

HUME CITY COUNCIL MULTIPLE ANIMAL ANNUAL PERMIT APPLICATION FORM

ABN 14 854 354 856
1079 Pascoe Vale Road, Broadmeadows Vic 3047
Correspondence: PO Box 119, Dallas Vic 3047
Telephone: 03 9205 2200
Email: contactus@hume.vic.gov.au
www.hume.vic.gov.au

APPLICANT DETAILS

APPLICATION FEE: \$62.00

|NAME OF APPLICANT _____

|POSTAL ADDRESS _____ |POST CODE _____

|ANIMALS KEPT AT ADDRESS _____ |POST CODE _____

|☎ BH _____ |☎ M _____ |☎ AH _____

|☒ EMAIL _____

DOG/CAT DETAILS

Please list all animals relevant to this application.

ANIMAL BREED	ANIMAL COLOUR	SEX	DESEXED Yes/No	ANIMAL REGISTRATION TAG NUMBER
DOGS				
1.				
2.				
3.				
4.				
CATS				
1.				
2.				
3.				
4.				

Please Note: A permit may be assessed for more than 4 Dogs and/or 4 Cats on a case by case basis.

*Applicant must ensure that dogs and cats listed on the permit application are desexed before a permit will be considered or granted.

OTHER ANIMALS (RABBITS/POULTRY/PIGEONS/ETC)

ANIMAL TYPE/BREED	NUMBER OF ANIMALS	DESCRIPTION OF ANIMALS

Please Note: A permit will not be issued for more than 60 Pigeons or 20 Caged Birds.

Purpose of keeping animals (e.g. companion, breeding, etc.): _____

*If animal is kept for breeding, please provide proof of membership with an applicable organisation, e.g. Victorian Canine Association.

I understand and acknowledge that:

- The information provided in this application is true and complete to the best of my knowledge.
- This application is a legal document and penalties exist for providing false or misleading information.
- Hume City Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- The application will not be processed until payment of the application fee is received by Council.
- The application fee is non-refundable and is not conditional on the permit being issued.



|APPLICANTS SIGNATURE _____ |DATE _____

Privacy Statement: Council is collecting the personal information on this form for the purpose of gathering information applicable to this permit application. The information will be used for issuing the permit and will not be disclosed to any other party except as required by law. If you fail to provide this information, the delays will be experienced in the issuing of this permit. You may access this information by contacting Council on 9205 2200.

HUME CITY COUNCIL MULTIPLE ANIMAL ANNUAL PERMIT CONDITIONS

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ALL DOGS AND CATS OVER THE AGE OF 3 MONTHS MUST BE REGISTERED WITH COUNCIL

A PERMIT MUST BE GRANTED BEFORE COUNCIL CAN ACCEPT REGISTRATION OF YOUR ADDITIONAL ANIMALS

Multiple Animal Permit Conditions:

Application must be completed and all supporting documents supplied before your application can be processed.

If applicant is not the property owner, written consent from the property owner must be obtained before the application can be processed.

When issued, the permit applies only to the animals nominated. If any of the animals die or are permanently removed from the property, they cannot be replaced without applying for another permit.

Where a person applies for a permit, he or she must ensure that dogs and cats listed on the permit application are desexed before a permit will be considered or granted unless the animal is registered with an applicable association or the animal cannot be desexed due to health reasons verified by a veterinary certificate.

Council will notify and consider the views of the owners or occupiers of land adjoining that person's land, and any other owners or occupiers of land whom Council or an Authorised Officer considers appropriate prior to deciding whether to grant a permit.

In the instance Council receives an objection to your application; the applicant must submit a written response addressing prescribed concerns.

All animals that are subject to General Local Law No.1 – 2013, sub-clause 5.1.1, 5.1.2 or 5.1.3 must be housed in accordance with any applicable Victorian State Government Code of Practice that may exist relevant to the welfare and housing of the particular species of animal's involved.

Permits are subject to the discretion of a Council Authorised Officer and in the event any concerns come to light, Authorised Officers may issue a Temporary Permit until issues are addressed and/or rectified. The permit will be reviewed after the expiry date. If no substantiated complaints have been received by Council, and there has been no breach of the permit conditions, a full permit will be issued.

Permits are subject to requirements under the General Local Law No.1 – 2013 and the Domestic Animal's Act 1994, and all regulations made thereunder.

Multiple Animals Permit Conditions (Birds/Pigeons):

Cages are to be kept in a clean, inoffensive and sanitary condition.

Birds are not to cause a nuisance.

All feed to be kept in an air tight container so as not to attract mice.

Persons keeping pigeons will not require a Multiple Animal Permit if a member of a Pigeon racing or similar club approved by Council. (Proof of membership required)



HUME CITY COUNCIL MULTIPLE ANIMAL ANNUAL PERMIT GUIDELINES & INFORMATION

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Who should apply?

Any owner or occupier of land of less than 4,000 square metres in area and situated in a residential area that wants to house more than the prescribed animals in accordance with Council's General Local Law No.1 – 2013, clause 5.1.

Any owner or occupier of a flat or unit that wants to house more than the prescribed animals (in accordance with Council's General Local Law No.1 – 2013, clause 5.1.3.

Do I have to register my animals?

The Domestic Animals Act 1994 requires all dogs and cats over the age of 3 months, be registered with Council.

Registration of excess animals cannot be accepted by Council until the Multiple Animal Annual Permit is granted.

How long does the application process take?

Upon Council receiving application and required documents, the application fee invoice will be generated and payment is required within 10 business days in order for your application to be processed.

Once payment has been processed, Council will notify and consider the views of all adjoining persons and any other owners or occupiers of land whom Council or an Authorised Officer considers appropriate. Fourteen (14) days is allocated for any submissions to be received and considered.

Council will allow the applicant an opportunity to address and respond in writing to any concerns raised to Council within seven (7) days.

A site inspection may be conducted by an Authorised Officer prior to the granting of any Multiple Animal Annual Permit.

Failing to assist Council in the application process as requested may result in the application being terminated and any excess animals kept on property will be required to be removed.

How do I apply?

You must complete the application and provide all relevant documentation in order for your application to be processed. You can lodge your application using the following options:

† **In person:**
1079 Pascoe Vale Road Broadmeadows 3047
44 Macedon Street Sunbury 3429
75-95 Central Park Avenue Craigieburn 3064
Office hours are Monday to Friday 8.00am-5.00pm

✉ **By post:**
Hume City Council, PO Box 119, Dallas 3047

✉ **By email:**
contactus@hume.vic.gov.au

How much does it cost?

The cost for a Multiple Animal Annual Permit is **\$62.00**. The permit needs to be renewed Annually by the 10th of April each year in conjunction with Animal Registration Renewals.

