



**ORDINARY COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**TUESDAY, 9 JUNE 2020**

**7:00 PM**

**VIRTUAL MEETING  
accessed via [www.hume.vic.gov.au](http://www.hume.vic.gov.au)**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.



# HUME CITY COUNCIL

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**Notice of an  
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**  
to be held on Tuesday, 9 June 2020  
**at 7:00 PM**  
accessed via [www.hume.vic.gov.au](http://www.hume.vic.gov.au)

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To: a: Council	Cr Carly Moore Cr Jack Medcraft Cr Karen Sherry Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop, OAM Cr Leigh Johnson Cr Naim Kurt Cr Geoff Porter Cr Ann Potter Cr Jana Taylor	Mayor Deputy Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Hector Gaston Mr Michael Sharp Ms Roslyn Wai  Mr Peter Waite Mr Daryl Whitfort	Chief Executive Officer Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy Director Sustainable Infrastructure and Services Director Corporate Services

## ORDER OF BUSINESS

### 1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

*"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."*

### 2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume City Inter Faith Leaders Network. In recognition of the religious diversity of residents in Hume City, Council has invited the Inter Faith Leaders Network to take responsibility for the opening prayer at Council meetings. This evening's prayer has been provided in advance of the meeting, and is led by Mr Chandra Bamunusinghe on behalf of the Buddhist Temple Daham Niketanaya.

### 3. APOLOGIES

Cr Naim Kurt is on an approved Leave of Absence.

**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act* 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

**5. CONDOLENCE MOTIONS****6. ASSEMBLIES OF COUNCIL**

In accordance with section 80A(2) of the *Local Government Act* 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

**6.1 RECORD OF ASSEMBLY OF COUNILLORS – HUME SUSTAINABILITY TASKFORCE – 21 APRIL 2020****1. SUMMARY:**

An Assembly of Council was held on **Tuesday, 21 April 2020** – Assembly generally known as Hume Sustainability Taskforce

**2. RECOMMENDATION:**

**That Council notes the Record of an Assembly of Councillors, known as the Hume Sustainability Taskforce meeting, which was held on Tuesday 21 April 2020.**



Record of an

**ASSEMBLY OF COUNCILLORS OF THE HUME CITY COUNCIL**

Assembly generally known as: Hume Sustainability Taskforce

Date of Assembly: Tuesday 25 February Time of Assembly: 6.15 – 8.30pm

Place of Assembly: Hume Global Learning Centre Broadmeadows.

Seminar Room 4, 1093 Pascoe Vale Rd, Broadmeadows

COUNCILLORS IN ATTENDANCE
Cr Jodi Jackson
Cr Drew Jessop

OFFICERS IN ATTENDANCE
Bernadette Thomas (Manager, Sustainable Environment and Waste)
Liz Turner (Sustainability Engagement Officer)
Jason Summers (Manager, Parks)
Amanda Dodd (Coordinator, Environmental Planning)
Angela Ganley (Senior Sustainable Environment Officer)

TASKFORCE MEMBERS IN ATTENDANCE
Navjeet Kaur, Arjumand Khan, Leslie Kabulski, Julie Law, Helen Franks, David Hitzler, Graham McCusker, Ian Taylor, Belinda Barrie, Jo Russell, Denise Dogan, Yvonne Ching, Monyq San Tropez, John Blight, Michelle Savona.

**MATTERS CONSIDERED:**

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?
8	Urban Forest Principles	N/A	N/A
9	Draft Integrated Water Management Plan	N/A	N/A
11	Previously passed recommendation by Sustainability Taskforce re Australian Local Government Association motion on Climate Emergency Declaration		

Assembly Closed at: 8.35pm

Recorded By: Liz Turner, Sustainability Engagement Officer

H:\Sustainable Environment\Administration\Committees\Sustainability Taskforce\2020\Meetings\Record Of Assembly Of Councillors - Sustainability Taskforce Docx

**6.2 RECORD OF ASSEMBLY OF COUNILLORS – FRIENDS OF AILEU COMMUNITY COMMITTEE – 5 MAY 2020****1. SUMMARY:**

An Assembly of Councillors was held on **Tuesday 5 May 2020** – Assembly generally known as Friends of Aileu Community Committee Meeting.

**2. RECOMMENDATION:**

**That Council notes the Record of an Assembly of Councillors, known as the Friends of Aileu Community Committee Meeting, which was held on Tuesday 5 May 2020.**




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**Record of an ASSEMBLY OF COUNCILLORS OF THE HUME CITY COUNCIL**

**Assembly generally known as:** Friends of Aileu Community Committee

**Date of Assembly:** 5 May 2020    **Time of Assembly:** 6:30 pm

**Place of Assembly:** Zoom video link

<b>COUNCILLORS IN ATTENDANCE</b>
Cr Joseph Haweil
Cr Karen Sherry

<b>OFFICERS IN ATTENDANCE</b>
Chris Adams

**MATTERS CONSIDERED:**

<b>Description</b>	<b>Names of Councillors or Council staff members who disclosed conflict of interest</b>	<b>Did the Councillor or Council staff member leave the meeting?</b>
<b>Introduction</b>	Nil	No
<b>Minutes of the Previous Meeting</b>	Nil	No
<b>Financial Report – with recommendations</b>	Nil	No
<b>Local Updates – to note, with Item 4.4 c) i &amp; ii for discussion</b>	Nil	No
<b>Aileu updates – to note</b>	Nil	No
<b>Strategy Planning – for discussion</b>	Nil	No
<b>Other Business</b>	Nil	No

**Assembly Closed at: 7:30 PM**

**RECORDED BY:**

Name                                      Chris Adams  
 Position Title                      Friends of Aileu Project Officer

**7. CONFIRMATION OF COUNCIL MINUTES**

Minutes of the Ordinary Council Meeting of 11 May 2020 and the Ordinary Council (Town Planning) Meeting of 25 May 2020, including Confidential Minutes.

**RECOMMENDATION:**

**THAT the Minutes of the Ordinary Council Meeting of 11 May 2020 and the Ordinary Council (Town Planning) Meeting of 25 May 2020, including Confidential Minutes, be confirmed.**

**8. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED****8.1 Minutes of the Sustainability Taskforce Meeting of the Hume City Council held on 21 April 2020****RECOMMENDATION:**

**THAT the Minutes of the Sustainability Taskforce Meeting of the Hume City Council held on 21 April 2020 be noted.**

**9. PRESENTATION OF AWARDS**

Nil

**10. NOTICES OF MOTION**

Nil

**11. PUBLIC QUESTION TIME****12. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

<u>Item No</u>	<u>Title</u>	<u>Page</u>
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**HEALTHY AND SAFE**

<b>HE107</b>	<b>Dog Off-Leash Area Gazettal .....</b>	<b>9</b>
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**GOVERNANCE AND ENGAGEMENT**

<b>GE434</b>	<b>Update of Council's Instrument of Delegation to Members of Council Staff .....</b>	<b>155</b>
<b>GE435</b>	<b>Council Plan 2017-2021 (2019/20 Actions) Third Quarter Progress Report.....</b>	<b>253</b>



**13. PETITIONS AND JOINT LETTERS****PJL288 Petition requesting that the swing and trapeze be reinstated at Kismet Park Reserve Sunbury**

A Petition has been received containing 16 compliant signatures, regarding the swing and trapeze being reinstated at 'Kismet Park Reserve'.

**RECOMMENDATION:**

**THAT the Petition be received, circulate to Councillors, and the first named signatory of the Petition be advised that the matter has been referred to the Manager Parks for investigation.**

**14. DEPUTATIONS**

Nil

**15. URGENT BUSINESS****16. DELEGATES REPORTS****17. GENERAL BUSINESS****18. CONFIDENTIAL MATTERS**

The Meeting may be closed to members of the public to consider confidential matters.

**RECOMMENDATION:**

**THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items, which were confidential for the purposes of section 77 of the *Local Government Act 1989*:**

Report No.	Title	Reason for Confidential
COSU158	Contract - Provision for Stormwater Drainage Rehabilitation for Hume City Council	(d) contractual matters
COGE283	Contract - Provision of Security Services in the Hume Global Learning Centres and Town Hall Broadmeadows	(d) contractual matters
COGE284	Assembly of Councillors - May 2020	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COGE285	Councillor Conduct Framework	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

**19 CLOSURE OF MEETING**

**DOMENIC ISOLA  
CHIEF EXECUTIVE OFFICER**

**03/06/2020**

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<b>REPORT NO:</b>	HE107
<b>REPORT TITLE:</b>	Dog Off-Leash Area Gazettal
<b>SOURCE:</b>	Kelly Yardley, Open Space and Recreation Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	HCC17/777
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	2.2 Strengthen community safety and respectful behaviour.
<b>ATTACHMENT:</b>	1. <i>Draft Order of Council</i>

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**1. SUMMARY OF REPORT:**

This report recommends that an Order under Section 26(2) of the *Domestic Animals Act 1994* be made to replace the existing Order. The Order includes updated dog access requirements, owner responsibilities and designated dog off-leash areas and designated dog prohibited areas as outlined in the Dogs in Public Places Review Final Report adopted by Council 9 July 2018.

**2. RECOMMENDATION:**

**That Council**

2.1 **make an Order under Section 26 of the *Domestic Animals Act 1994*.**

2.2 **publish the Order in the Victorian Government Gazette.**

**3. LEGISLATIVE POWERS:**

Section 26 of the *Domestic Animal Act 1994* is the governing legislation for Local Government in providing an animal management service in the municipality, meaning:

3.1 Council may by resolution make an order under this section which may

(a) prohibit dogs in any public place within the municipality

(b) impose conditions for means of restraint of dogs, times at which the presence of dogs is or is not permitted and any other conditions specified in the order.

3.2 An order made by the Council under this section must be published in the Government Gazette and in a newspaper circulating in the municipal district of the Council making the order.

3.3 If a dog is found in contravention to the order the owner may be guilty of an offence.

**4. FINANCIAL IMPLICATIONS:**

Authorised officers may issue an infringement to any person found to be breaching an order made by council under section 26(1) of the *Domestic Animals Act 1994*. The penalty for the offence is one penalty unit.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Consideration was given to Council's environmental sustainability responsibilities by incorporating requirements preventing dogs from harming the environment, including designating dogs prohibited areas to protect significant natural values.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

Access to a diverse range of open spaces makes a significant contribution to community health and wellbeing outcomes and creates environments that support social connections. Council provides dog owners a place, and guidelines, to exercise their dogs safely while promoting the ongoing safety of all users of open space.

**REPORT NO: HE107 (cont.)**

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

Dog owners can recreate with their dogs without causing harm to others when applying the conditions of the order while providing the general public understanding of the importance of dogs exercising safely in public spaces.

**8. COMMUNITY CONSULTATION:**

Comprehensive community engagement was undertaken as part of the Dogs in Public Places Review. Consultation activities comprised face to face interaction at festivals, fliers circulated with annual pet registrations, survey and fliers circulated to households surrounding each site with proposed changes, online survey on Council's website, Council Facebook page posts, signage at each location with proposed changes, email to the dog owners and interested residents database, user groups of proposed sites and community facilities located nearby.

**9. DISCUSSION:**

9.1 The Dogs in Public Places Review Final Report was endorsed at the 9 July 2018 Council meeting in accordance with section 26(2) of the *Domestic Animals Act 1994*. The report includes dogs in open space planning principles, locations for off-leash activities, dogs prohibited areas and management of dogs in public places.

9.2 The Dogs in Public Places Review Final Report is the mechanism to amend the order by Council's resolution and empower Council to enforce conditions for dogs in public places.

9.3 Signage has been installed at the designated dog off-leash areas and designated dogs prohibited areas. This has triggered the requirement to prepare the order for gazettal in accordance with Section 26(2) of the *Domestic Animals Act 1994*. This will:

9.3.1 provide authorised officers the mechanism to enforce dog owners to comply with the order.

9.3.2 designate 43 dog off-leash areas and 11 designated dogs prohibited areas.

9.4 The existing order made by Council's resolution for Dogs in Public Places on 15 April 2013 according to the *Domestic Animals Act 1994*, Section 26 will be revoked.

**10. CONCLUSION:**

The draft order (attached) reflects the amendments made to dog access requirements, owner responsibilities and designated dog off-leash areas and designated dog prohibited areas as outlined in the Dogs in Public Places Review Report. The order sets out conditions that dog owners must follow in public places and gives authorised officers the power to enforce those conditions.

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**DRAFT ORDER IN COUNCIL**

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On , Hume City Council (Council) made an Order under Section 26(2) of the *Domestic Animals Act 1994*.

This Order is effective from (date).

1. Revocation of previous Orders

All previous Orders made by Council under Section 26(2) of the *Domestic Animals Act* are revoked.

2. Dogs must be on leash

The person in apparent control of a dog must keep the dog attached to a leash held by means of a chain, cord or lead, in any public place within the Council's municipal boundaries, unless the dog is in a designated off-leash area or Council has granted permission for an off-leash activity to take place, such as for dog obedience club activities, dog show or the like.

2.1. Dog owners must adhere to the following:

2.1.1. Dog off-leash areas adjacent to schools will revert to dog on leash areas during the hours of 8.00 am to 5.00 pm Monday to Friday on school days.

2.1.2. Dogs must not be tied up within 10 metres of a school or preschool entry.

2.1.3. Dogs must not be tied up near a pathway such that they can encroach onto the pathway.

2.1.4. Dog owners to carry a receptacle for the effective removal of any excrement left by their dog and pickup and appropriately dispose of any excrement left by their dog.

2.1.5. Authorised officers must be trained and competent to use procedures that support the Order in Council.

3. Dogs in Off-leash Areas

3.1. Subject to Clauses 3.2 and 3.3 of this Order, a dog may be exercised off a leash in a designated off-leash area provided the person in apparent control of the dog:

3.1.1. carries a leash, one for each dog, sufficient to bring the dog under effective control

3.1.2. complies with any site-specific rules or regulations, including but not limited to time restrictions and regulations associated with fenced off-leash areas

3.1.3. remains in effective voice control or hand control and within consistent sight of the dog at all times

3.1.4. does not allow the dog to worry, cause a nuisance or threaten any person or animal.

3.2. If a dog is off-leash in a designated off-leash area, the dog must be brought under effective control by means of a leash if the dog is within 10 metres of:

3.2.1. a car park or roadway

3.2.2. outdoor exercise equipment

3.2.3. formal picnic facilities, including BBQ facilities or a permanent picnic shelter, even if these facilities are in a designated dog off-leash area

3.2.4. formal sporting competition or training events

- 3.2.5. a shared footpath or trail, nor impede other people using trails
- 3.2.6. a school or preschool boundary
- 3.2.7. wetlands or a water body
- 3.2.8. a market or community event e.g. festival, fun run
- 3.2.9. if a dog is in a designated off-leash area, the dog must be brought under effective control by means of a leash within 50 metres of a playspace, playground, BMX/skate facility or similar.

3.3. The following areas are designated dog off-leash areas:

Reserve Name	DOL Location Descriptor	Suburb	On Active Reserve	Time Restrictions apply *	Melways ref
Anderson Reserve	2-14 Glen Allan Street	Broadmeadows	Yes	No	6 H11
Broadmeadows Valley Park including Broadmeadows Dog Park (adjacent to John Ilhan Memorial Reserve)	Barry Road (west & south of sporting precinct & along ridge & east of north-south path)	Broadmeadows	No	No	6 F3
Broadmeadows Valley Park - Ripplebrook Reserve	Ripplebrook Drive between Johnstone St & Dimboola Rd	Broadmeadows	No	No	6 E7
Seabrook Reserve	20 Goulburn Street	Broadmeadows	Yes	No	7 A8
Will Will Rook Pioneer Cemetery	220 Camp Road	Broadmeadows	No	No	7 B9
Bulla Recreation Reserve	17-45 Green Street	Bulla	Yes	No	177 B6
Bolinda Road Reserve	via Horne Street	Campbellfield	No	No	7 J8
Seth Raistrick Reserve	1678-1700 Sydney Road	Campbellfield	Yes	No	7 F6
Progress Reserve	27-59 Almurta Avenue	Coolaroo	Yes	Yes	7 A2
Aitken Creek Reserve	between Hothlyn Drive & Railway line	Craigieburn	No	No	387 B11
Craigieburn Dog Park - Craigieburn Gardens	127-147 Craigieburn Road, rear of Craigieburn Leisure Centre	Craigieburn	No	No	387 A10
D.S. Aitken Reserve	136-170 Craigieburn Road	Craigieburn	Yes	No	387 A9
Hothlyn Drive Reserve	110-118 Hothlyn Drive	Craigieburn	Yes	Yes	387 A12
Hume Tennis and Community Centre	corner Marathon Boulevard & Newbury Boulevard (open space north of centre)	Craigieburn	No	Yes	386 D5
Mt Ridley Conservation Reserve	Mt Ridley Road	Craigieburn	No	No	387 A1
Newbury Park	corner Newbury Boulevard & Grand Boulevard (west of hockey field)	Craigieburn	No	No	386 E2
Vic Foster Reserve	16-32 Pines Way	Craigieburn	Yes	No	387 A7
Gibb Reserve	185 Blair Street	Dallas	Yes	Yes	7 A4
Laura Douglas Reserve	57-75 King Street	Dallas	Yes	No	7 B4
Carrick Drive Reserve	300 Carrick Drive	Gladstone Park	No	No	6 B8

Reserve Name	DOL Location Descriptor	Suburb	On Active Reserve	Time Restrictions apply *	Melways ref
John Coultts Reserve	46-48 Katrina Drive	Gladstone Park	No	No	6 C11
Ginifer Reserve	206-224 Carrick Drive	Gladstone Park	Yes	No	6 C10
Bradford Avenue Reserve	26-40 Bradford Avenue	Greenvale	Yes	Yes	179 A8
Drummond Street Reserve	11-25 Drummond Street	Greenvale	Yes	Yes	179 A12
Greenvale Recreation Reserve	Section Road	Greenvale	Yes	No	178 G7
Jacana Reserve	59-79 Johnstone Street	Jacana	Yes	Yes	6 D8
Jacana Valley	157-159 Johnstone Street	Jacana	No	No	6 E9
Broadmeadows Valley Park - Northern Reach	Between Somerton Road & Barry Road	Meadow Heights	No	No	179 H10
Lakeside Drive Reserve	27-51 Lakeside Drive	Roxburgh Park	Yes	No	180 A6
Emu Bottom Wetlands (excluding Horseshoe Bend)	300 Racecourse Road	Sunbury	No	No	362 F7
Eric Boardman Reserve	224-256 Mitchells Lane	Sunbury	Yes	No	381 G5
Heysen Drive Reserve	between Heysen Drive & Reservoir Road	Sunbury	No	No	381 J2
Langama Park	89-107 Mitchells Lane	Sunbury	Yes	No	381 K6
Spavin Drive Lake	Aldridge Drive	Sunbury	No	No	362 B11
Stewarts Lane Nature Reserve	between Coates Court & Streeton Court & south Stewarts Lane	Sunbury	No	No	361 K12
Sunbury Park including Sunbury Dog Park	60 Harker Street	Sunbury	No	No	382 E6
Sunbury Recreation Reserve – Clarke Oval	Riddell Road	Sunbury	Yes	No	382 C2
The Nook	Vaughan Street	Sunbury	No	No	382 G4
Leo Dineen Reserve	52-60 Spring Street	Tullamarine	Yes	No	15 H2
Trade Park	241 Melrose Drive	Tullamarine	No	No	5 H12
Tullamarine Reserve	300 Melrose Drive	Tullamarine	Yes	No	5 H11
Westmeadows Reserve	136 Ardlie Street	Westmeadows	Yes	Yes	5 K6
Willowbrook Reserve	317 Mickleham Road	Westmeadows	Yes	No	5 K6

\* Time restrictions – Dogs must be on leash between 8am – 5pm Monday to Friday on school days

Maps and restrictions for designated dog off-leash areas can be viewed on Hume City Council's website [www.hume.vic.gov.au](http://www.hume.vic.gov.au)

4. Dog Prohibited Areas

4.1. Dogs are not allowed:

4.1.1. in 'dogs prohibited' areas

4.1.2. on sportsfields unless the sportsfield is a designated dog off-leash area

4.1.3. to enter any water body

4.1.4. within the boundary of a playspace, BMX/skate facility, or similar facility

4.1.5. to rush at, attack, bite, worry or chase wildlife.

4.2. Dogs are prohibited from entering the following areas:

Dogs Prohibited Areas	Street Address	Suburb	Melways ref
Maygar Grasslands	11 Academy Drive	Broadmeadows	7 C6
Amberfield Grasslands	361 Craigieburn Road	Craigieburn	386 F9
Kalkallo Commons	100-130 Hunter Street & 56 Mitchell Street	Kalkallo	367 F2
Somerton Red Gum Reserve	193B Hume Highway	Somerton	180 D5
Albert Road Nature Reserve	110 Albert Road	Sunbury	362 C7
Evans Street Grassland	128 Evans Street	Sunbury	382 D5
Fullwood Drive Ceremonial Ring	76 Fullwood Drive	Sunbury	381 H1
Sunbury Cemetery	88 Shields Street	Sunbury	382 E7
Tandara Reserve	155 Phillip Drive	Sunbury	381 G1
The Parkway Reserve (Western section)	475 Racecourse Road	Sunbury	362 E5
Martin Dillon Reserve	Wildwood Road (near 400)	Wildwood	384 A12

4.3. Dog Prohibited areas reverting to dog on leash areas include:

Site	Street Address	Suburb	Melways ref
Grey Box Woodland	1-7 Columbia Court	Broadmeadows	7 D6
Konagaderra Bridge Reserve	Near 225 Konagaderra Road	Oaklands Junction	365 B8

5. Non-application to specified dogs or greyhounds

Clause 3 of this Order does not apply to any dog which has been declared a Dangerous Dog, menacing dog or restricted breed dog under the *Domestic Animals Act 1994*, or to a greyhound which must be restrained in accordance with the restraint requirements under section 27 of the *Domestic Animals Act 1994*.

6. Definitions

For the purposes of this Order:

**'Leash'** means a dog leash sufficient to control and restrain the dog that is no more than 2 metres in length.

**'Council'** means Hume City Council.

**'Public Place'** Places where the public are permitted access whether on public or private land. Includes areas such as parks, gardens, reserves, footpaths, roads, public halls, markets, sports facilities as defined in the *Summary Offences Act (1966)*.



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REPORT NO:	HE108
REPORT TITLE:	COVID-19 Sports Clubs Grants
SOURCE:	Joel Kimber, Coordinator Grants and Projects
DIVISION:	Corporate Services
FILE NO:	HCC20/348
POLICY:	-
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENT: RELATED PREVIOUS ITEMS	1. COVID-19 Sports Club Grants Allocations GE420 - Local Support and Stimulus Package - Part 2 - Ordinary Council - 14 Apr 2020 7:00 PM

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**1. SUMMARY OF REPORT:**

- 1.1 In response to the COVID-19 pandemic, Council developed a range of initiatives to support our families, businesses, sporting clubs and community groups during this time of crisis.
- 1.2 As part of this *Local Support and Stimulus Package*, Council allocated \$250,000 for the development of a grants program to distribute funding to support local sports clubs and associations who have had their competitions impacted because of COVID-19.
- 1.3 The *COVID-19 Sports Clubs Grants* will be the mechanism to distribute those grants to local sports clubs and associations.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 Approves that only local sports clubs or associations that pay fees and charges to train, play or organise competitive sport on or in Council facilities through seasonal allocations or leases be eligible for the *COVID-19 Sports Clubs Grants* (excluding those clubs that train indoors at Council facilities).
- 2.2 Approves that in line with Council's *Gambling Harm Minimisation Policy* that clubs that operate under a lease which has the license for electronic gaming machines be ineligible for a grant.
- 2.3 Approves that the \$250,000 in total funding be distributed to these groups based on a weighted criterion reflective of the number of participants at each respective local club/association, rather than through a traditional application-based grants program.
- 2.4 Approves that no local club or association will receive more than \$20,000 as outlined in Attachment 1.
  - 2.4.1 This increases the amount that Council approved on 14 April 2020 as part of the *Local Support and Stimulus Package – Part 2* report.
- 2.5 Approves bringing forward funding from the 2020/21 financial year to 2019/20 to allow for the expedited delivery of these grants in June 2020.
- 2.6 Approves for those local sports clubs/associations that have an existing debt to Council, that some or all of their grant amount will be applied to that debt.

**3. LEGISLATIVE POWERS:**

The provision of recreation services is a Council function as specified in accordance with the *Local Government Act 1989*.

REPORT NO: HE108 (cont.)

**4. FINANCIAL IMPLICATIONS:**

- 4.1 As part of the 2020/21 draft Council budget, an allocation of \$250,000 has been provided for the *COVID-19 Sports Clubs Grants* program.
- 4.2 This report requests that Council bring forward that funding to 2019/20 to allow for the expedited distribution of the \$250,000.
- 4.3 Where a local sports club/association has an existing Council debt, Council will work with the club/association that may require some or all of the grant being applied to the debt.

**5. CHARTER OF HUMAN RIGHTS APPLICATION:**

Recipients of these *COVID-19 Sports Club Grants* offer sport and recreation participation opportunities for the wider Hume City community.

**6. COMMUNITY CONSULTATION:**

- 6.1 Council's *Local Support and Stimulus Package* was approved by Council on 14 April 2020. This package included that a grant program be introduced to assist sporting clubs with 'operating expenses.'
- 6.2 A communications campaign was implemented to provide information to the wider Hume City community on the details of the package.
- 6.3 Because of this communique, local sports clubs and associations have been contacting Council seeking additional information on the sports grants. This report outlines the criterion to be utilised to distribute these grants. This information will be communicated to local sports clubs and associations in advance of the grants being distributed.

**7. DISCUSSION:**

- 7.1 Impacts of the COVID-19 pandemic
  - 7.1.1 The COVID-19 pandemic has seen competitive outdoor and indoor sports temporarily stopped due to social distancing restrictions placed on the entire Victorian community.
  - 7.1.2 As a result, local sports clubs and associations have not been able to participate in any sporting activities (both training and competition) since early March 2020.
  - 7.1.3 These local sports clubs and associations are still incurring costs including utilities. Their ability to generate other income through sponsorships and grants has been significantly impacted as they have not been able to operate as normal.
- 7.2 Support provided by Council to date
  - 7.2.1 Council has approved to waive all ground use and hire fees and charges from 1 March 2020 until 1 March 2021. This assistance will help ease the financial burden on local sports clubs and associations now and once COVID-19 restrictions are lifted. The waiving of ground use hire fees and charges has already commenced.
- 7.3 COVID-19 Sports Club Grants
  - 7.3.1 The *COVID-19 Sports Club Grants* will be the mechanism for the distribution of additional financial support to local sports clubs and associations. On 14 April 2020, Council approved an allocation of \$250,000 for the 2020/21 financial year with grants available of up to \$5,000 for local sports clubs and associations.
    - (a) This report seeks Council approval to bring forward the distribution of the grants to 2019/20 and to increase the amount that a local club or association could receive up to \$20,000.

REPORT NO: HE108 (cont.)

- (i) The rationale for the increase in funds is reflective of the size of the associations that are organising competitions with many clubs (i.e. basketball associations) as well as local sports clubs.
- 7.3.2 To guide the distribution of this funding, several core eligibility principles have been established:
- (a) Recipients of a *COVID-19 Sports Club Grant* must have a seasonal allocation or have a lease and pay fees and charges to utilise Council facilities to train, play or organise competitive sport.
    - (i) This list is generated from the annual seasonal Council ground/facility allocations and annual lease agreements.
      - (i) Summer allocations are sought in August annually and winter allocations are sought in February annually.
    - (ii) Local clubs that train indoors at Council facilities are ineligible for a *COVID-19 Sports Club Grant*.
  - (b) No local sports club or association that operates or is under a lease/license to operate Electronic Gaming Machines (EGM's) will be eligible for a grant.
  - (c) No local sports club or association will receive more than \$20,000 based on a weighted criterion developed from the number of participants at each local sports club and associations. The number of participants has been provided to Council by local sports clubs and associations as part of their seasonal ground/facility allocation application or annual lease agreement.
    - (i) Weighted criterion
      - (i) These 2020 participation numbers (provided by 2019/20 summer sports in August 2019 and 2020 winter clubs in February 2020) have provided the baseline for how the \$250,000 will be distributed to local sports clubs and associations through the *COVID-19 Sports Club Grant*.
      - (ii) Grants to local sports clubs or associations will be based on the following:

Number of participants	Grant amount
20 – 50	\$750
51 – 100	\$1,000
101 – 200	\$2,000
201 – 300	\$3,000
301 – 400	\$4,000
401 – 500	\$5,000
501 – 600	\$6,000
601 – 700	\$7,000
701 – 800	\$8,000
801 – 900	\$9,000
901 – 1000	\$10,000
1001 – 3000	\$15,000
3001 – 4000	\$20,000

REPORT NO: HE108 (cont.)

- (ii) This breakdown allows for a spread of funding across different sports and recognises the different sizes of local sports clubs and associations.
  - (d) Recipients will not be required to apply for these grants. This will ensure the expedited distribution of these grants and provide an immediate financial stimulus for these local sports clubs and associations.
- 7.3.3 Grant payments will be made in June 2020.

**8. CONCLUSION:**

- 8.1 Council has shown leadership in the development of packages to support families, businesses, community groups and sports clubs that are dealing with the challenges being presented by the COVID-19 pandemic.
- 8.2 The *COVID-19 Sports Club Grants* are another way that Council can ease the financial burden placed on local sports clubs and associations through the distribution of grants of up to \$20,000 to assist them with their operating expenses.
- 8.3 The distribution of these grants will be expedited so that these local sports clubs and associations can get a financial stimulus to support their day-to-day operations.

**ATTACHMENT 1 – COVID-19 SPORTS CLUB GRANTS ALLOCATIONS**

Grant amount	Local sports club/associations
\$750	<ul style="list-style-type: none"> <li>• Craigieburn Badminton</li> <li>• Sunbury Angling Club</li> <li>• Bulla Village Tennis Club</li> <li>• Craigieburn Angling Club</li> <li>• Sunbury Petanque Club</li> <li>• Chargers Cricket Club</li> <li>• Landmark Community Sports</li> <li>• Sunbury Kangaroos Cricket Club</li> <li>• Sunbury Masters Football Club</li> <li>• East Sunbury Netball Club</li> <li>• Genesis Cricket Club</li> <li>• Hume Little Athletics</li> <li>• Northern Lions Sports Club</li> <li>• Roxburgh Park Broadmeadows Cricket Club</li> <li>• Sunbury Badminton Club</li> <li>• Sunbury Ladies Badminton Club</li> <li>• Aqua Wolves Swimming Club</li> </ul>
\$1,000	<ul style="list-style-type: none"> <li>• Craigieburn Eagles Softball Association</li> <li>• Craigieburn Dog Obedience Group</li> <li>• Craigieburn Tennis Club</li> <li>• Gladstone Park Bowling Club</li> <li>• Hume Bombers Football Club</li> <li>• Melbourne Eagles Cricket Club</li> <li>• United Khalsa Hockey Club</li> <li>• Westmeadows Auskick</li> <li>• Broadmeadows Dog Obedience Club</li> <li>• Craigieburn Superules Football Club</li> <li>• East Sunbury Cricket Club</li> <li>• Tullamarine FC</li> <li>• Sunbury Amateur Swimming Club</li> <li>• Craigieburn Auskick</li> <li>• Greenvale Auskick</li> <li>• Hume Cricket Club</li> <li>• Hume City Squash and Racquetball Club</li> <li>• Jacana Cricket Club</li> <li>• Tullamarine Cricket Club</li> <li>• Hume Swimming Club</li> <li>• Donnybrook Cricket Club</li> <li>• Hume Hockey Club</li> <li>• Jacana Football Club</li> <li>• Bulla Adult Riding Club</li> <li>• Craigieburn Bowling Club</li> <li>• Gladstone Park Cricket Club</li> <li>• Eagles Rugby League Club</li> </ul>

Grant amount	Local sports club/associations
\$2,000	<ul style="list-style-type: none"> <li>• Sunbury Table Tennis Club</li> <li>• Greenvale Sport &amp; Game Fishing</li> <li>• Sunbury BMX Club</li> <li>• Craigieburn Little Athletics</li> <li>• Calder Cannons</li> <li>• Hume Eagles Rugby League Club</li> <li>• Sunbury United Cricket Club</li> <li>• Tullamarine Tennis Club</li> <li>• Hume Spears Sports Club</li> <li>• Westmeadows Tennis Club</li> <li>• Sunbury Cricket Club</li> <li>• Broadmeadows Stars Soccer Club</li> <li>• Gladstone Park Tennis Club</li> <li>• Broadmeadows Netball Association</li> <li>• Sunbury &amp; District Dog Obedience Club</li> <li>• Sunbury Little Athletics</li> <li>• Westmeadows Cricket Club</li> <li>• Craigieburn Falcons Hockey Club</li> <li>• Greenvale Tennis Club</li> </ul>
\$3,000	<ul style="list-style-type: none"> <li>• Hume United Soccer Club</li> <li>• Sunbury Kangaroos Junior Football Netball Club</li> <li>• Tullamarine Pony Club</li> <li>• Sunbury Softball Association</li> <li>• Sunbury United Rugby Club</li> <li>• East Sunbury Football Club</li> <li>• Hume City Football Club</li> <li>• Tullamarine Football Club</li> <li>• Upfield Soccer Club</li> <li>• Roxburgh Park Football Club</li> <li>• Roxburgh Park United Soccer Club</li> </ul>
\$4,000	<ul style="list-style-type: none"> <li>• Meadow Park Soccer Club</li> <li>• Greenvale Kangaroos Cricket Club</li> <li>• Craigieburn Cricket Club</li> <li>• Sunbury Kangaroos Football Netball Club</li> <li>• Sunbury United Football Club</li> <li>• Greenvale United Soccer Club</li> </ul>
\$5,000	<ul style="list-style-type: none"> <li>• Westmeadows Football Club</li> <li>• Sunbury Lawn Tennis Club</li> <li>• Sunbury Football Netball Club</li> </ul>
\$6,000	<ul style="list-style-type: none"> <li>• Craigieburn City Football Club</li> <li>• Northern Thunder Rugby League Club</li> <li>• Craigieburn Netball Association</li> </ul>
\$7,000	<ul style="list-style-type: none"> <li>• Craigieburn Football Club</li> <li>• Greenvale Football Club</li> <li>• Goonawarra Golf Club</li> </ul>
\$9,000	<ul style="list-style-type: none"> <li>• Sunbury Netball Association</li> </ul>
\$15,000	<ul style="list-style-type: none"> <li>• Craigieburn Basketball Association</li> <li>• Broadmeadows Basketball Association</li> </ul>
\$20,000	<ul style="list-style-type: none"> <li>• Sunbury Basketball Association</li> </ul>

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<b>REPORT NO:</b>	HE109
<b>REPORT TITLE:</b>	Hume City Council Community Safety Plan 2020-2022
<b>SOURCE:</b>	Elizabeth Johnston, Community Development Officer Cecilia Brady, Coordinator Community Centres and Emergency Recovery
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC19/528
<b>POLICY:</b>	Hume City Council Community Safety Action Plan 2015- 2019
<b>STRATEGIC OBJECTIVE:</b>	2.2 Strengthen community safety and respectful behaviour.
<b>ATTACHMENT:</b>	1. <i>Draft Community Safety Plan 2020-2022</i>

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**1. SUMMARY OF REPORT:**

- 1.1 This report presents the draft *Safe in Hume Plan 2020-2022* (**Attachment 1, Draft Plan**) for Council's consideration.
- 1.2 The *Draft Plan* builds on the *2015-2019 Community Safety Action Plan* and recommends four priority themes for action:
  - (a) Community Safety in the Public Realm;
  - (b) Safety Around the Home;
  - (c) Transport Safety; and
  - (d) Family Violence and Women's Safety.
- 1.3 At the conclusion of the 2020-2022 Plan, *Safe in Hume* will be fully incorporated into the Council Plan.
- 1.4 The continued integration the safety plan into the Council Plan further strengthens the important role community safety plays in achieving Council's objectives and recognises the interconnection of actions across the organisation to deliver community safety outcomes in Hume City.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 endorses the draft *Safe in Hume Plan 2020-2022* for public consultation and feedback from 10 June 2020 to 8 July 2020.**
- 2.2 receives a future report outlining feedback on the draft and presenting a final Community Safety Plan for Council's consideration.**

**3. LEGISLATIVE POWERS:**

In accordance with the Local Government Act 2020, a function of Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 The costs associated with the implementation of the draft *Safe in Hume Plan 2020-2022* will be predominantly covered within operational budgets, including the Gender Equity budget and funds allocated for the Community Safety Program.
- 4.2 Funding to extend certain initiatives such as road safety programs and community events will be applied for through future budget deliberations and external grant applications.

**REPORT NO: HE109 (cont.)**

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no environmental sustainability implications in respect to this report.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no climate change adaption considerations in respect to this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

7.1 Safe in Hume has been developed in consideration of the Victorian Charter of Human Rights and Responsibilities and supports the ability for our community to fairly participate in public life.

7.2 Safe in Hume is also underpinned by the Hume Social Justice Charter 2014 and consistent with requirements of International Safe Communities Accreditation.

**8. COMMUNITY CONSULTATION:**

8.1 The development of the draft *Safe in Hume Plan* was informed by a consultation process with staff, key stakeholders and the general community. The consultation process included the following:

8.1.1 An online Community Safety Survey was developed in 2019 to gain a greater understanding of the safety priorities for those living in Hume. The survey was launched in October 2019 to align with Community Safety Month, with 49 surveys completed.

8.1.2 Three key stakeholder workshops were held in December 2019 with a total of 64 participants. External stakeholders and Council staff were invited to discuss community safety issues and develop strategies for the following themes:

- (a) Transport Safety and Safety in the Public Realm – 3 December 2019;
- (b) Safety in the Home – 5 December 2019; and
- (c) Family Violence and Women’s Safety – 10 December 2019

8.2 Key findings from the consultation and resulting priority themes are outlined in the Discussion section of this report.

8.3 This report seeks approval to present the Draft Plan for further community and stakeholder consultation. Consultation will be in the form of:

- (a) Circulation of the Draft Plan to members of the Community Safety Advisory Committee for comment; and
- (b) Promotion through local media and on Council’s website to engage with the wider Hume community.

**9. DISCUSSION:**

9.1 The development of the draft *Safe in Hume Plan* been informed from:

- (a) Findings from the review of Council’s Community Safety Action Plan 2015-2019;
- (b) The Hume Community Safety Profile (2019); and
- (c) The community and stakeholder engagement process (outlined in Section 8 of this report).

9.2 Key findings included:

9.2.1 Hume experiences higher rates of crime compared to the North West Metropolitan Region of Melbourne or Victoria.

9.2.2 Development, ongoing maintenance and activation in public spaces remains an important mechanism to improve perceptions and actual level of community safety.



**REPORT NO: HE109 (cont.)**

- 9.2.3 Online safety and strong local neighbourhood connections have emerged as a key priority for safety around the home.
  - 9.2.4 There is an ongoing need to promote safety on roads, walking and cycling paths and at the main transport hubs, recognising the incidence and severity of transport related accidents in Hume.
  - 9.2.5 Hume continues to have the second highest level of reporting of family violence incidents across the state.
  - 9.2.6 Developing strong partnerships and conducting community engagement is essential for building community safety, especially with people from different cultural groups and those who are more vulnerable.
- 9.3 Incorporating these findings, the following Community Safety Goal and themes are proposed:
- 9.3.1 Goal:  
For Hume City to be an active, harmonious, safe city where everyone who lives, works or visits participates responsibly without fear or risk of injury.
  - 9.3.2 Themes:
    - (a) Community Safety in the Public Realm
    - (b) Safety Around the Home
    - (c) Transport Safety
    - (d) Family Violence and Women’s Safety
- 9.4 Pending endorsement by Council, the draft Safe in Hume Plan 2020-2022 is now ready for circulation to key stakeholders and the broader community for viewing and comment.

**10. CONCLUSION:**

- 10.1 The draft Safe in Hume Plan (2020-2022) outlines Council’s strategic direction for addressing community safety issues within the City.
- 10.2 The four themes, including the associated objectives and actions will provide guidance to Council staff, key stakeholders and the community to work collaboratively in ensuring Hume is a Safe City.

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Hume City Council

# Safe in Hume: Our Community Safety Plan

2020 - 2022

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DRAFT

### Acknowledgement of Traditional Owners

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Gunung-Willam-Balluk of the Wurundjeri as the Traditional Custodians of this land.

Council embraces Aboriginal living culture as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Gunung-Willam-Balluk and to Elders past, present and future.

## Introduction

Community safety has a significant impact on health and wellbeing. When people feel safe in their communities they are more likely to be confident, involved in activities and well-connected socially.

Hume City Council aspires to be a safe community, where individuals living, working and visiting Hume actively participate in the community without fear or risk of harm.

*Safe in Hume: Our Community Safety Plan* has been developed to guide Council to achieve this vision. The actions aim to enhance people's feelings of safety, their perceptions of safety, prevent the likelihood of crime as well as coordinate community actions across the City. The Plan aligns with the *Hume Horizons 2040 Plan* and builds upon the Hume City Council *Community Safety Action Plan 2015-2019*, which outlined the approach Council would take towards fostering community safety throughout the municipality.

Community safety is characterised by community-wide participation in developing and delivering initiatives to improve the health, safety and wellbeing of populations at the local level in order to reduce the impact of unintentional injury, crime, violence and emergency situations on communities. To address the complex nature of community safety, *Safe in Hume* takes a collaborative approach, encouraging widespread coordination between Council, key stakeholders and the broader municipality. Council is able to influence actual and perceived levels of community safety through:

- the development of quality infrastructure and urban design;
- place management and activation;
- community development and health promotion initiatives;
- building partnerships and advocacy;
- undertaking research and community engagement; and
- enforcing local laws.

This involves working closely with residents, businesses, community groups, emergency services, peak bodies and Federal and State governments. Through these partnerships, Hume City Council will continue to identify and implement effective solutions to local community safety issues.

### International Safe Community Accreditation

Since February 1996, Hume City Council has been designated as an International Safe Community by the World Health Organisation (WHO). This international accreditation further demonstrates Council's commitment to safety promotion and injury prevention across the municipality. It is achieved through the satisfactory meeting of seven key indicators, which have been integrated into this Plan:

1. An infrastructure based on partnership and collaborations, governed by a cross-sector group that is responsible for safety promotion in their community.
2. Long-term, sustainable programs covering genders and all ages, environments, and situations.
3. Programs that target high-risk groups and environments, and programs that promote safety for vulnerable groups.
4. Programs that are based on the available evidence.
5. Programs that document the frequency and causes of injuries.
6. Evaluation measures to assess their programs, processes and the effects of change.
7. On-going participation in national and international Safe Communities networks.

## Background

### How the plan was made

*Safe in Hume* was developed in collaboration with Council staff, stakeholders and the general community. The Plan builds upon the previous *Community Safety Action Plan 2015-2019* and associated research and consultation.

Key steps included reviewing the previous plan, analysing current research and developing a detailed *Hume City Community Safety Profile*. A variety of community consultation and engagement was also undertaken including: an online community survey, a series of key stakeholder workshops and presentations to the Hume City Council Community Safety Advisory Committee.

### Alignment with relevant council plans and policies

The following policies and strategies have informed the development of *Safe in Hume*:

#### International

*International Safe Communities, World Health Organisation* An internationally recognised framework with seven community safety indicators, which Hume must fulfil to remain certified.

#### National

*Australian Institute of Criminology: National Crime Prevention Framework* Outlining the most effective approaches to the prevention of crime based research from the Australian Institute of Criminology.

#### Victoria

*2019-20 Community Safety Statement* A shared commitment between the Victorian Government and Victoria Police to reduce crime and keep our state safe.

#### Local

*Hume Horizons 2040* Hume City Council's long-term community plan, outlining a clear and ambitious future for the years to come. The plan was developed following extensive stakeholder consultation and brings together the collective ideas of the Hume community. Annual actions which aim to address community expectations within *Hume Horizons 2040* and reinforces Council's commitment to community safety.

*Hume City Council Plan 2017-2021*

*Hume City Council Health and Wellbeing Plan 2017-2021* Providing guidance to improve the health and wellbeing of people living and working in the municipality of Hume.

*Hume City Council Social Justice Charter 2014* Hume City Council prides itself on having a strong commitment to social justice and human rights. The Charter was developed in close consultation with the community and considers our requirements under the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

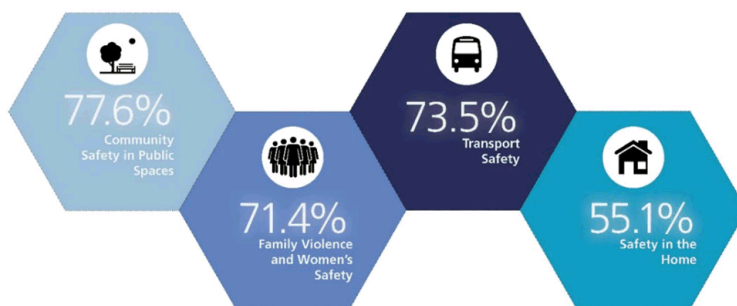
### Safe in Hume – What people said

A targeted community engagement approach was adopted during the development of *Safe in Hume* to ensure that strategies are based on best practice and professional advice from key stakeholders who work in the community safety sector.

The engagement results built upon Council’s previous consultation findings and evidence base, which highlighted ongoing trends and priorities in community safety. The synthesis of this data provides an ongoing understanding of the safety concerns of those who live, work and spend time in Hume City.

Respondents shared their feedback on Council’s community safety priorities and told us what was important to them. Some of the key themes identified from the survey included:

- road and transport safety
- hoon driving
- safety in public spaces
- improvements to amenity
- crime and anti-social behaviour
- racism and social cohesion
- women’s safety



Source: Community Safety Survey - Council Priority Areas



The infographic consists of three vertical cards, each with a colored header and a list of bullet points. The first card is dark blue with a bus icon, the second is light blue with a house icon, and the third is medium blue with a group of people icon.

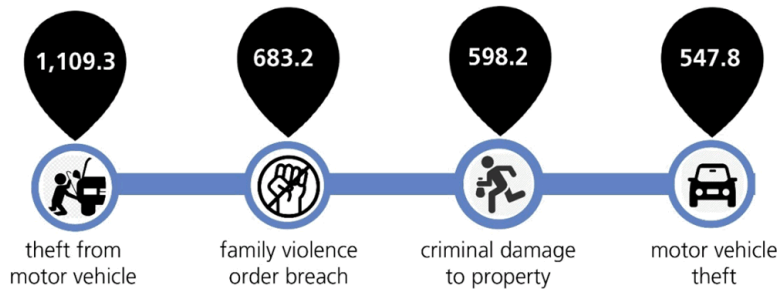
Theme	Key Points
<b>Transport Safety &amp; Safety in the Public Realm</b>	<ul style="list-style-type: none"><li>Improving natural surveillance and visibility</li><li>Enhancing safety of pedestrians and cyclists</li><li>Involving the community</li><li>Facilitating education and support</li></ul>
<b>Safety in the Home</b>	<ul style="list-style-type: none"><li>Educating and informing communities</li><li>Developing and improving partnerships with local organisations</li><li>Advocating to State and Federal Government</li><li>Planning and preparing for emergencies</li></ul>
<b>Family Violence and Women's Safety</b>	<ul style="list-style-type: none"><li>Setting a standard for gender equity</li><li>Working with people from different cultures and faith groups</li><li>Positive messaging</li><li>Encouraging male participation</li><li>Collaborating with local and community organisations</li></ul>

*Source: Stakeholder Workshops - Key Themes*

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Hume’s Community Safety Profile


In 2018, across most crime categories, Hume City recorded higher rates per 100,000 population than Melbourne. Crimes with the highest rate per 100,000 population in Hume, some key statistics to note are:




**83.8%**   
 Four out of five residents (83.8%) indicated that they felt ‘safe’ or ‘very safe’ when walking alone in their local area during the day.

**40.8%**   
 Two out of five respondents (40.8%) indicated that they felt either ‘safe’ or ‘very safe’ walking alone at night.


From 2013-2018 there were 17,671 hospital admissions among residents of Hume Council, some key statistics to note are:


**90%**   
 90% (n=15,963) of these were due to unintentional injuries.

**158**   
 There were 158 reported dog attacks in Hume in 2018/19, down from 177 in 2017/18 and 174 in 2016/17.

**59.8%**   
 Male residents of Hume are more frequently injured (59.8%) than females (40.2%), and those aged 20-24 year old were more frequently injured.

**2,397**   
 The most common unintentional injuries were transport related (n=2,397).

**2201.7**   
 In the period 2013 to 2017 the rate of falls among residents aged 65+ was 2201.7.

**3,688**   
 Over the past five years, the location that Hume residents are injured unintentionally is in the home (n= 3,688).

From 2014 to 2018, a total of 2,143 crashes occurred on all State and local roads controlled by Council and VicRoads in Hume City, some key statistics to note are:

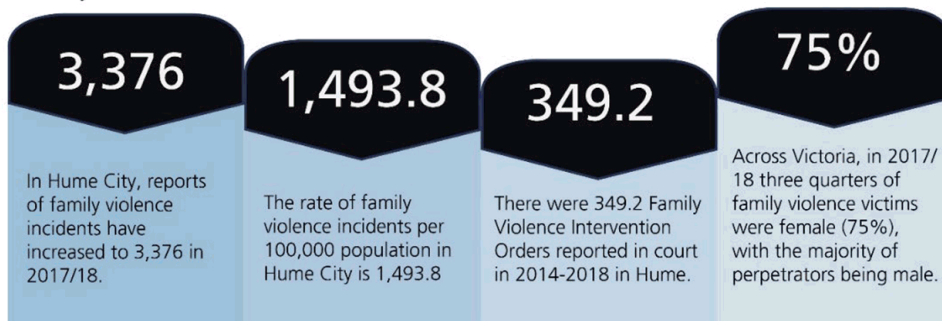
**2,397** 

There were 22 fatal crashes and 421 serious injury crashes in the period 2014 to 2018

**2228** 

In the past five years 2228 vehicles were impounded in Hume City.

On average in 2017/18, 65 incidents of family violence were reported to police each week in Hume, some key statistics to note are:



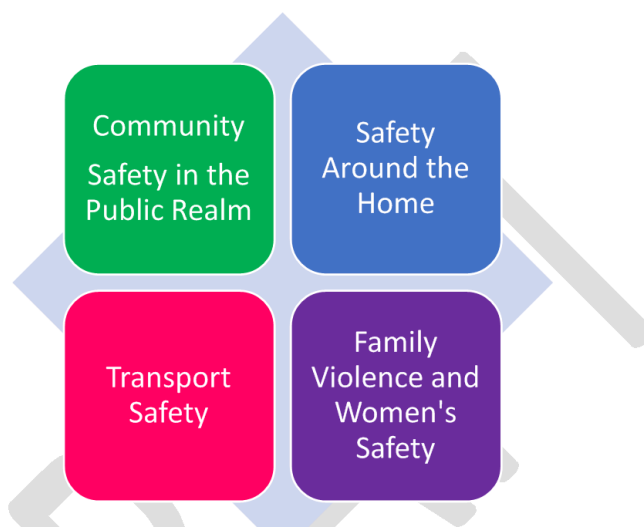
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## Themes

The *Hume Horizons 2040 Plan* has identified community safety as one of the priority areas and aspirations for the Hume community. The overarching Community Safety Goal for *Safe in Hume* is:

*‘for Hume City to be an active, harmonious, safe city where everyone who lives, works or visits participates responsibly without fear or risk of injury’.*

Four themes and associated objectives have been identified to support the community in achieving this.



### *Community Safety in the Public Realm*

A safe community is one that is characterised by well-designed and maintained public spaces that are developed and managed in such a way as to lessen or prevent the incidence of crime. 94% of Community Safety survey respondents identified this as a priority area of concern, and a focus for action. The application of Crime Prevention Through Environmental Design (CPTED) principles to Council’s built and natural environment can influence the safety and wellbeing of the community through:

- Increasing community usage of public places.
- Achieving connection and integration of streets and public places.
- Reducing opportunities for crime and anti-social behaviour.
- Improving the quality of life for the community by improving perceptions of public places.
- Creating more liveable and sustainable environments.

### *Safety Around the Home*

The most common place for injuries to occur is in and around the home. Potential injuries and causes include: burns and scalds, poisoning, falls, poorly designed products/play equipment, drowning, cuts and piercing and choking or asphyxiation.

In Hume, there were 17,671 hospital admissions recorded among residents between 2013-2018. The rate of unintentional injuries per 100,000 population increased within this timespan from 1321.4 to 1780.4.

Many of these unintentional injuries are preventable. Unintentional injuries are a leading cause of death for children and are a major reason for hospital and emergency department admissions in Victoria. Injuries in the home can also have serious implications for older people.

Council plays a variety of roles in helping to address safety in the home including:

- Regulation control and law enforcement e.g. pool fences, animal management etc.
- Emergency management planning, response and recovery from emergency events i.e. impact of floods and fires on homes.
- Community safety information and education programs to help reduce unintentional injuries.
- Provision of programs, services and infrastructure that help facilitate 'active' lifestyles to help reduce the risk of falls or injuries.

A community in which there are high levels of social engagement, participation and activity in the neighbourhood helps foster community connectedness and improve people's perception of safety. Fostering community and economic participation and strengthening social cohesion are also recognised crime prevention initiatives.

#### *Transport Safety*

The planning, development and delivery of a safe transport network is an important element towards achieving a safe community through reducing motor vehicle, pedestrian and cyclist injuries and fatalities. There was approximately one road accident per day involving an injury or fatality on roads managed by Council and VicRoads in Hume City between 2014-2018. With such a prevalence of incidents, this is a high priority for safety in our community.

Council has a well-developed understanding of the transport needs of the Hume community including road safety, public transport and active transport (walking and cycling). Council is committed to enhancing road and pedestrian safety through reducing dangerous hoon driving and speeding in local streets as well as supporting integrated and efficient walking, cycling and public transport options. Well-designed and maintained transport hubs help improve people's perceptions of safety in the public realm. Council is also an important partner with Victoria Police and VicRoads in pedestrian safety and general road safety education.

#### *Family Violence and Women's Safety*

Over the last decade Victorian Councils have become leaders in preventing violence against women and families. On average, each week 65 incidents of family violence were reported to police in Hume (2017-18). Statistically, the municipality has the second highest rate of family violence per 100,000 population across Metropolitan Melbourne.

Councils engage with individuals, families, organisations and communities and therefore can play an important role in influencing cultural and social norms. Council involvement in the primary prevention of violence against women and families is critical in creating safe, inclusive and respectful workplaces and communities.

Hume City Council is a staunch advocate for reducing the prevalence and impact of violence against families and women in the community and works collaboratively with the Victorian Government and the community to provide quality information, education, prevention and response initiatives.

Action Plan: Community Safety in the Public Realm

**1.1 Promote community safety within public spaces through the application of the Hume Planning Scheme and Crime Prevention Through Environmental Design (CPTED) practices.**

Item	Action	Responsibility	Timing	Outcome / Outputs
1.1.1	Continue to implement <i>Safer by Design Guidelines</i> through the application of the <i>Hume Planning Scheme</i> and engagement with the wider community early in the design process.	<b>Lead:</b> Statutory Planning <b>Support:</b> Strategic Planning, Urban and Open Space Planning	Ongoing	Planning applications with potential safety implications are assessed according to the <i>Safer by Design Guidelines</i> in the <i>Hume Planning Scheme</i> and referred to Council's Community Safety team for comment. Community feedback is incorporated into the design of open space and community infrastructure.
1.1.2	Raise awareness about safe design and CPTED principles and improve the collaborative knowledge of Council staff and land developers.	<b>Lead:</b> Community Strengthening <b>Support:</b> Statutory Planning, Strategic Planning, Urban & Open Space Planning	Annually	Annual delivery of a CPTED forum to key stakeholders including Council staff, draftspersons and developers.

**1.2 Increase community safety through effective management and maintenance of public spaces.**

Item	Action	Responsibility	Timing	Outcome / Outputs
1.2.1	Address reports of vandalism and graffiti within public spaces in accordance with Council plans and policies.	<b>Lead:</b> Waste and Resource Recovery	Ongoing	Timely and efficient removal or repair of graffiti and vandalism for improved perceptions of safety.
1.2.2	Respond to requests for maintenance, repair or replacement of lighting, signage, landscaping, public toilets and other elements of the public realm to provide safe and welcoming spaces.	<b>Lead:</b> Parks, Assets, Capital Works and Building Maintenance	Annually	Delivery of an approved street art project that engages the local community. Improved perceptions of safety and increased levels of satisfaction with the built environment from well-maintained open space and community infrastructure.
1.2.3	Provide key stakeholders with opportunities to collaborate and share information regarding the effective	<b>Lead:</b> Community Strengthening	Quarterly	Meetings of the Hume Community Safety Advisory Committee to discuss and address priority community safety issues.

	management and maintenance of public spaces.			
1.2.4	Implementation of the Hume City Council CCTV Camera Policy.	<b>Lead:</b> Community Strengthening	Annually Quarterly	Audit of the Sunbury Safe City CCTV Network Meetings of the Sunbury Safe City CCTV Network Committee.
<b>1.3 Promote the safe and accessible use of public spaces and facilities.</b>				
	<b>Action</b>	<b>Responsibility</b>	<b>Timing</b>	<b>Outcome / Outputs</b>
1.3.1	Implement and support community initiatives and events in public spaces to encourage their active, inclusive and positive use.	<b>Lead:</b> Community Strengthening, Communication and Events	Annually	Delivery of a minimum of three place-based community initiatives and events in public spaces including festivals, markets, street activation projects, art exhibitions and outdoor entertainment. Key community safety messages, programs and activities are promoted: <ul style="list-style-type: none"> <li>• using a variety of communication tools.</li> <li>• in the top three languages spoken in the targeted community or public space.</li> </ul> Inclusion of community safety messages in the re-development of Hume City Council's website.
1.3.2	Ensure key safety messages, programs and activities are communicated effectively and inclusively across our diverse community.	<b>Lead:</b> Community Strengthening, Communication and Events	Annually  Year Two	

Action Plan: Safety Around the Home

<b>Objective 2.1: Promote and raise awareness of community safety issues in and around the home.</b>			
<b>Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timing</b>
2.1.1	Implement and support programs and activities that inform and educate the community about safety and injury prevention.	<b>Lead:</b> Community Strengthening <b>Support:</b> Leisure Centres and Sport, Health and Wellbeing, Family Youth and Children Services	Annually
			<b>Outcome / Outputs</b> Delivery of a minimum of three initiatives each year that build community awareness and understanding including: <ul style="list-style-type: none"> <li>• Programs and services that promote physical activity and healthy lifestyles.</li> <li>• Provision of information to groups such as Senior Citizen Clubs and Senior Activity Centres.</li> <li>• Road safety or cyber bullying information sessions for children, young people and parents.</li> </ul>
2.1.2	Facilitate community education campaigns and continue with the effective operation of Council's animal management services to encourage responsible pet ownership and behaviours.	<b>Lead:</b> Governance (City Laws) <b>Support:</b> Community Strengthening	Annually  Ongoing
			<b>Outcome / Outputs</b> Facilitation of an annual community education campaign about safe and responsible pet ownership. Implementation of the Hume City Council <i>Domestic Animal Management Plan</i> in accordance with agreed timelines, targets and resources.
<b>Objective 2.2: Collaborate with the community to foster community connectedness and resilience within their neighbourhoods.</b>			
<b>Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timing</b>
2.2.1	Promote and support neighbourhood community safety initiatives and projects that help strengthen communities or build better relationships through the Hume City Council Community Grants program.	<b>Lead:</b> Community Strengthening	Annually
			<b>Outcome / Outputs</b> Local communities take pride and ownership in addressing issues that are important to them by delivering community safety initiatives and neighbourhood projects.
2.2.2	Work with the community to promote key community safety messages during Community Safety Month.	<b>Lead:</b> Community Strengthening	Annually
			<b>Outcome / Outputs</b> Partnerships developed with local community groups and businesses to plan and deliver a minimum of three neighbourhood-based activities for Community Safety Month.



2.2.3	Support the operation of services and hubs to strengthen local community connections and build resilience.	<b>Lead:</b> Community Strengthening	Ongoing	Funding and/or support is provided for the delivery of place-based community programs and activities in Community Centres/Hubs, Neighbourhood Houses and Men's Sheds.
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Action Plan: Transport Safety

<b>Objective 3.1: Promote safe driver behaviour and safe active transport.</b>				
<b>Item</b>	<b>Action</b>	<b>Responsibility</b> <b>Lead:</b> Community Strengthening <b>Support:</b> Assets	<b>Timing</b>	<b>Outcome / Outputs</b>
3.1.1	Plan and deliver programs to improve skills and raise awareness about safe, respectful behaviour and practices.		Twice Annually	Delivery of two road and bicycle safety education and information programs each year, including <i>Fit2Drive</i> , child restraint checking and Bike Education programs.
3.1.2	Assist learners under 21 years of age, who do not have access to a supervising driver or vehicle, to gain the driving experience required to apply for a probationary licence and drive safely on our roads.	<b>Lead:</b> Community Strengthening <b>Partners:</b> HWLLEN	Ongoing	Delivery of the <i>TAC L2P Learner Driver Mentor Program</i> to a minimum of 45 young drivers annually within Hume.
3.1.3	Work with the police to educate the community about vehicle theft prevention initiatives.	<b>Lead:</b> Community Strengthening	Annually	Delivery of at least one awareness campaign or program in partnership with police, such as <i>Operation Bounce Back</i> .
<b>Objective 3.2: Provide and advocate for safe road networks, transport hubs and walking and cycling paths.</b>				
<b>Item</b>	<b>Action</b>	<b>Responsibility</b> <b>Lead:</b> Community Strengthening	<b>Timing</b>	<b>Outcome / Outputs</b>
3.2.2	Advocate for and support the delivery of public transport hubs that are safe and inclusive for all users.		Ongoing	Minimum of two Community Safety Audits undertaken each year of major public rail/bus transport hubs within Hume to assess lighting, natural surveillance, infrastructure and maintenance levels.

Action Plan: Family Violence and Women's Safety

<b>Objective 4.1: Promote equal and respectful relationships to address issues of violence within the family and broader community.</b>				
<b>Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timing</b>	<b>Outcome / Outputs</b>
4.1.1	Raise awareness of family violence (including elder abuse) and the support services available in our community.	<b>Lead:</b> Community Strengthening	Annually	Delivery of programs and information for at least one nationally or internationally recognised family violence awareness campaigns, such as the 16 Days of Activism and the Week Without Violence.
4.1.2	Work with the community to plan and deliver targeted initiatives that promote respectful relationships.	<b>Lead:</b> Community Strengthening	Annually	Delivery of three programs or information campaigns about respectful relationships in partnership with targeted cultural and community groups.
4.1.3	Promote gender equitable and respectful practices at community facilities and sporting clubs.	<b>Lead:</b> Community Strengthening <b>Support:</b> Leisure Centres and Sport	Year 2	Development and implementation of Gender Equity guidelines for Council's community facilities and sporting clubs.
<b>Objective 4.2: Plan, develop and implement primary prevention strategies to foster a culture of respect and inclusivity.</b>				
<b>Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timing</b>	<b>Outcome / Outputs</b>
4.2.1	Develop and maintain partnerships in the community to take a collaborative approach in the prevention of family violence.	<b>Lead:</b> Community Strengthening <b>Partners:</b> Women's Health in the North	Ongoing	Completion of at least 75 percent of actions pledged in Council's commitment to the <i>Building a Respectful Community Strategy</i> in partnership with its stakeholders and Women's Health in the North.
4.2.2	Investigate and address the causes of family violence.	<b>Lead:</b> Community Strengthening <b>Support:</b> Leisure Centres and Sport, Health and Wellbeing, Family, Youth and Children Services	Year 1	Delivery of at least one program or initiative to support mental health and positive parenting groups.

### Reporting

Council will report annually on the progress and achievements of Safe in Hume: *Our Community Safety Plan* to the community and its partners. The annual report will include the following information:

- Overview of achievements against the planned actions of the Implementation Plan.
- Overview of key priorities for the next year.

### Monitoring and evaluation

Monitoring and evaluation will occur on an ongoing basis, predominantly through the meetings of the Hume Community Safety Advisory Committee, statistical data and findings from Community Safety Forums.

The monitoring and evaluation of actions will include reporting on the performance indicators and outcome measures identified for each theme.

DRAFT

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<b>REPORT NO:</b>	HE110
<b>REPORT TITLE:</b>	Adoption for Hume City Council Outdoor Sports Plan
<b>SOURCE:</b>	Bruce Fordham, Manager Leisure Centres and Sport; Luke Maguire, Coordinator Sport and Recreation
<b>DIVISION:</b>	Corporate Services
<b>FILE NO:</b>	HCC17/838
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	2.1 Foster a community which is active and healthy.
<b>ATTACHMENTS:</b>	1. <i>Hume City Council Outdoor Sports Plan</i> 2. <i>Project Priority Plan</i> 3. <i>Public Exhibition Submissions</i>

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**1. SUMMARY OF REPORT:**

- 1.1 The Hume City Council Outdoor Sports Plan (Plan) (Attachment 1) has been finalised following the public exhibition period and is now presented to Council for adoption.
- 1.2 The Plan was on public exhibition for a period of four weeks to seek feedback from stakeholders and the community. A total of 21 organisations and individuals provided feedback to Council.
- 1.3 Some minor amendments have been made to the Plan as a result of the public exhibition period to improve the clarity and outcomes of this strategic document.
- 1.4 The Plan identifies, consolidates and prioritises recommended actions across 14 outdoor sporting codes and addresses opportunities to respond to and meet the requirements of the growing Hume population and changing community needs.

**2. RECOMMENDATION:**

**That Council**

**2.1 adopt the Hume City Council Outdoor Sports Plan**

**2.2 note that recommended capital works are included in Council's Capital Works Program.**

**3. LEGISLATIVE POWERS:**

The provision of leisure services is a function specified in accordance with the Local Government Act 2020.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 The draft Plan proposes works totaling \$199,366,489 over a period of 11 financial years. The total is inclusive of:
  - 4.1.1 projects currently being delivered as part of the 2019-2020 Capital Works Program
  - 4.1.2 projects identified in the draft four-year Capital Works Program 2020-2024 including growth area projects
  - 4.1.3 new projects identified for referral to the Capital Works Program
  - 4.1.4 future projects identified beyond 2025 for referral to the long-term Capital Works Program.
- 4.2 Of the total capital funding for these works there is a Council contribution of \$49,339,861 and a contribution from developers, grants and others of \$150,026,628.

REPORT NO: HE110 (cont.)

- 4.3 The identified funding sources to implement the draft Plan are identified in the table below.

FUNDING SOURCE	
Capital Works Program (current projects)	\$23,242,753
Capital Works Program (Council contributions to growth projects)	\$10,675,465
Capital Works Program (proposed new projects)	\$15,421,643
Developer Contributions and Works in Kind	\$128,722,128
Grants and Other Contributions (committed)	\$21,304,500
<b>TOTAL</b>	<b>\$199,366,489</b>

- 4.4 The draft Plan proposes 12 new projects for consideration of inclusion in the Capital Works Program (Attachment 2). The total cost to implement the projects is \$15,421,643. The priority timing is Current (C), Medium (M) and Long Term (L).

PROJECT NAME	PRIORITY
Craigieburn Golf Course, Craigieburn Clubroom replacement	M
Highgate Recreation Reserve, Craigieburn Pavilion 1 extension (gymnasium and additional changeroom)	M
Highgate Recreation Reserve, Craigieburn Additional public toilets and shelter on oval 1.	M
Hume Hockey and Lacrosse Centre Stage 2, Craigieburn (Second pitch and sports lighting)	M
Hume Hockey and Lacrosse Centre Stage 2, Craigieburn (Additional pavilion changerooms and storage)	M
Hume Tennis and Community Centre Stage 2, Craigieburn (Four new tennis courts and lighting)	L
Tulsa Drive Reserve, Sunbury Installation of Exiloo, shelter and drinking fountain	M
Jack Roper Reserve, Broadmeadows Installation of Exiloo, shelter and drinking fountain	M
Aston Recreation Reserve, Craigieburn Installation of lighting on Pitch 3	L
Arena Recreation Reserve, Roxburgh Park Installation of lighting on Pitch 3 and 4	L
Citywide Program Tennis facility court surface replacement program	M
Citywide Program Sports reserve car park lighting program	C

REPORT NO: HE110 (cont.)

4.5 Other new projects included in the Capital Works Program (approved by Council):

PROJECT NAME	PRIORITY
Boardman Reserve – additional funding to match government contribution	C
Boardman Reserve – additional funding to match government contribution	M
Langama Park – additional funding to match government contribution	C

4.6 The Plan proposes adjustments to the delivery schedule of eight growth area projects. Two of the projects have been identified as requiring Council contributions in addition to developer contributions to implement a proposed change in purpose.

**4.6.1 Merrifield West Northern Active Open Space (AOS) - Construction of sports pavilions 1 and 2**

Capital Works Reference	603400 and 603410
Funding Source	Developer Contributions – Community Infrastructure Levy (CIL)
Current Delivery	M
Proposed Revised Delivery	M
Comment	Two pavilions are currently identified for construction at this AOS. The draft Plan proposes to consolidate the pavilions into a single shared building and to align the delivery of the pavilion with the development of the sports reserve scheduled for 2020-2021. Will have AFL, cricket and tennis at this site. Has been brought forward by two years to meet demand for new sporting amenities in the Merrifield precinct.

**4.6.2 Merrifield West Southern AOS – Construction of Soccer, Cricket and Tennis Facilities**

Capital Works No.	602330
Funding Source	Developer Contributions – DIL and CIL
Current Delivery	M
Proposed Revised Delivery	M
Comment	The Merrifield West PSP identifies the construction of two Australian football/cricket ovals, six tennis courts.  The draft Plan identifies that the supply of additional Australian Football facilities is not required in this area and proposes a need for development of soccer, cricket and tennis facilities at this AOS.

REPORT NO: HE110 (cont.)

**4.6.3 Merrifield West Southern AOS - Construction of sports pavilions 1 and 2**

Capital Works No.	602300 and 602310
Funding Source	Developer Contributions – Community Infrastructure Levy (CIL)
Current Delivery	M
Proposed Revised Delivery	M
Comment	Two pavilions are currently identified for construction at this AOS. The draft Plan proposes to consolidate the pavilions into a single shared building and to align the delivery of the pavilion with the development of the sports reserve scheduled for 2022-2023.

**4.6.4 Lockerbie Central AOS - Construction of sports pavilion 1 and 2**

Capital Works No.	603120 and 603130
Funding Source	Developer Contributions – Community Infrastructure Levy (CIL)
Current Delivery	L
Proposed Revised Delivery	M
Comment	Two pavilions are currently identified for construction at this AOS in different financial years. The draft Plan proposes to consolidate the pavilions into a single shared building and to align the delivery of the single pavilion with the development of the sports reserve commencing 2021-2022.

**4.6.5 Craigieburn R2 Central AOS – Proposed Construction of Rugby League and Cricket Facilities**

Capital Works No.	601400
Funding Source	Developer Contributions – Development Infrastructure Levy (DIL) - \$4,130,982 Council contribution - \$4,087,966
Current Delivery	M
Proposed Revised Delivery	M
Comment	The Craigieburn R2 PSP identifies the construction of two Australian football/cricket ovals and a pavilion at this AOS. The draft Plan identifies that the supply of additional Australian Football facilities is not required in this area and proposes a need for development of rugby league/cricket facilities at this AOS.  The developer contributions for this AOS are insufficient to meet required standards of provision. A Council contribution of <b>\$4,087,966</b> is estimated to be required to implement this project.



REPORT NO: HE110 (cont.)

**4.6.6 Craigieburn R2 Central AOS – Construction of Sports Pavilion**

Capital Works No.	601590
Funding Source	Developer Contributions – Community Infrastructure Levy (CIL) Council Contribution
Current Delivery	L
Proposed Revised Delivery	M
Comment	<p>The draft Plan proposes to align the delivery of the pavilion at this AOS with the development of the sports reserve.</p> <p>The developer contributions for this pavilion are insufficient to meet required standards of provision. A council contribution will be required to implement this project.</p>

**4.6.7 Merrifield West Eastern AOS – Construction of Rugby Union, Touch Football and Cricket Facilities**

Capital Works No.	603420 and 603430
Funding Source	Developer Contributions – DIL and CIL
Current Delivery	L
Proposed Revised Delivery	L
Comment	<p>The Merrifield West PSP identifies the construction of three soccer pitches/one cricket oval and a pavilion at this AOS.</p> <p>The draft Plan identifies that the supply of additional soccer facilities is unlikely to be required in this area and proposes a need for development of rugby union/touch football, cricket and tennis facilities at this AOS and a pavilion.</p>

**4.6.8 Greenvale Central PSP - Greenvale Recreation Reserve – Construction of Oval 3, car parking and landscaping and tennis court construction**

Capital Works No.	601360, 602840, 601370
Funding Source	<p>Developer Contributions – Development Infrastructure Levy (DIL) - \$4,810,857</p> <p>Council Contribution - Nil</p>
Current Delivery	M
Proposed Revised Delivery	(One year forward based on PSP funding) M
Comment	<p>The Greenvale projects are funded in the PSP and have been identified in the proposed timelines for delivery. As a result, they have been proposed one year earlier than in the existing program.</p>

**REPORT NO: HE110 (cont.)**

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

5.1 Recommendations in the Plan take into consideration Council's environmental sustainability responsibilities and seek outcomes to reduce or minimise Council's carbon emissions and subsequent impact on climate change.

5.2 Developing new and upgrading or renewing existing facilities and infrastructure will address best practice in environmental sustainability design principles.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no impacts on climate change adaption as a result of this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

There are no impacts on the Charter of Human Rights as a result of this report.

**8. COMMUNITY CONSULTATION:**

8.1 The Plan has been finalised following extensive community engagement during its development and while the draft Plan was on public exhibition.

8.2 Consultation activities included:

8.2.1 Hume sports club survey

8.2.2 meetings with Hume sports clubs and State sporting associations

8.2.3 telephone interviews with Hume sports clubs and State sporting associations.

8.3 A total of 38 survey responses were received from Hume sports clubs utilising outdoor sports facilities in Hume.

8.4 The draft Plan has been informed by other Council planning processes including:

8.4.1 Hume Leisure Strategy 2013-2018

8.4.2 Hume Horizons 2040

8.4.3 Hume City Council Plan 2017-2021

8.4.4 Hume Disability Action Plan

8.4.5 Hume Growth Corridor Integrated Grow Area Plan

8.4.6 The Public Health and Wellbeing Plan 2017-2021

8.4.7 Hume Social Justice Charter 2014

8.4.8 Hume Multicultural Action Plan 2014-2018

8.4.9 Hume Open Space Strategy 2010-2015

8.4.10 Hume Sports Reserve Master Plans

8.4.11 Hume Outdoor Sports Lighting Plan

8.4.12 Hume Sports Pavilion Plan

8.5 The draft Plan was on public exhibition between the period 12 February to 11 March. A copy of the draft Plan was sent to all Council stakeholder sports clubs and State Sporting Associations.

8.6 As a result of the public exhibition period Council received 21 responses from organisations and individuals including 15 submissions from sports clubs, five submissions from State Sporting Associations and one submission from a commercial organisation.

8.7 Feedback has been considered and where appropriate included in the Plan for consideration.

**REPORT NO: HE110 (cont.)**

- 8.8 The community and key stakeholders will continue to be engaged throughout the implementation of the Plan.

**9. DISCUSSION:**

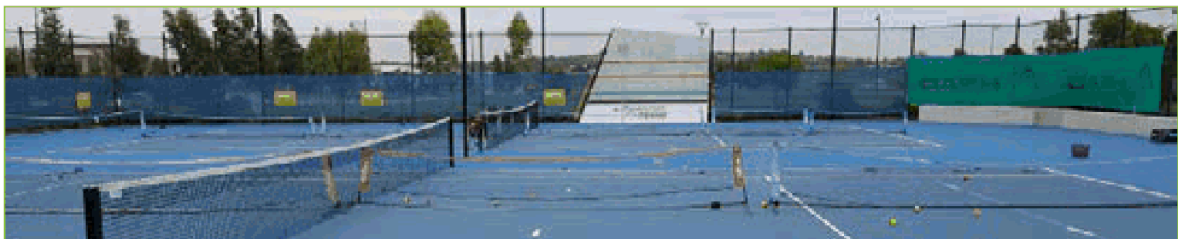
- 9.1 The Plan has been prepared to guide the prioritised provision, development and activation of new and existing outdoor sport facilities to meet the diverse and changing needs of the Hume community.
- 9.2 The Plan identifies opportunities to increase participation of Hume residents in both formal and informal (social) sport by taking a planned and sustainable approach to the renewal and future development of outdoor infrastructure.
- 9.3 The draft Plan reviewed current Hume provision and participation of 14 outdoor sports codes and identified future development recommendations for each code. A detailed review of athletics was not required as Council has adopted a Hume City Athletics Plan. The following outdoor sports were then considered in the draft Plan:
- 9.3.1 Australian Football
  - 9.3.2 Baseball
  - 9.3.3 Cricket
  - 9.3.4 Football (Soccer)
  - 9.3.5 Golf
  - 9.3.6 Hockey
  - 9.3.7 Lacrosse
  - 9.3.8 Lawn Bowls
  - 9.3.9 Netball (Outdoor)
  - 9.3.10 Rugby League
  - 9.3.11 Rugby Union
  - 9.3.12 Softball
  - 9.3.13 Tennis
  - 9.3.14 Touch Football
- 9.4 Consideration of stakeholder and community feedback received during the public exhibition of the Plan is provided in Attachment 3 including an indication of any impact or change to the Plan. Key changes include:
- 9.4.1 Page 25 – The National and State Participation trends for Rugby League have been altered to ‘Increasing’.
  - 9.4.2 Page 38 and 53 – the 2018 participation rates and projections for football (soccer) have been increased.
  - 9.4.3 Page 40 – The proposed recommendations for the construction of rugby infrastructure at the Lancefield Road PSP Central Hub Active Open Space and the construction of soccer infrastructure at the Sunbury South Jacksons Creek Hub AOS.
  - 9.4.4 Page 56 – Action F24 has been added to the Plan to conduct a feasibility study on the development of synthetic and small sided soccer pitches in Hume.

**10. CONCLUSION:**

- 10.1 The provision of quality fit-for-purpose sporting facilities contributes to the livability of a local area and the health and wellbeing of its community by increasing participation in physical activity and social connectedness.

**REPORT NO: HE110 (cont.)**

- 10.2 Stakeholder consultation and feedback together with analysis of sports participation trends and an understanding of our growing and changing community has informed the preparation of the Plan.
- 10.3 The Plan will guide the provision, development and activation of new and existing outdoor sports facilities in Hume for the next five years.



HUME CITY COUNCIL

# OUTDOOR SPORT PLAN

[www.hume.vic.gov.au](http://www.hume.vic.gov.au)





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## Tables

Table 1 - Hume City Wards and Suburbs

Table 2 - Club issues in rank of high, medium and low

Table 3 - Summary of national, state and local participation trends

Table 4 - Planning benchmark comparison of facility per person ratio for Melton, Wyndham and Hume City Councils

Table 5 - Comparison of Melton, Wyndham and Hume outdoor sport facility provision in 2018

Table 6 - Forecast age structure - 5 year age groupings

Table 7 - Number of Hume City residents and language spoken (other than English)

Table 8 - Sport participation projections

Table 9 - Summary of active open space nominated in relevant Precinct Structure Plans

(Various tables contained in the Outdoor Sport Analysis section are not individually labeled)

## Maps

Map 1 - State of Victoria and location of Hume City Council and Melbourne City Council local government areas

Map 2 - Hume City Council area showing Wards

Map 3 - Hume City Council current supply of outdoor sport facilities

Map 4 - Aitken Ward current supply of outdoor sport facilities

Map 5 - Jacksons Creek Ward current supply of outdoor sport facilities

Map 6 - Meadow Valley Ward current supply of outdoor sport facilities





## EXECUTIVE SUMMARY

### Purpose

The purpose of the Outdoor Sport Plan is to guide prioritised provision, development and activation of new and existing outdoor sports facilities to meet the diverse and changing needs of the Hume community.

The Plan identifies opportunities to increase participation of Hume residents in sport by taking a planned and sustainable approach to the future development of outdoor sporting infrastructure.

Of equal importance, the plan promotes implementation of innovative and evidence based programs that support increased participation of under-represented groups such as older adults, women and girls, people from culturally and linguistically diverse backgrounds and people with a disability.

### Strategic Alignment

The Outdoor Sport Plan responds to key objectives identified in the Hume Leisure Strategy targeted at supporting organised sport. They are:

- implementing initiatives to increase clubs' ability to provide for women and girls
- building clubs' capacity to be welcoming and inclusive of all people
- supporting the establishment of new clubs where demand and interest is evident
- supporting clubs and others to respond to growing community pressure for access to sports that meets lifestyle demands such as limited overs 20:20 cricket and mid-week night tennis competitions
- providing facilities and supporting the delivery of programs that respond to the demand for modified junior sport participation programs.

Hume City Council's existing strategic planning framework has been reviewed to ensure Council's strategic direction and intent is evident in the Outdoor Sport Plan.



## Methodology

The diagram below represents the methodology followed to develop the Outdoor Sports Plan.



## Key Findings

The following key areas for focused implementation and prioritisation have been identified from research and analysis:

- land for active open space and facilities developed for outdoor sport currently provide a high level of service to Hume City residents
- current trends impacting sport participation require redesign of existing and design of new facilities to allow flexible use of the same space by different sports, as well as casual use and social games
- there is an opportunity to promote existing facilities for increased use including casual, social and competition games
- there is an opportunity to increase participation in sport by Hume City residents to contribute to personal health as well as greater community connection
- Hume City has an opportunity to ensure new facilities planned for growing suburbs have universal design principles applied to the design to maximise use
- there is an opportunity to use sport as a tool to further Hume City's development as an inclusive community
- Hume City's proactive approach to strategic and precinct planning has ensured continued access to outdoor sport opportunities for the foreseeable future.

## Conclusion

Hume City is providing adequately for outdoor sport currently, based on the current population, available active open space and current participation rates. Hume City forms part of the northern growth corridor and has a number of areas currently being developed, or being planned for development. Precinct Structure Plans over these growth areas nominate active open space for further sport facility development to provide sport participation opportunities for the future population. Hume's population is relatively young compared with Greater Melbourne and Victoria and is culturally and linguistically diverse. Planned provision of active open space land is projected to cater for future sport requirements, conditional on reserves being designed for flexible use.



## INTRODUCTION

Located 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest growing and most culturally-diverse communities in Australia. Spanning a total area of 504 square kilometres, Hume City is built around the established suburbs of Broadmeadows, Tullamarine and Gladstone Park in the south, the developing residential suburbs of Craigieburn, Greenvale and Roxburgh Park in the north-east and the Sunbury Township in the north-west. The City is expanding rapidly in the north east with new developments in the suburbs of Mickleham and Kalkallo and additional residential growth pending east of Sunbury.

Home to 232,709 residents in 2019, Hume City's population is expected to grow to 372,000 by the year 2041. Hume's residents come from more than 160 different countries and speak over 140 languages. In comparison to Metropolitan Melbourne, Hume City residents are relatively younger in age, and there is a higher proportion of 'family households'.

Hume City Council currently manages 52 established outdoor reserves and facilities utilised for active sport participation. There are a number of new sports reserves planned or currently under development in the growth areas of Sunbury, Craigieburn, Mickleham and Kalkallo. Active recreation reserves and facilities are highly valued by the community and are an integral component of active open space and recreation provision.

Map 1 - State of Victoria and location of Hume City Council and Melbourne City Council local government areas



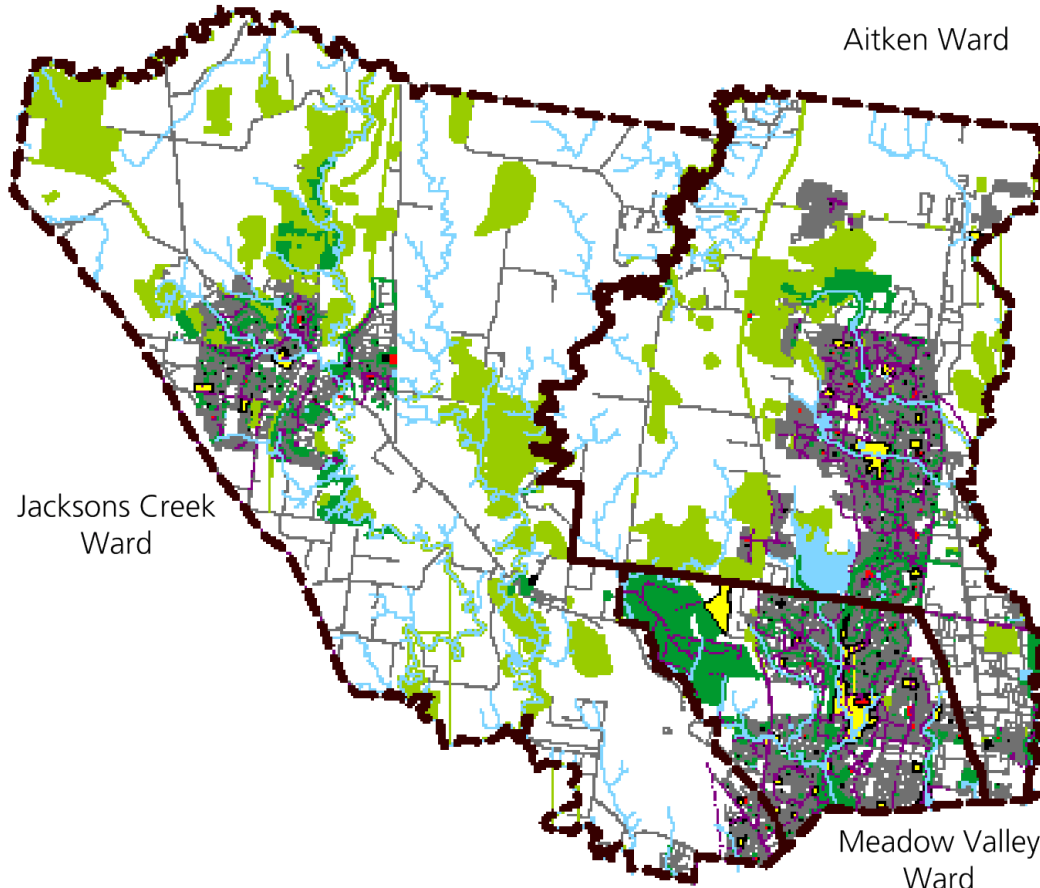
Three wards - Aitken Ward, Meadow Valley Ward and Jacksons Creek Ward - span the Hume local government area with elected Councillors from each ward representing residents of Hume. For the purpose of the Outdoor Sport Plan, Wards have been used to group reserves and facilities used for outdoor sport for ease of reference and to align with other Council planning processes.

Wards and suburbs are summarised below.

Table 1 - Hume City Wards and Suburbs

Aitken Ward	Jacksons Creek Ward	Meadow Valley Ward
<ul style="list-style-type: none"> <li>▪ Campbellfield</li> <li>▪ Craigieburn</li> <li>▪ Fawkner (part)</li> <li>▪ Greenvale (north of Somerton Road)</li> <li>▪ Kalkallo</li> <li>▪ Mickleham</li> <li>▪ Oaklands Junction (south of Deep Creek)</li> <li>▪ Roxburgh Park</li> <li>▪ Somerton</li> <li>▪ Yuroke</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bulla</li> <li>▪ Clarkefield (part)</li> <li>▪ Diggers Rest (part)</li> <li>▪ Keilor (part)</li> <li>▪ Melbourne Airport</li> <li>▪ Oaklands Junction (north of Deep Creek)</li> <li>▪ Sunbury</li> <li>▪ Tullamarine</li> <li>▪ Wildwood</li> </ul>	<ul style="list-style-type: none"> <li>▪ Attwood</li> <li>▪ Broadmeadows</li> <li>▪ Coolaroo</li> <li>▪ Dallas</li> <li>▪ Gladstone Park</li> <li>▪ Greenvale (south of Somerton Road)</li> <li>▪ Jacana</li> <li>▪ Westmeadows</li> <li>▪ Meadow Heights</li> </ul>

Map 2 - Hume City Council area showing Wards



## Sports

Hume City Council nominated the following sports for inclusion in the Outdoor Sport Plan:

- Australian Football
- Baseball
- Cricket
- Football (Soccer)
- Golf
- Hockey
- Lacrosse
- Lawn Bowls
- Netball (outdoor)
- Rugby League
- Rugby Union
- Softball
- Tennis
- Touch Football.

For each of the sports listed, the following information has been provided:

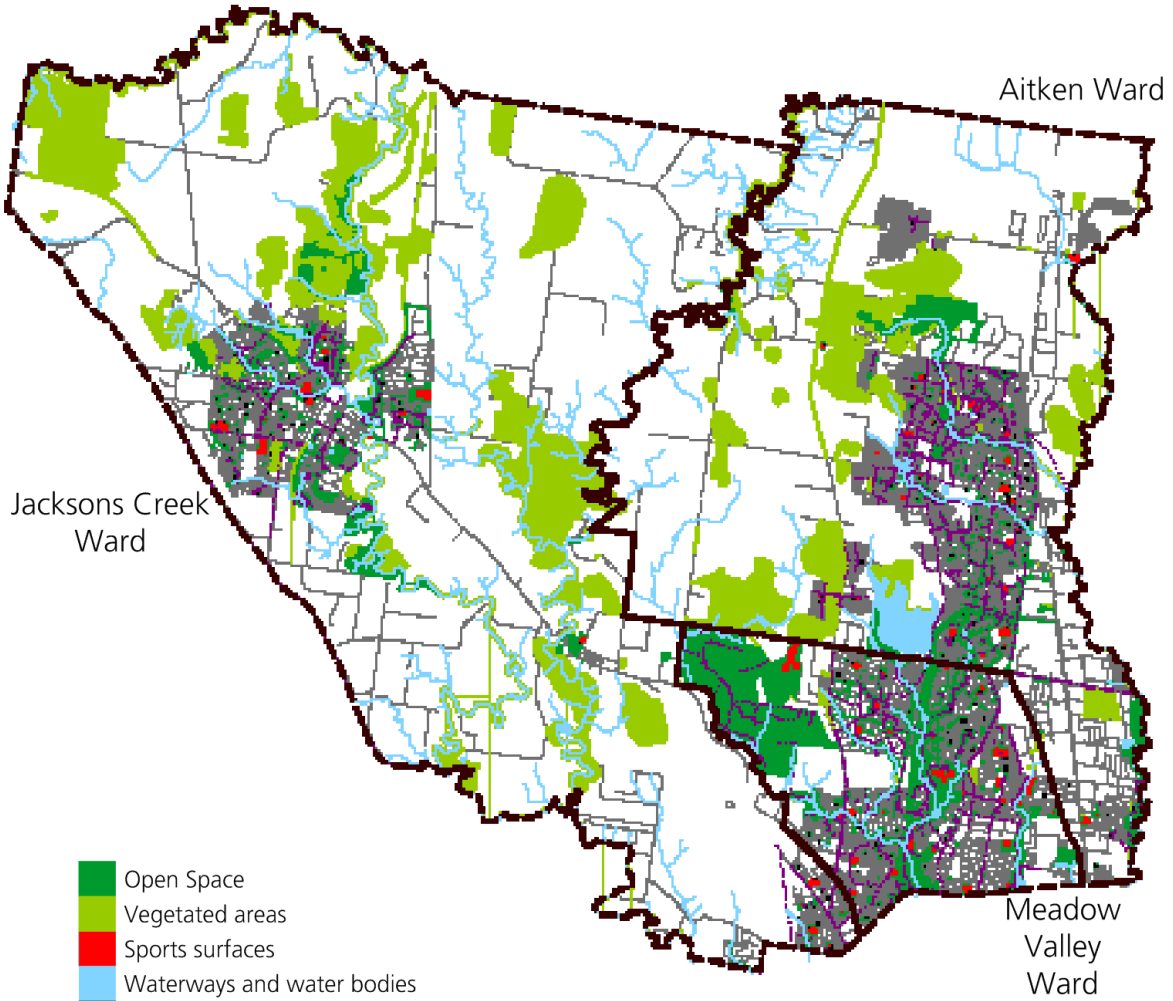
- Participation: a summary of the number of clubs and analysis of participation trends - increasing, decreasing or stable
- Existing facilities: existing facilities have been identified with data on State Sporting Association's plans for facility development as well as future facility development needs from the clubs' perspectives. Existing master plans have been referenced where applicable as well as relevant facility audits
- Peak body input: a short summary of input received by the relevant governing body of the sport (e.g. Cricket Victoria), including any relevant trends that may guide the future development of the sport within the Hume LGA and to ensure that it aligns with that State Sporting Association's strategic direction
- Carrying capacity: facility use, club growth and carrying capacity have been analysed to provide an initial assessment of existing reserve carrying capacity to accommodate future growth in participation and use of existing and planned future facilities
- Precinct Structure Plans: additional direction has been provided on specific sport facility development in identified Precinct Structure Plan (PSP) areas, based on participation trends, population growth, existing facility carrying and project future needs.

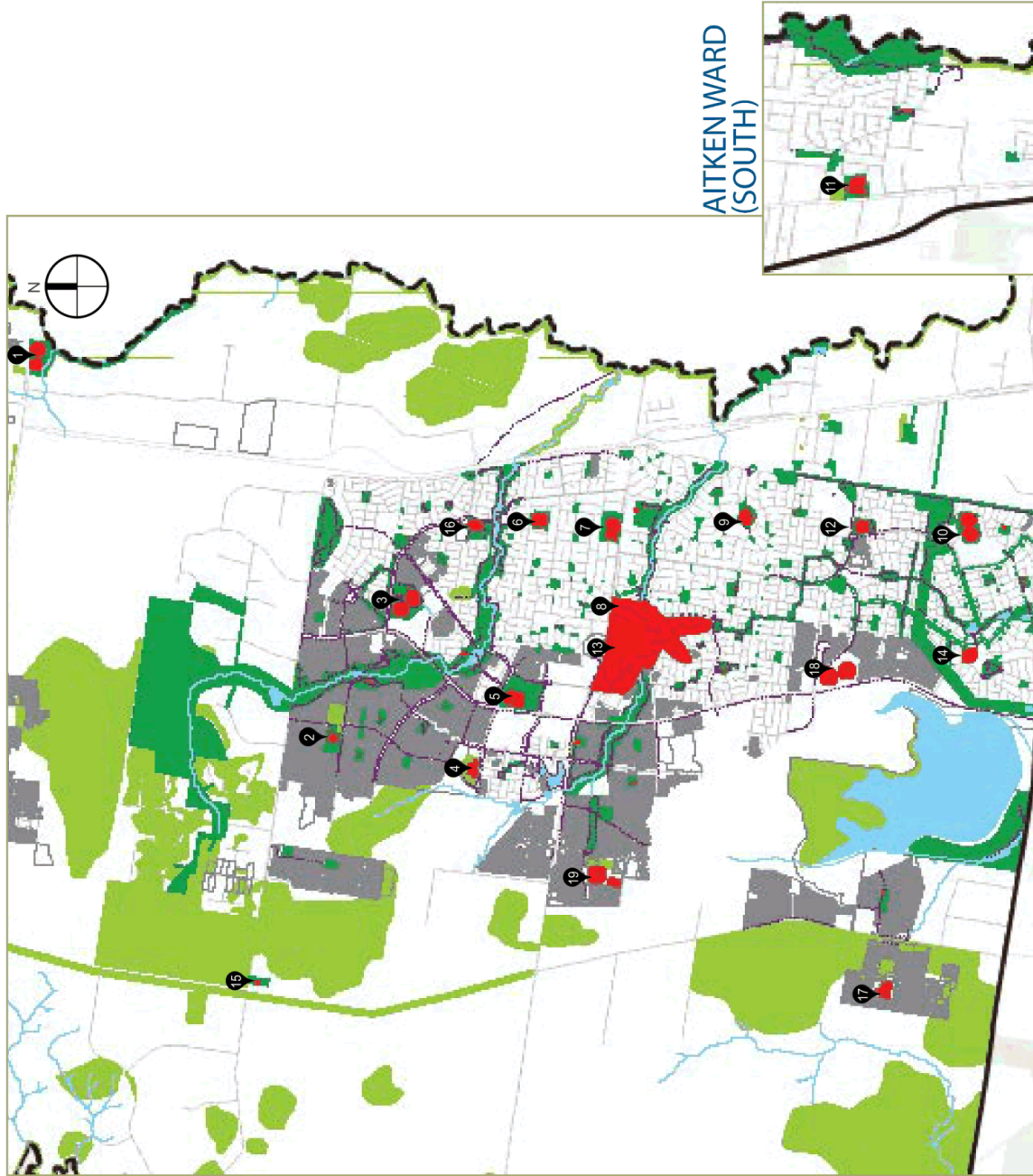


## Current supply of outdoor sport facilities

Hume City has a sound provision of active open space sites distributed throughout suburbs. The maps below and on accompanying pages show the current distribution of sport facilities developed on active open space parcels across the LGA.

Map 3 - Hume City Council current supply of outdoor sport facilities





AITKEN WARD (SOUTH)

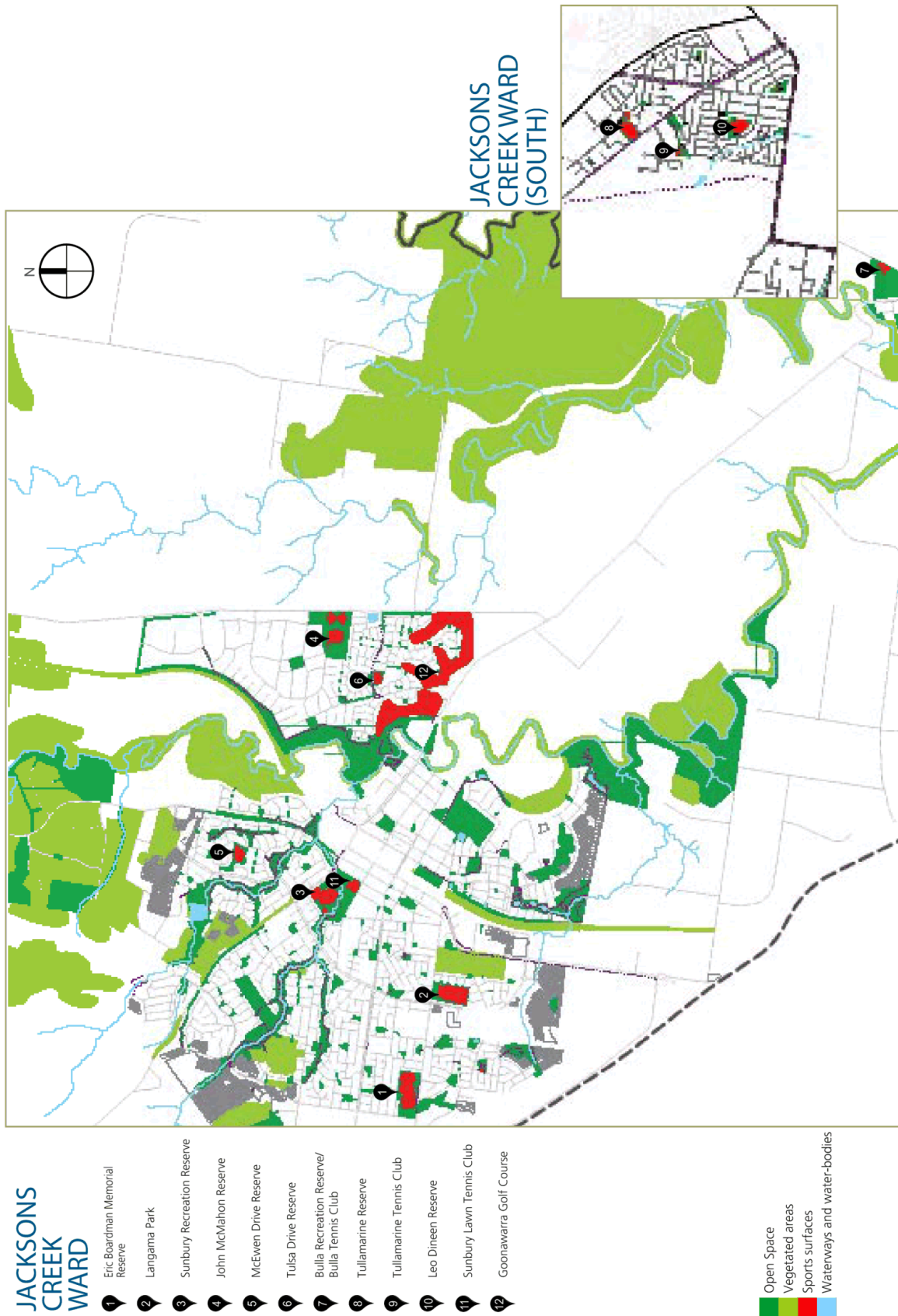
Hume City Council

**AITKEN WARD**

- 1 John Laifan Memorial Reserve
- 2 Hume Hockey and Lacrosse Centre
- 3 Highgate Recreation Reserve
- 4 Hume Tennis & Community Centre
- 5 Sprint Athletics Centre
- 6 Vic Foster Reserve
- 7 D.S. Aitken Reserve/Craigieburn Tennis Club
- 8 Craigieburn Bowling Club
- 9 Hothlyn Drive Reserve
- 10 Roxburgh Park Reserve
- 11 Seth Raistrick Reserve
- 12 Patullo Lane Reserve
- 13 Craigieburn Golf Course
- 14 Roxburgh Park Homestead Reserve
- 15 Mickleham Tennis Club
- 16 Malcolm Creek Reserve
- 17 Greenvale Gardens
- 18 Arena Recreation Reserve
- 19 Aston Recreation Reserve

- Open Space
- Vegetated areas
- Sports surfaces
- Waterways and water-bodies





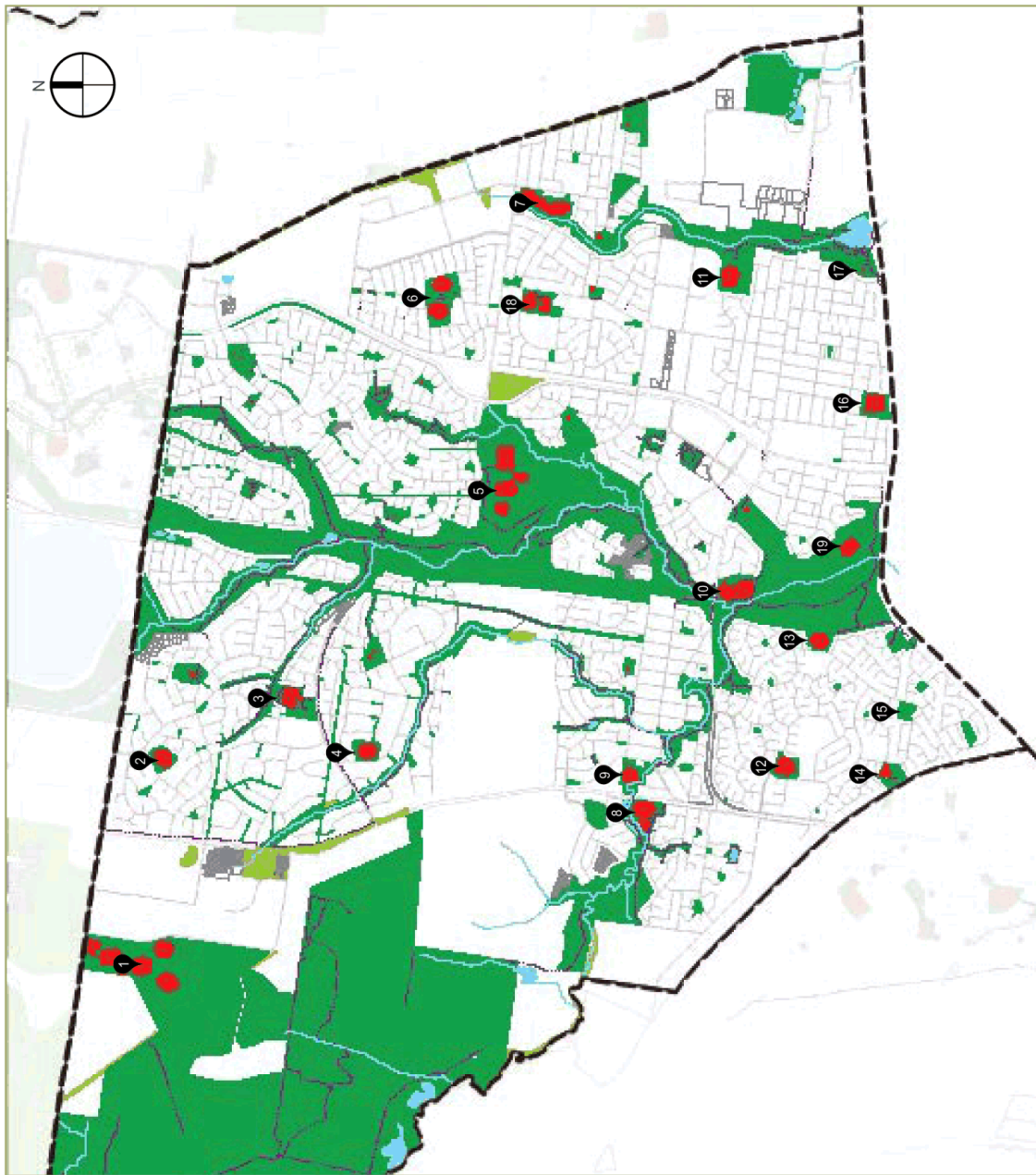
**JACKSONS  
 CREEK  
 WARD**

- 1 Eric Boardman Memorial Reserve
- 2 Langama Park
- 3 Sunbury Recreation Reserve
- 4 John McMahon Reserve
- 5 McEwen Drive Reserve
- 6 Tulsa Drive Reserve
- 7 Bulla Recreation Reserve/  
Bulla Tennis Club
- 8 Tullamarine Reserve
- 9 Tullamarine Tennis Club
- 10 Leo Dineen Reserve
- 11 Sunbury Lawn Tennis Club
- 12 Goonawarra Golf Course

- Open Space
- Vegetated areas
- Sports surfaces
- Waterways and water-bodies

Map 5 - Jacksons Creek Ward current supply of outdoor sport facilities





Map 6 - Meadow Valley Ward current supply of outdoor sport facilities

**MEADOW VALLEY  
 WARD**

- 1 Greenvale Recreation Reserve/Greenvale Tennis Club
- 2 Bradford Avenue Reserve
- 3 Barrymore Road Reserve
- 4 Drummond Street Reserve
- 5 John Ilhan Memorial Reserve
- 6 Progress Reserve
- 7 Laura Douglas Reserve
- 8 Willowbrook Reserve/Westmeadows Tennis Club
- 9 Westmeadows Reserve
- 10 Jacana Reserve
- 11 Seabrook Reserve
- 12 Gladstone Park Reserve
- 13 Jack Ginifer Reserve
- 14 Gladstone Park Tennis Club
- 15 Gladstone Park Bowls Club
- 16 Anderson Reserve
- 17 Jack Roper Reserve
- 18 Gibb Reserve
- 19 Broadmeadows Bowls Club

- Open Space
- Vegetated areas
- Sports surfaces
- Waterways and water-bodies





## COMMUNITY PROFILE

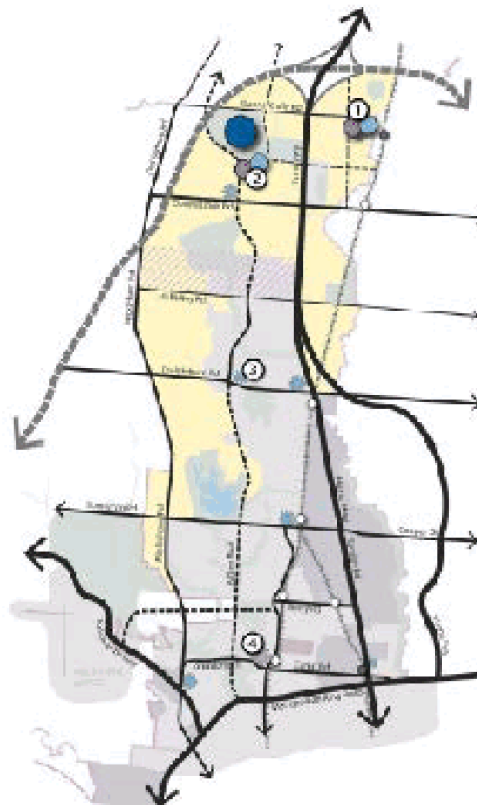
The way in which a community uses the surrounding open space and participates in active recreation and sport activities is largely influenced by age. Understanding the spatial and demographic variations in communities, such as concentrations of older residents or youth, is fundamental to responding to, and planning for, the future provision of active recreation and sports facilities.

### Population and growth



The current population of Hume City is 215,260<sup>1</sup>, with a median age of 33 years. A relatively young population, an analysis of Hume City's age structure shows that there is a higher proportion of people in the younger age groups (under 17) and a lower proportion of people in the older age groups (65 plus years), compared to Greater Melbourne and Victoria. This trend is forecast to continue till 2041.

### Hume growth corridor



Between 2016 and 2041 Hume City's population is expected to reach 372,627 people. A third of the growth will be observed in the young workforce and parent and homebuilders service groups (those aged between 25 to 49 years). Consistent with this trend, there will be a 78% increase in youth aged 17 years and under<sup>2</sup>.

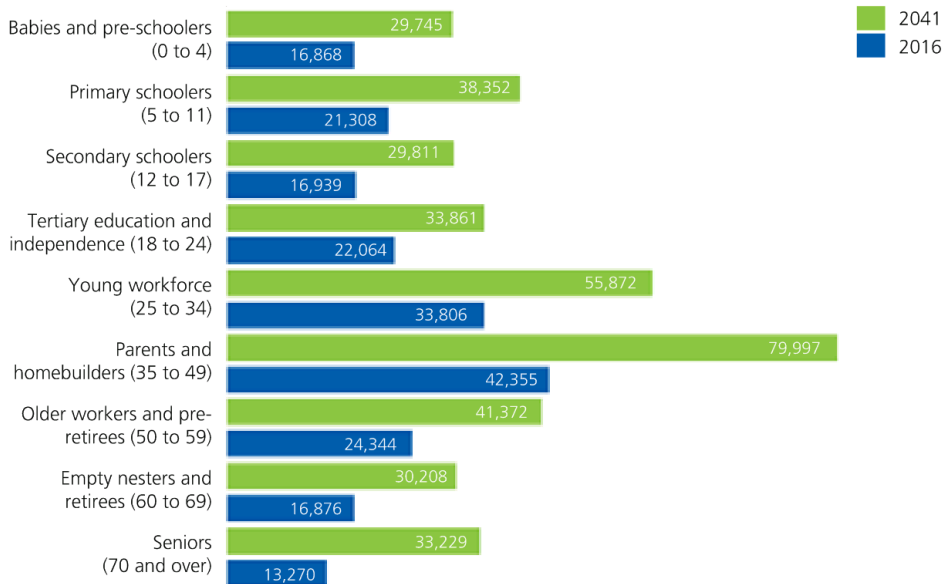
Knowing where the future youth reside is important for strategic sports planning, particularly as participation rates are higher among youth. Between 2016 and 2041 the top five areas to experience significant growth in youth (17 years and under) include:

1. Mickleham (currently in Airport Rural): +15,595 youth
2. Sunbury: +13,963 youth
3. Kalkallo (currently in Airport Rural): +5,837 youth
4. Greenvale, Oaklands Junction and Yuroke (sections in Airport Rural): +3,850 youth
5. Broadmeadows: +2,805 youth<sup>3</sup>.

1 ABS Estimated Resident Population  
 2 id population forecast  
 3 id population forecast population age structure map

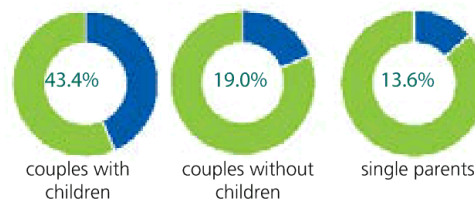
## Population forecast - five year age groups

The following graph provides a visual representation of the projected population growth to 2041 by five year age groups.



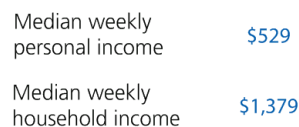
## Households

In contrast to many cities in Australia, Hume’s families are younger than average. More than half of the City’s households have children. In Hume City, 43.4% of households were made up of couples with children in 2016, compared with 31.4% in Victoria.



## Income

The cost of participation in sport activities continues to rise and it is important for Council to understand what the community can afford. Median incomes of individuals and households in Hume is lower than the Victorian average of \$644 for individuals and \$1,419 for households.



## Vehicle ownership

Unless there is a centralised facility, participation in sports competition involves travel due to home and away games. People often drive to sports parks and therefore access to a car is important. The majority of households in Hume City have access to at least one motor vehicle.



## Internet

Most sporting clubs now use social media platforms (such as Facebook) and email for communication. Current and potential participants need to have access to the internet to receive or find information on the types of sporting codes and clubs available within Hume City. Approximately 84.4% of households in Hume City have access to the internet and this is consistent with State and Greater Melbourne trends.

Households with access to the internet

84.4%

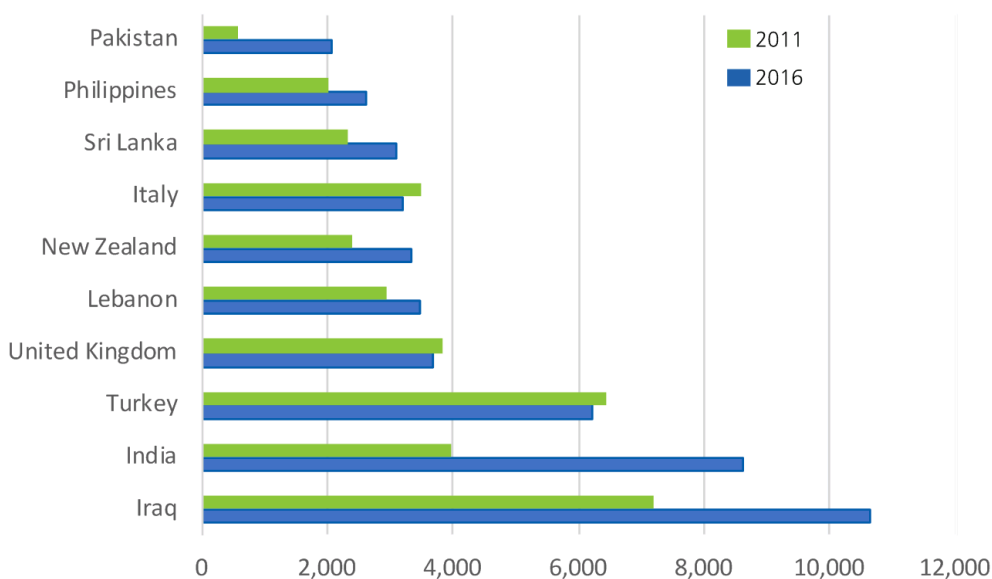


## Country of birth

Hume City is one of the most diverse municipalities in Australia. Around one third of Hume City's population were born overseas. In 2016, 35.7% of people living in Hume City were born overseas with the two largest groups from Iraq, with 5.4% of the population (10,637 people) and India, with 4.4% of the population (8,625 people).

The following table summarises the top 10 birthplaces for Hume residents born overseas for 2011 and 2016. Increases in the number of people born in India (+4,670), Iraq (+3,444) and Pakistan (+1,505) are most apparent, along with increasing number of people born in New Zealand, Sri Lanka, Philippines and Lebanon. Interestingly, the number of people born in Syria and now living in Hume has also seen a relatively sharp increase from 596 people in 2011 to 1,457 in 2016 (not shown in the graph).

Ensuring equitable access, encouraging and supporting participation in sport by people who are culturally and linguistically diverse is an opportunity for Hume City to use sport as a tool to build social connections and a cohesive community. Inclusive practices are necessary for sporting clubs to ensure that barriers to participation for people from culturally and linguistically diverse backgrounds are identified and minimised or eliminated.



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## STRATEGIC CONTEXT

Hume City Council approaches strategic planning proactively and with a clear and consistent vision for the community. Consistent themes link Council's various strategies, plans and policies effectively and assist to guide additional planning activities. Relevant Council planning documents have been reviewed to establish the strategic context for the Outdoor Sport Plan and are summarised in this section.



## Hume Horizons 2040

Hume City Council conducted extensive community consultation to develop Hume Horizons 2040. The plan provides clear direction for the future characteristics of the city and sets ambitious and strategic actions to achieve its vision. Social justice and sustainability principles underpin the plan and are outlined under five key themes and strategic objectives.

There are five key themes and strategic objectives for Hume Horizons 2040, including:

- Theme 1: A well-educated and employed community
- Theme 2: A Healthy and safe community
- Theme 3: A culturally-vibrant and connected community
- Theme 4: A sustainably built and well-maintained city with an environmentally engaged community
- Theme 5: A well-governed and engaged community

The actions of the Hume City Council Plan 2017-2021 have been developed to address the themes and strategic objectives of Hume Horizons 2040.

## Hume City Council Plan 2017-2021

The Council Plan includes the Disability Action Plan and Strategic Resource Plan and was developed in a collaborative manner with the community.

Council's vision is to be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

Relevant to development of the Hume Outdoor Sport Plan, Council commits to advocate for:

- facilities and spaces that provide formal and informal leisure and recreation opportunities for people of all ages and abilities
- the provision of local health and social support services and facilities
- the promotion of healthy, safe and sustainable living practices and programs
- world-class sporting facilities to meet demand in growth areas.

2018/2019 actions include:

- implement the Sports Ground Lighting Strategy including commencement of lighting upgrades to at least six priority sites
- support sports development through the provision of pavilion upgrades and implement the Sports Pavilion Plan including:

- construction/renovation of pavilions at DS Aitken, Roxburgh Park, Aston, Arena, Willowbrook and John McMahon Reserves and the Craigieburn Tennis Club
- commence scoping works for Bulla Village Tennis Club, Greenvale Equestrian and Seth Raistrick pavilions.
- implement capital works at leisure facilities, including:
  - planning for development of Aitken Hill Recreation Reserve
  - construction of a regional BMX and Skate facility at Sunbury Reserve
- Continue development and implementation of master plans including:
  - Greenvale Recreation Reserve
  - Sunbury Park
  - John McMahon Recreation Reserve
  - Willowbrook Recreation Reserve
  - DS Aitken Recreation Reserve
- commence development of a Master Plan for the former Craigieburn Leisure Centre (and Craigieburn Gardens) to consider future use of the site and facilities.

## Disability Action Plan

According to the 2016 Census, there were 7,238 Hume City residents aged 0–64 years and 5,201 residents aged 65 years or older, who identified as requiring a need for assistance with core activities.

This equates to 6.3 per cent of Hume residents that have a need for assistance with day-to-day activities including self-care, mobility and communication because of a disability, long-term health condition (lasting six months or more) or old age.

In comparison to other Melbourne Metropolitan Councils, Hume City Council has the highest proportion of residents aged 0–64 years and fifth highest proportion of residents aged 65 years or older who identified as requiring a need for assistance with core activities.

Relevant to development of the outdoor sport plan, 2018/19 actions include:

2.1.1 Support sports development through the provision of pavilion upgrades and implement the Sports Pavilion Plan.

3.1.2 Undertake actions to maximise use of facilities, ensuring equitable and appropriate access.

3.1.4 Undertake accessibility works at Council facilities.

## Hume Growth Corridor Integrated Growth Area Plan 2014

The Hume Corridor is one of the most substantial areas of growth in Melbourne. Its expansion forms part of the State Government's strategy to manage the population and economic growth of the Melbourne North Region.

Hume City Council's long term strategy for the municipality called Hume Horizons 2040 identifies growth of the Hume Corridor as the greatest influence on the city in the coming 40 years. Appropriately managing the change it creates underpins much of the strategy.

Relevant to the Hume outdoor sport plan, the plan identifies preferred locations for new or expanded state and regional community facilities including:

- Lockerbie Town Centre - location for regional sports and civic facilities serving Lockerbie, Donnybrook and Woodstock
- Merrifield Park/Town Centre - site for state sports and leisure hub.

The plan recognises that the diversity of services and recreation opportunities being demanded by the community is increasing, as well as when they want to use facilities. Upgrading existing facilities to expand the choice on offer and retaining flexibility in how new community and recreation facilities are developed is acknowledged as important to meet this continual change in community expectations and needs.

- A State scale sports and leisure hub is identified adjoining Mickleham Town Centre on land owned by Melbourne Water.

Known as Merrifield Park, the land has been identified as a potential location for a range of sports, water and leisure facilities similar to Albert Park. It is subject to further planning and significant State funding but offers a unique opportunity to broaden the sports and leisure offer of the Northern Region and Melbourne as a whole

- Greenvale Recreation Reserve will be expanded to provide additional sports grounds and associated facilities to meet existing demand and demand from the new residential development in the area. There is also potential to further expand Greenvale Recreation Centre to widen the activities of this facility
- Two additional sports facilities are identified for the area immediately to the south of Highlands Estate in Craigieburn to service the growing population and changing community.

Further detailed design and feasibility work is required but initial work has identified that 70ha of land could be utilised for such a facility and could include:

- regional scale hockey centre
- State scale cycling centre
- water based recreation and boating activities
- sports fields and grounds for a range of sports and activities
- indoor and outdoor recreation facilities
- a golf course.

Precinct Structure Plans have been developed for these growth areas and are detailed on the following pages.

## Precinct Structure Plans

The Victorian Planning Authority have developed Precinct Structure Plans (PSP's) guiding future infrastructure development of Hume City's growth areas.

The proposed sporting reserves and infrastructure detailed in the PSP's has been reviewed. Refer section 9 for further information.



## Hume Public Health and Wellbeing Plan 2017-2021

The Hume Health and Wellbeing Plan 2017-2021 outlines how Hume City Council will work with its partners to promote and protect the health and wellbeing of everyone who lives, works, learns and plays in Hume. Health and wellbeing priority areas relevant to development of the Hume Outdoor Sport Plan include:

- 10% increase in sufficient physical activity amongst Hume City adults by 2025
  - support the provision of land and infrastructure that encourages physical activity
  - promote and support participation in active travel, sports, active recreation and leisure
  - encourage participation in parks and open space.
- 5% decrease in the proportion of Hume residents who report being highly or very highly socially isolated by 2025
  - Develop and deliver events that build and enhance community and social networks
  - promote and develop safe and gender equitable communities, cultures and organisations where relationships are equal, non-discriminatory and respectful
  - enhance the real and perceived safety and amenity of public places and spaces.

## Hume Social Justice Charter 2014

The Hume City Council Social Justice Charter 2014 provides a framework for organisations to ensure the rights of the Hume community are upheld. This framework not only meets the obligation of The Charter of Human Rights and Responsibilities Act 2006 (Vic) but strengthens Councils commitment to social justice by providing a policy platform from which Council can work to address disadvantage. This guide aims to assist organisations to use a human rights and social justice framework to add value to remove the barriers that people face because of gender, age, race, religion, culture or disability.

## Hume Multicultural Action Plan 2014-2018

The Hume City Council Multicultural Action Plan 2014 – 2018 (MAP) advances the 'One City, Many Cultures' Action Plan, which was developed in 2007.

The MAP is a Council Plan that provides direction through both targeted and general actions to improve information, engagement, access and participation for residents from migrant, refugee and multicultural backgrounds. It also provides a number of actions that aim to build and increase inter-cultural awareness and community connection across Hume City.

## Open Space Strategy 2010-2015

The Hume Open Space Strategy provides a framework for the planning and provision of open space within the Hume local government area. It aims to provide the basis for equitable distribution of a diverse range of open space opportunities and facilities for residents and visitors.

The Plan defines sporting areas as providing for active recreation (informal and organised sport) with facilities including playing fields and pavilions. The hierarchy of open space includes neighbourhood, sub-district, district, regional and state level spaces. The Plan nominates a minimum land area of 10.25 hectares (ha) per 3000 households for district sporting open space and 15 ha for regional sporting open space. Land areas for sub-district and State level sporting open space depend on the sport. An audit of existing sporting open space determined that many did not meet minimum site size requirements (10.25 ha). However, the 59 ha of sporting open space available in Hume City at the time, exceeded the required 53 ha. The Plan recommended that 122 ha would be required by 2030 to meet the needs of the forecast population.

The Plan recommended review of master plans over the following sporting open space areas:

- Broadmeadows Valley Park - John Ilham Reserve
- Jack Roper Reserve
- Progress Reserve Coolaroo
- Greenvale Recreation Reserve
- Bulla Recreation Reserve
- Sunbury Recreation Reserve
- Boardman Reserve, Sunbury.

## Leisure Strategy 2013-2018

The Leisure Strategy vision states that:

**Hume City will be more physically active, healthier, connected and happier community where more people participate more frequently in a greater range of leisure activities.**

Principles underpin this vision focused on: participation; access, equity and inclusion; diversity of opportunity; sustainability; partnerships, collaboration and engagement; quality facilities; safety and wellbeing. Further, strategic priority area themes have been identified as:

- choice and participation
- leisure for health and wellbeing
- quality places and spaces
- working together.

The Strategy identifies leisure providers including Council, community, government, education, health and private sectors and a range of strategies to increase participation in leisure activities. The Strategy identified a range of actions to remove barriers and increase participation including specific strategies to support organised sport include:

- implementing initiatives to increase clubs' ability to provide for women and girls
- building clubs' capacity to be welcoming and inclusive of all people
- supporting the establishment of new clubs where interest is evident
- support clubs and others to respond to growing community pressure for access to sports that meets lifestyle demands
- provide facilities and support the delivery of programs that respond to the demand for modified junior sport participation programs.

Since finalising the Strategy, Hume City Council has delivered the Hume Regional Tennis and Community Centre and the Hume Hockey and Lacrosse Centre, both in Craigieburn, and completed development of the John Illhan Memorial Reserve regional soccer facility and the Highgate Recreation Reserve Australian football and cricket facility.

## Master plans

At a micro level, the following sporting reserve master plans have been reviewed as part of the process to develop the outdoor sport plan. Recommendations of the master plans are either confirmed and supported, or justification provided when an alternative to the master plan is proposed.

- DS Aitken Reserve master plan
- Lakeside Sport Facilities master plan
- Eric Boardman Reserve master plan
- Greenvale Recreation Reserve master plan
- John McMahon Recreation Reserve master plan (also known as Goonawarra Recreation Reserve)
- Sunbury Reserve management plan
- Jacana Valley Reserve master plan
- Jack Roper Reserve master plan
- Willowbrook Reserve master plan.

## Outdoor Sports Lighting Plan

The Hume Outdoor Sports Lighting Plan aims to contribute to the continued health, wellbeing and safety of the Hume community by increasing participation in physical activity. The policy identifies a six-year program of works to upgrade or install new lighting systems assessed at Hume sporting reserves.

The policy recommends lighting standards that reflect regional, district and sub-district categories for sporting grounds and facilities. Minimum levels of lighting provision are nominated for outdoor sports as well as the quantity of competition level sports ground and facility lighting. The policy provides for consideration of lighting additional sporting grounds and facilities for clubs with significant playing membership levels and sustained growth or where sporting grounds and facilities are reaching capacity.

## Sports Pavilion Plan

The Hume Sports Pavilion Plan aims to contribute to the continued health, wellbeing and social connection of the Hume community through participation in active sport. An audit of 58 buildings utilised for active sports participation resulted in a prioritised program of upgrades based on assessed criteria including size, condition, aged, female and family friendly amenity, environmentally sustainable design and utilisation.

The plan has identified a seven-year program of works that will upgrade or replace 22 sporting facilities with identified priorities being completed over a three-year period recognising time required for project scope, design and construction stages. Five new pavilions are also planned in growth areas including Mount Aitken, Mickleham and Kalkallo.



## ENGAGEMENT SUMMARY

### Overview

In addition to physical inspections of all outdoor sporting facilities within Hume, a range of stakeholders were consulted to provide further relevant information. These stakeholders included:

- Council officers
- Sporting clubs
- State Sporting Associations/ Organisations
- comparable local government authorities for benchmarking purposes
- relevant State government agencies.

A range of tools and techniques were used to engage these stakeholders:

- emails explaining the project and seeking input
- online surveys
- personal interviews
- telephone interviews.

State Sporting Associations for the nominated sports were contacted to provide comparative participation numbers and strategic plans for facility and organisational development, and any other information relevant to the development of the Plan.



## Council Officers

Council officers identified a number of key strategic issues relevant to future development of outdoor sport in Hume.

Rapid population growth is creating pressure on Council to deliver new facilities for use by growing numbers of participants. The growth in Hume has resulted in demand for additional sport facilities, even for those sports that statistically are declining at National and State levels.

For sports with increasing participation rates, this pressure is exacerbated as Council officers attempt to keep abreast of the demand for new facilities by new and existing residents.

In addition to the demand for new facilities to cater for the growing population, the need to renew and replace current (and ageing) sport facilities is pressing. This is essential work to ensure existing sport facilities remain fit-for-purpose and meet current standards as well as recognising universal design principles to encourage participation by a broad cross-section of Hume's diverse population.

The rising profile of successful elite female athletes and teams as well as increasing female participation at grass-roots levels, particularly in traditionally male dominated sports such as football (soccer), cricket, Australian football and rugby league, has highlighted the immediate need for access to appropriate ancillary facilities (e.g. change/toilet cubicles rather than open plan facilities) and equitable access to playing surfaces.

Sports are expanding the pre-training and playing season and providing members with year-round sporting competitions, resulting in conflicting demands on sport facilities previously shared by summer and winter sports.

Council's commitment to supporting social inclusion and equity requires careful and considered planning and design to ensure inclusive design of sporting infrastructure as well as providing practical support to sport clubs, associations and leagues to adopt inclusive practices particularly by sporting personnel.

It is important that Council recognises the resources required in order to create an environment where participation in outdoor sport is encouraged, accessible and inclusive.

## State Sporting Associations

State Sporting Associations (SSA) were interviewed with follow up correspondence (via email) to seek information relevant to Hume LGA including:

- registered player numbers for Hume and Victoria as well as participation trends for the sport
- strategic planning, particularly participation and plans for facility development including local, district and state standard facilities
- identified needs to increase participation
- sport events held in Hume that contribute to the sport's profile in the community and increased participation
- sport facility standards and provision rates (activity space per head of population)
- emerging sport and recreation trends
- practical support provided to clubs, particularly relating to increasing participation and inclusion strategies for women and girls, older adults, people with a disability and people from culturally and linguistically diverse backgrounds.

The type and level of information provided by SSAs in response to the interview questions varied.

Individual SSA feedback is incorporated in section 9 (Future Sport Demand).

## Sporting club survey responses

Of the 70 individual sporting clubs in Hume using outdoor sports grounds, 38 responded to the on-line survey.

Clubs were asked a series of questions related to various issues that may be affecting their ability to provide sporting opportunities to the community.

The following is an analysis of those responses.

### Issues being faced

Clubs were asked to indicate the extent that the following issues are having on their organisation on a scale of high, medium or low. Responses have been collated and ranked in the table below. The higher the number indicates the number of clubs that ranked the issue as relevant.

Table 2 - Club issues in rank of high, medium and low

Number of clubs ranking issue as:			Issues
High	Medium	Low	
17	12	7	Declining number of volunteers
14	17	4	Same people volunteering/no new volunteers
13	15	6	Competition from other sports
12	9	13	Cost of playing or participating is increasing
10	9	10	Lack of facilities to accommodate the needs of the club
10	8	11	Lack of female friendly facilities
9	7	13	Lack of female participation
8	18	8	Poor parent support of club and/or competition
8	16	7	Difficulty in accessing grant funding
7	11	9	Increasing insurance costs
7	9	15	No knowledge of/access to technological advancements for club
6	12	13	Unable to attract new members
6	11	17	Lack of training and development opportunities for coaches and officials
6	13	9	Cost of maintaining the venue for the activity
5	7	19	Cannot accommodate growing demand (too many people wanting to play)
5	6	16	(Lack of) disability access to facilities
4	14	10	Lack of youth participation
4	11	15	Lack of access to training opportunities for volunteers and committee members
3	11	16	Lack of qualified coaches or officials
2	13	16	Falling membership
2	16	13	Relationship with local schools
2	12	15	Lack of risk management knowledge/processes
1	10	20	Constant changes in committee

### Summary of club responses

Inferences can be drawn from the top five issues ranked 'high' by sport clubs responses including the following:

- sport clubs in the Hume LGA are not immune to the worldwide trend of reducing volunteers to manage, officiate and coach
- aligning with decreasing volunteering is the difficulty clubs face attracting and recruiting new volunteers resulting in very limited numbers of new volunteers
- competition from other sports includes extension of training and competition seasons increasing the cross-over of summer and winter sports
- while almost a third of responding clubs identified 'cost of playing or participating is increasing' as impacting the club to a high extent, just as many indicated this was a low ranking issue which may indicate cost differences for various sports based on registration fees, subsidies and incentives
- lack of facilities to accommodate the needs of the club and lack of female friendly facilities gained almost equal rankings of high, medium and low, most likely reflecting clubs' individual circumstances depending on the facility they play and train at.
- lighting and new/upgraded clubrooms were high priorities for many clubs, and, to a lesser extent, improved change facilities incorporating female friendly amenities
- in regard to the suitability of facilities:
  - clubs were generally satisfied with the number of fields, canteens, access and circulation, and car parking
  - the highest levels of dissatisfaction were regarding clubhouses, storage and seating/shade/water
- the vast majority of clubs are optimistic that membership numbers will increase over the next five years
- although current trends indicate growing community expectations for social/casual activities, only one third of clubs are offering them
- almost 75% of clubs have initiatives in place to raise female participation and over 50% of clubs also have initiatives in place to increase participation for older adults and culturally diverse groups
- over 75% of clubs would like increased Council support to undertake facility upgrades.



## SPORT TRENDS AND PLANNING PRINCIPLES

### Megatrends

In 2013, CSIRO and the Australian Sports Commission published “The Future of Australian Sport - Megatrends shaping the sports sector over coming decades”. The six identified Megatrends are summarised below:

#### A perfect fit:

The trend where people are increasingly participating in individual sport and fitness activities (running, aerobics, gym, etc) that more easily fit their personal lives and time constraints than the traditional organised sporting activities.

#### From extreme to mainstream:

Sports that offer adventure and risk elements are also on the rise, especially with younger generations. These sports are also closely linked to social media, greatly raising awareness. Sports/activities such BMX, skateboarding and rock climbing are relevant examples.

#### More than sport:

The broader benefits of sport are increasingly being recognised by governments, business and communities. These benefits include achieving mental and physical health, crime prevention, and social development.

#### Everybody's game:

Given the ageing population, sports of the future will need to cater for older participants. Further, the ever-increasing multi-cultural nature of our communities will also result in the need to provide activities that are attractive to a diverse range of cultures.

#### New wealth, new talent:

Relating to international sports markets, this trend is not relevant to this Plan.

#### Tracksuits to business suits:

Given the enormous amounts of money involved in some sports at the elite level, many community clubs are likely to be replaced in the future by more formally structured, corporate organisations. The rising cost of participating in organised sport is also a growing barrier to participation.

### Facility design

#### Sport precinct provision

There are acknowledged benefits of developing dedicated multi-use sports precincts (rather than single-field facilities).

Large flexible-use sites provide opportunities for shared use of infrastructure and maintenance requirements and enhanced ability to attract funding given the range of users. There are a number of existing (and planned) multi-use facilities across Hume. These larger facilities are important in attracting high-level events that often require large numbers of playing fields and courts.

#### Lengthening seasons and field sharing

There is a clear move toward sports providing ‘year-round sport’ through lengthening seasons and providing ‘off-season’ alternatives. This season lengthening impacts opportunities for recreation time choices and will place additional capacity and timing pressures on sporting facilities.

With many sports extending the lengths of pre-season and season fixtures, sharing of field space is becoming more difficult.

#### Field and court quality

Facility providers face an increasing trend to develop and re-develop sporting fields and courts to a higher standard in order to increase carrying capacity. Upgrades, such as lighting, field irrigation and turf varieties allow training and competition times to be extended and increases the ability of turf playing fields to cope with the resulting wear and tear. Further, to achieve ongoing field quality, fields need ‘rest periods’ (of up to four weeks) where necessary maintenance can be undertaken.

Synthetic surfaces are increasingly popular for some sports as use of the facility can increase up to three times that of a turf field. In locations with limited land for facility expansion, synthetic surfaces can increase carrying capacity significantly.



## Choice and challenge

### Move towards indoor sport and recreation

Anecdotally, there is an emerging trend toward sport participation indoors (e.g. basketball, netball and fitness). Potentially, this move may be a result of a preference for activities in a controlled climate and/or greater mid-week opportunities (compared with outdoor activities and traditional Saturday or Sunday fixtures).

### Diversification of sport

Road cycling, mountain biking and eco-tourism activities are all growing as non-traditional physical activities, while modified sports such as T20 cricket and 7s rugby are burgeoning. Changes are placing additional pressure on councils with regard to playing field capacity, facility flexibility and the need to plan for additional demand.

## Participation trends

At a national-level, the reduction in available leisure time has resulted in a trend for adults to move away from organised sport toward physical activity and non-organised (social) sport. The ABS has conducted a nation-wide Participation in Sport and Physical Recreation Survey for adults over 15 years of age in 2005/06, 2009/10 and 2011/12. The survey shows that participation in organised sport reduced slightly while non-organised sport reported increases.

## Facility management

Councils across Australia and Victoria employ various management structures over their sport and recreation facilities.

Where resources allow, there is a growing trend towards Councils taking on more responsibility for the overall management (and maintenance) of facilities. This involves users (tenant clubs) paying higher user fees, but being able to focus more on their core function of providing the relevant sport/activity, not facility management (and maintenance).

## Gender equality

There is a current focus on the role of sport in promoting gender equality from all levels of government.

The Victorian Government's 'Inquiry into Women and Girls in Sport and Active Recreation- A Five Year Game Plan for Victoria' contains 9 recommendations for the sport and recreation sector, state and local governments and other partners to bring about change. This is known as the 'Change Our Game' campaign. One of the most relevant themes for this Strategy is 'Change the Environment', with the following two recommendations:

- Deliver gender equitable built environments and facility usage policies
- Build an enabling environment through education and training.

Table 3 - Summary of the national, state and local participation trends (across the last 3-5 years where data was available)

Sport	National participation trends		State participation trends		Hume City's participation trends	
	Children	Adults	Children	Adults	Children	Adults
Australian football	steady	steady	increasing	steady	steady	steady
Baseball	decreasing	decreasing	increasing	increasing	establishing	establishing
Cricket	decreasing	decreasing	decreasing	decreasing	increasing	decreasing
Football (soccer)	increasing	increasing	increasing	increasing	increasing	increasing
Golf	decreasing	decreasing	decreasing	decreasing	increasing	increasing
Hockey	decreasing	decreasing	steady	decreasing	increasing	increasing
Lacrosse	steady	steady	increasing	steady	establishing	establishing
Lawn bowls	increasing	decreasing	increasing	decreasing	increasing	decreasing
Netball	decreasing	decreasing	increasing	increasing	increasing	increasing
Rugby league	increasing	increasing	increasing	increasing	establishing	establishing
Rugby union	decreasing	decreasing	decreasing	decreasing	establishing	establishing
Softball	decreasing	decreasing	decreasing	decreasing	increasing	decreasing
Tennis	decreasing	decreasing	decreasing	decreasing	increasing	increasing
Touch football	increasing	decreasing	decreasing	decreasing	establishing	establishing

Participation trend data for Australia and Victoria was sourced from various annual reports of national sporting bodies. Hume City participation data was provided by clubs/associations or the State Sporting Association. Information in this table reflects a point in time only and should not be used in isolation of current participation trend data by recognised sources.



## BENCHMARKING

Provision rates for sporting facilities are dependent on a range of factors and can vary considerably between local government areas. Two comparable Council areas were selected to allow benchmarking of provision rates and test assumptions. Provision rates for the City of Melton and Wyndham City Council are provided to assist the analysis of current provision rates for Hume City Council.

### Provision ratios

For more than seven decades, councils have attempted to quantify the need for community open space using provision ratios. The most common method has been to provide council-wide desired land standards for the network of open space (i.e. land for recreation and sport parks and facilities). This has been taken a step further for sport facilities through articulating population-based provision ratios and detailing facility (and therefore land) requirements for each sport. Planning for the provision of sport facilities using a per person ratio provides a benchmark guide to ensure sufficient land is designated for future growth and where more detailed planning and analysis is not available.

The sport provision ratio approach (e.g. 1 Australian football field per 5,000 residents) has been widely used throughout Victorian councils. However, it is not typical in Queensland or New South Wales. A small number of Queensland councils use a ratio approach for the provision of indoor sport and aquatic facilities. Two large city councils in Queensland that trialled a similar approach have since ceased using facility ratios for planning purposes. These Councils found that this approach was cumbersome to manage as field dimension requirements changed, reflecting increased facility needs during peak use times was difficult, and changes in club membership and club direction were difficult to match<sup>1</sup>.

The following considerations are worthy of noting for this approach:

- defining what is 'one facility' and appreciating potential for codes to change facility requirements (e.g. AFLX, T20 cricket, Pickleball)
- opportunities to increase carrying capacity by provision of synthetic facilities (as opposed to natural turf)
- opportunities to increase available hours of usage through field lighting
- impacts of stand-alone year-round facilities compared with shared multi-use facilities
- field shape and changing preferences - it can be difficult to convert ovals into rectangular playing fields.

In a younger city such as Hume, the provision of sports facilities is important for future communities. However, in an ageing LGA, increasing demand for recreation facilities (rather than formal sport) will require an alternate provision approach.

Regardless, Council Officers have contributed significant effort to develop ratios as a planning tool to be used in association with the considerations above.

<sup>1</sup> Moreton Bay Regional Council and Gold Coast City Council

As demonstrated by the information in the following table, this method can result in significant variations for provision rates. This is a reasonable expectation as participation rates in sport will vary across communities.

The table below summarises the sport facility per person ratios currently used by Hume, Melton and Wyndham Councils to plan sport facility provision. State Sporting Association provision ratios have also been listed where one is provided by the relevant SSA.

Table 4 - Planning benchmark comparison of facility per person ratio for Melton, Wyndham and Hume City Councils and Victorian SSAs

Sport	Planning benchmark - facility per persons ratio			
	Melton	Wyndham	Hume	State Sporting Association
Australian football	5,000	10,000	5,000	4,000
Baseball	75,000	27,000	none	No ratio
Cricket	5,000	6,000	5,000	4,000
Football (soccer)	6,000	6,000	5,000	No ratio
Golf	none	86,000	none	No ratio
Hockey	80,000	57,000	100,000	100,000 (synthetic)
Lacrosse	none	none	100,000	No ratio
Lawn Bowls	none	41,000	10,000	No ratio
Netball*	none	7,000	3,500	No ratio
Softball	75,000	35,000	25,000	No ratio
Rugby league	60,000	285,000	none	No ratio
Rugby union	60,000	218,000	none	No ratio
Tennis	2,500	4,000	2,500	1,500 persons
Touch football^	none	124,000	none	No ratio

\*Includes courts on Council and education land

^predominantly utilises rugby league/union fields

Sources: Hume Leisure Strategy 2013 - 2018, Melton Open Space Strategy 2016-2026, Wyndham Sports Strategy 2045, Victoria State Sporting Associations

Table 5 - Comparison of Melton outdoor sport facility provision

Sport	2018 Melton population 156,713	2018 Wyndham population 255,322	2018 Hume population 223,329	2030 Hume projected provision
	Existing facility provision	Existing facility provision	Existing facility provision	
Australian Football	21	27	28	36
Baseball	2	4	0	0
Cricket	25	37	42	61
Football (soccer)	21	19	29	44
Golf	2	2	3	3
Hockey	1	1	1	2
Lacrosse	0	1	1	2
Lawn Bowls	3	2	7	7
Softball	2	13	2	4
Rugby League	3	2	6	12
Rugby Union	3	1	0	2
Tennis	48	59	77	111
Touch Football	0	1	0	3

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## PARTICIPATION MODELING

Analysing population and demographic forecasts as well as participation data and trends allows modelling to assist guide facility provision across suburbs in the Hume LGA. This section provides this analysis for the Hume LGA and individual suburbs.

Involvement in organised sport and physical activity generally decreases with age. Across Australia, people aged 15-24 years had the highest rate of involvement in a playing role (43%) and the highest rate of involvement overall (44%). In comparison, people aged 55-64 and 65 years and over had the lowest rate of involvement in a playing role (18% and 17% respectively) and the lowest involvement overall (19% and 18% respectively)<sup>1</sup>.

The following table details the Hume population in five year age groups, both currently and forecast to 2026 (8 years hence) and 2041 (23 years hence). Separating the population into age groups allows scrutiny of the number of people statistically most likely to participate in sport and this information contributes to planning for sport facility provision. It should be noted that this analysis is limited and does not consider the impact of additional programs that may be implemented to increase participation in other age groups.

Age groups circled in blue below are those with the highest number of individuals in each year, further demonstrating the relative youth of the Hume City population. Interestingly, by 2041 there will be 131,949 people aged between 0 and 25 living in Hume (circled in orange below), with almost 50,000 aged between 15 and 24 years - those currently recording the highest levels of sport involvement.

Table 6 - Forecast age structure - 5 year age groupings

Hume City - total persons	2016		2026		2041		Change between 2016 and 2041
	Number	%	Number	%	Number	%	
Age group (years)							Number
0 to 4	16,868	8.1	23,692	8.3	29,745	8.0	12,877
5 to 9	15,531	7.5	21,794	7.7	27,950	7.5	12,419
10 to 14	14,107	6.8	19,790	7.0	25,769	6.9	11,662
15 to 19	14,709	7.1	18,546	6.5	24,180	6.5	9,471
20 to 24	15,964	7.7	19,158	6.7	24,305	6.5	8,341
25 to 29	17,156	8.3	22,251	7.8	26,745	7.2	9,589
30 to 34	16,650	8.0	24,292	8.5	29,127	7.8	12,477
35 to 39	14,732	7.1	23,310	8.2	28,778	7.7	14,046
40 to 44	13,687	6.6	20,227	7.1	26,470	7.1	12,783
45 to 49	13,936	6.7	17,637	6.2	24,749	6.6	10,813
50 to 54	13,176	6.3	15,321	5.4	22,064	5.9	8,888
55 to 59	11,168	5.4	14,210	5.0	19,308	5.2	8,140
60 - 64	9,207	4.4	12,581	4.4	16,364	4.4	7,157
65 to 69	7,669	3.7	10,379	3.7	13,843	3.7	6,174
70 to 74	5,377	2.6	8,125	2.9	11,846	3.2	6,469
75 to 79	3,636	1.7	6,219	2.2	9,691	2.6	6,055
80 to 84	2,405	1.2	3,863	1.4	6,708	1.8	4,303
85 and over	1,852	0.9	2,914	1.0	4,985	1.3	3,134
Total persons	207,830	100.0	284,307	100.0	372,627	100.0	164,797

<sup>1</sup> ABS Participation in Sport and Physical Recreation, Australia 2013-2014

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## INCLUSION INITIATIVES

Being socially included means that people have the resources, opportunities and capabilities they need to:

- learn by participating in education and training
- work by participating in employment, unpaid or voluntary work including family and carer responsibilities
- engage by connecting with people, use local services and participate in local, cultural, civic and recreational activities
- have a voice by influencing decisions that affect them.

Gaps in resources, opportunities and capabilities can lead to people not fully participating in society. People may be at risk of social exclusion if they are experiencing multiple disadvantages.

Hume City Council is committed to supporting an inclusive community with strategic plans and policy statements setting out key actions and community expectations including the Hume Social Justice Charter, Disability Action Plan and Community Safety Plan. Participation in sport is one practical tool that communities can use to encourage and support inclusive practices and the following information is provided to further the goals of Council.

The level of participation in sport by people from culturally and linguistically diverse (CALD) backgrounds and the barriers limiting their involvement has been the subject of research by the Human Rights and Equal Opportunity Commission in 2006. More recently, a report was published in March 2018 on 'Participation versus Performance: Managing (dis)ability, gender and cultural diversity in junior sport'<sup>1</sup>. The report examined the barriers and successful actions by clubs to eliminate these.

A range of research has been undertaken on aspects of social inclusion in Australian community sport resulting in outputs including:

- Women and Girls in Sport and Active Recreation
- The future of Australian Sport: Megatrends shaping the sports sector over coming decades
- Australian Sports Commission - Play by the Rules.

<sup>1</sup> Spaaij, R., Farquharson, K., Gorman, S., Jeanes, R., Lusher, D., Guerra, C., White, S., & Ablett, E. (2018). *Participation versus Performance: Managing (dis)ability, gender and cultural diversity in junior sport. Summary Report.* Melbourne: Centre for Multicultural Youth.

## Research

### Participation versus Performance: Managing (dis)ability, gender and cultural diversity in junior sport<sup>2</sup>

Key findings of this research include:

- clubs understand diversity in different ways and don't always have a clear definition of diversity from state or national bodies
- clubs typically respond to single aspects of diversity rather than multiple aspects
- most junior sports recognise the benefits of diversity including increased membership and volunteers, club capacity and sustainability, social and health benefits to the community
- resources and capacity of clubs is a barrier to promoting and supporting diversity
- commitment to diversity is often dependent on an individual champion driving change
- clubs that supported a participation ethos ('sport for all') were more supportive of diversity
- junior sports clubs are organised and structured in a way that tends to devalue certain forms of diversity
- there is a lack of specific guidance and support for junior sport clubs in improving diversity and inclusion
- supporting participation and focusing on performance can be conflicting goals for clubs.

The research revealed that sporting clubs at a local level require:

- information explaining what diversity is and what practical actions clubs can take
- varying degrees of support and at different stages as they embrace diversity
- policies that include specific guidance and resources on how clubs can engage with and embed diversity
- support identifying individuals to champion diversity and long-term change
- access to success stories when clubs have developed and implemented diversity related strategies.

<sup>2</sup> Centre for Multicultural Youth, 2018



An outcome of the research included identified positive practices for clubs to implement such as:

- changing club culture through management structures that distribute the administrative workload of club committee members and support better communication and inclusive practices
- undertaking an internal assessment to determine current club practices and what could be done differently to recruit and retain players from different cultural backgrounds, and increase parents and carers in volunteering
- practical assistance for low income families such as ride share to assist with transport and recycling sport equipment, shoes and uniforms between club members
- actively seeking equal representation on committees by males and females to promote gender equity, particularly when promoting female participation
- encouraging and mentoring club members to take up roles on the committee and providing mentoring and support

- seeking assistance from state sporting associations regarding all-abilities participation and teams, attending an organised event aimed at connecting disability service providers with sport clubs and targeting skilled people in the community to champion the activity e.g. teacher from the local special school
- regular social events that are culturally sensitive and celebrate different cultures
- production of newsletters and marketing in relevant languages for the local community
- establishing a role for a person to act as an intermediary between the club and newly arrived migrant people.

Major recommendations from the research fall under the following themes:

- Policy
- Developing and managing diversity champions
- Club culture and balancing participation and performance
- Sharing good practice.

## Policies

In 2006 the Australian Human Rights and Equal Opportunity Commission recommended that national sporting organisations should consider implementing dedicated Indigenous and culturally and linguistically diverse (CaLD) sports programs to promote a greater diversity of participation, and allocate appropriate time, staff and resources to these programs.

A growing number of National Sporting Organisations (NSO) and State Sporting Associations (SSA) now have policies provide direction regarding inclusive practices. Increasingly, NSOs and SSAs are actively supporting management within the sport to implement similar policies at all levels of the sport.

Clubs at the grassroots level do not always have the time or resources to manage the change process required to increase diversity. NSOs and SSAs are becoming increasingly aware of the need to actively work alongside clubs and Councils to drive change in this area.

## Practical ways to promote inclusion in sport

The following section has been compiled after review of successful case studies and research, and provides eight focus areas for Hume to assist sport to actively promote inclusive practices at the grassroots club level. These focus areas are:

1. Providing essential information
2. Learn the language
3. Building community through food
4. Uniform and clothing flexibility
5. Change rooms with privacy
6. Stand up to inappropriate behaviour
7. Reach out to community centres and religious organisations
8. Educational sessions for coaches, officials and volunteers

### Essential information

The Australian Sports Commission’s most recent report on children’s organised physical activity outside of school hours<sup>1</sup> found that children with a parent who speaks a language other than English (LOTE) at home have below-average participation rates, with these parents more likely to cite other commitments or lack of time as a reason for their child’s non-participation.

Given the already significant and increasing proportion of people living in Hume that speak a language other than English, a key focus should be on ensuring language is not a barrier to participation for children and their parents.

The following actions are proposed to encourage clubs to acknowledge and welcome people from diverse cultures to participate in sport:

- ensure signs use symbols as well as words and consider providing names, directions and/or information in languages representative of Hume residents
- actively assist clubs to provide information about membership, training and competition schedules and social events in multiple languages
- support clubs to teach their members basic greetings, appropriate exclamations (e.g. when scoring a goal) and phrases in languages representing different residents - hello, welcome, my name is...

### Learn the language

In Hume, 44.9% of people speak a language other than English at home<sup>1</sup> indicating the cultural diversity of the population and the desire of these residents to retain their language. Between 2011 and 2016, the number of people who spoke a language other than English at home increased by 19,893 or 29.0%<sup>2</sup>.

The top ten languages (other than English) spoken at home in Hume and a comparison to the Greater Melbourne population is provided below:

Table 7 - Number of Hume City residents and language spoken (other than English)

Language	No. of people in Hume	Hume %	Greater Melbourne %
Arabic	16,296	8.3	1.7
Turkish	13,485	6.8	0.7
Assyrian/ Aramaic	11,931	6.0	0.3
Italian	5,699	2.9	2.3
Punjabi	5,053	2.6	1.2
Sinhalese	3,175	1.6	0.8
Greek	2,805	1.4	2.4
Hindi	2,686	1.4	1.1
Urdu	2,630	1.3	0.5
Filipino/ Tagalog	2,243	1.1	0.8



1 Ausplay Focus, Children’s participation in organised physical activity outside of school hours, April 2018

1 ABS Census 2016  
2 idcommunity demographic resources Hume City

### Building community through food

The notion of building community by sharing food may not seem a new or innovative idea, but it can have long lasting effects on developing a cohesive community. Considering the type of food provided after training and competition days, at social events, and food sold at canteens and kiosks could have a significant impact on people from diverse cultural backgrounds feeling welcome and included.

Country of birth, language and religion are historically linked to culture and need to be considered when identifying practical actions for sports to be inclusive. The role of food in cultural practices and religious beliefs is complex and varies among individuals and communities. Understanding the role of food in cultural and religious practice is an important part of showing respect and responding to the needs of people from a range of religious communities.

In Hume City in 2016 the largest religious group was Western (Roman) Catholic (29%) followed by Islam (16.5%), Anglican (5.5%), Hinduism (2.8%), Greek Orthodox (2.6%) and Christian (2.6%).

Providing regular social activities for club members allows people to make friends and sharing food is an essential element supporting connections between people.

### Uniform and clothing flexibility

A flexible uniform policy allows people to dress in accordance with their cultural and religious traditions. Simple policies promoted at club level can assist to dispel preconceptions regarding sport uniforms through simple statements including:

- we support members wearing traditional head scarves in colours of the team/club
- we support members wearing leggings or tracksuits and long sleeves tops.

### Change rooms with privacy

There is growing demand for privacy in change rooms by providing lockable cubicles for toilets and showers.

Group showers and open changing areas without option are no longer considered appropriate, particularly when encouraging sport participation by women and girls, culturally and linguistically diverse people, people with a disability and trans-gender and cis-gender people.

Change rooms designed to provide privacy will cater for everyone regardless of gender, cultural or religious tradition.

Combinations of female, male, unisex and family change rooms are all options for investigation and application when amenities are refurbished or designed for construction.

### Standing up

Building an inclusive environment at club level may take considerable time and effort and can be undermined by a single inappropriate comment or incident that is not handled well. Unintentionally offensive comments or ill-chosen humour can be damaging and it is important for club members to stand up and speak out when comments 'cross the line'.

Coaches, officials and volunteers involved in clubs need to model the club's code of conduct particularly for junior sport teams.

### Reaching out

Rather than expecting people to reach out to the local sports club, clubs should reach out to local community centres and religious organisation to welcome new members and encourage attendance at sign-on days, social events and exhibition games.

### Education sessions

Education sessions for club members that are fun to participate in and increase awareness of other cultures is one way of fostering understanding and acceptance. More formal training and education for coaches, officials and committee members is also essential to help clubs evolve and create management, strategy and policy frameworks that underpin member behaviour and practices.

### Coaches

The onus of inclusion rests with the coach according to the Australian Institute of Sport (AIS). The AIS advise that being inclusive means adapting and modifying coaching practices and activities to ensure every participant, regardless of age, gender, ability level, disability and ethnic background has the opportunity to participate if they choose to. Good coaches adapt and modify aspects of their coaching and create an environment that caters for individual needs and allows everyone to take part.

### Officials, umpires and volunteers

As role models, mentors and people in positions of trust, club officials, umpires and volunteers are in a unique position to influence the policies, practices and culture of local sport teams. Education sessions on inclusive practices delivered in a social, relaxed environment to encourage discussion and information sharing will allow clubs to assess what they are currently doing and what can be improved to support inclusive practices. Club officials and volunteers will also be better able to support club coaches to create an inclusive environment.

### Recommendations

While the inclusive practices discussed are primarily the responsibility of sport clubs and associations, Council can facilitate education, information and improvement in these areas. A number of recommendations are detailed in the following table aimed at Council providing support to clubs and associations becoming more inclusive.

Item	Recommendation	Reference	Category	Priority
<b>City-wide</b>				
II1	Review the Hume City Council Sports Aid Grant Program	Operational action	Participation	C
II2	Continue implementation of the Sports Club Development & Training program including a schedule of quarterly development sessions available to Hume Clubs	Operational action	Participation	C
II3	Prepare a Club Resource Kit to assist the development of newly formed Hume Sport Clubs	Operational action	Growth	M
II4	Produce a series of Club Development/ Inclusion Fact Sheets and resources for Hume Sports Clubs in partnership with relevant SSAs and community organisations	Operational action	Participation	M
<b>Aitken Ward</b>				
<b>Southern AOS, Kalkallo</b>				
II5	Establish a new inclusive Sports Association including an Australian rules football club and tennis club	Operational action	Participation	M
II6	Facilitate the relocation of the Donnybrook Cricket Club (DCC) from John Laffan Reserve. DCC to form part of new Sports Association	Operational action	Participation	M
<b>Central AOS, Kalkallo</b>				
II7	Establish a new inclusive Sports Association including a soccer club, cricket club and tennis club	Operational action	Participation	M

<b>Eastern Hub AOS, Mickleham</b>				
II8	Establish a new inclusive rugby union/touch club	Operational action	Growth	L
<b>Aitken Hill Activity Centre, Craigieburn</b>				
II9	Development of the Craigieburn Softball Club	Operational action	Participation	M
<b>Northern Hub AOS, Mickleham</b>				
II10	Establish a new inclusive Sports Association including an Australian rules football club, cricket club and tennis club	Operational action	Participation	M
<b>Southern Hub, Mickleham</b>				
II11	Establish a new inclusive Sports Association including a soccer club, cricket club and tennis club	Operational action	Participation	M
<b>John Laffan Reserve, Kalkallo</b>				
II12	Develop a new junior soccer club	Operational action	Participation	M
<b>Hume Hockey and Lacrosse Centre, Craigieburn</b>				
II13	Partner with Lacrosse Victoria to establish a Hume Lacrosse Club	Operational action	Participation	M
<b>Item</b>	<b>Recommendation</b>	<b>Reference</b>	<b>Category</b>	<b>Priority</b>
<b>Central Hub AOS, Craigieburn</b>				
II14	Establish a new inclusive Sports Association including a Rugby League Club, Touch Football Club and Cricket Club	Operational action	Participation	M
<b>Jacksons Creek Ward</b>				
<b>Lancefield Road LR-SR-03 AOS, Sunbury</b>				
II15	Relocation of Sunbury United Rugby League Club from Langama Park	Operational action	Growth	L
<b>Meadow Valley Ward</b>				
II16	Partner with AFL Victoria to establish a new Auskick Program	Operational action	Participation	C

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## FUTURE SPORT DEMAND

Using the current participation numbers of sports across the Hume LGA and the forecast population growth, it is possible to project participation rates to plan for potential future demand for sporting opportunities and facilities to support participation. The table below summarises current participation and forecast increases based on applying the past and current Hume participation rate and the Victorian participation rate to the expected population of the Hume LGA in 2041<sup>1</sup> (estimated 372,627 people) for each sport. Projections have been based on current participation rates without factoring any participation trends for individual sports as there are a range of variables involved that are complex to predict with certainty.

Table 8 - Sport participation projections

Sport	2016 Participation*	2018 Participation*	2041 Participation based on current participation and forecast population#
Australian football	3,000	3,445	6,612
Baseball	-	-	currently establishing
Cricket	1,950	2,100	3,504
Football (Soccer)	1,880	2,235	4,106
Golf	986	1,165	1,944
Hockey	55	143	239
Lacrosse <sup>%</sup>	12	22	37
Lawn Bowls	383	437	729
Netball <sup>^</sup>	2,306	1,653	2,758
Rugby League	621	650	1,084
Rugby Union <sup>%</sup>	66	94	157
Softball	297	177	295
Tennis	2,000	2,265	3,779
Touch Football	-	-	currently establishing

<sup>\*</sup>Registered player numbers provided to Council by clubs <sup>\*</sup>Registered player numbers provided by the relevant State Sporting Organisation.  
<sup>#</sup>Projected participation calculated using 2018 participation and percentage forecast population increase for period 2018-2041 (66.85%).  
<sup>^</sup>Netball figures reflect both indoor and outdoor participation. <sup>%</sup>Figures for Lacrosse and Rugby Union reflect the number of registered players that live in Hume LGA however are members of clubs in neighbouring local government areas

With no established and registered clubs within the Hume LGA, Baseball Victoria and Touch Football Victoria were unable to provide accurate participation data. Despite this, it can be assumed that both these sports, as well as Lacrosse which is currently establishing in the City, will have a presence in Hume in the future. It is likely there are currently baseball players living in Hume and playing for clubs located in neighbouring LGAs (regardless that this data is not currently captured by the SSA). Touch Football's strategic alliance with Rugby League and the development of a Rugby League State and Community Centre for the sport in Hume provides strong impetus for further development and promotion of Touch Football in Hume.

### Key considerations

The above analysis can assist to guide the provision of sporting facilities, however needs to be used in conjunction with other tools. It is important to note that obtaining consistent and accurate data from sport clubs and state sporting organisations was difficult. Other factors to consider when planning for sport include:

- local communities/LGAs often have markedly different participation rates than the State participation rates, thus the inclusion of both methods of calculations in the above table
- sporting participation rates change regularly, and even a minor increase or decrease in those rates can significantly affect sustainability at club, league and sometimes state levels
- the current most popular sports that Council will need to continue to provide significant support to, include: Australian football, cricket, football (soccer), tennis, golf and netball.

A summary of implications for each individual sport is provided in the outdoor sport analysis section.

## Growth Area Planning

The Victorian Planning Authority (VPA) works closely with Councils and local communities to assess the infrastructure required to support the future population in growth areas. The location and indicative size and form of the infrastructure is displayed in a plan, often known as a Precinct Structure Plan (PSP), that guides the development of the growth area.

The VPA have completed PSP's for the Hume growth corridor which contain guidance on the type of future active open space and sporting infrastructure required in those areas (table 2).

There are still areas identified in Hume for future development that have not had a PSP prepared or are in early phase of PSP development.

Sometimes, after these PSP's are prepared, the requirements and aspirations of the community change. To manage this change and continue to meet community expectations variations are made to the size and form of the infrastructure.

Table 2 outlines recommended changes to identified PSP growth area sporting infrastructure for Council consideration. The changes have been identified to meet the needs of the growing community and to provide a balance of sporting opportunities to new and existing residents.

Table 9 - Summary of active open space nominated in relevant Precinct Structure Plans and recommended infrastructure charges

Aitken Ward	Description of facilities in PSP	Recommendations
Craigieburn R2 (Central Hub)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Develop four rugby league/touch football pitches overlaid on two cricket ovals</li> </ul>
Craigieburn R2 (Northern Hub)	<ul style="list-style-type: none"> <li>Sixteen (16) tennis courts, 3 netball courts and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Develop skate, scooter and BMX park</li> </ul>
English Street (John Laffan Reserve)	<ul style="list-style-type: none"> <li>Upgrade sports grounds and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Develop two soccer pitches overlaid with a cricket oval, a multi-purpose area and pavilion</li> </ul>
Highlands (Activity Centre)	<ul style="list-style-type: none"> <li>Sports fields and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Develop two softball diamonds and pavilion</li> </ul>
Lockerbie (Southern - Cloverton Recreation Reserve)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, six tennis courts and two pavilions</li> </ul>	<ul style="list-style-type: none"> <li>Reduce tennis courts to four (future proof area for future development of up to eight courts). Develop single shared pavilion.</li> </ul>
Lockerbie (Central)	<ul style="list-style-type: none"> <li>Two cricket ovals combined with four football (soccer) pitches, four tennis courts and shared pavilion</li> </ul>	<ul style="list-style-type: none"> <li>No change</li> </ul>
Merrifield West (Southern Hub)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, six tennis courts and two pavilions</li> </ul>	<ul style="list-style-type: none"> <li>Develop four football (soccer) pitches overlaid on two cricket ovals and a single shared pavilion</li> </ul>
Merrifield West (Northern Hub)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, six tennis courts and two pavilions</li> </ul>	<ul style="list-style-type: none"> <li>Future proof site for up to eight tennis courts and develop a single shared pavilion</li> </ul>
Merrifield West (Eastern Hub)	<ul style="list-style-type: none"> <li>Three football (soccer) pitches/one cricket oval overlay and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Two rugby union/touch football pitches overlaid on one cricket oval and pavilion</li> <li>Future proof site for inclusion of third rugby union/touch football pitch</li> </ul>
Craigieburn West, Craigieburn Town Centre, Merrifield South, Merrifield Town Centre, Merrifield North, Merrifield Employment, Kalkallo Town Centre, Viva Energy	<ul style="list-style-type: none"> <li>Future PSPs yet to be developed by VPA</li> </ul>	<ul style="list-style-type: none"> <li>Future PSPs yet to be developed by VPA</li> </ul>

Jacksons Creek Ward	Description of facilities in PSP	Recommendations
Lancefield Road Regional Sporting Complex (LR-SR-01)	<ul style="list-style-type: none"> <li>Expected to accommodate Regional Sporting Infrastructure</li> <li>Balance of Reserve to be provided in Sunbury North precinct</li> </ul>	<ul style="list-style-type: none"> <li>Develop indoor/outdoor sports complex to service south/east Sunbury. Relocate indoor sports courts from Sunbury South (Redstone Hill MTC) and outdoor netball courts from Lancefield Road Northern Hub into a consolidated regional complex</li> </ul>
Lancefield Road Northern Hub (LR-SR-02)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, outdoor netball courts and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Relocate outdoor netball courts to Lancefield Road Regional Sporting Complex (LR-SR-01)</li> </ul>
Lancefield Road Central Hub (LR-SR-03)	<ul style="list-style-type: none"> <li>Two football (soccer) pitches/cricket oval and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Increase to four football (soccer) pitches overlaid on two cricket ovals and pavilion</li> </ul>
Sunbury South (Harpers Creek Hub)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, three lawn bowls greens and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Relocate lawn bowls to Sunbury South PSP (Northern Hub) subject to demonstrated demand for additional lawn bowls facilities</li> </ul>
Sunbury South (Jacksons Creek Hub)	<ul style="list-style-type: none"> <li>Two football (soccer) pitches/cricket oval, eight tennis courts and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Develop four rugby league pitches overlaid on two cricket ovals and pavilion. Rugby pitches relocated from Sunbury South (Northern Hub)</li> <li>Relocate tennis courts to Sunbury South PSP (Northern Hub)</li> </ul>
Sunbury South (Redstone Hill MTC)	<ul style="list-style-type: none"> <li>Two Australian football/cricket ovals, pavilion and four court indoor stadium</li> </ul>	<ul style="list-style-type: none"> <li>Relocate indoor sports courts to Lancefield Road Regional Sporting Complex (LR-SR-01)</li> </ul>
Sunbury South (Northern Hub)	<ul style="list-style-type: none"> <li>Two rugby/football (soccer) pitches and pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Relocate tennis from Jacksons Creek Hub and lawn bowls from Northern Hub to this Reserve</li> <li>Relocate rugby to Lancefield Road Central Hub (LR-SR-03)</li> </ul>
Sunbury West, Sunbury North	<ul style="list-style-type: none"> <li>Future PSPs yet to be determined by VPA</li> </ul>	<ul style="list-style-type: none"> <li>Future PSPs yet to be determined by VPA</li> </ul>
Meadow Valley Ward	Description of facilities in PSP	Recommendations
Greenvale Central (Greenvale Recreation Reserve)	<ul style="list-style-type: none"> <li>Australian football/cricket oval (oval 3) and pavilion</li> <li>Additional tennis courts at Greenvale Tennis Club</li> </ul>	<ul style="list-style-type: none"> <li>No change</li> </ul>
Greenvale Central (Bradford Avenue Reserve)	<ul style="list-style-type: none"> <li>Upgrade of oval</li> </ul>	<ul style="list-style-type: none"> <li>Convert oval to accommodate football (soccer)/cricket post completion of oval 3 at Greenvale Recreation Reserve</li> </ul>
Woodlands	<ul style="list-style-type: none"> <li>Future PSPs yet to be determined by VPA</li> </ul>	<ul style="list-style-type: none"> <li>Future PSPs yet to be determined by VPA</li> </ul>



### Informal sport considerations

There is evidence that an increasing number of people are participating in social sport and individual fitness activities that suits their lifestyle, and that participation in formal sport is declining<sup>1</sup>. In addition, the multicultural nature of Hume's population will necessitate provision of activities that are attractive to people from a diverse range of cultures. The rising cost of participating in sport is an identified barrier for community members and social sport games provides an alternative way of enjoying sport without the financial commitment inherent to participation in club sport. The increasing number of people participating in informal sport and recreation activities requires recognition, proactive planning and accommodation for the future.

Opportunities for social and informal sports participation at active reserves is limited due to the usage of sports grounds for active organised sport during peak times. Council has a number of single sporting grounds with quality surfaces that are under-utilised due to lack of basic amenities including toilets, shade shelter and drinking fountains. These sites are ideal to accommodate both social and informal sports participation and also provide opportunity for pre-season training activities for sports clubs which will relieve pressure on existing over-utilised grounds. It is recommended that Council consider the installation of accessible public toilets, shade and drinking water provision at these sites to increase opportunities for community participation. Council should also consider the use of synthetic sports surfaces in growth area reserves to increase the carrying capacity and all year round flexibility of use for competition and training, pre-season training and social sporting use.

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Patullos Lane Reserve, Roxburgh Park</b>				
IS1	Activation of reserve to facilitate informal sports participation and club pre-season training including the establishment of an accessible public toilet, shade shelter and drinking fountain	Hume Capital Works Program	Participation	C
<b>Greenvale Gardens Reserve</b>				
IS2	Activation of reserve to facilitate informal sports participation and club pre-season training including the establishment of an accessible public toilet, shade shelter and drinking fountain	Greenvale Central PSP	Participation	C
<b>Jacksons Creek Ward</b>				
<b>Tulsa Drive Reserve, Sunbury</b>				
IS3	Activation of reserve to facilitate informal sports participation and club pre-season training including the establishment of an accessible public toilet	New action	Participation	M
<b>Meadow Valley Ward</b>				
<b>Drummond Street Reserve, Greenvale</b>				
IS4	Activation of reserve to facilitate informal sports participation and club pre-season training including the establishment of an accessible public toilet, shade shelter and drinking fountain	Hume Capital Works Program	Participation	C
<b>Jack Roper Reserve, Broadmeadows</b>				
IS5	Activation of reserve to facilitate informal sports participation and club pre-season training including the establishment of an accessible public toilet, shade shelter and drinking fountain	New action	Participation	M
<b>Citywide</b>				
IS6	Implement a reserve car park upgrade program to increase reserve safety	New action	Renewal	ML

<sup>1</sup> AusPlay Survey, 2019; ABS Participation in Sport and Physical Recreation, Australia, 2013-2014; Exercise, Recreation and Sport Survey (ERASS), 2010



## OUTDOOR SPORT ANALYSIS

An analysis of each of the following sports has been undertaken in order to inform future provision, facility development and support to increase participation, particularly by under-represented groups in the community.

For each sport the following elements have been assessed:

- existing facilities and the number of courts/fields/ovals
- clubs and associations
- registered player numbers
- pattern of growth or decline in participation
- carrying capacity
- distribution of facilities across the LGA
- future direction of the sport
- relevant actions from Council planning and precinct structure plans
- relevant inclusion initiatives
- key issues for clubs and the sport.

The following pages document this assessment and are provided alphabetically by sport:

- Australian Football (AFL)
- Baseball
- Cricket
- Football (Soccer)
- Golf
- Hockey
- Lacrosse
- Lawn Bowls
- Netball
- Rugby League
- Rugby Union
- Softball
- Tennis
- Touch Football



## AUSTRALIAN FOOTBALL

### Supply overview

Existing Australian Football facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Fields
Aitken Ward	Craigieburn	DS Aitken Reserve	Craigieburn Football Club Craigieburn Superules Football Club	1
		Highgate Recreation Reserve	Calder Cannons Craigieburn Football Club Craigieburn Auskick Craigieburn Football Club	2
		Patullos Lane Reserve	no current tenant	1
		Vic Foster Reserve	Craigieburn Football Club Hume Bombers Football Club	1
	Kalkallo	John Laffan Reserve	no current tenant	2
	Roxburgh Park	Lakeside Reserve	Roxburgh Park Football Club	2
Jackson Creek Ward	Bulla	Bulla Reserve	East Sunbury Sporting Group	1
	Sunbury	Boardman Reserve	Sunbury Kangaroos Junior Football Netball Club Sunbury Football Netball Club Sunbury Lions Football Netball Club (Juniors)	2
		John McMahon Reserve (Goonawarra Recreation Reserve)	East Sunbury Sporting Group	2
		McEwen Drive Reserve	no current tenant	1
		Sunbury Recreation Reserve (Clarke Oval)	Sunbury Masters Football Club Sunbury Football Netball Club	1
		Tulsa Reserve	East Sunbury Sporting Group	1
	Tullamarine	Leo Dineen Reserve	Tullamarine Football Club	1
Meadow Valley Ward	Broadmeadows	Jacana Reserve	Jacana Football Club	2
	Greenvale	Bradford Avenue Reserve	Greenvale Football Club	1
		Drummond Reserve	Greenvale Football Club	1
		Greenvale Recreation Reserve	Greenvale Football Club	3
	Gladstone Park	Ginifer Reserve	no current tenant	1
	Westmeadows	Westmeadows Reserve	Westmeadows Football Club Westmeadows Auskick	1
		Willowbrook Reserve	Westmeadows Football Club	1
Total number of existing fields				28

### Australian football participation

The Australian Football League (AFL) Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018	Projected participation 2041
All Hume Clubs	3,000	3,445	6,612

### Existing facility carrying capacity

There are twenty-eight existing Council owned sports grounds in Hume that contain infrastructure for Australian Football. Twenty-one of those grounds are district or regional level facilities utilised for both club competition and training. The remaining seven grounds are utilised for overflow competition, Auskick, training and/or pre-season training dependent upon the suitability of ground size for competition, surface condition and the level of ancillary infrastructure available i.e. pavilions, irrigation, sports light etc.

Playing surfaces are generally in very good condition across Hume which demonstrates the success of Councils investment in warm season turf conversion and ongoing maintenance practices and that tenant clubs are managing ground utilisation to avoid excessive wear.

While Hume currently do not meet accepted provision ratios of 1 oval per 5000 residents, there is no evidence to suggest that the current provision is not meeting the requirements of the municipality. This has been further demonstrated by the conversion of some Australian Football ovals to accommodate soccer and rugby demand in areas of Hume.

### State Sporting Association input

Due to increasing participation in Australian football, particularly by children and women, it is expected that additional facilities for Australian football will be required in Hume's population growth areas (albeit not as many as mentioned in the previous section).

It is noted that the historical alignment of Australian football and outdoor netball requires greater recognition and sufficient netball facilities should be planned in Hume.

### Australian football facilities in growth areas

The Victorian Planning Authority Precinct Structure Plans identify fourteen (14) new Australian football ovals to be developed in Hume growth areas over the next 10 years. While the construction of new Australian Rules ovals in Hume growth suburbs of Mickleham, Kalkallo and Sunbury will be required to meet future participation demands, it is estimated that only 11 new AFL ovals will be required to meet demand during this period. Some active open spaces identified for Australian Football should be considered for development to meet demand for other sports in these regions including soccer and rugby.

The following future provision by Suburb is recommended for consideration:

- Mickleham 2 Ovals
- Kalkallo 2 Ovals
- Sunbury 6 Ovals
- Greenvale 1 Oval

### Australian football in Hume

Australian football is the most popular code of football in Australia and current provision of fields and facilities in Hume reflect the ongoing popularity and growth of the sport. As the outdoor sport with the current highest participation rate in Hume, Australian football is projected to increase in the municipality, particularly due to the rapid increases in female participation since the launch of the Women's Australian Football League.

Australian football participation remains strong in the Jackson Creek and Aitken wards and Hume is well placed to accommodate future participation in these areas through developing growth area facilities and development of additional infrastructure at existing grounds if required. There has been a historical decline noted in participation in areas of Meadows Valley Ward including Broadmeadows and Jacana where some facilities have been re-purposed to accommodate other sporting codes. The current provision of facilities within these areas is adequate to accommodate requirements over the next 10 years.

In addition to new facilities Council has recognised the need to renew ageing infrastructure to meet contemporary facility standards and expectations, particularly to accommodate the growth of female participation. The continued implementation of the Sports Pavilion Plan and Sports Lighting Plan is important to meeting this demand. Equally important is the need to renew and maintain Council sports ground irrigation and drainage infrastructure and condition auditing and development of a renewal program should be considered.

## Recommendations

The following recommendations are proposed to guide facility development and increased participation in Football:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Southern AOS, Kalkallo</b>				
AF1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ four tennis courts and pavilion</li> </ul>	Lockerbie PSP	Growth	M
<b>Northern AOS, Mickleham</b>				
AF2	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ six tennis courts and pavilion</li> </ul>	Merrifield West PSP	Growth	M
AF3	Upgrade of Highgate Recreation Reserve Oval 1 including 2 new change rooms and gymnasium extension of pavilion and public toilets and shade shelter to west side of oval	New action	Growth	M
<b>Vic Foster Reserve, Craigieburn</b>				
AF4	Sports lighting upgrade	Hume Sports Lighting Plan	Renewal	M
AF5	Pavilion upgrade	Hume Sport Pavilion Plan	Renewal	ML
Item	Recommendation	Reference	Category	Priority
<b>Jacksons Creek Ward</b>				
<b>John McMahon Recreation Reserve, Sunbury</b>				
AF6	Upgrade oval 1 sports lighting	Hume Sports Lighting Plan	Renewal	C
<b>Boardman Recreation Reserve, Sunbury</b>				
AF7	Upgrade oval 2 sports lighting	Hume Sports Lighting Plan	Renewal	C
AF8	Upgrade pavilion 2	Hume Sport Pavilion Upgrade Plan	Renewal	CM
AF9	Upgrade pavilion 3 and social room	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Citywide</b>				
AF10	Audit the condition of all existing sports ground irrigation and drainage systems and develop a renewal schedule for consideration	New action	Renewal	CM
<b>Leo Dineen Reserve, Tullamarine</b>				
AF11	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Harpers Creek Hub AOS, Sunbury</b>				
AF12	Development of new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L

Redstone Hill MTC AOS, Sunbury				
Item	Recommendation	Reference	Category	Priority
AF13	Development of new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L
Lancefield Road (LR-SR-O2), Sunbury				
AF14	Development of new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Lancefield Road PSP	Growth	L
Meadow Valley Ward				
Greenvale Recreation Reserve				
AF15	Upgrade oval 2 sports lighting	Hume Sports Lighting Plan	Renewal	C
AF16	Construction of Australian football/cricket oval (oval number 3) and oval 3 pavilion	Greenvale Central PSP	Growth	M
AF17	Construct car parking for oval 3	Greenvale Central PSP	Growth	M
Jacana Reserve				
AF18	Upgrade pavilion and social room	Hume Sport Pavilion Upgrade Plan	Renewal	M
West Meadows Reserve				
AF19	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	ML

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## BASEBALL

### Supply overview

There are currently no Baseball facilities within the Hume LGA, with participants living in Hume competing in clubs at facilities in neighbouring local government areas.

### Baseball participation

Membership numbers of baseball players living in Hume were not provided by Baseball Victoria.

Participation in baseball increased nationwide by 24% up to 2011 and currently 61,000 players are registered Australia wide. If participation in the sport by Hume residents reflected state trends, approximately 745 people living in Hume would be baseball players.

### Existing facility carrying capacity

Boeing Reserve in Essendon (neighbouring Moreland City Council) provides a district level baseball facility. The Reserve is located near the Calder Freeway and Western Ring Road corridors to service the existing inner western Melbourne suburbs and the new growth projected through Brimbank, northern Melton and north Hume.

While there are no dedicated baseball facilities in the Hume LGA, the existing softball facilities at John McMahon Reserve (also known as Goonawarra Recreation Reserve) consist of two softball diamonds with provision for a third, if warranted in the future. Softball diamonds are ideal for baseball little league and the current facilities have capacity if a junior baseball competition was initiated.

### Baseball facilities in growth areas

With limited participation there is no demonstrable need for development of dedicated baseball facilities in Hume LGA. However, participation in the sport should be monitored and if participation starts to increase, consideration could be given to reserving land in the north-east or north-west of the LGA for development of baseball diamonds.

### Baseball in Hume

Key issues for Baseball include:

- Little League can utilise existing softball facilities in Sunbury if demand is generated
- currently, there is limited evidence of promotion and awareness of the sport in Hume schools
- there is an opportunity to promote T-ball as a social game able to be modified to include most people regardless of age, gender and ability, which can be played in any open space.

Baseball facilities do not currently exist in Hume and there has been no demonstrated demand for facilities in the near future. Baseball facilities are located in both Essendon and Melton and it is likely that these sites are providing for participation by Hume residents. Participation in the sport statewide is relatively low, therefore participation numbers would need to clearly justify investment prior to facility development. Junior development through Little League could operate from the Sunbury Softball facility until demand warrants a dedicated baseball facility.

### Recommendations

The following recommendation is proposed to investigate facility development in Baseball:

Item	Recommendation	Reference	Category	Priority
BB1	Undertake a feasibility study on development of baseball facilities in Hume	Operational action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



**CRICKET**

Supply overview

Existing Cricket facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Ovals
Aitken Ward	Campbellfield	Seth Raistrick Reserve	Genesis Cricket Club	1
	Craigieburn	Aston Recreation Reserve	Craigieburn Cricket Club Hume Cricket Club	1
		DS Aitken Reserve	Craigieburn Cricket Club	1
		Highgate Recreation Reserve	Craigieburn Cricket Club	1
		Hothlyn Reserve	Craigieburn Cricket Club	1
		Vic Foster Reserve	Craigieburn Cricket Club Hume Cricket Club	1
		Mickleham	John Laffan Reserve	Donnybrook Cricket Club Craigieburn Cricket Club Melbourne Eagles Cricket Club
	Roxburgh Park	Arena Recreation Reserve	Greenvale Kangaroos Cricket Club Hume Cricket Club Chargers Cricket Club	2
		Lakeside Reserve	Roxburgh Park Broadmeadows Cricket Club	2
		Patullos Lane Reserve	no current tenant	1
Jackson Creek Ward	Bulla	Bulla Reserve	Sunbury United Cricket Club	1
	Sunbury	Boardman Reserve	Sunbury Kangaroo Cricket Club Sunbury United Cricket Club	2
		John McMahon Reserve	East Sunbury Cricket Club	2
		Langama Park	Sunbury United Cricket Club	2
		McEwen Drive Reserve	no current tenant	1
		Sunbury Recreation Reserve (Clarke Oval)	Sunbury Cricket Club	1
		Tulsa Reserve	no current tenant	1
	Tullamarine	Leo Dineen Reserve	Tullamarine Cricket Club	1
		Tullamarine Reserve (Melrose Drive)	Tullamarine Cricket Club Gladstone Park Cricket Club	2
	Meadow Valley Ward	Broadmeadows	Anderson Reserve	no current tenant
Seabrook Reserve			Northern Lions Sports Club	1
Coolaroo		Progress Reserve	Northern Lions Sports Club Sunbury Cricket	2
Dallas		Gibb Reserve	Genesis Cricket Club	1
Greenvale		Barrymore Road Recreation Reserve	Greenvale Kangaroos Cricket Club	1
		Bradford Avenue Reserve	Greenvale Kangaroos Cricket Club	1
		Drummond Street Reserve	Greenvale Kangaroos Cricket Club	1
		Greenvale Reserve	Greenvale Kangaroos Cricket Club	3
Gladstone Park		Ginifer Reserve	Gladstone Park Cricket Club	1
		Gladstone Park Reserve	Westmeadows Cricket Club Melbourne Eagles Cricket Club	1
Jacana		Jacana Recreation Reserve	Jacana Cricket Club	1
Westmeadows		Westmeadows Recreation Reserve	Westmeadows Cricket Club	1
		Willowbrook Recreation Reserve	Westmeadows Cricket Club	1
Total number of existing fields				42





### Cricket participation

Cricket Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018*	Projected participation 2041
All Hume Clubs	1,950	2,100	3,504

### Existing facility carrying capacity

There are forty-two existing Council owned sports grounds in Hume that contain infrastructure for cricket. Across the LGA, playing surfaces are generally in good condition and coping with the current level of use.

Some ancillary facilities (practice nets, club houses, change facilities, etc) have been noted by user groups, and by facility inspections, as requiring upgrades and/or extensions. This is particularly relevant when considering the projected growth of female participation in the sport.

It should be noted that approximately only one third of the current venues have more than one playing field/oval and the majority of the remaining venues have no opportunities for expansion. However, many reserves are adjacent to school facilities where there may be opportunities to utilise school facilities to increase the carrying capacity of the sites.

New sites will need to be developed to cater for the projected significant population growth. If the generally accepted provision rate of one oval per 5,000 residents were to be applied, an additional 34 cricket ovals would be required by the year 2041. It should be noted that these provision rates are only one tool to be referenced for future planning of sporting facilities and should not be treated as a definitive number. Further, improved design and more effective management practices by tenants and Council may significantly reduce this number.

### State Sporting Association input

Cricket Victoria recognises that Hume is in a growth corridor and part of its priority planning area - the North West Metro Region (which includes Hume, Melbourne, Moonee Valley, and Moreland City Council LGAs). The planning and development of new facilities in conjunction with Council, other peak sporting bodies and local cricket stakeholders within the City of Hume is important to Cricket Victoria due to forecast population growth.

Applying Cricket's national provision ratio of 1:3,300 people, the North West Metro Region is projected to require an estimated 100 plus additional cricket grounds by 2031 (assuming demand for cricket aligns with population growth). A more conservative approach to facility provision is recommended by this plan.

### Cricket facilities in growth areas

Participation in cricket is in decline across Australia and Victoria. In contrast, participation in Hume has increased in recent years.

Similar to Australian Football, areas of Meadow Valley Ward have experienced a decline in cricket participation in recent years and it is projected that existing facilities are sufficient to meet the current and future demand in these areas. Focus should remain on renewal of existing infrastructure in these areas. However, additional facilities will be required in Hume's population growth areas within the Aitken and Jacksons Creek Wards and 21 additional grounds are proposed for development in these growth areas. These include:

- Craigieburn 2 Ovals
- Greenvale 1 Oval
- Kalkallo 4 Ovals
- Mickleham 5 Ovals
- Sunbury 9 Ovals.

The historical alignment of cricket and Australian football may change due to lengthening seasons for both sports and social competitions. The growth of female participation within the sport will also need to be planned for, especially in respect to the development of appropriate ancillary facilities.

## Cricket in Hume

A high participation sport in Hume, cricket is expected to increase into the future. This increase is expected partly due to a rise in female participation and the introduction and popularity of shorter and more social competitions such as twenty20 cricket. Cricket is the most popular sport in India and Pakistan and its similar popularity in Australia provides an opportunity for participation by residents with these cultural backgrounds.

## Recommendations

The following recommendations are proposed to guide facility development and increased participation in Cricket:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Eastern Hub AOS, Mickleham</b>				
C1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two rugby union pitches/one cricket oval</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	L
<b>Southern AOS, Kalkallo</b>				
C2	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ four tennis courts</li> <li>▪ pavilion</li> </ul>	Lockerbie PSP	Growth	CM
<b>John Laffan Reserve, Kalkallo</b>				
C3	Redevelop reserve to accommodate junior cricket and soccer	English Street PSP contribution	Renewal	M
C4	Pavilion replacement	Hume Sport Pavilion Plan	Renewal	M
<b>Southern Hub, Mickleham</b>				
C5	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals</li> <li>▪ six tennis courts</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	M
<b>Northern Hub AOS, Mickleham</b>				
C6	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ six tennis courts</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	M
<b>Central Hub AOS, Craigieburn</b>				
C7	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby league pitches/two cricket ovals</li> <li>▪ pavilion</li> </ul>	Craigieburn R2 PSP	Growth	M
<b>Vic Foster Reserve, Craigieburn</b>				
C8	Pavilion upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	ML

Item	Recommendation	Reference	Category	Priority
<b>Central AOS, Kalkallo</b>				
C9	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals</li> <li>▪ four tennis courts</li> <li>▪ pavilion</li> </ul>	Lockerbie PSP	Growth	M
<b>Jacksons Creek Ward</b>				
<b>Boardman Reserve, Sunbury</b>				
C10	Pavilion 2 upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
C11	Pavilion 3 and social room upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Langama Park, Sunbury</b>				
C12	Pavilion 2 upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Tullamarine Reserve</b>				
C13	Pavilion and changeroom upgrades	Hume Sport Pavilion Upgrade Plan	Renewal	ML
<b>Harpers Creek Hub AOS, Sunbury</b>				
C14	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L
<b>Jacksons Creek Hub AOS, Sunbury</b>				
C15	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby pitches / touch pitches</li> <li>▪ two cricket ovals</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	M
<b>Redstone Hill MTC AOS, Sunbury</b>				
C16	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L
<b>Lancefield Road (LR-SR-02) AOS, Sunbury</b>				
C17	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ pavilion</li> </ul>	Lancefield Road PSP	Growth	L
<b>Lancefield Road (LR-SR-03) AOS, Sunbury</b>				
C18	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals</li> <li>▪ pavilion</li> </ul>	Lancefield Road PSP	Growth	L

Item	Recommendation	Reference	Category	Priority
<b>Meadow Valley Ward</b>				
<b>Seth Raistrick Reserve, Campbellfield</b>				
C19	Pavilion and social room upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Progress Reserve, Coolaroo</b>				
C20	Pavilion upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Gladstone Park Reserve</b>				
C21	Pavilion upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	CM
<b>Ginifer Reserve, Gladstone Park</b>				
C22	Pavilion upgrade	Hume Sport Pavilion Upgrade Plan	Renewal	M
<b>Greenvale Recreation Reserve</b>				
C23	Construction of: <ul style="list-style-type: none"> <li>▪ one Australian football/cricket oval (oval number 3)</li> <li>▪ oval 3 pavilion.</li> </ul>	Greenvale Central PSP	Growth	M
C24	Construct car parking for oval 3	Greenvale PSP	Growth	M
<b>Jacana Reserve</b>				
C25	Pavilion and social room upgrade	Hume Sports Pavilion Upgrade Plan	Renewal	M
<b>Anderson Reserve, Broadmeadows</b>				
C26	Pavilion upgrade	Hume Sports Pavilion Upgrade Plan	Renewal	ML
<b>West Meadows Reserve</b>				
C27	Pavilion upgrade	Hume Sports Pavilion Upgrade Plan	Renewal	ML

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## FOOTBALL (SOCCER)

### Supply overview

Existing Football facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Fields
Aitken Ward	Campbellfield	Seth Raistrick Reserve	Sunbury United Soccer Club	1
	Craigieburn	Aston Recreation Reserve	Craigieburn City Football Club	3
	Roxburgh Park	Arena Recreation Reserve	Roxburgh Park United Soccer Club	4
Jackson Creek Ward	Sunbury	Langama Park	Sunbury United Soccer Club	4
	Tullamarine	Tullamarine Reserve (Melrose Drive)	Tullamarine Football Club	1
Meadow Valley Ward	Broadmeadows	Jack Roper Reserve	No current tenant	1
	Greenvale	Barrymore Road Reserve	Greenvale United Soccer Club	2
	Meadow Heights	Broadmeadows Valley Park (John Ilhan Memorial Reserve)	Hume City Football Club	4
	Dallas	Gibb Reserve	Upfield Soccer Club	2
	Gladstone Park Reserve	Gladstone Park Reserve	Meadow Park Soccer Club	2
	Dallas	Laura Douglas Reserve	Hume United Soccer Club	3
	Coolaroo	Progress Reserve	Broadmeadows Stars Soccer Club	2
Total number of existing fields				29

### Football (Soccer) participation

The sport of football (soccer) has been experiencing significant growth at a national, state and local level over recent years. It should be noted that this growth rate is even more significant for female participation with 2018 numbers being approximately five times that of 2011.

Football Federation Victoria (FFV) provided participation figures for the Hume LGA.

Hume LGA	2016	2018	Projected participation 2041
All Hume Clubs	1880	2235	4,106

### Existing facility carrying capacity

There are twenty-nine existing Council owned sports grounds in Hume that contain infrastructure for football (soccer). Football fields across the LGA are in good condition and currently adequately cater for the sport. However, given the sport's significant projected growth, current facilities do not have the capacity to cope with future demand. This is particularly relevant in regard to increased female participation, with development of facilities that meet female friendly guidelines a key consideration.

### Football facilities in growth areas

Fifteen (15) pitches have been identified for future provision in growth areas of Hume and are projected to accommodate Hume participation requirements for the next 10-15 years. These include:

- Mickleham 4
- Kalkallo 6
- Sunbury 4
- Greenvale 1

Two of the proposed pitches in Kalkallo require the re-purposing of John Laffan Reserve which will no longer be of suitable size for Australian Football due to the planned duplication of Donnybrook road.

It is proposed to re-purpose the existing Bradford sports oval at Bradford Avenue Reserve, Greenvale to soccer upon the completion of the fourth AFL/Cricket oval at Greenvale Recreation Reserve. The Bradford Avenue Reserve facility will accommodate future soccer participation in the suburb and relieve overuse of the existing Barrymore Road Recreation Reserve.

### Football (Soccer) in Hume

Football (soccer) is one of the top five sports in Hume and strong youth participation is expected to swell numbers as Hume's population grows.

While Australian football remains the highest participation outdoor sport in Hume, national and state level increases in soccer participation and changes in Hume's cultural demographic and diversity have seen a participation demand shift toward soccer in areas of the city over the past two decades. This shift has been evident from the required re-purposing of a number of Hume sports ovals, traditionally utilised for Australian Football, to soccer e.g. Tullamarine Reserve, Gladstone Park Reserve, Gibb Reserve Dallas and Progress Reserve Coolaroo.

Hume identified a shortfall in soccer facility provision in the north of the city and developed 9 new soccer pitches over the past 8 years to meet existing demand. The high utilisation of these facilities indicate that this trend will continue with new facilities required in the growth areas of Mickleham, Kalkallo and Sunbury in coming years.

Similar to other sports, soccer in Hume has experienced significant increases in female participation and the inclusion of gender equitable facilities will be a high priority for Council. Council should also give consideration to the inclusion of synthetic sports grounds in growth areas and infrastructure for small sided versions of soccer to enable greater carrying capacity of use and opportunities for informal sport participation.

## Recommendations

The following recommendations are proposed to guide facility development and increased participation in Football:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>John Laffan Reserve, Kalkallo</b>				
F1	Redevelop reserve to accommodate junior cricket and soccer	English Street PSP	Renewal	M
F2	Pavilion replacement	Hume Sport Pavilion Upgrade Plan	Renewal	M
<b>Southern Hub, Mickleham</b>				
F3	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches, two cricket ovals (consideration of the use of synthetic surfaces and small sided facilities)</li> <li>▪ six tennis courts</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	M
<b>Central AOS, Kalkallo</b>				
F4	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals (consideration of the use of synthetic surfaces and small sided facilities)</li> <li>▪ four tennis courts</li> <li>▪ pavilion</li> </ul>	Lockerbie PSP	Growth	M
<b>Arena Recreation Reserve, Roxburgh Park</b>				
F5	Install new sports lighting system on pitches 3 and 4	New action	Growth	L
<b>Aston Recreation Reserve, Craigieburn</b>				
F6	Install new sports lighting system on pitch 3	New action	Growth	L
<b>Jacksons Creek Ward</b>				
<b>Langama Park, Sunbury</b>				
F7	Lighting upgrade to pitch 1	Hume Sports Lighting Plan	Renewal	C
F8	Pavilion 2 upgrade	Hume Sports Pavilion Upgrade Plan	Renewal	CM
F9	Lighting upgrade to pitch 2 and 3	Hume Sports Lighting Plan	Renewal	M
F10	Lighting upgrade to pitch 4 and 5	Hume Sports Lighting Plan	Renewal	M
<b>Tullamarine Reserve</b>				
F11	Lighting upgrade	Hume Sports Lighting Plan	Renewal	M
F12	Pavilion and change room upgrade	Hume Sports Pavilion Upgrade Plan	Renewal	ML

Lancefield Road (LR-SR-03 ) AOS, Sunbury				
F13	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals (consideration of the use of synthetic surfaces and small sided facilities)</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L
Meadow Valley Ward				
Gibb Reserve, Dallas				
F14	Upgrade sport lighting on the south pitch	Hume Sports Lighting Plan	Renewal	C
F15	Upgrade sport lighting on the north oval	Hume Sports Lighting Plan	Renewal	C
Seth Raistrick Reserve, Campbellfield				
F16	Upgrade pavilion and social room	Hume Sport Pavilion Upgrade Plan	Renewal	CM
Progress Reserve, Coolaroo				
F17	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	CM
Gladstone Park Reserve				
F18	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	CM
Laura Douglas Reserve, Dallas				
F19	Upgrade sport lighting on pitch 2	Hume Sport Lighting Plan	Renewal	M
Jack Roper Reserve, Broadmeadows				
F20	Upgrade sport lighting on pitch	Hume Sports Lighting Plan	Renewal	M
Bradford Avenue Reserve, Greenvale				
F21	Upgrade sport lighting	Hume Sports Lighting Plan	Renewal	M
F22	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	ML
F23	Upgrade sports oval and convert from Australian football to Football (soccer)	Greenvale Central PSP	Renewal	M
City Wide				
F24	Conduct a feasibility study on development of synthetic and small sided pitches in Hume	New Action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +





## GOLF

### Supply overview

Existing Golf facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Course
Aitken Ward	Craigieburn	Craigieburn Public Golf Course	Craigieburn Sporting Club	18 hole course
Jackson Creek Ward	Tullamarine	Melbourne Airport Golf Course	Tullamarine Country Club	18 hole course
	Sunbury	Goonawarra Public Golf Course	Goonawarra Golf Club	18 hole course

### Golf participation

Golf Australia provided participation figures for golf clubs located in the Hume LGA.

Hume LGA	2016	2018*	Projected participation 2041
All Hume Clubs	986	1,165	1,944

### Existing facility carrying capacity

There are currently three golf courses located in Hume. Two of the courses, the Goonawarra Golf Course and the Craigieburn Golf Course, are owned by Council while the third course, the Melbourne Airport Golf Course, is privately operated by the golf club on leased land.

All three facilities are 18 hole competition courses and are in good condition.

### Golf facilities in growth areas

Additional golf facilities are not currently identified in precinct structure plans for growth areas in Hume.

### National Sporting Association input

Golf Australia has developed a strategic plan responding in part to trends impacting participation in golf. Strategic priorities are:

- establish a unified governance structure
- improve the capability and sustainability of clubs and facilities
- make golf easier for all Australians to access, learn and play
- lead the transformation of golf for women and girls
- engage and connect with all golfers and potential golfers
- showcase and promote the game across all levels of the sport.

**Golf in Hume**

Relative to other sports, golf participation in Hume is strong particularly when consideration is given to social player numbers in addition to registered club members. Similar to lawn bowls, golf provides opportunity for participation by older residents of Hume in low impact active sport and is important to the health, wellbeing and social connectedness of this age group.

The 3 clubs in the municipality are well distributed for access and residents also have access to a large number of clubs within neighboring LGA's including Northern, Gisborne, Growling Frog, and Keilor golf courses. Golf Australia is responding to demand for short-course and social games to increase participation by a broad cross-section of the community. While additional competition golf courses are not required, opportunities for participation in informal versions of the sport within the municipality should be explored, particularly within areas of Meadow Valley ward.

A detailed review of the current operations and future direction of the two Council owned courses is required. It has been identified that the existing player club-rooms at the Craigieburn Golf Course are in very poor condition and require renewal.

**Recommendations**

The following recommendations are proposed to guide facility development and increased participation in Golf:

Item	Recommendation	Reference	Category	Priority
G1	Conduct a detailed review of the Goonawarra and Craigieburn Golf Courses and the provision of golf facilities and services in Hume	Operational action	Renewal	M
G2	Renewal of player clubrooms and amenities at the Craigieburn Golf Course	New action	Renewal	M



## HOCKEY

### Supply overview

Existing hockey facilities in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Fields
Aitken	Craigieburn	Hume Hockey and Lacrosse Centre	Craigieburn Falcons HC Hume Hockey Club United Khalsa HC	1

### Hockey membership

Hockey Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018*	Projected participation 2041
All Hume Clubs	55	217	472

### Existing facility carrying capacity

The existing pitch at the Hume Hockey and Lacrosse Centre is in excellent condition. The pitch has a synthetic turf surface which significantly enhances its carrying capacity. Due to the growth in hockey participation in the area, usage of the current pitch is nearing peak capacity during the winter hockey season.

### Hockey facilities in growth areas

Additional hockey facilities are not currently identified in precinct structure plans for growth areas in Hume. The construction of a second synthetic hockey pitch and associated amenity at the existing Hume Hockey and Lacrosse Centre in Craigieburn is crucial to meeting the growing demand for the sport. It is anticipated that the second pitch will meet provision for hockey in Hume in the immediate future and participation should be closely monitored to determine any future growth area developments.

### State Sporting Association input

Hockey Victoria (HV) is currently working with the three Hockey Clubs in the Hume LGA to grow hockey in Hume. This includes facilitating the 'Hockey In Hume' Committee to provide a collaborative platform for all stakeholders, to ensure coordinated growth of hockey in the Hume LGA and more specifically, at the Hume Hockey and Lacrosse Centre (Newbury Park).

HV initiatives provided in Hume have included 'J-Ball', a brand new social, all-inclusive version of hockey developed by Hockey Victoria's in partnership with VicHealth.

HV sees Hume as a major growth area and want to work with Council and existing clubs to increase the presence of hockey in the region. Hume, along with Cardinia/ Casey, are identified priority areas for HV.

HV priorities for the Hume LGA include:

- Hookin2Hockey and Stick2Hockey delivered by all three existing clubs
- J-Ball and Hockey Sixers (more social forms of the game) being promoted and implemented
- Hockey 7's being played in the local schools.

**Hockey in Hume**

The Hume Hockey and Lacrosse Centre, Craigieburn was planned as a two stage development with the first stage commencing in 2015 with the construction of the synthetic hockey & lacrosse pitch with sports lighting and concluding with the completion of the sports pavilion in 2018. Land on the site was allocated for the second and final stage of the development, a second pitch and additional change room facilities, as participation and demand justified the investment.

The significant growth in hockey participation since the activation of the centre has seen the establishment of 3 hockey clubs. Two of the clubs are primarily composed of residents with Indian sub-continental heritage demonstrating the popularity of the sport, along with cricket, with that cultural demographic in Hume’s growth regions.

Usage of the current facilities is close to reaching peak capacity and it is expected that the construction of the second stage of development will be required with 2 years to meet that demand.

**Recommendations**

The following recommendations are proposed to guide facility development and increased participation in Hockey:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Hume Hockey and Lacrosse Centre, Craigieburn</b>				
H1	Development of a second synthetic hockey and lacrosse pitch including sports lighting	New action	Growth	M
H2	Development of Stage 2 of the pavilion to include 2 x additional player change rooms and club storage	New action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## LACROSSE

### Supply overview

Existing Lacrosse facilities in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Fields
Aitken	Craigieburn	Hume Hockey and Lacrosse Centre	no current club	1

### Lacrosse membership

There are currently no registered players in Hume and therefore a club has not yet formed.

### Existing facility carrying capacity

Construction of the Hume Hockey and Lacrosse Centre at Newbury Park in Craigieburn was completed in 2018. The synthetic pitch with lighting provides an all-weather surface that can be used up to 60 hours per week.

An area immediately adjacent the new synthetic pitch has been reserved for a second pitch which is anticipated to be required to be constructed in coming years to meet hockey demand and Council should continue their partnership with Lacrosse Victoria to establish an active club from the site.

### Lacrosse facilities in growth areas

Additional lacrosse facilities are not currently identified in precinct structure plans for growth areas in Hume.

### Lacrosse in Hume

Establishment of a club providing exhibition, social and competition games in Hume LGA will contribute significantly to participation in the sport. Lacrosse Victoria identified that it needs to improve its data collection, which is currently based on input from the clubs (there are currently no players registered in Hume). There are currently 1,500 players registered across Victoria. The sport struggles to attract volunteers, especially in the role of officials and coaches.

Lacrosse has a new synthetic turf pitch for training and competition however the sport is currently in early initiation stages with exhibition matches and promotion of the sport to school students underway. Lacrosse Victoria is working in the community and with Council to establish the sport. Lacrosse Victoria is planning to undertake a strategic facilities audit in identified growth areas such as Wyndham, Footscray, Melton and Casey.

### Recommendations

The following recommendations are proposed to guide facility development and increased participation in Lacrosse:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Hume Hockey and Lacrosse Centre, Craigieburn</b>				
L1	Development of a second synthetic hockey and lacrosse pitch including sports lighting	New action	Growth	M
L2	Development of stage 2 of the pavilion to include 2 x additional player change rooms and club storage	New action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



### Supply overview

Existing Lawn Bowls facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Greens
Aitken Ward	Craigieburn	Craigieburn Golf Course	Craigieburn Bowling Club	2
Jackson Creek Ward	Sunbury	Sunbury Recreation Reserve	Sunbury Bowling Club	3
Meadow Valley Ward	Gladstone Park	Elmhurst Road Reserve	Gladstone Park Bowls Club	1
	Jacana	Broadmeadows Sporting Club	Broadmeadows Bowling Club	1
Total number of existing fields				7

### Lawn Bowls membership

Bowls Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018	Projected participation 2041
All Hume Clubs	383	437	729

Participation in lawn bowls is in decline nationally with 25% less participants in the sport in 2016 (233,000) compared with 2001 (312,000). Participation in Hume has been steady with slight increases demonstrated in recent years.

### Existing facility carrying capacity

Given the overall decline of the sport across Australia, the existing facilities within the Hume LGA are likely sufficient to cater for the sport now and into the future.

The two greens at the Craigieburn Bowling Club have been identified as requiring sub-surface remedial works to ensure their future usability.

### Lawn Bowls facilities in growth areas

A future lawn bowls facility has been identified in the Sunbury South Precinct Structure Plan and a second green proposed at the Gladstone Park Bowling Club. The need for the development of these site should be reviewed during detailed planning to determine need in line with demonstrated sustained participation growth. Should demand justify future provision, consideration should be given to the development of synthetic greens to reduce maintenance cost and increase carrying capacity.

### Lawn Bowls in Hume

Lawn bowls provides opportunity for participation by older residents of Hume in low impact active sport and is important to the health, wellbeing and social connectedness of this age group.

While traditionally considered a sport for older aged participants, clubs in Hume have recognised the need to attract younger people to the sport through both social and traditional competition avenues e.g. barefoot bowls.

While lawn bowls is declining overall in Australia, the fact that the sport has established facilities that are predominantly family-friendly may contribute to increased participation consistent with the rise in the projected population.

**Recommendations**

The following recommendations are proposed to guide facility development and increased participation in lawn bowls:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Craigieburn Bowls Club</b>				
LB1	Repair the existing synthetic turf green and re-level the synthetic green	Capital works program	Renewal	C
<b>Jacksons Creek Ward</b>				
<b>Northern Hub AOS, Sunbury</b>				
LB2	Development of new sporting reserve including: six tennis courts; one lawn bowls green; and pavilion (subject to demand)	Sunbury South PSP	Growth	L
<b>Meadow Valley Ward</b>				
<b>Gladstone Park Bowls Club</b>				
LB3	Construction of a second green (subject to demonstrated sustained growth)	Capital works program	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## NETBALL (OUTDOOR)

### Supply overview

Existing outdoor Netball facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Courts
Jackson Creek Ward	Sunbury	Eric Boardman Memorial Reserve	Sunbury Kangaroos Football Netball club	1
		John McMahon Reserve	East Sunbury Sporting Group	1
		Sunbury Aquatic and Leisure Centre	Sunbury Football Netball Club	3
Meadow Valley Ward	Coolaroo	Progress Reserve	No tenant	2
Total number of courts				7

### Netball membership

Netball Victoria provided participation figures for the Hume LGA (statistics represent participation in both indoor and outdoor facilities):

Hume LGA	2016	2018*	Projected participation 2041
All Hume Clubs	2,306	1,653	2,758

There are three clubs offering outdoor netball across the Hume LGA. Netball in Hume City is predominantly indoor based offering limited outdoor netball opportunities. Total netball participation in 2018 in Hume was approximately 1,653. Netball played outdoors in Hume is typically linked with an Australian rules football club. Participation is remaining steady or slightly declining at a national and state level.

### Existing facility carrying capacity

Sunbury Recreation Reserve has a single netball court located at the north-west corner of the site, to the rear of the oval and buildings. The court has lighting and access to dedicated player change rooms. An additional court with lighting is planned to accommodate the growth in participation by the Sunbury Lions Football Netball Club. There are an additional two netball courts marked on the public tennis courts at the Sunbury Aquatic and Leisure Centre. These courts are in poor condition.

Eric Boardman Memorial Reserve has a single lit netball court located next to oval one and the athletics facility.

A new court and lighting has been recently constructed at John McMahon Recreation Reserve that is being utilised for training by the East Sunbury Sporting Group.

There is an existing facility at Progress Reserve with capacity for two courts, however these courts are in poor condition and there is no demand for use of these facilities for training or competition.

### Netball facilities in growth areas

The Craigieburn R2 Precinct Structure Plan identifies 3 outdoor netball courts to be co-located with tennis courts in the Northern Hub AOS. There is no evidence that these facilities are required in the proposed location and the site is recommended for development as a skate, scooter and BMX park..



### Outdoor Netball in Hume

Netball participation in Hume is primarily an indoor sport. Netball played outdoors is closely aligned with Australian football and courts are usually co-located with ovals. It is noted that the majority of Australian football clubs located in Hume are competing in district competition that does not require compulsory alignment with a netball club. Outdoor netball competition associated with this league is often played at dedicated outdoor netball sites in other municipalities. Council should give consideration to the feasibility of development of an outdoor netball complex within the municipality to service multiple clubs. A facility of this nature would potentially align with the provision of indoor sports courts and could be considered at regional sporting sites identified for indoor stadia.

As participation in the sport is predominantly female, there is an opportunity to promote netball to girls and women, particularly from culturally and linguistically diverse backgrounds, to increase participation and community connection.

### Recommendations

The following recommendations are proposed to guide facility development and increased participation in outdoor Netball:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Mickleham Growth Area</b>				
N1	Conduct feasibility study on development of outdoor netball complex co-located with new indoor sports court infrastructure	Operational action	Growth	M
<b>Jacksons Creek Ward</b>				
<b>Sunbury Recreation Reserve</b>				
N2	Upgrade sport lighting for outdoor netball courts	Hume Sports Lighting Plan	Renewal	C
N3	Develop second outdoor netball court with lighting	Capital works program	Growth	C
N4	Conduct a feasibility study on development of an outdoor netball complex collocated with indoor court infrastructure	New action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



### Supply overview

Existing NRL facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Fields
Aitken Ward	Craigieburn	Hothlyn Drive Reserve	Hume City Bulldogs Rugby League Club	1
Jackson Creek Ward	Sunbury	Langama Park	Sunbury United Rugby League Club	2
Meadow Valley Ward	Broadmeadows	Seabrook Reserve	Northern Thunder Rugby League Club	2
		Anderson Reserve	NRL Victoria	1
Total number of existing fields				6

### Rugby League membership

NRL Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018	Projected participation 2041
All Hume Clubs	621	656	1,084

### Existing facility carrying capacity

Similar to soccer, many of the sports grounds being utilised for Rugby League in Hume have been converted from Australian football/cricket ovals. The playing surfaces are generally in good condition and are coping with the current use.

### Rugby League facilities in growth areas

Eight new pitches have been identified for future provision in growth areas of Hume and are projected to accommodate Hume participation requirements for the next 10-15 years. These include:

- Craigieburn 4
- Sunbury 4

The Rugby League State and Community Centre development in Broadmeadows will provide an additional two pitches bringing the total available pitches at the site to four.

### Rugby League in Hume

Hume City Council has strong participation in Rugby League in comparison to many Victorian municipalities. The sport remains particularly popular with Hume residents of Polynesian heritage.

While numbers have been steady in the past three years, the development of the Rugby League State and Community Centre in Broadmeadows is expected to continue to raise the profile and participation of the sport in Hume.

Additional facilities will be required in the growth areas of Hume and it is recommended to establish a dedicated seasonal rugby league facility in both Sunbury and Craigieburn in addition to the State facility to accommodate a maximum of four pitches per hub.

Given the high level of demand on pitch and facility access at Langama Reserve, Sunbury, it is recommended that the Sunbury United Rugby League relocate to the growth area facility when constructed which will also allow the existing Langama facility to be dedicated to soccer and cricket participation.

**Recommendations**

The following recommendations are proposed to guide facility development and increased participation in Rugby League:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Hothlyn Drive Reserve, Craigieburn</b>				
RL1	Upgrade sports lighting	Hume Sports Lighting Plan	Renewal	M
<b>Central Hub AOS, Craigieburn</b>				
RL2	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby league and touch pitches/two cricket ovals</li> <li>▪ pavilion</li> </ul>	Craigieburn R2 PSP	Growth	M
<b>Jacksons Creek Ward</b>				
<b>Langama Park, Sunbury</b>				
RL3	Upgrade pavilion 2	Hume Sport Pavilion Upgrade Plan	Renewal	CM
RL4	Upgrade sport lighting on pitch 4 and 5	Hume Sports Lighting Plan	Renewal	M
<b>Jacksons Creek Hub AOS, Sunbury</b>				
RL5	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby league pitches/two cricket ovals</li> <li>▪ pavilion</li> </ul>	Lancefield Road PSP	Growth	M
<b>Meadow Valley Ward</b>				
<b>Seabrook Reserve, Broadmeadows</b>				
RL6	Development of the Rugby League State and Community Centre	NRL Victoria and Victorian State Government	Growth	CM
<b>Anderson Reserve, Broadmeadows</b>				
RL7	Upgrade sports lighting	Hume Sports Lighting Plan	Renewal	M
RL8	Upgrade pavilion	Hume Sport Pavilion Upgrade Plan	Renewal	ML

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



### Supply overview

There are currently no dedicated Rugby Union pitches in Hume. Rugby Union can be accommodated on fields developed for sports with higher participation.

### Rugby Union membership

There are currently no rugby union clubs in Hume.

Rugby Victoria currently has 26 clubs and competitions for seniors, juniors, women and masters. The clubs in closest proximity (within 25km) to Hume include Northern, Eltham, Melbourne University, Footscray and Brimbank Rugby Clubs. A strategic goal of Rugby Victoria is to expand the sport in the population growth corridor that includes Hume and neighbouring local government areas.

It should be noted that rugby union is recording recent declines in participation at a national level, and also at state levels, even in its traditional 'strong holds' of New South Wales and Queensland.

- Total female Participation in Victoria increased 44% in 2017 with 5,588 female participants representing 32% of total participation. Female Rugby (XVs and 7s) continues to be a significant area of growth for Victoria
- 68% of club players identify themselves as being Pacific Islander people\*
- Although there is no Rugby Union Clubs within the Hume LGA, 91 club participants live in the City
- RV would like to see the development of a new regional level sporting precinct that could cater for rugby.

\*Micronesia, Melanesia, Polynesia - Maori, Samoan, Papua New Guinean, Fijian, Cook Islander, Tongan

### Rugby Union facilities in growth areas

While immediate development of Rugby Union fields is not required, it is proposed to develop a future Rugby Union facility in the Mickleham growth area to accommodate opportunity for participation. A demand analysis will be required to be conducted in coming years to determine the viability of this facility.

### Rugby Union in Hume

The key priorities for Rugby Victoria are:

- raising the profile of the sport
- establishment of teams and club(s) in Hume City
- recruiting and retaining players.

While there are currently no Rugby Union clubs operating in the Hume LGA, the sport is actively promoting participation through schools. Expansion into the northern growth corridor is a strategic goal of Rugby Victoria. As noted previously, training and competition is expected to be accommodated on fields developed for other sports (Australian football and/or Rugby League).

### Recommendations

The following recommendations are proposed to guide facility development and increased participation in Rugby Union:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Eastern AOS, Mickleham</b>				
RU1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two rugby union pitches/one cricket oval</li> <li>▪ pavilion (subject to demand analysis)</li> </ul>	Merrifield West PSP	Growth	L

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +





### Supply overview

Softball in Hume is catered for at the John McMahon Reserve (also known as Goonawarra Recreation Reserve). The facility consist of two softball diamonds with provision for a third, if warranted in the future.

Ward	Suburb	Venue	Club/Association	Diamonds
Jackson Creek Ward	Sunbury	John McMahon Reserve (Goonawarra Recreation Reserve)	Sunbury Softball Association	2

### Softball membership

Softball Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018	Projected participation 2041
Sunbury Softball Association	297	177	295

### Existing facility carrying capacity

The existing softball facilities at John McMahon Reserve are adequate to provide opportunities to participate in the sport in the Sunbury region for the foreseeable future, given current and projected participation trends. The programmed installation of sports lighting to the second diamond at the reserve will assist relieve overuse.

### Softball facilities in growth areas

A new facility at Mt Aitken, Craigieburn is currently being developed to accommodate softball participation in the Aitken Ward.

### State Sporting Association input

Softball Victoria has a new Strategic Plan under development and will looking at how it can best engage in new markets to raise participation levels. It was noted that Masters competitions are the largest events held by associations.

The key priorities for Softball Victoria are:

- raising the profile of the sport
- communication and marketing
- recruitment and retention.

### Softball in Hume

Softball's current two diamond facility at the John McMahon Reserve in Sunbury is considered adequate for current demand. This venue has capacity and a master plan including an additional diamond when participation warrants, which is not expected for at least 3-5 years.

There is demonstrated demand for softball facilities in the Craigieburn growth area with the formed club in this area traveling outside of the municipality to compete in softball.

**Recommendations**

The following recommendations are proposed to guide facility development and increased participation in Softball:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Mount Aitken Activity Centre AOS, Craigieburn</b>				
S1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two softball diamonds</li> <li>▪ pavilion</li> </ul>	Highlands PSP	Growth	CM
<b>Jacksons Creek Ward</b>				
<b>John McMahon Reserve, Sunbury</b>				
S2	Install sports lighting on diamond 2	Hume Sports Lighting Plan	Growth	M
S3	Conduct demand analysis on the establishment of a third diamond	Operational action	Growth	M

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## TENNIS

### Supply overview

Existing Tennis facilities and the associated clubs in Hume City are located at:

Ward	Suburb	Venue	Club/Association	Courts
Aitken Ward	Craigieburn	Hume Tennis and Community Centre	Complete Tennis Services	14 synthetic 2 clay
		Craigieburn Tennis Club	Craigieburn Tennis Club	6 synthetic
	Mickleham	Mickleham Community Centre and Tennis Club	no current club	2 synthetic
Jackson Creek Ward	Bulla	Bulla Tennis Club	Bulla Village Tennis Club	5 synthetic 2 bitumen
	Sunbury	Sunbury Lawn Tennis Club	Sunbury Lawn Tennis Club	12 synthetic 4 grass
	Tullamarine	Tullamarine Tennis Club	Tullamarine Tennis Club	6 synthetic
Meadow Valley Ward	Greenvale	Greenvale Tennis Club	Greenvale Tennis Club	9 synthetic
	Gladstone Park	Gladstone Park Tennis Club	Gladstone Park Tennis Club	9 synthetic
	Westmeadows	Westmeadows Tennis Club	Westmeadows Tennis Club	6 synthetic
Total number of existing courts				77

### Tennis membership

Tennis Victoria provided participation figures for the Hume LGA:

Hume LGA	2016	2018*	2041
All Hume Clubs	2,000	2,265	3,779

### Existing facility carrying capacity

The existing provision of tennis courts in Hume is sufficient to meet current demand.

### Tennis facilities in growth areas

Twenty-eight (28) tennis courts have been identified for future provision in growth areas of Hume and are projected to accommodate Hume participation requirements for the next 10-15 years. These include:

- Mickleham 12
- Kalkallo 8
- Sunbury 6
- Greenvale 2.

### Tennis in Hume

The provision and distribution of tennis courts in Hume at the current time is sufficient and Council should continue with their implementation of pavilion and lighting plans to upgrade existing club facilities.

Additional courts will be required in the growth areas of Hume and the 28 additional courts planned in these areas accommodate this growth. Council should ensure that tennis sites in new active open spaces are future proofed for further court development as participation grows which will assist in the development of strong sustainable clubs in growth areas.

The development of stage 2 of Councils regional performance facility, the Hume Tennis and Community Centre, will likely be required in four to five years based on current participation rates. The second stage would see the development of an additional 6 courts at the complex and an extension of available car parking at the site.

A review of the existing two courts at the Mickleham Tennis and Community Centre will be required to determine the future of this site, particularly due to the planned establishment of new courts in the growth areas of Mickleham. The current location, number and condition of these courts are not conducive to maintaining a sustainable club base.

### Recommendations

The following recommendations are proposed to guide facility development and increased participation in Tennis:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Southern AOS, Kalkallo</b>				
T1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ four tennis courts</li> <li>▪ pavilion</li> </ul>	Lockerbie PSP	Growth	CM
<b>Mickleham Tennis and Community Centre</b>				
T2	Undertake a detailed operational review of the facility	Operational action	Renewal	M
T3	Upgrade sports lighting on courts 1 and 2 (subject to facility operational review)	Hume Sports Lighting Plan	Renewal	M
T4	Upgrade pavilion (subject to outcome of facility operational review)	Hume Sports Pavilion Upgrade Plan	Renewal	ML
<b>Northern Hub AOS, Mickleham</b>				
T5	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ two Australian football/cricket ovals</li> <li>▪ six tennis courts</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	M
<b>Southern Hub, Mickleham</b>				
T6	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals</li> <li>▪ six tennis courts</li> <li>▪ pavilion</li> </ul>	Merrifield West PSP	Growth	M
<b>Craigieburn Tennis Club</b>				
T7	Upgrade sports lighting on courts 1-6	Hume Sports Lighting Plan	Renewal	M



Central AOS, Kalkallo				
T8	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four soccer pitches/two cricket ovals</li> <li>▪ four tennis courts</li> <li>▪ pavilion</li> </ul>	Lockerbie PSP	Growth	M
Hume Tennis and Community Centre				
T9	Development of stage 2 including six new tennis courts, car park extension and landscaping	New action	Growth	ML
Jacksons Creek Ward				
Bulla Village Tennis Club				
T10	Replace pavilion	Hume Sports Pavilion Upgrade Plan	Renewal	C
T11	Upgrade sports lighting on courts 1-4	Hume Sports Lighting Plan	Renewal	M
Tullamarine Tennis Club				
T12	Upgrade pavilion	Hume Sports Pavilion Upgrade Plan	Renewal	M
T13	Upgrade sports lighting on courts 1-6	Hume Sports Lighting Plan	Renewal	M
Sunbury Tennis Club				
T14	Upgrade sports lighting on courts 1-4 and 9-16	Hume Sports Lighting Plan	Renewal	M
Northern Hub AOS, Sunbury				
T15	Development of new sporting reserve including: <ul style="list-style-type: none"> <li>▪ six tennis courts</li> <li>▪ one lawn bowls green</li> <li>▪ pavilion</li> </ul>	Sunbury South PSP	Growth	L
Meadow Valley Ward				
Gladstone Park Tennis Club				
T16	Upgrade pavilion	Hume Sports Pavilion Upgrade Plan	Renewal	M
T17	Upgrade sports lighting on courts 1-3	Hume Sports Lighting Plan	Renewal	M
Greenvale Tennis Club				
T18	Upgrade pavilion	Hume Sports Pavilion Upgrade Plan	Renewal	M
T19	Development of additional tennis courts	Greenvale Central PSP	Growth	M
T20	Upgrade sports lighting on courts 1-9	Hume Sports Lighting Plan	Renewal	M
Westmeadows Tennis Club				
T21	Upgrade sports lighting on courts 1-6	Hume Sports Lighting Plan	Renewal	M
Citywide				
T22	Renew condition audit of Hume Tennis court surfaces and implement annual replacement schedule	New action	Renewal	ML

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



## TOUCH FOOTBALL

### Supply overview

Touch Football playing surfaces are (preferably) grass and are 70m long and 50m wide from scoreline to scoreline. Touch Football is usually played on fields developed for other field sports including rugby league, rugby union or Australian football. The venues identified previously for these fields sports can potentially cater for Touch Football as the sport continues to become established in the LGA.

### Touch Football membership

There are no established clubs currently in the Hume LGA. NRL Touch Football Victoria was unable to provide data on registered players who may be residents of Hume City Council participating in Touch Football in neighbouring LGAs.

National Rugby League (NRL) and Touch Football Australia have formed a strategic partnership to provide opportunities for year-round involvement in rugby league and touch football.

### Existing facility carrying capacity

Existing fields in the Hume LGA are considered to have sufficient carrying capacity for Touch Football. Collocation with other field sports can be appropriately managed through Council's field booking system.

### Touch Football facilities in growth areas

The Rugby League Hubs proposed for Broadmeadows, Craigieburn and Sunbury will be suitable for the establishment of Touch Football in Hume. It is estimated that only one pitch per site will be required.

### Touch Football in Hume

The planned presence of Touch Football Victoria at the Rugby League State and Community Centre in Broadmeadows will contribute to the profile of touch football in Hume and establish opportunity for participation.

Touch Football Victoria is actively promoting participation through schools and, as a predominantly social game with rules that are less complex compared to other field sports, touch football could be an excellent tool to promote inclusiveness and community connectedness.

### Recommendations

The following recommendations are proposed to guide facility development and increased participation in Touch Football:

Item	Recommendation	Reference	Category	Priority
<b>Aitken Ward</b>				
<b>Central Hub AOS, Craigieburn</b>				
TF1	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby league/touch pitches overlaid on two cricket ovals</li> <li>▪ pavilion</li> </ul>	Craigieburn R2 PSP	Growth	M
<b>Jacksons Creek Ward</b>				
<b>Jacksons Creek Hub, Sunbury</b>				
TF2	Development of a new sporting reserve including: <ul style="list-style-type: none"> <li>▪ four rugby league/touch football pitches overlaid on two cricket ovals</li> <li>▪ pavilion</li> </ul>	Lancefield Road PSP	Growth	L
<b>Meadow Valley Ward</b>				
<b>Seabrook Reserve, Broadmeadows</b>				
TF3	Development of the Rugby League State and Community Centre	NRL Victoria and Victorian State Government	Growth	CM

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +



Capital Works Program (Approved Projects)

Item No.	CWP No.	Project Description	Ward	Suburb	Priority
AF6	500130*	John McMahon Reserve - Sports Lighting Upgrade Oval 1	JACKSONS CREEK	SUNBURY	C
N2	500130*	Sunbury Recreation Reserve - Sports Lighting Upgrade Netball Court	JACKSONS CREEK	SUNBURY	C
F14	500130*	Gibb Reserve - Sports Lighting Upgrade South Pitch	MEADOW VALLEY	DALLAS	C
AF15	500130*	Greenvale Recreation Reserve - Sports Lighting Upgrade Oval 2	MEADOW VALLEY	GREENVALE	C
R11	500130*	Hothlyn Drive Reserve - Sports Lighting Upgrade	AITKEN	CRAIGIEBURN	M
F15	500130*	Gibb Reserve - Sports Lighting Upgrade North Pitch	MEADOW VALLEY	DALLAS	M
F19	500130*	Laura Douglas Reserve - Sports Lighting Upgrade Pitches 2 & 3	MEADOW VALLEY	DALLAS	M
F9	500130*	Langama Park - Sports Lighting Upgrade Pitches 4 & 5	JACKSONS CREEK	SUNBURY	M
F10, R14	500130*	Langama Park - Sports Lighting Upgrade Pitches 4 & 5	JACKSONS CREEK	SUNBURY	M
S2	500130*	John McMahon Reserve - Sports Lighting Installation Softball Diamond 2	JACKSONS CREEK	SUNBURY	M
AF4	500130*	Vic Foster Reserve - Sports Lighting Upgrade	AITKEN	CRAIGIEBURN	M
F20	500130*	Jack Roper Reserve - Sports Lighting Upgrade	MEADOW VALLEY	BROADMEADOWS	M
R17	500130*	Anderson Reserve - Sports Lighting Upgrade	MEADOW VALLEY	BROADMEADOWS	M
F21	500130*	Bradford Avenue Reserve - Sports Lighting Upgrade	MEADOW VALLEY	GREENVALE	M
F11	500130*	Tullamarine Reserve - Sports Lighting Upgrade	JACKSONS CREEK	TULLAMARINE	M
T7	500130*	Craigieburn Tennis Club - Sports Lighting Upgrade Courts 1-6	AITKEN	CRAIGIEBURN	M
T3	500130*	Mickleham Tennis Club - Sports Lighting Upgrade Courts 1 & 2	AITKEN	MICKLEHAM	M
T11	500130*	Bulla Village Tennis Club - Sports Lighting Upgrade Courts 1-4	JACKSONS CREEK	BULLA	M
T14	500130*	Sunbury Lawn Tennis Club - Sports Lighting Upgrade Courts 1-4 & 9-16	JACKSONS CREEK	SUNBURY	M
T20	500130*	Greenvale Tennis Club - Sports Lighting Upgrade Courts 1-9	MEADOW VALLEY	GREENVALE	M
T17	500130*	Gladstone Park Tennis Club - Sports Lighting Upgrade Courts 1-3	JACKSONS CREEK	GLADSTONE PARK	M
T21	500130*	Westmeadows Tennis Club - Sports Lighting Upgrade Courts 1-6	MEADOW VALLEY	WEST MEADOWS	M
T13	500130*	Tullamarine Tennis Club - Sports Lighting Upgrade Courts 1-6	JACKSONS CREEK	TULLAMARINE	M
IS1	604410	Patulos Lane Reserve-Installation Exiloo, Shelter and Drinking Fountain	AITKEN	ROXBURGH PARK	C
N3	604590	Sunbury Recreation Reserve - Construction of second outdoor netball court and sports lighting	JACKSONS CREEK	SUNBURY	C
RL6, TF3	604690	Seabrook Reserve - Contribution to Rugby State and Community Centre	MEADOW VALLEY	BROADMEADOWS	M
LB1	600440	Craigieburn Bowling Club - Synthetic Green rehabilitation	AITKEN	CRAIGIEBURN	C
LB3	600900	Gladstone Park Bowling Club - 2nd green construction	MEADOW VALLEY	GLADSTONE PARK	M
F18 & C21	602270	Gladstone Park Reserve - Pavilion Upgrade	MEADOW VALLEY	GLADSTONE PARK	C
F17, C20	602230	Progress Reserve - Pavilion Upgrade	MEADOW VALLEY	COOLAROO	C
T10	602240	Bulla Village Tennis Club - Pavilion Replacement (Modular)	JACKSONS CREEK	BULLA	C
C4, F2	602270	John Laffan Reserve - Pavilion Upgrade	AITKEN	KALKALLO	M
F16, C19	602280	Seth Raistrick Reserve - Pavilion & Social Room Upgrade	AITKEN	CAMBELLFIELD	C
AF19, C27	602290	Westmeadows Reserve - Pavilion Upgrade	MEADOW VALLEY	WEST MEADOWS	M
IS4	602350	Drummond Street Reserve - Installation Exiloo, Shelter and Drinking Fountain	MEADOW VALLEY	GREENVALE	C
AF5, C8	602360	Vic Foster Reserve - Pavilion Upgrade	AITKEN	CRAIGIEBURN	M
C22	602700	Ginifer Reserve - Pavilion Upgrade	MEADOW VALLEY	GLADSTONE PARK	M
T16	602710	Gladstone Park Tennis Club - Pavilion Upgrade	MEADOW VALLEY	GLADSTONE PARK	M
AF11	602720	Leo Dineen Reserve - Pavilion and Social Room Upgrade	JACKSONS CREEK	TULLAMARINE	C
T12	602730	Tullamarine Tennis Club - Pavilion Upgrade	JACKSONS CREEK	TULLAMARINE	M
T17	602750	Greenvale Tennis Club - Pavilion Upgrade	MEADOW VALLEY	GREENVALE	M
AF17, C24	602770	Jacana Reserve - Pavilion and Social Room Upgrade	MEADOW VALLEY	JACANA	M
F22	602780	Bradford Avenue Reserve - Pavilion Upgrade	MEADOW VALLEY	GREENVALE	M
F12, C13	602790	Tullamarine Reserve - Pavilion Upgrade	JACKSONS CREEK	TULLAMARINE	M
RL8, C26	602800	Anderson Reserve - Pavilion Upgrade	MEADOW VALLEY	BROADMEADOWS	M
T4	602810	Mickleham Tennis Club - Pavilion Upgrade	AITKEN	MICKLEHAM	M
LB1	603700	Craigieburn Lawn Bowls Club - Turf Green Upgrade	AITKEN	CRAIGIEBURN	C
NA	604380	Boardman Reserve - Pavilion 1 Replacement	JACKSONS CREEK	SUNBURY	C
NA	604390	Langama Reserve - Additional Funding to meet State grant requirements	JACKSONS CREEK	SUNBURY	C

\* Lighting projects consolidated in CWP project no. 500130 - Sports Ground Lighting Audit and Upgrade Program

**New Projects**

Item No.	CWP No.	Project Description	Ward	Suburb	Priority
G2	604610	Craigieburn Golf Course - Clubroom Replacement (Modular)	AITKEN	CRAIGIEBURN	M
AF3	604613	Highbate Recreation Reserve - Pavilion 1 Extension	AITKEN	CRAIGIEBURN	M
H1, L1	604614	Hume Hockey & Lacrosse Centre - construction of second pitch & Sports Lighting	AITKEN	CRAIGIEBURN	M
H2, L2	604615	Hume Hockey & Lacrosse Centre - Pavilion extension	AITKEN	CRAIGIEBURN	M
AF3	604616	Highbate Recreation Reserve - Construction of Public Toilets and Shelters	AITKEN	CRAIGIEBURN	M
T22	500431	Tennis Facility Surface Replacement Program	CITYWIDE	CITYWIDE	M
I56	604611	Sports Reserves Car Park Lighting Program	CITYWIDE	CITYWIDE	M,L
T9	604612	Hume Tennis & Community Centre - Stage 2 Implementation	AITKEN	CRAIGIEBURN	M,L
I53	604698	Tulsa Drive Reserve - Installation Exiloo, Shelter and Drinking Fountain	JACKSONS CREEK	SUNBURY	M
I57	604699	Jack Roper Reserve - Installation Exiloo, Shelter and Drinking Fountain	MEADOW VALLEY	BROADMEADOWS	M
F6	500433	Aston Recreation Reserve - Install Sports Lighting on Pitch 1	AITKEN	CRAIGIEBURN	L
F5	500433	Arena Recreation Reserve - Install Sports Lighting on Pitches 3 & 4	AITKEN	ROXBURGH PARK	L

**Growth Projects - Developer Contributions including Works in Kind (WIK)**

Item No.	CWP No.	Project Description	Ward	Suburb	Priority
F23	601260	Bradford Avenue Reserve - Sportground upgrade and conversion to soccer	MEADOW VALLEY	GREENVALE	M
AF16, C23	601270	Greenvale Recreation Reserve (Greenvale PSP's) - Construction of Pavilion Oval 3	MEADOW VALLEY	GREENVALE	M
AF16, C23	601360	Greenvale Recreation Reserve (Greenvale PSP's) - Construction of Oval 3	MEADOW VALLEY	GREENVALE	M
AF17, C24	602840	Greenvale Recreation Reserve (Greenvale PSP's) - Construction of oval 3 carparking and landscaping	MEADOW VALLEY	GREENVALE	M
T19	601370	Greenvale Tennis Club - Construction of additional tennis courts	MEADOW VALLEY	GREENVALE	M
I52	601510	Greenvale Gardens - Installation of exiloo (77% DCP contribution)	AITKEN	GREENVALE	C
C7, TF1, RL2	601400	Central AOS (Craigieburn R2) - Construct 4 rugby league touch pitches overlaid on 2 cricket ovals [50% DCP contribution]	AITKEN	CRAIGIEBURN	M
C7, TF1, RL2	601590	Central AOS (Craigieburn R2 PSP) - Construct Sports Pavilion (50% DCP Contribution)	AITKEN	CRAIGIEBURN	M
AF1, C2, T1	600910	Southern AOS (Lockerbie PSP) - Construct 2 Australian Football/Cricket Ovals & 4 Tennis Courts ( Works -In- Kind)	AITKEN	KALKALLO	M
AF1, C2, T1	602190	Southern AOS (Lockerbie PSP) - Construct Sports Pavilion	AITKEN	KALKALLO	C,M
F3, T6, C5	602300	Southern AOS (Merrifield West PSP) - Construct Sports Pavilions 1 & 2)	AITKEN	MICKLEHAM	M
F3, T6, C5	602330	Southern AOS (Merrifield West PSP) - Construct 4 Soccer Pitches overlaid on 2 Cricket Ovals & 6 Tennis Courts	AITKEN	MICKLEHAM	M
F4, C9, T8	603110	Central AOS (Lockerbie PSP) - Construct 4 Soccer Pitches overlaid on 2 Cricket Ovals & 4 Tennis Courts (Works-in-Kind)	AITKEN	KALKALLO	M
F4, C9, T8	603120	Central AOS (Lockerbie PSP) - Construct Sports Pavilion 1 (combine pavilions 1 & 2)	AITKEN	KALKALLO	M
AF2, C6, T5	603400	Northern AOS (Merrifield West PSP) - Construct Sports Pavilion 1 (combine pavilions 1 & 2)	AITKEN	MICKLEHAM	M
AF2, C6, T5	603390	Northern AOS (Merrifield West PSP) - Construct 2 Australian Football/Cricket Ovals & 6 Tennis Courts ( Works -in- Kind)	AITKEN	MICKLEHAM	M
C1 & RU1	603420	Eastern AOS (Merrifield West PSP) - Construction 2 Rugby Union Pitches overlaid on 1 Cricket Oval	AITKEN	MICKLEHAM	L
S1	603430	Eastern AOS (Merrifield West PSP) - Construct Sports Pavilion	AITKEN	MICKLEHAM	L
NA	600680	MT Aitken AOS (Highlands LSP) - Construction of 2 Softball Diamonds	AITKEN	CRAIGIEBURN	M
NA	602920	Northern Hub (Craigieburn R2) - Construction of Skate, Scooter & BMX Park	AITKEN	CRAIGIEBURN	M
NA	602910	Northern Hub (Craigieburn R2) - Construction of Skate, Scooter & BMX Park	AITKEN	CRAIGIEBURN	M
AF12 & C14	604707	Harpers Creek Hub (Sunbury South PSP) - Construct 2 Australian Football/Cricket Ovals	JACKSONS CREEK	SUNBURY	L
AF12 & C14	604708	Harpers Creek Hub (Sunbury South PSP) - Construct Sports Pavilion	JACKSONS CREEK	SUNBURY	L
C15 & RL5	604709	Jacksons Creek Hub (Sunbury South PSP) - Construct 4 Rugby League Pitches overlaid on 2 Cricket Ovals	JACKSONS CREEK	SUNBURY	M
C15 & RL5	604710	Jacksons Creek Hub (Sunbury South PSP) - Construct 4 Rugby League Pitches overlaid on 2 Cricket Ovals	JACKSONS CREEK	SUNBURY	M
C18 & F13	604719	Lancefield Road Central Hub LR-SR-03 (Lancefield Road PSP) - Construct 4 soccer pitches overlaid on 2 Cricket Ovals	JACKSONS CREEK	SUNBURY	L
C18 & F13	604720	Lancefield Road Central Hub LR-SR-03 (Lancefield Road PSP) - Construct Sports Pavilion	JACKSONS CREEK	SUNBURY	L
C3 & F1	Not Applicable*	John Laffan Reserve (English Street PSP) - Upgrade of sports grounds	AITKEN	KALKALLO	M

\* Developer Contributions for English Street PSP collected by City of Whittlesea. Funding requires establishment of Memorandum of Understanding with City of Whittlesea

**Growth Projects - HCC Contributions**

Item No.	CWP No.	Project Description	Ward	Suburb	Priority
S1	600680	Mt Aitken AOS (Highlands LSP) - Construction of 2 Softball Diamonds	AITKEN	CRAIGIEBURN	C M
S2	601510	Greenvale Gardens - Installation of exiloo (23% HCC contribution)	AITKEN	GREENVALE	C
C7, TF1, RL2	601400	Central AOS (Craigieburn R2)- Construct 4 rugby league/touch pitches overlaid on 2 cricket ovals (50% HCC contribution)	AITKEN	CRAIGIEBURN	M
C7, TF1, RL2	601590	Central AOS (Craigieburn R2 PSP) - Construct Sports Pavilion (50% HCC Contribution)	AITKEN	CRAIGIEBURN	M

**Grants & Other Contributions**

Item No.	CWP No.	Project Description	Ward	Suburb	Priority
AF8, C10	602200	Boardman Reserve - Pavilion 2 Upgrade	JACKSONS CREEK	SUNBURY	C M
AF9, C11	602210	Boardman Reserve - Pavilion 3 & Social Room Upgrade	JACKSONS CREEK	SUNBURY	C M
AF7	500130*	Boardman Reserve - Sports Lighting Upgrade Oval 2	JACKSONS CREEK	CITYWIDE	C
S1	601280	Mt Aitken AOS - Construct Modular Softball Pavilion	AITKEN	CRAIGIEBURN	C M
T11	602240	Bulla Village Tennis Club - Construct Modular Pavilion	JACKSONS CREEK	BULLA	C
FB, C12, RL3	602760	Langama Park Pavilion 2	JACKSONS CREEK	SUNBURY	C M
F7	500130*	Langama 1 Sports Lighting Upgrade	JACKSONS CREEK	SUNBURY	C
F9	500130*	Langama 2 & 3 sports lighting upgrade (Total project \$260,000)	JACKSONS CREEK	SUNBURY	M
RL6,TF3	Not Applicable**	Seabrook Reserve, Rugby State and Community Centre	MEADOW VALLEY	BROADMEADOWS	M

\* Lighting projects consolidated in CWP project no. 500130 - Sports Ground Lighting Audit and Upgrade Program

\*\* State Government Funding to National Rugby League for construction of Rugby State and Community Centre, Seabrook Reserve.

C = CURRENT YEAR, M = MEDIUM 1-4 YEARS, L = 4 YEARS +

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Stakeholder Submission Comments	Consideration of Comments	Action
<p><b>Sunbury Softball Association</b></p> <p>2019 registered membership has increased to 320.</p>	<p>Softball Victoria advise that the registered 2019/20 membership participation for the Sunbury Softball Association is 223.</p>	<p>No change required to Plan.</p>
<p>Require a third diamond to allow us to fixture more games. Currently running at 100% capacity and have additional people wanting to play but do not have room to expand our competition further.</p>	<p>Action S3 on page 70 of the Plan identifies a medium-term action to conduct a feasibility study on a 3rd diamond. This action and timeline are supported by Softball Victoria.</p>	<p>No change required to Plan.</p>
<p>Request the installation of batting cages to provide a safe warm up area of players and additional training facilities.</p>	<p>The installation of batting cages at the reserve is supported.</p>	<p>Prepare an opinion of probably cost and report to Council for consideration of inclusion in future Capital Works Program. No change required to Plan.</p>
<p><b>Sporty Storm Netball Club</b> (registered with Craigieburn Netball Association)</p>		
<p>Currently field 4 junior teams playing from the Craigieburn Sports Stadium with enough interest to start another 4 teams. Unable to start more teams due to lack of court space in Craigieburn</p>	<p>Craigieburn Sports Stadium Redevelopment currently under consideration by Council.</p>	<p>No change required to Plan.</p>
<p>Netball in Craigieburn cannot wait another 4 years for expansion, requesting more courts to be constructed immediately.</p>	<p>Craigieburn Sports Stadium Redevelopment currently under consideration by Council.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p><b>Netball Victoria</b></p> <p>Request Council to consider increasing minimum outdoor competition court lighting standard to 200 lux</p> <p>Our most successful associations and leagues are outdoor competitions or a mix of both indoor and outdoor. Infrastructure improvements in recent years have allowed for greater use of outdoor facilities.</p>	<p>Council's Lighting Policy Standards is aligned with Australian Standards for Sports Lighting.</p> <p>Comment noted.</p>	<p>No change required to Plan.</p> <p>No change required to Plan.</p>
<p>The emergence of alternative outdoor opportunities such as those at Pinks Reserve in Kilislyth offer a hybrid alternative. A specialised hardcover roofing, with sliding covers the hardcourts from most weather conditions, the facilities have competition standard lighting. Netball Victoria State Titles were held at this venue last year. We are monitoring participation outcomes at this venue to assess the overall benefits of this type of outdoor alternative.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p>Increasing Social Netball Offering</p> <p>Rock Up Netball and Short Season Netball is popular but does need supporting infrastructure to support it. Some short season tournaments are played as twilight series on outdoor courts. Starting a game at 9:55pm for a 16YO is not a good alternative (yes this</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>happens in Hume), only court time available.</p>		
<p>Gender equity is very important in this region for Women and Girls and particularly for the sport of Netball that currently has very little provision in this space (in this Region) not just the LGA.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p>The Netball Victoria State-wide facilities Strategy recommends the following provision ratios for outdoor netball courts:</p> <p>Lit dedicated outdoor court 1:7070</p> <p>Unlit dedicated outdoor court 1:3360</p> <p>Lit multi-lined outdoor court 1:4520</p> <p>Unlit multi-lined outdoor court 1:4520</p>	<p>Provision ratios are one tool used to project future infrastructure requirements and often differ between LGA, State and National bodies.</p> <p>They are a guide only and do not consider demographic and participation factors specific to localised areas</p>	<p>No change required to Plan.</p>
<p>There needs to be a lot of work done in the inclusion space. Netball Victoria needs to be working alongside the clubs and associations in Hume to develop a very specific plan to move forward. There will be more work done in this space once we finalise the Affiliate Health checks later this year. Working with test groups in the first round.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>Training Venues are limiting growth. It is one factor. We are now seeing clubs moving to other LGA's (Whittlesea) to play in their competitions to access courts and pathways not able to be accessed in Hume.</p>		
<p>Netball Clubs in Hume are doing amazing outreach programs. Particularly with high risk youth who come from domestic violence or very challenging family environments. E.g. Thunders NC</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p>Request inclusion of a new partnership initiative action to works with Netball Victoria at new sports hubs.</p>	<p>Plan action N4 (Page 65) is to conduct an outdoor netball feasibility study. This action will require detailed consultation with netball stakeholders including Netball Victoria and will result in inclusion partnership opportunities.</p>	<p>No change required to Plan.</p>
<p>I would like to have further discussion regarding PSP recommendations. You can't achieve the sort of gender equity you are proposing by a predominant indoor court strategy in Hume or propose one outdoor regional hub as the total solution. There are reasons why clubs are moving to other LGA's to play. There aren't enough courts and there isn't the right mix of courts. There needs to be a supporting balance.</p>	<p>Plan action N4 (Page 65) is to conduct an outdoor netball feasibility study. This action will require detailed consultation with netball stakeholders including Netball Victoria.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>Synthetic Sports Surfaces Not all synthetic court surfaces are competition /training compliant for Netball and other sports.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p><b>Upfield Soccer Club</b> Propose establishment of synthetic soccer pitch in vacant space at South end of Gibb Reserve to increase member participation as we can't currently grow due to lack of available pitches.</p>	<p>The Plan recognises the need for additional synthetic surfaces in Hume and identifies them for inclusion at new development in growth sites where funding allows.  It is proposed that a feasibility study be conducted to assess the need for additional synthetics and small sided pitches as established reserves in Hume.</p>	<p>Recommendation added to Plan to conduct a feasibility study on the development of additional synthetic and small sided soccer pitches in Hume.</p>
<p>Upgrade changerooms 1 &amp; 2 to female friendly standards to accommodate current and future female participation</p>	<p>The upgrade of the player amenity in pavilion 1 &amp; 2 to female friendly standards is supported.</p>	<p>Prepare an opinion of probably cost and report to Council for consideration of inclusion in future Capital Works Program. No change required to Plan.</p>
<p>Develop mini-roos pitches between the northern oval and the southern soccer pitch at Gibb Reserve</p>	<p>It is proposed that a feasibility study be conducted to assess the need for additional synthetics and small sided pitches as established reserves in Hume.</p>	<p>Recommendation added to Plan to conduct a feasibility study on the development of additional synthetic and small sided soccer pitches in Hume.</p>
<p>Construct shade structure over spectator area at Gibb Reserve, Dallas.</p>	<p>Shade structure currently under consideration by Council for inclusion in Capital Works program.</p>	<p>No change required to Plan.</p>
<p>Regional soccer facility is required in Hume including summer season allocation for preparation, recruitment,</p>	<p>John Ilhan Memorial Reserve is currently identified as Hume's Regional Soccer Facility and facilitates</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>trials and pre-season games. The regional soccer facility can be used by any club during pre-season period and council can hire out the facility to clubs for training and games.</p>	<p>performance soccer pathways in Hume as well as regional tournaments. A second Regional facility is not required.</p>	
<p><b>Greenvale Football and Cricket Club</b>                      The clubs object to the proposed conversion of Bradford Avenue Reserve Greenvale from Australian Football/Cricket to soccer. The cricket club is seeking the use of Bradford Avenue reserve as both a summer and winter venue and the football club require the venue as part of the contingent of ovals required to allow for training of the existing 24 teams which they anticipate will increase to 27 in the next few seasons.</p>	<p>Council is developing a fourth oval at Greenvale Recreation Reserve and a toilet, storage and shelter amenity at Drummond Street Reserve to meet the needs of the Greenvale Football and Greenvale Cricket clubs.</p>	<p>No change required to Plan.</p>
<p>The need for additional cricket ovals is greater if the Cricket Victoria ratios are utilised.</p>	<p>Provision ratios are one tool used to project future infrastructure requirements and often differ between LGA, State and National bodies.                       They are a guide only and do not consider demographic and participation factors specific to localised areas</p>	<p>No change required to Plan.</p>
<p>The statement that the participation rate in junior cricket is increasing is correct.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p>There is an underestimation of the sub-continental demographic. Most junior</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>players, both male and female, at Greenvale are Indian and the numbers are growing fast.</p>		
<p>No recommendation is made regarding the construction of a pavilion for oval no. 4. The number 4 pavilion is promised in the Greenvale Masterplan.</p>	<p>Comment noted.</p>	<p>Prepare an opinion of probably cost and report to Council for consideration of inclusion in future Capital Works Program. No change required to Plan.</p>
<p><b>E11 Football Academy</b></p>		
<p>Request the provision of soccer goals on the synthetic soccer pitch at Hume Central school.</p>	<p>Commercial operator working on education land.</p>	<p>No change required to Plan.</p>
<p><b>Tullamarine Tennis Club</b></p>		
<p>It seems that Council would like at least some facilities to become multi-purpose rather than reserved to one sport. If that is the case will the Council provide committee etc with additional support to help with the administration on multi-purpose facilities?</p>	<p>Sport &amp; Recreation Officers assist committees operating multi-purpose facilities.</p>	<p>No change required to Plan.</p>
<p>We would like the plan to include more steps to be environmentally sustainable within the sporting clubs e.g. changing of lights to LED, introducing of solar panels etc.</p>	<p>Plan Action II4 is to develop club resource guides. Environmentally Sustainable Design information will be included in these resources.</p>	<p>No change required to Plan.</p>
<p><b>Greenvale Tennis Club</b></p>		
<p>Request upgrades to current pavilion including:</p> <ul style="list-style-type: none"> <li>• Addressing rainwater drainage issues</li> </ul>	<p>The upgrade of the Greenvale Tennis Clubrooms is scheduled to commence in 2021/22 as identified in the Hume Sports Pavilion Plan.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<ul style="list-style-type: none"> <li>• Installation of an efficient climate control system</li> <li>• Installation of an office</li> <li>• Installation of additional storage</li> <li>• Canteen upgrade</li> <li>• Disability access improvements</li> </ul> <p>Request relocation of lighting control location when court lights are upgraded.</p>	<p>The upgrade of the sports lighting at the Greenvale Tennis Club is scheduled for 2023/24 as per the Hume Sports Lighting Plan. The lighting controls can be relocated during the upgrade process.</p>	<p>No change required to Plan.</p>
<p><b>NRL Victoria</b></p> <p>Requested that table 3 on page 25 be updated to reflect the following changes:</p> <ul style="list-style-type: none"> <li>• National Participation Trends for adults and children changed from ‘decreasing’ to ‘steady’.</li> <li>• State Participation Trends for adults and children changed from ‘decreasing’ to ‘increasing’.</li> </ul> <p>NRL Victoria is supportive and in agreement with the recommendations for Rugby League in the Outdoor Sports Plan.</p>	<p>Comment accepted.</p>	<p>Plan updated (Table 3, page 25).</p>
	<p>Comment noted.</p>	<p>No change required to Plan.</p>



Stakeholder Submission Comments	Consideration of Comments	Action
<p><b>Tennis Victoria</b> Page 27 of the draft Strategy notes a planning benchmark of one court per 2500 people (Hume ratio) or one court per 1,5600 people (SSA) ratio. The current Tennis Australia recommended provision ratio of court per head of population is 1:2000. In 2031 the projected population of 317,000 suggests a need of 158 courts, well above the 2030 projected court provision of 111 courts.</p>	<p>Provision ratios are one tool used to project future infrastructure requirements and often differ between LGA, State and National bodies.  They are a guide only and do not consider demographic and participation factors specific to localised areas</p>	<p>No change required to Plan.</p>
<p>Tennis Victoria recommends the consideration be given to building 8 courts in identified PSP growth areas rather than future proofing for additional courts.</p>	<p>Additional courts beyond PSP provision are not funded by developer contributions.  New clubs are required to establish and demonstrate growth and demand for additional court facilities.</p>	<p>No change required to Plan.</p>
<p>Installation of the Book a Court system should be considered when planning for all new tennis courts to maximise facility availability and to provide reliable data on court usage.</p>	<p>The Book a Court system is currently being implemented in growth area projects that include tennis.</p>	<p>No change required to Plan.</p>
<p><b>Complete Tennis Services</b> (Contracted operator of Hume Tennis &amp; Community Centre)</p>		
<p>Request the development of the Stage 2 of the Hume Tennis &amp; Community Centre (HTCC) to be considered for earlier implementation in 2021.</p>	<p>No changes are recommended to the timing of this project.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>In 2019 HTCC was named the 7<sup>th</sup> largest club in Victoria by Tennis Victoria (TV) and has been one of TV's top 50 clubs for the past 4 years.</p> <p>HTCC is one of the North Suburban Junior Tennis Associations largest clubs with 15 teams and hosts over 30 local, state, national and international tournaments per year.</p> <p>HTCC now must hire court outside of Hume LGA to accommodate large number of players (11 courts at Caroline Springs)</p> <p>Annually host one of TV's biggest open days -over 900 attendances in 2020.</p> <p>Recognised by tennis Australia as best practice for wheelchair tennis and host the largest weekly wheelchair program in Australia</p> <p>Opened an international Training Academy in 2019.</p> <p>Social tennis and court hire usage in the 19/20 summer period has doubled from 18/19</p>	<p>While new courts are currently being planned and constructed in the growth area sites in Kalkallo and Mickleham which will be available for use by CTS.</p>	

Stakeholder Submission Comments	Consideration of Comments	Action
<p>Peak usage times creates court stress with players forced to wait for courts.</p>		
<p><b>Tullamarine Football Club (soccer)</b>                      Request the pavilion and sports lighting upgrade works at Tullamarine Reserve are brought forward in the capital works program due to growth being experienced at the club.                       In the last 2 years the club has had a growth in participation numbers from 15 to 70 participants, mostly from the Tullamarine area. This coming season we are expecting to have 140 participants mostly from the Tullamarine area.                       The existing facilities at Tullamarine Reserve present a lot of challenges to participation growth as they do not meet contemporary standards.                       In addition to pavilion and sports lighting upgrades we would also like the following at Tullamarine Reserve:</p> <ul style="list-style-type: none"> <li>• Relocation of existing perimeter fencing to accommodate 2 x soccer pitches</li> <li>• Installation of player benches</li> <li>• Installation of public toilets (Exeloo)</li> <li>• Outdoor gym equipment</li> </ul>	<p>No changes are recommended to the timing of these projects.                       The upgrade of the pavilion and sports pavilion at Tullamarine Reserve is scheduled to commence in 2022/23 as per the Hume Sports Pavilion Plan and the Hume Sports Lighting Plan.                       Relocation of perimeter fencing and new player benches will be assessed and prioritised as part of the Sports fencing upgrade prograde program.                       The installation of an exeloo, outdoor gymnasium equipment and pathway connections are being considered as part of the Derby Street Reserve upgrade located adjacent to Tullamarine Reserve.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<ul style="list-style-type: none"> <li>• A pathway around the reserve which can connect to neighbouring open space</li> <li>• Security lighting around the precinct</li> </ul>		
<p><b>Meadow Park Soccer Club</b></p> <p>Existing clubroom capacity and current location are unsuitable.</p> <p>We have one set of changerooms to accommodate two full size pitches with very limited storage. Existing clubrooms require pumping stations to maintain water pressure to showers while there in no gas connection for heating or hot water which is a cost the club carries financially.</p> <p>The hidden location means the clubrooms are prone to vandalism and break-ins which cause a loss to the club, the latest being within the last 5 years.</p> <p>The location also means a substantial walk for players, officials and spectators before, during and after matches.</p>	<p>Comment supported and project being implemented.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>Any future development should consider alignment of the pavilion along South Circular Drive which resolves these issues.</p> <p>Develop a synthetic pitch in John Coutts Reserve, Gladstone Park.</p> <p>The club have identified the lack of 'out of season' training resources. The club is forced to adjust its development and coaching period especially during post season and pre-season periods. Our competitive season doesn't align with the long standing and maybe outdated viewpoint of summer and winter seasons which can create conflict with any summer tenant and Councils ground maintenance periods.</p> <p>Unfortunately, due to positive growth within the club Meadow Parks SC now finds itself in a position where we have outgrown Gladstone Park Reserve and will need to work with Council to come up with a strategy to manage acquisition of local resources to accommodate growth</p> <p>If a plan was developed to build a synthetic pitch at John Coutts reserve this would allow the club to have an</p>	<p>The Plan recognises the need for additional synthetic surfaces in Hume and identifies them for inclusion at new development in growth sites were funding allows.</p> <p>It is proposed that a feasibility study be conducted to assess the need for additional synthetics and small sided pitches as established reserves in Hume.</p>	<p>Recommendation added to Plan to conduct a feasibility study on the development of additional synthetic and small sided soccer pitches in Hume.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>alternative venue with Gladstone Park to:</p> <ul style="list-style-type: none"> <li>• Conduct pre-season training</li> <li>• Allow junior matches to be conducted</li> <li>• Allow use by local schools</li> <li>• Provide a community asset when not required for club use</li> <li>• Allow for 2 x mini-roo half pitches</li> </ul>		
<p>Develop Jack Roper Reserve, Broadmeadows to include:</p> <ul style="list-style-type: none"> <li>• Unisex changeroom provision</li> <li>• Improved sports lighting</li> <li>• Synthetic soccer pitches</li> <li>• Consideration of a small sided soccer facility</li> </ul> <p>The reserve is an underutilised proverbial diamond that could be developed into an important football asset.</p>	<p>The Plan recognises the need for additional synthetic surfaces in Hume and identifies them for inclusion at new development in growth sites were funding allows.</p> <p>It is proposed that a feasibility study be conducted to assess the need for additional synthetics and small sided pitches as established reserves in Hume.</p>	<p>Recommendation added to Plan to conduct a feasibility study on the development of additional synthetic and small sided soccer pitches in Hume.</p>
<p><b>Sunbury Petanque Club</b></p>		
<p>We would like consideration and allowance for an increase in numbers being included in the Sports Plan currently under consideration by Council.</p>	<p>Comment noted.</p> <p>Petanque is not one of the 14 sports identified for inclusion in the Plan. Officers are in discussion with club to identify future needs.</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>The club plays at Apex Park Sunbury. The club started 10 years ago with only 6 members and has grown to over 30 members ranging in age from mid-60's to 84.</p> <p>The club is incorporated and a member of the Petanque Federation of Australia.</p>		
<p><b>Craigieburn Cricket Club, Craigieburn Football Club &amp; Craigieburn Superrules Football Club</b> (joint submission)</p> <p>Vic Foster Pavilion Upgrade</p> <p>We would urge Council to consider a replacement rather than an upgrade of the Vic Foster Reserve Pavilion at Craigieburn. The current pavilion is a maze, tired and unlikely to functionally benefit from an upgrade only.</p>	<p>Planning for the Vic Foster Pavilion upgrade is scheduled for 2022/23. The existing building condition will be assessed as part of the planning process to determine the appropriate course of action for upgrade.</p>	<p>No change required to Plan.</p>
<p>Gymnasium at Highgate Reserve - Oval 1</p> <p>We strongly oppose this proposal. HCC residents are at best spectators at this oval and we receive no benefit for money that Council spends on our behalf.</p>	<p>The Highgate Recreation Reserve Oval 1 is identified as a Regional Australian Rules Football venue that enables performance development pathways. Many Hume residents have and continue to utilise the facility for high level development.</p> <p>The facility is now 10 years old and no longer meets the contemporary</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<p>Our preference would be to build the gymnasium on the open space behind the pavilion on Highgate Oval 2 Pavilion. The gymnasium would be open to residents and other community groups/clubs.</p>	<p>infrastructure standards for a regional facility.</p> <p>The Craigieburn Football Club currently has guaranteed access to the facility under the operating lease held by AFL Victoria.</p>	
<p><b>Softball Victoria</b>                      Regarding the Outdoor Sports Plan I am comfortable with the content and feel it meets the current and short-term future needs of the sport in Hume.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p><b>Northern Rugby Union Football Club</b>                      (currently located in Reservoir)</p> <p>Request consideration of the development of a two-pitch rugby union facility in the Aitken Ward of Hume be prioritised from long term to medium term.</p> <p>The club express the opinion that the current Hume City Polynesian Community have a stronger interest in the participation Rugby Union than Rugby League and that current participation rates in Rugby League in Hume are a result of the existing Rugby League clubs and resources and the lack of a Rugby union club in the immediate area.</p>	<p>Developer contributions toward the Eastern Hub Active Open Space identified for Rugby Union will not be available in the medium term.</p> <p>Officers have met with club representatives and agreed to work toward locating an existing space for the development of Rugby Union in Hume.</p>	<p>No change required to Plan.</p>



Stakeholder Submission Comments	Consideration of Comments	Action
<p>The club is committed to providing a satellite junior club because many of our members live in Hume and residents who wish to be involved in the sport of their choice have approached us.</p> <p>The club note the following:</p> <ul style="list-style-type: none"> <li>• Vic Rugby has identified 91 Hume residents who are playing Rugby Union for Clubs outside the area</li> <li>• Many current Rugby League Clubs play League because there are no Rugby Union Clubs close to their homes.</li> <li>• The recent Try Rugby Programme run by the northern Rugby Union Club attracted over 50 young children</li> <li>• A group of Rugby League parents approached the Northern Club for support to organise a training venue to begin a satellite Rugby union Club</li> <li>• Other residents who were not involved in any of the Rugby League Clubs have also indicated they desire a Rugby Union presence in the area</li> </ul>		

Stakeholder Submission Comments	Consideration of Comments	Action
<ul style="list-style-type: none"> <li>Rugby Union is the traditional game of the Samoan community and many Polynesian residents in Hume are members of the community</li> </ul>		
<p><b>Hume Hockey Club</b></p>		
<p>The club supports the proposal to begin construction of a second pitch and pavilion extension in the medium term.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p>The club identified the following statement in the plan: 'two of the clubs are primarily composed of residents with Indian sub-continental heritage demonstrating the popularity of the sport, along with cricket, with that cultural demographic in Hume growth regions'.</p> <p>The club acknowledges that the statement is demonstrating the inclusion within the municipality but feel that the statement excludes their club and gives focus to the two clubs that are passively or otherwise, exclusive clubs.</p>	<p>Comment noted.</p>	<p>No change required to Plan.</p>
<p><b>Football Victoria</b></p>		
<p>Football Victoria have created a State Facilities Strategy that projects:</p>		
<ul style="list-style-type: none"> <li>Over 1000 new participants by 2026</li> </ul>	<p>The plan identifies 15 new pitches for construction in Hume over the next 10 years plus the conversion of the existing rugby pitch at Langama Park</p>	<p>No change required to Plan.</p>

Stakeholder Submission Comments	Consideration of Comments	Action
<ul style="list-style-type: none"> <li>13 new pitches required to meet demand</li> </ul>	<p>reserve for soccer utilisation post relocation of Rugby League to a growth area active open space.</p>	<p>No change required to Plan.</p>
<p>Hume had 30% growth in total participation from 2018-2019.</p>	<p>The high increase in participation recorded between 2018 -2019 is attributed to the opening of the new Arena Recreation Reserve facility and the relocation of a significant number of FV registered academy players to a Hume club from a club in a neighbouring municipality.</p>	<p>No change required to Plan.</p>
<p>The State Facilities Strategy proposes Hume consider:</p> <ul style="list-style-type: none"> <li>Construction of a north western regional facility with 8 plus pitches that are female friendly and adaptable for different modes of play</li> <li>Unique opportunity to combine with a neighbouring Council</li> </ul>	<p>John Ilhan Memorial Reserve is currently identified as Hume’s Regional Soccer Facility and facilitates performance soccer pathways in Hume as well as regional tournaments. A second Regional facility is not required.</p>	<p>No change required to Plan.</p>

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<b>REPORT NO:</b>	GE434
<b>REPORT TITLE:</b>	Update of Council's Instrument of Delegation to Members of Council Staff
<b>SOURCE:</b>	Gavan O'Keefe, Manager Governance Blake Hogarth-Angus, Coordinator Statutory Planning
<b>DIVISION:</b>	Corporate Services
<b>FILE NO:</b>	HCC04/638-02
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
<b>ATTACHMENT:</b>	1. <i>Instrument of Delegation to Members of Council Staff</i>

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**1. SUMMARY OF REPORT:**

Hume City Council's Instrument of Delegation from Council to Members of Council Staff (Attachment 1) is recommended to be updated with proposed changes to reflect recent updates in legislation.

**2. RECOMMENDATION:**

**2.1 That Council approves the Instrument of Delegation to Members of Council Staff, which is provided as Attachment 1 to this report.**

**2.2 That the Instrument of Delegation to Members of Council Staff provided as Attachment 1 to this report, if approved, be signed and sealed.**

**3. LEGISLATIVE POWERS:**

The Acts contained in Council's Instrument of Delegation from Council to Members of Council Staff each contain a specific power of delegation.

**4. FINANCIAL IMPLICATIONS:**

Nil.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no considerations that impact on climate change adaptation as a result of this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

**8. COMMUNITY CONSULTATION:**

Not Applicable.

**9. DISCUSSION:**

9.1 Council currently delegates most, but not all, of its legislative powers to the Chief Executive Officer (CEO), who then sub-delegates those powers that he determines to be appropriate to various members of Council staff. Council also delegates some of its powers directly to Council staff via its Instrument of Delegation from Council to Members of Council Staff.

REPORT NO: GE434 (cont.)

- 9.2 Council's Instrument of Delegation from Council to Members of Council Staff contains delegations under Acts which contain a specific power of delegation but do not contain a corresponding power of sub-delegation, so the Chief Executive Officer is unable to sub-delegate these powers to staff and they must therefore be directly delegated via this Instrument.
- 9.3 Council subscribes to a legislative update service provided by Maddocks. This service advises Council officers of changes to legislation that affects Council. Updates to delegations are normally made following the release of an update from Maddocks.
- 9.4 It is recommended that Council's Instrument of Delegation to Members of Council Staff is now updated to reflect changes which are recommended by Maddocks. All significant proposed updates are explained in further detail below. Some minor proposed updates which are administrative in nature are not included in these explanations.
- 9.5 No changes to Council's Instrument of Delegation to the CEO are recommended, therefore the delegation made by Council to the CEO on 12 December 2016 remains current, including the amendments made to the CEO's delegation by Council at its meeting of 23 March 2020 in response to the COVID -19 pandemic, and that Instrument of Delegation is not included with this report.

**Instrument of Delegation from Council to Members of Council Staff – Proposed Updates**

- 9.6 Under the current Instrument of Delegation from Council to Members of Council Staff, Council has delegated powers contained in legislation to specific positions held by persons within the organisation. These powers cannot be delegated to the CEO and then sub-delegated to staff, however the Instrument of Delegation to Members of Council staff also delegates these same powers to the CEO to prevent any member of Council staff from having a power delegated to them that is not also delegated to the CEO.
- 9.7 The changes made to the attached Instrument of Delegation to Members of Council Staff, which are recommended for approval, are as follows:
- 9.7.1 **Food Act 1984**
- (a) s19UA Conditions and Limitations has been updated to replace the word "decision" with "declaration".
- 9.7.2 **Heritage Act 1995**
- (a) S84(2) has been removed and the same power is now delegated under s116 which reads as follows - Power to sub-delegate Executive Director's functions, duties or powers.
- (b) The Conditions and Limitations for this power have been updated to read as follows - Must first obtain Executive Director's written consent. Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation.
- 9.7.3 **Planning and Environment Act 1987**
- (a) The Statutory Planning Department has recently undertaken a review of its processes. In conducting this review, the Acting Manager Statutory Planning sought and received legal advice. This advice pointed out that whilst Council's current Instrument of Delegation to Members of Council staff delegates the power to determine permit applications under the Planning and Environment Act 1987, there are a number of other duties and functions relating to the procedural and administrative aspects of planning assessment set out in this Act that are not currently delegated. Council has in the past not delegated duties and functions and relied on the position descriptions of staff for the carrying out of duties and functions. The recent legal advice received by the Acting Manager Statutory Planning on this matter indicates that in the absence of these

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duties and functions being delegated to Council staff, these duties and functions rest with Council itself. Accordingly, the Acting Manager Statutory Planning has requested that functions and duties under the Planning and Environment Act 1987 be delegated to staff by the Instrument of Delegation from Council to Members of Staff.

- (b) Following the legal advice received pointing out that officers are not currently authorised to carry out these duties and functions under the Planning and Environment Act 1987, it is clearly impractical and inefficient for Council to sign all permits and notices and carry out the administrative functions of this Act. As such, it is considered best practice to delegate these duties and functions to Council officers.
- (c) The proposed changes to the delegations in the Planning and Environment Act 1987 relate to duties and functions being delegated to Strategic and Statutory Planning staff in order to allow Council officers to enact decisions of Council and undertake mandatory administrative or process requirements of this Act. It should be noted that all powers, duties and functions would still be required to be undertaken in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority, and no changes to this Procedures Manual are proposed at this time.

9.7.4 Other minor changes to the delegations under the Planning and Environment Act 1987 are also proposed as part of this update. These are outlined as follows:

- (a) Changes have been made to the delegations for the powers in Section 46 of the Act to reflect the recent changes which enact the Infrastructure Contribution Plan planning regime. The changes to delegation in Section 46 of the Act generally reflect the existing delegation levels that are in place for the Development Contribution Plan planning regime, however have been updated in line with the new legislation.
- (b) Changes have been made to the delegations for the powers in Sections 173-178 of the Act to provide Coordinators with delegation to enter into, end or amend Section 173 Agreements (excluding Agreements relating to development/infrastructure contributions). This is commensurate with the delegation afforded to Coordinators to make planning permit decisions and will streamline the statutory processes relating to these Agreements.
- (c) All powers which are currently delegated to Town Planners have also been extended to Subdivision Officers, as Subdivision Officers perform equivalent duties to Town Planners in relation to the processing of planning applications.
- (d) Two new acronyms representing All Statutory Planning Staff (APS) and All Strategic Planning Staff (ASTP) have been included in the delegation, with the roles included in each group being defined at the start of the delegation where all acronyms are listed.

9.7.5 **Planning and Environment Regulations 2015**

- (a) Duties and functions have been delegated under these Regulations, as per the explanation given under the Planning and Environment Act 1987. No other changes to existing delegations are proposed.
- (b) Power under Regulation 21 is proposed to be delegated to Senior Subdivision Officers and Subdivision Officers.

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9.7.6 **Planning and Environment (Fees) Regulations 2016**

- (a) Duties and functions have been delegated under these Regulations, as per the explanation given under the Planning and Environment Act 1987. No other changes to existing delegations are proposed.
- (b) It is proposed that two additional roles, being the Coordinator Growth Areas Planning and the Coordinator Integrated Planning, are included as delegates under Regulation 19, which is the power to waive or rebate fee relating to amendment of a planning scheme.
- (c) It is proposed to add delegates from the Strategic Planning Department under Regulation 20, being the Manager and three Coordinator roles, so that staff from both this and the Statutory Planning and Building Control Services Department (who are already delegated at the Manager and Coordinator level) are both delegated power under this Regulation. Some roles which no longer exist have also been removed as delegates.

9.7.7 **Rail Safety (Local Operations) Act 2006**

- (a) Clause s34H has been removed. This was the only power delegated under these Regulations, so reference to the Regulations will be removed from the Instrument of Delegation.

9.7.8 **Residential Tenancies Act 1997**

- (a) New powers included are as follows –
  - (i) s91ZU(1) - Power to give a renter a notice to vacate rented premises
  - (ii) s91ZZC(1) - Power to give a renter a notice to vacate rented premises
  - (iii) s91ZZE(1) - Power to give a renter a notice to vacate rented premises
  - (iv) s91ZZE(3) - Power to publish Council's criteria for eligibility for the provision of housing.

These provisions are in relation to Public Housing and will commence on 1 July 2020 unless proclaimed earlier.

- (b) It is proposed that powers under the above clauses be delegated to the Chief Executive Officer. Council is not engaged in the provision of Public Housing but these powers will sit with the Chief Executive Officer should this ever change in the future.

9.7.9 **Road Management Act 2004**

- (a) s12(4) wording to be replaced with following - Power to publish, and provide copy, notice of proposed discontinuance.
- (b) Conditions and Limitations to be updated as follows – “Power of coordinating road authority where it is the discontinuing body. Unless s12(11) applies”.
- (c) s14(7) and s120(1) will no longer refer to “VicRoads” – have been replaced with The Head, Transport for Victoria.

9.7.10 **Road Management (General) Regulations 2016**

- (a) r18(1) things delegated to be replaced with following – “Power to give written consent re damage to road”
- (b) r23(2) – partial wording “in relation to a refusal to grant permit for hoarding and advertisements” to be removed.



**REPORT NO: GE434 (cont.)**

**10. CONCLUSION:**

It is recommended that Council approves and signs and seals the updated Instrument of Delegation from Council to Members of Council Staff, which is provided as Attachment 1 to this report, which will make the proposed updates to this Instrument of Delegation as outlined within this report.

REPORT NO: GE434 (cont.)

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# **Instrument of Delegation**

**to**

# **Members of Council Staff**

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**Instrument of Delegation**

In exercise of the power of delegation conferred by each of the Acts referred to in Schedule 1 (attached), the Council:

1. delegates each power described in column 1 of Schedule 1 (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such power in column 3 of Schedule 1;
2. also delegates each power described in column 1 of Schedule 1 (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the position of Chief Executive Officer except where specific qualifications are required by the delegate;
3. records that a reference in Schedule 1 to:

<b>ASP</b>	means	All Statutory Planning Staff (DPD/MSTA/CCI/CSPG/CSP/STP/TP/MPIP/SO/SPIO/SSO/TLPS/PSO)
<b>ASTP</b>	means	All Strategic Planning Staff (DPD/MSTR, CGAP, CIP, SSP, SLUP, SP)
<b>CCL</b>	means	Coordinator City Laws
<b>CCI</b>	means	Coordinator Continuous Improvement Planning and Building
<b>CEO</b>	means	Chief Executive Officer
<b>CEP</b>	means	Coordinator Environmental Planning
<b>CGAP</b>	means	Coordinator Growth Areas Planning
<b>CIP</b>	means	Coordinator Integrated Planning
<b>CPH</b>	means	Coordinator Public Health
<b>CSP</b>	means	Coordinator Statutory Planning
<b>CSPG</b>	means	Coordinator Statutory Planning (Growth Areas)
<b>CTS</b>	means	Coordinator Technical Services
<b>DCOM</b>	means	Director Community Services
<b>DCOR</b>	means	Director Corporate Services
<b>DSIS</b>	means	Director Sustainable Infrastructure & Services
<b>DPD</b>	means	Director Planning & Development
<b>EHO</b>	means	Environmental Health Officer
<b>EPO</b>	means	Environmental Planning Officer
<b>EPCO</b>	means	Environmental Planning and Compliance Officer
<b>MPIP</b>	means	Major Projects and Investment Planner
<b>MA</b>	means	Manager Assets
<b>MBS</b>	means	Municipal Building Surveyor
<b>MCWB</b>	means	Manager Capital Works & Building Maintenance
<b>MHCW</b>	means	Manager Health & Community Wellbeing
<b>MFPD</b>	means	Manager Finance & Property Development
<b>MG</b>	means	Manager Governance
<b>MSE</b>	means	Manager Sustainable Environment
<b>MSD</b>	means	Manager Subdivisional Development
<b>MSTA</b>	means	Manager Statutory Planning and Building Control Services
<b>MSTR</b>	means	Manager Strategic Planning
<b>MW</b>	means	Manager Waste
<b>PSO</b>	means	Planning Support Officer
<b>SLUP</b>	means	Strategic Land Use Planner
<b>SO</b>	means	Subdivisions Officer
<b>SP</b>	means	Strategic Planner
<b>SPIO</b>	means	Senior Planning Investigations Officer
<b>SSO</b>	means	Senior Subdivisions Officer
<b>SSP</b>	means	Senior Strategic Planner
<b>STP</b>	means	Senior Town Planner
<b>TLPS</b>	means	Team Leader Planning Support
<b>TP</b>	means	Town Planner

4. declares that:
- 4.1 this Instrument of Delegation is authorised by a resolution of Council passed on ***(insert date here)*** and
  - 4.2 the delegation:
    - 4.2.1 comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation;
    - 4.2.2 remains in force until varied or revoked;
    - 4.2.3 is subject to any conditions and limitations set out in sub-paragraph 4.3, and Schedule 1; and
    - 4.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts.
  - 4.3 the delegate must not determine the issue, take the action or do the act or thing:
    - 4.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council; or
    - 4.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy; or strategy adopted by Council; or
    - 4.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
    - 4.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

**THE COMMON SEAL of HUME CITY COUNCIL**

was hereto affixed on the .....  
in the presence of

**COUNCILLOR** .....

**CHIEF EXECUTIVE OFFICER** .....

**SCHEDULE**  
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<b>DOMESTIC ANIMALS ACT 1994</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.41A(1)	Power to declare a dog to be a menacing dog	DCOR/MG	Council may delegate this power to an authorised officer



<b>ENVIRONMENT PROTECTION ACT 1970</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s.53M(3)	Power to require further information regarding septic tank systems	CPH		
s.53M(5)	Power to approve plans, issue a permit or refuse a permit	CPH	Refusal by the delegated officer must be ratified by Council or it is of no effect pursuant to section 53M(9)	
s.53M(6)	Power to refuse to issue a septic tank permit	CPH	Refusal by the delegated officer must be ratified by Council or it is of no effect pursuant to section 53M(9)	

<b>FOOD ACT 1984</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s. 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	CPH/EHO	If section 19(1) applies	
s. 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	CPH/EHO	If section 19(1) applies	
s. 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	CPH/EHO	if section 19(1) applies Only in relation to temporary food premises or mobile food premises	
s. 19(4)(a)	Power to direct that an order made under section 19(3)(a) or (b): <ul style="list-style-type: none"> <li>• be affixed to a conspicuous part of the premises; and</li> <li>• inform the public by notice in a published newspaper or otherwise</li> </ul>	CPH/EHO	If section 19(1) applies	

<b>FOOD ACT 1984</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s. 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a) to (c)	CPH/EHO	Where Council is the registration authority.
s. 19AA(4)(c)	Power to direct, in an order made under section 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	CPH/EHO	Note: the power to direct the matters under section 19AA(4)(a) and (b) are not capable of delegation and so such directions must be made by a Council resolution
s. 19CB(4)(b)	Power to request a copy of records	CPH/EHO	Where Council is the registration authority
s. 19E(1)(d)	Power to request a copy of the food safety program	CPH/EHO	Where Council is the registration authority
s. 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	CPH/EHO	Where Council is the registration authority
s. 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Not applicable	Where Council is the registration authority Note – the section refers to contractors who conduct food safety audits of food premises. Council staff do not conduct food safety audits
s. 19NA(1)	Power to request food safety audit reports	CPH/EHO	Where Council is the registration authority

<b>FOOD ACT 1984</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Not applicable	Note – the section refers to contractors who conduct food safety audits of food premises. Council staff do not conduct food safety audits
s.19UA	Power to charge fees for conducting a food safety assessment or inspection	CPH/EHO	Except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39
s.19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	CPH/EHO	Where Council is the registration authority
s.19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	CPH/EHO	Where Council is the registration authority
s.19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	CPH/EHO	Where Council is the registration authority
Various	Power to register, renew or transfer registration	CPH	Where Council is the registration authority

<b>FOOD ACT 1984</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.38AA(5)	Power to: a) request further information; or b) advise the proprietor that the premises must be registered if the premises are not exempt	CPH/EHO	Refusal to grant/renew/transfer registration must be ratified by Council or the CEO (see Section 58A{2})  Where Council is the registration authority
s.38AB(4)	Power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1) s 38AB(1)	CPH	Where Council is the registration authority The fees are approved by Council as part of Council annual budget
s.38A(4)	Power to request a copy of a completed food safety program template	CPH/EHO	Where Council is the registration authority
s.38D(3)	Power to request copies of any audit reports	CPH/EHO	Where Council is the registration authority
s.38E(2)	Power to register the food premises on a conditional basis	CPH	Where Council is the registration authority Not exceeding the prescribed time limit defined under subsection (5)

<b>FOOD ACT 1984</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.38F(3)(b)	Power to require proprietor to comply with requirements of this Act	CPH/EHO	Where Council is the registration authority
s.39A	Power to register, renew or transfer food premises despite minor defects	CPH	Where Council is the registration authority Only if satisfied of matters in subsections (2)(a)-(c)
s.40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	CPH	
s.40C(2)	Power to grant or renew the registration of food premises for a period of less than one year	CPH	Where Council is the registration authority
s.40D(1)	Power to suspend or revoke the registration of food premises	CPH	Where Council is the registration authority
s.40D(2)	Power to specify how long a suspension is to last under section 40D(1)	CPH	Where Council is the registration authority
s.43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	CPH	Where Council is the registration authority.

<b>FOOD ACT 1984</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	CPH	Where Council is the registration authority

<b>HERITAGE ACT 1995</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 116	Power to sub-delegate Executive Director's functions, duties or powers		Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation



<b>LOCAL GOVERNMENT ACT 1989</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 181H	Power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	CEO	The Chief Executive Officer cannot delegate this power to another person.	
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO	The Chief Executive Officer cannot delegate this power to another person.	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	NOT DELEGATED	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	ASTP	
s 4H	Duty to make amendment to Victorian Planning Provisions available	ASTP	
s 4I	Duty to keep Victorian Planning Provisions and other documents available	ASTP	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	DPD/MSTR/CGA P/CIP/SP/SSP/ SLUP	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	DPD/MSTR	Only in relation to amendments which seek to correct an anomaly or error in the planning scheme
s 8A(5)	Function of receiving notice of the Minister's decision	ASTP	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	DPD/MSTR/CGA P/CIP/SP/SSP/ SLUP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	DPD/MSTR	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	DPD/MSTR	
s 12A(1)	Duty to prepare a municipal strategic statement (including power to prepare a municipal strategic statement under s 19 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	DPD/MSTR	
s 12B(1)	Duty to review planning scheme	ASTP	
s 12B(2)	Duty to review planning scheme at direction of Minister	ASTP	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	ASTP	
s 14	duties of a Responsible Authority as set out in s 14(a) to (d)	ASTP	
s 17(1)	Duty of giving copy amendment to the planning scheme	ASTP	
s 17(2)	Duty of giving copy s 173 agreement	ASTP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	ASTP	
s 18	Duty to make amendment etc. available	ASTP	
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DPD/MSTR	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	DPD/MSTR	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	NOT DELEGATED	
s 21(2)	Duty to make submissions available	ASTP	
s 21A(4)	Duty to publish notice	ASTP	
s 22	Duty to consider all submissions	ASTP	Except submissions which request a change to the items in s 22(5)(a) and (b)

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	ASTP	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	NOT DELEGATED	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DPD/MSTR//CSP G/ /STP /CGAP/ CIP/SP/SSP/ SLUP/CSP/MIIP	
s 26(1)	Power to make report available for inspection	DPD/MSTR/ CGAP/CIP	
s 26(2)	Duty to keep report of panel available for inspection	ASTP	
s 27(2)	Power to apply for exemption if panel's report not received	NOT DELEGATED	
s 28	Duty to notify the Minister if abandoning an amendment	ASTP	Note: the power to make a decision to abandon an amendment cannot be delegated
s 30(4)(a)	Duty to say if amendment has lapsed	ASTP	
s 30(4)(b)	Duty to provide information in writing upon request	ASTP	
s 32(2)	Duty to give more notice if required	ASTP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 33(1)	Duty to give more notice of changes to an amendment	ASTP	
s 36(2)	Duty to give notice of approval of amendment	ASTP	
s 38(5)	Duty to give notice of revocation of an amendment	ASTP	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	ASTP	
s 40(1)	Function of lodging copy of approved amendment	ASTP	
s 41	Duty to make approved amendment available	ASTP	
s 42	Duty to make copy of planning scheme available	ASTP	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity		Where Council is a responsible public entity and is a planning authority <b>Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils</b>
s 46AW	Function of being consulted by the Minister	ASTP	Where Council is a responsible public entity

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	ASTP  NOT DELEGATED	Where Council is a responsible public entity	
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	ASTP	Where Council is a responsible public entity	
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	ASTP	Where Council is a responsible public entity	
s 46G(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	DPD	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency	
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DPD/MSTR/ CGAP		

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DPD/MSTR/ CGAP	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	DPD/MSTR/ CGAP/CIP/SSP	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	DPD/MSTR/ CGAP/CIP/SSP	
s 46GP	Function of receiving a notice under s 46GO	ASTP	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	ASTP	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	DPD/MSTR/ CGAP/CIP/SSP	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	DPD	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	NOT DELEGATED	



<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DPD/MSTR/ CGAP/CIP/SSP	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DPD/MSTR/ CGAP/CIP/SSP	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	DPD/MSTR/ CGAP/CIP/SSP	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	DPD/MSTR/ CGAP/CIP/SSP	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	DPD/MSTR/ CGAP/CIP/SSP	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	DPD/MSTR/ CGAP/CIP/SSP DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GV(3)(b)	Power to enter into an agreement with the applicant	DPD/MSTR	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DPD/MSTR/ CGAP/CIP/SSP/ MSTA/CCI/CSPG /CSP/STP/TP/ MPIP/SO/SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	DPD/MSTR	Where Council is the collecting agency

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency	
s 46GY(1)	Duty to keep proper and separate accounts and records	DPD/MSTR/ CGAP/MFPD	Where Council is the collecting agency	
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 1989</i>	DPD/MSTR/ CGAP/MFPD	Where Council is the collecting agency	
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority	
s 46GZ(2)(a)	Function of receiving the monetary component	DPD/MSTR/ CGAP/CIP/SSP	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the development agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DPD/MSTR/ CGAP/CIP/SSP	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4)  Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GZ(9)	Function of receiving the fee simple in the land	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	DPD/MSTR/ CGAP/CIP/SSP	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 1989</i>	ASTP	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	DPD/MSTR/ CGAP/CIP/SSP	Where Council is a development agency under an approved infrastructure contributions plan

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	DPD/MSTR/ CGAP/CIP/SSP	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan	
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	DPD/MSTR/ CGAP/CIP	Where Council is the development agency under an approved infrastructure contributions plan	
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency under an approved infrastructure contributions plan	
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency under an approved infrastructure contributions plan	
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DPD/MSTR/ CGAP/CIP	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DPD/MSTR/ CGAP/CIP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	DPD/MSTR/ CGAP/CIP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	s 46GZF(3)(a) function of receiving proceeds of sale	DPD/MSTR/ CGAP/CIP/SSP	Where Council is the collection agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency under an approved infrastructure contributions plan



<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DPD/MSTR/ CGAP/CIP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DPD/MSTR/CGAP/ CIP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	DPD/MSTR/ CGAP/CIP/SSP	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DPD/MSTR/ CGAP/CIP	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	ASTP	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DPD/MSTR/ CGAP/CIP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DPD/MSTA/ CSPG/ MSTR/ CGAP/CIP/CSP	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	DPD/MSTA/ CSPG/MSTR/CG AP/ CIP/ CSP	Conditional upon the agreement being a requirement of the planning scheme amendment.  To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DPD/MSTA/ MSTR/CGAP/ CIP/CSPG/CSP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DPD/MSTA/ CSPG/MSTR/ CGAP/CIP/CSP	Note – payment can be in the form of a bank guarantee
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	NOT DELEGATED	
s 46Q(1)	Duty to keep proper accounts of levies paid	ASTP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	DPD/MSTR/ CGAP/CIP	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	DPD/MSTR/ CGAP/CIP	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	DPD/MSTR	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	DPD/MSTR/ CGAP/CIP	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	DPD/MSTR/ CGAP/CIP/SSP	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	DPD/MSTR/ CGAP/CIP	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	DPD/MSTR	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 46QD	Duty to prepare report and give a report to the Minister	DPD/MSTR/ CGAP/CIP/SSP	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available	ASTP	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	ASTP/ASP	
s 47	Power to decide that an application for a planning permit does not comply with that Act	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	ASP	
s 49(2)	Duty to make register available for inspection	ASP	
s 50(4)	Duty to amend application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 50(5)	Power to refuse to amend application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 50(6)	Duty to make note of amendment to application in register	ASP	
s 50A(1)	Power to make amendment to application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 50A(4)	Duty to note amendment to application in register	ASP	
s 51	Duty to make copy of application available for inspection	ASP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 52(3)	Power to give any further notice of an application where appropriate	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 54(1)	Power to require the applicant to provide more information	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 54(1B)	Duty to specify the lapse date for an application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	



<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	DPD/MSTA/CCI/ CSPG/CSP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	ASP	
s 57(5)	Duty to make available for inspection copy of all objections	ASP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 57A(5)	Power to refuse to amend application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 57A(6)	Duty to note amendments to application in register	ASP	
s 57B(1)	Duty to determine whether and to whom notice should be given	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 57C(1)	Duty to give copy of amended application to referral authority	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 58	Duty to consider every application for a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 58A	Power to request advice from the Planning Application Committee	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 60	Duty to consider certain matters	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 60(1A)	Duty to consider certain matters	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>  To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 62(2)	Power to include other conditions	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/MSE/CEP/ EPCO/EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a), (b) and (c)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	This provision applies also to a decision to grant an amendment to a permit – see s 75	
s 64(3)	Duty not to issue a permit until after the specified period	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	This provision applies also to a decision to grant an amendment to a permit – see s 75	
s 64(5)	Duty to give each objector a copy of an exempt decision	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	This provision applies also to a decision to grant an amendment to a permit – see s 75	
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	This provision applies also to a decision to grant an amendment to a permit – see s 75A	
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		



<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 69(1)	Function of receiving application for extension of time of permit	ASP	
s 69(1A)	Function of receiving application for extension of time to complete development	ASP	
s 69(2)	Power to extend time	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority. The responsible authority may extend the time within which the use or development or any stage of it is to be started or the development or any stage of it is to be completed or within which a plan under the <i>Subdivision Act 1988</i> is to be certified.
s 70	Duty to make copy permit available for inspection	ASP	
s 71(1)	Power to correct certain mistakes	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 71(2)	Duty to note corrections in register	ASP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 73	Power to decide to grant amendment subject to conditions	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 74	Duty to issue amended permit to applicant if no objectors	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 83	Function of being respondent to an appeal	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/ASTP	
s 83B	Duty to give or publish notice of application for review	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 84(6)	Duty to issue permit on receipt of advice within 3 working days	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 84AB	Power to agree to confining a review by the Tribunal	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/ASTP		

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 86	Duty to issue a permit at order of Tribunal within 3 working days	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	DPD/MSTA/CCI/ CSPG/CSP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/ASTP	
s 91(2)	Duty to comply with the directions of VCAT	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/ASTP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/	
s 93(2)	Duty to give notice of VCAT order to stop development	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO	
s 95(3)	Function of referring certain applications to the Minister	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/	
s 95(4)	Duty to comply with an order or direction	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	DPD/MSTA/CCI/ CSPG/CSP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DPD/MSTA/CCI/ CSPG/CSP	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/MSTR/ CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 96F	Duty to consider the panel's report under s 96E	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/MSTR/ CGAP/CIP	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/MSTR/ CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority



<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 96H(3)	Power to give notice in compliance with Minister's direction	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority	
s 96J	Power to issue permit as directed by the Minister	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO		
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	ASP		
s 97C	Power to request Minister to decide the application	NOT DELEGATED		

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	ASP	
s 97G(6)	Duty to make a copy of permits issued under s 97F available for inspection	ASP	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	ASP	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/MSTR/ CGAP/CIP/SLUP/ SSP/SP	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	DPD/MSTA/ MSTR	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	SPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO	
s 97Q(4)	Duty to comply with directions of VCAT	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	ASP	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	ASP/MFPD	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	ASP/MFPD	
s 101	Function of receiving claim for expenses in conjunction with claim	ASP/MFPD	
s 103	Power to reject a claim for compensation in certain circumstances	DPD/MSTA/ MSTR/MFPD	Note – refers to small claims, ie: a) \$500 or any greater amount prescribed by the Regulations; b) or 0.1% of the value that the land would have had if the land had not been affected by any circumstance set out in section 98(1) or (2) or 107.
s 107(1)	Function of receiving claim for compensation	ASP/MFPD	
s 107(3)	Power to agree to extend time for making claim	DPD/MSTA/ MSTR/MFPD	
s 114(1)	Power to apply to the VCAT for an enforcement order	DPD/MSTA/CCI/ CSPG/CSP/STP/ SPIO/MPIP/MSE/ CEP/EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	DPD/MSTA/CCI/ CSPG/CSP/STP/ SPIO/MPIP/TP/ MSE/CEP/EPO	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	DPD/MSTA/CCI/ CSPG/CSP/SPIO /MSE/CEP/EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 123(1)	Power to carry out work required by enforcement order and recover costs	DPD/MSTA/CCI/ CSP/SPIO/MSE/ CEP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DPD/DSIS/MSTA/ MSE	Except Crown Land
s 129	Function of recovering penalties	ASP	
s 130(5)	Power to allow person served with an infringement notice further time	DPD/MSTA/CCI/ CSPG/CSP/SPIO /STP/MPIP/MSE/ CEP/EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 149A(1)	Power to refer a matter to the VCAT for determination	DPD/MSTA/CCI/ CSPG/CSP/SPIO /MSE/CEP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority. Note – Part 6 of the Act refers to enforcement and legal proceedings
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	DPD/MSTA/CCI/ CSPG/CSP/SPIO /MSE/CEP/ASTP	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	DPD/MSTA/ MSTR/MSE	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	DPD/MSTA/ MSTR/MSE/CEP/ EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority. Subject to budgetary provision

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 171(2)(g)	Power to grant and reserve easements	DPD/MSTA/CCI/ CSPG/CSP	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DPD/MSTA/ MSTR	Where Council is a development agency specified in an approved infrastructure contributions plan.  This power can only be used when there is no dispute of either the acquisition or of the amount of compensation being offered. If there is a dispute of either the matter must be presented to Council.
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DPD/MSTA/ MSTR	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DPD/MSTA/ MSTR	Where Council is the development agency specified in an approved infrastructure contributions plan.  This power can only be used when there is no dispute of either the acquisition or of the amount of compensation being offered. If there is a dispute of either the matter must be presented to Council.

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 173(1)	Power to enter into agreement covering matters set out in s 174	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP /MSE/CEP	Details of agreements must be subsequently reported to Council  To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	DPD/MSTA/CCI/ CSPG/CSP/STP/ SPIO/MPIP/ MSTR/CGAP/CIP /MSE/CEP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	DPD/MSTA/CCI/ CSPG/CSP/STP/ SPIO/MPIP/ MSTR/CGAP/CIP /MSE/CEP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.



<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	Note - section 178 provides: "An agreement may, with the approval of the Minister, be amended by agreement between the responsible authority and all persons who are bound by any covenant in the agreement".	
s 178A(1)	Function of receiving application to amend or end an agreement	ASP/ASTP		
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP		
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP		
s 178A(5)	Power to propose to amend or end an agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/SS O/MSTR/CGAP/ CIP		
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/ CIP		
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP		
s 178C(4)	Function of determining how to give notice under s 178C(2)	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/ CIP		
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	ASP/ASTP		

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	If no objections are made under s 178D Must consider matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	If no objections are made under s 178D Must consider matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 178E(2)(c)	Power to refuse to amend or end the agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	If no objections are made under s 178D Must consider matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	After considering objections, submissions and matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	After considering objections, submissions and matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	After considering objections, submissions and matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.
s 178E(3)(d)	Power to refuse to amend or end the agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	After considering objections, submissions and matters in s 178B To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/ CIP	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/ CIP	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	ASP/ASTP	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 178(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP	
s 179(2)	Duty to make available for inspection copy agreement	ASP/ASTP	
s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DPD/MSTA/CCI/ CSPG/CSP/ MSTR/CGAP/CIP	
s 182	Power to enforce an agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO/MSTR/ CGAP/CIP	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/SS O/MSTR/CGAP/ CIP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DPD/MSTA/ MSTR	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	ASP	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/SS O/MSTR/CGAP/ CIP	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	ASP/ASTP	
s 184G(2)	Duty to comply with a direction of the Tribunal	ASP/ASTP	

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s 184G(3)	Duty to give notice as directed by the Tribunal	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/SS O/MSTR/CGAP/ CIP	
s 198(1)	Function to receive application for planning certificate	ASP	
s 199(1)	Duty to give planning certificate to applicant	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO	
s 201(1)	Function of receiving application for declaration of underlying zoning	ASP	
s 201(3)	Duty to make declaration	DPD/MSTA/CCI/ CSPG/CSP/STP/ MPIP/TP/SO/ SSO	



<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO/MSTR /CGAP/CIP/MSD/ MSE/CEP/EPCO/ EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO/MST/ CGAP/CIP/MSD/ MSE/CEP/EPCO/ EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO/MSTR /CGAP/CIP/MSD/ MSE/CEP/EPCO/ EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority

<b>PLANNING AND ENVIRONMENT ACT 1987</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
-	Power to give written authorisation in accordance with a provision of a planning scheme	DPD/MSTA/CCI/ CSPG/CSP/STP/ TP/MPIP/SO/ SSO/SPIO/MSTR /CGAP/CIP/MSE/ CEP/EPO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	ASP/ASTP	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	ASP/ASTP	

<b>PLANNING AND ENVIRONMENT REGULATIONS 2015</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
r.21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	DPD/MSTA/CC/ICSPG/STP /TP/CSP/MP/PI/ISO/SSO	To be in accordance with the Statutory Planning Procedures Manual for Making Decisions Under Delegated Authority.	
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme.	ASTP/ASP	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) available for inspection free of charge	ASP	Where Council is the responsible authority	
r 25(b))	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	ASP	Where Council is not the responsible authority, but the relevant land is within Council's municipal district	
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	ASTP/ASP	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.	

<b>PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
r.19	Power to waive or rebate fee relating to amendment of a planning scheme	DPD/MSTR/CGAP/CIP	<p>Where Council is the planning authority Note – the grounds for waiving or rebating a fee include:</p> <ul style="list-style-type: none"> <li>a) the request has been withdrawn and a new request submitted in its place; or</li> <li>b) the amendment combines separate items from more than one request for an amendment to a planning scheme into one amendment; or</li> <li>c) in the opinion of the planning authority or the Minister— <ul style="list-style-type: none"> <li>(i) the request imposes on the planning authority or the Minister (as the case may be) no appreciable burden or a lesser burden than usual for supplying</li> <li>d) that service; or</li> </ul> </li> <li>(ii) the primary intention of the amendment is to substantially assist in the implementation of State, regional or local policy; or</li> <li>(iii) the primary intention of the amendment is to upgrade and improve the planning scheme in the public interest; or</li> <li>(iv) the amendment implements a review of the planning scheme completed under section 12B of the Act; or</li> </ul>

<b>PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
r.19 <i>continued</i>			(v) the amendment rewrites and restructures the planning scheme so that it may be more readily understood, without changing the planning policy; or (vi) the primary intention of the amendment is to make the planning scheme consistent in form and content with the directions or guidelines issued by the Minister under section 7 of the Act; or (vii) the primary intention of the amendment is to remove errors or anomalies in the planning scheme; or (viii) the request has been made by a person or group of persons standing to gain no financial benefit from the amendment; or (ix) the amendment is not intended to financially benefit an owner or group of owners of land.
r.20	Power to waive or rebate fee other than a fee relating to an amendment to a planning scheme	DPD/MSTA/MSTR/CGAP/ CIP/CSP/CSPG/CCI	Where Council is the responsible authority Note – the grounds for waiving or rebating a fee include:  (a) <i>an application is withdrawn and a new application is submitted in its place; or</i> (b) <i>in the opinion of the responsible authority or the Minister the payment of the fee is not warranted because—</i>

<b>PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
r.20 <i>continued</i>			<p>(i) of the minor nature of the consideration of the matter decided or to be decided; or</p> <p>(ii) the requested service imposes on the responsible authority or the Minister (as the case may be) no appreciable burden or a lesser burden than usual for supplying that service; or;</p> <p>(c) in the opinion of the responsible authority or the Minister (as the case may be) the application or determination assists—</p> <p>(i) the proper development of the State, region or municipal district; or</p> <p>(ii) the proper development of part of the State, region or municipal district; or</p> <p>(iii) the preservation of buildings or places in the State, region or municipal district which are of historical or environmental interest; or</p> <p>(d) the application relates to land used exclusively for charitable purposes.</p>
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	ASTP/ASP	

<b>RESIDENTIAL TENANCIES ACT 1997</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s 91ZU(1)	Power to give a renter a notice to vacate rented premises	CEO	Where Council is a public statutory authority engaged in the provision of housing <b>Note: this power is not yet in force and will commence on 1 July 2020, unless proclaimed earlier</b>	
s 91ZC(1)	Power to give a renter a notice to vacate rented premises	CEO	Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes <b>Note: this power is not yet in force and will commence on 1 July 2020, unless proclaimed earlier</b>	
s 91ZE(1)	Power to give a renter a notice to vacate rented premises	CEO	Where Council is a public statutory authority engaged in the provision of housing <b>Note: this power is not yet in force and will commence on 1 July 2020, unless proclaimed earlier</b>	
s 91ZE(3)	Power to publish Council's criteria for eligibility for the provision of housing	CEO	Where Council is a public statutory authority engaged in the provision of housing <b>Note: this power is not yet in force and will commence on 1 July 2020, unless proclaimed earlier</b>	
s.142G(2)	Power to enter certain information in the Rooming House Register	CPH/EHO		

<b>RESIDENTIAL TENANCIES ACT 1997</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.142(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	CPH/EHO	
s.252	Power to give a tenant a notice to vacate rented premises if subsection(1) applies	Not applicable	The section refers to public housing Where Council is a public statutory authority engaged in the provision of housing <b>Note: this provision will be repealed on 1 July 2020, unless proclaimed earlier</b>
s.262(1)	Power to give a tenant a notice to vacate rented premises	Not applicable	The section refers to public housing Where Council is a public statutory authority engaged in the provision of housing <b>Note: this provision will be repealed on 1 July 2020, unless proclaimed earlier</b>
s.262(3)	Power to publish its criteria for eligibility for the provision of housing by Council	Not applicable	The section refers to public housing Where Council is a public statutory authority engaged in the provision of housing <b>Note: this provision will be repealed on 1 July 2020, unless proclaimed earlier</b>
s.518F	Power to issue a notice to a caravan park operator regarding the emergency management plan if it is determined that the plan does not comply with the requirements	CPH	
s.522(1)	Power to give a compliance notice to a person	CPH	



<b>RESIDENTIAL TENANCIES ACT 1997</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s.525(2)	Power to authorise an officer to exercise powers in section 526 (either generally or in a particular case)	CPH		
s.527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CPH		

<b>RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
r.13(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with the Regulations	DCOR/MG/CPH	
r.15(3)	Power to determine where a notice of transfer is displayed	CPH/EHO	
r.17(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	NOT DELEGATED	Fee must be determined and approved by Council as part of the Council annual budget
r.19(4)	Power to determine where the emergency contact person's details are displayed	CPH/EHO	
r.19(6)	Power to determine where certain information is displayed	CPH/EHO	
r.23	Power to determine places in which the caravan park owner must display a copy of emergency procedures	CPH/EHO	

<b>RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2010</b>					
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>		
r.24	Power to determine places in which caravan park owner must display copy of public emergency warnings	CPH/EHO			
r.28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	CPH/EHO			
r.39(b)	Power to require notice of proposal to install un-registrable movable dwelling or rigid annexe	CPH/EHO			
r.42	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	CPH/EHO			
Schedule 3 – clause 4(3)	Power to approve the removal of wheels and axles from un-registrable movable dwelling	CPH/EHO			

<b>ROAD MANAGEMENT ACT 2004</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.11(1)	Power to declare a road by publishing a notice in the Victoria Government Gazette	NOT DELEGATED	Obtain consent in circumstances specified in 11(2)
s.11(8)	Power to name a road or change the name of a road by publishing a notice in the Government Gazette	NOT DELEGATED	
s.12(2)	Power to discontinue a road or part of a road	NOT DELEGATED	
s12(4)	Power to publish, and provide copy, notice of proposed discontinuance	DSIS/MA	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s13(1)	Power to fix a boundary road by publishing notice in the Government Gazette	DSIS	Power of the coordinating road authority and obtain consent under s13(3) and section 13(4)
s14(7)	Power to appeal against decision of the Head, Transport for Victoria	DSIS/DPD/MA/MSD	
s15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	DSIS	Must be ratified by Council

<b>ROAD MANAGEMENT ACT 2004</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
s15(1A)	Power to enter into an arrangement with a utility to transfer a road management function of the utility to the road authority	DSIS	Must be ratified by Council	
s16(7)	Power to enter into an arrangement under section 15	DSIS	Must be ratified by Council	
s.17(3)	Power to decide that a road is reasonably required for general public use	NOT DELEGATED	Note – a public road includes a road declared pursuant to section 204(1) of the <i>Local Government Act 1989</i>	
s.17(4)	Power to decide that a road is no longer reasonably required for general public use	NOT DELEGATED		
s.18(1)	Power to designate an ancillary area	NOT DELEGATED	Where Council is the coordinating road authority, and obtains consent in circumstances specified in section 18(2)	
s.21	Power to reply to a request for information or advice from the Minister or relevant Minister	DSIS/DPD/MA/MSD	Obtain consent in the circumstances specified in section 11(2)	
s.22(2)	Power to comment on a proposed Ministerial direction	DSIS/MA		
s.40(5)	Power to inspect, maintain and repair a road which is not a public road	NOT DELEGATED		

<b>ROAD MANAGEMENT ACT 2004</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DSIS/MA/CTS	
s.42(1)	Power to declare a public road as a controlled access road	NOT DELEGATED	Power of the coordinating road authority and Schedule 2 also applies Note "controlled access road" means a public road in respect of which a declaration is in force under section 42
s.42(2)	Power to amend or revoke a declaration by notice published in the Government Gazette	NOT DELEGATED	Power of the coordinating road authority - Schedule 2 also applies
s42A(4)	Power to approve the Minister's decision to specify a road as a specified freight road	DSIS/MA	Power of the coordinating road authority If the road is a municipal road or part thereof and where the road is to be specified a freight road
s.49	Power to develop and publish a road management plan	NOT DELEGATED	
s.51	Power to determine standards by incorporating the standards in a road management plan	NOT DELEGATED	

<b>ROAD MANAGEMENT ACT 2004</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.53(2)	Power to cause notice to be published in the Government Gazette of an amendment etc. of a document in a road management plan	DSIS/MA	
s.54(6)	Power to amend a road management plan	NOT DELEGATED	
s.63(1)	Power to consent to conduct of works on a road	DSIS/DPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
s.63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	DSIS/DPD/MA/MW/MSD/ MCWB	Where council is the infrastructure manager
s.66(1)	Power to consent to structure etc	DSIS/MA	Where Council is the coordinating road authority
s.67(3)	Power to request information relating to the person responsible for distributing a sign or bill on a road	DSIS/MA/CTS	Where Council is the coordinating road authority
s.68(2)	Power to request information relating to the person responsible for depositing a sign or bill on a road	DSIS/MA/CTS	Where Council is the coordinating road authority
s.71(3)	Power to appoint an authorised officer	CEO only	
s.87(2)	Power to investigate complaint and provide report	DSIS/DPD/MA/MSD/MCWB/	

<b>ROAD MANAGEMENT ACT 2004</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
		CTS		
s.112(2)	Power to recover damages in court	DSIS/DPD/MA/MSD/MCWB/ CTS		
s.116	Power to cause or carry out an inspection where a notice of an incident arising out of the condition of a public road has been received	DSIS/DPD/MA/MSD/MCWB		
s.120(1)	Power to exercise road management functions on an arterial road (with the consent of The Head, Transport for Victoria)	DSIS/DPD/MA/MW/MSD/ MCWB		
s.121(1)	Power to enter into an agreement in respect of works	DSIS/DPD/MA/MW/MSD/ MCWB		
s.122(1)	Power to charge and recover fees	DSIS		Note – fees may be charged if authorised under the Road Management (General) Regulations 2005. The Regulations express the fees in terms of “fee units” which are indexed annually. In 2014/15, a fee unit is \$13.24.



<b>ROAD MANAGEMENT ACT 2004</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s.123(1)	Power to charge for any service	DSIS	Note – the charge can include costs relating to: a) supplying a service, product or commodity; or b) giving information.
Schedule 2 – Clause 2(1)	Power to make a decision in respect of controlled access roads	DSIS/MA/MCWB	Note – controlled access road means a public road in respect of which a declaration is in force under section 42.
Schedule 2 – Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	NOT DELEGATED	See above
Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager of another authority to conduct reinstatement works	DSIS/MA/CTS/MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	DSIS/DPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 12(5)	Power to recover costs incurred in sub clause 12(3)	DSIS/DPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 13(2)	Power to vary a notice period	DSIS/MA/CTS/MCWB	Where Council is the coordinating road authority

<b>ROAD MANAGEMENT ACT 2004</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
Schedule 7 Clause 16(1)	Power to consent to proposed works	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 16(5)	Power to consent to proposed works	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent for proposed roadworks	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 16(8)	Power to include consents and conditions for proposed roadworks	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal for proposed roadworks	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 18(1)	Power to enter into an agreement in relation to proposed roadworks	DSIS/DPPD/MA/MSD/MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority

<b>ROAD MANAGEMENT ACT 2004</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	DSIS/DPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority	
Schedule 7A Clause 2	Power to cause street lights to be installed on roads	DSIS/DPD/MA/MSD/MCWB	Where Council is the coordinating road authority	

<b>ROAD MANAGEMENT (GENERAL) REGULATIONS 2016</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
r.16(3)	Power to issue a permit	DSIS/DPPD/MA/CTS/MSD	Where Council is the coordinating road authority
r.18(1)	Power to give written consent re damage to road	DSIS/MA/MCWB	Where Council is the coordinating road authority
r.23(2)	Power to make a submission to the tribunal.	DSIS/MA	Where Council is the coordinating road authority Note "tribunal" refers to the Victorian Civil and Administrative Tribunal
r.23(4)	Power to charge a fee for application under section 66(1) Road Management Act		Where Council is the coordinating road authority
r.25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on a road	DSIS/DPPD/MA/CTS/MSD/ MCWB	Where Council is the coordinating road authority
r.25(2)	Power to sell or dispose of things removed from a road or part of road (after first complying with regulation 25(3))	DSIS/MA/CTS/MCWB	Where Council is the coordinating road authority
r.25(5)	Power to recover in the Magistrates' Court expenses from the person responsible	DSIS/MA/CTS/MCWB	Where Council is the coordinating road authority

<b>ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015</b>				
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>	
r.15	power to exempt a person from requirement under clause 13(1) of schedule 7 to the Act to give notice as to the completion of those works	DSIS/DPD/MA/MSD/MCWB	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act	
r.22(2)	power to waive whole or part of fee in certain circumstances	DSIS/DPD/MA/MSD/MCWB	Where Council is the coordinating road authority	

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<b>REPORT NO:</b>	GE435
<b>REPORT TITLE:</b>	Council Plan 2017-2021 (2019/20 Actions) Third Quarter Progress Report
<b>SOURCE:</b>	Joel Farrell, Manager Organisational Performance & Engagement
<b>DIVISION:</b>	Communications, Engagement and Advocacy
<b>FILE NO:</b>	HCC12/856
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. <i>Council Plan 2017-2021 (2019/20 Actions) Third Quarter Progress Report</i></li><li>2. <i>Council Plan 2019/20 Third Quarter Progress Summary</i></li></ol>

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**1. SUMMARY OF REPORT:**

This report and attachments detail third quarter progress on the actions and indicators for the period 1 July 2019 to 31 March 2020 of the Council Plan 2017-2021 (2019/20 Actions).

**2. RECOMMENDATION:**

**That Council notes the progress of actions and indicators of the Council Plan 2017-2021 (2019/20 Actions) [refer Attachments One and Two].**

**3. LEGISLATIVE POWERS:**

Nil.

**4. FINANCIAL IMPLICATIONS:**

Nil.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no direct environmental sustainability implications related to this report.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no direct climate change adaption implications related to this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Themes, Strategic Objectives, Community Expectations, Actions and Indicators of the Council Plan 2017-2021 (2019/20 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006*.

**8. COMMUNITY CONSULTATION:**

Nil

**9. DISCUSSION:**

9.1 The Council Plan 2017-2021 (2019/20 Actions) contains the five Themes, 12 Strategic Objectives and 46 Community Expectations from Hume Horizons 2040. The Council Plan 2017-2021 (2019/20 Actions) was adopted by Council on 24 June 2019.

**REPORT NO: GE435 (cont.)**

- 9.2 120 Actions were confirmed for delivery in 2019/20 and 25 Strategic Indicators are used to monitor progress with achievement of the Council Plan. Responsibility for achieving the actions and monitoring the indicators sits with Departments or across multiple Departments.
- 9.3 Reports are provided quarterly to Council detailing the progress with the Council Plan annual actions and measuring the performance of Council services. This report is the Third Quarter Progress Report for 2019/20 and includes progress on Council Plan Annual Actions and Strategic Indicators. Advocacy is represented in the actions of the Council Plan.
- 9.4 Attachment One is the full Third Quarter Progress Report for 2019/20. Attachment Two is a Summary of Highlights by Theme from the actions and indicators of the Council Plan. Following presentation of these documents to the Council Ordinary Meeting on 9 June 2020, both the Third Quarter Progress Report and Summary Document will be made available on Council’s website under the Council Planning Documents Section.
- 9.5 Reporting on the progress of Council Plan actions for the Council Plan 2017-2021, is provided using the following descriptors:
- Completed – 100% of the action has been completed and/or a report adopted by Council.
  - Significant Progress – more than 75% of the action has been completed and/or a draft report has been presented to Executive Management Team for consideration.
  - Some Progress – less than 75% of the action has been completed.
  - No Progress – the action has not commenced at this stage.
  - Deferred – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.
- 9.6 This report and attachments are used to assist with good governance practices through reporting, monitoring and accountability to our residents and community.
- 9.7 A summary of the status of the 120 annual actions for 2019/20 and 10 actions carried over from 2018/19 is tabulated below.

<b>Progress</b>	<b>No of actions at this stage</b>	<b>% actions at this stage</b>
Completed	23	18%
Significant Progress	79	61%
Some Progress	24	18%
No Progress	1	1%
Deferred	3	2%

- 9.8 By the 31 March 2020, the following actions have been noted as being deferred due to the impacts of COVID-19 preventing further action being undertaken within the 2019/20 financial year:

Action 1.1.5: Implement activities developed from the Employment Pathways Action Plan including:

- Subject to Federal funding, host a local Jobs Fair in late 2019.
- Undertake initiatives to support students transitioning from the Multiversity program to employment.

Action 5.1.4: Implement an emerging leaders’ program across the organisation.



**REPORT NO: GE435 (cont.)**

9.9 By the 31 March 2020, the following action have been noted as being deferred due to external factors:

Action 3.1.2: Develop a concept plan and cost estimate to inform the future planning and development of a community facility as part of the Valley Park development.

9.10 By the 31 March 2020, the following action has been noted as 'No progress', with action scheduled to commence in the final quarter of 2019/20:

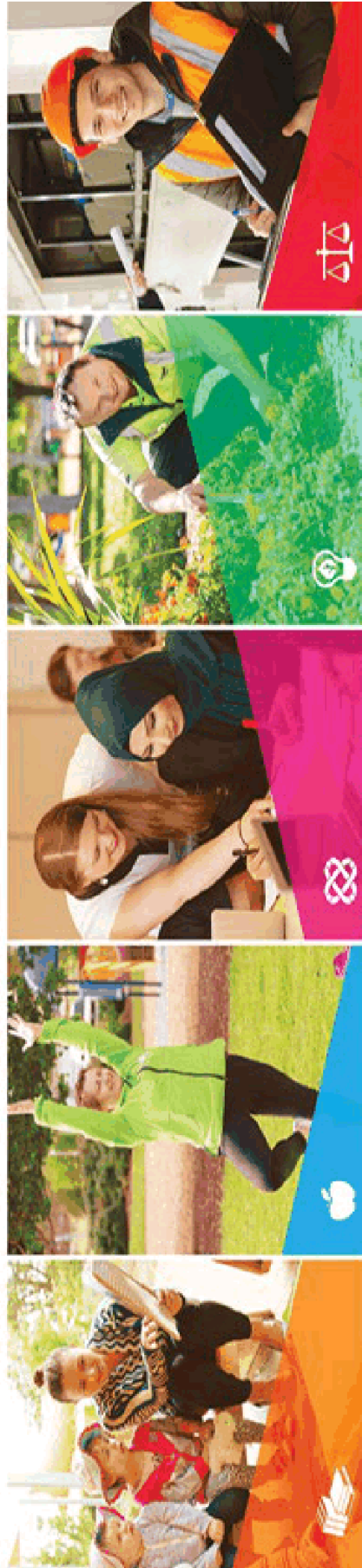
Action 4.3.2: Review the level of parking infringements fines (Offence Fees), as required under the Victorian Government's Road Safety Rules.

**10. CONCLUSION:**

This report and attachments provide third Quarter progress on the actions and indicators of the Council Plan 2017-2021 (2019/20 Actions).

REPORT NO: GE435 (cont.)





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HUME CITY COUNCIL  
COUNCIL PLAN 2017 – 2021  
(2019/20 ACTIONS)  
THIRD QUARTER PROGRESS REPORT  
1 JULY 2019 TO 31 MARCH 2020



**CONTENTS**

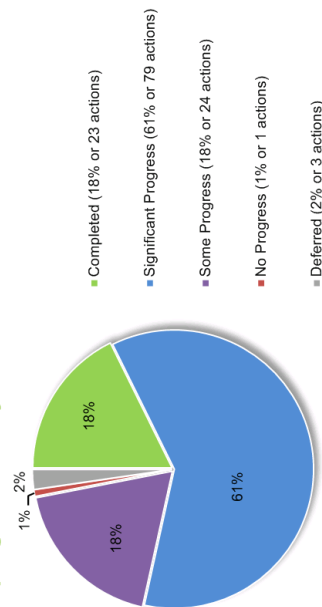
	<b>A well-educated and employed community</b>	<p>1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. p.5</p> <p>1.2: Create conditions that support business growth and create local jobs for Hume residents p.16</p>
	<b>A healthy and safe community</b>	<p>2.1: Foster a community which is active and healthy p.24</p> <p>2.2: Strengthen community safety and respectful behaviour p.35</p>
	<b>A culturally vibrant and connected community</b>	<p>3.1: Foster socially connected and supported communities p.41</p> <p>3.2: Enhance community pride and sense of place p.52</p>
	<b>A sustainably built and well-maintained city with an environmentally engaged community</b>	<p>4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. p.59</p> <p>4.2: Create community pride through a well-designed and maintained City p.70</p> <p>4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks p.77</p>
	<b>A well-governed and engaged community</b>	<p>5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 p.83</p> <p>5.2: Create a community actively involved in civic life p.89</p> <p>5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs p.97</p>

**PROGRESS DESCRIPTIONS**

Progress is measured on the actions of the Council Plan as follows:

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to the Executive Management Team (EMT) for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

**Summary of progress - 1 July 2019 to 31 March 2020**



**COUNCIL'S ROLE**

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- **Statutory Authority** – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- **Service Provider** – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- **Facilitator** – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- **Advocate** – Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

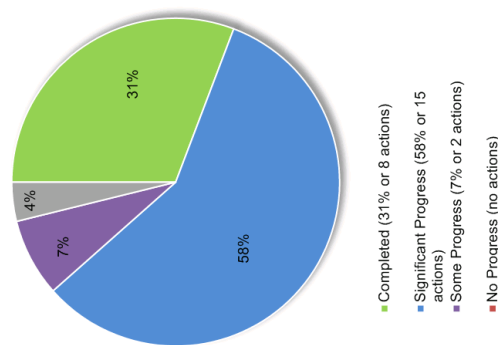
Summary of progress and Strategic Indicators



SUMMARY OF PROGRESS FOR THEME 1  
1 JULY 2019 – 31 MARCH 2020

STRATEGIC INDICATORS TO 31 MARCH 2020

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



Indicator	Target	2019/20 Result
Number of library programs/events attendance per head of municipal population.	Target by 2020/21 = 0.7	3,141 library programs/events have been delivered to 82,989 attendees in 2019/20. This is a significant increase from the same time in 2018/19 where 2,584 programs/events were delivered to 77,286 attendees, as Community Technology Program statistics are now included in reporting. <i>(A per head of municipal population is calculated at the end of the financial year once a complete set of data becomes available)</i>
Preschool participation rates (includes non-Council services).	Target by 2020/21 = 95%	94.6% is the most recent preschool participation rate (2018 calendar year), the previous result in 2017 was 91.8%. <i>(Source: Department of Education and Training)</i>
Number of student placements supported by Council.	Target by 2020/21 = 150	68 work experience places have been completed with Council in 2019/20. 82 students completed work experience in the same time in 2018/19.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Indicator	Target	2019/20 Result
Percentage gap between the Greater Melbourne and Hume LGA unemployment rates.	Target by 2020/21 = 3%	Latest unemployment rates show a gap of 3.7% between Hume City (8.4%) and Greater Melbourne (4.7%). An increased result on the 3.3% gap at the same time in 2018/19. <i>(Source: Department of Employment, Small Area Labour Markets, March Quarter 2019)</i>

**THEM 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions				
Explore ongoing opportunities and advocate for tertiary education providers to establish in Hume's growth areas.	Planning and Development	Significant Progress	Discussions are continuing with Tertiary Education providers to establish a new facility in the Northern Growth corridor. In addition, eight Tertiary Education providers have signed Memorandums of Understanding (MOUs) to be part of the Hume Multiversity and are delivering programs across Hume City. A further university is due to sign a MOU in Fourth Quarter 2019/20.	
Implement a strengthened and renewed Hume Multiversity initiative.	Planning and Development	Significant Progress	The Hume Multiversity launch event occurred on 26 July 2019 and was attended by 80 stakeholders. MOUs were signed by eight Multiversity partners, including: <ul style="list-style-type: none"> <li>▪ La Trobe University</li> <li>▪ Deakin University</li> <li>▪ KANGAN Institute</li> <li>▪ Melbourne Polytechnic</li> <li>▪ Holmesglen Institute</li> <li>▪ Illuminate Education</li> <li>▪ Caravan Industry Association of Victoria</li> <li>▪ NORTH Link</li> </ul> An additional university has also been engaged and a MOU is anticipated to be signed in Fourth Quarter 2019/2020. Program delivery is continuing to roll out across Hume with a current emphasis on online programs.	

**THEME 1**



**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator, Service Provider
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Community Services	Completed	<p>Increased participation in playgroups and preschool has included:</p> <ul style="list-style-type: none"> <li>15 Department of Health and Human Services funded Supported Playgroups operate across Hume.</li> <li>Four playgroups were funded by Council until the end of December 2019.</li> <li>Two community led playgroups continue to operate in Kalkallo and Annadale at Council facilities, supported by Council.</li> <li>'Taste of Playgroup' sessions were held in Sunbury, Craigieburn and Roxburgh Park.</li> <li>Two Council facilitated pop-up playgroups were held, connecting families to early years services.</li> <li>Playgroup Support Officers attended preschool enrolment sessions and Craigieburn Festival to promote enrolment and play ideas.</li> <li>Nine non-council kindergartens were included on Council's Central Enrolment Scheme for Preschool. This will be expanded to include non-council Three-Year-Old groups.</li> <li>Work is continuing to implement online registrations for Four-Year-Old preschool.</li> <li>The Access to Early Learning program continues to support the sustained engagement of vulnerable children through the Early Start Kindergarten registration and regular contact with participating families.</li> <li>The community Playgroup event planned for March 2020 has been cancelled due to COVID-19 restrictions.</li> </ul>	



**THEM 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator, Service Provider
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Community Services	Significant Progress	<p>Delivery of early childhood literacy, and learning programs to date in 2019/20 has included:</p> <ul style="list-style-type: none"> <li>• 563 English language Storytime sessions for children aged 0-5 have attracted 27,102 attendees.</li> <li>• 597 Bilingual Storytimes have recorded 20,319 attendees.</li> <li>• 229 English iTots sessions were held with 6,699 attendees.</li> <li>• 36 Bilingual iTots sessions have attracted 1,280 attendees.</li> <li>• 414 STEAM sessions were conducted with 8,866 attendees.</li> <li>• STEAM expos were held during July school holidays with 5,717 attendees.</li> <li>• 135 school holiday program sessions with 5,205 attendees.</li> <li>• 414 new registrations for 1,000 Books Before School have been recorded. 66 children reached the 1,000 book milestone. There has been 527,600 stories shared between Hume families since the program's inception.</li> </ul>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**1.1.2 Young children are developed into confident learners from birth and have access to high-quality education**

Action	Division	Progress	Description of Progress
In partnership with the State Government, commence the planning for the 2021 introduction of Three-Year-Old Kindergarten.	Community Services	Some Progress	Officers have attended a broad range of industry forums and sector initiatives designed to inform service planning for the rollout of the Three-Year-Old Kindergarten program. Capacity assessments were completed by Ernst & Young between June and September 2019 to determine opportunities and potential barriers to the roll out of Three-Year-old kindergarten. State wide data was released prior to the end of 2019, with Hume specific data released in January 2020. Analysis of the data is required together with the commencement of local data gathering to profile Hume's infrastructure capacity, workforce gaps and family uptake of service provision. Funding was received from the Department of Education and Training (DET) for the establishment of a role to assist with the planning of Three-Year-Old Kindergarten. Recruitment of this role has been delayed due to COVID-19 restrictions. The unit is continuing to work with DET to progress implementation and is awaiting further direction. It is anticipated that the 2022 roll out date may be delayed.

**THEM 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



<b>COMMUNITY EXPECTATION (from Hume Horizons 2040)</b>				<b>Council's Role</b>
<b>Action</b>	<b>Division</b>	<b>Progress</b>	<b>Description of Progress</b>	
<p>1.1.2 Young children are developed into confident learners from birth and have access to high-quality education</p> <p>Continue to support program delivery in Community Hubs including:</p> <ul style="list-style-type: none"> <li>Evaluate the Hume Hubs Developmental Specialist and Playgroup Quality and Access Programs to inform future funding proposals.</li> <li>Scope opportunities to enhance and expand vocational pathways for community hub participants in collaboration with Local Jobs for Local People and the Hume Volunteer Gateway programs.</li> </ul>	Community Services	Significant Progress	<p>Support for delivery of programs and activities in Community Hubs has included:</p> <ul style="list-style-type: none"> <li>The draft interim report for the Playgroup Quality and Access Program was completed and highlighted improvements in facilitator planning and practice and increased awareness in the benefits of play on learning and social skills.</li> <li>The promotion of the Stepping Stones to Small Business program resulted in three registrations for the program.</li> <li>Webinars on Volunteers and Legal issues were distributed via the Hume Hubs Network.</li> <li>Playgroup parent surveys were conducted in hub playgroups with nearly 100 surveys returned.</li> <li>\$15,000 funding was received to produce an E-learning package based on Playgroup Quality and Access Training Programs. The first module of the program has been rolled out and completed. Filming for additional modules has been undertaken and footage is being edited.</li> <li>Focus groups with playgroup facilitators and hub leaders were held in Term 1, with online groups planned for Term 2 2020 and the final Playgroup Quality and Access Program evaluation report to follow.</li> <li>Communication regarding extending funding to the Communities for Children (part of the Hume Playgroup Quality and Access project) post June 2020, has been received.</li> </ul>	Advocate, Facilitator, Service Provider

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life	Community Services	Significant Progress	<p>Following extensive surveying of young people in Hume by the Youth Action Committee (YAC), the top three concerns identified for young people were:</p> <ul style="list-style-type: none"> <li>▪ Mental health</li> <li>▪ Bullying</li> <li>▪ Young people's voice.</li> </ul> <p>These three topics along with the 0-24 Framework will form the basis of a Youth Leadership Summit to be held in Term 2 2020. Recruitment of the Youth Summit Youth Committee was finalised, with 20 young people registering. Face to face meetings were held with eight young people in January and February 2020. Since the introduction of COVID-19 restrictions meetings are now occurring online. The continuation of the YAC including the ability to meet online will be reviewed.</p>	
Facilitate the Hume Youth Action Committee to provide a forum for young leaders to design activities and information to support Hume's youth.	Community Services	Significant Progress	<p>2019 YAC members produced videos covering key concerns for Hume's youth. The videos were to be used to start conversations and call people to action in schools and community-based organisations across Hume. Due to COVID-19 restrictions distribution of the videos has been suspended.</p> <p>YAC 2020 committee applications were received, interviews undertaken and appointments to the 2020 YAC committee made. Meetings will be held online.</p> <p>YAC funding from the Department of Premier &amp; Cabinet continues until December 2020.</p>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	Division	Progress	Description of Progress	
<p>Subject to Council adoption, commence implementation of '0 to 24 year Framework', including:</p> <ul style="list-style-type: none"> <li>Developing a 4-year Action Plan outlining how Council will support the Framework.</li> <li>Provide support, guidance and advice to partner organisations who may want to develop their own action plans.</li> <li>Establish a governance model with other service providers and stakeholders to guide the ongoing implementation, monitoring and evaluation of the framework.</li> </ul>	Community Services	Completed	<p>The 0 - 24 Framework (The Framework) was adopted by Council and implementation has commenced, including:</p> <ul style="list-style-type: none"> <li>The Framework was launched on 11 September 2019 with over 70 people representing internal and external partner organisations. Very positive feedback has been received.</li> <li>Development of a 4-year Action Plan outlining how Council will support the Framework.</li> <li>An Advisory Group (AG) was established and a MOU for the group and governance model was created. The AG will meet quarterly, with a summit planned for November each year.</li> <li>An internal 0-24 Action Plan working group was formed in December 2019. The group will meet quarterly to roll out the framework across the organisation.</li> <li>Ongoing work continues to implement the evaluation plan.</li> </ul>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Progress
<p><b>1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life</b></p> <p>Deliver a range of parenting education programs to build the capacity of parents to support the health, wellbeing and aspirations of their children from 0-24 years.</p>	Community Services	<p>Completed</p>
		<p><b>Description of Progress</b></p> <p>Parenting education workshops offered across Hume in 2019/20 have included:</p> <ul style="list-style-type: none"> <li>▪ Raising Resilient Teens</li> <li>▪ Parenting in The Early Years</li> <li>▪ Parents Building Solutions (delivered in Arabic)</li> <li>▪ Wishing Away Worries</li> <li>▪ Body Confident Children and Teens</li> <li>▪ Challenging Behaviour in Pre-teens</li> <li>▪ Body Esteem Educator Training</li> <li>▪ Champions for Change Leadership Workshop</li> <li>▪ Tuning into Teens</li> <li>▪ ThinkUKnow for parents.</li> </ul> <p>Parenting workshops had approximately 155 attendees. Planning has commenced for 2021 programs to be delivered in partnership with Anglicare ParentZone at children centres, community hubs and schools.</p> <p>The Hume Access to Early Learning (AEL) program, which engages vulnerable children and their families in early childhood education and care programs, is currently supporting 16 vulnerable families within the community. Another 14 children have already been referred into the program in 2021. Due to COVID-19 restrictions home visits have ceased. But regular contact is being made to continue with in-home learning plans.</p>

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



<b>COMMUNITY EXPECTATION (from Hume Horizons 2040)</b>				<b>Council's Role</b>
<b>1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres</b>				
<b>Action</b>	<b>Division</b>	<b>Progress</b>	<b>Description of Progress</b>	
Complete construction of the HGLC-Sunbury and deliver targeted programs and activities to support the opening of the centre, and that are responsive to local community needs.	Community Services	Completed	<p>The HGLC-Sunbury construction was completed, including the transition and relocation of the temporary library in Evans Street. The centre opened on 16 December 2019.</p> <p>HGLC-Sunbury provides services including:</p> <ul style="list-style-type: none"> <li>▪ A library service, which is home to more than 42,000 books, DVDs and other items, along with a children's area and access to public computers.</li> <li>▪ Facilities such as IT training rooms, meeting rooms, and two large multipurpose rooms equipped with audio-visual presentation equipment.</li> <li>▪ Conference and events space, catering for groups of up to 400 people.</li> <li>▪ A purpose-built gallery and exhibition space, which will present an evolving program of high-quality exhibitions.</li> <li>▪ A business hub that facilitates a variety of business needs.</li> <li>▪ A Visitor Information Centre, where visitors will benefit from the local knowledge of staff and volunteers.</li> <li>▪ The Sunbury Customer Service Centre, which offers residents a purpose-built facility to seek information on Council services, make Council payments, submit an application or report an issue.</li> </ul> <p>Since opening, the building and its services have received overwhelmingly positive feedback from the community.</p>	Service Provider, Advocate

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities				
Action	Division	Progress	Description of Progress	
<ul style="list-style-type: none"> <li>Implement activities developed from the Employment Pathways Action Plan including:                             <ul style="list-style-type: none"> <li>Subject to Federal funding, host a local Jobs Fair in late 2019.</li> <li>Undertake initiatives to support students transitioning from the Multiversity program to employment.</li> </ul> </li> </ul>	Planning and Development	Deferred	Implementation of the Employment Pathways Action Plan continues. Through the Multiversity partnerships, tertiary students have been engaged with Hume City Council and local tourism icon, Living Legends, to undertake data analytics projects. Under the direction of the Federal Government the March 2020 Broadmeadows Jobs Fair has been cancelled due to COVID-19 restrictions.	Facilitator, Advocate,
<ul style="list-style-type: none"> <li>Celebrate the Hume Volunteer Gateway 10-year milestone including:                             <ul style="list-style-type: none"> <li>Hosting the 2020 Volunteer Expo.</li> <li>Explore and identify volunteering champions to help promote the Expo and volunteering in Hume.</li> </ul> </li> </ul>	Community Services	Completed	Celebrating the Hume Volunteer Gateway (HVG) 10-year milestone has included: <ul style="list-style-type: none"> <li>HVG hosted two community outreach activities with volunteering pop-up information sessions in Craigieburn in October, to coincide with Community Safety month and Broadmeadows in December 2019, as part of International Volunteers Day.</li> <li>Data collection is underway for the HVG Evaluation plan 2019/2020.</li> <li>The HVG program experienced more than 194 people interested in volunteering and applying for volunteering opportunities in the community.</li> <li>The HVG Tax Help program 2019 was another successful and extremely busy program ending on 31 October 2019.</li> <li>Due to COVID-19 restrictions the volunteer expo (originally scheduled for 22 April 2020) has been postponed.</li> </ul>	



**THEM 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate,
1.1.5 Local employment pathways are developed through accessible training and learning opportunities	Communications Engagement & Advocacy	Significant progress	<p>Following investigations, the initial SponsorMe@HCC program was not found to be feasible going forward. Instead, an alternative approach has been developed where financial contributions from Hume City Council employees (7 staff members) are helping provide additional funding for an extra Passport to Work mentoring program.</p> <p>With this extra program, Passport to Work mentors (HCC staff) will be funded by Council, with staff financial contributions going towards the protégés (community members), helping them develop job ready skills and assist them into employment.</p> <p>This Passport to Work program aims at breaking down a range of barriers and stereotypes to help people from different areas of society work together and is expected to commence before the end of the financial year.</p>	
6. Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.	Communications Engagement & Advocacy	Significant progress	<p>Council's 2019 School Based Apprenticeships and Trainees (SBATs) completed their 10-month program in October 2019, with a graduation held on the 25 October 2019 to acknowledge their achievement.</p> <p>Council commenced hosting 2020 SBATs in February 2020, with placements in Community Strengthening, Family, Youth and Children's Services, Health and Community Wellbeing and Organisational Performance and Engagement.</p> <p>Providing workplace experience and skill development for youth with disabilities, Council's relationship with Hume Valley School</p>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



<b>COMMUNITY EXPECTATION (from Hume Horizons 2040)</b>				<b>Council's Role</b>
<b>1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents</b>				<b>Facilitator</b>
<b>Action</b>	<b>Division</b>	<b>Progress</b>	<b>Description of Progress</b>	
Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy.	Planning and Development	Significant Progress	Final discussions with a leading consultancy are underway for a detailed review on the forward supply of employment land in collaboration with the City of Whittlesea and NORTHLink. The review is due to be completed in Fourth Quarter 2019/20.	
Implement a revised Investment Attraction Framework, including undertaking enhanced marketing and promotion through LinkedIn and other online media as appropriate.	Planning and Development	Completed	A revised Investment Attraction Framework was adopted by Council on 24 June 2019. A revised Investment Attraction Prospectus is under development. A series of short videos on LinkedIn, promoting Hume as a prime location for business investment commenced. Videos posted from October 2019 to February 2020 recorded a total of 48,384 views, 163,288 impressions (no. of people who saw the ad), 766 click throughs to the website (downloaded Investment Prospectus) and 214 likes. The roll out of further videos will be suspended until First Quarter 2020/21.	
Determine priority sites from the Property Development Plan and where appropriate, commence implementation of site specific concept plans.	Corporate Services	Significant Progress	Council identified and assessed several Council land holdings for future development options in July 2019. A further report was presented to Council in October 2019 including the action for an Infrastructure Development Plan. Five sites were approved to progress and commence implementation. The Infrastructure Development Plan will continue to be updated with additional sites for consideration, further information and status of approved sites. All sites will be subject to Council undertaking its statutory obligations and will be reported individually to Council.	

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**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



			<p>Victorian Certificate of Applied Learning (VCAL) students continues. In 2019 five students completed a 10-week period of work experience and in January 2020 three students commenced work experience in the Broadmeadows Library and Customer Service.                  Due to COVID-19 restrictions all work experience has been put on hold until the students can return.</p>
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**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
<p>1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents</p> <p>Deliver a range of programs and activities to support the opening of the StartNorth Coworking Space and Accelerator Programs, including:</p> <ul style="list-style-type: none"> <li>▪ Delivering a range of masterclasses to build small business management capabilities.</li> <li>▪ Hosting a 'Big Ideas Day' to develop business ideas and support start-ups in Hume.</li> <li>▪ Undertaking promotional and marketing campaigns to attract Hume businesses to utilise the coworking space, accelerator program and business events.</li> </ul>	Planning and Development	Completed	<p>The StartNorth Coworking space opened on 28 October 2019. A range of programs and activities to support the opening and ongoing activities of the Space and Accelerator Programs, have included:</p> <ul style="list-style-type: none"> <li>▪ Masterclasses</li> <li>▪ A 'Big Ideas Day'</li> <li>▪ Business Start-up weekends</li> <li>▪ Small Business Victoria workshop</li> <li>▪ A Networking day</li> <li>▪ A lunch and learn session.</li> </ul> <p>Due to COVID-19 restrictions StartNorth has been closed and accelerator program planning has been suspended. Planning for program activities is now underway for delivery in Third Quarter 2020/21.</p>	Facilitator

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
1.2.1 Support local businesses and service providers to employ Hume residents through the Local Jobs for Local People program.	Planning and Development	Significant Progress	<p>Support for local businesses and service providers to employ Hume residents through the Local Jobs for Local People (LJLP) in 2019/20 program has included:</p> <ul style="list-style-type: none"> <li>• 3,857 vacancies listed on Hume Joblink.</li> <li>• Over 140 job advertisements being exclusively sourced.</li> <li>• Over 90 Hume residents with a disability have been supported.</li> <li>• Two people with a disability were placed into employment.</li> <li>• Based on current demand, the LJLP team is working to identify jobs more casual and part-time in nature (less than 15 hours a week).</li> </ul>	
Encourage local and regional employment opportunities through the promotion of Melbourne's North Joblink.	Planning and Development	Significant Progress	<p>The Local Jobs for Local People team continues to seek a concerted effort with other LGAs across the region to promote Melbourne's North Joblink and encourage greater usage.</p> <p>Between July 2019 and March 2020, Melbourne's North Joblink:</p> <ul style="list-style-type: none"> <li>▪ Advertised 12,070 jobs in Melbourne's North.</li> <li>▪ There were 381 new users.</li> <li>▪ 14 new employers registered and posted vacancies.</li> <li>▪ There are currently 1,769 registered users and 70 employers on the site.</li> <li>▪ There have been 79,972 job views with 1,280 applications made.</li> </ul>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents				Facilitator
Action	Division	Progress	Description of Progress	
Explore the potential to provide grants to small business already established in Hume to assist in growth, where it leads to new jobs.	Planning and Development	Significant Progress	A report has been prepared for Council to consider a Hume Small Business Grant as part of the 2020/21 budget process.	
Grow employment in the Broadmeadows Town Centre and progress implementation of 'Hume Central The Vision'.	Planning and Development	Some Progress	In February 2020 Council received revitalisation grant funding from the Office of Suburban Development (OSD), to prepare a property assessment. The assessment will investigate the development potential of strategic and underutilised sites in the Broadmeadows Metropolitan Activity Centre. This includes Council's Hume Central landholdings. The project is yet to be formally scoped. However, it is anticipated that the assessment will identify market needs, growth opportunities and required investment to unlock development and employment growth for strategic sites in the Broadmeadows Activity Centre. Updates on project scope and timelines will be provided in Fourth Quarter 2019/20.	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy	Planning and Development	Significant Progress	<p>Council continues to be represented on and support MNFG including the following 2019/20 events and business forums:</p> <ul style="list-style-type: none"> <li>Promoting a Business and Networking Forum held on 31 July 2019.</li> <li>Supporting and participating in the MNFG First Birthday celebration on 17 September 2019, attended by Minister Martin Pakula.</li> <li>Supporting and participating in the Fine Food Australia Trade Show held in Sydney from 9-12 September 2019.</li> <li>MNFG members were represented at the World's Largest Annual Food &amp; Hospitality Show, GULFOOD 2020, held from 16 - 20 February 2020 at the Dubai World Trade Centre, Dubai.</li> <li>The Council brokered Kaufland Australia 'Meet the Buyer Session' with MNFG members was cancelled.</li> <li>Since mid-March, MNFG has focused on business support for members effected by the business conditions associated with COVID-19 restrictions.</li> </ul>	

**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community  Continue to support and promote the Visitor Economy in and around Melbourne Airport.	Planning and Development	Significant Progress	Council continues to leverage off Melbourne Airport by supporting and promoting key visitor attractions and assets.  This has included using social media, digital channels and Hume Visitor Information services to promote the airport and surrounding hotels, Living Legends and the URBNSURF Wave Park.  The Visitor Economy including local cafes and restaurants as well as attractions, has been scaling back operations since early March due to COVID-19 restrictions.	Advocate



**THEME 1**

**A WELL EDUCATED AND EMPLOYED COMMUNITY**

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



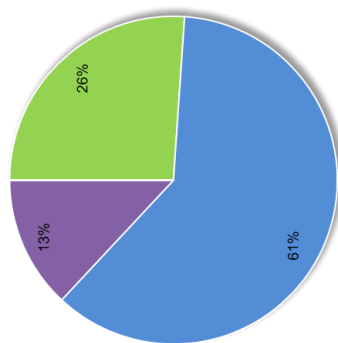
COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment Review the outcomes of the pilot/trial site in 2018/19, to assess opportunities to establish local markets and food truck parks.	Planning and Development	Completed	Council engaged with local shopping centre management and businesses for the delivery of a food truck event in Broadmeadows. However, this was not a financially viable option. A report was provided to Council in December 2019 providing information on the investigation and feasibility of undertaking markets in Hume. No further action has been taken.	

## THEME 2 A HEALTHY AND SAFE COMMUNITY



Summary of progress and Strategic Indicators

### SUMMARY OF PROGRESS FOR THEME 2 1 OCTOBER 2019 – 31 MARCH 2020



- Completed (26% or 6 actions)
- Significant Progress (61% or 14 actions)
- Some Progress (13% or 3 actions)
- No Progress (no actions)
- Deferred (no actions)

### STRATEGIC INDICATORS TO 31 MARCH 2020

Strategic Objective 2.1: Foster a community which is active and healthy

Indicator	Target	2019/20 Result
Percentage of children who are 'fully immunised' by 5 years of age	Target by 2020/21 = 95%	96.19% is the latest immunisation coverage for the period 1 January 2019 to 31 December 2019. At the same time in 2018/19, coverage was 95.65%. (Source: Australian Immunisation Register - Coverage Report) ** Note: Part of SA3 Sunbury is outside of Hume Boundary **
Participation rates in Maternal Child Health	Target by 2020/21 = 75%	The year to date participation in the MCH service is 69.85%. The 2018/19 Third Quarter participation rate was 67.57%. Comparison with the full year target (by 2020/21) will be possible at the end of the financial year.
Number of visits to aquatic facilities per head of municipal population	Target by 2020/21 = 4.4 visits	There have been 976,108 visits in 2019/20 which is lower than the 1,071,853 visits at the same time in 2018/19. All Leisure Centres were closed from 23 March 2020 due to COVID 19 restrictions.

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Indicator	Target	2019/20 Result
Percentage of the community who are satisfied with their health	Target by 2020/21 = 75%	77% is the most recent result (2018/19) which is an increase from the previous result of 73.5% in 2016/17. (Source: Hume Community Indicators Survey 2018/19 – survey is only reported every two years)
Percentage of persons feeling safe walking alone during the night	Target by 2020/21 = 40%	40.8% is the most recent result (2018/19) which is similar to the previous result of 40.1% in 2016/17. (Source: Hume Community Indicators Survey 2018/19 – survey is only reported every two years)

## THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
<p>Promote the local social marketing campaign to change behaviours and improve physical activity including:</p> <ul style="list-style-type: none"> <li>▪ Use of the wellness app to all Hume Residents.</li> <li>▪ Addition of signage on pathways to identify destinations, linkages and timing of walks.</li> </ul> <p>↳ Deliver the HumeExplorer initiative, encouraging more children and their families to get out and active in Hume City parks and open space.</p>	Corporate Services	Significant Progress	<p>Promotion of the local social marketing campaign to change behaviours and improve physical activity is ongoing. The wellness app is currently being used by Leisure Centre members. Testing of the app is being finalised and is expected to be live to the community in April 2020.</p> <p>The HumeExplorer initiative was successfully launched on 13 and 14 September with two nature play events at the Golden Sun Moth Park, Craigieburn and John Ilhan Memorial Reserve, Broadmeadows.</p> <p>The project encourages children (aged three to eight years) and their families to connect with Hume's outdoor spaces and others and features a Kids Adventure Passport, which guides young explorers through a series of nature play missions and two Walking with Words story trails.</p> <p>Approximately 200 people attended the launch events, with positive feedback received from the community.</p> <p>Council was successful in securing additional funding from the Hume Whittlesea Primary Care Partnership to support the delivery of HumeExplorer pop-ups at Council's Summer Festivals.</p> <p>A pop-up was delivered at the Craigieburn Festival offering a range of nature-based play activities for children and families.</p> <p>Future planned HumeExplorer events have been postponed due to COVID-19 restrictions.</p>	

**THEME 2 A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
† Scope, design and construct facility upgrades as part of the Sports Pavilion Plan, including: <ul style="list-style-type: none"> <li>▪ Boardman Reserve Pavilion 3 and Social Room</li> <li>▪ Gladstone Park Reserve Pavilion</li> <li>▪ Progress Reserve Pavilion</li> <li>▪ Bulla Tennis Club Pavilion</li> <li>▪ Seth Raistrick Reserve Pavilion</li> <li>▪ Greenvale Equestrian Pavilion</li> <li>▪ Langama Park Pavilion</li> <li>▪ Craigieburn Softball Pavilion (Mount Aitken District Recreation Reserve)</li> <li>▪ Cloverton Active Open Space Pavilion</li> <li>▪ Willowbrook Reserve (Tennis Pavilion)*</li> <li>▪ Craigieburn Tennis Club*</li> </ul>	Community Services	Significant Progress	Year to date progress on 2019/20 facility upgrades as part of the Sports Pavilion Plan, has included: <ul style="list-style-type: none"> <li>▪ Bulla Tennis Club Pavilion – on site and works being completed prior to proposed opening June 2020.</li> <li>▪ Seth Raistrick Reserve Pavilion – completed design phase.</li> <li>▪ Greenvale Equestrian – completed design phase seeking agreement with tenants on plan.</li> <li>▪ Bulla Tennis Club Pavilion – under construction</li> <li>▪ Willowbrook Reserve (Tennis Pavilion) – designs completed and seeking tenders for works.</li> <li>▪ Craigieburn Tennis Club - designs completed.</li> <li>▪ Other pavilion designs and works will be progressed later in 2019/20.</li> </ul>	

\*Rollover pavilion projects from Council Plan 2017-2021 (2018/19 Actions).

**THEME 2 A HEALTHY AND SAFE COMMUNITY**



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p><b>2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs</b></p> <p>Implement the Indoor Sports Plan and Outdoor Sports Plan (subject to Council adoption).</p>	Corporate Services	Significant Progress	Research, reviewing and drafting of the Outdoor Sports Plan was completed and the draft report provided to Council. The draft plan was released for community consultation in February 2020. Council is now considering feedback to ensure the Plan meets the changing needs of the diverse and growing Hume community. Community consultation has taken place for the redevelopment of the Craigieburn Sports Stadium. Once a redevelopment option has been selected, further work will be undertaken on the Indoor Sports Plan.	Service Provider
<p>Deliver capital works at leisure facilities including:</p> <ul style="list-style-type: none"> <li>▪ Craigieburn Lawn Bowls</li> <li>▪ Sunbury Aquatic and Leisure Centre</li> <li>▪ Broadmeadows Aquatic and Leisure Centre</li> <li>▪ Sunbury Skate Park</li> <li>▪ Craigieburn Sprint</li> <li>▪ Broadmeadows Basketball Stadium</li> <li>▪ Mount Aitken District Recreation Reserve.</li> <li>▪ Sunbury Regional BMX facility. *</li> </ul>	Corporate Services	Significant Progress	<p>2019/20 progress on capital works at Council leisure facilities has included:</p> <ul style="list-style-type: none"> <li>▪ Sunbury Aquatic and Leisure Centre - changeroom upgrades completed.</li> <li>▪ Broadmeadows Aquatic and Leisure Centre - extensive 25m pool hall roof and ceiling rectification works completed.</li> <li>▪ Sunbury Skate Park – the skate park extension completed.</li> <li>▪ The new pavilion for the Sunbury Regional BMX facility completed.</li> <li>▪ Other leisure facility works are scheduled to commence later in 2019/20.</li> </ul>	

\*Rollover project from Council Plan 2017-2021 (2018/19 Actions).

**THEME 2 A HEALTHY AND SAFE COMMUNITY**



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
<p>Continue implementation of the Outdoor Sports Ground Lighting Policy and Plan including lighting upgrades at:</p> <ul style="list-style-type: none"> <li>▪ Gibb Reserve Soccer Pitch</li> <li>▪ Dallas Public Tennis Courts</li> <li>▪ Langama Park Reserve Pitch 1</li> <li>▪ John McMahon Reserve Oval 1</li> <li>▪ Sunbury Recreation Reserve Outdoor Netball Court</li> <li>▪ Greenvale Recreation Reserve Oval 2 (AFL/Cricket).</li> </ul> <p>Map the services, programs, assets and spaces for leisure (physical, social, passive or active) activities to promote increased usage.*</p>	Corporate Services	Significant Progress	<p>To date in 2019/20, lighting upgrades as part of the Outdoor Sports Ground Lighting Policy and Plan have included designs being completed for:</p> <ul style="list-style-type: none"> <li>▪ Gibb Reserve Soccer Pitch</li> <li>▪ Langama Park Reserve Pitch 1</li> <li>▪ John McMahon Reserve Oval 1</li> <li>▪ Greenvale Recreation Reserve Oval 2 (AFL/Cricket).</li> </ul> <p>Due to COVID-19 restrictions the contractor is unable to confirm the delivery of light poles. All other works are being completed and contract awarded works are planned for First Quarter 2020/21.</p> <p>Mapping of the services, assets and spaces for leisure activities has been completed. This included a review of the information already available in both digital and paper formats in 2018/19.</p> <p>A trial of a wellness app to promote increased usage has been undertaken - feedback of the trial is being assessed prior to further promotion.</p>	

\*Rollover action from Council Plan 2017-2021 (2017/18 & 2018/19 Actions)

**THEME 2** A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
<p>Continue development and implementation of open space and recreation master plans including:</p> <ul style="list-style-type: none"> <li>▪ Greenvale Recreation Reserve</li> <li>▪ Willowbrook Recreation Reserve (Westmeadows)</li> <li>▪ McMahon Recreation Reserve (Sunbury)</li> <li>▪ D.S. Aitken Recreation Reserve (Craigieburn).</li> </ul>	Corporate Services, Planning and Development	Significant Progress	<p>Development and implementation of open space and recreation master plans has included:</p> <ul style="list-style-type: none"> <li>▪ Greenvale Recreation Reserve – concept planning is underway for the district level playspace at this site.</li> <li>▪ McMahon Reserve - The new play space, landscaping and pathway works are underway. The landscaping works and pathway around the new social pavilion have been completed, soft scaping is being progressed. A contractor has been selected to seal the entry road up to the main oval.</li> <li>▪ Willowbrook Recreation Reserve - Outdoor furniture quotes are being obtained. The tennis pavilion upgrade design is complete and approved. The construction tender is currently advertised (closing in April 2020). New concrete pathway connections and hardstand areas are complete. The Boardwalk to connect pathways is scheduled for completion in May 2020. A new coaches' box and storage space project is being scoped with consideration to cultural heritage factors. A building permit for the playspace safety fence has been received. New seating is being installed as part of the outdoor furniture project.</li> <li>▪ DS Aitken Recreation Reserve - Playspace relocation and upgrade is complete. The design of the new Car park entry and reconfiguration of the existing car park, south of the tennis courts, is complete and scheduled for tender in April 2020. Designs for new pathways onsite are complete and scheduled for tender in April 2020. The tennis pavilion upgrade concept design is complete and detailed design is progressing.</li> </ul>	

**THEME 2 A HEALTHY AND SAFE COMMUNITY**



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
2.1.2 Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living	Planning and Development	Some Progress	<p>As part of reviewing Council's walking and cycling network, updated mapping of the Hume Bicycle Network Plan was undertaken to reflect recently completed/constructed works and to include the confirmed walking and cycling network in precinct structure plans. This will inform the prioritisation of improvements and new linkages within Hume City, to be investigated in conjunction with Service Planning in the Fourth Quarter 2019/20.</p> <p>Improvement works have included:</p> <ul style="list-style-type: none"> <li>▪ The NorthPark Drive section of Merri Creek trail is under construction.</li> <li>▪ Funds have been allocated to the Craigieburn LATM works being undertaken. The off-road sections of path will be funded from the walking and cycling program.</li> <li>▪ Planning to commence for a recreational node (seat, drinking fountain, trees) at the end of Barry Road on the Merri Creek Trail.</li> <li>▪ Additional planning underway to prioritise sites for construction in 2020/21.</li> </ul>	





**THEME 2 A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	Community Services	Significant Progress	<p>Participation rates in Maternal and Child Health Key Age and Stages (KAS) visits have demonstrated a steady increase. Quarter 3 2019/20 results:</p> <ul style="list-style-type: none"> <li>▪ Overall participation rates are at 69.85% which is an increase of 2% for the same period in 2018/19.</li> <li>▪ 2-year-old KAS visits totalled 2,019 which is an increase of 331 visits compared with the same period in 2018/19.</li> <li>▪ 3.5-year-old KAS visits were 1,824 which is an increase of 169 visits compared with the same period in 2018/19.</li> </ul> <p>Due to COVID-19 restrictions service delivery continues for all KAS consultations via telephone or telehealth, rather than face-to-face. It is anticipated participation rates for 2 and 3.5-year-old KAS visits will be affected if service delivery is reduced, in response to workforce demand or by COVID-19 restrictions.</p>	Service Provider, Advocate, Facilitator



**A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
<p>Develop and deliver actions of the Hume Health and Wellbeing Plan Action Plan including:</p> <ul style="list-style-type: none"> <li>Deliver programs in primary schools that promote walking amongst children and support schools to map safe walking routes.*</li> </ul>	Community Services	Significant Progress	<p>Actions from the Hume Health and Wellbeing Plan continue to be delivered, including:</p> <ul style="list-style-type: none"> <li>Council applied for a Vichealth grant to support a project focused on addressing alcohol cultures and minimising harm from alcohol in the construction industry. Pending funding, the project will be delivered in partnership with Deakin University and will explore a range of socio-cultural and environmental factors and commercial influences unique to the industry.</li> <li>Council, with grant funding from VicHealth, successfully delivered the 2019 Walk to School initiative. Eight local schools participated with key highlights from the initiative including:                             <ul style="list-style-type: none"> <li>The sign-up of two new local schools.</li> <li>Initiation of school competitions, including longest walking school bus and colouring competition.</li> <li>Delivery of safe walking route signage and footpath markers around participating schools.</li> </ul> </li> </ul>	Service Provider, Advocate, Facilitator

\*Partial rollover action from the Council Plan 2017-2021 (2018/19 Actions).

**THEME 2 A HEALTHY AND SAFE COMMUNITY**



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)			
Action	Division	Progress	Description of Progress
<p><b>2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth</b></p> <p>Review Council's policy in response to gaming issues and strengthen strategic advocacy partnerships.*</p>	Community Services	Completed	<p>As part of the gaming review process, various investigations and activities were undertaken, including:</p> <ul style="list-style-type: none"> <li>▪ Consultations with service providers, internal Council staff and community members in September 2018.</li> <li>▪ A workshop with gambling operators in October 2018.</li> <li>▪ A Councillor workshop to consider findings of the consultation report and seek input into the policy in March 2019.</li> <li>▪ Public exhibition of the draft Gambling Harm Minimisation Policy for public from 31 May to 1 July 2019.</li> <li>▪ The Gambling Harm Minimisation Policy was adopted by Council on 9 September 2019.</li> </ul>
<p><i>*Rollover action from Council Plan 2017-2021 (2018/19 Actions)</i></p>			

**Council's Role**

Service Provider, Advocate, Facilitator



**A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services				Service Provider, Advocate
Action	Division	Progress	Description of Progress	
<p>Continue to implement, monitor and review the Positive Ageing Strategy 2014–2024, including:</p> <ul style="list-style-type: none"> <li>Determining required resources and appropriate locations for older adult exercise stations installations; and,</li> <li>Promoting local sporting opportunities available for older residents.</li> </ul>	Community Services	Some Progress	<p>Council continues to implement, monitor and review the Positive Ageing Strategy 2014–2024, including:</p> <ul style="list-style-type: none"> <li>Following consultation with seniors' groups, Gladstone Park Seniors Centre and Sunbury Seniors Centre were identified as suitable expansion sites for older adult exercise equipment installation.</li> <li>Funds has been allocated through Council's capital works program to support equipment installation at Gladstone Park, and works at Sunbury Seniors Centre. Works are due to commence at Gladstone Park in April 2020. Sunbury Seniors Centre works have been suspended for an in-depth review to be conducted.</li> </ul>	



**A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices	Community Services	Significant Progress	Continued support for community gardens in 2019/20 has included: <ul style="list-style-type: none"> <li>▪ The Roxburgh Park Community Garden has been reactivated with recruitment of eight new gardeners following a garden open day.</li> <li>▪ The community gardens capital works program commenced. Works have included installation of new fences and seats at the Roxburgh Park Community Garden.</li> <li>▪ Garden plot audits have been completed for Craigieburn and Sunbury Community Gardens. The current list of active gardeners has been updated and provided with new user agreements.</li> <li>▪ Garden workshops were held at Westmeadows Indigenous Community Garden and Roxburgh Park Community Garden.</li> <li>▪ Support and advice were provided to improve communication and financial management of the Craigieburn Community Garden Caretaker Committee and assist Sunbury Community Garden to form a new committee.</li> <li>▪ Three new community gardeners have been inducted and registered.</li> <li>▪ Continuous improvement benchmarking has been undertaken against other Council Community Garden Programs.</li> <li>▪ Due to COVID-19 restrictions community capacity building training, permaculture training and Garden Open Days have been postponed.</li> </ul>	

**THEM 2 A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Facilitator
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community				
Update the Municipal Emergency Management Plan to ensure compliance with legislative changes from 2020, and three yearly audit.	Sustainable Infrastructure and Services	Completed	In accordance with the Emergency Management Continuous Improvement Plan (CIP), the Municipal Emergency Management Planning Committee (MEMPC) have reviewed the Municipal Emergency Management Plan (MEMPlan) in readiness for the Scheduled June 2020 audit. The CIP aligns with the three-year audit process to ensure that the MEMPlan is compliant with legislation.	
Review the Municipal Recovery Plan in accordance with Emergency Management Victoria guidelines and implement Phase 2 of the English and Emergencies – Learn and Prepare Project.	Community Services	Completed	In August 2019, Council was awarded the 2019 Resilient Australia Local Government Award for the English and Emergencies – Learn and Prepare Project. Phase 2 of the program has been implemented across three hubs and feedback in relation to changes and updates has been received. Due to COVID-19 restrictions, this program review will be continued in Fourth Quarter 2019/20. The Municipal Emergency Relief and Recovery Plan has been reviewed and will be submitted to the Committee in April 2020 for endorsement. State Government directed changes to Emergency Relief and Recovery practises will be updated as required.	
Evaluate the pilot of the Council subsidised Snake Catching Service for Hume residents.*	Communications, Engagement and Advocacy	Completed	The pilot Snake Catching Service was evaluated, and Council received a briefing in August 2019. A revised Snake Catcher Program will be implemented in 2019/20.	

\*Rollover action from Council Plan 2017-2021 (2018/19 Actions).

**THEME 2**  
**A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Facilitator
2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets	Community Services	Significant Progress	<p>Council has continued to actively collaborate with ND4/Victoria Police to deliver safety initiatives, including:</p> <ul style="list-style-type: none"> <li>Support for a State-wide Road Safety Operation through positioning targeted road safety messaging on variable message sign boards across Hume.</li> <li>Attending the quarterly ND4/Victoria Police meeting on the 15 October 2019 and 11 February 2020, at the Fawkner Police Station.</li> <li>Organising a joint public relations opportunity on the 21 October 2019 between Victoria Police and participating ND4 Council Mayors.</li> </ul>	
Collaborate with the Victorian Police ND4 Road Safety Network to deliver road and pedestrian safety initiatives within Hume.	Community Services	Significant Progress	<p>Monitor and review road surface treatments at five pilot sites to determine the impact on discouraging dangerous driving and speeding on local streets.</p>	
	Sustainable Infrastructure and Services	Significant Progress	<p>Previous trial sites with road surface treatments continue to be monitored for effectiveness and surface condition. Additional sites and potential alternative treatment options are also being identified for future consideration.</p> <p>In cooperation with Police, night-time parking bans have been trialed in an industrial area in Somerton and are proving successful in deterring hoon gatherings.</p>	

**THEME 2 A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
<p><b>2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community</b></p> <p>Deliver Prevention of Violence Against Women initiatives at three Community Centres in partnership with member organisations from Hume Community for Respect and Equality of Women (CREW) and Women's Health in the North (WHIN).</p>	Community Services	Significant Progress	<p>2019/20 Prevention of Violence Against Women initiatives, have included:</p> <ul style="list-style-type: none"> <li>▪ Newbury Women's Network in partnership with Northern Legal facilitated two evening workshops for women to foster relationships and feel safe and informed.</li> <li>▪ Active Bystander training sessions were delivered across Hume in partnership with WHIN.</li> <li>▪ As part of Community Safety Month (October) a Financial Management Training Workshop for women took place.</li> <li>▪ All Community Centre's delivered activities for the 'Week Without Violence' campaign, including displays for the One Million Stars project and women's networking events.</li> <li>▪ Council was successful in receiving a grant from the MAV for 16 Days of Activism Against Gender-based Violence in Victoria, from 25 November to 10 December 2019. A social media campaign, in addition to providing financial support for the Good People Act Now 16 Days Art Project.</li> <li>▪ A Women's Dinner, with a presentation from a member of the Family Violence Unit, Victoria Police was held.</li> <li>▪ The 'Women: Building A Respectful Community' calendar of events was developed.</li> <li>▪ A Wellness and Self-Care Workshop was held for women.</li> <li>▪ Let's Talk Money' workshop was delivered for Persian Farsi speaking women.</li> <li>▪ Two community events were held in celebration of International Women's Day and were well attended.</li> </ul>	





**A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community**

Action	Division	Progress	Description of Progress	Council's Role
Review and update the Hume Community Safety Action Plan (2015–2019).	Community Services	Significant Progress	A review of the Community Safety Action (CSA) Plan was completed and presented to Council in September 2019. This included stakeholder and community consultation. Feedback received in the community engagement stage was collated into a Community Engagement Report. This report was presented to the project working group and has informed draft actions, that are currently being reviewed. An updated CSA has been drafted and circulated for review.	Facilitator, Advocate
Conduct a review of Council's General Amenity Local Law and associated Codes.	Corporate Services	Some Progress	Input into the review of the General Local Law No. 1 has been received from relevant Council officers. Councillor feedback was provided in February 2020. Due to COVID-19 restrictions community consultation has been deferred until later in 2020.	

**THEME 2 A HEALTHY AND SAFE COMMUNITY**

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Advocate
<p><b>2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management</b></p> <p>Implement and monitor initiatives of the Domestic Animal Management Plan 2017–2021, including:</p> <ul style="list-style-type: none"> <li>▪ Implementing initiatives to improve animal registration, desexing and microchipping.</li> <li>▪ Promotion of responsible animal management.</li> <li>▪ Exploring opportunities to partner with surrounding Councils for the provision of a regional animal shelter.</li> </ul>	Corporate Services	Significant Progress	<p>Initiatives of the Domestic Animal Management Plan 2017–2021, have included:</p> <ul style="list-style-type: none"> <li>▪ The MADI (Microchipping, Adoption, Desexing, Information) van was hosted in Hume in August, October and December 2019, and February 2020.</li> <li>▪ Council partnered with SCAR (Second Chance Animal Rescue) at their new community vet clinic, to conduct a desexing event. 23 cats were desexed in a 'Pay What You Can' scheme, with payments donated to SCAR's Hume Outreach Program.</li> <li>▪ Two 'Dogs in the park' events were held in Broadmeadows in March 2020. Due to COVID-19 restrictions no future sessions are planned.</li> <li>▪ Approaches have been made to neighbouring Councils about interest in a regional animal shelter. At this stage, no partnership opportunities have been realised.</li> </ul>	

# THEME 3

## A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

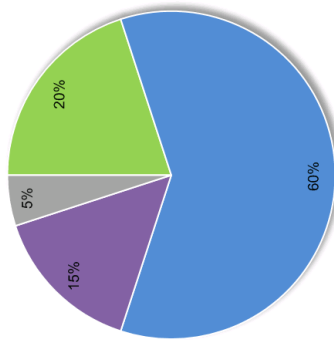
Summary of progress and Strategic Indicators

### SUMMARY OF PROGRESS FOR THEME 3 1 OCTOBER 2019 – 31 MARCH 2020

### STRATEGIC INDICATORS TO 31 MARCH 2020

#### Strategic Objective 3.1: Foster socially connected and supported communities

Indicator	Target	2019/20 Result
Percentage of community who believe it's a good thing for a society to be made up of people from different cultures	Target by 2020/21 = 85%	81.8% is the most recent result (2018/19) which is a slight increase on the previous result of 81.1% (2016/17). (Source: Hume Community Indicators Survey 2018/19 – survey only reported every two years)
Percentage of community who are involved in sporting and/or community groups	Target by 2020/21 = 50%	41.5% is the most recent result (2018/19) which is a decrease from the previous result of 45.5% (2016/17). (Source: Hume Community Indicators Survey 2018/19 – survey only reported every two years)
Satisfaction with community facilities	Target by 2020/21 = 58%	44.0% is the most recent result (2019/20) The previous satisfaction result was 45.4% (2017/18). (Source: Hume City Council, Community Satisfaction Survey 2019/20 – survey only reported every two years)



- Completed (20% or 4 actions)
- Significant Progress (60% or 12 actions)
- Some Progress (15% or 3 actions)
- No Progress (no actions)
- Deferred (5% or 1 action)

#### Strategic Objective 3.2: Strengthen community connections through local community events and arts

Indicator	Target	2019/20 Result
Average overall community satisfaction rating for Council led events and festivals	Target by 2020/21 = 90%	Overall community satisfaction for the 2019/20 events season is 81.9% which is lower than the 2018/19 result of 91.3%.

**THEME 3** A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups		Facilitator
Action	Division	Description of Progress
<p>Implement the updated Community Grants program including new grant categories that provide community groups with:</p> <ul style="list-style-type: none"> <li>▪ Quick response grants.</li> <li>▪ Support for individuals to represent their local community at state, national and international forums.</li> </ul>	Community Services	<p>Activities of the 2019/20 Community Grants program have included:</p> <ul style="list-style-type: none"> <li>▪ The 2020 Community Grants Program assessment and funding recommendations were completed.</li> <li>▪ Grants awarded in new categories during 2019/20 have included one Individual grant, 12 Quick Response grants and eight Defibrillator grants.</li> <li>▪ The Annual Grant Round was assessed, and \$398,454 was allocated to 141 organisations to deliver projects and initiatives during 2020.</li> <li>▪ Over 300 community members attended the presentation evening event on 1 December 2019.</li> <li>▪ Council received applications for the Specialist Partnership Grant which opened in February 2020. This grant is designed to deliver new and innovative services, programs, projects and research to prevent and reduce gambling related harm.</li> <li>▪ Applications were also received under the 3064 Community Support Fund, which responds to community need to reduce barriers to access and/or engagement in Craigieburn and surrounds (postcode 3064).</li> <li>▪ The draft Community Grants Policy 2020 has been completed for Council review and adoption.</li> <li>▪ The 2021 Community Grants Program has been developed. A Community Grant Program in response to COVID-19 is currently being developed.</li> </ul>



**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups				Facilitator
Action	Division	Progress	Description of Progress	
Explore the development of a Community Champions leadership program to build the capacity and governance skills of individuals and local community groups.	Community Services	Completed	<p>Staff have held meetings with a range of stakeholders (Local Government and Not for Profit organisations) to guide the development of leadership programs/workshops that will meet the needs of the Hume community.</p> <p>The Community Change Marker Program has been developed and promoted. A community reference group of six community members has been formed to guide the contents of the program, which was due to commence in May 2020. Prior to COVID-19 restrictions, eight individuals had enrolled. Officers have been exploring options to offer the program online which participants are receptive to. The completed workshop schedule has been modified to offer the program online and promotion for the program continues.</p>	

**THEME 3** A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>Complete construction, and deliver a range of programs, activities and events to support the opening of the Town Hall Broadmeadows including:</p> <ul style="list-style-type: none"> <li>▪ A number of major opening events to promote the Town Hall Broadmeadows.</li> <li>▪ A range of promotional and marketing activities to attract business conferences, weddings, private and community events.</li> </ul>	Communications, Engagement and Advocacy	Completed	<p>Town Hall Broadmeadows opened to the public on Friday 4 October 2019.</p> <p>A targeted schedule of strategic marketing, promotions and sales campaigns was rolled out to raise awareness and generate bookings for the venue. The strategy used a combination of online, social and print communications and signage.</p> <p>Key activities included:</p> <ul style="list-style-type: none"> <li>▪ The launch of a Town Hall Broadmeadows website</li> <li>▪ Implementation of a social media strategy</li> <li>▪ Development of high-quality architectural visualisations</li> <li>▪ Implementation of a sales strategy and the establishment of a sales office</li> <li>▪ Development of brochures, newsletters, menus and flyers</li> <li>▪ Advertising and promotional signage</li> <li>▪ External promotions delivered at event expos and festivals</li> <li>▪ A "What's on at Town Hall Broadmeadows" calendar of events.</li> </ul>	

# THEME 3

## A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces		
Action	Division	Description of Progress
<p>Implement actions that respond to the findings of the Community Facilities Review, including:</p> <ul style="list-style-type: none"> <li>Investigating options to increase service utilisation.</li> <li>Implement a new facilities management system to centralise bookings via an online customer portal to access and book facilities.</li> <li>Commence development of a program of capital works to ensure facilities remain fit-for-purpose and can respond to community need.</li> <li>Improve Wi-Fi access for Council facilities.</li> <li>Conduct an audit of Seniors Centres detailing usage and availability of assets and maintenance standards and opportunities for improvement.</li> </ul>	<p>Communications Engagement and Advocacy, Corporate Services, Community Services</p>	<p>Actions that respond to the findings of the Community Facilities Review have included:</p> <ul style="list-style-type: none"> <li>The new Facilities Management Systems (FMS) 'Priava' has been rolled out and work is underway to finalise reporting options to better analyse occupancy of community facilities.</li> <li>Capital works items have been submitted for consideration to improve community facilities and will continue to be reviewed and actioned accordingly.</li> <li>Council engaged the services of an architect in October 2019 to assess the compliance and condition of the Sunbury Senior Citizens Centre. An assessment of the building has been completed and a draft plan prepared to improve the layout, compliance and functionality of the centre. A detailed report will be presented to Council in May 2020.</li> <li>The Community Facilities review required the capacity or speed of the public internet connectivity, when used through Wi-Fi, to be increased significantly. In existing facilities no new Wi-Fi access points are required and the speed has been increased by 50%. All new Council facilities will have Wi-Fi capabilities.</li> </ul>

**THEM 3** A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
Develop a concept plan and cost estimate to inform the future planning and development of a community facility as part of the Valley Park development.	Planning and Development	Deferred	Initial scoping and assessment of a proposed site for the Valley Park community facility was found to have limited potential. The Department of Health and Human Services (DHHS) has advised Council that it will not fund the delivery of a community facility in Valley Park, and alternative opportunities for funding are being discussed. Until these discussions are concluded, the project is on hold.	
Following completion of the needs assessments, and the development of the Hume Men's Shed Policy and Guidelines, develop an online toolkit to support local Neighbourhood Houses and Men's Sheds in understanding, and applying for Council capital works for improved infrastructure.	Community Services	Some Progress	Research and meetings have been held to discuss web design and scope the contents of an online toolkit, to support local Neighbourhood Houses and Men's Sheds to understand and apply for Council capital works. An application process to apply for capital works has been drafted.  The Australian Men's Shed Association and Tullamarine Community House and Men's Shed Inc. were engaged on the current best work practice. Due to COVID-19 restrictions community consultation planned for March 2020 was cancelled.	



**THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Progress
<p><b>3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths</b></p> <p>Subject to Council adoption, implement the Hume Multicultural Framework 2019–23.</p>	Community Services	<p><b>Description of Progress</b></p> <p>The Hume Multicultural Framework 2019–23 was adopted by Council on 24 June 2019 and implementation has included:</p> <ul style="list-style-type: none"> <li>▪ Completion of the implementation plan.</li> <li>▪ Internal workshops to facilitate the delivery of the framework has been delivered to various departments.</li> <li>▪ The Multicultural Advisory Group (representing external stakeholders from a range of multicultural services) drafted a work plan for delivery of Framework objectives in 2019/20.</li> <li>▪ A staff Lunchbox Session was held in November 2019 and included community members sharing their personal stories about resettling in a new Country and what Council can do to support settlement and participation in the community.</li> <li>▪ Events to acknowledge Harmony Day and Refugee Week have been postponed due to COVID-19 restrictions.</li> <li>▪ Cultural Awareness training has been delivered to staff. An EOJ is being drafted to secure a provider to deliver a series of cultural awareness training across Council.</li> <li>▪ Officers are in the process of developing a 'communities of practice' model to enhance access and utilisation of multicultural, inclusive, diverse and human rights approaches in work practices.</li> </ul>

# THEME 3

## A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Description of Progress
<p><b>3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths</b></p> <p>Seek opportunities to support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by:</p> <ul style="list-style-type: none"> <li>Facilitating HIN presence at Council events and festivals</li> <li>Support HIN in the delivery of their strategic plan.</li> </ul>	Community Services	<p>Service Provider, Facilitator</p> <p>Opportunities to support the Hume Interfaith Network (HIN) in 2019/20, have included:</p> <ul style="list-style-type: none"> <li>"Talking Faith" at the Memorial Hall in Sunbury on 19 September 2019. 22 people attended and participated in table conversations with representatives from Buddhist, Hindu, Sikh, Muslim, Tibetan Buddhist and Quaker faiths.</li> <li>Meetings continue to be held monthly to progress the activities guided by the HIN Strategic Plan. Future meetings will be set up online due to COVID-19 restrictions.</li> <li>A Welcome BBQ featuring performances was held for Refugees in Broadmeadows on 18 October 2019. The event was attended by 150 people.</li> <li>A Youth Leadership Forum was held at HGLC - Craigieburn on 18 November 2019, where local young people shared leadership skills and knowledge.</li> <li>HIN members have recorded a video message to be distributed via Council's online resources.</li> <li>Interfaith resources are currently being updated.</li> </ul>

**THEME 3** A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all				Facilitator
Action	Division	Progress	Description of Progress	
<p>Continue undertaking accessibility works at Council facilities.</p>	<p>Community Services</p>	<p>Some Progress</p>	<p>Accessibility works at Council facilities have included:</p> <ul style="list-style-type: none"> <li>▪ Lynda Blundell Seniors Centre - an environmental audit was conducted by Dementia Australia. The audit report detailed several recommendations to improve the centre based on Dementia Enabling Environment Principles.</li> <li>▪ Goonawarra Neighbourhood House - Design works have commenced, and updated plans being completed.</li> <li>▪ Roxburgh Park Recreation Centre - Design works proposal is currently being sought.</li> <li>▪ Craigieburn Youth Centre - Minor works are scheduled to address access issues. Quotes are currently being sought for installation of an exit ramp.</li> </ul>	

**THEME 3** A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p><b>3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation</b></p> <p>Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for:</p> <ul style="list-style-type: none"> <li>▪ NAIDOC Week</li> <li>▪ Reconciliation Week</li> <li>▪ Annual Welcome Baby to Country event.</li> </ul>	Community Services	Significant Progress	<p>To support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture:</p> <ul style="list-style-type: none"> <li>▪ Council celebrated NAIDOC Week in July 2019. Events included a Flag Raising and Smoking ceremony in the Broadmeadows Civic Plaza followed by lunch and live entertainment. Approximately 130 people attended the event.</li> <li>▪ To coincide with NAIDOC Week, the exhibition: 'Bold Visions: NAIDOC Week Posters 1972-2019' was launched with an insightful talk by Charles Pakana, the Treaty Correspondent at Aboriginal radio station 3KIND. 21 attendees participated in the discussion, to learn more about the Victorian Government led Treaty process.</li> <li>▪ Welcome baby to Country was held on 14 November 2019 and attended by 155 people.</li> <li>▪ Council in collaboration with the RAP Working Group hosted an acknowledgement event for the Anniversary of the National Apology on 13 February 2020. This event was attended by approximately 60 people, who heard firsthand accounts of the impact of the Stolen Generation policies on families.</li> <li>▪ The working group for Reconciliation Week 2020 formed in early 2020. Two meetings have been held and the group is now transitioning the programming ideas to be delivered online due to COVID-19 restrictions.</li> </ul>
			Facilitator

**THEM 3**

**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation		Facilitator
Action	Division	Description of Progress
Expand story time to include three indigenous story time sessions at each of the Broadmeadows, Craigieburn, Sunbury and Tullamarine Libraries.	Community Services	<p>Indigenous story time has been held at the following libraries:</p> <ul style="list-style-type: none"> <li>▪ Broadmeadows (2 sessions)</li> <li>▪ Craigieburn (2 sessions)</li> <li>▪ Gladstone Park (1 session)</li> <li>▪ Sunbury (2 sessions)</li> <li>▪ Tullamarine (2 sessions).</li> </ul> <p>Sessions held in 2019/20 have attracted approximately 321 attendees.</p>
Explore the establishment of a formal land management partnership with traditional owners to support the land management of Council-owned land which has cultural heritage significance.	Sustainable Infrastructure and Services	<p>Discussions have been undertaken to explore opportunities between Council and traditional owners, with regards to land management of Council-owned land.</p> <p>Council has expressed an interest in creating a partnership and will continue to discuss the idea with the Narrap Conservation Team Partnership ideas with the Wurundjeri continue to be explored and contact was made with surrounding Councils and Parks Victoria, to investigate the capacity and interest in providing support.</p> <p>A memo has been prepared outlining a potential partnership for review including potential site inclusions.</p>



**THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
<b>3.1.5</b>	<b>Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation</b>	Facilitator
Action	Division	Description of Progress
Implement the Reconciliation Action Plan including installation of a Stolen Generation marker.*	Community Services	<p>The Reconciliation Action Plan Working Group (RAPWG) formed a new advisory group representing Hume's Aboriginal and Torres Strait Islander community. Seven community members are representatives of the RAPWG with an aim to guide the ongoing implementation and progress of the Reconciliation Action Plan. Implementation of the Plan has included:</p> <ul style="list-style-type: none"> <li>▪ RAPWG meetings were held in February and March 2020.</li> <li>▪ Consultation was undertaken to draft the RAP Implementation Plan 2020-22.</li> <li>▪ Two Cultural Consultations were undertaken with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to gain input on a range of Council projects.</li> <li>▪ Council attended Wandarra to build connections.</li> <li>▪ A meeting was held with Sunbury Aboriginal Corporation Board Members with a focus on capacity building and identifying ways Council can collaborate and provide support.</li> <li>▪ Council attended the Victorian Aboriginal Local Government Action Plan (VALGAP) workshop on 19 February 2020 to help shape the government's new plan.</li> <li>▪ Koorie Heritage Trust delivered Aboriginal &amp; Torres Strait Islander Cultural Competency Training to staff in March 2020.</li> <li>▪ A communications and engagement plan has been developed to guide the Stolen Generation marker Project.</li> <li>▪ The EOJ process for the Stolen Generations Marker Project was undertaken to form a Working Group to guide project implementation.</li> </ul>

\*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

**THEME 3**

**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
Deliver "neighbourhood-style" events/activities including the program of Summer Sessions: Movies & Music (two events per ward).	Communications, Engagement and Advocacy	Completed	<p>Council delivered "neighbourhood-style" events/activities including:</p> <ul style="list-style-type: none"> <li>Five Summer Sessions: Movies and Music events were held in Mickleham, Broadmeadows, Craigieburn, Greenvale and Tullamarine between January and March 2020. Each screening event offered music, children's activities, food stalls and opportunities for local fundraising. Approximately 1,000 people attended events, which was less than previous years, due to weather conditions.</li> <li>The Council sponsored Summer sessions: Movies and Music event in Sunbury in March 2020 had to be cancelled due to COVID-19 restrictions.</li> <li>A community open day event, in Sunbury to celebrate the opening of the HGLC-Sunbury. Over 3,000 attended the event on 9 February 2020. The event showcased the facility and provided attendees with an array of entertainment, food and fun. The event resulted in 110 new library members, over 50 enquiries to book meeting/conference rooms and over 500 entries to the Global Passport competition. The event was heavily communicated via social media which resulted in a reach of over 16,000 and over 2,600 engagements. Feedback from the day was extremely positive.</li> </ul>	

**THEME 3**

**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>6. Continue to provide a range of major festivals and events across Hume City, and undertake an annual evaluation to support enhancements to future programs.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Significant Progress</p>	<p>In 2019/20 major Council events delivered has included:</p> <ul style="list-style-type: none"> <li>▪ Carols by Candlelight at Craigieburn ANZAC Park (7 December 2019). The event was a success with approximately 10,000 people in attendance. The event was sponsored by Costco and Merrifield with in-kind sponsorship provided by Mantra Tullamarine and Broadmeadows Central.</li> <li>▪ Christmas in the Plaza at the Civic Plaza in Broadmeadows (13 December 2019). The event attracted approximately 400 people and included local performers, photos with Santa, street theatre, stallholders, food trucks and children's activities.</li> <li>▪ Craigieburn Festival (29 February 2020). The event was a huge success with more than 12,000 people in attendance. Highlights of the event included stage performances, children's activities, the CFA torchlight parade and the Craigieburn Art Show.</li> <li>▪ An evaluation report has been prepared for all events and feedback will be considered as part of the planning for the 2020 season.</li> <li>▪ Planning was underway for the Broadmeadows Street Festival (5 April 2020). Due to COVID-19 restrictions this event has been cancelled.</li> </ul>	



**THEME 3**

**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Description of Progress	Service Provider, Facilitator
<p><b>3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events</b></p> <p>Continue to participate in and provide sponsorship and support to community-led events.</p>	<p>Completed</p> <p>Communications, Engagement and Advocacy</p> <p>                     Council continues to provide support for community-led events. Sponsorship opportunities are considered in terms of how they meet Council's sponsorship policy, align to <i>Hume Horizons 2040</i> themes and Council's strategic priorities and core values. The following community events have been sponsored within Hume in 2019/20:                     <ul style="list-style-type: none"> <li>▪ Hmong New Year Festival</li> <li>▪ Hume Diwali Mela</li> <li>▪ SunFest (cancelled due to COVID-19 restrictions)</li> <li>▪ Sunbury Agricultural Show</li> <li>▪ Sunbury Christmas on the Green Festival</li> <li>▪ Share the Love Festival</li> <li>▪ Craigieburn Art Show</li> <li>▪ Sunbury Canine Club All Breeds Championship Dog Show</li> <li>▪ Sunbury StreetLife</li> <li>▪ Harmony OAM Republic Ball.</li> </ul>                     Council also provides support and advice to coordinate event applications for community events held on Council owned land. Applications for sponsorship for 2020/21 were received, reviewed and presented to Council in January 2020. Community events were also considered for inclusion in the 2020/21 draft budget.                 </p>	Service Provider, Facilitator

# THEME 3

## A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events			Service Provider, Facilitator
Action	Division	Progress	Description of Progress
<p>6. Deliver a professional development program for arts and cultural groups and individuals, including:</p> <ul style="list-style-type: none"> <li>A series of four workshops to support gallery exhibitions.</li> <li>A mentoring support program for artists involved in preparing works for the community opening event of the Town Hall Broadmeadows.</li> </ul>	Community Services	Significant Progress	<p>Workshops and support for gallery exhibitions delivered during 2019/20 has included:</p> <ul style="list-style-type: none"> <li>Lethisha Hirniak exhibition 'Night', including a drawing masterclass workshop.</li> <li>'Bold Visions - NAIDOC Week Posters 1972-2019'.</li> <li>Multicultural Arts Victoria 'Emerge in the North' annual exhibition.</li> <li>Hume Anglican Grammar 'In the Making' supported students present their work in a professional gallery environment.</li> <li>Shrine of Remembrance touring exhibition 'Changed Forever - Legacies of Conflict'.</li> <li>Emiliano Fernandez &amp; Amicus Atman 'Best in Show'.</li> <li>'Stories from the Hill' Sunbury gallery activation shared the history of Jacksons Hill.</li> <li>Gallery activation workshops continued to be well attended.</li> <li>Town Hall Broadmeadows public art project outcomes were presented to the Hume community.</li> <li>Sunbury Cultural Commissions outcomes of (stage 1) mentorship program were exhibited at HGLC-Sunbury Gallery to coincide with the building opening event.</li> <li>Due to a change of focus for the Town Hall Broadmeadows community opening event, the mentoring support program for artists is being re-scoped for delivery later in 2019/20.</li> </ul>

**THEME 3**

**A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.2.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts		Service Provider, Facilitator, Advocate	
Action	Division	Progress	Description of Progress
Following the opening of the HGLC-Sunbury, deliver Stage 2 of the Cultural Commissions Project to develop art work that celebrates the building, sense of place and local history.	Community Services	Significant Progress	An EOJ process was undertaken to deliver Stage 2 of the Cultural Commissions Project. Eight submissions were received, and three artists were shortlisted. Two of the three finalist submitted their detailed public art proposals (final submissions are to be received by 14 April 2020).
Develop a strategic plan to support Arts and Culture in Hume.	Community Services	Significant Progress	To develop a strategic plan to support Arts and Culture in Hume internal workshops and community consultation has been undertaken. Over 100 people participated in the consultation stage. Including feedback from six community workshops in Sunbury, Broadmeadows and Craigieburn and an online survey. Initial consultation data has been collated and emerging themes identified and presented to Council. Additional community consultation was undertaken, and a draft consultation report prepared. The Arts and Culture Strategy is now in draft and has been provided to the project management team for comment.
Commence Stage 1 planning for the delivery of an arts and cultural precinct at Jacksons Hill.	Planning and Development	Some Progress	The Minister for Planning has confirmed its agreement to transfer the former Victoria University (VU) site to Council for the development of the community arts precinct in Jacksons Hill. Studies and tasks to achieve this in accordance with Council requirements are being undertaken. Discussions commenced with the State Government regarding the future of the balance of the community arts precinct as part of the implementation of the masterplan for the former VU site.

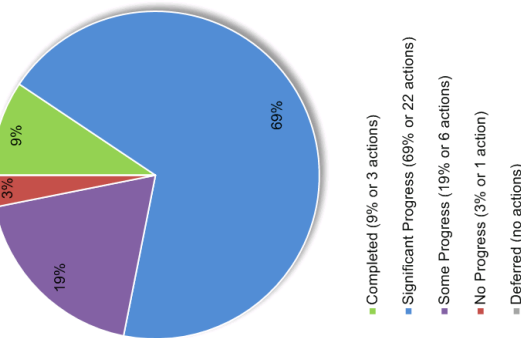
**THEME 4**  
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

**SUMMARY OF PROGRESS FOR THEME 4**  
1 JULY 2019 – 31 MARCH 2020

**STRATEGIC INDICATORS TO 31 MARCH 2020**

**Strategic Objective 4.1:** Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.



Indicator	Target	2019/20 Result
Percentage of planning applications decided within required timeframes	Target by 2020/21 = 55%	44.7% is the year to date result. Similar to 45.0% recorded in the Third Quarter of 2018/19.
Percentage of Council planning decisions upheld at VCAT	Target by 2020/21 = 60%	45.5% is the year to date result. 44.0% was the result at the same time in 2018/19.
Percentage of kerbside waste collection diverted from landfill	Target by 2020/21 = 39%	The year to date waste diversion rate for 2019/20 is 36.9%. The diversion rate at the same time in 2018/19 was 34.5%.

**Strategic Objective 4.2:** Create community pride through a well-designed and maintained City

Indicator	Target	2019/20 Result
Net increase in street and park trees	Target = 3,000 per annum	Tree planting for 2019/20 is underway with Spring plantings occurring. Net gain will be calculated at the end of the financial year. The net increase in trees for 2018/19 was 9,182.

**THEME 4**  
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

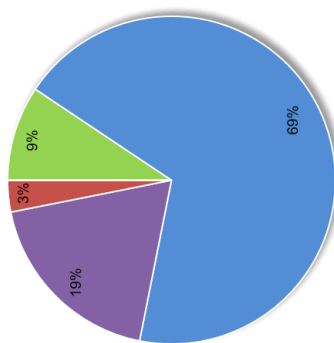


Summary of progress and Strategic Indicators

**SUMMARY OF PROGRESS FOR THEME 4**  
1 JULY 2019 – 31 MARCH 2020

**STRATEGIC INDICATORS TO 31 MARCH 2020**

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks



- Completed (9% or 3 actions)
- Significant Progress (69% or 22 actions)
- Some Progress (19% or 6 actions)
- No Progress (3% or 1 action)
- Deferred (no actions)

Indicator	Target	2019/20 Result
Community satisfaction rating with sealed local roads	Target by 2020/21 = 60	56/100 is the 2019/20 result. The previous result was 59/100 in 2018/19. (Source: Hume Community Survey 2019/20)

**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
4.1.1 Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development	Planning and Development	Significant Progress	Community consultation for the draft Housing Diversity Strategy was undertaken for a period of 6 weeks in September/October 2019 and included drop-in sessions, pop-up sessions and targeted stakeholder discussions. Community consultation responses have been assessed and consultation findings considered, which will inform the final Housing Diversity Strategy.	
Finalise and adopt (subject to Council approval) the Housing Diversity Strategy.	Planning and Development	Significant Progress	An Issues Paper and presentation was provided to Council in February 2020, outlining key directions for the proposed policy. This work was informed by research on affordable housing needs and policy options to increase affordable housing provision, undertaken in partnership with the City of Whittlesea and Mitchell Shire Council.	
Commence development of an Affordable Housing Policy to guide and facilitate the provision of affordable housing through public and private development.	Planning and Development	Significant Progress		

**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
4.1.1 Implement priority actions to improve the delivery of Statutory Planning services.	Planning and Development	Some Progress	<p>Priority actions to improve the delivery of Statutory Planning services have included:</p> <ul style="list-style-type: none"> <li>▪ A Statutory Planning and Building Control Service Department realignment has been undertaken. Recruitment to fill key positions was undertaken and positions commenced.</li> <li>▪ Funding has been received through the Streamlining for Growth Program for projects which will streamline Statutory Planning services and build on actions identified in the Growth Area Council's Health Check report:                             <ul style="list-style-type: none"> <li>○ #HumeVision will implement internal service agreements to facilitate collaboration in the delivery of planning services; and</li> <li>○ #HumePlan will deliver a digital improvement plan for the service.</li> </ul> </li> <li>▪ In response to COVID-19 restrictions, Statutory Planning are trialing electronic processing of all applications, including coordinating timely responses for internal referrals and information requests. This process will be monitored and refined to ensure the most efficient service is being provided.</li> </ul>	

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs				Advocate
Action	Division	Progress	Description of Progress	
Continue to implement the Hume Corridor and Sunbury HIGAPs including contributing to the preparation of the Craigieburn West PSP and the Merrifield City North PCP.	Planning and Development	Some Progress	The Victorian Planning Authority (VPA) has formally commenced the preparation of the Craigieburn West PSP. Workshops have been held with developers and agencies resulting in a range of targeted studies being prepared to inform the preparation of the PSP.	
Progress implementation of Seabrook Reserve Design Framework, securing rezoning and development of surplus Council landholdings to deliver new private housing and better activate this underutilised and low amenity precinct.*	Planning and Development	Completed	MAB Corporation have delayed the commencement of the Merrifield City North PCP and are instead working with Council to progress their Merrifield South development proposal and the final plans for the Merrifield Business Park.  The Seabrook Reserve Masterplan was adopted by Council on 23 September 2019. Council is working with stakeholders to undertake further site investigations and is preparing to commence detailed design of open space and landscape improvements.	

\*Rollover action from Council Plan 2017-2021 (2017/18 & 2018/19 Actions)



**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued**

Council's Role									
Service Provider, Facilitator, Advocate									
Action	Description of Progress								
Finalise and adopt Rural HIGAP, including undertaking community and stakeholder consultation.	<table border="1"> <thead> <tr> <th>Division</th> <th>Progress</th> </tr> </thead> <tbody> <tr> <td>Planning and Development</td> <td>Significant Progress</td> </tr> <tr> <td>Sustainable Infrastructure and Services</td> <td>Some Progress</td> </tr> <tr> <td>Sustainable Infrastructure and Services</td> <td>Significant Progress</td> </tr> </tbody> </table>	Division	Progress	Planning and Development	Significant Progress	Sustainable Infrastructure and Services	Some Progress	Sustainable Infrastructure and Services	Significant Progress
Division	Progress								
Planning and Development	Significant Progress								
Sustainable Infrastructure and Services	Some Progress								
Sustainable Infrastructure and Services	Significant Progress								
Commence a review of Pathways to Sustainability 2015–19 (including a review of the Sustainable Places Action Plan 2015–19 and Sustainable Leadership Plan 2015–19).	The draft Rural HIGAP Strategy was released for community consultation on 13 March 2020 for 6 weeks. Due to COVID-19 restrictions the consultation period will remain open until face to face consultation sessions can be held.								
Finalise the review of the Agricultural Land Use Rebate.*	Background research for the review of the Pathways to Sustainability Framework is underway.								
	The Agricultural Land Use Rebate Review is in the final stages of development with options discussed with Council and the Stakeholder Consultation Group in November 2019. The final program details, including guidelines and application processes are being finalised for Council's consideration in May 2020. Stakeholder engagement will be organised in 2020/21.								

\*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

**THEM 4**



**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
<p><b>4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued</b></p>		
Action	Division	Description of Progress
<p>Continue to implement the Live Green Plan 2015–19 including:</p> <ul style="list-style-type: none"> <li>▪ Deliver Council-led Live Green workshops and related engagement activities</li> <li>▪ Deliver the Hume Enviro Champions community leadership program to empower local people to create environmental change in their communities</li> <li>▪ Deliver biodiversity education and engagement activities in Hume schools</li> <li>▪ Commence the review of the Live Green Plan 2015–19.</li> </ul>	Sustainable Infrastructure and Services	<p>2019/20 implementation of the Live Green Plan has included:</p> <ul style="list-style-type: none"> <li>▪ Engaging and varied community workshops and activities undertaken. From April 2020, education will be delivered online.</li> <li>▪ An organised tour in the City of Casey to learn about Environmentally Sustainable Design in housing developments.</li> <li>▪ Support was provided for Hume Explorer Nature Play program</li> <li>▪ Ongoing support provided for Hume Enviro Champions to implement their projects. Due to COVID-19 restrictions the 2020 program will be delivered online.</li> <li>▪ 2019 Community Greening events were completed. Due to COVID-19 restrictions remaining 2020 greening events will be rescheduled.</li> <li>▪ There were eight successful applications for the Schools for Nature program and preliminary planning sessions were held with schools involved in the wildlife habitat garden project.</li> <li>▪ 752 students participated in biodiversity audits and citizen science presentations.</li> <li>▪ Completion of 2019 Seedlings for Schools program. 2020 seedling orders were placed but will be delayed until schools return.</li> <li>▪ Meetings and environmental action were taken through Hume CAN (climate action network), Hume Seed Library, Hume Clothes Swap and 'Care for 3064'.</li> <li>▪ The Project Plan for the review of the Live Green Plan 2015-19 has been endorsed.</li> </ul>
<p>Service Provider, Facilitator, Advocate</p>		

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator, Advocate
<p>Support rural landowners and protect conservation areas including through:</p> <ul style="list-style-type: none"> <li>▪ Preparing the Land and Biodiversity Plan for Council consideration.</li> <li>▪ Implementing the Land and Biodiversity Plan.</li> <li>▪ Management programs, grants and rate rebates.</li> <li>▪ Managing and monitoring conservation reserves and roadsides to protect environmental and cultural assets, through an integrated approach to pest management, ecological burning and habitat enhancement.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>2019/20 support for rural landowners to protect conservation areas has included:</p> <ul style="list-style-type: none"> <li>▪ The Regenerative Agricultural Field Day was held on 22 September 2019 with 15 people attending.</li> <li>▪ 48 rural property visits have been completed. Due to COVID-19 restrictions two field days have been cancelled.</li> <li>▪ RE-Source newsletter and a new e-newsletter was distributed in February 2020.</li> <li>▪ The Rural Landscapes Tour was held in October 2019.</li> <li>▪ Conserving our Rural Environment (CORE) project grants were completed with 40 properties receiving grants.</li> <li>▪ 153 CORE small grants have been provided.</li> <li>▪ Developing the 2020 grant applications through Smarty Grants is underway.</li> <li>▪ The CORE monitoring program is complete. A post monitoring landholder engagement session was held in March 2020.</li> <li>▪ Conservation Reserves Monitoring by consultants is continuing across half of Council's conservation assets</li> <li>▪ The Land and Biodiversity Plan implementation is continuing. A project plan for the redevelopment of the Plan has commenced including a review of existing actions and targets.</li> <li>▪ The Roadside Management Program is underway primarily involving control of declared noxious weeds.</li> <li>▪ A Draft report on the Fauna Monitoring Program has been submitted to Council for Review.</li> </ul>	

**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued**

Action	Division	Progress	Description of Progress	Council's Role
Complete the landscape connectivity plan.*	Sustainable Infrastructure and Services	Significant Progress	The Landscape Connectivity Plan including review of all actions is in the final stages of development. It is anticipated that a draft plan will be presented to Council in late 2019/20.	Service Provider, Facilitator, Advocate

\*Rollover action from Council Plan 2017-2021 (2017/18 Actions and 2018/19 Actions)

**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator, Advocate
<p><b>4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process</b></p> <p>Undertake planning compliance activities under the Hume Planning Scheme including:</p> <ul style="list-style-type: none"> <li>Native vegetation regulations.</li> <li>Construction Environmental Management Plans.</li> <li>Cleanfill and landfill investigations.</li> <li>Industrial compliance and education including the Industrial Sector Enhancement Project (ISEP).</li> <li>Major planning compliance investigations.</li> </ul>	Sustainable Infrastructure and Services, Planning and Development	Significant Progress	<p>2019/20 planning compliance activities under the Hume Planning Scheme have included:</p> <ul style="list-style-type: none"> <li>Over 12 native vegetation enforcement cases. Three cases have been brought to resolution and two are progressing to VCAT hearings.</li> <li>Work continues reviewing Construction Environmental Management Plans (219 to date) and conducting pre-commencement meetings (40 to date).</li> <li>Compliance activities and small scale Cleanfill sites continue to be investigated.</li> <li>A major investigation is underway within the Kalkallo Catchment. An external working group has been formed to determine how to manage site issues. A briefing was provided to relevant managers and the Executive Management Team.</li> <li>Encroachment of building activities into Council conservations reserves continue to be investigated.</li> <li>Council was successful in receiving funding for an EPA authorised officer to work with Council. The officer has commenced.</li> <li>As part of the department realignment in Statutory Planning and Building Control Services, a temporary Planning Investigations role was created to assist in identifying and ensuring compliance on high risk sites.</li> <li>Council took over outstanding implementation of a Land Rehabilitation Plan in a formal arrangement with DELWP.</li> </ul>	

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services**

Action	Division	Progress	Description of Progress	Council's Role
<p>Implement the Waste and Amenity Service Plan to increase the uptake of recycling and organics and improve diversion of waste from landfill through projects including:</p> <ul style="list-style-type: none"> <li>Develop a business case for a municipal wide organics service, to be included as part of Council's household waste and recycling collection service.</li> <li>Conduct a review of household waste, recycling and organics bins, and begin a phased roll out of industry standardised bin sizes and colours.</li> <li>Develop a communications plan to promote the correct use of the household waste, recycling, and organics service to residents.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>Implementation of the Waste and Amenity Service Plan in 2019/20 has included</p> <ul style="list-style-type: none"> <li>An initial meeting was held and the timing and resourcing needs for a waste and recycling services communication plan was developed.</li> <li>A review of the residential waste stream including bin audits of garbage, recycling and organics was completed. The results of the audit indicated heavy contamination within the recycling and opt in organics bins. This information will be used to create education campaigns to assist residents with the correct use of the mobile bin system.</li> <li>'Recycling Victoria - A new Economy' policy was released in February 2020. The key elements of the policy include implementation of a container deposit scheme in 2022/23, mandatory introduction of garden and food organics recovery services by 2030, a separate glass recycling service by 2027 and standardisation of Mobile Bin Lid colours. A draft transition plan will be prepared in the coming months for Council.</li> </ul>	Service Provider, Advocate

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services</p> <p>Implement the 2019/20 actions of the Greenhouse Action Plan, including:</p> <ul style="list-style-type: none"> <li>Progression of options for renewable energy procurement.</li> <li>Support the installation of solar panels and/or lighting upgrades at Council facilities</li> <li>Prepare an annual greenhouse gas inventory for Council operations to provide to the Clean Energy Regulator.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>Implementation of the 2019/20 actions of the Greenhouse Action Plan has included:</p> <ul style="list-style-type: none"> <li>Council has committed around one quarter of its electricity use to the Local Government Power Purchase Agreement process. The remainder of electricity use is with the Procurement Australia Power Purchase Agreement tender.</li> <li>Procurement Australia have recommended a supplier for a 10-year agreement, which Council will consider in April 2020.</li> <li>Council has endorsed moving small sites to the State Purchase Contract with 100 per cent Green Power.</li> <li>A contractor has been appointed to install solar systems at small to medium sized Council facilities. Six installations have been completed and the remaining will be completed in 2020.</li> <li>Project management of energy efficiency works at Broadmeadows Aquatic and Leisure Centre has been completed.</li> <li>Selection of a contractor for lighting upgrades in the Broadmeadows office is underway.</li> <li>Tender submissions for solar installations at Broadmeadows Aquatic and Leisure Centre, Broadmeadows Basketball Stadium and Boardman Basketball Stadium have been evaluated, with a report to be submitted to Council.</li> <li>Hume's annual greenhouse inventory is complete and submitted. Greenhouse gas emissions have increased marginally by 1% compared to the previous year.</li> </ul>	Service Provider, Advocate

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services**

Action	Division	Progress	Description of Progress	Council's Role
Prepare the Integrated Water Management Plan for Council consideration and implement Integrated Water Management Actions including: <ul style="list-style-type: none"> <li>▪ Stormwater harvesting design work.</li> <li>▪ Investigations into creek naturalisations.</li> <li>▪ Water efficiency measures in leisure centres.</li> </ul>	Sustainable Infrastructure and Services	Completed	The Integrated Water Management Plan (IWMP) was developed in consultation with the cross-organisational Integrated Water Management working group. The IWMP 2020-2025 was endorsed by Council on 23 March 2020. Funding applications have been submitted to Melbourne Water for stormwater harvesting designs at John Ilhan Reserve, O'Brien St retarding basin and Jack Roper Reserve.	Service Provider, Advocate



**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Advocate
<p>4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability</p> <p>Commence design of streetscape and service infrastructure works in Hume Central, beginning with Civic Way.</p>	<p>Communications, Engagement and Advocacy, Planning and Development</p>	<p>Significant Progress</p>	<p>Detail design of the streetscape upgrades for Civic Way is in progress after updating Council on scope and design elements. Tendering is scheduled for Fourth Quarter 2019/20.</p>	
<p>Continue to progress implementation of the Greater Broadmeadows Framework Plan priorities, including:</p> <ul style="list-style-type: none"> <li>▪ Further investigation to deliver an east-west connection across the Merlynston Creek</li> <li>▪ Progressing Stage 2 of Meadowlink Railway Crescent to Broadmeadows Station.</li> </ul> <p>Continued advocacy to the State Government to progress the re-development of Broadmeadows Railway Station.</p>	<p>Planning and Development</p>	<p>Significant Progress</p>	<p>2019/20 progress on the implementation of the Greater Broadmeadows Framework Plan has included:</p> <ul style="list-style-type: none"> <li>▪ Transport planning investigations for Northmeadows were scoped with a directions workshop to occur in April 2020. This project will be progressed during Fourth Quarter 2019/20 but is unlikely to be completed until mid-year.</li> <li>▪ Council will be provided an update on Merlynston Creek crossing investigations in Fourth Quarter 2019/20, with the goal to secure a policy position on preferred alignment and land assembly approach.</li> <li>▪ Detail design of Meadowlink Stage 2 along Railway Crescent to Broadmeadows Railway Station is underway and scheduled for construction in 2020/21.</li> <li>▪ Council's advocacy campaign for full redevelopment of Broadmeadows Railway Station is continuing. This has included promotion of work undertaken by Swinburne University students, to develop a station and transport hub. A response from state government has not been received on business case investigations for renewal at the Station.</li> </ul>	

**THEM 4** A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability**

Action	Division	Progress	Description of Progress	Council's Role
Develop a Placemaking Program to determine future approaches, areas and a schedule of placemaking activities and continue implementation of existing Place Frameworks for key activity centres, including: <ul style="list-style-type: none"> <li>▪ Jacana</li> <li>▪ Gladstone Park</li> <li>▪ Craigieburn Plaza.*</li> </ul>	Planning and Development	Some Progress	A review of the Hume Places program has identified a forward program of activity centres for revitalisation based on available resources and will be reported in Fourth Quarter 2019/20. Existing Place Framework implementation is continuing including: <ul style="list-style-type: none"> <li>▪ Jacana streetscape improvement works are scheduled to commence in Fourth Quarter 2019/20.</li> <li>▪ Landscape improvements for Gladstone Park have been scoped with works scheduled for implementation in Fourth Quarter 2019/20.</li> <li>▪ Craigieburn Plaza and Council sites in the precinct (Benston Street and Craigieburn Gardens) are being reviewed considering the State Major Roads project to duplicate Craigieburn Road. Planning has commenced for streetscape design work to be undertaken in 2020/21 for Benston Street.</li> <li>▪ At Dallas Shopping Centre, stage two of the cultural precinct upgrade works to the northern car park and forecourt entrance to Blair Street is progressing and scheduled for completion in Fourth Quarter 2019/20.</li> <li>▪ Construction of the Moonee Ponds Creek boardwalk and associated landscaping at Westmeadows Village will occur during the Fourth Quarter of 2019/20.</li> </ul>	Statutory Authority, Service Provider, Advocate

*\*Rollover and combining of two actions from Council Plan 2017-2021 (2018/19 Actions)*

**THEM 4**  
**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p><b>4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs</b></p> <p>Enhance the amenity of public areas through:</p> <ul style="list-style-type: none"> <li>Implementing an additional amenity crew.</li> <li>Reviewing and benchmarking the effectiveness of amenity crews in Hume with consideration of future growth and community expectations.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>To enhance the amenity of public areas an additional Amenity Crew was recruited bringing the number of crews to five across the municipality. The additional amenity crew has shown excellent results including increased responsiveness to hot spot areas.</p> <p>An Amenity Services benchmarking exercise commenced to identify waste volumes and types, key hotspot locations, processing opportunities to maximise resource recovery and community education strategies. COVID-19 restrictions have resulted in some service modifications. A trial of field software will commence in Fourth Quarter 2019/20 to enable better reporting and tracking of litter activities throughout the municipality.</p>	
<p>Continue to increase and improve the quality of Council trees through:</p> <ul style="list-style-type: none"> <li>Inspecting and managing street and reserve trees to maintain health.</li> <li>Rollout of the 2019/20 street tree planting program.</li> <li>Implementing the 2019/20 Urban Forest Enhancement Program including planting iconic, shade and plantation trees in Council managed parks and reserves.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>Actions taken to increase and improve the quality of Council trees has included:</p> <ul style="list-style-type: none"> <li>Continuation of the 2019/20 tree planting program</li> <li>Planning for the Urban Forest Enhancement Program is underway for planting in Autumn 2020.</li> <li>Tender for Tree pruning, and removal was advertised, awarded and started.</li> <li>A Specialist Tree Services EOI was advertised and has been shortlisted.</li> </ul>	
<p>Finalise the guiding principles for the Integrated Urban Forest approach to increase canopy cover of streets and reserves in Hume City.</p>	Sustainable Infrastructure and Services	Completed	<p>The Urban Forest Principles were adopted by Council on 23 March 2020. Work is continuing to create the Urban Forest Priority Plan.</p>	

**THEM 4** A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p>4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs</p> <p>Continue to implement the Waste and Amenity Service Plan including:</p> <ul style="list-style-type: none"> <li>Initiatives to proactively manage, improve and enforce unsightly residential and industrial properties.</li> <li>Actions to encourage use of hard rubbish services and reduce dumped household rubbish.*</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>Implementation of the Waste and Amenity Service Plan in 2019/20 has included:</p> <ul style="list-style-type: none"> <li>Increased responsiveness from Litter Officers investigating litter and illegal dumping incidents, issuing an increased number of infringements and notices under the Environment Protection Act (up from 2016/17).</li> <li>Promotion of the hard rubbish service and Hume Clean Days including the addition of a fifth Hume Clean Day to the annual calendar.</li> <li>Promotion of the ban on electronic waste to landfill to encourage separation and proper disposal at Council facilities.</li> <li>The implementation of a fifth Amenity Crew across the municipality along with an extension to litter enforcement activities allowing for additional resources to focus on illegal dumping of waste materials.</li> <li>Due to COVID-19 restrictions some programs have been put on hold; hard waste services remain operational.</li> <li>Work has commenced to source new contracts for existing services that will terminate in 2020, including the Dumped &amp; Bulk Waste collection and Hard Waste services. Enhanced service effectiveness within these areas is a priority as part of the new contracts.</li> </ul>	Service Provider

\*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

**THEM 4**



**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces**

Action	Division	Progress	Description of Progress	Council's Role
<p>Continue implementation of the Parks and Open Space Service Plan including:</p> <ul style="list-style-type: none"> <li>Trial, monitor and evaluate (including community engagement) interim levels of service for parks maintenance, and report on the findings to support the development of the Open Space Strategy</li> <li>Trial, monitor and evaluate (including community engagement) differential mowing at agreed sites throughout the City, and report on the findings to support the development of the Open Space Strategy.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>In accordance with the Parks and Open Space Service Plan, levels of service changes for parks maintenance are being progressively implemented with monitoring and evaluation to support development of the Open Space Strategy.</p> <p>Some trial work on differential mowing has been implemented with initial engagement undertaken and feedback received from the community.</p> <p>Work to document Level 2 sites that will receive Level 2 operational levels of service has been completed. Results of the implementation will be presented to Council in May 2020. The horticultural contract starting in April 2020 has included new service levels to be implemented.</p> <p>Data is being collated on management areas to facilitate new contracts in horticulture and parks maintenance.</p>	Service Provider, Advocate
<p>Continue development and improvement works to Craigieburn ANZAC Park.</p>	Sustainable Infrastructure and Services	Significant Progress	<p>Works are currently underway on further developments at Craigieburn ANZAC Park including improving drainage, tree planting and turf works. The staging area has been asphalted and quotes are being sourced for drainage works, to be completed in 2019/20. The entrance of SPLASH has been completed and more colourful plants have been added in the park.</p>	

# THEM 4

## A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces</p> <p>Undertake playspace and amenity upgrades at Council's parks and reserves including:</p> <ul style="list-style-type: none"> <li>▪ Duncan Court Reserve, Westmeadows</li> <li>▪ Cambridge Crescent Reserve, Roxburgh Park</li> <li>▪ Phelan Court Reserve, Tullamarine</li> <li>▪ Renfew Court Reserve, Greenvale</li> <li>▪ Stewarts Lane Reserve, Sunbury.</li> </ul>	Planning and Development	Significant Progress	<p>Playspace and amenity upgrade works at Council's parks and reserves in 2019/20 have included:</p> <ul style="list-style-type: none"> <li>▪ Duncan Court Reserve. Westmeadows – Works have been completed and contractor to maintain until the end of April 2020.</li> <li>▪ Cambridge Crescent Reserve, Roxburgh Park – construction complete and contractor to maintain until June 2020.</li> <li>▪ Phelan Court Reserve, Tullamarine - Construction is complete; under contractor maintenance until April 2020.</li> <li>▪ Renfew Court Reserve, Greenvale – Flora and fauna assessments completed. Landscape Architects have been appointed and detailed design is underway.</li> <li>▪ Stewarts Lane Reserve, Sunbury - contractor has been appointed.</li> <li>▪ Further playspace and amenity upgrades have been completed at Meldrum-McCubbin Reserve, Sunbury. Works have commenced at Roebourne Crescent Reserve, Campbellfield; Seth Raistrick Reserve, Campbellfield. Works are also to commence at Parkview Drive Reserve, Sunbury.</li> </ul>	Service Provider, Advocate

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**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces**

Action	Division	Progress	Description of Progress	Council's Role
<p>Commence stakeholder engagement and development of a new Open Space Strategy, that will review and consider:</p> <ul style="list-style-type: none"> <li>The prioritisation of parks for higher levels of development and identifying premier parks.</li> <li>Refocus the emphasis on the quality and character of open space in each suburb.</li> </ul>	<p>Planning and Development</p>	<p>Some Progress</p>	<p>An Open Space Strategy discussion paper was completed, outlining key issues and questions that the new Strategy must address. The paper is based on research and review of other open space strategies, and results of a staff workshop. A summary report of previous open space community engagement sessions has been prepared, completed actions from the current Open Space Strategy have been documented and GIS mapping updated to show locations of open space. Community engagement has been deferred until it can commence face to face.</p>	<p>Service Provider, Advocate</p>

**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.3.1 Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options**

Council's Role	Description of Progress	
Facilitator, Advocate	Progress	Description of Progress
<p><b>Action</b></p> <p>Advocate to State and Federal Government for funding and implementation of projects as identified in the Transport Advocacy Plan to improve public transport, roads, walking and cycling.</p>	<p><b>Division</b></p> <p>Communications, Engagement and Advocacy</p>	<p><b>Progress</b></p> <p>Some Progress</p> <p>Advocacy to improve public transport, roads, walking and cycling has included:</p> <ul style="list-style-type: none"> <li>▪ A major campaign calling for the redevelopment of the Broadmeadows Train Station has been undertaken. The campaign involved a schedule of stories highlighting the need for investment in the station. The issue was picked up by the Daily Mail and ABC Radio. Social media and external communications were also used to improve community awareness of the issue.</li> <li>▪ Council partnered with Swinburne University School of Architecture to develop visionary design solutions for the Broadmeadows Train Station precinct. A masters studio investigated what changes to transport infrastructure and urban development could result in improved user experiences. The designs were released in January 2020.</li> <li>▪ Council continued to join with community groups to call for the duplication of Mickleham and Somerton roads.</li> <li>▪ Council contributed to the National Growth Areas Alliance (NGAA) federal budget submissions for the delivery of the Bulla Bypass, Mickleham, Somerton and Craigieburn road duplications, the development of a Federal community infrastructure fund and unlocking employment precincts.</li> <li>▪ Council met with the Upfield Transport Alliance to discuss supporting their campaign for the duplication of sections of the Upfield Railway Line and promoted and encouraged the Hume community to participate in RACV's On Track Survey.</li> </ul>



**THEM 4**

**A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking**

Action		Division	Progress	Description of Progress	Council's Role
Advocate to State and Federal Government for funding and implementation of road projects identified in the Transport Advocacy Plan.		Sustainable Infrastructure and Services	Significant Progress	<p>Advocacy and negotiations for funding and implementation of road projects identified in the Transport Advocacy Plan continue including:</p> <ul style="list-style-type: none"> <li>Working to ensure the best possible outcome from the upgrade to Craigieburn and Sunbury Roads, which are part of the current Northern Roads Upgrade Package.</li> <li>Working with Rail Projects Victoria to advocate for interests in relation to the Gap Road level crossing removal project.</li> <li>Working to build the case for important transport infrastructure projects that are yet to receive funding, such as increasing Councils comprehensive traffic data to support proposals.</li> </ul>	Service Provider, Advocate
Undertake planning and design for Yirrangon Road connection to Buckland Way, Sunbury (access to Vineyard Road from Jacksons Hill).		Sustainable Infrastructure and Services	Significant Progress	<p>Preliminary design activities for the Yirrangon Road connection to Buckland Way, Sunbury connection are progressing. Contracts have been awarded and work is underway for survey, cultural heritage and environmental assessments. Access to the gas easement has been resolved.</p> <p>Development Victoria is finalising plans for stage 19 of Jacksons Hill, which forms part of the connection. Land acquisition will be required to establish the road reserve to the south of Jackson's Hill. This requires the Infrastructure Contribution Plan for the Sunbury South PSP to be finalised, which is not expected until early 2021. A detailed project schedule has been developed, with construction to be tendered in early 2022.</p>	

# THEM 4

## A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

### COMMUNITY EXPECTATION (from Hume Horizons 2040)

#### 4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

Action	Division	Progress	Description of Progress	Council's Role
<p>Undertake initiatives to improve the quality of local streets, parking and traffic management including:</p> <ul style="list-style-type: none"> <li>Develop and implement regular reporting on Council's compliance with its Road Management Plan.</li> <li>Continue to implement Council's Parking on Narrow Streets Policy, and as part of its scheduled review, investigate how the Urban Forest Principles may be incorporated to increase tree canopy coverage when developing solutions such as indented parking.</li> <li>Undertake Local Area Traffic Management (LATM) studies in the Somerton industrial area and Sunbury West, implement local traffic and road safety improvements and review the LATM process to determine future approaches and alternatives.</li> </ul>	Sustainable Infrastructure and Services	Significant Progress	<p>Initiatives to improve the quality of local streets, parking and traffic management has included:</p> <ul style="list-style-type: none"> <li>The Road Management Plan reporting is under development.</li> <li>Designs have been completed for the 2019/20 indented parking bay projects under the Parking on Narrow Streets Policy and construction is progressing.</li> <li>A review of the Parking on Narrow Streets Policy has been completed. In March 2020 Council released the draft amended Policy for public consultation. The Policy includes a link to Council's draft Urban Land Forrest Principles.</li> <li>The Somerton Industrial Area and Sunbury West LATM studies are progressing to schedule. Consultation has been undertaken for both studies and included notifications and questionnaires being distributed to all properties, an online portal and an information drop-in session. In response to the information collected, proposed Traffic Management Plans have been developed which outline proposed traffic treatments. These will be distributed for further feedback before final plans are reported to Council later in 2019/20.</li> </ul>	Service Provider, Advocate

# THEM 4

## A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking				Service Provider, Advocate
Action	Division	Progress	Description of Progress	
<p>Commence local road infrastructure upgrades to improve road safety and traffic flow, including:</p> <ul style="list-style-type: none"> <li>▪ Duplication of Roxburgh Park Drive, Roxburgh Park.</li> <li>▪ Reconstruction of Hansen Road, Craigieburn.</li> <li>▪ Reconstruction of Wildwood Road (South), Wildwood.</li> </ul> <p>Reconstruction of Mitchell Street, Kalkallo.</p>	Sustainable Infrastructure and Services	Significant Progress	<p>2019/20 local road infrastructure upgrades to improve road safety and traffic flow have included:</p> <ul style="list-style-type: none"> <li>▪ Duplication of Roxburgh Park Drive - construction is underway.</li> <li>▪ Wildwood Road (South) upgrade - in design phase with significant environmental approvals required (flora &amp; fauna and native). Awaiting planning approval for the removal of some trees and the extent of offset payments required. Ideally the works should be undertaken in the warmer months between October-April. This is a 2-year project which is expected to be completed in 2020/21. Due to the environmental and seasonal construction issues it is likely that the construction phase will be scheduled as one project during the warmer months of 2020/21.</li> <li>▪ Mitchell Street upgrade - construction is underway for the section to be delivered in 2019/20. The second stage (Northern section) is proposed for 2021/22.</li> <li>▪ Hansen Road reconstruction - construction is underway.</li> </ul>	
<p>Review the level of parking infringements fines (Offence Fees), as required under the Victorian Government's Road Safety Rules.</p>	Corporate Services	No Progress	<p>This action is scheduled to commence later in 2019/20. A report will be prepared for Council consideration listing the parking infringements fees that Council has the discretion to set.</p>	

**THEME 5**  
**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Summary of progress and Strategic Indicators

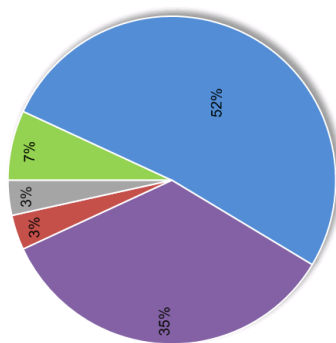
**SUMMARY OF PROGRESS FOR THEME 5**  
**1 JULY 2019 – 31 MARCH 2020**

**STRATEGIC INDICATORS TO 31 MARCH 2020**

**Strategic Objective 5.1:** Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Indicator	Target	2019/20 Result
Percentage of Council Plan actions completed	Target by 2020/21 = 85%	17% or 22 actions have been completed to date in 2019/20. At the same time in 2018/19, this result, was 13 actions or 8% completed.
Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement	Target by 2020/21 = 50%	Most recent result (28 April 2020) = 48% of indicators experienced a positive movement. The previous result was 42.5% (2018). (Source: Hume City Council, Hume Horizons 2040 Community Indicators)

**Strategic Objective 5.2:** Create a community actively involved in civic life.  
*There are no Strategic Indicators for this objective.*



- Completed (7% or 2 actions)
- Significant Progress (52% or 15 actions)
- Some Progress (35% or 10 actions)
- No Progress (3% or 1 action)
- Deferred (3% or 1 action)

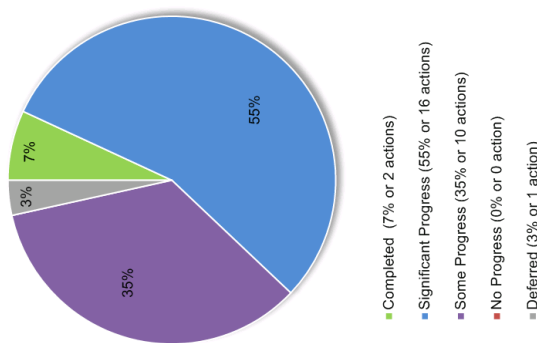
**THEME 5**  
**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Summary of progress and Strategic Indicators

**SUMMARY OF PROGRESS FOR THEME 5**  
**1 JULY 2019 – 31 MARCH 2020**

**STRATEGIC INDICATORS TO 31 MARCH 2020**

**Strategic Objective 5.3:** Provide a responsible and transparent governance, services and infrastructure which respond to and supports community needs.



Indicator	Target	2019/20 Result
Value of non-recurrent grants received from State and Federal Governments and other organisations	Target by 2020/21 = \$10.8 million	\$5,175,146.25 in non-recurrent grants have been received in 2019/20. At the same time in 2018/19, this value was \$12,062,251.35.
Percentage of Council decisions made at meetings closed to the public	Target by 2020/21 = 15%	19.73% is the result to date in 2019/20. 21.5% was the result for the same time in 2018/19.
Asset renewal as a percentage of depreciation	Target by 2020/21 = 49%	49.69% is the result to date for 2019/20 compared to 54.47% for the second quarter 2018/19.
Adjusted underlying surplus (or deficit) as a percentage of underlying revenue	Target by 2020/21 = 15%	20.48% is the result to date for 2019/20 compared to 24.78% for the second quarter 2018/19.
Community satisfaction with Council decisions	Target by 2020/21 = 63/100	2019/20 result is 55/100 which is a decrease from the 2018/19 result of 60/100. (Source: Hume Community Survey 2019/20)

**5**   
**THEM**

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems				Service Provider
Action	Division	Progress	Description of Progress	
Continue to implement the single-view of customer's project to provide more efficient interactions with customers across Council services.	Corporate Services	Some Progress	To achieve a single customer view, Council has awarded a tender to undertake the design phase of the technical requirements. This phase is expected to be completed by the end of May 2020 and will deliver a solution and benefits plan.	
Explore Council's approach to 'Smart Cities' to maximise the potential that technology, data analytics and service innovation can help achieve the vision and aspirations of Hume Horizons 2040 and improve the day-to-day services provided to Hume's community.	Communications, Engagement and Advocacy	Some Progress	Exploration work has commenced, and an initial draft discussion paper is in the process of being developed, and is expected to be finalised towards the end of the financial year.	
Following the completion of service planning, develop and implement a Customer Experience Strategy.	Communications, Engagement and Advocacy	Completed	Council approved the Customer Experience Action Plan 2019-2023 on the 9 December 2019. The Action Plan is continually being reviewed to prioritise organisational actions to ensure that the delivery an experience received is consistent, responsive, seamless, flexible and personalised.	
Implement the plan to digitalise Council records to reduce reliance on paper-based documents, increasing efficiencies in secure record management.*	Corporate Services	Significant Progress	After a successful trial, the design and scoping phase to digitalise Council records was completed. An internal storage room is being vacated and all files will be stored at an offsite location. As of 1 July 2020, all records will be sent electronically.	

\*Rollover action from Council Plan 2017-2021 (2017/18 Actions and 2018/19 Actions)

# THEME 5

## A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p><b>5.1.2 Hume's community is informed of the progress of Hume Horizons 2040 through the establishment of systems for measuring and reporting the community's progress in achieving Hume Horizons 2040 objectives</b></p> <p>Continue to deliver a range of research to understand community expectations and customer experience with Council services and programs including:</p> <ul style="list-style-type: none"> <li>▪ Undertaking the biennial Community Satisfaction Survey.</li> <li>▪ Reviewing the approach to Council's annual survey program to consider complementary or alternative approaches to telephone surveying, particularly for reaching young people and households without fixed-line telephones.</li> <li>▪ Reviewing the 'New Household Survey' and distribution process to improve provision of Council information and investigate options to capture the rental market.</li> <li>▪ A program of service-specific customer experience and satisfaction surveys to support service planning and strategy development.</li> </ul>	Communications, Engagement and Advocacy	Significant Progress	<p>A range of research to understand community expectations and customer experience with Council services and programs has included:</p> <ul style="list-style-type: none"> <li>▪ The biennial Community Satisfaction Survey was successfully conducted, and the report is complete. Shopping centre intercept surveys were completed reaching a number of young people. Information regarding the proportion of mobile phone and landline numbers reached will be assessed in preparation for the 2020 Community Indicators Survey.</li> <li>▪ A program of service-specific customer experience and satisfaction surveys to support service planning and strategy development is continuing.</li> <li>▪ The 'New Household Survey' (NHS) report 2018/19 is complete. The next stage is reviewing the NHS distribution process.</li> </ul>	Service Provider
Continue to develop and implement community indicators to measure the progress of Hume Horizons 2040.	Communications, Engagement and Advocacy	Significant Progress	Development and implementation of community indicators to measure the progress of Hume Horizons 2040 is ongoing. Nine indicators have been updated, 11 indicators have no further updates and for eight indicators, analysis is in progress.	

**THEME 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
5.1.3 The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan ( <i>Hume Horizons 2040</i> ) by reviewing the plan every four years, following Council elections			
Action	Division	Progress	Description of Progress
Plan and commence a major review of Hume Horizons 2040.	Communications, Engagement and Advocacy	Some Progress	A project and engagement plan has been developed to progress a major review of Hume Horizons 2040. Initial engagement plans are in the process of being revised due to COVID-19 and alternative online and telephone survey opportunities are being explored.



**THEME 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)			
Action	Division	Progress	Description of Progress
<p><b>5.1.4</b> The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</p>	<p>Communications, Engagement and Advocacy</p>	<p>Significant Progress</p>	<p>Council's Intranet continues to be developed to enhance knowledge management and service efficiencies, including:</p> <ul style="list-style-type: none"> <li>A program to encourage page owners to review and update their information on the intranet (Hume Quarters) was undertaken. Over 300 emails were sent by site admins to 79-page owners to review and update more than 220 pages.</li> <li>To emphasise the effectiveness of the intranet as an internal communication tool, a suite of tactics and events were delivered from 4 to 13 September 2019 to promote 'R U OK Day' (93 views for the featured story) and the social wall had an increased level of participants throughout the week.</li> <li>The HQ social wall has proven to be a successful tool for informal two-way communication, engagement and information sharing, including it's in the Bag Campaign (74 likes, 18 replies, #Hume Together Campaign (76 Likes), International Women's Day #EachforEqual Campaign (65 Likes) and Josie Mitz's Melbie Award (4th highest likes ever).</li> <li>Opportunities to seek out new vendors to deliver ongoing SharePoint/intranet support and migration to the cloud have progressed.</li> <li>An Intranet Strategy recommending an approach to migrate from a server-based system to the cloud was presented to management. The migration of pages from the SharePoint Server 2016 to SharePoint Online will provide staff with a secure and mobile friendly intranet, highly integrated with existing Microsoft Office 365 applications.</li> </ul>
			<p><b>Council's Role</b> Service Provider</p>

**THEME 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p><b>5.1.4</b> The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</p> <p>Evaluate the 2018/2019 Leadership Development Program (LDP) and continue program delivery.</p> <p>Implement an emerging leaders' program across the organisation.</p>	<p>Communications, Engagement and Advocacy</p> <p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p> <p>Deferred</p>	<p>Staff evaluations of the Leadership Development Program (Learn2Lead) have occurred for each completed module with further evaluation of the program planned for later in 2020.</p> <p>2019/20 Learn2Lead Program delivery has included:</p> <ul style="list-style-type: none"> <li>▪ Completion of Module 4: 'Presenting and Communicating for Impact'.</li> <li>▪ Completion of Module 5: 'Creating a Positive Safety Culture: 'Mental Health &amp; Wellbeing' workshops.</li> <li>▪ Completion of Module 5: 'Creating a Positive Safety Culture': 'Leadership Role in Safety' workshops.</li> <li>▪ Completion of Module 5: 'Creating a Positive Safety Culture': 'OHS Moot Court'</li> <li>▪ Module 6: 'Critical Thinking and Decision making of the Learn2Lead program' was scheduled for April/May 2020 but has now been placed on hold due to COVID-19 restrictions.</li> </ul> <p>Project management of the inter-Council 2020 Emerging Leader Challenge commenced to identify six aspiring leaders to represent Council, with nominations closing in January 2020. A briefing note was prepared and participants and mentors selected for the program. The first session was conducted with participants. Due to COVID-19 restrictions the program is currently on hold.</p>	<p>Service Provider</p>

**THEM 5** 

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
<b>5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</b>				
Action	Division	Progress	Description of Progress	
Finalise the Project Plan and commence implementation of electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.	Communications, Engagement and Advocacy	Significant Progress	<p>Steps to finalise the Project Plan and commence implementation of electronic timesheets and rostering systems have included:</p> <ul style="list-style-type: none"> <li>▪ The Electronic Timesheets and Rostering tender report was endorsed by Council in September 2019.</li> <li>▪ Discovery Workshop sessions were conducted, and Council signed a <i>Statement of Works and Effort</i> with a supplier in November 2019.</li> <li>▪ A training session was conducted in February 2020 for project champions.</li> <li>▪ Officers are now engaged in testing the system and working with project champions to undertake training and input schedules and rosters. Implementation of the system will commence when normal business resumes.</li> </ul>	Service Provider

# THEM 5

## A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels		
Action	Division	Progress
<p>Undertake initiatives to enhance Council consultation and engagement practices, including:</p> <ul style="list-style-type: none"> <li>Develop and implement a Community Engagement Policy and review Council's existing guidelines in line with the new Local Government Act.</li> <li>Develop strategies, approaches and capacity implement innovative consultation and engagement practice, particularly face to face and online.</li> <li>Explore opportunities to further support Councillor's consultation and engagement with the community, including via online channels.</li> </ul>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>
		<p><b>Description of Progress</b></p> <p>Initiatives to enhance Council consultation and engagement practices have included:</p> <ul style="list-style-type: none"> <li>Council undertook a suite of community engagement activities between July and December 2019 to seek ideas and feedback on projects and services Council could consider for 2020/21 and beyond. This included:                             <ul style="list-style-type: none"> <li>Hume Community Survey and Online Budgeting Tool</li> <li>Community Capital Works Applications</li> <li>Ongoing evaluation of Council's major events including Craigieburn Festival and Summer Sessions.</li> </ul> </li> <li>To support greater Councillor involvement in engagement activities. Council held a series of online ward meeting discussions via Facebook in September 2019. On the night of the event, 33 people actively participated with 63 questions or comments received, and a further 161 reactions. Following completion of the discussion, 863 people had viewed the online ward discussions, and the events reached approximately 27,400 people on Facebook.</li> <li>Following royal assent of the new Local Government Act. A project and engagement plan has been drafted to guide development of a Community Engagement Policy.</li> <li>Improving engagement capacity is ongoing, with an engagement module planned for the redeveloped Council website. Engagement HQ (provided by Bang the Table) is currently being implemented and has been recently trailed for internal engagement.</li> </ul>
		<p><b>Council's Role</b></p> <p>Advocate, Facilitator</p>

**THEM 5** 

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels				Advocate, Facilitator
Action	Division	Progress	Description of Progress	
Following a review of the locality (Suburb) boundaries, propose new suburb boundaries in the growth areas and the possible creation of new suburbs, and undertake community and stakeholder consultation and engagement in accordance with relevant legislation and guidelines.	Corporate Services	Significant Progress	In June 2019, Council approved the commencement of a community consultation process to seek community and key stakeholder feedback on what changes, if any, should be made to Hume City's locality (suburb) boundaries. Community consultation commenced on 8 July and closed on 7 August 2019, with a high level of engagement from the community. Council is currently working with the office for Geographic Names Victoria to seek feedback on the place names and suggested amendments to suburb boundaries in preparation for the next phase of consultation. It is important that the next phase of consultation is aligned to the Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2016. Due to changing timeframes, further communication will be presented to Council regarding the scope and next phase timelines once these have been clarified.	

**5**   
**THEM**

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator
<p><b>5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels</b></p> <p>Facilitate advisory committees/ reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including:</p> <ul style="list-style-type: none"> <li>▪ Hume Aboriginal Advisory Committee</li> <li>▪ Hume Interfaith Network</li> <li>▪ Hume Community Safety Advisory Committee</li> <li>▪ Hume Multicultural Action Plan Working Group</li> <li>▪ Hume Jobs and Skills Taskforce</li> <li>▪ Hume Sustainability Taskforce.</li> </ul>	<p>Community Services, Planning and Development, Sustainable Infrastructure and Services</p>	<p>Significant Progress</p>	<p>2019/20 committee/ reference group activities have included:</p> <ul style="list-style-type: none"> <li>▪ The Reconciliation Action Plan Working Group (RAPWG) formed a new advisory group consisting of representatives of Hume's Aboriginal and Torres Strait Islander community. The RAPWG provided advice and guidance on the delivery of plans related to Aboriginal and Torres Strait Islander communities. Three new members joined, and the group met three times.</li> <li>▪ The HIN contributed to the delivery of a suite of events in 2019 and began planning its activities for 2020. Prior to COVID-19 restrictions meetings were being held at rotating venues (places of worship) to share faith practices.</li> <li>▪ Hume Community Safety Advisory Committee meets quarterly to advise Council on new and emerging issues. The focus of the February meeting was project updates for Community Safety Month and Council's Safe Community Redesignation.</li> <li>▪ The newly named Multicultural Advisory Group (MAG) provided guidance on the implementation of the Multicultural Framework. During the March meeting the MAG shared online resources to connect and inform the community during COVID-19 restrictions.</li> </ul>	

*Continued Action on next page*

**5**  **THEME**

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

			<ul style="list-style-type: none"> <li>▪ Hume Jobs and Skills Task Force continued to provide governance for the Hume Community Revitalisation Project. Council submitted the 2019/20 progress report to the Department of Jobs, Precincts and Regions and approved the Stepping Stone to Social Inclusion Program for migrant women.</li> <li>▪ Six meetings of the Sustainability Taskforce were held in 2019. Preparation is underway for the April meeting to be held online. An EOI process was held for 2020 Sustainability Taskforce membership, and new members were approved by Council in December 2019. Following a recommendation from the Taskforce, Council endorsed the International Campaign to Abolish Nuclear Weapons (ICAN) Cities in support of the UN Treaty on the Prohibition of Nuclear Weapons. The Taskforce also made a recommendation to Council to consider declaring a Climate Emergency.</li> </ul>
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**THEM 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics	Communications, Engagement and Advocacy	Significant Progress	In line with the Four-Year Advocacy Plan, Council informed stakeholders of its position on issues including schools in growth areas, waste and recycling regulation, improved access to public transport, the redevelopment of Broadmeadows Train Station and the duplication of Mickleham and Somerton Roads. Council undertook a suite of community engagement activities on a range of projects, including the community capital works program, to seek ideas and feedback from residents. These were promoted via various tactics including social media, the website, e-newsletters and via the media, to encourage broad participation. Planning for the promotion of other upcoming Council engagement activities being held in 2020 has commenced.	Service Provider, Facilitator



**THEME 5**

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator
<p><b>5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics</b></p> <p>Undertake a biennial review of external communications activities or tools to ensure relevance, efficiency and effectiveness, including:</p> <ul style="list-style-type: none"> <li>Information needs for new households and recently arrived migrants to support the promotion and increased awareness of Council services, including information distributed via the New Household Survey.</li> <li>Community education, media, promotion and awareness of responsibilities under relevant legislation and regulations, particularly in relation to waste and amenity issues (dumped rubbish, graffiti etc).</li> </ul>	Communications, Engagement and Advocacy	Significant Progress	<p>The following has been undertaken to ensure Council's external communications activities and tools are relevant, efficient and effective:</p> <ul style="list-style-type: none"> <li>A review of publications and social media was undertaken with recommendations put forward to enhance our approach. These recommendations are now being implemented.</li> <li>Work continues to be undertaken in relation to adoption of the Hume Multicultural Framework to ensure identified gaps in terms of external communications are addressed to improve communication with Hume's multicultural community.</li> <li>Various communications continue to be developed and circulated in relation to waste and amenity including the correct use of recycling services, support for the pop-up recycling program and waste regulation advocacy communication. Digital communication has been the focus to facilitate two-way engagement with the community.</li> <li>A 12-month departmental calendar has been developed to identify opportunities to promote education and awareness around recurring matters such as graffiti.</li> <li>In March 2020, due to COVID-19 restrictions, the external communications focus quickly shifted. Immediate or quick response communication was required as services began to close. Strategic communications was also undertaken including the Hume Together campaign, Rates Relief and Assistance campaign and a preschool campaign.</li> </ul>	Service Provider, Facilitator

**THEM 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>Implement the outcomes of the Communications and Advocacy Service Plan.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Significant Progress</p>	<p>A key outcome of the Communications and Advocacy Service Plan was a digital by default (where appropriate) approach. Council committed to a range of actions to achieve this digital by default approach and culture and most of these actions have been completed.</p> <p>An update on the actions that have been undertaken to achieve the desired outcomes of the Communications and Advocacy Service Plan were presented to EMT in October 2019. An update on three key actions of the service plan and next steps for their implementation was included in this report, including:</p> <ul style="list-style-type: none"> <li>▪ External Publications Review</li> <li>▪ Social Media Review</li> <li>▪ Website Redevelopment Project.</li> </ul>	

**THEM 5** 

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics	Communications, Engagement and Advocacy	Significant Progress	Procurement documentation was developed, and a tender was advertised in March 2019 for the redevelopment Council's website and a report to Council to award the tender was endorsed in August 2019. The contract with the vendor was finalised and agreement on a project implementation plan was reached with implementation continuing. A recommendation for the engagement platform as part of the website was also developed and agreed upon. Work has progressed on design, content, integrations, forms and governance and the project continues to adhere to the project plan timeframes, with a planned launch of a beta site in June 2020.	Service Provider, Facilitator
Implement Stage 1 of the plan to redevelop Council's website to improve accessibility, mobility, online transactions and communications.				



**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Progress
<p><b>5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments</b></p> <p>Implement the Four-Year Advocacy Plan with specific campaigns to engage the community, business and key stakeholders on local priorities, especially in the lead up to an election.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>
<p><b>Description of Progress</b></p> <p>Council's advocacy priorities continue to focus on projects that will meet the needs of our community today and into the future. Council will work in partnership with State and Federal governments and businesses where possible to deliver for our community.</p> <p>The advocacy priorities for the year include funding for:</p> <ul style="list-style-type: none"> <li>• Schools</li> <li>• Roads</li> <li>• Health services</li> <li>• Public transport.</li> </ul> <p>Council advocates on several platforms to raise the profile of our priorities. This includes regularly meeting with our local MPs and departmental agency and business representatives and Councilors and representation on the Interface Councils, National Growth Areas Alliance and Northern Councils Alliance. Council also engages with our community and businesses through targeted online advocacy campaigns, particularly via the Hume Advocates Facebook page.</p>		<p>Advocate</p>

# THEM 5

## A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure				Service Provider, Advocate
Action	Division	Progress	Description of Progress	
Investigate the preferred locations and timing for the provision of higher order leisure, health, education and cultural facilities needed to serve the needs of the northern part of the Hume Corridor taking account of community need and planned provision in Mitchell and Whittlesea.	Planning and Development	Some Progress	Internal staff workshops were held in November and December 2019. The workshops explored innovative infrastructure options to meet the needs of communities in Merrifield and Cloverton, and beyond in the City of Whittlesea and Mitchell Shire Council. Further investigations, identified in the workshops, will be advanced with adjoining councils.	
Continue development of and commence implementation of the Community Infrastructure Plan to respond to population growth and changing community needs in both growth and existing urban areas.	Planning and Development	Some Progress	The Community Infrastructure Plan project scope has been finalised. Policy framework has been reviewed and mapping work has commenced to identify gaps and shortfalls in provision.	
<ul style="list-style-type: none"> <li>↳ Continue to work with, and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including:                             <ul style="list-style-type: none"> <li>▪ Participating in State Government planning for school provision.</li> <li>▪ Health services and facilities in growth areas.</li> </ul> </li> </ul>	Planning and Development	Significant Progress	Meetings have been held with the Department of Education and Training, Victorian School Building Authority, and Catholic Education on the timing of future school provision in the growth areas of the Hume Corridor and Sunbury. These conversations are informing the State Government's pipeline of new school provision and the State budget. A briefing on the outcomes of these meetings was presented in December 2019.	



**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure</p> <p>Continue to develop, design and plan for the delivery and activation of community centres including:</p> <ul style="list-style-type: none"> <li>Greenvale West Community Centre (Prepare a Business &amp; Activation Plan).</li> <li>Merrifield North Community Centre (Construct).</li> <li>Kalkallo Community Centre (Construct).</li> </ul>	<p>Planning and Development, Community Services</p>	<p>Significant Progress</p>	<p>Progress on community centres has included:</p> <ul style="list-style-type: none"> <li>Greenvale West (Prepare a Business &amp; Activation Plan) - construction works are progressing, with works on track for completion in mid-2020. A staffing resource plan has been developed and approved and procurement has commenced for furniture and equipment.</li> <li>Merrifield North Community Centre (Construct) – Construction tender advertised, with contractor to be appointed in Fourth Quarter 2019/20 before commencing construction.</li> <li>Kalkallo Community Centre (Construct) – Construction tender advertised, with contractor to be appointed in Fourth Quarter 2019/20 before commencing construction.</li> <li>Tenders to appoint the design services team for two new community centres (Merrifield South and Kalkallo North) has been finalised. Appointment to be confirmed and site master planning and concept investigations to be undertaken in Fourth Quarter 2019/20.</li> </ul>	
<p>Review Asset Management Plans in line with legislation and the MAV STEP program.</p>	<p>Sustainable Infrastructure and Services</p>	<p>Significant Progress</p>	<p>Council adopted a new Road Asset Management Plan on 12 August 2019. The Building Asset Management Plan is currently being updated. The condition audit for open spaces assets is underway, which will enable completion of the open space asset register. When completed, the condition audit will form the basis of an updated Open Space Asset Management Plan.</p>	

**THEM 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p><b>5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure</b></p> <p>Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including:</p> <ul style="list-style-type: none"> <li>Finalisation and implementation of the Customer Experience, Governance and Organisation and Community Intelligence Service Plans.</li> <li>Undertake a review of Council's Aged Support Services to prepare a response to Aged Care Reforms.</li> <li>Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community.</li> <li>Investigate the impact of growth on the youth population and assess service demand to inform advocacy and future service provision.</li> <li>Monitoring and reviewing progress of existing Service Plans and update as required.</li> </ul>	<p>Communications, Engagement and Advocacy, Community Services</p>	<p>Significant Progress</p>	<p>Service planning and service reviews have included:</p> <ul style="list-style-type: none"> <li>Implementation of service plans and the annual review/update of existing plans is continuing.</li> <li>Council approved the Hume City Council Customer Experience Action Plan 2019-2023 on the 9 December 2019.</li> <li>Service Planning for Aged Support Services commenced in May 2019 with a cross-organisational working group. Due to COVID-19 restrictions and competing department priorities, progress on the plan has been delayed.</li> <li>The review of Council's immunisation service is continuing. As part of the review Council undertook journey mapping workshops and completed a report highlighting key findings. An Immunisation User Survey Report was also created with key findings. Benchmarking activities with other local government providers, cost analysis of the service and recommendations to enhance future Immunisation service delivery are to be completed. Due to COVID-19 restrictions Council has rapidly redesigned the service delivery of its community immunisation sessions.</li> <li>Initial discussions regarding Hume's youth population and service demand have been held, with research commencing in October 2019.</li> </ul>

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure**

**Action**

Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including:

- Finalisation and implementation of the Customer Experience, Governance and Organisation and Community Intelligence Service Plans.
- Undertake a review of Council's Aged Support Services to prepare a response to Aged Care Reforms.
- Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community.
- Investigate the impact of growth on the youth population and assess service demand to inform advocacy and future service provision.
- Monitoring and reviewing progress of existing Service Plans and update as required.

**Division**

Communications, Engagement and Advocacy, Community Services

**Progress**

Significant Progress

**Description of Progress**

Service planning and service reviews have included:

- Implementation of service plans and the annual review/update of existing plans is continuing.
- Council approved the Hume City Council Customer Experience Action Plan 2019-2023 on the 9 December 2019.
- Service Planning for Aged Support Services commenced in May 2019 with a cross-organisational working group. Due to COVID-19 restrictions and competing department priorities, progress on the plan has been delayed.
- The review of Council's immunisation service is continuing. As part of the review Council undertook journey mapping workshops and completed a report highlighting key findings. An Immunisation User Survey Report was also created with key findings. Benchmarking activities with other local government providers, cost analysis of the service and recommendations to enhance future Immunisation service delivery are to be completed. Due to COVID-19 restrictions Council has rapidly redesigned the service delivery of its community immunisation sessions.
- Initial discussions regarding Hume's youth population and service demand have been held, with research commencing in October 2019.

**Council's Role**

Service Provider, Advocate

**THEM 5** 

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Progress
<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers</p>	<p>Community Services</p>	<p>Service Provider, Facilitator, Advocate</p>
<p>Explore innovative partnership opportunities with health and community wellbeing organisations, and advocate to State Government for funding to support the preparation of a feasibility study to assess the viability of establishing a Health and Community Services Hub in the Northern Growth Corridor.</p>	<p>Community Services</p>	<p>Some Progress</p>
		<p>The Victorian Government has committed \$675 million to build ten community hospitals close to major growth areas across the State. This investment will be used to upgrade and expand existing public health services at Craigieburn and Sunbury. Community consultative committees have been established to provide a forum for members of local communities affected by the project. As a community consultative committee foundation member, Council participated in DHHS led community hospital service model design workshops for both Craigieburn and Sunbury in October and November 2019. Council continues to actively participate in the planning for the delivery of the two Community Hospitals which are proposed to be completed in 2024. Current planning is being facilitated by both Western and Northern Health in conjunction with the Health and Human Services Building Authority (HHSBA). Key planning activities underway include the development of a service plan, masterplan and feasibility assessment. A key milestone for the projects will be the development of a business case to the Minister for Health by October 2020.</p>



**THEM 5** 

**A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

**COMMUNITY EXPECTATION (from Hume Horizons 2040)**

**5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy**

Action	Division	Progress	Description of Progress	Council's Role
Implement changes to Council operations, policies and procedures in line with the new Local Government Act.	Corporate Services	Some Progress	The Local Government Act Reforms Bill was passed in Parliament in March 2020. An implementation plan for the Local Government Act 2020 is currently being prepared. The implementation plan is guided by the prescribed dates of the different sections of the Act. Officers in their planning for implementation will ensure compliance in advance of the effective dates.	Service Provider
As part of the VEC's Electoral Boundary Review to be conducted before the next Council Election in 2020, prepare a submission on preferred ward boundaries.	Corporate Services	Completed	Due to the limited time from exhibition of the proposed boundary adjustments to the close of submissions, Council did not make a formal submission on the Subdivision Review conducted by the VEC.	

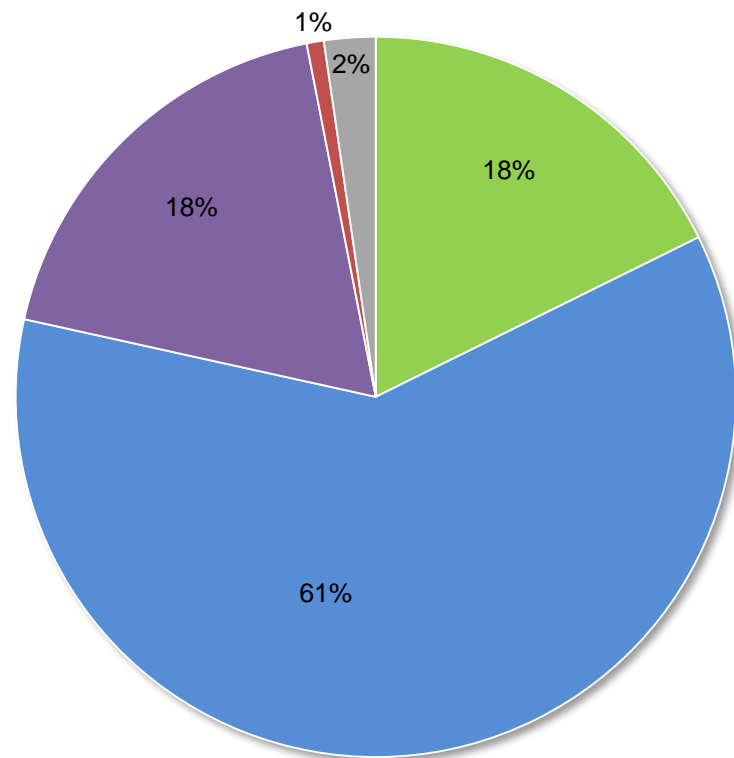


**THEME 5 A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p><b>5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy</b></p> <p>Continue to exercise prudent financial management to reduce the reliance on rates revenue including through:</p> <ul style="list-style-type: none"> <li>Further investigation of shared services or partnerships with other neighbouring Councils.</li> <li>Council's procurement policies and procedures.</li> <li>Continual reviewing of Council landholdings and property management.</li> <li>Implementation of the investment policy.</li> <li>Implement and maintain a Ten-Year Financial Plan.</li> </ul>	Corporate Services	Significant Progress	<p>Exercising prudent financial management to reduce the reliance on rates revenue has included:</p> <ul style="list-style-type: none"> <li>Implementation of the Ten-Year Financial Plan is ongoing, and Council is at present tracking favourably to budget.</li> <li>Council's investigation of investment opportunities remains consistent with the guidelines and intent of the Investment Policy.</li> <li>Council identified and assessed several Council land holdings for future development options.</li> <li>All new leases and licenses that require Council approval under section 190 of the <i>Local Government Act 1989</i>, are presented to Council or are approved under Council's Instrument of Delegation.</li> <li>The Northern Region Councils continue to identify categories of goods and services which present value and efficiencies across the region. A recent report outlined a strategic methodology and operational model for future collaborative events. This strategy requires investing both internal and external resources and funding by the region. The strategy will be reviewed, with an outcome expected in First Quarter 2020/21.</li> <li>Council's Procurement Policy was reviewed in June 2019 in accordance with the <i>Local Government Act 1989</i> and adopted by Council for the 2019/20 financial year. The policy sets a framework of robust processes which enables Council to achieve value for money objectives whilst adhering to the principles of probity, ethics and good governance.</li> </ul>	Service Provider

Summary of progress -  
 1 July 2019 to 31 March 2020



- Completed (18% or 23 actions)
- Significant Progress (61% or 79 actions)
- Some Progress (18% or 24 actions)
- No Progress (1% or 2 actions)
- Deferred (2% or 3 actions)

**THEME 1**  **A WELL-EDUCATED AND EMPLOYED COMMUNITY**

**COUNCIL PLAN ACTION HIGHLIGHTS**

- Through the Multiversity partnerships, tertiary students have been engaged to undertake data analytics projects.
- Nine non-council kindergartens were included on Council's Central Enrolment Scheme for Preschool. Work is continuing to implement online registrations for Four-Year-Old Preschool.
- 414 new registrations for 1,000 Books Before School have been recorded. 66 children reached the 1,000 book milestone with 527,600 stories shared since the program's inception.
- Communication regarding extending the funding to the Communities for Children (part of the Hume Playgroup Quality and Access project), post June 2020, has been received.
- The first module of the funded E-learning program (based on Playgroup Quality and Access Training Programs) has been completed.
- Council commenced hosting 2020 School Based Apprenticeships and Trainees (SBATs) in February 2020 and provided workplace experience and skill development for youth with disabilities, by hosting three Hume Valley School Victorian Certificate of Applied Learning (VCAL) students. Due to COVID-19 restrictions all work experience has been put on hold.
- The StartNorth Coworking space at Town Hall Broadmeadows opened on 28 October 2019. Due to COVID-19 restrictions StartNorth has been closed and accelerator program planning has been suspended
- 2020 Youth Action Committee (YAC) applications were received, interviews undertaken, and appointments made. YAC funding from the Department of Premier & Cabinet continues until December 2020.
- The HGLC-Sunbury construction was completed and opened on 16 December 2019. Since opening, the building and its services have received overwhelmingly positive feedback from the community.
- Final discussions with a leading consultancy are underway for a detailed review on the forward supply of employment land in collaboration with the City of Whittlesea and NORTHLink.
- Council as part of Melbourne's North Food Group (MNFG) has focused on business support for members effected by COVID-19 restrictions.

**INDICATORS**

- 3,141 library programs/events have been delivered in 2019/20. Due to changes in reporting this is an increase from 2,584 in 2018/19.
- 68 work experience places have been completed with Council in 2019/20, this is lower than the 82 students in 2018/19.

**ADVOCACY**

- Council received revitalisation grant funding from the Office of Suburban Development, to prepare a property assessment to investigate the development potential in the Broadmeadows Activity Centre.

**THEME 2**  **A HEALTHY AND SAFE COMMUNITY**

**COUNCIL PLAN ACTION HIGHLIGHTS**

- Council successfully secured funding from the Hume Whittlesea Primary Care Partnership to support the delivery of HumeXplorer pop-ups at Council's Summer Festivals including Craigieburn Festival.
- The Outdoor Sports Plan was completed, and the draft plan released for community consultation in February 2020. Council is now considering feedback to ensure the Plan meets the needs of the community.
- Playspace relocation and upgrade is complete at DS Aitken Recreation Reserve. The tennis pavilion upgrade concept design is complete and detailed design is progressing.
- Participation rates in Maternal and Child Health Key Age and Stages (KAS) visits continued to demonstrate a steady increase. Due to COVID-19 restrictions service delivery continues for all KAS consultations via telephone or telehealth, rather than face to face.
- Support and advice were provided to improve communication and financial management of the Craigieburn Community Garden Caretaker Committee and assist Sunbury Community Garden to form a committee.
- The Municipal Emergency Relief and Recovery Plan has been reviewed and will be submitted to the Committee in April 2020 for endorsement. State Government changes to Emergency Relief and Recovery practises will be updated as required.
- The 'Women: Building A Respectful Community' calendar of events was developed, and two well attended community events were held in March 2020 in celebration of International Women's Day.
- In cooperation with Police, to deter hoon gatherings, night-time parking bans have been successfully trialed in an industrial area in Somerton.
- The MADi (Microchipping, Adoption, Desexing, Information) van was hosted in Hume in August, October and December 2019, and February 2020
- Community engagement feedback received in relation to the Community Safety Action (CSA) Plan was collated into a Community Engagement Report. An updated CSA has been drafted and circulated for review.

**INDICATORS**

- 96.19% is the latest immunisation coverage for 2019/20. At the same time in 2018/19, coverage was 95.65%.
- 976,108 visits in 2019/20 which is lower than the 1,071,853 visits at the same time in 2018/19.

**ADVOCACY**

- Council applied for a Vichealth grant to support a project focused on addressing alcohol cultures and minimising harm from alcohol in the construction industry.

**THEME 3**  **A CULTURALLY VIBRANT AND CONNECTED COMMUNITY**

- COUNCIL PLAN ACTION HIGHLIGHTS**
- The draft Community Grants Policy 2020 has been completed for Council review and adoption and the 2021 Community Grants Program has been developed.
  - The Community Change Marker Program has been developed and promoted. Due to COVID-19 restrictions, officers have been exploring options to offer the program online.
  - As part of implementation of the Hume Multicultural Framework 2019–23, cultural awareness training has been delivered to some staff. A provider is being secured to deliver future cultural awareness training to staff across Council.
  - An architectural assessment of the Sunbury Senior Citizens Centre building has been completed and a draft plan prepared to suggest improvements to the layout, compliance and functionality of the centre.
  - In February 2020, Council in collaboration with the Reconciliation Action Plan Working Group hosted an acknowledgement event for the Anniversary of the National Apology. Approximately 60 people attended to hear firsthand accounts of the impact of Stolen Generation policies.
  - Five Summer Sessions: Movies and Music events were held in Mickleham, Broadmeadows, Craigieburn, Greenvale and Tullamarine between January and March 2020. Approximately 1,000 people attended events, which was less than previous years, due to weather conditions.
  - Craigieburn Festival was held in February 2020 and was a huge success with more than 12,000 people in attendance. Highlights of the event included stage performances, children's activities, the CFA torchlight parade and the Craigieburn Art Show.
  - Gallery activation workshops across Hume, including Stories from 'The Hill' Sunbury gallery activation, continued to be well attended.
  - To develop a strategic plan to support Arts and Culture in Hume, additional community consultation was undertaken, and a draft consultation report prepared.
  - Applications for sponsorship for 2020/21 community-led events were received, reviewed and presented to Council in January 2020.

- INDICATORS**
- Overall community satisfaction for the 2019/20 events season is 81.9% which is lower than the 2018/19 result of 91.3%.
  - Nine sessions of Indigenous storytime have been held at Hume Libraries in 2019/20 attracting approximately 321 attendees.
- ADVOCACY**
- The Department of Health and Human Services (DHHS) has advised Council that it will not fund the delivery of a community facility in Valley Park. Instead \$100k in funding towards a facility is offered. This is yet to be confirmed in writing.

**THEME 4**  **A SUSTAINABLY BUILT AND WELL-MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY**

- COUNCIL PLAN ACTION HIGHLIGHTS**
- An Issues Paper and presentation was provided to Council in February 2020, outlining key directions for the proposed Affordable Housing Policy.
  - In response to COVID-19 restrictions, Statutory Planning are trialing electronic processing of all applications, including coordinating timely responses for internal referrals and information requests.
  - The draft Rural HIGAP Strategy was released for community consultation in March 2020. Due to COVID-19 restrictions the consultation period will remain open until face to face consultation sessions can be held.
  - The Project Plan for the review of the Live Green Plan 2015-19 has been endorsed.
  - 'Recycling Victoria - A new Economy' policy was released in February 2020. The policy outlines timeframes for Council implementation of a container deposit scheme, mandatory introduction of garden and food organics recovery services and separate glass recycling service.
  - The Integrated Water Management Plan (IWMP) 2020-2025 was endorsed by Council on 23 March 2020.
  - The Urban Forest Principles were adopted by Council on 23 March 2020. Work is continuing to create the Urban Forest Priority Plan.
  - Work has commenced to source new contracts for existing services that will terminate in 2020, including the Dumped & Bulk Waste collection and Hard Waste services.
  - Council playspace/amenity upgrade works are progressing with construction completed at Phelan Court Reserve, Tullamarine, Duncan Court Reserve, Westmeadows and Cambridge Crescent Reserve, Roxburgh Park.
  - A review of the Parking on Narrow Streets Policy has been completed and the amended policy was released for public consultation in March 2020.
  - Construction is underway to duplicate Roxburgh Park Drive, Roxburgh Park and reconstruct Hansen Road, Craigieburn.

- INDICATORS**
- The waste diversion rate for 2019/20 is 36.9%. This is an increase on the 2018/19 Third Quarter diversion rate of 34.5%.
  - 44.7% of Council planning applications have been decided within required timeframes. At the same time in 2018/19 the result was 45.0%
- ADVOCACY**
- Council continued advocacy work for important transport infrastructure projects that are yet to receive funding, work included increasing Councils comprehensive traffic data to support advocacy proposals.

**THEME 5**  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

- COUNCIL PLAN ACTION HIGHLIGHTS**
- After a successful trial, the design and scoping phase to digitalise Council records was completed. An internal storage room is being vacated and all files will be stored at an offsite location. As of 1 July 2020, all records will be sent electronically.
  - A project and engagement plan has been developed to progress a major review of Hume Horizons 2040.
  - Opportunities to seek out new vendors to deliver ongoing SharePoint/intranet support and migration to the cloud have progressed. An Intranet Strategy recommending an approach to migrate from a server-based system to the cloud was presented to management.
  - Officers are now engaged in testing the Electronic Timesheet and Rostering system and working with project champions to undertake training and input schedules and rosters.
  - The Community Infrastructure Plan project scope has been finalised. Policy framework has been reviewed and mapping work has commenced to identify gaps and shortfalls in provision.
  - As part of the Victorian Governments commitment to build ten community hospitals close to major growth areas, key planning activities underway include the development of a service plan, masterplan and feasibility assessment.
  - The Local Government Act Reforms Bill was passed in Parliament in March 2020. An implementation plan for the Local Government Act 2020 is currently being prepared. The implementation plan is guided by the prescribed dates of the different sections of the Act. Officers in their planning for implementation will ensure compliance in advance of the effective dates.
  - The review of Council's immunisation service is continuing. As part of the review Council undertook journey mapping workshops and completed a report highlighting key findings. An Immunisation User Survey Report was also created with key findings. Due to COVID-19 restrictions Council has rapidly redesigned the service delivery of its community immunisation sessions.

- INDICATORS**
- 20.48% is the result to date for 2019/20 compared to 24.78% for the second quarter 2018/19
  - 19.73% is the result to date in 2019/20. 21.5% was the result for the same time in 2018/19.
- ADVOCACY**
- Council advocates on several platforms to raise the profile of our priorities. This includes regular meetings, representation on cross Council groups. Council also engages through targeted online advocacy campaigns, particularly via the Hume Advocates Facebook page.

