HUME CITY COUNCIL

ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

MONDAY, 24 JUNE 2019

7.00 PM

COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE, BROADMEADOWS

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

This meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy.

HUME CITY COUNCIL

Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL
to be held on Monday, 24 June 2019
at 7.00 PM
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

To:	a: Council	Cr Carly Moore	Mayor
		Cr Naim Kurt	Deputy Mayor
		Cr Joseph Haweil	
		Cr Jodi Jackson	
		Cr Drew Jessop, OAM	
		Cr Leigh Johnson	
		Cr Jack Medcraft	
		Cr Geoff Porter	
		Cr Ann Potter	
		Cr Karen Sherry	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Mr Hector Gaston	Director Community Services
		Mr Michael Sharp	Director Planning and Development
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

ORDER OF BUSINESS

1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

3. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

4. CONDOLENCE MOTIONS

5. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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6. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COED011	Investment Attraction Framework 2019	(d) contractual matters
COCC030	Contract - Provision of Catering Services - Town Hall Broadmeadows	(d) contractual matters
COSU127	Land in Kind (LIK) Agreement with Stockland Highlands for the delivery of Craigieburn R2 Development Contributions Plan Projects OS01 OS02 and CI01	(e) proposed developments
COSU128	Land in Kind (LIK) Agreement with Satterley Botanical for the delivery of Merrifield West Development Contribution Plan Project OS04 (part)	(e) proposed developments
COSU129	Land in Kind (LIK) Agreement with MAB for the delivery of Merrifield West Development Contribution Plan Project OS01	(e) proposed developments
COGE244	Contract - Provision of Council's Insurance 2019/20	(d) contractual matters
COGE245	Designation of Information Provided at a Strategy and Policy Briefing as Confidential Information - June 2019	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

7. CLOSURE OF MEETING

DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER

20/06/2019

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REPORT NO:	HE094
REPORT TITLE:	Fees and Charges for Sports Ground Usage Policy 2019
SOURCE:	Bruce Fordham, Manager Leisure Centres and Sports
DIVISION:	Corporate Services
FILE NO:	-
POLICY:	POL/165 - Fees and Charges Policy for Sports Ground Usage Policy
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	1. *Fees and Charges for Sports Ground Usage Policy 2019* 2. *Summary of survey responses*

1. SUMMARY OF REPORT:

1.1 Hume City Council endorsed the draft Fees and Charges for Sports Ground Usage Policy 2018 for consultation on 26 November 2018. The draft Fees and Charges for Sports Ground Usage Policy was developed to establish clarity of changes to be made for the use of Council fields and pavilions.

1.2 The review of the 'Fees and Charges for Sports Ground Usage Policy' identifies the need for equity across all sports groups within Hume who use Council's sporting facilities. The policy is focused on promoting and supporting sports development through encouraging sport participation by juniors, women and special interest groups. In order to achieve this, recouping a percentage of the costs incurred can assist to provide and maintain these assets. Results of the community consultation are presented in this report.

2. RECOMMENDATION:

That Council:

2.1 revoke the previous Fees and Charges for Sports Ground Usage Policy adopted 8 September 2003, and

2.2 adopt the attached Fees and Charges for Sports Ground Usage Policy 2019.

3. LEGISLATIVE POWERS:

Local Government Act 1989

4. FINANCIAL IMPLICATIONS:

4.1 Where existing clubs have been negatively impacted by a price increase as a result of this policy, their fees will remain as per their current level (rounded down to the nearest $100 and in future years they are increased by the agreed Council fees and charges increases as part of the Council budget process.

4.2 There may be changes to the charges made to a club in the event clubs further develop participation by women in sport and develop junior teams.

4.3 The fees and charges proposed are a percentage of the actual cost of the management and operation of the ground by Council. There are many variations based on the size of the facility, the nature of the sport, clubs having a number of junior teams and women's teams.

4.4 The fees charged will continued to be adjusted by the annual increase in fees and charges that are set by the Council in the Annual Budget period.

REPORT NO: HE094 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate change has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

8.1 The survey was developed by the Council's Organisational Performance and Engagement team with input from the Leisure Centres and Sport Department. This survey was made available on the Hume City Council (HCC) website (Your Say) from 8 April 2019 until 3 May 2019. The survey link was sent via email to the representatives of over 140 local sport clubs. 21 responses were received. In addition, a detailed response was received from the Craigieburn Cricket Club.

8.2 The sample size is not adequate to reflect the views of all representatives of local sport clubs however views shared are valuable to inform future decision making.

8.3 21 responses were received. In addition, a detailed response was received from the Craigieburn Cricket Club.

8.4 Responses were received with views associated with 20 different sports clubs in Hume. Most respondents were from Craigieburn Dog Obedience Group Inc, Hume United Football Club and Sunbury Cricket Club (2). Clubs who chose to respond to the consultation were:

8.4.1 Craigieburn Dog Obedience Group Inc

8.4.2 Hume United Football Club

8.4.3 Sunbury Cricket Club

8.4.4 Hume Bombers Football Club

8.4.5 Upfield SC

8.4.6 Theresa Prior Personal Training

8.4.7 Melbourne Eagles CC

8.4.8 Greenvale Football Club

8.4.9 Sunbury Kangaroos Football Netball Club

8.4.10 Jacana Cricket Club

8.4.11 Sunbury Softball Association

8.4.12 Sunbury Lions

8.4.13 Tullamarine Football Club

8.4.14 Hume Cricket Club

8.4.15 Sunbury Jr. Football Club

8.4.16 Hume Little Athletics Centre

8.4.17 Westmeadows Football Club

8.4.18 Greenvale Kangaroos Cricket Club

8.4.19 Broadmeadows Sporting Club

8.4.20 Greenvale Sports Club

8.5 Clubs responded positively to the key elements of the policy to offer discounts to encourage and support sport development targets (75%), policy statement (57%), shared use (55%) and security lighting (50%).

8.6 Dissatisfaction was expressed towards incremental fee increases (annual) (69%).

8.7 A number of clubs expressed concern with the continued increase in costs in the running of clubs including other fees such as electricity and that is was becoming more difficult to be financially viable. These additional costs are passed on directly to members.

9. DISCUSSION:

9.1 The Fees and Charges for Sports Ground Usage Policy 2019 model is based on the following:

9.1.1 A 20% average of recovery of annual maintenance costs for sportsgrounds.

9.1.2 Recoup an average of 3% of the insured asset replacement value for sports pavilions.

9.1.3 It is proposed to retain the ground classification subsidies as the standard of sportsgrounds within the municipality varies significantly. Category 1 is the lowest level of subsidy and category 4 the highest.

(a) Category One 75%

(b) Category Two 80%

(c) Category Three 85%

(d) Category Four 90%

9.1.4 It is proposed new incentive subsidy levels up to a maximum of 60% to user groups to encourage and support sport development targets in their membership profile:

(a) Senior teams Nil subsidy (previous Policy Nil)

(b) Junior Group 45% subsidy (previous Policy 50%)

(c) Senior & Junior Groups 45% subsidy (previous Policy 25%)

(d) Women's Group 15% subsidy (previous Policy 25%)

(e) Dog Clubs 15% subsidy (previous policy 25%)

9.1.5 Benchmarking of incentive subsidies schemes across other councils was undertaken to identify reasonable percentages that encourage sports clubs to include a broad range of participation within their clubs. The existing percentage of discount did not reward clubs for introducing junior and women's teams within their clubs.

9.1.6 The proposed incentive percentages provides encouragement to sporting clubs to include both juniors and women's teams within their clubs thereby increasing sporting opportunities for residents.

9.1.7 Cricket clubs will continue to be responsible for all costs associated with the curation and maintenance of their turf wicket table. The exception to this is the Greenvale Recreation Reserve where the club plays Premier League matches and a significantly higher standard of turf wicket is required.

9.1.8 Council will continue to offset costs associated with the security and carpark lighting.

9.1.9 The Policy continues to allow schools located with Hume City to have access free of charge to the sports grounds for the purpose of school sports.

9.2 The Fees and Charges for Sports Ground Usage Policy 2019 does not apply to sporting clubs/association occupying Council sporting grounds and/or facilities under a current or pending lease or licence agreement. These agreements are subject to the criteria of Council's *Lease and Licence Policy (CP2014-08-01).*

9.3 In response to a detailed submission by the Craigieburn Cricket Club the following comments are made:

9.3.1 Clubs are advised each year of the cost of the usage of grounds that they occupy. This is calculated on the ground requirements that the clubs submit each season.

9.3.2 Council has bench marked the charges it makes for sports grounds against other Council's and believes that it provides significant discounts to clubs to enable ongoing participation.

9.3.3 Council provides "higher order grounds" at Highgate Reserve, Greenvale Reserve and John Ilhan Reserve to cater for sports competition at State level. This is to ensure that there are opportunities for young people in Hume to achieve participation at the highest level of sport in the State. There are many young people who have and do benefited from these facilities who are residents of Hume City.

9.3.4 Averaging of costs applies to those ground classifications that are in the Category One to Four.

9.3.5 Hume City Council provides significant infrastructure to support junior cricket in Craigieburn. This includes cricket training facilities, grounds and pavilions.

9.3.6 Where there are shared use of facilities the proportion of cost is agreed between Council and the users based on clubs seasonal allocation.

9.3.7 The provision of higher order sport does attract a higher cost to Council to enable participation at this level. Therefore, a greater subsidy is required to ensure these facilities are at an acceptable standard for the level of play required. These facilities are not covered by this Policy.

9.4 There are no changes to the Fees and Charges for Sports Ground Usage Policy 2019 as a result of the consultation process.

10. CONCLUSION:

10.1 The Fees and Charges for Sports Ground Usage Policy 2019 provides a fair and equitable system in allocating proportional costs to seasonal user clubs whilst providing incentive subsidies to encourage clubs to include the wider community such as juniors and women.

10.2 The Fees and Charges for Sports Ground Usage Policy 2019 sets out clear principles by which Council determines fees and charges for use of sporting grounds and pavilions.

DRAFT
FEES AND CHARGES FOR SPORTS GROUND USAGE POLICY 2019

Policy Reference No.	POL/165
File No.	
Strategic Objective	5.3 provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
Adopted by Council	8 September 2003
Re-Adopted	24 June 2019
Date for Review	June 2021
Responsible Officer	Manager Leisure Centres & Sport
Department	Leisure Centres & Sport

FEES AND CHARGES FOR SPORTS GROUND USAGE 2019

1 POLICY STATEMENT

1.1 Hume City Council recognises that it has a role in providing sporting facilities that encourages an active community and enhances people's quality of life. Council seeks to promote equity to all sports groups within the Municipality using Council's sporting facilities and in particular to promote and support sports development by encouraging participation by juniors, women and special interest groups. This aim is achieved by recouping a percentage of the costs incurred in providing and maintaining these assets.

1.2 The pricing policy principles continue to be a fair and equitable system in allocating proportional costs to user clubs. The pricing policy for sports ground usage is based on the following four principles:

1.2.1 The identification of actual cost.

1.2.2 The grouping of like reserves and pavilions and the averaging of total costs.

1.2.3 The provision of a subsidy to reflect the level of support by Council in each category.

1.2.4 The offering of discounts to encourage and support sport development targets.

2 PURPOSE

2.1 Council manages a large number of reserves with active sporting fields and is required to set fees and charges for the use of these facilities in order to offset a percentage of the cost of provision and maintenance, and to further develop sporting facilities for the benefit of the wider community. This Policy sets rationale for determining the fees and charges for sports ground usage within the Municipality.

2.2 The rationale behind this Policy is based on the underlying principles identified in the Hume City Leisure Services Plan.

3 POLICY IMPLEMENTATION

3.1 The identification of the actual cost:

The following key cost items will be used in the assessment of user fees:

3.1.1 capital replacement, set at a 3 percent average of the insured replacement value of the building in a particular category (which includes Category One Pavilion – $1,5 million +, Category Two Pavilion - $500k to $1.5 million, Category Three Pavilion - up to $500k;

3.1.2 20% percentage of operational costs, including oval maintenance (watering and mowing).

3.2 The grouping of like reserves and the averaging of total costs:

3.2.1 To ensure a fair and equitable charging policy, "like reserves" which are used for similar purposes, or have the same general standards are to be grouped, to ensure that reserves which have different maintenance and/or operating costs, do not disadvantage one or more user groups. The total cost is to be averaged across all reserves in that group.

Policy Reference No:	POL/165	**Responsible Officer:**	Manager Leisure Centres & Sport
Date of Re/Adoption:	24 June 2019	**Department:**	Leisure Centres & Sport
Review Date:	June 2021		
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FEES AND CHARGES FOR SPORTS GROUND USAGE 2019

3.2.2 Following previous community consultation, four separate ground categories had been identified. This is due to the recognition given to those reserves used by Clubs with a greater capacity to raise income.

3.2.2.1 Category One:

Change rooms with toilets, kiosks, commercial style kitchen and social room.
Possess a Full or Restricted Club Liquor Licence and gaming machines.

3.2.2.2 Category Two:

Change rooms with kiosk, kitchen and social rooms.
Provided an opportunity to obtain a Restricted Liquor Licence and/or hiring out for casual functions.

3.2.2.3 Category Three:

Basic change room with toilet facilities and a room that is used by the Club for its own social activities (limited social facilities). Clubs within the category may also possess a Liquor Licence.

3.2.2.4 Category Four:

This is the lowest grading of classification and relevant to grounds where there is limited or no change room facilities provided.

3.3 The provision of a subsidy to reflect the level of support by Council to each category.

3.3.1 Once the total cost is identified, this cost is usually beyond the capacity of most users to meet, and as a consequence, Councils generally subsidise the cost of operating the reserves.

3.3.2 The percentage of subsidy provided relates to the base level of fee a club should be charged. It is readily recognised that those clubs under Category 1 would have a far greater potential to raise income than users under Category 4. Consequently, Council will offer a higher level of subsidy to those Category 4 groups, than those in Category 1. Appendix 1 shows the percentage subsidy level for each reserve category.

3.4 The offering of discounts to encourage and support sport development targets

3.4.1 A series of additional discounts have been identified, which can be applied to fees charged and are reflective of individual user group needs and take into account the clubs/groups and the clubs'/groups' ability to pay. This allows an excellent opportunity to ensure Council's leisure goals and needs are being met, (i.e: further discounts will be applied to support and promote junior and women's participation in sport). The following incentives have been provided up to a maximum of 60%.

3.4.1.1 Junior groups to be subsided by 45% off their fees and charges where they can demonstrate specific junior use.

FEES AND CHARGES FOR SPORTS GROUND USAGE 2019

3.4.1.2 Senior groups with a junior group to be subsided by 45% off their fees and charges where they can demonstrate specific junior use.

3.4.1.3 Women's group to be subsided by 15% off their fees and charges where they can demonstrate specific women use.

3.4.1.4 Dog clubs to be subsided by 15% off their fees and charges.

Appendix 1 shows the level of discounts available.

3.4.2 A further discount is available for those sporting codes that have less than twenty-five participants on the field during a morning or afternoon session.

3.5 Other

3.5.1 Shared Use

Where a reserve is shared during any given season, the costs for the season will be distributed equally across the user groups.

3.5.2 Turf Wickets

In line with Council's *Turf Cricket Policy (CP2004-4-55)*, cricket clubs will continue to be responsible for all costs associated with the curation and maintenance of their turf wicket table.

3.5.3 Utility Costs

3.5.3.1 To streamline the arrangements in respect to payments for utilities (i.e. power and gas) by user groups, clubs will be responsible for these accounts, with direct billing by the utility company. This is also a common practice within Local Government and one which encourages clubs to be energy conscious, thus reducing their costs in addition to environmental/conservation benefits.

3.5.3.2 To assist with energy conservation, Council Officers will assist clubs to convert existing meters to a lower tariff.

3.5.4 Security Lighting

Council will continue to offset costs associated with security and carpark lighting, by offering a flat fee reduction on energy costs. Following annual analysis of current costs of this provision, a maximum fee per reserve per annum will be deducted from club's seasonal charges. This fee deduction is to be determined at the time of adopting the annual Council budget.

3.5.5 Incremental Fee Increases

Where a club would receive a substantial increase (over 33%) in their fees based on the reviewed pricing policy, it is proposed that the clubs fees be increased over a period of years. Within 3 years, all clubs will be paying the full fee as determined by the policy.

3.5.6 A review of fees is to be undertaken every year, with C.P.I. increases being applied annually to reflect increases in operational costs.

3.5.7 The rationale used to ascertain seasonal costs will also be used to determine hourly costs for casual users. In order to maintain consistency, the following category of casual fees have been determined:

FEES AND CHARGES FOR SPORTS GROUND USAGE 2019

3.5.7.1 An hourly rate (with pavilion) for use by Business/Commercial interests. (i.e. Business Social Club functions, Social Sport competitions).

3.5.7.2 50% of hourly rate (with pavilion) for use by local community groups (Christmas parties).

3.5.7.3 If access to a pavilion is not required or is not able to be provided, a further 50% reduction will apply.

3.5.7.4 The hourly rate will be determined and reviewed annually in conjunction with the annual Council budget and will include annual C.P.I. increases.

3.5.8 Access to playing fields for the purpose of school sports, will remain free of charge. Schools do not generally have need to access pavilions, however, should a school require a pavilion, the casual fee for local community groups would apply.

3.5.9 Associations and leagues holding finals with teams from outside Hume City Council will be required to book grounds and pay a casual user fee.

4 RELATED DOCUMENTS

Hume City Leisure Services Strategy Plan

5 DEFINITIONS AND ABBREVIATIONS

Nil.

Policy Reference No:	POL/165	**Responsible Officer:**	Manager Leisure Centres & Sport
Date of Re/Adoption:	24 June 2019	**Department:**	Leisure Centres & Sport
Review Date:	June 2021		
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FEES AND CHARGES FOR SPORTS GROUND USAGE 2019

APPENDIX 1

GROUP SUBSIDIES AND DISCOUNTS

	Reserve Classification Subsidy	***Council Incentive Subsidy maximum discount up to 60%***
Reserve Category One:	75 %	
Senior Group Fee		Nil
Junior Group Fee		45%
Snr/Jnr Group Fee		45%
Women's Group		15%
Dog Clubs		15%
Reserve Category Two:	80%	
Senior Group Fee		Nil
Junior Group Fee		45%
Snr/Jnr Group Fee		45%
Women's Group		15%
Dog Clubs		15%
Reserve Category Three:	85%	
Senior Group Fee		Nil
Junior Group Fee		45%
Snr/Jnr Group Fee		45%
Women's Group		15%
Dog Clubs		15%
Reserve Category Four:	90%	
Senior Group Fee		Nil
Junior Group Fee		45%
Snr/Jnr Group Fee		45%
Women's Group		15%
Dog Clubs		15%

Adopted by Council	
Re-Adopted	
Review Date	

HUME CITY COUNCIL
RESEARCH SUMMARY

DRAFT FEES AND CHARGES FOR SPORTS GROUND USAGE POLICY SURVEY RESEARCH SUMMARY REPORT

BACKGROUND

Hume City Council endorsed the Draft Fees and Charges for Sports Ground Usage Policy 2018 for consultation on 26 November 2018. The draft Fees and Charges for Sports Ground Usage Policy was developed to establish clarity of changes to be made for the use of Council fields and pavilions.

The review of the 'Fees and Charges for Sports Ground Usage Policy' identifies the need for equity across all sports groups within Hume who use Council's sporting facilities. The policy is focussed on promoting and supporting sports development through encouraging sport participation by juniors, women and special interest groups. In order to achieve this, recouping a percentage of the costs incurred can assist to provide and maintain these assets. Results of the community consultation are presented in this report.

METHODOLOGY

Aim

The aim of the consultation was to obtain feedback from sporting clubs in Hume regarding the 'Draft Fees and Charges for Sports Ground Usage Policy 2018'.

Survey design and process

The survey was developed by the Council's Organisational Performance and Engagement team with input from Sports and Recreation department. This survey was made available on the Hume City Council (HCC) website (Your Say) from 8 April 2019 till 3 May 2019. The survey link was sent via email to the representatives of local sport clubs.

All responses to the survey were entered into SurveyGizmo and then exported into Microsoft Excel where data entry errors were identified and corrected, and data analysis was undertaken.

The personal information collected in this survey is managed in accordance with the Privacy and Data Protection Act 2014 (Vic) and HCC's Information Privacy and Health Records Procedures.

FINDINGS

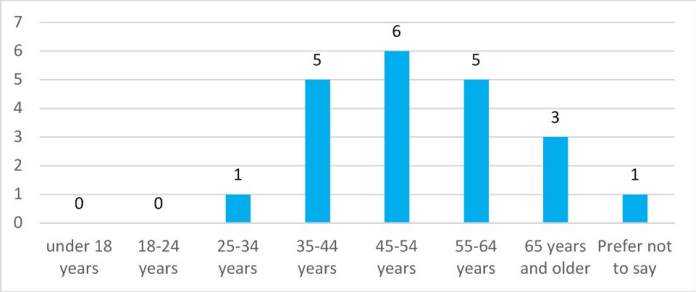
21 responses were obtained. In addition a detailed response was received from the Craigieburn Cricket Club.

The sample size is not adequate to reflect the views of all representatives of local sport clubs however views shared are valuable to inform future decision making.

Age of respondents

Most respondents were 45-54 years old (6) followed by 35-44 years and 55-64 years (5). Results are illustrated in Figure 1.

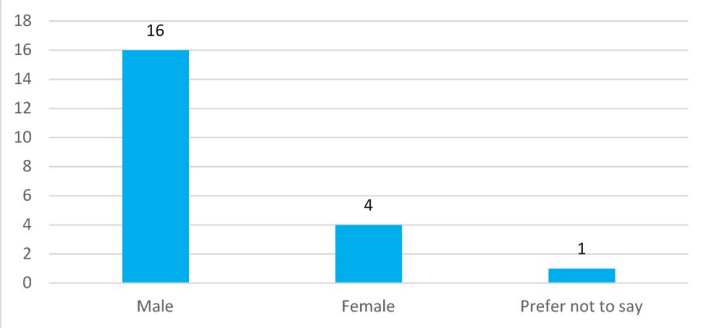
Figure 1:Age of respondents



Gender of respondents

16 men and 4 women responded to the survey. Results are shown in Figure 2.

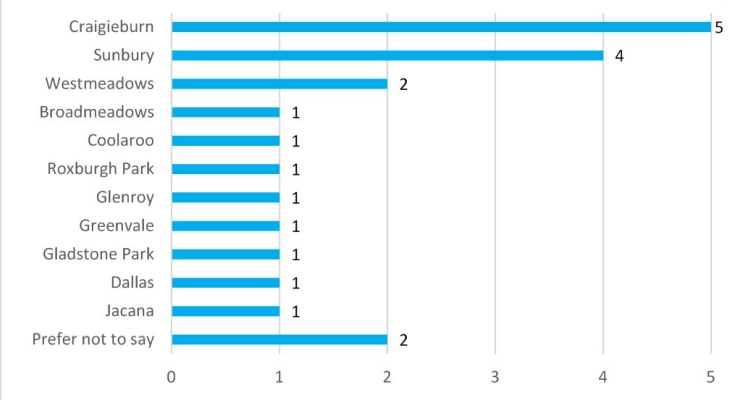
Figure 2: Gender of respondents



Suburbs of respondents

Most respondents were from Craigieburn (5), Sunbury (4) and Westmeadows (2). Results are shown in Figure 3.

Figure 3: Suburbs of respondents



Research Summary: Draft Fees and Charges for Sports Ground Usage Policy
Survey Research Summary Report

Respondent Hume Sports Clubs

Responses were received with views associated with 21 different sports clubs in Hume. Most respondents were from Craigieburn Dog Obedience Group Inc, Hume United Football Club and Sunbury Cricket Club (2). Clubs who chose to respond to the consultation were:

- Craigieburn Dog Obedience Group Inc
- Hume United Football Club
- Sunbury Cricket Club
- Hume Bombers Football Club
- Upfield SC
- Theresa Prior Personal Training
- Melbourne Eagles CC
- Greenvale Football Club
- Sunbury Kangaroos Football Netball Club
- Jacana Cricket Club
- Sunbury Softball Association
- Sunbury Lions
- Tullamarine Football Club
- Hume Cricket Club
- Sunbury Jr. Football Club
- Hume Little Athletics Centre
- Westmeadows Football Club
- Greenvale Kangaroos Cricket Club
- Broadmeadows Sporting Club
- Greenvale Sports Club

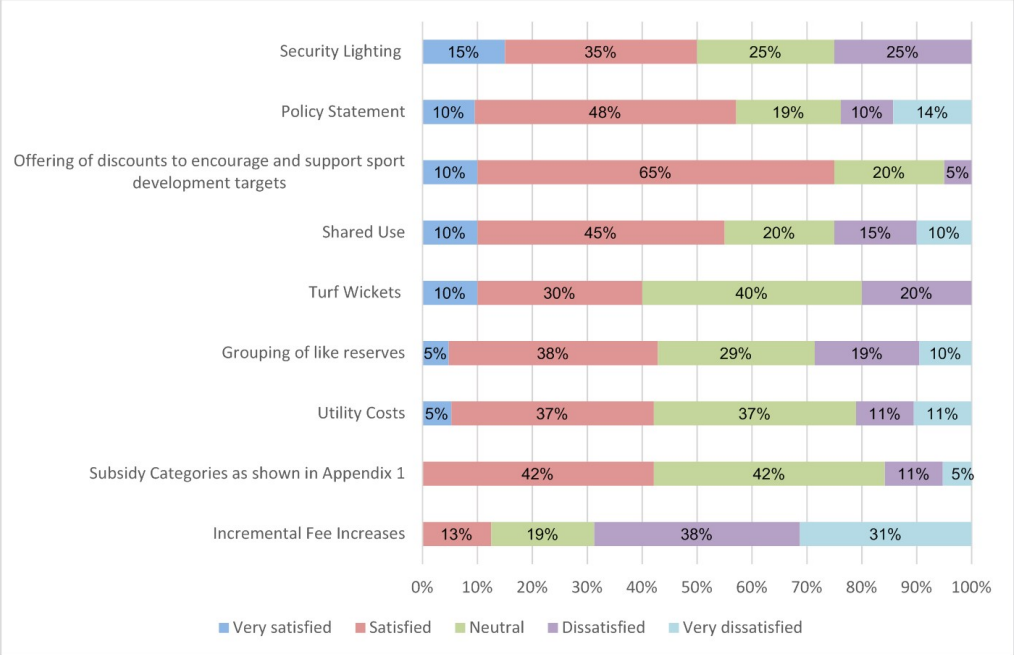
Satisfaction with Draft Fees and Charges for Sport Ground Usage Policy

Clubs responded positively to the key elements of the policy to offer discounts to encourage and support sport development targets (75%), policy statement (57%), shared use (55%) and security lighting (50%).

Dissatisfaction was expressed towards incremental fee increases (69%). Further detail to this result are provided in the comments sections.

Results are shown in Figure 5.

Figure 4: Level of satisfaction with Draft Fees and Charges for Sport Ground Usage Policy



Respondents described reasons for their ratings. All comments are included in full in the Table 1.

Table 1: Comments regarding satisfaction with the Draft Fees and Charges for Sport Ground Usage Policy

Costs are going up way too fast. As a non- profit organisation that prides itself in community activities it is getting way too dear to run a sport.
We are a very small club (CDOG Inc), fielding at most 20 Members and their dogs, but usually less. We actively encourage cleanliness, and we promote care of the facilities to our members. We actually clean up after ourselves, and the worst we leave behind are paw-prints on the Oval. The present fees are getting to the stage where they are onerous on us as a Club...$600 to $800 per "season" when we only use the facilities for PART of a season, will probably mean we need to close. We are tired of always cleaning up after less responsible Clubs.
We are new club and still learning the processes. We may not be best position to comment as some of the policies doesn't affect us at the moment.
Overall, we are satisfied with the format that Hume is applying, but we believe the costs for shared usage may not be equally spread due to games / training being allocated without club knowledge.
I understand the "subsidy" and "discount" provisions, and whilst they are somewhat fair, they don't really take into consideration our Club (CDOG Inc) which has a mixture of Aged people, junior people, and females all on the grounds at once. We even sometimes have disabled people training their dogs with us. At most we have no more than 20 persons on the grounds at one time. We don't drink alcohol or smoke

tobacco on or near the facilities, and we make extra efforts to ensure that we leave the place clean and tidy after each and every visit.
I believe if group requested to use services cost must be must passed on to other groups. it's not fair when clubs are using the social rooms on a weekly basics and maintain the rooms at a high standard and other don't look after rooms once used.
Either way the ground usage fees need to be lowered as clubs are non-profit and these sporting events are also advertisement for council
Not much affects us but we encourage promotion of women's sport and as long as not too much else changes in terms of utilities then its ok
Generally satisfied with the Draft Policy.
I believe council is trying to keep costs down to as low as possible. Electricity costs continue to rise significantly which is an added burden for clubs who need to raise more funds to cover this.
The Council should actively encourage local residents to participate in outdoor activities, that means keeping them affordable, not penny pinching.
It appears that there is no major change to our fee structure. We are happy with this. Should any major changes be considered we are sure that Council would meet with us to discuss prior to any changes being made.
The Hume City council has been very proactive in solving your needs and support.
Please refer to letter form Craigieburn Cricket Club in support of its reasons

Respondents also provided general comments and feedback. All the comments are included in full in Table 2.

Table 2: General feedback on draft policy

Without factual data for comparison of what we currently pay versus what would be pay under this new arrangement, we are unable to draw a conclusion of its impact on us as a user of Council facilities. No clear information in the document regarding there will be no significant increase in the fees.
We have been good "tenants" for over 25 years, but there is only so much we can stand. Financially, we are successful, but this in only because of the dedication of our Treasurer, rather than as a result of being able to gouge our Members for ever-increasing fees and charges. There is a limit to what a person will pay on a weekly basis, or even as an annual charge, to "just train his dog to be obedient". We believe that we provide a service to Council (well trained dogs within the municipality), way beyond what we cost the Council, and much more than is recognised. The potential is amazing so far as you are able to physically count the number of dogs within the City confines. If, with better discounts to dog owners, we were able to attract just 25% of dog owners, we would be much more able to afford the "fees". We do not discriminate between ethnics, the disabled, the young or the elderly. If you have a dog, you need our services - we are probably a lot better than a Club which just allows a select group of individuals the ability to hit a ball with a bat or kick a ball between two posts. And, incidentally, we do not drink or smoke on premises, and we are aghast at the behaviour of some of the spectators/players belonging to other tenants - blocked and filthy toilets, graffiti on walls, sticky messes on counter tops, et al. Better Council recovers the costs of maintenance and cleaning from those tenants, making it abundantly clear that misbehaviour as a Tenant will not be tolerated, and cleaning costs will be allocated.
Needs to be more transparency on the allocation of utility billing. This also needs to be applied with the ground season fees.

Ground fees too high
We are expecting more support to old clubs who are struggling of their facilities
We find that the Electricity costs appear to be excessive. We note that when we train dogs (from 10am to 12md most Sundays) we do not use the lighting inside the pavilion, and the ongoing costs are little more than running a small refrigerator 24/7 with the occasional use of a small electric kettle (for making cups of coffee), and maybe the rare use of a microwave oven (all of which we have supplied). We might turn on a small radio/stereo for background music during our times at the pavilion. Other "tenants" (nominally the Rugby Club) utilise not only the power in the pavilion, but also ground floodlights for their evening games, often forgetting to turn them off after they have departed, and thus leaving them burning all night. I am convinced that ground floodlights are much more expensive to provide and switch on, then the meagre use of electricity our Club uses. Also, I am not convinced that Hothlyn Drive pavilion could be classified as a Category Three facility. Changerooms and toilets, yes. But you could hardly call the kitchen, a kitchen. It has a sink, and an oven as well as many cupboards. We use the cupboards to store paperwork and disposable items, First Aid Kit and the like. We have never used the oven in 25 years. Council may not recall, but originally this pavilion was a pure single changeroom and two toilets. It was this Club's instigation which caused the "kitchen" to be constructed, in deed, for it to be located in its present site (the male toilet had to be moved across to the end of the building to accommodate the "kitchen" and allow a serving "bench/counter" where it could be accessed from the changeroom. We don't access changerooms 2, 3 or 4 and we only use the "Summer Season" for approximately half of that season yet are charged full price. Seriously, $800 twice a year will bankrupt us very quickly, as we don't have enough patronage to increase our fees sufficiently to cover these costs.
Further differentiation for those Clubs with gaming facilities. A further level for subsidy where Club has contributed to the Capital cost of Council facilities. The greater the contribution - the greater the subsidy.
If costs to clubs continue to go up this is only passed onto members via membership fees etc. We cannot afford to have costly fees as it will affect the participation rate. We need as many children, women and men playing sport for fitness and wellbeing. If electricity continues to rise the subsidy should be looked at.

Submission to the consultation by Craigieburn Cricket Club.

Council received a letter in response to the consultation from Craigieburn Cricket Club dated 25 April 2019. This letter followed email clarification from the Manager Leisure and Sport, stating that

> *There will be no increases to existing clubs (apart from an annual 3% Budget increase) and many clubs will likely to be eligible for lower fees (as a result of the discounts available in the Policy) due to the provision of women's sport and junior sport.*

Key submission points were:

1. Council should provide for every ground leased to clubs the current costs per year and then the new proposed costs per year expressed in dollars for comparison. It is only with this that Clubs can make a truly accurate analysis of what is proposed. We ask Council to prepare modelling as to the impact on our Club (and holistically for each Club). Without this, you are asking any Club to sign a blank cheque in agreeing to this proposal.
2. Council should, prior to the implementation of this document as policy, provide to the clubs a list of the grounds they lease and the classification of such grounds under the posed document and policy.

3. Craigieburn is not in an affluent suburb and any increase in fees will be passed onto members. This will have a detrimental effect on memberships and counteract the council strategy to create more opportunities for females and juniors. Sporting clubs are made up of volunteers. These volunteers may need to work longer hours (time away from their families) to find ways to find new revenues. How does this fit with Council health and wellbeing policy?
4. In relation to ground classification, could Council confirm the classification for the grounds at Highgate # 1 and at Greenvale Premier Cricket Club as being the highest classification and therefore having costs higher than that for D S Aitken Reserve for example. In addition, could you confirm that Council's investment at Greenvale and Highgate #1 is proportionate to Council's investment at community grounds?
5. If true equity was appropriate, then the development of grounds would be on equal footing. The considerable investment in municipal grounds at Greenvale, being utilised by Premier cricket, and the investment in Highgate Oval # 1, being solely used by the Calder Cannons, provides access to few people of the Craigieburn community, and most probably few of these users reside in the municipality. Could Council explain how the benefits of these grounds or are they classified? How are the costs for these grounds, which are likely to be considerably more than that for other ("non elite") clubs in the municipality managed? Are they subsidised to a greater dollar investment by Council?
6. Could Council please define "special interest groups"?
7. Averaging of costs assume that all grounds are equal in facilities, infrastructure, etc. Could Council confirm that the two grounds referred to above will be apportioned additional costs, well and truly above what local club organisations on other grounds are being charged? We would like it proposed that these elite facilities be charged additionally to subsidies costs within the municipality to benefit the grounds of lower infrastructure. Afterall, other sporting clubs have very little, if not, no access to these facilities.
8. We acknowledge your commitment to support junior development, but the policy does not address where this money will come from in terms of dollars in discount. Could you detail what is the Councils investment in junior sport in Craigieburn for cricket?
9. Distribution of costs for shared facilities is an admirable aspect of the policy. Could Council confirm how this will extend to ensure that those users of shared facilities will ensure that rooms and grounds are kept tidy, clean, and maintained, and that costs associated with consumables for these grounds can be paid for by those organisations sharing the facilities?
10. In terms of your statement that turf wicket maintenance to be borne as a cost by the Clubs using the grounds, we see this is a fair comment. However, could Council confirm that it does not pay for curators at the Greenvale or Highgate # 1 facility? Secondly, that these costs are solely borne by the users of these facilities. If this is a cost borne by Council, how can this be justified under this proposed policy, and what support will it provide to Clubs who have turf wickets as an equitable arrangement which this policy wishes to ensure?

11. Utility costs. Our Club strongly objects to this current and proposed action by Council. The cost impasse on clubs from a cash flow standpoint, maintaining the contracts with energy providers etc., does not afford the Clubs the best value for money in negotiating energy costs. In addition, can Council confirm that in every instance for shared facilities that the costs associated with security and car park lights are being paid by Council and not by the Clubs (simple audit of meters should suffice).
12. Upon implementation of said policy that a hiatus of 3 years be granted so the Clubs can fully plan and budget for any changes that will impact them.

CONCLUSION

Hume City Council sought feedback on the draft 'Fees and Charges for Sports Ground Usage Policy' and received responses representing the views of 21 Clubs. In addition a detailed response was received from the Craigieburn Cricket Club.

The highest level of satisfaction was reported towards offering of discounts to encourage and support sport development targets (75%), policy statement (57%), shared use (55%) and security lighting (50%). Highest level of dissatisfaction was reported towards incremental fee increases (69%) and grouping of like reserves (29%).

REPORT NO:	HE095
REPORT TITLE:	Club Contribution Policy for Capital Works Projects
SOURCE:	Bruce Fordham, Manager Leisure Centres and Sports
DIVISION:	Corporate Services
FILE NO:	HCC/40.1055-03
POLICY:	Club Contribution Policy for Capital Works Projects
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	1. *Club Contribution Policy for Capital Works projects* 2. *Summary of survey responses*

1. SUMMARY OF REPORT:

1.1 Hume City Council endorsed the draft Club Contributions Policy for Capital Works Projects 2018 for review on 26 November 2018. The draft 'Club Contribution Policy for Capital Works Projects' was developed to establish clarity around the level of funding required for sport and recreation infrastructure.

1.2 The review of the 'Club Contribution Policy for Capital Works Projects' identifies that where Hume sporting clubs request infrastructure that is above standard provision, they are required to meet 100% of the capital and on-going maintenance costs of these assets, unless otherwise stated in the policy. The contributions are only applicable if the project is funded in Council's Capital Works Program. Council obtained feedback on the draft policy through an online survey. Results of the survey are presented in this report.

2. RECOMMENDATION:

That Council:

2.1 revoke the previous Club Contributions Policy for Capital Works adopted 28 August 2017, and

2.2 adopt the attached Club Contribution Policy for Capital Works.

3. LEGISLATIVE POWERS:

The provision of leisure services is a function specified in accordance with the Local Government Act 1989.

4. FINANCIAL IMPLICATIONS:

This Policy sets out the contributions required to deliver a range of infrastructure for Sport. It also identifies where contributions are required from clubs to assist in the delivery of some projects.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 Developing new upgraded facilities will address best practice in environmental sustainability design principles.

5.2 These projects may be subject to further reporting/investigation as a result of State and Federal Legislation related to both Heritage and Environmental considerations.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

All Capital Works projects take into consideration Council's environmental sustainability responsibilities and seek outcomes to reduce or minimise Council's carbon emissions and subsequent impact on climate change.

REPORT NO: HE095 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

Participation in leisure to achieve outcomes, such as health and wellbeing, social connection and community capacity building are part of the outcomes of the provision of a Club Contribution Policy for Capital Works projects.

8. COMMUNITY CONSULTATION:

8.1 The aim of the survey was to obtain feedback from sporting clubs in Hume regarding the 'Club Contribution Policy for Capital Works Projects' after it was endorsed for review at the Council meeting in November 2018.

8.2 Survey design and process – The survey was developed by the Council's Organisational Performance and Engagement team with input from the Leisure Centre and Sport Department. This survey was made available on the Hume City Council (HCC) website (Your Say) from 8 April 2019 till 3 May 2019. The survey link was sent via email to the representatives of over 140 local sport clubs.

9. DISCUSSION:

9.1 Hume City Council sought feedback through an online survey on the draft 'Club Contribution Policy for Capital Works Projects'. Eight responses were obtained through the survey. Responses were received with views associated with nine different sports clubs in Hume. These include:

9.1.1 Hume United Soccer Club

9.1.2 Craigieburn Cricket Club

9.1.3 Craigieburn Dog Obedience Group

9.1.4 Craigieburn Superules

9.1.5 Broadmeadows Stars

9.1.6 Upfield Soccer Club

9.1.7 Jacana Cricket Club

9.1.8 Craigieburn Basketball Association

9.1.9 Craigieburn Football Club

9.2 Overall, many respondents were satisfied with the key policy elements presented for consultation. Almost half (43%) reporting being 'Very Satisfied' and 'Satisfied'. The area with a small number of the respondents (3) reporting that they were 'Dissatisfied' or 'Very Dissatisfied' was 'In determining the level of funding to be offered to sporting clubs Council should consider the income generating capacity of user groups'. The highest level of satisfaction reported was towards Council considering whether the facility is ultimately its property (63%) followed by Council determining whether percentage contributions applied for projects were appropriate (50%).

9.3 Respondents were also generally satisfied with how Council proposes to calculate percentage contributions for projects funded in Council's Capital Works program. Only one respondent reported that they were dissatisfied with percentage contributions for Council Indoor Sports Stadiums and Council Active Sports Reserves. On average more than have (56%) reported that they were 'Very Satisfied' and 'Satisfied' with how Council will calculate percentage contributions. Many felt neutral about the percentage contributions.

9.4 There were some comments in the feedback that indicated that heavier users should be required to pay a higher capital contribution (tennis 25% to 50% and bowls 25% to 50%). This is not supported as these clubs are responsible for grounds and court maintenance on their particular sites therefore incur greater costs than other sporting clubs.

REPORT NO: HE095 (cont.)

9.5 Following the feedback provided there are no changes proposed to the Club Contribution Policy for Capital Works.

10. CONCLUSION:

Following the period of consultation it is now proposed that the Club Contribution for Capital Works Projects be adopted.

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CLUB CONTRIBUTION POLICY FOR CAPITAL WORKS PROJECTS

Policy Reference No.	POL/152
File No.	HCC15/190
Strategic Objective	1.2 Create conditions which support business growth and create local jobs for Hume residents
Adopted by Council	28 August 2017
Re-Adopted	24 June 2019
Date for Review	June 2023
Responsible Officer	Manager Leisure Centres & Sport
Department	Leisure Centres & Sport

CLUB CONTRIBUTIONS POLICY FOR CAPITAL WORKS PROJECTS

1 POLICY STATEMENT

The overall purpose of the Capital Works Club Contribution Policy is to ensure clarity around the level of funding required for sport and recreation infrastructure by Council and Hume Sports clubs.

2 INTRODUCTION

Council provides use of its sporting grounds and facilities to sports clubs/associations to improve physical and social well-being outcomes for the residents of Hume.

3 POLICY IMPLEMENTATION

3.1 Hume Council has developed a number of standards which determine the appropriate level of sport and recreation infrastructure provision at regional, district and sub-district reserves and facilities. These include the following Council documents:

a) Sports Ground Lighting Plan

b) Sports Pavilion Plan

c) Turf Wicket Policy

3.2 Where Hume Sporting Clubs request infrastructure above standard provision that is detailed they are required to meet 100% of the capital and on-going maintenance costs of these assets, unless otherwise stated in this Policy.

3.3 In determining the level of funding to be offered to sporting clubs Council will take the following factors into consideration.

a) the nature and extent to which facilities are readily available to the general community;

b) the income generating capacity of user groups; and

c) whether the facility is ultimately the property of Hume City Council.

3.4 Officers will be guided by the rationale and the table outlined in this policy. It is most important to note that the percentage contributions are only applicable if the project is funded in council's Capital Works.

3.5 This Policy does not prioritise the delivery of sport and recreation capital works projects. Priorities are determined through the Council Budget process.

3.6 Council Active Sports Reserves

		Council Contribution	Combined Club Contribution
3.6.1	Sports ground construction including irrigation, drainage, fencing, cricket pitch, goal posts in line with Council's standard of provision for regional, district and sub district reserves.	100%	0%

Policy Reference No:	POL/152	**Responsible Officer:**	Manager Leisure Centres and Sport
Date of Re/Adoption:	24 June 2019	**Department:**	Leisure Centres and Sport
Review Date:	June 2023		
Page 1 of 3			

CLUB CONTRIBUTIONS POLICY FOR CAPITAL WORKS PROJECTS

		Council Contribution	Combined Club Contribution
3.6.2	Cricket Practice Wickets (fencing, concrete base, surface, etc.) – in line with Council's standard of provision for regional, district and sub district reserves.	100%	0%
3.6.3	Sports Ground Lighting as per standards identified in the Hume Sports Ground Lighting Plan	100%	0%
3.6.4	Public toilet facilities – if applicable	100%	0%
3.6.5	Pavilion sizes and inclusions as per Sports Pavilion Plan	100%	0%
3.6.6	Bowling greens – (turf and synthetic)	100%	0%
3.6.7	Synthetic bowling green resurfacing	75%	25%
3.6.8	Car parking to standard determined by Council)	100%	0%
3.6.9	Coaches boxes - regional only provision	0%	0%
3.6.10	Scoreboards - electronic (regional level only)	100%	0%
3.10.11	Timekeepers boxes – standalone provision	100%	0%

3.7 Council Tennis Clubs

		Council Contribution	Combined Club Contribution
3.7.1	Construction of additional (new) courts	100% based on identified future demand	0%
3.7.2	Re-surfacing of existing court surfaces	75%	25%
3.7.3	Court lighting as per standards identified in the Hume Sports Ground Lighting Plan	100%	0%
3.7.4	Other improvements - seating, shelter	100%	0%
3.7.5	Pavilion sizes and inclusions as per Sports Pavilion Plan	100%	0%
3.7.6	Car parking as per Council requirements	100%	0%

CLUB CONTRIBUTIONS POLICY FOR CAPITAL WORKS PROJECTS

3.8 Council Indoor Sports Stadiums

		Council Contribution	Combined Club Contribution
3.8.1	New courts/extensions (genuinely multi-use, eg: basketball/netball/ badminton).	100%	0%
3.8.2	Grandstand seating	50%	50%
3.8.3	Scoreboards, shot clocks, score benches, netball poles, backboards, nets	100%	0%
3.8.4	Court recoating	100%	0%

3.9 Other Council Recreation Facilities

		Council Contribution	Combined Club Contribution
3.9.1	Competition BMX tracks and skate parks	100%	0%
3.9.2	Golf Course construction	100%	0%
3.9.3	Athletics track – synthetic, regional only	100%	0%
3.9.4	Athletics track - turf	100%	0%
3.9.5	Throwing cages	100%	0%

4 RELATED DOCUMENTS

Nil

Date Adopted	28 August 2017
Date Re-Adopted	24 June 2019
Review Date	June 2023

HUME CITY COUNCIL
RESEARCH SUMMARY

CLUB CONTRIBUTION POLICY FOR CAPITAL WORKS PROJECTS SURVEY RESEARCH SUMMARY REPORT

BACKGROUND

Hume City Council endorsed the Draft Club Contributions Policy for Capital Works Projects 2018 for review on 26 November 2018. The draft 'Club Contribution Policy for Capital Works Projects' was developed to establish clarity around the level of funding required for sport and recreation infrastructure.

The review of the 'Club Contribution Policy for Capital Works Projects' identifies that where Hume sporting clubs request infrastructure that is above standard provision, they are required to meet 100% of the capital and on-going maintenance costs of these assets, unless otherwise stated in the policy. The contributions are only applicable if the project is funded in Council's Capital Works Program. Council obtained feedback on the draft policy through an online survey. Results of the survey are presented in this report.

METHODOLOGY

Aim

The aim of the survey was to obtain feedback from sporting clubs in Hume regarding the 'Club Contribution Policy for Capital Works Projects' after it was endorsed for review at the Council meeting in November 2018.

Survey design and process

The survey was developed by the Council's Organisational Performance and Engagement team with input from Sports and Recreation department. This survey was made available on the Hume City Council (HCC) website (Your Say) from 8 April 2019 till 3 May 2019. The survey link was sent via email to the representatives of local sport clubs.

All responses to the survey were entered into SurveyGizmo and then exported into Microsoft Excel where data entry errors were identified and corrected, and data analysis was undertaken.

The personal information collected in this survey is managed in accordance with the Privacy and Data Protection Act 2014 (Vic) and HCC's Information Privacy and Health Records Procedures.

FINDINGS

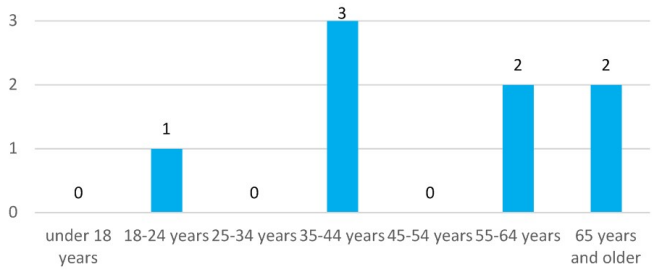
8 responses were obtained. The sample size is not adequate to reflect the views of all representatives of local sport clubs however views shared are valuable to inform future decision making.

Research Summary: Club Contribution Policy for Capital Works Projects Survey
Research Summary Report

Age of respondents

Most respondents were 35-44 years old (3), 55-64 years old and 65+ years old (2). Results are illustrated in Figure 1.

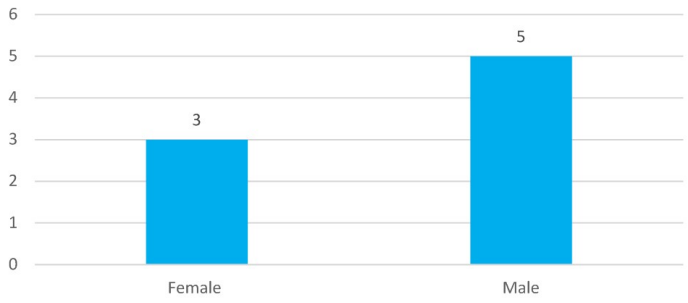
Figure 1: Age of the respondents



Gender of respondents

3 female respondents and 5 male respondents took part in the survey. Results are illustrated in Figure 2.

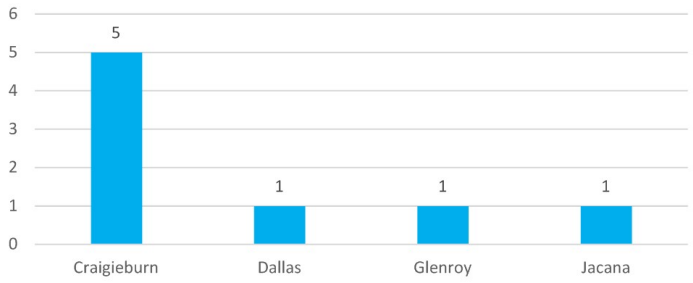
Figure 2: Gender of the respondents



Suburbs in which people live

Responses were received from several suburbs of Hume. Most respondents (5) live in Craigieburn. Results are illustrated in Figure 3.

Figure 3: Suburbs in which people live



Prepared by: Organisational Performance & Engagement
Date prepared: 09/04/2019

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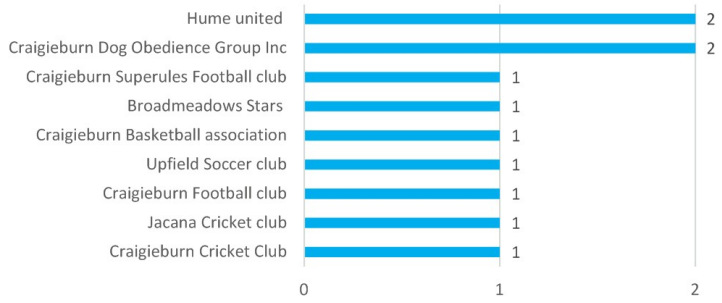
Local Hume Clubs people are associated with

Responses were received with views associated with 9 different sports clubs in Hume. Results are illustrated in Figure 4.

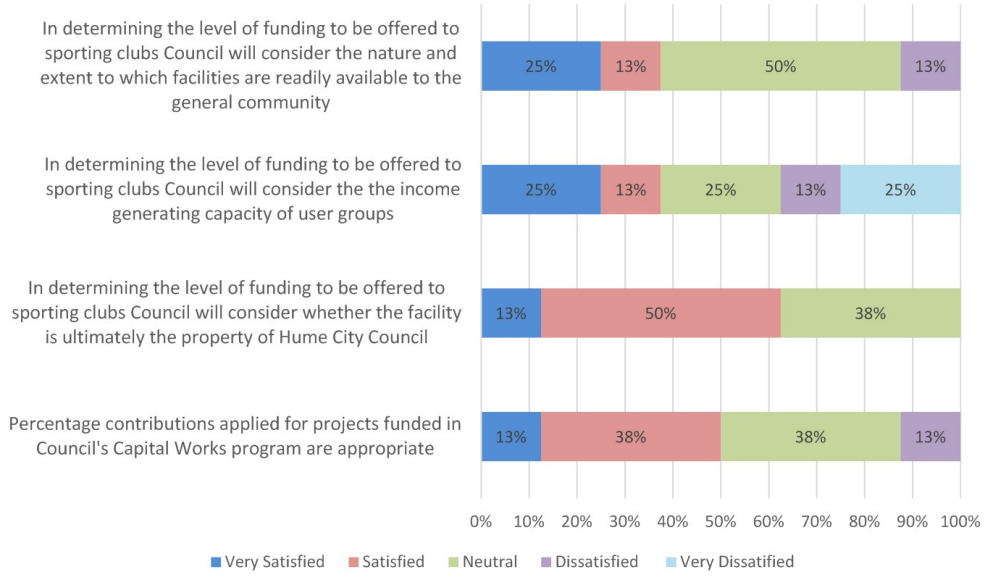
Figure 4: Local Hume Clubs people are associated with



Satisfaction with the Draft Club Contribution Policy for Capital Works Projects

The highest level of satisfaction reported was towards Council considering whether the facility is ultimately Council property (63% reporting both Very Satisfied and Satisfied) followed by Council determining whether percentage contributions applied for projects were appropriate (50% reporting both Very Satisfied and Satisfied). Results are shown in Figure 5.

Figure 5: Satisfaction the key sections of the Draft Club Contribution Policy for Capital Works Projects



Respondents described reasons for their ratings. All comments are included in full in the Table 1.

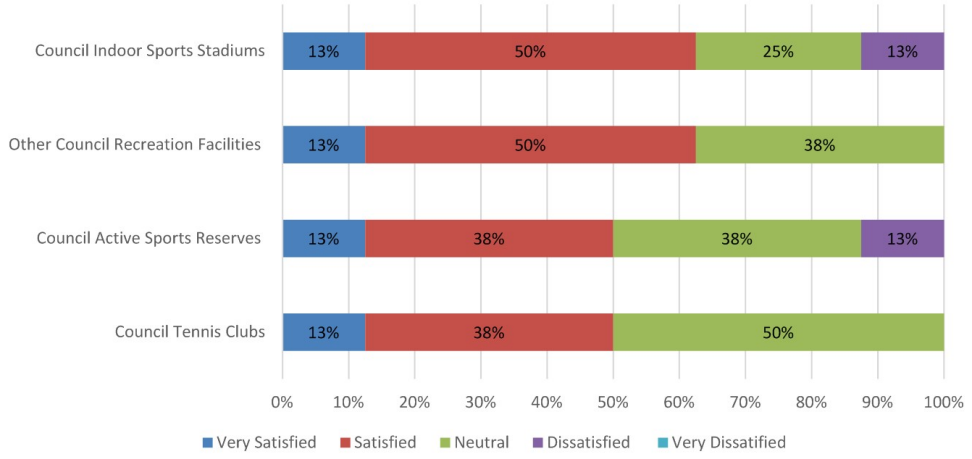
Table 1: Comments regarding satisfaction with the Draft Club Contribution Policy for Capital Works Projects

Clubs work of their financial budget every season. Contribution by clubs to capital work program varies from year to year. Clubs might be affected by surrounding clubs. They might lose playing members to better facilities clubs Council need to invest into existing old Clubs to give better grade facilities
We are very happy with the support of Hume City council during the early year's foundation of our club.
As Secretary for the Craigieburn Dog Obedience Group, most of this stuff doesn't apply to us. We are more than happy with the provision of facilities and agree that "resurfacing" et al should be partly paid for by the Clubs that damage the surface.
Its more than fair to ask Clubs to contribute to the cost of Bowling Green resurfacing, Court resurfacing or Grandstand Seating. None of these things apply to Craigieburn Dog Obedience Group Inc - if you provide us with a reasonable grassed surface to train on, a pavilion where we can shelter during inclement weather, a storage facility, and perhaps a place where we can put on a jug of water for coffee.... we are happy little Vegemites!
The infrastructure is based on council or crown land. The investment by clubs, without long term leases or commitment from council to guarantee that the investment is the property of the investor, limits the club's commitment to spending their money, when it turn it is then "taxed" under other council procedures and policy for being successful

Satisfaction regarding the percentage contributions applied for projects funded in Council's Capital Works program.

Respondents were most satisfied with Council's Club Contribution Policy approach towards Council indoor sports stadiums and other recreation facilities (63%). Results are shown in Figure 6.

Figure 6:Satisfaction regarding the percentage contributions applied for projects funded in Council's Capital Works program.



Respondents described reasons for their ratings. All comments are included in full in Table 2.

Table 2: Comments regarding percentage contributions applied for projects funded in Council's Capital Works program.

We are looking for future development projects.
As long as we have a "bit of grassed surface" upon which to train our dogs, we are more than happy
I would have assumed that the "heaviest" users of the facilities would automatically pay the "heaviest" contribution to their upkeep? To that extent, I would think that Bowling Clubs ought to pay 50% of the cost of resurfacing, rather than just 25%. Similarly, I would think that Cricket Clubs, Tennis Clubs et al ought to pay half the cost of resurfacing rather than just 25% and, if you're a big enough Club to demand Grandstand Seating, then you're also big enough to pay (at least) half the cost thereof.
My interest is only in outdoor sporting reserves. This policy does not address how Council would link to Government grants and the allocation of these grants above what Council would allocate. Not using these grants to offset Councils spend.

Respondents also provided general comments and feedback. All the comments are Table 3.

Table 3: General feedback on draft policy

It might be nice (further along the track) if the pavilion could be increased to include meeting Room(s), dance Floor, bar facilities, and similar. If we ever get to that stage, CDOG Inc is more than willing to contribute substantially to the cost thereof. No rush!
I am cognizant of the fact that all money paid by Council come out of the pockets of the Hume Ratepayers. All ratepayers contribute - but only a certain percentage will ever participate in the various disciplines, Cricket, Football, Tennis, et al. I don't think it is at all fair to force ratepayers to pay most of the cost for facilities which Clubs abuse or destroy - e.g. graffiti, vandalism, etc. We must make many of these Clubs substantially more responsible. If they (or their players) insist on continually being brats, then they get facilities which are less than ideal for their discipline.

CONCLUSION

Hume City Council sought feedback through an online survey on the draft 'Club Contribution Policy for Capital Works Projects'. 8 complete responses were obtained through the survey. Responses were received with views associated with 9 different sports clubs in Hume.

Overall, many respondents were satisfied with the key policy elements presented for consultation. Almost half (43%) reporting being 'Very Satisfied' and 'Satisfied'. The area with some respondents (3) reporting that they were 'Dissatisfied' or 'Very Dissatisfied' was 'In determining the level of funding to be offered to sporting clubs Council will consider the income generating capacity of user groups'. The highest level of satisfaction reported was towards Council considering whether the facility is ultimately its property (63%) followed by Council determining whether percentage contributions applied for projects were appropriate (50%).

Respondents were also generally satisfied with how Council proposes to calculate percentage contributions for projects funded in Council's Capital Works program. Only one respondent reported that they were dissatisfied with percentage contributions for Council Indoor Sports Stadiums and Council Active Sports Reserves. On average more than have (56%) reported that they were 'Very Satisfied' and 'Satisfied' with how Council will calculate percentage contributions. Many felt neutral about the percentage contributions.

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REPORT NO:	CC094
REPORT TITLE:	Hume City Council Multicultural Framework 2019
SOURCE:	Julie Andrews, Community Capacity Building Coordinator
DIVISION:	Community Services
FILE NO:	HCC18/318
POLICY:	Hume City Council Social Justice Charter 2014
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. *Hume City Council Multicultural Framework 2019*

1. SUMMARY OF REPORT:

1.1 As part of Council's commitment to Hume City's culturally diverse community, the Multicultural Framework (Framework) is informed by community and stakeholder consultation data.

1.2 The draft Framework was generally well received with strong support recorded for Council to:

1.2.1 Continue to and increase employment support for people from diverse communities

1.2.2 Improve Council's website and provide increased opportunity to engage with Council services through social media

1.2.3 Provide opportunities from culturally and linguistically diverse (CALD) communities to interact with the broader community, including creating more meeting spaces.

1.3 Additional practices, informed by consultation data, includes the provision of activities that provide more opportunities for community members form diverse backgrounds to connect with Aboriginal community members.

1.4 The Framework as a whole-of-Council approach, considers the needs of Hume City's multicultural community in planning, service delivery and infrastructure. Through a set of goals, principles and practices, the Framework provides direction and sets expectations for how Council will assist and better support diverse communities.

1.5 The Framework replaces the Multicultural Action Plan 2014 -18.

1.6 Future actions and outcomes guided by the Framework will be recorded in Council's Social Justice Charter Annual Report.

2. RECOMMENDATION:

That Council adopts the Multicultural Framework (Attachment 1) to advance Council's commitment to Hume City's Multicultural Community.

3. LEGISLATIVE POWERS:

3.1 As specified in the Local Government Act 1989, a key function of Council is to advocate for and promote proposals in the best interest of the local community. The draft Framework will assist Council in strengthening services and programs that enhance engagement and participation of people of diverse cultures to enhance social cohesion.

REPORT NO: CC094 (cont.)

4. FINANCIAL IMPLICATIONS:

4.1 The Framework, it will be implemented across Council services and programs with existing resources and budget.

4.2 During the implementation process, if the need for new initiatives and associated resources are identified, they will be presented to Council for consideration as part of annual budget processes.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Nil

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Nil

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The Framework has been developed to function within the Social Justice Charter 2014.

7.2 The Framework considers the rights outlined in the Hume Citizen's Bill of Rights and the Charter of Human Rights and Responsibilities Act 2006 (Vic) (Victorian Charter). Framework goals, principles and practices act compatibly with human rights particularly freedom of expression (free from discrimination), equality of access (to health and wellbeing opportunities such as education and employment), dignity and respect (a recognition and celebration of cultural background).

8. COMMUNITY CONSULTATION:

8.1 The draft Framework was endorsed by Council for stakeholder and community feedback at the Monday 8 April Council Meeting.

8.2 Feedback on the draft Framework was open from Friday 12 April to Monday 6 May 2019.

8.3 Stakeholders and community members were invited to provide feedback via phone, email or post.

8.4 The following consultation activities occurred during the period:

8.4.1 An Online survey through Council's *Your Say* portal was open from Friday 12 April to Monday 6 May targeting community, service providers and council staff.

8.4.2 Face to Face (Drop-in consultation) sessions were chosen to align with existing programs at selected venues to ensure maximum exposure. Consultations were offered at various times and locations including:

(a) Sunbury Leisure Centre, Tuesday 16 April 2019, 10:00am – 12:00pm

(b) Hume Global Learning Centre Broadmeadows, Thursday 18 April 2019, 5:30pm -7:30pm

(c) Sunbury Library, Wednesday 24 April 2019, 5:30pm – 7:30pm

(d) Newbury Child and Community Centre, Monday 29 April, 1:00pm – 5:00pm

(e) Broadmeadows Community Hub, Thursday 2 May 2019, 11:30am - 1:30pm

(f) Hume Global Learning Centre Craigieburn, Thursday 2 May 2019, 4:00pm – 7:00pm.

8.4.3 The following face-to-face, facilitated consultation sessions were conducted:

(a) Youth Mayor and Youth Deputy Mayor feedback session, Friday 12 April 2019, 2:00pm – 2:45pm

(b) Homestead Community and Learning Centre, Beginner English Language Class, Friday 3 May 2019, 11:00am -11:30am

8.4.4 In addition to the online survey, Council Staff were invited to give feedback on the framework through the following:

(a) One on one meetings

(b) Hume Staff Workshop, Thursday 4 April 2019, 9:30am – 11:30am

8.5 The consultation period and feedback opportunities were communicated to stakeholders and community members through the following channels:

8.5.1 Staff attendance at the Broadmeadows Street Festival to survey community about the draft goals of the Framework and the role of Council. Staff also informed community that the draft Framework would be available for comment in April / May 2019.

8.5.2 A draft Multicultural Framework 2019 page was posted on the Hume City Council website. The page was viewed 209 times and the Framework PDF was opened 175 times.

8.5.3 Briefs on the consultation were published in the Sunbury Leader and Northern Leader.

8.5.4 A rolling banner on Council's website landing page.

8.5.5 A Facebook post on Tuesday 16 April 2019 reached 2,803 users and engaged 238 people.

8.5.6 A Facebook post on Friday 3 May 2019 reached 1,666 users and engaged 22 people.

8.5.7 Over 150 key community and service provider stakeholders were emailed the draft Framework and invited to provide feedback.

8.5.8 145 residents and staff provided verbal or written comment on the draft Framework.

9. DISCUSSION:

9.1 The Multicultural Framework is Council's commitment to take a whole-of-Council approach to responding to the needs of the community, including established migrant communities and newly arrived and emerging communities.

9.2 The Framework provides strategic direction for Council in its role as a statutory authority, service provider, facilitator and advocate to respond and support Hume City's diverse Community. Feedback collated during the consultation period has informed the final draft. A summary of the feedback and amendments to the Framework in response to community and stakeholder feedback are detailed in the following paragraphs.

9.3 Findings from the community survey.

The community survey asked a series of open ended questions to seek feedback on the objectives, principles and practices in the draft framework. Questions asked, and a summary of responses include:

9.3.1 Opportunities and benefits of a multicultural community?

(a) Diversity leading to different experiences and building strength and resilience of the community emerged as recurrent themes in the analysis of the comments.

9.3.2 Considerations from council when supporting a multicultural community?

(a) Council representing itself as a culturally competent organisation to bring together people from various cultures and preventing groupism emerged as recurring themes in the analysis of the comments.

9.3.3 Ways in which Multicultural Framework can support community life in Hume?

(a) Responses to this question were not very specific however supporting different ethnicities to come closer emerged as a theme from the comments.

9.3.4 Additional Comments

(a) The relevance of the 'How to apply the Multicultural Principles and Practices' section in the draft document were questioned by community and key stakeholders. It was recommended that this section could form part of a Framework implementation plan. This section has been removed from the final draft document and will be included in the implementation plan currently being developed by Council officers.

(b) Community members also responded to the objectives of the Framework agreeing that the four areas of consideration were relevant however, community did not respond favorably to the word 'objectives' recommending that it should be changed to the word 'goal' as it was more relatable. The final draft reflects this, replacing the term 'objectives' with 'goal'

(c) In general, the practices were supported however, many respondents suggested the practices needed to be more action orientated. The practices have been amended to reflect a call to action throughout the document

9.4 Findings from the onsite consultations and recommend amendments

A summary of comments and recommended amendments to the framework is provided under each goal below.

9.4.1 Goal 1: A Harmonious Community

(a) Overall, the comments that related to the principles and practices under Goal 1 were supportive of the directions outlined in the framework.

(b) Community members expressed a desire to see more opportunities to come together and share history and culture. Strong support emerged for facilitating opportunities for people from CALD communities to interact with the broader community whilst aiding new communities to gain a better understanding of Australia's history and culture. The draft practices under this goal was amended to reflect this feedback.

Draft practice	Practice (post consultation)
Facilitate community – based activities, programs and events across the municipality to promote harmony and build community connections	Facilitate community – based activities, programs and events across the municipality to celebrate Australian history and new and emerging cultures with the aim of promoting harmony and building community connections.

(c) Consultation commentary also indicated a desire for new arrivals and refugees to be informed about the role of Council particularly the provision of activities and events offered to celebrate Australian culture. The practice under this goal was amended to reflect the feedback.

Draft practice	Practice (post consultation)
Undertake advocacy initiatives in consultation with relevant communities and based on an informed understanding of current and future trends.	Advocate to Settlement Services to include information about the role of Council and the range of activities and events offered throughout the year that celebrate Australian culture and diversity.

(d) Promoting social cohesion across all services, programs and activities and including the Aboriginal community at all times also emerged as key themes from the analysis of the comments.

(e) In response to the suggested inclusion of Aboriginal community, Council officers consulted with key Aboriginal community members who were in favour of the addition. As a result, the following, principle and practices have been added under this goal.

Principle	Practices
Council demonstrates respect and recognition for Aboriginal and Torres Strait Islander cultures in partnership with local communities	Work in partnership with the local Aboriginal and Torres Strait Islander community in and around Hume to build opportunities for Hume residents to strengthen relationship and learn about Aboriginal and Torres Strait Islander people and cultures.
	Create a work environment that is culturally safe and supportive for Aboriginal and Torres Strait Islander staff and community members.

9.4.2 Goal 2: An informed organisation

(a) Overall the comments that related to the principles and practices under Goal 2 were supportive of the directions outlined in the framework. Including people from all age groups in all services, employment opportunities for diverse communities and Aboriginals communities emerged as recurrent themes from the comments.

(b) Minor amendments were made to the practices of this goal to strengthen the creation of a work environment that celebrates the sharing of cultural expertise to build awareness and knowledge of cultural diversity.

9.4.3 Goal 3: A culturally responsive organisation

(a) Overall the comments that related to the principles and practices under Goal 3 were supportive of the directions outlined in the framework. A lack of local employment opportunities emerged as recurring themes in the comments with a strong desire for Council to lead training and employment opportunities for people from diverse communities.

9.4.4 Goal 4: An accessible council

(a) Overall the comments that related to the principles and practices under Goal 4 were supportive of the directions outlined in the framework. Improvement of the HCC website, more interaction with community using social media and creating places where people can come, and talk emerged as recurring themes in the analysis of the comments. These suggestions are included in the Framework.

REPORT NO: CC094 (cont.)

9.5 Implementation of the Framework

9.5.1 Implementation will be guided by a project plan and include introduction sessions for Council staff, to support the application of the Framework's goals, principles and practices in the planning and delivery of Council activities.

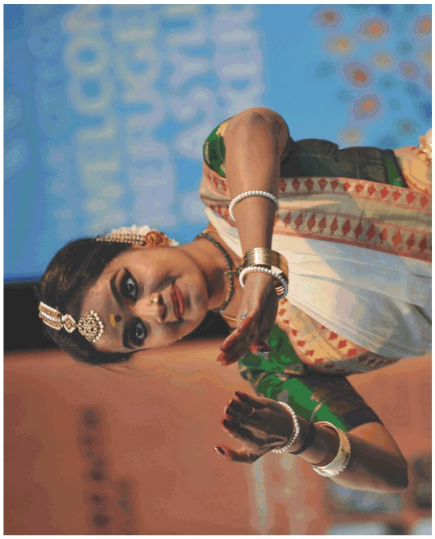
9.5.2 The Framework will guide the consideration of Hume City's diverse community in the development of Council Plan actions in the future.

10. CONCLUSION:

10.1 The community and stakeholder feedback conducted to develop the Framework has positioned this document to support Council to fulfil its role as a statutory authority, service provider, facilitator and advocate for Hume City's diverse community.

10.2 The Framework will act as a resource to ensure the rich diversity of cultures, languages, faiths and ideas of Hume City's community are reflected in Council services and infrastructure. Actions and outcomes of the Framework will be recorded in Council's Social Justice Charter Annual Report.







HUME CITY COUNCIL MULTICULTURAL FRAMEWORK

www.hume.vic.gov.au



Cover images:
Hume City Council Community Grants - Community Chats Forum, 2018
This page:
Hume Interfaith Network Celebration, 2018

ACKNOWLEDGMENT OF TRADITIONAL OWNERS

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Gunung-Willam-Balluk of the Wurundjeri as the Traditional Custodians of this land.

Council embraces Aboriginal living culture as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Gunung-Willam-Balluk and to Elders past, present and future.

Date document adopted:
<insert date>
Date to be reviewed:
<insert date>

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HUME - A MULTICULTURAL COMMUNITY

Introduction

Hume City Council proudly serves one of the most culturally diverse Local Government Areas in Victoria. Our residents come from 156 different countries and speak over 153[1] languages. Between 2011 and 2016, some 13,300 residents moved from overseas and chose to call Hume home.

Council values the diversity of the Hume community and sees this as an asset. Council acknowledges that everything it does must be led by an understanding of Hume's cultural diversity.

The Multicultural Framework is Council's commitment to take a whole-of-organisation approach to responding to the needs of the community, including established migrant communities and newly arrived and emerging communities. It provides direction and sets expectations for how Council will assist and better support diverse communities in Hume City.

Rather than applying a set of pre-determined actions, the Framework encourages the consideration of diversity across all Council strategies, action plans, service and activity planning.

Through this Framework, Council will continue to take a leadership role in how cultural diversity is celebrated in all aspects of life in Hume City.

Practices and priorities may change over time, therefore Council makes a commitment to an annual review to ensure the Framework continues to reflect and respond to community aspirations and experiences.

Like Council's Social Justice Charter 2014, the Multicultural Framework is intended as a 'living' document, which will evolve through ongoing dialogue with Hume City's community in response to their emerging needs.

The Framework will inform the development, revision and implementation of a range of strategies, policies, action plans and projects across Council.

In this way, the Framework acts as a guiding document putting diversity at the centre of activity across the whole of Council.



1 Australian Bureau of Statistics, Census of Population and Housing, 2016

HUME - A MULTICULTURAL COMMUNITY

Framework Goals

Goal	Description	Council Plan Strategic Objective
A harmonious community	Council will provide leadership in actively supporting and promoting social cohesion and relationship building among its community.	3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths.
An informed organisation	Council will ensure that its programs and activities are informed by relevant data, and that it applies a cultural lens to its work to deliver the best practice for the whole community.	5.3 Provide responsible and transparent governance, services and infrastructure which respond to and support community needs.
A culturally responsive organisation	Council will listen to culturally diverse communities and develop approaches that are responsive to changing community needs and norms.	3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups.
An accessible organisation	Council will develop and deliver local government services that are easily accessed by the whole of the Hume community.	5.2 Create a community actively involved in civic life.

These goals are expanded upon in pages 12-15 of this document.

Refugee Week Welcome Banner Installation, 2017


Hume Interfaith Network Celebration, 2018

HUME - A MULTICULTURAL COMMUNITY

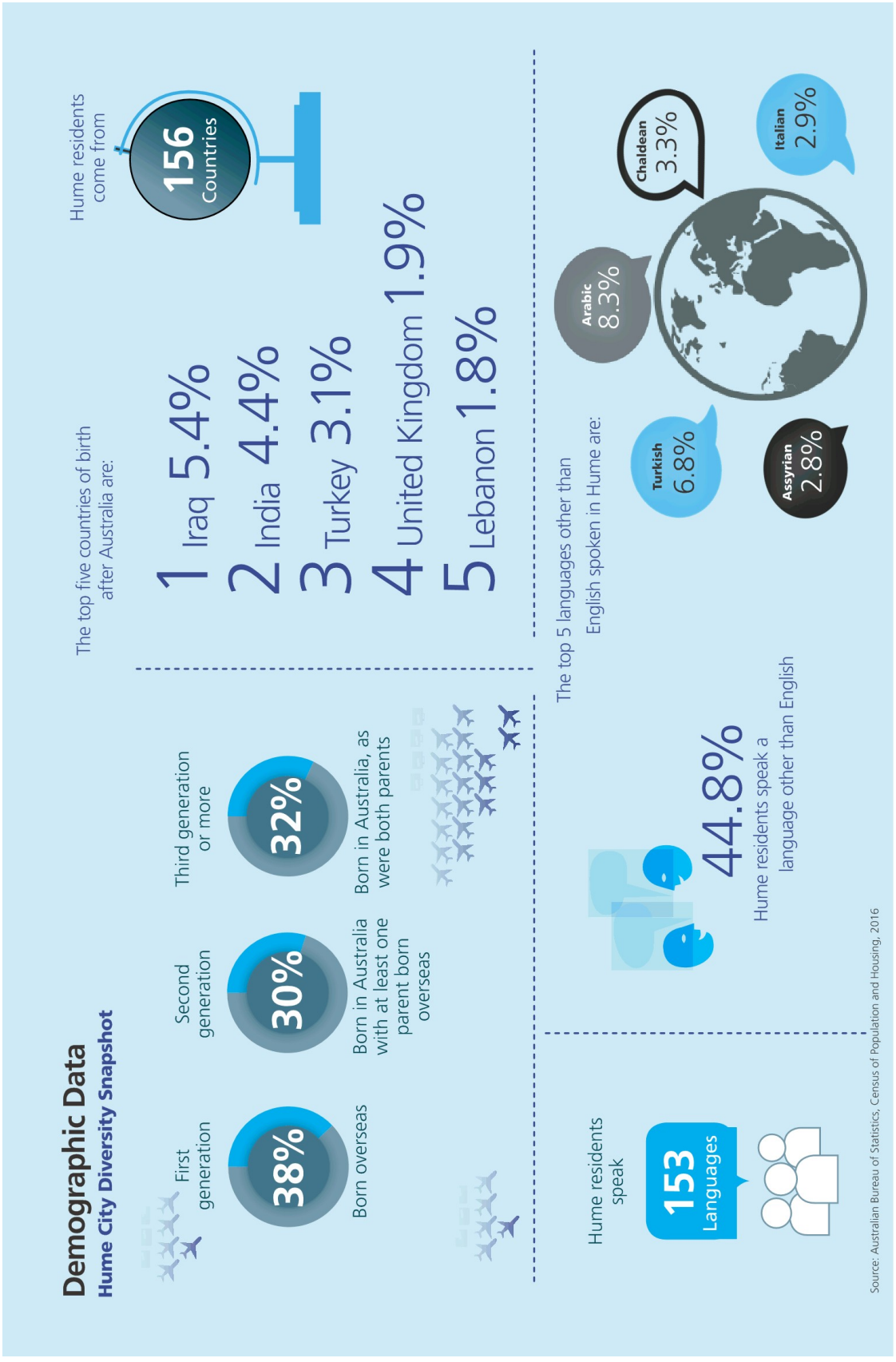
How the Framework was developed

In 2018 Hume City Council reviewed its Multicultural Action Plan 2014-2018 (MAP). The Multicultural Framework was then developed following:

- **Demographic Data** analysis of key community demographics including current, new and emerging communities in Hume City.
- **Policy Context** - alignment with Council's current policy context and consideration of broader legislative context.
- **Consultation** – internal and external consultation was undertaken including discussions with relevant Council staff, community members, local sector stakeholders and elected Council representatives. Consultation data from Council's other engagement activities (i.e. 0-24 Framework and the Community Indicators Survey 2018) was also used to inform the Framework.

THE MULTICULTURAL FRAMEWORK CONTEXT

Hume is a city of great cultural diversity and a leading example of how people can work together to celebrate what makes them different, and foster a sense of belonging for all. As demonstrated in the following data, the people of Hume City represent an extraordinary cultural, linguistic and religious diversity.


Demographic Data
Hume City Diversity Snapshot
First generation
38%
Born overseas
Second generation
30%
Born in Australia with at least one parent born overseas
Third generation or more
32%
Born in Australia, as were both parents
Hume residents speak
153 Languages
The top five countries of birth after Australia are:
1 Iraq 5.4%
2 India 4.4%
3 Turkey 3.1%
4 United Kingdom 1.9%
5 Lebanon 1.8%
Hume residents come from
156 Countries
44.8%
Hume residents speak a language other than English
The top 5 languages other than English spoken in Hume are:
Arabic 8.3%
Chaldean 3.3%
Turkish 6.8%
Italian 2.9%
Assyrian 2.8%
Source: Australian Bureau of Statistics, Census of Population and Housing, 2016
Hume City Council Multicultural Framework | ADOPTED 2019 5

THE MULTICULTURAL FRAMEWORK CONTEXT

As shown by the data, Hume serve's community of significant cultural and linguistic diversity.

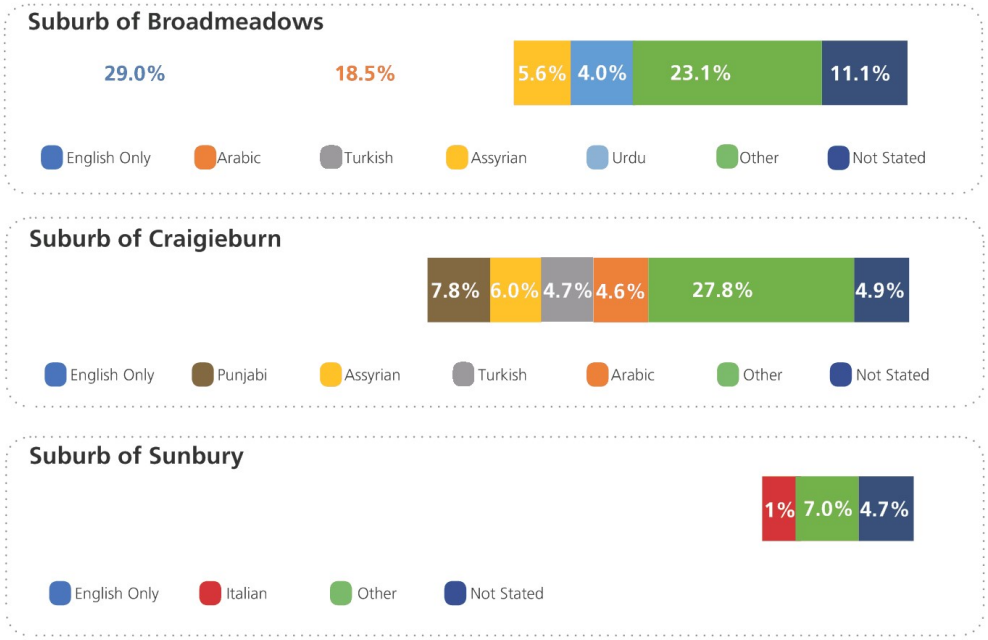
While it is important to consider municipal wide data, at times it will be appropriate to consider suburb level demographic data to ensure tailored responses are developed.

There are significant differences in the ethnicity of the population across Hume.

Language spoken at home is a clear indicator of this diversity, as demonstrated by the below comparison between Broadmeadows, Craigieburn and Sunbury.

Hume City Council's Multicultural Framework, provides guidance for Council departments to review and incorporate relevant demographic data, community consultation and engagement into the design and implementation phases of their services and infrastructure

This will facilitate more culturally accessible services and programs that respond to community need and expectations, and deliver on higher quality outcomes for Hume's community.



Source: Australian Bureau of Statistics, Census of Population and Housing, 2016


Community Grants Presentation, 2018

THE MULTICULTURAL FRAMEWORK CONTEXT

Alignment to relevant Council plans and policies

Hume City Council acknowledges that both targeted and organisation-wide actions are required to encourage participation, strengthen community wellbeing and address disadvantage. The Framework is aligned with key Council Plans and Strategies including but not limited to:

Social Justice Charter 2014

The Social Justice Charter 2014 advances a fair and just society to promote respect for every citizen, encourage community participation, strengthen community wellbeing and reduce the causes of disadvantage.

Hume Horizons 2040

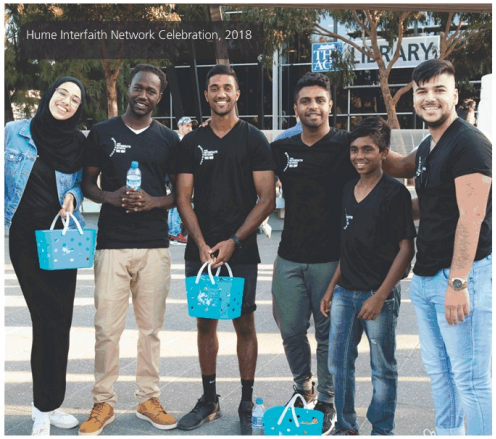
Hume Horizons 2040 presents Council's long-term vision for Hume City and provides the overarching framework for Council's policies, strategies and plans, including the Council Plan.

Hume Council Plan 2017-2021

The Hume Council Plan 2017-2021 is Council's commitment to making a positive difference for those who live, work and study in Hume, and is informed by Hume Horizons 2040.

Health and Wellbeing Plan 2017-2021

The Hume Health and Wellbeing Plan 2017-2021 aims to support and improve the health and wellbeing of people living and working in our municipality.


Hume Interfaith Network Celebration, 2018


Hume Interfaith Network Celebration, 2018

THE MULTICULTURAL FRAMEWORK CONTEXT

Framework Consultation

Council undertook consultation towards the development of the Multicultural Framework, with internal and external stakeholders.

This included:

- Workshops with Councillors and staff
- Drop-in consultation sessions across the municipality
- An online survey

In addition, data from previous consultations for Hume City Council Indicators Survey 2018/2019 and the Hume 0-24 Years Plan was used to inform the Framework.

"*Living in an area that embraces all cultures*" Young person living in Hume.

"*Getting to know your neighbours to lead to greater appreciation for Hume's diversity*." Hume resident.

"*Equal opportunities for all. Fair go for everything*." Hume resident.

"*Good communication, happy Hume, safe Hume, no discrimination, work availability*." Hume resident.

Four key themes were consistent across the consultation and ultimately informed the Multicultural Framework Goals. These themes were:

Council leadership in social cohesion
Consultation data demonstrated a desire for Council to take a leadership role in building and championing a harmonious multicultural community. Participants in the consultation sessions identified a need for stronger community engagement, civic participation and the development of a stronger sense of belonging.

Community-members noted that Council should champion multiculturalism and help deliver a safe and welcoming community, in the face of a sometimes negative public narrative.

Cultural competence
Community members encouraged Council to demonstrate cultural competence in its efforts to reflect local diversity across its policies, programs and services. This was captured in the consultation sessions by the notion of an informed Council.

Council responsiveness
The data also indicated there was a desire for Council to be responsive to changes in the make-up of the community, and therefore their changing needs and aspirations.

Accessible services
Community members discussed related to Council's capacity to ensure its services are fully accessible. The nature and rate of population change requires a change in the capacity of Council to respond to its evolving community. For Council to become fully accessible, there was a perceived need for it to develop internal capacity and resources specific to local diversity.


Hume Volunteer Gateway, 2019

THE MULTICULTURAL FRAMEWORK

Council's role in supporting multicultural communities

Council has a broad range of functions in responding to and supporting its diverse community. These are outlined below:

Hume City Council's Roles			
Statutory Authority: Council has a legislated responsibility under Victorian and Australian Law to support cultural diversity and equal opportunity. (Appendix 1)	**Service Provider:** Council is a leading provider of services for multicultural communities. Responsibility for these services is often shared with other government agencies, not-for-profit, non-government organisations and private industry.	**Facilitator:** Council facilitates, partners and undertakes planning with a range of other agencies and service providers to support and promote cultural diversity in Hume City.	**Advocate:** Council plays an important role in advocating on behalf of the community to other levels of government and service providers to ensure the needs of diverse communities are prioritised and addressed.



International Womens Day Celebration, 2019

THE MULTICULTURAL FRAMEWORK

Goals

Aligned to each of the Multicultural Framework goals is a set of principles and practices. These will guide Council to deliver stronger outcomes for Hume's multicultural community.

Goal	Principles	Practices
A harmonious community	Council demonstrates respect and recognition for Aboriginal and Torres Strait Islander cultures in partnership with local communities	Work in partnership with the local Aboriginal and Torres Strait Islander community in and around Hume to build opportunities for Hume residents to strengthen relationships and learn about Aboriginal and Torres Strait Islander people and cultures.
		Create a work environment that is culturally safe and supportive for Aboriginal and Torres Strait Islander staff and community members.
	Council fosters a community that respects and celebrates diversity	Facilitate community – based activities, programs and events across the municipality to celebrate Australian history and new and emerging cultures with the aim of promoting harmony and building community connections.
		Encourage and support initiatives that address prejudice and race-based discrimination both internally and externally through support for community-based and statewide anti-discrimination initiatives.
		Support local employers and other stakeholders to recognise the benefits of diversity and promote employment and business pathways for people from culturally and linguistically diverse backgrounds.
	Council advocates for a productive and safe community	Advocate to Settlement Services to include information about the role of Council and the range of activities and events offered throughout the year that celebrate Australian culture and diversity.
		Consider the requirements of asylum seekers and refugees as a cohort within Hume's community that present with additional, immediate needs when planning services and programs.
		Advocate for service providers to collaborate with Council and other stakeholders to implement culturally responsive services and programs.
		Advocate for and implement culturally appropriate initiatives that respond to family violence and violence against women to promote healthy, respectful relationships.

THE MULTICULTURAL FRAMEWORK

Goal	Principles	Practices
An informed organisation	Demographic data drives Council's planning	Consider community profiles (including data from a broad range of sources) in the planning and implementation of all Council services and programs.
		Consider localised demographic differences such as gender, cultural and language diversity, place of residence and age in the planning of programs and services.
	All Council areas understand and respond to community diversity	Identify current and future community needs through effective, innovative and meaningful engagement with Hume's diverse community.
		Maintain strong internal communication across Council to share knowledge and understanding of diverse communities in the planning of services and infrastructure.
	Hume staff maintains high levels of cultural competence	Support cultural diversity and equal opportunity through staff cultural awareness training covering induction, orientation and ongoing development opportunities.
		Ensure that recruitment processes highlight the benefits of Council's staff representing the cultural and linguistic diversity of the community.
		Create a work environment that celebrates the sharing of cultural expertise, encourages collaboration across Council as well as with other Councils and builds awareness and knowledge of cultural diversity.

THE MULTICULTURAL FRAMEWORK

Objectives	Principles	Practices
A culturally responsive organisation	Diverse community members have input into planning, programming and service development	Create meaningful opportunities for individuals and groups from culturally and linguistically diverse communities to inform the planning of Council budgets, programs, service areas and Council policies.
		Build the capacity of culturally and linguistically diverse communities and emerging multicultural organisations to collaborate with Council both formally and informally.
		Develop and support networks, advisory groups and sub-committees that are representative of the community's diverse cultures, languages and religions.
	Council has the capacity to respond to diverse communities	Plan projects through partnerships with people from culturally and linguistically diverse backgrounds and multicultural organisations.
		Share engagement practices internally and build Council's capacity to respond to diverse communities and support cultural diversity through culturally competant practice.
		Measure and evaluate service and program outcomes in consideration of the extent to which they engage Hume's diverse communities and support cultural diversity.

THE MULTICULTURAL FRAMEWORK

Objectives	Principles	Practices
An accessible Council	Information and communication meet residents' needs	Provide information using methods that are culturally appropriate and relevant selected from a range of communication tools including images, plain language English, translation and interpreters.
		Ensure communication about Council services with diverse communities is aligned with Victorian Government Guidelines on Policy and Procedures for Interpreting, Translating and Multilingual Information Online.
		Consider the diverse needs of communities in the scheduling and selection of locations for Council services.
	Council facilities support a diverse community	Consider the ways in which spaces can be made safer and inclusive for culturally diverse groups when activating community facilities and planning future facilities and spaces.
		Create spaces and facilities that invite people to connect with one another and build a sense of belonging.

FRAMEWORK IMPLEMENTATION AND REPORTING

The Multicultural Framework Implementation Plan will articulate a whole of Council approach through which every staff member is encouraged, and supported, to align their work with the principles and practices outlined in this document. This will be developed and reviewed annually as part of the Social Justice Charter Annual Report.

To support this, there will be a number of initiatives coordinated by the Community Strengthening team, including:

Regular information about Council's implementation of the Framework will be available on Hume City Council's website, Hume Pride and other publications. Council will adopt evaluation methodologies appropriate to each of its activities, and these will be guided by Framework Practices.

This will be brought together in the Social Justice Charter Annual Report and the Hume City Council Plan reporting.

APPENDIX 1
Legislative Context

Key Australian legislation and context includes:

- Multicultural Australia: United, Strong, Successful – Australia's Multicultural Statement
- The Australian Government's Multicultural Access and Equity Policy
- *Racial Discrimination Act 1975*

Key State legislation and context includes:

- *Multicultural Victoria Act 2011*
- Victorian. And proud of it: Victoria's Multicultural Policy Statement
- R*acial and Religious Tolerance Act 2001*
- *Victorian Equal Opportunity Act 2010*
- *Charter of Human Rights and Responsibilities Act 2006*

Key local government legislation and context includes:

- *Local Government Act 1989*
- MAV Statement of Commitment to Cultural Diversity 2007

APPENDIX 2
Community Profile Information

Community profiles will be developed before commencing any work in diverse communities. These will be specific as possible, for example 'Maltese men living in Jacana'. Data sources may include Census Data and information from previous experience.

Community profiles will include the following:

Culture
The country of birth of the community, their identified ancestry and other relevant information. This information will be used to apply a cultural lens to ensure that the action take is culturally appropriate.

Religion
The religions relevant to the community. This information will be used to ensure any relevant religious needs have been considered before any action is taken.

Demographics
The age and gender of the community. This information will be used to ensure that any preferences of people of different ages and genders have been considered.

Strengths
Strengths within a particularly communty including, for example community leaders. This information will be used to draw on the strengths of the community to ensure the best outcome.

Challenges
Some of the challenges that might be faced in supporting a diverse community including challenges within the community. These challenges will be considered and mitigated before any action is undertaken.

HumeLink

Hume City Council's
multilingual telephone information service.

General enquiries: Telephone 9205 2200

للمعلومات باللغة العربية	**9679 9815**
ਵਧੇਰੇ ਜਾਣਕਾਰੀ ਲਈ	**9679 9809**
Za informacije na **bosanskom**	**9679 9816**
Za informacije na **hrvatskom**	**9679 9817**
Για πληροφορίες στα **ελληνικά**	**9679 9818**
Per avere informazioni in **italiano**	**9679 9819**
За информације на **српском**	**9679 9820**
Para información en **español**	**9679 9821**
Türkçe bilgi için	**9679 9822**
Muốn biết thông tin tiếng **Việt**	**9679 9823**
For other languages...	**9679 9824**

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HUME CITY COUNCIL

REPORT NO:	SU409
REPORT TITLE:	11-17 Ardlie Street, Westmeadows
SOURCE:	Caroline Rollis , Coordinator Growth Area Planning
DIVISION:	Planning and Development
FILE NO:	502919
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

Council at its meeting of 12 March 2019 resolved that Council officers investigate and report back to Council outlining measures that could further protect the heritage of 'Latrobe', the former Broadmeadows District Roads Board building at 11-17 Ardlie Street, Westmeadows, including investigation of a Victorian Heritage Register (Register) nomination. Options for further protecting the heritage significance of the building have been investigated and it is recommended that Council nominate the building for inclusion on the Victorian Heritage Register.

2. RECOMMENDATION:

That Council nominate 11-17 Ardlie Street, Westmeadows to be included on the Victorian Heritage Register to recognise the significance of the heritage place.

3. LEGISLATIVE POWERS:

Planning and Environment Act 1987, *Heritage Act* 2017.

4. FINANCIAL IMPLICATIONS:

The recommended option has limited financial obligation and can be accommodated in the Strategic Planning operational budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

This matter does not have any direct environmental sustainability considerations.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

This matter does not have any direct climate change adaptation considerations.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The matter does not conflict with the intent and principles of Hume's Social Justice Policy.

8. COMMUNITY CONSULTATION:

The community has not been directly consulted on this matter however in recent months Council has received submissions seeking consideration of further heritage protection measures for the building and site.

9. DISCUSSION:

9.1 Background

9.1.1 The property at 11-17 Ardlie Street in Westmeadows has a rich history housing the former Broadmeadows District Roads Board office in 1850 and subsequently the Broadmeadows Shire Council.

9.1.2 The Hume *Heritage Study Review 2003* (2003 Review) within the Statement of Significance highlights that the building '*is of state historical and archaeological significance as an unusually designed and executed small proto-municipal building reflecting (it is assumed) the local talents of the Broad (sic) secretary, architect and engineer, Evander McIver. The building is a tangible link to the beginnings of local government in the district and is important as one of a group of mid-nineteenth century buildings which contribute to the village character of the Old Broadmeadows township area. It is also significant for the distinctive use of the two local stone types (bluestone and granite) in alternating coursing and for its association with the early prosperity of Broadmeadows shire as an agricultural and pastoral settlement, which generated revenue from tolls and services to the passing road traffic.*

The building is significant for its contribution to a now uncommon example of an early rural village, notable for the high percentage of nineteenth century civic and ecclesiastical sites which have survived.'

9.1.3 Within the 2003 Review, it is noted that the renowned architectural historian Andrew Ward recognised the building within his 1995 study of local government buildings as one of only four purpose-built roads board offices, giving status to the unique nature of the building.

9.1.4 The 2003 Review recommended that the building and site be placed on the Victorian Heritage Register.

9.2 Current Protection

9.2.1 The building and site is currently covered by a Heritage Overlay (HO374) that affords a level of protection around demolition, use and development. It is of note that the overlay allows for the consideration of prohibited uses. Allowing the consideration of prohibited uses recognises that the retention of the heritage fabric of the building is of importance. Careful consideration would be given to the assessment of prohibited uses to ensure that on balance the use is appropriate for both the building and neighbourhood. In effect, any use would need to comply with all applicable controls within the Scheme to protect nearby residential amenity.

9.2.2 A statutory level of protection is afforded to the heritage place through the Scheme requirements of the Heritage Overlay. Planning approval is required to demolish the heritage building on site. Approval is also required to construct a building or construct or carry out works. The list of works requiring a planning permit is extensive with the inclusion of external paint controls.

9.2.3 The Scheme is limited in its ability to prevent the deterioration of a heritage asset. Compliance with the Scheme requirements is the responsibility of the landowner. Council has an ability to address areas of noncompliance that is, unlawful demolition or buildings and works associated with the heritage place, however, Council is limited in enforcing the owner to undertake routine maintenance to ensure the long-term retention of the heritage place.

9.2.4 In the consideration of planning applications covered by the Heritage Overlay, independent advice is typically sought by a Heritage Consultant to assist in the peer review of the heritage advice and development plans submitted by the applicant. This is an acceptable approach where inhouse heritage expertise (heritage advisor) is not available.

9.2.5 The National Trust have recognised the significance of the building placing it on their register in 1972 claiming the building is of interest as a survivor of the era (1850-1870) of township development and for its unusual masonry details.

9.2.6 Work currently being undertaken on a review of all Heritage Overlays in the Hume Planning Scheme indicates that the building and site are still worthy of being placed on the Victorian Heritage Register.

9.3 Recommended Further Protection Measure

9.3.1 Council's Heritage Studies recommend inclusion of the heritage place on the Register. The Register is maintained by Heritage Victoria under the *Heritage Act* 2017. An individual or organisation can nominate a heritage place for inclusion on the Register. The nomination must illustrate why the heritage place is considered of State significance and must meet at least one of the Heritage Council of Victoria's criteria. The Heritage Council of Victoria is the independent statutory body that determines if a place is worthy of inclusion on the Register. The criteria are as follows:

(a) Importance to the course, or pattern, of Victoria's cultural history.

(b) Possession of uncommon, rare or endangered aspects of Victoria's cultural history.

(c) Potential to yield information that will contribute to an understanding of Victoria's cultural history.

(d) Importance of demonstrating the principle characteristics of a class of cultural places and objects.

(e) Importance in exhibiting particular aesthetic characteristics.

(f) Importance in demonstrating a high degree of creative or technical achievement at a particular period.

(g) Strong or special association with a particular community or cultural group for social, cultural or spiritual reasons.

(h) Special association with the life or works of a person, or group of persons, of importance in Victoria's history.

9.3.2 It is considered that the heritage place meets a minimum of one of the criteria and a nomination could be put forward for inclusion on the register.

9.3.3 Inclusion on the register would afford the heritage place protection under the *Heritage Act* 2017 and would make the owner of the heritage place eligible for financial assistance under heritage incentive schemes. In addition, the Act allows for Heritage Victoria to address neglect of a heritage place on the register. Heritage Victoria can require that works be undertaken to bring the heritage place up to acceptable standards through maintenance of the building.

9.3.4 Consideration of inclusion of the heritage place on the Register would surrender statutory responsibility of heritage related planning applications from Council and place the responsibility with Heritage Victoria. Planning applications for use and subdivision would still be considered by Council.

9.3.5 Whilst a nomination does not ensure success onto the Register it is considered appropriate use of Council resources to further protect the heritage place. Assistance from a heritage expert will be required to complete the nomination. It is estimated that the work required to develop the nomination will cost approximately $5,000.

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10. CONCLUSION:

The protection of 11-17 Ardlie Street, Westmeadows is afforded through the Heritage Overlay controls of the Hume Planning Scheme. The controls are limited in respect to ensuring ongoing routine repairs and maintenance are undertaken. It is considered that to further protect the heritage place Council nominate the property for inclusion on the Victorian Heritage Register. Acceptance of the heritage place on the Register would result in the skilled assessment of applications, ability to have routine maintenance and repair enforced and provide opportunities to assist owners both financially through grants and with technical advice, regardless of its ownership.

REPORT NO:	SU410
REPORT TITLE:	11 Hillcrest Drive Westmeadows - development of 12 double storey dwellings
SOURCE:	Brydon King, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P21933
POLICY:	- Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Plan* 2. *Plans*

Application No:	P21933
Proposal:	Development of 12 double storey dwellings
Location:	11 Hillcrest Drive Westmeadows
Zoning:	General Residential Zone Schedule 1
Applicant:	Planning & Design Pty Ltd
Date Received:	7 December 2018

1. SUMMARY OF REPORT:

Planning approval is sought to develop 12 double storey dwellings at 11 Hillcrest Drive, Westmeadows. The application follows a previous application to develop the site with 14 double storey dwellings that was refused by Council and the refusal was upheld on review to the Victorian Civil and Administrative Tribunal (VCAT). The application was advertised and four objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme* including the issues raised by objectors and in context to the previous VCAT decision. On balance the application provides for a revised design that has reduced the number of the dwellings, the scale and the form of the buildings to a level that better responds to the neighbourhood character and the objectives and standards of Clause 55 Provisions (Rescode). Accordingly, it is recommended that the application be support via a Notice of Decision to Grant a Planning Permit with appropriate conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of 12 double storey dwellings at 11 Hillcrest Drive, Westmeadows subject to the following conditions:

1. **Before the development permitted by this permit commences, three copies of plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:**

   (a) Indicate side and rear boundaries to be developed with 1.8 metre high fences where such are not present on the existing site. The fence are to be constructed at the full cost of the permit holder / developer.

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2. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**
3. **All services, including water, electricity, gas, sewerage and telephone, must be located and installed underground to the satisfaction of the responsible authority.**
4. **Car spaces, access lanes and driveways shown on the endorsed plans must be kept available for these purposes at all times to the satisfaction of the responsible authority.**
5. **Any redundant vehicle crossing is to be removed and kerb and channel and nature strip reinstated to the satisfaction of the Responsible Authority.**
6. **The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.**
7. **Before the development is occupied, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.**
8. **All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.**
9. **Outdoor lighting must be provided to the entrances of all dwellings and designed, baffled and located to the satisfaction of the responsible authority to prevent any adverse effect on neighbouring land.**
10. **Any new fencing required as part of this development is to be constructed at the owner/developer's cost.**
11. **Prior to commencement of building and works, the owner/developer must contact Council's Parks Department for the removal and replacement of the existing street tree. The owner/developer must pay all costs for removal of the existing street tree. No party other than Council staff or Council approved contractors are permitted to remove the street trees.**
12. **Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.**
13. **Stormwater from all paved area must be drained to the underground stormwater system, including pavement over the easement area.**
14. **Any cut or fill must not interfere with the natural overland stormwater flow.**
15. **No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.**
16. **Provision of litter control at stormwater inlet points within the car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD210/215 or SD225 respectively.**
17. **This permit will expire if one of the following circumstances applies:**

    (a) the development is not commenced within three years of the date of this permit; or

    (b) the development is not completed within six years of the date of this permit.

    The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

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Notes:

- **If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.**
- **An application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.**
- **A drainage investigation is required for the development (fees apply). Plans to be submitted to Council's Civil Design Section for assessment. This will determine of on site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
- **Following the Drainage Investigation, internal drainage plans to be submitted to Council's Civil Design section for approval.**
- **An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any modifications to existing vehicle crossings require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any service relocations are to the approval of the Service Authority and at the owner/developer's cost.**

3. PROPOSAL:

3.1 It is proposed to develop 12 double storey dwellings on the land as follows:

- The proposal seeks to demolish an existing double-storey brick veneer dwelling and to construct 12 double storey dwellings positioned in a dual, linear, front to rear layout.
- The development will present as two double storey dwellings to the road frontage, with a further 10 dwellings to the rear along the eastern and western boundaries.
- The development will be serviced by a central common driveway providing vehicle access for the dwellings.
- The development includes 10 three-bedroom dwellings and two four-bedroom dwellings (Dwellings 1 and 12). The internal layout of each dwelling comprises standard internal living areas and amenities at ground level and bedrooms including master bedroom and bathroom at first floor level.
- Each dwelling is provided with an external courtyard area accessible from the ground floor internal living spaces.
- Parking facilities are provided in the form of an enclosed double garage for each dwelling. The proposal does not provide visitor car parking spaces as visitor's spaces are exempt as the site benefits from being in proximity to the Principal Public Transport Network.
- Access is provided by a single centrally located crossover to Hillcrest Drive.
- The built form context, for the most part, adopts a relatively conservative contemporary style design approach and features hipped roof profiles, projecting eaves, a variable materials palette and standard proportion fenestration detailing.

- The front dwellings (Dwelling 1 and 12) have a more contemporary appearance with skillion and flat roof form and timber panel materials.
- Construction materials include brick, render, stria cladding, shadow clad, timber panels and stacked stone finish.
- The following table provides a summary of the proposed development.

Site area	2464 square metres
Dwelling Density	1: 205 square metres
Site Coverage	47.5% (60% maximum in standard)
Site Permeability	35% (20% minimum in the standard)
Garden Area	35%

3.2 The proposal is able to provide for the 35% garden area as required by Clause 32.08 – 4 for a site that is over 650 square metres in area.

4. SITE AND SURROUNDS:

Site and Surrounds

4.1 The site is located on the southern side of Hillcrest Drive, Westmeadows and has a typically rectangular shape. The site has 24.5 metres frontage and is 100.5 metres deep, having a total site area of approximately 2464 square metres.

4.2 The site currently contains a two-storey dwelling with gable features and prominent, pitched roof garage on its eastern side accessed via a 3.0m wide carousel driveway extending between the north-western and north-eastern corner frontages. The rear yard of the site is landscaped with a tennis court near the rear boundary. Various canopy trees extend along the eastern boundary.

4.3 The immediate area is characterised by single and two-storey dwellings, typically of a detached lower density character. The subject site is one of six larger properties that extend west from Mickleham Road along the initial southern commencement of Hillcrest Drive. Five of the six larger sites have tennis courts in their rear curtilage. All six sites have a consistent, elongated, backyard character containing trees and landscaping.

4.4 There are examples of townhouse developments in the immediate area including No. 5 Avion Parade to the west of the subject site which contains six recently constructed two-storey townhouses. The property to the north-west, at No. 26 Hillcrest Drive, contains twelve two-storey townhouses centred on a common access.

4.5 The site is part of an established residential neighbourhood comprising detached single and two-storey dwellings set within a meandering subdivision pattern with various lot shapes and configurations.

Restrictions on Title

4.6 No registered restrictive covenants are recorded on title.

Planning History

4.7 A previous application for 14 double storey dwellings on the site (P20326) was refused by Council at its meeting on 24 November 2017 and the refusal was upheld by VCAT on review via *Scordia v Hume CC 2018*. The previous decision of VCAT provided some guidance on matters that needed to be addressed in any future development applications as follows:

4.8 With regard to neighbourhood character, The Tribunal noted the following:

"The attached ground floor level can be acceptable provided an appropriate form is adopted for the upper level. This has not occurred here. The first-floor elements are large and have a prominent presentation in the side elevations."

4.9 To address these concerns, The Tribunal recommended:

"Smaller floor plates with correspondingly greater setbacks from the boundaries and increased separation between the first-floor 'modules' is required in order to achieve an acceptable outcome. This would moderate the appearance of the upper levels, increase visual permeability through the site and manifest in a built form that acknowledges and responds to the low-profile context."

4.10 Amenity issues associated with the neighbourhood character issues were commented on by the Tribunal as follows:

4.11 *"…the expansive nature of the upper levels, together with the minimal differential setback with the ground floor and confined extent of variation in the setbacks from the boundary mean that they present visual bulk to the neighbouring sites. Smaller floor areas, increased setbacks from the boundary and greater separation between upper level elements is required."*

4.12 In relation to landscaping outcomes the Tribunal provided the following comments on the previous design.

"The opportunities for any meaningful landscaping along the central driveway, however, are notably lacking. It is a space dominated by hard pavement with minimal scope for any planting of substance sufficient to soften the appearance of this expansive area. Although the indicated landscaping is conceptual, there is no representation of anything greater than groundcovers and small shrubs, at best, in this space. This is not satisfactory."

4.13 In relation to the vehicle access the following issue was commented upon:

"I see no reason why a passing bay should not be provided in the circumstances of this application and site. It would facilitate an ease of simultaneous access and egress for vehicles to and from the site. I was not advised of any particular characteristic of the site or its context which would justify the absence of a passing area where the Planning Scheme specifies that one should be provided."

4.14 The current application has responded to the issues raised above by VCAT as follows:

- Reducing the number of dwellings to be developed by two from 14 to 12.
- Reducing the number of bedrooms in the dwellings and significantly decreasing the area of the upper level increasing setbacks from side and rear boundaries.
- Separating the upper level forms to ensure space exists between the upper levels of the dwellings and no attached form is relied on at the upper level.
- Increased landscaping width along the driveway from 500 millimetres to 1.2 metres and uninterrupted landscaping areas to the frontage. The proposal also provides the 35% garden area requirements (the previous proposal was exempt from this requirement as it was lodged prior to the garden area requirement being introduced).
- Including a passing bay to the front of the site consistent with Clause 52.06-9.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the Hume Planning Scheme ("the Scheme") are relevant in the consideration of the application:

State Policies:	Clause 11.01-1R1: Settlement – Metropolitan Melbourne Clause 15.01-1S: Urban Design Clause 15.01-2S: Building design Clause 16.01-2S: Location of Residential Housing Clause 16.01-3S: Housing Diversity
Municipal Strategies:	Clause 21.02-1: Managing Growth and Increasing Choice Clause 21.03-1: Liveable Communities Clause 21.03-2: Housing Clause 21.04: Built form and Heritage
Zones:	Clause 32.08: General Residential Zone
Overlays:	Nil
Particular Provisions:	Clause 52.06: Car Parking Clause 55: Two or more dwellings on a lot
General Provisions:	Clause 65.01: Approval of an Application or Plan

5.2 It is State policy to create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity, and to achieve urban design outcomes that contribute positively to the local urban character.

5.3 It is also policy that new housing is designed to respond to the community needs by providing affordable higher density housing developments which are strategically located close to transport corridors and activity centres.

5.4 In relation to Liveable Communities, Clause 21.03-1 seeks:

- *To ensure the provision of local infrastructure and services that meets the needs of the local community.*
- *To coordinate and sequence development so that it provides communities with access to local infrastructure and services in a timely manner.*

5.5 In relation to Housing, Clause 21.03-2 seeks:

- *To increase the diversity of housing in Hume.*

Aboriginal Cultural Heritage

5.6 The land is not located within an area of cultural heritage sensitivity as described in the Aboriginal Heritage Regulations 2007.

Major Electricity Transmission Line

5.7 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Trigger/S

5.8 The permit trigger in this instance is Clause 32.08-4, which relates to the buildings and works associated with the construction of two or more dwellings on land located within a General Residential Zone.

6. REFERRALS:

6.1 The application was not required to be referred to any statutory authorities under Section 55 of the *Planning and Environment Act 1987*.

6.2 Council's Traffic Engineers from the Assets department have reviewed the proposal and have raised no objection in relation to vehicle movements and impacts on the surrounding street network.

6.3 Council's civil engineer from the Assets department has not raised any issues and requested standard conditions to be included should approval be supported.

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7. ADVERTISING:

7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining land owners and occupiers and a notice board placed on site. Three objections were received. Key concerns raised are summarised as follows:

- Out of character.
- Inadequate provision of parking / traffic and safety concerns.
- Accessibility for all people
- Lack of north facing windows
- Impact on Melbourne Airport
- Devaluation of neighboring properties due to increased densities.

8. OBJECTIONS:

8.1 The above concerns are addressed below.

8.2 Out of Character

The existing character of the area is predominantly single storey dwellings set within open, moderately landscaped gardens interspersed with some two storey dwellings. Whilst it is noted that the previous version was refused on the neighbourhood character impacts, it is considered that the current proposal has responded to the elements that informed the previous decision and the issues identified on review at VCAT. Primarily the reduction in the number of dwellings and the decrease in the upper level footprint has resulted in increased setbacks to side and rear boundaries, better visual permeability through the site and a scale that is more responsive to the surrounding built form. On balance the current proposal is considered to reasonably respond to the neighbourhood context.

8.3 Inadequate provision of parking / traffic and safety concerns

Each three and four-bedroom dwelling is provided with a double car garage consistent with the parking requirement within the Clause 52.06 of the *Hume Planning Scheme*. On this basis the parking provision is considered adequate.

In relation to visitor spaces, Clause 52.06 of the *Scheme* (as modified via Amendment VC148) notes that the provision of visitor spaces is not required if the subject land is within the Principal Public Transport Network Area where good access to public transport is available. The subject land is located with the Principal Public Transport Network and visitor spaces are therefore not required to be provided under Clause 52.06 of the *Scheme*.

Council's Traffic Engineers have also reviewed the proposal and have raised no objection in relation to vehicle movements and impacts on the surrounding street network.

8.4 Accessibility for all people

A concern has been raised that the dwellings do not provide for accessibly for all people. Whilst it is noted the bulk of the dwellings have living areas at ground level and bedrooms at the upper level, it is noted that Dwelling 1 and 12 have a bedroom and living areas at ground level. This arrangement, plus the ability for appropriate modifications to be made as needed to the entries of the other dwellings provide appropriate responds to the objectives of the Clause 55.05-1 – Accessibility.

8.5 Lack of north facing windows

Concern has been raised that the dwellings rely on an east/west focus for access to light. Clause 55.03-5 Energy efficiency has the following objectives:

- *To achieve and protect energy efficient dwellings and residential buildings.*

- *To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.*

The decision guidelines suggest solar access should be maximised where possible and does not exclude other solar arrangements. Whilst the dwellings have limited solar access to the north, appropriate levels of northern sunlight will exist to the open space areas and other energy efficiency methods can be employed on the site.

8.6 Impact on Melbourne Airport

Concern has been raised about the relation of the proposed dwellings to the Melbourne Airport and existing flight paths. The subject land is not within the Melbourne Airports Environs Overlay and therefore the requirements for noise attenuation and response to that issue is not specifically referenced for a decision on the application.

8.7 Devaluation of land

The devaluation of land is not a matter for consideration under the *Planning and Environment Act 1987.*

9. ASSESSMENT:

9.1 A detailed discussion of the proposal against the particular requirements of the Clause 52.06 and Clause 55 is provided below.

Clause 52.06 – Car Parking

9.2 The dwellings have three or four bedrooms and are provided with a double garage as per relevant requirements of Clause 52.06 of the *Scheme*. In addition, the dimensions of each garage comply with the requirements of Clause 52.06 of the *Scheme*.

9.3 In relation to visitor spaces, Clause 52.06 (as modified via Amendment VC148) notes that the provision of visitor spaces is not required if the subject land is within the Principal Public Transport Network Area. The subject land is located with the Principal Public Transport Network and visitor spaces are therefore not required to be provided under Clause 52.06 of the *Scheme*.

9.4 Clause 52.06-9 of the *Scheme* – Design Standard 1 – Accessway, requires that an accessway must "*provide a passing area at the entrance at least 6.1 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in a Road Zone*".

9.5 The proposed shared accessway serves a total of 24 car parking spaces and is more than 50 metres in length. A passing area has been provided at the entrance as per requirement of Clause 52.06-9 of the *Scheme.*

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

9.6 The immediate area is predominantly characterised by single and two-storey detached dwellings within a typically landscaped residential setting.

9.7 Having regard to these various characteristics, the existing setting of Hillcrest Drive can be described as a lower-density, open character, residential setting.

9.8 Housing diversity is encouraged in Hume via Clause 21.03 of the *Scheme* and combined with objectives in Clause 21.04 of the *Scheme,* the design of multi dwelling outcomes need to appropriately respond to the neighbourhood setting. The proposed development has responded to the neighbourhood design issues raised in a previous application for the site.

9.9 The current proposal has reduced the footprint of the upper level resulting in increased setbacks to the side and rear boundaries. The changes have also allowed for spacing between the upper levels of the dwelling, increased the visual permeability of the dwellings, which has provided for a scale and form that is more responsive to the surrounding built context.

9.10 The proposal allows for increased landscaping outcome on the land in comparison to the previous proposal and can achieve the garden area outcomes as required. This results in a more responsive built form outcome that is appropriately located in the context of an established urban environment and infrastructure.

9.11 Dwellings 1 and 12 will have a direct street interface, with both dwellings having an active interface through the provision of front entry porches with various habitable room windows, providing passive surveillance to the streets.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15)

9.12 Dwellings 1 and 12 will have a minimum setback of nine metres from the road frontage which meets the requirements of Standard B6.

9.13 Dwellings 1 and 12 have heights up to 7.7 metres and the remaining dwellings have heights to 7.3 metres which is under the maximum height requirement of nine metres pursuant to Standard B7.

9.14 Proposed site coverage and permeability satisfy Standards B8 and B9 with 47.3% and 35% respectively.

9.15 The new dwellings have an east/west aspect with living areas receiving reasonable solar access. Eaves have been provided which will assist with cooling in the summer months.

9.16 The site does not directly abut any public open space or provide communal open space areas and Standard B11 is not relevant.

9.17 Dwelling 1 and 12 have clearly definable entries and front porches accessed directly from Hillcrest Drive. The balance of the dwellings has visible entries to the common driveway with visual connection back to the street frontage. Windows are orientated to have an outlook over the street or internally to open space or common property. The layout therefore provides for the safety and security of residents in accordance with the requirements of Standard B12.

9.18 There are adequate opportunities for planting within each of the areas set aside for private recreation. Wider and more extensive landscaping outcomes have been delivered along the internal driveway of the site compared to the previous refused development. The front setback of Dwellings 1 and 12 are able to accommodate appropriate landscaping opportunities, including the addition of canopy trees with landscape areas that are not interrupted with crossovers compared to the previous development proposal.

9.19 It is proposed to remove the existing crossover to the east and west of the site and construct a central crossing to the common driveway providing access for the dwellings. The crossover will occupy 25% of the frontage and is consistent with Standard B14.

9.20 Vehicle parking for the dwellings is appropriately located, provides convenient parking for residents and allows for appropriate access into and out of the site.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

9.21 All walls have been set back in accordance with Standard B17. In addition, the setbacks have been substantially increased from the side and rear boundaries compared to the previous proposal. The minimum side setbacks have increased from 2.6 metres to 3.1 metres. The upper levels have also been separated to ensure spacing between the built form. This has enabled a significantly more transparent and separated upper level compared to the previous proposal

9.22 There are no walls on boundaries proposed and Standard B18 does not apply.

9.23 The proposal allows for the adequate separation of the proposed built form in relation to all existing windows on neighbouring properties, with the required light courts provided.

9.24 There are no existing north facing habitable room windows affected by the proposal.

9.25 The submitted Shadow Diagrams demonstrate that there will be no significant overshadowing of the adjoining secluded private open space.

9.26 The side and rear boundary fencing is notated as 'timber palings' of varying height. At some point the fence is as low as 1.55 metres and no fence upgrade is proposed. To manage ground level overlooking a condition has been recommended that all boundary fencing be increased to 1.8 metre in height. All upper level windows appear suitably screened (externally fitted screens and/or opaque glazing) or will have sill heights of 1.7m above floor level in accordance with the requirements of Standard 22.

9.27 There will be no internal views into secluded private open space within the development and Standard B23 is met.

9.28 The proposal is unlikely to give rise to additional noise beyond what would normally be expected from residential properties. There are no noted external sources of noise i.e. air conditioning units.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

9.29 The dwelling entries are potentially accessible for people with limited mobility as minimal steps are required for entry and necessary upgrades could be accommodated in the future should the need arise. Dwelling 1 and 12 also provide for a ground floor layout that allows for living areas and a bedroom.

9.30 The dwellings have clearly definable entries that are identifiable form the street and common driveway and provide shelter and sense of address to each dwelling.

9.31 All proposed habitable rooms are provided with windows that have the requisite dimensions clear to the sky. The daylight provisions of Standard B27 are therefore met.

9.32 The areas of secluded and private open space meet the minimum size and dimension requirements and will be directly accessible from the internal living spaces.

9.33 The areas of secluded private open space have access to the northern light and will receive reasonable solar access throughout the day.

9.34 External storage has been provided which meets the storage requirements of Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.35 The architectural design provides for a contemporary interpretation of the traditional built forms. The reduced upper level footprint has helped to provide for a separated two storey from that will integrate into the neighbourhood setting to an acceptable level.

9.36 No front fencing is proposed.

9.37 The proposed layout is unlikely to give rise to any future management problems should the land be subdivided in the future.

9.38 The plans suitably demonstrate the location of bin storage and other ancillary facilities.

10. CONCLUSION

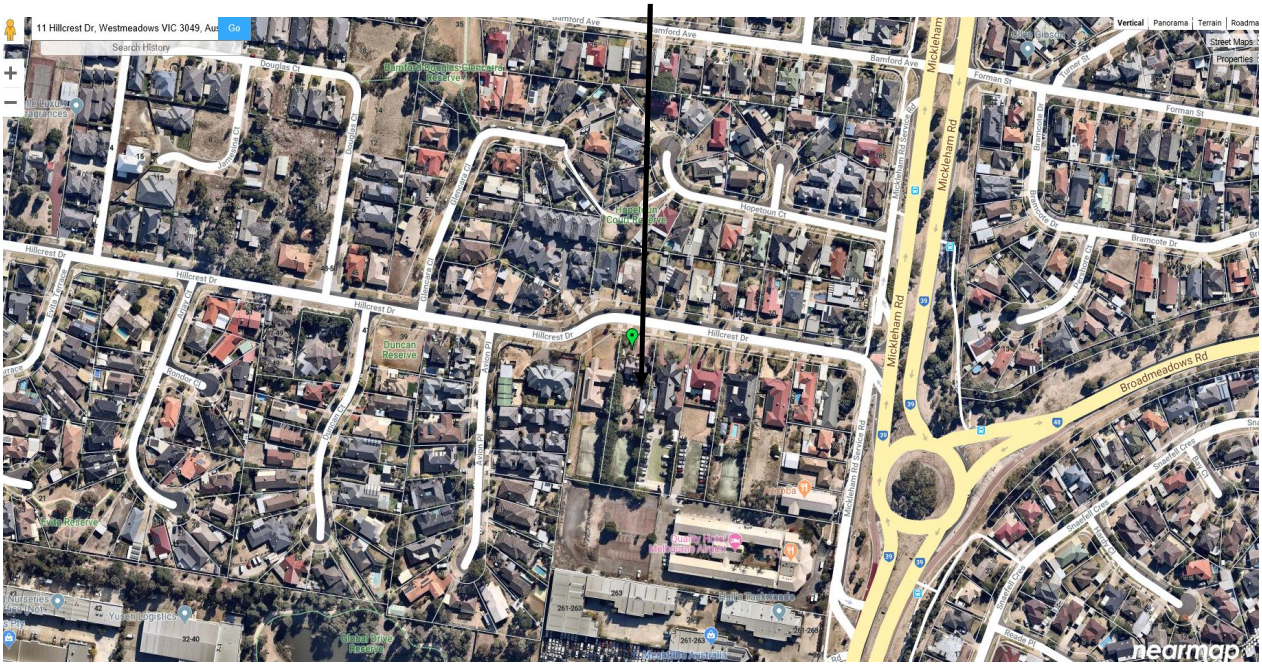
The proposal has responded to the issues confirmed by VCAT related to the refusal of the previous proposal on the site. The reduction of two dwellings, reduced upper level footprint (that allows for a separated upper level form and increased side and rear setbacks) and increased landscaping on site allow for the proposal to reasonably respond to the neighbourhood character whilst providing for a diversity of housing stock in the area. The proposal appropriate responds to Clause 52.06 and Clause 55 of the *Scheme* and is recommended for support with appropriate conditions.

LOCALITY PLAN

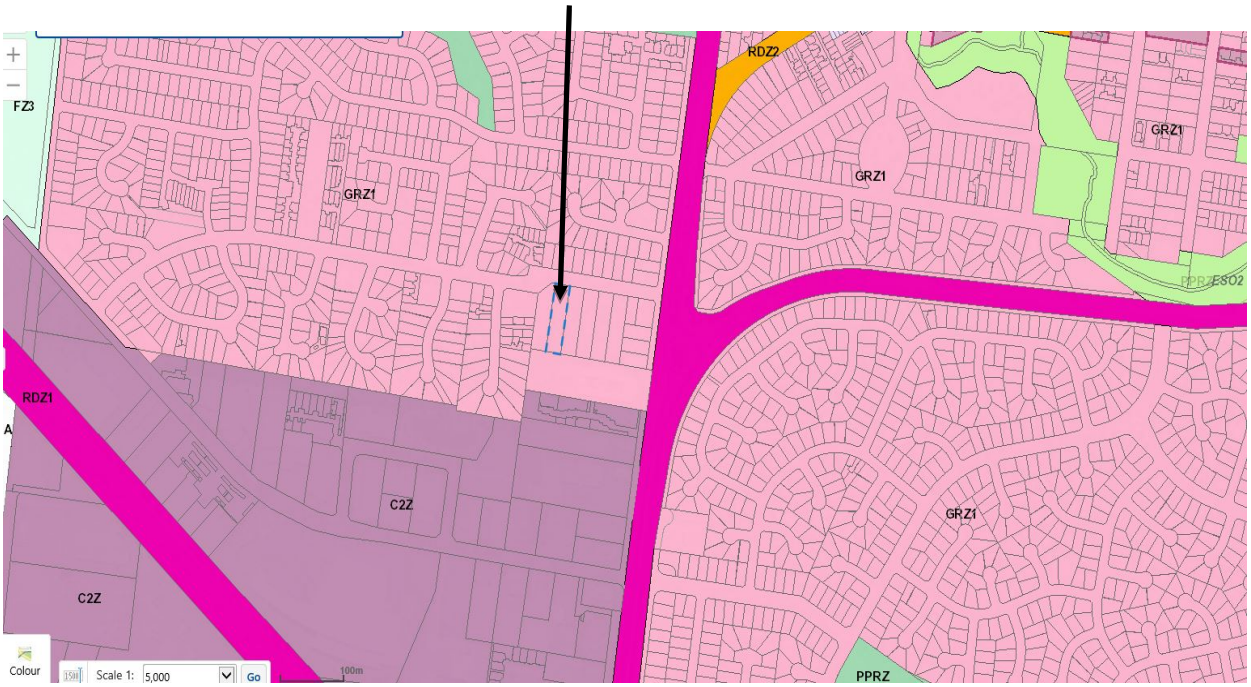
Permit Application: P21933

Site Address: 11 Hillcrest Drive Westmeadows

Subject Site



Subject Site



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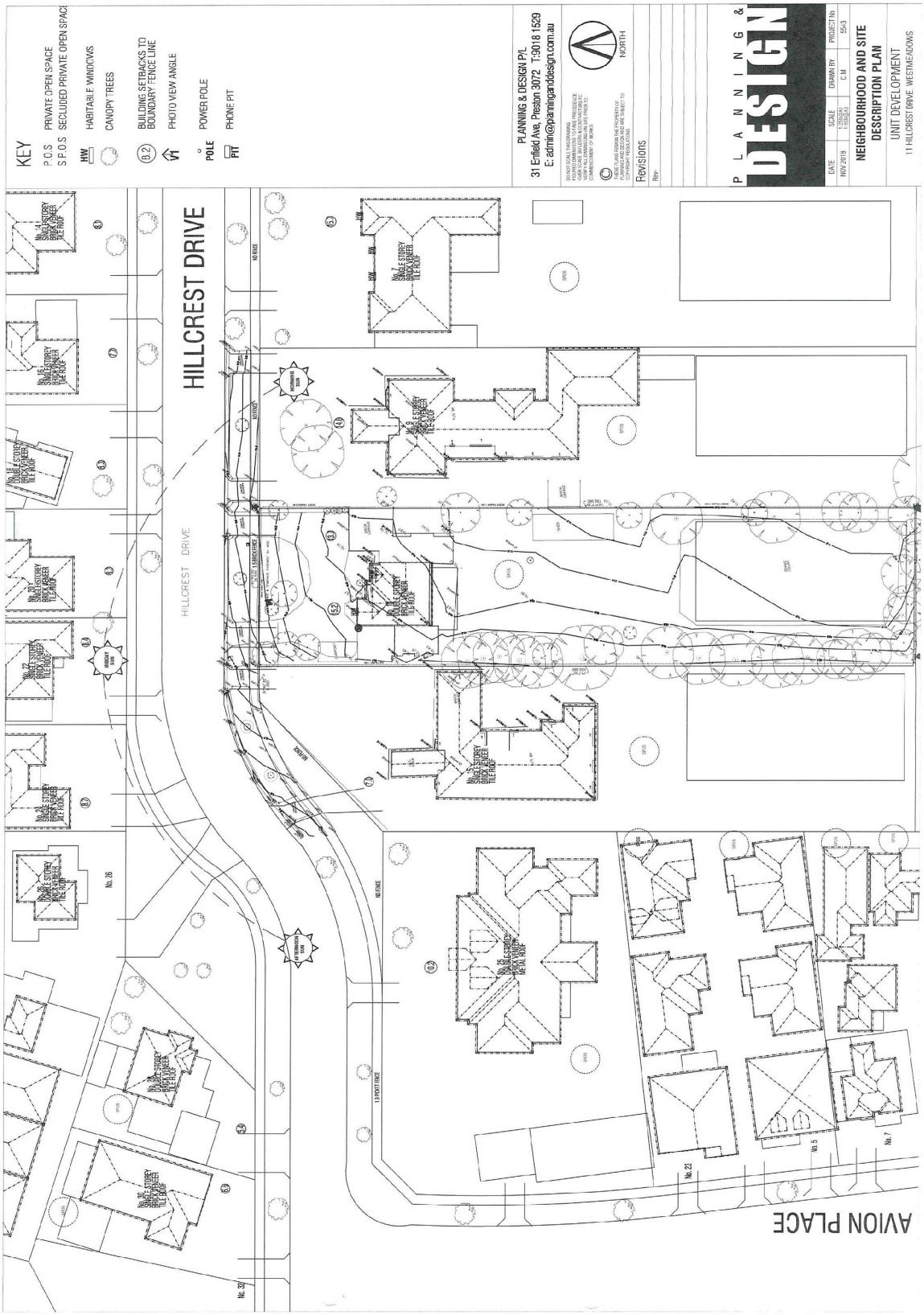
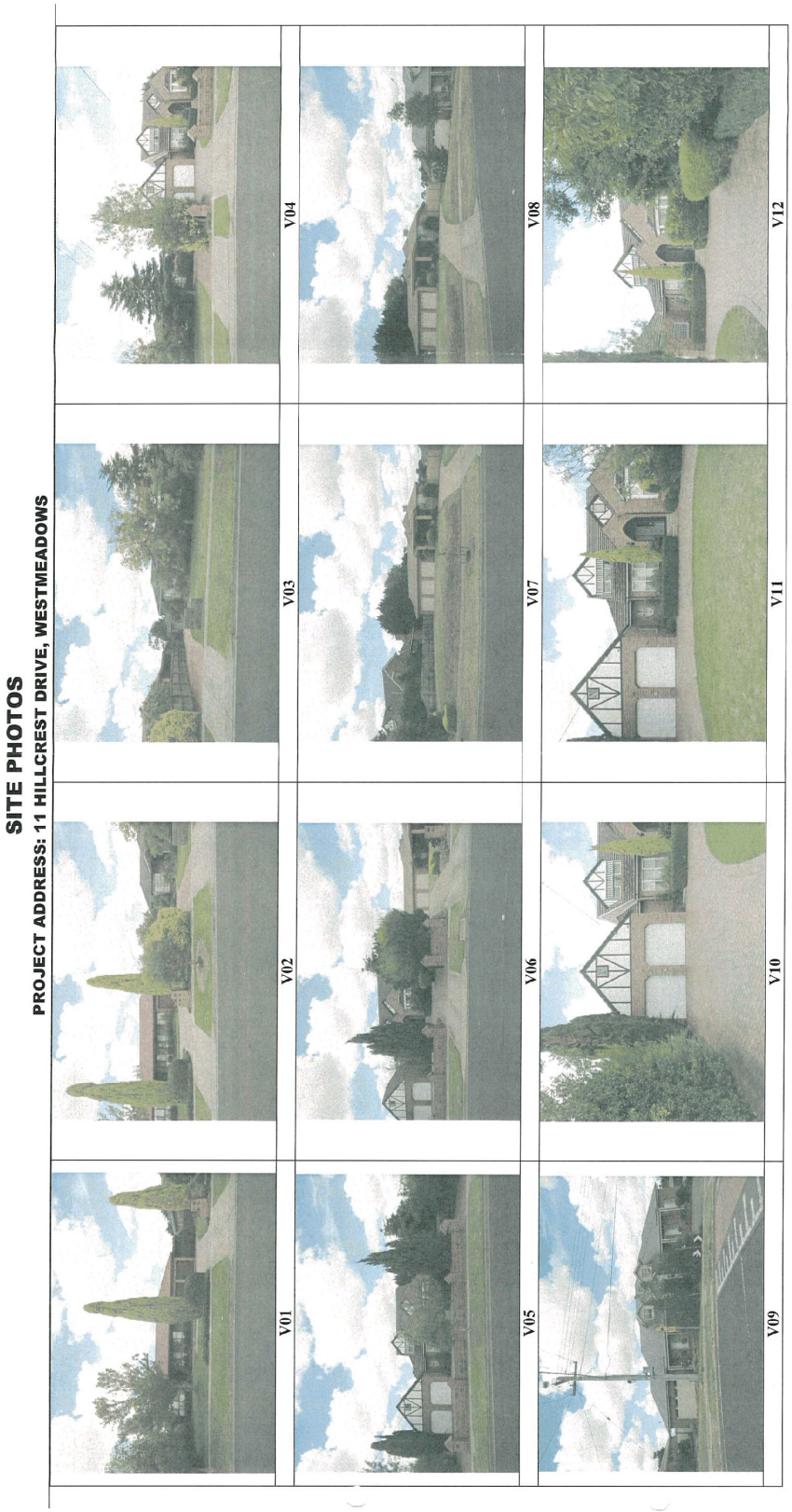
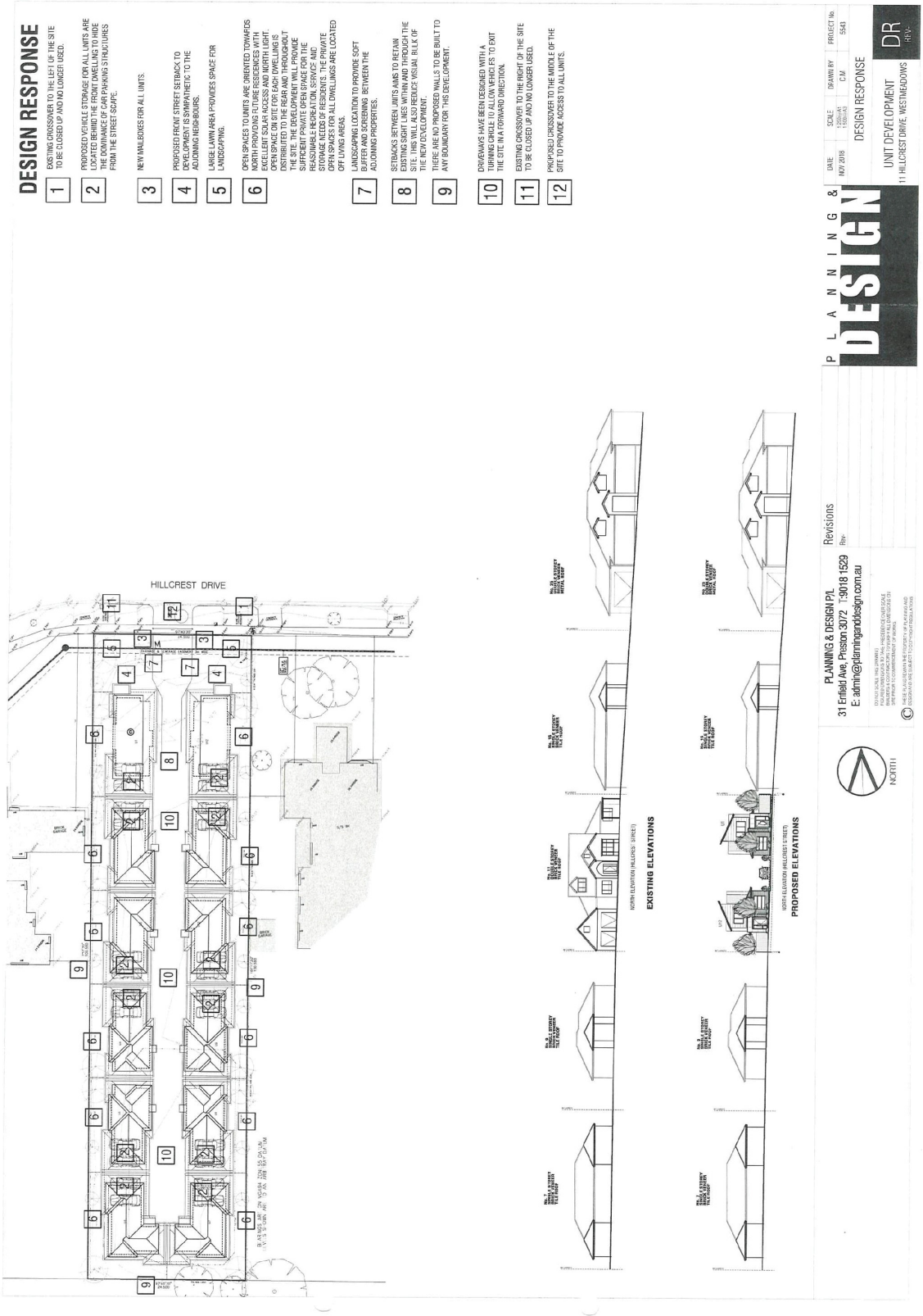

KEY
P.O.S PRIVATE OPEN SPACE
S.P.O.S SECLUDED PRIVATE OPEN SPACE
HW HABITABLE WINDOWS
CANOPY TREES
BUILDING SETBACKS TO BOUNDARY FENCE LINE
PHOTO VIEW ANGLE
POLE POWER POLE
PIT PHONE PIT
PLANNING & DESIGN P/L
31 Enfield Ave, Preston 3072 T:9018 1529
E: admin@planninganddesign.com.au
NORTH
Revisions
PLANNING & DESIGN
DATE NOV 2018
SCALE 1:250@A1 1:500@A3
DRAWN BY C M
PROJECT No 55-3
NEIGHBOURHOOD AND SITE DESCRIPTION PLAN
UNIT DEVELOPMENT
11 HILLCREST DRIVE, WESTMEADOWS
HILLCREST DRIVE
AVION PLACE



PLEASE REFER TO NEIGHBOURHOOD AND SITE DESCRIPTION PLAN FOR PHOTO VIEW REFERENCES V01-V12

PLANNING & DESIGN Pty Ltd
ADDRESS: 31 ENFIELD AVE, PRESTON VIC 3072 PH:03 9018 1529 FAX: 03 9014 7197 EMAIL: admin@planninganddesign.com.au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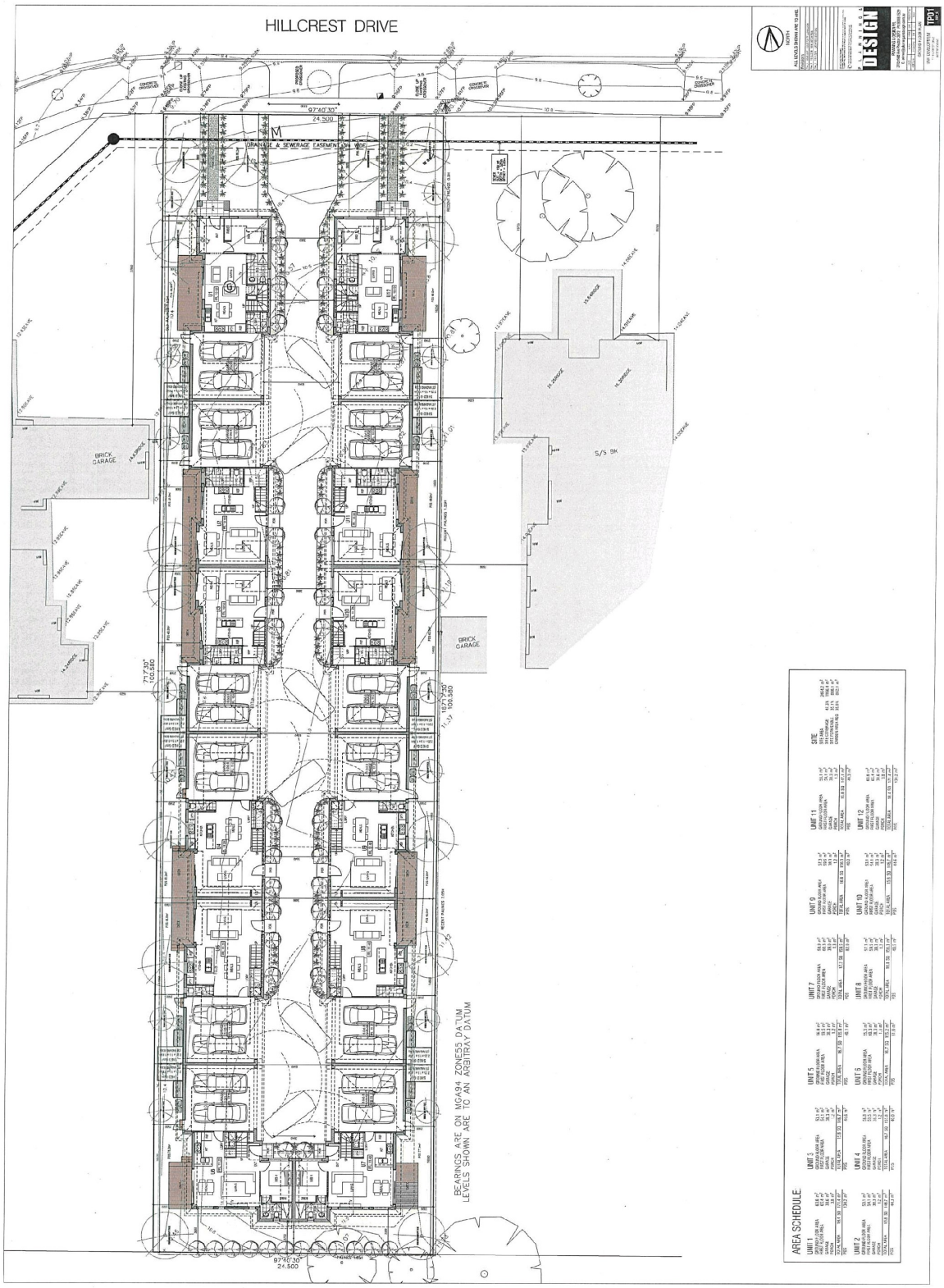
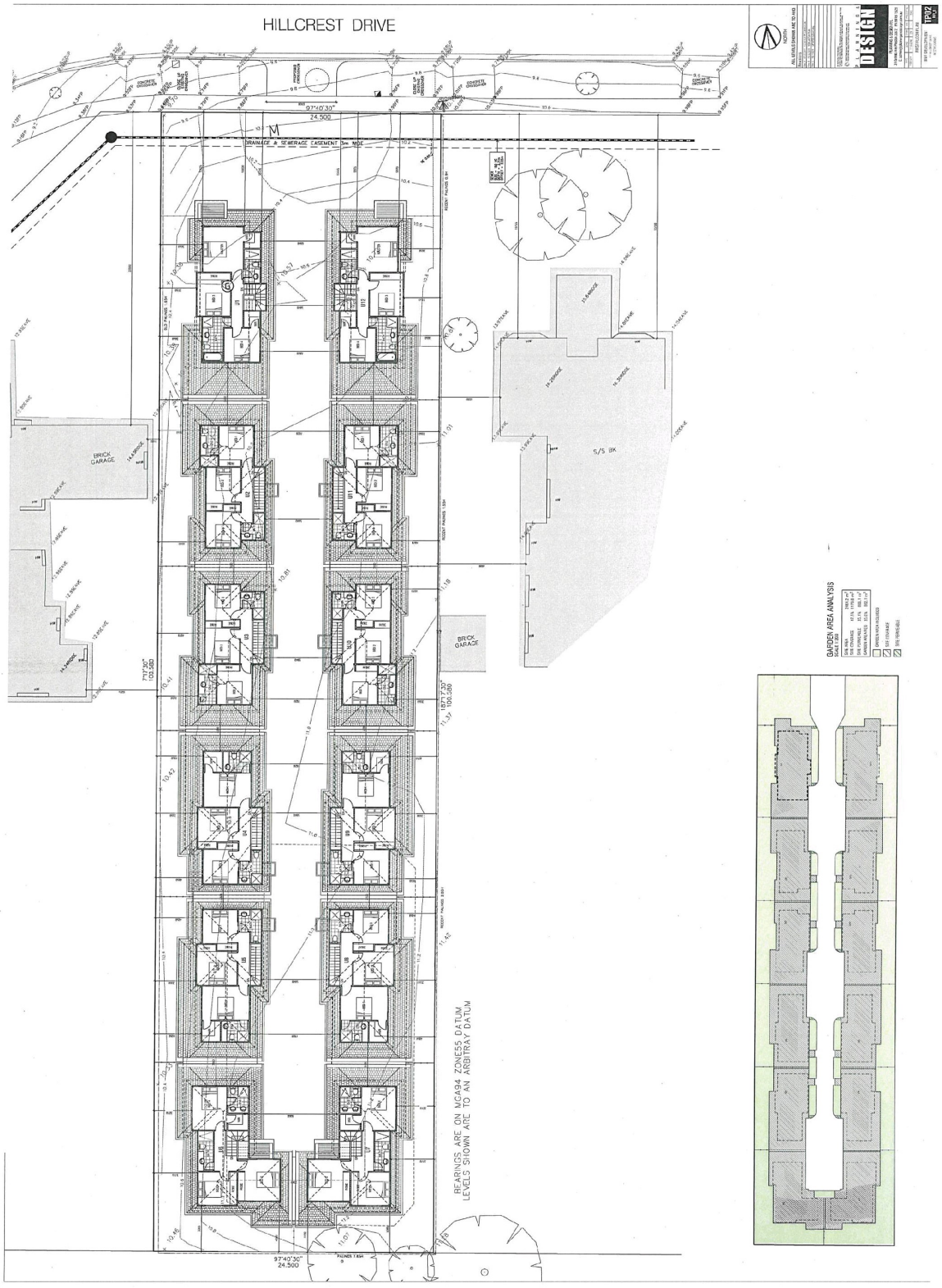
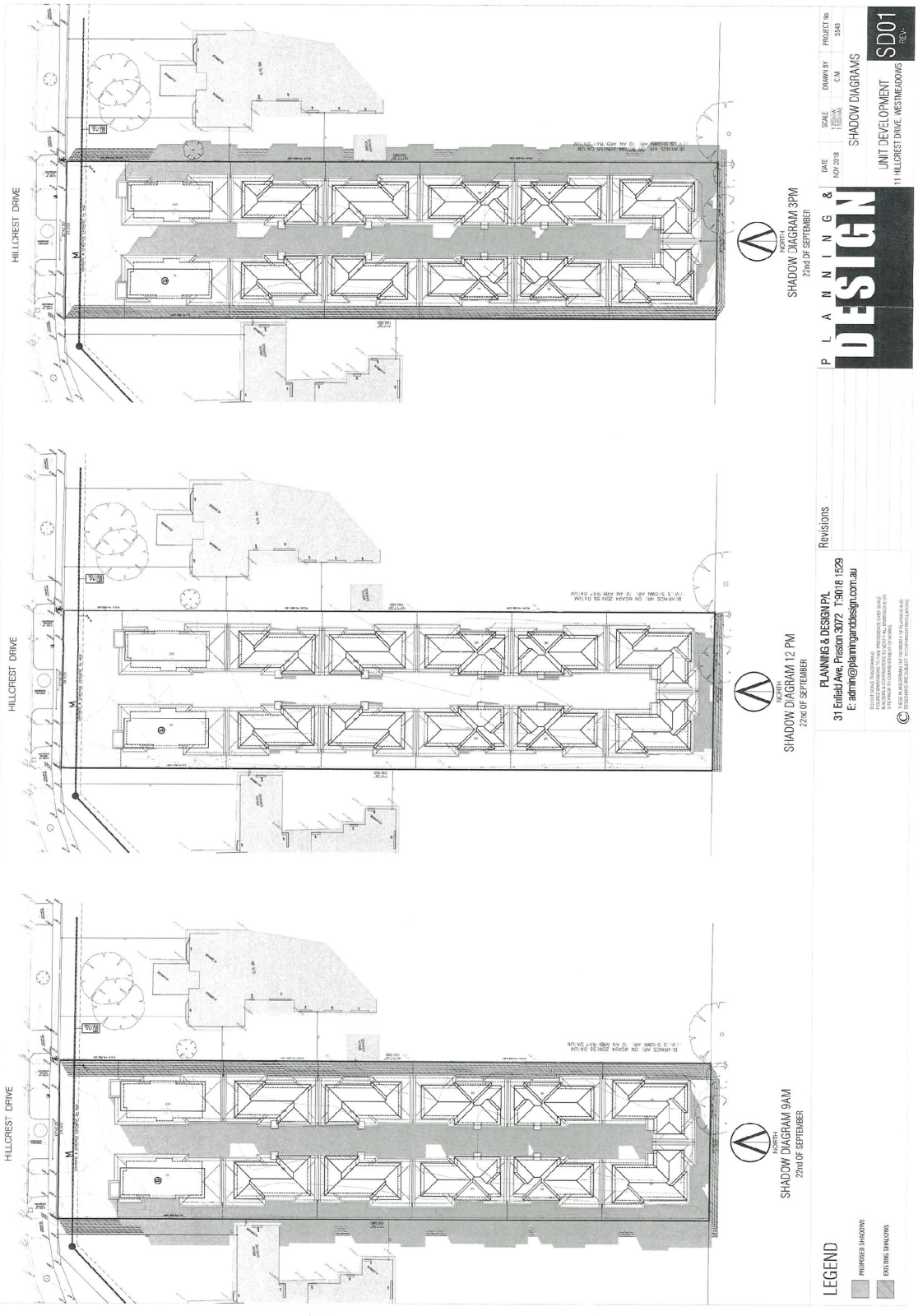
2 PROPOSED VEHICLE STORAGE FOR ALL UNITS ARE LOCATED BEHIND THE FRONT DWELLING TO HIDE THE DOMINANCE OF CAR PARKING STRUCTURES FROM THE STREET SCAPE.
3 NEW MAILBOXES FOR ALL UNITS.
4 PROPOSED FRONT STREET SETBACK TO DEVELOPMENT IS SYMPATHETIC TO THE ADJOINING NEIGHBOURS.
5 LARGE LAWN AREA PROVIDES SPACE FOR LANDSCAPING.
6 OPEN SPACES TO UNITS ARE ORIENTED TOWARDS NORTH PROVIDING FUTURE RESIDENCES WITH EXCELLENT SOLAR ACCESS AND NORTH LIGHT. OPEN SPACE ON SITE FOR EACH DWELLING IS DISTRIBUTED TO THE REAR AND THROUGHOUT THE SITE. THE DEVELOPMENT WILL PROVIDE SUFFICIENT PRIVATE OPEN SPACE FOR THE REASONABLE RECREATION, SERVICE AND STORAGE NEEDS OF RESIDENTS. THE PRIVATE OPEN SPACES FOR ALL DWELLINGS ARE LOCATED OFF LIVING AREAS.
7 LANDSCAPING LOCATION TO PROVIDE SOFT BUFFER AND SCREENING BETWEEN THE ADJOINING PROPERTIES.
8 SETBACKS BETWEEN UNITS AIMS TO RETAIN EXISTING SIGHT LINES WITHIN AND THROUGH THE SITE. THIS WILL ALSO REDUCE VISUAL BULK OF THE NEW DEVELOPMENT.
9 THERE ARE NO PROPOSED WALLS TO BE BUILT TO ANY BOUNDARY FOR THIS DEVELOPMENT.
10 DRIVEWAYS HAVE BEEN DESIGNED WITH A TURNING CIRCLE TO ALLOW VEHICLES TO EXIT THE SITE IN A FORWARD DIRECTION.
11 EXISTING CROSSOVER TO THE RIGHT OF THE SITE TO BE CLOSED UP AND NO LONGER USED.
12 PROPOSED CROSSOVER TO THE MIDDLE OF THE SITE TO PROVIDE ACCESS TO ALL UNITS.
HILLCREST DRIVE
EXISTING ELEVATIONS
PROPOSED ELEVATIONS
NORTH
PLANNING & DESIGN
PLANNING & DESIGN P/L
31 Enfield Ave, Preston 3072 T:9018 1529
E: admin@planninganddesign.com.au
Revisions
Rev-
DATE NOV 2018
SCALE 1:200@A1 1:500@A3
DRAWN BY C.M
PROJECT No. 5543
DESIGN RESPONSE
UNIT DEVELOPMENT
11 HILLCREST DRIVE, WESTMEADOWS
DR
REV-


HILLCREST DRIVE
BRICK GARAGE
S/S 9K
BRICK GARAGE
BEARINGS ARE ON MGA94 ZONE55 DATUM.
LEVELS SHOWN ARE TO AN ARBITRAY DATUM
AREA SCHEDULE
DESIGN


HILLCREST DRIVE
DESIGN
DRAINAGE & SEWERAGE EASEMENT 3m WIDE
BRICK GARAGE
S/S BK
BRICK GARAGE
GARDEN AREA ANALYSIS
REARINGS ARE ON MGA94 ZONE55 DATUM
LEVELS SHOWN ARE TO AN ARBITRAY DATUM


EAST ELEVATION
SCALE 1:100
EAST ELEVATION
SCALE 1:100
WEST ELEVATION
SCALE 1:100
SOUTH ELEVATION
SCALE 1:100
NORTH ELEVATION
SCALE 1:100
MATERIAL SCHEDULE


HILLCREST DRIVE
SHADOW DIAGRAM 3PM
22nd OF SEPTEMBER
HILLCREST DRIVE
SHADOW DIAGRAM 12 PM
22nd OF SEPTEMBER
HILLCREST DRIVE
SHADOW DIAGRAM 9AM
22nd OF SEPTEMBER
NORTH
LEGEND
PROPOSED SHADOWS
EXISTING SHADOWS
PLANNING & DESIGN
DESIGN
SHADOW DIAGRAMS
UNIT DEVELOPMENT
11 HILLCREST DRIVE, WESTMEADOWS
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REPORT NO:	SU411
REPORT TITLE:	15 Hillcrest Drive Westmeadows - dvelopment of 11 double storey dwellings
SOURCE:	Brydon King, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P21925
POLICY:	- Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Plan* 2. *Plans*

Application No:	P21925
Proposal:	Development of 11 double storey dwellings
Location:	15 Hillcrest Drive Westmeadows
Zoning:	General residential Zone Schedule 1
Applicant:	Planning and Design Pty Ltd
Date Received:	5 December 2018

1. SUMMARY OF REPORT:

Planning approval is sought to develop 11 double storey dwellings at 15 Hillcrest Drive, Westmeadows. The application follows a previous application to develop the site with 12 double storey dwellings that was refused by Council and the refusal was upheld on review to the Victorian Civil and Administrative Tribunal (VCAT). The application was advertised and seven objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme* including the issues raised by objectors and in context to the previous VCAT decision. On balance the application provides for a revised design that has reduced the number of the dwellings, the scale and the form of the buildings to a level that better responds to the neighbourhood character and the objectives and standards of Clause 55 Provisions (Rescode). Accordingly, it is recommended that the application be support via a Notice of Decision to Grant a Planning Permit with appropriate conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of 11 double storey dwellings at 15 Hillcrest Drive, Westmeadows subject to the following conditions:

1. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**
2. **All services, including water, electricity, gas, sewerage and telephone, must be located and installed underground to the satisfaction of the responsible authority.**
3. **Car spaces, access lanes and driveways shown on the endorsed plans must be kept available for these purposes at all times to the satisfaction of the responsible authority.**

REPORT NO: SU411 (cont.)

4. **Any redundant vehicle crossing is to be removed and kerb and channel and nature strip reinstated to the satisfaction of the Responsible Authority.**
5. **The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.**
6. **Before the development is occupied, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.**
7. **All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.**
8. **Outdoor lighting must be provided to the entrances of all dwellings and designed, baffled and located to the satisfaction of the responsible authority to prevent any adverse effect on neighbouring land.**
9. **Boundary fencing shall be a minimum of 1.8 metres high or higher as indicated on the endorsed plans and any new fencing required as part of this development is to be constructed at the owner/developer's cost.**
10. **Prior to commencement of building and works, the owner/developer must contact Council's Parks Department for the removal and replacement of the existing street tree. The owner/developer must pay all costs for removal of the existing street tree. No party other than Council staff or Council approved contractors are permitted to remove the street trees.**
11. **Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.**
12. **Stormwater from all paved area must be drained to the underground stormwater system, including pavement over the easement area.**
13. **Any cut or fill must not interfere with the natural overland stormwater flow.**
14. **No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.**
15. **Provision of litter control at stormwater inlet points within the car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD210/215 or SD225 respectively.**
16. **This permit will expire if one of the following circumstances applies:**

    (a) the development is not commenced within three years of the date of this permit; or

    (b) the development is not completed within six years of the date of this permit.

    The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

Notes:

- **If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.**

- **An application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.**
- **A drainage investigation is required for the development (fees apply). Plans to be submitted to Council's Civil Design Section for assessment. This will determine of on site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
- **Following the Drainage Investigation, internal drainage plans to be submitted to Council's Civil Design section for approval.**
- **An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any modifications to existing vehicle crossings require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any service relocations are to the approval of the Service Authority and at the owner/developer's cost.**

3. PROPOSAL:

3.1 It is proposed to develop 11 double storey dwellings on the land as follows:

- The proposal seeks to demolish an existing double-storey brick veneer dwelling and to construct 11 double storey dwellings positioned in a dual, linear, front to rear layout.
- The development will present as two double storey dwellings to the road frontage, with a further nine dwellings to the rear along the eastern and western boundaries.
- The development will be serviced by a central common driveway providing vehicle access for the dwellings.
- The development includes nine three-bedroom dwellings and two four-bedroom dwellings (Dwellings 1 and 11). The internal layout of each dwelling comprises standard internal living areas and amenities at ground level and bedrooms including master bedroom and bathroom at first floor level.
- Each dwelling is provided with an external courtyard area accessible from the ground floor internal living spaces.
- Parking facilities are provided in the form of an enclosed double garage for each dwelling. The proposal does not provide visitor car parking spaces as visitor's spaces are exempt as the site benefits from being in proximity to the Principal Public Transport Network.
- Access is provided by a single centrally located crossover to Hillcrest Drive.
- The built form context, for the most part, adopts a relatively conservative contemporary style design approach and features hipped roof profiles, projecting eaves, a variable materials palette and standard proportion fenestration detailing.
- Construction materials include brick, render and timber panels.
- The following table provides a summary of the proposed development.

Site area	2328 square metres
Dwelling Density	1: 211 square metres
Site Coverage	46.2% (60% maximum in standard)
Site Permeability	35% (20% minimum in the standard)
Garden Area	35%

3.2 The proposal is able to provide for the 35% garden area as required by Clause 32.08 – 4 for a site over 650 square metres in area.

4. SITE AND SURROUNDS:

4.1 The site is located on the southern side of Hillcrest Drive, Westmeadows and has a typically rectangular shape, albeit with a splayed frontage measuring 23 metres and a maximum depth of 100 metres, yielding an overall total site area of 2328sqm.

4.2 The site currently contains a single-storey dwelling with a 3.0m wide carousel driveway extending between the north-western and north-eastern corner frontages. The rear yard of the site is largely open and occupied with a pool and tennis court. Various canopy trees extend along the eastern boundary.

4.3 The immediate area is characterised by single and two-storey dwellings, typically of a detached lower density character. The subject site is one of six larger properties that extend west from Mickleham Road along the initial southern commencement of Hillcrest Drive. Five of the six larger sites have tennis courts in their rear curtilage. All six sites have a consistent backyard character containing trees and landscaping.

4.4 There are examples of medium density developments in the immediate area including No. 5 Avion Place immediately west of the subject site which contains six recently constructed two-storey townhouses. The property to the north-west, at No. 26 Hillcrest Drive, contains twelve two-storey townhouses centred on a common access.

4.5 The site is part of an established residential neighbourhood comprising detached single and two-storey dwellings set within a meandering subdivision pattern with various lot shapes and configurations.

Restrictions on Title

4.6 No registered restrictive covenants are recorded on title.

Planning History

4.7 A previous application for 12 double storey dwellings on the site (P20608) was refused by Council at its meeting on 24 November 2017 and the refusal was upheld by VCAT on review via *Robinson v Hume CC 2018*. The previous decision of VCAT provided some guidance on matters that needed to be addressed in any future development applications as follows:

4.8 With regard to neighbourhood character, The Tribunal noted the following:

"The attached ground floor level can be acceptable provided an appropriate form is adopted for the upper level. This has not occurred here. The first-floor elements are large and have a prominent presentation in the side elevations.".

4.9 To address these concerns, The Tribunal recommended:

"Smaller floor plates with correspondingly greater setbacks from the boundaries and increased separation between the first-floor 'modules' is required in order to achieve an acceptable outcome. This would moderate the appearance of the upper levels, increase visual permeability through the site and manifest in a built form that acknowledges and responds to the low-profile context."

4.10 Amenity issues associated with the neighbourhood character issues were commented on by the Tribunal as follows:

4.11 *"…the expansive nature of the upper levels, together with the minimal differential setback with the ground floor and confined extent of variation in the setbacks from the boundary mean that they present visual bulk to the neighbouring sites. This is of particular concern in relation to the modest courtyards (secluded private open space areas) of the dwellings comprising the medium density housing development to the west."*

4.12 In relation to landscaping outcomes the Tribunal provided the following comments on the previous design.

"The opportunities for any meaningful landscaping along the central driveway, however, are notably lacking. It is a space dominated by hard pavement with minimal scope for any planting of substance sufficient to soften the appearance of this expansive area. Although the indicated landscaping is conceptual, there is no representation of anything greater than groundcovers and small shrubs, at best, in this space. This is not satisfactory."

4.13 In relation to the vehicle access the following issue was commented upon:

"I see no reason why a passing bay should not be provided in the circumstances of this application and site. It would facilitate an ease of simultaneous access and egress for vehicles to and from the site. I was not advised of any particular characteristic of the site or its context which would justify the absence of a passing area where the Planning Scheme specifies that one should be provided."

4.14 The current application has responded to the issues raised above by VCAT as follows:

- Reducing the number of dwellings to be developed by one from 12 to 11.
- Reducing the number of bedrooms in the dwellings and significantly decreasing the area of the upper level increasing setbacks from side and rear boundaries.
- Separating the upper level forms to ensure space exists between the upper levels of the dwellings (being a minimum of 2.1 metres) and no attached form is relied on at the upper level.
- Increased landscaping width along the driveway from one metre to 1.5 metres and providing uninterrupted landscaping areas to the frontage. The proposal also provides the 35% garden area requirements (the previous proposal was exempt from this requirement as it was lodged prior to the garden area requirement being introduced).
- Including a passing bay to the front of the site consistent with Clause 52.06-9.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the Hume Planning Scheme ("the Scheme") are relevant in the consideration of the application:

State Policies:	Clause 11.01-1R1: Settlement – Metropolitan Melbourne Clause 15.01-1S: Urban Design Clause 15.01-2S: Building design Clause 16.01-2S: Location of Residential Housing Clause 16.01-3S: Housing Diversity
Municipal Strategies:	Clause 21.02-1: Managing Growth and Increasing Choice Clause 21.03-1: Liveable Communities Clause 21.03-2: Housing Clause 21.04: Built form and Heritage
Zones:	Clause 32.08: General Residential Zone
Overlays:	Nil
Particular Provisions:	Clause 52.06: Car Parking Clause 55: Two or more dwellings on a lot
General Provisions:	Clause 65.01: Approval of an Application or Plan

5.2 It is State policy to create urban environments that are safe, functional and provide good quality environments with a sense of place and cultural identity, and to achieve urban design outcomes that contribute positively to the local urban character.

5.3 It is also policy that new housing is designed to respond to the community needs by providing affordable higher density housing developments which are strategically located close to transport corridors and activity centres.

5.4 In relation to Liveable Communities, Clause 21.03-1 seeks:

- *To ensure the provision of local infrastructure and services that meets the needs of the local community.*
- *To coordinate and sequence development so that it provides communities with access to local infrastructure and services in a timely manner.*

5.5 In relation to Housing, Clause 21.03-2 seeks:

- *To increase the diversity of housing in Hume.*

Aboriginal Cultural Heritage

5.6 The land is not located within an area of cultural heritage sensitivity as described in the Aboriginal Heritage Regulations 2007.

Major Electricity Transmission Line

5.7 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Trigger/s

5.8 The permit trigger in this instance is Clause 32.08-4, which relates to the buildings and works associated with the construction of two or more dwellings on land located within a General Residential Zone.

6. REFERRALS:

6.1 The application was not required to be referred to any statutory authorities under Section 55 of the Planning and Environment Act 1987.

6.2 Council's Traffic Engineers from the Assets department have reviewed the proposal and have raised no objection in relation to vehicle movements and impacts on the surrounding street network.

6.3 Council's civil engineer from the Assets department has not raised any issues and requested standard conditions to be included should approval be supported.

REPORT NO: SU411 (cont.)

7. ADVERTISING:

7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining land owners and occupiers and a notice board placed on site. Three objections were received. Key concerns raised are summarised as follows:

- Out of character.
- Inadequate provision of parking / traffic and safety concerns.
- Overlooking and overshadowing to land to the west
- Impacts on views of the city
- Accessibility for all people
- Lack of north facing windows
- Impact on Melbourne Airport
- Devaluation of neighbouring properties due to increased densities.

8. OBJECTIONS:

8.1 The above concerns are addressed below.

8.2 Out of Character

The existing character of the area is predominantly single storey dwellings set within open, moderately landscaped gardens interspersed with some two storey dwellings. Whilst it is noted that the previous version was refused on the neighbourhood character impacts, it is considered that the current proposal has responded to the elements that informed the previous decision and the issues identified on review at VCAT. Primarily the reduction in the number of dwellings and the decrease in the upper level footprint has resulted in significantly increased setbacks to side and rear boundaries, better visual permeability through the site and a scale that is more responsive to the surrounding built form. On balance the current proposal is considered to reasonably respond to the neighbourhood context.

8.3 Inadequate provision of parking / traffic and safety concerns

Each three and four-bedroom dwelling is provided with a double car garage consistent with the parking requirement pursuant to Clause 52.06 of the Hume Planning Scheme. On this basis the parking provision is considered adequate.

In relation to visitor spaces, Clause 52.06 of the *Scheme* (as modified via Amendment VC148) notes that the provision of visitor spaces is not required if the subject land is within the Principal Public Transport Network Area where good access to public transport is available. The subject land is located with the Principal Public Transport Network and visitor spaces are therefore not required to be provided under Clause 52.06 of the *Scheme*.

Council's Traffic Engineers have also reviewed the proposal and have raised no objection in relation to vehicle movements and impacts on the surrounding street network.

8.4 Overlooking and overshadowing to land to the west

Specific concerns have been raised about the impacts of proposed Dwelling 5 to the existing multi dwelling development to the west, which takes access from Avion Place. In relation to overlooking it is noted the upper level windows of the proposed dwellings that are facing west are screened or treated with obscure glass to manage overlooking. At ground level the proposal relies on a new 1.95 metre high paling fence with 0.5 metres of trellis above. Whilst the objection notes a preference for a solid fence, a fence of that combined height will be subject to more complex building permit processes. On balance the fence and trellis arrangement as proposed is considered to be a reasonable approach to manage ground level overlooking and will ensure the residents to the west in adjoining properties will be protected from overlooking.

In relation to overshadowing, whilst the objection has raised concern about levels of shadows all year round, the test under Clause 55.04-5 of the *Scheme* is based on the 22 September between 9am and 3pm. Shadow diagrams submitted with the application confirm no additional shadow is created beyond what is currently occurring from the existing boundary fence on the 22 September from 9am, and by noon there will be no overshadowing from the proposed dwellings to the adjoining land to the west. On this basis it is considered the objectives and standard of Clause 55.04-5 has been met.

8.5 Impacts on views of the city

Properties on the north side of Hillcrest Drive have made reference to the impacts on views. It is noted that views to the city of Melbourne are extremely limited form the single storey dwellings opposite the site and weight is only given to view sharing issues where such is highlighted within planning policy. No view sharing policy is relevant to the subject land and the impacts on views from the proposal is considered minimal in an area where single double two storey dwellings can occur without a permit.

8.6 Accessibility for all people

A concern has been raised that the dwellings do not provide for accessibly for all people. Whilst it is noted the bulk of the dwellings have living areas at ground level and bedrooms at the upper level it is noted that Dwelling 1 and 11 have a bedroom and living areas at ground level. This arrangement, plus the ability for appropriate modifications to be made as needed to the entries of the other dwellings provide appropriate responds to the objectives of the Clause 55.05-1 – Accessibility.

8.7 Lack of north facing windows

Concern has been raised that the dwellings rely on an east/west focus for access to light. Clause 55.03-5 Energy efficiency has the following objectives:

- *To achieve and protect energy efficient dwellings and residential buildings.*
- *To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.*

The decision guidelines suggest solar access should be maximised where possible and does not exclude other solar arrangements. Whilst the dwellings have limited solar access to the north appropriate levels of northern sunlight will exist to the open space areas and other energy efficiency methods can be employed on the site.

8.8 Impact on Melbourne Airport

Concern has been raised about the relation of the proposed dwellings to the Melbourne Airport and existing flight paths. The subject land is not within the Melbourne Airports Environs Overlay and therefore the requirements for noise attenuation and response to that issue is not specifically referenced for a decision on the application.

8.9 Devaluation of land

The devaluation of land is not a matter for consideration under the Planning and Environment Act 1987.

9. ASSESSMENT:

9.1 A detailed discussion of the proposal against the particular requirements of Clause 52.06 and Clause 55 is provided below.

Clause 52.06 – Car Parking

9.2 The dwellings have three or four bedrooms and are provided with a double garage as required by the relevant requirements of Clause 52.06. In addition, the dimensions of each garage comply with the requirements of Clause 52.06 of the *Scheme*.

9.3 In relation to visitor spaces Clause 52.06 (as modified via Amendment VC148) notes the provision of visitor spaces is not required if the subject land is within the Principal Public Transport Network Area. The subject land is located with the Principal Public Transport Network and visitor spaces are therefore not required to be provided under Clause 52.06 of the *Scheme*.

9.4 Clause 52.06-9 of the *Scheme* – Design Standard 1 – Accessway, requires that an accessway must "*provide a passing area at the entrance at least 6.1 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in a Road Zone*".

9.5 The proposed shared accessway serves a total of 22 car parking spaces and is more than 50 metres in length. A passing area has been provided at the entrance as per requirement of Clause 52.06-9 of the *Scheme*.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

9.6 The immediate area is predominantly characterised by single and two-storey detached dwellings within a typically landscaped residential setting.

9.7 Having regard to these various characteristics, the existing setting of Hillcrest Drive can be described as a lower-density, open character, residential setting.

9.8 Housing diversity is encouraged in Hume via Clause 21.03 of the *Scheme* and combined with objectives in Clause 21.04 of the *Scheme,* the design of multi dwelling outcomes need to appropriately respond to the neighbourhood setting. The proposed development has responded to the neighbourhood design issues raised in a previous application for the site.

9.9 The current proposal has reduced the footprint of the upper level resulting in increased setbacks to the side and rear boundaries. The changes have also allowed for spacing between the upper levels of the dwelling, increased the visual permeability of the dwellings which has provided for a scale and form that is more responsive to the surrounding built context.

9.10 The proposal allows for increased landscaping outcome on the land in comparison to the previous proposal and can achieve the garden area outcomes as required. This results in a more responsive built form outcome that is appropriately located in the context of an established urban environment and infrastructure.

9.11 Dwellings 1 and 11 will have a direct street interface, with both dwellings having an active interface through the provision of front entry porches with various habitable room windows, providing passive surveillance to the streets.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15)

9.12 Dwellings 1 and 11 will have a minimum setback of between nine and 10 metres from the road frontage which meets the requirements of Standard B6.

9.13 Dwellings 1 and 11 have heights up to 6.6 metres fronting Hillcrest Drive and the remaining dwellings have heights to 7.3 metres which is under the maximum height requirement of nine metres pursuant to Standard B7.

9.14 Proposed site coverage and permeability satisfy Standards B8 and B9 with 46.2% and 35% respectively.

9.15 The new dwellings have an east/west aspect with living areas receiving reasonable solar access. Eaves have been provided which will assist with cooling in the summer months.

9.16 The site does not directly abut any public open space or provide communal open space areas and Standard B11 is not relevant.

9.17 Dwelling 1 and 11 have clearly definable entries and front porches accessed directly from Hillcrest Drive. The balance of the dwellings have visible entries to the common driveway with visual connection back to the street frontage. Windows are orientated to have an outlook over the street or internally to open space or common property. The layout therefore provides for the safety and security of residents in accordance with the requirements of Standard B12.

9.18 There are adequate opportunities for planting within each of the areas set aside for private recreation. Wider and more extensive landscaping outcomes have been delivered along the internal driveway of the site compared to the previous refused development. The front setback of Dwellings 1 and 11 are able to accommodate appropriate landscaping opportunities, including the addition of canopy trees with landscape areas that are not interrupted with crossovers as compared to the previous development proposal.

9.19 It is proposed to remove the existing crossover to the east and west of the site and construct a central crossing to the common driveway providing access for the dwellings. The crossover will occupy 25% of the frontage and is consistent with Standard B14.

9.20 Vehicle parking for the dwellings is appropriately located, provides convenient parking for residents and allows for appropriate access into and out of the site.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

9.21 All walls have been set back in accordance with Standard B17. In addition, the setbacks have been substantially increased from the side and rear boundaries compared to the previous proposal. The minimum side setbacks have increased from 2.4 metres to 3.1 metres with some upper level side setbacks increasing to over five metres. The upper levels have also been separated to ensure spacing between the built form with a minimum distance of 2.9 metres. This has enabled a significantly more transparent and separated upper level compared to the previous development.

9.22 There are no walls on boundaries proposed and Standard B18 does not apply.

9.23 The proposal allows for the adequate separation of the proposed built form in relation to all existing windows on neighbouring properties, with the required light courts provided.

9.24 There are no existing north facing habitable room windows affected by the proposal.

9.25 The submitted Shadow Diagrams demonstrate that there will be no significant overshadowing to the adjoining secluded private open space. In particular the shadow diagrams confirm no additional overshadowing to the court yards of the existing dwellings to the west of the site.

9.26 The side and rear boundary fencing is notated as ‘timber palings’ of varying height. At some point the fence is as low as 1.65 metres. The plans include new portions of boundary fencing to 1.95 metre with 0.5 trellis to manage ground level overlooking. A condition has been recommended that all boundary fencing be increased to at least 1.8 metre in height. All upper level windows appear suitably screened (externally fitted screens and/or opaque glazing) or will have sill heights of 1.7m above floor level in accordance with the requirements of Standard 22.

9.27 There will be no internal views into secluded private open space within the development and Standard B23 is met.

9.28 The proposal is unlikely to give rise to additional noise beyond what would normally be expected from residential properties. There are no noted external sources of noise i.e. air conditioning units.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

9.29 The dwelling entries are potentially accessible for people with limited mobility as minimal steps are required for entry and necessary upgrades could be accommodated in the future should the need arise. Dwelling 1 and 11 also provide for a ground floor layout that allows for living areas and a bedroom.

9.30 The dwellings have clearly definable entries that are identifiable form the street and common driveway and provide shelter and sense of address to each dwelling.

9.31 All proposed habitable rooms are provided with windows that have the requisite dimensions clear to the sky. The daylight provisions of Standard B27 are therefore met.

9.32 The areas of secluded and private open space meet the minimum size and dimension requirements and will be directly accessible from the internal living spaces. The secluded open space areas range from 45 square metres to 58 square metres in area.

9.33 The areas of secluded private open space have access to northern light and will receive reasonable solar access throughout the day.

9.34 External storage has been provided which meets the storage requirements of Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.35 The architectural design provides for a contemporary interpretation of the traditional built forms. The dwellings incorporate hipped roof forms and windows forms that are proportional to the surrounding area. The reduced upper level footprint has helped provide for a separated two storey form that will integrate into the neighbourhood setting to an acceptable level.

9.36 No front fencing is proposed.

9.37 The proposed layout is unlikely to give rise to any future management problems of common property should the land be subdivided in the future.

9.38 The plans suitably demonstrate the location of bin storage and other ancillary facilities.

10. CONCLUSION

The proposal has responded to the issues confirmed by VCAT related to the refusal of the previous development on the site. The reduction of one dwelling, reduced upper level footprint (that allows for a separated upper level form and increased side and rear setbacks) and increased landscaping on site allow for the proposal to reasonably respond to the neighbourhood character whilst providing for a diversity of housing stock in the area. The proposal appropriately responds to Clause 52.06 and Clause 55 of the *Scheme* and is recommended for support with appropriate conditions.

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LOCALITY PLAN

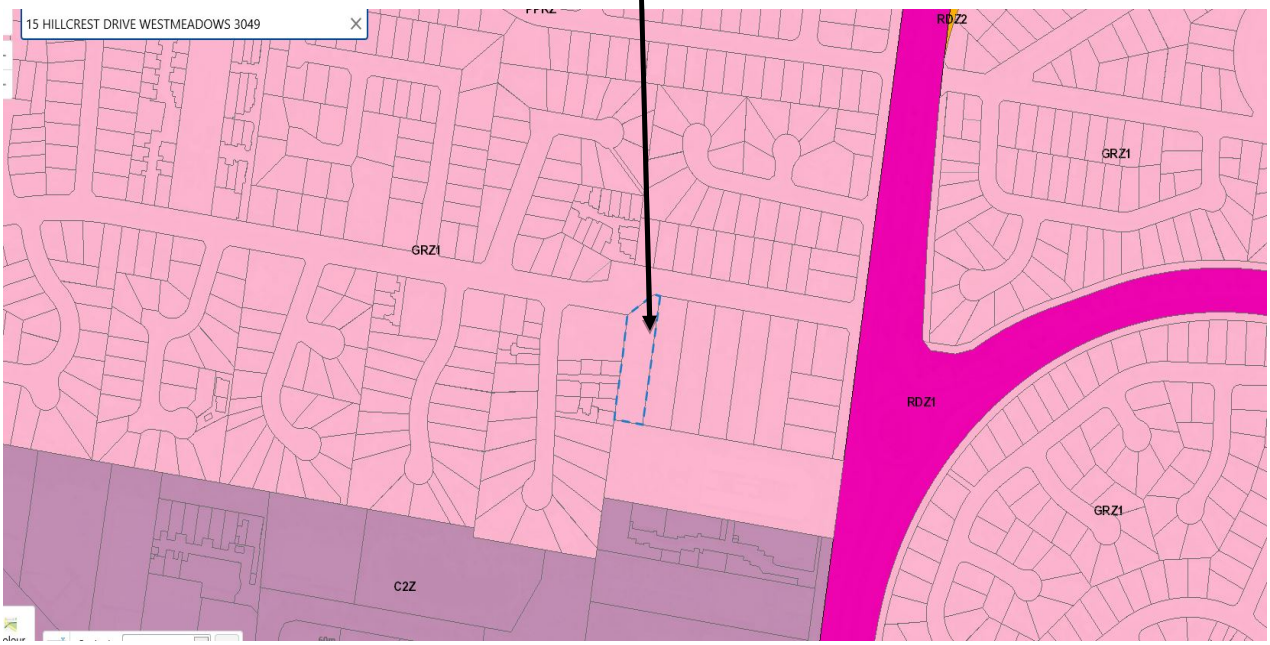
Permit Application: P21925

Site Address: 15 Hillcrest Drive Westmeadows

Subject Site



Subject Site



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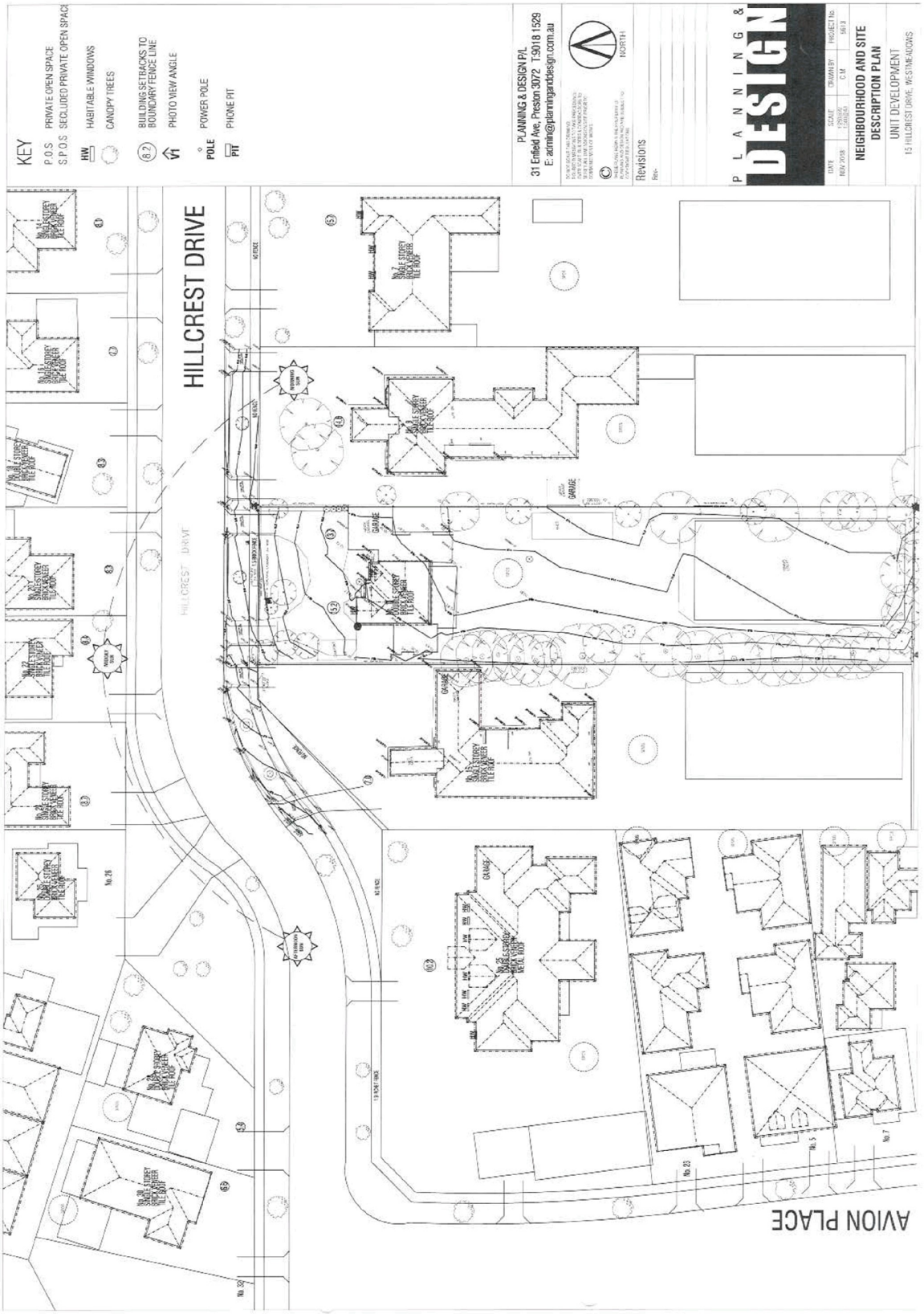
KEY
P.O.S PRIVATE OPEN SPACE
S.P.O.S SECLUDED PRIVATE OPEN SPACE
HW HABITABLE WINDOWS
CANOPY TREES
BUILDING SETBACKS TO BOUNDARY FENCE LINE
PHOTO VIEW ANGLE
POLE POWER POLE
PIT PHONE PIT
PLANNING & DESIGN P/L
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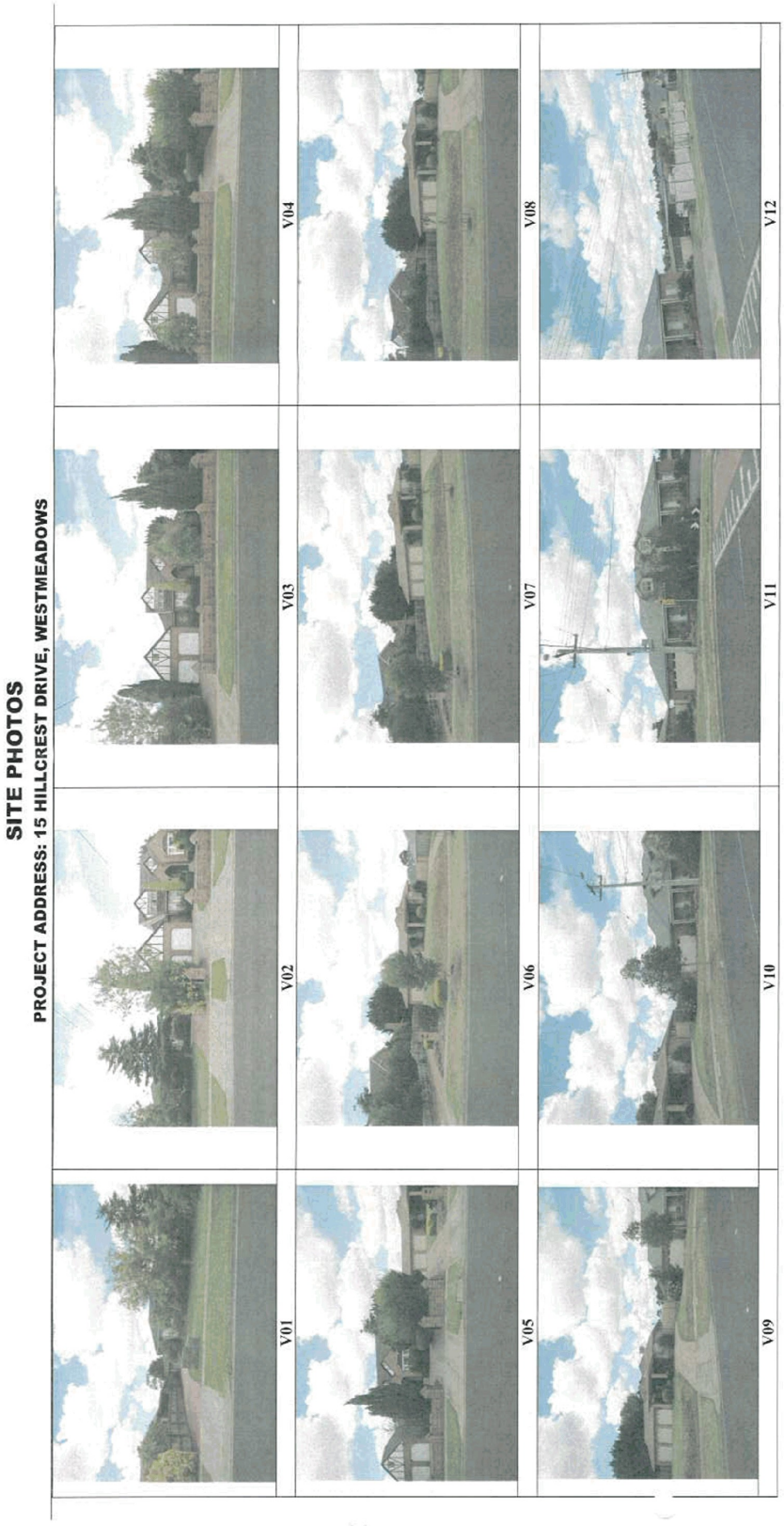
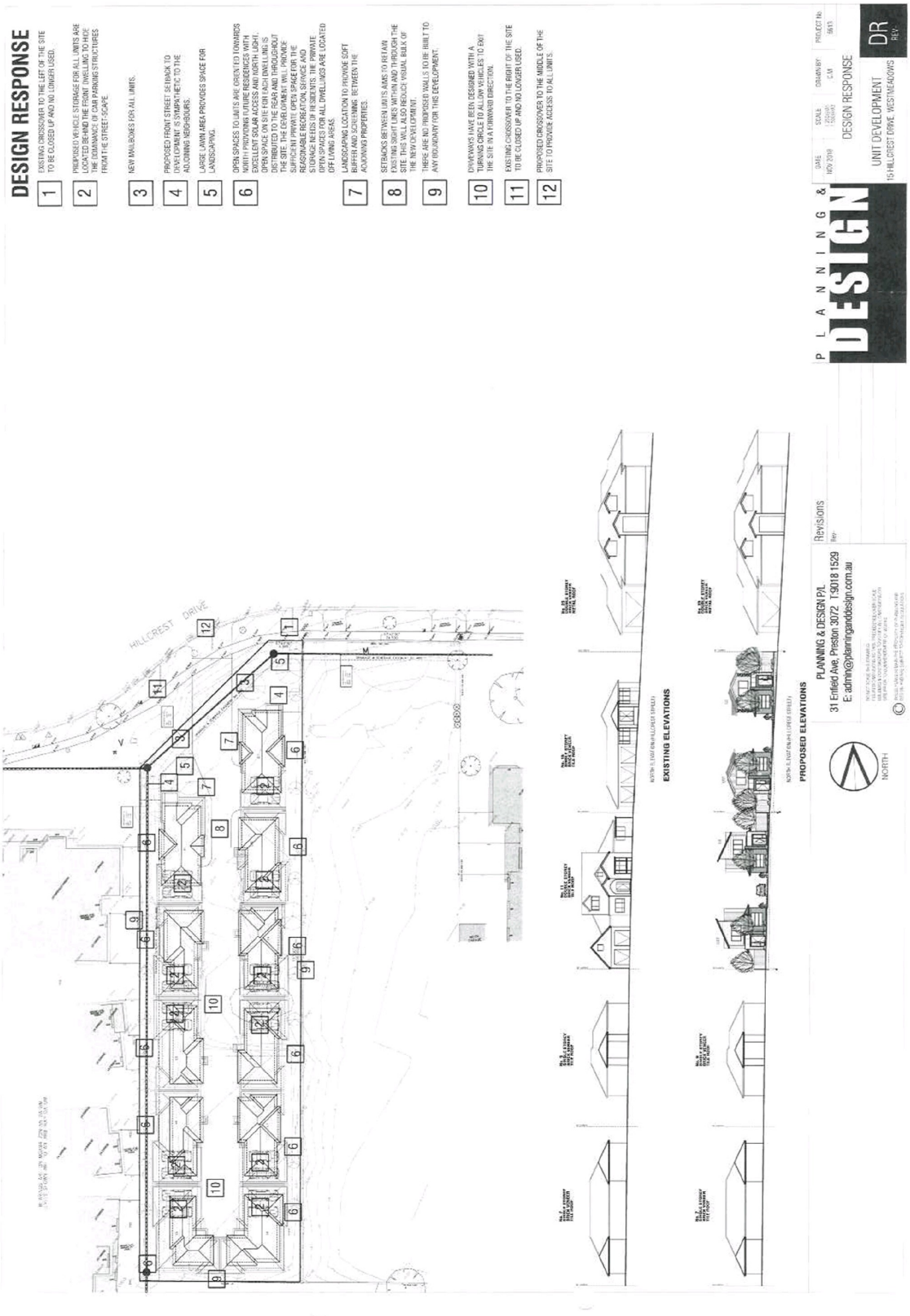
NORTH
Revisions
PLANNING & DESIGN
NEIGHBOURHOOD AND SITE DESCRIPTION PLAN
UNIT DEVELOPMENT
15 HILLCREST DRIVE, WESTMEADOWS
HILLCREST DRIVE
AVION PLACE



PLEASE REFER TO NEIGHBOURHOOD AND SITE DESCRIPTION PLAN FOR PHOTO VIEW REFERENCES V01-V12

PLANNING & DESIGN Pty Ltd
ADDRESS: 31 ENFIELD AVE, PRESTON VIC 3072 PH:03 9018 1529 FAX: 03 9014 7197 EMAIL: admin@planninganddesign.com.au


DESIGN RESPONSE
1 EXISTING CROSSOVER TO THE LEFT OF THE SITE TO BE CLOSED UP AND NO LONGER USED.
2 PROPOSED VEHICLE STORAGE FOR ALL UNITS ARE LOCATED BEHIND THE FRONT DWELLING TO HIDE THE DOMINANCE OF CAR PARKING STRUCTURES FROM THE STREET SCAPE.
3 NEW MAILBOXES FOR ALL UNITS.
4 PROPOSED FRONT STREET SETBACK TO DEVELOPMENT IS SYMPATHETIC TO THE ADJOINING NEIGHBOURS.
5 LARGE LAWN AREA PROVIDES SPACE FOR LANDSCAPING.
6 OPEN SPACES TO UNITS ARE ORIENTED TOWARDS NORTH PROVIDING FUTURE RESIDENCES WITH EXCELLENT SOLAR ACCESS AND NORTH LIGHT. OPEN SPACE ON SITE FOR EACH DWELLING IS DISTRIBUTED TO THE REAR AND THROUGHOUT THE SITE. THE DEVELOPMENT WILL PROVIDE SUFFICIENT PRIVATE OPEN SPACE FOR THE REASONABLE RECREATION, SERVICE AND STORAGE NEEDS OF RESIDENTS. THE PRIVATE OPEN SPACES FOR ALL DWELLINGS ARE LOCATED OFF LIVING AREAS.
7 LANDSCAPING LOCATION TO PROVIDE SOFT BUFFER AND SCREENING BETWEEN THE ADJOINING PROPERTIES.
8 SETBACKS BETWEEN UNITS AIMS TO RETAIN EXISTING SIGHT LINES WITHIN AND THROUGH THE SITE. THIS WILL ALSO REDUCE VISUAL BULK OF THE NEW DEVELOPMENT.
9 THERE ARE NO PROPOSED WALLS TO BE BUILT TO ANY BOUNDARY FOR THIS DEVELOPMENT.
10 DRIVEWAYS HAVE BEEN DESIGNED WITH A TURNING CIRCLE TO ALLOW VEHICLES TO EXIT THE SITE IN A FORWARD DIRECTION.
11 EXISTING CROSSOVER TO THE RIGHT OF THE SITE TO BE CLOSED UP AND NO LONGER USED.
12 PROPOSED CROSSOVER TO THE MIDDLE OF THE SITE TO PROVIDE ACCESS TO ALL UNITS.
HILLCREST DRIVE
EXISTING ELEVATIONS
PROPOSED ELEVATIONS
NORTH
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Revisions
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DESIGN RESPONSE
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15 HILLCREST DRIVE, WESTMEADOWS
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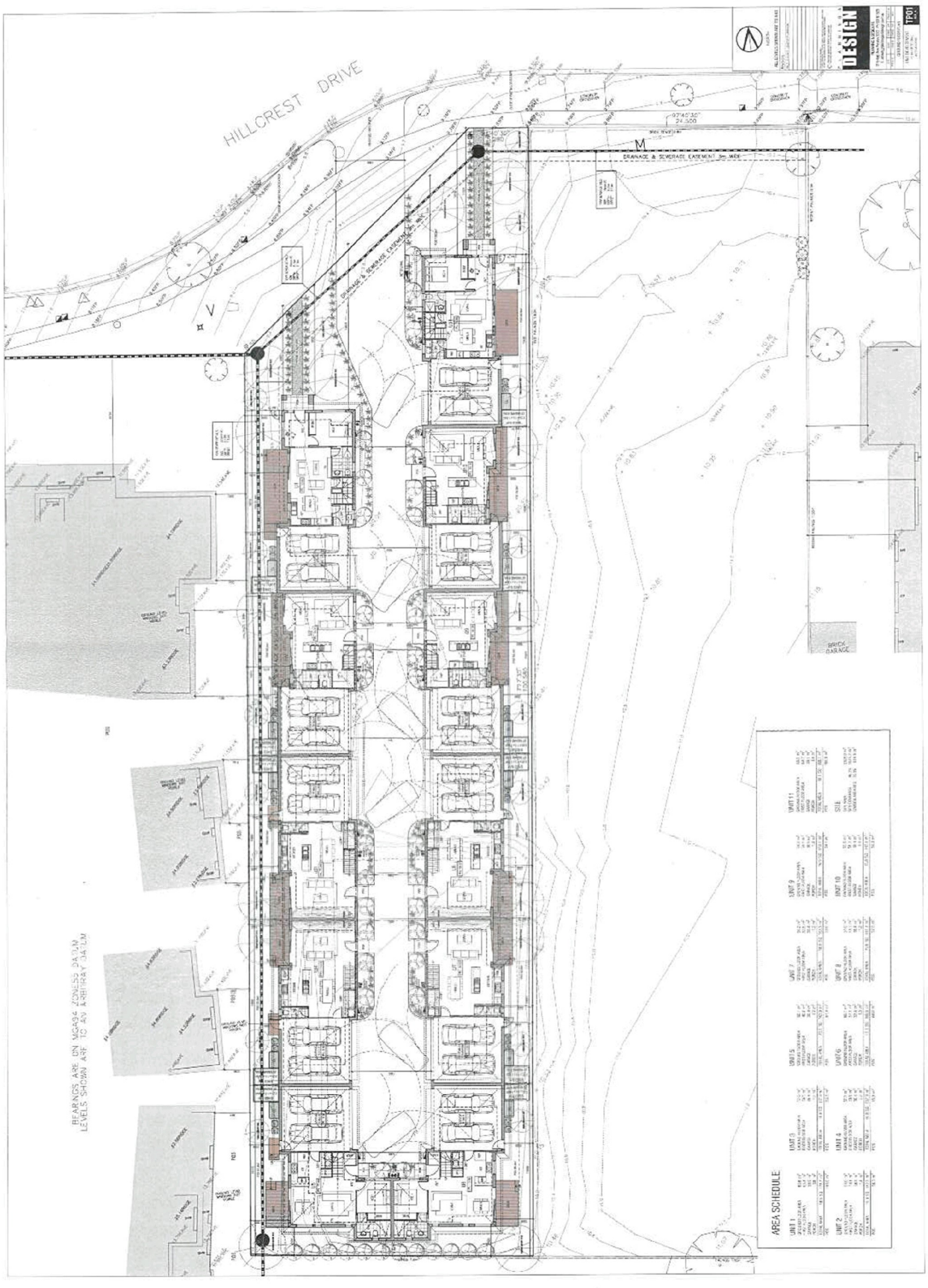
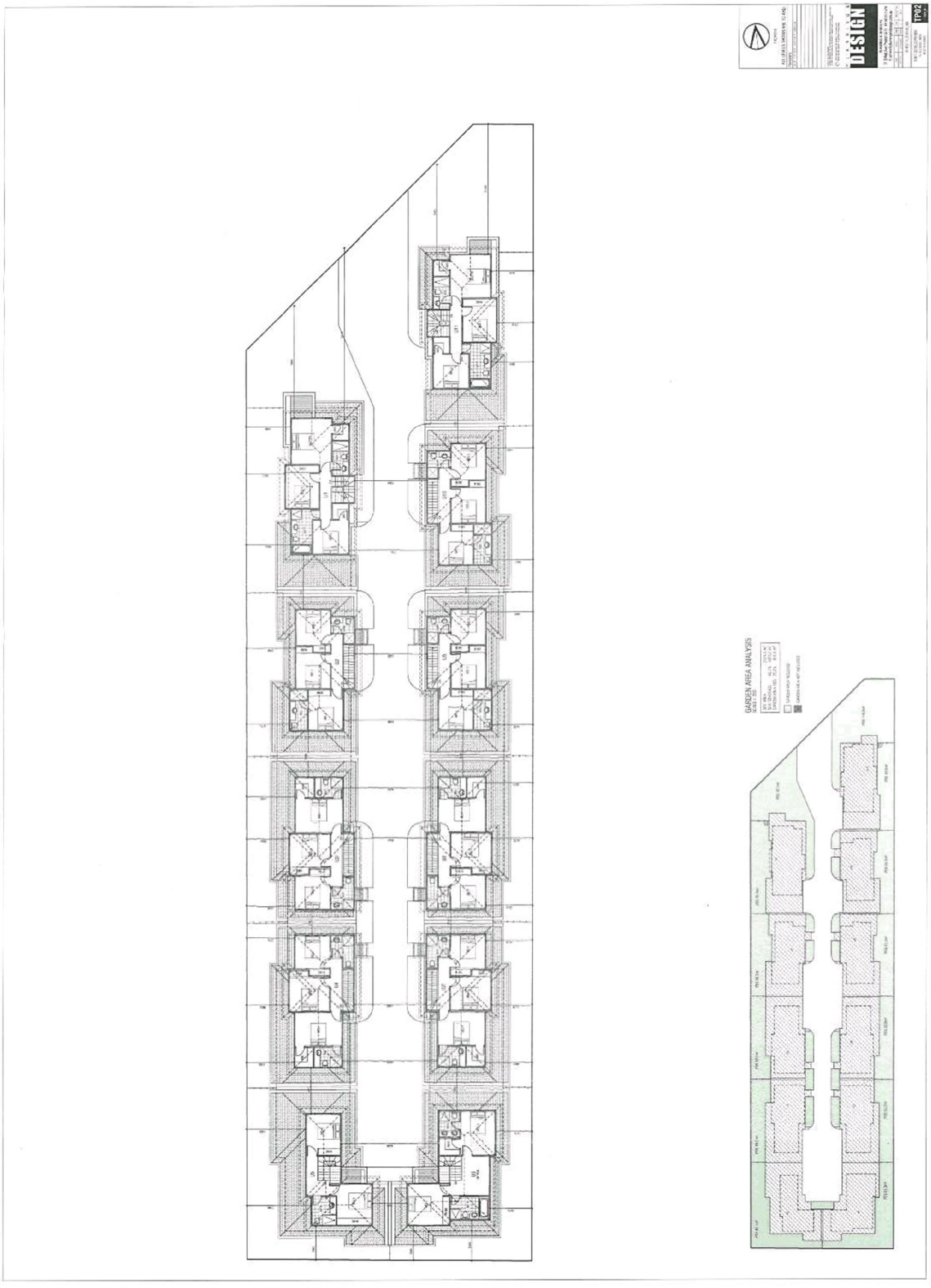

HILLCREST DRIVE
DESIGN
AREA SCHEDULE


DESIGN
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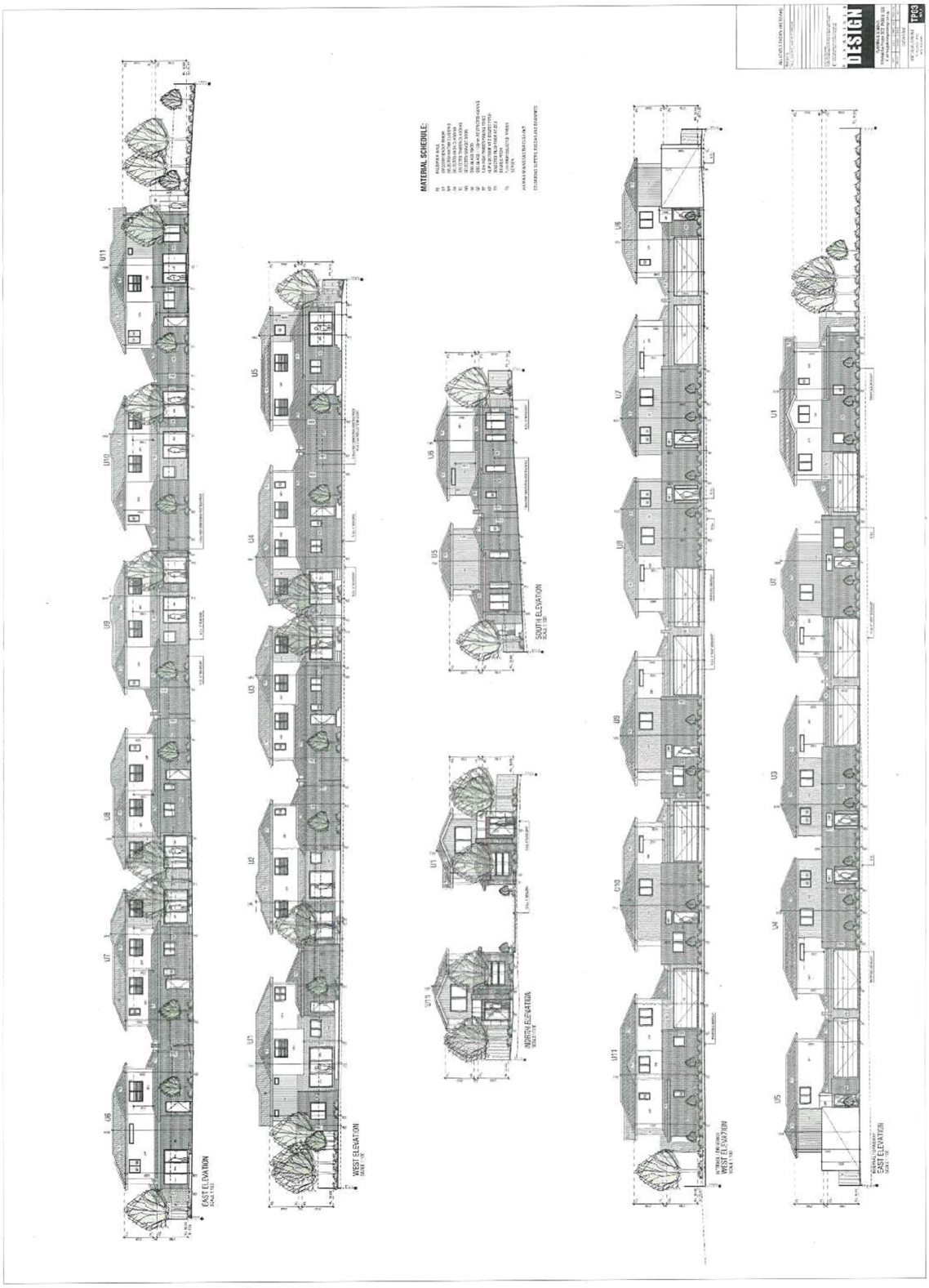
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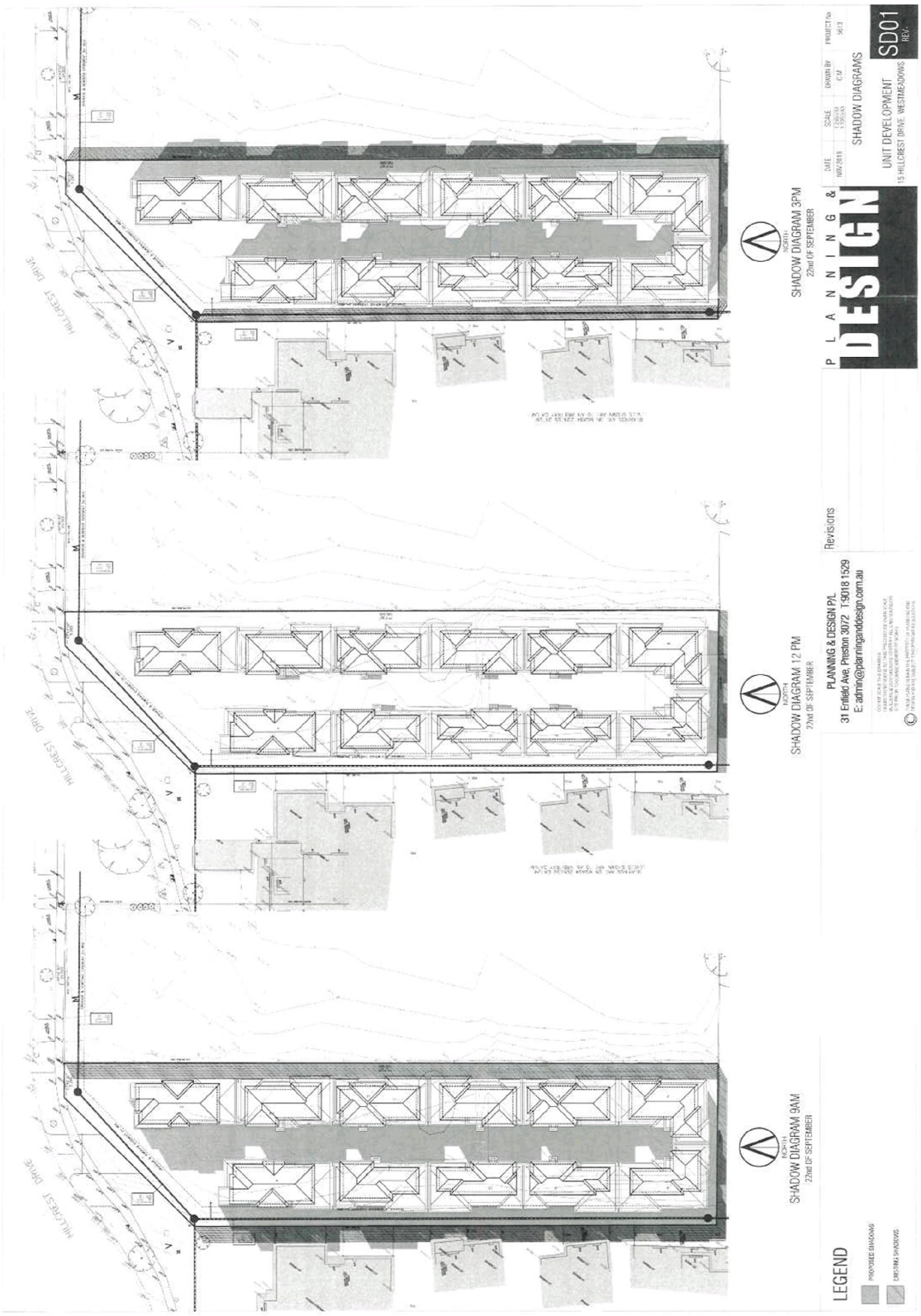
WEST ELEVATION
SOUTH ELEVATION
NORTH ELEVATION
WEST ELEVATION
EAST ELEVATION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SHADOW DIAGRAM 12 PM
22nd OF SEPTEMBER
SHADOW DIAGRAM 9AM
22nd OF SEPTEMBER
LEGEND
PROPOSED SHADOWS
EXISTING SHADOWS
Revisions
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SHADOW DIAGRAMS
UNIT DEVELOPMENT
15 HILLCREST DRIVE, WESTMEADOWS
SD01

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REPORT NO:	SU412
REPORT TITLE:	28 Ligar Street Sunbury - The development of four double storey dwellings
SOURCE:	Amy Lanfranchi, Statutory Town Planner
DIVISION:	Planning and Development
FILE NO:	P21657
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality plans* 2. *Development plans*

Application No:	P21657
Proposal:	The development of four double storey dwellings
Location:	28 Ligar Street Sunbury
Zoning:	General Residential Zone 1
Applicant:	Design by Energy
Date Received:	20 August 2018

1. SUMMARY OF REPORT:

Planning approval is sought to develop four double storey dwellings at 28 Ligar Street in Sunbury. Notice of the application was given, and three objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*, including consideration of the issues raised in objections. On balance, the proposal is considered acceptable and it is recommended that a Notice of Decision to Grant a Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of four double storey dwellings at 28 Ligar Street Sunbury, subject to the following conditions:

1. **Before the development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans received by Council on 7 December 2018, but modified to show:**

    a. **Removal of references of 'Stage 2' on plans.**

    b. **The location of visibility splays in accordance with the requirements of Clause 52.06-9 of the *Hume Planning Scheme*. A notation on the Site and Ground Floor Plan stating that the splay area must be clear of visual obstructions and may include adjacent structures (mailboxes) and landscaped areas, provided the structures and landscaping in those areas are less than 900mm in height. Fences within this area must taper down to less than 900mm in height.**

REPORT NO: SU412 (cont.)

c. **The materials, height and colours of the existing front fence.**

d. **The materials, height and colours of the proposed fence associated with the private open space of Dwelling 4, situated on the corner of Cornish Street and Ligar Street. This fence must be considered a 'feature fence' that ties in with the existing front fences.**

e. **Annotation that the 'existing fence in front of Dwelling 1, 2 and 3 be removed'.**

f. **Annotation detailing that Dwelling 3 rear verandah to be laser lite or similar.**

g. **Each laundry to be correctly named 'laundry'.**

h. **Bedrooms to be correctly labelled as 'Bedroom 1', 'Bedroom 2' and 'Bedroom 3/study'.**

i. **The location of bin storage areas for each dwelling. These must be screened from public view.**

j. **The change of the location for the pantry of Dwelling 4, so it is located within the kitchen area for improved functionality.**

k. **The location of any mechanical plant or services, in accordance with Condition 9.**

l. **Landscaping pursuant to Condition 5 of the planning permit.**

2. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**

3. **Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.**

4. **The external materials, finishes and paint colours of the approved building must be to be to the satisfaction of the responsible authority.**

5. **Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.**

6. **The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping which is to include the planting of a minimum of one medium canopy tree in the front setback of Dwellings 1, 2, 3 and 4 and a small-medium canopy tree within the secluded private open space areas of all dwellings; and low scale planting and screening wherever practicable, and in accordance with Council's guidelines and to include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), irrigation and when approved an endorsed copy must form part of this permit.**

7. **The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.**

8. **Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.**

9. **Any cut or fill must not interfere with the natural overland stormwater flow.**

REPORT NO: SU412 (cont.)

10. **The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the Responsible Authority so as to prevent the discharge of stormwater causing damage/nuisance from the subject land across any road or footpath or onto adjoining land. All stormwater tanks must have the overflow pipe connected to the legal point of discharge.**
11. **Stormwater must not be discharged from the subject land other than by means of an underground pipe drain to a Council nominated point of discharge in a road or to an underground pipe drain and the drainage system must be designed to the requirements and satisfaction of the relevant Building Surveyor.**
12. **No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during and after development.**
13. **Vehicle access to and from the subject land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will use the crossing(s). The location, design and construction of the vehicle crossing(s) must be approved by the Responsible Authority after first obtaining a road opening permit from Council.**
14. **Street trees HTMS ID 980 and HTMS 981 may only be removed and replaced with consultation with Council's Parks Department, and at full cost to the developer.**
15. **Prior to development, any street trees to be retained must be protected by Tree Protection Fencing, in accordance with the requirements of Council's Parks Department.**
16. **This permit will expire if one of the following circumstances applies:**
    a. **the development is not started within three years of the date of this permit; or**
    b. **the development is not completed within six years of the date of this permit.**

    The responsible authority may extend the periods referred to if a request is made in writing:
    a. **before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or**
    b. **within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.**

Permit Notes:

- **If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.**
- **Drainage investigation is required for the development (fees apply). Please to be submitted to Council's Assets (Civil) Department. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
- **Following the Drainage Investigation, internal drainage plans must be submitted to Council's Assets (Civil) Department for approval.**
- **An "Application for Legal Point of Stormwater Discharge" is required to be submitted to Council prior to connection to the drainage system.**
- **The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.**

- **An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any service relocations are to the approval of the Service Authority and at the owners cost.**

3. PROPOSAL:

3.1 The applicant proposes to demolish an existing dwelling on the subject site, and subsequently develop the land with four double storey dwellings.

3.2 All dwellings address Cornish Street. The front walls of each dwelling are set back 3.5 metres from the property boundary. The front porches and balconies are within this front setback, and are set back 2.6 metres from the property boundary. The garages of Dwellings 1, 2 and 3 have setbacks of 5.6-5.9 metres.

3.3 Ligar Street is treated as a side street to Dwelling 4 and features a staggered setback with the closest point being the garage setting back six metres from the street.

3.4 Each dwelling is supported by two car spaces; with Dwellings 1, 2 and 3 featuring a single garage and tandem space with vehicle access from Cornish Street. Dwelling 4 has a double garage and gains access from an existing crossover on Ligar Street.

3.5 Dwellings 1 and 2 are attached, as are Dwellings 3 and 4; with ground and first floor separation between Dwellings 2 and 3.

3.6 All dwellings feature a bedroom, powder room, open plan living and kitchen area, and laundry at a ground level, and two bedrooms, bathroom, ensuite, sitting room and balcony at the first floor. Each dwelling is supported by ground level secluded private open space.

3.7 The building design is contemporary, with use of render, brick and other articulation materials, prominent balcony usage, use of glazing and pitched roof lines.

3.8 Summary table of the development:

Site Area	1022 square metres
Dwelling Density	1:255 square metres
Site Coverage	52% (60% max)
Permeability	39% (20% min)
Garden Area	36.7% (35% required)

4. SITE AND SURROUNDS:

4.1 The subject site is known as 28 Ligar Street in Sunbury (Crown Allotment 29 Township of Sunbury) and is located on the east side of the Calder Freeway; approximately 40km from the CBD of Melbourne.

4.2 The property is on the corner of Ligar Street and Cornish Street.

4.3 The site is relatively flat and features an existing dwelling and associated outbuildings.

4.4 There is a feature fence, of approximately 1.8 metres in height, along the site frontages. There is also some planted vegetation across the site.

4.5 The property has three existing crossovers, two being on Cornish Street and one on Ligar Street. There is a power pole and associated power lines located on the Cornish Street frontage. There are three street trees located along the frontage.

4.6 The site is located approximately 300 metres from the Sunbury commercial area.

4.7 The surrounding area features a public recreation reserve opposite the site, which includes tennis courts, skate park, BMX Track, outdoor pool, leisure centre, passive recreation reserve and the football club. There is a medical centre on the neighbouring property at 1 Cornish Street. Other than that, uses are typically residential and the area features many multi dwelling outcomes due to its proximity to the Sunbury commercial area.

5. PLANNING CONTROLS:

5.1 The Minister for Planning approved the second package of changes to the VPP gazetted on 31 July 2018. The amendment implements part of the Victorian Government's Smart Planning Program reforms to simplify and modernise Victoria's planning policy and rules.

5.2 The amendment focuses on changes to the VPP and planning schemes, including improvements to the structure and operation of specific zones, overlays and provisions.

5.3 There are no changes to the Municipal Strategic Statement and the Local Planning Policies.

5.4 The following policies and provisions of the *Hume Planning Scheme* ("the Scheme") are relevant in the consideration of the application and include the recently approved amendments:

Planning Policy Framework:	Clause 11.01-1S: Settlement	
	Clause 11.02: Managing Growth	
	Clause 11.02-1S: Supply of urban land	
	Clause 15.01-1S: Urban design	
	Clause 15.01-2S: Building design	
	Clause 16.01-1S: Integrated housing	
	Clause 16.01-2S: Location of residential development	
	Clause 16.01-3S: Housing diversity	
	Clause 18:	Transport
	Clause 19:	Infrastructure
Municipal:	Clause 21:	Hume Municipal Strategic Statement
Strategies:	Clause 21.01-3:	Vision and Strategic Framework Plan
	Clause 21.02:	Urban Structure and Settlement
	Clause 21.02-1:	Managing Growth and Increasing Housing Choice
	Clause 21.03:	Liveable Neighbourhoods and Housing
	Clause 21.03-1:	Liveable Communities
	Clause 21.03-2:	Housing
	Clause 21.04:	Built Environment & Heritage
	Clause 21.04-1:	Urban Design
	Clause21.04-2:	Environmentally Sustainable Design and Development
	Clause 22.13	Residential Neighbourhood Character – Sunbury Local Policy
Local Policies:	Not applicable	

Zones:	Clause 32.08:	General Residential Zone Schedule 1
Overlays:	Nil	
Particular	Clause 52.06:	Car Parking
Provisions	Clause 55:	Two or More Dwellings on a Lot and Residential Buildings
General	Clause 65.01:	Approval of an Application or Plan
Provisions:	Clause 66:	Referral and Notice Provisions

5.5 The State Planning Policy and Local Planning Policy Frameworks aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development respond to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.

5.6 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.

5.7 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Policy further requires development to respond to its context in terms of character. A specific neighbourhood character policy is applied to the site.

5.8 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.

5.9 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. To address this, the Hume MSS recognises the following relevant objectives:

- To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents
- To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.

Aboriginal Cultural Heritage

5.10 The land is not located within an area identified as having Aboriginal cultural heritage sensitivity and therefore a Cultural Heritage Management Plan is not required.

Major Electricity Transmission Line

5.11 The land is not located within 60 metres of a major electricity transmission line.

Restrictive Covenants

5.12 The certificate of title provided with the application does not contain any restrictive covenants or agreements.

5.13 There are no easements on the title plan.

Planning Permit Triggers

5.14 Pursuant to Clause 32.08-6 of the *Hume Planning Scheme*, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the development of more than one dwelling on a lot.

6 REFERRALS:

6.1 The application was referred to Council's Assets (Engineering and Traffic) Department.

6.2 The Assets Department did not object to the proposal, and offered standard comments and conditions regarding traffic, civil and drainage matters.

6.3 The application was referred to Council's Parks Department, due to impact to street trees by proposed or extended crossovers.

6.4 The Parks Department do not object to the removal and replacement of a Chinese Elm (HTMS ID 980) and a Buxton Gum (HTMS ID 981), at cost to the developer. Tree protection fencing must be erected around the two trees to be retained.

7 ADVERTISING:

7.1 The application was advertised under Section 52 of the *Planning and Environment Act 1987 (the Act)* by way of letters to adjoining owners and occupiers and two signs were placed on the site for a minimum of 14 days as prescribed under the Act.

7.2 A total of three objections were received in response and the grounds of objection are summarised as follows:

- Overlooking/privacy.
- Overshadowing/loss of sunlight.
- Parking and access.
- Increase in noise.
- Occupational Health and Safety concerns surrounding the demolition of the existing buildings.

8 OBJECTIONS:

8.1 The following is a discussion with the comments raised in the objection:

8.2 Overlooking

All windows along the first floor along the southern elevation have sill heights of 1.7 metres above finished floor level to prevent overlooking. The windows are also proposed to be opaque in nature. Ground floor overlooking or overlooking from the Secluded Private Open Space areas is prevented by the existing 2.1-metre-high fence on the southern boundary. The proposal is considered to comply with Clause 55 requirements surrounding overlooking.

8.3 Overshadowing/loss of sunlight

The shadows cast by the proposed buildings are within the existing shadowing of the fence on the southern boundary. It is considered that the proposal does not further reduce solar access to neighboring Secluded Private Open Space, nor to north facing windows. The proposal is considered to comply with Clause 55 requirements surrounding overshadowing.

8.4 Parking and access

All proposed dwellings are provided with car parking spaces in accordance with Clause 52.06. The location of proposed crossovers, and the function of traffic movements are considered to be appropriate and orderly. The proposal is not considered to increase the amount of traffic to an unreasonable level. The application was reviewed by the Assets Department with regard to traffic and parking outcomes, and they do not object to the proposal.

8.5 Increase in noise

The proposal complies with standards surrounding the protection of habitable rooms from vehicular noise.

Mechanical plant equipment was not detailed on plans, however due to the generous setback between proposed dwellings and dwellings to the south, it is considered that the proposal will not cause inappropriate levels of noise to neighbouring properties. A permit condition is proposed to manage this.

The planning process does not require consideration of increase in perceived or cumulative human noise due to increase of density; however prospective residents must abide by EPA guidelines surrounding noise pollution.

8.6 OH&S concerns surrounding demolition of existing buildings

Demolition of buildings on this site does not trigger the need for planning consideration. Demolition of buildings, and the safe management of this, are dealt with through the *Building Regulations 2018* and by the *Occupational Health and Safety Regulations 2017.*

9 ASSESSMENT:

General Residential Zone 1

9.1 The proposed development is consistent with the purpose of the General Residential Zone (GRZ).

9.2 The applicable requirements of the GRZ1

9.2.1 Minimum garden area of 35% for a lot above 650sqm.

9.2.2 Permit trigger for the development of more than one dwelling on a lot.

9.2.3 Development must comply with Clause 55.

9.2.4 Maximum building height of 11 metres.

9.2.5 No more than 3 storeys permitted.

9.3 The proposed development achieves a garden area of 376 square metres (36.7%), complying with the requirement.

9.4 The proposed development has an overall height of 7.8m and is two storeys maximum at any one point, complying with the requirement.

9.5 Clause 55 will be addressed in below sections.

Clause 52.06 Car Parking

9.6 The proposed development is consistent with the purpose of this clause.

9.7 Two car parking spaces are required for each three (or more) bedroom dwelling. No visitor parking is required. Two car parking spaces are provided to each dwelling, complying with the requirement.

9.8 The proposed development meets all the required design standards for car parking and accessways.

9.9 The application was referred internally to Council's Assets (Traffic) Department who did not object and requested standard conditions/notations on any permit issued.

Clause 55 Two or more dwellings on a lot and residential buildings

9.10 A development *must* meet the objectives of Clause 55 and *should* meet the standards of Clause 55.

Neighbourhood character and infrastructure (Standards B1 to B5)

9.11 The property is within the Sunbury 5 Neighbourhood Character Area, as detailed within Map 1 to Clause 22.14. The purpose of this policy is to ensure that new development respects and enhances the preferred neighbourhood character of the residential areas of Sunbury.

9.12 An objective of this character statement is *"to encourage the consideration of the landscape setting of new dwellings",* which can be achieved by retention of trees and vegetation wherever possible, and through the preparation of a landscape plan.

9.13 The proposal includes the removal of two existing trees within the nature strip, however these trees will be replaced. There is sufficient space within the front setback to support small to medium canopy trees. The SPOS of each dwelling has capacity to support the planting of canopy trees also and this will be secured through a condition on the planning permit. A landscape plan will also be required as a condition on the permit.

9.14 The character area further holds an objective "*to reflect the existing rhythm of dwelling spacing",* and it is considered that the rhythm of the proposed dwellings is similar to the treatment of other corner sites.

9.15 The character of the area reflects a range of multi dwelling outcomes, of both single and double storey in nature. This character is typical to areas which have close proximity to reserves, shops and services; which is true to this neighbourhood.

9.16 The site will be appropriately serviced by utilities. The application was referred internally to Council's Assts (Civil and Drainage) Department who had no objections and requested standard conditions and notations which includes the provision of upgraded utilities, if required.

9.17 Jemena did not object to the proposal and any modification or relocation to the nearby power pole will be subject to Jemena's approval.

9.18 The development appropriately integrates with Cornish Street by providing adequate vehicle links and orienting to front Cornish Street.

Site layout and building massing (Standards B6 to B15)

9.19 The development achieves appropriate siting by orientating the development toward a public recreation reserve across Cornish Street, and the neighbouring medical centre; whilst providing significant setback from the more sensitive uses upon Ligar Street.

9.20 The dwellings provide a front setback of 3.5 metres from Cornish Street and feature various setbacks to provide an articulated frontage. The front porches and balconies an encroach into the front setback; however, they offer an opportunity for passive surveillance to the street and the public reserve opposite. The wide nature strip staggered built form, and selected building materials ensure that a sense of spaciousness is preserved. Whilst the standard of B6 is slightly varied, the objective of achieving a design that respects the neighbourhood character and responds to the features of the surrounding area as well as make efficient use of the land, is upheld.

9.21 The garage on Ligar Street is in line with the six metre setback of the adjoining property, which meets Standard B6. The remainder of the build form is set back a minimum of nine metres; providing a generous setback from Ligar Street.

9.22 The building is well articulated on both a ground floor level and first floor level, through stepping in, reduced first floor footprint, and the usage of balconies, porches and verandahs. The building mass is also managed through proposed material usage, which looks to reduce built form impact and creates visual interest.

9.23 The building height is 7.58 metres, and does not exceed the maximum limit of nine metres. The site coverage is 52% of the site and does not exceed the maximum limit of 60%.

9.24 The development will be suitably drained and allow areas for permeable services and appropriate stormwater treatment. Site permeability is 39% and exceeds the minimum requirement of 20%. A subsequent drainage investigation and upgrade, if required, as a note on permit will ensure the appropriate treatment of stormwater within the site and compliance with best practice performance objectives.

9.25 The site is constrained with regards to the opportunity of providing living areas and secluded private open space to the north. However, living areas have been provided with significant glazing and appropriate setbacks, to ensure that solar access into these areas are not unreasonably compromised.

9.26 Energy efficiency of existing dwellings on adjoining lots will not be unreasonably reduced as can be seen in the proposed shadow diagrams, which indicate minimal shadowing of neighbouring properties.

9.27 Dwelling entries can be easily seen and surveilled from the street frontage and shared accessway, providing safety and security to these areas.

9.28 Private spaces are protected from becoming public thoroughfares by paling fencing.

9.29 Appropriate landscape outcomes are considered for the site, to be addressed via condition on permit. Conditions on permit will ensure the planting of new canopy trees for the site and include the preparation of a landscape plan to be assessed against Hume's landscape guidelines for appropriate landscaping and the suitability of plant species.

9.30 Appropriate access and car parking is provided. These arrangements have been reviewed by Council's Assets Department and are acceptable.

Amenity impacts (Standard B17 to B24)

9.31 Appropriate siting and walls on boundary impacts have been addressed. Side and rear setbacks (at both ground and first floor level) are more than the minimum requirements; featuring a minimum setback of 3.1 metres from the southern boundary at ground level, and 7.26 metres at first floor. Furthermore, the garage of Dwelling 1 and 4 are within the maximum requirements of the standards for walls on boundary, being built to the southern (rear) and western (side) boundary for a maximum length of 6.4 metres and 8.3 metres respectively with an average height of 3.2 metres and an overall height of 3.6 metres.

9.32 Daylight and northern solar access to existing habitable room windows will not be detrimentally affected by the development. All existing habitable room windows within proximity to the development outlook a wide-open area (private open space) that has a minimum dimension of one metre clear to the sky in accordance with the requirements. The north-facing habitable room windows within three metres of the boundary on an abutting lot are provided with appropriate setbacks from walls on the subject site.

9.33 Neighbouring properties experience some shadowing, but this is within the bounds of the existing shadowing from the fence on the southern boundary.

9.34 Overlooking and internal views have been appropriately accounted for with all first-floor habitable room windows with the potential for overlooking being highlight windows at 1.7 metre above finished floor level, in accordance with the standard.

9.35 Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of existing dwellings. The configuration of crossovers means that vehicle noise is orientated away from existing dwellings and SPOS.

On-site amenity and facilities (Standard B25 to B30)

9.36 All dwellings may be easily modified for accessible dwelling entries if required.

9.37 Dwelling entries provide shelter and a sense of personal address around the entry and can be easily surveilled from the street and shared accessway.

9.38 All new habitable room windows outlook a wide-open area (accessways or private open space) with a minimum dimension of one metre clear to the sky, or onto open verandahs, in accordance with the requirements.

9.39 All dwellings provide Private Open Space and Secluded Private Open Space more than the requirements. The SPOS is considered to be usable in nature and accessed appropriately from a living area.

9.40 All dwellings will receive adequate solar access to private open space, as there is a sufficient setback between the southern wall of each dwelling and the fence line. Dwelling 4 has a large SPOS area bound by existing fencing, which gains full northern sun. Usage of clear laser lite verandah roofing for Dwellings 1 and 2 will ensure appropriate solar access and sheltered, usable space. Dwelling 3 will be required to also use clear laser lite for its verandah, to comply with these requirements.

9.41 Each dwelling is provided with a minimum of six cubic metres secure storage space which is externally accessible via the secluded private open space areas.

Detailed Design (Standard B31 to B34)

9.42 The design of the new dwellings compliment the existing dwelling on site and complies with the Sunbury Local Policy and the neighbourhood character area. The property is bound by an existing feature fence, which will be partially retained on the corner of Ligar and Cornish. It is understood that there will be no front fences at the front of Dwellings 1-3, providing a sense of openness.

9.43 There will be no future management difficulties in areas of common ownership, as the shared accessway facilitates access to parking areas for each unit and the proposed buildings do not infringe into common areas.

9.44 Site services have been appropriate located to ensure suitability for installation of services, maintenance, and through access. Bin and recycling locations will be request through conditions, however it is expected that the bins will be easily maneuvered to the street frontage for collection. Mailboxes are located at the front of the property adjacent to the accessway and are convenient and safe to access by Australia Post.

10 CONCLUSION

10.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme,* including Planning Policy frameworks, and is considered to be generally consistent with the relevant purposes relating to urban environment, sustainable development, and residential development. The objections have been considered in the assessment of the proposal.

10.2 The proposal generally satisfies the objectives and standards of Clause 55 (Two or more dwellings o a lot) and Clause 52.06 (car parking). Subject to conditions, the proposal is able to demonstrate a site responsive design and with a limited impact on the amenity of surrounding properties and the character of the area.

10.3 On this basis, it is recommended that the application is supported and a Notice of Decision to Grant a Permit is issued.

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LOCALITY MAP

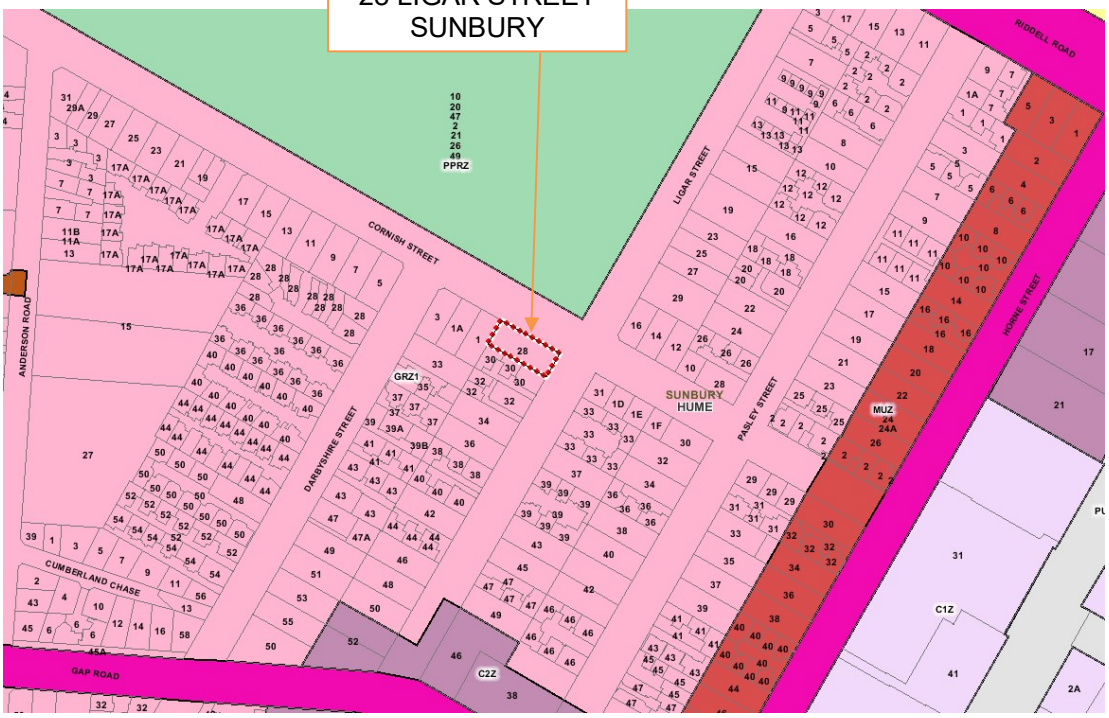
P21657

28 LIGAR STREET SUNBURY



SUBJECT SITE

28 LIGAR STREET SUNBURY



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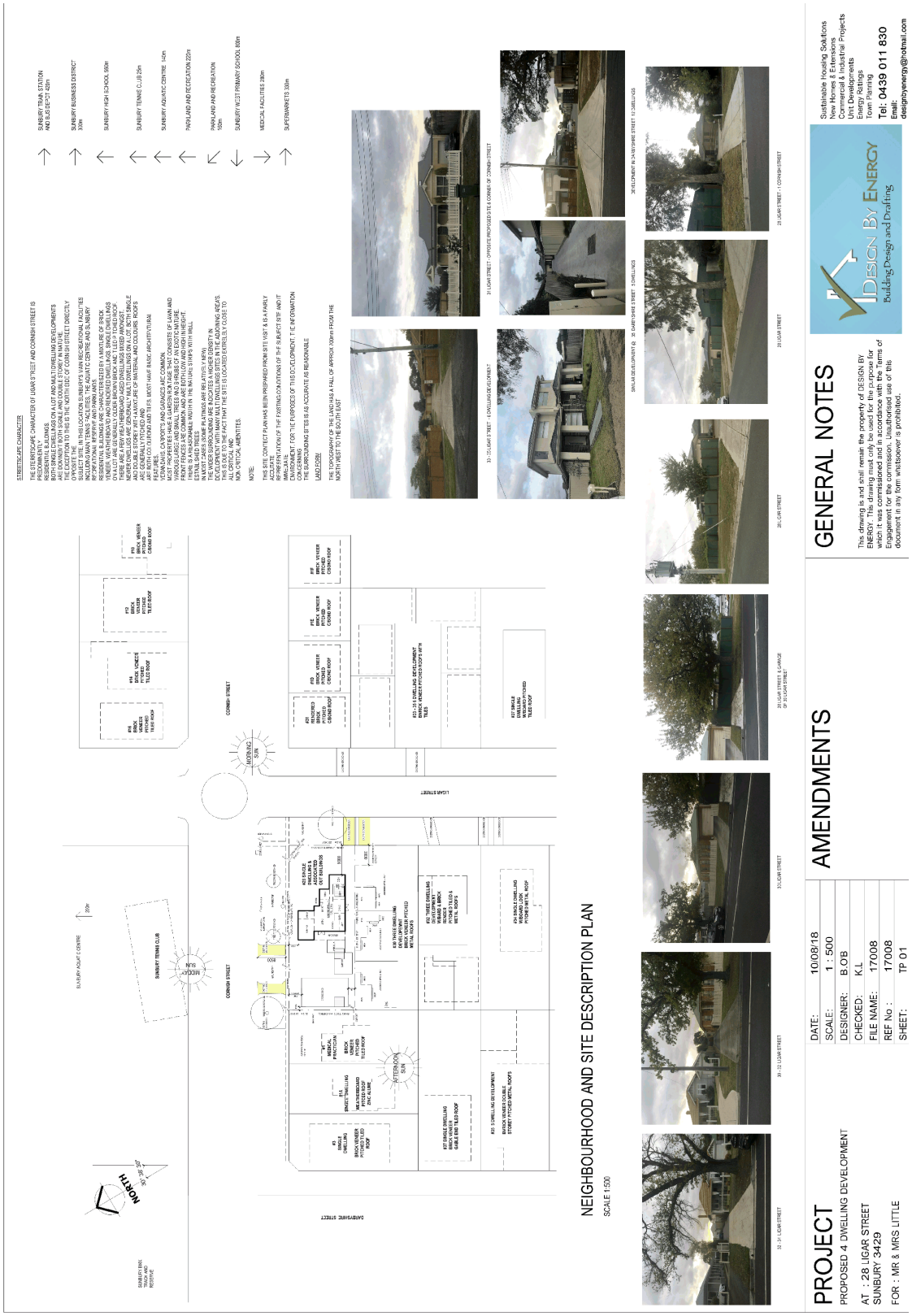
NEIGHBOURHOOD AND SITE DESCRIPTION PLAN
SCALE 1:500
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: 1 : 500
DESIGNER: B.OB
CHECKED: K.L
FILE NAME: 17008
REF No : 17008
SHEET: TP 01
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DESIGN RESPONSE PLAN
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: 1 : 500
DESIGNER: B.O'B
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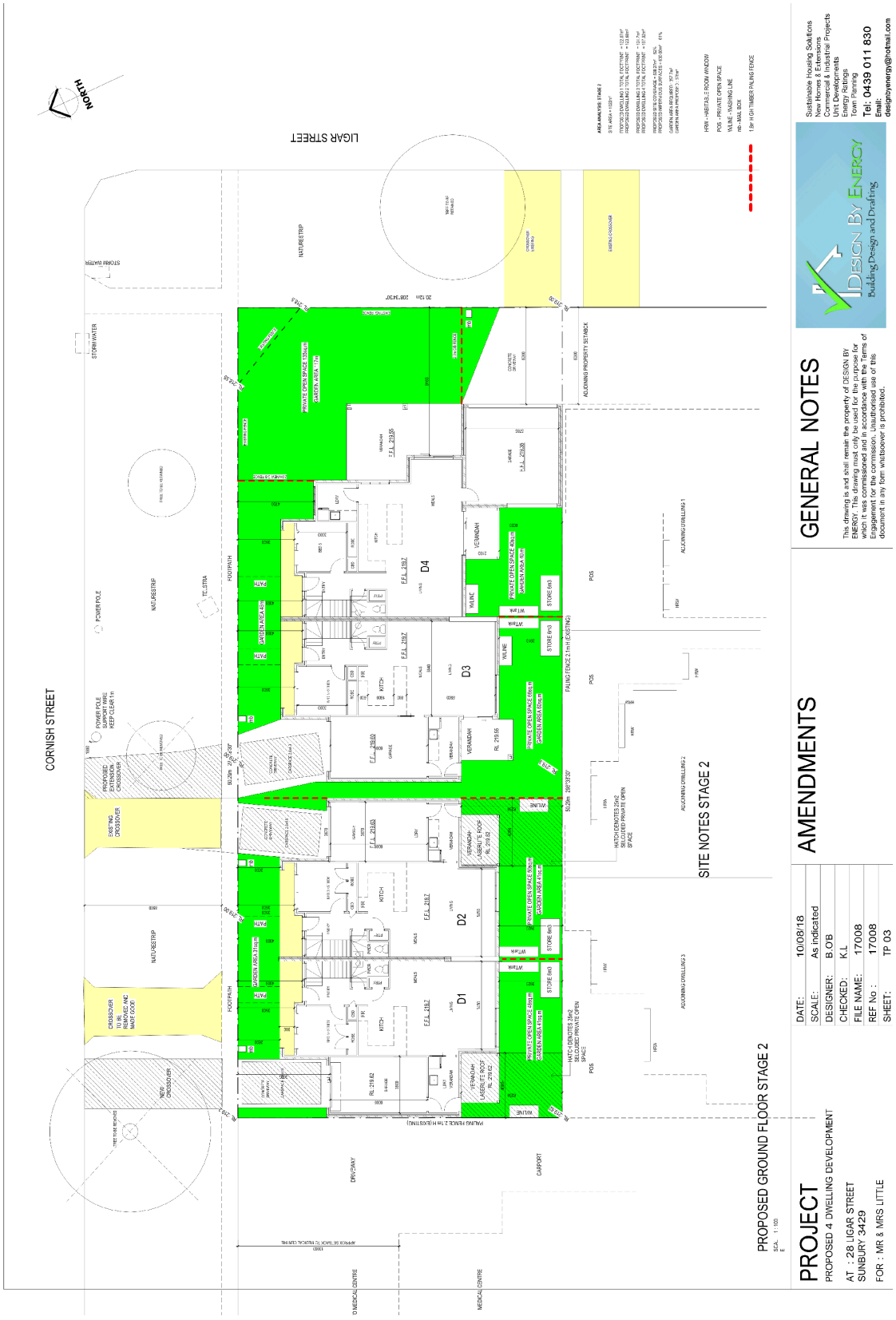
NORTH
LIGAR STREET
CORNISH STREET
SITE NOTES STAGE 2
PROPOSED GROUND FLOOR STAGE 2
GENERAL NOTES
AMENDMENTS
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
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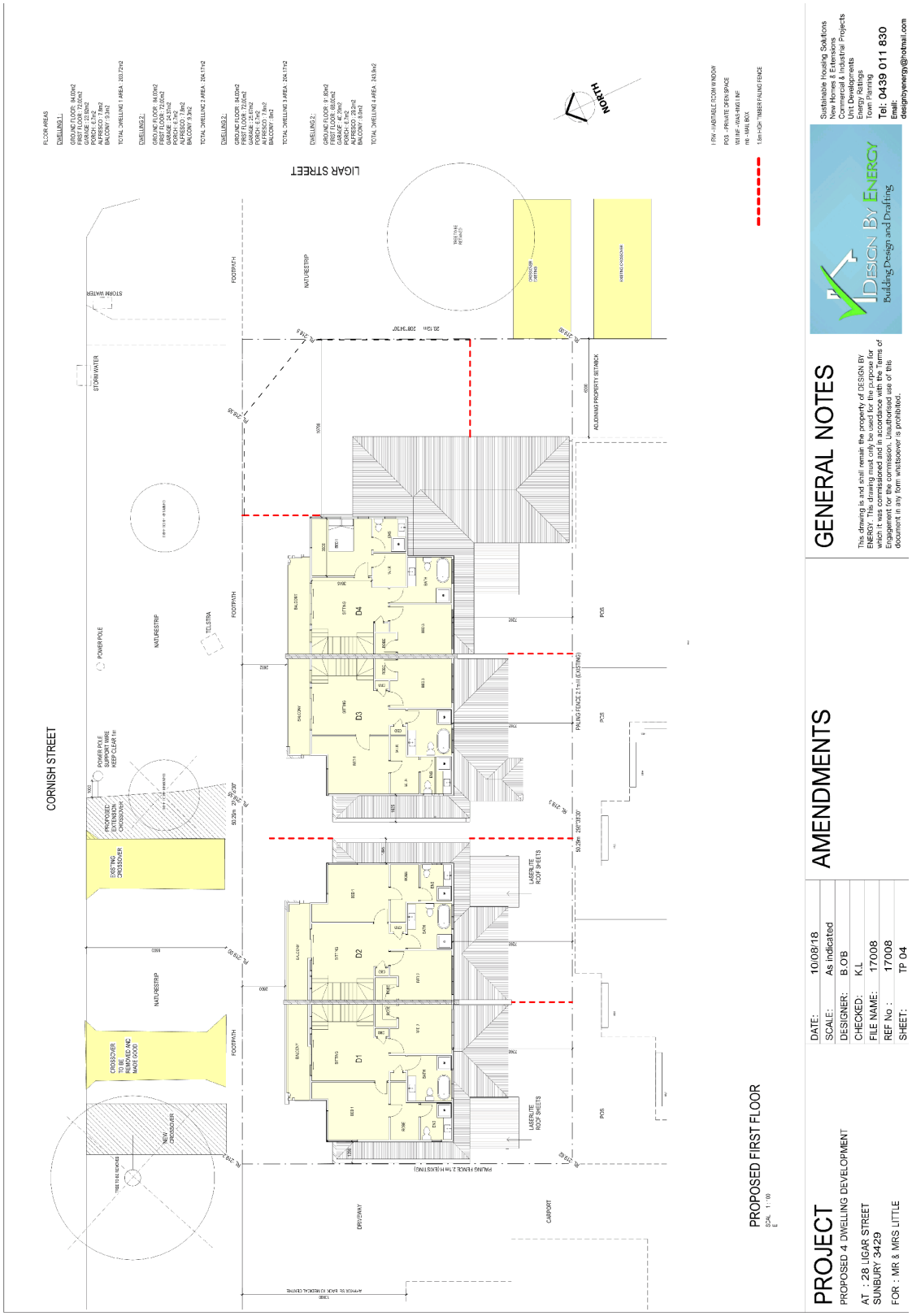
CORNISH STREET
LIGAR STREET
NORTH
PROPOSED FIRST FLOOR
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: As indicated
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FILE NAME: 17008
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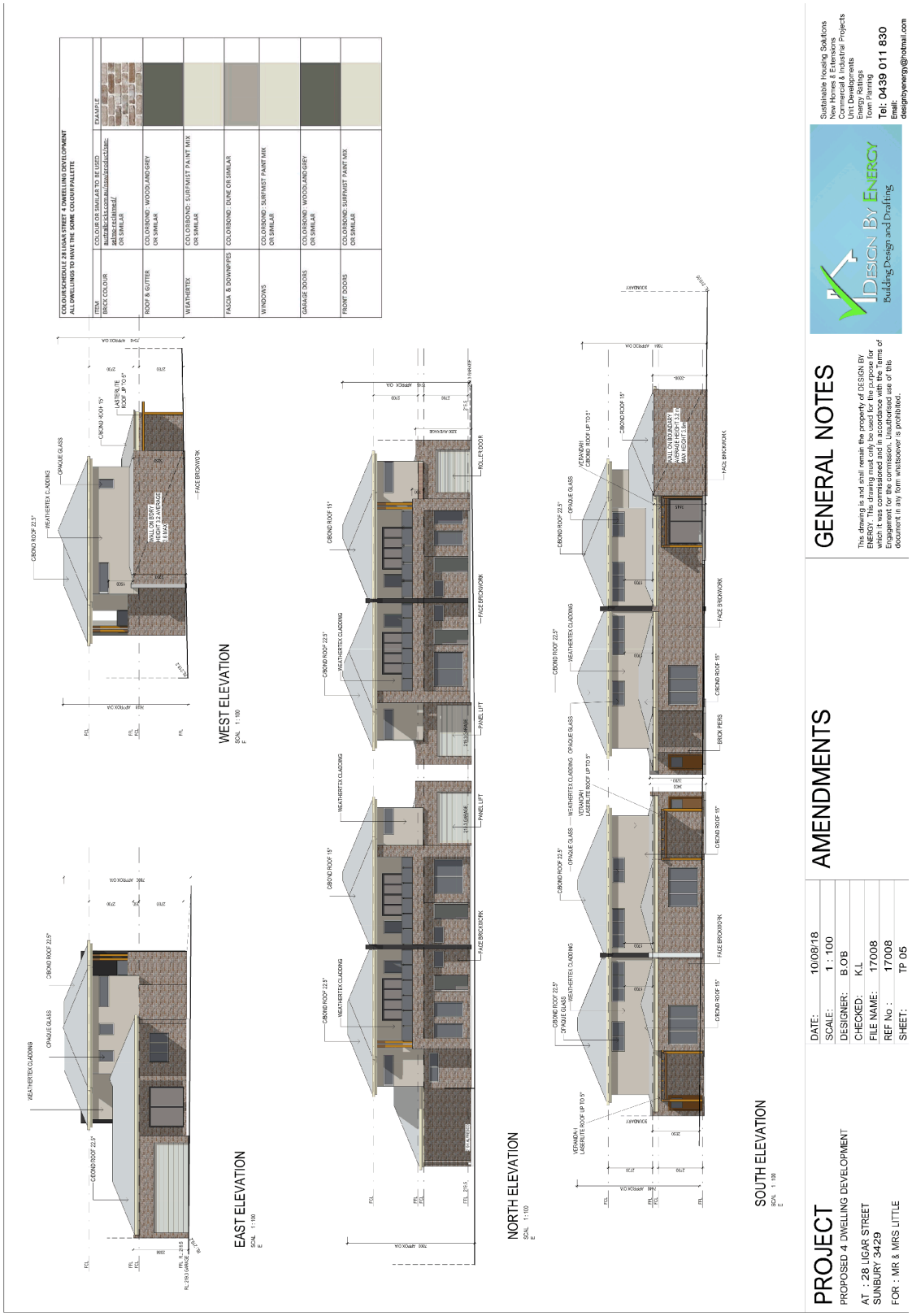
COLOUR SCHEDULE 28 LIGAR STREET 4 DWELLING DEVELOPMENT
ALL DWELLINGS TO HAVE THE SOME COLOUR/PALLETTE
ITEM
BRICK COLOUR
COLOUR OR SIMILAR TO BE USED
EXAMPLE
ROOF & GUTTER
COLORBOND : WOODLAND GREY OR SIMILAR
WEATHERTEX
COLORBOND : SURFMIST PAINT MIX OR SIMILAR
FASCIA & DOWNPIPES
COLORBOND : DUNE OR SIMILAR
WINDOWS
GARAGE DOORS
FRONT DOORS
WEST ELEVATION
SCALE 1 : 100
EAST ELEVATION
SCALE 1 : 100
NORTH ELEVATION
SCALE 1 : 100
SOUTH ELEVATION
SCALE 1 : 100
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: 1 : 100
DESIGNER: B.OB
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REF No : 17008
SHEET: TP 05
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3D View 12
3D View 13
3D View 14
LIGAR STREET
CORNISH STREET
OVERLOOKING DIAGRAM
NORTH
GENERAL NOTES
AMENDMENTS
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: As indicated
DESIGNER: B.OB
CHECKED: K.L
FILE NAME: 17008
REF No : 17008
SHEET: TP 06
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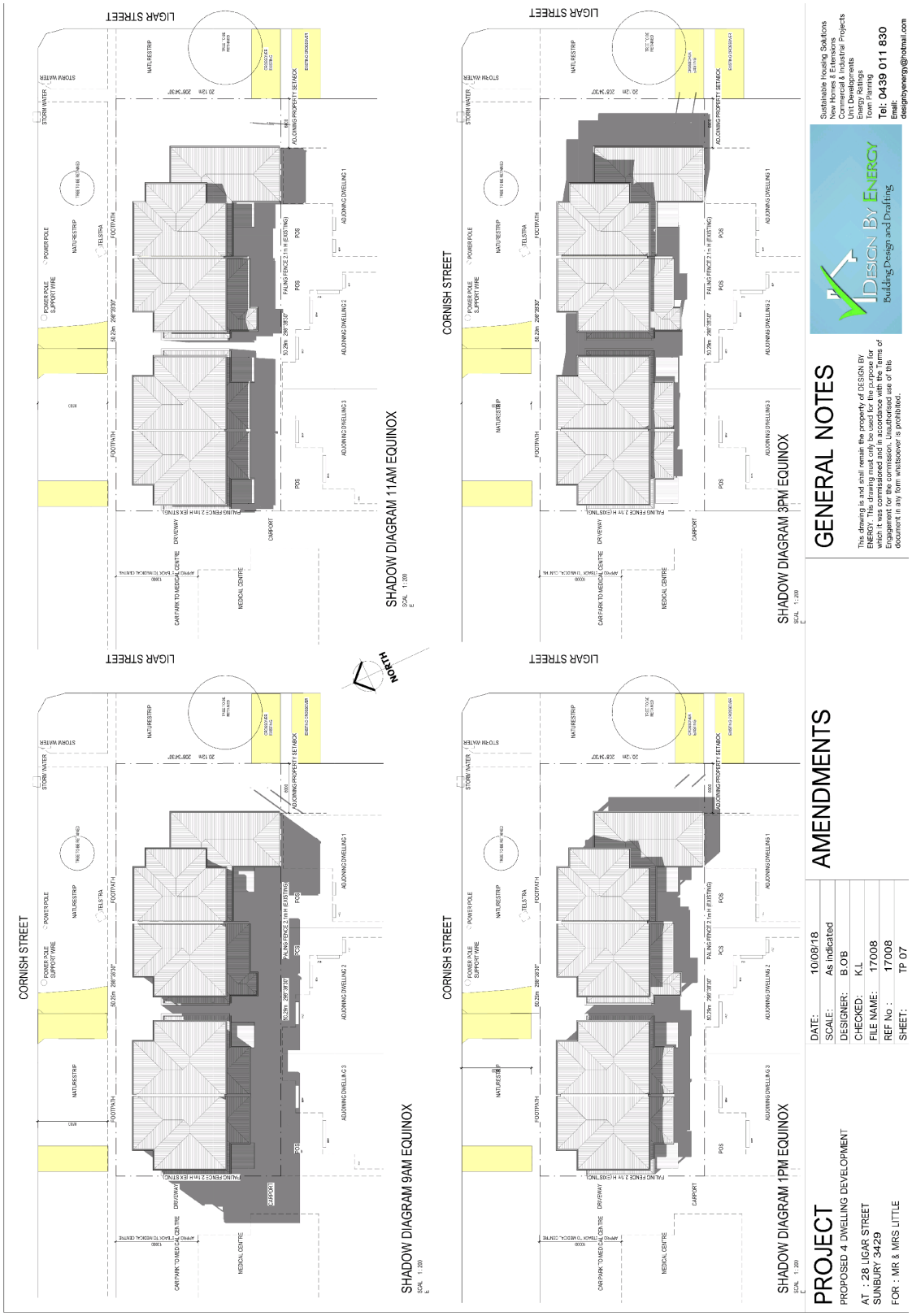
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CORNISH STREET
SHADOW DIAGRAM 11AM EQUINOX
SHADOW DIAGRAM 3PM EQUINOX
SHADOW DIAGRAM 9AM EQUINOX
SHADOW DIAGRAM 1PM EQUINOX
NORTH
GENERAL NOTES
AMENDMENTS
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/08/18
SCALE: As indicated
DESIGNER: B.OB
CHECKED: K.L
FILE NAME: 17008
REF No : 17008
SHEET: TP 07
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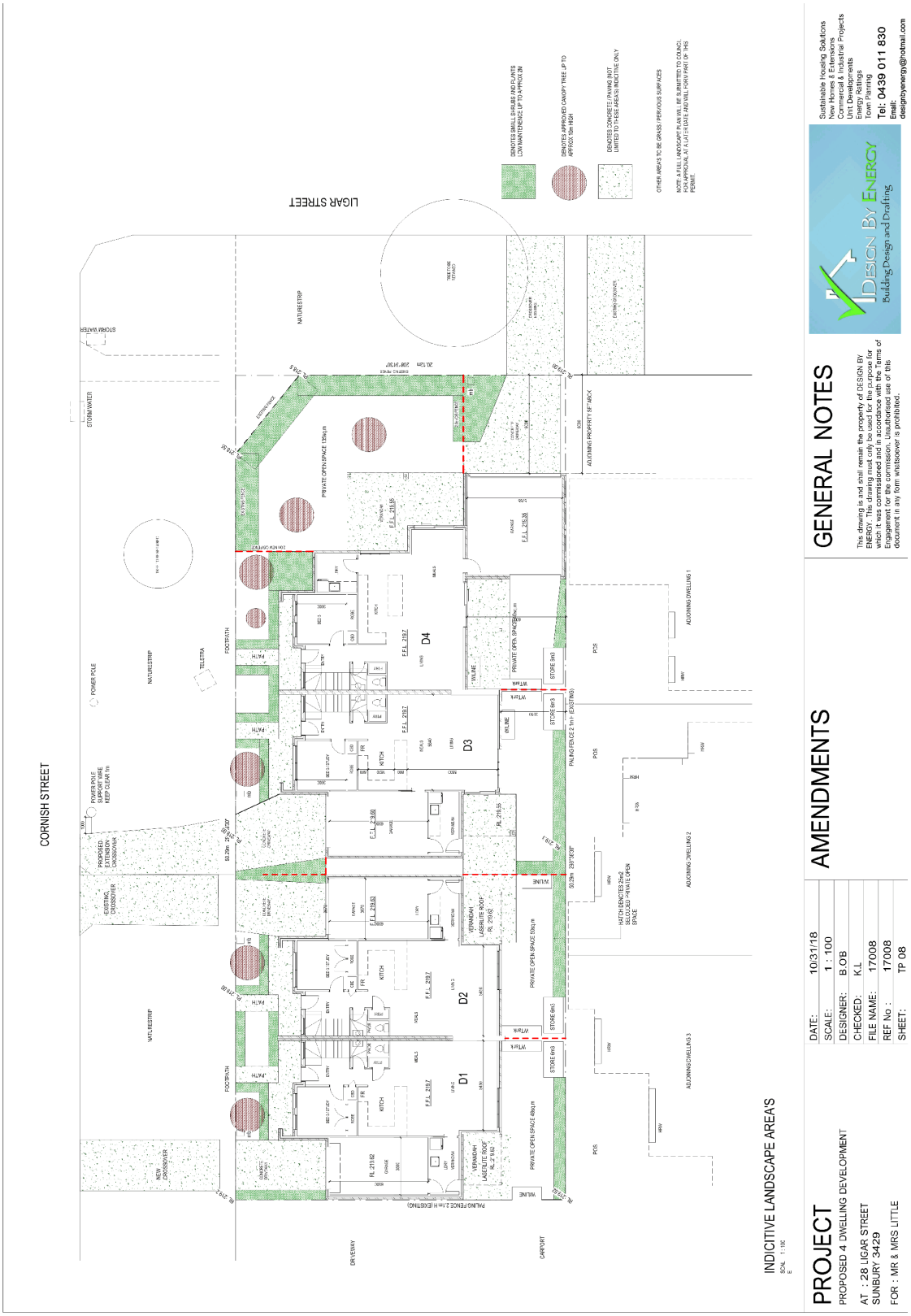
LIGAR STREET
CORNISH STREET
INDICITIVE LANDSCAPE AREA'S
GENERAL NOTES
AMENDMENTS
PROJECT
PROPOSED 4 DWELLING DEVELOPMENT
AT : 28 LIGAR STREET
SUNBURY 3429
FOR : MR & MRS LITTLE
DATE: 10/31/18
SCALE: 1 : 100
DESIGNER: B.OB
CHECKED: K.L
FILE NAME: 17008
REF No : 17008
SHEET: TP 08
DESIGN BY ENERGY
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REPORT NO:	SU413
REPORT TITLE:	33 Kenny Street, Westmeadows - The development of three double storey dwellings
SOURCE:	Najla Toma, Town Planner
DIVISION:	Planning and Development
FILE NO:	P21745
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Plan* 2. *Development Plans*

Application No:	P21745
Proposal:	The Development of Three Double Storey Dwellings
Location:	33 Kenny Street, Westmeadows
Zoning:	General Residential Zone - Schedule 1
Applicant:	Meraq Building Designers
Date Received:	3 October 2018

1. SUMMARY OF REPORT:

Planning approval is sought for the development of three double storey dwellings at 33 Kenny Street, Westmeadows. The application was advertised and six objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme* including the issues raised within the objection. On balance, the proposal is considered acceptable and it is recommended that a Notice of Decision to Grant a Permit be issued subject to conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of three double storey dwellings at 33 Kenny Street, Westmeadows, subject to the following conditions:

1. **Before the development permitted by this permit commences, three copies of plans to the satisfaction of the responsible authority must be submitted to and approved by the Responsible authority. When approved the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:**
   a) **Dwelling 1 crossover modified to align with the proposed access way.**
   b) **The tandem car spaces to each dwelling with minimum dimensions of 2.6m metres in width and 4.9 metres in length, and an additional 500mm clearance provided between the garage and each space.**
   c) **Dwelling 3 bedroom window on the upper floor east elevation to be provided with a window sill height of 1.7 metres above finished floor levels.**
   d) **A maximum boundary wall height of 3.2 metres for the Dwelling 3 garage on the western elevation.**

e) A minimum of 2 metres high fencing along the eastern boundary at the owner/ developer's cost, except where tapered fencing is required within the front setback area.

f) Dwelling 2 internal layout reconfigured to make bathroom facilities accessible from the walkway.

g) A note to state "the street tree *Willow Bottlebrush* to be removed and replaced to the satisfaction of the responsible authority at the full cost of the owner/permit holder.

h) A note to state "removal of the existing redundant vehicle crossover and reinstate nature strip, channel, and kerb as required".

i) The materials and colours schedule amended to include the garage door construction materials for all dwellings.

j) The provision of visibility splays to each driveway in accordance with Clause 52.06-9 of the *Hume Planning Scheme*.

2. The layout of the site and/or the size of the proposed or existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.

3. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the Responsible authority. The landscape plan is to support the planting of native vegetation. Such submitted plan with the application must be modified to show:

a) the planting of a minimum of one (1) canopy tree in the front setback and (1) canopy tree in the SPOS area of all three dwellings, at a minimum height of 1.8 metres when planted. The canopy trees must be native and complement the Moonee Ponds Creek Valley in accordance with Council's guidelines.

b) A schedule of all proposed trees, shrubs and groundcover (including planting densities, size of maturity and botanical names).

c) A note to state "All trees to meet AS2303:2015 Tree stock for landscape use".

4. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

5. The removal and replacement of trees must only be undertaken by Council Staff or Council approved contractors.

6. The cost of all new fencing construction is borne by the owner/developer.

7. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.

8. All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.

9. All air-conditioning equipment other plant equipment must be screened and must be appropriately located away from habitable room windows of adjacent dwellings to the satisfaction of the responsible authority.

10. The height of the letterboxes and/or landscaping for all dwellings located within the visibility splay required by Condition 1(d) must be less than 900mm in height.

REPORT NO: SU413 (cont.)

11. **A detailed indented parking bay design must be submitted to Council's Traffic and Civil Design teams for assessment and approval prior to construction, consistent with Council standard drawing SD307 or SD307a.**
12. **Any structure built over an easement requires Council and relevant service authorities approval.**
13. **An application for a 'Consent to Dig in the Road Reserve' permit is to be submitted to Council for approval.**
14. **Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
15. **Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.**
16. **Any cut or fill must not interfere with the natural overland stormwater flow.**
17. **No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.**
18. **This permit will expire if one of the following circumstances applies:**
    - **the development is not commenced within three years of the date of this permit; or**
    - **the development is not completed within six years of the date of this permit.**

    The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.
    - **before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or**
    - **within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.**

NOTES:

- **If a request for an extension of commencement/completion dates is made out of time allowed by the condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.**
- **An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing or any modifications to existing vehicle crossings is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any service relocations are to the approval of the Service Authority and at the owners cost.**
- **If the offset between the crossover splays and the service box is less than 1 metre, then approval must be attained from the relevant authority.**
- **An "Application for Legal Point of Stormwater Discharge" is required to be submitted to Council prior to connection to the drainage system.**
- **Provision of litter control at stormwater inlet points within car park and paved areas.**
- **Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.**

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3. PROPOSAL:

The proposal seeks to develop the site with three double storey dwellings on the land. Details of the proposal are as follows:

Layout

3.1 The site is to be arranged with Dwellings 1 and 2 having frontages to Kenny Street, and with Dwelling 3 located to the rear fronting Eyre Street.

3.2 The ground floor of all three dwellings will contain an open plan kitchen, meals and living areas, a guest bedroom, a laundry and a bathroom. Each of the upper floor levels will contain three bedrooms with the master bedroom including an ensuite, Walk in Robe (WIR) and a shared bathroom.

Private open space

3.3 Each dwelling is provided with a secluded private open space on the ground floor in excess of 25 square metres.

Car parking and access

3.4 Car parking is provided in the form of a single garage and uncovered tandem car parking space for all dwellings.

3.5 Vehicle access to Dwelling 1 will be provided via a new single width crossover located along the eastern boundary of the site. Vehicle access to Dwellings 2 and 3 will be provided via two new single crossovers along Eyre Street frontage.

3.6 The existing single crossover to be reinstated to a nature strip. An indented parking bay to be constructed on Eyre Street.

General

3.7 Dwellings 1 and 2 will have a front setback of 6.6 metres to Kenny Street, while dwelling 3 will have a front setback of 3 metres to Eyre Street.

3.8 The maximum height of the dwellings is 7.5 metres.

3.9 The roof forms comprise hipped roofs with eaves on the first floors. The ground floors will contain flat roofs in parts, and hipped roofs with eaves in other parts.

3.10 The proposed materials and colours include brick veneer, render and concrete roof tiles.

3.11 Summary Table of the Development:

Site Area	608 square metres
Dwelling Density	1:202 square metres
Site Coverage	58.42% (60% max)
Permeability	34.14% (20% min)
Garden Area	34.48% (30% required)

4. SITE AND SURROUNDS:

4.1 The subject site is a vacant corner lot located on the south-east corner of Kenny Street and Eyre Street in Westmeadows. The site is formally known as Lot 14 on Plan of Subdivision 074572. The irregular shaped site has a frontage of 13.7 metres to the north boundary, a north-west corner splay of 4.3 metres with a sideage of 33.5 metres along the west boundary, and an overall site area of 608 square metres.

4.2 The site is currently vacant, it has a flat topography and its void of any vegetation. There is existing single crossover located at the west of the site.

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4.3 The site is located within an established residential area of Westmeadows. This suburb is located approximately 17 kilometres north of Melbourne's central business district.

4.4 The dwellings in the neighbourhood generally comprise the following general characteristics:

- Brick veneer.
- Tiled hipped roofs with eaves.
- Predominantly double fronted facades.
- Dwelling setback off both boundaries.
- Garages/carports set back from the front facade of dwelling along a side boundary.
- If front fencing occurs, it is generally low and varied in materials.
- Landscaping typically comprises at least one canopy tree in the front setback, complimented by a number of shrubs and lawn.
- There are several examples of double storey unit developments in the neighbourhood, including:
  - #23, #80, #89 and #101 Kenny Street,
  - #27, #36 and #40 Eyre Street,
  - #1, #3 & #5 Gwilt Street,
  - #73 and #81 Raleigh Street,
  - #192 Elizabeth Street,
  - #10 and #28 Shadforth Street,
  - #16, #24, #29 and #43 Riddell Street,
  - #22, #25, #35 and #54 Pascoe Street.

4.5 Adjacent properties:

- Immediately to the east is No. 31 Kenny Street; a double storey brick veneer dwelling. This dwelling is setback 7.7 metres from the street and 1.1 metre from the common boundary. Vehicle access is provided via a double width crossover along its east boundary. The secluded private open space is located to the rear, adjacent to the common boundary of the subject site.
- To the south is No. 44 Eyre Street; a double storey brick veneer dwelling. Vehicle access is provided via a single width crossover leading to a double carport built adjacent to the common boundary. The secluded private open space is located to the rear.

4.6 Contextually, the site has a good access to public open space, transport, shopping, employment and community facilities. The following facilities are within a walking distance of the site (approximately between 100 metres to 1.5 kilometres) including:

- Kenny Street Bus route #477.
- Eyre Street Reserve.
- Harricks Crescent Reserve.
- Westmeadows Primary School.
- Westmeadows Medical Centre and chemist.

- Attwood and Westmeadows Community Centres.
- IGA and retail shops including restaurants and cafes.

Restrictions on Title

4.7 No registered covenants are recorded on title.

4.8 A 2.44 metre-wide drainage and sewerage easement is located along the length of the south boundary.

Planning History

4.9 Council records revealed that there are no previous planning permit applications associated with the subject site.

4.10 A declaration to amend application pursuant to Section 57A of the *Planning and Environment Act 1987* – (Amendment to application after notice was given), was lodged on 3 June 2019 in response to some of the objections raised. The plans were amended to show:

- the indicative location of indented parking bay on Eyre Street;
- a new 400mm setback distance between Dwelling 1 garage and east boundary; and;
- Feature Survey plan amended to show the northmost habitable room window of dwelling no.31 Kenny Street.

4.11 Given the minor nature of the changes made to the plans, it was not deemed necessary to re-advertise the new plans.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the *Hume Planning Scheme* ("the Scheme") are relevant to the consideration of the application:

Planning Policy Framework	Clause 11: Settlement Clause 11.01-1R1: Metropolitan Melbourne Clause 11.01-1S: Settlement Clause 11.02-1S: Supply of urban land Clause 15: Built Environment and Heritage Clause 15.01: Built Environment Clause 15.01-1S: Urban design Clause 15.01-2S: Building design Clause 16: Housing Clause 16.01-1S: Integrated housing Clause 16.01-2S: Location of residential development Clause 16.01-3S: Housing diversity Clause 16.01: Residential Development Clause 18: Transport Clause 19: Infrastructure
Local Planning Policy Framework	Clause 21.01-2: Key Issues and Influences

Municipal Strategic Statement (MSS)	Clause 21.01-3: Vision and Strategic Framework Plan Clause 21.02: Urban Structure and Settlement Clause 21.02-1: Managing Growth and Increasing Choice Clause 21.03-1: Liveable Communities Clause 21.03-2: Housing Clause 21.04-1: Urban Design Clause 21.04-2: Environmentally Sustainable Design and Development
Local Policies	Clause 22.15: Residential Neighbourhood Character – Westmeadows Local Policy
Zoning	Clause 32.08*:* General Residential Zone Schedule 1
Overlays	Nil
Particular Provisions	Clause 52.06: Car Parking Clause 55: Two or More Dwellings on a Lot & Residential Buildings
General Provisions	Clause 65: Approval of an Application or Plan Clause 66: Referrals and Notice Provisions

5.2 The proposed development is considered to be generally in accordance with the relevant planning policies by providing appropriate medium density housing in a way that demonstrates site responsive design.

5.3 The Planning Policy Frameworks aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development respond to the landscape and urban character of areas.

5.4 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.

5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.

5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community.

5.7 In order to address this, the Hume MSS recognises the following relevant objectives:

- *To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents*

- *To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.*

Aboriginal Cultural Heritage

5.8 The land is not located within an area identified as having Aboriginal cultural heritage sensitivity. Therefore, a Cultural Heritage Management Plan is not required.

Major Electricity Transmission Line

5.9 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Triggers

5.10 Pursuant to Clause 32.08-6 of the *Hume Planning Scheme*, a planning permit is required under the provisions of the General Residential Zone for the construction of two or more dwellings on a lot.

6. REFERRALS:

6.1 The application was not required to be referred to any statutory authorities under Section 55 of the *Planning and Environment Act 1987.* It should be noted that a build over easement consent has been provided by Yarra Valley Water. The applicant has been made aware that a condition will be placed on permit with regards to building over an easement approval. The issue of planning permit does not guarantee that a building report and consent will be issued to build the garage over easement, and the applicant is also aware of this. The application advises they have appropriate construction techniques proposed to enable build over the easement consent.

6.2 The application was referred internally to Council's Assets (Traffic and Civil Engineering), Parks and Landscaping Departments for comment.

6.3 No objections were received from those departments subject to the inclusion of conditions and notes on any permit issued.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of the *Planning and Environment Act 1987* (the Act) by way of letters to adjoining owners and occupiers and two signs were placed on the site for a minimum of 14 days as prescribed under the Act.

7.2 A total of six objections were received. The grounds of objections are summarised as follows:

- *Omitted information on plans resulting in non-compliance with Standard B19 – Daylight to existing habitable room window of No. 31 Kenny Street.*
- *Overlooking.*
- *Overshadowing.*
- *Limited provision of private open spaces.*
- *The proposal is considered an overdevelopment of the site.*
- *Non-compliance with the Hume Planning Scheme, in particular, Clause 22.15-4 - Westmeadows Neighborhood Character, Clause 21.03 – Liveable Neighbourhoods & Housing and Clause 21.04 – Built Environment and Heritage.*
- *Non-compliance with parking and access objectives of Clause 55, leading to traffic and safety issues.*
- *Non-compliance with Clause 55.04-8 – Noise impacts objectives.*
- *The dwellings will be rented and could potentially create an unsafe environment.*

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8. OBJECTIONS:

8.1 The grounds of objections are addressed below:

8.2 Omitted information on plans resulting in non-compliance with Standard B19 – Daylight to existing habitable room window of No. 31 Kenny Street.

In response to this objection, the plans were amended on 3 June 2019 by submitting a declaration form pursuant to Section 57A of the "Act" to show the location of the existing northmost habitable room window of the adjoining property at No. 31 Kenny Street. Additionally, the plans were amended to show an additional distance of 440mm between Dwelling 1 garage and east boundary. Standard B19 requires a minimum setback of 1.5 metre between Dwelling 1 garage wall and the opposite existing habitable window. The new setback distance measured on plans is 1.54 metes, therefore, this issue has been resolved in accordance with the requirements.

8.3 Overlooking.

Overlooking standards typically apply to private open space and habitable room windows. All habitable room windows of proposed development with potential overlooking have been screened by providing obscured window glazing below 1.7 metre in accordance with Standard B22 in Clause 55 of the *Hume Planning Scheme*, with the exception of Dwelling 3 bedroom 3 habitable room window. This issue can be resolved by placing a condition on permit to show a window still height of 1.7 metre above finished floor level.

8.4 Overshadowing.

This standard applies to the existing secluded private open spaces. Given the setbacks from property boundaries the extent of overshadowing is minimal to the secluded private open space (SPOS) of the adjoining property to the east. The shadow diagrams provided by the applicant show that at least 75% of the adjoining SPOS of no. 31 Kenny Street, will receive a minimum of 5 of hours of sunlight with 3 metres dimension between the hours of 9am and 3pm. This satisfies the requirements of Standard B21 – Overshadowing.

8.5 Limited provision of private open spaces.

Each dwelling has been provided with one part in excess of 25 square metres of secluded private open space with a minimum dimension of 3 metres at either the side or rear of each dwelling. Each dwelling has an overall private open space area in excess of 40 square metres which includes the front setback. The development is provided with adequate private open space, in accordance with Standard B28 – Private Open Space requirements.

8.6 The proposal is considered an overdevelopment of the site.

The proposed plans represent a well-considered medium density development which will integrate into the existing streetscape. The appropriateness of the proposal is emphasised by the following design features:

- It is well centred to limit offsite impacts with staggered upper floor setbacks from sensitive interfaces, and a generous break of 6.1 – 6.3 metres provided centrally between Dwellings 1 & 2 and Dwelling 3;
- The upper levels incorporate recessed floors from the ground floor footprint where appropriate, to reduce visual bulk and provide more articulation;
- The development is provided with a maximum building height of 7.4 metres which is well under the 11 metres range of the General Residential Zone;
- Additional overshadowing is within acceptable limits;
- The private open space provision represents an appropriate response resulting in 34.48% garden area, in excess of the minimum requirements of 30%; and

- A new landscaping response provides for canopy trees and supplementary landscaping, including screen planting along the side boundaries at a minimum height of 1.8 metres.

Additionally, the fact that the subject site is a corner allotment is also a factor in determining the appropriate nature of this particular development. The Tribunal has often commented that corner sites provide additional opportunity to accommodate a more intensive building form and increased density in comparison to a mid-block in the same area.

In the VCAT decision: - *Barbaro v Moonee Valley CC (2014) VCAT 566 (14 May, 2014)* VCAT Member Carew allowed three double storey dwellings on a narrow corner lot, stating the following in paragraph 5 of the VCAT Order: *"The subject land is a corner allotment that provides an increased opportunity for redevelopment."*

When it comes to achieving the desired objectives of urban consolidation, it is the corner allotments that should be used efficiently. The fact that this site is located within an established, well-serviced site provides further justification for the infill development.

Non-compliance with the *Hume Planning Scheme*, in particular, Clause 22.15-4 - *Westmeadows Neighborhood Character*, Clause 21.03 – *Liveable Neighbourhoods & Housing* and Clause 21.04 – *Built Environment and Heritage*.

The planning scheme expressly contemplates that established neighburhoods will change over time, as they incorporate new housing as part of the change process supported through a combination of the *Hume Planning Scheme* policies.

Whilst the site is located within the Westmeadows Preferred Residential Neighourhood character policy at Clause 22.15-4, this is considered one type of policy guiding change. It does not set mandatory standards and is to be balanced with other relevant planning policies including housing consolidation policies.

The Planning Practice Note 43 (DELWP, Jan 2018) confirms that neighbourhood character should not be a barrier to urban consolidation and contemporary architecture. It states that…*"Respecting character does not mean preventing change. The neighbourhood character standard is not intended to result in the replication of existing building stock or stop change".*

Respecting preferred neighbourhood character is about how a development will "fit in" over time as the new developments emerges in response to urban consolidation policies.

The proposal accords to Clause 55 objectives and standards of the *Hume Planning Scheme* requirements. The design provides a development that will fit in within the streetscape in terms of setbacks, building materials, design detail and built form.

The objector also argues that the proposed development providing four bedrooms is in excess of the encouraged one-or two bedroom Housing objective of Clause 21.03 – Livable Neighbourhood and Housing.

The above requirement is to be balanced with the need for urban consolidation and the demand and need for greater housing diversity. The proposal has a strategic policy support in Clause 21.04-1 – Urban Design policy which states in one of its objectives... *"To enable well designed medium and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character*".

The design provides a respectful response to the preferred charastaristics of this area by providing pitched roof design directly responding to the streetscape. It also provides a double storey form which responds to the strong charastaristics of the double storey form of large dwellings, which in many cases have limited transition between the ground floor and first floor.

The design responds to the site, context and interfaces to deliver new housing that advances preferred housing strategies, without being an overdevelopment or creating unacceptable character or amenity impacts.

On balance it is considered that the proposal meets the objectives of the neighbourhood character policy and this will be discussed further in the assessment section of this report.

8.7 Non-compliance with parking and access objectives of Clause 55, leading to traffic and safety issues.

The objector argues that residents will use the garage space as storage and this will cause an unacceptable overflow of on-street parking. Also, due to the T-intersection of Kenny St and Eyre St, visitor parking will be reduced, further causing congestion and road safety issues.

In response to this objection, the proposal provides sufficient access and on-site car parking to meet the requirements of Clause 52.06 of the *Hume Planning Scheme*. Pursuant to Clause 52.06-5 of the "Scheme*"* there is no requirement for on-site visitor parking for only three dwellings on site.

Additionally, Council's traffic engineers have reviewed the application and raised no concerns with safety, traffic congestion etc., and considered the traffic generated by the proposed development is not going to significantly impact on the existing street arrangement.

From Council's traffic engineering perspective, Eyre Street is classified as a narrow road under the Hume City Parking on Narrow Streets Policy (Adopted by Council 11 July 2016). Therefore, this development will be required to provide an indented concrete parking bay consistent with Council standards.

The plans have been amended to show the indicative location of an indented parking bay, and a condition will be included to submit an application for a 'Consent to Dig in the Road Reserve' to Council for approval.

8.8 Non-compliance with Clause 55.04-8 – Noise impacts objectives.

This standard requires noise sources i.e. mechanical plants to be contained in developments that may affect existing dwellings, and to protect residents from external noise.

This concern can be easily addressed via a condition to ensure that external noise sources to be located appropriately away from immediately adjacent properties. All other expected noise sources associated with the proposed development are residential and expected within this residential neighbourhood context.

In addition, the proposed landscaping along the fence lines will further assist to reduce noise. A landscape plan will be required as condition of permit which will require the planting of canopy trees in the rear yards of dwelling 1 and 3.

8.9 The dwellings will be rented and could potentially create an unsafe environment.

This is not a valid planning consideration

9. ASSESSMENT:

9.1 A detailed discussion of the proposal against the requirements of Clause 22.15 (Residential Neighbourhood Character), 52.06 (Car Parking) and Clause 55 (Two or More Dwellings on a Lot and Residential Buildings) of the *Hume Planning Scheme* is provided below. The proposal is able to satisfy the requirements of the respective provisions subject to the inclusion of permit conditions.

9.2 Pursuant to Clause 32.08-4 the subject site is between 500-650 square metres (608 square metres) and is therefore required to provide a minimum of 30% of the site as garden area. The proposal allows for 34.48% of the site as garden area, satisfying the requirement.

Clause 52.06 (Car Parking):

9.3 Clause 52.06 (Car Parking) relates to car parking and outlines the required parking rates and design standards for development.

9.4 All three dwellings comprise four bedrooms each.

9.5 Clause 52.06-5 requires parking at the following rate:

- *One space for each one or two bedroom dwelling.*
- *Two spaces for each two or more bedroom dwelling, with one space under cover.*

9.6 All dwellings will be provided with the required number of car spaces in accordance with the above provisions of Clause 52.06-5.

9.7 There is no requirement for visitor car parking space due to less than five dwellings proposed.

9.8 In terms of parking design and layout (under Clause 52.06-9) the following comments are made:

- The minimum dimensions of the single garages and tandem car spaces will be conditioned to be in accordance with Clause 52.06-9 of the *Hume Planning Scheme*.
- Access is acceptable for all Dwellings except for Dwelling 1 vehicle crossover not being aligned with the accessway. This can be rectified in a permit condition.
- The plans do not provide for visibility splays for the accessways in accordance with Clause 52.06-9. This will be required as a condition of permit.
- A permit condition will require the mailbox in this splay to be less than 0.9 metres in height.
- The proposed parking is set back adequately from the street to ensure that vehicle access and garages do not dominate the street or internal spaces within the development and reasonable surveillance is available via the facades.
- Adequate landscaping is provided along the access way.
- In view of the above, the stated purpose of the provision is considered to have been satisfactorily addressed subject to conditions as required by Council's traffic engineers. In particular, the provision of an indented parking bay on Eyre Street.

Clause 55 (Two or More Dwellings on a Lot and Residential Buildings):

9.9 Clause 55 (Two or More Dwellings on a Lot and Residential Buildings) applies to an application for the construction of two or more dwellings on a lot in a General Residential Zone, of which a development must meet all objectives and should meet all standards. The primary focus of the provision is to respect neighbourhood character, protect amenity and promote more sustainable development.

9.10 Subject to conditions the proposal is able to comply with the above provisions. Refer to the assessment below.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5):

9.11 Dwellings in the area are predominantly single and double storey in nature, with recent interspersed multi-unit developments constructed of predominantly brick and some render with hipped tiled roofs. The proposed development will be constructed of brickwork, render and weatherboard cladding with a tiled hipped roof. The western private open space area of Dwelling 2 will be provided with timber featured fencing. It is considered that a varied palette of colours and materials is appropriate here; providing a balance between established character and contemporary design.

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9.12 The property is within the Westmeadows 2 neighbourhood character area as it falls within Map 1 to Clause 22.15. The purpose of this policy is to retain and enhance the identified elements that contribute to the character of the Wesmeadows area. An assessment against this policy follows:

Objective	Design Responses	Assessment
To encourage consideration of the landscape setting of new dwellings.	▪ Retain existing large trees and understorey wherever possible. ▪ Prepare a landscape plan to accompany all new dwelling proposals that utilises appropriate native vegetation.	***Complies*** The proposal includes the removal of two on-site canopy trees and proposed removal of a street tree on Eyre Street. Although the landscape plan includes planting of canopy trees in the front setbacks and the replacement of a street tree, there is sufficient space within the secluded private open space (SPOS) of Dwelling 1 and 3 to plant further canopy trees. A condition on permit would ensure that the planting of new canopy trees in front setbacks as well as SPOS's will be at a minimum height of 1.8 metres, and appropriate native species are used. A landscape plan will be required as a condition on permit.
To minimise excavation and site erosion.	▪ Buildings and other development should follow the topography of the site or minimise their impact on the natural slope of the site. ▪ Retain existing significant vegetation, especially on steeply sloping sites	***Complies*** The site has a flat topography and therefore, the development does not impact the natural slope of the site.
To reflect the existing rhythm of dwelling spacing.	N/A	***Complies*** The spacing between the first floors of dwelling 3 behind dwellings 1 & 2 maintains the existing pattern of dwelling spacing as seen from the street frontage at the upper level.

		Furthermore, side setbacks are typical of what is found in the area.
To ensure that new buildings do not dominate the streetscape and wider treed landscaping setting.	▪ Design new buildings and extensions so as not to exceed the predominant tree canopy height.	***Complies*** The height of the proposed development does not exceed the height of any tree canopy height in the streetscape.

9.13 The proposal is consistent with Council's neighborhood character policy and the preferred character for the area, subject to new tree planting as a condition on permit.

9.14 The design provides an appropriate written response demonstrating consistency with relevant housing policy objectives.

9.15 The development is well integrated with the street and internal accessway in terms of vehicle and pedestrian links.

9.16 The proposed dwellings are appropriately located in the context of an established urban environment and infrastructure, properly connected to all relevant services and utilities.

9.17 The dwelling's design is generally characteristic of the built form of the surrounding dwellings as follows:

- Use of face brick to the façades of the dwellings and the use of a lightweight material (render).
- The proposed roof form is tiled and hipped with eaves.
- Garages are located to the side of dwellings and are set back from the front façade existing in the case of Dwelling 2 and 3, as they are a recessive feature of the dwellings.
- The site's proximity to services such as retail centres, education facilities and arterial roads warrants the sites intensification with multiple dwellings.

9.18 The dwellings will integrate well with both Kenny street and Eyre Street in accordance with Standard B5.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15):

9.19 The development proposes a minimum front setback of 6.6 metres from Kenny Street, which is less than Standard B6 requirements. The standard requires the front setback to be the same as the front setback of the existing building on the abutting allotment at No. 31 Kenny Street being 7.7 metres. This variation is considered appropriate taking into account the variety of prevailing setbacks of existing buildings on nearby lots.

9.20 The proposed maximum building height of 7.5 metres complies with Standard B7.

9.21 The proposed site coverage of 58.42% and permeable area of 34.14% meet the requirements of Standards B8 and B9 respectively.

9.22 The attached nature of the proposal at the ground floor level, the orientation of the site and the use of eaves in the roof form will help achieve energy efficiencies consistent with Standard B10.

9.23 Standard B11 is not applicable as the site is not adjacent to any public open space.

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9.24 The proposed development attempts to ensure that the layout of the dwellings provides for the safety and security of residents (Standard B12). The habitable room windows have an outlook to the street and allow for active interaction and passive surveillance.

9.25 Open space areas are sufficient to provide appropriate landscaping in accordance with Standard B13. A landscaping plan will be required as condition of permit to provide for canopy tree planting within the front and rear setbacks at a minimum height of 1.8 metres.

9.26 The existing crossover to Eyre Street is to be reinstated. The proposed vehicle crossing on Kenny Street and the two crossings on Eyre Street maintain the percentage of crossover along the frontage well below Standard B14. A condition of permit will require the crossover on Kenny Street is to be realigned with the driveway. Conditionally, vehicle access is safe, manageable, and convenient, in accordance with Standard B14.

9.27 Vehicle parking is appropriately located, provides convenient parking for residents, and does not create parking and traffic issues within the site or external to the development. Council's traffic engineers have no objections to the proposal subject to conditions. Standard B15 is achieved.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

9.28 The proposed side and rear setbacks for the dwellings satisfy Standard B17.

9.29 The Dwelling 3 garage wall will be built on the southern boundary for a length of 6.72 metres and a maximum height of 3.2 metres. This wall on the boundary will be constructed in accordance with Standard B18.

9.30 Based on the amended plans received by Council on the 3rd of June 2019, the proposed development does not obstruct any daylight to existing habitable room windows on adjoining properties due to the heights and setbacks from shared boundaries. As discussed previously, the objection raised in relation to the omitted window of no. 31 Kenny Street has been rectified. The setbacks annotated by the amended plans satisfy the requirements of Standards B19.

9.31 Standard B20 is not applicable as there are no existing north-facing habitable room windows.

9.32 Overshadowing is generally concentrated on the site itself with minimal spillage into adjoining properties. The extent of overshadowing to other adjoining properties is well within the permissible limits as stated at standard B21. Adjoining properties will continue to receive sufficient sunlight to private open space areas.

9.33 Subject to conditions, there is sufficient screening to prevent overlooking internally and externally of the development, in accordance with Standards B22 and B23 of the *Hume Planning Scheme*.

9.34 As discussed previously, a condition on permit will be placed to ensure external noise sources to be located away from bedrooms and habitable room windows of adjacent dwellings, and therefore standard B24 will be met.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30):

9.35 All dwellings have been designed to allow people with limited mobility access amenities such as a bedroom, kitchen, living, bathroom, toilet and laundry. All dwellings provide people with limited mobility the opportunity to reside in the development, satisfying standard B25.

9.36 Entries to all dwellings are visible and easily identifiable from the streets. The dwellings are provided with a sense of personal address and a transitional space around each of the entries, consistent with standard B26.

9.37 All habitable room windows face an adequate light court in accordance with Standard B27.

9.38 All dwellings will be provided with a minimum area of 40 square metres of total private open space (POS) with an area of secluded open space of a minimum of 25 square metres, which have useable dimensions.

Dwelling 1	65.24 square metres of POS
Dwelling 2	92.31 square metres of POS
Dwelling 3	60.40 square metres of POS

9.39 The secluded open space of all dwellings has convenient access from a family/meals room as per the requirements of B28.

9.40 The secluded private open spaces of all the dwellings have solar access generally meet the objectives and standards of B29 of ResCode.

9.41 All dwellings are provided with 6 cubic metres of accessible external storage space consistent with Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.42 The established neighbourhood character of the area can be largely defined by predominantly brick, single storey dwellings with a hipped roof form consisting of eaves, typically constructed circa 1980s.

9.43 It is considered that the proposed dwellings will blend well within this context in a contemporary manner. The dwellings will provide a similar mix and composition of external finishes of dwellings in the area and would be consistent with the surrounding built form. The garages and parking location sit well with the character of the surrounding dwellings.

9.44 No front fencing is proposed this is consistent with the streetscape (B32).

9.45 There is no common property for this development, therefore, Standard B33 is not applicable.

9.46 Site services such as bin and recycling enclosures, mailboxes and other site facilities are adequate and located for convenient access by residents.

9.47 Mailboxes are provided and located parallel to the street for convenient access in accordance with Australia Post standards. A condition on permit will be placed to ensure that mailboxes within the visibility splay will not exceed 900mm in height, as required by Clause 52.06-9. Therefore, standard B34 has been met.

10. CONCLUSION

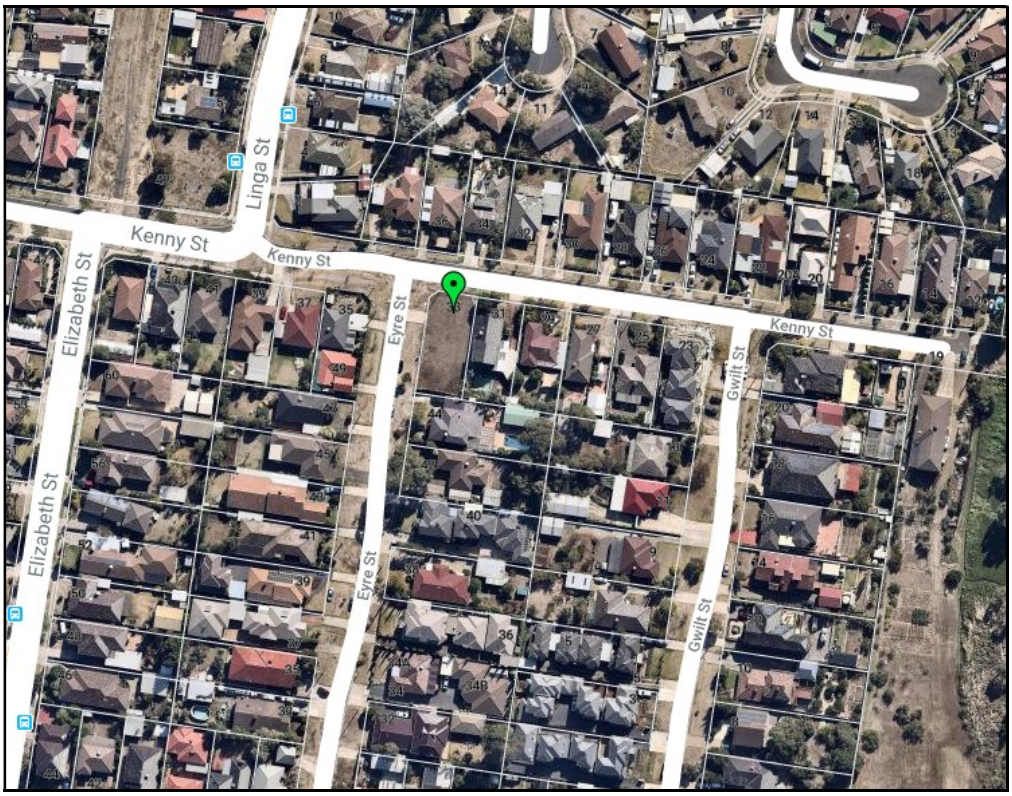
10.1 The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*, including Planning Policy Frameworks (inclusive of the MSS) and is considered to be generally consistent with the relevant purposes and strategies pertaining to the urban environment, sustainable development, and residential/housing development. The objections have also been considered in the assessment of this proposal.

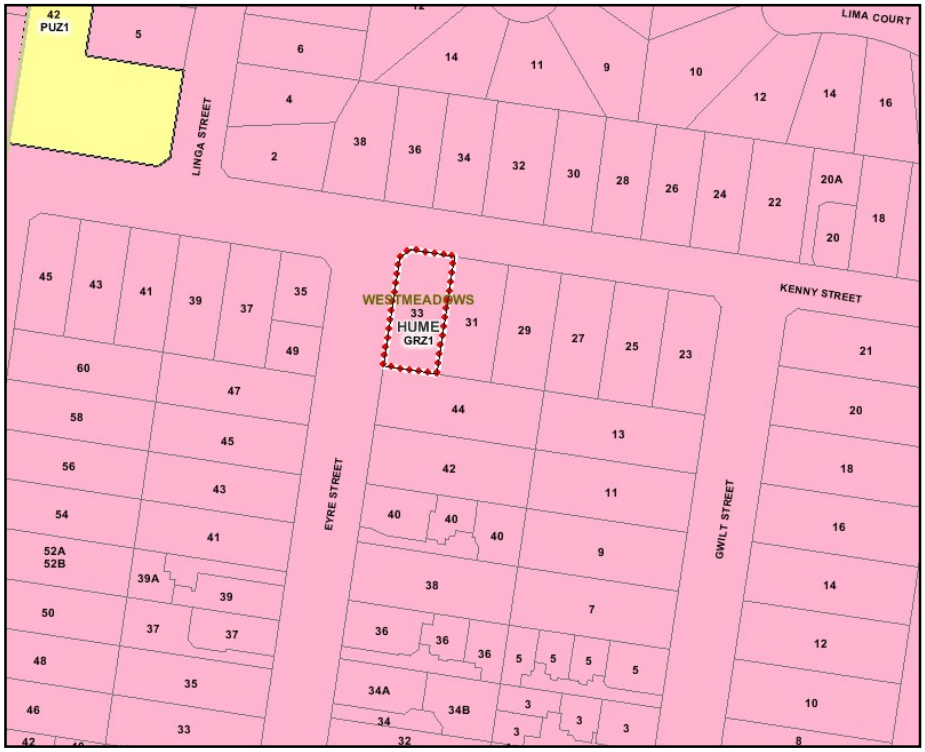
10.2 The proposal generally satisfies the objectives and Standards of Clause 55 (Two or More Dwellings on a Lot) and Clause 52.06 (Car Parking). Subject to conditions of permit, the proposal is able to demonstrate a site responsive design with a limited impact on the amenity of surrounding properties and the character of the area.

10.3 On this basis, it is recommended that the application is supported and a Notice of Decision to Grant a Permit is issued.

LOCALITY PLAN

P21745
33 Kenny Street, Westmeadows





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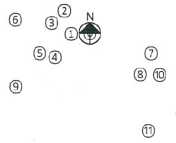
POINTS OF INTEREST

- ⓪ SUBJECT SITE
- ① 350m EYRE STREET RESERVE
- ② 500m HARRICKS CRESCENT RESERVE
- ③ 600m WESTMEADOWS PRIMARY SCHOOL
- ④ 850m ANGLICAN PARISH OF WESTMEADOWS / BULLA
- ⑤ 1.5km FAWKNER STREET FOOD AND AMENITY SHOPS
- ⑥ 1.6km ARDLIE STREET EARLY LEARNING AND KINDER
- ⑦ 2.1km HUME CENTRAL SECONDARY COLLEGE
- ⑧ 2.4km WESTMEADOWS HOSPITAL
- ⑨ 2.6km GLADSTONE SHOPPING CENTRE
- ⑩ 2.9km BROADMEADOWS STATION
- ⑪ 22.9km MELBOURNE CBD



LEGEND

- UNIT DEVELOPMENT
- RECREATIONAL / PUBLIC SPACES
- EXISTING TREES
- EXISTING CROSSOVER
- POS PRIVATE OPEN SPACE

ADVERTISED PLAN
Page 4 of 4 inclusive
Date: 5/4/19

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NEIGHBOURHOOOD AND SITE DESCRIPTION
1:500

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REV.	BY	DATE	DESCRIPTION
TP07	H.C.	29/11/18	B29 & DWELLING 3 RE-DESIGN
TP10	D.A.	10/12/18	VVW
TP21	H.C.	28/02/19	BULK REDUCTIONS & SETBACK INCREASES
TP22	H.C.	01/03/19	REMOVAL OF STREET TREE AS PER RFI 17/01/19

REV.	BY	DATE	DESCRIPTION

PROJECT.
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC

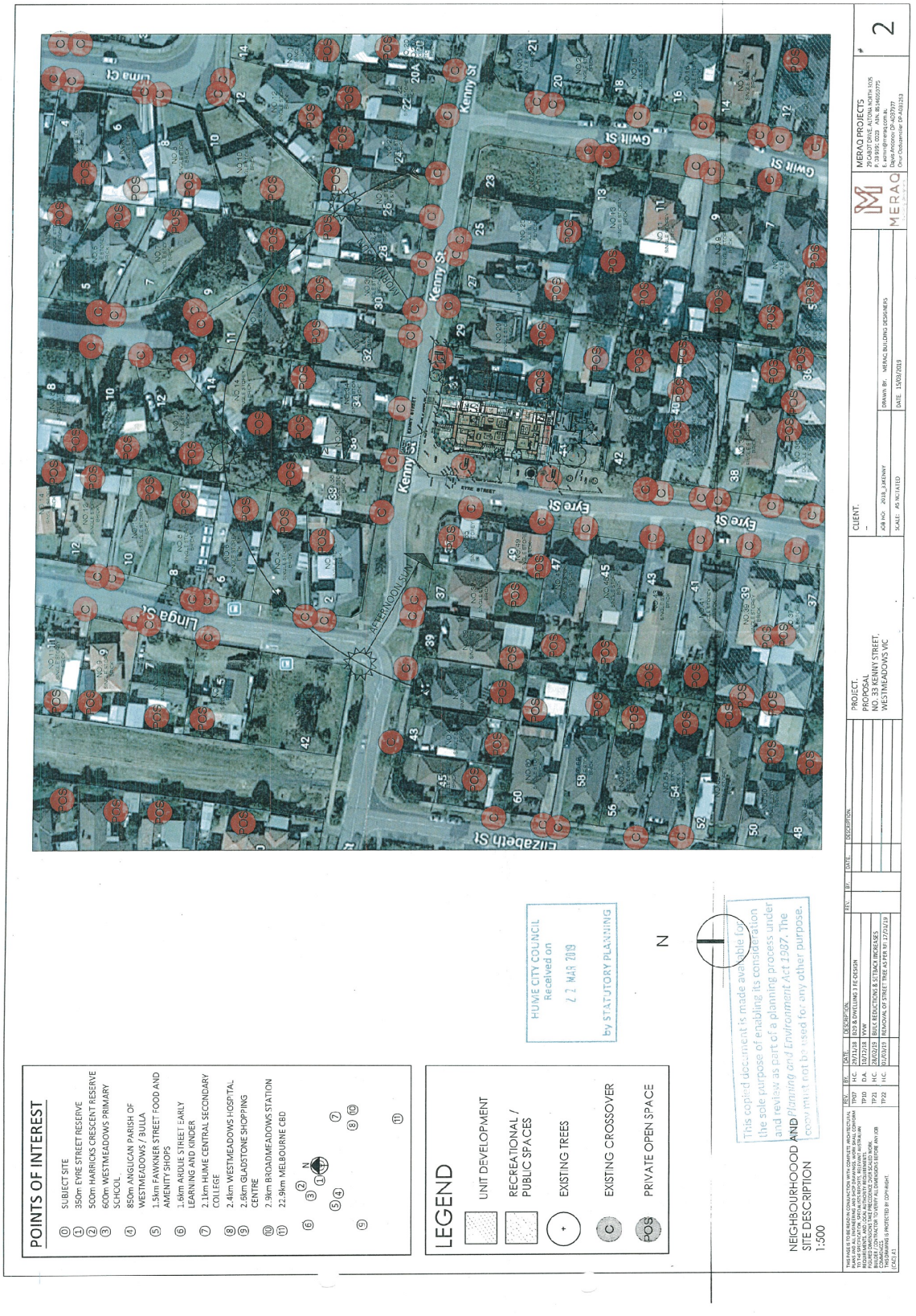
CLIENT.
--

JOB NO: 2018_33KENNY
DRAWN BY: MERAQ BUILDING DESIGNERS
SCALE: AS NOTATED
DATE: 15/03/2019

MERAQ
Building Designers

MERAQ PROJECTS
29 CABOT DRIVE, ALTONA NORTH 3025
P. 03 9391 0023 ABN. 85146959775
E. admin@meraq.com.au
Dajuis Andonov DP-AD37977
Onur Dadurenoler DP-AD33253

1


POINTS OF INTEREST
① SUBJECT SITE
② 350m EYRE STREET RESERVE
③ 500m HARRICKS CRESCENT RESERVE
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⑪ 2.9km BROADMEADOWS STATION
⑫ 22.9km MELBOURNE CBD
LEGEND
UNIT DEVELOPMENT
RECREATIONAL / PUBLIC SPACES
EXISTING TREES
EXISTING CROSSOVER
POS PRIVATE OPEN SPACE
NEIGHBOURHOOD AND SITE DESCRIPTION
1:500
N
Kenny St
Eyre St
Linga St
Elizabeth St
Gwilt St
Uma Ct
AFTERNOON SUN
HUME CITY COUNCIL
Received on
27 MAR 2019
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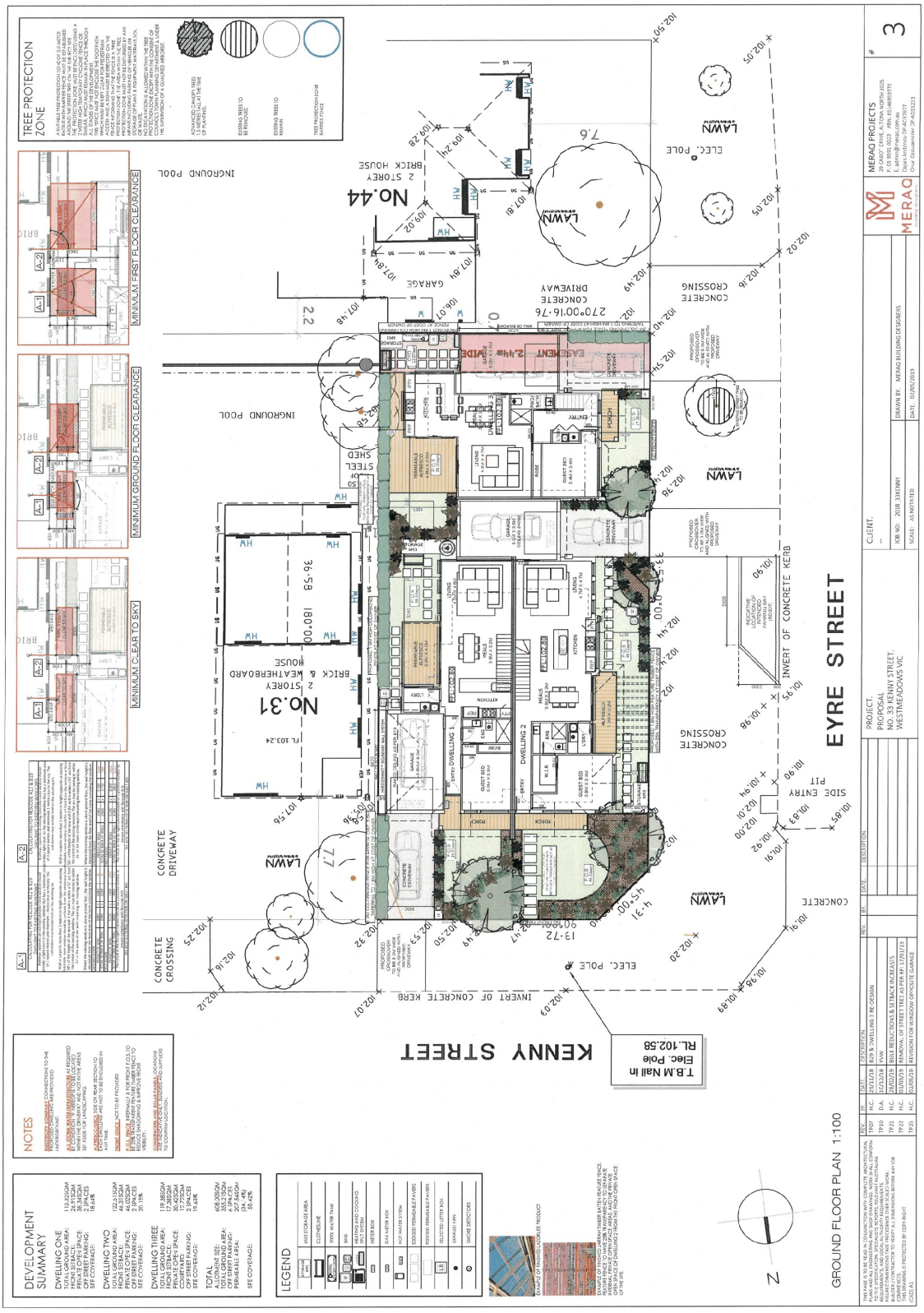
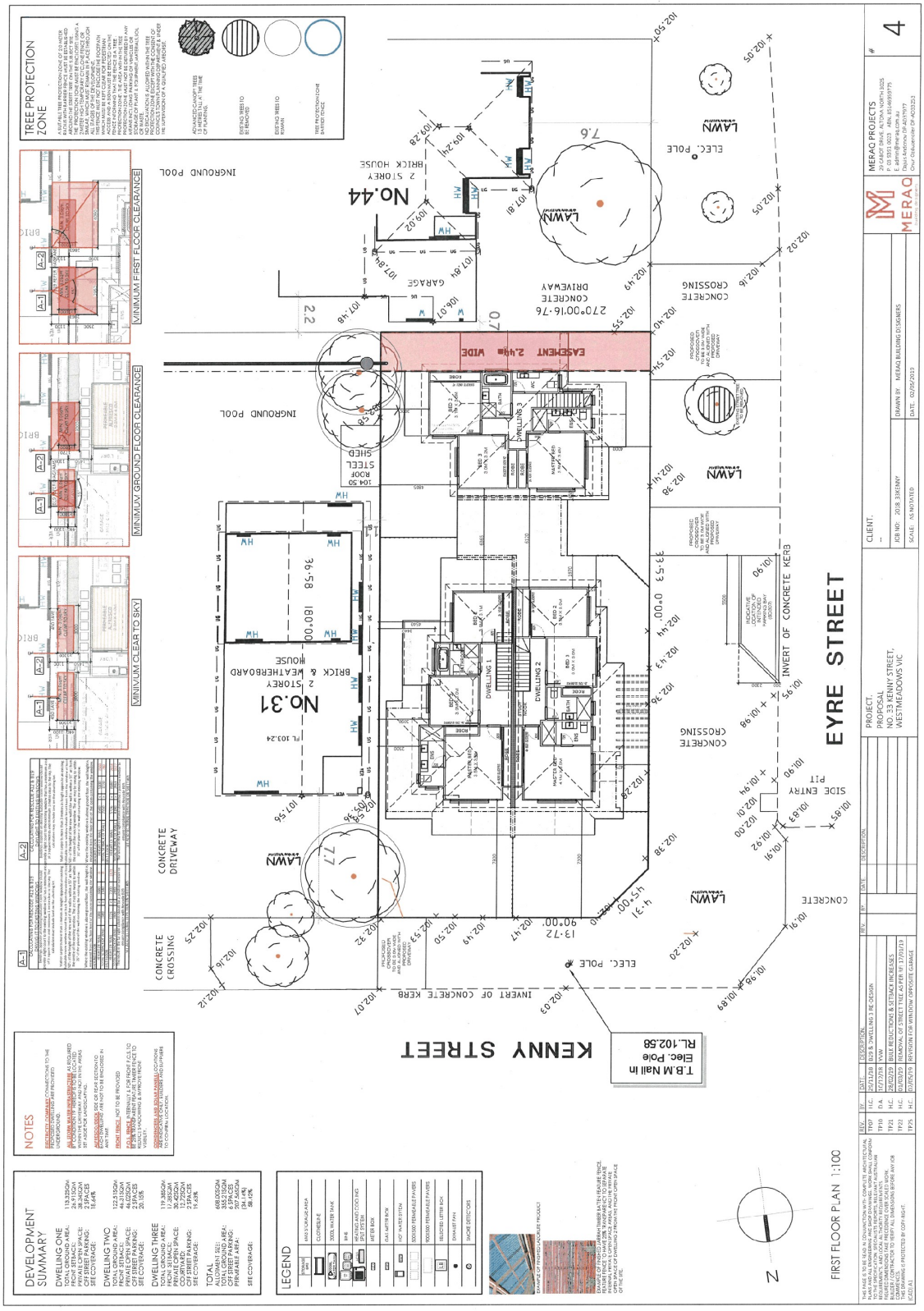
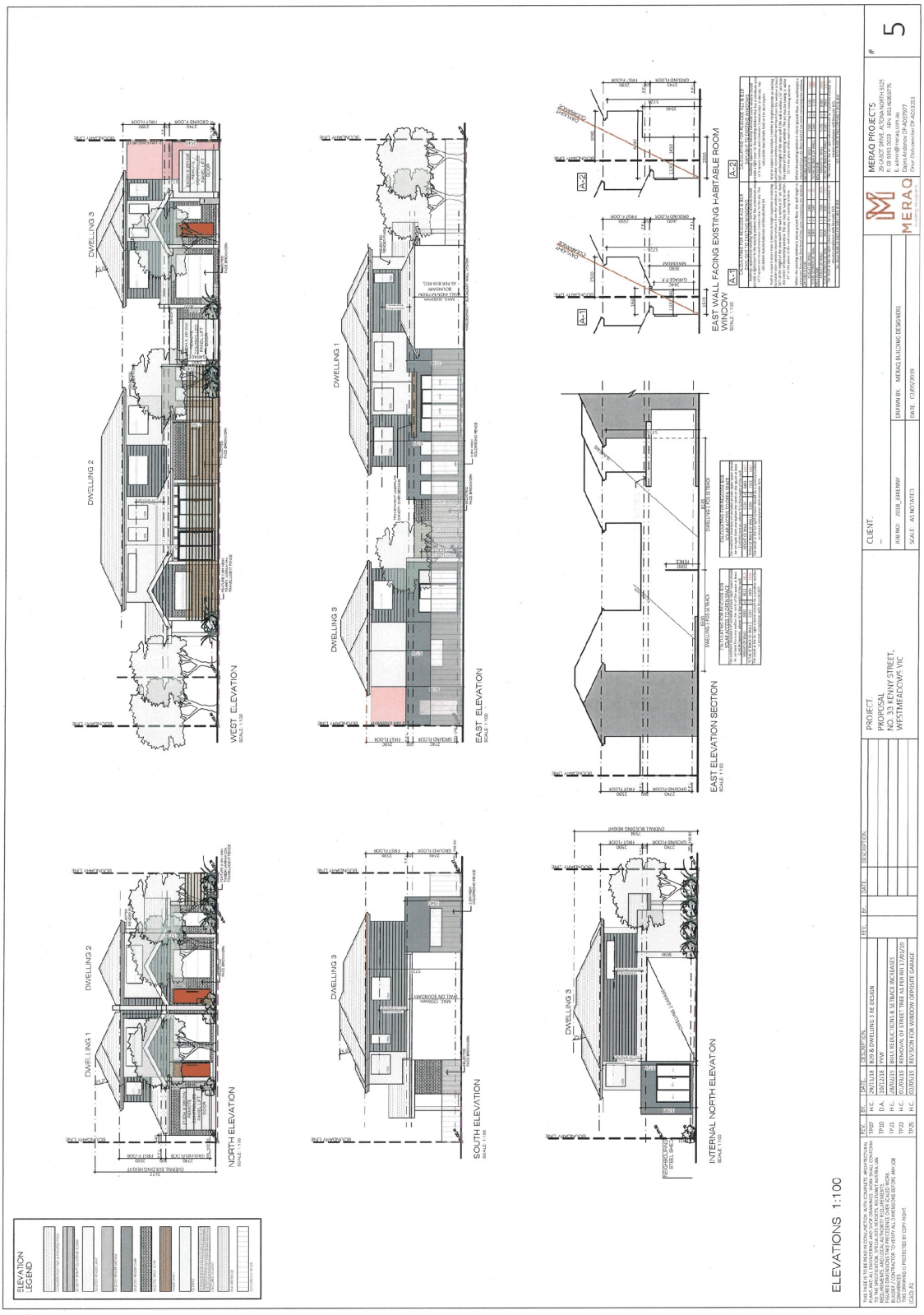
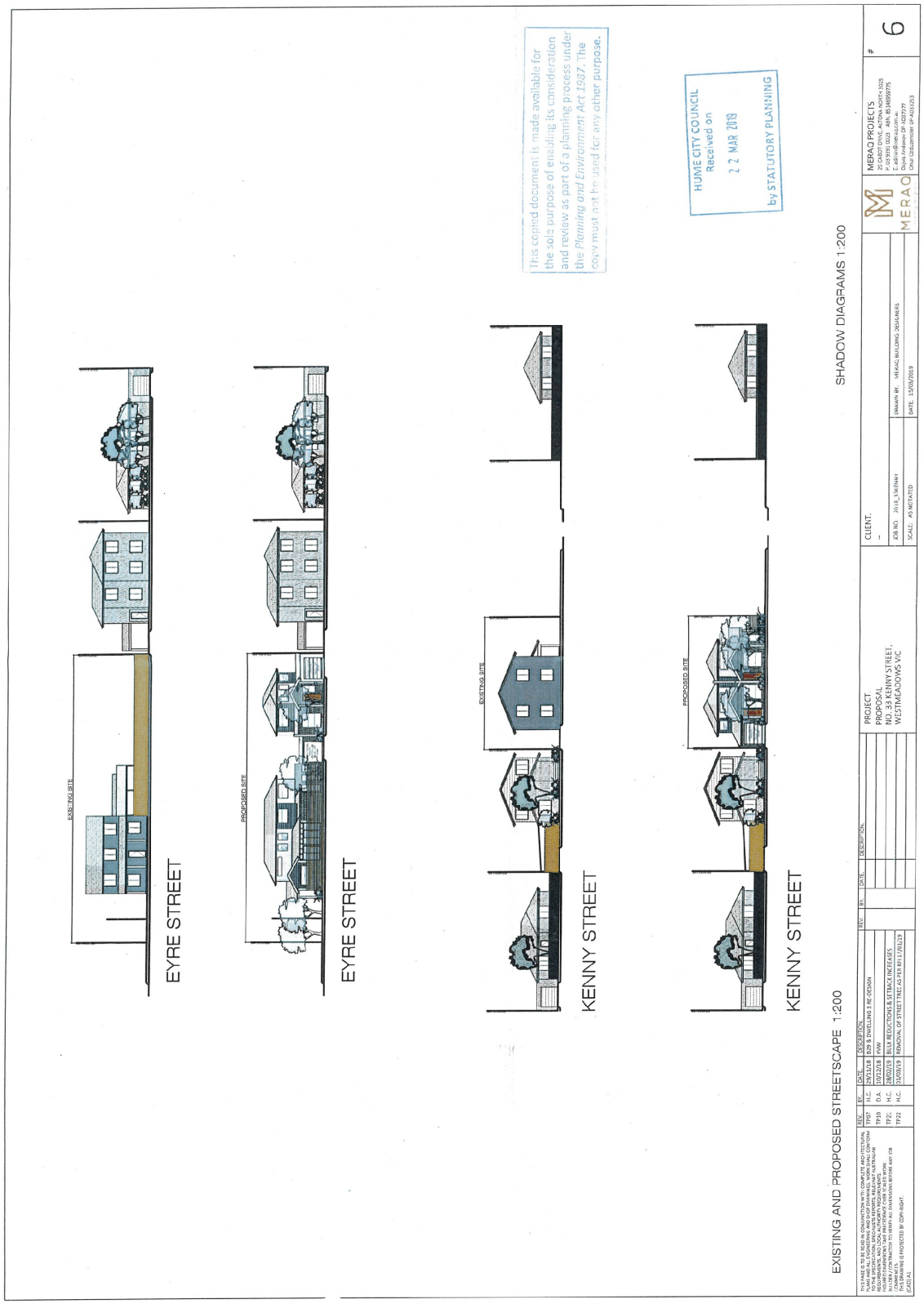
PROJECT.
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
CLIENT.
-
JOB NO. 2018_DARCHNY
SCALE: AS INDICATED
DRAWN BY: MERAQ BUILDING DESIGNERS
DATE: 15/03/2019
MERAQ PROJECTS
25 CABOT DRIVE, ALTONA NORTH 3025
P: 03 9391 0223 ABN: 85 140555775
E: admin@meraq.com.au
Over Ombudsman OP-A001283
MERAQ
2


TREE PROTECTION ZONE
MINIMUM FIRST FLOOR CLEARANCE
MINIMUM GROUND FLOOR CLEARANCE
MINIMUM CLEAR TO SKY
NOTES
DEVELOPMENT SUMMARY
LEGEND
GROUND FLOOR PLAN 1:100
EYRE STREET
KENNY STREET
No.44
No.31
2 STOREY BRICK HOUSE
2 STOREY BRICK & WEATHERBOARD HOUSE
INGROUND POOL
GARAGE
CONCRETE DRIVEWAY
CONCRETE CROSSING
STEEL SHED
LAWN
ELEC. POLE
INVERT OF CONCRETE KERB
SIDE ENTRY PIT
T.B.M Nail in Elec. Pole RL.102.58
MERAQ PROJECTS
PROJECT: PROPOSAL NO. 33 KENNY STREET, WESTMEADOWS VIC
CLIENT:
DRAWN BY: MERAQ BUILDING DESIGNERS
DATE: 02/05/2019
SCALE: AS NOTATED
JOB NO: 2018 33KENNY
3


EYRE STREET
KENNY STREET
No.31
No.44
FIRST FLOOR PLAN 1:100
DEVELOPMENT SUMMARY
NOTES
LEGEND
TREE PROTECTION ZONE
MINIMUM FIRST FLOOR CLEARANCE
MINIMUM GROUND FLOOR CLEARANCE
MINIMUM CLEAR TO SKY
EASEMENT 2.44m WIDE
INVERT OF CONCRETE KERB
CONCRETE CROSSING
CONCRETE DRIVEWAY
SIDE ENTRY PIT
ELEC. POLE
T.B.M Nail in Elec. Pole RL.102.58
MERAQ PROJECTS
PROJECT: PROPOSAL NO. 33 KENNY STREET, WESTMEADOWS VIC
CLIENT:
DRAWN BY: MERAQ BUILDING DESIGNERS
DATE: 02/05/2019
JOB NO: 2018_33KENNY
SCALE: AS NOTED
4


ELEVATIONS 1:100
WEST ELEVATION
EAST ELEVATION
NORTH ELEVATION
SOUTH ELEVATION
EAST ELEVATION SECTION
INTERNAL NORTH ELEVATION
EAST WALL FACING EXISTING HABITABLE ROOM WINDOW
ELEVATION LEGEND
DWELLING 1
DWELLING 2
DWELLING 3
PROJECT
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
CLIENT
MERAQ PROJECTS
MERAQ BUILDING DESIGNERS


EYRE STREET
EYRE STREET
KENNY STREET
KENNY STREET
EXISTING SITE
PROPOSED SITE
EXISTING SITE
PROPOSED SITE
SHADOW DIAGRAMS 1:200
EXISTING AND PROPOSED STREETSCAPE 1:200
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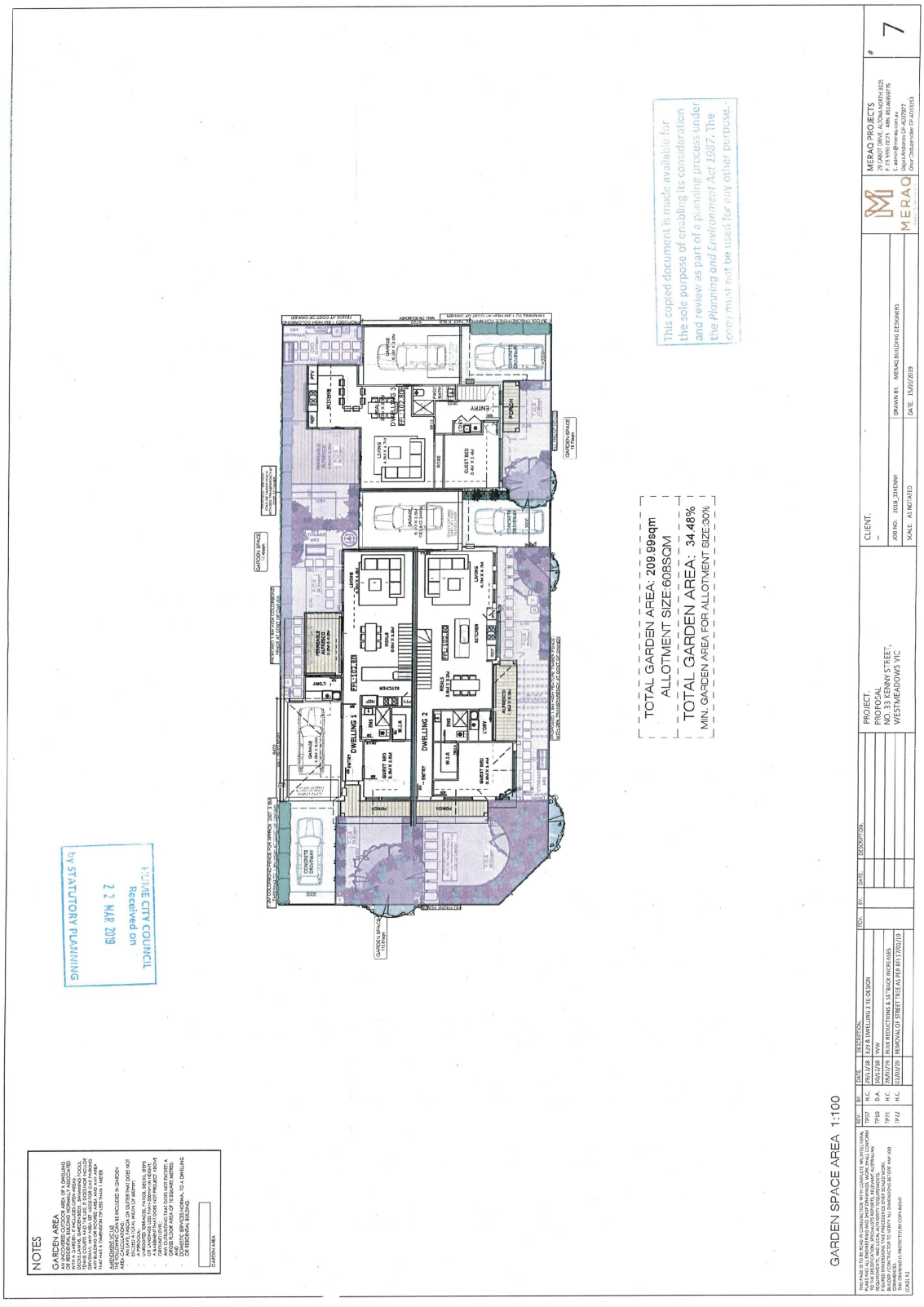
PROJECT.
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
CLIENT.
MERAQ PROJECTS
6


NOTES
GARDEN AREA
GARDEN SPACE AREA 1:100
TOTAL GARDEN AREA: 209.99sqm
ALLOTMENT SIZE:608SQM
TOTAL GARDEN AREA: 34.48%
MIN. GARDEN AREA FOR ALLOTMENT SIZE:30%
DWELLING 1
DWELLING 2
DWELLING 3
PROJECT:
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
CLIENT:
MERAQ PROJECTS
DRAWN BY: MERAQ BUILDING DESIGNERS
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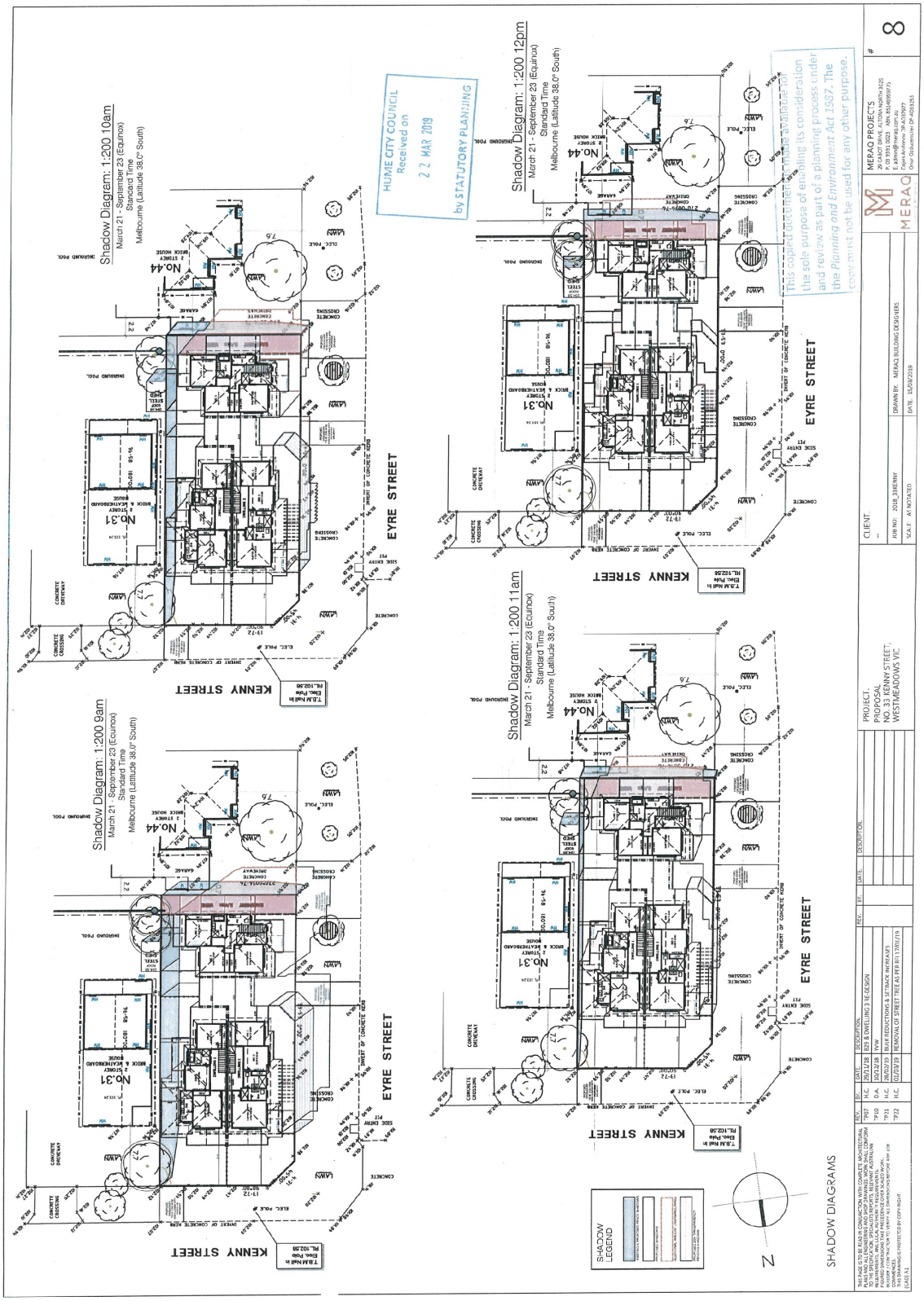
Shadow Diagram: 1:200 10am
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
Shadow Diagram: 1:200 12pm
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
Shadow Diagram: 1:200 9am
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
Shadow Diagram: 1:200 11am
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
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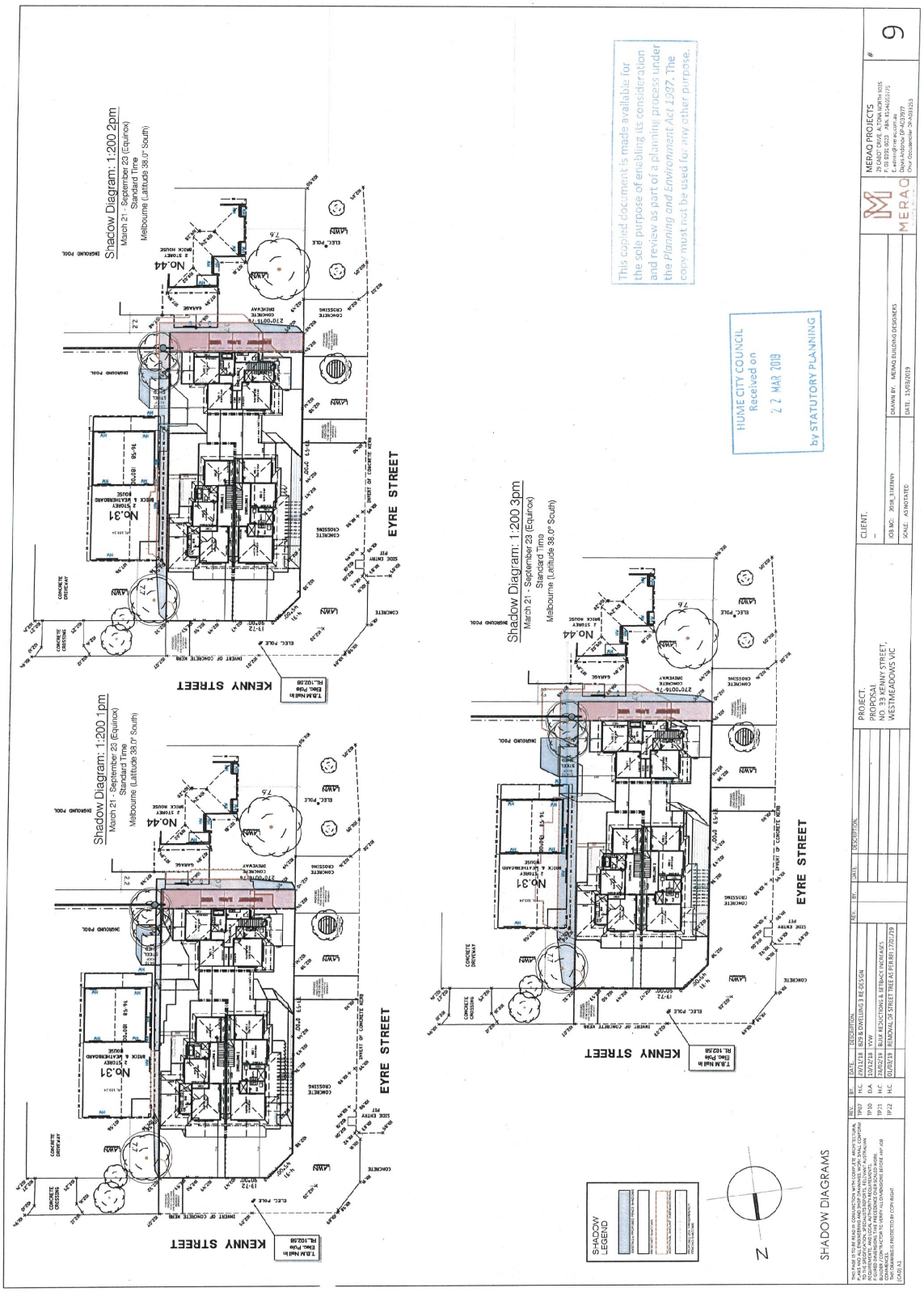
EYRE STREET
KENNY STREET
No.44
No.31
SHADOW LEGEND
SHADOW DIAGRAMS
MERAQ PROJECTS
PROJECT.
PROPOSAL
NO.33 KENNY STREET,
WESTMEADOWS VIC
CLIENT.
DRAWN BY: MERAQ BUILDING DESIGNERS
DATE: 15/03/2019
SCALE: AS NOTATED
8


Shadow Diagram: 1:200 2pm
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
Shadow Diagram: 1:200 1pm
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
Shadow Diagram: 1:200 3pm
March 21 - September 23 (Equinox)
Standard Time
Melbourne (Latitude 38.0° South)
EYRE STREET
KENNY STREET
No.31
No.44
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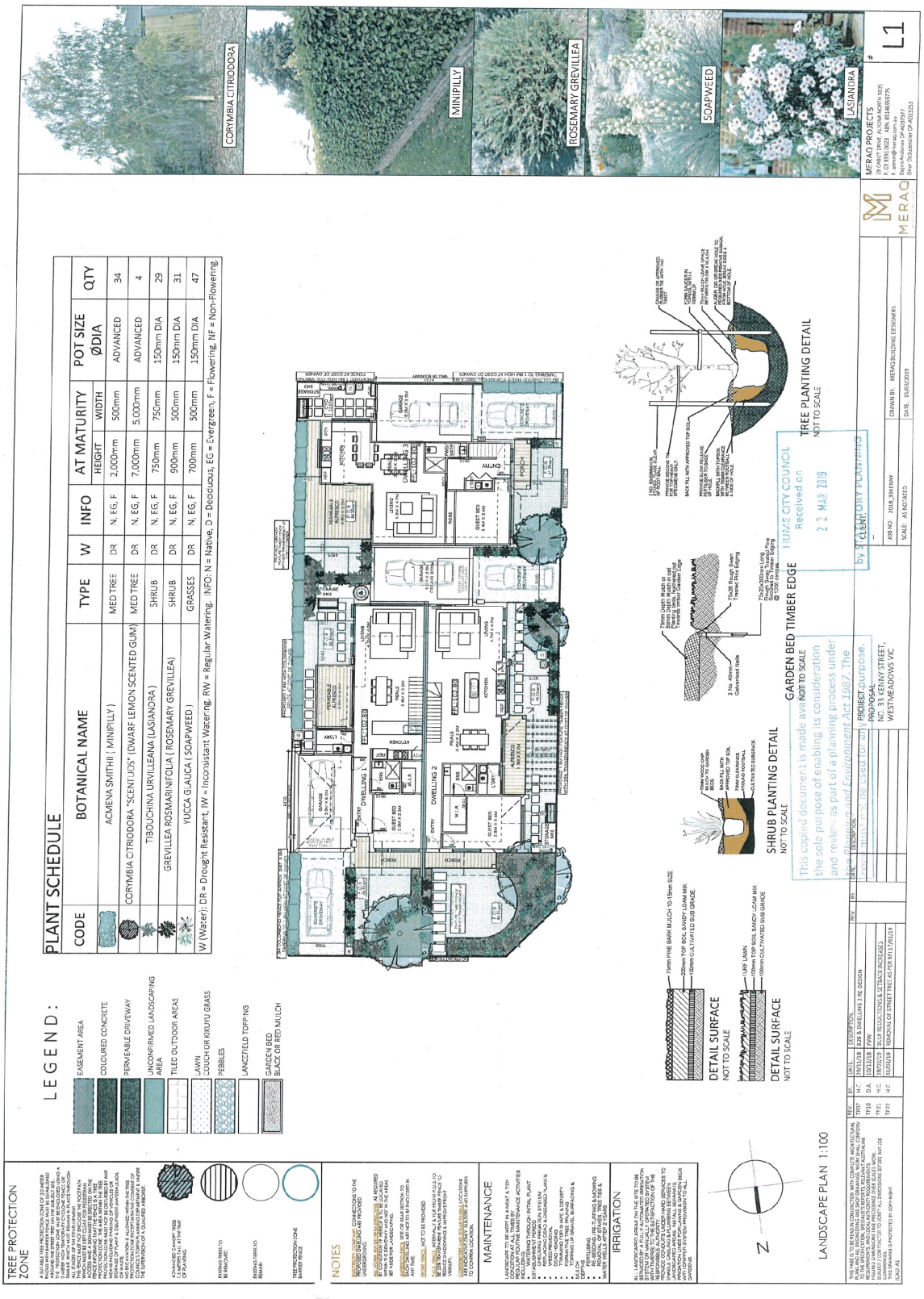
SHADOW LEGEND
SHADOW DIAGRAMS
MERAQ PROJECTS
PROJECT.
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
CLIENT.
JOB NO: 2018_33KENNY
SCALE: AS NOTATED
DRAWN BY: MERAQ BUILDING DESIGNERS
DATE: 15/03/2019
9


CORYMBIA CITRIODORA
MINIPILLY
ROSEMARY GREVILLEA
SOAPWEED
LASIANDRA
L1
PLANT SCHEDULE
CODE
BOTANICAL NAME
TYPE
W
INFO
AT MATURITY
HEIGHT
WIDTH
POT SIZE ØDIA
QTY
ACMENA SMITHII (MINIPILLY)
MED TREE
DR
N, EG, F
2,000mm
500mm
ADVANCED
34
CORYMBIA CITRIODORA "SCENTUOS" (DWARF LEMON SCENTED GUM)
MED TREE
DR
N, EG, F
7,000mm
5,000mm
ADVANCED
4
TIBOUCHINA URVILLEANA (LASIANDRA)
SHRUB
DR
N, EG, F
750mm
750mm
150mm DIA
29
GREVILLEA ROSMARINIFOLIA (ROSEMARY GREVILLEA)
SHRUB
DR
N, EG, F
900mm
500mm
150mm DIA
31
YUCCA GLAUCA (SOAPWEED)
GRASSES
DR
N, EG, F
700mm
500mm
150mm DIA
47
W (Water): DR = Drought Resistant, IW = Inconstant Watering, RW = Regular Watering. INFO: N = Native, D = Deciduous, EG = Evergreen, F = Flowering, NF = Non-Flowering.
LEGEND:
EASEMENT AREA
COLOURED CONCRETE
PERVEABLE DRIVEWAY
UNCONFIRMED LANDSCAPING AREA
TILED OUTDOOR AREAS
LAWN
COUCH OR KIKUYU GRASS
PEBBLES
LANCEFIELD TOPPING
GARDEN BED
BLACK OR RED MULCH
TREE PROTECTION ZONE
TREE PROTECTION ZONE
A SUITABLE TREE PROTECTION ZONE OF 2.0 METER RADIUS FROM THE TRUNK OF THE TREE IS REQUIRED AROUND THE STREET TREE ON THE SOUTH SIDE OF THE PROPERTY. THE TREE PROTECTION ZONE IS A 2 METER HIGH TEMPORARY CYCLONE FENCE, OR SIMILAR, AS SHOWN ON THE PLAN. THE FENCE IS TO BE ERECTED PRIOR TO ANY DEMOLITION OR CONSTRUCTION WORKS AND IS TO REMAIN UNTIL ALL WORKS ARE COMPLETED. ALL TRADES OF THE DEVELOPMENT MUST BE MADE AWARE OF THE TREE PROTECTION ZONE AND THE NEED FOR A TREE PROTECTION FENCE. THE FOLLOWING ACTIVITIES ARE NOT PERMITTED WITHIN THE TREE PROTECTION ZONE: MACHINERY OR VEHICLE ACCESS, STORAGE OF MATERIALS INCLUDING FUEL OR CHEMICALS, ANY EXCAVATION WORKS, PARKING OF VEHICLES OR PLANT, OR ATTACHMENT OF SIGNS OR WIRES. THE TREE PROTECTION ZONE MUST REMAIN MULCHED AND WATERED FOR THE DURATION OF THE DEVELOPMENT. ANY PRUNING REQUIRED IN ORDER TO CONSTRUCT THE DEVELOPMENT MUST BE UNDERTAKEN BY A SUITABLY QUALIFIED ARBORIST.
EXISTING TREES TO BE REMOVED
EXISTING TREES TO REMAIN
TREE PROTECTION ZONE & BARRIER FENCE
NOTES
SERVICES: CONNECTION TO THE PROPOSED DWELLING IS TO BE UNDERGROUND.
TREE REMOVAL: AS REQUIRED BY COUNCIL TREE MUST BE CLEARED BY HAND AND NOT BY MACHINERY IN ANY WAY.
LANDSCAPING: 10% OF SITE AREA TO BE LANDSCAPED AS SHOWN ON PLAN AND NOT TO INFRINGE ON ANY SIGHT LINES.
SIGHT LINES: NOT TO BE PROVIDED
RETAINING WALLS: ANY RETAINING WALLS TO BE CONSTRUCTED OF BRICK, BLOCK OR TIMBER SLEEPERS
GARDEN BEDS: GARDEN BEDS TO CONTAIN MULCH AND PLANTERS AS SHOWN ON PLAN
MAINTENANCE
LANDSCAPE TO BE KEPT IN A NEAT & TIDY CONDITION AT ALL TIMES. THE MAINTENANCE ACTIVITIES INCLUDE BUT ARE NOT LIMITED TO:
- WATERING THROUGH INITIAL PLANT ESTABLISHMENT PERIOD
- CHECKING IRRIGATION SYSTEM
- REPLACEMENT OF DISEASED PLANTS
- WEED REMOVAL
- PRUNING
- TRIMMING OF HARD EDGES
- TOPPING UP GRAVEL SURFACING & MULCH
- FERTILISING
- RESTORING PRE-CUTTING & MOWING EDGES AND REMOVING WEEDS FROM & WATER WELLS AFTER 3 YEARS
IRRIGATION
ALL LANDSCAPED AREAS WITHIN THE SITE TO BE SERVICED BY A FULLY AUTOMATED IRRIGATION SYSTEM WITH WATER EFFICIENT DRIPPERS AND WITH TIMERS TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.
PROVIDE CONDUIT UNDER HARD SURFACES TO ALL LANDSCAPED AREAS FOR IRRIGATION OF LANDSCAPED AREAS. INSTALL SEPARATE WATER METER FOR LANDSCAPE AREAS WITH CONFIRMED SYSTEM PROVISION TO ALL GARDEN BEDS.
N
LANDSCAPE PLAN 1:100
DETAIL SURFACE
NOT TO SCALE
70mm PINE BARK MULCH 10-15mm SIZE
200mm TOP SOIL SANDY LOAM MIX.
100mm CLA 1 MATED SUB GRADE
DETAIL SURFACE
NOT TO SCALE
TURF LAWN
100mm TOP SOIL SANDY LOAM MIX
100mm CULTIVATED SUB GRADE
SHRUB PLANTING DETAIL
NOT TO SCALE
75mm thick Mulch or Pebble Mulch to garden beds. Refer to Planting Plan for extent of mulch
75x25 Rough Sawn Treated Pine Edging
75x25x 300mm Long Rough Sawn Treated Pine Stakes @ 1200 centres
2 No. 40mm Galvanised Nails
GARDEN BED TIMBER EDGE
NOT TO SCALE
TREE PLANTING DETAIL
NOT TO SCALE
REV
DESCRIPTION
DATE
PROJECT purpose.
PROPOSAL
NO. 33 KENNY STREET,
WESTMEADOWS VIC
DRAWN BY
MERAD BUILDING DESIGNERS
DATE
15/03/2019
SCALE
AS NOTATED
JOB NO
2018_33KENNY
MERAD PROJECTS
29 CABOT DRIVE, ALTONA NORTH 3025
P. 03 9391 3023 ABN. 85146859775
E. admin@merad.com.au
Dayle Anderson ZP-403797
Onur Ozbuzencer ZP-403153
MERAD
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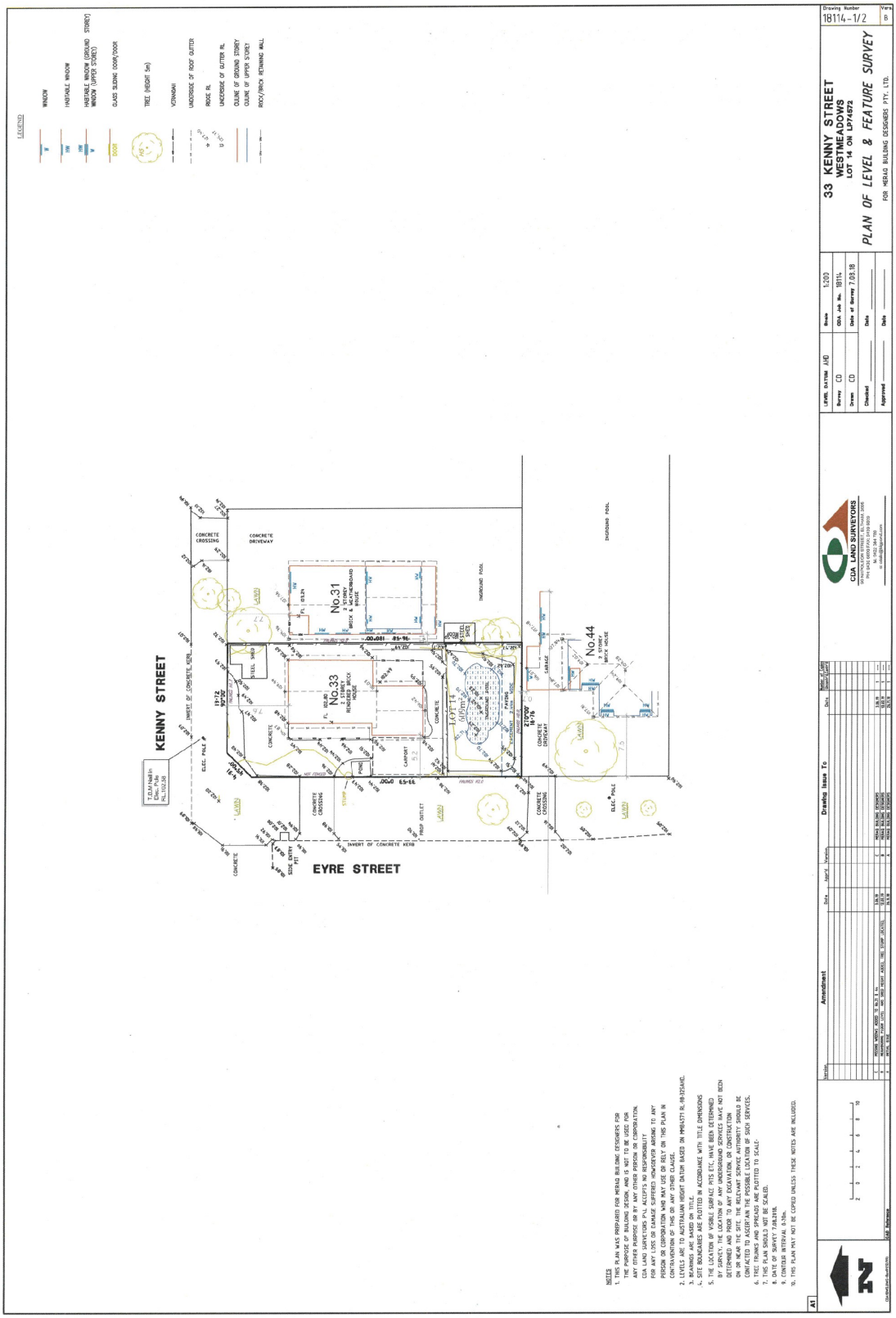
33 KENNY STREET
WESTMEADOWS
LOT 14 ON LP74872
PLAN OF LEVEL & FEATURE SURVEY
FOR HERAS BUILDING DESIGNERS PTY. LTD.
18114-1/2
KENNY STREET
EYRE STREET
No.31
No.33
No.44
CONCRETE DRIVEWAY
CONCRETE CROSSING
INGROUND POOL
CLM LAND SURVEYORS

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REPORT NO:	SU414
REPORT TITLE:	1079-1097 Pascoe Vale Road, Broadmeadows - use of land for licensed premises pursuant to Clause 52.27 of the Hume Planning Scheme for Town Hall Broadmeadows
SOURCE:	Brydon King, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P22211
POLICY:	- Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Plan* 2. *Liquor license red line plans*

Application No:	P22211
Proposal:	Use of land for licensed premises pursuant to Clause 52.27 of the *Hume Planning Scheme* for Town Hall, Broadmeadows
Location:	1079-1097 Pascoe Vale Road, Broadmeadows
Zoning:	Commercial 1 Zone
Applicant:	Hume City Council
Date Received:	1 May 2019

1. SUMMARY OF REPORT:

Planning approval is sought for an on premises liquor license for Town Hall, Broadmeadows to support the recent upgrade of the building for events and functions. The on premises license will allow the sale and consumption of the alcohol at functions, as necessary, and will allow a maximum capacity of 800 people although such capacity is expected to be achieved infrequently. The application has been advertised and received no objections and it is considered the proposal is consistent with relevant policy and controls related to licensing as detailed in the *Hume Planning Scheme*.

2. RECOMMENDATION:

That Council, having considered the application on its merits, resolves to Grant a Planning Permit for the use of land for licensed premises pursuant to Clause 52.27 of the Hume Planning Scheme for Town Hall Broadmeadows at 1079 – 1097 Pascoe Vale Road, Broadmeadows subject to the following conditions:

1. **Before the development starts, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the advertised plans submitted with the application but modified to show:**
   - **(a) Removal bollards and rope treatment to the boundary of the licensed outdoor area to the south of the gallery space.**
2. **The layout of the use shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**

3. The approved licensed trading hours must operate only between the following times:

- **Monday to Friday 5pm to 1am the following day**
- **Saturday and Sunday 8am to 1am the following day**

4. The serving of alcohol must be undertaken in accordance with the liquor license approved by the Victorian Commission for Gambling and Liquor Regulation.

5. The licensee shall not cause or permit undue detriment to the amenity of the area to arise out of or in connection with the use of the premises to which the license relates during or immediately after the trading hours authorised under this license.

6. The licensed areas must not exceed provision for more than 800 patrons except with the written consent of the responsible authority.

7. At all times when the approved use is operating, a person over the age of 18 years (Manager) must be present on the premises. The Manager must ensure that activities on the land and the conduct of persons entering, leaving and present on the land do not detrimentally impact the amenity of the area to the satisfaction of the responsible authority.

The operator must authorise the manager on behalf of the operator:

- **to make a statement at any time to any officer of the responsible authority, or an authorised person as defined under the Liquor Control Reform Act 1998; and**
- **to take action in accordance with a direction by such officer.**

8. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy (Control of Music Noise from Public Premises), No. N-2.

9. Packaged liquor, of any kind, must not be sold from the premises.

10. This permit will expire if one of the following circumstances applies:

- **the use is not started within two years of the date of this permit; or**
- **the use is discontinued for a period of two years.**

The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

3. PROPOSAL:

3.1 The Town Hall, Broadmeadows have been upgraded to allow for events to be conducted including (but not limited to) large and small community events, weddings, theatre performances, commercial breakfasts and lunches and the like.

3.2 In support of such events it is proposed to seek an on premises license to enable alcohol to be sold and consumed on the site as part of the events as required. The on premises license will cater of 800 people as a maximum.

3.3 The proposed licensed areas in the upgraded Town Hall Broadmeadows are as follows:

- Ground floor including foyer and gallery.
- First floor including hall, meeting rooms and foyer.
- Second floor foyer, meeting rooms, green rooms and store.

- Outdoor area to the north of the site accessed via the gallery space. This space will be intermittently used and will be screened by 1.5 metre high hedge to enclose the space.

3.4 The proposed licensed hours are:

- Monday to Friday 5pm to 1am the following day
- Saturday and Sunday 8am to 1am the following day

4. SITE AND SURROUNDS:

4.1 The subject land is part of a larger parcel of land that includes the Broadmeadows Council offices, Broadmeadows Global Learning centre and associated car parking areas. The greater parcel of land has frontage to Pascoe Vale Road, Tanderrum Way, Pearcedale parade and Dimboola Road.

4.2 The Town Hall, Broadmeadows is located on the southern side of the land with direct visual connection to Dimboola Road and Pascoe Vale Road. The redevelopment of the Town Hall includes civic spaces for functions and events and office development to the western end however the office spaces are not impacted by the proposed license.

4.3 Land immediate to the south of the land, on the opposite side of Dimboola Road, is developed with the Broadmeadows Magistrates Court, Broadmeadows Police Station and a petrol station. East of the land is the Broadmeadows railway station and west of the site are Centrelink offices. To the north of the site are the Hume Council offices and the Broadmeadows shopping centre.

Restrictions on Title

4.4 No registered restrictive covenants are recorded on title.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the *Hume Planning Scheme* ("the Scheme") are relevant in the consideration of the application:

State Policies:	Clause 11.03-1R: Activity Centres – Metropolitan Melbourne
	Clause 15.01-1S: Urban Design
	Clause 15.01-2S: Building design
	Clause 1902-4S: Social and Cultural Infrastructure
Municipal Strategies:	Clause 21.05: Activity Centres
	Clause 21.06: Economic Development
	Clause 22.20: Liquor Licensing
Zones:	Clause 32.01: Commercial 1 Zone
Overlays:	Nil
Particular Provisions:	Clause 52.27: Liquor Licensing
General Provisions:	Clause 65.01: Approval of an Application or Plan

5.2 The proposal is responding to the overall policy context through providing for a licensed venue to support the use of civic spaces for events in a recognised activity centre with good access from public transport.

REPORT NO: SU414 (cont.)

Aboriginal Cultural Heritage

5.3 The land is not located within an area of cultural heritage sensitivity as described in the *Aboriginal Heritage Regulations 2007* and no Cultural Heritage Management Plan is required.

Major Electricity Transmission Line

5.4 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Trigger/s

5.5 The permit trigger in this instance is Clause 52.27 of the *Scheme* which requires a planning permit for where a license is required under the *Liquor Control Reform Act 1998*.

6. REFERRALS:

6.1 The application was not required to be referred to any statutory authorities under Section 55 of the *Planning and Environment Act 1987* as only applications under Clause 52.27 that require referral are hotel, tavern or nightclub that is to operate after 1am.

6.2 The application was referred internally to Council's Social and Community Planning Department for comment. No objections were raised.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining land owners and occupiers and four notices placed on site. No objections have been received.

8. ASSESSMENT:

8.1 The proposed liquor license for the site is required to be assessed against the decision guidelines contained in Clause 52.27 Liquor Licensing and Council's policy at Clause 22.20. The policy at Clause 22.20 provides for a comprehensive set of decision guidelines that are locally based and an assessment against these are provided below:

Clause 22.20 – Liquor Licensing (Decision Guidelines)

<u>The zoning of the land and the zoning of surrounding land.</u>

8.2 The land is zoned Commercial 1 Zone and land immediately adjacent to the subject site is also zoned Commercial 1 Zone. The land is located within the recognised Broadmeadows activity centre that supports civic, retail and commercial development and is well serviced by public transport. The proposed licensed premises will support the upgrade of the Town Hall Broadmeadows (permitted via P20033) and is an appropriate location for such a license to function given the surrounding land uses.

<u>The location of the proposed licensed premises and the nature of its use.</u>

8.3 The proposed license seeks to support the function and event space in the upgraded Town Hall Broadmeadows. The license can appropriately support the function of the site as required and the location of the licensed premises in a recognised activity centre and will ensure no amenity impacts to the surrounding area.

8.4 The licensed outdoor space to the southern side of the building is supported given its location adjacent landscaped areas and car parking. A condition has been included to include removal bollards and rope treatment to define the boundary when the space is being used for events.

<u>The nature of surrounding uses and their hours of operation.</u>

8.5 Surrounding uses include a police station, civic buildings, offices and retail uses. The surrounding uses have a range of operating hours including 24-hour operation for the police station. The location is not considered to raise issues of amenity impacts and is appropriately located in relation to surrounding uses.

The existing uses of the land.

8.6 The Town Hall Broadmeadows is being upgraded to facilitate function and events and the proposed license will support such events as required.

The proximity of the proposed licensed premises to residential uses and accommodation.

8.7 The closet residential zoned land is 300 metres to the south side of Johnstone Street/Camp Road and over 180 metres to the east over Pascoe Vale Road and the railway line. The separation distances and intervening significant roads and railway lines provides an appropriate buffer for the proposed licensed premises.

If adjacent to a residential zone/use, the impact of the licensed premises after 11:00pm caused by the operation of the use including noise emissions, patrons leaving the premises and the availability and location of car parking.

8.8 Not applicable.

Lighting within the boundaries of the site, security lighting outside the licensed premises and any overspill of lighting.

8.9 Appropriate lighting exists to the car park surrounding the site and as permitted via the permit for the upgrade of the Town Hall.

The impact of the proposed licensed premises on the mix of uses located within the activity centre and the vitality and viability of the activity centre during the day and at night.

8.10 The proposed licensed premises will ensure vibrancy in the recognised activity centre without impacting surrounding uses which mainly operate during the day. The presence of the proposed licensed premises will support activities that are expected within larger scale activity centres such as Broadmeadows.

8.11 The operation of the licensed premises will have direct control from Hume City Council and will ensure appropriate management of patrons including compliance with State Environment Policy SEPP N2 “Music Noise” and smoking limitations.

8.12 Whilst large scale events are provided for in the license, such events are considered to occur infrequently and generally larger events will occur on Friday and Saturday nights.

The impact of the proposed licensed premises on the function, operation and economic viability of the activity centre.

8.13 The proposal allows for an increase in managed functions and events within the existing activity centre. Such diversification is considered appropriate and supporting the overall vitality of the activity centre.

The impact of the proposed licensed premises on the local traffic network and car parking availability in the area

8.14 Traffic access to the site has multiple access points and can appropriate cater for likely events and functions. The site is well serviced by public transport including the Broadmeadows train station to the east of the site.

8.15 Extensive areas of public parking surround the site. Consideration of parking issues in the permit application for the upgrade of the Town Hall has resulted in a limitation on the use of the Town Hall during weekday hours to 200 people. The current application only seeks an on-premise license for the evening, from 5pm, consistent with the above limitation.

8.16 In addition, any liquor license that is required for events during the weekdays will need to apply for a limited license in each circumstance as required.

The proximity of the proposed premises to sensitive uses.

8.17 As detailed earlier the proposed licensed premises is appropriately separated from any sensitive land uses.

Any other relevant matter.

8.18 Not applicable.

Clause 52.27 – Licensed Premises

8.19 The other key element of assessment is Clause 52.27 of the *Scheme* and it has the following objectives:

- *The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *The impact of the sale or consumption of liquor permitted by the liquor licence on the amenity of the surrounding area.*
- *The impact of the hours of operation on the amenity of the surrounding area.*
- *The impact of the number of patrons on the amenity of the surrounding area.*
- *The cumulative impact of any existing licensed premises and the proposed licensed premises on the amenity of the surrounding area.*

8.20 The Decision Guidelines for Clause 52.27 are as follows:

- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The impact of the sale or consumption of liquor permitted by the liquor licence on the amenity of the surrounding area.*
- *The impact of the hours of operation on the amenity of the surrounding area.*
- *The impact of the number of patrons on the amenity of the surrounding area.*
- *The cumulative impact of any existing licensed premises and the proposed licensed premises on the amenity of the surrounding area.*

8.21 The key element of the above control that extends consideration beyond those covered in Clause 22.20 of the *Scheme* is the concept of cumulative impact. Practice Note 61 *"Assessing Cumulative Impact"* June 2015 published by the Department of Environment, Water, Land and Planning (DEWLP) indicates that the cumulative impacts relate to the clustering of licensed premises that have the potential for detrimental impacts. A cluster is referred to as:

- *Three or more licensed premises within a radius of 100 metres from the subject land.*
- *15 or more licensed premises within a radius of 500 metres from the subject land.*

8.22 The permit applicant has provided a plan indicating that there are no licensed premises within 100 metres of the subject land and only five premises within 500 metres of the subject site confirming that neither threshold listed above is triggered.

8.23 Based on the above it is considered no cumulative impacts will result from the proposed licensed premises.

9. CONCLUSION

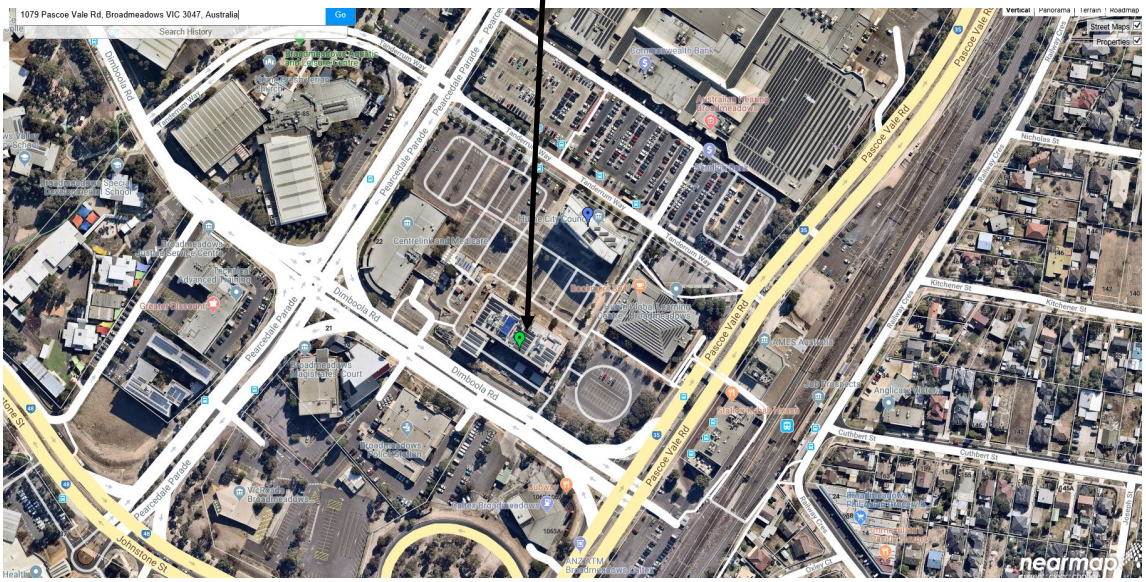
The proposal for an on-premises liquor license at Town Hall, Broadmeadows is considered consistent with Clause 22.20 and Clause 52.27 of the *Hume Planning Scheme* related to liquor licensing. The proposal will support the upgrade of the building and the vitality of the activity centre without creating unreasonable off-site amenity impacts. Accordingly, the application is recommended for support with appropriate conditions.

LOCALITY PLAN

Permit Application: P22211

Site Address: 1079-1097 Pascoe Vale Road Broadmeadows

Subject Site



Subject Site



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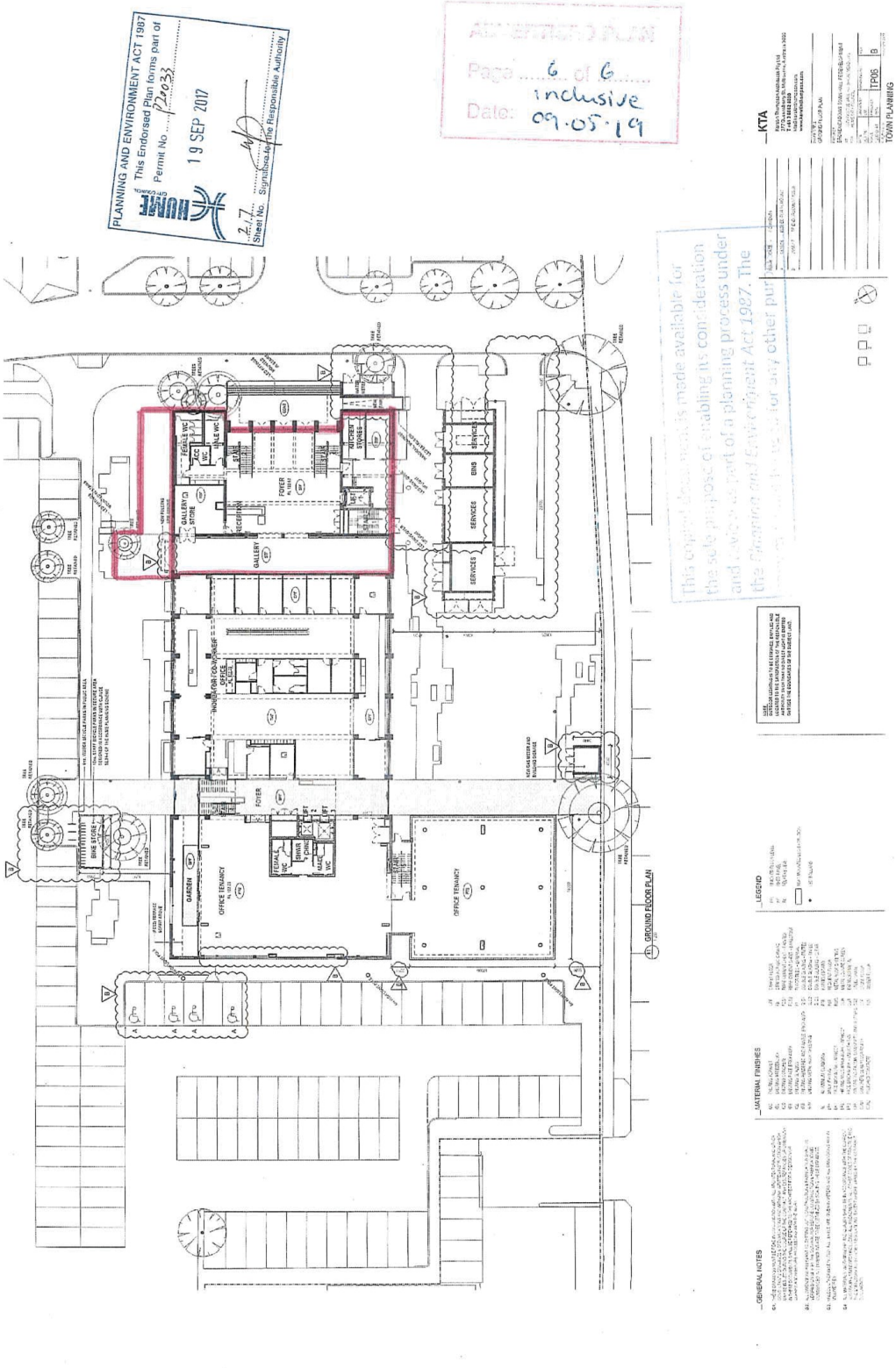
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Permit No. P20033
19 SEP 2017
Sheet No. 2/7
Signature for the Responsible Authority
Page 6 of 6
inclusive
Date: 09.05.19
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GARDEN
GROUND FLOOR PLAN
KTA
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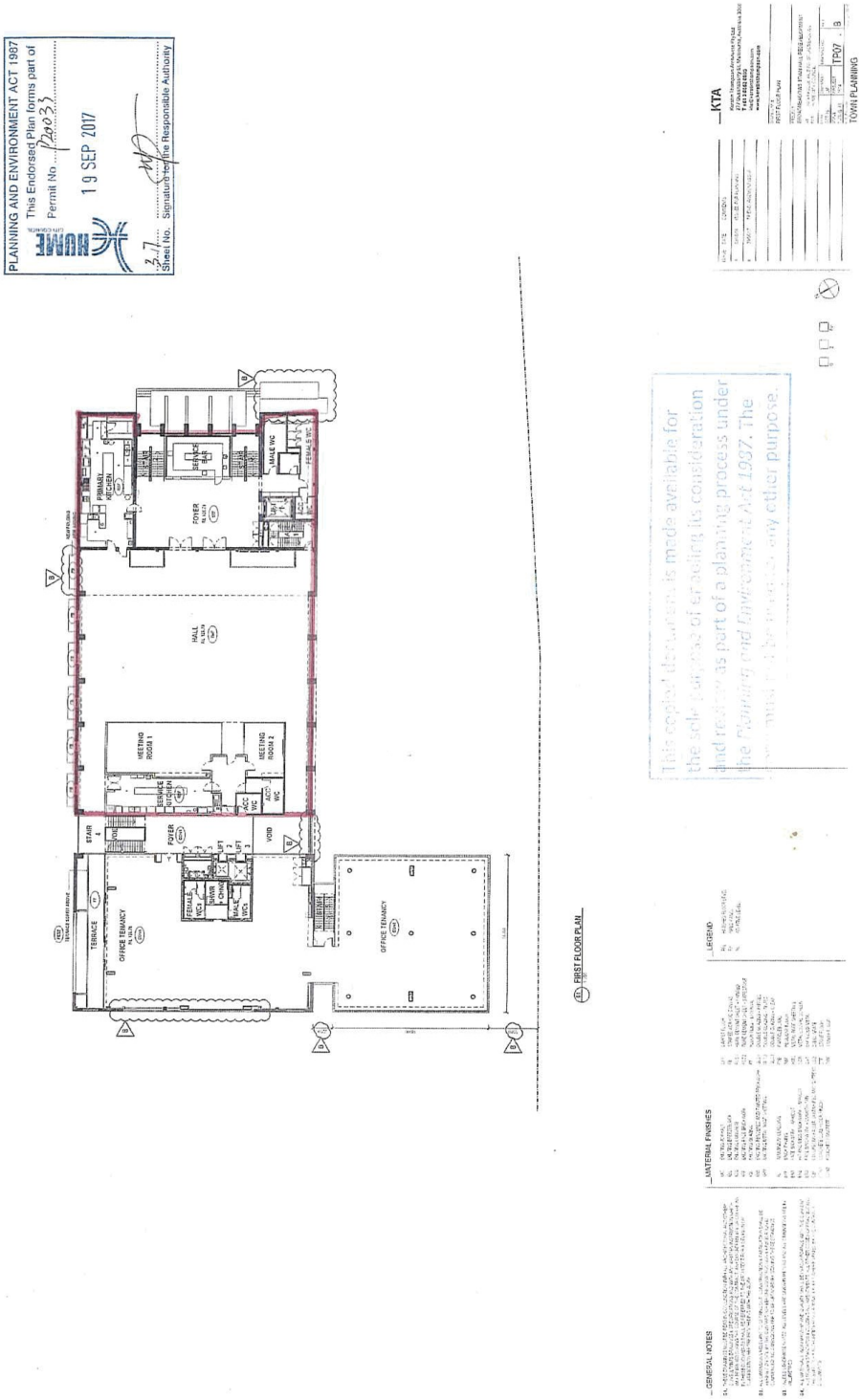
TP06
LEGEND
MATERIAL FINISHES
GENERAL NOTES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TOWN PLANNING
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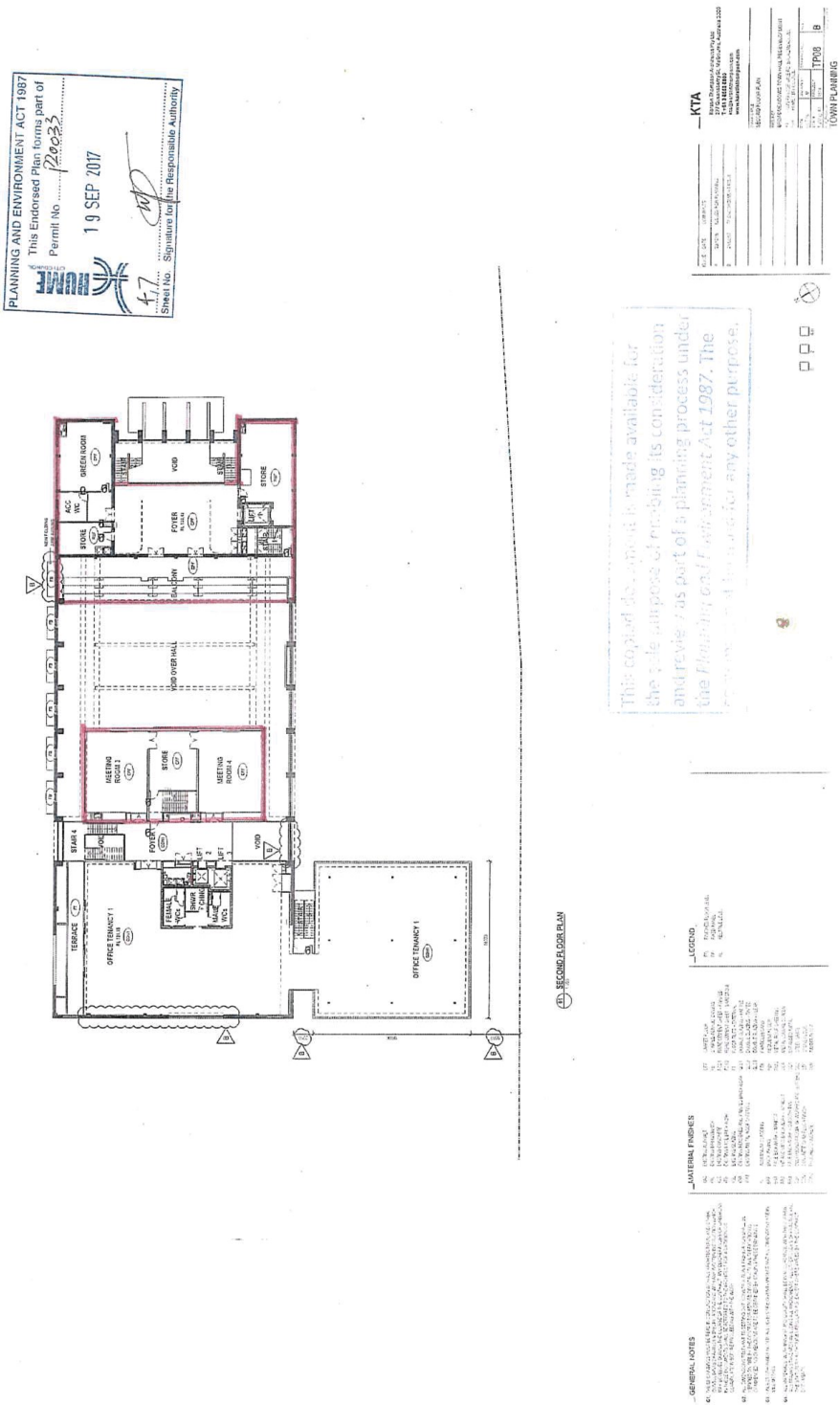
PLANNING AND ENVIRONMENT ACT 1987
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Permit No. 120033
19 SEP 2017
Sheet No. 4.7 Signature for the Responsible Authority
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KTA
TP08
TOWN PLANNING
SECOND FLOOR PLAN
LEGEND
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GENERAL NOTES
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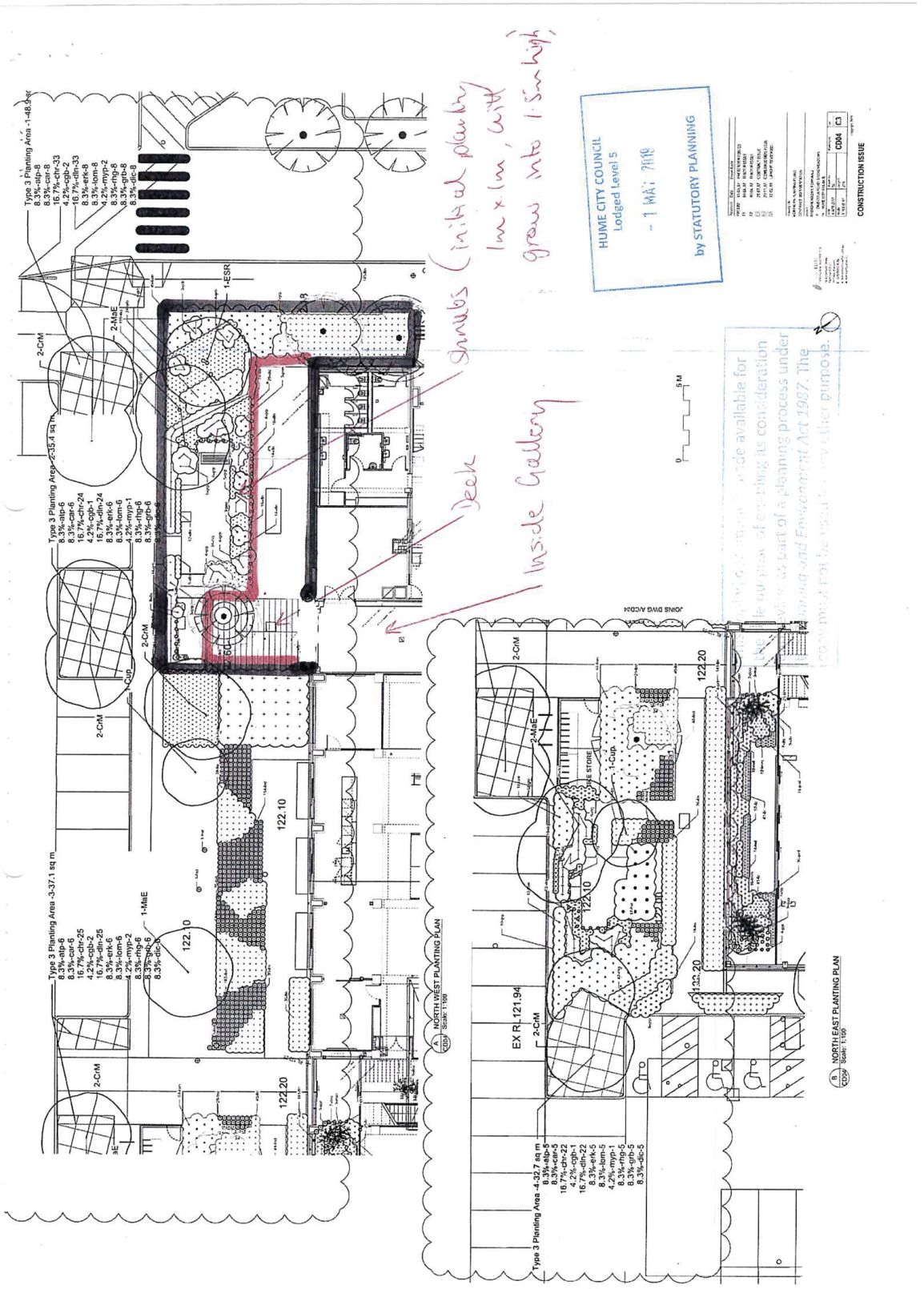
MEETING ROOM 3
MEETING ROOM 4
STAIR 4
TERRACE
OFFICE TENANCY 1
OFFICE TENANCY 1


HUME CITY COUNCIL
Lodged Level 5
- 1 MAY 2019
by STATUTORY PLANNING
CONSTRUCTION ISSUE
Shrubs (initial planting 1m x 1m, will grow into 1.5m high)
Desk
Inside Gallery
NORTH WEST PLANTING PLAN
Scale: 1:100
NORTH EAST PLANTING PLAN
Scale: 1:100
EX RL 121.94
122.10
122.20
5M

REPORT NO:	SU415
REPORT TITLE:	Statutory Planning Monthly Report June 2019
SOURCE:	Blake Hogarth-Angus, Coordinator Statutory Planning
DIVISION:	Planning and Development
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report incorporates the VCAT appeals update and decisions made by Council officers under delegation for the month of May 2019. This report also details some performance indicators.

1.1 Performance

Included within this report are bar charts illustrating the following key performance indicators:

- Planning applications received, determined and closed in the previous month.
- Outstanding applications.
- Average gross days in dealing with planning applications.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

80 permit applications were received in May 2019; up from the 68 applications received the previous month. 84 permits were issued in May, representing the second highest number of permits issued over the last 12 months.

13 applications were closed off in the month of May which is generally consistent with the monthly average. The number of total outstanding applications continued to decrease from 511 in April to 494 in May. This figure is the lowest number of outstanding applications within the last year.

The percentage of applications decided in 60 days or less increased from 41% in April, to 58% in May.

The average number of gross days taken to determine planning applications was 111 in May; slightly up from the previous month.

Hume continues to outperform other growth and metropolitan Councils in Melbourne in this statistic; with figures of 119 average days (Metro Council's) and 140 average days (Growth Council's) respectively.

The percentage of simple applications issued in 60 days or less increased to 90%; the second highest number over the past year. The percentage of average applications issued in 60 days or less was 46% in May, up from 35% in April. No complex applications were issued in April.

The table representing this data has been adjusted to accurately represent time frames and other reporting frameworks available to Council.

REPORT NO: SU415 (cont.)

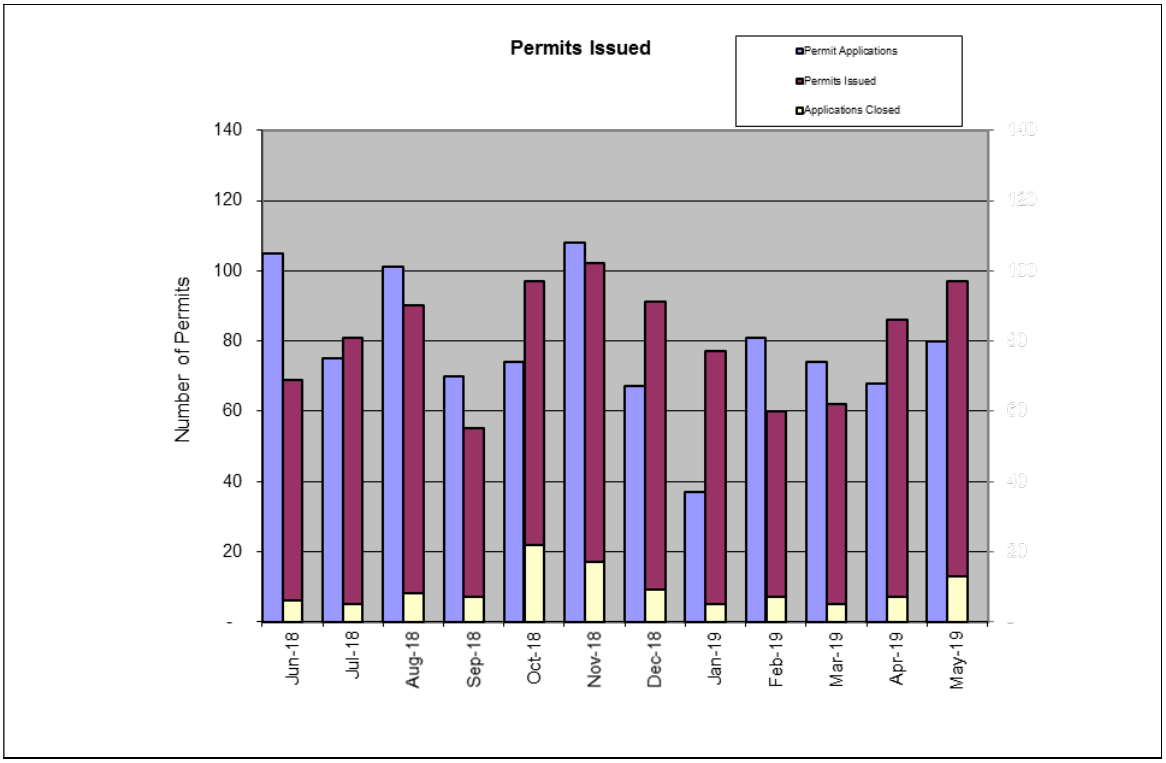
1.2 Delegated matters

The table within Section 4 of this report further details applications that have been determined under delegated authority including planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify plans of subdivision, and the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

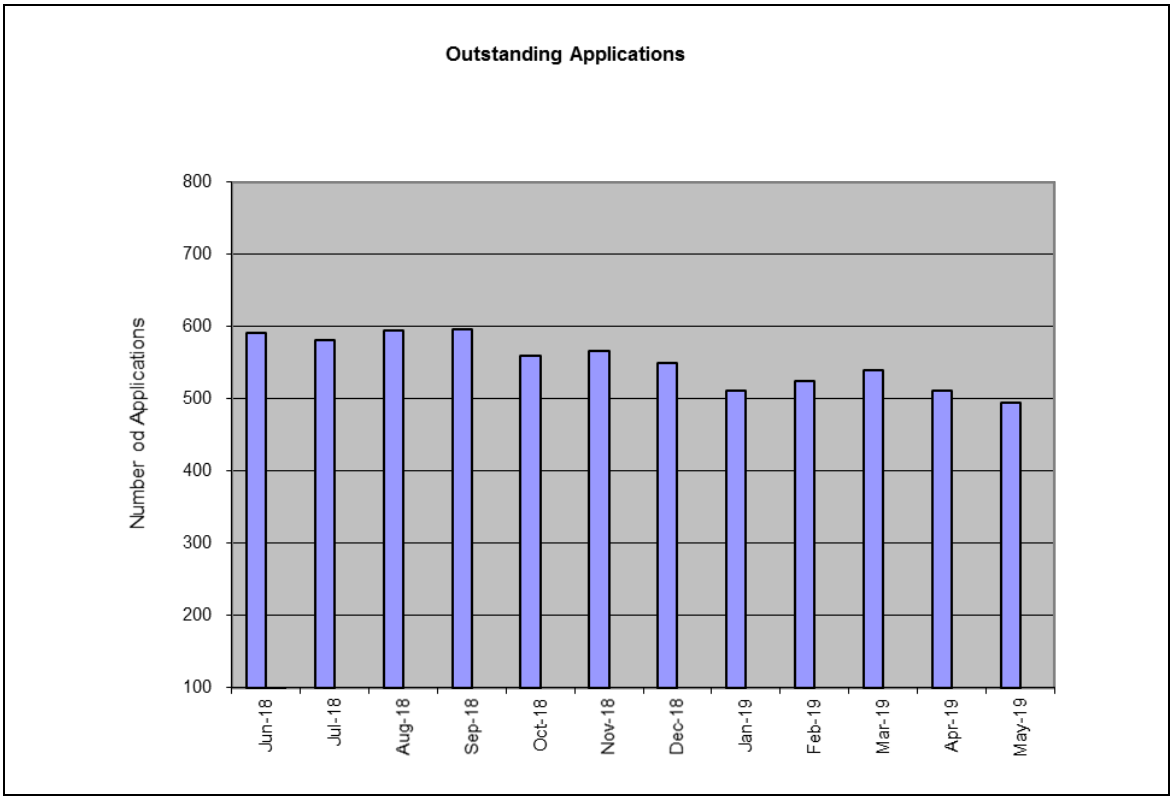
2. RECOMMENDATION:

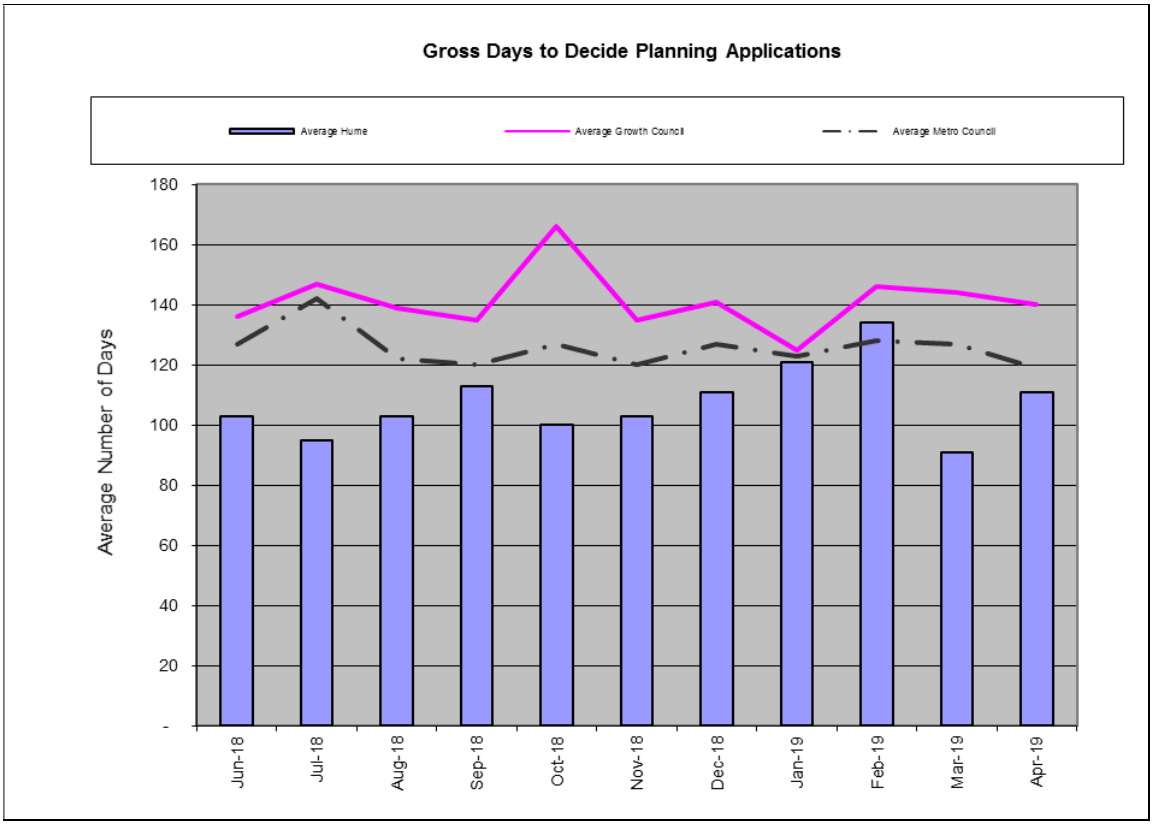
That the report be noted.

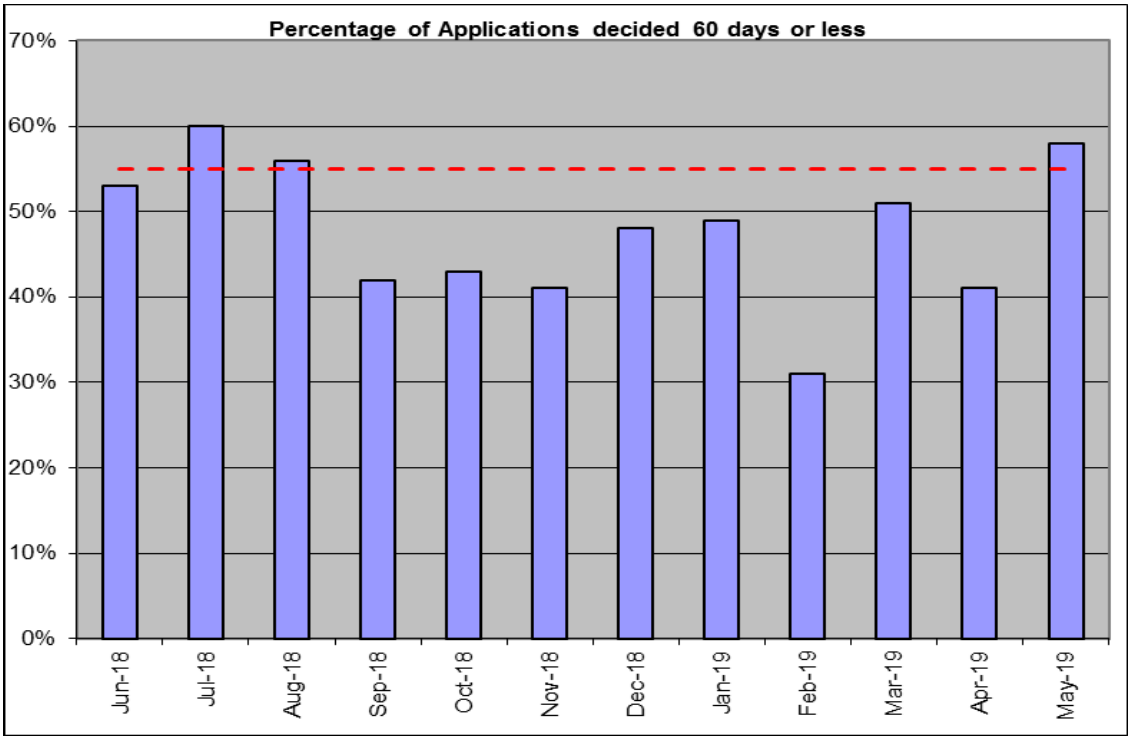
	May 2019
Permit Applications	80
Permits Issued	84
Applications Closed	13

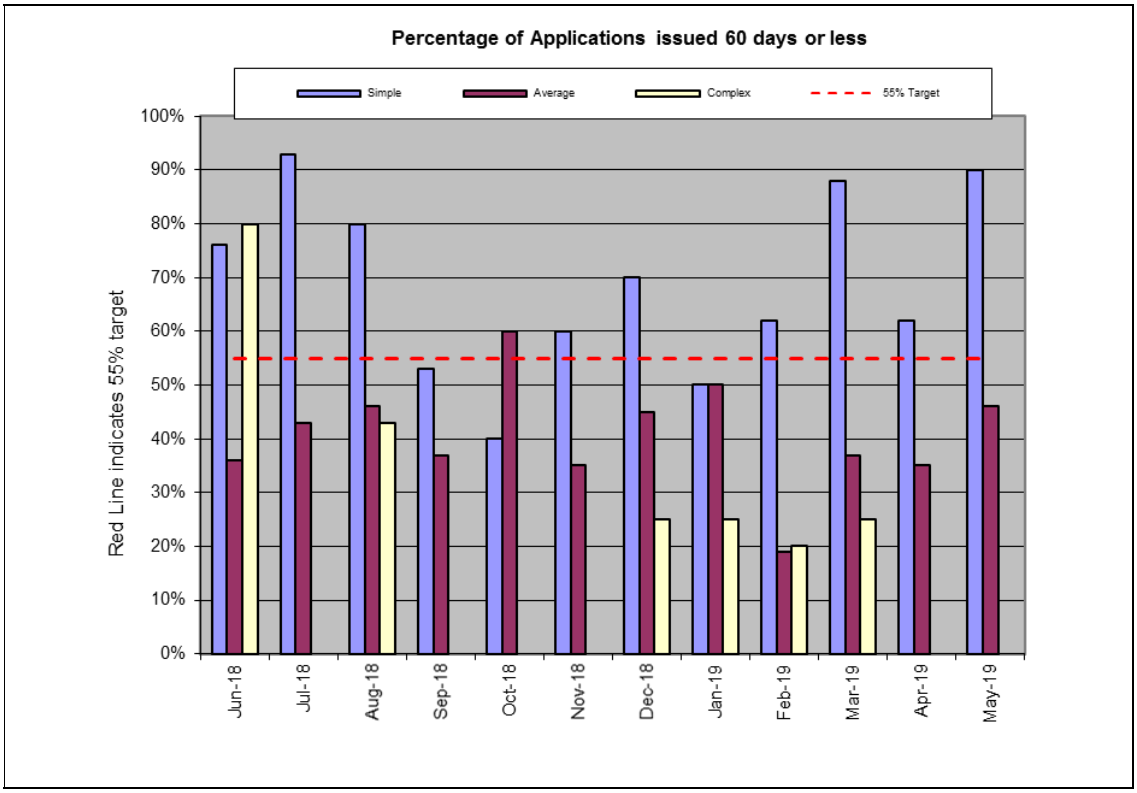


*Permits issued include: Permits, VicSmart, permit from NOD, VCAT Permit (including S72)
*Applications closed includes: prohibited, no permit required, withdrawn, cancelled, lapsed and, failure to determine (including S72)
(not included are Notices of Decisions and Notices of Refusals)


Outstanding Applications
Number od Applications
800
700
600
500
400
300
200
100
Jun-18
Jul-18
Aug-18
Sep-18
Oct-18
Nov-18
Dec-18
Jan-19
Feb-19
Mar-19
Apr-19
May-19


Gross Days to Decide Planning Applications
Average Hume
Average Growth Council
Average Metro Council
Average Number of Days
180
160
140
120
100
80
60
40
20
-
Jun-18
Jul-18
Aug-18
Sep-18
Oct-18
Nov-18
Dec-18
Jan-19
Feb-19
Mar-19
Apr-19





3. APPEAL DECISIONS TO DATE:

3.1 This report includes all VCAT decisions received in the month of May 2019. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions. Two initiating orders were received by Council in May. Four VCAT decisions have been received since the last Council meeting.

REPORT NO: SU415 (cont.)

3.2 An appeal was brought by an applicant against the refusal of the responsible authority to grant a permit for the development of four double storey dwellings. The order issued on the 22nd May 2019 set the decision of the responsible authority aside and directed that a permit be granted, based on the amended plans which reduced the proposal to three double storey dwellings.

3.3 An appeal was brought by an applicant against the refusal of the responsible authority to grant a permit for a variation to the restrictive covenant and the construction of three dwellings. The order issued on the 5th June 2019 set the decision of the responsible authority aside and directed that a permit be granted.

3.4 An appeal was brought by an applicant against the refusal of the responsible authority to grant a permit for the construction of three double storey dwellings. The VCAT order dated 4th June 2019 affirmed the decision of the responsible authority and directed that no permit be issued for the proposal.

3.5 An appeal was brought by an applicant against the failure of the responsible authority to determine an amendment allowing for an increase in the patron numbers allowed under the existing permit. The VCAT order dated 6th May 2019 directed that the decision of the responsible authority is set aside and amended permit be granted.

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
P13310	Stone extraction without permit	40 Batey Court, Bulla	Enforcement Order	Submitted by Council	Date to be set down	To be heard
P21017	Construction of three dwellings	3 Milton Place, Roxburgh Park	Appeal for failure to determine	Appeal by applicant	14/03/2019	VCAT issued order 4th June 2019 affirming the decision of the responsible authority and directing that no permit is to be granted.
N/A- Amaroo Business Park Development Plan	Amendment to a Development Plan- (substitute the Land Use Plan, updated Section 5.1.1 and allow for a left turn from Hume Highway)	750 Craigieburn Road, Craigieburn	Appeal for failure to determine	Appeal by applicant	11/04/2019	Decision pending
P20519	Development of a double storey dwelling to the rear of an existing dwelling	74 Carnoustie Drive, Sunbury	Review of the decision of the responsible authority to grant a permit	Appeal by objector	3/04/2019	Decision pending
P21426	Use and development of a dependent persons unit	40 McNabs Road, Keilor	Enforcement proceeding	Appeal by applicant	Pending	(Administrative Mention due 21/06/2019)
P21428	Development of four dwellings	25 Landscape Place, Sunbury	Appeal for failure to determine	Appeal by applicant	11/07/2019	VCAT order issued 22nd May 2019 set aside the decision of the responsible authority and

REPORT NO: SU415 (cont.)

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
						directed the issue of the permit based on the amended plans.
P21333	Variation of Restrictive Covenant	13 Burbank Avenue, Gladstone Park	Appeal against refusal to grant a planning permit	Appeal by applicant	15/05/2019	VCAT order issued 5th June 2019 to set aside the decision of the responsible authority and direct that a permit be issued.
P21181	Use and development of land as a primary school	92-96 Railway Crescent, Broadmeadows	Appeal for failure to determine	Appeal by applicant	2/09/2019	Amending order issued to set a new hearing date of 2nd September 2019. To be heard.
P16092.01	Use and development of a restricted place of assembly and a reduction in car parking	1/15 Motto Drive, Coolaroo	Appeal for failure to determine an amendment to a permit	Appeal by applicant	23/04/2019	VCAT order issued 6th May 2019 to set aside the decision of the responsible authority and direct that a permit be issued
P21828	Use and development of the site for a residential hotel and basement car park	133-141 Western Avenue, Westmeadows	Appeal for failure to determine	Appeal by applicant	02/10/2019	Amending order postpones the hearing date from 5th August to the 2nd October 2019. To be heard
P20954	Use and development of a childcare centre	1 Rokeby Crescent & 3 Cimberwood Drive, Craigieburn	Appeal against refusal to grant a planning permit	Appeal by applicant	15/08/2019	To be heard
P20478	Development of 29 dwellings	13-19 Langport Crescent, Sunbury	Appeal for failure to determine	Appeal by applicant	25/07/2019	Amended order requires a Practice day hearing on 22nd May 2019. To be heard
P20820	Development of five double storey dwellings, waiver of one visitor car space and removal of two restrictive covenants	43 Elmhurst Road, Gladstone Park	Appeal against refusal to grant a planning permit	Appeal by applicant	29/08/2019	To be heard
P21973	Multilot subdivision	90 Providence Road, Greenvale	Appeal for failure to determine	Appeal by applicant	23/08/2019	To be heard
P21561	Display and erection of a double sided, non illuminated	75 Vineyard Road, Sunbury	Appeal for failure to determine	Appeal by applicant	02/08/2019	To be heard

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
	major promotion sign					
P21560	Proposed place of worship associated buildings and works and access to a RDZ1	1550 Mickleham Road, Greenvale	Appeal against Notice of Decision to grant a permit	Appeal by objector	7/10/2019	To be heard
P21118	Use and development of a Transfer Station (Waste Building Material)	76-79 Kyabram Street, Coolaroo	Appeal against refusal to grant a planning permit	Appeal by applicant	14/10/2019	To be heard
P22043	Staged subdivision, Access of a Road Zone category 1 and construction of dwellings on lots less than 300sqm	41 Mitchells Lane, Sunbury	Appeal for failure to determine	Appeal by applicant	11/11/2019	To be heard

4. MATTERS DETERMINED UNDER DELEGATION:

The following table lists all matters dealt with under delegation between 7 May 2019 and 27 May 2019.

MATTERS DEALT WITH UNDER DELEGATION			
P15830	2 double storey dwellings	1 Pershore Ct, Westmeadows	Amended plans endorsed (Secondary Consent)
P17081	3 double storey dwellings	99 Waranga Cres, Broadmeadows	Extension of Time issued
P17129	Factory	47-49 Horne St, Sunbury	Extension of Time issued
P18724	3 double storey dwellings	12 Elliott Ave, Broadmeadows	Extension of Time issued
P18828	Additional dwelling & 2 lot subdivision	5 Barrymore Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P19082	3 double storey dwellings & 3 lot subdivision	2 Lichfield Ave, Jacana	Extension of Time issued
P19099	2 double storey dwellings & 1 single storey dwelling	17 Beacon Hills Cres, Craigieburn	Extension of Time issued
P20073	Alterations to existing convenience restaurant & carpark including signage	239-241 Mickleham Rd, Westmeadows	Amended plans endorsed (Secondary Consent)
P20153	Single storey dwelling to rear of existing dwelling	3 Spring Valley Ave, Craigieburn	Extension of Time issued
P20226	Multi lot subdivision Highlands Estate Stage 20C	415 Mt Ridley Rd, Craigieburn	Amended plans endorsed (Secondary Consent)
P19444.01	Restricted retail, shop, & office uses, service station, convenience restaurant, child care centre,	420-440 Craigieburn Rd, Craigieburn	Amended plans endorsed (Secondary Consent)

MATTERS DEALT WITH UNDER DELEGATION			
	demolition of heritage place, display of signage, reduction car parking, variation to on site loading facilities, creation of access to Road Zone Category & staged development of site		
P18113	Single storey dwelling to rear of existing dwelling	16 Ruby Ct, Meadow Heights	Extension of Time issued
P18969	Double storey dwelling to rear of existing dwelling	43 Langdon Cres, Craigieburn	Extension of Time issued
P19769	Single storey dwelling to rear of existing dwelling	168 Hothlyn Dr, Craigieburn	Extension of Time issued
P21156	3 double storey dwellings	21 Sunset Bvd, Jacana	Amended plans endorsed (Secondary Consent)
P20969.01	10 double storey dwellings	100 Retreat Cres, Sunbury	Amended permit issued & amended plans endorsed
P16067.01	2 double storey dwellings	31 Benalla St, Dallas	Amended plans endorsed
P19885.01	2 double storey dwellings to rear of existing dwelling with alterations & additions to existing dwelling	7 Nyora Ct, Westmeadows	Amended permit issued & amended plans endorsed
P7526.02	Use of existing buildings for purpose of medical centre facility including dispensary, alterations & additions to signage	230 Mickleham Rd, Gladstone Park	Amended permit issued & amended plans endorsed
P20033.01	Extension to Broadmeadows town Hall & reduction in car parking	1079-1097 Pascoe Vale Rd, Broadmeadows	Amended permit issued
P20456	Digital screen to be positioned facing traffic on Hume Hwy frontage of property	309 Hume Hwy, Craigieburn	Permit issued
P20665	Warehouse	3 Rushwood Dr, Craigieburn	Permit issued
P21133	5 double storey dwellings	19 Norcal Ct, Greenvale	Permit issued
P21147	Removal of registered restrictive covenant	25 Keith Ave, Sunbury	Permit issued
P21315	2 warehouses & reduction in car parking	46 Yellowbox Dr, Craigieburn	Permit issued
P21380	Motor vehicle sales with motor repairs & extension to existing building	46 Potter St, Craigieburn	Permit issued
P21493	3 double storey dwellings & 1 single storey dwelling	25 Gordon St, Tullamarine	Permit issued
P21513	2 double storey dwellings to rear of existing dwelling	43 Nicholson Cres, Meadow Heights	Permit issued
P21565	Removal of restrictive covenant	28 Studley St, Craigieburn	Permit issued
P21589	Change of use for purpose of retail premises & display signage	3/50 Camp Rd, Broadmeadows	Permit issued
P21602	3 double storey dwellings	13 Keogh Ct, Meadow Heights	Permit issued
P21635	Subdivision of 45 los & construction of 15 unit townhouse development	40 Brendan Rd, Greenvale	Permit issued
P21705	2 warehouses & reduction in car parking	25 Trevi Cres, Tullamarine	Permit issued
P21707	Warehouse with office & reduction car parking	23 Trevi Cres, Tullamarine	Permit issued

MATTERS DEALT WITH UNDER DELEGATION			
P21733	Double storey dwelling to rear of existing dwelling	6 McIvor St, Dallas	Permit issued
P21737	Place of worship	12-14 National Bvd, Campbellfield	Permit issued
P21741	3 double storey dwellings	32 Riggall St, Dallas	Permit issued
P21841	3 double storey dwellings	6 Carol Gr, Tullamarine	Permit issued
P21844	1 panel sign on site	43 Foden Ave, Campbellfield	Permit issued
P21949	Single storey dwelling adjacent to existing single storey dwelling	10 Saint Rd, Craigieburn	Permit issued
P21974	Upgrade workshop, expand existing showroom & signage	99A/101 Horne St, Sunbury	Permit issued
P21975	4 double storey dwellings	24 Meredith St, Broadmeadows	Permit issued
P21980	2 double storey dwellings	8 Gavin St, Jacana	Permit issued
P21999	Extension to existing warehouse	54 Mason St, Campbellfield	Permit issued
P22002	Carport to rear of existing factory	860-862 Cooper St, Somerton	Permit issued
P22004	Convert existing garage into 2 bedroom dwelling	19 Sheoak Ct, Meadow Heights	Permit issued
P22015	Creation of easements for drainage & sewerage	450-500 Donnybrook Rd, Mickleham	Permit issued
P22032	Outbuilding	43 Mitford Cres, Craigieburn	Permit issued
P22033	Animal training (outdoor horse arena)	25 Palmer Rd, Sunbury	Permit issued
P22063	Veterinary clinic	23 Grasslands Ave, Craigieburn	Permit issued
P22065	2 dwellings	16 Sesame St, Mickleham	Permit issued
P22068	2 double storey dwellings	3 Pyalong Cres, Dallas	Permit issued
P22080	Removal of reserve & creation of road reserve	670 Donnybrook Rd, Craigieburn	Permit issued
P22083	Vinyl window signage	420-440 Craigieburn Rd, Craigieburn	Permit issued
P22095	Alterations to façade & terrace & relocation signage	173 Mickleham Rd, Westmeadows	Permit issued
P22105	2 lot subdivision	14 Dianne Dr, Tullamarine	Permit issued
P22124	2 lot subdivision	55 Northleigh Ave, Craigieburn	Permit issued
P22126	2 lot subdivision	2 Manningtree Pde, Craigieburn	Permit issued
P22133	6 lot subdivision	1-3 Cuthbert St, Broadmeadows	Permit issued
P22147	Dependent persons unit in Melbourne Airport Environment Overlay No. 2	78 Toora Dr, Westmeadows	Permit issued
P22152	7 lot subdivision	81-83 Lahinch St, Broadmeadows	Permit issued
P22157	3 lot subdivision	51 Kyabram St, Coolaroo	Permit issued
P22224	2 lot subdivision	110 Waranga Cres, Broadmeadows	Permit issued
P20978	2 double storey dwellings	40 Samara Gr, Gladstone Park	Permit issued
P21604	1 double storey dwelling to rear of existing dwelling	1 Longtown Ct, Craigieburn	Permit issued

MATTERS DEALT WITH UNDER DELEGATION			
P21606	3 dwellings adjacent to 3 existing dwellings	39 Kitchener St, Broadmeadows	Permit issued
P21702	Dual occupancy	100 Sharps Rd, Tullamarine	Permit issued
P21734	3 double storey dwellings & creation of access to road in Road Zone Category 1	1003 Pascoe Vale Rd, Jacana	Permit issued
P21848	Construct a mezzanine floor	4/50 Camp Rd, Broadmeadows	Permit issued
P21918	Dwellings, shop, office, food & drinks premises & reduction car parking	26-332 King William St, Broadmeadows	Permit issued
P21931	Use of existing premises for purpose of a restaurant including liquor licence, change of façade and advertising sign	3-7/114-126 Evans St, Sunbury	Permit issued
P22156	3 lot subdivision	69 Arena Ave, Roxburgh Park	Permit issued
P22158	2 lot subdivision	7 Acacia Cl, Meadow Heights	Permit issued
P33268	2 lot subdivision	31 Benalla St, Dallas	Permit issued
P22176	14 lot subdivision	6 Little Windrock Lane, Craigieburn	Permit issued
P22212	Erection of 4 new advertising signs for tenancy B5 to be operated as Petbarn & Greencross Vet	420-440 Craigieburn Rd, Craigieburn	Permit issued
P22220	2 lot subdivision	12 Wattleglen St, Craigieburn	Permit issued
P22229	Single storey dwelling within Melbourne Airport Overlay	30 Lydia Ave, Campbellfield	Permit issued
P22249	Electronic promotional sign	250 Bridgewater Rd, Roxburgh Park	Permit issued
S008691	4 lot subdivision - multi unit	18 Walsh Street, Broadmeadows	Plan Certified 7 May 2019
S008232	65 lot subdivision - The Maples Estate - Stage 1	985 Mickleham Road, Greenvale	Plan Re-Certified 7 May 2019
S007922	2 lot subdivision - dual occupancy	2 Huntingdale Court, Craigieburn	Statement of Compliance 7 May 2019
S008395	42 lot subdivision - Trijena Estate - Stage 2	555 Donnybrook Road, Mickleham	Statement of Compliance 7 May 2019
S008363	51 lot subdivision - Kallo Estate - Stage 14	40 Dwyer Street, Kalkallo	Plan Re-Certified 8 May 2019
S008260	53 lot subdivision - True North Estate - Stage 11A	30-98 Lysterfield Drive, Greenvale	Plan Re-Certified 8 May 2019
S008589	2 lot subdivision - Trijena Estate Superlot Plan	555P Donnybrook Road, Mickleham	Plan Certified with Statement of Compliance 8 May 2019
S008691	4 lot subdivision - multi unit	18 Walsh Street, Broadmeadows	Statement of Compliance 9 May 2019
S008315	49 lot subdivision - Highlands Estate - Stage 306	1140 Hume Freeway, Kalkallo	Plan Re-Certified 10 May 2019
S008385	37 lot subdivision - Rosenthal Estate - Stage W9	100B Vineyard Road, Sunbury	Plan Certified 13 May 2019
S007738	15 lot subdivision - Commercial	2-20 The Gateway, Broadmeadows	Statement of Compliance 13 May 2019
S008398	3 lot subdivision - multi unit	42 Dawnview	Plan Certified 13 May

MATTERS DEALT WITH UNDER DELEGATION			
		Crescent, Roxburgh Park	2019
S008492	134 lot subdivision - Merrifield Estate - Stage 37	450A Donnybrook Road, Mickleham	Plan Re-Certified 14 May 2019
S008785	78 lot subdivision - Aston Estate - Stage 31	51 Riverglen Drive, 575D Craigieburn Road, 145 Vantage Boulevard, Craigieburn	Plan Certified 14 May 2019
S008446	77 lot subdivision - Botanical Estate - Stage 4	2090 Mickleham Road, Mickleham	Plan Re-Certified 14 May 2019
S008860	2 lot subdivision - industrial	6 Transit Drive, Campbellfield	Statement of Compliance 15 May 2019
S008111	5 lot subdivision - multi unit	7 Joffre Street, Broadmeadows	Statement of Compliance 15 May 2019
S008864	2 lot subdivision - dual occupancy	13 Parnell Crescent, Gladstone Park	Plan Certified 15 May 2019
S008879	2 lot subdivision - industrial	85 Yellowbox Drive, Craigieburn	Plan Certified 15 May 2019
S008205	2 lot subdivision - dual occupancy	10 Dutton Court, Meadow Heights	Plan Certified 15 May 2019
S008396	33 lot subdivision - Trijena Estate - Stage 3	555 Donnybrook Road, Mickleham	Statement of Compliance 17 May 2019
S008260	52 lot subdivision - True North Estate - Stage 11A	30-98 Lysterfield Drive, Greenvale	Statement of Compliance 17 May 2019
S008845	Plan of Consolidation PC 373374M	66-68 Horne Street, Sunbury	Plan Certified with Statement of Compliance 20 May 2019
S008876	2 lot subdivision - dual occupancy	30 Wattleglen Street, Craigieburn	Plan Certified 20 May 2019
S008828	2 lot subdivision - dual occupancy	60 Walsh Street, Broadmeadows	Plan Certified 20 May 2019
S008861	2 lot subdivision - dual occupancy	14 Dianne Drive, Tullamarine	Plan Certified 22 May 2019
S008326	63 lot subdivision - Cloverton Estate - Stage 307	1440 Hume Freeway, Kalkallo	Plan Re-Certified 22 May 2019
S008326	63 lot subdivision - Cloverton Estate - Stage 307	1440 Hume Freeway, Kalkallo	Statement of Compliance 22 May 2019
S008553	74 lot subdivision - Highlands Estate - Stage 332	475C Mt Ridley Road, Craigieburn	Statement of Compliance 22 May 2019
S008355	89 lot subdivision - Botanical Estate - Stage 2	2090 Mickleham Road, Mickleham	Statement of Compliance 22 May 2019
S008605	3 lot subdivision - multi unit	15 Lush Drive, Craigieburn	Statement of Compliance 23 May 2019
S008750	Creation of Easement	30 Carroll Lane, Greenvale	Plan Certified with Statement of Compliance 24 May 2019
S008701	8 lot subdivision - Highlands Estate - Stage 11C	1-11 Parkside Rise, Craigieburn	Statement of Compliance 24 May

MATTERS DEALT WITH UNDER DELEGATION			
			2019
s008902	Plan of Consolidation PC 378463L	21, 23 & 25 Cuthbert Street, Broadmeadows	Plan Certified with Statement of Compliance
S008327	52 lot subdivision - Cloverton Estate - Stage 308	1140 Hume Freeway, Kalkallo	Statement of Compliance 27 May 2019
S008530	3 lot subdivision - multi unit	20 Waranaga Crescent, Broadmeadows	Statement of Compliance 27 May 2019
S008716	2 lot subdivision - dual occupancy	21 Johnson Court, Roxburgh Park	Plan Certified 27 May 2019
S008474	39 lot subdivision - Botanical Estate - Stage 5	2090 Mickleham Road, Mickleham	Plan Re-Certified 28 May 2019
S008273	61 lot subdivision - True North Estate - Stage 12	30-98 Lysterfield Drive, Greenvale	Statement of Compliance 29 May 2019
S008771	4 lot subdivision - multi unit	25 Birch Avenue, Tullamarine	Plan Certified with Statement of Compliance 29 May 2019
S007627	2 lot subdivision - dual occupancy	37 Essence Parkway, Craigieburn	Statement of Compliance 29 May 2019
S008764	2 lot subdivision - dual occupancy	17 Landy Road, Jacana	Plan Certified 30 May 2019
S008725	5 lot subdivision - industrial	185 Hume Highway, Somerton	Statement of Compliance 30 May 2019
S008725	2 lot subdivision - dual occupancy	19 Quarter Street, Roxburgh Park	Statement of Compliance 30 May 2019
S008825	2 lot subdivision - dual occupancy	114 Kitchener Street, Broadmeadows	Statement of Compliance 31 May 2019
S008764	2 lot subdivision - dual occupancy	17 Landy Road, Jacana	Statement of Compliance 31 May 2019
S007313	10 lot subdivision - Jacksons Hill Estate - Stage 44	1-3 York Place, Sunbury	Statement of Compliance 31 May 2019
S008446	77 lot subdivision - Botanical Estate - Stage 4	2090 Mickleham Road, Mickleham	Statement of Compliance 31 May 2019
S008644	2 lot subdivision - industrial	29 Northpark Drive, Somerton	Plan Certified 3 June 2019
S008727	3 lot subdivision - multi unit	7 Reverence Drive, Craigieburn	Plan Certified 3 June 2019
S008398	3 lot subdivision - multi unit	42 Dawnview Crescent, Roxburgh Park	Plan Certified with Statement of Compliance 3 June 2019

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P19710	4 double storey dwellings	77 Derby St, Tullamarine	Notice of Decision to Grant a Permit
P21077	3 double storey dwellings	19 Norcal Ct, Greenvale	Notice of Decision to

REPORT NO: SU415 (cont.)

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
			Grant a Permit
P21294	12 double storey dwellings	145 Kitchener St, Broadmeadows	Notice of Decision to Grant a Permit
P21383	Double storey dwelling to rear of existing dwelling	18 Heysen Dr, Sunbury	Notice of Decision to Grant a Permit
P21813	9 double storey dwellings	11-15 Smiley Rd, Broadmeadows	Notice of Decision to Grant a Permit
P21886	2 double storey dwellings on a lot	5 Padua Ct, Gladstone Park	Notice of Decision to Grant a Permit
P21976	3 double storey dwellings	34 Cuthbert St, Broadmeadows	Notice of Decision to Grant a Permit
P21067	2 double storey dwellings to rear of existing dwelling	1 Alison Pl, Attwood	Notice of Decision to Grant a Permit
P21951	4 double storey dwellings	51 Derby St, Tullamarine	Notice of Decision to Grant a Permit
P21988	Dwelling with attached garage to rear of existing dwelling	8 Waverley Ct, Craigieburn	Notice of Decision to Grant a Permit

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
	NIL TO REPORT		

VICSMART PERMITS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P22151	Mezzanine level including kitchen, office & storage space & development ground floor level for office space & reception area of existing factory	10/15-17 Jesica Rd, Campbellfield	Permit issued
P22174	Shed to rear of existing dwelling	495 Settlement Rd, Sunbury	Permit issued
P22178	2 lot subdivision	10 Distinction Ave, Craigieburn	Permit issued
P22203	2 lot subdivision	22 Springbank St, Tullamarine	Permit issued
P22205	2 lot subdivision	45 Merri Con, Campbellfield	Permit issued
P22206	2 lot subdivision	1 / 4 Munro Ct, Meadow Heights	Permit issued
P22238	2 lot subdivision	15 Mossfield Mews, Tullamarine	Permit issued
P22187	2 lot subdivision	95 Sunset Bvd, Jacana	Permit issued
P22241	Building and works to existing warehouse addition of an awning	50 Stanley Dr, Somerton	Permit issued

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REPORT NO:	GE347
REPORT TITLE:	Hume Men's Shed Policy and Guidelines
SOURCE:	Gerard Feain, Social and Community Infrastructure Planner
DIVISION:	Community Services
FILE NO:	HCC19/212
POLICY:	Hume Men's Shed Policy and Guidelines
STRATEGIC OBJECTIVE:	5.2 Create a community actively involved in civic life.
ATTACHMENT:	1. *Draft Hume Men's Shed Policy and Guidelines June 2019*

1. SUMMARY OF REPORT:

Council at its meeting on 12 March 2019 endorsed the Draft Hume Men's Shed Policy and Guidelines and invited feedback from Hume based Men's Sheds.

This report provides a summary of feedback from Hume based Men's Sheds, and where required, minor amendments to the draft policy have been included.

2. RECOMMENDATION:

That Council adopts the Draft Hume Men's Shed Policy and Guidelines.

3. LEGISLATIVE POWERS:

In accordance with the Local Government Act 1989, the function of Council is to endeavor to achieve the best outcome for the local community having regard for the long-term cumulative health and wellbeing effect of its decisions.

4. FINANCIAL IMPLICATIONS:

There are no financial implications of this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

This report will have no impact on climate change.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1. The Draft Hume Men's Shed Policy and Guidelines supports the following aspects of Hume City Council's Social Justice Charter and the Victorian Charter of Human Rights and Responsibilities Act (the Victorian Charter):

- The right to learning throughout life;
- The right to rest and leisure;
- The right to participate in the cultural life of the community.

7.2 The Department of Health and Human Services have identified the Men's' Sheds model as a community strengthening activity and a way for men to contribute to the community and provide a place for regular contact with other men and a range of activities that are determined by the participants.

REPORT NO: GE347 (cont.)

8. COMMUNITY CONSULTATION:

8.1. During April 2019 Council invited feedback from Hume based Men's Sheds including: Hume Men's Shed (Craigieburn), Northern Men's Shed (Craigieburn), Hume Men's Shed (Sunbury), Tullamarine Neighbourhood House – Men's Shed and Sunbury Community Health – Men's Shed.

8.2. Feedback was received from four organisations including: Hume Men's Shed Sunbury, Tullamarine Men's Shed, Hume Men's Shed Craigieburn and Community Development Initiatives (as the auspicing and sponsoring charity of the Hume Men's Shed – Sunbury and Craigieburn).

8.3. The common issue raised through feedback was in relation to membership of either the Australian Men's Shed Association or the Victorian Men's Shed Association. It was commented that Hume City Council should not direct/'*force*' a Men's Sheds to belong to a particular association but rather, make this a suggestion only and allow the individual Men's Shed to determine.

8.4. Taking the above feedback into consideration the Draft Hume Men's Shed Policy and Guidelines has been amended:

Draft Policy (12 March 2019)	Proposed Draft Policy (24 June 2019)
Existing Men's Sheds on Council owned and/or managed land will be expected to: *Retain membership of the Australian Men's Shed Association and be guided by the Victorian Men's Shed Association Resource Sheets.*	*Existing Men's Sheds on Council owned and/or managed land will be <u>encouraged</u> to:* *Retain membership of the Australian Men's Shed Association <u>and/or the Victorian Men's Shed Association</u>.*

9. BACKGROUND:

9.1 Men's Sheds emerged in Australia in the mid 1990s and were based on a concept of a community extension of the backyard shed scenario that offers a safe and friendly environment where men can socialize as they work on their projects in the company of other men.

9.2 Of the 360 Men's Shed that currently operate in Victoria, five Sheds operate in Hume:

9.2.1 Hume Men's Shed Craigieburn – commenced in 2009.

9.2.2 Sunbury Men's Shed – commenced in 2010.

9.2.3 Tullamarine Men's Shed – commenced in 2011.

9.2.4 Northern Men's Shed – commenced in 2013.

9.2.5 Sunbury Community Health Men's Shed has been in existence for approximately 40 years.

9.3 Typical activities in Men's Sheds include carpentry, small construction, gardening, social gatherings and outings, underpinned with learning and passing on skills in an informal setting that provides a sense of purpose and feelings of worth for many members. There is growing interest in Men's Sheds being an important facilitation and entry point for direct and indirect opportunities for improved health and wellbeing outcomes for men.

9.4 In general Men's Sheds tend to be located in community settings such as disused or surplus sheds, demountable buildings, workshops or other community facilities.

9.5 Men's Sheds are often auspiced by a range of services such as community organisations, faith groups, aged care organisations and community health services and Councils.

9.6 Across Victoria a total of 22 Men's Sheds sit along Neighbourhood House (including Tullamarine).

9.7 The Department of Health and Human Services is a significant stakeholder in the provision of resources and support for Men's Sheds in Victoria. The Department provides grants for the construction of new sheds and the refurbishment of existing sheds through ongoing funding of $1 million per annum. A key role for Council is to advocate to the Victorian State Government for funding to support the development of Men's Sheds across the City.

9.8 In January 2019 Council created a new Community Development Officer role to support Neighbourhood Houses, Community Gardens and Men's Sheds. A key responsibility for this position is to foster sustainable partnerships with key parties, and to seek and optimise external funding opportunities from State and Federal Governments (and other agencies) to support the development of Men's Sheds across the City. The draft policy will underpin and assist future work with Men's Sheds.

10. DISCUSSION:

10.1 The Hume Men's Shed Policy and Guidelines development project was initiated in order to:

10.1.1 Clarify the role Men's Sheds deliver;

10.1.2 Clarify Council's roles and responsibilities and level of resourcing;

10.1.3 Clarify expectations on groups seeking Council support; and

10.1.4 Establish assessment criteria to guide Council's decision making.

10.2 During November and December 2018 Council staff interviewed all Hume based Men's Sheds (or respective auspicing body) and the Victorian Men's Shed Association, with a view to understanding their respective operating contexts and the roles that they play in the broader community service sector.

10.3 Key themes and issues identified during the consultation phase highlighted the importance of strengthening ongoing relationships between Men's Sheds and Council through collaboration and the need for Council to define its level of support for Men's Sheds in general. Men's Sheds also spoke of the importance of Council's annual community grants program on their ability to pay annual operational costs such as insurance and utility bills. Having stronger connection to older adult groups (as potential participants/members) was also highly regarded by Men's Shed. Another prominent issue raised was the need for a clear process to be in place to ensure Men's Sheds understand how Council can assist with requests for the expansion of existing sheds or development of new sheds.

10.4 The amended draft policy sets out practical guidelines to guide Council's decision making and resource allocation (including funding/grants, land/buildings) from existing and future Men's Sheds.

11. CONCLUSION:

11.1 Men's Sheds are not-for-profit community organisations that play a significant role in engaging 'hard to reach' groups of men, including those with a disability, retired men and unemployed men. They provide a critical entry point for men to access social and wellbeing activities in safe and friendly environments where men can work on their projects in the company of other men.

11.2 The Draft Hume Men's Shed Policy and Guidelines (June 2019) has been developed to clarify Council's roles and responsibilities in relation to the level of support and provision of resources for existing and future Men's Sheds and clarify the expectations of Men's Sheds that seek Council support.

11.3 It is expected that stronger relationships between Council and Men's Sheds will be forged due in part to Council gaining a greater level of knowledge and application about the environments in which Hume Men's Sheds operate.

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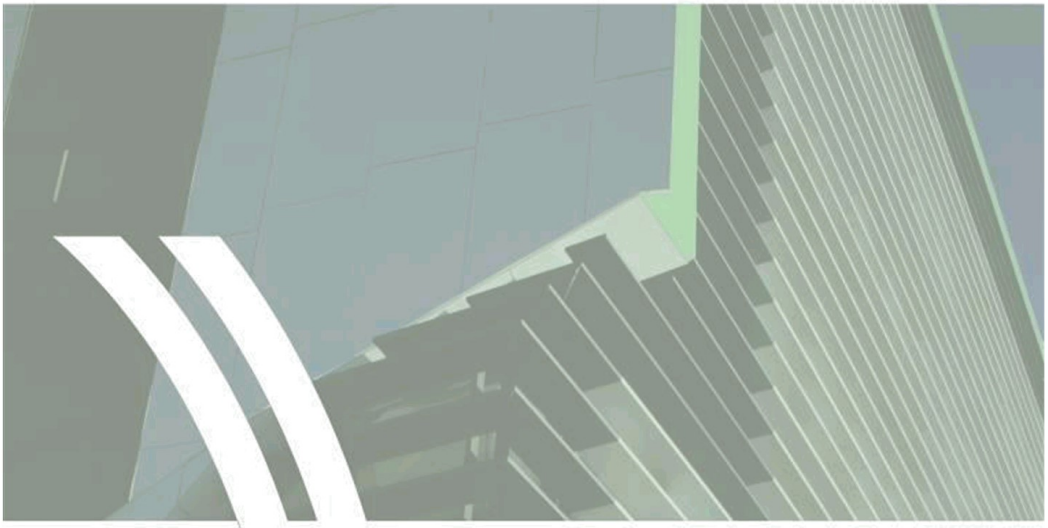

Draft Hume Men's Shed Policy and Guidelines

June 2019

Draft Hume Men's Shed Policy

Purpose	The purpose of the Hume Men's Sheds policy framework is to articulate Council's role and responsibilities and level of resourcing in relation to existing and future Men's Sheds in Hume, whilst clarifying the expectations of Men's Sheds groups when seeking Council support. This policy may apply to other like shed programs that may establish in the future.
Policy Objectives	1. To support the development and operation of Men's Sheds as a community resource that promotes social connection and improves health and wellbeing. 2. To clarify Council's role in supporting and facilitating Men's Sheds, through resource allocation and identification of funding opportunities for programs and facilities; 3. To establish an assessment criteria to guide Council's decision making process for organisations that seek to establish a new men's shed including land or building; 4. To clarify expectations of groups seeking Council support and the legal relationships between Council and Men's Sheds groups operating on Council land; 5. To clarify Council's approach to the planning and development (or retrofitting) of men's sheds facilities.
Scope	The Hume Men's Shed Policy recognises the significant value of Men's Sheds programs, particularly from a population health perspective. The Hume Men's Shed Policy will apply to those Men's Sheds that are community based, not for profit groups that currently occupy Council owned land or facilities or managed by others, or those groups that seek to access Council owned/managed land or facilities for the purpose of operating a Men's Shed. The policy is a response to the growth in Men's Sheds which has often resulted in further facility expansion. Furthermore, the policy is a response to current and future Men's Sheds groups that seek alternative or new sites on which to commence or expand their Men's Shed operations. The policy seeks to ensure that groups requesting Council support for the establishment and ongoing operation of Men's Sheds can demonstrate their capacity to: 1. Effectively manage and operate a Men's Shed (including operations and facilities); 2. Provide social and community programs for men that will enhance Men's Sheds participant's health and wellbeing; 3. Work within a partnership model with other organisations such as the Victorian Men's Shed Association, providers of men's health services and Hume City Council; and

	4. Network with other Men's Sheds, locally or regionally based. Hume City Council encourages Hume based Men's Sheds to be members of either the Australian Men's Shed Association and/or the Victorian Men's Shed Association.
Definition	For the purpose of the Hume Men's Shed Policy, Council applies the definition used by Department of Health and Human Services (DHHS). *Men's Sheds:* *1. Are safe and practical places for men to meet, make social connections and actively participate in their local communities;* *2. Are community based, non-profit organisations, accessible to all men, whose primary activity is the provision of a safe and friendly environment;* *3. Are often located in a shed or workshop space in a community-based setting;* *4. Provide a place for regular contact with other men and a range of activities that are determined by the participants;* *5. Partner with other organisations to share resources and build on existing services, and many undertake projects to assist the wider community. Partnerships can involve local businesses, councils, other government agencies, community groups, Aboriginal community controlled organisations and local clubs and associations; and* *6. Are supported by volunteers and are accessible and inclusive spaces.* *Source: DHHS Men's Sheds 2018–19 Grant Guidelines and Application Form*
Policy Implementation	1. <u>Men's Sheds Operations and Governance</u> Council will (subject to resources) facilitate opportunities for Men's Sheds by: (i) Providing guidelines and information to community groups wanting to establish a Men's Shed and assist in the facilitation of partnerships with other organisations to assist in their development; (ii) Developing assessment criteria in the establishment of new Men's Sheds to guide and assist prospective new start groups; (iii) Assessing applications from community groups for support to establish a Men's Shed on a case by case basis against identified assessment criteria; (iv) Nominating a designated Council Officer from the Community Services Directorate to provide support to Men's Sheds and act as the contact point for groups seeking assistance on operational, governance, planning and development matters; and a designated Council Officer to assist successful Shed's

	groups with the development of project plans and provide expert advice during planning and construction stages; and (v) Developing standard lease agreements specific to each Men's Shed. 2. Occupancy Agreements Existing Men's Sheds on Council owned and/or managed land will be: (i) Expected to comply with the operational principles and processes set out in the Lease Agreement; and (ii) Encouraged to be a member of either the Australian Men's Shed Association and/or the Victorian Men's Shed Association. 3. Advocacy Council will advocate to the government and other entities (i.e. corporate sponsors, philanthropic organisations etc.) and raise awareness about the vital role that men's Sheds fulfil within the municipality, with a view to enhancing the current level of support already provided to Men's Sheds in Hume, whilst increasing their opportunities to meet the growing needs and challenges of the community. 4. Information and Communication Council will share relevant information to all Hume based Men's Sheds on issues and topics such as (but not limited to) grants (inc. Hume City Council grants, State Government and philanthropic grants), training opportunities (i.e. governance). Council will support Men's Sheds to promote and market their services to the broader community through activities including, but not limited to, local festivals and events to increase awareness and facilitate access to Men's Sheds. 5. Grants Council will advise Men's Sheds of grants opportunities including Council Community Grants Program and other sources including federal government, state government and philanthropic trusts, as they become available. 6. Partnerships and Collaboration Council will work in partnership with and attract interest from relevant parties including Not for Profit and Community Organisations such as Neighbourhood Houses, and Community Health Centres interested in supporting the future delivery and operation of Men's Sheds across Hume City. Such support may include; facilitating partnerships, advocacy and support, and the attraction of funding. Council acknowledges and values the independence of Men's Sheds and as such Council will work with Men's Sheds in a manner that will

	promote partnership and collaboration in innovative ways that will benefit and strengthen the community. 7. <u>New Men's Sheds – Planning and Provision</u> Upon receiving an expression of interest for a new Men's Shed or an extension to the relocation of Men's Shed that seeks a new site, Council will undertake an assessment based upon the following: (i) Community need and identified community benefit. (ii) Statutory planning and building regulation considerations. (iii) The proximity to other existing Men's Sheds or facilities that may offer a similar program. (iv) The capacity of the group to undertake the project. (v) Community partnerships. (vi) Availability of funding or other contributions from other sources. (vii) Cost analysis.
Procedure	Refer to the attached Draft Hume Men's Shed Policy Guidelines for the following information: • Organisations seeking to respond to Expression of Interest Guidelines for the Establishment of a Men's Shed - Attachment A • Procedure that Council applies when responding to a request for the establishment or extension of a Men's Shed - Attachment B • Assessment criteria that Council applies during the assessment of requests for support for the development and operation of new or expanded Men's Sheds programs or facilities - Attachment C
Related Polices and Plans	The following polices and plans underpin Council's support for Men's Sheds as well as providing guidance in their ongoing development: • Hume City Council Social Justice Charter 2014 • Hume Development Goals and Framework 2015 • Disability Action Plan 2012 - 2016 • Multicultural Action Plan 2014 - 2018 • Reconciliation Action Plan 2018 - 2022 • Hume Horizons 2040 Community Plan • Hume City Council Plan 2017 - 2021 • Hume Health & Wellbeing Action Plan 2017 – 2021
Related Legislation	• Local Government Act 1989 • Building Code Australia • Health and Wellbeing Act 2008

ATTACHMENT A

Expression of Interest Guidelines for the Establishment of a Men's Shed

Groups requiring Council support to establish a Men's Shed program in an area where there are no existing Men's Sheds will be required to complete an Expression of Interest application (Applicants may or may not have accessed State Government funding).

Criteria

1. Status of group – Details including objectives, governance structure, officer bearers, membership base, and health & safety plan.
2. An outline of the intended operation of the Men's Shed. While these details may be in the formative stage they should show clear intent.
3. Project partners – Evidence of consultation and connections with other established Men's Sheds and community based organisations. These organisations should have the capacity to provide advice, support, and/or resources to the group. Evidence should be provided from the partner organisations to support the proposed Men's Shed program and/or support for the applicant.
4. Appropriate site location – Groups will need to explore possible sites, including non Council sites and contacting Council Property Officers to ascertain if there is any appropriate Council land that may be suitable. Evidence will need to be provided of the potential compatibility with adjacent uses including the potential impact of noise associated with Men's Shed activities. The application must address the extent to which the site is:
    (i) Accessible – by public transport or public road networks, preferably in areas that promote walkability. Sites should be accessible for people of all abilities, with adequate provision for parking;
    (ii) Responsive to population change – in areas where significant proportions of men reside, particularly men in older age groups (55+yrs);
    (iii) Responsive to social needs – in areas that show indicators of social disadvantage or a poor provision of alternate social and recreation opportunities for men;
    (iv) Appropriate –will not negatively impact neighbouring uses through noise or other amenity issues; and
    (v) Relationship to community service clusters – where possible, co-located or integrated with other community services and facilities that offer compatible activities to Men's Sheds and may be able to provide administrative support and/or resources.
5. Preliminary investigations into the potential health and social benefits of the proposal.
6. An indication of expected costs, community capital contributions and funding opportunities.
7. Identification of any potential obstacles or risks expected arising from the proposal.
8. Summary explaining why investment of time and resources will result in a project that is of benefit to the community, and that cannot be met through existing Men's Shed facilities.

ATTACHMENT B

Process for Responding to Request for the Establishment or Expansion of a Men's Shed

(*Indicative only – process may vary on a case by case basis*).

1. Individual or group approaches Council with an interest in establishing or extending a Men's Shed.
2. Designated Council Officer conducts an initial assessment to determine whether:
    - the area is currently serviced by an existing Men's Shed, or like facility, or whether an alternative community facility is available that may accommodate the proposal;
    - there is a suitable site, funding mechanisms, or sufficient population to justify allocation of resources to develop a Men's Shed; and
    - anticipated community benefit of the proposal.
3. Designated Council Officer provides the Hume *Men's Shed Policy* and if required, referrals to existing men's sheds and other relevant organisations. Officer explains requirements for establishing a Men's Shed and the Expression of Interest (EOI) process.
4. Applicant conducts a feasibility study/investigation and completes EOI application.
5. Designated Council Officer conducts assessment of applicant's EOI.
6. Applicant meets with Designated Council Officer to discuss and refine proposal.
7. Designated Council Officer convenes a meeting with applicant to discuss proposal, possible sites, operational and governance model, planning requirements, auspicing arrangements etc.
8. Applicant applies to State Government for capital funding (if applicable) and seeks alternative capital funding and financial support for project which may include Council's Capital Works funding and Community Grants funding.
9. Applicant investigates all relevant planning and building regulatory requirements, including site meetings with relevant Council Officers. Applicant finalises investigation, completes Hume Men's Shed EOI application and submits to Council for decision.
10. Finalisation and confirmation of EOI Proposal.
11. Site confirmed.
12. Capital funding confirmed.
13. Comprehensive Project Management Plan developed with Capital Works and Building Maintenance.
14. Memorandum of Understanding developed, cost responsibilities, ongoing operation.
15. Building Permit & Occupancy Agreement signed off.
16. Lease Agreement signed & operation commenced.

ATTACHMENT C

Council Assessment Criteria for Requests of Support from Organisations for the Development and Operation of New or Expanded Men's Sheds Programs or Facilities

Assessment Criteria	Score
1. Social Need Evidence of the need for a new or expanded Men's Shed program or facility: i. Level of demand including: social indicators, anticipated user numbers, gaps in available programs or activities; ii. Consultation with existing social and community services and programs documenting their capacity to respond to the proposed change; and iii. Potential use of Men's Sheds facilities by other groups provided that the uses cannot be met through other facilities and/or programs in the area, and are compatible with the operating hours and current usage arrangements of the Men's Shed.	35%
2. Capability Evidence that the applicant is capable of developing and operating the new or expanded Men's Shed program or facility: i. Demonstrated skills, structure and processes to manage the administrative requirements, membership, activities, and maintain the land and/or facility OR ii. negotiated partnership arrangements with an organisation that has the capacity to successfully operate and manage the Men's Shed program and/or facility; iii. Provision of program details, provision of preliminary concept plan for new or expanded facility, suitability and regulatory compliance of proposed works; and iv. Length of operation of relevant programs/facilities, proposed lease arrangements, operational plan, appropriate insurances, prior receipt of Council funding.	35%
3. Finances Evidence of financial sustainability: i. Sufficient cost estimates provided for proposed capital works and/or program funding (within the scope of Council funding); ii. Cost estimates of ongoing maintenance and repairs associated with proposed capital works; iii. Capacity of the Men's Shed or other organisation(s) to meet costs; and	20%

iv. Capacity of partner organisations to contribute to financial costs of facility and/or programs.	
4. Location Evidence of site suitability and regulatory compliance; consideration of impact of proposal on adjacent uses; appropriate permit approvals; approval of property owner (if not the applicant or Council) and the extent to which the site is: i. Accessible – close to public transport and/or public road networks and in areas that promote walkability, on sites that are accessible for people of all abilities, with adequate provision for parking; ii. Responsive to population change – in areas where significant proportions of men reside particularly men in older years age groups (55+yrs); iii. Responsive to social needs – in areas that show indicators of social disadvantage or a poor provision of alternate social and recreation opportunities for men; iv. Appropriate – on sites that will not negatively impact on neighbouring uses through noise or other amenity issues; and v. Connected to community service clusters – where possible co-located or integrated with other community services and facilities that offer compatible activities to Men's Sheds and may be able to provide administrative support and/or resources.	10%

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REPORT NO:	GE348
REPORT TITLE:	Proposed Locality (Suburb) Boundaries Review
SOURCE:	Gavan O'Keefe, Manager Governance; Peter Faull, Coordinator Governance & Corporate Support
DIVISION:	Corporate Services
FILE NO:	HCC15/75
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction - Existing and Hypothetical After Map (Option 1)* 2. *Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction - Existing and Hypothetical After Map (Option 2)* 3. *Sunbury and Bulla - Existing and Hypothetical After Map* 4. *Locality Name Advisory Committees - Terms of Reference* 5. *Estimated Timeline for Review of Locality Boundaries*

1. SUMMARY OF REPORT:

1.1 In order to ensure that a considered and transparent approach is taken to the identification of future locality boundaries within the Hume municipality, Council should take a proactive approach to a review of its current locality boundaries. Localities are commonly referred to as suburbs.

1.2 As Hume continues to grow, consideration of a possible redesign of some locality boundaries may be required to ensure that locality size and design meets the needs of local communities and the standards required for the proper planning of localities.

1.3 This report provides Council with recommendations on how it could proceed with a review of the boundaries of the localities within the Hume municipality, including the consideration of names for proposed new localities, should that be required.

2. RECOMMENDATION:

2.1 THAT Council approves a community consultation process to seek community and key stakeholder feedback on what changes, if any, should be made to Hume City's locality (suburb) boundaries.

2.2 THAT as part of this consultation process Council:

(a) approves placing the 'Existing and Hypothetical After' maps included as Attachments 1, 2 and 3 of this report on public exhibition, and seeks community feedback on the 'After' maps;

(b) seeks community submissions on names for new localities that may be formally proposed in any subsequent stage of public consultation;

2.3 THAT as per the Terms of Reference included as Attachment 4 of this report, Council approves:

(a) the establishment of Locality Name Advisory Committees, as required, for each Ward where a new locality may be proposed as part of a review into locality boundaries within the Hume municipality;

(b) that applications for membership of Locality Name Advisory Committees are sought during the community consultation process recommended in paragraph 2.1.

2.4 THAT the Locality Name Advisory Committee established for each Ward where a new locality may be proposed recommends names for proposed new localities to Council consideration for including in a subsequent stage of public consultation.

2.5 THAT Council notes the estimated timeline, provided as Attachment 5 to this report, to complete a review of the locality boundaries within the Hume municipality.

3. LEGISLATIVE POWERS:

3.1 Under the *Geographic Place Names Act* 1998 (the Act), local councils are responsible for determining suburb, town and rural district names and boundaries within their municipality.

3.2 The *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2016* (the Naming Rules) provides information on changing and naming the boundaries of localities in Victoria. The Naming Rules are the statutory requirements allowed for under the Act.

4. FINANCIAL IMPLICATIONS:

Costs associated with community consultation would be funded from Council's operational budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate Change Adaption has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered as part of this report. The community consultation recommendations of this report support the Human Rights and Responsibilities for freedom of expression (Section 15) by providing community members with the opportunity to receive information and share ideas on proposals which are likely to have an impact on their lives.

8. COMMUNITY CONSULTATION:

8.1 It is recommended that if Council wishes to proceed with a review of the boundaries of the localities with the Hume municipality, that this is done in several stages, with the first stage being general consultation, to be followed by a stage of formal consultation that is required under the Naming Rules. An additional stage (or stages) of formal consultation may also be required if Council wishes to endorse a locality boundary amendment that the community was not made aware of in the first stage of formal consultation.

8.2 If new localities are proposed to be created as a result of Council reviewing the boundaries of the localities within the Hume municipality, then the community must be consulted on the final name that Council is considering approving for a proposed new locality, or given the opportunity to vote on proposed names, with Council being bound by the results of voting. This would be done as part of the formal consultation required under the Naming Rules.

Stage 1: General Consultation

8.3 It is recommended that Council begins a review of its locality boundaries by advising the community and key stakeholders of the locality boundaries that it considers may need to be amended, and the reasons why, and seeks feedback on these boundaries. This stage of general consultation would also provide the community with an opportunity to:

(a) make suggestions on any locality boundary amendments that they would like Council to consider;

(b) suggest names for any new localities that may be proposed by Council.

Stage 2: Formal Consultation Under the Naming Rules

8.4 Following Stage 1 consultation, and based on the feedback received, a report will be presented to Council with recommendations for any proposed locality boundary amendments including name recommendations for any new proposed localities. Council can then choose to proceed with formal consultation in accordance with the Naming Rules on the proposals that it is considering endorsing (being Stage 2 consultation), to seek feedback from the immediate and extended communities on these proposals.

8.5 The **immediate community** broadly includes people who live and work within the area and owners of properties or businesses; in particular, residents, ratepayers and businesses within the immediate area directly affected by the proposal.

8.6 The **extended community** includes residents, ratepayers and businesses surrounding the area directly affected by the proposal; in particular, any visitor groups to the area such as shoppers, tourists, recreational or dining visitors; government (neighbouring councils) or non-government organisations with an interest in or who service the area, including Traditional Owner group(s), local historical societies and eminent individual historians; service clubs such as Lions and Rotary Clubs, Country Women's Associations, farmers groups, school parents associations, Probus clubs, senior citizens centres, ethnic associations; the Emergency Services Telecommunications Authority (ESTA) and Emergency Service Organisations.

8.7 The method and extent of consultation is dependent on the significance of a proposal. A review of locality boundaries would be a significant proposal, therefore the extent of consultation would also be significant. For example, formal consultation would require that Council writes directly to people in the immediate community to seek their feedback on a proposed locality boundary amendment that would result in their address changing. The Naming Rules also recommended public meetings if it is a large-scale proposal or if it contains potentially contentious issues.

8.8 Following the first round or formal consultation (being Stage 2 consultation), Council would consider the feedback received, including objections to any part of the proposed locality boundary amendments or to proposed names for new localities. If, based on the objections received, Council were to amend any part of its original proposal, it would be required to re-consult with the community on the amendments that are made. This would add an additional stage (or stages) of formal consultation to the process and would therefore extend the time required for Council to complete a review of its current locality boundaries. This extra stage is referred to as Stage 2B in the estimated timeline.

9. DISCUSSION:

What is a Locality?

9.1 The Naming Rules state that a locality:

(a) is a geographical area that has identifiable community and/or landscape characteristics;

(b) should have a unique and unambiguous name;

(c) must have recognised and registered boundaries and not overlap with other localities;

(d) provides an official reference area for addressing purposes.

9.2 The Naming Rules also state that –

'Generally, a locality should be determined to facilitate emergency or postal service delivery. Therefore, a locality should not be so small that it would make it difficult to distinguish from the surrounding area. A locality should also not be so large that members of the public are confused about where the boundaries lie. Councils must be able to demonstrate that proposed boundaries for a locality will make sense to local residents, businesses and visitors.'

'As communities grow there is a need to ensure that a locality's name and boundaries reflect community needs. A locality boundary change might be considered due to changes in the distribution of homes or businesses, or other demographic changes'.

9.3 Localities are important because they assist in providing a sense of identity and community in different geographical areas. Unique and unambiguous suburb names and boundaries also provide an official reference point for addressing purposes, which is important for a number of reasons, and in particular for Emergency Service providers.

Background

9.4 Council, at its meeting of 10 October 2011, considered a proposal on behalf of Peet Limited to include an area of land they referred to as 'Greenvale Lakes East' in the locality boundary of Greenvale.

9.5 It was resolved at that meeting that Council not support the request to change the locality boundary of Greenvale and that the Corporate Services (now Governance) Department undertake a review of locality boundaries in Hume, with a focus on growth and development. Since that time there have been several changes to the Urban Growth Boundary and the development and approval of a number of Precinct Structure Plans that have set out new areas of development.

9.6 It is now considered an appropriate time to commence a review of the locality boundaries within the Hume municipality. Attachment 1 to this report provides an estimated timeline for this review. Please note that Stage 2 of the timeline may require a second round of formal consultation, and this would add approximately 60 to 90 days to the timeline.

Focus of Proposed Review

9.7 It is recommended that if Council chooses to proceed with a review of the locality boundaries within the Hume municipality, that the locality boundaries listed below should be a focus of the review:

(a) Mickleham

Mickleham includes several residential and employment development fronts along Donnybrook and Mt Ridley Road. It also includes low density residential properties in the 'inter-urban break' and Green Wedge properties west of Mickleham Road. There are multiple developments and extensive change occurring in Mickleham both currently and in the future. As Mickleham continues to develop, the existing boundary will not adequately define the area. It is arguable that the existing boundary is already inadequate, and that if a new locality was to be created alongside Mickleham, this would address the current inadequacies in Mickleham's locality boundaries.

Two options are provided for consideration for amending the Mickleham locality boundaries:

Attachment 1 (Option 1) includes 'Existing and Hypothetical After' locality boundaries for Mickleham with a new locality to the north of Mickleham.

Attachment 2 (Option 2) includes 'Existing and Hypothetical After' locality boundaries for Mickleham with a new locality to the east of Mickleham.

(b) Craigieburn

Craigieburn includes both residential and industrial growth fronts. The existing size and projected future growth in Craigieburn would benefit from some redesign on its eastern and south-eastern boundaries, to ensure that it is not so large that it is confusing to members of the public, and so that the design assists in the delivery of emergency and postal services.

Attachment 1 includes 'Existing and Hypothetical After' locality boundaries for Craigieburn, including a new locality on its eastern boundary.

(c) Yuroke, Kalkallo and Oaklands Junction

In order to accommodate potential changes to surrounding localities such as Mickleham, the boundaries of Yuroke, Kalkallo and Oaklands Junction could also be impacted.

Attachment 1 includes 'Existing and Hypothetical After' locality boundaries that incorporate potential changes to Yuroke, Kalkallo and Oaklands Junction, including the creation of a new locality to the east of Yuroke.

(d) Sunbury and Bulla

Sunbury, as a locality, has never been broken into smaller localities. Major developments such as the Goonawarra and Rolling Meadows estates were not created as standalone localities and they remain part of Sunbury. There is potentially a need to consider future potential boundaries, particularly at the intersecting point of Bulla and Sunbury, because this boundary intersection is located a significant distance away from the township of Bulla. There is the possibility that a new locality could be created at this intersection point utilising land that it currently in both Sunbury and Bulla.

Attachment 3 includes 'Existing and Hypothetical After' locality boundary changes to for Sunbury and Bulla.

9.8 The locality boundaries that are recommended for focusing on in the proposed review have been chosen with the following criteria having been taken into consideration:

(a) Current population and future planned residential growth within the municipality;

(b) Future planned land use within the municipality, in particular industrial and employment land use;

(c) Future planned infrastructure development within the municipality.

9.9 Section 5.2.1 of the Naming Rules state that locality boundaries must align with the cadastral fabric, road centre lines or easily distinguishable topographical features such as waterways or ridgelines.

9.10 Future roads cannot be used as locality boundaries. Only approved roads that are being, or are about to be constructed, can be used.

Proposed Process to Select New Locality Names (if required)

9.11 The community must be consulted on any names that Council endorses for new localities that are proposed as part of a review of locality boundaries within the Hume municipality. Alternatively, Council can conduct a community vote on a name for a proposed new locality, with the name that receives the most votes being the name that Council is then obliged to submit to the Geographic Names Victoria (GNV) as the name for that new locality.

9.12 It is recommended that Council adopts the following process to select names for proposed new localities, should that be required:

(a) in the first stage of public consultation, community submissions are sought on names for new localities that may be formally proposed in a subsequent stage of public consultation;

(b) a Locality Name Advisory Committee is established for each ward where a new locality may be proposed, as per the terms of reference included as Attachment 4 of this report;

(c) members are appointed to advisory Committees by a resolution of Council;

(d) the Locality Name Advisory Committees consider all names submitted that comply with the Principles contained in the Naming Rules, and recommend three names to Council for each proposed new locality;

(e) in the second stage of public consultation, which is formal consultation in accordance with the Naming Rules, Council holds a community vote on the three names it has endorsed for each proposed new locality (if any are proposed), being either the names recommended by a Locality Name Advisory Committee, or names that Council has itself chosen to include in the vote;

(f) Council is then obliged to submit the name that receives the most votes to the GNV as the proposed new name for that proposed new locality (if Council at that point chooses to proceed with submitting the proposed new locality to the GNV for consideration and adoption).

9.13 If Council wished to consider endorsing a different name for a proposed new locality to a name which it has undertaken community consultation on, then under the Naming Rules Council will be required to conduct another round of public consultation.

Estimated Timeline to Complete Review

9.14 Attachment 5 of this report provides an estimated timeline to complete a locality boundary review.

9.15 Because of the level of consultation required, the time needed by the GNV to assess any applications that Council may lodge and the transition period which Australia Post and the Emergency Services Telecommunications Authority require (being an Approved and an Effective From date) it is estimated that in a best-case scenario this review will take approximately 18 months to complete. The timeline extends to 21 months if a second round of community consultation is required at Stage 2, and the time required could extend further if additional rounds of formal community consultation are required, or if any unforeseen circumstances cause further delays.

9.16 The GNV has indicated that it would work with Council officers during this review to ensure that proper processes are being followed, and to support Council. The GNV would also facilitate contact between Council and other key agencies such as Australia Post and the Emergency Services Telecommunications Authority during the review process.

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9.17 The Victorian Electoral Commission has scheduled a Hume City Council Ward Subdivision review which will commence in February 2020 and conclude in April 2020. This will overlap with the locality boundary review (either with lodgement of a final proposal with the GNV, or with a second round of formal community consultation).

OGN Advice: Non-Compliant Locality Boundary Between Oaklands Junction and Yuroke

9.18 The GNV have advised Council that a member of the public have informed them of a bisecting locality boundary between Oaklands Junction and Yuroke.

9.19 The boundary bisects a parcel of land in Craigieburn Road, Oaklands Junction, and it is non-compliant with the Naming Rules.

9.20 Should Council choose to start a locality boundary review and then progress it to Stage 2, this non-compliant boundary will be addresses in the formal consultation undertaken at Stage 2. If this locality review does not progress to Stage 2, a separate report specifically addressing this non-compliant boundary will be presented to Council.

10. CONCLUSION:

It is recommended that Council proceeds with a review of the boundaries of the localities within the Hume municipality, and that it notes the required stages and estimated timeline to complete this review.

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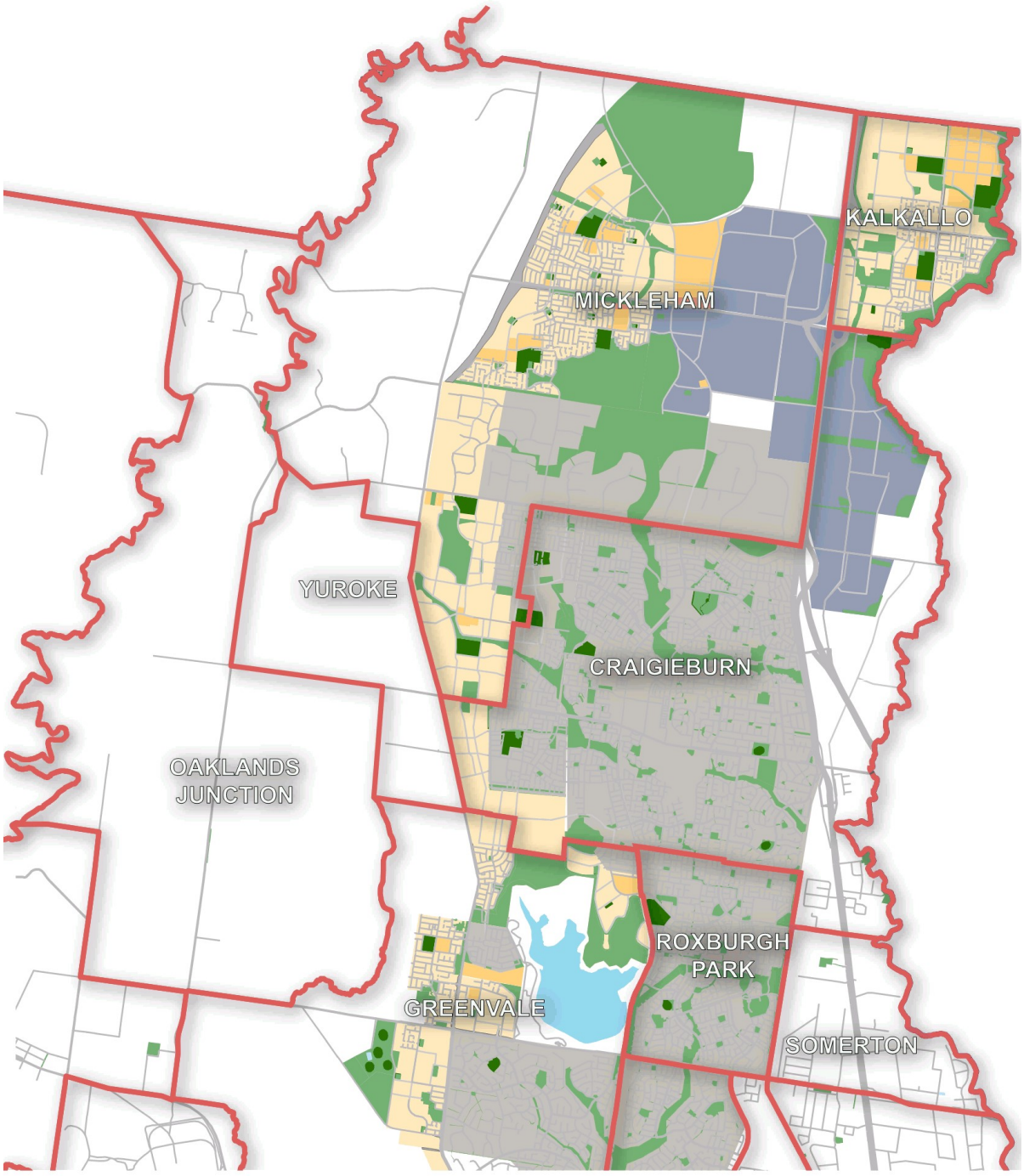
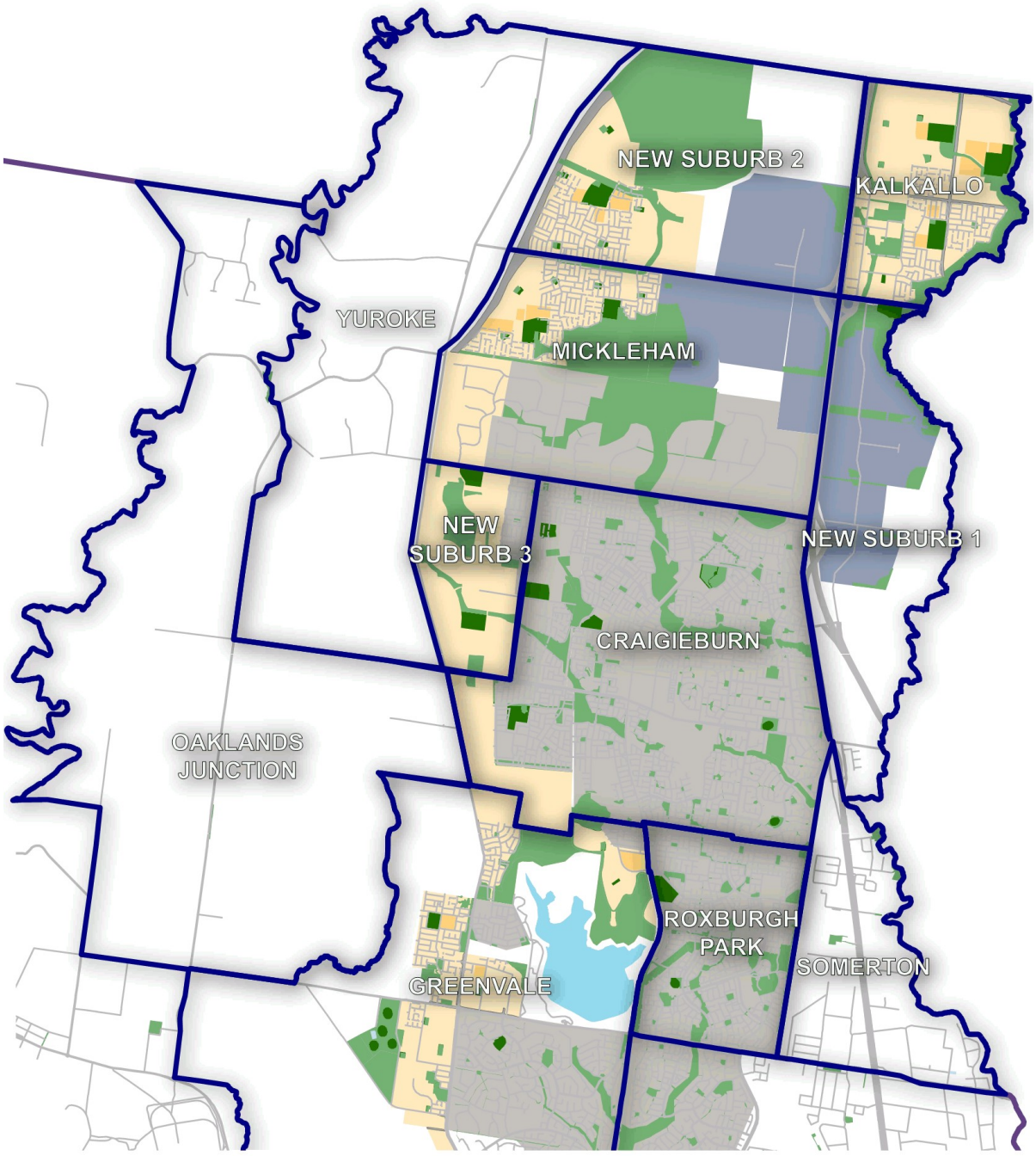
Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction

'Existing'



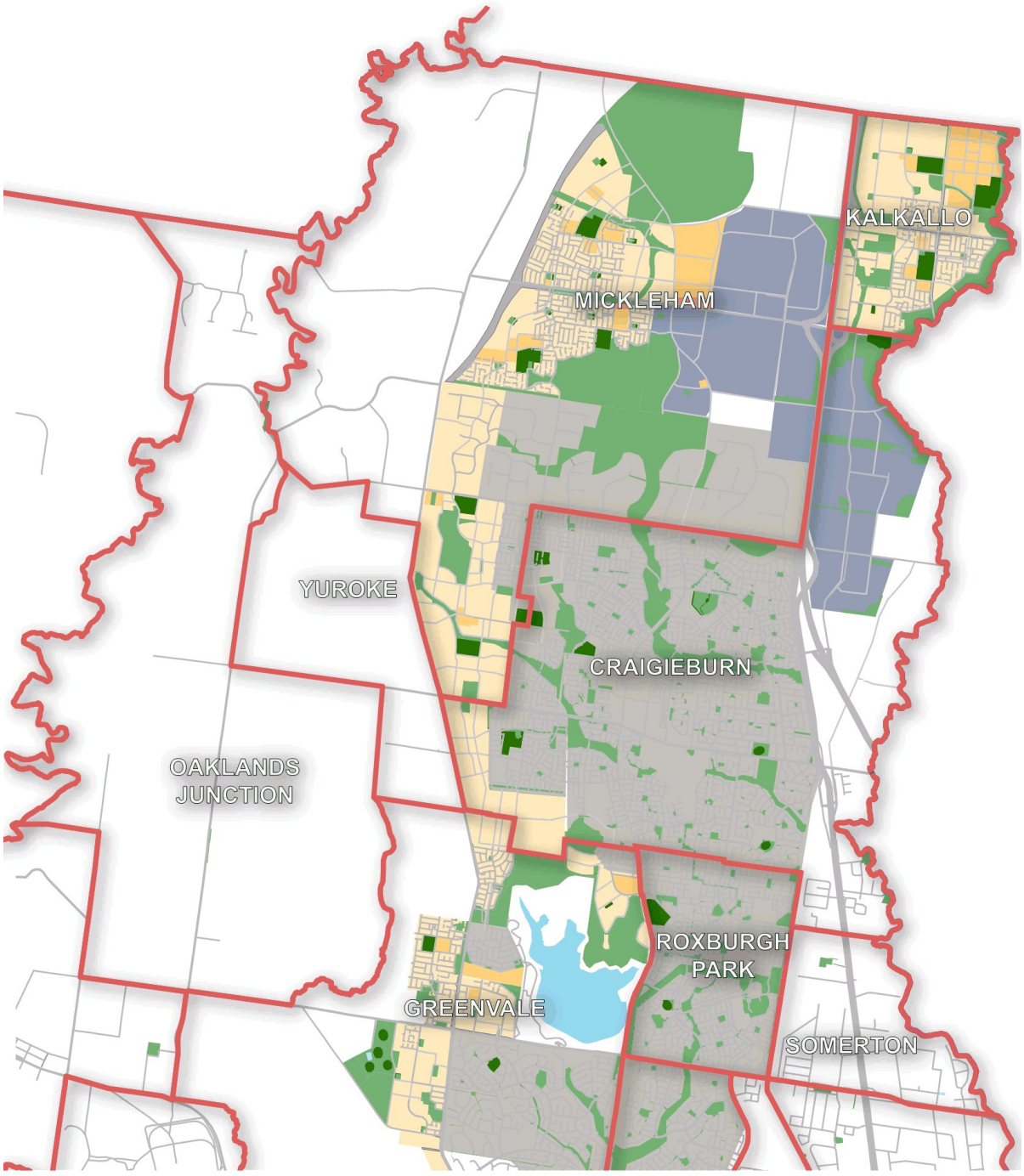
Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction

Hypothetical 'After' (Option1)



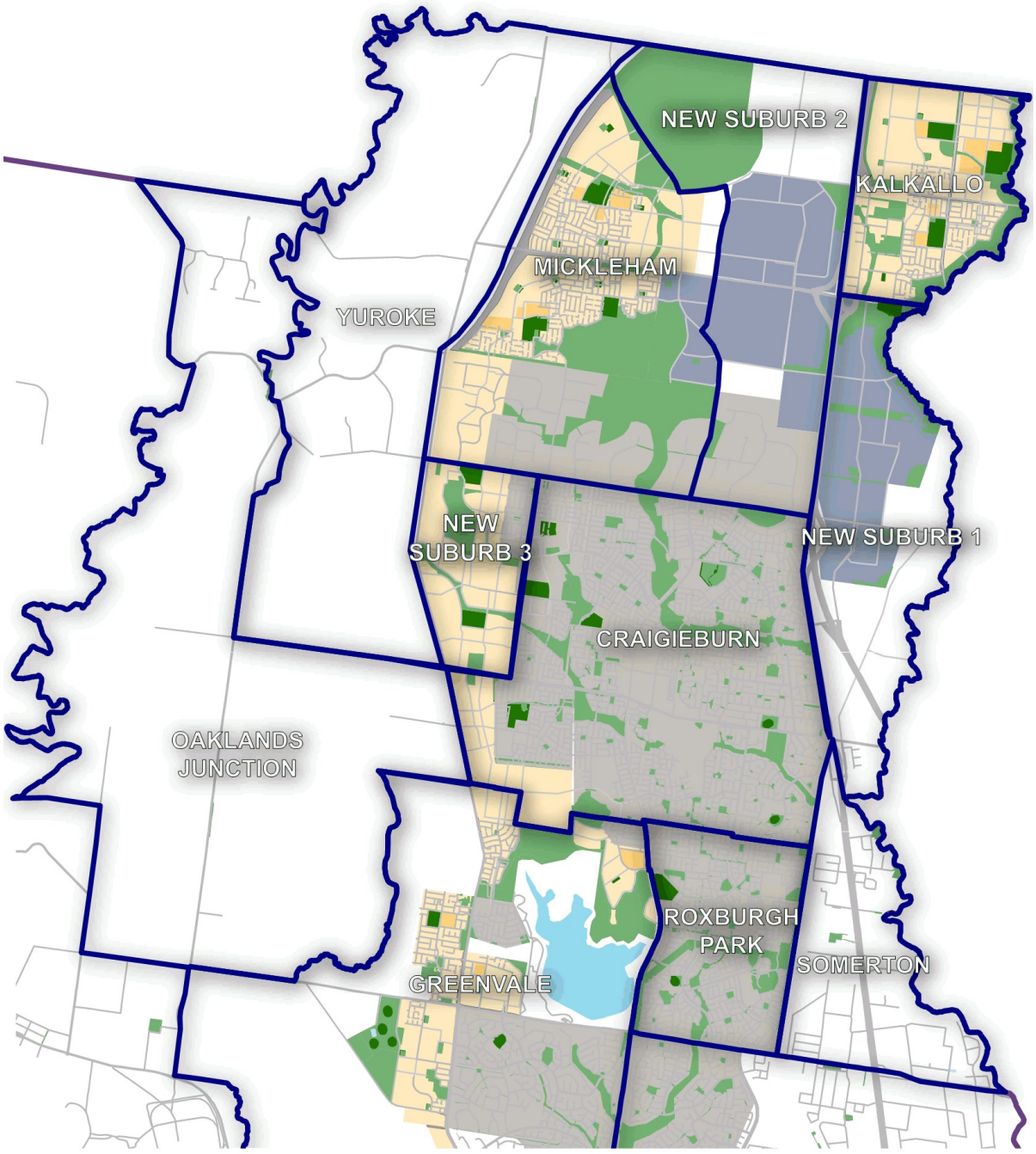
Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction

'Existing'



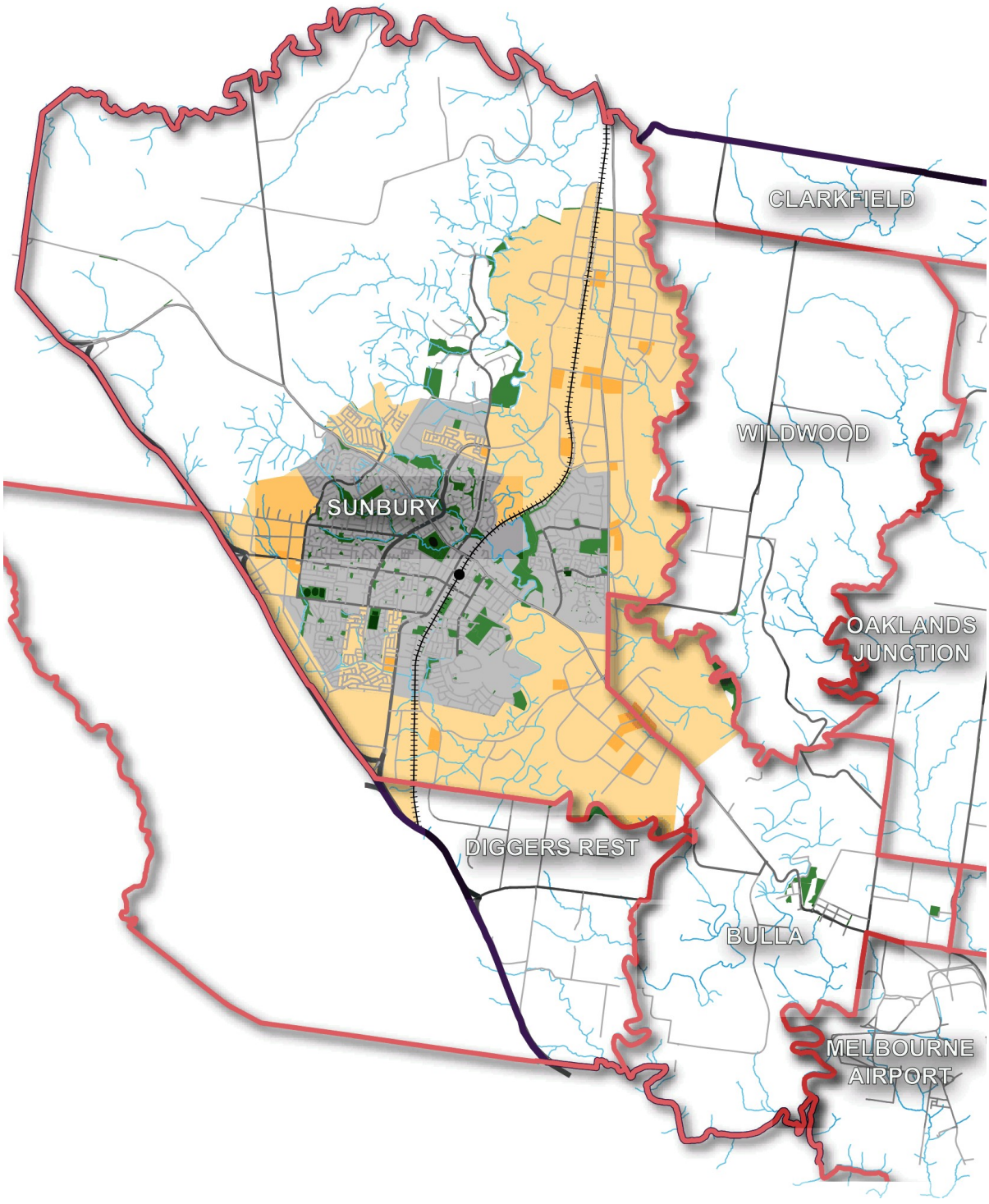
Mickleham, Craigieburn, Yuroke, Kalkallo, Oaklands Junction

Hypothetical 'After' (Option 2)



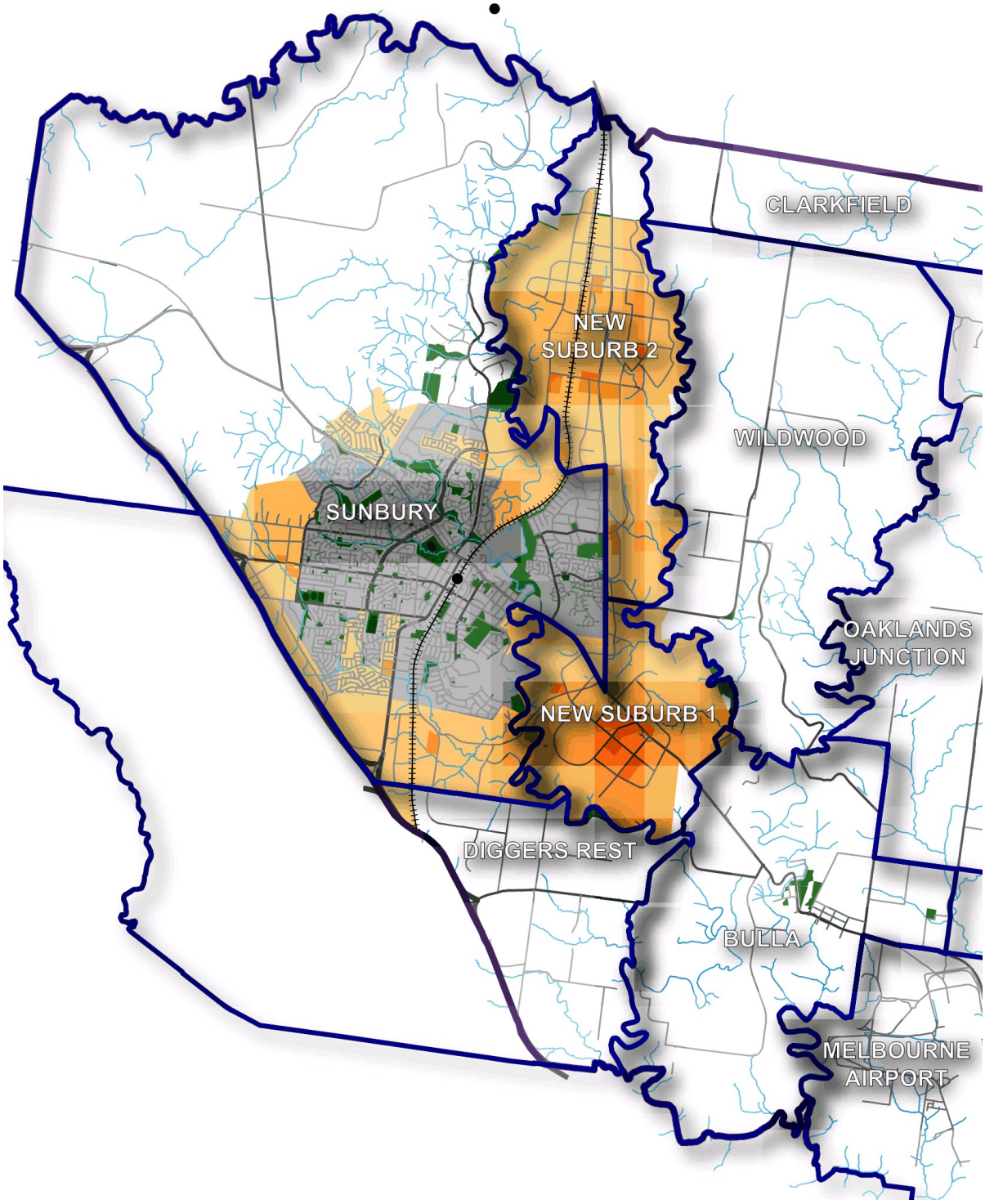
Sunbury and Bulla

'Existing'



Sunbury and Bulla

Hypothetical 'After'



Hume City Council

Locality Name Advisory Committees – Terms of Reference

1. A Locality Name Advisory Committee shall be established for each ward in which the creation of a new locality is being considered;
2. The role of a Locality Name Advisory Committee is to consider locality names that have been submitted by members of the public. Committee members cannot suggest names for the Committee to consider that were not received during the public consultation period;
3. Each Locality Name Advisory Committee shall consist of at least one Ward Councillor from the Ward for which the Committee has been established, and up to three community members, with the Ward Councillor being the Chairperson of the Committee;
4. Applications for membership to a Committee as a community member can be made by any individual who is a resident of the City of Hume, with preference for membership being given to residents of the Ward that the Committee has been established for. Applications will also be considered from individuals who are not residents of the City of Hume, but who have a strong connect to it;
5. Applications for membership to a Committee as a community member must be made in writing and include the applicants name, address and state why they wish to be appointed to a Committee, and what they believe they could contribute to a Committee;
6. The appointment of community members will be done by Council resolution;
7. Each Locality Name Advisory Committee shall convene at a time suitable to all Committee members;
8. Each Locality Name Advisory Committee member shall have one vote, should voting be required by the Committee, and in the case of a tied vote the Chairperson shall have a casting vote;
9. Committee members can submit names for consideration during the public consultation period, but they will have to declare a Conflict of Interest when the Committee considers their suggested name, or a name that has been submitted by an organisation that the applicant is a member of, and not be involved in the consideration of these submissions;
10. Council officers will assess all applications against the Principles contained in the *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2016* (the Naming Rules), and only present those applications that are compliant with the naming Rules to a Committee for its consideration;
11. A Locality Name Advisory Committee will suggest up to three preferred names and one alternate name per new proposed locality for Council consideration;
12. The names suggested by a Locality Name Advisory Committee will be presented to Council for their consideration via a Council report that will be prepared by a Council officer, with Geographic Names Victoria being consulted with prior to presenting the names nominated by the Committee to Council;
13. Council has the right to not accept the Committee's recommendations;
14. If there are not enough appropriate names submitted for a Committee's consideration, the Committee will seek advice from Council officers about additional names that they can consider;
15. All Locality Name Advisory Committees will receive administrative support from Council officers.

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Estimated Timeline - Proposed Locality (Suburb) Boundary Review

TASK	START
Council report seeking endorsement of proposed engagement plan	24/6/19
STAGE 1A: General Community Consultation	
Community consultation open (suggested boundary amendments for Council consideration, suggestions for new locality names, nominations for Advisory Committee membership)	8/7/19
Community consultation closes	5/8/19
Council report seeking to appoint Locality Name Advisory Committee members (per ward as required)	9/9/19
STAGE 1B: Locality Name Advisory Committee Recommendations	
Advisory committee meets and chooses name recommendations to make to Council	16/9/19
STAGE 2A: Formal Community Consultation as Required Under the Naming Rules - Proposed Locality Boundary Amendments and Proposed Names for New Localities	
In-Principle support sought from Geographic Names Victoria for proposed locality boundary amendments and proposed names for new localities	23/9/19
Council report seeking endorsement to formally consult under the Naming Rules	11/11/19
Community consultation opens (Support/Object to Proposed Locality Boundary Amendments and Vote on Proposed Names for New Localities) [30 days]	18/11/19
Community consultation closes	18/12/19
STAGE 3: Geographic Names Victoria (GNV) Review of Proposal	
Council report seeking endorsement to formally lodge boundary amendments/new names with GNV	24/2/20
Council lodges proposal with GNV	9/3/20
Council inform community of decision, including advice to objectors of their appeal rights directly with GNV	9/3/20
GNV holds for 30 days to allow appeals	8/4/20
GNV Audit and review of appeals (30-60 days)	8/6/20
Gazettal and GNV registration with VICMAPS & VICNAMES if approved (14 days)	22/6/20
Council communication to communuty members - this will include a notification of change, and an 'Effective From' date	29/6/20
Address changes made by Australia Post and Emergency Services Telecommunications Authority (ESTA) (90-180 days)	29/12/20
Date Effective	1/1/21
IF ADDITIONAL FORMAL CONSULTATION IS REQUIRED AFTER STAGE 2A	
STAGE 2B (IF REQUIRED): Additional Formal Community Consultation if Amending Proposal's that were Consulted on in Stage 2A	
Council report seeking endorsment to formally consult on amendments to original proposal (this may include reconvening all or one of the Locality Name Advisory Committees)	24/2/20
Community consultation on Proposed Amendments opens [30 days]	2/3/20
Community consultation on proposed amendments closes	1/4/20
STAGE 3: Geographic Names Victoria (GNV) Review of Proposal	
Council report seeking endorsement to formally lodge boundary amendments/new names with GNV	9/6/20
Council lodge proposal with GNV	22/6/20
Council inform community of decision, including advice to objectors of their appeal rights directly with GNV	22/6/20
GNV holds for 30 days to allow appeals	22/7/20
GNV Audit and review of appeals (30-60 days)	21/9/20
Gazettal and GNV registration with VICMAPS & VICNAMES if approved (14 days)	5/10/20
Council communication to communuty members - this will include a notification of change, and an 'Effective From' date	12/10/20
Address changes made by Australia Post and Emergency Services Telecommunications Authority (ESTA) (90-180 days)	29/3/21
Date Effective	1/4/21

KEY DATES	
Victorian Electoral Commission Subdivision Review - Release of Preliminary Report	26/2/20
Victorian Electoral Commission Subdivision Review - Submissions Close	25/3/20
Victorian Electoral Commission Subdivision Review - Public Hearings	30/3/20
Victorian Electoral Commission Subdivision Review - Final Report	22/4/20
Local Government Elections	24/10/20

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REPORT NO:	GE349
REPORT TITLE:	Procurement Policy Review - 2019
SOURCE:	Fadi Srour, Manager Finance and Property Development; David Cecala, Coordinator Procurement
DIVISION:	Corporate Services
FILE NO:	HCC09/681
POLICY:	Procurement Policy
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *Procurement Policy*

1. SUMMARY OF REPORT:

1.1 In November 2008, amendments to the *Local Government Act* 1989 (the Act) were passed which included a new section, S186A, that requires a council to "prepare and approve a procurement policy".

1.2 Additionally, in accordance with S186A (7) of the Act, Council must review its procurement policy each financial year and may amend the procurement policy.

1.3 Council's Procurement Policy was originally prepared in December 2009 to ensure annual reviews in compliance with the requirements of the Act.

1.4 This report considers the current Procurement Policy adopted in June 2018 and proposes a reviewed policy for the 2019/20 financial year.

2. RECOMMENDATION:

2.1 That Council revoke the previous Procurement Policy adopted by Council on 25 June 2018 and adopt the attached Procurement Policy (the Policy).

2.2 That a copy of the Policy be made available for public inspection at Council Customer Service Centres and on Council's website.

3. LEGISLATIVE POWERS:

3.1 *Local Government Act* 1989 – Section 186A - Procurement Policy.

3.2 *Local Government Act 1989* – Section 186(5)(c) - Approval of Arrangements

4. FINANCIAL IMPLICATIONS:

The Policy reinforces Council's approach in seeking value for money for the procurement of goods, services and works. The cost of the development of the Policy is included in Council's operating budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and consideration is given at Section 7.2.2 of the Policy.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate Change Adaptation has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and responsibility has been considered and the recommendations of this report give no rise to any matters.

REPORT NO: GE349 (cont.)

8. COMMUNITY CONSULTATION:

The Policy does not require a formal notification process under S223 of the Act.

9. DISCUSSION:

9.1 Section 186A(1) of the Act states that a Council must prepare and approve a Procurement Policy and at least once in each financial year review and if required amend the policy S186(7).

9.2 The key elements include:

9.2.1 articulating the principles, processes and procedures that will apply to all purchases of goods, services and works by the Council S186A(3),(10), and

9.2.2 making the Policy available for inspection by the public at Council office and Internet website S186A(8)

9.3 Procedural matters and the key procurement principles of value for money, demonstrating open and transparent processes, compliance with legislation and encouragement of local business have been included and addressed in the Policy.

9.4 The Victorian Government in August 2013 published guidelines, which supports the Policy and provides guidance that articulates the most efficient and prudent actions in order to maintain best practice procurement processes in local government.

9.5 The guide titled Victoria Local Government Best Practice Procurement Guidelines, have been referenced in the Procurement Policy which guides practices to deliver value for money, improving the use of Council resources, heightened standards of openness, transparency, accountability and meeting legislative compliance.

9.6 Additionally, and importantly as a public document, the Policy will apply to all procurement and contracting activities of Council and is binding upon Council officers, Councillors, outsourced contractors and consultants whilst engaged by and/or representing Council.

9.7 The Policy aims to achieve the following outcomes:

9.7.1 Reinforce the principles of probity, accountability and value for money that is embedded in Council's existing policies and procedures in relation to procurement.

9.7.2 Provide examples of the rules governing the authorisation of expenditure

9.7.3 States the appropriate method to use when selecting and paying suppliers for goods and/or services.

9.8 The Procurement Policy 2019/20 has been reviewed with the inclusion and changes to the following:

9.8.1 Section 6.3.2, part b. Items with a value $1,000 to $10,000 – require up to two (2) or more written or emailed quotes, to be obtained.

9.8.2 Section 6.3.5. Reports requesting an exemption where insufficient quotations are received, are to be approved by the relevant Divisional Director, instead of the Manager Finance and Property Development.

9.8.3 Section 7. A new section defining high-value, high-risk procurement following an internal audit of contracts

9.9 The remainder of the policy remains unchanged and will continue to meet its intended purpose into the 2019/20 financial year by aligning our work practices and legislation by:

9.9.1 Providing guidance and definitions throughout the Policy.

9.9.2 Illustrating the procurement decision by use of a decision flowchart.

REPORT NO: GE349 (cont.)

9.9.3 Aligning values for obtaining quotations. Values up to $10,000 requires up to two (verbal or email) quotes and values up to $30,000 requires a minimum of two (written) quotations.

9.9.4 Requiring a more rigorous quotation process with a minimum of three quotes for purchases ranging between $30,000 to $150,000 for goods and services and $200,000 for works.

9.9.5 Tendering for goods & services greater than $150,000 and works greater than $200,000 (Incl. GST) in line with the thresholds of Act.

9.9.6 Better use of collaborative contracts with neighboring councils where it represents financial and outcome benefits.

9.9.7 Explaining Council's payment terms relating to supplier invoicing.

9.9.8 Explaining the consequences for breaching tendering thresholds.

10. CONCLUSION:

The Policy will continue to provide best practice guidelines for all staff and makes the procurement process transparent to ratepayers and suppliers of goods, services and works to Council. The Policy will be placed on Council's Internet website and copies made available at all of Council's Customer Service Centres.

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PROCUREMENT POLICY 2019/20

Policy Reference No.	POL189
File No.	HCC09/681
Strategic Objective	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs
Adopted by Council	25 June 2019
Re-Adopted	24 June 2019
Date for Review	June 2020
Responsible Officer	Manager Finance and Property Development
Department	Finance and Property Development

PROCUREMENT POLICY

1 INTRODUCTION

1.1 Council recognises that adopting appropriate best practice procurement and contracting principles, processes and procedures for all goods, services and works by Council, will enhance achieving Councils objectives in:

- sustainable and socially responsible procurement
- bottom-line cost savings
- supporting local economies
- achieving innovation, and
- better services for its community.

1.2 The elements of best practice applicable to local government procurement incorporate:

- principles covering ethics, value for money, responsibilities and accountabilities
- guidelines giving effect to those principles
- a system of delegations (i.e. the authorisation of officers to approve and undertake a range of functions in the procurement process)
- procurement processes, with appropriate procedures covering minor, simple procurement to high value, more complex procurement, and
- a professional approach to all procurements.

1.3 Council requires that its purchasing and contract management activities:

- support Council's corporate strategies, aims and objectives including, but not limited to those related to sustainability, protection of the environment, corporate social responsibilities and local community business
- achieve value for money and quality in the acquisition of goods, services and works by Council
- can demonstrate that public money has been well spent
- are conducted in an impartial, fair and ethical manner
- seek continual improvement including the embracement of innovative and technological initiatives which reduces activity cost, and
- comply with legal and legislative responsibilities.

2 POLICY STATEMENT

2.1 In procuring goods, services or works, Council shall be guided by the elements of best practice principles applicable to local government procurement which incorporates the principles of:

- Ethics and probity
- Governance
- Value for money
- Open and fair competition

PROCUREMENT POLICY

- Accountability, and
- Probity and transparency.

2.2 Support Council's triple-bottom line strategies, aims and objectives as outlined in the Hume Horizons 2040 which include economic, environmentally sustainable and social outcomes.

3 PURPOSE

The purpose of this Policy is to set out the key principles forming the framework for procurement at Hume City Council which aims to ensure that procurement:

- is undertaken in a consistent and robust manner
- is consistent with Council objectives
- is undertaken in a manner that demonstrates accountability to ratepayers
- demonstrates best practice procurement
- achieves the expected standards of probity, and
- provides guidance on ethical behaviour in public sector purchasing.

4 SCOPE

4.1 This Policy is made under Section 186a of the *Local Government Act 1989*. This section of the Act requires Council to prepare, approve and comply with a Procurement Policy encompassing the principles, processes and procedures applied to all purchases of goods, services and works by Council.

4.2 This Policy applies to all contracting and procurement activities at Council and is binding upon Councillors, Council officers and temporary employees, contractors and consultants while engaged by Council.

5 OBJECTIVE

The objective of this Policy is to enable Council to achieve value for money procurement outcomes for its stakeholders whilst adhering to the principles of probity, ethics and good governance.

6 POLICY IMPLEMENTATION

This Policy outlines matters of importance relating to procurement, however may not contain all possible situations that occur with purchasing. Any questions regarding the procurement process should be referred to Council's Manager Finance and Property Development or Coordinator Procurement.

6.1 Ethics and Probity

6.1.1 General

Council's procurement activities shall be performed with integrity and in a manner able to withstand the closest possible scrutiny and comply with Council policies which:

- identify any actual or perceived conflict of interest throughout a procurement process

PROCUREMENT POLICY

- ensure a secure and confidential environment is maintained, and
- evidence appropriate transparencies and accountabilities throughout the procurement process.

6.1.2 Conduct of Councillors and Council Officers

Councillors and Council staff shall at all times conduct themselves in a manner that is, and is seen to be, ethical and of the highest integrity and will:

- treat potential and existing suppliers with equality and fairness
- not seek or receive personal gain
- maintain confidentiality of Commercial in Confidence information such as contract prices and other sensitive information
- present the highest standards of professionalism and probity
- deal with suppliers in an honest and impartial manner that does not allow conflicts of interest
- provide all suppliers and tenderers with the same information and equal opportunity, and
- be able to account for all decisions and provide feedback on them.

6.1.3 Conflict of Interest

Councillors and Council staff shall at all times avoid situations in which private interests of conflict, or might reasonably be thought to conflict, or have the potential to conflict, with their Council duties.

Councillors and Council staff involved in the procurement process, in particular preparing tender documentation, including writing tender specifications, tender opening, and tender evaluation panels, must:

- **Avoid** conflicts, whether actual, potential or perceived, arising between their official duties and their private interests. Private interests include the financial and other interests of Councillors and Council staff, plus their relatives and close associates
- **Declare** that there is no conflict of interest. Where future conflicts, or relevant private interests arise Council staff must make their manager, or the chairperson of the relevant tender assessment panel or board aware and allow them to decide whether the officer should continue to be involved in the specific Procurement exercise
- **Observe** prevailing Council, VGPB and e-hub guidelines on how to prevent or deal with conflict of interest situations; and not take advantage of any tender related information whether or not for personal gain.

6.1.4 Fair and Honest Dealing

All prospective contractors and suppliers must be afforded an equal opportunity to tender or quote.

PROCUREMENT POLICY

Impartiality must be maintained in selecting contractors and suppliers so that it can withstand public scrutiny.

6.1.5 Gifts and Hospitality

No Councillor or Council staff shall, either directly or indirectly solicit or accept gifts from any member of the public who is involved, either directly or indirectly, with any matter that is connected with the duties of the officer, or in which the Council is interested.

The Act specifies that gifts received over the preceding five years that have a combined value of $500 or more require the employee to declare a conflict of interest in any decision that the officer is delegated or authorised to make in relation to the provider of the gifts or persons or organisations associated with the providers of the gifts. This includes writing Council reports.

A Councillor or Council staff who has received a gift from a person or body with a direct interest in a matter will be considered to have a conflict of interest in that matter.

6.1.6 Confidentiality of Information

Confidentiality of information provided by existing and prospective suppliers must be maintained at all times, particularly commercially sensitive material such as, but not limited to, prices, discounts, rebates, profit, manufacturing and product information.

The duty of confidentiality may arise expressly or by implication.

Councillors and Council staff are to protect confidentiality by refusing to release or discuss the following:

- information disclosed by organisations in tenders, quotation or during tender negotiations
- all information that is commercial-in-confidence, and
- pre-contract information including but not limited to information provided in quotes and tenders or subsequently provided in pre-contract negotiations.

Where an officer is unsure about their responsibilities, they must discuss the matter with the Manager Governance.

6.2 Governance

6.2.1 Structure

Council has established a procurement responsibility structure and delegations ensuring accountability, traceability and auditability of all procurement decisions of all goods, services and works purchased by Council and aims to ensure that Council's procurement structure is flexible enough to purchase in a timely manner the diverse range of materials, goods, works and services required by council.

PROCUREMENT POLICY

6.2.2 Standards

Council's procurement activities shall be carried out to the professional standards required by best practice and in compliance with:

- The Act
- Council's policies, and
- other relevant legislative requirements such as but not limited to the *Competition and Consumer Act 2010, Goods Act and the Environment Protection Act*.

6.2.3 Methods

Council's standard methods for purchasing goods, services and works shall be by some or all of the following methods:

a) purchasing card;

b) purchase order following a quotation process from suppliers for goods or services that represent best value for money under directed quotation thresholds;

c) under contract following a tender process; or

d) using collaborative purchasing arrangements with other councils, MAV Procurement, Procurement Australia, Victorian Government, or other bodies;

unless other arrangements authorised by Council or the CEO on a needs basis as required by abnormal circumstances such as emergencies.

6.2.4 Responsible Financial Management

The principle of responsible financial management shall be applied to all procurement activities.

Accordingly, to give effect to this principle, the availability of existing funds within an approved budget, or source of funds, shall be established prior to the commencement of any procurement action for the supply of goods, services or works.

Council staff must not authorise the expenditure of funds in excess of their financial delegations.

Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this Policy.

6.3 Procurement thresholds and competition

6.3.1 Requirement

Council will from time to time decide and publish in this Policy clear guidelines for minimum spend competition thresholds. These will be decided by Council by analysing the historical size and complexity of the procurement activity and of proposed procurement activities.

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6.3.2 Minimum Spend Competition Thresholds

a) Tenders

Purchase of all goods and services for which the estimated expenditure exceeds $150,000 Incl. GST or Works with the estimated expenditure exceeds $200,000 Incl. GST must be undertaken by public tender.

b) Quotations

Purchase of goods and services under $150,000 incl. GST may be undertaken using the procurement by quotation method.

Purchase of works under $200,000 incl. GST may be undertaken using the procurement by quotation method.

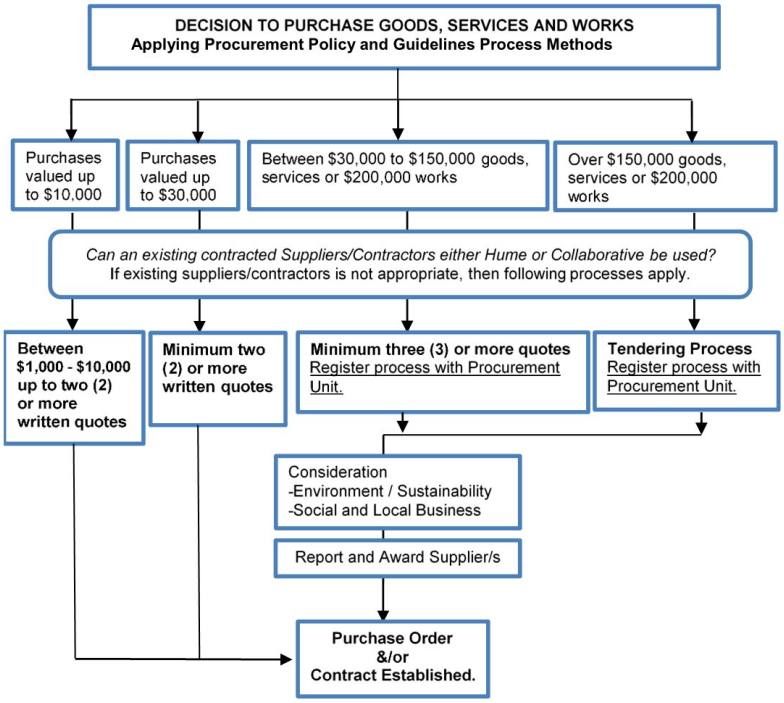
For written quotations, the quotation offering the best value for money must be confirmed by the supplier on company letterhead/quote form and maintained in Council's financial system or by the originating officer and available for inspection by members of the Finance and Property Development department. Public advertising is not required. Quotations returned by the nominated closing date must be evaluated and a recommendation made in favour of the supplier offering the best value for money outcome. The following thresholds apply to the GST inclusive value of the procurement:

- Items with a value $1,000 to $10,000 – require up to two (2) or more written or emailed quotes, to be obtained.
- Items with a value up to $30,000 – require minimum of two (2) or more written quotes must to be obtained.
- Items with a value relating to purchases of goods or services between $30,000 up to $150,000 - (Request for Quotation) – A minimum of three (3) written quotations must be obtained.
- Items with a value relating to purchases of works with a value of between $30,000 up to $200,000 - (Request for Quotation) – A minimum of three (3) written quotations must be obtained.

6.3.3 Procurement Decision Process

The following diagram summaries and sets out the process for purchasing decisions, adopted by Council and based on the anticipated value of the procurement.

PROCUREMENT POLICY



6.3.4 Public Advertising

Quotations may be advertised at the Council staff member's discretion in addition to the methods above. This may occur when a field of potential tenderers hasn't been established, an innovative approach is required, or the project has broad appeal that may attract keen prices, etc.

6.3.5 Insufficient quotations.

This situation may arise where insufficient quotations are received to satisfy the above requirements. This may occasionally occur where there are few suppliers for the goods, services or works being sought or the work is highly specialised.

In this case, the details of all contacted suppliers including detailing the circumstances and justification of why they were not able to provide quotations, must be recorded in Council's financial system (PO module) or by the originating officer presenting a Specialised or Exempt Procurement Recommendation Report, requesting an exemption and approval from this policy by the relevant Divisional Director.

6.4 Delegation of Authority

6.4.1 Requirement

Delegations define the limitations within which Council staff are permitted to work. Delegation of procurement authority allows specified Council staff to approve certain purchases, quotations, tender and contractual

PROCUREMENT POLICY

processes without prior referral to Council. This enables Council to conduct procurement activities in an efficient and timely manner whilst maintaining transparency and integrity.

Procurement delegations ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level.

6.4.2 Delegations

Council Staff – Council has delegated responsibilities for approved positions relating to the expenditure of funds for the purchase of goods, services and works, the acceptance of quotes and tenders and for contract management activities.

6.4.3 Internal Controls

Council has developed and has in place a framework of internal controls over procurement processes that will ensure:

a) segregation of duties where more than one person is involved in and responsible for the authorisation of a transaction from end to end;

b) transparency in the procurement process;

c) a clearly documented audit trail exists for procurement activities;

d) appropriate authorisations are obtained and documented; and

e) appropriate reporting and monitoring programs.

6.5 Demonstrated Sustained Value

6.5.1 Achieving Value for Money

a) Requirement

Council's procurement activities will be carried out on the basis of obtaining value for money.

This means minimising the total cost of ownership over the lifetime of the requirement consistent with acceptable quality, reliability and delivery considerations. Lowest price is not the sole determinate of value for money.

Value for money purchasing decisions made by Council are made on the basis of whole-of-life cost and non-price factors including contribution to Council's objectives as set out in the Hume City Plan 2030 which includes the triple-bottom line principles around economic, environmental and social outcomes.

b) Approach

This will be facilitated by adhering to the requirements to obtain quotations and/or instigate tender processes where applicable in accordance with Council's Procurement Guidelines whilst giving consideration to Council's objectives.

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6.5.2 Environmentally Sustainable Procurement

General

Council is committed to achieving sustainability and programs that have an impact on or contribute to the environment including but not limited to the following:

- waste management;
- recycling;
- energy management;
- emissions management;
- water conservation;
- green building design; and
- procurement.

6.5.3 Environmentally Sustainable Procurement

Council recognises that in some cases the selection of environmentally preferable products and materials may be less competitive in terms of upfront price but may represent the best value for money when environmental impacts and/or the long term operational costs of a purchase are taken into consideration.

Council is committed to reduce resources, consumption and minimise waste during the procurement life cycle including:

a) Council shall encourage and prefer Eco-friendly products which are more power efficient.

b) Selecting energy, fuel and water efficient products (ideally Energy and Water Star Ratings of 4 Star and above, and the highest Green Vehicle Guide star rating)

c) Council shall prefer to purchase from a source which is less polluting or uses clean technology.

d) Council's procurement projects should automatically consider the provision of re-usable products and recycling as part of the project planning process, including the consideration of whole-life costs and disposal considerations.

e) Council is committed to buy recycled/part recycled products to optimise consumption and stimulate demand for recycled products, promoting the collection and reprocessing of waste and working towards zero discharge to landfill.

6.5.4 Social Procurement

Social procurement involves using procurement processes and purchasing power to generate positive social outcomes in addition to the delivery of efficient goods, services and works. Social procurement can assist Council to:

PROCUREMENT POLICY

a) address complex local challenges.

b) ensure procurement practices are sustainable and strategically aligned with Council objectives and achieve greater value for money.

c) build and maintain strong communities by generating local employment (particularly among disadvantaged residents), promoting social inclusion and strengthening the local economy.

d) strengthen partnerships with a diverse range of community and government stakeholders.

6.5.5 Approach

Council's procurement processes will support the generation of positive social outcomes where it can be justified on a value for money basis including but not limited to:

a) Buying from local businesses.

b) Giving preference to businesses that employ local or socially disadvantaged residents of the City of Hume.

6.6 Authorising Contract Payments

6.6.1 An invoice or a progress payment can be authorised by the contract manager, after a tender has been conducted and a contract awarded by Council (including those signed under the CEO's delegation).

6.6.2 If for example a contract has been awarded and approved for $600,000 and an invoice is received for $250,000, then the contract manager can authorise the invoices as they come in, irrespective of their financial delegation up to the value of the contract.

6.6.3 This is because Council has already approved the value of the works/services and the contract manager is only confirming the works/services have been delivered to a satisfactory level.

6.6.4 The above principle is also applicable to annual supply contracts/schedule of rates.

6.7 Payment Terms

6.7.1 Council's payment terms are thirty (30) day from invoice date. The invoice date should represent the date that the goods, services or works were provided or completed by the supplier.

6.7.2 Where a supplier requires payment prior to the 30 day terms, this may be approved by the Manager Finance & Property Development or the Coordinator Finance under special circumstances if for example the goods, services or works have already been provided to Council.

6.7.3 If a supplier requires payment, including a deposit or part payment, before the goods, services or works have been provided, the relevant Director must approve this via a memo or email. Exceptions to this rule include conferences, training and similar events where payment is required up front in order to secure a place.

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6.8 Breach of the Tender Threshold

6.8.1 Measures which intentionally seek to avoid the requirement for public tendering, for example, contract splitting, placing multiple orders, seeking multiple quotations with a single supplier or engaging in effect a single supplier under different guises, are considered to breach the requirement to call public tenders where threshold values would otherwise be reached.

6.8.2 Consequences – The Act

If Council does not undertake a competitive process when required to by the Act then it has no power to contract, unless one of the exemptions applies (see section *Exemptions to requirement for public tendering*).

If doubt exists then a public tender process should be undertaken so as to prevent the situation of a contract being declared void. The ordinary effect of a void contract is that the courts would likely conclude that it is not enforceable by either party and further it is unlikely that the void contract would be allowed to continue. The consequences of a void contract are:

- any works completed under a void contract are likely to have to be paid for at a fair and reasonable rate
- a party to the void contract can recover any monies paid for goods and services which have not yet been delivered or received
- a party 'contracted' with a council under a void contract may also be able to recover costs incurred in reliance on the void contract on the basis that Council engaged in misleading or deceptive conduct in breach of the *Competition and Consumer Act 2010* (Cth) or of the *Fair Trading Act 1999* (Vic) or that Council was negligent in failing to comply with statutory obligations and leading the contractor to believe it had the power to enter into the contract.

This may have significant financial and public image consequences for Council.

6.8.3 Consequences – Internal

Where the tender threshold limit with a supplier or for a service has been breached or the requirement to obtain quotations has not been complied with, the Manager Finance & Property Development as well as the relevant Manager and Director will be notified. A directive will be given to the relevant manager to cease utilising the services of the supplier (where practical) and to initiate the tender process immediately.

6.9 Reporting of Threshold Breaches

Reporting of non-compliance

6.9.1 Reporting - External

Council must make available for public inspection a list of contracts with a value equal to or greater than the threshold that were entered into during the financial year without first engaging in a competitive process and which were not exempt under the Act – i.e. contracts that had been entered into in breach of section 186 of the Act.

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A contract should appear on this list in the financial year in which it is entered into in breach of the Act.

Council is also required to disclose in its Annual Report and publish on its website certain prescribed documents including; the list of these non-complying contracts together with the location where these documents can be inspected or where copies can be obtained.

6.9.2 Reporting – Internal

Where the tender threshold limit with a supplier or for a service has been breached or the requirement to obtain quotations has not been complied with, this will be reported to the Manager Finance & Property Development as well as the relevant Manager and Director. Such findings will also be reported to the Audit Committee and Risk and Governance Committee.

7 HIGH-RISK HIGH-VALUE FRAMEWORK

A high-value procurement is defined as contracts valued in-excess of $5 million, and a high-risk procurement may be of lesser value but determined through a risk assessment, as complex in nature.

For highly valued procurements, a Probity Advisor will be assigned to support the project owner through to delivery of the procurement. This role will generally be assigned to the Internal Probity Advisor, however where the procurement is considered highly specialised then an External Probity Advisor will be appointed.

Supportive plans will be used by the Probity Advisor to manage complex procurements which advises and maintains process continuity throughout all stages. Those plans consisting of:

7.1 Strategic Procurement Plan

A strategic procurement plan addresses probity stages and important aspects which occur during the complex or large scale valued procurement. As a guiding document, it is extremely beneficial when there are several parties involved in the procurement, as it sets out the roles, responsibilities and milestones.

7.2 Tender Evaluation Plan

This plan acts as a checklist, assists in the monitoring process, and outlines processes and typically covers from establishment of a procurement, assessing risk, probity planning through to awarding.

8 DEFINITIONS AND ABBREVIATIONS

Term	Definition
Act	*Local Government Act 1989*.
Commercial in Confidence	Maintaining supplier information in a secure manner (e.g. prices, discounts, rebates, profits, methodologies and process information) and not made available for viewing or discussion by other staff or other competitors or information re-used in the development of specifications.

PROCUREMENT POLICY

Term	Definition
Contract Management	The process that ensures both parties to a contract fully meet their respective obligations as efficiently and effectively as possible, in order to deliver the business and operational objectives required from the contract and in particular, to provide value for money.
Council Staff	Includes full-time and part-time Council officers, and temporary employees, contractors and consultants while engaged by Council.
Environmental Sustainability	Hume City Council plans and makes decisions with a focus on both immediate needs and the long term environmental and financial cost and benefit implications of its decisions. www.energyrating.gov.au www.waterrating.gov.au
Probity	The dictionary definition of probity refers to uprightness, honesty, proper and ethical conduct and propriety in dealings. Within Government, the word 'probity' is often used in a general sense to mean 'good process.' A procurement process that conforms to the expected standards of probity is one in which clear procedures that are consistent with the Council's policies and legislation are established, understood and followed from the outset. These procedures need to consider the legitimate interests of suppliers and ensure that all potential suppliers are treated equitably.
Probity Advisor	An individual who is engaged to observe, review and report on the bidding and selection process and to provide advice on probity issues that may arise, to ensure that the process is equitable and that it is conducted with integrity. Additionally, this individual will have extensive experience and skills in procurement who can develop probity plans and other key documents and provide advice and training to staff on probity principles and guidelines.
Internal Probity Advisor	This role is assigned to Hume City Council's, Coordinator Procurement.
External Probity Advisor	A specialist consultant with extensive probity expertise.
Standing Offer Arrangements (SOA)	A contract that sets out rates for goods and services which are available for the term of the agreement. However, no commitment is made under the agreement to purchase a specified value or quantity of goods or services.
Procurement	Procurement is the whole process of acquisition of external goods, services and works. This process spans the whole life cycle from initial concept through to the end of the useful life of an asset (including disposal) or the end of a service contract.

PROCUREMENT POLICY

Term	Definition
Positive Social Outcome	A positive social outcome relates to the achievement of triple-bottom line objectives of economic, sustainable and social outcomes and aims to combat community wide challenges, such as: • economically disadvantaged and socially excluded constituents • Indigenous disadvantage • municipalities with limited employment opportunities • a weak, stressed or declining local economy
Tender	Public request for organisations to submit a bid for the supply of goods or services, including pricing and other relevant information which demonstrates their ability to meet the specification and address the relevant selection criteria.
Triple-Bottom Line	Captures an expanded spectrum of values and criteria for measuring organisational (and societal) success: economic, environmental and social.
Value for Money	Value for Money in Procurement is about selecting the supply of goods, services and works taking into account both cost and non-cost factors including: • contribution to the advancement of Council's priorities; • non-cost factors such as fitness for purpose, quality, service and support; and • cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.

9 RELATED DOCUMENTS

- Best Practices Procurement Guidelines 2013 (VLG)
- Code of Conduct for Councillors
- Contract Management Manual
- Contract Variation Policy
- Corporate Credit Card - Program Guidelines
- Specialised or Exempt Procurement Recommendation Report
- Strategic Procurement Plan
- Tender Evaluation Plan
- Fleet Policy
- Fraud Control Policy
- Greenhouse Action Plan
- Hume Horizons 2040
- Instrument of Sub-Delegation by the CEO to members of Council staff
- Pathways to Sustainability Framework

PROCUREMENT POLICY

- Petty Cash Authorisation
- Related Parties Transaction Procedure
- Risk Management Policy
- Social Justice Charter and Bill of Rights
- Staff Conflict of Interest Policy
- Staff Code of Conduct Policy
- WHS Policy and Procedures

Date Adopted	25 June 2018
Date Re-Adopted	24 June 2019
Review Date	June 2020

REPORT NO:	GE350
REPORT TITLE:	Council Plan 2017-2021 (2019/20 Actions) incorporating the Strategic Resource Plan
SOURCE:	Ben Jordan, Coordinator Council and Service Planning
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *Council Plan 2017-2021 (2019/20 Actions) incorporating the Strategic Resource Plan 2019/20-2022/23*

1. SUMMARY OF REPORT:

In accordance with Sections 125 and 126 of the *Local Government Act 1989*, this report presents the *Council Plan 2017-2021 (2019/20 Actions) incorporating the Strategic Resource Plan*. This Council Plan also incorporates the *Disability Action Plan.*

A copy of the *Draft Council Plan 2017-2021 (2019/20 Actions)* was considered by Council on Monday 29 April 2019 and made available for public inspection and submission between 1 and 29 May 2019.

2. RECOMMENDATION:

In accordance with Sections 125 and 126 of the Local Government Act 1989, Council adopt the Council Plan 2017-2021 (2019/20 Actions) incorporating the Strategic Resource Plan [refer Attachment One].

3. LEGISLATIVE POWERS:

Local Government Act 1989:
Section 125 – Council Plan
Section 126 – Strategic Resource Plan
Section 129 – Public Notice
Section 223 – Right to make submission.
Local Government (Planning and Reporting) Regulations 2014

Victorian Disability Act 2006

4. FINANCIAL IMPLICATIONS:

In accordance with Section 126 of the *Local Government Act 1989*, the Council Plan must contain a Strategic Resource Plan of the resources required to achieve the strategic objectives for at least the next four financial years.

The Strategic Resource Plan identifies the financial and non-financial resources required to accomplish the objectives and strategies of the Council Plan.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Sustainability, including environmental sustainability, is a guiding principle of Council's Corporate Planning Framework. The development of the *Council Plan 2017-2021 (2019/20 Actions)* has considered a broad number of environmental sustainability issues in the development of actions, with Theme 4 of the Council Plan providing particular focus and attention to minimising Council's environmental impact and promoting broader environmental awareness to Hume City residents.

REPORT NO: GE350 (cont.)

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Strategic Indicators of the *Council Plan 2017-2021 (2019/20 Actions)* were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006.*

7. COMMUNITY CONSULTATION:

7.1 The *Council Plan 2017-2021 (2019/20 Actions)* was developed following extensive consultation and engagement with community members and stakeholders throughout the year. Details of this community consultation process are outlined on page 35 of the *Council Plan 2017-2021 (2019/20 Actions)* [Attachment One].

7.2 At the Council Meeting on 29 April 2019, Council considered and endorsed the *Draft Council Plan 2017-2021 (2019/20 Actions)* to be made available for public inspection to seek community feedback.

7.3 From the 1 May to 29 May 2019, copies of the *Draft Council Plan 2017-2021 (2019/20 Actions)* were made available for inspection at Hume City Council's Customer Service Centres and Libraries. An online version of the *Draft Council Plan 2017-2021 (2019/20 Actions)* was also made available for download via Council's website and promoted on social media.

7.4 Public submissions on the *Draft Council Plan 2017-2021(2019/20 Actions)* and *2019/20 Annual Budget* were invited from 1 May to 29 May 2019.

7.5 A Committee of the Whole of Council was convened to hear submissions on the *Draft Council Plan 2017-2021 (2019/20 Actions)* and *2019/20 Annual Budget* on Monday 3 June 2019 at 6.30pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows.

7.6 Sixteen public submissions were received and provided to the Committee of Whole Council with one submission specifically addressing the *Draft Council Plan 2017-2021 (2019/20 Actions)*. Council's consideration of this submission will be detailed in a Council Report to be presented on 24 June 2019.

7.7 As a further means of engaging with the community, a Facebook Q&A on the *Draft Council Plan 2017-2021 (2019/20 Actions)* was conducted by Council on Monday 20 May 2019. A summary of the Facebook Q&A engagement, including questions and responses was presented to the Committee of Whole Council on Monday 3 June 2019.

8. DISCUSSION:

8.1 In accordance with Section 125 of the *Local Government Act 1989*, Council is required to prepare a Council Plan, including the Strategic Objectives of Council, the Strategies for achieving the objectives and the Strategic Indicators for monitoring the achievement of the objectives over the Council term (2017-2021).

8.2 The *Council Plan 2017-2021 (2019/20 Actions)* contains the 5 Themes, 12 Strategic Objectives and 46 Community Expectations from *Hume Horizons 2040*. 120 Actions have been proposed for delivery in 2019/20.

8.3 The 'Themes' and 'Strategic Objectives' for the *Council Plan 2017-2021 (2019/20 Actions)* are:

Theme 1: A well-educated and employed community.

Strategic Objectives:

1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

1.2 Create conditions which support business growth and create local jobs for Hume residents.

Theme 2: A healthy and safe community.

Strategic Objectives:

2.1 Foster a community which is active and healthy.

2.2 Strengthen community safety and respectful behaviour.

Theme 3: A culturally vibrant and connected community.

Strategic Objectives:

3.1 Foster socially connected and supported communities.

3.2 Strengthen community connections through local community events and the arts.

Theme 4: A sustainably built and well-maintained city with an environmentally engaged community.

Strategic Objectives:

4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural places.

4.2 Create community pride through a well-designed and maintained City.

4.3 Create a connected community through efficient and effective car and public transport.

Theme 5: A well-governed and engaged community.

Strategic Objectives:

5.1 Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040.*

5.2 Create a community actively involved in civic life.

5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.

8.4 In accordance with the *Victorian Disability Act 2006 (Section 38),* Council has prepared the *Council Plan 2017-2021* to incorporate the requirements of the *Disability Action Plan*. This includes a 'Disability in Hume City' profile and 2019/20 actions that are highlighted on pages 29-31 of the *Council Plan 2017-2021 (2019/20 Actions)* (Attachment One).

8.5 25 Strategic Indicators have been developed to monitor progress with achievement of each Strategic Objective of the Council Plan.

8.6 Progress on the Actions and Strategic Indicators of the *Council Plan 2017-2021 (2019/20 Actions)* will be reported quarterly throughout 2019/20.

8.7 In accordance with Section 125 of the Act, the adopted *Council Plan 2017-2021 (2019/20 Actions)* incorporating the *Strategic Resource Plan* will be forwarded to the Minister for Local Government and be provided on Council's website by 30 June 2019.

9. CONCLUSION:

The Council Plan is a requirement of the *Local Government Act 1989*. The *Council Plan 2017-2021 (2019/20 Actions)* incorporating the *Strategic Resource Plan* aligns with the Themes and Community Expectations of *Hume Horizons 2040*. It outlines the outcomes to be achieved during the Council term and indicators for monitoring the achievement of the objectives. This Council Plan also incorporates the *Disability Action Plan.*

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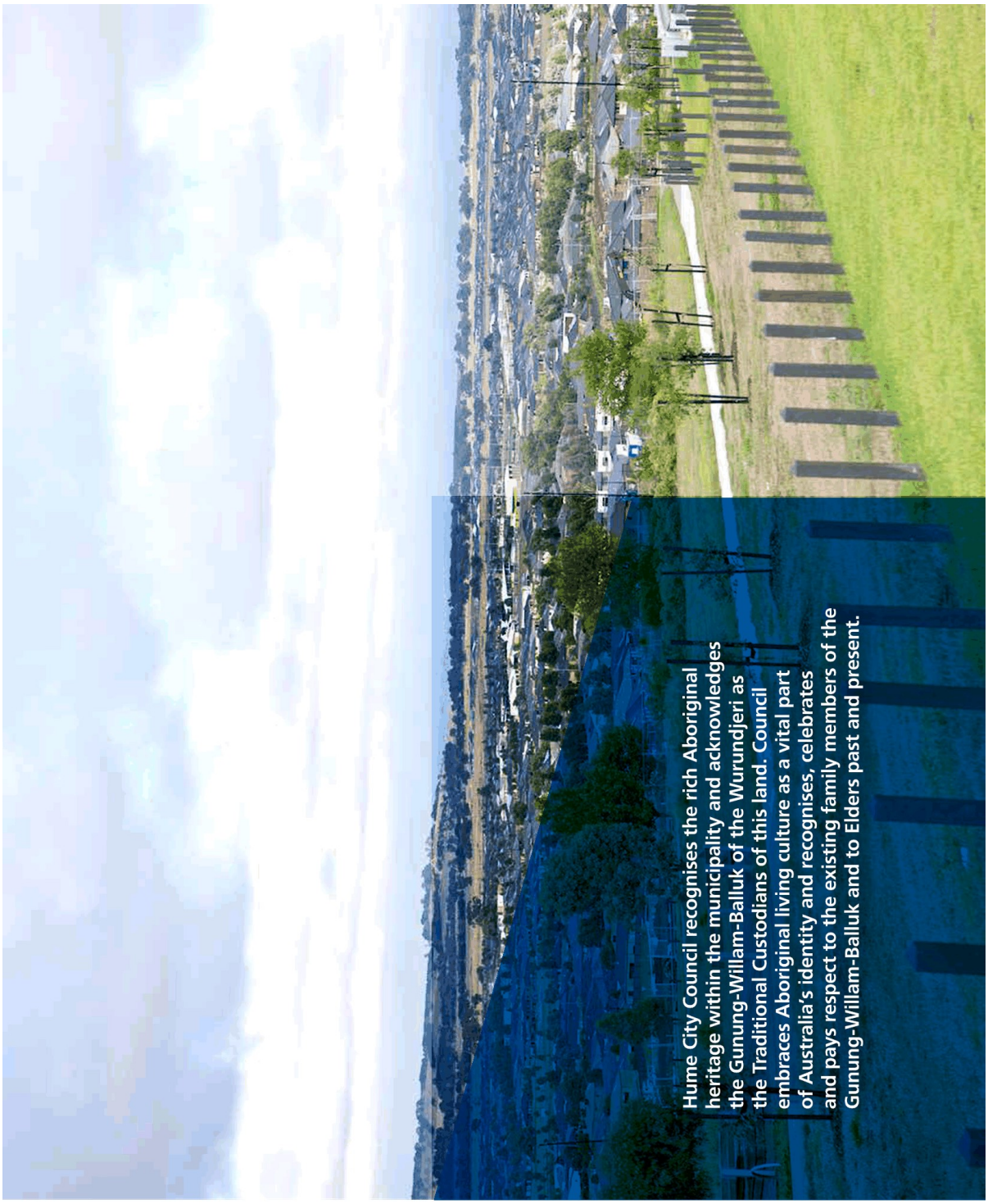
HUME CITY COUNCIL
COUNCIL PLAN 2017–2021 (2019/20 ACTIONS)
Incorporating the Disability Action Plan and Strategic Resource Plan 2019/20 – 2022/23



Hume City Council **Council Plan 2017–2021 (2019/20 Actions)**

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A MESSAGE FROM THE MAYOR AND CHIEF EXECUTIVE OFFICER

Hume is one of Australia's most vibrant, diverse and fastest-growing municipalities, expected to welcome more than 70,000 new residents in the next decade.

The *Council Plan 2017–2021* is Council's commitment to making a positive difference for those who live, work and study in Hume.

Making the lives of our community better is Council's motivation for what and how we do things at Hume City Council.

The *Council Plan 2017–2021* sets out our priorities for the next four year period. This plan outlines how we will deliver services that our community needs, and provides tangible information to other levels of government and service providers, of our community's priorities and aspirations.

The Strategic Objectives outlined in this document have been determined by the Council and heavily informed by community input and our long-term community plan, *Hume Horizons 2040*. The Hume community provided feedback through workshops, engagement sessions, surveys and/or in writing.

This plan sets out to inform the community on the role that Council plays in local, state and federal issues. Council will play many roles to achieve the vision and aspirations of our community as well as delivering in its own capacity as a service provider and statutory authority.

Council will advocate for services and infrastructure to pursue partnerships with other levels of government, service providers and businesses, and facilitate opportunities for our community to grow and prosper.

This plan will continue to implement the key themes and strategic directions that we have been working on since the development of the long-term plan, *Hume Horizons 2040*. These priority themes are:

- A well-educated and employed community,
- A healthy and safe community,
- A culturally vibrant and connected community,
- A sustainably built and well-maintained City with an environmentally engaged community, and
- A well-governed and engaged community.

Under these themes, we have set realistic actions and targets. These, together with our strong financial position, our open and accountable leadership and proven track record of getting things done will see the Hume community thrive in the future.

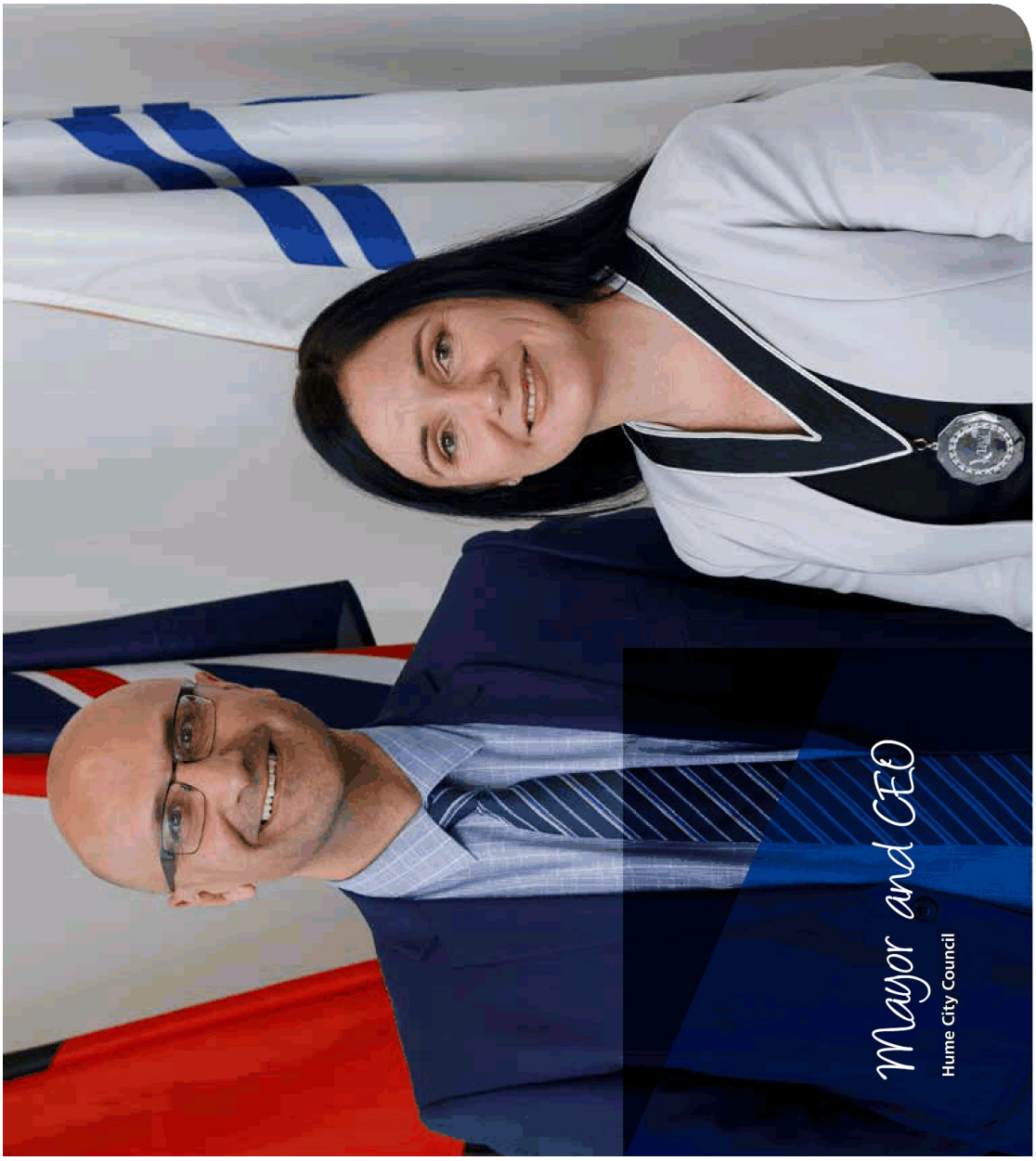
With more people choosing to call Hume home each year, we expect to welcome more than 70,000 residents over the next decade. Council has undertaken significant planning for this growth, so that we can continue to provide high quality services that meet the needs of our growing community.

Council will continue to deliver all of its services and programs in a manner that will ensure a continued strong financial position for the city. This responsible management will build a solid foundation for future generations to enjoy.

Under this plan, Council aims to provide a balance to ensure we deliver the services, facilities and infrastructure that families and businesses need today, while planning for future generations.

We are proud of this plan and pleased that the community chose to participate so actively in the development of the priorities for Hume. We look forward to implementing the strategies outlined in the *Council Plan 2017–2021*, and to see the benefits that it will bring for our community.

This is an exciting time in Hume and we are pleased to present the *Hume City Council Plan 2017–2021 (2019/20 Actions)*.



Moore

Cr. Carly Moore
Mayor of Hume City

Domenic Isola
Chief Executive Officer

OUR COUNCILLORS

Hume City Council consists of 11 councillors who represent more than 232,700 people across the three wards – Aitken, Meadow Valley and Jacksons Creek. Council was sworn in as part of a public ceremony in November 2016. Every year, one of the Councillors is selected by a majority of Councillors to be Hume's Mayor.

Each Councillor is assigned portfolios. Their role is to be a spokesperson within the Council Chamber for those issues falling within their allocated portfolios. Portfolio Councillors are not involved in the day-to-day operations of the portfolio area.

Council works closely with Hume's CEO and Executive team, to set directions and priorities for the municipality. All decisions are made to meet the objective of enhancing the social, economic and environmental prosperity of our community.

Council's ward structure is a result of an Electoral Representation Review, which was undertaken by the Victorian Electoral Commission in 2012. The structure will be reviewed again by 2020, as required by the *Local Government Act 1989* (the Act).

CR JOSEPH HAWEIL
Mobile 0484 602 340
Email JosephH@hume.vic.gov.au
Councillor Portfolios: Early Childhood Education and Care; Facilities Management/Facilities Hire; Arts and Culture; Friends of Aileu; Aged Support Service.

CR JODI JACKSON
Mobile 0484 124 092
Email JodiJ@hume.vic.gov.au
Councillor Portfolios: Interface and Growth; City Development – Strategic; Environment.

CR DREW JESSOP
Mobile 0412 085 624
Email DrewJ@hume.vic.gov.au
Councillor Portfolios: Interface and Growth; City Amenity and Appearance; Parks and Open Spaces.

CR CARLY MOORE, MAYOR
Mobile 0484 114 228
Email CarlyM@hume.vic.gov.au
Councillor Portfolios: Communications and Advocacy; Customer Service; Council and Service Planning; Indigenous Support, Governance and Associated Statutory Services; Organisation and Community Intelligence; Finance and Procurement Services; Leisure, Health and Wellbeing; Early Childhood Education and Care.

AITKEN WARD

Includes the suburbs of Campbellfield, Craigieburn, Fawkner, Greenvale (north of Somerton Road), Mickleham, Oaklands Junction (south of Deep Creek), Roxburgh Park, Somerton, Yuroke and Kalkallo.

Our community says:

"Work in cooperation with the community"

Craigieburn resident, 45 to 54 years old

CR LEIGH JOHNSON
Mobile 0484 240 972
Email LeighJ@hume.vic.gov.au
Councillor Portfolios:
Arts and Culture; Youth Services.

CR JACK MEDCRAFT
Mobile 0484 611 902
Email jackm@hume.vic.gov.au
Councillor Portfolios:
Leisure, Health and Wellbeing;
City Development – Statutory;
Waste Management.

CR ANN POTTER
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Email annp@hume.vic.gov.au
Councillor Portfolios:
Lifelong Learning; Arts and Culture.

JACKSONS CREEK WARD

Includes suburbs of Bulla, Clarkefield (part of), Diggers Rest (part of), Keilor (part of), Oaklands Junction (north of Deep Creek), Sunbury, Tullamarine and Wildwood as well as the Melbourne International Airport.

Our community says:

"Try to attract good family people and create better services."

Sunbury resident, 55 to 64 years old

CR NAIM KURT, DEPUTY MAYOR
Mobile 0484 602 352
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Councillor Portfolios: Information Technology – Digital; Leisure, Health and Wellbeing; Community Development; Economic Development.

CR GEOFF PORTER
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Councillor Portfolios: Disability Support Services; Family Support and Health; Lifelong Learning; City Amenity and Appearance; City Development - Statutory.

CR KAREN SHERRY
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Councillor Portfolios: Community Safety; Disability Support Services; Aged Support Services.

CR JANA TAYLOR
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Councillor Portfolios: Information Technology – Digital; Asset Management and Infrastructure Development; Transport, Roads and Drainage; Economic Development.

MEADOW VALLEY WARD

Includes suburbs of Attwood, Broadmeadows, Coolaroo, Dallas, Gladstone Park, Greenvale (south of Somerton Road), Jacana, Meadow Heights and Westmeadows.

Our community says:

"Try and keep their good services up and keep on improving them"

Meadow Heights resident, 45 to 54 years old

WHAT THIS COUNCIL WANTS TO BE KNOWN FOR...

Following Council elections, a Planning Workshop was held with Councillors in early 2017 to consider Council priorities for the four years between 2017–2021.

During this workshop, Councillors were presented with a range of information including findings from community consultation and engagement on 'Council Priorities', community indicators and a range of emerging issues, challenges and opportunities the Council will be required to consider over its four-year term.

After hearing this information, Councillors spent time to consider what this term of Council should be known for, in line with *Hume Horizons 2040*. This vision has been graphically recorded and presented here.

Our Commitment:

Making the lives of our community better is Council's motivation for what and how we do things at Hume.

COUNCIL'S VISION, MISSION AND VALUES

Vision

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

Mission

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

We Value

OUR CITIZENS

We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community. We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provisions. Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

OUR STAFF

We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

PARTNERSHIPS WITH THE FEDERAL AND STATE GOVERNMENTS

We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

OUR COMMUNITY ORGANISATIONS

We will work in partnership with them to build community wellbeing, resilience and capacity.

PROFILE OF THE CITY

Our History

Hume has a long, rich and exceptionally significant past.

Hume's rich and diverse history stretches back over 40,000 years when the first indigenous communities of the Gunung-Willam-Balluk first inhabited the region.

About 10 years after Hamilton Hume and William Hovell explored the area in 1824–1825, the first Europeans settled along the Maribyrnong River, Jacksons Creek and Deep Creek waterways.

Our City is home to some of Victoria's most significant landmarks including Rupertswood Mansion and Emu Bottom Homestead in Sunbury as well as the historic Maygar Barracks in Broadmeadows – the training base for our troops during World War I.

Hume City Council was formally created on 15 December 1994 to incorporate the Shire of Bulla, most of the City of Broadmeadows, a section of the City of Whittlesea along Merri Creek and a north-east section of the (former) City of Keilor.

Our Location

Hume is a place of great contrasts – in geography, economy, background and cultural diversity.

Located just 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest-growing and most culturally-diverse communities in Australia.

Spanning a total area of 504 square kilometres, Hume City is built around the established suburbs of Broadmeadows, Tullamarine and Gladstone Park in the south, the developing residential suburbs of Craigieburn, Greenvale, Mickleham, Kalkallo and Roxburgh Park in the north-east and the Sunbury township in the north-west.

The municipality is made up of a vibrant mix of contrasts including new and established residential areas, major industrial and commercial precincts and vast expanses of rural areas and parkland. The Melbourne International Airport accounts for 10 per cent of the total area of Hume City.

Hume is also home to major road transit routes including the Tullamarine Freeway, Western Ring Road, Hume Highway and the Craigieburn Bypass and is abutted by the Calder Freeway to the west.

Hume is bound by the local government areas of Moreland, Whittlesea, Brimbank, Macedon Ranges, Melton and Mitchell.

Our City Today

Hume today is a diverse and vibrant community where residents can choose between a rural or urban lifestyle.

Home to 232,700 residents in 2019, Hume City's population is expected to grow to 372,600 by the year 2041 (see Figure 1)[1].

Our residents come from 156 different countries and speak over 150 languages – each week, 62 new migrants move into Hume City (Figure 2)[2]. In comparison to metropolitan Melbourne, Hume City residents are relatively younger in age, and there is a higher proportion of 'family households'.

Much of this can be attributed to the important role Hume City plays within the Melbourne housing market. The area is known for its affordable home ownership opportunities, attracting existing and prospective families.

In the five years between 2011 and 2016, almost 38,000 new residents moved to Hume. In this period, Moreland City Council was the largest contributor of new residents from within Australia – about 5,400 moved into Hume from Moreland.

This was followed by almost 3,600 residents who moved here from interstate and almost 6,700 residents who came from Whittlesea, Moonee Valley, Darebin and Brimbank[2].

Between 2011 and 2016, some 13,300 residents moved from overseas and chose to call Hume home[3] (see Figure 3).

In 2018, Hume received about 5 per cent of metropolitan Melbourne's total migration intake and 25 per cent of metropolitan Melbourne's humanitarian intake stream[4] (see Figure 4).

1. .id, Population Forecasts, 2016 to 2041, January 2019
2. ABS, 2016 Census of Population and Housing
3. ibid
4. Department of Immigration and Border Protection, Settlement Report 1/1/18 to 31/12/18.

Our community says:

"Upgrade the amenities/youth facilities/roads/parks and recreation/ general beautification of the area."

Broadmeadows resident, 25 to 34 years old

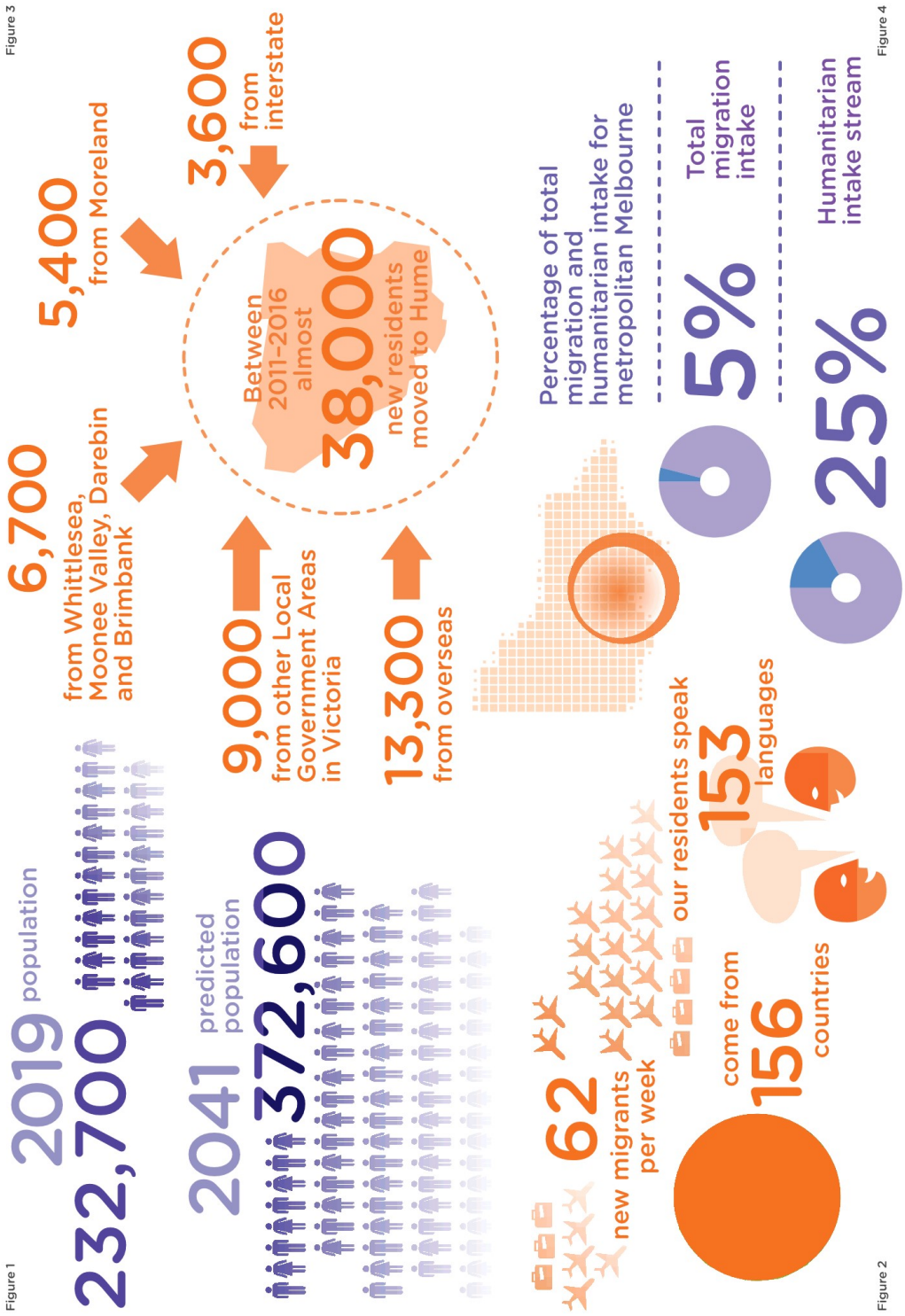
Figure 3
5,400
from Moreland
3,600
from interstate
6,700
from Whittlesea, Moonee Valley, Darebin and Brimbank
Between 2011–2016 almost
38,000
new residents moved to Hume
9,000
from other Local Government Areas in Victoria
13,300
from overseas
Figure 1
2019 population
232,700
2041 predicted population
372,600
Figure 4
Percentage of total migration and humanitarian intake for metropolitan Melbourne
Total migration intake
5%
Humanitarian intake stream
25%
Figure 2
62
new migrants per week
our residents speak
153
languages
come from
156
countries

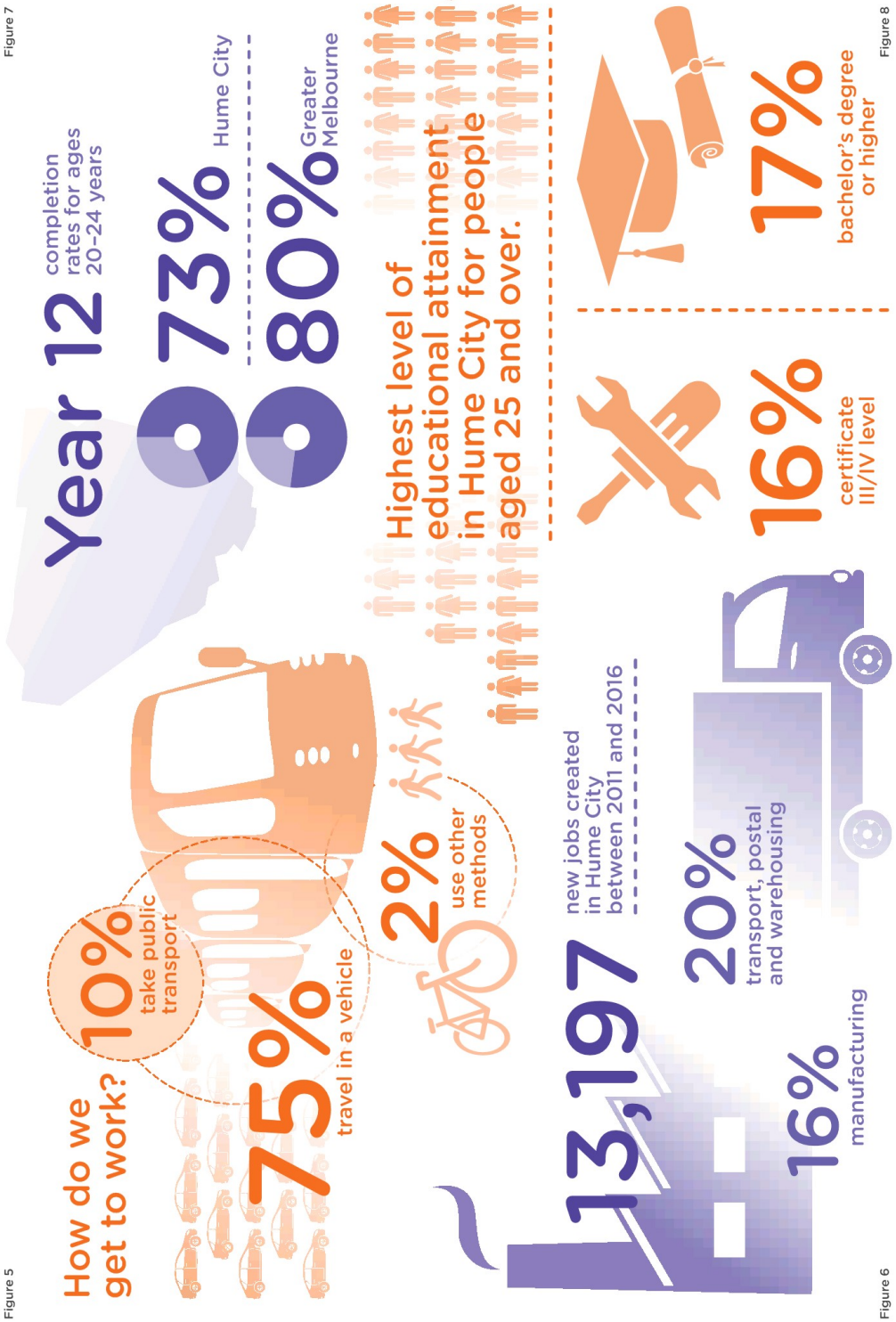
Figure 7
Year 12 completion rates for ages 20–24 years
73% Hume City
80% Greater Melbourne
Figure 8
Highest level of educational attainment in Hume City for people aged 25 and over.
17% bachelor's degree or higher
16% certificate III/IV level
How do we get to work?
10% take public transport
75% travel in a vehicle
2% use other methods
Figure 5
13,197 new jobs created in Hume City between 2011 and 2016
20% transport, postal and warehousing
16% manufacturing
Figure 6

Hume City is a mix of cultures with 36 per cent of residents born in 156 different overseas countries. Iraq, India, Turkey, United Kingdom and Lebanon are the main countries of birth for Hume citizens and 45 per cent of residents speak a language other than English at home.

Economic prosperity continues. Almost 40 per cent of Hume residents work within the municipality. The majority (75 per cent) mainly travel to work in a vehicle.

Public transport (train, bus or tram) was mainly used by 10 per cent of residents to get to or from work (see Figure 5).

Industries, especially transport and warehousing, are growing due to Hume City's location. This positions Hume City as a key transportation hub with easy access to Melbourne Airport, the major freeways and the proposed Outer Metropolitan Ring Road.

A comparison of the 2011 and 2016 National Institute of Economic and Industry Research (NIEIR) jobs data shows that 13,197 new jobs were created in Hume (see Figure 6)[5].

In 2016, 60 per cent of jobs were spread over the top five industries: 'transport, postal and warehousing' (20 per cent), 'manufacturing' (16 per cent), 'retail trade' (9 per cent), 'construction' (8 per cent) and 'education and training' (7 per cent)[6].

Our community says:

"Make sure not too many houses get built without the infrastructure"

Sunbury resident, 45 to 54 years old

Since 2016, Hume's unemployment rate has reduced from 10.9% in September 2017 to 8.5% in September 2018[7].

Social justice is of significant importance for Hume's community, with a strong commitment to reducing social disadvantage within Hume.

The 2016 Socio-Economic Indexes for Areas (SEIFA) identified Hume as the third most disadvantaged Local Government Area in metropolitan Melbourne[8].

While still experiencing lower-than-average Year 12 completion rates, inroads have been made in improving educational outcomes within Hume. Of those aged 20 to 24, 73 per cent of Hume residents have completed Year 12, compared to 80 per cent for Greater Melbourne (see Figure 7).

For Hume residents aged 25 years and over 17 per cent have attained a bachelor degree or higher, while 10 per cent have attained a diploma or advanced diploma education level and 16 per cent a certificate III/IV level (see Figure 8).

5 .id, Hume City Economic Profile Lite
6 ABS, 2016 Census of Population and Housing
7 Department of jobs and Small Business, Small Area Labour Markets, September 2018
8 ABS, 2016 Census of Population and Housing Socio-Economic Indexes for Areas

SERVICE DELIVERY

In 2019/20, Council will invest over $267 million to provide some 28 key services across Hume and deliver $86 million in capital works.

EDUCATION AND EMPLOYMENT

- In 2017/18, 71,768 participants engaged in Storytime Sessions, including 26,633 participants in Bilingual Storytime.
- In total 664,866 people visited a library and borrowed 949,052 digital or physical items.
- 298 clients accessed the Preschool Field Officer Service.
- In 2018, over 2,444 children accessed Council run preschools and 3yr old activity programs.
- 532 children were enrolled in Council run long day care and 147 children were enrolled in occasional care.
- Approximately 103,009 participants were engaged in over 3,702 library and learning programs.
- A total of 1,664 businesses participated in engagement activities.

almost **665,000** library visits

950,000 borrowed items

over **500** children attended Council run long day care

more than **2,400** children attended Council run preschools

HEALTH AND SAFETY

over **1,186,000** visits to three leisure centres

more than **18,900** dogs

6,700 cats registered pets

28,200 family + children consultations

- Our Home and Community Care team provided more than 96,600 hours of domestic care, personal care or respite care to residents and provided more than 24,600 units of delivered meals.
- Council's Immunisation Team delivered 26,907 vaccinations to the community.
- More than 18,903 dogs and 6,786 cats were registered in Hume.
- Council provided more than 28,235 key age and stage visits through our maternal and child health service.
- 975 Class 1 & 2 Food Safety assessments were undertaken.
- A total of 1,186,390 visits were made to Council's three major leisure facilities.

Hume City Council **Council Plan 2017–2021** (2019/20 Actions)

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NATURAL AND BUILT ENVIRONMENT

- Council received 981 applications for Planning Permits with 1080 determined (39 per cent were determined within 60 days).
- 4,871 building permits, 3,504 building orders and notices and 3,434 Asset Protection Permits were issued in 2017/18.
- A total of 102 subdivisions stages were approved in 2017/2018.

more than **17,100t** recyclables

7,800t organics

Kerbside waste collected:

more than **46,300t** garbage

- Total domestic kerbside waste was 71,399 tonnes. Comprising of 46,344t garbage, 17,186t recyclables and 7,869t organics.
- There were 13,344 registered hard rubbish collections – this equated to a total volume of 44,259 cubic metres of hard rubbish removed.
- Council provided 4,040 kilometres of roadside litter cleaning, 39,703 kilometres of mechanical street-sweeping and serviced 1,536 pits in underground drain cleaning.
- Council received 880 graffiti removal requests and 41,600 square metres of graffiti was removed from public areas.
- There were some 18 planting days with 571 volunteers who planted a total of 7,972 seedlings.

almost **8,000** new seedlings planted

about **570** volunteers

CULTURALLY VIBRANT AND CONNECTED COMMUNITY

- In 2017/2018, Council hosted a range of events including Hume Carols By Candlelight, the Craigieburn Community Festival and the Summer Sessions: Movies and Music series. Over 30,000 people attended these events.
- The Hume Arts Awards provided 15 local artists a share in $20,000 to assist with the cost of art materials and further study.

more than **30,000** people attended

4 major cultural events

15 local artists were provided $20,000 in Hume Arts Awards funding

GOVERNANCE AND ENGAGEMENT

- Council delivered $64.5 million of capital works projects across Hume in 2017/18 with another $337 million allocated for new capital projects over the next four years.
- Our Customer Service staff received 340,000 enquiries including 197,326 telephone calls, 65,000 face-to-face visits, 39,774 cash transactions, 10,665 emails and over 10,531 enquiries lodged via the Hume App and online.
- About 77.5 per cent of Customer Service enquiries (via phone and face-to-face) were resolved in the first instance.
- More than 82.76 per cent of 6,123 letters requiring a response were responded to within 10 days.
- More than 986,341 visits were recorded to Council's website, an increase of about 15 per cent on the previous year.
- As a result of Council's advocacy, 34 grants for Hume City Council were announced during 2017/18 totalling more than $8.73 million in funding.

$64.5 million capital works delivered

$337 million allocated for new capital projects over the next four years

more than **340,000** customer service enquiries

197,000 telephone

65,000 face-to-face

10,500 email

Our community says:

"Lobby for better and improved infrastructure. Curb on the sparse development as this takes away the 'country' feel in Hume. Talk to the residents, use social media etc."

Greenvale resident, 35 to 44 years old







ORGANISATIONAL STRUCTURE

COUNCIL MANAGEMENT TEAM

Hume City Council's organisational structure is based on five divisions that work to manage and coordinate the full range of activities and services to the Hume community. Each division is headed by a Director who reports to the Chief Executive Officer.

Back (L to R): Daryl Whitfort, Hector Gaston and Michael Sharp
Front (L to R): Peter Waite, Domenic Isola and Kylie Ezzy

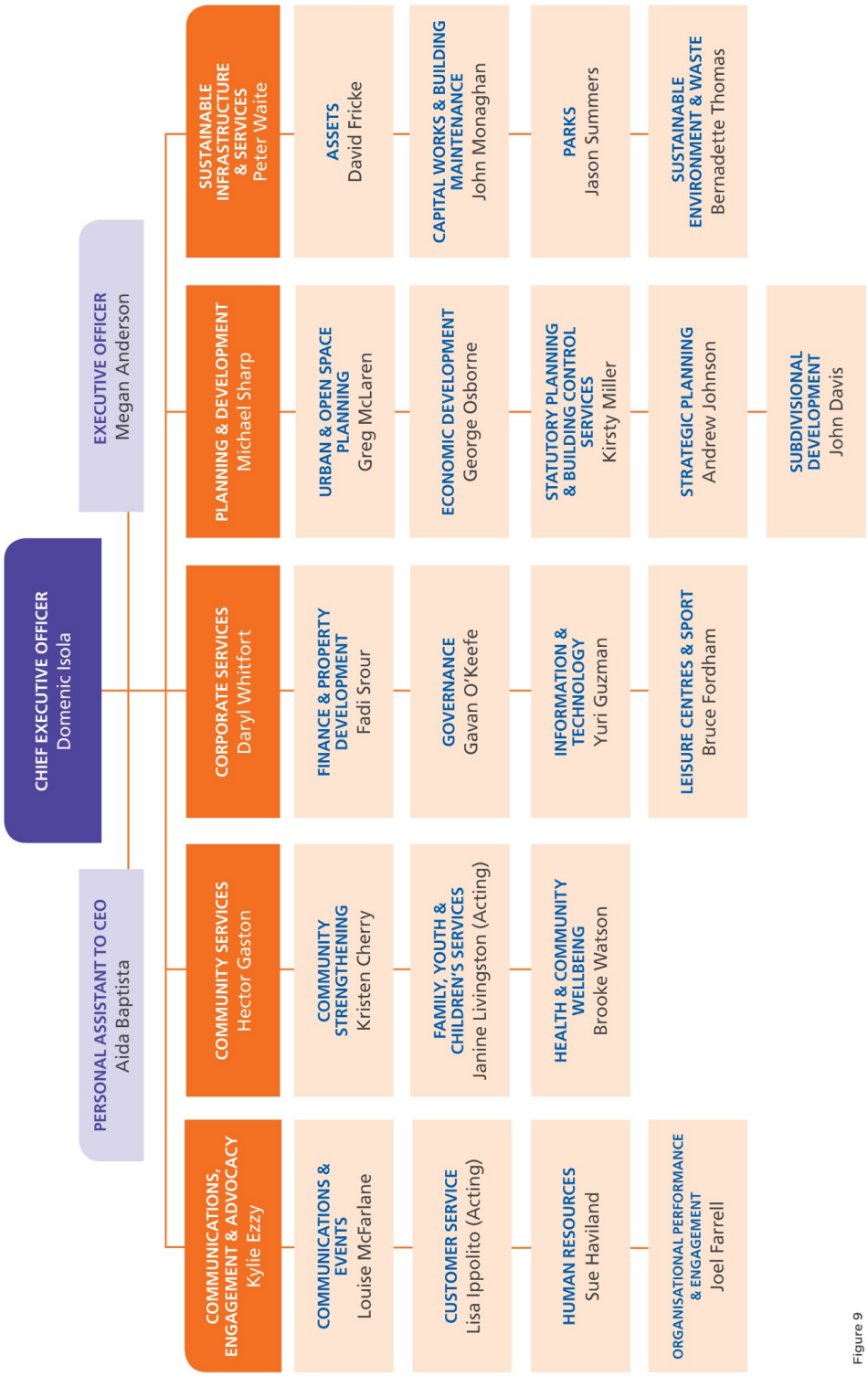

CHIEF EXECUTIVE OFFICER
Domenic Isola
EXECUTIVE OFFICER
Megan Anderson
PERSONAL ASSISTANT TO CEO
Aida Baptista
SUSTAINABLE INFRASTRUCTURE & SERVICES
Peter Waite
ASSETS
David Fricke
CAPITAL WORKS & BUILDING MAINTENANCE
John Monaghan
PARKS
Jason Summers
SUSTAINABLE ENVIRONMENT & WASTE
Bernadette Thomas
PLANNING & DEVELOPMENT
Michael Sharp
URBAN & OPEN SPACE PLANNING
Greg McLaren
ECONOMIC DEVELOPMENT
George Osborne
STATUTORY PLANNING & BUILDING CONTROL SERVICES
Kirsty Miller
STRATEGIC PLANNING
Andrew Johnson
SUBDIVISIONAL DEVELOPMENT
John Davis
CORPORATE SERVICES
Daryl Whitfort
FINANCE & PROPERTY DEVELOPMENT
Fadi Srour
GOVERNANCE
Gavan O'Keefe
INFORMATION & TECHNOLOGY
Yuri Guzman
LEISURE CENTRES & SPORT
Bruce Fordham
COMMUNITY SERVICES
Hector Gaston
COMMUNITY STRENGTHENING
Kristen Cherry
FAMILY, YOUTH & CHILDREN'S SERVICES
Janine Livingston (Acting)
HEALTH & COMMUNITY WELLBEING
Brooke Watson
COMMUNICATIONS, ENGAGEMENT & ADVOCACY
Kylie Ezzy
COMMUNICATIONS & EVENTS
Louise McFarlane
CUSTOMER SERVICE
Lisa Ippolito (Acting)
HUMAN RESOURCES
Sue Haviland
ORGANISATIONAL PERFORMANCE & ENGAGEMENT
Joel Farrell

Figure 9

DOMENIC ISOLA
Chief Executive Officer

As CEO, Domenic is responsible for the day to-day running of Hume City Council and, in particular, implementing Council decisions, providing timely advice to Council and achieving Council's goals in accordance with the Council Plan and approved budget.

Domenic joined Hume City Council in 1999 as Finance Manager, before being appointed as Director, City Governance and Information for four years. He was appointed Chief Executive in 2007. Domenic holds a Bachelor of Business (Accounting), is a Fellow Certified Practising Accountant and a Graduate of the Australian Institute of Company Directors.

KYLIE EZZY
Director Communications, Engagement and Advocacy

Communications, Engagement and Advocacy lead Council's corporate planning and strategic decision making processes and reviews of Council services. It undertakes community engagement and consultation, leads Council's advocacy on behalf of the Hume community and is responsible for communication and the promotion of Council and Hume City. This division is responsible for recruiting, training and payroll supporting Council's staff, and for directing and guiding organisational change and development. It also operates three customer service centres, provides community facilities and delivers Council's major events.

Kylie joined Hume City Council in 2004 as the Manager, Marketing and Communications before being appointed as the Director, Organisation and Community Learning in 2010. A highly qualified professional, she has also had a career in the Queensland State Government and private sector and holds a Bachelor of Visual Arts and a Masters in Communications.

HECTOR GASTON
Director Community Services

Community Services advocates, plans and provides support, services and programs that enhance community wellbeing, promote healthy living and provide opportunities to participate in the life of the City. This includes community services such as maternal and child health, immunisation, preschool, childcare, libraries, learning programs, youth services, aged and disability support services and arts and cultural program. This division is also responsible for community safety, social and community planning as well as emergency recovery.

Hector joined Hume City Council in 2011 as the Manager Aged Services & Public Health. Prior to this he worked at Moonee Valley City Council as well as the former City of Keilor. With over 28 years of experience in health, regulatory and community services in Local Government, he was appointed to the role of Director Community Services in 2018. He holds a Bachelor of Applied Science (Environmental Health), a Graduate Certificate of Business (Applied Business) and has recently completed the AICD Company Director's Course.

DARYL WHITFORT
Director Corporate Services

Corporate Services is responsible for managing corporate support and governance to ensure compliance with corporate business obligations. This includes risk management, local laws and domestic animal management, environmental health, financial planning and management, property development, contracts, procurement and knowledge management. This division is also responsible for Council leisure centres and recreation facilities, information technology and telecommunications support.

Daryl joined Hume City Council in 1999 as the Management Accounting Coordinator, then Manager Finance in 2002, before being appointed as the Director City Governance and Information in 2007. Daryl has also worked at Melton Shire Council, Moonee Valley City Council and Moorabool Shire Council. Prior to that, he worked for the Alpine Resorts Commission and Melbourne Water. Daryl is a highly qualified professional and holds a Masters of Business Administration and a Bachelor of Business.

MICHAEL SHARP
Director Planning and Development

Planning and Development is responsible for Council's land use planning portfolio, including statutory and strategic planning, subdivisional development, economic development, building control services and urban and open space planning. This multidisciplinary division focuses on the sustainable development of Hume, fostering economic prosperity through investment attraction and business growth, facilitating development through Council's statutory and strategic town planning functions, promoting urban design excellence and recreation planning.

Michael has a background in planning and land surveying, with an honours degree in urban and regional planning from Victoria University and a Masters of Business Administration from Deakin University. He joined Council in 1999 and has held a variety of different planning roles within both the statutory and strategic planning departments at Council. Prior to joining Hume City Council he worked in a private land surveying consultancy based in Melbourne.

PETER WAITE
Director Sustainable Infrastructure and Services

Sustainable Infrastructure and Services is responsible for managing a diverse range of community infrastructure and services for Council and the users of Council's infrastructure. Services include project management of Council's capital works program, waste management and municipal emergency management. Community infrastructure includes roads, parks, bridges, buildings and landfills. The division is also responsible for managing environmental and natural heritage planning and driving Council's environmental sustainability agenda.

Peter joined Hume City Council in 2016 and has a diverse infrastructure background having worked in a range of regional and metropolitan councils including the Rural City of Wangaratta, City of Melbourne, Manningham City Council and Glen Eira Council. Peter holds a Masters of Business Administration (Technology Management), Bachelor of Engineering (Civil) and is a graduate of Leadership Victoria's Williamson Community Leadership Program.

OUR ORGANISATION'S CULTURE AND VALUES

ORGANISATIONAL VALUES

Our organisational values are **Respect, Customer Focus, Innovation** and **Collaboration**, and these values are displayed in the way we work and in everything we do to serve the Hume community. We have a set of guiding behaviours to help staff and volunteers display our values, and these underpin the way we make choices and decisions and work with each other. Our dynamic and forward-thinking culture is a key to our organisation's success.

RESPECT

I will:

- Actively listen and communicate openly with others
- Value individual differences and the contribution of others
- Treat people fairly and ensure others do the same

COLLABORATION

I will:

- Support and assist others by sharing information, knowledge and resources
- Cooperate with others to set and achieve common goals
- Actively participate and contribute to the team

CUSTOMER FOCUS

I will:

- Take responsibility for delivering services and solutions in a timely manner
- Respond to internal and external customers professionally and respectfully
- Engage with, listen and seek to understand the needs and expectations of the customer/resident

INNOVATION

I will:

- Explore and act on better ways of doing things
- Be open minded and encourage new ideas from others
- Actively learn and develop to improve the work I do for the organisation

Figure 10

CORPORATE PLANNING FRAMEWORK

Hume City Council's corporate planning framework consists of a number of key documents (see figure 10).

Some of these are statutory requirements such as the ***Council Plan, Strategic Resource Plan, Municipal Strategic Statement*** and ***Municipal Public Health and Wellbeing Plan.***

Others are considered best practice or strategies required to support the Council Plan. All of Council's corporate planning documents are developed in line with Council's guiding principles of sustainability and social justice.

HUME HORIZONS 2040 – OUR COMMUNITY PLAN

Hume City's community plan, *Hume Horizons 2040*, is the foundation of Council's *Corporate Planning Framework* and is a plan for the whole community. Based on extensive community and stakeholder engagement, *Hume Horizons 2040* outlines the long-term vision for Hume City, and clearly states our community's expectations and aspirations for the future.

This plan consists of a number of Themes and Strategic Objectives in response to the community expectations and aspirations captured during consultation. The Themes of *Hume Horizons 2040* (and the *Council Plan*) are:

1 A well-educated and employed community

2 A healthy and safe community

3 A culturally vibrant and connected community

4 A sustainably built and well-maintained City with an environmentally aware community

5 A well-governed and engaged community

Each theme is supported by two or three Strategic Objectives and a series of Community Expectations (Strategies) that also outline Council's role in delivering these expectations.

Hume Horizons 2040 provides a clear and consistent long-term vision for Hume City that is operationalised through the development of our four-year Council Plan.

THE COUNCIL PLAN

Council Plan 2017–2021 is Council's response to *Hume Horizons 2040*. The document outlines the Strategic Objectives, Strategies and Actions Council will be undertaking during the Council term in order to achieve the community's vision and aspirations and includes actions as part of Council's *Disability Action Plan* and four year *Strategic Resource Plan*. This *Strategic Resource Plan* outlines how Council intends to resource (financially and non-financially) these Strategies and Actions over the next four years.

The *Council Plan* is supported by the *Municipal Strategic Statement* and *Municipal Public Health and Wellbeing Plan*. These two documents outline Council's strategic planning for the future health and wellbeing of our community, along with the principles which guide land-use planning and development.

Service Plans and a range of Council Strategies, Action Plans and Frameworks, document how specific services and activities within Council are going to be delivered. These documents outline specific actions which are required to respond to changes in legislation, best practice and changing and evolving community need.

Finally, staff performance objectives outline the key activities and actions Hume City Council's employees will be undertaking in their day-to-day duties in order to fulfil the commitments and actions outlined in all the documents above. This is diagrammatically represented in Figure 10.

Council evaluates performance throughout the year by monitoring and reporting each quarter against the planned actions and budget outlined in the *Council Plan 2017–2021*. These reports will be included in the Council meeting agenda and available on our website, fully disclosing our achievements and actions.

By understanding our achievements and challenges we learn and reflect on our performance and incorporate these learnings into our plans for the future.

Each September we produce an *Annual Report;* this includes our audited financial statements. This report is available via our website.

Sustainability

While sustainability means different things to different people, at its core is a common understanding that our social, financial and environmental resources will be utilised in a fair, responsible, transparent and efficient way.

Our commitment to sustainability will ensure that we are living within the limits of the systems on which we depend and that future generations can also enjoy a good quality of life and fulfil their potential.

Social Justice

Our commitment to social justice seeks to advance a fair and just society and to promote respect for every citizen. With a key focus on reducing disadvantage, increasing community participation and wellbeing will be actively encouraged and strengthened.

Social Justice helps ensure that:

- every effort is made to reduce economic and social inequality;
- all people are guaranteed equal human rights;
- all people are enabled to participate fully in society; and
- a just society which understands that actions and experiences of past and current decisions and activities affect future generations.

Hume City Council was one of the first governments in Australia to adopt a *Social Justice Charter* in 2001.

This commitment to social justice is a principle which our community expects businesses, service providers and residents to uphold and has been enshrined in the *Hume City Citizen's Bill of Rights*.

Statement of Commitment to Child Safe Standards

Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.



DISABILITY ACTION PLAN

Hume City Council is proud to be advancing the commitment to participation and wellbeing of people with disabilities.

In accordance with the *Disability Discrimination Act 1992*, the *Victorian Disability Act 2006*, and the *Charter of Human Rights and Responsibilities Act 2006*, Hume City Council has prepared the *Council Plan 2017–2021* to incorporate the requirements of the Disability Action Plan.

Under Section 38(1) of the *Victorian Disability Act 2006*, a public sector body must ensure that a Disability Action Plan is prepared for the purpose of:

(a) reducing barriers to persons with a disability accessing goods, services and facilities;

(b) reducing barriers to persons with a disability obtaining and maintaining employment;

(c) promoting inclusion and participation in the community of persons with a disability;

(d) achieving tangible changes in attitudes and practices which discriminate against persons with a disability.

In accordance with Section 38(5) of the *Victorian Disability Act 2006*, the development of the Council Plan ensures *"that the matters referred to in subsection (1) [outlined above] are addressed in the Council Plan prepared under the Local Government Act 1989".*

Since the adoption of the *Hume Social Justice Charter in 2001*, Hume City Council has been a leader in promoting access and inclusion for all. Incorporating Disability Action Planning into the *Council Plan 2017–2021* is a commitment to ensure the practical implementation of actions and achievements that can be monitored by Council and the community.

DISABILITY IN HUME CITY

According to the 2016 Census, there were 7,238 Hume City residents aged 0-64 years and 5,201 residents aged 65 years or older, who identified as requiring a need for assistance with core activities.

This equates to 6.3 per cent of Hume residents that have a need for assistance with day-to-day activities including self-care, mobility and communication because of a disability, long-term health condition (lasting six months or more) or old age.

In comparison to other Melbourne Metropolitan Councils, Hume City Council has the highest proportion of residents aged 0-64 years and fifth highest proportion of residents aged 65 years or older who identified as requiring a need for assistance with core activities.

The proportion of Greater Melbourne residents who identified as requiring a need for assistance with core activities is 4.9 per cent (ABS, 2016 Census).

Suburbs within Hume City with the highest proportions of population requiring a need for assistance with core activities are Coolaroo (12.1 per cent), Campbellfield (10.6 per cent), Meadow Heights (9.3 per cent), Dallas (8.5 per cent) and Broadmeadows (8.5 per cent).

While these areas typically have ageing communities, the area of Sunbury has the highest proportion of young people (aged 5-19 years) with a need for assistance with core activities at 5.0 per cent, compared to 3.4 per cent for Hume City and 2.8 per cent for Greater Melbourne.

The Australian Bureau of Statistics statistical areas (SA2s) of Broadmeadows (also includes Jacana), Campbellfield – Coolaroo (also includes Dallas and Fawkner) and Meadow Heights have the three highest proportions of residents aged 0-64 years identified as requiring a need for assistance with core activities of all SA2s in Metropolitan Melbourne.

In the three years to 30 June 2018, Council had issued over 13,500 Disability Parking Permits. During 2017/18, through Council's Community Care program, more than 30,000 hours of care (personal care, domestic assistance and respite care) was provided to approximately 400 community members with a temporary or permanent disability under the age of 65.

In addition, Council's Commonwealth Home Support Program was funded to provide 73,000 hours of care (personal care, domestic assistance and respite care) to people over the age of 65 during 2017/18.

Council has facilitated the transition of eligble community members (with a temporary or permanent disability under the age of 65) to the National Disability Insurance Scheme (NDIS). Future advocacy for non NDIS participants will continue through the funding of the State Government. Throughout this process, Council will continue to advocate for clients not eligible for the NDIS.

COUNCIL PLAN ACTIONS

It is recognised that all Council activities and services actively consider and comply with the *Disability Discrimination Act 1992* and *Victorian Disability Act 2006*. However, the Council Plan provides a number of specific actions that directly target outcomes for people with disabilities, therefore forming the Disability Action Plan.

2019/20 Disability Actions:

1.1.2 Increase participation in playgroups and preschool through enhancing central enrolment and support to community playgroups.

1.1.3 Subject to Council adoption, commence implementation of *'0 to 24 year Framework'*, including:
- Developing a 4-year Action Plan outlining how Council will support the Framework.
- Provide support, guidance and advice to partner organisations who may want to develop their own action plans.
- Establish a governance model with other service providers and stakeholders to guide the ongoing implementation, monitoring and evaluation of the framework.

1.1.5 Implement activities developed from the *Employment Pathways Action Plan*, including:
- Subject to Federal funding, host a local Jobs Fair in late 2019.
- Undertake initiatives to support students transitioning from the Multiversity program to employment.

1.1.5 Celebrate Hume Volunteer Gateway 10-year milestone including:
- Hosting the 2020 Volunteer Expo.
- Explore and identify volunteering champions to help promote the Expo and volunteering in Hume.

1.1.5 Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.

1.2.1 Support local businesses and service providers to employ Hume residents through the Local Jobs for Local People program.

2.1.1 Deliver the HumeXplorer initiative, encouraging more children and their families to get out and active in Hume City parks and open space.

2.1.1 Scope, design and construct facility upgrades as part of the *Sports Pavilion Plan*, including:
- Boardman Reserve Pavilion 3 and Social Room
- Gladstone Park Reserve Pavilion
- Progress Reserve Pavilion
- Bulla Tennis Club Pavilion
- Seth Raistrick Reserve Pavilion
- Greenvale Equestrian Pavilion
- Langama Park Pavilion
- Craigieburn Softball Pavilion.

2.1.2 Review Council's walking and cycling network to develop a priority list of improvements to existing infrastructure and development of new links.

3.1.1 Implement updated Community Grants program including new grant categories that provide community groups with:
- Quick response grants.
- Support for individuals to represent their local community at state, national and international forums.

3.1.2 Implement actions that respond to the findings of the Community Facilities Review, including:
- Investigating options to increase service utilisation.
- Implement a new facilities management system to centralise bookings via an online customer portal to access and book to facilities.
- Commence development of a program of capital works to ensure facilities remain fit-for-purpose and can respond to community need.
- Improve Wi-Fi access for Council facilities.

Disability Action Plan priority areas have been highlighted throughout the main body of the Council Plan. These actions have been denoted with a ♿ symbol.

These actions will be monitored and reviewed, and consistent with the requirements of the *Victorian Disability Act 2006*, progress and outcomes will be recorded through the *Hume City Council Annual Report* (and through Council Plan Quarterly Reporting).

- Conduct an audit of Seniors Centres detailing usage and availability of assets and maintenance standards and opportunities for improvement.

3.1.4 Continue undertaking accessibility works at Council facilities.

3.2.1 Continue to provide a range of major festivals and events across Hume City, and undertake an annual evaluation to support enhancements to future programs.

3.2.1 Deliver a professional development program for arts and cultural groups and individuals, including:
- A series of four workshops to support gallery exhibitions.
- A mentoring support program for artists involved in preparing works for the community opening event of the Town Hall Broadmeadows.

4.1.1 Commence development of an *Affordable Housing Policy* to guide and facilitate the provision of affordable housing through public and private development.

4.2.1 Commence design of streetscape and service infrastructure works in Hume Central, beginning with Civic Way.

5.2.3 Implement the outcomes of the *Communications and Advocacy Service Plan*.

5.2.3 Implement Stage 1 of the plan to redevelop Council's website to improve accessibility, mobility, online transactions and communications.

5.3.2 Continue to work with, and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including:
- Participating in State Government planning for school provision.
- Health services and facilities in growth areas.

5.3.3 Explore innovative partnership opportunities with health and community wellbeing organisations, and advocate to State Government for funding to support the preparation of a feasibility study to assess the viability of establishing a Health and Community Services Hub in the Northern Growth Corridor.

STRUCTURE OF THE COUNCIL PLAN

The *Local Government Act 1989* requires that within the period of six months after each general election the Council must prepare and approve a Council Plan, which must include the:

- Strategic Objectives of the Council,
- Strategies for achieving the objectives for at least the next four years,
- Strategic Indicators for monitoring the achievement of objectives, and a
- Strategic Resource Plan.

The five Themes and 12 Strategic Objectives for the *Council Plan 2017–2021* are determined by *Hume Horizons 2040* as follows:

THEME 1

A well-educated and employed community

1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

1.2 Create conditions which support business growth and create local jobs for Hume residents.

THEME 2

A healthy and safe community

2.1 Foster a community which is active and healthy.

2.2 Strengthen community safety and respectful behaviour.

THEME 3

A culturally vibrant and connected community

3.1 Foster socially connected and supported communities.

3.2 Strengthen community connections through local community events and the arts.

THEME 4

A sustainably built and well-maintained City with an environmentally engaged community

4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

4.2 Create community pride through a well-designed and maintained City.

4.3 Create a connected community through efficient and effective walking, cycling, public transport and car networks.

THEME 5

A well-governed and engaged community

5.1 Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*.

5.2 Create a community actively involved in civic life.

5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.

EACH STRATEGIC OBJECTIVE CONSISTS OF THE FOLLOWING:

Strategies	*(Referred to as Community Expectations)* – These reflect the community's expectations outlined in *Hume Horizons 2040*. Community Expectations support the Strategic Objective and are progressively implemented during the *Council Plan 2017–2021* through annual actions.
Council's Role	The role Council has in contributing to the Strategies varies and is defined for each of the community expectations. These can be defined as: ■ **Statutory Authority** Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations. ■ **Service Provider** Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, not-for profit organisations and commercial businesses. ■ **Facilitator** Council facilitates, partners and plans with other service providers to achieve these community expectations. ■ **Advocate** Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.
Annual Actions	Are the actions that Council will deliver and report on during 2019/20.
Strategic Indicators	The achievement of the Strategic Objectives will be monitored annually and reported using the Strategic Indicators. Indicator information comes from a number of different sources including Federal, State and Local Governments. The data source is noted for each indicator.

Council Plan Actions

The *Council Plan 2017/2021 (2019/20 Actions)* provides four years of actions between 2019–2023. Actions for the 2019/20 financial year have been confirmed and will be resourced through Council's *Annual Budget*.

Actions outlined for the three financial years (2020/21 to 2022/23) are proposed only, and subject to change in order to respond to shifting Council and community priorities. Council will review these actions as part of the annual Council Plan and Budget review process.

Reporting to the Community

Progress towards achievement of the Strategic Objectives will be reported each quarter to Council. Final progress, with performance against the Strategic Indicators, is also reported annually in the performance statement of the *Annual Report*.

COMMUNITY CONSULTATION AND ENGAGEMENT

While annual actions for the *Council Plan 2017–2021 (2019/20 Actions)* have been aligned to *Hume Horizons 2040*, the development and prioritisation of these actions have been informed by a continuous process of community consultation and engagement throughout the year.

Council interacts and engages with Hume's community on a daily basis, listening to, and responding to a broad range of community needs. These formal and informal conversations help to guide Council Officers in planning for the services we deliver to our community. To further support our daily interactions, Council also undertakes in excess of 30 separate community consultation and engagement activities each year, ranging from community surveys to focus groups, to online discussions and face-to-face workshops.

Hume City Council undertook a range of community consultation and engagement activities to inform the development and setting of Council Priorities for the next financial year, and beyond.

In 2018/19, this included the Monthly New Household Survey which is sent to new residential ratepayers and aims to explore shifts in community composition, areas for improvement and understand why residents chose to live in their current area.

A major engagement and consultation activity Council undertakes each year is the Community Survey; either in the form of a Community Satisfaction Survey or Community Indicators Survey (alternated each year).

This survey includes questions on Council's performance in the last 12 months and explores community priorities in both the long and short term.

The Community Indicators Survey was conducted between November and December 2018 and included:

- 500 telephone interviews with randomly selected residents.
- 17 surveys completed online via Council's website or social media pages.
- 120 young people completed intercept surveys via interviews at shopping facilities and via email.

Satisfaction with Council's overall performance

In 2018/19, 517 Hume City residents participated and the results indicate the following short-term and long-term priorities:

TOP 5:

The top five issues which Council should address at the moment, identified by survey participants are:

The top five long-term priorities identified by survey participants to ensure Hume is an enjoyable place to live, work and play are:

ADVOCACY

Hume City Council maintains an active program of advocating to other levels of government, service providers and businesses on behalf of our community. Our advocacy campaigns are driven by feedback that we receive from residents through ongoing consultations and areas identified as priorities by Councillors and Council Officers.

Our community plan, *Hume Horizons 2040*, acknowledges that Council won't be able to achieve the vision and aspirations of our community on its own. The growth that Hume will experience over the next four years (and beyond) relies on support from other levels of government, service providers and businesses to deliver and meet ever changing and expanding community expectations.

Strong advocacy for further investment and innovative partnerships is required to achieve positive outcomes. Transport planning and infrastructure continue to be among the top priorities of Council's ongoing advocacy program, which is delivered on behalf of and in partnership with our community.

Council has already invested significantly in Capital Works. The investment of $86 million (new Capital Works) in the 2019/20 Budget alone will ensure that Council continues to make a positive difference for our residents and build a strong and vibrant community.

Council continues to advocate for a city that is well-connected, with the road network and local car parking facilities meeting the needs of our growing community, while the design of the City reduces car dependency.

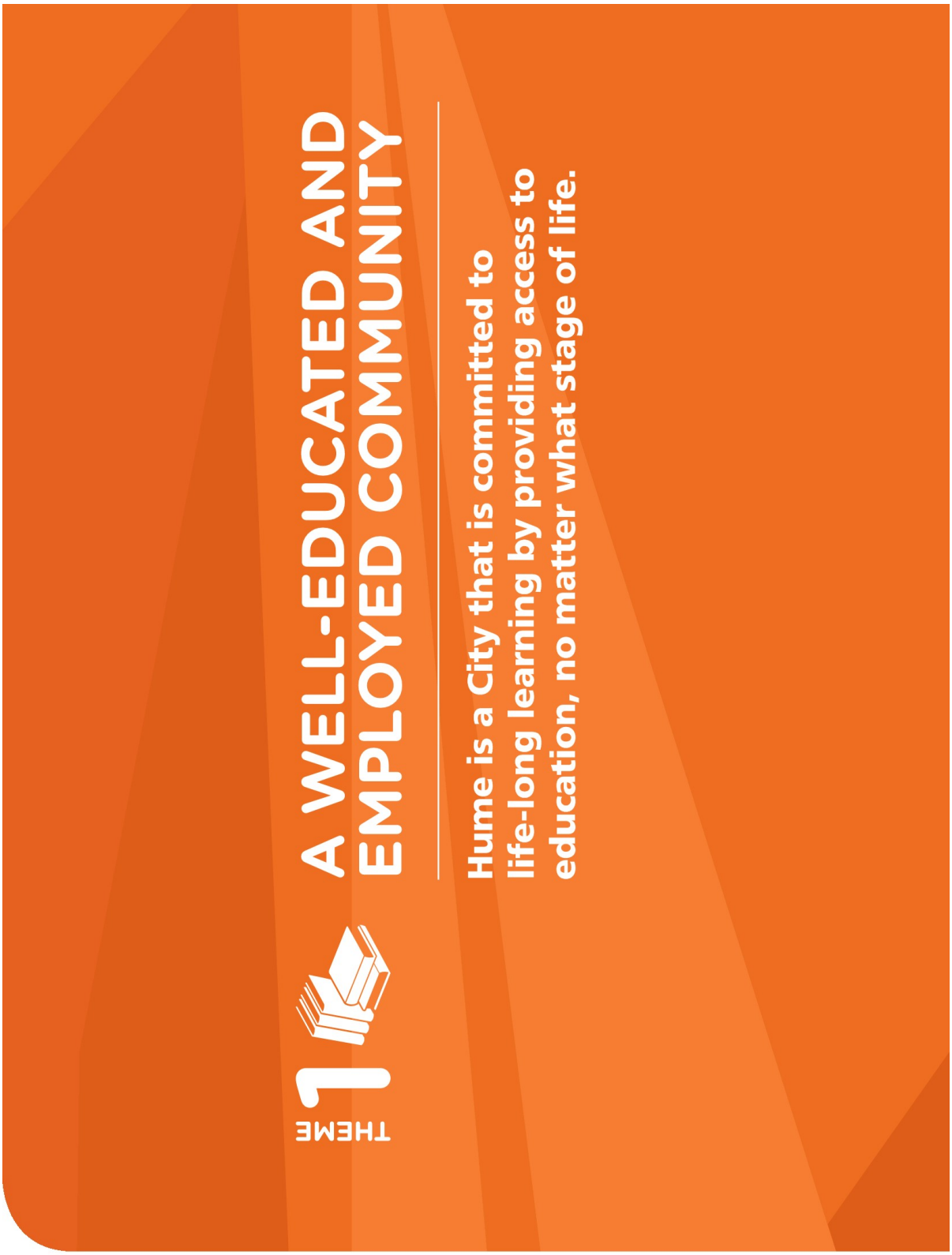
The local public transport network needs to provide a viable alternative to car travel with public transport, bicycle and walking paths connecting all major community and activity centres across Hume. Among Hume's highest priorities is efficient transport planning and systems through support for significant road projects such as the duplication of Mickleham Road and Somerton Road.

Council's ongoing advocacy will help to ensure infrastructure and service gaps in education, employment, affordable housing options, environmental conservation, health and well-being needs are addressed, and that people from all backgrounds, abilities and cultures feel supported and have access to services.

Council continues to work with other levels of government to advocate for:

- Duplication of Mickleham Road
- Duplication of Somerton Road
- Construction of the Bulla Bypass
- Redevelopment of Broadmeadows Railway Station
- More efficient and frequent public transport services
- Employment and economic support
- Delivery of schools in growth areas
- A Federal commitment to fund five hours of Universal Access to preschool beyond 2019
- Support services for asylum seekers.

Further information about Council's advocacy priorities can be found under each theme of the Council Plan.


THEME 1
A WELL-EDUCATED AND EMPLOYED COMMUNITY
Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life.

a well-educated and employed community

WE WILL ADVOCATE FOR

- High quality education facilities and learning programs that are locally accessible for people of all ages.
- A range of training opportunities and employment programs to build a skilled workforce.
- Business and government investment in Hume City to build a resilient and diverse local economy and create employment opportunities.
- Services and programs to support life-long learning and business development in places such as HGLC-Sunbury, Hume Multiversity and Broadmeadows Town Hall.

SERVICES PROVIDED

- Early Childhood Education and Care
- Economic Development
- City Development
- Human Resources
- Lifelong Learning
- Youth Services

Our community says:

"More jobs growth in the community, encourage more businesses to come to the north."

Greenvale resident, 55 to 64 years old

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.1: A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions

Council's role: Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve access to and participation in tertiary education.	▪ Explore ongoing opportunities and advocate for tertiary education providers to establish in Hume's growth areas. ▪ Implement a strengthened and renewed Hume Multiversity initiative.	▪ Continue to support the implementation of the renewed Hume Multiversity initiative.	▪ Evaluate the Hume Multiversity initiative and identify opportunities for improvement.	▪ Continue to support the implementation of the renewed Hume Multiversity initiative.

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.2: Young children are developed into confident learners from birth and have access to high-quality education

Council's role: Advocate, Facilitator, Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve participation in playgroups to support families.	♿ Increase participation in playgroups and preschool through enhancing central enrolment and support to community playgroups.	▪ Continue to support participation in playgroups and preschool.	▪ Continue to support participation in playgroups and preschool and review the provision of playgroups.	▪ Continue to support participation in playgroups and preschool.
Support the development and education of young children in our libraries, child care and preschool centres.	▪ Continue to deliver a range of early childhood literacy and learning programs, including storytimes for babies and pre-school children, iTots, STEAM activities, bilingual storytime and quarterly school holiday program.	▪ Continue to deliver a range of early childhood literacy and learning programs.		
	▪ In partnership with the State Government, commence the planning for the 2021 introduction of Three-Year-Old Kindergarten.	▪ Progress preparation for the implementation of 3-Year-Old Kindergarten in 2021 including facility capacity reporting, funding submissions and exploration of partnership models.	▪ Implement and monitor 3-Year-Old Kindergarten.	*No further action proposed*

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support the National Community Hubs (NCH) program in Hume.	▪ Continue to support program delivery in Community Hubs including: ▪ Evaluate the Hume Hubs Developmental Specialist and Playgroup Quality and Access Programs to inform future funding proposals. ▪ Scope opportunities to enhance and expand vocational pathways for community hub participants in collaboration with Local Jobs for Local People and the Hume Volunteer Gateway programs.	▪ Continue to support program delivery in the National Community Hubs Program, including facilitation of partnerships between early childhood services and local primary schools.		

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.3: Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life

Council's role: Advocate, Facilitator

What we want to do...	How we will do it			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Continue to provide and support services for youth.	▪ Assess community interest and plan for a Youth Leadership Summit to be delivered in 2020.	▪ Evaluate the Youth Summit and prepare a plan for future enhancements.	▪ Implement a Youth Summit in 2022 (subject to evaluation and success of 2020 Summit).	*No further action proposed*
	▪ Facilitate the Hume Youth Action Committee to provide a forum for young leaders to design activities and information to support Hume's youth.	▪ Complete and evaluate the Engage! 2018-20 program (in line with funding requirements) to determine future options for the program.	*No further action proposed*	

What we want to do...	How we will do it			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Develop a holistic approach to supporting the development of children from birth to adulthood, and their families.	♿ Subject to Council adoption, commence implementation of *'0 to 24 year Framework'*, including: ▪ Developing a 4-year Action Plan outlining how Council will support the Framework. ▪ Provide support, guidance and advice to partner organisations who may want to develop their own action plans. ▪ Establish a governance model with other service providers and stakeholders to guide the ongoing implementation, monitoring and evaluation of the framework.	▪ Continue to support and evaluate the implementation of the *'0 to 24 year old Framework'*.		
	▪ Deliver a range of parenting education programs to build the capacity of parents to support the health, wellbeing and aspirations of their children from 0-24 years.	▪ Deliver and monitor a range of parenting education programs to build the capacity of parents to support children from 0-24 years.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.4: The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Deliver a new Hume Global Learning Centre in Sunbury (HGLC-Sunbury).	▪ Complete construction of the HGLC-Sunbury and deliver targeted programs and activities to support the opening of the centre, and that are responsive to local community needs.	▪ Continue the delivery of a range of programs and activities in the HGLC-Sunbury which are responsive to local community needs.		

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.5: Local employment pathways are developed through accessible training and learning opportunities

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Connect students to employment pathways.	♿ Implement activities developed from the *Employment Pathways Action Plan* including: ▪ Subject to Federal funding, host a local Jobs Fair in late 2019. ▪ Undertake initiatives to support students transitioning from the Multiversity program to employment.	▪ Finalise and evaluate actions developed from the *Employment Pathways Action Plan.*	▪ Subject to evaluation, implement the *Employment Pathways Action Plan.*	▪ Continue to implement and evaluate the *Employment Pathways Action Plan.*

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Promote volunteering in Hume.	♿ Celebrate the Hume Volunteer Gateway 10-year milestone including: ▪ Hosting the 2020 Volunteer Expo. ▪ Explore and identify volunteering champions to help promote the Expo and volunteering in Hume.	▪ Continue to promote the Hume Volunteer Gateway Program and report annually on the program's success.		
Support the development of employment pathways including placements at Hume City Council.	▪ Investigate options for, and if feasible, establish a trial of a new Council traineeship program (SponsorME@HCC) to support local employment pathways for residents from refugee/ emerging communities, or those who are experiencing long-term unemployment.	▪ Subject to evaluation of the trial, continue the delivery of the SponsorME@HCC program, and consider options to expand the program with partner organisations.	▪ Continue the delivery of the SponsorME@HCC program.	▪ Undertake a review of the SponsorME@HCC program, including outcomes achieved and documentation of success stories.
	▪ ♿ Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.1: Hume is an attractive place to do business with a diverse range of industries providing local jobs for local residents

Council's role: Facilitator

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Encourage business investment in Hume City.	▪ Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy.	▪ Advocate (where appropriate) for the forward supply of employment land in Hume, aligned to population growth.	▪ Continue to advocate for the forward supply of employment land in Hume, aligned to population growth.	
	▪ Implement a revised *Investment Attraction Framework*, including undertaking enhanced marketing and promotion through LinkedIn and other online media as appropriate.	▪ Continue the implementation and monitoring of the Investment Attraction Framework.		
Facilitate economic and job growth through the appropriate development of Council land holdings.	▪ Determine priority sites from the Property Development Plan and where appropriate, commence implementation of site specific concept plans.	▪ Continue development and implementation of site specific concept plans.		

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Encourage and support local start-ups and the development of small-businesses.	▪ Deliver a range of programs and activities to support the opening of the StartNorth Coworking Space and Accelerator Programs, including: ▪ Delivering a range of masterclasses to build small business management capabilities. ▪ Hosting a 'Big Ideas Day' to develop business ideas and support start-ups in Hume. ▪ Undertaking promotional and marketing campaigns to attract Hume businesses to utilise the coworking space, accelerator program and business events.	▪ Continue facilitation of the business plan for the StartNorth Coworking Space.		
Support the development and growth of local employment opportunities.	▪ ♿ Support local businesses and service providers to employ Hume residents through the Local Jobs for Local People program.	▪ Continue delivery of the Local Jobs for Local People program, to encourage workforce participation and employment for Hume residents.		
	▪ Encourage local and regional employment opportunities through the promotion of Melbourne's North Joblink.	▪ Continue to promote the Melbourne's North Joblink to encourage local and regional employment.		
	▪ Explore the potential to provide grants to small business already established in Hume to assist in growth, where it leads to new jobs.	*No further action proposed*		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support the development and growth of local employment opportunities. (Continued)	▪ Grow employment in the Broadmeadows Town Centre and progress implementation of *'Hume Central The Vision'*.	Further progress and implement *'Hume Central The Vision'* to grow employment in the Broadmeadows Town Centre.		

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.2: Hume businesses are supported to be prosperous and resilient to changes in the local economy

Council's role: Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support our local businesses.	▪ Represent Council on Melbourne's North Food Group (MNFG) and support the scope of activities provided for the regional food and beverage sector, which include inbound and outbound trade events, workshops and seminars.	▪ Continue to support MNFG and its activities via NORTH Link to support the export growth of existing businesses.		

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.3: Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community

Council's role: Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support and leverage the business and tourism opportunities associated with Melbourne Airport.	▪ Continue to support and promote the Visitor Economy in and around Melbourne Airport.			

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.4: Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment

Council's role: Facilitator

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Explore options to encourage local markets.	▪ Review the outcomes of the pilot/trial site in 2018/19, to assess opportunities to establish local markets and food truck parks.	▪ Evaluate opportunities and continue to support and promote local markets and food truck parks.		

Strategic Indicators

Preschool participation rates (incl. non-Council services)

91.8% (2017) | -5.5%

0% — 105%

Previous result	Target by 2020/21
97.3% (2016)	95%

Level of influence: **Medium**

Source: Department of Education, Victorian Child and Adolescent Monitoring System

Number of library programs/ events attendance per head of municipal population

0.50 (2017/18) | 0%

0 — 1

Previous result	Target by 2020/21
0.5 (2016/17)	0.7

Level of influence: **High**

Source: Public Libraries Network of Victoria, Annual Survey of Victorian Public Libraries

Number of student placements supported by Council

126 (2017/18) | -18.7%

60 — 160

Previous result	Target by 2020/21
155 (2016/17)	150

Level of influence: **High**

Source: Hume City Council, CHRIS21

Percentage gap between the Greater Melbourne and Hume LGA unemployment rates

3.9% (July 2018) | -4.9%

0% — 5%

Previous result	Target by 2020/21
4.1% (July 2017)	3%

Level of influence: **Low**

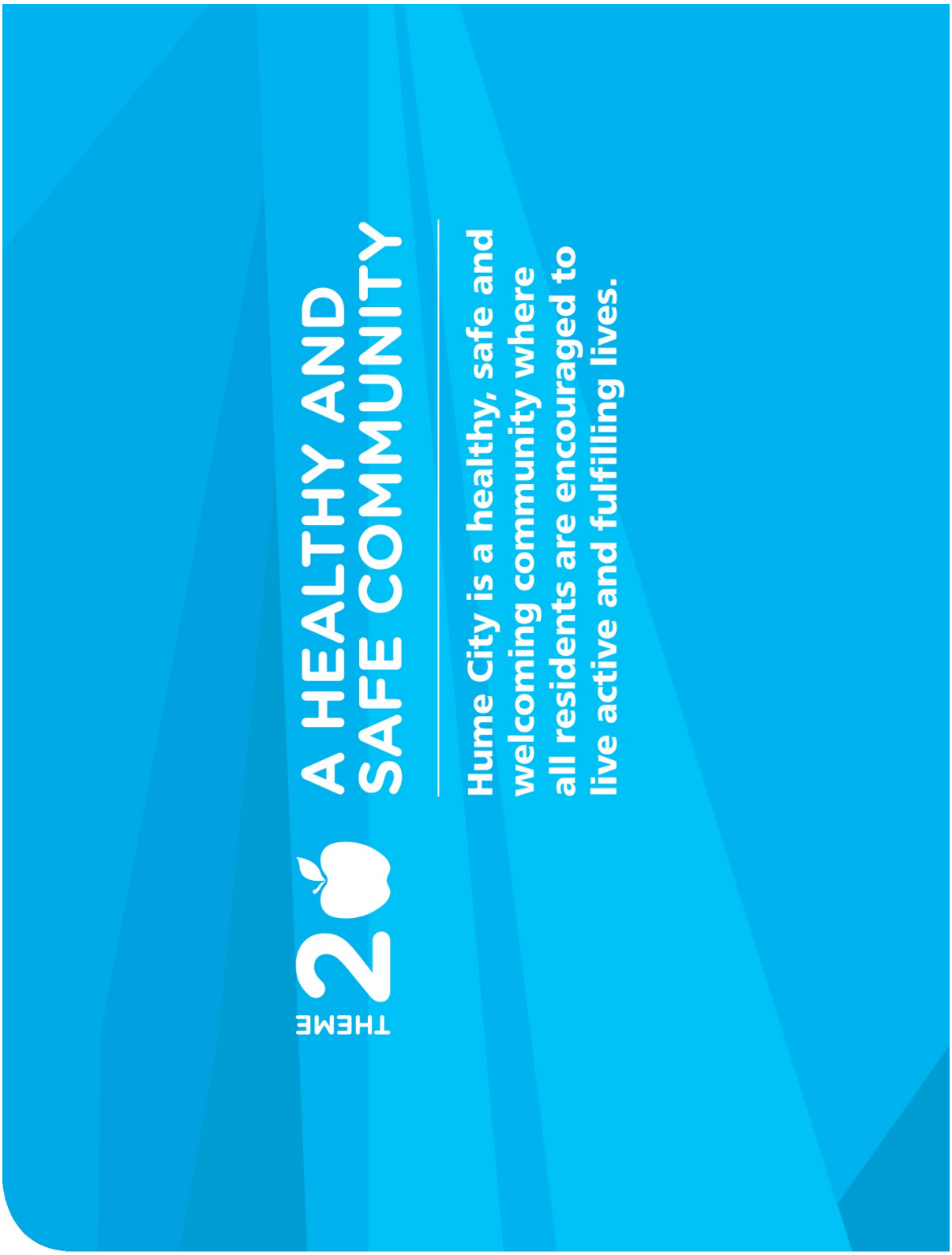
Source: Hume City Council derived from Department of Employment Small Area Labour Markets

Level of influence:

- **High** Council can directly influence this result
- **Medium** Council can influence this result, however external factors outside of Council's control may also influence the result.
- **Low** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- Economic Development Strategy 2030
- Hume Early Years Framework and Action Plan
- Insight – Hume City Council Youth Strategy 2015–2019
- Investment Attraction Framework
- Learning Together 2030
- Hume Central 'The Vision'
- Employment Pathways Action Plan


THEME 2
A HEALTHY AND SAFE COMMUNITY
Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives.

a healthy and safe community

WE WILL ADVOCATE FOR

- Facilities and spaces that provide formal and informal leisure and recreation opportunities for people of all ages and abilities.
- The provision of local health and social support services and facilities.
- The promotion of healthy, safe and sustainable living practices and programs.
- World-class sporting and leisure facilities to meet demand in growth areas.

SERVICES PROVIDED

- Aged Support Services
- Community Safety
- Community Development
- Family Support and Health
- Leisure, Health and Wellbeing
- Parks and Open Space
- Transport, Roads and Drainage
- Waste Management

Our community says:

"Council needs to promote health and exercise more."

Craigieburn resident, 16–24 years

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.1: The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options that address local needs

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Promote affordable low-cost/ no-cost leisure (physical and social) activities.	▪ Promote the local social marketing campaign to change behaviours and improve physical activity including: ▪ Use of the wellness app to all Hume Residents. ▪ Addition of signage on pathways to identify destinations, linkages and timing of walks.	▪ Promote the local social marketing campaign to change behaviours and improve physical activity.		
	▪ ♿ Deliver the *HumeXplorer* initiative, encouraging more children and their families to get out and active in Hume City parks and open space.	*No further action proposed.*		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it... 2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide high quality sporting facilities.	♿ Scope, design and construct facility upgrades as part of the *Sports Pavilion Plan*, including: ▪ Boardman Reserve Pavilion 3 and Social Room ▪ Gladstone Park Reserve Pavilion ▪ Progress Reserve Pavilion ▪ Bulla Tennis Club Pavilion ▪ Seth Raistrick Reserve Pavilion ▪ Greenvale Equestrian Pavilion ▪ Langama Park Pavilion ▪ Craigieburn Softball Pavilion (Mount Aitken District Recreation Reserve) ▪ Cloverton Active Open Space Pavilion.	▪ Continue facility upgrades as part of the *Sports Pavilion Plan*.		
	▪ Implement the *Indoor Sports Plan* and *Outdoor Sports Plan* (subject to Council adoption).	▪ Continue implementation of both the *Indoor Sports Plan* and *Outdoor Sports Plan*.		
	▪ Deliver capital works at leisure facilities including: ▪ Craigieburn Lawn Bowls ▪ Sunbury Aquatic and Leisure Centre ▪ Broadmeadows Aquatic and Leisure Centre ▪ Sunbury Skate Park ▪ Craigieburn Sprint ▪ Broadmeadows Basketball Stadium ▪ Mount Aitken District Recreation Reserve.	▪ Deliver capital works at leisure facilities.		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it... 2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide high quality active sporting recreation reserves.	■ Continue implementation of the *Outdoor Sports Ground Lighting Policy and Plan* including lighting upgrades at: ▪ Gibb Reserve Soccer Pitch ▪ Dallas Public Tennis Courts ▪ Langama Park Reserve Pitch 1 ▪ John McMahon Reserve Oval 1 ▪ Sunbury Recreation Reserve Outdoor Netball Court ▪ Greenvale Recreation Reserve Oval 2 (AFL/Cricket).	■ Continue implementation of the *Outdoor Sports Ground Lighting Policy and Plan*.		
	■ Continue development and implementation of open space and recreation master plans including: ▪ Greenvale Recreation Reserve ▪ Willowbrook Recreation Reserve (Westmeadows) ▪ McMahon Recreation Reserve (Sunbury) ▪ D.S. Aitken Recreation Reserve (Craigieburn).	■ Continue development and implementation of open space and recreation master plans.		


a healthy and
safe community

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.2: Well-connected commuter and recreational cycling and pedestrians networks and amenities encourage active lifestyles and lower costs of living

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve walking and cycling networks to encourage active lifestyles.	♿ Review Council's walking and cycling network to develop a priority list of improvements to existing infrastructure and development of new links.	Continue to address and implement improvements to priority links identified in Council's walking and cycling networks.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.3: The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth

Council's role: Service Provider, Advocate, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Increase accessibility and utilisation of Maternal Child Health (MCH) Services.	■ Improve Maternal and Child Health participation rates through ongoing monitoring and implementation of the *Key Ages and Stages Participation Plan*, with particular focus on increasing 3.5 year old KAS visits.	■ Expand and monitor the *KAS Participation Plan* across Hume City.		
Plan and provide actions for improving the long-term health and wellbeing of the Hume community.	■ Develop and deliver actions of the *Hume Health and Wellbeing Plan Action Plan*.	■ Implement actions of the *Hume Health and Wellbeing Plan* 2017–2021 and develop the *Health and Wellbeing Plan* 2021–2025.	■ Implement actions of the *Hume Health and Wellbeing Plan* 2021–2025.	

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.4: Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Undertake further initiatives to support senior citizens.	▪ Continue to implement, monitor and review the *Positive Ageing Strategy* 2014–2024, including: ▪ Determining required resources and appropriate locations for older adult exercise stations installations; and, ▪ Promoting local sporting opportunities available for older residents.	▪ Continue to implement, monitor and review the *Positive Ageing Strategy* 2014–2024.		

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.5: Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Review the role and use of community gardens.	▪ Continue to provide and review support for community gardens.			

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.1: The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour with Hume's community

Council's role: Statutory Authority, Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Be prepared and support community during emergencies.	■ Update the *Municipal Emergency Management Plan* to ensure compliance with legislative changes from 2020, and three yearly audit.	■ Review and implement emergency management plans.	■ Review and implement emergency management plans.	■ Update the *Municipal Emergency Management Plan* to ensure compliance with three yearly audit.
	■ Review the *Municipal Recovery Plan* in accordance with Emergency Management Victoria guidelines and implement Phase 2 of the English and Emergencies – Learn and Prepare Project.	■ Undertake initiatives, promotion and community engagement for emergency preparedness such as Fire Action Week and heatwaves.		

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.2: Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets

Council's role: Statutory Authority, Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Encourage driver and pedestrian safety through programs and initiatives.	■ Collaborate with the Victorian Police ND4 Road Safety Network to deliver road and pedestrian safety initiatives within Hume.	■ Implement and evaluate road safety and driver education programs/partnerships.		
Undertake initiatives that discourage dangerous driving.	■ Monitor and review road surface treatments at five pilot sites to determine the impact on discouraging dangerous driving and speeding on local streets.	■ Implement, monitor and consider further trials or road surface treatments.		*No further action proposed*

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.3: The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community

Council's role: Facilitator, Advocate

What we want to do...	How we will do it... 2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 action	Proposed 2022/23 actions
Encourage respectful relationships and address family violence.	■ Deliver Prevention of Violence Against Women initiatives at three Community Centres in partnership with member organisations from Hume Community for Respect and Equality of Women (CREW) and Women's Health in the North (WHIN).	■ Continue to implement initiatives that raise awareness around the incidence and impact of family violence.		
Support safe communities.	■ Review and update the *Hume Community Safety Action Plan* (2015–2019).	■ Continue to implement actions of the *Hume Community Safety Action Plan.*		
	■ Conduct a review of Council's *General Amenity Local Law and associated Codes.*	*No further action proposed*		

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.4: The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management

Council's role: Statutory Authority, Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve responsible animal management.	■ Implement and monitor initiatives of the *Domestic Animal Management Plan* 2017–2021, including: ▪ Implementing initiatives to improve animal registration, desexing and microchipping. ▪ Promotion of responsible animal management. ▪ Exploring opportunities to partner with surrounding Councils for the provision of a regional animal shelter.	■ Review the *Domestic Animal Management Plan* 2017–2021 and continue to implement and monitor initiatives to improve animal registration, desexing and microchipping.	■ Implement the new *Domestic Animal Management Plan* 2021–2025 (subject to Council adoption).	

Strategic Indicators

Percentage of children who are 'fully immunised' by 5 years of age

95.8% (2017/18) | +1.7%

0% — 100%

Previous result	Target by 2020/21
94.2% (2016/17)	95%

Level of influence: **High**

Source: Department of Education, Victorian Child and Adolescent Monitoring System

Participation rates in Maternal Child Health

70.9% (2017/18) | +2.8%

0% — 100%

Previous result	Target by 2020/21
69% (2016/17)	75%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Number of visits to aquatic facilities per head of municipal population

4.4 (2017/18) | +40.6%

0 — 5

Previous result	Target by 2020/21
3.13 (2016/17)	4.4

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Level of influence:

High Council can directly influence this result.

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Percentage of the community who are satisfied with their health

77% (2018/19) | +4.76%

0% — 100%

Previous result	Target by 2020/21
73.5% (2016/17)	75%

Level of influence: **Low**

Source: Hume City Council, Community Indicators

Percentage of persons feeling safe walking alone during the night

40.8% (2018/19) | +1.7%

0% — 100%

Previous result	Target by 2020/21
40.1% (2016/17)	40%

Level of influence: **Low**

Source: Hume City Council Community Indicators, and Productivity Commission, Report on Government Services 2017

Level of influence:

- High — Council can directly influence this result
- Medium — Council can influence this result, however external factors outside of Council's control may also influence the result.
- Low — Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- Domestic Animal Management Plan 2017–2021
- Hume Bicycle Network Plan
- Hume Community Safety Action Plan 2015–2019
- Leisure Strategy
- Municipal Emergency Management Plan and Fire Prevention Plans
- Municipal Fire Management Plan 2017–2020
- Hume Health and Wellbeing Plan 2017–2021
- Sports Pavilion Plan
- Positive Ageing Strategy 2014–2024
- Outdoor Sports Lighting Policy and Plan
- Municipal Recovery Plan
- Open Space Master Plans (various)

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all.

a culturally vibrant and connected community

WE WILL ADVOCATE FOR

- Social justice, respect and equitable opportunities for people of all backgrounds. Events and activities that bring people together to create and celebrate civic pride and build social capacity and cohesion within the community.
- Arts and cultural facilities and programs to promote creative expression and participation in the arts.
- Support for community groups to access local facilities and funds to develop capacity building and leadership skills.
- Support for vulnerable groups such as refugees, newly arrived, people with disabilities and Aboriginal and Torres Strait Islanders.

SERVICES PROVIDED

- Arts and Culture
- Communications and Advocacy
- Community Development
- Disability Support Services
- Facility Management/Facilities Hire
- Indigenous Support

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.1: Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups

Council's role: Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide grant funding to support the development of local community groups.	♿ Implement the updated Community Grants program including new grant categories that provide community groups with: ▪ Quick response grants. ▪ Support for individuals to represent their local community at state, national and international forums.	▪ Continue to provide and review support for community groups and activities to build capacity and strength in the Hume community.		
Enhance the capacity, leadership and management of local community groups.	▪ Explore the development of a Community Champions leadership program to build the capacity and governance skills of individuals and local community groups.	▪ Deliver Community Champions leadership program to build the capacity and governance skills of individuals and local community groups.		▪ Review and evaluate the Community Champions leadership program to build the capacity and governance skills of individuals and local community groups.

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.2: Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve the provision and management of community facilities and spaces to support community activities.	▪ Complete construction, and deliver a range of programs, activities and events to support the opening of the Town Hall Broadmeadows including: ▪ A number of major opening events to promote the Town Hall Broadmeadows. ▪ A range of promotional and marketing activities to attract business conferences, weddings, private and community events.	▪ Continue to plan and deliver a range of programs and activities to promote and support the activation and ongoing utilisation of the Town Hall Broadmeadows.		

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve the provision and management of community facilities and spaces to support community activities. (Continued)	♿ Implement actions that respond to the findings of the Community Facilities Review, including: ▪ Investigating options to increase service utilisation. ▪ Implement a new facilities management system to centralise bookings via an online customer portal to access and book to facilities. ▪ Commence development of a program of capital works to ensure facilities remain fit-for-purpose and can respond to community need. ▪ Improve Wi-Fi access for Council facilities. ▪ Conduct an audit of Seniors Centres detailing usage and availability of assets and maintenance standards and opportunities for improvement.	▪ Implement actions from the findings of the community facilities review.	▪ Implement and review actions from the findings of the community facilities review.	
Plan for community facilities to support Hume's growing community.	▪ Develop a concept plan and cost estimate to inform the future planning and development of a community facility as part of the Valley Park development.	▪ Advocate for the provision and development of community facilities.		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Review Council's support to Neighbourhood Houses and Men's Sheds.	■ Following completion of the needs assessments, and the development of the *Hume Men's Shed Policy* and *Guidelines*, develop an online toolkit to support local Neighbourhood Houses and Men's Sheds in understanding, and applying for Council capital works for improved infrastructure.	■ Continue to support the delivery of Neighbourhood Houses and Men's Sheds.		

a culturally vibrant and connected community

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.3: Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support our culturally diverse community.	■ Subject to Council adoption, implement the *Hume Multicultural Framework* 2019–23.	■ Continue to implement and monitor the *Hume Multicultural Framework* 2019–23.		
	■ Seek opportunities to support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by: ▪ Facilitating HIN presence at Council events and festivals ▪ Support HIN in the delivery of their strategic plan.	■ Support the Hume Interfaith Network to advance a welcoming and inclusive community.		

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.4: A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all

Council's role: Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Support people with disabilities and additional needs.	▪ ♿ Continue undertaking accessibility works at Council facilities.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.5: Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation

Council's role: Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Implement the *Hume Reconciliation Action Plan.*	▪ Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for: ▪ NAIDOC Week ▪ Reconciliation Week ▪ Annual Welcome Baby to Country event.	▪ Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture.		
	▪ Expand story time to include three indigenous story time sessions at each of the Broadmeadows, Craigieburn, Sunbury and Tullamarine Libraries.	*No further action proposed*		
	▪ Explore the establishment of a formal land management partnership with traditional owners to support the land management of Council-owned land which has cultural heritage significance.	▪ Subject to a partnership being established, work with the traditional landowners to undertake conservation and heritage land management on council owned and managed land.		

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Community Expectation 3.2.1: Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it... 2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Facilitate a range of small-scale neighbourhood events and activities.	▪ Deliver "neighbourhood-style" events/activities including the program of Summer Sessions: Movies & Music (two events per ward).	▪ Deliver and review the provision of "neighbourhood-style" events/activities.		
Support, develop and deliver major events and festivals to ensure that they remain targeted and appropriate to the community.	▪ ♿ Continue to provide a range of major festivals and events across Hume City, and undertake an annual evaluation to support enhancements to future programs.	▪ Continue to review and evaluate Councils provision and support of major festivals and events.		
	▪ Continue to participate in and provide sponsorship and support to community-led events.	▪ Continue to participate in and provide sponsorship and support to community-led events.		
Support local artists and arts groups.	▪ ♿ Deliver a professional development program for arts and cultural groups and individuals, including: ▪ A series of four workshops to support gallery exhibitions. ▪ A mentoring support program for artists involved in preparing works for the community opening event of the Town Hall Broadmeadows.	▪ Deliver the Hume Arts Awards program.	▪ Deliver a program of Professional Development for arts and cultural groups/ individuals.	▪ Deliver the Hume Arts Awards program.

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Community Expectation 3.2.2: Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide spaces to promote local arts and cultural expression.	■ Following the opening of the HGLC-Sunbury, deliver Stage 2 of the Cultural Commissions Project to develop art work that celebrates the building, sense of place and local history.	■ Continue the delivery of arts and culture projects and programs across Hume City.		
	■ Develop a strategic plan to support Arts and Culture in Hume.	■ Implement the *Arts and Culture Strategic Plan* (subject to Council adoption).		
	■ Commence Stage 1 planning for the delivery of an arts and cultural precinct at Jacksons Hill.	■ Commence Stage 1 works to support the delivery of an Arts and Cultural Precinct at Jacksons Hill Sunbury.	■ Finalise identified Stage 1 works associated with the Arts and Cultural precinct at Jacksons Hill Sunbury.	■ Commence planning for Stage 2 works to support the delivery of an arts and Cultural Precinct at Jacksons Hill Sunbury.

Strategic Indicators

Average overall community satisfaction rating for Council led events and festivals

78.4% (2017/18) | -10.6%

0% 100%

▲ Previous result 87.7% (2016/17)

★ Target by 2020/21 90%

Level of influence: **High**

Source: Hume City Council, Event Evaluations

Satisfaction with community facilities

45.4% (2017/18) | -18.5%

0% 100%

▲ Previous result 55.7% (2016/17)

★ Target by 2020/21 58%

Level of influence: **High**

Source: Hume City Council, Community Satisfaction Survey

Percentage of community who are involved in sporting and/or community groups

41.5% (2018/19) | -8.8%

0% 100%

▲ Previous result 45.5% (2016/17)

★ Target by 2020/21 50%

Level of influence: **Medium**

Source: Hume City Council, Community Indicators

Percentage of community who believe it's a good thing for a society to be made up of people from different cultures

81.8% (2018/19) | +0.9%

0% 100%

▲ Previous result 81.1% (2016/17)

★ Target by 2020/21 85%

Level of influence: **Low**

Source: Hume City Council, Community Indicators

Level of influence:

High	Council can directly influence this result
Medium	Council can influence this result, however external factors outside of Council's control may also influence the result.
Low	Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- **Reconciliation Action Plan 2018–2022**
- **Hume City Council Social Justice Charter 2014**

THEME 4

A SUSTAINABLY BUILT AND WELL-MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City.

Livvi's Place
a sustainably built and
well-maintained city
with an environmentally
engaged community

WE WILL ADVOCATE FOR

- A range of affordable and appropriate housing options to cater for a growing and diverse community.
- Well designed and maintained public areas and infrastructure that promote pride and liveability.
- Transport options – road networks, public transport, walking and cycling.
- Environmentally sustainable infrastructure and practices that promote energy and resource efficiency, waste reduction and preservation of natural heritage areas.
- Coordinated approaches to land use planning and development for future growth of the city.

SERVICES PROVIDED

- Asset Management and Infrastructure Development
- City Development
- Communications and Advocacy
- Parks and Open Space
- Transport, Roads and Drainage
- Waste Management
- City Amenity and Appearance

Our community says:

"Ensure there are adequate open spaces/we are blessed with open spaces but these could be encroached upon."

Sunbury resident, 65 years or older

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.1: Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Facilitate the provision of a range of appropriate housing options.	■ Finalise and adopt (subject to Council approval) the *Housing Diversity Strategy.*	■ Prepare an amendment to the Planning Scheme to introduce controls to support diversification in housing stock.	■ Finalise an amendment to the Planning Scheme to introduce controls to support diversification in housing stock.	■ Monitor the ongoing implementation of the Housing Diversity Strategy.
Advocate for improved crisis accommodation and social housing.	■ ♿ Commence development of an *Affordable Housing Policy* to guide and facilitate the provision of affordable housing through public and private development.	■ Continue development of an *Affordable Housing Policy* to guide and facilitate the provision of affordable housing through public and private development.	■ Continue advocacy for the provision of local social/public housing including through the *Affordable Housing Policy.*	
Provide a leading edge Statutory Planning service.	■ Implement priority actions to improve the delivery of Statutory Planning services.	■ Implement and review actions to improve the delivery of Statutory Planning services.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.2: Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs

Council's role: Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Housing is located in close proximity to shopping, public transport and activity centres.	▪ Continue to implement the *Hume Corridor* and *Sunbury HIGAPs* including contributing to the preparation of the Craigieburn West PSP and the Merrifield City North PCP.	▪ Continue to implement the *Hume Corridor* and *Sunbury HIGAPs* including finalising the Craigieburn West PSP and the Merrifield City North PCP.	▪ Continue to implement the *Hume Corridor* and *Sunbury HIGAPs* including the review of PSPs.	

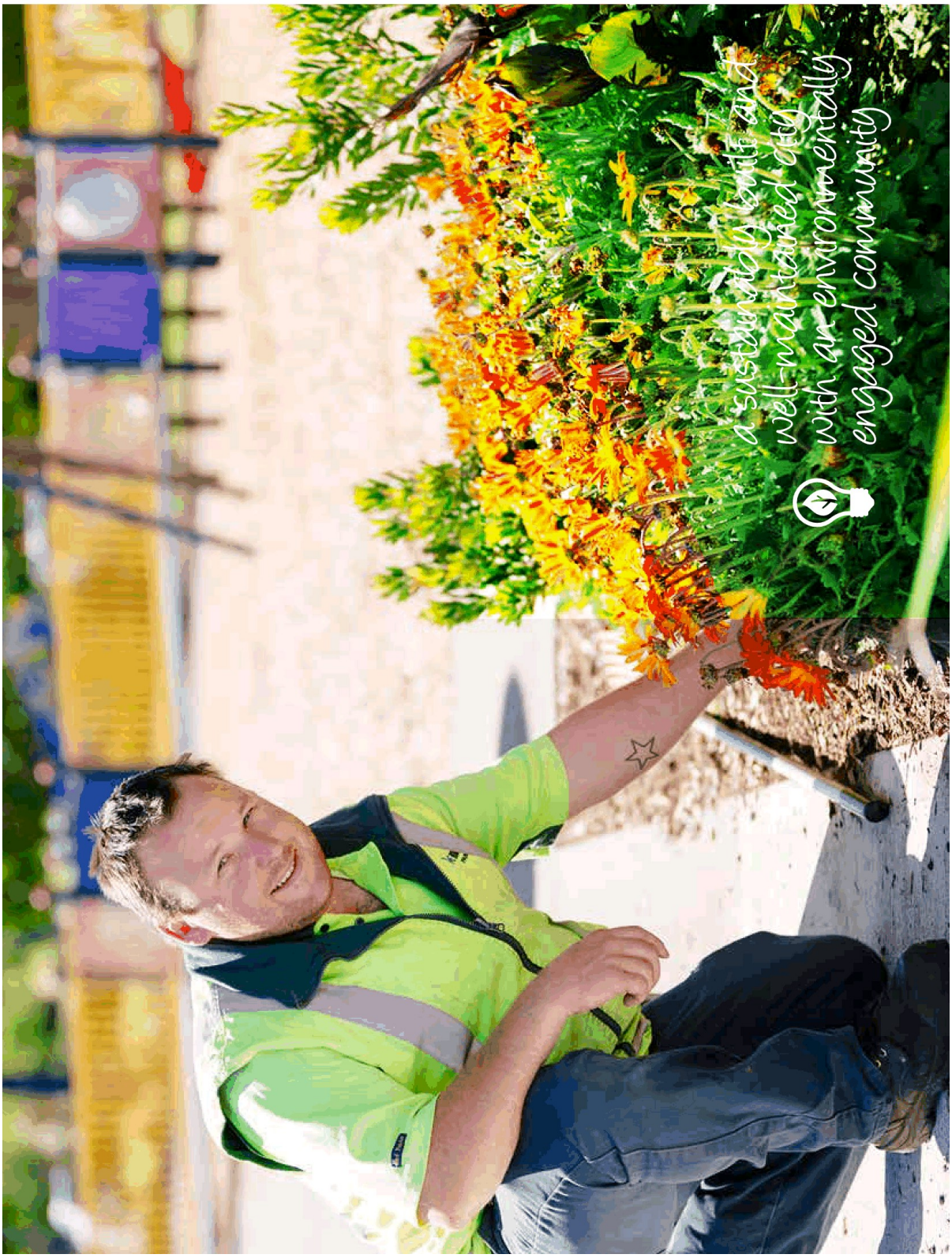
Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.3: The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Develop and implement a *Rural Hume Integrated Growth Area Plan* (HIGAP).	■ Finalise and adopt *Rural HIGAP*, including undertaking community and stakeholder consultation.	■ Prepare an amendment to the Planning Scheme to update the *Municipal Strategic Statement* in accordance with *Rural HIGAP*.	■ Finalise an amendment to the Planning Scheme to update the *Municipal Strategic Statement* in accordance with *Rural HIGAP*.	*No further action proposed*
Continue to implement Council's *Live Green Plan* and *Land and Biodiversity Plan*.	■ Continue to implement the *Live Green Plan* 2015–19 including: ▪ Deliver Council-led Live Green workshops and related engagement activities ▪ Deliver the Hume Enviro Champions community leadership program to empower local people to create environmental change in their communities ▪ Deliver biodiversity education and engagement activities in Hume schools ▪ Commence the review of the *Live Green Plan* 2015–19.	■ Complete review of *Live Green Plan* and implement 2020–2021 actions from the *Live Green Plan*.	■ Implement the 2021–22 actions from the *Live Green Plan*.	■ Implement the 2022–23 actions from the *Live Green Plan*.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Implement programs to assist rural landowners and manage conservation areas.	■ Support rural landowners and protect conservation areas including through: ▪ Preparing the *Land and Biodiversity Plan* for Council consideration. ▪ Implementing the *Land and Biodiversity Plan*. ▪ Management programs, grants and rate rebates. ▪ Managing and monitoring conservation reserves and roadsides to protect environmental and cultural assets, through an integrated approach to pest management, ecological burning and habitat enhancement.	■ Support rural landowners and protect conservation areas through management and monitoring programs, grants and rate rebates and implementation of the *Land and Biodiversity Plan*.		
Provide leadership and advocacy to enhance and protect the natural environment and to promote and sustainable practices.	■ Commence a review of *Pathways to Sustainability* 2015–19 (including a review of the *Sustainable Places Action Plan* 2015–19 and *Sustainable Leadership Plan* 2015–19).	■ Finalise and adopt the updated *Pathways to Sustainability* and *Action Plan/s*.	■ Implement and monitor the delivery of *Pathways to Sustainability* and *Action Plan/s*.	


a sustainably built and
well-maintained city
with an environmentally
engaged community

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.4: Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Ensure activities are conducted in compliance with the *Hume Planning Scheme* and develop local planning instruments to achieve and improve environmental protection through the planning and development process.	▪ Undertake planning compliance activities under the Hume Planning Scheme including: ▪ Native vegetation regulations. ▪ Construction Environmental Management Plans. ▪ Cleanfill and landfill investigations. ▪ Industrial compliance and education including the Industrial Sector Enhancement Project (ISEP). ▪ Major planning compliance investigations.	▪ Undertake planning compliance activities under the *Hume Planning Scheme*.		

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.5: Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Increase re-use and recycling of waste to reduce landfill.	▪ Implement the *Waste and Amenity Service Plan* to increase the uptake of recycling and organics and improve diversion of waste from landfill through projects including: ▪ Develop a business case for a municipal wide organics service, to be included as part of Council's household waste and recycling collection service. ▪ Conduct a review of household waste, recycling and organics bins, and begin a phased roll out of industry standardised bin sizes and colours. ▪ Develop a communications plan to promote the correct use of the household waste, recycling, and organics service to residents.	▪ Continue implementation of the *Waste and Amenity Service Plan* including. ▪ Based on the findings of the business case for organics, develop a trial and phased roll out of a municipal wide organics service. ▪ Continue the phased roll out of standardised bins and colours. ▪ Implement the communications plan to promote household waste, recycling, and organics services.	▪ Continue implementation of the *Waste and Amenity Service Plan*.	

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Create energy savings and minimise environmental impacts in Council operations.	■ Implement the 2019/20 actions of the *Greenhouse Action Plan*, including: ▪ Progression of options for renewable energy procurement. ▪ Support the installation of solar panels and/or lighting upgrades at Council facilities ▪ Prepare an annual greenhouse gas inventory for Council operations to provide to the Clean Energy Regulator.	■ Implement the 2020/21 actions of the *Greenhouse Action Plan*, including, progression of renewable energy procurement.	■ Implement the 2021/22 actions of the *Greenhouse Action Plan.*	■ *Implement the 2022/23 actions of the Greenhouse Action Plan.*
	■ Prepare the *Integrated Water Management Plan* for Council consideration and implement Integrated Water Management Actions including: ▪ Stormwater harvesting design work. ▪ Investigations into creek naturalisations. ▪ Water efficiency measures in leisure centres.	■ Implement the *Integrated Water Management Plan.*		

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.1: The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability

Council's role: Statutory Authority, Service Provider, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Undertake initiatives to create and regenerate activity centres.	♿ Commence design of streetscape and service infrastructure works in Hume Central, beginning with Civic Way.	▪ Progress infrastructure upgrades in Hume Central including implementing improvements to Civic Way.		
	Continue to progress implementation of the *Greater Broadmeadows Framework Plan* priorities, including: ▪ Further investigation to deliver an east-west connection across the Merlynston Creek ▪ Progressing Stage 2 of Meadowlink Railway Crescent to Broadmeadows Station. ▪ Continued advocacy to the State Government to progress the re-development of Broadmeadows Railway Station.	▪ Continue to progress the implementation of the *Greater Broadmeadows Framework Plan* priorities.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.2: **Health and safety, local amenity and community pride are protected and enhanced through well-designed and maintained public realm, streetscapes, spaces and places which meet community needs**

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Reduce litter and improve amenity in public places.	▪ Enhance the amenity of public areas through: ▪ Implementation of an additional amenity crew. ▪ Reviewing and benchmarking the effectiveness of amenity crews in Hume with consideration of future growth and community expectations.	▪ Implement changes to processes based on the review and benchmarking of amenity crews.	▪ Continue to provide services that enhance the amenity of the City and effectively manage illegal dumping.	
Increase tree canopy coverage in Hume City.	▪ Continue to increase and improve the quality of Council trees through: ▪ Inspecting and managing street and reserve trees to maintain health. ▪ Rollout of the 2019/20 street tree planting program. ▪ Implementing the 2019/20 Urban Forest Enhancement Program including planting iconic, shade and plantation trees in Council managed parks and reserves.	▪ Continue to implement the Urban Forest Enhancement Program.		*No further action proposed*
	▪ Finalise the guiding principles for the Integrated Urban Forest approach to increase canopy cover of streets and reserves in Hume City.	*No further action proposed*		

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.3: Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide well designed and maintained parks, play spaces, open spaces and public amenities.	■ Continue implementation of the *Parks and Open Space Service Plan* including: ▪ Trial, monitor and evaluate (including community engagement) interim levels of service for parks maintenance, and report on the findings to support the development of the *Open Space Strategy* ▪ Trial, monitor and evaluate (including community engagement) differential mowing at agreed sites throughout the City, and report on the findings to support the development of the *Open Space Strategy*.	■ Continue implementation and review of the *Parks and Open Space Service Plan*.		
	■ Continue development and improvement works to Craigieburn ANZAC Park.	■ Continue development and improvement works to Craigieburn ANZAC Park.		
	■ Undertake playspace and amenity upgrades at Council's parks and reserves including: ▪ Duncan Court Reserve, Westmeadows ▪ Cambridge Crescent Reserve, Roxburgh Park ▪ Phelan Court Reserve, Tullamarine ▪ Renfew Court Reserve, Greenvale ▪ Stewarts Lane Reserve, Sunbury.	■ Undertake playspace and amenity upgrades at Council parks and reserves.		

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Provide well designed and maintained parks, play spaces, open spaces and public amenities. (Continued)	■ Commence stakeholder engagement and development of a new *Open Space Strategy*, that will review and consider: ▪ The prioritisation of parks for higher levels of development and identifying premier parks. ▪ Refocus the emphasis on the quality and character of open space in each suburb.	■ Finalise a new *Open Space Strategy* including the Integrated Urban Forest approach.	■ Implement a new *Open Space Strategy* including the Integrated Urban Forest approach.	

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Community Expectation 4.3.1: Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Advocate for improvements to public transport in Hume City	▪ Advocate to State and Federal Government for funding and implementation of projects as identified in the *Transport Advocacy Plan* to improve public transport, roads, walking and cycling.			

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Community Expectation 4.3.2: Communities are connected and business and employment options are enhanced through improvements to local road infrastructure, traffic management and local parking

Council's role: Service Provide, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Advocate to State Government for improvements to major roads and highways.	▪ Advocate to State and Federal Government for funding and implementation of road projects identified in the *Transport Advocacy Plan*.			
Advocate for local roads blackspot funding and implement the Local Area Traffic Management program.	▪ Undertake initiatives to improve the quality of local streets, parking and traffic management including: ▪ Develop and implement regular reporting on Council's compliance with its *Road Management Plan*. ▪ Continue to implement Council's *Parking on Narrow Streets Policy*, and as part of its scheduled review, investigate how the Urban Forest Principles may be incorporated to increase tree canopy coverage when developing solutions such as indented parking. ▪ Undertake Local Area Traffic Management (LATM) studies in the Somerton industrial area and Sunbury West, implement local traffic and road safety improvements and review the LATM process to determine future approaches and alternatives.	▪ Undertake initiatives to improve the quality of local streets, parking and traffic management including: ▪ Implementing actions from previous Local Area Traffic Management Studies and undertaking new LATM studies in Attwood and Goonawarra (Sunbury).	▪ Undertake initiatives to improve the quality of local streets, parking and traffic management.	

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Connect communities through improvements to the local road network.	▪ Undertake planning and design for Yirrangan Road connection to Buckland Way, Sunbury (access to Vineyard Road from Jacksons Hill).	▪ Continue planning and design for Yirrangan Road connection to Buckland Way, Sunbury.	▪ Construct Yirrangan Road connection to Buckland Way, Sunbury.	▪ Complete construction of Yirrangan Road connection to Buckland Way, Sunbury.
	▪ Commence local road infrastructure upgrades to improve road safety and traffic flow, including: ▪ Duplication of Roxburgh Park Drive, Roxburgh Park. ▪ Reconstruction of Hansen Road, Craigieburn. ▪ Reconstruction of Wildwood Road (South), Wildwood. ▪ Reconstruction of Mitchell Street, Kalkallo.	▪ Undertake local road infrastructure upgrades to improve road safety and traffic flow.		
Provide efficient and safe local traffic and parking management.	▪ Review the level of parking infringements fines (Offence Fees), as required under the Victorian Government's *Road Safety Rules*.	*No further action proposed*		

Strategic Indicators

Percentage of kerbside waste collection diverted from landfill

35.1% (2017/18) | **+1.4%**

0% — 100%

Previous result	Target by 2020/21
34.6% (2016/17)	39%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Percentage of Council planning decisions upheld at VCAT

45.5% (2017/18) | **+105%**

0% — 100%

Previous result	Target by 2020/21
22.2% (2016/17)	60%

Level of influence: **Medium**

Source: Local Government Performance Reporting Framework

Percentage of planning applications decided within required time-frames

38.9% (2017/18) | **+1.3%**

0% — 100%

Previous result	Target by 2020/21
38.4% (2016/17	55%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Level of influence:

High Council can directly influence this result

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Community satisfaction rating with sealed local roads

64 (2017/18) | +3.2%

0 — 100

Previous result	Target by 2020/21
62 (2016/17)	62

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Net increase in street and park trees

2,466 (2017/18) | +17.5%

2,000 — 4,000

Previous result	Target by 2020/21
2,097 (2016/17)	3,000

Level of influence: **High**

Source: Hume City Council

Supporting Strategic Plans

- Municipal Strategic Statement
- Hume Integrated Land Use and Transport Strategy 2011–2020
- Greenhouse Action Plan 2018–2022
- Land and Biodiversity Plan 2015–2019
- Live Green Plan 2015–2019
- Pathways to Sustainability Framework 2015–2019
- Road Management Plan
- Hume Corridor HIGAP
- Sunbury HIGAP
- Parking on Narrow Streets Policy
- Greater Broadmeadows Framework Plan
- Service Plans (various)
- Transport Advocacy Plan


THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY
The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected.

a well-governed and engaged community

WE WILL ADVOCATE FOR

- Community engagement, participation and representation in decision making and on issues of local significance.
- The timely provision of sustainable services and physical and social infrastructure to meet community needs.
- Innovative partnerships between all levels of government, business, service providers and the community.
- A skilled and diverse workforce to lead innovation across Council.
- Planned and targeted advocacy activities seeking support and partnership from government and business to ensure quality services and infrastructure for the community.

SERVICES PROVIDED

- Asset Management and Infrastructure Development
- Communications and Advocacy
- Community Development
- Council and Service Planning
- Customer Service
- Finance and Procurement Services
- Governance and Associated Statutory Services
- Human Resources
- Information Technology
- Organisation and Community Intelligence

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.1: The vision and aspirations of *Hume Horizons 2040* are supported through the alignment of Council's financial and strategic service planning processes and systems

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Enhance customer service through improved processes including online and digital services.	■ Continue to implement the single-view of customer's project to provide more efficient interactions with customers across Council services.	*No further action proposed*		■ Implement and review the effectiveness of the single-view of customer's project.
	■ Explore Council's approach to 'Smart Cities' to maximise the potential that technology, data analytics and service innovation can help achieve the vision and aspirations of *Hume Horizons 2040* and improve the day-to-day services provided to Hume's community.			
	■ Following the completion of service planning, develop and implement a *Customer Experience Strategy.*		■ Continue implementation of the *Customer Experience Strategy.*	■ Implement and review the progress of the *Customer Experience Strategy.*

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.2: Hume's community is informed of the progress of *Hume Horizons 2040* through the establishment of systems for measuring and reporting the community's progress in achieving *Hume Horizons 2040* objectives

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Measure the progress of implementing the *Hume Horizons 2040* community plan.	■ Continue to deliver a range of research to understand community expectations and customer experience with Council services and programs including: ▪ Undertaking the biennial Community Satisfaction Survey. ▪ Reviewing the approach to Council's annual survey program to consider complementary or alternative approaches to telephone surveying, particularly for reaching young people and households without fixed-line telephones. ▪ Reviewing the 'New Household Survey' and distribution process to improve provision of Council information and investigate options to capture the rental market. ▪ A program of service-specific customer experience and satisfaction surveys to support service planning and strategy development.	■ Continue to deliver a range of research to understand community expectations and customer experience with Council services.		
	■ Continue to develop and implement community indicators to measure the progress of *Hume Horizons 2040*.	■ Review and refine community indicators to measure the progress of *Hume Horizons 2040*.	■ Continue to develop and implement community indicators to measure the progress of *Hume Horizons 2040*.	

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.3: The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan *(Hume Horizons 2040)* by reviewing the plan every four years, following Council elections

Council's role: Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Continue to reflect the visions of the Hume community through the development and implementation of a community plan.	▪ Plan and commence a major review of *Hume Horizons 2040.*	▪ Undertake and finalise a major review of *Hume Horizons 2040.*	*No further action proposed*	

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.4: The vision and aspirations of *Hume Horizons 2040* will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community need

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Develop Council's knowledge management and learning capacity.	■ Continue development of Council's intranet to enhance knowledge management and service efficiencies.	■ Review development of Council's intranet to evaluate whether it has enhanced knowledge management and service efficiencies and introduce further improvements as necessary.	■ Continue development and improvement of Council's intranet.	*No further action proposed*
Enhance the leadership skills and capacity of Council's workforce.	■ Evaluate the 2018/2019 Leadership Development Program (LDP) and continue program delivery.	■ Evaluate the Leadership Development Program and continue program delivery.		
	■ Implement an emerging leaders' program across the organisation.	■ Implement and review delivery of the emerging leaders program across the organisation.		
	■ Finalise the Project Plan and commence implementation of electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.	■ Continue to implement electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.	■ Review the implementation of electronic timesheets and rostering systems on improving efficiencies with staff management and payroll.	*No further action proposed*

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.1: Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels

Council's role: Advocate, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Further enhance meaningful engagement between Council and the community.	▪ Undertake initiatives to enhance Council consultation and engagement practices, including: ▪ Develop and implement a *Community Engagement Policy* and review Council's existing guidelines in line with the new *Local Government Act*. ▪ Develop strategies, approaches and capacity implement innovative consultation and engagement practice, particularly face to face and online. ▪ Explore opportunities to further support Councillor's consultation and engagement with the community, including via online channels.	▪ Undertake initiatives to enhance Council consultation and engagement practices, including both face to face and online.		
	▪ Following a review of the locality (Suburb) boundaries, propose new suburb boundaries in the growth areas and the possible creation of new suburbs, and undertake community and stakeholder consultation and engagement in accordance with relevant legislation and guidelines.	*No further action proposed*		

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Develop and support advisory and reference groups to support Council decision making.	■ Facilitate advisory committees/ reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including: ▪ Hume Aboriginal Advisory Committee ▪ Hume Interfaith Network ▪ Hume Community Safety Advisory Committee ▪ Hume Multicultural Action Plan Working Group ▪ Hume Jobs and Skills Taskforce ▪ Hume Sustainability Taskforce.	■ Implement and support programs and advisory committees/reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes.		

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.2: Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Encourage the community to get involved in advocacy campaigns.	▪ In line with the *Four-Year Advocacy Plan*, inform the community, business and key stakeholders on Council's position on issues of local importance, and provide opportunities to enhance participation in decision-making processes.			

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.3: Hume's community is empowered and engaged in community life thorough the timely communication of information about services and key topics

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Continue to deliver timely and effective communications about Council services and activities.	▪ Undertake a biennial review of external communications activities or tools to ensure relevance, efficiency and effectiveness, including: ▪ Information needs for new households and recently arrived migrants to support the promotion and increased awareness of Council services, including information distributed via the New Household Survey. ▪ Community education, media, promotion and awareness of responsibilities under relevant legislation and regulations, particularly in relation to waste and amenity issues (dumped rubbish, graffiti etc).	▪ Determine and develop service-specific strategic communication plans for the year ahead.	▪ Undertake a biennial review of external communications activities or tools to ensure relevance, efficiency and effectiveness.	▪ Determine and develop service-specific strategic communication plans for the year ahead.
	▪ ♿ Implement the outcomes of the *Communications and Advocacy Service Plan.*	▪ Continue to implement, review and evaluate the *Communications and Advocacy Service Plan.*		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
To effectively inform and promote services to Hume's community and stakeholders.	■ ♿ Implement Stage 1 of the plan to redevelop Council's website to improve accessibility, mobility, online transactions and communications.	■ Continue development of Council's website to improve online transactions and communications.	■ Review and evaluate the development of Council's website to determine whether it has improved online transactions and communications.	■ Continue development of Council's website to improve online transactions and communications.

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.1: The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments

Council's role: Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Develop a best practice strategic plan for advocacy.	▪ Implement the *Four-Year Advocacy Plan* with specific campaigns to engage the community, business and key stakeholders on local priorities, especially in the lead up to an election.			

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.2: Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Ensure the timely provision of education, health and community infrastructure.	▪ Investigate the preferred locations and timing for the provision of higher order leisure, health, education and cultural facilities needed to serve the needs of the northern part of the Hume Corridor taking account of community need and planned provision in Mitchell and Whittlesea.			
	▪ Continue development of and commence implementation of the *Community Infrastructure Plan* to respond to population growth and changing community needs in both growth and existing urban areas.	▪ Complete the *Community Infrastructure Plan* and report on the proposed responses to population growth and changing community needs in both growth and existing urban areas.	▪ Commence implementing high level actions arising from the *Community Infrastructure Plan*.	▪ Continue to implement the high level actions arising from the *Community Infrastructure Plan*.
	▪ ♿ Continue to work with, and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including: ▪ Participating in State Government planning for school provision. ▪ Health services and facilities in growth areas.	▪ Continue to work with, and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including: ▪ Participating in State Government planning for school provision. ▪ Health services and facilities in growth areas.	▪ Continue to work with and advocate to both the State and Federal Government for the timely provision of services and infrastructure.	

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Sustainably plan for and manage Council assets and infrastructure.	■ Continue to develop, design and plan for the delivery and activation of community centres including: ▪ Greenvale West Community Centre (Prepare a Business & Activation Plan). ▪ Merrifield North Community Centre (Construct). ▪ Kalkallo Community Centre (Construct).	■ Continue to develop plans for the delivery of community centres including: ▪ Kalkallo Community Centre (Activate). ▪ Merrifield North Community Centre (Activate).	■ Continue to develop, design and plan for the delivery and activation of new community centres.	

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Undertake effective service planning of Council services, consistent with the MAV STEP program, VAGO recommendations and the State Government's Fair Go Rates system.	▪ Review *Asset Management Plans* in line with legislation and the MAV STEP program.			
	▪ Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including: ▪ Finalisation and implementation of the *Customer Experience, Governance and Organisation* and *Community Intelligence Service Plans.* ▪ Undertake a review of Council's Aged Support Services to prepare a response to Aged Care Reforms. ▪ Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community. ▪ Investigate the impact of growth on the youth population and assess service demand to inform advocacy and future service provision. ▪ Monitoring and reviewing progress of existing Service Plans and update as required.	▪ Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery including: ▪ Implement actions in response to the review of Aged Support Services and Aged Care Sector Reforms. ▪ Monitor the provision of Council immunisation sessions including the impact on targeting newly arrived residents, refugees and indigenous groups within the community.		

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.3: Services continue to meet the needs of the community through the provision of innovate partnership models between all levels of government, business and service providers

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Work with our partners to enhance services and infrastructure delivery.	♿ Explore innovative partnership opportunities with health and community wellbeing organisations, and advocate to State Government for funding to support the preparation of a feasibility study to assess the viability of establishing a Health and Community Services Hub in the Northern Growth Corridor.	Explore innovative partnership opportunities with health and community wellbeing organisations to enhance the delivery of service and infrastructure.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.4: The long term sustainability of Hume City Council is maintained through open and transparent governance practices and prudent financial management

Council's role: Service Provider

What we want to do...	How we will do it...			
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Improve transparency of Council decisions	▪ Implement changes to Council operations, policies and procedures in line with the new *Local Government Act*.	▪ Continue to implement changes to Council operations, policies and procedures in line with the new *Local Government Act*.	*No proposed further action*	
Continue to exercise prudent financial management to ensure long-term financial sustainability.	▪ Continue to exercise prudent financial management to reduce the reliance on rates revenue including through: ▪ Further investigation of shared services or partnerships with other neighbouring Councils. ▪ Council's procurement policies and procedures. ▪ Continual reviewing of Council landholdings and property management. ▪ Implementation of the investment policy. ▪ Implement and maintain a *Ten-Year Financial Plan*.	▪ Continue to exercise prudent financial management to reduce the reliance on rates revenue.		
Undertake statutory and electoral processes that ensure fair and equitable representation.	▪ As part of the VEC's Electoral Boundary Review to be conducted before the next Council Election in 2020, prepare a submission on preferred ward boundaries.	▪ Work with the Victorian Electoral Commission to prepare for and undertake Council Elections in October 2016.	*No proposed further action*	

Strategic Indicators

Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement

45.2% (2017/18) | +20.5%

0% — 100%

Previous result	Target by 2020/21
37.5% (2016/17)	50%

Level of influence: **Low**

Source: HCC, Hume Horizons 2040 Community Indicators

Percentage of Council Plan Actions completed

78% (2017/18) | -3.8%

0% — 100%

Previous result	Target by 2020/21
81.1% (2016/17)	85%

Level of influence: **High**

Source: Hume City Council, Council Plan Quarterly Reports

Value of non-recurrent grants received from State and Federal Governments and other organisations

$8.73M (2017/18) | +4%

$5M — $20M

Previous result	Target by 2020/21
$8.39M (2016/17)	$10.8M

Level of influence: **Medium**

Source: Hume City Council

Level of influence:

High Council can directly influence this result.

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Percentage of Council decisions made at meetings closed to the public

18.8% (2017/18) | -6.5%

0% — 50%

Previous result	Target by 2020/21
20.1% (2016/17)	15%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Adjusted underlying surplus (or deficit) as a percentage of underlying revenue

24.16% (2017/18) | -0.58%

0% — 25%

Previous result	Target by 2020/21
24.3% (2016/17)	15%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Community satisfaction with Council decisions

56/100 (2017/18) | -8.2%

0 — 100

Previous result	Target by 2020/21
61/100 (2016/17)	63/100

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Asset renewal as a percentage of depreciation

59.62% (2017/18) | +29%

0% — 100%

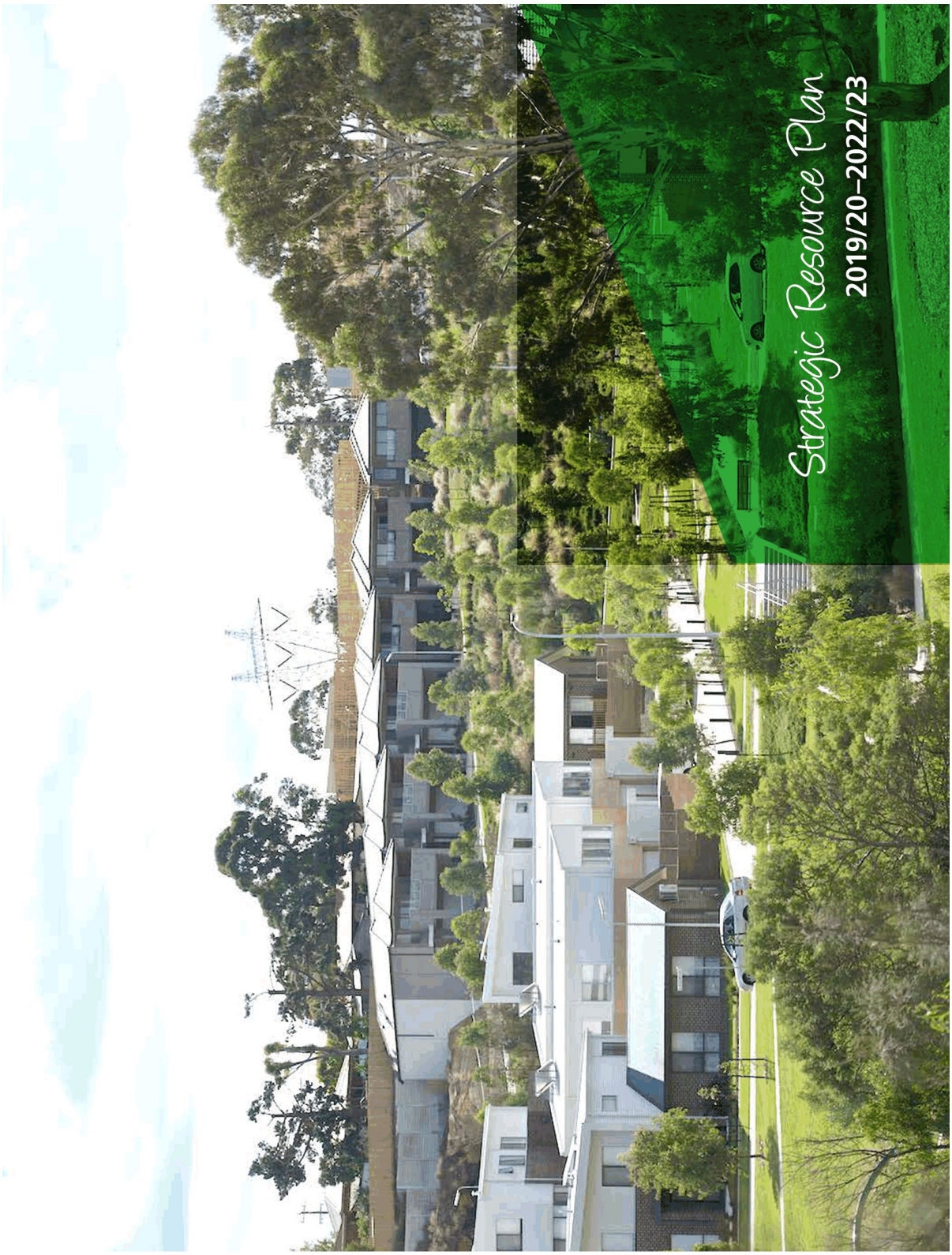
Previous result	Target by 2020/21
46.2% (2016/17)	49%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Supporting Strategic Plans

- Four-Year Advocacy Plan
- Asset Management Plans (various)
- Business Continuity Plan
- Community Engagement Framework and Planning Guide
- Hume Horizons 2040
- Information Technology Strategy
- Risk Management Strategy
- Service Plans (various)
- Ten Year Financial Plan


Strategic Resource Plan
2019/20–2022/23

Hume City Council

Strategic Resource Plan

For the four years ending 30 June 2023

Hume City Council – SRP 2019/20-2022/23

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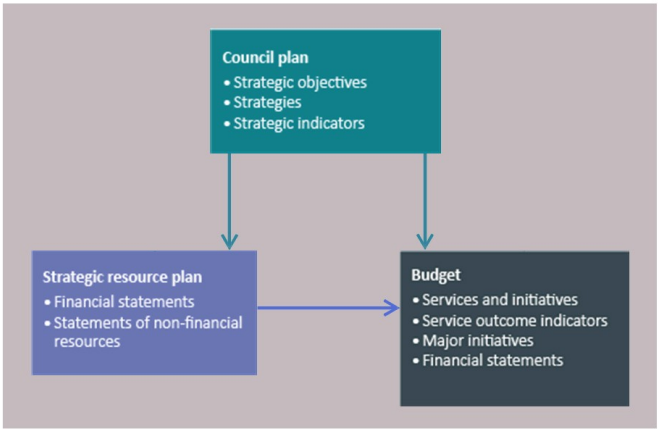
Hume City Council – SRP 2019/20-2022/23

Background

The *Local Government Act* 1989 (the Act) requires council to prepare a strategic resource plan (SRP) for at least the next four financial years that describes both the financial and non-financial resources required to achieve the strategic objectives in the Council Plan. In preparing the SRP, council must take into account services and initiatives contained in any plan adopted or proposed to be adopted by council.

Council has prepared a SRP for the four years 2019/20 to 2022/23 as part of its integrated planning framework as set out below.



The council plan includes the strategic objectives, strategies for achieving these for at least the next four years and strategic indicators for monitoring achievement of the strategic objectives. The SRP is a plan of the resources for at least the next four years required to achieve the strategic objectives in the council plan. The SRP informs the preparation of the budget, which is a plan that describes the services and initiatives to be funded and how they will contribute to achieving the strategic objectives in the council plan.

Objectives of the plan

The overall objective of the SRP is financial sustainability in the medium to long term, while still providing sufficient resources to achieve the council plan strategic objectives. The key objectives which underpin the SRP over the next four years are:

- achieve an adjusted underlying result of greater than 3% per annum over the SRP period;
- achieve a balanced budget on a cash basis;
- maintain existing service levels;
- meet council's asset renewal requirements; and
- not rely on debt to fund future infrastructure.

In preparing the SRP, Council has also been mindful of the need to comply with the principles of sound financial management in the Act which requires council to:

- prudently manage financial risks relating to debt, assets and liabilities;
- provide reasonable stability in the level of rate burden;
- consider the financial effects of Council decisions on future generations; and
- provide full, accurate and timely disclosure of financial information.

Hume City Council – SRP 2019/20-2022/23

How the plan was developed

This SRP has been developed through a rigorous process and is based on the following key information:

- audited financial statements as at 30 June 2018;
- assumptions provided by Council service providers about changes in future income and expenditure;
- assumptions provided by Council capital works expenditure providers about requirements for future asset renewal, expansion, upgrade and new assets;
- assumptions provided by Finance regarding future changes in assets, liabilities and equity; and
- information provided by the Executive Management Team and Council.

The financial projections included in the SRP have been developed using a 'four-way' budget model. This methodology is a computer based model, which enables the linking of the comprehensive income statement, balance sheet, statement of cash flows and statement of capital works.

Assessment of Council's current financial position

An assessment has been undertaken of Council's current financial position to identify any significant matters which may impact on the SRP. A summary of the budgeted and forecast financial results for the 2018/19 year are in the following table.

Result	Adopted Budget 2019 $'000	Forecast Actual 2019 $'000	Variance Fav / (Unfav) $'000
Surplus for the year	156,946	199,333	42,387
Cash and investments	199,546	266,212	66,666
Capital works expenditure	118,407	102,020	(16,387)

A surplus of $199.3 million is forecast to be achieved, compared with an adopted budget surplus of $156.9 million. The forecast $42.4 million favourable variance is primarily due to an expected 50% prepayment of the 2019/20 Victorian Grants Commission (VGC) grant in 2018/19, stronger growth resulting in a higher level of contributed assets than budgeted, additional funding from developers and additional supplementary rates income.

Cash and investments are forecast to be $266.2 million compared with an adopted budget of $199.6 million. The forecast $66.7 million favourable variance is primarily due to commencing the year with a higher cash balance than budgeted as well as the prepayment of 50% of the 2020 VGC grants, capital works expenditure which is forecast to be incomplete at the end of the 2018/19 year and will be carried forward for completion in the 2019/20 year and favourable operating conditions which have generated a strong surplus for the year.

Capital works expenditure is forecast to be $102 million compared with an original budget of $118.4 million. The forecast $16.4 million unfavourable variance is due to works expected to be carried forward to the 2019/20 year for completion.

Significant matters arising from the assessment of Council's current financial position, which are expected to impact on the SRP includes:

- the receipt of capital grants to fund the Eric Boardman Reserve upgrade, the Mt Aitken District Recreation Reserve Pavilion, the Jacksons Hill arts and cultural precinct, the reconstruction of Wildwood Rd (Roads to Recovery funding), the Merrifield West Northern Community Hub, the Meadowlink Path – Seabrook Reserve to Broadmeadows Central Activity District; and
- capital works expenditure totalling $27.1 million will be carried forward for completion in the 2019/20 financial year.

In addition to the above matters, the Victorian Government has legislated that local government rates be capped from the 2016/17 year. The rate cap for the 2019/20 year as set by the Minister for Local Government is 2.5%. Depending on the level at which rates are capped in future years, Council may need to review the level of services and capital works expenditure which are delivered in future years and/or apply for a higher cap.

Hume City Council – SRP 2019/20-2022/23

Key assumptions

There are a number of assumptions underlying the forecasts for income, expenditure, assets, liabilities, equity, cash, capital works expenditure and human resources included in the SRP. These assumptions have been derived from the following sources:

- assessment of the current financial position;
- scan of the external economic environment;
- forecast changes in population and demographics;
- advice from officers responsible for service and capital works planning and delivery; and
- services and initiatives contained in plans adopted or proposed to be adopted by Council. The key assumptions underlying the SRP are set out below.

General operating

The general assumptions affecting all operating income and expenditure are included in the following table.

	2020	2021	2022	2023
	%	%	%	%
Consumer Price Index	2.5	2.5	2.5	2.5
Rate cap	2.5	2.5	2.5	2.5
Property growth	3.72	3.39	3.15	2.98
Population growth	3.57	3.28	2.98	2.71
EBA increase	2.25	2.25	2.25	2.25
Utility costs*	6.0	6.0	6.0	6.0
Materials and services*	2.5	2.5	2.5	2.5
Grants (operating)*	0.5	0.5	0.5	0.5
Statutory fees*	0.5	0.5	0.5	0.5
Investment return	2.5	2.5	2.5	2.5

* The percentage increases do not include an allowance for growth

Consumer price index
The annual consumer price index (CPI) for the December 2018 quarter for Melbourne was 2%(ABS catalogue 6401.0). The state-wide CPI is forecast to be 2.25% in 2018/19, 2.5% in 2019/20 and 2.5% for the remaining two years of the outlook period (Victorian State Government Budget Papers for 2018/19). For the purposes of developing the SRP, CPI has been set at 2.5% for the 2019/20 year and rates consistent with the Victorian Budget Papers for all remaining years and applied to all income and expense types with the exception of those specifically identified in the above table.

Rate cap
The Victorian Government requires local government rates to be capped from 2016/17 onwards. The cap for the 2019/20 year is 2.5% and for the forecast period figures have been based on the state-wide CPI projections.

Property and population growth

The municipality is expected to continue growing over the four-year period based on current trends in property development including the effects of major property developments in the northern corridor of Hume. The property growth rate has been forecast to increase on average by 3.31% per annum and the population growth rate by 3.13% over the four-year SRP period.

EBA - Employee costs
The approved new Enterprise Bargaining Agreement (EBA) covers the period from 2019 to 2022 and therefore the wages growth in the SRP for 2023 is also based on the same EBA increase. Employee

costs are forecast to increase in line with the terms of the new EBA at 2.25% per annum plus growth and performance development payment. In addition, in 2021/22 there is an extra 0.5% increase for the Superannuation Guarantee rate.

Utility costs
Utility costs including electricity, gas and water rates are forecast to increase by 6% per annum plus growth over the SRP period.

Materials and services
Materials and services include the purchase of consumables and payments to contractors for the provision of services and are expected to increase by 2.5% per annum plus growth over the SRP period in accordance with the projected increases in CPI.

Grants – operating
Council expects to receive in excess of $37 million annually in operating grants over the SRP period from State and Commonwealth sources for the purposes of funding the delivery of services to ratepayers. Future increases in operating grants have been set at 0.5% plus growth over the SRP period.

Statutory fees
Council expects to receive in excess of $14 million annually in fees and fines which are imposed in line with legislation governing local government activities such as animal registrations and parking fines. Future increases in statutory fees have been set at 0.5% plus growth over the SRP period.

Investment return
The official cash rate is now 1.5%, following four decreases of 0.25% by the Reserve Bank since February 2015. In a recent Statement on Monetary Policy in May 2018, the Reserve Bank Governor noted that 'Domestically, a further gradual reduction in the unemployment rate and a rise in inflation are expected over the next couple of years.' Council has set its investment return at 2.5% per annum from 2018/19 onwards.

Other operating

Other assumptions affecting operating income and expenditure not attributable to a service are included in the following table.

	2020 $'000	2021 $'000	2022 $'000	2023 $'000
Supplementary rates	3,000	2,000	2,063	2,125
Developer contributions (cash)	13,573	12,220	9,945	8,768
Developer contributions (non-cash)	101,259	94,983	88,529	84,277
Financial assistance grants	8,208	17,037	17,629	18,196
Grants (capital)	8,087	5,925	4,402	3,327
Asset sales (proceeds)	800	800	800	800

Supplementary rates
The municipality has experienced strong growth and these levels are expected to return to more normal levels from 2020/21 onwards based on current trends in property development including the effects of major property developments in the northern corridor of Hume. The growth rate in households has been forecast to increase on average by 3.31% per annum. This growth is expected to contribute $3 million in supplementary rates income in 2019/20 and in excess of $2 million per annum over the remainder of the SRP period.

Developer contributions (cash)
Contributions are levied on developers for the purpose of offsetting future costs associated with the creation of open space and new community infrastructure. Based on the forecast property growth, the

annual level of contributions is expected to exceed $44 million over the SRP period. The developer contributions (cash) are reducing over the SRP period mainly due to several projects (eg land and roads) expected to be delivered by developers in lieu of paying the developer levies in cash.

Developer contributions (non-cash)
Council regularly receives infrastructure assets from developers at no cost which are recognised as income in the comprehensive income statement. This normally occurs following the completion of a property development, where the developer agrees to construct the required infrastructure including roads, footpaths and drains. At the conclusion of the development, these assets are handed over to council. It is expected that council will receive infrastructure assets during the four year period as major property developments in the northern corridor of Hume continue. The value of the assets is expected to be in excess of $84 million per annum over the SRP period which will significantly impact future operating results.

Financial assistance grants
Council's financial assistance grant allocation is expected to increase over the SRP reflecting the growth in the municipality. In 2019/20, only $8.21 million of financial assistance grants is budgeted as 50% of the VGC grant relating to 2019/20 is expected to be paid early to Council in 2018/19.

Grants (capital)
Council receives both recurrent and non-recurrent government funding for capital works projects. Significant capital grants will be received in the 2019/20 year to fund the Eric Boardman Reserve upgrade, the Mt Aitken District Recreation Reserve Pavilion, the Jacksons Hill arts and cultural precinct, the reconstruction of Wildwood Rd (Roads to Recovery funding), the Merrifield West Northern Community Hub and the Meadowlink Path – Seabrook Reserve to Broadmeadows Central Activity District. Capital grants will reduce to more normal levels from the 2019/20 year onwards.

Asset sales (proceeds)
Council has in the past disposed of surplus assets to partially fund the replacement of light and heavy vehicle fleet in accordance with the plant replacement program. An amount of $0.8 million per annum has been forecast over the SRP period for the expected proceeds arising from the sale of plant.

General balance sheet

The general assumptions affecting assets, liabilities and equity balances are set out below:

- 99% of the total new rates and charges raised, is expected to be collected;
- trade creditors are based on total capital and operating expenditure. The payment cycle is 30 days;
- other debtors and creditors are expected to remain consistent with 2018/19 levels allowing for a CPI increase;
- the implementation of the terms of the EBA resulted in an increase from July 2018 of 2.25%. In addition, in the 2014/15 Federal Budget, the Treasurer announced the government's intention to change the schedule for increasing the super guarantee (SG) rate to 12%. The SG rate increased from 9.25% to 9.5% from 1 July 2014 as currently legislated. The Government amendments to the legislation mean that the rate will remain at 9.5% until 30 June 2021 and then increase by 0.5 percentage points each year until it reaches 12%; and
- total capital expenditure for 2019/20 including the carried forward component of the 2018/19 program is budgeted to be $113.3 million.

Hume City Council – SRP 2019/20-2022/23

Other balance sheet

The assumptions affecting specific balance sheet items are set out below.

Borrowings

A new lease accounting standard (AASB 16 Leases) will apply from the 2019/20 financial year. This new standard requires that all leases be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments as an asset, whilst future lease payments are recognised as a financial liability. Therefore, an amount of $31k for the leasing of photocopies that have a contract term exceeding 12 months has been recognised in the 2019/20 financial year as fixed assets and as borrowings.

However, no new bank loans are budgeted for during the SRP period.

Capital works

The assumptions affecting asset renewal, expansion, upgrade and new assets are set out below.

Asset renewal

Council has developed an approach to infrastructure management based on the knowledge provided by asset management plans, which set out the capital expenditure requirements of Council for the next 10 years by class of asset. This approach predicts infrastructure consumption, renewal and other infrastructure needs to meet future community service expectations. A key objective of Council's approach to infrastructure management is to renew existing assets in line with asset management plans to ensure they are maintained at the desired condition levels. If sufficient funds are not allocated to asset renewal, then council's capacity to maintain delivery of services to the community will be compromised.

Council has committed to providing a sufficient level of annual funding to meet the ongoing asset renewal needs and ensure it does not leave a backlog of required renewal. Council regularly undertakes asset condition audits across all asset classes on a cyclic basis.

Capital expenditure program

In developing the capital expenditure program for the next four years, the following matters have had a significant impact:

- In order for Council to achieve a sustainable financial position over the long term, a set of key financial performance targets have been established to determine the level of funds available for the future capital works program. The following table lists the Key Financial Performance indicators and targets:

Indicator	Target
Adjusted underlying result	>3% of underlying revenue
Working capital	> 150%
Loans and borrowings	< 60% of total rates revenue

The results of these indicators appear in the "Key financial performance indicators" table below.

- Meet Council's asset renewal requirements based on an assessment of the condition of Council's assets.
- Growth related funding from developer contributions and government grants.
- Renewal requirements identified from condition audits and Asset Management Plans.
- Changes in EPA legislation affecting Council's landfill sites.

Hume City Council – SRP 2019/20-2022/23

The following table summarises the forecast capital works expenditure including funding sources for the next four years.

Year	Total Capital Program	Summary of funding sources			
		Grants $'000	Contributions $'000	Council Cash $'000	Borrowings $'000
2020	113,250	8,087	87	105,076	-
2021	94,771	5,925	-	88,846	-
2022	67,181	4,402	-	62,779	-
2023	89,271	3,327	-	85,944	-

Human resources

The assumptions affecting the level of human resources are set out in the following table.

	2020 %	2021 %	2022 %	2023 %
Employee EBA increase	2.25	2.25	2.25	2.25
Other employee entitlements	1	1	1	1
Superannuation Guarantee increase	-	-	0.5	0.5
Employee numbers growth	3.34	2.39	2.15	1.98

Employee benefits

The employee costs are forecast to increase in line with the terms in the Enterprise Bargaining Agreement (EBA) at 2.25% per annum plus growth and other employee entitlements. In addition, in 2022 and 2023, there is an additional 0.5% increase per annum for the proposed increase in the Superannuation Guarantee rate.

Employee numbers

The 2019 increase in employee numbers is mainly due to keep pace with the growth in the municipality and the opening of new community facilities including the Broadmeadows Town Hall and the Hume Global Learning Centre in Sunbury and other growing demands in service delivery needs. A key objective of the SRP is maintaining existing service levels, however this needs to be balanced against the introduction of rate capping from the 2016/17 year onwards which will result in downward pressure being placed on employee costs. Staff numbers are forecast to increase only marginally over the four year SRP period from 1,173 FTE to 1,251 FTE. This level of growth is a reduction in real terms when compared to forecast property growth and the associated increase in service demand over the same period reflecting efficiency gains.

Hume City Council – SRP 2019/20-2022/23

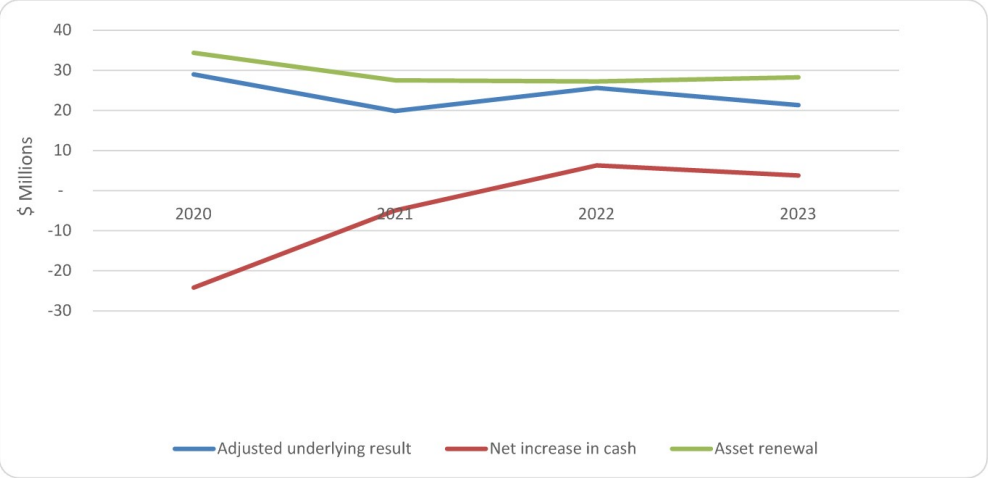
Financial results

The following financial results, graph and indicators summarise the key financial outcomes for the next four years as set out in the SRP. The attached Appendix includes the financial statements and other financial disclosures required by the Act and Local Government (Planning and Reporting) Regulations 2014 (Regulations).

Result	2020	2021	2022	2023	Trend
	$'000	$'000	$'000	$'000	+/o/-
Adjusted underlying result	28,994	19,866	25,617	21,320	-
Net increase/(decrease) in cash	(24,188)	(4,923)	6,300	3,794	+
Asset renewal	34,369	27,528	27,236	28,265	-

Key to Forecast Trend:

+ Forecasts improvement in council's financial performance/financial position indicator
o Forecasts that council's financial performance/financial position indicator will be steady
- Forecasts deterioration in council's financial performance/financial position indicator



Hume City Council – SRP 2019/20-2022/23

Key financial performance indicators

Indicator / Measure / [*Computation*]	2020	2021	2022	2023	Trend +/o/-
Operating position					
Adjusted underlying result *[Adjusted underlying surplus (deficit) / Adjusted underlying income]*	9.78%	9.40%	7.73%	6.17%	-
Liquidity					
Working capital *[Current assets / current liabilities]*	454.83%	450.11%	479.84%	443.52%	-
Unrestricted cash *[Unrestricted cash / current liabilities]*	377.23%	369.89%	393.96%	363.00%	-
Obligations					
Loans and borrowings *[Interest bearing loans and borrowings / rate revenue]*	0.02%	0.01%	-	-	+
Loans and borrowings *[Interest and principal repayments on interest bearing loans and borrowings / rate revenue]*	0.01%	0.01%	0.01%	-	+
Indebtedness *[Non-current liabilities / own source revenue]*	-	-	-	-	o
Asset renewal *[Asset renewal expenses / asset depreciation]*	69.28%	50.17%	45.90%	44.69%	-
Stability					
Rates concentration *[Rate revenue / adjusted underlying revenue]*	64.79%	63.40%	64.24%	64.88%	+
Rates effort *[Rate revenue / CIV of rateable properties in the municipality]*	0.34%	0.34%	0.34%	0.35%	o
Efficiency					
Expenditure level *[Total expenses/ no. of property assessments]*	$2,921.26	$3,041.59	$3,131.06	$3,226.98	+
Revenue level *[Residential rate revenue / No. of residential property assessments]*	$1,643.17	$1,684.25	$1,726.36	$1,769.52	+
Workforce turnover *[No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year]*	8%	8%	8%	8%	o

The adjusted underlying result which excludes items of a capital or non-recurrent nature is reducing over the SRP period predominantly due to the impact of deprecation expenses which are of a non-cash nature. Therefore, the net increase in cash is growing over the SRP period even though the underlying result is reducing over this same period.

The depreciation expense, being an indicator of reduction in the value of assets over a period of time, is calculated based on a straight-line method in accordance with accounting standards. However, the straight-line deprecation method may be different to the assets life consumption pattern which determines the timing of the asset renewal requirements.

Council receives a significant amount of contributed assets due to the continuing growth in the municipality. Many of these assets are long-lived assets with useful lives ranging between 25 to 100 years and still have a significant amount of time until renewal intervention is required. This means that the need for much larger renewal expenditure in the capital works program will be required in the future well beyond the current SRP period as those assets approach the end of their useful lives.

Therefore, it is important that the cash balance is sufficient in order to ensure that the future long-term renewal requirements can be met and financial sustainability is achieved.

Non-financial

The following table summarises the key non-financial outcomes for the next four years as set out in the SRP. The attached Appendix includes the non-financial statements and other non-financial disclosures required by the Act and Regulations.

Result	2020	2021	2022	2023	Trend +/o/-
Employee costs - operating ($'000)	122,288	129,191	136,811	144,655	+
Employee numbers (FTE)	1,173	1,201	1,227	1,251	+

Key to Forecast Trend:

+ Forecasts improvement in council's financial performance/financial position indicator
o Forecasts that council's financial performance/financial position indicator will be steady
- Forecasts deterioration in council's financial performance/financial position indicator

Achievement of SRP objectives

The overall objective of the SRP is financial sustainability in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives. The financial outcomes of the SRP are set out below under each of the key objectives which underpin the SRP over the next four years.

1. **Achieve an adjusted underlying result of 3% or more of underlying revenue (objective: achieved)**
   The adjusted underlying result is a surplus reducing over the four-year period. An underlying result above 3% is expected over the four-year SRP period (measure: adjusted underlying result).

2. **Achieve a balanced budget on a cash basis (objective: achieved)**
   The net change in cash is forecast to be negative in the first two years due to the carried forward capital works from 2018/19 and higher new capital works for 2019/20 and 2020/21. The net change in cash will revert to positive from 2022/23 onwards, which indicates a balanced budget on a cash basis in those years (measure: net change in cash and unrestricted cash).

3. **Meet council's asset renewal requirements (objective: achieved)**
   Asset renewal expenditure provided in the capital works program is sufficient to meet the renewal requirements over the four-year SRP period. The renewal requirement is based on the age and condition of Council's assets. (measure: asset renewal).

4. **Debt to be maintained to a low to moderate level to allow capacity to fund future infrastructure (objective: achieved)**
   No new loans are projected over the life of the SRP period. (Measure: loans and borrowings).

Overall the SRP shows that Council is financially sustainable in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives.

Hume City Council – SRP 2019/20-2022/23

APPENDIX A

Comprehensive Income Statement
For the four years ending 30 June 2023

	Budget	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000
Income				
Rates and charges	**191,985**	201,408	212,750	224,264
Statutory fees and fines	**14,574**	15,124	15,791	16,153
User fees	**28,756**	31,241	33,108	34,999
Grants - operating	**37,609**	47,548	49,201	50,781
Grants - capital	**8,087**	5,925	4,402	3,327
Contributions - monetary	**411**	326	327	329
Contributions - developer	**13,573**	12,220	9,945	8,768
Contributions - non-monetary	**101,259**	94,983	88,529	84,277
Fair value adjustments for investment property	**1,115**	1,139	1,167	1,195
Other income	**7,097**	7,358	7,619	7,879
Total income	**404,466**	**417,272**	**422,839**	**431,972**
Expenses				
Employee costs	**122,288**	129,191	136,811	144,655
Materials and services	**87,115**	95,176	100,636	107,387
Depreciation and amortisation	**51,248**	56,502	60,969	64,882
Finance costs	**200**	201	201	201
Other expenses	**6,482**	6,722	6,968	7,219
Total expenses	**267,333**	**287,792**	**305,585**	**324,344**
Surplus for the year	**137,133**	**129,480**	**117,254**	**107,628**
Other comprehensive income				
Items that will not be reclassified to surplus or deficit in future periods				
Net asset revaluation increment	**58,332**	62,030	65,424	68,673
Total comprehensive result	**195,465**	**191,510**	**182,678**	**176,301**

Hume City Council – SRP 2019/20-2022/23

APPENDIX B

Balance Sheet

For the four years ending 30 June 2023

	Budget	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000
Assets				
Current assets				
Cash and cash equivalents	**242,024**	237,098	243,400	247,194
Trade and other receivables	**33,556**	35,002	36,559	38,229
Other assets	**2,400**	2,460	2,521	2,584
Total current assets	**277,980**	**274,560**	**282,480**	**288,007**
Non-current assets				
Trade and other receivables	**92**	92	92	92
Financial assets	**310**	310	310	310
Property, plant, equipment and infrastructure	**3,577,625**	3,770,955	3,942,720	4,118,866
Investment property	**46,677**	47,816	48,985	50,179
Intangible assets	**16,357**	14,722	13,086	11,450
Total non-current assets	**3,641,061**	**3,833,895**	**4,005,193**	**4,180,897**
Total assets	**3,919,041**	**4,108,455**	**4,287,673**	**4,468,904**
Liabilities				
Current liabilities				
Trade and other payables	**26,611**	25,051	21,394	25,845
Trust funds and deposits	**4,033**	4,033	4,033	4,033
Provisions	**30,459**	31,905	33,438	35,058
Interest-bearing loans and borrowings	**16**	9	6	-
Total current liabilities	**61,119**	**60,998**	**58,871**	**64,936**
Non-current liabilities				
Trust funds and deposits	**6,939**	6,939	6,939	6,939
Provisions	**28,349**	26,383	25,056	23,921
Interest-bearing loans and borrowings	**15**	6	-	-
Total non-current liabilities	**35,303**	**33,328**	**31,995**	**30,860**
Total liabilities	**96,422**	**94,326**	**90,866**	**95,796**
Net assets	**3,822,619**	**4,014,129**	**4,196,807**	**4,373,108**
Equity				
Accumulated surplus	**1,999,816**	2,147,607	2,271,995	2,432,846
Reserves	**1,822,803**	1,866,522	1,924,812	1,940,262
Total equity	**3,822,619**	**4,014,129**	**4,196,807**	**4,373,108**

Hume City Council – SRP 2019/20-2022/23

APPENDIX C

Statement of Changes in Equity
For the four years ending 30 June 2023

	Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
	$'000	$'000	$'000	$'000
2020 Budget				
Balance at beginning of the financial year	**3,627,154**	**1,862,031**	**1,642,863**	**122,260**
Surplus for the year	**137,133**	**137,133**	**-**	**-**
Net asset revaluation increment	**58,332**	**-**	**58,332**	**-**
Transfers to other reserves	**-**	**(13,573)**	**-**	**13,573**
Transfers from other reserves	**-**	**14,224**	**-**	**(14,224)**
Balance at end of the financial year	**3,822,619**	**1,999,815**	**1,701,195**	**121,609**
2021				
Balance at beginning of the financial year	3,822,619	1,999,815	1,701,195	121,609
Surplus for the year	129,480	129,480	-	-
Net asset revaluation increment	62,030	-	62,030	-
Transfers to other reserves	-	(12,220)	-	12,220
Transfers from other reserves	-	30,532	-	(30,532)
Balance at end of the financial year	**4,014,129**	**2,147,607**	**1,763,225**	**103,297**
2022				
Balance at beginning of the financial year	4,014,129	2,147,607	1,763,225	103,297
Surplus for the year	117,254	117,254	-	-
Net asset revaluation increment	65,424	-	65,424	-
Transfers to other reserves	-	(9,945)	-	9,945
Transfers from other reserves	-	17,079	-	(17,079)
Balance at end of the financial year	**4,196,807**	**2,271,995**	**1,828,649**	**96,163**
2023				
Balance at beginning of the financial year	4,196,807	2,271,995	1,828,649	96,163
Surplus for the year	107,628	107,628	-	-
Net asset revaluation increment	68,673	-	68,673	-
Transfers to other reserves	-	(8,768)	-	8,768
Transfers from other reserves	-	61,991	-	(61,991)
Balance at end of the financial year	**4,373,108**	**2,432,846**	**1,897,322**	**42,940**

Hume City Council – SRP 2019/20-2022/23

APPENDIX D

Statement of Cash Flows

For the four years ending 30 June 2023

	Budget	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities				
Rates and charges	**190,239**	199,565	210,798	222,201
Statutory fees and fines	**14,646**	15,196	15,862	16,224
User fees	**29,083**	31,566	33,432	35,321
Grants - operating	**37,609**	47,548	49,201	50,781
Grants - capital	**8,087**	5,925	4,402	3,327
Contributions - monetary	**411**	326	327	329
Contributions - developer	**13,573**	12,220	9,945	8,768
Interest received	**4,750**	5,000	5,250	5,500
Property rental	**2,147**	2,158	2,169	2,179
Other income	**200**	200	200	200
DCP equalisation trust	**1,124**	-	-	-
Employee costs	**(119,661)**	(126,732)	(134,185)	(141,858)
Materials and services	**(80,387)**	(86,383)	(91,886)	(97,240)
Grants, contributions and donations	**(4,067)**	(4,165)	(4,266)	(4,369)
Utilities	**(7,343)**	(8,033)	(8,768)	(9,555)
Other payments	**(2,415)**	(2,557)	(2,702)	(2,850)
Net cash provided by operating activities	**87,996**	**91,834**	**89,779**	**88,958**
Cash flows from investing activities				
Payments for property, plant, equipment and infrastructure	**(107,566)**	(97,543)	(71,319)	(85,957)
Payment to developers for LIK/WIK	**(5,400)**	-	(12,948)	-
Proceeds from sales of property, plant, equipment and infrastructure	**800**	800	800	800
Net cash provided by / (used in) investing activities	**(112,166)**	**(96,743)**	**(83,467)**	**(85,157)**
Cash flows from financing activities				
Finance costs	**-**	(1)	(1)	(1)
Repayment of borrowings	**(18)**	(16)	(9)	(6)
Net cash used in financing activities	**(18)**	**(17)**	**(10)**	**(7)**
Net increase/(decrease) in cash and cash equivalents	**(24,188)**	(4,926)	6,302	3,794
Cash and cash equivalents at the beginning of the financial year	**266,212**	242,024	237,098	243,400
Cash and cash equivalents at the end of the financial year	**242,024**	**237,098**	**243,400**	**247,194**

APPENDIX E

Statement of Capital Works

For the four years ending 30 June 2023

	Budget*	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000
Property				
Land	**8,901**	-	-	-
Land improvements	**28,655**	21,991	20,305	32,157
Buildings	**35,409**	21,848	13,980	20,768
Total property	**72,965**	**43,839**	**34,285**	**52,925**
Plant and equipment				
Heritage	**294**	135	75	75
Plant and equipment	**8,143**	5,070	5,070	5,070
Furniture and equipment	**3,970**	2,739	2,692	3,145
Total plant and equipment	**12,407**	**7,944**	**7,837**	**8,290**
Infrastructure				
Roads	**17,070**	25,907	17,160	15,276
Bridges	**390**	390	755	6,786
Footpaths and cycleways	**3,511**	5,257	4,002	3,328
Car parks	**2,913**	8,514	703	1,650
Drainage	**3,994**	2,920	2,440	1,016
Total infrastructure	**27,878**	**42,988**	**25,060**	**28,056**
Total capital works expenditure	**113,250**	**94,771**	**67,182**	**89,271**
Represented by:				
New asset expenditure	**46,706**	45,884	25,904	47,065
Asset renewal expenditure	**34,369**	27,527	27,236	28,265
Asset upgrade expenditure	**25,918**	12,907	11,516	12,441
Asset expansion expenditure	**6,257**	8,453	2,525	1,500
Total capital works expenditure	**113,250**	**94,771**	**67,181**	**89,271**
Funding sources represented by:				
Grants	**8,087**	5,925	4,402	3,327
Contributions	**87**	-	-	-
Council cash	**105,076**	88,846	62,779	85,944
Total capital works expenditure	**113,250**	**94,771**	**67,181**	**89,271**

** Includes the carried forward component from 2018/19*

APPENDIX E (cont.)

Other information

For the four years ending 30 June 2023

Summary of planned capital works expenditure

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash/Reserve
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
2020									
Property									
Land	8,901	8,901	-	-	-	8,901	-	-	8,901
Land improvements	28,655	8,408	4,897	15,350	-	28,655	303	-	28,352
Total land	37,556	17,309	4,897	15,350	-	37,556	303	-	37,253
Buildings	35,409	21,221	3,445	6,921	3,822	35,409	5,859	87	29,463
Total Property	**72,965**	**38,530**	**8,342**	**22,271**	**3,822**	**72,965**	**6,162**	**87**	**66,716**
Plant and Equipment									
Heritage	294	294	-	-	-	294	-	-	294
Plant and equipment	8,143	540	5,372	2,231	-	8,143	-	-	8,143
Furniture and equipment	3,970	715	3,220	35	-	3,970	30	-	3,940
Total Plant and Equipment	**12,407**	**1,549**	**8,592**	**2,266**	**-**	**12,407**	**30**	**-**	**12,377**
Infrastructure									
Roads	17,070	2,130	12,680	20	2,240	17,070	1,295	-	15,775
Bridges	390	60	330	-	-	390	-	-	390
Footpaths and cycleways	3,511	726	2,785	-	-	3,511	600	-	2,911
Car parks	2,913	1,882	365	471	195	2,913	-	-	2,913
Drainage	3,994	1,829	1,275	890	-	3,994	-	-	3,994
Total Infrastructure	**27,878**	**6,627**	**17,435**	**1,381**	**2,435**	**27,878**	**1,895**	**-**	**25,983**
Total Capital Works Expenditure	**113,250**	**46,706**	**34,369**	**25,918**	**6,257**	**113,250**	**8,087**	**87**	**105,076**

APPENDIX E (cont.)

Other information

For the four years ending 30 June 2023

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash/Reserve
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
2021									
Property									
Land	-	-	-	-	-	-	-	-	-
Land improvements	21,991	11,483	2,207	8,301	-	21,991	100	-	21,891
Total land	21,991	11,483	2,207	8,301	-	21,991	100	-	21,891
Buildings	21,848	15,821	1,641	4,183	203	21,848	4,500	-	17,348
Total Property	**43,839**	**27,304**	**3,848**	**12,484**	**203**	**43,839**	**4,600**	**-**	**39,239**
Plant and Equipment									
Heritage	135	135	-	-	-	135	-	-	135
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	2,739	10	2,693	36	-	2,739	30	-	2,709
Total Plant and Equipment	**7,944**	**145**	**7,763**	**36**	**-**	**7,944**	**30**	**-**	**7,914**
Infrastructure									
Roads	25,907	6,104	11,703	-	8,100	25,907	1,295	-	24,612
Bridges	390	390	-	-	-	390	-	-	390
Footpaths and cycleways	5,257	2,357	2,900	-	-	5,257	-	-	5,257
Car parks	8,514	8,034	263	67	150	8,514	-	-	8,514
Drainage	2,920	1,550	1,050	320	-	2,920	-	-	2,920
Total Infrastructure	**42,988**	**18,435**	**15,916**	**387**	**8,250**	**42,988**	**1,295**	**-**	**41,693**
Total Capital Works Expenditure	**94,771**	**45,884**	**27,527**	**12,907**	**8,453**	**94,771**	**5,925**	**-**	**88,846**

APPENDIX E (cont.)

Other information

For the four years ending 30 June 2023

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash/Reserve
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
2022									
Property									
Land	-	-	-	-	-	-	-	-	-
Land improvements	20,305	11,725	3,196	5,384	-	20,305	-	-	20,305
Total land	20,305	11,725	3,196	5,384	-	20,305	-	-	20,305
Buildings	13,980	7,129	1,500	4,826	525	13,980	3,076	-	10,904
Total Property	**34,285**	**18,854**	**4,696**	**10,210**	**525**	**34,285**	**3,076**	**-**	**31,209**
Plant and Equipment									
Heritage	75	75	-	-	-	75	-	-	75
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	2,692	15	2,640	37	-	2,692	31	-	2,661
Total Plant and Equipment	**7,837**	**90**	**7,710**	**37**	**-**	**7,837**	**31**	**-**	**7,806**
Infrastructure									
Roads	17,159	3,275	10,950	934	2,000	17,159	1,295	-	15,864
Bridges	755	755	-	-	-	755	-	-	755
Footpaths and cycleways	4,002	1,002	3,000	-	-	4,002	-	-	4,002
Car parks	703	428	275	-	-	703	-	-	703
Drainage	2,440	1,500	605	335	-	2,440	-	-	2,440
Total Infrastructure	**25,059**	**6,960**	**14,830**	**1,269**	**2,000**	**25,059**	**1,295**	**-**	**23,764**
Total Capital Works Expenditure	**67,181**	**25,904**	**27,236**	**11,516**	**2,525**	**67,181**	**4,402**	**-**	**62,779**

APPENDIX E (cont.)

Other information

For the four years ending 30 June 2023

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash/Reserve
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
2023									
Property									
Land	-	-	-	-	-	-	-	-	-
Land improvements	32,157	20,952	2,507	8,698	-	32,157	-	-	32,157
Total land	32,157	20,952	2,507	8,698	-	32,157	-	-	32,157
Buildings	20,768	15,008	3,000	2,760	-	20,768	2,000	-	18,768
Total Property	**52,925**	**35,960**	**5,507**	**11,458**	**-**	**52,925**	**2,000**	**-**	**50,925**
Plant and Equipment									
Heritage	75	75	-	-	-	75	-	-	75
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	3,145	15	3,098	32	-	3,145	32	-	3,113
Total Plant and Equipment	**8,290**	**90**	**8,168**	**32**	**-**	**8,290**	**32**	**-**	**8,258**
Infrastructure									
Roads	15,276	2,645	10,530	601	1,500	15,276	1,295	-	13,981
Bridges	6,786	6,786	-	-	-	6,786	-	-	6,786
Footpaths and cycleways	3,328	223	3,105	-	-	3,328	-	-	3,328
Car parks	1,650	1,361	289	-	-	1,650	-	-	1,650
Drainage	1,016	-	666	350	-	1,016	-	-	1,016
Total Infrastructure	**28,056**	**11,015**	**14,590**	**951**	**1,500**	**28,056**	**1,295**	**-**	**26,761**
Total Capital Works Expenditure	**89,271**	**47,065**	**28,265**	**12,441**	**1,500**	**89,271**	**3,327**	**-**	**85,944**

APPENDIX F

Statement of Human Resources

For the four years ended 30 June 2023

	2020	2021	2022	2023
Staff expenditure	**$`000**	**$`000**	**$`000**	**$`000**
Staff costs	122,288	129,191	136,811	144,655
Total staff expenditure	**122,288**	**129,191**	**136,811**	**144,655**

Staff numbers	**FTE**	**FTE**	**FTE**	**FTE**
Staff	1,173.3	1,201.3	1,227.1	1,251.4
Total staff numbers	**1,173.3**	**1,201.3**	**1,227.1**	**1,251.4**

APPENDIX F (cont.)

Summary of planned human resources

Department	Budget 2019/20	Comprises		Budget 2020/21	Comprises		Budget 2021/22	Comprises		Budget 2022/23	Comprises	
	FTE	Permanent Full/ Part time	Casual	FTE	Permanent Full/ Part time	Casual	FTE	Permanent Full/ Part time	Casual	FTE	Permanent Full/ Part time	Casual
Assets	57.3	57.0	0.3	59.3	59.0	0.3	62.1	60.0	2.1	62.1	60.0	2.1
Capital works and building maintenance	27.6	27.6	-	28.6	28.6	-	29.6	29.6	-	29.6	29.6	-
Chief executive officer	4.0	4.0	-	4.0	4.0	-	4.0	4.0	-	4.0	4.0	-
Communications and events	15.4	15.4	-	15.4	15.4	-	16.4	16.4	-	16.4	16.4	-
Communications, engagement and advocacy	7.4	7.4	-	7.4	7.4	-	7.4	7.4	-	7.4	7.4	-
Community and activity centre planning	12.6	12.6	-	13.6	13.6	-	13.6	13.6	-	13.6	13.6	-
Community development and learning	71.6	65.8	5.8	71.6	65.8	5.8	72.6	66.8	5.8	74.6	67.8	6.8
Community services	7.0	7.0	-	7.0	7.0	-	7.0	7.0	-	7.0	7.0	-
Corporate services	3.0	3.0	-	3.0	3.0	-	3.0	3.0	-	3.0	3.0	-
Customer service	51.9	43.7	8.2	52.9	44.7	8.2	52.9	44.7	8.2	52.9	44.7	8.2
Economic development	16.4	15.8	0.6	16.4	15.8	0.6	16.4	15.8	0.6	16.4	15.8	0.6
Family, youth and children services	249.7	244.5	5.2	264.7	255.5	9.2	270.7	258.5	12.2	288.0	270.5	17.5
Finance and property development	35.5	35.1	0.4	35.5	35.1	0.4	35.5	35.1	0.4	35.5	35.1	0.4
Governance	37.2	37.2	-	37.2	37.2	-	37.2	37.2	-	37.2	37.2	-
Health and community wellbeing	144.1	143.2	0.9	145.1	144.2	0.9	147.1	145.2	1.9	148.1	146.2	1.9
Human resources	18.1	18.1	-	18.1	18.1	-	18.1	18.1	-	18.1	18.1	-
Information and technology	26.3	26.3	-	26.3	26.3	-	27.3	27.3	-	27.3	27.3	-
Leisure centres and sports	131.1	93.5	37.7	135.2	95.5	39.7	137.2	96.5	40.7	138.2	97.5	40.7
Organisational performance and engagement	8.6	8.6	-	8.6	8.6	-	9.6	9.6	-	9.6	9.6	-
Parks	60.2	60.2	-	62.2	62.2	-	65.2	64.2	1.0	67.2	65.2	2.0
Planning and development	3.1	3.1	-	3.1	3.1	-	3.1	3.1	-	3.1	3.1	-
Statutory planning and building control services	48.1	47.9	0.2	49.1	48.9	0.2	49.1	48.9	0.2	49.1	48.9	0.2
Strategic planning	13.6	13.6	-	13.6	13.6	-	14.6	14.6	-	14.6	14.6	-
Subdivisional development	21.0	21.0	-	21.0	21.0	-	22.0	22.0	-	22.0	22.0	-
Sustainable environment	22.1	22.1	-	22.1	22.1	-	23.1	23.1	-	23.1	23.1	-
Sustainable infrastructure and services	3.2	3.0	0.2	3.2	3.0	0.2	3.2	3.0	0.2	3.2	3.0	0.2
Waste	77.1	76.7	0.4	77.1	76.7	0.4	79.1	78.7	0.4	80.1	79.7	0.4
Total staff numbers	**1,173.3**	**1,113.4**	**59.9**	**1,201.3**	**1,135.4**	**65.9**	**1,227.1**	**1,153.4**	**73.7**	**1,251.4**	**1,170.4**	**81.0**

APPENDIX F (cont.)

Summary of planned human resources expenditure

Department	Budget 2019/20 $'000	Permanent Full/ Part time $'000	Casual $'000	Budget 2020/21 $'000	Permanent Full/ Part time $'000	Casual $'000	Budget 2021/22 $'000	Permanent Full/ Part time $'000	Casual $'000	Budget 2022/23 $'000	Permanent Full/ Part time $'000	Casual $'000
Assets	5,980	5,966	15	6,395	6,380	15	6,905	6,737	168	7,164	6,990	174
Capital works and building maintenance	3,258	3,258	-	3,474	3,474	-	3,722	3,722	-	3,862	3,862	-
Chief executive officer	832	832	-	859	859	-	891	891	-	924	924	-
Communications and events	1,797	1,797	1	1,856	1,855	1	2,043	2,042	1	2,120	2,119	1
Communications, engagement and advocacy	996	996	-	1,028	1,028	-	1,067	1,067	-	1,107	1,107	-
Community and activity centre planning	1,532	1,532	-	1,692	1,692	-	1,755	1,755	-	1,821	1,821	-
Community development and learning	7,895	7,474	421	8,151	7,717	434	8,574	8,124	450	9,104	8,551	553
Community services	1,161	1,161	-	1,199	1,199	-	1,244	1,244	-	1,291	1,291	-
Corporate services	566	566	-	584	584	-	606	606	-	629	629	-
Customer service	4,961	4,436	524	5,232	4,690	542	5,428	4,866	562	5,631	5,048	583
Economic development	1,953	1,897	55	2,016	1,959	57	2,091	2,032	59	2,169	2,108	61
Family, youth and children services	20,661	20,230	431	22,876	22,099	777	24,342	23,282	1,060	27,185	25,626	1,559
Finance and property development	4,165	4,137	28	4,301	4,272	29	4,462	4,432	30	4,629	4,598	31
Governance	4,095	4,095	-	4,228	4,228	-	4,387	4,387	-	4,552	4,552	-
Health and community wellbeing	15,707	15,587	119	16,327	16,204	123	17,141	16,929	212	17,906	17,686	220
Human resources	3,342	3,342	-	3,451	3,451	-	3,580	3,580	-	3,714	3,714	-
Information and technology	3,021	3,021	-	3,119	3,119	-	3,353	3,353	-	3,479	3,479	-
Leisure centres and sports	12,560	9,386	3,174	13,363	9,912	3,451	14,066	10,401	3,665	14,715	10,913	3,802
Organisational performance and engagement	1,040	1,040	-	1,074	1,074	-	1,232	1,232	-	1,278	1,278	-
Parks	6,134	6,134	-	6,553	6,553	-	7,119	7,034	85	7,595	7,420	175
Planning and development	537	537	-	554	554	-	575	575	-	597	597	-
Statutory planning and building control services	5,048	5,029	18	5,322	5,303	19	5,522	5,502	20	5,729	5,708	21
Strategic planning	1,618	1,618	-	1,670	1,670	-	1,850	1,850	-	1,919	1,919	-
Subdivisional development	2,414	2,414	-	2,492	2,492	-	2,703	2,703	-	2,804	2,804	-
Sustainable environment	2,596	2,596	-	2,680	2,680	-	2,898	2,898	-	3,007	3,007	-
Sustainable infrastructure and services	551	529	22	569	546	23	590	566	24	612	587	25
Waste	7,870	7,834	36	8,126	8,089	37	8,665	8,627	38	9,112	9,073	39
Total staff expenditure	**122,288**	**117,444**	**4,844**	**129,191**	**123,683**	**5,508**	**136,811**	**130,437**	**6,374**	**144,655**	**137,411**	**7,244**

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HUME CITY COUNCIL

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REPORT NO:	GE351
REPORT TITLE:	2019/20 Annual Budget Adoption and Declaration of Rates and Charges
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC18/705
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *2019/20 Annual Budget* 2. *Committee of the Whole Council Minutes - 3 June 2019* 3. *Budget submission - Friends of Emu Bottom* 4. *Budget submission - Chris Smith* 5. *Budget submission - Sunbury United Sporting Club* 6. *Budget submission - Sunbury Lions Football Netball Club* 7. *Budget submission - Bill and Karen Ashby* 8. *Budget submission - Phillippa Phillips* 9. *Budget submission - Iklima Gunes* 10. *Budget submission - James Sprague* 11. *Budget submission - Henry Clarke* 12. *Budget submission - Goonawarra Golf Club* 13. *Budget submission - Hume United Football Club Inc* 14. *Budget submission - Meadow Park Soccer Club* 15. *Budget submission - Broadmeadows Stars Sports Club* 16. *Budget submission - Wendy Walters* 17. *Budget submission - Harmony OAM* 18. *Budget submission - Jacana Cricket Club*

1. SUMMARY OF REPORT:

1.1 In accordance with Section 130 of the *Local Government Act* 1989 (the Act), Council is required to formally adopt the 2019/20 Annual Budget (the Budget) by 30 June 2019. As resolved by Council on 29 April 2019, the Budget was placed on public exhibition from 1 May to 29 May 2019 inclusive, calling for submissions as required under Section 223 of the Act. This was advertised in The Age and local newspapers.

1.2 Sixteen submissions were received and there were 11 presentations in support of their submission which were heard by the Committee of the Whole Council on 3 June 2019. Subsequently, an assembly of the Council considered and discussed all 16 submissions on 11 June 2019.

1.3 Having completed all statutory requirements, the Budget can now be adopted.

2. RECOMMENDATION:

2.1 That Council having considered the details of the 2019/20 recurrent and capital budget, attachment 1, which includes:

2.1.1 Section 1 – Link to the Council Plan

2.1.2 Section 2 – Services and Service Performance Indicators

REPORT NO: GE351 (cont.)

2.1.3 Section 3 – Financial Statements

2.1.4 Section 4 – Notes to the Financial Statements

adopts the Budget.

2.2 That in accordance with Section 158 of the Act, Council declares a uniform general rate of 0.33056 cents in the dollar of the Capital Improved Value within the municipal district for all rateable land for the rating period commencing 1 July 2019 and ending 30 June 2020.

2.3 That in accordance with Section 169 of the Act, Council grant an Agricultural Land Use Rebate of 23% of the general rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management practices on rural property.

2.4 That Council grants an additional pensioner rate rebate of $37.00 per rateable property to those applicants who qualify for a rate rebate within the meaning of the *State Concessions Act* 2004 over and above that provided by the State Government. This rebate is to be granted on the same terms and conditions that provides for the State Government funded rebate without separate application in accordance with Section 171 of the Act.

2.5 That Council declares that all rates for rateable land be determined by multiplying the Capital Improved Value of the rateable land by the relevant general rate indicated at 2.2 above.

2.6 That in accordance Section 167 (1) of the Act, the general rates and service charges are payable by four instalments. The gazetted instalment dates as fixed by the Minister are as follows: 30 September 2019, 30 November 2019, 28 February 2020 and 31 May 2020.

2.7 That in accordance with Section 167 (2A) of the Act, Council will not be offering the lump sum payment option.

2.8 That in accordance with Section 172 of the Act, Council resolves that a person pay interest at the rate specified in the *Penalty Interest Rates Act* 1983 on any general rates or charges which that person is liable to pay and have not been paid by the date specified for payment as indicated at 2.6 above.

2.9 That in accordance with Section 159 of the Act, Council declares that a municipal charge will not be levied against any rateable land on which a municipal charge may be levied for the rating period commencing on 1 July 2019 and ending on 30 June 2020.

2.10 That in accordance with Section 162 of the Act, Council declares annual service charges for the disposal of refuse per collection services for rateable and non-rateable properties for the period commencing 1 July 2019 and ending 30 June 2020; where each occupied serviced rateable property is entitled to one 140L garbage service and one 240L recycle service without charge, as follows:

Waste Service Option	Per service
Recycle 140L bin	$67.60
Recycle 240L bin	$67.60
Organic 140L bin	$82.30
Organic 240L bin	$104.70
Garbage 80L in lieu of 140L standard issue	$19.90 discount
Garbage 80L bin	$85.40
Garbage 140L bin	$148.30
Garbage bin upgrade from 140L to 240L	$111.10

Garbage 240L bin	**$256.50**

2.11 That an amount of $191.93m be declared as the amount Council intends to raise from the general rates and charges for the period from 1 July 2019 to 30 June 2020 as follows:

2.11.1	**General Rates**	**$ 169,812,336**
	Less Agricultural Land Use Rebate	**($ 600,000)**
	Less Council Pension Rebate	**($ 481,000)**
	Total rates	**$ 168,731,336**
2.11.2	**Service Charge – Recycling & Garbage**	**$ 200,000**
	Service Charge – Organics	**$ 2,570,945**
	Total Rates & Service Charges	**$ 171,502,281**
2.11.3	**Projected Supplementary Rate Income**	**$ 3,000,000**
2.11.4	**Interest on Rates and Service Charges**	**$ 761,000**
2.11.5	**Rates in lieu**	**$ 16,666,000**
		$ 191,929,281

2.12 That Council notes that in accordance with Section 158 of the Act and the Local Government (Planning and Reporting) Regulations 2014, detailed information concerning general rates and charges is appended to this report.

2.13 That Council endorses the recommendations of the Committee of the Whole Council held on 3 June 2019 and of the assembly of Council held on 11 June 2019 which includes the following adjustments to the draft capital works program;

2.13.1 Construction of a netball court at Sunbury Recreation Reserve – Total project cost $240,000 of which $100,000 will be funded from Sport and Recreation Victoria.

2.13.2 Roxburgh Park Youth Centre redevelopment of internal space brought forward to 2019/20 from 2020/21- $80,000.

2.13.3 Craigieburn SPRINT track construction of second shade shelter – $110,000 added to the project.

2.13.4 Buchan Street Reserve master plan upgrade of granitic path to concrete - $90,000.

2.13.5 An additional $90,000 for Craigieburn ANZAC Park events lighting in 2020/21.

2.14 In addition to the above, adjustments to Council's draft operating budget have been made as follows;

2.14.1 A reduction of $36,000 in lease income relating to a tenant vacating as at 30 June 2019.

2.14.2 A reduction of $55,000 in rates income relating to a supplementary valuation completed post the publishing of the draft budget.

2.14.3 An increase of $129,000 in expenditure relating to the advice received of an increase in Council insurance.

2.14.4 An increase of $200,000 in expenditure in relation to the proposed condition audit of open space assets in 2019/20.

2.15 The impact of the changes at 2.13 and 2.14 which will be funded through cash

reserves is as follows;

2.15.1 An additional $520,000 into the 2019/20 capital works program;

2.15.2 An additional $90,000 into the 2020/21 capital works program; and

2.15.3 A reduction of $320,000 to the surplus for 2019/20.

2.16 That each of the submitters be advised of Council's decision in relation to their submissions as detailed in paragraph 9.4 of the report.

2.17 That in accordance with Section 130 of the Act, Council resolves to notify and place on public notice its adoption of the Budget.

2.18 That in accordance with Section 130 of the Act, Council resolves to send a copy of the Budget to the Minister for Local Government.

3. LEGISLATIVE POWERS:

3.1 Local Government Act 1989:

- Section 127 - "Council must prepare a Budget",
- Section 129 – "Public Notice"
- Section 130 – "Adoption of Budget or Revised Budget"
- Section 223 – "Right to Make Submission"

3.2 Local Government (Planning and Reporting) Regulations 2014:

- Regulation 9
- Regulation 10
- Regulation 11

4. FINANCIAL IMPLICATIONS:

4.1 The budget includes a 2.5% rate increase across all classes of properties for the 2019/20 year. Being a revaluation year, the amount of the rate increase will not be consistent across all properties with some properties experiencing varying levels of capital appreciation/depreciation whilst others have remained little changed. The overall increase in property values across Hume was 5.1%.

4.2 Under the Fair Go Rates System (FGRS) the rate increase is capped and irrespective of being a revaluation year or non-revaluation year, Council is still limited to rate increases in accordance with the cap and does not generate any additional general rate revenue. However, in a revaluation year the amount of rates paid by each ratepayer will vary as the total general rate revenue to be generated by Council is apportioned to each rateable property according to the property's value.

4.3 Council's average rate has increased by 2.50% from $1,877.63 to 1,924.57 which is an increase of $46.94 as established by the legislative framework for the FGRS. Council's total General rate revenue has increased by 6.01% from $160.19 million to $169.81 million, an increase of $9.62 million. This is made up of the 2.50% rate cap increase and growth of 3.51%.

4.4 The rate increase will enable Council to deliver a number of key initiatives and projects highlighted in the body of this report. The proposed budget is designed to deliver a recurrent surplus in order to fund capital works and new initiatives to meet the growing population and service requirements of the City. The basis of sound financial management includes the principles for achieving operating surpluses, ensuring liquidity and maintaining long-term solvency. This budget and Council's financial plan achieve this by:

4.4.1 Providing for an operating surplus of $136.81m

4.4.2 Providing for an underlying surplus of $12.59m.

4.5 Maintaining long-term liquidity and financial capacity while also providing for new capital works expenditure of $86.65m in 2019/20.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

As part of the budget process, Council conducted consultative activities and considered the results of a range of information gathering forums including:

8.1 Hume Pride invited residents to identify priorities

8.2 Annual Community Survey

8.3 issues arising from Council's Action Request System MERIT.

8.4 Facebook Q&A session

9. DISCUSSION:

9.1 At its meeting on 29 April 2019, it was resolved to provide public notice advising that submissions could be made in relation to the proposed Budget and Council appointed a Committee of the Whole Council to hear submissions.

9.2 Advertisements were placed in The Age and local newspapers stating that the statutory advertising period commenced on 1 May 2019 and closed on 29 May 2019.

9.3 Sixteen submissions were received and in accordance with Section 223 of the Act, a Committee of the Whole Council heard the submissions on 3 June 2019 and an assembly of the Council considered and discussed all 16 submissions on 11 June 2019.

9.4 Council's response to the submissions is provided below:

9.4.1 Referring to the matters raised in the Friends of Emu Bottom budget submission (refer attachment 3):

Response:

Having considered the written submission from the Friends of Emu Bottom, Council resolved the following:

The construction of a bridge at the billabong at Emu Bottom Wetland not be pursued at this time due to the following:

- *The Emu Bottom Wetlands Master Plan which was endorsed by Council in the 1980s has since been superseded by the draft Jackson's Creek Master Plan which will:*
  - *Consider destinations and recreation nodes along the creek frontage, including the recreational uses for the Emu Bottom Wetlands area. It will also consider path circuits for recreation purposes; and*
  - *Consider provision of infrastructure within the reserve including the expansion of the carpark and the installation of a shelter. The shelter could be located at the end of the existing formalised path, thus providing a destination and viewing point over the billabong.*

- *It also supports sensitive vegetation and is potential habitat for the critically endangered Growling Grass Frog.*
- *There are also no existing formal path connections to the proposed bridge location.*
- *Investment in a bridge across an ephemeral waterway, with no connecting paths or a formal destination, is not considered viable at this time.*

Following the Victorian Government's election commitment to the Jackson's Creek Regional Park and the approval of the Lancefield Road Precinct Structure Plan to the east of this site, Council's Strategic Planning and Sustainable Environment departments will be reviewing the draft Jackson's Creek Master Plan.

9.4.2 Referring to the matters raised in Mr. Chris Smith's budget submission (refer attachment 4):

Response:

Having considered the written submission and Mr. Chris Smith's presentation to the Committee of the Whole Council, Council resolved the following:

Council has a program for new footpath construction and any new requests are prioritised in line with established criteria that includes pedestrian demand, traffic volumes, public transport access, linkages to the existing footpath network and safety.

When the initial request was received via Mr. Josh Bull MP in June 2018, it was assessed and as a result a proposal was developed for a footpath connection between 85 Riddell Rd (where the current footpath ends to the south of the Church) and Strathearn Drive. The proposal is currently scheduled to be funded in 2020/21 at an estimated cost of $103,194.

9.4.3 Referring to the matters raised in the Sunbury United Sporting Club budget submission (refer attachment 5):

Response:

Having considered the written submission and Mr. Paul DiBlasi's presentation to the Committee of the Whole Council, Council resolved the following:

The funding request of $6.5 million towards the construction of the first stage of the Sunbury United Sporting Club's redevelopment is unable to be supported based on the following considerations.

It is Council's position not to fund capital works for social clubs that have gaming machines and therefore it rests with the Sporting Club to secure its own funding for this project.

Other clubs within Hume City (with gaming machines) have successfully undertaken significant works to improve their facilities and have taken on the full responsibility for the costs of such redevelopments.

9.4.4 Referring to the matters raised in the Sunbury Lions Football Netball Club budget submission (refer attachment 6):

Response:

Having considered the written submission from Sunbury Lions Football Netball Club, Council resolved the following:

Council resolved at its meeting on the 27 May 2019 that it:

- *Approves the submission of an application for the Sunbury Recreation Reserve Netball Court Upgrade project to Sport and Recreation Victoria.*

- *Approves the inclusion of an additional $140,000 in the 2019/20 Council budget as a contribution towards the project subject to a successful grant application from Sport and Recreation Victorian and subject to Council obtaining all the necessary approvals.*

9.4.5 Referring to the matters raised in Mr. Bill and Ms. Karen Ashby's budget submission (refer attachment 7):

Response:

Having considered the written submission and Mr. Bill Ashby's presentation to the Committee of the Whole Council, Council resolved the following:

Council has allocated approximately $15 million to road renewal and upgrade needs in 2019/20, including resealing, asphalt overlays, road reconstruction projects, footpath replacements and kerb and channel replacements. Council needs to balance the competing demands for this funding by programming works on a priority basis, with the aim being to manage the road network of more than 1,200 kilometres at the lowest overall cost to the community.

At this stage there are no immediate plans for further rehabilitation of Palmer Road, Sunbury, following the works undertaken in 2018/19.

The budget of $330,000 in 2018/19 was for reconstruction of the worst section of the road, from No.85 to No.145, which was a length of 525 metres.

The next stage to be considered for reconstruction is from No.145 to No.170, which is a length of 620 metres at an estimated cost of $470,000. This section of road remains in a trafficable condition and carries a very low traffic volume (less than 100 vehicles per day) which therefore makes this a lower priority. Based on current priorities the works are likely to occur within the next five years.

9.4.6 Referring to the matters raised in Ms. Phillippa Phillips budget submission (refer attachment 8):

Response:

Having considered the written submission and Ms. Phillippa Phillips presentation to the Committee of the Whole Council, Council resolved the following:

1. ***It's really depressing to see the suburb around us get brand new facilities when we don't even have footpaths.***

Footpaths are generally constructed by developers as part of subdivisional development. Bradford Avenue and most of the streets surrounding the reserve have footpaths. There are some nearby streets without footpaths, but these are generally the streets with larger lot sizes and at the time of subdivision these streets were not required to have footpaths. This was in line with State Government development guidelines at the time these areas developed.

Council has a program for new footpath construction, with funding prioritised on the basis of safety, level of use and whether the footpath forms an important link in the wider footpath network. Where a footpath is requested in a street where the main beneficiary would be the residents of that street, it would generally only be provided where property owners contribute to the cost of construction via a special charge scheme. This option can be pursued by contacting Council's Asset Management Team.

2. ***I would really, really like to see Greenvale reflected in the capital works budget for Hume City Council.***

Please note the following major projects are planned for Greenvale in 2019/20:

- *Construction of Greenvale West Community Centre - $10m ($4m in 2019/20)*
- *Implementation of the Greenvale Recreation Reserve Master Plan - $3m ($850k in 2019/20)*
- *Construction of an Equestrian Centre - $850k ($825k in 2019/20)*
- *Drummond Street Reserve - Upgrade sport ground surface, lighting and single toilet cubicle - $505k*
- *Construction of public amenities at Greenvale Gardens - $319k*

In addition to these major projects, there are also open space upgrades, local road resurfacing and resealing and upgrades and rehabilitation of drainage infrastructure in Greenvale.

3. Bradford Avenue reserve and it is in a shocking state

Council manages over 200 public play spaces across Hume and regularly receives requests for new or extra equipment. Unfortunately, not all of these requests can be addressed immediately.

Council has an annual Play space Renewal Program which addresses the replacement of ageing play spaces. Priorities are determined based on an independent safety audit, maintenance reports and community feedback.

It is currently estimated that the play space at Bradford Reserve will be replaced in 3-5 years' time. At the time of replacement additional equipment may be considered.

In addition to the playspace renewal, there is currently a scheduled program of works for Bradford Reserve in approximately four years' time including:

- *Pavilion redevelopment*
- *Sportsground redevelopment*
- *Open space upgrade*

The planning and detailed design will take place in 2022/23. The community will be invited to make submissions to inform the design.

9.4.7 Referring to the matters raised in Ms. Iklima Gunes budget submission (refer attachment 9):

Response:

Having considered the written submission and Ms. Iklima Gunes presentation to the Committee of the Whole Council, Council resolved the following:

The granitic sand path circuit will be upgraded to concrete as part of the 2019/20 Capital Works Program.

We note that an upgrade to the landscape at Buchan Street Reserve is proposed for the financial years 2021/22 to 2022/23.

9.4.8 Referring to the matters raised in Mr. James Sprague's budget submission (refer attachment 10):

Response:

Having considered the written submission and Mr. James Sprague's presentation to the Committee of the Whole Council, Council resolved the following:

- *A playground is not supported at this location due to the constraints of topography, lack of surveillance, land ownership and encumbrances.*
- *Seating and additional landscaping will be provided within the Greenvale Drain Reserve in 2019/20.*

9.4.9 Referring to the matters raised in Mr. Henry Clarke's budget submission (refer attachment 11):

Response:

Having considered the written submission from Mr. Henry Clarke, Council resolved the following:

Council's general rate increase for 2019/20 is in line with the Victorian Governments established Fair Go Rates System (FGRS) which is a framework limiting the maximum amount councils may increase rates in a year without seeking additional approval.

In complying with the FGRS, Council also needs to balance the servicing needs of its growing community with the impost of a 2.5% rates increase on the following basis:

- *Money raised through rates is used by Council to maintain local infrastructure and to provide over 100 different services to our community including garbage and recycling services, maternal and child health, leisure services and our vast number of parks. Unfortunately, the cost of some of these services will increase well beyond CPI which places additional pressures on Council's ability to maintain funding should we not increase rates.*
- *Council continues to review the services provided as well as the way they are provided to ensure that they are delivered as efficiently as possible.*
- *The municipality continues to grow at a rapid pace, placing additional pressure on Council to ensure that the appropriate resources and services are made available for the increasing population.*

Lastly, a recent example worth noting is the impact of the recycling crisis that has hit local councils. The ban of almost all imports of foreign plastic waste by China is costing Hume almost $2m per annum. However, Hume has decided not to introduce a separate waste charge as is allowable under the FGRS. Instead, Council decided to absorb this additional cost and not pass it on to ratepayers, thereby minimizing the cost impost, being the equivalent of a 1% rate increase.

9.4.10 Referring to the matters raised in the Goonawarra Golf Club budget submission (refer attachment 12):

Response:

Having considered the written submission and Mr. Jim Johnstone's presentation to the Committee of the Whole Council, Council resolved the following:

- *In June 2016 Council engaged an independent golf course design consultant, Contour Golf Design Group, to undertake a review of the safety recommendation proposed by the Golf Club. A further cost estimate was provided by TP Golf who prepared the detailed design and documentation. Based on this advice Council provided the Goonawarra Golf Club with a Grant for $547,649 in the 2018/19 financial year to undertake these works. These works were considered as a priority and Council acknowledges that the club has completed these works.*

- *In relation to your request for additional funding for works on Holes 17 and 18 ($277,095) it was identified in a previous report that Hole 17 had the lowest ball strike risk on the program at the time the funding was approved in 2018/19. There had been no reported incidents of ball strikes on this hole for an extended period.*
- *Therefore, the additional capital funds that were being sought from Council have not been approved in the 2019/20 financial year. As Council continues to provide recurrent funding of $42,000 for works at the Goonawarra Golf Club, it is recommended that consideration be given to the use of these funds for any remedial works that the club may consider necessary.*

9.4.11 Referring to the matters raised in the Hume United Football Club budget submission (refer attachment 13):

Response:

Having considered the written submission and Mr. Mutlu Oztas presentation to the Committee of the Whole Council, Council resolved the following:

- *The sports lighting for training for the second pitch was included in the Sports Lighting Strategy that was adopted by Council in 2018. Funding for this project is scheduled in the Lighting Strategy and budgeted for in 2020/21. An upgrade to lighting on the main pitch at Laura Douglas was completed in the 2018/19 financial year.*
- *The irrigation of the pitches at Laura Douglas has been consistent with all other pitches/fields across the City and Council continues to monitor grounds for hardness, etc and remediates grounds when required.*
- *The sewerage, toilet and pavilion keying items raised will be managed by Council's Property Services team.*
- *In relation to the issues of fencing around various parts of the reserve further planning will be required to determine a functional layout and any implications for existing infrastructure on the site including irrigation and drainage locations.*

9.4.12 Referring to the matters raised in the Meadow Park Soccer Club budget submission (refer attachment 14):

Response:

Having considered the written submission and Mr. Don Pritchard's presentation to the Committee of the Whole Council, Council resolved the following:

- *Council in 2018 adopted a Pavilion Strategy that included funding ($750,000) for the renovation and upgrade of the existing pavilion at Gladstone Park Reserve. The funding for this project is over the financial years 2019/20, 2020/21 and 2021/22. This upgrade is to include the addition of changerooms to this existing facility. The provision of an additional facility nearby to South Circular Drive is unable to be supported as the Pavilion Strategy had identified the existing pavilion for an upgrade and the inclusion of an additional pavilion would impact on the amount of open space in the reserve.*
- *A proposal for car parking along South Circular Drive has been referred to Council's Traffic Department for consideration in a future car parking program. A new car park encroaching into the Reserve on the northern end of the reserve is not supported as the site has limited open space for other*

recreation activity as the predominant amount of space on the reserve is taken up for active sport and the associated facilities.

- *The provision of a formed "mini roos and under 7 pitch" will require further investigation including the capacity of the site to accommodate these activities and the costs to establish the site. This proposal will be the subject of a separate report for Council consideration.*

9.4.13 Referring to the matters raised in the Broadmeadows Stars Sports Club budget submission (refer attachment 15):

Response:

Having considered the written submission and Mr. Cemil Yildiz presentation to the Committee of the Whole Council, Council resolved the following:

Council is currently preparing a Master Plan for Progress Reserve. It is noted that the Sports Club has contributed to the community engagement sessions to inform the Master Plan design, and the Club's request for soccer fields on oval 2 was brought to the attention of the consulting landscape architect during that process.

9.4.14 Referring to the matters raised in Ms. Wendy Walters budget submission (refer attachment 16):

Response:

Having considered the written submission from Ms. Wendy Walters, Council resolved the following:

Items raised:

1. Theme 1 A well-educated and employed community.

1.1 Continue to provide and support services for youth:

- ***The plan does not cover enough services for youth it focuses on youth leadership***
- ***Education and services in all phases not just leadership programs.***

Council provides a wide range of services and programs across the community and as such, not all of these can be detailed in the Council Plan.

While leadership programs for youth have been highlighted as a priority for the Council Plan 2019/20 Actions, extensive work continues to be undertaken in delivering programs and activities specifically aimed at youth.

In particular, during 2018/19, work has been undertaken to progress the development of a ten-year strategic framework for children and young people aged 0-24 years and their families across Hume. The 0-24-year-old Framework will ensure that the services and support (within or external to Council) are available to meet the needs of our growing community.

The 0-24-year-old Framework has been developed with community stakeholders and included comments from 1,300 children, young people, families and organisations. The draft 0-24-year-old Framework was open for public consultation in April and May 2019 and is scheduled to be considered by Council in August 2019.

Further information on a range of youth events, programs and services that play an important role in supporting young people to achieve their goals and be active participants in community life. Information is available on Council's website at https://www.hume.vic.gov.au/Services_For_You/Youth

2. Create conditions that support business growth and create local jobs for Hume residents.

1.2 Tourism seems only to be targeted via the airport. The plan should show that all possible areas of tourism should be supported and developed.

The draft Council Plan action for 2019/20 "Continue to support and promote the Visitor Economy in and around Melbourne Airport" is focusing on leveraging the unique opportunities presented by the Melbourne Airport and the huge number of visitors that pass through Hume City.

Council continues to be an active supporter and participant in developing the local visitor economy (around and outside of the airport) across all areas of tourism including through:

- *Promotional activities with industry groups, tourism operators and media highlighting places of interest, activities and businesses to visit in Hume City.*
- *Working with State Government and business to attract investment into Hume and to support the visitor economy.*
- *The Visitor Information Centre in Sunbury which will soon be re-located to the new Hume Global Learning Centre Sunbury.*

3. Continue to enhance shopping and dining experiences.

1.2 Continue the Sunbury Streetscape Project this should read Continue the Sunbury Streetscape Project and include all laneways and walkways.

The Sunbury Streetscape Project does include renewing Council managed laneways and walkways in the precinct. On 24 September 2018, the Victorian State Government announced funding of $375,000 to reinvigorate some of the laneways in Sunbury. Council is matching the funding provided with this project to be delivered at a total cost of $750,000.

The concept plan for the Streetscape of the Sunbury Laneways is being developed in consultation with internal and external stakeholders. Works are expected to commence early in the 2019/20 financial year.

In addition, Council is continuing to liaise with traders regarding potential opportunities for outdoor dining spaces, as has been realised on O'Shanassy Street, particularly on the Eastern side.

4. Theme 2 A healthy and safe community.

2.1 Incorporate adult exercise equipment into all suitable parks and suitable areas.

Hume City Council is already incorporating adult exercise equipment into suitable parks, such as Greenvale Drive Reserve (some years ago), and later this year at Jack Roper Reserve – as part of implementation of that master plan.

Council identifies opportunities in master planning processes and decisions about the provision of exercise equipment depends in part on the community feedback at any particular site. For example, the community around Derby Street Reserve, Tullamarine have provided feedback that that they want this in the master plan – which is currently under development.

In 2019/20, Hume City Council will commence development of a new Open Space Strategy. The community and stakeholder engagement processes for the new strategy will factor in a number of considerations, including suitable sites for exercise equipment, in the development and provision of Council's parks and open spaces.

5. Develop emergency plans and link to other state and national emergency plans.

The Hume Municipal Emergency Management Plan (MEMP) addresses prevention of, response to and recovery from emergencies within the Hume City.

Prepared by the Hume Emergency Management Planning Committee, the Plan reflects the shared responsibilities of government, emergency management agencies, Council and the community for the actions they will take to prepare for, respond to and recover from emergencies.

The MEMP Plan feeds into the regional emergency management committee who advises the State on risks and management at a local and regional level.

The MEMP Plan has a number of sub-plans which have been developed and are reviewed with the MEMP Committee on a regular basis. The sub-plans are as follows:

- *Heatwave Plan - 2016*
- *Flood and Storm Plan 2017-2020*
- *Flood Management Plan 2013-2018*
- *Emergency Relief and Recovery Plan- 2016 - updated in 2018, however awaiting final legislation to do formal reviews*
- *Animals in Emergencies Plan – 2016*
- *Municipal Fire Management Plan 2017-2020.*

6. Review and limit the use of electronic gaming machines in council owned facilities.

Hume City Council has a Responsible Gaming Policy (available via Council's website). As part of reviewing its policy in response to gaming issues and to strengthen strategic advocacy partnerships, Council conducted a number of workshops and consultations in 2018.

On Monday 27 May 2019, Council endorsed the draft Gambling Harm Minimisation Policy 2019 for public exhibition. A copy of this draft policy is available on Council's website and feedback is being sought until 1 July 2019, alternatively a hard copy of the draft Policy will be made available at all Council customer service centres and your input and feedback is welcomed.

7. Theme 3 A culturally vibrant and connected community.

3.2 Support and implement the development of the community and arts and cultural precinct in Jackson's Hill, Sunbury.

The draft Council Plan 2017-2021 (2019/20) proposes actions over the next four financial years to support and deliver an arts and cultural precinct in Jackson's Hill, Sunbury. In 2019/20 the Council Plan has an action to: "Commence stage 1 planning for the delivery of an arts and cultural precinct at Jacksons Hill."

8. Theme 4 A sustainably built and well-maintained city with an environmentally engaged community.

Investigate the Queen's tree planting canopy program and link Hume to it where possible.

Hume City Council has planted thousands of trees in parks and streets in 2018/19 including the Urban Forest enhancement program (this included an additional 8,000 trees planted), the normal 5,000 annual Council street and reserve tree plantings and around 10,000 trees that were planted from developers.

The funding for the Queens Commonwealth Canopy Program is being considered but only allows for tube stock planting mainly in parks and on some private property. Council is currently assessing whether it can apply for a grant through the Program.

To improve tree canopy cover in Hume City, two further 2019/20 Council Plan actions are proposed as follows:

- *"Continue to increase and improve the quality of Council trees through:*
    - *Inspecting and managing street and reserve trees to maintain health.*
    - *Rollout of the 2019/20 street tree planting program.*
    - *Implementing the 2019/20 Urban Forest Enhancement Program including planting iconic, shade and plantation trees in Council managed parks and reserves."*
- *"Finalise the guiding principles for the Integrated Urban Forest approach to increase canopy cover of streets and reserves in Hume City."*

9. Theme 5 A well-governed and engaged community.

Develop a culture of quality control for all jobs done by council, and other bodies in Hume.

Council has a strong commitment to continuously plan, review and improve the services we provide to our community; this commitment is outlined in Council's adopted Service Planning Framework Policy (POL/257).

With a focus on building organisational capacity and excellence in service delivery, the Framework requires Council to assess and monitor the effectiveness, efficiency and quality of the its services and ensure that these services respond to and meet community and customer expectations.

This year's Council Plan outlines a number of formal service reviews and service planning activities. In addition to this work, various Council departments participate in a range of formal quality control accreditation programs, in line with Australian Standards and other industry best practice.

Hume City Council continues to advocate and partner with developers, business, community organisations and other levels of government to ensure quality outcomes for the community. This includes being an active member in a broad range of external networks and partnerships, industry level advisory boards and multi-level government forums to ensure that the needs of our community are well represented and advocated for.

9.4.15 Referring to the matters raised in the Harmony OAM budget submission (refer attachment 17):

Response:

Having considered the written submission and Ms. Aylin Aras-Yurdakul and Mr. Mert Elbay's presentation to the Committee of the Whole Council, Council resolved the following:

Further information is required about your organisation and the events proposed before Council can decide whether any in-kind sponsorship can be provided.

Under Council's Sponsorship Policy, organisations are asked to complete an application form. If Harmony OAM would still like to pursue an in-kind sponsorship agreement with Council, they will be required to complete and return the form to Council.

Council officers would be happy to meet with you to further explain the process and assist with this application as well as to better understand the organisation and its intentions.

9.4.16 Referring to the matters raised in the Jacana Cricket Club budget submission (refer attachment 18):

Response:

Having considered the written submission from the Jacana Cricket Club, Council resolved the following:

That it is unable to support the request for a replacement turf wicket mower as Clause 4.1 of the Turf Cricket Policy states - Cricket Clubs will be responsible for the cost of the supply of maintenance equipment and the ongoing costs associated with the running of the equipment.

9.5 The Committee of the Whole Council considered these submissions. The minutes of the Committee of the Whole Council regarding the submissions are included as attachment 2 to this report.

9.6 The due date for rate payments is 30 September 2019, 30 November 2019, 28 February 2020 and 31 May 2020. This is in accordance with the dates gazetted by the Minister.

9.7 Having completed all statutory requirements, it is now appropriate to adopt the Budget.

10. CONCLUSION:

The necessary statutory procedures have been carried out and it is recommended that the Budget be adopted and public notice be given.

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HUME CITY COUNCIL
ANNUAL BUDGET
2019/20

www.hume.vic.gov.au



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The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 1989* and the Local Government Planning and Reporting Regulations 2014. While every effort has been made to ensure that the information contained in this document has been accurate and complies to relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

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Mayor's Introduction

It gives me great pleasure to present the 2019/20 Budget to the community of Hume City Council.

Council's resources are allocated on the basis of strong governance, financial management, social justice and environmental sustainability, with our annual budget enabling us to deliver on these key platforms.

Hume City continues to be a diverse, growing municipality, and Council acknowledges the need to fund new community initiatives to meet the expectations of its expanding population and our community's dynamic, ever-changing needs, and this Budget delivers both for our community today and in preparation for the future.

Results of Council's Resident Surveys were analysed, along with feedback from Councillors, pop-up engagements and community and key stakeholder forums to determine what the community's priorities were for the coming year and beyond.

Council's general rate increase for 2019/20 is 2.5%. The Victorian Government established the Fair Go Rates System (FGRS), which is a framework limiting the maximum amount councils may increase rates in a year without seeking additional approval. The Minister for Local Government set a rate cap of 2.5% for all councils for the 2019/20 year, and Hume is working within this rate cap to expand its facilities while delivering quality services to our community.

The 2019/20 Budget includes total income of $404.47 million and operating expenditure of $267.66 million, generating a surplus of $136.81 million. The 2019/20 capital works program includes $86.65 million of new works, which will enable Council to respond to the growth in demand across the municipality.

Council's commitment to sustainable development and growth continues through this Budget, with many projects to commence, continue or be completed that will benefit the whole community.

The highlights of the 2019/20 capital works program are as follows:

• Land ($1.53 million) – including the purchase for the construction of a road at Cloverton Boulevard in Lockerbie;

• Land improvements ($20.59 million) – including the commencement of Mt Aitken District Recreation Reserve, leachate management upgrades at Riddell Road Landfill and Bolinda Road resource recovery facility, the continued implementation of the McMahon Recreation Reserve master plan and open space upgrades across the City;

• Buildings ($28.08 million) – including finalisation of works on the Town Hall Broadmeadows adaptive re-use, the Hume Global Learning Centre in Sunbury, the Greenvale West Community Centre, Merrifield North Community Centre, Kalkallo Community Centre and the upgrade to the Macedon Street office in Sunbury;

• Heritage ($0.01 million) – for the installation of public art pieces at various Council sites;

• Plant and equipment ($7.57 million) – including Council's fleet replacement program;

• Furniture and equipment ($3.9 million) - including an upgrade to Council's information systems, replacement of Council's library catalogue and the replacement of and additional kerbside bins;

• Roads ($16.42 million) – including the duplication of Roxburgh Park Drive, reconstruction of Hanson Road in Craigieburn, Wildwood Road South in Wildwood, Mitchell Street rural road in Kalkallo and local road resurfacing and resealing across the City;

• Bridges ($0.40 million) – including repairs to the pedestrian bridge at Stonebridge Way over Attwood Creek in Attwood;

• Footpaths and cycleways ($3.33 million) - including footpath rehabilitation works, a new footpath at Racecourse Road between Menzies and Curtain Drive in Sunbury and implementation of the Walking and Cycling Strategy across the City;

• Car parks ($1.6 million) – including a car park to service the future development of the Broadmeadows Town Centre, new indented parking bays on narrow streets and resurfacing of existing car parks across the City;

• Drainage ($3.14 million) – including new drainage to service the future development of the Broadmeadows Town Centre and the upgrade and rehabilitation of drainage infrastructure at various locations across the city;

Please refer to Section 4.5 for an entire listing of the 2019/20 capital works program.

With the introduction of the FGRS, Council has had a strong focus on maintaining expenditure at 2018/19 levels where possible and on achieving efficiency gains. This has been achieved while still maintaining and, in many instances, improving service levels.

The Budget delivers an additional $9 million towards the provision of day-to-day Council services including pre-schools, child care, aged services and leisure services across the municipality and also includes a number of new initiatives that will add to the extensive services already provided by Council as detailed below:

• Deliver a range of parenting education programs to build the capacity of parents to support the health, wellbeing and aspirations of their children from 0-24 years.

• Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy.

• Review the outcomes of the pilot/trial site in 2018/19, to assess opportunities to establish local markets and food truck parks.

• Assess community interest and plan for a Youth Leadership Summit to be delivered in 2020.

• Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community.

• Seek opportunities to support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by:
  • Facilitating HIN presence at Council events and festivals; and
  • Supporting HIN in the delivery of their strategic plan.

• Continue to participate in, and provide sponsorship and support to community-led events.

• Explore the establishment of a formal land management partnership with traditional owners to support the land management of Council-owned land which has cultural heritage significance.

• Finalise and adopt a Housing Diversity Strategy.

• Continue to progress implementation of the Greater Broadmeadows Framework Plan priorities, including:
  • Further investigation to deliver an east-west connection across the Merlynston Creek;
  • Progressing Stage 2 of Meadowlink Railway Crescent to Broadmeadows Station; and
  • Continued advocacy to the State Government to progress the re-development of Broadmeadows Railway Station.

• Continue to improve road cleaning and public litter collection by the implementation of an additional amenity crew.

• Undertake initiatives to improve the quality of local streets, parking and traffic management including:
  • Develop and implement regular reporting on Council's compliance with its Road Management Plan;
  • Continue to implement Council's Parking on Narrow Streets Policy, and as part of its scheduled review, investigate how the "Urban Forest Principles" may be incorporated to increase tree canopy coverage when developing solutions such as indented parking; and
  • Undertake Local Area Traffic Management (LATM) studies in the Somerton industrial area and Sunbury West, implement local traffic and road safety improvements and review the LATM process to determine future approaches and alternatives.

• Investigate options for, and if feasible, establish a trial of a new Council traineeship program (SponsorME@HCC) to support local employment pathways for residents from refugee/emerging communities, or those who are experiencing long-term unemployment.

• Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for:
  • NAIDOC Week;
  • Reconciliation Week; and
  • Annual Welcome Baby to Country event.

• Plan and commence a major review of Hume Horizons 2040.

• Review of Council's General Amenity Local Law and associated Codes.

The 2019/20 Budget continues the principles of prudent and sustainable long-term financial management, developed through a rigorous process of consultation and review, and Council endorses it as financially responsible in delivering the critical services required by our community, now and into the future.

Cr Carly Moore
Mayor

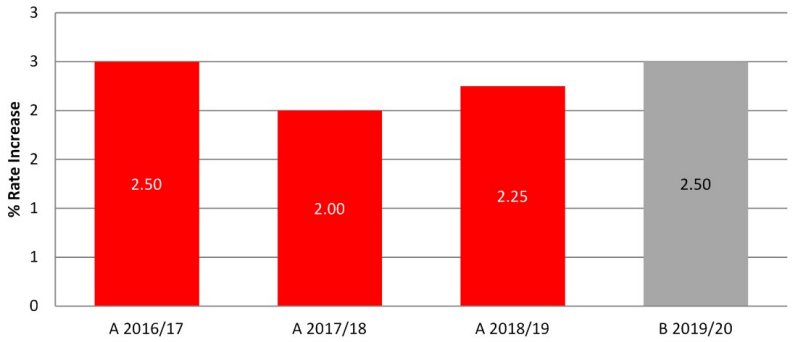
Chief Executive Officer's Summary

Council has prepared a budget for the 2019/20 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay.

The 2019/20 Budget presented in this report has been developed through a rigorous process of consultation and review with Councillors, Council officers and the Hume community. It will deliver improved services, increased maintenance and an upgrade of Council owned assets and infrastructure.

Key budget information is provided below about the rate increase, comprehensive result, service levels, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

1. Rates

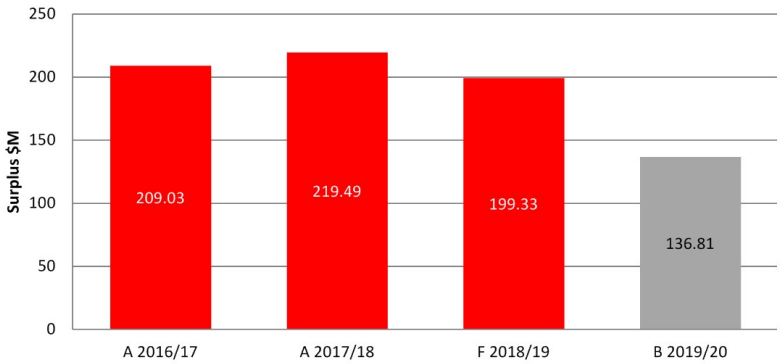


Council's rate increase for 2019/20 is in accordance with the Victorian Government's Fair Go Rates System (FGRS). (see section 4.1.1 for further information on the application of the FGRS).

Rates and charges collected are expected to be $191.93 million and include rates in lieu from Commonwealth properties of $16.67 million and $3 million generated from supplementary rates. The level of total rates also reflects an expected growth rate of approximately 3.64% per annum.

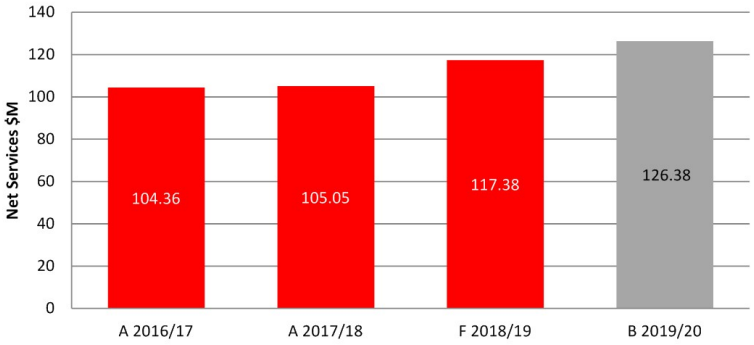
This rate increase will go towards maintaining service levels, meeting the cost of a number of internal and external influences affecting the operating Budget and towards capital works to address the asset renewal needs of the City. (The rate increase for the 2018/19 year was 2.25%).

2. Comprehensive result



The expected surplus for the 2019/20 year is $136.81 million which is a decrease of $62.52 million over the forecast result for 2018/19 predominately due to a reduction in expected developer contributions and capital grants for capital projects in 2019/20 linked to Capital Works. (The forecast result for the 2018/19 year is a surplus of $199.33 million).

3. Services

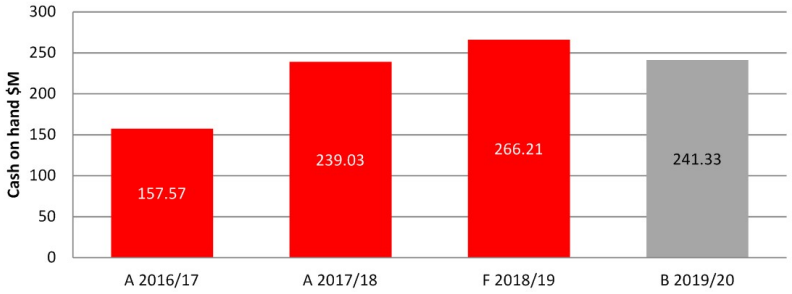


The net cost of services delivered to the community for the 2019/20 year is expected to be $126.38 million which is an increase of $9 million over the 2018/19 forecast.

A key factor influencing the development of the 2019/20 Budget has been information compiled through consultation with key stakeholders including: community satisfaction surveys, telephone surveys, budget simulator, pop-up engagements and issues arising from resident and other stakeholder requests and feedback. The information states that, while there is a relatively high level of satisfaction with most services provided by Council, there are some areas requiring additional attention.

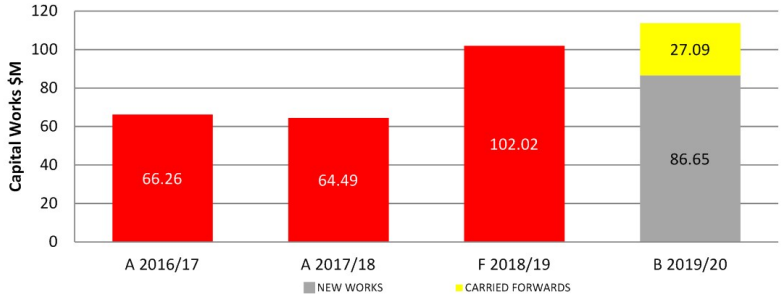
For the 2019/20 year, service levels have been maintained and a number of new activities and initiatives proposed to cater for our growing community. (The forecast net cost for the 2018/19 year is $117.38 million).

4. Cash and investments



Cash and investments are expected to decrease by $24.88 million to $241.33 million as at 30 June 2020. The decrease in cash and investments is in line with Council's Strategic Resource Plan and the expected spend of the 2018/19 capital works carried foward in 2019/20. (Cash and investments are forecast to be $266.21 million as at 30 June 2019).

5. Capital works

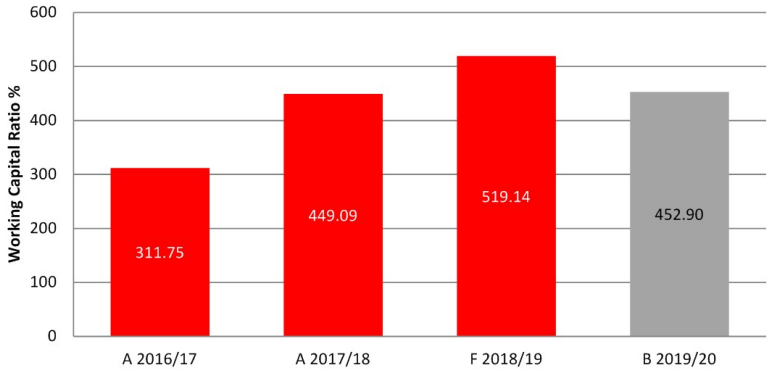


The capital works program for the 2019/20 year is expected to be $113.74 million of which $27.09 million relates to projects which will be carried forward from the 2018/19 year. The carried forward component is fully funded from the 2018/19 Budget. Of the $113.74 million in capital funding required, $105.46 million will come from Council cash and reserves, $8.19 million from external capital grants and capital cash contributions of $0.09 million. (Capital works is projected to be $102.02 million for the 2018/19 year).

The 2019/20 Budget has been prepared with the future social, environmental and economic sustainability of the City in mind. Council acknowledges the need to fund new community and organisational initiatives to meet the expectations of its rapidly growing population. The program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

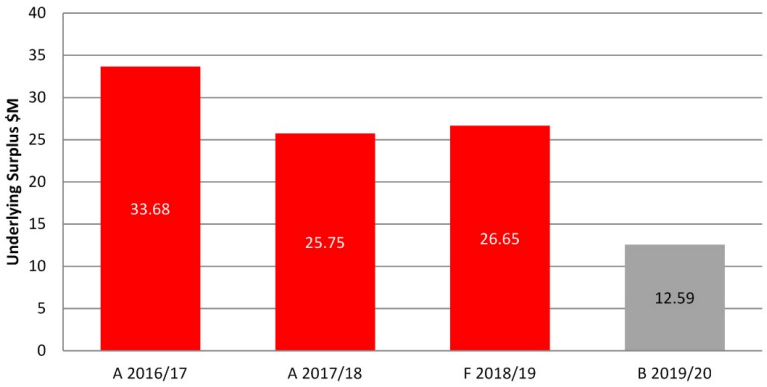
Please refer to section 4.5 for the entire listing of the 2019/20 capital works program.

6. Financial position



The financial position is expected to increase with ratepayer's equity (net worth) to increase by $195.15 million to $3.82 billion while the working capital ratio (net current assets) will decrease from 519% to 453% at 30 June 2020. This is mainly due to a decrease in cash and investments as detailed above. Total equity is forecast to be $3.63 billion as at 30 June 2019). The decrease in cash and investments is in line with Council's Strategic Resource Plan.

7. Financial Sustainability

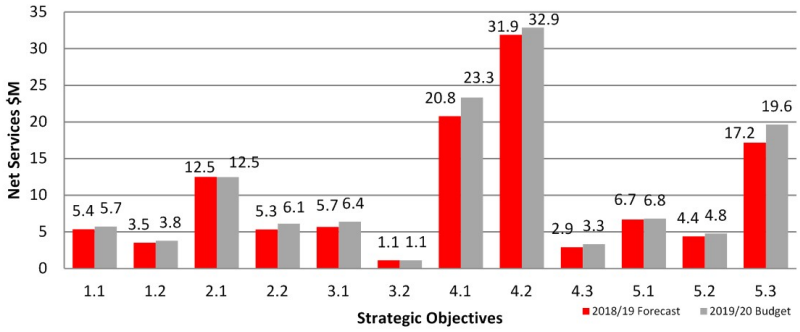


A high level Strategic Resource Plan for 2019/20 to 2022/23 has been developed. The key objective of the Plan is financial sustainability, while still achieving the Council's strategic objectives as specified in the Council Plan.

The Plan projects that Council's operating result will be $136.81 million and the underlying result will be $12.59 million in 2019/20.

The underlying result, which is a measure of financial sustainability, is steady over the SRP period.

8. Strategic objectives



Descriptions of Strategic Objectives

1.1 Support Skill Development and Education Opportunity	4.1 Urban Development, Environment and Natural Heritage
1.2 Support Business Growth and Local Jobs	4.2 Well Designed and Maintained City
2.1 Foster an Active and Healthy Community	4.3 Connected Community Via Efficient Transport Networks
2.2 Strengthen Community Safety and Respectful Behaviour	5.1 Visions and Aspirations
3.1 Foster Socially Connected and Supported Communities	5.2 Create a Community Actively Involved in City Life
3.2 Strengthen Community Connections Through Local Events and the Arts	5.3 Responsible and Transparent Governance, Services and Infrastructure

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the Budget to achieve the strategic objectives as set out in the Council Plan for the 2019/20 year.

This Budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed Budget information is available throughout this document.

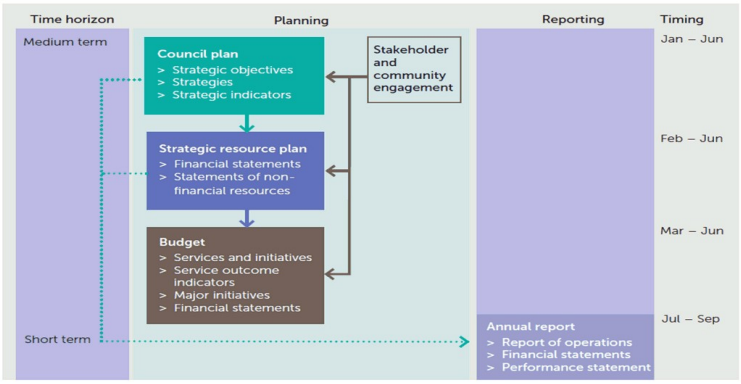
Domenic Isola
Chief Executive Officer

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Hume Horizons 2040), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan (Hume Horizons 2040) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 Our purpose

VISION

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

MISSION

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

WE VALUE

Our Citizens
We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community.

We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provision.

Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

Our Staff
We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

Partnerships with the Federal and State Governments
We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

Our Community Organisations
We will work in partnership with them to build community wellbeing, resilience and capacity.

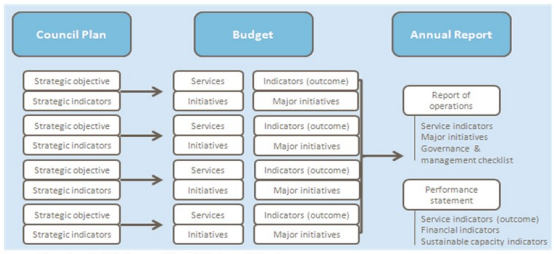
1.3 Strategic objectives

Council delivers services and initiatives under 28 service areas. Each contributes to the achievement of one of the 12 Strategic Objectives as set out in the Council Plan for the years 2017-21 incorporating the Strategic Resource Plan 2019-2022. The following table lists the five themes and the 12 Strategic Objectives as described in the Council Plan.

Theme	Description
1. **A Well-educated and Employed Community**	Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life. 1.1. **Strategic Objective -** Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. 1.2. **Strategic Objective -** Create conditions which support business growth and create local jobs for Hume residents.
2. **A Healthy and Safe Community**	Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives. 2.1. **Strategic Objective -** Foster a community which is active and healthy. 2.2. **Strategic Objective -** Strengthen community safety and respectful behaviour.
3. **A Culturally Vibrant and Connected Community**	Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all. 3.1. **Strategic Objective -** Foster socially connected and supported communities. 3.2. **Strategic Objective -** Strengthen community connections through local community events and the arts.
4. **A Sustainably Built and Well-Maintained City with an Environmentally Aware Community**	Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City. 4.1. **Strategic Objective -** Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. 4.2. **Strategic Objective -** Create community pride through a well-designed and maintained City. 4.3. **Strategic Objective -** Create a connected community through efficient and effective walking, cycling, public transport and car networks.
5. **A Well-Governed and Engaged Community**	The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected. 5.1. **Strategic Objective -** Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040. 5.2. **Strategic Objective -** Create a community actively involved in civic life. 5.3. **Strategic Objective -** Provide responsible and transparent governance, services and infrastructure which respond to community needs.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

From birth, Hume residents will have access to a diverse range of high quality learning opportunities that support ongoing skill development, active participation in community life and pathways to employment.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	*Exp*	5,142	5,650	7,529
		Rev	(1,761)	(1,773)	(1,873)
		Net	**3,381**	**3,877**	**5,656**
Early Childhood Education and Care	Provides preschool, day care, three year old activity groups and occasional care. It also supports children with additional needs, learning difficulties and developmental concerns to access and participate in education.	*Exp*	18,715	20,849	20,456
		Rev	(19,370)	(19,920)	(21,118)
		Net	**(655)**	**929**	**(662)**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	459	562	751
		Rev	-	-	-
		Net	**459**	**562**	**751**

Major Initiatives

1) Complete construction of the HGLC Sunbury and deliver targeted programs and activities to support the opening of the centre, and that are responsive to local community needs.

Other Initiatives

1) Deliver a range of parenting education programs to build the capacity of parents to support the health, wellbeing and aspirations of their children from 0-24 years.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Libraries	Participation	9.67%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents.

Hume City will be seen as an attractive place to do business, with a prosperous and resilient local economy that creates local employment opportunities for our residents.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Economic Development	Economic Development supports existing business growth and encourages new business investment to promote jobs growth within Hume City. This includes attracting new and diverse business to the City, business training, promotion and networking events, job creation programs, tourism support and development and management of the Sunbury Visitors Information Centre.	*Exp*	1,966	2,475	2,806
		Rev	(621)	(637)	(731)
		Net	**1,345**	**1,838**	**2,075**
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	*Exp*	1,834	2,196	2,234
		Rev	(372)	(511)	(518)
		Net	**1,462**	**1,685**	**1,716**

Major Initiatives

2) Deliver a range of programs and activities to support the opening of the StartNorth Coworking Space and Accelerator Programs, including:
- Delivering a range of masterclasses to build small business management capabilities;
- Hosting a 'Big Ideas Day' to develop business ideas and support start-ups in Hume; and
- Undertaking promotional and marketing campaigns to attract Hume businesses to utilise the coworking space, accelerator program and business events.

Other Initiatives

2) Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy.

3) Review the outcomes of the pilot/trial site in 2018/19, to assess opportunities to establish local markets and food truck parks.

2.3 Strategic Objective 2.1: Foster a community which is active and healthy.

Active lifestyles are encouraged, and the health and wellbeing of Hume's residents will be supported through accessible and affordable leisure, social and health services.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	24	32	10
		Rev	(2)	(19)	(18)
		Net	**22**	**13**	**(8)**
Disability Support Services	Provides a range of services to assist the elderly, disabled and those with special needs. This includes home, respite and personal care, delivered meals, community transport, property maintenance and social inclusion programs. The service also ensures that open spaces, facilities and recreation options are accessible for people of all abilities.	*Exp*	68	80	86
		Rev	-	(2)	-
		Net	**68**	**78**	**86**
Youth Services	Address the needs of young people (aged 12 – 24) across the municipality. Services including counselling, outreach activities and youth development programs and events are provided from Youth Centres, schools and community locations.	*Exp*	1,134	1,549	1,774
		Rev	(84)	(106)	(92)
		Net	**1,050**	**1,443**	**1,682**
Leisure, Health and Wellbeing	Manages leisure centres, aquatic facilities, sports stadiums and provides a range of activities and programs at these locations. This service is also responsible for initiatives targeting obesity, physical activity, nutrition, tobacco and alcohol through delivery of the Municipal Public Health and Wellbeing Plan.	*Exp*	16,859	17,983	18,036
		Rev	(10,109)	(13,094)	(13,291)
		Net	**6,750**	**4,889**	**4,745**
Aged Support Services	Provides support and maintenance services to assist the elderly and those with special needs through care and social inclusion programs. This includes active ageing activities, senior citizens groups, dementia support, a community safety register and personal care to assist older people to remain living in their own homes.	*Exp*	11,540	11,838	10,521
		Rev	(8,111)	(8,598)	(7,426)
		Net	**3,429**	**3,240**	**3,095**
Family Support and Health	Provides programs and support in the areas of wellbeing, child safety, socialisation and connection to their community. The service offers Maternal and Child Health consultations, case management, immunisation, parenting education, in-home support and physical development assessments.	*Exp*	5,732	6,477	6,264
		Rev	(3,734)	(3,649)	(3,387)
		Net	**1,998**	**2,828**	**2,877**

Major Initiatives

3) Scope, design and construct facility upgrades as part of the Sports Pavilion Plan, including pavilions at Boardman Reserve, Gladstone Park Reserve, Progress Reserve, Bulla Tennis Club, Seth Raistrick Reserve, Greenvale Equestrian, Langama Park and Mt Aitken District Recreation Reserve.

4) Continue implementation of the Sports Ground Lighting Strategy including lighting upgrades at Gibb Reserve Soccer Pitch, Dallas Public Tennis Court, Langama Park Reserve Pitch 1, John McMahon Reserve Oval 1, Sunbury Recreation Reserve Outdoor Netball Court and Greenvale Recreation Reserve Oval 2 (AFL/Cricket).

5) Deliver capital works at leisure facilities including Craigieburn Lawn Bowls, Sunbury Aquatic and Leisure Centre, Broadmeadows Aquatic and Leisure Centre, Sunbury Skate Park, Craigieburn Sprint and Broadmeadows Basketball Stadium.

6) Review Council's walking and cycling network to develop a priority list of improvements to existing infrastructure and development of new links.

Other Initiatives

4) Assess community interest and plan for a Youth Leadership Summit to be delivered in 2020.

5) Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Aquatic Facilities	Utilisation	5.49
Food safety	Health and safety	97.02%
Maternal and Child Health	Participation	70.93% 60.22% (Aboriginal)

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.4 Strategic Objective 2.2: Strengthen community safety and respectful behaviour.

Council will actively encourage respectful behaviour within our community and undertake safety initiatives to ensure that the City remains safe for all residents, visitors, road users and animals.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Community Safety	Provides a safe municipality through the provision of school crossing supervision, emergency response and recovery and enforcing City Laws and State Government legislation. This includes regulations for parking, litter, animal management, fire prevention, road rules, environmental protection and pollution.	*Exp*	10,904	11,341	12,051
		Rev	(5,988)	(6,002)	(5,941)
		Net	**4,916**	**5,339**	**6,110**

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Animal Management	Health and safety	24

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.5 Strategic Objective 3.1: Foster socially connected and supported communities.

With a strong sense of Social Justice, Council will continue to support our community in undertaking initiatives that strengthen social connections and inclusive behaviours that recognise and value the contribution of all.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Cemetery Services	Council provides an administrative service to the Sunbury and Bulla Cemetery Trusts on a fee for service basis including accepting funeral bookings, dealing with maintenance contractors, selling plots, maintaining the cemeteries and coordinating plaque orders and installations.	*Exp*	377	290	250
		Rev	(427)	(320)	(296)
		Net	**(50)**	**(30)**	**(46)**
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	*Exp*	992	857	844
		Rev	(182)	(141)	(75)
		Net	**810**	**716**	**769**
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	4,820	4,655	5,187
		Rev	(90)	(171)	(42)
		Net	**4,730**	**4,484**	**5,145**
Indigenous Support	Provides assistance for the Aboriginal and Torres Strait Islander community through disability respite, holiday programs, planned activity groups, parent engagement programs and community engagement and recognition activities.	*Exp*	249	194	229
		Rev	(106)	(131)	(121)
		Net	**143**	**63**	**108**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	442	447	423
		Rev	-	-	-
		Net	**442**	**447**	**423**

Major Initiatives

7) Complete construction, and deliver a range of programs, activities and events to support the opening of the Town Hall Broadmeadows. This will include:
- A number of major opening events to promote the Town Hall Broadmeadows; and
- A range of promotional and marketing activities to attract business conferences, weddings, private and community events.

Other Initiatives

6) Seek opportunities to support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by:
- Facilitating HIN presence at Council events and festivals; and
- Supporting HIN in the delivery of their strategic plan.

2.6 Strategic Objective 3.2: Strengthen community connections through local community events and the arts.

Participation in community life will be strengthened by Council through enhancing appropriate places and spaces that facilitate and support cultural expression, the arts and local community events.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Arts and Culture	Provides a range of programs and activities at leisure centres and community facilities including dance programs, active movement activities and an all abilities disco. This service also supports local artists by providing access to exhibition space and secures funding and partnerships for arts initiatives.	*Exp*	363	465	360
		Rev	(119)	(155)	(77)
		Net	**244**	**310**	**283**
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	*Exp*	647	857	887
		Rev	(82)	(65)	(54)
		Net	**565**	**792**	**833**

Other Initiatives

7) Continue to participate in, and provide sponsorship and support to community-led events.

2.7 Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Council will display strong leadership in protecting and enhancing our natural and built environment, while ensuring developments provide a diverse range of affordable housing options.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Waste Management	Provides household waste collection including garbage, recycling and green waste and supports local businesses with responsible waste disposal and litter management. It also includes community education and engagement programs through schools, anti-litter campaigns, hard waste collection and waste diversion from landfill or dumping.	*Exp*	20,002	21,081	21,172
		Rev	(6,079)	(4,541)	(2,810)
		Net	**13,923**	**16,540**	**18,362**
City Development	Ensures that statutory planning, open space infrastructure assets and urban design of the City are conducted in accordance with legal specifications and responsible land management planning schemes. The service ensures social justice and environmental sustainability principles are embedded in Council's planning processes.	*Exp*	13,867	14,265	14,874
		Rev	(10,166)	(10,449)	(10,314)
		Net	**3,701**	**3,816**	**4,560**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the *Local Government Act 1989* and legislative requirements.	*Exp*	322	430	418
		Rev	-	-	-
		Net	**322**	**430**	**418**

Other Initiatives

8) Explore the establishment of a formal land management partnership with traditional owners to support the land management of Council-owned land which has cultural heritage significance.

9) Finalise and adopt a Housing Diversity Strategy.

10) Continue to progress implementation of the Greater Broadmeadows Framework Plan priorities, including:

- Further investigation to deliver an east-west connection across the Merlynston Creek;
- Progressing Stage 2 of Meadowlink Railway Crescent to Broadmeadows Station; and
- Continued advocacy to the State Government to progress the re-development of Broadmeadows Railway Station.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Waste collection	Waste diversion	35.09%
Statutory planning	Decision making	53.85%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.8 Strategic Objective 4.2: Create community pride through a well-designed and maintained City.

The urban design of the City will be further enhanced to provide a high-quality and well-maintained public realm that continues to improve liveability and pride of place.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	*Exp*	6,898	6,679	4,643
		Rev	(527)	(524)	(407)
		Net	**6,371**	**6,155**	**4,236**
City Amenity and Appearance	Is responsible for road cleaning, public litter collection and minimisation and maintenance of Council's waste and litter infrastructure. This includes road and footpath sweeping and repairs, graffiti removal and cleansing activities that ensure the city remains clean and well presented.	*Exp*	1,299	2,301	2,646
		Rev	(55)	(75)	(42)
		Net	**1,244**	**2,226**	**2,604**
Parks and Open Space	Provides maintenance and provision of parks, sports fields, forests, conservation reserves, play spaces and open spaces. In doing so, the service ensures Council is complying with legislation and risk management procedures for these public areas.	*Exp*	19,345	23,593	25,853
		Rev	(526)	(493)	(262)
		Net	**18,819**	**23,100**	**25,591**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	434	427	441
		Rev	-	-	-
		Net	**434**	**427**	**441**

Other Initiatives

11) Continue to improve road cleaning and public litter collection by the implementation of an additional amenity crew.

2.9 Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.

Council will continue to plan for and deliver a connected community with enhancements that facilitate integrated and efficient walking, cycling, public transport and car networks.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	*Exp*	3,474	3,690	4,060
		Rev	(906)	(760)	(743)
		Net	**2,568**	**2,930**	**3,317**

Other Initiatives

12) Undertake initiatives to improve the quality of local streets, parking and traffic management including:
- Develop and implement regular reporting on Council's compliance with its Road Management Plan;
- Continue to implement Council's Parking on Narrow Streets Policy, and as part of its scheduled review, investigate how the "Urban Forest Principles" may be incorporated to increase tree canopy coverage when developing solutions such as indented parking; and
- Undertake Local Area Traffic Management (LATM) studies in the Somerton industrial area and Sunbury West, implement local traffic and road safety improvements and review the LATM process to determine future approaches and alternatives.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Roads	Satisfaction	64

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.10 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.

Council will support our community's vision and aspirations through a highly engaged workforce that responds to local community need and is supported by effective and efficient financial and strategic planning.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Council and Service Planning	Manages Council planning and reporting and legislative requirements under the Local Government Act. It develops and reports on progress and achievements of the Council Plan and Community Plan and supports Council's Auditor Committee and Internal Audit contract. The service also provides strategic advice on emerging social issues and policy matters to inform Council's decision making and service planning processes and to advocate for improved community outcomes.	*Exp*	2,901	3,269	3,343
		Rev	(19)	(19)	(22)
		Net	**2,882**	**3,250**	**3,321**
Human Resources	Ensures that staff pay and conditions are in accordance with the Enterprise Agreement and Awards. The service also provides Organisational Development and Workplace Health, Safety and Wellbeing. It facilitates a positive workplace culture through training and development opportunities, staff reward and recognition, employee support schemes and industrial relations.	*Exp*	3,964	3,986	4,026
		Rev	(406)	(547)	(545)
		Net	**3,558**	**3,439**	**3,481**

Other Initiatives

13) Investigate options for, and if feasible, establish a trial of a new Council traineeship program (SponsorME@HCC) to support local employment pathways for residents from refugee/emerging communities, or those who are experiencing long-term unemployment.

14) Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for:
- NAIDOC Week;
- Reconciliation Week; and
- Annual Welcome Baby to Country event.

15) Plan and commence a major review of Hume Horizons 2040.

2.11 Strategic Objective 5.2: Create a community actively involved in civic life.

Hume residents will be kept informed and empowered to actively participate in decision-making processes at all levels of government.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Communications and Advocacy	Provides support to the organisation in delivering information to Hume residents, businesses, visitors and employees through a range of communication channels. The service supports Councils advocacy and grants, print and digital media communications and is responsible for Council's corporate branding and reputation management.	*Exp*	2,209	2,093	2,217
		Rev	-	-	-
		Net	**2,209**	**2,093**	**2,217**
Organisation and Community Intelligence	Provides an internal records management service to ensure organisational knowledge is maintained through the archiving, retrieval and storage of information in accordance with the Public Records, Freedom of Information and Information Privacy Acts. The Geographic Information System provides mapping and spatial assistance in undertaking social research and community consultation to inform service planning and strategy development.	*Exp*	2,106	2,299	2,549
		Rev	-	-	-
		Net	**2,106**	**2,299**	**2,549**

Major Initiatives

8) Continue development of Council's website to improve online transactions and communications.

2.12 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to community needs.

With prudent financial management, Council will continue to plan for the long-term sustainability of the City and provide services and infrastructure that responds to community needs in an open and transparent manner.

Services

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	2,848	3,103	2,911
		Rev	(227)	(92)	-
		Net	**2,621**	**3,011**	**2,911**
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	2,479	3,195	4,441
		Rev	(1,990)	(2,049)	(2,606)
		Net	**489**	**1,146**	**1,835**
Information Technology	Is an internal service that supports efficient and reliable access to information, communications and technology (ICT). This includes service support, maintenance, security and adherence to Council standards and procedures.	*Exp*	4,583	5,403	5,762
		Rev	(3)	(2)	-
		Net	**4,580**	**5,401**	**5,762**

Service area	Description of services provided		2017/18 Actual $'000	2018/19 Forecast $'000	2019/20 Budget $'000
Finance and Procurement Services	Ensures Council's procurement is undertaken in accordance with legislation and contract works and services provided meet best practice. This service also levies and collects general rates and special charge schemes. Accounting services analyse, review, monitor and report information about financial activity within Council, for use in planning, performance evaluation, and operational control.	*Exp*	4,896	5,631	5,621
		Rev	(6,868)	(8,272)	(6,921)
		Net	**(1,972)**	**(2,641)**	**(1,300)**
Asset Management and Infrastructure Development	Is responsible for monitoring and management of Council assets (roads, drains, bridges, etc.) to ensure infrastructure is maintained to appropriate standards. This includes efficient management, supply and control of Council fleet vehicles, plant and equipment and the development and delivery of Council's annual Capital Works Program.	*Exp*	7,410	7,887	7,954
		Rev	(483)	(408)	(384)
		Net	**6,927**	**7,479**	**7,570**
Customer Service	Handles enquiries from the public from three Customer Service Centres via face-to-face interactions, telephone, email and web chat. Customer Service Centres receive payments, distribute information and connect people with Council services and activities.	*Exp*	3,168	2,781	2,868
		Rev	(5)	(8)	-
		Net	**3,163**	**2,773**	**2,868**

Other Initiatives

16) Review of Council's General Amenity Local Law and associated Codes.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual
Governance	Satisfaction	56

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

Service	Indicator	Performance Measure	Computation
Food Safety	Health and Safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Animal Management	Health and Safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community

2.13 Reconciliation with budgeted operating result

	Net Cost (Revenue) $'000	Expenditure $'000	Revenue $'000
1.1 Support skill development and education opportunities	5,745	28,736	(22,991)
1.2 Support business growth and local jobs	3,791	5,040	(1,249)
2.1 Foster a community which is active and healthy	12,477	36,691	(24,214)
2.2 Strengthen community safety and respectful behaviour	6,110	12,051	(5,941)
3.1 Foster socially connected and supported communities	6,399	6,933	(534)
3.2 Strengthen community connections through local events and the arts	1,116	1,247	(131)
4.1 Facilitate urban development while protecting the environment and natural heritage	23,340	36,464	(13,124)
4.2 Well designed and maintained city	32,872	33,583	(711)
4.3 Connected community via efficient transport networks	3,317	4,060	(743)
5.1 Realise the communities visions and aspirations	6,802	7,369	(567)
5.2 Create a community actively involved in city life	4,766	4,766	-
5.3 Responsible and transparent governance, services and infrastructure	19,646	29,557	(9,911)
Total	**126,381**	**206,497**	**(80,116)**
Expenses added in:			
Depreciation and amortisation	51,248		
Finance costs	200		
Other items not attributable to a service	10,514		
Deficit before funding sources	**188,343**		
Funding sources added in:			
Rates and charges	(191,929)		
Other items not attributable to a service	(9,006)		
Total funding sources	**(200,935)**		
Underlying surplus for the year	**(12,592)**		
Add			
Grants - capital	(8,187)		
Contributions - monetary	(87)		
Contributions - developer	(13,573)		
Contributions - non-monetary	(101,259)		
Fair value adjustments for investment property	(1,115)		
Surplus for the year	**(136,813)**		

3. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2019/20 has been supplemented with projection to 2022/23 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act* 1989 and the Local Government Planning and Reporting Regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2019-20 budget has been prepared based on the accounting standards applicable at the date of preparation. This means that pending accounting standards that will be in effect from the 2019-20 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2019-20 financial statements, not considered in the preparation of the budget include:

- *AASB 16 Leases*
- *AASB 15 Revenue from Contracts with Customers,* and
- *AASB 1058 Income of Not for Profit Entities.*

While it is not possible to determine the precise impact of these standards at this time, the broad impact on Council is estimated to be as follows:

- *AASB 16 Leases* – Introduces a single lessee accounting model whereby the Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.
- *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not for Profit Entities* – Change the way that Councils recognise income and also address matters such as grant funding, contribution of assets and volunteer services. A key change is replacement for some transactions of the criteria of control as a determinant of the timing of income recognition, with the criteria of satisfying performance obligations in an enforceable agreement. These new standards have the potential to impact the timing of how the Council recognises income.

Comprehensive Income Statement

For the four years ending 30 June 2023

	NOTES	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Strategic Resource Plan Projections 2020/21 $'000	2021/22 $'000	2022/23 $'000
Income						
Rates and charges	4.1.1 (i)	182,991	**191,929**	201,350	212,688	224,198
Statutory fees and fines	4.1.2	14,567	**14,574**	15,124	15,791	16,153
User fees	4.1.3	29,491	**28,756**	31,241	33,108	34,999
Grants - operating	4.1.4 (a)	47,144	**37,609**	47,548	49,201	50,781
Grants - capital	4.1.4 (b)	15,194	**8,187**	5,925	4,402	3,327
Contributions - monetary	4.1.5	1,276	**411**	326	327	329
Contributions - developer	4.1.5	35,493	**13,573**	12,220	9,945	8,768
Contributions - non-monetary	4.1.5	118,549	**101,259**	94,983	88,529	84,277
Fair value adjustments for investment property		961	**1,115**	1,139	1,167	1,195
Net gain on property development		1,930	**-**	-	-	-
Other income	4.1.6	8,061	**7,061**	7,322	7,583	7,843
Total income		**455,657**	**404,474**	**417,178**	**422,741**	**431,870**
Expenses						
Employee costs	4.1.7	109,574	**122,288**	129,191	136,811	144,655
Materials and services	4.1.8	89,618	**87,443**	95,530	101,012	107,783
Depreciation and amortisation	4.1.9	46,199	**51,248**	56,531	61,004	64,917
Finance costs	4.1.10	817	**200**	201	201	201
Other expenses	4.1.11	10,116	**6,482**	6,722	6,968	7,219
Total expenses		**256,324**	**267,661**	**288,175**	**305,996**	**324,775**
Surplus for the year		**199,333**	**136,813**	**129,003**	**116,745**	**107,095**
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment		57,051	**58,332**	62,031	65,424	68,673
Total comprehensive result		**256,384**	**195,145**	**191,034**	**182,169**	**175,768**

Balance Sheet

For the four years ending 30 June 2023

	NOTES	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Strategic Resource Plan Projections 2020/21 $'000	2021/22 $'000	2022/23 $'000
Assets						
Current assets						
Cash and cash equivalents		266,212	**241,326**	235,849	241,672	244,971
Trade and other receivables		32,210	**33,556**	35,001	36,558	38,227
Other assets		2,341	**2,400**	2,460	2,521	2,584
Total current assets	4.2.1	**300,763**	**277,282**	**273,310**	**280,751**	**285,782**
Non-current assets						
Trade and other receivables		92	**92**	92	92	92
Financial assets		310	**310**	310	310	310
Property, plant, equipment and infrastructure		3,356,647	**3,578,108**	3,771,450	3,943,179	4,119,290
Investment property		45,562	**46,677**	47,816	48,985	50,179
Intangible assets		17,993	**16,357**	14,722	13,086	11,450
Total non-current assets	4.2.1	**3,420,604**	**3,641,544**	**3,834,390**	**4,005,652**	**4,181,321**
Total assets		**3,721,367**	**3,918,826**	**4,107,700**	**4,286,403**	**4,467,103**
Liabilities						
Current liabilities						
Trade and other payables		24,813	**26,716**	25,092	21,429	25,882
Trust funds and deposits		4,033	**4,033**	4,033	4,033	4,033
Provisions		29,089	**30,459**	31,905	33,438	35,058
Interest-bearing loans and borrowings	4.2.3	-	**16**	9	6	-
Total current liabilities	4.2.2	**57,935**	**61,224**	**61,039**	**58,906**	**64,973**
Non-current liabilities						
Trust funds and deposits		5,815	**6,939**	6,939	6,939	6,939
Provisions		30,463	**28,349**	26,383	25,056	23,921
Interest-bearing loans and borrowings	4.2.3	-	**15**	6	-	-
Total non-current liabilities	4.2.2	**36,278**	**35,303**	**33,328**	**31,995**	**30,860**
Total liabilities		**94,213**	**96,527**	**94,367**	**90,901**	**95,833**
Net assets		**3,627,154**	**3,822,299**	**4,013,333**	**4,195,502**	**4,371,270**
Equity						
Accumulated surplus		1,862,031	**1,999,495**	2,146,810	2,270,689	2,431,007
Reserves		1,765,123	**1,822,804**	1,866,523	1,924,813	1,940,263
Total equity		**3,627,154**	**3,822,299**	**4,013,333**	**4,195,502**	**4,371,270**

Statement of Changes in Equity
For the four years ending 30 June 2023

	NOTES	Total $'000	Accumulated Surplus $'000	Revaluation Reserve $'000	Other Reserves $'000
2019 Forecast Actual					
Balance at beginning of the financial year		3,370,770	1,670,107	1,585,812	114,851
Surplus for the year		199,333	199,333	-	-
Net asset revaluation increment		57,051	-	57,051	-
Transfers to other reserves		-	(36,765)	-	36,765
Transfers from other reserves		-	29,356	-	(29,356)
Balance at end of the financial year		**3,627,154**	**1,862,031**	**1,642,863**	**122,260**
2020 Budget					
Balance at beginning of the financial year		**3,627,154**	**1,862,031**	**1,642,863**	**122,260**
Surplus for the year		**136,813**	**136,813**	**-**	**-**
Net asset revaluation increment		**58,332**	**-**	**58,332**	**-**
Transfers to other reserves	4.3.1	**-**	**(13,573)**	**-**	**13,573**
Transfers from other reserves	4.3.1	**-**	**14,224**	**-**	**(14,224)**
Balance at end of the financial year		**3,822,299**	**1,999,495**	**1,701,195**	**121,609**
2021					
Balance at beginning of the financial year		3,822,299	1,999,495	1,701,195	121,609
Surplus for the year		129,003	129,003	-	-
Net asset revaluation increment		62,031	-	62,031	-
Transfers to other reserves		-	(12,220)	-	12,220
Transfers from other reserves		-	30,532	-	(30,532)
Balance at end of the financial year		**4,013,333**	**2,146,810**	**1,763,226**	**103,297**
2022					
Balance at beginning of the financial year		4,013,333	2,146,810	1,763,226	103,297
Surplus for the year		116,745	116,745	-	-
Net asset revaluation increment		65,424	-	65,424	-
Transfers to other reserves		-	(9,945)	-	9,945
Transfers from other reserves		-	17,079	-	(17,079)
Balance at end of the financial year		**4,195,502**	**2,270,689**	**1,828,650**	**96,163**
2023					
Balance at beginning of the financial year		4,195,502	2,270,689	1,828,650	96,163
Surplus for the year		107,095	107,095	-	-
Net asset revaluation increment		68,673	-	68,673	-
Transfers to other reserves		-	(8,768)	-	8,768
Transfers from other reserves		-	61,991	-	(61,991)
Balance at end of the financial year		**4,371,270**	**2,431,007**	**1,897,323**	**42,940**

Statement of Cash Flows

For the four years ending 30 June 2023

	Notes	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Strategic Resource Plan Projections 2020/21 $'000	2021/22 $'000	2022/23 $'000
		Inflows (Outflows)	**Inflows (Outflows)**	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		181,310	**190,184**	199,507	210,736	222,136
Statutory fees and fines		14,640	**14,646**	15,196	15,862	16,224
User fees		29,639	**29,083**	31,566	33,432	35,321
Grants - operating		47,144	**37,609**	47,548	49,201	50,781
Grants - capital		15,194	**8,187**	5,925	4,402	3,327
Contributions - monetary		1,457	**411**	326	327	329
Contributions - developer		35,493	**13,573**	12,220	9,945	8,768
Interest received		5,522	**4,750**	5,000	5,250	5,500
Property rental		2,221	**2,111**	2,122	2,133	2,143
Other income		318	**200**	200	200	200
DCP equalisation trust		319	**1,124**	-	-	-
Employee costs		(111,326)	**(119,661)**	(126,732)	(134,185)	(141,858)
Materials and services		(88,283)	**(80,682)**	(86,734)	(92,261)	(97,634)
Grants, contributions and donations		(4,638)	**(4,067)**	(4,165)	(4,266)	(4,369)
Utilities		(6,573)	**(7,343)**	(8,033)	(8,768)	(9,555)
Other payments		(2,490)	**(2,415)**	(2,557)	(2,702)	(2,850)
Net cash provided by operating activities	4.4.1	**119,947**	**87,710**	**91,389**	**89,306**	**88,463**
Cash flows from investing activities						
Payments for property, plant, equipment and infrastructure		(90,480)	**(107,978)**	(97,649)	(71,325)	(85,957)
Payment to developers for LIK/WIK		(3,818)	**(5,400)**	-	(12,948)	-
Proceeds from sales of property, plant, equipment and infrastructure		868	**800**	800	800	800
Proceeds from property development		1,242	**-**	-	-	-
Proceeds from sale of financial assets		200,415	**-**	-	-	-
Net cash provided by / (used in) investing activities	4.4.2	**108,227**	**(112,578)**	**(96,849)**	**(83,473)**	**(85,157)**
Cash flows from financing activities						
Finance costs		(11)	**-**	(1)	(1)	(1)
Repayment of borrowings		(559)	**(18)**	(16)	(9)	(6)
Net cash used in financing activities	4.4.3	**(570)**	**(18)**	**(17)**	**(10)**	**(7)**
Net increase/(decrease) in cash and cash equivalents		227,604	**(24,886)**	(5,477)	5,823	3,299
Cash and cash equivalents at the beginning of the financial year		38,608	**266,212**	241,326	235,849	241,672
Cash and cash equivalents at the end of the financial year		**266,212**	**241,326**	**235,849**	**241,672**	**244,971**

Statement of Capital Works

For the four years ending 30 June 2023

	NOTES	Forecast Actual 2018/19 $'000	Budget* 2019/20 $'000	Strategic Resource Plan Projections 2020/21 $'000	2021/22 $'000	2022/23 $'000
Property						
Land		30	**8,901**	-	-	-
Land improvements		15,121	**29,060**	22,111	20,305	32,157
Buildings		49,009	**35,489**	21,768	13,980	20,768
Total property		**64,160**	**73,450**	**43,879**	**34,285**	**52,925**
Plant and equipment						
Heritage		50	**294**	135	75	75
Plant and equipment		4,774	**8,143**	5,070	5,070	5,070
Furniture and equipment		4,438	**3,970**	2,739	2,692	3,145
Total plant and equipment		**9,262**	**12,407**	**7,944**	**7,837**	**8,290**
Infrastructure						
Roads		17,519	**17,070**	25,907	17,159	15,276
Bridges		188	**390**	390	755	6,786
Footpaths and cycleways		6,057	**3,511**	5,257	4,002	3,328
Car parks		2,410	**2,913**	8,514	703	1,650
Drainage		2,424	**3,994**	2,920	2,440	1,016
Total infrastructure		**28,598**	**27,878**	**42,988**	**25,059**	**28,056**
Total capital works expenditure	4.5.1	**102,020**	**113,735**	**94,811**	**67,181**	**89,271**
Represented by:						
New asset expenditure		37,675	**47,111**	46,004	25,904	47,065
Asset renewal expenditure		31,178	**34,449**	27,447	27,236	28,265
Asset upgrade expenditure		16,582	**25,918**	12,906	11,516	12,441
Asset expansion expenditure		16,585	**6,257**	8,454	2,525	1,500
Total capital works expenditure	4.5.1	**102,020**	**113,735**	**94,811**	**67,181**	**89,271**
Funding sources represented by:						
Grants		15,194	**8,187**	5,925	4,402	3,327
Contributions		532	**87**	-	-	-
Council cash		86,294	**105,461**	88,886	62,779	85,944
Total capital works expenditure	4.5.1	**102,020**	**113,735**	**94,811**	**67,181**	**89,271**

** Includes the carried forward component from 2018/19*

Statement of Human Resources

For the four years ending 30 June 2023

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2018/19 $'000	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000
Staff expenditure					
Employee costs	109,574	**122,288**	129,191	136,811	144,655
Total staff expenditure	**109,574**	**122,288**	**129,191**	**136,811**	**144,655**
	FTE	**FTE**	FTE	FTE	FTE
Staff numbers					
Employees	1,095	**1,173**	1,201	1,227	1,251
Total staff numbers*	**1,095**	**1,173**	**1,201**	**1,227**	**1,251**

** Forecast total staff numbers for 2018/19 includes vacancies. Budgeted staff numbers for 2018/19 were 1,135.*

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises	
	2019/20 $'000	Permanent Full/Part time $'000	Casual $'000
Assets	**5,980**	5,966	15
Capital works and building maintenance	**3,258**	3,258	-
Chief executive officer	**832**	832	-
Communications and events	**1,797**	1,797	1
Communications, engagement and advocacy	**996**	996	-
Community and activity centre planning	**1,532**	1,532	-
Community development and learning	**7,895**	7,474	421
Community services	**1,161**	1,161	-
Corporate services	**566**	566	-
Customer service	**4,961**	4,436	524
Economic development	**1,953**	1,897	55
Family, youth and children services	**20,661**	20,230	431
Finance and property development	**4,165**	4,137	28
Governance	**4,095**	4,095	-
Health and community wellbeing	**15,707**	15,587	119
Human resources	**3,342**	3,342	-
Information and technology	**3,021**	3,021	-
Leisure centres and sports	**12,560**	9,386	3,174
Organisational performance and engagement	**1,040**	1,040	-
Parks	**6,134**	6,134	-
Planning and development	**537**	537	-
Statutory planning and building control services	**5,048**	5,029	18
Strategic planning	**1,618**	1,618	-
Subdivisional development	**2,414**	2,414	-
Sustainable environment	**2,596**	2,596	-
Sustainable infrastructure and services	**551**	529	22
Waste	**7,870**	7,834	36
Total expenditure	**122,288**	**117,444**	**4,844**

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2019/20	Comprises Permanent Full/Part time	Casual
Assets	**57.30**	57.00	0.30
Capital works and building maintenance	**27.60**	27.60	-
Chief executive officer	**4.00**	4.00	-
Communications and events	**15.40**	15.40	-
Communications, engagement and advocacy	**7.40**	7.40	-
Community and activity centre planning	**12.60**	12.60	-
Community development and learning	**71.60**	65.80	5.80
Community services	**7.00**	7.00	-
Corporate services	**3.00**	3.00	-
Customer service	**51.90**	43.70	8.20
Economic development	**16.40**	15.80	0.60
Family, youth and children services	**249.70**	244.50	5.20
Finance and property development	**35.50**	35.10	0.40
Governance	**37.20**	37.20	-
Health and community wellbeing	**144.10**	143.20	0.90
Human resources	**18.10**	18.10	-
Information and technology	**26.30**	26.30	-
Leisure centres and sports	**131.20**	93.50	37.70
Organisational performance and engagement	**8.60**	8.60	-
Parks	**60.20**	60.20	-
Planning and development	**3.10**	3.10	-
Statutory planning and building control services	**48.10**	47.90	0.20
Strategic planning	**13.60**	13.60	-
Subdivisional development	**21.00**	21.00	-
Sustainable environment	**22.10**	22.10	-
Sustainable infrastructure and services	**3.20**	3.00	0.20
Waste	**77.10**	76.70	0.40
Total expenditure	**1,173.30**	**1,113.40**	**59.90**

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.5% in line with the rate cap.

This will raise total rates and charges for 2019/20 to $193.01m (excluding rebates).

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	%
General rates*	160,188	**169,812**	9,624	6.01%
Service rates and charges	2,703	**2,771**	68	2.52%
Supplementary rates	4,356	**3,000**	(1,356)	(31.13%)
Interest on rates and charges	823	**761**	(62)	(7.53%)
Rates in lieu	15,971	**16,666**	695	4.35%
Total rates and charges	**184,041**	**193,010**	**8,969**	**4.87%**

**These items are subject to the rate cap established under the FGRS.*

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2018/19 cents/$CIV*	2019/20 cents/$CIV*	Change
Uniform General rate for all rateable properties	0.33868	**0.33056**	(2.40%)

** Subject to Valuer General certification.*

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2018/19 $'000	2019/20 $'000	$'000	Change %
Residential	124,438	**129,678**	5,240	4.21%
Commercial	7,916	**8,465**	549	6.94%
Industrial	19,111	**21,928**	2,817	14.74%
Rural	8,723	**9,741**	1,018	11.67%
Total amount to be raised by general rates	**160,188**	**169,812**	**9,624**	**6.01%**

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2018/19 Number	2019/20 Number	Change $'000	%
Residential	75,712	**78,899**	3,187	4.21%
Commercial	2,687	**2,682**	(5)	(0.19%)
Industrial	5,093	**5,158**	65	1.28%
Rural	1,504	**1,495**	(9)	(0.60%)
Total number of assessments	**84,996**	**88,234**	**3,238**	**3.81%**

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2018/19 $'000	2019/20 $'000	$'000	Change %
Residential	36,743,063	**39,230,024**	2,486,961	6.77%
Commercial	2,337,472	**2,560,928**	223,456	9.56%
Industrial	5,642,823	**6,633,804**	990,981	17.56%
Rural	2,575,506	**2,946,869**	371,363	14.42%
Total value of land	**47,298,864**	**51,371,625**	**4,072,760**	**8.61%**

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2018/19 $	Per Rateable Property 2019/20 $	$	Change %
Optional Garbage Charges				
Garbage (upgrade from 140L to 240L)	108.40	**111.10**	2.70	2.49%
Garbage (additional service 240L)	250.30	**256.50**	6.20	2.48%
Garbage (additional service140L)	144.70	**148.30**	3.60	2.49%
Garbage (additional 80L)	83.30	**85.40**	2.10	2.52%
Garbage discount (80L first service)	19.40 discount	**19.90 discount**	0.50	2.58%
Optional Recycling Charges				
Recycle (additional 140L or 240L)	66.00	**67.60**	1.60	2.42%
Optional Organics Charges				
Organics 140L service	80.30	**82.30**	2.00	2.49%
Organics 240L service	101.20	**104.70**	3.50	3.46%
Organics 140L additional service	80.30	**82.30**	2.00	2.49%
Organics 240L additional service	101.20	**104.70**	3.50	3.46%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2018/19 $'000	2019/20 $'000	$'000	Change %
Garbage	195	**200**	5	2.56%
Organic	2,508	**2,571**	63	2.51%
Total	**2,703**	**2,771**	**68**	**2.52%**

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

Type of Charge	2018/19 $'000	2019/20 $'000	$'000	Change %
Rates and charges	167,020	**175,263**	8,243	**4.94%**

Type of Charge	2018/19 $'000	2019/20 $'000	$'000	Change %
General rates	160,188	**169,812**	9,624	6.01%
Less agricultural land use rebate	(589)	**(600)**	(11)	1.87%
Less Council pension rebate	(461)	**(481)**	(20)	4.34%
Total general rates	159,138	**168,731**	9,593	6.03%
Add service charge - recycling and garbage	195	**200**	5	2.56%
Add service charge - organics	2,508	**2,571**	63	2.51%
Add projected supplementary rate income	4,356	**3,000**	(1,356)	(31.13%)
Add interest on rates and charges	823	**761**	(62)	(7.53%)
Total general rates and service charges	167,020	**175,263**	8,243	4.94%
Add rates in lieu from Commonwealth properties	15,971	**16,666**	695	4.35%
Total	**182,991**	**191,929**	**8,938**	**4.88%**

4.1.1(j) Fair Go Rates System Compliance

Hume City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2018/19	2019/20
Total general rates	$ 160,187,553	**$ 169,812,336**
Number of rateable properties	84,996	**88,234**
Base average rates	$ 1,843.30	**$ 1,877.63**
Maximum rate increase (set by the State Government)	2.25%	**2.50%**
Capped average rate	$ 1,884.77	**$ 1,924.57**
Maximum general rates and municipal charges revenue	$ 160,198,018	**$ 169,812,498**
Budgeted general rates and municipal charges revenue	$ 160,187,553	**$ 169,812,336**
Budgeted Supplementary Rates	$ 3,000,000	**$ 3,000,000**
Budgeted Total Rates and Municipal Charges Revenue	$ 163,187,553	**$ 172,812,336**

** Please note variance to amount 4.1.1 (c) is due to rounding*

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019/20: estimated $3m and 2018/19: $4.4m);
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.2 Statutory fees and fines

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Land information certificates	190	**210**	20	10.53%
Building fines and infringements	2,440	**2,440**	-	0.00%
Registrations and permits	2,092	**2,104**	12	0.57%
Subdivisions	3,974	**4,008**	34	0.86%
Traffic / PERIN / animals	4,062	**4,044**	(18)	(0.44%)
Town planning	1,722	**1,700**	(22)	(1.28%)
Other / miscellaneous	87	**68**	(19)	(21.84%)
Total statutory fees and fines	**14,567**	**14,574**	**7**	**0.05%**

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Changes in statutory fees are made in accordance with legislative requirements.

Statutory fees and fines are forecast to increase by 0.1% or $0.01 million compared to 2018/19. It is expected that the level of development activity will plateau.

4.1.3 User fees

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Landfill / garbage	4,265	**2,733**	(1,532)	(35.92%)
Recreational facilities	13,553	**13,764**	211	1.56%
Community services	5,773	**6,362**	589	10.20%
Building	1,462	**1,462**	-	0.00%
General and supplementary valuation data	974	**654**	(320)	(32.85%)
Cemetery fees	319	**295**	(24)	(7.52%)
Town planning	421	**431**	10	2.38%
Other/ miscellaneous	2,724	**3,055**	331	12.15%
Total user fees	**29,491**	**28,756**	**(735)**	**(2.49%)**

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities, landfill operations and the provision of human services such as family day care and home help services.

User fees are projected to decrease by 2.49% or $0.74 million over 2018/19. The main reason is due to the expected reduction in waste disposal at one of Councils landfills due to the loss of a major commercial customer that accounted for $1.2 million and the sale of the general revaluation data which will now occur every year (previously occurred biennially) $0.3 million. Offsetting this is the additional revenue generated from the opening of the Town Hall Broadmeadows $0.6 million.

In addition, Council plans to increase user charges for all areas with at least expected inflationary trends over the Budget period to maintain parity of user charges with the costs of service delivery.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	27,943	18,605	(9,338)	(33.42%)
State funded grants	34,395	27,191	(7,204)	(20.94%)
Total grants received	**62,338**	**45,796**	**(16,542)**	**(26.54%)**
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria grants commission - general purpose	13,915	6,933	(6,982)	(50.18%)
Victoria grants commission - local roads	2,582	1,276	(1,306)	(50.58%)
Aged and disability services	5,323	5,488	165	3.10%
Economic development	250	50	(200)	(80.00%)
Family, youth and children's services	3,059	3,160	101	3.30%
Community Strengthening	807	367	(440)	(54.52%)
Population health	27	36	9	33.33%
Recurrent - State Government				
Statutory planning and building control services	50	-	(50)	(100.00%)
Economic development	50	280	230	460.00%
Public health services	25	25	-	0.00%
City laws	513	530	17	3.31%
Leisure centres and sport	75	98	23	31%
Environmental services	32	35	3	-
Parks	65	112	47	72.31%
Waste and cleansing services	227	35	(192)	(1)
Sustainable environment	84	23	(61)	(72.62%)
Aged and disability services	2,567	939	(1,628)	(63.42%)
Family and children's services	12,516	13,691	1,175	9.39%
Youth services	69	57	(12)	(17.39%)
Health and community wellbeing management	2	2	-	0%
Population health	249	108	(141)	(56.63%)
Maternal and child health	2,847	2,689	(158)	(5.55%)
Community strengthening	1,730	1,675	(55)	(3.18%)
Communications and events	80	-	(80)	(100.00%)
Total recurrent grants	**47,144**	**37,609**	**(9,535)**	**(20.23%)**
(b) Capital Grants				
Non-recurrent - Commonwealth Government				
Asset development	1,980	1,295	(685)	(34.60%)
Non-recurrent - State Government				
Asset development	13,214	6,892	(6,322)	(47.84%)
Total non-recurrent grants	**15,194**	**8,187**	**(7,007)**	**(46.12%)**
Total Grants	**62,338**	**45,796**	**(16,542)**	**(26.54%)**

Grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers.

Operating grants are expected to decrease by 20.23% or $9.54 million compared to the 2018/19 forecast. This is due to the expected 50% advance payment of the Victorian Grants Commission's 2019/20 allocation in 2018/19 of $8.2 million.

Capital grants are expected to decrease by 46.12% or $7.01 million compared to the 2018/19 forecast due to specific funding for large capital works projects in 2018/19 including the Town Hall Broadmeadows adaptive re-use, South Community Hub in Lockerbie, Aitken Hill Community Centre in Craigieburn and Greenvale West Community Hub.

4.1.5 Contributions

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Monetary - operating	744	**324**	(420)	(56.45%)
Monetary - capital	532	**87**	(445)	(83.65%)
Total monetary	1,276	**411**	(865)	(67.79%)
Developer	35,493	**13,573**	(21,920)	(61.76%)
Non-monetary	118,549	**101,259**	(17,290)	(14.58%)
Total contributions	**155,318**	**115,243**	**(40,075)**	**(25.80%)**

This includes all cash contributions received by Council from developers, State, Federal and community sources and contributions from other parties towards property development costs.

Contributions are expected to decrease by 25.8% or $40.08 million as follows:

Contributions monetary - capital includes all monies received for the purposes of funding the capital works program. They are expected to decrease by 83.65% or $0.4 million compared to 2018/19 due to funding received for one off capital projects including the Potter St carpark in Craigieburn of $0.3m.

Contributions developer includes all monies received from developers for the purposes of funding development costs. They are expected to decrease by 61.76% or $21.92 million compared to 2018/19 due to higher than expected developer contributions received in 2018/19, entering into works in-kind and land in-kind agreements for the delivery of infrastructure rather than cash payments and a slowing of activity.

Contributions non-monetary include roads, footpaths, drainage and land contributed by developers as part of the developer contribution scheme. They are expected to decrease by 14.58% or $17.3 million as this reflects the expected slow down in subdivisional growth in 2019/20 within the municipality.

4.1.6 Other income

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Interest	5,522	**4,750**	(772)	(13.98%)
Investment property rental	1,049	**1,001**	(48)	(4.58%)
Other rent	1,172	**1,110**	(62)	(5.29%)
Other	318	**200**	(118)	(37.11%)
Total other income	**8,061**	**7,061**	**(1,000)**	**(12.41%)**

Other income predominately includes interest on investments and property rental.

The expected decrease in interest earned in 2019/20 is due to an expected decrease in investment rates.

4.1.7 Employee costs

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Salaries and wages	85,454	95,341	(9,887)	(11.57%)
Superannuation	8,590	9,628	(1,038)	(12.08%)
Workcover	1,685	1,688	(3)	(0.18%)
Annual leave and long service leave	7,081	9,042	(1,961)	(27.69%)
Fringe benefits tax	99	98	1	1.01%
Other employee related expenses	6,665	6,491	174	2.61%
Total employee costs	**109,574**	**122,288**	**(12,714)**	**(11.60%)**

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc.

Employee benefits are expected to increase by $12.71 million compared to the 2018/19 forecast. This increase relates to four key factors:

• The implementation of the terms of the EBA which will result in an increase on 1 July 2019;
• Anticipated non-EBA wages growth to keep pace with the growing demands in service delivery, maintenance of open space, roads and infrastructure needs. Additional funding will be available to cover some of these costs; and
• The fulfilment of current unfilled advertised positions which has resulted in expected savings of $5.02 million in the 2018/19 forecast when compared to the 2018/19 Budget. Budget on budget employee benefits are expected to increase by $7.69 million.

4.1.8 Materials and services

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Materials	13,931	13,445	486	3.49%
Capital works expensed	4,000	4,000	-	-
Fleet expenses	2,886	2,956	(70)	(2.43%)
Contractors and consultants	60,656	57,913	2,743	4.52%
Insurance	1,572	1,786	(214)	(13.61%)
Building and utility charges	6,573	7,343	(770)	(11.71%)
Total materials and services	**89,618**	**87,443**	**2,175**	**2.43%**

Materials and services include the purchase of consumables and payments to contractors for the provision of services and are forecast to decrease by 2.43% or $2.18 million compared to 2018/19.

Agency staff expenses are expected to decrease by 70% or $4.8 million as a full complement of staff is budgeted for in 2019/20.

Building and utility expenses are expected to increase by 11.71% or $0.8 million due to the Town Hall Broadmeadows and HGLC Sunbury becoming operational.

4.1.9 Depreciation and amortisation

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Property	11,734	13,016	(1,282)	(10.93%)
Plant and equipment	5,812	6,447	(635)	(10.93%)
Infrastructure	27,394	30,389	(2,995)	(10.93%)
Intangible assets (landfill restoration assets)	1,259	1,396	(137)	(10.88%)
Total depreciation and amortisation	**46,199**	**51,248**	**(5,049)**	**(10.93%)**

Depreciation is an accounting charge which attempts to measure the usage of Council's property, plant, equipment and infrastructure assets such as roads and drains. The increase of $5.05 million for 2019/20 is due to the completion of the 2018/19 capital works program during the year and expected developer contributed assets.

4.1.10 Finance Costs

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Loan interest	11	-	11	100.00%
Leave provision interest	606	-	606	100.00%
Landfill interest	200	200	-	-
Total Finance Costs	**817**	**200**	**617**	**75.52%**

The decrease of $0.6 million for 2019/20 is due to a non-cash book entry associated with the net present value (NPV) of its future liabilities for employee benefits and landfill rehabilitation and aftercare costs.

As at 30 June 2019 Council will have no bank borrowings and all finance costs relate to non-cash book entries.

4.1.11 Other expenses

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	Change %
Grants, contributions and donations	4,638	4,067	571	12.31%
Auditors' remuneration	236	247	(11)	(4.66%)
Councillors' allowances	442	449	(7)	(1.58%)
Operating rentals	1,203	1,072	131	10.89%
Bank charges	609	647	(38)	(6.24%)
Written down value of infrastructure assets replaced	2,988	-	2,988	100.00%
Total other expenses	**10,116**	**6,482**	**3,634**	**35.92%**

Other expenses relate to a range of unclassified items including contributions to community groups, bank charges, operating leases and councillor allowances. Other expenses are expected to decrease by 35.92% or $3.63 million compared to the 2018/19 forecast. This is mainly due to a decrease in the EPA levy payable (contributions) and the writing off of the written down value of infrastructure assets, such as roads which were replaced during 2018/19. No amount had been budgeted for in 2019/20 as these amounts cannot be reliably predicted.

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by $24.89 million during the year mainly due to the carried forward component of the 2018/19 capital works program.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months.

Property, plant, equipment and infrastructure is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by the Council over many years. The increase in this balance includes the net result of the capital works program, developer contributed assets, the revaluation of Council's assets, the disposal of property, plant and equipment and the depreciation of non-current assets.

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase in total by $1.9 million in line with the increase in operating expenditure and the capital works program.

Provisions include accrued long service leave, annual leave, rostered days off owing to employees and landfill rehabilitation works. Employee entitlements are only expected to increase marginally due to more active management of entitlements.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018/19 $'000	2019/20 $'000
Amount borrowed as at 30 June of the prior year	559	**49**
Amount proposed to be borrowed	-	**-**
Amount projected to be redeemed	559	**18**
Amount of borrowings as at 30 June	-	**31** *

** Represents operating lease repayments as required by AASB 16 whereby Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value. Council has no other borrowings.*

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

• Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations;
• Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed; and
• Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.

4.4 Statement of Cash Flows

4.4.1 Net cash flows from operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. The increase in cash provided from operating activities is mainly due to strong revenue as a result of continued strong growth throughout the City, offset by an increase in employee costs as a result of the EBA increase and new positions created to cater for growth and a reduction in developer contributions and capital grants.

The net cash provided by operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. These include items such as depreciation and non-monetary developer contributions.

4.4.2 Net cash flows from investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of financial assets and other assets such as vehicles, property, equipment, etc. The increase in payments for investing activities is due to the expected completion of the carried forward component of the 2018/19 capital works program.

Capital works expenditure is disclosed in Section 4.5 of this report.

4.4.3 Net cash flows from financing activities

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. The decrease is due to a reduction in borrowings.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2019/20 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2018/19 $'000	Budget 2019/20 $'000	Change $'000	%
Property	64,160	**73,450**	9,290	**14.48%**
Plant and equipment	9,262	**12,407**	3,145	**33.96%**
Infrastructure	28,598	**27,878**	(720)	**(2.52%)**
Total	**102,020**	**113,735**	**11,715**	**11.48%**

The capital works program for the 2019/20 year is expected to be $113.74 million of which $27.08 million relates to projects which will be carried forward from the 2018/19 year.

Property $73.45 million
The property class comprises land, land improvements including playground equipment, playing surfaces, buildings and building improvements including community centres, Council offices, sports facilities and pavilions. Highlights for the 2019/20 budget include the commencement of Mt Aitken District Recreation Reserve, leachate management upgrades at Riddell Road Landfill and Bolinda Road resource recovery facility, the continued implementation of the McMahon Recreation Reserve master plan and open space upgrades across the City, finalisation of works on the Town Hall Broadmeadows adaptive re-use, the Hume Global Learning Centre in Sunbury, the Greenvale West Community Centre, Merrifield North Community Centre, Kalkallo Community Centre and the upgrade to the Macedon Street office in Sunbury and the purchase for the construction of a road at Cloverton Boulevard in Lockerbie.

Plant and Equipment $12.41 million
The Plant and equipment class includes scheduled replacement of Councils fleet and plant items, furniture and equipment including computers and telecommunications, library books and additional kerbside bins and items purchased or constructed which are of historical or cultural significance.

Infrastructure $27.88 million
The Infrastructure class includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures. Highlights of the 2019/20 budget include the duplication of Roxburgh Park Drive, reconstruction of Hanson Road in Craigieburn, Wildwood Road South in Wildwood, Mitchell Street rural road in Kalkallo and local road resurfacing and resealing across the City, footpath rehabilitation works, new footpath works and construction of walking and cycling paths across the city, a car park at the Broadmeadows Town Centre in Broadmeadows, new indented parking bays on narrow streets and resurfacing of existing car parks across the City and new drainage to service the development of the Hume Central in Broadmeadows and the upgrade and rehabilitation of drainage infrastructure at various locations across the City.

		Asset Expenditure Types				Summary of Funding Sources			
	Project Cost	New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property	**73,450**	38,935	8,422	22,271	3,822	(6,262)	(87)	(67,100)	-
Plant and equipment	**12,407**	1,549	8,592	2,266	-	(30)	-	(12,378)	-
Infrastructure	**27,878**	6,627	17,435	1,381	2,435	(1,895)	-	(25,983)	-
Total	**113,735**	**47,111**	**34,449**	**25,918**	**6,257**	**(8,187)**	**(87)**	**(105,461)**	**-**

Of the $113.74 million in capital funding required, $105.46 million will come from Council cash and reserves, $8.19 million from external capital grants, capital cash contributions of $0.09 million.

4.5.2 Current Budget

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY											
Land Improvements											
Broadmeadows Valley Park Management Plan Implementation	Meadow Valley	Broadmeadows	100	100	-	-	-	-	-	(100)	-
Jack Roper Reserve Master Plan Implementation	Meadow Valley	Broadmeadows	100	100	-	-	-	-	-	(100)	-
Bolinda Road Open Space Master Plan Implementation	Aitken	Campbellfield	100	100	-	-	-	-	-	(100)	-
Integrated Water Management Plan Actions	Citywide	Citywide	90	-	90	-	-	-	-	(90)	-
Sports Ground Lighting Audit and Upgrade Program	Citywide	Citywide	770	-	770	-	-	(50)	-	(720)	-
Open Space Upgrades	Citywide	Citywide	1,366	-	-	1,366	-	-	-	(1,366)	-
Playspace Replacement Program	Citywide	Citywide	810	-	810	-	-	-	-	(810)	-
Hume's Places-Local Shopping Centre Upgrades/Urban Renewal	Citywide	Citywide	150	-	-	150	-	-	-	(150)	-
Irrigation Installation and Upgrade	Citywide	Citywide	122	-	-	122	-	-	-	(122)	-
Sportground Surfaces - Sub-Surface Drainage	Citywide	Citywide	149	149	-	-	-	-	-	(149)	-
Sports Infrastructure Replacement	Citywide	Citywide	30	-	30	-	-	-	-	(30)	-
Children's Services Yard Refurbishment and Redevelopment	Citywide	Citywide	100	-	100	-	-	-	-	(100)	-
Greenvale Recreation Reserve Master Plan	Meadow Valley	Greenvale	850	-	-	850	-	-	-	(850)	-
Hume Central Public Realm Works	Meadow Valley	Broadmeadows	151	151	-	-	-	-	-	(151)	-
Broadmeadows Town Park Precinct Enhancement	Meadow Valley	Broadmeadows	230	-	-	230	-	(23)	-	(207)	-
Galaxyland Regional Playspace Redevelopment	Jacksons	Sunbury	790	-	790	-	-	-	-	(790)	-
Buchan Street Reserve Master Plan Implementation	Meadow Valley V	Meadow Heights	90	90	-	-	-	-	-	(90)	-
Dog Off Leash Site Improvements	Citywide	Citywide	195	195	-	-	-	-	-	(195)	-
Warm Season Grass Conversion	Citywide	Citywide	66	-	-	66	-	-	-	(66)	-
Seabrook Reserve Masterplan	Meadow Valley	Broadmeadows	111	-	-	111	-	-	-	(111)	-
McMahon Recreation Reserve Master Plan	Jacksons	Sunbury	1,035	1,035	-	-	-	-	-	(1,035)	-
Willowbrook Recreation Reserve Master Plan	Meadow Valley	Westmeadows	277	-	-	277	-	-	-	(277)	-
D.S. Aitken Recreation Reserve Master Plan	Aitken	Craigieburn	440	-	-	440	-	-	-	(440)	-
Craigieburn Bowling Club Synthetic Green rehabilitation	Aitken	Craigieburn	320	-	320	-	-	-	-	(320)	-
Mt Aitken District Recreation Reserve- Highlands	Aitken	Craigieburn	2,500	2,500	-	-	-	-	-	(2,500)	-
Sunbury Park Master Plan Implementation	Jacksons	Sunbury	500	-	-	500	-	-	-	(500)	-
Bolinda Road Landfill Master Plan Stage 3 Works	Aitken	Campbellfield	233	233	-	-	-	-	-	(233)	-
Elmhurst Park Site Development Plan	Meadow Valley	Gladstone Park	500	-	-	500	-	-	-	(500)	-
Kevin DeLaine Reserve Site Development Plan	Meadow Valley	Dallas	84	-	-	84	-	-	-	(84)	-
Progress Reserve Master Plan Review and Implementation	Meadow Valley	Coolaroo	550	-	-	550	-	-	-	(550)	-
Derby Street Reserve Site Development Plan	Jacksons	Tullamarine	350	-	-	350	-	-	-	(350)	-
HTCC Playspace and Landscaping	Aitken	Craigieburn	850	850	-	-	-	-	-	(850)	-
Drummond Street Reserve - Upgrade Sport Ground Surface,Lighting and Single Toilet Cubicle	Meadow Valley	Greenvale	505	-	-	505	-	-	-	(505)	-
SPRINT Track - Construction 2nd Shade Shelter	Aitken	Craigieburn	160	160	-	-	-	-	-	(160)	-
Community Gardens Infrastructure Upgrades	Citywide	Citywide	107	-	-	107	-	-	-	(107)	-
Langama Park Reserve - Shade and Seating	Jacksons	Sunbury	138	138	-	-	-	-	-	(138)	-
Duncan Court Reserve Improvement Works	Meadow Valley	Westmeadows	50	-	-	50	-	-	-	(50)	-
Sunningdale Child Care Centre - removal of sandpit in babies yard	Jacksons	Sunbury	13	-	-	13	-	-	-	(13)	-
McEwen Drive Preschool shade sail	Jacksons	Sunbury	17	-	-	17	-	-	-	(17)	-
Malcolm Creek preschool - shade sail for outdoor play space	Aitken	Craigieburn	12	12	-	-	-	-	-	(12)	-
Dallas Tennis Court Upgrade	Meadow Valley	Dallas	66	-	-	66	-	-	-	(66)	-
Craigieburn Lawn Bowls Turf Green Upgrade	Aitken	Craigieburn	237	-	-	237	-	-	-	(237)	-
Installation of fence at Aston Pavilion	Aitken	Craigieburn	33	33	-	-	-	-	-	(33)	-
Installation of a fence to oval at Ardlie St	Meadow Valley	Westmeadows	33	33	-	-	-	-	-	(33)	-
Gladstone Park Reserve Fence	Meadow Valley	Gladstone Park	88	-	88	-	-	-	-	(88)	-
Riddell Road Landfill - Resource Recovery Facility Upgrade - Design Only	Jacksons	Sunbury	40	-	-	40	-	-	-	(40)	-

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Bolinda Rd Resource Recovery Facility -Leachate Management Upgrade	Aitken	Campbellfield	1,103	-	-	1,103	-	-	-	(1,103)	-
ANZAC Park Landscape Works	Aitken	Craigieburn	200	-	-	200	-	-	-	(200)	-
Tullamarine Tennis Club Pathway Upgrade	Jacksons	Tullamarine	52	-	52	-	-	(30)	-	(22)	-
Livvi's Place - Water Play	Aitken	Craigieburn	200	200	-	-	-	(200)	-	-	-
A new fence at Ripplebrook Drive	Meadow Valley	Broadmeadows	83	83	-	-	-	-	-	(83)	-
Riddell Road Landfill Leachate Management Upgrade	Jacksons	Sunbury	1,862	-	-	1,862	-	-	-	(1,862)	-
Riddell Road Landfill Landfill Gas Management	Jacksons	Sunbury	796	-	-	796	-	-	-	(796)	-
Riddell Road Landfill Capping	Jacksons	Sunbury	159	-	-	159	-	-	-	(159)	-
Riddell Road Side Liner Construction	Jacksons	Sunbury	85	-	-	85	-	-	-	(85)	-
Land purchase Lot 1 at 139-157 Johnstone Street	Meadow Valley	Jacana	65	65	-	-	-	-	-	(65)	-
Botanical Garden Study in Broadmeadows Town Park	Meadow Valley	Broadmeadows	50	50	-	-	-	-	-	(50)	-
Fencing around 3 soccer pitches	Citywide	Citywide	120	120	-	-	-	-	-	(120)	-
Fencing for Lynda Blundell Senior Citizens Centre	Meadow Valley	Dallas	75	75	-	-	-	-	-	(75)	-
Sunbury Recreation Reserve Netball Court	Jacksons Ward	Sunbury	240	240	-	-	-	(100)	-	(140)	-
			20,594	**6,711**	**3,050**	**10,834**	**-**	**(403)**	**-**	**(20,192)**	**-**
Land Improvements											
Buildings											
Broadmeadows Town Hall - Adaptive Re-use	Meadow Valley	Broadmeadows	3,800	-	-	-	3,800	-	-	(3,800)	-
Hume Global Learning Centre	Jacksons	Sunbury	3,100	3,100	-	-	-	-	-	(3,100)	-
Greenvale West Community Centre Project	Aitken	Greenvale	4,000	4,000	-	-	-	-	-	(4,000)	-
Public Toilet Program	Citywide	Citywide	643	-	-	643	-	-	-	(643)	-
Disability Action Plan	Citywide	Citywide	260	-	-	260	-	-	-	(260)	-
Greenhouse Action Plan	Citywide	Citywide	949	-	-	949	-	-	-	(949)	-
Leisure Centre Pool Plant and Capital Projects Upgrade	Citywide	Citywide	170	-	170	-	-	-	-	(170)	-
Bolinda Road Resource Recovery Centre Upgrade	Aitken	Campbellfield	440	-	440	-	-	-	-	(440)	-
Sunbury Aquatic Centre Changeroom Upgrade, Floor Repairs and car park	Jacksons	Sunbury	158	-	158	-	-	-	-	(158)	-
Portable Building Purchase	Aitken	Roxburgh Park	80	80	-	-	-	-	-	(80)	-
Skate, scooter, bmx strategy 2013 implementation	Citywide	Citywide	710	710	-	-	-	-	-	(710)	-
Merrifield North Community Centre	Aitken	Mickleham	3,734	3,734	-	-	-	(776)	-	(2,958)	-
Construct a Pavilion at Arena District Active Reserve Greenvale North (Mt Aitken)	Aitken	Roxburgh Park	-	-	-	-	-	-	-	-	-
Kalkallo Community Centre (construction)	Aitken	Kalkallo	2,000	2,000	-	-	-	-	-	(2,000)	-
Mt Aitken District Recreation Reserve Pavilion - Highlands	Aitken	Craigieburn	1,000	1,000	-	-	-	(1,000)	-	-	-
Construct public amenities at Greenvale Gardens	Aitken	Greenvale	319	319	-	-	-	-	-	(319)	-
Roxburgh Park Youth and Recreation Centre Children's Room redevelopment	Aitken	Roxburgh Park	80	-	-	80	-	-	-	(80)	-
Sunbury Aquatic and Leisure Centre Upgrades	Jacksons	Sunbury	115	-	-	115	-	-	-	(115)	-
Cloverton Southern Active Open Space Pavilion 1&2	Aitken	Kalkallo	498	498	-	-	-	-	-	(498)	-
Boardman Reserve Pavilion 2 Upgrade	Jacksons	Sunbury	24	-	-	24	-	-	-	(24)	-
Boardman Reserve Pavilion 3 & Social Room Upgrade	Jacksons	Sunbury	26	-	-	26	-	-	-	(26)	-
Gladstone Park Reserve Sports Pavilion Upgrade	Meadow Valley	Gladstone Park	23	-	-	-	23	-	-	(23)	-
Progress Reserve Pavilion Upgrade	Meadow Valley	Coolaroo	23	-	-	23	-	-	-	(23)	-
Bulla Village Tennis Club Modular Pavilion	Jacksons	Bulla	582	-	582	-	-	-	-	(582)	-
Seth Raistrick Reserve pavilion upgrade	Aitken	Campbellfield	203	-	-	203	-	-	-	(203)	-
Greenvale Equestrian Centre	Meadow Valley	Greenvale	825	-	-	825	-	(200)	-	(625)	-
Leo Dineen Reserve Pavilions and social room	Jacksons	Tullamarine	23	-	-	23	-	-	-	(23)	-
Langama Park Pavilion 2	Jacksons	Sunbury	23	-	-	23	-	-	-	(23)	-
Bradford Avenue Preschool - replace flooring in Unit 1	Aitken	Greenvale	20	-	20	-	-	-	-	(20)	-
Sunningdale Child Care Room 4 cupboard & adult sink upgrade	Jacksons	Sunbury	9	-	-	9	-	-	-	(9)	-
Hilton street Preschool-extension of storeroom and additional children's toilet	Aitken	Craigieburn	27	-	-	27	-	-	-	(27)	-
Craigieburn Leisure Centre 3 year old and play group program improvements	Aitken	Craigieburn	37	-	37	-	-	-	-	(37)	-
Homestead Child and Family Centre- Foyer bathroom reconfiguration	Aitken	Roxburgh Park	10	-	-	10	-	-	-	(10)	-
Riddell Rd Landfill & Bolinda Rd Resource Recovery Facility - E-waste acceptance	Aitken	Campbellfield	200	200	-	-	-	(104)	-	(96)	-
Goonawarra Neighbourhood House - Refurbishment Works	Jacksons	Sunbury	57	-	-	57	-	-	-	(57)	-

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Selwyn Neighbourhood House - Refurbishment Works	Aitken	Craigieburn	44	-	44	-	-	-	-	(44)	-
Jacksons Hill Arts and Cultural Precinct	Jacksons	Sunbury	150	-	150	-	-	(1,000)	-	850	-
Sunbury Youth Centre Youth Hub reconfiguration	Jacksons	Sunbury	100	-	-	100	-	-	-	(100)	-
Roxburgh Park Youth Centre - re-development of internal space	Aitken	Roxburgh Park	100	-	100	-	-	-	-	(100)	-
Sunbury Aquatic and Leisure Centre Upgrades	Jacksons	Sunbury	120	-	120	-	-	-	-	(120)	-
Eric Boardman Reserve upgrade-additional funding to match State grant requirement	Jacksons	Sunbury	300	-	-	300	-	(1,800)	-	1500	-
Langama Park Reserve upgrade - Extra funding to meet State grant requirement	Jacksons	Sunbury	303	-	-	303	-	(900)	-	598	-
Activation of Patullos Lane Reserve-Installation of an Exiloo	Aitken	Roxburgh Park	440	440	-	-	-	-	-	(440)	-
Highgate Reserve Shelter	Aitken	Craigieburn	55	55	-	-	-	-	-	(55)	-
Leo Dineen Reserve Shelter	Jacksons	Tullamarine	55	55	-	-	-	-	-	(55)	-
Hume Men's Shed (Craigieburn) Development Project	Aitken	Craigieburn	250	250	-	-	-	-	(87)	(163)	-
Macedon Street Office Upgrade	Jacksons	Sunbury	1,700	-	-	1,700	-	-	-	(1,700)	-
Toilets and BBQ facilities at The Nook	Jacksons	Sunbury	300	300	-	-	-	-	-	(300)	-
Buildings			**28,079**	**16,741**	**1,820**	**5,696**	**3,822**	**(5,780)**	**(87)**	**(22,213)**	**-**
Land											
Land for Bonds Lane Roundabout (0.03ha)- Property 51	Meadow Valley	Greenvale	56	56	-	-	-	-	-	(56)	-
Land for Cloverton Blvd (2.11ha) - National Pacific portion	Aitken	Kalkallo	1,474	1,474	-	-	-	-	-	(1,474)	-
Land			**1,531**	**1,531**	**-**	**-**	**-**	**-**	**-**	**(1,531)**	**-**
TOTAL PROPERTY			**50,204**	**24,982**	**4,870**	**16,530**	**3,822**	**(6,182)**	**(87)**	**(43,935)**	**-**
PLANT AND EQUIPMENT											
Plant and Equipment											
Fleet Capital Replacement Program	Citywide	Citywide	5,372	-	5,372	-	-	-	-	(5,372)	-
Broadmeadows Aquatic and Leisure Centre Upgrade	Meadow Valley	Broadmeadows	1,655	-	-	1,655	-	-	-	(1,655)	-
Clarke Oval Stadium Cooling	Jacksons	Sunbury	140	140	-	-	-	-	-	(140)	-
Broadmeadows Basketball Stadium -Cooling Units in the Upstairs Two Courts	Meadow Valley	Broadmeadows	250	250	-	-	-	-	-	(250)	-
Seniors Exercise Equipment - Gladstone Park Seniors Centre	Meadow Valley	Gladstone Park	95	95	-	-	-	-	-	(95)	-
Seniors Exercise Equipment - Sunbury Seniors Citizen Centre	Jacksons	Sunbury	55	55	-	-	-	-	-	(55)	-
Plant and Equipment			**7,567**	**540**	**5,372**	**1,655**	**-**	**-**	**-**	**(7,567)**	**-**
Furniture and Equipment											
Asset Management System	Citywide	Citywide	132	132	-	-	-	-	-	(132)	-
Kerbside Bins - New and Maintenance	Citywide	Citywide	786	-	786	-	-	-	-	(786)	-
Litter Bin Infrastructure Replacement	Citywide	Citywide	105	-	105	-	-	-	-	(105)	-
Library Stock Replacement	Citywide	Citywide	786	-	786	-	-	-	-	(786)	-
Equipment Replacement and Upgrade, Software and Related Projects	Citywide	Citywide	1,415	-	1,415	-	-	-	-	(1,415)	-
Sports Pavilion Bin Cage program	Citywide	Citywide	10	10	-	-	-	-	-	(10)	-
Basketball Stadium Asset Renewal Program	Citywide	Citywide	30	-	30	-	-	-	-	(30)	-
Premier's Reading Challenge	Citywide	Citywide	30	-	-	30	-	(30)	-	-	-
CCTV Policy Implementation	Citywide	Citywide	94	-	94	-	-	-	-	(94)	-
Barrymore Rd Preschool - replace Children's Lockers in Unit 2	Meadow Valley	Greenvale	4	-	4	-	-	-	-	(4)	-

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Sunningdale Child Care Centre - Cleaners Cupboard Upgrade	Jacksons	Sunbury	6	6	-	-	-	-	-	(6)	-
Splash Outdoor Gym Equipment	Aitken	Craigieburn	66	66	-	-	-	-	-	(66)	-
Virtual Fitness Classes - New Projectors, Sound system & Screens to run classes	Meadow Valley	Broadmeadows	33	33	-	-	-	-	-	(33)	-
Bookshop shelving initiative	Citywide	Citywide	6	-	-	6	-	-	-	(6)	-
Booking system for Community facilities	Citywide	Citywide	400	400	-	-	-	-	-	(400)	-
Furniture and Equipment			**3,902**	**647**	**3,220**	**35**	**-**	**(30)**	**-**	**(3,872)**	**-**
Heritage											
Public Art Project	Citywide	Citywide	75	75	-	-	-	-	-	(75)	-
Natural Heritage Interpretation Action Plan	Citywide	Citywide	30	30	-	-	-	-	-	(30)	-
Heritage			**105**	**105**	**-**	**-**	**-**	**-**	**-**	**(105)**	**-**
TOTAL PLANT AND EQUIPMENT			**11,574**	**1,292**	**8,592**	**1,690**	**-**	**(30)**	**-**	**(11,544)**	**-**
INFRASTRUCTURE											
Roads											
Local Road Spray Reseal	Citywide	Citywide	1,250	-	1,250	-	-	-	-	(1,250)	-
Local Road Asphalt Resurfacing	Citywide	Citywide	5,470	-	5,470	-	-	-	-	(5,470)	-
Kerb and Channel Rehabilitation	Citywide	Citywide	315	-	315	-	-	-	-	(315)	-
Kerb and Channel Rehabilitation Associated with Road Asphalt Resurfacing	Citywide	Citywide	385	-	385	-	-	-	-	(385)	-
Traffic Management Facilities	Citywide	Citywide	798	798	-	-	-	-	-	(798)	-
Local Area Traffic Management (LATM) Facilities	Citywide	Citywide	390	390	-	-	-	-	-	(390)	-
Clunes Avenue Reconstruction	Meadow Valley	Dallas	550	-	550	-	-	-	-	(550)	-
Mortlake Avenue Reconstruction	Meadow Valley	Dallas	320	-	320	-	-	-	-	(320)	-
Wildwood Road South Reconstruction	Jacksons	Wildwood	1,500	-	1,500	-	-	(1,295)	-	(205)	-
Hanson Road Reconstruction	Aitken	Craigieburn	1,700	-	1,700	-	-	-	-	(1,700)	-
Viaduct Road (Buckland Way)- Land purchase & construction Jacksons Hill boundry to Watsons Rd	Jacksons	Sunbury	100	100	-	-	-	-	-	(100)	-
Roxburgh Park Drive duplication	Aitken	Roxburgh Park	2,200	-	-	-	2,200	-	-	(2,200)	-
Sunbury Pop Festival Access Track	Jacksons	Diggers Rest	100	100	-	-	-	-	-	(100)	-
Mitchell St, Kalkallo rural road reconstruction	Aitken	Kalkallo	990	-	990	-	-	-	-	(990)	-
Road recon-Macedon St Service Rd b/w Jackson St & Vaunghan St-Spec Charge Scheme	Jacksons	Sunbury	115	115	-	-	-	-	-	(115)	-
Extension of Mitchells Lane at Horne St to central median island	Jacksons	Sunbury	40	-	-	-	40	-	-	(40)	-
Road Design for Capital Works Program	Citywide	Citywide	200	-	200	-	-	-	-	(200)	-
Roads			**16,423**	**1,503**	**12,680**	**-**	**2,240**	**(1,295)**	**-**	**(15,128)**	**-**
Car Parks											
Carpark Resurfacing	Citywide	Citywide	250	-	250	-	-	-	-	(250)	-
Indented Parking on Narrow Streets	Citywide	Citywide	400	400	-	-	-	-	-	(400)	-
Broadmeadows Town Centre - Carpark Construction	Meadow Valley	Broadmeadows	750	750	-	-	-	-	-	(750)	-
Westmeadows Hall Carpark Expansion	Meadow Valley	Westmeadows	45	-	-	-	45	-	-	(45)	-
Eric Boardman Reserve car park 3	Jacksons	Sunbury	150	-	-	-	150	-	-	(150)	-
Car Parks			**1,595**	**1,150**	**250**	**-**	**195**	**-**	**-**	**(1,595)**	**-**

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Drainage											
Drainage Rehabilitation Works	Citywide	Citywide	500	-	500	-	-	-	-	(500)	-
Drainage Infrastructure Upgrade	Citywide	Citywide	395	-	-	395	-	-	-	(395)	-
Hume Central Implementation - Servicing Infrastructure	Meadow Valley	Broadmeadows	1,750	1,750	-	-	-	-	-	(1,750)	-
Denham Court Drainage Upgrade	Meadow Valley	Westmeadows	495	-	-	495	-	-	-	(495)	-
Drainage			**3,140**	**1,750**	**500**	**890**	**-**	**-**	**-**	**(3,140)**	**-**
Footpaths & Cycleways											
Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	Meadow Valley	Broadmeadows	50	50	-	-	-	(600)	-	550	-
Footpath Rehabilitation	Citywide	Citywide	2,785	-	2,785	-	-	-	-	(2,785)	-
Walking & Cycling Strategy Implementation	Citywide	Citywide	150	150	-	-	-	-	-	(150)	-
Racecourse Road (Between Menzies Dr & Curtain Dr) -New Footpath Works	Jacksons	Sunbury	222	222	-	-	-	-	-	(222)	-
Papworth Place - New Footpath Works	Meadow Valley	Meadow Heights	38	38	-	-	-	-	-	(38)	-
Mt Holden Masterplan	Jacksons	Sunbury	40	40	-	-	-	-	-	(40)	-
New Footpath-Somerton Rd (North side) between McPherson Blvd and bus stop	Aitken	Roxburgh Park	43	43	-	-	-	-	-	(43)	-
Footpaths & Cycleways			**3,328**	**543**	**2,785**	**-**	**-**	**(600)**	**-**	**(2,728)**	**-**
Bridges											
Stonebridge Way over Attwood Creek Repair	Meadow Valley	Attwood	330	-	330	-	-	-	-	(330)	-
Pedestrian footbridge over Moonee Ponds Creek	Meadow Valley	Westmeadows	60	60	-	-	-	-	-	(60)	-
Bridges			**390**	**60**	**330**	**-**	**-**	**-**	**-**	**(390)**	**-**
TOTAL INFRASTRUCTURE			**24,876**	**5,006**	**16,545**	**890**	**2,435**	**(1,895)**	**-**	**(22,981)**	**-**
TOTAL NEW CAPITAL WORKS 2019/20			**86,654**	**31,280**	**30,007**	**19,110**	**6,257**	**(8,107)**	**(87)**	**(78,460)**	**-**

4.5.3 Works carried forward from the 2018/19 year

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY											
Land Improvements											
Northcorp Festival Site Services	Meadow Valley	Broadmeadows	100	100	-	-	-	-	-	(100)	-
Broadmeadows Valley Park Management Plan Implementation	Meadow Valley	Broadmeadows	305	305	-	-	-	-	-	(305)	-
Jack Roper Reserve Master Plan Implementation	Meadow Valley	Broadmeadows	200	200	-	-	-	-	-	(200)	-
Jacana Valley Masterplan	Meadow Valley	Jacana	415	-	-	415	-	-	-	(415)	-

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Bolinda Road Open Space Master Plan Implementation	Aitken	Campbellfield	250	250	-	-	-	-	-	(250)	-
North West FM Antenna	Meadow Valley	Coolaroo	99	99	-	-	-	-	-	(99)	-
Sunbury Town Centre Redevelopment (final stage)	Jacksons	Sunbury	725	-	725	-	-	-	-	(725)	-
Energy Efficiency Works (CEEP)	Meadow Valley	Broadmeadows	250	-	-	250	-	-	-	(250)	-
Hothlyn Drive Reserve Landscape Works	Aitken	Craigieburn	140	-	-	140	-	-	-	(140)	-
Sports Ground Lighting Audit and Upgrade Program	Citywide	Citywide	523	-	523	-	-	-	-	(523)	-
Open Space Upgrades	Citywide	Citywide	450	-	-	450	-	-	-	(450)	-
Playspace Replacement Program	Citywide	Citywide	253	-	253	-	-	-	-	(253)	-
Hume's Places-Local Shopping Centre Upgrades/Urban Renewal	Citywide	Citywide	454	-	-	454	-	-	-	(454)	-
Hume Central Public Realm Works	Meadow Valley	Broadmeadows	573	573	-	-	-	-	-	(573)	-
Broadmeadows Town Park Precinct Enhancement	Meadow Valley	Broadmeadows	640	-	-	640	-	-	-	(640)	-
Galaxyland Regional Playspace Redevelopment	Jacksons	Sunbury	347	-	347	-	-	-	-	(347)	-
Dog Off Leash Site Improvements	Citywide	Citywide	180	180	-	-	-	-	-	(180)	-
Seabrook Reserve Masterplan	Meadow Valley	Broadmeadows	30	-	-	30	-	-	-	(30)	-
McMahon Recreation Reserve Master Plan	Jacksons	Sunbury	320	320	-	-	-	-	-	(320)	-
Willowbrook Recreation Reserve Master Plan	Meadow Valley	Westmeadows	910	-	-	910	-	-	-	(910)	-
D.S. Aitken Recreation Reserve Master Plan	Aitken	Craigieburn	445	-	-	445	-	-	-	(445)	-
Elmhurst Park Site Development Plan	Meadow Valley	Gladstone Park	462	-	-	462	-	-	-	(462)	-
Kevin DeLaine Reserve Site Development Plan	Meadow Valley	Dallas	97	-	-	97	-	-	-	(97)	-
Livvi's Place - Shade and Artwork	Aitken	Craigieburn	32	-	-	32	-	-	-	(32)	-
HTCC Playspace and Landscaping	Aitken	Craigieburn	75	75	-	-	-	-	-	(75)	-
Splash outdoor projects - 2 shade shelters	Aitken	Craigieburn	30	-	-	30	-	-	-	(30)	-
Gladstone Park Tennis Club -Upgrade Courts 4-6 Including Drainage	Meadow Valley	Gladstone Park	160	-	-	160	-	-	-	(160)	-
Land Improvements			**8,465**	**2,103**	**1,847**	**4,515**	**-**	**-**	**-**	**(8,465)**	**-**
Buildings											
DS Aitken Reserve Pavilion Upgrade	Aitken	Craigieburn	577	-	-	577	-	-	-	(577)	-
Jacksons Hill VU Site-Building Maintenance	Jacksons	Sunbury	273	-	273	-	-	-	-	(273)	-
Greenvale West Community Centre Project (Stage1&2)	Aitken	Greenvale	2,364	2,364	-	-	-	-	-	(2,364)	-
Aitken Hill Community Centre	Aitken	Craigieburn	-	-	-	-	-	(80)	-	80	-
Greenhouse Action Plan	Citywide	Citywide	606	-	-	606	-	-	-	(606)	-
Leisure Centre Pool Plant and Capital Projects Upgrade	Citywide	Citywide	238	-	238	-	-	-	-	(238)	-
Craigieburn Leisure Centre - reuse of existing facility	Aitken	Craigieburn	80	-	80	-	-	-	-	(80)	-
Bolinda Road Resource Recovery Centre Upgrade	Aitken	Campbellfield	600	-	600	-	-	-	-	(600)	-
Sunbury Aquatic Centre Changeroom Upgrade, Floor Repairs and car park	Jacksons	Sunbury	450	-	450	-	-	-	-	(450)	-
Skate, scooter, bmx strategy 2013 implementation	Citywide	Citywide	564	564	-	-	-	-	-	(564)	-
Merrifield North Community Centre	Aitken	Mickleham	1,208	1,208	-	-	-	-	-	(1,208)	-
Kalkallo Community Centre (construction)	Aitken	Kalkallo	319	319	-	-	-	-	-	(319)	-
Craigieburn Youth Centre Upgrade - change front entry to improve accessibility	Aitken	Craigieburn	64	-	64	-	-	-	-	(64)	-
Roxburgh Park Youth and Rec Centre Children's Room redevelopment	Aitken	Roxburgh Park	13	-	-	13	-	-	-	(13)	-
Cloverton Southern Active Open Space Pavilion 1&2	Aitken	Kalkallo	26	26	-	-	-	-	-	(26)	-
Seth Raistrick Reserve pavilion upgrade	Aitken	Campbellfield	15	-	-	15	-	-	-	(15)	-
Greenvale Equestrian Centre	Meadow Valley	Greenvale	14	-	-	14	-	-	-	(14)	-
Buildings			**7,410**	**4,480**	**1,705**	**1,225**	**-**	**(80)**	**-**	**(7,330)**	**-**
Land											
Broadmeadows Town Centre - Land acquisition for additional carparking	Meadow Valley	Broadmeadows	5,470	5,470	-	-	-	-	-	(5,470)	-
New Depot Development - Land Acquisition	Aitken	Craigieburn	1,900	1,900	-	-	-	-	-	(1,900)	-

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Land			7,370	7,370	-	-	-	-	-	(7,370)	-
TOTAL PROPERTY			**23,245**	**13,953**	**3,552**	**5,740**	**-**	**(80)**	**-**	**(23,165)**	**-**
PLANT AND EQUIPMENT											
Plant and Equipment											
Broadmeadows Aquatic and Leisure Centre Upgrade	Meadow Valley	Broadmeadows	576	-	-	576	-	-	-	(576)	-
Plant and Equipment			**576**	**-**	**-**	**576**	**-**	**-**	**-**	**(576)**	**-**
Furniture and Equipment											
Asset Management System	Citywide	Citywide	69	69	-	-	-	-	-	(69)	-
Furniture and Equipment			**69**	**69**	**-**	**-**	**-**	**-**	**-**	**(69)**	**-**
Heritage											
Public Art Project	Citywide	Citywide	189	189	-	-	-	-	-	(189)	-
Heritage			**189**	**189**	**-**	**-**	**-**	**-**	**-**	**(189)**	**-**
TOTAL PLANT AND EQUIPMENT			**834**	**258**	**-**	**576**	**-**	**-**	**-**	**(834)**	**-**
INFRASTRUCTURE											
Roads											
Dallas Shops Upgrade	Meadow Valley	Dallas	20	-	-	20	-	-	-	(20)	-
Traffic Management Facilities	Citywide	Citywide	364	364	-	-	-	-	-	(364)	-
Local Area Traffic Management (LATM) Facilities	Citywide	Citywide	263	263	-	-	-	-	-	(263)	-
Roads			**647**	**627**	**-**	**20**	**-**	**-**	**-**	**(647)**	**-**
Car Parks											
Carpark Resurfacing	Citywide	Citywide	116	-	116	-	-	-	-	(116)	-
Broadmeadows Town Centre - Carpark Construction	Meadow Valley	Broadmeadows	732	732	-	-	-	-	-	(732)	-
Dallas Shopping Centre -Cultural Precinct Stage 2	Meadow Valley	Dallas	471	-	-	471	-	-	-	(471)	-
Car Parks			**1,318**	**732**	**116**	**471**	**-**	**-**	**-**	**(1,318)**	**-**
Drainage											
Drainage Rehabilitation Works	Citywide	Citywide	610	-	610	-	-	-	-	(610)	-
Fairways Lake -Fairways Boulevard Drainage work	Aitken	Craigieburn	165	-	165	-	-	-	-	(165)	-
Hume Central Implementation - Servicing Infrastructure	Meadow Valley	Broadmeadows	79	79	-	-	-	-	-	(79)	-

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Drainage			854	79	775	-	-	-	-	(854)	-
Footpaths & Cycleways											
Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	Meadow Valley	Broadmeadows	45	45	-	-	-	-	-	(45)	-
Walking & Cycling Strategy Implementation	Citywide	Citywide	70	70	-	-	-	-	-	(70)	-
Donnybrook Road Shared Path Construction Merrifield Stage 29	Aitken	Mickleham	68	68	-	-	-	-	-	(68)	-
Footpaths & Cycleways			183	183	-	-	-	-	-	(183)	-
TOTAL INFRASTRUCTURE			3,002	1,620	890	491	-	-	-	(3,002)	-
TOTAL CARRIED FORWARD CAPITAL WORKS FROM 2018/19			27,081	15,831	4,443	6,808	-	(80)	-	(27,001)	-

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HUME CITY COUNCIL

Minutes of a
MEETING OF A COMMITTEE OF THE WHOLE COUNCIL
held on Monday, 3 June 2019
at 6.35pm
at the **Council Chamber, Hume Global Learning Centre, Broadmeadows**

Present:	a: Council	Cr Carly Moore	Mayor
		Cr Naim Kurt	Deputy Mayor
		Cr Jodi Jackson	
		Cr Drew Jessop	
		Cr Leigh Johnson	
		Cr Jack Medcraft	Entered the Chamber at 6:36pm
		Cr Geoff Porter	
		Cr Ann Potter	
		Cr Karen Sherry	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy
		Mr Hector Gaston	Director Community Services
		Mr Michael Sharp	Director Planning & Development
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Mr Joel Farrell	Manager Organisational Performance & Engagement
		Mr Bruce Fordham	Manager Leisure Centres & Sports
		Ms Louise McFarlane	Manager Communications & Events
		Mr Fadi Srour	Manager Finance & Property Development
		Mr Fausto Volpe	Management Accountant
		Mr Brad Mathieson	Senior Governance Officer
		Mr Matthew Wilton	Governance Support Officer

Recording proceedings

The Mayor advised the gallery that an audio recording of the Meeting of the Committee of the Whole Council was being made and will be published to the Council's website within 2 working days of the meeting.

Gallery Behaviour

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber.

ORDER OF BUSINESS

1. APOLOGIES

Nil.

2. DISCLOSURE OF CONFLICT OF INTEREST

Councillors' attention was drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

No Councillors declared any conflicts of interest.

3. HEARING OF SUBMISSIONS IN ACCORDANCE WITH SECTION 223 OF THE LOCAL GOVERNMENT ACT 1989

The Mayor welcomed those people present who made a submission to the items as listed.

The Mayor then advised that those people present who had made submissions and indicated that they wished to speak in support of their submission, now had the opportunity to address the Committee.

3.1. The Mayor advised that there had been no submissions received for the **Draft Council Plan 2017-2021 (2019/20 Actions) incorporating the Strategic Resource Plan.**

3.2. The Mayor advised that there had been fifteen submissions received for the **Proposed Budget 2019/20**. The Mayor then invited those people present to speak in support of their submissions on the **Proposed Budget 2019/20.**

The Mayor invited Mr Chris Smith to speak in support of the written submission as contained in the Report.

Mr Chris Smith thanked the Committee for the opportunity to present in support of the submission.

Mr Smith addressed the Committee in support of the submission, in which he advised that he is representing a small area of Sunbury, being the 'Strathearn Estate' community. Mr Smith advised that this submission is a request for pavement to be installed between Strathearn Drive up to St Anne's Church, running parallel to Riddell Road Sunbury. Mr Smith advised that there is currently no paving in this area and believed that it is high on Council's priorities to address.

Mr Smith reiterated that it is impossible to walk safely at night in this area, especially during wet weather. He advised that when walking along this route, there are trees and no paving for a small distance of 420m.

Mr Smith advised that many residents who use this area are elderly/aged or retired, and that at times taking this route is easier than crossing Riddell Road which is very busy, even at night.

Mr Smith advised that he believes the improvements will add value to the community, as it will provide a paved pathway for bikes, prams and pushers as well as providing access to other facilities such as the bowls club, sports club for football, swimming, tennis and other facilities located on Horne Road.

Mr Smith concluded by estimating that the project would cost approximately $20,000 which could include crushed rock, concrete and labour.

The Mayor then invited Mr Paul DiBlasi, representing the Sunbury United Sports Club, to speak in support of the written submission as contained in the Report.

Mr Paul DiBlasi addressed the Committee on behalf of the Sunbury United Sports Club.

Mr DiBlasi advised that he has been a resident of Sunbury for 27 years and is a local businessman. Mr DiBlasi highlighted that the Sunbury United Sports Club is a wonderful club, that it has been operating since 1982, and that the club has a lot of local presentation. Mr DiBlasi advised that he believes this submission would be something special for the Sunbury community as a whole.

Mr DiBlasi provided background on the club, that it is a not-for-profit club, facilitates the community with sporting affiliates such as soccer, rugby, cricket, darts, social golf and bingo golf, and caters for lots of different members of the community.

Mr DiBlasi advised that there is currently a lack of space and this submission is an opportunity for the club to cater for the growing numbers in Sunbury, which is currently experiencing a growth pattern with 2000 new homes being built in nearby estates, along with the expansion of other suburbs nearby.

Mr DiBlasi reiterated that having a function space is imperative for the growing community and will also give the club a new source of revenue to remain sustainable and that this submission would allow for something new in the Hume community.

Mr DiBlasi acknowledged that the Club does have poker machines, but that the club had conducted an intensive business case study, which suggested that the club is able to relinquish 20% of its gaming machines at the end of the licence in 2022. Mr DiBlasi advised that the club was willing to take advice, knowing the potential risks of gambling and harm to the community, and that they see positives being that giving back some machines would alleviate some gambling pressure.

Mr DiBlasi advised that a function space would allow for more revenue for the club to be sustainable with the inclusion of a wellbeing centre, which would include a yoga studio, a rehabilitation centre, and a small gymnasium which would cater for the broader community, not just sporting members.

Mr DiBlasi advised that the amount requested in the submission has been determined and is based on the rates of commercial industry at the moment, and equates approximately to $3,500 per square meter, bringing the total to approximately $7million. This amount is anticipated to be subsidised by the Sunbury United Sports Club, with $0.5million contribution saved and raised by the club.

In closing, Mr DiBlasi stated that with the support of the Council and the other resources available to the club, they hope to give the community something that it really needs and hope to get it done together.

Mr DiBlasi provided responses to Cr Haweil's questions regarding the governance structure of the Board of Directors, EGM entitlements revenue, and to the SWOT Analysis provided in the submission.

Mr DiBlasi provided a response to Cr Porter's request for clarification regarding the staging of this project.

The Mayor then invited Mr Bill Ashby to speak in support of the written submission as contained in the Report.

Mr Bill Ashby addressed the Committee in support of the submission.

Mr Ashby advised that he has been a resident of Sunbury for 16 years and that this submission was to encourage funding for the rehabilitation of Palmer Road Sunbury which was developed around 1988 as an unsealed road and has only been given a light coating during the 1990s in order to reduce dust.

Mr Ashby advised that there are 34 residences along the road, which were all built during the 1990s. The number of vehicles garaged in these residences are between 85-90 which are mostly used for school, work, shopping and social activities. Mr Ashby also identified that a number of the properties are used by small businesses and equine pursuits which results in regular trucks, and horse floats using the road daily. In addition, daily use of the road includes delivery of building materials and waste collection services operated by Council.

Mr Ashby advised that as Palmer Road is a no through road, traffic must exit via the same entrance and this creates extra traffic, often causing damage to nature strips when passing or turning around. Mr Ashby also commented on the state of Palmer Road at various points along the road.

Mr Ashby circulated photographs to the Committee for consideration and requested that the Committee consider the allocation for the 2019/20 budget. Mr Ashby also requested a dialogue with Council regarding the future plan and rehabilitation, and potential development at the end of the road.

The Mayor then invited Ms Philippa Phillips to speak in support of the written submission as contained in the Report.

Ms Phillippa Phillips thanked the Committee for the opportunity to speak to the submission, and the opportunity to provide feedback regarding the Bradford Avenue Reserve in Greenvale.

Ms Phillips advised that the reserve is currently used by many community groups, businesses and primary schools located nearby, however the condition of the reserve is often unusable due to the dry and cracked ground which may cause injury to those using the area. Ms Phillips also advised that the reserve is lacking in facilities.

Ms Phillips suggested that putting money and effort could increase the usability and friendliness of the reserve.

Ms Phillips provided a response to Cr Johnson's question regarding users of the oval.

Ms Phillips provided a response to Cr Kurt's question regarding the recommended requirements and current uses of the oval.

The Mayor then invited Ms Iklima Gunes to speak in support of the written submission as contained in the Report.

Ms Iklima Gunes addressed the Committee in support of the submission for Buchan Street Reserve.

Ms Gunes advised that as a resident of Meadow Heights for over 30 years, she has noticed that the Buchan Street Reserve has not had any improvements done to it, with some areas currently a sandpit, making it difficult to walk around especially for the elderly and those with limited ability.

Ms Gunes advised that areas around the reserve are often used by motorcycles and that she is worried about residents around the area, and requested concrete paving be installed.

Ms Gunes circulated photographs and supporting documentation to the Committee.

Ms Gunes provided a response to Cr Haweil's question regarding what the recommended requirements for the reserve are.

Ms Gunes provided a response to Cr Porter's request for clarification regarding the location of the reserve.

Ms Gunes provided a response to Cr Medcraft's question regarding the use of the concrete footpath by motorcycles.

The Mayor then invited Mr James Sprague to speak in support of the written submission as contained in the Report.

Mr James Sprague thanked the Committee for the opportunity to speak to the submission.

Mr Sprague addressed the Committee in support of the submission regarding the Greenvale Valley Playground.

Mr Sprague reiterated that the submission requests the creation and installation of a playground along the Yuroke trail located at the foot of Barrymore Road and advised that the footpath has recently been linked with a bridge that provides access from the southside of Greenvale to the northside of Barrymore Road, and that it would be a good time to consider an opportunity to install the playground.

Mr Sprague suggested that the next phase, now that the footpath and bridge have been completed, is to install a new playground and trees planted as the area is regularly used by children, families, and bike riders. This could include trees planted along footpaths, which could improve the habitat and enhance the bird life in the area.

Mr Sprague reiterated that the images provided in the submission included use of natural habitat walkways, and playgrounds with slides that could follow the natural contour of the land.

Mr Sprague provided a response to Cr Sherry's question regarding the construction of the playground.

The Mayor then invited Mr Mutlu Oztas, representing the Hume United Football Club, to speak in support of the written submission as contained in the Report.

Mr Mutlu Oztas addressed the Committee in support of the submission on behalf of the Hume United Football Club.

Mr Mutlu advised that the club was formed in 1997 and then had 25-30 members. It now has over 200 players in the club, based at Laura Douglas Reserve, and it has a range of different teams from Juniors to Seniors.

Mr Mutlu identified issues that the club is facing including the ground surface on the main pitch being dangerous and have at times required ambulance attention because of the unsafe ground conditions. Mr Mutlu advised that the irrigation system which was installed does not suit the ground and has created grass that is not in good condition.

Mr Mutlu advised that the second ground requires a lighting upgrade, as the creek running alongside the ground makes it unsafe, especially in minimal lighting.

Mr Mutlu requested that the third ground, which has not been used for approximately 10 years, also be considered for improvement, as it would also assist in servicing the community.

Mr Mutlu concluded by advising that the main facilities which were renovated a few years ago are not satisfactory as the toilet system is constantly blocked following the Council funded renovation and suggested that it is now an Occupational Health & Safety issue.

Mr Mutlu provided a response to Cr Johnson's question regarding the World Game Facilities Fund mentioned in the submission.

The Mayor then invited Mr Don Pritchard, representing the Meadow Park Soccer Club, to speak in support of the written submission as contained in the Report.

Mr Don Pritchard spoke to the Committee, on behalf of the Meadow Park Soccer Club, in support of the submission.

Mr Pritchard advised that the club, located in the Gladstone Park Reserve, has been active for approximately 42 years.

Mr Pritchard advised that this year the new lighting at the reserve will be switched on, however requested that the next step for improvements for the club focus on addressing the changeroom facilities.

Mr Pritchard advised that the club often has up to five pitches operating at any one time and are often fragmented up to create smaller pitches. In doing so, there are quite regularly both male and female players, however there is only one set of changerooms. Mr Pritchard advised that the club's recent growth is comprised primarily of female members, and will next year look to further improve their female membership.

Mr Pritchard advised that now with 21 junior teams, it can be challenging to schedule across the pitches and as such, requests that additional funding be considered for a new pavilion on the west side of the reserve, facing South Circular Road. In doing so, an extra facility built would give more flexibility in hosting more games and providing additional changerooms.

Mr Pritchard identified previous members who had gone onto lead successful sporting careers and hopes to continue the legacy of the club with these improvements.

Mr Pritchard provided a response to Cr Porter's question regarding car parking at the reserve.

The Mayor then invited Mr Cemil Yildiz, representing the Broadmeadows Stars Sports Club, to speak in support of the written submission as contained in the Report.

Mr Cemil Yildiz spoke to the Committee on behalf of the Broadmeadows Stars Sports Club in support of the submission.

Mr Yildiz advised that he had grown up around the Hume area and is a local school teacher and sports coach.

Mr Yildiz thanked the Council for the recent lighting upgrade at Progress Reserve which has allowed the club to use all of the pitch. The club has recently seen participation numbers of female members and junior members increasing, but there is a lack of female coaches to keep up with the demand.

Mr Yildiz advised that the club would like to be consulted as part of the revamp as the facilities are also used by other community groups including a church group, and requested to get a club feel, which could include a space for kids and a space that their parents could sit inside to stay warm during winter.

Mr Yildiz also stated that the current state of the cricket pitch has caused injuries to members and is unsafe to play on or near.

Mr Yildiz reiterated that the proposal suggests that the space at the back of the reserve could be utilised as it was formerly a BMX track that is no longer used. Mr Yildiz requested that Council consider redeveloping the reserve into two grounds, or rectangle ovals side-by-side with the cricket pitch between the two grounds, with lights covering all fields.

Mr Yildiz concluded by requesting that the lighting in the carpark be improved, as Progress Reserve can be unsafe at night especially as the carpark lights aren't always working and with one section of the carpark being in the dark, there are often unwanted guests during weekends and nights, and this could be improved.

The Mayor then invited Ms Aylin Aras-Yurdakul and Mr Mert Elbay, representing Harmony OAM, to speak in support of the written submission as contained in the Report.

Mr Mert Elbay addressed the Committee regarding the submission for Harmony OAM.

Mr Elbay advised that Harmony OAM anticipate holding a Republic Ball in November 2019, a traditional event for commemorating the proclamation of the Republic of Turkey in 1923. Mr Elbay advised this would be the first time this ball would be held in Melbourne, following previously being held in Sydney.

Mr Elbay reiterated information on the event included in the submission and requested in-kind support from Council to hold the event in the Town Hall Broadmeadows.

Mr Elbay concluded that the Republic Ball is a very important event for the Turkish community, and as the Hume community is largely populated with Turkish resident, would be greatly appreciated for consideration.

Ms Aylin Aras-Yurdakul also addressed the Committee regarding the submission for Harmony OAM for the Harmony Concert.

Ms Aras-Yurdakul reiterated the submission by providing details and specifics of the event, and that musicians from different countries would be in attendance.

Ms Aras-Yurdakul also addressed the Committee regarding the submission for Harmony OAM for the ANZAC Concert, which would be held on the 25 April 2020. Ms Aras-Yurdakul reiterated the content provided within the submission from Harmony OAM.

7.31pm Cr Karen Sherry left the chamber

Ms Aras-Yurdakul and Mr Elbay provided responses to Cr Medcraft's question regarding the proposed event preparation at the Town Hall Broadmeadows.

Mr Elbay provided a response to Cr Porter's question regarding the background of the Harmony organisation.

7.34pm Cr Karen Sherry returned to the chamber

7.34pm Cr Leigh Johnson left the chamber

Ms Aras-Yurdakul and Mr Elbay provided responses to Cr Porter's question regarding the charity component of the event.

7.35pm Cr Leigh Johnson returned to the chamber

Ms Aras-Yurdakul and Mr Elbay provided responses to Cr Kurt's question regarding the date of the Harmony Concert.

The Mayor then invited Mr Jim Johnstone, representing the Goonawarra Golf Club, to speak in support of the written submission as contained in the Report.

Mr Jim Johnstone spoke to the Committee, on behalf of the Goonawarra Golf Club, in support of the submission.

Mr Johnstone advised that Hume City Council and the Goonawarra Golf Club have worked closely together to remove and minimise risk to nearby residents of the Goonawarra Golf Club.

Mr Johnstone advised that the project came to a head last year when Council allocated funds as part of the 2018/19 fund to complete the work. Mr Johnstone advised that following Council's tendering process, the responses were less than favourable due to the funding available, and subsequently Council and the Goonawarra Golf Club discussed collectively that the Goonawarra Golf Club would take over the project with the allocated amount.

Mr Johnstone advised that work was completed in January this year, on time and within budget. Mr Johnstone advised that there are now monetary concerns, as part of the original scope of the project was left out.

Mr Johnstone reiterated the submission and requested Council to provide funds as part of 2019/20 budget allocation to complete the next stage for safety requirements, in order to remove any further associated risk to residents nearby.

The Mayor then thanked all those who had made submissions and those who attended the meeting and presented in support of their submissions, and advised that a Council Report on the items, including consideration of submissions received, will be presented at upcoming Council Meetings.

The Mayor then sought a Councillor to move the following motion:

THAT the Committee of the Whole Council consider the submissions received.

Moved: Cr Joseph Haweil**, Seconded:** Cr Jana Taylor

CARRIED

4. CLOSURE OF MEETING

The meeting closed at 7:40pm.

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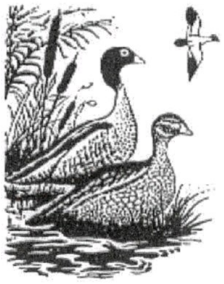


Friends of
EMU BOTTOM Wetlands Reserve (Inc.)

Reg. No. A0029042K; ABN: 81 562 095 455

30 Callander Close,
Sunbury, Vic, 3429.
Tel: (03) 9744 1923

Mr Fadi Srour
Manager Finance and Property Development
Hume City Council
PO Box 119
Dallas, Vic, 3047

Dear Mr Srour,

The attached proposal is sent to you for action upon the advice of Mr. Damien [redacted].
The proposal is formalized (as far as is practical) after many years of inconclusive discussion.

Copies have been provided to local Ward Councillers and Mr Harrison,

Please be kind enough to advise me of what action is taken.

Yours faithfully,
For and on behalf of Friends of Emu Bottom Wetlands Reserve, Inc

Garry Bartlett FCPA, FCIS, FGIA, Secretary/Treasurer

2019/2020 Budget Submission
Emu Bottom Wetlands Reserve – Sunbury
Pedestrian Causeway / Bridge over Avulsion Channel
Submission by
Friends of Emu Bottom Wetlands Reserve ('FOEBWR').

1. Background: More than 20 years ago, after years of discussion and negotiation between the (than) Bulla and Hume Councils, local residents and professional Consultants, a Master Plan for the long term restoration of the Emu Bottom Wetlands Reserve ('the Reserve') was approved and adopted.
2. The Master Plan was particularly visionary and even made provision for the extension of public land to the south which is only now, some 24 years later, coming to fruition. In particular, it made provision for a "bridge" to be constructed over the "Billabong".
3. The rationale for this crossing was to facilitate better public use of the Reserve as it would permit safe access to major and scenic areas on a rational basis. The crossing would enable a safe circular walk around the Reserve irrespective of whether or not there was water in the Billabong.
4. The need for this crossing has been canvassed with Council Officers more formally since at least 2010 but, whilst there's agreement as to the desirability of the crossing, no realistic action has been taken. Various reasons were advanced – not in the Master Plan (it is); Sunbury out of Hume; not affordable (never assessed) etc.
5. FOEBWR has been established for nearly 25 years and has planted most the mature flora in the Reserve as well as having raised some $200,000 to support that bush regeneration and other improvements – all independently of Council financing. The Friends, as selfless volunteers, had the vision and the energy to transform the Reserve area from its pastorally degraded state to the bushland beauty which is so widely admired today. It is only in very recent years that the Council has planted without the participation of the Friends. The Friends kept strictly to the Master Plan whilst the Council activities seem to be less compliant. It is the view of the Friends that the landscape tapestry is largely complete as originally designed and future plantings may be confined to maintenance. The philosophy of the plan is to recreate the rural character of this significant and historic area with a tapestry which allows for

pleasurable public use and preserves view lines of significant natural beauty.

6. In 2018 a tract of land to the south of the existing Reserve became available with the cooperation of Salesian College, the Developers and PP&WP CMA. The Friends lifted their activities to commence planting and restoring a bushland vista in that area.
7. The Friends were unable to attract any interest from Council engineering staff to spend any time looking at the site. Had they done so, the need for the crossing would be immediately apparent and some concept of the possible construction might have resulted, all of which might have lead to some reasoned idea of the cost and design. This is yet to be done.
8. There is not always water in the Billabong and it is often dry. The vision of the crossing is one designed and restricted to pedestrian traffic and would thus be of a lighter construction. There is really no water flow as such and the water rises and falls with rain, flood or drought conditions. Water is disbursed to a small degree by outflow but largely by absorption or evaporation.
9. Presently the Public are led to follow a well defined Council constructed path into the Reserve and back along the same track. Many users have made their own (now well defined) track on the southern border which leads to the billabong and then clamber down the muddy side of the channel and up the other side. This is done even if there's some water present and is both dangerous and leads to damage to the banks and the billabong environment. It does allow for a most scenic circuit of a beautiful part of the Reserve. This is the point where the crossing would be most suitable.
10. There is strong Community support for this project, the necessity of which has been well recognised over a period of years. FOEBWR has accumulated donations of $3,356 so far towards paying part of the completed project. These funds are restricted for this purpose only.
11. Conceptually other areas of future expenditure should be given some thought in conjunction with the specifics of this project. They include expanded car parking and some elementary shelter within the Reserve.
12. **This submission seeks formal acceptance of the project accompanied by financial analysis and allocation in the upcoming budget year.**

This submission is made on behalf of
The Friends of Emu Bottom Wetlands Reserve, Inc ,and
The wider local community, particularly frequent users of the Reserve

Submission prepared by Garry Bartlett – Secretary / Treasurer FOEBWR

Phone: 0419266676
Email: gbartlett@netspace.net.au

Date: 5th February, 2019.

From: chris & Kathy [redacted]
Sent: Saturday, 9 June 2018 11:51 AM
To: Josh Bull
<Josh.Bull@parliament.vic.gov.au<mailto:Josh.Bull@parliament.vic.gov.au>>
Subject: re - footpaths

Josh, sent you a messenger via Facebook

Can you raise the issue/request about a footpath from ST Anne's Church Riddell rd. to Strathearn Drive – about 300 metres and possibly to Phillip drive (Killara estate) Whilst there is a bus i prefer the exercise to/from the train station and it is not always safe at night to go via the creek behind the footy ground Also attempting walk/manoeuver across Riddell Rd, at least twice, can be somewhat dangerous having a number of strokes doesn't help my cause

respectfully yours

Chris Smith
[redacted]

From: chris & Kathy
Sent: Wednesday, July 18, 2018 2:20 PM
To: DavidFr@hume.vic.gov.au
Subject: Footpath request of Riddell Road, Sunbury

Dear David,
thankyou for the communications between yourself and Josh Bull, on behalf of myself and our local community.
I spoke to Josh Bull again about this last week and an hopefully you are giving greater consideration to bringing it forward, as proposed below. (i.e. 2019/2020) and eagerly await a reply.
Alternatively, at the very least, can you consider a staged funding project being;

1. Stage 1 = the Church to Aldridge Drive - 2019/2020
2. Stage 2 = Aldridge drive to Strathearn Drive - 2020/2021

the benefits are as follows;

- financial impact spread over 2 yrs (est 50% over both yrs)
- impact to community being greatly enhanced/accelerated and brought forward – this would provide semi permanent access via a footpath corridor into Woodstock Close , then the Greater Strathearn estate

look forward to your reply

respectfully yours

Chris Smith
[redacted]

16 February 2019

Hume City Council

Att: CEO and Councillors

Dear Sirs and Madams,

Re: Sunbury United Sporting Club – proposed redevelopment

Sunbury United Sporting Club is a non for profit community facility and was originally built in 1982 by Sunbury Members and Council to support local sports such as Soccer, Rugby, Cricket, Darts and Golf. Sunbury United Sporting Club is the only club in Sunbury that supports Soccer and Rugby. Since 1982, the building has only been refurbished through its own funding and is in dire need of upgrade and expansion.

As you are well aware, Sunbury is in a growth area for new residents, especially families. Sunbury United Sporting club is nestled between two major residential growth estates in Rosenthal and further development of Ashfield. There are currently in excess of 2000 new homes being built in these two areas and a further 2000-10000 homes being built within a five kilometre radius of the Club in other new estates around Sunbury and Diggers Rest.

Sunbury United Sporting Club is a non for profit community Club run entirely by a Committee of volunteers and currently employees 25 people on a fulltime, part time and casual basis. It currently has 1500 members with recent growth of 10% p.a over the past two years, and it is expected that this trend will continue to increase over the next five years.

This letter serves to open up communication between Sunbury United Sporting Club Committee and the Councillors and decision makers of Hume City Council to discuss planned developments for the Club over the next four years to support the expanding growth of Sunbury members and residents.

Kindly find attached the Sunbury United Sporting Club 5 Year Masterplan Expansion Proposed Funding Partnership which outlines the redevelopment and expansion of the main Sporting Club building. The building proposal will enable the community to come together and spend time together using the facilities and will allow the Club to hold functions and get togethers in the shared spaces of the building. The plan also incorporates a new wellbeing spaces that can be used by other community groups for yoga, meditation, physio, meetings, conferences and learning. The function space could also be privately hired out to raise further income. Please take the time to review the proposed document.

The expected cost of the proposed masterplan is $7million. This is based on current commercial industry rates of $3500.00 per metre squared. The Sporting Club will raise and save $500,000.00 and seeks Hume Council funding of $6.5 million to complete this redevelopment.

As the only Club in Sunbury that supports Soccer and Rugby, two growing sports in Australia, we also provide opportunity for charities like the Royal Children Hospital Appeal (Kruze4kids), Sunbury Neighbourhood Kitchen, Ronald McDonald House, Children's Cancer Foundation, Sane, Beyond Blue and many private fundraising requests. Our space has become very limited to host these very popular events, your support and contribution is not only desperately required but would also be very well received.

We would like to have this proposal brought into the 2019/20 financial budget and accelerated through the funding process as we struggle to meet demand on the club facilities. Of course, we would like to extend an invitation to you all to visit the Club bistro at any time and meet our wonderful Club members, Committee and employees.

Regards,

Paul DiBlasi

Sunbury United Sporting Club

President


SUNBURY UNITED SPORTING CLUB
5 YEAR MASTERPLAN EXPANSION
PROPOSED FUNDING PARTNERSHIP
HUME CITY COUNCIL
LANGAMA PARK
SUNBURY UNITED SPORTING CLUB
SUNBURY UNITED CRICKET CLUB
SUNBURY UNITED RUGBY LEAGUE CLUB
S.U.F.C
SUNBURY UNITED FOOTBALL CLUB


HUME CITY COUNCIL
ANGAMA PARK
SUNBURY UNITED SPORTING CLUB
Introduction
Organisational Structure
Mission statement
Business objectives
Community involvement
Gaming and Alcohol
SWOT analysis
Proposed Stage 1
Funding Proposal
Proposed Stage 2

Introduction

The **Sunbury United Sporting Club** is a **non-for-profit** club that was originally established as the Sunbury United Soccer Club in **1973**.

Our affiliate clubs have now expanded to include –
Soccer - Senior, Female and Junior
Cricket - Senior and Junior
Rugby League – Senior and Junior



75 Senior and 70 Junior Cricket players
65 Senior and 180 Junior Rugby league players
70 Senior and reserves and thirds, 18 Women and 300 Junior Soccer players





Introduction cont...

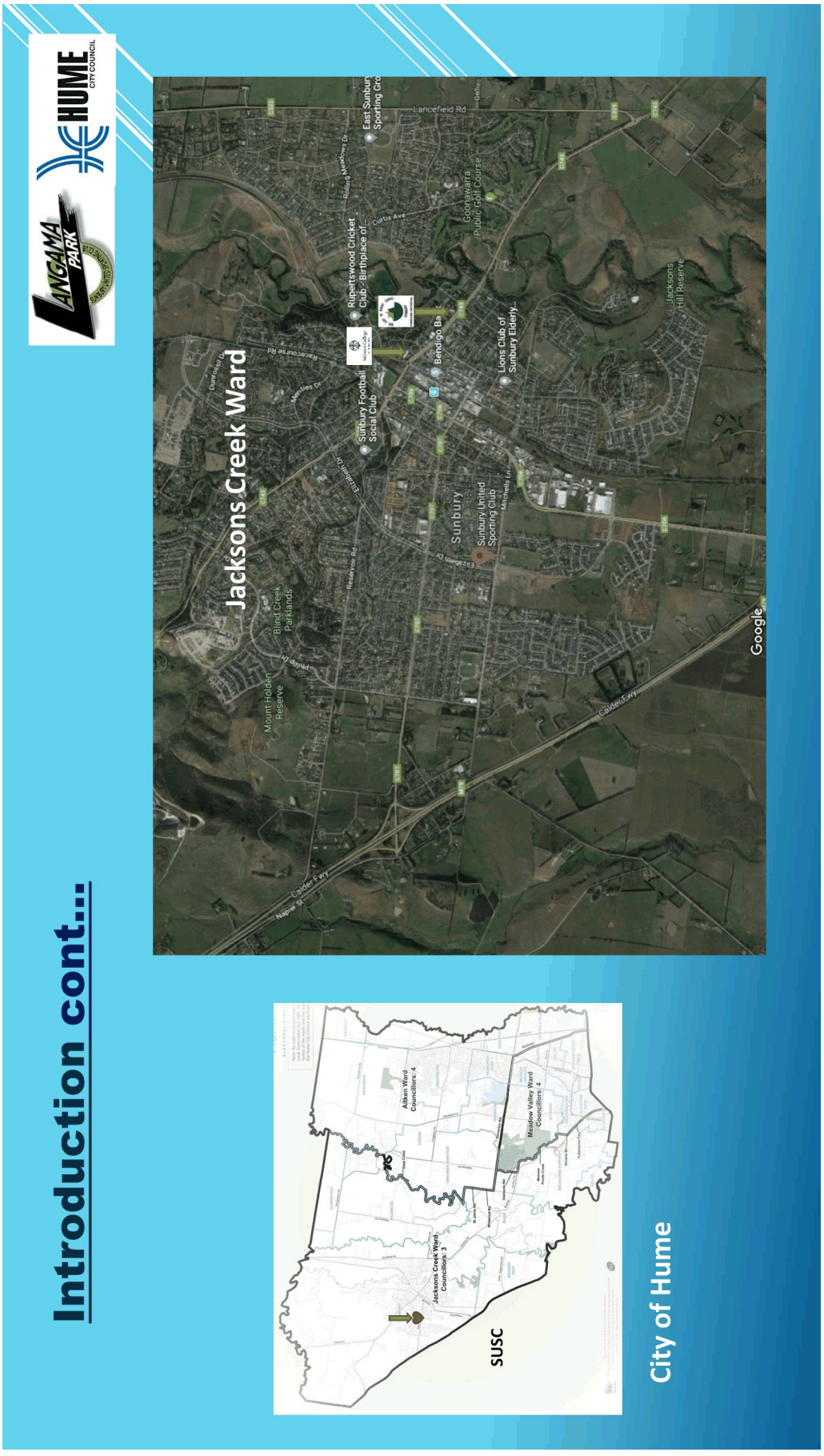
Our Affiliate clubs along with the **Darts** and **Golf** social groups, provides one of the largest varieties of sporting opportunities in Sunbury.

We have a very strong and supportive **membership base of 1516**, last financial year our members received $109,901.40 in discounts and promotions and just over $10,000 in members draws.








Introduction cont...
Jacksons Creek Ward
Sunbury
Sunbury United Sporting Club
Sunbury Football Social Club
Rupertswood Cricket Club - Birthplace of...
Lions Club of Sunbury Elderly...
Goonawarra Public Golf Course
Jacksons Hill Reserve
Mount Holden Reserve
Blind Creek Parklands
Calder Fwy
Lancefield Rd
Google
SUSC
City of Hume
Aitken Ward Councillors: 4
Meadow Valley Ward Councillors: 4
Jacksons Creek Ward Councillors: 3

Introduction cont...

Today, along with our excellent staff and many volunteers assisting throughout all areas of the Club we are able to provide services and assistance that we are extremely proud of.

Our **Bistro** provides a quality dining experience in an atmosphere that is friendly, welcoming and continues to go from strength to strength.

We **employ 25** Sunbury locals throughout our Club in various positions and purchase our produce locally.







Organisational Structure

CURRENT COMMITTEE

President Paul DiBlasi
Vice President Stephen James
Secretary Greg Smith-Hayes
Directors Robert Duncanson
Alan Radclyffe
Tom Mancuso

CURRENT MANAGEMENT

Club Manager Belinda Pywell
Assistant Manager Melissa Dale
Head Chef Tara Burns
Bistro Manager Jodie Hodges
Admin. Manager Jack Dingli

Mission statement

Due to the **constant change** within our industry it is important to address the option of **diversity in our revenue streams**, whilst continuing to monitor and review our traditional core business.

We envisage that the future will allow our members to:



- Continue to have a **welcoming and safe environment**
- Be a part of a **successful and profitable business**
- Experience **good value** for money
- Feel **pride** in our venue and achievements
- **Diversity in our business** will help us to maintain our goal of eventually being the leading hospitality Club in Sunbury.

Business Objectives



- **Define our markets** and link these to products and services
- Constantly **review** our products and services.
- Ensure current goals fit with **future planning**.
- Continue to **be a leader in hospitality** service for all members and guests.
- Prepare our financials / **Budget to fit** into the **Master Plan** stages.
- Create concept for **5 year refurbishment plan**.
- Keep looking for and develop **new revenue streams** to maintain our growth.

Community Objectives

While the primary focus of the Sunbury United Sporting Club is to provide assistance to its Sporting bodies, we are also committed to **offer support to those in need** in the wider community.

We have for many years hosted and contributed to –

- **Kruz4Kids** day for the RCH Good Friday appeal.
- Monthly **free entertainment** on Saturday night's
- **Morning Melodies** show that is well attended by retired citizens of Sunbury.
- **Free Easter egg** hunt
- **Trivia fund raisers** for local groups e.g. Sunbury Neighbourhood Kitchen.

We provided free entertainment to the Community to the value of **$16,438.50** in the last financial year.

Gaming and Alcohol

Currently the Sunbury United Sporting Club has the following Gaming and Alcohol licences –

VCGOR – Liquor Licence
VCGOR – Gaming Licence (40 EGMs)
TAB
KENO
Bingo

POKIES:
Our quarterly entitlement payments for the current agreement will cease in August 2019
Any new arrangements will be for a 20year term with a deposit due on 28th February 2018, followed by a bulk payment in 2022 and another in 2032.

As part of our responsibility to our community and commitment to our core values we are reviewing an exit strategy from our Pokies licence which requires us to develop alternative income streams. This will be under review for 2019

SWOT analysis

STRENGTHS

- 1500+ strong membership base & growing.
- Chef(s) and Supervisors are long term employees with great industry knowledge
- Employ 25 local staff members
- Bar and Bistro revenue increasing
- Staff – 80% are committed and long term
- Still able to serve between 1750 to 2000 meals per month from a very small kitchen
- Large number of subsidised meals provided to Sporting Clubs, members and staff
- The food and service has a very good name
- Community involvement
- Provide free Entertainment
- Loyalty / Rewards Program
- Great support network from our Members
- Sunbury is a rapidly growing area
- Plenty of parking

SWOT analysis cont...

WEAKNESSES

- Size - not enough space – kitchen, bistro, bars, storage, office
- Gaming revenue has not increased
- Inefficient kitchen
- No street presence with current facilities
- Garden or Landscape needs improving
- No Al-fresco dining
- No function facilities
- No Sports Bar
- No indoor Children's play area
- No formal Reception area – lack welcome and entry
- Dated and tired looking interior décor.
- Club is not keeping up with competitors
- Not able to separate Bistro from Bar
- Not able to separate Gaming from Bar (band nights)

SWOT analysis cont...

OPPORTUNITY

- Sunbury located in **growth** corridor – 2000 new homes being built within 200 meter.
- Already have **great Chef(s)**
- Increased staff **job satisfaction** and security
- Tap into and attract a **Sports Bar market**
- Develop a new market and increase revenue and development e.g. Function room / **Conference Centre**
- Increase **entertainment**
- Introduce a **Children's play area**
- By opening up the venue bringing **more people** into the venue should have a flow on effect throughout all areas of the Club
- Opportunity to **create more jobs** for the local community
- Offer diversity and further development to increase revenue streams

SWOT analysis cont...

THREAT

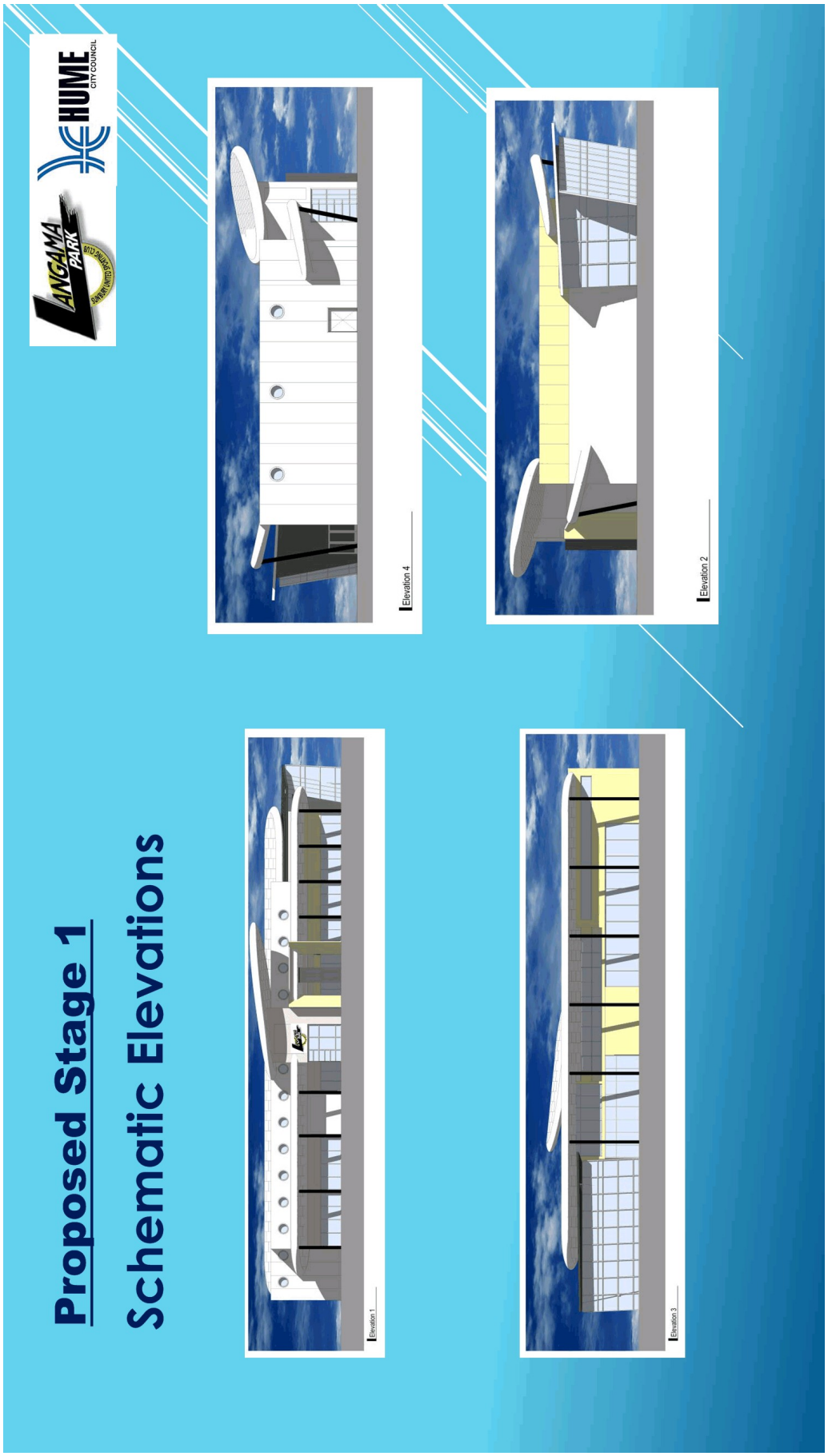
- Lack of space to increase patronage
- Kitchen at its limit
- Competition from existing hotels, clubs and restaurants. If not marketed and advertised correctly may not attract the target market
- Not updating our facilities, being left behind
- Outdated IT equipment
- Interruption to business while renovations take place
- Mandatory Pre-commitment
- Downturn in EGM revenue
- Current economic times and the effects this will have on our town
- Members resistance to change
- Complacency

PROPOSED STAGE 1

The 2022 Master Plan is an exciting proposal for the Sunbury United Sporting Club. It will eventually see the venue grow to provide amenities and services to rival the best clubs in all of Hume.

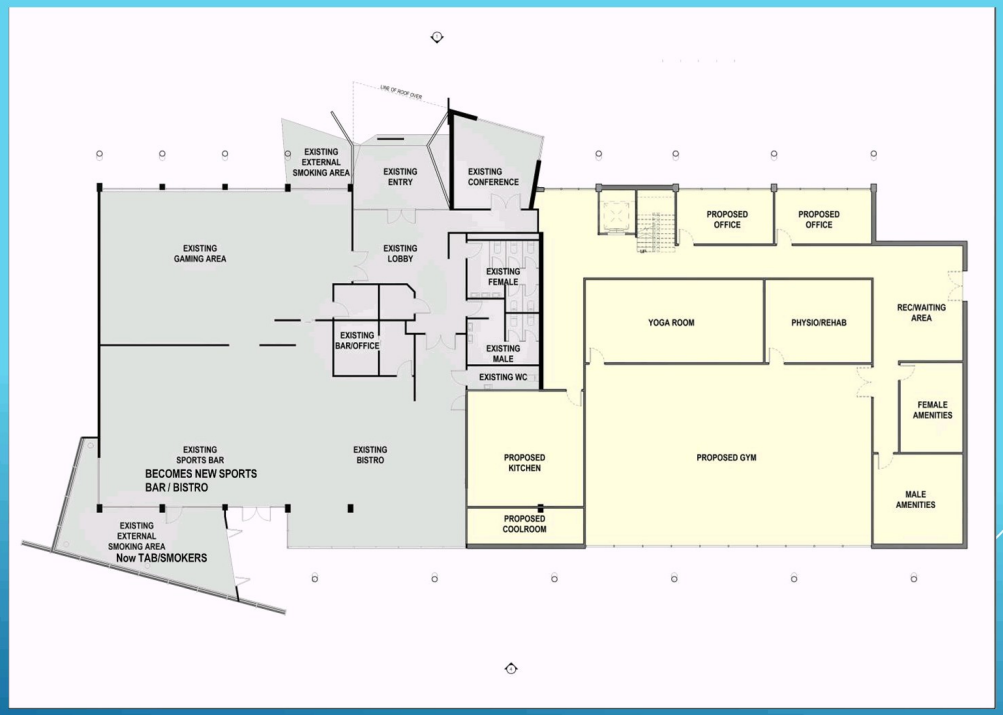
Stage 1 includes:

- The **refurbishment of the existing facilities**
- Relocated and refurbished **Sports Bar.**
- We intend on increasing the size of our **Bistro** and separate this from the gaming areas. We will include Al-fresco dining with new furniture and decking.
- A children's indoor play area (New Tram)
- To cater for these inclusions we will need to **expand the kitchen** size and capabilities.
- A new **function room** with a capacity of 400 patrons.
- Administration / office facilities to service the Sports and Function Centre as well as the associated clubs.


HUME CITY COUNCIL
LANGAMA PARK
SUNBURY UNITED SOCCER CLUB
Proposed Stage 1
Schematic Elevations
Elevation 4
Elevation 2
Elevation 1
Elevation 3

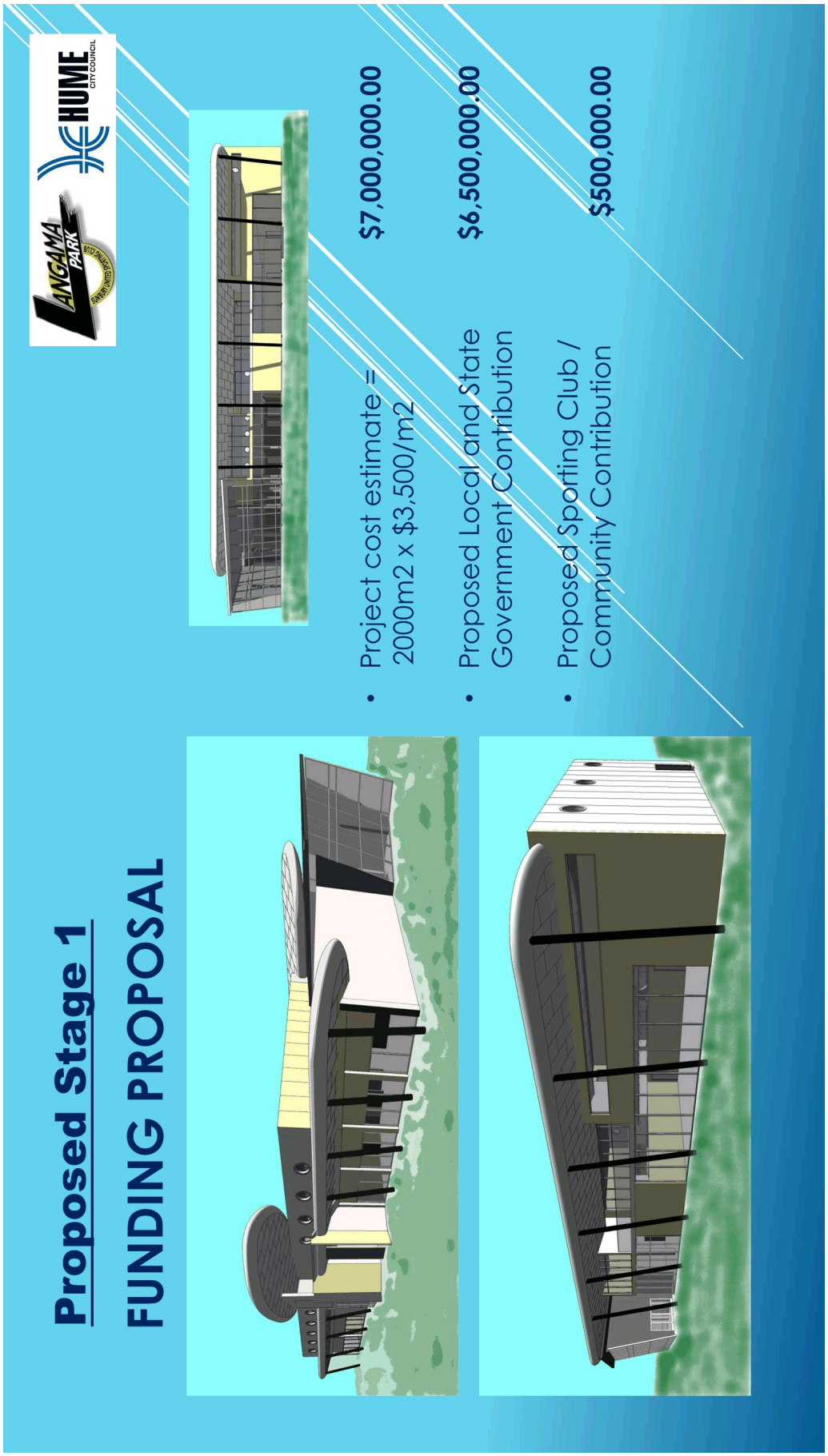
Proposed Stage 1

Ground Floor

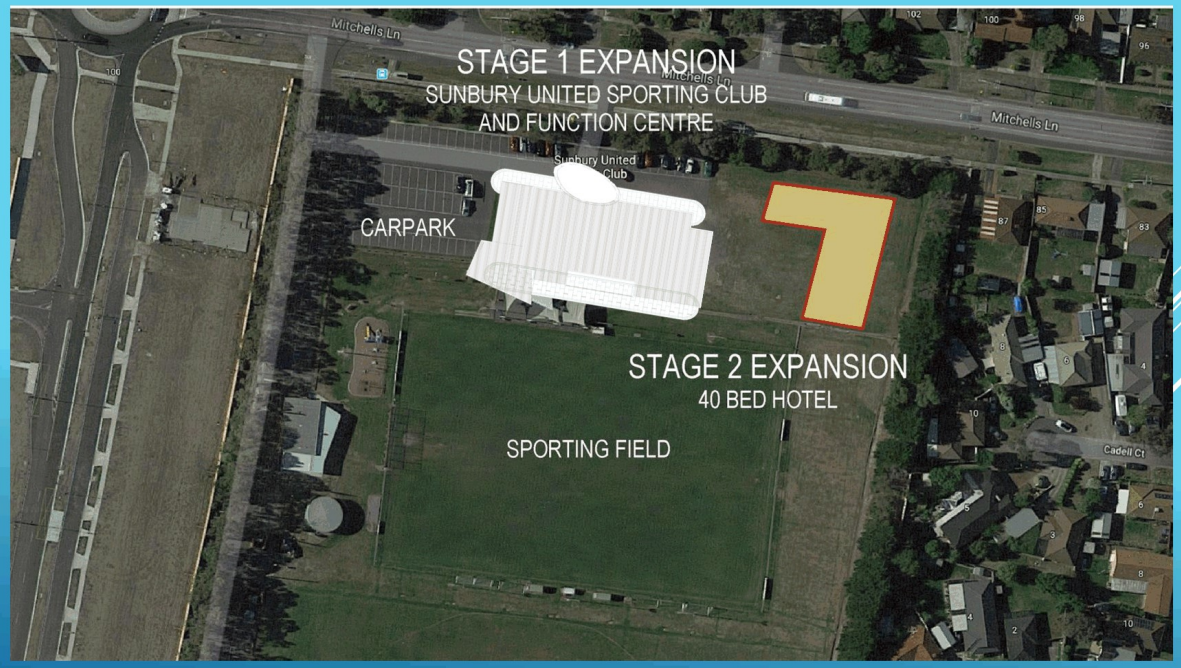


- New larger sports bar/bistro
- New larger kitchen
- New Commercial Gymnasium
- New Sports Health Centre
- New Yoga facilities
- New Community Rooms

HUME
CITY COUNCIL
LANGAMA PARK
SUNBURY UNITED SOCCER CLUB
Proposed Stage 1
First Floor
• New function rooms of approximately 650m2 including:
• Main function room to also be used as regional conference centre.
• Secondary flexible function space
• Main administration area for Sunbury United Sporting Centre and affiliated clubs
PROPOSED SMALL FUNCTION ROOM
PROPOSED BOARDROOM
FEMALE AMENITIES
MALE AMENITIES
PROPOSED BALCONY
PROPOSED MAIN FUNCTION ROOM


HUME CITY COUNCIL
LANGAMA PARK
Proposed Stage 1
FUNDING PROPOSAL
• Project cost estimate = 2000m2 x $3,500/m2 $7,000,000.00
• Proposed Local and State Government Contribution $6,500,000.00
• Proposed Sporting Club / Community Contribution $500,000.00

Proposed Stage 2



With the completion of Stage 1, we will embark on the **Master Plan** for stage 2. This is an exciting proposal for the **Sunbury Community** itself. Opportunity's for local **Jobs, tourism** and hospitality etc. Ability to host School groups and other Sporting groups.



USA Women's Tour 80's & 90's



Chinese Youth Tour 2018

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Sunbury Lions Football Netball Club
PO Box 390, Sunbury VIC 3429
ABN: 14259029200 Inc No: A0017072T
www.sunburyfnc.com.au

Mr. Domenic Isola
Chief Executive Officer
Hume City Council

RE: Submission - Sunbury Recreation Reserve Netball Courts (Updated)

On behalf of the Sunbury Lions Football Netball Club I am writing to seek Hume City Council funding for an upgrade of the netball courts at Sunbury Recreation Reserve. This is an updated version of the one submitted on April 7th

The club applied to the Hume City Council for funding for this upgrade to be included in the 2018-2019 budget but the application was unsuccessful. The club now wishes to lodge a new submission to the Council for the inclusion of this project in the 2019-2020 budget.

The Sunbury Football Netball Club now has 6 teams in the netball competition of the Ballarat Football Netball League and 4 teams in netball competition the Riddell District Junior Football Netball League and at present there is only one outdoor netball court at the Sunbury Recreation Reserve.

Netball participation is continuing to grow and consequently, our single netball court facility has become inadequate. We therefore are requesting that the Council reconfigure the Sunbury Recreation Reserve netball court back to a duel netball court facility and provide an associated lighting upgrade to facilitate training and night matches.

We would make the point that AFL Goldfields, the controlling body of both the Ballarat Football Netball League and the Riddell Football Netball League has stipulated that both these league's Netball competitions are outdoor competitions, so clubs are not able to hold matches on indoor courts.

In support of our submission we point out the following

- The Netball court at Sunbury Recreation Reserve is below the standard of most other teams in the Ballarat Football Netball Competition.
- This project is supported by Ballarat Football Netball League, Riddell District Junior and Senior Football Netball League, Netball Victoria and the MLA for Sunbury Mr Josh Bull
- Netball Victoria through Ms Nancy Da Silva and Mr Bull have both sent letters of support to council setting out their reasons for supporting the project.
- For the coming season we are faced with having to schedule six netball games, which take around 1 hour 20 minutes each to complete, on one netball courts. This is hardly an example of equality as this will involve netball commencing at 9 am an hour before the first football match and concluding after the finish of the senior football at 5 pm.
- Furthermore, for night games again the club will have to schedule netball games from 9am to 5pm. On the other hand, the first football match will commence at 2 pm and the last game will finish at around 9 pm. This programming schedule is required as the lighting is not adequate

Sunbury Lions Football Netball Club
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on the single court. This is evidence by the fact that the lighting at the Sunbury Recreation Reserve single court is included in 2019-2012 Hume City Council Budget. Again, this demonstrates that netball is not seen as equal.

- The website of the Hume City Council indicates that there are two outdoor netball courts in the entire municipality. With the recent completion of a single court at John McMahon Reserve, this has now increased to three. The population statistics of the Hume City Council show that 22% of the total population are girls and women in the age bracket from 11-40. In 2018 the HCC population was 224,394.

  This represents one outdoor netball court for every 16,455 women and girls. This is hardly a statistic showing equality in sport.

- The State Government has been very proactive in developing programs that focus on women and girls' participation in sport and the concept of gender equality in sport.

  The club notes that the Victorian Government have in recent years funded several initiatives to increase participation of youth girls and women in sport.

  - Female Friendly Facilities Program 2018-2019
  - Levelling the Playing Field for Women in Sport Program 2017
  - Change our Game Program 2016

  In commending the new initiatives, the Minister for Sport John Eren commented "It's simple – women deserve the exact same opportunities on the sports field as men".

  Further to this, the Sunbury Football Netball club has embraced the concept of encouraging women and youth girls' participation in support through the development of its netball and women's football teams. This growth in female participation has been good but it has raised a very interesting issue in that there is a definite difference in the sort of facilities that the women have in football as opposed to netball.

  The Senior Women's Football team can play and train under lights on Clarke Oval. All the Youth Girls Football teams train and play on either Clarke Oval or at the soon to be upgraded surfaces at Boardman Reserve.

  However, the Women and Youth Girls' Netball teams have only one bitumen court with inadequate lighting to train and play on.

  Consequently, the Sunbury Football Netball Club is in total support of the Minister's statement and it is of the opinion that for gender equality to occur the facilities, but more so, the surfaces the games are played on should be equivalent.

Sunbury Lions Football Netball Club
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- The Riddell District Football Netball League has commenced using Sunbury Recreation Reserve for its Final Series to showcase the League competition. Comments have been made that the current netball set up has a negative impact on this showcasing.

Based on the cost of the recent installation of an outdoor netball court at John McMahon Reserve we expect this upgrade to cost in the order of $280 000, including court resurfacing, moving some of the existing sheds, electrical/lighting and other miscellaneous items such as line marking. We would argue that some of this cost could be absorbed through applying the money already budgeted for in 2019-2020 Hume City Council Budget for the lighting upgrade of the netball court at Sunbury Recreation Reserve.

The club has approached the MLA for Sunbury Mr Josh Bull to ascertain whether there is any source of State Government Funding. Mr Bull is very supportive of the proposal. The club is hopeful that there are State Government Funds available to allow a joint initiative between the State Government and Hume City Council. This would exemplify the Victorian Government and Hume City Council's continued support for not only an increase in female participation in sport but also a move towards equality in sporting facilities for men and women.

We would request to be heard in support of our written submission before a Committee of the whole Council.

Yours Sincerely,



Allan O'Connor
Secretary
Sunbury Lions Football Netball Club
secretary@sunburyfnc.com.au
0407357926

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[redacted]

From: Bill & Karen Ashby [redacted]
Sent: Wednesday, 8 May 2019 4:01 PM
To: email
Subject: Budget 2019/20.

Thank you for forwarding the draft budget papers.
I am particularly interested in the section on the investment in roads.
The question is " Has an allocation been made for the next phase of the rehabilitation of Palmer Road, Sunbury."
The first stage of the work is due to start next week and we have been given then understanding that this work will progress over future years.
In the interim the condition of the street is deteriorating.
Regards
Bill

Bill and Karen Ashby
[redacted]
Postal address: [redacted]
m: [redacted]
e: [redacted]

[redacted]

From: Bill Ashby [redacted]
Sent: Thursday, 16 May 2019 7:58 AM
To: email
Subject: Re: Budget Submission 2019/20 - Rehabilitation of Palmer Road Sunbury

Thank for your response Fadi.
To help me understand the Council budget & priorities process I have the following question.
Is it possible to see the long term plan Council has for the rehabilitation of Palmer Road.?
Perhaps a phone call from a Staff member would be helpful.
Or a conversation with the person in charge of road maintenance for this area.
Your help would be appreciated
Regards

Bill Ashby
[redacted]
m: [redacted]

Sent from my iPad

On 15 May 2019, at 10:54 am, email <email@hume.vic.gov.au> wrote:

<image002.gif>

Dear Mr and Mrs Ashby

I refer to your email received 8 May 2019. Council values community input and appreciates you taking the time to make a submission on the draft budget.

The matters raised in your email will be considered by Council as part of the 2019/20 budget deliberations. Should you wish to do so, you will be given the opportunity to speak at a Special Council Meeting on 3 June 2019 at the Hume Global Learning Centre Broadmeadows. A Council Officer will contact you prior to that date. Councillors will then consider and discuss all submissions received, with the final 2019/20 annual budget being adopted on 24 June 2019.

Your sincerely

Fadi Srour
Manager Finance and Property Development

1

[redacted]

From: Phillippa Phillips [redacted]
Sent: Friday, 10 May 2019 12:28 PM
To: email
Subject: Feedback on Draft Council Plan and Budget 2019/20

Hi

My feedback on the Draft Council Plan and Budget 2019/20 remains the same as the feedback I sent on 23 January this year, that I never received a response from Council on.

When I first moved to Greenvale I thought the people in my suburb were a bunch of whingers when they said Greenvale doesn't get anything from council. Now that I've been here for 7 year I am starting to come around to their way of thinking. It's really depressing to see the suburb around us get brand new facilities when we don't even have footpaths.

I would really, really like to see Greenvale reflected in the capital works budget for Hume City Council. We are a growing community. We desperately need infrastructure like public toilets, footpaths and parks with shade, BBQs, seating and irrigation systems to support our growth.

I would also appreciate if someone could respond to me so I know this email has been read.

Thanks

Phillippa Phillips

From: Phillippa Phillips [redacted]
Sent: Wednesday, 23 January 2019 9:27 AM
To: contactus@hume.vic.gov.au
Subject: Bradford Avenue reserve

Hi

I train at Bradford Avenue reserve and it is in a shocking state. The oval is on a huge slant, there is no watering system, no drinking taps, no shade and no seating.

In the summer the ground dries out so much the grass dies and huge cracks appear that will cause injury and almost render it useless.

Not to mention the rubbish the is always strewn around including broken glass, small plastic deal bags, condoms and I've seen needles in the car park before.

This morning I trained at high gate park in craigieburn and I couldn't believe the difference. They have actual grass! In summer! Their oval is level! The luxury of drinking fountains! I saw council workers removing graffiti! I couldn't believe this was in the same council.

Please can something be done to bring Bradford Avenue up to scratch?

Thanks
Phillippa

1

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Mr. Domenic Isola - Chief Executive Officer
Hume City Council
PO Box 119,
Dallas, Vic. 3047

To Domenic Isola CEO of Hume City Council,

I am writing to you to make a submission to the Hume budget 2019/2020.

I have been living at [redacted] in Meadow Heights for 30 years, and since I have been living here have been very little improvements in Meadow Heights particularly at Buchanan Street reserve. Just last year, there was some improvements to the playground and a few trees planted and that is it.

As a resident I do a lot of walking in the park but it is often difficult for us to walk around the park due to the condition of the path and the fact that it is made of sand, especially for the older generation.

Many of the older generation use the park often. We have difficulties with our knees, hips and back and the dirty sand path is difficult for us to walk on, particularly in the winter months when the condition of the path deteriorates around the skatepark and it gets slippery.

The sandpath is also an attraction for illegal motorbikes in the area, and when the motorbikes use the path it kicks up sand storms in the summer months and damages the path and creates holes and ditches.

As part of the next years budget for Hume I would like the council to consider concerting the footpath around the skatepark to make it easier for residents to use the path and walk around and give us quality parks, like the parks in Cragieburn.

I would also like to speak to council on June the 3rd in person, in support of my submission.

Thank you for taking the time read my submission,

Kind regards,
Iklima Gunes
[redacted]

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[redacted]

From: James Sprague - CasConstruct [redacted]
Sent: Tuesday, 28 May 2019 9:32 AM
To: email
Cc: Naim Kurt
Subject: Submission --> Draft Council Plan and Budget 2019/20
Attachments: Greenvale Valley Playground Proposal.pdf

Mr. Domenic Isola - Chief Executive Officer
Hume City Council
PO Box 119,
Dallas, Vic. 3047

As a proud resident of Greenvale / Hume Council, please find attach my submission requesting for an additional vegetation and playground to be added to the Greenvale valley (located at the foot of Barrymore Rd)

I am more than happy to attend in person to present this to the Committee on Monday, 3 June 2019 at 6.30pm in the Council Chamber, (Hume Global Learning Centre), Broadmeadows.

Please feel free to contact me on [redacted] should you require more information.

Thankyou.

casconstruct

James Sprague
Construction Manager
CasConstruct Pty Ltd

T: 03 9066 3500
M: [redacted]
E: [redacted]
W: www.casconstruct.com.au
A: 1/603 Keilor Rd, Niddrie, Victoria 3042

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Greenvale Valley Playground Proposal

The recent footpath extension has added greatly to the enjoyment of the outdoor spaces that Greenvale offers.

Further to this, we would welcome some playground furniture for the kids to play on in this space which is the intersection of 4 feeding walkways and is ideally located to get lots of foot traffic and usage.

The site proposed is well sloped, forming the perfect contours for a slide and some "natural bush" pathways to further enhance the natural habitat of wildlife and water birds which are already abundant in the valley. Refer to map attached with proposed playground location.

At a time where children have so much distraction away from nature, it is so important to get them outdoors, exploring and discovering. Providing an engaging, stimulating environment is going to encourage our future leaders to see beyond the screen.



In line with the popular Reggio Emilia education pedagogy, we propose to make the most of the beautiful landscape by incorporating play equipment the moves with the land, with garden and nature focused areas designed for child exploration and fun!

Our vision includes:

- Slides that follow the natural slope of the land



- Pendulum swings that provide fun for all ages



- Gardens and small sculptures that represent habitats of our local and native wildlife
- Sea saw and rocking/bouncy animals
- Tree stump balancing and climbing areas



- Rocks for climbing



- Tree lined rock paths for fun diversions from the walking track


PLAYGROUND
SLIDE/
PLAYGROUND

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[redacted]

From: Henry Clarke [redacted]
Sent: Monday, 27 May 2019 7:57 PM
To: email
Cc: Henry Clarke
Subject: Draft Council Plan and Budget Submission

Dear Mr Isola,

I have been made aware that it is Councils's intention to increase this year's rate imposition by a further 2 and 1/2 per cent over last year's 22 and 1/2 per cent.
I have already written to Hume Council expressing my concern as, being in retirement, not receiving a pension, suffering from the decreasing interest rates and inflation of cost of living, I am finding it ever more difficult to survive on a minimal income.

I realise that Council can continue to increase rates ad nauseum and build ever more infrastructure for the inhabitants of The council shire, but, not all inhabitants are earning increasing incomes. Many are in similar situations to that that I am required to withstand.

A useful, and I am sure appreciated action from Council, would be to hold rate increases until the economy improves. This surely would be a more satisfactory way to show that Council recognizes the poor state of the national economy, the increasing number of homeless in the community, the degrading circumstance of the retired, the unemployed and the under employed. It would lessen the never ending and increasing pressure of 'making ends meet'.

I would like to think that this plea, for that is what it is, will not fall on deaf ears, and that there are socially caring souls on your Council who will act for those in straitened circumstances.

I look forward to your positive and caring action in this matter.

Yours faithfully,

Henry Clarke
[redacted]

Sent from my iPad

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GOONAWARRA
GOLF CLUB

SUBMISSION FOR THE INCLUSION OF EXPENDITURE IN THE 2019/20 HUME CITY COUNCIL DRAFT BUDGET.

Prepared by: Goonawarra Golf Club
Date: 23rd May 2019

Mr. Domenic Isola - Chief Executive Officer
Hume City Council
PO Box 119
Dallas Vic 3047

Goonawarra Golf Course Safety Upgrade

Over the last 6 years Hume City Council and Goonawarra Golf Club have been working collaboratively on a plan to make safety changes to the golf course layout to help minimise the risks of property damage and injury as a result of golf ball strikes to neighboring properties.

Hume City Council allocated funds in their capital works program to implement these works based upon estimates provided by golf planning consultants engaged to the design the works however the estimates proved to be significantly insufficient when the project was competitively tendered.

Due to the excellent working relationship between Hume City Council and Goonawarra Golf Club numerous discussions were held to achieve a positive outcome for the course which resulted in Goonawarra Golf Club implementing a revised project which was within Council's available budget.

The scope of the project was reduced to allow works to be completed on the holes recording the highest number of strikes with works to address the strike issues on hole 17 deferred due to lack of available funds. The Club supplemented Councils funding with in-kind staffing works and watering costs to ensure a positive outcome.

The Club commenced works in January 2019 and successfully completed all works by May 2019 allowing the new holes to be opened for use. The Club, working in partnership with Council, were able to produce an excellent project outcome both on time and within the available budget. The resulting work was completed to a very high standard and has been positively received by the members of the golf club and the residents on these holes.

The Goonawarra Golf Club is seeking Council to give consideration to including funding of $251,905 GST Ex. in their 2019/20 Draft Capital Works Budget to complete the safety plan by implementing the final stage of works to address the strike issues on the 17th hole and eliminate the ongoing risks to property and persons on this hole.

2 Francis Boulevard, Sunbury 3429
P.O Box 221, Sunbury 3429 Telephone (03) 9744 4344 Fax (03) 9740 4750
Email manager@goonawarragolfClub.com.au Web www.goonawarragolfClub.com.au
ABN 17 005 771 086

GOONAWARRA
GOLF CLUB

The Club have costed the proposal in detail (attached) and again are seeking to partner with Council and supplement Council funding with in-kind works to achieve a positive outcome for both parties and residents at a cost far below that which had been priced at tender.

We would like to thank Council for having the confidence to permit the Club to undertake the first stage of works on Council's behalf and look forward to partnering with Council again to complete this very important project.

If you would like further details of our proposal, please contact Jim Johnstone, Club Operations Manager, on 9744 4344.

Kind Regards,

Hans van Pelt
Chairman

2 Francis Boulevard, Sunbury 3429
P.O Box 221, Sunbury 3429 Telephone (03) 9744 4344 Fax (03) 9740 4750
Email manager@goonawarragolfClub.com.au Web www.goonawarragolfClub.com.au
ABN 17 005 771 086

REDEVELOPMENT OF GOONAWARRA GOLF CLUB, SUNBURY HOLES 17 AND 18
BILL OF QUANTITIES

Please note: Provisional items are highlighted orange

PRELIMINARIES & EARTHWORKS

ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
1	**Preliminaries**				
a	Contractor's overheads, site establishment, mobilisation/demobilisation, utilising existing infrastructure where possible, insurance, work cover, supervision, management, etc.	1	Item	$5,000.00	$5,000.00
b	Compliance with Construction Environmental Management Plan / Controls as specified including: Erosion control silt fences, Traffic control, tree and feature protection, Para-webbing traffic control fencing, Construct and maintain traffic and haul roads	1	Item	$1,000.00	$1,000.00
c	Laboratory testing of materials for tee, green construction and topsoil as specified	1	Item	$1,000.00	$1,000.00
d	Golf Course Construction Survey and Setout	1	Item	$1,000.00	$1,000.00
		SUB TOTAL PRELIMINARIES			**$ 8,000.00**
2	**Earthworks**				
a	Stripping of topsoil to a depth of 150mm over work areas as shown on Shaping Plans and stockpiling of stripped material for future re-use.	1	m³	$2,450.00	$2,450.00
b	Bulk earthworks in all materials from cut areas to fill areas as shown on Shaping Plan, including excavate, transport, spread, rip, compact and trim to golf course design levels, as specified, including transport of imported fill material.				
	CUT	1,000	m³	$ 4.80	$4,800.00
	FILL	1000	m³	$ 4.80	$4,800.00
		SUB TOTAL EARTHWORKS			**$ 12,050.00**
	TOTAL FOR PRELIMINARIES & CONSTRUCTION OF EARTHWORKS				**$ 20,050.00**

6	**Hole 17**				
ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	AMOUNT
a	**SHAPING WORKS**				
	Perform golf shaping works as shown on the Shaping Plan and as specified for the following areas:				
i	**Tees**				
	Shaping works of 17th Tee complex, including subsoil drainage, gravel, sand and associated mounding as specified.	450	item	$ 45.00	$20,250.00
ii	**Fairways**				
	Shape and trim fairway as shown on the Shaping Plan and as specified	2,000	m²	$ 1.65	$3,300.00
iii	**Bunkers**				
	Construct 2 No. fairway bunker complex including associated mounding, drainage, gravel, sand, bunker mat as shown on the Shaping Plan and as specified	2	item	$ 5,950.20	$ 11,900.40
b	**TURF GRASS INSTALLATION**				
	Perform soil preparation, nutrient amendments and plant with specified turfgrass as shown on the Turgrass & Landscape Strategy and Sprigged Areas as specified by the construction supervisor/course superintendent for the following areas:				
i	Tee surface & surrounds (Sod)	600	m²	$ 8.95	$ 5,370.00
ii	Fairway bunkers & associated disturbed fairway (Sod)	2,000	m²	$ 9.85	$ 19,700.00
c	**CART PATH CONSTRUCTION**				
	Remove existing paths, excavate/fill in all soils, supply materials.	220	m2	$20.00	$4,400.00
i	17th Tee box	394	m²	$ 75.00	$ 29,550.00
		SUB TOTAL HOLE 17			**$ 94,470.40**

7	Hole 18				
ITEM	**DESCRIPTION**	**QUANTITY**	**UNIT**	**RATE**	**AMOUNT**
a	**Sprigging**				
	Includes seed cost plus machinery cost for preparation and speed seeding of 17th and 18th holes				$ 13,500.00
i	**Tees**				
	Shaping works of 18th Tee complex, including subsoil drainage, gravel, sand and associated mounding as specified.	450	item	$ 45.00	$ 20,250.00
b	**TURF GRASS INSTALLATION**				
	Supply and install 100 tonne of growing medium for sprigging on right side of fairway	1		$6,850	$6,850.00
i	Tee surface & surrounds (Sod)	500	m²	$ 8.95	$ 4,475.00
c	**CART PATH CONSTRUCTION**				
	Remove existing paths, excavate/fill in all soils, supply materials.	368	m²	$20.00	$7,360.00
i	18th Tee box	364	m²	$ 75.00	$ 27,300.00
		SUB TOTAL HOLE 18			**$ 79,735.00**

PROVISIONAL ITEMS					
ITEM	**DESCRIPTION**	**QUANTITY**	**UNIT**	**RATE**	**AMOUNT**
8	**Drainage Pipe & Pits**				
a	Excavate in all soils, supply material bed, lay, joint and backfill including compaction and trimming and spoil disposal for storm water drainage pipe & pits as shown on the Shaping Plans and Project Engineers Drawings & Specifications.				
i	drainage pipe (refer project Engineers drawings & Specifications)		m		$ 7,925.00
ii	pits with grate "	5	No.		$ 1,080.00
		SUB TOTAL DRAINAGE			**$ 9,005.00**
9	**Irrigation**				
a	Supply and install irrigation in accordance with Irrigation Designers Drawing & Specifications or as specified and directed by the construction supervisor / course superintendent	1	item	$10,000.00	$ 10,000.00
		SUB TOTAL FOR IRRIGATION			**$ 10,000.00**
10	**Landscape**				
a	Supply and install landscape in accordance with Turfgrass & Landscape Strategy Plan and as specified and directed by the construction supervisor / course superintendent				
b	Shrubs grown by GGC				
	Mature trees have been requested in the area between Holes 17 and 18 and the boundary fence on 18.	750	Item	$ 17.00	$ 12,750.00
c	Removal of trees as necessary, and mulching and stockpiling as shown on the Staking & Clearing Plans and Tree Clearing Provisional Item.				$ 3,185.00
		SUB TOTAL LANDSCAPE			**$ 15,935.00**
11	**Grow-in & Consolidation Maintenance**				
	Provision for recycled water				$ 5,100.00
a	Turfgrass grow-in maintenance	13	item		$ 6,615.00
b	Soft Landscape grow-in maintenance	13	item		
c	Mature trees grow-in maintenance	13	item		
		SUB TOTAL GROW-IN MAINTENANCE			**$ 11,715.00**
	Contingency for increase in materials and machinery costs				**$20,000.00**
	TOTAL FOR THE CONSTRUCTION OF WORKS (EXCLUDING GST)				**$ 251,905.40**
	GST				**$ 25,190.54**
	TOTAL FOR THE CONSTRUCTION OF WORKS (INCLUDING GST)				**$ 277,095.94**

This does not include the cost of time spent by Goonawarra Golf Club

[redacted]

From: humeunitedfc@yahoo.com
Sent: Tuesday, 28 May 2019 7:53 PM
To: email
Cc: Bruce Fordham
Subject: Budget Submission - Hume United Football Club Inc
Attachments: 61077783_297182311157646_1035554084360290304_n.jpg; 61100510_940377512968738_7749682171056488448_n.jpg; 61171987_424001491772365_4581527531168989184_n.jpg; 61273788_367530087207649_3119275004366159872_n.jpg; 61282752_503126780225986_3654939391333236736_n.jpg; 61360195_688869894886960_5509358935187914752_n.jpg; 61383957_2259524754362625_7700328057613058048_n.jpg; 61411457_334693627218079_497227809807138816_n.jpg; 61501946_298364771114191_4420185207794040832_n.jpg; 61536343_2442561075788555_4247774839596646400_n.jpg; 61659578_329416991061331_791789096602173440_n.jpg

Attention CEO Dominic Isola

I'd like to take this opportunity to firstly introduce our club.

Hume United Soccer Club Inc was formed in Nov 1997 under the sports branch of Broadmeadows Turkish Islamic and Cultural Centre.

It started its first official season in year 98 competing in Amateur 3 under the Amateur Soccer federation of Victoria and is now under Football Victoria in State 2 North West.

Now we've got one of the high standard grounds in Victoria but probably one of the worst playing pitch conditions. It's Laura Douglas Reserve, King Street, Dallas, Vic, 3047 (Behind the Broadmeadows Mosque). As mentioned before we are now competing in state 2n/w which means we're the 2nd highest team in Hume region after Hume City. We have 8 Junior Teams in age groups 7, 8, 9, 10, 11, 12, 13, 15. We've got a Senior and Reserve team, we also have a metro team in Sunday league. This clearly shows we've got roughly 200 players competing in the club which minimum 95% is residents of Hume from all different backgrounds.

The 1st and only aim of our club is to keep young generation of the streets with any bad habits and also to make sure to have family environment throughout the whole time. We hold conferences for bad habits such as drugs, alcohol and any other bad habits. Our only aim is to keep them off the streets and support the community and provide them an outlet to play soccer in a professional environment.

Hence as the club is trying all these things with completely volunteer members only, obviously we need high support from our local council to keep the positive vibe happening. Below in point forms are what are urgently needed;

- Due to the growth in the club we need lights on the second oval for training and to help ease the burden on the main ground.

- On the attachment of email, you'll see with photo evidence that the condition of the main ground is way below average on the playing surface. The main ground pitch surface to be removed completely and re-grassed.

- Rather than the first ground to be in an oval shape like a footy ground, we'd like the fencing to be boxed and to be a soccer ground.

- On the main ground instantly behind the goals, we'd like high protection fencing / net so balls don't disappear as we'd be playing night games.

- After the renovations few years ago of project more than $250,000 grant, club has been having major issues of sewerage and toilet problems. The toilets are always blocked. This is a major health and safety issue.

- All keys on all doors throughout the whole facility needs to go through thorough maintenance as they are very old and keeps breaking the keys

- The sprinkler system to be operated more frequently to have proper surface.
- If possible to have the 3rd ground operating too as we have expanding junior teams.

Just for your notification, In the past 4 weeks we've had 8 injury cases which 3 of them were ambulance attendance. These injuries were mainly caused due to sprained ankles due to the very low ground conditions.

I'd like to speak in support of the submission your council meeting on the 3rd of June.

There is a second round of the World Game Facilities Fund with the state government and that these projects can be funded through that with State Government support.

We thank council for their support so far in supporting Hume United Football Club growth.

Kind Regards

Mutlu Oztas

General Manager / Secretary

Hume United Football Club Inc



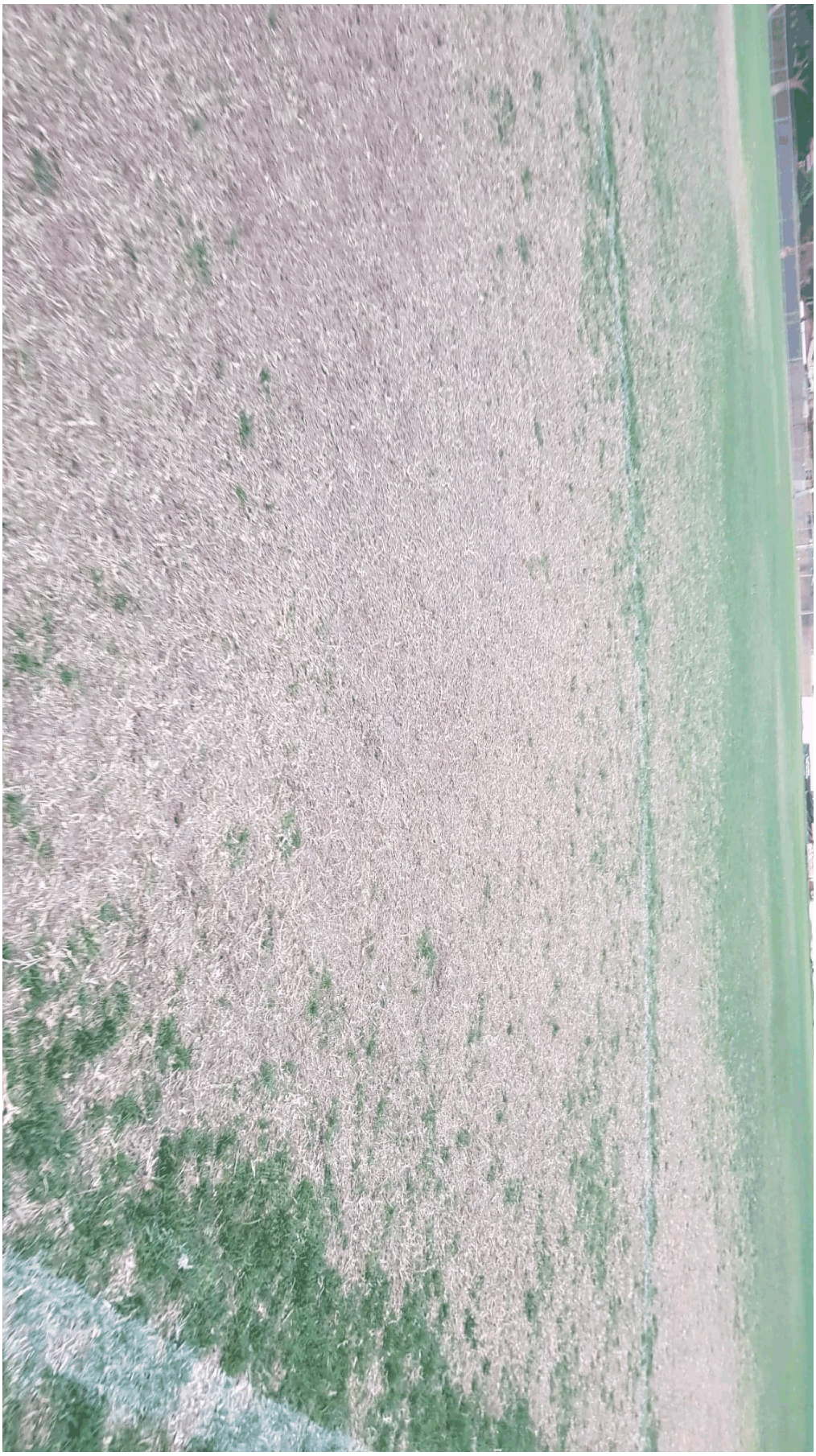

GTP
HUME UNITED FOOTBALL CLUB
Wilcrobess



















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27 May 2019

Domenic Isola
Chief Executive Officer
Hume City Council
PO BOX 119
DALLAS VIC 3047

Dear Mr Isola,

GLADSTONE PARK RESERVE FACILITIES UPGRADE

On behalf of the Meadow Park Soccer Club I am would like to make a budget application in regards to the scoping works which are being undertaken over the next financial year for the pavilion upgrades at Gladstone Park Reserve. As part of the scoping works, we would like consideration for any additional change-rooms or facility improvements to be located closest to the pitch facing South Circular Road on the western side of the reserve.

The club is requesting the following works:

- Additional change-room facilities via new building facing South Circular Rd.

The funding for this project is important as it will increase the below standard two change-rooms to four and maybe six. The current change-room capacity of 2 is inadequate and leaves the club looking very unprofessional to visiting clubs as we either left to share change-rooms OR have players getting changed outside or in their cars. This project will allow us to provide unisex changerooms for the number of teams we host to allow the club to provide this basic need.

Increasing the car parking capacity will also alleviate the pressure placed on the resource when multiple groups are in the Gladstone Park Community Centre and also parents with their children participating in outdoor events at Gladstone Park Reserve with our club. This could be achieved with :-

- Increase in car parking capacity via indented parking bays on South Circular Rd
- Increase in car parking capacity via a new northern carpark and entrance off South Circular Road roundabout

Our club has seen a growth this season from 11 to 21 junior teams as well as the return of female players to the club. Looking forward, our club is seeking to become an NPL Junior club with an application with full council support submitted to Football Victoria.

If there is any way in which Meadow Park Soccer Club can assist Council with your efforts please call me on 0430 560 783.

Yours sincerely

Don Pritchard
Meadow Park Soccer Club

Gladstone Park Reserve facility upgrade request

Meadow Park SC
ABN 44 668 981 205
Clubrooms & Grounds

Gladstone Park Reserve
South Circular Drive,
Gladstone Park, Victoria

May 2019

Gladstone Park Reserve - Current



4 Soccer Pitches

- Pitch 1 – Full size
- Jnr Pitch – (U12/13)
- Mini-roos (U8 – U11s)
- U7 pitch

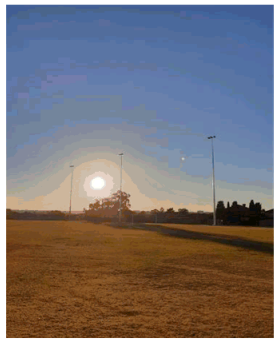
Back up Mini-Roos pitch

NB: Jnr pitch is used also for Senior matches where required (Saturday)

Gladstone Park Reserve – Council Budgets

- Lighting improvements 2018/19 ✓





- 2019/20 – Scope of Sports Pavilion upgrade (this request)
- 2020/21 – Design/Build phase of Pavilion upgrade
- 2021/22 – Build

Gladstone Park Reserve - Current

- Current capacity of clubroom changerooms with only 2 rooms is that when multiple fixtures are held simultaneously, embarrassingly the changerooms are shared or players get changed externally
- Poor location of the club's clubrooms, which provides no street frontage and the distance from the main pitch to the clubrooms inhibiting financial incentive through local community sponsorship
- Current car parking chaos in the carpark with an immediate need for parking space increases (overflow to nearby residential streets) causing local traffic issues
- Security issues with the paths through the reserve (remediated once lighting operational)
- currently the path from the school funnels kids into the carpark which is a danger
- No defined path to South Circular Road
- No defined path between South Circular Rd and Wolverton Drive
- Security issues with delinquency and drug use in the carpark

Gladstone Park Reserve - Future

4 Soccer Pitches

- Pitch 1 – Full size
- Jnr Pitch – (U12/13)
- Mini-roos (U8 – U11s)
- U7 pitch

- Proposed new pavilion location west side of reserve near South Circular Rd

- New entrance into new carpark off Rylands Dr round-about
- New carpark on north side of pitches with lockable swing gate
- New fencing including high ball protection fence behind north goals on both pitches to alleviate residents problems



Gladstone Park Reserve – Clubrooms upgrade

The club would like to request :-

- A new pavilion with minimum of 4 changerooms to allow for multi-pitch and unisex use with the location of the club's clubrooms on the western side of the reserve would provide street frontage (South Circular Road) with direct access to the main pitch from the clubrooms
- This would allow direct access to required utilities making them more accessible (i.e. Rubbish bin collection/Telstra/Water/power)
- New pavilion could be hired out for private functions subject to council approval
- New or existing clubrooms could provide more capacity for storage, set up Committee Room for meetings, along with Office space for storage of important club records.
- New pavilion would be more representative of the local community which is currently a suburb in transition and in high demand with young families gravitated to Gladstone Park
- New carpark and entrances on reserve from South Circular Rd (*West side*)
- **New lighting already in place wouldn't require any change to layout**
- Meadow Park SC would be able to cater for more growth in junior teams of both gender
- Having facility in use more frequently diminishes opportunity for delinquency and loitering in carpark

Gladstone Park Reserve - Future

Our club, Meadow Park SC has been part of the fabric of Gladstone Park and the surrounding suburbs since 1975 and as a local sporting club, is very well respected within football circles (FV, Melbourne Victory FC). Our club has provided no less than 4 Socceroos from its ranks (Aziz Behich, Ivan Franjic, brothers Dean and John Anastasios) and also a previous Young Socceroos captain, John Angelovski. In late 2019, John Anastasios will be taking up an assistant coaching role with new A-League franchise, Western Melbourne.

Our club has submitted a request to Football Victoria to field Junior teams at the highest level in the restructure of Football in Victoria commencing next season (2020). We have sought and received Hume Council support in this nomination.

This request is to Hume City Council for the consultation in the scoping of works process for the "future-proofing" of Gladstone Park Reserve precinct for the local community and to become the benchmark of future sport and recreation facilities in the Hume district.

- The Committee of Meadow Park SC





Gladstone Park Reserve – Meadow Park SC









Thank You

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Broadmeadows Stars Sports Club

13 Flynn Crs. Coolaroo 3048

Mr. Dominic Isola
Chief Executive Officer
Hume City Council

Hi, my name is Cemil Yildiz. I am the secretary of Broadmeadows Stars SC.
Progress Reserve has come up in the Draft budget as possibly being upgraded which is great news as the Pavilion has been run down for some time and the usefulness of the design is questionable considering the whole building is used by several different groups. With the upgrades to the pavilion it would greatly appreciated if we could also be involved in the planning process so the new pavilion can meet the needs of the community.

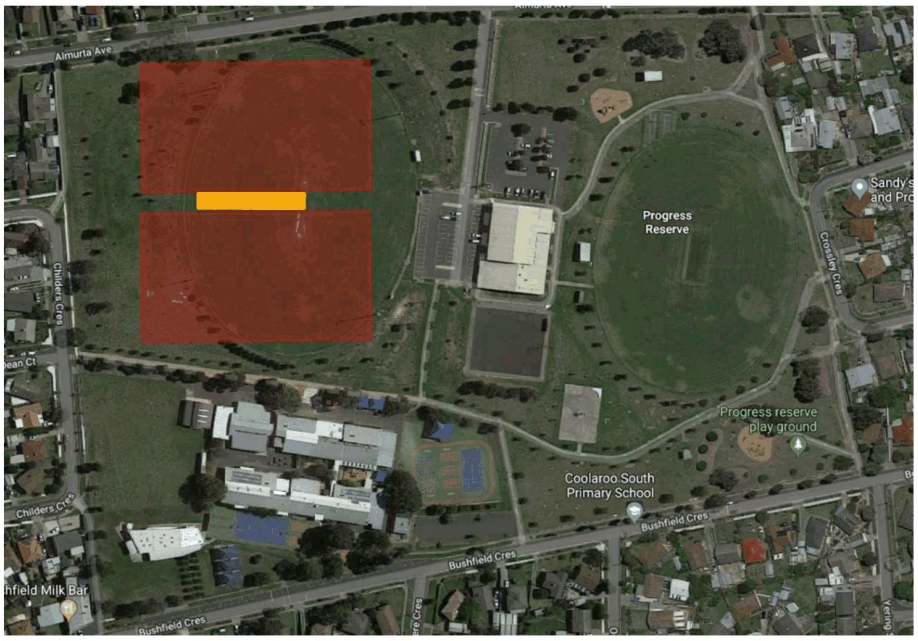
We have had issues with the current cricket pitch on the oval that we use. The cricket pitch runs along our field and is covered by a heap of dirt. This soil causes a ditch at the ends as it is higher in the middle of the pitch. We have asked the council in regards to finding a better solution that just putting soil over it as the soil can also cause puddles and a giant patch of mud in the winter season. This has caused several injuries as the ground is not stable and level. When we do play our matches we encourage our players to stay away from the cricket pitch area as much as possible to avoid further injuries as ankle injuries are becoming a regular occurrence. We would like to propose a few ideas that would not only solve this issue but would also help increase numbers and maximise the space at Progress reserve to its full potential.
The oval has quite a lot of space surrounding it as it stands due to the bike track no longer existing at the end of the field. We would like to put forward the idea of having 2 soccer fields side by side on the one oval. This could also leave the cricket pitch outside of the two soccer fields and would allow for maximum utilisation of the area. We currently have 10 teams competing of which 7 are juniors and 3 are seniors. We are trying to accommodate for the whole community as we have a Master's team and have 2 junior girl's teams. We have had a senior women's team as well in the past however we have struggled to have numbers for the team but we are working hard to have a Women's team in the near future. If we were able to have 2 soccer pitches side by side it would allow for matches to be played simultaneously and would allow for us to accommodate for more teams and more players. With our recent lighting upgrade, it would also be great to have both fields under the lights

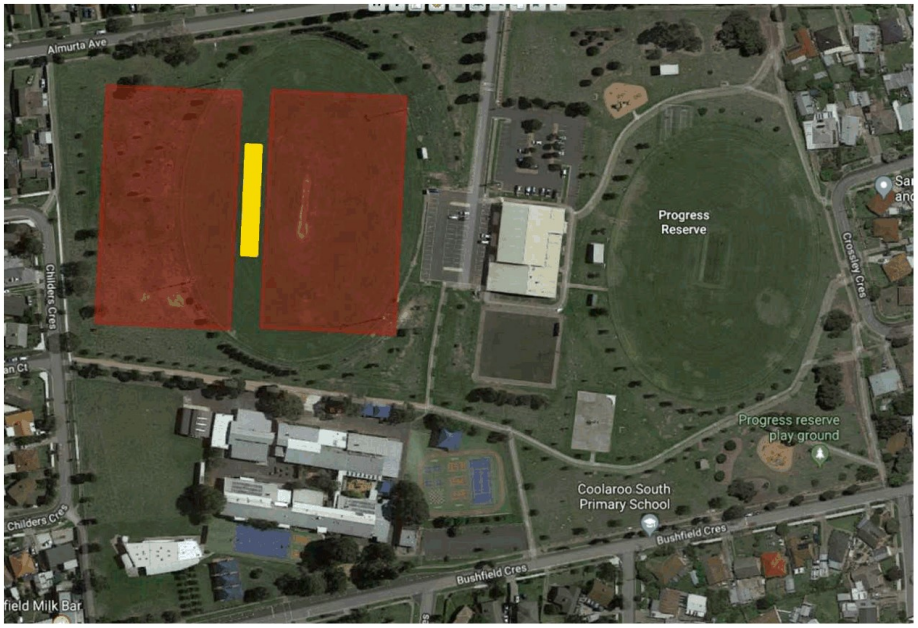
as this would allow for more teams to have training simultaneously and would help preserve the pitch as it would be used less as there would be 2 fields being used rather than the 1.

I have attached two drawn up a images of the possible pitch design where the red lines indicate the soccer fields and the yellow being the cricket pitch.

If possible we would like to speak to council on the 3rd of June to discuss the ideas and help with the planning going forward.

If you have any further inquiries, please feel free to contact me
Cemil Yildiz
Broadmeadows stars secretary
0402 208 453
Broadmeadowsstarssc@gmail.com




Almurta Ave
Progress Reserve
Crossley Cres
Childers Cres
Progress reserve play ground
Coolaroo South Primary School
Bushfield Cres
Bushfield Cres
Childers Cres
field Milk Bar

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[redacted]

From: wendy walters [redacted]
Sent: Wednesday, 29 May 2019 11:23 AM
To: email
Subject: Draft Council Plan and Budget Submission

Congratulations on satisfaction with Council's overall performance improving dramatically since 2016. Well done all.

Some feedback on the Council plan 2017-2021 (2018/2019 actions). Note my feedback may fit into the other categories, please feel free to move them.

Theme 1 A well-educated and employed community.
1.1 Continue to provide and support services for youth:
The plan does not cover enough services for youth it focuses on youth leadership
Education and services in all phases not just leadership programs

Strategic Objective 1.2
Create conditions that support business growth and create local jobs for Hume residents.
1.2 Tourism seems only to be targeted via the airport. The plan should show that all possible areas of tourism should be supported and and developed.
1.2 Continue to enhance shopping and dining experiences.
Continue the Sunbury Streetscape Project this should read Continue the Sunbury Streetscape Project and include all laneways and and walkways.

Theme 2 A healthy and safe community
2.1 Incorporate adult exercise equipment into all suitable parks and suitable areas.
Develop emergency plans and link to other state and national emergency plans
Review and limit the use of electronic gaming machines in council owned facilities.

Theme 3 A culturally vibrant and connected community
3.2 Support and implement the development of the community and arts and cultural precinct in Jackson's Hill, Sunbury.

Theme 4 A sustainably built and well maintained city with an environmentally engaged community
Investigate the Queen's tree planting canopy program and link Hume to it where possible

Theme 5 A well-governed and engaged community.
Develop a culture of quality control for all jobs done by council, and other bodies in Hume.
Review and limit the use of electronic gaming machines in council owned facilities.

Thank you for the opportunity to give feedback
Wendy Walters
[redacted]

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[redacted]

From: aylin aras [redacted]
Sent: Wednesday, 29 May 2019 8:34 PM
To: email
Subject: HARMONY OAM PROJECTS AND BUDGET SUBMISSIONS
Attachments: Harmony OAM.docx

To whom it may concern,

Please find attached the Harmony OAM Projects and the Budget Submissions.

Kind regards

Aylin Aras-Yurdakul

HARMONY OAM PROJECTS AND BUDGET SUBMISIONS

As the Harmony OAM, we are pleased to be a part of the Australian Turkish community, who have a population of 220,000 and have taken part in social, economic and political life in the State of Victoria. We are very honoured to be a part of multicultural fabric of Australia.

One of the advantages of living in a multicultural country is to listen to the music of different cultures, to meet different instruments and to be able to learn about the different music. It is a great chance for Australians to be living in a country that has these features.

The aim of the establishment of the Harmony OAM is to organize musical and cultural events for people whose background are Turkish as well as for all Australians. We also have an aim to introduce the music from Turkey which is another multicultural country.

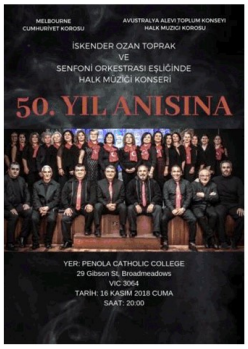
As the Harmony OAM, we would like to propose three projects which are very compatible with Australia's multicultural nature. The projects are Republic Ball, Harmony Concert and ANZAC Concert.

We are planning to organise the Republic Ball, Harmony Concert and ANZAC Concert annually. All these three events will be the ticketed community events. People who would like to attend to the events need to purchase the tickets.

We would like to ask Hume City Council to use Town Hall with in kind support for these three events. The ticket sales and also sponsorships will cover the cost of the events. We would also be grateful if the Hume City Council would like to support us as a sponsor.

We would like to have a meeting with the Hume City Council to discuss about our projects on Monday the 3rd of June.

https://www.youtube.com/watch?v=-oGEtKk-TZc
https://www.youtube.com/watch?v=EXUI2tSCbCs
https://www.youtube.com/watch?v=2nE5kGvohIQ
https://www.youtube.com/watch?v=K0wvP9Uz5MM
https://www.youtube.com/watch?v=Ka7-3gOXtHw
https://www.youtube.com/watch?v=1b16RiYQHdk
https://www.melbournerecital.com.au/events/2018/euphony-ahenk/
https://www.melbournerecital.com.au/events/2018/earth-and-water/













REPUBLIC BALL

Our first project is **Republic Ball** which is a traditional event for commemorating the proclamation of the Republic of Turkey in 1923.

We are planning to organise a formal **Republic Ball** in October or November of 2019 and we will be very pleased if we can perform this important event in the Town Hall Broadmeadows.

With its cultural diversity, Hume City which is where a large number of Turkish people prefer to live is a very compatible region with Australia's multicultural nature. 14 thousands of people in Hume City are of Turkish origin and half of the Turkish population was born in Turkey. This is an important reason why we would like to perform our **Republic Ball** in the Town Hall Broadmeadows. We presume that participating in such an important ball will both delight the Turkish community and enable Hume City Council to host such a beautiful event.

We are expecting 200 guests will attend to the Republic Ball. Some of the guests will be on a protocol list. The guests of the ball will be the ambassador, consulates, embassies and consular staff, governor, deputies, mayors, councillors, business people, association presidents and Turkish community members.

We suppose that the opening day of the Town Hall and the date of Republic Ball are very close and this event will be a good opportunity to introduce and also advertise the Town Hall Broadmeadows.

For the Republic Ball, our cost including management, hostess staff, musicians and marketing is approximately 100 AUD per person based on minimum 200 guests.

On the Town Hall catalogue, on the top above our cost the 3 course menu cost is 70 AUD per person, plus drinks and water if there is based on 200 people. If 350-400 people will have been attended to Republic Ball, any difference of 100-150 pax then it might be again write off by Hume City Council that extra gesture will be also a great help and support to our community.

We prefer the dinner to be non-alcoholic between at 7.00pm and 9.00pm. If our guests would like to have alcohol, they need to purchase the drinks from the bar until 11.00pm.

HARMONY CONCERT

Our second project is called **Harmony Concert** which is also a very suitable project for the multicultural nature of Australia. Our aim is to bring together different musicians with different ethnic backgrounds, cultures and beliefs living in Australia, in accordance with Australia's multicultural nature to help support us to explain the value given to people.

In this project, we would like to explain how multiculturalism brings and fuses people together with their musical talents, different backgrounds and cultures.

This project will appeal to a wide audience due to the diversity of the participants. Even Turkish musicians have different ethnicity, cultures and beliefs. And these musicians appeal to the different profile of their own society. The diversity of different musicians will bring together different kinds of Australian community.

The Harmony Concert will be accompanied by 26 musicians and 12 soloists from different ethnic background and will be conducted and carried out by musician, instrumentalist, conductor, composer and soloist Iskender Ozan Toprak. If this concert is held annually, new musicians can be added and become one of the elements representing our multiculturalism.

The musicians of **Harmony Concert** will be;

- Iskender Ozan Toprak - Turkey
- Dr Sarita McKenzie-McHarg - India
- Zulya Kamalova - Tatarstan
- Bukhchuluun Ganburged - Mongolia
- Puya Mehman Pazir - Iran
- Amadou Suso - West Africa
- Byron Triandafyllidis – Greece
- Alejandro Espino - Mexico
- Matthew Horsley- Ireland
- Alisha Brooks - Australia
- Farhan Shah – Pakistan

These musicians were contacted and received positive responses. We also continue to talk with different musicians.

Music has always been a type of sustainable art and it will continue to be one. Spurred by the Convention for the Safeguarding of the Intangible Cultural Heritage (UNESCO 2003, cited under Policy Instruments) and other national and international researchers and activists are increasingly reengaging with the complex challenges of maintaining and revitalizing threatened music genres, particularly those of the indigenous and minority peoples. The **Harmony Concert** project also supports this issue.

HARMONY CONCERT

Expenses	$	Total
Musicians (26)	$800x26	$20,800
Soloists (11)	$1,000x11	$11,000
Arranging and conducting	$15,000	$15,000
Management	$5,000	$5,000
Marketing	$10,000	$10,000
In-Kind Expenses	$5,000	$5,000
Total		**$66,800**

ANZAC CONCERT

Our third project is called **Anzac Concert**.

As we all know that Canakkale War is very important for Turkish and Australian people. This war is the common pain of the both two countries.

We presume that is important to share the pain with people who can help us to learn how to cope with it. And also sharing the pain with others relieves people. The people of both countries can understand and sympathize with each other's pain through music. By organizing a concert with musicians from Turkey and Australia, we would like to show people the pain of the two countries and to tell the stories of Mehmetciks and Anzacs through music.

The ANZAC Concert will be the first concert which will be accompanied by Turkish and Australian musicians who will perform together on the same stage. The concert will be held both on 18 March 2020 in Canakkale and on 25 April 2020 in Melbourne.

We already have contacted with Turkey and we have taken the certificate of authorization from the Turkish Presidency for this concert in Canakkale. The concert is also supported by Presidency for Turks Abroad and Related and Ankara Music and Fine Arts University Communities (YTB). We are also in contact with the Ministry of Foreign Affairs of Turkey.

The ANZAC Concert will be accompanied by 26 musicians and conducted by Iskender Ozan Toprak. When the concert held in Canakkale, airplane tickets and accommodation costs for the musicians who will go from here will be covered by Turkey Presidential. The wages of musicians will be pay by Harmony OAM.

When the concert held in Melbourne, the wages and airplane tickets costs for the musicians who will come from Turkey will be covered by Turkey Presidential. The accommodation for musicians will be pay by Harmony OAM.

ANZAC CONCERT - MELBOURNE

Expenses	$	Total
Australian Musicians (26)	$800x26	$20,800
Turkish Musicians (10) Accommodation (per night-per room for 7 days)	$200	$1,400
Arranging and conducting	$15,000	$15,000
Management	$5,000	$5,000
Marketing	$10,000	$10,000
In-Kind Expenses	$10,000	$10,000
Total		**$62,200**

ANZAC CONCERT - CANAKKALE

Expenses	$	Total
Australian Musicians (10)	$1,500x10	$15,000
Total		**$15,000**

JACANA CRICKET CLUB Inc.

JACANA RESERVE, CNR LORRAINE CRESCENT & JOHNSTONE STREET – BROADMEADOWS [MAP 6 E8]

DARE TO DREAM, STRIVE TO SUCCEED

2 June 2019

Mr. Geoff Porter
Councillor
Meadow Valley Ward
Hume City Council

Subject: Request for Replacement Mower

Dear Councillor,

We have been advised by our Lawn Mower Mechanic that they can no longer repair our mower because replacement parts are no longer available. This now means our mower has reached its expiry date, leaving us without one.

We hereby request that the council give due consideration in its budget to purchasing a replacement.

Thank you for valuable your time.

Yours sincerely,

Mark A. Chambers

Mark A. Chambers

CORRESPONDENCE to jacanacricketclub@gmail.com
MOBILE CONTACT 0400 701 069 MARK CHAMBERS
WEB www.jacanacc.vic.cricket.com.au
FACEBOOK www.facebook/jacanacc
ABN 87445926832
INC A0018837S
WEB APP http://jacanacc.teamapp.com/
TWITTER https://twitter.com/JacanaCC

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REPORT NO:	GE352
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - May 2019
AUTHOR:	Yuri Guzman, Manager Information and Technology; Paul White, Coordinator Knowledge Management
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *Restrictions on Gambling Applications* 2. *Sunbury Bus Terminal* 3. *Requesting Update on the Bulla Bridge* 4. *Dangerous Practices at Section Road and Somerton Road Greenvale* 5. *Craigieburn Line - Comeng Fleet* 6. *Victorian Sustainability Awards* 7. *North West Melbourne City Deal* 8. *Congratulations on re-election* 9. *Congratulations on re-election* 10. *Congratulations on re-election*

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from and sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to and received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in the Council recordkeeping system during May 2019 are summarised below in three tables:

Table 1 Correspondence in relation to General Business and Report items from Council meetings
Table 2 Correspondence that may be of interest to Councillors
Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

TABLE 1 CORRESPONDENCE IN RELATION TO COUNCIL GENERAL BUSINESS ITEMS

	Subject	Minister or Member of Parliament	Date Received / Sent	Responsible Officer	Council Minute Reference	Attachment
Outwards	General Business – Restrictions on Gambling Applications	Minister for Communications and the Arts	20/05/2019	Coordinator Social and Community Planning	**1.** MED 253	1
Outwards	General Business - Correspondence Regarding Sunbury Bus Terminal Improvements	Minister for Public Transport	20/05/2019	Manager Strategic Planning	**2.** MED 259	2
Outwards	General Business - Correspondence Requesting Update on the Bulla Bridge	Minister for Roads Member for Sunbury	20/05/2019	Manager Assets	**3.** MED 258	3
Outwards	General Business - Correspondence Regarding Dangerous Practices at Section Road and Somerton Road Greenvale	Minister for Roads	20/05/2019	Manager Assets	**4.** HAW 048	4

TABLE 2 GENERAL CORRESPONDENCE THAT MAY BE OF INTEREST TO COUNCILLORS

	Subject	Minister or Member of Parliament	Date Received / Sent	Responsible Officer	Council Minute Reference	Attachment
Inwards	A Growing North Deserves a Better the 1980's Comeng Fleet - Response to correspondence of 21/09/18	Member for Broadmeadows Minister for Public Transport	6/05/2019	Manager Communications & Events	**5.**	5
Inwards	Nominations are now open for the 2019 Victorian Premier's Sustainability Awards	Member for Yuroke	8/05/2019	Manager Sustainable Environment	**6.**	6
Inwards	Liberal and Nationals' Government commitment to developing a North West Melbourne City Deal with the Victorian Government and local councils	Minister for Cities, Urban Infrastructure and Population	15/05/2019	CEO	**7.**	7
Outwards	Congratulations on re-election as the Federal Member for Calwell - 2019 Federal Election	Member for Calwell	21/05/2019	Mayor	**8.**	8
Outwards	Congratulations on re-election as Prime Minister of Australia - 2019 Federal Election	Prime Minister	21/05/2019	Mayor	**9.**	9

REPORT NO: GE352 (cont.)

TABLE 2 GENERAL CORRESPONDENCE THAT MAY BE OF INTEREST TO COUNCILLORS						
Outwards	Congratulations on re-election as the Federal Member for McEwen - 2019 Federal Election	Member for McEwen	21/05/2019	Mayor	**10.**	10

TABLE 3 CORRESPONDENCE IN RELATION TO GRANT / FUNDING OPPORTUNITIES						
Inwards	Grant Opportunities:					

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– OFFICE OF THE MAYOR –

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Our File: HCC05/437-06 (HCC-CM19/89)
Enquiries: Kris Mueller
Telephone: 9205 2549

Monday 20 May 2019

Senator the Hon Mitch Fifield
Minister for Communications and the Arts
PO Box 6100
Senate
Parliament House
CANBERRA ACT 2600

Dear Minister

RE: ONLINE GAMBLING APPLICATIONS

Hume City Council at its meeting of 12 March 2019 resolved:

> *"That Council writes to the Federal Communications Minister asking for action in having gambling apps restricted, especially to minors."*

Council recognises the community's growing concerns in relation to the ease of access to gambling via apps, particularly by minors.

I look forward to receiving your response in due course.

Yours sincerely

CMoore

CR CARLY MOORE
MAYOR

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– OFFICE OF THE MAYOR –

HUME CITY COUNCIL

Our File: HCC18/447 [HCC-CM19/230]
Enquiries: Andrew Johnson
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

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www.hume.vic.gov.au

Monday 20 May 2019

The Hon Melissa Horne MP
Minister for Public Transport
Department of Economic Development, Jobs, Transport and Resources
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister

RE: SUNBURY BUS TERMINAL UPGRADE

Hume City Council at its meeting of 13 May 2019 resolved:

> *"That Council write to the Minister for Public Transport, and to Public Transport Victoria (PTV) to again enquire as to when will the bus terminal in Sunbury be given a facelift and security treatment".*

At its meeting held 10 December 2018, Council resolved to write to you seeking your support in updating the current facilities at the Sunbury Bus Terminal. I believe your response, received by Council on 22 March 2019, does not give the matter due consideration and requires further investigation.

The Bus Interchange at Sunbury Rail Station is well utilised by residents of our municipality to access the station and it requires an upgrade in order to achieve higher patronage and better integration between train and bus services.

Your letter advises that you have requested MTM and PTV to consider the Sunbury station bus interchange when planning for future upgrades. Whilst Council acknowledges competing demands for new and upgraded public transport facilities across the metropolitan area, Hume City Council would like to request the inclusion of Sunbury station bus interchange upgrade to the short-term work program of the Department of Transport and Public Transport Victoria.

Council acknowledges the commitment from the State Government to increase the provision of car parking at the Sunbury Train Station, however an upgrade to the Bus Interchange is also needed.

I look forward to your response to Council's request to upgrade the Bus Interchange at Sunbury Rail Station including improvements to security facilities and delivery timeframes in due course.

.../2

In the meantime, should you require further information in relation to this matter, please do not hesitate to contact Council's Manager Strategic Planning, Mr Andrew Johnson on .

Yours sincerely

C Moore

CR CARLY MOORE
MAYOR

– OFFICE OF THE MAYOR –

HUME CITY COUNCIL

1079 PASCOE VALE ROAD
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Our File: HCC18/447 (HCC-CM19/229)
Enquiries: David Fricke
Telephone:

Monday, 20 May 2019

The Hon Jaala Pulford MLC
Minister for Roads
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister

RE: REQUEST FOR AN UPDATE ON THE BULLA BRIDGE

Hume City Council at its meeting of 13 May 2019 resolved:

> *"That Council write to the Minister for Roads, Jaala Pulford, and to the Local Member for Sunbury, Josh Bull, asking for details when a report will be done on the Bulla bridge, or if it has been done, could Council have a copy."*

Bulla Road is a vital route for the Sunbury community and Council remains concerned that the current Bulla Bridge will not cope with the anticipated growth in traffic. Council is therefore keen to know when further investigation will be done to improve road capacity and safety.

Should you require any further information, please contact David Fricke, Manager Assets on .

Yours sincerely

CMoore

CR CARLY MOORE
MAYOR

– OFFICE OF THE MAYOR –

HUME CITY COUNCIL

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Our File: HCC18/447 (HCC-CM19/229)
Enquiries: David Fricke
Telephone:

Monday, 20 May 2019

Mr Josh Bull MP
State Member for Sunbury
PO Box 635
SUNBURY VIC 3429

Dear Mr ~~Bull~~ Josh,

RE: REQUEST FOR AN UPDATE ON THE BULLA BRIDGE

Hume City Council at its meeting of 13 May 2019 resolved:

> *"That Council write to the Minister for Roads, Jaala Pulford, and to the Local Member for Sunbury, Josh Bull, asking for details when a report will be done on the Bulla bridge, or if it has been done, could Council have a copy."*

Bulla Road is a vital route for the Sunbury community and Council remains concerned that the current Bulla Bridge will not cope with the anticipated growth in traffic. Council is therefore keen to know when further investigation will be done to improve road capacity and safety.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

CMoore

CR CARLY MOORE
MAYOR

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Our File: HCC18/447 (HCC-CM19/221)
Enquiries: David Fricke
Telephone:

Monday, 20 May 2019

The Hon Jaala Pulford MLC
Minister for Roads
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister

RE: DANGEROUS PRACTICES AT THE INTERSECTION OF SECTION AND SOMERTON ROADS, GREENVALE

Hume City Council at its Meeting of 13 May 2019 resolved:

> *"That Council writes to VicRoads and to the Minister for Roads, Jaala Pulford to raise the seriousness of dangerous practices commonly undertaken by drivers at the Section Road / Somerton Road intersection and encouraging VicRoads to implement immediate measures to reduce the future likelihood of serious fatality or non-fatality crashes. These motorist practices include:*
>
> - *Motorists exiting Section Road onto Somerton Road, Greenvale by turning right and disobeying the Left Turn Only signage, and;*
>
> - *Motorists turning left onto Somerton Road in accordance with signage, pulling over and "U" turning across Somerton Road to head back East along Somerton Road."*

Council is concerned that the current design of the intersection does not sufficiently deter motorists from disobeying the right turn ban. This is becoming more critical as the amount of traffic has increased significantly with nearby development and increased use of Greenvale Recreation Reserve.

Should you have any further queries in relation to this matter, please do not hesitate to contact Mr David Fricke, Manager Assets on .

Yours sincerely

Moore

CR CARLY MOORE
MAYOR

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Mail: PO Box 3213, Broadmeadows VIC 3047 | Tel: +61 3 9300 3851 | Fax: +61 3 9300 3915 | frank.mcguire@parliament.vic.gov.au

3 May 2019

Cr Geoff Porter
Mayor
Hume City Council
PO Box 119
Dallas 3047

Dear Cr Porter

A Growing North Deserves Better than 1980's Comeng Fleet

Following receipt of your correspondence of 21 September 2018 regarding the above matter, representations were made to the Minister for Public Transport advocating for an upgrade of the operating fleet on the Craigieburn line

The Minister has responded and a copy is attached for your information.

Yours faithfully

FRANK McGUIRE, MP
Member for Broadmeadows
Parliamentary Secretary for Medical Research
Parliamentary Secretary for Crime Prevention

Attachment: 1

HUME CITY COUNCIL
Inwards
06 MAY 2019
DOCUMENT No:
INFERRED Ref: COR2018/19935
COPIES TO: HCC08/644

Hon Melissa Horne MP

Minister for Public Transport
Minister for Ports and Freight

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 8020
DX 210292

Ref: COR/19/171582

Mr Frank McGuire MP
Member for Broadmeadows
PO Box 3213
BROADMEADOWS VIC 3047

Dear Mr McGuire

Thank you for your letter of 15 February 2019 on behalf of Councillor Geoff Porter about the Craigieburn line.

I appreciate Mr Porter's concerns about the Comeng fleet operating on the Craigieburn line.

Public Transport Victoria (PTV) and Metro Trains Melbourne (MTM) are committed to providing safe and reliable services on all metropolitan train lines. I understand that both Comeng and Siemens trains are accredited to run on the Craigieburn line. However, the majority of trains that run on the line are Comeng, as that is the larger fleet. The Comeng fleet is well suited to meet the timetable and line speeds on the Craigieburn line.

PTV advised the infrastructure on the Craigieburn line would need to be upgraded before any other fleet type can run on the line. There are no current plans to remove the Comeng fleet from the Craigieburn line.

The Andrews Labor Government recently invested $75 million in the Comeng Life Extension Program to increase the lifetime of the Comeng fleet. The focus has been on improved safety, and enhanced passenger experience and reliability, and upgrades include a new Passenger Information System and CCTV.

I am pleased to advise that through the Comeng Life Extension Program and other government-funded works, the reliability of the Comeng fleet has increased by 170 per cent over the past five years. Regular design enhancements and upgrade programs for the metropolitan fleet are also undertaken to improve services.

I hope this information is of use to Mr Porter. Thank you for sharing his concerns with me.

Yours sincerely

Hon Melissa Horne MP
Minister for Public Transport

4 / 4 /2019

VICTORIA State Government

Ros Spence MP
STATE MEMBER FOR YUROKE

24th April 2019

HUME CITY COUNCIL
01 MAY 2019
DOCUMENT No:
FILE No: H1194/674
REFERRED: Joel Kimber
cc Mayor
cc P. White

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

Premier's Sustainability Awards

I am writing to let you know that nominations are now open for the 2019 Victorian Premier's Sustainability Awards.

Now in their 17th year, the annual Premier's Sustainability Awards are the most prestigious awards program of their kind in Victoria and are a terrific showcase of leading edge sustainability practice.

A total of 11 categories will showcase every type of sustainability endeavour, from the community and education sectors to small, medium and large businesses.

This year's program also includes a new category – Environmental Volunteering – designed to celebrate the work of our wonderful unpaid volunteers who work so tirelessly for environmental causes.

I encourage you to share this information among your networks as well considering nominating any local residents or organisations that may be a good fit for these awards.

Entries close 5pm on 13 June. For more information, please visit the official Sustainability Awards website at https://sustainabilityawards.vic.gov.au.

Kind regards,

HUME CITY COUNCIL
07 MAY 2019
DOCUMENT No:
FILE No:
REFERRED:
COPIES TO:

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber



OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064
POSTAL: PO Box 132, Craigieburn, VIC 3064
P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au

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The Hon Alan Tudge MP

Minister for Cities, Urban Infrastructure and Population

Domenic Isola
CEO
Hume City Council

By email: email@hume.vic.gov.au

Dear Domenic,

I write to inform you of the Morrison Government's commitment to developing a North West Melbourne City Deal with the Victorian Government and local councils. This Deal would provide the unique opportunity for all levels of government to work together to unlock the region's full potential.

The Liberal and Nationals' Government has pioneered City Deals to present an opportunity to bring together all three levels of government for the future planning, investment and governance necessary with the aim to accelerate growth and job creation in cities and regions. This commitment brings the number of city deals across the country to 11, with seven signed to date.

The North and West regions of Melbourne are undergoing dramatic population growth, with the area expected to grow by around 460,000 people – over 35 percent – by 2031. The region's residential areas are growing and the economy continues to transition from traditional manufacturing, with exciting emerging employment clusters and industries.

It will also build on the investments that the Morrison Government has made including the $5 billion investment in the Melbourne Airport Rail Link and the $2 billion investment in fast rail from Melbourne to Geelong.

A North West Melbourne City Deal would provide the platform to deliver the vision, planning and investment needed to support a fast growing population, housing and jobs, and ensure the region acts as an efficient gateway to Melbourne.

I look forward to continuing to transform connectivity and support growth in this region.

Yours sincerely

Alan Tudge

The Hon Alan Tudge MP
Parliament House Canberra| (02) 6277 7790 | alan.tudge.mp@aph.gov.au

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– OFFICE OF THE MAYOR –

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Our File: HCC05/804
Enquiries: Aida Bantista
Telephone:

Tuesday 21 May 2019

Ms Maria Vamvakinou MP
Federal Member for Calwell
Shop M0004, Keilor Shopping Centre
80 Taylors Road
KEILOR DOWNS VIC 3038

Dear Ms Vamvakinou

On behalf of Hume City Council, congratulations on your re-election as the Federal Member for Calwell. You have been a strong voice in Parliament for our community and your commitment to Social Justice has been long valued by our residents.

Council looks forward to continuing our strong working relationship with you in the years to come.

Once again, congratulations on your re-election as the Federal Member for Calwell.

Yours sincerely

Moore

CR CARLY MOORE
MAYOR

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Our File: HCC05/804
Enquiries: Aida Baptista
Telephone: (03) 9205 2204

Tuesday 21 May 2019

The Hon Scott Morrison MP
Prime Minister of Australia
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Prime Minister

On behalf of Hume City Council, please accept my congratulations on the Coalition returning to Government and your reappointment as the Prime Minister of Australia.

Council looks forward to a strong working relationship with the Australian Government in the years to come.

Once again, congratulations on your reappointment as Prime Minister.

Yours sincerely

Moore

CR CARLY MOORE
MAYOR

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– OFFICE OF THE MAYOR –

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www.hume.vic.gov.au

Our File: HCC05/804
Enquiries: Aida Baptista
Telephone: 9205 2204

Tuesday 21 May 2019

Mr Rob Mitchell MP
Federal Member for McEwen
PO Box 314
CRAIGIEBURN VIC 3064

Dear Mr Mitchell

On behalf of Hume City Council, congratulations on your re-election as the Federal Member for McEwen.

Council looks forward to continuing our strong working relationship with you in the years to come.

Once again, congratulations on your re-election as the Federal Member for McEwen.

Yours sincerely

Moore

CR CARLY MOORE
MAYOR

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