HUME CITY COUNCIL

ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

MONDAY, 27 JULY 2020

7:00PM

VIRTUAL MEETING
accessed via www.hume.vic.gov.au

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL
to be held on Monday, 27 July 2020
at 7:00PM
accessed via www.hume.vic.gov.au

To:	a: Council	Cr Carly Moore	Mayor
		Cr Jack Medcraft	Deputy Mayor
		Cr Karen Sherry	Deputy Mayor
		Cr Joseph Haweil	
		Cr Jodi Jackson	
		Cr Drew Jessop, OAM	
		Cr Leigh Johnson	
		Cr Geoff Porter	
		Cr Ann Potter	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Hector Gaston	Director Community Services
		Mr Michael Sharp	Director Planning and Development
		Ms Roslyn Wai	Director Communications, Engagement and Advocacy
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

2. PRAYER

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

3. APOLOGIES

Councillor Naim Kurt is an Apology by Suspension.

4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the *Local Government Act 1989* in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONDOLENCE MOTIONS

6. NOTICES OF MOTION

NOM403 NOM403 by Cr Leigh Johnson

I hereby request that pursuant to Council's Governance Local Law 2013 (including Code of Meeting Procedures and Code of Conduct for Councillors) that the following motion be included on the Agenda of the next Ordinary Council Meeting.

1. RECOMMENDATION:

That Council writes to the Minister for Planning and the Minister for Energy, Environment and Climate Change requesting:

(a) Detail on the community consultation process to be undertaken for communities potentially impacted by the transportation, processing and storage of Westgate Tunnel soil at the Hi-Quality site at Bulla;

(b) If this community consultation process will be aligned with the PFAS National Environmental Management Plan (NEMP) communication and engagement guidelines;

(c) If the State Government and the EPA will provide the details of the testing and analysis undertaken with regards to the Hi-Quality site at Bulla and its use for treatment and storage of PFAS or any other material from the Westgate Tunnel Project; and

(d) If the State Government will establish a process to respond to community concerns regarding any such proposal.

7. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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8. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act* 2020 to consider the following items, which were confidential for the purposes of section 77 of the *Local Government Act* 1989:

Report No.	Title	Reason for Confidential
COGE291	**Designation of Information Provided at a Strategy and Policy Briefing Session as Confidential Information - June 2020**	**(h) any other matter which the Council or special committee considers would prejudice the Council or any person**

9. CLOSURE OF MEETING

DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER

23/07/2020

REPORT NO:	HE113
REPORT TITLE:	Child Safe Policy
SOURCE:	Anne Mallia, Manager Family, Youth & Children's Services
DIVISION:	Community Services
FILE NO:	HCC20/000
POLICY:	-
STRATEGIC OBJECTIVE:	1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
ATTACHMENT:	1. *Child Safe Policy*

1. SUMMARY OF REPORT:

1.1 A Child Safe Policy has been developed in response to the Victorian Government introducing the Child Safe Standards in 2016. The standards apply to organizations that provide services for children. This also includes organizations that provide combined services to both adults and children.

1.2 The Victorian Government introduced seven Child Safe Standards in 2015, with Council's required to comply from 1 January 2016.

1.3 The Child Safe Standards are compulsory but not prescriptive. This allows some flexibility in how they are implemented.

1.4 The Hume City Council Child Safe Statement was approved in 2017, in response to Standard 2. This statement is included on the Hume City Council website and job advertisements.

1.5 The Child Safe Standards encourage larger organisations, especially those that have a higher level of responsibility for children, to implement a comprehensive Child Safe Policy in addition to the statement of commitment.

1.6 To further embed the Child Safe Standards and ensure compliance, the Child Safe working group has recently completed work to formulate a Child Safe Policy.

2. RECOMMENDATION:

That Council adopts the Child Safe Policy (Attachment 1) to ensure it contributes to Council's commitment to child safety and a safe workplace for all staff, councilors and volunteers.

3. LEGISLATIVE POWERS:

3.1 Hume City Council is obligated to comply with the Child Safe standards as specified under the Child Wellbeing and Safety Act 2005.

3.2 Failure to comply with reporting obligations may incur legislative sanctions.

4. FINANCIAL IMPLICATIONS:

Council through its 20/21 budget deliberation process has endorsed an allocation of $116,000 for the establishment of a cross organisational role that will develop compliance models and procedures. This will ensure that all necessary practices are embedded through Council and all procedures relating to the Child Safe policy are implemented.

REPORT NO: HE113 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The Child Safe policy has been formulated in consideration of the Victorian Charter of Human Rights and Responsibilities and supports the right to protection from torture and cruel, inhuman or degrading treatment.

7.2 The Child Safe Policy considers protections for families and children and recognizes Children have the same rights as adults with added protection according to their best interests.

8. COMMUNITY CONSULTATION:

8.1 The Child Safe Policy was developed in consultation with the working group and bench marking occurred with Yarra City Council, City of Casey and City of Melbourne Council's.

8.2 The draft policy was ratified through Child Wise. Child Wise is a social enterprise that exists to ensure the safety of children and young people in organisations where they spend time. They provide child safe training, consultancy and accreditation services to build the capacity of executives, staff and volunteers to meet state and child safety standards.

9. DISCUSSION:

9.1 Compliance with the 7 standards requires Council to create and maintain a child safe organisation by having:

(i) Standard 1: strategies to embed an organisational culture of child safety, including through effective leadership arrangements;

(ii) Standard 2: a child safe policy or statement of commitment to child safety;

(iii) Standard 3: a code of conduct that establishes clear expectations for appropriate behaviour with children;

(iv) Standard 4: screening, supervision, training and other human resources practices that reduce the risk of child abuse by new and existing personnel;

(v) Standard 5: processes for responding to and reporting suspected child abuse;

(vi) Standard 6: strategies to identify and reduce or remove risks of child abuse; and

(vii) Standard 7: strategies to promote the participation and empowerment of children.

9.2 Running alongside the compilation of this policy, Council engaged BDO to conduct a Working with Children review. The review assessed Hume City Councils compliance with the standards and provided recommendations.

9.3 The adoption of a comprehensive policy will ensure that Child Safety is at the centre of the work that Council does and will ensure community safety.

9.4 It is recommended that the Child Safe Policy is reviewed annually or in response to an identified need.

9.5 In line with standards one and four, all Councillors, EMT and the Child Safe working group will be required to undertake specific Child Safe governance training. Training will be tailored to group needs and be facilitated by a certified external provider over the coming months.

REPORT NO: HE113 (cont.)

10. CONCLUSION:

10.1 Council is required to comply with legislation and must be able to demonstrate compliance with the Child Safe Standards.

10.2 Findings from the BDO review determined that the Child Safe Policy requires formalization and once approved is to be appropriately circulated to all relevant stakeholders.

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CHILD SAFE POLICY

Policy Reference No:	
File Reference No:	
Strategic Objective:	
Date of Adoption:	
Date for Review:	
Responsible Officer:	Manager, Family, Youth and Children's Services
Division:	Community Services

<DRAFT CHILD SAFE POLICY>

PREAMBLE

Some of the contents of this policy are graphic or describe violence and abuse. They have been included to give best practice and legal descriptions of child abuse to assist with identifying and reporting child abuse. This may be triggering or distressing for the reader.

If required, support is available from your supervisor, Human Resources (tel: 9205 2478 or hrsupport@hume.vic.gov.au) or Employee Assistance Program (tel: 1800 099 444 or online https://work.caraniche.com.au/make-a-booking/)

1. BACKGROUND

1.1 In 2012 and 2013, the Victorian Parliament's Family and Community Development Committee inquired into the handling of child abuse allegations by religious and other non-government organisations.

1.2 The Committee's report, *Betrayal of Trust* found that there was need for independent scrutiny of organisations' systems and processes to prevent and respond to allegations of child abuse.

1.3 This resulted in the Victorian government implementing:

1.3.1 criminal law reform (three new laws relating to failure to disclose, failure to protect and grooming)

1.3.2 civil law reform (the removal of the time limit on legal action)

1.3.3 mandatory child safe organisations (Child Safe Standards and Reportable Conduct Scheme).

1.4 The Committee also recommended that the Victorian Government authorise an independent body - The Commission for Children and Young People (CCYP) - to:

- oversee and monitor the handling of allegations of child abuse
- undertake independent investigations
- scrutinise and audit systems and processes for handling allegations
- monitor and report on trends
- build skills and knowledge within organisations to ensure they can competently handle allegations of suspected child abuse.

1.5 New legislation was passed to amend the *Child Wellbeing and Safety Act 2005* to introduce compulsory Child Safe Standards. Victorian organisations that provide services to children are now required to comply with the Child Safe Standards to help protect children from harm. Hume City Council commenced compliance from 1 January 2016.

<DRAFT CHILD SAFE POLICY>

2. PURPOSE AND POLICY CONTEXT

2.1 Through this policy, Hume City Council establishes a zero tolerance approach to child abuse and demonstrates a commitment to child safety from its leaders, staff, volunteers and contractors. The aim of the policy is to protect the children in our care and prevent abuse from occurring. It is welcoming of all children, young people and families irrespective of culture, background, ability, sexual orientation, gender identity, or sex/intersex status. A child safe environment takes a preventative, proactive and participatory stance on child protection issues. **(Appendix A: Glossary of Terms)**

2.2. In accordance with this policy, allegations of child abuse will be fully investigated within the organisation's legislative scope and handled with confidentiality and discretion, whilst taking the safety and best interest of the child into account.

2.3. This policy details Hume City Council's approach to creating a child safe organisation that is consistent with the Child Safe Standards, National Principles for Child Safe Organisations (The National Principles: **Appendix F)** and the Reportable Conduct Scheme, by having:

Elements of Child Safe organisation	**Victorian Child Safe Standards**	**National Principles**
An organisational culture of Child Safety	Standard 1 Strategies that embed an organisational culture of child safety, including through effective leadership arrangements.	Principle 1 Child safety and wellbeing is embedded in organisational leadership, governance and culture.
	Standard 3 A code of conduct that establishes clear expectations for appropriate behaviour with children.	
Child Safe Policies and procedures	Standard 2 A child safe policy or statement of commitment to child safety.	Principle 10 Policies and procedures document how the organisation is safe for children and young people.
Children's participation and empowerment	Standard 7 Strategies to promote the participation and empowerment of children. (Appendix F:	Principle 2 Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.
Community engagement and Child Safe information		Principle 3 Families and communities are informed and involved

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Elements of Child Safe organisation	Victorian Child Safe Standards	National Principles
		in promoting child safety and wellbeing.
Social justice platform	Protect the cultural safety of Aboriginal, culturally and/or linguistically diverse, and children with a disability	Principle 4 Equity is upheld and diverse needs respected in policy and practice.
Human Resource practices	Standard 4 Screening, supervision, training and other human resources practices that reduce the risk of child abuse by new and existing personnel.	Principle 5 People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.
Child safe reporting strategies	Standard 5 Processes for responding to and reporting suspected child abuse.	Principle 6 Processes to respond to complaints and concerns are child focused.
Skilled workforce and recruitment practices	Standard 4 Screening, supervision, training and other human resources practices that reduce the risk of child abuse by new and existing personnel.	Principle 7 Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
Risk reduction strategies and a culture that supports all persons (including children) to report risks of harm to children	Standard 6 Strategies to identify and reduce or remove risk of child abuse.	Principle 8 Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
Continuous improvement		Principle 9 Implementation of the national child safe principles is regularly reviewed and improved.

2.4 As per the legislation, compliance with the Child Safe Standards must also:

- protect the cultural safety of Aboriginal children
- protect the cultural safety of children from culturally and/or linguistically diverse backgrounds
- protect the safety of children with a disability.

2.5 This policy outlines how the individual and organisation is held accountable under the Reportable Conduct Scheme. There are five types of reportable conduct:

2.5.1 sexual offences committed against, with or in the presence of a child

2.5.2 sexual misconduct committed against, with or in the presence of a child

2.5.3 physical violence against, with or in the presence of a child

2.5.4 any behaviour that causes significant emotional or psychological harm to a child

2.5.5 significant neglect of a child

2.6 This policy is to be read and implemented in conjunction with Council's Child Safe Reporting Procedure **(Appendix C).**

2.7 Underpinning this policy are the United Nations Convention on the Rights of the Child (UNCRC) (**Appendix E**) and the National Principles for Child Safe Organisations (The National Principles) (**Appendix F**) and the Hume 0 – 24 Framework.

2.7.1 UNCRC recognises that children have a right to be protected from physical and mental harm and neglect and be able to enjoy the full range of human rights – civil, cultural, economic, political and social rights.

2.7.2 The National Principles aim to provide a nationally consistent approach to creating organisational cultures that foster child safety and wellbeing.

2.7.3 The 0 – 24 Framework identifies that a good life is experienced when children and young people in Hume feel secure, cared for and safe, have access to life's necessities, experience good health and wellbeing, engage in learning and are connected to their community.

3. SCOPE

3.1 This policy applies to all Hume City Council staff, councillors, volunteers, students and contractors/consultants.

4. STATEMENT OF COMMITMENT TO CHILD SAFETY

4.1 Hume City Council is a child safe organisation with zero tolerance for child abuse. Council actively listens to and supports children to be strong, confident and self-determined citizens. Council provides a safe working environment that values child safety, diversity and inclusion for all children aged 0 – 18 and adheres to the Victorian Child Safe Standards and related legislation.

Council acknowledges the cultural safety, participation and empowerment of all children; especially children from Aboriginal or culturally and/or linguistically diverse backgrounds and those with a disability.

All allegations of abuse and safety concerns received by Council will be acted upon in accordance with relevant policies and procedures.

Council requires that Councillors, employees, volunteers and contractors understand and follow child safe principles and expectations for appropriate behaviour towards, and in the company of children.

5. RECOGNISING CHILD ABUSE

5.1 The legislation defines child abuse under four categories (physical, sexual, emotional, neglect) plus the criminal offence of grooming. Child abuse also includes experiencing or exposure to family violence.

a) **Physical abuse:** occurs when a child suffers, or is likely to suffer, significant harm from a non-accidental physical injury or injuries inflicted by another person.

Physical abuse can occur when:

- a person intentionally or recklessly uses physical force against, with or in the presence of a child without their consent, which causes, or could cause, the child harm.
- someone intentionally or recklessly causes a child to believe that physical force is about to be used against them without their consent.

Physical abuse can include:

- hitting
- punching
- kicking
- pushing
- throwing something that strikes a child
- behaviour, words or gestures, that causes a child to believe that they are about to suffer physical abuse.

b) **Sexual abuse:** occurs when a person involves a child in sexual activity, or deliberately puts the child in the presence of sexual behaviours that are exploitative or inappropriate to their age and development.

Child sexual abuse can include:

- Fondling
- masturbation
- penetration
- voyeurism
- exhibitionism/flashing
- exposure to or exploitation through pornography or prostitution
- grooming behaviour
- inappropriate conversations of a sexual nature

c) **Emotional and psychological abuse:** occurs when harm is inflicted on a child through repeated rejection, isolation, or by threats or violence.

It can include:

- derogatory name-calling and put-downs
- persistent and deliberate coldness from a person to the extent where the behaviour of the child is disturbed, or their emotional development is at serious risk of being impaired

d) **Neglect:** refers to the continued failure to provide a child with the basic necessities of life as well as failing to meet a child's physical, emotional, social, educational and safety needs.

It can include failure to provide:

- food/nutrition
- clothing
- shelter/housing
- hygiene practices
- medical attention/health care
- adequate supervision to the extent that the child's health, safety and/or development is, or likely to be, jeopardised

e) **Grooming:** is an offence which targets communication by an adult, including online communication, with a child or their parents with the intent of committing child sexual abuse.

f) **Family Violence:** is behaviour by a person towards a family member that may include**:**

- Physical violence or threats of violence
- Verbal abuse, including threats
- Financial, religious and social abuse
- Harm or threats of harm to pets or property

5.2 Detailed definitions and indicators of abuse are further outlined in **Appendix B - Definitions of Abuse.**

6. LEGISLATIVE RESPONSIBILITIES

6.1 There are four Victorian laws pertaining to child safety. These are applicable to Council and the community.

a) **Failure to disclose child sexual abuse** law demands that all adults in Victoria who form a reasonable belief that a sexual offence against a child has been committed have a legal obligation to report the information to the police. Individuals who fail to comply with this obligation under the *Crimes Act 1958 (Vic)* may be subject to a penalty of 3 years imprisonment.

b) **Failure to protect a child from sexual abuse** law applies to people within organisations who knew of a risk of child sexual abuse by someone in the organisation and had the authority to reduce or remove the risk, but did not act to protect the child.

c) **Grooming for sexual conduct with a child** offence occurs where an adult communicates, by words or conduct, online or face-to-face, with a child or with a person who has care, supervision or authority for a child, with the intention of facilitating the child's engagement in or involvement in a sexual offence (as per *Section 49B Crimes Act 1958*).

d) **Mandatory reporting** describes the legal obligation of certain professionals to report to the Victorian Child Protection Service (Department of Health & Human Services) if they form a reasonable belief that a child has suffered, or is likely to suffer, significant harm as a result of physical injury or sexual abuse or lack of parent capacity to protect the child from harm.

Section 182 (1) of the *Children, Youth and Families Act 2005* (as amended in 2011) lists the following people as mandated to report child abuse:

- Registered Medical Practitioner
- Registered Nurse
- Midwife
- Registered psychologists
- Registered teacher/educator/early childhood worker (under the *Education and Training Reform Act 2006*)
- School principal
- Police officer
- School counsellors
- Out of home care workers
- Youth justice workers
- The head of an organisation (CEO) affected by the Reportable Conduct Scheme

Staff who are mandated to report child abuse will have this identified as part of their employment conditions. However, it is expected that all staff will make a report if they believe a child is in need of protection, regardless of whether they are a mandated reporter or not.

Mandated Reporters should call ChildFIRST on 1300 786 433 or Police on 000.

7. KEY ROLES AND REPONSIBILITIES

7.1 Protecting children is everyone's responsibility. All Council personnel have a responsibility to understand their specific role to ensure that the wellbeing and safety of all children is at the forefront of all they do.

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Key roles and responsibilities are outlined as follows:

Key Role	Key Responsibilities
CEO and Executive Management Team	▪ Demonstrate leadership in child safe practices. ▪ Plan organisational resources and requirements for implementation of the Child Safe Standards, Reportable Conduct Scheme and National Principles.
Managers and Coordinators	▪ Receive and act on reports of child safety concerns or allegations of abuse within and external to Council, provide support to the personnel involved, maintain confidentiality as far as practicable and forward the concerns to the Child Safety Officer. ▪ Ensure all staff have completed compulsory training. ▪ Planning staff tasks and delegation of work to staff with appropriate training as Working With Children checks.
Human Resources	▪ Provide information relating to the Child Safe policies and practices via training/induction material to new and existing staff. Make child safety resources available to managers, team leaders and coordinators for dissemination. ▪ Ensure that all employees complete the compulsory e-learning Child Safe Standards training. ▪ Conduct recruitment practices, pre-employment screening and Police-Working With Children Check processes in line with Council's recruitment and selection guideline requirements for child related work. ▪ Manage Council's disciplinary procedures. Oversee any investigations into suspected staff misconduct and provide advice in relation to disciplinary procedures as they apply to the Child Safe Standards and Child Safe Policy. ▪ Support staff to build resilience and cope with child abuse incidences, for example through resilience training, Employee Assistance Program (EAP) counselling service. ▪ Reflect a culture of child safety in all corporate training activities. ▪ Support the Child Safety Officer with confidential staff matters.
Child Safety Officer	▪ Act as the first point of contact for child safety concerns or allegations of abuse within Council.

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Key Role	Key Responsibilities
	▪ Act as the first point of contact for child safety concerns or allegations of abuse external to Council, from a Council Officer undertaking their role within the Hume community. ▪ Offer information, referral and/or support to the child, the parents/caregivers, the person who reports and the accused person. ▪ Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required). ▪ Decide, in accordance with legal requirements and duty of care, whether the matter will be reported to the Police or Child Protection and lodge a report as soon as possible (if required). ▪ Confirm relevant authorities have been notified i.e. Department of Health and Human Services (DHHS) Child Protection for all issues of abuse, Police for imminent risk and sexual abuse, and the CCYP for reports of allegations of child abuse and misconduct towards children. ▪ Oversee the implementation of the Child Safe Policy and Reporting Procedure. ▪ Engage the assistance of expert advice as required. ▪ Retain the completed reporting documentation according to Council's privacy policy and procedures.
Those responsible for mandatory reporting under the *Children, Youth and Families Act 2005*	▪ Act in accordance with *Children, Youth and Families Act 2005* in relation to reporting child abuse. ▪ Inform Child Safety Officer of any mandatory reporting activities.
All Councillors, Employees, Volunteers and Contractors	▪ Complete the compulsory Child Safe Standards e-learning training module within 30 days of it being allocated. ▪ Conduct work according to the requirements of the Child Safe Policy, Child Safe Reporting Procedure and Code of Conduct. ▪ Report all concerns regarding child safety or harm to the Child Safety Officer. This applies to any incidents, disclosures, suspicions or breaches of the HCC Code of Conduct that may be encountered within Council and whilst undertaking their role in the wider Hume community.

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Key Role	Key Responsibilities
	▪ Understand the legislation and legal obligations to report. ▪ Obtain and maintain a valid Working with Children Check as required for their role. ▪ Where a child is in immediate danger, call 000.
Communications	▪ Promote Hume City Council as an organisation that upholds the Child Safe Standards. ▪ Ensure relevant events and public activities include messaging about Child Safe Standards and have procedures in place to mitigate risk of predatory behaviour and increase child safety

8. CHILD SAFE REPORTING PROCESS

8.1 To ensure a consistent, organisation-wide response to protecting children, a reporting process has been developed. See **Appendix C - Child Safe Reporting Procedure.**

8.2 All Councillors, employees, volunteers and contractors must be familiar with the reporting procedure and follow all steps when:

- They witness an incident of abuse
- They receive a disclosure of abuse
- They form a reasonable belief that a child has, or is at risk of being abused
- A breach of the Hume City Council Code of Conduct relating to child safety has occurred

8.3 All allegations of abuse, disclosures or safety concerns must be documented. All incident reports will be treated as confidential **(Appendix D).**

If a child is in immediate danger please call 000.

If you require assistance or support, please contact a senior member of the Child Safe Working Group.

- Manager, Family, Youth and Children's Services: 9205 2873
- Manager, Human Resources: 9205 2226
- Manager, Leisure Centres and Sport: 9205 2563

9. SUPPORTING PROCESSES

To create the optimum working environment where risks are minimised, Council ensures all personnel participate in induction, training and education processes on a regular basis, receive regular supervision and participate in an annual performance review and development including:

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9.1 **Recruitment:** our commitment to child safety is demonstrated by the careful selection of people that we work with, both through employment and in the provision of services to Council. This takes place through the promotion of Council as a child safe organisation, robust reference checking, interviews and (where appropriate) psychometric testing and Working with Children Card and criminal history screening.

9.2 **Code of Conduct**: Council has developed a Code of Conduct that provides guidance to staff, Councillors, volunteers, students and contractors engaging with our organisation, including particular guidance on engaging with children and young people,

9.3 **Training and Ongoing Education**: training and education is important to ensure that everyone understands that child safety is everyone's responsibility within our organisation. All staff will be made aware of their obligations and expectations of working in a Child Safe Organisation via Council's Code of Conduct, new employee induction, completing the online Child Safety e-learning modules and training sessions.

At minimum training topics will include Child Safe Policy, Reporting policies and procedures, Reportable Conduct Scheme, Code of Conduct, child safe culture, identifying the indicators of abuse, offender behaviour, how to respond to disclosures, complaints, and legislation.

9.4 **Ongoing Support**: Council also seeks to provide supervision and support to all staff, Councillors, and volunteers with a focus on child safeguarding relevant to their position within council. Performance appraisals include a focus on child safety including knowledge and understanding of this policy and related procedures. We seek to ensure child safety is a discussion point on all meeting agendas and that new and refresher information is shared regularly.

9.5 **Retention of Records**: all records will be retained in accordance with Council's record keeping requirements under the Public Records Act 1973 and privacy requirements under the Privacy & Data Protection Act 2014 and Council's Privacy Policy. Council works to maintain records related incidents or alleged incidents related to child abuse for a minimum of 45 years, as recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse

9.6 **Child Safe Reporting Procedure**: Council's procedure for notifying organisational leaders of child abuse is applicable to all Council staff, councillors, volunteers, students and contractors and must be followed in the event of a child's safety being at risk.

9.7 **Reportable Conduct Scheme**: Council's CEO is primarily responsible for the organisation's compliance with the Reportable Conduct Scheme. The Scheme requires the head of an organisation (or nominated delegate) to notify the CCYP of a reportable allegation within three business days, as well as oversee the investigation of the allegation and provide the findings to the CCYP. It is an offence to fail to notify and update the CCYP about reportable allegations.

9.8 **Empowerment and Participation**: Council seeks to create an environment that supports children and young people to participate in the child safety process, have their voices heard and have confidence that Council will always act on their concerns. Council takes responsibility to make children aware of their rights and to provide them with accessible and age-appropriate child safety information. Council makes child safety information available to families and the wider community and seeks their input wherever possible.

9.9 **Risk Management**: Council takes a proactive approach to identifying, responding to and monitoring child safety in the face to face and online environments. We use this approach to inform our strategy, policy, procedures, risk assessments and event planning. All online platforms to engage with children and young people must seek parental/ guardian permissions for children under 18 years of age. Online programs can only be used through Hume Council accounts and ICT approved platforms.

10. POLICY REVIEW

10.1 This policy will be reviewed annually; following a critical incident; and in response to any legislative changes. Council will seek input from staff, volunteers, Councillors, parents, carers, children and young people and other stakeholders during the review process.

11. RELATED DOCUMENTS

11.1 This policy shall be read and implemented in conjunction with the following Council policies and procedures:

- Child Safe Reporting Procedure
- Councillor Code of Conduct
- Staff Code of Conduct
- Hume City Council Employee Handbook
- Volunteer Policy
- Privacy Policy
- Risk Management Policy
- Recruitment and Selection guidelines
- Grievance and Discipline procedures
- Social Justice Charter
- Aboriginal and Torres Strait Islander Recognition Policy
- Hume 0 – 24 Framework
- Hume City Council Reconciliation Action Plan
- Hume Community Safety Action Plan
- Hume City Council Multicultural Framework
- Hume Health and Wellbeing Plan

11.2 Further information regarding legislation , related policy and information can be located in (**Appendix G)**

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12. RECORDS

12.1 In 2015, the Victorian Government removed all limitation periods that apply to civil actions for damages founded on child abuse by amending the *Limitations of Actions Act 1958*. This means that Victorian public sector offices cannot destroy any records which are likely to be needed for civil action legal proceedings, for at least the life of the child and possibly longer. Affected records will be managed and retained in accordance with Public Record Office Victoria (PROV) standards and with Council's *Records* Management Policy POL/CORP214.

13. POLICY NON-COMPLIANCE

13.1 The Child Safe Standards are governed by the *Child Wellbeing and Safety Act 2005* (the *Child Wellbeing and Safety Amendment (Child Safe Standards) Bill 2015* amended the *Child Safety and Wellbeing Act 2005*) and the *Children, Youth and Families Act 2005*. Any non-compliance with the Child Safe Standards may lead to a penalty or imprisonment as prescribed within these Acts.

13.2 The Child Safe Standards and Reportable Conduct Scheme outlines the process to disclose and report suspected or alleged cases of child abuse. Disclosure is required in circumstances in which a reasonable belief exists that a sexual offence has been committed against a child. Failure to report or protect a child from abuse is a criminal offence.

13.3 Where a breach in policy is identified, Council will respond without delay. A breach in policy will result in disciplinary action, up to and including, termination of engagement with Council. Serious breaches of this policy and related procedure may be reported to Police and/or other authorities.

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APPENDIX A
GLOSSARY

Key term	Definition
Child/Children	Any person up to the age of 18 years.
Child safety	A range of timely and appropriate measures to protect a child from abuse.
Child Safe Organisation	In the context of the Child Safe Standards, a child safe organisation is one that takes deliberate steps to protect children from abuse and is embedded in an organisation's culture and policies.
Child Safety Officer	Dedicated Council Officer responsible for receiving and processing child safety concerns and reports received from the organisation.
Abuse	An act or acts which endangers a child's health, wellbeing and/or development. Abuse can happen once or multiple times including: ▪ Physical abuse ▪ Sexual abuse ▪ Emotional abuse ▪ Cumulative harm ▪ Exposure to family violence ▪ Neglect ▪ Grooming ▪ Multi-dimensional harm.
Aboriginal & Torres Strait Islander Child/Children	A person under the age of 18 who identifies as Aboriginal and/or Torres Strait Islander.
Code of Conduct	A statement of the way Council staff will conduct business with all stakeholders. It establishes a common understanding of the values and guiding behaviours to be applied in everyday work activities and provides a link between Council's Values, policies and procedures and the *Local Government Act 1989*.
Council	Hume City Council, being a municipal Council under the *Local Government Act 1989*.
Councillor	Individuals holding the office of a member of Hume City Council.
Council Officer	The Chief Executive Officer and staff of Council appointed by the Chief Executive Officer.
Child related work	Work within one or more of the occupational fields defined in the *Working with Children Act 2005* where the contact with children is direct, unsupervised, and part of a person's duties, not incidental to their work.

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Key term	Definition
Children from culturally and/or linguistically diverse backgrounds	A child or young person who identifies as having particular cultural or linguistic affiliations by virtue of their place of birth, ancestry or ethnic origin, religion, preferred language or language spoken at home or because of their parent's identification on a similar basis.
Children with a disability	Use of the term 'disability' is consistent with the *Disability Act 2006.* A disability incorporates any physical, sensory, neurological disability, acquired brain injury, intellectual disability or developmental delay that affects a child's ability to undertake everyday activities. A disability can occur at any time in life. Children can be born with a disability or acquire a disability suddenly through an injury or illness. Some disabilities may be obvious while others are hidden.
Child Safe Standards	In 2015, the *Child Wellbeing and Safety Act 2005* was amended to include Child Safe Standards. The standards are designed to drive cultural change and embed practice of protecting children into the everyday thinking of an organisation.
Commission for Children and Young People (CCYP)	An independent statutory body that promotes improvement in policies and practices affecting the safety and wellbeing of Victorian children and young people. CCYP ensures the rights of all children and young people are recognised, respected and defended through: ▪ independent scrutiny and oversight of services for children and young people, particularly those in the out-of-home-care, child protection and youth justice systems ▪ advocacy ▪ supporting and regulating organisations that work with children and young people to prevent abuse and make sure these organisations have child safe practices.
Contractor (including Consultant)	An individual engaged to provide goods, services or works on behalf of Council.
Contracted Organisations	Any type of business entity (which may include all their employees and subcontractors) contracted by Hume City Council to provide services in accordance with the contract terms.
Critical Incident	An actual or alleged event or situation that creates a significant risk of harm to the physical or mental health, safety or wellbeing of an individual.
Cultural safety of Aboriginal children	Aboriginal or Torres Strait Islander children are given the opportunity to be connected to culture and provided with a safe, nurturing and positive environment where they are comfortable with being themselves, expressing their culture, their spirituality and belief systems. It is more than just the absence of racism or discrimination, and more than cultural awareness and sensitivity. It includes

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Key term	Definition
	identification of practices that may lead to Aboriginal and Torres Strait Islander children feeling unsafe.
Cultural safety for children from culturally and/or linguistically diverse backgrounds	An environment which is spiritually, socially, emotionally and physically safe for children; where there is no assault, challenge or denial of their cultural or linguistic identity, of who they are and what they need. It includes seeking identification of practices that may lead to children from CALD backgrounds feeling unsafe.
Duty of Care	The obligation of Council employees, contractors and volunteers to take reasonable steps to protect children in their care from the risks of injury, abuse and harm that are reasonably foreseeable.
Employee	An individual directly employed by Council - including but not limited to agency appointments, and those staff on short- and long-term employment agreements.
Family Violence	Behaviour by a person towards a family member that: ▪ is physically or sexually abusive ▪ is emotionally or psychologically abusive ▪ is economically abusive ▪ threatens ▪ coerces ▪ causes a child to hear or witness, or otherwise be exposed to the effects of family violence ▪ in any other way controls or dominates the family member and causes them to feel fear for their own or another person's safety or wellbeing.
Failure to Disclose	A failure to act on the legal obligation upon all adults to report to Victoria Police where they form a reasonable belief that a sexual offence has been committed by an adult (18 years and over) against a child under the age of 16 (16 being the legal age of consent). Failure to Disclose is a criminal offence. A person found guilty is subject to a custodial sentence.
Failure to Protect	The offence provides that a person who by reason of the position he or she occupies within a relevant organisation, has the power or responsibility to reduce or remove a substantial risk that a relevant child will become the victim of a sexual offence committed by a person of or over the age of 18 years who is associated with the relevant organisation; and knows that there is a substantial risk that the person will commit a sexual offence against a relevant child – must not negligently fail to reduce or remove that risk. Failure to Protect is a criminal offence. A person found guilty is subject to a custodial sentence.
Gender identity	The way in which a person understands, identifies or expresses their masculine or feminine characteristics within a particular sociocultural context.

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Key term	Definition
Grooming	The act of communication, including online communication, with a child under the age of 16 (or their parents or person who has care, supervision or authority of the child) with the intent of committing child sexual abuse. This includes predatory conduct undertaken to prepare a child for sexual abuse at a later time with the groomer (aged 18 years old or over) or another adult. Grooming is a criminal offence. A person found guilty of grooming is subject to a custodial sentence.
Mandatory Reporting	The legal obligation under the Children Youth and Families Act 2005, of certain professionals to report when a child needs protection. Mandatory reporters include: ▪ Doctors ▪ Nurses ▪ Midwives ▪ Registered psychologists ▪ School Principals ▪ Police ▪ Teachers (including early childhood workers) ▪ School counsellors ▪ Out of home care workers ▪ Youth justice workers
Reasonable belief or a belief on reasonable grounds	A reasonable belief or a belief on reasonable grounds is not the same as having proof but is more than mere rumour or speculation. A reasonable belief is formed if a reasonable person in the same position would have formed the belief on the same grounds. A person forms a reasonable belief that a child needs protection, or their safety or wellbeing is at risk, when: ▪ They are more likely to accept rather than reject their suspicion; and ▪ The belief is formed through disclosures, observations or other information of which they have become aware. To form a reasonable belief or a belief on reasonable grounds, you should consider and objectively assess all the relevant facts, such as the source of the allegation and how it was communicated, the nature of, and details of, the allegation, and whether there are any other related matters known regarding the alleged perpetrator.
Reportable Conduct Scheme	The Victorian Reportable Conduct Scheme seeks to improve organisations' responses to allegations of child abuse and neglect by their workers and volunteers. The Scheme is designed to ensure that the CCYP will be aware of every allegation of misconduct involving children in relevant organisations that exercise care, supervision and authority over children.

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Key term	Definition
	This includes: ▪ supporting and guiding organisations that receive allegations in order to promote fair, effective, timely and appropriate responses; and ▪ independently overseeing, monitoring and making appropriate recommendations to improve organisational responses.
Sex (in the context of sexual activity)	Activities associated with sexual intercourse, sexual stimulation, arousal or gratification.
Sex (in the context of gender)	Refers to a person's biological characteristics. A person's sex is usually described as either male or female. The designation of a person as either male or female on the basis of their biological characteristics takes into account their chromosomes, genitals, hormones and neurobiology. Some people have both male and female characteristics, or neither male nor female characteristics.
Sexual orientation	Describes a person's romantic and/or sexual attraction.
Volunteer **NB:** This does not include student placements from secondary school work experience programs.	An unpaid person who has been engaged by Hume City Council to perform activities that support Council's community building objectives e.g. committee involvement, support of community events, festivals, programs and facilities. There are a number of volunteer categories: ongoing, program-based, event-based, short-term and committee-based.

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APPENDIX B
DEFINITIONS OF ABUSE

Children and young people who suffer abuse may be afraid to tell anybody about it. They may struggle with feelings of guilt, shame or confusion – particularly if the abuser is a parent, caregiver or other close family member or friend. Many of the signs that a child is being abused are the same regardless of the type of abuse. Anyone working with children or young people needs to be vigilant to the signs.

Common Indicators of Abuse

- Regular flinching in response to sudden but harmless actions, for example someone raising a hand quickly
- Showing an inexplicable fear of particular places or making excuses to avoid particular people
- Knowledge of 'adult issues' for example alcohol, drugs and/or sexual behaviour which is inappropriate for their age or stage of development
- Angry outbursts or behaving aggressively towards other children, adults, animals or toys
- Becoming withdrawn or appearing anxious, clingy or depressed
- Self-harming or thoughts about suicide
- Changes in eating habits or developing eating disorders
- Regularly experiencing nightmares or sleep problems
- Regularly wetting the bed or soiling their clothes
- In older children, risky behaviour such as substance misuse or criminal activity
- Running away or regularly going missing from home or care
- Not receiving adequate medical attention after injuries

Physical Abuse:

Physical abuse occurs when a child suffers, or is likely to suffer, significant harm from a non-accidental physical injury or injuries inflicted by another person.

Physical abuse can occur when:

- a person intentionally or recklessly uses physical force against, with or in the presence of a child without their consent, which causes, or could cause, the child harm.
- someone intentionally or recklessly causes a child to believe that physical force is about to be used against them without their consent.

Physical abuse can include:

- Hitting
- Punching
- Pinching
- Twisting limbs
- Shaking
- Throwing
- Pushing
- Choking
- Scratching
- Family Violence
- Burning
- Kicking

- Slapping
- Biting
- Poisoning/significant over medicating
- Factitious Disorder by proxy (feigning illness)
- Otherwise causing physical harm to a child/young person
- Behaviour, words or gestures, that causes a child to believe that they are about to suffer physical abuse

The following may indicate physical abuse has occurred:

Physical	Behavioural
Bruises in unlikely places (face, back, ears, hands, buttocks, upper thighs and soft parts of the body)	Inconsistent or absent explanation of bruises
Any bruising on a baby	Unusual fear of physical contact with adults
Pressure marks/bruises/welts that show the shape of the object used to make them - eg fingerprints on the face, chest or back, handprints, buckles, iron, teeth	Disclosure of an injury inflicted by someone else, or inconsistent/unlikely explanation or inability to remember the cause of the injury
Weal, ligature or bite marks	Caution around parent, guardian, caregiver
Skull fracture, subdural bleeding, multiple fractures of different ages	Reluctance to go home or a particular place
Suspicious burns from water, oil or flames	Habitual absences without explanation
Burns that show the shape of the object used to make them – eg iron, grill, cigarette	No reaction/little emotion displayed when hurt or threatened
Cuts, grazes, scrapes to the mouth, lips, gums, eyes, external genital area	Wearing clothes unsuitable for weather conditions to hide injuries
Bald patches where hair has been pulled out	Overtly compliant, shy, withdrawn, passive and uncommunicative
Multiple injuries (consistent - old and new)	Fear of dark/confined spaces
Internal injuries (child complains of sore tummy, ribs, hurts to sit down)	Unusually nervous, hyperactive, aggressive, disruptive and destructive to self/others/property
Drug or alcohol misuse, attempted suicide or self-harm (especially in older children/adolescents)	

Sexual Abuse:

Sexual abuse occurs when a person involves a child in sexual activity, or deliberately puts the child in the presence of sexual behaviours that are exploitative or inappropriate to their age and development.

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Behaviour that could amount to sexual abuse spans a broad range of behaviours from sexual misconduct to a sexual offence. Sexual misconduct is another type of abuse and includes a variety of sexualised behaviours with or towards children.

This could include inappropriate conversations of a sexual nature, comments that express a desire to act in a sexual manner, or in some cases, behaviour that crosses a professional boundary such as having or seeking to establish an inappropriate or overly familiar relationship with a child.

Sexual abuse can include:

- Fondling
- Masturbation
- Penetration/rape
- Voyeurism
- Exhibitionism/flashing
- Inappropriate conversations of a sexual nature
- Exposure to or exploitation through pornography or prostitution
- Persuading or forcing a child to send or post sexually explicit images of themselves (sexting)
- Making a child take their clothes off, touch someone else's genitals or masturbate
- Persuading or forcing a child to take part in sexual activities via a webcam or smartphone
- Having sexual conversations with a child by text or online
- Meeting a child following online sexual grooming with the intent of abusing them.

The following may indicate sexual abuse has occurred:

Physical	**Behavioural**
Genital injuries or bleeding, inflammation, infection in the genital area	Disclosure of sexual abuse or attempted abuse
Injury to areas of body such as breasts, buttocks, upper thighs, ankles	Inappropriate sexual behaviour or explicit drawings/story telling based on the child's age
Sexually transmitted (STI) or urinary tract infections	Attempting sexual contact with others or explicit play with toys/animals
Persistent soiling or bed wetting, discomfort using the toilet	Excessive masturbation which does not respond to boundaries or discipline
Anal or vaginal soreness or itching	Obsessive and compulsive washing
Discomfort when walking or sitting down	Wary of physical contact with others
An unusual discharge	Unusually fearful of having their nappy changed
Pregnancy	Sleep disturbance

	Sudden decline in academic performance, poor memory and concentration, poor self-care/hygiene
	Promiscuous, affection seeking behaviour

A full list of the relevant sexual offences is set out in clause 1 of Schedule 1 to the *Sentencing Act 1991*

Emotional and Psychological Abuse

Emotional and/or psychological abuse occurs when harm is inflicted on a child through repeated rejection, isolation, or by threats or violence. It can include derogatory name-calling and put-downs, or persistent and deliberate coldness from a person, to the extent where the behaviour of the child is disturbed, or their emotional development is at serious risk of being impaired.

The infliction of emotional or psychological harm is one of the most common forms of child abuse. This may involve conveying to a child that they are worthless, unloved, inadequate or rejected, or causing a child to frequently feel frightened or in danger. Emotional or psychological abuse often diminishes a child's sense of identity, dignity and self-worth, and the impact can be chronic and debilitating.

Emotional abuse can include:

- Constant criticism
- Rejection
- Coldness
- Ignoring
- Humiliating
- Corrupting and exploiting
- Never saying anything kind, positive or encouraging to a child and failing to praise their achievements and successes
- Not allowing children to have friends or develop socially
- Trying to control a child's life and not recognising their individuality
- Shouting
- Name calling
- Belittling
- Insulting
- Manipulating
- Punishing normal behaviour
- Exposing a child to distressing events or interactions such as drug taking, heavy drinking or domestic abuse
- Pushing a child too hard or not recognising their limitations
- Mocking
- Excessive teasing
- Deliberately scaring
- Threats/intimidation
- Isolating
- Withholding praise, love and affection
- Constantly blaming or scapegoating a child for things which are not their fault
- Making children perform degrading acts

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The following may indicate emotional abuse has occurred:

Physical	Behavioural
Speech disorders, language delay, stuttering, selective mutism	Avoiding home (particularly if the abuser is in the family home)
Delays in emotional, mental or physical development	Running away or continually staying at friend's houses
Failure to thrive (without an organic cause)	Fear of the dark, not wanting to go to bed, bedwetting or nightmares
Child talks about violence at home	Lying or stealing
	Lack of trust in adults
	Secretive, demanding or disruptive behaviour
	Poor self-image/self-esteem, poor academic performance, poor peer relationships
	Extremely demanding, aggressive, attention seeking, anti-social, destructive
	Overtly compliant, passive and undemanding
	Being overly affectionate to adults they do not know very well
	Unexplained mood swings, triggered by certain words/events/activities
	Poor self-image, low self-esteem, poor social skills
	Fear of failure, overtly high standards, excessive neatness
	Violent drawings or writing
	Lack of positive social contact with peers
	Behaviours that are not age appropriate – overtly adult or overtly infantile

Neglect:

Neglect refers to the continued failure to provide a child with the basic necessities of life as well as failing to meet a child's physical, emotional, social, educational and safety needs, such as food/nutrition, clothing, shelter/housing, hygiene, medical attention/health care or adequate supervision, to the extent that the child's health, safety and/or development is, or likely to be, jeopardised.

Neglect can include:

- Failure to thrive
- Sallow or sickly appearance
- Untreated medical conditions
- Developmental delay
- Abnormally high appetite, stealing or hoarding food
- Prone to illness
- Smelly or dirty appearance

The following may indicate neglect has occurred:

Physical	Behavioural
Appears dirty or smelly and whose clothes are unwashed or inadequate for the weather conditions	Children may come to school/programs/centres without lunch money, equipment, necessary supplies or try to beg for or steal food, school supplies, money
Failure to thrive or who have untreated injuries, health or dental problems	Children who have taken on the role of carer for other family members
Poor language, communication or social skills for their stage of development	Poor, irregular or non-attendance at school, centres, programs, services
Lives in an unsuitable home environment, (eg; the house is very dirty and unsafe, perhaps with evidence of substance misuse or violence)	Staying at program, service or safe place long hours, refusing/reluctant to leave or go back home
Constantly tired, listless, no energy or enjoyment of life	Aggressive, self-destructive or irritable behaviour or reactions
Lack of basic health and hygiene routines (eg; sleep times, teeth brushing, taking medication, menstrual care etc)	Little positive interaction with parent, carer, guardian
Inadequate shelter, exposed to unsafe or unsanitary conditions	Gorging food when it is available, or inability to eat when extremely hungry
	Indiscriminate acts of affection
	Excessive friendliness toward strangers
	Children who are left alone or unsupervised

Grooming:

Grooming is an offence which targets communication by an adult, including online communication, with a child or their parents with the intent of committing child sexual abuse.

Grooming can be conducted in person or online, for example via interaction through social media, web forums and emails.

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Many perpetrators of sexual offences against children purposely create relationships with victims, their families or carers in order to create a situation where abuse could occur. For this reason, parents, carers or other family members who have been targeted by perpetrators in order to gain access to a child are also victims.

Grooming does not necessarily involve any sexual activity or even discussion of sexual activity – for example, it may only involve establishing a relationship with the child, parent or carer for the purpose of facilitating sexual activity at a later time.

The sexual conduct must constitute an indictable sexual offence. This includes offences such as sexual penetration of a child, indecent assault and indecent act in the presence of a child. It does not include summary offences, such as upskirting and indecent behaviour in public.

The maximum penalty is 10 years imprisonment.

Family Violence:

Family violence is behaviour by a person towards a family member. Children's exposure to domestic abuse between parents and carers is child abuse. Children can be directly involved in incidents of domestic abuse or they may be harmed by seeing or hearing abuse happening. The developmental and behavioural impact of witnessing domestic abuse is similar to experiencing direct abuse. Children in homes where there is domestic abuse are also at risk of other types of abuse or neglect.

Family violence can include:

- Verbal abuse, threats
- Financial abuse
- Coercion
- Harm or threats of harm to pets or property
- Emotional abuse
- Religious abuse
- Intimidation
- Physical violence or threats of physical violence
- Sexual abuse
- Social/Cultural abuse
- Psychological abuse

The following indicators may indicate family violence has occurred:

Physical	**Behavioural**
Speech disorders	Wariness or distrust of adults
Delays in physical development	Overly compliant, shy, withdrawn, passive and uncommunicative
Failure to thrive	Antisocial, destructive behaviour
Bruises, cuts, welts on facial area and other parts of the body	Extremely demanding, attention-seeking, aggression
Pressure marks/bruises/welts that show the shape of the object used to make them - eg fingerprints on the face, chest or back, handprints, buckles, iron, teeth, lighter	Demonstrated fear of parent, carer, guardian, sibling, family member and/or fear of going home

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	Low tolerance for frustration
	Depression or anxiety

Bullying and Cyberbullying

Bullying is behaviour that hurts someone else. It happens over a lengthy period of time and can harm a child both physically and emotionally. Bullying can happen anywhere – at school, in community centres/services/programs, at home in the workplace or online. When bullying happens online it can involve social networks, games and mobile devices. Online bullying can also be known as cyberbullying.

Changes in mood, behaviour and physical appearance can all be warning signs of being bullied, however, some children may not display any warning signs at all. If an adult is bullying a child, this is also abuse.

Bullying can include:

- Verbal abuse, threats
- Name calling
- Controlling or manipulating
- Exclusion, ignoring or isolating someone
- Physical assaults, such as hitting and pushing
- Racial, sexual or homophobic bullying
- Undermining, by constant criticism or spreading rumours
- Making silent, hoax or abusive calls
- Emotional abuse, such as threatening, intimidating or humiliating someone
- non-verbal abuse, such as hand signs or glaring
- Physical violence or threats of physical violence

Cyberbullying can include:

- Sending threatening or abusive text messages
- Encouraging children or young people to self-harm
- voting for or against someone in an abusive poll
- Creating and sharing embarrassing images or videos
- Excluding children from online games, activities or friendship groups
- setting up hate sites or groups about a particular child or young person
- 'Trolling' - sending menacing or upsetting messages on social networks, chat rooms or online games
- Creating fake accounts, hijacking or stealing online identities to embarrass a young person or cause trouble using their name.

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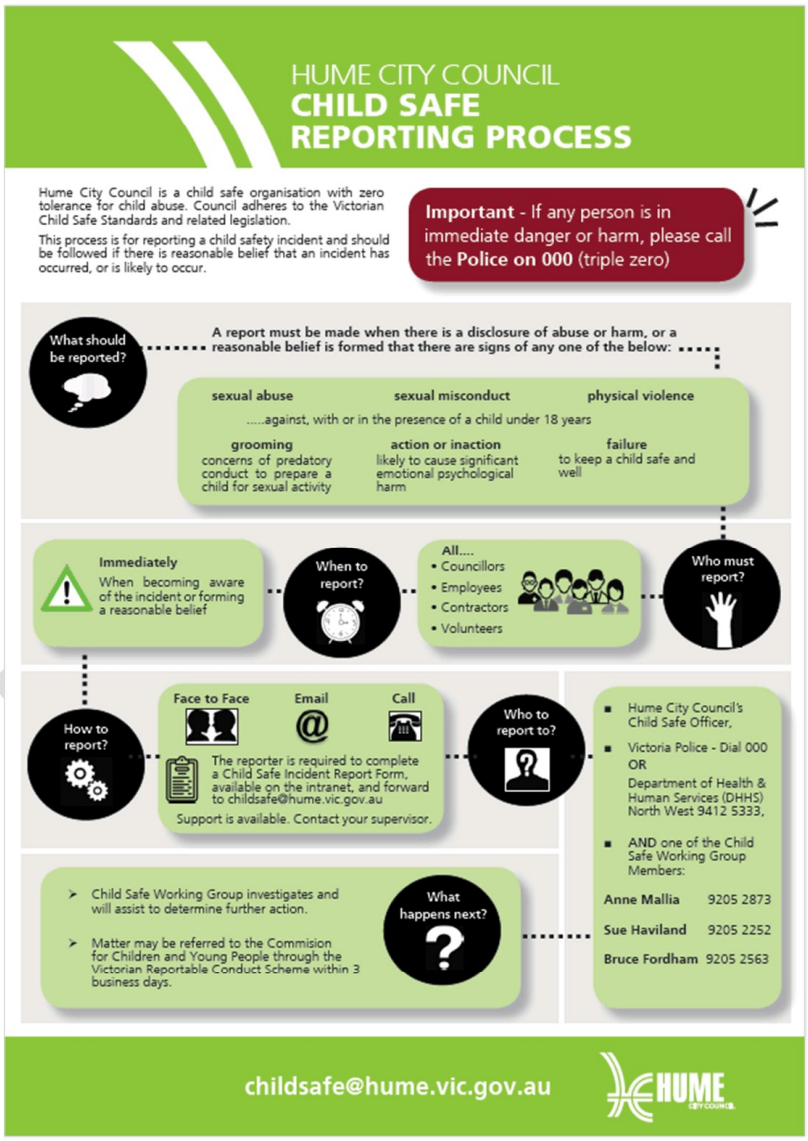
The following indicators may indicate bullying has occurred:

Physical	**Behavioural**
Ask for extra pocket money or food	Become aggressive and unreasonable
Missing or damaged belongings or clothes	Start to get into fights
Show a change in their ability or willingness to speak up in class/work	Be alone often or excluded from friendship groups at school, work, sports clubs, social activities
Becomes a frequent target for teasing, mimicking or ridicule.	Have falling school grades
Change their sleeping or eating patterns	Refuse to talk about what is wrong
Has unexplained bruises, cuts and scratches	Not wanting to go to school, work, sports or attend social activities
Has stomach aches or unexplained pain	Have trouble getting out of bed
Arrives home hungry or disheveled	Appear insecure or frightened
Unexplained bruises, cuts, scratches, particularly those appearing after contact with particular students at school or co-workers/social groups	Change their method or route to school or work or become frightened of walking to school or work
	Frequent tears, anger, mood swings and anxiety
	Shows an unwillingness to discuss, or secrecy about, their online communication

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APPENDIX C
CHILD SAFE REPORTING PROCEDURE

<<INSERT HQ link here>>



Policy Reference No:	Date of Adoption:
Review Date: May 2021	Responsible Officer: Manager, Family Youth and Children
	Division: Community Services

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APPENDIX D
CHILD SAFE INCIDENT REPORT FORM

This form can be downloaded from HQ <<INSERT HQ link here>>

This report form can be used by staff members, volunteers, members of the public, or a child or their family if they disclose an allegation of abuse or safety concern in our organisation. All incident reports will be treated as confidential.

This form notes the relevant details of an official notification that may be required (under Part 5A) by the Reportable Conduct Scheme of the Child Wellbeing and Safety Act 2005.

A paper or electronic version of this notification may be provided to Council's Child Safety Officer via email at childsafe@hume.vic.gov.au. Alternatively an individual may report the incident via telephone or in person to one of the following Council Officers:

Anne Mallia	9205 2873	Sue Havilland	9205 2252
Bruce Fordham	9205 2563		

If you believe a child is at immediate risk of abuse, please phone 000.

1. Status of the Person filling out this form: *(Mark with an 'X' as applicable)*

Council Staff	☐	
Parent/Carer	☐	
Child	☐	
Volunteer	☐	
Contractor	☐	*If "Other" please describe below*
Other	☐	

Do you wish to remain anonymous? Yes ☐ No ☐

2. Please categorise the incident:

Physical violence	☐	
Sexual Abuse or Sexual Misconduct	☐	
Grooming	☐	
Serious emotional or psychological abuse	☐	
Serious neglect	☐	*If "Other" please describe below*
Other	☐	

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3. Incident Details:

Date of incident:	
Time of incident:	
Location of incident:	
Name(s) of child/children involved:	
Name(s) of alleged perpetrator(s) if known:	

4. Please describe the incident:

When did it take place?	
Who was involved?	
What did you see?	
Other information	

Have you notified the Police or the Department of Health and Human Services in regard to this incident? Yes ☐ No ☐ If not, they should be notified as a priority.

5. Reporting Person's Details

If you are willing to be contacted in regard to this notification, please record your contact details, and any other persons that you understand may have witnessed the above incident. If you wish to remain anonymous, please leave this section blank.

Name	Contact Telephone Number (Mobile or landline)

6. Office Use (Internal Response Officers only):

		Incident has been advised to:	
Date incident report received:		**Internal Response Officer**	☐
Incident reference number:		**Senior Management / HR**	☐
Name of staff member receiving this notification form:		**Dept. Health & Human Services**	☐
Notification Form forwarded to:		**Police**	☐

Date CCYP notified of incident:	
Notifying Officer Name:	
Notifying Officer Signature:	

Policy Reference No:	Date of Adoption:
Review Date: May 2021	Responsible Officer: Manager, Family Youth and Children
	Division: Community Services

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APPENDIX E
UNITED NATIONS CONVENTION ON THE RIGHTS OF THE CHILD

World leaders have made a commitment to the world's children by adopting the United Nations *Convention on the Rights of the Child* – an international agreement on childhood. It has become the most widely ratified human rights treaty in history and has helped transform children's lives around the world.

A SIMPLIFIED VERSION OF THE UNITED NATIONS CONVENTION ON THE RIGHTS OF THE CHILD.



Article 1 Everyone under 18 years of age has all the rights in this Convention.

Article 2 The Convention applies to everyone whatever their race, religion, abilities, whatever they think or say, whatever type of family they come from.

Article 3 All organisations concerned with children should work towards what is best for each child.

Article 4 Governments should make these rights available to children.

Article 5 Governments should respect the rights and responsibilities of families to guide their children so that, as they grow up, they learn to use their rights properly.

Article 6 Children have the right to live a full life. Governments should ensure that children survive and develop healthily.

Article 7 Children have the right to a legally registered name and nationality. Children also have the right to know their parents and, as far as possible, to be cared for by them.

Article 8 Governments should respect a child's right to a name, a nationality and family ties.

Article 9 Children should not be separated from their parents unless it is for their own good. For example, if a parent is mistreating or neglecting a child. Children whose parents have separated have the right to stay in contact with both parents, unless this might harm the child.

Article 10 Families who live in different countries should be allowed to move between those countries so that parents and children can stay in contact, or get back together as a family.

Article 11 Governments should take steps to stop children being taken out of their own country illegally.

Article 12 Children have the right to say what they think should happen when adults are making decisions that affect them and to have their opinions taken into account.

Article 13 Children have the right to get and to share information, as long as the information is not damaging to them or to others.

Article 14 Children have the right to think and believe what they want and to practise their religion, as long as they are not stopping other people from enjoying their rights. Parents should guide children on these matters.

Article 15 Children have the right to meet with other children and young people and to join groups and organisations, as long as this does not stop other people from enjoying their rights.

Article 16 Children have the right to privacy. The law should protect them from attacks against their way of life, their good name, their family and their home.

Article 17 Children have the right to reliable information from the media. Mass media such as television, radio and newspapers should provide information that children can understand and should not promote materials that could harm children.

Article 18 Both parents share responsibility for bringing up their children and should always consider what is best for each child. Governments should help parents by providing services to support them, especially if both parents work.

Article 19 Governments should ensure that children are properly cared for and protect them from violence, abuse and neglect by their parents, or anyone else who looks after them.

Article 20 Children who cannot be looked after by their own family must be looked after properly by people who respect their religion, culture and language.

Article 21 When children are adopted the first concern must be what is best for them. The same rules should apply whether children are adopted in the country of their birth or if they are taken to live in another country.

Article 22 Children who come into a country as refugees should have the same rights as children who are born in that country.

Article 23 Children who have any kind of disability should receive special care and support so that they can live a full and independent life.

Article 24 Children have the right to good quality health care, clean water, nutritious food and a clean environment so that they will stay healthy. Richer countries should help poorer countries achieve this.

Article 25 Children who are looked after by their local authority rather than their parents should have their situation reviewed regularly.

Article 26 The Government should provide extra money for the children of families in need.

Article 27 Children have the right to a standard of living that is good enough to meet their physical and mental needs. The government should help families who cannot afford to provide this.

Article 28 Children have the right to an education. Discipline in schools should respect children's human dignity. Primary education should be free. Wealthier countries should help poorer countries achieve this.

Article 29 Education should develop each child's personality and talents to the full. It should encourage children to respect their parents, their cultures and other cultures.

Article 30 Children have the right to learn and use the language and customs of their families, whether or not these are shared by the majority of the people in the country where they live, as long as this does not harm others.

Article 31 Children have the right to relax, play and to join in a wide range of leisure activities.

Article 32 Governments should protect children from work that is dangerous or that might harm their health or education.

Article 33 Governments should provide ways of protecting children from dangerous drugs.

Article 34 Governments should protect children from sexual abuse.

Article 35 Governments should make sure that children are not abducted or sold.

Article 36 Children should be protected from any activities that could harm their development.

Article 37 Children who break the law should not be treated cruelly. They should not be put in a prison with adults and should be able to keep in contact with their family.

Article 38 Governments should not allow children under 15 to join the army. Children in war zones should receive special protection.

Article 39 Children who have been neglected or abused should receive special help to restore their self-respect.

Article 40 Children who are accused of breaking the law should receive legal help. Prison sentences for children should only be used for the most serious offences.

Article 41 If the laws of a particular country protects children better than the articles of the Convention, then those laws should override the Convention.

Article 42 Governments should make the Convention known to all parents and children.

The Convention on the Rights of the Child has 54 articles in all. Articles 43-54 are about how adults and governments should work together to make sure that all children get all their rights.

Go to www.unicef.org/crc to read all the articles.

<DRAFT CHILD SAFE POLICY>

APPENDIX F
THE NATIONAL PRINCIPLES FOR CHILD SAFE ORGANISATIONS

The National Principles are:

1. Child safety and wellbeing is embedded in organisational leadership, governance and culture.
2. Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.
3. Families and communities are informed and involved in promoting child safety and wellbeing.
4. Equity is upheld and diverse needs respected in policy and practice.
5. People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.
6. Processes to respond to complaints and concerns are child focused.
7. Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
8. Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
9. Implementation of the national child safe principles is regularly reviewed and improved.
10. Policies and procedures document how the organisation is safe for children and young people.

<DRAFT CHILD SAFE POLICY>

APPENDIX G
FURTHER INFORMATION

Child Safe Standards
www.ccyp.vic.gov.au/child-safety/being-a-child-safe-organisation/the-child-safe-standards/

Commission for Children & Young People (CCYP)
www.ccyp.vic.gov.au/

The National Principles for Child Safe Organisations
www.childsafe.humanrights.gov.au/national-principles

Department of Education & Training (DET)
https://www.education.vic.gov.au/school/teachers/health/childprotection/Pages/safeenviro.aspx

Department of Health & Human Services (DHHS)
https://services.dhhs.vic.gov.au/families-and-children

Department of Justice & Community Safety (DoJCS)
www.justice.vic.gov.au/

Working with Children Check
www.workingwithchildren.vic.gov.au/

Mandatory Reporting
www.providers.dhhs.vic.gov.au/mandatory-reporting

Cultural Safety for Aboriginal Children
https://ccyp.vic.gov.au/assets/resources/tipsheet-cultural-safety-aboriginal-children.pdf

Cultural Safety of Children from Culturally & Linguistically Diverse Backgrounds
https://ccyp.vic.gov.au/assets/resources/tipsheet-safety-children-cult-ling-diverse.pdf

Safety of Children with a Disability
https://ccyp.vic.gov.au/assets/resources/tipsheet-safety-children-disability.pdf

Youth Affairs Council Victoria (YACVic) statement of commitment to child safety
https://www.yacvic.org.au/about-us/child-safe-standards

Child Wise (child safety resources, training, policy support)
https://www.childwise.org.au/

Bravehearts (child safety resources, support, advocacy)
https://bravehearts.org.au/responding-to-disclosures-of-child-abuse/

Policy Reference No:	Date of Adoption:
Review Date: May 2021	Responsible Officer: Manager, Family Youth and Children
	Division: Community Services
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REPORT NO:	HE114
REPORT TITLE:	Proposal to Revoke the Hume Food Policy 2015
SOURCE:	Devika Kumar, Population Health Planner Samuel Ferrier, Health and Community Wellbeing
DIVISION:	Community Services
FILE NO:	HCC15/356
POLICY:	POL/168
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	1. *Hume Food Policy 2015* 2. *Internal audit of food-related activities 2020*

1. SUMMARY OF REPORT:

1.1 This report provides Councillors with an overview of:

1.1.1 Food-related issues in Hume City;

1.1.2 Hume City Council's *Food Policy 2015*; and

1.1.3 Outcomes of an internal audit of food-related activities currently being implemented across Council.

1.2 Given the successful embedding of key principles of the *Food Policy 2015* across Council departments and the diverse range of food-related activities driven through other Council strategies and plans, the report recommends that Council revoke the former *Food Policy 2015.*

2. RECOMMENDATION:

That Council:

2.1 notes the range of food-related activities currently being implemented across Council in order to create a food system that is health-promoting, sustainable, fair and economically balanced; and

2.2 revokes the *Food Policy 2015.*

3. LEGISLATIVE POWERS:

3.1 The Public Health and Wellbeing Act (2008) states that Councils have a statutory responsibility to create an environment that supports and strengthens the health and wellbeing of the local community (s24).

3.2 Councils fulfil this requirement by developing a four-year Municipal Health and Wellbeing Plan. One of the key priority areas for the *Hume Health and Wellbeing Plan 2017-2021* is enhancing *'Healthy Eating'*, which includes a strategic objective of *'Creating a secure, healthy and sustainable food system'*.

3.3 Under the Food Act 1984, Hume City Council has a statutory obligation to minimise health risks associated with food produced and sold within the municipality and to ensure that all food is safe, wholesome and of the standard demanded by the purchaser.

4. FINANCIAL IMPLICATIONS:

4.1 There are no financial implications associated with this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 There are no environmental sustainability issues associated with this report.

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6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 Climate change represents a significant threat to public health in the municipality. From a food systems perspective, climate change has the potential to impact on food systems, available land, soil and water for food production with flow on implications for food access.

6.2 The internal food-related activities audit illustrates that Council is currently delivering a range of initiatives to mitigate adverse effects of climate change on the food system.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The recommendations in this report are consistent with the Charter of Human Rights and Responsibilities 2006.

8. COMMUNITY CONSULTATION:

8.1 Under the Hume Health and Wellbeing Plan (HHWP) 2017-2021, one of the key priority action areas relates directly to the Hume Food Policy, which is to create a secure, healthy and sustainable food system. While developing the HHWP 2017-2021, extensive consultations with Hume residents and relevant stakeholders were undertaken, alongside comprehensive population health data analysis, which informed the key priority areas and actions for the HHWP.

8.2 An internal cross Council audit of food-related activities was also undertaken to inform this review.

9. DISCUSSION:

Hume City Food Profile

9.1 Hume City experiences multiple food-related challenges and performs below State averages across several food-related health and wellbeing measures. This includes:

9.1.1 Over half of all Hume residents (58%) not meeting the healthy eating guidelines of consuming two fruits and five vegetables a day[1].

9.1.2 Hume residents are more likely to consume sugary drinks (14%) and takeaway food (17.4%) more than once a week compared to rest of Victoria (10%, 15%; respectively)[2].

9.1.3 Hume residents are more likely to be obese (23%) and overweight (35.5%) compared to the rest of Victoria (19.3%, 31.5%; respectively)[3].

9.1.4 The prevalence of food insecurity (7.6%) is higher Hume City compared to the rest of Victoria (4.6%)[4].

9.1.5 A quarter (25%) of Hume's residents report that they are not always able to get healthy food of a suitable quality, compared to 14% of residents in Victoria[5].

9.2 In addition to the above, a growing body of research illustrates that specific population groups are at higher risk of experiencing food insecurity. Many of these groups have a higher than average representation in Hume City including[6]:

[1] Department of Health and Human Services 2019. *Victorian Population Health Survey 2017: Selected survey findings*, State of Victoria, Melbourne.
[2] Department of Health and Human Services 2019. *Victorian Population Health Survey 2017: Selected survey findings*, State of Victoria, Melbourne.
[3] Department of Health and Human Services 2019. *Victorian Population Health Survey 2017: Selected survey findings*, State of Victoria, Melbourne.
[4] Department of Health and Human Services 2016. *Local Government Area Statistical Profiles: Hume (C), 2015,* State of Victoria, Melbourne.
[5] Department of Health and Human Services 2016. *Victorian Population Health Survey 2014: Selected survey findings*, State of Victoria, Melbourne.
[6] Id Consultants, Hume City Council Community Profile (Updated 2019).

9.2.1 People who are unemployed (8.7% in Hume City compared to 6.6% in Victoria)

9.2.2 Families with a low income (29.3% in Hume City compared to 25% in Victoria)

9.2.3 Single-parent households (13.6% in Hume City compared to 10.1% in Victoria)

9.2.4 Newly arrived refugees, asylum seeker and migrant families (35.7% of people in Hume were born overseas compared to 28.3% in Victoria).

9.3 Businesses, community organisations, individuals and all levels of government have a part to play in addressing the above challenges. Local governments in particular play an important role in addressing food-related issues through leadership and coordinating action at the local level.

Hume Food Policy 2015

9.4 The Hume City Food Policy 2015 (Attachment 1) was adopted by Council in December 2015 following an extensive consultation process. As part of Council's Policy Review process, this Policy is now due for review.

9.5 Council's Policy was developed and adopted at a time in which there was growing recognition across the sector of local governments ability to enable, influence and advocate for food system change to improve food-related challenges and outcomes. Many local governments across Victoria developed food policies at the time, guided by best-practice guidelines produced by the MAV, VicHealth and the former Healthy Together Victoria program.

9.6 Underpinned by a social determinants of health framework, these policies articulated the roles and responsibilities of Council's within the food system and sought to steer coordinated Council-decision making and action to create health-promoting, sustainable, fair and economically balanced food systems.

9.7 When first developed, implementation of Council's Food Policy was overseen by a dedicated Hume Food Advisory Group. This groups membership included representatives from a range of Council departments including Economic Development, Governance (Public Health), Family, Youth and Children's Services, Leisure Centres and Sport, Sustainable Environments, Parks, Organisational Performance and Engagement and Health and Community Wellbeing.

9.8 In addition to overseeing the implementation of the policy, this group played a key role in building food awareness within their respective departments and championing food-related actions and initiatives.

9.9 At the time of the Policy's development, Hume City Council was also involved in the delivery of extensive healthy eating programs and initiatives in the local community. These activities were supported by significant State and Federal government funding through the Healthy Together Victoria program. This included activities such as:

9.9.1 Supporting schools, workplaces, early years centres and health services to develop settings-based policies, healthy eating initiatives and healthier food environments;

9.9.2 Roll-out of Jamie's Ministry of Food Kitchen – providing residents with hand-on learning on how to cook and prepare healthy and nutritious meals from scratch; and,

9.9.3 Establishment of Hume community garden sites.

9.10 In addition to providing resources to support Council's food-related activities, Healthy Together Victoria provided an important platform to drive and influence State and Federal policy and program change. During its delivery, Healthy Together Victoria and participating agencies played a lead role in introducing mandatory healthy eating guidelines in early years services and schools and establishing the Victorian Healthy Eating Advisory Service.

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9.11 Following the cessation of Healthy Together Victoria program in 2016, Council's advisory group was disestablished with primary responsibility for the policy falling with Council's Population Health and Social Unit. Since this time, the Unit has continued to raise awareness of food-related issues across the organisation and drive and deliver food-related action and activity.

Embedding of Food Policy into other Council Strategies and Plans

9.12 Since the Policy's development, awareness of food issues and Council's role in influencing change in this area has increased significantly across the organisation.

9.13 As a result, the core principles and directions of the policy have been embedded across multiple higher-order Council strategies and plans, including:

9.13.1 Hume Horizons 2040 (Themes: local food production, right to access and food sustainability)

9.13.2 Council Plan 2017-2021 (Themes: Healthy eating)

9.13.3 Hume Health and Wellbeing Plan 2017-2021 (Themes: Healthy eating, food access and security)

9.13.4 Hume Live Green Plan 2017-19 (Themes: food production and sustainability)

9.13.5 Hume Economic Development Strategy 2030 (Themes: food production, local food economy and sustainability)

9.13.6 Hume 0-24 Framework (Themes: food access, security)

9.13.7 Community Infrastructure Plan (Themes: Community Garden provision)

9.13.8 Draft Rural Strategy 2020 (Themes: Agricultural land use)

9.13.9 Hume Food Safety and Management Policy (Themes: Food safety and legislative compliance of local food industry)

9.14 In the view of officers, the embedding of the Policy across these key strategic documents and frameworks ensures that food remains a core area of focus for Council while improving resource allocation, oversight, governance and reducing duplication in Council reporting processes.

Council Food Activity Audits 2016 and 2020

9.15 Following the discontinuation of the Hume Food Advisory Group in 2016, an internal audit of cross-organisational food-related activities was undertaken.

9.16 This audit aimed to monitor the impact of the *Food Policy 2015* in the absence of advisory group leadership and oversight.

9.17 Encouragingly, the audit revealed that Hume City Council had over 40 food-related initiatives that continued to be planned for or pursued. All the identified initiatives directly related to the objectives of the Policy, suggesting the principles and objectives were well embedded in departmental planning and activities.

9.18 For the purpose of this report, a subsequent food audit was completed in May 2020 (Attachment 2). The audit illustrates that a wealth of food-related initiatives continue to be pursued by Council in line with the principles and objectives of the Food Policy 2015.

9.19 Based on this successful embedding of the Food Policy 2015 principles and wealth of food-related initiatives currently being implemented in isolation of the Food Policy 2015, Council officers recommend that a stand-alone policy is no longer required.

Opportunities for Future Council Food Initiatives

9.20 Through the development of this report and review of current food system trends globally and locally, opportunities for potential future food-related work have been identified.

9.21 These opportunities are outlined below and will be considered for inclusion in future relevant Council strategies and action plans:

9.21.1 Increasing access to whole and nutritious foods

Hume City Council has previously delivered a range of initiatives focused on improving access and promotion of healthier food. This has included providing incentives to local food businesses to promote healthier food products, the introduction of traffic light food product rating systems at Council facilities and initiatives focused on promoting water as a drink of choice. Despite these initiatives, a higher proportion of Hume residents continue to be overweight, obese or experience diet-related chronic disease when compared to the rest of Victoria.

There is opportunity for Council to continue its targeted health promotion activities and initiatives across a range of settings, including local childcare centres, schools, workplaces, food outlets, parks and sporting centres. Such initiatives should be delivered in partnership with Community Health partners who receive dedicated funding to support these activities.

9.21.2 Food as a mechanism for social and cultural inclusion

Across all cultures and religions, food plays a powerful role in bringing families, friends and communities together. Hume City's rich cultural diversity places Council in an ideal position to use food as a lever to promote social inclusion and cohesion within the municipality. This may include the expansion of dedicated community and cultural events which showcase and celebrate the diversity of local food cultures within Hume, whilst bringing communities together.

9.21.3 Establishing the role of Council in addressing food insecurity

Food insecurity is a growing local and global concern. Access to adequate and nutritious food is fundamental to health and wellbeing. Food insecurity, its prevalence and drivers, are complex issues intertwined with environmental, social and political considerations. An opportunity exists for Council to undertake in-depth research to better understand local food insecurity, before determining its role in addressing this systemic issue.

10. CONCLUSION:

10.1 It is proposed that the Food Policy 2015 is revoked by Council as the key principles of the food policy have been embedded across Hume City Council.

10.2 The Population Health and Social Policy team will continue to monitor key emerging trends and new findings relevant to food systems and consistently apply these findings when considering initiatives for future Hume City Council plans and policies.

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FOOD POLICY

Policy Reference No.	POL/168
File No.	HCC15/356
Strategic Objective	2.1 Foster a community which is active and healthy
Adopted by Council	7 December 2015
Re-Adopted	
Date for Review	December 2019
Responsible Officer	Manager Governance
Department	Governance

FOOD POLICY

1 POLICY STATEMENT

1.1 The Food Policy guides considered and coordinated Council decision making around food that supports access to healthy, safe and culturally appropriate food that brings communities together, is sustainable and strengthens the local economy.

1.2 Hume City Council will demonstrate leadership and commitment to food-related challenges and opportunities by integrating food-related directions and actions in Council plans, policies, strategies and legislative documents. Together directions and actions will promote food-related health, social, cultural, economic and environmental outcomes, that improve the liveability of Hume City.

2 OBJECTIVES

The purpose of Hume City Council's Food Policy is to:

2.1 Promote the consumption of healthy food to decrease the prevalence of chronic disease.
2.2 Celebrate and promote Hume City's diverse food culture, to support social connection;
2.3 Support a vibrant and prosperous local food economy
2.4 Limit the environmental impact of Hume City's food system;
2.5 Plan and develop well-connected urban places and spaces that increase access to and availability of healthy food within Hume City;
2.6 Strengthen Hume City's future food security
2.7 Strengthen Hume's food system through a commitment to best practice, innovation and evaluation.

3 HUME CITY COUNCIL'S ROLE

Hume City Council's role as a Service Provider, Advocate, Facilitator and Statutory Authority is guided by the role definitions articulated in Hume Horizon's 2040. Under these roles Council will invest in research to build an evidence base to guide informed decision making, support based practice and innovation.

3.1 SERVICE PROVIDER

Providing information and learning opportunities through service delivery to support the development of skills that enable Council and the community to enjoy, choose, buy, sell, exchange, grow, prepare and serve nutritious and sustainable food.

3.2 ADVOCATE

Advocating for planning and policy changes on behalf of (and represent) the community to other levels of government, service providers and business organisations. Council's leadership and advocacy position will be underpinned by integration of food-related considerations in relevant Council plans, policies, strategies, and legislative documents.

3.3 FACILITATOR

Facilitating and actively participating in partnerships and networks that involve food system stakeholders. This involves working with community, business organisations and service providers across all sectors and with other levels of government to design and deliver interconnected, mutually beneficial solutions to short, medium and long term food system challenges.

3.4 STATUTORY AUTHORITY

Managing Council's legislative responsibility under Victorian Law to ensure compliance and delivery of services that support the development of a healthy, safe and sustainable food system.

4 SCOPE

The Food Policy will guide internal Council decision making around the local food system to ensure the directions and actions pursued by Council are shared, supported and reinforced across Council departments.

The Food Policy sets out Decision Making Principles to ensure food-related directions and actions committed to are Health Promoting, Sustainable, Fair and Economically Balanced.

4.1 The principles are informed by the:

- **4.1.1** Urban and Regional Food Declaration (Appendix 1)
- **4.1.2** Social Determinants for Health Planning Framework (Appendix 2)
- **4.1.3** Environments for Health Planning Framework (Appendix 3)

4.2 DECISION MAKING PRINCIPLES

4.2.1 HEALTH PROMOTING

The action supports:

a) Individual, household, and community's ability to grow, buy, cook and eat food that is safe, affordable, culturally acceptable and nutritious.

b) Re-orientating food preferences towards a balanced diet which includes fresh fruits and vegetables, nuts and legumes, lean meat and animal products and limits processed food.

c) Celebrate and promote the diversity and quality of the City's food culture and food traditions, to strengthen social connection and build connected communities.

4.2.2 SUSTAINABLE

The action supports:

a) Consumption and production of food that meets nutritional needs whilst conserving, protecting and regenerating natural resources and the environment, without compromising the ability of the system to meet the needs of future generations.

4.2.3 FAIR

The action:

a) Reduce inequalities by providing equitable access to food, particularly among groups who are at greater risk of experiencing food insecurity and food stress.

b) Supports community's knowledge of how food is produced, transformed, distributed, marketed, consumed and disposed of, to empower active participation in decision making in all sectors of the food system.

4.2.4 ECONOMICALLY BALANCED

The action:

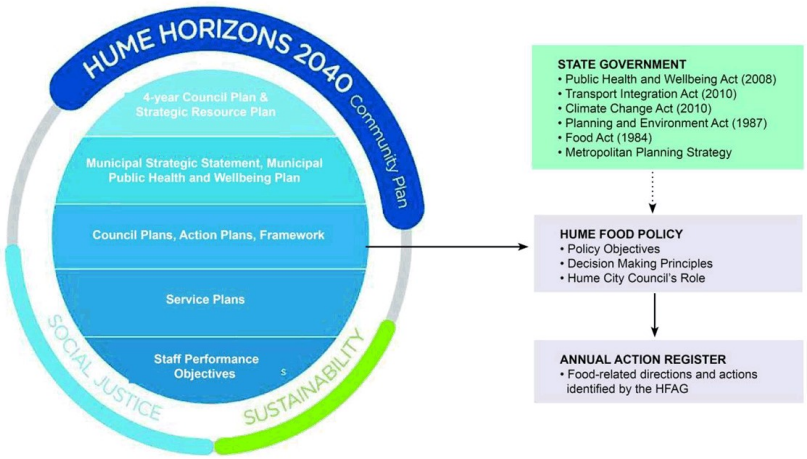
a) Promote balanced economic opportunities for a diverse range of stakeholders involved in food production, processing, distribution, marketing, retail or sale, consumption and waste management, to operate at a local, national or global scale

b) Promote the provision of local jobs for local people within the food industry.

5 POLICY CONTEXT

The Food Policy operates within the context of local, state and national policies that recognise the significance of food and the role of the food system in promoting health, social, economic and environmental outcomes for individuals, households and communities as outlined in *Figure 1: Food Policy Context.*

Figure 1: Food Policy Context



5.1 HUME CITY COUNCIL POLICY CONTEXT

5.1.1 Hume Horizons 2040

Theme 2 'A healthy and safe community' articulates a commitment to enhance resident's access to affordable and fresh fruit and vegetables, as well as encouraging residents to grow their own food to improve their health and reduce their cost of living.

5.1.2 Hume City Council Plan 2013 – 2017

Strategic Objective 2.1 'Foster a community that is healthy and active' commits to development of a Food Policy that guides decision making towards a healthy, prosperous, sustainable and resilient food system for the community.

5.1.3 Social Justice Charter

To support our community's aspirations for tolerance, dignity and quality of life, Hume City Citizens Bill of Rights recognises that 'the right to access adequate food' is expected to be upheld and exercised by all members of the Hume City community, including Council, service providers, local businesses, community groups and residents.

5.1.4 Hume Health and Wellbeing Plan 2013 -17

Objective 4.5 commits to support initiatives that create a secure, healthy and sustainable food system.

5.2 STATE GOVERNMENT POLICY CONTEXT

The State Government's involvement and responsibility for the Victorian food system is actioned and supported by the Victorian Acts outlined below:

5.2.1 Public Health and Wellbeing Act (2008)

The Public Health and Wellbeing Act 2008 is focused on creating supportive environments for health, developing and implementing local health policy, monitoring and enforcing food safety standards and facilitating and supporting local agencies with an interest in local public health. It states that Councils have a statutory responsibility to create an environment that supports and strengthens the health of the local community.

5.2.2 Transport Integration Act (2010)

The Transport Integration Act 2010 recognises that the transport system should provide for the effective integration of transport and land use and facilitate access to social and economic opportunities.

5.2.3 Climate Change Act (2010)

Councils must consider the impact of climate change when developing their Municipal Public Health and Wellbeing Plan.

5.2.4 Planning and Environment Act (1987)

The Planning and Environment Act 1987 provides the state's framework for land use development residential and industrial development. Planning legislation and policy shape the design and liveability of neighbourhoods, suburbs, cities and regions.

5.2.5 Food Act 1984

Under the Food Act 1984, Hume City Council has a statutory obligation to minimise health risks associated with food produced and sold within the municipality and to ensure that all food is safe, wholesome and of the standard demanded by the purchaser.

5.2.6 Metropolitan Planning Strategy

In 2014 the Victorian Government released Plan Melbourne, the Melbourne Metropolitan Planning Strategy. Plan Melbourne will guide the way the city will grow and develop over the next 40 years. It will ensure the valued aspects of Melbourne are protected while allowing for future needs, including housing choice, transport accessibility, economic growth, environmental protection, infrastructure, community facilities and services.

5.3 FEDERAL GOVERNMENT POLICY CONTEXT

FOOD POLICY

The federal government's involvement and responsibility for the Australian food system is articulated in the National Food Plan, Australian Dietary Guidelines and the Health Star Rating.

6 POLICY IMPLEMENTATION

6.1 The Hume Food Advisory Group membership will consist of a representative nominated by the following departments; Economic Development, Environmental Health, Family and Children Services, Learning Community, Leisure and Youth Services, Parks and Open Spaces, Research and Engagement, Social Development, Strategic Planning, Sustainable Environment, and Urban Places.

6.2 The Hume Food Advisory Group will assist in the identification of actions to be included in the annual Action Register. The Action Register will capture all food-related directions and actions committed to by Council Divisions, Departments and teams in their respective plans, policies, strategies and legislative documents for the calendar year.

6.3 The Hume Food Advisory Group members will ensure all directions and actions stated in the Action Register are aligned with the Food Policy purpose, demonstrate consideration of the Food Policy Principles and define Council's role and responsibility.

7 MONITORING AND REPORTING

7.1 The Hume Food Advisory Group will meet bi-annually to report on the progress of the Action Register. The bi-annual progress report will be distributed to the Hume Food Advisory Group and Managers to raise awareness of the Council plans, policies, strategies, and legislative Documents that contain food-related directions and actions, and their associated progress.

7.2 Performance of the Action Register is reported annually to Council against identified outputs via the Hume Health and Wellbeing Plan.

7.3 The Hume Food Advisory Group will develop a set of food-system indicators to measure long-term health, social, economic and environmental outcomes at a population level. A full assessment against these indicators will be reported to Council every four years.

8 POLICY REVIEW PROCESS

8.1 The Food Policy will be reviewed every four years.

Policy Reference No:	POL/168	**Responsible Officer:**	Manager Governance
Date of Re/Adoption:	7 December 2015	**Department:**	Governance
Review Date:	December 2019		
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8.2 The review process will take into consideration the bi-annual progress report, Annual Report to Council, as well as the performance indicators to identify policy amendments.

8.3 Amendments to the policy, as advised by the Manager of Aged Services and the Hume Food Advisory Group will be actioned by the Responsible Officer.

9 DEFINITIONS AND ABBREVIATION

GLOSSARY

AUSTRALIAN GOVERNMENT DIETARY GUIDELINES

These Guidelines summarise the evidence underlying food, diet and health relationships that improve public health outcomes.

FOOD ACCESS

Food access refers to the ability of individuals, households and communities to reach and use the food supply available to them. Adequate access to the food system is defined as the ability to obtain quality food in local communities which is safe, affordable, competitively priced, culturally and environmentally acceptable and nutritious, by using physical or financial resources.

Access depends on an individual's financial resources and total household expenditure, physical mobility and the distance and availability of transport to food stores, as well as food preferences. Food access contributes to food demand.

FAIR FOOD

Food that is adequately priced for farmers and consumers provided through a supply chain that supports all community members to access the food they want to eat, has fair working conditions and high standards of animal welfare.

FOOD INSECURITY

Food insecurity exists when there is limited or uncertain physical, social and economic access, to sufficient, safe and nutritious food to meet their dietary needs and food preferences of individuals, households and communities.

FOOD SECURITY

Food security exists when all people – as individuals, households or communities, have physical, social and economic access, at all times to sufficient, safe and nutritious food to meet their dietary needs and food preferences, for an active and healthy life.

FOOD SYSTEM

A food system comprises the chain of activities, processes and infrastructure needed for the production, processing, distribution, consumption, and disposal of food and food-related

waste. The inter-connection of these activities, processes and infrastructure from production to supply, affect food accessibility and subsequently health, social, economic and environmental outcomes. The way consumers eat food is also part of the food system.

HEALTHY AND NUTRITIOUS FOOD

Healthy diets are those that are high in fresh, plant based foods such as fruits and vegetables, nuts and legumes and low in meat, animal products and highly processed foods.

When eaten in moderation and combination with other foods, healthy food sustains growth, repairs and maintains vital processes, promotes longevity, reduces disease, and strengthens and maintains the body and its functions.

HEALTH STAR RATING

The Health Star Rating is a front-of-pack labelling system that rates the overall nutritional profile of packaged food and assigns it a rating from ½ a star to 5 stars. It provides a quick, easy, standard way to compare similar packaged foods. The more stars, the healthier the choice. The food industry commenced implementation of the Health Star Rating from June 2014 on a voluntary basis.

NATIONAL FOOD PLAN

The National Food Plan is a roadmap for the future of Australia's food industry. The Plan sets out key goals to grow Australia's domestic industry and increase the value of food exports by 2025. It aims to establish a sustainable, globally competitive, resilient food system that supports access to nutritious and affordable food.

PROSPEROUS FOOD SYSTEM

Provides economic opportunities that are balanced across geographic regions and at different scales of activity, from local to global, for a diverse range of food system stakeholders.

RESILIENT FOOD SYSTEM

A food system that thrives in the face of challenges, such as unpredictable climate, increased pest resistance, and declining increasingly expensive water and energy supplies.

SAFE FOOD

Safe food has been prepared, manufactured, stored and transported so it arrives at the consumer unadulterated, fit for human consumption and does not cause food poisoning. Food is said to be unsafe when it causes harm after consumption.

SUSTAINABLE FOOD

Sustainable food is produced in a way that regenerates or improves the natural environment. It comes to our plates through short, efficient supply chains which make healthy food affordable for all people and provides fair returns to food businesses

10 RELATED DOCUMENTS

10.1 Hume City Council, Hume Horizons 2040

10.2 Hume City Council, Council Plan 2013 – 2017
10.3 Hume City Council, Social Justice Charter 200
10.4 Hume City Council, Health and Wellbeing Plan 2013 -2017
10.5 Hume Health and Wellbeing Snapshot 2013
10.6 The Municipal Strategic Statement

11 APPENDIX

11.1 URBAN AND REGIONAL FOOD DECLARATION

Policy Reference No:	POL/168	**Responsible Officer:**	Manager Governance
Date of Re/Adoption:	7 December 2015	**Department:**	Governance
Review Date:	December 2019		
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FOOD POLICY

'Sustainable, Healthy and Fair Food'

Urban and Regional Food Declaration

Food is fundamental to life and health. Increasing urbanization, the industrialization of agriculture and a changing climate are adversely impacting many parts of the global food system. This interconnected food system includes production, processing, distribution, consumption, waste management, and meaning creation. The food system faces compounding global challenges and variable local issues. The scale of these challenges and issues is reflected in local concerns about food security, producer livelihoods, local economies, damage to ecosystems, persistently high levels of hunger and malnutrition, a pandemic of dietary-related illness and disease, and biodiversity reduction.

Many organization and government policy areas—including health, planning, transport, infrastructure, economic development, education, trade, biosecurity and environment—are relevant to the food system. A coherent long-term food policy, at whatever level and scale of governance, enables the integration of these different areas. Cities and regions need a sustainable, fair and resilient food system that provides dignified access to healthy food for all citizens, offers viable livelihoods for local producers, and engenders careful stewardship of regional ecosystems.

Purpose

To achieve a vision of a sustainable, healthy and fair food system, integrated action is needed from individuals, communities, businesses, organisations and governments. The purpose of this Declaration is to encourage such action through offering the following:

- A set of agreed principles;
- A lexicon of agreed definitions and common language;
- A generalized framework for policy and legislative changes;
- A tool for mobilization and advocacy; and
- An associated set of tools for assessment and analysis.

Vision

Signatories to this 'Urban and Regional Food Declaration' share a vision of a sustainable, healthy and fair food system. We commit to the following characteristics as shaping our approach towards such a system:

- A thriving diversity of food production throughout our towns and cities and countryside, from networks of backyard, community and school gardens, to market gardens, ethical animal rearing, orchards, vineyards and food forests in our peri-urban and regional areas.
- A valuing of food producers as caretakers of the land and ecosystems, and as guarantors of our present and future food security.

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together for a better food future

Policy Reference No:	POL/168	**Responsible Officer:**	Manager Governance
Date of Re/Adoption:	7 December 2015	**Department:**	Governance
Review Date:	December 2019		

FOOD POLICY

- An expansion of farmers' markets, a wide variety of farm-gate shops and trails, and high streets revitalised with shops that burst with local and seasonal produce, all supporting a growing local food economy that generates jobs and livelihoods for communities.
- A food system that supports the health and well-being of all, recognising that access to good food is a fundamental and universal human right.

The food system is a complex set of practices that face unique and unprecedented challenges. This Declaration and its principles are based upon four domains as expressed in Figure 1: **Circles of Social Life**[1].

Principles[2]

Ecology: Our food system should actively maintain the health and integrity of the natural environment on which it depends, seeking to maintain the health of existing ecosystems and enhance biodiversity.

Economics: Our food system should support, create and sustain local and regional livelihoods while building a resilient food industry.

Politics: Governments and organisations should collaborate and work holistically, both internally and externally, while proactively engaging with communities to inform policy, planning and legislative actions relating to environmental stewardship, food security, health and wellbeing, and urban and regional livelihoods.

Culture: Our food system should embrace the diverse and cultural significance of food, recognizing its central role in promoting social cohesion, life-long and intergenerational learning, and community health and wellbeing.

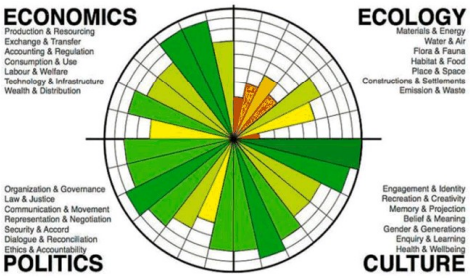


Figure 1. Circles of Social Life

An understanding of and agreement with these principles provide the basis to engage in further collaborative action.

[1] Developed by Professor Paul James. For more information, see http://www.circlesofsustainability.org/ and Urban Sustainability in Theory and Practice.

11.2 SOCIAL DETERMINANTS FOR HEALTH PLANNING

Policy Reference No:	POL/168	**Responsible Officer:**	Manager Governance
Date of Re/Adoption:	7 December 2015	**Department:**	Governance
Review Date:	December 2019		
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FOOD POLICY

The social determinants of health framework identifies the need to modify aspects of the environment that influence our health. We cannot continue to only deal with illness after it appears, or keep asking people to change their attitudes and lifestyles, when the environment in which they live and work gives them little or no choice or support.

It recognises that our health is not just influenced by our genetics, lifestyle or behaviours. Our health and wellbeing is also influenced by the conditions in which we are born, grow up, live, work and age.

These are known as the social determinants of health. Access to education, housing, employment and health services, social connectedness, the design of our cities, and cultural and societal norms and values, are just some of the factors that influence our health.

Social determinants of health



Adapted from The Roadmap for National Mental Health Reform 2012-2022, Council of Australian Governments.

The social determinants of health framework identifies the need to modify aspects of the environment that influence our health. We cannot continue to only deal with illness after it appears, or keep asking people to change their attitudes and lifestyles, when the environment in which they live and work gives them little or no choice or support.[27]

FOOD POLICY

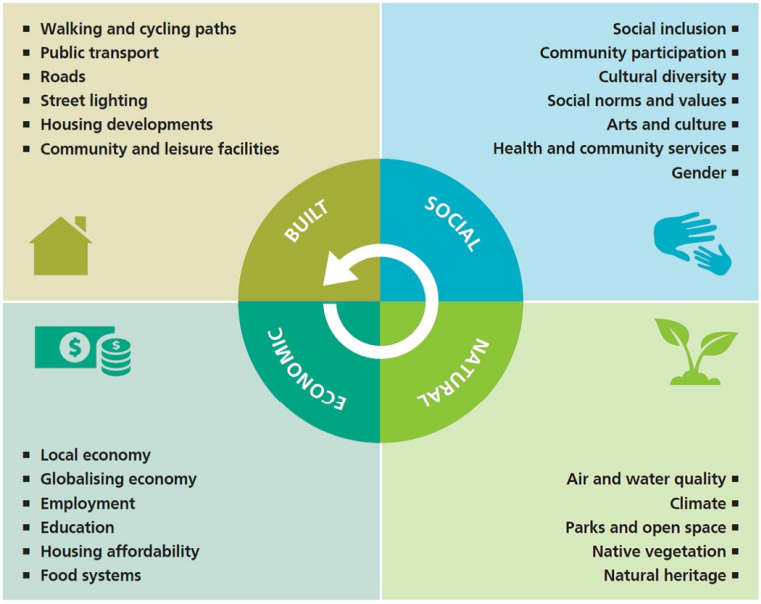
11.3 ENVIRONMENTS FOR HEALTH FRAMEWORK

Environments for Health Framework

This Plan is aligned to the *Environments for Health* framework that is used by councils to develop their Municipal Public Health and Wellbeing Plans. This framework is an adaptation of the social determinants of health.[28]

Environments for Health recognises that health and wellbeing is influenced by factors originating across four overlapping environments.

Environments for Health



In using this framework, Hume City Council recognises that:

- Health is influenced by factors outside of the individual and the health sector
- All Council departments play a role in shaping health and wellbeing
- Collaboration between Council departments and across organisations and sectors is necessary to achieve improvements in health and wellbeing

Date Adopted	7 December 2015
Date Re-Adopted	
Review Date	December 2019

Food related activities across Hume City Council				
Food Policy Principle	**Department responsible**	**Activity Name**	**Aim of the activity and key strategic or policy supporting the activity**	**Implementation**
Health Promoting	Health and Community Wellbeing	Babies in Hume	Babies in Hume program assists first-time parents and families with establishing healthy eating and active play from the start of their infant's life. It consists of face-to-face group sessions led by nurses or other relevant qualified professional.	Ongoing
			Hume City Council Health and Wellbeing Plan 2017-2021	
		Healthy Choices Nudge Trails	Nudge trials are designed, implemented and evaluated, to improve compliance of Council managed leisure centres with standards outlined in the State Government's *Healthy Choices Guidelines for Sport and Recreational Centres.* A nudge trial is currently underway at Hume City Council's Broadmeadows offices, which nudges towards healthier vending machine snack and drink options.	Ongoing
			Hume City Council Health and Wellbeing Plan 2017-2021	
		Promote consumption of water	Local schools are supported to engage with available programs and resources to integrate water and the benefits of drinking tap water into the curriculum.	Planning phase
			Hume City Council Health and Wellbeing Plan 2017-2021	
		Diabetes Victoria Life! Program	Opportunities are explored for promotion of the Life! Program, which includes local delivery of free *Healthy Living Sessions.*	Planning phase
			Hume City Council Health and Wellbeing Plan 2017-2021	

	Community Strengthening	Community Gardens	Hume City Council's four community gardens are inviting enthusiastic community members to plant and harvest fresh, healthy and seasonal produce.	Ongoing
			Council Plan 2017-2021 *Strategic Objective 2.1: Foster a community which is active and healthy.*	
	Communication and Events	Community Festivals (Craigieburn Festival, Broadmeadows Festival)	The community festivals lead by Hume City Council promote and celebrate diverse foods which represent a range of cultures within Hume.	Ongoing
			Council Plan 2017-2021 *Strategic Objective 3.1: Foster socially connected and supported communities*	
	Sustainable Environment	Tullamarine food swap	The food swap encourages residents to connect with other likeminded locals, share their home grown produce and learn about tips to grow their own produce.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
Sustainable	Waste and Resources Recovery	Composting Community	Free education program for Hume City residents to make it easier for community to recycle food waste. The program also provides residents a 70% discount on purchasing resident based composting bins.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
		Organics Bin	Hume City Council offers residents Organic Bins where organic waste from the garden and plant-based food scraps can be disposed.	Ongoing
			Council Plan 2017-2021 *Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces*	

	Sustainable Environment	Live-Green Workshops	Deliver Council-led Live Green workshops and related engagement activities, to engage Hume residents in sustainable living, including growing food at home.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
		Hume Enviro Champions Program	The Hume Enviro Champions program is a sustainability leadership program, building the capacity of local people to create change, including engaging the wider community to live sustainably.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
		New wicking garden beds	New wicking garden beds have been funded through the Environmental Champions program. New wicking garden beds have been implemented at 159 Craigieburn Rd, Craigieburn (Youth Services and Maternal Child Health), Tullamarine Library and exploring interest from other community spaces.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
		Live Green School Education	Hume City Council offers a range of programs to assist local schools and early childhood centres to engage students around sustainability and to create more sustainable learning environments. This includes Schools for Nature Summit and sustainability related incursion/excursions.	Ongoing
			Hume City Council Live Green Plan 2017-2019	
		Teachers Environment Network Teachers Environment Network	The Teachers Environment Network program assists teachers in Hume interested in the environment and sustainability to receive free professional development each term and opportunities to network and share learnings with other likeminded teachers.	Ongoing

			Hume City Council Live Green Plan 2017-2019	
Economically Balanced	Economic Development	Promoting food and wine in Hume	Various initiatives underway to increase the local and visitor economy within Hume by promoting Hume's diverse food and wineries. Some examples include sponsored partnerships with Melbourne's leading food blogs to promote Hume's food economy, including Urban List and Broadsheet.	Ongoing
			The Hume Economic Development Strategy 2030	
		Discover Hume	Discover Hume is trendy engaging Instagram page managed by Hume City Council which aims to promote Hume's visitor economy by sharing things to do, places to see and foods to eat with Hume's catchment. The page is followed by over 2000 followers and encourages people to tag their experiences within Hume.	Ongoing
			Council Plan 2017-2021 *Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents*	
		Sunbury Street Scape	There is current work underway which is exploring ways to work in partnership with traders to introduce attractive outdoor dining experiences for residents and visitors.	Planning phase
			Hume City Council Outdoor Dining Guide	

	Public Health Unit	Inspection of food premises	Registration and inspection of food premises for compliance with food safety legislation. Community and commercial kitchens also require registration. Inspections identify any corrective actions that should be taken to minimise risk to public health and safety.	Ongoing
			Food Safety and Management Policy 2020	
		Hume Food News	Hume Food news is a quarterly newsletter that is delivered to food businesses in Hume. The newsletter focuses on keeping food businesses up to date with food safety news, requirements and tips to ensure food businesses are complaint with food safety.	Ongoing
			Food Safety and Management Policy 2020	
Fair	Health and Community Wellbeing	Meals on Wheels	Council's Delivered Meals program provides high-quality and nutritious meals that can be reheated at the client's convenience – ensuring food security and the nutritional well-being of those most vulnerable in the community.	Ongoing
			Community Transport Policy 2018	
		Community Bus Service	Community Transport helps people remain independent, safe and mobile. It is a valued service that helps people stay connected to the community and continue to enjoy visiting local shops, supermarkets, senior centres leisure centres and more. This program strengthens food security for residents who might be experiencing barriers to access food.	Ongoing
			Community Transport Policy 2018	

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REPORT NO:	CC115
REPORT TITLE:	Sunbury Community Arts and Cultural Precinct - Community Advisory Group Appointment.
SOURCE:	Cathy Marshall, Executive Officer Community Services
DIVISION:	Community Services
FILE NO:	HCC/19/461
POLICY:	-
STRATEGIC OBJECTIVE:	3.3 Strengthen community connections through local community events and the arts.
ATTACHMENTS:	1. *Capability Framework* 2. *Community Advisory Group Terms of Reference and Guidelines for Engagement*

1. SUMMARY OF REPORT:

1.1 This report presents the outcomes of the recruitment process established to appoint a Community Advisory Group (CAG) to assist Council with the planning and development of the Sunbury Community Arts and Cultural Precinct development.

2. RECOMMENDATION:

That Council approves the appointment of the six recommended applicants outlined in paragraph 10.4 and invites them to join the Sunbury Community Arts and Cultural Precinct - Community Advisory Group along with the seven direct invites outlined in paragraph 10.2.

3. LEGISLATIVE POWERS:

In accordance with the Victorian Local Government Act 1989, a function of Council includes planning for and providing services for the local community. The Sunbury Community, Arts and Cultural Precinct will provide opportunities to strengthen social cohesion and encourage active participation in civic life.

4. FINANCIAL IMPLICATIONS:

A budget of $6M dollars has been committed to complete stage 1 works associated with Sunbury Community Arts and Cultural Precinct works. These funds include a $3M grant from the Victorian State government.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaption considerations in this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

This project is aligned with Hume City's Social Justice Charter 2014 and Hume's Citizen's Bill of Rights, which incorporates the Charter of Rights and Responsibilities Act 2006 (Vic).

8. COMMUNITY CONSULTATION:

8.1 An Expression of Interest (EOI) process was undertaken to recruit participants to the Community Advisory Group. The recruitment process comprised of targeted invitations and an open Expression of Interest process. A capabilities framework was applied to guide the process and ensure that the CAG membership collectively have a range of knowledge, skills and attributes required to fulfil its role. Refer to Attachment 1 – Capability Framework.

8.2 This opportunity for community involvement was promoted from 18th June to 3rd July 2020. Promotion included the following activities;

- Promotion on Council's 'Your Say' website and on public screens in the HGLC Sunbury, the Sunbury Leisure and Aquatics Centre and other Council customer service centres throughout Hume City.
- Promotion via social media platforms; Facebook, Linked-in, Instagram and Twitter.
- Advice to the local newspapers.
- The establishment of a dedicated webpage on Council's website, where the CAG guidelines, terms of reference and application forms could be accessed.

8.3 The formation of the CAG is one part of a proposed broad program of consultation and engagement activities which will be established to support the planning for the Sunbury Community, Arts and Cultural Precinct.

9. DISCUSSION:

9.1 The Sunbury Community Arts and Cultural Precinct located at Jacksons Hill is a significant capital works project which is a shared priority for Hume City Council and the Victorian Government. The precinct is currently home to the Sunbury Community Arts Network, Sunbury Community Radio Station and hosts a wine making facility for Goonawarra Winery.

9.2 Following extensive community engagement during 2014/15, Hume City Council adopted in April 2016, the following Vision for the precinct and subsequently commissioned KTA Architects to translate the vision into renewed building and landscape concepts.

"A destination that preserves and celebrates its significant cultural heritage and supports arts, community, cultural, social and learning activities that are connected, creative, vibrant, inviting and valued."

9.3 Council continues to work closely with the Victorian Government to support the future transfer of land for the Sunbury Community Arts and Cultural Precinct site. Whilst due diligence work is being undertaken and preliminary site investigations have commenced, physical works on this site will not commence until the title for the land has been transferred to Council.

9.4 Current community engagement activities include:

9.4.1 Establishment of a Community Advisory Group (CAG) to help shape and guide the development of plans and recommendations for the precinct.

9.4.2 The development of a range of communication materials intended to promote the Precinct's vision and engender greater involvement in arts and cultural pursuits.

9.4.3 The development of a project video to relaunch the project. It will also be a useful tool to induct the CAG and others interested stakeholders.

9.5 The establishment of a Community Advisory Group to support this significant and high-profile project provides Council with the opportunity to tap into local knowledge and expertise and to demonstrate the value of genuine community engagement. This approach has proven successful in other major projects and most recently the planning of the HGLC Sunbury.

9.6 The role and responsibility of the proposed CAG is to;

9.6.1 Building on the visioning and consultation work already completed,

9.6.2 Communicate with external stakeholders to generate ideas and gather views about needs and expectations, ideas and options for the site, and

9.6.3 Champion the project within the local community.

9.7 A Terms of Reference document has been established to support the operation of the group. Attachment 2 sets out the working arrangements for the group, including its purpose, roles and responsibilities, membership, decision making and an indicative meeting schedule.

9.8 The first meeting of the Community Advisory Group is proposed to take place on Wednesday 12th August 2020. Council officers are currently preparing a range of induction activities to support the activation of the CAG including a number of site visits to a range of arts and cultural facilities during September and November 2020.

9.9 A total of 20 EOI applications were received, including two late applications.

9.10 A selection panel comprising of Cathy Marshall (Executive Officer - Community Services), Julie Andrews (Coordinator Community Capacity Building), and David Henry (Team Leader Arts and Culture) assessed applications according to the established capability framework. The panel also factored in consideration of a breadth of skills, interests and age and gender to secure a wide representation of the community.

10. PARTICIPANTS SHORTLISTED FOR COMMUNITY ADVISORY GROUP MEMBERSHIP

10.1 The CAG will comprise of up to 13 Community members.

10.2 Seven positions were identified as appropriate for direct invitation, and letters were sent to targeted organisations with a formal invitation to nominate a delegate.

Representative group	Delegate
Sunbury Community Arts Network	Tony Rains
Sunbury Community Arts Network	Nicholas Germano
Sunbury 3NGR Community Radio	Dan Pedersen
Sunbury Aboriginal Corporation	Dean Duncan
Sunbury Primary School	Amanda Busuttil - Principal of Sunbury Primary School will also jointly represent Sunbury Macedon Ranges Specialist School.
Youth Representative	Jade Dunne – Year 11 student from Sunbury College
Youth Representative	Angus McTaggart – Year 12 Student from Aitken College (former Youth Mayor)

10.3 The above list of stakeholders will all be directly impacted by decisions arising from the project or represent organisations with potential long-term collaborative relationships with the precinct. In the case of young people, a direct invite was chosen in order to address the likelihood that young people may not be comfortable to engage with an EOI process.

10.4 The following six recommended community members shortlisted to join the CAG have been chosen for:

- their passion for the Precinct;
- their breadth of specialist knowledge and local connections; and
- the skillset they collectively bring to the committee.

Name	Comments
Jarrod Bell	Jarrod is a long-term resident of Sunbury, who holds many community roles including; Sunbury SES, 1st Sunbury Scout Group, Bluelight Disco Committee and Sunfest. Jarrod interacts with Sunbury residents on a daily basis in his current role as Chief of Staff for Josh Bull, MP.
Elaine Brogan (OAM)	Elaine has been a long-term resident of Hume City, now residing in Sunbury. Awarded an OAM for her volunteer work with historical groups and community projects. Elaine has had active involvement with performing arts facilities (the Clocktower and Incinerator Arts Hub in Moonee Valley) and held Board positions with Melbourne's Living Museum, the Royal Historical Society, Victoria and the Cemetery Advisory committee of the National Trust and contributed to Precinct planning for the Essendon Airport.
Shona Davie	Shona is an established community leader including; President of Sunfest, active volunteer with Sunbury SES and supports the Bluelight Disco and Uncle Bobs Club. Shona is a recent graduate of Council's Change Maker program.
Peter Free	Peter is a long-term Sunbury resident and member of the Sunbury Historical and Heritage Society. Over many years Peter has been involved in a wide range of community groups and organisations in the local area. Peter has extensive knowledge of the site's history as *Caloola* and was involved in the initial Community Advisory Group for the project.
Hope Jenkins	Hope is a Sunbury resident and is the current Co-ordinator of the Sunbury Neighbourhood House. Hope interacts with a broad range of community-based groups, including Sunbury Community Health, U3A and the Sunbury Business Association.
Juan Carlos Rodriguez-Deller	Juan Carlos is a Sunbury resident passionate about the future of the community facilities at Jacksons Hill. Juan Carlos brings a wide of range experience in representing community through various Board appointments and community projects; including Citizens Advocacy, Sunbury and District, Sunfest, Streetlife and Sunbury Freemasons.

11. CONCLUSION

The appointment of the Community Advisory Group marks an important milestone. The expression of interest process has demonstrated strong enthusiasm from all applicants and a willingness from each to commit time and effort into contributing to the success of this important community project.

Sunbury Community, Arts and Cultural Precinct – Jacksons Hill. Stage One Development.
Community Advisory Group – Capability Framework

Community Advisory Group Capabilities

The following is an outline of the types of knowledge, skills, experience and personal attributes that will collectively enable the Group to serve its purpose.

1. ***Community and site knowledge and connections***
   - Understanding of community interests and expectations in regard to; community programs, arts and cultural pursuits, learning programs and tourism activities and services.
   - Specific connections with community groups and key influencers to inform and guide the groups considerations
   - Experience as a current user of the site and an understanding of the opportunities and constraints
   - Ability to bring the perspective of new and emerging community members to the Group.

2. ***Project understanding***
   - Experience with similar projects in relevant external settings
   - Understanding of basic project management principles and processes including setting objectives, identifying stakeholders, defining accountabilities, timelines, financial and risk parameters

3. ***Governance and role understanding***
   - Acceptance that the terms of reference of the Community Advisory Group, the parameters in which the group operates and scope of activity
   - Agreement and understanding of expectations for group members
   - Agreement and understanding of the role of council officers in the broader project

4. ***Local government understanding***
   - Familiarity and/or experience with the local government sector, philosophy, values and approaches
   - Understanding and/or experience with the workings of Government and the operating environment including opportunities and constraints

5. ***Innovative and strategic thinking***
   - Openness to new and different ideas that challenge one's current knowledge and thinking
   - Willingness to inquire into those ideas to understand them more fully and determine their potential contribution to this project
   - Understanding of the key elements of context within which Council and this project operates including the political, economic, social and community drivers
   - Ability to make links between the bigger picture and implications for the project
   - Capacity to offer innovative ideas to invigorate Group discussions, inputs and suggestions

6. ***Sound inter-personal awareness and skill***
   The ability and/or preparedness to:
   - listen to and constructively and respectfully discuss other people's viewpoints
   - enquire constructively into an issue or viewpoints in a way that builds understanding, promotes learning and informs Group discussion and decision making
   - ask questions of each other in a constructive and appropriate way
   - develop and present cogent arguments accessible to members from a range of backgrounds
   - have direct conversations

Sunbury Community, Arts and Cultural Precinct – Jacksons Hill. Stage One Development.
Community Advisory Group – Capability Framework

7. ***Stakeholder engagement and communications***
   - Awareness of the multiplicity and significance of stakeholders relevant to the project's success including existing and emerging community members, current and potential site users, service providers including designers, planners, specialist consultants
   - Specific connections with stakeholders to guide and support efforts to engage with them and build relationships
   - Understanding of and expertise in communication concepts, strategies and technologies
   - Awareness of key communication issues and useful responses in such settings
   - Understanding of the specific communications issues in the local community and strategies for dealing with these

8. ***Integrity***
   A commitment to:
   - understanding and fulfilling the duties and responsibilities of a Group member according to the Guidelines for engagement and relevant Council frameworks such as Council values, social justice, and community engagement principles
   - being mindful of the difference between personal and community interests and the importance of managing these boundaries
   - being transparent and declaring any activities or conduct that might be an actual or potential conflict of interest
   - raising matters of risk
   - transparency and directness in dealings with each other, council officers and stakeholders
   - commitment to the principles and behaviours associated with natural justice and due process

9. ***Contribution and commitment***
   The ability to:
   - work collaboratively as part of a team recognising that Group's effectiveness depends on the collective engagement of members
   - actively acknowledge and respect the range and diversity of views represented
   - demonstrate the commitment and time to make a genuine and active contribution to the Group including reasonable information gathering and preparation for Group meetings and follow up

10. ***Reflective open and critical thinking***
    The ability to:
    - reflect, review and discuss how the group operates with the intention of learning and improving
    - consider diverse ideas and responses and respect differences
    - critically and constructively analyse information and readily distill key issues
    - develop and suggest approaches and solutions to problems
    - demonstrate a reasonable level of self- awareness and emotional intelligence

Sunbury Community, Arts and Cultural Precinct
Community Advisory Group
Terms of Reference and Guidelines for Engagement

Introduction

The Community Advisory Group (CAG) will be established in the second half of 2020, to inform and guide Hume City Council in the planning and development of the Sunbury Community, Arts and Cultural Precinct.

The CAG will operate within the overarching framework provided by Hume's Vision, Mission and Values, and Social Justice Charter, as well as the Community Engagement Framework (see references to these Guiding Frameworks below).

Final decisions in respect to the Precinct development will ultimately rest with the elected Council.

Purpose

The purpose of the Group is to help inform and guide Council in the planning and development of the Sunbury Community, Arts and Cultural Precinct (Stage 1), located at Jacksons Hill, Sunbury.

The role and responsibility of the proposed Group is to build upon the visioning and consultation work already completed. More specifically the CAG will be called upon to;

1. *Participate in planned community engagement activities and communicate with interested groups and stakeholders; relaying to the Group; the ideas, views, needs, expectations and options that support the vision for the Precinct.*
2. *Learn about approaches to similar projects elsewhere, what has worked and why.*
3. *Champion the project and Precinct vision within the local community and identify opportunities that may enrich or advance the Precinct development.*
4. *Consider and provide comment (for Council's consideration) on the development plans/proposals for the buildings and surrounding grounds.*
5. *Commit to attend all/majority of meetings*

Project Background

Jacksons Hill is a visible and distinctive landmark in Sunbury, offering sweeping 360-degree views of the Township and expanding residential areas. The sight lines to the south offer a panoramic vista of Melbourne Airport and the City skyline. Jacksons Hill has an important history in the development of Sunbury, since early white settlement in the 1850's and in earlier times to the Wurundjeri people.
Today, Jacksons Hill is home to a modern residential development, two Primary schools and a suite of distinctive 19th century buildings that are heritage listed and an aesthetically appealing landscape of open space and century old trees. These buildings and grounds have previously been deployed to various purposes including; a training centre for orphaned children, prison for the criminally insane, residential facility for persons living with mental illness and intellectual disabilities and in more recent times a campus of Victoria University. The Victorian Government purchased the site in late 2018.

A Master Plan has been developed by the Victorian Government to guide the re-purposing of the former university campus which provides the opportunity for mixed uses, including; residential development, commercial activity, education and training and a 'community, arts and cultural precinct'. The 'Sunbury Community, Arts and Cultural Precinct' (the Precinct) will be developed by Hume City Council, with support from the Victorian Government and the local community to realize the following vision;

> ***A destination that preserves and celebrates its significant cultural heritage and supports arts, community, cultural, social and learning activities that are connected, creative, vibrant, inviting and valued.***

This vision for the 'Sunbury Community, Arts and Cultural Precinct' was developed through a community engagement project with significant input from local Sunbury residents and endorsed by Council in 2014. Council invited Kerstin Thompson Architects (KTA) to apply the vision and develop plans for the four existing buildings and the surrounding land that comprise the Precinct. Concept Plans, landscape vistas and preliminary costings[1] were prepared and accepted by Council. The vision and concept plans have enabled the securing of six million dollars[2] to begin the development of the Precinct.

[1] *Sunbury Community Arts and Cultural Precinct, Functional Report and Recommendations for Future Use, KTA, Feb 2016.*
[2] The Victorian Government committed $3m in 2018/19 budget and this was matched by a $3m commitment from Hume City Council.

Hume City Council is committed to the practice of community engagement, in the solid belief that drawing upon the knowledge, talents and skills of the local community realizes the best outcome.

A Community Advisory Group will be appointed for the Stage 1. Development, commencing in late 2020 and culminating in the opening of the precinct in 2024.

Organisational arrangements

The CAG's work will be facilitated by the Manager Community Strengthening to maximize the diversity and robustness of inputs from members representing different perspectives in the community and beyond.

Hume City Council will provide administrative support to the CAG. This will involve logistical support to arrange meetings and the provision of secretarial services at meetings including taking minutes and sourcing information where required. Hume City Council Officers will attend meetings to provide information and guidance regarding the overall project, Council obligations and responsibilities, how Council works and other inputs needed to support the Group's work.

Membership

The CAG will comprise up to 13 members. Hume City Council will take responsibility for recruitment via an expression of interest process, as well as targeted recruitment. Decisions about the CAG membership will be based on the profile of representation, skills, knowledge and attributes required to best enable the Group to service its purpose.

The process of recruitment supports the intention to form a group that is broadly based, diverse, includes those who have current interests and involvements in the site, and those who reflect emerging demographics in the community who may not yet be involved.

Key roles

The Group will be supported in its work by a facilitator and secretary.

The responsibilities of the facilitator are to:

- Chair the meetings;
- Assist the group to plan its activities and how it will undertake that work;
- Guide meetings to ensure effective participation and maximum opportunities for the views represented on the panel to be identified and discussed;
- Help the group ensure discussions are constructive and thorough, and adhere to the project scope, and reflect Council and agreed values;

- Ensure the group uses its time together as effectively as possible to provide Council with the information, questions, identification of issues and suggestions about strategies that will help enrich and guide Council decision making in regard to this project; and
- Provide expert advice, frameworks and tools to assist the panel with its work.

The responsibilities of the secretary are to:

- Take minutes to record the issues discussed and items requiring action;
- Ensure the group is provided with essential information when required prior to meetings and follow up with information needs that may arise as a result of discussions in meetings;
- Prepare reports on the group's deliberations, views and suggestions; and
- Assist with logistical arrangements.

Meeting schedule

It is proposed that meetings will primarily be held quarterly throughout the project however it is envisaged that in the first six months of the project, meetings will be held on a more frequent basis. The meetings will take place in Sunbury out of business hours mostly evenings. Some variation may occur to these dates, and an additional meeting will be scheduled if required.

Reporting to Hume City Council

The Group (via the Manager Community Strengthening) will report to the Council Project Steering Group about its activities after each meeting to ensure all involved are kept up to date with the ideas and thinking as they evolve. This will also ensure necessary information to further guide this work can be provided to the Group as needed.

Guiding Council frameworks

These two documents explain the principles that guide the Hume City Council's dealings with its community and stakeholders and make reference to its Vision, Mission and Values and overarching principles.
Social Justice Charter
http://www.hume.vic.gov.au/files/sharedassets/hume_website/publications/social_justice/social_justice_charter_2007.pdf
Community Engagement Framework
http://www.hume.vic.gov.au/files/51cbbebe-df6c-453c-ae26-9f2800edb59f/Community_Engagement_Framework.pdf.

REPORT NO:	SU488
REPORT TITLE:	1 Biltris Court, Jacana- Demolition of existing dwelling and development of three double storey dwellings
SOURCE:	Mychelle Tomsett, Town Planner
DIVISION:	Planning and Development
FILE NO:	P22309
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *SITE PLANS* 2. *LOCALITY MAP*

Application No:	P22309
Proposal:	Demolition of existing dwelling and development of three double storey dwellings
Location:	1 Biltris Court, Jacana
Zoning:	General Residential
Applicant:	Alexandrou & Associates
Date Received:	24 March 2020

1. SUMMARY OF REPORT:

Planning approval is sought to develop three double storey dwellings at 1 Biltris Court, Jacana. Notice of the application was given, and four objections were received. The application has been assessed against the relevant policies and the provisions of the Hume Planning Scheme, including consideration of the issues raised in the objections. On balance, the proposal is considered to meet the relevant objectives and requirements of the Hume Planning Scheme and it is recommended that a Notice of Decision to Grant a Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of three double storey dwellings at 1 Biltris Court, Jacana, subject to the following conditions:

2.1 Before the development commences, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans dated August 2019, prepared by Alexandrou and Associates, but modified to show:

a. A notation added to the visibility splay to state that landscaping and structures within the splays should be less than 900mm in height.

b. The mailboxes re-oriented to be directly facing the street frontage in accordance with Australia Post requirements.

REPORT NO: SU488 (cont.)

2.2 The layout of the site and/or the size of the proposed buildings and works and the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.

2.3 Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the responsible authority.

2.4 All boundary fencing to the site must be erected in accordance with the endorsed plans prior to the occupation of the dwellings and at the developers cost.

2.5 Before the development starts, a landscape plan prepared by a suitably qualified person to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and must show:

a. At least one medium-large canopy tree or larger between Dwelling 1 and the road;

b. At least one small-medium canopy tree or larger in the open space of dwelling 3 adjacent to the porch area;

c. At least two small-medium canopy tree or larger in the open space of dwelling 3;

d. buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;

e. details of surface finishes of pathways and driveways;

f. a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;

g. landscaping and planting within all open areas;

h. an in-ground irrigation system to all landscaped areas;

i. rain water tanks;

j. the measures required under Section 12 – Recommendations – of the arborist report dated 24 March 2020, prepared by Peter Bourke to ensure the protection of trees on adjoining lots is achieved.

2.6 The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the Responsible Authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

2.7 The development permitted by this permit, including construction, must not in the opinion of the Responsible Authority adversely affect the amenity of the locality.

2.8 Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.

2.9 Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.

REPORT NO: SU488 (cont.)

2.10 All external materials, finishes and paint colours are to be to the satisfaction of the Responsible Authority.

2.11 Stormwater from all paved areas must be retained within the property and drained to the sites underground stormwater system to the satisfaction of the Responsible Authority.

2.12 Any cut or fill must not interfere with the natural overland stormwater flow.

2.13 No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.

2.14 This permit will expire if one of the following circumstances applies:

a. the development is not started within three years of the date of this permit; or

b. the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

a. before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started;

or

b. within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

NOTES

1. If a request for an extension of commencement/completion dates is made out of time, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

2. An "Application for Legal Point of Stormwater Discharge" is required to be submitted to Council prior to connection to the drainage system.

3. Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.

4. Any structure built over an easement requires Council and relevant service authorities approval.

5. Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.

6. Following the Drainage Investigation, internal drainage plans to be submitted to Council Civil Design section for approval.

7. Tree #72423 Eucalyptus sp. In the nature-strip adjacent to 1 Biltris Court, Jacana has been approved for removal to allow the construction of a crossover. Please note tree removal charges apply.

3. PROPOSAL:

3.1 The application seeks approval for the demolition of the existing dwelling on the land at 1 Biltris Court, Jacana and its replacement with three double storey dwellings.

3.2 Dwelling 1 would be the most prominent dwelling visible from the street. This dwelling would have a porch off the common driveway, opening into the living room, meals and kitchen area, with private open space located to the north. The second floor would have 2 bedrooms, one with a balcony toward the street frontage, with a common bathroom and a retreat. A single car garage would be provided with access off the shared accessway for the development

3.3 Dwelling 2 would be set behind dwelling 1 and would comprise of a single car garage opening into a laundry with a kitchen and an open-plan living/meals area on the ground floor. The first floor would have 2 bedrooms with a common bathroom, and a large open space would be located on the western side of the dwelling.

3.4 Dwelling 3 would be located in the northern corner of the site and would be partially visible from the street. This dwelling would be provided with a single car garage opening into the large open living and meals area, with a kitchen to the rear overlooking the generous private open space to the north. The second level would consist of 2 bedrooms, each with an ensuite and a small retreat area.

3.5 The existing crossover to the property is proposed to be relocated to the northern side of the property and would provide access to a shared common driveway servicing all three proposed dwellings.

3.6 The removal of some existing vegetation on the site is proposed to facilitate the development, including the removal of an existing street tree; however landscaping would be provided to the site within the front setback to dwelling 1, along the shared accessway and within open space areas. The street tree to be removed is also proposed to be replaced slightly to the south of its current location.

3.7 A summary of the development is provided below:

Site Area	720 Square Metres
Dwelling Density	1:240 Square Metres
Site Coverage	42% (60% Max)
Permeability	38% (20% Min)
Garden Area	38% (35% Required)

4. SITE AND SURROUNDS:

4.1 The subject site is triangular in shape with a total site area of 720 square metres and a narrow road frontage to Biltris Court. The topography is reasonably flat with a slope of approximately 0.5 metres from front to back. Residential properties surround the property in all directions.

4.2 An existing detached and self-contained brick dwelling presently occupies the subject site. An existing driveway and landscaped area is located in proximity to this dwelling towards the Biltris Court frontage of the site, however some additional small trees are also situated on the land, predominantly along the northern site boundary.

4.3 **Surrounds**

4.4 The subject property is well located, with Broadmeadows Sporting Club and Facilities within 500 metres of the site, primary and secondary schools within 1 kilometre, the Western Ring Road within 500 metres, Broadmeadows Shopping Centre within 1.5 kilometres, Melbourne Airport within 4.0 kilometres, Essendon Airport and Essendon Fields within 5.0 kilometres. A series of commercial, recreational, industrial, social and educational, health and professional services and facilities are also in close proximity to the subject site within the surrounding area. The site is also in close proximity to the Jacana and Broadmeadows railway stations.

4.5 The property is located within an established residential pocket of the suburb of Jacana. The immediate surrounding area consists of residential development and some small businesses. Large-scale industry, accommodation, storage facilities and warehousing also exist in the wider area.

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4.6 The pattern of development in the immediate area is based on the layout set by historical crown allotments and as well as the more recently approved subdivision of existing parcels of land to accommodate medium density housing. There is a range of lot sizes in Biltris Court and the surrounding streets, but typically many traditional lots in the area have been subdivided to meet the increased demand for residential land within the suburb and throughout the municipality.

4.7 Residential dwellings make up the principle land use in the area. The immediate area contains a mix of older single storey dwellings, with a variety of multi-unit developments being more recently developed. The property directly next door to the subject site contains 3 medium density dwellings and the properties to the north also contain multi-unit developments (see figure 1 below).



Figure 1: Near Maps 6/5/20

4.8 **SITE INFORMATION**

4.9 A search of Council records indicates that there is no relevant town planning history associated with this property.

4.10 The site is not within 60 metres of a major electricity transmission line (220 Kilovolts or more), and is not located in an area of Aboriginal Cultural Heritage Sensitivity.

4.11 The subject site does not contain any covenants, Section 173 agreements or any other legal documents that may affect the proposal. The site contains an easement at the very northern point of the title, but there is no construction proposed in this area.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the Hume Planning Scheme ('the Scheme') are relevant in the consideration of the application:

Planning Policy Framework	Clause 11.01-1S: Clause 11.02: Clause 11.02-1S: Clause 15.01-1S: Clause 15.01-2S: Clause 16.01-1S: Clause 16.01-2S: Clause 16.01-3S: Clause 18: Clause 19:	Settlement Managing Growth Supply of urban land Urban design Building design Integrated housing Location of residential development Housing diversity Transport Infrastructure
Local Planning Policy Framework	Clause 21: Clause 21.01-3: Clause 21.02: Clause 21.02-1: Clause 21.03: Clause 21.03-1: Clause 21.03-2: Clause 21.04: Clause 21.04-1: Clause 21.04-2:	Hume Municipal Strategic Statement Vision and Strategic Framework Plan Urban Structure and Settlement Managing Growth and Increasing Housing Choice Liveable Neighbourhoods and Housing Liveable Communities Housing Built Environment & Heritage Urban Design Environmentally Sustainable Design and Development
Zones	Clause 32.08:	General Residential Zone Schedule 1
Overlays	Nil	
Particular Provisions	Clause 52.06: Clause 53.18: Clause 55:	Car Parking Stormwater in urban development Two or More Dwellings on a Lot and Residential Buildings
General Provisions	Clause 65.01: Clause 66:	Approval of an Application or Plan Referral and Notice Provisions

5.2 The Planning Policy Frameworks of the Scheme aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development responds to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.

5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.

5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Development should respond to its context in terms of character.

5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.

5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. To address this, the Hume MSS recognises the following relevant objectives:

5.6.1 To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents;

5.6.2 To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.

Planning Permit Triggers

5.7 Pursuant to Clause 32.08-6 of the Hume Planning Scheme, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the construction of two or more dwellings on a lot.

6. REFERRALS:

6.1 No referrals to external authorities were required for the proposal under Section 55 of the Planning and Environment Act 1987 ('The Act').

6.2 The application was referred to Council's Assets (Civil and Traffic) Departments for assessment and comment. Both departments did not object to the application subject to standard conditions being added to any permit issued.

6.3 The application was also referred to Council's Parks Department due to the proposed removal of a street tree from Biltris Court. The Parks Department did not object to the removal of the street tree subject to conditions associated with the replacement of this tree being added to any permit issued.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of 'The Act' by way of letters to adjoining owners and occupiers and one sign placed on the site for 14 days.

7.2 A total of four objections were received, and the grounds of objection are summarised as follows:

- Increased Traffic and parking in Biltris Court
- Overshadowing and loss of privacy
- Road closures and diversions during construction
- Cost of development
- Over development of the site
- Inconsistencies with established neighbourhood character in the area

8. OBJECTIONS:

8.1 A response to the concerns of the objectors to the application is provided below:

8.2 **Increased Traffic and parking in Biltris Court**

8.3 The location of the proposed crossover in Biltris Court and the number of traffic movements generated by the development are considered to be appropriate and would not result in an unreasonable amenity impact to properties in the street.

8.4 The existing driveway on the site would be relocated, however as there are no additional driveways proposed the amount of on-street car parking would not be reduced.

8.5 Concerns were raised about garbage trucks having issues with maneuvering in the court bowl. This application would not make any changes to the existing courtbowl, and it is noted that any cars that are parked in the court bowl are required to park safely. Consequently, it is considered that this development will have no impact on the maneuverability of garbage trucks in Biltris Court.

8.6 The proposal complies with the parking requirements of Clause 52.06 of the Scheme with regard to the number of car parking spaces provided on site and the dimensions of accessways. The application was also reviewed by the Traffic Department with regard to traffic and parking outcomes, and they do not object to the proposal. Given this, it is considered the proposal is appropriate with regard to access, car parking and traffic considerations

8.7 Overshadowing and loss of privacy

8.8 The proposal has been reviewed against Clause 55.04-5 of the Hume Planning Scheme which considers the overshadowing of private open space to all surrounding properties. The proposal meets the standards of this clause and therefore it is not considered that the development would cause an unreasonable impact on surrounding properties due to overshadowing.

8.9 Road closures and diversions during construction

8.10 Concern were raised that there would be road closures and diversions during construction of the development.

8.11 It is considered that any construction traffic effects would be short term and would be of no more impact than any construction project that could occur on the land with/without planning approval. It is not considered sufficient reason to refuse the proposed development on the grounds of such construction impacts.

8.12 Clause 55.04 of the Scheme outlines standards and objectives required to be met for any new development to ensure that adverse amenity impacts associated with the development are minimised. The application complies with all Standards and objectives of Clause 55.04, and permit conditions could be added to ensure amenity impacts associated with construction are within reasonable levels.

8.13 Cost of development

8.14 One objector raised that the cost of the development was stated to be $400,000 and was concerned that a low-quality build would occur as a result. The applicant has confirmed that this was incorrect and that the correct cost for the 3 double storey unit is $900,000. It is considered that this is an appropriate cost for a development of this scale.

8.15 Overdevelopment of the site

8.16 The subject site is zoned General Residential Zone and is therefore multi-unit development can be considered where all policy directions of the Scheme are met. In this case, the development complies with all the Standards contained under Clause 55.03 of the Scheme (Site Layout and Building Massing).

8.17 The design is considered site responsive and is similar to other infill developments in the area. The applicant has designed the two storey element of the dwellings so as the first floors are smaller than the ground floor footprint and have a substantial distance between the first floor of each dwelling. This assists in minimizing the visual bulk of the dwellings and ensuring that shadowing from the first floors is minimized.

8.18 The development has been designed so dwelling 1 addresses the street. Whist the other dwellings will be seen, they are recessed behind dwelling 1. Subsequently, the built form is balanced and respectful of the pattern of existing dwellings in the area.

8.19 Neighbourhood character

8.20 The objectives of Clause 55.02-1 of the Scheme (Neighbourhood Character) are as follows:

To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.

To ensure that development responds to the features of the site and the surrounding area.

8.21 Respecting preferred neighbourhood character is about how a development will "fit in" over time as the new developments emerge in response to urban consolidation policies.

8.22 Jacana does not have a Local Neighbourhood Character Policy, however it is noted that multi-unit developments are becoming more common within the immediate area. The Scheme expressly contemplates that established neighbourhoods will change over time as they incorporate new housing, and it is considered that this is the case in the area surrounding the subject site.

8.23 The design provides a respectful response to the preferred characteristics of this area by providing a pitched roof design directly responding to the streetscape. Furthermore, the proposal uses similar materials, design/fenestration, eaves which all form part of the local neighbourhood character.

8.24 The medium density nature of the development must be balanced with the need for urban consolidation and the demand and need for greater housing diversity within established areas. To this end, the proposal has strategic policy support in Clause 21.04-1 – Urban Design policy which states in one of its objectives...

To enable well designed medium and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.

8.25 The proposal accords to the objectives and standards of Clause 55 of the Scheme. The design provides a development that will integrate within the streetscape in terms of setbacks, building materials, design detail and built form. On balance it is considered that the proposal meets the objectives of the Clause 55.02-1 (Neighbourhood Character) and this will be discussed further in the assessment section of this report.

9. ASSESSMENT:

9.1 A detailed discussion of the proposal against the relevant requirements of the Scheme and the particular requirements of Clauses 52.06, Clause 53.18 and 55 is provided below. In summary, it is considered that the proposal complies with the relevant objectives and standards of the Scheme.

State and Local Planning Policies

9.2 The proposed development provides housing diversity within an area that has existing infrastructure and responds to the urban character of the area.

9.3 The proposed development provides housing opportunities close to public transport which will meet the varied needs of the existing and future residents. It provides for urban growth which is orderly and achieves the greatest social benefit to the community, without diminishing the unique character and identity of the city.

9.4 For these reasons, it is considered that the proposed development is consistent with the objectives of the relevant state and local planning policies.

General Residential Zone

9.5 The subject site is within the General Residential Zone 1 (Clause 32.08 of the Scheme).

9.6 The proposed development is considered to be consistent with the purpose of the General Residential Zone 1, which includes the intention to "encourage development that respects the neighbourhood character of the area". The proposal presents a contemporary design outcome which suits the varied character of the area.

9.7 The proposal is also considered to have generally good access to services and transport, being 200 metres from a bus stop, and 900 metres from the Jacana railway station and meets other applicable requirements of the GRZ1 as follows:

9.7.1 The development exceeds the minimum of 35% Garden Area required for an allotment over 650 square metres by providing 39% of the site in garden area.

9.7.2 The development does not exceed the maximum permitted height of 11m as the dwellings would be double storey and only 7.2m in height.

Clause 52.06 – Car Parking:

9.8 Clause 52.06 of the Scheme requires that dwellings with two bedrooms must provide one covered car parking space per dwelling. The proposal complies with this requirement. It should be noted that no car space is required on site for visitor parking as the development contains less than five dwellings.

9.9 The accessway for the development complies with Clause 52.06 requirements however an annotation will be required to be provided on the endorsed plans should a permit be issued which requires that any landscaping within the visibility splays of the accessway must be less than 900mm in height. This will ensure that safe access to and egress from the site can be achieved.

9.10 As noted earlier, Council's Traffic Engineer has reviewed the application and provided standard comments and conditions relating to the construction of access/crossovers to be added to any permit which issues.

Clause 53.18 – Stormwater Management in Urban Development

9.11 The purpose of Clause 53.18 of the Scheme is to ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits. In accordance with this clause, an application to construct a building must meet all of the objectives and should meet all of the standards of Clause 53.18-5 and 53.18-6.

9.12 It is considered that best practice stormwater management can be implemented into the development design and this will be addressed through the approvals required by Council's Civil Department when connecting into the drainage network. It is considered that subject to standard permit conditions addressing these matters, the above objectives and standard will be met.

9.13 Standard construction management conditions and conditions relating to the discharge of water from the site will be added to the planning permit to ensure that there is no environmental degradation resulting from this proposal. Subject to these conditions, it is considered that the proposal complies with the requirements of Clause 53.18 of the Scheme.

Clause 55 – ResCode: Two or More Dwellings on a Lot and Residential Buildings):

9.14 Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

9.15 A satisfactory neighbourhood and site description and design response plan have been provided with the application. A detailed assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal generally satisfies the objectives and standards of the Clause.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

9.16 The proposal complies with the objectives and standards of Clause 55.02.

Standard B1 – Neighbourhood Character

9.17 The surrounding area has a pattern of development which includes detached single-storey dwellings interspersed with the medium density dwelling developments, typically 2-4 dwellings on a lot. The streetscape is typically characterised by open style front gardens, and the existing setting of the immediate neighbourhood can be described as a low to medium scale feel with open spaces well integrated into the neighbourhood.

REPORT NO: SU488 (cont.)

9.18 Dwelling 1 is the dwelling that directly faces the street. Whilst it is two storey and more prominent than other dwellings in the court bowl, its design provides a respectful response to the preferred characteristics of this area by providing a pitched roof design, eaves and similar materials to other dwellings in the area. These features ensure that the dwelling is consistent with the local neighbourhood character. Furthermore, the large setback from the street (over 7m) provides ample opportunity for landscaping which would ensure consistency with the spacious landscape character presented to Biltris Court.

Standard B2 – Residential Policy

9.19 The proposal has been provided with a written response to residential policy within the Hume Planning Scheme. An evaluation of this policy response has been undertaken as part of the planning assessment of this application and it has been found to be consistent as detailed earlier in this report.

Standard B3 – Dwelling Diversity

9.20 The development would comprise fewer than ten dwellings and therefore this standard does not apply.

Standard B4 – Infrastructure

9.21 The proposed dwellings are appropriately located in the context of an established urban environment with the ability to be connected to all relevant services and utilities.

Standard B5 – Integration with the Street

9.22 Dwelling 1 is the dwelling which faces the street, whilst dwelling 2 and 3 are setback further into the site. Dwelling 1 has a direct street interface through the provision of front entry porch, as well as living room windows, bedroom windows and a first floor balcony providing passive surveillance of the street. This meets the objective and standard of this clause.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15)

9.23 The proposal complies with the objectives and standards of Clause 55.03.

Standard B6 – Street Setback

9.24 The proposed development will be setback 7.2 metres from the road frontage and meets the requirements of Standard B6.

Standard B7 – Building Height

9.25 The new dwellings will have a maximum building height of approximately 7.2 metres, which is below the maximum height threshold requirement of Standard B7.

Standards B8 – Site Coverage and B9 – Site Permeability

9.26 The proposed site coverage (42%) and permeability (38%) satisfy Standards B8 and B9.

Standard B10 – Energy Efficiency

9.27 The development orientation and layouts have been generally designed to make appropriate use of solar energy for the living areas and secluded private open spaces. This meets Standard B10.

Standard B11 – Open Space

9.28 This standard is not applicable as the site is not adjacent to a public open space.

Standard B12 – Safety

9.29 This standard requires that the development layout provides for the safety and security for the residents and the property. Dwellings 2 and 3 entries are visible from the driveway and have lighting to achieve additional safety and surveillance opportunities. Dwelling 1 has large windows on the first floor overlooking the internal accessway and this would increase passive surveillance of the common property area.

REPORT NO: SU488 (cont.)

Standard B13 – Landscaping

9.30 This standard encourages developments to respect the landscape character of the neighbourhood through the retention of mature vegetation on site. The proposal does not retain any trees on the subject site. Irrespective, there is an opportunity for planting of new canopy trees within each of the private open space areas and within the front setback of development. It is considered that this new landscaping would ensure that the development would appropriately integrate with the landscape character of the surrounding neighbourhood over time.

9.31 A condition should be applied to any permit that issues requiring a landscaping plan to be submitted for approval. This landscape plan should include canopy trees and other vegetation to ensure that the development will appropriately integrate with the wider area.

9.32 An arborist report has been supplied to Council by Greenwood Consulting dated 24 March 2020. Thirteen trees were assessed, including 9 trees which were located on adjoining sites. The arborist report has recommendations under Section 12 which will ensure that the trees on the adjoining lots will be protected during construction. These measures should be conditioned on any permit which issues to ensure the continued good health of trees near the site.

9.33 The arborist report also states that the street tree adjacent to the site would incur moderate impact from the proposed development, however as discussed earlier, Councils Parks Team have agreed to the removal of this tree and its replacement with a new street tree.

Standard B14 – Access

9.34 This standard requires vehicle access to be generally safe, manageable, and convenient throughout the development. As discussed in previous points, the internal accessway meets Clause 52.06 and Council's traffic engineering requirements.

Standard B15 – Parking Location

9.35 There are no foreseeable amenity impacts as a result of vehicular noise in the development given the accessway is internal to the site and vehicle parking is provided within garages. This standard has been met.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

9.36 The proposal generally complies with the objectives and standards of Clause 55.04 of the Scheme.

Standard B17 - Side and Rear Setbacks

9.37 All walls in the development have been setback in accordance with Standard B17.

9.38 It should be noted that the proposed development has a sufficient distance between the dwellings at the first floors to limit visual bulk and shadowing. The upper floor levels of dwellings have been recessed from the ground floor footprint, which fits in with the rhythm, scale and spacing of other dwellings in the area.

9.39 The upper floors in this instance work toward alleviating the visual bulk of the built form by having a smaller footprint than the ground floor. In this case, the design provides an appropriate response which demonstrates consistency with neighbourhood character.

Standard B18 – Walls on Boundaries

9.40 The proposed dwellings are all set back from the boundary with the exception of a small portion of dwelling 3 (the laundry is built to boundary for a length of 4.9m). This complies with the standard.

Standard B19 – Daylight to Existing Windows

REPORT NO: SU488 (cont.)

9.41 The proposal allows for the adequate separation of buildings from all existing windows on neighbouring properties, with the required light courts provided.

Standard B20 – North Facing Windows

9.42 There are no existing north facing habitable room windows affected by the proposal.

Standard B21 – Overshadowing

9.43 This standard ensures that developments do not significantly overshadow existing secluded private open space. The secluded private open spaces of adjoining properties will receive the required 5 hours of daylight over a minimum area of 40 square metres in accordance with the standard's requirements.

Standard B22 – Overlooking

9.44 2m high fencing is proposed along all external property boundaries and between the open space areas of the proposed dwellings which would mitigate ground floor level overlooking opportunities.

9.45 In relation to the elevated perspectives, all upper level windows (with the exception of the windows facing the front street in dwelling 1) would be provided with suitable obscure glazing highlight windows to avoid overlooking into neighbouring properties.

Standard B23 – Internal Views

9.46 All internal perspectives have been suitably managed to accord with the requirements of this standard.

Standard B24 – Noise

9.47 The proposal is unlikely to give rise to additional noise beyond what would normally be expected from residential properties. However, a condition can be added to any permit that issues requiring external noise sources i.e. air conditioning units to be suitably located to minimize noise.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

9.48 The proposal complies with the objectives and standards of Clause 55.05.

Standard B25 – Accessibility

9.49 The dwelling entries are accessible for people with limited mobility as they are at ground level and the standard is met.

Standard B26 – Dwelling Entry

9.50 Each dwelling provides shelter, a sense of personal address and transitional space around the entry through the inclusion of porches and windows near the front door. This standard has been met.

Standard B27 – Daylight to New Windows

9.51 This standard requires the provision of adequate daylight into new habitable room windows. All proposed habitable rooms would be provided with windows that have the requisite dimensions clear to the sky.

Standard B28 – Private Open Space

9.52 The areas of secluded and private open space have been provided with the minimum size and dimensions requirements of the standard.

Standard B29 – Solar Access to Open Space

9.53 The secluded open space of dwellings 1 and 3 are located to the north. The secluded open space of dwelling 2 is located to the west, but would still receive sufficient sunlight in accordance with this standard. All secluded private open space will receive appropriate solar access.

REPORT NO: SU488 (cont.)

Standard B30 – Storage

9.54 Storage has been provided in the form of an external shed to each of dwellings in accordance with the Standard's requirements.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.55 The proposal complies with the objectives and standards of Clause 55.06.

Standard B31 - Design Detail

9.56 This standard encourages design detail that respects the existing or preferred neighbourhood character. The design provides a respectful response to the preferred characteristics of this area by providing a pitched roof design directly responding to the streetscape. Furthermore, the proposal uses similar materials, design/fenestration, eaves which all form part of the local neighbourhood character. This standard has been met.

Standard B32 – Front Fence

9.57 No front fence is proposed and this is considered appropriate given the narrow street frontage to Biltris Court.

Standard B33 – Common Property

9.58 The shared driveway is clearly delineated and is unlikely to cause management problems should the land be subdivided in the future.

Standard B34 – Site Services

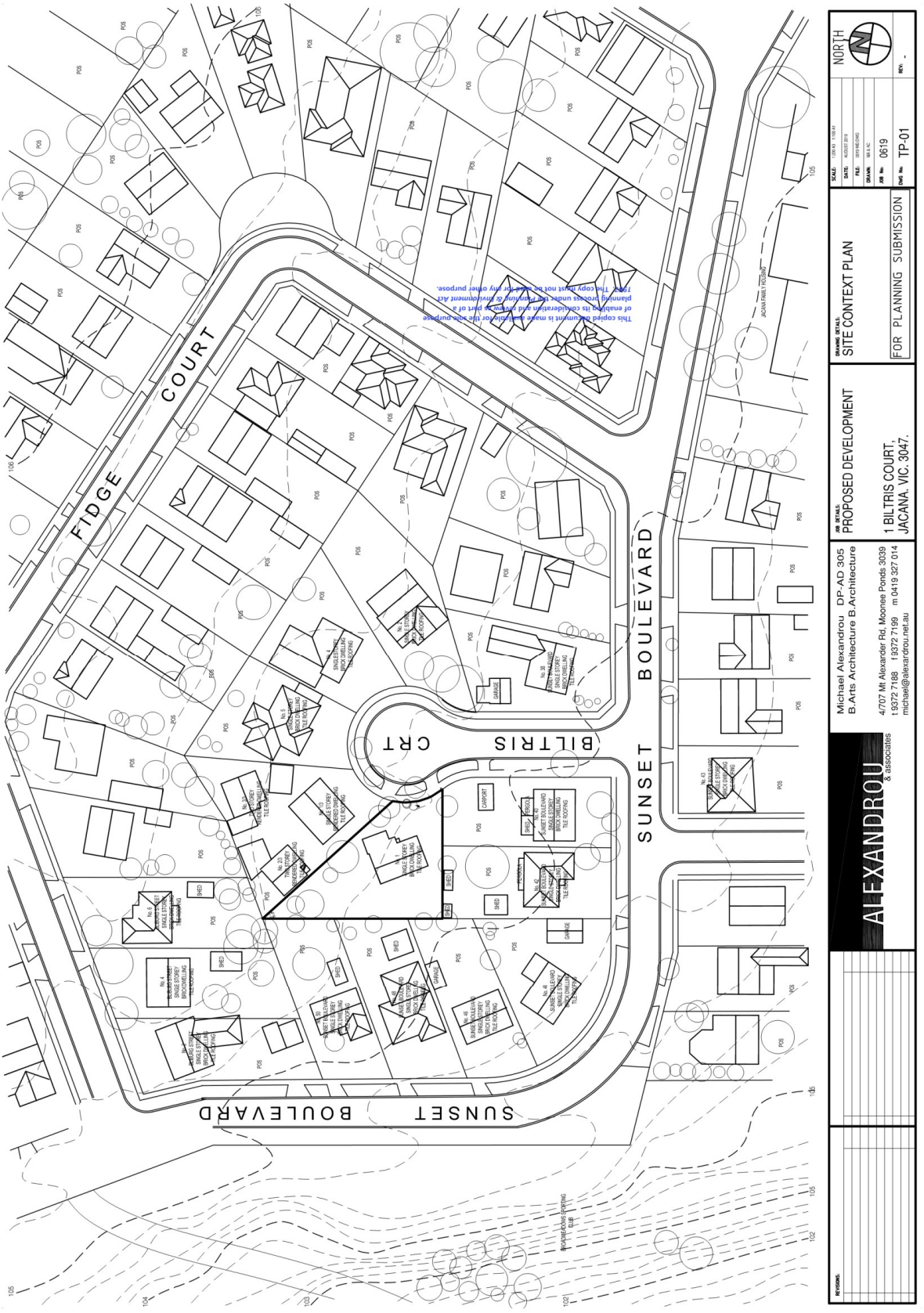
9.59 The plans suitably demonstrate the location of bin storage, clotheslines and mailboxes as per Standard B34.

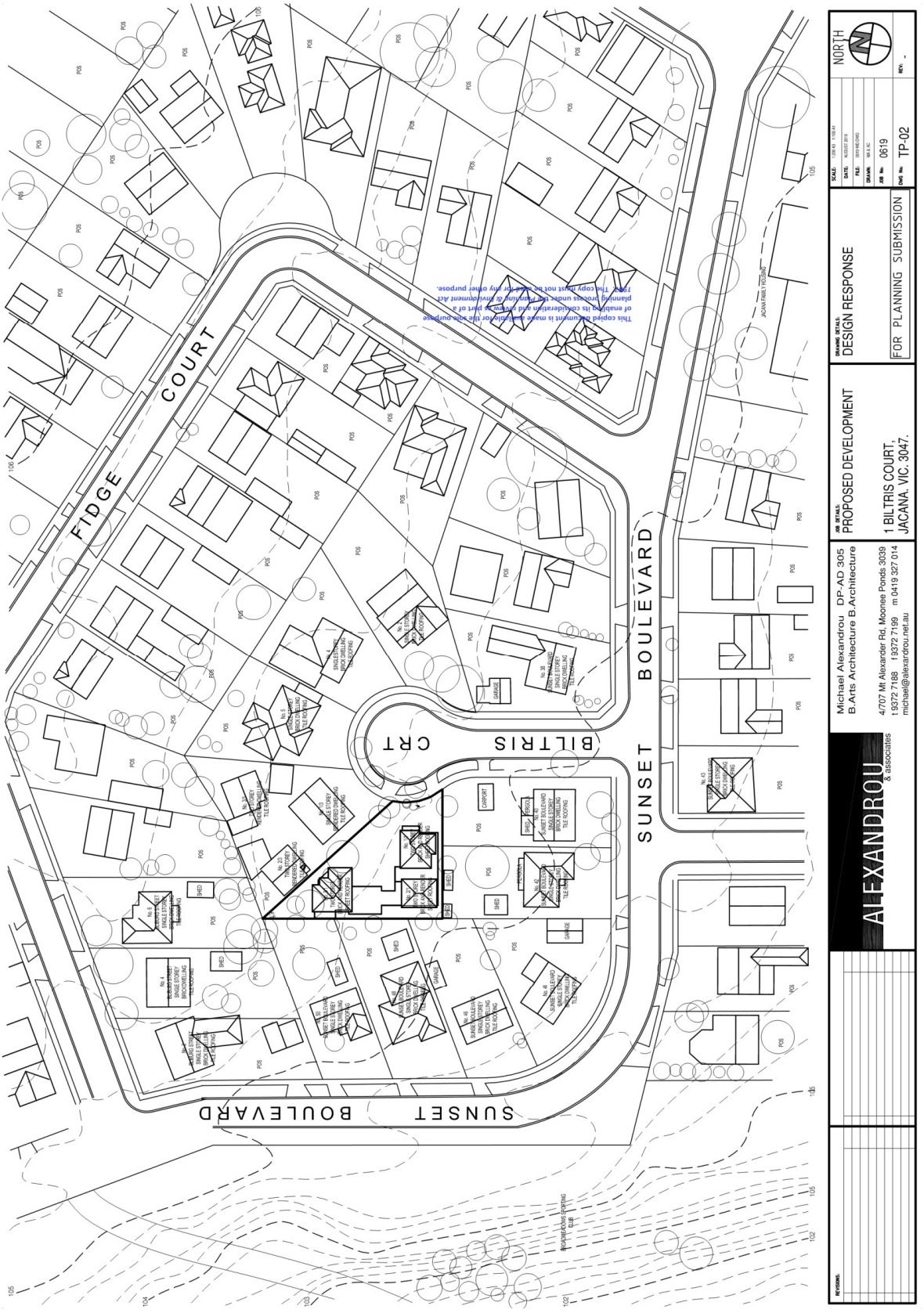
10. CONCLUSION

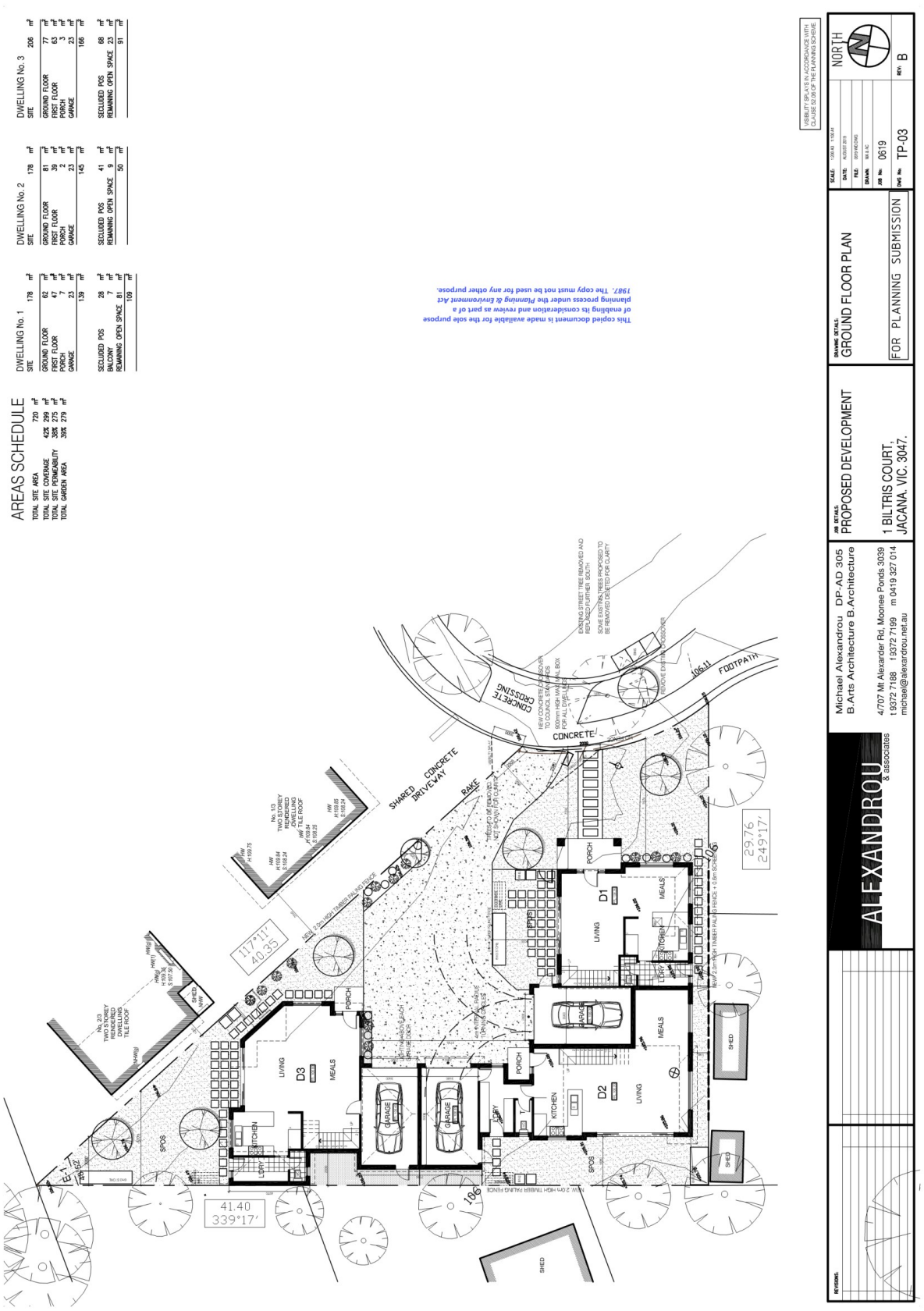
10.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme and is considered to be generally consistent with the relevant objectives relating to urban environment, sustainable development, residential development and neighbourhood character.

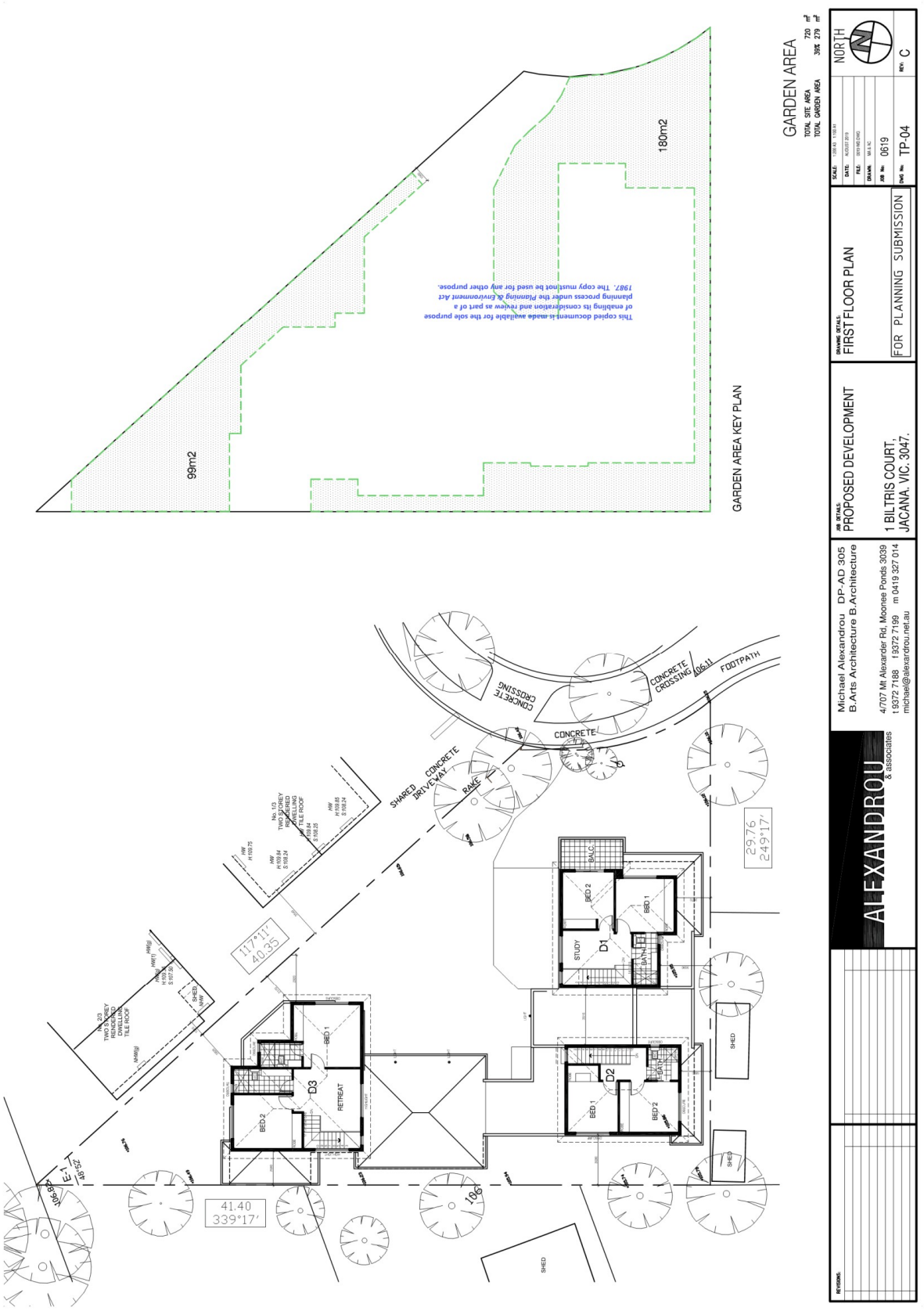
10.2 The proposal generally satisfies the objectives and standards of Clause 53.18 (Stormwater in urban development), Clause 55 (Two or more dwellings on a lot) and Clause 52.06 (car parking) of the Scheme. The proposal is able to demonstrate a site responsive design and limited impact on the amenity of surrounding properties or the character of the area.

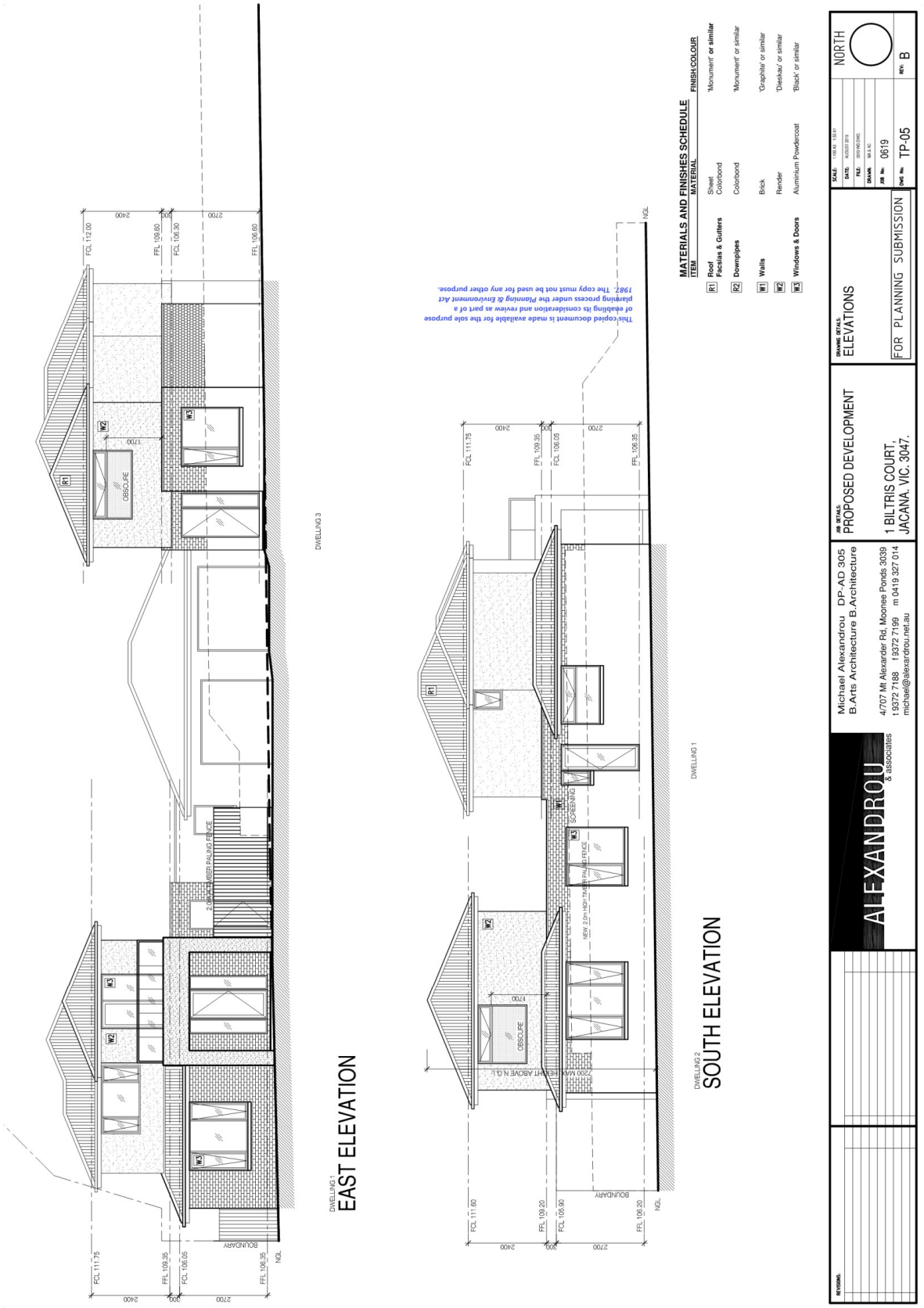
10.3 On this basis, it is recommended that the application be supported, and a Notice of Decision to Grant a Permit be issued.

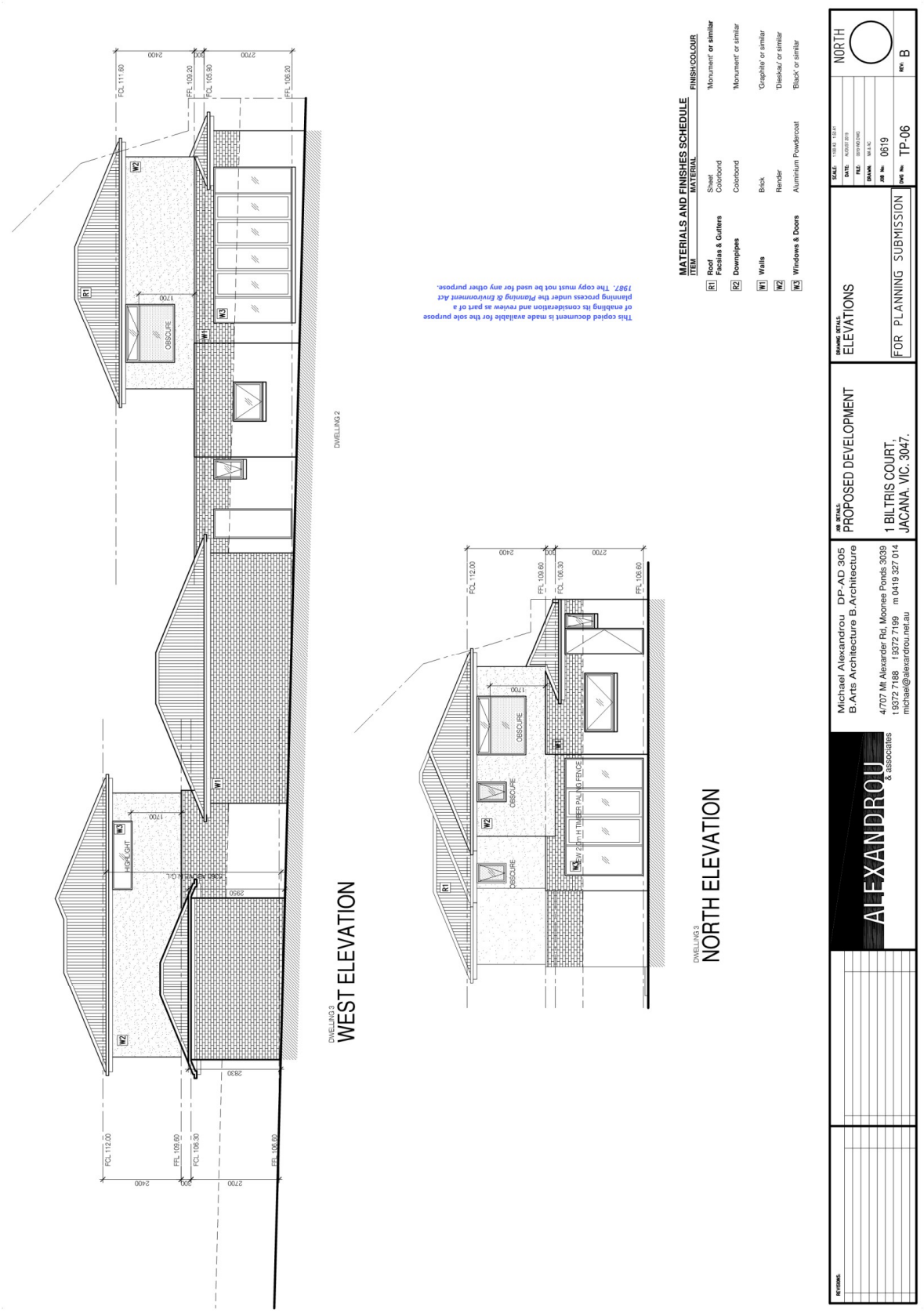

FIDGE COURT
SUNSET BOULEVARD
BILTRIS CRT
SUNSET BOULEVARD
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NORTH
SCALE: 1:200 @ A1 1:100 @ A3
DATE: 4/2/2020
FILE: 0619 MD.DWG
DRAWN: MA & MC
JOB No: 0619
DWG No: TP-01
REV: -
DRAWING DETAILS: SITE CONTEXT PLAN
FOR PLANNING SUBMISSION
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
Michael Alexandrou DP-AD 305
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t 9372 7188 f 9372 7199 m 0419 327 014
michael@alexandrou.net.au
ALEXANDROU & associates
REVISIONS:

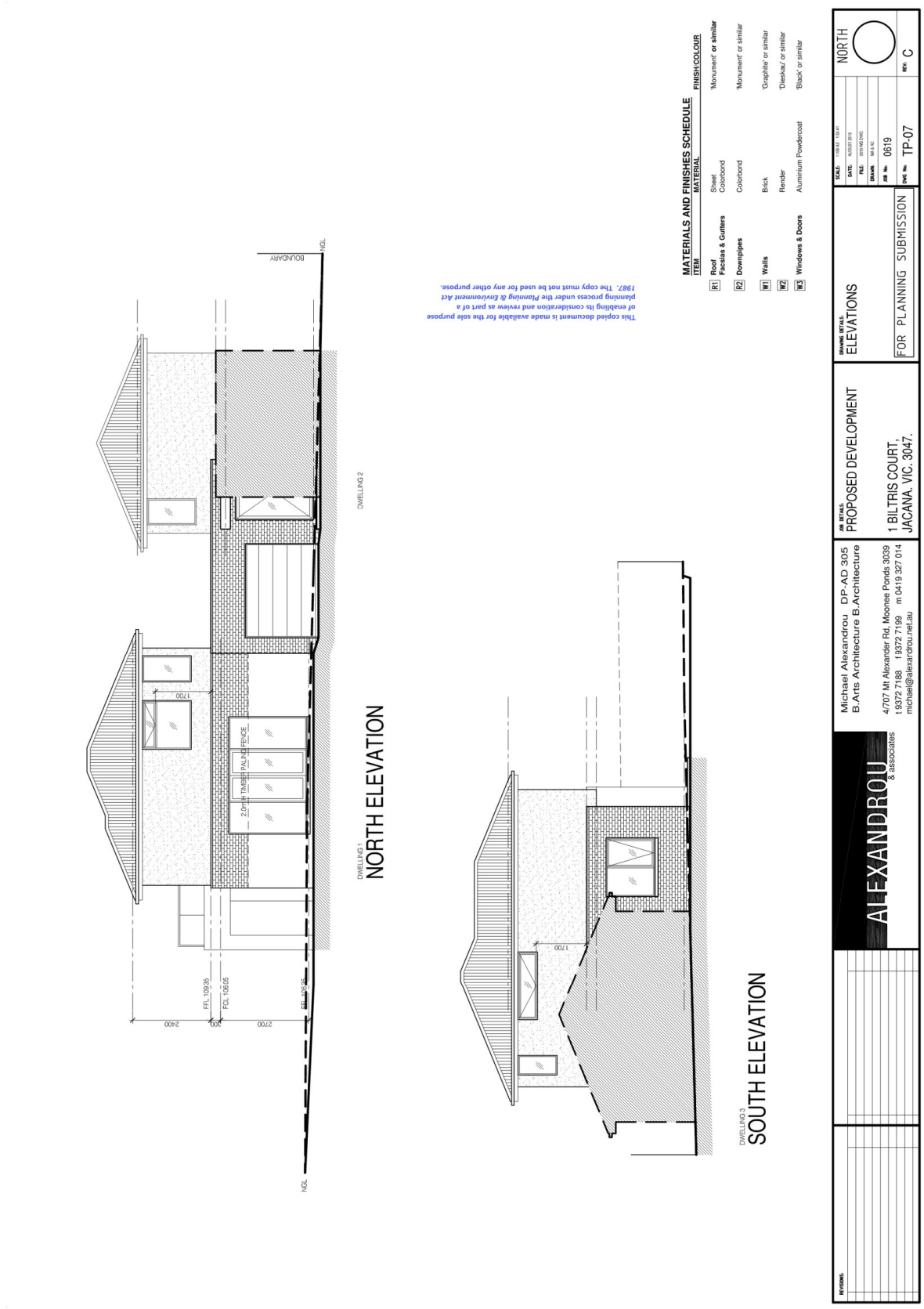

FIDGE COURT
SUNSET BOULEVARD
BILTRIS CRT
SUNSET BOULEVARD
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NORTH
DRAWING DETAILS: DESIGN RESPONSE
FOR PLANNING SUBMISSION
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
ALEXANDROU & associates
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michael@alexandrou.net.au
SCALE: 1:200 A3 1:100 A1
DATE: AUGUST 2019
FILE: 0619 MD.DWG
DRAWN: MA & MC
JOB No: 0619
DWG No: TP-02
REV: -
REVISIONS:

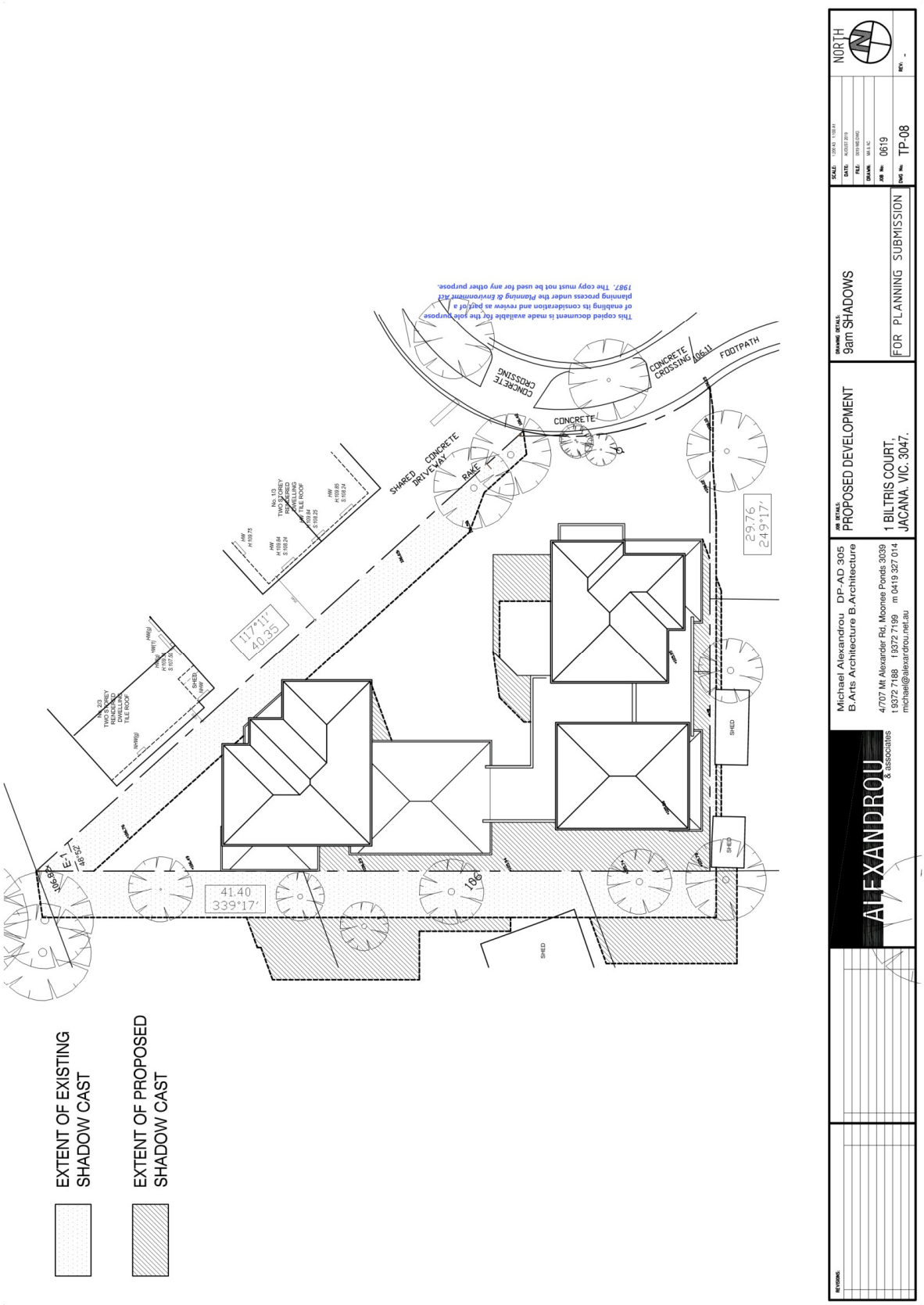

AREAS SCHEDULE
TOTAL SITE AREA 720 m²
TOTAL SITE COVERAGE 42% 299 m²
TOTAL SITE PERMEABILITY 38% 275 m²
TOTAL GARDEN AREA 39% 279 m²
DWELLING No. 1 178 m²
SITE
GROUND FLOOR 62 m²
FIRST FLOOR 47 m²
PORCH 7 m²
GARAGE 23 m²
139 m²
SECLUDED POS 28 m²
BALCONY 7 m²
REMAINING OPEN SPACE 81 m²
109 m²
DWELLING No. 2 178 m²
SITE
GROUND FLOOR 81 m²
FIRST FLOOR 39 m²
PORCH 2 m²
GARAGE 23 m²
145 m²
SECLUDED POS 41 m²
BALCONY 9 m²
REMAINING OPEN SPACE 80 m²
DWELLING No. 3 206 m²
SITE
GROUND FLOOR 77 m²
FIRST FLOOR 63 m²
PORCH 3 m²
GARAGE 23 m²
166 m²
SECLUDED POS 68 m²
REMAINING OPEN SPACE 23 m²
91 m²
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CONCRETE CROSSING
CONCRETE
FOOTPATH
SHARED CONCRETE DRIVEWAY
RAKE
117°11'
40.35
41.40
339°17'
29.76
249°17'
No. 1/3 TWO STOREY RENDERED CONCRETE TILE ROOF
No. 2/3 TWO STOREY RENDERED CONCRETE TILE ROOF
SPOS
LIVING
MEALS
KITCHEN
LDRY
PORCH
GARAGE
D1
D2
D3
SHED
106
106/11
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ALEXANDROU & associates
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
DRAWING DETAILS: GROUND FLOOR PLAN
FOR PLANNING SUBMISSION
NORTH
SCALE: 1:200 A3 1:100 A1
DATE: 4/2/2020
FILE: 0619 WD.DWG
DRAWN: MA & AC
JOB No. 0619
DWG No. TP-03
REV. B
REVISIONS:
VISIBILITY SPLAYS IN ACCORDANCE WITH CLAUSE 52.06 OF THE PLANNING SCHEME


GARDEN AREA
TOTAL SITE AREA 720 m²
TOTAL GARDEN AREA 39% 279 m²
180m2
99m2
GARDEN AREA KEY PLAN
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NORTH
SCALE: 1:200 A3 1:100 A1
DATE: 4/2/2020
FILE: 0619 MD.DWG
DRAWN: MA & AC
JOB No. 0619
DWG No. TP-04
REV. C
DRAWING DETAILS: FIRST FLOOR PLAN
FOR PLANNING SUBMISSION
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
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ALEXANDROU & associates
REVISIONS:
CONCRETE CROSSING
CONCRETE CROSSING
FOOTPATH
CONCRETE
SHARED CONCRETE DRIVEWAY
RAKE
No. 13 TWO STOREY RENDERED BRICK HOUSE TILE ROOF
No. 23 TWO STOREY RENDERED BRICK HOUSE TILE ROOF
SHED
117°11' 40.35
29.76 249°17'
41.40 339°17'
106
D1
D2
D3
STUDY
BED 1
BED 2
BATH
RETREAT
BALC
SHED

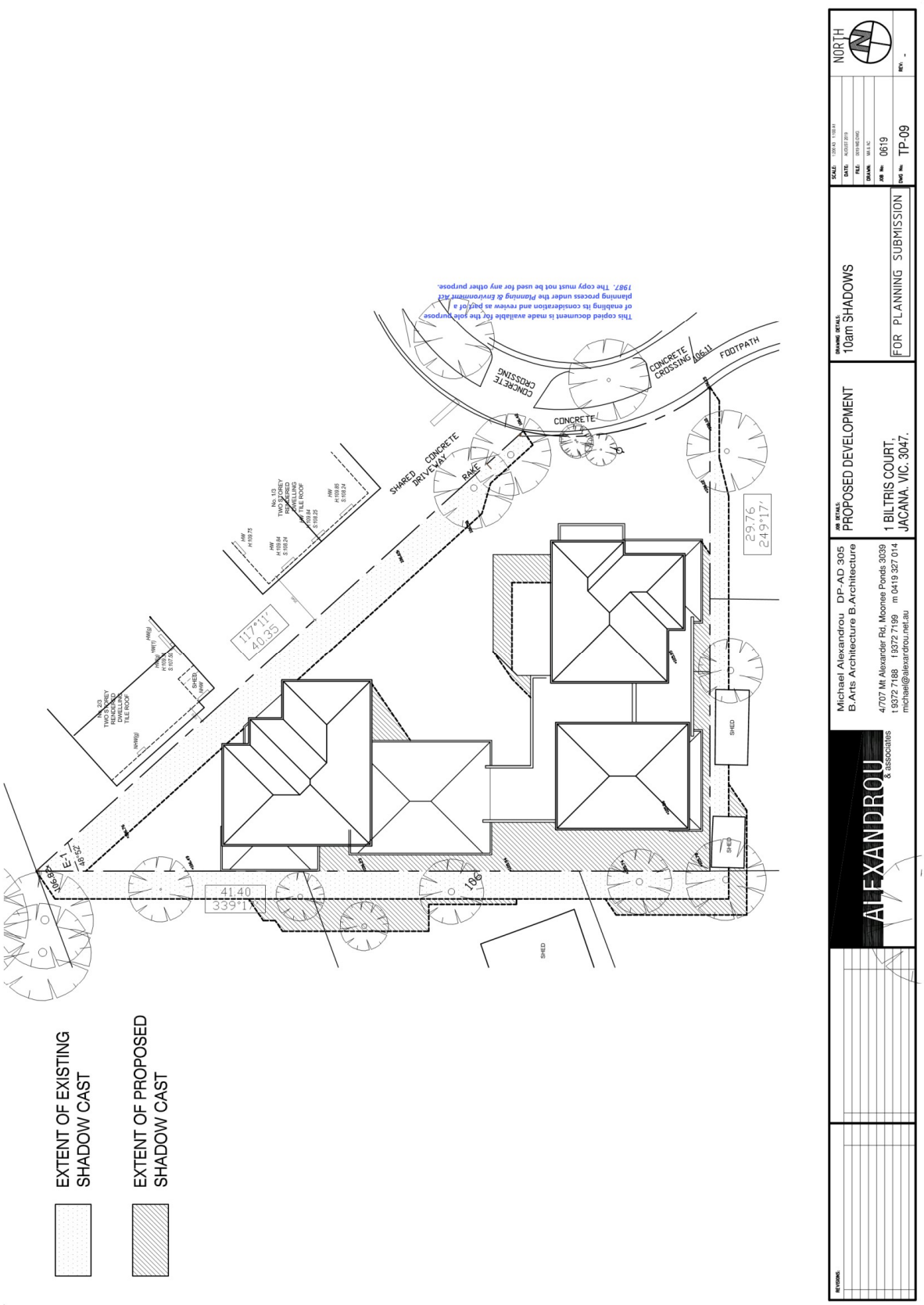

EAST ELEVATION
SOUTH ELEVATION
MATERIALS AND FINISHES SCHEDULE
ITEM MATERIAL FINISH/COLOUR
R1 Roof Sheet 'Monument' or similar
Fascias & Gutters Colorbond
R2 Downpipes Colorbond 'Monument' or similar
W1 Walls Brick 'Graphite' or similar
W2 Render 'Dieskau' or similar
W3 Windows & Doors Aluminium Powdercoat 'Black' or similar
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DWELLING 1
DWELLING 2
DWELLING 3
BOUNDARY
NGL
OBSCURE
NEW 2.0m-HIGH TIMBER PALING FENCE
SCREENING
Michael Alexandrou DP-AD 305
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ALEXANDROU & associates
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
DRAWING DETAILS: ELEVATIONS
FOR PLANNING SUBMISSION
SCALE: 1:100 A3 1:50 A1
DATE: 4/2/2020
FILE: 2019 HD DWG
DRAWN: MA & NC
JOB No: 0619
DWG No: TP-05
REV: B
NORTH
REVISIONS:


MATERIALS AND FINISHES SCHEDULE
ITEM
MATERIAL
FINISH/COLOUR
R1 Roof
Fascias & Gutters
Sheet
Colorbond
'Monument' or similar
R2 Downpipes
Colorbond
'Monument' or similar
W1 Walls
Brick
'Graphite' or similar
W2
Render
'Dieskau' or similar
W3 Windows & Doors
Aluminium Powdercoat
'Black' or similar
DWELLING 2
WEST ELEVATION
DWELLING 3
NORTH ELEVATION
OBSCURE
HIGHLIGHT
1700
2830
2400
300
2700
FCL 111.60
FFL 109.20
FCL 105.90
FFL 106.20
FCL 112.00
FFL 109.60
FCL 106.30
FFL 106.60
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JOB DETAILS:
PROPOSED DEVELOPMENT
1 BILTRIS COURT,
JACANA. VIC. 3047.
DRAWING DETAILS:
ELEVATIONS
FOR PLANNING SUBMISSION
SCALE: 1:100 A3 1:50 A1
DATE: 4/2/2020
FILE: 2019-WD.DWG
DRAWN: MA & NC
JOB No: 0619
DWG No: TP-06
REV: B
NORTH
REVISIONS:

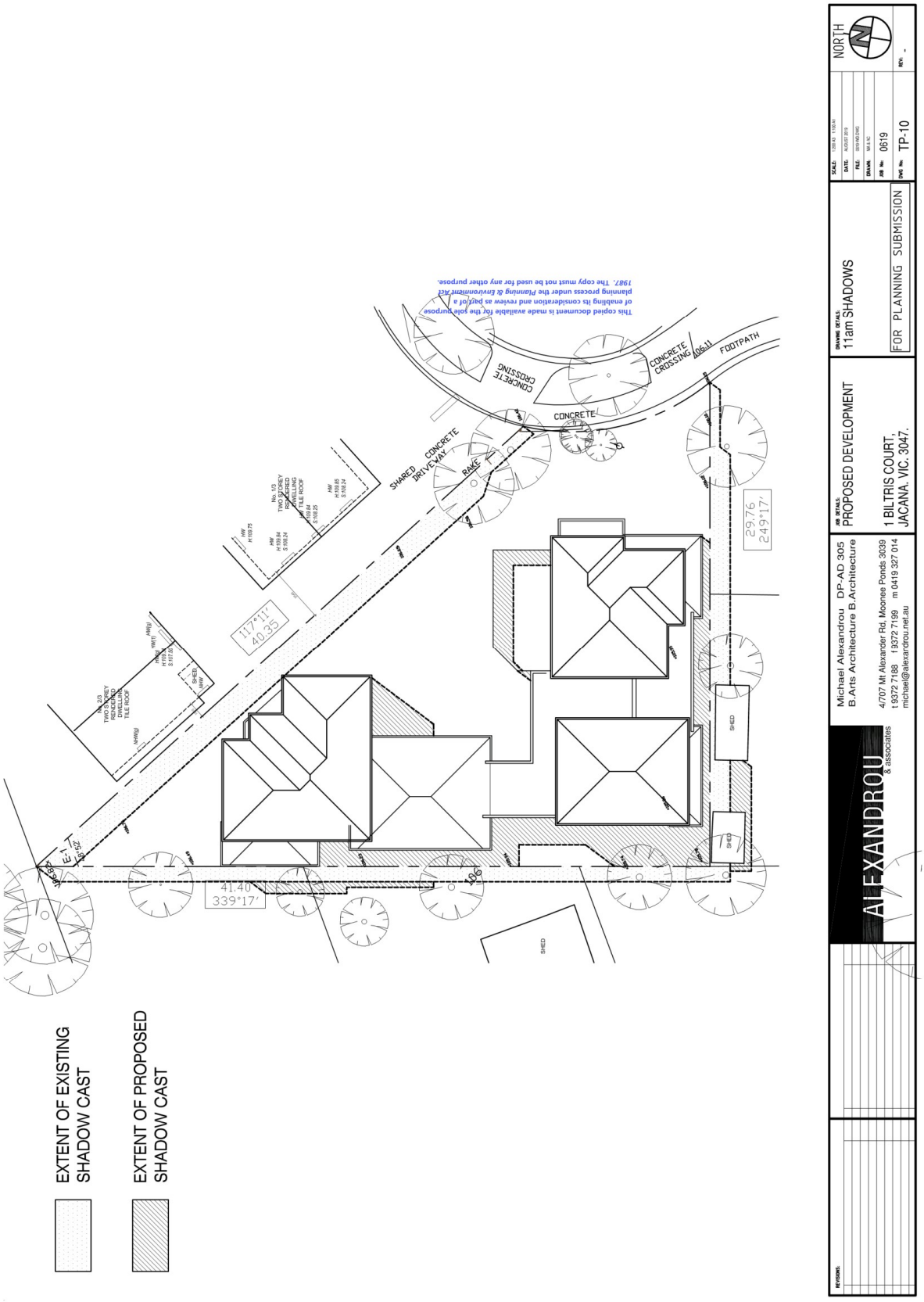

BOUNDARY
NGL
DWELLING 2
DWELLING 1
NORTH ELEVATION
1700
2.0m H TIMBER PALING FENCE
FFL 109.35
FGL 106.05
2400
900
2700
NGL
MATERIALS AND FINISHES SCHEDULE
ITEM
MATERIAL
FINISH/COLOUR
R1 Roof
Fascias & Gutters
Sheet
Colorbond
'Monument' or similar
R2 Downpipes
Colorbond
'Monument' or similar
W1 Walls
Brick
'Graphite' or similar
W2
Render
'Dieskau' or similar
W3 Windows & Doors
Aluminium Powdercoat
'Black' or similar
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1700
DWELLING 3
SOUTH ELEVATION
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michael@alexandrou.net.au
JOB DETAILS:
PROPOSED DEVELOPMENT
1 BILTRIS COURT,
JACANA. VIC. 3047.
DRAWING DETAILS:
ELEVATIONS
FOR PLANNING SUBMISSION
SCALE: 1:100 A3 1:50 A1
DATE: 4/2/2020
FILE: 0619-ELEV
DRAWN: MA & NC
JOB No. 0619
DWG No. TP-07
REV. C
NORTH
REVISIONS:



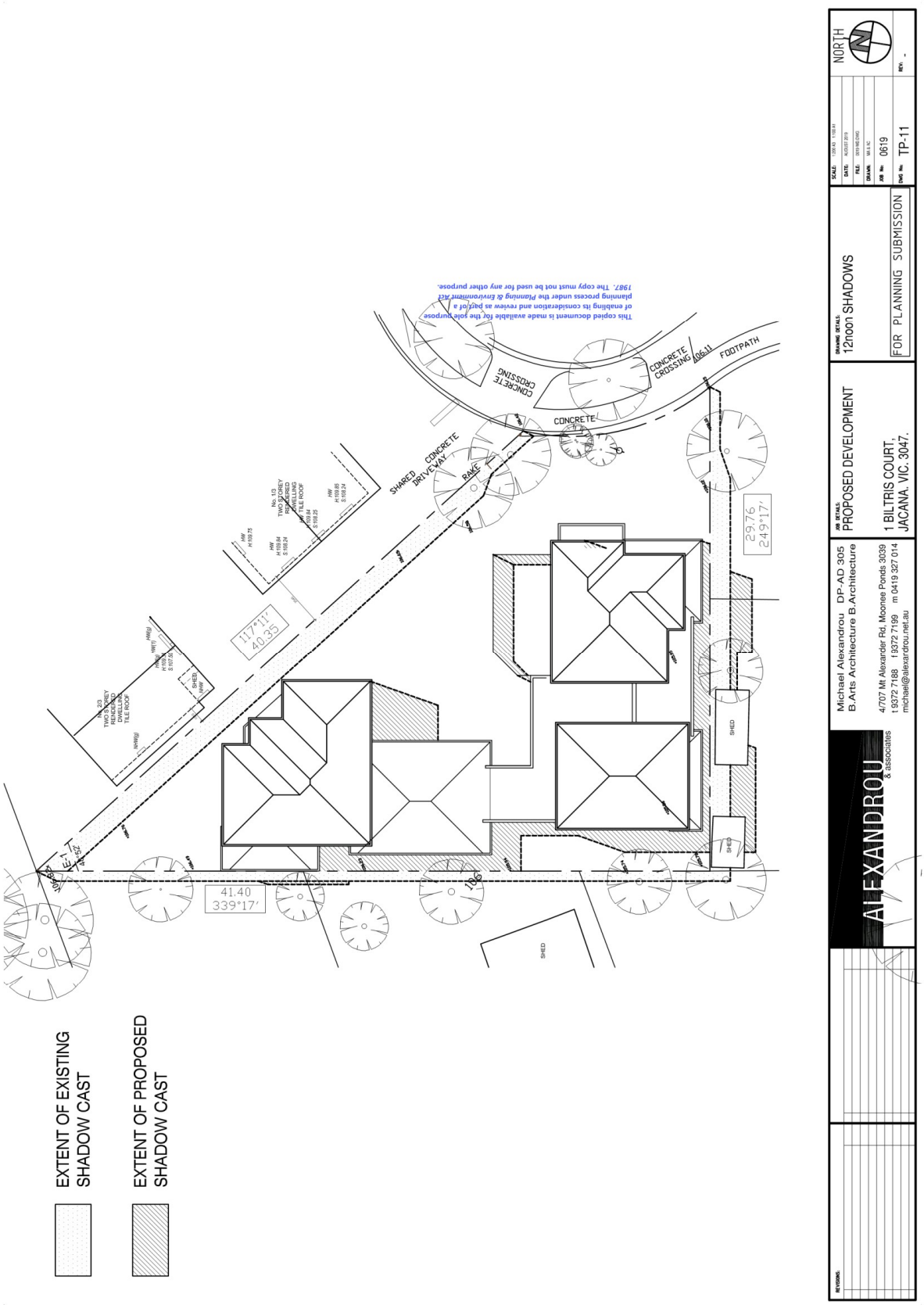
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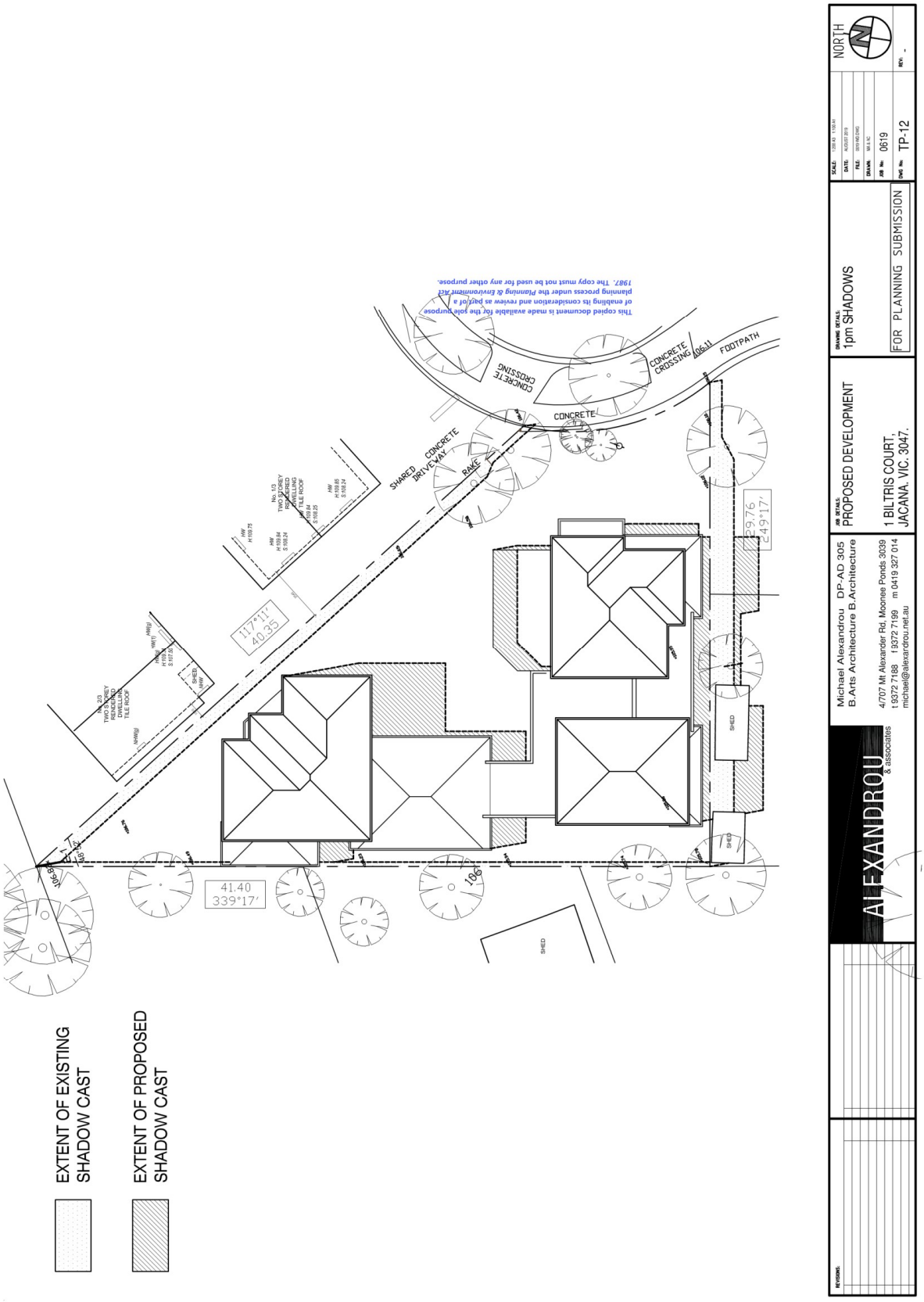


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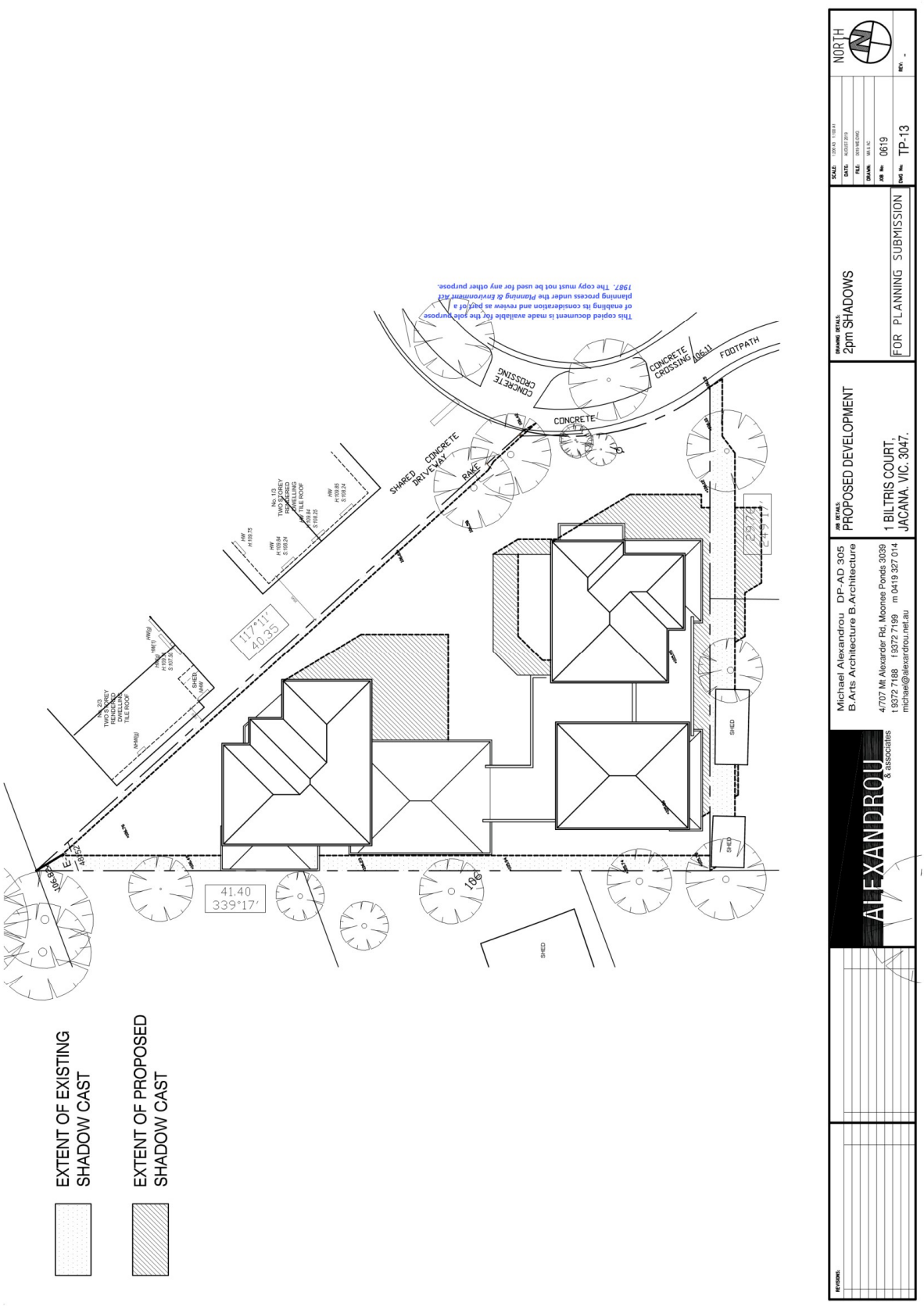


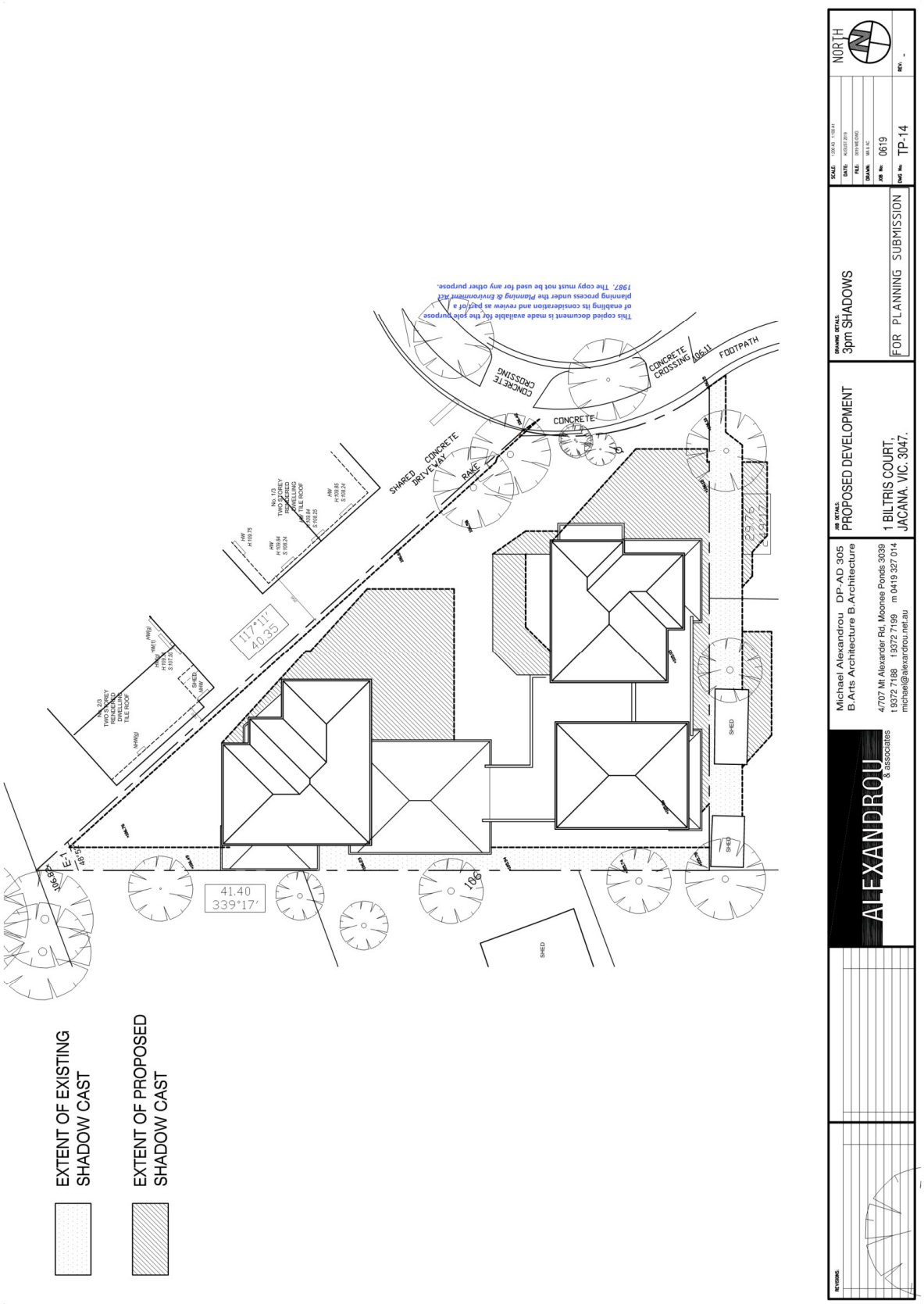
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EXTENT OF EXISTING SHADOW CAST
EXTENT OF PROPOSED SHADOW CAST
NORTH
DRAWING DETAILS: 12noon SHADOWS
FOR PLANNING SUBMISSION
JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
Michael Alexandrou DP-AD 305
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michael@alexandrou.net.au
ALEXANDROU & associates
JOB No. 0619
DWG No. TP-11
REVISIONS:
CONCRETE CROSSING
CONCRETE CROSSING
FOOTPATH
CONCRETE
SHARED CONCRETE DRIVEWAY
RAKE
No. 1/3 TWO STOREY RENDERED BRICK HOUSE TILE ROOF
No. 1/0 TWO STOREY RENDERED BRICK HOUSE TILE ROOF
SHED
SHED
SHED
SHED
117°11' 40.35
29.76 249°17'
41.40 339°17'
106.82
106.11
106
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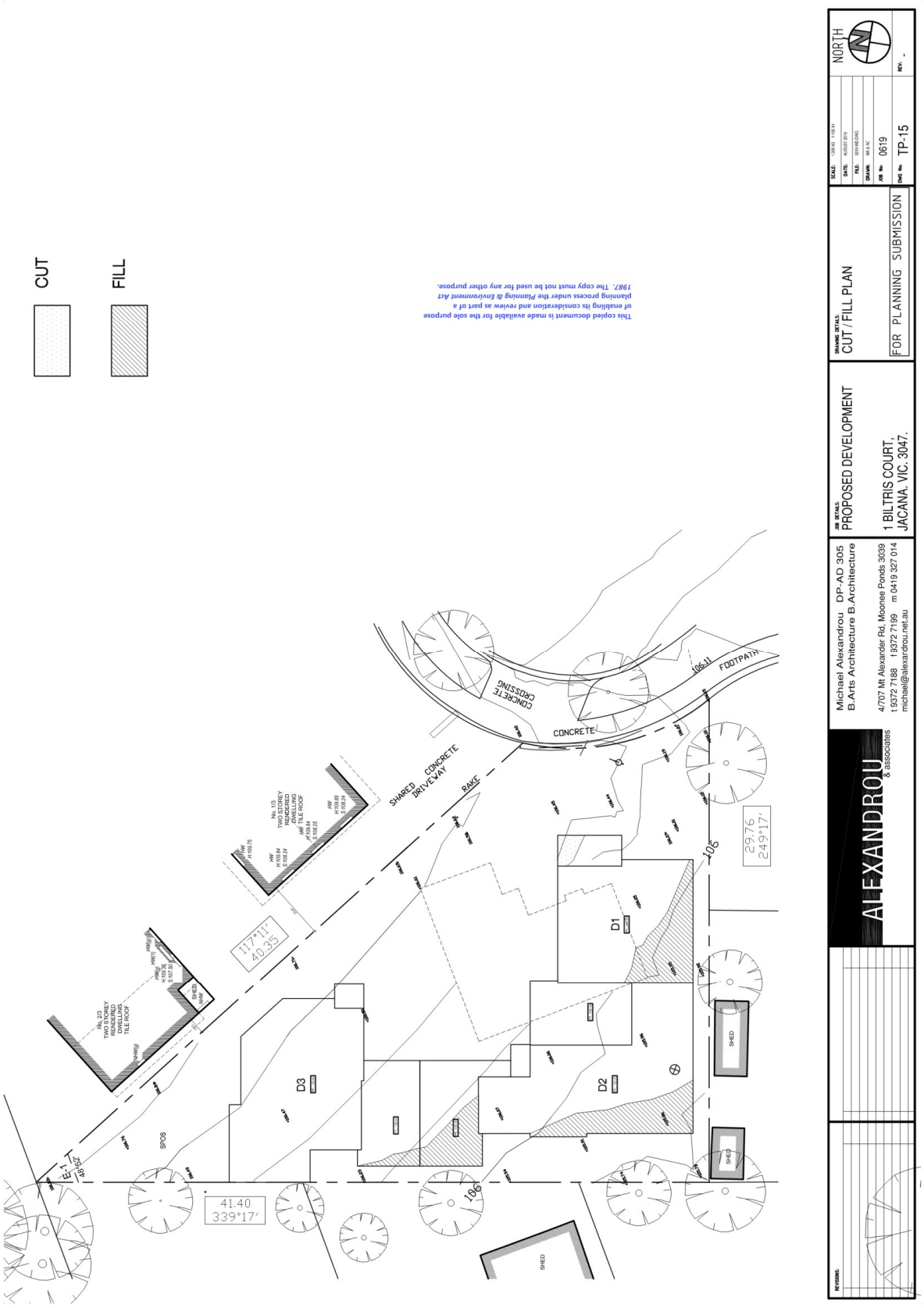


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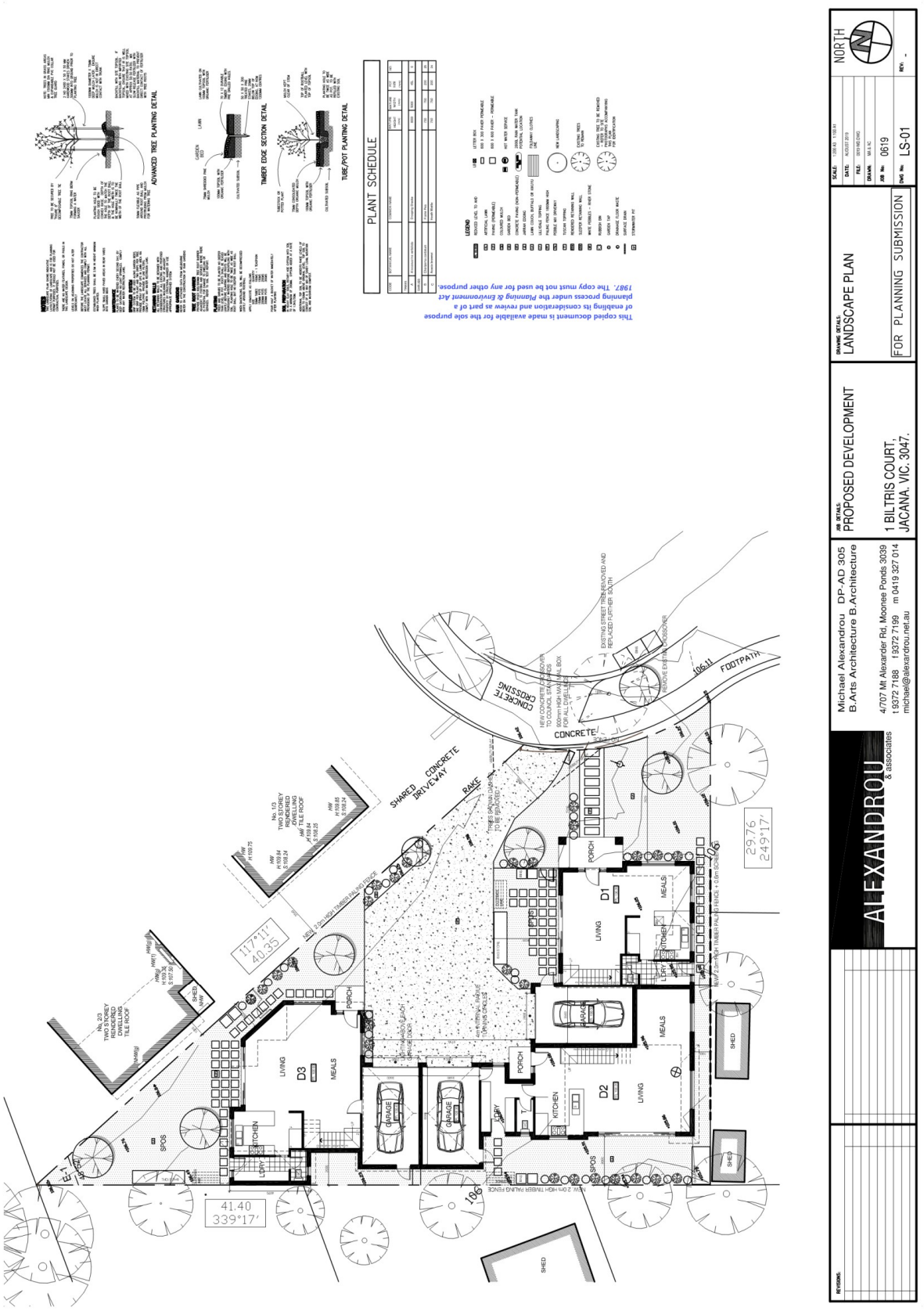

EXTENT OF EXISTING SHADOW CAST
EXTENT OF PROPOSED SHADOW CAST
NORTH
ALEXANDROU & associates
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JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
DRAWING DETAILS: 2pm SHADOWS
FOR PLANNING SUBMISSION
SCALE: 1:200 A3 1:100 A1
DATE: 4/2/2020
FILE: 2019 HD DWG
DRAWN: MA & NC
JOB No: 0619
DWG No: TP-13
REV: -
REVISIONS:
CONCRETE CROSSING
FOOTPATH
CONCRETE
SHARED CONCRETE DRIVEWAY
RAKE
117°11' 40.35
41.40 339°17'
186
SHED
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PLANT SCHEDULE
LEGEND
ADVANCED TREE PLANTING DETAIL
TIMBER EDGE SECTION DETAIL
TUBE/POT PLANTING DETAIL
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CONCRETE CROSSING
CONCRETE
FOOTPATH
SHARED CONCRETE DRIVEWAY
RAKE
No. 1/3 TWO STOREY RENDERED FINISH TILE ROOF
No. 2/3 TWO STOREY RENDERED FINISH TILE ROOF
117°11' 40.35
41.40 339°17'
29.76 249°17'
LIVING
MEALS
KITCHEN
LDRY
PORCH
GARAGE
SHED
SPOS
D1
D2
D3
106
106-11
ALEXANDROU & associates
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JOB DETAILS: PROPOSED DEVELOPMENT
1 BILTRIS COURT, JACANA. VIC. 3047.
DRAWING DETAILS: LANDSCAPE PLAN
FOR PLANNING SUBMISSION
SCALE: 1:200 A3 1:100 A1
DATE: AUGUST 2019
FILE: 0619 MEDIMG
DRAWN: MA & NC
JOB No: 0619
DWG No: LS-01
REV: -
NORTH
REVISIONS:

Locality Map

P22309

1 Biltris Court - Jacana





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REPORT NO:	SU489
REPORT TITLE:	1 Merit Drive Craigieburn - The development of the land for three double storey dwellings
SOURCE:	Amy Lanfranchi, Statutory Town Planner
DIVISION:	Planning and Development
FILE NO:	P22688
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality plan* 2. *Development plans* 3. *Site photos*

Application No:	P22688
Proposal:	The development of the land for three double storey dwellings
Location:	1 Merit Drive Craigieburn
Zoning:	Urban Growth Zone 1 Schedule 1
Overlays:	Development Contributions Plan Overlay Schedule 1
Applicant:	RVD Group Pty Ltd
Date Received:	17 December 2019

1. SUMMARY OF REPORT:

Planning approval is sought to develop three double storey dwellings at 1 Merit Drive in Craigieburn. The application is exempt from the notification requirements of *Section 52* of the *Planning and Environment Act* (the *Act*). The application has been assessed against the relevant policies and the provisions of the *Hume Planning Scheme*. On balance, the proposal is considered acceptable and it is recommended that a Planning Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits, resolves to issue a Planning Permit for the development of three double storey dwellings at 1 Merit Drive Craigieburn, subject to the following conditions:

2.1 Before the development is commenced, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans submitted with the application and dated 12 March 2019, but modified to show:

a. The proposed double crossover to be 7000mm in width (instead of 7200mm),

b. The fence associated with the secluded private open space of Dwelling 1; and any dividing fences in the front setbacks of all dwellings, be shown to be a feature fence of horizontal or vertical slat fence of 25% transparency or acceptable alternative. These must be shown through annotation on the site plan, and as elevations;

c. The colours and materials schedule;

d. Landscaping in accordance with Condition 6.

2.2 The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.

2.3 Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.

2.4 The external materials, finishes and paint colours of the approved building must be to the satisfaction of the responsible authority.

2.5 Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.

2.6 The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping which is to include the planting of a minimum of one large canopy tree in the front setback of Dwelling 1, a small-medium canopy tree within the secluded private open space areas of all dwellings; and low scale planting and screening wherever practicable, and in accordance with Council's Landscape Guidelines and to include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), irrigation and when approved an endorsed copy must form part of this permit.

2.7 The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

2.8 In accordance with the Craigieburn R2 PSP Development Contributions Plan (September 2017) the Community Infrastructure Levy must be paid to Hume City Council after certification of the plan of subdivision but less than 21 days prior to the issue of a Statement of Compliance in respect of the plan under the Subdivision Act 1988.

2.9 The street tree located on Dashing Road must only be removed and replaced with Council's Parks Departments prior consent, and at full cost to the developer.

2.10 Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.

2.11 Any cut or fill must not interfere with the natural overland storm water flow.

2.12 The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the Responsible Authority so as to prevent the discharge of storm water causing damage/nuisance from the subject land across any road or footpath or onto adjoining land. All storm water tanks must have the overflow pipe connected to the legal point of discharge.

2.13 Storm water must not be discharged from the subject land other than by means of an underground pipe drain to a Council nominated point of discharge in a road or to an underground pipe drain and the drainage system must be designed to the requirements and satisfaction of the relevant Building Surveyor.

2.14 No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during and after development.

2.15 Vehicle access to and from the subject land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will use the crossing(s). The location, design and construction of the vehicle crossing(s) must be approved by the Responsible Authority after first obtaining a road opening permit from Council.

2.16 This permit will expire if one of the following circumstances applies:

a. the development is not started within three years of the date of this permit; or

b. the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

a. before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or

b. within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit Notes:

- **If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.**
- **Drainage investigation is required for the development (fees apply) and must be submitted to Council's Assets (Civil) Department for approval. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
- **Following the Drainage Investigation, internal drainage plans must be submitted to Council's Assets (Civil) Department for approval.**
- **An "Application for Legal Point of Storm water Discharge" is required to be submitted to Council prior to connection to the drainage system.**
- **The internal storm water drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.**
- **An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.**
- **Any service relocations are to the approval of the Service Authority and at the owners cost.**

3. PROPOSAL:

3.1 The application seeks planning permission to develop the land for three double storey dwellings, at the corner of Merit Drive and Dashing Road, as follows:

3.1.1 Dwelling 1 features pedestrian access to Dashing Road, and a single vehicle access from Merit Way.

3.1.2 Dwellings 2 and 3 have both pedestrian and vehicular access from Dashing Road. They share a double driveway.

3.1.3 Each dwelling has a single car garage and a tandem car space; each being supported with two car spaces.

3.1.4 Each dwelling is double storey in nature.

3.1.5 Dwelling 1 features four bedrooms and two bathrooms at the upper level, and open planning living, laundry and powder room at the ground floor. Secluded private open space (SPOS) is provided at the ground level, on the Merit Way frontage (east).

3.1.6 Dwelling 2 has three bedrooms at the upper level and open plan living, laundry and power room at the ground floor. SPOS is provided at ground level, at the north/rear of the property.

3.1.7 Dwelling 3 has three bedrooms at the upper level and open plan living, laundry and power room at the ground floor. SPOS is provided at ground level, at the western side of the property.

3.1.8 The dwellings are setback 3-3.5 metres from Dashing Road, with porches encroaching with a setback of 1.8 metres. Dwelling 1 is setback 3.5 metres from Merit Way.

3.1.9 Each dwelling utilises mixed materials and façade features for articulation and street presentation. There is a sense of address to both Merit Way and Dashing Road.

3.1.10 The maximum building height of the development is 7.66 metres.

3.1.11 Each dwelling is provided with at least 40 metres of Private Open Space, with at least 25 square metres of the POS meeting the requirements of Secluded Private Open Space.

3.1.12 The development is provided with 188.65 square metres (37%) of garden area.

3.1.13 Summary table of development:

Site Area	507 square metres
Dwelling Density	1:169 square metres
Site Coverage	51% (60% max)
Permeability	29% (20% min)
Garden Area	37% (30% required)

4. SITE AND SURROUNDS:

4.1 The subject site is located on the corner of Dashing Road and Merit Way, in Craigieburn. It is a rectangular allotment with a frontage to Merit Way of 13 metres, a corner front of 4.24 metres, and frontage to Dashing Road of 29 metres. Its general width is 16 metres, and depth of 32 metres. The property has a total site area of 507 square metres.

4.2 The site is currently vacant and cleared, with no vegetation on the subject site.

4.3 It is generally flat in nature with a slight slope of approximately 0.80 metres, with its highest point at the western boundary and lowest point at the eastern boundary.

4.4 A 2.5-metre-wide easement runs along the western boundary, designated for drainage and sewerage.

4.5 The property is a part of a larger vacant allotment, which was previously used as the PEET land sales office. It does not share a boundary with any existing dwellings.

4.6 The surrounding area is made up of residential development, which has been built in the last eight to ten years. Dwellings are generally contemporary in design and are typically large single or double storey dwellings which utilise maximum site coverage on their allotments.

4.7 Within 400 metres (as the crow flies) of the proposal, there are examples of small lot housing outcomes, and some examples of corner allotments developed for more than one dwelling.

4.8 The site is 150 metres from childcare facilities, 315 metres from Aston Fields Public Open Space and Aston Reserve. It is located 1.4 kilometres from Craigieburn Shopping Centre, and 120 metres from the nearest bus stop.

Restrictive Covenants

4.9 The certificate of title provided with the application details the property is Lot 533 of Plan of Subdivision 646617D, and that a restrictive covenant applies to the land.

4.10 Covenant PS646617D was applied to the property as of 16 August 2014 and details that unless with the written consent of Peet Craigieburn Pty Ltd, any development must be built in accordance with the Memorandum of Common Provisions, the Design Guidelines, the building envelope, the designated number of storeys, and the designated garage type.

4.11 The proposal varies the requirements of the restriction, as there are minor encroachments outside of the building envelope, and the proposal provides single car garages (double car garages are required).

4.12 Peet has provided dispensation through written consent as follows:

4.12.1 *Dispensation provided by PEET for single garages to all dwellings and all entries from Dashing Road.*

4.12.2 *Dispensation provided by Peet for ground floor & first floor encroaching into the front setback to Merit Way.*

4.13 As such, the variations to the requirements of the restrictions have been approved by Peet, and this part of the covenant is satisfied.

4.14 The restriction also details that prior to engaging into a domestic building contract with a builder or commencing works, the plans must be approved by Peet Craigieburn Pty Ltd. Peet do not object to the development of three dwellings on the property.

4.15 It is noted that this aspect of the restriction is managed after planning permit issue, however, Peet have reviewed the plans and provided conditional consent for the plans. They do not object to the development of units on the site. In the event that a planning permit is issued, final consent will be gained from Peet for the overall plans prior to development, as required by the restriction.

4.16 As such, the proposal does not contravene the covenant on title.

Planning history

4.17 The subject site was created through Planning Permit P14911, which approved the subdivision of land and creation of access to a Road Zone Category 1. This was issued 25 March 2011. This parcel was created within Stage 5 of the Aston Estate.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the *Hume Planning Scheme* ("the Scheme") are relevant in the consideration of the application and include the recently approved amendments:

State Planning Policy Framework	*Clause 11.01-1S*	Settlement
	Clause 11.02	Managing growth
	Clause 11.02-1S	Supply of urban land
	Clause 15.01-1S	Urban design
	Clause 15.01-2S	Building design

	Clause 16.01-1S	Integrated housing
	Clause 16.01-2S	Location of residential development
	Clause 16.01-3S	Housing diversity
	Clause 18	Transport
	Clause 19	Infrastructure
Local Planning Policy Framework	*Clause 21*	Hume Municipal Strategic Statement
	Clause 21.01-3	Vision and Strategic Framework Plan
	Clause 21.02	Urban Structure and Settlement
	Clause 21.02-1	Managing Growth and Increasing Housing Choice
	Clause 21.03-1	Liveable Neighbourhoods and Housing
	Clause 21.03-2	Liveable Communities
	Clause 21.04	Housing
	Clause 21.04-1	Built Environment & Heritage
	Clause21.04-2	Environmentally Sustainable Design and Development
Zone	*Clause 37.07*	Urban Growth Zone 1
	Clause 32.08	General Residential Zone Schedule 1
Overlays	*Clause 45.06*	Development Contributions Plan Overlay 1
Particular Provisions	*Clause 52.06*	Car parking
	Clause 55	Two or more dwellings on a lot
General Provisions	*Clause 65.01*	Approval of an application or plan
	Clause 66	Referral and notice provisions

5.2 The State Planning Policy and Local Planning Policy Frameworks aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development respond to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.

5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.

5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Policy further requires development to respond to its context in terms of character.

5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.

5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. To address this, the Hume MSS recognises the following relevant objectives:

- To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents
- To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.

5.7 The property is within the Urban Growth Zone 1 (UGZ1) which requires an application to be "generally in accordance" with the Craigieburn R2 Precinct Structure Plan. The UGZ1 details that the General Residential Zone 1 is the applied zone for this property.

5.8 The property is also subject to the Development Contributions Plan Overlay 1, which requires contributions to be paid in line with the Craigieburn R2 *Precinct Structure Plan Development Contributions Plan*. These payments were made as part of the original subdivision.

5.9 A proposal for more than one dwelling on a lot must respond to the objectives and standards of Clause 55 of *the Scheme*.

5.10 An application for a new use must provide car parking in accordance with Clause 52.06 of *the Scheme*.

Aboriginal Cultural Heritage

5.11 The land not is located within an area identified as having Aboriginal Cultural Heritage Sensitivity. The proposal is not required to provide a Cultural Heritage Management Plan, under Regulation 10 of the *Aboriginal Heritage Regulations 2018.*

Major Electricity Transmission Line

5.12 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Triggers

5.13 Pursuant to Clause 32.08-6 of the *Hume Planning Scheme*, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the development of more than one dwelling on a lot.

6. REFERRALS:

6.1 There were no referrals required under Section 55 of the Act.

6.2 The application was provided to Council's Assets (Engineering and Traffic) Department and Council's Parks Department for comments.

6.3 The Assets Department do not object to the proposal, and offered standard comments and conditions regarding traffic, civil and drainage matters.

6.4 The Parks Department do not object to the removal and replacement of a street tree, at cost to the developer.

6.5 Appropriate conditions would be applied to any permit issued.

7. ADVERTISING:

7.1 The property is within the Urban Growth Zone 1 (UGZ1), which provides that *"an application under any provision of this scheme which is generally in accordance with the precinct structure plan applying to the land is exempt from the notice requirements of Section 52(1)(a), (b) and (d), the decision guidelines of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Act, unless the schedule to this zone specifies otherwise".*

7.2 The proposal is considered to be "generally in accordance" with the Precinct Structure Plan, as the application is for residential development in an area designated for residential purposes. The matter of "generally in accordance" will be discussed further in the main body of the report.

7.3 On this basis, an application for two or more dwellings on a lot is exempt from notification.

8. COMMUNITY CONSULTATION

8.1 Whilst the application is exempt from notification and there are no third-party appeal rights, Council received submissions detailing community concerns related to this site and other sites along Merit Way.

8.2 The concerns are as follows, and a response has been made to them:

Traffic and parking

8.3 The residents have raised concerns related to parking and traffic, with concern that the proposal will cause traffic congestion and street parking.

8.4 The application has been reviewed by the Traffic Department, who have raised no concerns related to traffic and parking. The proposal is wholly compliant with Clause 52.06 (Car Parking) of the Scheme (discussed in this report).

Incorrect information from the developer Aston and removal of park

8.5 The residents have raised concerns that at the time of purchase, they were not informed of plans for unit development within the area and had an expectation that the area would be a park/passive recreation area.

8.6 There are no controls within the Precinct Structure Plan or on the certificate of title that requires this land be maintained for recreation purposes, or any controls that discourage or prohibit more than one dwelling on a lot. Whilst it is unfortunate that residents expected the land to remain as a small park, the temporary nature of land sales offices mean the land will always be developed for another purpose at a future point.

Pedestrian safety

8.7 Concerns have been raised about safety of pedestrians within the area.

8.8 There is an existing network of pedestrian footpaths in the area, including along both frontages of the subject site.

8.9 These footpaths will be maintained.

8.10 The driveways for each dwelling achieve a visibility splay in accordance with Clause 52.06, appropriately managing pedestrian and vehicle access safety.

Privacy and security

8.11 Residents have expressed concerns that the proposed dwellings will compromise their privacy and security.

8.12 The proposal meets requirements around overlooking and security (discussed in Clause 55 assessment below).

8.13 Further, the proposal offers passive surveillance opportunity to two street frontages, which is considered to increase public safety.

Tenants/renters

8.14 The residents have raised concerns that the dwellings will be occupied by tenants (as opposed to owner-occupied) and that this will 'jeopardise the sense of security' of current residents.

8.15 The attraction of 'renters' (being a person/s who rent the property, as opposed to the property being owner occupied) sits outside of the *Planning and Environment Act 1987* and the *Hume Planning Scheme*.

8.16 This subject has attracted comment from the *Victorian Civil and Administrations Tribunal* in the past; who determined that *'good neighbours are not determined by nature of tenure. In (L and A Gugliotti and Others v City of Preston [Appeal No. P88/0782 2AATR 97), the Tribunal stated that:*

8.17 *"… the Planning Scheme draws no distinction between rental and owner-occupied accommodation. The argument that such distinction ought to be drawn is discriminatory and suggests a form of social apartheid based on economic standing which should be abhorrent in today's society.*

8.18 *Third, there is no empirical evidence (either in this appeal or any other in the Tribunal's experience) which could lead to the conclusion that occupiers of flats, be they owners or tenants, are any more prone to anti-social, illegal, noisy or insensitive behaviour than any other sector of the community."*

Noise and disturbance

8.19 The surrounding residents have detailed that the proposed dwellings would increase noise and disturbance to their properties.

8.20 The subject property does not share a property boundary with any existing dwellings and are located 16.5 metres from any other residential property with an existing dwelling.

8.21 Due to the distance between existing dwellings and the proposed site, it is considered unlikely that the proposed development will cause noise disturbance to surrounding properties.

8.22 The properties are also subject to the requirements of the Environment Protection Authority with regards to residential noise.

Loss of property value

8.23 The consideration of impact to property values is not managed or assessed by the *Planning and Environment Act 1987* or the *Hume Planning Scheme.*

Summary of submission response

8.24 Whilst the submissions cannot be treated as formal objections under *Section 52* of the *Act*, nor do third-party appeal rights apply, all concerns raised have either been considered as part of this assessment or they are outside the scope of the *Hume Planning Scheme* provisions as outlined above.

9. ASSESSMENT:

Urban Growth Zone 1

9.1 The subject site is within the Urban Growth Zone 1, which is subject to the Craigieburn R2 Precinct Structure Plan (PSP).

9.2 An application must be considered to be both "generally in accordance with" the PSP, and appropriate within the context of the applied zone and relevant *Scheme* provisions.

9.3 "Generally in accordance" can be assessed via a test set out by VCAT, which is that:

a. *General accordance is a question of fact to be judged on the facts and circumstances of each case; and*

b. *The less detail and precision there is in the primary document or documents, the more flexibility is given by the phrase 'generally in accordance with'.*

9.4 The PSP details that this property is within an area designated for "conventional density" residential development.

9.5 When considering if the proposal is "generally in accordance", the land use intention is considered.

9.6 The proposal is considered to be residential development, and as such it is in accordance with this portion of the intended land use.

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9.7 According to the PSP, conventional density housing should *"seek to incorporate some opportunity for medium or high-density housing with the majority of housing meeting the nominated density" (page 29).*

9.8 As the proposal looks to provide some medium density housing, whilst maintaining the majority of the broader area as conventional density, the proposal is considered to be "generally in accordance" with the intentions around conventional density.

9.9 The PSP also *"encourages higher housing density to be achieved for individual development sites above the minimum requirements"* specified in the PSP. As such, the housing types and densities set out in the PSP is a baseline, which allows intentional flexibility. The site is a corner allotment with dual frontage, which is a favourable feature for multi-unit developments, and is an instance where the increase to densities set out in the PSP is appropriate.

9.10 The Victorian Planning Authority state in their *Generally in Accordance Guidelines* that once the responsible authority is satisfied that the proposal is generally in accordance, it then undertakes a merits assessment against the objective of the PSP, and the relevant provisions of the applied zone.

9.11 The proposal is considered to be in accordance with the following housing objectives of the PSP:

9.11.1 *To achieve an average of at least 15 dwellings per Net Developable Hectare (NDHa) throughout the Precinct Structure Plan area;*

9.11.2 *To provide medium and higher residential housing densities close to services and amenity by locating them proximate to activity centres, open space, community hubs and public transport;*

9.11.3 *To provide residential neighbourhoods that promote liveability through high urban design standards, creating attractive streetscapes and a distinctive neighbourhood character;*

General Residential Zone 1

9.12 The subject site is within the Urban Growth Zone 1, which designates that the applied zone is the General Residential Zone 1 (*Clause 2.2* of *Schedule 1* of *Clause 37.07* of *the Scheme*).

9.13 The proposed development is considered to be consistent with the purpose of the General Residential Zone 1.

9.14 The purpose of the GRZ includes the intention to *"encourage development that respects the neighbourhood character of the area".* The proposal presents a contemporary design outcome which suits the character of the area.

9.15 It is considered to have generally good access to services and transport, being 120 metres from a bus stop, and 1.4 kilometres from the Craigieburn Shopping centre.

9.16 It also meets other applicable requirements of the GRZ1:

9.16.1 Provide a minimum of 30% Garden Area, for an allotment over 500 square metres.

9.16.2 Be no more than 11 metres in height.

9.16.3 Be no more than three storeys tall.

9.17 The proposal has 188 square metres of garden area provided, exceeding the 30% requirement.

9.18 The proposal has a maximum height of 7.66 metres, and therefore does not exceed the maximum permitted height.

9.19 The proposal is double storey and is within the permitted limit of storeys.

9.20 Clause 55 will be addressed in the below sections.

Clause 45.06 Development Contributions Plan Overlay

9.21 The subject site is within the Development Contributions Plan Overlay and is subject to the requirements of the Craigieburn R2 Precinct Structure Plan Development Contributions Plan.

9.22 The contributions were paid at the time of the original subdivision. The Community Infrastructure Levy must be paid before a building permit is issued and this will form a condition on the permit.

Clause 52.06 Car Parking

9.23 The proposed development is consistent with the purpose of this clause.

9.24 Two car parking spaces are required for each three (or more) bedroom dwelling. No visitor parking is required.

9.25 Dwelling 1 has four bedrooms, and Dwellings 2 and 3 have three bedrooms. Each dwelling is supported by two car spaces, being a single garage and a tandem space. The amount of car parking is consistent to the requirements of Clause 52.06.

9.26 The proposed development meets the required design standards for car parking and accessways.

9.27 The application was referred internally to Council's Assets (Traffic) Department who did not raise any concerns related to car parking or traffic and requested standard conditions/notations on any permit issued.

Clause 55 Two or more dwellings on a lot and residential buildings

9.28 A development *must* meet the objectives of Clause 55 and *should* meet the standards of Clause 55.

Neighbourhood character and infrastructure (Standards B1 to B5)

9.29 Merit Way and Dashing Road are characterised by contemporary homes, constructed in the last 8-10 years. There are single and double storey dwellings evident, and building materials are typically made up of brick, brick veneer and render. The colour palette is made up of neutral tones. Roof lines are typically pitched. Street setbacks are relatively small (3-4 metres). The dwellings are generally large homes which utilise maximum building footprint, resulting in a character of notable built form across the site.

9.30 The development proposes three double storey contemporary dwellings. The dwellings are modern in their style, with attached ground level form, and large upper level storeys. The buildings feature good articulation through mixed material use (brick and render), and architectural features providing visual interest.

9.31 The proposal is considered to be a good quality-built form outcome, which responds to the character of the area and responds to the street corner well. It addresses both frontages, providing a sense of engagement to each road. The proposal is considered in line with the standard and objective related to neighbourhood character.

9.32 The proposal is consistent with higher-level state policies around the provision dwelling diversity and infill development in areas with proximity to services. It is also considered to be in line with the objectives of the relevant PSP, as related to housing development and provision of dwellings for Melbourne.

9.33 The development is able to be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the net outcome of three additional dwellings is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council's Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage and sewerage grounds.

9.34 The proposal integrates well with the layout of development in the street, as it maintains existing pedestrian links, is orientated to each street and minimises use of high fencing in front of dwelling. The proposal is considered consistent to the standard and objective related to street integration.

Site layout and building massing (Standards B6 to B15)

9.35 The dwellings are setback between 3 metres and 3.5 metres from Dashing Road, with the front porches setback 1.8 metres. Dwelling 1 is setback 3.5 metres from Merit Way. Standard B1 details that a corner lot should have a front setback of four metres and a side setback of three metres – with porches, pergolas and verandahs of not more than 3.6 metres in height able to encroach into this setback by 2.5 metres. Dashing Road has been designated as the side and complies with the standard. Merit Way proposes a variation of this standard with a setback of 3.5 metres (instead of 4 metres). This variation is considered acceptable as the setbacks are in keeping with surrounding front setbacks. The encroaching portion of the building also offers building articulation on the eastern elevation. The proposal is considered to meet the objective surrounding street setbacks.

9.36 The building height objective calls for height that respects neighbourhood character. The proposed building height 7.43 metres high, which meets both the standard requirement (no more than 13 metres high) and meets the neighbourhood character. There are various examples of similarly sized buildings in the immediate vicinity. The proposal is considered to meet the standard and objective related to building height.

9.37 The proposal meets site coverage objective and Standard B8, with 51% site coverage (maximum 60% permitted).

9.38 The development has appropriate site permeability, with 29% provided (minimum 20%).

9.39 The proposal looks to maximise access to north facing secluded private open space and living areas, whilst balancing site orientation constraints. The second storey is provided with eaves. The proposal meets Standard B10 and the objective related to energy efficiency.

9.40 There is no impact to the energy efficiency of surrounding properties, as there are no existing neighbouring dwellings.

9.41 All dwelling entries be easily seen and surveyed from the street frontage, and the proposal meets the standard and objectives related to safety. The proposal also offers positive passive surveillance to both Dashing Road and Merit Way, increasing community safety.

9.42 There is opportunity for landscaping at the frontage of the site, and indicative planting similar to surrounding properties is shown on the site plan. A landscape plan will be required by permit condition.

9.43 The proposed accessways have been reviewed by Council's Assets Department and are acceptable, but they note that the double access way serving Dwellings 2 and 3 should be 7000mm instead of 7200mm, so as to comply with Council's standards. This minor reduction will be required through permit condition. The standard and objective related to accessways is met.

9.44 The standard related to parking locations is met, with car spaces located with convenient access to each dwelling, and each dwelling is provided with one secured car space. They are also located in a manner which reduces vehicular noise impacts to residents. The standard and objective related to parking locations is met.

Amenity impacts (Standard B17 to B24)

9.45 Appropriate siting and walls on boundary impacts have been addressed. Side and rear setbacks (at both ground and first floor level) meet the minimum requirements. The proposal meets the standard and objective related to setbacks and walls on boundaries.

9.46 Daylight and northern solar access to existing habitable room windows will not be detrimentally affected by the development, as there are no directly adjoining dwellings.

9.47 There are no overshowing impacts to neighbouring dwellings (as none exist).

9.48 There are no overlooking concerns related to the proposal. The windows facing the north (a currently undeveloped lot) are obscured to a height of 1.7 metres, protecting any future development. The existing dwellings on the opposite site of Merit Way and Dashing Road are all more than 9 metres from the subject site, and as such there are no overlooking concerns. The proposal meets the standard and objective related to overlooking.

9.49 Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. Due to the distance between the proposal and existing dwellings (14 metres between front boundaries) there are no expect noise impacts to existing residents. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of dwellings. The proposal meets the standard and objective related to noise impacts.

On-site amenity and facilities (Standard B25 to B30)

9.50 All dwellings may be modified for accessible dwelling entries if required. The proposal meets the standard and objective for accessibility.

9.51 Dwelling entries provide shelter and a sense of personal address around the entry and can be easily surveyed from the street or shared accessway. The standard and objective for dwelling entries are met.

9.52 All new habitable room windows outlook a wide-open area (accessways or private open space) with a minimum dimension of 1 metre clear to the sky, in accordance with the requirements. The standard and objective for daylight to new windows are met.

9.53 All dwellings are provided with private open space (POS) and secluded private open space (SPOS) areas. Dwelling 1 has 81 square metres of POS, with 31 square metres being SPOS. Dwelling 2 has 40.9 square metres of POS, with 30 square metres being SPOS. Dwelling 3 has 66 square metres of POS, with 51 square metres SPOS. All dwellings exceed the required total 40 square metre POS, and the minimum 25 square metres SPOS, and the standard and objective related to usable private open space is met.

9.54 The SPOS is considered to be usable in nature and accessed appropriately from a living area. All dwellings will receive adequate solar access to private open space, with each area of SPOS gaining access to northern sunlight. The proposal meets the standard and objectives for solar access to private open space.

9.55 Each dwelling must be provided with a minimum of 6 cubic metres secure storage space which is externally accessible via the secluded private open space areas. This standard and objective is met.

Detailed Design (Standard B31 to B34)

9.56 The design of proposed dwellings has good façade articulation and detailing, appropriate window and door proportion, and roof form. Colours and materials suit the contemporary design of the area. The overall design is considered to be visually compatible to the neighbourhood character and provide a good quality visual outcome to a corner site. The objective and standard related to design detail is met.

9.57 There is a proposed fence along the Merit Way frontage, which will be conditioned to ensure this is a feature fence appropriate to a frontage. The proposal is considered to meet the standard and objective related to front fences.

9.58 Site services will be able to be appropriately located to ensure suitability for installation of services, maintenance, and through access. Mailboxes have been located at the front of the property facing Dashing Road, in line with Australia Post requirements. The future residents will be able to store their bins within the garage or secluded private open space, but also easily bring the bins to the verge for collection, via the garage. The proposal meets the standards and objectives related to site services.

10. CONCLUSION

10.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme*, including planning policy frameworks, and on balance is considered to be generally consistent with the requirements of *the Scheme*.

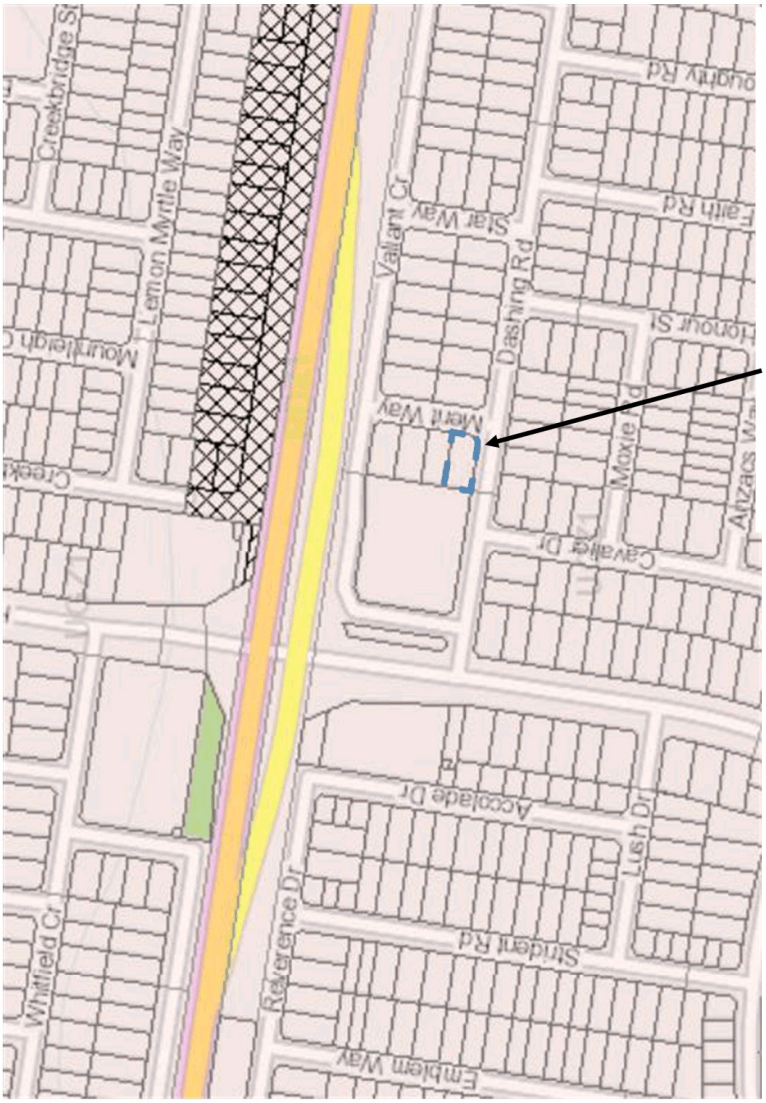
10.2 The community concerns raised have been assessed in this report and are considered to be responded to through the proposals compliance with *the Scheme*. Whilst these submissions are not able to be treated as objections under *Section 52* of *the Act*, and appeal rights do not apply, it is considered that Council has considered them through the above assessment.

10.3 The dwellings are considered to be a logical inclusion to the area, in accordance with the intentions of the Craigieburn R2 Precinct Structure Plan.

10.4 On this basis, it is recommended that the application is supported and that a Planning Permit is issued.

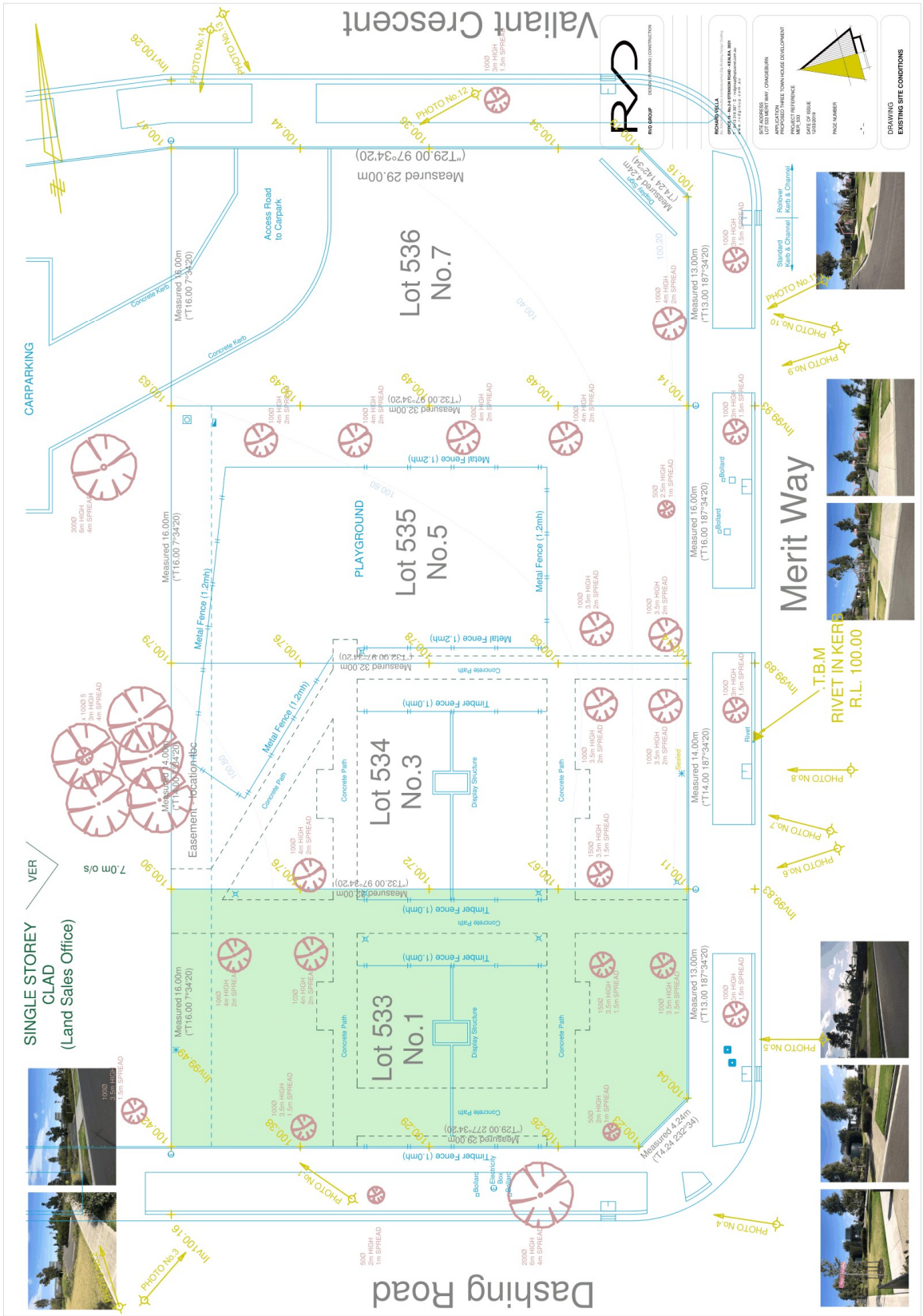
LOCALITY MAP

P22688 – 1 MERIT WAY CRAIGIEBURN



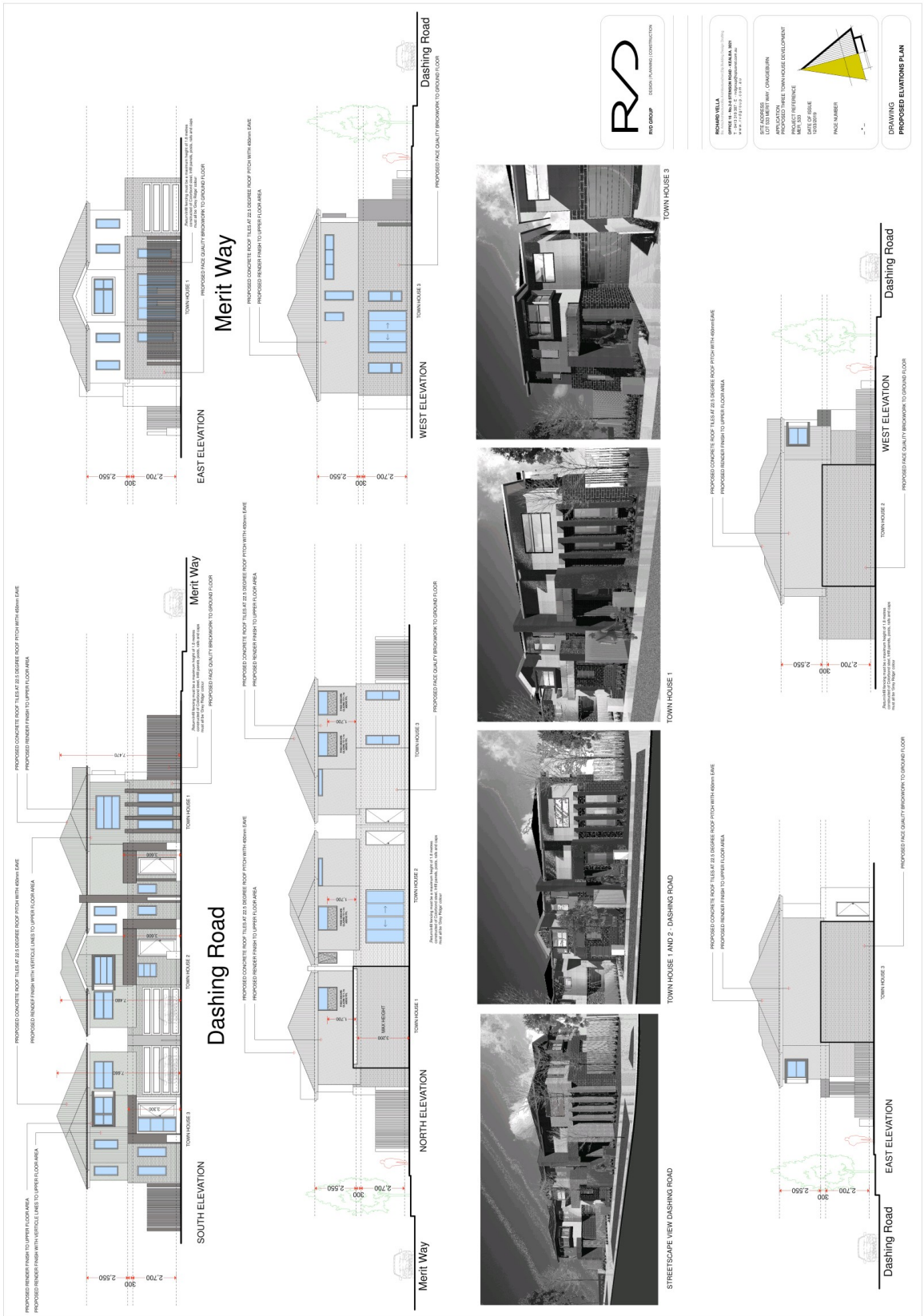
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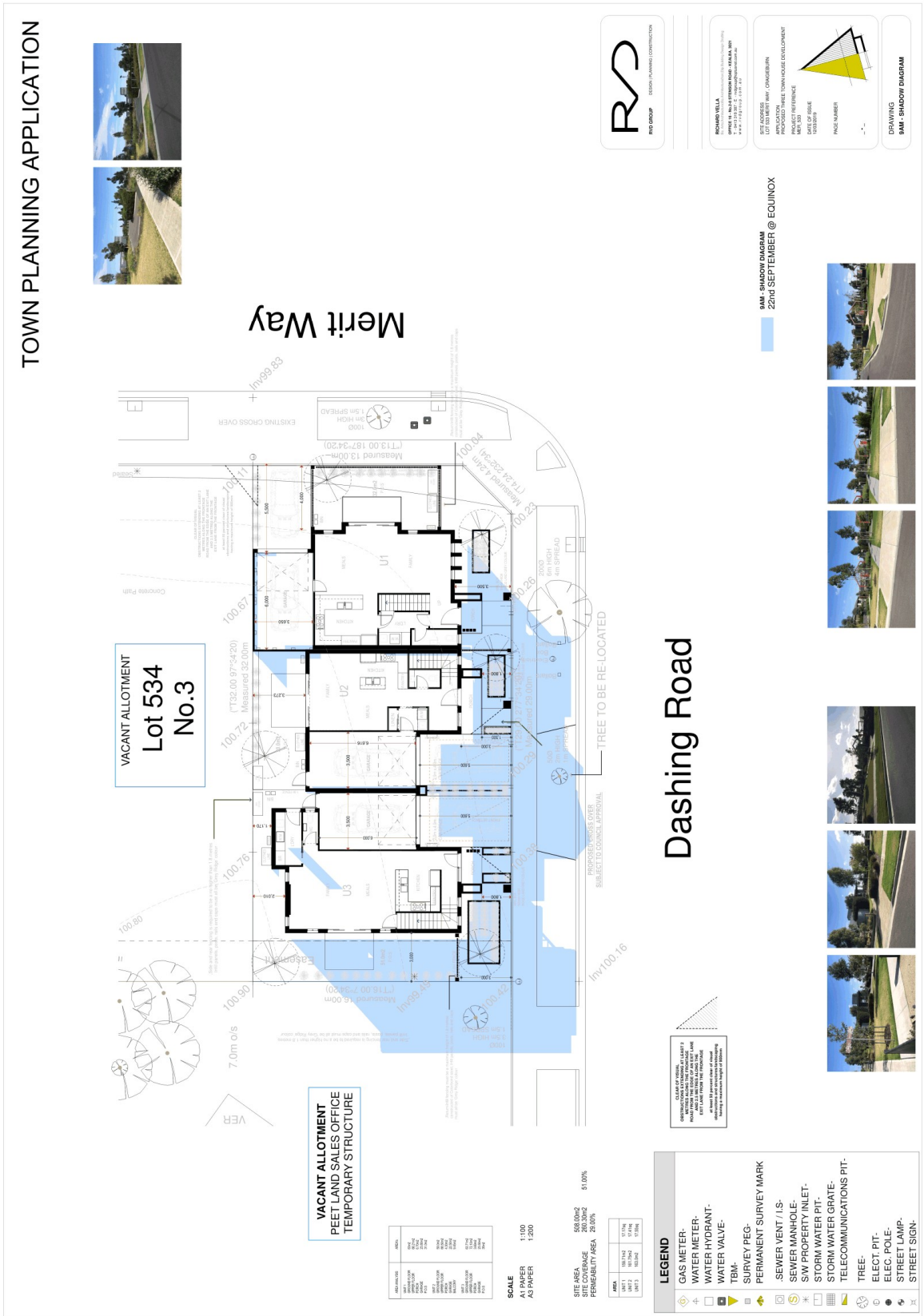
TOWN PLANNING APPLICATION
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED DOUBLE STOREY TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
PAGE NUMBER
DRAWING
EXISTING AERIAL PHOTOGRAPH
Craigieburn Rd
C722
Valiant Cres
Merit Link
Dashing Rd
Glitz And Glamour Hair Extension
National Pacific Finance
Cavalier Dr
Vantage Blvd
PEET LAND SALES OFFICE
550
1
2
5
7
15
17
19
20
22
24
26
27
28
37
39
SUBJECT SITE
SINGLE STOREY RESIDENCE
BRICK VENEER, TILED ROOF
VACANT ALLOTMENT
VEGETATION
POWER POLE
EACH DEVELOPMENT MAY VARY IN MATERIALS AND ARE AS FOLLOWS
– BRICK VENEER CONSTRUCTION WITH CONCRETE ROOF TILES
– BRICK VENEER CONSTRUCTION WITH COLORBOND ROOFING
– BRICK / RENDER CONSTRUCTION WITH CONCRETE ROOF TILES
PLAN OF SUBDIVISION
KEY
SUBJECT SITE
SINGLE STOREY
ADJOINING RESIDENCE
SINGLE STOREY
DOUBLE STOREY RESIDENCES
BRICK VENEER CONSTRUCTION
WITH CONCRETE ROOF TILES

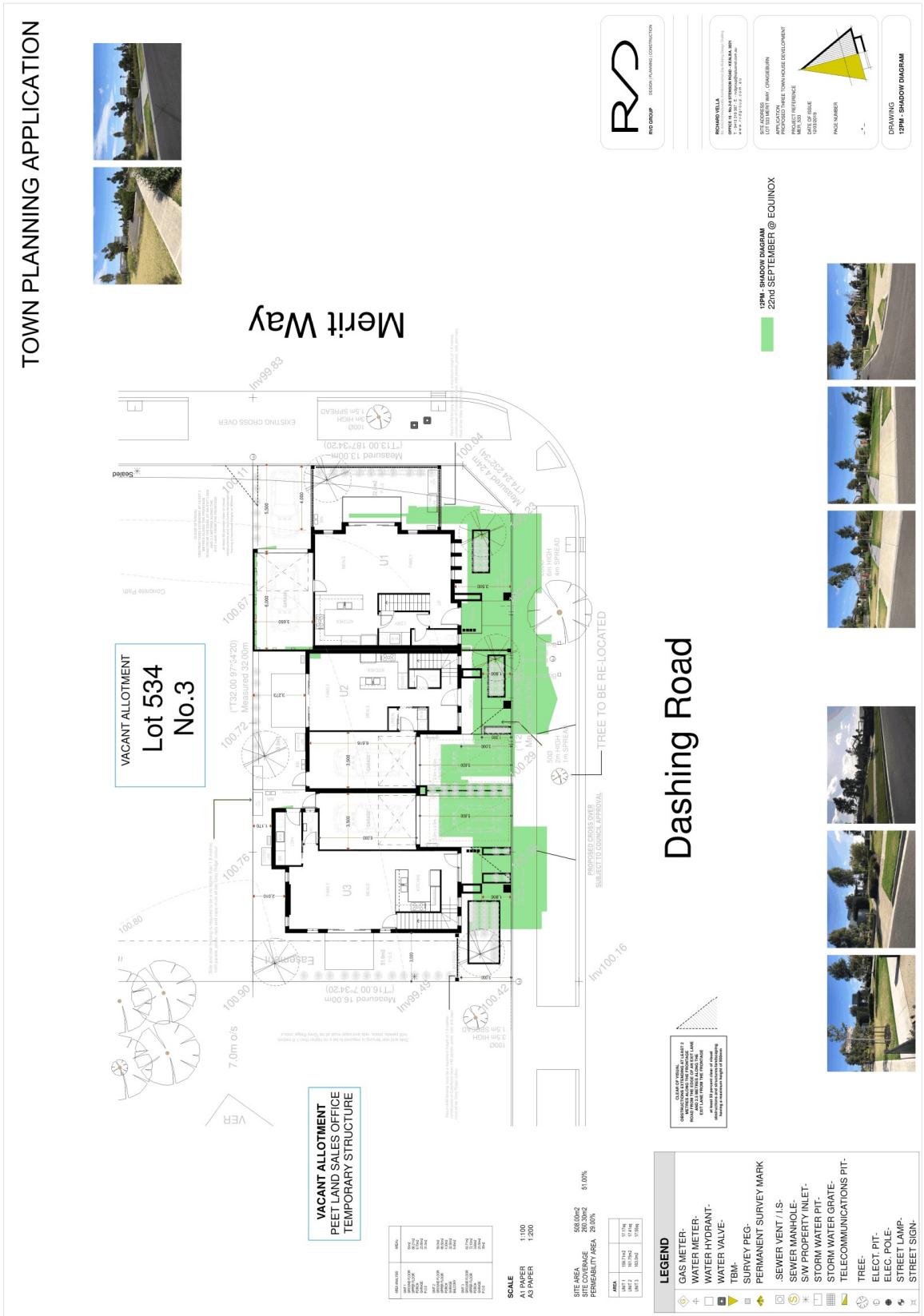

Valiant Crescent
Dashing Road
Merit Way
Lot 536 No.7
Lot 535 No.5
Lot 534 No.3
Lot 533 No.1
PLAYGROUND
CARPARKING
SINGLE STOREY CLAD (Land Sales Office)
Access Road to Carpark
Concrete Kerb
Metal Fence (1.2mh)
Timber Fence (1.0mh)
Concrete Path
Display Structure
Measured 29.00m ("T29.00 97°34'20")
Measured 32.00m ("T32.00 97°34'20")
Measured 24.00m ("T32.00 97°34'20")
Measured 16.00m ("T16.00 7°34'20")
Measured 14.00m ("T14.00 187°34'20")
Measured 13.00m ("T13.00 187°34'20")
Measured 4.24m ("T4.24 142°34")
Measured 29.00m ("T29.00 277°34'20")
Easement - location etc
7.0m o/s
T.B.M RIVET IN KERB R.L. 100.00
Standard Kerb & Channel
Rollover Kerb & Channel
PHOTO No.1
PHOTO No.2
PHOTO No.3
PHOTO No.4
PHOTO No.5
PHOTO No.6
PHOTO No.7
PHOTO No.8
PHOTO No.9
PHOTO No.10
PHOTO No.11
PHOTO No.12
PHOTO No.13
PHOTO No.14

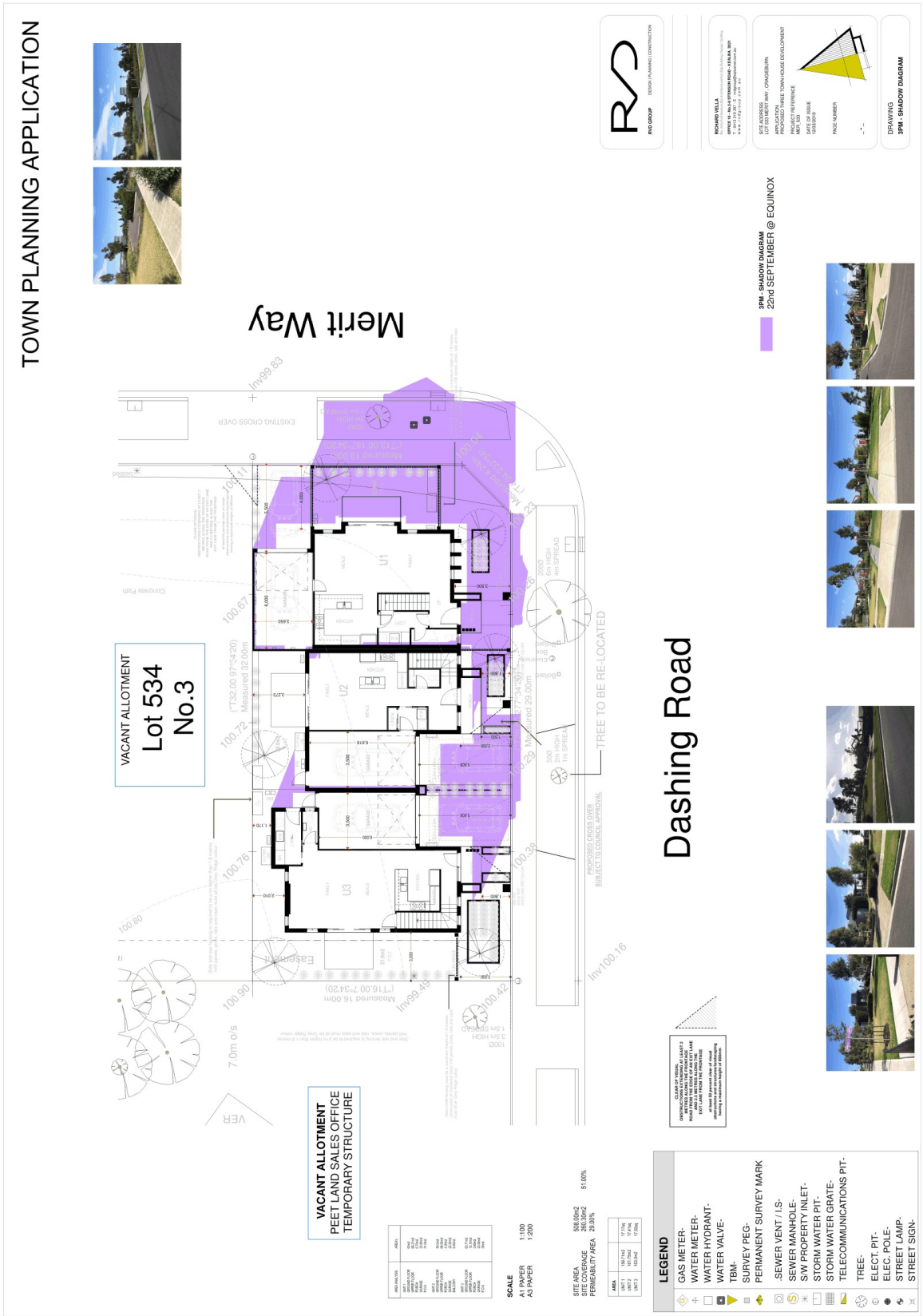

TOWN PLANNING APPLICATION
Merit Way
Dashing Road
VACANT ALLOTMENT
Lot 534
No.3
U1
U2
U3
Easement
TREE TO BE RE-LOCATED
PROPOSED CROSS OVER
SUBJECT TO COUNCIL APPROVAL
VACANT ALLOTMENT
PEET LAND SALES OFFICE
TEMPORARY STRUCTURE
EXISTING CROSS OVER
Inv99.83
Inv99.49
Inv100.16
7.0m o/s
VER
Sealed
Concrete Path
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED SINGLE TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
DRAWING
PROPOSED GROUND FLOOR PLAN
PAGE NUMBER
SCALE
A1 PAPER 1:100
A3 PAPER 1:200
SITE AREA 508.00m2
SITE COVERAGE 260.30m2
PERMEABILITY AREA 251.00m 51.00%
LEGEND
GAS METER-
WATER METER-
WATER HYDRANT-
WATER VALVE-
TBM-
SURVEY PEG-
PERMANENT SURVEY MARK
.SEWER VENT / I.S-
SEWER MANHOLE-
S/W PROPERTY INLET-
STORM WATER PIT-
STORM WATER GRATE-
TELECOMMUNICATIONS PIT-
TREE-
ELECT. PIT-
ELEC. POLE-
STREET LAMP-
STREET SIGN-


TOWN PLANNING APPLICATION
Merit Way
Dashing Road
Lot 534
No.3
U1
U2
U3
VACANT ALLOTMENT
PEET LAND SALES OFFICE
TEMPORARY STRUCTURE
PROPOSED CROSS OVER
SUBJECT TO COUNCIL APPROVAL
LEGEND
GAS METER-
WATER METER-
WATER HYDRANT-
WATER VALVE-
TBM-
SURVEY PEG-
PERMANENT SURVEY MARK
SEWER VENT / I.S-
SEWER MANHOLE-
S/W PROPERTY INLET-
STORM WATER PIT-
STORM WATER GRATE-
TELECOMMUNICATIONS PIT-
TREE-
ELECT. PIT-
ELEC. POLE-
STREET LAMP-
STREET SIGN-
SCALE
A1 PAPER 1:100
A3 PAPER 1:200
SITE AREA 508.00m2
SITE COVERAGE 260.00m2
PERMEABILITY AREA 248.00m 51.00%
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
DRAWING
PROPOSED UPPER FLOOR PLAN


Merit Way
Dashing Road
SOUTH ELEVATION
NORTH ELEVATION
EAST ELEVATION
WEST ELEVATION
TOWN HOUSE 1
TOWN HOUSE 2
TOWN HOUSE 3
PROPOSED CONCRETE ROOF TILES AT 22.5 DEGREE ROOF PITCH WITH 450mm EAVE
PROPOSED RENDER FINISH TO UPPER FLOOR AREA
PROPOSED FACE QUALITY BRICKWORK TO GROUND FLOOR
TOWN HOUSE 1 AND 2 - DASHING ROAD
STREETSCAPE VIEW DASHING ROAD
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED THREE TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
14/07/20
PAGE NUMBER
DRAWING
PROPOSED ELVATIONS PLAN


TOWN PLANNING APPLICATION
Merit Way
Dashing Road
VACANT ALLOTMENT
Lot 534
No.3
TREE TO BE RE-LOCATED
VACANT ALLOTMENT
PEET LAND SALES OFFICE
TEMPORARY STRUCTURE
9AM - SHADOW DIAGRAM
22nd SEPTEMBER @ EQUINOX
LEGEND
GAS METER-
WATER METER-
WATER HYDRANT-
WATER VALVE-
TBM-
SURVEY PEG-
PERMANENT SURVEY MARK
SEWER VENT / I.S-
SEWER MANHOLE-
S/W PROPERTY INLET-
STORM WATER PIT-
STORM WATER GRATE-
TELECOMMUNICATIONS PIT-
TREE-
ELECT. PIT-
ELEC. POLE-
STREET LAMP-
STREET SIGN-
SCALE
A1 PAPER 1:100
A3 PAPER 1:200
SITE AREA 508.00m2
SITE COVERAGE 260.00m2
PERMEABILITY AREA 51.00%
RYD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED DOUBLE TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
14/07/20
PAGE NUMBER
-.-
DRAWING
9AM - SHADOW DIAGRAM


TOWN PLANNING APPLICATION
Merit Way
Dashing Road
VACANT ALLOTMENT
Lot 534
No.3
VACANT ALLOTMENT
PEET LAND SALES OFFICE
TEMPORARY STRUCTURE
TREE TO BE RE-LOCATED
PROPOSED CROSS OVER
SUBJECT TO COUNCIL APPROVAL
9AM SHADOW DIAGRAM
22nd SEPTEMBER @ EQUINOX
12PM SHADOW DIAGRAM
22nd SEPTEMBER @ EQUINOX
3PM SHADOW DIAGRAM
22nd SEPTEMBER @ EQUINOX
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED DOUBLE TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
13/07/20
PAGE NUMBER
-.-
DRAWING
12PM - SHADOW DIAGRAM
SCALE
A1 PAPER 1:100
A3 PAPER 1:200
SITE AREA 508.00m2
SITE COVERAGE 260.00m2 51.00%
PERMEABILITY AREA 29.00%
AREA
UNIT 1 180.71m2 17.1sq
UNIT 2 181.15m2 17.1sq
UNIT 3 146.14m2 13.8sq
LEGEND
GAS METER-
WATER METER-
WATER HYDRANT-
WATER VALVE-
TBM-
SURVEY PEG-
PERMANENT SURVEY MARK
SEWER VENT / I.S-
SEWER MANHOLE-
S/W PROPERTY INLET-
STORM WATER PIT-
STORM WATER GRATE-
TELECOMMUNICATIONS PIT-
TREE-
ELECT. PIT-
ELEC. POLE-
STREET LAMP-
STREET SIGN-


TOWN PLANNING APPLICATION
Merit Way
Dashing Road
VACANT ALLOTMENT
Lot 534
No.3
VACANT ALLOTMENT
PEET LAND SALES OFFICE
TEMPORARY STRUCTURE
TREE TO BE RE-LOCATED
PROPOSED CROSS OVER
SUBJECT TO COUNCIL APPROVAL
3PM - SHADOW DIAGRAM
22nd SEPTEMBER @ EQUINOX
RVD GROUP
DESIGN | PLANNING | CONSTRUCTION
RICHARD VELLA
SITE ADDRESS
LOT 533 MERIT WAY - CRAIGIEBURN
APPLICATION
PROPOSED THREE TOWN HOUSE DEVELOPMENT
PROJECT REFERENCE
MER_533
DATE OF ISSUE
14/07/20
PAGE NUMBER
-.-
DRAWING
3PM - SHADOW DIAGRAM
SCALE
A1 PAPER 1:100
A3 PAPER 1:200
SITE AREA 508.00m2
SITE COVERAGE 260.00m2 51.00%
PERMEABILITY AREA 29.00%
LEGEND
GAS METER-
WATER METER-
WATER HYDRANT-
WATER VALVE-
TBM-
SURVEY PEG-
PERMANENT SURVEY MARK
SEWER VENT / I.S-
SEWER MANHOLE-
S/W PROPERTY INLET-
STORM WATER PIT-
STORM WATER GRATE-
TELECOMMUNICATIONS PIT-
TREE-
ELECT. PIT-
ELEC. POLE-
STREET LAMP-
STREET SIGN-

P22688 – SUBJECT SITE – EXISTING SITE PHOTOS
PHOTOS TAKEN 21 JULY 2020



Figure 1: Subject site - Looking North



Figure 2: Subject site - Looking North-West

P22688 – SUBJECT SITE – EXISTING SITE PHOTOS
PHOTOS TAKEN 21 JULY 2020



Figure 3: Subject site including existing crossover - Looking West

REPORT NO:	SU490
REPORT TITLE:	56 Stanhope St, Broadmeadows - Four double storey dwellings with garages
SOURCE:	Mychelle Tomsett, Town Planner
DIVISION:	Planning and Development
FILE NO:	P22713
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. *Locality Map* 2. *Development Plans*

Application No:	P22713
Proposal:	Four double storey dwellings with garages
Location:	56 Stanhope St, Broadmeadows
Zoning:	General Residential
Applicant:	Petridis Architects
Date Received:	22 March 2020

1. SUMMARY OF REPORT:

Planning approval is sought to develop four double storey dwellings with garages at 56 Stanhope St, Broadmeadows. Notice of the application was given, and ten objections were received. The application has been assessed against the relevant policies and the provisions of the Hume Planning Scheme, including consideration of the issues raised in the objections. On balance, the proposal is considered to meet the relevant objectives and requirements of the Hume Planning Scheme and it is recommended that a Notice of Decision to Grant a Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of four double storey dwellings with garages at 56 Stanhope Street, Broadmeadows, subject to the following conditions:

2.1 The existing redundant vehicle crossing is to be removed. The kerb and channel and nature strip to be reinstated.

2.2 The stormwater management solutions shown on the approved Plans must be installed and maintained to the satisfaction of the Responsible Authority.

2.3 Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the responsible authority.

2.4 The layout of the site and/or the size of the proposed buildings and works and the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.

2.5 The fence on the boundaries must be erected prior to the occupation of the dwellings at the developers cost.

REPORT NO: SU490 (cont.)

2.6 The landscape areas shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

2.7 The development permitted by this permit must not in the opinion of the responsible authority adversely affect the amenity of the locality.

2.8 Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.

2.9 Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the responsible authority.

2.10 All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.

2.11 Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.

2.12 Any cut or fill must not interfere with the natural overland stormwater flow.

2.13 No polluted and / or sediment laden runoff is to be discharged directly or indirectly into council's drains or watercourses during construction.

2.14 This permit will expire if one of the following circumstances applies:

a) The development is not started within three years of the date of this permit;

or

b) The development is not completed within six years of the date of this permit.

2.15 The responsible authority may extend the periods referred to if a request is made in writing:

a) Before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started;

Or

b) Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Notes

1. If a request for an extension of commencement/completion dates is made out of time, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

2. An "application for legal point of stormwater discharge" is required to be submitted to council prior to connection to the drainage system.

3. Prior to commencement of any works within the road reserve or require alteration/connection to the council's drainage assets in the road reserve, an 'application form for consent to work within a hume city council road reserve' is required to be submitted to council to obtain a permit to carry out the works.

REPORT NO: SU490 (cont.)

4. **Any structure built over an easement requires council and relevant service authorities approval.**
5. **Drainage investigation is required for this development (fees apply). Plans to be submitted to council's civil design section for assessment. This will determine if on-site detention system, upgrading of council's existing drainage pipes or new drainage pipes are required by the owners/developers.**
6. **Following the drainage investigation, internal drainage plans to be submitted to council civil design section for approval.**
7. **Upon application for consent to work within a hume city council road reserve permission will be granted for removal of trees of tree #909069 crimson bottle brush (callistemon citrinus) and #74065 lightwood (acacia implexa), for the purpose of constructing new crossovers. Charges will be applied as part of the crossover permit application.**

3. PROPOSAL:

3.1 The application seeks approval for the construction of four double storey dwellings with garages on the land at 56 Stanhope Street, Broadmeadows.The existing dwelling on the land would be removed to allow construction of the dwellings.

3.2 The corner location of the site would be utilized to provide street frontage to all proposed dwellings, with dwelling 1 to front Stanhope Street and dwellings 2-4 to front Joffre Street.

3.3 All dwellings would be provided with vehicle access from Joffre Street, with the existing crossover on the site to be removed and two double width crossovers proposed to be constructed via Joffre Street.

3.4 All dwellings would be double storey with a similar layout consisting of a living and dining area, kitchen and laundry on the ground floor and three bedrooms and a bathroom on the first floor. Dwelling 1 – 3 would also contain an ensuite to the master bedroom.

3.5 Each dwelling would contain a single garage with a tandem space in the driveway, and open space would be provided in a rear yard on the eastern side of the land.

3.6 Dwelling 1 would be setback 9.2 metres from Stanhope Street with a 2 metre setback to Joffre Street, whilst the front setback to the dwellings from Joffre Street would be 3 metres.

3.7 The ground floor of each dwelling would be charcoal brick in colour, with the first floor being render in white and grey. A pitched roof form is proposed using charcoal grey tiles.

3.8 All existing vegetation on the would be removed to facilitate the proposed development, however a landscape plan has been provided showing that replacement landscaping would be provided including canopy trees in the front setback to Stanhope and Joffre Streets.

3.9 A summary of the development is provided below:

Site Area	694.7 Square Metres
Dwelling Density	1:174 Square Metres
Site Coverage	44.2% (60% Max)
Permeability	44.7% (20% Min)
Garden Area	38.6% (35% Required)

4. SITE AND SURROUNDS:

4.1 Site

4.2 The subject site is a corner site with a frontage to both Stanhope Street and Joffre Street. It is a rectangle and measures 15.28 metres by 45.72 metres (694.7 square metres).

The topography is reasonably flat and residential properties surround the property in all directions.

4.3 An existing detached dwelling presently occupies the subject site. Some existing outbuildings and landscaping are present around this dwelling, and the site is currently accessed via an existing crossover to Joffre Street.

4.4 Surrounds

4.5 The subject property is well located having regard to Broadmeadows shopping centre, a bus stop within 180 metres of the site and a series of commercial, recreational, industrial, social and educational, health and professional services and facilities surrounding the subject site.

4.6 The property is located within an established residential area of the suburb of Broadmeadows. The subdivisional pattern in the area is based on crown allotments and more recently approved subdivision of existing parcels of land to accommodate medium density housing development. There is a range of lot sizes in the surrounding area but many traditionally larger sized lots have been subdivided to meet the increased demand for residential land within the suburb and throughout the municipality.

4.7 Residential dwellings make up the principle land use in the area. The immediate area contains a mix of older single storey dwellings as well as newer multi-unit developments. There is a mulit-unit development very similar to that proposed located in close proximity to the site at 11 Joffre Street. The property directly across the road contains 4 dwellings and the properties to the north contain multi-unit developments (see figure 1 below).

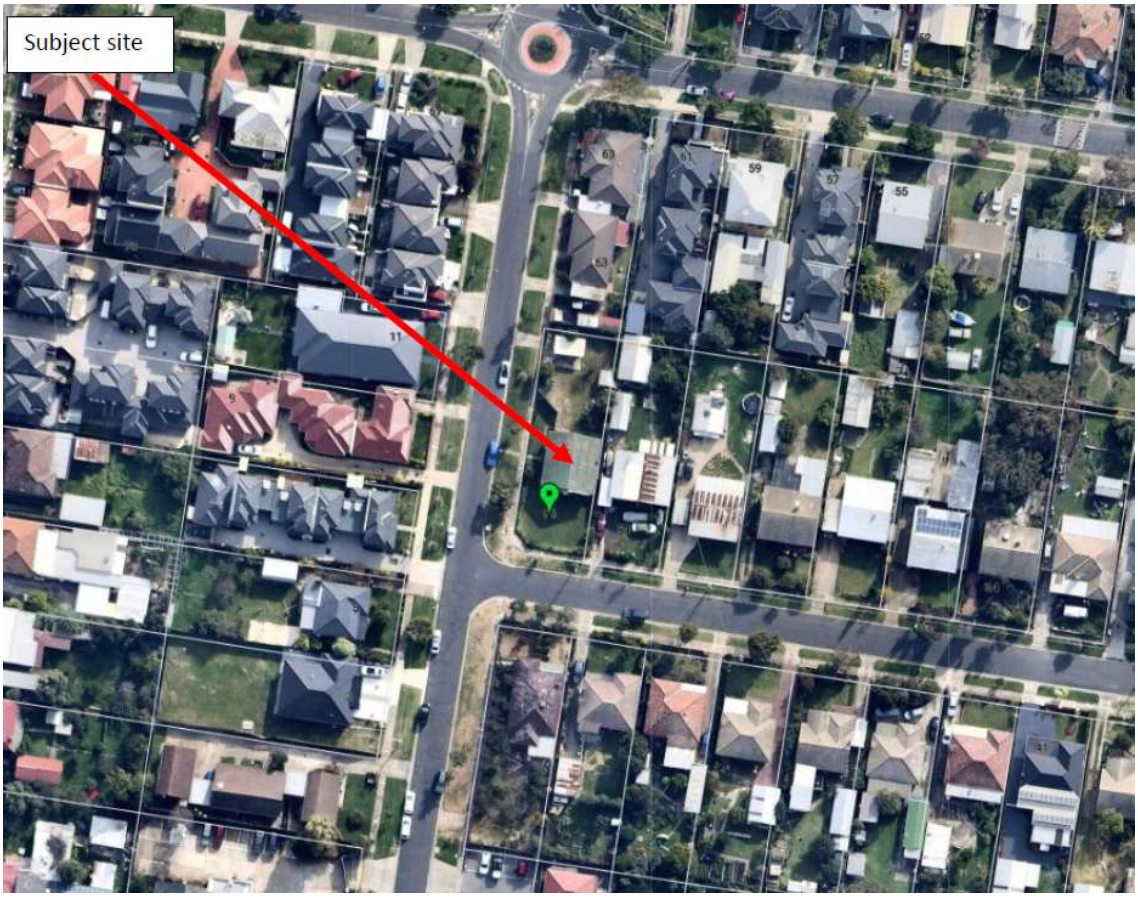


Figure 1: Site photo from Nearmaps 06/07/2020

4.8 Site Information

4.9 The site is not within 60 metres of a major electricity transmission line (220 Kilovolts or more) and is not located in an area of Aboriginal Cultural Heritage Sensitivity.

4.10 The subject site does not contain any covenants, easements, Section 173 agreements or any other legal documents that may affect the proposal.

4.11 Previous Planning Applications

4.12 A search of Council records shows that a planning permit for the development of four double storey dwellings on the land (P18557) was refused 09/01/2018. The grounds for refusal of this development were neighbourhood character, overdevelopment of the site, failure of the front setback objective and failure of Clause 52.06 (Car Parking) of the Hume Planning Scheme.

4.13 The current development has addressed these issues with increased street setbacks, dwelling designs that are more consistent with the established character of the surrounding area and car parking provided in accordance with Clause 52.06 of the Scheme. A significant reduction in the upper floor areas of the dwellings has been provided which assists in reducing visual bulk and ensuring that the dwellings are complementary to the scale of development in the surrounding area.

4.14 Given these design changes and the ability of the development to fully comply with the standards of Clause 55 of the Scheme, it is considered that the re-design of the proposal has acceptably responded to the original grounds of refusal and a suitable built form would be now provided.

5. PLANNING CONTROLS:

5.1 The following policies and provisions of the Hume Planning Scheme ('the Scheme') are relevant in the consideration of the application:

Planning Policy Framework	Clause 11.01-1S: Clause 11.02: Clause 11.02-1S: Clause 15.01-1S: Clause 15.01-2S: Clause 16.01-1S: Clause 16.01-2S: Clause 16.01-3S: Clause 18: Clause 19:	Settlement Managing Growth Supply of urban land Urban design Building design Integrated housing Location of residential development Housing diversity Transport Infrastructure
Municipal Strategies	Clause 21: Clause 21.01-3: Clause 21.02: Clause 21.02-1: Clause 21.03: Clause 21.03-1: Clause 21.03-2: Clause 21.04: Clause 21.04-1: Clause 21.04-2:	Hume Municipal Strategic Statement Vision and Strategic Framework Plan Urban Structure and Settlement Managing Growth and Increasing Housing Choice Liveable Neighbourhoods and Housing Liveable Communities Housing Built Environment & Heritage Urban Design Environmentally Sustainable Design and Development
Local Policies	Not applicable	
Zones	Clause 32.08:	General Residential Zone Schedule 1
Overlays	Nil	

Particular Provisions	Clause 52.06: Clause 53.18: Clause 55:	Car Parking Stormwater in urban development Two or More Dwellings on a Lot and Residential Buildings
General Provisions	Clause 65.01: Clause 66:	Approval of an Application or Plan Referral and Notice Provisions

5.2 The Planning Policy Frameworks of the Scheme aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development responds to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.

5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.

5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Development should respond to its context in terms of character.

5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.

5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. To address this, the Hume MSS recognises the following relevant objectives:

5.6.1 To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents;

5.6.2 To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.

5.7 Planning Permit Triggers

5.8 Pursuant to Clause 32.08-6 of the Hume Planning Scheme, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the construction of two or more dwellings on a lot.

6. REFERRALS:

6.1 No referrals to external authorities were required for the proposal under Section 55 of the Planning and Environment Act 1987 ('The Act').

6.2 The application was referred to Council's Assets (Civil and Traffic) Departments for assessment and comment. Both departments did not object to the application subject to standard conditions being added to any permit issued.

6.3 The application was referred to Councils Environment Department to assess the compliance of the development with urban stormwater management objectives. The application provided a STORM report with a rating over 100% and was given approval by the Environment Department.

6.4 The application was also referred to Council's Parks Department due to the proposed removal of two street trees from Joffre Street. The Parks Department did not object to the removal of these street trees subject to conditions associated with the replacement of the trees being added to any permit issued.

7. ADVERTISING:

7.1 The application was advertised under Section 52 of 'The Act' by way of letters to adjoining owners and occupiers and one sign placed on the site for 14 days.

7.2 A total of ten objections were received. The grounds of objection are summarised as follows:

(a) Overdevelopment of the site

(b) Increased traffic and parking issues

(c) Increased 'social problems'

7.3 It should be noted that all ten objections were identical however signed individually.

8. OBJECTIONS:

8.1 A response to the concerns of the objectors to the application is provided below:

Overdevelopment of the site

8.2 The subject site is zoned General Residential Zone and therefore multi-unit development can be considered where all policy directions of the Scheme are met.

8.3 The design of the development is considered site responsive with first floors being smaller than the ground floor footprint and with separation between the first-floor dwellings 1 and 2. This ensures that the scale of the dwellings does not dominate the streetscape and blends with surrounding developments.

8.4 The development complies with all the Standards and Objectives contained under Clause 55 and Clause 52.06 of the Scheme and is therefore not considered to be an over-development.

Increased Traffic and parking issues

8.5 The application was reviewed by the Traffic Department with regard to traffic and parking outcomes, and no concerns were raised. Furthermore, the proposal complies with the parking requirements of Clause 52.06 of the Scheme in relation to access and parking standards.

8.6 The proposed development of four units is anticipated to generate a net increase of 19 daily vehicle trips. This level of traffic is not anticipated to have a significant impact on the operation and amenity of Joffre Street and Stanhope Street which are of a standard capable of accommodating these traffic levels.

8.7 It should be noted that an investigation of the roads surrounding the subject site was undertaken by Council's Traffic Department at the request of a resident prior to this application for a planning permit being submitted. The investigation specifically addressed speeding concerns and a request for speed humps. The Traffic Department have provided the following comments of relevance to the current application:

8.7.1 This investigation requires traffic surveys to be undertaken, which unfortunately due to COVID-19 restrictions, cannot be done now that reflect typical traffic conditions. The other issues raised by the resident concerning parking in the vicinity of the intersection of Joffre Street and Stanhope Street were investigated and will be further investigated when traffic conditions return to normal. The proposed development does not impact on the outcome of these investigations.

Increased 'Social Problems'

8.8 This subject has attracted comment from the Victorian Civil and Administrative Tribunal in the past, who determined that 'good neighbours are not determined by nature of tenure'. In (L and A Gugliotti and Others v City of Preston [Appeal No. P88/0782 2AATR 97), the Tribunal stated that:

(a) "… the Planning Scheme draws no distinction between rental and owner-occupied accommodation. The argument that such distinction ought to be drawn is discriminatory and suggests a form of social apartheid based on economic standing which should be abhorrent in today's society.

(b) There is no empirical evidence (either in this appeal or any other in the Tribunal's experience) which could lead to the conclusion that occupiers of flats, be they owners or tenants, are any more prone to anti-social, illegal, noisy or insensitive behaviour than any other sector of the community."

8.9 Given this, this concern is not deemed to be a relevant planning consideration. Notwithstanding, the Scheme requires Council to consider the need to provide housing which is affordable and considers the diverse needs of the community (Clause 16.01-3S and Clause 16.01-4S), and this proposal would result in additional affordable housing being provided in the area.

9. ASSESSMENT:

9.1 A detailed discussion of the proposal against the relevant requirements of the Hume Planning Scheme is provided below. In summary, the proposal complies with the relevant objectives and standards of the Scheme as discussed in further detail below.

State and Local Planning Policies

9.2 The proposed development provides housing diversity within an area that has existing infrastructure and responds to the urban character of the area.

9.3 The proposed development provides housing opportunities close to public transport which will meet the varied needs of the existing and future residents. It provides for urban growth which is orderly and achieves the greatest social benefit to the community, without diminishing the unique character and identity of the city.

9.4 For these reasons, it is considered that the proposed development is consistent with the objectives of the relevant state and local planning policies.

9.5 The proposed development is consistent with the state and local planning policies.

General Residential Zone

9.6 The subject site is within the General Residential Zone 1 (Clause 32.08 of the Scheme).

9.7 The proposed development is considered to be consistent with the purpose of the General Residential Zone 1, which includes the intention to "encourage development that respects the neighbourhood character of the area". The proposal presents a contemporary design outcome which suits the varied character of the area.

9.8 The proposal is also considered to have generally good access to services and transport, being 200 metres from a bus stop and 1.1km from the Broadmeadows railway station, and meets other applicable requirements of the GRZ1 as follows:

9.8.1 The development exceeds the minimum of 35% Garden Area required for an allotment over 650 square metres by providing 38.6% of the site in garden area.

9.8.2 The development does not exceed the maximum permitted height of 11m as the dwellings would be double storey and only 6.9m in height.

Clause 52.06 – Car Parking:

9.9 Clause 52.06 of the Scheme requires that dwellings with three bedrooms must provide for two car parking spaces per dwelling with at least one of these as a covered car parking space. The proposal complies with this requirement. It should be noted that no car spaces are required on site for visitor parking as the development contains less than five dwellings.

9.10 As noted earlier, Council's Traffic Engineer has reviewed the application and provided standard comments and conditions relating to the construction of access/crossovers to be added to any permit which issues. It is considered that any crossovers would meet the relevant requirements of Clause 52.06.

Clause 53.18 – Stormwater Management in Urban Development

9.11 The purpose of Clause 53.18 of the Scheme is to ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits. In accordance with this clause, an application to construct a building must meet all of the objectives and should meet all of the standards of Clause 53.18-5 and 53.18-6.

9.12 A STORM report rating the development at 100% has been provided with the application demonstrating that best practice stormwater management has been implemented into the development design. It is considered that subject to standard permit conditions addressing the connection of the development into Council's stormwater system, the above objectives and standard of Clause 53.18 will be met.

Clause 55 – ResCode: Two or More Dwellings on a Lot and Residential Buildings):

9.13 Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

9.14 A satisfactory neighbourhood and site description and design response plan have been provided for consideration. Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal generally satisfies the objectives and/or standards of the Clause.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

9.15 The proposal complies with the objectives and standards of Clause 55.02.

Standard B1 – Neighbourhood Character

9.16 The surrounding area has a mix of detached single-storey form interspersed with newer multi-unit developments.

9.17 The principle of medium density residential development is generally supported from a local policy perspective, which seeks "to increase the diversity of housing in Hume" (Clause 21.03 – Objective 4). Notwithstanding, all new development is subject to the requirement that it must achieve an appropriate design solution from a neighbourhood character context where the amenity of existing residents is protected and the design of the development sensitively responds to identified preferred neighbourhood character features.

9.18 The design proposed in this application provides a respectful response to the preferred characteristics of this area by providing a pitched roof design directly responding to the streetscape. Furthermore, the proposal uses similar materials, design/fenestration and eaves which all form part of the local neighbourhood character.

9.19 The upper floor levels of dwellings have been recessed from the ground floor footprint, which fits in with the rhythm, scale and spacing of other dwellings in the area. The proposed development also separates dwelling 1 , 2 and 3 at the first floor.

9.20 The upper floors in this instance work toward alleviating the visual bulk of the built form by having a smaller footprint than the ground floor. In this case, the design provides an appropriate response which demonstrates consistency with the established neighbourhood character.

Standard B2 – Residential Policy

9.21 The proposal has been provided with a written response to residential policy within the Hume Planning Scheme. An evaluation of this policy response has been undertaken as part of the planning assessment of this application and it has been found to be consistent.

Standard B3 – Dwelling Diversity

9.22 The development would comprise fewer than ten dwellings and therefore this standard does not apply.

Standard B4 – Infrastructure

9.23 The proposed dwellings are appropriately located in the context of an established urban environment with the ability to be connected to all relevant services and utilities.

Standard B5 – Integration with the Street

9.24 All dwellings face a street, with dwelling 1 facing Stanhope Street and dwellings 2-4 facing Joffre Street. Dwelling entries are clearly defined with porches and can be seen from the street and living room windows and bedroom windows provide passive surveillance of the street. As such, this standard has been met.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15)

9.25 The proposal complies with the objectives and standards of Clause 55.03.

Standard B6 – Street Setback

9.26 The proposed development meets the requirements of Standard B6 for both road frontages with a setback of over 9m to Stanhope Street and a 3m setback of dwellings 2-4 to Joffre Street.

Standard B7 – Building Height

9.27 The new dwellings would have a maximum building height of approximately 6.9 metres, which below the maximum height threshold requirement of Standard B7.

Standards B8 – Site Coverage and B9 – Site Permeability

9.28 The proposed site coverage (44.2%) and permeability (44.7%) satisfy Standards B8 and B9.

Standard B10 – Energy Efficiency

9.29 The development orientation and layouts have been generally designed to make appropriate use of solar energy for the living areas and secluded private open spaces.

Standard B11 – Open Space

9.30 This standard is not applicable as the site is not adjacent to a public open space.

Standard B12 - Safety

9.31 This standard requires that the development layout provides for the safety and security for the residents and the property. All dwelling entries are visible from the street providing a level of passive surveillance, and no obscured or isolated spaces would be created as part of the development.

Standard B13 – Landscaping

9.32 This standard encourages developments that respect the landscape character of the neighbourhood through the retention of mature vegetation on site. The proposal does not retain any trees on the subject site, however there is an opportunity for planting of new canopy trees within each of the private open space areas and within the front setback of development which has been shown on the landscape plan submitted.

REPORT NO: SU490 (cont.)

Standard B14 – Access

9.33 This standard requires vehicle access to be generally safe, manageable, and convenient throughout the development. As discussed previously, the internal accessway meets Clause 52.06 and the requirements of Council's Traffic Department.

Standard B15 – Parking Location

9.34 There are no foreseeable amenity impacts as a result of vehicular noise in the development. This standard has been met.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

9.35 The proposal generally complies with the objectives and standards of Clause 55.04 of the Scheme.

Standard B17 - Side and Rear Setbacks

9.36 All walls have been setback in accordance with Standard B17.

Standard B18 – Walls on Boundaries

9.37 The wall of Dwelling 4 on the ground floor is proposed to be built to the northern boundary of the site, however this has been designed to comply with the requirements of this standard.

Standard B19 – Daylight to Existing Windows

9.38 The proposal allows for the adequate separation of the proposed built form in relation to all existing windows on neighbouring properties, with the required light courts provided.

Standard B20 – North Facing Windows

9.39 There are no existing north facing habitable room windows affected by the proposal.

Standard B21 – Overshadowing

9.40 This standard ensures that developments do not significantly overshadow existing secluded private open space. Given the orientation of the lot, shadowing on adjoining properties as a result of the development would be minimal. The secluded private open spaces of adjoining properties will receive the required 5 hours of daylight over a minimum area of 40 square metres in accordance with this standard.

Standard B22 – Overlooking

9.41 There is a proposed 1.7m high boundary fence (with a 0.25m trellis extension) to be provided on the eastern site boundary and a 1.8m high fence to be provided on the northern boundary. These have been shown on elevations and mitigate ground floor level overlooking opportunities from the site to adjoining properties.

9.42 In relation to the elevated perspectives, all first floor windows to have suitable obscure glazing or window sill height in accordance with the requirements of the Standard to avoid overlooking.

Standard B23 – Internal Views

9.43 All internal perspectives have been suitably managed to accord with the requirements of this standard.

Standard B24 – Noise

9.44 The proposal is unlikely to give rise to additional noise beyond what would normally be expected from residential properties. However, a permit condition could require that any external noise sources i.e. air conditioning units be suitable located to reduce noise impacts.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

9.45 The proposal complies with the objectives and standards of Clause 55.05.

REPORT NO: SU490 (cont.)

Standard B25 – Accessibility

9.46 The dwelling entries are accessible for people with limited mobility as they are at ground level and therefore standard is met.

Standard B26 – Dwelling Entry

9.47 Each dwelling would be provided with a front porch which results in shelter, a sense of personal address and a transitional space around the entry. This standard has been met.

Standard B27 – Daylight to New Windows

9.48 This standard requires the provision of adequate daylight into new habitable room windows. All habitable rooms would be provided with windows that have the requisite dimensions clear to the sky.

Standard B28 – Private Open Space

9.49 The areas of secluded private open space have been provided with the minimum size and dimensions required by this standard.

Standard B29 – Solar Access to Open Space

9.50 The secluded open space of all dwellings is located to the east and receives sufficient sunlight and solar access.

Standard B30 – Storage

9.51 Storage has been provided in the form of internal storage accessible from the garage in accordance with the Standard's requirements.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.52 The proposal complies with the objectives and standards of Clause 55.06.

Standard B31 - Design Detail

9.53 This standard encourages design detail that respects the existing or preferred neighbourhood character. The design provides a respectful response to the preferred characteristics of this area by providing a pitched roof design directly responding to the streetscape. Furthermore, the proposal uses similar materials, design/fenestration, eaves which all form part of the local neighbourhood character. This standard has been met.

Standard B32 – Front Fence

9.54 No front fences are proposed. The surrounding neighbourhood contains a mix of properties with and without fences, and a number of differing fencing styles. The lack of fencing provided in this proposal is not at odds with the character of the area and is considered appropriate.

Standard B33 – Common Property

9.55 The proposed layout would not require common property should the land be subdivided in the future due to each dwelling being provided with a separate crossover to the street.

Standard B34 – Site Services

9.56 The plans suitably demonstrate the location of bin storage, clotheslines and mailboxes as per Standard B34.

REPORT NO: SU490 (cont.)

10. CONCLUSION

10.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme, including Planning Policy frameworks, and is considered to be generally consistent with the relevant purposes relating to urban environment, sustainable development, and residential development. The objections have been considered in the assessment of the proposal.

10.2 The proposal generally satisfies the objectives and standards of Clause 53.18 (Stormwater in urban development), Clause 55 (Two or more dwellings on a lot) and Clause 52.06 (Car parking) of the Scheme. Subject to conditions, the proposal is able to demonstrate a site responsive design and with a limited impact on the amenity of surrounding properties and the character of the area.

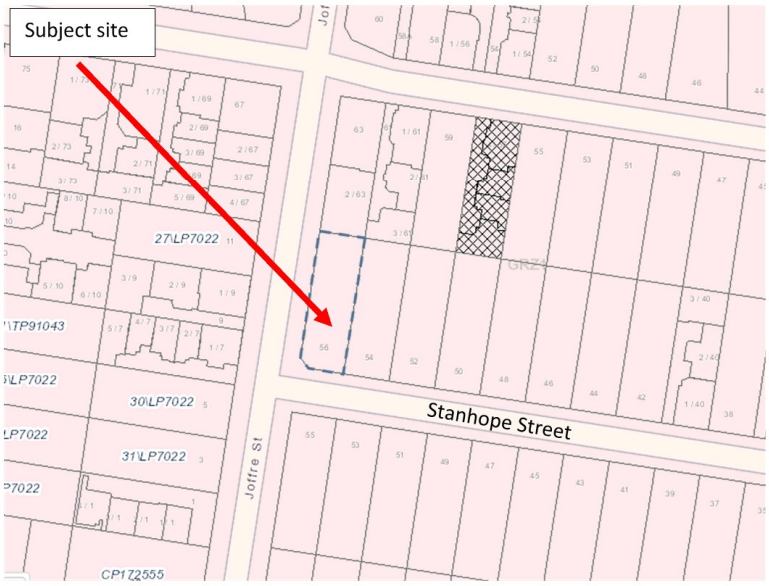
10.3 On this basis, it is recommended that the application be supported, and a Notice of Decision to Grant a Permit be issued.

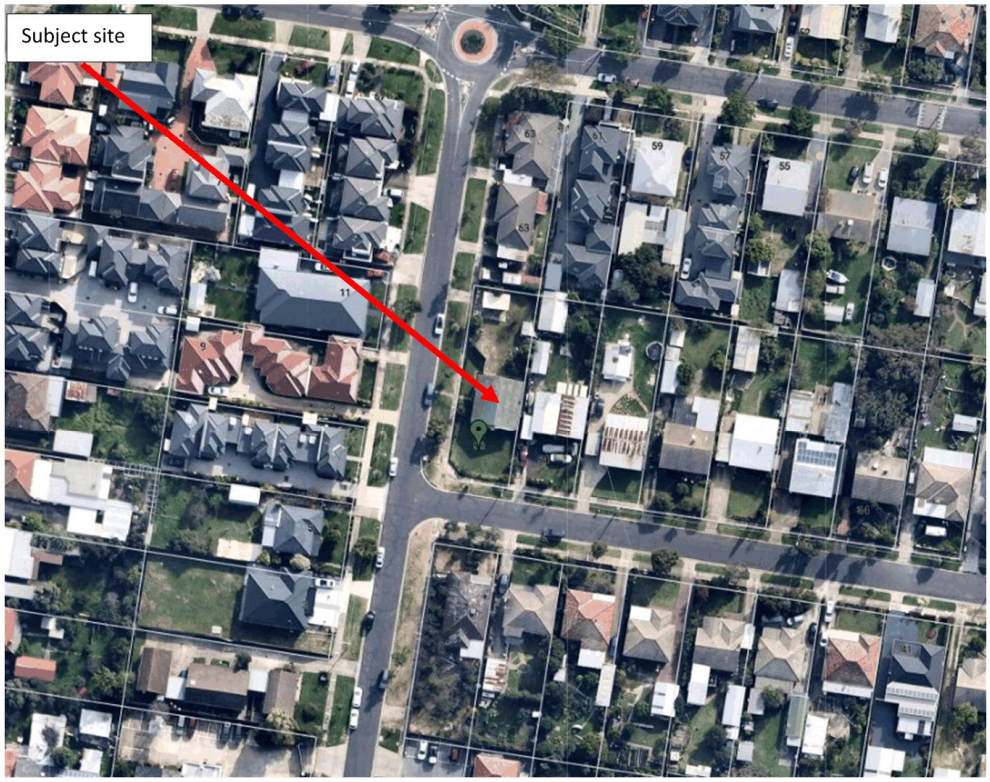
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Locality Map

56 Stanhope Street

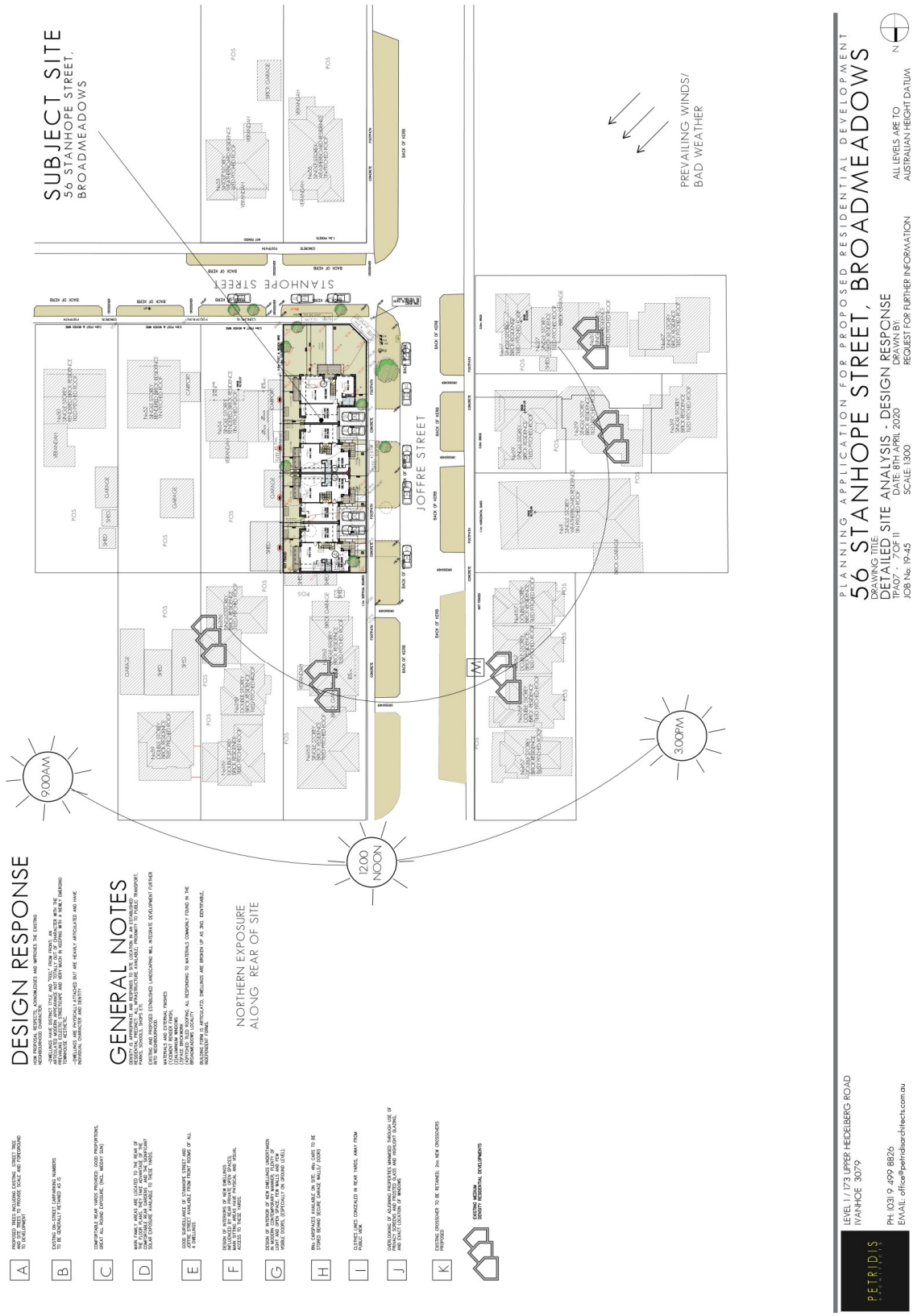
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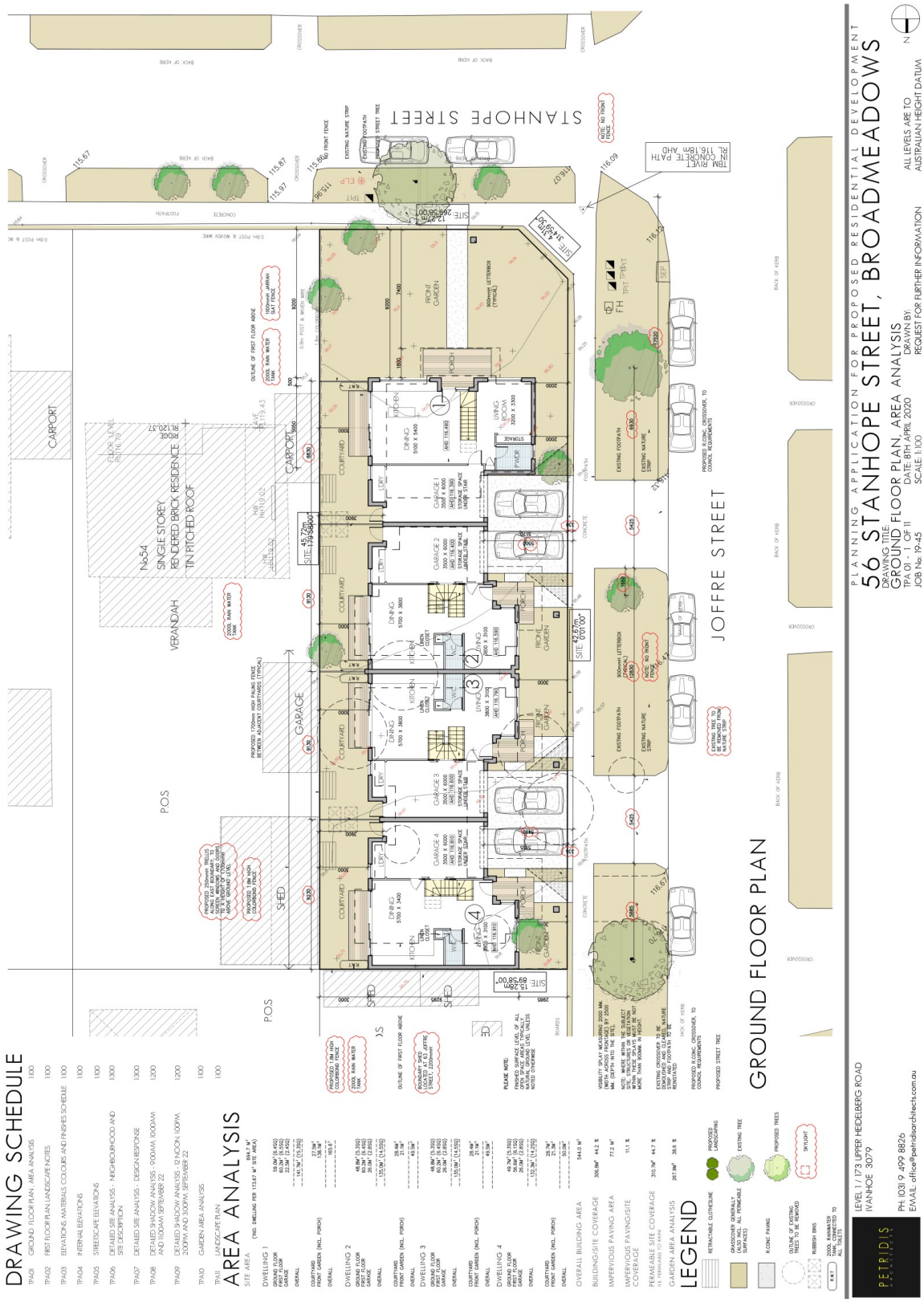


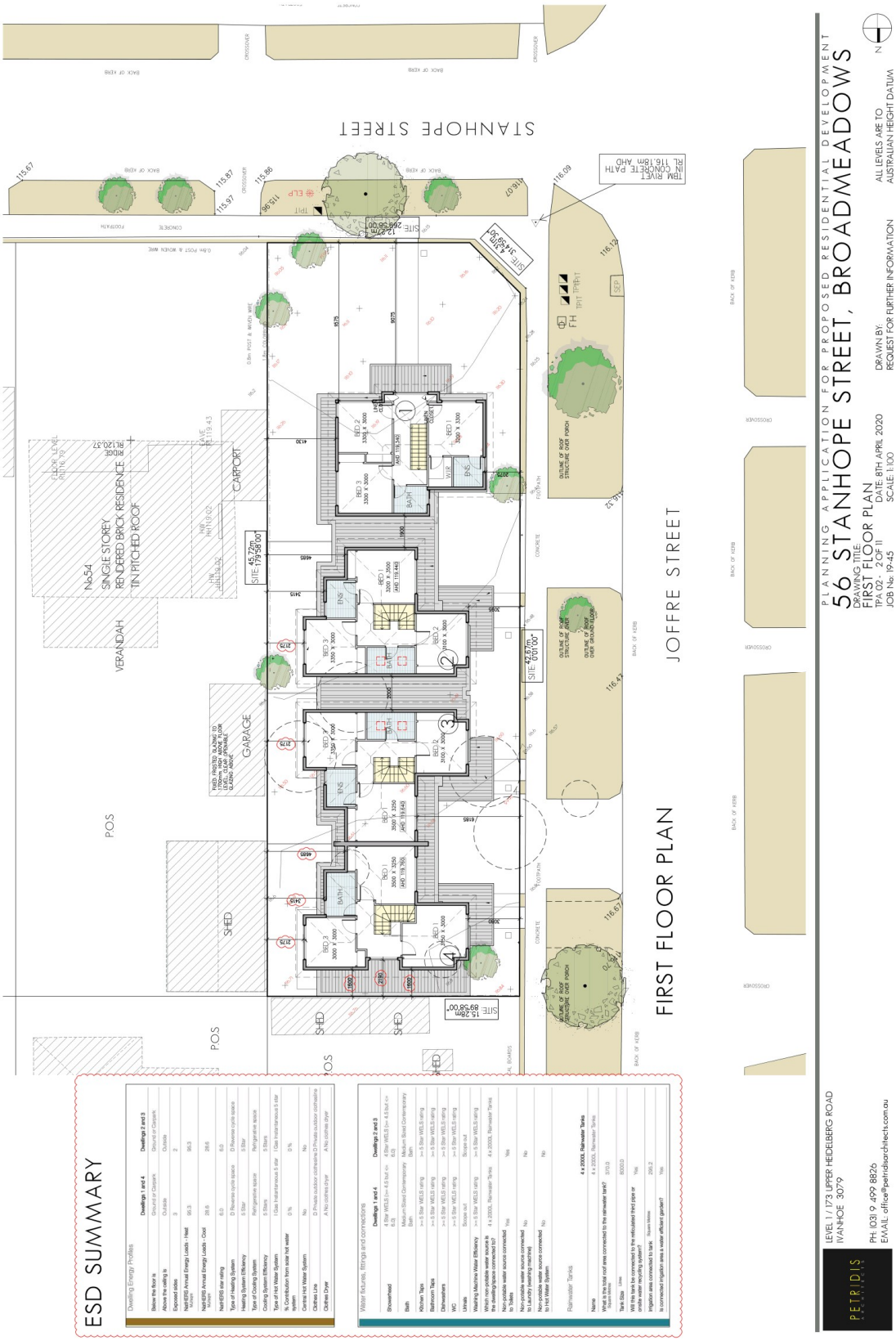


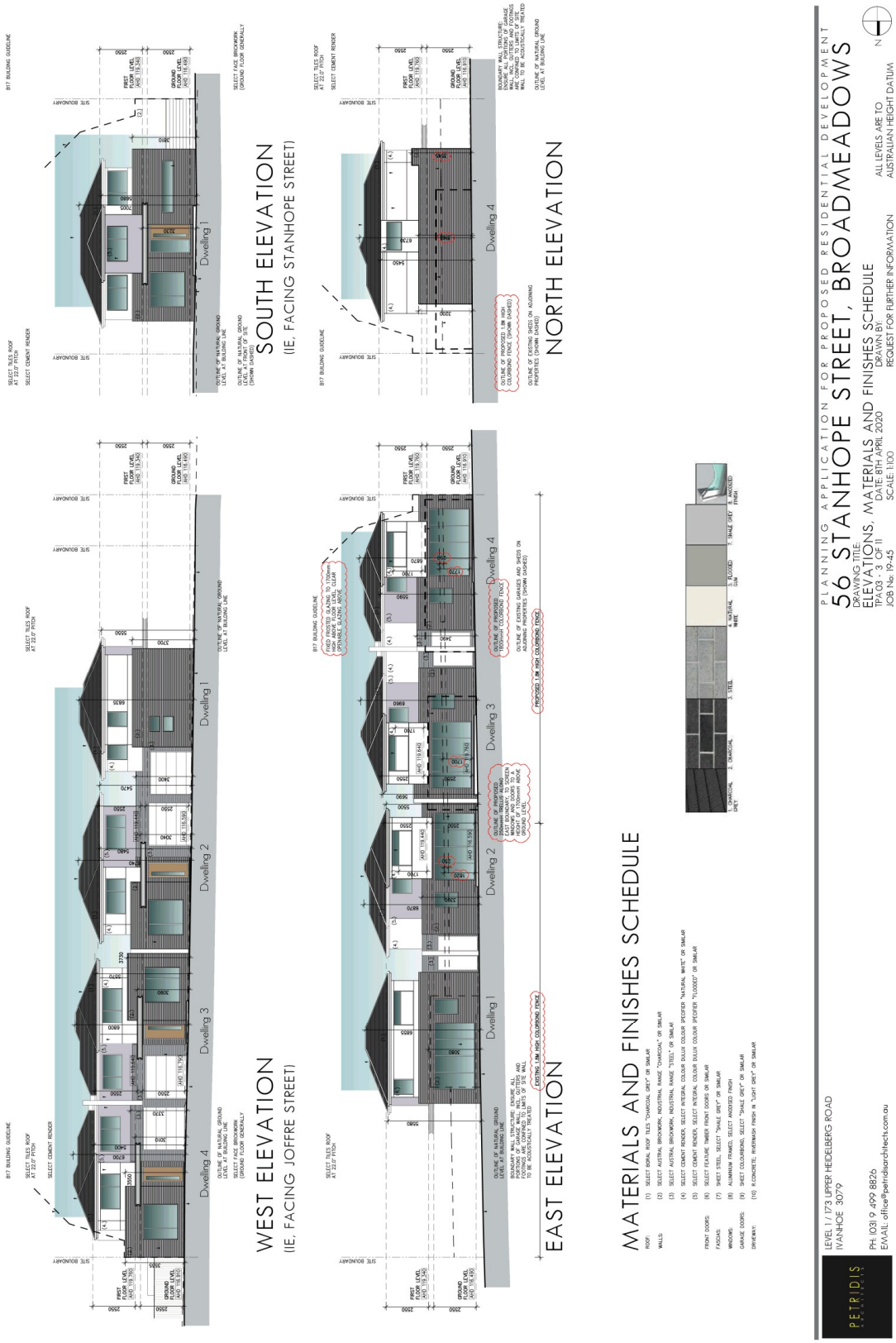
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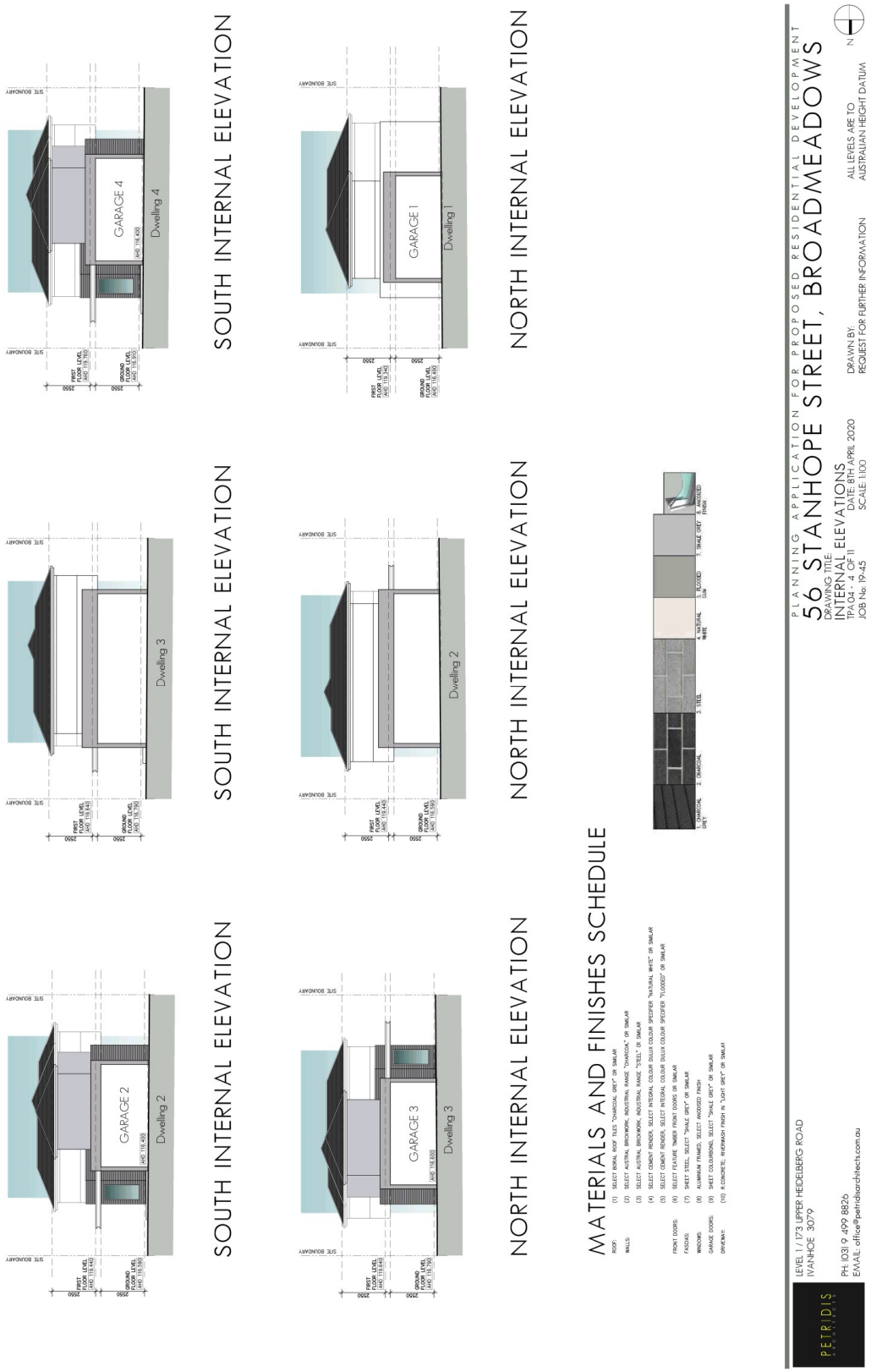

SUBJECT SITE
56 STANHOPE STREET,
BROADMEADOWS
STANHOPE STREET
JOFFRE STREET
PREVAILING WINDS/
BAD WEATHER
9:00AM
12:00
NOON
3:00PM
NORTHERN EXPOSURE
ALONG REAR OF SITE
SUBJECT SITE
• REGULAR SITE AREA (ACTUALLY 1000 LENGTH) = 694.7 m2
• GENTLE, ALMOST TOAD FLAT SITE FALLS, FROM NORTH WEST TO
SOUTH EAST
(700AM SLOPE OVER 42.67m APPROX. LENGTH)
• RECTANGULAR SHAPE WITH WIDE STREET FRONTAGE – APPROX. 19.25m
• SIGNIFICANT NORTHERN EXPOSURE – 15.38m ALONG REAR
• SUPERIOR LOCATION IN RISING MIDDLE/OUTER SUBURBAN PRECINCT
• SUBJECT SITE IS "RIPE" FOR RE-DEVELOPMENT
A BROADMEADOWS PRIMARY SCHOOL (500M NORTH)
B MELROSE PRIMARY SCHOOL (300M SOUTH)
C MELBOURNE POLYTECHNIC – BROADMEADOWS CAMPUS (900M NORTH)
D DRIVE COLLEGE – EXTENDACARE CAMPUS (300M NORTH EAST)
E HUME CENTRAL SECONDARY COLLEGE (1.35KM WEST)
F ST. DOMINIC'S PARISH PRIMARY SCHOOL (340M WEST)
G GLEN PLAZA SHOPPING CENTRE (650M SOUTH WEST)
H BROADMEADOWS CENTRAL (340M WEST)
I BROADMEADOWS TRAIN STATION (970M WEST)
J NO STATIONARY DIFFERENCE IN SITE LEVELS BETWEEN SUBJECT SITE AND ADJOINING PLUMBING
K EXISTING BOUNDARY WALL CONSTRUCTION
L SIGNIFICANT ON STREET CAR PARKING AVAILABLE IN FRONT OF SUBJECT SITE
M SUBJECT SITE ENCROLED BY A RING OF EXISTING MEDIUM DENSITY RESIDENTIAL DEVELOPMENTS
EXISTING MEDIUM DENSITY RESIDENTIAL DEVELOPMENTS
Stanhope St
Cuthbert St
Joffre St
Dimboola St
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE SITE ANALYSIS - NEIGHBOURHOOD AND SITE DESCRIPTION
DETAILED BY DRAWN BY
TP-01 DATE 18TH APRIL 2020 ALL LEVELS ARE TO
JOB No. 19-45 SCALE 1:300 AUSTRALIAN HEIGHT DATUM
REQUEST FOR FURTHER INFORMATION
N
PETRIDIS
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au

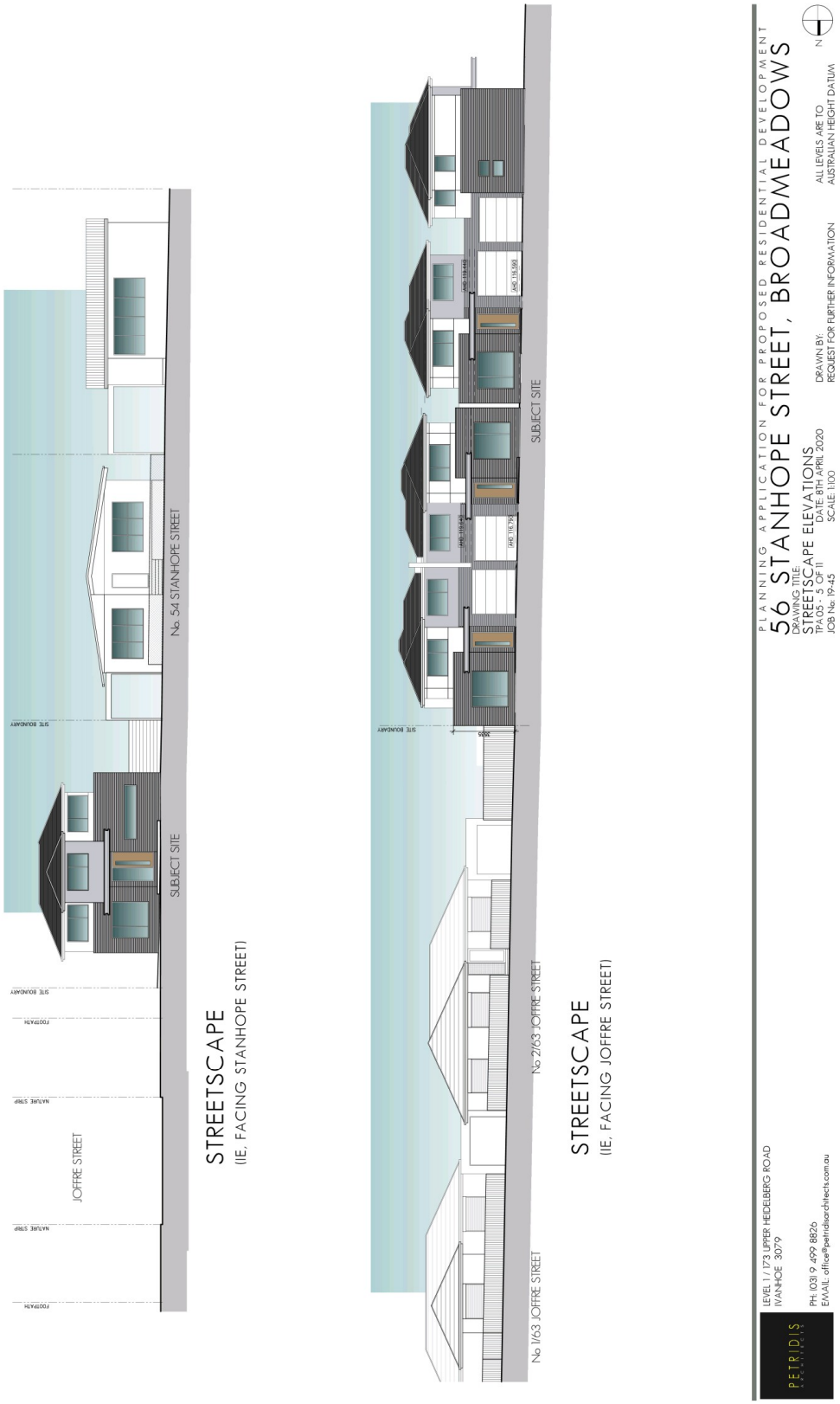

SUBJECT SITE
56 STANHOPE STREET,
BROADMEADOWS
STANHOPE STREET
JOFFRE STREET
PREVAILING WINDS/
BAD WEATHER
9.00AM
12.00
NOON
3.00PM
DESIGN RESPONSE
GENERAL NOTES
NORTHERN EXPOSURE
ALONG REAR OF SITE
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE DETAILED SITE ANALYSIS - DESIGN RESPONSE
TP-07 REVISION 11
DATE: 8TH APRIL 2020
DRAWN BY:
SCALE: 1:300
JOB No. 19-45
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
REQUEST FOR FURTHER INFORMATION
PETRIDIS
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au


DRAWING SCHEDULE
TP-00 1:00
TP-01 GROUND FLOOR PLAN, AREA ANALYSIS 1:00
TP-02 FIRST FLOOR PLAN LANDSCAPE NOTES 1:00
TP-03 ELEVATIONS, MATERIALS, COLOURS AND FINISHES SCHEDULE 1:00
TP-04 INTERNAL ELEVATIONS 1:00
TP-05 STREETSCAPE ELEVATIONS 1:00
TP-06 DETAILED SITE ANALYSIS - NEIGHBOURHOOD AND SITE DESCRIPTION 1:200
TP-07 DETAILED SITE ANALYSIS - DESIGN RESPONSE 1:200
TP-08 DETAILED SHADOW ANALYSIS - 9:00AM 10:00AM AND 11:00AM SEPTEMBER 22 1:200
TP-09 DETAILED SHADOW ANALYSIS - 12 NOON, 1:00PM, 2:00PM AND 3:00PM SEPTEMBER 22 1:200
TP-10 GARDEN AREA ANALYSIS 1:00
TP-11 LANDSCAPE PLAN 1:00
AREA ANALYSIS
SITE AREA (TWO DWELLING PER 1732m² @ 1/2 AREA)
DWELLING 1
GROUND FLOOR
FIRST FLOOR
GARAGE
OVERALL
COURTYARD
FRONT GARDEN (INCL. PORCH)
OVERALL
DWELLING 2
GROUND FLOOR
FIRST FLOOR
GARAGE
OVERALL
COURTYARD
FRONT GARDEN (INCL. PORCH)
OVERALL
DWELLING 3
GROUND FLOOR
FIRST FLOOR
GARAGE
OVERALL
COURTYARD
FRONT GARDEN (INCL. PORCH)
OVERALL
DWELLING 4
GROUND FLOOR
FIRST FLOOR
GARAGE
OVERALL
COURTYARD
FRONT GARDEN (INCL. PORCH)
OVERALL
OVERALL BUILDING AREA
BUILDING/SITE COVERAGE
IMPERVIOUS PAVING AREA
IMPERVIOUS PAVING/SITE COVERAGE
PERMEABLE SITE COVERAGE
GARDEN AREA ANALYSIS
LEGEND
RETRACTABLE CLOTHESLINE
PROPOSED LANDSCAPING
GRASSCOVER GENERALLY* (ALWAYS ALL PERMEABLE SURFACES)
EXISTING TREE
R.CONC PAVING
PROPOSED TREES
OUTLINE OF EXISTING TREES TO BE REMOVED
SKYLIGHT
RUBBISH BINS
2000L RAINWATER TANK, CONNECTED TO ALL TOILETS
R.W.T
STANHOPE STREET
JOFFRE STREET
POS
SHED
CARPORT
VERANDAH
N-54
SINGLE STOREY RENDERED BRICK RESIDENCE + TIN PITCHED ROOF
GARAGE
COURTYARD
FRONT GARDEN
PROPOSED 2000L RAIN WATER TANK
PROPOSED 1700mm HIGH PALING FENCE BETWEEN ADJACENT COURTYARDS (TYPICAL)
PROPOSED 1.8M HIGH COLORBOND FENCE
OUTLINE OF FIRST FLOOR ABOVE
BOUNDARY SPEC. 1.8m HIGH PALING FENCE, 200mm+ GAP
PLEASE NOTE:
PROPOSED SLOPE AND LEVEL OF ALL FRONT GARDENS TO BE MATCH EXISTING GROUND LEVEL UNLESS NOTED OTHERWISE
VISIBILITY SPLAY MEASURING 2000 MM ALONG FOOTPATH AND 2.5 M ALONG THE EDGE OF DRIVEWAY
NOTE: WHERE WITHIN THE SUBJECT SITE, FENCES ARE PROPOSED WITHIN THESE SPLAYS MUST BE NO MORE THAN 900MM IN HEIGHT.
EXISTING CROSSOVER TO BE DEMOLISHED AND KERB AND GUTTER TO BE REINSTATED
PROPOSED R.CONC CROSSOVER, TO COUNCIL REQUIREMENTS
PROPOSED STREET TREE
EXISTING TREE TO BE RETAINED FOR THE DURATION OF WORKS
EXISTING FOOTPATH
EXISTING NATURE STRIP
NOTE: NO FRONT FENCE
GROUND FLOOR PLAN
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE: GROUND FLOOR PLAN, AREA ANALYSIS
TP-01 OF 11
DATE: 9TH APRIL 2020
SCALE: 1:100
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au
PETRIDIS


PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE: FIRST FLOOR PLAN
TP NO: TP02 - DCF 11
DATE: 8TH APRIL 2020
SCALE: 1:100
JOB No: 19-45
DRAWN BY: REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
STANHOPE STREET
JOFFRE STREET
FIRST FLOOR PLAN
SITE 179.58m²
SITE 42.87m²
SITE 89.58m²
SITE 266.56m²
SITE 314.39m²
CARPORT
GARAGE
VERANDAH
SHED
POS
No.54
SINGLE STOREY
RENDERED BRICK RESIDENCE
TILE PITCHED ROOF
TIMBER FENCE
CONCRETE PATH
ESD SUMMARY
Dwelling Energy Profiles
Water fixtures, fittings and connections
Rainwater Tanks
PETRIDIS
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au


SOUTH ELEVATION
(IE, FACING STANHOPE STREET)
NORTH ELEVATION
WEST ELEVATION
(IE, FACING JOFFRE STREET)
EAST ELEVATION
MATERIALS AND FINISHES SCHEDULE
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE: ELEVATIONS, MATERIALS AND FINISHES SCHEDULE
TP-03
DATE: 8TH APRIL 2020
SCALE: 1:100
JOB No: 19-45
DRAWN BY: TT
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
REQUEST FOR FURTHER INFORMATION
PETRIDIS
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au


SOUTH ELEVATION
SOUTH INTERNAL ELEVATION
NORTH INTERNAL ELEVATION
GARAGE 2
Dwelling 2
GARAGE 3
Dwelling 3
GARAGE 4
Dwelling 4
GARAGE 1
Dwelling 1
MATERIALS AND FINISHES SCHEDULE
ROOF:
WALLS:
FRONT DOORS:
FASCIAS:
WINDOWS:
GARAGE DOORS:
DRIVEWAY:
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE
INTERNAL ELEVATIONS
TP-A-04 / ISSUE 11
JOB No. 19-45
DATE: 8TH APRIL 2020
SCALE 1:100
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO
AUSTRALIAN HEIGHT DATUM
PETRIDIS
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au


No. 54 STANHOPE STREET
SUBJECT SITE
SITE BOUNDARY
FOOTPATH
NATURE STRIP
JOFFRE STREET
STREETSCAPE
(IE. FACING STANHOPE STREET)
SUBJECT SITE
No 2/63 JOFFRE STREET
No 1/63 JOFFRE STREET
STREETSCAPE
(IE. FACING JOFFRE STREET)
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE
STREETSCAPE ELEVATIONS
TP TP-05 - 5 OF 11
JOB No. 19-45
DATE: 8TH APRIL 2020
SCALE: 1:100
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO
AUSTRALIAN HEIGHT DATUM
N
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au
PETRIDIS


STANHOPE STREET
JOFFRE STREET
DETAILED SHADOW ANALYSIS - 10:00AM
DETAILED SHADOW ANALYSIS - 9:00AM
DETAILED SHADOW ANALYSIS - 11:00AM
SHADOWS OF EXISTING AND PROPOSED FENCES
SHADOWS OF PROPOSED DEVELOPMENT
SHADOWS OF NEIGHBOURING BUILDINGS
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE: SHADOW ANALYSIS-9:00AM, 10:00AM, AND 11:00AM, SEPTEMBER 22
DETAILED BY: DRAWN BY: ALL LEVELS TO AUSTRALIAN HEIGHT DATUM
TP# 08 - 19 - 45 DATE: 8TH APRIL 2020 SCALE: 1:200
JOB No. 19-45 REQUEST FOR FURTHER INFORMATION
N
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au
PETRIDIS


DETAILED SHADOW ANALYSIS - 1:00PM
DETAILED SHADOW ANALYSIS - 3:00 PM
DETAILED SHADOW ANALYSIS - 12:00 NOON
DETAILED SHADOW ANALYSIS - 2:00PM
STANHOPE STREET
JOFFRE STREET
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE: DETAILED SHADOW ANALYSIS-12 NOON,1:00PM,2:00PM,AND 3:00PM SEPTEMBER 22
TP#: 09 - 9CF 11
JOB No: 19-45
DATE: 8TH APRIL 2020
SCALE: 1:200
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au
PETRIDIS


STANHOPE STREET
JOFFRE STREET
69.2sqm
60.7sqm
107.1sqm
20.1sqm
10.8sqm
CARPORT
CARPORT
GARAGE
VERANDAH
SINGLE STOREY RENDERED BRICK RESIDENCE + TIN PITCHED ROOF
No.54
POS
POS
SHED
SHED
SHED
PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE GARDEN AREA ANALYSIS
TP-A.0 REV. 11
JOB No. 19-45
DATE: 1 APRIL 2020
SCALE 1:100
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
GARDEN AREA ANALYSIS
DEFINITION UNDER CLAUSE 72 HUME CITY PLANNING SCHEME:
SITE AREA 694.7 m2
GARDEN AREA 386.6 (55.7%)
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
EMAIL: office@petridisarchitects.com.au
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Planting Schedule

Botanical Name	Common Name	Quantity	Size*
Groundcovers, tussocks, small to medium shrubs (Category 1 - 0.5m x 0.5m)			
Myoporum parvifolium	Creeping Boobialla	7	0.2x0.8
Feature trees, shade trees, large shrubs (Category 1 - 500mm pot size & advanced specimens 2m high indicated with asterisk**)			
Pyrus c. 'Chanticleer'	Ornamental Pear	4	10x5
Waterhousia floribunda 'Whisper'	Lilly pilly	3	8x5

*height x width average at maturity estimated for this location or maintained by trimming

notes

Existing vegetation
Existing trees and shrubs indicated for retention are to be protected in accordance with Australian standards. Refer to arborists report and/or council permit conditions for tree protection and management. Trees should be watered regularly during construction. Where roots are encountered, they are to be cleanly cut, mulched and irrigated during construction. No trees to be removed without clarification from owner or local council. All trees protection to be in accordance with relevant Australian Standards.

Garden Beds
Garden beds to be mulched to 200mm. Re-use site topsoil if suitable or imported garden mix topsoil to provide minimum 100mm of topsoil to garden beds. Spread 75mm layer of 10mm pine bark mulch.

Irrigation
Low water use drip system with programmable timers connected to rainwater storage tanks or water mains. Irrigation must be used in compliance with current water restrictions

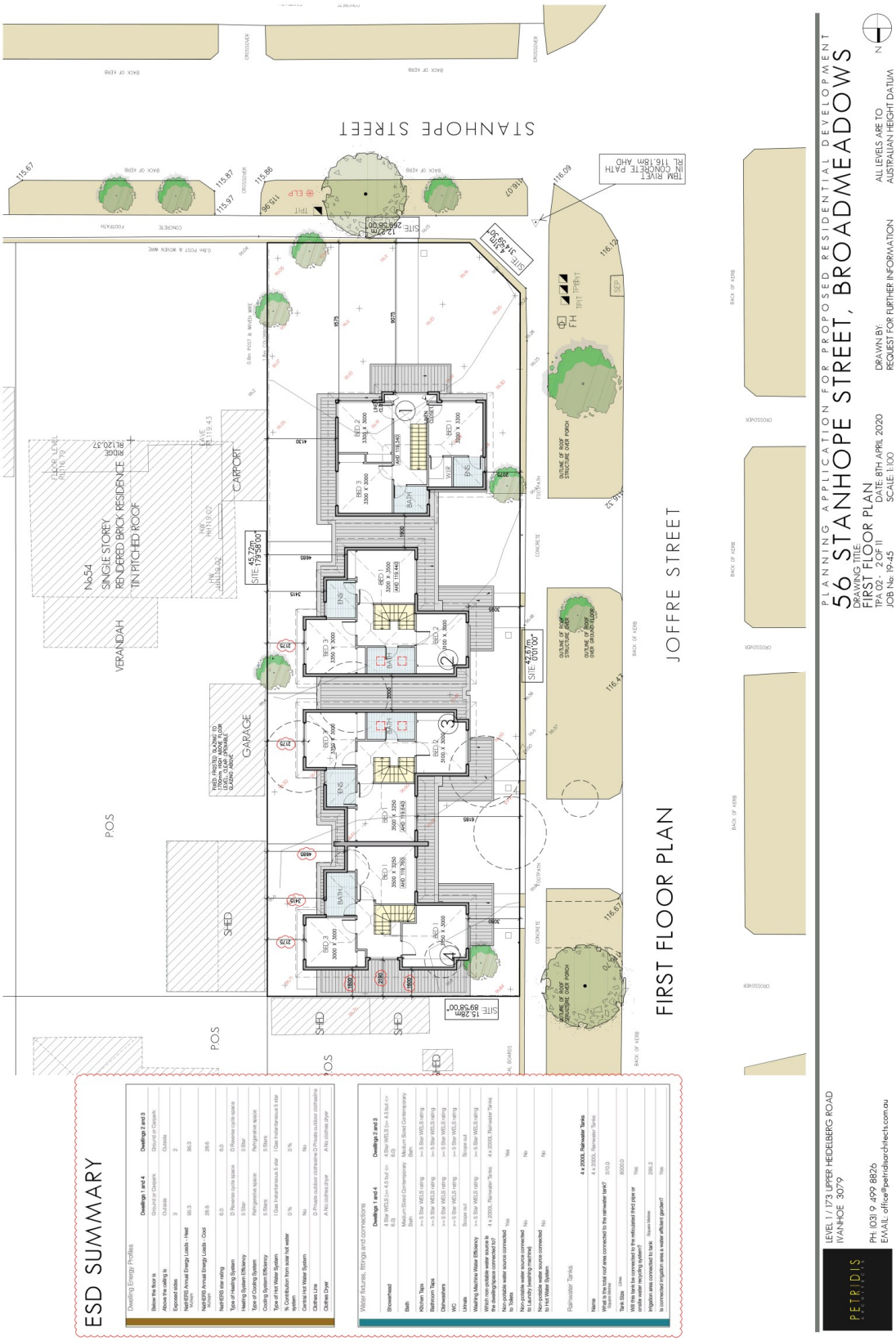
Fences
Refer to architectural plans

Drainage
Refer to civil/structural or engineering plans for stormwater and drainage of locations. All paved areas in rear gardens are to have a grade of 2.5% minimum, away from buildings. All grades, levels and drainage to comply with relevant building codes and council planning requirements.

Services
Contractors are to determine the location of all underground and overhead services prior to construction. All services, pits, etc to be shown on this plan are indicative only and are to be checked with architectural and engineering plans.

Building Structures
The use of this plan and planting of trees, shrubs, etc as specified may require the provision of root control barriers and/or special construction techniques to avoid damage to buildings, paving, underground services and the like. Trees planted in or adjacent to paved areas or in close proximity to buildings should be provided with root control barriers (physical or chemical) as appropriate.

Site Preparation and Maintenance notes
- All existing weeds to be treated and removed or controlled with glyphosate based herbicide. Following soil cultivation, weeds to be treated with glyphosate based herbicide. All areas to be cultivated to 100mm depth to remove weeds and to provide a friable soil structure. Soil to be ameliorated with topsoil from a sustainable source and approved for use on site. Areas requiring topsoil to ensure imported topsoil is free of weeds, pests and pathogens. Mulch to be applied to all garden beds to a depth of 75mm after planting is completed, with the mulch kept away from the base of plants. Mulch to be from a sustainably controlled and sustainable source.
- Irrigation to be installed and operated in accordance with current water restrictions and weather conditions generally 10 minutes every second day during establishment period (6 months) and during dry summer periods if required. Irrigation to be designed by a suitably qualified person. Where there are to be low water use shrubs and grasses are appropriate and designed by irrigation supplier or consultant.
- Weeding and trimming every 14 – 21 days. Plant replacement as required during establishment period and to ensure survival of all plants. Maintain all planted areas for a minimum of 13 weeks. No encumbrance to expression sizes on ongoing basis. Mulch levels to be maintained at 75mm.


PLANNING APPLICATION FOR PROPOSED RESIDENTIAL DEVELOPMENT
56 STANHOPE STREET, BROADMEADOWS
DRAWING TITLE
FIRST FLOOR PLAN
TP NO. TP 02
DATE 8TH APRIL 2020
SCALE 1:100
JOB No. 19-45
DRAWN BY:
REQUEST FOR FURTHER INFORMATION
ALL LEVELS ARE TO AUSTRALIAN HEIGHT DATUM
STANHOPE STREET
JOFFRE STREET
FIRST FLOOR PLAN
SITE 179.58m²
SITE 179.00m²
SITE 89.58m²
SITE 266.58m²
No.54 SINGLE STOREY RENDERED BRICK RESIDENCE TILE PITCHED ROOF
VERANDAH
CARPORT
GARAGE
SHED
P.O.S
OUTLINE OF ROOF OVER PORCH
OUTLINE OF ROOF OVER BALCONY
BED 1 3300 X 3000
BED 2 3300 X 3000
BED 3 3300 X 3000
BED 4 3300 X 3000
BATH
ENS
WIR
BAL
CONCRETE
BACK OF KERB
CROSSOVER
ESD SUMMARY
Dwelling Energy Profiles
Water fixtures, fittings and connections
Rainwater Tanks
LEVEL 1 / 173 UPPER HEIDELBERG ROAD
IVANHOE 3079
PH: (03) 9 499 8826
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PETRIDIS

REPORT NO:	SU491
REPORT TITLE:	Statutory Planning Monthly Report - June 2020
SOURCE:	Danielle Kos, Coordinator Continuous Improvement Planning and Building
DIVISION:	Planning and Development
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report incorporates The VCAT appeals update and decisions made by Council officers under delegation for the month of June 2020. This report also details some performance indicators.

1.1 Performance

included within this report are bar charts illustrating the following key performance indicators:

- Planning applications received, determined and closed in the previous month.
- Outstanding applications.
- Average gross days in dealing with planning applications.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

1.2 63 permit applications were received in June 2020, showing a further steady decline in applications received since March. 67 decisions were issued for the month which is an increase from the 53 decisions issued the previous month and the highest number issued for the year to date.

1.3 12 applications were closed off in June. This high number was due to several applications which had been incorrectly recorded in the system being updated and the errors rectified. The number of total outstanding applications has dropped to 466 this month.

1.4 The percentage of applications decided in 60 days or less increased 47% to 57% for the month of June.

1.5 The average number of gross days taken to determine planning applications was 83 days in May, which is still well below The Growth Area and Metropolitan Area Council average, with figures of 174 and 130 days respectively.

1.6 The percentage of simple applications issued in 60 days or less increased from 66% in May to 76% in June, and the percentage of average applications issued in 60 days or less also increased from 39% to 56%. Complex applications determined within 60 days however dropped to 10%.

1.7 The table representing this data has been adjusted to accurately represent timeframes and other reporting frameworks available to Council.

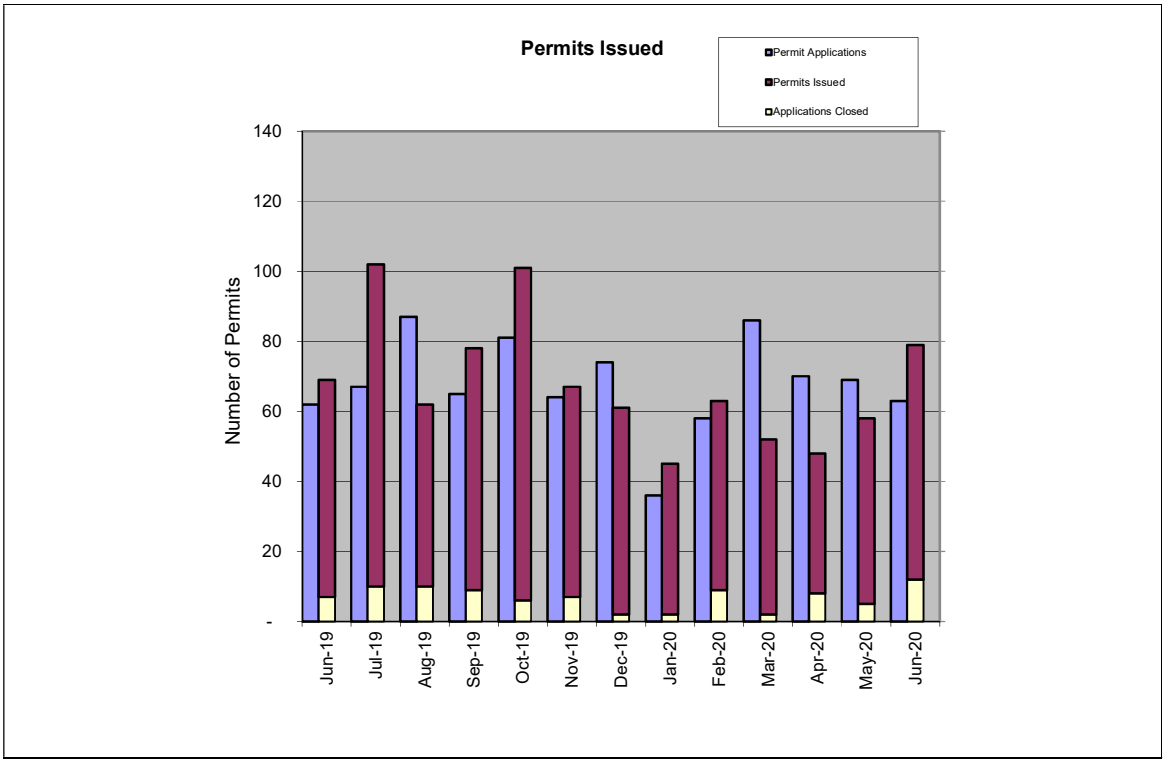
1.8 Delegated matters

REPORT NO: SU491 (cont.)

The table within Section 4 of this report further details applications that have been determined under delegated authority including planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify plans of subdivision, and the issuing of Statements of Compliance under The Subdivision Act and Section 173 Agreements signed under delegation.

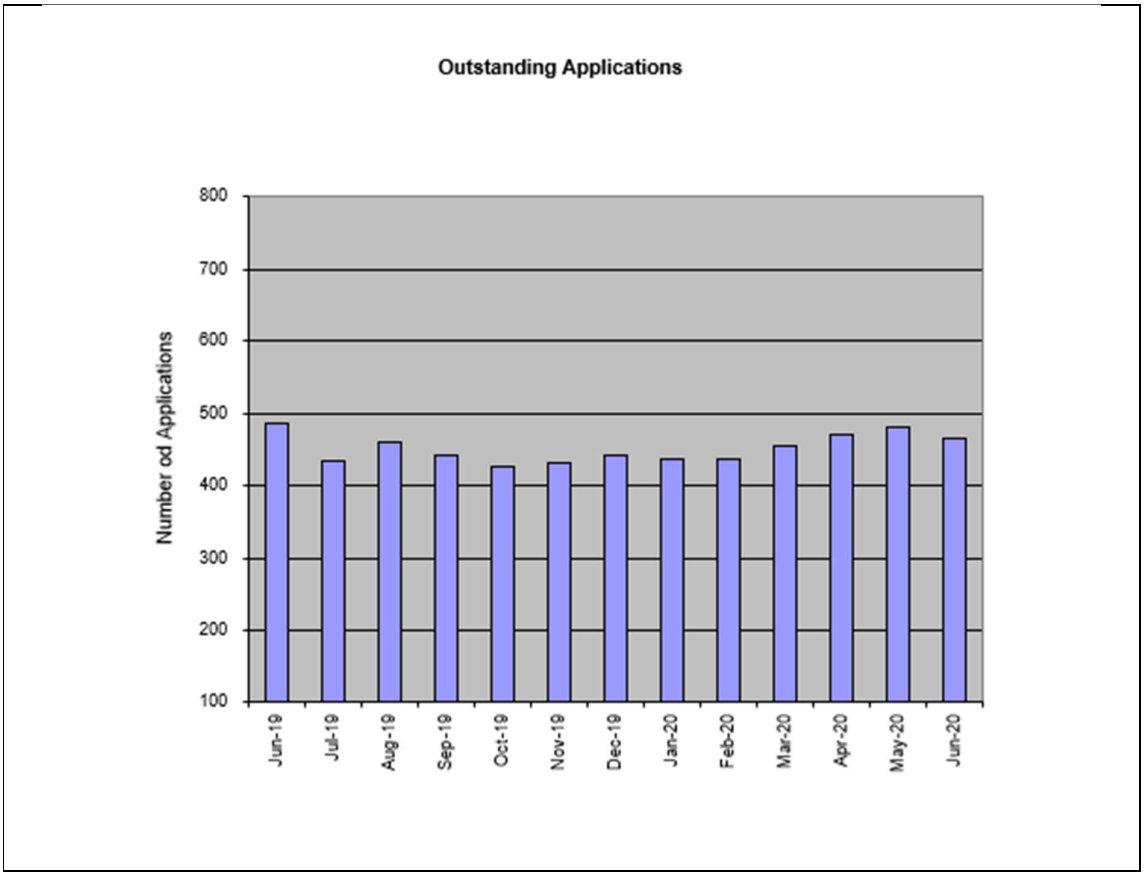
2. RECOMMENDATION:

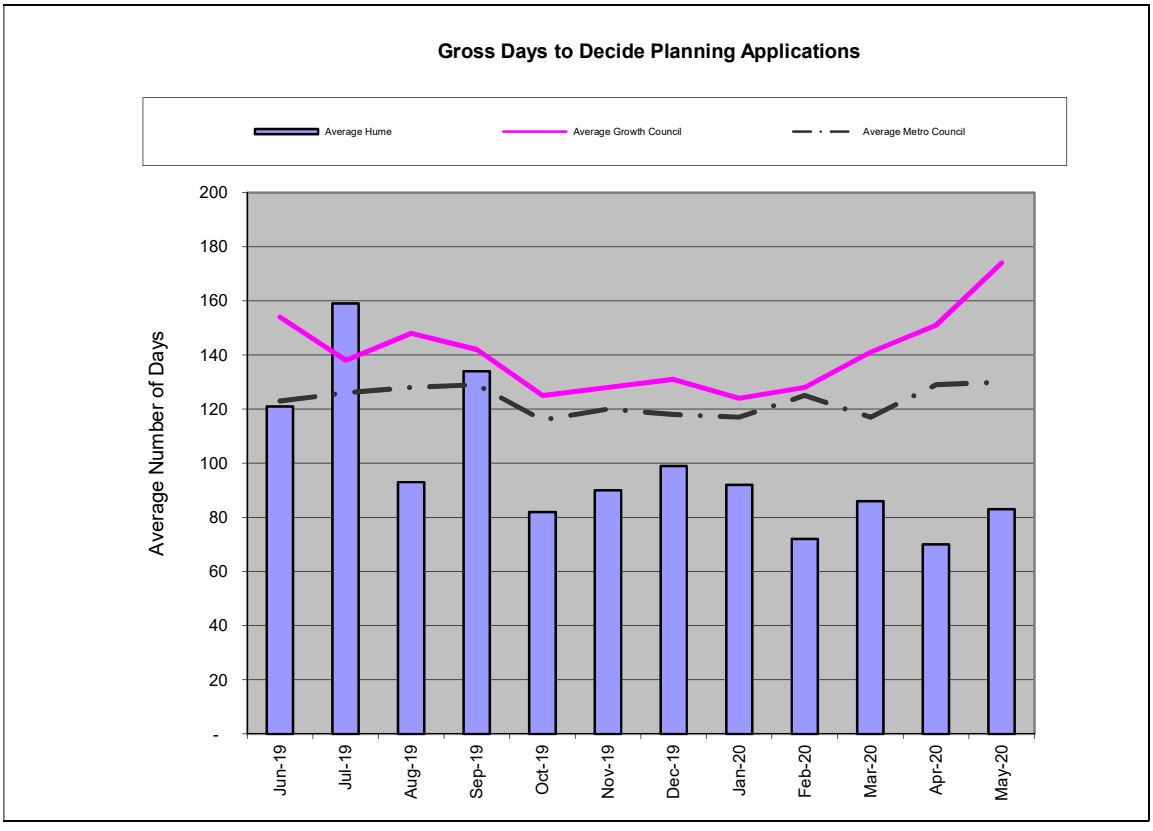
That the report be noted.

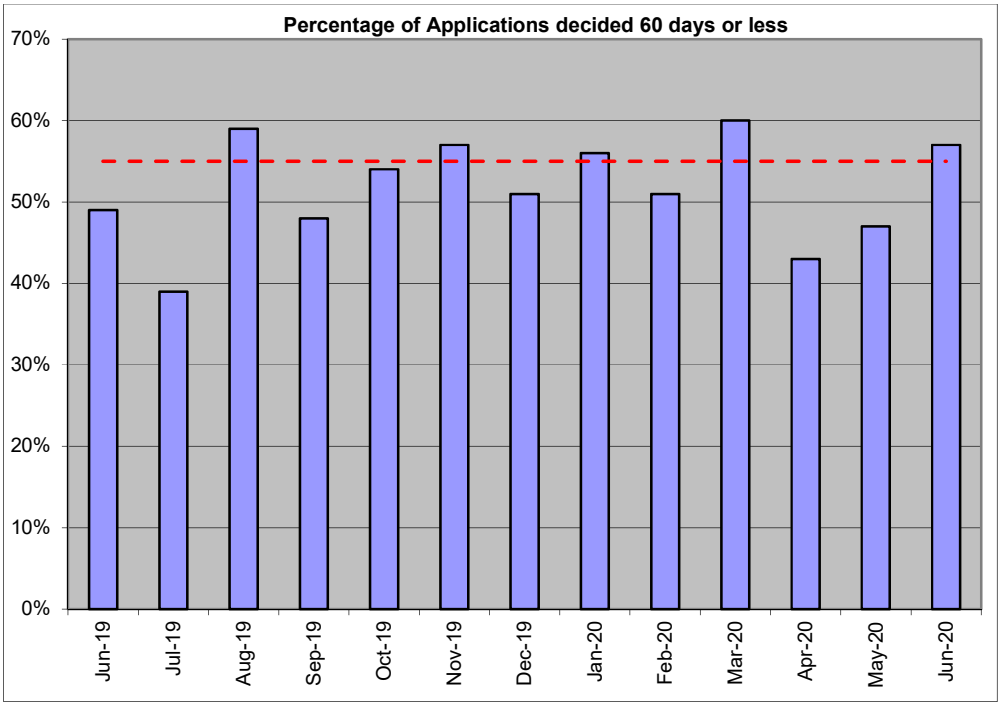


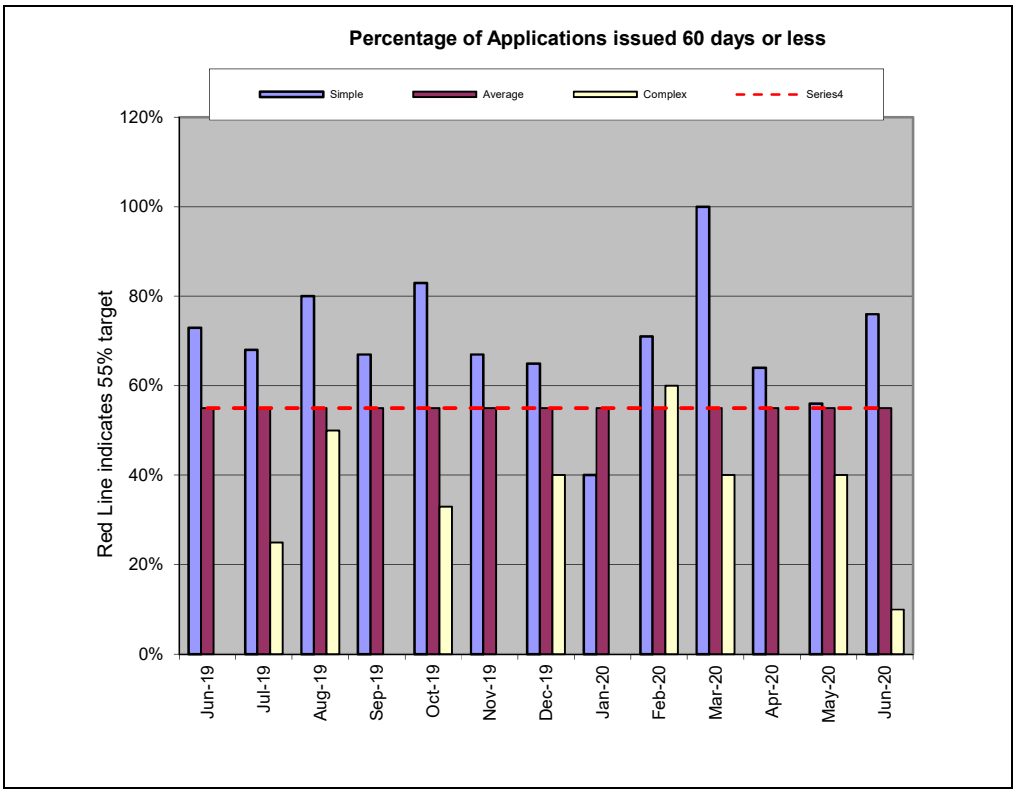
*Permits issued include: Permits, VicSmart, permit from NOD, VCAT Permit (including S72)
*Applications closed includes: prohibited, no permit required, withdrawn, cancelled, lapsed and, failure to determine (including S72)
(not included are Notices of Decisions and Notices of Refusals)

REPORT NO: SU491 (cont.)









3. APPEAL DECISIONS TO DATE:

3.1 This report includes all VCAT decisions received in the month of June 2020. It also includes the current month prior to The Council meeting to give Council a more up to date report on VCAT decisions.

REPORT NO: SU491 (cont.)

3.2 VCAT has announced that all non-essential hearings (including compulsory conferences) have been adjourned for the foreseeable future as a result of COVID19. Consequently, no planning applications will be determined at The Tribunal until further notice, and a number of hearing dates have been rescheduled for later in the year or early 2021.

3.3 Since the last Council meeting, two initiating orders have been received, and an interim enforcement order has been received for the property at 40 McNabs Road, Keilor.

3.4 The interim enforcement order requires that additional information is provided to the Tribunal by Council (including an update on any remediation undertaken on the site) and provides time for parties to respond to the update to be provided by Council. The Tribunal will make a final decision on the proceeding following the review of this information and will advise of any further proceedings required as necessary.

3.5 The following table lists all current matters awaiting a hearing at The Tribunal:

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
P13310	Stone extraction without permit	40 Batey Court, Bulla	Enforcement Order	Submitted by Council	Date to be set down	To be heard
P21005	Development of a double storey dwelling to the rear of the existing	34 Midford Crescent, Craigieburn	Appeal against refusal to grant a permit	Appeal by applicant	6 October 2020	To be heard
P19725	Buildings and works for the construction of retaining walls; earthworks including cut and fill; and earthworks to create a batter to the western edge of the site together with associated landscaping	40 McNabs Road, Keilor	Enforcement order	Submitted by Council	26 June 2020	Interim enforcement order received requiring additional information to be provided to the Tribunal before the Tribunal makes its final decision
P21120	44 lot subdivision	35 Carroll Lane, Greenvale	Appeal against failure to determine application within the statutory timeframe	Appeal by applicant	20 Jul 2020	To be heard
P21457.01	Erect and display a major promotion electronic pole sign	9-11 international Drive, Westmeadows	Appeal against refusal to grant a permit	Appeal by applicant	4 November 2020	To be heard

REPORT NO: SU491 (cont.)

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
P21659	Development of two double storey dwellings to the rear of the existing dwelling	15 Denman Court, Sunbury	Appeal against refusal to grant a permit	Appeal by applicant	4 Aug 2020	To be heard
PDP1095	Development Plan Approval	35 Spavin Drive, Sunbury	Appeal against non-determination of Development Plan application	Appeal by applicant	22 February 2021	To be heard
P22379	Display an electronic major promotion sign	31-69 Western Ave, Westmeadows	Appeal against decision of Council to grant a permit	Appeal by objector	29 March 2021	To be heard
P22502	Development of four double storey dwellings	34 Sunset Blvd, Jacana	Appeal against refusal to grant a permit	Appeal by applicant	12 April 2021	To be heard

4. MATTERS DETERMINED UNDER DELEGATION:

The following table lists all matters dealt with under delegation between 1 June 2020 to 30 June 2020.

MATTERS DEALT WITH UNDER DELEGATION			
P18846	Use and Development of a Place of Assembly (Function Centre/Place of Worship) Leisure and Recreation (indoor Recreation Facility/Gymnasium) Education Centre Food and Drink Premises Caretaker's Residence office (Radio Station/Consultation) Telecommunications Facility (Radio Mast) and Associated Buildings and Works and a Reduction in Car Parking Requirements	44-46 Kyabram St, Coolaroo	Amended plans endorsed (Secondary Consent)
P19210	Development of Two Double Storey Dwellings and One Single Storey Dwelling	145 Graham St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P19248	Construction of Multi-Dwellings and Reduction in Visitor Car Parking Requirements	11-33 Sommeville Dr, Roxburgh Park	Amended plans endorsed (Secondary Consent)
P14611	Use and Development of the Land for the Purpose of a Place of Worship with Associated Carparking.	250 Hume Hwy, Craigieburn	Extension of Time issued
P18353	The Development of Two Double Storey Dwellings with Associated Garages at the Rear of an Existing Dwelling	40 Gerbert St, Broadmeadows	Extension of Time issued

REPORT NO: SU491 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P19667	Development of Three Double Storey Dwellings	45 Cuthbert St, Broadmeadows	Extension of Time issued
P21240	5 Lot Subdivision Ps 820951v	24 Elizabeth St, Westmeadows	Extension of Time issued
P10930.02	The Development of Two (2) Two Storey Dwellings	10 Seymour St Broadmeadows	Amend Permit (Secondary Consent)
P18445.01	The Use and Development of an Industrial Warehouse (Wholesale Vehicle Sales and Storage) including Associated offices, Sales office (Wholesale Only) and Business Identification Signage	40 Decco Dr Campbellfield	Amend Permit (Secondary Consent)
P12717.04	Multi Lot Subdivision - Central Park Stage 15	360 Craigieburn Rd Craigieburn	Amend Permit/Plans (Secondary Consent)
P17412.01	Construction of a Garage	270 Bulla-Diggers Rest Rd Diggers Rest	Amend Permit/Plans (Secondary Consent)
P19814.02	Use and Development of a Medical Centre and Child Care Centre	495 Donnybrook Rd Mickleham	Amend Permit/Plans (Secondary Consent)
P20939	Variation of Restrictive Covenant	46 Greenvale Gardens Bvd Greenvale	Permit issued
P21268	The Use and Development of Land for a Childcare Centre, and to Alter/Create an Access to a Road Zone Category 1	5 Craigieburn Rd Craigieburn	Permit issued
P21335	Development of 11 Warehouses	62 Premier Dr Campbellfield	Permit issued
P21799	The Development of Two Double Storey Dwellings to the Rear of the Existing Dwelling	37 Nicholson Cres Meadow Heights	Permit issued
P22261	Multi Lot Residential Subdivision	70 Brendan Rd Greenvale	Permit issued
P22295	Change of Use to Allow a Place of Assembly, Education Centre, Associated Business Identification Signage and the Reduction in the Car Parking Requirements	1/38 Zakwell Ct Coolaroo	Permit issued
P22297	The Development of Two Double Storey Dwellings to the side of the Existing Dwelling	13 McNicol Cl Meadow Heights	Permit issued
P22312	Use and Development of Land for a Service Station, Retail and Food Shops, Signage and Eight townhouse Development	3 Highlander Dr Craigieburn	Permit issued
P22332	Alterations & Additions to Existing Medical Clinic	313 Barry Rd Campbellfield	Permit issued
P22366	Two Lot Subdivision and The Creation of a Carriageway Easement	9-31 Patullos Lane Somerton	Permit issued
P22367	Use the Existing Building for Rural industry (Potato Cake Production) & Reduction in the Statutory Car Parking Requirement	175 Arundel Rd Keilor	Permit issued

REPORT NO: SU491 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22386	Use and Development of a Function Centre, Reduction in Car Parking Requirements and Liquor License	14 Poa Ct Craigieburn	Permit issued
P22494	Development of Two Double Storey Dwellings	105 Harker St Sunbury	Permit issued
P22519	The Use and Development of Two Double Storey Dwellings	20 Tattenham Ct Attwood	Permit issued
P22564	Creation of Easement Cloverton Dp2 & Dp3c	150m Dwyer St Kalkallo	Permit Issued
P22565	Creation of Easement Cloverton Estate Dp3b	Lockerbie 1440 Hume Fwy Kalkallo	Permit Issued
P22575	Development of a Three Storey Mixed Use Development and Use of the Land for a Restricted Recreation Facility	17 Augusta Ave Campbellfield	Permit Issued
P22594	The Development of Ten (10) Warehouses and the Reduction in the Car Parking Requirements	11 Burnett St Somerton	Permit Issued
P22610	The Development of Eight Double Storey Dwellings including the Use and Development of Two Dwellings Under the MAEO02.	33 Rokewood Cres Meadow Heights	Permit Issued
P22616	Variation of a Restriction Created in Covenant instrument S383988w By Deletion of Clause 17.1.3 in Its Entirety	2 Casablanca Ct Greenvale	Permit Issued
P22617	Subdivision of the Land and Development of Six Warehouses with a Reduction in Car Parking in Accordance with the Endorsed Plans.	251-253 Rex Rd Campbellfield	Permit Issued
P22630	4 Lot Subdivision in Accordance with Ps 837180d	65 Kirkham Dr Greenvale	Permit Issued
P22671	Development of a Warehouse and a Reduction to the Car Parking Requirements in Accordance with Endorsed Plans	42 Fabio Ct Campbellfield	Permit Issued
P22672	Development of a Warehouse and a Reduction to the Car Parking Requirements	40 Fabio Ct Campbellfield	Permit Issued
P22674	Development of a Warehouse and a Reduction to the Car Parking Requirements	44 Fabio Ct Campbellfield	Permit Issued
P22689	Use and Development of a Service Station including Convenience Shop and Two Convenience Restaurants with Associated Signage	825 Mickleham Rd Greenvale	Permit Issued
P22707	Construction of Four (4) Dwellings	10 Pasley St Sunbury	Permit Issued
P22739	Development of Two Single Storey Dwellings	11 Pines Way Craigieburn	Permit Issued

REPORT NO: SU491 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22743	Buildings and Works to Allow Alteration and Addition of a First Floor office Associated with an Existing Warehouse and Reduction in the Car Parking Requirements.	76-106 National Bvd Campbellfield	Permit Issued
P22744	Construction of A Dwelling at the Rear of an Existing Dwelling	45 Dunkeld St Meadow Heights	Permit Issued
P22753	6 Lot Subdivision Ps 836191D	39 Blair St Broadmeadows	Permit Issued
P22759	4 Lot Subdivision Ps 833403G	38 Nepean St Broadmeadows	Permit Issued
P22775	Building and Works Associated with the Development of a Warehouse and Reduction in Car Parking and Removal of Native Vegetation	120 Northcorp Bvd Broadmeadows	Permit Issued
P22803	Use of the Land for a Residential Building (Student Accommodation Associated with Sirius College-Meadow Fair Campus) and Buildings and Works Associated with an Existing Building	8 Lilliput St Broadmeadows	Permit Issued
P22825	4 Lot Subdivision Ps 709155T	1500 Pascoe Vale Rd Coolaroo	Permit Issued
P22830	3 Lot Subdivision in Accordance with Ps 833620X	11-15 Smiley Rd Broadmeadows	Permit Issued
P22831	Use of the Land for the Purpose of a Restricted Recreational Facility (CalisThenics College)	24 Trade Park Dr Tullamarine	Permit Issued
P22865	5 Lot Subdivision Ps 838784N	10 Nova Ct Craigieburn	Permit Issued
P22885	Use of the Land for Purpose for Retail (Caravan Sales and Hire), Display of Advertising Signage and a Reduction to the Statutory Car Parking Rate	25-27 Catalina Dr Tullamarine	Permit Issued
P22889	5 Lot Subdivision Ps 841439N	5 Orbit Walk Roxburgh Park	Permit Issued
P22890	3 Lot Subdivision Ps 833785N	42 Meredith St Broadmeadows	Permit Issued
P22906	Removal of Easement	10 Lignum St Craigieburn	Permit Issued
P22914	The Development of the Land for Business Identification Signage	20a/1100 Pascoe Vale Rd Broadmeadows	Permit Issued
P22915	Development of a Shed	140 Palmer Rd Sunbury	Permit Issued
P22938	Removal of Native Vegetation Associated with the installation of a Grounded Mounted Solar PV Energy Generation System (Minor Utility installation)	185 Somerton Rd Coolaroo	Permit Issued

MATTERS DEALT WITH UNDER DELEGATION			
P22943	Buildings and Works for the Construction of a Canopy to the Existing Building.	1/65 Lara Way Campbellfield	Permit Issued
P22946	Buildings and Works Associated with the Construction of a Canopy and Amended Turning Circle to an Existing Warehouse.	76-82 Fillo Dr Somerton	Permit Issued
P22956	The Sale and Supply of Liquor	10-14 Onslow Ave Campbellfield	Permit Issued
P22977	Development of a Shed	8 The Ridge Oaklands Junction	Permit Issued
P22990	The Development of a Shed	2125 Mickleham Rd Mickleham	Permit Issued

S009012	4 Lot Subdivision - Multi-Unit	24 Stanhope Street, Broadmeadows	Plan Certified 3 June 2020
S009025	Creation of Easement	645 Barry Road, Westmeadows	Plan Certified 3 June 2020
S009079	3 Lot Subdivision - Multi-Unit	2 Lichfield Avenue, Jacana	Plan Certified 3 June 2020
S008575	3 Lot Subdivision - Multi-Unit	30 Alma Street, Craigieburn	Plan Certified 4 June 2020
S008575	3 Lot Subdivision - Multi-Unit	30 Alma Street, Craigieburn	Plan Certified 4 June 2020
S009094	3 Lot Subdivision - Multi-Unit	17 Fidge Court, Jacana	Plan Certified 4 June 2020
S009087	2 Lot Subdivision - Dual Occupancy	7 Housden Street, Broadmeadows	Plan Certified 9 June 2020
S009009	3 Lot Subdivision - Industrial	79 Yellowbox Drive, Craigieburn	Plan Certified 11 June 2020
S009121	2 Lot Subdivision - Dual Occupancy	2 Ophir Street, Broadmeadows	Plan Certified 11 June 2020
S009114	53 Lot Subdivision - Cloverton Estate - Stage 320	1440 Hume Freeway, Kalkallo	Plan Certified 18 June 2020
S008903	3 Lot Subdivision - Multi-Unit	76 Macedon Street, Sunbury	Plan Certified 19 June 2020
S008903	3 Lot Subdivision - Multi-Unit	76 Macedon Street, Sunbury	Plan Certified 19 June 2020
S009053	Plan of Creation Of Easement	150M Dwyer Street, Kalkallo	Plan Certified 19 June 2020
S009143	16 Lot Subdivision - Highlands Estate - Stage 261	120S Waterview Boulevard, Craigieburn	Plan Certified 19 June 2020
S009144	20 Lot Subdivision - Highlands Estate - Stage 262	120S Waterview Boulevard, Craigieburn	Plan Certified 23 June 2020
S009024	2 Lot Subdivision - Dual Occupancy	67 Dianne Avenue, Craigieburn	Plan Certified with Statement of Compliance 3 June 2020

REPORT NO: SU491 (cont.)

S008997	4 Lot Subdivision - Industrial	19 Northpark Drive, Somerton	Plan Certified with Statement of Compliance 11 June 2020
S009017	3 Lot Subdivision - Multi-Unit	34 Bliburg Street, Jacana	Plan Certified with Statement of Compliance 11 June 2020
S009001	2 Lot Subdivision - Dual Occupancy	12 Knight Court, Meadow Heights	Plan Certified with Statement of Compliance 14 June 2020
S008919	Variation of Restriction	2 Gillingham Crescent, Craigieburn	Plan Certified with Statement of Compliance 15 June 2020
S008212	3 Lot Subdivision - Multi-Unit	98 Kitchener Street, Broadmeadows	Plan Re-Certified 19 June 2020
S008212	3 Lot Subdivision - Multi-Unit	98 Kitchener Street, Broadmeadows	Plan Re-Certified 22 June 2020
S008655	44 Lot Subdivision - Highlands Estate - Stage 314	550 Craigieburn Road, Craigieburn	Plan Re-Certified 2 June 2020
S009088	2 Lot Subdivision - Merrifield Business Park - Stages 4 & 5	200M Donnybrook Road, Mickleham	Plan Re-Certified 25 June 2020
S008897	33 Lot Subdivision - Rosenthal Estate - Stage W10	16 Budburst Drive, Sunbury	Plan Re-Certified 26 June 2020
S008509	24 Lot Subdivision - 150 Section Road Estate	150 Section Road, Greenvale	Plan Re-Certified 30 June 2020
S009174	2 Lot Subdivision - Dual Occupancy	2 Woodlands Court, Craigieburn	Plan Re-Certified with Statement of Compliance 16 June 2020
S008671	44 Lot Subdivision - Trijena Estate - Stage 7	555P Donnybrook Road, Mickleham	Plan Re-Certified with Statement of Compliance 22 June 2020
S009156	2 Lot Subdivision - Dual Occupancy	7 Hoylake Court, Sunbury	Statement of Compliance 10 June 2020
S009077	2 Lot Subdivision - Dual Occupancy	2 Madeira Court, Roxburgh Park	Statement of Compliance 11 June 2020
S009145	2 Lot Subdivision - Industrial	44 Metrolink Circuit, Campbellfield	Statement of Compliance 11 June 2020
S008965	2 Lot Subdivision - Dual Occupancy	11 Harcourt Close, Sunbury	Statement of Compliance 11 June 2020
S008655	44 Lot Subdivision - Highlands Estate - Stage 314	550 Craigieburn Road, Craigieburn	Statement of Compliance 2 June 2020

S008513	16 Lot Subdivision - Kallo Estate - Stage 8	40 Dwyer Street, Kalkallo	Statement of Compliance 26 June 2020
S008468	16 Lot Subdivision - Mayfair Park Estate - Stage 2	120 Section Rd Greenvale	Statement of Compliance 26 June 2020
S009018	3 Lot Subdivision - Multi-Unit	21 Sunset Boulevard, Jacana	Statement of Compliance 29 June 2020
S008622	2 Lot Subdivision - Dual Occupancy	94 Mickleham Road, Tullamarine	Statement of Compliance 4 June 2020
S008108	22 Lot Subdivision - Kallo Estate - Stage 17	40 Dwyer Street, Kalkallo	Statement of Compliance 4 June 2020

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P17610.03	Buildings and Works Associated with an Extension to Existing Shopping Centre, Construction of a Medical Centre and Offices, Reduction in Car Parking and Access to a Road Zone Category 1	Shopping Centre 1-11 Greenvale Dr Greenvale	Notice Of Decision To Grant A Permit
P20869	The Development of Six Double Storey Dwellings Over Two Lots.	235 Widford St Broadmeadows	Notice of Decision to Grant a Permit
P22571	Development of Two Double Storey Dwellings to the Rear of the Existing Dwelling and Alterations to Existing Dwelling.	10 Smeaton Ct Craigieburn	Notice of Decision to Grant a Permit

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
No S173 Agreements approved for June 2020			

VICSMART PERMITS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P22749	2 Lot Subdivision	87 Debonair Pde Craigieburn	Permit issued
P22901	Alterations and Additions to Existing Building and Reduction in Car Parking Requirement	88 Merola Way Campbellfield	Permit issued
P22903	4 Lot Subdivision	319 Camp Rd Broadmeadows	Permit issued
P22955	2 Lot Subdivision	4 Mitchell Cres Meadow Heights	Permit Issued
P22958	2 Lot Subdivision	1 Cupar Pl Greenvale	Permit issued
P22963	3 Lot Subdivision	1 Wandin Ct Meadow Heights	Permit issued

REPORT NO: SU491 (cont.)

VICSMART PERMITS SIGNED UNDER DELEGATION			
FILE	**PROPOSAL**	**ADDRESS OF PROPERTY**	**ACTION TAKEN**
P22973	2 Lot Subdivision	3 Terrell Ct Roxburgh Park	Permit issued
P22991	2 Lot Subdivision	41 Scenery Dr Craigieburn	Permit Issued
P23018	2 Lot Subdivision	24 Kinloch Gr Greenvale	Permit issued
P23021	2 Lot Subdivision	145 Malmsbury Dr Meadow Heights	Permit Issued

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REPORT NO:	GE446
REPORT TITLE:	Building Control Services Delegation Report - 1 April 2020 - 30 June 2020
SOURCE:	Peter Jolly, Municipal Building Surveyor
DIVISION:	Planning and Development
FILE NO:	HCC18/344
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *Delegations Report to Council 1 April 2020 - 30 June 2020*

1. SUMMARY OF REPORT:

1.1 Council has discretionary powers under the *Building Act* 1993 *'Act'* and *the Building Interim Regulations* 2017 *'Regulations'* to approve building proposals that do not comply with the "deemed to satisfy" Rescode provisions of the regulations.

1.2 The new Building Regulations 2018 came into effect on 2 June 2018. The new regulations replace the previous *Building Interim Regulations 2017*. Whilst the same matters will be regulated, the regulation numbering and order has changed; as outlined in this report.

1.3 Council also has discretionary powers to approve other siting matters such as constructing buildings over easements, on land not sewered, on flood prone land and on designated land.

1.4 Places of Public Entertainment are required to comply with requirements for Occupancy Permits.

1.5 The siting and erection of Prescribed Temporary Structures require approval as set out in the Act and the Regulations.

1.6 This report provides Council with a summary of the 119 approvals granted during the period Building Control Services Delegation Report - 1 April 2020 - 30 June 2020.

2. RECOMMENDATION:

That this report be received and noted.

3. LEGISLATIVE POWERS:

3.1 *Building Act* 1993

3.2 *Building Regulations* 2018.

4. DISCUSSION:

4.1 Council is responsible for the administration and enforcement of the *Building Act* 1993 and the *Building Regulations* within the municipal district. The legislation gives discretionary powers to Council to approve building proposals that do not meet the "deemed to satisfy" provisions in the regulations. Such applications are processed and decided under delegation from Council.

4.2 Part 4 (BR2018 – Part 5) of the regulations (which mirrors Rescode in the Planning Scheme) controls the siting and design of single dwellings and associated outbuildings on allotments of area greater than 300m^2. A person may apply to Council for approval of a building design that does not comply with the standard (deemed to satisfy) siting provisions. The legislation refers to such approval as being the "Report and Consent" of Council. Such approval must be granted to facilitate the issue of a Building Permit.

REPORT NO: GE446 (cont.)

4.3 It should be noted that Building Regulations 'Rescode' siting requirements do not apply to multi dwelling developments or single dwellings on allotments with a site area less than 300m^2; and do not override Planning Permit siting requirements. For example, the minimum street setback applying to a dual occupancy development is determined by 'Rescode' under the Planning scheme and administered through the relevant Planning Permit. The Building Regulations do not apply.

4.4 The Municipal Building Surveyor has delegated authority from Council to decide such applications. The powers are exercised in accordance with the Planning Minister's Guideline MG/12 and Council's instrument of delegation. The regulations control a number of building siting and design matters as follows:

4.4.1 Regulation 408 - Maximum street setback *(BR2018 – r.73)*

4.4.2 Regulation 409 - Minimum street setback *(BR2018 – r.74)*

4.4.3 Regulation 410 - Building height *(BR2018 – r.75)*

4.4.4 Regulation 411 - Site coverage *(BR2018 – r.76)*

4.4.5 Regulation 412 – Permeability *(BR2018 – r.77)*

4.4.6 Regulation 413 - Car parking *(BR2018 – r.78)*

4.4.7 Regulation 414 - Side and rear setbacks *(BR2018 – r.79)*

4.4.8 Regulation 415 - Walls and Carports on boundaries *(BR2018 – r.80)*

4.4.9 Regulation 416 - Daylight to existing habitable room *(BR2018 – r.81)*

4.4.10 Regulation 417 - Solar access to existing north-facing windows *(BR2018 – r.82)*

4.4.11 Regulation 418 - Overshadowing of recreational private open space *(BR2018 – r.83)*

4.4.12 Regulation 419 – Overlooking *(BR2018 – r.84)*

4.4.13 Regulation 420 - Daylight to habitable room windows *(BR2018 – r.85)*

4.4.14 Regulation 421 - Private open space *(BR2018 – r.86)*

4.4.15 Regulation 422 - Siting of Class 10a buildings *(BR2018 – r.87)*

4.4.16 Regulation 424 - Front fence height *(BR2018 – r.89)*

4.4.17 Regulation 425 - Fence setbacks from side and rear boundaries *(BR2018 – r.90)*

4.4.18 Regulation 426 - Fences on or within 150mm of a side or rear boundary *(BR2018 – r.91)*

4.4.19 Regulation 427 - Fences on intersecting street alignments *(BR2018 – r.92 & r.93)*

4.4.20 Regulation 428 - Fences and daylight to windows in existing dwellings *(BR2018 – r.94)*

4.4.21 Regulation 429 - Fences and solar access to existing north-facing *(BR2018 – r.95)*

4.4.22 Habitable room windows *(BR2018 – r.95)*

4.4.23 Regulation 430 - Fences and overshadowing of recreational private open space *(BR2018 – r.96)*

4.4.24 Regulation 431 - Masts, poles etc *(BR2018 – r.97)*

4.4.25 Regulation 513 – Projections beyond street alignment *(BR2018 – r.109)*

REPORT NO: GE446 (cont.)

4.5 Council also has powers to approve (give Report and Consent) the construction of buildings in other circumstances. Such applications are decided under delegation by the Municipal Building Surveyor in consultation with other relevant departments. Such approval must be granted to facilitate the issue of a Building Permit. The relevant regulatory provisions are:

4.5.1 Regulation 310(1) *(BR2018 – r.130)* prohibits the construction of a building over an easement unless the Report and Consent of the service authority has been granted. Council is the service authority where an easement is vested in the Council. Council has adopted the Policy No. CP2006/05/72 to guide the administration of such applications.

4.5.2 Regulation 801 *(BR2018 – r.132 & r.187)* prohibits the construction of a building on land that does not have connection to sewerage unless the Report and Consent of Council has been granted.

4.5.3 Regulation 802 *(BR2018 – r.153)* prohibits the construction of buildings on land designated as being flood prone unless the Report and Consent of Council has been granted.

4.5.4 Regulation 806 *(BR2018 – r.154)* prohibits the construction of buildings on land designated under Part 10 of the *Water Act* 1989 unless the report and Consent of Council has been granted.

4.5.5 Regulation 604 *(BR2018 – r.116)* provides that the consent of Council must be obtained for any precautions intended to protect the safety of the public during building works that are proposed to be erected over the street alignment.

4.6 Places of Public Entertainment *(POPE)* are subject to requirements in the legislation for Occupancy Permits. Events involving the gathering of a large number of people, such as Concerts, Festivals, Fairs, Carnivals and Shows, are covered by the requirement for an Occupancy Permit, whether held on public or privately owned land.

4.7 Section 57 of the Act requires that the Municipal Building Surveyor approve the siting and erection of any Prescribed Temporary Structure on any land within the municipal district. This requirement applies to structures such as circus tents, large marquees, concert stages and the like, whether they are associated with a POPE or a private event.

4.8 Council has adopted the Policy No. CP2006/03/65 “Building Control Policy for Places of Public Entertainment and Prescribed Temporary Structures” which guides Council’s Building Surveyors in the assessment and approval of such applications. The purpose of the policy is to ensure that permits and approvals are granted taking into account public safety and amenity.

4.9 There were 119 of these matters approved during the period 1 April 2020 to 30 June 2020 as shown in Attachment 1.

5. CONCLUSION:

Council has various discretionary powers under building legislation to approve building siting and design proposals to facilitate the issue of a Building Permit. These powers are exercised by Council officers under delegation. Policy and procedures have been put in place to ensure that permits and approvals for Places of Public Entertainment and Prescribed Temporary Structures take into account public safety and amenity. This report provides Council with a summary of the approvals granted within the three-month period to 30 June 2020.

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ATTACHMENT 1

Application Ref:	Approval Date:	Property Address	Application Approval Details
eBRC20200019	1/04/2020	38 CATHERINE AVE TULLAMARINE VIC 3043	Regulation 130(1), Garage constructed over an easement.
eBRC20200022	1/04/2020	45-165 OLD SYDNEY RD MICKLEHAM VIC 3064	Regulation 153, to allow 10 Cabins to be constructed on land designated as liable to flooding.
BRC20200032	1/04/2020	1/5 FAWKNER ST WESTMEADOWS VIC 3049	Regulation 79, to allow a Verandah to be constructed to a height of 2955mm with a setback of 200mm from the western allotment boundary in lieu of 500mm.
eBRC20200052	1/04/2020	17 BROADFIELD RD BROADMEADOWS VIC 3047	Regulation 130(1), Warehouse/Office building constructed over an easement.
BRC20200039	1/04/2020	2 TRENTHAM DR GLADSTONE PARK VIC 3043	Regulation 82, to allow a Shed to be constructed 200mm from the western allotment boundary in lieu of 1000mm, where on the adjoining allotment and within 3000mm of the common boundary, there is a north facing habitable room window.
BRC20200041	1/04/2020	11 SCHOOL LANE BULLA VIC 3428	Regulation 153, to allow the construction of and Dwelling extension and a Garage as an addition to the existing Dwelling on land designated as liable to flooding.
BRC20200011	2/04/2020	24 STRATHEARN DR SUNBURY VIC 3429	Regulation 79, to allow a Shed to be setback of 400mm from the southern side allotment boundary of the allotment in lieu of 1000mm.
eBRC20200048	2/04/2020	6 SPYGLASS CT SUNBURY VIC 3429	Regulation 85, to allow habitable room windows of a Dwelling serving the Family, Kitchen, Dining and Bedroom 1 to face a Verandah that is not open for at least one-third of its perimeter.
BRC20190148	3/04/2020	12 WESTWARD HO DR SUNBURY VIC 3429	Regulation 130(1), Shed constructed over an easement.
eBRC20200009	3/04/2020	42 BECKVIEW CRES SUNBURY VIC 3429	Regulation 130(1), Dwelling foundation element fill and Retaining Wall constructed over an easement.
eBRC20200053	3/04/2020	8 FITZPATRICK CCT KALKALLO VIC 3064	Regulation 85, to allow Dwelling habitable room windows serving the Kitchen and Meals room to have a reduced light court width of 740mm in lieu of 1000mm.
eBRC20200066	3/04/2020	35 HOLLYHOCK RD CRAIGIEBURN VIC 3064	Regulation 80, to allow the construction of a Dwelling and Garage adjacent the northern allotment boundary where the total wall length is 15.75m in lieu of 12.93m.

eBRC20200070	3/04/2020	116 ST GEORGES BVD MICKLEHAM VIC 3064	Regulation 76, to allow the construction of a Dwelling and Garage where the total site coverage will be 63.21 percent of the allotment area in lieu of 60 percent.
eBRC20190288	7/04/2020	3 BRAEMAR CL GLADSTONE PARK VIC 3043	Regulation 80, to allow the construction of a Carport with a setback of 150mm from the eastern allotment boundary where the total combined length together with an existing Garage is 18.4m in lieu of 16.4m.
eBRC20190304	7/04/2020	19 LONGMIRE CT SUNBURY VIC 3429	Regulation 75, to allow a steel Garage to be constructed with a height of 4.172m in lieu of 3.6m at a setback distance of 150mm from the northern allotment boundary.
eBRC20190305	7/04/2020	19 LONGMIRE CT SUNBURY VIC 3429	Regulation 80, to allow a steel Garage to be constructed 150mm from the northern allotment boundary with an average height of 3.69m in lieu of 3.2m and a maximum height of 4.172m in lieu of 3.6m.
eBRC20200006	7/04/2020	30 METROPOLITAN AVE CRAIGIEBURN VIC 3064	Regulation 130(1), Garage constructed over an easement.
eBRC20190088	8/04/2020	37 BRUMMEL ST CRAIGIEBURN VIC 3064	Regulation 85, to allow habitable room windows serving bedroom 3, bedroom 4 and the theatre to face a Verandah which is not open for a third of its perimeter.
eBRC20190089	8/04/2020	37 BRUMMEL ST CRAIGIEBURN VIC 3064	Regulation 79, to allow a Verandah to be setback 0.0mm from the eastern, southern, and western side boundaries in lieu of 500mm.
eBRC20190347	8/04/2020	1 TAKETA WAY KALKALLO VIC 3064	Regulation 74, to allow a Dwelling to be setback 3.520m from the front street alignment in lieu of 4m.
eBRC20200080	8/04/2020	1690 MICKLEHAM RD MICKLEHAM VIC 3064	Regulation 154, to allow construction of an extension to a double storey Assembly Building on land designated as liable to flooding.
BRC20200009	9/04/2020	9 PALTARA CL MEADOW HEIGHTS VIC 3048	Regulation 130(1), Garage constructed over an easement.
eBRC20200018	9/04/2020	26 ARDOUR GR CRAIGIEBURN VIC 3064	Regulation 76, to allow the construction of a Verandah as an addition to the Dwelling where the total site coverage will be 64.16 percent of the allotment area in lieu of 60 percent.
eBRC20200063	9/04/2020	106 DEBONAIR PDE CRAIGIEBURN VIC 3064	Regulation 82, to allow a Garage wall to be sited 0.00mm from the southern side allotment boundary in lieu of 1000mm, where on the adjoining allotment, and within 3000mm of the common boundary, there is a north facing habitable room window facing the proposed building.

eBRC20200020	14/04/2020	61 ELLSCOTT BVD MICKLEHAM VIC 3064	Regulation 130(1), Shed constructed over an easement.
BRC20200015	15/04/2020	3 WENLYAN DR GREENVALE VIC 3059	Regulation 80, to allow a Garage wall setback 200mm from the northern allotment boundary to have a maximum average height of 3.29m in lieu of 3.2m.
eBRC20200060	15/04/2020	69 SOUTER AVE KALKALLO VIC 3064	Regulation 130(1), Dwelling eaves constructed over an easement.
eBRC20200061	15/04/2020	80 CARROLL LANE GREENVALE VIC 3059	Regulation 130(1) Dwelling foundation element site cut constructed over easement.
eBRC20200085	15/04/2020	13 FENNEL ST MICKLEHAM VIC 3064	Regulation 85, to allow Dwelling habitable room windows (W9 & W10) serving the Kitchen, Living and Dining rooms to face a light court which is 850mm wide clear to sky in lieu of 1000mm.
eBRC20200071	16/04/2020	275 HIGHLANDER DR CRAIGIEBURN VIC 3064	Regulation 130(1), Dwelling foundation element site cut and fill constructed over easement.
eBRC20200033	17/04/2020	9 FARADAY ST MICKLEHAM VIC 3064	Regulation 81, to allow a Garage wall with an average height of 3.15m to have a setback of 1.365m from an existing habitable room window on the adjoining allotment (7 Faraday St) in lieu of 1.582m.
eBRC20200054	17/04/2020	18 FAITH RD CRAIGIEBURN VIC 3064	Regulation 130(1), Verandah constructed over an easement.
eBRC20200034	20/04/2020	REAR 59-151 CRAIGIEBURN RD CRAIGIEBURN VIC 3064	Regulation 154, to allow two (2) Shade Sails to be constructed on designated land or works.
eBRC20200065	20/04/2020	49 JESICA RD CAMPBELLFIELD VIC 3061	Regulation 89, to allow a Front Fence to be constructed to a height of 2300mm in lieu of 1500mm.
BRC20200014	21/04/2020	3 WENLYAN DR GREENVALE VIC 3059	Regulation 75, to allow a Garage to be constructed with a height of 3818mm in lieu of 3600mm at a setback distance of 1000mm from the northern allotment boundary.
eBRC20200083	21/04/2020	5 PEAS HILL CT ATTWOOD VIC 3049	Regulation130(1), Dwelling eaves constructed over an easement.
eBRC20190362	22/04/2020	23 NESTING VSTA CRAIGIEBURN VIC 3064	Regulation 76, to allow a Verandah to be constructed as an addition to the Dwelling where the total site coverage will be 70.95 percent of the allotment area in lieu of 60 percent.
eBRC20200058	22/04/2020	72 LIGHT HORSE CCT SUNBURY VIC 3429	Regulation 153, to allow a Dwelling and Garage to be constructed on land designated liable to flooding.
eBRC20190278	23/04/2020	33 KENNY ST WESTMEADOWS VIC 3049	Regulation 130(1), Garage constructed over an easement.
eBRC20200056	24/04/2020	1010 MICKLEHAM RD GREENVALE VIC 3059	Regulation 153, to allow construction of Class 9b School Buildings on the land designated as liable to flooding.

eBRC20200067	24/04/2020	7 TARATA PL GREENVALE VIC 3059	Regulation 82, to allow a Garage to be constructed 0mm from the southern side allotment boundary in lieu of 1.0m, where on the adjoining allotment and within 3.0m of the common boundary there is a north facing Dwelling habitable room window.
eBRC20200102	27/04/2020	24 RYLANDES DR GLADSTONE PARK VIC 3043	Regulation 74, to allow a Dwelling to be setback 7000mm from the front street alignment in lieu of 7960mm.
eBRC20200049	28/04/2020	10 RETALLICK ST SUNBURY VIC 3429	Regulation 79, to allow a Garage wall to be constructed to a height of 3413mm with a setback of 0.0mm from the western allotment boundary in lieu of a 1.0m setback.
eBRC20200050	28/04/2020	10 RETALLICK ST SUNBURY VIC 3429	Regulation 80, to allow a Garage wall adjacent the western allotment boundary to have a maximum average height of 3413mm in lieu of 3200mm.
eBRC20200068	28/04/2020	38 LIGHT HORSE CCT SUNBURY VIC 3429	Regulation 153, to allow a Dwelling and Garage to be constructed on land liable to flooding.
eBRC20200013	29/04/2020	14 HEATHCOTE ST MICKLEHAM VIC 3064	Regulation 81, to allow a 3006mm high Garage wall to be setback 956mm from a Dwelling habitable room window on the adjoining allotment in lieu of 1000mm.
eBRC20200064	29/04/2020	74 LIGHT HORSE CCT SUNBURY VIC 3429	Regulation 153, to allow a Dwelling and Garage to be constructed on land designated liable to flooding.
eBRC20200084	29/04/2020	24 WENLYAN DR GREENVALE VIC 3059	Regulation 85, to allow Dwelling habitable room windows serving the Kitchen and Meals to face a light court that is not open for at least one-third of its perimeter.
eBRC20190299	30/04/2020	24 RYLANDES DR GLADSTONE PARK VIC 3043	Regulation 130 (1), Garage constructed over an easement.
BRC20190186	1/05/2020	23 PRIMROSE CRES MICKLEHAM VIC 3064	Regulation 130(1), Verandah constructed over an easement.
eBRC20200043	1/05/2020	11 CANDY RD GREENVALE VIC 3059	Regulation75, to allow a Garage wall on eastern boundary to be constructed to a height of 3822mm at a setback distance of 1000mm in lieu of 3600mm.
eBRC20200044	1/05/2020	11 CANDY RD GREENVALE VIC 3059	Regulation 80, to allow a Garage wall sited 200mm from eastern allotment boundary to have a maximum average wall height of 3429mm in lieu of 3200mm and maximum wall height of 3822mm in lieu of 3600mm.
BRC20200045	1/05/2020	7 KINGS COLLEGE CT ATTWOOD VIC 3049	Regulation 74, to allow the construction of a Dwelling with a setback of 7.5m from the front street alignment in lieu of 8.4m.

eBRC20200103	1/05/2020	35 HOLLYHOCK RD CRAIGIEBURN VIC 3064	Regulation 82, to allow a Dwelling to be constructed adjacent the southern allotment boundary with a setback of 0.0mm in lieu of 1000mm setback, where on the adjoining allotment (No.37 Lot 33260) there is a Dwelling with two north facing habitable room windows facing and setback approximately 1200mm from the common allotment boundary.
BRC20200019	4/05/2020	41 NICHOLSON CRES MEADOW HEIGHTS VIC 3048	Regulation 130(1), Dwelling (U4) Carport, Stairs and Eaves constructed over easement.
eBRC20200045	4/05/2020	17 FORMAN ST WESTMEADOWS VIC 3049	Regulation 116, approval to erect precautions over the street alignment.
eBRC20190277	5/05/2020	16 DUDLEY CT GLADSTONE PARK VIC 3043	Regulation 82, to allow a Dwelling to be constructed 0mm from the southern side allotment boundary in lieu of 1000mm, where on the adjoining allotment and within 3000m of the common boundary, there is a north facing Dwelling habitable room window.
eBRC20190342	5/05/2020	31 ORESUND ST CRAIGIEBURN VIC 3064	Regulation 79, to allow Garage wall to be constructed to a height of 3827mm with a setback of 200mm from the eastern allotment boundary in lieu of 1.07m setback.
eBRC20190343	5/05/2020	31 ORESUND ST CRAIGIEBURN VIC 3064	Regulation 80, to allow a Garage wall with a setback of 200mm from the eastern allotment boundary to have a maximum average height of 3287mm in lieu of 3200mm.
eBRC20200046	5/05/2020	17 FORMAN ST WESTMEADOWS VIC 3049	Regulation 90, to allow a side street alignment Fence to be constructed to a height of 2200mm at a setback of 0mm in lieu of 1000mm, along the eastern and southern allotment boundaries,
eBRC20200072	8/05/2020	14 FLEETWOOD DR GREENVALE VIC 3059	Regulation 89, to allow a front Fence to be constructed to a height of 1800mm in lieu of 1500mm.
eBRC20200090	8/05/2020	5 YORK PL SUNBURY VIC 3429	Regulation 79, to allow a Dwelling to be constructed to a height of 9.171m with a setback of 1.735m from the southern allotment boundary in lieu of 5.20m.
eBRC20200094	8/05/2020	20 SHEAF ST SUNBURY VIC 3429	Regulation 130(1), Dwelling foundation element filling constructed over an easement.
BRC20200046	8/05/2020	1/50 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048	Regulation 76, to allow the construction of a Verandah as an addition to the existing Dwelling where the total site coverage will be 80.89 percent of the allotment area in lieu of 60 percent.

BRC20200049	8/05/2020	1/50 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048	Regulation 77, to allow the construction of a Verandah as an addition to the existing Dwelling where the permeable surface is 19.11 percent of the allotment area in lieu of 20 percent.
eBRC20200024	11/05/2020	4 MINT PL MICKLEHAM VIC 3064	Regulation 130(1), Dwelling eaves constructed over an easement.
eBRC20200031	11/05/2020	58 BUNTING CRES KALKALLO VIC 3064	Regulation 85, to allow Dwelling habitable room windows serving Family, Meals, Dining and Rumpus rooms to face a light court which is not open for at least one-third of its perimeter.
eBRC20200099	12/05/2020	79 BROOK ST SUNBURY VIC 3429	Regulation 116, to allow the erection of precautions over the street alignment.
eBRC20200079	13/05/2020	24 CORONADO AVE CRAIGIEBURN VIC 3064	Regulation 130(1), Dwelling foundation element site cut and fill constructed over easement.
BRC20200050	13/05/2020	1/50 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048	Regulation 79, to allow a Verandah to be setback 200mm from the northern allotment boundary in lieu of 500mm.
BRC20200031	14/05/2020	1/5 FAWKNER ST WESTMEADOWS VIC 3049	Regulation 74, to allow a Verandah attached to a Dwelling to be setback 4000mm from the front street alignment in lieu of 7362mm.
eBRC20200074	15/05/2020	8 SHANE CT GLADSTONE PARK VIC 3043	Regulation 83, to allow the construction of a Shed which will result in overshadowing and reduced sunlight to the recreational private open space of the adjoining allotment (10 Shane Court Gladstone Park).
BRC20200043	15/05/2020	20 CIMBERWOOD DR CRAIGIEBURN VIC 3064	Regulation 74, to allow a Carport to be setback 5583mm from the front street alignment in lieu of 7100mm.
eBRC20200126	15/05/2020	19 EYRE ST WESTMEADOWS VIC 3049	Regulation 80, to allow the construction of a Dwelling Addition adjacent the northern allotment boundary where the total wall length is 28.65m in lieu of 20.17m.
eBRC20200051	18/05/2020	13 SPRINGBANK ST TULLAMARINE VIC 3043	Regulation 92(1), to allow a fence within 9m of a point of intersection of street alignments to be at a height of 2100mm in lieu of 1000mm.
eBRC20200101	18/05/2020	79 BROOK ST SUNBURY VIC 3429	Regulation 90, to allow a side Fence to be constructed to a height of 2400mm at a setback of 0mm in lieu of 1000mm, along the eastern allotment boundary.
eBRC20200015	19/05/2020	134 HIGHLANDER DR CRAIGIEBURN VIC 3064	Regulation 130(1), Dwelling foundation element filling constructed over an easement.
eBRC20200040	19/05/2020	14 FISHER GR TULLAMARINE VIC 3043	Regulation 130(1), Garage constructed over an easement.

eBRC20200093	19/05/2020	117 FAIRWAYS BVD CRAIGIEBURN VIC 3064	Regulation 83, to allow the construction of a Dwelling on the allotment which will result in overshadowing and reduce sunlight of the adjoining allotments (No. 115 and 119 fairways BVD) recreational private open space.
eBRC20200100	19/05/2020	7 MILESTONE ST GREENVALE VIC 3059	Regulation 74, to allow a Dwelling to be setback 3550mm from the front street alignment boundary in lieu of 4000mm.
BRC20200052	22/05/2020	13 JACKA ST MICKLEHAM VIC 3064	Regulation 85, to allow Dwelling habitable room windows serving the Family room to face an alfresco that is not open for at least one-third of its perimeter.
BRC20200053	22/05/2020	13 JACKA ST MICKLEHAM VIC 3064	Regulation 76, to allow a Verandah to be constructed as an addition to the Dwelling where the total site coverage will be 66.36 percent of the allotment area in lieu of 60 percent.
eBRC20200121	22/05/2020	4 LAMBIE WAY ROXBURGH PARK VIC 3064	Regulation 85, to allow Dwelling habitable room windows serving a Study, Family room and Kitchen to face a light court that is not open for at least one-third of its perimeter.
eBRC20200122	25/05/2020	164 GAP RD SUNBURY VIC 3429	Regulation 130(1), Garage constructed over an easement.
eBRC20200123	25/05/2020	48 ARDSLEY CCT CRAIGIEBURN VIC 3064	Regulation 130(1), Verandah constructed over an easement.
BRC20190165	26/05/2020	18 PALAMINO VALLEY CT GREENVALE VIC 3059	Regulation 75, to allow a Garage to be constructed to a height of 4.1m in lieu of 3.6m at a setback distance of 1.0m from the eastern allotment boundary.
eBRC20200047	26/05/2020	17 TIVOLI WAY MICKLEHAM VIC 3064	Regulation 74, to allow a Dwelling to be set back 4000mm from the front street alignment boundary in lieu of 4840mm.
eBRC20200127	26/05/2020	19 PALMYRA ST GREENVALE VIC 3059	Regulation 130(1), Early Learning Centre eaves constructed over an easement.
BRC20200008	1/06/2020	21 HORIZON BVD GREENVALE VIC 3059	Regulation 130(1), Pool Safety Barrier constructed over an easement.
eBRC20200117	1/06/2020	10 STOCKDALE AVE DALLAS VIC 3047	Regulation 74, to allow a Dwelling with a 4.195m high front Porch to be setback 7.12m from the front street alignment in lieu of 9m.
eBRC20200088	2/06/2020	8 JAMESINA CT WESTMEADOWS VIC 3049	Regulation 90, to allow a side street alignment Fence to be constructed to a height of 2600mm at a setback of 0mm in lieu of 2000mm, along the eastern allotment boundaries,
eBRC20200091	2/06/2020	13 RHUBARB PL MICKLEHAM VIC 3064	Regulation 75, to allow a Garage wall to be constructed to a height of 3746mm in lieu of 3600mm at a setback distance of 1000mm from the eastern allotment boundary.

eBRC20200092	2/06/2020	13 RHUBARB PL MICKLEHAM VIC 3064	Regulation 80, to allow a Garage wall to be constructed along the eastern boundary with an average height of 3295mm in lieu of 3200mm.
eBRC20200130	2/06/2020	11 HAMERSLEY RD CRAIGIEBURN VIC 3064	Regulation 79, to allow a timber Deck to be setback 0 from the eastern allotment boundary in lieu of 1.0m.
BRC20200048	3/06/2020	1/50 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048	Regulation 85, to allow Dwelling habitable room windows serving Bedroom 1 and Bedroom 2 to face a light court that is not open for at least one-third of its perimeter.
eBRC20200135	3/06/2020	16 CUMBERLAND CH SUNBURY VIC 3429	Regulation 74, to allow a Dwelling to be setback 4000mm from the front street alignment boundary in lieu of 5022mm.
eBRC20190349	4/06/2020	84 ERINBANK CRES WESTMEADOWS VIC 3049	Regulation 74, to allow a Carport to be set back 6.0m from the front street alignment boundary in lieu of 6.53m.
BRC20200055	4/06/2020	WILLOWBROOK RESERVE 317-349 MICKLEHAM RD WESTMEADOWS VIC 3049	Regulation 130 (1), Extension of an existing Council assembly building constructed over an easement.
BRC20180257	5/06/2020	12 TANGEMERE AVE TULLAMARINE VIC 3043	Regulation 89, to allow a Front fence to be constructed to a height of 2000mm in lieu of 1500mm.
eBRC20190209	9/06/2020	20 FREIGHT RD TULLAMARINE VIC 3043	Regulation 130(1), Warehouse constructed over an easement.
eBRC20200016	9/06/2020	61 ERROL BVD MICKLEHAM VIC 3064	Regulation 130(1), Shed constructed over an easement.
eBRC20200095	9/06/2020	10 BLACKBERRY ST MICKLEHAM VIC 3064	Regulation 130(1), Dwelling foundation element site cut and Dwelling Eaves constructed over an easement.
eBRC20200111	10/06/2020	31 ALTO CRES GREENVALE VIC 3059	Regulation 130(1), Dwelling foundation element site cut constructed over an easement.
eBRC20200087	12/06/2020	16 ROCHESTER DR MICKLEHAM VIC 3064	Regulation 74, to allow a Dwelling to be setback 3640mm from the front street alignment in lieu of 4950mm.
eBRC20200134	15/06/2020	16 CUMBERLAND CH SUNBURY VIC 3429	Regulation 81, to allow a Garage wall with an average height of 3.12m to have a setback of 1.25m from an existing habitable room window on the adjoining allotment (14 Cumberland Ch) in lieu of 1.616m.
eBRC20190363	16/06/2020	23 NESTING VSTA CRAIGIEBURN VIC 3064	Regulation 85, to allow Dwelling Habitable room windows serving a Dining, Family room and Kitchen to face a light court that is not open for at least one-third of its perimeter.
eBRC20200139	17/06/2020	1010 MICKLEHAM RD GREENVALE VIC 3059	Regulation 153, to allow construction of a Toilet block associated with a Class 9b School Building on land designated as liable to flooding.

BRC20200035	18/06/2020	7 WELLAND DR MICKLEHAM VIC 3064	Regulation 130(1), Verandah constructed over an easement.
eBRC20200105	18/06/2020	43 KEEPER ST SUNBURY VIC 3429	Regulation 80, to allow a Garage wall adjacent the western allotment boundary to have a maximum average height of 3565mm in lieu of 3200mm, and a maximum height of 3615mm in lieu of 3600mm.
eBRC20200146	18/06/2020	41 COCHRANE AVE MICKLEHAM VIC 3064	Regulation 81, to allow a Garage wall with a maximum height of 3.15m to have a setback of 1.4m from existing habitable room windows on the adjoining allotment (39 Cochrane Ave) in lieu of 1.575m.
eBRC20200104	23/06/2020	43 KEEPER ST SUNBURY VIC 3429	Regulation 74, to allow a Dwelling to be setback 3749mm from the front street alignment in lieu of 4000mm.
eBRC20200115	24/06/2020	7 CORAL CT CRAIGIEBURN VIC 3064	Regulation 130(1), Shed constructed over an easement.
eBRC20200062	26/06/2020	7 MILESTONE ST GREENVALE VIC 3059	Regulation 130(1), Dwelling retreat constructed over an easement.
eBRC20200086	26/06/2020	3 LEANE WAY MICKLEHAM VIC 3064	Regulation 74, to allow a Dwelling to be setback 2540mm from the front street alignment in lieu of 3000mm.
eBRC20200154	26/06/2020	41 ELEVATION BVD CRAIGIEBURN VIC 3064	Regulation 81, to allow a 3302mm high Garage wall to be setback 2890mm from a Dwelling habitable room window on the adjoining allotment (43 Elevation Bvd CRAIGIEBURN).
BRC20200051	29/06/2020	13 JACKA ST MICKLEHAM VIC 3064	Regulation 79, to allow the construction of a Verandah to be setback 200mm from the north western boundary in lieu of 500mm.
BRC20200029	30/06/2020	51 BUSHFIELD CRES COOLAROO VIC 3048	Regulation 74, to allow a Dwelling to be setback 4974mm from the front street alignment boundary in lieu of 7600mm.
eBRC20200131	30/06/2020	56 SOMERSET RD CAMPBELLFIELD VIC 3061	Regulation 130(1), Dwelling eaves constructed over an easement.
eBRC20200140	30/06/2020	14 WESTON ST MICKLEHAM VIC 3064	Regulation 76, to allow the construction of a Verandah as an addition to the Dwelling where the total site coverage will be 61.25 percent of the allotment area in lieu of 60 percent.

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REPORT NO:	GE447
REPORT TITLE:	S173 Agreements - Building Over Easement - 1 April 2020 - 30 June 2020
SOURCE:	Peter Jolly, Municipal Building Surveyor
DIVISION:	Planning and Development
FILE NO:	HCC18/305
POLICY:	Construct Buildings Over Easements
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *S173 Agreements Reports to Council 1 April 2020 - 30 June 2020*

1. SUMMARY OF REPORT:

This report details the Construct Building Over Easement agreements entered into under Section 173 of the Planning and Environment Act 1987 (the Act). Thirty-two Section 173 Agreements relating to consent to build over easements granted with conditions were entered into during the period 1 April 2020 to 30 June 2020. This report advises Council of the signing of the Agreements under Council delegation. The signing of the listed agreements finalises these consents.

2. RECOMMENDATION:

That Council notes the listing of all Agreements under *Section 173 of the Planning and Environment Act* 1987 dealt with under delegation between 1 April 2020 and 30 June 2020 (Attachment 1).

3. LEGISLATIVE POWERS:

3.1 *Building Regulations* 2018.

3.2 S173 of the *Planning and Environment Act* 1987.

4. DISCUSSION

4.1 Proposal

4.1.1 Regulation 36 (3) of the *Building Regulations* 2018 requires the consent and report of a Council and other service authorities to an application for a Building Permit to construct a building over an easement vested in the Council or a service authority.

4.1.2 Section 173 of the *Planning and Environment Act* 1987 enables a Responsible Authority to enter into an agreement with a landowner for an area covered by a planning scheme for which it is the responsible authority.

4.1.3 Council has received applications to construct buildings over drainage easements and can consent to these proposals pursuant to Regulation 36(3) of the *Building Regulations* 2018.

4.1.4 The Municipal Building Surveyor has delegated authority to consent to construction over a drainage easement.

4.1.5 Council has adopted the *Construct Buildings over Easements* Policy, which guides staff in assessing such applications where easements are vested in Council. The procedure for assessing such applications is as follows:

REPORT NO: GE447 (cont.)

(a) Plans of the proposal, together with a copy of the property title and relevant service authority comments (if available), are referred to the Traffic and Civil Design teams for comment.

(b) If the application is to be approved, the owner is required to enter into an agreement, made pursuant to Section 173 of *the Planning and Environment Act* 1987, which preserves Council's interests in the easement.

(c) When the agreement is completed, the consent is granted and a building permit can be issued.

(d) Council must execute the completed agreement. The signed agreement is lodged with the Office of Titles for registration on the certificate.

5. CONCLUSION

This report provides details of Section 173 Agreements signed under Council delegation. The signing of the listed agreements finalises these consents.

Ref.	Address
BRC20190148	12 Lot 1505 Westward Ho Drive, Sunbury, Victoria 3429
BRC20190186	23 Primrose Crescent, Mickleham, Victoria 3064
BRC20200008	21 Lot 1013 Horizon Boulevard, Greenvale, Victoria 3059
BRC20200009	9 Lot 2 Paltara Close, Meadow Heights, Victoria 3048
BRC20200019	41 Lot 2054 Nicholson Crescent, Meadow Heights, Victoria 3048
BRC20200035	7 Lot 1222 Welland Drive, Mickleham, Victoria 3064
eBRC20190222	8 Lot 50 Crosbie Court, Sunbury, Victoria 3429
eBRC20190299	24 Lot 9 Rylandes Drive, Gladstone Park, Victoria 3043
eBRC20190322	25 Lot A Isparta Mews, Roxburgh Park, Victoria 3064
eBRC20190355	20 Lot 2231 Jacka Street, Mickleham, Victoria 3064
eBRC20190357	84-86 Lot 135 Fillo Drive, Somerton, Victoria 3062
eBRC20200006	30 Lot 420 Metropolitan Avenue, Craigieburn, Victoria 3064
eBRC20200009	42 Lot 348 Beckview Crescent, Sunbury, Victoria 3429
eBRC20200010	17 Lot 30337 Prestige Drive, Kalkallo, Victoria 3064
eBRC20200015	134 Lot 30456 Highlander Drive, Craigieburn, Victoria 3064
eBRC20200019	38 Lot 11 Catherine Avenue, Tullamarine, Victoria 3043
eBRC20200020	61 Lot 618 Ellscott Boulevard, Mickleham, Victoria 3064
eBRC20200024	4 Lot 516 Mint Place, Mickleham, Victoria 3064
eBRC20200032	48 Lot 17 Carroll Lane, Greenvale, Victoria 3059
eBRC20200040	14 Lot 594 Fisher Grove, Tullamarine, Victoria 3043
eBRC20200052	17 Lot 72 Broadfield Road, Broadmeadows, Victoria 3047
eBRC20200054	18 Lot 428 Faith Road, Craigieburn, Victoria 3064
eBRC20200061	80 Lot 1 Carroll Lane, Greenvale, Victoria 3059
eBRC20200071	275 Lot 33242 Highlander Drive, Craigieburn, Victoria 3064
eBRC20200079	24 Lot 31214 Coronado Avenue, Craigieburn, Victoria 3064
eBRC20200083	5 Lot 298 Peas Hill Court, Attwood, Victoria 3049
eBRC20200094	20 Lot 1307 Sheaf Street, Sunbury, Victoria 3429
eBRC20200111	31 Lot 37 Alto Crescent, Greenvale, Victoria 3059
eBRC20200115	7 Lot 93 Coral Court, Craigieburn, Victoria 3064
eBRC20200122	164 Lot 5 Gap Road, Sunbury, Victoria 3429
eBRC20200123	48 Lot 4133 Ardsley Circuit, Craigieburn, Victoria 3064
eBRC20200127	19 Lot A Palmyra Street, Greenvale, Victoria 3059

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REPORT NO:	GE448
REPORT TITLE:	Chief Executive Officer - Contract of Employment
SOURCE:	Carly Moore, Mayor and Chairperson of CEO Review Committee
DIVISION:	Chief Executive Officer
FILE NO:	Personnel Part A
POLICY:	---
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	Nil

1. SUMMARY OF REPORT:

This report relates to the reappointment of Mr Domenic Isola as Council's Chief Executive Officer for a further 4-year term pursuant to a new contract of employment.

2. RECOMMENDATION:

That Council endorses, signs and seals the Contract of Employment for Mr Domenic Isola as Hume City Council's Chief Executive Officer for the period 6 August 2020 to 5 August 2024.

3. LEGISLATIVE POWERS:

Local Government Act 1989.

4. DISCUSSION:

Council adopted a recommendation on 10 March 2020 to appoint Mr Domenic Isola as the Chief Executive Officer of Hume City Council for a further 4 years and the Contract of Employment should be signed and sealed.

5. CONCLUSION:

Council should endorse, sign and seal the Contract of Employment for Mr Domenic Isola as the Chief Executive Officer of Hume City Council for the period 6 August 2020 to 5 August 2024.

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REPORT NO:	GE449
REPORT TITLE:	Amendment to Council Meeting Schedule - September 2020
SOURCE:	Gavan O'Keefe, Manager Governance Brad Mathieson, Senior Governance Officer
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

1.1 Due to the upcoming Local Government elections, Council will enter caretaker period from midnight on Tuesday 22 September 2020, which will place limitations on the decisions that Council can make.

1.2 This report provides a revision to the meeting dates scheduled in September, which will allow for both September 2020 Council meetings to be conducted prior to the caretaker period commencing.

2. RECOMMENDATION:

2.1 THAT the Hume City Council Meeting Schedule for September 2020, be amended as follows:

DATE	MEETING TYPE	VENUE
Monday 7 September 2020	**Ordinary**	**Virtual meeting**
Monday 21 September 2020	**Ordinary (Town Planning)**	**Virtual meeting**

2.2 THAT all meetings start at 7.00pm.

2.3 THAT the amended Council Meeting dates and starting time of 7.00pm be advertised on Council's website.

3. LEGISLATIVE POWERS:

3.1 Sections 83(a), 83(b), and 89 of the *Local Government Act 1989* ('the Act') relating to the conduct of Council Meetings.

3.2 The Local Government Act 2020

3.3 *The COVID-19 Omnibus (Emergency Measures) Bill 2020*

3.4 Council's Code of Meeting Procedures 2013

4. FINANCIAL IMPLICATIONS:

No costs associated with the advertising on Council's website.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

REPORT NO: GE449 (cont.)

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate change adaptation has been considered and the recommendations of this report give no rise to any matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

Community consultation is not applicable for this matter.

An advertisement will be placed on Council's website of the amended meeting schedule.

9. DISCUSSION:

9.1 At the Council Meeting held on Monday 10 March 2020, Council adopted the Meeting schedule for July 2020 – June 2021.

9.2 At the Council Meeting held on Monday 14 April 2020, Council adopted an amendment to the proposed schedule for Council Meetings being held from April 2020 – June 2020, that all meetings be held from the Town Hall Broadmeadows until further notice due to restrictions put in place by the State Government surrounding the COVID-19 pandemic.

9.3 Following the passing of the Bill, the *COVID-19 Omnibus (Emergency Measures) Bill 2020, the COVID-19 Temporary Measures of the Local Government Act 2020 (Part 12, Section 394)* makes a provision for Councillors to participate in the meeting via electronic means, until Part 12 is scheduled to be repealed on 2 November 2020.

9.4 At the Council Meeting held on Monday 11 May, Council adopted a Variation to the Code of Meeting Procedures, which, in complying with the *COVID-19 Omnibus (Emergency Measures) Act 2020*, and the *Minister's Good Practice Guidelines MGDG-1: Virtual Meetings*, made allowance for the livestreaming of all Council Meetings.

9.5 Council will enter the Caretaker Period from midnight on Tuesday 22 September 2020, until 6pm on Election Day Saturday 24 October 2020.

9.6 Council has formally adopted the Election Caretaker Period Policy 2020 which, outlines the limitations of Council's decision-making process during the caretaker period. This includes that Council cannot make 'major decisions'.

9.7 As such, it is considered appropriate that Council consider moving the scheduled meeting dates to allow for the last Council Meeting of September to deal with 'major decisions', it is proposed that meetings initially scheduled for:

9.7.1 Monday 14 September 2020 – Ordinary

9.7.2 Monday 28 September 2020 – Ordinary (Town Planning)

instead be scheduled to:

9.7.3 Monday 7 September 2020 – Ordinary

9.7.4 Monday 21 September 2020 – Ordinary (Town Planning)

9.8 The new venues for September are proposed to be updated to the Broadmeadows Global Learning Centre, with the consideration that social distancing rules may still be in place at this time, and that live streaming of Council meetings may continue up until 2 November 2020, as prescribed by the COVID-19 Omnibus (Emergency Measures) Bill 2020 and the *COVID-19 Temporary Measures of the Local Government Act 2020 (Part 12, Section 396).*

REPORT NO: GE449 (cont.)

10. CONCLUSION:

The amendment of the dates of Council's meetings for the month of September, will allow Council to continue to make 'major decisions' at both Council meetings prior to the Caretaker Period which will come into effect on midnight Tuesday 22 September 2020.

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REPORT NO:	GE450
REPORT TITLE:	Council Plan 2017-2021 (2020/21 Actions) Incorporating the Strategic Resource Plan and Disability Action Plan
SOURCE:	Joel Farrell, Manager Organisational Performance & Engagement
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. *Hume City Council Plan 2017-2021 (2020-2021 Actions)*

1. SUMMARY OF REPORT:

In accordance with Sections 125 and 126 of the *Local Government Act 1989*, this report presents the Council Plan 2017-2021 (2020/21 Actions) incorporating the Strategic Resource Plan. This Council Plan also incorporates the Disability Action Plan.

A copy of the *Draft Council Plan 2017-2021 (2019/20 Actions)* was considered by Council on Monday 27 April 2020 and made available for public inspection and submission between 29 April and 10 June 2020.

2. RECOMMENDATION:

In accordance with Sections 125 and 126 of the Local Government Act 1989, Council adopt the Council Plan 2017-2021 (2020/21 Actions) incorporating the Strategic Resource Plan [refer Attachment One].

3. LEGISLATIVE POWERS:

Local Government Act 1989:

Section 125 – Council Plan

Section 126 – Strategic Resource Plan

Section 129 – Public Notice

Section 223 – Right to make submission.

Local Government (Planning and Reporting) Regulations 2014

Victorian Disability Act 2006

4. FINANCIAL IMPLICATIONS:

In accordance with Section 126 of the *Local Government Act 1989*, the Council Plan must contain a Strategic Resource Plan of the resources required to achieve the strategic objectives for at least the next four financial years.

The Strategic Resource Plan identifies the financial and non-financial resources required to accomplish the objectives and strategies of the Council Plan.

REPORT NO: GE450 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Sustainability, including environmental sustainability, is a guiding principle of Council's Corporate Planning Framework. The development of the *Council Plan 2017-2021 (2020/21 Actions)* has considered a broad number of environmental sustainability issues in the development of actions, with Theme 4 of the Council Plan providing particular focus and attention to minimising Council's environmental impact and promoting broader environmental awareness to Hume City residents.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The development of the *Council Plan 2017-2021 (2020/21 Actions)* considers climate change adaptation where relevant.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Strategic Indicators of the *Council Plan 2017-2021 (2020/21 Actions)* were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006.*

8. COMMUNITY CONSULTATION:

8.1 The *Council Plan 2017-2021 (2020/21 Actions)* has been informed by a continuous and extensive process of community consultation and engagement throughout the year. Details of the community consultation activities undertaken are outlined on page 35 of the *Council Plan 2017-2021 (2020/21 Actions)* [Attachment One].

8.2 Further opportunities for public submissions and feedback on the *Draft Council Plan 2017-2021 (2020/21 Actions)* were to be made available from 29 April to 10 June 2020 – this included an extension of the public exhibition period for an additional two weeks due to the impacts of COVID-19. A Committee of the Whole of Council was convened to hear submissions on Monday 1 June 2020 at 6:30pm at the Town Hall Broadmeadows.

8.3 No submissions were received on the Council Plan.

9. DISCUSSION:

9.1 In accordance with Section 125 of the *Local Government Act 1989*, Council is required to prepare a Council Plan, including the Strategic Objectives of Council, the Strategies for achieving the objectives and the Strategic Indicators for monitoring the achievement of the objectives over the Council term (2017-2021).

9.2 The *Council Plan 2017-2021 (2020/21 Actions)* contains the 5 Themes, 12 Strategic Objectives and 46 Community Expectations from *Hume Horizons 2040*. 113 Actions have been proposed for delivery in 2020/21.

9.3 The 'Themes' and 'Strategic Objectives' for the *Council Plan 2017-2021 (2020/21 Actions)* are:

Theme 1: A well-educated and employed community.

Strategic Objectives:

1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

1.2 Create conditions which support business growth and create local jobs for Hume residents.

Theme 2: A healthy and safe community.

Strategic Objectives:

2.1 Foster a community which is active and healthy.

2.2 Strengthen community safety and respectful behaviour.

REPORT NO: GE450 (cont.)

Theme 3: A culturally vibrant and connected community.

Strategic Objectives:

3.1 Foster socially connected and supported communities.

3.2 Strengthen community connections through local community events and the arts.

Theme 4: A sustainably built and well-maintained city with an environmentally engaged community.

Strategic Objectives:

4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural places.

4.2 Create community pride through a well-designed and maintained City.

4.3 Create a connected community through efficient and effective car and public transport.

Theme 5: A well-governed and engaged community.

Strategic Objectives:

5.1 Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040.*

5.2 Create a community actively involved in civic life.

5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.

9.4 In accordance with the *Victorian Disability Act 2006 (Section 38),* Council has prepared the *Council Plan 2017-2021* to incorporate the requirements of the *Disability Action Plan*. This includes a 'Disability in Hume City' profile and 2020/21 actions that are highlighted on pages 29-31 of the *Council Plan 2017-2021 (2020/21 Actions)* (Attachment One).

9.5 25 Strategic Indicators have been developed to monitor progress with achievement of each Strategic Objective of the Council Plan.

9.6 Progress on the Actions and Strategic Indicators of the *Council Plan 2017-2021 (2019/20 Actions)* will be reported quarterly throughout 2019/20.

9.7 In accordance with Section 125 of the Act, the adopted *Council Plan 2017-2021 (2020/21 Actions)* incorporating the *Strategic Resource Plan* will be forwarded to the Minister for Local Government and be provided on Council's website by 15 July 2020.

10. CONCLUSION:

The Council Plan is a requirement of the *Local Government Act 1989*. The Council Plan 2017-2021 (2020/21 Actions) incorporating the Strategic Resource Plan aligns with the Themes and Community Expectations of *Hume Horizons 2040*. It outlines the outcomes to be achieved during the Council term and indicators for monitoring the achievement of the objectives. This Council Plan also incorporates the Disability Action Plan

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HUME CITY COUNCIL

COUNCIL PLAN 2017–2021 (2020/21 ACTIONS)

Incorporating the Disability Action Plan and Strategic Resource Plan 2020/21 – 2023/24



Hume City Council **Council Plan 2017–2021**
(2020/21 Actions)

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A MESSAGE FROM THE MAYOR AND CHIEF EXECUTIVE OFFICER

Hume is one of Australia's most vibrant, diverse and fastest-growing municipalities, expected to welcome more than 70,000 new residents in the next decade.

The *Council Plan 2017-2021* is Council's commitment to positive outcomes for those who live, work and study in Hume.

Making the lives of our community better is Council's motivation for what and how we do things at Hume City Council.

This year, the coronavirus has had an enormous impact on everyone in our community.

Governments around the world have implemented a range of measures to slow the spread of COVID-19, to reduce the impact on the health system, and to save lives.

This Council Plan and supporting 2020/21 Budget responds to impacts in these uncertain times, by continuing to deliver on our positive plan for the future, while maintaining Council's services and practices that build on good governance, sound financial management, principles of social justice and environment sustainability.

Council is investing $5.5 million to support local businesses, sporting clubs, community groups and its ratepayers with a stimulus package that responds directly to the impacts of the coronavirus.

We are also continuing to invest with $108 million committed in new capital works for 2020/21 to support the local economy and employment.

The Strategic Objectives outline in this document have been determined by the Council and heavily informed by community input and our long-term community plan, Hume Horizons 2040. The Hume community provided feedback through workshops, engagement sessions, surveys and in writing.

This plan sets out to inform the community on the role that Council plays in local, state and federal issues and priorities. Council plays many roles to achieve the vision and aspirations of our community as well as delivering in our own capacity as a service provider and statutory authority.

Council will advocate for services and infrastructure to pursue partnerships with other levels of government, service providers and businesses, and facilitate opportunities for our community to grow and prosper.

This plan will continue to implement the key themes and strategic directions that we have been working on since the development of the long-term plan, *Hume Horizons 2040*. These priority themes are:

- A well-educated and employed community,
- A healthy and safe community,
- A culturally vibrant and connected community,
- A sustainably built and well-maintained City with an environmentally engaged community, and
- A well-governed and engaged community.

Under these themes, we have set realistic actions and targets. These, together with our strong financial position, our open and accountable leadership and proven track record of getting things done will see the Hume community thrive in the future.

With more people choosing to call Hume home each year, we expect to welcome more than 70,000 residents over the next decade. Council has undertaken significant planning for this growth, so that we can continue to provide high quality services that meet the needs of our growing community.

Council will continue to deliver all of its services and programs in a manner that will ensure a continued strong financial position for the city. This responsible management will build a solid foundation for future generations to enjoy.

Under this plan, Council aims to provide a balance to ensure we deliver the services, facilities and infrastructure that families and businesses need today, while planning for future generations.

We are proud of this plan and pleased that the community chose to participate so actively in the development of the priorities for Hume. We look forward to implementing the strategies outlined in the *Council Plan 2017–2021*, and to see the benefits that it will bring for our community.

This is an exciting time in Hume and we are pleased to present the *Hume City Council Plan 2017–2021 (2020/21 Actions).*

Moore

Cr. Carly Moore
Mayor of Hume City

Domenic Isola
Chief Executive Officer

RESPONDING TO COVID-19

Since March 2020, COVID-19 has had an enormous impact on the lives of Hume City residents and businesses.

We understand many of our residents have either lost their jobs or been stood down from work, while some businesses have been forced to close or adapt to government restrictions – for a second time in less than six months.

Hume City Council is here to help.

Many households in our community face significant socio-economic challenges. Caring for the health, wellbeing and economic welfare of our community and staff is our highest priority.

Council is responding to this crisis by increasing support services to our most vulnerable residents impacted by COVID-19.

Many of our services have adapted to provide continued support through tailored online or contact-free approaches during this difficult time.

We have also developed a range of financial initiatives to support our ratepayers, residents, businesses, sporting clubs and community groups.

Council has reduced or provided relief for a number of fees and charges for Council services, and we are providing more time to pay rates with flexible payment plan options, freezing interest on late payments and deferring rates for those in extreme financial hardship.

A stimulus package to support our community

This is all part of a $11.5 million stimulus package to support local businesses, sporting clubs, community groups, ratepayers and residents impacted by the COVID-19 pandemic.

This package includes:

- Support for ratepayers and residents
  - Rates waiver of up to $50 for residential and rural properties where the property is the ratepayers principal place of residence
  - Council to cease charging interest on outstanding rates balances from 1 June until 31 December 2020 only
  - Setting discretionary penalties for parking infringements at the minimum for 2020/21
- Support for local community groups
  - Doubling of the Community Grants Program
  - Funding for community groups and services to help provide food parcels and essential goods for families in extreme financial hardship
- Support for local sporting groups
  - Grants and fee waivers for local sporting clubs
- Support for local businesses
  - A new grants program for small and medium sized businesses
  - Waiver of food act registrations in the 2020/21 year
  - Waiver of all outdoor dining area permit fees and licence fees for 2020/21
- Support for tenants and hirers of Council facilities:
  - Rent relief for tenants occupying Council facilities;
  - Reduced Council facilities hire rates;
- A further $2.5 million set aside for further stimulus, to be used as required.

Further to the stimulus package, to help boost our local economy and get people back to work, we are building a better future by delivering the biggest capital works program in our history.

Over the next 12 months, we're investing $108 million to deliver 150 shovel-ready projects to build new community infrastructure, including new or upgrades to sporting reserves, parks and playgrounds, roads and footpaths and new community facilities.

A record $443 million will be invested over the next four years for more than 500 projects.

A plan for our future

Responding to COVID-19 will create a unique and challenging time over the next 12 months – something our community has not seen or experienced for over 100 years.

Our Council Plan outlines our commitment to improving the lives of everyone who lives and works within Hume City.

While COVID-19 has meant that we have needed to change some of immediate term priorities, we will continue to provide the services and programs our community values.

As our services adapt to new post-COVID world, this Council Plan outlines our vision for our community, and the key actions we will be undertaking in the next four-years.

OUR COUNCILLORS

Hume City Council consists of 11 councillors who represent more than 241,000 people across the three wards – Aitken, Meadow Valley and Jacksons Creek. Council was sworn in as part of a public ceremony in November 2016. Every year, one of the Councillors is selected by a majority of Councillors to be Hume's Mayor.

Each Councillor is assigned portfolios. Their role is to be a spokesperson within the Council Chamber for those issues falling within their allocated portfolios. Portfolio Councillors are not involved in the day-to-day operations of the portfolio area.

Council works closely with Hume's CEO and Executive team, to set directions and priorities for the municipality. All decisions are made to meet the objective of enhancing the social, economic and environmental prosperity of our community.

Council's ward structure is a result of an Electoral Representation Review, which was undertaken by the Victorian Electoral Commission in 2012. The structure will be reviewed again in 2020, as required by the *Local Government Act 1989* (the Act).



CR JOSEPH HAWEIL
Mobile 0484 602 340
Email JosephH@hume.vic.gov.au
Councillor Portfolios: Early Childhood Education and Care; Facilities Management/Facilities Hire; Arts and Culture; Friends of Aileu; Aged Support Service.

CR JODI JACKSON
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Councillor Portfolios: Interface and Growth; City Development – Strategic; Environment.

CR DREW JESSOP
Mobile 0412 085 624
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Councillor Portfolios: Interface and Growth; City Amenity and Appearance; Parks and Open Spaces.

CR CARLY MOORE, MAYOR
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Councillor Portfolios: Communications and Advocacy; Customer Service; Council and Service Planning; Indigenous Support, Governance and Associated Statutory Services; Organisation and Community Intelligence; Finance and Procurement Services; Leisure, Health and Wellbeing; Early Childhood Education and Care.

AITKEN WARD

Includes the suburbs of Campbellfield, Craigieburn, Fawkner, Greenvale (north of Somerton Road), Mickleham, Oaklands Junction (south of Deep Creek), Roxburgh Park, Somerton, Yuroke and Kalkallo.

Our community says:

"Work in cooperation with the community"

Craigieburn resident, 45 to 54 years old

CR LEIGH JOHNSON
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Councillor Portfolios:
Arts and Culture; Youth Services.

CR JACK MEDCRAFT, DEPUTY MAYOR
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Councillor Portfolios:
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City Development – Statutory;
Waste Management.

CR ANN POTTER
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Councillor Portfolios:
Lifelong Learning; Arts and Culture.

JACKSONS CREEK WARD

Includes suburbs of Bulla, Clarkefield (part of), Diggers Rest (part of), Keilor (part of), Oaklands Junction (north of Deep Creek), Sunbury, Tullamarine and Wildwood as well as the Melbourne International Airport.

Our community says:

"Try to attract good family people and create better services."

Sunbury resident, 55 to 64 years old

CR NAIM KURT
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Councillor Portfolios: Information Technology – Digital; Leisure, Health and Wellbeing; Community Development; Economic Development.

CR GEOFF PORTER
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Councillor Portfolios: Disability Support Services; Family Support and Health; Lifelong Learning; City Amenity and Appearance; City Development - Statutory.

CR KAREN SHERRY, DEPUTY MAYOR
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Councillor Portfolios: Community Safety; Disability Support Services; Friends of Aileu; Aged Support Services.

CR JANA TAYLOR
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Councillor Portfolios: Information Technology – Digital; Asset Management and Infrastructure Development; Transport, Roads and Drainage; Economic Development.

MEADOW VALLEY WARD

Includes suburbs of Attwood, Broadmeadows, Coolaroo, Dallas, Gladstone Park, Greenvale (south of Somerton Road), Jacana, Meadow Heights and Westmeadows.

Our community says:

"Try and keep their good services up and keep on improving them"

Meadow Heights resident, 45 to 54 years old

WHAT THIS COUNCIL WANTS TO BE KNOWN FOR...

Following Council elections, a Planning Workshop was held with Councillors in early 2017 to consider Council priorities for the four years between 2017–2021.

During this workshop, Councillors were presented with a range of information including findings from community consultation and engagement on 'Council Priorities', community indicators and a range of emerging issues, challenges and opportunities the Council will be required to consider over its four-year term.

After hearing this information, Councillors spent time to consider what this term of Council should be known for, in line with *Hume Horizons 2040*. This vision has been graphically recorded and presented here.

Our Commitment:

Making the lives of our community better is Council's motivation for what and how we do things at Hume.

COUNCIL'S VISION, MISSION AND VALUES

Vision

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

Mission

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

We Value

OUR CITIZENS

We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community. We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provisions. Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

OUR STAFF

We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

PARTNERSHIPS WITH THE FEDERAL AND STATE GOVERNMENTS

We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

OUR COMMUNITY ORGANISATIONS

We will work in partnership with them to build community wellbeing, resilience and capacity.

PROFILE OF THE CITY

Our History

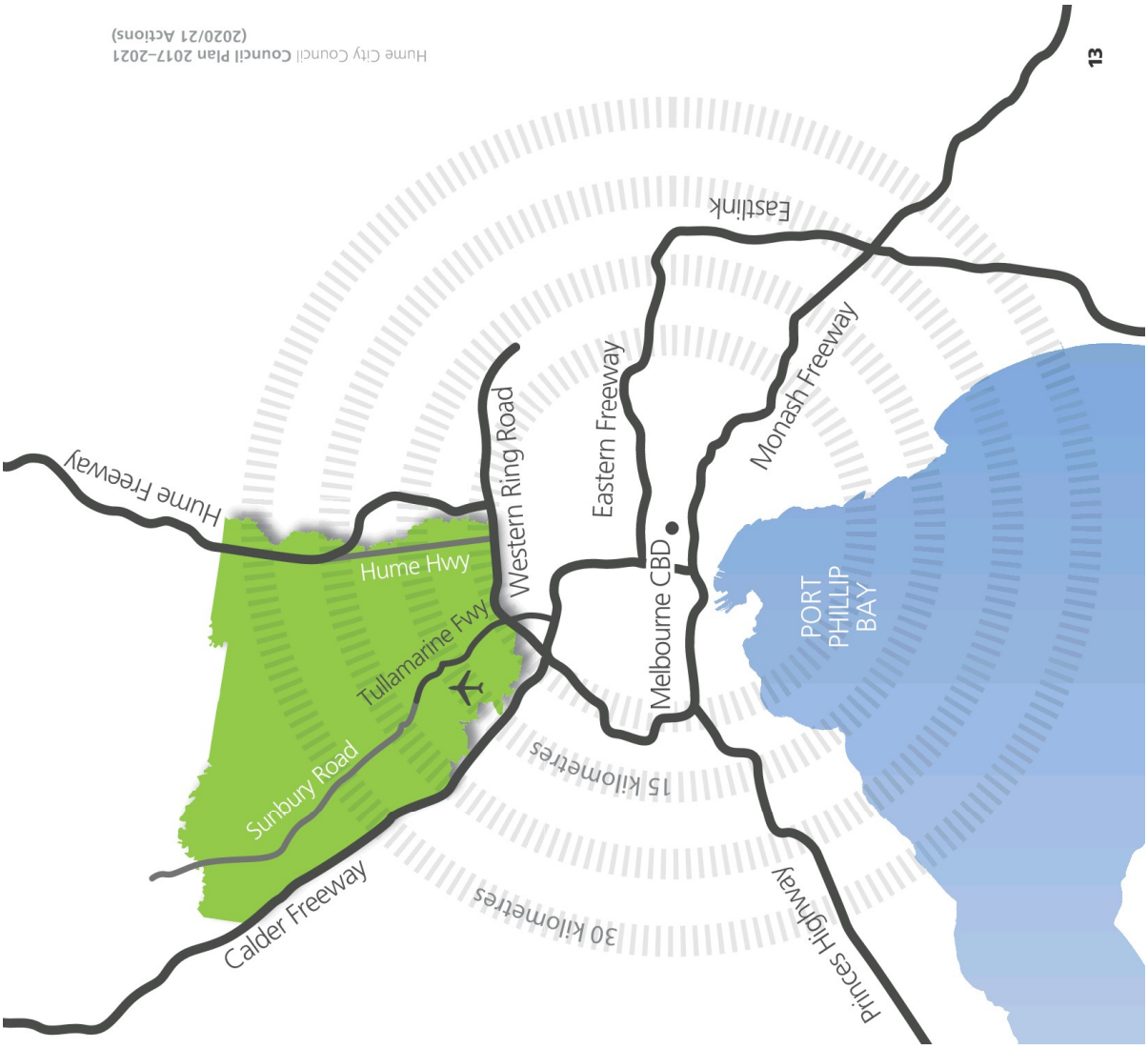
Hume has a long, rich and exceptionally significant past.

Hume's rich and diverse history stretches back over 40,000 years when the first indigenous communities of the Gunung-Willam-Balluk first inhabited the region.

About 10 years after Hamilton Hume and William Hovell explored the area in 1824–1825, the first Europeans settled along the Maribyrnong River, Jacksons Creek and Deep Creek waterways.

Our City is home to some of Victoria's most significant landmarks including Rupertswood Mansion and Emu Bottom Homestead in Sunbury as well as the historic Maygar Barracks in Broadmeadows – the training base for our troops during World War I.

Hume City Council was formally created on 15 December 1994 to incorporate the Shire of Bulla, most of the City of Broadmeadows, a section of the City of Whittlesea along Merri Creek and a north-east section of the (former) City of Keilor.



Our Location

Hume is a place of great contrasts – in geography, economy, background and cultural diversity.

Located just 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest-growing and most culturally-diverse communities in Australia.

Spanning a total area of 504 square kilometres, Hume City is built around the established suburbs of Broadmeadows, Tullamarine and Gladstone Park in the south, the developing residential suburbs of Craigieburn, Greenvale, Mickleham, Kalkallo and Roxburgh Park in the north-east and the Sunbury township in the north-west.

The municipality is made up of a vibrant mix of contrasts including new and established residential areas, major industrial and commercial precincts and vast expanses of rural areas and parkland. The Melbourne International Airport accounts for 10 per cent of the total area of Hume City.

Hume is also home to major road transit routes including the Tullamarine Freeway, Western Ring Road, Hume Highway and the Craigieburn Bypass and is abutted by the Calder Freeway to the west.

Hume is bound by the local government areas of Moreland, Whittlesea, Brimbank, Macedon Ranges, Melton and Mitchell.



Our City Today

Hume today is a diverse and vibrant community where residents can choose between a rural or urban lifestyle.

Home to 241,000 residents in 2020, Hume City's population is expected to grow to 372,600 by the year 2041 (see Figure 1)[1].

Our residents come from 156 different countries and speak over 150 languages – each week, 81 new migrants move into Hume City (Figure 2)[2]. In comparison to metropolitan Melbourne, Hume City residents are relatively younger in age, and there is a higher proportion of 'family households'.

Much of this can be attributed to the important role Hume City plays within the Melbourne housing market. The area is known for its affordable home ownership opportunities, attracting existing and prospective families.

In the five years between 2011 and 2016, almost 38,000 new residents moved to Hume. In this period, Moreland City Council was the largest contributor of new residents from within Australia – about 5,400 moved into Hume from Moreland.

This was followed by almost 3,600 residents who moved here from interstate and almost 6,700 residents who came from Whittlesea, Moonee Valley, Darebin and Brimbank[2].

Between 2011 and 2016, some 13,300 residents moved from overseas and chose to call Hume home[3] (see Figure 3).

In 2019, Hume received about 6 per cent of metropolitan Melbourne's total migration intake and 33 per cent of metropolitan Melbourne's humanitarian intake stream[4] (see Figure 4).

1 .id, Population Forecasts, 2016 to 2041, January 2020

2 ABS, 2016 Census of Population and Housing

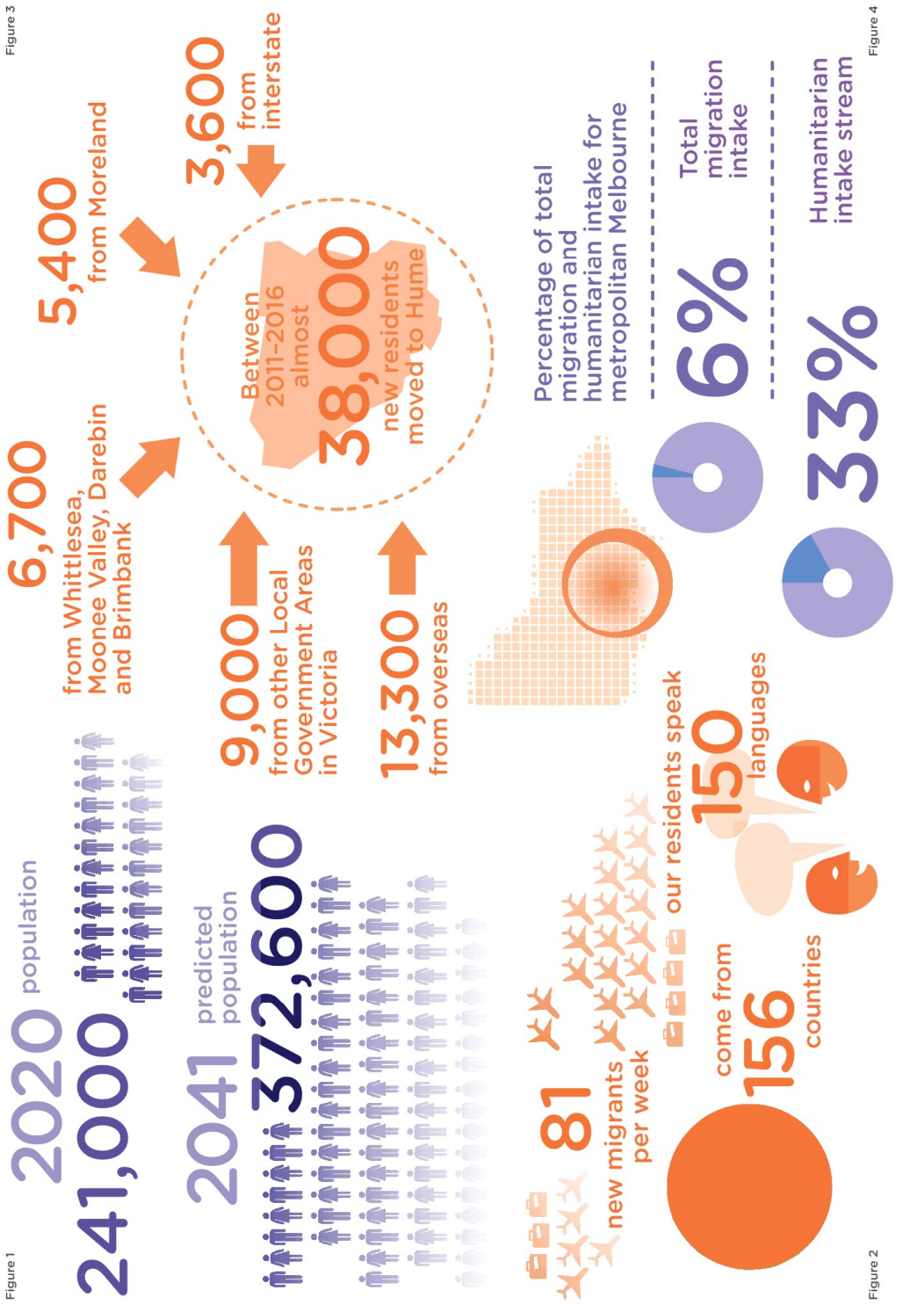
3 ibid

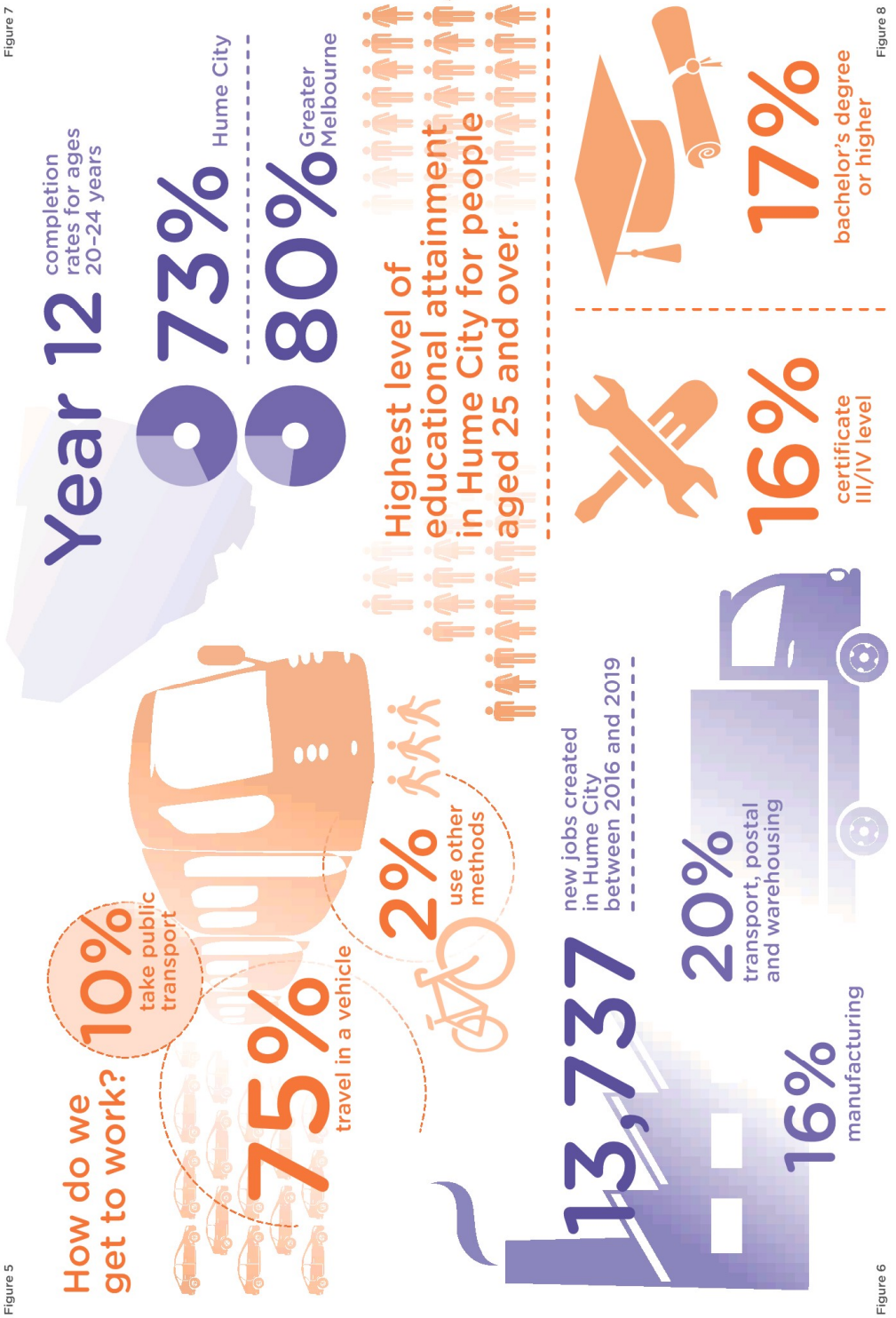
4 Department of Immigration and Border Protection, Settlement Report 1/1/19 to 31/12/20.

Our community says:

"Upgrade the amenities/ youth facilities/roads/ parks and recreation/ general beautification of the area."

Broadmeadows resident, 25 to 34 years old


Figure 1
2020 population
241,000
2041 predicted population
372,600
Figure 2
81 new migrants per week
our residents speak 150 languages
come from 156 countries
Figure 3
6,700 from Whittlesea, Moonee Valley, Darebin and Brimbank
5,400 from Moreland
3,600 from interstate
Between 2011–2016 almost 38,000 new residents moved to Hume
9,000 from other Local Government Areas in Victoria
13,300 from overseas
Figure 4
Percentage of total migration and humanitarian intake for metropolitan Melbourne
Total migration intake
6%
Humanitarian intake stream
33%


Figure 7
Year 12 completion rates for ages 20–24 years
73% Hume City
80% Greater Melbourne
Figure 8
Highest level of educational attainment in Hume City for people aged 25 and over.
17% bachelor's degree or higher
16% certificate III/IV level
How do we get to work?
10% take public transport
75% travel in a vehicle
2% use other methods
Figure 5
13,737 new jobs created in Hume City between 2016 and 2019
20% transport, postal and warehousing
16% manufacturing
Figure 6

Hume City is a mix of cultures with 36 per cent of residents born in 156 different overseas countries. Iraq, India, Turkey, United Kingdom and Lebanon are the main countries of birth for Hume citizens and 45 per cent of residents speak a language other than English at home.

Economic prosperity continues. Almost 40 per cent of Hume residents work within the municipality. The majority (75 per cent) mainly travel to work in a vehicle.

Public transport (train, bus or tram) was mainly used by 10 per cent of residents to get to or from work (see Figure 5).

Industries, especially transport and warehousing, are growing due to Hume City's location. This positions Hume City as a key transportation hub with easy access to Melbourne Airport, the major freeways and the proposed Outer Metropolitan Ring Road.

A comparison of the 2016 and 2019 National Institute of Economic and Industry Research (NIEIR) jobs data shows that 13,737 new jobs were created in Hume (see Figure 6)[5].

In 2016, 60 per cent of jobs were spread over the top five industries: 'transport, postal and warehousing' (20 per cent), 'manufacturing' (16 per cent), 'retail trade' (9 per cent), 'construction' (8 per cent) and 'education and training' (7 per cent)[6].

Our community says:

"Make sure not too many houses get built without the infrastructure"

Sunbury resident, 45 to 54 years old

Hume's unemployment rate has reduced from 8.4% in September 2018 to 8.1% in September 2019[7].

Social justice is of significant importance for Hume's community, with a strong commitment to reducing social disadvantage within Hume.

The 2016 Socio-Economic Indexes for Areas (SEIFA) identified Hume as the third most disadvantaged Local Government Area in metropolitan Melbourne[8].

While still experiencing lower-than-average Year 12 completion rates, inroads have been made in improving educational outcomes within Hume. Of those aged 20 to 24, 73 per cent of Hume residents have completed Year 12, compared to 80 per cent for Greater Melbourne (see Figure 7).

For Hume residents aged 25 years and over 17 per cent have attained a bachelor degree or higher, while 10 per cent have attained a diploma or advanced diploma education level and 16 per cent a certificate III/IV level (see Figure 8).

5 .id, Hume City Economic Profile Lite
6 ABS, 2016 Census of Population and Housing
7 Department of jobs and Small Business, Small Area Labour Markets, September 2019
8 ABS, 2016 Census of Population and Housing Socio-Economic Indexes for Areas

SERVICE DELIVERY

In 2020/21, Council will invest over $309 million to provide some 28 key services across Hume and deliver $108 million in new capital works.

EDUCATION AND EMPLOYMENT

- In 2018/19, 59,265 participants engaged in Storytime Sessions, including 22,336 participants in Bilingual Storytime.
- In total 646,610 people visited a library and borrowed 907,223 digital or physical items.
- 298 clients accessed the Preschool Field Officer Service.
- In 2019, over 2,674 children attended Council run preschools and 3-year-old activity programs.
- 573 children were enrolled in Council run long day care and 162 children were enrolled in occasional care.
- Approximately 104,009 participants were engaged in over 3,542 library and learning programs.
- A total of 1,752 businesses participated in engagement activities.

almost **647,000** library visits

910,000 borrowed items

over **550** children attended Council run long day care

more than **2,600** children attended Council run preschools

HEALTH AND SAFETY

over **1,382,000** visits to three leisure centres

more than **18,000** dogs

6,700 cats registered pets

29,000 family + children consultations

- Our Home and Community Care team provided more than 68,846 hours of domestic care, personal care or respite care to residents and provided more than 21,009 units of delivered meals.
- Council's Immunisation Team delivered 23,966 vaccinations to the community.
- More than 24,900 dogs and cats were registered in Hume.
- Council provided more than 29,180 key age and stage visits through our maternal and child health service.
- 1,037 Class 1 & 2 Food Safety assessments were undertaken.
- A total of 1,382,020 visits were made to Council's three major leisure facilities.

Hume City Council Council Plan 2017–2021 (2020/21 Actions)

18

NATURAL AND BUILT ENVIRONMENT

- Council received 907 applications for Planning Permits with 1,008 determined (44.25 per cent were determined within 60 days).
- 4,444 building permits, 3,400 building orders and notices and 3,012 Asset Protection Permits were issued in 2018/19.
- A total of 55 subdivisions stages were approved in 2018/19.

more than **17,400t** recyclables

7,400t organics

Kerbside waste collected:

more than **47,300t** garbage

- Total domestic kerbside waste was 72,235 tonnes. Comprising of 47,386t garbage, 17,441t recyclables and 7,408t organics.
- There were 14,710 registered hard rubbish collections – this equated to a total volume of 46,284 cubic metres of hard rubbish removed.
- Council provided 4,240 kilometres of roadside litter cleaning, 39,594 kilometres of mechanical street-sweeping and serviced 3,253 pits in underground drain cleaning.
- Council received 494 graffiti removal requests and 44,397 square metres of graffiti was removed from public areas.
- There were some 16 planting days with 473 volunteers who planted a total of 6,068 seedlings.

more than **6,000** new seedlings planted

about **470** volunteers

CULTURALLY VIBRANT AND CONNECTED COMMUNITY

- In 2018/2019, Council hosted a range of events including Hume Carols By Candlelight, the Craigieburn Community Festival, Broadmeadows Street Festival and the Summer Sessions: Movies and Music series. Over 26,000 people attended these events.
- Fourteen exhibitions featuring local artists were delivered in Hume galleries in 2018/19.

more than **26,000** people attended

4 major cultural events

14 Exhibitions featuring local artists were delivered in Hume galleries.

GOVERNANCE AND ENGAGEMENT

- Council delivered $90.9 million of capital works projects across Hume in 2018/19 with another $443 million allocated for new capital projects over the next four years.
- Our Customer Service staff received more than 360,000 enquiries including 194,622 telephone calls, 70,405 face-to-face visits, 38,220 cash transactions, 11,526 emails and over 11,567 enquiries lodged via the Hume App and online.
- About 90.05 per cent of Customer Service enquiries (via phone and face-to-face) were resolved in the first instance.
- More than 80 per cent of 5,917 inwards correspondence requiring a response were responded to within 10 days. There were 51,052 inwards documents registered. 15,957 were letters, 33,838 were emails and the remaining 1,257 were faxes, petitions and government gazettes.
- More than 1,010,228 visits were recorded to Council's website, an increase of about 2 per cent on the previous year.
- As a result of Council's advocacy, 36 grants for Hume City Council were announced during 2018/19 totalling more than $15.45 million in funding.

$91 million capital works delivered

$443 million allocated for new capital projects over the next four years

more than **360,000** customer service enquiries

194,000 telephone

70,000 face-to-face

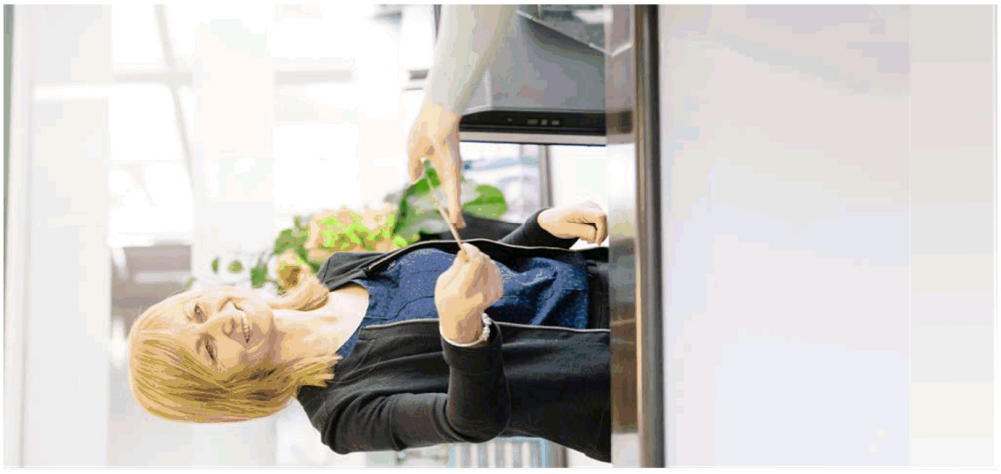
11,500 email

Our community says:

"Lobby for better and improved infrastructure. Curb on the sparse development as this takes away the 'country' feel in hume. Talk to the residents, use social media etc."

Greenvale resident, 35 to 44 years old







ORGANISATIONAL STRUCTURE

COUNCIL MANAGEMENT TEAM

Hume City Council's organisational structure is based on five divisions that work to manage and coordinate the full range of activities and services to the Hume community. Each division is headed by a Director who reports to the Chief Executive Officer.



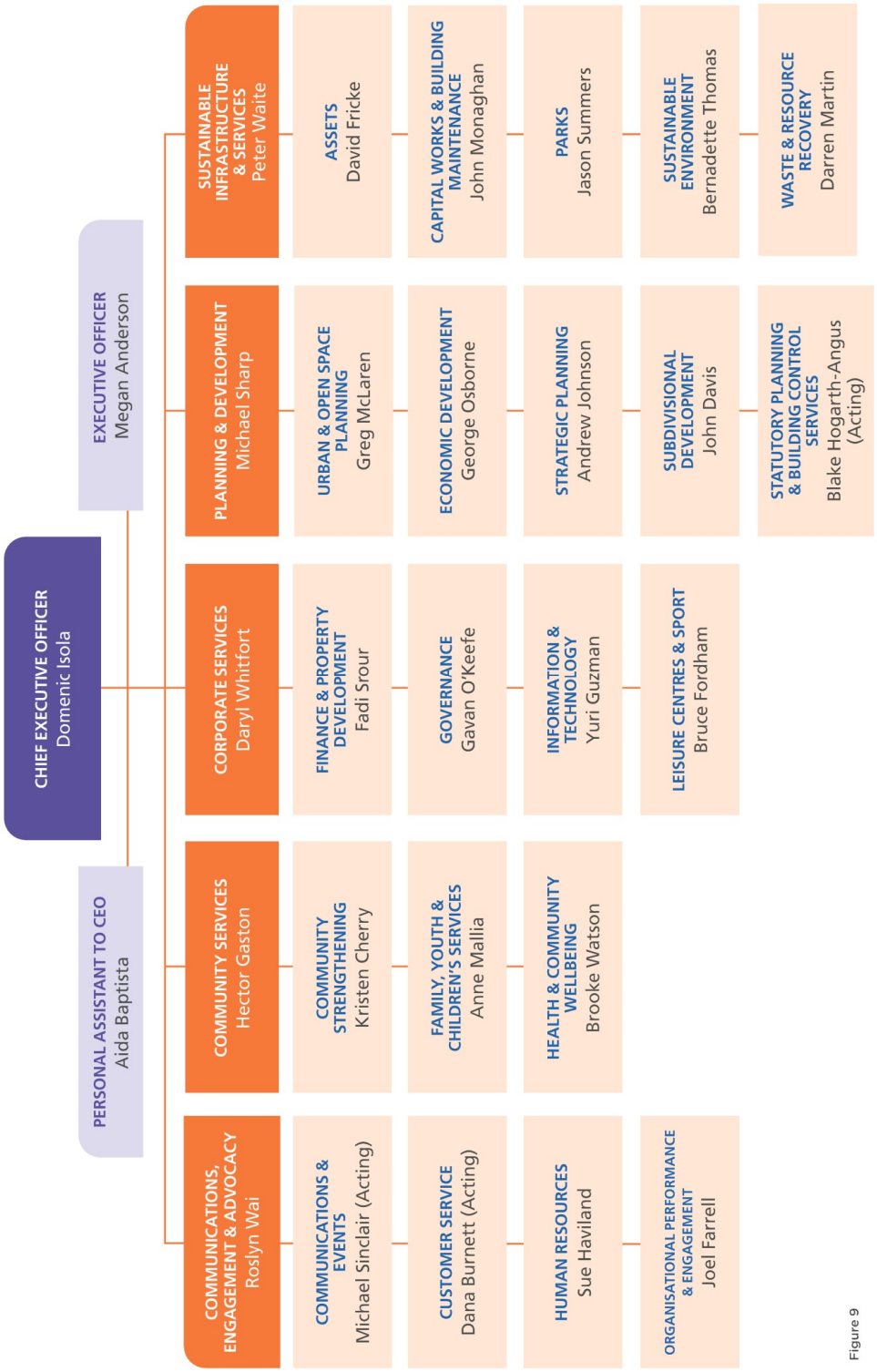

CHIEF EXECUTIVE OFFICER
Domenic Isola
EXECUTIVE OFFICER
Megan Anderson
PERSONAL ASSISTANT TO CEO
Aida Baptista
SUSTAINABLE INFRASTRUCTURE & SERVICES
Peter Waite
ASSETS
David Fricke
CAPITAL WORKS & BUILDING MAINTENANCE
John Monaghan
PARKS
Jason Summers
SUSTAINABLE ENVIRONMENT
Bernadette Thomas
WASTE & RESOURCE RECOVERY
Darren Martin
PLANNING & DEVELOPMENT
Michael Sharp
URBAN & OPEN SPACE PLANNING
Greg McLaren
ECONOMIC DEVELOPMENT
George Osborne
STRATEGIC PLANNING
Andrew Johnson
SUBDIVISIONAL DEVELOPMENT
John Davis
STATUTORY PLANNING & BUILDING CONTROL SERVICES
Blake Hogarth-Angus (Acting)
CORPORATE SERVICES
Daryl Whitfort
FINANCE & PROPERTY DEVELOPMENT
Fadi Srour
GOVERNANCE
Gavan O'Keefe
INFORMATION & TECHNOLOGY
Yuri Guzman
LEISURE CENTRES & SPORT
Bruce Fordham
COMMUNITY SERVICES
Hector Gaston
COMMUNITY STRENGTHENING
Kristen Cherry
FAMILY, YOUTH & CHILDREN'S SERVICES
Anne Mallia
HEALTH & COMMUNITY WELLBEING
Brooke Watson
COMMUNICATIONS, ENGAGEMENT & ADVOCACY
Roslyn Wai
COMMUNICATIONS & EVENTS
Michael Sinclair (Acting)
CUSTOMER SERVICE
Dana Burnett (Acting)
HUMAN RESOURCES
Sue Haviland
ORGANISATIONAL PERFORMANCE & ENGAGEMENT
Joel Farrell

Figure 9

DOMENIC ISOLA
Chief Executive Officer

As CEO, Domenic is responsible for the day to-day running of Hume City Council and, in particular, implementing Council decisions, providing timely advice to Council and achieving Council's goals in accordance with the Council Plan and approved budget.

Domenic joined Hume City Council in 1999 as Finance Manager, before being appointed as Director, City Governance and Information for four years. He was appointed Chief Executive in 2007. Domenic holds a Bachelor of Business (Accounting), is a Fellow Certified Practising Accountant and a Graduate of the Australian Institute of Company Directors.

ROSLYN WAI
Director Communications, Engagement and Advocacy

Communications, Engagement and Advocacy lead Council's corporate planning and strategic decision making processes. It undertakes corporate communications, events and community engagement, and leads Council's advocacy on behalf of the Hume community. This Division is responsible for human resources including safety, and for leadership in organisational change and development. Also within this Division is Council's customer service centres and co-ordination of community facilities.

Roslyn joined Hume City Council in December 2019 and has 28 years of experience across media, tertiary education, and water sectors in public relations, community engagement, customer service, business management, strategy and governance. Prior to joining Hume, Roslyn was Executive General Manager Strategy and Governance (Corporate Secretary) with Coliban Water. Her post graduate qualifications include a Master of Arts (Professional Communication) and a Master of Business Administration. She is a professional member of the PRIA and IAP2, an Associate of the Governance Institute of Australia and a Graduate of the Australian Institute of Company Directors.

HECTOR GASTON
Director Community Services

Community Services advocates, plans and provides support, services and programs that enhance community wellbeing, promote healthy living and provide opportunities to participate in the life of the City. This includes community services such as maternal and child health, immunisation, preschool, childcare, libraries, learning programs, youth services, aged and disability support services and arts and cultural program. This division is also responsible for community safety, social and community planning as well as emergency recovery.

Hector joined Hume City Council in 2011 as the Manager Aged Services & Public Health. Prior to this he worked at Moonee Valley City Council as well as the former City of Keilor. With over 28 years of experience in health, regulatory and community services in Local Government, he was appointed to the role of Director Community Services in 2018. He holds a Bachelor of Applied Science (Environmental Health), a Graduate Certificate of Business (Applied Business) and has recently completed the AICD Company Director's Course.

PETER WAITE
Director Sustainable Infrastructure and Services

Sustainable Infrastructure and Services is responsible for managing a diverse range of community infrastructure and services for Council and the users of Council's infrastructure. Services include project management of Council's capital works program, waste management and municipal emergency management. Community infrastructure includes roads, parks, bridges, buildings and landfills. The division is also responsible for managing environmental and natural heritage planning and driving Council's environmental sustainability agenda.

Peter joined Hume City Council in 2016 and has a diverse infrastructure background having worked in a range of regional and metropolitan councils including the Rural City of Wangaratta, City of Melbourne, Manningham City Council and Glen Eira Council. Peter holds a Masters of Business Administration (Technology Management), Bachelor of Engineering (Civil) and is a graduate of Leadership Victoria's Williamson Community Leadership Program.

MICHAEL SHARP
Director Planning and Development

Planning and Development is responsible for Council's land use planning portfolio, including statutory and strategic planning, subdivisional development, economic development, building control services and urban and open space planning. This multidisciplinary division focuses on the sustainable development of Hume, fostering economic prosperity through investment attraction and business growth, facilitating development through Council's statutory and strategic town planning functions, promoting urban design excellence and recreation planning.

Michael has a background in planning and land surveying, with an honours degree in urban and regional planning from Victoria University and a Masters of Business Administration from Deakin University. He joined Council in 1999 and has held a variety of different planning roles within both the statutory and strategic planning departments at Council. Prior to joining Hume City Council he worked in a private land surveying consultancy based in Melbourne.

DARYL WHITFORT
Director Corporate Services

Corporate Services is responsible for managing corporate support and governance to ensure compliance with corporate business obligations. This includes risk management, local laws and domestic animal management, environmental health, financial planning and management, property development, contracts, procurement and knowledge management. This division is also responsible for Council leisure centres and recreation facilities, information technology and telecommunications support.

Daryl joined Hume City Council in 1999 as the Management Accounting Coordinator, then Manager Finance in 2002, before being appointed as the Director City Governance and Information in 2007. Daryl has also worked at Melton Shire Council, Moonee Valley City Council and Moorabool Shire Council. Prior to that, he worked for the Alpine Resorts Commission and Melbourne Water. Daryl is a highly qualified professional and holds a Masters of Business Administration and a Bachelor of Business.

OUR ORGANISATION'S CULTURE AND VALUES

ORGANISATIONAL VALUES

Our organisational values are **Respect, Customer Focus, Innovation** and **Collaboration**, and these values are displayed in the way we work and in everything we do to serve the Hume community. We have a set of guiding behaviours to help staff and volunteers display our values, and these underpin the way we make choices and decisions and work with each other. Our dynamic and forward-thinking culture is a key to our organisation's success.

RESPECT

I will:

- Actively listen and communicate openly with others
- Value individual differences and the contribution of others
- Treat people fairly and ensure others do the same

COLLABORATION

I will:

- Support and assist others by sharing information, knowledge and resources
- Cooperate with others to set and achieve common goals
- Actively participate and contribute to the team

CUSTOMER FOCUS

I will:

- Take responsibility for delivering services and solutions in a timely manner
- Respond to internal and external customers professionally and respectfully
- Engage with, listen and seek to understand the needs and expectations of the customer/resident

INNOVATION

I will:

- Explore and act on better ways of doing things
- Be open minded and encourage new ideas from others
- Actively learn and develop to improve the work I do for the organisation

Figure 10

CORPORATE PLANNING FRAMEWORK

Hume City Council's corporate planning framework consists of a number of key documents (see figure 10).

Some of these are statutory requirements such as the ***Council Plan, Strategic Resource Plan, Municipal Strategic Statement*** and ***Municipal Public Health and Wellbeing Plan.***

Others are considered best practice or strategies required to support the Council Plan. All of Council's corporate planning documents are developed in line with Council's guiding principles of sustainability and social justice.

HUME HORIZONS 2040 – OUR COMMUNITY PLAN

Hume City's community plan, *Hume Horizons 2040*, is the foundation of Council's *Corporate Planning Framework* and is a plan for the whole community. Based on extensive community and stakeholder engagement, *Hume Horizons 2040* outlines the long-term vision for Hume City, and clearly states our community's expectations and aspirations for the future.

This plan consists of a number of Themes and Strategic Objectives in response to the community expectations and aspirations captured during consultation. The Themes of *Hume Horizons 2040* (and the *Council Plan*) are:

1 A well-educated and employed community

2 A healthy and safe community

3 A culturally vibrant and connected community

4 A sustainably built and well-maintained City with an environmentally aware community

5 A well-governed and engaged community

Each theme is supported by two or three Strategic Objectives and a series of Community Expectations (Strategies) that also outline Council's role in delivering these expectations.

Hume Horizons 2040 provides a clear and consistent long-term vision for Hume City that is operationalised through the development of our four-year Council Plan.

THE COUNCIL PLAN

Council Plan 2017–2021 is Council's response to *Hume Horizons 2040*. The document outlines the Strategic Objectives, Strategies and Actions Council will be undertaking during the Council term in order to achieve the community's vision and aspirations and includes actions as part of Council's *Disability Action Plan* and four year *Strategic Resource Plan*. This *Strategic Resource Plan* outlines how Council intends to resource (financially and non-financially) these Strategies and Actions over the next four years.

The *Council Plan* is supported by the *Municipal Strategic Statement* and *Municipal Public Health and Wellbeing Plan*. These two documents outline Council's strategic planning for the future health and wellbeing of our community, along with the principles which guide land-use planning and development.

Service Plans and a range of Council Strategies, Action Plans and Frameworks, document how specific services and activities within Council are going to be delivered. These documents outline specific actions which are required to respond to changes in legislation, best practice and changing and evolving community need.

Finally, staff performance objectives outline the key activities and actions Hume City Council's employees will be undertaking in their day-to-day duties in order to fulfil the commitments and actions outlined in all the documents above. This is diagrammatically represented in Figure 10.

Council evaluates performance throughout the year by monitoring and reporting each quarter against the planned actions and budget outlined in the *Council Plan 2017–2021*. These reports will be included in the Council meeting agenda and available on our website, fully disclosing our achievements and actions.

By understanding our achievements and challenges we learn and reflect on our performance and incorporate these learnings into our plans for the future.

Each September we produce an *Annual Report;* this includes our audited financial statements. This report is available via our website.

Sustainability

While sustainability means different things to different people, at its core is a common understanding that our social, financial and environmental resources will be utilised in a fair, responsible, transparent and efficient way.

Our commitment to sustainability will ensure that we are living within the limits of the systems on which we depend and that future generations can also enjoy a good quality of life and fulfil their potential.

Social Justice

Our commitment to social justice seeks to advance a fair and just society and to promote respect for every citizen. With a key focus on reducing disadvantage, increasing community participation and wellbeing will be actively encouraged and strengthened.

Social Justice helps ensure that:

- every effort is made to reduce economic and social inequality;
- all people are guaranteed equal human rights;
- all people are enabled to participate fully in society; and
- a just society which understands that actions and experiences of past and current decisions and activities affect future generations.

Hume City Council was one of the first governments in Australia to adopt a *Social Justice Charter* in 2001.

This commitment to social justice is a principle which our community expects businesses, service providers and residents to uphold and has been enshrined in the *Hume City Citizen's Bill of Rights*.

Statement of Commitment to Child Safe Standards

Hume City Council is a child safe organisation with zero tolerance for child abuse. Council adheres to the Victorian Child Safe Standards and related legislation. Council acknowledges the cultural safety, participation and empowerment of all children, especially children from Aboriginal and Torres Strait Islander, or culturally and/or linguistically diverse backgrounds and those with a disability.



DISABILITY ACTION PLAN

Hume City Council is proud to be advancing the commitment to participation and wellbeing of people with disabilities.

In accordance with the *Disability Discrimination Act 1992*, the *Victorian Disability Act 2006*, and the *Charter of Human Rights and Responsibilities Act 2006*, Hume City Council has prepared the *Council Plan 2017–2021* to incorporate the requirements of the Disability Action Plan.

Under Section 38(1) of the *Victorian Disability Act 2006*, a public sector body must ensure that a Disability Action Plan is prepared for the purpose of:

(a) reducing barriers to persons with a disability accessing goods, services and facilities;

(b) reducing barriers to persons with a disability obtaining and maintaining employment;

(c) promoting inclusion and participation in the community of persons with a disability;

(d) achieving tangible changes in attitudes and practices which discriminate against persons with a disability.

In accordance with Section 38(5) of the *Victorian Disability Act 2006*, the development of the Council Plan ensures *"that the matters referred to in subsection (1) [outlined above] are addressed in the Council Plan prepared under the Local Government Act 1989"*.

Since the adoption of the *Hume Social Justice Charter in 2001*, Hume City Council has been a leader in promoting access and inclusion for all. Incorporating Disability Action Planning into the *Council Plan 2017–2021* is a commitment to ensure the practical implementation of actions and achievements that can be monitored by Council and the community.

DISABILITY IN HUME CITY

According to the 2016 Census, there were 7,238 Hume City residents aged 0-64 years and 5,201 residents aged 65 years or older, who identified as requiring a need for assistance with core activities.

This equates to 6.3 per cent of Hume residents that have a need for assistance with day-to-day activities including self-care, mobility and communication because of a disability, long-term health condition (lasting six months or more) or old age.

In comparison to other Melbourne Metropolitan Councils, Hume City Council has the highest proportion of residents aged 0-64 years and fifth highest proportion of residents aged 65 years or older who identified as requiring a need for assistance with core activities.

The proportion of Greater Melbourne residents who identified as requiring a need for assistance with core activities is 4.9 per cent (ABS, 2016 Census).

Suburbs within Hume City with the highest proportions of population requiring a need for assistance with core activities are Coolaroo (12.1 per cent), Campbellfield (10.6 per cent), Meadow Heights (9.3 per cent), Dallas (8.5 per cent) and Broadmeadows (8.5 per cent).

While these areas typically have ageing communities, the area of Sunbury has the highest proportion of young people (aged 5-19 years) with a need for assistance with core activities at 5.0 per cent, compared to 3.4 per cent for Hume City and 2.8 per cent for Greater Melbourne.

The Australian Bureau of Statistics statistical areas (SA2s) of Broadmeadows (also includes Jacana), Campbellfield – Coolaroo (also includes Dallas and Fawkner) and Meadow Heights have the three highest proportions of residents aged 0-64 years identified as requiring a need for assistance with core activities of all SA2s in Metropolitan Melbourne.

In 2018/19, Council issued 4,967 Disability Parking Permits.

In addition, Council's Commonwealth Home Support Program was funded to provide 68,846 hours of care (personal care, domestic assistance and respite care) to people over the age of 65 during 2018/19.

Council has facilitated the transition of eligble community members (with a temporary or permanent disability under the age of 65) to the National Disability Insurance Scheme (NDIS). Future advocacy for non NDIS participants will continue through the funding of the State Government. Throughout this process, Council will continue to advocate for clients not eligible for the NDIS.

COUNCIL PLAN ACTIONS

It is recognised that all Council activities and services actively consider and comply with the *Disability Discrimination Act 1992* and *Victorian Disability Act 2006*. However, the Council Plan provides a number of specific actions that directly target outcomes for people with disabilities, therefore forming the Disability Action Plan.

2020/21 Disability Actions:

1.1.2 Continue to support participation in playgroups and preschool.

1.1.5 Finalise and evaluate actions developed from the *Employment Pathways Action Plan*.

1.1.5 Expand vocational pathways for volunteers through the delivery of:

- The 'Connect Volunteering' program for new migrants
- Two Professional development workshops for volunteer managers.

1.1.5 Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.

1.2.1 Continue delivery of the Local Jobs for Local People program, to encourage workforce participation and employment for Hume residents.

2.1.1 Continue facility upgrades as part of the *Sports Pavilion Plan*.

2.1.1 Continue implementation of walking and cycling program.

3.1.1 Continue to provide activities for community groups to build capacity including:

- Two Grant writing workshops
- The delivery of the Community Champions Program.

3.1.2 Implement actions from the findings of the community facilities review, including continuing monitoring and undertaking initiatives which improve utilisation rates of community facilities and halls, including:

- Improve Wi-Fi access for Council facilities
- Implement actions from the findings of Council's Senior Citizen's facilities review
- Continue implementation of the Facilities Management System across Council facilities.

3.1.4 Continue undertaking accessibility works at Council facilities.

3.2.1 Continue to develop, deliver and evaluate Council's major festivals and events.

3.2.1 Implement the *Hume Creative Community Strategy* (subject to Council approval) and provide arts and culture activities for the Hume Community including the delivery of the Hume Arts Awards program.

4.1.1 Finalise an *Affordable Housing Policy* to guide and facilitate the provision of affordable housing through public and private development.

4.2.1 Progress infrastructure upgrades in Hume Central including implementing improvements to Civic Way.

5.2.3 Continue development of Council's website to improve online transactions and communications.

5.3.3 Explore innovative partnership opportunities with health and community wellbeing organisations to enhance the delivery of service and infrastructure.

Disability Action Plan priority areas have been highlighted throughout the main body of the Council Plan. These actions have been denoted with a ♿ symbol.

These actions will be monitored and reviewed, and consistent with the requirements of the *Victorian Disability Act 2006*, progress and outcomes will be recorded through the *Hume City Council Annual Report* (and through Council Plan Quarterly Reporting).

STRUCTURE OF THE COUNCIL PLAN

The *Local Government Act 1989* requires that within the period of six months after each general election the Council must prepare and approve a Council Plan, which must include the:

- Strategic Objectives of the Council,
- Strategies for achieving the objectives for at least the next four years,
- Strategic Indicators for monitoring the achievement of objectives, and a
- Strategic Resource Plan.

The five Themes and 12 Strategic Objectives for the *Council Plan 2017–2021* are determined by *Hume Horizons 2040* as follows:

THEME 1

A well-educated and employed community

1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

1.2 Create conditions which support business growth and create local jobs for Hume residents.

THEME 2

A healthy and safe community

2.1 Foster a community which is active and healthy.

2.2 Strengthen community safety and respectful behaviour.

THEME 3

A culturally vibrant and connected community

3.1 Foster socially connected and supported communities.

3.2 Strengthen community connections through local community events and the arts.

THEME 4

A sustainably built and well-maintained City with an environmentally engaged community

4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

4.2 Create community pride through a well-designed and maintained City.

4.3 Create a connected community through efficient and effective walking, cycling, public transport and car networks.

THEME 5

A well-governed and engaged community

5.1 Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*.

5.2 Create a community actively involved in civic life.

5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.

EACH STRATEGIC OBJECTIVE CONSISTS OF THE FOLLOWING:

Strategies	*(Referred to as Community Expectations)* – These reflect the community's expectations outlined in *Hume Horizons 2040*. Community Expectations support the Strategic Objective and are progressively implemented during the *Council Plan 2017–2021* through annual actions.
Council's Role	The role Council has in contributing to the Strategies varies and is defined for each of the community expectations. These can be defined as: ▪ **Statutory Authority** Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations. ▪ **Service Provider** Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, not-for profit organisations and commercial businesses. ▪ **Facilitator** Council facilitates, partners and plans with other service providers to achieve these community expectations. ▪ **Advocate** Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.
Annual Actions	Are the actions that Council will deliver and report on during 2019/20.
Strategic Indicators	The achievement of the Strategic Objectives will be monitored annually and reported using the Strategic Indicators. Indicator information comes from a number of different sources including Federal, State and Local Governments. The data source is noted for each indicator.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.4: Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment

Council's role: Facilitator

Council's Role ← Strategy

Annual Actions ← Proposed Actions

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions
Continue to enhance shopping and dining experiences.	▪ Continue to support outdoor dining through the ongoing implementation of the Outdoor Dining Guide. ▪ Work with local traders to implement the State Government's reforms to smoke-free outdoor dining areas.	▪ Continue to support outdoor dining through the ongoing implementation of the Outdoor Dining Guide. ▪ Continue implementation of the Sunbury Streetscape Project.	▪ Explore and identify other suitable locations to cultivate outdoor dining experiences.	▪ Work in partnership with traders to introduce attractive outdoor dining experiences.

Council Plan Actions

The *Council Plan 2017/2021 (2020/21 Actions)* provides four years of actions between 2020–2024. Actions for the 2020/21 financial year have been confirmed and will be resourced through Council's *Annual Budget*.

Actions outlined for the three financial years (2021/22 to 2023/24) are proposed only, and subject to change in order to respond to shifting Council and community priorities. Council will review these actions as part of the annual Council Plan and Budget review process.

Reporting to the Community

Progress towards achievement of the Strategic Objectives will be reported each quarter to Council. Final progress, with performance against the Strategic Indicators, is also reported annually in the performance statement of the *Annual Report*.

COMMUNITY CONSULTATION AND ENGAGEMENT

While annual actions for the *Council Plan 2017–2021 (2020/21 Actions)* have been aligned to *Hume Horizons 2040*, the development and prioritisation of these actions and Council's Annual Budget have been informed by a continuous process of community consultation and engagement throughout the year.

Council interacts and engages with Hume's community on a daily basis, listening to, and responding to a broad range of community needs. These formal and informal conversations help to guide Council Officers in planning for the services we deliver to our community. To further support our daily interactions, Council also undertakes in excess of 40 separate community consultation and engagement activities each year, ranging from community surveys to focus groups, to online discussions and face-to-face workshops.

Hume City Council undertook a range of community consultation and engagement activities to inform the development and setting of Council Priorities for the next financial year, and beyond.

In 2019/20, this included the Monthly New Household Survey which is sent to new residential ratepayers and aims to explore shifts in community composition, areas for improvement and understand why residents chose to live in their current area.

Facebook Ward Priorities discussions were held to provide community members the opportunity to ask questions of Councillors, to create open discussion that is Ward based and to increase accessibility and engagement concerning Council priority setting.

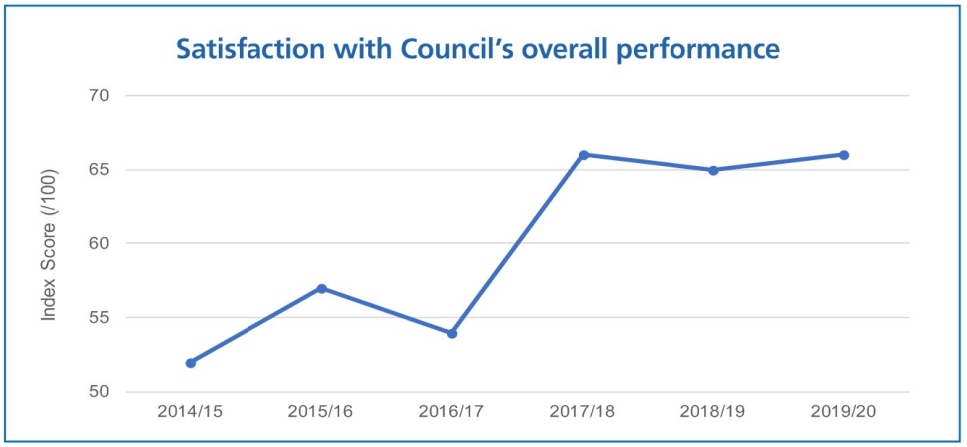
Council encouraged the community to submit applications for infrastructure projects to be considered as part of the 2019/20 budget or future budgets, and short to long term capital works program. 365 submissions were received by Council.

A major engagement and consultation activity Council undertakes each year is the Community Survey; either in the form of a Community Satisfaction Survey or Community Indicators Survey (alternated each year).

This survey includes questions on Council's performance in the last 12 months and explores community priorities in both the long and short term.

The Community Survey was conducted in August 2019 and included:

- 501 telephone interviews with randomly selected residents.
- 101 surveys completed via intercept surveys, paper based surveys and online via Council's website or social media pages.



In 2019/20, 602 Hume City residents participated and the results indicate the following short-term and long-term priorities:

TOP 5:

The top five issues which Council should address at the moment, identified by survey participants are:

The top five long-term priorities identified by survey participants to ensure Hume is an enjoyable place to live, work and play are:

ADVOCACY

Hume City Council maintains an active program of advocating to other levels of government, service providers and businesses on behalf of our community. Our advocacy campaigns are driven by feedback that we receive from residents through ongoing consultations and areas identified as priorities by Councillors and Council Officers.

Our community plan, *Hume Horizons 2040,* acknowledges that Council won't be able to achieve the vision and aspirations of our community on its own. The growth that Hume will experience over the next four years (and beyond) relies on support from other levels of government, service providers and businesses to deliver and meet ever changing and expanding community expectations.

Strong advocacy for further investment and innovative partnerships is required to achieve positive outcomes. Transport planning and infrastructure continue to be among the top priorities of Council's ongoing advocacy program, which is delivered on behalf of and in partnership with our community.

Council has already invested significantly in Capital Works. The investment of $106 million (new Capital Works) in the 2020/21 Budget alone will ensure that Council continues to make a positive difference for our residents and build a strong and vibrant community.

Council continues to advocate for a city that is well-connected, with the road network and local car parking facilities meeting the needs of our growing community, while the design of the City reduces car dependency.

The local public transport network needs to provide a viable alternative to car travel with public transport, bicycle and walking paths connecting all major community and activity centres across Hume.

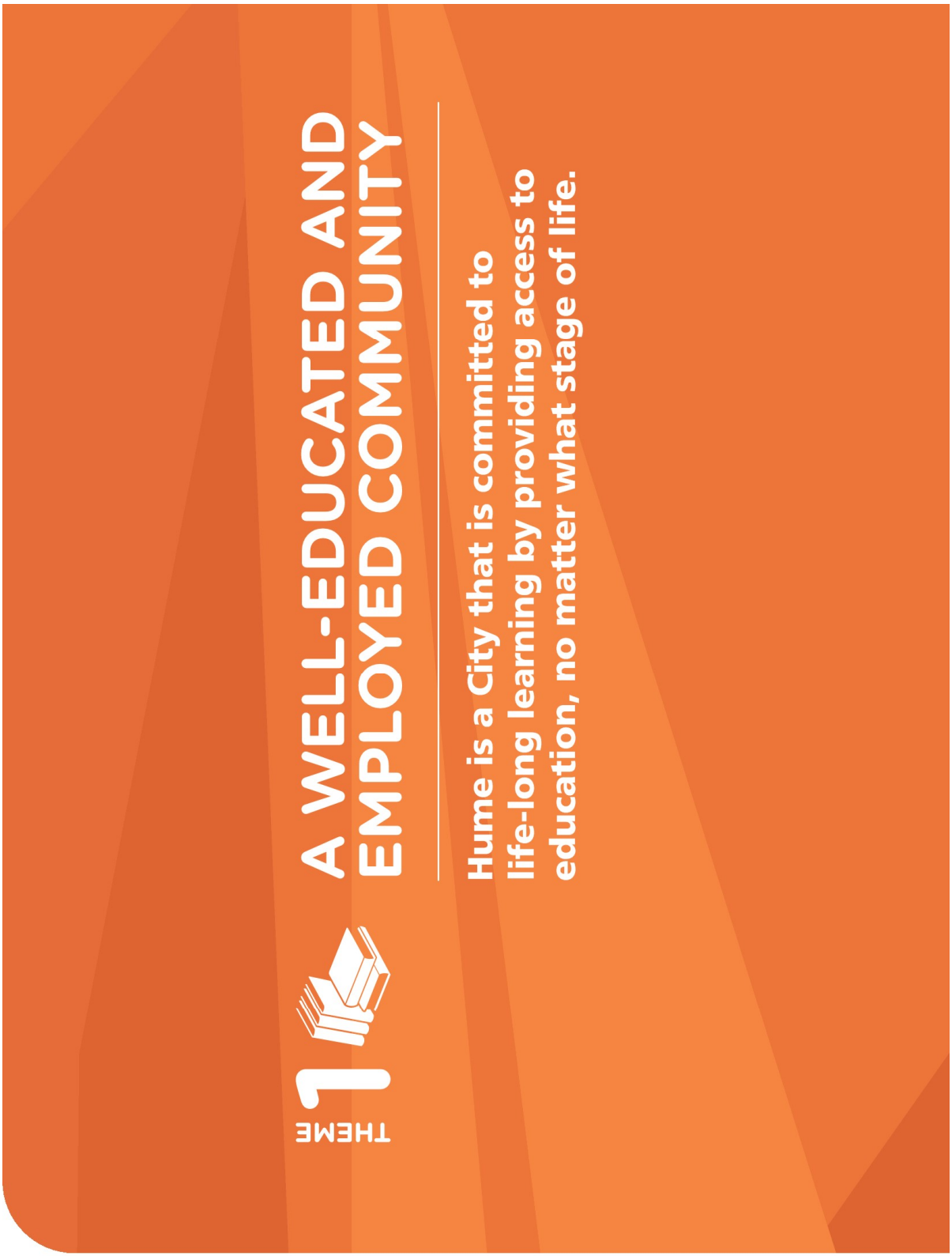
Among Hume's highest priorities is efficient transport planning and systems through support for significant road projects such as the duplication of Mickleham, Somerton and Sunbury Roads and the Bulla Bypass.

Council's ongoing advocacy will help to ensure infrastructure and service gaps in education, employment, affordable housing options, environmental conservation, health and wellbeing needs are addressed, and that people from all backgrounds, abilities and cultures feel supported and have access to services.

Council continues to work with other levels of government to advocate for:

- Redevelopment of the Broadmeadows Train Station
- Duplication of Mickleham, Somerton and Sunbury Roads (Melbourne Airport to Bulla-Diggers Rest Road)
- Bulla Bypass
- Outer Metropolitan Ring Road
- Additional schools in our growth areas
- Funding for health services in our growth areas
- Ongoing funding for 15 hours of preschool
- Bus services in growth areas
- New train stations in growth areas.

Further information about Council's advocacy priorities can be found under each theme of the Council Plan.


THEME 1
A WELL-EDUCATED AND EMPLOYED COMMUNITY
Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life.

a well-educated
and employed
community

WE WILL ADVOCATE FOR

- High quality education facilities and learning programs that are locally accessible for people of all ages.
- A range of training opportunities and employment programs to build a skilled workforce.
- Business and government investment in Hume City to build a resilient and diverse local economy and create employment opportunities.
- Services and programs to support life-long learning and business development in places such as HGLC-Sunbury, Hume Multiversity and Broadmeadows Town Hall.

SERVICES PROVIDED

- Early Childhood Education and Care
- Economic Development
- City Development
- Human Resources
- Lifelong Learning
- Youth Services

Our community says:

"More jobs growth in the community, encourage more businesses to come to the north."

Greenvale resident, 55 to 64 years old

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.1: A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions

Council's role: Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve access to and participation in tertiary education.	■ Explore ongoing opportunities and advocate for tertiary education providers to establish in Hume's growth areas.	■ Continue exploring ongoing opportunities and advocate for tertiary education providers to establish in Hume's growth areas.		
	■ Continue to support the implementation of the renewed Hume Multiversity initiative.	■ Evaluate the Hume Multiversity initiative and identify opportunities for improvement.	■ Continue to support the implementation of the renewed Hume Multiversity initiative.	■ Increase program range delivered under the Multiversity program.

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.2: Young children are developed into confident learners from birth and have access to high-quality education

Council's role: Advocate, Facilitator, Service Provider

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve participation in playgroups and preschool to support families and the education of young children.	♿ Continue to support participation in playgroups and preschool.	■ Enhance playgroup provision and include analysis of service gaps to better support refugee families, fathers of young children and transitions to children's services (Maternal Child Health, Playgroups, Preschool, Primary School).	■ Continue to support participation in playgroups and preschool.	
Support the development and education of young children in our libraries, child care and preschool centres.	■ Continue to deliver a range of early childhood literacy and learning programs.			
	■ Progress preparation for the implementation of 3-Year-Old Kindergarten in 2022 including facility capacity reporting, funding submissions and exploration of partnership models.	■ To establish a policy position and commence the roll out of Council's strategic plan associated with the future delivery of the 3-year-old preschool implementation program.	■ Continue to support the delivery of 3-Year-Old preschool in line with State Government reforms.	
Support the National Community Hubs (NCH) program in Hume.	■ Continue to support program delivery in the National Community Hubs Program, including facilitation of partnerships between early childhood services and local primary schools.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.3: Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life

Council's role: Advocate, Facilitator

What we want to do...	How we will do it			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Develop a holistic approach to supporting the development of children from birth to adulthood, and their families.	▪ Partner with local service providers to deliver a range of parenting programs to build the capacity of parents to support children from 0-24 years. Focus on delivering programs to support fathers' participation.	▪ Deliver and monitor a range of parenting education programs to build the capacity of parents to support children from 0-24 years.		
Continue to provide and support services for youth.	▪ Explore the feasibility to make the Youth Summit a bi-annual event.	*No action proposed.*		
	▪ Undertake an assessment of each of Council's Youth specific facilities to ensure the delivery of best practice program models and a greater utilisation of these facilities.	▪ Implement findings of review.		
	▪ Subject to an evaluation, continue the Youth Action Committee past the external funding period of December 2020 with ongoing support and funding from Council.			

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.4: The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Provide responsive library services.	▪ Continue to deliver a range of library programs and activities which are responsive to local community needs, including exploring new and innovative outreach models for both existing urban and growth areas.			

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Community Expectation 1.1.5: Local employment pathways are developed through accessible training and learning opportunities

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Connect students to employment pathways.	♿ Finalise and evaluate actions developed from the Employment Pathways Action Plan.	▪ Continue to implement and evaluate actions from the Employment Pathways Action Plan.		
Promote volunteering in Hume.	♿ Expand vocational pathways for volunteers through the delivery of: ▪ The 'Connect Volunteering' program for new migrants ▪ Two Professional development workshops for volunteer managers.			
Support the development of employment pathways including placements at Hume City Council.	♿ Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.1: Hume is an attractive place to do business with a diverse range of industries providing local jobs for local residents

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Facilitate economic and job growth through the appropriate development of Council land holdings.	▪ Continue the implementation of the Infrastructure Development Plan (IDP) including but not limited to the development of the Harris Scarfe multi-deck parking in Sunbury in conjunction with the Department of Transport (DoT).	▪ Continue the implementation of the Infrastructure Development Plan.		
Encourage and support local start-ups and the development of small business.	▪ Continue facilitation of the business plan for Council's StartNorth Coworking Space.			
Support the development and growth of local employment opportunities.	▪ ♿ Continue delivery of the Local Jobs for Local People program, to encourage workforce participation and employment for Hume residents.			
	▪ Continue to promote the Melbourne's North Joblink to encourage local and regional employment.			
Encourage business investment in Hume City.	▪ Advocate (where appropriate) for the forward supply of employment land in Hume, aligned to population growth.			
	▪ Continue the implementation and monitoring of the Investment Attraction Framework.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.2: Hume businesses are supported to be prosperous and resilient to changes in the local economy

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Support our local businesses.	▪ Continue to support Melbourne's North Food Group and its activities via NORTH Link to support the export growth of existing businesses.			
	▪ Establish a new Small to Medium Business Support Grants program to support sustainable growth in local businesses.	▪ Continue to deliver the Small to Medium Business Support Grants program		

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.3: Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community

Council's role: Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Support appropriate development of Melbourne Airport.	▪ Continue to support and promote the Visitor Economy in and around Melbourne Airport.			

a well-educated
and employed
community

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Community Expectation 1.2.4: Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Explore options to encourage local markets.	▪ Evaluate opportunities and continue to support and promote local markets and food truck parks.	*No Action proposed.*		

Strategic Indicators

Preschool participation rates (incl. non-Council services)

94.6% (2018) | +3.1%

0% 105%

Previous result	Target by 2020/21
91.8% (2017)	95%

Level of influence: **Medium**

Source: Department of Education, Victorian Child and Adolescent Monitoring System

Number of library programs/ events attendance per head of municipal population

0.47 (2018/19) | -6%

0 1

Previous result	Target by 2020/21
0.5 (2017/18)	0.7

Level of influence: **High**

Source: Public Libraries Network of Victoria, Annual Survey of Victorian Public Libraries

Number of student placements supported by Council

146 (2018/19) | +15.9%

60 160

Previous result	Target by 2020/21
126 (2016/17)	150

Level of influence: **High**

Source: Hume City Council, CHRIS21

Percentage gap between the Greater Melbourne and Hume LGA unemployment rates

4% (July 2019) | +2.6%

0% 5%

Previous result	Target by 2020/21
3.9% (July 2018)	3%

Level of influence: **Low**

Source: Hume City Council derived from Department of Employment Small Area Labour Markets

Level of influence:

- High — Council can directly influence this result
- Medium — Council can influence this result, however external factors outside of Council's control may also influence the result.
- Low — Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- **Economic Development Strategy 2030**
- **Investment Attraction Framework**
- **Learning Together 2030**
- **Hume Central 'The Vision'**
- **Employment Pathways Action Plan**
- **Hume 0-24 Framework 2019-2029**


THEME 2
A HEALTHY AND SAFE COMMUNITY
Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives.


a healthy and
safe community

WE WILL ADVOCATE FOR

- Facilities and spaces that provide formal and informal leisure and recreation opportunities for people of all ages and abilities.
- The provision of local health and social support services and facilities.
- The promotion of healthy, safe and sustainable living practices and programs.
- World-class sporting and leisure facilities to meet demand in growth areas.

SERVICES PROVIDED

- Aged Support Services
- Community Safety
- Community Development
- Family Support and Health
- Leisure, Health and Wellbeing
- Parks and Open Space
- Transport, Roads and Drainage
- Waste Management

Our community says:

"Council needs to promote health and exercise more."

Craigieburn resident, 16–24 years

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.1: The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options that address local needs

Council's role: Service Provider

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Promote affordable low-cost/ no-cost leisure (physical and social) activities.		▪ Promote the local social marketing campaign to change behaviours and improve physical activity.		
Provide high quality sporting facilities.		▪ ♿ Continue facility upgrades as part of the *Sports Pavilion Plan*.		
		▪ Continue implementation of both the *Indoor Sports Plan* and *Outdoor Sports Plan*.		
		▪ Deliver capital works at leisure facilities.		
Provide high quality active sporting recreation reserves.		▪ Continue implementation of the *Outdoor Sports Lighting Policy and Plan*.		
		▪ Continue development and implementation of open space and recreation master plans.		
	▪ Develop *Sports Ground Fencing Guidelines* and a program of works to identify all sporting sites which may require upgrades to existing fencing, or new works.	▪ Continue the delivery of the sporting grounds fencing upgrades program.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.2: Well-connected commuter and recreational cycling and pedestrians networks and amenities encourage active lifestyles and lower costs of living

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve walking and cycling networks to encourage active lifestyles.	▪ ♿ Continue implementation of walking and cycling program.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.3: The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth

Council's role: Service Provider, Advocate, Facilitator

What we want to do...	How we will do it... 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Increase accessibility and utilisation of Maternal Child Health (MCH) Services.	■ Increase Maternal and Child Health participation rates through expansion of service delivery, with a focus on exploring responsive service models such as outreach programs and flexible service hours.			
	■ Increase Maternal and Child Health participation rates for vulnerable clients, including newly arrived and refugee families and Aboriginal and Torres Strait Islander peoples, with a focus on expanding outreach services and group programs.			
Minimise harm caused by Electronic Gaming Machines (EGMs) and other forms of gambling	■ Implement Council's *Gambling Harm Minimisation Policy* including: ▪ Raise awareness of gambling harms and available supports within the community ▪ Continue advocacy efforts for gambling reform ▪ Deliver a range of promotions and events during Gambling Harm Awareness Week (October 2020).			
Plan and provide actions for improving the long-term health and wellbeing of the Hume community	■ Commence development of the *Hume Health and Wellbeing Plan 2021-2025* and implement actions of the *Hume Health and Wellbeing Plan 2017-2021*, including: ▪ Enhance the range of quality active recreation opportunities in Hume City with a focus on addressing imbalances in participation rates amongst defined community groups ▪ Deliver a range of park and open space activations ▪ Deliver a range of initiatives that support families and children to consume a healthier diet.	■ Finalise and commence implementation of the *Hume Health and Wellbeing Plan 2021-2025.*	■ Continue implementation of actions from the *Hume Health and Wellbeing Plan 2021-2025.*	

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.4: Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Undertake further initiatives to support senior citizens.	▪ Continue to implement, monitor and review the *Positive Ageing Strategy 2014-2024*. Deliver key actions arising from the strategy including: ▪ Deliver infrastructure and facility improvements to enhance physical and social participation of older residents in the community ▪ Improve community awareness of end-of-life care options and build death literacy ▪ Establish 'navigator' style support to enhance service and care outcomes for older residents. ▪ Explore partnership opportunities to expand social supports for older residents to reduce social isolation.	▪ Continue to implement, monitor and review the *Positive Ageing Strategy 2014-2024*.		

Strategic Objective 2.1: Foster a community which is active and healthy

Community Expectation 2.1.5: Healthy lifestyles are encouraged, and the cost of living minimised through local food productin, community gardens and kitchens and other sustainable living practices

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Review the role and use of community gardens.	■ Continue to support community gardens, including providing training and support to facilitate their self-governance and activation.	■ Continue to support community gardens and facilitate their self-governance.		

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.1: The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour with Hume's community

Council's role: Statutory Authority, Service Provider, Facilitator

What we want to do...	How we will do it... 2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Be prepared and support community during emergencies.	■ Update the *Municipal Emergency Management Plan* to ensure compliance with legislative changes from 2020, and three yearly audit.	■ Review and implement emergency management plans.		■ Update the *Municipal Emergency Management Plan* to ensure compliance with three yearly audit.
	■ Review the *Municipal Recovery Plan* in accordance with Emergency Management Victoria guidelines and implement Phase 2 of the English and Emergencies – Learn and Prepare Project.	■ Undertake initiatives, promotion and community engagement for emergency preparedness such as Fire Action Week and heatwaves.		
Be prepared and support community during emergencies.	■ Implement initiatives for community preparedness in partnership with emergency services and agencies to build community resilience for Hume City's known risks, including fire, heatwaves, storms and floods.			
To provide safe environments and activities that encourage all children to participate in and celebrate their identity.	■ Establish an ongoing compliance model across Council that ensures our operational, reporting and investigation obligations, required under the *Child Safe Standards* and the Commission for Children and Young People (CCYP) are met.	■ Continue to monitor ongoing compliance with *Child Safe Standards*.		

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.2: Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets

Council's role: Statutory Authority, Service Provider, Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Encourage driver and pedestrian safety through programs and initiatives.	▪ Implement and evaluate road safety and driver education programs/ partnerships.			
Undertake initiatives that discourage dangerous driving.	▪ Implement, monitor and consider further trials or road surface treatments.			

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.3: The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...		
	2019/20 actions	Proposed 2020/21 actions	Proposed 2021/22 action	Proposed 2022/23 actions
Encourage respectful relationships and address family violence.	■ Continue to facilitate initiatives to raise awareness around the impact of family violence, and support prevention of violence against women campaigns, including: ▪ The delivery of place-based initiatives in partnership with community organisations ▪ Involvement in the 16 Days of Activism Campaign and Victoria Against Violence.			

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Community Expectation 2.2.4: The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management

Council's role: Statutory Authority, Service Provider

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve responsible animal management.	▪ Review the *Domestic Animal Management Plan 2017-2021* and continue to implement and monitor initiatives to improve animal registration, desexing and microchipping.	▪ Implement the *Domestic Animal Management Plan 2021-2025* (subject to Council adoption).		

Strategic Indicators

Percentage of children who are 'fully immunised' by 5 years of age

95.3% (2017/18) | **-0.5%**

0% — 100%

Previous result	Target by 2020/21
95.8% (2016/17)	95%

Level of influence: **High**

Source: Department of Education, Victorian Child and Adolescent Monitoring System

Participation rates in Maternal Child Health

72.1% (2018/19) | **+1.7%**

0% — 100%

Previous result	Target by 2020/21
70.9% (2017/18)	75%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Number of visits to aquatic facilities per head of municipal population

6.2 (2018/19) | **+40.9%**

0 — 7

Previous result	Target by 2020/21
4.4 (2017/18)	4.4

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Level of influence:

High Council can directly influence this result.

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Percentage of the community who are satisfied with their health

77% (2018/19) | +4.76%

0% — 100%

Previous result	Target by 2020/21
73.5% (2016/17)	75%

Level of influence: **Low**

Source: Hume City Council, Community Indicators

Percentage of persons feeling safe walking alone during the night

40.8% (2018/19) | +1.7%

0% — 100%

Previous result	Target by 2020/21
40.1% (2016/17)	40%

Level of influence: **Low**

Source: Hume City Council Community Indicators, and Productivity Commission, Report on Government Services 2017

Level of influence:

- High — Council can directly influence this result
- Medium — Council can influence this result, however external factors outside of Council's control may also influence the result.
- Low — Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- **Domestic Animal Management Plan 2017–2021**
- **Hume Bicycle Network Plan**
- **Leisure Strategy**
- **Municipal Emergency Management Plan and Fire Prevention Plans**
- **Municipal Fire Management Plan 2020–2023**
- **Hume Health and Wellbeing Plan 2017–2021**
- **Sports Pavilion Plan**
- **Positive Ageing Strategy 2014–2024**
- **Outdoor Sports Lighting Policy and Plan**
- **Municipal Recovery Plan**
- **Open Space Master Plans (various)**

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all.

a culturally vibrant
and connected
community

WE WILL ADVOCATE FOR

- Social justice, respect and equitable opportunities for people of all backgrounds. Events and activities that bring people together to create and celebrate civic pride and build social capacity and cohesion within the community.
- Arts and cultural facilities and programs to promote creative expression and participation in the arts.
- Support for community groups to access local facilities and funds to develop capacity building and leadership skills.
- Support for vulnerable groups such as refugees, newly arrived, people with disabilities and Aboriginal and Torres Strait Islanders.

SERVICES PROVIDED

- Arts and Culture
- Communications and Advocacy
- Community Development
- Disability Support Services
- Facility Management/Facilities Hire
- Indigenous Support

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.1: Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups

Council's role: Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Provide grant funding to support the development of local community groups.	♿ Continue to provide activities for community groups to build capacity including: ▪ Two grant writing workshops ▪ The delivery of the Community Champions Program. ▪ Provide additional funding for community grants to support local community groups and Hume residents respond to the financial impacts of COVID-19.	▪ Continue to provide activities for community groups to build capacity, including delivering / evaluating the Community Champions Program.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.2: Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve the provision and management of community facilities and spaces to support community activities.	♿ Implement actions from the findings of the community facilities review, including continuing monitoring and undertaking initiatives which improve utilisation rates of community facilities and halls, including: ▪ Improve Wi-Fi access for Council facilities ▪ Implement actions from the findings of Council's Senior Citizen's facilities review ▪ Continue implementation of the Facilities Management System across Council facilities.			
Review Council's support to Neighbourhood Houses and Men's Sheds.	▪ Continue targeted support to Hume's Neighbourhood Houses and Men's Sheds by ensuring regular consultation and representation with the groups on key facility, policy and program developments.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.3: Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Support our culturally diverse community.	▪ Continue to implement and monitor the Hume Multicultural Framework.			
	▪ Support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by: ▪ Facilitating HIN presence at Council events and festivals ▪ Review and evaluation of the *HIN Strategic Plan*.	▪ Support the Hume Interfaith Network to advance a welcoming and inclusive community by: ▪ Recruitment of new members to expand the network ▪ Participating in Council events and festivals.	▪ Support the Hume Interfaith Network to advance a welcoming and inclusive community.	

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.4: **A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all**

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Support people with disabilities and additional needs.	♿ Continue undertaking accessibility works at Council facilities.			

♿ Denotes action is a 'Disability Action Plan' priority.


a culturally vibrant
and connected
community

Strategic Objective 3.1: Foster socially connected and supported communities

Community Expectation 3.1.5: Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Implement the *Hume Reconciliation Action Plan.*	▪ Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for: ▪ NAIDOC Week ▪ National Reconciliation Week ▪ Annual Welcome Baby to Country event.	▪ Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture.		
	▪ Subject to a partnership being established, work with the traditional owners to undertake conservation and heritage land management on Council owned and managed land.	▪ Review the current partnership arrangement and continue, develop/update, or renew.		

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Community Expectation 3.2.1: Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Facilitate a range of small-scale neighbourhood events and activities.	▪ Deliver "neighbourhood-style" events/activities including the program of Summer Sessions: Movies & Music.	▪ Deliver and review the provision of "neighbourhood-style" events/activities.		
Support, develop and deliver major events and festivals to ensure that they remain targeted and appropriate to the community.	▪ ♿ Continue to develop, deliver and evaluate Council's major festivals and events.	▪ Continue to review and evaluate Councils provision and support of major festivals and events.		
	▪ Continue to participate in and provide sponsorship and support to community-led events, and identify initiatives which can help facilitate the sustainability of community-led events.			
Support local artists and arts groups.	▪ ♿ Implement *Hume Creative Community Strategy* (subject to Council adoption) and provide arts and culture activities for the Hume Community including the delivery of the Hume Arts Awards program.	▪ Implement *Hume Creative Community Strategy* (subject to Council adoption) and provide arts and culture activities for the Hume Community including the delivery of: ▪ The Professional Development program ▪ The annual Gallery Exhibition program.	▪ Implement *Hume Creative Community Strategy* (subject to Council adoption) and provide arts and culture activities for the Hume Community including the delivery of: ▪ The Hume Arts Awards program ▪ The annual Gallery Exhibition program.	

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Community Expectation 3.2.2: Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Provide spaces to promote local arts and cultural expression.	■ Subject to the land agreement for the former Victoria University site, commence Stage 1 works to support the delivery of an Arts and Cultural Precinct at Jacksons Hill Sunbury.	■ Finalise identified Stage 1 works associated with the Arts and Cultural precinct at Jacksons Hill Sunbury.	■ Commence planning for Stage 2 works to support the delivery of an arts and Cultural Precinct at Jacksons Hill Sunbury.	

Strategic Indicators

Average overall community satisfaction rating for Council led events and festivals

91.3% (2018/19) | +16.5%

0% 100%

Previous result	Target by 2020/21
78.4% (2017/187)	90%

Level of influence: **High**

Source: Hume City Council, Event Evaluations

Satisfaction with community facilities

44.0% (2017/18) | -3.1%

0% 100%

Previous result	Target by 2020/21
45.4% (2017/18)	58%

Level of influence: **High**

Source: Hume City Council, Community Satisfaction Survey

Percentage of community who are involved in sporting and/or community groups

41.5% (2018/19) | -8.8%

0% 100%

Previous result	Target by 2020/21
45.5% (2016/17)	50%

Level of influence: **Medium**

Source: Hume City Council, Community Indicators

Percentage of community who believe it's a good thing for a society to be made up of people from different cultures

81.8% (2018/19) | +0.9%

0% 100%

Previous result	Target by 2020/21
81.1% (2016/17)	85%

Level of influence: **Low**

Source: Hume City Council, Community Indicators

Level of influence:

- High — Council can directly influence this result
- Medium — Council can influence this result, however external factors outside of Council's control may also influence the result.
- Low — Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Supporting Strategic Plans

- **Reconciliation Action Plan 2018–2022**
- **Hume City Council Social Justice Charter 2014**
- **Hume City Council Multicultural Framework**

THEME 4

A SUSTAINABLY BUILT AND WELL-MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City.

Livi's Place
a sustainably built
and well-maintained
city with an
environmentally
engaged community

WE WILL ADVOCATE FOR

- A range of affordable and appropriate housing options to cater for a growing and diverse community.
- Well designed and maintained public areas and infrastructure tha: promote pride and liveability.
- Transport options – road networks, public transport, walking and cycling.
- Environmentally sustainable infrastructure and practices that promote energy and resource efficiency, waste reduction and preservation of natural heritage areas.
- Coordinated approaches to land use planning and development for future growth of the city.

SERVICES PROVIDED

- Asset Management and Infrastructure Development
- City Development
- Communications and Advocacy
- Parks and Open Space
- Transport, Roads and Drainage
- Waste Management
- City Amenity and Appearance

Our community says:

"Ensure there are adequate open spaces/we are blessed with open spaces but these could be encroached upon." Sunbury resident, 65 years or older

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.1: Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development

Council's role: Facilitator, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Develop and implement a housing diversity strategy.	▪ Commence preparation of an amendment to the Planning Scheme to introduce controls to support diversification in housing stock.	▪ Advance an amendment to the Planning Scheme to introduce controls to support diversification in housing stock.	▪ Monitor the ongoing implementation of the *Housing Diversity Strategy.*	
Advocate for improved crisis accommodation and social housing.	▪ ♿ Finalise an *Affordable Housing Policy* to guide and facilitate the provision of affordable housing through public and private development.	▪ Continue advocacy for the provision of local social/public housing including through the *Affordable Housing Policy.*	*No action proposed.*	
	▪ Investigate the need for a youth crisis facility in Hume. Based on findings, determine feasible options for facilitating its delivery, including the potential for the facility to be built on Council owned land.			
Provide a leading-edge Statutory Planning service.	▪ Implement and review actions to improve the delivery of Statutory Planning services.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.2: Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs

Council's role: Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Housing is located in close proximity to shopping, public transport and activity centres.	▪ Continue to implement the *Hume Corridor* and *Sunbury Hume Integrated Growth Area Plans* (HIGAP) including progressing the Craigieburn West and the Merrifield City North Precinct Structure Plans (PSP).	▪ Continue to implement the *Hume Corridor* and *Sunbury HIGAPs* including the review of PSPs.		

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.3: The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Develop and implement a *Rural Hume Integrated Growth Area Plan* (HIGAP).	■ Finalise *Rural HIGAP* and commence preparation of an amendment to the Planning Scheme to update the *Hume Planning Scheme* in accordance with *Rural HIGAP*.	■ Advance an amendment to the Planning Scheme to update the *Hume Planning Scheme* in accordance with *Rural HIGAP*.	■ Finalise an amendment to the Planning Scheme to update the *Hume Planning Scheme* in accordance with *Rural HIGAP*.	*No Action proposed.*
Continue to implement Council's *Live Green Plan* and *Land and Biodiversity Plan*.	■ Complete review of *Live Green Plan* and implement 2020-2021 actions from *Live Green Plan*.	■ Implement the 2021-22 actions from the *Live Green Plan*.	■ Implement the 2022-23 actions from the *Live Green Plan*.	*No Action proposed.*
Implement programs to assist rural landowners and manage conservation areas.	■ Support rural landowners and protect conservation areas through management and monitoring programs, grants and rate rebates and implementation of the *Land and Biodiversity Plan*.			
Provide leadership and advocacy to enhance and protect the natural environment and to promote and sustainable practices.	■ Finalise and adopt the updated *Pathways to Sustainability* and action plan/s.	■ Implement and monitor the delivery of *Pathways to Sustainability* and action plan/s.		

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.4: Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Ensure activities are conducted in compliance with the *Hume Planning Scheme* and develop local planning instruments to achieve and improve environmental protection through the planning and development process.	▪ Undertake planning compliance activities under the *Hume Planning Scheme*.			

a sustainably built
and well-maintained
city with an
environmentally
engaged community

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

Community Expectation 4.1.5: Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Increase re-use and recycling of waste to reduce landfill.	■ Continue implementation of the *Waste and Amenity Service Plan* including: ▪ Based on the findings of the business case for organics, develop a trial and phased roll-out of a municipal-wide organics service ▪ Continue the phased roll-out of standardised bins and colours ▪ Implement the communications plan to promote household waste, recycling, and organics services.	■ Continue implementation of the *Waste and Amenity Service Plan*.		

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Create energy savings and minimise environmental impacts in Council operations.	■ Implement the 2020/2021 actions of the *Greenhouse Action Plan*, including, development and implementation of a household energy program.	■ Implement the 2021/22 actions of the *Greenhouse Action Plan*.	■ Implement the 2022/23 actions of the *Greenhouse Action Plan*.	■ Implement the 2023/24 actions of the *Greenhouse Action Plan*.
	■ Implement the *Integrated Water Management Plan*.	■ Implement the 2021/22 actions from *Integrated Water Management Plan*.	■ Implement the 2022/23 actions from *Integrated Water Management Plan*.	■ Implement the 2023/24 actions from *Integrated Water Management Plan*.
Create energy savings and minimise environmental impacts in Council operations.	■ Undertake a detailed assessment and prioritisation of solar opportunities for Council-owned facilities that are not covered by the Geenhouse Action Plan, including community and commercial leased facilities. Consider and present to Council capital works and operational budget recommendations for the development of a rolling program of works potentially commencing from 2021/22.	*No action proposed.*		

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.1: The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability

Council's role: Statutory Authority, Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Undertake initiatives to create and regenerate activity centres.	▪ ♿ Progress infrastructure upgrades in Hume Central including implementing improvements to Civic Way.	▪ Continue to progress Hume Central.		
	▪ Commence preparation of a good design guide/design guidelines for housing development in Hume, including Environmentally Sensitive Design.	▪ Implement the design guidelines for housing development.		

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.2: Health and safety, local amenity and community pride are protected and enhanced through well-designed and maintained public realm, streetscapes, spaces and places which meet community needs

Council's role: Service Provider

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Reduce litter and improve amenity in public places.	▪ Continue to provide services that enhance the amenity of the City and effectively manage illegal dumping.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Community Expectation 4.2.3: Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Provide well designed and maintained parks, play spaces, open spaces and public amenities.	■ Continue implementation and review of the *Parks and Open Space Service Plan*.			
	■ Continue development and improvement works to Craigieburn ANZAC Park.			
	■ Implement a new *Open Space Strategy* including the Integrated Urban Forest approach.			
	■ Undertake playspace and amenity upgrades at Council parks and reserves.			
	■ Develop and implement open space masterplans including Seabrook Reserve, Progress Reserve and Sunbury Park, and investigate options for revegetation and rehabilitation of the Merlynston Creek corridor to Barry Road, including pathway works.	■ Develop and implement open space masterplans.		

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Community Expectation 4.3.1: Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options

Council's role: Service Provide, Advocate

What we want to do...	How we will do it...		
	2021/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Advocate for improvements to public transport in Hume City.	▪ Advocate to State and Federal governments for funding and implementation of projects as identified in the *Transport Advocacy Plan* to improve public transport, roads, walking and cycling.			

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Community Expectation 4.3.2: Communities are connected and business and employment options are enhanced through improvements to local road infrastructure, traffic management and local parking

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Advocate to State Government for improvements to major roads and highways.	▪ Advocate to State and Federal governments for funding and implementation of road projects identified in the *Transport Advocacy Plan*.			
Improve the safety and quality of local roads.	▪ Undertake initiatives to improve the quality of local streets, parking and traffic management including: ▪ Implementing actions from previous Local Area Traffic Management Studies (LATM) and ▪ Undertaking new LATM studies in Attwood and Goonawarra (Sunbury).	▪ Undertake initiatives to improve the quality of local streets, parking and traffic management.		
	▪ Continue planning and design for Yirrangan Road connection to Buckland Way, Sunbury.	▪ Construct Yirrangan Road connection to Buckland Way, Sunbury.	▪ Complete construction of Yirrangan Road connection to Buckland Way, Sunbury.	
	▪ Undertake local road infrastructure upgrades to improve road safety and traffic flow.			

a sustainably built and well-maintained city with an environmentally engaged community
GARBAGE ONLY
HUME

Strategic Indicators

Percentage of kerbside waste collection diverted from landfill

34.4% (2018/19) | **-1.4%**

0% 100%

Previous result	Target by 2020/21
35.1% (2017/18)	39%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Percentage of Council planning decisions upheld at VCAT

40% (2017/18) | **-13.8%**

0% 100%

Previous result	Target by 2020/21
45.5% (2017/18)	60%

Level of influence: **Medium**

Source: Local Government Performance Reporting Framework

Percentage of planning applications decided within required time-frames

44% (2018/19) | **+13.1%**

0% 100%

Previous result	Target by 2020/21
38.9% (2017/18)	55%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Level of influence:

High Council can directly influence this result

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Community satisfaction rating with sealed local roads

64 (2017/18) | +3.2%

0 — 100

Previous result	Target by 2020/21
62 (2016/17)	62

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Net increase in street and park trees

2,466 (2017/18) | +17.5%

2,000 — 4,000

Previous result	Target by 2020/21
2,097 (2016/17)	3,000

Level of influence: **High**

Source: Hume City Council

Supporting Strategic Plans

- Municipal Strategic Statement
- Hume Integrated Land Use and Transport Strategy 2011–2020
- Greenhouse Action Plan 2018–2022
- Road Management Plan
- Hume Corridor HIGAP
- Sunbury HIGAP
- Parking on Narrow Streets Policy
- Greater Broadmeadows Framework Plan
- Service Plans (various)
- Transport Advocacy Plan


THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY
The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected.

a well-governed
and engaged
community

WE WILL ADVOCATE FOR

- Community engagement, participation and representation in decision making and on issues of local significance.
- The timely provision of sustainable services and physical and social infrastructure to meet community needs.
- Innovative partnerships between all levels of government, business, service providers and the community.
- A skilled and diverse workforce to lead innovation across Council.

- Planned and targeted advocacy activities seeking support and partnership from government and business to ensure quality services and infrastructure for the community.

SERVICES PROVIDED

- Asset Management and Infrastructure Development
- Communications and Advocacy
- Community Development
- Council and Service Planning
- Customer Service
- Finance and Procurement Services
- Governance and Associated Statutory Services
- Human Resources
- Information Technology
- Organisation and Community Intelligence

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.1: The vision and aspirations of *Hume Horizons 2040* are supported through the alignment of Council's financial and strategic service planning processes and systems

Council's role: Service Provider

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Enhance customer service through improved processes including online and digital services.	▪ Continue to implement the customer single-view project to provide more efficient interactions with customers across Council services.	▪ Continue to implement the customer single-view project.		
	▪ Continue implementation of the 2020/21 actions from the Customer Experience Action Plan including: ▪ Establishing an internal user design and acceptance group to drive quality assurance and test solutions ▪ Work with VicRoads to streamline administrative changes for issuing Disability Parking permits under the new Accessibility Parking permit scheme ▪ Implement a Customer Contact Centre quality assurance and coaching program ▪ Investigate options to improve the after hours customer service.	▪ Implement and review the progress of the 2019-2023 Customer Experience Action Plan.		

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.2: Hume's community is informed of the progress of *Hume Horizons 2040* through the establishment of systems for measuring and reporting the community's progress in achieving *Hume Horizons 2040* objectives

Council's role: Service Provider

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Measure the progress of implementing the *Hume Horizons 2040* community plan.	■ Continue to deliver a range of research and evaluation activities to further understand community expectations and customer/user experience with Council services, including a review of Council's annual community survey program.			
	■ Review and refine community indicators to measure the progress of *Hume Horizons 2040.*	■ Continue to develop and implement community indicators to measure the progress of *Hume Horizons 2040.*		

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.3: The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan *(Hume Horizons 2040)* by reviewing the plan every four years, following Council elections

Council's role: Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Continue to reflect the visions of the Hume community through the development and implementation of a community plan.	▪ Undertake and finalise a major review of *Hume Horizons 2040*, and develop a new Community Vision in line with the new *Local Government Act*.	▪ Continue implementation of *Hume Horizons 2040*.		

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Community Expectation 5.1.4: The vision and aspirations of *Hume Horizons 2040* will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community need

Council's role: Service Provider

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Develop Council's knowledge management and learning capacity.	■ Review and continue development of Council's intranet to enhance knowledge management and service efficiency, and introduce further improvements as necessary.	■ Continue development and improvement of Council's intranet.		
Enhance the leadership skills and capacity of Council's workforce.	■ Evaluate the *Leadership Development Program* (LDP) and continue program delivery.			
	■ Implement and review delivery of the emerging leaders program across the organisation.			
	■ Continue to implement electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.			
	■ Finalise and commence implementation of a Workforce Plan.	■ Continue the ongoing implementation of the Workforce Plan.		

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.1: Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels

Council's role: Advocate, Facilitator

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2023/24actions	Proposed 2024/25 actions
Further enhance meaningful engagement between Council and the community.	▪ Undertake initiatives to enhance Council consultation and engagement practices, including both face-to-face and online.			
Develop and support advisory and reference groups to support Council decision-making.	▪ Implement and support programs and advisory committees/ reference groups to foster community leadership and increase community capacity in engaging with Council decision-making processes including: ▪ Reconciliation Action Plan Working Group ▪ Hume Interfaith Network ▪ Hume Community Safety Advisory Committee ▪ Multicultural Advisory Group ▪ Hume Jobs and Skills Taskforce ▪ Disability Partnership Network ▪ Hume Sustainability Taskforce.			

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.2: Community capacity to participate in decision-making processes is enhanced through improved community education and awareness of key topics

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2022/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Encourage the community to get involved in advocacy campaigns.	▪ In line with the *Four-Year Advocacy Plan*, inform the community, business and key stakeholders on Council's position on issues of local importance, and provide opportunities to enhance participation in decision-making processes.			

Strategic Objective 5.2: Create a community actively involved in civic life

Community Expectation 5.2.3: Hume's community is empowered and engaged in community life thorough the timely communication of information about services and key topics

Council's role: Service Provider, Facilitator

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Continue to deliver timely and effective communications about Council services and activities.	▪ Determine and develop service-specific strategic communication plans for the year ahead.	▪ Undertake a biennial review of external communications activities or tools to ensure relevance, efficiency and effectiveness.	▪ Determine and develop service-specific strategic communication plans for the year ahead.	
To effectively inform and promote services to Hume's community and stakeholders.	▪ ♿ Continue development of Council's website to improve online transactions and communications.	▪ Review and evaluate the development of Council's website to evaluate whether it has mproved online transactions and communications.	▪ Continue development of Council's website to ensure it meets community expectations.	

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.1: The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments

Council's role: Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Develop a best practice strategic plan for advocacy.	■ Continue to advocate to the State and Federal governments for community priorities including the provision of schools and health services/ funding.	■ Implement the *Four-Year Advocacy Plan* with specific campaigns to engage the community, business and key stakeholders on local priorities, especially in the lead up to an election.		

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.2: Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure

Council's role: Service Provider, Advocate

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Ensure the timely provision of education, health and community infrastructure.	■ Investigate the preferred locations and timing for the provision of higher-order leisure, health, education and cultural facilities needed to serve the needs of the northern part of the Hume corridor taking account of community need and planned provision in Mitchell and Whittlesea.			
	■ Advance the *Community Infrastructure Plan* and report on the proposed responses to population growth and changing community needs in both growth and existing urban areas.	■ Complete the *Community Infrastructure Plan* and report on the proposed responses to population growth and changing community needs in both growth and existing urban areas.	■ Commence implementing high level actions arising from the *Community Infrastructure Plan.*	*No Action proposed.*

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Sustainably plan for, and manage, Council assets and infrastructure.	■ Continue to develop plans for the delivery of community centres including: ▪ Construct Merrifield North and Kalkallo community centres ▪ Design Craigieburn, Lockerbie Central and Kalkallo North community centres ▪ Confirm funding sources to construct a small community facility on Council owned or managed land in Valley Park and develop a concept plan subject to securing funding ▪ Undertake needs assessment to inform investigation of options for a new Dallas Community Centre.	■ Continue to develop, design and plan for the delivery and activation of new community centres.		
	■ Implement actions in response to the review of Aged Support Services and Aged Care Sector Reforms.			

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Provide support to our local community in response to COVID-19	■ Implement a range of community and business stimulus and support packages (in excess of $11.5 million) to respond to the impacts of COVID-19, including: ▪ Rates wavier of $50 for residential and rural properties where the property is the rate payers principal place of residence ▪ Council to cease charging interest on outstanding rates balances from 1 June until 31 December 2020 only ▪ Funding for food parcels and essential goods for families in extreme financial hardship ▪ Doubling of the Community Grants Program ▪ Grants for small and medium sized businesses	*No actions proposed.*		

♿ Denotes action is a 'Disability Action Plan' priority.

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
	▪ Waiver of food act registrations in the 2020/21 year ▪ Waiver of all outdoor dining area permit fees and licence fees for 2020/21 ▪ Grants and fee waivers for local sporting clubs ▪ Rent relief for tenants occupying Council facilities ▪ Reduced Council facilities hire rates ▪ Setting discretionary penalties for parking infringements at the minimum for 2020/21, and ▪ $2.5 million set aside for further stimulus to be used as required.			

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Undertake effective service planning of Council services, consistent with the Municipal Association of Victoria STEP program, Victorian Auditor-General's Office's recommendations and the State Government's Fair Go Rates system.	▪ Update and maintain Asset Management Plans in line with legislation and good asset management practice.			
	▪ Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including: ▪ Undertake an assessment of the current Children Services model and explore its ongoing feasibility in light of continued growth and changing government policy direction.	▪ Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery.		

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.3: Services continue to meet the needs of the community through the provision of innovate partnership models between all levels of government, business and service providers

Council's role: Service Provider, Facilitator, Advocate

What we want to do...	How we will do it...		
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Work with our partners to enhance services and infrastructure delivery.	♿ Explore innovative partnership opportunities with health and community wellbeing organisations to enhance the delivery of service and infrastructure.			

♿ Denotes action is a 'Disability Action Plan' priority.

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs

Community Expectation 5.3.4: The long term sustainability of Hume City Council is maintained through open and transparent governance practices and prudent financial management

Council's role: Service Provider

What we want to do...	How we will do it...			
	2020/21 actions	Proposed 2021/22 actions	Proposed 2022/23 actions	Proposed 2023/24 actions
Improve transparency of Council decisions	▪ Continue to implement changes to Council operations, policies and procedures in line with the new Local Government Act.	*No actions proposed.*		
Continue to exercise prudent financial management to ensure long-term financial sustainability.	▪ Continue to exercise prudent financial management to reduce the reliance on rates revenue.			
	▪ Prepare for and undertake the Council Elections in October 2020 including: ▪ Engagement of the Victorian Electoral Commission ▪ Enacting Council's *Caretaker Policy* ▪ Preparation of Voters List.	*No actions proposed.*		
	▪ Following Council elections in October 2020, complete statutory requirements under the Local Government Act including: ▪ Setting Mayoral and Councillor allowances ▪ Reviewing the Councillors Code of Conduct ▪ Induction training for Councillors.	*No actions proposed.*		

Strategic Indicators

Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement

45.2% (2017/18) | +20.5%

0% — 100%

Previous result	Target by 2020/21
37.5% (2016/17)	50%

Level of influence: **Low**

Source: HCC, Hume Horizons 2040 Community Indicators

Percentage of Council Plan Actions completed

78% (2018/19) | 0%

0% — 100%

Previous result	Target by 2020/21
78% (2017/18)	85%

Level of influence: **High**

Source: Hume City Council, Council Plan Quarterly Reports

Value of non-recurrent grants received from State and Federal Governments and other organisations

$15.38M (2018/19) | +76.2%

$5M — $20M

Previous result	Target by 2020/21
$8.73M (2017/18)	$10.8M

Level of influence: **Medium**

Source: Hume City Council

Level of influence:

High Council can directly influence this result.

Medium Council can influence this result, however external factors outside of Council's control may also influence the result.

Low Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Strategic Indicators

Percentage of Council decisions made at meetings closed to the public

20.6% (2018/19) | +9.6%

0% — 50%

Previous result	Target by 2020/21
18.1% (2016/17)	15%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Adjusted underlying surplus (or deficit) as a percentage of underlying revenue

19.3% (2018/19) | -20.1%

0% — 25%

Previous result	Target by 2020/21
24.2% (2017/18)	15%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Community satisfaction with Council decisions

60/100 (2018/19) | +7.1%

0 — 100

Previous result	Target by 2020/21
56/100 (2017/18)	63/100

Level of influence: **High**

Source: Local Government: Performance Reporting Framework

Asset renewal as a percentage of depreciation

63.4% (2018/19) | +6.3%

0% — 100%

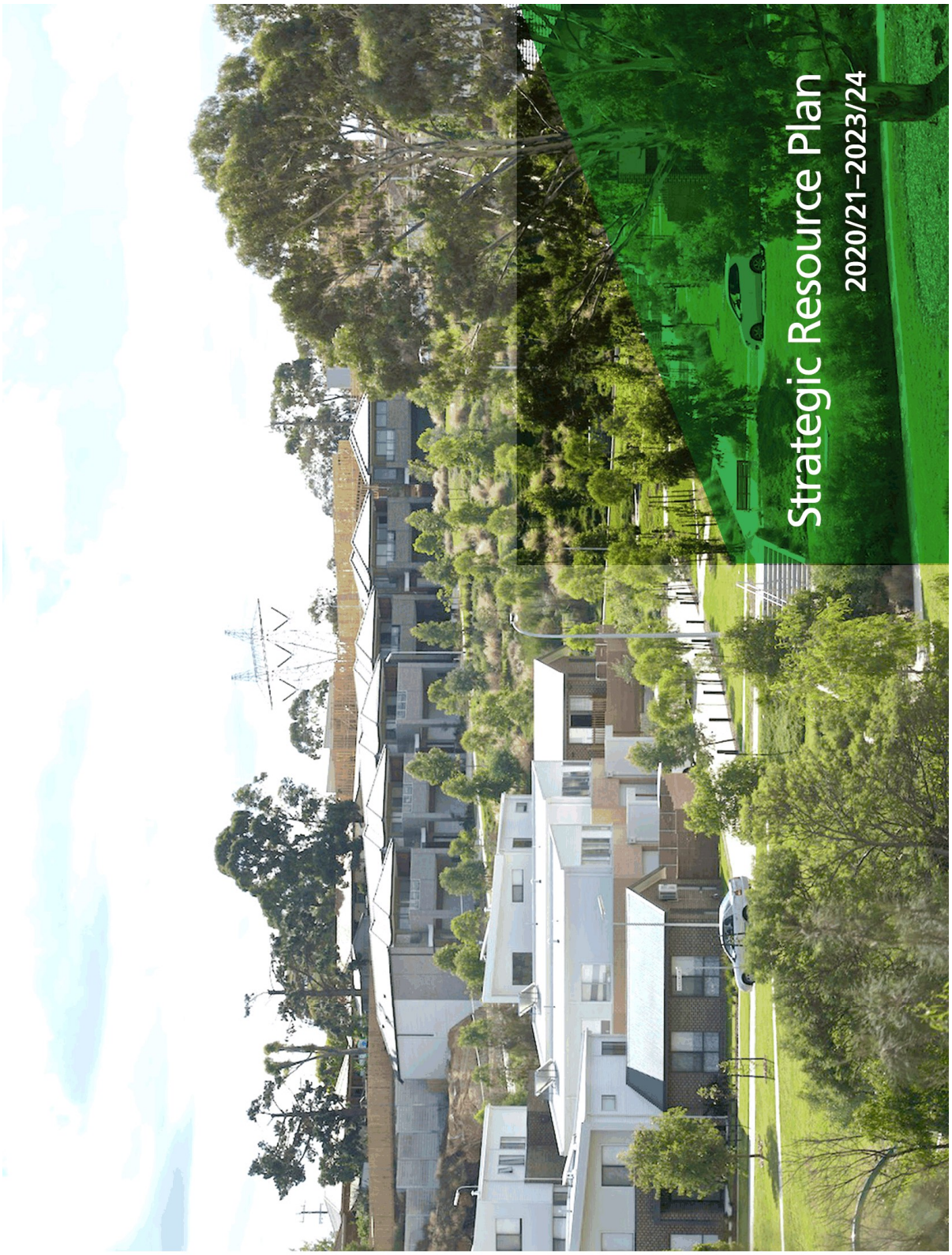
Previous result	Target by 2020/21
59.62% (2017/18)	49%

Level of influence: **High**

Source: Local Government Performance Reporting Framework

Supporting Strategic Plans

- Four-Year Advocacy Plan
- Asset Management Plans (various)
- Business Continuity Plan
- Community Engagement Framework and Planning Guide
- Hume Horizons 2040
- Information Technology Strategy
- Risk Management Strategy
- Service Plans (various)
- Ten Year Financial Plan


Strategic Resource Plan
2020/21–2023/24

STRATEGIC RESOURCE PLAN 2020/21–2023/24

Hume City Council

Strategic Resource Plan

For the four years ending 30 June 2024

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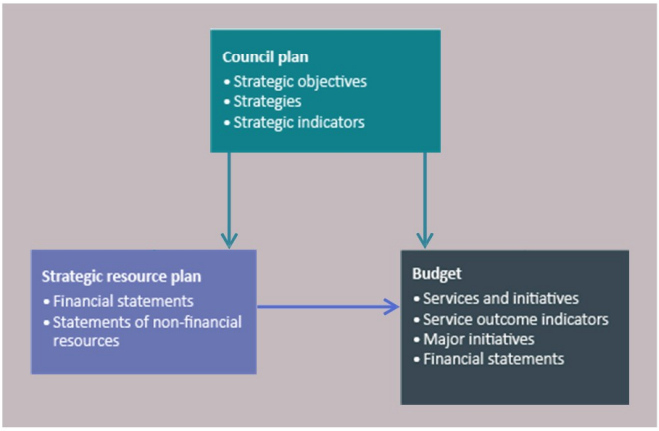
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Background

The *Local Government Act* 1989 (the Act) requires Council to prepare a strategic resource plan (SRP) for at least the next four financial years that describes both the financial and non-financial resources required to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account services and initiatives contained in any plan adopted or proposed to be adopted by Council.

Council has prepared an SRP for the four years 2020/21 to 2023/24 as part of its integrated planning framework as set out below.



The Council Plan includes the strategic objectives, strategies for achieving these for at least the next four years and strategic indicators for monitoring achievement of the strategic objectives. The SRP is a plan of the resources for at least the next four years required to achieve the strategic objectives in the Council Plan. The SRP informs the preparation of the budget, which is a plan that describes the services and initiatives to be funded and how they will contribute to achieving the strategic objectives in the Council Plan.

Objectives of the plan

The overall objective of the SRP is financial sustainability in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives. The key objectives which underpin the SRP over the next four years are:

- achieve an adjusted underlying result of greater than 3% per annum over the SRP period;
- achieve a balanced budget on a cash basis;
- maintain existing service levels;
- meet Council's asset renewal requirements; and
- not rely on debt to fund future infrastructure.

In preparing the SRP, Council has also been mindful of the need to comply with the principles of sound financial management in the Act which requires Council to:

- prudently manage financial risks relating to debt, assets and liabilities;
- provide reasonable stability in the level of rate burden;
- consider the financial effects of Council decisions on future generations; and
- provide full, accurate and timely disclosure of financial information.

How the plan was developed

This SRP has been developed through a rigorous process and is based on the following key information:

- audited financial statements as at 30 June 2019;
- assumptions provided by Council service providers about changes in future income and expenditure;
- assumptions provided by Council capital works expenditure providers about requirements for future asset renewal, expansion, upgrade and new assets;
- assumptions provided by the Finance & Property Development department regarding future changes in assets, liabilities and equity; and
- information provided by the Executive Management Team and Council.

The financial projections included in the SRP have been developed using a 'four-way' budget model. This methodology is a computer-based model, which enables the linking of the comprehensive income statement, balance sheet, statement of cash flows and statement of capital works.

Assessment of Council's current financial position

An assessment has been undertaken of Council's current financial position to identify any significant matters which may impact on the SRP. A summary of the budgeted and forecast financial results for the 2019/20 year are in the following table.

Result	Adopted Budget 2020 $'000	Forecast Actual 2020 $'000	Variance Fav / (Unfav) $'000
Surplus for the year	136,813	136,548	(265)
Cash and investments	241,326	305,929	64,603
Capital works expenditure	113,735	69,925	(43,810)

A surplus of $136.5 million is forecast to be achieved, compared with an adopted budget surplus of $136.8 million. There is no significant variance between budget and forecast.

Cash and investments are forecast to be $305.9 million compared with an adopted budget of $241.3 million. The forecast $64.6 million favorable variance is primarily due to commencing the year with a higher cash balance than budgeted as well as capital works expenditure which is forecast to be incomplete at the end of the 2019/20 year and will be carried forward for completion in the 2020/21 year.

Capital works expenditure is forecast to be $69.9 million compared to the budget of $113.7 million. The forecast $43.8 million unfavorable variance is due to works expected to be carried forward to the 2020/21 year for completion.

Significant matters arising from the assessment of Council's current financial position, which are expected to impact on the SRP includes:

- the receipt of capital grants to fund the Eric Boardman Reserve upgrade, the Kalkallo Central Community Hub, the Cloverton Recreation Reserve Pavilion, the Greenvale Recreation Reserve Play space and the Langama Park Reserve upgrade;
- capital works expenditure to be carried forward for completion in the 2020/21 financial year;
- the doubling of the State Government EPA waste levy payable over the next three years. The Levy will increase from $65.90 per tonne in 2019/20 to $125.90 by 2022/23 ($20 per tonne per year); and
- The impacts of the COVID-19 coronavirus situation on Council's operations in 2020/21 and Council's financial stimulus package to support those most at need.

In addition to the above matters, the Victorian Government has legislated that local government rates be capped from the 2016/17 year. The rate cap for the 2020/21 year as set by the Minister for Local Government is 2.0%. Depending on the level at which rates are capped in future years, Council may need to review the level of services and capital works expenditure which are delivered in future years and/or apply for a higher cap.

Key assumptions

There are a number of assumptions underlying the forecasts for income, expenditure, assets, liabilities, equity, cash, capital works expenditure and human resources included in the SRP. These assumptions have been derived from the following sources:

- assessment of the current financial position;
- scan of the external economic environment;
- forecast changes in population and demographics;
- advice from officers responsible for service and capital works planning and delivery; and
- services and initiatives contained in plans adopted or proposed to be adopted by Council.

The key assumptions underlying the SRP are set out below.

COVID-19 coronavirus impacts

The coronavirus has had an enormous impact on everyone in our community. Governments around the world have implemented a range of measures to slow the spread of COVID-19, reduce the impact on the health system and save lives.

Hume City Council's 2020/21 Budget responds to these uncertain times, by delivering on our positive plan for the future while maintaining an economic approach that's built on good governance, sound financial management, principles of social justice and environmental sustainability.

Council is investing $11.5 million to support local businesses, sporting clubs, community groups and its rate payers with a stimulus package that responds directly to the impacts of the COVID-19 pandemic.

The package includes:

Support for ratepayers and residents
- Rates wavier up to $50 for residential and rural properties where the property is the rate payers principal place of residence;
- Council to cease charging interest on outstanding rates balances from 1 June until 31 December 2020 only; and
- Setting discretionary penalties for parking infringements at the minimum for 2020/21.

Support for local community groups
- Funding for food parcels and essential goods for families in extreme financial hardship; and
- Doubling of the Community Grants Program.

Support for local sporting groups
- Grants and fee waivers for local sporting clubs.

Support for local businesses
- Grants for small and medium sized businesses;
- Waiver of food act registrations for 2020/21; and
- Waiver of all outdoor dining area permit fees and licence fees for 2020/21.

Support for tenants and hirers of Council facilities
- Rent relief for tenants occupying Council facilities; and
- Reduced Council facilities hire rates.

$2.5 million set aside for further stimulus measures throughout the year if needed.

General operating

The general assumptions affecting all operating income and expenditure are included in the following table.

	2021	2022	2023	2024
	%	%	%	%
Consumer Price Index	2.0	2.25	2.5	2.5
Rate cap	2.0	2.0	2.0	2.0
Property growth	3.39	3.15	2.98	2.88
Population growth	3.28	2.98	2.71	2.66
EBA increase+	2.25	2.0	2.0	2.0
Utility costs*	6.0	6.0	6.0	6.0
Materials and services*	2	2.25	2.5	2.5
Grants (operating)*	0.5	0.5	0.5	0.5
Statutory fees*	0.5	0.5	0.5	0.5

+ The current EBA expires on 30 June 2021 and the forecasts are indicative only and are subject to change.

* The percentage increase stated above do not include an allowance for growth.

The ongoing impacts of the COVID-19 pandemic are yet to be quantified and may impact the assumptions.

Consumer price index

The annual consumer price index (CPI) for the December 2019 quarter for Melbourne was 1.8% (ABS catalogue 6401.0). The state-wide CPI is forecast to be 1.75% in 2019/20, the inflation rate is expected to gradually increase to 2.50% over the forward estimates as the reduction in spare capacity eventually leads to wages growth and increased non-tradables inflation (Victorian State Government Budget Papers for 2019/20 Strategy and Outlook). For the purposes of developing the SRP, CPI has been set at 2% for the 2020/21 year and rates consistent with the Victorian Budget Papers for all remaining years and applied to all income and expense types with the exception of those specifically identified in the above table.

Rate cap

The Victorian Government requires local government rates to be capped from 2016/17 onwards. The cap for the 2020/21 year is 2.0% and the same rate has been used for the forecast period.

Property and population growth

The municipality is expected to continue growing over the four-year period based on current trends in property development including the effects of major property developments in the northern corridor of Hume. The property growth rate has been forecast to increase on average by 3.10% per annum and the population growth rate by 2.91% over the four-year SRP period.

EBA - Employee costs

The current Enterprise Bargaining Agreement (EBA) expires on 30 June 2021. Employee costs are forecast to increase by 2.0% per annum from 2021/22 plus growth, banding increases and a performance development payment. In addition, Government amendments to the Superannuation Guarantee (Administration) Act 1992, mean that the super rate will remain at 9.5% until 30 June 2021 and then increase by 0.5 percentage points each year until it reaches 12%.

Utility costs

Utility costs including electricity, gas and water rates are forecast to increase by 6% per annum plus growth over the SRP period.

Materials and services

Materials and services include the purchase of consumables and payments to contractors for the provision of services and are expected to increase by 2.0% in 2020/21, 2.25% in 2021/22 and 2.5% from 2022/23 onwards plus growth over the SRP period in accordance with the projected increases in CPI.

Grants – operating
Council expects to receive in excess of $47 million annually in operating grants over the SRP period from State and Commonwealth sources for the purposes of funding the delivery of services to ratepayers. Future increases in operating grants have been set at 0.5% plus growth over the SRP period.

Statutory fees
Council expects to receive in excess of $14 million annually in fees and fines which are imposed in line with legislation governing local government activities such as animal registrations and parking fines. Future increases in statutory fees have been set at 0.5% plus growth over the SRP period.

Other operating

Other assumptions affecting operating income and expenditure not attributable to a service are included in the following table.

	2021 $'000	2022 $'000	2023 $'000	2024 $'000
Supplementary rates	3,500	3,000	3,090	3,179
Contributions – developer	9,768	19,846	19,654	21,203
Contributions – non-monetary	104,567	95,970	89,963	86,008
Financial assistance grants	8,469	17,159	17,710	18,270
Grants – capital	18,192	16,676	3,650	3,651
Asset sales (proceeds)	7,120	800	800	800

Supplementary rates
The municipality has experienced strong growth and these levels are expected to return to more normal levels from 2020/21 onwards based on current trends in property development including the effects of major property developments in the northern corridor of Hume. The growth rate in households has been forecast to increase on average by 3.10% per annum. This growth is expected to contribute $3.5 million in supplementary rates income in 2020/21 and in excess of $3 million per annum over the remainder of the SRP period.

Contributions - developer
Contributions are levied on developers for the purpose of offsetting future costs associated with the creation of open space and new community infrastructure. Based on the forecast property growth, the level of 'contributions – developer' is expected to exceed $9 million in 2020/21 and over $19 million each year for the remainder of the SRP period mainly due to the new levies coming from the latest approved Infrastructure Contribution Plan in Sunbury (Sunbury ICP).

Contributions - non-monetary
Council regularly receives infrastructure assets from developers at no cost which are recognised as income in the comprehensive income statement. This normally occurs following the completion of a property development, where the developer agrees to construct the required infrastructure including roads, footpaths and drains. At the conclusion of the development, these assets are handed over to Council. It is expected that Council will receive infrastructure assets during the four years period as major property developments in the northern corridor of Hume continue. The value of the developer contributed assets is expected to be in excess of $86 million per annum over the SRP period which will significantly impact future operating results.

Financial assistance grants
Council's financial assistance grant allocation is expected to increase over the SRP reflecting the growth in the municipality. In 2020/21, $8.47 million of financial assistance grants is budgeted as $8.11 million was pre-paid in 2019/20.

Grants - capital
Council receives both recurrent and non-recurrent government funding for capital works projects. Significant capital grants will be recognised in the 2020/21 year to fund the Eric Boardman Reserve upgrade, the Kalkallo Central Community Hub, the Cloverton Recreation Reserve Pavilion, the Greenvale Recreation Reserve Play space, the Langama Park Reserve upgrade, the Evans Street Multi-deck carpark and the reconstruction of Wildwood Road (Roads to Recovery funding). Some of these grants are expected to be received in 2019/20. However, to comply with the new accounting standards AASB15 (Revenue from Contracts with Customers) and AASB1058 (Income of Not-for-Profit Entities), these grant payments will be recognised in 2020/21 after Council fulfills its performance obligations under the funding agreements. Capital grants will reduce to more normal levels from the 2022/23 year onwards.

Proceeds from sales of property, plant, equipment and infrastructure
Council has in the past disposed of surplus assets to partially fund the replacement of light and heavy vehicle fleet in accordance with the plant replacement program. An amount of $0.8 million per annum has been forecast over the SRP period for the expected proceeds arising from the sale of plant.

In addition, there is a land parcel expected to be sold in 2020/21.

Reimbursement to developer for LIK/WIK projects
Under the Developer Contribution Plan (DCP) regime, developers can contribute Land-in-kind (LIK) or Works-in-kind (WIK) items to Council in lieu of paying the developer levies in cash. In some cases, the value of the LIK or WIK items are more than the levies the developer is obliged to pay Council. Under that situation, Council is required to reimburse the developer the difference between the total value of the LIK or WIK items and the liability of the development contribution levies owed to Council.

Council is expected to reimburse over $28 million to developers over the SRP period for several road infrastructure WIK and community and recreation LIK projects.

General balance sheet
The general assumptions affecting assets, liabilities and equity balances are set out below:

- 99% of the total new rates and charges raised, is expected to be collected;
- trade creditors are based on total capital and operating expenditure. The payment cycle is 30 days;
- other debtors and creditors are expected to remain consistent with 2019/20 levels allowing for a CPI increase;
- the implementation of the terms of the EBA resulted in an increase from July 2018 of 2.25%. The current EBA expires on 30 June 2021 and the forecasts are indicative only and are subject to change. In addition, in the 2014/15 Federal Budget, the Treasurer announced the government's intention to change the schedule for increasing the super guarantee (SG) rate to 12%. The SG rate increased from 9.25% to 9.5% from 1 July 2014 as currently legislated. The Government amendments to the legislation mean that the rate will remain at 9.5% until 30 June 2021 and then increase by 0.5 percentage points each year until it reaches 12%; and
- total capital expenditure for 2020/21 including the carried forward component of the 2019/20 program is budgeted to be $160.6 million.

Other balance sheet
The assumptions affecting specific balance sheet items are set out below.

Lease liabilities
A new lease accounting standard (AASB 16 Leases) came into effect on 1 January 2019. This new standard requires that all leases more than 12 months be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments as an asset, whilst future lease payments are recognised as a financial liability. Therefore, an opening balance of $1.06 million for the leasing of

buildings and photocopiers that have a contract term exceeding 12 months has been recognised in the 2019/20 financial year as fixed assets and a lease liability. After forecasted principle repayments of $305k in 2019/20, the closing balance of lease liabilities in 2019/20 is expected to be $0.75 million.

Borrowings
No new bank loans are budgeted for during the SRP period.

Capital works

The assumptions affecting asset renewal, expansion, upgrade and new assets are set out below.

Asset renewal
Council has developed an approach to infrastructure management based on the knowledge provided by asset management plans, which set out the capital expenditure requirements of Council for the next 10 years by class of asset. This approach predicts infrastructure consumption, renewal and other infrastructure needs to meet future community service expectations. A key objective of Council's approach to infrastructure management is to renew existing assets in line with asset management plans to ensure they are maintained at the desired condition levels. If sufficient funds are not allocated to asset renewal, then Council's capacity to maintain delivery of services to the community will be compromised.

Council has committed to providing a sufficient level of annual funding to meet the ongoing asset renewal needs and ensure it does not leave a backlog of required renewal. Council regularly undertakes asset condition audits across all asset classes on a cyclic basis.

Capital expenditure program
In developing the capital expenditure program for the next four years, the following matters have had a significant impact:

- In order for Council to achieve a sustainable financial position over the long term, a set of key financial performance targets have been established to determine the level of funds available for the future capital works program. The following table lists the Key Financial Performance indicators and targets:

Indicator	Target
Adjusted underlying result	> 3.0% of underlying revenue
Working capital	> 150%
Loans and borrowings	< 60% of total rates revenue

The results of these indicators appear in the "Key financial performance indicators" table below.

- Meet Council's asset renewal requirements based on an assessment of the condition of Council's assets.
- Growth related funding from developer contributions and government grants.
- Renewal requirements identified from condition audits and Asset Management Plans.
- Changes in EPA legislation affecting Council's landfill sites.

The following table summarises the forecast capital works expenditure including funding sources for the next four years.

		Summary of funding sources			
Year	Total Capital Program	Grants $'000	Contributions $'000	Council Cash $'000	Borrowings $'000
2021	160,593	18,192	-	142,401	-
2022	139,071	16,676	-	122,395	-
2023	113,866	3,650	-	110,216	-
2024	82,060	3,651	-	78,409	-

Human resources

The assumptions affecting the level of human resources are set out in the following table.

	2021 %	2022 %	2023 %	2024 %
Employee EBA increase	2.25	2.0	2.0	2.0
Other employee entitlements	1	1	1	1
Superannuation guarantee increase	-	0.5	0.5	0.5
Employee numbers growth	2.39	2.15	1.98	1.88

Employee benefits

The employee costs are forecast to increase in line with the terms in the Enterprise Bargaining Agreement (EBA) at 2.25% for 2020/21 and then by 2.0% per annum, plus growth and other employee entitlements. In addition, in 2022 to 2024, there is an additional 0.5% increase per annum for the proposed increase in the Superannuation Guarantee rate.

Employee numbers

The 2021 increase in employee numbers is mainly due to keep pace with the growth in the municipality and the opening of new community facilities including the Greenvale West Community Centre, the Merrifield West Northern Community hub, the Kalkallo Community Centre and other growing demands in service delivery needs. A key objective of the SRP is maintaining existing service levels, however this needs to be balanced against the introduction of rate capping from the 2016/17 year onwards which will result in downward pressure being placed on employee costs. Staff numbers are forecast to change over the four-year SRP period from 1,306 FTE to 1,303 FTE (the 2020/21 FTE of 1,306 includes a once-off adjustment of 83.5 FTE for the government funded 'Working for Victoria' scheme). This level of growth is a reduction in real terms when compared to forecast property growth and the associated increase in service demand over the same period reflecting efficiency gains.

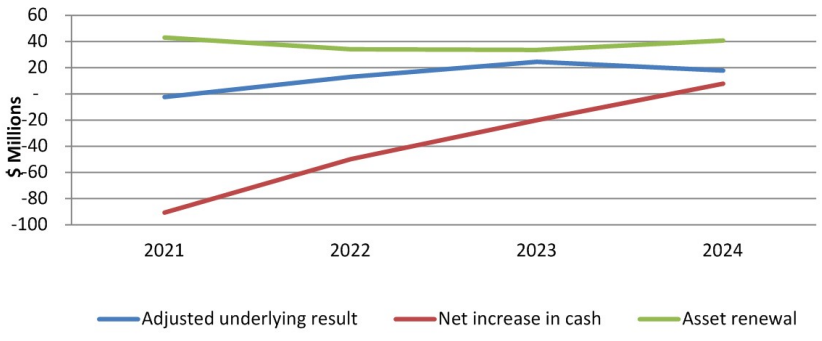
Financial results

The following financial results, graph and indicators summarise the key financial outcomes for the next four years as set out in the SRP. The attached Appendix includes the financial statements and other financial disclosures required by the Act and Local Government (Planning and Reporting) Regulations 2014 (Regulations).

Result	2021 $'000	2022 $'000	2023 $'000	2024 $'000	Trend +/o/-
Adjusted underlying result	(2,371)	13,037	24,526	17,814	+
Net increase/(decrease) in cash	(90,621)	(49,870)	(20,053)	7,832	+
Asset renewal	43,058	34,086	33,603	40,756	-

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator
o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



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The 2020/21 adjusted underlying forecast result, which excludes items such as non-monetary assets, non-recurrent capital grants and capital contributions, has been significantly affected by Council's $11.5 million stimulus package and the requirement to temporarily close some of Council's facilities.

Key performance indicators

The following indicators are defined in the local government Performance Statement Better Practice Guide.

Indicator / Measure / [*Computation*]	**2021**	**2022**	**2023**	**2024**	**Trend +/o/-**
Operating position					
Adjusted underlying result *[Adjusted underlying surplus (deficit)/ Adjusted underlying income]*	-0.77%	3.83%	6.92%	4.80%	+
Liquidity					
Working capital *[Current assets / current liabilities]*	420.32%	354.70%	325.77%	354.80%	-
Unrestricted cash *[Unrestricted cash / current liabilities]*	184.29%	124.49%	92.77%	112.48%	-
Obligations					
Loans and borrowings *[Interest bearing loans and borrowings / rate revenue]*	0.00%	0.00%	0.00%	0.00%	o
Loans and borrowings *[Interest and principal repayments on interest bearing loans and borrowings / rate revenue]*	0.00%	0.00%	0.00%	0.00%	o
Indebtedness *[Non-current liabilities / own source revenue]*	17.15%	16.42%	16.61%	16.86%	+
Asset renewal and upgrade *[Asset renewal and upgrade expense / asset depreciation]*	141.99%	93.51%	84.28%	84.59%	-
Stability					
Rates concentration *[Rate revenue / adjusted underlying revenue]*	65.10%	62.66%	63.11%	63.14%	-
Rates effort *[Rate revenue / CIV of rateable properties in the municipality]*	0.37%	0.38%	0.38%	0.38%	o
Efficiency					
Expenditure level *[Total expenses/ no. of property assessments]*	$3.35	$3.43	$3.35	$3.48	+
Revenue level *[Residential rate revenue / No. of residential property assessments]*	$1.98	$2.02	$2.06	$2.10	+
Workforce turnover *[No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year]*	8%	8%	8%	8%	o

The adjusted underlying result which excludes items of non-monetary contributed assets and non-recurrent grants (as defined in the local government Performance Statement Better Practice Guide) is increasing over the SRP period predominantly due to the impact of developer contributions net of the reimbursement to developers for LIK/WIK projects over the SRP period.

Non-financial

The following table summarises the key non-financial outcomes for the next four years as set out in the SRP. The attached Appendix includes the non-financial statements and other non-financial disclosures required by the Act and Regulations.

Result	2021	2022	2023	2024	Trend +/o/-
Employee costs - operating ($'000)	136,577	138,696	146,301	154,176	+
Employee numbers (FTE)*	1,306	1,250	1,277	1,303	+

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator
o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

* the 2020/21 FTE of 1,306 includes a once-off adjustment of 83.5 FTE staff for the government funded 'Working for Victoria' scheme. Excluding this impact, the overall trend is an increase in employee numbers.

Achievement of SRP objectives

The overall objective of the SRP is financial sustainability in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives. The financial outcomes of the SRP are set out below under each of the key objectives which underpin the SRP over the next four years.

1. **Achieve an adjusted underlying result of 3.0% or more of underlying revenue (objective: achieved)**
   The adjusted underlying result is a surplus increasing over the four-year period. A negative underlying result of 0.77 is expected in the 2020/21 financial year due to the impacts of COVID-19 and Council's stimulus package. The result over the remaining three years of the SRP period is above 3% per annum (measure: adjusted underlying result).

2. **Achieve a balanced budget on a cash basis (objective: achieved)**
   The net change in cash is forecast to be negative in the first three years due to the carried forward capital works from 2019/20 and higher new capital works for 2020/21 and 2021/22. The net change in cash will revert to positive from 2023/24 onwards, which indicates a balanced budget on a cash basis by the fourth year (measure: net change in cash and unrestricted cash).

3. **Meet Council's asset renewal requirements (objective: achieved)**
   Asset renewal expenditure provided in the capital works program is sufficient to meet the renewal requirements over the four-year SRP period. The renewal requirement is based on the age and condition of Council's assets. (measure: asset renewal).

4. **Debt to be maintained to a low to moderate level to allow capacity to fund future infrastructure (objective: achieved)**
   No new loans are projected over the life of the SRP period. (Measure: loans and borrowings).

Overall the SRP shows that Council is financially sustainable in the medium to long term, while still providing sufficient resources to achieve the Council Plan strategic objectives. Page 131

APPENDIX A

Comprehensive Income Statement
For the four years ending 30 June 2024

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000	2023/24 $'000
Income					
Rates and charges	194,028	**199,924**	213,263	223,662	234,246
Statutory fees and fines	13,755	**14,151**	15,958	16,245	16,759
User fees	22,481	**24,101**	32,345	34,192	36,128
Grants - operating	47,801	**47,315**	48,805	50,373	51,966
Grants - capital	3,951	**18,192**	16,676	3,650	3,651
Contributions - monetary	812	**797**	838	842	847
Contributions - developer	13,298	**9,768**	19,846	19,654	21,203
Contributions - non-monetary	115,689	**104,567**	95,970	89,963	86,008
Net gain on disposal of property, infrastructure, plant and equipment	-	**2,779**	-	-	-
Fair value adjustments for investment property	982	**1,139**	1,164	1,192	1,221
Net gain on property development	27	**-**	-	-	-
Other income	7,256	**5,489**	6,535	6,603	7,023
Total income	**420,080**	**428,222**	**451,400**	**446,376**	**459,052**
Expenses					
Employee costs	114,546	**136,577**	138,696	146,301	154,176
Materials and services	104,315	**102,584**	105,413	113,287	120,575
Depreciation and amortisation	51,285	**53,910**	57,357	61,295	65,279
Finance costs	2,050	**368**	358	359	363
Other expenses	7,935	**8,826**	7,735	8,614	8,990
Reimbursement to developer for LIK/WIK projects	3,401	**6,878**	17,778	-	3,815
Loss on disposal of financial assets	-	**310**	-	-	-
Total expenses	**283,532**	**309,453**	**327,337**	**329,856**	**353,198**
Surplus for the year	**136,548**	**118,769**	**124,063**	**116,520**	**105,854**
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation increment	98,934	**64,225**	68,292	72,230	75,929
Total comprehensive result	**235,482**	**182,994**	**192,355**	**188,750**	**181,783**

APPENDIX B

Balance Sheet
For the four years ending 30 June 2024

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Assets					
Cash and cash equivalents	305,929	**215,308**	165,438	145,385	153,217
Trade and other receivables	27,867	**29,442**	31,148	32,957	34,868
Other assets	3,617	**3,705**	3,789	3,883	3,980
Total current assets	**337,413**	**248,455**	**200,375**	**182,225**	**192,065**
Trade and other receivables	82	**82**	82	82	82
Financial assets	310	**-**	-	-	-
Property, plant, equipment and	3,725,772	**3,991,931**	4,232,080	4,441,499	4,615,025
Right-of-use assets	740	**736**	499	382	268
Investment property	46,548	**47,687**	48,851	50,045	51,264
Intangible assets	16,640	**15,116**	13,593	12,069	10,546
Total non-current assets	**3,790,092**	**4,055,552**	**4,295,105**	**4,504,077**	**4,677,185**
Total assets	**4,127,505**	**4,304,007**	**4,495,480**	**4,686,302**	**4,869,250**
Liabilities					
Trade and other payables	25,653	**25,425**	24,596	25,050	24,043
Trust funds and deposits	4,788	**3,373**	3,373	3,373	3,373
Grants received in advance	4,761	**-**	-	-	-
Provisions	31,885	**30,079**	28,407	27,399	26,609
Lease liabilities	393	**235**	116	114	107
Total current liabilities	**67,480**	**59,112**	**56,492**	**55,936**	**54,132**
Trust funds and deposits	6,629	**7,712**	8,929	11,008	13,398
Provisions	33,602	**34,233**	34,871	35,533	36,219
Lease liabilities	361	**523**	406	293	186
Total non-current liabilities	**40,592**	**42,468**	**44,206**	**46,834**	**49,803**
Total liabilities	**108,072**	**101,580**	**100,698**	**102,770**	**103,935**
Net assets	**4,019,433**	**4,202,427**	**4,394,782**	**4,583,532**	**4,765,315**
Equity					
Accumulated surplus	2,022,191	**2,170,372**	2,314,112	2,435,537	2,544,946
Reserves	1,997,242	**2,032,055**	2,080,670	2,147,995	2,220,369
Total equity	**4,019,433**	**4,202,427**	**4,394,782**	**4,583,532**	**4,765,315**

APPENDIX C

Statement of Changes in Equity
For the four years ending 30 June 2024

	Total $'000	Accumulated Surplus $'000	Revaluation Reserve $'000	Other Reserves $'000
2020 Forecast Actual				
Balance at beginning of the financial year	3,783,951	1,875,205	1,765,201	143,545
Surplus for the year	136,548	136,548	-	-
Net asset revaluation increment	98,934	-	98,934	-
Transfers to other reserves	-	(37,961)	-	37,961
Transfers from other reserves	-	48,399	-	(48,399)
Balance at end of the financial year	**4,019,433**	**2,022,191**	**1,864,135**	**133,107**
2021 Budget				
Balance at beginning of the financial year	**4,019,433**	**2,022,191**	**1,864,135**	**133,107**
Surplus for the year	**118,769**	**118,769**	**-**	**-**
Net asset revaluation increment	**64,225**	**-**	**64,225**	**-**
Transfers to other reserves	**-**	**(12,928)**	**-**	**12,928**
Transfers from other reserves	**-**	**42,340**	**-**	**(42,340)**
Balance at end of the financial year	**4,202,427**	**2,170,372**	**1,928,360**	**103,695**
2022				
Balance at beginning of the financial year	4,202,427	2,170,372	1,928,360	103,695
Surplus for the year	124,063	124,063	-	-
Net asset revaluation increment	68,292	-	68,292	-
Transfers to other reserves	-	(19,846)	-	19,846
Transfers from other reserves	-	39,523	-	(39,523)
Balance at end of the financial year	**4,394,782**	**2,314,112**	**1,996,652**	**84,018**
2023				
Balance at beginning of the financial year	4,394,782	2,314,112	1,996,652	84,018
Surplus for the year	116,520	116,520	-	-
Net asset revaluation increment	72,230	-	72,230	-
Transfers to other reserves	-	(19,654)	-	19,654
Transfers from other reserves	-	24,559	-	(24,559)
Balance at end of the financial year	**4,583,532**	**2,435,537**	**2,068,882**	**79,113**
2024				
Balance at beginning of the financial year	4,583,532	2,435,537	2,068,882	79,113
Surplus for the year	105,854	105,854	-	-
Net asset revaluation increment	75,929	-	75,929	-
Transfers to other reserves	-	(21,203)	-	21,203
Transfers from other reserves	-	24,758	-	(24,758)
Balance at end of the financial year	**4,765,315**	**2,544,946**	**2,144,811**	**75,558**

APPENDIX D

Statement of Cash Flows
For the four years ending 30 June 2024

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000	2023/24 $'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	192,254	198,099	211,308	221,607	232,088
Statutory fees and fines	13,824	14,219	16,026	16,313	16,826
User fees	22,663	24,282	32,525	34,372	36,307
Grants - operating	47,801	47,315	48,805	50,373	51,966
Grants - capital	8,712	13,431	16,676	3,650	3,651
Contributions - monetary	812	797	838	842	847
Contributions - developer	13,298	9,768	19,846	19,654	21,203
Interest received	4,747	2,800	2,800	2,800	2,800
Property rental	2,148	2,489	3,535	3,603	4,023
Other income	361	200	200	200	200
DCP equalisation trust	1,792	1,083	1,217	2,079	2,390
Employee costs	(114,011)	(137,823)	(136,879)	(144,320)	(152,490)
Materials and services	(99,210)	(95,605)	(97,192)	(104,059)	(110,605)
Grants, contributions and donations	(5,862)	(6,646)	(5,615)	(6,378)	(6,633)
Short-term, low value and variable lease	(755)	(841)	(860)	(881)	(903)
Utilities	(6,924)	(7,295)	(8,239)	(8,979)	(9,776)
Other payments	(1,318)	(1,339)	(1,260)	(1,355)	(1,453)
DCP equalisation trust payment	-	(1,415)	-	-	-
Net cash provided by operating activities	**80,332**	**63,519**	**103,731**	**89,521**	**90,441**
Cash flows from investing activities					
Payments for property, plant, equipment and infrastructure	(67,330)	(153,950)	(136,363)	(110,239)	(79,465)
Payment to developers for LIK/WIK	(3,401)	(6,878)	(17,778)	-	(3,815)
Proceeds from sales of property, plant, equipment and infrastructure	887	7,120	800	800	800
Proceeds from property development	24	-	-	-	-
Proceeds from sale of financial assets	255,423	-	-	-	-
Net cash provided by / (used in) investing activities	**185,603**	**(153,708)**	**(153,341)**	**(109,439)**	**(82,480)**
Cash flows from financing activities					
Interest paid	(37)	(39)	(25)	(19)	(15)
Repayment of lease liabilities	(305)	(393)	(235)	(116)	(114)
Net cash used in financing activities	**(342)**	**(432)**	**(260)**	**(135)**	**(129)**
Net increase/(decrease) in cash and cash equivalents	265,593	(90,621)	(49,870)	(20,053)	7,832
Cash and cash equivalents at the beginning of the financial year	40,336	305,929	215,308	165,438	145,385
Cash and cash equivalents at the end of the financial year	**305,929**	**215,308**	**165,438**	**145,385**	**153,217**

APPENDIX E

Statement of Capital Works
For the four years ending 30 June 2024

	Forecast Actual 2019/20 $'000	Budget* 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Property					
Land	-	**6,325**	-	5,195	-
Land improvements	12,096	**41,805**	29,702	24,863	27,548
Buildings	26,689	**43,495**	35,539	38,727	24,107
Total property	**38,785**	**91,625**	**65,241**	**68,785**	**51,655**
Plant and equipment					
Heritage	105	**342**	75	75	75
Plant and equipment	5,518	**7,737**	5,070	5,070	5,070
Furniture and equipment	3,833	**5,224**	3,876	3,968	3,813
Total plant and equipment	**9,456**	**13,303**	**9,021**	**9,113**	**8,958**
Infrastructure					
Roads	14,147	**34,280**	29,860	27,171	15,274
Bridges	396	**576**	521	-	-
Footpaths and cycleways	3,362	**5,738**	3,942	3,850	3,969
Car parks	1,942	**12,057**	26,696	2,431	1,111
Drainage	1,837	**3,014**	3,790	2,516	1,093
Total infrastructure	**21,684**	**55,665**	**64,809**	**35,968**	**21,447**
Total capital works expenditure	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**
Represented by:					
New asset expenditure	22,282	**73,874**	69,550	47,843	26,072
Asset renewal expenditure	28,038	**43,058**	34,086	33,603	40,756
Asset upgrade expenditure	12,884	**30,755**	17,899	16,673	13,083
Asset expansion expenditure	6,721	**12,906**	17,536	15,747	2,149
Total capital works expenditure	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**
Grants	3,951	**18,192**	16,676	3,650	3,651
Contributions	152	**-**	-	-	-
Council cash and reserves	65,822	**142,401**	122,395	110,216	78,409
Total capital works expenditure	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**

** Includes the carried forward component from 2019/20*

APPENDIX E (cont.)

Other information
For the four years ending 30 June 2024

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Cash/Reserve
2021	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	6,325	6,325	-	-	-	6,325	-	-	6,325
Land improvements	41,805	15,075	5,368	21,362	-	41,805	2,805	-	39,000
Total land	48,130	21,400	5,368	21,362	-	48,130	2,805	-	45,325
Buildings	43,495	28,047	4,053	7,428	3,967	43,495	7,810	-	35,685
Total Property	**91,625**	**49,447**	**9,421**	**28,790**	**3,967**	**91,625**	**10,615**	**-**	**81,010**
Plant and Equipment									
Heritage	342	342	-	-	-	342	-	-	342
Plant and equipment	7,737	493	7,244	-	-	7,737	-	-	7,737
Furniture and equipment	5,224	977	3,557	690	-	5,224	30	-	5,194
Total Plant and Equipment	**13,303**	**1,812**	**10,801**	**690**	**-**	**13,303**	**30**	**-**	**13,273**
Infrastructure									
Roads	34,280	7,182	18,159	-	8,939	34,280	3,797	-	30,483
Bridges	576	250	326	-	-	576	-	-	576
Footpaths and cycleways	5,738	2,838	2,900	-	-	5,738	-	-	5,738
Car parks	12,057	11,589	363	105	-	12,057	3,750	-	8,307
Drainage	3,014	756	1,088	1,170	-	3,014	-	-	3,014
Total Infrastructure	**55,665**	**22,615**	**22,836**	**1,275**	**8,939**	**55,665**	**7,547**	**-**	**48,118**
Total Capital Works Expenditure	**160,593**	**73,874**	**43,058**	**30,755**	**12,906**	**160,593**	**18,192**	**-**	**142,401**

APPENDIX E (cont.)

Other information
For the four years ending 30 June 2024

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Cash/Reserve
2022	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	-	-	-	-	-	-	-	-	-
Land improvements	29,702	15,055	3,125	11,522	-	29,702	-	-	29,702
Total land	29,702	15,055	3,125	11,522	-	29,702	-	-	29,702
Buildings	35,539	11,967	3,735	4,301	15,536	35,539	3,076	-	32,463
Total Property	**65,241**	**27,022**	**6,860**	**15,823**	**15,536**	**65,241**	**3,076**	**-**	**62,165**
Plant and Equipment									
Heritage	75	75	-	-	-	75	-	-	75
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	3,876	265	2,962	649	-	3,876	32	-	3,844
Total Plant and Equipment	**9,021**	**340**	**8,032**	**649**	**-**	**9,021**	**32**	**-**	**8,989**
Infrastructure									
Roads	29,860	13,275	13,493	1,092	2,000	29,860	1,618	-	28,242
Bridges	521	-	521	-	-	521	-	-	521
Footpaths and cycleways	3,942	942	3,000	-	-	3,942	-	-	3,942
Car parks	26,696	26,421	275	-	-	26,696	11,950	-	14,746
Drainage	3,790	1,550	1,905	335	-	3,790	-	-	3,790
Total Infrastructure	**64,809**	**42,188**	**19,194**	**1,427**	**2,000**	**64,809**	**13,568**	**-**	**51,241**
Total Capital Works Expenditure	**139,071**	**69,550**	**34,086**	**17,899**	**17,536**	**139,071**	**16,676**	**-**	**122,395**

APPENDIX E (cont.)

Other information
For the four years ending 30 June 2024

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Cash/Reserve
2023	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	5,195	5,195	-	-	-	5,195	-	-	5,195
Land improvements	24,863	8,786	3,050	11,377	1,650	24,863	-	-	24,863
Total land	30,058	13,981	3,050	11,377	1,650	30,058	-	-	30,058
Buildings	38,727	15,828	6,879	3,440	12,580	38,727	2,000	-	36,727
Total Property	**68,785**	**29,809**	**9,929**	**14,817**	**14,230**	**68,785**	**2,000**	**-**	**66,785**
Plant and Equipment									
Heritage	75	75	-	-	-	75	-	-	75
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	3,968	265	2,987	716	-	3,968	32	-	3,936
Total Plant and Equipment	**9,113**	**340**	**8,057**	**716**	**-**	**9,113**	**32**	**-**	**9,081**
Infrastructure									
Roads	27,171	13,604	11,557	510	1,500	27,171	1,618	-	25,553
Bridges	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	3,850	745	3,105	-	-	3,850	-	-	3,850
Car parks	2,431	1,845	289	280	17	2,431	-	-	2,431
Drainage	2,516	1,500	666	350	-	2,516	-	-	2,516
Total Infrastructure	**35,968**	**17,694**	**15,617**	**1,140**	**1,517**	**35,968**	**1,618**	**-**	**34,350**
Total Capital Works Expenditure	**113,866**	**47,843**	**33,603**	**16,673**	**15,747**	**113,866**	**3,650**	**-**	**110,216**

APPENDIX E (cont.)

Other information
For the four years ending 30 June 2024

Summary of planned capital works expenditure (continued)

	Asset Expense Type					Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Cash/Reserve
2024	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property									
Land	-	-	-	-	-	-	-	-	-
Land improvements	27,548	14,921	3,407	7,220	2,000	27,548	-	-	27,548
Total land	27,548	14,921	3,407	7,220	2,000	27,548	-	-	27,548
Buildings	24,107	8,281	11,350	4,476	-	24,107	2,000	-	22,107
Total Property	**51,655**	**23,202**	**14,757**	**11,696**	**2,000**	**51,655**	**2,000**	**-**	**49,655**
Plant and Equipment									
Heritage	75	75	-	-	-	75	-	-	75
Plant and equipment	5,070	-	5,070	-	-	5,070	-	-	5,070
Furniture and equipment	3,813	15	3,373	425	-	3,813	33	-	3,780
Total Plant and Equipment	**8,958**	**90**	**8,443**	**425**	**-**	**8,958**	**33**	**-**	**8,925**
Infrastructure									
Roads	15,274	1,366	13,307	601	-	15,274	1,618	-	13,656
Bridges	-	-	-	-	-	-	-	-	-
Footpaths and cycleways	3,969	755	3,214	-	-	3,969	-	-	3,969
Car parks	1,111	659	303	-	149	1,111	-	-	1,111
Drainage	1,093	-	732	361	-	1,093	-	-	1,093
Total Infrastructure	**21,447**	**2,780**	**17,556**	**962**	**149**	**21,447**	**1,618**	**-**	**19,829**
Total Capital Works Expenditure	**82,060**	**26,072**	**40,756**	**13,083**	**2,149**	**82,060**	**3,651**	**-**	**78,409**

APPENDIX F

Statement of Human Resources
For the four years ending 30 June 2024

	Forecast Actual	Budget*	Strategic Resource Plan Projections		
	2019/20 $'000	2020/21 $'000	2021/22 $'000	2022/23 $'000	2023/24 $'000
Staff expenditure					
Employee costs	114,546	**136,577**	138,696	146,301	154,176
Total staff expenditure	**114,546**	**136,577**	**138,696**	**146,301**	**154,176**
	FTE	**FTE**	FTE	FTE	FTE
Staff numbers					
Employees	1,104	**1,306**	1,250	1,277	1,303
Total staff numbers*	**1,104**	**1,306**	**1,250**	**1,277**	**1,303**

** Forecast total staff numbers for 2019/20 do not include vacancies. Budgeted staff numbers for 2019/20 were 1,173.*
Note: the 2020/21 FTE of 1,306 includes a once-off adjustment of 83.5 FTE for the government funded 'Working for Victoria' scheme.

APPENDIX F (cont.)

Summary of planned human resources

Department	Budget 2020/21	Comprises			Budget 2021/22	Comprises			Budget 2022/23	Comprises			Budget 2023/24	Comprises		
	FTE	Permanent Full/ Part time		Casual	FTE	Permanent Full/ Part time		Casual	FTE	Permanent Full/ Part time		Casual	FTE	Permanent Full/ Part time		Casual
Assets	59.8	59.5		0.3	61.8	61.5		0.3	61.8	61.5		0.3	61.8	61.5		0.3
Capital works and building maintenance	32.0	32.0		-	33.0	33.0		-	34.0	34.0		-	34.0	34.0		-
Chief executive officer	3.0	3.0		-	3.0	3.0		-	3.0	3.0		-	3.0	3.0		-
Communications and events	16.1	16.1	0.0		16.1	16.1		-	17.1	17.1		-	17.1	17.1		-
Communications, engagement and advocacy	4.0	4.0		-	4.0	4.0		-	4.0	4.0		-	4.0	4.0		-
Urban and open space planning	16.6	16.6		-	17.6	17.6		-	17.6	17.6		-	17.6	17.6		-
Community development and learning	72.3	66.5	5.8		72.3	66.5	5.8		73.3	67.5	5.8		75.3	68.5	6.8	
Community services	3.0	3.0		-	3.0	3.0		-	3.0	3.0		-	3.0	3.0		-
Corporate services	2.0	2.0		-	2.0	2.0		-	2.0	2.0		-	2.0	2.0		-
Customer service	53.5	45.3	8.2		54.5	46.3	8.2		54.5	46.3	8.2		54.5	46.3	8.2	
Economic development	18.7	18.5	0.2		18.7	18.5	0.2		18.7	18.5	0.2		18.7	18.5	0.2	
Family, youth and children services	244.0	238.7	5.4		259.0	249.7	9.4		269.0	254.7	14.4		287.0	266.7	20.4	
Finance and property development	37.9	37.2	0.8		37.9	37.2	0.8		37.9	37.2	0.8		38.9	38.2	0.8	
Governance	39.0	39.0		-	38.3	38.3		-	39.1	39.1		-	38.5	38.5		-
Health and community wellbeing	161.7	160.9	0.8		162.7	161.9	0.8		164.7	162.9	1.8		165.7	163.9	1.8	
Human resources	18.1	18.1		-	18.1	18.1		-	18.1	18.1		-	18.1	18.1		-
Information and technology	28.3	28.3		-	28.3	28.3		-	28.3	28.3		-	28.3	28.3		-
Leisure centres and sports	140.1	87.1	53.0		145.1	88.1	57.0		147.1	89.1	58.0		148.1	90.1	58.0	
Organisational performance and engagement	8.6	8.6		-	8.6	8.6		-	8.6	8.6		-	8.6	8.6		-
Parks	61.2	61.2		-	63.2	63.2		-	67.2	65.2	2.0		69.2	66.2	3.0	
Planning and development	3.1	3.1		-	3.1	3.1		-	3.1	3.1		-	3.1	3.1		-
Statutory planning and building control services	52.4	52.2	0.2		53.4	53.2	0.2		53.4	53.2	0.2		53.4	53.2	0.2	
Strategic planning	14.6	14.6		-	14.6	14.6		-	15.6	15.6		-	15.6	15.6		-
Subdivisional development	22.0	22.0		-	22.0	22.0		-	23.0	23.0		-	23.0	23.0		-
Sustainable environment	33.3	33.3		-	33.3	33.3		-	34.3	34.3		-	34.3	34.3		-
Sustainable infrastructure and services	2.9	2.7	0.2		2.9	2.7	0.2		2.9	2.7	0.2		2.9	2.7	0.2	
Waste	74.2	73.8	0.4		74.2	73.8	0.4		76.2	75.8	0.4		77.2	76.8	0.4	
Working for Victoria Initiative	83.5	83.5														
Total staff numbers	**1,305.7**	**1,230.5**	**75.2**		**1,250.5**	**1,167.3**	**83.2**		**1,277.3**	**1,185.1**	**92.2**		**1,302.7**	**1,202.5**	**100.2**	

APPENDIX F (cont.)

Summary of planned human resources expenditure

Department	Budget 2020/21	Permanent Full/ Part time	Casual	Budget 2021/22	Permanent Full/ Part time	Casual	Budget 2022/23	Permanent Full/ Part time	Casual	Budget 2023/24	Permanent Full/ Part time	Casual
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Assets	6,674	6,658.99	15.03	7,087	7,071	16	7,335	7,318	17	7,592	7,574	18
Capital works and building maintenance	3,867	3,867.30	-	4,170	4,170	-	4,437	4,437	-	4,592	4,592	-
Chief executive officer	763	762.95	-	790	790	-	818	818	-	847	847	-
Communications and events	2,119	2,117.85	0.69	2,049	2,049	-	2,241	2,241	-	2,319	2,319	-
Communications, engagement and advocacy	553	552.76	-	572	572	-	592	592	-	613	613	-
Urban and open space planning	2,106	2,105.91	-	2,347	2,347	-	2,429	2,429	-	2,514	2,514	-
Community development and learning	8,202	7,868.67	333.57	8,006	7,661	345	8,407	8,050	357	8,897	8,459	438
Community services	572	572.03	-	592	592	-	613	613	-	634	634	-
Corporate services	460	459.83	-	476	476	-	493	493	-	510	510	-
Customer service	5,136	4,615.04	521.17	5,370	4,831	539	5,558	5,000	558	5,753	5,175	578
Economic development	2,191	2,171.49	19.33	2,267	2,247	20	2,347	2,326	21	2,429	2,407	22
Family, youth and children services	21,531	21,095.82	435.00	24,395	23,682	713	26,185	25,112	1,073	29,041	27,519	1,522
Finance and property development	4,574	4,508.43	65.89	4,690	4,622	68	4,854	4,784	70	5,151	5,079	72
Governance	4,341	4,341.18	-	4,376	4,376	-	4,626	4,626	-	4,703	4,703	-
Health and community wellbeing	18,360	18,267.26	92.33	19,129	19,033	96	19,986	19,820	166	20,813	20,641	172
Human resources	3,730	3,729.86	-	3,691	3,691	-	3,820	3,820	-	3,954	3,954	-
Information and technology	3,622	3,622.27	-	3,533	3,533	-	3,657	3,657	-	3,785	3,785	-
Leisure centres and sports	12,406	9,141.20	3,265.06	13,270	9,628	3,642	13,923	10,086	3,837	14,537	10,566	3,971
Organisational performance and engagement	1,065	1,065.23	-	1,102	1,102	-	1,141	1,141	-	1,181	1,181	-
Parks	8,349	8,348.54	-	7,094	7,094	-	7,718	7,584	134	8,184	7,977	207
Planning and development	406	405.56	-	420	420	-	435	435	-	450	450	-
Statutory planning and building control services	5,654	5,640.63	13.13	6,019	6,005	14	6,229	6,215	14	6,447	6,433	14
Strategic planning	1,791	1,791.20	-	1,854	1,854	-	2,040	2,040	-	2,111	2,111	-
Subdivisional development	2,590	2,590.13	-	2,681	2,681	-	2,895	2,895	-	2,996	2,996	-
Sustainable environment	6,218	6,217.71	-	4,067	4,067	-	4,330	4,330	-	4,482	4,482	-
Sustainable infrastructure and services	446	417.79	28.59	462	432	30	478	447	31	495	463	32
Waste	8,851	8,814.98	36.30	8,187	8,149	38	8,714	8,675	39	9,146	9,106	40
Total staff expenditure	**136,577**	**131,751**	**4,826**	**138,696**	**133,175**	**5,521**	**146,301**	**139,984**	**6,317**	**154,176**	**147,090**	**7,086**

HUME CITY COUNCIL

We welcome your feedback

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REPORT NO:	GE451
REPORT TITLE:	2020/21 Annual Budget Adoption and Declaration of Rates and Charges
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC19/898
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. *2020/21 Annual Budget* 2. *Minutes of a Meeting of a Committee of the Whole Council - 15 June 2020* 3. *Budget Submission - Highlands Retirement Village* 4. *Budget Submission - Victorian Farmers Federation* 5. *Budget Submissions - Mr Robert Blythe, Ms Nes Baskan and Mr David Olszewski* 6. *Budget Submission - Mr Mike Mullins* 7. *Budget Submission - Mr Jahangir Hussain* 8. *Budget Submission - Australian Pacific Airports (Melbourne) Pty Ltd* 9. *Budget Submission - El Rahman Islamic Organisation*

1. SUMMARY OF REPORT:

1.1 In accordance with Section 130 of the *Local Government Act* 1989 (the Act), Council is required to formally adopt the 2020/21 Annual Budget (the Budget) by 30 June 2020, however a formal extension to 31 August 2020 was provided by the State Government.

1.2 As resolved by Council on 27 April 2020, the Budget was placed on public exhibition from 29 April to 10 June 2020 inclusive, calling for submissions as required under Section 223 of the Act. This was advertised in The Age newspaper and on Council's website.

1.3 Nine submissions were received and there were four presenters who spoke in support of their submissions which were heard by the Committee of the Whole Council on 15 June 2020. Subsequently, an assembly of the Council discussed all nine submissions on 22 June 2020.

1.4 Having completed all statutory requirements, the Budget can now be adopted.

2. RECOMMENDATION:

2.1 That Council having considered the details of the 2020/21 recurrent and capital budget, attachment 1, which includes:

2.1.1 Section 1 – Link to the Council Plan

2.1.2 Section 2 – Services and Service Performance Indicators

2.1.3 Section 3 – Financial Statements

2.1.4 Section 4 – Notes to the Financial Statements

2.1.5 Section 5 – Schedule of Fees & Charges

adopts the Budget.

REPORT NO: GE451 (cont.)

2.2 That in accordance with Section 158 of the Act, Council declares a uniform general rate of 0.33216 cents in the dollar of the Capital Improved Value within the municipal district for all rateable land for the rating period commencing 1 July 2020 and ending 30 June 2021.

2.3 That in accordance with Section 169 of the Act, Council grant an Agricultural Land Use Rebate of 23% of the general rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management practices on rural property.

2.4 That Council grants an additional pensioner rate rebate of $38.00 per rateable property to those applicants who qualify for a rate rebate within the meaning of the *State Concessions Act* 2004 over and above that provided by the State Government. This rebate is to be granted on the same terms and conditions that provides for the State Government funded rebate without separate application in accordance with Section 171 of the Act.

2.5 That in accordance with Section 171 (1)(a) of the Act Council grants a COVID-19 rate waiver of $12.00 per rateable property to those applicants who qualify and also receive a pension rate rebate within the meaning of the State Concessions Act 2004. The combined rebate and waiver per property will be $50.00.

2.6 That Council grants for those residential and rural properties where the property is the rate payers principal place of residence and the rate payer is not in receipt of a pension rebate within the meaning of the *State Concessions Act* 2004 a COVID-19 rate waiver of $50.00 per rateable property in accordance with Section 171 (1)(b) of the Act to assist the community with the financial hardship caused during the COVID-19 pandemic.

2.7 In relation to points 2.5 and 2.6, these waivers will only apply to properties recorded in Councils rate database as at 1 July 2020.

2.8 That Council declares that all rates for rateable land be determined by multiplying the Capital Improved Value of the rateable land by the relevant general rate indicated at 2.2 above.

2.9 That in accordance with Section 167 (1) of the Act, the general rates and service charges are payable by four instalments. The gazetted instalment dates as fixed by the Minister are as follows: 30 September 2020, 30 November 2020, 28 February 2021 and 31 May 2021.

2.10 That in accordance with Section 167 (2A) of the Act, Council will not be offering the lump sum payment option.

2.11 That Council will not be charging interest on outstanding rates balances up to 31 December 2020.

2.12 That in accordance with Section 172 of the Act, Council proposes that a person pay interest at the rate specified in the *Penalty Interest Rates Act* 1983 on any general rates or charges which that person is liable to pay and have not been paid from 1 January 2021.

2.13 That in accordance with Section 159 of the Act, Council declares that a municipal charge will not be levied against any rateable land on which a municipal charge may be levied for the rating period commencing on 1 July 2020 and ending on 30 June 2021.

2.14 That in accordance with Section 162 of the Act, Council declares annual service charges for the disposal of refuse per collection services for rateable and non-rateable properties for the period commencing 1 July 2020 and ending 30 June 2021; where each occupied serviced rateable property is entitled to one 140L garbage service and one 240L recycle service without charge, as follows:

REPORT NO: GE451 (cont.)

Waste Service Option	Per service
Additional Recycle 140L bin	$68.90
Additional Recycle 240L bin	$68.90
Organic 140L bin	$83.90
Organic 240L bin	$106.70
Garbage 80L in lieu of 140L standard issue	$20.20 discount
Additional Garbage 80L bin	$87.10
Additional Garbage 140L bin	$151.20
Garbage bin upgrade from 140L to 240L	$113.30
Additional Garbage 240L bin	$261.60

2.15 That an amount of $199.92 million be declared as the amount Council intends to raise from the general rates and charges for the period from 1 July 2020 to 30 June 2021 as follows:

2.15.1	General Rates	$ 179,651,028
	Less Agricultural Land Use Rebate	($ 600,000)
	Less Council Pension Rebate	($ 513,000)
	Less COVID-19 Rates Waiver	($ 3,100,000)
	Total rates	$ 175,438,028
2.15.2	Service Charge – Recycling & Garbage	$ 230,000
	Service Charge – Organics	$ 3,000,000
	Total Rates & Service Charges	$ 178,668,028
2.15.3	Projected Supplementary Rate Income	$ 3,500,000
2.15.4	Interest on Rates and Service Charges	$ 334,000
2.15.5	Rates in lieu	$ 17,422,000
		$ 199,924,028

2.16 That Council notes that in accordance with Section 158 of the Act and the Local Government (Planning and Reporting) Regulations 2014, detailed information concerning general rates and charges is appended to this report.

2.17 That Council endorses the recommendations of the Committee of the Whole Council held on 15 June 2020.

2.18 That Council endorses the following adjustments to the draft budget which take into consideration the ongoing impact of the COVID-19 pandemic that continues to evolve and other operational updates which have subsequently become known. These changes primarily relate to additional funding which will be received for the Working for Victoria initiative, the advance payment of the Victoria Grants Commission financial assistance grants, other operational updates and amendments to the capital works program. The impact of these changes on the Income Statement and Balance Sheet are as follows:

2.18.1 An increase of $3.69 million to total income. ($424.53 million to $428.22 million).

2.18.2 An increase of $14.63 million to the total expenditure. ($294.82 million to $309.45 million).

2.18.3 A reduction of $10.94 million to the operating result. ($129.71 million to $118.77 million).

REPORT NO: GE451 (cont.)

2.18.4 An increase of $23 million to total assets. ($4.281 billion to $4.304 billion)

2.18.5 A decrease of $11.16 million to total liabilities. ($112.74 million to $101.58 million)

2.18.6 An increase of $34.16 million in total equity. ($4.17 billion to $4.2 billion)

2.19 Some of the major adjustments to Council's draft operating budget are as follows:

2.19.1 The Working for Victoria initiative. (An additional $7.99 million in grants income offset against $7.99 million in expense).

2.19.2 Additional stimulus package of $5.6 million. COVID-19 rates wavier of $3.1 million. (Rates wavier up to $50 for residential and rural properties where the property is the rate payer's principal place of residence) and $2.5 million set aside for further stimulus to be used as required.

2.19.3 The advance payment of $8.1 million for the 2020/21 Victoria Grants Commission financial assistance grants in 2019/20.

2.19.4 Additional roads funding of $1.62 million from the Commonwealth Government for the Local Road and Community Infrastructure Program.

2.19.5 An increase in waste related expenditure of $3.1 million (carried forward).

2.19.6 A reduction in developer contribution of $1 million due to advance payments and land revaluations.

2.20 In addition to the above, adjustments to Council's capital works program have been made as follows:

2.20.1 New works for 2019/20 have increased by $2.53 million ($105.89 million to $108.42 million)

2.20.2 An increase of $10.19 million in carried forward works ($41.98 million to $52.17 million)

2.21 The main adjustments to Council's capital works program are as follows;

2.21.1 Reconstructions of Bamburgh Street in Jacana and Tatura Crescent in Broadmeadows, which are funded by an additional $1.62 million from the Commonwealth Government for the Local Road and Community Infrastructure Program.

2.21.2 An additional $800,000 for the Broadmeadows GLC tenancy landlord works for a proposed tenant.

2.22 That Council notes that the above amendments at 2.18, 2.19 2.20 and 2.21 are primarily due to timing differences between the 2019/20 and 2020/21 financial years and an additional stimulus package and will be funded through additional grant funding, future rental revenue and cash reserves.

2.23 That Council endorses the schedule of fees and charges with an effective commencement date of 1 July 2020.

2.24 That each of the submitters be advised of Council's decision in relation to their submissions as detailed in paragraph 9.4 of the report.

2.25 That in accordance with Section 130 of the Act, Council resolves to notify and place on public notice its adoption of the Budget.

2.26 That in accordance with Section 130 of the Act, Council resolves to send a copy of the Budget to the Minister for Local Government.

REPORT NO: GE451 (cont.)

3. LEGISLATIVE POWERS:

3.1 Local Government Act 1989:

- Section 127 – "Council must prepare a Budget"
- Section 129 – “Public Notice”
- Section 130 – “Adoption of Budget or Revised Budget”
- Section 223 – “Right to Make Submission”

3.2 Local Government (Planning and Reporting) Regulations 2014:

- Regulation 9
- Regulation 10
- Regulation 11

4. FINANCIAL IMPLICATIONS:

4.1 The budget includes a 2% rate increase across all classes of properties for the 2020/21 year. Being a revaluation year, the amount of the rate increase will not be consistent across all properties with some properties experiencing varying levels of capital appreciation/depreciation whilst others have little change. The overall increase in ratable property values across Hume was 1.51%.

4.2 Under the Fair Go Rates System (FGRS) the rate increase is capped and irrespective of being a revaluation year or non-revaluation year, Council is still limited to rate increases in accordance with the cap and does not generate any additional general rate revenue. However, in a revaluation year the amount of rates paid by each ratepayer will vary as the total general rate revenue to be generated by Council is apportioned to each rateable property according to the property’s value.

4.3 Council’s average rate has increased by 2.00% from $1,907.57 to $1,945.72 which is an increase of $38.15 as established by the legislative framework for the FGRS. Council’s total General rate revenue has increased by 5.79% from $169.81 million to $179.65 million, an increase of $9.84 million. This is made up of the 2.00% rate cap increase and growth of 3.79%.

4.4 The rate increase will enable Council to deliver a number of key initiatives and projects highlighted in the body of this report. The proposed budget is designed to deliver a recurrent surplus in order to fund capital works and new initiatives to meet the growing population and service requirements of the City. The basis of sound financial management includes the principles for achieving operating surpluses, ensuring liquidity and maintaining long-term solvency. This budget and Council's financial plan achieve this by:

4.4.1 Providing for an operating surplus of $118.77 million

4.4.2 Providing for an underlying deficit of $10.49 million, including the impact of COVID-19, Council’s stimulus package and the receipt in advance of $8.1 million in financial assistance grants in 2019/20 relating to 2020/21.

4.5 Maintaining long-term liquidity and financial capacity while also providing for new capital works expenditure of $108.42 million in 2020/21

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

REPORT NO: GE451 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

The Budget has been informed by a continuous and extensive process of community consultation and engagement throughout the year. Details of the community consultation activities undertaken to inform both the Council Plan and Budget are outlined on page 35 of the Council Plan 2017-2021 (2020/21 Actions).

9. DISCUSSION:

9.1 At its meeting on 29 April 2020, it was resolved to provide public notice advising that submissions could be made in relation to the proposed Budget and Council appointed a Committee of the Whole Council to hear submissions.

9.2 Advertisements were placed in The Age stating that the statutory advertising period commenced on 29 April 2020 and closed on 10 June 2020.

9.3 Nine submissions were received and in accordance with Section 223 of the Act, a Committee of the Whole Council heard the submissions on 15 June 2020 and an assembly of the Council discussed all nine submissions on 22 June 2020.

9.4 Council's response to the submissions is provided below:

9.4.1 The Highlands Retirement Village budget submission (refer attachment 3) was subsequently withdrawn on 12 June 2020.

9.4.2 Referring to the matters raised in the Victorian Farmers Federation budget submission (refer attachment 4):

Response:

Having considered the written submission, Council resolves the following:

- The State Government are currently undertaking a Local Government Rating Review. The specific focus of this review is ensuring the rating legislation moving forward provides a fair and equitable system of devising Council rates for each municipality. It is not envisioned that recommendations from this review will be implemented in time for the 2020/2021 financial year.
- With relation to the matter of differential rates raised in the Victorian Farmers Federation submission, Council resolved that there be no differential rate introduced for farming and agricultural properties within Hume City Council for the upcoming financial year. Council will, however, continue to provide an Agricultural land use rebate which equates to a rate reduction of 23% for eligible properties.

9.4.3 Referring to the matters raised in Mr Robert Blythe's, Ms Nes Baskan's and Mr David Olszewski's budget submissions (refer attachment 5):

Response:

Having considered the written submissions and Mr Robert Blythe's presentation to the Committee of the Whole Council, Council resolves the following:

- Landscape works to the median strip adjoining Melrose Drive, Tullamarine will be undertaken.
- That the levels of service to the area be increased to a medium level to coincide with the maintenance and landscape provision of the shopping precinct.

- That an increase via the Parks growth process be provided to cater for the service level adjustment.

9.4.4 Referring to the matters raised in Mr Mike Mullen's budget submission (refer attachment 6):

Response:

Having considered the written submission and Mr Mike Mullins presentation to the Committee of the Whole Council, Council resolves the following:

- The section of Aitken Creek between Hothlyn Drive and the railway line will be included with the planning and investigations for the north-south connection between Roxburgh Park and Craigieburn Station, including liaising with Melbourne Water, VicTrack and Metro Trains. The preliminary planning has commenced for this section, and in the 2020/21 financial year Council staff will undertake flora and fauna assessments, hydrology assessments and Cultural Heritage investigations to determine whether a Cultural Heritage Management plan is required. Provided all necessary permissions can be obtained, construction will commence in the 2021/22 financial year.
- Council is currently undertaking a service review of Walking and Cycling provision in Hume. Further works required in the Aitken Creek corridor west of Hothlyn Drive will be identified and considered following that review.

9.4.5 Referring to the matters raised in Mr Jahangir Hussain budget submission (refer attachment 7):

Response:

Having considered the written submission from Mr Jahangir Hussain, Council resolves the following:

- The Department of Transport (formerly VicRoads) is the responsible road authority for arterial roads such as Pascoe Vale Road. Any concerns regarding noise and truck movements on Pascoe Vale Road would need to be assessed by the Department of Transport. Council will write to the Department of Transport in support of Mr Jahangir Hussain concern and he can also contact Road and Traffic enquiries on 13 11 70 or via *vicroads.vic.gov.au/contact-us*.
- Council will investigate the potential for additional tree planting between the road and your boundary, however this will also require the approval of the Department of Transport.

9.4.6 Referring to the matters raised in Australian Pacific Airports (Melbourne) Pty Ltd (APAM) budget submission (refer attachment 8):

Response:

Having considered the written submission and Mr Jai McDermott's presentation to the Committee of the Whole Council, Council resolves the following:

(a) Council acknowledges that it has a strong long-term relationship with Australian Pacific Airports (Melbourne) Pty Ltd (APAM) and has demonstrated this by agreeing to vary the Memorandum of Understanding for the last four years at APAM's request to an agreed amount. In doing so, Council has not captured the growth which has occurred during this time and has never sought to retrospectively vary the agreement to capture this growth.

REPORT NO: GE451 (cont.)

(b) Like all organisations, the COVID-19 pandemic has had a profound impact on Council's operations. This has included the forced shutdown of a number of services including all leisure centres, community centres, libraries, senior citizens centres, youth centres, sports stadiums, child care centres and more.

(c) The broader Hume community has also felt the severe consequences of this pandemic and to assist our community, Council has adopted a stimulus and support package for struggling businesses, community and sporting groups as well as providing some relief for ratepayers.

(d) In adopting the Budget, Council will be providing a $11.5 million package which includes:

(i) Funding for food parcels and essential goods for families in extreme financial hardship;

(ii) Grants for small and medium sized businesses;

(iii) Grants and fee waivers for local sporting clubs;

(iv) Doubling the Community Grants Program;

(v) Waiver of food act registrations in the 2020/21 year;

(vi) Waiver of all outdoor dining area permit fees and license fees for 2020/21;

(vii) Rent relief for tenants occupying Council facilities; and

(viii) Not charging interest on outstanding rates balances from 1 June until 31 December 2020 only. Council has not approved the waiver of rates for any ratepayer.

(e) The financial impact of the pandemic and Council's stimulus package on the 2020/21 Annual Budget is a forecast deficit of $10.5m. With rates being Council's single largest source of revenue, providing any rates relief would further increase this deficit and would impact on Council's ability to provide the many heavily subsidised essential services it provides to the community which include preschools, aged and disability support, maternal and child health, youth services, rubbish collection as well as maintaining over 500 square kilometres of infrastructure for the community.

(f) Furthermore, as part of its deliberations Council noted the following:

(i) APAM's request for rate relief is more than 50% of Council's entire stimulus and support package which is for the benefit of over 92,000 ratepayers.

(ii) In 2018/19 APAM's profit before tax was $557.4 million and $438.4 million in 2017/18.

(iii) In 2018/19 APAM paid a dividend of $284.8 million and $244.9 million in 2017/18.

(g) Therefore, with relation to the matters raised in APAM's submission and given the above, Council resolved that there is no capacity to provide a rate reduction to APAM.

(h) We would however welcome the opportunity to meet with APAM to work towards a new long-term agreement which is mutually beneficial to our respective organisations and helps ease any cash flow constraints you have in the short-term.

REPORT NO: GE451 (cont.)

9.4.7 Referring to the matters raised in El Rahman Islamic Organisation's budget submission (refer attachment 9):

Response:

Having considered the written submission and Mr Adam Raad's presentation to the Committee of the Whole Council, Council resolved the following:

Representatives from Council's Venues and Functions Team would be pleased to meet with the El Rahman Islamic Organisation to discuss its request in more detail. Hume City Council has a range of community facilities that may suit some of the programs they mentioned in both their written submission and during their presentation to Council on Monday, 15 June 2020.

9.5 The Committee of the Whole Council considered these submissions. The minutes of the Committee of the Whole Council regarding the submissions are included as attachment 2 to this report.

9.6 The due date for rate payments is 30 September 2020, 30 November 2020, 28 February 2021 and 31 May 2021. This is in accordance with the dates gazetted by the Minister.

9.7 Having completed all statutory requirements, it is now appropriate to adopt the Budget.

10. CONCLUSION:

The necessary statutory procedures have been carried out and it is recommended that the Budget be adopted, and public notice be given.

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HUME CITY COUNCIL
ANNUAL BUDGET
2020/21

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The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 1989* and the Local Government Planning and Reporting Regulations 2014. While every effort has been made to ensure that the information contained in this document has been accurate and complies to relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

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Mayor's Introduction

It gives me great pleasure to present the 2020/21 Budget to the Hume community.

As I write this Mayoral Message, I am saddened by the devastating impact the coronavirus has had on our residents and businesses. Governments around the world have implemented a range of measures to slow the spread of COVID-19, reduce the impact on the health system and save lives.

The Draft Annual Budget 2020/21 was advertised for community consultation from 29 April 2020. Since this time, our community has been heavily impacted by a second wave of coronavirus cases and as a result Council has updated the Budget to reflect the ongoing impact of the COVID- 19 pandemic which continues to evolve.

This is a decision that was not taken lightly, but as your elected representatives, the Council felt compelled to act. Hume City Council's 2020/21 Budget responds to these uncertain times. Council is investing $11.5 million to support local businesses, sporting clubs, community groups and its rate payers with a stimulus package that responds directly to the impacts of the COVID-19 pandemic.

The package includes:

• Rates wavier of up to $50 for residential and rural properties where the property is the rate payers principal place of residence;
• Council to cease charging interest on outstanding rates balances from 1 June until 31 December 2020;
• Funding for food parcels and essential goods for families in extreme financial hardship;
• Doubling of the Community Grants Program;
• Grants for small and medium sized businesses;
• Waiver of Food Act registrations in the 2020/21 year;
• Waiver of all outdoor dining area permit fees and licence fees for 2020/21;
• Grants and fee waivers for local sporting clubs;
• Rent relief for tenants occupying Council facilities;
• Reduced Council facilities hire rates;
• Setting discretionary penalties for parking infringements at the minimum for 2020/21; and
• $2.5 million set aside for further stimulus to be used as required.

There has never been a more important time for Council to invest in the critical projects our community needs and to create jobs for our local people.

The highlights of Council's biggest ever capital works program are as follows:

• Roads ($30.23 million) – including the duplication of Roxburgh Park Dr and Aitken Blvd between Marathon Blvd and Grand Blvd in Craigieburn, the construction of the intersection at Somerton Rd and Section Rd in Greenvale, the commencement of Yirrangan Rd to Watsons Rd at Jacksons Hill in Sunbury, the reconstruction of Wildwood Rd South in Wildwood, Union Rd in Sunbury, the widening of Settlement Rd East in Sunbury and local road resurfacing and resealing across the City;

• Buildings ($26.92 million) – including finalisation of works on the Merrifield West Northern Community Hub, Kalkallo Community Centre, Cloverton Southern Active Open Space Pavilions in Kalkallo, Gladstone Park Reserve sports pavilion upgrade and planning for the extension of the Hume Global Learning Centre in Broadmeadows and the redevelopment of the former offices in Macedon St Sunbury;

• Land improvements ($23.31 million) – including the continuation of works at the Mt Aitken District Recreation Reserve in Craigieburn, landfill capping at Riddell Road in Sunbury, Broadmeadows Town Centre (Hume Central) public realm works, construction of four rugby pitches at the District Active Reserve located to the west of the existing Craigieburn Township, implementation of the Seabrook Reserve Broadmeadows Masterplan including rugby pitches for the new home of Rugby League in Victoria and open space upgrades across the City;

• Car parks ($10.42 million) – including car parking to service the development of Hume Central, the Seabrook Reserve Broadmeadows Masterplan which includes the new home of Rugby League in Victoria, a multi-deck carpark on the corner of Station St and Evans St in Sunbury, new indented parking bays on narrow streets and resurfacing of existing car parks across the City;

• Footpaths and cycleways ($5.29 million) - including footpath rehabilitation works, a new footpath at Mt Holden in Sunbury, the continuation of the Meadowlink Stage 2 path from Seabrook Reserve to the Broadmeadows train station and the continued implementation of the Walking and Cycling Strategy across the City;

• Plant and equipment ($5.29 million) – including Council's fleet replacement program;

• Furniture and equipment ($3.89 million) - including an upgrade to Council's information systems, replacement of Council's library catalogue, the replacement of and additional kerbside bins and the replacement of gym equipment at Council's leisure centres;

• Drainage ($1.53 million) – including services for the development of Hume Central and the upgrade and rehabilitation of drainage infrastructure at various locations across the city.

• Land ($0.83 million) – including the purchase of land to facilitate access as part of the Seabrook Reserve Broadmeadows Masterplan;

• Bridges ($0.58 million) – including the construction of a pedestrian footbridge over Moonee Ponds Creek in Westmeadows and the repair of a number of bridges across the City; and

• Heritage ($0.14 million) – for the installation of public art pieces at various Council sites.

Please refer to Section 4.5 for an entire listing of the 2020/21 capital works program.

Further impacts on the budget for the 2020/21 year include additional funding which will be received for the Working for Victoria initiative. This will see 167 local residents secure employment with Council for a period of 6 months. Council will also receive the advance payment of the Victoria Grants Commission financial assistance grants.

Although these are unsettling times, Hume City continues to be a diverse, growing municipality, and Council acknowledges the need to deliver on our positive plan for the future while maintaining Council's services and practices that build on good governance, sound financial management, principles of social justice and environmental sustainability. This Budget delivers both for our community today and in preparation for the future.

The results of Council's annual community survey were analysed, along with community capital work applications, an online ward forum and other ongoing community consultation and engagement activities conducted throughout the year. Councillors considered this feedback, along with other direct input they had received from residents, ratepayers, community and sporting groups and other stakeholders to determine what the community's priorities were for the coming year and beyond.

Council's general rate increase for 2020/21 is 2.0%. The Victorian Government established the Fair Go Rates System (FGRS), which is a framework limiting the maximum amount councils may increase rates in a year without seeking additional approval. The Minister for Local Government set a rate cap of 2.0% for all councils for the 2020/21 year, and Hume is working within this rate cap to expand its facilities while delivering quality services to our community.

The 2020/21 Budget includes total income of $428.22 million and operating expenditure of $309.45 million, generating a surplus of $118.77 million. A record $443 million will be invested over the next four years for the delivery of more than 500 projects – with $108.42 million alone earmarked for projects in 2020/21.

Council has had a strong focus on maintaining expenditure at 2019/20 levels where possible and on achieving efficiency gains. This has been achieved while still maintaining and, in many instances, improving service levels.

The Budget delivers an additional $14.62 million towards the provision of day-to-day Council services including pre-schools, child care, aged services and leisure services across the municipality and also includes a number of new initiatives that will add to the extensive services already provided by Council as detailed below:

• Establish an ongoing compliance model across Council that ensures our operational, reporting and investigation obligations, required under the Child Safe Standards and the Commission for Children and Young People (CCYP) are met.

• Continue delivery of the Local Jobs for Local People program to encourage workforce participation and local employment, following cessation of Commonwealth Grant Funding.

• Continuation of the 'Libraries after dark' program following cessation of State grant funding.

• Investigating the need for a youth crisis facility in Hume.

• Additional funds allocated for Christmas decorations across the Municipality.

• Continuing the implementation of a range of new initiatives and improvements from the Waste and Amenity Service Plan to enhance waste management within Hume.

• Finalisation of the Open Space Strategy including an integrated urban forest approach.

• Implement the 2020/21 actions of the Greenhouse Action Plan, including the development and implementation of a household energy program and establishment of a Household Energy Efficiency Officer.

The 2020/21 Budget continues the principles of prudent and sustainable long-term financial management, developed through a rigorous process of consultation and review and Council endorses it as financially responsible in delivering the critical services required by our community, now and into the future.

Cr Carly Moore
Mayor

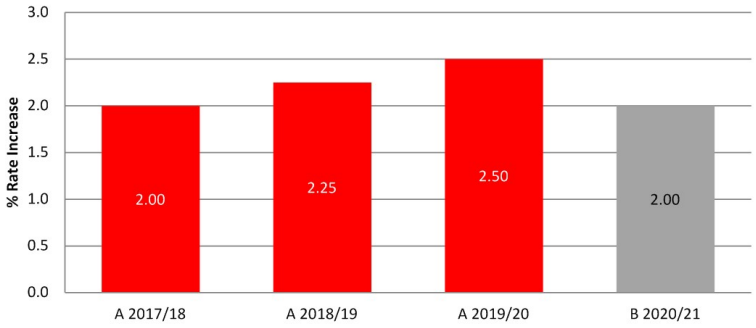
Chief Executive Officer's Summary

Council has prepared a budget for the 2020/21 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay.

The 2020/21 Budget presented in this report has been developed through a rigorous process of consultation and review with Councillors, Council officers and the Hume community. It will deliver improved services, increased maintenance and an upgrade of Council owned assets and infrastructure.

Key budget information is provided below about the rate increase, comprehensive result, service levels, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

1. Rates

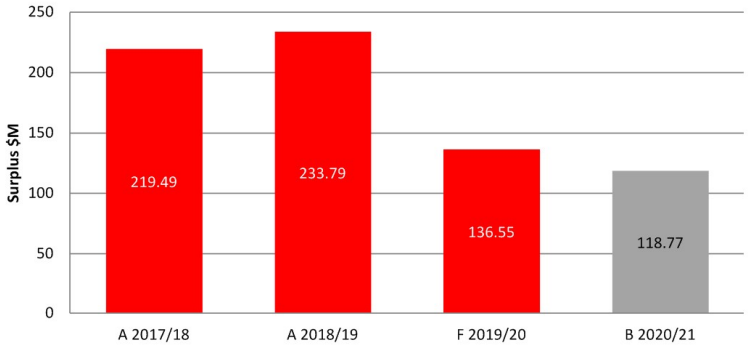


Council's rate increase for 2020/21 is in accordance with the Victorian Government's Fair Go Rates System (FGRS). (see section 4.1.1 for further information on the application of the FGRS).

Rates and charges collected are expected to be $199.92 million and include rates in lieu from Commonwealth properties of $17.42 million and $3.5 million generated from supplementary rates. The level of total rates also reflects an expected growth rate of approximately 3.79% per annum.

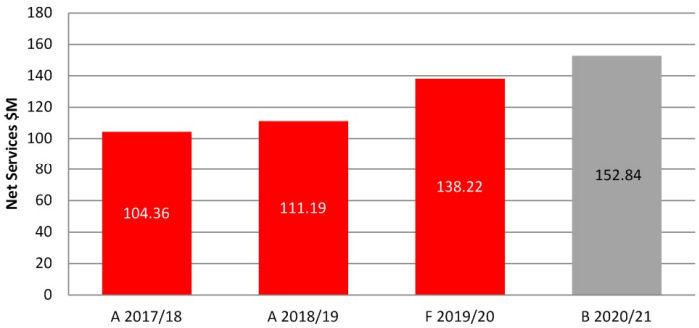
This rate increase will go towards maintaining service levels, meeting the cost of a number of internal and external influences affecting the operating Budget and towards capital works to address the asset renewal needs of the City. (The rate increase for the 2019/20 year was 2.5%).

2. Comprehensive result



The expected surplus for the 2020/21 year is $118.77 million which is a decrease of $17.78 million over the forecast result for 2019/20 predominately due to a reduction in expected developer contributions in 2020/21, the impact of the COVID-19 pandemic on Council's operations and Council's stimulus package. (The forecast result for the 2019/20 year is a surplus of $136.55 million).

3. Services

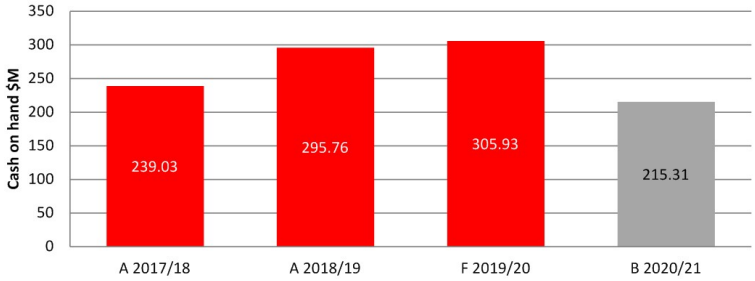


The net cost of services delivered to the community for the 2020/21 year is expected to be $152.84 million which is an increase of $14.62 million over the 2019/20 forecast.

A key factor influencing the development of the 2020/21 Budget has been information compiled through consultation with key stakeholders including: community satisfaction surveys, telephone surveys, community capital works applications and an online ward forum, along with other issues arising from resident and stakeholder requests and feedback. The information states that, while there is a relatively high level of satisfaction with most services provided by Council, there are some areas requiring additional attention.

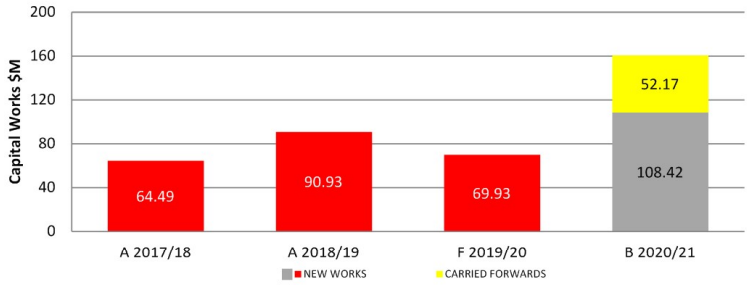
For the 2020/21 year, service levels have been maintained and a number of new activities and initiatives proposed to cater for our growing community. (The forecast net cost for the 2019/20 year is $138.22 million).

4. Cash and investments



Cash and investments are expected to decrease by $90.62 million to $215.31 million as at 30 June 2021. The decrease in cash and investments is in line with Council's Strategic Resource Plan and the expected spend of the 2019/20 capital works carried forward into 2020/21. (Cash and investments are forecast to be $305.93 million as at 30 June 2020).

5. Capital works

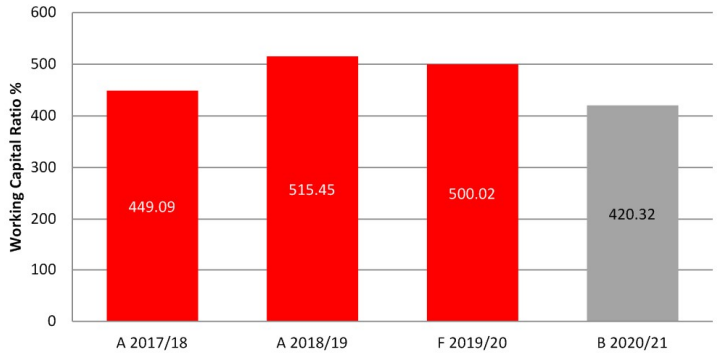


The capital works program for the 2020/21 year is expected to be $160.59 million of which $52.17 million relates to projects which will be carried forward from the 2019/20 year. The carried forward component is fully funded from the 2019/20 Budget. Of the $160.59 million in capital funding required, $142.4 million will come from Council cash and reserves and $18.19 million from external capital grants. (Capital works is projected to be $69.93 million for the 2019/20 year).

The 2020/21 Budget has been prepared with the future social, environmental and economic sustainability of the City in mind. Council acknowledges the need to fund new community and organisational initiatives to meet the expectations of its rapidly growing population. The program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

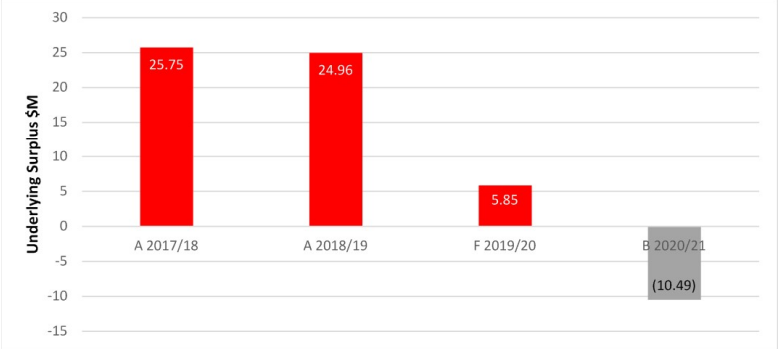
Please refer to section 4.5 for the entire listing of the 2020/21 capital works program.

6. Financial position



The working capital ratio (net current assets) will decrease from 500.02% to 420.32% at 30 June 2021 due to a decrease in cash and investments as detailed above while the financial position is expected to increase with ratepayer's equity (net worth) to increase by $182.99 million to $4.20 billion. (Total equity is forecast to be $4.02 billion as at 30 June 2020). The decrease in cash and investments is in line with Council's Strategic Resource Plan.

7. Financial Sustainability



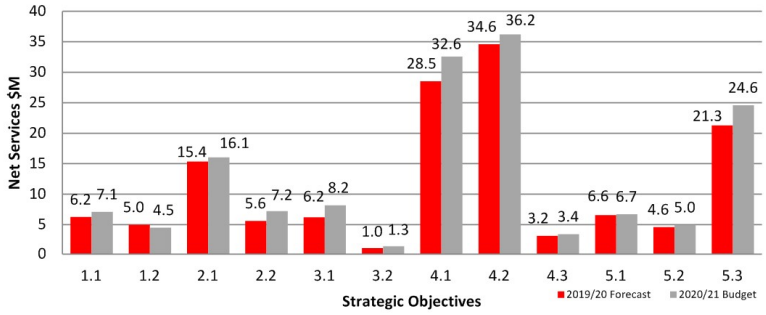
A high level Strategic Resource Plan for 2020/21 to 2023/24 has been developed. The key objective of the Plan is financial sustainability, while still achieving Council's strategic objectives as specified in the Council Plan.

The Plan projects that Council's operating result will be $118.77 million and the underlying result will be a deficit of $10.49 million in 2020/21.

The Forecast and Budget underlying results have been impacted by the COVID-19 pandemic forcing the closure of some Council facilities. Also impacting the underlying result is Council's $11.5 million stimulus response.

The underlying result, which is a measure of financial sustainability, is steady over the SRP period.

8. Strategic objectives



Descriptions of Strategic Objectives

1.1 Support Skill Development and Education Opportunity	4.1 Urban Development, Environment and Natural Heritage
1.2 Support Business Growth and Local Jobs	4.2 Well Designed and Maintained City
2.1 Foster an Active and Healthy Community	4.3 Connected Community Via Efficient Transport Networks
2.2 Strengthen Community Safety and Respectful Behaviour	5.1 Visions and Aspirations
3.1 Foster Socially Connected and Supported Communities	5.2 Create a Community Actively Involved in City Life
3.2 Strengthen Community Connections Through Local Events and the Arts	5.3 Responsible and Transparent Governance, Services and Infrastructure

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the Budget to achieve the strategic objectives as set out in the Council Plan for the 2020/21 year.

This Budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed Budget information is available throughout this document.

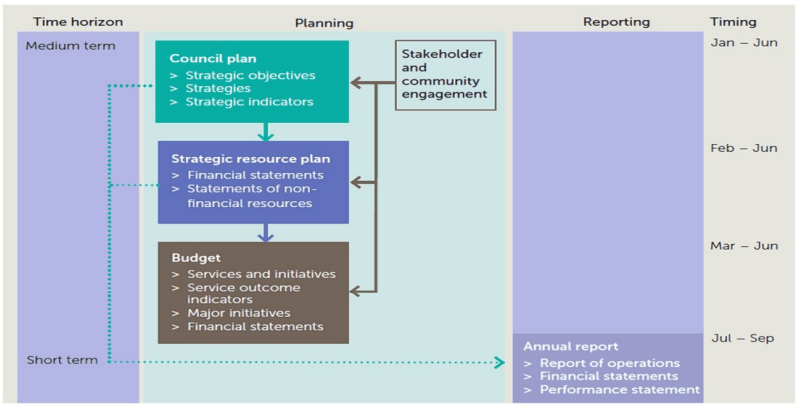
Domenic Isola
Chief Executive Officer

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Hume Horizons 2040), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, Council has a long term plan (Hume Horizons 2040) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 Our purpose

VISION

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

MISSION

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

WE VALUE

Our Citizens
We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community.

We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provision.

Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

Our Staff
We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

Partnerships with the Federal and State Governments
We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

Our Community Organisations
We will work in partnership with them to build community wellbeing, resilience and capacity.

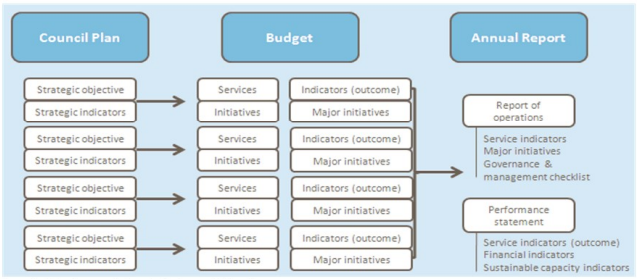
1.3 Strategic objectives

Council delivers services and initiatives under 28 service areas. Each contributes to the achievement of one of the 12 Strategic Objectives as set out in the Council Plan for the years 2017-21 incorporating the Strategic Resource Plan 2020-2023. The following table lists the five themes and the 12 Strategic Objectives as described in the Council Plan.

Theme	Description
1. **A Well-educated and Employed Community**	Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life. 1.1. **Strategic Objective -** Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. 1.2. **Strategic Objective -** Create conditions which support business growth and create local jobs for Hume residents.
2. **A Healthy and Safe Community**	Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives. 2.1. **Strategic Objective -** Foster a community which is active and healthy. 2.2. **Strategic Objective -** Strengthen community safety and respectful behaviour.
3. **A Culturally Vibrant and Connected Community**	Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all. 3.1. **Strategic Objective -** Foster socially connected and supported communities. 3.2. **Strategic Objective -** Strengthen community connections through local community events and the arts.
4. **A Sustainably Built and Well-Maintained City with an Environmentally Aware Community**	Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City. 4.1. **Strategic Objective -** Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. 4.2. **Strategic Objective -** Create community pride through a well-designed and maintained City. 4.3. **Strategic Objective -** Create a connected community through efficient and effective walking, cycling, public transport and car networks.
5. **A Well-Governed and Engaged Community**	The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected. 5.1. **Strategic Objective -** Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040. 5.2. **Strategic Objective -** Create a community actively involved in civic life. 5.3. **Strategic Objective -** Provide responsible and transparent governance, services and infrastructure which respond to community needs.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

From birth, Hume residents will have access to a diverse range of high quality learning opportunities that support ongoing skill development, active participation in community life and pathways to employment.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	*Exp*	5,704	6,501	7,741
		Rev	(1,787)	(1,679)	(2,472)
		Net	**3,917**	**4,822**	**5,269**
Early Childhood Education and Care	Provides preschool, day care, three year old activity groups and occasional care. It also supports children with additional needs, learning difficulties and developmental concerns to access and participate in education.	*Exp*	19,885	20,217	21,869
		Rev	(19,830)	(19,207)	(20,604)
		Net	**55**	**1,010**	**1,265**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	509	413	567
		Rev	-	-	-
		Net	**509**	**413**	**567**

Other Initiatives

1) To establish an ongoing compliance model across Council that ensures our operational, reporting and investigation obligations, required under the Child Safe Standards and the Commission for Children and Young People (CCYP) are met.
2) To Continuation of the 'Libraries after dark' program following cessation of State Grant Funding.

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Libraries	Participation	9.55%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents.

Hume City will be seen as an attractive place to do business, with a prosperous and resilient local economy that creates local employment opportunities for our residents.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Economic Development	Economic Development supports existing business growth and encourages new business investment to promote jobs growth within Hume City. This includes attracting new and diverse business to the City, business training, promotion and networking events, job creation programs, tourism support and development and management of the Sunbury Visitors Information Centre.	*Exp*	2,458	4,092	2,912
		Rev	(608)	(867)	(407)
		Net	**1,850**	**3,225**	**2,505**
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	*Exp*	2,133	2,335	2,580
		Rev	(495)	(560)	(567)
		Net	**1,638**	**1,775**	**2,013**

Major Initiatives

1) Establish a new Small to Medium Business Support Grants program to support sustainable growth in local businesses.

2) Fully fund the Local Jobs for Local People program to encourage workforce participation and local employment, following cessation of Commonwealth Grant Funding.

2.3 Strategic Objective 2.1: Foster a community which is active and healthy.

Active lifestyles are encouraged, and the health and wellbeing of Hume's residents will be supported through accessible and affordable leisure, social and health services.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	35	18	5
		Rev	(3)	(5)	(3)
		Net	**32**	**13**	**2**
Disability Support Services	Provides a range of services to assist the elderly, disabled and those with special needs. This includes home, respite and personal care, delivered meals, community transport, property maintenance and social inclusion programs. The service also ensures that open spaces, facilities and recreation options are accessible for people of all abilities.	*Exp*	66	1	111
		Rev	(2)	-	-
		Net	**64**	**1**	**111**
Youth Services	Address the needs of young people (aged 12 – 24) across the municipality. Services including counselling, outreach activities and youth development programs and events are provided from Youth Centres, schools and community locations.	*Exp*	1,519	1,498	1,685
		Rev	(103)	(111)	(59)
		Net	**1,416**	**1,387**	**1,626**
Leisure, Health and Wellbeing	Manages leisure centres, aquatic facilities, sports stadiums and provides a range of activities and programs at these locations. This service is also responsible for initiatives targeting obesity, physical activity, nutrition, tobacco and alcohol through delivery of the Municipal Public Health and Wellbeing Plan.	*Exp*	18,065	16,703	17,489
		Rev	(12,912)	(9,379)	(9,650)
		Net	**5,153**	**7,324**	**7,839**
Aged Support Services	Provides support and maintenance services to assist the elderly and those with special needs through care and social inclusion programs. This includes active ageing activities, senior citizens groups, dementia support, a community safety register and personal care to assist older people to remain living in their own homes.	*Exp*	11,391	10,731	11,134
		Rev	(8,905)	(8,446)	(7,730)
		Net	**2,486**	**2,285**	**3,404**

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Family Support and Health	Provides programs and support in the areas of wellbeing, child safety, socialisation and connection to their community. The service offers Maternal and Child Health consultations, case management, immunisation, parenting education, in-home support and physical development assessments.	*Exp*	6,940	8,983	8,607
		Rev	(5,363)	(4,635)	(5,534)
		Net	**1,577**	**4,348**	**3,073**

Major Initiatives

3) Deliver a range of major capital works at leisure facilities, including works at Mt Aitken District Recreation Reserve, Langama Park Reserve upgrades, sports ground lighting, and the development and implementation of a new sports ground fencing program.

Other Initiatives

3) To investigate the need for a youth crisis facility in Hume.

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Aquatic Facilities	Utilisation	6.16
Food safety	Health and safety	96.91%
Maternal and Child Health	Participation	72.06% 69.48% (Aboriginal)

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.4 Strategic Objective 2.2: Strengthen community safety and respectful behaviour.

Council will actively encourage respectful behaviour within our community and undertake safety initiatives to ensure that the City remains safe for all residents, visitors, road users and animals.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Community Safety	Provides a safe municipality through the provision of school crossing supervision, emergency response and recovery and enforcing City Laws and State Government legislation. This includes regulations for parking, litter, animal management, fire prevention, road rules, environmental protection and pollution.	*Exp*	11,479	11,492	12,548
		Rev	(6,354)	(5,879)	(5,323)
		Net	**5,125**	**5,613**	**7,225**

Major Initiatives

4) Establish a new Child Safe Standards monitoring and compliance model.

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Animal Management	Health and safety	14

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.5 Strategic Objective 3.1: Foster socially connected and supported communities.

With a strong sense of Social Justice, Council will continue to support our community in undertaking initiatives that strengthen social connections and inclusive behaviours that recognise and value the contribution of all.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Cemetery Services	Council provides an administrative service to the Sunbury and Bulla Cemetery Trusts on a fee for service basis including accepting funeral bookings, dealing with maintenance contractors, selling plots, maintaining the cemeteries and coordinating plaque orders and installations.	*Exp*	271	293	-
		Rev	(303)	(376)	-
		Net	**(32)**	**(83)**	**-**
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	*Exp*	828	812	1,599
		Rev	(154)	(75)	(50)
		Net	**674**	**737**	**1,549**
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	5,178	4,880	5,942
		Rev	(360)	(28)	(13)
		Net	**4,818**	**4,852**	**5,929**
Indigenous Support	Provides assistance for the Aboriginal and Torres Strait Islander community through disability respite, holiday programs, planned activity groups, parent engagement programs and community engagement and recognition activities.	*Exp*	170	238	226
		Rev	(105)	(123)	(118)
		Net	**65**	**115**	**108**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	447	608	591
		Rev	-	-	-
		Net	**447**	**608**	**591**

Major Initiatives

5) Provide additional funding for community grants programs to support local community groups and Hume residents as a response to the financial impacts of COVID-19.

2.6 Strategic Objective 3.2: Strengthen community connections through local community events and the arts.

Participation in community life will be strengthened by Council through enhancing appropriate places and spaces that facilitate and support cultural expression, the arts and local community events.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Arts and Culture	Provides a range of programs and activities at leisure centres and community facilities including dance programs, active movement activities and an all abilities disco. This service also supports local artists by providing access to exhibition space and secures funding and partnerships for arts initiatives.	*Exp*	392	392	370
		Rev	(216)	(25)	-
		Net	**176**	**367**	**370**
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	*Exp*	741	692	974
		Rev	(65)	(58)	(62)
		Net	**676**	**634**	**912**

Other Initiatives

4) Additional funds allocated for Christmas decorations across the Municipality.

2.7 Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Council will display strong leadership in protecting and enhancing our natural and built environment, while ensuring developments provide a diverse range of affordable housing options.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Waste Management	Provides household waste collection including garbage, recycling and green waste and supports local businesses with responsible waste disposal and litter management. It also includes community education and engagement programs through schools, anti-litter campaigns, hard waste collection and waste diversion from landfill or dumping.	*Exp*	19,876	25,120	28,891
		Rev	(4,227)	(2,710)	(2,940)
		Net	**15,649**	**22,410**	**25,951**
City Development	Ensures that statutory planning, open space infrastructure assets and urban design of the City are conducted in accordance with legal specifications and responsible land management planning schemes. The service ensures social justice and environmental sustainability principles are embedded in Council's planning processes.	*Exp*	14,517	15,609	18,738
		Rev	(10,937)	(9,890)	(12,531)
		Net	**3,580**	**5,719**	**6,207**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the *Local Government Act 1989* and legislative requirements.	*Exp*	421	416	411
		Rev	-	-	-
		Net	**421**	**416**	**411**

Major Initiatives

6) Implement a range of new initiatives and improvements from the Waste and Amenity Service Plan to enhance waste management within Hume.

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Waste collection	Waste diversion	34.39%
Statutory planning	Decision making	40.00%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.8 Strategic Objective 4.2: Create community pride through a well-designed and maintained City.

The urban design of the City will be further enhanced to provide a high-quality and well-maintained public realm that continues to improve liveability and pride of place.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	*Exp*	6,921	5,146	5,431
		Rev	(577)	(653)	(651)
		Net	**6,344**	**4,493**	**4,780**
City Amenity and Appearance	Is responsible for road cleaning, public litter collection and minimisation and maintenance of Council's waste and litter infrastructure. This includes road and footpath sweeping and repairs, graffiti removal and cleansing activities that ensure the city remains clean and well presented.	*Exp*	2,219	2,570	3,993
		Rev	(41)	(44)	(1,005)
		Net	**2,178**	**2,526**	**2,988**
Parks and Open Space	Provides maintenance and provision of parks, sports fields, forests, conservation reserves, play spaces and open spaces. In doing so, the service ensures Council is complying with legislation and risk management procedures for these public areas.	*Exp*	21,887	27,460	30,739
		Rev	(693)	(307)	(2,753)
		Net	**21,194**	**27,153**	**27,986**
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	427	446	447
		Rev	-	-	-
		Net	**427**	**446**	**447**

Major Initiatives

7) Progress a range of infrastructure upgrades in Hume Central including implementing improvements to Civic Way.

Other Initiatives

5) The finalisation of the Open Space Strategy including an integrated urban forest approach.

2.9 Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.

Council will continue to plan for and deliver a connected community with enhancements that facilitate integrated and efficient walking, cycling, public transport and car networks.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	*Exp*	3,883	4,068	4,438
		Rev	(871)	(893)	(998)
		Net	**3,012**	**3,175**	**3,440**

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Roads	Satisfaction	59

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.10 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.

Council will support our community's vision and aspirations through a highly engaged workforce that responds to local community need and is supported by effective and efficient financial and strategic planning.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Council and Service Planning	Manages Council planning and reporting and legislative requirements under the Local Government Act. It develops and reports on progress and achievements of the Council Plan and Community Plan and supports Council's Audit Committee and Internal Audit contract. The service also provides strategic advice on emerging social issues and policy matters to inform Council's decision making and service planning processes and to advocate for improved community outcomes.	*Exp*	3,156	2,621	2,997
		Rev	(22)	(15)	(19)
		Net	**3,134**	**2,606**	**2,978**
Human Resources	Ensures that staff pay and conditions are in accordance with the Enterprise Agreement and Awards. The service also provides Organisational Development and Workplace Health, Safety and Wellbeing. It facilitates a positive workplace culture through training and development opportunities, staff reward and recognition, employee support schemes and industrial relations.	*Exp*	4,186	4,505	4,497
		Rev	(504)	(557)	(760)
		Net	**3,682**	**3,948**	**3,737**

Other Initiatives

6) To implement the 2020/21 actions of the Greenhouse Action Plan, including the development and implementation of a household energy program and establishment of a Household Energy Efficiency Officer.

2.11 Strategic Objective 5.2: Create a community actively involved in civic life.

Hume residents will be kept informed and empowered to actively participate in decision-making processes at all levels of government.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Communications and Advocacy	Provides support to the organisation in delivering information to Hume residents, businesses, visitors and employees through a range of communication channels. The service supports Councils advocacy and grants, print and digital media communications and is responsible for Council's corporate branding and reputation management.	*Exp*	2,102	2,190	2,503
		Rev	-	-	(181)
		Net	**2,102**	**2,190**	**2,322**
Organisation and Community Intelligence	Provides an internal records management service to ensure organisational knowledge is maintained through the archiving, retrieval and storage of information in accordance with the Public Records, Freedom of Information and Information Privacy Acts. The Geographic Information System provides mapping and spatial assistance in undertaking social research and community consultation to inform service planning and strategy development.	*Exp*	2,258	2,414	2,635
		Rev	-	(4)	-
		Net	**2,258**	**2,410**	**2,635**

2.12 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to community needs.

With prudent financial management, Council will continue to plan for the long-term sustainability of the City and provide services and infrastructure that responds to community needs in an open and transparent manner.

Services

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	*Exp*	2,940	2,988	3,851
		Rev	(112)	(24)	(225)
		Net	**2,828**	**2,964**	**3,626**
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	*Exp*	3,268	4,740	4,640
		Rev	(2,125)	(2,094)	(2,112)
		Net	**1,143**	**2,646**	**2,528**
Information Technology	Is an internal service that supports efficient and reliable access to information, communications and technology (ICT). This includes service support, maintenance, security and adherence to Council standards and procedures.	*Exp*	5,184	6,281	7,109
		Rev	(3)	(1)	(364)
		Net	**5,181**	**6,280**	**6,745**

Service area	Description of services provided		2018/19 Actual $'000	2019/20 Forecast $'000	2020/21 Budget $'000
Finance and Procurement Services	Ensures Council's procurement is undertaken in accordance with legislation and contract works and services provided meet best practice. This service also levies and collects general rates and special charge schemes. Accounting services analyse, review, monitor and report information about financial activity within Council, for use in planning, performance evaluation and operational control.	*Exp*	5,709	5,740	6,147
		Rev	(8,568)	(7,199)	(5,855)
		Net	**(2,859)**	**(1,459)**	**292**
Asset Management and Infrastructure Development	Is responsible for monitoring and management of Council assets (roads, drains, bridges etc.) to ensure infrastructure is maintained to appropriate standards. This includes efficient management, supply and control of Council fleet vehicles, plant and equipment and the development and delivery of Council's annual Capital Works Program.	*Exp*	7,892	8,651	8,799
		Rev	(463)	(402)	(397)
		Net	**7,429**	**8,249**	**8,402**
Customer Service	Handles enquiries from the public from three Customer Service Centres via face-to-face interactions, telephone, email and web chat. Customer Service Centres receive payments, distribute information and connect people with Council services and activities.	*Exp*	2,913	2,598	3,004
		Rev	(12)	(2)	-
		Net	**2,901**	**2,596**	**3,004**

Major Initiatives

8) Plan for and deliver a range of new community facilities including the construction of Merrifield North and Kalkallo community centres.

Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual
Governance	Satisfaction	60

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library borrowers in municipality (The percentage of the municipal population that are active library borrowers)	[Number of active library borrowers in the last three years/ The sum of the population for the last three years] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Food Safety	Health and Safety	Critical and major non-compliance outcome notifications (The percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (The percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (The percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Animal Management	Health and Safety	Animal management prosecutions (The percentage of successful animal management prosecutions)	[Number of successful animal management prosecutions/ Number of animal management prosecutions]x100
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (The percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (The community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Governance	Satisfaction	Satisfaction with Council decisions (The community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community

2.13 Working for Victoria Initiative - Summary

The Victorian Government has provided $7.99 million to Hume City Council as part of the Working for Victoria Initiative to help the Hume community and contribute to Victoria's ability to respond to the COVID-19 pandemic.

The Working for Victoria initiative is part of the Victorian Government's $1.7-billion Economic Survival Package. The Working for Victoria Fund is designed to connect workers with new opportunities that will help our community and contribute to Victoria's ability to respond to the pandemic.

The one off finacial implications on Council's services are outline in the below table :

Strategic Objective	Net Cost (Revenue) $'000	Expenditure $'000	Revenue $'000
1.1 Support skill development and education opportunities	-	501	501
2.1 Foster a community which is active and healthy	-	43	43
4.1 Facilitate urban development while protecting the environment	-	2,742	2,742
4.2 Well designed and maintained city	-	3,816	3,816
5.1 Realise the communities visions and aspirations	-	179	179
5.2 Create a community actively involved in city life	-	181	181
5.3 Responsible and transparent governance, services and	-	530	530
Total	**-**	**7,992**	**7,992**

2.14 Reconciliation with budgeted operating result

Strategic Objective	Net Cost (Revenue) $'000	Expenditure $'000	Revenue $'000
1.1 Support skill development and education opportunities	7,101	30,177	(23,076)
1.2 Support business growth and local jobs	4,518	5,492	(974)
2.1 Foster a community which is active and healthy	16,055	39,031	(22,976)
2.2 Strengthen community safety and respectful behaviour	7,225	12,548	(5,323)
3.1 Foster socially connected and supported communities	8,177	8,358	(181)
3.2 Strengthen community connections through local events and the arts	1,282	1,344	(62)
4.1 Facilitate urban development while protecting the environment and natural heritage	32,569	48,040	(15,471)
4.2 Well designed and maintained city	36,201	40,610	(4,409)
4.3 Connected community via efficient transport networks	3,440	4,438	(998)
5.1 Realise the communities visions and aspirations	6,715	7,494	(779)
5.2 Create a community actively involved in city life	4,957	5,138	(181)
5.3 Responsible and transparent governance, services and infrastructure	24,597	33,550	(8,953)
Total	**152,837**	**236,220**	**(83,383)**

Expenses added in:	
Depreciation and amortisation	53,910
Finance costs	368
Other items not attributable to a service	12,563
Deficit before funding sources	**219,678**
Funding sources added in:	
Rates and charges	(199,924)
Other items not attributable to a service	(9,266)
Total funding sources	**(209,190)**
Underlying deficit for the year	**10,488**
Add	
Grants - capital	(18,192)
Contributions - developer	(9,768)
Contributions - non-monetary	(104,567)
Reimbursement to developer for LIK/WIK projects	6,878
Fair value adjustments for investment property	(1,139)
Net gain on disposal of property, infrastructure, plant and equipment	(2,779)
Loss on disposal of financial assets	310
Surplus for the year	**(118,769)**

3. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projection to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2020/21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of AASB 16 Leases, AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, but pending accounting standards that will be in effect from the 2020/21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020/21 financial statements, not considered in the preparation of the budget include:

- AASB 1059 Service Concession Arrangements: Grantors.

Comprehensive Income Statement

For the four years ending 30 June 2024

	NOTES	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Income						
Rates and charges	4.1.1 (i)	194,028	**199,924**	213,263	223,662	234,246
Statutory fees and fines	4.1.2	13,755	**14,151**	15,958	16,245	16,759
User fees	4.1.3	22,481	**24,101**	32,345	34,192	36,128
Grants - operating	4.1.4 (a)	47,801	**47,315**	48,805	50,373	51,966
Grants - capital	4.1.4 (b)	3,951	**18,192**	16,676	3,650	3,651
Contributions - monetary	4.1.5 (a)	812	**797**	838	842	847
Contributions - developer	4.1.5 (b)	13,298	**9,768**	19,846	19,654	21,203
Contributions - non-monetary	4.1.5 (c)	115,689	**104,567**	95,970	89,963	86,008
Net gain on disposal of property, infrastructure, plant and equipment	4.1.6	-	**2,779**	-	-	-
Fair value adjustments for investment property		982	**1,139**	1,164	1,192	1,221
Net gain on property development		27	**-**	-	-	-
Other income	4.1.7	7,256	**5,489**	6,535	6,603	7,023
Total income		**420,080**	**428,222**	**451,400**	**446,376**	**459,052**
Expenses						
Employee costs	4.1.8	114,546	**136,577**	138,696	146,301	154,176
Materials and services	4.1.9	104,315	**102,584**	105,413	113,287	120,575
Depreciation and amortisation	4.1.10	51,285	**53,910**	57,357	61,295	65,279
Finance costs	4.1.11	2,050	**368**	358	359	363
Other expenses	4.1.12	7,935	**8,826**	7,735	8,614	8,990
Reimbursement to developer for LIK/WIK projects	4.1.13	3,401	**6,878**	17,778	-	3,815
Loss on disposal of financial assets	4.1.14	-	**310**	-	-	-
Total expenses		**283,532**	**309,453**	**327,337**	**329,856**	**353,198**
Surplus for the year		**136,548**	**118,769**	**124,063**	**116,520**	**105,854**
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment		98,934	**64,225**	68,292	72,230	75,929
Total comprehensive result		**235,482**	**182,994**	**192,355**	**188,750**	**181,783**

Balance Sheet

For the four years ending 30 June 2024

	NOTES	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Assets						
Cash and cash equivalents		305,929	**215,308**	165,438	145,385	153,217
Trade and other receivables		27,867	**29,442**	31,148	32,957	34,868
Other assets		3,617	**3,705**	3,789	3,883	3,980
Total current assets	4.2.1	**337,413**	**248,455**	**200,375**	**182,225**	**192,065**
Trade and other receivables		82	**82**	82	82	82
Financial assets		310	**-**	-	-	-
Property, plant, equipment and infrastructure		3,725,772	**3,991,931**	4,232,080	4,441,499	4,615,025
Right-of-use assets	4.2.3	740	**736**	499	382	268
Investment property		46,548	**47,687**	48,851	50,045	51,264
Intangible assets		16,640	**15,116**	13,593	12,069	10,546
Total non-current assets	4.2.1	**3,790,092**	**4,055,552**	**4,295,105**	**4,504,077**	**4,677,185**
Total assets		**4,127,505**	**4,304,007**	**4,495,480**	**4,686,302**	**4,869,250**
Liabilities						
Trade and other payables		25,653	**25,425**	24,596	25,050	24,043
Trust funds and deposits		4,788	**3,373**	3,373	3,373	3,373
Grants received in advance		4,761	**-**	-	-	-
Provisions		31,885	**30,079**	28,407	27,399	26,609
Lease liabilities	4.2.3	393	**235**	116	114	107
Total current liabilities	4.2.2	**67,480**	**59,112**	**56,492**	**55,936**	**54,132**
Trust funds and deposits		6,629	**7,712**	8,929	11,008	13,398
Provisions		33,602	**34,233**	34,871	35,533	36,219
Lease liabilities	4.2.3	361	**523**	406	293	186
Total non-current liabilities	4.2.2	**40,592**	**42,468**	**44,206**	**46,834**	**49,803**
Total liabilities		**108,072**	**101,580**	**100,698**	**102,770**	**103,935**
Net assets		**4,019,433**	**4,202,427**	**4,394,782**	**4,583,532**	**4,765,315**
Equity						
Accumulated surplus		2,022,191	**2,170,372**	2,314,112	2,435,537	2,544,946
Reserves		1,997,242	**2,032,055**	2,080,670	2,147,995	2,220,369
Total equity		**4,019,433**	**4,202,427**	**4,394,782**	**4,583,532**	**4,765,315**

Statement of Changes in Equity
For the four years ending 30 June 2024

	NOTES	Total $'000	Accumulated Surplus $'000	Revaluation Reserve $'000	Other Reserves $'000
2020 Forecast Actual					
Balance at beginning of the financial year		3,783,951	1,875,205	1,765,201	143,545
Surplus for the year		136,548	136,548	-	-
Net asset revaluation increment		98,934	-	98,934	-
Transfers to other reserves		-	(37,961)	-	37,961
Transfers from other reserves		-	48,399	-	(48,399)
Balance at end of the financial year		**4,019,433**	**2,022,191**	**1,864,135**	**133,107**
2021 Budget					
Balance at beginning of the financial year		**4,019,433**	**2,022,191**	**1,864,135**	**133,107**
Surplus for the year		**118,769**	**118,769**	**-**	**-**
Net asset revaluation increment		**64,225**	**-**	**64,225**	**-**
Transfers to other reserves	4.3.1	**-**	**(12,928)**	**-**	**12,928**
Transfers from other reserves	4.3.1	**-**	**42,340**	**-**	**(42,340)**
Balance at end of the financial year		**4,202,427**	**2,170,372**	**1,928,360**	**103,695**
2022					
Balance at beginning of the financial year		4,202,427	2,170,372	1,928,360	103,695
Surplus for the year		124,063	124,063	-	-
Net asset revaluation increment		68,292	-	68,292	-
Transfers to other reserves		-	(19,846)	-	19,846
Transfers from other reserves		-	39,523	-	(39,523)
Balance at end of the financial year		**4,394,782**	**2,314,112**	**1,996,652**	**84,018**
2023					
Balance at beginning of the financial year		4,394,782	2,314,112	1,996,652	84,018
Surplus for the year		116,520	116,520	-	-
Net asset revaluation increment		72,230	-	72,230	-
Transfers to other reserves		-	(19,654)	-	19,654
Transfers from other reserves		-	24,559	-	(24,559)
Balance at end of the financial year		**4,583,532**	**2,435,537**	**2,068,882**	**79,113**
2024					
Balance at beginning of the financial year		4,583,532	2,435,537	2,068,882	79,113
Surplus for the year		105,854	105,854	-	-
Net asset revaluation increment		75,929	-	75,929	-
Transfers to other reserves		-	(21,203)	-	21,203
Transfers from other reserves		-	24,758	-	(24,758)
Balance at end of the financial year		**4,765,315**	**2,544,946**	**2,144,811**	**75,558**

Statement of Cash Flows
For the four years ending 30 June 2024

	Notes	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		192,254	198,099	211,308	221,607	232,088
Statutory fees and fines		13,824	14,219	16,026	16,313	16,826
User fees		22,663	24,282	32,525	34,372	36,307
Grants - operating		47,801	47,315	48,805	50,373	51,966
Grants - capital		8,712	13,431	16,676	3,650	3,651
Contributions - monetary		812	797	838	842	847
Contributions - developer		13,298	9,768	19,846	19,654	21,203
Interest received		4,747	2,800	2,800	2,800	2,800
Property rental		2,148	2,489	3,535	3,603	4,023
Other income		361	200	200	200	200
DCP equalisation trust		1,792	1,083	1,217	2,079	2,390
Employee costs		(114,011)	(137,823)	(136,879)	(144,320)	(152,490)
Materials and services		(99,210)	(95,605)	(97,192)	(104,059)	(110,605)
Grants, contributions and donations		(5,862)	(6,646)	(5,615)	(6,378)	(6,633)
Short-term, low value and variable lease payment		(755)	(841)	(860)	(881)	(903)
Utilities		(6,924)	(7,295)	(8,239)	(8,979)	(9,776)
Other payments		(1,318)	(1,339)	(1,260)	(1,355)	(1,453)
DCP equalisation trust payment		-	(1,415)	-	-	-
Net cash provided by operating activities	4.4.1	**80,332**	**63,519**	**103,731**	**89,521**	**90,441**
Cash flows from investing activities						
Payments for property, plant, equipment and infrastructure		(67,330)	(153,950)	(136,363)	(110,239)	(79,465)
Payment to developers for LIK/WIK		(3,401)	(6,878)	(17,778)	-	(3,815)
Proceeds from sales of property, plant, equipment and infrastructure		887	7,120	800	800	800
Proceeds from property development		24	-	-	-	-
Proceeds from sale of financial assets		255,423	-	-	-	-
Net cash provided by / (used in) investing activities	4.4.2	**185,603**	**(153,708)**	**(153,341)**	**(109,439)**	**(82,480)**
Cash flows from financing activities						
Interest paid		(37)	(39)	(25)	(19)	(15)
Repayment of lease liabilities		(305)	(393)	(235)	(116)	(114)
Net cash used in financing activities	4.4.3	**(342)**	**(432)**	**(260)**	**(135)**	**(129)**
Net increase/(decrease) in cash and cash equivalents		265,593	(90,621)	(49,870)	(20,053)	7,832
Cash and cash equivalents at the beginning of the financial year		40,336	305,929	215,308	165,438	145,385
Cash and cash equivalents at the end of the financial year		**305,929**	**215,308**	**165,438**	**145,385**	**153,217**

Statement of Capital Works
For the four years ending 30 June 2024

	NOTES	Forecast Actual 2019/20 $'000	Budget* 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Property						
Land		-	**6,325**	-	5,195	-
Land improvements		12,096	**41,805**	29,702	24,863	27,548
Buildings		26,689	**43,495**	35,539	38,727	24,107
Total property		**38,785**	**91,625**	**65,241**	**68,785**	**51,655**
Plant and equipment						
Heritage		105	**342**	75	75	75
Plant and equipment		5,518	**7,737**	5,070	5,070	5,070
Furniture and equipment		3,833	**5,224**	3,876	3,968	3,813
Total plant and equipment		**9,456**	**13,303**	**9,021**	**9,113**	**8,958**
Infrastructure						
Roads		14,147	**34,280**	29,860	27,171	15,274
Bridges		396	**576**	521	-	-
Footpaths and cycleways		3,362	**5,738**	3,942	3,850	3,969
Car parks		1,942	**12,057**	26,696	2,431	1,111
Drainage		1,837	**3,014**	3,790	2,516	1,093
Total infrastructure		**21,684**	**55,665**	**64,809**	**35,968**	**21,447**
Total capital works expenditure	4.5.1	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**
Represented by:						
New asset expenditure		22,282	**73,874**	69,550	47,843	26,072
Asset renewal expenditure		28,038	**43,058**	34,086	33,603	40,756
Asset upgrade expenditure		12,884	**30,755**	17,899	16,673	13,083
Asset expansion expenditure		6,721	**12,906**	17,536	15,747	2,149
Total capital works expenditure	4.5.1	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**
Grants		3,951	**18,192**	16,676	3,650	3,651
Contributions		152	**-**	-	-	-
Council cash and reserves		65,822	**142,401**	122,395	110,216	78,409
Total capital works expenditure	4.5.1	**69,925**	**160,593**	**139,071**	**113,866**	**82,060**

** Includes the carried forward component from 2019/20*

Statement of Human Resources

For the four years ending 30 June 2024

	Forecast Actual* 2019/20 $'000	Budget^ 2020/21 $'000	Strategic Resource Plan Projections 2021/22 $'000	2022/23 $'000	2023/24 $'000
Staff expenditure					
Employee costs	114,546	**136,577**	138,696	146,301	154,176
Total staff expenditure	**114,546**	**136,577**	**138,696**	**146,301**	**154,176**
	FTE	**FTE**	FTE	FTE	FTE
Staff numbers					
Employees	1,104	**1,306**	1,250	1,277	1,303
Total staff numbers*	**1,104**	**1,306**	**1,250**	**1,277**	**1,303**

** Forecast total staff numbers for 2019/20 do not include vacancies. Budgeted staff numbers for 2019/20 were 1,173.*
^ Budget total staff numbers for 2020/21 includes $6.59 million relating to the Working for Victoria initiative where an additional 167 employees (83.5 EFT) are expected to be engaged in response to the coronavirus (COVID-19) pandemic.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 $'000	Comprises Permanent Full/Part time $'000	Casual $'000
Assets	**6,674**	6,659	15
Capital works and building maintenance	**3,867**	3,867	-
Chief executive officer	**763**	763	-
Communications and events	**2,119**	2,118	1
Communications, engagement and advocacy	**553**	553	-
Urban and open space planning	**2,106**	2,106	-
Community development and learning	**8,202**	7,869	334
Community services	**572**	572	-
Corporate services	**460**	460	-
Customer service	**5,136**	4,615	521
Economic development	**2,191**	2,171	19
Family, youth and children services	**21,531**	21,096	435
Finance and property development	**4,574**	4,508	66
Governance	**4,341**	4,341	-
Health and community wellbeing	**18,360**	18,267	92
Human resources	**3,730**	3,730	-
Information and technology	**3,622**	3,622	-
Leisure centres and sports	**12,406**	9,141	3,265
Organisational performance and engagement	**1,065**	1,065	-
Parks	**8,349**	8,349	-
Planning and development	**406**	406	-
Statutory planning and building control services	**5,654**	5,641	13
Strategic planning	**1,791**	1,791	-
Subdivisional development	**2,590**	2,590	-
Sustainable environment	**6,218**	6,218	-
Sustainable infrastructure and services	**446**	418	29
Waste	**8,851**	8,815	36
Total expenditure	**136,577**	**131,751**	**4,826**

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21	Comprises Permanent Full/Part time	Casual
Assets	**59.76**	59.50	0.26
Capital works and building maintenance	**32.00**	32.00	-
Chief executive officer	**3.00**	3.00	-
Communications and events	**16.09**	16.08	0.01
Communications, engagement and advocacy	**4.00**	4.00	-
Urban and Open Space Planning	**16.60**	16.60	-
Community development and learning	**72.29**	66.51	5.78
Community services	**3.00**	3.00	-
Corporate services	**2.00**	2.00	-
Customer service	**53.48**	45.28	8.20
Economic development	**18.67**	18.45	0.22
Family, youth and children services	**244.02**	238.65	5.37
Finance and property development	**37.93**	37.15	0.78
Governance	**39.02**	39.02	-
Health and community wellbeing	**161.71**	160.87	0.84
Human resources	**18.12**	18.12	-
Information and technology	**28.26**	28.26	-
Leisure centres and sports	**140.06**	87.11	52.95
Organisational performance and engagement	**8.62**	8.62	-
Parks	**61.16**	61.16	-
Planning and development	**3.12**	3.12	-
Statutory planning and building control services	**52.39**	52.19	0.20
Strategic planning	**14.61**	14.61	-
Subdivisional development	**22.00**	22.00	-
Sustainable environment	**33.26**	33.26	-
Sustainable infrastructure and services	**2.88**	2.70	0.18
Waste	**74.18**	73.76	0.42
Working for Victoria Initiative	**83.50**	83.50	-
Total expenditure	**1,305.73**	**1,230.52**	**75.21**

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.0% in line with the rate cap.

This will raise total rates and charges for 2020/21 to $204.14m (excluding rebates).

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	%
General rates*	169,812	**179,651**	9,839	5.79%
Service rates and charges	3,077	**3,230**	153	4.97%
Supplementary rates	5,005	**3,500**	(1,505)	(30.07%)
Interest on rates and charges	580	**334**	(246)	(42.41%)
Rates in lieu	16,665	**17,422**	757	4.54%
Total rates and charges	**195,139**	**204,137**	**8,998**	**4.61%**

**These items are subject to the rate cap established under the FGRS.*

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2019/20 cents/$CIV*	2020/21 cents/$CIV*	Change
Uniform General rate for all rateable properties	0.33056	**0.33216**	0.48%

** Subject to Valuer General certification.*

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2019/20 $'000	2020/21 $'000	Change $'000	%
Residential	129,678	**135,842**	6,164	4.75%
Commercial	8,465	**9,261**	796	9.40%
Industrial	21,928	**23,944**	2,016	9.19%
Rural	9,741	**10,604**	863	8.86%
Total amount to be raised by general rates	**169,812**	**179,651**	**9,839**	**5.79%**

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2019/20 Number	2020/21 Number	Change $'000	%
Residential	78,899	**82,896**	3,997	5.07%
Commercial	2,682	**2,690**	8	0.30%
Industrial	5,158	**5,283**	125	2.42%
Rural	1,495	**1,465**	(30)	(2.01%)
Total number of assessments	**88,234**	**92,334**	**4,100**	**4.65%**

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2019/20 $'000	2020/21 $'000	Change $'000	%
Residential	39,230,024	**40,897,724**	1,667,700	4.25%
Commercial	2,560,928	**2,788,116**	227,188	8.87%
Industrial	6,633,804	**7,208,694**	574,890	8.67%
Rural	2,946,869	**3,192,477**	245,608	8.33%
Total value of land	**51,371,625**	**54,087,011**	**2,715,386**	**5.29%**

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2019/20 $	Per Rateable Property 2020/21 $	Change $	%
Optional Garbage Charges				
Garbage (upgrade from 140L to 240L)	111.10	**113.30**	2.20	1.98%
Garbage (additional service 240L)	256.50	**261.60**	5.10	1.99%
Garbage (additional service140L)	148.30	**151.20**	2.90	1.96%
Garbage (additional 80L)	85.40	**87.10**	1.70	1.99%
Garbage discount (80L first service)	19.90 discount	**20.20 discount**	0.30	1.51%
Optional Recycling Charges				
Recycle (additional 140L or 240L)	67.60	**68.90**	1.30	1.92%
Recycle (upgrade from 140L to 360L)	33.00	**33.60**	0.60	1.82%
Recycle (additional 360L)	101.10	**103.10**	2.00	1.98%
Optional Organics Charges				
Organics 140L service	82.30	**83.90**	1.60	1.94%
Organics 240L service	104.70	**106.70**	2.00	1.91%
Organics 140L additional service	82.30	**83.90**	1.60	1.94%
Organics 240L additional service	104.70	**106.70**	2.00	1.91%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2019/20 $'000	2020/21 $'000	Change $'000	%
Garbage	227	**230**	3	1.32%
Organic	2,850	**3,000**	150	5.26%
Total	**3,077**	**3,230**	153	**4.97%**

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

Type of Charge	2019/20 $'000	2020/21 $'000	Change $'000	%
Rates and charges	177,363	**182,502**	5,139	**2.90%**

Type of Charge	2019/20 $'000	2020/21 $'000	Change $'000	%
General rates	169,812	**179,651**	9,839	5.79%
Less agricultural land use rebate	(598)	**(600)**	(2)	0.33%
Less Council pension rebate	(513)	**(513)**	-	0.00%
Less COVID-19 rates waiver	-	**(3,100)**	(3,100)	0.00%
Total general rates	168,701	**175,438**	6,737	3.99%
Add service charge - recycling and garbage	227	**230**	3	1.32%
Add service charge - organics	2,850	**3,000**	150	5.26%
Add projected supplementary rate income	5,005	**3,500**	(1,505)	(30.07%)
Add interest on rates and charges	580	**334**	(246)	(42.41%)
Total general rates and service charges	177,363	**182,502**	5,139	2.90%
Add rates in lieu from Commonwealth properties	16,665	**17,422**	757	4.54%
Total	**194,028**	**199,924**	**5,896**	**3.04%**

4.1.1(j) Fair Go Rates System Compliance

Hume City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019/20	2020/21
Total general rates	$ 169,812,336	**$ 179,651,028**
Number of rateable properties	88,234	**92,334**
Base average rates	$ 1,877.63	**$ 1,907.57**
Maximum rate increase (set by the State Government)	2.50%	**2.00%**
Capped average rate	$ 1,924.57	**$ 1,945.72**
Maximum general rates and municipal charges revenue	$ 169,812,498	**$ 179,656,242**
Budgeted general rates and municipal charges revenue	$ 169,812,336	**$ 179,651,028**
Budgeted supplementary rates	$ 3,000,000	**$ 3,500,000**
Budgeted total rates and charges revenue	$ 172,812,336	**$ 183,151,028**

** Please note variance to amount 4.1.1 (c) is due to rounding*

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020/21: estimated $3.5m and 2019/20: $5m);
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.2 Statutory fees and fines

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Land information certificates	215	220	5	2.33%
Building fines and infringements	2,614	2,583	(31)	(1.19%)
Registrations and permits	2,332	1,378	(954)	(40.91%)
Subdivisions	3,106	3,750	644	20.73%
Traffic / PERIN / animals	3,798	4,422	624	16.43%
Town planning	1,610	1,504	(106)	(6.58%)
Other / miscellaneous	80	294	214	267.50%
Total statutory fees and fines	**13,755**	**14,151**	**396**	**2.88%**

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Changes in statutory fees are made in accordance with legislative requirements.

Statutory fees and fines are forecast to increase by 2.88% or $0.4 million compared to 2019/20. This is due to the expected increase in the level of subdivision development activity, increase in after hour local law enforcement and Council election failure to vote fines which occur every four years. This is offset by the waiving of health food registrations as part of Councils COVID-19 stimulus package.

4.1.3 User fees

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Landfill / garbage	2,190	2,597	407	18.58%
Subdivisions	6	-	(6)	(100.00%)
Recreational facilities	9,659	9,805	146	1.51%
Community services	4,658	5,861	1,203	25.83%
Building	1,549	1,529	(20)	(1.29%)
General and supplementary valuation data	720	680	(40)	(5.56%)
Cemetery fees	371	-	(371)	(100.00%)
Town planning	512	439	(73)	(14.26%)
Other / miscellaneous	2,816	3,190	374	13.28%
Total user fees	**22,481**	**24,101**	**1,620**	**7.21%**

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities, landfill operations and the provision of human services such as family day care and home help services.

COVID-19 has forced the shutdown of some non-essential services and has led Council to close a number of its services including all Aquatic and Leisure Centres, Hume Global Learning Centres, Hume Libraries, Landfills to residents, Senior Citizens Centres, Youth Centres, Community Centres, Sports Stadiums and Maternal and Child Health Centres. These closures have had a impact on both the 2019/20 forecast and the 2020/21 Budget.

User fees are projected to increase by 7.21% or $1.62 million over 2019/20. The main reason is due to the above mentioned COVID-19 impact on the 2019/20 forecast in the above mentioned services. There is expected to be an ongoing operational impact of COVID-19 on Council services in 2020/21 including the staged recommencement of the impacted services. This is offset by the full year operations of the Town Hall Broadmeadows and Council ceasing to administer cemetaries across the Municipality.

In addition, Council plans to increase user charges for all areas with at least expected inflationary trends over the Budget period to maintain parity of user charges with the costs of service delivery.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	26,523	**20,041**	(6,482)	(24.44%)
State funded grants	25,229	**45,466**	20,237	80.21%
Total grants received	**51,752**	**65,507**	**13,755**	**26.58%**
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria grants commission - general purpose	13,124	**7,139**	(5,985)	(45.60%)
Victoria grants commission - local roads	2,548	**1,330**	(1,218)	(47.80%)
Aged and disability services	5,587	**4,755**	(832)	(14.89%)
Economic development	250	**-**	(250)	(100.00%)
Family, youth and children's services	3,039	**2,708**	(331)	(10.89%)
Community strengthening	258	**31**	(227)	(87.98%)
Population health	32	**36**	4	12.50%
Maternal and child health	67	**65**	(2)	(2.99%)
Recurrent - State Government				
Statutory planning and building control services	150	**-**	(150)	(100.00%)
Economic development	294	**16**	(278)	(94.56%)
Public health services	25	**25**	-	-
City laws	580	**630**	50	8.62%
Leisure centres and sport	40	**-**	(40)	(100%)
Environmental services	35	**35**	-	-
Parks	65	**-**	(65)	(100.00%)
Waste and cleansing services	496	**-**	(496)	(100.00%)
Sustainable environment	70	**-**	(70)	(100.00%)
Aged and disability services	1,834	**1,805**	(29)	(1.58%)
Family and children's services	13,397	**13,998**	601	4.49%
Youth services	60	**41**	(19)	(31.67%)
Population health	(125)	**108**	233	186.40%
Maternal and child health	4,272	**4,845**	573	13.41%
Community strengthening	1,616	**1,666**	50	3.09%
Waste and resource recovery	87	**90**	3	3.45%
Working For Victoria Initiative	-	**7,992**	7,992	100.00%
Total recurrent grants	**47,801**	**47,315**	**(486)**	**(1.02%)**
(b) Capital Grants				
Non-recurrent - Commonwealth Government				
Asset development	1,618	**3,977**	2,359	145.80%
Non-recurrent - State Government				
Asset development	2,333	**14,215**	11,882	509.30%
Total non-recurrent grants	**3,951**	**18,192**	**14,241**	**360.44%**
Total Grants	**51,752**	**65,507**	**13,755**	**26.58%**

Grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers.

Operating grants are expected to decrease by 1.02% or $0.5 million compared to the 2019/20 forecast. This is primarily due to the 50% advance payment of the Victoria Grants Commission financial assistance grants 2020/21 allocation in 2019/20 of $8.1 million which is offset by the Working for Victoria initiative grant of $7.99 million to help our community and contribute to Victoria's ability to respond to the coronavirus (COVID-19) pandemic.

Capital grants are expected to increase by 360.44% or $14.24 million compared to the 2019/20 forecast due to specific funding for large capital works projects in 2020/21 including the Central Community Hub in Kalkallo, works at Eric Boardman Reserve in Sunbury and the Cloverton Southern Active Open Space Pavilions in Kalkallo.

4.1.5 Contributions

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Monetary - operating	660	797	137	20.76%
Monetary - capital	152	-	(152)	(100.00%)
(a) Total monetary	812	797	(15)	(1.85%)
(b) Developer	13,298	9,768	(3,530)	(26.55%)
(c) Non-monetary	115,689	104,567	(11,122)	(9.61%)
Total contributions	**129,799**	**115,132**	**(14,667)**	**(11.30%)**

This includes all cash contributions received by Council from developers, State, Federal and community sources and contributions from other parties towards property development costs.

Contributions are expected to decrease by 11.30% or $14.67 million as follows:

Contributions developer includes all monies received from developers for the purposes of funding development costs. They are expected to decrease by 26.55% or $3.53 million compared to 2019/20 due to higher than expected developer contributions received in 2019/20, entering into works in-kind and land in-kind agreements for the delivery of infrastructure rather than cash payments and a slowing of activity.

Contributions non-monetary include roads, footpaths, drainage and land contributed by developers as part of the developer contribution scheme. They are expected to decrease by 9.61% or $11.12 million as this reflects the expected slow down in subdivisional growth in 2020/21 within the municipality.

4.1.6 Net gain on disposal of property, infrastructure, plant and equipment

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Land	-	2,779	2,779	100.00%
Total net gain on disposal of property, infrastructure, plant and equipment	**-**	**2,779**	**2,779**	**100.00%**

This includes the amount of any asset proceeds greater than the book value or carrying value of the asset at the time of the sale. The $2.78 million gain is related to the sale of land to VicRoads for the duplication of Craigieburn Rd.

4.1.7 Other income

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Interest	4,747	2,800	(1,947)	(41.02%)
Investment property rental	1,100	1,127	27	2.45%
Other rent	1,048	1,362	314	29.96%
Other	361	200	(161)	(44.60%)
Total other income	**7,256**	**5,489**	**(1,767)**	**(24.35%)**

Other income predominately includes interest on investments and property rental.

The expected decrease in interest earned in 2020/21 is due to a lower investment rates and lower cash balances compared to 2019/20.

4.1.8 Employee costs

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Salaries and wages	89,664	**106,271**	(16,607)	(18.52%)
Superannuation	9,067	**10,726**	(1,659)	(18.30%)
Workcover	2,003	**2,500**	(497)	(24.81%)
Annual leave and long service leave	8,033	**9,988**	(1,955)	(24.34%)
Fringe benefits tax	104	**111**	(7)	(6.73%)
Other employee related expenses	5,675	**6,981**	(1,306)	(23.01%)
Total employee costs	**114,546**	**136,577**	**(22,031)**	**(19.23%)**

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc.

Employee benefits are expected to increase by 19.23% or $22.03 million compared to the 2019/20 forecast. This increase relates to four key factors:

• $6.59 million relating to the Working for Victoria initiative where an additional 167 employees (83.5 EFT) are expected to be engaged in response to the coronavirus (COVID-19) pandemic.
• The COVID-19 impact on the forced shutdown of Council non-essential services.
• The implementation of the terms of the EBA which will result in an increase on 1 July 2020;
• Anticipated non-EBA wages growth to keep pace with the growing demands in service delivery, maintenance of open space, roads and infrastructure needs. Additional funding will be available to cover some of these costs; and
• The fulfilment of current unfilled advertised positions which has resulted in expected savings of $7.92 million in the 2019/20 forecast when compared to the 2019/20 Budget. Budget on budget employee benefits are expected to increase by $14.29 million ($7.7 million excluding Working for Victoria initiative).

4.1.9 Materials and services

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Materials	14,855	**14,894**	(39)	(0.26%)
Capital works expensed	4,000	**4,000**	-	-
Fleet expenses	2,927	**3,026**	(99)	(3.38%)
Contractors and consultants	69,267	**71,313**	(2,046)	(2.95%)
Insurance	1,938	**2,056**	(118)	(6.09%)
Building and utility charges	6,924	**7,295**	(371)	(5.36%)
Written down value of infrastructure assets replaced	4,404	**-**	4,404	100.00%
Total materials and services	**104,315**	**102,584**	**1,731**	**1.66%**

Materials and services include the purchase of consumables and payments to contractors for the provision of services and are forecast to decrease by 1.66% or $1.73 million compared to 2019/20.

Agency staff expenses are expected to decrease by 59% or $4.83 million as a full complement of staff is budgeted for in 2020/21.

Building and utility expenses are expected to increase by 5.36% or $0.37 million due to the Town Hall Broadmeadows and HGLC Sunbury becoming fully operational and the opening of the new Greenvale West, Kallkallo and Merrifield North community centres.

The $4.4 million write off relates to the written down value of infrastructure assets, such as roads which were replaced during 2019/20. No amount had been budgeted for in 2020/21 as these amounts cannot be reliably predicted.

4.1.10 Depreciation and amortisation

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Depreciation				
Property	30,957	**32,549**	(1,592)	(5.14%)
Plant and equipment	4,373	**4,598**	(225)	(5.15%)
Infrastructure	14,112	**14,838**	(726)	(5.14%)
Total depreciation	**49,442**	**51,985**	**(2,543)**	**(5.14%)**
Amortisation - intangible assets				
Intangible assets (landfill restoration assets)	1,524	**1,524**	-	-
Total amortisation - intangible assets	**1,524**	**1,524**	-	-
Amortisation - right of use assets				
Property	290	**294**	(4)	(1.38%)
Plant and equipment	29	**107**	(78)	(268.97%)
Total amortisation - right of use assets	**319**	**401**	**(82)**	**(25.71%)**
Total depreciation and amortisation	**51,285**	**53,910**	**(2,625)**	**(5.12%)**

Depreciation is an accounting charge which attempts to measure the usage of Council's property, plant, equipment and infrastructure assets such as roads and drains. The increase of 5.12% or $2.63 million for 2020/21 is due to the completion of the 2019/20 capital works program during the year and expected developer contributed assets.

Amortisation of intangibles is the process of expensing the cost of Council's intangible assets over the projected life of the asset. Council's intangible assets of landfill airspace with finite lives are amortised as an expense on a systematic basis over the asset's useful life of 27 years. Amortisation is generally calculated on a straight-line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life.

A right-of-use asset is a lessee's right to use an asset over the life of a lease. Rather than being shown as rent, or as leasing costs, it will be recognised as amortisation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term. Amortisation - right of use assets projected to increase by 25.71% or $0.08 million.

4.1.11 Finance costs

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Leave provision interest	613	**129**	484	78.96%
Landfill interest	1,400	**200**	1,200	85.71%
Leases	37	**39**	(2)	(5.41%)
Total finance costs	2,050	**368**	1,682	82.05%

The decrease of 82.05% or $1.68 million for 2020/21 is primarily due to a non-cash book entry associated with the net present value (NPV) of its future liabilities for employee benefits and landfill rehabilitation and aftercare costs. In 2019/20, the Reserve Bank of Australia reduced official interest rates in March to a record low of 0.25% which has significantly reduced the discount rate. This has had the effect of increasing the provisions in 2019/20.

4.1.12 Other expenses

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Grants, contributions and donations	5,867	6,646	(779)	(13.28%)
Auditors' remuneration	246	250	(4)	(1.63%)
Councillors' allowances	453	460	(7)	(1.55%)
Operating rentals	755	841	(86)	(11.39%)
Bank charges	614	629	(15)	(2.44%)
Total other expenses	**7,935**	**8,826**	**(891)**	**(11.23%)**

Other expenses relate to a range of unclassified items including contributions to community groups, bank charges, operating leases and councillor allowances. Other expenses are expected to increase by 11.23% or $0.9 million compared to the 2019/20 forecast. This is mainly due to grants relating to the stimulus package that will be paid in 2020/21 that responds directly to the impacts of the coronavirus.

4.1.13 Reimbursement to developer for LIK/WIK projects

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Land-in-kind/work-in-kind	3,401	6,878	(3,477)	(102.23%)
Total reimbursement to developer for LIK/WIK projects	**3,401**	**6,878**	**(3,477)**	**(102.23%)**

Under the Developer Contribution Plan (DCP) regime, developer can contribute Land-in-kind (LIK) or Work-in-kind (WIK) items to Council in lieu of paying the developer levies in cash. In some cases, the value of the LIK or WIK items are more than the levies the developer is obliged to pay Council. When this occurs, Council is required to reimburse the developer the difference between the total value of the LIK or WIK items and the liability of the development contribution levies owed to Council.

4.1.14 Loss on disposal of financial assets

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Shares - Reginal Kitchen Pty Ltd	-	310	(310)	100.00%
Loss on disposal of financial assets	**-**	**310**	**(310)**	**100.00%**

The $0.3m relates to the sale of shares in the Regional Kitchen joint venture between a number of Victorian Councils.

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by $90.62 million during the year mainly due to the carried forward component of the 2019/20 capital works program.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months.

Property, plant, equipment and infrastructure is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by the Council over many years. The increase in this balance includes the net result of the capital works program, developer contributed assets, the revaluation of Council's assets, the disposal of property, plant and equipment and the depreciation of non-current assets.

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to decrease in line with the decrease in materials and services expenditure.

Provisions include accrued long service leave, annual leave, rostered days off owing to employees and landfill rehabilitation works. Employee entitlements are only expected to increase marginally due to more active management of entitlements.

Grants in advance are expected to decrease in line with the recognition of revenue in accordance with the new accounting standards AASB15 (Revenue from Contracts with Customers) and AASB1058 (Income of Not-for-Profit Entities). These grant payments will be recognised as revenue in 2020/21 after Council fulfils its performance obligations under the funding agreements.

4.2.3 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000
Right-of-use assets		
Property	655	**365**
Plant and equipment	85	**371**
Total right-of-use assets	740	**736**
Lease liabilities		
Current lease Liabilities		
Land and buildings	365	**136**
Plant and equipment	28	**99**
Total current lease liabilities	393	**235**
Non-current lease liabilities		
Land and buildings	302	**242**
Plant and equipment	59	**281**
Total non-current lease liabilities	361	**523**
Total lease liabilities	754	**758**

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4%.

4.2.4 Borrowings

Council has no planned borrowings in 2020/21.

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

• Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations;
• Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed; and
• Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.

4.4 Statement of Cash Flows

4.4.1 Net cash flows from operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. The decrease in cash provided from operating activities is mainly due an increase in employee costs as a result of the EBA increase and new positions created to cater for growth and a reduction in developer contributions and capital grants.

The net cash provided by operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. These include items such as depreciation and non-monetary developer contributions.

4.4.2 Net cash flows from investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of financial assets and other assets such as vehicles, property, equipment, etc. The increase in payments for investing activities is due to the expected completion of the carried forward component of the 2019/20 capital works program.

Capital works expenditure is disclosed in Section 4.5 of this report.

4.4.3 Net cash flows from financing activities

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. The increase is due the repayment of lease liabilities.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2019/20 $'000	Budget 2020/21 $'000	Change $'000	Change %
Property	38,785	**91,625**	52,840	**136.24%**
Plant and equipment	9,456	**13,303**	3,847	**40.68%**
Infrastructure	21,684	**55,665**	33,981	**156.71%**
Total	**69,925**	**160,593**	**90,668**	**129.66%**

The capital works program for the 2020/21 year is expected to be $160.59 million of which $52.17 million relates to projects which will be carried forward from the 2019/20 year.

Property $91.63 million
The property class comprises land, land improvements including playground equipment, playing surfaces, buildings and building improvements including community centres, Council offices, sports facilities and pavilions. Highlights for the 2020/21 budget include the Mt Aitken District Recreation Reserve in Craigieburn, landfill capping at Riddell Road in Sunbury, Hume Central public realm works, construction of four rugby pitches at the District Active Reserve located to the west of the existing Craigieburn Township, implementation of the Seabrook Reserve Broadmeadows Masterplan including rugby pitches for the new home of Rugby League in Victoria, the finalisation of works on the Merrifield West Northern Community Hub, Kalkallo Community Centre, Cloverton Southern Active Open Space Pavilions in Kalkallo, Gladstone Park Reserve sports pavilion upgrade, and planning for the extension of the Hume Global Learning Centre in Broadmeadows and the redevelopment of the former offices in Macedon St in Sunbury.

Plant and Equipment $13.3 million
The plant and equipment class includes scheduled replacement of Councils fleet and plant items, furniture and equipment including computers and telecommunications, library books and additional kerbside bins and items purchased or constructed which are of historical or cultural significance.

Infrastructure $55.67 million
The Infrastructure class includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures. Highlights of the 2020/21 budget include the duplication of Roxburgh Park Dr and Aitken Blvd between Marathon Blvd and Grand Blvd in Craigieburn, the construction of the intersection at Somerton Rd and Section Rd in Greenvale, the commencement of Yirrangan Rd to Watsons Rd at Jacksons Hill in Sunbury, the reconstruction of Wildwood Rd South in Wildwood, Union Rd in Sunbury, the widening of Settlement Rd East in Sunbury and local road resurfacing and resealing across the City, footpath rehabilitation works, new footpath works and construction of walking and cycling paths across the city, car parking to service the development of Hume Central, the Seabrook Reserve Broadmeadows Masterplan which includes the new home of Rugby League in Victoria, a multi-deck carpark on the corner of Station St and Evans St in Sunbury, new indented parking bays on narrow streets and resurfacing of existing car parks across the City and new drainage to service the development of the Hume Central and the upgrade and rehabilitation of drainage infrastructure at various locations across the city.

	Project Cost	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property	**91,625**	49,447	9,421	28,790	3,967	(10,615)	-	(81,011)	-
Plant and equipment	**13,303**	1,813	10,800	690	-	(30)	-	(13,272)	-
Infrastructure	**55,665**	22,615	22,836	1,275	8,938	(7,547)	-	(48,118)	-
Total	**160,593**	**73,874**	**43,058**	**30,755**	**12,906**	**(18,192)**	**-**	**(142,401)**	**-**

Of the $160.59 million in capital funding required, $142.4 million will come from Council cash and reserves, $18.19 million from external capital grants.

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4.5.2 Current Budget

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
			$'000	New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Grants $'000	Contrib. $'000	Council Cash/Reserves $'000	Borrowings $'000
PROPERTY											
Land											
Broadmeadows Town Centre - Land Acquisition for Additional Carparking	Meadow Valley W	Broadmeadows	600	600	-	-	-	-	-	(600)	-
Land Purchase for Seabrook Reserve Land	Meadow Valley W	Broadmeadows	230	230	-	-	-	-	-	(230)	-
Land			**830**	**830**	**-**	**-**	**-**	**-**	**-**	**(830)**	**-**
Land Improvements											
Bolinda Road Open Space Master Plan Implementation	Aitken Ward	Campbellfield	100	100	-	-	-	-	-	(100)	-
Integrated Water Management Plan Actions	Citywide	Citywide	110	-	110	-	-	-	-	(110)	-
Sports Ground Lighting Audit and Upgrade Program	Citywide	Citywide	800	-	800	-	-	-	-	(800)	-
Open Space Upgrades	Citywide	Citywide	1,642	-	-	1,642	-	-	-	(1,642)	-
Playspace Replacement Program	Citywide	Citywide	877	-	877	-	-	-	-	(877)	-
Hume's Places-Local Shopping Centre Upgrades/Urban Renewal	Citywide	Citywide	250	-	-	250	-	-	-	(250)	-
Irrigation Installation and Upgrade	Citywide	Citywide	340	-	-	340	-	-	-	(340)	-
Sportsground Surfaces - Sub-Surface Drainage	Citywide	Citywide	641	641	-	-	-	-	-	(641)	-
Sports Infrastructure Replacement	Citywide	Citywide	30	-	30	-	-	-	-	(30)	-
Children's Services Yard Refurbishment and Redevelopment	Citywide	Citywide	103	-	103	-	-	-	-	(103)	-
Tennis Facility Surface Replacement Program	Citywide	Citywide	176	-	176	-	-	-	-	(176)	-
Annual Sportsground Fence	Citywide	Citywide	246	-	246	-	-	-	-	(246)	-
Greenvale Recreation Reserve Master Plan	Meadow Valley W	Greenvale	931	-	-	931	-	(500)	-	(431)	-
Hume Central Public Realm Works	Meadow Valley W	Broadmeadows	1,365	1,365	-	-	-	-	-	(1,365)	-
Broadmeadows Town Park Precinct Enhancement	Meadow Valley W	Broadmeadows	31	-	-	31	-	-	-	(31)	-
Galaxyland Regional Playspace Redevelopment	Jacksons Ward	Sunbury	60	-	60	-	-	-	-	(60)	-
Buchan Street Reserve Master Plan Implementation	Meadow Valley W	Meadow Heights	100	100	-	-	-	-	-	(100)	-
Dog Off Leash Site Improvements	Citywide	Citywide	-	-	-	-	-	(275)	-	275	-
Warm Season Grass Conversion	Citywide	Citywide	40	-	-	40	-	-	-	(40)	-
Seabrook Reserve Master Plan	Meadow Valley W	Broadmeadows	234	-	-	234	-	-	-	(234)	-
McMahon Recreation Reserve Master Plan	Jacksons Ward	Sunbury	395	395	-	-	-	-	-	(395)	-
Willowbrook Recreation Reserve Master Plan	Meadow Valley W	Westmeadows	60	-	-	60	-	-	-	(60)	-
D.S. Aitken Recreation Reserve Master Plan	Aitken Ward	Craigieburn	420	-	-	420	-	-	-	(420)	-
Mt Aitken District Recreation Reserve- Highlands	Aitken Ward	Craigieburn	3,200	3,200	-	-	-	-	-	(3,200)	-
Sunbury Park Master Plan Implementation	Jacksons Ward	Sunbury	600	-	-	600	-	-	-	(600)	-
Bolinda Road Landfill Master Plan Stage 3 Works	Aitken Ward	Campbellfield	240	240	-	-	-	-	-	(240)	-
Gibb Reserve Dallas	Meadow Valley W	Dallas	140	140	-	-	-	-	-	(140)	-
Construct 4 Rugby Pitches at District Active	Aitken Ward	Craigieburn	1,644	1,644	-	-	-	-	-	(1,644)	-
Progress Reserve Master Plan Review and Implementation	Meadow Valley W	Coolaroo	915	-	-	915	-	-	-	(915)	-
Weemala Court to Paringa Blvd, Meadow Heights - Street Lighting	Meadow Valley W	Meadow Heights	90	90	-	-	-	-	-	(90)	-
Northern AOS (construction of fields)	Aitken Ward	Craigieburn	389	389	-	-	-	-	-	(389)	-
Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade	Aitken Ward	Campbellfield	546	-	-	546	-	-	-	(546)	-
ANZAC Park Landscape Works	Aitken Ward	Craigieburn	80	-	-	80	-	-	-	(80)	-
Livvi's Place - Water Play Small Extension	Aitken Ward	Craigieburn	-	-	-	-	-	(180)	-	180	-
Riddell Road Landfill Gas Management	Jacksons Ward	Sunbury	710	-	-	710	-	-	-	(710)	-
Riddell Road Landfill Capping	Jacksons Ward	Sunbury	1,912	-	-	1,912	-	-	-	(1,912)	-
Riddell Road Side Liner Construction	Jacksons Ward	Sunbury	164	-	-	164	-	-	-	(164)	-
Sports Reserves Car Park Lighting Program Willowbrook, Aston & Lakeside Reserves	Citywide	Citywide	165	-	-	165	-	-	-	(165)	-
Kalkallo Grassland Restoration Project	Aitken Ward	Kalkallo	55	55	-	-	-	-	-	(55)	-
Eric Boardman Reserve	Jacksons Ward	Sunbury	83	-	83	-	-	-	-	(83)	-
Aston Recreation Reserve Fencing	Aitken Ward	Craigieburn	143	143	-	-	-	-	-	(143)	-
Westmeadows Shopping Precinct, Fawkner Shopping Centre	Meadow Valley W	Westmeadows	41	-	-	41	-	-	-	(41)	-
Benston Street, Craigieburn Landscape and Streetscape	Aitken Ward	Craigieburn	32	-	-	32	-	-	-	(32)	-
Jacksons Creek Regional Park	Jacksons Ward	Sunbury	68	68	-	-	-	(1,250)	-	1,182	-
Merri Creek Regional Park	Citywide	Citywide	523	-	-	523	-	(600)	-	77	-
Northern Thunder Rugby Pitch	Meadow Valley W	Broadmeadows	1,200	1,200	-	-	-	-	-	(1,200)	-
DS Aitken Reserve - Additional Seating	Aitken Ward	Craigieburn	9	9	-	-	-	-	-	(9)	-
Maffra St Depot Renewal Works Maffra St Depot	Meadow Valley W	Coolaroo	550	-	550	-	-	-	-	(550)	-
Hume Central Entrance Treatments Landscaping at Civic Way	Meadow Valley W	Broadmeadows	50	50	-	-	-	-	-	(50)	-
Performance Stage at Broadmeadows Town Park	Meadow Valley W	Broadmeadows	79	79	-	-	-	-	-	(79)	-

Hume City Council - Budget Report 2020/21

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Yardworks at Westmere Children's Services Centre	Meadow Valley W	Coolaroo	55	-	-	55	-	-	-	(55)	-
Yardworks at Campbellfield Preschool	Aitken Ward	Campbellfield	55	-	-	55	-	-	-	(55)	-
Land Improvements			**23,313**	**9,908**	**3,035**	**10,371**	**-**	**(2,805)**	**-**	**(20,508)**	**-**
Buildings											
Sunbury Memorial Hall	Jacksons Ward	Sunbury	-	-	-	-	-	(150)	-	150	-
Public Toilet Program	Citywide	Citywide	665	-	-	665	-	-	-	(665)	-
Disability Action Plan	Citywide	Citywide	280	-	-	280	-	-	-	(280)	-
Greenhouse Action Plan	Citywide	Citywide	798	-	-	798	-	-	-	(798)	-
Leisure Centre Pool Plant and Capital Projects Upgrade	Citywide	Citywide	520	-	520	-	-	-	-	(520)	-
Portable Building Purchase	Citywide	Citywide	80	80	-	-	-	-	-	(80)	-
Skate, Scooter, BMX Strategy Implementation	Citywide	Citywide	-	-	-	-	-	(10)	-	10	-
Merrifield North Community Centre	Aitken Ward	Mickleham	7,900	7,900	-	-	-	(776)	-	(7,124)	-
Kalkallo Community Centre (construction)	Aitken Ward	Kalkallo	3,325	3,325	-	-	-	-	-	(3,325)	-
Mt. Aitken District Recreation Reserve Pavilion - Highlands	Aitken Ward	Craigieburn	500	500	-	-	-	-	-	(500)	-
Craigieburn Community Centre	Aitken Ward	Craigieburn	125	125	-	-	-	-	-	(125)	-
Cloverton Southern Active Open Space Pavilion 1&2	Aitken Ward	Kalkallo	2,441	2,441	-	-	-	(1,495)	-	(946)	-
Boardman Reserve Pavilion 2 Upgrade	Jacksons Ward	Sunbury	216	-	-	216	-	-	-	(216)	-
Boardman Reserve Pavilion 3 & Social Room Upgrade	Jacksons Ward	Sunbury	230	-	-	230	-	-	-	(230)	-
Gladstone Park Reserve Sports Pavilion Upgrade	Meadow Valley W	Gladstone Park	1,329	-	-	-	1,329	(400)	-	(929)	-
Progress Reserve Pavilion Upgrade	Meadow Valley W	Coolaroo	203	-	-	203	-	-	-	(203)	-
Donnybrook Reserve Pavilion Upgrade	Aitken Ward	Kalkallo	26	26	-	-	-	-	-	(26)	-
Seth Raistrick Reserve Pavilion Upgrade	Aitken Ward	Campbellfield	625	-	-	625	-	-	-	(625)	-
Greenvale Equestrian Centre	Meadow Valley W	Greenvale	-	-	-	-	-	(20)	-	20	-
Ginifer Reserve Pavilion	Meadow Valley W	Gladstone Park	23	-	-	23	-	-	-	(23)	-
Gladstone Park Tennis Club Pavilion	Meadow Valley W	Gladstone Park	18	-	-	18	-	-	-	(18)	-
Leo Dineen Reserve Pavilions	Jacksons Ward	Tullamarine	203	-	-	203	-	-	-	(203)	-
Langama Park Pavilion	Jacksons Ward	Sunbury	697	697	-	-	-	-	-	(697)	-
Southern Community Centre - Merrifield West	Aitken Ward	Mickleham	445	445	-	-	-	-	-	(445)	-
Construct Pavilion 1&2 on Northern Sports Ground	Aitken Ward	Mickleham	319	319	-	-	-	-	-	(319)	-
Goonawarra Neighbourhood House - Refurbishment Works	Jacksons Ward	Sunbury	202	-	-	202	-	(259)	-	57	-
Selwyn Neighbourhood House - Refurbishment Works	Aitken Ward	Craigieburn	211	-	211	-	-	(20)	-	(211)	-
Jacksons Hill Arts and Cultural Precinct	Jacksons Ward	Sunbury	500	-	500	-	-	-	-	(500)	-
Eric Boardman Reserve Upgrade - Additional Funding to Match State Grant Requirement	Jacksons Ward	Sunbury	520	-	-	520	-	(1,800)	-	1,280	-
Langama Park Reserve Upgrade - Extra Funding to Meet State Grant Requirement	Jacksons Ward	Sunbury	-	-	-	-	-	(900)	-	900	-
Highgate Recreation Reserve Oval 2 Light Tower	Aitken Ward	Craigieburn	33	-	-	-	33	-	-	(33)	-
BALC Stadium Upgrade Works	Meadow Valley W	Broadmeadows	209	-	209	-	-	-	-	(209)	-
Craigieburn HGLC Northern Entrance	Aitken Ward	Craigieburn	44	-	-	44	-	-	-	(44)	-
Skate, Scooter, BMX Strategy Implementation	Citywide	Citywide	120	120	-	-	-	-	-	(120)	-
Craigieburn GLC Front Entry Airlock	Aitken Ward	Craigieburn	110	-	-	110	-	-	-	(110)	-
Macedon Street Office Redevelopment	Jacksons Ward	Sunbury	1,200	-	-	-	1,200	-	-	(1,200)	-
Broadmeadows HGLC Extension	Meadow Valley W	Broadmeadows	1,400	-	-	-	1,400	-	-	(1,400)	-
Broadmeadows GLC Tenancy Landlord Works	Meadow Valley W	Broadmeadows	800	-	800	-	-	-	-	(800)	-
Buildings			**26,919**	**16,493**	**2,240**	**4,224**	**3,962**	**(7,810)**	**-**	**(19,110)**	**-**
TOTAL PROPERTY			**51,063**	**27,231**	**5,275**	**14,595**	**3,962**	**(10,615)**	**-**	**(40,448)**	**-**

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PLANT AND EQUIPMENT											
Heritage											
Public Art Project	Citywide	Citywide	75	75	-	-	-	-	-	(75)	-
Natural Heritage Interpretation Action Plan	Citywide	Citywide	60	60	-	-	-	-	-	(60)	-
Heritage			135	135	-	-	-	-	-	(135)	-
Plant and Equipment											
Fleet Capital Replacement Program	Citywide	Citywide	5,204	-	5,204	-	-	-	-	(5,204)	-
Broadmeadows Basketball Stadium	Meadow Valley	Broadmeadows	88	88	-	-	-	-	-	(88)	-
Plant and Equipment			5,292	88	5,204	-	-	-	-	(5,292)	-
Furniture and Equipment											
Kerbside Bins - New and Maintenance	Citywide	Citywide	996	-	996	-	-	-	-	(996)	-
Litter Bin Infrastructure Replacement	Citywide	Citywide	108	-	108	-	-	-	-	(108)	-
Library Stock Replacement	Citywide	Citywide	831	-	831	-	-	-	-	(831)	-
Equipment Replacement and Upgrade, Software and Related Projects	Citywide	Citywide	160	-	160	-	-	-	-	(160)	-
Sports Pavilion Bin Cage Program	Citywide	Citywide	10	-	-	-	-	-	-	(10)	-
Basketball Stadium Asset Renewal Program	Citywide	Citywide	30	-	30	-	-	-	-	(30)	-
Premier's Reading Challenge	Citywide	Citywide	30	-	-	30	-	(30)	-	-	-
IS Device Replacement Annual Program	Citywide	Citywide	480	-	480	-	-	-	-	(480)	-
Bookshop Shelving Initiative	Citywide	Citywide	6	-	-	6	-	-	-	(6)	-
Youth Central Broadmeadows Branding Painting	Meadow Valley W	Broadmeadows	75	-	-	75	-	-	-	(75)	-
Leisure Centre Gym Equipment Replacement	Citywide	Citywide	579	-	-	579	-	-	-	(579)	-
Homestead Community Centre Furniture	Citywide	Citywide	46	-	46	-	-	-	-	(46)	-
Single View	Citywide	Citywide	543	543	-	-	-	-	-	(543)	-
Furniture and Equipment			3,893	553	2,650	690	-	(30)	-	(3,862)	-
TOTAL PLANT AND EQUIPMENT			9,319	776	7,854	690	-	(30)	-	(9,289)	-
INFRASTRUCTURE											
Roads											
Local Road Spray Reseal	Citywide	Citywide	1,313	-	1,313	-	-	-	-	(1,313)	-
Local Road Asphalt Resurfacing	Citywide	Citywide	5,740	-	5,740	-	-	-	-	(5,740)	-
Kerb and Channel Rehabilitation	Citywide	Citywide	435	-	435	-	-	-	-	(435)	-
Kerb and Channel Rehabilitation Associated with Road Asphalt Resurfacing	Citywide	Citywide	510	-	510	-	-	-	-	(510)	-
Traffic Management Facilities	Citywide	Citywide	826	826	-	-	-	-	-	(826)	-
Local Area Traffic Management Facilities	Citywide	Citywide	405	405	-	-	-	-	-	(405)	-
Wildwood Road South Reconstruction	Jacksons Ward	Wildwood	2,000	-	2,000	-	-	-	-	(2,000)	-
Aitken Boulevard Duplication	Aitken Ward	Craigieburn	2,800	-	-	-	2,800	(1,618)	-	(1,182)	-
Yirrangan Road, Jacksons Hill to Watsons Road	Jacksons Ward	Sunbury	1,000	1,000	-	-	-	-	-	(1,000)	-
Almurta Avenue Reconstruction	Meadow Valley W	Coolaroo	970	-	970	-	-	-	-	(970)	-
Bamburgh Street Reconstruction	Meadow Valley W	Jacana	730	-	730	-	-	(730)	-	-	-
Bicknell Court Reconstruction	Meadow Valley W	Broadmeadows	580	-	580	-	-	-	-	(580)	-
Jensen Road Reconstruction	Meadow Valley W	Broadmeadows	470	-	470	-	-	-	-	(470)	-
Calivil Street Reconstruction	Meadow Valley W	Dallas	290	-	290	-	-	-	-	(290)	-
Reginald Court Reconstruction	Meadow Valley W	Broadmeadows	190	-	190	-	-	-	-	(190)	-
Tatura Crescent Reconstruction	Meadow Valley W	Broadmeadows	920	-	920	-	-	(888)	-	(32)	-
Union Road Reconstruction	Aitken Ward	Roxburgh Park	1,190	-	1,190	-	-	-	-	(1,190)	-
Settlement Road East Widening	Jacksons Ward	Sunbury	1,500	-	-	-	1,500	-	-	(1,500)	-
Roxburgh Park Drive Duplication	Aitken Ward	Roxburgh Park	3,800	-	-	-	3,800	-	-	(3,800)	-
Somerton Rd & Section Rd Intersection	Meadow Valley W	Greenvale	3,270	3,270	-	-	-	-	-	(3,270)	-

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Sunbury Pop Festival Access Track	Jacksons Ward	Diggers Rest	50	50	-	-	-	-	-	(50)	-
Road Design for Capital Works Program	Citywide	Citywide	100	-	100	-	-	-	-	(100)	-
Marathon Blvd and Waterview Rd - Upgrade traffic signals	Aitken Ward	Craigieburn	-	-	-	-	-	(99)	-	99	-
Waterview Blvd and Bellfield Dr Modify north and south approaches to round about	Aitken Ward	Craigieburn	-	-	-	-	-	(224)	-	224	-
Central Park Ave/Windrock Ave/Main St - Upgrade traffic signals	Aitken Ward	Craigieburn	-	-	-	-	-	(123)	-	123	-
Meredith Street and Jacana Avenue Install raised platforms	Meadow Valley W	Broadmeadows	-	-	-	-	-	(115)	-	115	-
Construction New Service Road - Elizabet Service Road	Jacksons Ward	Sunbury	841	841	-	-	-	-	-	(841)	-
Sunbury Depot Renewal Works Asphalt and Drainage Works	Jacksons Ward	Sunbury	297	-	297	-	-	-	-	(297)	-
Roads			**30,227**	**6,392**	**15,735**	**-**	**8,100**	**(3,797)**	**-**	**(26,430)**	**-**
Bridges											
Pedestrian Footbridge over Moonee Ponds	Meadow Valley	Westmeadows	250	250	-	-	-	-	-	(250)	-
Konagaderra Rd Bridge, Oaklands Junction	Aitken	Oaklands Junction	61	-	61	-	-	-	-	(61)	-
Roxburgh Park Dr Road Bridge	Aitken	Roxburgh Park	110	-	110	-	-	-	-	(110)	-
Thomas Brunton Dr Road Bridge	Aitken	Roxburgh Park	55	-	55	-	-	-	-	(55)	-
Donald Cameron Dr Bridge	Aitken	Roxburgh Park	100	-	100	-	-	-	-	(100)	-
Bridges			**576**	**250**	**326**	**-**	**-**	**-**	**-**	**(576)**	**-**
Footpaths & Cycleways											
Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	Meadow Valley	Broadmeadows	550	550	-	-	-	-	-	(550)	-
Footpath Rehabilitation	Citywide	Citywide	2,900	-	2,900	-	-	-	-	(2,900)	-
Walking & Cycling Strategy Implementation	Citywide	Citywide	450	450	-	-	-	-	-	(450)	-
Mitchells Lane - New Footpath Works	Jacksons	Sunbury	68	68	-	-	-	-	-	(68)	-
Phillip Drive - New Footpath Works	Jacksons	Sunbury	24	24	-	-	-	-	-	(24)	-
Mt Holden Masterplan	Jacksons	Sunbury	1,000	1,000	-	-	-	-	-	(1,000)	-
Footpath - Dutton Court and North Side	Meadow Valley	Meadow Heights	50	50	-	-	-	-	-	(50)	-
Footpath - Riddle Rd (S side)	Jacksons	Sunbury	100	100	-	-	-	-	-	(100)	-
Coopers Hill Dr Footpath	Meadow Valley	Westmeadows	42	42	-	-	-	-	-	(42)	-
Camp Road, Campbellfield Construct Footpath	Aitken	Campbellfield	53	53	-	-	-	-	-	(53)	-
New Footpath - Bus Stop Opposite 23 Curtis	Jacksons	Sunbury	6	6	-	-	-	-	-	(6)	-
Concrete Path Along the Alignment of the Goat Track	Aitken	Craigieburn	50	50	-	-	-	-	-	(50)	-
Footpaths & Cycleways			**5,293**	**2,393**	**2,900**	**-**	**-**	**-**	**-**	**(5,293)**	**-**
Car Parks											
Carpark Resurfacing	Citywide	Citywide	263	-	263	-	-	-	-	(263)	-
Indented Parking on Narrow Streets	Citywide	Citywide	614	614	-	-	-	-	-	(614)	-
Broadmeadows Town Centre - Carpark Construction	Meadow Valley W	Broadmeadows	3,000	3,000	-	-	-	-	-	(3,000)	-
McEwen Reserve Carpark Construction	Jacksons Ward	Sunbury	105	-	-	105	-	-	-	(105)	-
Eric Boardman Reserve Carpark	Jacksons Ward	Sunbury	235	-	-	-	235	-	-	(235)	-
Seabrook Reserve Access and Carparking Vehicle Access	Meadow Valley W	Broadmeadows	1,200	1,200	-	-	-	-	-	(1,200)	-
Evans Street, Sunbury - Multi-Deck Carpark	Jacksons Ward	Sunbury	5,000	5,000	-	-	-	(3,750)	-	(1,250)	-
Car Parks			**10,417**	**9,814**	**263**	**105**	**235**	**(3,750)**	**-**	**(6,667)**	**-**
Drainage											
Drainage Rehabilitation Works	Citywide	Citywide	550	-	550	-	-	-	-	(550)	-
Drainage Infrastructure Upgrade	Citywide	Citywide	320	-	-	320	-	-	-	(320)	-
Spavin Drive Lake - Stabilize Lake Bank Embankment and Renew Spillway	Jacksons Ward	Sunbury	50	-	50	-	-	-	-	(50)	-
Cavendish St Drainage Upgrade	Meadow Valley W	Broadmeadows	605	-	-	605	-	-	-	(605)	-
Drainage			**1,525**	**-**	**600**	**925**	**-**	**-**	**-**	**(1,525)**	**-**
TOTAL INFRASTRUCTURE			**48,038**	**18,850**	**19,824**	**1,030**	**8,335**	**(7,547)**	**-**	**(40,491)**	**-**
TOTAL NEW CAPITAL WORKS 2020/21			**108,420**	**46,856**	**32,952**	**16,315**	**12,297**	**(18,192)**	**-**	**(90,228)**	**-**

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4.5.3 Works carried forward from the 2019/20 year

Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY											
Land											
Broadmeadows Town Centre - Land Acquisition for Additional Carparking	Meadow Valley W	Broadmeadows	5,495	5,495	-	-	-	-	-	(5,495)	-
Land			**5,495**	**5,495**	**-**	**-**	**-**	**-**	**-**	**(5,495)**	**-**
Land Improvements											
Northcorp Festival Site Services	Meadow Valley W	Broadmeadows	100	100	-	-	-	-	-	(100)	-
Highgate Recreation Reserve Oval 2 Light Tower	Aitken Ward	Craigieburn	75	75	-	-	-	-	-	(75)	-
Broadmeadows Valley Park Management Plan Implementation	Meadow Valley W	Broadmeadows	223	223	-	-	-	-	-	(223)	-
Jack Roper Reserve Master Plan Implementation	Meadow Valley W	Broadmeadows	171	171	-	-	-	-	-	(171)	-
Jacana Valley Masterplan	Meadow Valley W	Jacana	703	-	-	703	-	-	-	(703)	-
Bolinda Road Open Space Master Plan Implementation	Aitken Ward	Campbellfield	250	250	-	-	-	-	-	(250)	-
Integrated Water Management Plan Actions	Citywide	Citywide	88	-	88	-	-	-	-	(88)	-
North West FM Antenna	Meadow Valley W	Coolaroo	98	98	-	-	-	-	-	(98)	-
Sunbury Town Centre Redevelopment	Jacksons Ward	Sunbury	685	-	685	-	-	-	-	(685)	-
Sports Ground Lighting Audit and Upgrade Program	Citywide	Citywide	760	-	760	-	-	-	-	(760)	-
Skate, Scooter & BMX Strategy Implementation	Citywide	Citywide	27	-	-	27	-	-	-	(27)	-
Open Space Upgrades	Citywide	Citywide	931	-	-	931	-	-	-	(931)	-
Play Space Replacement Program	Citywide	Citywide	505	-	505	-	-	-	-	(505)	-
Hume's Places	Citywide	Citywide	265	-	-	265	-	-	-	(265)	-
Greenvale Recreation Reserve Master Plan	Meadow Valley W	Greenvale	874	-	-	874	-	-	-	(874)	-
Hume Central Public Realm Works	Meadow Valley W	Broadmeadows	263	263	-	-	-	-	-	(263)	-
Riddell Road Landfill Rehabilitation EPA Requiremert	Jacksons Ward	Sunbury	360	-	-	360	-	-	-	(360)	-
Warm Season Grass Conversion	Citywide	Citywide	13	-	-	13	-	-	-	(13)	-
Seabrook Reserve Masterplan	Meadow Valley W	Broadmeadows	89	-	-	89	-	-	-	(89)	-
McMahon Recreation Reserve Master Plan	Jacksons Ward	Sunbury	(266)	(266)	-	-	-	-	-	266	-
Willowbrook Recreation Reserve Master Plan	Meadow Valley W	Westmeadows	772	-	-	772	-	-	-	(772)	-
D.S. Aitken Recreation Reserve Master Plan	Aitken Ward	Craigieburn	451	-	-	451	-	-	-	(451)	-
Craigieburn Bowling Club Synthetic Green Rehabilitation	Aitken Ward	Craigieburn	210	-	210	-	-	-	-	(210)	-
Mt Aitken District Recreation Reserve	Aitken Ward	Craigieburn	2,410	2,410	-	-	-	-	-	(2,410)	-
Sunbury Park Master Plan Implementation	Jacksons Ward	Sunbury	586	-	-	586	-	-	-	(586)	-
Bolinda Road Landfill Master Plan Stage 3 Works	Aitken Ward	Campbellfield	233	233	-	-	-	-	-	(233)	-
Elmhurst Park Site Development Plan	Meadow Valley W	Gladstone Park	55	-	-	55	-	-	-	(55)	-
Progress Reserve Master Plan Review and Implementation	Meadow Valley W	Coolaroo	627	-	-	627	-	-	-	(627)	-
Derby Street Reserve Site Development Plan	Jacksons Ward	Tullamarine	399	-	-	399	-	-	-	(399)	-
Livvi's Place - Shade and Artwork	Aitken Ward	Craigieburn	5	-	-	5	-	-	-	(5)	-
HTCC Playspace and Landscaping	Aitken Ward	Craigieburn	884	884	-	-	-	-	-	(884)	-
Splash outdoor projects - 2 shade shelters	Aitken Ward	Craigieburn	17	-	-	17	-	-	-	(17)	-
Drummond Street Reserve - Upgrade Sport Ground Surface	Meadow Valley W	Greenvale	475	-	-	475	-	-	-	(475)	-
Craigieburn, SPRINT Track - Construction 2nd Shade Shelter	Aitken Ward	Craigieburn	20	20	-	-	-	-	-	(20)	-
Langama Park Reserve - Shade and seating	Jacksons Ward	Sunbury	138	138	-	-	-	-	-	(138)	-
Dallas Tennis Court Upgrade	Meadow Valley W	Dallas	63	-	-	63	-	-	-	(63)	-
Craigieburn Lawn Bowls Turf Green	Aitken Ward	Craigieburn	237	-	-	237	-	-	-	(237)	-
Installation of fence at Aston Pavilion	Aitken Ward	Craigieburn	19	19	-	-	-	-	-	(19)	-
Gladstone Park Reserve Fence	Meadow Valley W	Gladstone Park	87	-	87	-	-	-	-	(87)	-
Riddell Road Landfill - Resource Recovery Resource Recovery Facility Upgrade	Jacksons Ward	Sunbury	40	-	-	40	-	-	-	(40)	-
Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade	Aitken Ward	Campbellfield	1,103	-	-	1,103	-	-	-	(1,103)	-
Livvi's Place - Water Play Small Extension	Aitken Ward	Craigieburn	200	200	-	-	-	-	-	(200)	-
Riddell Road Landfill Leachate Management Upgrade	Jacksons Ward	Sunbury	1,861	-	-	1,861	-	-	-	(1,861)	-
Riddell Road Landfill Gas Management	Jacksons Ward	Sunbury	796	-	-	796	-	-	-	(796)	-
Riddell Road Landfill Capping	Jacksons Ward	Sunbury	159	-	-	159	-	-	-	(159)	-
Riddell Road Side Liner Construction	Jacksons Ward	Sunbury	85	-	-	85	-	-	-	(85)	-
Land purchase - Jacana	Meadow Valley W	Jacana	59	59	-	-	-	-	-	(59)	-
Botanical Garden Study Botanical Garden Study	Citywide	Citywide	50	50	-	-	-	-	-	(50)	-
Sunbury Recreation Reserve Netball Courts	Jacksons Ward	Sunbury	240	240	-	-	-	-	-	(240)	-
Land Improvements			**18,492**	**5,167**	**2,334**	**10,991**	**-**	**-**	**-**	**(18,492)**	**-**
Buildings											
Jacksons Hill VU Site - Building Maintenance	Jacksons Ward	Sunbury	223	-	223	-	-	-	-	(223)	-
Greenvale West Community Centre Project	Aitken Ward	Greenvale	761	761	-	-	-	-	-	(761)	-
Sunbury Memorial Hall	Jacksons Ward	Sunbury	53	53	-	-	-	-	-	(53)	47

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Capital Works Area	Ward	Locality	Project Cost	Asset expenditure types				Summary of Funding Sources			
				New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council Cash/Reserves	Borrowings
			$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Public Toilet Program	Citywide	Citywide	479	-	-	479	-	-	-	(479)	-
Disability Action Plan	Citywide	Citywide	200	-	-	200	-	-	-	(200)	-
Greenhouse Action Plan	Citywide	Citywide	918	-	-	918	-	-	-	(918)	-
Bolinda Road Resource Recovery Centre Upgrade	Aitken Ward	Campbellfield	1,296	-	1,296	-	-	-	-	(1,296)	-
Portable Building Purchase	Citywide	Citywide	104	104	-	-	-	-	-	(104)	-
Skate, Scooter, BMX Strategy Implementation	Citywide	Citywide	658	658	-	-	-	-	-	(658)	-
Merrifield North Community Centre	Aitken Ward	Mickleham	4,615	4,615	-	-	-	-	-	(4,615)	-
Kalkallo Community Centre	Aitken Ward	Kalkallo	2,032	2,032	-	-	-	-	-	(2,032)	-
Mt Aitken District Recreation Reserve Pavilion - Highlands	Aitken Ward	Craigieburn	992	992	-	-	-	-	-	(992)	-
Craigieburn Community Centre	Aitken Ward	Craigieburn	(2)	(2)	-	-	-	-	-	2	-
Construct Public Amenities at Greenvale Gardens	Aitken Ward	Greenvale	319	319	-	-	-	-	-	(319)	-
Roxburgh Park Youth and Recreation Centre Childre's Room Redevelopment	Aitken Ward	Roxburgh Park	93	-	-	93	-	-	-	(93)	-
Cloverton Southern Active Open Space Pavilion 1&2	Aitken Ward	Kalkallo	529	529	-	-	-	-	-	(529)	-
Gladstone Park Reserve Sports Pavilion Upgrade	Meadow Valley W	Gladstone Park	5	-	-	-	5	-	-	(5)	-
Progress Reserve Pavilion Upgrade Pavilion Upgrade	Meadow Valley W	Coolaroo	18	-	-	18	-	-	-	(18)	-
Seth Raistrick Reserve Pavilion Upgrade	Aitken Ward	Campbellfield	167	-	-	167	-	-	-	(167)	-
Greenvale Equestrian Centre	Meadow Valley W	Greenvale	814	-	-	814	-	-	-	(814)	-
Leo Dineen Reserve Pavilions	Jacksons Ward	Tullamarine	11	-	-	11	-	-	-	(11)	-
Langama Park Pavilion 2 Langama Park Pavilion 2	Jacksons Ward	Sunbury	23	23	-	-	-	-	-	(23)	-
Jacana Reserve Pavilion	Meadow Valley W	Jacana	(10)	-	-	(10)	-	-	-	10	-
Central Community Hub - Lockerbie	Aitken Ward	Kalkallo	(6)	(6)	-	-	-	-	-	6	-
Southern Community Centre - Merrifield West	Aitken Ward	Mickleham	(2)	(2)	-	-	-	-	-	2	-
Riddell Rd Landfill & Bolinda Rd Resource Recovery Facility - E-waste Acceptance	Aitken Ward	Campbellfield	28	28	-	-	-	-	-	(28)	-
Goonawarra Neighbourhood House - Refurbishment Works	Jacksons Ward	Sunbury	27	-	-	27	-	-	-	(27)	-
Selwyn Neighbourhood House - Refurbishment Works	Aitken Ward	Craigieburn	44	-	44	-	-	-	-	(44)	-
Jacksons Hill Arts and Cultural Precinct	Jacksons Ward	Sunbury	150	-	150	-	-	-	-	(150)	-
Sunbury Youth Centre Youth Hub - Reconfiguration	Jacksons Ward	Sunbury	100	-	-	100	-	-	-	(100)	-
Roxburgh Park Youth Centre - Re-Development of Internal Space	Aitken Ward	Roxburgh Park	100	-	100	-	-	-	-	(100)	-
Eric Boardman Reserve Upgrade - Additional Funding to Match State Grant Requirement	Jacksons Ward	Sunbury	287	-	-	287	-	-	-	(287)	-
Langama Park Reserve Upgrade - Extra Funding to Meet State Grant Requirement	Jacksons Ward	Sunbury	303	303	-	-	-	-	-	(303)	-
Activation of Patullos Lane Reserve - Installation of an Exiloo	Aitken Ward	Roxburgh Park	440	440	-	-	-	-	-	(440)	-
Hume Men's Shed (Craigieburn) Development Project	Aitken Ward	Craigieburn	414	414	-	-	-	-	-	(414)	-
Macedon Street Office Upgrade Macedon St Office undercroft refurbishment	Jacksons Ward	Sunbury	100	-	-	100	-	-	-	(100)	-
Toilets and BBQ Facilities at The Nook	Jacksons Ward	Sunbury	295	295	-	-	-	-	-	(295)	-
Buildings			**16,576**	**11,554**	**1,813**	**3,203**	**5**	**-**	**-**	**(16,576)**	**-**
TOTAL PROPERTY			**40,563**	**22,216**	**4,147**	**14,195**	**5**	**-**	**-**	**(40,563)**	**-**
PLANT AND EQUIPMENT											
Heritage											
Public Art Project	Citywide	Citywide	207	207	-	-	-	-	-	(207)	-
Heritage			**207**	**207**	**-**	**-**	**-**	**-**	**-**	**(207)**	**-**
Plant and Equipment											
Fleet Capital Replacement Program	Citywide	Citywide	2,040	-	2,040	-	-	-	-	(2,040)	-
Clarke Oval Stadium - Cooling	Jacksons Ward	Sunbury	120	120	-	-	-	-	-	(120)	-
Broadmeadows Basketball Stadium - Cooling units in the upstairs two-court	Meadow Valley W	Broadmeadows	230	230	-	-	-	-	-	(230)	-
Seniors Exercise Equipment - Sunbury Seniors Citizen Centre	Jacksons Ward	Sunbury	55	55	-	-	-	-	-	(55)	-
Plant and Equipment			**2,445**	**405**	**2,040**	**-**	**-**	**-**	**-**	**(2,445)**	**-**
Furniture and Equipment											
Asset Management System	Citywide	Citywide	194	194	-	-	-	-	-	(194)	-
Equipment Replacement and Upgrade, Software and Related Projects	Citywide	Citywide	906	-	906	-	-	-	-	(906)	-
Splash Outdoor Gym Equipment	Aitken Ward	Craigieburn	31	31	-	-	-	-	-	(31)	-
Booking System for Community Facilities	Citywide	Citywide	200	200	-	-	-	-	-	(200)	-
Furniture and Equipment			**1,331**	**425**	**906**	**-**	**-**	**-**	**-**	**(1,331)**	**-**

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Capital Works Area	Ward	Locality	Project Cost $'000	Asset expenditure types New $'000	Renewal $'000	Upgrade $'000	Expansion $'000	Summary of Funding Sources Grants $'000	Contrib. $'000	Council Cash/Reserves $'000	Borrowings $'000
TOTAL PLANT AND EQUIPMENT			3,983	1,037	2,946	-	-	-	-	(3,983)	-
INFRASTRUCTURE											
Roads											
Local Road Spray Reseal	Citywide	Citywide	200	-	200	-	-	-	-	(200)	-
Local Road Asphalt Resurfacing	Citywide	Citywide	800	-	800	-	-	-	-	(800)	-
Kerb and Channel Rehabilitation	Citywide	Citywide	(18)	-	(18)	-	-	-	-	18	-
Traffic Management Facilities	Citywide	Citywide	306	306	-	-	-	-	-	(306)	-
Local Area Traffic Management Facilities	Citywide	Citywide	469	469	-	-	-	-	-	(469)	-
Aitken Boulevard Duplication	Aitken Ward	Craigieburn	(18)	-	-	-	(18)	-	-	18	-
Yirrangan Road, Jacksons Hill to Watsons Road	Jacksons Ward	Sunbury	(74)	(74)	-	-	-	-	-	74	-
Calivil Street Reconstruction	Meadow Valley W	Dallas	(8)	-	(8)	-	-	-	-	8	-
Union Road Reconstruction	Aitken Ward	Roxburgh Park	(4)	-	(4)	-	-	-	-	4	-
Settlement Road East Widening	Jacksons Ward	Sunbury	(44)	-	-	-	(44)	-	-	44	-
Settlement Road East widening Settlement Road East widening	Aitken Ward	Roxburgh Park	900	-	-	-	900	-	-	(900)	-
Somerton Rd & Section Rd Intersection	Meadow Valley W	Greenvale	(10)	(10)	-	-	-	-	-	10	-
Sunbury Pop Festival Access Track	Jacksons Ward	Diggers Rest	97	97	-	-	-	-	-	(97)	-
Road Design for Capital Works Program To undertake road pavement assessments	Citywide	Citywide	(35)	-	(35)	-	-	-	-	35	-
Roads			4,053	789	2,425	-	838	-	-	(4,053)	-
Footpaths & Cycleways											
Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	Meadow Valley W	Broadmeadows	120	120	-	-	-	-	-	(120)	-
Walking & Cycling Strategy Implementation	Citywide	Citywide	117	117	-	-	-	-	-	(117)	-
Racecourse Road (Between Menzies Dr & Curtain Dr)	Jacksons Ward	Sunbury	122	122	-	-	-	-	-	(122)	-
Mt Holden Masterplan	Jacksons Ward	Sunbury	86	86	-	-	-	-	-	(86)	-
Footpaths & Cycleways			444	444	-	-	-	-	-	(444)	-
Car Parks											
Carpark Resurfacing	Citywide	Citywide	100	-	100	-	-	-	-	(100)	-
Indented Parking on Narrow Streets	Citywide	Citywide	284	284	-	-	-	-	-	(284)	-
Broadmeadows Town Centre - Carpark Construction	Meadow Valley W	Broadmeadows	1,491	1,491	-	-	-	-	-	(1,491)	-
Eric Boardman Reserve Carpark	Jacksons Ward	Sunbury	(235)	-	-	-	(235)	-	-	235	-
Car Parks			1,640	1,775	100	-	(235)	-	-	(1,640)	-
Drainage											
Drainage Rehabilitation Works	Citywide	Citywide	488	-	488	-	-	-	-	(488)	-
Drainage Infrastructure Upgrade	Citywide	Citywide	245	-	-	245	-	-	-	(245)	-
Hume Central Implementation - Servicing Infrastructure	Meadow Valley W	Broadmeadows	757	757	-	-	-	-	-	(757)	-
Drainage			1,489	757	488	245	-	-	-	(1,489)	-
TOTAL INFRASTRUCTURE			7,626	3,765	3,013	245	603	-	-	(7,626)	-
TOTAL CARRIED FORWARD CAPITAL WORKS FROM 2019/20			52,172	27,019	10,106	14,440	608	-	-	(52,172)	-

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5. Schedule of Fees and Charges

This section presents the fees and charges of a statutory/non-statutory (set fee) nature which will be charged in respect to various goods and services during the 2020/21 year.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
COMMUNICATIONS AND EVENTS					
SMALL EVENT (Under 100 People)					
COMMUNITY	Booking Fee to utilise Council land	Per Event	Set	N/A	-
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	100.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
COMMERCIAL	Booking Fee to utilise Council land	Per Event	Set	N/A	110.00
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	1,800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	3,500.00
PRIVATE	Booking Fee to utilise Council land	Per Event	Set	N/A	-
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	100.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
MEDIUM EVENT (Between 101 and 1000 People)					
COMMUNITY	Booking Fee to utilise Council land	Per Event	Set	N/A	-
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	6.60
	Sanitary Bin	Per Unit	Set	N/A	33.00
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	400.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
COMMERCIAL	Booking Fee to utilise Council land	Per Event	Set	N/A	110.00
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	1,200.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	1,800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	3,500.00
PRIVATE	Booking Fee to utilise Council land	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	400.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
LARGE EVENT (Between 1001 and 5,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	6.00
	Sanitary Bin	Per Unit	Set	N/A	30.00
	Toilet Cleaning	Per Clean	Set	N/A	70.00
	Bond - use of land	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	77.00
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Toilet Cleaning	Per Clean	Set	N/A	70.00
	Bond - use of land	Per Event	Set	N/A	2,400.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	1,800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	3,500.00
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per Event	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	600.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	300.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,200.00
MAJOR EVENT (Between 5,001 and 15,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	6.60
	Sanitary Bin	Per Unit	Set	N/A	33.00
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	2,000.00
	Bond - Infrastructure brough in - 0 to 10 items	Per Event	Set	N/A	500.00
	Bond - Infrastructure brough in - 11 to 20 items	Per Event	Set	N/A	1,000.00
	Bond - Infrastructure brough in - 21 + items	Per Event	Set	N/A	1,500.00
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per Event	Set	N/A	77.00
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	6,000.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	800.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	2,000.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	3,700.00
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	2,000.00
	Bond - Infrastructure brought in - 0 to 5 items	Per Event	Set	N/A	500.00
	Bond - Infrastructure brought in - 6 to 10 items	Per Event	Set	N/A	1,000.00
	Bond - Infrastructure brought in - 11 + items	Per Event	Set	N/A	1,500.00
STATE/REGIONAL EVENT (More than 15,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	6.60
	Sanitary Bin	Per Unit	Set	N/A	33.00
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	4,000.00
	Bond - Infrastructure brought in - 1 to 20 items	Per Event	Set	N/A	700.00
	Bond - Infrastructure brought in - 21 to 30 items	Per Event	Set	N/A	1,200.00
	Bond - Infrastructure brought in - 31 + items	Per Event	Set	N/A	1,600.00
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	77.00
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	10,000.00
	Bond - Infrastructure brought in - 1 to 20 items	Per Event	Set	N/A	1,000.00
	Bond - Infrastructure brought in - 21 to 30 items	Per Event	Set	N/A	2,200.00
	Bond - Infrastructure brought in - 31 + items	Per Event	Set	N/A	4,000.00
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	N/A	38.50
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	N/A	-
	Sanitary Bin	Per Unit	Set	N/A	-
	Toilet Cleaning	Per Clean	Set	N/A	77.00
	Bond - use of land	Per Event	Set	N/A	4,000.00
	Bond - Infrastructure brought in - 1 to 20 items	Per Event	Set	N/A	700.00
	Bond - Infrastructure brought in - 21 to 30 items	Per Event	Set	N/A	1,200.00
	Bond - Infrastructure brought in - 31 + items	Per Event	Set	N/A	1,600.00
COMMUNITY FACILITIES					
HUME GLOBAL LEARNING CENTRE - BROADMEADOWS	Room Hire/Bookings				
	Activities Room - Commercial	Per Hour	Set	89.25	89.25
	Activities Room - Government	Per Hour	Set	61.25	61.25
	Activities Room - Multiversity	Per Hour	Set	48.00	48.00
	Activities Room - Community	Per Hour	Set	35.00	35.00
	Activities Room - Commercial	1/2 Day	Set	318.75	318.75

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BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Activities Room - Government	1/2 Day	Set	218.75	218.75
	Activities Room - Multiversity	1/2 Day	Set	172.00	172.00
	Activities Room - Community	1/2 Day	Set	125.00	125.00
	Activities Room - Commercial	Full Day	Set	561.00	561.00
	Activities Room - Government	Full Day	Set	385.00	385.00
	Activities Room - Multiversity	Full Day	Set	305.00	305.00
	Activities Room - Community	Full Day	Set	220.00	220.00
	Chamber Meeting Room - Commercial	Per Hour	Set	127.50	127.50
	Chamber Meeting Room - Government	Per Hour	Set	87.50	87.50
	Chamber Meeting Room - Community	Per Hour	Set	50.00	50.00
	Chamber Meeting Room - Commercial	1/2 Day	Set	471.10	471.10
	Chamber Meeting Room - Government	1/2 Day	Set	323.75	323.75
	Chamber Meeting Room - Community	1/2 Day	Set	185.00	185.00
	Chamber Meeting Room - Commercial	Full Day	Set	867.00	867.00
	Chamber Meeting Room - Government	Full Day	Set	595.00	595.00
	Chamber Meeting Room - Community	Full Day	Set	340.00	340.00
	Computer Training Room 3 excl computers- Commercial	Per Hour	Set	89.00	89.25
	Computer Training Room 3 excl computers- Government	Per Hour	Set	61.25	61.25
	Computer Training Room 3 with computers - Multiversity	Per Hour	Set	55.00	55.00
	Computer Training Room 3 excl computers- Community	Per Hour	Set	35.00	35.00
	Computer Training Room 3 excl computers- Commercial	Half Day	Set	318.75	318.75
	Computer Training Room 3 excl computers- Government	Half Day	Set	218.75	218.75
	Computer Training Room 3 with computers - Multiversity	Half Day	Set	200.00	200.00
	Computer Training Room 3 excl computers- Community	Half Day	Set	125.00	125.00
	Computer Training Room 3 excl computers- Commercial	Full Day	Set	561.00	561.00
	Computer Training Room 3 excl computers- Government	Full Day	Set	385.00	385.00
	Computer Training Room 3 with computers - Multiversity	Full Day	Set	358.00	358.00
	Computer Training Room 3 excl computers- Community	Full Day	Set	220.00	220.00
	Computer Training Room 3 with computers- Commercial	Per Hour	Set	102.00	102.00
	Computer Training Room 3 with computers- Government	Per Hour	Set	70.00	70.00
	Computer Training Room 3 with computers- Community	Per Hour	Set	40.00	40.00
	Computer Training Room 3 with computers- Commercial	Half Day	Set	369.75	369.75
	Computer Training Room 3 with computers- Government	Half Day	Set	253.75	253.75
	Computer Training Room 3 with computers- Community	Half Day	Set	145.00	145.00
	Computer Training Room 3 with computers- Commercial	Full Day	Set	663.00	663.00
	Computer Training Room 3 with computers- Government	Full Day	Set	455.00	455.00
	Computer Training Room 3 with computers- Community	Full Day	Set	260.00	260.00
	Seminar Room 4 - Commercial	Half Day	Set	326.40	326.40
	Seminar Room 4 - Government	Half Day	Set	224.00	224.00
	Seminar Room 4 - Multiversity	Half Day	Set	176.00	176.00
	Seminar Room 4 - Community	Half Day	Set	128.00	128.00
	Seminar Room 4 - Commercial	Full Day	Set	576.30	576.30
	Seminar Room 4 - Government	Full Day	Set	395.50	395.50
	Seminar Room 5 - Multiversity	Full Day	Set	312.00	312.00
	Seminar Room 4 - Community	Full Day	Set	226.00	226.00
	Seminar Room 5 - Commercial	Half Day	Set	326.40	326.40
	Seminar Room 5 - Government	Half Day	Set	224.00	224.00
	Seminar Room 5 - Multiversity	Half Day	Set	176.00	176.00
	Seminar Room 5 - Community	Half Day	Set	128.00	128.00
	Seminar Room 5 - Commercial	Full Day	Set	576.30	576.30
	Seminar Room 5 - Government	Full Day	Set	395.50	395.50
	Seminar Room 5 - Multiversity	Full Day	Set	-	312.00
	Seminar Room 5 - Community	Full Day	Set	226.00	226.00
	Seminar Room 4-5 Combined - Commercial	Half Day	Set	652.80	652.80
	Seminar Room 4-5 Combined - Government	Half Day	Set	448.00	448.00
	Seminar Room 4-5 Combined - Multiversity	Half Day	Set	352.00	352.00
	Seminar Room 4-5 Combined - Community	Half Day	Set	256.00	256.00
	Seminar Room 4-5 Combined - Commercial	Full Day	Set	1,229.10	1,229.10
	Seminar Room 4-5 Combined - Government	Full Day	Set	843.50	843.50
	Seminar Room 4-5 Combined - Multiversity	Full Day	Set	663.00	663.00
	Seminar Room 4-5 Combined - Community	Full Day	Set	482.00	482.00
	Computer Training Room 6 excl computers- Commercial	Per Hour	Set	89.00	89.25
	Computer Training Room 6 excl computers- Government	Per Hour	Set	61.25	61.25
	Computer Training Room 6 with computers - Multiversity	Per Hour	Set	55.00	55.00
	Computer Training Room 6 excl computers- Community	Per Hour	Set	35.00	35.00
	Computer Training Room 6 excl computers- Commercial	Half Day	Set	318.75	318.75
	Computer Training Room 6 excl computers- Government	Half Day	Set	218.75	218.75
	Computer Training Room 6 with computers - Multiversity	Half Day	Set	200.00	200.00
	Computer Training Room 6 excl computers- Community	Half Day	Set	125.00	125.00
	Computer Training Room 6 excl computers- Commercial	Full Day	Set	561.00	561.00
	Computer Training Room 6 excl computers- Government	Full Day	Set	385.00	385.00
	Computer Training Room 6 with computers - Multiversity	Full Day	Set	358.00	358.00
	Computer Training Room 6 excl computers- Community	Full Day	Set	220.00	220.00
	Computer Training Room 6 with computers- Commercial	Per Hour	Set	102.00	102.00
	Computer Training Room 6 with computers- Government	Per Hour	Set	70.00	70.00
	Computer Training Room 6 with computers- Community	Per Hour	Set	40.00	40.00
	Computer Training Room 6 with computers- Commercial	Half Day	Set	369.75	369.75
	Computer Training Room 6 with computers- Government	Half Day	Set	253.75	253.75
	Computer Training Room 6 with computers- Community	Half Day	Set	145.00	145.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Computer Training Room 6 with computers- Commercial	Full Day	Set	663.00	663.00
	Computer Training Room 6 with computers- Government	Full Day	Set	455.00	455.00
	Computer Training Room 6 with computers- Community	Full Day	Set	260.00	260.00
	Meeting Room 7 - Commercial	Per Hour	Set	51.00	51.00
	Meeting Room 7 - Government	Per Hour	Set	35.00	35.00
	Meeting Room 7 - Community	Per Hour	Set	20.00	20.00
	Meeting Room 7 - Commercial	Half Day	Set	165.75	165.75
	Meeting Room 7 - Government	Half Day	Set	113.75	113.75
	Meeting Room 7 - Community	Half Day	Set	65.00	65.00
	Meeting Room 7 - Commercial	Full Day	Set	255.00	255.00
	Meeting Room 7 - Government	Full Day	Set	175.00	175.00
	Meeting Room 7 - Community	Full Day	Set	100.00	100.00
	Meeting Room 8 - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 8 - Government	Per Hour	Set	61.25	61.25
	Meeting Room 8 - Multiversity	Per Hour	Set	48.00	48.00
	Meeting Room 8 - Community	Per Hour	Set	35.00	35.00
	Meeting Room 8 - Commercial	1/2 Day	Set	318.75	318.75
	Meeting Room 8 - Government	1/2 Day	Set	218.65	218.65
	Meeting Room 8 - Multiversity	1/2 Day	Set	172.00	172.00
	Meeting Room 8 - Community	1/2 Day	Set	125.00	125.00
	Meeting Room 8 - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 8 - Government	Full Day	Set	385.00	385.00
	Meeting Room 8 - Multiversity	Full Day	Set	305.00	305.00
	Meeting Room 8 - Community	Full Day	Set	220.00	220.00
	Meeting Room 9 - Commercial	Per Hour	Set	51.00	51.00
	Meeting Room 9 - Government	Per Hour	Set	35.00	35.00
	Meeting Room 9 - Community	Per Hour	Set	20.00	20.00
	Meeting Room 9 - Commercial	1/2 Day	Set	182.35	182.35
	Meeting Room 9 - Government	1/2 Day	Set	165.75	165.75
	Meeting Room 9 - Community	1/2 Day	Set	65.00	65.00
	Meeting Room 9 - Commercial	Full Day	Set	255.00	255.00
	Meeting Room 9 - Government	Full Day	Set	175.00	175.00
	Meeting Room 9 - Community	Full Day	Set	100.00	100.00
	Kitchen - Room 13	Set Fee	Set	50.00	55.00
	Percolated Coffee - per person	1/2 Day	Set	1.50	1.50
	Percolated Coffee - per person	Full Day	Set	3.00	3.00
	Tablecloth Hire - White	Per Cloth	Set	5.50	5.50
	Tablecloth Hire - Grey	Per Cloth	Set	15.00	16.50
	Tablecloth Hire - Black	Per Cloth	Set	-	16.50
	After Hour Staff Surcharge	Per Hour	Set	80.00	88.00
	Biscuits	2 pack	Set	0.50	0.50
	Mints	Per Pack	Set	-	0.55
	Internal Street - Commercial	Per Hour	Set	25.50	25.50
	Internal Street - Government	Per Hour	Set	17.50	17.50
	Internal Street - Community	Per Hour	Set	10.00	10.00
HUME GLOBAL LEARNING CENTRE - BROADMEADOWS	Room Hire/Bookings				
	The Pod - Commercial	Per Hour	Set	51.00	51.00
	The Pod - Government	Per Hour	Set	35.00	35.00
	The Pod - Community	Per Hour	Set	20.00	20.00
	The Pod - Commercial	1/2 Day	Set	165.75	165.75
	The Pod - Government	1/2 Day	Set	113.75	113.75
	The Pod - Community	1/2 Day	Set	65.00	65.00
	The Pod - Commercial	Full Day	Set	255.00	255.00
	The Pod - Government	Full Day	Set	175.00	175.00
	The Pod - Community	Full Day	Set	100.00	100.00
HUME GLOBAL LEARNING CENTRE - CRAIGIEBURN					
	Room Hire/Bookings				
	Meeting Room 3 - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 3 - Government	Per Hour	Set	61.25	61.25
	Meeting Room 3 - Multiversity	Per Hour	Set	48.00	48.00
	Meeting Room 3 - Community	Per Hour	Set	35.00	35.00
	Meeting Room 3 - Commercial	Half Day	Set	318.75	318.75
	Meeting Room 3 - Government	Half Day	Set	218.75	218.75
	Meeting Room 3 - Multiversity	Half Day	Set	172.00	172.00
	Meeting Room 3 - Community	Half Day	Set	125.00	125.00
	Meeting Room 3 - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 3 - Government	Full Day	Set	385.00	385.00
	Meeting Room 3 - Multiversity	Full Day	Set	305.00	305.00
	Meeting Room 3 - Community	Full Day	Set	220.00	220.00
	Meeting Room 4 - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 4 - Government	Per Hour	Set	61.25	61.25
	Meeting Room 4 - Multiversity	Per Hour	Set	48.00	48.00
	Meeting Room 4 - Community	Per Hour	Set	35.00	35.00
	Meeting Room 4 - Commercial	Half Day	Set	318.75	318.75
	Meeting Room 4 - Government	Half Day	Set	218.75	218.75
	Meeting Room 4 - Multiversity	Half Day	Set	172.00	172.00
	Meeting Room 4 - Community	Half Day	Set	125.00	125.00
	Meeting Room 4 - Commercial	Full Day	Set	561.00	561.00

Hume City Council - Budget Report 2020/21

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Meeting Room 4 - Government	Full Day	Set	385.00	385.00
	Meeting Room 4 - Multiversity	Full Day	Set	305.00	305.00
	Meeting Room 4 - Community	Full Day	Set	220.00	220.00
	Meeting Room 3-4 Combined - Commercial	Half Day	Set	637.50	637.50
	Meeting Room 3-4 Combined - Government	Half Day	Set	437.50	437.50
	Meeting Room 3-4 Combined - Community	Half Day	Set	250.00	250.00
	Meeting Room 3-4 Combined - Commercial	Full Day	Set	1,198.50	1,198.50
	Meeting Room 3-4 Combined - Government	Full Day	Set	822.50	822.50
	Meeting Room 3-4 Combined - Community	Full Day	Set	470.00	470.00
	Computer Training Room 5 excl computers- Commercial	Per Hour	Set	89.25	89.25
	Computer Training Room 5 excl computers- Government	Per Hour	Set	61.25	61.25
	Computer Training Room 5 with computers- Multiversity	Per Hour	Set	55.00	55.00
	Computer Training Room 5 excl computers- Community	Per Hour	Set	35.00	35.00
	Computer Training Room 5 excl computers- Commercial	Half Day	Set	318.75	318.75
	Computer Training Room 5 excl computers- Government	Half Day	Set	218.75	218.75
	Computer Training Room 5 with computers- Multiversity	Half Day	Set	200.00	200.00
	Computer Training Room 5 excl computers- Community	Half Day	Set	125.00	125.00
	Computer Training Room 5 excl computers- Commercial	Full Day	Set	561.00	561.00
	Computer Training Room 5 excl computers- Government	Full Day	Set	385.00	385.00
	Computer Training Room 5 with computers- Multiversity	Full Day	Set	358.00	358.00
	Computer Training Room 5 excl computers- Community	Full Day	Set	220.00	220.00
	Computer Training Room 5 with computers- Commercial	Per Hour	Set	102.00	102.00
	Computer Training Room 5 with computers- Government	Per Hour	Set	70.00	70.00
	Computer Training Room 5 with computers- Community	Per Hour	Set	40.00	40.00
	Computer Training Room 5 with computers- Commercial	Half Day	Set	369.75	369.75
	Computer Training Room 5 with computers- Government	Half Day	Set	253.75	253.75
	Computer Training Room 5 with computers- Community	Half Day	Set	145.00	145.00
	Computer Training Room 5 with computers- Commercial	Full Day	Set	663.00	663.00
	Computer Training Room 5 with computers- Government	Full Day	Set	455.00	455.00
	Computer Training Room 5 with computers- Community	Full Day	Set	260.00	260.00
	Conference Room 1 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 1 - Government	Per Hour	Set	105.00	105.00
	Conference Room 1 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 1 - Community	Per Hour	Set	60.00	60.00
	Conference Room 1 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 1 - Government	Half Day	Set	393.75	393.75
	Conference Room 1 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 1 - Community	Half Day	Set	225.00	225.00
	Conference Room 1 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 1 - Government	Full Day	Set	735.00	735.00
	Conference Room 1 - Multiversity	Full Day	Set	578.00	578.00
	Conference Room 1 - Community	Full Day	Set	420.00	420.00
	Conference Room 2 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 2 - Government	Per Hour	Set	105.00	105.00
	Conference Room 2 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 2 - Community	Per Hour	Set	60.00	60.00
	Conference Room 2 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 2 - Government	Half Day	Set	393.75	393.75
	Conference Room 2 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 2 - Community	Half Day	Set	225.00	225.00
	Conference Room 2 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 2 - Government	Full Day	Set	735.00	735.00
	Conference Room 2 - Multiversity	Full Day	Set	578.00	578.00
	Conference Room 2 - Community	Full Day	Set	420.00	420.00
	Conference Room 1-2 Combined - Commercial	Half Day	Set	1,147.50	1,147.50
	Conference Room 1-2 Combined - Government	Half Day	Set	787.50	787.50
	Conference Room 1-2 Combined - Multiversity	Half Day	Set	620.00	620.00
	Conference Room 1-2 Combined - Community	Half Day	Set	450.00	450.00
	Conference Room 1-2 Combined - Commercial	Full Day	Set	2,218.50	2,218.50
	Conference Room 1-2 Combined - Government	Full Day	Set	1,522.50	1,522.50
	Conference Room 1-2 Combined - Multiversity	Full Day	Set	1,196.00	1,196.00
	Conference Room 1-2 Combined - Community	Full Day	Set	870.00	870.00
	The Pod - Commercial	Per Hour	Set	51.00	51.00
	The Pod - Government	Per Hour	Set	35.00	35.00
	The Pod - Community	Per Hour	Set	20.00	20.00
	The Pod - Commercial	Half Day	Set	165.75	165.75
	The Pod - Government	Half Day	Set	113.75	113.75
	The Pod - Community	Half Day	Set	65.00	65.00
	The Pod - Commercial	Full Day	Set	255.00	255.00
	The Pod - Government	Full Day	Set	175.00	175.00
	The Pod - Community	Full Day	Set	100.00	100.00
	Kitchen - Room 13	Set Fee	Set	50.00	50.00
	Percolated Coffee - per person	1/2 Day	Set	1.50	1.50
	Percolated Coffee - per person	Full Day	Set	3.00	3.00
	Tablecloth Hire - White	Per Cloth	Set	5.50	5.50
	Tablecloth Hire - Grey	Per Cloth	Set	15.00	15.00
	After Hour Staff Surcharge	Per Hour	Set	80.00	80.00
	Biscuits	2 pack	Set	0.50	0.50

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
HUME GLOBAL LEARNING CENTRE - SUNBURY					
	Conference Room 1 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 1 - Government	Per Hour	Set	87.45	87.45
	Conference Room 1 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 1 - Community	Per Hour	Set	50.00	50.00
	Conference Room 1 - Commercial	Half Day	Set	471.75	471.75
	Conference Room 1 - Government	Half Day	Set	323.75	323.75
	Conference Room 1 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 1 - Community	Half Day	Set	185.00	185.00
	Conference Room 1 - Commercial	Full Day	Set	867.00	867.00
	Conference Room 1 - Government	Full Day	Set	595.00	595.00
	Conference Room 1 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 1 - Community	Full Day	Set	340.00	340.00
	Conference Room 2 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 2 - Government	Per Hour	Set	87.45	87.45
	Conference Room 2 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 2 - Community	Per Hour	Set	50.00	50.00
	Conference Room 2 - Commercial	Half Day	Set	471.75	471.75
	Conference Room 2 - Government	Half Day	Set	323.75	323.75
	Conference Room 2 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 2 - Community	Half Day	Set	185.00	185.00
	Conference Room 2 - Commercial	Full Day	Set	867.00	867.00
	Conference Room 2 - Government	Full Day	Set	595.00	595.00
	Conference Room 2 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 2 - Community	Full Day	Set	340.00	340.00
	Conference Room 3 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 3 - Government	Per Hour	Set	87.45	87.45
	Conference Room 3 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 3 - Community	Per Hour	Set	50.00	50.00
	Conference Room 3 - Commercial	Half Day	Set	471.75	471.75
	Conference Room 3 - Government	Half Day	Set	323.75	323.75
	Conference Room 3 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 3 - Community	Half Day	Set	185.00	185.00
	Conference Room 3 - Commercial	Full Day	Set	867.00	867.00
	Conference Room 3 - Government	Full Day	Set	595.00	595.00
	Conference Room 3 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 3 - Community	Full Day	Set	340.00	340.00
	Conference Room 4 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 4 - Government	Per Hour	Set	87.45	87.45
	Conference Room 4 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 4 - Community	Per Hour	Set	50.00	50.00
	Conference Room 4 - Commercial	Half Day	Set	471.75	471.75
	Conference Room 4 - Government	Half Day	Set	323.75	323.75
	Conference Room 4 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 4 - Community	Half Day	Set	185.00	185.00
	Conference Room 4 - Commercial	Full Day	Set	867.00	867.00
	Conference Room 4 - Government	Full Day	Set	595.00	595.00
	Conference Room 4 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 4 - Community	Full Day	Set	340.00	340.00
	Conference Room 1 & 2 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 1 & 2 - Government	Per Hour	Set	105.00	105.00
	Conference Room 1 & 2 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 1 & 2 - Community	Per Hour	Set	60.00	60.00
	Conference Room 1 & 2 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 1 & 2 - Government	Half Day	Set	393.75	393.75
	Conference Room 1 & 2 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 1 & 2 - Community	Half Day	Set	225.00	225.00
	Conference Room 1 & 2 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 1 & 2 - Government	Full Day	Set	735.00	735.00
	Conference Room 1 & 2 - Multiversity	Full Day	Set	577.50	577.50
	Conference Room 1 & 2 - Community	Full Day	Set	420.00	420.00
	Conference Room 3 & 4 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 3 & 4 - Government	Per Hour	Set	105.00	105.00
	Conference Room 3 & 4 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 3 & 4 - Community	Per Hour	Set	60.00	60.00
	Conference Room 3 & 4 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 3 & 4 - Government	Half Day	Set	393.75	393.75
	Conference Room 3 & 4 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 3 & 4 - Community	Half Day	Set	225.00	225.00
	Conference Room 3 & 4 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 3 & 4 - Government	Full Day	Set	735.00	735.00
	Conference Room 3 & 4 - Multiversity	Full Day	Set	577.50	577.50
	Conference Room 3 & 4 - Community	Full Day	Set	420.00	420.00
	Conference Room ALL - Commercial	Half Day	Set	1,147.50	1,147.50
	Conference Room ALL - Government	Half Day	Set	787.50	787.50
	Conference Room ALL - Multiversity	Half Day	Set	620.00	620.00
	Conference Room ALL - Community	Half Day	Set	450.00	450.00
	Conference Room ALL - Commercial	Full Day	Set	2,218.50	2,218.50
	Conference Room ALL - Government	Full Day	Set	1,522.50	1,522.50
	Conference Room ALL - Multiversity	Full Day	Set	1,196.25	1,196.25
	Conference Room ALL - Community	Full Day	Set	870.00	870.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Meeting Room 6 (IT Training) Including Computers - Commercial	Per Hour	Set	102.00	102.00
	Meeting Room 6 (IT Training) Incldуing Computers - Government	Per Hour	Set	70.00	70.00
	Meeting Room 6 (IT Training) Including Computers - Community	Per Hour	Set	40.00	40.00
	Meeting Room 6 (IT Training) Including Computers - Commercial	Half Day	Set	369.75	369.75
	Meeting Room 6 (IT Training) Incldуing Computers - Government	Half Day	Set	253.75	253.75
	Meeting Room 6 (IT Training) Including Computers - Community	Half Day	Set	145.00	145.00
	Meeting Room 6 (IT Training) Including Computers - Commercial	Full Day	Set	663.00	663.00
	Meeting Room 6 (IT Training) Incldуing Computers - Government	Full Day	Set	455.00	455.00
	Meeting Room 6 (IT Training) Including Computers - Community	Full Day	Set	260.00	260.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 6 (IT Training) Excluding Computers - Government	Per Hour	Set	61.25	61.25
	Meeting Room 6 (IT Training) Excluding Computers - Community	Per Hour	Set	35.00	35.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Half Day	Set	318.45	318.45
	Meeting Room 6 (IT Training) Excluding Computers - Government	Half Day	Set	218.35	218.35
	Meeting Room 6 (IT Training) Excluding Computers - Community	Half Day	Set	125.00	125.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 6 (IT Training) Excluding Computers - Government	Full Day	Set	385.00	385.00
	Meeting Room 6 (IT Training) Excluding Computers - Community	Full Day	Set	220.00	220.00
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Per Hour	Set	99.00	99.00
	Meeting Room 5 Including Computers (Multiversity) - Government	Per Hour	Set	66.00	66.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Per Hour	Set	55.00	55.00
	Meeting Room 5 Including Computers (Multiversity) - Community	Per Hour	Set	38.50	38.50
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Half Day	Set	368.50	368.50
	Meeting Room 5 Including Computers (Multiversity) - Government	Half Day	Set	253.00	253.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Half Day	Set	200.00	200.00
	Meeting Room 5 Including Computers (Multiversity) - Community	Half Day	Set	143.00	143.00
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Full Day	Set	660.00	660.00
	Meeting Room 5 Including Computers (Multiversity) - Government	Full Day	Set	451.00	451.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Full Day	Set	357.50	357.50
	Meeting Room 5 Including Computers (Multiversity) - Community	Full Day	Set	258.50	258.50
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Per Hour	Set	88.00	88.00
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Per Hour	Set	60.50	60.50
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Per Hour	Set	33.00	33.00
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Half Day	Set	318.45	318.45
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Half Day	Set	218.35	218.35
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Half Day	Set	125.00	125.00
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Full Day	Set	385.00	385.00
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Full Day	Set	220.00	220.00
	Meeting Room 1 - Commercial	Per Hour	Set	N/A	51.00
	Meeting Room 1 - Commercial	Half Day	Set	N/A	165.75
	Meeting Room 1 - Commercial	Full Day	Set	N/A	255.00
	Meeting Room 1 - Government	Per Hour	Set	N/A	35.00
	Meeting Room 1 - Government	Half Day	Set	N/A	113.75
	Meeting Room 1 - Government	Full Day	Set	N/A	175.00
	Meeting Room 1 - Community	Per Hour	Set	N/A	20.00
	Meeting Room 1 - Community	Half Day	Set	N/A	65.00
	Meeting Room 1 - Community	Full Day	Set	N/A	100.00
	Meeting Room 2 - Commercial	Per Hour	Set	N/A	51.00
	Meeting Room 2 - Commercial	Half Day	Set	N/A	165.75
	Meeting Room 2 - Commercial	Full Day	Set	N/A	255.00
	Meeting Room 2 - Government	Per Hour	Set	N/A	35.00
	Meeting Room 2 - Government	Half Day	Set	N/A	113.75
	Meeting Room 2 - Government	Full Day	Set	N/A	175.00
	Meeting Room 2 - Community	Per Hour	Set	N/A	20.00
	Meeting Room 2 - Community	Half Day	Set	N/A	65.00
	Meeting Room 2 - Community	Full Day	Set	N/A	100.00
	Meeting Room 3 - Commercial	Per Hour	Set	98.20	98.20
	Meeting Room 3 - Government	Per Hour	Set	67.40	67.40
	Meeting Room 3 - Community	Per Hour	Set	38.50	38.50
	Meeting Room 3 - Commercial	Half Day	Set	350.65	350.65
	Meeting Room 3 - Government	Half Day	Set	240.65	240.65
	Meeting Room 3 - Community	Half Day	Set	137.50	137.50
	Meeting Room 3 - Commercial	Full Day	Set	617.10	617.10
	Meeting Room 3 - Government	Full Day	Set	423.50	423.50
	Meeting Room 3 - Community	Full Day	Set	242.00	242.00
	Meeting Room 4 - Commercial	Per Hour	Set	98.20	98.20
	Meeting Room 4 - Government	Per Hour	Set	67.40	67.40
	Meeting Room 4 - Community	Per Hour	Set	38.50	38.50
	Meeting Room 4 - Commercial	Half Day	Set	350.65	350.65
	Meeting Room 4 - Government	Half Day	Set	240.65	240.65
	Meeting Room 4 - Community	Half Day	Set	137.50	137.50
	Meeting Room 4 - Commercial	Full Day	Set	617.10	617.10
	Meeting Room 4 - Government	Full Day	Set	423.50	423.50
	Meeting Room 4 - Community	Full Day	Set	242.00	242.00
BROADMEADOWS TOWN HALL					
	Main Hall - Commercial	Half Day	Set	1,958.00	1,958.00
	Main Hall - Government	Half Day	Set	1,344.20	1,344.20

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Main Hall - Community	Half Day	Set	770.00	770.00
	Main Hall - Commercial	Full Day	Set	3,844.50	3,844.50
	Main Hall - Government	Full Day	Set	2,640.00	2,640.00
	Main Hall - Community	Full Day	Set	1,507.00	1,507.00
	Meeting Room 1 (Main Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 1 (Main Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 1 (Main Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 1 (Main Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 1 (Main Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 1 (Main Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 1 (Main Floor) - Commercial	Full Day	Set	649.00	649.00
	Meeting Room 1 (Main Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 1 (Main Floor) - Community	Full Day	Set	254.10	254.10
	Meeting Room 2 (Main Floor) - Commercial	Per Hour	Set	61.60	61.60
	Meeting Room 2 (Main Floor) - Government	Per Hour	Set	42.35	42.35
	Meeting Room 2 (Main Floor) - Community	Per Hour	Set	24.20	24.20
	Meeting Room 2 (Main Floor) - Commercial	Half Day	Set	194.70	194.70
	Meeting Room 2 (Main Floor) - Government	Half Day	Set	134.20	134.20
	Meeting Room 2 (Main Floor) - Community	Half Day	Set	77.00	77.00
	Meeting Room 2 (Main Floor) - Commercial	Full Day	Set	294.80	294.80
	Meeting Room 2 (Main Floor) - Government	Full Day	Set	203.50	203.50
	Meeting Room 2 (Main Floor) - Community	Full Day	Set	115.50	115.50
	Meeting Room 3 (2nd Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 3 (2nd Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 3 (2nd Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 3 (2nd Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 3 (2nd Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 3 (2nd Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 3 (2nd Floor) - Commercial	Full Day	Set	649.00	649.00
	Meeting Room 3 (2nd Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 3 (2nd Floor) - Community	Full Day	Set	254.10	254.10
	Meeting Room 4 (2nd Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 4 (2nd Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 4 (2nd Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 4 (2nd Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 4 (2nd Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 4 (2nd Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 4 (2nd Floor) - Commercial	Full Day	Set	649.00	649.00
	Meeting Room 4 (2nd Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 4 (2nd Floor) - Community	Full Day	Set	254.10	254.10
CRAIGIEBURN FUNCTIONS LOUNGE					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Seniors Room - Commercial	Per Hour	Set	17.50	17.50
	Seniors Room - Government	Per Hour	Set	12.50	12.50
	Seniors Room - Community	Per Hour	Set	10.00	10.00
	Functions Room - Commercial	Per Hour	Set	52.50	52.50
	Functions Room - Government	Per Hour	Set	37.50	37.50
	Functions Room - Community	Per Hour	Set	30.00	30.00
	Functions Room - Function Rate	Per Function	Set	500.00	500.00
	Combined Room - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
COMMUNITY HALL CRAIGIEBURN (GUIDE HALL)					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
COMMUNITY HALL TULLAMARINE					
	Hall & Meeting Room - Commercial	Per Hour	Set	35.00	52.50
	Hall & Meeting Room - Government	Per Hour	Set	25.00	37.50
	Hall & Meeting Room - Community	Per Hour	Set	20.00	30.00
	Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Kitchen Fee	Per Function	Set	-	50.00
ROXBURGH PARK RECREATION CENTRE					
	Activity Room - Commercial	Per Hour	Set	35.00	35.00
	Activity Room - Government	Per Hour	Set	25.00	25.00
	Activity Room - Community	Per Hour	Set	20.00	20.00
	Activity Room - Function Rate	Per Function	Set	400.00	400.00
	Function Room - Commercial	Per Hour	Set	-	35.00
	Function Room - Government	Per Hour	Set	-	25.00
	Function Room - Community	Per Hour	Set	-	20.00
	Function Room - Function Rate	Per Function	Set	-	400.00
	Combined Rooms - Activity & Function - Commercial	Per Hour	Set	-	70.00
	Combined Rooms - Activity & Function - Government	Per Hour	Set	-	50.00
	Combined Rooms - Activity & Function - Community	Per Hour	Set	-	40.00
	Combined Rooms - Activity & Function - Function Rate	Per Function	Set	-	500.00
	Function Bond	Per Function	Set	500.00	400.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
JACK McKENZIE (BULLA HALL)					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Function Room - Commercial	Per Hour	Set	52.50	52.50
	Function Room - Government	Per Hour	Set	37.50	37.50
	Function Room - Community	Per Hour	Set	30.00	30.00
	Combined Rooms - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
MEADOW HEIGHTS COMMUNITY CENTRE					
	Court Hire - Commercial	Per Hour	Set	52.50	52.50
	Court Hire - Government	Per Hour	Set	37.50	37.50
	Court Hire - Community	Per Hour	Set	30.00	30.00
	Room - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
DALLAS TENNIS CENTRE HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Hall & Kitchen - Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
SUNBURY LEISURE CENTRE					
	Function Lounge - Commercial	Per Hour	Set	52.50	52.50
	Function Lounge - Government	Per Hour	Set	37.50	37.50
	Function Lounge - Community	Per Hour	Set	30.00	30.00
	Function Lounge - Function Rate	Per Function	Set	500.00	500.00
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Activity Lounge - Commercial	Per Hour	Set	52.50	52.50
	Activity Lounge - Government	Per Hour	Set	37.50	37.50
	Activity Lounge - Community	Per Hour	Set	30.00	30.00
	Activity Lounge - Function Rate	Per Function	Set	500.00	500.00
	Sun Lounge - Commercial	Per Hour	Set	17.50	17.50
	Sun Lounge - Government	Per Hour	Set	12.50	12.50
	Sun Lounge - Community	Per Hour	Set	10.00	10.00
	Sun Lounge - Function Rate	Per Function	Set	-	250.00
	Multipurpose Room - Commercial	Per Hour	Set	17.50	17.50
	Multipurpose Room - Government	Per Hour	Set	12.50	12.50
	Multipurpose Room - Community	Per Hour	Set	10.00	10.00
	Function Bond	Per Function	Set	500.00	500.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
GOONAWARRA COMMUNITY CENTRE					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Hall Left - Commercial	Per Hour	Set	35.00	35.00
	Hall Left - Government	Per Hour	Set	25.00	25.00
	Hall Left - Community	Per Hour	Set	20.00	20.00
	Hall Right - Commercial	Per Hour	Set	35.00	35.00
	Hall Right - Government	Per Hour	Set	25.00	25.00
	Hall Right - Community	Per Hour	Set	20.00	20.00
	Combined Rooms - Hall Left & Right - Commercial	Per Hour	Set	-	70.00
	Combined Rooms - Hall Left & Right - Government	Per Hour	Set	-	50.00
	Combined Rooms - Hall Left & Right - Community	Per Hour	Set	-	40.00
	Combined Rooms - Function Rate	Per Function	Set	500.00	500.00
	Whole Venue - Commercial	Per Hour	Set	-	87.50
	Whole Venue - Government	Per Hour	Set	-	62.50
	Whole Venue - Community	Per Hour	Set	-	50.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
MEMORIAL HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	52.50	52.50
	Hall & Kitchen - Government	Per Hour	Set	37.50	37.50
	Hall & Kitchen - Community	Per Hour	Set	30.00	30.00
	Super Room - Commercial	Per Hour	Set	17.50	17.50
	Super Room - Government	Per Hour	Set	12.50	12.50
	Super Room - Community	Per Hour	Set	10.00	10.00
	Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
GREENVALE HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Hall & Kitchen - Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
CAMPBELLFIELD COMMUNITY CENTRE					
	Main Hall & Alcove - Commercial	Per Hour	Set	52.50	52.50
	Main Hall & Alcove - Government	Per Hour	Set	37.50	37.50
	Main Hall & Alcove - Community	Per Hour	Set	30.00	30.00
	Small Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Small Meeting Room - Government	Per Hour	Set	12.50	12.50
	Small Meeting Room - Community	Per Hour	Set	10.00	10.00
	Hall & Kitchen - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	-	50.00
EVANS STREET ENVIRONMENT CENTRE	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
BLUEBIRD WAY COMMUNITY ROOM	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	200.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Key Bond	Per Key	Set	200.00	200.00
ANNADALE COMMUNITY ROOM	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
CLEVELAND DRIVE COMMUNITY ROOM	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Function Rate	Per Function	Set	-	250.00
	Function Bond	Per Function	Set	-	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
STATUTORY PLANNING AND BUILDING CONTROL SERVICES					
LAND USE PLANNING:					
	Secondary Consent amendment Fee	Per Application	Set	515.00	530.45
	Planning Infringement Fee	Per Application	Set	1,283.80	1,322.30
	Planning Property Information Fee - Residential	Per Application	Set	169.15	174.25
	Planning Property Information Fee - Commercial	Per Application	Set	193.25	199.05
	Advertising Fee(Per Unit)	Per Application	Set	14.75	15.20
	Sign on Site Fee	Per Application	Set	220.00	302.50
	Extension of Time For Permit	Per Application	Set	271.90	280.05
	Subdivision Inspection fee - 2nd and Subsequent Inspection	Per Application	Set	299.90	308.90
	Amendment to a Live Planning Application - Post Advertising	Per Application	Statutory	Variable	Variable
SUBDIVISION CERTIFICATION:					
	Certification Fee of a plan of subdivision	Each	Statutory	170.50	TBA
	Alteration of certified plan	Each	Statutory	108.40	TBA
	Amendment of a certified plan	Each	Statutory	137.30	TBA
FEE FOR PERMIT APPLICATION					
SINGLE DWELLING	Class 1. Change or allow a new use of the land	Per Application	Statutory	1,286.10	TBA
	Amendment to change what the permit allows; or change any or all conditions	Per Application	Statutory	195.10	TBA
	Class 2. Up to $10,000	Per Application	Statutory	614.10	TBA
	Class 3. $10,001 to $100,000	Per Application	Statutory	1,257.20	TBA
	Class 4. $100,001 to $500,000	Per Application	Statutory	1,358.30	TBA
	Class 5. $500,001 to $1M	Per Application	Statutory	1,459.50	TBA
	Class 6. $1M to $2M	Per Application	Statutory	195.10	TBA
VICSMART	Class 7. Up to $10,000	Per Application	Statutory	419.10	TBA
	Class 8. More than $10,000	Per Application	Statutory	195.10	TBA
	Class 9. VicSmart application to subdivide or consolidate land	Per Application	Statutory	195.10	TBA
ALL OTHER DEVELOPMENT	Class 10. Up to $100,000	Per Application	Statutory	1,119.90	TBA
	Class 11. $100,001 to $1M	Per Application	Statutory	1,510.00	TBA
	Class 12. $1M to $5M	Per Application	Statutory	3,330.70	TBA
	Class 13. $5M to $15M	Per Application	Statutory	8,489.40	TBA
	Class 14. $15M to $50M	Per Application	Statutory	25,034.60	TBA
	Class 15. More than $50M (to be charged at 50% until 13 Oct 2017)	Per Application	Statutory	56,268.30	TBA
SUBDIVISION	Class 16. Subdivide an existing building	Per Application	Statutory	1,286.10	TBA
	Class 17. Subdivide land into 2 lots	Per Application	Statutory	1,286.10	TBA
	Class 18. Realignment of a common boundary between 2 lots or to consolidate 2 or more lots	Per Application	Statutory	1,286.10	TBA
	Class 19. To subdivide land ($1,240.70 for each 100 lots created)	Per Application	Statutory	1,286.10	TBA
	Class 20. To create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or To create or move a right of way; or To create, vary or remove an easement other than a right of way; or To vary or remove a condition in the nature of an easement other than a right of way in a Crown grant.	Per Application	Statutory	1,286.10	TBA
	Class 21. A permit not otherwise provided for in this Regulation	Per Application	Statutory	1,286.10	TBA
FEE TO AMEND APPLICATION					
SINGLE DWELLING	Class 1. Change or allow a new use of the land	Per Application	Statutory	1,286.10	TBA
	Amendment to change what the permit allows; or change any or all conditions	Per Application	Statutory	1,286.10	TBA
	Class 2. Up to $10,000	Per Application	Statutory	195.10	TBA
	Class 3. $10,001 to $100,000	Per Application	Statutory	614.10	TBA
	Class 4. $100,001 to $500,000	Per Application	Statutory	1,257.20	TBA
	Class 5. $500,001 to $1M	Per Application	Statutory	1,358.30	TBA
	Class 6. $1M to $2M	Per Application	Statutory	195.10	TBA
VICSMART	Class 7. Up to $10,000	Per Application	Statutory	419.10	TBA
	Class 8. More than $10,000	Per Application	Statutory	195.10	TBA
	Class 9. VicSmart application to subdivide or consolidate land	Per Application	Statutory	195.10	TBA
ALL OTHER DEVELOPMENT	Class 10. Up to $100,000	Per Application	Statutory	1,119.90	TBA
	Class 11. $100,001 to $1M	Per Application	Statutory	1,510.00	TBA
	Class 12. $1M to $5M	Per Application	Statutory	3,330.70	TBA
	Class 13. $5M to $15M	Per Application	Statutory	3,330.70	TBA
	Class 14. $15M to $50M	Per Application	Statutory	3,330.70	TBA
	Class 15. More than $50M (to be charged at 50% until 13 Oct 2017)	Per Application	Statutory	3,330.70	TBA
SUBDIVISION	Class 16. Subdivide an existing building	Per Application	Statutory	1,286.10	TBA
	Class 17. Subdivide land into 2 lots	Per Application	Statutory	1,286.10	TBA

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Class 18. Realignment of a common boundary between 2 lots or to consolidate 2 or more lots	Per Application	Statutory	1,286.10	TBA
	Class 19. To subdivide land ($1,240.70 for each 100 lots created)	Per Application	Statutory	1,286.10	TBA
	Class 20. To create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or To create or move a right of way; or To create, vary or remove an easement other than a right of way; or To vary or remove a condition in the nature of an easement other than a right of way in a Crown grant.	Per Application	Statutory	1,286.10	TBA
	Class 21. A permit not otherwise provided for in this Regulation	Per Application	Statutory	1,286.10	TBA
	Copy of Planning Permit	Per Application	Set	94.00	96.80
	Copy of Permit Related A4 Pages	Per Application	Set	55.55	57.20
	Copy of Endorsed Plans	Per Application	Set	124.65	128.35
	Request for Demolition	Per Application	Statutory	83.10	TBA
DISPENSATIONS					
	Report & Consent App	Each	Statutory	290.45	TBA
	S57 Mbs Sitting Consent Fee	Each	Set	795.65	819.50
	Build Over Easement Consents	Each	Set	615.30	633.75
	Section 173 Agreements	Each	Set	854.00	879.60
	Public Protection	Each	Set	296.15	305.00
ASSET PROTECTION PERMITS	Asset Protection Permits	Per Permit	Set	439.20	452.40
	Multi Unit Development - Additional Unit Fee	Per Permit	Set	137.90	142.00
	Additional Inspections	Per Inspection	Set	212.20	218.60
BUILDING PERMIT FEES (WORK INSIDE HUME)	Class 1A Alterations & Class 10 Domestic Outbuildings (Excludes Class 1A Additions)	Per Permit	Set	827.50	852.30
	Class 1A Dwelling Additions	Per Permit	Set	1,718.65	1,770.20
	Class 1A New Dwellings	Per Permit	Set	2,562.35	2,639.20
	Class 2 - 9 Alterations (Not Additions)	Per Permit	Set	2,572.65	2,649.80
	Class 2 - 9 Additions	Per Permit	Set	3,182.70	3,278.20
	Class 2 - 9 New Buildings	Per Permit	Set	4,890.75	5,037.50
	Demolitions	Per Permit	Set	1,718.65	1,770.20
	Cancel Building Order	Per Permit	Set	772.50	795.70
	Occupancy Permit Fee	Per Permit	Set	1,044.95	1,076.30
	Occupancy Permit Fee - Bc Termination	Per Permit	Set	2,572.65	2,649.80
	Extension Of Time	Per Permit	Set	567.60	584.60
	Additional Inspections Fee	Per Inspection	Set	212.20	218.60
SIGNIFICANT CHANGES TO PERMIT DETAILS AND DESIGN		Per Unit	Set	450.90	464.40
LODGEMENT FEES	Lodgement Fee - Minimum	Per Enquiry	Statutory	121.90	TBA
BUILDING INFORMATION	Property Information Fee	Per Enquiry	Statutory	47.20	TBA
	Title Search	Per Enquiry	Set	97.85	100.80
	Plan Copying Domestic	Each	Set	175.05	180.30
	Plan Copying Commercial	Each	Set	334.20	344.20
	A4	Per Sheet	Set	3.60	3.70
	A3	Per Sheet	Set	5.95	6.10
	Large Sheets	Per Sheet	Set	37.15	38.25
POOL REGISTER FEES	Pool Registration Fee	Per Registration	Statutory	N/A	31.84
	Pool Registration Search Fee	Per Registration	Statutory	N/A	47.24
STRATEGIC PLANNING					
AMEND PLANNING SCHEME:	Amend Planning Scheme - Application	Per Application	Statutory	2,976.70	3,050.90
	Amend Planning Scheme - Consider Submission	Per Application	Statutory	14,753.50	15,121.00
	Amend Planning Scheme - Adoption	Per Application	Statutory	469.60	481.30
ECONOMIC DEVELOPMENT					
START NORTH					
INDIVIDUAL	Day Pass - Daily	Daily	Set	30.00	30.00
	Part Time Flexible	Monthly	Set	200.00	200.00
	Full Time Flexible	Monthly	Set	300.00	300.00
	Full Time Permanent	Monthly	Set	400.00	400.00
TEAM	Full Time Flexible Leader	Monthly	Set	300.00	300.00
	Full Time Flexible Member	Monthly	Set	150.00	150.00
	Full Time Permanent Leader	Monthly	Set	400.00	400.00
	Full Time Permanent Member	Monthly	Set	200.00	200.00
PRIVATE OFFICE	Private Office Leader	Monthly	Set	850.00	850.00
PARTNER PROGRAM	Part Time Flexible (Multiversity)	Monthly	Set	100.00	100.00
	Full Time Flexible (Multiversity)	Monthly	Set	150.00	150.00
	Part Time M-F Flexible (Multiversity)	Monthly	Set	100.00	100.00
	Full Time M-F Flexible (Multiversity)	Monthly	Set	150.00	150.00
SHORT TERM EVENTS	Events	Periodic	Set	Variable	Variable
TECH MEETING ROOM	Meeting Room 1	Hourly	Set	30.00	30.00
	Meeting Room 2	Hourly	Set	30.00	30.00
	Meeting Room 3	Hourly	Set	30.00	30.00
CASUAL MEETING ROOM	Meeting Room 4	Hourly	Set	20.00	20.00
TECH MEETING ROOM	Meeting Room 1	4 Hour	Set	100.00	100.00
	Meeting Room 2	4 Hour	Set	100.00	100.00
	Meeting Room 3	4 Hour	Set	100.00	100.00
CASUAL MEETING ROOM	Meeting Room 4	4 Hour	Set	60.00	60.00
TECH MEETING ROOM	Meeting Room 1	8 Hour	Set	200.00	200.00
	Meeting Room 2	8 Hour	Set	200.00	200.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Meeting Room 3	8 Hour	Set	200.00	200.00
CASUAL MEETING ROOM	Meeting Room 4	8 Hour	Set	120.00	120.00
SUBDIVISIONAL DEVELOPMENT					
SUBD CONSTRUCTION SUPERVISION FEE	(Percentage Of Actual Cost Of Construction)	No of Lots	Statutory	0.75%	0.75%
	Supervision (Percentage Of Actual Cost)	No of Lots	Statutory	2.50%	2.50%
	Reserve Plan Checking And Supervision	Per Hectare	Set	16,480.00	18,000.00
FINANCE AND PROPERTY DEVELOPMENT					
LAND CERTIFICATES:	Land Information Certificates	Per Cert	Statutory	27.00	27.00
RATEABLE -PER COLLECTION	(1St Collection Inc. In Rates)				
	If 80Lt Bin - Discount Applied To Rates	Per Bin	Set	19.90	20.20
(ADDITIONAL TO 1ST BIN)	Garbage 140 Litre Bin	Per Bin	Set	148.30	151.20
	Garbage 240 Litre Bin	Per Bin	Set	256.50	261.60
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	111.10	113.30
	Garbage 80 Litre Bin	Per Bin	Set	85.40	87.10
	Organics 140 Litre Bin	Per Bin	Set	82.30	83.90
	Organics 240 Litre Bin	Per Bin	Set	104.70	106.70
	Recycle 140 Litre Bin	Per Bin	Set	67.60	68.90
	Recycle 240 Litre Bin	Per Bin	Set	67.60	68.90
	Recycle 360 Litre Bin	Per Bin	Set	101.10	103.10
	Recycle 360 Litre Bin - Upgrade	Per Bin	Set	33.00	33.60
NON RATEABLE - 1ST COLLECTION	Garbage 140 Litre Bin	Per Bin	Set	148.30	151.20
	Garbage 240 Litre Bin	Per Bin	Set	256.50	261.60
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	111.10	113.30
	Garbage 80 Litre Bin	Per Bin	Set	85.40	87.10
	Organics 140 Litre Bin	Per Bin	Set	82.30	83.90
	Organics 240 Litre Bin	Per Bin	Set	104.70	106.70
	Recycle 140 Litre Bin	Per Bin	Set	67.60	68.90
	Recycle 240 Litre Bin	Per Bin	Set	67.60	68.90
	Recycle 360 Litre Bin	Per Bin	Set	101.10	103.10
	Recycle 360 Litre Bin - Upgrade	Per Bin	Set	33.00	33.60
	Duplicate rate notice per property	Per Notice	Set	-	16.50
VALUATIONS	Sale Of Revaluation (Rateable)	Per Assess.	Set	Variable	Variable
SUPPLEMENTARY VALUATIONS	State Revenue Office (Rateable)	Per Assess.	Set	3.85	3.85
	City West Water	Per Assess.	Set	47.60	49.00
	Yarra Valley Water	Per Assess.	Set	47.60	49.00
	State Revenue Office (Non-Rateable)	Per Assess.	Set	7.70	7.70
OBJECTIONS	State Revenue Office - Land Tax Objections	Per Hour	Set	150.00	TBA
	Application For Temp Signage On Council Land	No Of Signage's	Set	121.00	121.00
INFORMATION AND TECHNOLOGY					
GIS MAP SALES	GIS Map Sales	Per Item	Set	Variable	Variable
GOVERNANCE					
FOI	Application Fee	Fee	Statutory	28.90	29.60
	Processing Fee (Per Hour)	Per Hour	Statutory	21.65	22.20
	Photocopy	Per A4	Statutory	0.20	0.20
	Photocopy	Per A3	Set	2.00	2.00
	Photocopy	Per A1	Set	10.00	10.00
	Failure to Vote (Maximum fine set by Returning Officer)	Fine	Statutory	-	TBA
	Election Fine Debt Processing Fee	Fine	Set	-	TBA
PUBLIC HEALTH SERVICE					
PUBLIC HEALTH:	Request for Information/Health Orders (Solicitor Info)	Per Request	Set	480.00	500.00
SEPTIC TANK APPLICATION FEES:	New Septic Installation	Per Application	Statutory	700.00	725.00
	Permit to Alter Septic	Per Application	Statutory	465.00	480.00
FOOD PREMISES - NOT MORE THAN 5 PERSONS ARE EMPLOYED.	Transfer Fee - Class 1	No of Emp.	Statutory	400.00	412.50
	Transfer Fee - Class 2	No of Emp.	Statutory	340.00	350.00
	Transfer Fee - Class 3	No of Emp.	Statutory	250.00	260.00
	New Registration Class 1 Q1	No of Emp.	Statutory	715.00	740.00
	New Registration Class 1 Q2	No of Emp.	Statutory	520.00	540.00
	New Registration Class 1 Q3	No of Emp.	Statutory	1,110.00	1,145.00
	New Registration Class 1 Q4	No of Emp.	Statutory	920.00	950.00
	New Registration Class 2 Q1	No of Emp.	Statutory	655.00	675.00
	New Registration Class 2 Q2	No of Emp.	Statutory	490.00	505.00
	New Registration Class 2 Q3	No of Emp.	Statutory	1,000.00	1,030.00
	New Registration Class 2 Q4	No of Emp.	Statutory	825.00	850.00
	New Registration Class 3 Q1	No of Emp.	Statutory	565.00	585.00
	New Registration Class 3 Q2	No of Emp.	Statutory	445.00	460.00
	New Registration Class 3 Q3	No of Emp.	Statutory	825.00	850.00
	New Registration Class 3 Q4	No of Emp.	Statutory	695.00	710.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
FOOD PREMISES - CLASS 1 REGISTRATION	Class 1 Renewal	No of Emp.	Statutory	800.00	825.00
	Per Person Increase	No of Emp.	Statutory	25.00	26.00
FOOD PREMISES - CLASS 2 REGISTRATION	Class 2 Renewal	No of Emp.	Statutory	680.00	700.00
	Class 2 Renewal (Private School Canteen)	No of Emp.	Statutory	340.00	350.00
	Per Person Increase	No of Emp.	Statutory	25.00	26.00
FOOD PREMISES - CLASS 3 REGISTRATION	Class 3 Renewal	No of Emp.	Statutory	500.00	520.00
	Class 3 Renewal (Private School Canteen)	No of Emp.	Statutory	252.50	260.00
	Per Person Increase	No of Emp.	Statutory	25.00	26.00
					-
	Streatrader -Class 2 Renewal	Per Temp/Mobile	Statutory	680.00	700.00
	Streatrader -Class 3 Renewal	Per Temp/Mobile	Statutory	500.00	520.00
	Streatrader - Community Group	Per Temp/Mobile	Statutory	145.00	150.00
	Streatrader - Component Community Group	Per Temp/Mobile	Statutory	72.50	75.00
	Streatrader -Business- Short Term	Per Temp/Mobile	Statutory	255.00	265.00
	Streatrader - Component	Per Temp/Mobile	Statutory	255.00	265.00
	New Registration Class 2 Q1	No of Emp.	Statutory	655.00	680.00
	New Registration Class 2 Q2	No of Emp.	Statutory	490.00	510.00
	New Registration Class 2 Q3	No of Emp.	Statutory	1,000.00	1,000.00
	New Registration Class 2 Q4	No of Emp.	Statutory	825.00	825.00
	New Registration Class 3 Q1	No of Emp.	Statutory	565.00	565.00
	New Registration Class 3 Q2	No of Emp.	Statutory	445.00	445.00
	New Registration Class 3 Q3	No of Emp.	Statutory	825.00	825.00
	New Registration Class 3 Q4	No of Emp.	Statutory	695.00	695.00
	Community group	No of Emp.	Statutory	145.00	150.00
	Community group - 6 month trade	No of Emp.	Statutory	72.50	75.00
PHWB ACT	Application fee	Per Premises	Statutory	227.50	235.00
	Annual Registration Renewal Fee	Per Premises	Statutory	185.00	190.00
	Transfer Fee	Per Premises	Statutory	92.50	95.00
PER NUMBER OF PERSONS/CAPACITY					
	Application fee	No of Persons	Statutory	227.50	235.00
UP TO 10 PERSONS	Annual Registration Renewal Fee	No of Persons	Statutory	320.00	330.00
	Transfer of Registration	No of Persons	Statutory	160.00	165.00
	Additional beds over 10		Statutory	6.00	6.50
CARAVAN PARK ACT FEES:	Long term site	No of Persons	Statutory	1,488.35	1,525.45
	Short term site	No of Persons	Statutory	982.60	1,007.10
CITY LAWS					
PARKING SERVICES	Parking Infringement Notice	Pin	Statutory	Variable	Variable
	Abandoned Vehicles (Minimum)	Each	Set	396.35	409.00
	Impounded Vehicles (Heavy)	Each	Set	N/A	Variable
	Failure To Comply To Cut Grass (Fine).	Each	Statutory	1,586.00	1,632.00
	Up To 1000 Sq. M	Each	Set	410.45	422.75
	1000 To 2000 Sq. M	Each	Set	428.65	441.50
	2001 To 5000 Sq. M	Each	Set	524.10	540.00
	5001 To 2 Hectares	Each	Set	Variable	Variable
	Greater Than 2 Hectares	Each	Set	Variable	Variable
	Rubbish removal	Each	Set	N/A	Variable
SOLICITOR COSTS & FINES	Legal Fees	Each	Set	Variable	Variable
ICE CREAM VANS	Ice Cream Vendors Permit (Per Annum)	Per Annum	Set	938.85	967.00
DISPLAY GOODS	Display Goods	Each	Set	121.00	125.00
OUTDOOR EATING	Outdoor Eating Facilities	Each	Set	205.85	212.00
ROADSIDE VENDING	Itinerant Trader	Per Annum	Set	938.90	967.00
ANIMAL CONTROL	Animal Infringements	Each	Statutory	Variable	Variable
NEW REQUIREMENT OF DOMESTIC ANIMALS ACT 1994	Schedule 1 Cats	Each	Set	61.45	65.00
	Concessional Rebate 50%	Each	Set	32.75	34.60
	Schedule 2 Cats	Each	Set	23.15	24.00
	Concessional Rebate 50%	Each	Set	13.60	14.10
	Schedule 1 Dogs	Each	Set	96.95	100.00
	Concessional Rebate 50%	Each	Set	50.45	52.00
	Schedule 2 Dogs	Each	Set	35.00	36.10
	Concessional Rebate 50%	Each	Set	19.45	20.20
	Domestic Animal Business	Each	Set	333.30	345.00
	Re-Issue Tag	Each	Set	4.80	5.00
	Surrender Fee	Per Animal	Set	85.00	90.00
	Schedule 3 Dogs	Each	Set	320.00	330.00
	Foster Care Dog/Cat	Per Animal	Set	N/A	8.00
MORE THAN 2 ANIMALS	Annual Permit	Per Annum	Set	60.10	62.00
DANGEROUS DOG COLLAR:	X Large	Each	Set	93.35	96.15
	Large	Each	Set	84.75	87.30
	Medium	Each	Set	77.60	79.95
	Dangerous Dog Sign	Each	Set	83.60	86.10
	Restricted Breed Sign	Each	Set	47.65	49.00
FEES :	Impounded Stock	Per Animal	Set	267.40	275.50
	Impounded Stock (O:T)	Per Animal	Set	434.90	450.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Daily Agistment (Per Day)	Per Animal	Set	17.15	25.00
HEAVY MOTOR VEHICLE					
	Heavy Motor Vehicle Permit	Each	Set	206.90	213.10
LOCAL LAW INFRINGEMENTS					
	Impound small items	Each	Set	116.70	120.20
	Storing fee	Per Day	Set	10.60	11.00
LEISURE CENTRES AND SPORT					
RESERVE CAT. ONE	Senior Group Fee	Per Season	Set	13,075.00	13,467.25
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	7,191.25	7,407.00
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	11,113.75	11,447.15
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	5,230.00	5,386.90
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	11,113.75	11,447.15
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	11,113.75	11,447.15
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	5,230.00	5,386.90
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	7,191.25	7,407.00
RESERVE CAT. TWO	Senior Group Fee	Per Season	Set	5,256.30	5,414.00
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	2,891.00	2,977.75
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	4,467.85	4,601.90
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	2,102.55	2,165.65
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	4,467.85	4,601.90
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	4,467.85	4,601.90
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	2,102.55	2,165.65
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	2,891.00	2,977.75
RESERVE CAT. THREE	Senior Group Fee	Per Season	Set	1,692.20	1,743.00
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	930.70	958.60
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	1,438.40	1,481.60
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	676.90	697.20
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	1,438.40	1,481.60
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	1,438.40	1,481.60
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	676.90	697.20
	Female Group With Less Than 25 Participants (45%)		Set	930.70	958.60
RESERVE CAT. FOUR	Senior Group Fee	Per Season	Set	378.20	389.50
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	208.00	214.20
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	321.40	331.00
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	151.30	155.80
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	321.40	331.00
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	321.40	331.00
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	151.30	155.80
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	208.00	214.20
RESERVE CASUAL HIRE (COMMUNITY)	Casual Hire - Sport Oval	Per Hour	Set	12.00	12.40
PAVILION CASUAL HIRE (COMMUNITY)	Casual Hire - Pavilion	Per Hour	Set	12.00	12.40
RESERVE CASUAL HIRE (COMMERCIAL)	Casual Hire - Sport Oval	Per Hour	Set	24.00	24.70
PAVILION CASUAL HIRE (COMMERCIAL)	Casual Hire - Pavilion	Per Hour	Set	24.00	24.70
RESERVE PERSONAL TRAINING	Personal Training Hire - Sports Oval	Monthly	Set	131.00	135.00
PROGRESS RESERVE HALL					
HIRE FEES	Function Rate	Per Function	Set	700.00	721.00
	Meeting Room (Per Hour)	Per Hour	Set	35.00	36.05
	Court Hire Peak (Commercial)	Per Hour	Set	70.00	72.10
	Court Hire Off Peak (Commercial)	Per Hour	Set	46.90	48.30
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
	Bond	Per Function	Set	500.00	500.00
TENNIS CLUBS/COURTS & ASSOCIATED PAVILIONS					
HIRE FEES	Sunbury Lawn Tennis Club	Per Annum	Set	12,991.80	13,381.55
	Bulla Village Tennis Club	Per Annum	Set	1,475.95	1,520.25
	Greenvale Tennis Club	Per Annum	Set	3,095.90	3,188.80
	Craigieburn Tennis Club	Per Annum	Set	1,933.25	1,991.25
	Mickleham Memorial Tennis Club	Per Annum	Set	1,315.60	1,355.05
HUME TENNIS & COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	350.00	360.50
	Community Rooms 1, 2 & 3	Per Hour	Set	35.00	36.05
	Bond	Per Function	Set	500.00	500.00
WESTMEADOWS COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	350.00	360.50

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Hall (Per Hour)	Per Hour	Set	46.50	47.90
	Bond	Per Function	Set	500.00	500.00
MICKLEHAM COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	350.00	360.50
	Hall (Per Hour)	Per Hour	Set	46.50	47.90
	Bond	Per Function	Set	500.00	500.00
GREENVALE RECREATION CENTRE					
HIRE FEES	Function Rate 1 (Function Room Only Rooms 2 & 3)	Per Function	Set	600.00	618.00
	Function Room 2 & 3 (Per Hour)	Per Hour	Set	72.00	74.15
	Bond For Function	Per Function	Set	500.00	500.00
	Court Hire Peak (Commercial)	Per Hour	Set	70.00	72.10
	Court Hire Off Peak (Commercial)	Per Hour	Set	50.00	51.50
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
	Room 1 Hire	Per Hour	Set	35.00	36.05
	Room 4 Hire	Per Hour	Set	35.00	36.05
SUNBURY RESERVE STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	72.00	74.15
	Court Hire Off Peak	Per Hour	Set	48.00	49.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
BOARDMAN RESERVE STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	72.00	74.15
	Court Hire Off Peak	Per Hour	Set	48.00	49.45
	Function Room (Per Hour)	Per Hour	Set	69.50	71.60
	Activities Room (Per Hour)	Per Hour	Set	46.00	47.40
	Bond For Function	Per Function	Set	500.00	500.00
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
CRAIGIEBURN SPORTS STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	72.00	74.15
	Court Hire Off Peak	Per Hour	Set	48.00	49.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
	Room Hire - Creche	Per Hour	Set	67.00	69.00
	Room Hire - Aerobics	Per Hour	Set	67.00	69.00
CRAIGIEBURN ATHLETICS CENTRE					
HIRE FEES	Local Schools	Per Session	Set	55.00	56.65
	Non Local Schools	Per Session	Set	88.00	90.65
	Casual	Per Hour	Set	132.00	135.95
	Athletics Coaching	Per Hour	Set	55.00	56.65
	Lights Per Hour	Per Hour	Set	22.00	22.65
	Equipment Hire (Use Of Equipment/Set Up/Pack Up)	Per Hour	Set	110.00	113.30
CRAIGIEBURN HOCKEY CENTRE					
HIRE FEES	Local Schools	Per Session	Set	28.00	28.85
	Non Local Schools	Per Session	Set	44.00	45.30
	Casual	Per Hour	Set	66.00	68.00
	Lights Per Hour	Per Hour	Set	22.00	22.65
	Equipment Hire	Per Hour	Set	22.00	22.65
SQUASH					
	Court Hire Peak	Per Hour	Set	31.40	32.35
	Court Hire Off Peak	Per Hour	Set	15.70	16.15
POOL ENTRY					
	Adult Swim	Per Person	Set	7.95	8.20
	Child Swim (3 YEARS AND ABOVE)	Per Person	Set	5.00	5.15
	Student	Per Person	Set	5.00	5.15
	Concession (Health Care Card/Pensioner)	Per Person	Set	3.90	4.00
	Family Swim (2 Adults + 2 Children)	Per Family	Set	20.00	20.60
	School	Per Student	Set	4.60	3.75
	Community Group entry	Per Person	Set	-	5.00
	Commercial entry	Per Person	Set	-	6.85
	Spectator Fee	Per Person	Set	2.80	2.80
	Waterslide	Per Person	Set	5.90	6.10
	Spa / Sauna / Steam	Per Person	Set	5.90	6.10
	Swim / Spa / Sauna / Steam - Adult	Per Person	Set	13.85	14.30
	Swim/ Spa / Sauna / Steam - Student	Per Person	Set	10.90	11.25
	Swim/ Spa / Sauna / Steam - Concession	Per Person	Set	9.80	10.10
	Squad/Group/Club/Child	Per Person	Set	6.45	6.60
	Adult 5 session pass	Per Person	Set	31.80	32.80

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Concession 5 session pass	Per Person	Set	15.60	16.00
	Child 5 session pass	Per Person	Set	20.00	20.60
	Lane Hire 50m - Community	Per Lane	Set	62.80	64.70
	Lane Hire 50m - Commercial	Per Lane	Set	125.60	129.40
	Lane Hire 25m - Community	Per Lane	Set	-	38.80
	Lane Hire 25m - Commercial	Per Lane	Set	-	77.60
	Splash Swim School Pool	Per Pool	Set	225.60	232.30
	Splash Swim School Pool - Community	Per Lane	Set	29.20	30.10
	Splash Swim School Pool - Commercial	Per Lane	Set	58.40	60.20
	Indoor Pool 50 m hire	Per Pool	Set	328.60	338.50
	Indoor Pool hire 25m	Per Pool	Set	-	232.30
	Warm water program pool - Full	Per Pool	Set	-	164.80
	Warm water program pool - Half	Per Pool	Set	-	115.35
	Warm water program pool - Quarter	Per Pool	Set	-	80.75
	Physio classes	Per Person	Set	14.80	15.25
	Splash Birthday Party (catering included)	Per Person	Set	24.00	24.70
	Splash Birthday Party with slides (catering included)	Per Person	Set	29.50	30.40
LEARN TO SWIM (40 week program)					
	Direct Debit - Learn to Swim (per child / fortnight) in group lesson				
	1 Child	Per Fortnight	Set	29.95	30.85
	2 Children	Per Fortnight	Set	27.85	28.70
	3 Children	Per Fortnight	Set	26.50	27.45
	4 Children	Per Fortnight	Set	25.50	26.20
	5 Children	Per Fortnight	Set	-	25.00
	6 Children	Per Fortnight	Set	-	23.75
	7 Children	Per Fortnight	Set	-	22.50
LEARN TO SWIM (46 week program)	Learn to Swim (per child / 1/2 hr class) in group lesson				
	All students - per child	Per Class	Set	14.60	14.60
	Direct Debit - Learn to Swim (per child / fortnight) in group lesson. 24 fortnights				
	All students - per child	Per Fortnight	Set	29.90	29.90
FITNESS ENTRY					
	Adult Casual Gym	Per Person	Set	27.15	28.00
	Student Casual Gym	Per Person	Set	17.65	18.20
	Concession Casual	Per Person	Set	17.65	18.20
	Adult Group Fitness	Per Person	Set	14.80	15.25
	Concession Group Fitness	Per Person	Set	9.60	9.90
	Older adults Group Fitness	Per Person	Set	9.60	9.90
	Group Fitness 5 session	Per Pass	Set	59.20	61.00
MEMBERSHIPS					
	Silver Adult - Aquatic or Gymnasium or Group fitness	Per Fortnight	Set	30.25	31.20
	Silver Student - Aquatic or Gymnasium or Group fitness	Per Fortnight	Set	19.65	20.30
	Silver Concession - Aquatic or Gymnasium or Group fitness	Per Fortnight	Set	15.10	15.60
	Gold adult	Per Fortnight	Set	42.25	43.50
	Gold student	Per Fortnight	Set	27.50	28.30
	Gold concession	Per Fortnight	Set	21.15	21.75
	Platinum adult	Per Fortnight	Set	48.25	49.70
	Platinum student	Per Fortnight	Set	31.40	32.30
	Platinum concession	Per Fortnight	Set	24.15	24.85
MISC. MEMBERSHIP ITEMS					
	Joining Fee	Per Person	Set	52.30	54.00
	Transfer Fee	Per Person	Set	60.50	60.50
	Suspension Fee	Per Person	Set	24.20	24.20
BROADMEADOWS NETBALL STADIUM					
	Court Hire Peak	Per Hour	Set	72.00	74.15
	Court Hire Off Peak	Per Hour	Set	48.00	49.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	35.00	36.05
	Court Hire Schools	Per Hour	Set	35.00	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	35.00	36.05
ROOM HIRE					
	Splash Group Fitness or Cycle or Mind Body Studio Hire	Per Hour	Set	-	66.85
CHILDREN PROGRAMS					
CHILDCARE					
	Centre Use				
	Child Per Hour	Per Hour	Set	5.70	5.90
	10 x 1hr visit Pass	Per Visit Pass	Set	51.30	53.10
	Occasional Care				
	Child Per Hour	Per Hour	Set	7.00	7.20
	Child 3 hour Visit	Per Visit	Set	21.00	21.60
KINDER GYM					
	Per Term (avg 10 weeks)	Per Term	Set	136.00	140.00
CORPORATE SUPPORT					
HIRE FEES					
GLADSTONE PARK COMMUNITY CENTRE	Permanent Bookings - Playgroup	Per Hour	Set	9.45	9.45
	Permanent Bookings	Per Hour	Set	24.60	24.60
	Casual Bookings	Per Hour	Set	36.25	36.25

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Casual Bookings - Sunday To Friday	Per Day	Set	491.35	491.35
	Refundable Bond For Casual Bookings	Bond	Set	491.35	491.35
	Public Liability Insurance	Per Booking	Set	22.45	22.45
WESTMEADOWS HALL	Permanent Bookings	Per Hour	Set	18.15	18.15
	Casual Bookings	Per Function	Set	303.80	303.80
	Refundable Bond For Casual Bookings	Bond	Set	502.65	502.65
	Public Liability Insurance	Per Booking	Set	22.45	22.45
ASSETS					
STORM WATER INFORMATION	Drainage Information Fee	Each	Set	184.80	184.80
ASSET PROTECTION PERMITS	Drainage Investigation Fee	Each	Set	671.00	671.00
LOCAL LAW INFRINGEMENTS	Residential Parking Permit (Third Permit)	Each	Set	23.00	23.00
CAPITAL WORKS AND BUILDING MAINTENANCE					
BUILDERS DAMAGE REINSTATEMENT WORK					
	Reinstatement Fee	Sq. Mtr	Set	267.90	273.25
	Reinstatement Fee- Kerb and Channel	Lm	Set	324.00	330.45
ENVIRONMENTAL SERVICES					
	Infringements 2764 45U(2)	Each	Statutory	330.00	TBA
	Litter 2765	Each	Statutory	330.00	TBA
	Litter 2766 45E	Each	Statutory	330.00	TBA
	Litter 2767	Each	Statutory	661.00	TBA
	Litter 2769 45N(1)	Each	Statutory	330.00	TBA
	Litter 2770 45S	Each	Statutory	1,652.00	TBA
	Litter 2771 45P(3)	Each	Statutory	330.00	TBA
	Litter 2772 45Q(2)	Each	Statutory	330.00	TBA
	Litter 2774	Each	Statutory	1,322.00	TBA
	Litter 2775	Each	Statutory	330.00	TBA
	Litter 2776 45U(1)	Each	Statutory	330.00	TBA
	Litter 5599	Each	Statutory	1,983.00	TBA
	Graffiti 7251 7(1)	Each	Statutory	826.00	TBA
	Graffiti 7252 10(2)	Each	Statutory	330.00	TBA
PARKS					
TREE MANAGEMENT					
	Truck, Chipper, 3 people plus all other things necessary	Per Inspection	Set	N/A	276.40
	Elevated work platform, Chipper, 3 people plus all other things necessary	Per Tree	Set	N/A	318.39
	Very Small Tree Removal 0 - 3m	Per Tree	Set	N/A	33.66
	Small Tree Removal 3m - 6m	Per Tree	Set	N/A	114.07
	Medium tree Removal 6m - 10m	Per Tree	Set	N/A	378.99
	Large trees 10m - 15m	Per Tree	Set	N/A	1,518.00
	Very Large trees > 15m	Quotation	Set	N/A	By Quotation
	Trees less than 300mm DBH x 1 Tree	1 for 1 Tree	Set	N/A	480.70
	Trees greater than 300mm to 600mm DBH x 2 Trees	2 for 1 Tree	Set	N/A	961.40
	Trees greater than 600mm to 1000mm DBH x 4 Trees	4 for 1 Tree	Set	N/A	1,922.80
	Trees greater than 1000mm DBH x 8 Trees	8 for 1 Tree	Set	N/A	3,845.60
	Diam @ ground level <150mm - 600mm	Per Stump	Set	N/A	64.90
	Diam @ ground level >600mm	Quotation	Set	N/A	By Quotation
	After hours emergency crew Callout Min 3 Hr	Min 3 Hr	Set	N/A	895.95
	After hours emergency crew	Additional Hrs	Set	N/A	298.65
LANDFILL					
MIXED WASTE					
	Mixed Boot Resident	No	Set	20.00	25.00
	Mixed Boot Non-Res	No	Set	25.00	30.00
	Mixed Station wagon Resident	No	Set	50.00	55.00
	Mixed Station wagon Non-Res	No	Set	65.00	75.00
	Mixed Trailer Resident	No	Set	70.00	80.00
	Mixed Trailer Non Res	No	Set	105.00	110.00
	Mixed Trailer Heaped Resident	No	Set	145.00	160.00
	Mixed Trailer Heaped Non-Res	No	Set	210.00	220.00
	Mixed Tandem Resident	No	Set	125.00	140.00
	Mixed Tandem Non-Res	No	Set	165.00	185.00
	Mixed Tandem Heaped Resident	No	Set	250.00	280.00
	Mixed Tandem Heaped Non-Res	No	Set	335.00	365.00
	Mixed Waste - Cash C&I	Tonne	Set	195.00	215.00
	Mixed Waste - Account C&I	Tonne	Set	195.00	215.00
	Mixed Waste - Cash B&D	Tonne	Set	195.00	215.00
	Mixed Waste - Account B&D	Tonne	Set	195.00	215.00
	Quarantine Deep Burial	Tonne	Set	365.00	400.00
	Lightweight Waste	Tonne	Set	995.00	1,055.00
COUNCIL WASTE					
	Other Council	Tonne	Set	185.00	210.00
CLEANFILL					
	Cleanfill -Single trailer	No.	Set	60.00	70.00
	Cleanfill -Double trailer	No.	Set	115.00	135.00
	Cleanfill Cover Material Stock	Tonne	Set	145.00	150.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
GREENWASTE					
	Green - Boot Resident	No.	Set	15.00	20.00
	Green - Boot Non-Res	No.	Set	20.00	25.00
	Green - Stationwagon Resident	No.	Set	35.00	45.00
	Green - Stationwagon Non-Res	No.	Set	40.00	55.00
	Green - Trailer Resident	No.	Set	55.00	65.00
	Green - Trailer Non-Res	No.	Set	70.00	80.00
	Green Trailer Heaped Resident	No.	Set	105.00	120.00
	Green Trailer Heaped Non-Res	No.	Set	135.00	150.00
	Green - Tandem Resident	No.	Set	80.00	85.00
	Green - Tandem Non-Res	No.	Set	95.00	105.00
	Green Tandem Heaped Resident	No.	Set	150.00	165.00
	Green Tandem Heaped Non-Res	No.	Set	190.00	205.00
	Green Waste - Cash	Tonnes	Set	150.00	170.00
	Timber Waste	Tonnes	Set	150.00	170.00
	Green Waste - Account	Tonnes	Set	150.00	170.00
CONCRETE					
	Concrete - Resident Trailer	No.	Set	65.00	65.00
	Concrete - Non Res Trailer	No.	Set	85.00	85.00
	Concrete - Resident Tandem	No.	Set	95.00	95.00
	Concrete - Non-Res Tandem	No.	Set	125.00	125.00
	Concrete Commercial To Crusher	Tonne	Set	95.00	95.00
	Recycle - Asphalt	Tonne	Set	95.00	95.00
	Recycle - Brick	Tonne	Set	95.00	95.00
MISC WASTE					
	Mattresses	No.	Set	30.00	30.00
	Oil	No.	Set	2.00	2.00
	Tyre	No.	Set	10.00	10.00
	Tyre - Truck	No.	Set	40.00	40.00
	Tyre - Super	No.	Set	85.00	90.00
	Car Body - No Tyres	No.	Set	35.00	35.00
	Car Body - With Tyres	No.	Set	80.00	85.00
	Public Weighing	No.	Set	55.00	60.00
TECHNICAL SERVICES					
FEES	Cross Overs	Each	Statutory	638.30	TBA
	Cross Overs	Each	Statutory	137.70	TBA
	Stormwater Connections	Each	Statutory	88.90	TBA
	Cross Overs	Each	Statutory	348.00	TBA
ROAD MANAGEMENT	Sect 63 BC	Each	Statutory	2,478.00	TBA
	Sect 63 Ind	Each	Statutory	496.00	TBA
	Sect 66 (1) (a)	Each	Statutory	496.00	TBA
	Sect 66 (1) (b)	Each	Statutory	496.00	TBA
REAL ESTATE	Signage Permit	Each	Set	375.90	375.90
IMPOUNDED SIGNS:	Normal Size "A" Frame.	Each	Set	95.00	95.00
	Large Signs Requiring Truck and 2 men.	Each	Set	1,500.00	1,500.00
ADVERTISING/DISPLAY GOODS	A Board Permits/Display Goods	Each	Set	95.00	95.00
SKIP FEES	Skip Fees - Single placement	Each	Set	50.00	50.00
	Impound Cost	Each	Set	variable	variable
	Impound Release	Each	Set	50.00	50.00
HEALTH AND COMMUNITY WELLBEING					
CHSP CLIENT - HOME CARE	Low Rate	Per Hour	Statutory	6.15	6.35
	Medium Rate	Per Hour	Statutory	15.70	16.15
	High Rate	Per Hour	Statutory	47.75	49.20
CHSP CLIENT - PERSONAL CARE	Low Rate	Per Hour	Statutory	4.70	4.85
	Medium Rate	Per Hour	Statutory	9.40	9.70
	High Rate	Per Hour	Statutory	47.75	49.20
CHSP CLIENT - RESPITE CARE	Low Rate	Per Hour	Statutory	3.20	3.30
	Medium Rate	Per Hour	Statutory	4.70	4.85
	High Rate	Per Hour	Statutory	47.75	49.20
HACC CLIENT - HOME CARE	Low Rate	Per Hour	Statutory	6.15	6.35
	Medium Rate	Per Hour	Statutory	15.70	16.15
	High Rate	Per Hour	Statutory	47.75	49.20
HACC CLIENT - PERSONAL CARE	Low Rate	Per Hour	Statutory	4.70	4.85
	Medium Rate	Per Hour	Statutory	9.40	9.70
	High Rate	Per Hour	Statutory	47.75	49.20
HACC CLIENT - RESPITE CARE	Low Rate	Per Hour	Statutory	3.20	3.30

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Medium Rate	Per Hour	Statutory	4.70	4.85
	High Rate	Per Hour	Statutory	47.75	49.20
CHSP CLIENT - PLANNED ACTIVITY GROUP	HOPS 1	Per Activity	Statutory	4.00	4.15
	HOPS 2	Per Activity	Statutory	4.00	4.15
	Blokes Club	Per Activity	Statutory	12.00	12.50
	Walking Soccer	Per Activity	Statutory	5.00	5.15
	Harmonizers Singing Group	Per Activity	Statutory	5.00	5.15
	Market Fresh Program Sunbury	Per Activity	Statutory	4.00	4.15
	Market Fresh Program Broadmeadows	Per Activity	Statutory	4.00	4.15
	Elders On The Move Group	Per Activity	Statutory	N/A	4.15
	Sunbury Social Group	Per Activity	Statutory	4.00	4.15
	Active Life Style Group	Per Activity	Statutory	12.00	12.50
CHSP CLIENT - PLANNED ACTIVITY GROUP - DEMENTIA	Mind, Body & Soul	Per Activity	Statutory	16.50	17.00
	Hume Tunes	Per Activity	Statutory	15.00	15.45
CHSP CLIENT - DELIVERED MEALS	Centre Based Meals Program	Per Meal	Statutory	8.50	8.75
	Low/Medium Rate	Per Meal	Statutory	8.80	9.00
	High Rate	Per Meal	Statutory	24.00	24.00
CHSP CLIENT - HOME MAINTENANCE	Low Rate	Per Hour	Statutory	12.00	12.50
	Medium Rate	Per Hour	Statutory	17.50	18.10
	High Rate	Per Hour	Statutory	51.00	52.55
	Materials	Per Activity	Set	Variable	Variable
CHSP CLIENT - GARDEN MAINTENANCE	L1	Per Activity	Statutory	22.00	22.70
	L2	Per Activity	Statutory	33.00	34.00
	L3	Per Activity	Statutory	44.00	45.35
	L4	Per Activity	Statutory	55.00	56.65
	L5	Per Activity	Statutory	66.00	68.00
CHSP CLIENT - WINDOWS		Per Activity	Statutory	15.00	15.45
CHSP CLIENT - GUTTER CLEANING		Per Activity	Statutory	46.95	48.35
HACC CLIENT - HOME MAINTENANCE	Low Rate	Per Hour	Statutory	12.00	12.50
	Medium Rate	Per Hour	Statutory	17.50	18.10
	High Rate	Per Hour	Statutory	51.00	52.55
	Materials	Per Activity	Set	Variable	Variable
HACC CLIENT - GARDEN MAINTENANCE	L1	Per Activity	Statutory	22.00	22.70
	L2	Per Activity	Statutory	33.00	34.00
	L3	Per Activity	Statutory	44.00	45.35
	L4	Per Activity	Statutory	55.00	56.65
	L5	Per Activity	Statutory	66.00	68.00
HACC CLIENT - WINDOWS		Per Activity	Statutory	15.00	15.45
HACC CLIENT - GUTTER CLEANING		Per Activity	Statutory	46.95	48.35
SHOPPING SHUTTLES - WEEKLY RUN	8 Clients X 5 Times A Week X 48 Weeks	Per Trip/Client	Set	3.50	3.70
SENIOR CITIZENS CLUBS - WEEKLY TRANSPORT	8 Clients X 7 Times A Week X 48 Weeks	Per Trip/Client	Set	3.50	3.70
COMMUNITY GROUP TRIPS - COUNCIL TRANSPORTED	Clubs Monthly Outings (10 Clients X 7 Groups X 11 Months)	Per Outing	Set	4.00	4.15
				-	
BUS HIRE FEES:	Community Groups:				
	Self Driven Community Groups	Per Hour	Set	31.15	35.30
	Bond		Set	500.00	515.00
	Hire Rate Plus Petrol (Per 24 Hours)	Per Day	Set	248.05	280.50
	Hire Rate Per Day (7Am - Midnight)	Per Day	Set	205.65	233.20
	Cancellation Fee	Per Day	Set	75.35	85.35
	Weekend (5.00Pm Fri To Midnight Sunday)	Per weekend	Set	542.85	615.05
	Penalty For Unclean Vehicle.	Per vehicle	Set	171.40	194.20
	Penalty For Late Return Of Vehicle.	Extra Day Hire	Set	212.10	240.35
GLADSTONE PK SENIOR CITIZENS CENTRE	Hall Hire (Regular Users)	Per Hour	Set	38.50	42.35
	Hall Hire (Others)	Per Hour	Set	40.80	44.90
LYNDA BLUNDELL CENTRE	Hall Hire (regular users)	Per Hour	Set	38.50	42.35
	Hall hire (Others)	Per Hour	Set	40.80	44.90
SUNBURY SENIOR CITIZENS	Hall Hire (Regular users)	Per Hour	Set	25.60	28.15
	Hall Hire (Others)	Per Hour	Set	25.60	28.15
MANDATORY CARE MANAGEMENT (LEVEL 1/2 PACKAGES	Case management fee	Per Day	Set	41.25	42.50
MANDATORY CARE MANAGEMENT (LEVEL 3/4 PACKAGES	Case management fee	Per Day	Set	82.50	105.00
ADDITIONAL CARE MANAGEMENT/CARE PLAN REVIEW	Case management fee (Additional hours)	Per Hour	Set	82.50	85.00
DOMESTIC ASSISTANCE	Weekdays	Per Hour	Set	61.00	62.85
PERSONAL CARE	Weekdays	Per Hour	Set	61.00	62.85
RESPITE CARE	Weekdays	Per Hour	Set	61.00	62.85
PERSONAL CARE/RESPITE CARE	Saturdays	Per Hour	Set	91.50	94.25
	Sundays	Per Hour	Set	122.00	125.65

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Public Holidays	Per Hour	Set	122.00	125.65
ESCORTED SHOPPING	Weekdays	Per Hour	Set	61.00	62.85
DELIVERED MEALS	Daily	Per Meal	Set	24.00	24.00
SOCIAL SUPPORT GROUPS	Weekdays	Per Session	Set	77.00	79.30
PROPERTY MAINTENANCE	Weekdays	Per Hour	Set	85.00	87.55
GARDEN MAINTENANCE	Weekdays	Per Hour	Set	66.00	68.00
WINDOW/GUTTER CLEANING	On Occasion	On Occasion	Set	Per Quote	Per Quote
	Travel Kilometres	Per Km		1.25	1.25
FULL COST RECOVERY RATES					
	Home Care	Per Hour	Set	79.30	81.70
	Personal Care	Per Hour	Set	79.30	81.70
	Respite Care	Per Hour	Set	79.30	81.70
	Home Maintenance - all services	Per Hour	Set	79.30	81.70
EXTERNAL HCP SOCIAL SUPPORT GROUP	Planned Activity Group	Per Hour	Set	106.70	121.00
HUME HCP SOCIAL SUPPORT GROUP	Planned Activity Group	Per Hour	Set	77.00	93.50
FAMILY, YOUTH & CHILDREN SERVICES					
PRE-SCHOOL 4 YEAR OLD					
	4 Year Olds Term 3 & 4	Per Child	Set	365.00	376.00
	Health Care Card Term 3 & 4 High Rate	Per Child	Subsidy	442.00	452.50
	Health Care Card Term 3 & 4 Low Rate	Per Child	Subsidy	378.50	387.50
	4 Year Olds Term 1 & 2	Per Child	Set	376.00	387.00
	Health Care Card Term 1 & 2 High Rate	Per Child	Subsidy	452.50	463.50
	Health Care Card Term 1 & 2 Low Rate	Per Child	Subsidy	387.50	397.00
PRE-SCHOOL 3 YEAR OLD					
	3 Year Olds Term 3 & 4	Per Child	Set	247.00	255.00
	3 Year Olds Term 1 & 2	Per Child	Set	255.00	262.00
CHILD CARE					
JULY 2020 TO JUNE 2021	Per child per week	Per Child	Set	504.00	519.00
JULY 2020 TO JUNE 2021	Per child/Per Day	Per Child	Set	112.00	115.00
OCCASIONAL CARE					
PER CHILD- PER SESSION	Term 3 & 4 (2020)	Per Child	Set	37.00	38.00
	Term 1 & 2 (2021)	Per Child	Set	37.00	38.00
PRESCHOOL ENROLMENT	Up to 28 February 2021	Per Child	Set	16.00	17.00
	From 1 March 2021	Per Child	Set	16.00	17.00
PLAYGROUP RENTAL FEE	Up to 31/12/2020	Per Hour	Set	16.00	17.00
	From 01/01/2021	Per Hour	Set	16.00	17.00
YOUTH SERVICES					
SUNBURY YOUTH CENTRE					
HIRE OF BAND REHEARSAL SPACE	Commercial (For Profit) hire of space	Per Hour	Set	N/A	41.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	27.00
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	20.50
	Youth programming hire of space	Per Hour	Set	N/A	10.00
HIRE OF REAR KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	N/A	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	12.75
	Youth programming hire of space	Per Hour	Set	N/A	6.30
HIRE OF RECORDING STUDIO & REHEARSAL SPACE	Commercial (For Profit) hire of space	Per Hour	Set	68.00	62.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	40.00
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	31.00
	Youth programming hire of space	Per Hour	Set	17.00	15.50
HIRE OF REAR YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF FRONT YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	N/A	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	23.50
	Youth programming hire of space	Per Hour	Set	N/A	12.00
HIRE OF COUNSELLING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
HIRE OF MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	N/A	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	23.50
	Youth programming hire of space	Per Hour	Set	N/A	12.00
CRAIGIEBURN YOUTH CENTRE					
HIRE OF YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	68.00	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	45.50
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	35.00

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Youth programming hire of space	Per Hour	Set	17.00	18.00
HIRE OF KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	N/A	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	12.75
	Youth programming hire of space	Per Hour	Set	N/A	6.30
HIRE OF TRAINING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	N/A	51.50
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	33.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	26.00
	Youth programming hire of space	Per Hour	Set	N/A	13.00
HIRE OF MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	N/A	41.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	27.00
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	20.50
	Youth programming hire of space	Per Hour	Set	N/A	10.50
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
ROXBURGH PARK YOUTH CENTRE					
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
HIRE OF KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	N/A	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	12.75
	Youth programming hire of space	Per Hour	Set	N/A	6.30
HIRE OF VENUE SPACE	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
BROADMEADOWS YOUTH CENTRE					
HIRE OF COMMERCIAL KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	N/A	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	N/A	45.55
	Community Groups / Organisations hire of space	Per Hour	Set	N/A	35.25
	Youth programming hire of space	Per Hour	Set	N/A	17.35
HIRE OF SMALL MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF VENUE SPACE (INCLUDES KITCHENETTE)	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	31.00
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF STUDIO B	Commercial (For Profit) hire of space	Per Hour	Set	68.00	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	46.00
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	35.00
	Youth programming hire of space	Per Hour	Set	17.00	18.00
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
HIRE OF COUNSELLING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
YOUTH PROGRAMMING	Programs provided to young people, parents in the City of Hume	Per Person	Set	Variable	Variable
POPULATION HEALTH					
VACCINE SALES	Adult hepatitis B (dose) - Engerix	Per Vaccination	Set	35.60	53.15
	Adecel (boostrix)	Per Vaccination	Set	46.20	37.05
	Varilrix	Per Vaccination	Set	68.20	69.35
COMMUNITY CENTRES					
NEWBURY COMMUNITY HUB					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	61.25	63.10
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	43.75	45.05
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	35.00	36.05
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	43.75	45.05
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	31.25	32.20
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	25.00	25.75
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	43.75	45.05
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	31.25	32.20
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	25.00	25.75
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	18.75	19.30
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	15.00	15.45
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	18.75	19.30

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	15.00	15.45
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	18.75	19.30
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	15.00	15.45
	Computer room - Commercial	Per Hour	Set	61.25	63.10
	Computer room - Government	Per Hour	Set	43.75	45.05
	Computer room - Community	Per Hour	Set	35.00	36.05
	Interview Room - Commercial	Per Hour	Set	26.25	27.05
	Interview Room - Government	Per Hour	Set	18.75	19.30
	Interview Room - Community	Per Hour	Set	15.00	15.45
	Kitchen - Commercial	Per Hour	Set	26.25	27.05
	Kitchen - Government	Per Hour	Set	18.75	19.30
	Kitchen - Community	Per Hour	Set	15.00	15.45
	Function Bond	Per Function	Set	500.00	515.00
	Meeting Bond	Per Meeting	Set	200.00	206.00
	Key Bond	Per Key	Set	200.00	206.00
BROADMEADOWS COMMUNITY HUB					
	Children's Activity Space - Commercial	Per Hour	Set	26.25	27.05
	Children's Activity Space - Government	Per Hour	Set	18.75	19.30
	Children's Activity Space - Community	Per Hour	Set	15.00	15.45
	Multi-Purpose Room 1 - Commercial	Per Hour	Set	26.25	27.05
	Multi-Purpose Room 1 - Government	Per Hour	Set	18.75	19.30
	Multi-Purpose Room 1 - Community	Per Hour	Set	15.00	15.45
	Multi-Purpose Room 2 - Commercial	Per Hour	Set	26.25	27.05
	Multi-Purpose Room 2 - Government	Per Hour	Set	18.75	19.30
	Multi-Purpose Room 2 - Community	Per Hour	Set	15.00	15.45
	Multi-Purpose Room 3 - Commercial	Per Hour	Set	26.25	27.05
	Multi-Purpose Room 3 - Government	Per Hour	Set	18.75	19.30
	Multi-Purpose Room 3 - Community	Per Hour	Set	15.00	15.45
	Multi-Purpose Room 1 & 2 Combined - Commercial	Per Hour	Set	26.25	27.05
	Multi-Purpose Room 1 & 2 Combined - Government	Per Hour	Set	18.75	19.30
	Multi-Purpose Room 1 & 2 Combined - Community	Per Hour	Set	15.00	15.45
	Multi-Purpose Rooms Combined - Commercial	Per Hour	Set	43.75	45.05
	Multi-Purpose Rooms Combined - Government	Per Hour	Set	31.25	32.20
	Multi-Purpose Rooms Combined - Community	Per Hour	Set	25.00	25.75
	Staff/Meeting Room - Commercial	Per Hour	Set	26.25	27.05
	Staff/Meeting Room - Government	Per Hour	Set	18.75	19.30
	Staff/Meeting Room - Community	Per Hour	Set	15.00	15.45
	IT Training Room - Commercial	Per Hour	Set	26.25	27.05
	IT Training Room - Government	Per Hour	Set	18.75	19.30
	IT Training Room - Community	Per Hour	Set	15.00	15.45
	Consulting Room 1 - Commercial	Per Hour	Set	26.25	27.05
	Consulting Room 1 - Government	Per Hour	Set	18.75	19.30
	Consulting Room 1 - Community	Per Hour	Set	15.00	15.45
	Consulting Room 2 - Commercial	Per Hour	Set	26.25	27.05
	Consulting Room 2 - Government	Per Hour	Set	18.75	19.30
	Consulting Room 2 - Community	Per Hour	Set	15.00	15.45
	Community Kitchen - Commercial	Per Hour	Set	26.25	27.05
	Community Kitchen - Government	Per Hour	Set	18.75	19.30
	Community Kitchen - Community	Per Hour	Set	15.00	15.45
	Function Bond	Per Function	Set	500.00	515.00
	Meeting Bond	Per Meeting	Set	200.00	206.00
	Key Bond	Per Key	Set	200.00	206.00
HOMESTEAD LEARNING AND COMMUNITY CENTRE					
	Harmony Room 1 - Commercial	Per Hour	Set	17.50	18.05
	Harmony Room 1 - Government	Per Hour	Set	12.50	12.90
	Harmony Room 1 - Community	Per Hour	Set	10.00	10.30
	Conference Room 2 - Commercial	Per Hour	Set	17.50	18.05
	Conference Room 2 - Government	Per Hour	Set	12.50	12.90
	Conference Room 2 - Community	Per Hour	Set	10.00	10.30
	Computer Room - Commercial	Per Hour	Set	17.50	18.05

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Computer Room - Government	Per Hour	Set	12.50	12.90
	Computer Room - Community	Per Hour	Set	10.00	10.30
	Studio Kitchen - Commercial	Per Hour	Set	17.50	18.05
	Studio Kitchen - Government	Per Hour	Set	12.50	12.90
	Studio Kitchen - Community	Per Hour	Set	10.00	10.30
	Gallery - Commercial	Per Hour	Set	35.00	36.05
	Gallery - Government	Per Hour	Set	25.00	25.75
	Gallery - Community	Per Hour	Set	20.00	20.60
	Gallery - Function Rate	Per Function	Set	400.00	412.00
	Function Bond	Per Function	Set	500.00	515.00
	Meeting Bond	Per Meeting	Set	200.00	206.00
	Key Bond	Per Key	Set	200.00	206.00
AITKEN HILL COMMUNITY CENTRE					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	61.25	63.10
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	43.75	45.05
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	35.00	36.05
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	43.75	45.05
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	31.25	32.20
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	25.00	25.75
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	43.75	45.05
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	31.25	32.20
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	25.00	25.75
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	18.75	19.30
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	15.00	15.45
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	18.75	19.30
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	15.00	15.45
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	26.25	27.05
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	18.75	19.30
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	15.00	15.45
	Computer room - Commercial	Per Hour	Set	61.25	63.10
	Computer room - Government	Per Hour	Set	43.75	45.05
	Computer room - Community	Per Hour	Set	35.00	36.05
	Interview Room - Commercial	Per Hour	Set	26.25	27.05
	Interview Room - Government	Per Hour	Set	18.75	19.30
	Interview Room - Community	Per Hour	Set	15.00	15.45
	Kitchen - Commercial	Per Hour	Set	26.25	27.05
	Kitchen - Government	Per Hour	Set	18.75	19.30
	Kitchen - Community	Per Hour	Set	15.00	15.45
	Function Bond	Per Function	Set	500.00	515.00
	Meeting Bond	Per Meeting	Set	200.00	206.00
	Key Bond	Per Key	Set	200.00	206.00
GREENVALE WEST COMMUNITY CENTRE					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	N/A	63.10
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	N/A	45.05
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	N/A	36.05
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	N/A	45.05
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	N/A	32.20
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	N/A	25.75
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	N/A	45.05
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	N/A	32.20
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	N/A	25.75
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	N/A	27.05
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	N/A	19.30
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	N/A	15.45
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	N/A	27.05
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	N/A	19.30
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	N/A	15.45
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	N/A	27.05
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	N/A	19.30
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	N/A	15.45

BUDGET 2020 - 2021 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) $	PROPOSED (INC. GST) $
	Computer room - Commercial	Per Hour	Set	N/A	63.10
	Computer room - Government	Per Hour	Set	N/A	45.05
	Computer room - Community	Per Hour	Set	N/A	36.05
	Interview Room - Commercial	Per Hour	Set	N/A	27.05
	Interview Room - Government	Per Hour	Set	N/A	19.30
	Interview Room - Community	Per Hour	Set	N/A	15.45
	Kitchen - Commercial	Per Hour	Set	N/A	27.05
	Kitchen - Government	Per Hour	Set	N/A	19.30
	Kitchen - Community	Per Hour	Set	N/A	15.45
	Function Bond	Per Function	Set	N/A	515.00
	Meeting Bond	Per Meeting	Set	N/A	206.00
	Key Bond	Per Key	Set	N/A	206.00
LIBRARIES					
LEARNING COMMUNITIES	Replacement Library Card	Per Day	Set	2.00	2.00
	Lost/Damaged Items	Per Item	Set	Variable	Variable
	Merchandise - USB	Per Item	Set	7.50	7.45
	Merchandise - Library Bags	Per Item	Set	1.00	1.00
	Merchandise - Headphones	Per Item	Set	1.00	1.50
	Photocopying (Black & White) A4	Per Page	Set	0.20	0.20
	Photocopying (Black & White) A3	Per Page	Set	0.40	0.40
	Photocopying (Colour) A4	Per Page	Set	1.50	1.50
	Photocopying (Colour) A3	Per Page	Set	3.00	3.00

HUME CITY COUNCIL

Minutes of a
MEETING OF A COMMITTEE OF THE WHOLE COUNCIL
held on Monday 15 June 2020
at 5.34pm
held online at www.hume.vic.gov.au

Present:	a: Council	Cr Carly Moore	Mayor
		Cr Jack Medcraft	Deputy Mayor
		Cr Karen Sherry	Deputy Mayor
		Cr Joseph Haweil	
		Cr Jodi Jackson	
		Cr Drew Jessop	
		Cr Leigh Johnson	
		Cr Geoff Porter	
		Cr Ann Potter	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Hector Gaston	Director Community Services
		Mr Michael Sharp	Director Planning & Development
		Ms Roslyn Wai	Director Communications, Engagement and Advocacy
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Mr Fausto Volpe	Management Accountant
		Ms Sarika Gurung	Coordinator Digital Initiatives
		Mr Vishnu Krishna	Business Analyst
		Mr Peter Faull	Coordinator Governance and Corporate Support

Proceedings to be Recorded

The Mayor advised that the Committee of the Whole Council meeting was being livestreamed on Council's website and that an audio recording of the Council meeting would be made and published to Council's website within 2 working days of the meeting.

The Mayor advised that as Council is the owner of the copyright in the livestream and notwithstanding anything appearing on Council's website, any recording, copying or other use of the livestream is strictly prohibited and would therefore constitute a breach of Council's copyright.

The Mayor advised that as members of the gallery could not be in attendance at the meeting, any person wishing to make comment in support of their submission under Section 223 of the *Local Government Act 1989* against any item listed on the Agenda had been invited to join the meeting remotely or to submit a written statement in advance of the meeting to be read out. Provided they are compliant with the *Governance Local Law* 2013 and Council's Code of Meeting Procedures, these comments would be read out by the Chief Executive Officer.

The Mayor then confirmed that all Councillors present at the meeting were able to be seen and heard.

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

The Mayor read the following:

"I would first like to acknowledge that the Hume City Council is on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be joining us today."

2. APOLOGIES

The Mayor advised that Cr Naim Kurt would be an apology due to suspension.

3. DISCLOSURE OF CONFLICT OF INTEREST

Councillors' attention was drawn to the provisions of the *Local Government Act 1989* in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

Cr Drew Jessop disclosed an indirect conflict of interest on **COWC20-1 Submission on the draft Council Plan 2017-2021 and Proposed Budget 2020/21**, by providing assistance to Mr Mike Mullins on making a submission to the Council budget process. Cr Jessop has a perceived conflict in Mr Mullins' submission and advised that he would leave the meeting during Mr Mullins' verbal submission.

No other Councillor disclosed any conflict of interest.

4. HEARING OF SUBMISSIONS IN ACCORDANCE WITH SECTION 223 OF THE LOCAL GOVERNMENT ACT 1989

4.1 The Mayor advised that there had been no submissions received for the **Draft Council Plan 2017-2021 (2020/21 Actions).**

4.2 The Mayor advised that there had been eight submissions received which were included in the meeting agenda published on the afternoon of Friday 12 June 2020. The Mayor advised that since the agenda was published, one of those submissions had been withdrawn, and two additional submissions had been added:

4.2.1 The submission from Highlands Retirement Village had been withdrawn.

4.2.2 A submission from Melbourne Airport had since been added. The submission from Melbourne Airport was uploaded to Council's website in the afternoon of Friday 12 June 2020 but it was not included as part of the published meeting agenda. The Mayor confirmed that this submission would be included with the meeting's minutes.

The Mayor invited Mr Robert Blythe who had joined the meeting remotely to speak in support of the written submission as contained in the Report.

Mr Robert Blythe spoke regarding his submission relating to Melrose Drive, Tullamarine requesting that maintenance be undertaken on the nature strip along Melrose Drive, and particularly opposite the 7/11 between Catherine Avenue, and Cherie Street.

Mr Blythe suggested that the specific land may be owned or managed by VicRoads and has become overgrown and poorly maintained.

Mr Blythe advised that he, along with several other residents, are unhappy with the maintaining of the area, and suggested that beautification works should be undertaken and believed that it is currently a poor use of public space.

Mr Blythe stated that a gardening or landscaping strategy would allow the area to look better maintained and would enhance Melrose Drive in general.

Mr Blythe concluded by stating that the area is a gateway to the City and that it is currently very unattractive.

Councillor Porter asked a question of Mr Blythe regarding the location of the proposed works.

Mr Blythe confirmed the location is closer towards the airport end of Melrose Drive, opposite the 7/11 between Catherine Street and Cherie Street.

Councillor Medcraft asked a question of Mr Blythe further regarding the location of the proposed works and how large the area was.

Mr Blythe confirmed the location is closer to the Mickleham Road/Broadmeadows Road intersection, nearby the bus stop and advised that it is quite a large area which is known for rubbish being dumped.

Cr Haweil thanked Mr Blythe for raising the issue, as he is aware of it being a high-traffic area as it is surrounded by the 7/11 and medical centre nearby.

Cr Sherry thanked Mr Blythe for raising the item and agreed the works should be considered.

Cr Jackson thanked My Blythe for taking the time to make a submission and sought clarification on the location being nearby the bus stop – and requested further information about the bus stop amenity.

Mr Blythe confirmed there is a bus shelter on the opposite side of the road but not a shelter at the area being addressed.

Cr Jackson suggested it may also be an opportunity to advocate for a bus shelter as part of the submission.

The Mayor then invited Mr Mike Mullins, OAM who had joined the meeting remotely, to speak in support of the written submission as contained in the Report.

Cr Drew Jessop declared an indirect conflict of interest in Mr Mullins' submission, and left the meeting at 5.48pm and did not listen to or partake in the submission.

Mr Mike Mullins thanked and addressed Council regarding the submission to undergo a Master Plan exercise at Aitken Creek, as it appears to be a highly underutilised area, and believes that it could be a wonderful place if it were given care.

Mr Mullins identified that along Aitken Creek there are a number of areas that could be considered to turn into pathways, as the existing 'goat-tracks' appear well-utilised.

Mr Mullins also identified that the railway end of Aitkens Creek could be turned into a picnic area with tables, BBQs and infrastructure to support it. In doing so, Mr Mullins believes that it would bring more people to the area to be utilised more.

Mr Mullins also suggested that artistic elements could also be incorporated such as modern and interesting sculptures and that perhaps a program of sculptural elements could be developed, which would create a user-friendly area and improve on the existing elements.

Mr Mullins concluded by stating that with Council investing in improving the area, it would invite people to what could be a tranquil place, and become an area for families to gather.

Cr Jackson asked a question of Mr Mullins, regarding any benefit that creating path connections to Stockton St, leading to the nearby railway station could have.

Mr Mullins confirmed that any additional or improved access that could potentially be used as a passageway to Craigieburn Plaza or Craigieburn Railway station would be an improvement and of benefit and added that more infrastructure would be an asset and a logical progression, with that area of Aitken Creek being highly overlooked.

Cr Drew Jessop returned to the meeting at 5.56pm after the submission by Mr Mullins had been heard, and Councillors had asked all questions of Mr Mullins.

The Mayor then invited Mr Jai McDermott representing the Melbourne Airport, who had joined the meeting remotely, to speak in support of the written submission as contained in the Report.

Mr Jai McDermott thanked Councillors and officers for their time to address the submission on behalf of Melbourne Airport.

Mr McDermott reiterated the damaging effect that COVID-19 has had on airports, the aviation industry and tourism through the travel restrictions including closure of international borders and ban on domestic travel, which was introduced by the government to contain spreading mass infection of COVID-19.

Mr McDermott advised that the effects of COVID-19 on the aviation sector are likely to be long-lasting, and there is little certainty as to how strong the desire to travel will be with the re-opening of international borders unlikely before 2021.

Mr McDermott also advised that an economic crisis would likely have a greater toll on the industry than COVID-19 itself and stated that both the economy and a propensity to travel are closely linked, which may have a lasting and negative impact on demand.

Mr McDermott reiterated that as a result of the COVID-19 shut down there had been a 98% reduction in passengers. Mr McDermott advised that with airports wearing the passenger risk to revenue, 90% of charges to airlines are levied on a per passenger basis, and with no passengers there means virtually no revenue.

Mr McDermott advised that the loss of passengers flows onto other areas within Melbourne Airport including carparks, restaurants, retailers and business park tenants, and as such revenue had fallen by 85% compared to May 2019.

Mr McDermott advised that with the essential service nature of Melbourne Airports operations, there is a requirement to support business partners, airlines, and retail, with fixed costs and hibernating or shutting down not being an option. As such, $78 million in relief measures had been allocated to various partners including within the business park.

Mr McDermott advised that Melbourne Airport have aimed at keeping people employed through the offering of relief packages, supporting redeployment opportunities, and engaging with government programs, as well as continuing to support local community initiatives.

Mc McDermott concluded by stating Melbourne Airport had made a long and ongoing contribution to Hume City Council over the last 10 years, but right now needs support to continue their efforts in supporting their people and businesses, and restarting the aviation industry.

Mr McDermott requested that Council consider the request favourably by noting those significant contribution made in previous years and take the long-view on the rates which will be paid in the future as the Melbourne Airport and the aviation industry is able to recover.

Cr Haweil acknowledged Melbourne Airport's contributions to the City and the impact the COVID-19 epidemic had been on the aviation and tourism sector. Cr Haweil then asked Mr McDermott a question relating to Melbourne Airport's request to effectively reduce their owing rates by $6 million and how Councillors may explain approving this reduction to such a successful business as Melbourne Airport, especially when ratepayers have not been granted any similar relief in terms of rate reduction.

Mr McDermott responded to Cr Haweil's question that Council consider that COVID-19 is such an unprecedented event in its nature and its scale, and that Council has also benefitted from the growth of the Melbourne Airport over the years, from payments of $100 million over a 10-year period, to $17m being owed next year, suggesting the significant growth of the airport.

Mr McDermott concluded by reiterating the contribution the Airport has made to Council over previous years and suggested that whilst this was a significant request, in context it was modest.

The Mayor then invited Mr Adam Raad who had joined the meeting remotely, to speak in support of the written submission as contained in the Report.

Mr Adam Raad thanked Council for the opportunity to speak in support of his submission relating to the tennis court in Dallas. Mr Raad advised that he has been using the facility for Friday prayer as the tennis court was not otherwise being used, and he would like to put a men's shed there. Mr Raad advised that he would like to be able to provide spiritual health and meditation to the wider community of Dallas, and had worked with other Councils on similar projects.

Mr Raad advised he had been working with El Rahman over the years and hoped to build a men's shed and use as a youth shed which could be in collaboration with Scouts groups, which doesn't cost a lot of money for men or youth to attend and that Dallas had been neglected and needed more attention.

Mr Raad also advised that he and Imam were optimistic about the Muslim religion, and giving the wider community further understanding and an explanation on the religion, and that he was looking to work with Council to create the men's shed. Mr Raad provided Council with some of his previous accreditations and projects on which he had worked.

Mr Raad concluded that he believed that youth in the community needed somewhere to turn to, of which was cheap or free for them to attend, which he believed this project could provide with the assistance of Hume City Council.

Cr Sherry asked a question of Mr Raad relating to other venues or facilities available in the area.

Mr Raad advised that the are seeking to establish a modern venue which isn't focussed on religion and may be a cheap option. Mr Raad reiterated that the Dallas Tennis Court has been unused for a number of years and a Men's Shed could be established and proposed that other parts of the surrounding area could also be improved.

Cr Porter asked a question of Mr Raad relating to linking with Council's Youth Services and wanted clarification on who would be able to access the services, as well as fundraising options available.

Mr Raad advised that there are areas in Hume with troubled youth, and the venue would be available for the wider community to use. Mr Raad advised that they had intended on fundraising prior to COVID-19 but could not do anything at the moment and would abide by the appropriate laws should the request be approved.

Cr Johnson asked a question of Mr Raad relating to engaging with other groups and youth.

Mr Raad confirmed he had spoken with other similar groups in the area, but the area still needed more options. Mr Raad proposed that the new venue would not just focus on Muslim youth, but would also work with the wider community around Dallas and that ultimately they were looking to establish a centre for no cost to youth in order to break barriers down.

Cr Medcraft asked a question of Mr Raad relating to other centres and how much a project as this would cost.

Mr Raad advised he did not have any idea of what such a project would cost but would be willing to work with the Council to determine an outcome for the wider community, but had been delayed by the COVID-19 outbreak.

Cr Haweil asked a question of Mr Raad relating to the membership of the group and the regularity of their meetings, and clarification on how often the new venue would be used.

Mr Raad advised that with the Imam and himself, there are four other members, however there are other individuals who attend the existing group but are not necessarily members. Mr Raad advised that the group meets every Friday and would intend on using the new facility on an ongoing basis.

Cr Jackson asked a question of Mr Raad relating to master planning exercises that he might consider Council may be able to undertake to determine further detail about the project.

Mr Raad was agreeable to consider undertaking the master planning exercise, and that he would be happy to meet and help Council throughout the process.

The Mayor then thanked all those who had made submissions and to those who had joined the meeting and presented in support of their submissions, and advised that a Council Report on the items, including consideration of submissions received, will be presented at an upcoming Council Meeting.

Moved: Cr Jack Medcraft**, Seconded:** Cr Jodi Jackson

THAT the Committee of the Whole Council considers the submissions received, noting that the submission from Highlands Retirement Village has been withdrawn and that a submission from Melbourne Airport has been added to those submissions included in the agenda that was published for this meeting.

CARRIED

4. CLOSURE OF MEETING

Moved: Cr Ann Potter, **Seconded:** Cr Jack Medcraft

That the meeting be closed.

CARRIED

The meeting closed at 6.28pm.

APPENDIX 1

MELBOURNE AIRPORT

21 May 2020

Domenic Isola
Chief Executive Officer
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Domenic

Re: ex-gratia rates

I write in relation to the payment of ex-gratia rates from Melbourne Airport to Hume City Council in the current economic climate.

COVID-19 is an unprecedented global event which has had devastating, economy-wide impacts. Those impacts have been suffered earlier and arguably more acutely in aviation and the tourism sector than any other. The closure of our borders and travel restrictions, responsibly introduced by government to contain the health crisis of COVID-19, have destroyed demand for air travel.

By the second half of March, we began to see the bottom of a dramatic 98 per cent reduction in passenger numbers and the destruction of revenue has flowed to every corner of our business.

In the order of 90 per cent of our charges to airlines are levied on a per passenger basis, meaning relief for airlines is built-in to commercial agreements for an event such as COVID-19, where few if any passengers are travelling. This leaves us in a situation where we are currently running the airport with little more than the revenue from our property portfolio to offset the substantial costs.

Still, we moved swiftly to provide relief to airlines and retail partners, as well as to our tenants through the Business Park, in response to COVID-19, ahead of any requirements to do so as contained in the Commercial Tenancy Guidelines agreed by the National Cabinet (and legislated in Victoria). There was a dedicated focus on supporting the businesses within the airport eco-system to retain employees and to ease financial pressures as we moved into this crisis. As the economy starts to re-emerge, we will again be focussing on the 21,000 jobs on our estate as critical to the recovery of our region.

While we are encouraged by the Prime Minister's announcement of the three-step plan to ease restrictions, we expect the road to recovery for aviation to be long and slow, particularly for international travel.

In the period between FY 2010 and this year, Melbourne Airport has paid Hume City Council in excess of $100 million in ex-gratia rates. I trust you will agree that this is a significant contribution which has supported Council in providing services and infrastructure for the growing needs of ratepayers. In addition, we are proud that Melbourne Airport is a major employment hub in Melbourne's north-west, and Hume residents make up a significant proportion of the people employed on the broader airport estate. Melbourne Airport has also support community

Melbourne Airport Management
A.C.N. 069 775 266 A.B.N 89 069 775 266
Level 2, T2, Departure Drive, Melbourne Airport, VIC 3045 Australia
Locked Bag 16, Tullamarine, VIC 3043 Australia | +61 3 9297 1600

organisations within Hume such as Banksia Gardens and Western Chances to support education and employment outcomes.

In the coming 12-month period we are scheduled to pay Hume a total ex-gratia rates bill of $17m, continuing the significant escalation in recent years. This total is derived from revenues generated on site across several parts of our business. However, due to the destruction of revenues brought about by COVID-19, we are requesting some relief in the coming year.

Given current revenues we propose that the final payment for FY20 of $4.065m which is due at the end of May will not be made by APAM, in recognition of the current circumstances.

For the FY21 period, out of the $17m we have calculated that $4 million would be applied to the retail tenants in the terminals, with a further $2 million applied to offices and storage areas in the terminals that are normally occupied by airlines and supporting businesses. As these revenues are currently at zero, we request your cooperation in providing relief to the value of $6 million for the FY21 year in recognition of our longstanding contribution and partnership and the extraordinary nature of the COVID-19 crisis.

We would prefer to pay the remaining $11m towards the end of FY21, however we would be happy to consider how we can spread this payment across the financial year.

We appreciate the impact this rates relief will have on Council's budget, however at this time this is a necessary step to ensure that the broader airport economy is financially resilient and can survive the current crisis. This is critical to providing a strong basis for the economic contribution and employment at the airport into the future.

Domenic, I understand this is a deeply regrettable situation. I would be happy to discuss this matter with you at your convenience. In the meantime, should you have any questions, please contact Linc Horton on [redacted] or via email at [redacted]

Yours sincerely



Lyell Strambi
CHIEF EXECUTIVE OFFICER

APPENDIX 2

From: Rolana Raaad
To: Email
Subject: Submission for El Rahman
Date: Wednesday, 10 June 2020 10:39:32 PM

Dear Mr. Domenic Isola
Chief executive officer
I am the treasure of El Rahman; we are a non-for-profit organisation.
Our organisation is an Islamic organisation who is big on keeping Muslim brothers together, recently we have hired out the Dallas tennis hall to try and keep our fellow Muslim brothers together as a group.
we are looking to expand our organisation and try to establish as much assistance and services to our Islamic men's group such as prayers, mental health counselling and try to break down barriers between different cultures and to raise awareness and to educate our fellow brothers.
firstly, I would like to thank the council for providing us with the facility to hold our Friday prayer that we were holding prior to COVID-19, which we are hoping to continue once the restrictions are lifted to get the community back together.
it would be greatly appreciated if you would give us an opportunity to be heard at council to deeply explain our organisation and what we are hoping to achieve with our Islamic men's group
Kind regards
Adam Raad
Treasure of El Rahman

Highlands
Retirement Village

236-238 Waterview Boulevard,
Craigieburn, Vic 3064

Cover Letter

Cr. Carly Moore
PO Box 119
Dallas, Vic 3047

Please find enclosed our Submission for consideration of a reduction in our Council Rates.
Also enclosed is the correspondence to date between ourselves and Hume council (via your Revenue Services Coordinator).

As you can see, this Submission was forwarded to Council (by Registered Mail) on 28/07/19, over 3 months ago. It was (also) forwarded to the following individuals:

- Hume City Council CEO
- Minister for Local Government
- Shadow Minister for Local Government
- Minister for Planning
- Valuer General
- Member for Northern Metropolitan
- Member for Yuroke
- R.R.V.V.

We have been monitoring the minutes of Council Meetings and cannot see that our Submission has been tabled for consideration.
We hope that this is not the case; but as it is inferred by the absence of any relevant minute that we can see, we are forwarding this to you directly and trust that you will ensure that all councillors get a copy for review.

This is a legitimate Submission by 300 rate paying residents and deserves rightful consideration by Council.

Submitted by the Highlands Retirement Village Rates Review Group for and on behalf of the Highlands Village General Committee and its residents.

Regards,

Secretary,
Rates Review Group
John Mammoliti

06/11/19

HUME CITY COUNCIL
15 NOV 2019
DOCUMENT No:
FILE No:
REFERRED
RIES TO

CRAIGIEBURN HIGHLAND RETIREMENT VILLAGE

General Rate Reduction Submission

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6	D Value of Retirement Village to Council
6	I Financial Benefits
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7	E Positives of Living in a Retirement Village
8	F Financial Implications to Council
8	G Outcomes for Other Villages
9	H Government Perspective
9	I Statistical Facts and Comparisons
10	Summary

PURPOSE:

The Stockland Craigieburn Highlands Retirement Village Residents submit this application for consideration of a reduction of our rates by 25%, in accordance with the Ministerial Guidelines for Differential Rating and for fairness and equability due to the reduced demand on council services and facilities.

INTRODUCTION:

The Stockland Craigieburn Retirement Village covers approximately 9.8 hectares and is built on former farm land with a slight incline to the north. It is sited between three roads and backs onto a new housing settlement. A Medical Centre is in the same block behind the south east corner of the village. The Hume Learning Centre is located within walking distance as are Anzac Park and two large shopping centres.

There are 211 modest single story brick veneer villas ranging from one bedroom with a carport to a few three bedrooms with a double garage. The area has several small dual path roads with Cul De Sacs, several lawns and a Community Centre. Areas are provided for resident caravan parking and a long term car park. Short term car parking is available for visitors, tradesmen and carers. An electric gate restricts non-resident access during dark hours (accessible at night only by emergency services). There are 294 residents, comprising 175 females and 119 males.

The Community Centre provides many recreation facilities and is a focal point for the residents being involved in organised activities. These are coordinated by a General Committee elected by the residents per 'The Rules' which are in accordance with 'The Acts Incorporation Act'

DISCUSSION:

A. DIFFERENTIAL RATES - CAPITAL IMPROVED VALUE (C.I.V.):

In April 2013, the Victorian Government released Ministerial guidelines for the use of differential rates by Victorian councils. The guidelines contained a revised definition of which land categories councils should consider for differential rating, including retirement village land.

The introduction of the retirement village land category as a class of land category to be considered for differential rate purposes acknowledges the reduced demand that residents of retirement villages place on local facilities and services.

Where such circumstances arise, a council must give consideration to reducing the burden through the use of a differential rate, including Retirement Villages as defined by the Retirement Villages Act 1986.

A submission by the Property Council states that "Their view is that a 25% discount differential rate for retirement village residents strikes a fair balance between taxation equity and community obligation". We are currently aware of a number of municipalities which provide a differential of a similar nature and we encourage you to give this rating policy reform serious consideration.

How the C.I.V. value of properties within the village is calculated is an issue of some concern. We are familiar with your document "Hume Council Rates and Charges Calculating Rates". I refer you to the section 'What are Differential Rates' – It states that Differential Rates are where councils set different rates in the dollar for different categories of rateable land. For example, farm land, VARIOUS CATEGORIES OF RESIDENTIAL PROPERTY, commercial/industrial property will each pay a higher or lower rate in the dollar.

This begs the question – Why is the same C.I.V. formula used to calculate a village leasehold residential property value and a non village freehold residential property value? Your council web site states 'For the purposes of the 2019/2020 financial year, each property – including new or changed properties – was valued as if it was sold for a fair and reasonable price on January 1st 2019.' These resale values are incomparable as any Real Estate Agent will attest.

Secondly, regarding the dollar rate, the following sections of this report will detail the reasons we the village residents are considerably much less of a drain on council resources than the average Hume citizens due to our village inhouse facilities and social structure. A council must have regard to a number of facilitating objectives including the objective in section 3C(2)(f) of the Act to 'ensure the equitable imposition of rates and charges'.

References:

- Inquiry into Retirement Housing Sector - Parliament of Victoria, 2017
- RRVV Submission, 2015
- Hume Website

B. STOCKLAND FACILITES AND SERVICES:

I. FACILITIES:

Stockland provides a variety of facilities for the use of the residents:

- Heated swimming/exercise pool.
- Outdoor and indoor lawn bowls.
- Fully equipped men's shed.
- Coffee and licensed bar
- Book and media library.
- Multiple computer/printer room.
- Theatre/lounge
- Audio/Visual systems.
- Craft/meeting room.
- Billiard room
- Auditorium/dining room
- BBQ area
- Indoor Gymnasium
- Outdoor Gymnasium/exercise equipment
- Hairdressing salon
- Medical consultation room
- Podiatry service room
- Communal vegetable garden
- Communal garden and recreation areas

II. SERVICES:

Services provided by Stockland for all residents (funded from the recurrent service charge paid by residents):

- Management team
- Lifestyle co-ordinator
- Cleaning and maintenance of communal areas and facilities
- Communal bus
- Emergency call system
- Essential safety measures
- Green Waste disposal
- Pest control

For emergencies, a 24 hour direct line call centre phone and a hand button alarm are available in each residence together with hard wired fire alarms with battery back up. Residents Fire warden teams are on call/demand.

C. MINIMAL OR NO USE OF COUNCIL SERVICES:

With the services and facilities available within the village, many of the advertised Council services and facilities offered are no longer needed or pertinent to the village residents' requirements. We have paid for previous council services and facilities throughout our working lives. WE HAVE PAID OUR DUES.

Examples are:

- Before and after school care
- Building inspection and permits
- Business awards/efficiency network
- Careers in Council
- Childcare and occasional care
- Fencing
- Community grants
- Graffiti removal
- Hall and facility hire
- Home Maintenance
- Mobile library
- Hume multiversity
- Home planning scheme
- Kindergarten
- Maternal and child health
- Planning applications
- Skating and BMX
- Three year old activity
- Youth counselling
- Zones and overlays

Reference:

- Hume Services Guide.

D. VALUE OF RETIREMENT VILLAGE TO COUNCIL:

Evidence suggests that Retirement Village living reduces the burden on Council facilities.

I. Financial Benefits to Council:

1. Reduced capital expenditure by council for aged care facilities and infrastructure.
2. Reduced operating expenditure for infrastructure maintenance including roads, lighting and open spaces.
3. Reduced council staff requirements as village provides self-funded and organised resident activity programs.
4. Reduced demand for health services due to medical and other support services in the village as residents enjoy better physical and mental health.
5. Reduced demand for community transport services as we have our own transport.

There are other lesser areas where savings are also incurred.

II. Social benefits to Council:

1. Villages provide a safe and secure environment for older persons.
2. A 24 hour emergency service.
3. Regular medical and podiatry service.
4. Hairdressing salon.
5. Variety of exercise classes. Pool, Tai chi stretching and balance etc. No travel is involved.
6. Own bus service, shopping, outings and pick up from travel terminals.
7. Commercial kitchen, café bar, licensed bar, BBQ and in-house dining functions.
8. Extensive organised social and recreational activities which alleviates loneliness, isolation and depression.
9. Justice of Peace on site.

Reference:

- Submission to Local Government Act Review

E. POSITIVES OF LIVING IN A RETIREMENT VILLLAGE:

1 Greater focus on quality of life which reduces the costs on the government and council health system.
2 On site facilities encourage participation in village activities.
3 Better mental well being combined with being more physically active - increasing life span.
4 Better social interaction reduces potential depression.
5 Closer neighbour friendships relieves pressure on families and helps maintain family harmony.
6 Residents remain 5 years longer out of age care.
7 No stress due to rental worries.
8 Feel more secure and safer (reducing worry, stress and concern).
9 The village residences are safety designed for senior citizens
(No steps / flat light switches / open showers / electric garage doors / carpets / internal lever taps / security screen doors / lever handles on all internal doors).

References:

- Residents Feedback.
- Health Studies.

F. FINANCIAL IMPLICATIONS:

It has also been demonstrated that residents of Retirement Villages are not only less of a burden, but also provide financial benefits to the area in which they live.

1 Retirement living avoids government costs on health and care services of $162 million.

2 Hospital visits - Residents 80% less likely to call an Ambulance or visit an Emergency Centre, saving government $62.9 million in Hospital costs.

3 Mental care - 96% fewer mental health consultations, saving government $10.9 million in mental health costs.

4 Local communities - Retirement living creates over $95 million in social value - $75 million in increased spending in local areas and over $19 million in value in volunteering.

5 Research shows that retirement villages factor in considerable savings to all levels of government: "$2.16 billion in savings to the health care system, of which $1.9 billion of these savings are achieved by retirement villages delaying residents' entry into Government funded aged care facilities."

References:
- SROI and Ernst Young [1, 2, 3, 4]
- RRVV submission [5]

6. Additional:
There is no requirement placed on Council Public Liability Insurance for normally Council controlled areas (such as - roads, footpaths, nature-strips, trees and parkland) within the village confines.

G. OUTCOMES FOR OTHER VILLAGES:

Precedents have been set by other councils granting reductions to their retirement villages. The Frankston Retirement village was granted a 25% reduction in rates 20 years ago, with Mernda Retirement village being the most recent to be granted a 25% reduction by the Whittlesea council this year.

References.
- Inquiry into Retirement Housing Sector (5.7.3)
- Report by RRVV

H. GOVERNMENT PERSPECTIVE:

1 Parliament of Victoria – Inquiry into Retirement Housing Sector, March 2017. The issue of differential rates for retirement villages featured strongly throughout this Inquiry.

2 Mr Ondarchie. Northern Metropolitan MP – Hansard 7th March 2019. Call to establish an Ombudsman for retirement housing to ensure a low cost way to resolve disputes.

3 Article 'Neville Backs Council Review' – Sun newspaper July 2019. Acting Premier calls for Councils to review the rates system.

I. STATISTICAL FACTS AND COMPARISIONS: (Village to the General Community)

1 House Occupancy:
Highland Village - 1.4 persons vs Hume - 3.08 persons per dwelling.

2 Land Size:
85% in approx. range 200-280 m^2 / Median approximately 220 m^2.

3 House Size (including garage):
85% in approx. range 100-160 m^2 / Median approximately 140 m^2.

Note:
Both the land and house sizes are well under the comparable freehold sizes.

4 Wellbeing:
41% of residents felt their wellbeing would have worsened if they had not entered a retirement village.

5 Positive Changes:
64% of residents reported positive changes due to living in a village.

6 Calculation of approximate flow on impact to general rate payers:
Dividing the 25% reduction (~$50,000) in overall village rates by the total dwellings (~71,000) in Hume, this would amount to a flow on of less than $1.00 and reducing further as Craigieburn is one of the fastest growing areas in the state.

References.
- Stockland and Council Annual Report [1, 2, 3]
- Stockland and Ernst Young [4, 5]
- Council Annual Report [6]

SUMMARY

Our request and reasons for consideration for a 25% reduction of the general rate are not inconsistent with those of other councils who have acceded to this request by their retirement village rate payers.

We have shown to advantage what a retirement village delivers to the council with respect to cost reduction and improved social wellbeing. We in the village are less of a drain on the overall council resources and yet we are treated the same as ALL other Hume residential rate payers.

Further:

1 We pay twice for the maintenance and upkeep of our roads, kerbs, lighting, general drainage, sewer pipes and open areas to name a few. The open areas at Craigieburn Retirement Village are extensive, being the largest of all Stockland villages. We pay Stockland our monthly fees and pay again annually to the council via our rates.

2 Our smaller leasehold residences are assessed by the Valuer applying the same formula used for larger freehold residences built on larger size land sites and then ending with a similar Capital Improvement Value (C.I.V).
How can this be so?

3 It has been stated that the village leasehold home C.I.V. is based on market resale value the same as a freehold.
This cannot be so, as it is a leasehold property!

4 A 25% reduction of our rates would be overall only ~$50000. Less than one percent of Hume rates - with a flow on effect of under $1 per rate payer per annum.

Finally, the Ministerial Guidelines for Differential Rating state (on page 8, second paragraph) that: 'Common types and classes of land use where such circumstances can arise and where a Council MUST GIVE CONSIDERATION to reducing the rate burden through use of a reduced differential rate include (but not limited to) Retirement village land (as defined by the Retirement Villages Act 1989.)

We believe that the facts we have presented, and in consideration of the guidelines for Differential Rating (as recommended under Section 161 of the Local Government Act 1989), our request for a 25% reduction in the general rate is reasonable, right and proper. We seek your concurrence.

Submitted by:

John Lynch - Chairman (Mob. [redacted])
John Mammoliti - Secretary (Mob. [redacted])
Deane Hewlett - Member (Mob. [redacted])
Kevin Dillon - Member (Mob. [redacted])

Being the Rates Review Group
(Appointed by the Highlands Retirement Village General Committee)

Secretary:
John Mammoliti 28/07/19

10

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From: Charles Everist
Sent: Monday, 18 May 2020 11:38 AM
To: Carly Moore <CarlyM@hume.vic.gov.au>
Subject: 2020/21 Draft Budgets - Farm Rates

Cr Carly Moore

Mayor

Hume City Council

1079 Pascoe Vale Road

BROADMEADOWS, VIC 3047

By email: CarlyM@hume.vic.gov.au

18 May 2020

Dear Cr Moore,

RE: 2020/21 Draft Budget - Farm Rates

Victorian agriculture cannot be expected to shoulder an even greater rating burden as we work to help rebuild the state's economy in the wake of COVID-19.

That's why I am writing to all Victorian local government councils to encourage a fair and balanced rating strategy, and to extend an invitation to partner with the Victorian Farmers Federation (VFF) in advocating for an overhaul to Victoria's rating system.

The VFF recognises the difficult position councils face when it comes to the resources available to them to develop a fair rating strategy. Victoria's rating system has created the situation whereby regional and rural ratepayers pay more in rates as a percentage of the value of their property than ratepayers in metropolitan Melbourne.

What's more, regional and rural ratepayers often receive and have access to fewer services from local government than ratepayers in the city.

The VFF is deeply concerned about the inequities that all regional and rural ratepayers face, not just farmers. Changes must be made to the state's rating strategy in the long term and we would welcome the opportunity to work with Hume City Council to advocate for reform.

However, our expectation remains that all councils will put forward a fair and equitable rating strategy this year, particularly in light of recent drought conditions, the bushfires and the COVID pandemic.

The VFF constantly monitors and reports on the rates set by all local government councils to promote fair rating strategies and to actively campaign against unfair and inequitable rate hikes.

The VFF will be vocal in calling out councils that unfairly shift the rating burden onto farmers and the agricultural sector, whilst acknowledging and publicly commending councils that strike balance in their rating strategy.

The current model of using land valuations for striking rates, places undue financial stress on farming businesses as the value attributed to farm land does not reflect farm businesses' revenue generation nor capacity to pay. Differential rates were introduced as a tool for councils to address equity issues arising from the land valuation method of determining rates.

The fundamental principle should be that as the value of farmland increases, the differential rate is adjusted to reduce the rate in the dollar so that the rate burden paid by the farm sector remains stable. The VFF expects that Hume City Council will use the mechanisms it has available to maintain a balanced rating strategy.

The VFF is very happy to meet with your council to discuss your rating plans for 2020/21 and how we may work together to advocate for long term reform. To discuss further, please contact Luke Hooke, Manager, Stakeholder Policy and Advocacy, on 0428 288 909 or at xxxxxxxx

Yours sincerely,



David Jochinke

President

Victorian Farmers Federation

cc: Mr Domenic Isola, Chief Executive Officer, Hume City Council

Victorian Farmers Federation | ABN: 67 079 980 304 | 24 Collins Street Melbourne
p: 1300 882 833 | f: 03 9207 5500 | e: vff@vff.org.au | w: www.vff.org.au

From: robert blythe
To: email
Cc: [redacted]
Subject: Draft budget submission
Date: Sunday, 31 May 2020 9:30:10 PM
Attachments: IMG_1930.jpg

To whom this may concern,

I'm writing to you to propose a submission to this upcoming draft budget and to voice my concerns regarding the nature strip on Melrose Drive Tullamarine between Catherine Avenue and Cherie Street (opposite the 711, refer pin drop on map and images attached).

Several of the residents and myself are extremely unhappy with the state in which this nature strip is kept. It is often overgrown and rubbish is regularly dumped here. Understandably, many of the residents feel this is an eye sore and is devaluing the neighbourhood.

The residents and myself propose that the Council allocate sufficient funds in this upcoming budget to establish a garden bed in this location to provide a desirable look for the neighbourhood. We also request more regular maintenance of general the Melrose drive area.

The establishment of the garden bed would also provide a better view for people waiting at the bus stop and give a better impression to the many visitors travelling up Melrose Drive to the new UrbnSurf and Essendon Football training grounds. We are not asking for the Royal Botanic Gardens just a landscaping strategy that will allow the area to look better maintained.

I look forward to your response and I trust that your office will be able to work with us to provide an adequate solution to this problem. If you have any questions please do not hesitate to email or call me on the number listed below.

Warm regards,

Robert Blythe M:[redacted]

Carla De Francesco M:[redacted]
Catherine Avenue residents

From: Nes Baskan
To: email
Date: Monday, 25 May 2020 1:47:58 PM

Draft budget submission

I'm writing to you to propose a submission to this upcoming draft budget and to voice my concerns regarding the nature strip on Melrose Drive Tullamarine between Catherine Avenue and Cherie Street (opposite the 711, refer pin drop on map and images attached).

Several of the residents and myself are extremely unhappy with the state in which this nature strip is kept. It is often overgrown and rubbish is regularly dumped here. Understandably, many of the residents feel this is an eye sore and is devaluing the neighbourhood.

The residents and myself propose that the Council allocate sufficient funds in this upcoming budget to establish a garden bed in this location to provide a desirable look for the neighbourhood. We also request more regular maintenance of general the Melrose Drive area.

The establishment of the garden bed would also provide a better view for people waiting at the bus stop and give a better impression to the many visitors travelling up Melrose Drive to the new UrbnSurf and Essendon Football training grounds. We are not asking for the Royal Botanic Gardens just a landscaping strategy that will allow the area to look better maintained.

I look forward to your response and I trust that your office will be able to work with us to provide an adequate solution to this problem. If you have any questions please do not hesitate to email or call me on the number listed below.

Warm regards,
Nes Baskan
[redacted]

From: David Olszewski
To: Email
Subject: Draft Budget Submission
Date: Thursday, 4 June 2020 6:32:05 PM

To whom it may concern,

As a resident of Tullamarine I am disappointed by the current state of the nature strip on Melrose Drive Tullamarine between Catherine Avenue and Cherie Steet. The nature strip in question is poorly maintained, full of weeds and often overgrown and is poor use of public space. This space has been neglected for too long and I therefore believe it is only right that this upcoming budget include the establishment of a garden bed or some kind of beautification in this location as well as more regular maintenance of general the Melrose Drive area. There has been much outrage from the local community over the neglect of this particular nature strip and the upkeep Melrose drive in general. There are regular posts on the Tullamarine neighbourhood watch Facebook group expressing frustrations and how despite pleas to council nothing is done. I trust that you will be able to solve this ongoing issue. If you have any questions please do not hesitate to email me.

Kind regards,
David

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From:	Drew Jessop
To:	Daryl Whitfort; Domenic Isola
Cc:	Carly Moore; Jodi Jackson; Joseph Haweil; Mike Mullins
Subject:	Budget submission from Mr Mike Mullins
Date:	Friday, 5 June 2020 6:17:10 PM
Attachments:	IMG_2571.jpg IMG_2572.jpg IMG_2573.jpg IMG_2574.jpg

Dear Daryl,

After an extensive walk along Aitken Creek Craigieburn, (and as I took the photos attached here of sites he highlighted), I am providing this information for a 2020/21 budget submission on behalf of Mr Mike Mullins OAM, of [redacted] Craigieburn. Mr Mullins can be contacted on the above email for any additional details.

Due to the condition of Aitken Creek and surrounds, from the railway bridge in the east to the border of the golf course in the west, Mr Mullins has expressed his desire for the creek to undergo a Master Plan exercise, with or without Melbourne Water's direct input.

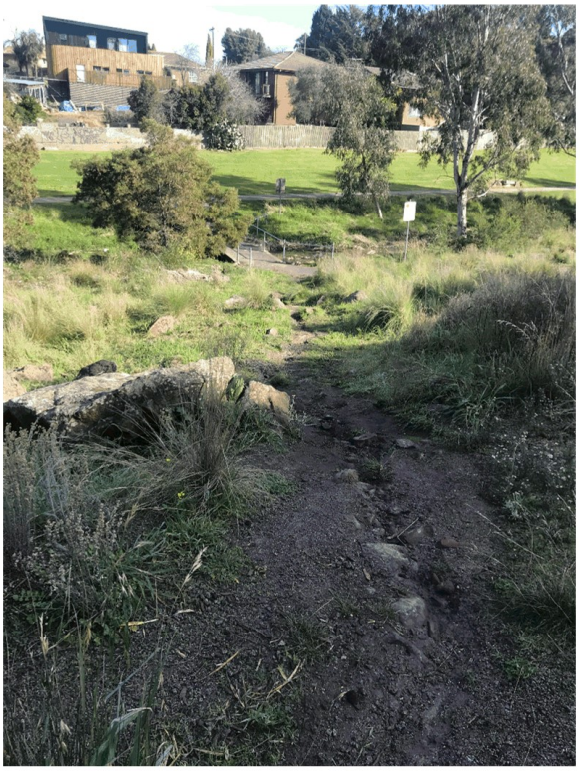
Mr Mullins has identified the following list as critical for the upgrade and increased safety, amenity and usage of the creek corridor - the 'lost section' of the Aitken Creek, compared to the newer developed areas within Craigieburn.

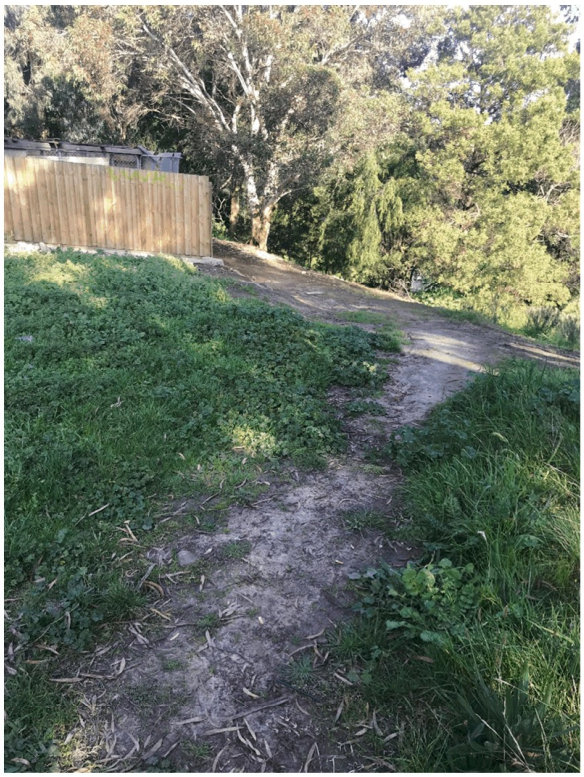
1. New path connections from the South-eastern corner of Craigieburn Gardens, leading down to Aitken Creek. Photos show the well worn 'goat tracks' that the community is currently using - one path goes immediately south to the nearby creek crossing, and the second runs eastwards along the back of fences towards the far eastern end of the creek near where it meets the railway bridge crossing.
2. At the eastern end, the current concrete pathway simply stops, with nowhere to go (photo to follow). Mr Mullins would like to see a continuation of the path, forming a wide ring to come back on itself. This path would pass by a small bluestone ford and cataract, that is a quiet but beautiful feature of the creek. This area would also be ideal for the placement of a seat for viewing and resting.
3. Numerous bench seats are required at the creek, as there is an obvious lack of seating all the way along the creek corridor. Indeed, the only seat in evidence is a decrepit wooden seat probably installed by Bulla Shire some 30 years ago.
4. There are many opportunities for plantings along the corridor, to increase canopy cover and amenity for walkers. It was noted new plantings have been added at the bottom of Belsay Place at the creek, as an excellent example of what can be added.
5. There are no bins for waste, unlike some areas of Malcolm Creek and Aitken Creek in the newer developed areas. It may be difficult to get a vehicle in to empty bins in this area, but options could at least be explored.
6. Directional signage and Interpretive signage. There is a real paucity of signs along the creek corridor. There is one interpretive sign at the rear of Craigieburn Gardens, that has been graffitied, but no other signs at all for the the area concerned.
7. Artistic elements, with a range of options could be explored. An example used is the current placement of significant rocks / boulders along a section of the creek, that provide a visual interest and an opportunity for informal seating.

A Master Plan exercise that engages with the community can explore these and other opportunities along this neglected part of Aitken Creek.
Thank you for accepting this submission, and further photos will follow.

Drew Jessop, on behalf of
Mr Mike Mullins
[redacted]
Craigieburn









From:	Drew Jessop
To:	Daryl Whitfort; Domenic Isola
Cc:	Carly Moore; Jodi Jackson; Joseph Haweil; Mike Mullins
Subject:	Mr Mike Mullins budget submission part 2
Date:	Friday, 5 June 2020 6:29:34 PM
Attachments:	IMG_2577.jpg IMG_2587.jpg IMG_2588.jpg IMG_2591.jpg

Hello Daryl,
Here are some associated photos in support of Mr Mullins submission, showing:

1. The well used 'goat track' path to the east of Craigieburn Gardens, heading towards the creek
2. The sudden end of the existing concrete pathway, that could be extended in a loop to go past the bluestone cataracts, an ideal place for additional seating
3. The current eastern end of the creek, with the railway bridge crossing in the near distance, again an ideal place for additional pathways, and
4. An example of an area of the creek corridor that could be ideal for additional tree planting and seating.

To be added as part of the budget submission for Mr Mike Mullins.
Kind regards
Drew Jessop









From: Jahangir Hussain
To: Email
Subject: Budget submission
Date: Wednesday, 10 June 2020 7:07:28 PM

Hi Domenic,

I would like to make a budget submission on below item,

- Pascoe Vale Road noise
  My property shares backyard boundary with Pascoe Vale Road. This is a 80 KM zone. The noise level is really bad. This is a very busy tuck route. It is very hard to sleep at night with young family. I would like to see some action taken to reduce noise. This could be through building noise wall or some other way.

This is a formal budget submission and I do not wish to be heard.

Thanks
Jahangir Hussain

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MELBOURNE AIRPORT

21 May 2020

Domenic Isola
Chief Executive Officer
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Domenic

Re: ex-gratia rates

I write in relation to the payment of ex-gratia rates from Melbourne Airport to Hume City Council in the current economic climate.

COVID-19 is an unprecedented global event which has had devastating, economy-wide impacts. Those impacts have been suffered earlier and arguably more acutely in aviation and the tourism sector than any other. The closure of our borders and travel restrictions, responsibly introduced by government to contain the health crisis of COVID-19, have destroyed demand for air travel.

By the second half of March, we began to see the bottom of a dramatic 98 per cent reduction in passenger numbers and the destruction of revenue has flowed to every corner of our business.

In the order of 90 per cent of our charges to airlines are levied on a per passenger basis, meaning relief for airlines is built-in to commercial agreements for an event such as COVID-19, where few if any passengers are travelling. This leaves us in a situation where we are currently running the airport with little more than the revenue from our property portfolio to offset the substantial costs.

Still, we moved swiftly to provide relief to airlines and retail partners, as well as to our tenants through the Business Park, in response to COVID-19, ahead of any requirements to do so as contained in the Commercial Tenancy Guidelines agreed by the National Cabinet (and legislated in Victoria). There was a dedicated focus on supporting the businesses within the airport eco-system to retain employees and to ease financial pressures as we moved into this crisis. As the economy starts to re-emerge, we will again be focussing on the 21,000 jobs on our estate as critical to the recovery of our region.

While we are encouraged by the Prime Minister's announcement of the three-step plan to ease restrictions, we expect the road to recovery for aviation to be long and slow, particularly for international travel.

In the period between FY 2010 and this year, Melbourne Airport has paid Hume City Council in excess of $100 million in ex-gratia rates. I trust you will agree that this is a significant contribution which has supported Council in providing services and infrastructure for the growing needs of ratepayers. In addition, we are proud that Melbourne Airport is a major employment hub in Melbourne's north-west, and Hume residents make up a significant proportion of the people employed on the broader airport estate. Melbourne Airport has also support community

Melbourne Airport Management
A.C.N. 069 775 266 A.B.N 89 069 775 266
Level 2, T2, Departure Drive, Melbourne Airport, VIC 3045 Australia
Locked Bag 16, Tullamarine, VIC 3043 Australia | +61 3 9297 1600

organisations within Hume such as Banksia Gardens and Western Chances to support education and employment outcomes.

In the coming 12-month period we are scheduled to pay Hume a total ex-gratia rates bill of $17m, continuing the significant escalation in recent years. This total is derived from revenues generated on site across several parts of our business. However, due to the destruction of revenues brought about by COVID-19, we are requesting some relief in the coming year.

Given current revenues we propose that the final payment for FY20 of $4.065m which is due at the end of May will not be made by APAM, in recognition of the current circumstances.

For the FY21 period, out of the $17m we have calculated that $4 million would be applied to the retail tenants in the terminals, with a further $2 million applied to offices and storage areas in the terminals that are normally occupied by airlines and supporting businesses. As these revenues are currently at zero, we request your cooperation in providing relief to the value of $6 million for the FY21 year in recognition of our longstanding contribution and partnership and the extraordinary nature of the COVID-19 crisis.

We would prefer to pay the remaining $11m towards the end of FY21, however we would be happy to consider how we can spread this payment across the financial year.

We appreciate the impact this rates relief will have on Council's budget, however at this time this is a necessary step to ensure that the broader airport economy is financially resilient and can survive the current crisis. This is critical to providing a strong basis for the economic contribution and employment at the airport into the future.

Domenic, I understand this is a deeply regrettable situation. I would be happy to discuss this matter with you at your convenience. In the meantime, should you have any questions, please contact Linc Horton on [redacted] or via email at [redacted]

Yours sincerely



Lyell Strambi
CHIEF EXECUTIVE OFFICER

From: Rolana Raaad
To: Email
Subject: Submission for El Rahman
Date: Wednesday, 10 June 2020 10:39:32 PM

Dear Mr. Domenic Isola
Chief executive officer
I am the treasure of El Rahman; we are a non-for-profit organisation.
Our organisation is an Islamic organisation who is big on keeping Muslim brothers together, recently we have hired out the Dallas tennis hall to try and keep our fellow Muslim brothers together as a group.
we are looking to expand our organisation and try to establish as much assistance and services to our Islamic men's group such as prayers, mental health counselling and try to break down barriers between different cultures and to raise awareness and to educate our fellow brothers.
firstly, I would like to thank the council for providing us with the facility to hold our Friday prayer that we were holding prior to COVID-19, which we are hoping to continue once the restrictions are lifted to get the community back together.
it would be greatly appreciated if you would give us an opportunity to be heard at council to deeply explain our organisation and what we are hoping to achieve with our Islamic men's group
Kind regards
Adam Raad
Treasure of El Rahman

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