

WORKS MUST COMPLY WITH COVID-19 RESTRICTIONS

SKIP BIN PERMIT APPLICATION FORM



CONTACT PERSON/APPLICANT _____

COMPANY NAME _____

REGISTERED BUSINESS NAME _____

ABN/ACN NO: _____

BUSINESS ADDRESS _____

POST CODE _____

EMAIL ADDRESS _____

BH _____

M _____

COPY OF PUBLIC LIABILITY INSURANCE TO BE PROVIDED

NAME OF CLIENT _____

ADDRESS OF CLIENT _____

POST CODE _____

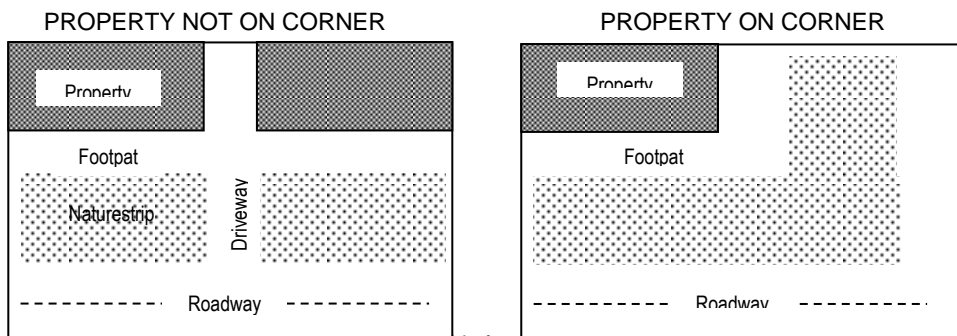
BH _____ AH _____

M _____

PROPOSED LOCATION OF BIN _____

Please note:

- The bin must be placed within the property boundary unless a permit has been issued authorising the bin at another location
- Skip bin cannot be placed outside the property boundaries until written consent has been issued by Hume City Council
- A **NON REFUNDABLE ADMINISTRATION & ASSESSMENT FEE OF \$51.84** applies
- **When placing a Skip Bin on the road you are required to submit a Traffic Management Plan along with the application. Traffic management is to be undertaken in accordance with AS 1742.3:2019 and the Road Management Act 2004: Code of Practice - Worksite Safety - Traffic Management.**



Privacy Statement: Council is collecting the personal information on this form for the purpose of gathering information applicable to this permit application. The information will be used for issuing the permit and will not be disclosed to any other party except as required by law. If you fail to provide this information, the delays will be experienced in the issuing of this permit. You may access this information by contacting Council on 9205 2200.

Please indicate on the appropriate map the location of the proposed skip bin

|BIN SIZE _____ CUBIC METRES _____
|PROPOSED PLACEMENT DATE: _____ |PROPOSED COLLECTION DATE _____
|TYPE OF REFUSE GARDEN WASTE BUILDING MATERIALS OTHER: _____

I have read the conditions regarding the placement of a rubbish skip on the road or reserve within the Hume City Council and confirm that the skip will be used and located according to the permit conditions.

|SIGNATURE _____ |DATE _____

PERMIT CONDITIONS & GUIDELINES

1. **Application**
An application form and proof of Public Liability Insurance must be submitted at least 48 hours prior to placement of the skip bin on the site to:

Email: contactus@hume.vic.gov.au

2. **Application Fee**
Following receipt of your application, an invoice for the application fee will be emailed back to you which can be paid online. **Please note: An application fee of \$51.84 is required for skip bins placed outside property boundaries. THIS IS A NON-REFUNDABLE APPLICATION ADMINISTRATION & ASSESSMENT FEE**

3. **Public Liability Insurance**
Please attach a copy of your current Public Liability Insurance Policy providing a minimum indemnity of \$10 million.

4. **Traffic Management Plan**
When placing a Skip Bin on the road you are required to submit a Traffic Management Plan along with the application. Traffic management is to be undertaken in accordance with AS 1742.3:2019 and the Road Management Act 2004: Code of Practice - Worksite Safety - Traffic Management.

5. **Type of material**
Noxious, hazardous or infectious wastes or wastes emitting offensive odours are not permitted.

6. **Conditions & Guidelines**
Please ensure that Council’s General Local Law No. 1 – 2013 is adhered to. Failure to comply with the Local Law may incur an infringement. Refer to Council website for more details www.hume.vic.gov.au.

Please contact the Technical Services staff on 9205 2200 for any further information or assistance.

OFFICE USE ONLY
COMPANY NAME
ADDRESS
SKIP BIN PERMIT GL 1329-1-64234 RECEIPT NO. DATE: