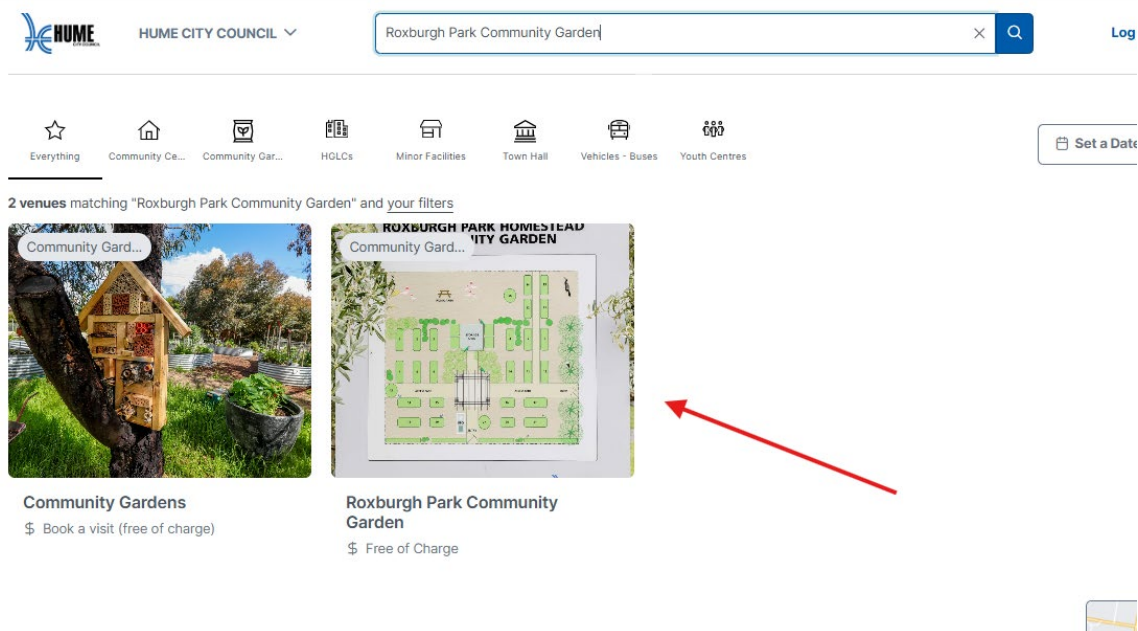


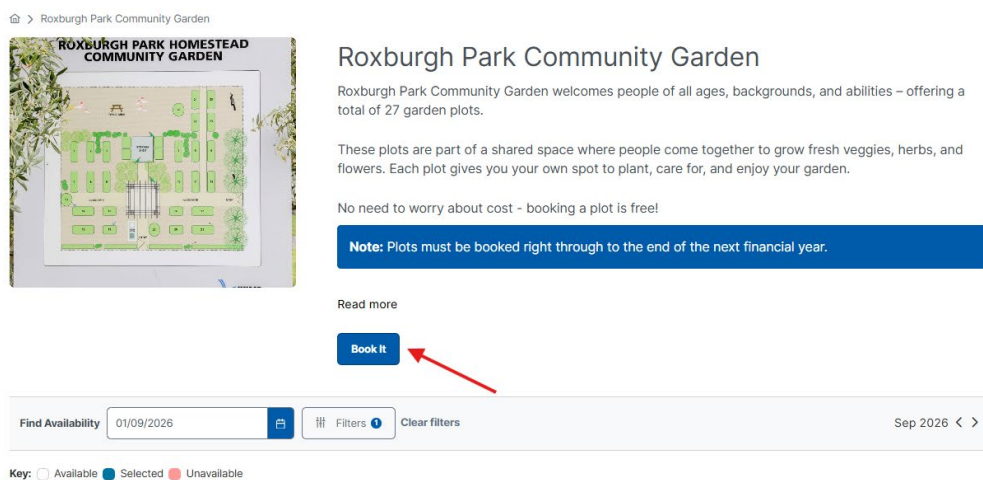
HOW TO BOOK A GARDEN PLOT

*At this point you should be registered, or else you can register at step 3 as well.

Step 1: Visit the Bookable Homepage [Hume City Council | Bookable](#) and search for Roxburgh Park/ Westmeadows/Sunbury/Craigieburn community garden. Here I have searched for Roxburgh Park community garden



Step 2: On the new page click on 'Book it'



HOW TO BOOK A GARDEN PLOT

Step 3: Fill in these required fields or select from the options given. Make sure you select the right date and garden on the booking summary section. **Please note:** you are until 30/06 of the next year

1 Find **2 Refine** **3 Confirm & Checkout**

Booking Information

Name of Booking (150 characters)
Give it a name such as "Dance classes" or "Sports training"

Purpose of Booking
Gardening

Your Booking Account
Account required This Venue requires you to [log in](#) or [register](#) to proceed

New Booking
Starting Tuesday 1st September 2026
Roxburgh Park Community Garden

Notes from the Booking Team

Booking Items

Filter: Select Bookable Options

Booking summary
You are booking
Garden Plots from 01/09/2026 to 01/09/2026 Plots 1

Availability calendar for Tuesday September 2026
Sep 2026 < >

Key: ☐ Available ☒ Selected ☐ Unavailable

Garden Plots

Continue to Pricing & Confirmation

Step 4: On the next page scroll to the bottom, fill out the Plot checklist and click on complete booking

Additional questions

Roxburgh Community Garden Booking a Plot Checklist

By booking a plot, we welcome you as a member of our Community Gardens. Membership is free and renewed every year. As a new member, you will also be invited on a tour to walk through the garden, see the plots, and learn about what's available.

Have you previously visited this garden and been provided with a tour? *

☐ Yes ☐ No

Are you over 18 years of age? *

☐ Yes ☐ No

What type of membership are you applying for? *

☐ Individual, household, small group ☐ Community group (e.g. school, early learning centre, youth club)

Do you or a member of your household have an allotment/plot at another Hume community garden? *

☐ Yes ☐ No

Can you attend a minimum of three working bees per year or commit at least one hour of work per month to communal garden areas? *

☐ Yes ☐ No

Complete Booking >

HOW TO BOOK A GARDEN PLOT

Step 5: Click on complete booking and Terms and conditions will appear tick and continue.

The screenshot displays the Bookable interface with a modal window titled "Terms and Conditions" overlaid. The modal contains the following text:

Terms and Conditions

- unfamiliar people
- I can ask to read the garden's General Risk Assessment
- I can use [Snap](#), [Send](#), [Solve](#) to report issues like broken plots, fences, graffiti or litter.
- I accept that if I breach these Terms and Conditions, I may be asked to leave the garden.

Privacy Statement

By becoming a Community Garden member or Friend of the Garden, your personal details are collected via Bookable to manage your bookings and communicate with you.

Data is handled according to [Bookable's Privacy Policy](#) and won't be shared without consent unless required by law.

I have read and accept the terms and conditions of this agreement.

☐ I have read and accept the Terms and Conditions.

Continue

The background interface shows a table with columns: Bookable Item, From, To, Unit, # of Units, Unit price, Total, GST, and Issues. A row is visible for "Monday 29th September 2025" with "Craigieburn Community Garden Visit" at "10:00 AM" for "1" unit at "\$0.00". Below the table is a "Documentation" section with a "Choose a File" button. At the bottom right, there is a "Complete Booking" button with a right arrow, which is highlighted by a red arrow. Another red arrow points to the checkbox in the modal.

You will get a tentative booking confirmation which will need to be confirmed on our end to fully accept the booking request.