

# HUME CITY COUNCIL PERMIT TO CONSUME ALCOHOL ON COUNCIL LAND APPLICATION FORM

ABN 14 854 354 856  
1079 Pascoe Vale Road, Broadmeadows Vic 3047  
Correspondence: PO Box 119, Dallas Vic 3047  
Telephone: 03 9205 2200  
Email: [contactus@hume.vic.gov.au](mailto:contactus@hume.vic.gov.au)  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

## CLUB/ORGANISATION DETAILS

|NAME OF CLUB/ORGANISATION

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|POSTAL ADDRESS

|POST CODE

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|☎ BH

|☎ M

|☎ AH

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|✉ EMAIL

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## APPLICANT DETAILS

|NAME OF APPLICANT

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|COMPANY/ORGANISATION

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|POSTAL ADDRESS

|POST CODE

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|☎ BH

|☎ M

|☎ AH

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|✉ EMAIL

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## VENUE DETAILS

|NAME OF RESERVE

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|LOCATION (SPECIFY ADDRESS)

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|ACTIVITY DESCRIPTION/OTHER INFORMATION

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## REQUIRED DOCUMENTS

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| • I have attached a current copy of my public liability insurance to the value of \$10,000,000 valid for the period of the permit noting Councils interest. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • I have attached credentials/proof of being an organisation/club.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**APPLICATIONS CAN NOT BE PROCESSED WITHOUT ALL INFORMATION COMPLETED AND SUPPORTING  
DOCUMENTS PROVIDED**

**PLEASE NOTE THAT FORMS MUST BE SUBMITTED A  
MINIMUM OF TWO (2) WEEKS PRIOR TO THE FIRST  
DATE REQUESTED**





# HUME CITY COUNCIL PERMIT TO CONSUME ALCOHOL ON COUNCIL LAND APPLICATION FORM - GUIDELINES

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**A permit is required to Consume Alcohol on Council Land.**  
(Council's General Law No.1 – 2023, Division 3 – Alcohol and Smoking, Clause 21)

## Consuming Alcohol on Council Land Conditions:

- Application must be completed and all supporting documents supplied before your application can be processed.
- Application must be submitted two (2) weeks prior to the first date requested.
- A copy of your Public Liability Insurance minimum of \$10 million noting Councils interest must be provided with application.
- The permit is the responsibly of the applicant and should be made available upon demand by Victoria Police or a Council Authorised Officer.
- Any sale of liquor is to be in accordance with liquor licensing agreements and permit conditions.
- Area is to be cleared of litter at the cessation of the activity.
- The permit is subject to review on receipt of any substantiated complaint.
- Council reserves the right to revoke this permit at any time if in the opinion of an Authorised Officer any condition of the permit is being breached.

## How do I apply?

You must complete the application and provide all relevant documentation in order for your application to be processed. You can lodge your application using the following options:

† **In person:**  
1079 Pascoe Vale Road Broadmeadows 3047  
44 Macedon Street Sunbury 3429  
75-95 Central Park Avenue Craigieburn 3064  
Office hours are Monday to Friday 8.00am-5.00pm

✉ **By post:**  
Hume City Council, PO Box 119, Dallas 3047

✉ **By email:**  
[contactus@hume.vic.gov.au](mailto:contactus@hume.vic.gov.au)

“Consume Alcohol on Council Land” permits are issued and are only provided whilst all conditions contained therein and the condition/s of the permit issued are complied with. Failure to comply with all conditions may result in this authority being withdrawn.

## How much does it cost?

Council does not charge a fee for “Consume Alcohol on Council Land” permits.

