

Our File: Cat trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

APPLICANT

Dear Applicant

**RE: CAT TRAPPING PROGRAM**

Thank you for your inquiry regarding Council's Cat Trapping Program.

Please read the enclosed "Conditions & Guidelines" and distribute the advisory letters to at least 8 adjoining neighbours, then complete the application form.

Once the application form is completed, it should be returned to:

City Laws Department  
Hume City Council  
PO Box 119  
Dallas Vic 3047

An Animal Management Officer will contact you to arrange delivery of the cat trap. Please note that the cat trapping program is a very popular service and it could take up to 4 weeks before a cat trap is available due to a high demand for the service.

If you would like any further information or assistance with this matter, please call our City Laws staff on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**



# HUME CITY COUNCIL CAT TRAPPING PROGRAM CONDITIONS & GUIDELINES

ABN 14 854 354 856  
1079 Pascoe Vale Road, Broadmeadows Vic 3047  
Correspondence: PO Box 119, Dallas Vic 3047  
Telephone: 03 9205 2200  
Email: [contactus@hume.vic.gov.au](mailto:contactus@hume.vic.gov.au)  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

## **Cat Trap Program Conditions & Guidelines:**

Only Hume City Council Residents are eligible to participate in the Cat Trapping Program

**Council provides this service free of charge however, should a cat trap be lost or damaged whilst in your care the cost to replace the cat trap will be invoiced to the applicant.**

**The Cat Trap shall be returned in the same condition as when received, reasonable wear and tear excepted.**

**The Applicant will reimburse for damages more than normal wear and tear and will reimburse Cat Trap lost or destroyed.**

The resident must distribute the advisory letters (enclosed) to at least 8 neighbours – 2 neighbours on each side of the property, 2 neighbours at the rear of the property and 2 neighbours directly opposite the property where the trapping will take place. The addresses of these neighbours should be written on the Cat Trapping Application Form (enclosed).

The cat trap will be left with the resident for a period of 1 week only. Residents requiring cages for a longer period will need to make arrangements with the Animal Management Officer and is subject to availability.

If no cats are caught within 5 days of receiving the trap, the trap must be returned to Council.

**Traps must only be set after 6:00pm and are only to be set Sunday night to Thursday night unless otherwise directed by the Animal Management Officer. Trapping is not to occur prior to 6:00pm.**

**Traps are not to be set Friday night, Saturday night, or prior to a Public Holiday**

**Residents must ring Hume City Council between 8.00am and 9.00am Monday to Friday (Public Holidays excluded) to request an Animal Management Officer to attend and collect the cat. Any cats that are trapped between 9:00am and 6:00pm may not be collected, any cats trapped during these hours may result in the cat trap being removed.**

**Cats will not be collected on weekends, after hours or on public holidays.**

Council Animal Management officers will not collect any cats/kittens unless they are contained in a Council trap.

You are responsible for the welfare of the cat whilst it is contained within the trap on your property. This means the trap must be placed in a sheltered area and food and water is to be provided. The trap should be covered to keep the cat calm and should be placed in an area where other animals, particularly dogs, can not access the trap

Instructions for setting the trap will be provided by the Animal Management Officer delivering the trap.

Residents will need to provide their own food to place in the trap.

A Council Admission & Release Form must be completed and proof of identification must be presented before a cat can be accepted by the Animal Management Officer.

Homemade cat traps and possum traps are illegal. Cats caught in these types of traps will not be accepted and traps may be seized. Due to Occupational Health and Safety risks, cats presented in traps that don't have a sliding release door will be removed at the animal management officer's discretion.

Under the Prevention of Cruelty of Animals Act 1986 and various industry Codes of Practice, the handling and treatment of the cat is the responsibility of the person trapping





# HUME CITY COUNCIL CAT TRAPPING PROGRAM APPLICATION FORM

ABN 14 854 354 856  
1079 Pascoe Vale Road, Broadmeadows Vic 3047  
Correspondence: PO Box 119, Dallas Vic 3047  
Telephone: 03 9205 2200  
Email: [contactus@hume.vic.gov.au](mailto:contactus@hume.vic.gov.au)  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

## APPLICANT DETAILS

|NAME OF APPLICANT \_\_\_\_\_

|ADDRESS \_\_\_\_\_ |POST CODE \_\_\_\_\_

|☎ BH \_\_\_\_\_ |☎ M \_\_\_\_\_ |☎ AH \_\_\_\_\_

|✉ EMAIL \_\_\_\_\_

|BUSINESS NAME (IF APPLICABLE) \_\_\_\_\_

## REQUIRED IDENTIFICATION

|DRIVERS LICENCE NO \_\_\_\_\_ OR MEDICARE NUMBER NO \_\_\_\_\_

|ABN \_\_\_\_\_ OR ACN \_\_\_\_\_

## EXTENT OF PROBLEM

|HOW MANY STRAY/FERAL CATS? \_\_\_\_\_

|ADDRESS OF CAT/S (IF KNOWN) \_\_\_\_\_

I have read the conditions of this application and hereby agree to said conditions. I confirm that I have approached and advised 8 different adjoining or surrounding households at the following addresses of the impending trapping of cat/cats.

## REQUIRED

|ADDRESS 1 \_\_\_\_\_

|ADDRESS 2 \_\_\_\_\_

|ADDRESS 3 \_\_\_\_\_

|ADDRESS 4 \_\_\_\_\_

|ADDRESS 5 \_\_\_\_\_

|ADDRESS 6 \_\_\_\_\_

|ADDRESS 7 \_\_\_\_\_

|ADDRESS 8 \_\_\_\_\_

## DECLARATION

I hereby declare that I have read and understand the condition of participating in the cat trapping program and undertake to comply with all said conditions and requirements under Conditions and Guidelines.

I understand I will be liable for the replacement cost of a damaged or lost cat trap in my care.



|APPLICANTS SIGNATURE \_\_\_\_\_ |DATE \_\_\_\_\_

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**



Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**

Our File: Cat Trapping  
Enquiries: City Laws  
Telephone: 9205 2200



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

OWNER/OCCUPIER

Dear Sir/Madam

**RE: PROPOSED CAT TRAPPING**

As part of Hume City Councils commitment to responsible pet ownership and due to the increasing number of complaints regarding cats, a Cat Trapping program will be conducted in your area.

All dogs and cats over the age of 3 months must be registered with Council, and registration is to be renewed by 10 April each year. A registration tag is provided by Council and should be worn on your pet's collar at all times.

Should a cat wearing a current registration tag be caught as part of the trapping program, the cat will be returned to the owner on the first occasion. However the owner may be issued with a Notice of Objection as per the requirements of the Domestic Animals Act.

If the cat is caught after the Notice of Objection has been issued, or the cat is not wearing a current registration tag, the cat will be impounded and Court proceedings may result.

For more information regarding registration or cat trapping, visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) or contact Council on 9205 2200.

Yours faithfully

**CITY LAWS DEPARTMENT  
HUME CITY COUNCIL**