



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

TUESDAY, 10 JUNE 2025

7:00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

HUME COMMUNITY VISION 2045:

A thriving community with a strong sense of belonging.

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

Notice of a

COUNCIL MEETING OF THE HUME CITY COUNCIL

to be held on Tuesday, 10 June 2025

at 7:00pm

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Jarrod Bell Cr Naim Kurt Cr Daniel English Cr Steve Gagen Cr John Haddad Cr Kate Hamley Cr Sam Misho Cr Carly Moore Cr Jim Overend Cr Karen Sherry Cr Ally Watson	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Ms Kristen Cherry Mr Adam McSwain Mr Fadi Srouf Ms Ann-Michel Greenwood	Chief Executive Officer Director City Planning and Places Director City Services & Living Director Infrastructure and Assets Chief Financial Officer Chief People Officer and Acting Director Customer & Strategy

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Madhuri Maskey, of the Hindu Religion, on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS AND CONDOLENCES**6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 26 May 2025, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 26 May 2025 including Confidential Minutes, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

<u>Item No</u>	<u>Title</u>	<u>Page</u>
8.1	2025 Youth Opportunity Scholarship	5
8.2	Review of Hume Clean Taskforce.....	9
8.3	Response to NOM25/01 - Cr Daniel English - Inter Urban Mickleham.....	14
8.4	Response to Notice of Motion - NOM 24/51 - Proactive Blitz Program	26
8.5	Response to NOM 24/46 - Review into August 2024 Dog Attack Incidents.....	32
8.6	Hume Planning Scheme Amendment C263 - Housing and Good Design Guide	46
8.7	Art in Public Places Policy Review.....	52
8.8	Nomination of a Councillor delegate to the Calder Highway Improvement Committee.....	82
8.9	Proposed Appointment of New Member to the Foresters Hall Westmeadows Committee of Management.....	103
8.10	Contract No. 30 21 3313 - ICT Professional and Leasing Services (Municipal Association of Victoria Contract ES8111 2021) (Extensions to 31 08 2028)	106

9. NOTICES OF MOTION

- 9.1 Notice of Motion - NOM25/35 - Cr Kate Hamley - Proposed Hi Q Waste to Energy Facility Sunbury 114
- 9.2 Notice of Motion - NOM25/36 - Cr Naim Kurt - Tullamarine Library..... 115
- 9.3 Notice of Motion - NOM25/37 - Cr Naim Kurt - Illegal Dumping and Littering 117

10. ITEMS TO BE TABLED

- 10.1 PJL318 - Petition to install safety barriers at the roundabout located at the intersection of Norcal Court and Barrymore Road Greenvale119

11. URGENT BUSINESS**12. DELEGATES REPORTS****13. CONFIDENTIAL ITEMS**

The Meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

8.1 2025 Youth Opportunity Scholarship**Confidential Attachment:**

- 1. Names of Nominated Students for the 2025 Youth Opportunity Scholarship*

8.10 Contract No. 30 21 3313 - ICT Professional and Leasing Services (Municipal Association of Victoria Contract ES8111 2021) (Extensions to 31 08 2028)**Confidential Attachments:**

- 1. Schedule E to Deed of Standing Offer - (May 2024) – Standard Terms of Contract -*
- 2. MAV Tender evaluation and recommendation report –*
- 3. MAV Extension Review Report*

13.1 Confidential Update – Legal Matter

Item 13.1 is confidential in accordance with Section 3(1)(a) of the Local Government Act 2020 because it is Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. The specified grounds apply because it contains matters relating to legal advice.

14. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

4/06/2025

REPORT NO:	8.1
REPORT TITLE:	2025 Youth Opportunity Scholarship
SOURCE:	Cherry Grimwade, Coordinator Youth Engagement & Pathways
DIVISION:	City Services & Living
FILE NO:	HCC25/438
POLICY:	Connect & Thrive: A Plan for Young People in Hume 2022-26.
STRATEGIC OBJECTIVE:	1.1: Create learning opportunities for everyone to reach their potential, through all stages of life
ATTACHMENT:	1. <i>Attachment 1: Names of Nominated Students for the 2025 Youth Opportunity Scholarship - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

This report details the proposed recipients of the 2025 Youth Opportunity Scholarship as nominated by the principal from each secondary school in Hume city.

2. RECOMMENDATION:

That Council:

- 2.1 Awards a \$1,000 Youth Opportunity Scholarship to each of the twenty-eight Year 10 students shown in Attachment 1, recognising their continued effort and progression toward achieving their goals in 2025.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 The Local Government Act (2020) identifies that the “primary role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community, ensuring priority is given to achieving the best outcomes for the municipal community, including future generations”.
- 3.2 The Youth Opportunity Scholarship supports Council in achieving this, supporting best outcomes for young people in Hume through embedding and celebrating a culture of learning.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council in giving effect to the following Overarching Governance Principles:
- 4.1.1 Council decisions are to be made, and actions taken in accordance with the relevant law.
- 4.1.2 Priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- 4.1.3 The transparency of Council decisions, actions and information is to be ensured.

REPORT NO: 8.1 (cont.)

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The human rights relevant to this Report are:

- 5.1.1 The Youth Opportunity Scholarship is underpinned by the Charter of Human Rights and Responsibilities and Hume’s Social Justice Charter, and it fosters the principles of access, inclusion, equity and fairness.
- 5.1.2 The scholarship supports young people by providing assistance across one of two areas:
 - (a) Financial support toward textbooks and/or specialist equipment to support their identified focus area: or
 - (b) Financial assistance toward tutoring support to assist with reaching educational potential and identified goals.

No human rights are limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a new policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The amount of \$28,000 (\$1,000 x 28 students) has been approved in the 2024/205 budget for the Youth Opportunity Scholarship Program.
- 6.2 There are no financial risks in relation to the recommendations made in this report.
- 6.3 No additional funding is sought.

7. OPPORTUNITIES & RISKS:

- 7.1 The information in this report considers Council’s strategic risks relating to its reputation.
- 7.2 The Youth Opportunity Scholarship ensures that best-practice governance is followed.
- 7.3 The Scholarship provides opportunities for identified Year 10 students to be supported in their secondary education, providing them with opportunities to develop to their full potential.
- 7.4 All secondary schools in Hume have been invited to nominate a Year 10 student.

8. COMMUNITY ENGAGEMENT:

- 8.1 All secondary schools in Hume with Year 10 cohort were invited to nominate a student and information was distributed to the school via newsletters and emails.
- 8.2 School Principals and Year 10 Coordinators have nominated eligible students for this scholarship for their Year 10 cohort.
- 8.3 Nominations opened on Monday 28 April 2025 and closed on Friday 23 May 2025.

9. DISCUSSION:

9.1 Background

REPORT NO: 8.1 (cont.)

- 9.1.1 In response to NOM22/09, on 12 December 2022 Council resolved to recognise the academic achievements and efforts of Hume’s secondary school students.
- 9.1.2 2023 was the first year that the Youth Opportunity Scholarship was awarded to Year 10 students in Hume.
- 9.1.3 The scholarship highlights Council’s commitment to supporting young people in their learning goals and to engage in secondary education with the support they need. This initiative directly aligns to the key directions of *Connect & Thrive: A Plan for Young People in Hume 2022-2026* (Area 5 Supporting Transitions).
- 9.1.4 The Youth Opportunity Scholarship focuses on Year 10 students who demonstrate continued effort and progression toward achieving their goals. Each secondary school in Hume nominates one Year 10 student for this scholarship.
- 9.1.5 The program is offered annually to support students in Year 10 identified by their school who would benefit from financial support across one of two areas:
 - (a) Financial support - \$1,000 assistance toward textbooks, and/or specialist equipment to support their learning goals; or
 - (b) Tutoring support - \$1,000 assistance toward tutoring to assist with improving grades and reaching learning goals.

9.2 Nominations and Assessment Process

- 9.2.1 Twenty-seven secondary schools and one TAFE (Institute for Kangan with senior Year 10 equivalent students) were invited to nominate a Year 10 student who demonstrated continued academic effort and progression toward achieving their learning goals in 2025, and who would benefit from additional support (Attachment 1)
- 9.2.2 The schools were asked to nominate a student using criteria that included:
 - (a) A resident of Hume City and attending a school in Hume.
 - (b) Completing Year 10 or equivalent.
 - (c) Demonstration of continued effort and progression in their studies from Year 7 to 9, or when they commenced at the school.
 - (d) Identifying how the student would benefit from additional financial support or tutoring support to enhance learning outcomes.
- 9.2.3 All nominations were assessed by a Council Officer to ensure they met the criteria.
- 9.2.4 At the conclusion of the nomination process, twenty-eight students, who best satisfied the selection criteria are recommended to receive a scholarship.

9.3 Scholarship and Conditions

- 9.3.1 Scholarships will be paid directly to the secondary school that the recipient attends in the 2025 school year.
- 9.3.2 The secondary school will administer the scholarship on Council’s behalf. Grants will be administered in line with Hume’s Grant Giving Policy.
- 9.3.3 Scholarships will be delivered in Term 3, 2025, and the scholarship must be spent prior to the end of Term 1, 2026.
- 9.3.4 Each secondary school will be asked to provide Council with financial acquittal via Smarty Grants by 19 March 2026. The acquittal will provide details on how the funds were spent.

REPORT NO: 8.1 (cont.)

9.4 Award Ceremony

9.4.1 Students, their families, and their nominating school will be invited to attend the official award ceremony, where students will be presented with a certificate.

9.4.2 The event will take place on Friday 25 July at the Craigieburn Hume Global Learning Centre from 5.30pm to 7.30pm.

10. CONCLUSION

10.1 The Youth Opportunity Scholarship advances Council's commitment to the health and wellbeing of young people and contributes to educational and social outcomes for Hume's community.

10.2 The Youth Opportunity Scholarship is one of six awards for young people aged 6 to 24 years, delivered annually in Hume. The scholarship seeks to recognise the educational, creative and social achievements of young people.

10.3 This scholarship will provide financial support to twenty-eight Year 10 students in 2025, to assist them to reach their learning goals and full potential.

REPORT NO:	8.2
REPORT TITLE:	Review of Hume Clean Taskforce
SOURCE:	Sophia Kelso, Coordinator Waste Strategy and Support
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Hume Clean Taskforce was first formed May 2021 following the endorsement of the Hume Clean Advisory Committee by Council
 - 1.1.1 The first Hume Clean Taskforce term was paused in late 2022, due to low participation and the resignations of three members.
- 1.2 A subsequent Hume Clean Taskforce term was undertaken during 2023-2024, with all Taskforce memberships concluding in October 2024.
 - 1.2.1 Bi-monthly meetings were scheduled; however, numerous meetings were cancelled due to low attendance.
- 1.3 Due to ongoing low engagement, and minimal community engagement, the cessation of the Hume Clean Taskforce is recommended.
 - 1.3.1 Officers propose to commence quarterly information sessions to inform the community of Council’s actions to prevent, reduce and respond to illegally dumped waste in Hume, as an alternative method of engaging with the community.

2. RECOMMENDATION:

That Council:

- 2.1 **Thanks former Taskforce members for their time, interest and participation.**
- 2.2 **Instructs Officers to cease all activities related to the Hume Clean Taskforce.**
 - 2.2.1 **Notes that, in the three years that the Taskforce has been active there has been low engagement and minimal outcomes borne from this initiative.**
 - 2.2.2 **Notes that, there are no current members of the Taskforce.**
- 2.3 **Requests Officers to plan and deliver quarterly community information sessions to inform the community of Council’s actions to prevent, reduce and respond to illegally dumped waste in Hume.**

REPORT NO: 8.2 (cont.)

- 2.3.1** Notes that the first information session will be planned to occur in August 2025.
- 2.3.2** Notes that Officers may review the frequency or content of these information sessions in accordance with community interest.
- 2.3.3** Encourages interested community members to attend and participate in these information sessions.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020.

- 3.1** Council has broad responsibilities around environmental management and sustainability as indicated in the Local Government Act 2020 (the Act). Section 9, Overarching governance principles, and supporting principles’ Section 2 includes:
 - 3.1.1** priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - 3.1.2** the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006.

- 5.1.1** The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
 - (a) The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

- 5.2.1** Under the Gender Equality Act 2020 a Gender Impact Assessment is required to be completed in relation to the development or review of a policy, program or service, where that policy, program or service has a direct and significant impact on the public.
 - (a) This Report relates to the cessation of a program; therefore, a Gender Impact Assessment was not required.

REPORT NO: 8.2 (cont.)

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The administration of the Hume Clean Taskforce is delivered with existing resources, with no specific resources or budget allocated.
- 6.2 There are no financial or resource implications associated with the adoption of the Officer recommendations within this report.

7. OPPORTUNITIES & RISKS:

7.1 Opportunities

- 7.1.1 The cessation of the Hume Clean Taskforce enables reallocation of this Officer time to deliver quarterly information sessions.
 - (a) Information sessions will not require membership, therefore maximizing the potential participation.
- 7.1.2 The successful Sustainability Taskforce provides a suitable alternative for particularly engaged community members to participate in a formal way.
 - (a) The Sustainability Taskforce has higher impact outcomes for the community, good participation and ongoing interest.
 - (b) Further, whilst some content is similar, the broader subject matter of the Sustainability Taskforce is generally more engaging.

7.2 Risks

- 7.2.1 Whilst the Hume Clean Taskforce has had low impact and low participation, the community is clear that illegally dumped rubbish is an issue within Hume. As such, the community may view the cessation of the Taskforce negatively.
 - (a) Officers believe focusing on the larger benefit that could be achieved with quarterly information sessions should overcome this concern as this format enables all community members to participate, not just selected members.

8. COMMUNITY ENGAGEMENT:

- 8.1 This report recommends the cessation of the Hume Clean Taskforce due low interest and subsequent low community impact.
 - 8.1.1 As such, no community engagement has been undertaken.

9. DISCUSSION:

- 9.1 In accordance with the Terms of Reference, the objective of the Hume Clean Taskforce is to provide advice and feedback on Council’s litter prevention strategies, and undertake actions that will assist in:
 - 9.1.1 Reducing litter and illegal dumping in hot spot areas
 - 9.1.2 Raising awareness about illegal waste and litter issues and enforcement matters
 - 9.1.3 Increasing uptake of Council’s waste disposals services available
 - 9.1.4 Achieving Council’s waste reduction and resource recovery targets.
- 9.2 One of the intended outcomes of the Hume Clean Taskforce was for the Taskforce members to deliver a project that aligned to the above objectives.

REPORT NO: 8.2 (cont.)

- 9.3 The Hume Clean Taskforce commenced in May 2021 following the endorsement of the Hume Clean Advisory Committee by Council.
- 9.4 The membership of the initial members was for a two-year tenure expiring in 2023. However, the task force was unofficially paused at the end of 2022 due to limited member interest and the resignation of three out of the seven inaugural members.
 - 9.4.1 No group projects were achieved during the initial Taskforce term.
- 9.5 At its meeting on 27 February 2023, Council nominated Councillor Jim Overend as the Chairperson of the Hume Clean Taskforce until February 2024.
- 9.6 Officers undertook an expression of interest process to seek more Taskforce members for the 2023-2024 term.
 - 9.6.1 A total of fifteen (15) expressions of interest were received from community members between 7 July and 28 July 2023.
 - 9.6.2 Of these 15 nominations, three were returning Taskforce members.
- 9.7 At its meeting on 9 October 2023, Council accepted the membership of the fifteen nominees to the Hume Clean Taskforce.
 - 9.7.1 The selection panel had recommended the appointment of all fifteen nominees to assist with ensuring an adequate number of attendees at meetings.
 - 9.7.2 In addition, Councillor Overend’s position as Hume Clean Taskforce Chairperson was extended to October 2024 to align to the term of the Taskforce members.
- 9.8 During the 2023 – 2024 term, meetings were scheduled to be held on a bi-monthly basis.
 - 9.8.1 Meetings scheduled for April and June were cancelled due to insufficient attendance.
 - 9.8.2 An additional meeting was scheduled for late June with the specific purpose of selecting a group project. In accordance with the Terms of Reference, this meeting was also cancelled due to insufficient members indicating attendance.
 - 9.8.3 As such, no projects were confirmed or commenced during the 2023-2024 term.
- 9.9 In accordance with the Terms of Reference, all Taskforce memberships concluded in October 2024, including that of the Chairperson.
 - 9.9.1 As such, there are no current members of the Taskforce.
- 9.10 The initial meetings of the 2023-2024 Taskforce term were well attended, and participants were engaged and interested to hear the activities Council is undertaking to prevent, reduce and respond to illegally dumped waste. However, participation and engagement declined rapidly when Taskforce members were encouraged to develop a group project.
 - 9.10.1 Based on the low interest and low community impact, it is recommended Council ceases the Hume Clean Taskforce indefinitely.
- 9.11 Officers see value in continuing to engage with and inform the Hume community on the efforts Council is undertaking to prevent, reduce and respond to illegally dumped waste, as is done at the commencement of the Taskforce term.
 - 9.11.1 Accordingly, Officers recommend quarterly information sessions are held to inform the community of these actions, inviting questions, discussion, and ideas.

REPORT NO: 8.2 (cont.)

10. CONCLUSION

10.1 Due to low interest and low community impact, Officers recommend the cessation of the Hume Clean Taskforce.

10.1.1 Officers note the resources previously used for the Taskforce could be better utilised, hosting quarterly information sessions that should reach a larger audience.

REPORT NO:	8.3
REPORT TITLE:	Response to NOM25/01 - Cr Daniel English - Inter Urban Mickleham
SOURCE:	Megan Taylor, Manager City Strategy
DIVISION:	City Planning & Places
FILE NO:	HCC24/688
POLICY:	-
STRATEGIC OBJECTIVE:	1.1: Create learning opportunities for everyone to reach their potential, through all stages of life
ATTACHMENT:	1. <i>Inter Urban Break Development 1998 - 2025</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 At its meeting on 10 February 2025 Council carried Notice of Motion 25/01 from Cr English recommending that Council:
- 1.2 *Requests a report on*
 - a) *The relevant planning history that led to the establishment of the Inter Urban Break and its environmental significance.*
 - b) *The subsequent planning implications for land use in this area.*
 - c) *History of compliance in the area including observations and any future opportunities to ensure the Inter Urban Break is protected including stronger enforcement.*
 - D) *Education strategies that Council could potentially engage in to ensure relevant residents are aware of allowable uses in the area.*
- 1.3 This report provides a response to the Notice of Motion.

2. RECOMMENDATION:

That Council:

- 2.1 **Notes the planning history and policy context of the Inter Urban Break.**
- 2.2 **Notes the past and ongoing compliance actions undertaken by officers within the Inter Urban Break and across Hume.**
- 2.3 **Support the proposed Engagement Plan targeting residents and businesses within the Inter Urban Break.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 The past, current and future planning for the Inter Urban Break is set by the requirements of the *Planning and Environment Act 1987 (the Act)*.
- 3.2 The Act guided the process by which the planning scheme was amended to introduce the policy and controls for the Inter Urban Break, as well as the process for the assessment and approval for planning permits within the area.

REPORT NO: 8.3 (cont.)

- 3.3 Compliance and enforcement action undertaken by Council officers in response to a breach of the Hume Planning Scheme is also undertaken in accordance with the Act.
- 3.4 The Municipal Planning Strategy within the Hume Planning Scheme at Clause 02.03-1 outlines the long term policy direction for the Inter Urban Break as follows:
 - 3.4.1 *The Inter Urban Break provides a permanent separation between Craigieburn and Mickleham that protects biodiversity and landscape values in private and public land provides for the ecological connectivity between the Mt Ridley Conservation Reserve and conservation and open space areas in Craigieburn.*
- 3.5 This position is reinforced in Council plans and strategies, notably the *Hume Corridor Integrated Growth Area Plan 2015*.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) The right to recognition and equality before the law (Section 8).
- (b) Property rights (Section 20).
- (c) The right to a fair hearing (Section 24).

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The costs of undertaking the communications and engagement actions outlined in this report can be managed within existing department budgets.
- 6.2 The Planning Investigations Team balance their targeted, proactive compliance projects around their day-to-day responsibilities to investigate complaints and act on breaches of the Planning Scheme. This sees the team typically undertaking one proactive targeted compliance project each year under their current resourcing.

7. OPPORTUNITIES & RISKS

REPORT NO: 8.3 (cont.)

- 7.1 The compliance matters that are experienced within the Inter Urban Break are not unique to that area and occur to different degrees throughout the municipality. While the communication actions proposed in this report relate to and target the Inter Urban Break, the education material on the planning system will be of benefit to the broader community and businesses.
- 7.2 No new risks arise from the actions proposed in this report.

8. COMMUNITY ENGAGEMENT:

- 8.1 This report proposes communication actions to help educate and inform the Craigieburn and Mickleham community on the Inter Urban Break and what allowable land uses are in this area.
- 8.2 The target of this action are property owners, residents and businesses in and around the Craigieburn and Mickleham Inter Urban Break area. It is proposed to undertake a combination of targeted advertising in problem areas and Hume-wide community education content that links to additional website information.
- 8.3 While this is in response to location specific issues, wider communication initiatives will be beneficial to provide a higher level of awareness of planning policy and zoning across the municipality.

9. DISCUSSION:

9.1 PLANNING HISTORY OF THE INTER URBAN BREAK

- 9.1.1 In the 1970s and 1980s the State Government began undertaking growth area planning that investigated where and how Melbourne could expand. During these processes the farming land of Craigieburn was identified as an area for potential urban growth.
- 9.1.2 During the 1980s and into the 1990s the Shire of Bulla undertook their own planning work to prepare for these State Government growth area planning processes and the future expansion of urban Melbourne. The 1992 *Bulla Shire General Plan* noted that Craigieburn runs the risk of losing areas of local character and identity if incremental urban growth occurs without the proper planning and protections put in place.
- 9.1.3 One key area that was identified for protection was the Inter Urban Break (IUB) in a strategic objective that sought:
 - (a) The creation of a permanent separation or landscape buffer between Craigieburn and any further urban development which might occur further to the north of Mt. Ridley. This is an essential element of the [Shire of Bulla / Craigieburn] Strategy Plan in order to achieve the objectives of creating a strong identity and character for Craigieburn.
- 9.1.4 One of the main drivers of the IUB policy was to create a local sense of character by establishing a low-density, rural feeling residential area in the IUB that would be distinct and would separate Craigieburn from the urban development that was to occur to the north in Mickleham.
- 9.1.5 The other main driver of the IUB policy was the protection of significant environmental and landscape features of the IUB area. This includes objectives for the protection of natural assets including:
 - (a) The Mt Ridley hilltop.
 - (b) Important creeks and waterways including tributaries of Malcolm Creek.

REPORT NO: 8.3 (cont.)

- (c) Areas of significant environmental and conservation values, such as groups and individual river red gum trees.
 - (d) The cumulative values of the above assets to provide connected habitat corridors for native fauna.
- 9.1.6 Indeed the environmental significance of the IUB was identified to be of such importance that one report considered that some river red gum trees in the IUB to be between 700 and 800 years old, among the oldest in Victoria.
- 9.1.7 A planning scheme amendment introduced new planning controls and policy into the Planning Scheme in 1997 to ensure that the values of the IUB were protected.
- 9.1.8 The new controls required residential development and subdivision to be coordinated through Local Structure Plans. These plans and the new IUB policies required development to be low density and rural in character; to only occur below Mt Ridely hilltop and outside key waterways and conservation areas; and to protect significant trees on public and in private land.
- 9.1.9 Several Local Structure Plans were approved throughout the late-1990s and into the 2010s that saw the IUB develop as the semi-rural, residential area that it is today.
- 9.2 IMPLICATIONS FOR PLANNING AND LAND USE IN THE INTER URBAN BREAK TODAY
 - 9.2.1 Since the IUB controls were introduced by the Shire of Bulla in the 1990s the planning scheme has seen considerable changes into the Hume Planning Scheme we use today. Despite these changes the policy intent and direction for the IUB has remained (and is expected to continue) unchanged.
 - 9.2.2 The land for the IUB is now in the Rural Living Zone (RUZ). It is surrounded by land in the Urban Growth Zone that is associated with the new Precinct Structure Plans and residential urban growth in Merrifield and Craigieburn.
 - 9.2.3 The RUZ allows for mostly residential development to occur in a rural environment and, in conjunction with specific IUB local planning policies, seek the protection of natural, biodiversity and landscape values.
 - 9.2.4 The development of the IUB that was envisioned in the 1999s policies has now largely been completed – see Attachment 1 for images showing the IUB as it was in 1998 and today in 2025.
 - 9.2.5 The land around the IUB is still undergoing considerable change as new neighbourhoods and industrial precincts continue to develop in Craigieburn and Mickleham. This can lead to pressure for new land uses to establish within the IUB that can be more urban or industrial in nature. Some of these uses are incompatible with the values of the IUB or are simply prohibited under the planning controls and businesses commence operating illegally.
 - 9.2.6 If a new land use that is allowed under the RUZ controls wants to be located within the IUB, it must respond to the IUB policy, respect the environmental values of any site and be designed to have little impact on the amenity and character of the area.
- 9.3 COMPLIANCE HISTORY OF THE INTER URBAN BREAK AND POTENTIAL OPPORTUNITIES FOR ENFORCEMENT ACTION

REPORT NO: 8.3 (cont.)

Compliance history:

- 9.3.1 The IUB experiences a number of different compliance challenges.
- 9.3.2 Outside of general planning scheme cases and targeted projects in Hume’s industrial and commercial areas, investigations of compliance matters in green wedge and semi-rural areas, such as the IUB, comprise approximately 40% of investigations undertaken by Council’s Planning Investigations Team.
- 9.3.3 The most common matters investigated in these areas are allegations of:
- (a) Prohibited land-uses, such as commercial or industrial uses, contractors depots and vehicle stores for either fleets of commercial vehicles or vehicle wrecking.
 - (b) Illegal or un-permitted landfills.
 - (c) Illegal or un-permitted soil dumping or earthworks.
 - (d) Home business or occupation complaints.
 - (e) Materials recycling.
 - (f) Breaches of planning permit conditions.
 - (g) Vehicle repairs.
 - (h) Commercial vehicle wrecking.
 - (i) Industrial or demolition refuse disposal or transfer stations.
 - (j) Bee keeping complaints.
- 9.3.4 Complaints regarding these matters are common across the rural and semi-rural, relatively secluded areas across Melbourne. Such complaints also arise in Hume’s green wedge areas of Diggers Rest, Bulla, and Oaklands Junction, in addition to the semi-rural areas of the IUB and Kalkallo Township.
- 9.3.5 The type of compliance issues have not changed in the past five years, although they have become more prevalent in some areas such as the IUB.
- 9.3.6 Part of this has been the result of an increased number of complaints from the community, which is due to a number of factors including:
- (a) An increased presence of community members around these areas during weekdays, as more people have been working from home since 2020.
 - (b) An increase in the population of Mickleham and Craigieburn, and to a smaller degree within the IUB, meaning that there are more people reporting and potentially undertaking planning breaches.
- 9.3.7 Associated with a combination of the above, landowners within or around the IUB are known to commence or expand their businesses on their properties, both legally or illegally, which is in turn reported on by their neighbours to Council and investigated. Indeed, Council officers are aware of community groups that have effectively begun to patrol the IUB for potential planning breaches to report.
- 9.3.8 It is important to note that when a complaint is reported to Council, this does not mean that a breach of the planning scheme has occurred or that an illegal business is being undertaken on a property. But the Planning Investigations Team have tracked an increase over the past five years in both the number of complaints and the number of genuine breaches of the Planning Scheme or another law that are occurring.

REPORT NO: 8.3 (cont.)

- 9.3.9 The Planning Investigation Team have also noted an increasing trend over the past five years regarding complaints of either prohibited illegal commercial or industrial businesses commencing their operation or operating without the appropriate permits in the IUB and other semi-rural areas. This can occur through a combination of factors, including rising costs for businesses to operate within industrial precincts or ignorance on behalf of landowners regarding planning controls.
- 9.3.10 When this occurs the Planning Investigations Team undertake compliance action to ensure the requirements of the Hume Planning Scheme are being met.
- 9.3.11 For businesses and uses that may be allowed under the planning controls and could be permissible in the IUB, this sees the landowner or business operator seeking the appropriate approvals or changing their operation to be in line with the Planning Scheme. Approval for these businesses and uses is not automatic. The decision to approve or refuse any planning permit application is based on the specifics of the proposed use and the context of the property.
- 9.3.12 A common example of this in the IUB and other rural areas of Hume are contractors depots.
- 9.3.13 Contractors depots are a business where vehicles and construction materials are stored on a property. They are allowed to operate if they have a planning permit under the RUZ or Green Wedge Zone, but landowners often start these businesses without a permit. Recent examples of these applications before VCAT have seen the VCAT members both supporting and refusing these uses based on the nature of the use and the context of the site.
- 9.3.14 Compliance action where a land use is prohibited and the landowner or business operator does not cease their operations or clean up their site can lead to fines or legal prosecution.
- 9.3.15 The Planning Investigations Team has jointly conducted proactive compliance projects with Victoria Police and the EPA that focus on reducing certain activities which have strong ties to organised criminal activity in the IUB and other semi-rural areas. This project has involved attendance and searches at several properties, where a number of planning breaches were confirmed and prosecuted. Planning compliance has been or will soon be achieved on all properties targeted by this project and has been highly successful.
- 9.3.16 More broadly, Council's Planning Investigations team has achieved a good level of compliance resulting from their investigations of more common types of unpermitted land uses in the IUB and similar semi-rural areas. Approximately 75% of investigations in this area see landowners voluntarily working with Council for their property or business to be compliant with planning requirements after formal action was initiated.
- 9.3.17 The remaining 25% are matters that may be either subject to ongoing long term action; were permitted (i.e. after investigation it was determined that no breach of the Hume Planning Scheme had occurred); were the subject of fines and prosecution or were referred to external agencies including the EPA, Department of Energy, Environment and Climate Action or the Victoria Police for follow-up and joint action.

Opportunities for improved compliance outcomes:

- 9.3.18 The Planning Investigations Team are responsible for the investigation and enforcement of planning breaches across the municipality, including in

REPORT NO: 8.3 (cont.)

established industrial areas where breaches of the Planning Scheme can be high-risk crimes.

- 9.3.19 Proactive, dedicated compliance projects are undertaken around their usual investigation and planning enforcement actions. The locations and/or types of planning breaches that are the targets of these projects change with each project.
- 9.3.20 The high level of successful compliance outcomes within the IUB demonstrate the success of Council officers in providing an educative and informative approach to compliance with Planning Scheme requirements. In many cases, landowners or occupiers do not understand planning requirements and the types of activities that can be undertaken on their land, however when made aware of their obligations, they are willing to comply with these requirements.
- 9.3.21 Community education is therefore key to ensuring that Council officers and these communities effectively work together to preserve the character, values and natural assets of the IUB.
- 9.3.22 The Planning Investigations Team is researching for another proactive audit of the IUB area for later in 2025 after having conducted meetings with local groups earlier this year attended by senior officers. This is following a successful proactive project within the Bardwell Drive area of Mickleham undertaken in 2023 and 2024 that sees similar compliance challenges to the IUB.
- 9.3.23 Given the need across the municipality for many proactive actions specific IUB enforcement is conducted alongside other investigations when time permits

Communication and education approach to the planning challenges of the Inter Urban Break:

- 9.3.24 Undertaking compliance action against illegal land uses will always be reactive in nature. Educating the community on the planning controls, the approvals that are required is more proactive and can all contribute towards reducing the number of planning breaches that might occur.
- 9.3.25 A communication and education strategy centred upon these challenges in the IUB could seek to:
- (a) Increase awareness and understanding for residents and landowners on the purpose of the IUB and RCZ zoning.
 - (b) Help clarify allowable land uses and requirements around the Planning Scheme.
 - (c) Improve accessibility of information on this topic year-round.
- 9.3.26 It will be important to drive a range of communication tactics to tackle goals that span from initial education to the reality of non-compliance for those who are subject to enforcement action.
- 9.3.27 The table below summarises the proposed communication approach to achieve these objectives.

Approach	What this could look like	Channel
Community education content across key digital channels and sharing into additional	Organic social media posts delivering a range of education topics on this subject to help bring context	Meta (Facebook

REPORT NO: 8.3 (cont.)

Approach	What this could look like	Channel
channels where relevant.	to the issue, i.e providing clear examples of what non-compliance looks like. Newsletter bite-size content driving to the website to learn more about planning around land use. Content specific about the enforcement of non-compliance to close the loop on what happens when you misuse this land.	and Instagram) ENews
Digital advertising in key problem areas.	Location targeted ads in suburbs within the IUB. Ads that include education and context to the issues. Call to action to learn more on the website.	Meta advertising
Evergreen website content that provides information on how to comply with the Planning Scheme.	Updating relevant website pages to include more information on planning scheme requirements to ensure compliance. IUB featured as an example.	Hume website
Internal communication pieces that drive collaboration of on-the-ground staff who can help report.	Feature article on the IUB and clear ways that staff can work together to report and help educate residents understand the importance of preserving this land.	Hume People

9.3.28 While the above communication approach is targeting the IUB area, the content around community education on planning controls and processes is relevant to people across the municipality.

9.3.29 Council’s Strategic Communications team will work alongside the Planning and Development department to produce content and undertake the communication actions outlined above.

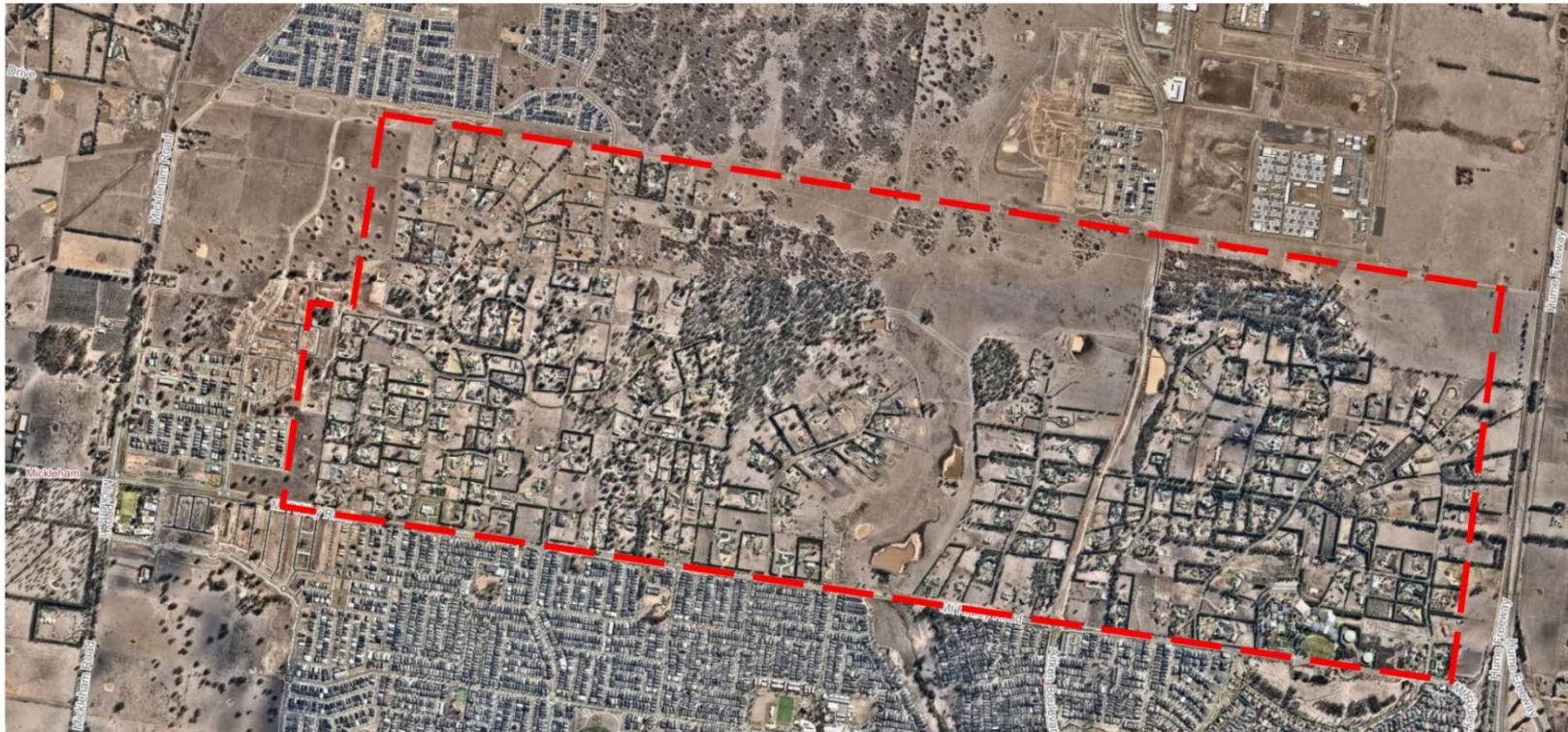
10. CONCLUSION

- 10.1 The Inter Urban Break is a unique, low-density semi-rural area with significant environmental and landscape values. The planning policy direction for the Inter Urban Break is for it to stay the same as it is today.
- 10.2 The Inter Urban Break experiences many of the same planning compliance challenges that rural and semi-rural areas see in Hume and across Melbourne. Notably, in the past five years there has been an increase in both the number of complaints that report potential breaches of the Hume Planning Scheme in the Inter Urban Break and the number of genuine breaches that have occurred. The most common of these are an increase in the number of businesses operating prohibited land uses within the Inter Urban Break, or businesses that commence without first seeking a relevant planning permit.
- 10.3 Community education is an important aspect in ensuring that Council officers and the community effectively work together to preserve the character, values and natural assets of the Inter Urban Break. It is recommended that Council supports the communication actions outlined in this report.

Inter Urban Break 1998



Inter Urban Break 2025



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REPORT NO:	8.4
REPORT TITLE:	Response to Notice of Motion - NOM 24/51 - Proactive Blitz Program
SOURCE:	Adam McSwain, Director Infrastructure and Assets
DIVISION:	Infrastructure & Assets
FILE NO:	30655
POLICY:	-
STRATEGIC OBJECTIVE:	2.2: Design and maintain our City with accessible spaces and a strong sense of place
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1** At its meeting held on 9 September 2024 Council carried Notice of Motion 24/51 from Cr Kurt, recommending:

That Council:

- *Request a report outlining what is needed to support the initiation of a proactive blitz program to address amenity issues. The report should include details on required resources, additional staffing or structural changes needed, cross departmental involvement and co-ordination and a plan for implementing the program in areas with significant amenity concerns.*
- *That any resourcing matters to enable this be referred to the 25/26 budget for consideration.*
- *Identify and prioritises key areas in Hume with the most pressing amenity issues for inclusion in the blitz program.*
- *Investigates how promotion of blitzes and the proactive approach from Council can be shared with the community, across media channels*

- 1.2** This report is provided in response to that Notice of Motion.

2. RECOMMENDATION:

- 2.1** That Council note:

- 2.1.1** That the draft 25/26 budget includes costs for four additional City Laws Officers and \$200,000 in additional contractor costs for Waste and Graffiti removal to address amenity issues in the municipality.
- 2.1.2** This is an interim step and will support additional emphasis on identifying and addressing amenity issues in a more timely fashion.
- 2.1.3** Data from these additional resources will be tracked and a further update on their success reported to Council in 12 months’ time.

REPORT NO: 8.4 (cont.)

3. LEGISLATIVE POWERS & POLICY CONTEXT:

3.1 Local Government Act 2020

- 3.1.1 Section 60 of the Local Government Act 2020 requires Council to develop, adopt and keep in force Governance Rules.
- 3.1.2 Hume City Council Governance rules commenced on 23 August 2022 and outlines the requirements for a Councillor to lodge a notice of motion.

3.2 Graffiti Prevention Act 2007

- 3.2.1 The Graffiti Prevention Act 2007 provides the legislative framework within which Council and other key stakeholders can operate in relation to graffiti.
- 3.2.2 The Graffiti Prevention Act 2007 recognises graffiti as a crime and lists the penalties that are enforceable as a result of such a crime.
- 3.2.3 The Graffiti Prevention Act 2007 does not impose a duty on Council to remove graffiti from private property; rather, graffiti removal is set out by Council’s own set of guidelines and policies.
- 3.2.4 The Graffiti Prevention Act 2007, provides a detailed process Council must follow to remove or obliterate graffiti on private property, including the process and required timelines for issuing a notice to receive consent for removal.
- 3.2.5 Under the Graffiti Prevention Act 2007, only Authorised Officers are able to undertake action to remove or obliterate graffiti if the process requires entry to private property.
- 3.2.6 The Amenity Blitz program would need to adhere to the requirements of the Graffiti Prevention Act 2007 and Council’s Graffiti Management Policy when seeking to address graffiti that is visible from public places.

3.3 Environmental Protection Act 2017

- 3.3.1 The Environmental Protection Act 2017 is centered on the General Environmental Duty (GED). The GED applies to all Victorians, including local governments, and requires any person (or organisation) who is engaging in an activity that may pose a risk of harm to human health or the environment from pollution or waste to minimise those risks so far as reasonably practicable.
- 3.3.2 Officers from local government can be appointed as Authorised Officers under the Environmental Protection Act 2017. Authorised Officers have a range of inspection and inquiry powers under the Act.
- 3.3.3 In addition, Officers from local government can be appointed as Litter Enforcement Officers under the Environmental Protection Act 2017. Litter Enforcement Officers can investigate and take enforcement action for certain litter and waste offences.

3.4 Hume City Council – General Purposes Local Law No. 1 2023

- 3.4.1 Council’s General Purposes Local Law No. 1 2023, Part 3 – Amenity provides local laws in relation to unsightly and dangerous properties, dilapidated buildings, noxious weeds and pest animals, obstructions from private property, shipping containers, clothing/donation bins, camping on private property, an heavy and long vehicles on private property.
- 3.4.2 A person is guilty of an offence if the person contravenes a provision of the General Purposes Local Law No. 1 2023.

REPORT NO: 8.4 (cont.)

- 3.4.3 Officers authorised under the General Purposes Local Law No. 1 2023 can enforce these requirements. In accordance with Part 6 of the General Purposes Local Law No. 1 2023 enforcement can include, issuing a Direction, issuing a Notice to Comply, Impounding, and/or Disposal. Furthermore, as an alternative to prosecution an Authorised Officer may serve an Infringement Notice.

4. OVERARCHING GOVERNANCE PRINCIPLES:

4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- e) innovation and continuous improvement is to be pursued;
- g) the ongoing financial viability of the Council is to be ensured;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

- 5.1.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
- 5.1.2 The human rights relevant to this Report are:
- (a) Everyone is entitled to equal and effective protection against discrimination, and to enjoy their human rights without discrimination.
 - (b) Everyone has the right to freedom and safety. The right to liberty includes the right to not be arrested or detained except in accordance with the law. The right to security means that reasonable steps must be taken to ensure the physical safety of people who are in danger of physical harm.
- 5.1.3 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

- 5.2.1 Under the Gender Equality Act 2020 a Gender Impact Assessment is required to be completed in relation to the development or review of a policy, program or service, where that policy, program or service has a direct and significant impact on the public.

REPORT NO: 8.4 (cont.)

- 5.2.2 The policy, program or service in this Report has a direct and significant impact on the public; however, based on the Proposed Operational Plan, the service is operational in nature and would impact all people equally.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 Implementing a Blitz Program across the entire municipality has been costed at approximately \$1.5M per annum. This supports additional staff to establish a dedicated ‘blitz team’ to focus on this approach.
- 6.2 The recommended approach by Officers is to support a further four City Laws staff to undertake additional enforcement and review of amenity issues. These positions are cost neutral given the expected offset with enforcement revenue.
- 6.3 Within the Waste and Sustainability budget an additional \$200,000 would then be allowed for Contractors to complete additional dumped rubbish and graffiti requests.

7. OPPORTUNITIES & RISKS:

7.1 Opportunities

- 7.1.1 Additional resourcing would enhance the amenity of areas targeted, improving public perceptions of safety and cleanliness. Focusing on areas with higher pedestrian and traffic activity would maximise the community benefits.
- 7.1.2 This would enable Council to proactively identify and address issues. This proactive action could result in fewer reactive requests, reducing improving current lead times.
- 7.1.3 Based on previous feedback and comments, Officers believe that additional focus on amenity issues would be positively received by the community who perceive Council do not currently take enough action to enhance the amenity of Hume.

7.2 Risks

- 7.2.1 The Occupational Health and Safety risks posed by increased resources focusing on amenity are within the existing risks faced by Hume City Council employees and contractors. As such, the introduction of this program is not believed to increase the risks, however with additional activities and employees, the likelihood of the risks occurring could increase.
- 7.2.2 By the nature of the proposed program, the amenity improvements undertaken would be temporary in nature, and would rely on the broader community and businesses to ensure these efforts are maintained.

8. COMMUNITY ENGAGEMENT:

- 8.1 Community engagement and consultation is essential to open and transparent governance and informed decision making.
- 8.1.1 For the purposes of this response to a Notice of Motion, no community engagement or consultation has been undertaken on introducing or conducting an Amenity Blitz Program.
- 8.1.2 Officers have utilised data from customer/community requests to inform this report.

REPORT NO: 8.4 (cont.)

9. DISCUSSION:

Current Amenity Services

- 9.1 Council undertakes a number of activities to maintain its assets, enhancing the amenity and presentation of the municipality. These activities include; litter collection, dumped rubbish investigation and collection, road sweeping, graffiti removal, shop cleaning, public litter bin provision and collection, mowing, brush cutting, garden bed mulching, and investigations into unsightly properties.
- 9.2 Some of these activities are undertaken on a programmed basis and others are reactive, with Council Officers responding to requests received, primarily from the community.
- 9.3 The activities are delivered through a mix of contracted and employee resources.
- 9.4 Organisationally, the responsibility for these activities primarily sits within the Infrastructure and Assets division, however some activities, such as City Safety which includes local laws, is within the City Services and Living division.
- 9.5 These services and the areas they focus on are both proactive and reactive in their approach. Regarding dumped rubbish and waste there is a detailed and coordinated approach through the Waste Response Team, City Laws and Dumped Rubbish collection to ensure that suitable investigation takes place and that enforcement can occur wherever possible.

Investigation into a Blitz Program

- 9.6 Officers considered an Amenity Blitz program that would cover broad residential (and potentially industrial or commercial areas) areas where there was significant dumped rubbish or broader amenity issues (e.g. unsightly properties, graffiti, damaged infrastructure etc.)
- 9.7 Officers also reviewed similar programs undertaken by other Councils. These programs varied widely but a number identified focused on commercial areas. With a broad service offering being provided e.g. pressure washing, re-planting, maintenance of street furniture etc.
- 9.8 The residential approach is similar to an area-based maintenance blitz trial that Council undertook as part of the Broadmeadows 3047 campaign in around 2015.
- 9.9 Feedback from Officers is that while this approach had some success, it also faced some challenges with a lot of amenity concerns relating to private property and the challenge with enforcing and requiring property owners to remedy these issues.
- 9.10 Officers have also considered the impact of a ‘blitz’ approach on other service delivery. As an example, the current approach for the Waste Response Team is to identify dumped rubbish as soon as possible and to door knock in local areas to get it removed (this is currently having an over 80% success rate). If a blitz program was initiated then there would need to be consideration about whether this, and other services, were placed on hold in the lead-up to a blitz in a particular area.
- 9.11 A Blitz program may create some inefficiencies with existing service delivery and require a new approach implemented internally to minimize double handling and ensure consistent messaging through Customer Experience and other channels.

Potential Resourcing

- 9.12 If implemented, Officers considered a model that would support eleven blitzes across a 12-month period. This would involve a blitz occurring for a period of 3-5 weeks in the selected location.

REPORT NO: 8.4 (cont.)

- 9.13** Locations would be selected based on customer request data and any visual inspections or feedback received via Officers, Councillors or the community.
- 9.14** To implement this program across the entire municipality would require a level of additional resourcing with around eight additional FTE at a cost of approximately \$1.5M per annum.
- 9.15** This resourcing would include a Team Leader, two additional City Laws Officers, one Graffiti Officer and four Amenity Blitz Officers (staff to undertake the work on the ground).
- 9.16** The actual costs for resourcing and supporting this approach could vary depending on the issues encountered and their volume.
- 9.17** An alternative approach as an interim step, and the recommended approach from Officers, is to support four additional City Laws Officers to focus on implementing and enforcing the Local Laws and placing additional focus on amenity type requests as they are received. This would include residential and public areas such as shopping strips.
- 9.18** From a waste perspective it is then proposed to allow an additional \$200,000 per annum for contractor support. Council already has a bulk waste contractor who supports with dumped rubbish removal and a contractor who undertakes removal of graffiti from Council assets. This additional funding would then allow for extra support by these Contractors and place a focus on a responsive and targeted approach to reducing amenity issues.
- 9.19** Any promotion of blitzes and/or additional focus on amenity improvement in a particular area, is proposed to be conducted retrospectively. This can be promoted via Councils existing channels and further highlighted through targeted and place based social media campaigns.
- 9.20** Collaboration across Waste and Sustainability and City Laws regarding rubbish clean-up, dumped rubbish, graffiti, shopping trolley removal and enforcement is well established. With a number of shared processes and procedures now in place to enhance service delivery.

10. CONCLUSION

- 10.1** Following a detailed review and assessment of an Amenity Blitz program, Officers recommend additional resourcing for Local Laws and Waste and Graffiti in the 25/26 budget. This would enable additional focus on amenity issues, and the further compilation of data and evidence to continue to support the current approach or to shift to a broader neighbourhood amenity program in the future.

REPORT NO:	8.5
REPORT TITLE:	Response to NOM 24/46 - Review into August 2024 Dog Attack Incidents
SOURCE:	Samuel Ferrier, Manager City Safety
DIVISION:	City Services & Living
FILE NO:	TBC
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Review into August 2024 Dog Attack Incidents – Supplementary Information</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 In late August 2024, three dogs escaped the property where they were ordinarily housed and attacked multiple victims on consecutive days, causing both non-serious and serious injuries.
- 1.2 Recognising the serious impacts of these events on directly affected victims and witnesses, as well as the broader effects on residents’ sense of safety and confidence in Hume City Council’s animal management services, Council tabled and passed Notice of Motion (NOM 24/46) at its first meeting following the incidents, held on 9 September 2024, resolving that Council:
 1. *Expresses its deep and heartfelt sympathies to the victims of the recent dog attacks in Sunbury.*
 2. *Recognises the genuine concerns expressed by many in our community when interacting with dogs in our streets, parks, reserves, and playgrounds.*
 3. *Instructs officers to:*
 - a. *Conduct an immediate review of Council's internal reporting and response systems to ensure timely action is taken regarding reports of dangerous or threatening dogs in the municipality. This includes ensuring compliance with permit requirements for multiple dogs under Hume City Local Law and dangerous dog declaration processes under the Domestic Animals Act 1994.*
 - b. *Report to Council any recommended policy changes arising from this review at the earliest opportunity.*
 - c. *Develop a clear communications strategy, including a reporting flowchart, to help residents understand the process for reporting dangerous dogs and how officers will respond including what steps are required under law to take action.*
 - d. *Re-assess all dog on-lead and off-lead areas designated under the Domestic Animals Act 1994 to ensure they are appropriate, provide adequate buffer zones around playgrounds, and are clearly signed to indicate the appropriate activities in these areas.*

REPORT NO: 8.5 (cont.)

4. *Acknowledges that dogs are an important part of many Hume families, and that the vast majority of dog owners are responsible, with well-trained dogs. And affirms that the actions of a few do not reflect poorly on the majority who do the right thing.*

- 1.3 This report presents the major findings and recommended actions arising from the review requested under item 3 of this Notice of Motion.

2. RECOMMENDATION:

That Council:

- 2.1 Notes the key findings arising from the review undertaken in response to the August 2024 dog attack incidents, as detailed in this report.
- 2.2 Instruct officers to prepare correspondence to the Victorian Minister of Agriculture and Deputy Secretary/Chief Executive of Agriculture Victoria in line with recommended actions 1 (9.6.1) and 2 (9.6.2) of this report, and to arrange for the correspondence to be issued under the Mayor’s signature.
- 2.3 Endorses officers to maintain, and strengthen where necessary, animal management staff training and development, critical incident debriefing processes, and operational oversight mechanisms, as described in recommended action 3 (9.6.3) of this report.
- 2.4 Supports the ongoing enhancement and expansion of community education initiatives to promote responsible pet ownership and prevent serious dog attacks, as outlined in recommended action 4 (9.6.4) of this report.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Under the *Domestic Animals Act 1994 (the Act)*, Hume City Council, alongside other local governments, is responsible for responding to dog attacks within its municipality. This includes capturing and containing dogs at large, investigating reported incidents, and taking enforcement action against attacking dogs and their owners.
- 3.2 In addition to issuing infringements and pursuing prosecution, Council holds a range of other powers under *the Act* that may be exercised in response to a dog attack. These include:
 - 3.2.1 Refusing to register, or renew the registration of, a dangerous dog—or imposing conditions on its registration—under Section 17.
 - 3.2.2 Declaring a dog to be a *Menacing Dog* in prescribed circumstances under Section 41A.
 - 3.2.3 Declaring a dog to be a *Dangerous Dog* in prescribed circumstances under Section 34.
 - 3.2.4 Searching for a dog in prescribed circumstances under Section 84E.
 - 3.2.5 Seizing a dog in prescribed circumstances under Part 7A.
 - 3.2.6 Ordering the destruction of a dog involved in an attack, rush, or other non-compliance with the Act under Section 84P.
- 3.3 This legislative framework—and the powers it confers on Council—form the basis of Council’s response to the August 2024 dog attack incidents and underpin the review findings and recommendations details in this report.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council in giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;

REPORT NO: 8.5 (cont.)

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Charter of Human Rights and Responsibilities Act 2006 (Vic) requires Council to act lawfully and proportionately when enforcing laws, including when responding to serious incidents such as dog attacks. This includes considering the rights of both the victims and the dog owner.

Victims of dog attacks and affected community members have a right to life (section 9), protection from cruel, inhuman or degrading treatment (section 10), and the right to feel safe and secure in public spaces—matters that are often directly impacted by serious or repeated dog aggression. These rights support the need for timely, decisive action to reduce risk and prevent further harm.

At the same time, dog owners have rights under the Charter, including the right to privacy and property (sections 13 and 20), and the right to a fair hearing (section 24) if enforcement actions are taken, such as seizure or destruction of their dog, entry to premises, or prosecution.

Council must ensure all decisions and enforcement actions strike an appropriate balance—protecting public safety while upholding procedural fairness, proportionality, and the dignity of all individuals involved.

5.2 GENDER EQUALITY ACT 2020

This report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

The review outlined in the report was delivered within existing organisational resources.

This report sets out a number of recommend actions for Council to pursue in response to pursue in response to the review’s findings. It is anticipated that these actions can be delivered within current resource allocations.

If additional measures or initiatives are identified during implementation that could further reduce the risk of dog attacks or enhance Council’s future response—and require investment beyond existing resources—they will be referred for future budgetary consideration.

7. OPPORTUNITIES & RISKS:

7.1 The implementation of the recommended actions arising from the review into the August 2024 dog attack incidents, as outlined in this report, presents several opportunities, including:

- 7.1.1 **Improved Community Safety:** Reducing the risk of future serious dog attacks and enhancing residents’ sense of safety.
- 7.1.2 **Strengthened Animal Management Practices:** Using the review’s findings to refine operational procedures, enhance officer training, and strengthen early intervention strategies.

REPORT NO: 8.5 (cont.)

- 7.1.3 **Increased Community Confidence:** Demonstrating Council's responsiveness and accountability through transparent communication of findings and actions, thereby building greater public trust in animal management services.
- 7.1.4 **Inter-Council Collaboration:** Responding to interest from other local governments in shared approaches, enabling sector-wide improvements and greater consistency across the region.
- 7.1.5 **Policy and Legislative Strengthening:** Leveraging the findings to inform future advocacy to the State Government for legislative reform or investment in tools that support more effective enforcement and early intervention.
- 7.1.6 **Enhanced Public Awareness and Education:** Promoting responsible pet ownership and encouraging timely community reporting through renewed focus on education and engagement initiatives.
- 7.2 Conversely, there are risks associated with not pursuing the recommended actions, as well as risks that may arise during implementation, namely:
 - 7.2.1 **Reputational and Community Trust Risk:** Inaction may undermine public confidence in Council's ability to manage animal safety concerns, particularly following high-profile incidents, potentially leading to community dissatisfaction and reputational damage.
 - 7.2.2 **Public Safety Risk:** Failing to implement improvements could increase the risk of further dog attacks, exposing the community to harm and Council to potential legal and financial consequences.
 - 7.2.3 **Implementation Risk:** One of the key recommended actions outlined in this report is for Council to advocate for targeted amendments to the Victorian Domestic Animals Act 1994. As this legislation is administered by the Victorian Government and applies across the state, any proposed changes would require broad sector support, further legal and policy analysis, and progression through State parliamentary processes. These dependencies may significantly influence the timing, scope, and feasibility of achieving the intended reforms.

8. **COMMUNITY ENGAGEMENT:**

- 8.1 The review into the August 2024 Dog Attack events, including the associated findings and recommended actions, did not involve direct community engagement. Instead, the review drew on a comprehensive analysis of various materials that reflect the impact of these events, including:
 - 8.1.1 Media reports of the events, including interviews with residents impacted by the events.
 - 8.1.2 Post-event emergency impact engagement and outreach activities.
 - 8.1.3 Post-event concerns, queries and correspondence sent to Council by residents.
 - 8.1.4 Victim and witness statements.
 - 8.1.5 Council officer notes.
 - 8.1.6 Evidentiary records related to the dogs and their owner.
 - 8.1.7 Historic resident reports concerning the dogs.
 - 8.1.8 Insights from Council animal management officers and legal experts.
- 8.2 This has ensured that the review has been informed by, and had regard to, both the specific circumstances of the attacks, their impacts on affected individuals and the broader community.

REPORT NO: 8.5 (cont.)

9. DISCUSSION:

Review overview:

- 9.1 On Thursday 29 and Friday 30 August 2024, three dogs escaped from the property where they were ordinarily housed and attacked multiple individuals on consecutive days, resulting in both non-serious and serious injuries.
- 9.2 Following the second incident, the three dogs involved—along with a fourth dog housed at the same property—were surrendered to Council and immediately euthanised.
- 9.3 These incidents generated significant media coverage and public concern, particularly regarding why Council officers had not seized the dogs after the initial attack on 29 August 2024, or in response to earlier complaints made by residents about dogs kept at the property.
- 9.4 In light of the rapid succession of the attacks, their direct impact on victims and witnesses, and the broader effect on community perceptions of safety and confidence in Hume City Council’s animal management services, Councillors requested (Via NOM24/46) that a detailed review of the incidents be performed, including an examination of potential measures that could have enabled earlier intervention or prevention. A detailed outline of the review’s scope and methodology is provided in Attachment 1.

Key Review Findings:

- 9.5 This review is now complete, with key findings are set out below:
 - 9.5.1 The review found that Council officers acted appropriately in their management of the August 2024 dog attacks. However, their ability to respond to the emergency was constrained both by the limited powers of entry available to these officers under *the Domestic Animal’s Act 1994*, and the need to rely on police assistance in urgent situations.
 - 9.5.2 Prior interactions between Council officers and the owner of the dogs were conducted lawfully and in accordance with their powers under *the Domestic Animals Act 1994*.
 - 9.5.3 Having considered prior resident complaints, investigations, and enforcement actions concerning the dogs and their owner, the review found that Council officers had no lawful authority to seize and euthanise the dogs involved ahead of the August 2024 attacks.
 - 9.5.4 At the time of the attacks, Council’s website included information for the public on how to report dog attacks, threatening behaviour, wandering dogs, and other nuisance-related issues. The review identified key opportunities to improve the accessibility and clarity of this information—particularly by highlighting that dog attacks can be reported 24/7, and that officers are available to respond at all times. However, the review found no evidence to suggest that limitations in public information contributed to or had any bearing on the August 2024 attacks.
 - 9.5.5 Additional opportunities were also identified to enhance community awareness through greater use of Council’s communication channels, including social media and local publications. Again, while these improvement opportunities were identified, the absence of such communications was not considered a contributing factor in the August 2024 attacks.
 - 9.5.6 The review found that Council had well-developed and effective systems and processes in place to support the prompt deployment of officers in the event of dog attacks. These include:

REPORT NO: 8.5 (cont.)

- (a) A 24/7 after-hours call service to receive reports of dog attacks, supported by an on-call officer system to facilitate timely response outside regular business hours.
- (b) Classification of dog attacks as ‘critical’ incidents, ensuring they are triaged and responded to as a priority.
- (c) Clear internal procedures for allocating cases based on officers’ geographical proximity to the incident location, enabling efficient deployment.
- (d) Mobile access to incident details and case information to assist officers in responding effectively while in the field.
- (e) Real-time communication tools (e.g. radio and mobile phones) to support coordination and prompt attendance by officers.
- (f) Established protocols for receiving emergency referrals from first responders such as Victoria Police or Ambulance Victoria, when a dog attack is reported via Triple Zero (000).

9.5.7 In relation to the August 2024 attacks, the review found that Council officers were deployed promptly, arriving at the scene within 10-15 minutes of the dogs being reported to Council.

Recommended Actions Arising From Review:

9.6 The recommended actions resulting from this from this review are set out below. A more detailed overview of each of these actions is included in Attachment 1.

- 9.6.1 **Recommended action 1:** That Council write to the Victorian Minister for Agriculture, the Hon. Ros Spence MP, and the Deputy Secretary/Chief Executive of Agriculture Victoria to highlight limitations within the current the *Domestic Animals Act 1994* and requesting that urgent changes be made to this legislation to:
- (a) Provide Council authorised officers with a clear power of entry onto residential land where there is a reasonable belief that a dog involved in a serious attack is being kept at that location; and
 - (b) Authorise the reasonable use of force by Council authorised officers when entering land, executing a search warrant, or seizing an animal under the Act.
- 9.6.2 **Recommended action 2:** In the same correspondence, express Council’s strong interest in partnering with Agriculture Victoria to strengthen the early identification and mitigation of emerging dog attack risks. Request the Department’s leadership in enhancing the capability of local government animal management staff across Victoria through the establishment of communities of practice and the provision of practical tools, training, and guidance materials.
- 9.6.3 **Recommended action 3:** Maintain and strengthen investment in animal management officer training and development, structured critical incident debriefing processes, and the implementation of robust operational systems and oversight mechanisms to support confident, consistent, and lawful practice.
- 9.6.4 **Recommended action 4:** Continue to enhance Council’s community education initiatives aimed at responsible pet ownership, preventing serious dog attacks and supporting effective responses, with a focus on:
- (a) expanding the use of digital platforms, local media, and targeted outreach to share key messages;

REPORT NO: 8.5 (cont.)

- (b) encouraging timely reporting of dog attacks, rushing, and aggressive behaviour;
- (c) providing residents with practical guidance on recognising early warning signs and responding safely; and
- (d) reinforcing owner responsibilities and the consequences of failing to prevent harm.

Response to item 3d of Notice of Motion 24/46 Request for Reassessment of On-Lead and Off-Leash Areas in Hume City

- 9.7 This review did not include a reassessment of dog on-lead and off-leash areas within the Hume municipality, as outlined in item 3d of Notice of Motion 24/46.
- 9.8 This information is separate to the direct matters related to the dog attack incident and can be responded to as follows:
- 9.8.1 The planning and allocation of off-leash areas in Hume City are informed by detailed assessments of local needs, compatibility with other open space uses, public safety, and environmental considerations. These assessments are complemented by extensive community consultation to ensure that the designation of these areas reflects community expectations and use patterns.
- 9.8.2 All designated off-leash areas are established through a formal Order made by Council under section 26 of the *Domestic Animals Act 1994*, and are given legal effect upon publication in the *Victorian Government Gazette*.
- 9.8.3 Council's current section 26 Order establishes:
- (a) The requirement for dogs to be on-lead in any municipal area (outside of a declared off-leash area)
 - (b) The location of declared off-leash areas across the municipality and conditions within these areas (i.e. the requirement for owners to maintain voice and hand controls and sight of their dog at all times);
 - (c) Buffer zones surrounding sensitive land uses such as schools, playgrounds, sporting reserves, and other high-use community spaces; and,
 - (d) Areas in which dogs are prohibited.
- 9.9 Given Council's existing planning processes, statutory controls, and the formal designation of off-leash areas, a reassessment of on-lead/off-leash allocations requires separate detailed analysis and extensive community engagement.
- 9.10 This item will be considered in the development of Council's *Dog Off-Lead Framework* that will be undertaken in 2025/26. This Framework will be informed by broad community engagement and provide an opportunity to review and strengthen Council's approach to the planning, designation, and management of off-leash areas.

10. CONCLUSION

- 10.1 The August 2024 dog attack events had a significant impact on those directly involved, as well as the broader community. Residents have a right to feel safe in their neighbourhoods, and these incidents understandably raised serious concerns.
- 10.2 This review has provided valuable insights, highlighting both strengths in the response and opportunities to improve prevention, early intervention, and incident management. Important learnings and actions have emerged, many of which are already underway.
- 10.3 Ongoing efforts remain focused on enhancing community safety, supporting responsible pet ownership, and strengthening officer capability.

Review into August 2024 Dog Attack Incidents – Supplementary Information

1. Background and Context

Under the *Domestic Animal Act 1994*, Victorian Local Governments, including Hume City Council, are responsible for responding to dog attacks within their municipality. This includes leading attempts to capture or contain threatening/attacking dogs that are at large, investigating reported incidents, and taking enforcement action against attacking dogs and their owners.

On Thursday 29 and Friday 30 August 2024, three dogs escaped from the property where they were ordinarily housed and attacked multiple individuals on consecutive days, resulting in a range of injuries, including both non-serious and serious harm. In accordance with Council’s responsibilities under the *Domestic Animals Act 1994*, officers responded to these incidents. Following the second attack, the three dogs involved—along with a fourth dog housed at the property—were surrendered to Council officers and were immediately euthanised.

Noting the rapid succession of these attacks, their serious impact on victims and witnesses, history of complaints relating to the dogs, and the broad effect of these events on community perceptions of safety and confidence in Council’s animal management services, a detailed review was initiated through a Notice of Motion of Council at its meeting on 9 September 2025.

2. Review Scope and Approach

Expanding further on the original Notice Of Motion resolved by Council, the review comprised a detailed assessment of:

- Officer responses, decisions, and actions following the dog attacks on 29 August and 30 August, including measures taken prior to the second attack.
- Officer responses, decisions, and actions following the dog attacks on 29 August and 30 August, including measures taken prior to the second attack.
- The handling of prior complaints about and offending by the owner of the dogs involved in the attacks.
- The adequacy and appropriateness of Council’s policies, procedures or practices pertaining to managing dog attacks.

To ensure independent and impartial assessment, an external legal firm was engaged to review and provide findings on these matters. This firm was granted access to all relevant materials, including internal documents, case files, officer notes, records of prior complaints about the dogs and historic enforcement and compliance actions.

In addition to the above, the review considered:

- The adequacy and accessibility of public information provided by Council regarding the reporting and investigation of dog attacks, as well as the potential consequences for attacking dogs and their owners; and
- The suitability of Council’s officer incident notification and deployment systems in supporting prompt response and attendance at reported dog attacks.

These elements of review were conducted internally, with support and input from several Council teams and areas.

3. Review findings:

The table outlines key findings identified through each component of the review:

Area:	Finding:
Officer response to the August 2024 dog attack incidents & handling of prior complaints concerning dogs held at the property.	<ol style="list-style-type: none">1. The review found that Council officers acted appropriately in their management of the August 2024 dog attacks. However, their ability to respond to the emergency was constrained both by the limited powers of entry available to these officers under <i>the Domestic Animal’s Act 1994</i>, and the need to rely on police assistance in urgent situations.2. Prior interactions between Council officers and the owner of the dogs were conducted lawfully and in accordance with their powers under <i>the Domestic Animals Act 1994</i>.3. Having considered prior resident complaints, investigations, and enforcement actions concerning the dogs and their owner, the review found that Council officers had no lawful authority to seize and euthanise the dogs involved ahead of the August 2024 attacks.
Public information regarding reporting attacks, attack investigations and consequences for attacking dogs and their owners.	<ol style="list-style-type: none">4. At the time of the attacks, Council’s website included information for the public on how to report dog attacks, threatening behaviour, wandering dogs, and other nuisance-related issues. The review identified opportunities to improve the accessibility and clarity of this information—particularly by highlighting that dog attacks can be reported 24/7, and that officers are available to respond at all times. However, the review found no evidence to suggest that limitations in public information contributed to or had any bearing on the August 2024 attacks.5. Additional opportunities were identified to enhance community awareness through greater use of Council’s communication channels, including social media and local publications. Again, while these improvement opportunities were identified, the absence of such communications was not considered a contributing factor in the August 2024 attacks.

<p>Officer (dog attack) incident alert and deployment systems</p>	<p>6. The review found that Council had well-developed and effective systems and processes in place to support the prompt deployment of officers in the event of dog attacks. These include:</p> <p>A 24/7 after-hours call service to receive reports of dog attacks, supported by an on-call officer system to facilitate timely response outside regular business hours.</p> <p>Classification of dog attacks as ‘critical’ incidents, ensuring they are triaged and responded to as a priority.</p> <p>Clear internal procedures for allocating cases based on officers’ geographical proximity to the incident location, enabling efficient deployment.</p> <p>Mobile access to incident details and case information to assist officers in responding effectively while in the field.</p> <p>Real-time communication tools (e.g. radio and mobile phones) to support coordination and prompt attendance by officers.</p> <p>Established protocols for receiving emergency referrals from first responders such as Victoria Police or Ambulance Victoria, when a dog attack is reported via Triple Zero (000)</p> <p>In relation to the August 2024 attacks, the review found that Council officers were deployed promptly, arriving at the scene within 10-15 minutes of the dogs being reported to Council.</p>
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4. Response and proposed actions:

While the review found that Council officers acted lawfully in responding to the August 2024 incidents and earlier complaints, that existing public information was unlikely to have prevented the attacks, and that robust incident and deployment systems were in place and functioned as intended, it also identified clear learnings, opportunities for improvement, and actions that could help prevent or mitigate similar incidents in the future and enhance Council’s response to dog attacks.

The proposed actions emerging from the review are outlined in the table below. Notably, several of these actions have already been initiated to support immediate improvements. A description of these early implementation efforts is also included in the table.

Outcome	Detail	Proposed Action
Legislative strengthening	As outlined, a key finding of the review was that Council officers operated within the scope of their powers and discretions under the <i>Domestic Animals Act 1994 (VIC)</i> (the	<p>Proposed action 1:</p> <p>That Council write to the Victorian Minister for Agriculture, the Hon. Ros Spence MP, and the Deputy</p>

	<p>Act), though those powers presented limitations.</p> <p>While <i>the Act</i> enables Council’s animal management functions, it is ultimately the responsibility of Council and its authorised officers to administer and enforce these laws locally. As such, it is appropriate for Council to raise the gaps and limitations identified in this review with the State Government for consideration and response.</p> <p>Specifically, the events have highlighted a clear need to strengthen <i>the Act</i> to:</p> <ul style="list-style-type: none"> • Provide a power of entry to residential properties where authorised officers reasonably believe a dog involved in a serious attack is being kept; and • Authorising the reasonable use of force by authorised officers when entering properties, executing search warrants, or seizing an animal under <i>the Domestic Animals Act 1994</i>. <p>While preliminary concerns regarding these legislative limitations have been shared with State Government representatives, it is recommended that Council formally communicate its position as a key outcome of this review.</p>	<p>Secretary/Chief Executive of Agriculture Victoria to highlight limitations within the current the <i>Domestic Animals Act 1994</i> and requesting that urgent changes be made to this legislation to:</p> <p>A) Provide Council authorised officers with a clear power of entry onto residential land where there is a reasonable belief that a dog involved in a serious attack is being kept at that location; and</p> <p>B) Authorise the reasonable use of force by Council authorised officers when entering land, executing a search warrant, or seizing an animal under the Act.</p>
Sector-wide capability building in early-risk detection and mitigation	<p>The August 2024 attacks occurred on a background of multiple complaints about the dogs, a history of offending by the owner, and lawful interventions by Council officers.</p> <p>This suggests the need for systems that are capable of identify behavioral patterns in both dogs and owners that may signal increasing attack risks, along with the need for effective early mitigation strategies that can be applied in these circumstances.</p> <p>Since the incidents, Council officers have been contacted by several local governments expressing a shared interest in pursuing improvements in this area. In response, Council convened a forum in April 2025 to explore legislative gaps and common</p>	<p>Proposed action 2:</p> <p>In the same correspondence describe above, express Council’s strong interest in partnering with Agriculture Victoria to strengthen the early identification and mitigation of emerging dog attack risks. Request the Department’s leadership in enhancing the capability of local government animal management staff across Victoria through the establishment of communities of practice and the provision</p>

REPORTS – OFFICERS’ REPORTS**10 JUNE 2025****COUNCIL MEETING**

Attachment 1 - Review into August 2024 Dog Attack Incidents – Supplementary Information

	<p>challenges relating to animal seizures, holding powers, and risk prevention.</p> <p>A coordinated, sector-wide approach is essential to strengthening early detection systems, determining mitigation strategies, and measures to support complex case management.</p> <p>While Council officers remain committed to supporting future forums, there is a significant opportunity for the State Government to build on this momentum and to partner with Council's to establish communities of practice, alongside tools/ resources/approaches in early risk detection and mitigation.</p>	<p>of practical tools, training, and guidance materials.</p>
<p>Animal Management Officer Training and Development</p>	<p>The review found that Council officers responded to the August 2024 attacks in a timely, lawful, and appropriate manner. Notably, despite facing significant (and understandable) anger and frustration, and media scrutiny, the officers involved maintained a high-level of professionalism during the response and subsequent investigation.</p> <p>While support was promptly provided to officers following these incidents, a standardised and embedded approach to critical incident debriefing and support was not in place at the time. Since then, a framework for such support has been developed and is now operational.</p> <p>The incidents, along with the professional response of Council officers, highlight the ongoing need for training and development to ensure that the high standards demonstrated are maintained and further strengthened.</p> <p>Council's Animal Management team continues to prioritise officer capability through participation in established training programs, the introduction of new learning opportunities, and the embedding of robust workflows and oversight mechanisms.</p> <p>At the time of the August 2024 incidents, all animal management officers were also responsible for responding to non-compliance with a range of other laws, including illegal dumping, illegal parking, unsightly properties,</p>	<p>Proposed action 3:</p> <p>Maintain investment in animal management officer training and development, structured critical incident debriefing processes, and the implementation of robust operational systems and oversight mechanisms to support confident, consistent, and lawful practice.</p>

	<p>and other amenity issues regulated under the Hume City General Purpose Local Law 2023. Since then, Council has introduced a functional split within the team, establishing a dedicated Animal Management work group with allocated officer resources. Officers in this group are solely responsible for delivering animal management functions, including response, investigation, and enforcement activities under the <i>Domestic Animals Act 1994</i>, as well as leading service improvements in the area.</p> <p>While reaffirming that the officers involved in the August 2024 incidents responded with professionalism and in accordance with the law, the functional split aims to further strengthen officer capability through consistent exposure to animal management matters and enabling access to targeted, advanced training and support.</p> <p>These efforts aim to ensure officers remain confident, capable, and consistent in exercising their powers and safeguarding the community.</p>	
Community education & responsible pet ownership	<p>Community awareness is critical to preventing serious dog attacks and ensuring timely reporting and effective responses when they occur.</p> <p>While Council already delivers a range of public education activities—and has introduced several enhancements since the August 2024 incidents—there remains a clear opportunity to strengthen and extend these efforts.</p> <p>In particular, there is scope to expand the channels through which educative information and resources are shared, including increased use of digital platforms, local media, and targeted community outreach.</p> <p>There is also an opportunity to deepen the focus in the following areas:</p>	<p>Proposed action 4:</p> <p>Continue to strengthen Council’s community education initiatives—expanding their scope and reach—to promote responsible pet ownership, raise awareness about preventing dog attacks, and encourage timely reporting of attacks and concerning behaviours by residents.</p>

	<ul style="list-style-type: none">• Encouraging prompt reporting of dog attacks, wandering, rushing, and other aggressive behaviour;• Equipping residents with practical information about early warning signs and how to respond safely; and• Reinforcing owner responsibilities—particularly the importance of taking proactive steps to prevent harm—and the serious consequences that may apply when those obligations are not met.	
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REPORT NO:	8.6
REPORT TITLE:	Hume Planning Scheme Amendment C263 - Housing and Good Design Guide
SOURCE:	Megan Taylor, Manager City Strategy
DIVISION:	City Planning & Places
FILE NO:	HCC22/929
POLICY:	-
STRATEGIC OBJECTIVE:	3.1: Empower and engage our community through advocacy and community engagement
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 On 28 August 2023 Council endorsed the current version of the Hume Housing Diversity Strategy, the draft Good Design Guide. At the same meeting, Council also approved seeking authorisation from the Minister for Planning to formally exhibit Amendment C263 which would implement the Hume Housing Diversity Strategy in the planning scheme by encouraging more diverse housing options in locations with good access to services and transport.
- 1.2 Amendment C263 was authorised in February 2024 and the Amendment was on public exhibition during March and April 2024. The Good Design Guide was also on community consultation during this time.
- 1.3 Amendment C263 was subject to comprehensive community engagement. This included public drop-in sessions across the municipality, mailouts to affected properties, online sessions conducted via Zoom and a Participate Hume website. The Amendment received 93 submissions, 22 of which were supportive.
- 1.4 Since Amendment C263 was last put to Council, the Victorian Government has announced significant changes to state planning policies from the Housing Statement in late 2023 to the most recent announcements related to housing targets and a new Townhouse Housing Code in March 2025. As a consequence, Amendment C263 no longer aligns with State policy.
- 1.5 While the overall principles behind Amendment C263 continue to be relevant, a review of the Housing Diversity Strategy and Amendment C263 is required to ensure alignment with new state policy.
- 1.6 Before a review can start, Amendment C263 must be formally abandoned by Council and this report seeks this decision.
- 1.7 The Good Design Guide can be separated from the Strategy and Amendment and will be brought to Council in the coming months for endorsement of the final version. This guide will assist with the delivery of better medium density housing in Hume.

REPORT NO: 8.6 (cont.)

2. RECOMMENDATION:

- 2.1 That Council abandons draft Amendment C263 to the Hume Planning Scheme.**
- 2.2 That Council authorise staff to:**
 - 2.2.1 Update the Hume Housing Diversity Strategy (2023) to align with new state policy.**
 - 2.2.2 Prepare a new draft Amendment**
 - 2.2.3 Write to all submitters confirming this decision and next steps.**
- 2.3 That Council notes the Hume Good Design Guide for medium density housing developed in concert with Amendment C263 will be finalised and brought to the chamber for endorsement.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 This report discharges Council’s obligations under the Planning and Environment Act (1988).**

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:**
 - a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - d) the municipal community is to be engaged in strategic planning and strategic decision making;
 - h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
 - i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

- 5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**
 - 5.1.1 The human rights relevant to this Report are:**
 - 1. Section 18 - Right to take part in public life**
 - 2. Section 20 - Property Rights**
- 5.2 GENDER EQUALITY ACT 2020**
 - 5.2.1 The policy, program or service in this Report has a direct and significant impact on the public; therefore a Gender Impact Assessment was completed. The key recommendations and findings of this assessment were:**

REPORT NO: 8.6 (cont.)

- (a) That encouraging more diverse forms of housing (including 1-2 bedroom dwellings) supports gender equality by providing more appropriate and affordable housing choices for people at different stages of life.
- (b) Providing more diverse housing close to accessible public transport.
- (c) The Hume Good Design Guide will play an important role in encouraging housing to be designed in ways that better promote community safety and amenity.
- (d) The engagement approach to Amendment C263 provided a broad range of methods to cater for different communities, and this should be continued in any future housing policy amendment.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 Abandoning Amendment C263 at this point is financially responsible as Council would avoid further expenses associated with independent planning panel hearings that would be required to resolve submissions.
- 6.2 The Hume Housing Diversity Strategy and a new Amendment can be refreshed using internal staff resources and existing allocations from the 2024/25 and 2025/26 Council budget.

7. OPPORTUNITIES & RISKS:

- 7.1 Should Council choose to proceed with Amendment C263 in its current form and refer it to an Independent Planning Panel, it is likely the panel would recommend abandoning the amendment. This will result in lost staff time and budget.
- 7.2 Should Council choose to abandon Amendment C263 and not proceed with the review of the Strategy and preparing a new Amendment, Council policy will not respond to changes being implemented by the State Government and limit Council’s ability to direct housing in line with community needs.
- 7.3 Proceeding with the recommendation as drafted mitigates these risks.
- 7.4 Refreshing the housing diversity strategy and amendment also enables the new council to be engaged in setting this strategic framework for growth in our established areas – noting it can’t conflict with state policy.

8. COMMUNITY ENGAGEMENT:

- 8.1 The Hume Housing Diversity Strategy and Amendment C263 in their current form have been subject to extensive community engagement. Exhibition of Amendment included public drop-in sessions across the municipality, mailouts to affected properties, online sessions conducted via Zoom and a Participate Hume website. The Amendment received 93 submissions, 22 of which were supportive.
- 8.2 Information from community submissions to Amendment C263 will be considered in reviewing the Housing Diversity Strategy.
- 8.3 Should Council adopt the recommendations in this report, staff will inform parties that have submitted to Amendment C263 and update publicly available information on the Participate Hume webpage regarding next steps.
- 8.4 The amount of community input into Amendment C263, the current Housing Diversity Strategy and the Hume Council Plan 2025-2029 provides a basis for the current strategy to be updated and the community will be assured their feedback will be considered and incorporated wherever possible.

REPORT NO: 8.6 (cont.)

- 8.5 A revised Strategy and new Amendment would be brought to a future Council meeting for decision before undergoing further community consultation.

9. DISCUSSION:

HOUSING DIVERSITY STRATEGY AND AMENDMENT C263:

- 9.1 The Hume Housing Diversity Strategy was first adopted by Council in 2020 and then updated to the current version in 2023.
- 9.2 This Housing Diversity Strategy identified that housing stock in the City of Hume lacked the diversity necessary to meet community needs. Currently, Hume’s housing stock is dominated by 3-4 bedroom homes, with few opportunities for people to move into 1-2 bedroom dwellings that suit people wanting to downsize, people wanting more affordable housing options and doesn’t recognise the diversity of household and family groups and their needs.
- 9.3 Amendment C263, the Hume Housing Diversity Strategy and the Good Design Guide seek to address these issues by:
- 9.3.1 Encouraging more 1-2 bedroom dwellings including townhouses and apartments in locations close to public transport and services.
 - 9.3.2 Protecting locations not suitable for more intense housing from inappropriate development.
 - 9.3.3 Introducing a design guide to encourage better designed townhouses and medium density housing in the municipality.
- 9.4 Amendment C263 proposed to introduce 17 new residential zone schedules, a Neighbourhood Character Overlay to protect areas with particular attributes, and update the overall Planning Policy Framework in the Hume Planning Scheme.
- 9.5 Council sought Ministerial authorisation to exhibit the draft amendment on 30 August 2023. The amendment was exhibited in March and April 2024 following authorisation in February 2024.
- 9.6 After extensive community engagement, Council received 91 submissions to Amendment C263, 22 of which were supportive. Others either sought changes or opposed site-specific elements of the amendment in particular areas.
- 9.7 Following the exhibition of Amendment C263, Council must under the *Planning and Environment Act 1987* resolve submissions, refer submissions it cannot resolve to an Independent Planning Panel appointed by the Minister for Planning, or resolve to abandon the amendment.
- 9.8 As officers sought to resolve submissions it became clear that the Amendment no longer aligned with State policy.
- 9.9 Since Council authorised Amendment C263 in August 2023 the State Government has released:
- 9.9.1 Victoria’s Housing Statement (September 2023) which included:
 - (a) Intention to introduce new planning controls around activity centres with Broadmeadows on of the initial 10 identified.
 - (b) Removing the need for a planning permit to build a ‘granny flat’ of less than 60sqm.
 - (c) Intention to introduce new deemed to comply standards

REPORT NO: 8.6 (cont.)

9.9.2 More Homes More Opportunity (October 2024) which included:

- (a) Expanding the activity centre program. While no additional sites in Hume were identified, it is clear any work Council undertakes would need to align with this.
- (b) Ten year pipeline of growth area Precinct Structure Plans to be prepared by the State.
- (c) Intention to make it easier to build townhouses through new ‘deemed to comply provisions.
- (d) Intention to fast track approval for well designed buildings.

9.9.3 Plan for Victoria (March 2025) which included housing targets for each municipality. For Hume this is 79,000 additional homes by 2051 with 23,500 to be in established areas and the remainder in growth areas.

9.10 In March 2025 the State Government also released the new planning controls for activity centres and deemed to comply standards for town houses and four storey apartments that were indicated in the previous announcements.

9.11 The new planning controls in particular have changed how Amendment C263 aligned with State policy. Refreshing the Housing Diversity Strategy and abandoning Amendment C263 gives Council the opportunity to respond rapidly to revised state policies and encourage housing development that better meets community needs.

GOOD DESIGN GUIDE:

9.12 Council officers also undertook consultation of the draft Good Design Guide during the public consultation of Amendment C263. The Good Design Guide is intended to provide design guidance for different types of medium density housing and ensure the that increased housing development facilitated with Amendment C263 was well designed and provide good amenity within a site and to the street.

9.13 While the introduction of the new Townhouse Code and Deemed to Comply controls by the State Government mean that there will be less applications where the Good Design Guide can be applied, there will still be applications where the Guide will provide useful direction. Council’s Statutory Planning team will also advocate for medium density developments to align with the Guide where they can.

9.14 Several comments on the draft Good Design Guide were made by the community during the exhibition of Amendment C263. The draft Guide is currently being updated to be more usable and incorporate more examples of good development from within Hume. Endorsement of the final version of the Guide is currently scheduled for later this year.

NEXT STEPS:

9.15 Subject to Council approving the recommendations in this report, Council officers will review the Housing Diversity Strategy and Amendment documents in line with new State Government policy.

9.16 Where possible, content from the existing documents will be kept and included in the revised version. This includes consideration of submissions from residents we have already received.

9.17 Revising the Strategy and implementation through the Planning Scheme will include further consultation with Councillors and the community.

REPORT NO: 8.6 (cont.)

10. CONCLUSION

- 10.1 Since Council endorsed the Housing Diversity Strategy and authorised Amendment C263 the State Government has made a number of changes to housing and planning policy. As a consequence, the Strategy and Amendment no longer align with State Policy.
- 10.2 To review and update the Strategy and Amendment to respond to these changes Council must first formally abandon Amendment C263.
- 10.3 While more limited in how it can be applied, the Good Design Guide should still be finalised. It will be brought to Council for endorsement in the coming months.

REPORT NO:	8.7
REPORT TITLE:	Art in Public Places Policy Review
SOURCE:	Hazel Finnie, Coordinator Arts, Culture & Events Feyza Yazar, Coordinator Arts & Culture Anna Clabburn, Arts and Cultural Development
DIVISION:	City Services & Living
FILE NO:	HCC-CM/20/327
POLICY:	POL148-Art in Public Places Policy
STRATEGIC OBJECTIVE:	1.4: Strengthen community connections through local events, festivals and the arts
ATTACHMENTS:	1. 2025 Art in Public Places Policy 2. Art in Public Places Policy - 2020 policy marked up with 2025 policy changes

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Art in Public Places Policy was re-adopted by Council in 2020. As part of Council’s commitment to creating a culturally vibrant and connected community, officers have revised the Art in Public Places Policy 2020 (the Policy).
- 1.2 The Art in Public Places Policy (Attachment 1) confirms the objectives and procedures necessary for the delivery of public art initiatives in Hume City and includes refined guidance on the scope of the public art program, direction on procurement, locations, expected lifespan of artworks, maintenance, and deaccession.
- 1.3 This report recommends Council adopt the Art in Public Places Policy (2025), which will replace the Art in Public Places Policy (2020).

2. RECOMMENDATION:

That Council:

- 2.1 Rescinds the Art in Public Places Policy (2020).**
- 2.2 Adopts the Art in Public Places Policy (2025) as shown in Attachment 1.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 The provision of arts and cultural activity is aligned to the service performance principles (part 5, Division 1, Section 106) of the Local Government Act, 2020 specifically that:
 - 3.1.1 “priority is to be given to achieving the best outcomes for the municipal community, including future generations”.
 - 3.1.2 “services should be provided in an equitable manner and responsive to the diverse needs of the municipal community”.
- 3.2 The Art in Public Places Policy is informed by the Creative Community Strategy 2020-2025 (endorsed by Council 7 September 2020), which includes the Strategic Priority 2.3, that

Public art initiatives engage local communities in the celebration of place and culture enhancing the cultural significance of the natural and built environment.

REPORT NO: 8.7 (cont.)

4. OVERARCHING GOVERNANCE PRINCIPLES:

This report supports Council in giving effect to the following overarching Governance Principles:

- priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- the municipal community is to be engaged in strategic planning and strategic decision making.
- the transparency of Council decisions, actions and information is to be ensured.
- the ongoing financial viability of the Council is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- Right to take part in public life
- Cultural rights.

There is no impact or limitation on the human rights of any individual in relation to the recommendations of this report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 The policy, program or service in this Report does have a direct and significant impact on the public; therefore, a Gender Impact Assessment was completed.

- a) Continue to encourage applications from communities currently underrepresented in public art - from First Nations peoples, diverse cultural and faith communities, people from lower socio-economic backgrounds, LGBTIQA+ communities, and people living disability.
- b) Continue efforts to work towards Assessment Panels reflecting diversity of gender, culture and lived experience.
- c) Commit to commissioning public art which seeks to redress the underrepresentation of stories and voices in the public realm.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The development of Policy was funded from existing operational and staffing budgets.
- 6.2 Council has an annual budget allocation in the capital works program for the provision of new public art, and the maintenance of existing works. In 2025/26 this is \$85,000. This amount is recurrent and increases by CPI each year. The adoption of the revised Art in Public Places Policy has no additional financial impact beyond the existing capital works allocation.
- 6.3 Should Council choose to fund additional public art projects beyond the scope of the annual budget allocation, these projects would be referred to the appropriate budget process for Council’s consideration.

7. OPPORTUNITIES & RISKS:

- 7.1 The information in this report considers Council’s strategic risks relating to its reputation.
- 7.2 Commissioning high quality, innovative public artwork strengthens Council’s cultural reputation and fosters strong community awareness of and pride in place.
- 7.3 The Policy places sustainability and valuing of Hume’s natural environment as a priority. This is most relevant to materials and processes used in the fabrication of new public artwork.

REPORT NO: 8.7 (cont.)

8. COMMUNITY ENGAGEMENT:

- 8.1 The Art in Public Places policy is informed by:
 - 8.1.1 community consultation which took place during the development of the Creative Community Strategy 2020-2025 and through the public consultation on Participate.
 - 8.1.2 benchmarking against other current local government Public Art policies.
 - 8.1.3 Hume City Council’s policies and strategies including the Climate Action Plan 2023-2028, Reconciliation Action Plan 2020-2022.

9. DISCUSSION:

- 9.1 The 2025 review aligns the Policy with current public art best practice. Key updates in the review document relate to:
 - 9.1.1 timely and thoughtful Aboriginal cultural heritage consultation
 - 9.1.2 current sustainability/climate change policy and
 - 9.1.3 emerging guidelines around lifespan of art assets commissioned for public spaces.
- 9.3 Guidelines on procurement, maintenance and deaccession procedures have been refined, to align with standards set in the Hume Civic Collection Policy.
- 9.4 If adopted, the Policy will remain in effect until 2030.

10. CONCLUSION

- 10.1 The Art in Public Places Policy facilitates Council’s role in building strong cultural places and spaces for and with Hume’s diverse communities.
- 10.2 The Policy establishes a framework for Council’s ongoing commitment to high quality, innovative public art projects that enable local communities to engage and share in creative expression.



ART IN PUBLIC PLACES POLICY

Policy Reference No.	POL/148
File No.	HCC15/190
Strategic Objective	1.4: Strengthen community connections through local events, festivals and the arts
Adopted by Council	10/05/2020
Re-Adopted	10/06/2025
Date for Review	10 June 2030
Responsible Officer	Manager City Lifestyle
Department	It is recognised that over the life of this Policy it may require minor administrative changes. Where an update does not materially alter the intent of the policy, the change will be made administratively. Any amendment which materially alters this document will be made by resolution of Council. City Lifestyle

POLICY STATEMENT

Hume City Council recognises the value of public art and its role in creating distinctive and vibrant communities that:

- Foster public expression, promote community identity and celebrate diversity.
- Contribute to place making, community safety and enhance the natural and built environment.
- Support the health and wellbeing of our community.

1. PURPOSE

1.1 This Policy guides Council’s approach in providing art in public places. It recognizes that art experienced in the public realm supports communities to participate in art, culture and creative engagement and expression as part of their daily life.

1.2 This Policy aligns with *Draft Council Plan 2025-2029*,

PRIORITY 1 - A liveable city of well-designed and connected places

SO1.1 Liveable places that are inclusive and accessible

PRIORITY 2 – A healthy community that is inclusive and proud

SO3.1 Advancement of social justice and addressing inequalities

SO3.2 A healthy community with access to opportunities

SO3.3 An inclusive and socially connected community that celebrates diversity and culture.

1.3 This Policy articulates Council’s commitment to providing, facilitating and supporting art in public places as a mechanism for:

1.3.1 Supporting the professional development of creative practitioners in Hume.

1.3.2 Celebrating place, culture and creative expression

1.3.3 Enhancing the aesthetic of the natural and built environment.

1.3.4 Engaging and connecting with local communities.

2 SCOPE

2.1 This Policy gives direction to Council’s provision, management, maintenance and deaccessioning of public art in Hume City.

2.2 Within this policy, public art is any deliberately commissioned, locally resonant artwork, in any medium and of any scale, situated in the public realm. This includes objects and / or projects that are indoors or outdoors, temporary or permanent and which may be in the form of, but not limited to:

- a) Sculptures and installations (including stand alone or integrated / functional);
- b) Murals and street art (including applied art, mosaics, aerosol art, stencilling);

- c) Sound based or kinetic art;
- d) Performance based art; and
- e) Digital art (including projections, illuminated art, virtual, augmented or mixed reality pieces).

- 2.3 The directions of this Policy also provide guidance for external organisations seeking to commission artworks or collaborate with Council in the provision of public art on Council land or in public spaces in Hume City.
- 2.4 The scope of this Policy is intended to provide direction and development of Council’s formal Public Art Collection. The Policy is designed to complement the principles and parameters Hume Civic Collection Policy (2023).
- 2.5 The values and principles documented here may also be adopted for the development of decorative entry or gateway treatments, landscape design and architecture and memorials, if deemed appropriate within the scope of specific projects.

3 OBJECTIVE

- 3.1 This Policy supports the effective provision and management of public art in Hume City by guiding and facilitating artwork that is:
- 3.1.1 Thematically relevant to the site context and supported by the local community.
 - 3.1.2 Appropriately aligned with Aboriginal and Torres Strait Islander heritage (if known).
 - 3.1.3 Of high material quality and aesthetic value and
 - 3.1.4 Of no danger to people or the environment.

4 POLICY IMPLEMENTATION

4.1 Commissioning and Acquisition

- 4.1.1 Council will provide and facilitate art in public places in Hume City through any of the following methods:

Direct commissions

Whereby Council engages a professional artist or arts organisation to create a specific public artwork.

A direct commission may also result in the artist mentoring, or working with, the local community / artists to facilitate a public art outcome.

Collaboration and partnership

Development of artwork is undertaken in partnership and collaboration with stakeholders, which may include businesses, developers, education providers, government agencies, local organisations or community members.

Collaborations of this nature may be guided by a Memorandum of Understanding or funding agreement, as part of a Grant, within a developer contributions agreement or via participation on project steering / reference committees.

Purchase

Council purchases public artwork from an artist, gallery or agent - with agent or commission fees paid, if relevant.

Donations / bequests

Artworks acquired in this manner must be assessed by a Registered Art Valuer to determine their value.

An Accession Recommendation Report will be presented to Council for consideration to determine whether or not to accept the donation / bequest offered.

4.1.2 All acquired or commissioned public artworks must comply with the Selection Criteria, Maintenance and Deaccession processes outlined in this Policy in order to be accessioned into Hume’s Public Art collection.

4.1.3 Permanent and temporary / ephemeral artworks are supported through this Policy.

The expected life span and durability requirements of each public artwork will be specified as part of the commissioning and contracting process, however permanent artwork is expected to have a lifespan greater than 15-20 years and temporary / ephemeral artworks are expected to have a life span of less than 5 years and may be as little as one (1) day.

4.1.4 Council will ensure that all public art commissions are supported through appropriate risk and public safety considerations, lighting, landscaping and surrounding amenities (i.e. seating and pathways).

4.1.5 The provision of landscaping, lighting or amenity works will be either specifically identified within the project brief or separately funded and coordinated by Council.

4.2 Criteria for Commissioning and Acquiring Public Art

4.2.1 The commissioning and acquisition of public art will align with the objectives of *Hume Creative Community Strategy (2020-2025)*, assessed against the following criteria:

- a) Ability to provide high quality, diverse, innovative and contemporary artworks that tell distinct local stories, engage community and build creative capacity.
- b) Exhibit strong relevance to Council’s adopted strategic directions.
- c) Are site specific and tell stories that are distinct and resonant to the community location in which it is placed.
- d) Incorporate community engagement and capacity building during

development.

- 4.2.2 Demonstrated consideration of site context, including existing / planned urban form, natural landscape features, adjacent uses, public safety considerations and environmental impact.
- 4.2.3 Appropriately calculated budget and evidence of resourcing to deliver and maintain the proposed artwork, including:
 - e) community engagement and evaluation;
 - f) durability of materials / technologies for the intended lifespan;
 - g) availability and cost of connecting any required utilities (i.e. power / water connections);
 - h) ongoing provision and maintenance of ancillary elements for the duration of the art works lifespan.
- 4.2.4 Evidence of engagement of suitably experienced public artists / fabricators with demonstrated skills and capacity to deliver art projects in the public realm and realise the artistic vision of the project.
- 4.2.5 Evidence of appropriate use of design, materials and processes to support public safety outcomes and mitigate risks associated with the installation and maintenance of the artwork.
- 4.2.6 Council may convene Project Working Groups and Public Art Advisory Panels on a case-by-case basis to support public art projects with expert and community input.

4.3 Priority Locations for Public Art

The following priority locations have been identified for the provision of public art in Hume City:

- 4.3.1 Precincts / sites of significance/ activity centres:
 - a) Civic spaces and places;
 - b) Retail precincts, particularly: principal, major, specialty centres, and neighbourhood activity centres;
 - c) Significant conservation areas and/or open spaces including State, Regional and District level open space, formal parklands and icon parks;
 - d) Primary entry points to Hume City; and
 - e) Tourism precincts.
- 4.3.2 Major developments:
 - a) Construction or redevelopment of community facilities (e.g. libraries, community centres, child and family centres, youth centres, leisure centres); and
 - b) Major civil projects (e.g. bridges, overpasses, arterial roads) in iconic precincts / principal activity centres.

4.3.3 Renewal / improvement locations:

- a) Locations aligned to place-based programs; or
- b) Locations linked to public safety outcomes, including those subject to anti-social behaviour, repeated acts of graffiti vandalism and litter hot spots.

4.3.4 Culturally significant locations:

- a) Locations that have strong First Nations or other cultural / heritage value, including natural heritage value; or
- b) Locations that support specific cultural activity, gathering and reflection.

4.4 Funding and Procurement of Public Art

4.4.1 Council is committed to creating distinctive and vibrant communities through commissioning and acquiring public art for the benefit of the Hume community. This commitment is supported through the provision of an annual capital works budget.

4.4.2 In addition to this, additional funding to deliver public art may be sourced through:

- a) External funding from grant and philanthropic sources;
- b) Contributions by developers (in-kind or otherwise); and
- c) Funding request via Council’s budget process to undertake identified project / artwork creation beyond the scope of the annual budget allocation.

4.4.3 Formal commissions and purchases of public artworks will be undertaken in accordance with Council’s Procurement Policy and best practice guidelines set by Arts Law and the National Association for the Visual Arts (NAVA).

4.4.4 The commissioning of art in public places will utilise an appropriate procurement contract, guided by principles established through Arts Law and the National Association for the Visual Arts (NAVA).

4.4.5 External agencies providing art in public places will be encouraged to follow the best practice commissioning procedures used by Council. It is acknowledged that external agencies will have contractual and tendering processes appropriate to their organisation. In such instances open discussion will be facilitated between parties to attain clear understanding of project procedures and stakeholders. Agreements and outcomes will be documented to ensure transparency and accountability.

4.4.6 Artists commissioned to create public art for Council will be required to take out and maintain relevant insurances, including insuring artworks during fabrication, transport and installation.

4.4.7 Once installed, artworks will be declared on Council’s insurance policy and professionally valued for insurance purposes every.

4.5 Sustainability and public art

In line with Council’s ongoing commitment to sustainability, where feasible, new public art projects will:

- a) Prioritise sustainable materials (e.g. low embodied carbon, recycled material content etc) and ensure climate resilience - Reduce the environmental footprint of public artworks and use materials and finishes that can withstand future climate conditions including extreme weather and minimize maintenance impacts.
- b) If energy use is required, ensure it is used within the principles of conservation (avoiding unnecessary energy use), efficiency (using energy as efficiently as possible) and prioritising the use of renewable energy. – This could include artworks that integrate solar lighting, kinetic elements, or other sustainable energy technologies.
- c) Support climate awareness, education and climate action (to both reduce carbon emissions and build resilience to climate impacts). Promote urban greening - Artworks will be encouraged to reflect themes of environmental stewardship, biodiversity, and climate action and resilience. And consider opportunities to integrate nature-based solutions, such as living sculptures, or eco-conscious design.

4.6 Community and Stakeholder Engagement

4.6.1 Council will work with a range of stakeholders in the implementation of this Policy, including but not limited to:

- Hume residents;
- Aboriginal and Torres Strait Islander custodians
- Artists and arts organisations;
- Property developers;
- Private landowners;
- Industry;
- Place managers;
- Retail precinct managers and tenants;
- Facility managers;
- Tertiary education institutions; and
- Commonwealth and State Government.

4.6.2 Community consultation will be guided by Hume’s Community Engagement Policy (2022). Specific community engagement plans, and community notification approaches will be developed and customised to support all projects developed under this Policy.

4.6.3 When community engagement is the aim of a public art project, project / artist selection criteria will include evidence of experience in working in a community capacity-building context to assist the community to realise their artistic statement.

4.6.4 Where possible, artists commissioned for art in public place initiatives will be invited to provide professional development opportunities and mentorships for Hume based artists and share their professional practice with the Hume City community. These opportunities may include, but are not limited to:

- a) Forums or workshops discussing previous art projects and their approach to the Hume City Council commissions;
- b) Presentations of works in progress;
- c) Masterclasses for local artists / art students;
- d) Internship or subcontracting opportunities; and
- e) Documentation of the work in development (e.g. stills, video, online editorial).

4.7 Cultural protocols – Aboriginal and Torres Strait Islander community engagement

New public art projects will consider Aboriginal and Torres Strait Islander cultural context and may involve the following methods of consultation:

- a) Engagement with Traditional Owners Land Council including Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, and its representatives to seek cultural guidance on protocols and approvals.
- b) Identification of any sites of cultural significance and assessment of whether the proposed project aligns with Cultural Heritage Management Plan (CHMP) requirements.
- c) Consideration co-design opportunities, where Aboriginal artists and community members are directly involved in shaping the project.
- d) All public art projects in Hume will adhere to First Nations cultural protocols, ensuring that Aboriginal and Torres Strait Islander culture and intellectual property aligns with Creative Australia, Protocols for using First Nations Cultural and Intellectual Property in the Arts.

4.8 Signage

4.8.1 Where practicable, artworks displayed in the public realm must be labelled and interpreted, to acknowledge the artist and ensure local communities and visitors have intellectual access to the work. Labelling and interpretation may consider:

- Artists’ description of the intent behind the work;
- Use of community languages;
- Availability of appropriate surfaces to affix labelling
- Use of printed material such as maps and promotional postcards;
- Use of images of the artwork in Council publications, electronic news and website content; and
- Appropriate use of online technologies to assist interpretation and engagement with works (eg. Smartphone interactivity, QR codes, augmented reality functions).

4.9 Communication about new public artworks

Hume City Council recognises that public art is a catalyst for ideas, dialogue, and social reflection. Internal and external communication messaging will encourage shared understanding of the value of public art beyond its aesthetic and placemaking functions, sharing stories that demonstrate how new works:

- a) Stimulate discussion by presenting diverse perspectives, cultural narratives, and contemporary issues in a visual or experiential form.
- b) Encourage critical thinking and invites the public to engage with themes that may challenge perceptions, inspire curiosity, or provoke debate.
- c) Amplify community voices by providing a platform for storytelling, self-expression, and cultural exchange and/or
- d) Reflect the evolving identity of Hume City, capturing its heritage, diversity, and aspirations.

4.10 Maintenance

- 4.10.1 Council will be responsible for the maintenance of all Council commissioned and acquired public artwork, with the exception of any specified contractual exclusions for individual public artworks.
- 4.10.2 All artists commissioned to design and fabricate new public artwork will be required, as stated in the Artist’s Contract, to submit a Maintenance Manual for artwork on installation of the completed artwork.
- 4.10.3 All maintenance requirements for Council’s Public Art Collection will be the responsibility of the Coordinator Arts & Culture and included in Council’s Public Art Collection Register.
- 4.10.4 Council will only commission artworks it can appropriately maintain for the artwork’s intended lifespan.
- 4.10.5 Maintenance requirements, particularly those resulting from material and site selection, will be considered in the short-listing of proposals within the commissioning process to ensure Council can appropriately fulfil its maintenance obligations.
- 4.10.6 In addition to the capital works allocation for public artworks, Council will allocate the necessary annual budget required to maintain works in the public art collection. This budget will be determined through consideration of maintenance manuals for each artwork, coupled with a periodic (every five years) maintenance needs assessment which will specify a planned approach for each item in the public art collection.

4.11 Required process to accession new works into the Public Art Collection.

4.11.1 Public artworks commissioned or acquired into the collection must be formally registered with the following information:

- a) Civic Collection Database categories: ID Code, Title, Artist(s), Year, Short Description, Location, Copyright;
- b) A maintenance plan including indicative budget, expected lifespan and conservation schedule to achieve the lifespan;
- c) Copies of technical and engineering schematics and reports;
- d) Copies of permits and approvals;
- e) List of materials and material specifications; and
- f) List of major sub-contractors and material suppliers.

4.12 Deaccession Process

4.12.1 Public artwork will be considered for deaccession if it meets the following criteria:

- a) Item has ephemeral or limited life, or when the artwork has deteriorated at a faster rate than its specified lifespan, and the cost of repair is greater than the asset value;
- b) Item does not fall within the current selection criteria of this policy;
- c) Item is in poor condition and is considered to have insufficient significance within the parameters of the *Hume Civic Collection Management Plan* to warrant the allocation of resources for continuing conservation and/or storage;
- d) Item is irreparably damaged, destroyed or stolen with no prospect of retrieval;
- e) Item cannot be displayed due to social justice considerations, or changing social views, and is not suitable for research;
- f) Item is a public safety risk or at high risk of vandalism; and/or
- g) Item has incurred significant changes in the use, character or design of site context, considerably impacting the suitability of the work remaining in its present location.

4.12.2 Officers can recommend to Council the disposal of a work through:

- a) Donation or sale (if appropriate) to its donor or creator;
- b) Donation, transfer or sale to an institution where that item can be demonstrated to have relevance or ongoing provenance;
- c) Sale on the open market; and / or
- d) Destruction / repurposing of materials, where no other option is suitable

4.13 Governance and Management of Public Art

4.13.1 Council Officers are responsible for the execution of Council’s public art program, including the outcomes of this Policy, evaluation of public art projects, public dissemination of evaluation results, and oversight of the public art budget

5 DEFINITIONS

- 5.1 **Public Art** is any deliberately commissioned, locally resonant artwork, in any medium and of any scale, situated in the public realm. This includes indoors or outdoors, temporary or permanent, which may be, but not limited to:
- Sculptures and installations (including stand alone or integrated / functional);
 - Murals and street art (including applied art, mosaics, aerosol art, stencilling etc);
 - Sound based or kinetic art;
 - Performance based art; and
 - Digital art (including projections, illuminated art, virtual, augmented or mixed reality pieces).
- 5.2 **Temporary / ephemeral art** is defined as work with an expected life span of less than 5 years, this includes works that may last less than one (1) day.
- 5.3 **Permanent art** is defined as any work with an expected life span of more than 15-20 years.
- 5.4 **Landscape architecture** is the treatment of outdoor open space and public areas, often incorporating the practices of garden and landscape design, urban and landscape planning. Landscape architecture involves built and natural environments including open space reserves, streetscapes and creek restoration design with a functional and/or aesthetic purpose.
- 5.5 **Gateway treatments** are landmarks highlighting a geographical entry point, at state or municipal level. Freeway, Tullamarine.
- 5.6 **Entry treatments:** are landmarks highlighting a geographical entry point, at a neighbourhood or suburb boundary, including entry into a housing or industrial estate.
- 5.7 **Monuments and memorials:** a statue, building, or other structure erected to commemorate a notable person or event.

6 RELATED DOCUMENTS

- National Cultural Policy – Revive (2023)
- Creative State 2025 (2020-2025)
- Hume Creative Community Strategy (2020-2025)
- Hume Civic Collection Policy (2023)
- Hume Creative Places and Spaces – Arts and Cultural Infrastructure Plan (2023-2033)
- Hume City Council Plan Draft 2025-2029
- Hume Community Vision 2045
- Hume Social Justice Charter (2022)
- Hume Climate Action Plan (2023-2028)
- Hume Open Space and Recreation Strategy (2023)
- Hume Playspace Planning Framework and Reference Guide (2012)
- Hume Integrated Transport and Land Use Strategy (2022)
- Hume Community Engagement Framework (2022)
- Hume Graffiti Management Policy
- Hume City Council Procurement Policy
- Arts Law Contract
- The Victorian Heritage Register Criteria and Threshold Guidelines (2022)

Date Adopted	10/05/2020
Date Re-Adopted	10/06/2025
Review Date	10/06/2030



ART IN PUBLIC PLACES POLICY

| [\(Under review 2025\)](#)

Policy Reference No.	POL/148
File No.	HCC15/190
Strategic Objective	1.4: Strengthen community connections through local events, festivals and the arts 3.2.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts.
Adopted by Council	10/05/2020
Re-Adopted	22/06/2020 10/06/2025
Date for Review	10 June 2030
Responsible Officer	Manager City LifeStyle
Department	It is recognised that over the life of this Policy it may require minor administrative changes. Where an update does not materially alter the intent of the policy, the change will be made administratively. Any amendment which materially alters this document will be made by resolution of Council. City LifeStyle

ART IN PUBLIC PLACES POLICY

POLICY STATEMENT

Hume City Council recognises the value of public art and its role in creating distinctive and vibrant communities that:

- Foster public expression, promote community identity and celebrate diversity.
- Contribute to place making, community safety and enhance the natural and built environment.
- Support the health and wellbeing of our community.

1. PURPOSE

1.1 This Policy guides Council's approach in providing art in public places. It recognises, ~~recognising its ability to that art experienced in the public realm~~ supports ~~the communities~~ to participate in art, culture and creative ~~engagement and expression pursuits~~ as part of their daily life.

1.2 This Policy aligns with ~~Draft Council Plan 2025-2029~~.

PRIORITY 1 - A liveable city of well-designed and connected places

SO1.1 Liveable places that are inclusive and accessible

PRIORITY 2 – A healthy community that is inclusive and proud

SO3.1 Advancement of social justice and addressing inequalities

SO3.2 A healthy community with access to opportunities

SO3.3 An inclusive and socially connected community that celebrates diversity and culture.

1.3 This Policy aligns ~~with~~ ~~Hume Horizons 2040~~, ~~Hume Community Vision 2045~~
Theme 3: A Culturally Vibrant and Connected Community:

~~1.1.1 Strategic Objective: Strengthen community connections through local community events and the arts.~~

~~Community expectation: Cultural expression and the arts are supported through the enhancement of appropriate places and spaces including the development of local arts precincts.~~

~~1.2.1.4~~ This Policy articulates Council's commitment to providing, facilitating and supporting art in public places as a mechanism for:

~~1.2.1.4.1~~ Supporting the professional development of creative practitioners in Hume.

~~1.4.2~~ Celebrating place, culture ~~and creative~~ expression

~~1.2.2.1.4.3~~ ~~and~~ ~~E~~enhancing the aesthetic of the natural and built environment.

~~1.2.3.1.4.4~~ Engaging and connecting with local communities.

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

2 SCOPE

- 2.1 This Policy gives direction to Council's provision, management, maintenance and deaccessioning of public art in Hume City.
- 2.2 ~~Within For the purpose of~~ this policy, public art is any deliberately commissioned, locally resonant artwork, in any medium and of any scale, situated in the public realm. This includes ~~objects and / or projects that are~~ indoors or outdoors, temporary or permanent ~~and~~, which may be ~~in the form of~~, but not limited to:
- Sculptures and installations (including stand alone or integrated / functional);
 - Murals and street art (including applied art, mosaics, aerosol art, stencilling ~~etc~~);
 - Sound based or kinetic art ;
 - Performance based art; and
 - Digital art (including projections, illuminated art, virtual, augmented or mixed reality pieces).
- 2.3 The directions of this Policy also provide guidance for external organisations seeking to commission artworks, ~~or~~ collaborate with Council in the provision of public art on Council land or in public spaces in Hume City.
- 2.4 The scope of this Policy is intended to provide direction and development of Council's formal ~~public~~ ~~Aart~~ ~~Ce~~ollection. ~~The Policy is designed to complement the principles and parameters outlined in the correlated Hume Civic Collection Policy. (2023date of policy)~~
- 2.5 The values and principles documented here may also be adopted for the development of decorative entry or gateway treatments, landscape design and architecture and memorials, if deemed appropriate within ~~the scope of each~~ specific projects.

3 OBJECTIVE

- 3.1 This Policy supports the effective provision and management of public art in Hume City ~~by guiding and facilitating artwork that is:~~
- 3.1.1 ~~Thematically relevant to the site context and supported by the local community~~
 - 3.1.2 ~~Appropriately aligned with Aboriginal and Torres Strait Islander heritage (if known)~~
 - 3.1.3 ~~Of high material quality and aesthetic value and~~
 - 3.1.4 ~~No danger to people or the environment.~~

4 POLICY IMPLEMENTATION**4.1 Commissioning and Acquisition**

- 4.1.1 Council will provide and facilitate art in public places in Hume City through any of the following methods:

Direct commissions

Whereby Council engages a professional artist or arts ~~company-organisation~~ to create a

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

specific public artwork.

A direct commission may also result in the artist mentoring, or working with, the local community / artists to facilitate a public art outcome.

Collaboration and partnerships

Development of artwork is undertaken in partnership and collaboration with stakeholders, which may include businesses, developers, education providers, government agencies, local organisations or community members.

~~This Collaborations of this nature~~ may ~~occur with~~ be guided by a Memorandum of Understanding or funding agreement, as part of a Grant, within a developer contributions agreement or via participation on project steering / reference committees.

Purchase

Council purchases a public artwork from an artist, gallery or art agent, with agent's fees or commission fees paid, if where relevant.

Donations / bequests

Artworks acquired in this manner must be assessed by a Registered n-independent Art Valuer to determine their value.

An Accession Recommendation R-report will be presented to Council for its consideration to determine whether Council will or not to accept the donation / bequest offered.

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

Page 4 of 15

ART IN PUBLIC PLACES POLICY

4.1.2 All acquired or commissioned public artworks must comply with the Selection Criteria, Maintenance and Deaccession processes outlined in this Policy in order to be accessioned into Hume's Public Art collection.

4.1.3 Permanent and temporary / ephemeral artworks are supported through this Policy.

4.1.3.1.4 The expected life span and durability requirements of each public artwork will be specified as part of the commissioning and contracting process, however permanent artwork is expected to have a lifespan- greater than 15-20 years. Temporary / ephemeral artworks are generally expected to have a life span of less than 5 years and may be as little as one (1) day.

4.1.4.1.5 Council will ensure that all public art commissions are supported through appropriate risk and public safety considerations, lighting, landscaping and surrounding amenity (i.e seating and pathways).

4.1.5.1.6 The provision of landscaping, lighting or amenity works will be either specifically identified within the project brief or separately funded and coordinated by Council.

4.2 Criteria for Commissioning and Acquiring Public Art

4.1.6.2.1 The commissioning and acquisition of public art will be aligned with the objectives of *Hume Creative Community Strategy (2020-2025)* ~~and will be~~ assessed against the following criteria:

- a) Ability to provide high quality, diverse, innovative and contemporary artworks that tell distinct local stories, engage appropriate community stakeholders and build creative capacity;
- b) Exhibit strong relevance to Council's adopted strategic directions.
- c) Are site specific and tell stories that are distinct and resonant to the community / location in which it is placed.
- d) Incorporate community engagement and capacity building during development.

4.1.7.2.2 Demonstrated consideration of site ~~context~~, context, including existing / planned urban form, natural landscape features, adjacent uses, public safety considerations and environmental impact.

4.1.8.2.3 Appropriately calculated budget and evidence of resourcing to deliver and maintain the proposed artwork, including:

- community engagement and evaluation
- durability of materials/technologies for the intended lifespan
- availability and cost of connecting any required utilities (i.e power / water connections)
- ongoing provision and maintenance of ancillary elements for the duration of

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

the art works lifespan.

4.1.94.2.4 Evidence of engagement of suitably experienced public artists / fabricators with demonstrated skills and capacity to deliver art projects in the public realm and realise the artistic vision of the project.

4.2.5 Evidence of appropriate use of design, materials and processes to support public safety outcomes and mitigate risks associated with the installation and maintenance of the artwork.

4.1.104.2.6 Council may convene Project Working Groups and Public Art Advisory Panels on a case-by-case basis to support public art projects with expert and community input.

4.24.3 Priority Locations for Public Art

The following priority locations have been identified for the provision of public art in Hume City:

4.2.14.3.1 ~~Iconic – Precincts /~~ sites of significance ~~places and spaces / principal~~ activity centres:

- a) Civic spaces and places;
- b) Retail precincts, particularly: principal, major, specialty centres, and neighbourhood activity centres;
- c) Significant conservation areas and/or open spaces including State, Regional and District level open space, formal parklands and icon parks;
- d) Primary entry points to Hume City; and
- e) Tourism precincts.

4.2.24.3.2 Major developments:

- a) Construction or redevelopment of community facilities (e.g. libraries, community centres, child and family centres, youth centres, leisure centres); and
- b) Major civil projects (e.g. bridges, overpasses, arterial roads) in iconic precincts / principal activity centres.

4.2.34.3.3 Renewal / improvement locations:

- a) Locations aligned to place-based programs; ~~and/or~~
- b) Locations linked to public safety outcomes, including those subject to anti-social behaviour, repeated acts of graffiti vandalism and litter hot spots.

4.2.44.3.4 Culturally significant locations:

- a) Locations that have strong ~~Frist Nations Aboriginal~~ or other cultural / heritage value, including natural heritage value; ~~and/or~~
- b) Locations that support specific cultural activity, gathering and reflection.

4.34.4 Funding and Procurement of Public Art

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

Page 6 of 15

ART IN PUBLIC PLACES POLICY

4.3.14.4.1 Council is committed to creating distinctive and vibrant communities through commissioning and acquiring public art for the benefit of the Hume community. This commitment is supported through the provision of an annual capital works budget.

4.3.24.4.2 In addition to this, additional funding to deliver public art may be sourced through:

- a) External funding from grant and philanthropic sources;
- b) Contributions by developers (in-kind or otherwise); and
- c) Funding request via Council's budget process to undertake identified project / art work creation beyond the scope of the annual budget allocation.

4.3.34.4.3 Formal commissions and purchases of public artworks will be undertaken in accordance with Council's Procurement Policy and best practice guidelines set by Arts Law and the National Association for the Visual Arts (NAVA).

4.3.44.4.4 The commissioning of art in public places will utilise an appropriate procurement contract, including-guided-by-relevant-principles-established-through-of-Arts-Law-and-the-National-Association-for-the-Visual-Arts-(NAVA)-contracts-as-required,-and-any-modifications-that-may-be-required-to-account-for-the-unique-features-of-a-project.

4.3.54.4.5 External agencies providing art in public places will be encouraged to follow the best practice commissioning procedures used by Council. however-it-is-acknowledged-that-external-agencies-will-have-contractual-and-tendering-processes-appropriate-to-their-organisation.-In-such-instances-open-discussion-will-be-facilitated-between-parties-to-attain-clear-understanding-of-project-procedures-and-stakeholders.-Agreements-and-outcomes-will-be-documented-to-ensure-transparency-and-accountability.-

4.3.64.4.6 Artists commissioned to create public art for Council will be required to take out and maintain relevant insurances, including insuring artworks during fabrication, transport and installation.

4.3.74.4.7 Once installed, artworks will be declared on Council's insurance policy and professionally valued for insurance purposes every.

4.5 Sustainability and public art

In line with Council's ongoing commitment to sustainability, new public art projects where feasible will:

- a) Prioritise sustainable materials (e.g. low embodied carbon, recycled material content etc) and ensure climate resilience - Reduce the environmental

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

footprint of public artworks and use materials and finishes that can withstand future climate conditions including extreme weather and minimize maintenance impacts.

b) If energy use is required, ensure it is used within the principles of conservation (avoiding unnecessary energy use), efficiency (using energy as efficiently as possible) and prioritising the use of renewable energy. – This could include artworks that integrate solar lighting, kinetic elements, or other sustainable energy technologies.

a) Support climate awareness, education and climate action (to both reduce carbon emissions and build resilience to climate impacts). Promote urban greening - Artworks will be encouraged to reflect themes of environmental stewardship, biodiversity, and climate action and resilience. And consider opportunities to integrate nature-based solutions, such as living sculptures, or eco-conscious design.

b) —
c)

4.44.6 Community and Stakeholder Engagement

4.4.44.6.1 Council will work with a range of stakeholders in the implementation of this Policy, including but not limited to:

- Hume residents;
- Aboriginal and Torres Strait Islander cultural custodians
- Artists and arts organisations;
- Property developers;
- Private landowners;
- Industry;
- Place managers;
- Retail precinct managers and tenants;
- Facility managers;
- Tertiary education institutions; and
- Commonwealth and State Government.

4.4.24.6.2 Community consultation will be guided by Hume’s Community Engagement Policy (2022). Specific community engagement plans and community notification approaches will be developed and customised to support all projects developed under this Policy.

When community engagement is the aim of a public art project, project / artist selection criteria will include evidence of experience in working in a community capacity building context to assist the community to realise their artistic statement.

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

4.4.34.6.3 Where possible, a Artists commissioned for art in public place initiatives will be invited to provide professional development opportunities and mentorships for Hume based artists and share their professional practice with the Hume City community. These opportunities may include, but are not limited to:

- a) Forums or workshops discussing previous art projects and their approach to the Hume City Council commission;
- b) Presentations of works in progress;
- c) Masterclasses for local artists / art students;
- d) Internship or subcontracting opportunities; and
- e) Documentation of the work in development (eg. stills, video, online editorial).

4.7 Cultural protocols — Aboriginal and Torres Strait Islander community engagement

New public art projects will consider Aboriginal and Torre Strait Islander cultural context as a first step and may involve the following methods of -consultation:

- EngagmentEngagement with h the Tradition Owners Land Council including Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, and its representatives to seek cultural guidance on protocols and approvals.
- Consultation with Aboriginal artists, Elders, and community representatives to determine appropriate cultural narratives, themes, and protocols.
- IdentificationIdentification of any sites of cultural significance and assessment of whether the proposed project aligns with Cultural Heritage Management Plan (CHMP) requirements.
- Consideration- co-design opportunities, where Aboriginal artists and community members are directly involved in shaping the project.

All public art projects in Hume will must adhere to First Nations cultural protocols, ensuring that Aboriginal and Torres Strait Islander culture and intellectual property aligns with are Creative Australia . Protocols for using First Nations Cultural and Intellectual Property in the Artsrespected. This includes:

•

4.8 Signage

4.4.44.8.1 Where practicable, artworks displayed in the public realm must be labelled and interpreted, to acknowledge the artist who created the work and ensure local communities and/or visitors to Hume City have intellectual access to the work. Labelling and interpretation must may consider:

- Artists’ description of their intent behind the work;
- Use of community languages;
- Availability of appropriate surfaces to affix labelling and interpretation in the context of the work;
- Use of printed material such as maps and promotional postcards;
- Use of images of the artworks in Council publications, electronic news and website content; and
- Appropriate use of online technologies to assist interpretation and

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

engagement with works (eg. Smartphone interactivity, [QR codes](#), augmented reality functions).

[4.9 Communication about new public artworks](#)

[Hume City Council recognises that public art is a catalyst for ideas, dialogue, and social reflection. Internal and external communication messaging will encourage shared understanding of the value of public art beyond its aesthetic and placemaking functions, sharing stories that demonstrate how new works :](#)

- [Stimulate discussion by presenting diverse perspectives, cultural narratives, and contemporary issues in a visual or experiential form.](#)
- [Encourage critical thinking and invites the public to engage with themes that may challenge perceptions, inspire curiosity, or provoke debate.](#)
- [Amplify community voices by providing a platform for storytelling, self-expression, and cultural exchange and/or](#)
- [Reflect the evolving identity of Hume City, capturing its heritage, diversity, and aspirations.](#)

[4.54.10 Maintenance](#)

[4.5.14.10.1](#) Council will be responsible for the maintenance of all Council commissioned and acquired public artwork, with the exception of any specified contractual exclusions for individual public artworks.

[4.5.24.10.2](#) All artists commissioned to design and fabricate a new public artwork will be required, as stated in the Artist's Contract, to submit a ~~Maintenance~~[Maintenance](#) Manual for artwork on installation of the completed artwork.

[4.5.34.10.3](#) All maintenance requirements for Council's Public Art Collection will be the responsibility of the Coordinator ~~Community Capacity Building~~[Arts & Culture](#), and included in Council's ~~Public Art~~[Collection Register](#).

[4.5.44.10.4](#) Council will only commission artworks it can appropriately maintain for the artwork's intended lifespan.

[4.5.54.10.5](#) Maintenance requirements, particularly those resulting from material and site selection, will be considered in the short-listing of proposals within the commissioning process to ensure Council can appropriately fulfil its maintenance obligations.

[4.5.64.10.6](#) In addition to the capital works allocation for public artworks, Council will allocate the necessary annual budget required to maintain ~~all~~ works in the public

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

art collection.?? This budget will be determined through consideration of maintenance manuals for each art work, coupled with a periodic (every five years) maintenance needs assessment which will specify the maintenance needs and provide a planned approach for each item in the public art collection.

4.64.11 Required process to accession nNew wWorks into tThe Public Art Collection.

4.6.44.11.1 Public artworks commissioned or acquired into the collection must be formally registered with the following information: include the following minimum items:

- a) Civic Collection Database categories: ID Code, Title, Artist(s), Year, Short Description, Location, Copyright;
- b) A maintenance plan including indicative budget, expected lifespan and conservation schedule to achieve the lifespan;
- c) Copies of technical and engineering schematics and reports;
- d) Copies of permits and approvals;
- e) List of materials and material specifications; and
- f) List of major sub-contractors and material suppliers.

4.74.12 Deaccession Process

4.7.44.12.1 Public artwork will be considered for deaccession if it meets the following criteria:

- a) Item hHas ephemeral or limited life, or when the artwork has deteriorated at a faster rate than its specified lifespan, and the cost of repair is greater than the asset value;
- b) Item dDoes not fall within the current selection criteria of this policy;
- c) Item iIs in poor condition and is considered to have insufficient significance within the parameters of the *Hume Civic Collection Management Plan* to warrant the allocation of resources for continuing conservation and/or storage;
- d) Item iIs irreparably damaged, destroyed or stolen with no prospect of retrieval;
- e) Item cannot be displayed due to social justice considerations, or changing social views, and is not suitable for research;
- f) Item sIs a public safety risk or at high risk of vandalism; and/or
- g) Item hHas incurred significant changes in the use, character or design of the artwork—site context, considerably impacting the suitability of the artwork remaining in its present location.

4.7.24.12.2 Officers can recommend to Council the disposal of a work through:

- a) Donation or sale (if appropriate) to its donor or creator;
- b) Donation, transfer or sale to an institution where that item can be demonstrated to have relevance or ongoing provenance;
- c) Sale on the open market; and /or
- d) Destruction / repurposing of materials, where no other option is suitable.

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

4.84.13 Governance and Management of Public Art

- 4.13.1 Council Officers are responsible for the execution of Council’s public art program, including the outcomes of this Policy, evaluation of public art projects, public dissemination of evaluation results, and oversight of the public art budget.

~~Council will ensure transparency and accountability in the delivery of public art through:~~
~~Project Working Groups – cross-department teams assembled on a case by case basis to suit the context of the project.~~
~~Public Art Advisory Panels – (larger commissions) Providing expert and community input on major projects.~~
~~Periodic ? Public Art Reports – Tracking impact, community engagement, and maintenance.~~
~~Integration with current Hume policy and strategy goals – Ensuring new commissions align with related planning directives, towards long-term cultural and community investment.~~

5 DEFINITIONS

- 5.1 **Public Art** is any deliberately commissioned, locally resonant artwork, in any medium and of any scale, situated in the public realm. This includes indoors or outdoors, temporary or permanent, which may be, but not limited to:

- Sculptures and installations (including stand alone or integrated / functional);
- Murals and street art (including applied art, mosaics, aerosol art, stencilling etc);
- Sound based or kinetic art;
- Performance based art; and
- Digital art (including projections, illuminated art, virtual, augmented or mixed reality pieces).

- 5.2 **Temporary / ephemeral art** is defined as work with an expected life span of less than 5 years, this includes works that may last less than one (1) day.

- 5.3 **Permanent art** is defined as any work with an expected life span of more than 5–20 years.

- 5.4 **Landscape architecture** is the treatment of outdoor open space and public areas, often incorporating the practices of garden and landscape design, urban and landscape planning. Landscape architecture involves built and natural environments including open space reserves, streetscapes and creek restoration design with a functional and/or aesthetic purpose.

- 5.5 **Gateway treatments** are landmarks highlighting a geographical entry point, at state or municipal level. ~~E.g., “Welcome to Melbourne” sign, Melbourne Airport, Tullamarine Freeway, Tullamarine.~~

- ~~5.6—Entry treatments: area landmarks highlighting a geographical entry point, at a neighbourhood or suburb boundary, including entry into a housing or industrial estate. E.g. Stockland’s red frames, Highlands Estate entry, Craigieburn Road, Craigieburn.~~

5.75.6

- ~~5.8—Monuments and memorials: a statue, building, or other structure erected to commemorate~~

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

ART IN PUBLIC PLACES POLICY

a notable person or event. ~~E.g. George Evans bust, Sunbury Library, Sunbury, Council heritage War memorials, such as the Broadmeadows Remembrance Memorial.~~

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

Page 13 of 15

ART IN PUBLIC PLACES POLICY

6789101112613 RELATED DOCUMENTS~~Hume Horizons 2040~~~~Hume City Council Plan (2018-2021)~~~~Hume Social Justice Charter (2014)~~~~Hume Creative Community Strategy (2020)~~~~Hume Civic Collection Policy (2018)~~~~Hume Community Engagement Framework~~~~Hume Open Space Strategy (2010)~~~~Hume Playspace Planning Framework and~~~~Reference Guide (2012) Graffiti Management~~~~Policy~~~~Hume City Council Procurement Policy~~~~Arts Law Contract~~~~Natural Heritage Interpretation Guidelines~~

- ~~National Cultural Policy – Revive (2023)~~
- ~~Creative State 2025 (2020-2025Victoria)~~
- ~~Hume Creative Community Strategy (2020-2025)~~
- ~~Hume Civic Collection Policy (2023)~~
- Hume Creative Places and Spaces – Arts and Cultural Infrastructure Plan (2023-2033)
- ~~Hume Horizons 2040~~
- ~~Hume City Council Plan Draft 2025 -2029 2021-2025~~
- ~~Hume Community Vision 2045~~
- Hume Social Justice Charter (2022)
- Hume Climate Action Plan (2023-2028)
- Hume Open Space and Recreation Strategy (2023)
- Hume Playspace Planning Framework and Reference Guide (2012)
- Hume Integrated Transport and Land Use Strategy (2022)
- Hume Community Engagement Framework (2022)
- Hume Graffiti Management Policy
- ~~Hume City Council Procurement Policy~~
- ~~Arts Law Contract~~
- The Victorian Heritage Register Criteria and Threshold Guidelines (2022)

Date Adopted

10/058/202045

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		

Page 14 of 15

ART IN PUBLIC PLACES POLICY

Date Re-Adopted	1022/06/20250
Review Date	01/06/203025

Policy Reference No:	POL/148	Responsible Officer:	Manager City Life
Date of Re/Adoption:	22/06/2020	Department:	City Life
Review Date:	01/06/2025		
Page 15 of 15			

REPORT NO:	8.8
REPORT TITLE:	Nomination of a Councillor delegate to the Calder Highway Improvement Committee
SOURCE:	Carmen Frawley, Coordinator Advocacy Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC06/230-02
POLICY:	-
STRATEGIC OBJECTIVE:	3.1: Empower and engage our community through advocacy and community engagement
ATTACHMENTS:	1. <i>Calder Highway Improvement Committee Constitution</i> 2. <i>Improving the Calder Highway brochure</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Calder Highway Improvement Committee was established in 1997 and consists of nine Councils (Brimbank, Buloke, Bendigo, Hume, Loddon, Macedon Ranges, Melton, Mildura, Mount Alexander) along the Calder Freeway and Highway, as well as the Department of Transport and community representatives.
- 1.2 The main objective of the committee is to pursue the improvement and upgrading of the Calder Highway and to obtain a fair and reasonable allocation of Government funds for the improvement and maintenance of the Calder Highway.
- 1.3 The committee is currently administered by Brimbank City Council and Hume City Council have been asked to confirm the choice of Councillor delegate and substitute delegate for the term of the current Council.

2. RECOMMENDATION:

- 2.1 That Council appoint Cr XXX as its delegate to the Calder Highway Improvement Committee.
- 2.2 That Council appoint Cr XXXX as the substitute delegate to the Calder Highway Improvement Committee.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;

REPORT NO: 8.8 (cont.)

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) Every person has the right to freedom of thought, conscience, religion and belief,
- (b) Every person has the right to freedom of expression which includes the freedom to seek, receive and impart information and ideas of all kinds, whether within or outside Victoria
- (c) Every person has the right of peaceful assembly.
- (d) Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives.

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 There are no costs associated with the recommendations from this report.

7. OPPORTUNITIES & RISKS:

7.1 Participation in this committee enables the Hume community to be represented in advocacy efforts to improve the Calder Highway, ensuring improvements that best enable travel in out and out of Hume are supported.

8. COMMUNITY ENGAGEMENT:

8.1 This report does not propose any future community engagement.

9. DISCUSSION:

9.1 The Calder Highway Improvement Committee was established in 1997 and consists of nine Councils (Brimbank, Buloke, Bendigo, Hume, Loddon, Macedon Ranges, Melton, Mildura, Mount Alexander) along the Calder Freeway and Highway, as well as the Department of Transport and community representatives. More information about the committee can be found at Attachment 1.

REPORT NO: 8.8 (cont.)

- 9.2 The Calder Freeway is a major road corridor that suffers from substantial traffic congestion, with significant growth and development occurring in the surrounding areas. This has led to detrimental outcomes including an unacceptable safety record, failing to meet the needs of current and future communities.
- 9.3 The main objective of the committee is to pursue the improvement and upgrading of the Calder Highway and to obtain a fair and reasonable allocation of Government funds for the improvement and maintenance of the Calder Highway. More information about the improvements that are required for the Calder Highway can be found in Attachment 2.
- 9.4 The key Calder Freeway improvements that would benefit the Hume community are:
- 9.4.1 Significant upgrades to the Calder Freeway between the M80 and Gap Road. This requires:
- (a) Adding lanes from Keilor Park Drive to Melton Highway.
 - (b) Widening the Maribyrnong River Bridge.
 - (c) Construction of a full diamond interchange at the intersection of the Calder Freeway and Calder Park Drive.
 - (d) Triplication of the Calder Freeway between Calder Park Drive and Gap Road.
 - (e) Construction of a new train station at Calder Park Drive to act as a ‘park and ride’ facility that will increase use of public transport and reduce traffic congestion.
 - (f) Active transport improvements on the Calder Freeway and Calder Park Drive, including additional bike/ walking paths and connections.
- 9.4.1 Urbanisation of the Vineyard Road interchange, including intersection upgrades, and the completion of active transport infrastructure on Vineyard Road.
- 9.5 The Federal Government has recently committed \$300 million to the construction of a full diamond interchange at the intersection of the Calder Freeway and Calder Park Drive (1.14.1c above) highlighting the effective advocacy of the Calder Highway Improvement Committee.
- 9.6 While the components directly benefiting the Hume community only represent a small portion of the overall advocacy ask, we understand the importance of working beyond our borders to deliver outcomes that benefit our community.
- 9.7 Over recent years, Hume City Council has only had committee representation at the officer level.

10. CONCLUSION

- 10.1 The appointment of a Councillor delegate to the Calder Highway Improvement Committee will ensure the needs of the Hume community are represented in advocacy work that is undertaken on the Calder Freeway/Highway.
- 10.2 The appointment of a substitute Councillor delegate will ensure continuity of representation over the term of the current Council.

CALDER HIGHWAY IMPROVEMENT COMMITTEE

CONSTITUTION

1. NAME

- 1.1 The name of the organisation shall be the Calder Highway Improvement Committee (hereinafter referred to as “*the Committee*”).

2. OBJECTIVES

- 2.1 To pursue the improvement and upgrading of the Calder Highway.
- 2.2 To obtain a fair and reasonable allocation of Government funds for the improvement and maintenance of the Calder Highway.
- 2.3 To achieve recognition of the Calder Highway as a Highway of National significance.
- 2.4 To investigate and pursue the most effective and economical transport systems and linkages associated with the Calder Highway.

3. FUNCTIONS

- 3.1 To take the necessary actions to achieve the above objectives.

4. MEMBERSHIP

- 4.1 Any municipality within the Western, Northern and Metropolitan Vic Roads Regions supporting the objectives of the Committee, shall be entitled to nominate one Delegate to the Committee, and one delegate as Substitute Delegate to the Committee.
- 4.2 Municipal Delegates may be accompanied and supported by one Municipal Officer at Committee meetings and functions. Municipal Officers will not have voting rights unless present in their capacity as a Municipal Delegate.
- 4.3* Vic Roads will be invited to send representatives to meetings. These representatives will not have voting rights.

*Calder Highway Improvement Committee
Constitution*

2

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- 4.4 * The Committee shall appoint three Community Representatives to be called Delegates, following a public call for nominations. One Community Representative to each represent one of the following regions which are based on Weather Districts:

- Mallee and Northern Country.
- Northern Country and North Central.
- North Central and Central.

These representatives shall be appointed for a 4 year term and have voting rights.

In the event that there is no nomination to represent a district, a general election to fill the vacancy shall be undertaken from the remaining candidates. This position shall be termed Community Representative with no specific regional affiliation.

5. VOTING

- 5.1 All Delegates to the Committee shall have one vote. Any motion shall be determined by a majority of valid votes cast.
- 5.2 In the event of an equality of votes, the Chairperson shall have the casting vote.

6. MEETINGS

- 6.1 The Annual General Meeting shall be held in July each year.
- 6.2 The Annual General Meeting shall appoint a Chairperson and Deputy Chairperson and one other Delegate to be the Executive for the ensuing year.
- 6.3 The Chairperson shall preside at meetings of the Committee.
- 6.4 The Deputy Chairperson shall preside at meetings when the Chairperson is absent. In the absence of both the Chairperson and Deputy Chairperson, the delegates shall elect one of their number to preside at any meeting of the Committee.
- 6.5 The Committee may hold its meetings at such times and places as it from time to time decides, provided that it shall meet at least three times in every year.

*Calder Highway Improvement Committee
Constitution*

3

6.6 A special meeting of the Committee may be called for such time and place as may be determined by an ordinary meeting of the Committee or by the Chairperson or by any three members of the Committee, in writing.

6.7 At any meeting of the Committee a quorum shall consist of five Delegates to the Committee.

6.8 Notice of every meeting shall be given to each Delegate at least ten days prior to the meeting.

7. EXECUTIVE

7.1 The Chairperson, Deputy Chairperson and the appointed Delegate shall constitute the Executive of the organisation.

7.2 The Executive shall deal with matters referred to it by the Committee and any matter considered urgent by the Chairperson.

8. ADMINISTRATION

8.1 An organisation nominated by the Committee shall provide the Secretariat to the Committee to prepare agendas, keep the minutes, write correspondence, and keep the books of account.

9. FINANCIAL

9.1 The quantum of any subscription to be payable by a Member Municipality shall be determined following a determination by the Committee as to its expected expenditure for the following year. Such subscription shall be paid annually by each Member Municipality.

9.2 Those municipalities which have appointed Delegates to the Committee shall be required to pay any such subscription.

9.3 The procedure for determining subscriptions may be altered at the Annual General Meeting of the Committee.

9.4* The Secretariat shall keep proper books of account.

*Calder Highway Improvement Committee
Constitution*

4

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- 9.5 The accounting period for the Committee shall be from the 1st July to the 30th June in each year.
- 9.6* The Secretariat shall prepare an Annual Statement of Accounts by the 15th July in each year for the Annual General Meeting signed off by the Chairman.
- 9.8* That the Chairman, Secretariat and one other Delegate where the Secretariat is held be authorized to sign cheques on behalf of the Calder Highway Improvement Committee.

10. ALTERATION TO CONSTITUTION

- 10.1 The Committee may cause changes to be made to the Constitution provided such changes are agreed to by a 2/3rd majority of Delegates present at a normal meeting of the Committee, and provided that at least six weeks’ written notice has been given to the Delegates of the proposed change to the Constitution. Proxy votes in writing, on the form provided as a Schedule hereto, will be accepted by the meeting.

11. NON PROFIT CLAUSE

- 11.1 The income and property of the Committee whencesoever derived, shall be applied solely towards the promotion of the objects of the Committee, and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividends, bonus or otherwise howsoever by way of profit or gain to the individual members of the Committee. Provided that nothing herein shall prevent the payment, in good faith, of reasonable and proper remuneration to any officer or servant or to any member of the Committee in return for any services actually rendered to the Committee nor prevent the payment for out of pocket expenses, interest on money lent or reasonable and proper rent for premises demised or let by any officer or servant of the Committee or member of the Committee.

12. WIND UP CLAUSE

- 12.1 If upon the winding up or dissolution of the Committee there remains, after satisfaction of all its debts and liabilities, any property, whatsoever, the same shall not be paid to or distributed among the members of the Committee but shall be given or transferred to some other association and which shall prohibit the distribution of its income and property amongst its members to the extent at least as great as is imposed on the Committee, such association to be determined by the members of the Committee and in default thereof by such Judge of the

*Calder Highway Improvement Committee
Constitution*

5

Supreme Court of Victoria as may have, or acquire, jurisdiction in the matter.

This Constitution was adopted at the meeting held 19 October 1995

Amendments to Constitution

Clause 9.8	Amended 21.11.97
Clause 4.4	Amended 23.03.01
Clauses 4.3, 6.5 & 9.8	Amended 29.07.11
Clauses 4.4	Amended 25.10.13
Clauses 9.4, 9.6 & 9.7	Amended 20.03.15

SCHEDULE 1

**CALDER HIGHWAY IMPROVEMENT COMMITTEE
APPOINTMENT OF PROXY**

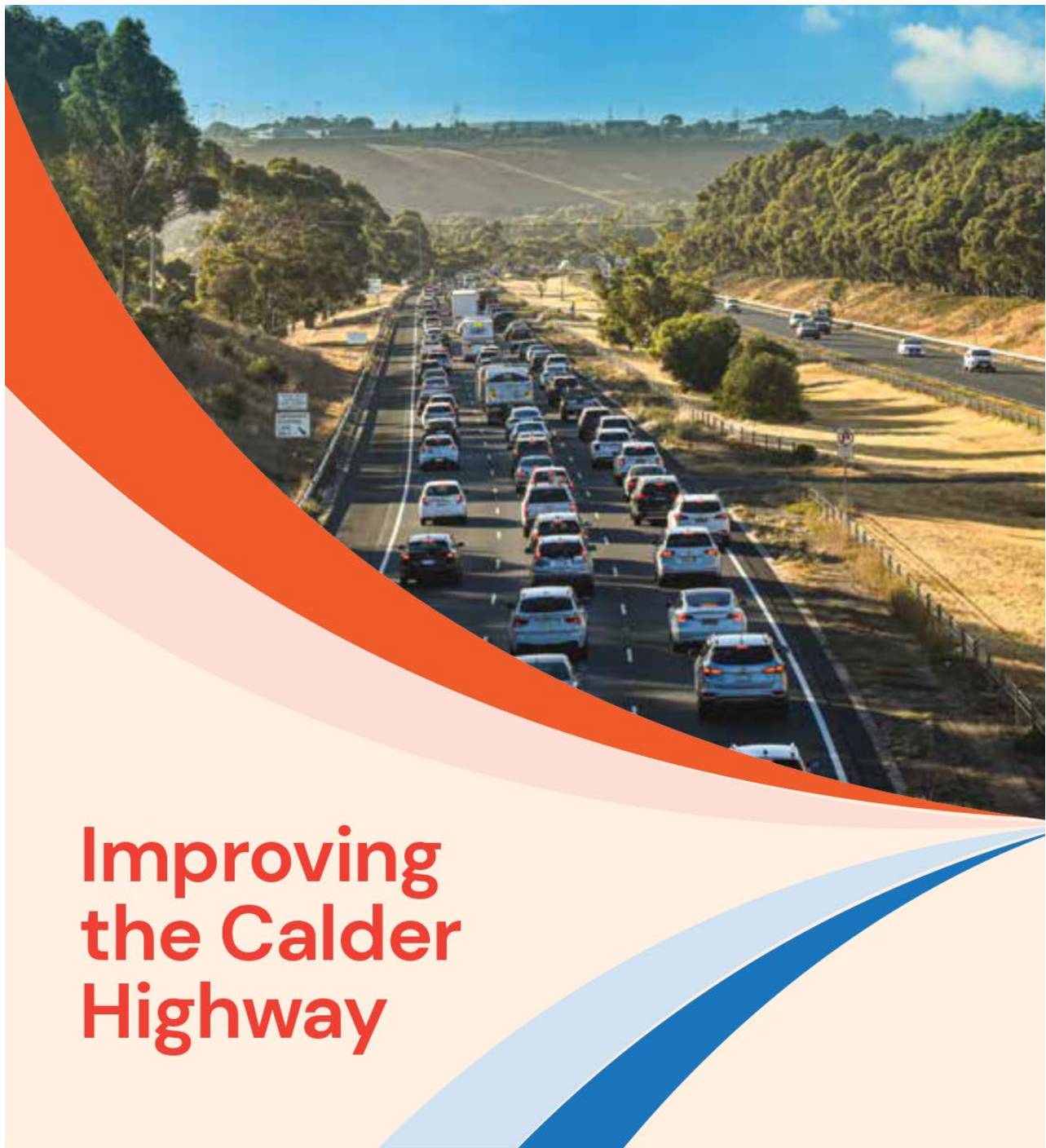
Ibeing a member of the above-mentioned Committee
hereby appoint
of
as my proxy to vote for me and on my behalf at the meeting of the Calder Highway
Improvement Committee to be held on

Date: 201

Signature of Committee Member:

Witness:

Note: Completed proxy forms must be presented to the Chairman prior to commencement of the meeting.



Calder Highway Improvement Committee

The Calder Highway Improvement Committee (CHIC) is a local government based body whose objective is to ensure the continued upgrading of the Calder Highway. The committee consists of representation from:

- Brimbank City Council
- Buloke Shire Council
- Greater Bendigo City Council
- Hume City Council
- Loddon Shire Council
- Macedon Ranges Shire Council
- Melton City Council
- Mildura Rural City Council
- Mount Alexander Shire Council

CHIC works cooperatively with various parties, including department officers and elected representatives of all tiers of government, to achieve its vision. CHIC meets regularly to be briefed on progress of proposals, discuss emerging issues and to set priorities to both maintain and upgrade the Calder Highway. CHIC also lobbies all tiers of government to gain approval and funding for priority works and periodically informs the public of issues and progress.



CHIC's vision statement is:

To have the Calder Highway maintained to meet community expectations in regard to safety, amenity and capacity, and to ensure improvements are delivered in a timely manner to meet the social and economic development aspirations of Calder Highway dependent communities.

Acknowledgment of Country

In the spirit of reconciliation we acknowledge the Traditional Custodians of Country throughout Australia and their connections to land, waters and community. We pay our respect to their Elders past and present and emerging and extend that respect to all Aboriginal and Torres Strait Islander peoples today.



Significance of the Calder Highway

The Calder Highway is a road of national significance. It links Mildura to Bendigo and provides the primary road connection between Melbourne to Bendigo and the agricultural Loddon Mallee region of Victoria.

The section of the highway south of Bendigo was upgraded to freeway-standard in 2009, and is often referred to as the Calder Freeway.

The Calder provides vital transport connections for local communities, with many business owners and residents relying on the highway as a major transport thoroughfare.

The Calder is also a major freight route providing essential access from New South Wales and Northern Victoria to domestic and export markets, and to the key intermodal transport terminals at Melbourne Airport, the Port of Melbourne and the Port of Geelong.

The Calder services many of Victoria’s agriculture and food manufacturers in a region often referred to as ‘Victoria’s Food Bowl’. This is largely driven by the haulage of primary produce such as grains, fruits, nuts, fibre and livestock to processing facilities and distribution centres.

The growth of Victorian agriculture is fundamentally linked to the ability to efficiently transport produce.

The Calder Highway further plays a critical role in supporting the visitor economy by providing access to a range of areas including the regions around Mildura, Bendigo, Maldon and Castlemaine. Tourism attractions include the Murray River, geological and conservation reserves like the Murray-Sunset National Park and Mount Korong, as well as gold rush heritage, gastronomy, wineries and museum and cultural events to name a few.



A Dangerous and Congested Road

Despite its strategic economic importance and its significance as a major highway, the Calder is one of Australia’s most dangerous roads.

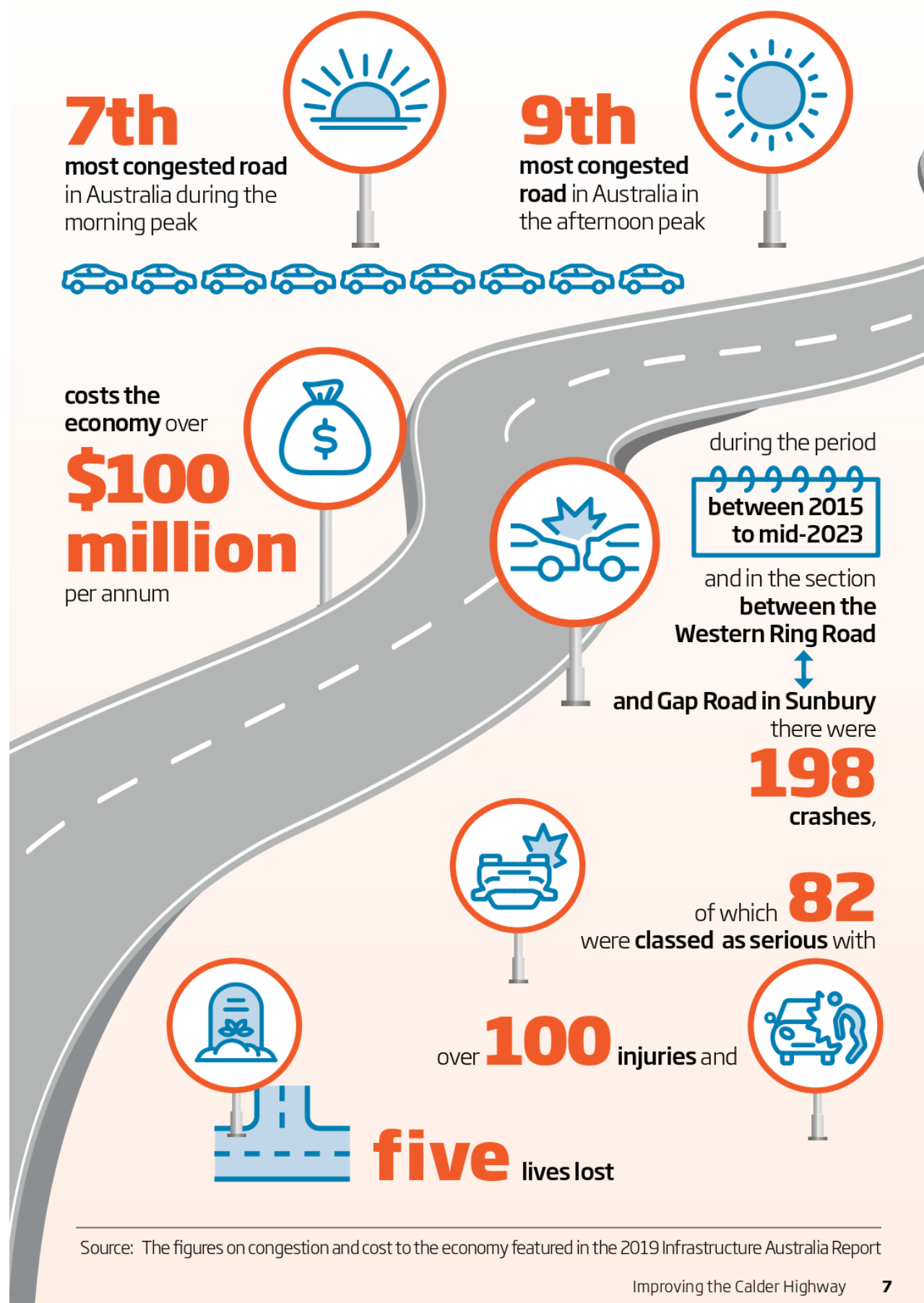
It is a prime example of a major road corridor that suffers from substantial traffic congestion, with significant growth and development occurring in the surrounding areas. This has led to detrimental outcomes including an unacceptable safety record and fails to meet the needs of current and future communities.

The unsafe and dangerous condition of the Calder Freeway featured in RACV’s 2023 My Melbourne Road Survey. The Calder is also a challenging and hazardous environment for pedestrians, forcing them to navigate heavy traffic. This is a particular concern for students, elderly citizens, parents with young children and people with a disability.



The limited maintenance of the Calder over many years now means that substantive works across large sections of the highway are required to ensure the safety of road users and their vehicles. This has resulted in long travel times and increased safety concerns related to the sub-standard and uneven road surfaces, impacting freight and commercial transport, public transport and private commuters.

Managing traffic congestion by alleviating bottlenecks and improving safety on the Calder Highway remains a major challenge for multiple local governments across Victoria. That is why the CHIC member councils continue to call on the Federal and State Governments to improve the highway’s rapidly deteriorating condition by providing additional funding to address the various challenges identified by CHIC in the table on pages 8-11 of this document.







Our Priorities

Issue 	Actions Sought 
<p>The section of the Freeway between the Western Ring Road (M80) and Gap Road in Sunbury is challenged by:</p> <ul style="list-style-type: none"> • Inconsistent speed limits • Traffic congestion • Absence of emergency lanes • Absence of a freeway standard interchange at Calder Park Drive • Uneven road surfaces • Lack of active transport <p>Whilst CHIC has successfully advocated for the key ask of removing the level crossing on Calder Park Drive, a lot more needs to be done.</p>	<p>Significant upgrades to the Calder Freeway between the M80 and Gap Road. This requires:</p> <ul style="list-style-type: none"> • Adding lanes from Keilor Park Drive to Melton Highway. • Widening the Maribyrnong River Bridge. • Construction of a full diamond interchange at the intersection of the Calder Freeway and Calder Park Drive. • Triplication of the Calder Freeway between Calder Park Drive and Gap Road. • Construction of a new train station at Calder Park Drive to act as a ‘park and ride’ facility that will increase use of public transport and reduce traffic congestion. • Active transport improvements on the Calder Freeway and Calder Park Drive, including additional bike/ walking paths and connections.
<p>The Calder interchange with Vineyard Road in Sunbury is of a rural standard with increasing traffic congestion and unsafe direct access points.</p>	<p>Urbanisation of the Vineyard Road interchange, including intersection upgrades, and the completion of active transport infrastructure on Vineyard Road.</p>

continued



Issue 	Actions Sought 
<p>High incidence of wildlife-related crashes on the Calder Freeway between the Diggers Rest exit and Gisborne township exit.</p>	<p>Department of Transport to look into opportunities to minimise wildlife-related crashes on the Calder Freeway. This could include the introduction of wildlife crossings, particularly for kangaroos.</p>
<p>Drivers exiting to Mount Macedon Ramp are currently required to make a full stop at the ramp intersection with Mount Macedon Road. In addition, traffic volume is anticipated to increase due to the proposed development of Ross Watt Road in Gisborne, which is expected to add 800 new dwellings.</p>	<p>Construction of a roundabout or T-intersection upgrade on the ramp exiting to Mount Macedon Road to improve sightlines at the interchange and support the anticipated increase in traffic volume.</p>
<p>The current interchange of the Avenue of Honour in Woodend North and the Calder Freeway provides an off-ramp for vehicles travelling to Kyneton or Bendigo. However, it lacks an option for vehicles traveling from Melbourne to exit at the Avenue of Honour to access the Woodend Township.</p>	<p>Construction of an additional entry and exit ramp at the Avenue of Honour interchange.</p>
<p>The merging lane between the Calder and Burton Avenue in Kyneton is unsafe and has been the site of a number of collisions.</p>	<p>Construction of an interchange at Burton Avenue, Kyneton.</p>

continued



<p>Issue</p> 	<p>Actions Sought</p> 
<p>The Calder Alternative Highway, as well as the sections to its north and south, spanning from Harcourt to Leichardt, fall short in terms of both quality and safety standards, with an undivided road featuring single lane traffic in each direction.</p>	<p>Improvements at Calder Alternative Highway / Calder Highway between Harcourt and Leichardt including:</p> <ul style="list-style-type: none"> • Horizontal and vertical realignment. • Intersection upgrades at Harris Road. • Duplication of the Calder Alternative/ Calder Highway from Ravenswood interchange to Leichardt Road, including the bypass of Marong. • Overtaking opportunities at Calder Highway north of Marong. • Intersection improvements and traffic signals at Phillis Street in Kangaroo Flat. • Construction of an off-road shared path for walking and cycling between Bendigo and Maiden Gully. • Intersection improvements and traffic signals at Maiden Gully Road, Maiden Gully. • Construction of an interchange at Fogartys Gap Road in Harcourt.
<p>The current weight limits on the bridges in the towns of Bridgewater on Loddon and Charlton restrict the efficiency of freight movement from north-western Victoria to the ports/ markets. This increases transport costs and contributes to the cost of living pressures.</p>	<p>Increasing the bridge’s weight capacity to reduce distance and travel time for drivers of trucks and heavy vehicles.</p>

continued

Issue 	Actions Sought 
<p>The Inglewood Streetscape Project addresses a range of issues including pedestrian safety, vehicle speeds, road conditions, street trees and lack of landscaping.</p>	<p>Government investment towards the Inglewood Streetscapes redevelopment. This is required to create pedestrian-friendly footpaths, upgrade the kerb and channel systems, introduce an underground power installation, enhance pedestrian crossings and signage and implement traffic calming measures.</p>
<p>The existing conditions on the Calder Highway in Wedderburn, Charlton, Wycheproof and Mildura pose a serious safety risk, forcing pedestrians to navigate through traffic, which is not only unsafe but also acts as a deterrent to physical activity.</p>	<p>New signalised pedestrian crossings on the Calder Highway at Wedderburn, Charlton, Wycheproof and Mildura.</p>
<p>The section of the Calder leading to Mildura, particularly between Red Cliffs and Irymple, features a number of unsafe intersections, single lane traffic in each direction and lacks overtaking lanes.</p>	<p>Government investments for:</p> <ul style="list-style-type: none"> • Intersection improvements at Belar Ave extension / Koorlong Ave in Irymple and at Fitzroy Ave in Red Cliffs. • Additional overtaking lanes between Bendigo and Mildura. • Duplication of the Highway between Red Cliffs and Irymple. • Construction of the Mildura Truck Bypass for heavy vehicles at Benetook Avenue in Mildura. • Specific service station facilities accessible for trucks with trailers.



Brimbank City Council

03 9249 4000

info@brimbank.vic.gov.au



Buloke Shire Council

1300 520 520

buloke@buloke.vic.gov.au



Greater Bendigo City Council

1300 002 642

requests@bendigo.vic.gov.au



Hume City Council

03 9205 2200

contactus@hume.vic.gov.au



Loddon Shire Council

03 5494 1200

loddon@loddon.vic.gov.au



Macedon Ranges Shire Council

03 5422 0333

mrsc@mrsc.vic.gov.au



Melton City Council

03 9747 7200

csu@melton.vic.gov.au



Mildura Rural City Council

Mildura Rural City Council

03 5018 8100

mrcc@mildura.vic.gov.au



Mount Alexander Shire Council

03 5471 1700

info@mountalexander.vic.gov.au

REPORT NO:	8.9
REPORT TITLE:	Proposed Appointment of New Member to the Foresters Hall Westmeadows Committee of Management
SOURCE:	Peter Faull, Coordinator Governance
DIVISION:	Finance & Governance
FILE NO:	HCC23/421
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report recommends that Council appoints a new member to the Foresters Hall Westmeadows Committee of Management (FHW CoM).
- 1.2 The FHW CoM is a Community Asset Committee which was established by Council, and which Council appointments members to in accordance with the Committee's Instrument of Delegation.

2. RECOMMENDATION:

THAT Council appoints Kenneth Hctor as a member of the Foresters Hall Centre Committee of Management.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020 (the Act), Sections 47 and 65.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This report supports the following Overarching Governance Principles:
 - 4.1.1 priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - 4.1.2 the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS

- 5.1 Charter of Human Rights and Responsibilities Act 2006
 - 5.1.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in the recommendation made to Council in this report.
- 5.2 Gender Equality Act 2020
 - 5.2.1 This report does not relate to a development or review of a policy, program or service, therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

There are no financial implications arising from the matters contained in this report.

7. OPPORTUNITIES AND RISKS:

REPORT NO: 8.9 (cont.)

The risk associated with not following the correct member appointment process is that an individual may participate in Committee business, including at meetings, without being a properly appointed member.

8. COMMUNITY ENGAGEMENT:

Community engagement is not required prior to Council considering the recommendation made in this report to appoint a new member to the FHW CoM.

9. DISCUSSION:

- 9.1 At its meeting held on 24 August 2020, Council established the FHW CoM and the Gladstone Park Community Centre Committee of Management as Community Asset Committees under section 65 of the Act. Council also appointed members to each of these committees at this meeting.
- 9.2 Following these committees being established by Council, Council’s Chief Executive Officer, under section 47 of the Act, delegated to the members of each committee the powers, functions and duties that they required to operate their respective facilities. The Chief Executive Officer’s instrument of delegation also included the following criteria for individuals to become members of a Community Asset Committee:
 - 9.2.1 that Council has been given advice in writing of the name, postal address, contact phone number and details of membership category of each person.
 - 9.2.2 that the nominated member has signed a Statement of Acceptance of Responsibilities and Obligations as a Special Committee Member.
 - 9.2.3 that Council has passed a resolution appointing them as a member.
- 9.3 Community Asset Committees are responsible for recruiting new members for their respective committees. Council officers provide occasional assistance to committees when they are recruiting for new members, for example by arranging for the membership vacancies to be advertised if requested.
- 9.4 The new member proposed to Council in this report for the FHW CoM, Kenneth Hctor, was approached by a committee member to fill the vacancy on the committee. Mr Hctor’s application for membership is made as a local resident, which is one of the categories for committee membership.
- 9.5 All prospective committee members sign a *Statement of Acceptance of Responsibilities and Obligations as a Special Committee Member* form. The forms ask individuals to certify that they are eligible to accept the committee member position which they are nominated for, as well as confirming that they:
 - 9.5.1 comply with the eligibility provisions of committee membership as stated in the 'Instrument of Delegation Made by the Chief Executive Officer, Hume City Council' for their nominated committee, or have received special approval from Council in regard to an eligibility provision.
 - 9.5.2 acknowledge that they have read and are familiar with the 'Instrument of Delegation Made by the Chief Executive Officer, Hume City Council' for their nominated committee, and that they understand their role and responsibilities as a committee member.
 - 9.5.3 declare that they will undertake their duties faithfully and impartially, in accordance with all legislative requirements, and in the best interests of Hume City Council and its constituents.

REPORT NO: 8.9 (cont.)

- 9.6 Kenneth Hctor has satisfied the criteria listed in 9.2.1 and 9.2.2 above, and he has submitted a signed *Statement of Acceptance of Responsibilities and Obligations as a Special Committee Member* form. The minutes from the FHW CoM meeting held on 27 February 2025 state that Mr Hctor is a long-time resident of Westmeadows, and that the committee endorsed his nomination for membership.

10. CONCLUSION:

It is recommended that Council appoints Kenneth Hctor as member of the FHW CoM for the reasons outlined in this report.

REPORT NO:	8.10
REPORT TITLE:	Contract No. 30 21 3313 - ICT Professional and Leasing Services (Municipal Association of Victoria Contract ES8111 2021) (Extensions to 31 08 2028)
SOURCE:	Brendan Clifford, Chief Information Officer
DIVISION:	Customer & Strategy
FILE NO:	30/21/3313
POLICY:	POL189
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Schedule E to Deed of Standing Offer - (May 2024) - Standard Terms of Contract - Confidential</i>2. <i>MAV Tender evaluation and recommendation report - Confidential</i>3. <i>MAV Extension Review Report - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Councils Procurement Policy, clause 2.3.4.2 Collaborative Procurement Arrangements facilitates for Council to collaborate with other councils or other bodies such as MAV Procurement or Procurement Australia to procure goods, services or works, or utilise existing Collaborative Procurement Arrangements for the procurement of goods, services or works established through a public tender process where it provides an advantageous, Value for Money outcome for the Council.
- 1.2 This report seeks approval to access various categories of contracted suppliers at fixed discounted pricing which would not be available if tendered individually. This arrangement will provide efficiencies in administrative processes when procuring a variety of goods and services across Council
- 1.3 Pursuant to the Instrument of Delegation to the Chief Executive Officer, the anticipated value of expenditure under this contract arrangement will exceed their delegation and a Council resolution is required to accept the recommendation to utilise this MAV Procurement collaborative contract.

2. RECOMMENDATION:

That Council

- 2.1 **Resolves to access and utilise the Municipal Association of Victoria (MAV) panel contract ES8111-2021 for ICT Professional and Leasing Services for the extended contract term expiring on 31 August 2028;**
- 2.2 **Accepts the Tender Evaluation Report and Recommendations made by the Municipal Association of Victoria (MAV) to utilise the awarded suppliers for the following categories:**

REPORT NO: 8.10 (cont.)

Category by Participating Supplier
Category 1: Management Services
Category 2: Strategy & Policy Services
Category 3: Business Analysis Services
Category 4: Architecture & Design Services
Category 5: Systems & Solutions Services
Category 6: Data Management Services
Category 7: Security Services
Category 7A: Cybersecurity Services
Category 8: Support Services
Category 9: Training Services
Category 10: Licensing & Leasing Services
Category 11: Hardware Middleware, Network Infrastructure
Category 12: Digital Web Cloud
Category 13: Smart Cities and Internet of Things
Category 14: Geographic Information Systems (GIS)
Category 15: Mobility Services
Category 16: Withdrawn
Category 17: Other categories / services not listed
Category 18: Telecommunications

2.3 Delegates to the Chief Information Officer the authority to finalise and execute the contract documentation;

2.4 Delegates to the Chief Information Officer the authority to execute statements of work for the provision of ICT Professional and Leasing Services with selected suppliers aligned to the Municipal Association of Victoria (MAV) panel contract ES8111-2021 for ICT Professional and Leasing Services up until the end of extended contract term expiring on 31 August 2028;

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 *Local Government Act 2020* S108(1) requires that a Council must prepare and adopt a Procurement Policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services by the Council, including for the carrying out of works.
- 3.2 *Local Government Act 2020* S109(1) requires that a Council must comply with its Procurement Policy before entering into a contract for the purchase of goods or services or the carrying out of works.
- 3.3 On 7 May 2014 the Minister for Local Government approved the arrangements for the purpose of section 186(5) (.c) of the *Local Government Act 189*, for Councils to enter into a contract with or through Municipal Association of Victoria for the provision of goods, service and works.

REPORT NO: 8.10 (cont.)

3.4 The Council adopted a Procurement Policy (ref. POL189) on 15 November 2021 which is effective from 1 December 2021.

3.5 Councils Procurement Policy Clause 2.3.2.1 (Exceptions from tendering) details the circumstances which are exempt from public published tender requirement which includes:

3.5.1 A contract made with, or a purchase from a contract made by, another government entity, government-owned entity or other approved third party.

This general exemption allows engagements:

- with another government entity or government owned entity. For example, Federal, State or Local Government or an entity owned by the Federal, State or Local Government; and/or
- in reliance on contracts and arrangements established by another government entity, local authority or local government group purchasing scheme, Municipal Association of Victoria (MAV) or National Procurement network members (e.g. Local Buy), Procurement Australasia (PA).

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

NOT APPLICABLE

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 Budget Allocation

6.1.1 Purchases will be made throughout the life of the contract as required to maintain operations and acquire goods as needed across all departments of Council.

6.1.2 Through opting in to access this contract, Council will be able to source products and services at competitive contracted rates.

6.1.3 The selection of suppliers for products and services is determined by ongoing quotations for price, availability and capacity to purchase products and services at the time they are required.

REPORT NO: 8.10 (cont.)

6.1.4 Council is expected to exceed \$1,000,000 over the life of the contract.

6.1.5 The budget for these purchases will be funded through operational and capital budgets.

7. OPPORTUNITIES & RISKS:

Utilising the shared and collaborative purchasing power under this contract, council are able to benefit through greater purchasing power established by the Municipal Association of Victoria.

Procurement of Professional and Leasing Services under the Municipal Association of Victoria Contract ES8111 2021 avails council to utilise pre-established vendor contracts limiting individual expense through agreement and terms negotiation with individual vendors. *See Attachment 1 – 6606_Schedule E to Deed of Standing Offer – (May 2024) – Standard Terms of Contract*

Utilising the Municipal Association of Victorias established VendorPanel website, council is able to release Request For Proposal/Tender/Quote opportunities to market providing enhanced efficiency, effectiveness and transparency throughout the procurement process.

8. COMMUNITY ENGAGEMENT:

Not Applicable

9. DISCUSSION:

9.1.1 MAV Procurement acts on behalf of Local Government in Victoria by aggregating similar goods or services for the sector into one single tender process in order to achieve efficiencies and deliver greater value for money through aggregation compared to what would be achieved through individual council contracts. Their contract represents an excellent opportunity for cost savings by Council through the economies of scale obtained via MAV Procurement contract rates being made available to a large number of local government clients.

9.1.2 Agency contracts are a common practice for Victorian councils to access and is an approved form of contracting in Councils Procurement Policy, clause 2.3.4.2 Collaborative Procurement Arrangements:

Council may collaborate with other councils or other bodies such as MAV Procurement or Procurement Australia to procure goods, services or works, or utilise existing Collaborative Procurement Arrangements for the procurement of goods, services or works established through a public tender process where it provides an advantageous, Value for Money outcome for the Council.

9.1.3 Engagement with the suppliers under the contract is on a standing offer arrangement whereby Council is not committed or obligated to guarantee suppliers any services. Hume City Council will seek quotes from the suppliers under the contract on an as needs basis.

9.2 Tender Details

9.2.1 MAV Procurement published and conducted a Request for Tender (RFT) on behalf of Victorian Local Government, Information Technology on 16th December 2020, for the provision of ICT Professional and Leasing Services (ES8111-2021).

9.2.2 The Tender was closed at 2:00 PM AEST on 15th February 2021. At closing time, One Hundred and Seventeen Tender (117) submissions were received

REPORT NO: 8.10 (cont.)

from One Hundred and Seventeen (117) Tenderers. There were no late submissions.

- 9.2.3 A review was undertaken on the ICT portfolio and specifically the ICT Professional Services and Leasing Panel in 2024.
- 9.2.4 MAV Procurement identified that the current contracted panel does not adequately cover all council ICT requirements, and it would be beneficial to conduct a panel refresh procurement project to address the current panel shortfall and engage other key Victorian local government ICT suppliers.
- 9.2.5 MAV Procurement on behalf of Victorian councils, issued a Request for Tender (RFT) for the Provision of ICT Professional Services and Leasing (2024 Refresh) on 21 May 2024.
- 9.2.6 At tender close on the 21 June 2024, forty-six (46) submissions were received prior to the closing time of 2pm.
- 9.2.7 After a thorough process, involving an assessment of the tenderers commercial compliance & risk, qualitative evaluation against the selection criteria and a review of the tendered rates, the panel has agreed to recommend providers as preferred supplier(s) for inclusion on the ICT Professional and Leasing Services Panel

9.3 Evaluation Panel

- 9.3.1 The appointment of the MAV Procurement Tender Evaluation Panel was overseen by the Contracts Manager, MAV Procurement.
- 9.3.2 The Tender Evaluation Panel comprised of:
- (a) Brett Gilliland Contracts Manager, MAV Procurement Chairperson and Panel Member
 - (b) Scott Walker Manager, IT, Municipal Association of Victoria Panel Member
 - (c) Hugh Williamson Contracts Manager / Systems Lead, MAV Procurement Panel Member
 - (d) Alan Connelly Manager, ICT, Campaspe Shire Council Panel Member
- 9.3.3 All Participants listed above have signed a Conflict of Interest Declaration prior to commencing the tender evaluation process

9.4 Selection Criteria and Rating Scale

- 9.4.1 The tenders were evaluated and scored against the selection criteria and rating scale as stated in the recommendation report.
- 9.4.2 The Evaluation Framework – Weighted Categories is shown in Table 4.2 – 1 below, were established as part of the Procurement Tender Evaluation & Probity Plan. The weightings were uploaded to the APET360 system and applied to the scores determine by the TEP for each weighted question.
- 9.4.3 Each response was scored using the Quantitative Scoring Criteria shown in the Table below.

Criteria	Weighting
Criteria 1. Capability & Experience	50%
Criteria 2. Personnel & Subcontractors	20%
Criteria 3.Contract Management	20%
Criteria 4. Social & Sustainable Procurement	10%

REPORT NO: 8.10 (cont.)

9.4.4 Tenders were scored against the above criteria using a rating scale of 0 to 10 and represent the following descriptions:

Score	Definitive Answers	Value Judgement
0-1	Unacceptable	Non-compliant <ul style="list-style-type: none"> Provides unsatisfactory responses or failed to address the criterion at all. Very low probability of success.
2-3	Marginally Acceptable	Partially Compliant <ul style="list-style-type: none"> Tenderer’s supporting statement indicates a low level of understanding of the requirement. Some major weaknesses or deficiencies requiring further clarification. Concerns regarding competence or capacity and ability to successfully fulfil the contract requirements. Low probability of success. May not be considered further (if contract provisions provide).
4-5	Fair	Mainly Compliant <ul style="list-style-type: none"> Tenderer’s supporting statement indicates a reasonable understanding of and generally meets the requirement. No major/some minor weaknesses or deficiencies. Good probability of success.
6-7	Good	Compliant <ul style="list-style-type: none"> Tenderer’s supporting statement indicates a good understanding of the requirement. No weaknesses or deficiencies. Good probability of success.
8-9	Very Good	Compliant <ul style="list-style-type: none"> Negligible risk of failure. Satisfies the selection criterion in all aspects. Highly competent.
10	Excellent	Compliant <ul style="list-style-type: none"> Exceeds specified performance or capability and the additional input adds value. Represents industry best practice with fulfilment of the requirements at the highest possible level. Tenderer has an excellent understanding of the requirement. No weaknesses or deficiencies. Excellent probability of success.

Table 4.3.1 - Scoring Scale used by the TEP

9.5 Evaluation Methodology

9.5.1 Initial Compliance Check

- (a) An initial compliance check was conducted by MAV Procurement on 22 June 2024 to identify submissions that were non-conforming with the requirements of the RFT, including the provision of requested information.
- (b) All tenders received were deemed acceptable and processed through to the next phase of the evaluation on the basis that the mandatory conditions for participation had been met.

9.5.2 Qualitative Criteria Assessment

- (a) The qualitative criteria assessment was carried out by the Tender Evaluation Panel scoring the tenders according to the evaluation matrix (see recommendation report.)
- (b) Following the completion of the individual assessments, consensus meetings were held on 18 and 19 July 2024, where the TEP finalised their scores

9.5.3 Preferred Tenderers

REPORT NO: 8.10 (cont.)

- (a) The panel of suppliers was chosen by the Tender Evaluation Panel on the basis of the qualitative assessment scores and an evaluation of the pricing submitted.
- (b) The acceptance of the list of suppliers will give Council the option to approach a range of suppliers for quotations below:
 - (i) Contract No. 30 21 3313 – MAV Procurement - ICT Professional and Leasing Services (ES8111-2021)
- (c) Council does not guarantee any works to the recommended suppliers through this contract.
- (d) Council is free to trade with suppliers outside of the contract as and when required.

9.5.4 The table below lists the 17 categories that Council can utilise, noting that category 16 has been withdrawn. The attached MAV Tender Evaluation Report lists the suppliers that provide the services for these categories.

Category by Participating Supplier
Category 1: Management Services
Category 2: Strategy & Policy Services
Category 3: Business Analysis Services
Category 4: Architecture & Design Services
Category 5: Systems & Solutions Services
Category 6: Data Management Services
Category 7: Security Services
Category 7A: Cybersecurity Services
Category 8: Support Services
Category 9: Training Services
Category 10: Licensing & Leasing Services
Category 11: Hardware Middleware, Network Infrastructure
Category 12: Digital Web Cloud
Category 13: Smart Cities and Internet of Things
Category 14: Geographic Information Systems (GIS)
Category 15: Mobility Services
Category 16: Withdrawn
Category 17: Other categories / services not listed
Category 18: Telecommunications

9.5.5 46 new suppliers were added to the Panel, expiring 31 August 2028.

9.6 Contract Extension Review

9.6.1 See attachment 3 – MAV extension Report

REPORT NO: 8.10 (cont.)

- 9.6.2 MAV Procurement published and conducted a Request for Tender (RFT) on behalf of Victorian Local Government on 16th December 2020, for the provision of ICT Professional and Leasing Services.
- 9.6.3 Of the 111 suppliers appointed in 2021, 94 suppliers were active on the panel in May 2024 when the MAV Procurement team conducted their analysis of supplier performance over the initial contract term to determine which suppliers would be offered the first of two 2-year contract extensions until 31 August 2026
- 9.6.4 38 suppliers were granted a full 2-year extension due to their high performance and utilisation across the sector and are not the subject of this report.
- 9.6.5 34 suppliers were granted a provisional 6-month extension until 28 February 2025, during which time they were to demonstrate an uplift in their engagement with the sector and complete any outstanding compliance requirements.
- 9.6.6 Though an extension is at MAV discretion and need not be enterprise or panel-wide, the following metrics were employed to assess contract performance to date and helped to inform the decision to offer an extension to panel suppliers
 - (a) Compliance with mandatory contract management tasks including
 - (i) Evidence of current insurance to minimums outlined in the panel Deed
 - (ii) Declaration of Sales and timely Reporting
 - (iii) Payment of Management Fees
 - (b) Engagement with Sector and Procurement Requests
 - (c) Performance Feedback
 - (d) Category Saturation including retention of suppliers in key categories
- 9.6.7 After a review of supplier performance:
 - (a) 22 suppliers were terminated at MAV discretion with 72 suppliers being offered an extension.
 - (b) 38 suppliers were granted the full 2 year extension, expiring 31 Aug 2026.
 - (c) 34 were granted a provisional 6 month extension, expiring 28 Feb 2025.

10. CONCLUSION

- 10.1 It is recommended that Council authorise the use of the MAV contract number 30 21 3313 - ICT Professional and Leasing Services (Municipal Association of Victoria Contract ES8111 2021) to access competitive submissions and discounted pricing for a range of categories for use until 31 August 2028.

REPORT NO:	9.1
REPORT TITLE:	Notice of Motion - NOM25/35 - Cr Kate Hamley - Proposed Hi Q Waste to Energy Facility Sunbury
SOURCE:	Rachel Dapiran, Director City Planning and Places
DIVISION:	City Planning & Places
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. Background Information:

Hi Q (formerly Hi Quality) is in the process of applying for planning permission from the Victorian Government to develop a Waste to Energy (W2E) facility at their site at 570 Sunbury Road, Sunbury. Planning permission for this development will not require Council's approval, as it is going directly to the State Government for decision. The application process will present opportunities for Council and the community to provide feedback. Many in our community in Sunbury, Wildwood and Bulla have raised significant concerns regarding the proposed garbage incinerator, including its close proximity to residential areas and ecologically sensitive waterways; and the increase in heavy vehicle traffic that it would bring to Sunbury Road - adding strain to the already overloaded and dangerous Bulla Bridge. A report is requested to inform Council of the proposal and present options available to engage with the state-led planning process.

1. **RECOMMENDATION:**

That Council receives a report on the proposed Hi Q Waste to Energy facility in Sunbury, including:

- 1.1 Background information on the proposal**
- 1.2 Council's options for engaging in the permit/application process**
- 1.3 Options for Council to advocate on behalf of our community**

2. **OFFICER COMMENTS**

Officers will prepare a report on recommendations 1.1, 1.2 and 1.3 in addition to the status in of the proposed Waste to Energy facility at Hi Q in Sunbury.

REPORT NO:	9.2
REPORT TITLE:	Notice of Motion - NOM25/36 - Cr Naim Kurt - Tullamarine Library
SOURCE:	Mieke Mellars, Acting Manager City Lifestyle
DIVISION:	City Services & Living
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. Background Information

The Tullamarine library is the smallest library in the Hume Library network, both in size and in terms of its weekly opening hours. The library is only open 20 hours per week, and there is only one day per week – Wednesdays – when the branch is open all day, rather than just a few hours. In addition to this, only 20 people can comfortably attend programs and events in the library at any one time.

Even with limited opening hours and space, the Tullamarine Library is very popular, with early years programs, such as story-times, regularly attracting more people than can fit in. I have spoken to families who have told me that they need to visit another library branch in Hume, such as Broadmeadows or Sunbury, if they want to take their children to a story-time session.

The Tullamarine Library is under the same roofline as the Tullamarine War Memorial Hall and was opened to the community in 1979. The building has had some refurbishments and improvements over the years, however the facility is in need of improvement to make sure it is modern and suitable for the current needs of the older demographic of the Tullamarine community and younger families moving into the area.

Both the Libraries Learning and Service Plan and the Community Infrastructure Plan have identified that these facilities needs to be enhanced, recommending that Council expand library services, and consider other requirements such as larger meeting spaces in the Tullamarine War memorial Hall. The response to my 2024 Notice of Motion into 24/7 libraries also identified that out of all our libraries, the Tullamarine Library provided the strongest opportunity to be a 24/7 branch. At the time Officers said that opportunities for this could be considered in future re-development plans.

The purpose of this motion is to request Officers to prepare a report on the status of the Community Infrastructure Plan, begin works on the business case for Tullamarine War Memorial Hall and also within that report, to investigate options on expansion of services at the Tullamarine Library, including consideration of 24/7 operations and whether larger spaces can be provided or added within the envelope of both buildings to enable better and greater access to library and community services. The motion also seeks to return the Tullamarine War Memorial Hall name, from what is listed on Council's facilities list as the Tullamarine Community Hall, to honour its original story, purpose and name.



REPORT NO: 9.2 (cont.)

2. RECOMMENDATION:

THAT Council Officers undertake works below to report back to Council on:

- 1.1 The needs and shortfalls of community facilities currently located at Leo Dineen Reserve including;**
 - 1.1.1 Progress and next steps in delivering the Community Infrastructure Plan action and the development of a business case for the Tullamarine Community Hall;**
 - 1.1.2 Options and opportunities to expand services at the Tullamarine Library, including the potential for 24/7 access and the provision of larger, integrated spaces in conjunction with the proposed Hall to enhance community access to library services and programs.**
- 1.2 Initiates a formal process to restore the name “Tullamarine War Memorial Hall” to the facility currently referred to in Council documents as the Tullamarine Community Hall, in recognition of its historical origins and significance to the local community.**

3. OFFICER COMMENTS

Officers recognise the importance of the Tullamarine Hall and Library as valued spaces for the Tullamarine community.

Officers note the recommendations and will commence works to prepare a report back to Council on these matters.

REPORT NO:	9.3
REPORT TITLE:	Notice of Motion - NOM25/37 - Cr Naim Kurt - Illegal Dumping and Littering
SOURCE:	Samuel Ferrier, Manager City Safety
DIVISION:	City Services & Living
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. Background Information

Hume City Council continues to invest significantly in addressing the widespread issue of illegal dumping and littering. Despite these efforts, dumping remains a persistent problem, costing Council and ratepayers up to \$5 million annually in clean-up costs.

Council offers every household—regardless of whether they are homeowners or renters—with five free hard rubbish collection passes and access to resource recovery centres to encourage lawful waste disposal, make it one of the most generous packages for residents across the municipal sector. The 2025–26 Draft Budget includes funding to almost double Council's CCTV surveillance fleet from 13 to 20 units. Council has also delivered extensive education campaigns, letterbox drops, and a highly successful "Name and Shame" program, which has reached millions of views across Council's digital platforms and has received strong community backing.

Sadly however, penalties under the Environment Protection Act 2017 remain low. Councils are only able to issue fines of up to \$396 for individuals dumping less than 50 litres, and up to \$1,983 for corporations, amounts far below the actual cost of collection and clean-up, which often exceeds three to four times that infringement. These penalties fail to reflect the true cost to the community and ratepayers and don't allow local governments to be able to set or customise their own infringement penalties to better reflect the actual costs of disposing of waste in geographically larger municipalities.

Significantly up to 80% of illegal dumping in Hume is carried out by people who live outside the municipality. Our community has made it clear: the fines are not enough. Whilst Council's Name and Shame campaign has been effective, legislative limits prevent us from imposing penalties that match the scale of the harm being caused.

This motion seeks both legislative change and an expanded media and communications response to increase accountability—by continuing to name, shame and identify those caught dumping, and clearly highlighting where they are from—to ensure the issue remains visible to our community and offenders are held to account.

2. RECOMMENDATION:

THAT Council

- 1.1 Write to the Minister for Environment and the Environment Protection Authority (EPA) Victoria requesting an immediate review of the penalty amounts assigned to littering and dumping offences under the Environment Protection Act 2017 (The Act). The correspondence should advocate for significantly stronger deterrents that better reflect the environmental harm, public safety risks, and substantial clean-up costs these offences generate, and include a request for consideration of:**

- 1.1.1 Significant increases to the penalty amounts currently assigned to all littering and dumping offences included under the Act; and/or**
 - 1.1.2 Establishing a mechanism that would enable individual Councils like Hume to be able to set penalties amounts within defined parameters to reflect our community's local circumstances and zero tolerance approach towards littering and rubbish dumping.**
 - 1.2 Provides a copy of this correspondence to the Municipal Association of Victoria (MAV), seeking their support and advocacy on this issue.**
 - 1.3 Requests that Council's Media and Communications team develop a communications plan to raise public awareness of Council's advocacy regarding the need for stronger penalty's for rubbish dumpers through appropriate communication channels—including social media, local media, and Council platforms—to help build broader community support and to encourage attention and legislative change from the Environmental protection Authority and relevant Ministers.**
 - 1.4 Request that Council's Media and Communications team enhance efforts to publicly name, shame and identify individuals and businesses caught illegally dumping rubbish—where legally appropriate—including listing the businesses names of offenders and suburb in which they reside. This approach should aim to personalise the consequences of illegal dumping, highlight the many offenders caught are not local residents, and reinforce Council's zero tolerance stance on rubbish dumping.**

3. OFFICER COMMENTS

Officers acknowledge and support the broad intent of this Notice of Motion.

Council's advocacy, as outlined in item 2.1, for increased penalties for littering and illegal dumping offences under the *Environment Protection Act 2017*—should the State Government choose to adopt them—may strengthen the deterrent effect and contribute to a reduction in such behaviours within Hume City and across Victoria. Efforts to promote this advocacy and build support from both the community and the local government sector, as detailed in items 2.2 and 2.3, may assist in prompting State Government consideration and action.

Efforts to further personalise and contextualise Council's existing illegal dumping campaign activities—as described in item 2.4—may strengthen the reporting, detection, and deterrence of these incidents. These enhancements will be pursued by officers with appropriate regard for legal process, privacy, and safety considerations.

ITEMS TO BE TABLED**10 JUNE 2025****COUNCIL MEETING**

REPORT NO:	10.1
REPORT TITLE:	PJL318 - Petition to install safety barriers at the roundabout located at the intersection of Norcal Court and Barrymore Road Greenvale
SOURCE:	Nick Varvaris, Assistant Manager Engineering
DIVISION:	Infrastructure & Assets
FILE NO:	HCC04/13

A petition has been received regarding, and is considered compliant under the Governance Rules, containing at least 12 signatures. The petition is to install safety barriers at the roundabout located at the intersection of Norcal Court and Barrymore Road Greenvale .

RECOMMENDATION:

That the petition be received, circulated to Councillors, and the nominated contact for the petition be advised that the matter has been referred to the Manager Assets.

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