



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 16 DECEMBER 2019**

**7:00 PM**

**COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE,  
BROADMEADOWS**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

This meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy.



# HUME CITY COUNCIL

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Notice of an

## **ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**

to be held on Monday, 16 December 2019

**at 7:00 PM**

at the Council Chamber, Hume Global Learning Centre, Broadmeadows

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To: a: Council	Cr Carly Moore Cr Jack Medcraft Cr Karen Sherry Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop, OAM Cr Leigh Johnson Cr Naim Kurt Cr Geoff Porter Cr Ann Potter Cr Jana Taylor	Mayor Deputy Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Hector Gaston Ms Roslyn Wai  Mr Michael Sharp Mr Peter Waite Mr Daryl Whitfort	Chief Executive Officer Director Community Services Director Communications, Engagement and Advocacy Director Planning and Development Director Sustainable Infrastructure and Services Director Corporate Services

## **ORDER OF BUSINESS**

### **1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND**

*"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."*

### **2. PRAYER**

*"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."*

*Amen*

### **3. APOLOGIES**

### **4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

### **5. CONDOLENCE MOTIONS**

**6. OFFICER’S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

**Item No**    **Title**    **Page**

**SUSTAINABILITY AND ENVIRONMENT**

**SU460**    **1 Baker Court Meadow Heights - The use and development of a childcare centre ..... 5**

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**GOVERNANCE AND ENGAGEMENT**

**GE400**    **Correspondence received from or sent to Government Ministers or Members of Parliament - November 2019 ..... 69**

**7. CONFIDENTIAL MATTERS**

The Meeting may be closed to members of the public to consider confidential matters.

**RECOMMENDATION:**

**THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:**

<b>Report No.</b>	<b>Title</b>	<b>Reason for Confidential</b>
COHE044	Contract - Provision of Parking and Enforcement Services	(d) contractual matters
COCC033	Hume Men's Shed (Craigieburn) Update	(d) contractual matters
COSU146	Works-In-Kind (WIK) Agreement for the delivery of northern active open space in Merrifield West Development Contribution Plan	(d) contractual matters
COSU147	Works-in Kind/Land-in-Kind Agreement for the delivery of infrastructure in Lockerbie Development Contribution Plan	(d) contractual matters
COSU148	Works-in-Kind (WIK) and Land-in-Kind (LIK) Agreement with developers in Greenvale Central for the delivery of Greenvale Central Development Contribution Plan Item IT02	(d) contractual matters
COGE267	Designation of Information Provided at a Strategy and Policy Briefing as Confidential Information - December 2019	(h) any other matter which the Council or special committee considers would prejudice the Council or any person



**8. CLOSURE OF MEETING**

**DOMENIC ISOLA  
CHIEF EXECUTIVE OFFICER**

**12/12/2019**

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<b>REPORT NO:</b>	SU460
<b>REPORT TITLE:</b>	1 Baker Court Meadow Heights - The use and development of a childcare centre
<b>SOURCE:</b>	Amy Lanfranchi, Statutory Town Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	P21967
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENTS:</b>	1. <i>Locality plan</i> 2. <i>Development plans</i>

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<b>Application No:</b>	P21967
<b>Proposal:</b>	The use and development of a childcare centre
<b>Location:</b>	1 Baker Court Meadow Heights
<b>Zoning:</b>	General Residential Zone 1
<b>Overlays:</b>	Melbourne Airport Environs Overlay
<b>Applicant:</b>	Plan Urban
<b>Date Received:</b>	27 December 2018

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**1. SUMMARY OF REPORT:**

Planning approval is sought for the use and development of a childcare centre at 1 Baker Court in Meadow Heights. The application was advertised, and five objections were received. The Melbourne Airport was notified of the proposal and they do not object. The application has been assessed against the relevant provisions of the *Hume Planning Scheme*. On balance, it is considered that the application is able to be supported. Accordingly, it is recommended that a Notice of Decision to Grant a Planning Permit be issued, with conditions.

**2. RECOMMENDATION:**

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of a childcare centre, at 1 Baker Court in Meadow Heights, subject to the following conditions:**

- 2.1 Before the use and/or development starts, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans submitted with the application and dated 7 July 2019, but modified to show:**
- a. The replacement of one of the car spaces in the north-west corner of the basement car park, to become a turning area;**
  - b. The replacement of the blue render on the eastern elevation facing the dwellings at 15 Baker Court, to a muted grey tone or acceptable alternative;**
  - c. The reduction of the awning over the Baker Court entry; so as to be in line with the southern wall of the ramp;**

REPORT NO: SU460 (cont.)

- d. The introduction of a landscaping strip and soft ground surface treatment along the eastern boundary; adjacent to the raised garden bed area. This strip must be at least one metre in width, aside from areas designated as footpaths.
  - e. Landscaping in accordance with Condition 5.
- 2.2 Before the development starts, a Waste Management Plan must be submitted and approved to the satisfaction of the responsible authority. When approved the plan will be endorsed and will then form part of the permit. Before the use starts/development is occupied, the approved Waste Management Plan must be implemented and thereafter complied with at all times to the satisfaction of the responsible authority. The Waste Management Plan must include:
- a. The design of the waste receptacle storage areas.
  - b. The location of the waste receptacle storage areas.
  - c. The access and maneuvering of the private waste collection vehicle/s.
  - d. The time and frequency of waste collection.
- 2.3 The layout of the uses(s) and buildings and works shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.
- 2.4 Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with prior consent of the responsible authority.
- 2.5 The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.
- 2.6 Before use and development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.
- 2.7 The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
- 2.8 Except with the prior written consent of the responsible authority, the approved use of a childcare may operate only between the following times:
- a. Monday to Friday: 7am until 6pm
- 2.9 Except with the prior written consent of the responsible authority, the number of child care places must not exceed 121 at any one time.
- 2.10 Prior to the use and/or development starts, the owner must enter into an agreement with the responsible authority made pursuant to Section 173 of the *Planning and Environment Act 1987* to provide for the following:
- a. Unless with the prior written consent of the Responsible Authority, waste collection for childcare centre on the site must occur only by private waste collection, as per the endorsed Waste Management Plan of Planning Permit P21967.
- 2.11 Before the development commences, application must be made to the Registrar of Titles to register the section 173 agreement on the title to the land under section 181 of *the Act*.

**REPORT NO: SU460 (cont.)**

- 2.12 The owner/operator under this permit must pay all reasonable costs of the preparation, (and) execution and registration of the section 173 agreement.**
- 2.13 Receptacles for any form of rubbish or refuse must not be visible from any public road, thoroughfare or common access. Odour must not emit from any receptacles so as to cause unreasonable offence to any persons outside the land.**
- 2.14 Any alarm or security system installed on the land associated with the childcare centre must:
  - a. Be silent in accordance with any relevant Australian Standard; and**
  - b. Be connected to a registered security firm.****
- 2.15 No external sound amplification equipment or loud speakers may be used for the purpose of announcements, broadcasts, playing of music or the like, except with the prior written consent of the responsible authority.**
- 2.16 Noise levels emanating from the land must not exceed the requirements of State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade), No. N-1.**
- 2.17 Except with the prior written consent of the responsible authority, no service equipment or architectural features other than those shown on the endorsed plans are permitted above the roof level of the buildings.**
- 2.18 Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.**
- 2.19 Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.**
- 2.20 Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.**
- 2.21 The boundaries of all car spaces, access lanes and the direction in which vehicles should proceed along the lanes must be clearly indicated on the ground to the satisfaction of the responsible authority.**
- 2.22 All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.**
- 2.23 The development permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality.**
- 2.24 The use of the childcare centre must be conducted in accordance with the Education and Care National Regulations, as relevant.**
- 2.25 Storm water from all paved area must be retained within the property and drained to the site's underground storm water system, including pavement over the easement area.**
- 2.26 Any cut or fill must not interfere with the natural overland storm water flow.**
- 2.27 No polluted and/or sediment laden runoff is to be discharge directly or indirectly into Council's drains or watercourses during and after development.**
- 2.28 The permitted building must be constructed so as to comply with any noise attenuation measures required by Section 3 of Australian Standard AS 2021-2015, Acoustics - Aircraft Noise Intrusion - Building Siting and Construction, issued by Standards Australia Limited.**

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2.29 This permit will expire if one of the following circumstances applies:

- a. The development and use are not started within three years of the date of this permit; or
- b. The development is not completed within six years of the date of this permit; or
- c. The use ceases for two or more years.

The responsible authority may extend the periods referred to if a request is made in writing:

- Before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

PERMIT NOTES:

1. If a request for an extension of commencement/completion dates is made out of time allowed by condition 29, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
2. A 'Legal Point of Storm water Discharge' permit must be obtained from Council prior to the commencement of buildings and works.
3. The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.
4. Prior to commencement of any works within the road reserve, including alteration/connection to Council's drainage assets, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.
5. Provision of litter control at stormwater inlet points within carpark and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
6. There is no signage permitted by this permit. Any signage placed on site may only be done so in accordance with Clause 52.05 of the *Hume Planning Scheme*.

3. PROPOSAL:

- 3.1 The proposal is for the use and development of a childcare centre at 1 Baker Court in Meadow Heights.
- 3.2 The use of the land is as follows:
  - 3.2.1 The centre will cater for up to 121 children, with an age range of infants to five-year-old children.
  - 3.2.2 There will be four permanent staff associated with the use, with remaining staff to be engaged on a casual basis dependent on requirements.
  - 3.2.3 The childcare centre is proposed to operate from Monday to Friday, between 7am and 6pm.
- 3.3 The development aspects are as follows:
  - 3.3.1 The proposal includes a basement level, with the provision of 27 car spaces, a lift, stairwell, bicycle parking, refuse and storage. The basement is accessed by vehicles on Baker Court, with an in and out lane provided.
  - 3.3.2 The ground level provides for five play rooms, a kitchen, the office/reception area and toilet facilities. Outdoor recreational spaces (584 square metres) are provided at the north and west of the building. Pedestrian access is via a ramp and stairs on the Baker Court frontage.

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- 3.3.3 The first-floor features three play rooms, a staff room, storage and toilet facilities. There are outdoor recreational areas (273 square metres) at the north and south west.
- 3.3.4 The building is proposed to be a contemporary, flat roofed building, featuring significant fenestration to the Baker Court and Eldorado frontages and interface with the adjoining school to the north. The elevation interacting with the residential area or the east has less fenestration but features mixed materials.
- 3.3.5 The overall height of the building (above ground) is 6.86 metres.
- 3.3.6 A curved 2.5 metre acoustic fence at ground level on the east, and a 1.2 metre acoustic barrier at first floor level, are proposed to mitigate noise between the childcare and the residential uses to the east.
- 3.3.7 A brick and metal fence is proposed on the southern elevation, the Baker Crescent frontage, with a maximum height of 2.1 metres.
- 3.3.8 An existing 2 metre metal picket fence is to be retained on the northern elevation, with an additional 1.2 metre Colorbond fence proposed as a sound barrier.
- 3.3.9 A 1.8-metre-high Colorbond fence is proposed on the western elevation, being the Eldorado Crescent frontage.
- 3.3.10 The colours of the proposal include muted grey tones, with pastel blues, greens, and yellows as feature walls. Materials include brick, render and horizontal cladding, with aluminum windows and corrugated sheet roofing.
- 3.3.11 Indicative landscaping is shown on the ground floor plan, including a raised garden bed at the entry, shrubs, trees and lawn.
- 3.3.12 The site will be partially excavated up to three metres below natural ground level, to create a basement level. The areas of the site not subject to this major excavation (the playground area to the west) feature minor cut/fill of not more than 30 centimetres. A sleeper retaining wall of not more than 30 centimetres is proposed along the western boundary.

***Major Electricity Transmission Line***

- 3.4 The land is not located within 60 metres of a major electricity transmission line.

***Planning permit triggers***

- 3.5 A planning permit is required for the use of the land for a childcare centre (Clause 32.08-2 of *the Scheme*).
- 3.6 A planning permit is required for the development of the land for a childcare centre (Clause 32.08-9 of *the Scheme*).

***Certificate of title***

- 3.7 The subject site is described as Lot 764 on Plan of Subdivision 127520. There are no restrictions listed on title.
- 3.8 There is a 2.5-metre-wide easement running along the northern boundary, notated as E-1. This is designated for drainage and sewerage purposes. The proposal does not propose permanent buildings in this space.

**4. SITE AND SURROUNDS:**

- 4.1 The subject site is commonly known as 1 Baker Court in Meadow Heights; which is located on the corner of Baker Court and Eldorado Crescent.

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- 4.2 The site is irregular in shape, with a Baker Court (southern) frontage of 39.34 metres, Eldorado Crescent (western) frontage of 27.02 metres, and a splay at the south west corner of 3.74 metres.
- 4.3 The total site area measures 1355 square metres.
- 4.4 There is currently a single storey flat roof brick building on the site, with a setback from 7.4 metres to Eldorado Crescent and 5.5 metres to Baker Court.
- 4.5 The building is currently used as a convenience shop, barber and there is also a residence located on the property.
- 4.6 There is an existing crossover at the south east of the Baker Court frontage.
- 4.7 There is no significant vegetation on the site, and it is generally flat in nature.
- 4.8 There are indented parking bays provided on Eldorado Crescent and Baker Court; although it is noted that the Baker Court spaces intrude into the private property. There are a total of seven indented parking bays.
- 4.9 Bethal Primary School abuts the site; sharing the northern boundary. The spaces directly adjoining is utilised as the recreational space, and the school buildings are set approximately 80 metres from the subject site.
- 4.10 To the west of the site, there is existing residential properties. These dwellings are typically single storey brick dwellings with hipped roofs.
- 4.11 On the opposite side of Baker court, there is a single storey brick building which has been used as a community center and the like.
- 4.12 Directly east, there is a multi-dwelling development which features six units; being brick dwellings with hipped and gabled roofs.
- 4.13 Further east is the connect to the Bethal Gully Reserve, which connects to Buchan Street Reserve and John Illam Memorial Reserve.
- 4.14 Eldorado Crescent connects to Malmsbury Drive, which has a public bus route located on it; connecting to Pascoe Vale Road. The walking distance between the bus stop and the proposed site is approximately 300 metres.

5. PLANNING CONTROLS:

- 5.1 The following policies and provisions of the *Hume Planning Scheme (the Scheme)* are relevant in the consideration of the application and include the recently approved amendments:

<b>State Planning Policy Framework</b>	Clause 11.01-1S	Settlement
	Clause 15.01-1S	Urban Design
	Clause 19.02-2S	Education facilities
<b>Local Planning Policy Framework</b>	Clause 21	Municipal strategic statement
	Clause 21.01-1	Locality and regional context
	Clause 21.01-2	Key issues and influences
	Clause 21.01-3	Livable neighbourhoods and housing
<b>Zone</b>	Clause 32.08	General Residential Zone 1
<b>Overlays</b>	Clause 45.08	Melbourne Airport Environs Overlay 2
<b>Particular provisions</b>	Clause 52.06	Car parking



REPORT NO: SU460 (cont.)

**General provisions**      Clause 65.01      Approval of an application or plan

- 5.2 It is state policy “to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements” (Clause 11.01-1S), and this is proposed to be achieved through a range of strategies.
- 5.3 Development must respond to urban design objectives and strategies of Clause 15.01-1S, which looks “to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity”.
- 5.4 Education facilities have a range of strategies, in order to achieve the objective to “assist the integration of education and early childhood facilities with local and regional communities” (Clause 19.02-2S).
- 5.5 The relevant strategies of Clause 19.02-2S related to education facilities are:
- 5.5.1 *Consider demographic trends, existing and future demand requirements and the integration of facilities into communities in planning for the location of education and early childhood facilities.*
  - 5.5.2 *Locate childcare, kindergarten and primary school facilities to maximise access by public transport and safe walking and cycling routes.*
  - 5.5.3 *Ensure childcare, kindergarten and primary school facilities provide safe vehicular drop-off zones.*
  - 5.5.4 *Ensure streets and accessways adjoining education and early childhood facilities are designed to encourage safe bicycle and pedestrian access.*
- 5.6 Local policy goes on to require that Council should “coordinate and sequence development so that it provides communities with access to local infrastructure and services in a timely manner”. (Clause 21.03-1).
- 5.7 “Melbourne Airport is designated as a Transport Gateway and is one of Victoria’s key strategic assets and economic drivers” (Clause 21.01-1), resulting that applications within the Melbourne Airport Environs Overlay must consider the importance of this asset and any potential impacts to its operation.
- 5.8 The subject land is zoned General Residential Zone Schedule 1. The purpose of the General Residential Zone is:
- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
  - *To encourage development that respects the neighbourhood character of the area.*
  - *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
  - *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*
- 5.9 The property is also subject to the Melbourne Airport Overlay Schedule 2, which has a purpose to:
- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
  - *To ensure that land use and development are compatible with the operation of Melbourne Airport in accordance with the relevant airport strategy or master plan and with safe air navigation for aircraft approaching and departing the airfield.*

REPORT NO: SU460 (cont.)

- *To assist in shielding people from the impact of aircraft noise by requiring appropriate noise attenuation measures in dwellings and other noise sensitive buildings.*
- *To provide for appropriate levels of noise attenuation depending on the level of forecasted noise exposure.*

5.10 Schedule 2 has a purpose to:

- *To identify areas that are or will be subject to moderate levels of aircraft noise based on the 20-25 Australian Noise Exposure Forecast (ANEF) contours and to limit use and development to that which is appropriate to that level of exposure.*

5.11 Clause 52.06 relates to car parking. It provides car parking rates for new land uses; and requirements around vehicular movements and access.

**6. REFERRALS AND NOTIFICATION:**

6.1 There were no referrals required under Section 55 of *the Act*.

6.2 The application was sent for comment to Council's Assets (Civil and Traffic) Departments, and Urban and Open Space Planning.

6.3 The application was also sent to Melbourne Airport under Section 52 of *the Act* for comment.

6.4 The Asset's and Urban and Open Space Planning Departments do not object to the proposal, and offer conditions to be placed on the permit.

6.5 Melbourne Airport do not object to the proposal.

**7. ADVERTISING:**

7.1 The application was advertised in accordance with Section 52 of *the Act*, by way of signs on site and letters to surrounding neighbours.

7.2 Five objections have been received to date.

7.3 The grounds of objections are as summarised below:

- The 'need' for the proposed facility
- The built form and scale
- Overshadowing
- Overlooking
- Noise impacts
- Traffic and parking
- Documentation matters
- Damage to property due to construction
- Loss of shop and barber

**8. OBJECTIONS**

8.1 The following is a discussion with the comments raised in the objections:

**The 'need' for the proposed facility**

8.2 Objections have alleged that there is no 'need' for the facility, and detail that there are various other pre-school/child care facilities within the broader area.

8.3 A resolved 'needs assessment' was not provided to, nor requested by the planning department. However, it is understood that most developers will undertake their own due diligence process, including market assessment, and it is unlikely that such an application would be made to Council without some market evidence of current or anticipated community needs.

**REPORT NO: SU460 (cont.)**

- 8.4 Whilst the need for a facility may be a basis to support a proposal, ensuring timely provision of community services; the alleged lack of need it is not an anticipated basis to refuse a proposal.
- 8.5 VCAT have determined the above, and states “*that a demonstrated need for a facility or use may be a relevant factor in a planning decision but lack of a need will rarely, if ever, be a ground for refusing to grant a permit*” (*Ozzi Trad Pty Ltd v Hume CC [P1261/2016]*).
- 8.6 Therefore, it is determined that there has been no evidence to show that there is *no need* for the facility; and it is anticipated that the proposal will support the current and growing population of Hume.

**The built form and scale**

- 8.7 Objectors have raised concerns around the visual bulk of the building, the size, and its setting in a residential area.
- 8.8 The subject site adjoins a residential area to the east, a school to the north, and is adjacent to a commercial/community site to south (separated by Baker Court), and opposite residential on Eldorado Crescent.
- 8.9 Along the Baker Court and Eldorado Crescent frontages and the interface with the school, the proposal is considered acceptable due to the separation distance, or non-residential function of the land.
- 8.10 The most sensitive interface is that to the east, and Condition 1 requirements are proposed to manage colours and add landscaping to this side.
- 8.11 It is also noted that the site currently contains a brick building and significant hard surfaces, which is fairly run down and does not present a positive visual amenity outcome to the area. The proposal revitalises this site with new built form.

**Overshadowing**

- 8.12 The applicant submitted overshadowing diagrams with the proposal, and it is considered that additional shadowing is within acceptable limits.
- 8.13 Clause 55.04-5 of *the Scheme* was applied in this instance as a tool to test overshadowing, and the proposal complies with these limits.
- 8.14 Whilst the mentioned provisions are not technically required to be met, the proposal complies; and this has satisfied the planning department that increase to shadowing is within acceptable limits.

**Overlooking**

- 8.15 There are no anticipated overlooking issues. Fencing, built form and obscuring of windows are designed in a way to prevent any overlooking into neighbouring properties.

**Noise impacts**

- 8.16 Noise impacts to the sensitive uses (largely the residences to the east) were considered throughout the application process.
- 8.17 Revisions were made to orientate outdoor play areas away from this interface wherever possible.
- 8.18 Acoustic fencing or barriers is applied on ground floor and first floor levels.
- 8.19 The provision of the above is in accordance with the recommendations of the acoustic report that accompanied the application.

**Traffic and parking**

- 8.20 The proposal provides parking in accordance with Clause 52.06 of *the Scheme*.

REPORT NO: SU460 (cont.)

- 8.21 The Traffic Department have reviewed the proposal and determined that the parking is satisfactory (with conditions), and the increase to traffic is able to be accommodated by Baker Court and Eldorado Crescent.

**Documentation matters**

- 8.22 Objectors raised concerns regarding certain aspects of the submitted documentation; however, it is considered that the application has met the requirements of Section 47 of *the Act*.

**Damage of property from construction**

- 8.23 There are concerns that the construction process, particularly the basement car park, may impact the adjoining properties.
- 8.24 The protection of neighbouring properties through construction is managed by the Building Act and is considered to be outside of the scope of the planning process.

**The loss of shop and barber**

- 8.25 The subject site currently has a small shop and barber operating from it. Neighbours object to the loss of these services.
- 8.26 The application is assessed on its merits, and the applicable planning controls. The planning controls do not provide for consideration of loss of current uses, particularly where the proposed use is allowable under the controls.

**9. ASSESSMENT:**

- 9.1 The application has been assessed with the relevant provisions of *the Scheme*, as follows:

**State and Local Planning Policy**

- 9.2 The proposed use is considered to achieve both state and local level policy provisions.
- 9.3 A childcare centre is a required community facility, and it is determined that planning should ensure that *“community facilities and services are concentrated in central locations” (Clause 11.01-1S Settlement)*.
- 9.4 This is further supported by the local policy that highlights that *“there is a need to ensure that community infrastructure in established areas continues to meet the need of the community as the demographics change” (Clause 21.01-2)*.
- 9.5 The childcare is considered to be a logical and appropriate inclusion to the area, maximising on the opportunity to cluster community facilities (with the neighbouring school); which achieves the objective to locate *“childcare, kindergarten and primary school facilities [in a manner] to maximise access by public transport and safe walking and cycling routes” (Clause 19.02-2S)*.
- 9.6 Built development must produce positive urban design outcomes, which includes ensuring proposals look to *“create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity”*.
- 9.7 The proposal was reviewed by the Urban and Open Space Planning Department, who assisted in ensuring the design of the proposal supported positive streetscape amenity and promoting positive internal functionality. The interface between the residential component was a particular focus, with several design outcomes negotiated to reduce the impact of the proposal on surrounding residents.
- 9.8 Permit conditions are proposed to reduce hard ground surfaces on the eastern boundary, alter colours of the eastern elevation, and reduce the front entry awning.
- 9.9 Clause 19.02-2S also requires that Council *“ensure childcare, kindergarten and primary school facilities provide safe vehicular drop-off zones”*. The childcare facility is provided with a basement level parking area; which has a lift and staircase into the childcare area. There is also an identifiable entry point with a ramp. It is anticipated that children can safely arrive by vehicle, foot or public transport; as accompanied by a parent.

REPORT NO: SU460 (cont.)

**General Residential Zone 1**

- 9.10 The proposal is considered appropriate within the context of the General Residential Zone (GRZ1).
- 9.11 It meets the purpose of the zone, with regards to encouraging development that respects the neighbourhood character of the area, and allowing education and community uses to serve the local community within an appropriate location.
- 9.12 A childcare centre is an anticipated use within the GRZ1, and there are resolved decision guidelines at Clause 32.08-13 to assist Council in deciding upon a non-residential use and development.
- 9.13 The proposal is considered to meet these, as follows:

*Whether the use or development is compatible with residential use*

- 9.13.1 The use and development is considered to be compatible with the residential use, due to mitigation measures to manage noise, and the proposed design of the building as it interacts with the residential interface. It is of a height anticipated within the GRZ (not higher than the 11 metre maximum), does not overlook the adjoining residential properties, and permit conditions will ensure the proposed colours on the eastern interface are appropriate to a residential area.

*Whether the use generally serves local community needs*

- 9.13.2 The use serves community needs, as it is a childcare facility. This is an appropriate inclusion within the GRZ1 and in the particular location, next to the school.

*The scale and intensity of the use and development*

- 9.13.3 The scale and intensity of the design is considered appropriate as it is a corner site, located next to an existing school yard; which assists in managing sense of bulk. The applicant utilised numerical standards of Clause 55 (used in assessing multi dwelling proposals) to design a solution which respects the residential component of the area.

*The design, height, setback and appearance of the proposed buildings and works.*

- 9.13.4 The design, height, setback and appearance is considered acceptable, due to efforts around articulation and opportunity for landscaping.
- 9.13.5 It is considered that the proposal improves the current streetscape, by removing a relatively dilapidated site, and replacing it with a new building and landscaping.

*The proposed landscaping*

- 9.13.6 The proposed landscaping will be assessed with the provision of a landscape plan, required by conditions, however it is anticipated that there is opportunity for appropriate landscaping.

*The provision of car and bicycle parking and associated accessways*

- 9.13.7 The proposal is supported with carparking and bicycle facilities at an acceptable rate, and the accessways are functional; pending conditions.

*Any proposed loading and refuse collection facilities*

- 9.13.8 The proposed bin storage and collection area is within the basement, and the waste will be collected by way of private collection. The traffic report accompanying the application demonstrated that the collection of the refuse can occur within the basement area.

REPORT NO: SU460 (cont.)

9.13.9 A Section 173 Agreement will be required by way of permit condition, ensuring that waste collection is by way of private collection.

*The safety, efficiency and amenity effects of traffic to be generated by the proposal*

9.13.10 The traffic generated by the proposal has been assessed the Traffic Department, and it is considered that the subject roads can support the additional traffic movements.

**Melbourne Airport Environs Overlay**

9.14 The proposal is considered to be an acceptable proposal within the Melbourne Airport Environs Overlay Schedule 2 (MAEO2).

9.15 The proposal was sent to the Melbourne Airport who did not object to the proposal. They did highlight that the area would be subject to aircraft noise, and this may be exacerbated into the future dependent on the location of the anticipated third runway associated with the airport.

9.16 The planning department considered this matter and found that given the MAEO covers a significant portion of the municipality, there would need to be a balance struck between managing aircraft noise and the provision of community services.

9.17 The proposal is within Schedule 2 of the MAEO, this is the less restrictive of the schedules; and childcare facilities are not prohibited; as they are in Schedule 1.

9.18 Noise attenuation measures have been proposed for the building, and whilst it is acknowledged that a portion of the children's day is spent outdoors, it is considered that the noise impacts at indoor time will be mitigated.

9.19 Given the proposals location within Schedule 2 (as opposed to Schedule 1), the lack of objection from the Airport, the mitigation measures, and the need to find a balance in planning matters; the proposal is considered appropriate with regards to the MAEO.

**Clause 52.06 Car Parking**

9.20 The proposed development is consistent with the purpose of this clause.

9.21 A childcare centre is required to supply 0.22 car spaces per child. As there are 121 children proposed, the facility requires to have 26 car spaces.

9.22 There are 27 car spaces proposed, however one of these will be required to be changes into a turning area; by way of condition.

9.23 As such, the proposal will comply with car parking requirements.

9.24 A Traffic Report, prepared by One Mile Grid Engineers (17 December 2018), was submitted with the application. This outlines the proposed parking arrangements and access and is considered satisfactory.

9.25 The internal arrangement of the basement car park is considered acceptable; provided there is an appropriate turning area to ensure vehicles can exit in a forward motion. This will be managed by condition, changing one of the car spaces in the north-west corner of the carpark into a turning area.

9.26 The car park is provided with an in and out lane, and there is a visibility splay associated with the out lane.

9.27 The on-street indented parking bays are maintained on Eldorado Crescent, with three parallel spaces provided. It is proposed to rectify the existing indented parking bays on Baker Court to ensure they are located solely within the road reserve, with three parking bays provided on this frontage. The 'loss' of one space is a reflection that the Baker Court spaces currently protrude into the private property. It is not the responsibility of the developer to make up this 'loss', as indented bays would not typically have been constructed in such a manner. Council's Traffic Engineers are satisfied with the adjustments to the indented parking bats.

**REPORT NO: SU460 (cont.)**

9.28 The application was referred internally to Council's Assets (Traffic) Department who did not object and requested conditions/notations on any permit issued.

**10. CONCLUSION**

10.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme*, including planning policy frameworks, and on balance is considered to be generally consistent with purpose of *the Scheme*. The objections have been considered in the assessment of the proposal.

10.2 It is considered that the proposal is a logical inclusion to the area, adjacent to an existing school, and within a catchment of residential uses. The use is considered to be acceptable with regards to the Melbourne Airport Environs Overlay and is considered to mitigate potential impacts to the future users of the childcare and surrounding neighbours.

10.3 On this basis, it is recommended that the application is supported and that a Notice of Decision to Grant a Permit is issued.

**REPORT NO: SU460 (cont.)**

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# LOCALITY MAP

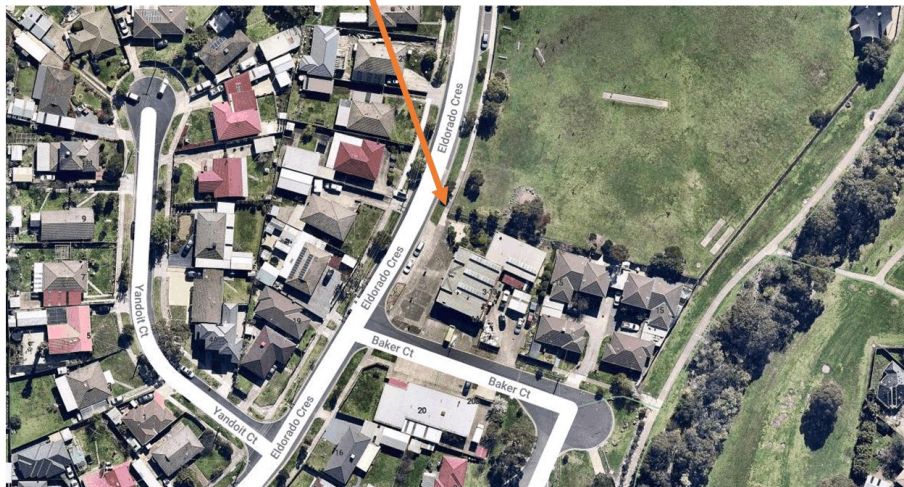
P21967

1 BAKER COURT

MEADOW HEIGHTS



**SUBJECT SITE**  
**1 BAKER COURT MEADOWS HEIGHTS**



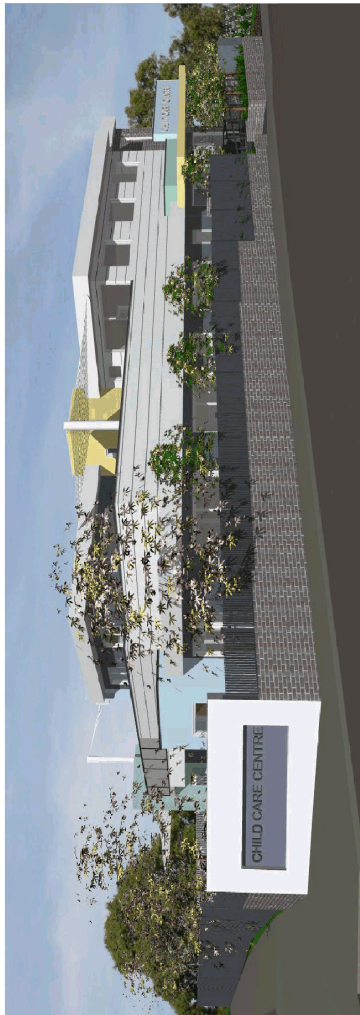
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# 1 BAKER COURT

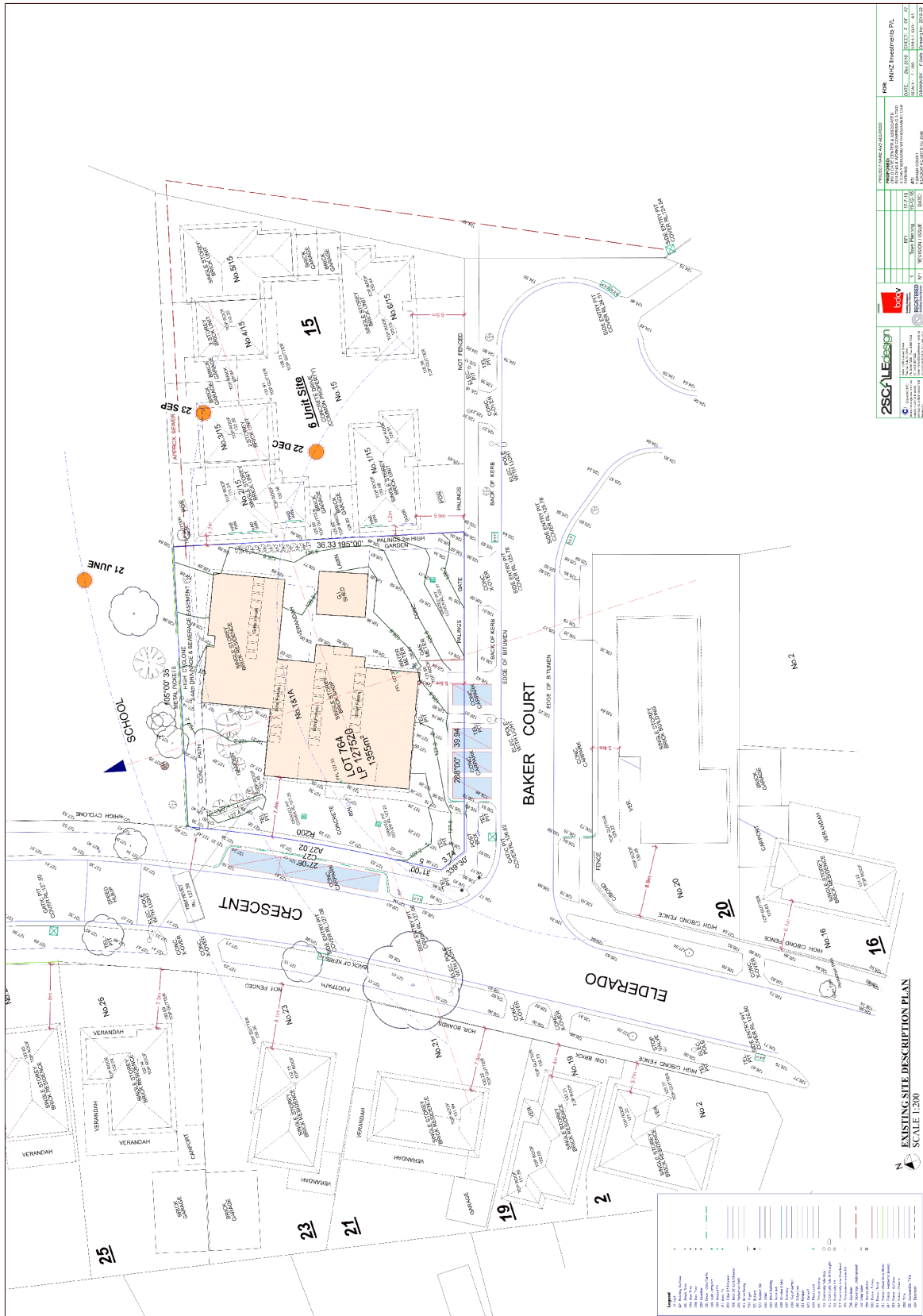
CHILD CARE CENTER & ASSOCIATED BUILDING & WORKS COMPRISING A TWO STOREY BUILDING WITH BASEMENT CAR PARKING

No: 1 BAKER COURT  
 MEADOW HEIGHTS VIC 3048

- 01 - COVER PAGE
- 02 - EXISTING SITE DESCRIPTION PLAN
- 03 - EXISTING SITE & ROOF PLAN
- 04 - PROPOSED SITE DESCRIPTION PLAN
- 05 - PROPOSED SITE & ROOF PLAN
- 06 - PROPOSED BASEMENT PLAN
- 07 - PROPOSED GROUND FLOOR PLAN
- 08 - PROPOSED FIRST FLOOR PLAN
- 09 - ELEVATIONS, SECTIONS, COLOUR & MATERIALS
- 10 - 9AM SHADOW DIAGRAM
- 11 - 12PM SHADOW DIAGRAM
- 12 - 3PM SHADOW DIAGRAM

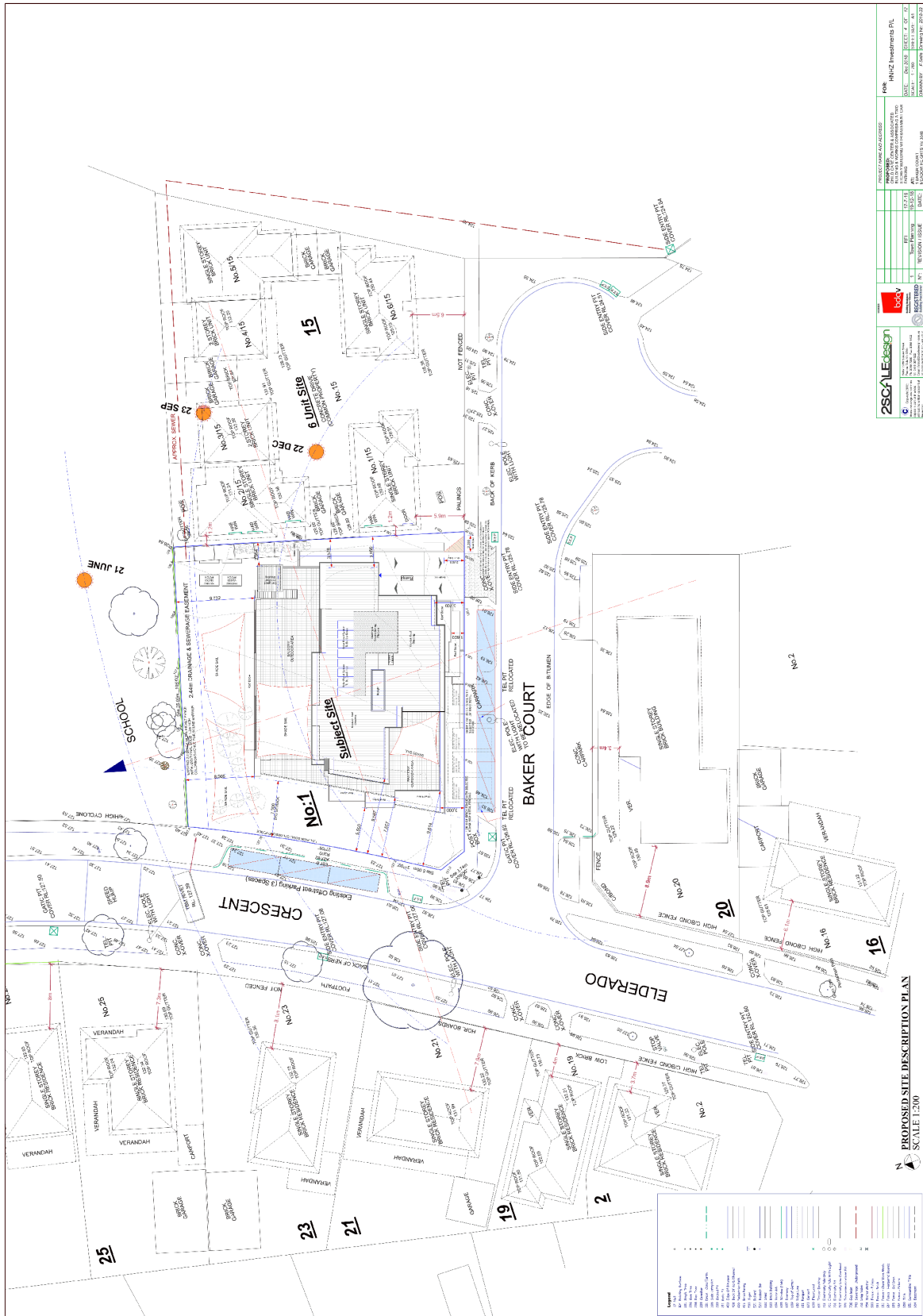


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<b>PROJECT NAME AND ADDRESS:</b>	<b>APP:</b> MHZ2 Requirements P/L	<b>DATE:</b> 12.12.19	<b>SCALE:</b> 1:100
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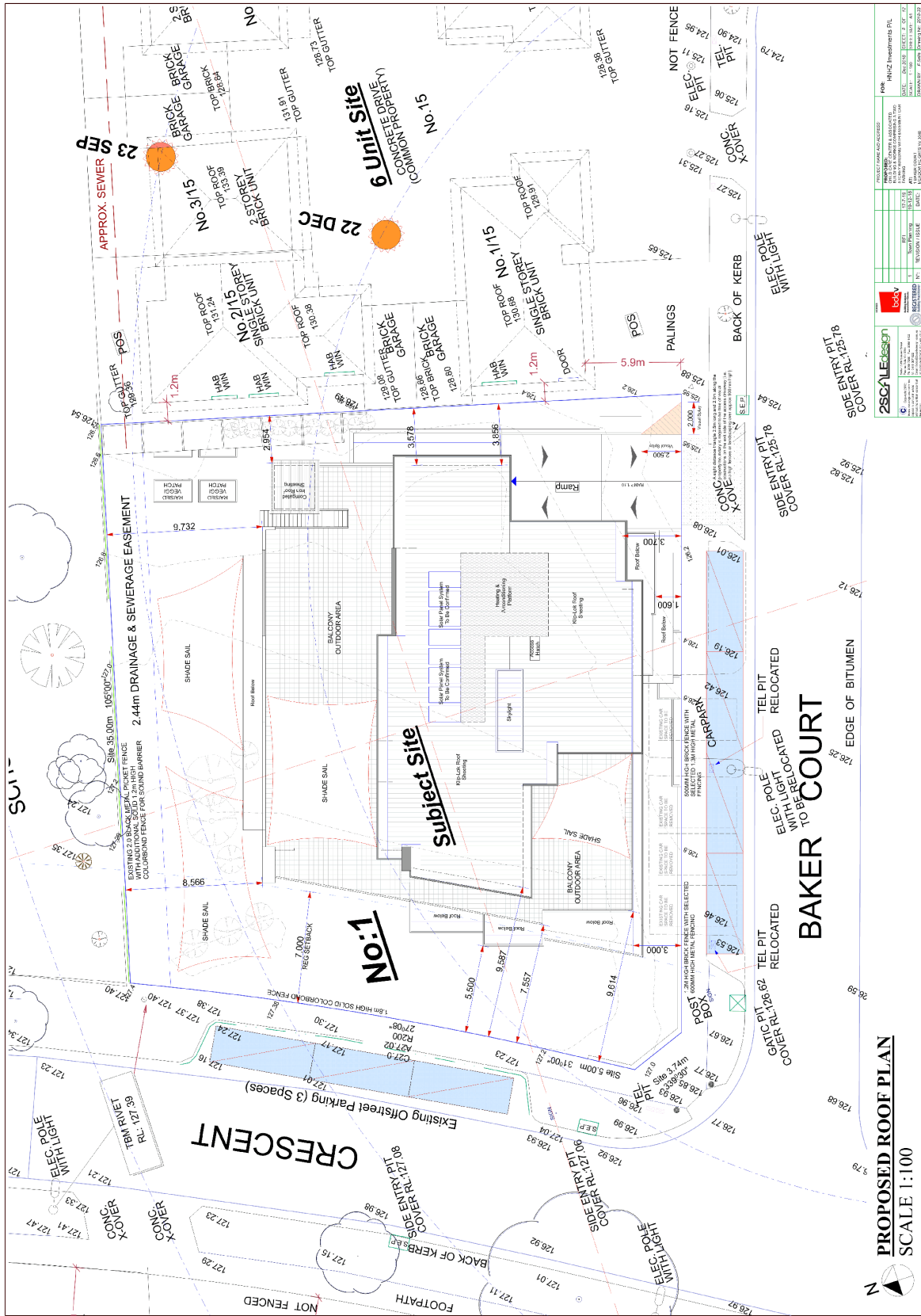


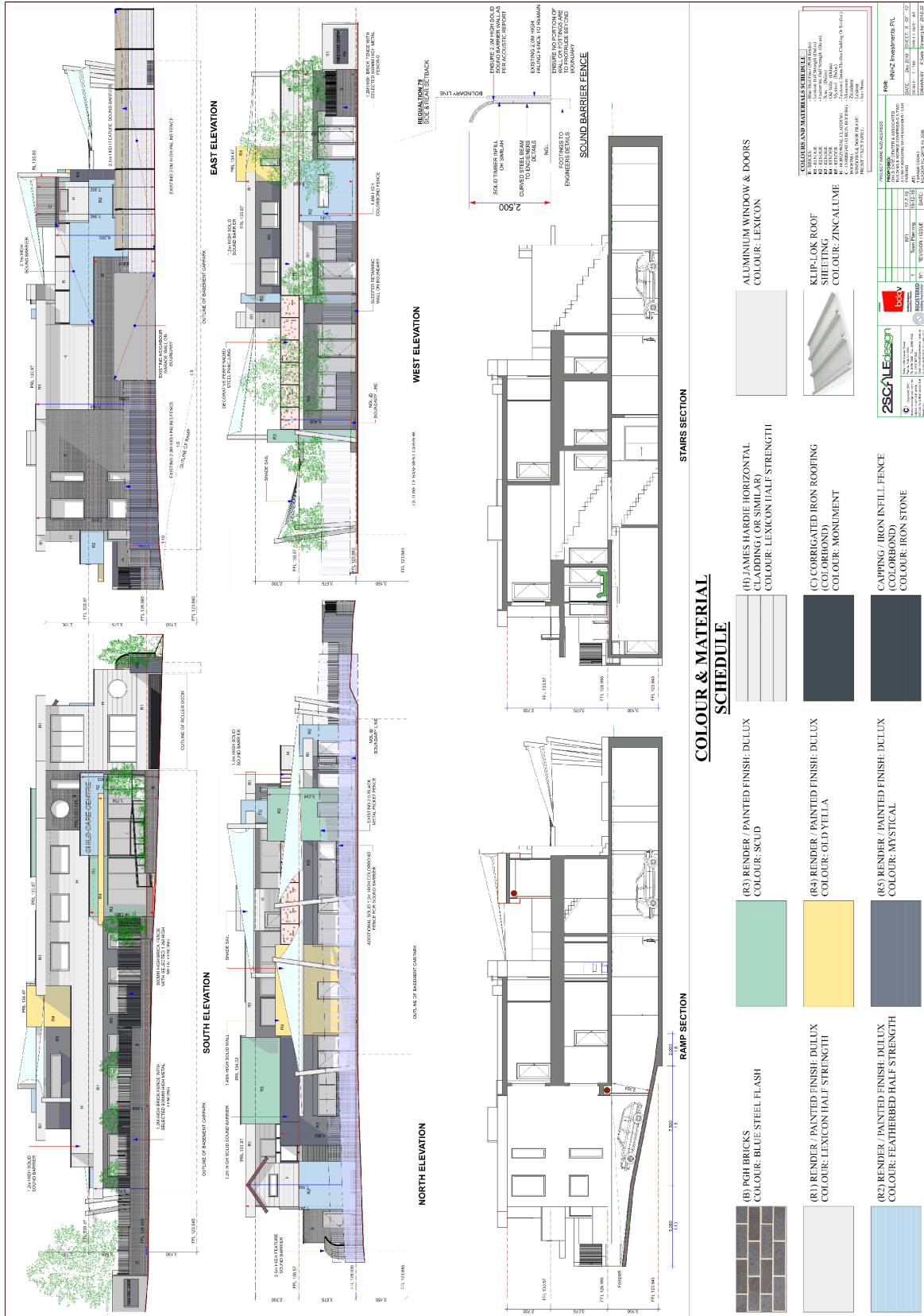


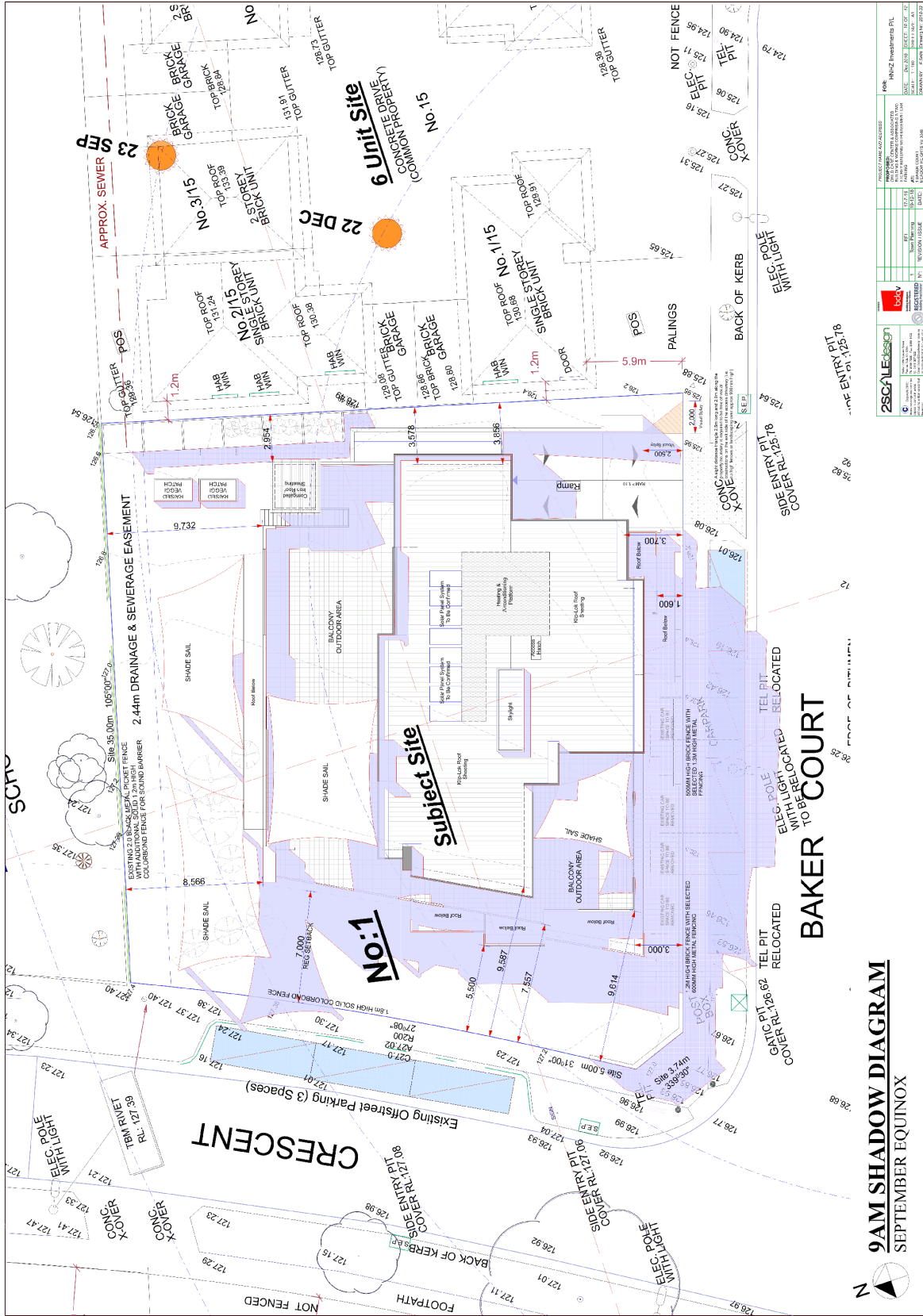






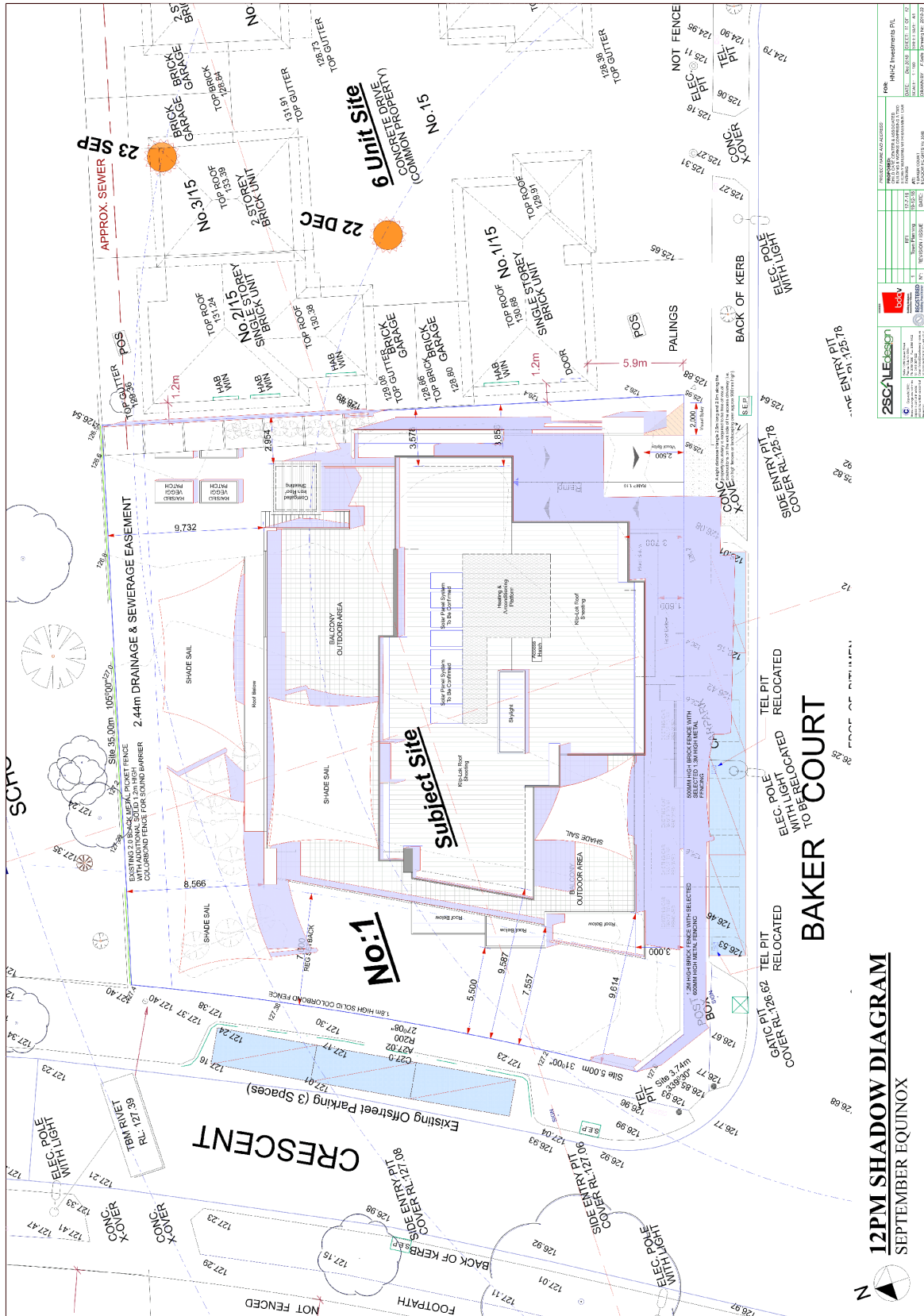






**9AM SHADOW DIAGRAM**  
SEPTEMBER EQUINOX





NO.	DESCRIPTION	DATE	BY	CHECKED	SCALE
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**12PM SHADOW DIAGRAM**  
SEPTEMBER EQUINOX



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<b>REPORT NO:</b>	SU461
<b>REPORT TITLE:</b>	45 Mildura Crescent Dallas - The use and development of a Dependent Person's Unit
<b>SOURCE:</b>	Amy Lanfranchi, Statutory Town Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	P22167
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENTS:</b>	1. <i>Locality map</i> 2. <i>Development plans</i>

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<b>Application No:</b>	P22167
<b>Proposal:</b>	The use and development of a Dependent Person's Unit
<b>Location:</b>	45 Mildura Crescent Dallas
<b>Zoning:</b>	General Residential Zone 1 (GRZ1)
<b>Overlays:</b>	Melbourne Airport Environs Overlay 1 (MAEO1)
<b>Applicant:</b>	O.K Design and Construction
<b>Date Received:</b>	8 April 2019

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**1. SUMMARY OF REPORT:**

- 1.1 Planning approval is sought to use and develop the land for a Dependent Person's Unit at the land commonly known as 45 Mildura Crescent in Dallas. The planning department has formed the view that the proposed description is incorrect, and the application represents the use and development of the land for a second dwelling. The application was not advertised. Melbourne Airport were notified of the matter and have objected. The application has been assessed against the relevant policies and provisions of the Hume Planning Scheme, including the issues raised in the objection, and it is recommended that a Notice of Refusal to Grant a Planning Permit be issued.

**2. RECOMMENDATION:**

That Council, having considered the application for the use and development of a Dependent Person's Unit on its merits and with regard to the objection, resolves to issue a Notice of Refusal to Grant a Planning Permit, at the land of 45 Mildura Crescent Dallas, on the following grounds:

- 2.1 The proposed use and development is more appropriately defined as 'the use and development of a second dwelling on a lot'; rather than 'the use and development of a Dependent Person's Unit'. The use and development of the land for than one dwelling on a lot is prohibited within the *Melbourne Airport Environs Overlay Schedule 1*, and it is considered that accordingly, Council cannot support the proposal.
- 2.2 The proposed Dependent Person's Unit does not meet the definition of a Dependent Person's Unit as per Clause 73.03 of the *Hume Planning Scheme*, as it is not a 'movable building' (as per Clause 73.01), and is intended for multiple dependents.
- 2.3 The proposal is contrary to the objectives of the *Planning and Environment Act 1987*, as it does not provide for fair and orderly planning.

**REPORT NO: SU461 (cont.)**

**3. PROPOSAL:**

- 3.1 The applicant seeks to use and develop the land for a Dependent Person's Unit at 45 Mildura Crescent in Dallas.
- 3.2 The applicant also applied for the extension to the existing dwelling, and this extension is shown on the plans. However, this is exempt from requiring a permit, as discussed below.

The Dependent Person's Unit (DPU)

- 3.3 The proposed DPU is proposed to be a building of 72 square metres, containing an open plan kitchen, dining and living area, a bathroom, European laundry, and a bedroom and rumpus room (or two bedrooms) with built in storage.
- 3.4 The proposed building is 7.8 metres by 10.4 metres (including eaves) with a height of 4.3 metres.
- 3.5 It is proposed to be constructed of 'painted cement or similar', with a metal roof, Colorbond gutter and fascia, and aluminum sliding windows. The plans detail that the DPU is proposed to be built on stumps.
- 3.6 The proposed building is situated to the rear (east) of the existing dwelling, within the current back yard.

The extension to the existing dwelling

- 3.7 The dwelling is a two storey building; currently containing a kitchen, lounge room, laundry, bathroom, second toilet, and three bedrooms.
- 3.8 The current floor area is 61.4 square metres at the ground level, and 61.4 square metres at the second storey, a total of 122.8 square metres.
- 3.9 It is proposed to extend the ground floor by 29.1 square metres, for the purpose of a garage.
- 3.10 The second storey is proposed to be increased by 24.6 square metres, with the addition of a fourth bedroom.
- 3.11 The total extension is proposed to be 53.7 square metres, and the extension is located on the northern end of the existing dwelling.
- 3.12 A permit is not required for the extension to an existing dwelling, provided it is less than 50% of the floor area of the dwelling as approved in May 2007. As the floor area proposed is less than 50% of the original, a planning permit is not required for this aspect.
- 3.13 Therefore, this aspect of the plans do not form part of the assessment.

Characterisation of use

- 3.14 Whilst the application was made for the extension to an existing dwelling, and the use and development of a Dependent Person's Unit, it is considered that the proposal does not meet this definition.
- 3.15 As such, the proposal has been considered as an application for 'the use and development of a second dwelling on a lot'.

**4. SITE AND SURROUNDS:**

- 4.1 The site is located on the eastern side of Mildura Crescent and is an irregularly shaped block of 591 square metres.
- 4.2 The allotment has a frontage of 22.86 metres, depth of 33.15 metres to 36.58 metres, and a rear width of 12.19 metres.
- 4.3 The land currently features an existing dwelling, with a shared wall to the neighbour at 50 Mildura Crescent. There is a small shed within the rear garden.



REPORT NO: SU461 (cont.)

- 4.4 The property has a slight fall of 300 millimetres from east to west. The site does not feature notable trees.
- 4.5 The broader area is generally utilised for single detached dwellings, on standard residential allotments. Due to the location within the Melbourne Airport Environs Overlay, the immediate area does not feature examples of multi dwelling outcomes.

**Restrictions on title**

- 4.6 The title describes the land as Lot 1 on Title Plan 165221X. There are no encumbrances, restrictions or covenants applied to the property, aside from an easement at the rear. This easement is 1.83 metres in width. The title plan does not designate the beneficiaries to this easement.

**5. PLANNING CONTROLS:**

- 5.1 The following policies and provisions of the *Hume Planning Scheme* are relevant in the consideration of the application and include recently approved amendments:

<i>State Policies:</i>	Clause 11.01-1S	Settlement
	Clause 11.02	Managing growth
	Clause 16.01-1S	Integrated housing
	Clause 16.01-3S	Housing diversity
	Clause 19	Infrastructure
<i>Municipal Strategies:</i>	Clause 21	Hume Municipal Strategic Statement
	Clause 21.01-3	Vision and Strategic Framework Plan
	Clause 21.01	Urban structure and settlement
	Clause 21.03-2	Housing
<i>Local Policies:</i>	N/A	-
<i>Zones:</i>	Clause 32.08	General Residential Zone 1
<i>Overlays:</i>	Clause 45.08	Melbourne Airport Environs Overlay Schedule 1
<i>Particular Provisions:</i>	Clause 52.06	Car parking
	Clause 73	Definitions
<i>General Provisions:</i>	Clause 65.01	Approval of an application or plan

- 5.2 The subject land is zoned General Residential Zone Schedule 1. The purpose of the General Residential Zone is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

- 5.3 The proposal as described by the applicant (for a Dependent Person's Unit) does not trigger the need for a planning permit under Clause 32.08 General Residential Zone 1, of *the Scheme* (the application was made due to Clause 45.08 Melbourne Airport Environs Overlay).

REPORT NO: SU461 (cont.)

- 5.4 However, the application is more accurately defined as the use and development of a second dwelling on the lot, which would trigger the need for a permit under Clause 32.08-6 of *the Scheme*.
- 5.5 The property is also subject to the Melbourne Airport Overlay Schedule 1 (MAEO1), which has the following purpose:
- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
  - *To ensure that land use and development are compatible with the operation of Melbourne Airport in accordance with the relevant airport strategy or master plan and with safe air navigation for aircraft approaching and departing the airfield.*
  - *To assist in shielding people from the impact of aircraft noise by requiring appropriate noise attenuation measures in dwellings and other noise sensitive buildings.*
  - *To provide for appropriate levels of noise attenuation depending on the level of forecasted noise exposure.*
- 5.6 Schedule 1 has a purpose to:
- *To identify areas that are or will be subject to high levels of aircraft noise based on the 25 Australian Noise Exposure Forecast (ANEF) contour and to restrict use and development to that which is appropriate to that level of exposure.*
- 5.7 A planning permit is not required for the extension to a dwelling under the MAEO1, as it is less than 50% of the floor area of the existing dwelling.
- 5.8 A planning permit is required under the MAEO1 for the use and development of a Dependent Person's Unit; as described by the applicant.
- 5.9 The use of the land for more than one dwelling (the use determined by the planning department) on a lot is prohibited within the MAEO1, as per Clause 1.0 of Schedule 1.
- 5.10 Clause 52.06 requires car parking for any new use on the site, or an expansion of an existing use. The site is considered to have appropriate parking.
- 5.11 Clause 65.01 requires that the responsible authority must consider the following, in an application, as relevant:
- *The matters set out in section 60 of the Act.*
  - *The Municipal Planning Strategy and the Planning Policy Framework.*
  - *The purpose of the zone, overlay or other provision.*
  - *Any matter required to be considered in the zone, overlay or other provision.*
  - *The orderly planning of the area.*
  - *The effect on the amenity of the area.*
  - *The proximity of the land to any public land.*
  - *Factors likely to cause or contribute to land degradation, salinity or reduce water quality.*
  - *Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.*
  - *The extent and character of native vegetation and the likelihood of its destruction.*
  - *Whether native vegetation is to be or can be protected, planted or allowed to regenerate.*
  - *The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.*

REPORT NO: SU461 (cont.)

- *The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.*

**Aboriginal Cultural Heritage**

5.12 The land is not located within an area of cultural heritage sensitivity as described in the Aboriginal Heritage Regulations 2007 and therefore a Cultural Heritage Management Plan is not required.

**Major electricity transmission line**

5.13 The land is not located within 60 metres of a major electricity transmission line.

**Planning permit triggers**

5.14 The application is considered to be for the 'the use and development of a second dwelling on a lot'.

5.15 The extension of the existing dwelling does not triggers the need for a planning permit as per Clause 3.0 of Schedule 1 of the Melbourne Airport Environs Overlay (Clause 45.08).

5.16 The use and development of more than one dwelling on a lot is prohibited within the MAEO1, as per Clause 1.0 of Schedule 1.

**Planning history**

5.17 There is no relevant planning history identified in association with this planning application.

**6. REFERRALS:**

6.1 There were no referrals required by Section 55 of *the Act*.

**7. NOTIFICATION:**

Notification to Melbourne Airport

7.1 *The Scheme* requires that the Melbourne Airport are notified of applications within the Melbourne Airport Environs Overlay, under Section 52(c) of *the Act*.

7.2 Melbourne Airport have objected to the proposal on the basis that they consider the proposal is for two dwellings on a lot, and this is prohibited within the MAEO1.

7.3 The basis for this position is the fact the proposal is not considered, in the eyes of the Melbourne Airport, to be truly 'movable'. Their basis is due to the size (particularly the rumpus which could easily be a second bedroom), and that the proposal is considered a standalone dwelling.

Notification to adjoining landowners

7.4 The application was not advertised to surrounding land owners, as it is considered inappropriate to notify neighbours of a prohibited development (being the development of two dwellings on a lot).

7.5 The management of notification to surrounding neighbours was decided upon based on a previous VCAT determination which states that "*if a valid permit application is made, and it is evident that what is applied for is prohibited under the planning scheme or Act, the responsible authority should act quickly to refuse to grant a permit without requiring notice*" (*Byrne Plaster Pty Ltd v Mildura Rural CC [2013] VCAT 723*).

7.6 To notify surrounding neighbours would have been onerous to the applicant and would not have added value to the decision-making process.

7.7 In the event that the application was considered to truly meet the definition of a Dependent Person's Unit, the application would not have been advertised; as applications under the *Clause 45.08-5 Melbourne Airport Environs Overlay 1* are exempt from the notification requirements of Section 52 (a),(b) and (d) of *the Act*.

REPORT NO: SU461 (cont.)

8. ASSESSMENT:

- 8.1 The crux of the assessment is the fact that the proposal does not meet the definition of a Dependent Person's Unit (DPU).
- 8.2 As such, this assessment focuses on how the Council Planning Department formed this position, and why the application cannot be supported; as opposed to a merits assessment of the DPU within the MAEO1.
- 8.3 The key considerations in this application are:
  - 8.3.1 What is a Dependent Person's Unit?
  - 8.3.2 Does the proposal meet the definition of a Dependent Person's Unit?
  - 8.3.3 Can Council support a prohibited land use?
  - 8.3.4 Would the use and development of a Dependent Person's Unit (as applied for) be appropriate?

What is a Dependent Person's Unit?

- 8.4 A Dependent Person's Unit (DPU) is defined by Clause 73.03 of *the Scheme* as "a movable building on the same lot as an existing dwelling and used to provide accommodation for a person dependent on a resident of the existing dwelling".
- 8.5 This definition gives several 'tests' which a building must meet to be considered a DPU. These are:
  - 8.5.1 Movability;
  - 8.5.2 The relationship with the existing dwelling;
  - 8.5.3 The number of people able to be housed within the DPU;
  - 8.5.4 The relationship between the resident of the existing dwelling and the dependent person.
- 8.6 The term 'movable building' is explicitly defined by *the Scheme* as "a structure, other than a tent, caravan, or vehicle, which is designed to be moved from place to place on more than one occasion".
- 8.7 A Red Dot decision by VCAT provided further tests for movability in *Yoxon vs Yarra Ranges SC [2005] VCAT 1275*. The member found that a building must have design features and dimensions that enable it to be quickly and easily transported.
- 8.8 These generally include:
  - 8.8.1 The building's size, and ability to be transported in line with VicRoads requirements for transportable dimensions. According to the VicRoads website, these dimensions are currently 5 metres in width, 30 metres in length and 5 metres in height. All aspects of the building, including eaves and gutters, must be within the measurements.
  - 8.8.2 The construction and design of the building. The member determined that for a building to be movable by design it would be expected to have special design features to facilitate its movement from site to site; otherwise it is simply a relocatable house, not truly a movable building. Some of these design features included oversized steel or timber beams running under the building, extra fastenings to hold it down whilst being transported, and the anticipation it would be placed on stumps at the site.
- 8.9 In addition to being movable, the definition at Clause 73.03 refers to a relationship with the existing dwelling. This implies that there must be an existing dwelling on the site, prior to a DPU being placed (or a permit applied for) on the site.

REPORT NO: SU461 (cont.)

- 8.10 Further, the definition speaks to the fact the DPU is to be used to provide accommodation for a person. A position can be formed that the DPU should provide accommodation for only one, individual person. However, in practice, DPUs often support a couple (such as elderly parents of the resident of the main dwelling); and as such planning officers have formed the position that a practical interpretation is to ensure DPUs have only one bedroom, so as to support one person or one 'unit'; (eg: a couple).
- 8.11 Finally, the definition details the person residing in the DPU is **dependent** on the resident of the main dwelling. The relationship is not explicitly defined; however, it is understood that the dependency insinuates that a DPU cannot be privately rented; as the occupants are reliant on the main dwelling in their day to day living.

Does the proposal meet the definition of a Dependent Person's Unit?

- 8.12 The determination as to whether the proposed building meets the definition of a DPU has been made by applying and considering the above 'tests'.
- 8.13 The first test regarding movability was considered. The building is not considered to be movable by design, for the following reasons:
- 8.13.1 The plans detail that the DPU will be 'built on stumps', which is understood to mean that the DPU will be built on site as opposed to placed from another site to this property. It is considered that simply because a building "*sits on stumps does not ensure that it fits the description [of movable]*" *Yoxon vs Yarra Ranges SC [2005] VCAT 1275*. Further, there is not sufficient information about the stumps, or how the building would be fixed to these.
- 8.13.2 There is no evidence provided that the building holds any of the special design features established by *Yoxon vs Yarra Ranges SC [2005] VCAT 1275*, which reflects that a building should have oversized timber or metal beams underneath, places where the building is easily separated and put back together, and extra fastenings.
- 8.13.3 The building also does not meet VicRoads requirements for transportable dimensions. The width of the building is 7.8 metres (including eaves), and the maximum width for transportable dimensions is 5 metres.
- 8.14 As such, the building is not considered to be a movable building, as defined by *the Scheme*.
- 8.15 The building meets the test of requiring to have a relationship with an existing dwelling, as there is an existing dwelling on site.
- 8.16 The proposal has two bedrooms (although one is labelled as a rumpus room, it could function as a bedroom), and as such it is determined that the building fails to meet the test that the DPU is to be used by an individual person/unit. The application details that the DPU "*is intended to provide accommodation for the owner's nephew and nieces who are going through difficult times*", indicating multiple dependents.
- 8.17 As such, the building does not meet the intention that a DPU is to be used for an individual or 'unit'.
- 8.18 The application details the DPU is intended to support the owner's nephew's and nieces. Notwithstanding the argument around the number of people who may reside in a DPU, the relationship between the resident of the main dwelling and the intended resident of the DPU is one that is considered to meet the above 'test' around dependency.
- 8.19 The fundamental failings of the proposal are that the building is not considered movable, and the size/number of bedrooms are more indicative of a second dwelling rather than a DPU. Due to this, the building is not considered to be a DPU.

REPORT NO: SU461 (cont.)

- 8.20 As the proposal does not fit this definition, the proposal is considered to be defined as 'the use and development of a second dwelling on a lot to the rear of an existing dwelling'.
- 8.21 This land use is prohibited on the site; as Schedule 1 of the Melbourne Airport Environs Overlay specifies that *"the land must not be used for more than one dwelling on a lot"* (Clause 45.08).

Can Council support a prohibited use or development?

- 8.22 As the planning department formed the position that the proposal was prohibited, the process for managing the application was determined.
- 8.23 Firstly, the applicant was encouraged to consider amending the application to meet the definition of a DPU to allow a favourable position. However, the applicant opted to proceed with the current application.
- 8.24 Once the applicants preferred course was established, it was determined that the proposal must be refused, as *"the only decision the authority can validly make in such a case where the use or development is prohibited is to refuse to grant a permit"* (Using Victoria's Planning System, DELWP, Clause 3.4.6).
- 8.25 This process was further supported by the establishment within *Riley v Stonnington CC [2013] VCAT 1961* which states that *"if a council considers that a use or development in a planning permit application is wrongly characterised, and it considers that the use or development is prohibited or that the permit as applied for should not be granted, the correct approach would be to refuse to grant a permit"*.
- 8.26 Consequently, it is recommended that the proposal is refused, as it is both wrongly characterised, and the resultant land use outcome is prohibited.

Would the use and development of a Dependent Person's Unit be appropriate?

- 8.27 In principle, Council's Planning Department and the Melbourne Airport would be willing to support a Dependent Person's Unit on the site, provided it meets the considered parameters of a DPU and in turn, the definition.
- 8.28 The critical issue within this application was the fact the building does not meet definition of a DPU.
- 8.29 In instances where the Responsible Authority considers that the proposal is prohibited, *"councils may offer assistance to applicants to frame or amend their applications having regard to relevant planning controls and policy"* (*Riley v Stonnington CC [2013] VCAT 1961*).
- 8.30 The applicant was encouraged to amend the Dependent Person's Unit to a form which:
- 8.30.1 Demonstrates that the building is moveable by design, and include qualities/built in features which would ensure that the building could be easily moved to the site, and moved on more than one occasion;
  - 8.30.2 Demonstrates that the building would not be constructed on site, but rather placed on site as an already assembled structure;
  - 8.30.3 Is of a size that can be moved in line with VicRoads requirements for transportable dimensions;
  - 8.30.4 Would only have one bedroom (as well as a kitchen/living/dining area, bathroom and laundry), and no rumpus room/second bedroom;
  - 8.30.5 Demonstrates that the individual person residing in the DPU is dependent on those of the main dwelling, and demonstrate an understanding that the building must be and can be easily removed from the land when no long required by the dependent;

**REPORT NO: SU461 (cont.)**

- 8.30.6 Demonstrate a response to the determination of VCAT found in the Red Dot decision (*Yoxon vs Yarra Ranges SC [2005] VCAT 1275*), as to movability and design.
- 8.31 Planning officers and Melbourne Airport formed the view that if the above was met, a permit may be granted for the use and development of a DPU.
- 8.32 The applicant requested that Council decide on the application as it stands, with an understanding that the application in its current form is not supported at an Officer level.
- 8.33 VCAT is firm in that Council cannot force permit applicants to amend their proposal (*Riley v Stonnington CC [2013] VCAT 1961*), and accordingly it would not be appropriate to grant a permit for the Dependent Person's Unit, with conditions that bring the development in line with the above requirements.
- 8.34 As the applicant has explicitly requested a decision on the current proposal, the most appropriate course of action is to refuse the application. The applicant consequently has appeal rights to VCAT to have the matter surrounding the characterisation of use heard.

**9. CONCLUSION**

- 9.1 It is considered that the application incorrectly characterises the proposal as a Dependent Person's Unit, where rather the application is for the use and development of a second dwelling; which is a prohibited within the Melbourne Airport Environs Overlay Schedule 1. Accordingly, it is recommended that Council issue a Notice of Refusal to Grant a Permit, as the application is contrary to the *Hume Planning Scheme*.

**REPORT NO: SU461 (cont.)**

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# LOCALITY MAP

P22167

45 MILDURA CRESCENT DALLAS



**SUBJECT SITE**  
**45 MILDURA CRESCENT DALLAS**



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<b>REPORT NO:</b>	SU462
<b>REPORT TITLE:</b>	9-11 International Drive Westmeadows - amend an existing major promotion sign to have a second display face on the southern side
<b>SOURCE:</b>	Brydon King, Senior Town Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	P21457.01
<b>POLICY:</b>	- Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENTS:</b>	1. <i>Locality Plan</i> 2. <i>Plans</i>

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<b>Application No:</b>	P21457.01
<b>Proposal:</b>	Amend P21457 to include a second display face on an existing Major Promotion Sign on the southern side
<b>Location:</b>	9-11 International Drive Westmeadows
<b>Zoning:</b>	Commercial 2 Zone
<b>Applicant:</b>	Gm Billboards Pty Ltd
<b>Date Received:</b>	19 September 2019

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**1. SUMMARY OF REPORT:**

Planning approval is sought to amend an existing planning permit to allow a second display face on an existing major promotion sign that faces the Tullamarine Highway. The site has an existing display area 67 square metres in size, facing north west. The proposed second display face is to the south east and will have an area of 67 square metres. The application was forwarded to Melbourne Airport and Civil Aviation Safety Authority(CASA) and no objections were raised by these authorities. The application was also referred to VicRoads under Clause 66.03 of the Hume Planning Scheme as a Determining Authority. VicRoads have not supported the proposed additional signage display face and based on their status as a Determining Authority, Council is obligated to issue a notice of decision to refuse the proposal.

**RECOMMENDATION:**

- 2. That Council, having considered the application on its merits and the comments from referral authorities resolves to issue a Notice of Decision to Refuse to Amend a Planning Permit for the amendment of permit P21457 to include a second display face on the south east side of an existing major promotion sign on the following grounds detailed by VicRoads as a Determining Authority:**
- 2.1 The sign will compromise the operational efficiency of the road and poses an unacceptable road safety risk because it:**
- (a) Will dazzle or distract drivers due to its size, design or colouring, or being illuminated, reflective or flashing.**
  - (b) The proposed sign location will be in competition for attention with existing road related instruction signs.**

REPORT NO: SU462 (cont.)

2. PROPOSAL:

- 2.1 The proposal seeks to amend an existing permit and add an additional display face to the southern side of an existing major promotion sign. The proposed sign face has an identical display area to the existing sign to the north (being 14.265 metres by 4.75 metres with an area 67.7 square metres) and will be at the same height (11 metres).
- 2.2 The sign will have a V shape using the current base pole. Each sign display is directed to vehicles travelling in opposite direction. The signs will not be 'read ' together. In terms of visual impact, the new sign face will have as its immediate backdrop the back of the other screen face.

3. SITE AND SURROUNDS:

- 3.1 The land is located at the end of International Drive with street frontages to Tullamarine Freeway and Mickleham Road as well as International Drive.
- 3.2 Pursuant to the Certificate of Title, the land is formally described as Land in PC 370098B.
- 3.3 The site has a frontage of 424.61 metres to the Tullamarine Freeway (no vehicular access), frontage to Mickleham Road of 94.04 metres (no vehicular access) and a frontage of 26 metres to International Drive (vehicular access) with an overall site area of 5.566 hectares.
- 3.4 No formal restrictions or Section 173 agreements exist on the title.
- 3.5 The site is developed with commercial buildings with associated signage.

4. PLANNING CONTROLS:

- 4.1 The following policies and provisions of the Hume Planning Scheme (the Scheme) are relevant in the consideration of the application and include the recently approved amendments:

<b>Planning Policy Framework</b>	Clause 11.01-1R	Metropolitan Melbourne
	Clause 13.07-1S	Land Use Compatibility
	Clause 15.01-1S	Urban Design
<b>Local Planning Policy Framework</b>	Clause 21.04	Built Environment and Heritage
	Clause 22.09	Advertising Sign Policy
<b>Zone</b>	Clause 34.02	Commercial 2 Zone
<b>Overlays</b>	Clause 45.08	Melbourne Airport Environs Overlay 2 in part
<b>Particular provisions</b>	Clause 52.05	Advertising
<b>General provisions</b>	Clause 65.01	Approval of an application or plan

- 4.2 The above policy framework is focused on:

- Recognising development within settlement boundaries.
- Protecting community amenity while facilitating appropriate commercial, industrial or other uses with potential off-site effects.
- Ensuring that development, including signs, minimises detrimental impacts on amenity, on the natural and built environment and on the safety and efficiency of roads.



REPORT NO: SU462 (cont.)

**5. REFERRALS:**

5.1 The application was referred to VicRoads pursuant to Clause 66.03 as a Determining Authority related to the display of an animated or electronic sign within 60 metres of a freeway or arterial road declared under the Road Management Act 2004.

5.2 VicRoads refused support for the proposed additional display face on the following grounds:

*The sign will compromise the operational efficiency of the road and poses an unacceptable road safety risk because it:*

- *Will dazzle or distract drivers due to its size, design or colouring, or being illuminated, reflective or flashing.*
- *The proposed sign location will be in competition for attention with existing road related instruction signs.*

5.3 Where a Determining Authority refuses consent Council is obligated to refuse the application based on Section 61 (2) of the *Planning and Environment Act 1987*.

**6. ADVERTISING:**

6.1 The application was not placed on broad public notice as it is not considered material detriment would result to adjacent properties.

6.2 Notice of the application was provided to Melbourne Airport and CASA and neither objected to the proposed amendment and additional sign display face.

**7. ASSESSMENT:**

***Clause 22.09 Advertising Signs Local Policy***

7.1 The objectives of the above policy include:

- *Maintain and enhance the attractiveness and orderly appearance of the City through the siting and appropriate control of advertising signs.*
- *Ensure that signs do not detract from the amenity and character of the surrounding area.*
- *Encourage the display of signs based on themes appropriate to the scale and character of the surrounding area.*
- *Avoid or reduce sign clutter to maximise the effectiveness of individual identification signs.*

7.2 Generally it is considered the additional signage face is consistent with above as follows:

- The additional display face is compatible with the scale of the existing Major Promotion Sign on the site and the surrounding streetscape/landscape character; and the size and nature of other signs in the area.
- The additional display face will not be erected so as to overhang any part of a road reserve.

7.3 Clause 52.05 Advertising includes more detailed decision guidelines that include consideration of impacts to road safety. The key issue of concerns as raised by VicRoads is that the additional signage display face to the south east will create an unacceptable road safety risk including a distraction to drivers and compete for attention with other road related instruction signs in the area. Given VicRoads is a Determining Authority Council must refuse the application based on the above matters.

REPORT NO: SU462 (cont.)

**8. CONCLUSION**

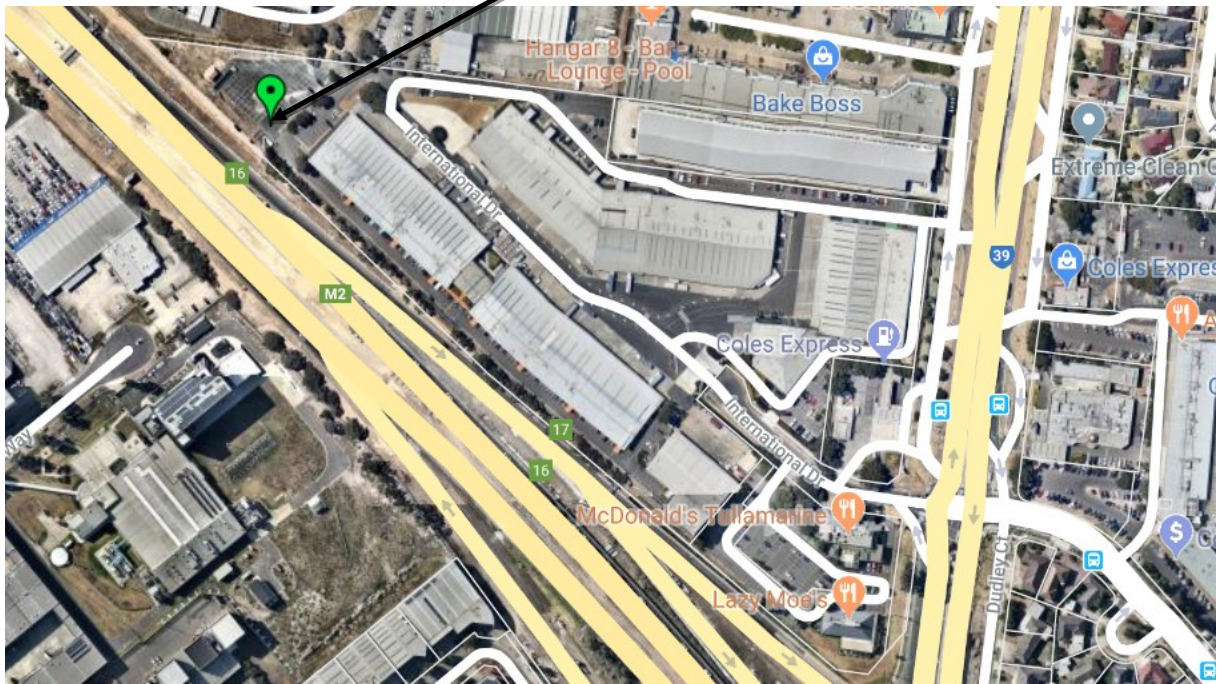
- 8.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme*, including planning policy frameworks, and based on the position of VicRoads as a Determining Authority the request to amend the exiting permit to allow an additional display face on a major promotion sign must be refused based on the road safety issues stated by Vic Roads.
- 8.2 On this basis, it is recommended that a notice of decision to refuse to grant an amendment to the permit is issued.

# LOCALITY PLAN

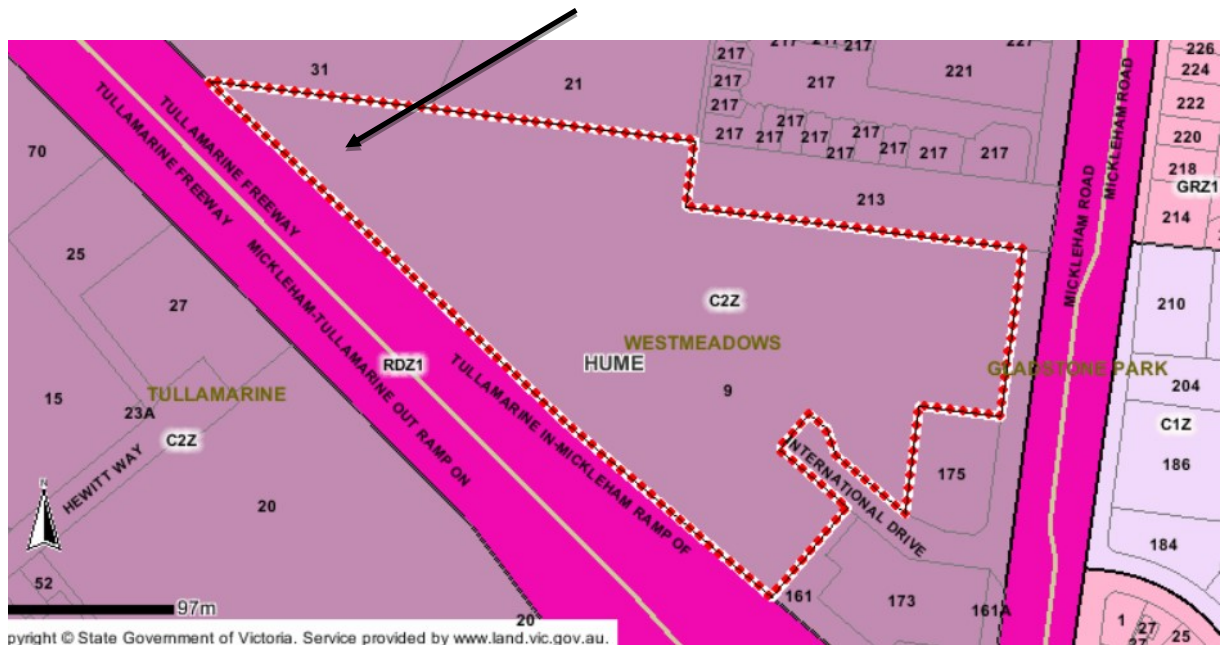
Permit Application: P21457

Site Address: 9-11 International Drive Westmeadows

## Subject Site



## Subject Site



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<b>REPORT NO:</b>	SU463
<b>REPORT TITLE:</b>	Statutory Planning Monthly Report December 2019
<b>SOURCE:</b>	Blake Hogarth-Angus, Coordinator Statutory Planning
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	-
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

This report incorporates the VCAT appeals update and decisions made by Council officers under delegation for the month of November 2019. This report also details some performance indicators.

1.1 Performance

Included within this report are bar charts illustrating the following key performance indicators:

- Planning applications received, determined and closed in the previous month.
- Outstanding applications.
- Average gross days in dealing with planning applications.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

1.2 64 permit applications were received in November 2019; down from 81 the previous month. 60 permits were issued in November, decreasing from 95 in October which was the highest number of issued permits in the past 12 months.

1.3 Seven applications were closed off in the month of November which is generally consistent with the monthly average. The number of total outstanding applications dropped to 431; the second lowest number of outstanding applications over the past year.

1.4 The percentage of applications decided in 60 days or less was 57% in November; slightly up from 54% in October.

1.5 The average number of gross days taken to determine planning applications decreased dramatically from 134 in September to 82 in October. Hume's average number of days taken is well below both the other growth Council's and metropolitan Melbourne Council's, with figures of 125 and 116 respectively.

1.6 The percentage of simple applications issued in 60 days or less decreased from 85% to 67% in November. The percentage of average applications issued in 60 days or less remained at 53% in November. No complex applications were issued this month.

1.7 The table representing this data has been adjusted to accurately represent timeframes and other reporting frameworks available to Council.

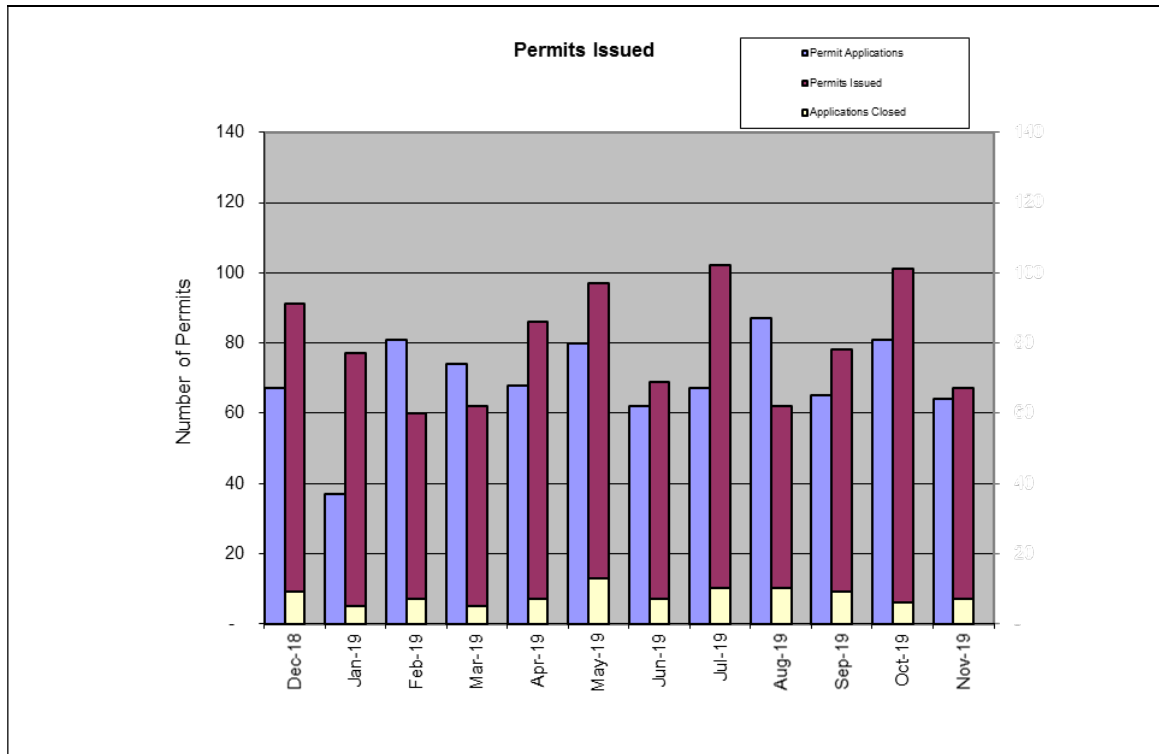
1.8 Delegated matters

The table within Section 4 of this report further details applications that have been determined under delegated authority including planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify plans of subdivision, and the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

REPORT NO: SU463 (cont.)

**2. RECOMMENDATION:**  
 That the report be noted.

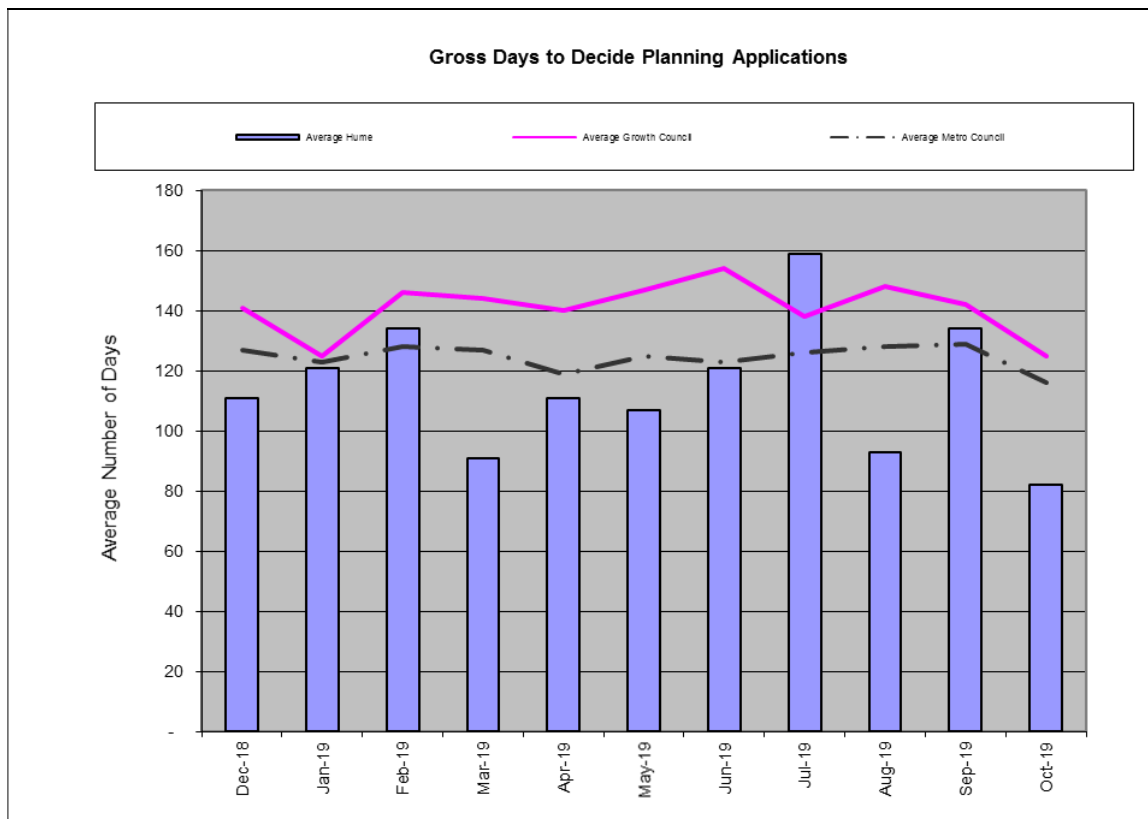
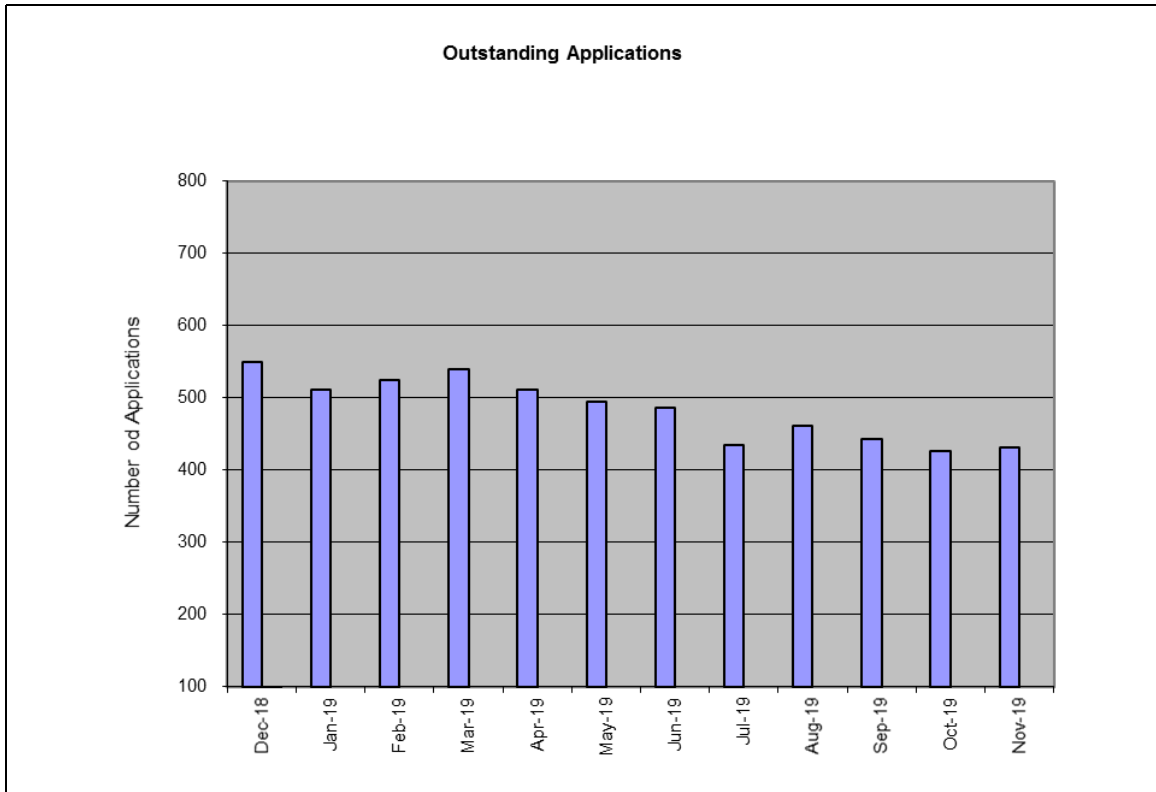
November 2019	
Permit Applications	64
Permits Issued	60
Applications Closed	7



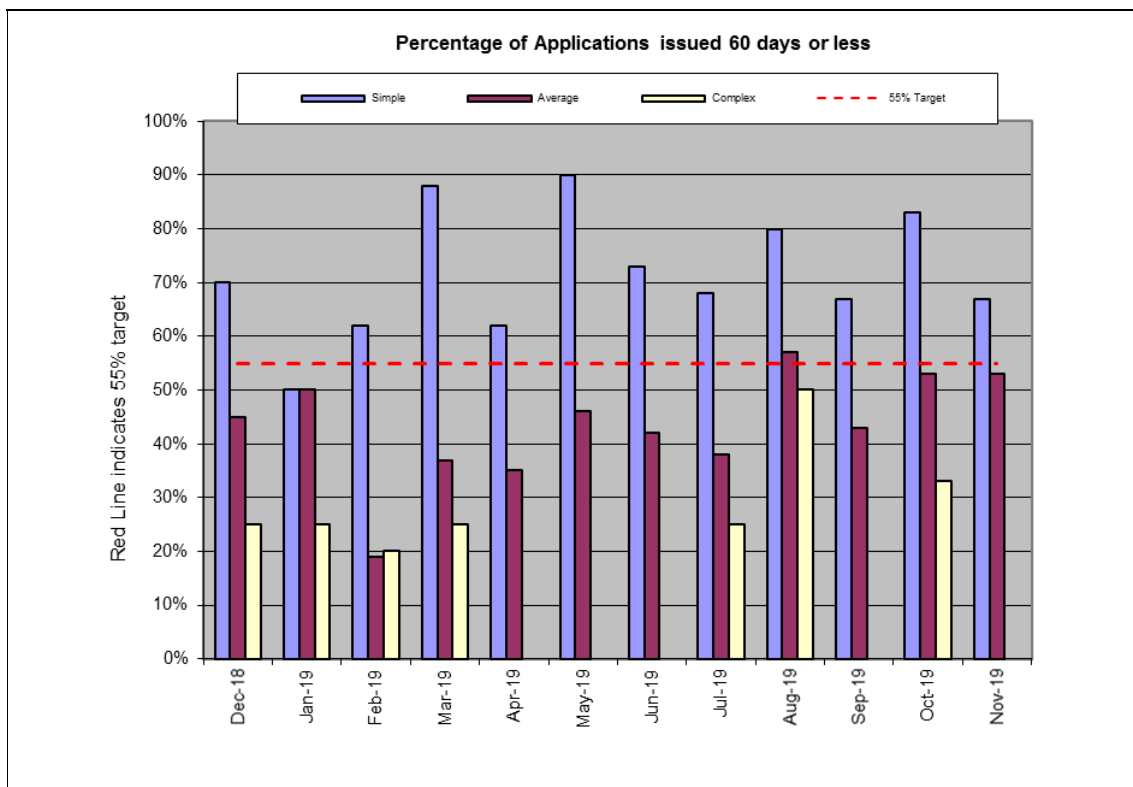
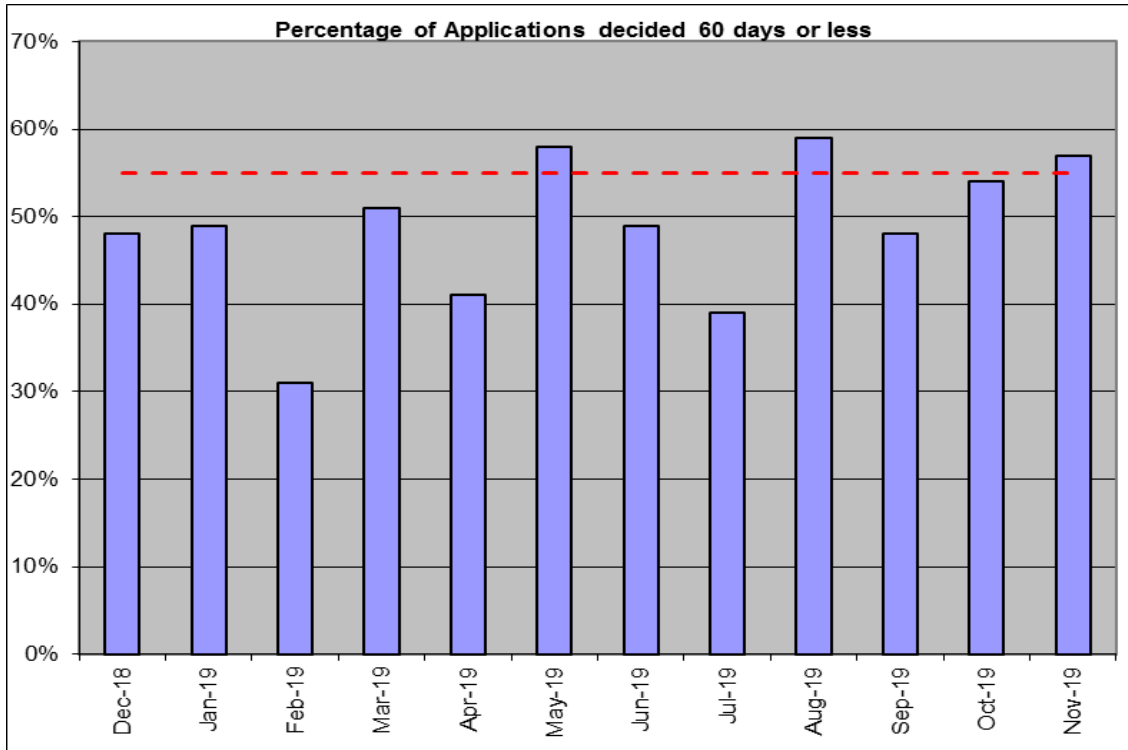
\*Permits issued include: Permits, VicSmart, permit from NOD, VCAT Permit (including S72)  
 \*Applications closed includes: prohibited, no permit required, withdrawn, cancelled, lapsed and, failure to determine (including S72)  
 (not included are Notices of Decisions and Notices of Refusals)



REPORT NO: SU463 (cont.)



REPORT NO: SU463 (cont.)



**REPORT NO: SU463 (cont.)**

**3. APPEAL DECISIONS TO DATE:**

3.1 This report includes all VCAT decisions received in the month of November 2019. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions. One decision has been received since the last Council meeting, with two initiating orders received in that time.

3.2 VCAT issued a decision dated 11<sup>th</sup> November 2019 for the endorsement of Condition 1 plans pertaining to a two lot subdivision at 350 Konagaderra Road, Oaklands Junction. The order directed that the decision of the responsible authority be set aside, the plans should be endorsed and the permit amended to delete a condition. The applicant sought review of Council's refusal to endorse the plans submitted under Condition 1 of the permit. The tribunal determined that the plans submitted did meet the intent of the condition and must be endorsed. Further, one of the conditions regarding the length of the carriageway served no purpose and should be deleted.

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
P13310	Stone extraction without permit	40 Batey Court, Bulla	Enforcement Order	Submitted by Council	Date to be set down	To be heard
P20815	2 lot subdivision, removal of native vegetation and variation of restrictive covenant	30 Eucalyptus Court, Mickleham	Appeal against Notice of Decision to grant a permit	Appeal by objector	20/12/2019	To be heard
P20276	2 lot subdivision and creation of carriageway easement	350 Konagaderra Rd Oaklands Junction	Seeking a declaration from VCAT as to why the Condition 1 plans cannot be endorsed by Council	Appeal by applicant	29/10/2019	VCAT order dated 11 <sup>th</sup> November 2019 ordered that the Condition 1 plans be endorsed and permit amended to delete a condition
P21607	Variation to restrictive covenant	15 Eastgate Rd Craigieburn	Appeal against refusal to grant a permit	Appeal by applicant	06/02/2020	To be heard
P21789	Use and development for place of worship, earthworks, access to a RDZ1 and reduction in car parking requirements	1540 Mickleham Road, Mickleham	Appeal against Notice of Decision to grant a permit	Appeal by objector	20/02/2020	To be heard
P21005	Development of a double storey dwelling to the rear of the existing	34 Midford Crescent, Craigieburn	Appeal against refusal to grant a permit	Appeal by applicant	25 <sup>th</sup> May 2020	To be heard
P21498	Development of four double storey dwellings	67 Arncliffe Boulevard, Greenvale	Appeal against Notice of Decision to grant a permit	Appeal by objector	22 <sup>nd</sup> January 2020	To be heard

**REPORT NO: SU463 (cont.)**

**4. MATTERS DETERMINED UNDER DELEGATION:**

The following table lists all matters dealt with under delegation between 29 October 2019 and 25 November 2019.

<b>MATTERS DEALT WITH UNDER DELEGATION</b>			
P6662.04	Retirement village & aged care facility (includes 90 suite aged care facility, 60 assisted care accommodation units, 192 independent living units, community centre & ancillary facilities)	Lot A Patullos Lane, Roxburgh Park	Extension of Time issued
P13652	4 double storey townhouses	2 Meredith St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P18016	14 double storey attached dwellings	20 Hothlyn Dr, Craigieburn	Extension of Time issued
P19078	2 double storey dwellings & 1 single storey dwelling	59 Dallas Dr, Dallas	Extension of Time issued
P19405	8 double storey dwellings & 2 single storey dwellings	95 Lahinch St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P19075.01	Multilot subdivision, creation of restriction & construction of dwellings on lots less than 300m <sup>2</sup>	Lockerbie, 110 Dwyer St, Kalkallo	Amended plans endorsed (Secondary Consent)
P20249	3 double storey dwellings (proposed Lot 1726 Zeal Way)	575L Craigieburn Rd, Craigieburn	Amended plans endorsed (Secondary Consent)
P20355	4 double storey dwellings	7 Berkeley Cl, Broadmeadows	Amended plans endorsed (Secondary Consent)
P20731	Single storey dwelling to rear of existing dwelling	134 Langton St, Jacana	Extension of Time issued
P21549	Staged multi lot subdivision of land	450-500 Donnybrook Rd, Mickleham	Amended plans endorsed (Secondary Consent)
P18102	2 double storey dwellings & 1 single storey dwelling	25 Waratah Ave, Tullamarine	Extension of Time issued
P19407	2 double storey dwellings on a lot in Melbourne Airport Environs Overlay	9 Tongio Ct, Broadmeadows	Extension of Time issued
P21178	Dual occupancy single storey dwelling to rear of existing dwelling & illuminated signage	17 Melba Ave, Sunbury	Amended plans endorsed (Secondary Consent)
P19855.01	2 lot subdivision	9-11 International Dr, Westmeadows	Amended permit issued
P12002.02	Materials recycling facility & variation of restrictive covenant	5-11 Reo Cres, Campbellfield	Amended permit issued & amended plans endorsed
P19232.01	Buildings & works of existing secondary school with new buildings, sport fields, playground facilities, car parking, bicycle spaces & landscaping provisions & signage	26-44 Kiewa Cres, Dallas	Amended plans endorsed
P21643	2 double storey dwellings & 1 single storey dwelling	50 Jacana Ave, Broadmeadows	Permit issued
P21744	3 double storey dwellings to rear of existing dwelling	91 Kenny St, Westmeadows	Permit issued
P22062	3 double storey dwellings	96 Cuthbert St, Broadmeadows	Permit issued
P22093	1 double storey dwelling at rear of existing dwelling	9 Windermere Cres, Gladstone Park	Permit issued

**REPORT NO: SU463 (cont.)**

<b>MATTERS DEALT WITH UNDER DELEGATION</b>			
P22145	Buildings & works to existing pole sign	7-11 Horne St, Sunbury	Permit issued
P22154	4 lot subdivision	1500 Pascoe Vale Rd, Coolaroo	Permit issued
P22194	Single storey dwelling to rear of existing dwelling	3 Bath St, Craigieburn	Permit issued
P22200	2 lot subdivision & variation to restrictive covenant	40 Captain Pearson Dr, Mickleham	Permit issued
P22210	2 double storey dwellings	18 Antwerp St, Dallas	Permit issued
P22274	Gatehouse & fence & display of sign	2-16 Cuthbert St, Broadmeadows	Permit issued
P22284	Variation of building envelope	3 The Dress Circle, Oaklands Junction	Permit issued
P22289	3 double storey dwellings	120 Malmsbury Dr, Meadow Heights	Permit issued
P22290	4 double storey dwellings	52 Gordon St, Tullamarine	Permit issued
P22311	2 single storey dwellings to rear of existing dwelling	12 Midas Ct, Meadow Heights	Permit issued
P22324	Double storey dwelling to rear of existing dwelling	8 Alvie Ct, Westmeadows	Permit issued
P22351	Advertising signage	2-28 Evans St, Sunbury	Permit issued
P22380	Office alterations & extension in association to existing factory	43 Jessica Rd, Campbellfield	Permit issued
P22436	Display of business signs	855 Mickleham Rd, Greenvale	Permit issued
P22458	Double storey dwelling on lot less than 300m <sup>2</sup>	1 Hanover Way, Mickleham	Permit issued
P22459	Dwelling on lot less than 300m <sup>2</sup>	3 Hanover Way, Mickleham	Permit issued
P22460	Dwelling on lot less than 300m <sup>2</sup>	5 Hanover Way, Mickleham	Permit issued
P22461	Dwelling on lot less than 300m <sup>2</sup>	7 Hanover Way, Mickleham	Permit issued
P22462	Dwelling on lot less than 300m <sup>2</sup>	9 Hanover Way, Mickleham	Permit issued
P22463	Dwelling on lot less than 300m <sup>2</sup>	11 Hanover Way, Mickleham	Permit issued
P22476	Extension to existing liquor licence	1/197 Melrose Dr, Tullamarine	Permit issued
P22511	4 lot subdivision	75 Kitchener St, Broadmeadows	Permit issued
P22514	External alterations & signage	80-90 Evans St, Sunbury	Permit issued
P22515	Use & development of office in association with existing utility installation (power station) & construction of carport	40 O'Herns Rd, Somerton (power station site)	Permit issued
P22525	2 lot subdivision	24 Distinction Ave, Craigieburn	Permit issued
P22527	3 lot subdivision	17 Beacon Hills Cres, Craigieburn	Permit issued
P22530	4 lot subdivision	2 Meredith St, Broadmeadows	Permit issued
P22538	Double storey dwelling within MAEO2	1 Adam Ct, Gladstone Park	Permit issued

**REPORT NO: SU463 (cont.)**

<b>MATTERS DEALT WITH UNDER DELEGATION</b>			
P22544	2 lot subdivision	81-85 Lambeck Dr, Tullamarine	Permit issued
P22549	Carport	2A Southern Cres, Craigieburn	Permit issued
P22021	2 sheds	1585-1593 Sydney Rd, Campbellfield	Permit issued
P22128	2 double storey dwellings to rear of existing dwelling	112 Ripplebrook Dr, Broadmeadows	Permit issued
P22258	Double storey dwelling to rear of existing dwelling	2 Dunn St, Broadmeadows	Permit issued
P22283	2 new double storey dwellings	11 Sunset Bvd, Jacana	Permit issued
P22415	Installation of self bunded fuel tank	7-9 McDougall Rd, Sunbury	Permit issued
P22444	Childcare centre & reduction car parking	176 Elevation Bvd, Craigieburn	Permit issued
P22480	Double storey dwelling on allotment under 300m <sup>2</sup>	42 Fewster Cct, Mickleham	Permit issued
P22481	Double storey dwelling on lot under 300m <sup>2</sup>	44 Fewster Cct, Mickleham	Permit issued
P22482	Double storey dwelling on lot under 300m <sup>2</sup>	46 Fewster Cct, Mickleham	Permit issued
P22483	Double storey dwelling on lot under 300m <sup>2</sup>	48 Fewster Cct, Mickleham	Permit issued
P22484	Double storey dwelling on lot under 300m <sup>2</sup>	50 Fewster Cct, Mickleham	Permit issued
P22485	Double storey dwelling on lot under 300m <sup>2</sup>	52 Fewster Cct, Mickleham	Permit issued
P22486	Double storey dwelling on lot under 300m <sup>2</sup>	54 Fewster Cct, Mickleham	Permit issued
P22509	Display home centre, display advertising signs & reduction car parking	550G Craigieburn Rd, Craigieburn	Permit issued
P22558	Change of use to retail caravan sales, display business signage & waiver of staff & customer bicycle facilities	1924-1924A Sydney Rd, Campbellfield	Permit issued
P22573	Consumption of liquor to new premises	420-440 Craigieburn Rd, Craigieburn	Permit issued
S008624	46 Lot Subdivision - Merrifield Estate - Stage 65	300 Donnybrook Road, Mickleham	Plan Re-Certified with Statement of Compliance 29 October 2019
S008490	2 Lot Subdivision - Dual Occupancy	8 Flinders Street, Sunbury	Plan Certified with Statement of Compliance 29 October 2019
S008712	3 Lot Subdivision - Cloverton Estate - DP2 School Site	110 Dwyer Street, Kalkallo	Plan Certified 30 October 2019
S008788	2 Lot Subdivision - Dual Occupancy	1 Merlynston Close, Dallas	Plan Certified 30 October 2019
S008961	2 Lot Subdivision - Dual Occupancy	40 Congram Street, Broadmeadows	Plan Certified 30 October 2019
S008513	16 Lot Subdivision - Kallo Estate - Stage 8	40 Dwyer Street, Kalkallo	Plan Certified 31 October 2019
S008489	16 Lot Subdivision - Industrial	8 Motto Drive, Coolaroo	Plan Certified with Statement of Compliance 1 November 2019

**REPORT NO: SU463 (cont.)**

<b>MATTERS DEALT WITH UNDER DELEGATION</b>			
S008489	16 Lot Subdivision - Industrial	8 Motto Drive, Coolaroo	Plan Certified with Statement of Compliance 1 November 2019
S008729	3 Lot Subdivision - Multi Unit	5 Dixie Court, Meadow Heights	Statement of Compliance 1 November 2019
S008752	3 Lot Subdivision - Multi Unit	40 Gerbert Street, Broadmeadows	Plan Certified with Statement of Compliance 4 November 2019
S008595	4 Lot Subdivision - Multi Unit	8 Ortolan Avenue, Broadmeadows	Statement of Compliance 6 November 2019
S008908	Plan of Subdivision - Highlands Estate DP31 & 32 - Creation of Reserves	550 Craigieburn Road, Craigieburn	Plan Certified 7 November 2019
S008806	Merrifield - Stage 67	300 Donnybrook Road, Mickleham	Plan Certified 7 November 2019
S008908	Plan of Subdivision - Highlands Estate DP31 & 32 - Creation of Reserves	550 Craigieburn Road, Craigieburn	Plan Re-Certified 7 November 2019
S008750	Plan of Creation of Easement	30 Carroll Lane, Greenvale	Plan Re-Certified with Statement of Compliance 7 November 2019
S008654	96 Lot Subdivision - Highlands Estate - Stage 312	550 Craigieburn Road, Craigieburn	Plan Re-Certified 7 November 2019
S008726	6 Lot Subdivision - Multi Unit	3 & 4 Alexander Court, Broadmeadows	Statement of Compliance 8 November 2019
S008654	96 Lot Subdivision - Highlands Estate - Stage 312	550 Craigieburn Road, Craigieburn	Statement of Compliance 12 November 2019
S008921	2 Lot Subdivision - Dual Occupancy	4 Munro Court, Meadow Heights	Plan Certified with Statement of Compliance 12 November 2019
S008994	2 Lot Subdivision - Dual Occupancy	6 Apollo Crescent, Dallas	Plan Certified with Statement of Compliance 14 November 2019
S008570	22 Lot Subdivision - Rosenthal Estate - Stage 14	100B Vineyard Road, Sunbury	Plan Re-Certified 15 November 2019
S008570	22 Lot Subdivision - Rosenthal Estate - Stage 14	100B Vineyard Road, Sunbury	Statement of Compliance 15 November 2019
S008438	28 Lot Subdivision - The Maples - Stage 2	25 Hillview Road, Greenvale	Plan Certified 18 November 2019
S008615	1 Lot Subdivision - Kallo Estate - Stage 2L5	40 Dwyer Street, Kalkallo	Statement of Compliance 18 November 2019
S008336	37 Lot Subdivision - True North Estate - Stage 15	30-98 Lysterfield Drive, Greenvale	Plan re-certified 18 November 2019
S008923	2 Lot Subdivision - Dual Occupancy	15 Mossfield Mews, Tullamarine	Plan Certified 18 November 2019
S009048	2 Lot Subdivision - Dual Occupancy	3 St Austell Court, Craigieburn	Plan Certified with Statement of Compliance 19 November 2019
S008442	Creation of Entry Reserves - Merrifield	60 Donnybrook Road,	Plan re-certified

**REPORT NO: SU463 (cont.)**

<b>MATTERS DEALT WITH UNDER DELEGATION</b>			
	Business Park	Mickleham	19 November 2019
S008470	35 Lot Subdivision - Parkview Estate	715 Mickleham Road, Greenvale	Statement of Compliance 19 November 2019
S008438	28 Lot Subdivision - The Maples - Stage 2	25 Hillview Road, Greenvale	Statement of Compliance 19 November 2019
S008522	32 Lot Subdivision - The Maples - Stage 3	25 Hillview Road, Greenvale	Plan Re-Certified 19 November 2019
S008522	32 Lot Subdivision - The Maples - Stage 3	25 Hillview Road, Greenvale	Statement of Compliance 19 November 2019
S008883	2 Lot Subdivision - Dual Occupancy	2 Swinton Way, Greenvale	Plan Certified with Statement of Compliance 19 November 2019
S008591	36 Lot Subdivision - Trijena - Stage 6	555 Donnybrook Road, Mickleham	Plan Re-Certified 21 November 2019
S008671	44 Lot Subdivision - Trijena - Stage 7	555 Donnybrook Road, Mickleham	Plan Re-Certified 2 1 November 2019
S008645	64 Lot Subdivision - Cloverton Estate - Stage 318	1440 Hume Freeway, Kalkallo	Plan Certified 22 November 2019
S008944	Creation of Easement - Cloverton Estate - DP3A	1440 Hume Freeway, Kalkallo	Plan Certified with Statement of Compliance 25 November 2019

<b>MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS</b>			
<b>FILE</b>	<b>PROPOSAL</b>	<b>ADDRESS OF PROPERTY</b>	<b>ACTION TAKEN</b>
P21840	3 double storey dwellings	40 Blair St, Broadmeadows	Notice of Decision to Grant a Permit
P21961	22 dwellings & reduction to car parking	685 Somerton Rd, Greenvale	Notice of Decision to Grant a Permit

<b>SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION</b>			
<b>FILE</b>	<b>PROPOSAL</b>	<b>ADDRESS OF PROPERTY</b>	<b>ACTION TAKEN</b>
P19872	Multi lot subdivision & creation of easement	575G Craigieburn Rd, Craigieburn	Agreement signed on 6 November 2019

<b>VICSMART PERMITS SIGNED UNDER DELEGATION</b>			
<b>FILE</b>	<b>PROPOSAL</b>	<b>ADDRESS OF PROPERTY</b>	<b>ACTION TAKEN</b>
P21647	Internal buildings & works to 2 existing factories with construction of first floor mezzanine & stairs to each factory including reduction car parking	1/58 Mason St, Campbellfield	Permit issued
P22409	Alterations of existing building with external extension (maintenance bay)	184-186 Northbourne Rd, Campbellfield	Permit issued
P22472	Verandah to rear of existing dwelling on lot under 300m <sup>2</sup>	17B Keith Ave, Sunbury	Permit issued
P22537	Pergola on lot under 300m <sup>2</sup>	10 Lemnos Walk, Greenvale	Permit issued



**REPORT NO: SU463 (cont.)**

<b>VICSMART PERMITS SIGNED UNDER DELEGATION</b>			
<b>FILE</b>	<b>PROPOSAL</b>	<b>ADDRESS OF PROPERTY</b>	<b>ACTION TAKEN</b>
P22572	2 lot subdivision	7 Blaxland Dr, Sunbury	Permit issued
P22574	2 lot subdivision	4 Kent Way, Tullamarine	Permit issued
P22578	Construction of concrete car park	16 Lisa Pl, Coolaroo	Permit issued
P22587	Display of business identification & direction signs	50 Stanley Dr, Somerton	Permit issued
P22605	Earthworks	80 Central Park Ave, Craigieburn	Permit issued
P22606	2 lot subdivision	68 Arena Ave, Roxburgh Park	Permit issued
P22607	2 lot subdivision	2 Madeira Ct, Roxburgh Park	Permit issued
P22613	2 lot subdivision	16 Sesame St, Mickleham	Permit issued

**REPORT NO: SU463 (cont.)**

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<b>REPORT NO:</b>	GE400
<b>REPORT TITLE:</b>	Correspondence received from or sent to Government Ministers or Members of Parliament - November 2019
<b>AUTHOR:</b>	Yuri Guzman, Manager Information and Technology; Paul White, Coordinator Knowledge Management
<b>DIVISION:</b>	Corporate Services
<b>FILE NO:</b>	HCC04/13
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. <i>HAW054 - Traffic on Mickleham Road</i></li><li>2. <i>KUR065 - Parking Issues at Broadmeadows Activity Centre</i></li><li>3. <i>SHE027 - Victoria Police Solo Squad</i></li><li>4. <i>MED270 - Duplication of Road at the Rear of Melbourne Airport</i></li><li>5. <i>MED269 - Bulla Bypass</i></li><li>6. <i>KUR071 - Fixed Speed Camera on Mickleham Road Attwood</i></li><li>7. <i>TAY034 - Advocacy for the Broadmeadows Train Station</i></li><li>8. <i>Craigieburn Station Parking Update</i></li><li>9. <i>VicHealth Active Club Grants Program - Initiatives</i></li><li>10. <i>Orange Door Facility in the Hume-Moreland DHHS Region</i></li><li>11. <i>Section 173 Agreement for Merrifield Corporation</i></li><li>12. <i>Amendment C235</i></li><li>13. <i>Transfer of Land Jacksons Hill to Hume City Council</i></li><li>14. <i>Grant / Funding Opportunities</i></li></ol>

**1. SUMMARY OF REPORT:**

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from and sent to State and Federal Government Ministers and Members of Parliament.

**2. RECOMMENDATION:**

**That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.**

**3. DISCUSSION:**

There is a range of correspondence sent to and received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during November 2019 is summarised below:

Table 1	Correspondence in relation to general business and report items from Council meetings
Table 2	Correspondence that may be of interest to Councillors
Table 3	Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

**REPORT NO: GE400 (cont.)**

Copies of the documents are provided as attachments to this report.

**TABLE 1 CORRESPONDENCE IN RELATION TO COUNCIL GENERAL BUSINESS ITEMS**

	<b>Subject</b>	<b>Minister or Member of Parliament</b>	<b>Date Received / Sent</b>	<b>Responsible Officer</b>	<b>Council Minute Ref</b>	<b>Attachment</b>
Inwards	GENERAL BUSINESS - CORRESPONDENCE TO MINISTER FOR ROADS AND MINISTERS FOR PLANNING REGARDING TRAFFIC ON MICKLEHAM RD	Minister for Roads	12/11/2019	Manager Strategic Planning	HAW054	1
Inwards	GENERAL BUSINESS - VICTORIAN POLICE PARKING CONCERNS AT THE BROADMEADOWS METROPOLITAN ACTIVITY CENTRE	Minister for Police and Emergency Services	12/11/2019	Manager Urban & Open Space Planning	KUR065	2
Outwards	GENERAL BUSINESS - REQUEST FOR RESOURCES SUPPORTING THE VICTORIA POLICE SOLO SQUAD	Minister for Police and Emergency Services	12/11/2019	Manager Community Strengthening	SHE027	3
Outwards	GENERAL BUSINESS - CORRESPONDENCE TO THE MINISTER FOR ROADS AND VICROADS REGARDING DUPLICATION OF ROAD AT THE REAR OF MELBOURNE AIRPORT	Minister for Roads	19/11/2019	Manager Assets	MED270	4
Outwards	GENERAL BUSINESS - CORRESPONDENCE REGARDING THE BULLA BYPASS	Minister for Planning Minister for Roads	19/11/2019	Manager Assets	MED269	5
Outwards	GENERAL BUSINESS - REQUEST FOR AN UPDATE ON THE STATUS OF FIXED ROAD CAMERA ON MICKLEHAM ROAD	Minister for Police and Emergency Services	19/11/2019	Manager Assets	KUR071	6
Outwards	GENERAL BUSINESS - ADVOCACY FOR THE BROADMEADOWS TRAIN STATION	Minister for Public Transport Member for Broadmeadows	19/11/2019	Manager Communications & Events	TAY034	7

**REPORT NO: GE400 (cont.)**

<b>TABLE 2 GENERAL CORRESPONDENCE THAT MAY BE OF INTEREST TO COUNCILLORS</b>						
	<b>Subject</b>	<b>Minister or Member of Parliament</b>	<b>Date Received / Sent</b>	<b>Responsible Officer</b>	<b>Council Minute Ref</b>	<b>Attachment</b>
Inwards	Craigieburn station parking - update regarding the delivery of new parking for commuters using Craigieburn station	Member for Yuroke	13/11/2019	Manager Assets		8
Inwards	VicHealth Active Club Grants 2019-20 program	Member for Yuroke	13/11/2019	Coordinator Grants		9
Outwards	Consideration of the Orange Door Facility in the Hume-Moreland DHHS Region - Family violence reforms and initiatives	Minister for Prevention of Family Violence	15/11/2019	Manager Communications & Events		10
Inwards	Section 173 Agreement for Merrifield Corporation - Consent for Removal of Charges	Minister for Planning	18/11/2019	Director Planning and Development		11
Inwards	Amendment C235 - Hume to Facilitate the Sunbury Road (Powlett Street to Bulla-Diggers Rest Road - Upgrade Project	Minister for Planning	26/11/2019	Director Planning and Development		12
Inwards	Transfer of Land Jacksons Hill to Hume City Council - Community Arts Precinct	Minister for Planning	26/11/2019	Manager Strategic Planning		13

<b>TABLE 3 CORRESPONDENCE IN RELATION TO GRANT / FUNDING OPPORTUNITIES</b>						
Inwards	Local Sports Infrastructure Fund Boost Your Business Voucher Program Local History Grants Program	Member for Yuroke				14

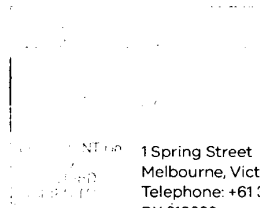
**REPORT NO: GE400 (cont.)**

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Hon Jaala Pulford MP

Minister for Roads  
Minister for Road Safety and the TAC  
Minister for Fishing and Boating



1 Spring Street  
Melbourne, Victoria 3000 Australia  
Telephone: +61 3 8392 6000  
DX 210292

CMIN010370  
(File No.: PC040765)

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
**DALLAS VIC 3047**

Dear Cr Moore

Thank you for your letter dated 22 August 2019, regarding Mickleham Road. I apologise for the delay in responding.

I understand that Melbourne's northern outer suburbs are some of the fastest growing areas in Australia. This growth is placing increasing pressure on the road network, with higher traffic volumes leading to increased travel times along roads like Mickleham Road. Therefore, several road projects to reduce congestion and improve safety in the northern and north-western suburbs have been announced. The 2018-19 State Budget included upgrades to Craigieburn Road West, Childs Road, Epping Road, and Sunbury Road.

Extensive planning work already undertaken by the Department of Transport (DoT) for the Mickleham Road corridor has determined that this road will be six lanes in the future and the land needed for this to happen has already largely been reserved.

DoT will continue to refine proposals in response to growth, including localised improvements, with planning authorities, the council and private developers. The timing for any future improvements will, of course, be assessed and prioritised based on consideration of the Victorian Government's priorities on a statewide basis.

In the meantime, DoT has heard concerns from the local community relating to various operational and safety improvements.

Considering the changes being experienced to the north of this area (particularly the extent of land redevelopment occurring on Donnybrook Road, which is changing how people travel across the network and use this section of Mickleham Road), DoT advises me that it will review the speed limit along Mickleham Road between Donnybrook Road and Mount Ridley Road. This review will include consultation with key stakeholders (including the council and Victoria Police) and is expected to be completed by late 2019.



DoT has also recently undertaken night time inspections of Mickleham Road (and Donnybrook Road) to identify further opportunities to improve road safety. Any identified improvements will be considered in a statewide context in a future program.

Should you require any further information, Mr Vince Punaro, DoT Regional Director, Metropolitan North-West Region (Tel: 9313 1111) would be pleased to assist.

Yours sincerely



**Hon Jaala Pulford MP**

12 / 10 / 2019





Minister for Police and Emergency Services

8 Nicholson Street  
East Melbourne Victoria 3002  
Telephone: (03) 9637 9654  
DX: 210098

Our ref: CD/19/773739

Councillor Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear Cr Moore

**PARKING ISSUES AT BROADMEADOWS ACTIVITY CENTRE**

Thank you for your correspondence of 23 September 2019 regarding parking issues at Broadmeadows Metropolitan Activity Centre.

I appreciate the concerns you have raised regarding parking issues relating to the Broadmeadows Police Station and the redevelopment of the Broadmeadows Metropolitan Activity Centre. I recently visited the Broadmeadows Police Station on 19 September 2019 and discussed the ongoing issue of a lack of parking around the facility with local members of Victoria Police.

I am happy to advise that VicRoads has made available 28 car parking spaces for Victoria Police members as a temporary measure.

Given the police station's importance to the municipality, I would urge council to continue working with Victoria Police on the best local arrangements for our police officers.

I trust this information is of assistance.

Yours sincerely

**Hon Lisa Neville MP**  
Minister for Police and Emergency Services

21 / 10 / 2019

cc: Frank McGuire MP, Member for Broadmeadows



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– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/586)  
Enquiries: Kristen Cherry  
Telephone: [REDACTED]

1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
www.hume.vic.gov.au

Monday, 11 November 2019

The Hon Lisa Neville MP  
Minister for Police and Emergency Services  
Level 17, 18 Nicholson Street  
EAST MELBOURNE VIC 3002

Dear Minister

**RE: ADVOCACY FOR ADDITIONAL RESOURCES FOR THE SOLO UNIT  
OF THE VICTORIA POLICE MOTORCYCLE UNIT**

Hume City Council at its meeting of 14 October 2019 resolved:

*“That Council write a letter to the Minister for Police, the Hon.  
Lisa Neville, requesting extra resources be made available for  
the Victoria Police Solo Squad at Brunswick”.*

Council notes that the incidence of hoon motorbike behaviour in public parks across Hume City have increased. This raises significant concerns for community safety and the ability for our community to feel like they can enjoy Hume's open spaces and be active.

Our community have provided feedback that areas such as Valley Park in Broadmeadows, are experiencing a significant rise in hoon behaviour. When they walk through the park, often with their young children, they are confronted with motorbike riders speeding and riding dangerously along walking paths. When they ring the police for action, they are often advised that the solo motorcycle unit is not available to investigate immediately. This results in the offending behaviour being repeated. The outcome is a community who don't feel welcome in our open spaces, and therefore become less active.

This issue is affecting community safety and enjoyment across Hume City and therefore Council is advocating for additional funding and resources for the Solo Unit of the Victoria Police Motorcycle Unit. We hope that a more visible police presence in Hume would improve community safety outcomes and encourage as many people as possible to use our public parks and spaces.

Thank you for your consideration of this request and should you wish to discuss this matter further, please contact Council's Director Community Services, Mr Hector Gaston on [REDACTED].

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

cc: Inspector Anthony Brown, Hume Local Area Commander – Victoria Police

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– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/629)  
Enquiries: David Fricke  
Telephone:

1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

Friday, 15 November 2019

The Hon Jaala Pulford MLC  
Minister for Roads  
Level 20, 1 Spring Street  
MELBOURNE VIC 3000

Dear Minister

**RE: REQUEST FOR DUPLICATION OF SUNBURY ROAD BEHIND MELBOURNE AIRPORT**

Hume City Council at its meeting of 11 November 2019 resolved:

*"THAT Council writes to the Minister for Roads and VicRoads to express our disappointment at the short sightedness for not duplicating the road at the rear of Melbourne Airport and ask that they review their Capital Works budget and have this necessary work carried out."*

Council believes it was short sighted that additional traffic lanes were not provided as part of the works in 2018 where a central median barrier and additional roadside safety barriers were provided. The traffic volume was already more than 24,000 vehicles per day when the work was done which should have warranted additional road capacity. There will be further growth in traffic in the coming years with on-going development in Sunbury and other areas to the north.

There is significant congestion on this section of road, particularly east-bound in the mornings where three lanes merge into one to the east of Oaklands Road, as well as west-bound in the afternoons where two lanes merge into one past the Airport.

Council encourages you to prioritise funding so that an extra traffic lane in each direction can be provided on this section of Sunbury Road in a reasonable timeframe.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

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– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/628)  
Enquiries: David Fricke  
Telephone:

1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
www.hume.vic.gov.au

Friday, 15 November 2019

The Hon Richard Wynne MP  
Minister for Planning  
Level 16, 8 Nicholson Street  
EAST MELBOURNE VIC 3002

Dear Minister

**RE: REQUEST FOR UPDATE ON PUBLIC ACQUISITION OVERLAY FOR BULLA BYPASS**

Hume City Council at its meeting of 11 November 2019 resolved:

*“THAT Council writes to the Minister for Roads and Minister for Planning, seeking an update on the status of work to introduce the Public Acquisition Overlay (PAO) to confirm and secure the alignment of the Bulla Bypass including the timeframe for the completion of the work to confirm the extent of the PAO and the process and timeline for its introduction into the Hume Planning Scheme.”*

Council is concerned with the slow progress to introduce a PAO to secure a suitable route for the proposed road. It was expected that following the abandonment of Hume Planning Scheme Amendment C190, the Minister for Roads would review the alignment of the Bulla Bypass with an option of duplicating Oaklands Road to avoid dividing various properties in the area. This process has been dragging on for several years now with no end in sight.

There is an urgent need to construct the Bulla Bypass which has been highlighted by recent major crashes at the Bulla Bridge which have closed the existing road for extended periods.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/628)  
Enquiries: David Fricke  
Telephone:

1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
www.hume.vic.gov.au

Friday, 15 November 2019

The Hon Jaala Pulford MLC  
Minister for Roads  
Level 20, 1 Spring Street  
MELBOURNE VIC 3000

Dear Minister

**RE: REQUEST FOR UPDATE ON PUBLIC ACQUISITION OVERLAY FOR BULLA BYPASS**

Hume City Council at its meeting of 11 November 2019 resolved:

*“THAT Council writes to the Minister for Roads and Minister for Planning, seeking an update on the status of work to introduce the Public Acquisition Overlay (PAO) to confirm and secure the alignment of the Bulla Bypass including the timeframe for the completion of the work to confirm the extent of the PAO and the process and timeline for its introduction into the Hume Planning Scheme.”*

Council is concerned with the slow progress to introduce a PAO to secure a suitable route for the proposed road. It was expected that following the abandonment of Hume Planning Scheme Amendment C190, the Minister for Roads would review the alignment of the Bulla Bypass with an option of duplicating Oaklands Road to avoid dividing various properties in the area. This process has been dragging on for several years now with no end in sight.

There is an urgent need to construct the Bulla Bypass which has been highlighted by recent major crashes at the Bulla Bridge which have closed the existing road for extended periods.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**



– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/641)  
Enquiries: David Fricke  
Telephone:

1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
www.hume.vic.gov.au

Friday, 15 November 2019

The Hon Lisa Neville MP  
Minister for Police and Emergency Services  
Level 17, 8 Nicholson Street  
EAST MELBOURNE VIC 3002

Dear Minister

**RE: REQUEST FOR FIXED SPEED CAMERA ON MICKLEHAM ROAD, ATTWOOD**

Hume City Council at its meeting of 11 November 2019 resolved:

*"That Council through the Mayor writes to the Police Minister, the Hon. Lisa Neville, to ascertain the status of the investigation of a fixed road camera at the Mickleham Road and Haddon Hall Drive intersection, to improve road safety that was raised by Westmeadows Resident Albert Calleja."*

Mr Calleja advises Council that he wrote to Civic Compliance Victoria in January 2017, expressing his concerns regarding the speed of motorists on Mickleham Road near the intersection of Hadden Hall Drive and Alanbrae Terrace in Attwood. He was also concerned with motorists running red lights and strongly recommended the installation of red light speed cameras to improve public safety at this location.

Council understands that the matter was being investigated by the Monash University Accident Research Centre and that the decision to provide a camera is ultimately a matter for the Minister for Police and Emergency Services. Council therefore requests your advice on the status of the investigation and hopes that you can support the request which would provide an important deterrent to speeding motorists in this area.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

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– OFFICE OF THE MAYOR –

Our File: HCC18/447 (HCC-CM19/632)  
Enquiries: Louise McFarlane  
Telephone:



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
www.hume.vic.gov.au

Wednesday, 13 November 2019

The Hon Melissa Horne MP  
Minister for Public Transport  
Level 22, 1 Spring Street  
MELBOURNE VIC 3000

Dear Minister

**RE: ADVOCACY FOR THE BROADMEADOWS TRAIN STATION**

Hume City Council at its meeting of 11 November 2019 resolved:

*"That Council writes to the Local Member for Broadmeadows, Western Metropolitan Members of Parliament, and Minister for Public Transport, to advocate the need for proper planning and funding to upgrade Broadmeadows Train Station, citing Council's own successful funding efforts and industry recognition, especially the recent award from the Planning Institute of Australia to create attractive and innovative community infrastructure and open space."*

The Meadowlink Linear Park project, an initiative which was delivered due to State Government funding, was recently recognised at the Planning Institute of Australia 2019 Awards of Planning Excellence.

The project, which was delivered as part of the Greater Broadmeadows Framework Plan, won the Victorian Healthy Active by Design award and was commended for providing a safe and attractive environment that allows people to walk and cycle to community facilities.

This outcome is testament to the achievements being delivered as part of the Greater Broadmeadows Framework Plan and emphasises the importance of retaining momentum as the State Government and Council continue to work together to revitalise the region.

With works now complete on this and other projects, including the redevelopment of the Town Hall Broadmeadows, the focus should now shift to an important piece of the Greater Broadmeadows Framework Plan vision - the redevelopment of the Broadmeadows Train Station and its surrounding precinct. This would enable the Greater Broadmeadows Framework Plan to reach its full potential and revitalise Melbourne's gateway to the northern growth corridor.

A comprehensive redevelopment of the station precinct would provide the amenities and transport links required to support one of Melbourne's most important transport hubs and would also support job growth, investment and renewal in the Broadmeadows Metropolitan Activity Centre.

Should you wish to discuss this matter or require further information, please contact Council's Manager Communications and Events, Ms Louise McFarlane on \_\_\_\_\_ or via email at \_\_\_\_\_

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

– OFFICE OF THE MAYOR –

Our File: HCC18/447 (HCC-CM19/632)  
Enquiries: Louise McFarlane  
Telephone:



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VICTORIA 3047

Postal Address:  
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DALLAS 3047

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www.hume.vic.gov.au

Wednesday, 13 November 2019

Mr Frank McGuire MP  
State Member for Broadmeadows  
PO Box 3213  
BROADMEADOWS VIC 3047

Dear Mr ~~McGuire~~ <sup>Frank</sup>

**RE: ADVOCACY FOR THE BROADMEADOWS TRAIN STATION**

Hume City Council at its meeting of 11 November 2019 resolved:

*"That Council writes to the Local Member for Broadmeadows, Western Metropolitan Members of Parliament, and Minister for Public Transport, to advocate the need for proper planning and funding to upgrade Broadmeadows Train Station, citing Council's own successful funding efforts and industry recognition, especially the recent award from the Planning Institute of Australia to create attractive and innovative community infrastructure and open space."*

The Meadowlink Linear Park project, an initiative which was delivered due to State Government funding, was recently recognised at the Planning Institute of Australia 2019 Awards of Planning Excellence.

The project, which was delivered as part of the Greater Broadmeadows Framework Plan, won the Victorian Healthy Active by Design award and was commended for providing a safe and attractive environment that allows people to walk and cycle to community facilities.

This outcome is testament to the achievements being delivered as part of the Greater Broadmeadows Framework Plan and emphasises the importance of retaining momentum as the State Government and Council continue to work together to revitalise the region.

With works now complete on this and other projects, including the redevelopment of the Town Hall Broadmeadows, the focus should now shift to an important piece of the Greater Broadmeadows Framework Plan vision - the redevelopment of the Broadmeadows Train Station and its surrounding precinct. This would enable the Greater Broadmeadows Framework Plan to reach its full potential and revitalise Melbourne's gateway to the northern growth corridor.

A comprehensive redevelopment of the station precinct would provide the amenities and transport links required to support one of Melbourne's most important transport hubs and would also support job growth, investment and renewal in the Broadmeadows Metropolitan Activity Centre.

Should you wish to discuss this matter or require further information, please contact Council's Manager Communications and Events, Ms Louise McFarlane on ( ) or via email at

Yours sincerely

**CR CARLY MOORE  
MAYOR**

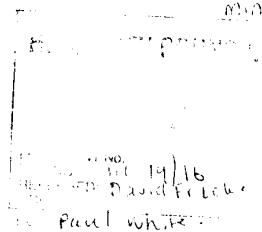
# Ros Spence MP

STATE MEMBER FOR YUROKE



31<sup>st</sup> October 2019

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047



Dear Mayor, *Carly*

## Craigieburn station parking

I am writing to provide you with an update regarding the delivery of new parking for commuters using Craigieburn station.

Earlier this week, I announced the opening of a tender to construct the 745-space car park along the eastern edge of the Hume Highway, to be linked to the station via a new footpath.

Please find attached a media release with more information.

Under the Andrews Labor Government, 153 additional parking spaces have already been delivered, and this new car park will provide significant relief for local commuters.

Construction of the car park is scheduled to begin at the start of next year, and I look forward to providing you with further updates as this important project progresses.

Kind regards,

**Ros Spence MP**  
State Member for Yuroke  
Parliamentary Secretary for Road Infrastructure

CC: *Aitken & Meadow Valley Councillors; Mr Joel Kimber*

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# ROS SPENCE MP

## STATE MEMBER FOR YUROKE

### MEDIA RELEASE

Tuesday, 29 October, 2019

## TENDER OPEN FOR CRAIGIEBURN STATION CAR PARK CONSTRUCTION

The Andrews Labor Government is getting on with delivering extra car parking for Craigieburn passengers, with the opening of a tender to construct the station's new car park.

The new car park will significantly increase the parking available for station users, more than doubling capacity and bringing the total number of spaces to more than 1,000.

The car park will be built along the eastern edge of the Hume Highway, east of the station, and will be linked to the station via a new footpath.

It will have lighting, CCTV, multiple entry and exit points, and include new bicycle parking.

A new signalised pedestrian crossing over Potter Street will also be built so people can get from their vehicles to the station safely, and the pedestrian crossing over the railway line will be upgraded.

The Craigieburn Station car park improvements are part of the Labor Government's promise to increase car parking at stations to improve access to public transport.

Over the past four years almost 10,000 parking spaces have been delivered at metropolitan and regional stations across the state.

More than 30 new parking spaces were built at Craigieburn Station earlier in 2019. This was in addition to the 123 spaces delivered since October 2016, helping to ease congestion in the short term.

Contractors wishing to apply to construct the Craigieburn Station car park should visit [victrack.com.au/supplier](http://victrack.com.au/supplier). Construction of the car park is scheduled to begin early next year.

### Quotes attributable to Member for Yuroke Ros Spence

*"Craigieburn residents have called for more much-needed station car parking for many years, and we have listened."*

*"We have provided some relief with extra spaces on site and on Potter Street, but this new car park will deliver significant relief with over 700 additional spaces for our growing community." "The new car park at Craigieburn Station will boost the number of spaces available for station users."*

**Media contact: Ryan Moore | 0487 160 869 | [ryan.moore@parliament.vic.gov.au](mailto:ryan.moore@parliament.vic.gov.au)**

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# Ros Spence MP

STATE MEMBER FOR YUROKE



1<sup>st</sup> November 2019

HUME CITY COUNCIL  
J Kimber  
16/11/2019  
HCC 13/279

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear Mayor, *Carly*

## VicHealth Active Club Grants 2019-20 program

I am writing to update you on a recent announcement of local grant recipients as part of Round 1 of the VicHealth Active Club Grants 2019-20 program.

In this funding round, 2 clubs in the Yuroke electorate have received a total of \$5,110 in Active Club Grants funding.

Craigieburn Basketball Association will receive a \$2,500 grant to help support the new Bounce into Action club-led initiative, which is designed to introduce basic skills, knowledge and confidence to new basketball participants.

Paramount Calisthenics College have also been awarded a \$2,610 grant to help introduce free classes to reach new participants, including recreational calisthenics classes for girls aged 12 to 17.

Local clubs, organisations and associations play a central role in our community, and I look forward to the the broader local community benefiting from this new funding.

Kind regards,

**Ros Spence MP**  
**State Member for Yuroke**  
**Parliamentary Secretary for Road Infrastructure**

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

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– OFFICE OF THE MAYOR –

Our File: HCC12/55  
Enquiries: Louise McFarlane  
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Telephone: 03 9205 2200  
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www.hume.vic.gov.au

Tuesday, 29 October 2019

The Hon Gabrielle Williams MP  
Minister for Prevention of Family Violence  
Level 22, 50 Lonsdale Street  
MELBOURNE VIC 3000

Dear Minister

**RE: CONSIDERATION OF THE ORANGE DOOR FACILITY IN THE  
HUME-MORELAND DHHS REGION**

Hume City Council commends the Victorian Government for its dedication and commitment to family violence reforms and initiatives to eliminate family violence in Victoria.

We recognise the importance of people easily accessing assistance and have followed the roll out of The Orange Door with interest, valuing the local impact they have in supporting family safety.

Council strongly believes in the need for The Orange Door to be established within the Hume-Moreland DHHS region and welcomed discussions with Family Safety Victoria regarding potential locations within the region, specifically options within Hume City.

Incidents of family violence are increasing in the region. In 2017/18 Hume City experienced the second highest rate of family violence incidents in metropolitan Melbourne. From a community perspective, this resulted in 65 incidents of family violence being reported to police each week in Hume City alone.

In parallel to the high rates of family violence, Hume City is one of the most culturally diverse communities in Victoria. Our residents represent more than 156 countries and speak just as many different languages. Our demographic and geographic profile results in a significant number of vulnerable families vying to access a limited number of local services.

For this reason, we would like to reiterate the importance of The Orange Door services being located within Hume City as part of the Hume/Moreland DHHS Region. A location within Hume City is also beneficial from a geographic and accessibility perspective, offering potential locations that are central to the region as a whole as well as being well serviced by public transport options.

We believe pursuing a service offering within our local government area would provide a significant boost to regional family violence services and enhance local efforts to respond to vulnerable families.

Yours sincerely

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE  
MAYOR**

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Hon Richard Wynne MP

Minister for Planning  
Minister for Housing  
Minister for Multicultural Affairs

8 Nicholson Street  
East Melbourne, Victoria 3002  
Telephone: 03 8683 0964  
DX210098

Mr Matthew Planner  
General Manager, Communities  
MAB Corporation Pty Ltd

Ref: MIN064472



Dear Mr Planner

**SECTION 173 AGREEMENT FOR MERRIFIELD CORPORATION (VOL 12093 FOL 890, VOL 11840 FOL 007 AND VOL 12044 FOL 523)**

On 1 October 2019, MAB Corporation Pty Ltd requested that the charges registered on three titles, being Vol 12093 Fol 890, Vol 11840 Fol 007 and Vol 12044 Fol 523, be removed. As the charge release precondition required by clause 9.5(2) has been met, being that a priority deed has been entered into, I consent to the removal of the charges.

I would like to see MAB continue to work closely with VicRoads to deliver the road works contributions required under the agreement and facilitate the continued development of the Merrifield Business Park and town centre.

Yours sincerely

HON RICHARD WYNNE MP  
Minister for Planning

10/11/19

CC: Michael Sharp, Director, Planning and Development, Hume City Council  
Vince Punaro, Regional Director Metro North West, Vic Roads.



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Hon Richard Wynne MP

Minister for Planning  
Minister for Housing  
Minister for Multicultural Affairs

8 Nicholson Street  
East Melbourne, Victoria 3002  
Telephone: 03 8683 0964  
DX210098

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Ref: MBR040588



Dear Mayor

**AMENDMENT C235HUME TO FACILITATE THE SUNBURY ROAD (POWLETT STREET TO BULLA-DIGGERS REST ROAD) UPGRADE PROJECT**

I am writing to advise that I have decided to exercise the power under section 20(4) of the *Planning and Environment Act 1987* to exempt myself from notice and prepare, adopt and approve Amendment C235hume to the Hume Planning Scheme.

The amendment facilitates the Sunbury Road Upgrade Project by introducing a new incorporated document into the Hume Planning Scheme that allows the use and development of the land in the project area for the purposes of the project in accordance with the control in the *Sunbury Road (Powlett Street to Bulla-Diggers Rest Road) Upgrade Project Incorporated Document, October 2019*.

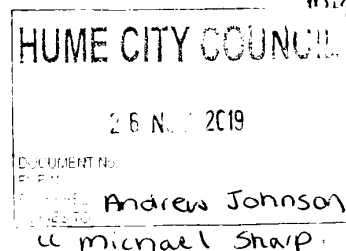
The amendment will come into effect when notice of its approval is published in the *Victoria Government Gazette*.

If you have any queries, please contact Paul Jarman, Director, State Project Facilitation, Department of Environment, Land, Water and Planning on (03) 8683 0921.

Yours sincerely

HON RICHARD WYNNE MP  
Minister for Planning

17/11/19



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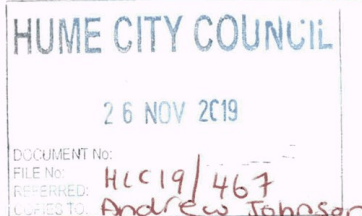


Hon Richard Wynne MP

Minister for Planning  
Minister for Housing  
Minister for Multicultural Affairs

8 Nicholson Street  
East Melbourne, Victoria 3002  
Telephone: 03 8683 0964  
DX210098

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047



Ref: MIN064947  
[Barcode]

Dear Mayor

**TRANSFER OF LAND JACKSONS HILL TO HUME CITY COUNCIL**

I am pleased that council has agreed to accept the transfer of land in the Community Arts Precinct, containing buildings 18, 19, 20 and 21 for nil consideration. Council has also requested that approximately 2,000 square metres of additional land between buildings 18 and 19 and Buildings 20 and 21 be included in the transfer. I am supportive of including this additional land.

Senior officers from the Department of Environment, Land, Water and Planning (DELWP) recently met with council's Chief Executive Officer and other council senior officers to finalise arrangements for the land transfer. I understand that council will:

- receive the following land as a municipal reserve on a plan of subdivision under the *Subdivision Act 1988*, for no consideration:
  - the two areas of land identified in the Memorandum of Understanding between council and Victoria University;
  - approximately 2,000 square metres of additional land between these areas; and
  - the existing roadway;
- allow a carriageway easement to be created over the municipal reserve along the roadway in favour of the residual lot and the adjacent Sunbury Specialist School;
- not require construction of the existing roadway;
- certify a plan of subdivision and issue a statement of compliance when appropriate under the *Subdivision Act 1988*; and
- provide support for me approving a planning scheme amendment under Section 20(4) of the *Planning and Environment Act 1987* shortly after creation of the reserve to rezone this land to Public Use Zone (Local Government) under the Hume Planning Scheme.

I agree with this approach and commit to:

- issue a planning permit for the subdivision as responsible authority;
- transfer the land described above to council as a municipal reserve on a plan of subdivision under the *Subdivision Act 1988*, for no consideration; and
- prepare and approve a planning scheme amendment under Section 20(4) of the *Planning and Environment Act 1987* shortly after creation of the reserve to rezone this land to Public Use Zone (Local Government) under the Hume Planning Scheme.



DELWP will provide the following documents to council shortly to help finalise council's due diligence:

- evidence of the land being serviced;
- reclassification of building and occupancy certification to reflect current uses;
- a site survey;
- a part 6 hazardous materials report; and
- a condition report of the existing roadway.

DELWP has engaged surveyors and is progressing the other due diligence items.

Please find attached a schematic plan showing the proposed subdivision (subject to survey). DELWP officers will contact council officers shortly to finalise transfer arrangements.

I look forward to finalisation of the land transfer as soon as possible to allow council to commence implementation of the joint Victorian Government and Hume City Council \$6 million Community Arts Precinct improvements initiative.

If you would like more information about this matter, please call Andrew Widdicombe, Manager Government Land Planning of the DELWP on [redacted] or at [redacted]

Yours sincerely



HON RICHARD WYNNE MP  
Minister for Planning

17.12.19





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# Ros Spence MP

STATE MEMBER FOR YUROKE



11<sup>th</sup> November 2019

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

*Joel Kimber*  
*HCC 12/459-02*  
*cc: mayor*  
*+ councillors*

Dear Mayor, *Carly*

### Local Sports Infrastructure Fund

I am writing to let you know that applications are now open for the inaugural round of the Andrews Labor Government's Local Sports Infrastructure Fund.

Councils can apply for grant opportunities across five funding streams including Aquatic Centres and Indoor Stadiums, Strategic Facilities, Female Friendly Facilities, Community Facilities, and Planning.

Please find attached a list with more information on funding available across each grant stream.

Eligible projects include aquatic centre upgrades, sports grounds and pavilion developments, new playing surfaces, lighting installations, strategic and regional planning and active recreation facilities such as play spaces and recreation trails.

I strongly encourage Hume City Council to consider how our community could potentially benefit from the Fund.

Applications for this funding round will close on 14 February. For more information and to apply, please visit <https://sports.vic.gov.au>.

Kind regards,

**Ros Spence MP**  
**State Member for Yuroke**  
**Parliamentary Secretary for Road Infrastructure**

*CC: Aitken Ward & Meadow Valley Ward Councillors; Mr Joel Kimber*

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## Local Sports Infrastructure Fund

### Planning

- Up to \$30,000 is available for *Municipal Planning* projects.
- Up to \$50,000 is available for *Regional Planning* projects.
- LGAs can make two applications in total - One *Municipal Planning* project seeking up to \$30,000 and one *Regional Planning* project seeking up to \$50,000.

### Female Friendly Facilities

- Up to \$500,000 is available per LGA.
- LGAs can make unlimited number of applications.

### Community Facilities

- Up to \$250,000 per application
- LGAs can make up to two applications

### Strategic Facilities

- Up to \$800,000 per LGA
- LGAs can submit one application to either the *Strategic Facilities* or *Aquatic Centres and Indoor Stadiums* streams

### Aquatic Centres and Indoor Stadiums

- Up to \$2,000,000 per LGA
- LGAs can submit one application to either the *Strategic Facilities* or *Aquatic Centres and Indoor Stadiums* streams



# Ros Spence MP

STATE MEMBER FOR YUROKE



15<sup>th</sup> November 2019

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear <sup>Carly</sup> Mayor,

I am writing to inform you that applications are now open for the fourth round of the Andrews Labor Government's Boost Your Business Voucher Program.

Boost Your Business vouchers support Victorian businesses to become more productive, create more jobs, improve market access, and increase their scale, diversity and profitability.

Vouchers are used by Victorian businesses or organisations in exchange for services to build capability in three main areas: market engagement, innovation and business capability.

These services will be provided to Victorian small to medium sized enterprises under one or more of a range of voucher streams, ranging from Advanced Manufacturing to Food Innovation and Social Enterprise Capability.

For more information, please visit <https://www.business.vic.gov.au/support-for-your-business/grants-and-assistance/Boost-Your-Business>. Applications close on Sunday 22 December.

Kind regards,

**Ros Spence MP**  
State Member for Yuroke  
Parliamentary Secretary for Road Infrastructure



CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber; Mr George Osbourne

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# Ros Spence MP

STATE MEMBER FOR YUROKE



15<sup>th</sup> November 2019

Cr Carly Moore  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear Mayor, *Carly*

### Local History Grants Program

I am writing to advise you that applications are now open for the Local History Grants Program for grants of up to \$15,000.

Community organisations can apply for a grant for projects that preserve and share stories of Victoria's local history.

The last round of the Program saw 49 community groups across Victoria share in funding, ranging from innovative walking tour apps and newspaper digitisation projects to practical storage solutions to help collecting organisations keep historical artefacts in top condition.

I encourage Hume City Council to consider how our community could benefit from this grants program. My office is available to assist with any local applications, including providing a letter of support.

Application can be submitted online via <https://prov.vic.gov.au/community/grants-and-awards/local-history-grants-program> and close on 8 January 2020.

Kind regards,

**Ros Spence MP**  
**State Member for Yuroke**  
**Parliamentary Secretary for Road Infrastructure**

CC: Aitken Ward & Meadow Valley Ward Councillors; Mr Joel Kimber

HUME CITY COUNCIL

21 NOV 2019

DOCUMENT No  
HCC19/99  
J. Kimber  
Bryce Fordh  
Daryl Nint



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