based staff. This survey concentrated on the follow diverse groups:</p> <ul style="list-style-type: none"> • People who are homeless or at risk of homelessness; • People who are experiencing financial difficulties; • People from different cultural and language backgrounds; • People from Aboriginal and Torres Strait Islanders backgrounds; • People who identify as LGBTI; and • Primary carers who support people with disabilities. <p>Following this survey, two focus groups were created to discuss the findings which will be evaluated. From this point, the findings will be reviewed to identify areas where staff require extra training and support.</p> <p>NDIS information updates and information sessions were provided to staff and training are currently being identified for 2018.</p>



Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels

Facilitator, Advocate

Action	Division	Progress	Description of Progress
Enhance online two-way communication and engagement via online tools including social media.	Communications, Engagement and Advocacy	Some Progress	Council's social media channels continue to increase in followers as this tool continues to be used for promotion and engagement. The SPLASH Aqua Park and Leisure Centre page was acknowledged by Facebook as the facility with the most number of followers within Australia and New Zealand within this category. Council are currently in the planning phase for a Facebook page and reviewing internal processes and training on social media.
Review and undertake the biennial <i>Community Satisfaction Survey</i> .	Communications, Engagement and Advocacy	Some Progress	Planning and preparation for the <i>Community Satisfaction Survey</i> has been undertaken. Resident surveying will occur during the second quarter of 2017/18 with results to be reported at the Council Planning Weekend in early 2018.
Investigate and pilot an online participatory budgeting process to inform future Council priorities and budget development.	Communications, Engagement and Advocacy	Some Progress	Council is proposing to trial an online budget simulator with the community to inform priorities for the 2018/19 Council Plan and Budget. A Briefing Note on the budget simulator will be provided to Council in October 2017.
Increase community awareness and understanding of Council services, budgeting processes and capital works planning.	Communications, Engagement and Advocacy	Some Progress	To increase community awareness and understanding: <ul style="list-style-type: none"> A brochure was developed and sent out with the 1st rates notice in August to inform residents about the Council Plan and budget; capital works projects, services and more. The website is consistently updated with services information which is also promoted via the relevant social media channel or e-newsletter. Capital works applications for projects of up to \$1m (to be considered as part of the next budget) opened in September 2017 and have been promoted through the website, direct email, Hume e-news, social media and media release.

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels</p> <p>Implement and support programs and advisory committees/reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including:</p> <ul style="list-style-type: none"> • Children's Services Reference Group • Aboriginal Partnerships Working Group • Hume Sustainability Taskforce • Hume Interfaith Network • Hume Community Safety Advisory Committee • Hume Multicultural Action Plan Working Group • Hume Jobs and Skills Task Force • Hume Disability Partnerships Network. 	<p>Community Services, Sustainable Infrastructure and Planning and Development</p>	<p>Some Progress</p>	<p>Increasing community capacity to engage has included:</p> <ul style="list-style-type: none"> • The Aboriginal Partnership continues to meet bi monthly, with over half the representatives being of Aboriginal/Torres Strait Islander background. The Partnership engaged the community in planning Reconciliation Week, NAIDOC Week and Welcome Baby to Country events. An Aboriginal facilitator has been engaged to assist review the Terms of Reference. • The Children's Services Reference Group has held 2 meetings in 2017 with mixed results. The first meeting was well attended; the second meeting was not attended by any parent representatives. Feedback has been sought from participants to identify any barriers to participation. • The Hume Sustainability Taskforce meeting was held on the 1 August 2017 and the renewal process is underway. • Council Officers provide secretariat support to the Hume Interfaith Network (HIN) and the Multicultural Action Plan (MAP) Working Group, with both Groups meeting in August. HIN activities/ projects included a tour to the Meadow Heights mosque in July and a Community Resilience Forum in August. • Hume Jobs and Skills Task Force (HJSTF) met in August 2017. HJSTF Terms of Reference are being reviewed as a routine Governance process. • The Hume Disability Partnership Network has formed an NDIS communicators working group to establish effective engagement strategies to inform Hume community about transitioning to the NDIS.

THEME

A WELL-GOVERNED AND ENGAGED COMMUNITY
 Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.2.1	Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels	Facilitator, Advocate	
Action	Division	Progress	Description of Progress
Explore opportunities to increase engagement between Councilors and the broader community through a variety of means including online consultation and engagement, social media and community meetings/forums.	Communications, Engagement and Advocacy	Some Progress	Opportunities for Councilors to increase engagement with the broader community are being explored with internal stakeholders. Options for undertaking this (including online consultation) will be presented later in 2017/18.

THEME
5 

A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics	Communications, Engagement and Advocacy	Some Progress	Hume City Council participated in the National Local Government Twitter Day campaign on 1 August 2017, resulting in: <ul style="list-style-type: none"> • 39 tweets between 6am–7pm • 10,600 impressions (number of times the tweets were seen) • 31 retweets (others retweeting our tweets) • 12 links were clicked • 108 likes • 5 new followers (1,770 to 1,775) Council also participated in the national campaign "Nightmare Commute Day" in September 2017, which is organised under the auspices of the National Growth Areas Alliance, to raise awareness of local road and public transport issues. This included advertising, media and social media activity.



Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics

Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Implement the outcomes of the <i>Communications and Advocacy Service Plan</i> including the review of Council publications.	Communications, Engagement and Advocacy	Some Progress	A review of Council publications is currently underway. This has included an audit of current publications (print and digital periodicals), internal and external consultation and an analysis of this information. Next steps will include determining recommendations moving forward and consultation on any changes with relevant departments.
• Finalise a review of Council's branding: •	Communications, Engagement and Advocacy	No Progress	A review of branding will be scoped at the conclusion of the publications review (early 2018).
Review and update service-specific strategic communications plans for the year ahead including: <ul style="list-style-type: none"> • Roads • Waste • Pets. 	Communications, Engagement and Advocacy	Some Progress	Work has commenced on a communications plan for Pets in Hume.
Review and update service-specific strategic communications plans for the year ahead.	Communications, Engagement and Advocacy	Some Progress	Service-specific communications plans have been developed and continue to be reviewed and actioned accordingly.

THEME
5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments			
Action	Division	Progress	Description of Progress
<p>Provide Council leadership and advocacy to support the Hume community including:</p> <ul style="list-style-type: none"> • Meetings with State and Federal MPs • Working with government agencies and departments • Regional advocacy through representation at Northern Metro Councils, Interface Councils and Melbourne Airport Group • Primer's Jobs and Investment Panel. 	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Council representatives have continued to meet with local MPs to discuss issues of local significance, as well as participate in forums with the Interface and Northern Region councils. Council also attended a meeting of the Melbourne Airport Community Aviation Consultation Group.</p>
<p>Develop and commence implementation of a four-year <i>Advocacy Plan</i> and seek grant funding to support Council's Capital Works Program and service delivery.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Work has commenced to scope the four-year <i>Advocacy Action Plan</i>.</p>

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure			
Action	Division	Progress	Description of Progress
<p>• Continue to work with and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including:</p> <ul style="list-style-type: none"> • Participating in State Government planning for school provision. • Health services and facilities in the Hume North Growth Corridor. & 	Community Services, Planning and Development	Significant Progress	Demographic and school enrolment data have been collected and collated to present to DET in October 2017, to help inform the Department's new school provision planning. Phase 2 of the Craigieburn Health and Community Services Plan has now been completed. The final report will be provided to the Secretary of DDHS for consideration in the State Budget Infrastructure Provision. Direct advocacy on this issue has occurred and continues to occur with Local and State Government representatives.
Continue to explore opportunities to work with and advocate to private, independent and community education providers to enhance the planning of school provision.	Planning and Development	Some Progress	Demographic and school enrolment data is being collected and analysed to present to Council and DET for school provision priorities, in October 2017. Opportunities will also continue to be explored by working and planning for the provision of schools with the non-government sector.
Commence implementation of the <i>Road Management Plan</i> , including community consultation on service levels.	Sustainable Infrastructure and Services	Completed	Consultation was undertaken through the release of the draft <i>Road Management Plan</i> for comment. Three submissions were received, with minor amendments incorporated into the Plan. The amended <i>Road Management Plan</i> was adopted by Council on 25 September 2017 and implementation has commenced.
Complete the review of <i>Drainage and Buildings Asset Management Plans</i> .	Sustainable Infrastructure and Services	Some Progress	A draft <i>Drainage Asset Management Plan</i> has been prepared and is going through the process of internal review.

THEME 5 **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure</p>			
Action	Division	Progress	Description of Progress
<p>Finalise the 2017 program of service plans for:</p> <ul style="list-style-type: none"> • Waste and Amenity Services • Parks and Open Space • Customer Service • Organisational and Community Intelligence • Aged care and support • Governance • City Development 	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Service planning for Waste and Amenity and Parks and Open Space is continuing with regular updates provided to Council. The remainder of the program is being scoped for delivery later in 2017/18.</p>
<p>Complete annual reviews of existing service plans.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Progress on service plans is being monitored and reviewed internally. It is proposed that more formal review will be presented to Council later in 2017/18.</p>
<p>Commence the 2018 program of service plans.</p>	<p>Communications, Engagement and Advocacy</p>	<p>No Progress</p>	<p>The program of service plans for 2018 will be determined and commence later in 2017/18.</p>
<p>Establish <i>Post-Implementation Reviews</i> (PIR) for the completion of community facilities.</p>	<p>Planning and Development</p>	<p>Some Progress</p>	<p>A literature review is currently underway, which will inform the criteria, systems and processes required in a <i>Post-Implementation Review</i> (PIR). Meetings with relevant Departments are scheduled for October 2017, to formulate a draft PIR framework for community facilities.</p>
<p>Complete an update of the <i>Road Asset Management Plan</i> and commence implementation.*</p>	<p>Sustainable Infrastructure and Services</p>	<p>Significant Progress</p>	<p>The update of the <i>Road Asset Management Plan</i> will commence in 2018.</p>

*Partial carryover action from Council Plan 2013-2017 (2016/17)

THEME 5 **A WELL-GOVERNED AND ENGAGED COMMUNITY**
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers</p>			
Action	Division	Progress	Description of Progress
<p>As part of the four-year <i>Advocacy Plan</i>, develop opportunities for innovative partnerships with local service providers.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Work has commenced to scope the four-year <i>Advocacy Action Plan</i>.</p>
			<p>Service Provider, Facilitator, Advocate</p>

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

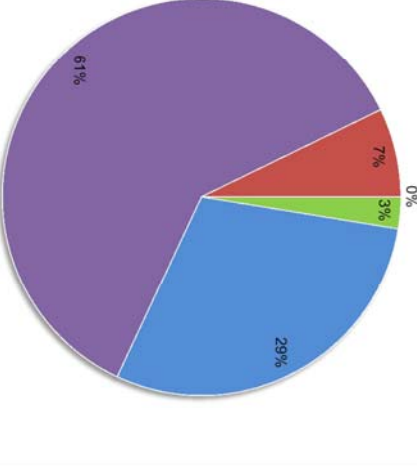
COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy			
Action	Division	Progress	Description of Progress
<p>Review Council meeting procedures including:</p> <ul style="list-style-type: none"> Reducing the number of confidential reports, including options of splitting reports into public and confidential sections Reporting quarterly contract and tendering decisions Investigating options for live streaming of Council Meetings Reducing reliance on hard copy agendas and documentation and providing digital by default. <p>Implement options for communicating Council decision-making processes.</p>	Corporate Services	Some Progress	<p>Publishing audio recordings of Council meetings commenced in August 2017. The description of agenda items in the Confidential section of the Agenda has been enhanced and Council's Code of Meeting Procedures will be reviewed in October 2017.</p>
<p>Continue to exercise prudent financial management to reduce the reliance on rates revenue including through:</p> <ul style="list-style-type: none"> Further investigation of shared services or partnerships with other neighbouring Councils Council's procurement policies and procedures Continual reviewing of Council landholdings and property management Implementation of the investment policy Develop and implement a Ten-Year Financial Plan. 	Corporate Services	Some Progress	<p>Audio recordings of all Council meetings are now published on Council's website within 48 hours of the meeting.</p> <p>Financial management to reduce the reliance on rates includes:</p> <ul style="list-style-type: none"> Hume is part of the Northern Region Council's group which is looking at collaborative tendering to achieve cost savings and efficiencies. Significant procurement intelligence has been compiled through the LEAP program, enabling efficiencies and cost savings to be achieved. Several joint tenders have been awarded resulting in cost savings. Council's Procurement Policy has been revised and updated and several new procurement policies and procedures are being developed. Council's land holdings are continuously being reviewed and a three year strategic plan is being developed. A ten-year financial plan has been developed.

THEME

A WELL-GOVERNED AND ENGAGED COMMUNITY
 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy	Corporate Services	Some Progress	The Code of Meeting Procedures is currently being reviewed and will be presented to Council in October 2017.	
Implement and review changes to the Council Meeting cycle to provide greater efficiency, flexibility and transparency in decision-making.				



<p>Summary of progress - 1 July to 30 September 2017</p> 	<p>THEME 1 A WELL EDUCATED AND EMPLOYED COMMUNITY</p> <p>COUNCIL PLAN ACTION HIGHLIGHTS</p>	<p>THEME 2 A HEALTHY AND SAFE COMMUNITY</p> <p>COUNCIL PLAN ACTION HIGHLIGHTS</p>
<ul style="list-style-type: none"> Extensive consultation has been undertaken to engage stakeholders, partners and the community in the process and design for the Hume Global Learning Centre Sunbury. The Babies in Hume program continued for first time parents of children of all abilities. This program runs for 9 weeks and supports the importance of parents as the first and most vital educators and encourages participation in playgroups. With Council support, Campbellfield Preschool and Sunningdale Children's Centre worked with CERES Community Environment Park, to undertake sustainable projects. Ongoing projects will look at reducing carbon footprint, energy use and maintaining outdoor environments. The new Bilingual Storytime Program was introduced in July 2017 in collaboration with VICSEGS, with the addition of Sannon story time in response to community feedback. Makerspace has been renamed to STEAM (Science, Technology, Engineering, Arts and Mathematics) to better reflect the diversity of programming offered and to align with national discussion on development of STEAM skills. 308 STEAM programs with 6,864 participants have been held in the first quarter of 2017/18. The School Based traineeship (SBATs) program continues for a second year. In August 2017, Council conducted a job interview skills workshop for approximately 20 Hume Valley School students. A Youth Service Provider Forum held in September 2017 offered the opportunity to discuss Council's role across the Youth sector in Hume. The Hume Volunteer Gateway Update was presented to Council in August 2017 and provided an overview of the outcomes of the Volunteer Forum and changes to the Volunteer Policy and Procedures Review. The 2017 Business Women in Front networking luncheon was delivered on 17 August 2017 with approximately 280 people attending. The tender for the re-development of the Broadmeadows Town Hall has been awarded, with works expected to commence in October 2017. Council continues to participate in processes and forums concerned with the assessment and approval of the third runway at Melbourne Airport. <p>INDICATORS</p> <ul style="list-style-type: none"> 1056 Library and Learning programs/events have been conducted to date in 2017/18 with 30,101 attendees. Preschool participation rate was recorded at 102.6%. <p>ADVOCACY</p> <ul style="list-style-type: none"> Council secured \$1m in funding, from the State Government, over a three year period, to enhance delivery of local jobs, with a focus on the suburbs of Broadmeadows, Campbellfield and Meadow Heights. 	<ul style="list-style-type: none"> Strong membership numbers have been achieved for learn to swim and gym at SPLASH, which is scheduled to open in October 2017. Initiatives to support newly arrived migrants include a continuing a program of visiting newly arrived refugee and asylum seekers and a recently funded Refugee Immunisation Program has commenced. In September 2017, a presentation was made to Council outlining the proposed framework and priority areas for the Health and Wellbeing Plan 2017-2021. The draft Plan will be presented in November 2017. Council in partnership with La Trobe University has facilitated a series of free health checks at Council's Senior Citizen Centres. Seniors health checks include weight, height, BMI blood pressure and lifestyle advice. Council became a leadership partner of the Alliance for Gambling Reform and will work closely with the Alliance on gambling related matters. The new client management system - Carelink+ is scheduled to reach the production phase in October 2017. Significant work continues to ensure accurate client and staff data conversion. Mobile phones, which enable electronic rostering, have been purchased and are being prepared for distribution to Direct Care Workers. Three of the four Hume community gardens held meetings to elect and appoint committee members for the next twelve months and a lead gardener (President) was elected as the main contact for Council. The Fit2Drive Evaluation Report was completed and presented to Council in August 2017. As a result of the evaluation, Council determined that it will continue to support the Fit2Drive Program. Council became a signatory to the Building a Respectful Community Strategy 2017 - 2021 (Women's Health in the North). The draft Domestic Animal Management Plan (DAMP) is currently out for community comment until 6 October 2017 and will be presented to Council for adoption in November 2017. To address dangerous driving practices, Council is continuing to work with Victoria Police to develop strategies including surface treatments, night time parking bans and speed limit reviews. <p>INDICATORS</p> <ul style="list-style-type: none"> 156,804 visits to aquatic facilities were recorded to date in 2017/18. 73.5% of the Hume community is satisfied with their health. <p>ADVOCACY</p> <ul style="list-style-type: none"> Emergency Management Victoria has provided a \$12,500 to assist in the Learn and Prepare - English and Emergencies' Project. This includes design of an interactive learning package for English as an additional language class, to respond to emergencies / emergency management. 	



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- The 2018 Community Grants Program was conducted with 171 applications received. A report to Council is scheduled for October 2017.
- *Enviro Champions* organised a fundraising Trivia Night which raised \$1,000 for *Enviro Champion* projects.
- The *Sunbury Rabbit Action Group* has started conducting rabbit control on their properties with the assistance and support of Council.
- The new facilities management system (Envibe) was implemented in Leisure facilities. Planning work has commenced for the implementation of Envibe to Community facilities to start in November 2017.
- Three Hub leaders have been recruited for new hubs at Roxburgh Park Primary, the Good Samaritan Primary School and Mount Ridley College.
- The *Multicultural Action Plan (MAP)* working group in conjunction with the *Hume Interfaith Network (HIN)* working group focused on collecting positive stories of Hume residents and community groups as part of a storytelling project.
- Construction works to improve disability access are currently being undertaken at Meadow Heights Community Centre, Campbellfield Community Centre and Sunbury Memorial Hall.
- NADOC celebrations facilitated by the Aboriginal Partnership Group at HGLC Categuburn in July 2017 and were well attended.
- Planning for the 2018 Summer Seasons has commenced with six events to be held across the City between January - March 2018.
- Council and the HGLC-Sunbury planning committee have worked to incorporate community feedback into the design of the facility. This includes meeting with local groups and key stakeholders to ensure the exhibition area provides a high quality arts and culture space.
- Council's Youth Services partnered with White Lion to host an event at the Sunbury Youth Centre. Young people planned and facilitated which has created enhanced connections with young indigenous people.
- A National Disability Insurance Scheme (NDIS) Transition Communications Plan has been developed to ensure smooth transition to the NDIS for Council HAOC clients and Hume staff.

INDICATORS

- 55.7% of people in Hume are satisfied with community facilities.
- 45.5% of the Hume community is involved in either sporting and/or community groups.

ADVOCACY

- The *Tullamarine Men's Shed* received a \$60,000 State Government grant for works at the Tullamarine Neighbourhood House. Concept plans and preliminary costings for the project have been completed.

THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- Council made a submission and continues to participate in the Panel Hearing for the Sunbury South and Lancelfield Road Precinct Structure Plans (PSPs). The Lendum Vale PSP is currently on public exhibition.
- Council is awaiting the final report from DELWP pertaining to the former Broadmeadows Primary School site, which has been earmarked by the Victorian State Government for industrial housing.
- Work is underway on the development of a discussion paper for Rural HIGAP. Background studies have been commissioned and an internal vision workshop undertaken, to align the various activities and objectives of Council within rural areas.
- 11 plantings have been undertaken involving 1,085 people and 5,513 seedlings in 2017/18. Site visits to determine 2018 planting projects and to evaluate the progress of previous plantings were also undertaken.
- Council is working with Melbourne Water on a Waterway Environmental Significance Overlay and finalising a draft Sites of Biological Environmental Significance Overlay Schedule.
- The solar and energy efficiency program for Council buildings is continuing, with quotes currently being sought for solar panels on 30 Council facilities.
- Truck livery was developed and planned for installation on new waste trucks to assist in promoting Council's hard waste service. Further strategies are to be developed in conjunction with the *Waste and Amenity Service Plan* and associated Hard Waste Service Review.
- To monitor dumped rubbish and graffiti hotspots and undertake potential enforcement action, five cameras have been installed and are operational. Council is also trialling a camera with remote access and monitoring in Mahoneys Road.
- To assist with advocacy to State and Federal Government for funding and implementation of public transport and road infrastructure projects, fact sheets have been developed for meetings with local MPs.
- To address vehicle parking in narrow streets, design for 2017/18 included parking projects is underway.

INDICATORS

- Between July and September 2017, 66% of Council Planning decisions were upheld at VCAT.
- 33.5% of kerbside waste has been diverted from landfill in 2017/18.

ADVOCACY

- Council continues to work closely with the Victorian Planning Authority (VPA) to support the development of a Master Plan for the former Victoria University site, located at Jackson Hill.

THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- The 2017/18 Annual Rates Notices included the ability to receive notices in an online digital format for the first time. A brochure was developed and sent out with the rates notice to inform residents about the Council Plan and budget, capital works projects, services and more.
- An internal Digitalisation Plan identifying key initiatives for the digitisation of records has been finalised. Timelines for the delivery of each of the key initiatives are still being considered.
- A redevelopment of Council's internet began in July 2017 and is expected to be launched by the end of 2017.
- The Humepedia knowledgebase is being fully utilised in Council's Customer Service. Other areas of Council are also using the Customer knowledge base, with further roll out to occur later in 2017.
- Community Capital Works applications for projects of up to \$1m (to be considered as part of the next budget) opened in September 2017 and have been promoted through the Council's website, direct email, Hume e-news, social media and a media release.
- Council's social media followers continue to increase as the tools are frequently used for promotion and engagement. The SPLASH Aqua Park and Leisure Centre page was acknowledged by Facebook as the facility with the most number of followers within Australia and New Zealand within this category type.
- Planning and preparation for the *Community Satisfaction Survey* has been undertaken. Surveying will occur during the second quarter of 2017/18 with results to be reported at the Council Planning Weekend.
- A part of financial management initiatives to reduce the reliance on rates, Hume is part of the Northern Region Council's group which is looking at collaborative tendering to achieve cost savings and efficiencies.
- Three submissions were received as part of consultation on the draft *Road Management Plan*. Following amendments, the Plan was adopted by Council in September 2017 and implementation has commenced.
- Publishing audio recordings of Council meetings commenced in August 2017. Audio recordings are now available to be downloaded from Council's website within 48 hours of the meeting.

INDICATORS

- 16.9% of Council decisions were made at meetings closed to the public.
- The value of non-recurrent grants received from State and Federal Government and other organisations was \$4,293,343

ADVOCACY

- Council representatives have continued to meet with local MPs to discuss issues of local significance as well as participate in forums with the Interface and Northern Region Councils.

REPORT NO:	GE242
REPORT TITLE:	Media Communications Policy Update
SOURCE:	Louise McFarlane, Manager Communications and Events
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC14/687
POLICY:	Media Communications Policy
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Media Communications Policy 2017</i>

1. SUMMARY OF REPORT:

- 1.1 This report advises Council that the *Media Communications Policy* has been reviewed and updated.

2. RECOMMENDATION:

- 2.1 That Council adopts the revised and updated version of the *Media Communications Policy*.

3. LEGISLATIVE POWERS:

- 3.1 Council's *Media Communications Policy* has been reviewed and updated in accordance of the *Local Government Act 1989* and other relevant legislation as appropriate including:
- *Information Privacy Act 2000 (Victoria)* and *Privacy Act 1988 (Commonwealth)*
 - *Freedom of Information Act 1987*
 - *Defamation Law 2005*

4. FINANCIAL IMPLICATIONS:

- 4.1 There are no financial implications for this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 Not relevant to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 Not relevant to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

8. COMMUNITY CONSULTATION:

- 8.1 Community consultation is not applicable to this report.

9. DISCUSSION:

- 9.1 The media can play an important role in communicating information about Hume City Council's services, programs, events and initiatives to the local and wider community.
- 9.2 The *Media Communications Policy* was established in 1997 to foster positive media relationships and to encourage an open information exchange between Hume City Council and the media.

REPORT NO: GE242 (cont.)

- 9.3 The *Media Communications Policy* identifies Council's spokespeople and their role and responsibilities
- 9.4 The current practice for managing Council's enables Hume City Council to deliver effective and consistent communications with the media.
- 9.5 Additions to the current version of the *Media Communications Policy* have been highlighted in the attachment. Revisions include renaming of the Communications and Events Department to better reflect the current structure, and providing a clearer definition in regards to Council's spokespeople.

10. CONCLUSION:

- 10.1 Hume City Council uses a range of methods to raise awareness, provide information, and involve and engage its diverse community. The community needs to know about Council's services, facilities, events and activities, and the media is one way to distribute Council information.
- 10.2 The revised update of the *Media Communications Policy* ensures that Council's approach to liaising with the media remains consistent and effective.

HUME CITY COUNCIL

POLICY

MEDIA COMMUNICATIONS POLICY

Policy Ref. No:	CP1997/04/06
Date Adoption:	7 April 1997
Date Amended:	8 September 2003
Date of Review:	8 November 2017
Responsible Officer:	Manager, Communications & Events

1 INTRODUCTION

1.1 This policy has been established to ensure that Hume City Council presents a coordinated approach to communicating Council policies and decisions to both the community and wider audiences.

2 POLICY STATEMENT

2.1 The Mayor is the official spokesperson for the Council and is responsible for making media statements on matters of Council policy. It is understood the Mayor's comments will represent the official Council position.

2.2 Councillors may express their own personal views, and should clearly express that the view may not represent the whole of Council.

2.3 The Chief Executive Officer is responsible for media comment on administrative matters. Where appropriate, Directors of divisions are able to comment within their areas of responsibility to clarify factual information and may arrange for a relevant Manager to provide publicly available information within their area of expertise.

3 POLICY IMPLEMENTATION

3.1 Hume City Council is proactive in informing its community and stakeholders on the achievements, services and facilities of Hume City and its residents.

3.2 As part of the program of forward initiatives where stories are being considered in particular wards, Ward Councillors can be involved and quoted. Councillors are also encouraged to put forward story ideas about activities in their Wards to the Communications and Events Department.

3.3 All media statements being issued from the Council are approved through the Communications and Events Department before release.

4 RELATED DOCUMENTS

4.1 Code of Conduct for Councillors

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