



CANCELLATION OF PLACEMENT PRESCHOOL / ACTIVITY PROGRAM

Child's Family Name: _____ Child's First Name: _____

Male Female 3 Y.O. 4 Y.O. Child's date of birth: _____

Name of Parent/Guardian: _____

Address of Parent/Guardian: _____

Suburb: _____ Postcode: _____ Tel. Home: _____ Work: _____

Mobile: _____ Year child will attend program: 201__

Name of Preschool/Activity Program: _____

Last day child attending: _____

Brief reason why you no longer require the position:

Parent/Guardians Signature: _____ Date: _____

Teacher/Program Supervisor Signature: _____ Date: _____

Privacy and Confidentiality

Hume City Council (Family & Children's Services) collects information in relation to families and children to provide children services programs. Council will only collect personal information and health records that are necessary for its functions and activities. We will not give out information we hold about you without your consent unless otherwise required to do so by law. You may access your personal information and health records by contacting Hume City Council on 9205 2200.

Please return completed form to a Customer Service Centre at your nearest council office or submit to your child's teacher/program supervisor.

Broadmeadows Office
1079 Pascoe Vale Road
Telephone: 9205 2200
Facsimile: 9309 0109

Craigieburn Office
75-95 Central Park Avenue
Telephone: 9205 2200
Facsimile: 9308 3871

Sunbury Office
40 Macedon Street
Telephone 9205 2200
Facsimile: 9205 2454

