



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 23 FEBRUARY 2026

7:00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

HUME COMMUNITY VISION 2045:

A thriving community with a strong sense of belonging.

A video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

Notice of a

COUNCIL MEETING OF THE HUME CITY COUNCIL

to be held on Monday, 23 February 2026

at 7:00pm

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Carly Moore	Mayor
		Cr Ally Watson	Deputy Mayor
		Cr Jarrod Bell	
		Cr Daniel English	
		Cr Steve Gagen	
		Cr John Haddad	
		Cr Kate Hamley	
		Cr Naim Kurt	
		Cr Sam Misho	
		Cr Jim Overend	
		Cr Karen Sherry	
	b: Officers	Ms Sheena Frost	Chief Executive Officer
		Ms Rachel Dapiran	Director Planning, Places & Delivery
		Ms Kristen Cherry	Director City Services & Living
		Mr Fadi Srour	Director Organisational Performance
		Ms Ann-Michel Greenwood	Director People, Customer & Communication
		Ms Danielle Prentice	Acting Director Assets, Operations & Sustainability

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Rev. Dr. Satvasheela Pandhare of the Hume Anglican Parish on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS AND CONDOLENCES**6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 9 February 2026.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 9 February 2026, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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9. NOTICES OF MOTION

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10. ITEMS TO BE TABLED**11. URGENT BUSINESS****12. DELEGATES REPORTS****13. CONFIDENTIAL ITEMS**

The meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

Item No Title**8.3 VISYCARES COMMUNITY CENTRE EXPRESSION OF INTEREST OUTCOMES**

Attachment 1:	VisyCares EOI Assessment Sheet
Attachment 2:	VisyCares EOI Weighted Scoring Assessment Outcomes

8.6 RISK REPORT

Attachment 1:	Confidential Attachment 1 - ARC November 2025 Risk Report
Attachment 2:	Confidential Attachment 2 - Risk Appetite Statement Version 1.0

8.13 MONTHLY CAPITAL WORKS UPDATE (NOVEMBER 2025 – DECEMBER 2025)

Attachment 1:	Monthly Capital Works Report November 2025
Attachment 2:	Monthly Capital Works Report December 2025

8.16 CONTRACT NO. 30 25 3698 - PANEL FOR SUPPLY AND INSTALLATION OF SOLAR

Attachment 1:	Evaluation Matrix - Contract No. 30 25 3698 - Panel for Supply and Installation of Solar
Attachment 2:	Schedule of Rates
Attachment 3:	Confidential Attachment - Contract No. 30 25 3698 - Panel for Supply and Installation of Solar

14. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

19/02/2026

REPORT NO:	8.1
REPORT TITLE:	Draft Merlynston Creek Parklands Master Plan
SOURCE:	Sheridan Blunt, Open Space Strategy Project Leader
DIVISION:	Planning, Places & Delivery
FILE NO:	HCC25/744
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENT:	1. <i>Draft Merlynston Creek Parklands Masterplan</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Draft Merlynston Creek Parklands Masterplan provides for a continuous nature corridor through Broadmeadows, Dallas and Coolaroo linking multiple parks including Laura Douglas Reserve, Hepburn Street Reserve, Seabrook Reserve, Will Will Rook Pioneer Cemetery and Jack Roper Reserve.
- 1.2 The Draft Masterplan seeks to progressively deliver the parkland vision including the creation of a continuous trail connection, upgrades to Laura Douglas Reserve, and waterway improvement initiatives.
- 1.3 Community input provided in July/August 2025 has informed the Draft Masterplan, particularly the needs of the cross-cultural communities and women using the park.
- 1.4 Melbourne Water has partnered on the Draft Masterplan to seek community input on their plans to open up limited access to the Dallas Army Camp Retarding Basin.
- 1.5 The Draft Masterplan builds on Open Space Strategy 2025 commitments to ‘protect, optimise and grow’ open space in Hume’s greatest open space gap area.
- 1.6 Community feedback will be sought in Feb/March 2026 and a revised final Masterplan presented to Council for adoption in mid-2026.

2. RECOMMENDATION:

That Council:

- 2.1 Endorse the draft Merlynston Creek Parklands Masterplan (Attachment 1) for the purpose of community engagement for four weeks in February-March 2026**
- 2.2 Note that the Draft Masterplan will provide the strategic basis for future capital works bids, grant applications, partnerships and developer negotiations to progressively deliver the range of large and small open space improvement actions.**
- 2.3 Note that the Draft Masterplan has been developed in partnership with Melbourne Water to seek community input on their investment plans to open up access to the Dallas Army Camp Retarding Basin.**
- 2.4 Note that a final version of the Merlynston Creek Parklands Masterplan will be presented to Council in mid-2026 incorporating community feedback.**

REPORT NO: 8.1 (cont.)

3. LEGISLATIVE POWERS & POLICY CONTEXT:

3.1 The development of the Draft Merlynston Creek Parklands Masterplan is informed by:

3.1.1 Council Plan SO1.1 Liveable places that are inclusive and accessible.

Strategy 1.1.2 Provide a network of equitable community infrastructure and diverse open spaces.

3.1.2 Open Space Strategy 2025 which includes the following positions:

- (a) ‘Upgrade nature-based experiences by continuing to create shared use trails and pedestrian bridges along Merlynston Creek’ (Precinct 8 Summary)
- (b) ‘Laura Douglas Reserve. Upgrade to improve entrances, paths, shelters, King St shop connections, and play opportunities as a feature of the wider Merlynston Creek Parklands’ (Precinct 8 Summary)
- (c) ‘Seabrook Reserve Improve passive surveillance of Seabrook Reserve playspace and Merlynston Creek.’ (Precinct 8 Summary)
- (d) ‘Where feasible, increase land along Merlynston Creek to help resolve shortage of open space in the Riggall Street, Dallas area. Combine this with species protection and negotiating continuous trail access along the creek corridor.’ (Precinct 8 Summary)
- (e) ‘Merlynston Creek Investigate and negotiate creek interface land upstream of Barry Road as an open space corridor. (Precinct 8 Summary)
- (f) ‘Fill missing links in waterways program by investigating, advocating and where feasible acquiring gaps along waterways with an emphasis on marram baba Merri Creek Parklands, Jacksons Creek biik wurrdha Parklands, and Merlynston Creek’ (Key Policy Direction p12)

3.1.3 Urban Forest Principles (endorsed 23 March 2020) ‘Hume’s healthy and resilient urban forest improves the urban environment and responds to a changing climate’

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council giving effect to the Overarching Governance Principles including

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human right most relevant to this Report is the ‘Right to take part in public life’. This right is not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 The Draft Merlynston Creek Parklands Masterplan has a direct and significant impact on the public; therefore a Gender Impact Assessment is attached.

REPORT NO: 8.1 (cont.)

5.2.2 The assessment found the Draft Masterplan sets directions that support safety, access and accessibility that will benefit women, LGBTIQ+ communities, older people, children, culturally diverse communities and Aboriginal communities.

6. FINANCIAL & RESOURCE IMPLICATIONS:

Funding sources

- 6.1 The Draft Masterplan provides direction for future capital works bids to support playspace renewal and upgrades, footpath renewal and expansion, ecological works, sports renewal, traffic and stormwater improvements. Budgets will be planned and costed in accordance with the Project Management Framework.
- 6.2 In addition, the Draft Masterplan provides advocacy and strategic direction that Council will draw on to apply for grants, partnerships and any adjacent developer negotiations.
- 6.3 The Draft Masterplan sets out strategic investment opportunities that can draw upon incoming stormwater quality offset funding (for stormwater harvesting projects) and open space contribution funding (for land investment to address access gaps).

Indicative costing

- 6.4 See indicative costs in the implementation section of the Draft Masterplan.
- 6.5 All significant investment items are worded as ‘investigate, and if feasible’. It is not expected that all projects will be feasible given ecological, cultural, contamination and flooding challenges. This total indicative baseline cost to Council over 20 years is \$15-\$28 million (rising to \$25-42 million in the unlikely event all projects are feasible). These costs exclude projects identified for grant funding.

7. OPPORTUNITIES & RISKS:

- 7.1 The Draft Masterplan addresses Council’s strategic risk for Assets and Infrastructure by addressing financial, compliance, safety and sustainability risks associated with shared use paths, difficult road crossings, creek crossings, ageing play spaces, and reducing low visibility corners of the walking and cycling paths
- 7.2 The Draft Masterplan addresses Council’s strategic risk for Environment / Natural Values / Landscape. It sets priorities that will improve the creek water quality, and reduce ecological, cultural and climate change risks through better design and planting.
- 7.3 Community expectations for rapid delivery of the Masterplan presents a risk. This is being mitigated by positioning the Masterplan as a long-term strategic community-supported plan that includes some early initiatives while also guiding advocacy and strengthening grant applications for the larger showcase projects.
- 7.4 The Draft Masterplan references Council’s potential future new road crossing concept and emphasises that its design will mitigate ecological, cultural, waterway and amenity impacts on the parkland.
- 7.5 The Masterplan captures the opportunities for:
 - 7.5.1 upcoming Melbourne Water funding to open up the Dallas Army Camp Retarding Basin with safe trail access, along with habitat improvements and additional canopy planting. As the Basin has long been fenced, the Masterplan will help remove one of the last barriers to delivering continuous Creekside public access.
 - 7.5.2 delivering on the Merlynston Creek Integrated Water Management Opportunities Plan undertaken in 2021.
 - 7.5.3 strengthening grant applications for showcase items such as naturalising concrete areas of the creek, creating a new space for community events, installing a new all-abilities footbridge, and realigning sportsfields at Laura Douglas Reserve

REPORT NO: 8.1 (cont.)

- 7.5.4 progressing partnership opportunities with Department of Transport to install pedestrian lights on Camp Road and improving Shared Use Trail connections to Upfield Railway Station.
- 7.5.5 addressing trail pinchpoints in developer negotiations and open space contribution funding investment. This includes progressing investigations in partnership with DFFH to reconfigure and purchase parts of housing rear yards to improve viewlines and safety to park visitors.
- 7.5.6 continuing education to private landowners to undertake greater care for Merlynston Creek in properties north of Barry Road. This includes exploring opportunities to transfer creek land to public land ownership and management.
- 7.5.7 planning permit negotiations for adjacent land to consider parkland priorities of any proposed development on adjacent land

8. COMMUNITY ENGAGEMENT:

- 8.1 Wide community engagement was undertaken from 24 July to 19 August 2025 to understand the preferences for future parkland outcomes along Merlynston Creek.
- 8.2 The engagement included in-park information sessions, trader discussions, online engagement via Participate Hume and social media posts in English, Turkish, Arabic.
- 8.3 The input is summarised in Section 5 of the Draft Masterplan and includes support for more continuous trail along the waterway, walking loops, trees, shade, creek improvements, along with greater ecological protection and support for Aboriginal culture and naming. The community seeks better quality play spaces in Laura Douglas Reserve, safer crossing at Camp Road and reduced litter and dumping in the park.
- 8.4 Community feedback on the Draft Masterplan will be sought during February and March 2026 and will include in-park and online information surveys. Feedback will be incorporated into the Final Masterplan to be presented to Council for endorsement.

9. DISCUSSION:

- 9.1 The draft vision is ‘Merlynston Creek Parklands will be a valued, continuous nature corridor through Broadmeadows, Dallas and Coolaroo, strengthening habitat connectivity and providing welcoming public places that reflect the diverse needs, interests and cultures of local communities and Traditional Owners.
- 9.2 The Wurundjeri Woi-wurrung, as Traditional Custodians of the land, are undertaking a Cultural Values Study to provide directions to be included in the final Masterplan. To capture Merlynston Creek from source to confluence, Hume has partnered with Merri-bek Council and Melbourne Water to fund the Cultural Values Study.
- 9.3 The Draft Masterplan has been developed in partnership with Melbourne Water to seek community input on their plans to open up limited access to the Dallas Army Camp Retarding Basin. Melbourne Water have also advised on Jack Roper Basin and their responsibility for Merlynston Creek itself and land extending 30m either side of it.
- 9.4 The draft Masterplan has prioritised land access and trail pinchpoints. The biggest gaps that need to be addressed are the Dallas Army Camp Basin and the privately owned land immediately north of this. All other smaller trail gaps are identified so Council has a position in any site discussions or permit applications that may arise.
- 9.5 The draft Plan responds strongly to community requests for more trees, walking loops, upgrading Laura Douglas Reserve and improving the health and quality of the creek. It also responds to community requests for more opportunities for outdoor gatherings and events, and to improve the dangerous crossing point at Camp Road.
- 9.6 The draft Plan responds positively to all Open Space Strategy commitments set out in Section 3 of this report. In addition, it invites investigation and next steps into closing the large open space gap area that has been identified in Broadmeadows.

REPORT NO: 8.1 (cont.)

- 9.7 The draft Plan advocates for a long-term future connection to the source of the creek which runs along the rail reserve. Future plans for the extension of the railway from Upfield Station to Roxburgh Station must be an elevated rail line that is designed with minimal impact on the creek source and its cultural and ecological values.

10. CONCLUSION

- 10.1 The Draft Merlynston Creek Parklands Masterplan provides an exciting vision for the community of Broadmeadows, Dallas and Coolaroo with strategic directions and actions set out for the protection and enhancement of multiple parks connected as part of the Merlynston Creek Parklands.

REPORT NO: 8.1 (cont.)

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Merlynston Creek Parklands

Draft Masterplan

FEBRUARY 2026



Acknowledgement of Country

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia’s identity and recognises, celebrates and pays respect to Elders past and present.

Contents

Part 1

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2.0 Wurundjeri Woi-wurrung Country

3.0 One Parkland, Many Places

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- Land Use
- Community, Access & Amenity
- Heat Vulnerability
- Waterway Context
- The Concrete Channel
- Ecological Context - Flora
- Ecological Context - Fauna

5.0 Community Engagement

6.0 Vision, Values and Strategies

7.0 Masterplan

- Detail Plan 1 - The Source of Merlynston Creek
- Detail Plan 2 - Laura Douglas Reserve
- Detail Plan 3 - Hepburn Street Reserve & The Sanctuary
- Detail Plan 4 - Army Camp Wetlands
- Detail Plan 5 - Seabrook Reserve & Will Will Rook Pioneer Cr
- Detail Plan 6 - Jack Roper Reserve

Part 2 - Design and Implementation

8.0 Palettes

9.0 Implementation

10.0 References

Project:	Merlynston Creek Parklands Masterplan	
Document Title:	Merlynston Creek Parklands Draft Masterplan	
Client:	Hume City Council	
Lead Consultant:	REALMstudios	
Date:	02/02/2026	
Revision:	E	
Document Issue:	Revision:	Date:
Issue for:	A	03/10/2025
Client Review	B	12/11/2025
Client Review	C	26/11/2025
Client Review	D	15/12/2025
Client Review	E	02/02/2026



Figure 1. Merlynston Creek Parklands Masterplan Process.

1.0

Overview

Project introduction

Merlynston Creek is located on the traditional lands of the Wurundjeri Woi-wurrung people.

From its headwaters it flows southwards for approximately 11 kilometres before entering Merri Creek. Starting in Campbellfield, Merlynston Creek flows through Coolaroo, Dallas and Broadmeadows for about 7 kilometres. It then passes out of the City of Hume under the Western Ring Road, continuing through the City of Merri-bek to join Merri Creek.

Within Hume, Merlynston Creek forms part of an important green spine that is the main source of public open space for many residents. The creek travels through many existing parks, including Laura Douglas Reserve, Hepburn Street Reserve (also known as Dallas Tennis Hall), Seabrook Reserve, Will Will Rook Pioneer Cemetery, and Jack Roper Reserve.

However, the Merlynston Creek Parklands lack continuous connected trails and much of the habitat has been removed over time. Water quality in the creek is poor.

Project scope

The Masterplan aims to set the long-term strategic direction for the Merlynston Creek Parklands, embedding cultural, ecological, waterway, heritage, community recreation, and access and connection values.

The Masterplan provides direction for short, medium and long term future capital works bids to support playspace renewal and upgrades, footpath renewal and expansion, ecological and landscape works, sports renewal, traffic and stormwater improvements.

Some initiatives cannot be funded by Council alone, and the Draft Masterplan provides advocacy and strategic direction that will be drawn on to apply for grants, partnerships and any adjacent developer negotiations.

Policy context

The Draft Masterplan aligns with:

- Council Plan 2025 - 2029
- Open Space Strategy 2025
- Community Infrastructure Plan
- Draft Active Living Plan 2025

Study Area

Study Area

The project study area is located 25 kilometres north of the Melbourne CBD and extends from Maffra Street in the north to the Western Ring Road in the south. It covers approximately 82 hectares and passes through the suburbs of Coolaroo, Dallas and Broadmeadows.

The map on this page gives a high-level snapshot of the area under investigation.

Why this project?

The vision, key policy directions, and infrastructure levels of service informing both the Merlynston Creek Parklands Masterplan and more detailed reserve planning are set out in Hume City Council's Open Space Strategy 2025.

The municipal-wide vision for open space is:

“Hume’s high-quality open space network supports the health and wellbeing of our diverse community and celebrates the waterways, natural values and Wurundjeri Woi-wurrung cultural values of our landscape.”

Merlynston Creek stretches over three of the 13 precincts set out in the Open Space Strategy. Most of the study area falls within Precinct 8: Broadmeadows. A small area of Merlynston Creek is in the southeast corner of Precinct 9: Roxburgh Park, and the source is located in Precinct 10: Somerton.

The Open Space Strategy identifies the need for greater investment in Broadmeadows to improve the diversity and number of open space reserves, and the quality of experiences and assets. Broadmeadows has the least open space per person in the City of Hume, and about one-fifth of urban homes are not within a 400m walk of open space.

In an otherwise very urbanised area, Merlynston Creek Parklands is a habitat corridor rich in nature — improvements within the Parklands will help to address these challenges and ensure open space outcomes are maximised to support the housing expansion forecast for Broadmeadows over the next 20 years. The project will contribute to all three key policy directions — Protect; Optimise; Grow — in the Open Space Strategy



Figure 2: Merlynston Creek Parklands Masterplan Study Area.

2.0

Wurundjeri Woi-wurrung Country

Merlynston Creek is located on the lands of the Wurundjeri Woi-wurrung people.

Country

‘The lands, water, sky, plants, animals and more that make up the land now known as the City of Hume are part of the traditional Country of the Wurundjeri Woi-wurrung people, a custodianship that endures today.’

‘The City of Hume is on Country consisting of basalt plains and remnant grasslands, grassy eucalypt woodlands volcanic cones, stony rises, gorges alongside developed industrial and residential areas that transition into agricultural land within the green wedge area.’

‘Water flows throughout Wurundjeri Woi-wurrung Country and connects Wurundjeri woi-wurrung people to their land. Wetlands, waterways and their surrounds, as well as being cornerstones of the environment and social gathering places, are recognised as areas of extreme cultural sensitivity and often have a multitude of cultural values.’¹

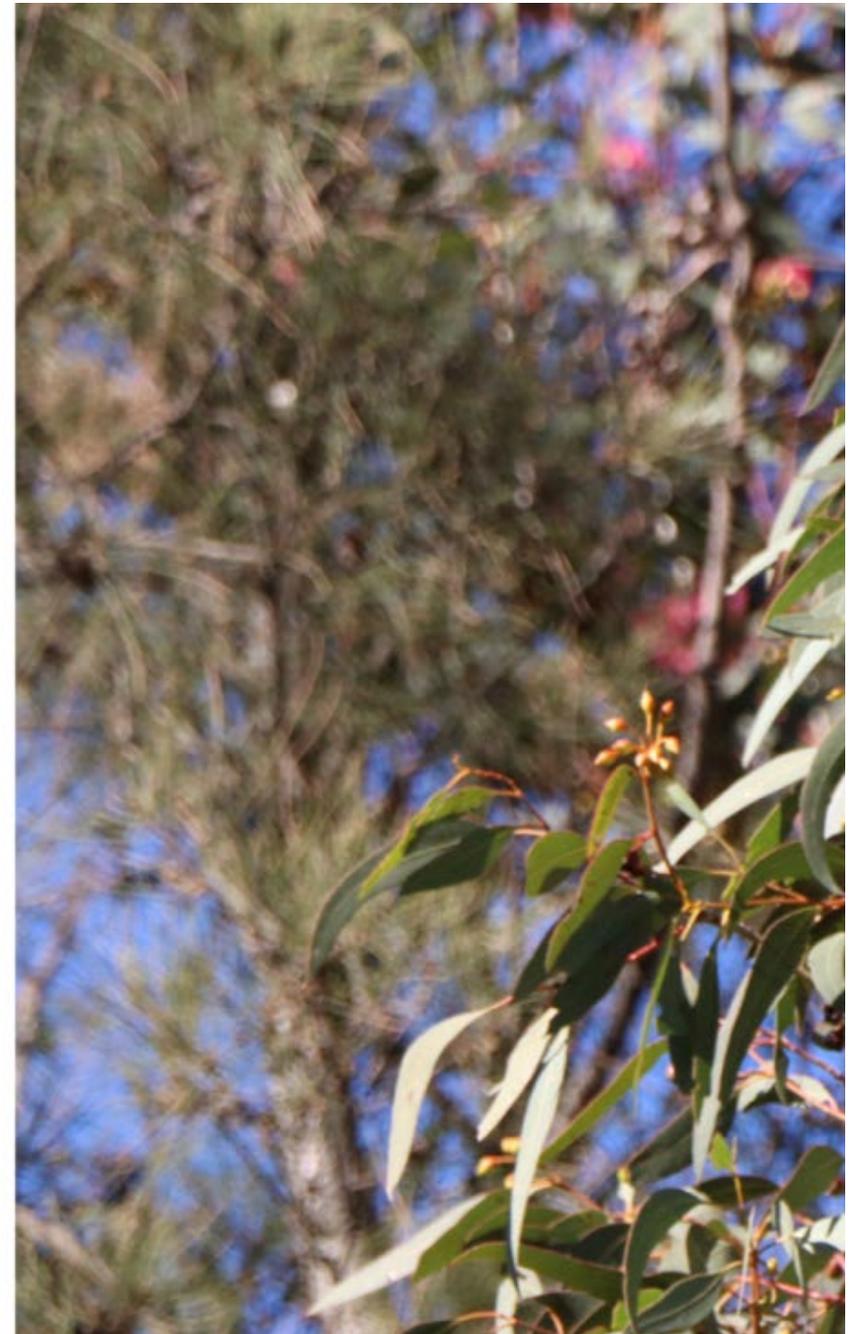
As custodians of the land for thousands of years, the Wurundjeri Woi-wurrung have a cultural obligation and right to care for Country. For the Wurundjeri community the natural world is also a cultural world; therefore the Wurundjeri people have a special interest in preserving not just their cultural objects, but the natural landscapes of cultural importance.²

Diverse lands, waters, and living creatures all form part of this valued cultural landscape. They were cared for and managed, and sustained life for millennia.

The Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC) are the Registered Aboriginal Party appointed to represent Traditional Owner matters.

The WWCHAC is undertaking a Cultural Values Study to consider the wider cultural landscape significance. This will consider cultural beliefs, customs, spiritual attachments, the archaeological and historical records, ongoing association and more.

The outcomes of the Cultural Values Study will inform the outcomes of the final Merlynston Creek Parklands Masterplan. Additionally, Cultural Heritage Management Plans (CHMP) will be undertaken prior to any construction work.





3.0

One Parkland: Many Places

Merlynston Creek Parklands is a place of diversity. It can be understood and experienced in many different ways.

Critically, it is a cultural place, Country with deep significance to the Wurundjeri Woi-wurrung People.

It is also a place of ecology, of waterways, of heritage, of community recreation, and of connection. These qualities and characters are expressed in different ways along the length of the parklands.

The images on these two pages show just some of the many different places and conditions within Merlynston Creek Parklands. Both individually and together, they provide a snapshot of the character of the parklands.

A Cultural Place

Merlynston Creek is on the traditional lands of Wurundjeri Woi-wurrung and their cultural values and heritage are seen in the land, water, sky, plants, animals and more.

An Ecological Place

Merlynston Creek Parklands is home to many plants and animals, including:

- Kangaroos - these in the rail reserve north of Barry Road
- Stands of native trees - these in Laura Douglas Reserve
- Golden Sun Moth - suitable habitat west of The Knoll
- Endangered Crane’s Bill - sighted west of The Knoll

A Waterway Place

Merlynston Creek itself takes many forms as it travels through the Parklands, including:

- Concreted and fenced - beside the Coolaroo Hotel
- Concrete and disconnected from surrounding parkland - near Hepburn Reserve
- Free-flowing, with waterway planting along the banks - through Will Rook Cemetery
- Opening into large detention basins for flood management - like the basin at Jack Roper Reserve

A Heritage Place

Merlynston Creek Parklands contains glimpses of post-settlement heritage, including:

- Will Will Rook Pioneer Cemetery - with central avenue tree planting and remaining gravesites
- Broadstore Railway Crossing - remembered with a viewing area with informational signage
- Maygar Army Camp - remembered in the name of Camp Road, south of Will Will Rook Pioneer Cemetery - image shows the barracks to the east of the site during World War 1

A Community Recreation Place

One of the striking features of Merlynston Creek Parklands is the three Regional / District parks, including:

- Laura Douglas Reserve - A ‘district’ reserve currently offering soccer facilities and small playground
- Seabrook Reserve - A ‘district’ reserve with recently upgraded picnic and play facilities, State Rugby League facilities, Seabrook Community Centre and more
- Jack Roper Reserve - A ‘regional’ reserve much loved as one of Hume’s feature play and picnic areas, along with walking loops and sporting areas

A Connected Place

Although Merlynston Creek Parklands extends in one long corridor, there are a number of challenges to overcome to maximise access and connectivity, including:

- Walls and barriers that block views and restrict access - Hepburn Reserve
- Steep creek banks that make it challenging to cross from one side to the other, and pinch points that block long views into the park from streets - this pinch point is south of Hepburn Reserve
- A large central gap in the parkland including the fenced Dallas Army Camp Basin and private land north of this that prevent continuous walking and cycling
- However, generous shaded paths exist and they allow visitors to access the park





4.0

Current Conditions



LAND USE

The Merlynston Creek Parklands are bordered by a mix of residential, industrial and commercial zones.

North of Barry Road the creek passes mainly through industrial land. From Barry Road to the northern extent of the Dallas Retarding Basin, the parklands are surrounded by established residential development. The Basin itself is largely surrounded by industrial land. Further south, industrial land uses continue along the eastern edge of the creek and parklands, whilst residential development occurs to the west.

Several schools are located close to the study area, as well as a number of local commercial precincts. The majority of the study area is zoned as Public Park and Recreation (PPRZ), Public Use – Service and Utility (PUZ1) or Public Use – Cemetery/Crematorium (PUZ5).

Growth and housing

Hume’s population is expected to grow by more than 130,000 people in the next 20 years.³

Large parts of the established suburbs of Dallas and Coolaroo are affected by the Melbourne Airport Environments Overlay (MAEO), a State planning control designed to limit the impacts of aircraft noise on land use and development in areas close to Melbourne Airport. The MAEO currently limits the potential for new housing in the study area. Potential updates to the MAEO may unlock more sites for housing development and associated park and open space improvements.

Ownership and management

Melbourne Water and Hume City Council work together to manage different parts of Merlynston Creek Parklands. Melbourne Water directly manages the following areas:

- Dallas Retarding Basin;
- Jack Roper Reserve lake area;
- The creek itself and land extending 30m on either side of it.

Supporting a growing community

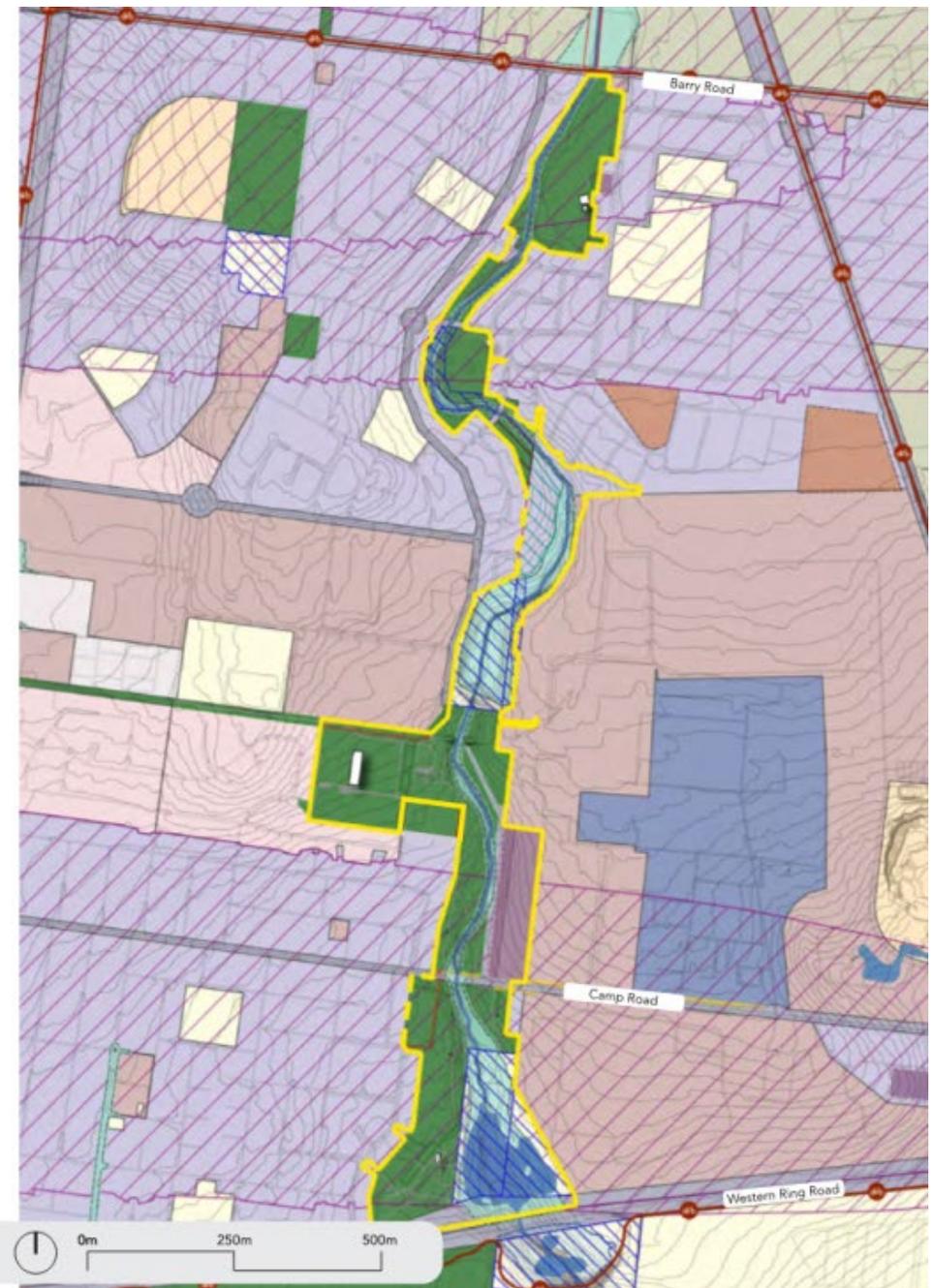
There are several schools and retail shopping precincts close to the parklands. These are shown on Figure 4: Community, Access & Amenity.

CONSIDERATIONS FOR MASTERPLAN

-  Consider future opportunities to bring all land within the Merlynston Creek Parkland corridor into public ownership for parkland purposes.
-  Maximise interface with Merlynston Creek Parklands for any new development along the parkland corridor.
-  Consider impact of proposed future amendment to the Melbourne Airport Environs Overlay (MAEO).
-  Maximise co-benefits for any work proposed in land managed by or with Melbourne Water.

Legend

-  Study Area Boundary
-  Merlynston Creek Park Boundary
-  Strategic Cycling Corridor
-  Watercourse
-  Buildings
-  Elevation Contours - 10m Intervals
- Land Ownership**
 -  Department of Families, Fairness and Housing (DFFH)
 -  Private Property
 -  Melbourne Water
- Plan Overlays**
 -  MAEO - Melbourne Airport Environs Overlay
 -  SBO - Special Building Overlay, Flood Mgmt.
 -  PAO - Public Acquisition Overlay
 -  ESO - Environmental Significance Overlay
 -  HO - Heritage Overlay
 -  LSIO - Land Subject to Inundation Overlay
- Planning Zones**
 -  Commercial Zone
 -  Commonwealth Land
 -  General Residential Zone
 -  Housing Choice and Transport Zone
 -  Industrial Zone
 -  Mixed Use Zone
 -  Public Park and Recreation Zone
 -  Public Use Zone
 -  Special Use Zone



2025/26 01/01/26

COMMUNITY, ACCESS & AMENITY

Cultural diversity

The City of Hume’s residents hail from over 170 different countries and speak more than 155 languages. Within the study area, close to half of residents living within a 15-minute walk of Laura Douglas Reserve were born overseas, with nearly 40% speaking Turkish and Arabic at home.⁴ The Broadmeadows Turkish Islamic and Cultural Centre and the Greek Community of Broadmeadows & Districts centres, which are both adjacent to the parklands, reflect and serve this diverse community. Community data shows that the local residents are younger than the national average (32yo/38yo) and nearly double the national average for being born overseas (48/27%).

Community facilities

The community adjacent to the Merlynston Creek Parklands is served by a range of schools, places of worship, and community centres. Within the parklands, community groups use the Dallas Tennis Hall for activities ranging from community choirs to community kitchens. The retail shops at the top of Laura Douglas Reserve are well used, and there is an opportunity to take greater advantage of the proximity to the parklands. Connection between the parklands and the Central Grove shops could also be enhanced. Apart from Seabrook and Jack Roper Reserves, there is a general lack of outdoor furniture – seats, drink fountains, bins, picnic settings – to support visitors using the parklands.

Recreation

Merlynston Creek Parklands contains three major recreational nodes including: Laura Douglas Reserve at the top, and Seabrook Reserve in the middle both with a District classification and with primary function of sport, and Jack Roper at the bottom with a Regional classification and a primary function of social recreation

Movement and Access

Arrival and legibility

Large parts of the parklands are hidden from public view behind tracts of housing or industrial development. In many locations park entry points are not obvious or intuitive.

Connectivity

There is a lack of north-south connectivity through the parklands. Pedestrian paths and Shared Use Paths are mainly located from Seabrook Reserve south, with few formal paths in northern parts of the parklands. There are few opportunities to cross Merlynston Creek or to connect from west to east. Improvements must consider the diversity of needs for different people who walk and cycle, and make provision for commuter, novice, and recreational cyclists.

CONSIDERATIONS FOR MASTERPLAN

-  Improve walking and cycling access to, through, and within the Merlynston Creek Parklands.
-  Reflect and celebrate the cultural diversity and community activities of the community.
-  Improve vehicle access around the parklands without compromising parkland values.

Vehicle conflict

The parklands interface several busy roads including Barry Road and Camp Road. These are challenging and dangerous for people who walk and cycle to cross, further impacting arrival and connectivity. During peak school drop-off and pick-up times, traffic on Dallas Drive is heavily congested. School-time traffic through Seabrook Reserve also congested, with cars using the carpark as a through-street for pick-up and drop-off.

Public transport

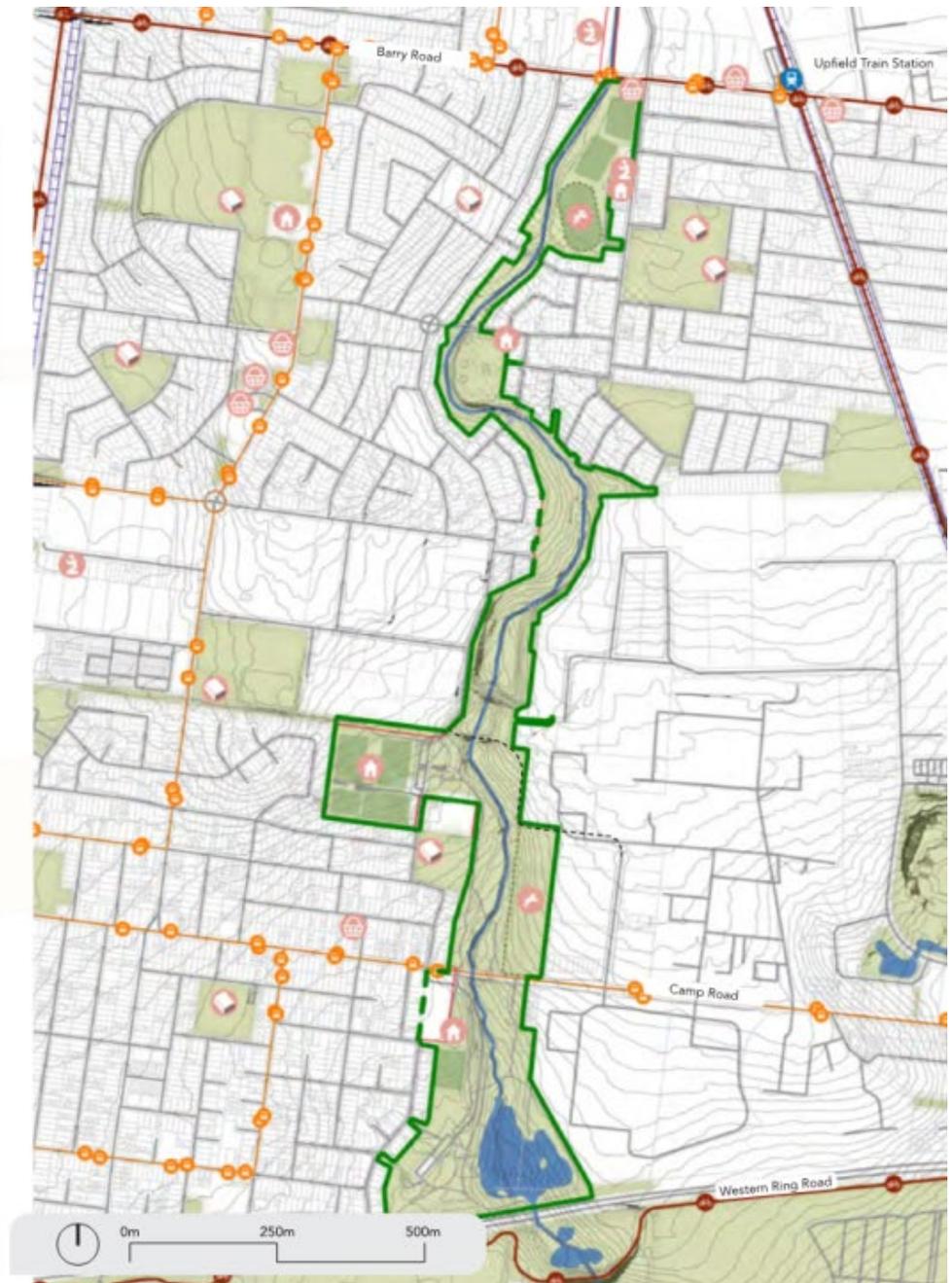
It is difficult for visitors who rely on public transport to visit the parklands. Whilst there are bus stops near Laura Douglas and Jack Roper Reserves, there is no bus stop directly serving Seabrook Reserve. Walkability to the nearest bus stops must be maximised within the parklands. For visitors arriving by train, there is a lack of wayfinding or obvious walking path from Upfield Station.

Future road crossing

This project will introduce a new section of Council road from Maygar Boulevard to Dallas Drive. The proposed road is seen as an important renewal project for the eastern part on Broadmeadows. In the context of the Merlynston Creek Parklands, the proposed road needs to be designed to support walking, cycling, habitat, canopy, waterway, amenity and maintenance outcomes.

Legend

- | | |
|--|--|
|  Study Area Boundary |  Open Space |
|  Merlynston Creek Park Boundary |  Sports Field |
|  Watercourse | Community Facilities |
|  Elevation Contours - 10m Intervals |  Community Centre |
|  Potential Road Crossing |  Education |
|  Strategic Cycling Corridor |  Religious |
|  Bus Stop |  Retail Shopfront |
|  Train Station | |
|  PTV Bus Route | |
|  Train Line | |



Map 10

HEAT VULNERABILITY

Heat Vulnerability Index

Coolaroo, Dallas, and Broadmeadows experience some of the highest rates of heat vulnerability in Greater Melbourne, meaning there are more people vulnerable to heat and more areas with less vegetation and more buildings.* Merlynston Creek Parklands sits within and connects all three suburbs.

There is a strong relationship between tree canopy cover and reducing heat in urban areas. The tree canopy cover across Hume City is just over 5%, far less than the State Government target of 30%.

There is growing evidence that an effective method of delivering human thermal comfort is via introducing shade and moist soil environments (i.e. irrigated vegetation). This suggests the urban heat island effect could be mitigated through the establishment of healthy tree canopy supported by water sensitive urban design (WSUD) approaches.

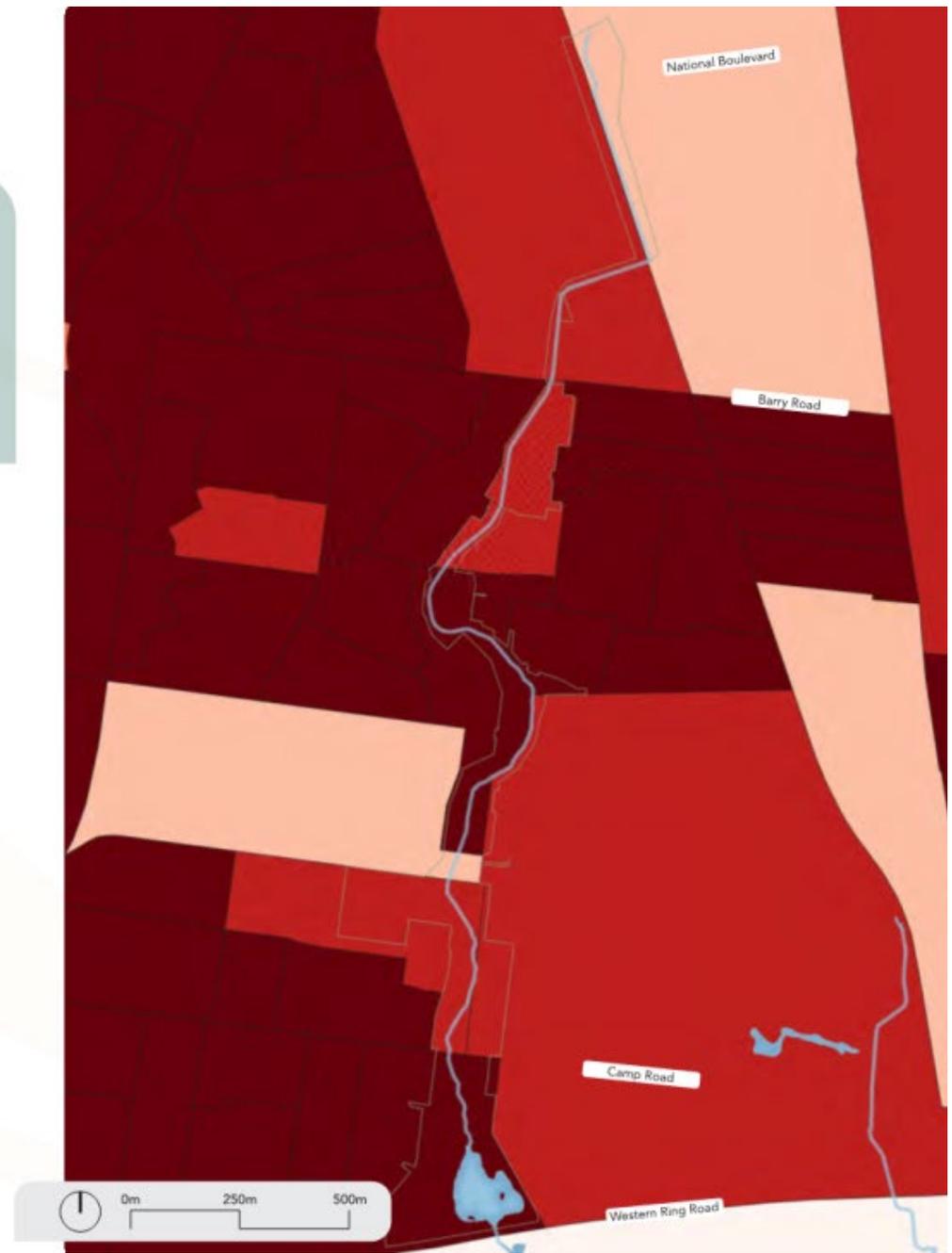
The combination of WSUD ensures tree canopies are large, healthy and actively release water vapour via transpiration. The CRC for Water Sensitive Cities (CRCWSC) has demonstrated that urban heat impacts are mitigated by means of passive watering practices and green infrastructure solutions (such as irrigated trees) and these practices can lower the Urban Thermal Climate Index by up to 10 °C.

CONSIDERATIONS FOR MASTERPLAN

-  Maximise healthy tree canopy to help reduce urban heat island effects and increase community resilience.
-  Maximise soil moisture to support healthy tree growth by implementing water sensitive urban design (WSUD) approaches, including naturalisation to remove concrete, and capturing rainwater and stormwater for irrigation.

Legend

-  Study Area Boundary
 -  Watercourse
 -  Elevation Contours - 10m Intervals
- Heat Vulnerability Index
-  0 - 1 Least Vulnerable
 -  1 - 2
 -  2 - 3
 -  3 - 4
 -  4 - 5 Most Vulnerable



Analysis Map 4

WATERWAY CONTEXT

Condition

Merlynston Creek is highly modified, with long sections of the creek piped underground or straightened and lined with a concrete channel. The creek catchment for the extent upstream of Jack Roper Reserve is approximately 847 hectares with most of the ground surface covered with hard surfaces (e.g. concrete and asphalt) that prevent water being able to soak into the ground.

During dry weather there are very low flows in the creek. Two retarding basins manage storm flows and provide flood protection for downstream communities.

The basin at Dallas, located on the site of the former World War 1 Army Camp, is ephemeral, whilst the one at Jack Roper Reserve contains permanent standing water. Several other permanent pools exist along the waterway.

Water Quality

Pollution generated from upstream industries has long impacted water quality in Merlynston Creek and Jack Roper Reserve. Untreated runoff, spills, dumping and factory fires have all contributed to poor water quality in the waterway, and potentially further downstream in Merri Creek.

Pollutants remain accumulated in sediment beds in Jack Roper Reserve, limiting the extent to which the public can use the lake for recreational activities.

EPA monitoring shows that upstream pollution loads have decreased in recent years. The ongoing implementation of appropriate industrial pollution management solutions is critical to improving water quality and enabling naturalisation of some channelised portions of Merlynston Creek. ⁶

The community continues to express concern about pollution in the northern parts of the creek and the presence of litter in the waterway and the parklands more generally.

Flooding

The existing flood risk is largely contained upstream of Barry Road by the existing stormwater assets.

Within the Masterplan study area, the key reach for flood risk is around the bluestone toilet block at Camp Road. The Municipal Flood Emergency Plan (MFEP) for Merlynston Creek indicates that stormwater from the residential neighbourhoods to the west generate flash flood events that drain to the parklands via Stanhope Street.

CONSIDERATIONS FOR MASTERPLAN



Plan for waterway improvements that deliver multiple community and environmental benefits.



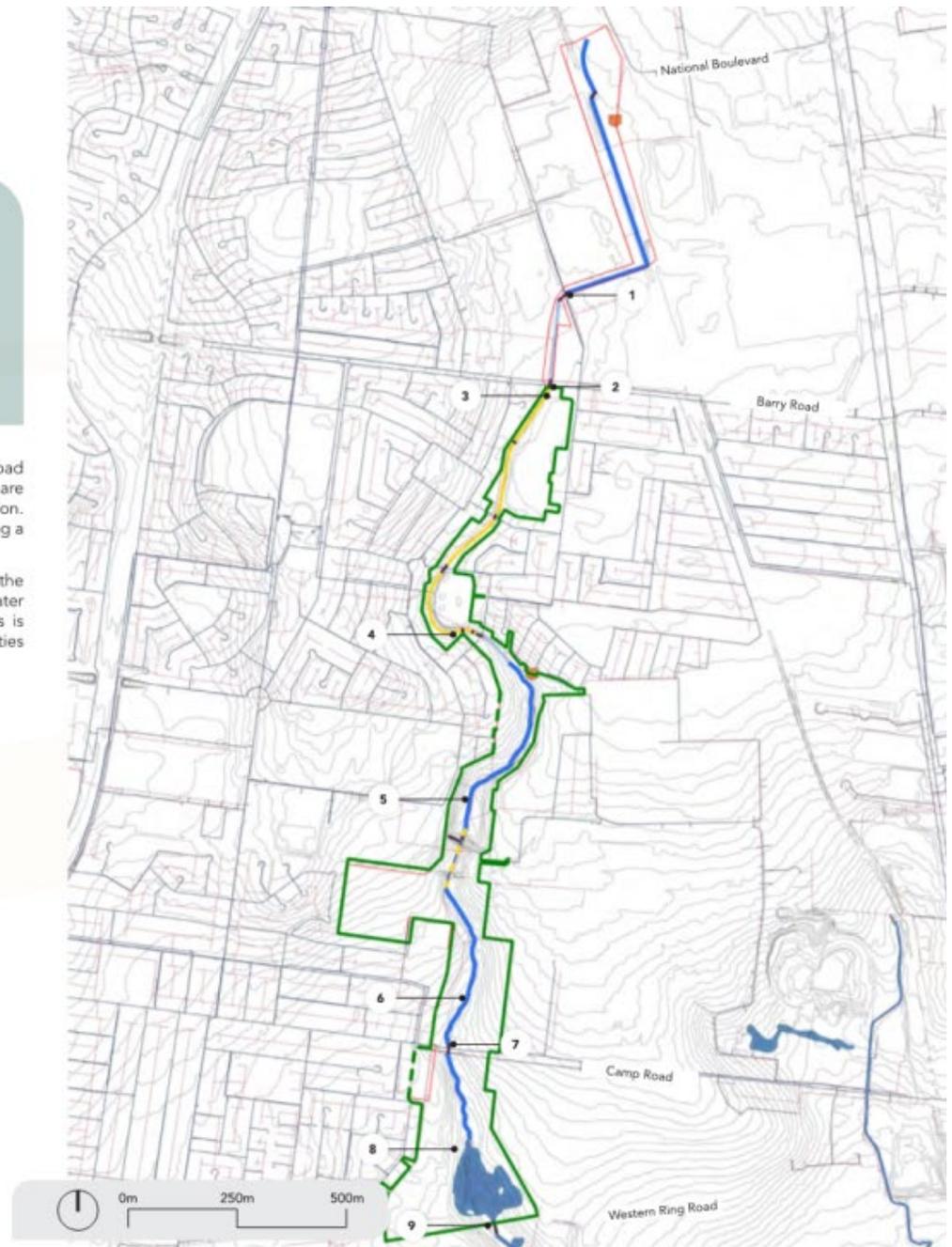
Increase or improve the visibility of Merlynston Creek, both the water flowing in the creek, and the creek as a connected, vegetated landscape corridor.

Flash flood waters arrive at the culverts at Camp Road and then back up towards the toilet block. There are opportunities to enhance flood resilience at this location. This could be through infrastructure upgrades or creating a 'stilling basin' immediately upstream of the culverts.

The MFEP also indicates that, at Jack Roper Reserve, the flash flood extent looks to be exceeding the stormwater infrastructure and sheeting across the car park. If this is considered problematic, there are different opportunities for improvement.

Legend

- Study Area Boundary
 - Merlynston Creek Park Boundary
 - Watercourse
 - Elevation Contours - 10m Intervals
 - Sewer Pipe
 - Stormwater Pipe
- Watercourse Condition**
- Natural Stream
 - Channelised - Overgrown
 - Channelised
 - Piped
 - Open Water Body
 - Culverts & Hydraulic Structures
 - Gross Pollutant Trap



Visibility

There are two main ways creeks are visible and recognised as waterways:

- The water flowing through the creek can be seen; and
- The riparian corridor - the water, creek banks, low plants and trees that grow along the banks - is present and can be seen.

Large parts of Merlynston Creek are not visible to the community. There are several reasons for this:

- It is not possible to access some parts of the creek as they are fenced or not publicly owned;
- The lack of paths and facilities means people do not travel to or through the parklands, and as a result do not see the creek regularly;
- Where the creek is channelised, the lack of vegetation and trees creates a perception of a piece of drainage infrastructure that people should stay away from, rather than a living waterway;
- The lack of footbridges crossing the creek means people do not have opportunities to look straight down onto flowing water, or directly up and down the creek.

Terrain

Whilst the terrain through the parklands varies, there are some similar types of land forms:

- Steep banks - where Merlynston Creek is channelised, the banks tend to be relatively steep.
- Flat plateaus - above the banks the land generally flattens out. Where these flat area are located in ‘corners’ of the parkland e.g. north and south of Berger Street, there is an opportunity for the creek corridor to be widened to incorporate water quality treatment features such as bioretention, rocky riffles, and more planting.
- High points - several locations along the corridor offer elevated views of the parklands and creek. The land on the west side of the creek opposite The Knoll, offers sweeping views across an important stretch of waterway and critical habitat. Similarly, the top of the Melbourne Water spillway offers expansive views north into the retarding basin, and south across Seabrook Reserve and the parklands.

Upper Area

The Upper study area runs along and through several industrial lots and at the back of residential lots. The creek channel base material throughout this area is concrete, with pockets of vegetation growing through the cracks in the concrete.

Merlynston Creek through this area is highly modified, with long, linear runs, sharp changes of direction, and minimal bends and meanders.



Central Area

The Central study area has the greatest variation in surrounding context condition, with the creek corridor running alongside parklands, residential and industrial land uses. The creek passes through a grassed basin operated and owned by Melbourne Water, where floodwaters up to 8m deep are held back to allow downstream floodwater to move away.

The creek base channel material varies, with concrete towards the north and towards the south of the central area, the creek widens out, with a sediment base.



Lower Area

The Lower study area generally travels through parklands adjacent to residential development and industrial lots.

Merlynston Creek flows into an expansive lake at Jack Roper Reserve, before continuing under the M80 Ring Road and further towards Fawkner.

The creek base channel material is primarily a sediment base, with rough objects such as boulders to slow the speed of water.



THE CONCRETE CHANNEL

Potential

The concrete channel base and walls are the most obvious physical and visual component of much of Merlynston Creek in its current form. The present day creek and associated concrete has been designed as a stormwater drain. What to do with the concrete - if anything - is a fundamental consideration affecting the ongoing contribution of the creek to the parklands.

Retention vs removal

A spectrum of options is available, including perforating, building over, cutting into, or removing some or all of the concrete.

The adjacent section diagrams illustrate a range of possible interventions to the creek channel. A preliminary rating has been made against 6 criteria that relate to perceived social, economic, and environmental performance, where 1 = low performance and 5= high performance.

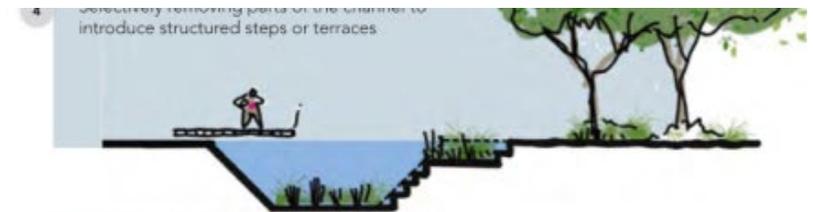
CONSIDERATIONS FOR MASTERPLAN



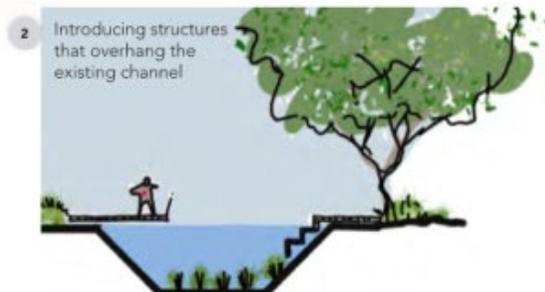
Exploring the full range of possible naturalisation options, from 'light touch' to full removal of concrete and reprofiling the ground to create a more naturalistic floodplain, means that solutions can be tailored to suit the conditions, budget and desired outcomes along the length of Merlynston Creek.



- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature
- Maintenance requirements
- Implementation cost



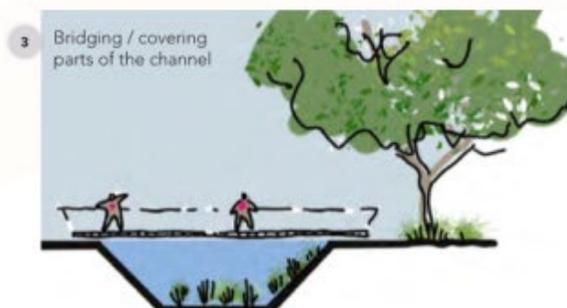
- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature
- Maintenance requirements
- Implementation cost



- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature
- Maintenance requirements
- Implementation cost



- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature
- Maintenance requirements
- Implementation cost



- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature



- Hydrological performance
- Ecological merit
- Social recreational offering
- Connection to water & nature

Analysis Map 5

ECOLOGICAL CONTEXT - FAUNA

Species

Animal species observed within the study area include 41 bird, 3 amphibian, and 2 mammal species. Fifty threatened fauna species have been recorded or have modelled habitat within 5 kilometres of the Merlynston Creek Parklands.

According to the most recent on site survey⁹, the following threatened fauna species have been observed:

- **Hardhead (duck)**
Aythya australis
- **Tussock skink**
Pseudemoia pagenstecheri

The following threatened fauna species have a high or moderate likelihood of presence:

- **Golden Sun Moth (GSM)**
Synemon plana
- **Grey-headed flying fox**
Pteropus poliocephalus
- **Eastern great egret**
Ardea alba modesta
- **Little eagle**
Hieraaetus morphnoides
- **Blue-billed duck**
Oxyura australis
- **Australasian shoveler (duck)**
Spatula rhynchotis
- **Murray River Turtle**
Emydura macquarii

Fauna habitats

Merlynston Creek currently provides limited habitat for threatened species: there are steep banks and extensive concrete, and a resulting lack of shallow edges, emergent vegetation and basking spots. The frequently mown lawns provide little shelter and limited habitat complexity.

Less frequently mown areas may provide habitat for smaller mammals and reptiles, as well as the Golden Sun Moth. Existing identified habitat with the potential to support the threatened Golden Sun Moth is shown on Figure 8.

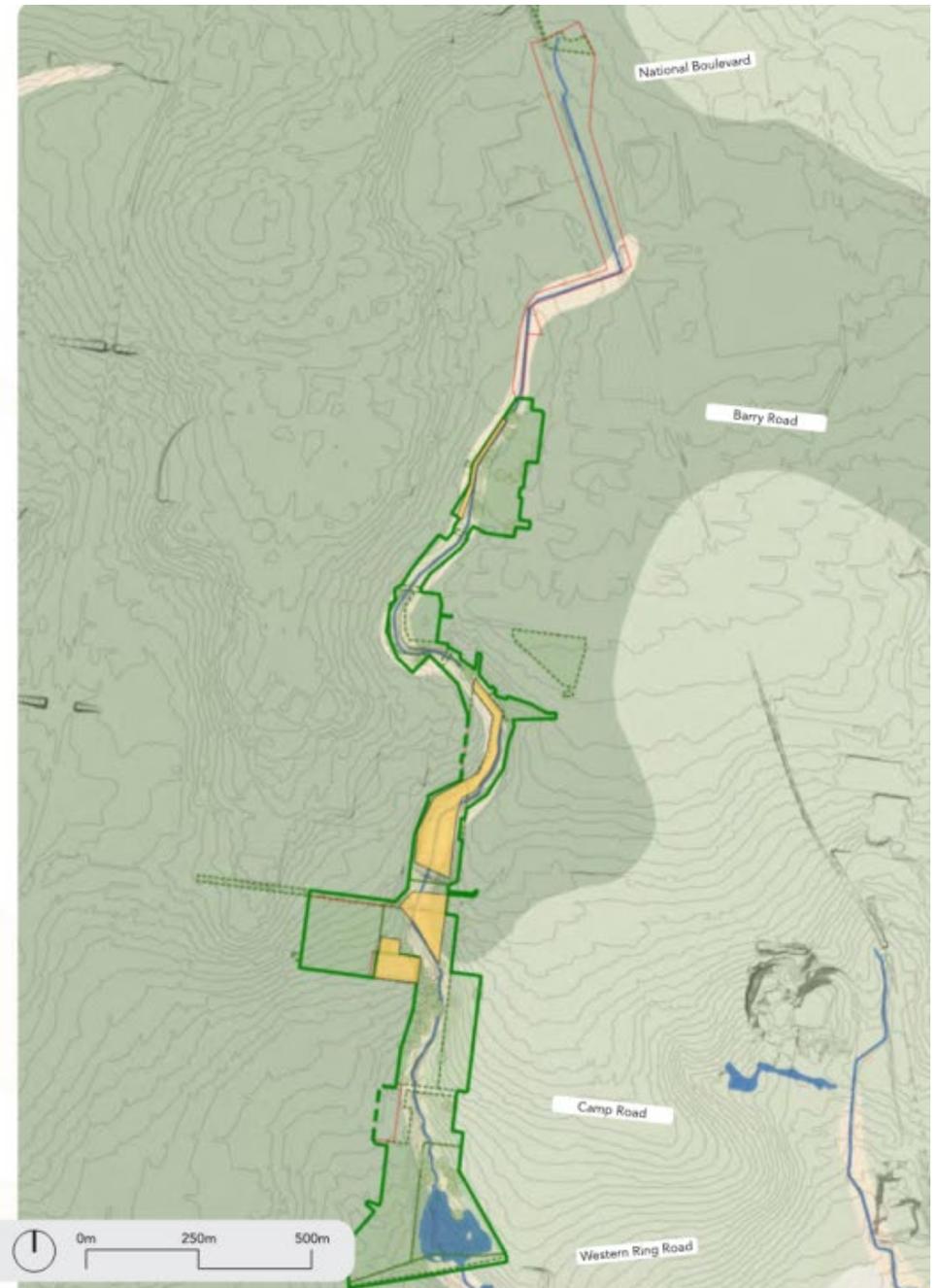
A range of animals have been observed in the grassland areas in the central study area. This includes the Eastern Grey Kangaroo *Macropus giganteus*.

CONSIDERATIONS FOR MASTERPLAN

- Manage waterway renewal and access for visitors in ways that supports conservation of Golden Sun Moth habitat.
- Naturalising Merlynston Creek creates an opportunity for additional, connected habitat for multiple species.

Legend

- ▭ Study Area Boundary
 - ▭ Merlynston Creek Park Boundary
 - Watercourse
 - Elevation Contours - 10m Intervals
 - ▭ Golden Sun Moth Suitable Habitat
 - ⊗ Existing Native Tree
 - ▭ Golden Sun Moth Suitable Habitat
- Pre-1750 Ecological Vegetation Class**
- ▭ Plains Grassy Woodland (EVC 55_61)
 - ▭ Creekline Grassy Woodland (EVC 68)
 - ▭ Plains Grassland (EVC 132_61)



Analysis Map 6

ECOLOGICAL CONTEXT - FLORA

Plant communities

Most indigenous vegetation within the study area has been removed as a result of channelisation and urbanisation.

Prior to colonial settlement and clearing, the land through which Merlynston Creek flows may have supported several vegetation communities (EVCs). Remnants of these are still found on site today, although they are not well represented. Two additional vegetation communities are also present.

All the EVCs present in the study area are widely scattered and are endangered. They occur in discrete patches surrounded by weedy vegetation or lawn. The location and extent of these are shown on Figure 9.

No EPBC Act-listed communities are present, and two FFG Act-listed communities are present although highly modified.⁷

Plant species

Eight threatened plant species have been observed within the study area.

Large-flower crane’s bill

This plant is both endemic, critically endangered, and not previously recorded within the study area. The Masterplan includes actions to support conservation of this rare species.

The location and extent of threatened plant species present throughout the study area are shown on Figure 9.

No Environmental Significance, Significant Landscape, or Vegetation Protection overlays apply to the study area. The land is also not subject to a native vegetation precinct plan and is not within a Melbourne Strategic Assessment Area.

CONSIDERATIONS FOR MASTERPLAN

-  Manage waterway renewal and access for visitors in ways that supports conservation of Large-flower crane’s bill.
-  Build on existing recorded EVC patches and pre-1750 to create a richer and more resilient connected creek and parklands corridor.
-  Expand tree canopy cover to contribute to urban cooling and improve year-round usability of the parklands for visitors.

Legend

-  Study Area Boundary
-  Watercourse
-  Elevation Contours - 10m Intervals

Recorded Ecological Vegetation Class

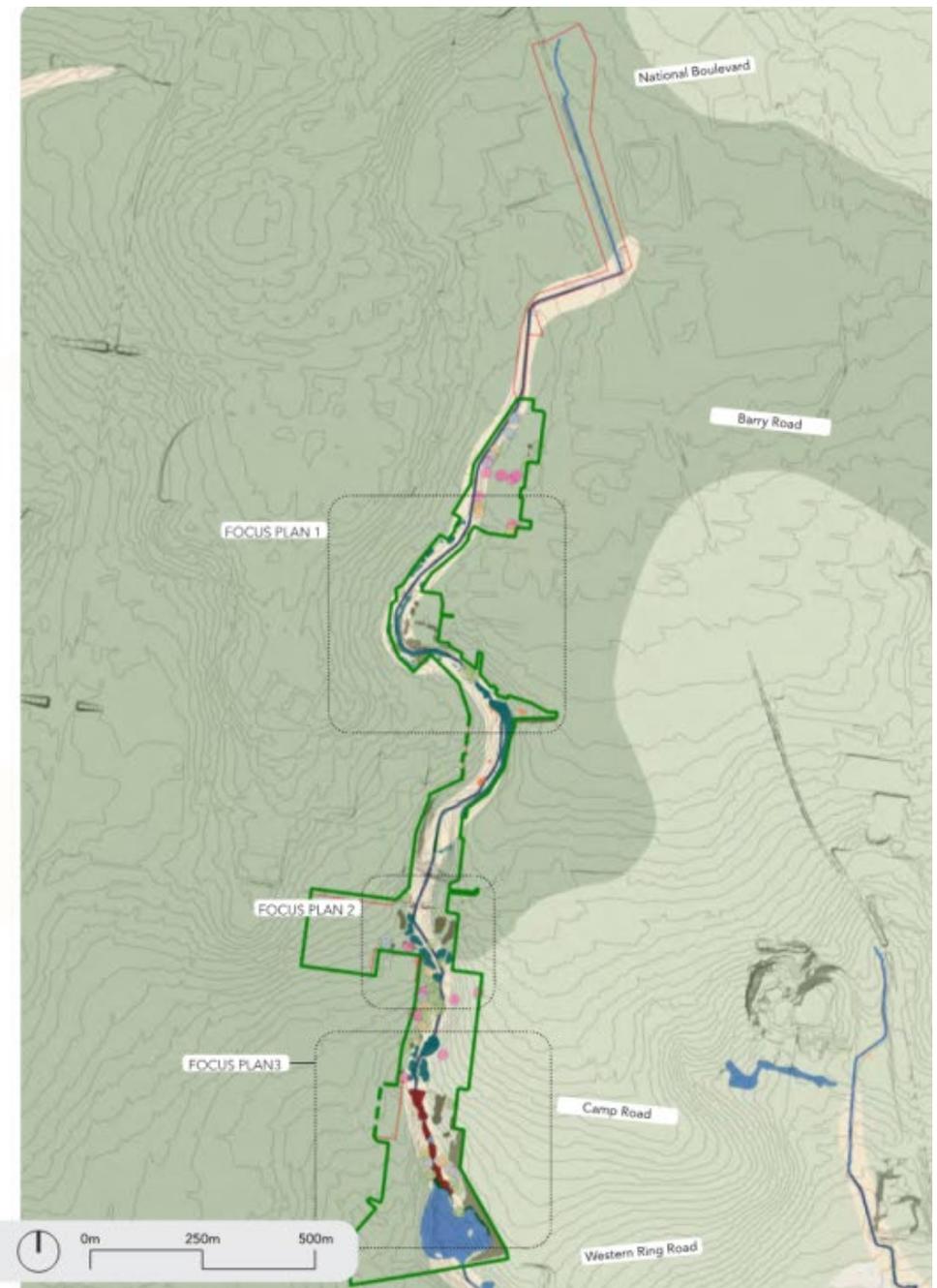
-  Plains Grassy Woodland
-  Stream Bank Shrubland
-  Tall Marsh
-  Creekline Grassy Woodland
-  Plains Grassland

Pre-1750 Ecological Vegetation Class

-  Plains Grassy Woodland (EVC 55_61)
-  Creekline Grassy Woodland (EVC 68)
-  Plains Grassland (EVC 132_61)
-  Grassy Woodland (EVC 175)

Existing trees - Native to Victoria

-  Eucalypt spp.
-  Grey Box
-  Large-fruit yellow gum
-  Mugga
-  Red box
-  River red-gum



FOCUS PLANS



Focus Plan 1

- Plains Grassy Woodland (EVC 55_61)
- Creekline Grassy Woodland (EVC 68)
- Plains Grassland (EVC 132_61)



Focus Plan 2

- Plains Grassy Woodland (EVC 55_61)
- Creekline Grassy Woodland (EVC 68)



Focus Plan 3

- Plains Grassy Woodland (EVC 55_61)
- Stream Bank Shrubland (EVC 851_61)
- Tall Marsh (EVC 821)
- Creekline Grassy Woodland (EVC 68)

FFG Listed Communities ⓘ

The Flora and Fauna Guarantee Act 1988 Threatened List contains Victoria’s native flora, fauna and ecological communities recognised as being at risk of extinction.

Two communities listed on the Flora and Fauna Guarantee Act (FFG) are present within the study area (*Ecology Australia 2025*), however they are highly modified:

1. Western (Basalt) Plains Grassland Community

The Plains Grassland vegetation community was identified within the site study area, however it is highly fragmented, with very small remnants scattered throughout the site.

2. Western Basalt Plains (River Red Gum) Grassy Woodland Community

The Plains Grassy Woodland vegetation community was identified within the site study area, and tended to be in poor condition. This is due to high modification or clearing of the land, weed invasion or installation of inappropriate planting. This vegetation community generally features River Red Gum (*Eucalyptus camaldulensis*) trees with a ground cover dominated by native grass species.

Golden Sun Moth Habitat 🦋

Less frequently mown areas provide habitat for fauna including reptiles and insects including the Golden Sun Moth.

Golden Sun Moths (GSM) are unable to disperse themselves further than a few hundred metres and rely on grasslands with low biomass. This means that they cannot move and migrate into new areas, so adequate habitat creation is important in protecting the Golden Sun Moth.

Ideal habitat for the Golden Sun Moth consists of open native grassland with little canopy or shade as these can impact the temperature and moisture content of the soil, effecting moth larvae.

Species that should be used to create ideal habitat are grasses such as Spear Grass (*Austrostipa spp.*) and Wallaby Grass (*Rytodisperma spp.*).



Golden Sun Moth
Synemon plana

5.0

Community Engagement

From 24 July to 19 August 2025, consultation was used to understand preferences for future parkland outcomes along Merlynston Creek.

 **267** A total of **267** responses were received representing valuable snapshots of ideas from the community and stakeholders across the key engagement topics.

 **11,250+** Across both Facebook and Instagram, via both organic and paid promotion the posts reached **11,251** people.

 **28** On Participate Hume’s interactive online map, there were a total of **28** community pins with feedback.

 **4 sessions** Throughout the consultation period, **4** in person consultation sessions were set up at various points along the creek.

 **12 posters** **12 posters** in English, and translated into Turkish and Arabic, placed along the parklands

Preliminary Engagement consultation involved:

- **Online engagement** hosted on Participate Hume: two interactive maps and a survey.
- **On-site meetings:** four pop-up engagements at various locations and times along the creek. These were held at Laura Douglas Reserve, Will Will Rook Pioneer Cemetery, and Jack Roper Reserve.
- **Walk on Country** with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and commencement of a detailed Cultural Values Study to inform the Masterplan
- **Information session** hosted by Merri Creek Management Committee.
- **Meetings** with key stakeholders: Hume Sustainability Taskforce, Melbourne Water, Department of Families, Fairness and Housing, Department of Transport and Planning, Broadmeadows Turkish Islamic and Cultural Centre, Friends of Will Will Rook Pioneer Cemetery, Greek Orthodox Community of Broadmeadows, Dallas City Football Club, Coolaroo Hotel.
- **Individual letters** were sent to 16 landowners located adjacent to the parklands and most directly impacted.
- **Social media promotion** in English and translated into Turkish and Arabic.
- **12 signs** placed along the parklands and posters in English, Turkish and Arabic placed in community centres and playgrounds.
- **In person surveys** were undertaken with King Street traders, and with park visitors at Laura Douglas Reserve, Will Will Rook Pioneer Cemetery and Jack Roper Reserve
- **Community travel analysis** (Neighbourlytics) to help understand existing park users and patterns

Key Engagement Topics

Community engagement was structured to address:

- Merlynston Creek Parklands holistically
- Laura Douglas Reserve in detail

Feedback was sought on key topics, including:

- Naturalising the Creek
- Private Land Uses
- Hepburn Reserve and Dallas Tennis Hall
- Dallas Retarding Basin (Melbourne Water)
- Seabrook Reserve Community Centre
- Will Will Rook Pioneer Cemetery
- Upfield Station Connection
- Camp Road Crossing
- Future Road Crossing at Dallas
- Laura Douglas Reserve upgrade

“ The local cemetery should be enhanced with grassland wildflowers and biodiversity (similar to projects underway in Melbourne General Cemetery) these areas could bring value and respect to the heritage values of the landscape and the name ‘Broad Meadows’ which was given for these beautiful grasslands.

- Local resident

“ Improve the natural values and visual appeal of the area which would encourage residents to treat the creek better, potentially reducing pollution and dumping.

- Local resident

“ I often walk alongside the creek and I as well as many others would benefit from formal walking/cycling paths.

- Local resident

“ (A path network) Would be a fantastic addition to the creek’s rehabilitation, whilst assisting more people and Hume residents to use the path along the river as a green corridor, a great alternative to roads. Especially for Bike riders, joggers, people pushing prams or walking dogs!

- Local resident

Summary of findings

CREATING A CULTURAL PLACE...

- Support for stronger **integration of Aboriginal culture and naming** into the parklands, and ongoing consultation with Traditional Owners.
- Support for **information and signage**, including way-finding, heritage interpretation, and opportunities for volunteering and community activities.

CREATING AN ECOLOGICAL PLACE...

- Strong support for future opportunities for **private land to be made public** to create a continuous parkland corridor and improved access.
- External stakeholders highlighted the need for **stronger ecological protections**, integration with broader habitat corridors, and careful siting of new infrastructure to avoid impacts on remnant vegetation and threatened species.

CREATING A WATERWAY PLACE...

- Most respondents were supportive of **naturalising the creek**, with 81% ‘strongly supportive’ or ‘supportive’.
- External stakeholders highlighted the need for **stronger ecological protections**, integration with broader habitat corridors, and careful siting of new infrastructure to avoid impacts on remnant vegetation and threatened species.

CREATING A COMMUNITY RECREATION PLACE...

- Community members expressed a strong desire for **improved safety, lighting and amenities** (toilets, seating, picnic and BBQ areas, shade).
- High priority given to **upgraded play spaces, and more sitting and picnic areas**, particularly at Laura Douglas Reserve.
- Concerns raised about potential **impacts of the proposed future road crossing** near Seabrook Reserve
- Concerns raised about **rubbish dumping, vandalism, and antisocial behaviour**, with requests for CCTV and better maintenance.

CREATING A HERITAGE PLACE...

- Support for **moving the off-leash dog park** away from Will Will Rook Pioneer Cemetery.
- Desire to **redesign and re-purpose the bluestone toilet building** at Will Will Rook Pioneer Cemetery for heritage and community use.

CREATING A CONNECTED PLACE...

- A large majority (87%) supported a **continuous walking and cycling trail** along the creek, with shorter loops for local use.
- Calls for **improved crossing at Camp Road**, with suggestions for traffic light pedestrian overpasses or bridges.

In-person community stakeholder sessions



Promotional posters in different languages.



Community engagement session at Will Will Rook Pioneer Cemetery.



Community engagement session #1 at Laura Douglas Reserve.



Community engagement session #2 at Laura Douglas Reserve.



Reference images used to support community conversations. Some children drew hearts to show their support for playspace improvements.



Informal community activities occurring within the parklands and shared during community engagement sessions.

6.0

Vision, Values and Strategies

Process

A logical process has been used to make sure the Masterplan is aligned with Council and community aspirations:



Where are we heading?

The Vision is an aspirational statement. It describes the shared ambitions that Council and the community have for Merlynston Creek Parklands. Throughout the rest of the process, decisions can be tested to make sure they align with the vision.

What is important to protect and enhance?

The Parkland Values are the aspects of Merlynston Creek Parklands with the highest worth and importance to Council and the community. The Masterplan must make sure Parkland Values are protected and enhanced.

How can this be achieved?

The Strategies are specific (often measurable) targets and goals to protect and enhance the Values of Merlynston Creek Parklands.

Locations and timing for integrating and implementing different strategies are included in the Masterplan.

What, where, and when?

The Merlynston Creek Parklands Masterplan is a long-term planning document. It has been developed through technical assessments and community and stakeholder engagement, and will guide future investment. The Masterplan includes maps showing features, spaces and links to be delivered, linked to a schedule showing priorities and indicative budgets.

Design Principles

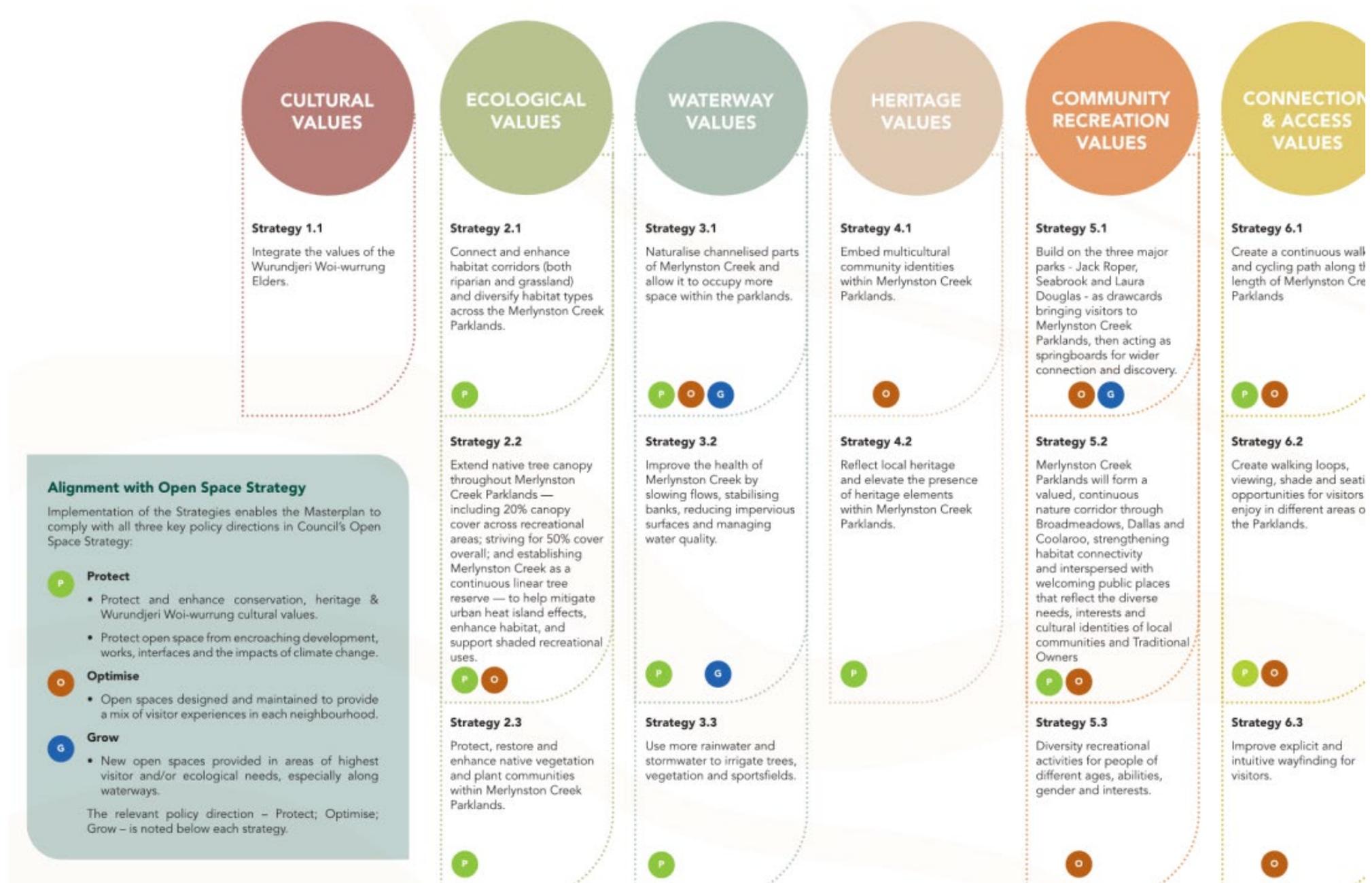
What informs design decisions?

A series of Design Principles guides how the Parkland Values are translated into Key Strategies and the Masterplan, forming a bridge between the aspects of the parklands with the highest worth, and how they will be protected and enhanced.

- Opportunities to deliver the self-determined priorities of the Wurundjeri Woi-wurrung will be maximised.
- The local community priorities will be supported in the parkland through community hubs and activities.
- Opportunities to enhance habitat connections will be maximised. Ecological values will be protected and enhanced.
- Improving summer shade options for park visitors will be maximised. Creating warm wind-sheltered nooks for visitors will be sought.
- Sport, events and recreation is focused in the Regional / District Park nodes, with the connecting areas focused on walking, cycling, and nature.
- Decisions will support the long term commitment to create public access along the length of the parklands from its source.
- No additional carparking within the open space, instead improved signage and paths will be supported for people to park nearby, or come by public transport, walking or cycling.

Vision Statement

“ Merlynston Creek Parklands will be a valued, continuous nature corridor through Broadmeadows, Dallas and Coolaroo, strengthening habitat connectivity and providing welcoming public places that reflect the diverse needs, interests and cultures of local communities and Traditional Owners. ”



7.0

Masterplan



THE SOURCE OF MERLYNSTON CREEK

Vision

“The source of Merlynston Creek is a hidden oasis, where wallabies graze amongst wattles and eucalypts. Improvements along the creek will support a healthy waterway and habitat. Enhanced access will enable better connections between the railway, the source of the creek, and Merlynston Creek Parklands.



Landscape at the Merlynston Creek headwaters: the source of the creek.



The Merlynston Creek corridor next to the Coolaroo Hotel.



Precinct Plan N



ACTION ITEMS

ACTION

KEY STRATEGY

WURUNDJERI WOI-WURRUNG CULTURAL VALUES

C1	Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
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ECOLOGICAL VALUES

E1	Protect and enhance conservation values along the Merlynston Creek within the rail reserve northwards to at least the National Business Park Nature Reserve. Future plans for the extension of the rail line from Upfield to Roxburgh Park are supported only if it is an elevated rail that is designed with minimal impact on the creek and its Ecological and Woi-wurrung Cultural Values. This includes level crossing removal at Barry Road to improve community connectivity and safety.	2.3
E2	Advocate for ecological and waterway outcomes to Merlynston Creek on private land from Barry Road to Maffra Street, including retention of standing dead tree snags to provide ongoing habitat.	2.1
E3	Develop a long-term strategy and business case to support access and habitat improvements to Merlynston Creek between Maffra Street and the railway line.	2.1; 2.3

WATERWAY VALUES

W1	Recognise and celebrate the source of Merlynston Creek with signage and messaging.	3.1; 3.2
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ACCESS AND CONNECTION VALUES

A1	Investigate opportunities to create a loop ‘shared (use)’ path connecting the northern end of Merlynston Creek Parklands to Upfield Station	6.1; 6.3
A2	Develop a long-term strategy to support habitat and access improvements to Merlynston Creek between Maffra Street and the railway line.	6.1; 6.3

LAURA DOUGLAS RESERVE

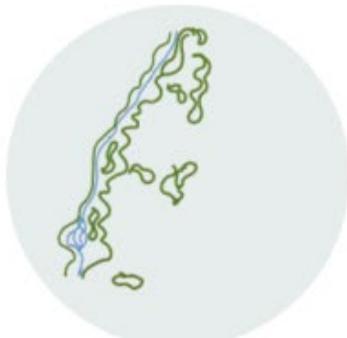
Vision

“ A place of belonging, that celebrates community, welcomes joy and play, offers cool shade and creekside exploration, and is easy to visit, time and time again.

Although it starts north of Barry Road, this is the first part of Merlynston Creek that flows through a residential neighbourhood. Improvements to Laura Douglas Reserve would provide many opportunities for the park to become part of life on a daily or weekly basis, as well as for special events and occasions. Classified as a ‘District’ park, Laura Douglas Reserve has the potential to bring visitors from further away to enjoy Merlynston Creek Parklands.

Enhancements to Merlynston Creek, including more planting and potential naturalisation, could provide more habitat, more shade, and a focus for walking and cycling. Extending the creekside planting and meandering forms into the park reinforces the sense that all the reserve is part of, and connected to the creek.

Places for recreation, play, sport, events, and gatherings - both large and small, formal and informal - are nestled within the parkland landscape. A network of looped paths and trails allow people to move through at the pace that suits them, from quickly and directly, to slowly and curiously.



Bring the creek character into the parklands



Many ways to walk and cycle, connect and explore.



Preonct Plan N



ACTION ITEMS

ACTION	KEY STRATEGY
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

C1	Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
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ECOLOGICAL VALUES

E1	Install riparian vegetation and trees along both banks of Merlynston Creek. Retain 3m wide turfed zone behind property fencelines for maintenance access and clear viewlines.	2.3
E2	Undertake native tree planting for habitat and shade, and to draw more creekside character into the park.	2.2
E3	Implement educational initiatives to discourage bird feeding.	2.3

WATERWAY VALUES

W1	Investigate and where feasible implement ‘light touch’ naturalisation opportunities to improve riparian zone whilst protecting existing trees. Refer Typical Section 1 (see page 40)	3.2
W2	Underground the water storage tank as part of playing field and clubhouse redevelopment.	3.3
W3	Investigate, and where feasible, seek partnership funding to implement naturalisation of Merlynston Creek including widening waterway footprint and integrating with sediment pond and bioretention to deliver water quality improvements. Refer Typical Section 2 (see page 41).	3.1; 3.2
W4	Investigate, and where feasible implement ways for rainwater and stormwater to be stored and used to water parkland trees and plants.	3.1

HERITAGE VALUES

H1	Reuse of bluestone boulders in reserve upgrade	4.2
H2	Provide flexible, shaded and welcoming ‘Cultural Carpet’ that reflects local cultural diversity and enables multi-purpose use for events (with 3-phase power); markets, large family and community gatherings and celebrations, and overflow parking.	4.1; 5.3
H3	Investigate design opportunities to enhance interface between parklands and Turkish Islamic Cultural Centre.	4.1

ACTION	KEY STRATEGY
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COMMUNITY RECREATION VALUES

R1	Enhance the interface between the parklands and the King Street shops - e.g. shade, paving, outdoor seating - so customers can enjoy the parkland setting.	5.2
R2	Provide large welcoming shelter and combine with ‘cultural carpet’ plaza that can be used for events, markets and gatherings. Seek funding to construct including supporting power, water, public toilet, event vehicle access and signage.	5.1
R3	Investigate, and where feasible implement multiple use opportunities for carpark e.g. painting and hoop at one end to allow use as a basketball half court; or patterns and colours that reflect local groups.	5.2
R4	Provide a range of furniture including picnic settings, seating, rubbish and ash disposal bins	5.3
R5	Establish a District level play space.	5.2; 5.3
R6	Investigate, and if feasible, incorporate a smaller third field (96mx50m) to the south and realign two full sized fields (78x105m). The realignment will retain the central tree avenue including walking loops and viewlines to new footbridge.	5.2; 5.3
R7	Retain small simple playspace for young children to meet high demand when older siblings are playing soccer. This space will be included in the design considerations for the nearby larger district playspace.	5.2
R8	Replace clubhouse when fields are realigned including forecourt. Ensure new clubhouse location does not result in loss of walking loops, trees and other parkland values.	5.2; 5.3
R9	Investigate future long-term opportunities to bring land into public ownership to improve parkland connections, viewlines and visibility from King Street and Berger Street	5.1; 5.3
R10	Maximise parkland interface improvements in any development applications on adjacent land.	5.2; 5.3

ACCESS AND CONNECTION VALUES

A1	Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features.	6.1
A2	Implement an inclusive, Shared Use Path along the length of Merlynston Creek Parklands, on at least one side of the creek, for people who walk and cycle. Investigate lighting on higher use paths for early morning and early evening use. Lighting design is to minimise wildlife impacts.	6.2
A3	Implement secondary trails along the length of Merlynston Creek Parklands, on the side opposite the shared use trail.	6.1
A4	Remove chainlink fence at top of bank.	6.3
A5	Implement loops around the open lawn area for people who walk and cycle, with easy connection to the Shared Use Path, the play space, sports fields and other parkland features. Provide shade trees and seating.	6.1
A6	Install new footbridge for a walking and cycling connection to Dallas Drive, for people who walk and cycle. As part of the design, investigate a viewing area so visitors can see up and down the creek, as well as across the parklands to key wayfinding landmarks such as buildings and the play space.	6.1, 6.2
A7	Provide creekside meeting space under shade trees with views into waterway and parkland, and connection to the Shared Use Path and other trails, paths and loops.	5.3, 6.2
A8	Implement ‘discovery loops’ - informal paths to enable slower walking and discovery. Provide shade and seating.	6.1, 6.2

LAURA DOUGLAS RESERVE SCENARIOS

SCENARIO
1

SPORTS DAY



All three pitches can be used for games or training without affecting the Shared Use path or movement through the park for people who walk or cycle. A redeveloped clubhouse is located on the centreline of the field for optimal viewing. At the northern end of the clubhouse, a shaded plaza is a welcoming arrival point for members, visitors, or those coming for events. A small play space caters for families with younger children who need to be close to the sporting activities during training, so cannot move away to use the larger play facilities.

SCENARIO
2

MARKET DAY



Flexible spaces allow for small scale markets, larger monthly or seasonal markets, and different events, with three-phase power provided, and access from King Street to bump in temporary stages, food trucks, coffee carts, and market stalls. Ticketed events with temporary fencing could be accommodated whilst still allowing multiple ways for visitors to move through the park and use the play space and other facilities.





HEPBURN STREET RESERVE and THE SANCTUARY

Vision

“ Away from the bustle of Laura Douglas is a place of calm and connection. Hepburn Street Reserve invites visitors to slow down, meander, and explore with the senses. The Sanctuary provides refuge for important plant and animal species, with views over rolling terrain and connection to earth and sky.

Hepburn Street Reserve and Sanctuary is a Neighbourhood scale reserve and home to the Dallas Tennis Hall offering opportunities for nature, walking, kick-about and and picnic connections.

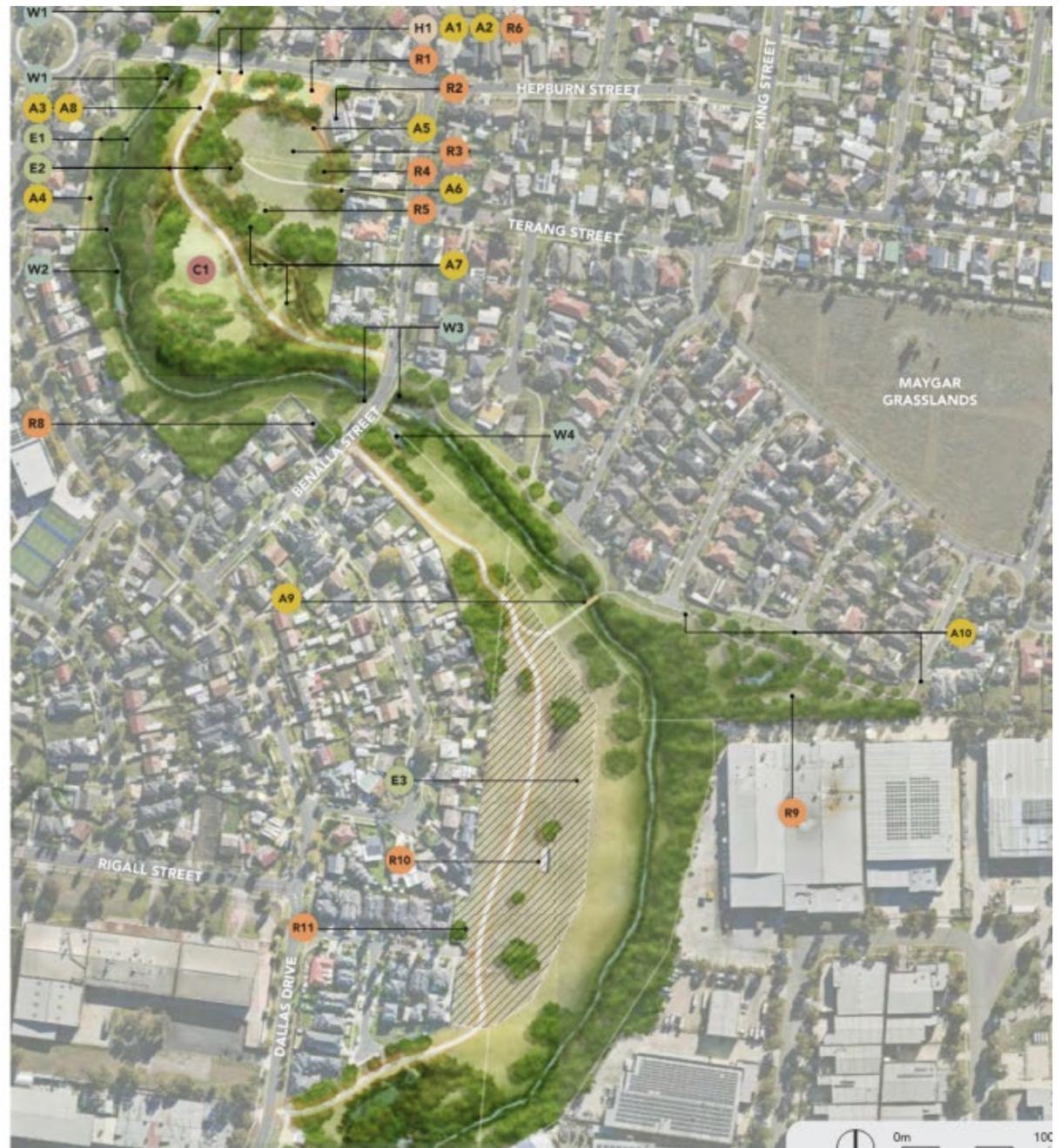
This area has gaps in continuous trail connection that are a priority to address.



Paths that allow you to move like the river: quick and direct, or slow and meandering.



Large sunny spaces open to the sky; smaller shady spaces to explore and connect.



ACTION ITEMS

ACTION	KEY STRATEGY
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

C1	Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
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ECOLOGICAL VALUES

E1	Install riparian vegetation and trees along both banks of Merlynston Creek. Retain 3m wide turfed zone behind property fencelines for maintenance access and clear viewlines.	2.3; 6.2
E2	Undertake native tree planting for habitat and shade. Curving sweeps of trees and planting meander across the flatter land, increasing the sense of being part of a riparian plain connected to the creek.	2.2
E3	Implement edge treatment and planting, and maintenance regimes that direct cyclists and walkers away from sensitive ecological areas.	2.3

COMMUNITY RECREATION VALUES

R1	Investigate, and where feasible implement ‘light touch’ upgrades to enable multiple use opportunities for carpark e.g. painting and hoop at one end to allow use as a basketball half court; or patterns and colours that reflect local groups using the community building.	5.2; 5.3
R2	Investigate, and where feasible implement building upgrades that better connect the hall with the parkland e.g. windows, verandah, or forecourt.	5.2; 5.3
R3	Investigate, and if self-managed by an active community group, implement a small community garden subject to site having limited impact on public use of reserve and self-organisation by the community	5.2
R4	Install seating, sun loungers and picnic settings to support smaller gatherings and quiet relaxation.	5.2; 5.3
R5	Maximise parkland interface improvements in any development applications on adjacent land.	5.1; 5.3
R6	Investigate for additional parkland area near the Benalla Street entrance to improve path connections, viewlines and visibility.	5.1; 5.2
R7	Implement ‘discovery loops’ - informal paths to enable slower movement, discovery and walking. Create sensory garden with informal paths weaving between drifts of planting. Extend creekside tree and groundcover planting to connect and increase the sense of being part of the creek corridor. Integrate existing olive grove into planting clusters. Integrate pockets of planting chosen for their textural and sensory qualities.	5.2
R8	Continue to maintain DFFH land at 12-16 Benalla Street that is zoned PPRZ for parkland purposes.	5.3; 6.1
R9	Rezone existing Council parkland at 6-20 Military Road, 16 Stamford Street and 20 Cornell Close from General Residential to PPRZ. Improve parkland interface in any adjacent development.	5.3
R10	Investigate viewing area looking over creek and Golden Sun Moth / Large-flower crane’s bill habitat.	5.2
R11	Seek to acquire grassy plains parcel at 13 Merlynston Close, Broadmeadows, to fill the most critical parkland and trail gap in the Merlynston Creek Parklands. Rezone from General Residential to PPRZ. Improve parkland interface in any adjacent development.	5.2; 5.3

WATERWAY VALUES

W1	Investigate, and where feasible, implement ‘light touch’ naturalisation of Merlynston Creek including introduction of riparian vegetation, and saw-cutting concrete to allow low density sedge planting.	3.2
W2	Investigate, and where feasible, seek partnership funding to implement naturalisation of Merlynston Creek including concrete removal, meandering low flow channel, benched floodplain, and riparian vegetation	3.1; 3.2
W3	Increase planting to screen fencing on top of the culvert wing walls. Extend the planting area outside the fence to ease ongoing maintenance.	3.3
W4	Investigate, and if feasible, implement sediment basin and bioretention basin to improve water quality in Merlynston Creek.	3.1

HERITAGE VALUES

H1	Retain existing bluestone retaining wall and integrate into park entry.	4.2
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ACCESS AND CONNECTION VALUES

A1	Improve walking and cycling entry from Hepburn Street by adapting the bluestone walk for all abilities access.	6.1
A2	Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features.	6.3
A3	Implement an inclusive, Shared Use Path along the length of Merlynston Creek Parklands, on at least one side of the creek, for people who walk and cycle. Investigate lighting on higher use paths for early morning and early evening use. Lighting design is to minimise wildlife impacts.	6.1; 6.2
A4	Implement secondary trails along the length of Merlynston Creek Parklands, on the side opposite the shared use trail. All trails located to direct walkers and cyclists away from ecological and culturally sensitive areas.	6.1; 6.2
A5	Where feasible, implement a secondary path that enables a walking loop around the open lawn area with easy connection to the shared use path, the Terang Street entry, and the hall. Provide shade trees and seating.	6.1; 5.3
A6	Improve path connection into parklands from Terang Street to make it feel safer to walk through.	6.1
A7	Implement meandering and informal paths that weave between trees and planting beds and encourage different journeys and discoveries.	6.1; 2.3
A8	Investigate, and where feasible, seek additional parkland area near the Benalla Street and Hepburn Street entrance to improve path connections, viewlines and visibility.	6.1; 6.2; 6.3
A9	Investigate, and if feasible, construct a creek crossing to improve east-west connectivity.	6.2; 6.3
A10	Improve wayfinding and information signage to support links to nearby Maygar Grasslands.	6.1

ARMY CAMP WETLANDS

Vision

“A flourishing Merlynston Creek becomes an artery of life, connecting the waterway through the parklands to the vibrant community activity at Seabrook Reserve.”

Constructed in the 1960s to mitigate flooding in surrounding suburbs, the Dallas Army Camp Basin is managed by Melbourne Water and underwent a major upgrade in 2015. These works now enable the integration of safe walking and cycling access, together with vegetation and habitat improvements, while maintaining essential flood protection functions.



Detail plan showing the central Army Camp Basin area with sediment pond, ephemeral wetlands and native tree planting.



ACTION ITEMS

ACTION	KEY STRATEGY
WURUNDJERI WOI-WURRUNG CULTURAL VALUES	
C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
ECOLOGICAL VALUES	
E1 Establish passively watered street tree planting along Dallas Drive to shade path.	2.2
E2 Undertake native tree planting for habitat and shade.	2.1
E3 Plant scattered River Red Gum and Swamp Gum trees and reduce mowing to form a modified floodplain woodland (EVC56) in areas below the Q10 flood extent.	2.2
E4 Revegetate steep slopes to increase habitat and screen the adjoining factories.	2.1; 2.2
WATERWAY VALUES	
W1 Continue monitoring and investigation of catchment-wide water quality management. Implement sediment pond and bioretention basin.	3.2
W2 Within Melbourne Water-owned land, implement ephemeral wetlands fed by stormwater outlets along western side of Merlynston Creek.	3.2
W3 Investigate, and where feasible, daylight piped section of Merlynston Creek to elevate its presence within the parklands and facilitate improved riparian connectivity.	3.2
HERITAGE VALUES	
H1 Reflect former Army Camp history as part of enabling access into the Dallas Retarding Basin.	4.2

ACTION	KEY STRATEGY
COMMUNITY RECREATION VALUES	
R1 Investigate enhancements along top of spillway to provide viewing platform with seating, signage, and integrated balustrade.	5.3
R2 Maximise parkland interface improvements in any development applications on adjacent land.	
ACCESS AND CONNECTION VALUES	
A1 Implement an inclusive Shared Path along the length of the Army Camp Wetlands. This will be set back from Dallas Drive to provide a shady relaxed walking experience.	6.1; 6.2
A2 Provide connection into parklands from southern end of Dhemre Place.	6.1
A3 Create formal parkland entry points along Dallas Drive, with views over the Basin. Provide seating.	6.1
A4 Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features. Include emergency warning markers in flood hazard areas.	6.3
A5 Remove chainlink fencing along Dallas Drive (once other access restrictions, signage and warning markers are installed).	6.2
A6 Restrict access to spillway and key hydraulic structures, and to eastern side of Basin where emergency egress to the east is not available.	6.2
A7 Provide additional egress to allow evacuation during a flood event.	6.1; 6.2
A8 Connect Shared Use Path running along proposed future road into the parkland trail network.	6.1

SEABROOK RESERVE and WILL WILL ROOK PIONEER CEMETERY

Vision

Life is celebrated in Merlynston Creek Parklands. There is laughter and adventure at Seabrook Reserve; further along, dogs also run and play, and children make their way to and from school. Past lives are commemorated with planting that makes the cemetery more visible.

Seabrook Reserve features State Rugby League facilities and community centre.

Along the creek, Seabrook Reserve is home to recently upgraded high quality play and picnic facilities along the banks of the creek. This important feature is not well known and used by the local and district community.

Will Will Rook Pioneer Cemetery is on Crown land and provides an important historical point of interest for the creek.

Difficulties crossing or entering the reserve from Camp Road are a priority to address.



Detail plan showing altered mowing regime to allow the old pattern of Will Will Rook Pioneer Cemetery to be revealed, and path connection along the east side of the creek.



ACTION ITEMS

ACTION	KEY STRATEGY
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
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ECOLOGICAL VALUES

E1 Infill gaps in riparian vegetation and trees along both banks of Merlynston Creek.	2.3
E2 Undertake native tree planting for habitat and shade.	2.1
E3 As wetlands, ponds and creek improvements are created, implement educational initiatives to discourage bird feeding.	2.2
E4 Trail current mowing regime to only mow along the historic grid layout. Implement supplementary planting, including species tested at Melbourne General Cemetery Project Cultivate.	2.3
E5 Investigate, and if feasible, relocate dog off-leash area to an alternate area to support ecological improvements in Will Will Rook Pioneer Cemetery.	2.3

WATERWAY VALUES

W1 Potential proposed future road to be set back further from Merlynston Creek if needed to protect Ecological Values.	3.2
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HERITAGE VALUES

H1 Investigate, and if feasible, undertake adaptive reuse of bluestone toilet block to convert to an outdoor shelter area with information panels celebrating local history.	4.2
H2 Better recognise the historic significance and graves of Will Will Rook Pioneer Cemetery with planting and mowing regimes to showcase its layout, along with improved trails, seating and sweeps of low planting to create a sense of enclosures. Seek funding to undertake ground penetrating radar sensing to confirm location of unknown graves.	4.2

ACTION	KEY STRATEGY
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COMMUNITY RECREATION VALUES

R1 Design and management of the creekside reserve area, Seabrook Reserve and Will Will Rook Pioneer Cemetery to encourage safe, relaxing and enjoyable walking routes to schools, sporting reserves and playgrounds visitor features.	5.1
R2 Maximise design and viewlines around the new housing development to help improve sense of connection and community at Seabrook playground.	5.1
R3 Investigate, and where feasible integrate improvements for small outdoor events e.g. bump-in area and strategic hardstand sites into any future redesign of playground and picnic area at Seabrook Reserve.	5.2
R4 Maintain State Rugby League reserves and facilities while investigating design improvements to improve seating and sense of place for community use near the Seabrook Community Centre	5.2
R5 Maximise parkland interface improvements in any development applications on adjacent land	5.2; 5.3

ACCESS AND CONNECTION VALUES

A1 Investigate and where feasible, implement redesign Seabrook Reserve carpark, access, and building arrival to prioritise people who walk and cycle, a slow speed environment, and wayfinding. Include land currently used for informal path in assessment.	6.1
A2 Investigate future long term opportunities to create connection into parklands along Stanhope Street to improve the connection to the Central Grove Shopping Centre. If proceeding investigate forecourt as potential entry incorporating the adaptive reuse of the bluestone toilet block.	6.2; 6.3
A3 Subject to heritage, cultural and ecological sensitivities, investigate new walking and cycling path along eastern side of Merlynston Creek that will connect to Shared Use Path. Implement where feasible.	6.1; 6.3
A4 Create new walking and cycling entrance into the parklands with signage and trail connections from the east at Broadfield Road	6.1
A5 Potential proposed future road to be set back further from Merlynston Creek if needed to protect Wurundjeri Woi-wurrung cultural values, ecological values, heritage values, walking and cycling access and community recreation values including minimising visual and noise impacts.	6.1; 6.2

WORLD PART 0

JACK ROPER RESERVE

Vision

“ Jack Roper Reserve will continue as a popular recreational drawcard, attracting and connecting visitors to the rest of the parklands and to a flourishing Merlynston Creek. **”**

Jack Roper Reserve provides a 'regional' level of play and picnic facilities and is a well known and well used park for people of many surrounding suburbs. It also provides some sporting facilities. Recent trail upgrades create new connections with further work needed to enhance safe road crossings and vehicle entrance legibility. The recent completion of the stormwater harvesting scheme is improving the water quality of the Melbourne Water basin, and providing a reliable source of water to keep the park green at all times.



Detail plan showing wetlands to the lake, to improve water quality, and associated path connections.



ACTION ITEMS

ACTION	KEY STRATEGY
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

C1	Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	1.1
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ECOLOGICAL VALUES

E1	Undertake planting of riparian vegetation and trees along both banks of Merlynston Creek and infill any gaps.	2.1
E2	Undertake native tree planting for habitat and shade.	2.2
E3	Implement educational initiatives to discourage bird feeding.	2.3

WATERWAY VALUES

W1	Align additional water quality treatment measures such as sediment ponds with community recreation opportunities to maximise co-benefits. Ensure flood detention capacity of Jack Roper Reserve is maintained, to protect downstream suburbs and communities. Seek additional monitoring and investigation of catchment-wide water quality management.	3.2
W2	Investigate, and if feasible implement recirculating wetlands to improve creek water quality.	3.2
W3	Investigate and seek community input on potential removal of, or redesign of island as part of lake water quality improvement. If feasible, implement as a long-term initiative.	3.2

HERITAGE VALUES

H1	Investigate and where feasible reflect contributions of the Greek community as part of long term use and development of Jack Roper Reserve and neighbouring PPRZ-zoned land.	4.2
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ACTION	KEY STRATEGY
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COMMUNITY RECREATION VALUES

R1	Improve shared entrance into Jack Roper and 227 Camp Road for clearer walking, cycling and vehicular movement. Ensure 227 Camp Road retains its PPRZ zone and parkland interface improvements are maximised.	5.1
R2	Implement design solutions that help improve the interface of adjacent community building to sports field including walking loops, clearer vehicle movements, fencing to help protect the building from potential ball damage.	5.2
R3	Investigate, and if feasible, establish shelter or seating at existing viewing point.	5.1
R4	Retain and invest in Jack Roper Playground to maintain its status as one of Hume’s feature regional play experiences and outdoor gathering experiences.	5.2
R5	Advocate with the Department of Transport and Planning (DTP) for a potential sound barrier along the Western Ring Road.	5.1
R6	Maximise parkland interface improvements in any development applications on adjacent land.	5.1

ACCESS AND CONNECTION VALUES

A1	Improve trail connections to help pedestrian and cycle connections between Jack Roper Reserve and Will Will Rook Pioneer Cemetery. Partner with DTP to install pedestrian crossing lights, to help people cross Camp Road.	6.1; 6.3
A2	Install directional and wayfinding signage at key park entrances. Show clearly how the Shared Use Path connects into the rest of the park.	6.3
A3	Consider relocation of bridge crossing point further north to facilitate water quality improvements. If it is not feasible to reuse the existing bridge, consider replacing with one that is wide enough to include Shared Use Path.	6.1; 3.2
A4	Provide informal trail through established trees.	6.1
A5	If wetlands are created, provide path on top of main bund to facilitate walking loop and maintenance.	6.1
A6	Create a walking loop around the lake. (Subject to partnership with neighbouring property)	6.1; 6.2
A7	Advocate and partner with neighbour CSL Behring for improved connections into the parkland in the long term.	6.1; 6.2
A8	Improve amenity of the path under the Western Ring Road. Improve wayfinding and invite visitors to enjoy extended Merlynston Creek parklands in the City of Merri-bek.	6.1; 6.3





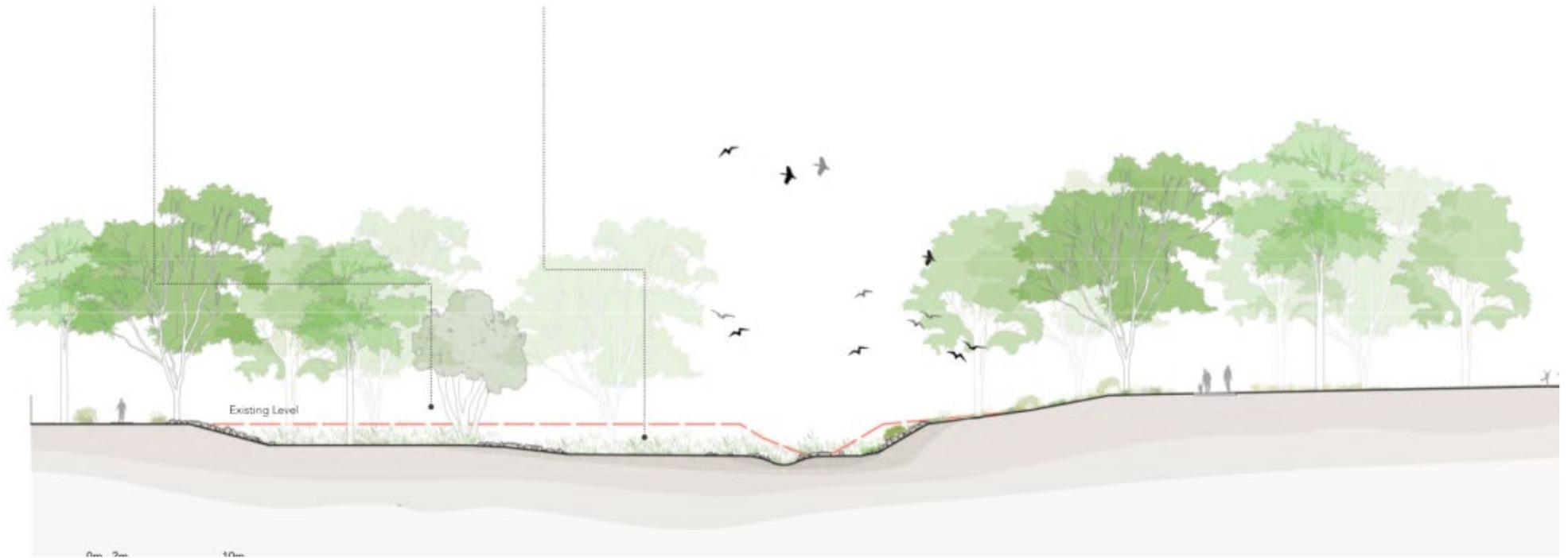
CREEKLINE LAURA DOUGLAS RESERVE

This section illustrates options for improvements along the creek where the concrete drain is very close to residential neighbours on one side, and large existing trees on the other. To protect these trees, so they can continue to provide shade and habitat, the existing creek bank is retained and planted. Space for maintenance vehicles is provided behind property fences, with mown grass on both sides of the informal trail. There may be opportunities to introduce pockets of planting amongst the concrete in the drain.



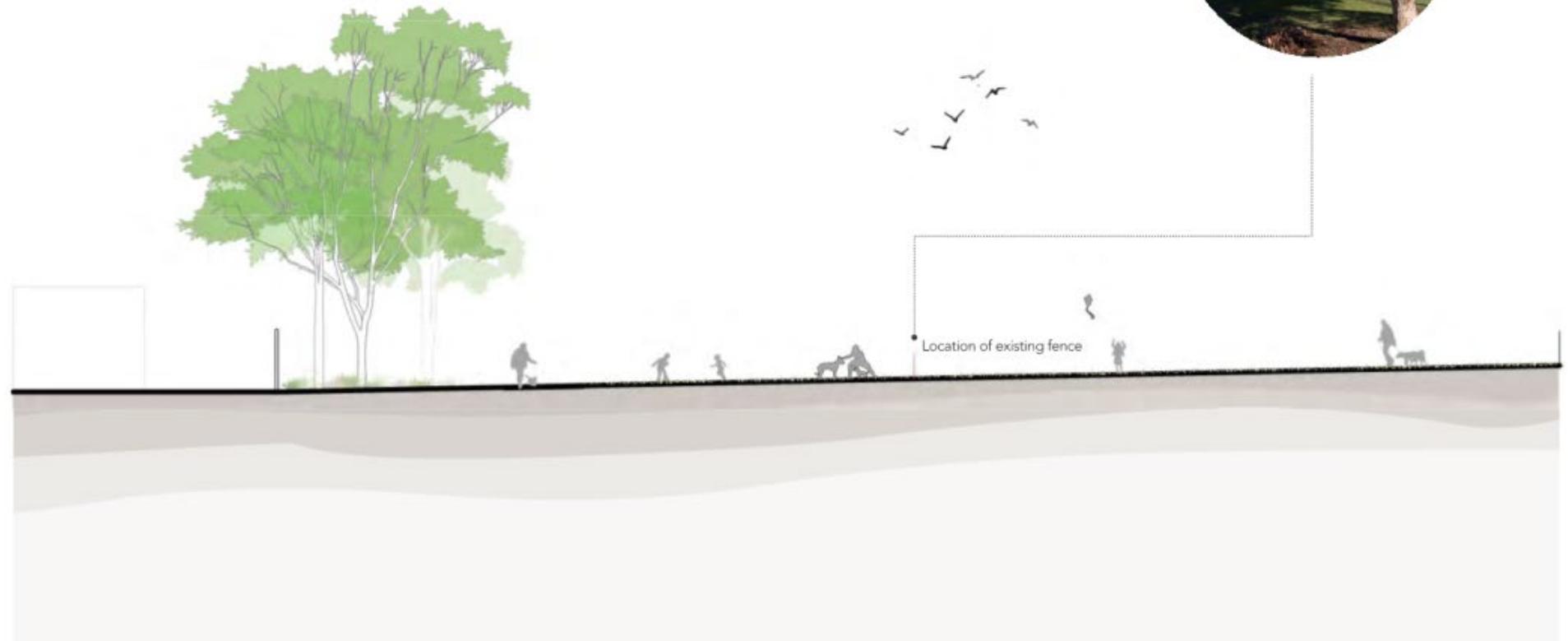
CREEKLINE LAURA DOUGLAS RESERVE

In the south west corner of Laura Douglas Reserve, a large parcel of available land presents the opportunity to widen out the creek (subject to flow requirements). This would include a series of polls and riffles, with informal rock crossing points.



LAURA DOUGLAS RESERVE FIELD

The southern portion of Laura Douglas Reserve is currently underutilised and lacking clear connection to Merlynston Creek. A new loop path around the open lawn area will provide people who walk and cycle with an easy connection to the Shared Use Path, the play space, sports fields and other parkland features.



Section 4

Will Will Rook Pioneer Cemetery

The Will Will Rook Pioneer Cemetery is a historic and important landmark within the Merlynston Creek parklands. Its unique grid like ground plain presents an opportunity to employ a selective mowing regime to only mow along the historic grid layout. Native supplementary planting such as grasses and flowering shrubs will highlight gravesites, markers and other features. This will allow for Will Will Rook to become more visible as an historic place of rest.



8.0

Palettes



Building on existing assets

The following pages provide high-level direction to guide detailed design and implementation of the Masterplan in the future.

Both the Materials Palette and Planting Palette build on existing strengths. Neither palette provides an exhaustive list, but instead should be used as a starting point.

Both should be read in conjunction with other relevant documentation such as the Hume City Council Recommended Species List.



EXISTING MATERIALS & FINISHES

Vision

Existing materials, finishes, textures, surfaces and colours provide a starting point to build upon, and a way of incorporating the best the parkland currently offers.

Pavements and Surfaces

1. Artwork on court surface at Seabrook Reserve: opportunity to continue the involvement of local artists in creating locally responsive artworks on pavements and other surfaces throughout the parklands.
2. Carpark surfaces are hot and not used at all times: opportunity to consider temporary treatments (e.g. painting) to allow for other recreational uses such as half courts.
3. Concrete pavements: opportunity to upgrade with new or temporary (painted) surfaces to tie in with parklands.
4. Breaking up the pavement surface into smaller squares reduces the overall scale, bringing it down to a more personal scale: opportunity to continue to use pavement treatments to provide spaces that feel comfortable for large and small group, and individuals.

Furniture

- 5 & 6. Existing furniture is robust and durable.
7. New picnic settings and BBQs at Seabrook Reserve are also durable: opportunity to build on this new evolution of furniture, with clean lines, simple shapes and forms, and a greater range of accessible options, allowing people of different ages and abilities to enjoy the facilities.
8. Existing fences and balustrades range from chainlink to custom design at key locations like the old rail spur near Seabrook reserve.

Structures

9. Basalt retaining wall at Hepburn Street is beautifully constructed and its generosity suits the scale of the parklands: opportunity to use basalt as a key landscape element through the parklands.
10. Existing (unused) toilet block at Will Will Rook is solidly built: opportunity to consider adaptive reuse of existing building and materials.
11. The new shelter structure at Seabrook provides shade and is a strong landmark.
12. Existing footbridges vary in style and not all allow for Shared Use: opportunity to upgrade over time (from repainting to replacement) in line with other improvements.

Signage & Wayfinding

- 13-15. Existing signage varies in style: opportunity to rationalise over time, with consistent graphics and languages.
16. New information signage near Seabrook is more contemporary in design.

Play & Discovery

17. Play equipment at Laura Douglas is small and dated, although well used by families attending soccer training.
- 19 & 20. District level play spaces at Seabrook and Jack Roper are extremely popular, and offer different activities, providing play opportunities for children of different ages and abilities: opportunity for new play at Laura Douglas to complement.
21. Existing fields are well used.

Waterway

- 21 and 22. Existing concrete is generally in good condition: opportunity to salvage and reuse or keep in place and plant in the joins (subject to flow requirements).
23. Basalt boulders in the creek near Will Will Rook (and elsewhere): opportunity to use a consistent, local material throughout, where required as part of naturalisation.
24. Investigate rock-filled gabions at Army Camp basin: opportunity to consider the use of gabions elsewhere.

The following pages show how this approach could be varied to suit the different needs of two parts of Merlynston Creek Parklands: Laura Douglas Reserve, and Hepburn Street Reserve.

PAVEMENTS



FURNITURE



STRUCTURES



SIGNAGE & WAYFINDING



PLAY & DISCOVERY



WATERWAY



PROPOSED MATERIALS & FINISHES

Vision

“ Across the full extent of Merlynston Creek Parklands, materials and finishes, colours and patterns draw from the rich cultural diversity of the community, and the natural qualities of the creek. This approach allows different parts of the park to have their own identity whilst still feeling connected to the rest of the corridor.

The diversity of play and recreation experiences is supported by inclusive furniture and play spaces, allowing people of different ages and abilities to visit and enjoy the parklands.

Pavements and Surfaces

1 & 2. Tones and patterns reflect traditions of rug-making and textiles in cultural background of many locals and visitors. Colours and patterns to reflect cultural diversity - temporary or painted options could be reapplied for different festivals, events or cultural celebrations.

3. Painted carpark surfaces allow for other recreational uses.

4. Stone reflects local geology and is a hard wearing surface.

Furniture

5. Robust furniture is resilient and provides creekside durability. Custom-designed furniture can be considered for District level parks, to support their role as important recreation destinations.

6. Loungers for relaxing - can be installed in smaller groupings under shade trees and along the creek.

7. Furniture should enable large family gatherings to occur in comfort, and support the needs of people of different ages and abilities.

8. Multifunctional furniture allows for different uses, including sitting, lounging, and dining, and for visitors to use the park in small or larger groups.

Structures

9. A bridge across the creek can become a landmark.

10 & 11. Robust and colourful structures to reflect a sense of play, joy, and celebration.

12. Integrated multifunctional furniture / structures allow for a variety of uses from dining and sitting, to play, performances and events

Signage & Wayfinding

13. Parks totem signage in accordance with the Hume Signage Style Guide.

14. Nature reserve interpretive signage in accordance with the Hume Signage Style Guide.

15 & 16. Custom interpretive signage with a mixture of languages, words and diagrams, or used to celebrate important plants and animals.

Play & Discovery

17 & 18. Challenging adventure structures in materials that reflect the creek and its importance.

19. Diverse skills and activities support the needs of children of different ages and abilities.

20. Different colours, textures, scents and sounds support the physical, social and mental wellbeing of children of different ages, needs and abilities.

Waterway

21 and 22. Opportunities for boulder crossing points for exploration, where the creek widens.

23. Reuse of concrete removed and salvaged from the drain.

24. Using materials and plants to make places for play and sitting that are away from the creek but feel like part of the waterway.

The following pages show how this approach could be varied to suit the different needs of two parts of Merlynston Creek Parklands: Laura Douglas Reserve, and Hepburn Street Reserve.

PAVEMENTS

1



2



3



4



FURNITURE

5



6



7



8



STRUCTURES



SIGNAGE



PLAY & DISCOVERY



WATERWAY



PROPOSED: LAURA DOUGLAS RESERVE

Vision

“Materials and finishes, colours and patterns draw from the rich cultural diversity of the community, and the natural qualities of the creek. Different types of furniture and fixtures cater to visitors of different ages and abilities, as well as large and small gatherings - appropriate for this District park.

Pavements and Surfaces

1. Tones and patterns reflect traditions of rug-making and textiles in cultural background of many locals and visitors.
2. Colours and patterns to reflect cultural diversity - temporary or painted options could be reapplied for different festivals, events or cultural celebrations.
3. Stone reflects local geology and is a hard wearing surface.
4. Informal paths allow exploration and rainwater to soak into the soil and irrigate plants along the creek.

Furniture

5. Robust custom furniture is resilient and provides creekside durability. Custom-designed furniture can be considered for District level parks to support their role as important recreation destinations, while accommodating the needs of people of different ages and abilities.
6. Loungers for relaxing - can be installed in smaller groupings under shade trees and along the creek.
7. Integrated multifunctional furniture / structures allow for a variety of uses from dining and sitting, to play, performances and events.

8. Opportunities for flexible sitting, dining, gathering, that can be shared .

Structures

9. A bridge across the creek can become a landmark.
- 10 & 11. Robust and colourful structures to reflect a sense of play, joy, and celebration.
12. One key part of the structure can be the hero, telling the story of the community.

Signage & Wayfinding

13. Parks totem signage in accordance with the Hume Signage Style Guide.
14. Interpretive signage in accordance with the Hume Signage Style Guide, to inform the community of its surroundings, along with any rules and regulations that may apply.
- 15 & 16. Custom interpretive signage with a mixture of languages, words and diagrams, or used to celebrate important plants and animals.

Play & Discovery

- 17 & 18. Challenging adventure structures in materials that reflect the creek and its importance.
19. Diverse skills and activities support the needs of children of different ages and abilities.
20. Play is integrated with existing trees and new planting, and there are places for parents and carers close by.

Waterway

- 21 and 22. Opportunities for boulder crossing points for exploration, where the creek widens.
23. Reuse of concrete removed and salvaged from the drain.
24. Using materials and plants to make places for play and sitting that are away from the creek but feel like part of the waterway.

PAVEMENTS



FURNITURE



STRUCTURES



SIGNAGE



PLAY & DISCOVERY



WATERWAY



PROPOSED: HEPBURN STREET RESERVE

Vision

“Nature is the focus, with simple pavements and furniture enabling people to enjoy the creek, the sensory planting, open lawn and sky, and community gathering.

Pavements and Surfaces

1. Colours and patterns to reflect cultural diversity - temporary or painted options could be reapplied for different festivals, events or cultural celebrations.
2. Sawcutting into edges of existing pavements to allow planting and encourage rainwater to soak into the soil and irrigate plants.
3. Painted surface to carpark to allow for other uses.

Furniture

- 4 & 5. Different types of ‘off-the-shelf’ furniture, including loungers for relaxing, allow for people of different ages and abilities to enjoy the park in comfort, by themselves or with others.
6. Groups of individual seats close to the Tennis Hall so visitors using the hall can enjoy the park.

Structures

7. Informal canopy outside the Tennis Hall to provide an outdoor sitting space.
8. Robust structures to reflect a sense of play, joy, and celebration, while providing a space for relaxation and gathering.

Signage & Wayfinding

10. Parks totem signage in accordance with the Hume Signage Style Guide.
11. Interpretive signage in accordance with the Hume Signage Style Guide, to inform the community of its surroundings, along with any rules and regulations that may apply.
12. Custom interpretive signage with a mixture of languages, words and diagrams, or used to celebrate important plants and animals.

Play & Discovery

- 13 & 14. Different colours, textures, scents and sounds.
15. Raised planters could be used for community gardens. Sensory plants such as culinary herbs could be grown and link the community and sensory gardens.

Waterway

- 16 & 17. Opportunities for boulder crossing points for exploration, where the creek widens.
18. Using materials and plants to make places for play and sitting that are away from the creek but feel like part of the waterway.

PAVEMENTS



FURNITURE



STRUCTURES



SIGNAGE



PLAY & DISCOVERY



WATERWAY



BIORETENTION & WETLANDS

Role in Merlynston Creek Parklands

These plants may be used within naturalised areas of Merlynston Creek, or within water quality treatment elements such as bioretention basins, ephemeral or permanent wetlands, or lake edges.

Note: this is not an exhaustive list of possible species, but a high-level guideline to indicate the types of plant forms and habits.

Indicative Species

1. *Baumea articulata* Jointed Twig-rush
2. *Bolboschoenus cadlwellii* Salt Club-sedge
3. *Persicaria decipens* Slender Knotweed
4. *Schoenoplectus tabernaemontani* River Club Rush
5. *Eleocharis spacelata* Tall Spike-rush
6. *Schoenoplectus tabernaemontani* River Club Rush.
7. *Triglochin procera* Water Ribbons.
8. *Carex appressa* Tall Sedge
9. *Ficinia nodosa* Knobby Club Rush
10. *Juncus kraussii* Sea Rush
11. *Ranunculus inundatus* River Buttercup

AQUATIC



DEEP MARSH



EPHEMERAL WETLANDS



SOCIAL SPACES

Role in Merlynston Creek Parklands

These tree and understorey plants may be used within the social and recreation areas of the park, to provide different qualities of shade, texture, foliage, and flowers in addition to creek side vegetation.

There is a focus on native species and the planting palette includes species that encourages birds and insect pollinators.

Note: this is not an exhaustive list of possible species, but a high-level guideline to indicate the types of plant forms and habits.

Indicative Species

1. *Acacia pendula* Weeping Myall
2. *Agonis flexuosa* Willow Myrtle
3. *Angophora hispida* Dwarf Apple Myrtle
4. *Callistemon viminalis* Weeping Bottlebrush
5. *Casuarina cunninghamiana* River Sheoak
6. *Corymbia citriodora* 'Dwarf Pink' Dwarf Lemon-scented Gum
7. *Corymbia maculata* Spotted Gum
8. *Hakea laurina* Pincushion Hakea
9. *Pennisetum alopecuroides* 'Nafray' Nafray
10. *Lomandra 'Evergreen Baby'* Mat Rush
11. *Enchylaena tomentosa* Ruby Salt Bush
12. *Westringia 'Low Horizon'* Coastal Rosemary

NATIVE TREES



NATIVE TREES



GROUND LAYER



EVC REVEGETATION

Creekline Grassy Woodland EVC 68

Description

Prior to settlement, waterways in this landscape are presumed to have been intermittent linear wetlands or linked chain of ponds. The surrounding woodland was made up mainly of grasses and sedges, with occasional scattered shrubs. Tree canopy cover, dominated by Eucalypts, made up 15% of the landscape.

Role in Merlynston Creek Parklands

Fragments of this EVC are common throughout the study area, although some areas are higher quality. Species from this EVC should be planted to bolster species diversity in exiting patches and to provide a continuous connected waterway.

Note: this is not an exhaustive list of possible species, but a high-level guideline to indicate the major components of the plant community.

Indicative Species

1. *Eucalyptus camaldulensis* River Red-gum
2. *Acacia melanoxylon* Blackwood
3. *Austrodanthonia caespitosa* Common Wallaby Grass
4. *Austrostipa bigeniculata* Kneed Spear-grass
5. *Enchylaena tomentosa* var. *tomentosa* Ruby Saltbush
6. *Microlaena stipoides* var. *stipoides* Weeping Grass.
7. *Dianella revoluta* Flax Lily
8. *Poa labillardieri* Common Tussock-grass

TREES & SHRUBS



UNDERSTOREY



EPHEMERAL WETLANDS



EVC REVEGETATION

Plains Grassy Woodland EVC 55_61

Description

This plant community is an open eucalypt woodland with trees growing to 15m tall, sparse shrubs, and a species-rich grassy and herbaceous ground layer.

Role in Merlynston Creek Parklands

Fragments of this EVC are scattered throughout the study area, although most patches appear to contain supplementary plantings of native species. Species from this EVC should be planted to bolster species diversity in existing patches and to extend grassy woodland out beyond the riparian zone of the creek.

This EVC currently occurs in locations identified as potential Golden Sun Moth habitat. Additional plantings may boost habitat for this species.

Note: this is not an exhaustive list of possible species, but a high-level guideline to indicate the major components of the plant community.

Indicative Species

1. *Eucalyptus camaldulensis* River Red-gum
2. *Acacia pycnantha* Golden Wattle
3. *Pimelia humilis* Common Rice-flower
4. *Austrodanthonia setacea* Bristly Wallaby Grass
5. *Austrostipa bigeniculata* Kneed Spear-grass
6. *Dichondra repens* Kidney-weed
7. *Gonocarpis tetragynus* Common Raspwort
8. *Dianella revoluta* Flax Lily
9. *Microlaena stipoides* var. *stipoides* Weeping Grass
10. *Themeda triandra* Kangaroo Grass

TREES



UNDERSTOREY



UNDERSTOREY



9.0

Implementation

Draft Implementation Schedule

The Draft Implementation Schedule aligns spatial planning and proposed actions with:

- High-level indicative costs are based on the following ranges:
 - » \$ up to \$100,000
 - » \$\$ \$100,00 - \$500,000
 - » \$\$\$ \$500,000 - \$1,000,000
 - » \$\$\$\$ \$1,000,000 - \$4,000,000
 - » \$\$\$\$\$ \$4,000,000+
- Acknowledgement of organisation responsible for delivery of each action, noting that not all actions will be delivered by Council, and that delivery of new capital works, strategic planning and advocacy, and maintenance and operations requires ongoing collaboration across Council and external agency teams; and
- Broad prioritisation on the following timelines:
 - » Short Term (S) 1—5 years
 - » Medium Term (M) 6—10 years
 - » Long Term (L) 11—20 years
 - » Ongoing (O)

Lead Initiatives

The lead initiatives to implement across the whole Parklands are:

- Upgrade of Laura Douglas Reserve** including new district playspace, event area, walking loops and footbridge and integrated with creek naturalisation opportunities. This will also be supported by the sportsfield and pavilion upgrades. Given the scale of community and environment benefit of these initiatives, grants will be sought for this to be delivered as a showcase upgrade. Council will undertake playspace, signage, furniture and pavement works within its annual Capital Works budget program.
- Upgrade of Army Camp Wetlands** at Dallas Retarding Basin will be funded by Melbourne Water.
- Habitat enhancements** will be incorporated into Council parkland planting and maintenance programs and subject to annual budget processes.
- Implementation of **Shared Use Trail** along the length of the parklands. This will be progressively undertaken in stages with an initial focus on Berger to Benalla St and subject to Council’s annual budget processes and grant opportunities. The installation of pedestrian lights at Camp Road will be subject to Council’s annual budget processes.
- Acquisition of land** to create a continuous parkland and fill critical gaps will be subject to Council’s annual capital works prioritising processes and draw primarily upon its open space contributions and grant/partner opportunities. The priority gap to fill is in the central parklands.

The potential proposed new road crossing sits outside of Merlynston Creek Parklands program.

All other actions are listed in the Masterplan set out Council priorities to guide future capital works budgets as they arise. The actions also give clear direction to guide unplanned requests – for example, if an adjacent landowner wants to develop it will need to draw on the guidance of this Masterplan in its considerations.

Detail Plan 1

SOURCE OF MERLYNSTON CREEK

Plan No.	Action	Cost	Responsibility	Priority
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

1-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBD	HCC / WWCHAC	O
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ECOLOGICAL VALUES

1-E1	E1 Protect and enhance conservation values along the Merlynston Creek within the rail reserve northwards to at least the National Business Park Nature Reserve. Future plans for the extension of the rail line from Upfield to Roxburgh Park are supported only if it is an elevated rail that is designed with minimal impact on the creek and its Ecological and Woi-wurrung Cultural Values. This includes level crossing removal at Barry Road to improve community connectivity and safety.	\$	HCC	O
1-E2	E2 Advocate for ecological and waterway outcomes to Merlynston Creek on private land from Barry Road to Maffra Street, including retention of standing dead tree snags to provide ongoing habitat.	\$	HCC / MW	S
1-E3	E3 Develop a long-term strategy and business case to support access and habitat improvements to Merlynston Creek between Maffra Street and the railway line.	\$	HCC	L

WATERWAY VALUES

1-W1	W1 Recognise and celebrate the source of Merlynston Creek.	\$	HCC, WWCHAC	L
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ACCESS AND CONNECTION VALUES

1-A1	A1 Investigate opportunities to create a loop 'shared (use)' path connecting the northern end of Merlynston Creek Parklands to Upfield Station	\$	HCC, DTP	L
1-A2	A2 Develop a long-term strategy to support habitat and access improvements to Merlynston Creek between Maffra Street and the railway line.	TBD	HCC, DTP	L

KEY:
 DEECA - Department of Environment, Energy and Climate Action
 DTP - Department of Transport and Planning
 HCC - Hume City Council
 MW - Melbourne Water
 WWCHAC - Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation

Detail Plan 2

LAURA DOUGLAS RESERVE

Plan No.	Action	Cost	Responsibility	Priority
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

2-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBD	HCC / WWCHAC	O
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ECOLOGICAL VALUES

2-E1	E1 Install riparian vegetation and trees along both banks of Merlynston Creek. Retain 3m wide turfed zone behind property fencelines for maintenance access and clear viewlines.	\$	HCC	S
2-E2	E2 Undertake native tree planting for habitat and shade, and to draw more creekside character into the park.	\$	HCC	S
2-E3	E3 Implement educational initiatives to discourage bird feeding.	\$	HCC	S

WATERWAY VALUES

2-W1	W1 Investigate and where feasible implement 'light touch' naturalisation opportunities to improve riparian zone whilst protecting existing trees. Refer Typical Section 1 (see page 40)	\$\$\$	HCC / MW	M
2-W2	W2 Underground the water storage tank as part of playing field and clubhouse redevelopment.	\$	HCC	L
2-W3	W3 Investigate, and where feasible, seek partnership funding to implement naturalisation of Merlynston Creek including widening waterway footprint and integrating with sediment pond and bioretention to deliver water quality improvements. Refer Typical Section 2 (see page 41).	\$\$\$\$\$ (Grant funded)	HCC / MW	M
2-W4	W4 Investigate, and where feasible implement ways for rainwater and stormwater to be stored and used to water parkland trees and plants.	\$\$\$	HCC	M

HERITAGE VALUES

2-H1	H1 Reuse of bluestone boulders in reserve upgrade	\$	HCC	S
2-H2	H2 Provide flexible, shaded and welcoming 'Cultural Carpet' that reflects local cultural diversity and enables multi-purpose use for events (with 3-phase power); markets, large family and community gatherings and celebrations, and overflow parking.	Covered by Action	HCC	M
2-H3	H3 Investigate design opportunities to enhance interface between parklands and Turkish Islamic Cultural Centre.	\$	HCC	M

Plan No.	Action	Cost	Responsibility	Priority
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COMMUNITY RECREATION VALUES

2-R1	R1 Enhance the interface between the parklands and the King Street shops - e.g. shade, paving, outdoor seating - so customers can enjoy the parkland setting.	\$\$\$	HCC	M
2-R2	R2 Provide large welcoming shelter and combine with 'cultural carpet' plaza that can be used for events, markets and gatherings. Seek funding to construct including supporting power, water, public toilet, event vehicle access and signage.	\$\$\$\$\$	HCC	M
2-R3	R3 Investigate, and where feasible implement multiple use opportunities for carpark e.g. painting and hoop at one end to allow use as a basketball half court; or patterns and colours that reflect local groups.	\$	HCC	M
2-R4	R4 Provide a range of furniture including picnic settings, seating, rubbish and ash disposal bins	\$\$	HCC	S
2-R5	R5 Establish a District level play space.	\$\$\$\$	HCC	S
2-R6	R6 Investigate, and if feasible, incorporate a smaller third field (96mx50m) to the south and realign two full sized fields (78x105m). The realignment will retain the central tree avenue including walking loops and viewlines to new footbridge.	\$\$\$\$\$	HCC	M / L
2-R7	R7 Retain small simple playspace for young children to meet high demand when older siblings are playing soccer. This space will be included in the design considerations for the nearby larger district playspace.	\$\$	HCC	S
2-R8	R8 Replace clubhouse when fields are realigned including forecourt. Ensure new clubhouse location does not result in loss of walking loops, trees and other parkland values.	\$\$\$\$\$	HCC	L
2-R9	R9 Investigate future long-term opportunities to bring land into public ownership to improve parkland connections, viewlines and visibility from King Street and Berger Street	\$	HCC	L
2-R10	R10 Maximise parkland interface improvements in any development applications on adjacent land.	Existing budget	HCC	O

ACCESS AND CONNECTION VALUES

2-A1	A1 Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features.	\$	HCC	S
2-A2	A2 Implement an inclusive, Shared Use Path along the length of Merlynston Creek Parklands, on at least one side of the creek, for people who walk and cycle. Investigate lighting on higher use paths for early morning and early evening use. Lighting design is to minimise wildlife impacts.	\$\$	HCC	M
2-A3	A3 Implement secondary trails along the length of Merlynston Creek Parklands, on the side opposite the shared use trail.	\$\$	HCC	M
2-A4	A4 Remove chainlink fence at top of bank.	\$	HCC	S
2-A5	A5 Implement loops around the open lawn area for people who walk and cycle, with easy connection to the Shared Use Path, the play space, sports fields and other parkland features. Provide shade trees and seating.	\$\$\$	HCC	M
2-A6	A6 Install new footbridge for a walking and cycling connection to Dallas Drive, for people who walk and cycle. As part of the design, investigate a viewing area so visitors can see up and down the creek, as well as across the parklands to key wayfinding landmarks such as buildings and the play space.	\$\$\$\$	HCC	S
2-A7	A7 Provide creekside meeting space under shade trees with views into waterway and parkland, and connection to the Shared Use Path and other trails, paths and loops.	\$\$\$	HCC	S
2-A8	A8 Implement 'discovery loops' - informal paths to enable slower walking and discovery. Provide shade and seating.	\$\$	HCC	M

HEPBURN STREET RESERVE and THE SANCTUARY

Plan No.	Action	Cost	Responsibility	Priority
WURUNDJERI WOI-WURRUNG CULTURAL VALUES				
3-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBD	HCC / WWCHAC	O

Plan No.	Action	Cost	Responsibility	Priority
ECOLOGICAL VALUES				
3-E1	E1 Install riparian vegetation and trees along both banks of Merlynston Creek. Retain 3m wide turfed zone behind property fencelines for maintenance access and clear viewlines.	\$	HCC	S
3-E2	E2 Undertake native tree planting for habitat and shade. Curving sweeps of trees and planting meander across the flatter land, increasing the sense of being part of a riparian plain connected to the creek.	\$\$	HCC	M
3-E3	E3 Implement edge treatment and planting, and maintenance regimes that direct cyclists and walkers away from sensitive ecological areas	\$	HCC	S

Plan No.	Action	Cost	Responsibility	Priority
COMMUNITY RECREATION VALUES				
3-R1	R1 Investigate, and where feasible implement 'light touch' upgrades to enable multiple use opportunities for carpark e.g. painting and hoop at one end to allow use as a basketball half court; or patterns and colours that reflect local groups using the community building.	\$\$	HCC	M
3-R2	R2 Investigate, and where feasible implement building upgrades that better connect the hall with the parkland e.g. windows, verandah, or forecourt.	\$\$\$\$	HCC	L
3-R3	R3 Investigate, and if self-managed by an active community group, implement a small community garden subject to site having limited impact on public use of reserve and self-organisation by the community	\$\$	HCC	M
3-R4	R4 Install seating, sun loungers and picnic settings to support smaller gatherings and quiet relaxation.	\$\$	HCC	S
3-R5	R5 Maximise parkland interface improvements in any development applications on adjacent land.	Existing budget	HCC	O
3-R6	R6 Investigate for additional parkland area near the Benalla Street entrance to improve path connections, viewlines and visibility.	\$	HCC	L
3-R7	R7 Implement 'discovery loops' - informal paths to enable slower movement, discovery and walking. Create sensory garden with informal paths weaving between drifts of planting. Extend creekside tree and groundcover planting to connect and increase the sense of being part of the creek corridor. Integrate existing olive grove into planting clusters. Integrate pockets of planting chosen for their textural and sensory qualities.	\$\$	HCC	L
3-R8	R8 Continue to maintain DFFH land at 12-16 Benalla Street that is zoned PPRZ for parkland purposes.	\$	HCC / DFFH	O
3-R9	R9 Rezone existing Council parkland at 6-20 Military Road, 16 Stamford Street and 20 Cornell Close from General Residential to PPRZ. Improve parkland interface in any adjacent development.	\$	HCC	S
3-R10	R10 Investigate viewing area looking over creek and Golden Sun Moth / Large-flower crane's bill habitat.	\$	HCC	L
3-R11	R11 Seek to acquire grassy plains parcel at 13 Merlynston Close, Broadmeadows, to fill the most critical parkland and trail gap in the Merlynston Creek Parklands. Rezone from General Residential to PPRZ. Improve parkland interface in any adjacent development.	Market value	HCC	S

Plan No.	Action	Cost	Responsibility	Priority
WATERWAY VALUES				
3-W1	W1 Investigate, and where feasible, implement 'light touch' naturalisation of Merlynston Creek including introduction of riparian vegetation, and saw-cutting concrete to allow low density sedge planting.	\$\$\$	HCC / MW	M
3-W2	W2 Investigate, and where feasible, seek partnership funding to implement naturalisation of Merlynston Creek including concrete removal, meandering low flow channel, benched floodplain, and riparian vegetation	\$\$\$\$\$	HCC / MW	L
3-W3	W3 Increase planting to screen fencing on top of the culvert wing walls. Extend the planting area outside the fence to ease ongoing maintenance.	\$	HCC / MW	L
3-W4	W4 Investigate, and if feasible, implement sediment basin and bioretention basin to improve water quality in Merlynston Creek.	\$\$\$	HCC / MW	M

Plan No.	Action	Cost	Responsibility	Priority
HERITAGE VALUES				
3-H1	H1 Retain existing bluestone retaining wall and integrate into park entry.	Existing budget	HCC	O

Plan No.	Action	Cost	Responsibility	Priority
ACCESS AND CONNECTION VALUES				
3-A1	A1 Improve walking and cycling entry from Hepburn Street by adapting the bluestone walk for all abilities access.	\$\$	HCC	M
3-A2	A2 Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features.	\$	HCC	S
3-A3	A3 Implement an inclusive, Shared Use Path along the length of Merlynston Creek Parklands, on at least one side of the creek, for people who walk and cycle. Investigate lighting on higher use paths for early morning and early evening use. Lighting design is to minimise wildlife impacts.	\$\$\$	HCC	S
3-A4	A4 Implement secondary trails along the length of Merlynston Creek Parklands, on the side opposite the shared use trail. All trails located to direct walkers and cyclists away from ecological and culturally sensitive areas.	\$\$	HCC	M
3-A5	A5 Where feasible, implement a secondary path that enables a walking loop around the open lawn area with easy connection to the shared use path, the Terang Street entry, and the hall. Provide shade trees and seating.	\$\$	HCC	M
3-A6	A6 Improve path connection into parklands from Terang Street to make it feel safer to walk through.	\$	HCC	M
3-A7	A7 Implement meandering and informal paths that weave between trees and planting beds and encourage different journeys and discoveries.	\$\$	HCC	M
3-A8	A8 Investigate, and where feasible, seek additional parkland area near the Benalla Street and Hepburn Street entrance to improve path connections, viewlines and visibility.	Market value	HCC	L
3-A9	A9 Investigate, and if feasible, construct a creek crossing to improve east-west connectivity.	\$\$\$\$	HCC	L
3-A10	A10 Improve wayfinding and information signage to support links to nearby Maygar Grasslands.	\$	HCC	M

Detail Plan 4

ARMY CAMP WETLANDS

Plan No.	Action	Cost	Responsibility	Priority
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

4-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBD	HCC / WWCHAC	O
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ECOLOGICAL VALUES

4-E1	E1 Establish passively watered street tree planting along Dallas Drive to shade path.	\$\$	HCC	M
4-E2	E2 Undertake native tree planting for habitat and shade.	\$\$	HCC	O
4-E3	E3 Plant scattered River Red Gum and Swamp Gum trees and reduce mowing to form a modified floodplain woodland (EVC56) in areas below the Q10 flood extent.	\$	MW	M
4-E4	E4 Revegetate steep slopes to increase habitat and screen the adjoining factories.	\$\$	MW	M

WATERWAY VALUES

4-W1	W1 Continue monitoring and investigation of catchment-wide water quality management. Implement sediment pond and bioretention basin.	\$\$\$	MW	S
4-W2	W2 Within Melbourne Water-owned land, implement ephemeral wetlands fed by stormwater outlets along western side of Merlynston Creek.	\$\$\$	MW	M
4-W3	W3 Investigate, and where feasible, daylight piped section of Merlynston Creek to elevate its presence within the parklands and facilitate improved riparian connectivity.	\$\$\$\$	HCC / MW	M

Plan No.	Action	Cost	Responsibility	Priority
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HERITAGE VALUES

4-H1	H1 Reflect former Army Camp history as part of enabling access into the Dallas Retarding Basin.	\$	HCC / MW	L
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COMMUNITY RECREATION VALUES

4-R1	R1 Investigate enhancements along top of spillway to provide viewing platform with seating, signage, and integrated balustrade.	\$\$\$\$	MW	M
4-R2	R2 Maximise parkland interface improvements in any development applications on adjacent land.	Existing budget	HCC	

ACCESS AND CONNECTION VALUES

4-A1	A1 Implement an inclusive Shared Path along the length of the Army Camp Wetlands. This will be set back from Dallas Drive to provide a shady relaxed walking experience.	\$\$\$	MW	S
4-A2	A2 Provide connection into parklands from southern end of Dhemre Place.	\$\$	HCC	M
4-A3	A3 Create formal parkland entry points along Dallas Drive, with views over the Basin. Provide seating.	\$\$	HCC / MW	M
4-A4	A4 Improve information and wayfinding signage at key park entrances to increase awareness of Merlynston Creek and its visitor features. Include emergency warning markers in flood hazard areas.	\$	HCC / MW	S
4-A5	A5 Remove chainlink fencing along Dallas Drive (once other access restrictions, signage and warning markers are installed).	\$	HCC / MW	S
4-A6	A6 Restrict access to spillway and key hydraulic structures, and to eastern side of Basin where emergency egress to the east is not available.	\$\$	HCC / MW	O
4-A7	A7 Provide additional egress to allow evacuation during a flood event.	\$\$	HCC / MW	S
4-A8	A8 Connect Shared Use Path running along proposed future road into the parkland trail network.	\$	HCC	M

Detail Plan 5

SEABROOK RESERVE and Will Will Rook Pioneer Cemetery

Plan No.	Action	Cost	Responsibility	Priority
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

5-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBD	HCC / WWCHAC	O
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ECOLOGICAL VALUES

5-E1	E1 Infill gaps in riparian vegetation and trees along both banks of Merlynston Creek.	\$	HCC	M
5-E2	E2 Undertake native tree planting for habitat and shade.	\$	HCC	S
5-E3	E3 As wetlands, ponds and creek improvements are created, implement educational initiatives to discourage bird feeding.	\$	HCC	M
5-E4	E4 Trial current mowing regime to only mow along the historic grid layout. Implement supplementary planting, including species tested at Melbourne General Cemetery Project Cultivate.	\$\$	HCC	M
5-E5	E5 Investigate, and if feasible, relocate dog off-leash area to an alternate area to support ecological improvements in Will Will Rook Pioneer Cemetery.	\$\$	HCC	M

WATERWAY VALUES

5-W1	W1 Implement sediment basin and wetland using stormwater diverted from industrial catchment to the east.	\$\$	HCC / MW	M
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HERITAGE VALUES

5-H1	H1 Investigate, and if feasible, undertake adaptive reuse of bluestone toilet block to convert to an outdoor shelter area with information panels celebrating local history.	\$\$\$	HCC	M
5-H2	H2 Better recognise the historic significance and graves of Will Will Rook Pioneer Cemetery with planting and mowing regimes to showcase its layout, along with improved trails, seating and sweeps of low planting to create a sense of enclosures.	\$\$	HCC	S
	Seek funding to undertake ground penetrating radar sensing to confirm location of unknown graves.			

Plan No.	Action	Cost	Responsibility	Priority
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COMMUNITY RECREATION VALUES

5-R1	R1 Design and management of the creekside reserve area, Seabrook Reserve and Will Will Rook Pioneer Cemetery to encourage safe, relaxing and enjoyable walking routes to schools, sporting reserves and playgrounds visitor features.	Existing budget	HCC	O
5-R2	R2 Maximise design and viewlines around the new housing development to help improve sense of connection and community at Seabrook playground.	Existing budget	HCC	S
5-R3	R3 Investigate, and where feasible integrate improvements for small outdoor events e.g. bump-in area and strategic hardstand sites into any future redesign of playground and picnic area at Seabrook Reserve.	\$\$\$\$	HCC	L
5-R4	R4 Maintain State Rugby League reserves and facilities while investigating design improvements to improve seating and sense of place for community use near the Seabrook Community Centre	\$	HCC	S
5-R5	R5 Maximise parkland interface improvements in any development applications on adjacent land	Existing budget	HCC	O

ACCESS AND CONNECTION VALUES

5-A1	A1 Investigate and where feasible, implement redesign Seabrook Reserve carpark, access, and building arrival to prioritise people who walk and cycle, a slow speed environment, and wayfinding. Include land currently used for informal path in assessment.	\$\$\$	HCC	M
5-A2	A2 Investigate future long term opportunities to create connection into parklands along Stanhope Street to improve the connection to the Central Grove Shopping Centre. If proceeding investigate forecourt as potential entry incorporating the adaptive reuse of the bluestone toilet block.	\$	HCC	L
5-A3	A3 Subject to heritage, cultural and ecological sensitivities, investigate new walking and cycling path along eastern side of Merlynston Creek that will connect to Shared Use Path. Implement where feasible.	\$\$	HCC / DEECA	M
5-A4	A4 Create new walking and cycling entrance into the parklands with signage and trail connections from the east at Broadfield Road	\$	HCC	M
5-A5	A5 Potential proposed future road to be set back further from Merlynston Creek if needed to protect Wurundjeri Woi-wurung cultural values, ecological values, heritage values, walking and cycling access and community recreation values including minimising visual and noise impacts.	TBD	HCC	S

Detail Plan 6

JACK ROPER RESERVE

Plan No.	Action	Cost	Responsibility	Priority
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WURUNDJERI WOI-WURRUNG CULTURAL VALUES

6-C1	C1 Findings and recommendations from the Cultural Values Assessment will be integrated into the Final Masterplan.	TBC	HCC / WWCHAC	O
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ECOLOGICAL VALUES

6-E1	E1 Undertake planting of riparian vegetation and trees along both banks of Merlynston Creek and infill any gaps.	\$	HCC	M
6-E2	E2 Undertake native tree planting for habitat and shade.	\$	HCC	M
6-E3	E3 Implement educational initiatives to discourage bird feeding.	\$	HCC	S

WATERWAY VALUES

6-W1	W1 Align additional water quality treatment measures such as sediment ponds with community recreation opportunities to maximise co-benefits. Ensure flood detention capacity of Jack Roper Reserve is maintained, to protect downstream suburbs and communities. Seek additional monitoring and investigation of catchment-wide water quality management.	\$\$\$	HCC / MW	L
6-W2	W2 Investigate, and if feasible implement recirculating wetlands to improve creek water quality.	\$\$\$	HCC / MW	L
6-W3	W3 Investigate and seek community input on potential removal of, or redesign of island as part of lake water quality improvement. If feasible, implement as a long-term initiative.	\$\$\$	HCC / MW	L

Plan No.	Action	Cost	Responsibility	Priority
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HERITAGE VALUES

6-H1	H1 Investigate and where feasible reflect contributions of the Greek community as part of long term use and development of Jack Roper Reserve and neighbouring PPRZ-zoned land.	\$\$	HCC	L
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COMMUNITY RECREATION VALUES

6-R1	R1 Improve shared entrance into Jack Roper and 227 Camp Road for clearer walking, cycling and vehicular movement. Ensure 227 Camp Road retains its PPRZ zone and parkland interface improvements are maximised.	\$\$\$\$	HCC	L
6-R2	R2 Implement design solutions that help improve the interface of adjacent community building to sports field including walking loops, clearer vehicle movements, fencing to help protect the building from potential ball damage.	\$\$	HCC	M
6-R3	R3 Investigate, and if feasible, establish shelter or seating at existing viewing point.	\$\$	HCC	L
6-R4	R4 Retain and invest in Jack Roper Playground to maintain its status as one of Hume’s feature regional play experiences and outdoor gathering experiences.	\$\$\$\$	HCC	O
6-R5	R5 Advocate with the Department of Transport and Planning (DTP) for a potential sound barrier along the Western Ring Road.	\$	HCC / DTP	L
6-R6	R6 Maximise parkland interface improvements in any development applications on adjacent land.	Existing budget	HCC	O

ACCESS AND CONNECTION VALUES

6-A1	A1 Improve trail connections to help pedestrian and cycle connections between Jack Roper Reserve and Will Will Rook Pioneer Cemetery. Partner with DTP to install pedestrian crossing lights, to help people cross Camp Road.	\$\$\$\$	HCC	M
6-A2	A2 Install directional and wayfinding signage at key park entrances. Show clearly how the Shared Use Path connects into the rest of the park.	\$	HCC	M
6-A3	A3 Consider relocation of bridge crossing point further north to facilitate water quality improvements. If it is not feasible to reuse the existing bridge, consider replacing with one that is wide enough to include Shared Use Path.	\$\$\$	HCC	L
6-A4	A4 Provide informal trail through established trees.	\$	HCC	M
6-A5	A5 If wetlands are created, provide path on top of main bund to facilitate walking loop and maintenance.	\$\$\$	HCC	L
6-A6	A6 Create a walking loop around the lake. (Subject to partnership with neighbouring property)	\$\$\$	HCC	M
6-A7	A7 Advocate and partner with neighbour CSL Behring for improved connections into the parkland in the long term.	\$	HCC	L
6-A8	A8 Improve amenity of the path under the Western Ring Road. Improve wayfinding and invite visitors to enjoy extended Merlynston Creek parklands in the City of Merri-bek.	\$\$	HCC/ MBC	L

10.0

References

Footnotes

1. Notes in italics are direct quotes from the *Wurundjeri Woi-wurrung Statement for Draft Hume Open Space Strategy 23 August 2023*, as included in the Hume City Council Open Space Strategy 2025.
2. Website of the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation. wurundjeri.com.au
3. Hume City Council Housing Diversity Strategy June 2020 (updated August 2023).
4. Hume City Council 2021 Census Social Profile Laura Douglas Reserve – 15 min walk.
5. Alluvium, Merlynston Creek Integrated Water Management Opportunities Plan. August 2021.
6. Hume City Council website, Climate and Environment, Tree Canopy Cover.
7. Ecological assessment of the Merlynston Creek area between Barry Road and the Western Ring Road. 2025. Ecology Australia.
8. Merlynston Creek Integrated Water Management Opportunities Plan. 2022. TBLD/Alluvium Consulting.
9. CHMP 18445: Brief Summary of Activity Area, Proposed Activity and Desktop Assessment. Christine Williamson Heritage Consultants.
10. Army Camp Retarding Basing Activation Concept Report. 2023. Alluvium Consulting
11. Army Camp Retarding Basin Geotechnical and Contaminated Land Assessment. 2023. Tonkin and Taylor.

Referenced Hume City Council Policies

- Hume City Council Plan 2025-2029
- Hume City Council Open Space Strategy 2025. [Link](#).
- Hume City Council Community Infrastructure Plan
- Hume City Council Heat Health Plan 2020.
- Hume City Council Hume Bicycle Network Plan 2015. [Link](#).
- Hume City Council Species List 2025. [Link](#).
- Municipal Flood Emergency Plan for Merlynston Creek.
- Hume City Council Draft Active Living Plan 2025



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city making + liveability

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REPORT NO:	8.2
REPORT TITLE:	Medium Density Housing Design Guide
SOURCE:	Tim Grace, Senior Urban Designer
DIVISION:	City Planning & Places
FILE NO:	HCC22/929
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENT:	1. <i>Medium Density Housing Design Guide</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Medium Density Housing Design Guide (the *Design Guide*) was developed to be a tool to:
- Help achieve better designs for medium density housing in Hume by supporting Council advocacy and negotiating with developers in established parts of Hume.
 - Explain and support the updated Victoria Planning Provisions, using the Townhouse and Low Rise Code in a clear, practical way.
 - Add local guidance for Hume, building on the State Government’s Designing Better Medium Density Housing in Victoria (2025) by addressing Hume’s specific urban conditions.

2. RECOMMENDATION:

- 2.1 **That Council adopts the Medium Density Housing Design Guide (Hume City Council, February 2026).**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Planning and Environment Act 1987

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
- a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - d) the municipal community is to be engaged in strategic planning and strategic decision making;
 - e) innovation and continuous improvement is to be pursued;
 - f) collaboration with other Councils and Governments and statutory bodies is to be sought;
 - g) the ongoing financial viability of the Council is to be ensured;

REPORT NO: 8.2 (cont.)

- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The human rights relevant to this Report are:

- 1. Property Rights (Part 2 Section 20)

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

The policy, program or service in this Report has a direct and significant impact on the public; therefore a Gender Impact Assessment was completed. The key recommendations and findings of this assessment were:

- 1. The Design Guide encourages greater housing choice and diversity is required in Hume to meet the needs of all demographic groups in the community, particularly those individuals and family units that are under served by the housing industry.

The policy, program or service include these opportunities to ensure that it promotes gender equality and better and fairer outcomes for the public.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 There are no costs (both one-off and/or ongoing) involved with implementing the recommendations in this Report.

7. OPPORTUNITIES & RISKS:

7.1 RISKS

7.1.1 The Townhouse Code was introduced by the Victorian Government in 2025 and designed to increase density to drive greater affordability while providing minimum standards. Following the introduction of the Townhouse and Low-Rise Code Council has limited ability to direct the design of townhouses and other new homes. The standards set in the new Codes are in some cases lower than Council would prefer. They could result in designs that lack site context, don't always make the most of nearby amenity and may not always meet our community's expectations.

7.1.2 The risk of the proposed Housing Design code is that it can't be enforced and instead it relies on proactive conversations between planners and applicants.

7.1.3 There is also a risk that insisting on higher quality materials and design can make housing products less feasible in the Hume context.

7.2 OPPORTUNITIES

7.2.1 To manage these risks is a significant opportunity to use the Design Guide as a tool to encourage design excellence, and assists planners in their discussions with applicants in getting better outcomes. This is particularly the case given the recent Victorian Government Townhouse Code changes.

7.2.2 By providing the Design Guide as a resource that goes beyond compliance, Council can encourage developers and designers to achieve a higher standard.

7.2.3 This is particularly important before applicants lodge planning permit applications. This proactive approach can deliver benefits such as improved

REPORT NO: 8.2 (cont.)

housing diversity, enhanced streetscapes, and stronger community identity, contributing to a more resilient and attractive urban environment. Increased awareness and adoption of the Design Guide can help set a culture of design excellence that elevates outcomes across the municipality.

8. COMMUNITY ENGAGEMENT:

- 8.1 Together with the Hume Housing Planning Scheme Amendment (C263hume), the Design Guide undertook community consultation in 2024, under the name The Good Design Guide.
- 8.2 While not part of the Amendment itself, consulting on the documents at the same time allowed the community to see the full package of work Council was undertaking to achieve housing and design outcomes across Hume. During the consultation, only one submission was received on the Guidelines. The main concern raised was that the Guidelines will result in higher quality housing being produced that will therefore be more expensive. Other concerns raised in the submission included universal access, traffic volume increases and sustainable development.
- 8.3 Some of the concerns raised cannot be addressed by the Design Guide as they are outside the planning scheme or controlled by the State Government. Where possible, the Design Guide has responded to feedback.

9. DISCUSSION:

9.1 PURPOSE

- 9.1.1 The purpose of the Medium Density Housing Design Guide (the Design Guide) is to provide a tool to encourage a higher standard of medium density residential development to meet the social, economic and environmental needs of our diverse and growing population.
- 9.1.2 Due to changing State Policy and the release of the Townhouse and Low Rise Codes, the Good Design Guide needed to be revised to align with these changes.
- 9.1.3 As a consequence, the name has changed from the *Good Design Guide* to the *Medium Density Housing Design Guide*. This change provides a clearer message on the type of land use and development the Design Guide can influence. It does not apply to all land use and development types. The key aims of the Design Guide are to:
 - Help achieve better designs for medium density housing in Hume by supporting Council advocacy and negotiating with developers in established parts of Hume.
 - Explain and support the updated Victoria Planning Provisions, using the Townhouse and Low Rise Code in a clear, practical way.
 - Add local guidance for Hume, building on the State Government’s Designing Better Medium Density Housing in Victoria (2025) by addressing Hume’s specific urban conditions.
- 9.1.4 *There* are several design outcomes to be encouraged for all medium density housing to ensure new development is designed well, more sustainable and makes a positive contribution to the public realm. The Design Guide is structured around the following design outcomes:
 - Site factors
 - Appropriate building typologies, and

REPORT NO: 8.2 (cont.)

- Key design elements.

9.2 SITE FACTORS

9.2.1 There are several site factors to be taken into consideration for all medium density housing proposals to ensure new development is appropriate for the site, is designed well, more sustainable and makes a positive contribution to the surrounding public realm. These site factors include:

- Lot size
- Lot interfaces: public and private
- Lot type: midblock or corner lot
- Neighborhood character
- Site orientation
- Overlooking and privacy.

9.3 BUILDING TYPOLOGIES

9.3.1 In terms of appropriate building typologies, the Design Guide outlines the five most common forms of medium density housing and the factors to determine the most appropriate design. The five most common forms are Dual Occupancy, Duplex, Courtyard, Townhouse and Terrace development arrangements.

9.3.2 In the Design Guide, under each of these typologies, there are details on the key features of these types of housing including:

- Key characteristics
- Where it is encouraged
- Indicative development layouts
- Example images.

9.3.3 The Design Guide does not include guidance on apartment development as it is not a common form of development in the established residential areas of Hume.

9.4 GUIDELINES

9.4.1 The final section of the Design Guide provides guidelines to encourage new development in established areas to contribute positively to the streetscape, maximise passive surveillance, create interest through quality built form, materials, landscaping and activated frontages.

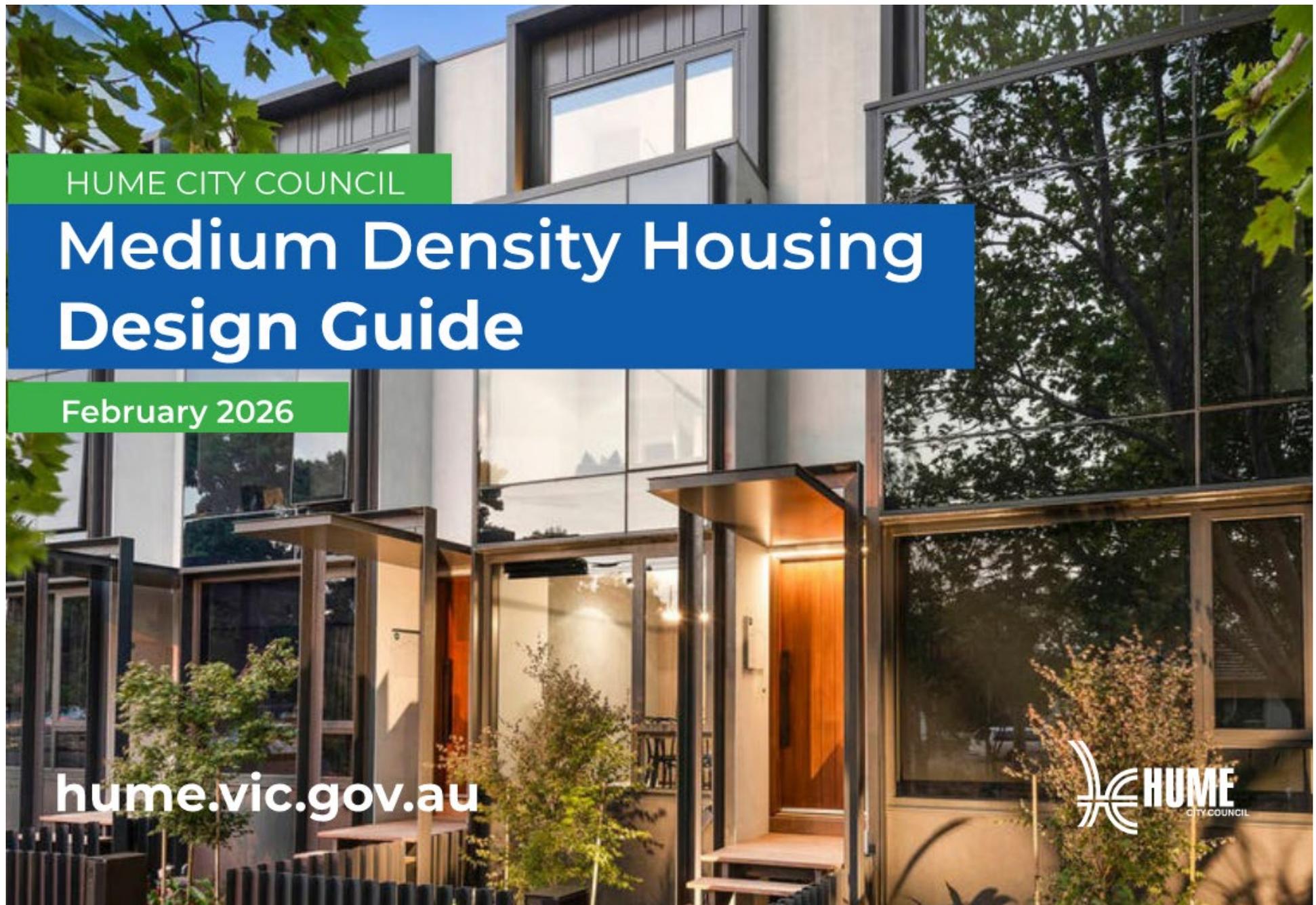
10. CONCLUSION

10.1 Through the Medium Density Housing Design Guide, Council is seeking to encourage a higher standard of medium density residential development to meet the social, economic and environmental needs of our diverse and growing population now and into the future in Hume.

10.2 It is recommended that Council adopts the Medium Density Housing Design Guide (Hume City Council, February 2026).

10.3 If adopted the Good Design Guide will be placed on Hume’s website and promoted as an important guide to the development that is being encouraged in Hume.

10.4 The guide will become a proactive tool in Hume’s discussions with planning applicants and Hume planners will be trained to understand its contents and key principles.



Acknowledgement of Traditional Owners

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung, which includes the existing family members of the Gunung-Willam-Balluk clan, as the Traditional Custodians of this land. Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to Elders past and present.

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Duplex
Courtyard
Townhouse
Terrace

Design Guidelines.....9

Site Layout
Building Design + Streetscape
Communal Areas + Parking
Amenity + Internal Layout
Landscape Design



Introduction

Purpose

Through the Medium Density Housing Design Guide (the Design Guide), Hume City Council is seeking to encourage a higher standard of residential development that can meet the social, economic and environmental needs of our diverse and growing population.

The purpose of the Design Guide is to:

- Provide clear expectations and design direction for new residential infill development within Hume’s established residential areas to facilitate improved design, liveability and sustainability outcomes.
- Encourage the provision of more diverse forms of medium density housing through preferred site and development layout guidance.
- Ensure new development does not cause adverse amenity impacts and is consistent with preferred future character.
- Ensure new development contributes to the streetscape positively, maximises passive surveillance, creates interest through quality built form, materials, landscaping and activated frontages.

How to apply the Design Guide

The Design Guide applies to all medium density residential development applications within Hume’s established residential areas.

The Design Guide is to be read in conjunction with the Residential Zone Schedules in the *Hume Planning Scheme* and relevant policies and strategies.



Development Typologies

Context

This section of the Design Guide outlines the five most common forms of medium density housing, the sites where these forms of development are encouraged and key characteristics of these types of housing.

These development typologies are:

1. **Dual Occupancy** - Two detached or semi-detached dwellings arranged on a site with one dwelling sited behind the other.
2. **Duplex** - Two attached dwellings that both have frontages to the street.
3. **Courtyard** - Multiple semi-detached and attached dwellings arranged around a central courtyard with a common driveway.
4. **Townhouse** - Multiple detached or semi-detached dwellings sited across a lot with access via a common driveway.
5. **Terrace** - Multiple attached dwellings with shared walls sited across a lot with all dwellings having a street frontage.

There are a number of design outcomes that should be encouraged for all medium density housing to ensure that new development is well designed, is more sustainable and makes a positive contribution to the streetscape and local neighbourhood.

The following section outlines for each of these typologies a brief definition of their built form, suitable sites for this type of development, their key characteristics, an example of a common site layout and a precedent image for each of these five most common forms of medium density development.

The **Definition** provides a clear and concise description of the principal features that define this type of built form arrangement.

The **Where Encouraged** lists the most suitable sites for this form of development.

The **Key Characteristics** outlines the essential elements that should be present for this development typology.

The **Site Layout Example** illustrates a generic and indicative site layout pattern often utilised to achieve this form of development on standard residential lots.

The **Precedent Images** are a guide only for the purposes of providing additional clarification of the type of development that is being discussed on the page.



Development Typologies

Dual Occupancy

Definition

Two detached or semi-detached dwellings arranged on a lot with one dwelling sited behind the other.

Where Encouraged

- Mid-block or corner sites.
- Single lots.

Key Characteristics

- Consolidated crossover for mid-block and separated crossovers for corner site.
- Garages obscured from view from street by dwellings on mid block sites.
- Garages set back from the frontage of dwellings by minimum 0.5m on corner sites.
- On mid-block sites, orientate dwellings to the street and shared driveway.
- On corner sites, orientate dwellings to either street.
- Living areas and private open space generally at ground level.
- Similar design and material palette for both dwellings (not necessarily identical).
- 1 – 2 storeys.

Site Layout Example

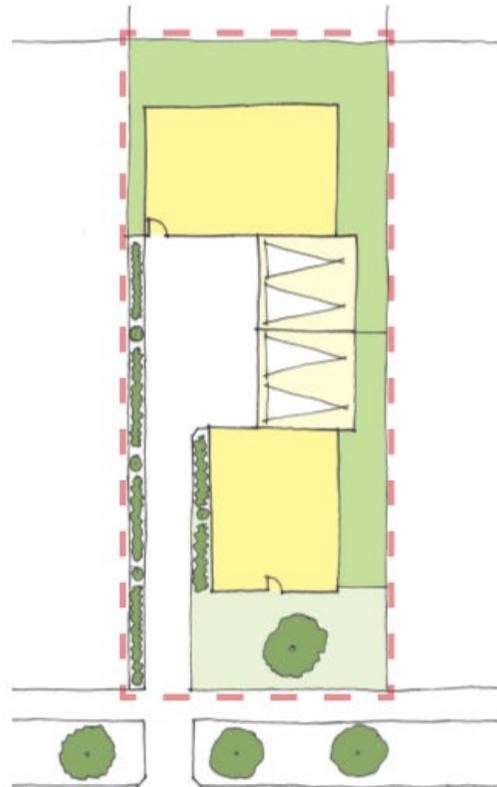


Figure 01: schematic dual occupancy layout for a single lot mid-block site

Precedent Image



Development Typologies

Duplex

Definition

Two attached dwellings fronting the street with a shared central wall [party wall].

Where Encouraged

- Mid-block sites.
- Single lots.
- Lots with a minimum frontage of 15m.

Key Characteristics

- Both dwellings orientated to the street.
- Living areas and private open space generally at ground level.
- Garages set back from the frontage of dwellings by minimum 0.5m.
- Separate crossovers for both mid-block and corner site.
- Dwellings usually attached under one roof line.
- Similar design and material palette for both dwellings.
- 1 – 2 storeys.

Site Layout Example

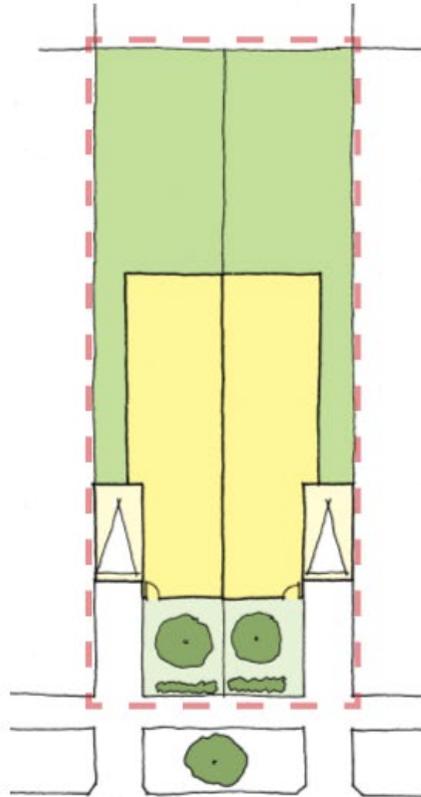


Figure 02: schematic duplex layout for a single lot mid-block site

Precedent Image



Development Typologies

Courtyard

Definition

Multiple semi-detached and attached dwellings arranged around a central informal courtyard with a common driveway and consolidated parking areas.

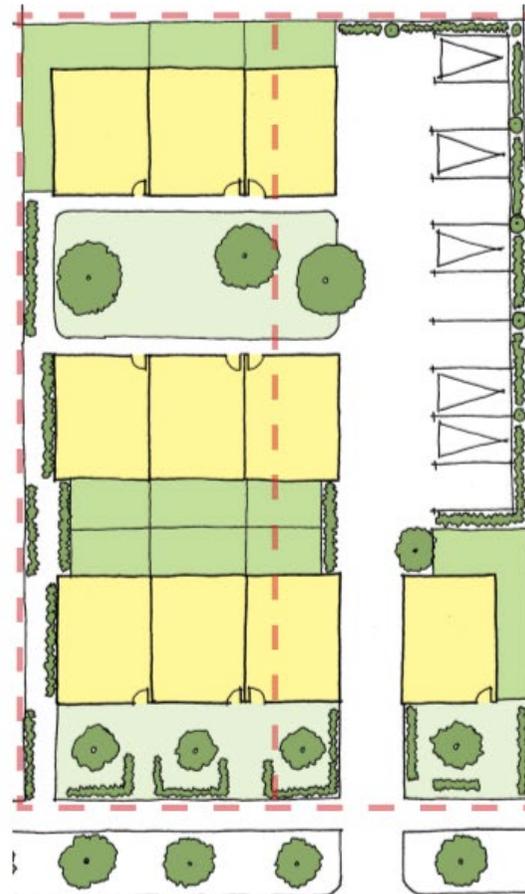
Where Encouraged

- Two or more consolidated lots.
- Mid-block sites.

Key Characteristics

- Mid-block consolidated site.
- Orientate front row of dwellings to the street with potential for secondary access to these dwellings at the rear via a common area.
- Orientate internally located dwellings to the shared courtyard space/common driveway.
- Consolidated single crossover for common driveway.
- Parking areas or garages obscured from view from street by dwellings and landscaping.
- Mix of ground level and reverse living.
- Private open space in reverse living should front the street or common driveway/shared courtyard space.
- Similar design and material palette.
- 1–3 storeys.

Site Layout Example



Precedent Image



Figure 03: schematic courtyard layout for a consolidated lot mid-block site

Development Typologies

Townhouse

Definition

Multiple semi-detached dwellings fronting the street for the front dwelling and fronting a common driveway for the rear dwellings.

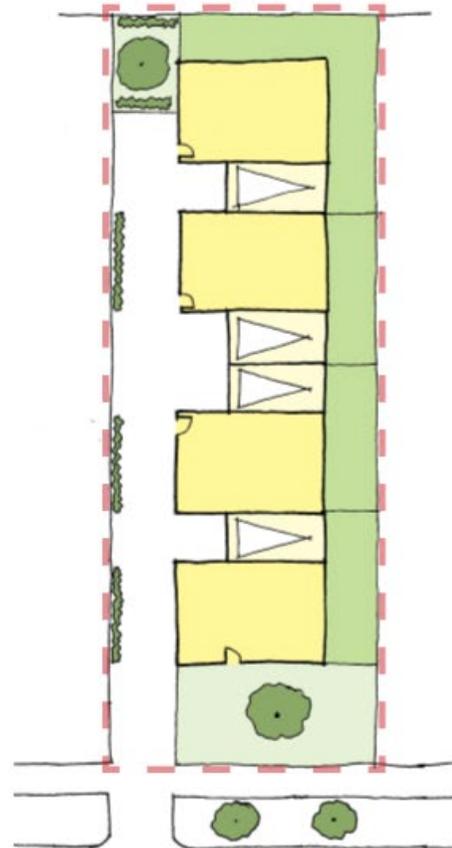
Where Encouraged

- Mid-block sites.
- Single lots.
- Lots with a minimum frontage of 15m.

Key Characteristics

- Orientates the front dwelling to the street with rear dwellings orientated to the common driveway.
- Garages not visible from the street.
- Single common driveway with consolidated crossover.
- Mix of ground level and reverse living.
- Similar design and material palette (not necessarily identical).
- 1 – 2 storeys.

Site Layout Example



Precedent Image



Figure 04: schematic townhouse layout for a single lot mid-block site

Development Typologies

Terrace

Definition

Three or more attached houses with shared walls sited along a street frontage.

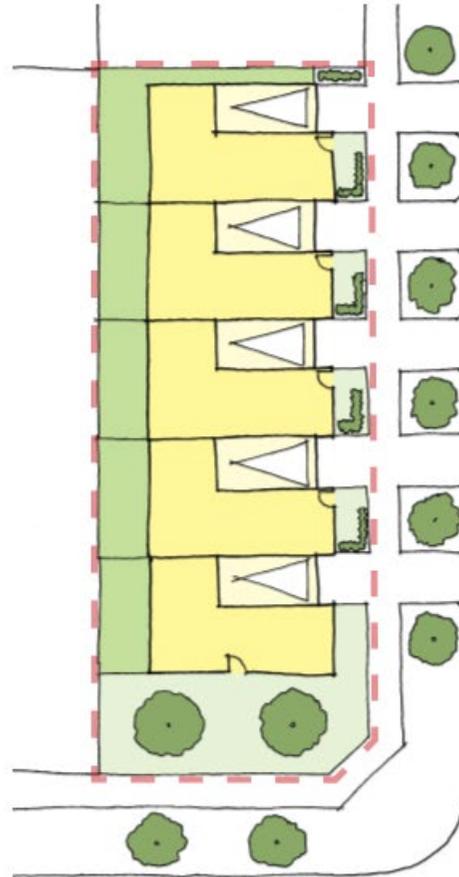
Where Encouraged

- Corner sites.
- Single lot or consolidated lots on corner sites.

Key Characteristics

- Multiple attached dwellings in a row.
- Dwellings orientated to address the longer street frontage of the corner site lot.
- Vehicle parking for dwellings either accessed:
 - via a rear along an internal common driveway accessed off the street fronting the shorter boundary of the lot[s].
 - from the street fronting the longer boundary of the lot.
- Mix of ground level and reverse living.
- Shared central wall [party wall] between dwellings.
- Dwelling attached under one roof line in a row.
- Similar design and material palette.
- 2 - 3 storeys.

Site Layout Example



Precedent Image



Figure 05: schematic terrace layout for a single lot corner site

Design Guidelines

1.0 Site Layout

2.0 Building Design +
Streetscape

3.0 Communal Areas +
Parking

4.0 Amenity + Internal Layout

5.0 Landscape Design



Design Guidelines

1.0 Site Layout

Site layout relates to the overall design and configuration of the development including its building footprint and orientation, vehicle and pedestrian access, location of private open space and landscape provision. It also addresses how development should respond to the site’s context and immediate interfaces.

Design objectives:

- To ensure an efficient and functional arrangement of dwellings on the site that promotes liveability and maximises access to amenity.
- To ensure development enhances the safety and amenity of the public realm.
- To ensure development is designed to respond appropriately to a site’s context, including preferred neighbourhood character, immediate abuttals, and individual attributes.
- To ensure development does not compromise the future development potential of adjoining sites.



Design Guidelines

1.0 Site Layout

1.1 Ensure development layouts maximise available solar access.

- a. Arrange and orientate dwellings to maximise solar access to private open space and windows to habitable rooms.
- b. Arrange and orient roof forms to encourage visually integrated solar cell arrays and maximise their solar access.



Figure 06: roof form orientation

1.2 Ensure dwellings are arranged to face the street and maximise passive surveillance of the public realm and any common property areas.

- a. Orientate dwellings to street frontages and adjoining public open space.
- b. Arrange and position front entries and habitable rooms with windows and balconies towards the public realm and common property areas.
- c. Encourage ground level private open space and living rooms to be located at the rear of properties.
- d. Discourage primary ground level private open space fronting the street that result in high fences and screening.
- e. Where reverse living arrangements are proposed, secluded private open spaces (such as balconies) should overlook the public realm or communal space areas.
- f. Maximise the provision of balconies and windows at upper levels.

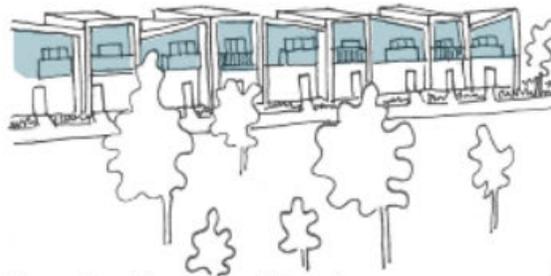


Figure 07: address the public realm

1.3 Ensure development layouts responds to the preferred built form rhythm of the street.

- a. In Neighbourhood Residential Zone areas, arrange development to maintain the prevailing front setback within the streetscape.
- b. In Residential Growth Zone and General Residential Zone areas where variations within ResCode are encouraged, set development closer to the street if it provides a positive contribution to the public realm through increased activity and passive surveillance outcomes.
- c. Encourage side setbacks that provide space for landscaping.

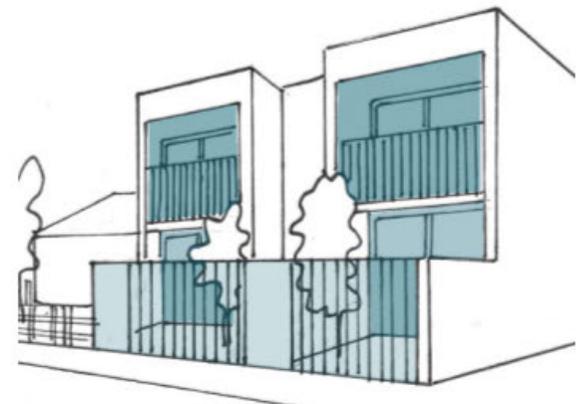


Figure 08: consider current and future streetscape character

Design Guidelines

1.0 Site Layout

1.4 Ensure development layouts make the most of the landform.

- a. Ensure development responds to topographic change and minimize the height and extent of retaining walls.
- b. Encourage basements and semi-basements on lots which rise from the street frontage to the rear boundary.
- c. Encourage driveways to incorporate sloped and flat sections of hardscape.

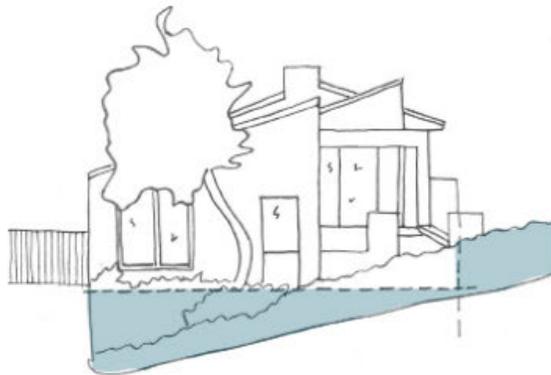


Figure 09: respond to topography

1.5 Ensure the physical and visual presence of vehicle access and garages are minimised from the public realm.

- a. Encourage the provision of car storage at basement/semi basement levels or to the rear of sites.
- b. Encourage car parking to be consolidated and accessed from rear laneways or secondary street frontages.
- c. Arrange common driveways with garage doors perpendicular to the street frontage to minimise their visibility from the public realm.
- d. Avoid ending common driveways with garage doors.
- e. Separate garages to avoid the presentation of double garage doors and ‘garagescapes’.
- f. Recess garage doors at least 0.5m behind front walls of building façades facing the street to reduce their prominence.
- g. Separate garages along the same elevation by front doors and windows to avoid dead interfaces.



Figure 10: utilise dwellings and landscaping to obscure views of parking and service areas from views from the street

Design Guidelines

1.0 Site Layout

1.6 Ensure development layouts retain existing mature canopy trees of value and provide space to achieve the preferred landscape character of the street.

- a. Arrange development to protect (including root structure) and maintain any existing canopy trees of value within the site, on neighbouring sites, and within the street reserve.
- b. Encourage perimeter setbacks to maintain and enhance the provision of landscape planting including canopy trees around development to soften and filter views towards its elevations.



Figure 11: protect existing tree canopy and utilise setbacks to increase the canopy coverage

1.7 Encourage lot consolidation that uses land more efficiently and delivers good design outcomes that would be harder to achieve on smaller sites.

- a. Support lot consolidation that enables an increase in density (i.e. building height and/or number of dwellings) through the provision of apartment or fully attached townhouse development.
- b. Support lot consolidation that allows improved livability outcomes (i.e greater access to solar amenity, more functional internal layouts and/or increased size of private open space).
- c. Support lot consolidation that enables basement car parking or more dwellings to be accessed via a consolidated shared driveway.
- d. Support lot consolidation that enables greater communal open space and/or more space for landscaping (especially on side setbacks).



Figure 12: lot consolidation provides opportunities to increase densities that also maximise streetscape amenity

Design Guidelines

2.0 Building Design + Streetscape

Building design and streetscape presentation relates to the overall height and massing of development, how the building presents and interacts with the street and how the design responds to landform to capitalise of available outlook and minimum visual bulk. Good design comprises simple expression, balanced building composition which follows the natural landform, considered use of materials and the activation of the public realm.

Design objectives:

- To encourage simple and high-quality contemporary buildings that will contribute towards the preferred character of the streetscape.
- To ensure buildings are integrated into sloping sites and minimise the need for unnecessary earth works.
- To ensure buildings provide a clear sense of address.
- To ensure new developments are constructed with robust materials that will last.
- To ensure building services and infrastructure provision do not negatively impact on the design aesthetic of the development.



Design Guidelines

2.0 Building Design + Streetscape

2.1 Encourage simple and balanced building arrangements that respond to the preferred built form rhythm of the street.

- a. Encourage simple and clean massing arrangements.
- b. In areas with an existing low-scale character, ensure upper levels appear visually recessive by setting upper levels back from front and/or side boundaries, or using light colours and varied materials on upper levels.
- c. In Neighbourhood Residential Zone areas, ensure the overall building mass is broken up on side elevations to reduce the visual impact of development in oblique views from the street.
- d. Ensure dwelling facade treatments continue along side elevations to ensure the building is read as a whole element from the street.



Figure 13: utilisation of simple built form

2.2 Ensure development sensitively integrates into sloping sites.

- a. Ensure stepped building designs (even in attached development) follow the topography of the land.
- b. Ensure development is designed to minimise the height and extent of retaining walls.

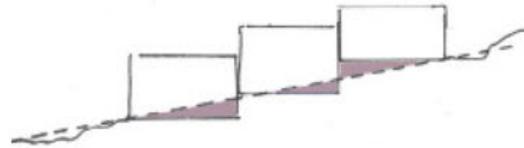


Figure 14: site responsive built form

2.3 Ensure upper levels that cantilever only partially traverse over shared driveways.

- a. Avoid the use of structural beams to support upper levels across driveways.
- b. Upper levels should not cantilever over the common driveway unless accommodating open space and encroaches no more than 50% of the common driveway.
- c. Encourage light weight projecting structures such as balconies above portions of the driveway.

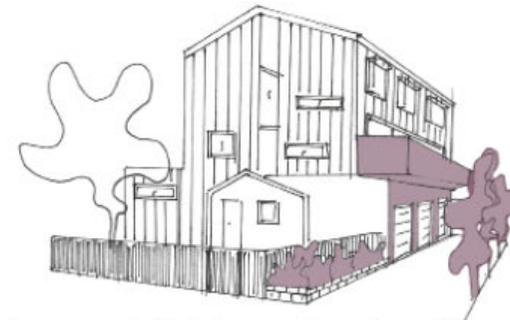


Figure 15: partial built form cantilever above driveway

Design Guidelines

2.0 Building Design + Streetscape

2.4 Encourage simple roof forms.

- a. Ensure clear roof profiles are integrated into the overall building form, rather than 'caps' on top of elevations.
- b. Encourage simple pitched or skillion roofs, and avoid overly complex hipped roof forms.



Figure 16: utilisation of simple roof form

2.5 Encourage contemporary architecture that uses articulation to create visual interest.

- a. Ensure buildings clearly express their era of development and avoid mimicry of heritage dwellings and design features.
- b. Ensure two dwellings on a lot or semi detached dwellings have asymmetrical design presentation to street frontages to provide subtle distinctions to individual dwellings.
- c. Ensure materials, finishes and architectural design elements are used to articulate overall building mass.

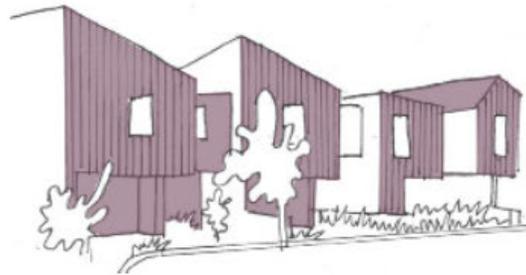


Figure 17: contemporary built form expression

2.6 Ensure development provides a clear 'sense of address' to individual dwellings.

- a. Ensure dwellings that front the street orientate entrances (front doors or gates) towards the street with direct access.
- b. Ensure clear sightlines between front doorways and the public realm or common property areas.
- c. Arrange entrances and dwelling front doors with a spatial distinction from each other and a clear threshold space incorporating glazing, weather projection with lighting, accessibility for those with limited mobility, landscape provision and numbering.
- d. Use architectural details such as awnings and porches to clearly define front doors facing the street/common driveways and allow for slight recesses within facades for dwellings facing the street.
- e. Encourage glazing next to front doors to allow for increased passive surveillance and increased visual amenity.

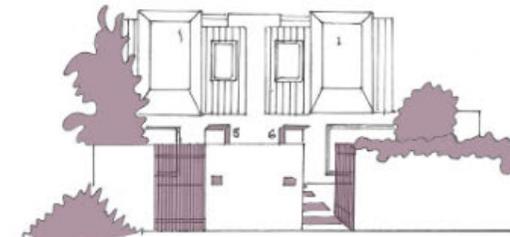


Figure 18: sense of entry to dwellings

Design Guidelines

2.0 Building Design + Streetscape

2.7 Ensure developments use high quality and robust materials that required minimal maintenance.

- a. Encourage the use of contemporary materials, including brick (especially recycled brick), besser block, natural timber; cement sheets, corrugated metal sheet, aluminum cladding and light weight metal cladding.
- b. Avoid lightweight cladding with rendered finish and stack stone cladding that do not age well and require ongoing maintenance.

2.8 Ensure building services are visually integrated with the overall design.

- a. Encourage services, such as air-conditioning units, hot water system and downpipes, to be located to the side or rear of dwellings.
- b. Ensure any services and balcony support structures that are visible from the public realm is integrated into the overall design to ensure they are visually recessive.
- c. Ensure any roof mounted services, such as air conditioners, solar panels and hot water systems are positioned to minimise their visibility from the public realm.
- d. Ensure utility meters within the front setback are integrated into the frontage design and are visually concealed.
- e. Encourage front entrance features that reflect the architecture and materials of the building and integrate street address and letter boxes.



Figure 19: utilise built and landscape elements to screen services

Design Guidelines

3.0 Communal Areas + Parking

Communal areas and parking relate to all areas outside of the private realm, including shared access to the site for pedestrians, cyclists and vehicles, as well as the provision of car and bicycle parking in both the public and private realm. The arrangement of access and movement is critical to achieving a good design outcome, as it impacts a development's streetscape presentation, site layout, sense of address and safety consideration between people and vehicle movements.

Design objectives:

- To activate the street and foster greater community interaction.
- To ensure safe and legible access for both people and vehicles.
- To minimise potential conflicts between people and vehicles.
- To ensure parking is provided in the best location.
- To encourage sustainable forms of transport.



Design Guidelines

3.0 Communal Areas + Parking

3.1 Encourage functional front spaces to the street that engage with the public realm and provide a public benefit.

- a. Arrange private and communal spaces within lot frontages as functional areas so that they can be utilised by residents and activate the streetscape.
- b. Incorporate communal seating into boundary treatments to create passive pause places and opportunities to provide opportunities for interactions between residents and passing pedestrians.
- c. Ensure verandahs or porch spaces that front the public realm or communal areas are slightly elevated and provide sufficient spaces to stand or sit with weather protection to improve passive surveillance opportunities.
- d. Where fences are provided, encourage them to be low and visually permeable.



Figure 20: development integrated with the streetscape

3.2 Encourage communal driveways and consolidation of crossover where possible.

- a. Arrange developments to share common driveways and minimise the number of individual crossovers within the streetscape.
- b. Ensure driveways and crossovers are located to maximise the area for nature strips, street trees and on-street parking.
- c. On corner lots, encourage provision of a shared driveway along the internal side boundary, freeing up the street frontage from multiple individual driveways and concealing garages from dominating the streetscape.

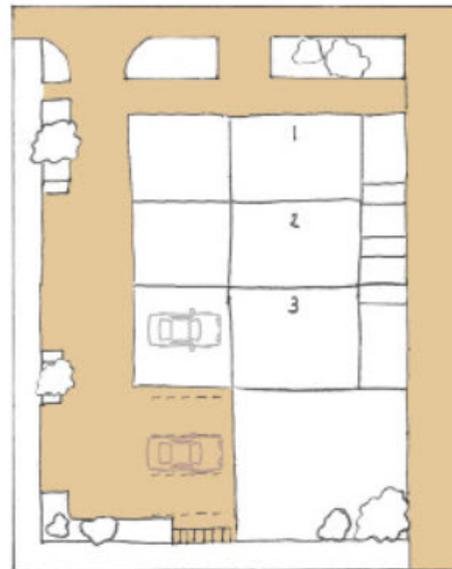


Figure 21: consolidated vehicle access

3.3 Ensure common driveways are designed as shared spaces.

- a. Ensure common driveways use a high quality and varied hardscape treatment to reinforce a shared space environment.
- b. Ensure shared spaces are designed to prioritise pedestrian access.
- c. Encourage the design of shared spaces to clearly define individual sense of address.



Figure 22: communal space and common driveway utilised as a shared space

Design Guidelines

3.0 Communal Areas + Parking

- 3.4 Encourage the integration of feature lighting that enhances safety.**
- a. Ensure lighting is provided at main entrances and individual front doors.
 - b. Ensure lighting is provided in communal areas and is designed to sufficiently illuminate walkways and spaces without unreasonably impacting internal amenity of dwellings, in particular, bedrooms.
 - c. Encourage lighting at lower levels, integrated into building elevations or paved areas to minimise the provision of stand-alone lighting.

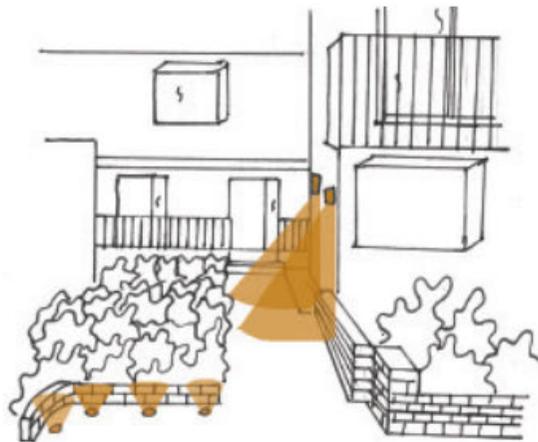


Figure 23: feature lighting in key locations

- 3.5 Encourage integrated bicycle parking within dwellings.**
- a. Provide secure and sheltered bicycle parking provision for all dwellings.
 - b. Encourage wall mounted bicycle racks within garages, alcoves within front entrances, or sheltered areas within ground level private open spaces.
 - c. Integrate resident and visitor bicycle parking areas approximate to main entrances and front doors.

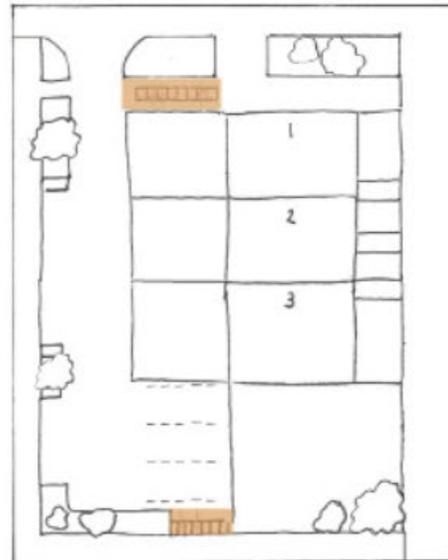


Figure 24: a range of bicycle parking provisions

Design Guidelines

4.0 Amenity + Internal Layout

Amenity relates to the level of comfort and liveability of the dwelling generated from the features and internal layout of dwellings, design of private open spaces, access to daylight and ability to heat and cool passively. Access to amenity should be maximised while not unreasonably impacting existing and potential future development outcomes on neighbouring land.

Design objectives:

- To ensure environmentally responsible design.
- To ensure development does not unreasonably impinge on amenity access of abutting dwellings.
- To arrange dwellings with high levels of amenity, which do not rely on privacy treatments to resolve overlooking or intervisibility matters.
- To ensure dwellings comprise sufficient internal storage for future resident’s needs.
- To provide functional and useable private open space.
- To ensure the internal layout of dwellings and room dwellings provides good liveability for future resident’s needs.



Design Guidelines

4.0 Amenity + Internal Layout

4.1 Ensure development minimises and reduces its environmental footprint.

- a. Ensure all dwellings achieve the current minimum star energy rating. Encourage energy-efficient dwellings that can significantly reduce running costs and provide passive comforts to residents.
- b. Encourage operable windows on opposite sides of dwellings to allow cross ventilation to cool dwellings in summer.
- c. Encourage deep eaves or pergolas on the north side of the buildings to shade windows in summer and allow sunlight to pass beneath in winter.
- d. Ensure developments integrate rainwater harvesting, storage and gray water systems to reduce their water usage.
- e. Ensure development minimises and reduces its environmental footprint.



Figure 25: utilise passive design elements

4.2 Ensure external glazing and balconies incorporate design features that enable residents to control their solar access and manage heat, particularly if orientated to the north or west.

- a. Encourage double glazed windows and doors.
- b. Avoid large, unprotected areas of glazing and encourage the provision of external shade devices, including window hoods or deep window recesses, moveable shutters or external blinds.
- c. Discourage roller blinds and other forms of external security.



Figure 26: integrate shading devices into built form

4.3 Provide generous balconies when proposed as sole secluded private open space.

- a. Arrange balconies to orientate towards the street frontage or rear interface.
- b. Arrange balconies off living areas and use doors that enable wide openings to create large indoor-outdoor living opportunities.
- c. Arrange balconies to avoid provision of high privacy screening to overcome overlooking and intervisibility matters.

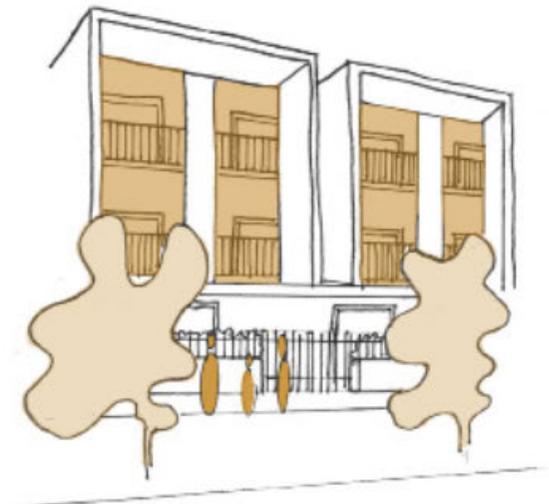


Figure 27: balconies orientated to the street

Design Guidelines

4.0 Amenity + Internal Layout

4.4 Ensure balconies and elevated terraces are designed to provide good amenity and privacy for all.

- a. Encourage the provision of shade or shelter, particular over access doorways.
- b. Encourage integrated awnings and moveable screens to enable residents to better control the environment of the balcony/terrace.
- c. Encourage balconies to comprise sections of solid balustrade or opaque glazing to partially conceal residents from view from the public realm.
- d. Avoid glass or transparent balustrades, which lack privacy and can lead to the appearance of visual clutter.



Figure 28: operable elements that provide shading and screening

4.5 Ensure the size and configuration of bedrooms and living areas provide good amenity.

- a. Ensure living areas are designed to provide a minimum room depth that will allow for a 2 seater couch in a 1 bedroom dwelling and a 3 seater couch in a 2 and more bedroom dwelling.
- b. Ensure living areas designed to provide a functional layout to enable a television to be located opposite a couch.
- c. Ensure living areas are designed to allow for a clear walkway to external areas through the living area that does not impinge on where a couch should be located.

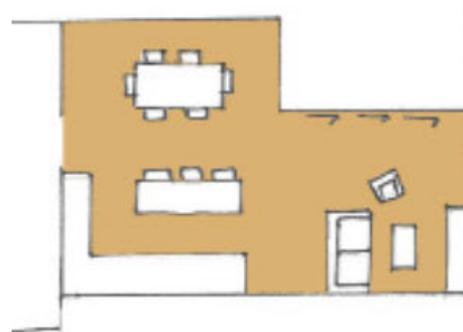


Figure 29: open planned living space

4.6 Ensure the integration of sufficient storage within dwellings.

- a. Encourage internal layouts that maximise available space for integrated storage within laundries, hallways and under staircases.
- b. Encourage the provision of built-in storage in all bedrooms.
- c. Ensure storage areas within garages are large enough to accommodate typical household items such as rubbish bins, bicycles, tools and camping gear.
- d. Ensure dwellings with ground level private open space contains appropriate storage for gardening equipment.
- e. Avoid the provision of external storage structures, sheds and bin enclosures that are visible from the public realm.

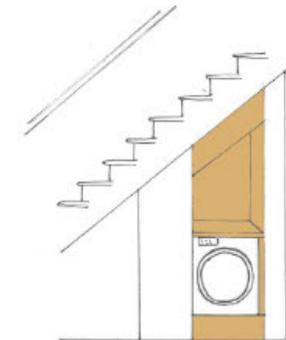


Figure 30: efficient utilisation of space

Design Guidelines

4.0 Amenity + Internal Layout

4.7 Encourage individual and secure garages to allow for flexible use and potential adaptability.

- a. Arrange garages with access to amenity, such as glazing to provide access to daylight.
- b. Encourage secondary rear doors or roller doors allowing access into abutting private open space.
- c. Encourage integration of batteries and electric car charging facilities.

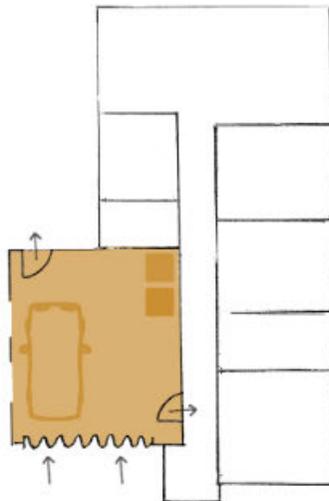


Figure 31: additional openings allow for adaptable use of garage space

Design Guidelines

5.0 Landscape Design

Landscape provision can greatly enhance medium density residential development by creating lush environments designed to improve the overall amenity for residents. High quality landscape responses can ensure that the developments fully utilise all available open space, enhance and soften the appearance of the building within the streetscape, and provide urban cooling benefits.

Design objectives:

- To ensure landscaping that integrates with the built form and enhances amenity.
- To maximise canopy cover and its long-term sustainability.
- To ensure the provision of low maintenance landscaping that will thrive.
- To enhance water efficiency and reduce the urban heat island affect.



Design Guidelines

5.0 Landscape Design

5.1 Ensure the retention and provision of canopy trees in a space that they can thrive.

- a. Retain existing canopy trees of ecological and landscape value.
- b. Provide canopy trees within front and rear setbacks, with a minimum one canopy tree per dwelling.
- c. Encourage the provision of canopy trees within side setbacks along with perimeter planting.
- d. Ensure canopy trees have sufficient space and soil depth to support their long-term health.

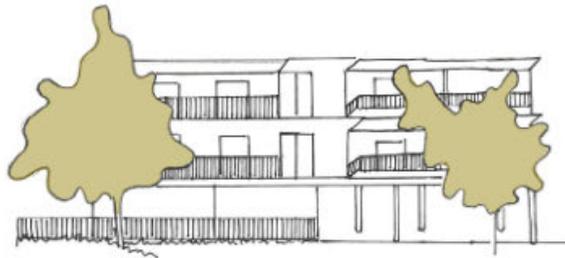


Figure 32: utilise front setback for canopy tree planting

5.2 Ensure the provision of lush and low maintenance landscape.

- a. Provide a layered planting regime through the provision canopy trees, shrubs and ground covers.
- b. Encourage hardy and low maintenance planting within private open space and communal areas.



Figure 33: layered landscaping response

5.3 Ensure the provision of landscape along driveways to soften the edges.

- a. Provide sufficient space for landscape planting along driveways, including spaces of varying widths to break up long view lines.
- b. Encourage landscape and canopy tree provision to terminate views along driveways.

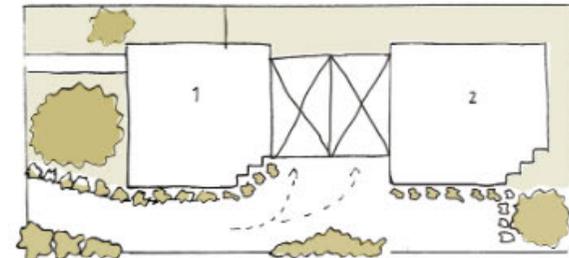


Figure 34: landscaping as a screening and softening element

Design Guidelines

5.0 Landscape Design

5.4 Maximise permeable surfaces.

- a. Encourage the use of permeable pavers to reduce extent of hardscaping, especially in driveways and communal areas.
- b. Avoid narrow and hardscaped perimeter spaces and large areas of bland concrete.

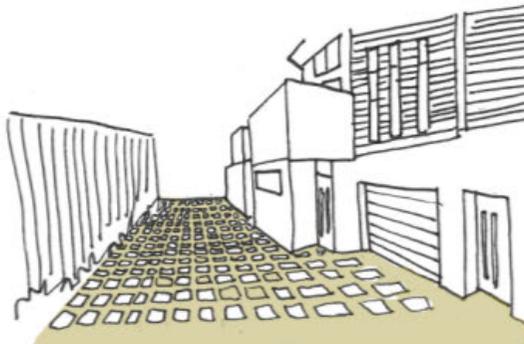


Figure 35: permeabled paved driveway

5.5 Minimise cut and fill on sloping sites that creates the need for site retention.

- a. Ensure retaining walls have a maximum height of 0.5m.
- b. Ensure terraced garden beds have a minimum width of 1m to allow meaningful landscape provision.

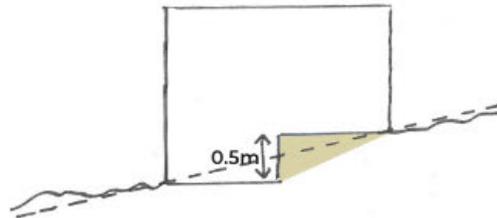


Figure 36: limit retaining wall height

Hume City Council

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REPORT NO:	8.3
REPORT TITLE:	VisyCares Community Centre Expression of Interest Outcomes
SOURCE:	Valli Morphett, Manager City Lifestyle Itahiza Mizzi, Executive Project Support Officer
DIVISION:	City Services & Living
FILE NO:	-
POLICY:	Hume Lease and Licencing Policy POL/177
STRATEGIC OBJECTIVE:	SO4.3 A responsive and engaged organisation that works with our community.
ATTACHMENTS:	1. <i>VisyCares EOI Operating Model Assessment</i> 2. <i>VisyCares EOI Assessment Sheet - Confidential</i> 3. <i>VisyCares EOI Weighted Scoring Assessment Outcomes - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The VisyCares Learning Centre (3–13 Hudson Circuit, Meadow Heights) served the community for more than two decades before its sudden closure in November 2024.
- 1.2 On 28 July 2025 (Report 8.2) Council resolved to:
 - *Commence an Expression of Interest (EOI) process to reactivate the Centre and ensure the facility is activated to meet the needs of the Meadow Heights community.*
 - *Explore options for a Council-run facility; and options for a Council-managed Neighbourhood House model.*
 - *Undertake the interim management of the Centre until the EOI process is finalised.*
 - *Seek confirmation from Visy regarding their ongoing support for the Centre and the Meadow Heights community, and explores additional partnership opportunities with other philanthropic and not-for-profit providers before commencing the process of changing the name of the Centre.*
- 1.3 This report responds to Recommendation 5, with resolved that Officers would provide a report following the conclusion of the EOI process, outlining the recommended future user(s), proposed activation model and proposed future name for the Centre.

2. RECOMMENDATION:

That Council

- 2.1 Note the findings of the operating model assessment (Attachment 1) which recommends the VisyCares Learning Centre is managed by an external organisation as it will provide the greatest community benefit relative to cost.**
- 2.2 Note the VisyCares Learning Centre Expression of Interest outcomes (Attachment 2).**
- 2.3 Endorse the preferred applicant, Banksia Gardens Association Incorporated, as as the head licensee under a hybrid model, activating the Centre in partnership**

REPORT NO: 8.3 (cont.)

with Broadmeadows Community Toy Library Inc. and Spectrum Migrant Resource Centre Ltd.

2.4 Authorise the Chief Executive Officer, or an approved delegate, to:

2.4.1 Negotiate an Occupancy Licence Agreement with the preferred proponent for an initial three-year term, with options to extend, consistent with the Lease and Licence Policy (POL/177).

2.4.2 Upon completion of negotiations, proceed to sign and execute the new Occupancy Licence Agreement.

2.5 Note the status of discussions with Visy, and support Officers to continue engagement to resolve their interest in ongoing naming of the facility.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

3.1 In accordance with the Local Government Act 2020, this report considers the sustainable management and future use of the VisyCares Learning Centre to ensure it continues to meet the needs of the community.

3.2 It complies with the Hume Lease and License Policy POL/177 and aligns with the Social Justice Charter 2021 (access and inclusion; engagement and participation).

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council in giving effect to the following Governance Principles:

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- g) the ongoing financial viability of the Council is to be ensured;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The human rights relevant to this Report are Section 18; the right to take part in public life. This right is not being limited by the recommended action in this Report.

GENDER EQUALITY ACT 2020

5.2 Under the Gender Equality Act 2020 a Gender Impact Assessment is required to be completed in relation to the development or review of a policy, program or service, where that policy, program or service has a direct and significant impact on the public.

5.3 A GIA was not completed prior to the EOI, as the recommended operating model was not yet determined. It is noted however that the preferred applicant provided the following detail in their application:

5.3.1 They acknowledge that some people in the community often face systemic barriers to participation, including racism. BGCS is committed to dismantling these barriers and fostering a space where everyone feels safe, heard, and included: Aboriginal and Torres Strait Islander peoples, LGBTQIA+, migrants and refugees, people who have experienced extreme hardship and those who have had contact with the justice system.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 The assessment of potential operating models and the Expression of Interest process were undertaken within existing Officer resources.

6.2 If Council proceed with endorsing Banksia Gardens Association Incorporated as the head licensee under a hybrid model the financial would be determined in accordance with the Hume Lease and License Policy (POL/177), which sets out the

REPORT NO: 8.3 (cont.)

terms, conditions, and fee structure forming the basis for negotiations. However, at a high level, it is noted that

- 6.2.1 Council would contribute to utilities incurred while running Council services Maternal and Child Health (MCH)
- 6.2.2 Council would remain responsible for some building maintenance, in accordance with the Lease and Licence Policy.
- 6.3 A three-year license term is proposed, with options for extension. This will be negotiated with the preferred applicant following Council’s consideration.
- 6.4 It is noted that for the period of October to December 2025 whilst Council managed the space as a bookable venue for casual hire, less than \$20 in bookings was generated. This indicates that an actively managed model best suits this facility.
- 6.5 In regard to the renaming process, there are no immediate financial implications relating to this. However pending the outcome of the process, funds may be required to undertake renewed / updated signage. These costs will be referred to future budget processes as appropriate.

7. OPPORTUNITIES & RISKS:

- 7.1 Reactivating the facility will transform the site into a vibrant, fit-for-purpose community hub supporting health, wellbeing, social connection, and lifelong learning.
- 7.2 The site has experienced rubbish dumping and low day-to-day community presence, creating maintenance and passive surveillance challenges.
- 7.3 The recommended externally managed hybrid operating model has the following opportunities:
 - 7.3.1 Enables delivery of diverse programs and services through collaboration, increasing reach and inclusivity.
 - 7.3.2 Strengthens partnerships between local organisations with deep community roots, fostering sustainable engagement and shared responsibility.
- 7.4 From a risk perspective it is noted that whilst the hybrid model requires strong coordination and governance, this risk can be effectively managed through:
 - 7.4.1 Clear lead-organisation responsibilities,
 - 7.4.2 Defined service expectations and community outcomes, and
 - 7.4.3 Ongoing Council oversight and performance monitoring.
- 7.5 From an overarching perspective, the following risks are noted:
 - 7.5.1 Failure to activate the facility will leave a fit-for-purpose asset idle and underutilised, limiting opportunities for social connection and community development and prolonging the absence of essential programs and services.
 - 7.5.2 Council-managed models (Options 3 and 4) would require significant ongoing operational funding.

8. COMMUNITY ENGAGEMENT:

- 8.1 The Expression of Interest was promoted via Council’s website and LinkedIn and was open from 20 November to 18 December 2025.
- 8.2 In addition to this, and prior to opening the EOI process, Officers researched potential stakeholders, including community groups, cultural organisations, and training providers, and emailed them directly to invite applications.
- 8.3 A briefing and site visit was held on 2 December 2025, with 16 people attending, representing nine interested organisations.

REPORT NO: 8.3 (cont.)

9. DISCUSSION:

- 9.1 The VisyCares Learning Centre EOI aimed to identify appropriate applicant(s) that can deliver inclusive, accessible, and culturally safe programs and services that respond to the needs of the Meadow Heights and Hume communities.
- 9.2 In line with the recommendations from report 8.2 of 28 July 2025, Officers:
 - 9.2.1 Undertook an Expression of Interest (EOI) process to reactivate the Centre.
 - 9.2.2 Explored options for a Council-run facility; and options for a Council-managed Neighbourhood House model.
- 9.3 It is noted that regardless of the option chosen, Maternal and Child Health, and Immunisation services will continue to operate at this site. This service profile was re-committed and confirmed by Council in report 8.2 of 28 July 2025.

Assessment of operating models

- 9.4 A comparative assessment of four operating models was undertaken. These are discussed further in Attachment 1:
 - 9.4.1 **Option 1 – Externally Managed / Single Provider:** One organisation manages the entire facility and delivers a coordinated range of program that complement Council services
 - 9.4.2 **Option 2 – Externally Managed / Hybrid Model:** Multiple organisations deliver complementary programs under a single lead organisation.
 - 9.4.3 **Option 3 – Council-run facility:** Council directly operates the facility as a community centre. (i.e. Valley Park community centre).
 - 9.4.4 **Option 4 – Council-Managed Neighbourhood House:** Council operates the facility as a Neighbourhood House.(i.e. Roxburgh Park Homestead).
- 9.5 Based on the assessment outcomes, Officers recommend that Council progress **Option 2 – Externally Managed / Hybrid Model**, as it:
 - 9.5.1 Achieves a strong balance between community benefit, flexibility, and financial sustainability, remaining cost-neutral to Council (excluding maintenance).
 - 9.5.2 Enables coordinated delivery of diverse, culturally relevant programs by multiple organisations.
 - 9.5.3 Supports inclusive, place-based collaboration reflecting local needs.

EOI outcomes

- 9.6 The Expression of Interest process generated a strong and competitive response, with nine EOI submissions received (including Single and Hybrid model applications).
- 9.7 One submission was excluded as non-compliant, as the applicant did not plan to use the site until 2027.
- 9.8 Submissions were assessed and scored by an evaluation panel from City Lifestyle, Property & Leasing, Community Venues, and Community Capacity Building.
- 9.9 Applications were assessed against weighted criteria:
 - 9.9.1 Community Benefit (40%) - Proposed use Centre, i.e. planned activities, engagement with existing user groups, and strategies to attract new and diverse community participants.
 - 9.9.2 Community Development Approach (25%) - experience in applying a community development approach to co-design and deliver programs that reflect community interests, priorities, and needs.

REPORT NO: 8.3 (cont.)

- 9.9.3 Management Capability (35%) - Facility management experience; capacity to staff facility (min 5 days/week for 48 weeks p/y); ability to maintain partnerships; commitment to accessible, culturally safe services.
- 9.9.4 Governance & Financial Management: Proposed governance structure and latest annual report/financials.

9.10 The final weighted score for each submission is shown below:

Applicant	Conforming application	Score
Banksia Gardens Association Incorporated (lead), with Broadmeadows Community Toy Library Inc and Spectrum Migrant Resource Centre	Yes	87.20
Applicant 2	Yes	81.10
Applicant 3	Yes	64.40
Applicant 4	Yes	54.70
Applicant 5	Yes	50.00
Applicant 6	Yes	46.00
Applicant 7	Yes	42.30
Applicant 8	Yes	41.10
Applicant 9	No	N/A

- 9.11 The assessment identified the application from Banksia Gardens Association Incorporated (trading as Banksia Gardens Community Services), Broadmeadows Toy Library, and Spectrum Migrant Resource Centre Ltd as the preferred applicant. Banksia Gardens Association Incorporated will act as the head licensee.
- 9.12 The consortium demonstrated a collaborative approach, a strong understanding of Meadow Heights community needs, and well considered services targeted to those needs, with longstanding local roots.
- 9.13 Following Council consideration of this report, negotiations will commence with the preferred applicant, including due diligence and confirmation of operational protocols for shared responsibilities. The timing of license commencement will be dependent on negotiation outcomes.

Neighborhood House re-activation

- 9.14 All applicants were asked for consent to forward their application to the Department of Families, Fairness and Housing (DFFH) for consideration of Neighbourhood House funding. The preferred applicant has provided consent for this to occur.
- 9.15 It is noted that this process is outside Council’s remit and will be negotiated independently between both parties. However, this provides a very strong avenue for Neighbourhood House activities to be reactivated in Meadow Heights.

Centre Naming

- 9.16 In accordance with Council’s resolution, following the meeting on 28 July 2025, Officers sought confirmation from Visy regarding their ongoing support for the Centre and the Meadow Heights community, noting that the original agreement provides Visy with a first right of refusal.
- 9.17 Through this communication, Visy sought further information on the proposed activation of the Centre to better support their decision making. Pending the resolution of this report, Officers will reengage with Visy to resolve their interest in the facility name. Pending the outcome of these communications, Officers will provide a future report to Council regarding the name of the Centre.

10. CONCLUSION

REPORT NO: 8.3 (cont.)

- 10.1 Reactivation of VisyCares Learning Centre will support community health, wellbeing, social connection, and lifelong learning in the Meadow Heights community.

REPORT NO: 8.3 (cont.)

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VisyCares Community Centre – Assessment of Operating Model review

In accordance with the recommendations from report 8.2 of 28 July 2025, Officers undertook an assessment of potential operating models for the VisyCares Learning Centre.

A comparative assessment of four operating models was undertaken; two externally managed options were considered, alongside two Council managed options.

Each option is outlined below, with the table providing the pros and cons of each:

- **Option 1 – Externally Managed / Single Provider:** One organisation manages the entire facility and delivers a coordinated range of program that complement Council services
- **Option 2 – Externally Managed / Hybrid Model:** Multiple organisations deliver complementary programs under a single lead organisation.

Under both of these options, it is noted that organisations would be responsible for payment of license fees and outgoings (utilities / expenses), as per the Hume Lease and License Policy (POL/177), making them cost neutral to Council. However, Council remains responsible for building maintenance costs.

- **Option 3 – Council-run facility:** Council directly operates the facility as a community centre. (i.e. Valley Park community centre).
- **Option 4 – Council-Managed Neighbourhood House:** Council operates the facility as a Neighbourhood House.(i.e. Roxburgh Park Homestead).

Under each of these options Council would assume responsibility for full staffing and operational costs.

Assessment of options

Option & description	Pros	Cons
<p>Option 1 – Externally Managed / Single Provider</p> <p>One organisation manages the entire facility and delivers a coordinated suite of programs aligned with Council services.</p>	<ul style="list-style-type: none"> • Clear accountability and governance • Consistent and predictable service experience for community members • Stable programming supports regular participation and relationship building • Cost neutral to Council (excluding building maintenance) 	<ul style="list-style-type: none"> • Community benefit is shaped by one organisation’s vision, potentially limiting diversity of activities and voices • Reduced adaptability to emerging or changing community needs • Service continuity risk if provider capacity changes
<p>Option 2 – Externally Managed / Hybrid Model</p> <p>Multiple organisations deliver complementary programs</p>	<ul style="list-style-type: none"> • Broader range of programs reflecting diverse cultural, age-based and community needs 	<ul style="list-style-type: none"> • Community experience may be inconsistent without strong coordination • More complex governance and coordination

<p>under a coordinated arrangement, with one lead organization.</p>	<ul style="list-style-type: none"> • Greater opportunity for local, place-based and community-led initiatives • Encourages collaboration across organisations, strengthening community networks • More responsive model to emerging needs and community interests • Cost neutral to Council (excluding building maintenance) 	<ul style="list-style-type: none"> • Reliance on strong leadership from the lead organisation
<p>Option 3 – Council-run Facility Council directly manages and operates the site as a community centre (e.g. Valley Park Community Centre).</p>	<ul style="list-style-type: none"> • High level of equity and open access through Council-led programming and pricing • Strong alignment with Council priorities such as social inclusion, wellbeing and lifelong learning • Greater flexibility to respond to local needs 	<ul style="list-style-type: none"> • Significant cost may limit scope or sustainability of community programming • Risk of facility drifting toward a general hire model rather than learning-focused outcomes • Limited revenue generation to reinvest in community activities (approx. \$15,000 p.a.) • Estimated gross cost \$285,000 p.a.
<p>Option 4 – Council-Managed Neighbourhood House Council operates the facility as a Neighbourhood House (e.g. Roxburgh Park Homestead).</p>	<ul style="list-style-type: none"> • Strong community development and adult learning focus • Empowers residents through skills building, volunteering and participation • Proven model for fostering social connection, inclusion and local leadership • Higher potential for activation during weekdays and off-peak hours. 	<ul style="list-style-type: none"> • Reliance on external funding (in an increasingly sensitive funding landscape) creates uncertainty for long-term community benefit • Higher compliance and staffing requirements may constrain flexibility • Resource-intensive model with highest cost exposure for Council • Estimated gross cost: \$300,000 p.a. (including Neighbourhood House external funding.)

Recommended model

Following this assessment, **Option 2 – Externally Managed / Hybrid Model** is recommended as the operating model for the VisyCares Learning Centre.

This option provides the strongest balance between community benefit, flexibility and financial sustainability, while remaining cost neutral to Council (excluding building maintenance).

The hybrid model enables multiple organisations to deliver distinct yet complementary programs under a coordinated framework, expanding the breadth, cultural relevance and responsiveness of services available to the Meadow Heights and broader catchment.

This model maximises community impact by:

- Supporting a diverse mix of culturally appropriate, age-specific and community-led programs, reflecting the lived experiences and needs of local communities.
- Enabling place-based collaboration between service providers, fostering stronger community networks, referral pathways and local partnerships.
- Allowing the facility to adapt over time to emerging community priorities without being constrained by a single organisational model.

Maintaining Council’s involvement in critical services such as Maternal and Child Health and Immunisation, ensuring continuity of trusted service delivery.

While the hybrid model requires strong coordination and governance, this risk can be effectively managed through:

- Clear lead-organisation responsibilities,
- Defined service expectations and community outcomes, and
- Ongoing Council oversight and performance monitoring.

In comparison, an externally managed / single-provider option, or the Council-managed models either limit the diversity of community outcomes or expose Council to significant ongoing financial and operational risk.

Conclusion

The Externally Managed / Hybrid Model option is recommended as it delivers the greatest community benefit relative to cost, aligns with Council’s objectives around inclusion, wellbeing and place-based service delivery, and positions the VisyCares Learning Centre as a flexible, vibrant and responsive community hub.

REPORT NO:	8.4
REPORT TITLE:	Response to NOM25/16 - Cr John Haddad - Enhancements to Community Centre Buchan Street Reserve , Usage Rates of the Reserve, and Development of a Futsal Centre
SOURCE:	Rachel Thorpe, Coordinator Urban Places Ruth Robles McColl, Manager Strategic Projects & Places
DIVISION:	Planning, Places & Delivery
FILE NO:	HCC25/688
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.3 A responsive and engaged organisation that works with our community.
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 This report responds to the Notice of Motion (NOM) - NOM25/16, requesting officers to investigate and report on potential enhancements to the Buchan Street Reserve Community Centre (known as Meadow Heights Community Centre), review current and future usage of the facility, explore the feasibility of developing a futsal centre at the site.
- 1.2 Findings show that while minor improvements could enhance the ageing facility, the site faces significant physical and compliance constraints that limit its long-term potential. The existing building is in poor condition, has low utilisation, and cannot meet modern community or indoor sport standards. Although there is local demand for futsal and community spaces, Buchan Street Reserve is not suitable for a compliant futsal centre. Broader community needs can be better addressed through coordinated planning under the Community Infrastructure Plan and by leveraging nearby facilities such as the Visy Cares Learning Centre.

2. RECOMMENDATION:

That Council

1. **Notes the work undertaken in response to the Notice of Motion 25/16.**
2. **Refers the Meadow Heights Community Centre project for consideration in the forward Capital Works Program, as part of the broader Community Infrastructure Plan implementation.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 In accordance with the overarching governance principles outlined in the Local Government Act 2020, this report considers the sustainable management and future use of Council’s community facilities to ensure they continue to meet the needs of the community.

REPORT NO: 8.4 (cont.)

- 3.2 It complies with the Hume Community Facility Access and Use Policy POL/302 which seeks to encourage and maximise participation at community facilities.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- 4.1 This Report supports Council in giving effect to the following Overarching Governance Principles:
- a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - g) the ongoing financial viability of the Council is to be ensured;
 - i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and consider human rights when making decisions.

The human rights relevant to this Report are the right to take part in public life (Section 18).

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 This report refers the Meadow Heights Community Centre project for consideration in the forward Capital Works Program, as part of the broader Community Infrastructure Plan implementation.

7. OPPORTUNITIES & RISKS:

- 7.1 The ageing and non-compliant condition of the Meadow Heights Community Centre limits the potential for improved usage even with minor upgrades, and low utilisation is likely to continue without a broader, coordinated approach to activation and programming. Further assessment through the Community Infrastructure Plan implementation will support clearer, evidence-based decisions.

8. COMMUNITY ENGAGEMENT:

- 8.1 Engagement with stakeholders and community identified:

REPORT NO: 8.4 (cont.)

- 8.1.1 The Centre has very low utilisation due to its ageing condition, non-compliant facilities and limited ability to support regular programs. Community feedback indicates that demand is not for the existing facility in its current form, but for modern, accessible and fit-for-purpose spaces that support inclusive community activities
- 8.1.2 There is demand for inclusive, free outdoor spaces, that support casual recreation, and culturally responsive gathering areas.
- 8.1.3 There is interest in using the nearby Visy Cares Learning Centre, located within a six-minute walk, which has the capability to accommodate indoor programs and meeting spaces, as outlined in the Visy Cares Property Expression of Interest Outcomes Council Report (23 February 2026), reducing the need to duplicate indoor facilities.

9. DISCUSSION:

- 9.1 In response to NOM25/16 and as part of the implementation of Council’s Community Infrastructure Plan (CIP), a preliminary Business Case was completed to assess the future role and viability of the Meadow Heights Community Centre (MHCC) within the wider area. This work helps Council decide the best way to meet current and future community and indoor sport needs and supports the draft Buchan Street Reserve Master Plan, which is included in Council’s 4-year Capital Works Program.
- 9.2 The MHCC was built in 1988 and has been changed over time. It is now an ageing facility that does not meet current standards for community use or indoor sport. The building is in poor condition, with a rating of 2 out of 5, and the indoor court does not meet required sport standards, including having limited safety space and no heating or cooling.
- 9.3 The MHCC investigation reviewed current use of the centre and confirms it has very low utilisation due to its ageing condition, non-compliant facilities and limited ability to support regular programs.
- 9.4 The investigations concluded that minor upgrades would improve amenity; however, the existing building footprint and configuration limit the capacity to accommodate significantly expanded or specialised uses.
- 9.5 The work completed looked at options to improve use and access, including more flexible layouts, improved amenities and a facility model that better supports activation and participation. Any expanded programming would require coordinated activation, promotion and operational resourcing to be effective. The investigations have also found that there are opportunities to better meet community needs by utilising nearby facilities, such as the Visy Cares Learning Centre.
- 9.6 While the need for futsal is confirmed in the catchment area, the report finds that Buchan Street Reserve is not well suited to deliver a compliant futsal centre and recommends alternative, more appropriate ways to meet this demand. The report notes that meeting this demand is not solely the responsibility of Council as recognised in the draft Active Living Plan.
- 9.7 The investigations also found that while there are potential funding opportunities such as partnerships with sporting bodies for program delivery and management, as well as government grant, these options would only be viable for a major upgrade and expansion of an indoor sports facility. However, Buchan Street Reserve has been deemed unsuitable for such significant redevelopment without substantial costs.
- 9.8 Overall, the work completed to date requires further exploration through the Community Infrastructure Plan implementation, and it is recommended that this be integrated to allow for a holistic appraisal of community needs and anticipated outcomes.

REPORT NO: 8.4 (cont.)

10. CONCLUSION

The investigations show that only limited upgrades are feasible at the current site and that a more substantial redevelopment would only be viable at Buchan Street Reserve with considerable additional investment. To ensure community needs are effectively planned for, further work should be progressed through the Community Infrastructure Plan implementation and considered in future Capital Works Program budgeting.

REPORT NO:	8.5
REPORT TITLE:	Proceed with a New Lease to Sunbury United Sporting Club at 109 Mitchells Lane Sunbury (Langama Park)
SOURCE:	Fadi Srour, Director Organisational Performance
DIVISION:	Organisational Performance
FILE NO:	HCC12/574
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.3 A responsive and engaged organisation that works with our community.
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

Following the completion of the community consultation that was undertaken as part of the Council Report dated 13 October 2025 (report number 8.3), there were no submissions received and it is recommended that Council moves forward with the New Lease Agreement.

This report now seeks Council’s authority to enter into a New Lease Agreement (New Lease) with Sunbury United Sporting Club Ltd (SUSC) to occupy part of the Council land located at 109 Mitchells Lane Sunbury (Langama Park) for the provision of a non-profit social and sporting club which includes the operation of Gaming Machines.

2. RECOMMENDATION:

That Council:

2.1. Notes that the Key Terms of the New Lease as set out below:

2.1.1. The term of the New Lease is thirty (30) years.

2.1.2. Commencing on the date the New Lease is signed.

2.1.3. An initial rent of \$47,194 per annum incorporating a step-up option up to \$71,000 plus GST. (refer to the rental table below)

YEAR 1 – upon signing of the New Lease	\$55,130 plus GST
YEAR 2	\$63,066 plus GST
YEAR 3	\$71,000 plus GST

2.1.4. Rental review will be undertaken every 5 years.

2.1.5. All outgoings to be the responsibility of SUSC.

2.1.6. The SUSC shall submit a comprehensive annual Community Value Statement as defined by Council each year, covering the previous financial year’s operations under the New Lease.

2.1.7. Council will receive and review the SUSC Annual Financial Reports, which are to include all gaming revenue, losses and profits.

REPORT NO: 8.5 (cont.)

2.2. Authorises the Chief Financial Officer (CFO) to finalise ongoing negotiations with the SUSC in preparation for the implementation of the upcoming Gaming Harm Minimisation Policy.

2.3. Authorises the Chief Executive Officer, or an approved delegate to:

2.3.1. negotiate with SUSC any final amendments to the New Lease; and

2.3.2. sign and execute the New Lease.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020

Section 115 – Lease of Land

Section 115 (4) – Undertake community engagement process in accordance with Council’s Community Engagement Policy (POL/289).

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made, and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- g) the ongoing financial viability of the Council is to be ensured;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

5.1.2 No rights from the Charter of Human Rights and Responsibilities Act 2006 have been identified as being applicable to the recommendations made in this report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 As of January 2025 an independent valuation has determined the annual market rental value to be \$70K plus GST.

6.2 The Current Rental is \$47K and the New Lease will incorporate a step-up option increasing the Current Rental to \$70K over time.

6.3 The 2025/26 Annual Budget is not reliant on the New Rental determination.

7. OPPORTUNITIES & RISKS:

7.1 Environmental Sustainability has been considered, and the recommendations of this report give no rise to any matters.

8. COMMUNITY ENGAGEMENT:

REPORT NO: 8.5 (cont.)

- 8.1 Pursuant to section 115 of the *Local Government Act 2020 (the Act)*, Council undertook the required community engagement process in accordance with Council’s Community Engagement Policy.
- 8.2 Council completed its statutory planning requirements, and the SUSC has been issued with a Town Planning Permit (P22879.01) for the development of the site including all the amenities noted in this report.

9. DISCUSSION:

- 9.1 Council has undertaken community consultation in accordance with Council’s Community Engagement Policy and Section 115 of the Act.
- 9.2 Public Notice was displayed on Council’s website and published in the Sunbury and Macedon Ranges Star Weekly, commencing on Tuesday 21 October 2025 and concluding on Friday 21 November 2025.
- 9.3 No submissions were received.
- 9.4 Council has completed the required statutory process and will now continue with the preparation of the New Lease for the SUSC occupancy, as set out in the recommendation contained in this report.

10. CONCLUSION:

- 10.1 Council to endorse the preparation of a New Lease agreement with the Sunbury United Sports Club (SUSC) at Langama Park, in accordance with the agreed lease terms, for the ongoing operation of a non-profit social and sporting club, which includes the installation and operation of gaming machines.
- 10.1. The New Lease will include provisions aligned with the draft Gambling Harm Minimisation Policy, while supporting continued occupancy by SUSC and the delivery of ongoing community benefits.

REPORT NO:	8.6
REPORT TITLE:	Risk Report
SOURCE:	Ashlee Milich, Risk Management Lead
DIVISION:	Organisational Performance
FILE NO:	HCC11/656
POLICY:	POL/197
STRATEGIC OBJECTIVE:	SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Confidential Attachment 1 - ARC November 2025 Risk Report - Confidential</i>2. <i>Confidential Attachment 2 - Risk Appetite Statement Version 1.0 - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Council recognises that risks are an everyday occurrence that have the potential to impact on Council’s ability to meet its strategic objectives and obligations to stakeholders, residents, employees and the community.
- 1.2 This report present provides an update on the current status of Council’s strategic risks, adopted by Council on 11 August 2025. In addition, it presents for Council’s consideration a draft Risk Appetite statement which informs decision making and supports Council officers to work in accordance with Council’s risk tolerances.

2. RECOMMENDATION:

- 2.1 **That Council adopt the Risk Appetite Statement as presented in Confidential Attachment 1.**
- 2.2 **That Council note the update to the Strategic Risks as presented in Confidential Attachment 2.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Council has an adopted Risk Management Policy which articulates its approach to risk management across the organisation.
- 3.2 This is complimented by the legislative obligation imposed on Council by the *Local Government Act 2020* overarching governance principles which requires Council to consider risk in its decision making.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations

REPORT NO: 8.6 (cont.)

- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 There are no financial or resource impacts associated with this report. Individual risks are managed within relevant operational budgets and resource constraints.

6.2 The Risk Appetite Statement articulates appetite to inform decision making and planning, it does not commit Council to any direct expenditure.

7. OPPORTUNITIES & RISKS:

7.1 Risks are an evolving landscape and whilst strategic risks have been identified against the four-year Council Plan, they are reviewed regularly to ensure they adequately reflect the Council’s risk profile and any emerging or reduced risks.

7.2 Where new strategic risks are identified out of cycle, these will be assessed and brought to Council for consideration in adding to the existing strategic risk profile.

7.3 Council’s Risk Appetite articulates the level of risk the Council is willing to accept in the delivery of its services, activities, and decisions. The Risk Appetite is reviewed on a regular basis to ensure it remains appropriate to the Council’s operating context, objectives, and regulatory obligations, and continues to reflect the Council’s tolerance for risk.

8. COMMUNITY ENGAGEMENT:

8.1 This report presents strategic risks identified in response to the Council Plan 2025-2029, adopted by Council on 23 June 2025.

8.2 The Council Plan was subject to deliberative community engagement, however, it is not appropriate to engage community on the development and mitigation strategies of the strategic risk profile.

REPORT NO: 8.6 (cont.)

9. DISCUSSION:

9.1 Risk Management is an essential component of Council’s governance framework and supports the achievement of Council’s goals and objectives. Effective risk management increases the probability of successful outcomes whilst protecting the reputation and sustainability of Council.

9.2 **Risk Appetite:**

9.2.1 “Risk Appetite” is the amount of risk an organisation is willing to accept in pursuit of its strategic goals. The Risk Appetite Statement (RAS) considers the most significant categories of potential risks to Council and provides an outline as to how much risk Council is willing to accept in this area. This articulation will enable officers to understand alignment with existing work programs and to support exploration of new projects and ideas.

9.2.2 At workshops on 1 September 2025 and 1 December 2025, Council considered that its Risk Appetite spanned across a four-tiered spectrum:

- **Minimal risk appetite** - Avoidance approach to risk, whereby Hume City Council accepts as little risk as possible, may pursue all avenues of risk mitigation or avoid engaging in an initiative or activity altogether.
- **Cautious risk appetite** - A cautious, informed approach to risk, whereby Hume City Council is willing to take some level of risk, if there is an acceptable potential level of reward for taking the risk.
- **Balanced risk appetite** - Balanced approach whereby Hume City Council will take reasonable risks if there is a considerable likelihood of business rewards (e.g. measurable financial returns).
- **Open risk appetite** - Open/expansionary approach to taking risk for increased benefit of Hume City Council strategies and objectives. An open expansionary risk appetite represents a willingness to be exposed to a high likelihood and / or high potential impact of a risk. This risk appetite level offers potential higher strategic and/or financial rewards, despite greater inherent risk

9.2.3 When discussed against each risk category, the consensus of Council’s Risk Appetite (and statements) was developed as per Confidential Attachment 1.

9.2.4 As part of Council’s commitment to good governance and continuous improvement, the Risk Appetite Statement must be reviewed and re-adopted by Council not less than once every two years or as Council otherwise determines in line with legislative requirements and policy changes.

9.2.5 Trigger points that require an earlier review period of the Risk Appetite Statement or associated document/s include (but are not limited to):

- change in legislation which has a bearing on the document
- change in Council’s position on risk appetite
- recommendation from a governance body (e.g. Audit and Risk Committee recommendation, Internal or External Audit Recommendation, integrity agency)
- quality assurance due to continuous improvement initiatives, and/or
- changes in Council’s agreed service levels.

9.3 **Strategic Risks:**

9.3.1 Council’s Risk Management Framework includes a three-tiered approach to risk management: strategic risk, operational risk and project risk.

REPORT NO: 8.6 (cont.)

- 9.3.2** Strategic risk is defined as an event that if occurs may prevent the Council from achieving the objectives and priorities outlined in the Council Plan.
- 9.3.3** There have been 10 strategic risks identified and aligned with the 2025-2029 Council Plan. These are reviewed quarterly to ensure risk mitigation remain effective and reported to Council’s Audit & Risk Committee.
- 9.3.4** Since adoption on 11 August 2025, the Strategic Risks have been regularly reviewed and currently remain unchanged.
- 9.3.5** The current Strategic Risks and their ratings, as reviewed by Council’s Audit and Risk Committee in November 2025, are presented in Confidential Attachment 2.

10. CONCLUSION

- 10.1** Council’s strategic risks are presented to the Audit and Risk Committee on a quarterly basis and will be reported to Council biannually.
- 10.2** On adoption of the Risk Appetite Statement, it will be reviewed and reported to Council at least every two years from date of adoption or unless a trigger point requires an earlier review period.

REPORT NO:	8.7
REPORT TITLE:	Australian Local Government Association (ALGA) National General Assembly Motions
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Office Of The CEO
FILE NO:	HCC13/513
POLICY:	-
STRATEGIC OBJECTIVE:	3.1: Empower and engage our community through advocacy and community engagement
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Australian Local Government Association (ALGA) National General Assembly provide an opportunity for Councils to put forward motions for ALGA to advocate to the Australian Government.
- 1.2 Motions must be subject to a decision of Council.
- 1.3 Several motions have been proposed for Council’s consideration as a way of Council seeking the support of the peak national Local Government representative body to strategically advocate to Federal Government for issues and projects that are of importance to our community.
- 1.4 As the ALGA National General Assembly will be held in Canberra, this report also seeks Council approval for travel requests for Councillors to attend in person.

2. RECOMMENDATION:

2.1 That Council:

2.1.1 submit the following motions to the Australian Local Government Association (ALGA):

- (a) “This National General Assembly calls on the Australian Government to commit to the Financial Assistance Grants being at least 1% of Federal tax revenue.”
- (b) “This National General Assembly calls on the Australian Government to develop an ongoing community infrastructure fund, like the Roads to Recovery Program, which provides ongoing funding to Councils to support renewals, upgrades and redevelopments of community facilities, sporting fields and open spaces.”
- (c) “This National General Assembly calls on the Australian Government to develop a place-based investment strategy/policy in collaboration with Local Government to ensure that it delivers tangible outcomes in communities.”

REPORT NO: 8.7 (cont.)

- (d) **“This National General Assembly calls on the Australian Government to work with the Victorian and New South Wales Governments to undertake coordinated planning for future upgrades to the Hume Freeway which includes engagement with affected municipalities.”**
 - (e) **“This National General Assembly calls on the Australian Government, in their development of national data centre principles and approval processes to:**
 - (i) **Include the consideration of local place-based impacts – e.g. potential strain on energy grids, affects on water supply and ecosystems, land use trade-offs, clustering issues, and impacts on local economies and jobs numbers**
 - (ii) **Include need for community engagement and meaningful input in decision making, and transparent public reporting**
 - (iii) **Ensure Councils have a central role in decision-making for proposed data centres within their communities**
 - (iv) **Engage Councils for feedback into the preparation and finalisation of these documents.**
- 2.1.2 authorises the Chief Executive Officer to approve any minor administrative changes to these motions should the need arise.**
- 2.1.3 Authorises the Mayor to approve any other amendments to the ALGA motions at or before the National General Assembly at the request of another Council or ALGA, provided they don’t substantially change the intent of the original motion**
- 2.1.4 Approves the attendance of up to xx Councillors and two officers to the ALGA National General Assembly.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act 2020.
- 3.2 Council Expenses Policy.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
- Council decisions are to be made and actions taken in accordance with the relevant law;
 - priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - innovation and continuous improvement is to be pursued;
 - collaboration with other Councils and Governments and statutory bodies is to be sought;
 - the ongoing financial viability of the Council is to be ensured;

REPORT NO: 8.7 (cont.)

- regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) Every person has the right to freedom of thought, conscience, religion and belief,
- (b) Every person has the right to freedom of expression which includes the freedom to seek, receive and impart information and ideas of all kinds, whether within or outside Victoria
- (c) Every person has the right of peaceful assembly.
- (d) Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives.
- (e) Freedom of movement.

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 There are no costs associated with the lodging of the motions.

6.2 Should Council approve that Councillors attend the ALGA National General Assembly in person it would be approximately \$3,300 per Councillor to attend.

7. OPPORTUNITIES & RISKS:

7.1 The ALGA National General Assembly presents an opportunity for Councils across the country to seek national support for initiatives and issues that affect the Local Government in Australia.

7.2 The ability to table motions at both forums gives Councils a platform to be able to show leadership in issues and initiatives that are of particular concern for their local community.

7.3 The opportunities presented to Hume City Council will provide us with another avenue for our organisation to raise issues on behalf of our local community,

8. COMMUNITY ENGAGEMENT:

8.1 The submission of these motions reflects Council’s strategic approach to its advocacy efforts as committed to through the Advocacy Framework 2026 – 2030 in ensuring that our efforts are impactful, proactive, realistic and lead the narrative.

REPORT NO: 8.7 (cont.)

- 8.2 This report does not propose any future community engagement. Some of the issues/projects outlined in this report have been part of previous community engagement.

9. DISCUSSION:

- 9.1 The Australian Local Government Association (ALGA) provides an opportunity for Councils to put forward motions to advocate to the Federal Government (through the ALGA National General Assembly).
- 9.2 These opportunities can give Council a platform to raise initiatives that affect the Local Government sector and secure the support of regional and national allies.
- 9.3 These matters cannot be solely issues affecting one Council but need to be matters that affect Local Government in Australia.
- 9.4 Motions for ALGA close on Friday 27 February 2026.
- 9.5 Potential motions for consideration
- 9.5.1 In being presented with an opportunity to submit motions to ALGA, an analysis of Council’s recent advocacy was undertaken to ascertain what could be considered for raising with ALGA.
- 9.5.2 This included:
- (a) assessing Council’s Notices of Motion endorsed over the last 12 months,
 - (b) reviewing Council submissions to inquiries.
 - (c) regional and national advocacy campaigns Council is participating in
 - (d) in response to State and Federal Government legislation or policy implementation and.
 - (e) feedback from the local community.
- 9.5.3 Based on this analysis, it was determined that motions on the following be tabled for Council’s consideration:
- ALGA National General Assembly
 - (i) Financial Assistance Grants
 - (ii) Funding for community infrastructure
 - (iii) Place-based investment
 - (iv) Hume Freeway
 - (v) Data Centres
- 9.6 ALGA National General Assembly Motions
- 9.6.1 Financial Assistance Grants
- (a) With respect to the untied funding from the Federal Government (through the *Federal Financial Assistance Grants*), Local Government has felt the impact of the decline of 1% of Federal taxation revenue in the 1990’s to around 0.5% today, severely impacting the vertical fiscal balance and places additional pressure on the sector to fund the all-important infrastructure and services communities need.
 - (b) As such, it is therefore recommended that Council submit the following motion to the ALGA:

REPORT NO: 8.7 (cont.)

- (i) “This National General Assembly calls on the Australian Government to commit to the Financial Assistance Grants being at least 1% of Federal tax revenue.”

9.6.2 Funding for community infrastructure

- (a) Councils are responsible for the delivery of localised community infrastructure, including local roads, footpaths, community facilities, sporting reserves and open spaces.
- (b) Most Councils do not have the financial capacity to deliver on asset renewals, redevelopments or developments of new facilities at a time communities need them.
- (c) Historically the Australian Government has provided grant programs to support Council’s to deliver projects in partnership with the Commonwealth. However, these programs are at the mercy of political outcomes every three years through Federal elections.
- (d) The overwhelming success of programs such as *Roads to Recovery* provides certainty to the Local Government sector of ongoing funding to support asset renewal of roads, bridges and drainage projects.
- (e) It is therefore recommended that Council submit the following motion to ALGA:
 - (i) “This National General Assembly calls on the Australian Government to develop an ongoing community infrastructure fund, like the Roads to Recovery Program, which provides ongoing funding to Councils to support renewals, upgrades and redevelopments of community facilities, sporting fields and open spaces.”

9.6.3 Place-based investment

- (a) In August 2025 Council was invited to participate in a Ministerial roundtable for place-based investment, hosted by the Minister for Social Services.
- (b) As the sole Local Government representative from across the country in attendance at the roundtable, it demonstrated that more is needed for the Australian Government to engage with Councils. This will ensure that investment in place-based initiatives will deliver on-the-ground outcomes that most benefit local communities.
- (c) The development of a policy position needs to be undertaken in lockstep with the Local Government sector, so it is therefore recommended that Council submit the following motion to ALGA:
 - (i) “This National General Assembly calls on the Australian Government to develop a place-based investment strategy/policy in collaboration with Local Government to ensure that it delivers tangible outcomes in communities.”

9.6.4 Hume Freeway

- (a) As is outlined in 9.6.5 above the Hume Freeway suffers from a lack of coordination from the Victorian, New South Wales and Australian Governments.
- (b) It is therefore recommended that Council submit the following motion to ALGA:
 - (i) “This National General Assembly calls on the Australian Government to work with the Victorian and New South Wales

REPORT NO: 8.7 (cont.)

Governments to undertake coordinated planning for future upgrades to the Hume Freeway which includes engagement with affected municipalities.”

9.6.5 Data Centres

- (a) The Federal Government also released a National AI Plan in December 2025. The National Plan includes actions to work with states and territories on sustainability principles and approval processes.
- (b) As the Government has developed this plan we call upon them to show leadership in ensuring that local communities are engaged in the decision-making process.
- (c) As such, it is therefore recommended that Council submit the following motion to the ALGA:
 - (i) “This National General Assembly calls on the Australian Government, in their development of national data centre principles and approval processes to:
 - (i) Include the consideration of local place-based impacts – e.g. potential strain on energy grids, affects on water supply and ecosystems, land use trade-offs, clustering issues, and impacts on local economies and jobs numbers
 - (ii) Include need for community engagement and meaningful input in decision making, and transparent public reporting
 - (iii) Ensure Councils have a central role in decision-making for proposed data centres within their communities
 - (iv) Engage Councils for feedback into the preparation and finalisation of these documents.

9.7 Travel request to attend ALGA National General Assembly

- 9.7.1 ALGA is convening the 32nd National General Assembly (NGA) of Local Government, to be held in Canberra 23 - 25 June 2026.
- 9.7.2 As convenor of the NGA, the ALGA Board cordially invites all Councils to send representatives to the event.
- 9.7.3 The NGA is the premier national gathering of local governments, and provides Councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.
- 9.7.4 As this report proposes a suite of motions for consideration, should they be supported by Councillors an opportunity is presented to send a Councillor/s to the NGA in June to speak to the proposed motions.
- 9.7.5 Councils Chief Executive Officer Sheena Frost and Head of Government Relations Joel Kimber will be attending the NGA this year.
- 9.7.6 Councillor attendance is supported by 6.2 in the Council Expenses Policy.

10. CONCLUSION

- 10.1 The ALGA National General Assembly (NGA) provide opportunities for Council to seek the advocacy support of the national peak body representing the Local Government sector.

REPORT NO: 8.7 (cont.)

- 10.2 This report outlines several motions that are proposed so that we can advance our advocacy activities through different avenues as a way of highlighting those initiatives and issues that are of strategic importance to our community.
- 10.3 The opportunity to attend the NGA in person means that Council can speak directly to the proposed motions.
- 10.4 These motions are just one way that we are advocating on behalf of the residents of Hume City.

REPORT NO:	8.8
REPORT TITLE:	Update to Instrument of Delegation to Members of Council Staff
SOURCE:	Holly De Kretser, Manager Governance & Property Joanne Grindrod, Senior Governance Officer
DIVISION:	Organisational Performance
FILE NO:	HCC04/638-02
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability.
ATTACHMENT:	1. <i>Instrument of Delegation Members of Council Staff</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

This report presents Council with an update to its *Instrument of Delegation to Members of Council Staff* (Attachment 1). This update has the proposed amendments to the Planning and Environment Act 1987 that commenced on 25 November 2025 for review and adoption.

2. RECOMMENDATION:

- 2.1 **THAT Council’s existing *Instrument of Delegation to Members of Council Staff*, which was adopted on 13 October 2025, be revoked.**
- 2.2 **THAT Council approves the signing and sealing of the attached *Instrument of Delegation to Members of Council Staff* (Attachment 1).**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

This delegation is made under section 11 of the *Local Government Act 2020*.

The Instrument of Delegation to Members of Council Staff relies on specific powers of delegation contained within each Act or Regulation that is included in this delegation.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 The Overarching Governance Principle that applies to this report is:
 - 4.1.1 Council decisions are to be made, and actions taken, in accordance with the relevant law

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The rights protected in *The Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in the recommendations made in this report.

REPORT NO: 8.8 (cont.)

5.2 GENDER EQUALITY ACT 2020

This report does not relate to a development or review of a policy, program or service, therefore a Gender Impact Assessment is not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

There are no financial implications associated with the recommendations made in this report.

7. OPPORTUNITIES & RISKS:

There is a risk that Council decisions made by a delegated officer will not comply with legislation if the power to make a decision is not correctly delegated.

8. COMMUNITY ENGAGEMENT:

Community consultation is not required prior to Council considering the recommendations made in this report.

9. DISCUSSION:

9.1 The effective functioning of local government at an operational level is achieved by Council delegating to staff the powers that are conferred to it through various pieces of legislation and regulations. In many cases there are conditions and limitations placed on Council officers in the exercising of a delegated power.

9.2 The decision of a delegate of Council is deemed to be a decision by Council.

9.3 Council delegates powers directly to individual officers via their position titles through the *Instrument of Delegation to Members of Council Staff*. These powers cannot be delegated to the Chief Executive Officer and then sub-delegated to staff, however, this instrument also delegates these same powers to the Chief Executive Officer to prevent any member of Council staff from having a delegated power not also delegated to the Chief Executive Officer.

9.4 Council subscribes to a legislative update service provided by Maddocks. The amendments proposed in this report to the *Planning and Environment Act 1987* are made following an update released specifically in response to recent legislative changes. The amendments to Delegate proposed to the *Domestic Animals Act 1994*, *Road Management Act 2004*, *Road Management (General) Regulations 2016* and *Road Management (Works and Infrastructure) Regulations 2015* are proposed following an organisational Executive realignment that took effect on 2 February 2026.

9.5 The amendments proposed to Council’s *Instrument of Delegation to Members of Council Staff*, as attached, are as follows:

9.5.1 Amendments proposed in the Maddocks update:

Planning and Environment Act 1987

(a) The following provisions have been repealed as of 25 November 2025

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A		This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the

REPORT NO: 8.8 (cont.)

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			repeal of this section.
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme		This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section. Only in relation to amendments which seek to correct an anomaly or error in the planning scheme
s 8A(5)	Function of receiving notice of the Minister's decision		This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days		This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district		This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.

(b) The following provisions have been added as new delegated duties and powers. The proposed delegates for these powers are also recommended in the Delegate column.

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request.	DCPP/MCSTR	

REPORT NO: 8.8 (cont.)

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	Note: see also sections 16A, 16D, 16E and 16K.		
16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	ALL CITY STRATEGY	
16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	ALL CITY STRATEGY	
16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	DCPP/MCSTR	
16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	DCPP/MCSTR/ CGROA /CSPP/PSTRP /STRP/SLUP	
16H	Power to prepare an amendment specified in an application without the Minister’s authorisation if no response received after 10 business days Note: see also section 16K.	DCPP/MCSTR/ CGROA /CSPP/PSTRP /STRP/SLUP	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	DCPP/MCSTR	
16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council’s municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	DCPP/MCSTR/ CGROA /CSPP/PSTRP /STRP/SLUP	

REPORT NO: 8.8 (cont.)

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	DCPP/MCSTR	Where Council is the planning authority. After considering a submission which requests a change to a ‘low-impact’ amendment (as described in section 16N). Note: the power to make a decision to abandon an amendment cannot be delegated.
28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	ALL CITY STRATEGY	
48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	DCPP/MPLAD/ CGAI /CSTAP/ STOWP /TPLAN/PRIPL/ TLSD /SSUBO/SUBO	Where Council is the responsible authority
48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	DCPP/MPLAD/ CGAI/CSTAP	Where Council is the responsible authority
158F	Power to make submissions in response to a directions panel	ALL CITY STRATEGY	

(c) The following provision has been amended to include *with a copy of any submission considered, and a statement of reasons for the decision.*

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision.	ALL CITY STRATEGY	Note: the power to make a decision to abandon an amendment cannot be delegated

(d) The following provision has been amended to include the listed conditions and limitations.

REPORT NO: 8.8 (cont.)

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DCPP/MPLAD/ CGAI /CGROA/ CSTAP / MCSTR/CSPP	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.

(e) The following provision has been amended to include *and levy exemption certificates*.

PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	SPO	

(f) Following an Executive realignment which came into effect on 2 February 2026, the following changes to role titles and acronyms have been made:

- i. The role title Director Planning, Places and Delivery replaces Director City Planning and Places. The acronym is updated from DCPD to DPPD.
- ii. The role title Director Organisational Performance replaces Chief Financial Officer. The acronym is updated from CFO to DOP.
- iii. The role title Director Assets, Operations and Sustainability replaces Director Infrastructure and Assets. The acronym is updated from DIA to DAOS.
- iv. The role title Manager Sustainability, Climate and Waste replaces Manager Waste and Sustainability. The acronym is updated from MWAS to MSCW.
- v. The role title Manager Governance and Property replaces Manager Governance. There will be no change to the acronym MGOV.

9.5.2 Amendment proposed following Executive Realignment:

(a) **Domestic Animals Act 1994**

- (i) The Director Assets, Operations and Sustainability replaces the Director City Services and Living as a delegate for this Act.

REPORT NO: 8.8 (cont.)

(b) **Road Management Act 2004, Road Management (General) Regulations 2016 and Road Management (Works and Infrastructure) Regulations 2015**

- (i) The Director Planning, Places and Delivery has been added as a delegate for this Act and the Regulations.

10. CONCLUSION

It is recommended that Council reviews and adopts the attached *Instrument of Delegation to Members of Council Staff*.



Instrument of Delegation

to

Members of Council Staff

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Instrument of Delegation

In exercise of the power of delegation conferred by each of the Acts referred to in Schedule 1 (attached), the Council:

1. delegates each power described in column 1 of Schedule 1 (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such power in column 3 of Schedule 1;
2. also delegates each power described in column 1 of Schedule 1 (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the position of Chief Executive Officer except where specific qualifications are required by the delegate;
3. records that a reference in Schedule 1 to:

Acronym		Title
All City Strategy	means	All staff within the City Strategy Department
CCITL	means	Coordinator City Laws
CENVPC	means	Coordinator Environmental Planning and Compliance
CEO	means	Chief Executive Officer
CGOV	means	Coordinator Governance
CGROA	means	Coordinator Growth and Transport Planning
CSPP	means	Coordinator Strategic Planning Policy
CSPPR	means	Coordinator Strategic Planning Projects
CPUBH	means	Coordinator Public Health
CSTAP	means	Coordinator Statutory Planning
CGAI	means	Coordinator Growth & Improvement
CTECS	means	Coordinator Technical Services
DPPD	means	Director Planning, Places and Delivery
DAOS	Means	Director Assets, Operations and Sustainability
DCSL	means	Director City Services & Living
DOP	means	Director Organisational Performance
EHO	means	Environmental Health Officer
EPO	means	Environmental Planning Officer
MASS	means	Manager Assets
MBS	means	Municipal Building Surveyor
MCITS	means	Manager City Safety
MGOV	means	Manager Governance and Property
MINFD	means	Manager Infrastructure Delivery
MPLAD	means	Manager Planning and Development
MCSTR	means	Manager City Strategy
MSCW	means	Manager Sustainability, Climate and Waste
PRIPL	means	Principal Planner
SLUP	means	Strategic Land Use Planner
SPIO	means	Senior Planning Investigations Officer
SPO	means	Statutory Planning Officers
PSTRP	Means	Principal Strategic Planner
SEPO	means	Senior Environmental Planning Officer
SSUBO	means	Senior Subdivisions Officer
STOWP	means	Senior Town Planner
STRP	means	Strategic Planner
SUBO	means	Subdivisions Officer
TLEPO	means	Team Leader Environmental Planning Officer
TLPIO	means	Team Leader Planning Investigations
TLSD	means	
TPLAN	means	Team Leader Subdivisions Town Planner

- 4. declares that:
 - 4.1 this Instrument of Delegation is authorised by a resolution of Council passed on **13 October 2025** and
 - 4.2 the delegation:
 - 4.2.1 comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of Delegation.
 - 4.2.2 remains in force until varied or revoked;
 - 4.2.3 is subject to any conditions and limitations set out in sub-paragraph 4.3, and Schedule 1; and
 - 4.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts.
 - 4.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 4.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council; or
 - 4.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy; or strategy adopted by Council; or
 - 4.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 4.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

THE COMMON SEAL of HUME CITY COUNCIL

was hereto affixed on the
in the presence of

COUNCILLOR

CHIEF EXECUTIVE OFFICER

SCHEDULE
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CEMETERIES AND CREMATORIA ACT 2003			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.99	Power to approve or refuse an application made under s98, or to cancel an approval	DOP/MGOV/CGOV	An application can be made under s98 to establish or alter a memorial or a place of interment. This power is limited to applications received to alter a memorial at the Will Will Rook Pioneers Cemetery.

DOMESTIC ANIMALS ACT 1994			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.41A(1)	Power to declare a dog to be a menacing dog	DAOS/MCITS/CCITL	Council may delegate this power to an authorised officer

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	CPUBH/EHO	If section 19(1) applies
s.19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	CPUBH/EHO	If section 19(1) applies
s.19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	CPUBH/EHO	if section 19(1) applies Only in relation to temporary food premises or mobile food premises
s.19(4)(a)	Power to direct that an order made under section 19(3)(a) or (b): <ul style="list-style-type: none"> • be affixed to a conspicuous part of the premises; • displayed at any point of sale; • be published on the food business’s Internet site; • and 	CPUBH/EHO	If section 19(1) applies

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	<ul style="list-style-type: none"> inform the public by notice in a published newspaper, on the Internet site or otherwise 		
s.19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a) to (c)	CPUBH/EHO	Where Council is the registration authority.
s.19AA(4)(c)	Power to direct, in an order made under section 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	CPUBH/EHO	Note: the power to direct the matters under section 19AA(4)(a) and (b) are not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s.19CB(4)(b)	Power to request a copy of records	CPUBH/EHO	Where Council is the registration authority
s.19E(1)(d)	Power to request a copy of the food safety program	CPUBH/EHO	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	CPUBH/EHO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CPUBH	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CPUBH	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CPUBH	Where Council is the registration authority
s.19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	CPUBH/EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant	CPUBH/EHO	Where Council is the registration authority
s.19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Not applicable	Where Council is the registration authority

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			Note – the section refers to contractors who conduct food safety audits of food premises. Council staff do not conduct food safety audits
s.19NA(1)	Power to request food safety audit reports	CPUBH/EHO	Where Council is the registration authority
s.19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Not applicable	Note – the section refers to contractors who conduct food safety audits of food premises. Council staff do not conduct food safety audits
s.19UA	Power to charge fees for conducting a food safety assessment or inspection	CPUBH/EHO	Except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39
s.19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	CPUBH/EHO	Where Council is the registration authority
s.19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	CPUBH/EHO	Where Council is the registration authority
s.19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into	CPUBH/EHO	Where Council is the registration authority

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	the minimum records required to be kept or food safety program of the premises		
Various	Power to register or renew the registration of a food premises	CPUBH	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see Section 58A{2})
s 36A	Power to accept an application for registration or notification using online portal	CPUBH/EHO	Where Council is the registration authority
s.38AA(5)	Power to: a) request further information; or b) advise the proprietor that the premises must be registered if the premises are not exempt	CPUBH/EHO	Where Council is the registration authority
s.38AB(4)	Power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1) s 38AB(1)	CPUBH	Where Council is the registration authority The fees are approved by Council as part of Council annual budget
s.38A(4)	Power to request a copy of a completed food safety program template	CPUBH/EHO	Where Council is the registration authority

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.38D(3)	Power to request copies of any audit reports	CPUBH/EHO	Where Council is the registration authority
s.38E(2)	Power to register the food premises on a conditional basis	CPUBH	Where Council is the registration authority Not exceeding the prescribed time limit defined under subsection (5)
s.38F(3)(b)	Power to require proprietor to comply with requirements of this Act	CPUBH/EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	CPUBH/EHO	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	CPUBH/EHO	Where Council is the registration authority
s.39A	Power to register, or renew the registration of a food premises despite minor defects	CPUBH	Where Council is the registration authority Only if satisfied of matters in subsections (2)(a)-(c)
s.40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	CPUBH	

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.40C(2)	Power to grant or renew the registration of food premises for a period of less than one year	CPUBH	Where Council is the registration authority
s.40D(1)	Power to suspend or revoke the registration of food premises	CPUBH	Where Council is the registration authority
s 40F	Power to cancel registration of food premises	CPUBH	Where Council is the registration authority
s.43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	CPUBH	Where Council is the registration authority. Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s.45AC	Power to bring proceedings	CPUBH/EHO	
s.46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a	CPUBH	Where Council is the registration authority

FOOD ACT 1984			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	prosecution, without proceedings first being instituted against the person first charged		

HERITAGE ACT 1995			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	NOT DELEGATED	<p>Must first obtain Executive Director's written consent</p> <p>Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation</p>

LOCAL GOVERNMENT ACT 1989			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 181H	Power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	NOT DELEGATED	The Chief Executive Officer cannot delegate this power to another person.
s 185L(4)	Power to declare and levy a cladding rectification charge	NOT DELEGATED	The Chief Executive Officer cannot delegate this power to another person.

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	NOT DELEGATED	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	ALL CITY STRATEGY	
s 4H	Duty to make amendment to Victorian Planning Provisions available	ALL CITY STRATEGY	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available	ALL CITY STRATEGY	
s 8A(2) (repealed)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	DPPD/MCSTR/CGROA /CSPP/PSTRP /STRP/SLUP	This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 8A(3) (repealed)	Power to apply to Minister to prepare an amendment to the planning scheme	DPPD /MCSTR	This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 8A(5) (repealed)	Function of receiving notice of the Minister's decision	ALL CITY STRATEGY	This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8A(7) (repealed)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	DPPD /MCSTR/CGROA /CSPP/PSTRP /STRP/SLUP	This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 8B(2) (repealed)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	DPPD /MCSTR	This provision has been repealed, as of 25 November 2025, and should not be exercised. Refer to section 231 for treatment of amendments on foot before the repeal of this section.
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	DPPD /MCSTR	
s 12B(1)	Duty to review planning scheme	ALL CITY STRATEGY	
s 12B(2)	Duty to review planning scheme at direction of Minister	ALL CITY STRATEGY	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	ALL CITY STRATEGY	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	DPPD/MCSTR	
16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	ALL CITY STRATEGY	
16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	ALL CITY STRATEGY	
16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	DPPD/MCSTR	
16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	DPPD/MCSTR/CGROA /CSPP/PSTRP /STRP/SLUP	
16H	Power to prepare an amendment specified in an application without the Minister’s authorisation if no response received after 10 business days Note: see also section 16K.	DPPD/MCSTR/CGROA /CSPP/PSTRP /STRP/SLUP	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
16l	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	DPPD/MCSTR	
16l	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16l. Note: see also sections 16D, 16G and 16J.	DPPD/MCSTR/CGROA /CSPP/PSTRP /STRP/SLUP	
s 17(1)	Duty of giving copy amendment to the planning scheme	ALL CITY STRATEGY	
s 17(2)	Duty of giving copy s 173 agreement	ALL CITY STRATEGY	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	ALL CITY STRATEGY	
s 18	Duty to make amendment etc. available	ALL CITY STRATEGY	Until the proposed amendment is approved or lapsed

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DPPD /MCSTR	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	DPPD /MCSTR	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	NOT DELEGATED	Where Council is a planning authority
s 21(2)	Duty to make submissions available	ALL CITY STRATEGY	<u>Until the end of 2 months after the amendment comes into operation or lapses</u>
s 21A(4)	Duty to publish notice	ALL CITY STRATEGY	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	ALL CITY STRATEGY	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	DPPD/MCSTR	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N). Note: the power to make a decision to abandon an amendment cannot be delegated.
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	ALL CITY STRATEGY	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	ALL CITY STRATEGY	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DPPD /MCSTR/STOWP /CGROA/CSPP/PSTRP/STRP/SLUP/CSTAP/PRIPL /TLSD	
s 26(1)	Power to make report available for inspection	DPPD /MCSTR /CGROA/CSPP	
s 26(2)	Duty to keep report of panel available for inspection	ALL CITY STRATEGY	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	NOT DELEGATED	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 28(1)	Duty to notify the Minister if abandoning an amendment with a copy of any submission considered, and a statement of reasons for the decision.	ALL CITY STRATEGY	Note: the power to make a decision to abandon an amendment cannot be delegated
28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to:	ALL CITY STRATEGY	
s 30(4)(a)	Duty to say if amendment has lapsed	ALL CITY STRATEGY	
s 30(4)(b)	Duty to provide information in writing upon request	ALL CITY STRATEGY	
s 32(2)	Duty to give more notice if required	ALL CITY STRATEGY	
s 33(1)	Duty to give more notice of changes to an amendment	ALL CITY STRATEGY	
s 36(2)	Duty to give notice of approval of amendment	ALL CITY STRATEGY	
s 38(5)	Duty to give notice of revocation of an amendment	ALL CITY STRATEGY	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	ALL CITY STRATEGY	
s 40(1)	Function of lodging copy of approved amendment	ALL CITY STRATEGY	
s 41(1)	Duty to make approved amendment available	ALL CITY STRATEGY	
s 42	Duty to make copy of planning scheme available	ALL CITY STRATEGY	
s 46AW	Function of being consulted by the Minister	ALL CITY STRATEGY	Where Council is a responsible public entity

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	ALL CITY STRATEGY NOT DELEGATED	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	ALL CITY STRATEGY	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	ALL CITY STRATEGY	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	DPPD	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DPPD /MCSTR/CGROA	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DPPD /MCSTR/CGROA	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GP	Function of receiving a notice under s 46GO	ALL CITY STRATEGY	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	ALL CITY STRATEGY	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	DPPD /MCSTR/CGROA /CSPP/PSTRP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	DPPD	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	DPPD /MCSTR	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	DPPD /MCSTR/CGROA /CINTP/PSTRP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	DPPD /MCSTR/CGROA /CSPP/PSTRP	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	DPPD /MCSTR/CGROA /CSPP/PSTRP/DPPD /MCSTR/CGROA/CSPP	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	DPPD /MCSTR	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPPD /MCSTR/CGROA /CSPP/PSTRP	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPPD /MCSTR/CGROA /CSPP/PSTRP	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DPPD /MCSTR/CGROA /CSPP/PSTRP /CCI/CSPG/CSP /STP/TP/MPIP /SSUBOO/SUBO	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	DPPD /MCSTR	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	DPPD /MCSTR /CGROA/DOP	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DPPD /MCSTR /CGROA/DOP	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(b)	Function of receiving the monetary component	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DPPD /MCSTR /CGROA/CINTP /PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DPPD /MCSTR /CGROA/CSPP /PSTRP	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(9)	Function of receiving the fee simple in the land	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 1989</i>	ALL CITY STRATEGY	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is a development agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	DPPD /MCSTR /CGROA/CSPP /PSTRP	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DPPD /MCSTR /CGROA/CSPP	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	DPPD /MCSTR /CGROA/CSPP/PSTRP	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DPPD /MCSTR /CGROA/CSPP	Where Council is the development agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	DPPD /MCSTR /CGROA/CSPP/PSTRP	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DPPD /MCSTR /CGROA/CSPP	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	DPPD /MCSTR /CGROA/CSPP /PSTRP	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DPPD /MCSTR /CGROA/CSPP	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council’s Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	ALL CITY STRATEGY	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	DPPD /MCSTR /CGAI/CSTAP /STOWP/TPLAN/PRIPL /TLSD/SSUBO/SUBO	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DPPD /MCSTR /CGROA/CSPP	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DPPD /MPLAD/MCSTR/ CGROA/CSPP/CSTAP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	DPPD /MPLAD/MCSTR /CGROA/CSPP /CSTAP	Conditional upon the agreement being a requirement of the planning scheme amendment.
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DPPD /MPLAD/MCSTR /CGROA/CSPP /CSTAP	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DPPD /MPLAD/MCSTR /CGROA/CSPP /CSTAP	Note – payment can be in the form of a bank guarantee
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	DPPD /MCSTR	Where Council is the collecting agency.
s 46Q(1)	Duty to keep proper accounts of levies paid	ALL CITY STRATEGY	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	DPPD /MCSTR/CGROA /CSPP	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	DPPD /MCSTR/CGROA /CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	DPPD /MCSTR	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	DPPD /MCSTR/CGROA /CSPP	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	DPPD /MCSTR/CGROA /CSPP/PSTRP	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	DPPD /MCSTR/CGROA /CSPP	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	DPPD /MCSTR	
s 46QD	Duty to prepare report and give a report to the Minister	DPPD /MCSTR/CGROA /CSPP/PSTRP	Where Council is a collecting agency or development agency

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	ALL CITY STRATEGY	
s 46V(4)	Duty to make copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	ALL CITY STRATEGY	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	ALL CITY STRATEGY	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	ALL CITY STRATEGY	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	ALL CITY STRATEGY SPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 47	Power to decide that an application for a planning permit does not comply with that Act	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	DPPD/MPLAD/CGAI /CSTAP/ STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	Where Council is the responsible authority
48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	DPPD/MPLAD/CGAI/ CSTAP	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	SPO	
s 49(2)	Duty to make register available for inspection	SPO	
s 50(4)	Duty to amend application	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50(5)	Power to refuse to amend application	DPPD /MPLAD/CGAI/CSTAP/ STOWP/TPLAN/PRIPL/ TLSD/SSUBO/SUBO	
s 50(6)	Duty to make note of amendment to application in register	SPO	
s 50A(1)	Power to make amendment to application	DPPD /MPLAD/CGAI/ CSTAP/STOWP/TPLAN/ PRIPL/TLSD/SSUBO/SUB O	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	DPPD /MPLAD/CGAI /CSTAP/STOWP/TPLAN/P RIPL/TLSD/SSUBO/SUBO	
s 50A(4)	Duty to note amendment to application in register	SPO	
s 51	Duty to make copy of application available for inspection	SPO	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	DPPD /MPLAD/CGAI /CSTAP/STOWP/TPLAN/P RIPL/TLSD/SSUBO/SUBO	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	DPPD /MPLAD/CGAI /CSTAP/STOWP/TPLAN/P RIPL/TLSD/SSUBO/SUBO	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	DPPD /MPLAD/CGAI /CSTAP/STOWP/TPLAN/P RIPL/TLSD/SSUBO/SUBO	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 52(3)	Power to give any further notice of an application where appropriate	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 53(1A)	Power to require the applicant to give the notice under s.52(1AA)	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(1)	Power to require the applicant to provide more information	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 54(1B)	Duty to specify the lapse date for an application	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	DPPD /MPLAD/CGAI /CGROA/CSTAP	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	SPO	
s 57(5)	Duty to make available for inspection copy of all objections	SPO	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57A(5)	Power to refuse to amend application	DPPD /MPLAD/CGAI/ CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD /SSUBO/SUBO	
s 57A(6)	Duty to note amendments to application in register	SPO	
s 57B(1)	Duty to determine whether and to whom notice should be given	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 57C(1)	Duty to give copy of amended application to referral authority	DPPD /MPLAD/CGAI /CGROA/CSTAP/STOWP/ TPLAN/ PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 58	Duty to consider every application for a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 58A	Power to request advice from the Planning Application Committee	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 60	Duty to consider certain matters	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 60(1A)	Duty to consider certain matters	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	<p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i></p> <p>Power to decide to grant a permit, or grant a permit with conditions, is only if 5 or less objections are received, or if the application is 'deemed to comply' with Clause 55 standards – if more than 5 objections are received, and an application is not 'deemed to comply' or where at least 3 Councillors request DPPD and/or MPLAD in writing, the matter is to be reported to Council.</p> <p>No limitation for decisions to refuse a permit application.</p>

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister’s consent	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister’s consent	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DPPD /MPLAD/CGAI/CGR OA/CSTAP/STOWP/TPL AN/PRIPL/TLSD /SSUBO/SUBO	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 62(2)	Power to include other conditions	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO /CENVP/EPCO/ENVPO	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO/ CENVPC/TLEPO/SEPO/ EPO	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	This provision applies also to a decision to grant an amendment to a permit – see s 75

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 64(3)	Duty not to issue a permit until after the specified period	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	SPO	
s 69(1A)	Function of receiving application for extension of time to complete development	SPO	
s 69(2)	Power to extend time	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	The responsible authority may extend the time within which the use or development or any stage of it is to be started or the development or any stage of it is to be completed or within which a plan under the <i>Subdivision Act 1988</i> is to be certified.
s 70	Duty to make copy permit available for inspection	SPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 71(1)	Power to correct certain mistakes	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 71(2)	Duty to note corrections in register	SPO	
s 73	Power to decide to grant amendment subject to conditions	DPPD /MPLAD/CGAI /CGROA/CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO/SUBO	
s 74	Duty to issue amended permit to applicant if no objectors	DPPD /MPLAD/CGAI/CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76D	Duty to comply with direction of Minister to issue amended permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 83	Function of being respondent to an appeal	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO ALL CITY STRATEGY	
s 83B	Duty to give or publish notice of application for review	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	DPPD /MPLAD/CGAICGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 84AB	Power to agree to confining a review by the Tribunal	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 86	Duty to issue a permit at order of Tribunal within 3 business days	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD /SSUBO/SUBO	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD /SSUBO/SUBO ALL CITY STRATEGY	
s 91(2)	Duty to comply with the directions of VCAT	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD /SSUBO/SUBO ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 93(2)	Duty to give notice of VCAT order to stop development	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO /SPIO/TLPIO/CENVPC/ TLEPO/SEPO/EPO	
s 95(3)	Function of referring certain applications to the Minister	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 95(4)	Duty to comply with an order or direction	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	DPPD /MPLAD/CGAI /CGROA/CSTAP	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DPPD /MPLAD/CGAI /CGROA/CSTAP	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DPPD /MPLAD/CGAI /CGROA/CSTAP /MCSTR/CSPP	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD /MCSTR/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96F	Duty to consider the panel's report under s 96E	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD /MCSTR/CSPP	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD /MCSTR/CSPP	
s 96H(3)	Power to give notice in compliance with Minister's direction	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 96J	Duty to issue permit as directed by the Minister	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96K	Duty to comply with direction of the Minister to give notice of refusal	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	SPO	
s 97C	Power to request Minister to decide the application	NOT DELEGATED	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	SPO	
s 97G(6)	Duty to make a copy of permits issued under s 97F available for inspection	SPO	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	SPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97MH	Duty to provide information or assistance to the Planning Application Committee	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO /MCSTR/CSPP/SLUP /PSTRP/STRP	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	DPPD /MPLAD/MCSTR	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN/PRIPL /TLSD	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	DPPD /MPLAD/CGAI /CGROA/CSTRP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 97Q(4)	Duty to comply with directions of VCAT	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/TPLAN /PRIPL/TLSD /SSUBO/SUBO	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	SPO	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	SPO DOP	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	SPO DOP	
s 101	Function of receiving claim for expenses in conjunction with claim	SPO DOP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 103	Power to reject a claim for compensation in certain circumstances	DPPD /MPLAD/MCSTR /DOP	Note – refers to small claims, ie: a) \$500 or any greater amount prescribed by the Regulations; b) or 0.1% of the value that the land would have had if the land had not been affected by any circumstance set out in section 98(1) or (2) or 107.
s 107(1)	Function of receiving claim for compensation	SPO DOP	
s 107(3)	Power to agree to extend time for making claim	DPPD /MPLAD/MCSTR /DOP	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes		
s 114(1)	Power to apply to the VCAT for an enforcement order	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD /TLPIO/SPIO/CENVPC/ TLEPO/SEPO/EPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD /TPLAN/TLPIO/SPIO/ CENVPC/TLEPO/SEPO/ EPO	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	DPPD /MPLAD/CGAI /CGROA/CSTAP/ TLPIO/SPIO/CENVPC/ TLEPO/SEPO/EPO	
s 123(1)	Power to carry out work required by enforcement order and recover costs	DPPD /MPLAD/CGAI /CSTAP/CENVPC	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DPPD /DAOS/MPLAD	Except Crown Land

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	DPPD /MPLAD/CSTAP/ CGAI/CENVPC	Section 123 of the <i>Victorian Civil and Administrative Tribunal Act 1998</i> applies on an application to the Tribunal.
s 129	Function of recovering penalties	SPO	
s 130(5)	Power to allow person served with an infringement notice further time	DPPD /MPLAD/CGAI /CGROA/CSTAP /STOWP/PRIPL/TLSD / TLPIO/SPIO/CENVPC/TL EPO/SEPO/EPO	
s 148B	Power to apply to the Tribunal for a declaration.	DPPD /MPLAD/CSTAP/ CGAI/CENVPC	
s 149A(1)	Power to refer a matter to the VCAT for determination	DPPD /MPLAD/CGAI/CST AP/CENVPC	Note – Part 6 of the Act refers to enforcement and legal proceedings
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	DPPD /MPLAD/CGAI /CGROA/CSTAP/ CENVPC ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	DPPD /MPLAD/MCSTR	Where Council is the relevant planning authority
158F	Power to make submissions in response to a directions panel	ALL CITY STRATEGY	
s 171(2)(f)	Power to carry out studies and commission reports	DPPD /MPLAD/CGAI /TLPIO/SPIO/CENVPC/ TLEPO/SEPO/EPO	Subject to budgetary provision
s 171(2)(g)	Power to grant and reserve easements	DPPD /MPLAD/CGAI /CGROA/CSTAP	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DPPD /MPLAD/MCSTR	Where Council is a development agency specified in an approved infrastructure contributions plan. This power can only be used when there is no dispute of either the acquisition or of the amount of compensation being offered. If there is a dispute of either the matter must be presented to Council.

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DPPD /MPLAD/MCSTR	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DPPD /MPLAD/MCSTR	Where Council is the development agency specified in an approved infrastructure contributions plan. This power can only be used when there is no dispute of either the acquisition or of the amount of compensation being offered. If there is a dispute of either the matter must be presented to Council.
s 173(1)	Power to enter into agreement covering matters set out in s 174	DPPD /MPLAD/CGAI /CGROA/CSTAP /MCSTR/CSPP/CENVPC/ MBS	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DPPD /MPLAD/CGAI //CSTAP /MCSTR/CGROA /CSPP	Where Council is the relevant responsible authority

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /MCSTR/CGROA /CSPP/CENVPC	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	DPPD /MCSTR/CGAI /CTOWP/STOWP /PRIPL/TLSD /MCSTR/CGROA /CSPP/CENVPC	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	Note - section 178 provides: “An agreement may, with the approval of the Minister, be amended by agreement between the responsible authority and all persons who are bound by any covenant in the agreement”.
s 178A(1)	Function of receiving application to amend or end an agreement	SPO ALL CITY STRATEGY	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /STOWP/TPLAN /SSUBO/SUBO /MCSTR/CGROA /CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /STOWP/TPLAN /SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 178A(5)	Power to propose to amend or end an agreement	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 178C(4)	Function of determining how to give notice under s 178C(2)	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	SPO ALL CITY STRATEGY	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	After considering objections, submissions and matters in s 178B

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	After considering objections, submissions and matters in s 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO /SUBO/MCSTR /CGROA/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DPPD /MPLAD/CGAI /CSTAP/STOWP /TPLAN/PRIPL/TLSD /SSUBO /SUBO/MCSTR /CGROA/CSPP	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	SPO ALL CITY STRATEGY	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DPPD /MPLAD/CGAI /CSTAPMCSTR /CGROA/CSPP	
s 179(2)	Duty to make available for inspection copy agreement	SPO ALL CITY STRATEGY	
s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement.	DPPD /MPLAD/CGAI /CSTAP/MCSTR /CGROA/CSPP	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DPPD /MPLAD/CGAI /CSTAPMCSTR /CGROA/CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 182	Power to enforce an agreement	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DPPD /MPLAD/MCSTR	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	SPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	SPO ALL CITY STRATEGY	
s 184G(2)	Duty to comply with a direction of the Tribunal	SPO ALL CITY STRATEGY	
s 184G(3)	Duty to give notice as directed by the Tribunal	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	DPPD /MPLAD/CGAI / CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO/ MCSTR/CGROA/CSP	
s 198(1)	Function to receive application for planning certificate	SPO	
s 199(1)	Duty to give planning certificate to applicant	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO	
s 201(1)	Function of receiving application for declaration of underlying zoning	SPO	
s 201(3)	Duty to make declaration	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO/ TLPIO/SPIO/CENVPC/ TLEPO/SEPO/EPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA/ CSPP/TLPIO/SPIO/ CENVPC/TLEPO/SEPO/ EPO	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	DCCP/MPLAD/MCSTR	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent	DCCP/MPLAD/MCSTR	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved an or endorsed by Council	DCCP/MPLAD/MCSTR	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA/CSPP/ TLPIO/SPIO/ CENVPC/TLEPO/SEPO/ EPO	

PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO/ MCSTR/CGROA /CSPP/TLPIO/SPIO/ CENVPC/TLEPO/SEPO/ EPO	
-	Power to give written authorisation in accordance with a provision of a planning scheme	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO /MCSTR/CGROA /CSPP/TLPIO/SPIO/ CENVPC/TLEPO/SEPO/ EPOF	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	SPO ALL CITY STRATEGY	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	SPO ALL CITY STRATEGY	

PLANNING AND ENVIRONMENT REGULATIONS 2015			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme.	ALL CITY STRATEGY SPO	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	DPPD /MPLAD/CGAI /CSTAP/STOWP/PRIPL /TLSD /TPLAN/SSUBO/SUBO	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements.	SPO	Where Council is the responsible authority
r 25(b))	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements.	SPO	Where Council is not the responsible authority, but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	ALLCITY STRATEGY SPO	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.19	Power to waive or rebate fee relating to amendment of a planning scheme	DPPD /MCSTR/CGROA /CSPP	<p>Where Council is the planning authority</p> <p>Note – the grounds for waiving or rebating a fee include:</p> <ul style="list-style-type: none"> a) the request has been withdrawn and a new request submitted in its place; or b) the amendment combines separate items from more than one request for an amendment to a planning scheme into one amendment; or c) in the opinion of the planning authority or the Minister— <ul style="list-style-type: none"> (i) the request imposes on the planning authority or the Minister (as the case may be) no appreciable burden or a lesser burden than usual for supplying d) that service; or

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.19 <i>continued</i>			<p>(ii) the primary intention of the amendment is to substantially assist in the implementation of State, regional or local policy; or</p> <p>(iii) the primary intention of the amendment is to upgrade and improve the planning scheme in the public interest; or</p> <p>(iv) the amendment implements a review of the planning scheme completed under section 12B of the Act; or</p> <p>(v) the amendment rewrites and restructures the planning scheme so that it may be more readily understood, without changing the planning policy; or</p> <p>(vi) the primary intention of the amendment is to make the planning scheme consistent in form and content with the directions or guidelines issued by the Minister under section 7 of the Act; or</p> <p>(vii) the primary intention of the amendment is to remove errors or anomalies in the planning scheme; or</p>

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			<p><i>(i) the proper development of the State, region or municipal district; or</i></p> <p><i>(ii) the proper development of part of the State, region or municipal district; or</i></p> <p><i>or</i></p> <p><i>(iii) the preservation of buildings or places in the State, region or municipal district which are of historical or environmental interest; or</i></p> <p><i>(d) the application relates to land used exclusively for charitable purposes.</i></p>
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	ALLCITY STRATEGY SPO	

RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.518F	Power to issue a notice to a caravan park operator regarding the emergency management plan if it is determined that the plan does not comply with the requirements	CPUBH	
s.522(1)	Power to give a compliance notice to a person	CPUBH	
s.525(2)	Power to authorise an officer to exercise powers in section 526 (either generally or in a particular case)	CPUBH	
s.527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CPUBH	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park owner	CPUBH/EHO	
r 12(1) r 12(2)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	DCSL/MCITS/CPUBH	
r 14(3)	Power to determine where notice of transfer is displayed	CPUBH/EHO	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	CPUBH/EHO	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	NOT DELEGATED	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	CPUBH/EHO	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	CPUBH/EHO	
r 24(2)	Power to consult with relevant floodplain management authority	CPUBH/EHO	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	CPUBH/EHO	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	CPUBH/EHO	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	CPUBH/EHO	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	CPUBH/EHO	

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.11(1)	Power to declare a road by publishing a notice in the Victoria Government Gazette	NOT DELEGATED	Obtain consent in circumstances specified in 11(2)
s.11(8)	Power to name a road or change the name of a road by publishing a notice in the Government Gazette	NOT DELEGATED	
s13(1)	Power to fix a boundary road by publishing notice in the Government Gazette	DAOS	Power of the coordinating road authority and obtain consent under s13(3) and section 13(4)
s14(7)	Power to appeal against decision of the Head, Transport for Victoria	DAOS /MASS/DCSS/MPLAD	
s15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	DAOS	Must be ratified by Council
s15(1A)	Power to enter into an arrangement with a utility to transfer a road management function of the utility to the road authority	DAOS	Must be ratified by Council

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s16(7)	Power to enter into an arrangement under section 15	DAOS	Must be ratified by Council
s.17(3)	Power to decide that a road is reasonably required for general public use	NOT DELEGATED	Note – a public road includes a road declared pursuant to section 204(1) of the <i>Local Government Act 1989</i>
s.17(4)	Power to decide that a road is no longer reasonably required for general public use	NOT DELEGATED	
s.18(1)	Power to designate an ancillary area	NOT DELEGATED	Where Council is the coordinating road authority, and obtains consent in circumstances specified in section 18(2)
s.21	Power to reply to a request for information or advice from the Minister or relevant Minister	DAOS /MASS/DCSS/MPLAD	Obtain consent in the circumstances specified in section 11(2)
s.22(2)	Power to comment on a proposed Ministerial direction	DAOS /MASS	
s.40(5)	Power to inspect, maintain and repair a road which is not a public road	NOT DELEGATED	
s.42(1)	Power to declare a public road as a controlled access road	NOT DELEGATED	Power of the coordinating road authority and Schedule 2 also applies

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			Note “controlled access road” means a public road in respect of which a declaration is in force under section 42
s.42(2)	Power to amend or revoke a declaration by notice published in the Government Gazette	NOT DELEGATED	Power of the coordinating road authority - Schedule 2 also applies
s42A(4)	Power to approve the Minister’s decision to specify a road as a specified freight road	DAOS /MASS	Power of the coordinating road authority If the road is a municipal road or part thereof and where the road is to be specified a freight road
s.49	Power to develop and publish a road management plan	NOT DELEGATED	
s.51	Power to determine standards by incorporating the standards in a road management plan	NOT DELEGATED	
s53(2)	Power to cause notice to be published in the Government Gazette of an amendment etc. of a document in a road management plan	DAOS /MASS	
s.54(6)	Power to amend a road management plan	NOT DELEGATED	

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.63(1)	Power to consent to conduct of works on a road	DAOS/DPPD /MASS/DCSS/CTECS /MINFD/MPLAD	Where Council is the coordinating road authority
s.63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	DAOS/DPPD /MASS/MSCW/MINFD /DCSS/MPLAD	Where council is the infrastructure manager
s.66(1)	Power to consent to structure etc	DAOS /MASS	Where Council is the coordinating road authority
s.67(3)	Power to request information relating to the person responsible for distributing a sign or bill on a road	DAOS /MASS/CTECS	Where Council is the coordinating road authority
s.68(2)	Power to request information relating to the person responsible for depositing a sign or bill on a road	DAOS /MASS/CTECS	Where Council is the coordinating road authority
s.71(3)	Power to appoint an authorised officer	NOT DELEGATED	
s.87(2)	Duty to investigate complaint and provide report	DAOS/ DPPD /MASS/MINFD/CTECS /DCSS/MPLAD	

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.96	Power to authorise a person for the purpose of instituting legal proceedings	DAOS/DPPD/MASS/MINFD/CTECS	
s.112(2)	Power to recover damages in court	DAOS/ DPPD /MASS/MINFD/CTECS /DCSS/MPLAD	
s.116	Power to cause or carry out an inspection where a notice of an incident arising out of the condition of a public road has been received	DAOS/DPPD/MASS/MINFD/DCSS /MPLAD	
s.120(1)	Power to exercise road management functions on an arterial road (with the consent of The Head, Transport for Victoria)	DAOS/DPPD /MASS/ MSCW /MINFD /DCSS/MPLAD	
s.121(1)	Power to enter into an agreement in respect of works	DAOS/DPPD /MASS/ MSCW /MINFD /DCSS/MPLAD	
s.122(1)	Power to charge and recover fees	DAOS	Note – fees may be charged if authorised under the Road Management (General) Regulations 2005. The Regulations express the fees in terms of “fee units” which are indexed annually. In 2014/15, a fee unit is \$13.24.
s.123(1)	Power to charge for any service	DAOS	Note – the charge can include costs relating to:

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			a) supplying a service, product or commodity; or b) giving information.
Schedule 2 – Clause 2(1)	Power to make a decision in respect of controlled access roads	DAOS/DPPD /MASS/MINFD	Note – controlled access road means a public road in respect of which a declaration is in force under section 42.
Schedule 2 – Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	NOT DELEGATED	See above
Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager of another authority to conduct reinstatement works	DAOS /DPPD /MASS/CTECS/MINFD	Where Council is the coordinating road authority
Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	DAOS / DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 12(5)	Power to recover costs incurred in sub clause 12(3)	DAOS / DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7 Clause 13(2)	Power to vary a notice period	DAOS / DPPD /MASS/CTECS/MINFD	Where Council is the coordinating road authority
Schedule 7 Clause 16(1)	Power to consent to proposed works	DAOS / DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 16(5)	Power to consent to proposed works	DAOS /DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent for proposed roadworks	DAOS / DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 16(8)	Power to include consents and conditions for proposed roadworks	DAOS /DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal for proposed roadworks	DAOS / DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7 Clause 18(1)	Power to enter into an agreement in relation to proposed roadworks	DAOS/ DPPD /MASS/MINFD/DCSS /MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	DAOS / DPPD /MASS/MINFD/CTECS /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	DAOS /DPPD /MASS/MINFD/CTECS /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	DAOS /DPPD /MASS/MINFD/CTECS /DCSS/MPLAD	Where Council is the coordinating road authority
Schedule 7A Clause 2	Power to cause street lights to be installed on roads	DAOS /DPPD /MASS/MINFD/DCSS /MPLAD	Where Council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.16(3)	Power to issue a permit	DAOS/ DPPD /MASS/MINFD/DCSS	Where Council is the coordinating road authority
r.18(1)	Power to give written consent re damage to road	DAOS/DPPD /MASS/MINFD	Where Council is the coordinating road authority
r.23(2)	Power to make a submission to the tribunal.	DAOS /MASS	Where Council is the coordinating road authority Note “tribunal” refers to the Victorian Civil and Administrative Tribunal
r.23(4)	Power to charge a fee for application under section 66(1) Road Management Act	NOT DELEGATED	Where Council is the coordinating road authority
r.25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on a road	DAOS /DPPD /MASS/CTECS/MINFD /DCSS/MPLAD	Where Council is the coordinating road authority
r.25(2)	Power to sell or dispose of things removed from a road or part of road (after first complying with regulation 25(3))	DAOS /DPPD /MASS/CTECS/MINFD	Where Council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.25(5)	Power to recover in the Magistrates' Court expenses from the person responsible	DAOS /DPPD /MASS/CTECS/MINFD	Where Council is the coordinating road authority

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r.15	power to exempt a person from requirement under clause 13(1) of schedule 7 to the Act to give notice as to the completion of those works	DAOS/ DPPD /MASS/MINFD/DCSS /MPLAD	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r.22(2)	power to waive whole or part of fee in certain circumstances	DAOS /DPPD /MASS/MINFD/DCSS /MPLAD	Where Council is the coordinating road authority

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REPORT NO:	8.9
REPORT TITLE:	Response to NOM25/45 - Cr Misho - Community Facilities Audit
SOURCE:	Valli Morphett, Manager City Lifestyle
DIVISION:	City Services & Living
FILE NO:	-
POLICY:	Community Facility Access and Use Policy POL/302
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENT:	1. <i>Community Facilities Social Audit Outcomes - January 2025</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 At the 11 August 2025 Council Meeting, NOM25/45 was passed by Cr Misho requesting a comprehensive review of community halls and centres across Hume City.

That Council

1. Undertake an audit of all community halls and centres within Hume City to report on the following for each community hall/centre:

- a. Current activation hours and days of operation*
 - b. Facilities available at each site (e.g., table tennis, billiards, books, tea and coffee stations, Paid TV, communal tables, games, etc.*
 - c. Whether walk-in access is available or if bookings are required; and if available, what are these hours.*
 - d. Whether the centres are staffed or unstaffed.*
- 2. Identify under-utilised unstaffed facilities that could be better activated and accessible to the community, particularly for older residents seeking informal, safe, and weather-independent gathering places.*
- 3. Explore the feasibility of supervised activation of these currently unstaffed spaces, with the aim of offering:*
- a. Free informal gathering spaces*
 - b. Access to games and recreational amenities (e.g., pool tables, table tennis, board games)*
 - c. Basic refreshments (e.g., tea, coffee)*
 - d. A welcoming and safe environment to reduce social isolation and provide connection.*
- 4. Investigate operational and financial considerations, including:*
- a. Staffing or volunteer support requirements;*
 - b. Estimated setup and maintenance costs;*
 - c. Hours of operation based on community need;*
 - d. Potential partnerships with local service providers or volunteer organisations.*
- 5. Prepare a feasibility study on the above, including timelines and proposed pilot sites for activation.*
- 6. Report back to Council a week after this NOM with a timeframe by which this report is expected back for review.*
- 7. Develop a communication strategy to:*
- a. Promote any newly activated community hubs;*
 - b. Inform residents (especially older adults) through local newsletters, social media, community radio, ethnic media, libraries, and through partnerships with neighbourhood houses and community service agencies;*
 - c. Encourage spontaneous community use and social connection.*

- 1.2 This report responds to the Motion by:

REPORT NO: 8.9 (cont.)

- 1.2.1 Presenting audit findings & utilisation data.
- 1.2.2 Identifying facilities suitable for further activation.
- 1.2.3 Outlining early scoping and budget requirements to progress a feasibility study and pilot for supervised activation.
- 1.3 Noting that a communication strategy will be developed to support the feasibility study and pilot if endorsed by Council through the budget process.

2. RECOMMENDATION:

That Council

- 1. Notes the outcomes of the community facilities audit in response to NOM25/45.**
- 2. Refers \$90,000 for consideration in the 2026/27 Annual Budget, to undertake the community facilities feasibility study and pilot activation as outlined in recommendation 5 from NOM25/45.**
 - 2.1 If supported for inclusion in the 2026/27 budget, receive a report on the outcomes of the feasibility study once concluded, including information on proposed pilot activation site(s) and activities, and communication strategy.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 In accordance with the overarching governance principles outlined in the Local Government Act 2020, this report considers the sustainable management and future use of Council’s community facilities to ensure they continue to meet the needs of the community.
- 3.2 It complies with the Hume Community Facility Access and Use Policy POL/302 which seeks to encourage and maximise participation at community facilities.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council in giving effect to the following Overarching Governance Principles:
 - a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - g) the ongoing financial viability of the Council is to be ensured;
 - i) the transparency of Council decisions, actions and information is to be ensured.

4.2 IMPACT ASSESSMENTS:

CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

- 4.3 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and consider human rights when making decisions.
- 4.4 The human rights relevant to this Report are the right to take part in public life (Section 18). This right is not being limited by the recommended action in this Report.

GENDER EQUALITY ACT 2020

- 4.5 Under the Gender Equality Act 2020 a Gender Impact Assessment is required to be completed in relation to the development or review of a policy, program or service, where that policy, program or service has a direct and significant impact on the public.

REPORT NO: 8.9 (cont.)

This Report seeks to refer funds to a budget for consideration; if this budget is approved, the feasibility study will include a Gender Impact Assessment, as it will be considering trialing a new service that would have an impact on the public.

5. FINANCIAL & RESOURCE IMPLICATIONS:

- 5.1 To fulfil recommendation 5 from NOM25/45, it is recommended that a budget of \$90,000 is referred to the 2026/27 budget process for consideration. This would fund the following project costs:

Item	Est. Cost
Consultant to undertake a detailed feasibility study of seven identified sites	\$40,000
Pilot activation options	Est. Cost
Activation pilot in one community facility (<i>Not recommended</i>)	\$30,000
Activation pilot in two community facilities (<i>Recommended - efficiencies of scale</i>)	\$50,000

6. OPPORTUNITIES & RISKS:

- 6.1 This Notice of Motion identified several opportunities and risks for consideration:
- 6.1.1 Failure to activate under-utilised facilities will leave fit-for-purpose assets idle, limiting opportunities for social connection and community development.
 - 6.1.2 Differing expectations among community groups, volunteers, or partner organisations may create challenges regarding program scope and responsibilities.
 - 6.1.3 Selection of pilot sites may lead to perceptions of inequity if some suburbs feel overlooked.
 - 6.1.4 The feasibility study will provide clarity on actual levels of community interest, supporting evidence-based investment and prioritisation.
 - 6.1.5 Activation offers an opportunity to enhance health, wellbeing, social connection, and lifelong learning, particularly for older residents seeking informal, safe, and weather-protected gathering spaces.
- 6.2 It is noted that the feasibility study will assess local interest, potential community impact, and the resources needed to deliver a sustainable activation program.

7. COMMUNITY ENGAGEMENT:

- 7.1 This report was prepared using community bookings data from the Bookable database.
- 7.2 Community engagement will be undertaken as part of the feasibility study to better understand local social interests and preferred times of day for informal gatherings.
- 7.3 Recommendation 7 within the Notice of Motion requests for Officers to develop a communication strategy. Subject to feasibility, a targeted, multi-channel communication strategy would support pilot rollout by informing local residents, particularly older adults, encouraging spontaneous participation and promoting newly activated community hubs.

8. DISCUSSION:

- 8.1 The City Lifestyle Department operates a network of 28 community and arts facilities and five library branches, providing accessible, tiered community spaces across the municipality.
- 8.2 In 2024/25, these facilities were accessed more than 1.7 million times, including over 215,000 visits to unstaffed centres, demonstrating strong community demand across varying service levels and price points.

REPORT NO: 8.9 (cont.)

8.3 Community facilities operate under a tiered model, with service provision and amenities scaled to facility type and reflected in corresponding fee structures.

Tier	Category	Description	Facilities
One	Venue and function spaces and services	Fully serviced and staffed spaces with function services available including waiting, catering, bar and av/lighting. Municipality-wide catchment.	<ul style="list-style-type: none"> Town Hall Broadmeadows
Two	Fully serviced and staffed spaces	Fully serviced and staffed meeting and function facilities with concierge, room set up and pack up services as part of the hire fee. Libraries may be embedded. Regional service catchment.	<ul style="list-style-type: none"> Broadmeadows Town Hall meeting rooms Hume Global Learning Centre function, meeting & training rooms x 3
Three	Staffed facilities	Staffed spaces, modern & well-equipped. They include Preschool and/or MCH programs and spaces. Support is available but hirers are required to set up and pack down their booking space. Neighbourhood/district catchment.	<ul style="list-style-type: none"> Community Centres, staffed during business hours x 11
Four	Non-staffed venues	Older facilities with lower levels of amenity. Hirer is fully responsible for opening/closing the facility and setting up/pack up of their booking space. Local neighbourhood service catchment.	<ul style="list-style-type: none"> Community Halls, and Minor Facilities x 13*

*Does not include Meadow Heights Education Centre (VisyCare) due to current EOI process.

8.4 Council operates three Senior Centres in Gladstone Park, Sunbury, and Dallas, offering tailored social activities and programs for older residents.

Facility Audit Outcomes

8.5 In response to Recommendation 1.1 Officers conducted a social audit of Hume’s Community Centres and Venues in October 2025.

8.6 Audit outcomes are provided in Appendix 1, however the summary of findings were:

8.6.1 Booking availability is consistent across both staffed and unstaffed facilities, with all venues available for hire seven days a week via phone or online platforms.

8.6.2 Utilisation rates are similar for staffed and unstaffed facilities, indicating comparable levels of community engagement (Appendix 2).

8.6.3 Staffed facilities provide walk-in access during business hours (8:30am–5:00pm, Monday to Friday) and include communal areas with tea and coffee stations, making them more appealing for informal social use.

8.6.4 Unstaffed facilities lack communal amenities such as tea and coffee stations and public Wi-Fi, and are only accessible through prior bookings, limiting spontaneous community use.

8.7 Based on the audit findings, unstaffed facilities could achieve higher utilisation if enhanced with social games infrastructure and supported through supervised activation.

8.8 Through the audit, the following unstaffed facilities were identified as having the lowest level of bookings and utilisation across the municipality, with low or no games infrastructure provision:

8.8.1 Seabrook Reserve Community Centre, Broadmeadows – 5.9%

8.8.2 Evans Street Environmental Centre, Sunbury – 9.8%

8.8.3 Jack McKenzie Community Hall, Bulla – 10.3%

REPORT NO: 8.9 (cont.)

- 8.8.4 Dallas Tennis Hall, Dallas – 12.5%
- 8.8.5 Campbellfield Community Centre, Campbellfield – 12.7%.
- 8.8.6 Goonawarra Community Centre, Sunbury - 16.43%
- 8.8.7 Roxburgh Park Recreation Centre, Roxburgh Park -16.88%

Feasibility study

- 8.9 Subject to budget approval, a feasibility study will be undertaken, considering the seven unstaffed facilities identified above, seeking to identify appropriate free, supervised gathering opportunities with games, refreshments, and social activities in a welcoming environment.
- 8.10 The feasibility study would examine:
 - 8.10.1 Current utilisation of community facilities and proposed pilot focus areas
 - 8.10.2 Local interest, potential demand and key stakeholders
 - 8.10.3 Pilot framework, delivery model and program inclusions
 - 8.10.4 Impact measurement and evaluation
 - 8.10.5 Resource requirements, including staffing and financial sustainability.
- 8.11 A report will be presented to Council providing the outcomes of the feasibility study, including information on proposed pilot activation site(s) and activities, and proposed communication strategy.

Proposed pilot activation program

- 8.12 Upon completion of the feasibility study, it is anticipated that two sites will be identified and recommended to progress to a pilot.
- 8.13 \$50,000 has been identified to activate two under-utilised facilities, seeking to strengthen social connection, health, and community wellbeing. The type of activation best suited to the pilot sites will be identified in the outcomes of the feasibility study and will be subject to a future report to Council before proceeding.

9. CONCLUSION

- 9.1 The audit identified seven unstaffed community facilities with the lowest utilisation. It is proposed that these are further investigated through a feasibility study, which will inform a future pilot activation program.
- 9.2 A further report will be presented to Council outlining the outcomes of the feasibility study and recommended next steps / sites for the pilot.
- 9.3 This work will guide Council in identifying effective and sustainable approaches to activating under-utilised spaces to enhance social connection and community wellbeing.

Community Facilities Unit – Social Audit Outcomes, January 2025

In response to Councillor Misho’s Notice of Motion 25/45 Officers conducted an audit of Hume’s Community Centres and Venues in October 2025 assessing:

- Hours and days of operation
- Availability and type of social amenities (e.g., table tennis, pool tables, tea and coffee stations, communal tables)
- Booking availability and access methods
- Staffing models across facilities

Key audit findings:

- Booking availability is consistent across both staffed and unstaffed facilities, with all venues available for hire seven days a week via phone or online platforms, as per Appendix 1 contained in this document.
- Utilisation rates are similar for staffed and unstaffed facilities, indicating comparable levels of community engagement, as per Appendix 2 contained in this document.
- Staffed facilities provide walk-in access during business hours (8:30am–5:00pm, Monday to Friday) and include communal areas with tea and coffee stations, making them more appealing for informal social use.
- Unstaffed facilities lack communal amenities such as tea and coffee stations and public Wi-Fi, and are only accessible through prior bookings, limiting spontaneous community use.
- Unstaffed facilities may achieve higher utilisation if enhanced with social games infrastructure and supported through supervised activation and strong local promotions.

AUDIT SUMMARY TABLE

Comparisons	Staffed facilities (Tier 1,2 & 3)	Unstaffed facilities (Tier 4)
Hours & days of staffed operations	<ul style="list-style-type: none"> • All staffed facilities are open Monday to Friday, from 8:30am to 5:00pm. 	<ul style="list-style-type: none"> • Facilities are not staffed. Hirers are provided with a key to access the venue and are responsible for opening, closing, and setup/pack down.
Available for bookings	<ul style="list-style-type: none"> • 100% of facilities are available for hire seven days a week. Bookings can be made via phone, online platforms, or in person during staffed hours. • Most facilities are available for hire from as early as 7:00–8:30am through to 10:00pm–midnight, depending on the centre. 	<ul style="list-style-type: none"> • All facilities are available for hire seven days a week and can be booked via phone or online platforms. • Most facilities are available for hire from 7:00am to midnight, with variations depending on the day of the week and location.
Social amenities e.g., table tennis/pool, tea and coffee stations, communal tables etc.	<ul style="list-style-type: none"> • All staffed venues are equipped with communal seating areas that include tea and coffee stations. • 60% of staffed facilities offer board games and books for free use, supporting informal social engagement. 	<ul style="list-style-type: none"> • Only 8% of unstaffed facilities include informal gathering areas. • Roxburgh Park Youth and Recreation Centre includes gaming tables and board games; however, these are located within the Youth Space managed by Family and Children’s Services and are not accessible to the general community.
AV equipment (TV screens) & wifi	<ul style="list-style-type: none"> • All staffed facilities are equipped with AV equipment (TV screens) located in hireable spaces and/or foyer areas. Public Wi-Fi is available at 100% of staffed venues, supporting digital access and connectivity. 	<ul style="list-style-type: none"> • Only Seabrooke Reserve Community Centre has AV equipment (TV screens) located in hireable spaces and/or foyer areas. • None of the facilities have public Wi-Fi.
Utilisation	<ul style="list-style-type: none"> • Staffed facilities have an average utilisation rate of 17%, based on booking data. 	<ul style="list-style-type: none"> • Staffed facilities have an average utilisation rate of 18%, based on booking data.

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Appendix 1 - FULL AUDIT TABLE

Facility name	Street address	Suburb	Staffed Y/N	Open / Close hours (accessible hours without a booking)	Bookable hours (The times the rooms are available to book)	Communal Space? Y/N	Social facilities available at each site i.e. board/table games, books, tea and coffee, TV							Total booked hours 2024/25	
							Board Games	Table Games	Books (Library Kiosk or Station)	Tea and Coffee	Café / Seating Area	AV/TV	Public WiFi		
Campbellfield Community Centre	83 Somerset Road	Campbellfield, 3061	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									1160
Craigieburn Guide Hall	33 Hamilton Street	Craigieburn, 3064	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									1750
Craigieburn Community Hall	75 Potter Street	Craigieburn, 3064	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									1495
Dallas Tennis Hall	29 Hepburn Street	Dallas, 3047	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									787
Evans Street Environment Centre	158 Evans Street	Sunbury, 3429	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									602
Goonawarra Community Centre	20 Dornoch Drive	Sunbury, 3429	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									1406
Roxburgh Park Youth and Recreation Centre	75 Lakeside Drive	Roxburgh Park, 3064	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N	X*	X*	X*	X*	X*	X*			2160
Seabrook Reserve	Goulburn Street	Broadmeadows, 3047	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									1384
Sunbury Community Centre	531 Elizabeth Drive	Sunbury, 3429	Staffed by tenants	Sunbury Neighbourhood House Office hours: Monday – Friday: 8.00 AM to 4.30 PM Saturday – Sunday: Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	Y			X		X				4208
Sunbury Memorial Hall	6 Stawell Street	Sunbury, 3429	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									2058
Tullamarine Community Hall	60 Spring Street	Tullamarine, 3043	No	Not accessible without a booking	Sunday – Friday: 7.00 AM – Midnight Saturdays: 7.00 AM – 6.00 PM	N									1108
Jack McKenzie Community Centre	11 Green Street	Bulla, 3428	No	Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	N									785
Meadow Heights Community Centre	15-29 Buchan Street 3048	Meadow Heights, 3048	No	Not accessible without a booking	Sunday – Monday: 7.00 AM – Midnight Saturdays: 7.00 AM – 11:00 PM	N									1471
HGLC - Broadmeadows	1093 Pascoe Vale Road	Broadmeadows, 3047	Staffed during bookings only	Library hours Sun: 1:00 PM – 04:00 PM Mon: 10:00 AM – 08:00 PM Tues: 10:00 AM – 08:00 PM Wed: 10:00 AM – 08:00 PM Thurs: 10:00 AM – 10:00 PM Fri: 10:00 AM – 05:00 PM Sat: 10:00 AM – 04:00 PM HGLC Foyer/Seating Area	Monday – Sunday: 7.00 AM – Midnight	Y			X	X	X	X	X		1266

Facility name	Street address	Suburb	Staffed Y/N	Open / Close hours (accessible hours without a booking)	Bookable hours (The times the rooms are available to book)	Communal Space? Y/N	Social facilities available at each site i.e. board/table games, books, tea and coffee, TV							Total booked hours 2024/25
							Board Games	Table Games	Books (Library Kiosk or Station)	Tea and Coffee	Cafe / Seating Area	AV/TV	Public WIFI	
				Monday – Friday: 8,00 AM – 8.00 PM Saturday – Sunday: Open during library hours otherwise not accessible without a booking										
HGLC - Craigieburn	75-95 Central Park Ave	Craigieburn, 3064	Yes	Library Hours: Sun: 1:00 PM – 04:00 PM Mon: 10:00 AM – 08:00 PM Tues: 10:00 AM – 08:00 PM Wed: 10:00 AM – 08:00 PM Thurs: 10:00 AM – 10:00 PM Fri: 10:00 AM – 05:00 PM Sat: 10:00 AM – 04:00 PM Mon: 10:00 AM – 8:00 PM Tues: 10:00 AM – 8:00 PM Wed: 10:00 AM – 8:00 PM Thurs: 10:00 AM–10:00 PM Fri: 10:00 AM – 5:00 PM Sat: 10:00 AM – 4:00 PM Upstairs Foyer/Seating area Monday – Thursday: 8.00 AM – 8.00 PM Friday: 8.00 AM – 5.00 PM Saturday – Sunday: Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	Y	X	X	X			X	X	5801
HGLC – Sunbury	44 Macedon St	Sunbury, 3429	Yes	Library Sun: 1:00 PM – 4:00 PM Mon: 8:00 AM – 8:00 PM Tues: 8:00 AM – 8:00 PM Wed: 8:00 AM – 8:00 PM Thurs: 8:00 AM – 10:00 PM Fri: 8:00 AM – 5:00 PM Sat: 10:00 AM–04:00 PM Upstairs Foyer/Seating area Monday – Thursday: 8.00 AM – 8.00 PM Friday: 8.00 AM – 5.00 PM Saturday – Sunday: Open during library hours otherwise not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	Y	X	X	X	X	X	X	X	5248
Town Hall Broadmeadows	10 Dimboola Road	Broadmeadows, 3047	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Monday – Sunday: 7.00 AM – Midnight	Y					X	X	X	3223
Aitken Hill Community Centre	420 Waterview Boulevard,	Craigieburn, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight	Y				X	X	X	X	4570

REPORTS – OFFICERS’ REPORTS

23 FEBRUARY 2026

Attachment 1 - Community Facilities Social Audit Outcomes - January 2025

COUNCIL MEETING

Facility name	Street address	Suburb	Staffed Y/N	Open / Close hours (accessible hours without a booking)	Bookable hours (The times the rooms are available to book)	Communal Space? Y/N	Social facilities available at each site i.e. board/table games, books, tea and coffee, TV						Total booked hours 2024/25	
							Board Games	Table Games	Books (Library Kiosk or Station)	Tea and Coffee	Cafe / Seating Area	A/TV		Public WiFi
					Saturday: 8:30 AM – Midnight									
Broadmeadows Community Hub	180-182 Widford Street,	Broadmeadows, 3047	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	7484
Craigieburn Community Services Hub	120 Hothlyn Drive,	Craigieburn, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Monday to Friday 8.30am - 5pm	N								
Greenvale West Community Centre	7 Ventura Way,	Greenvale, 3059	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	4426
Highlander Community Centre	141 Highlander Drive	Craigieburn, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	115
Kalkallo Community Centre	33 Toyon Road	Kalkallo, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y	X		X	X	X	X	X	4660
Kalkallo North Community Centre	24 Koeks Vista	Kalkallo, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y	X		X	X	X	X	X	3343
Mickleham South Community Centre	125 Brossard Road	Mickleham, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y				X	X	X	X	6223
Mickleham North Community Centre	82/90 St George’s Boulevard,	Mickleham, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	7591
Newbury Child & Community Centre	440 Grand Boulevard,	Craigieburn, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	6480

REPORTS – OFFICERS’ REPORTS

23 FEBRUARY 2026

Attachment 1 - Community Facilities Social Audit Outcomes - January 2025

COUNCIL MEETING

Facility name	Street address	Suburb	Staffed Y/N	Open / Close hours (accessible hours without a booking)	Bookable hours (The times the rooms are available to book)	Communal Space? Y/N	Social facilities available at each site i.e. board/table games, books, tea and coffee, TV							Total booked hours 2024/25
							Board Games	Table Games	Books (Library Kiosk or Station)	Tea and Coffee	Cafe / Seating Area	AV/TV	Public WiFi	
Homestead Community and Learning Centre	30 Whitshire Drive,	Roxburgh Park, 3064	Yes	Reception/Office Hours Monday – Friday: 8.30 AM – 5:00 PM Saturday – Sunday: Not accessible without a booking	Sunday – Thursday: 08:30 AM – 10:00 PM Friday: 8.30 AM – Midnight Saturday: 8:30 AM – Midnight	Y			X	X	X	X	X	4167
Valley Park Community Centre	44 Village Cres	Westmeadows, 3049	Yes	Reception/Office Hours Monday – Friday: 9.00 AM – 3.30PM Saturday – Sunday: Not accessible without a booking	Monday – Sunday 8.30 AM – 8.30 PM	Y				X	X	X	X	601

*Note: Roxburgh Park Youth and Recreation Centre games area is in the youth space, managed by Families, Youth & Children, and not accessible by general community.

Appendix 2 - COMMUNITY FACILITIES UTILISATION TABLES 2024/25

Tier 1 & 2 Facilities - staffed	Mornings 7am - 12pm	Afternoons 12pm - 5pm	Evenings 5pm - Closing	Average %
Craigieburn - Hume Global Learning Centre	22.31%	23.72%	7.26%	18%
Town Hall Broadmeadows	15.51%	19.31%	8.66%	14%
Broadmeadows - Hume Global Learning Centre	12.19%	15.65%	15.18%	14%
Sunbury- Hume Global Learning Centre	15.61%	19.59%	4.83%	13%
			Total average	15%

Tier 3 Facilities - staffed	Mornings 7am - 12pm	Afternoons 12pm - 5pm	Evenings 5pm - Closing	Average %
Newbury Child and Community Centre	35.15%	28.58%	28.01%	31%
Kalkallo Community Centre	28.99%	19.34%	26.46%	25%
Aitken Hill Community Centre	24.13%	26.83%	18.02%	23%
Greenvale West Community Centre	23.75%	27.50%	14.88%	22%
Kalkallo North Community Centre	22.88%	26.13%	16.26%	22%
Broadmeadows Community Hub	22.47%	27.18%	14.01%	21%
Mickleham South Community Centre	18.34%	21.90%	18.14%	19%
Mickleham North Community Centre	17.66%	25.03%	10.34%	18%
Homestead Community and Learning Centre	17.16%	12.14%	11.61%	14%
Valley Park Community Centre	8.24%	11.72%	0.70%	7%
Highlander Community Centre	2.31%	2.59%	0.74%	2%
			Average total	17%

Tier 4 Facilities - unstaffed	Mornings 7am - 12pm	Afternoons 12pm - 5pm	Evenings 5pm - Closing	Average %
Sunbury Memorial Hall	37.88%	35.96%	21.46%	31.77%
Meadow Heights Community Centre	30.52%	22.79%	33.55%	28.95%
Craigieburn Guide Hall	23.57%	29.32%	29.96%	27.61%
Craigieburn Community Hall	22.05%	24.75%	21.44%	22.75%
Sunbury Community Centre	22.71%	18.30%	11.66%	17.56%
Tullamarine Community Hall	19.32%	17.49%	15.06%	17.29%
Roxburgh Park Recreation Centre	14.63%	17.06%	18.95%	16.88%
Goonawarra Community Centre	11.86%	32.04%	5.40%	16.43%
Campbellfield Community Centre	7.16%	13.78%	17.25%	12.73%
Dallas Tennis Hall	7.30%	19.89%	10.24%	12.47%
Jack McKenzie Community Hall	7.50%	13.66%	9.54%	10.23%
Evans Street Environment Centre	7.09%	14.13%	8.35%	9.86%
Seabrook Reserve Community Centre	5.48%	8.14%	4.12%	5.91%
			Average total	18%

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REPORT NO:	8.10
REPORT TITLE:	Response to NOM25/47 - Cr Naim Kurt - Data Centres in Hume
SOURCE:	Megan Taylor, Manager City Strategy
DIVISION:	Planning, Places & Delivery
FILE NO:	NOM25/47
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.2 A strong and diversified local economy
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

At its meeting held on 25 August 2025, Council carried Notice of Motion 25/47 from Cr Kurt, recommending:

That Council:

- 1. Requests officers to prepare a briefing note for a future Councillor Briefing Session outlining issues and considerations associated with data centre applications, including environmental impacts, employment, electricity consumption, water usage and implications on local infrastructure and housing.*
- 2. Requests officers to develop a draft policy framework to guide Council’s assessment of data centre applications, ensuring sustainability, responsible resource use, and alignment with long-term community needs.*
- 3. Identifies opportunities for advocacy to State and Federal Government and other authorities to strengthen regulatory frameworks and planning controls relating to data centres, with particular reference to environmental impacts, energy efficiency, and water security.*

This Report is provided in response to this Notice of Motion (NOM25/47).

2. RECOMMENDATION:

That Council:

- 1. Notes the information contained in this Report.**
- 2. Advocates to the Victorian Government for a state-wide policy framework to better guide and consistently assess data centre proposals in Victoria with the opportunity for Hume to provide critical input.**
- 3. Sends a letter to the Victorian and Federal Government indicating Hume’s desire to be involved in future actions and policy development to support a more sustainable approach to data centres.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Planning and Environment Act 1987

4. OVERARCHING GOVERNANCE PRINCIPLES:

REPORT NO: 8.10 (cont.)

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

- a) The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
- b) The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

- a) This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- a) All actions identified in this Report will be delivered within existing Council budgets and resources. There is no funding available to be allocated to any new initiatives.

7. OPPORTUNITIES & RISKS:

- a) Both the Victorian and Australian Governments recognise the challenges and opportunities created by data centres and the growing digital economy.
- b) As a local government, Council faces the risk of developing a policy framework for assessing data centre applications that may conflict with future government policy or differ from guidance used by other councils. There are opportunities for Council to participate in State Government, other local governments, utility providers, and industry group programs to support the development of a policy framework for assessing data centre proposals.
- c) Council’s role is to advocate to the Victorian Government to lead the development of state-wide policy framework to ensure a consistent approach to guiding and assessing data centre proposals across Victoria.

8. COMMUNITY ENGAGEMENT:

- a) No community engagement has been undertaken, however Council officers have engaged with various local governments, water authorities, industry groups and data centre developers to inform this Report.

9. DISCUSSION:

- a) Please note this is a rapidly changing issue with new information being released almost daily.
- b) Data centres are a core part of the digital economy and considered critical infrastructure. They support both existing and emerging industries by providing essential infrastructure for online services, cloud computing, and more recently,

REPORT NO: 8.10 (cont.)

- artificial intelligence (AI). Data centres contain servers, storage systems, and network equipment that enable the multiple ways business and the community interact online.
- c) Data centres use large amounts of electricity and water resources, which can place pressure on local infrastructure. The rapid growth of the data centre industry also raises concerns about the long-term sustainability of resource usage and presents challenges that could affect the broader digital economy if not addressed. At the same time, these challenges create opportunities for innovation and improvement across industries.
 - d) Data centre proposals are increasing across Victoria. In November 2025, the Victorian Government announced its intention for Victoria to become the national leader in AI development. At the end of January 2026, the Victorian Government also released their AI Mission Statement. The Mission Statement includes a key action around a coordinated approach noting that *"Data centres, like all major infrastructure, need energy, water, planning and land allocation. To deliver at the scale and speed required to meet exponential demand, we [Victorian Government] will balance the need for timely access to land, water and energy with the security and sustainability of Victoria's water and energy supply."*
 - e) On 4 February 2026 the Victorian Government also introduced a Bill into Parliament to ensure electricity supply to homes, including during extreme weather events.
 - f) The Federal Government also released a National AI Plan in December 2025. The National Plan includes actions to work with states and territories on sustainability principles and approval processes.
 - g) There are currently two approved data centres in Hume and two applications under assessment through the Development Facilitation Program (DFP) and no applications with Council.
 - h) The Notice of Motion requested an investigation into a number of issues and considerations associated with data centre applications. This Report outlines these matters in the following sections.

9.1 ENVIRONMENTAL IMPACTS

- a) Currently, data centres generate substantial heat, consume large amounts of electricity and water, and contribute significantly to greenhouse gas emissions. Existing environmentally sustainable development (ESD) assessment tools do not adequately measure the resource use or emissions associated with data centres. Tools such as Green Star and Built Environment Sustainability Scorecard (BESS), only assess the building and do not measure the performance of operations within the building. This limits Council's ability to fully assess environmental impacts at this time.
- b) The Green Building Council Australian (GBCA) have set up a pilot program with data centre developers to create Green Star Buildings and Green Star Performance guidance for data centres. Currently, GBCA have a working group to aid in the development of guidance through understanding policy challenges and needs.
- c) Other industry-wide initiatives are emerging to improve sustainability standards. The Council Alliance for a Sustainable Built Environment (CASBE) is progressing the Elevating Targets project, which supports a transition to net zero operational emissions.

9.2 ELECTRICITY USAGE IMPACTS

- a) Data centres require high levels of electricity to operate intensive computing equipment and cooling systems. Although data centres are among the highest electricity users in urban areas, some industrial and utility land uses have comparable or higher demand such as heavy manufacturing plants, chemical processing facilities, water treatment plants, and cold-storage logistics facilities.
- b) Unlike most land uses, which experience daily peaks and troughs in electricity demand, data centres draw power continuously throughout the day. This constant and concentrated demand can place pressure on local electricity networks. In some areas, the data centre and electricity provider will need to agree on how network

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upgrades will be undertaken to maintain network capacity and protect electricity reliability.

- c) Global and national forecasts indicate rapid growth in data centre electricity use. A single large data centre can use as much electricity as 50,000 homes. In Australia, data centres currently account for an estimated 5 percent of national electricity use (around 1,050 MW), with demand expected to rise to 8 percent (2,500 MW) by 2030. However, the data centre industry has indicated an intention for major Australian data centres to be using 100 percent renewable energy by 2030.
- d) At the national level, data centres must keep their emissions below set limits, use certified renewable electricity, maintain a high energy-efficiency rating, and aim to run more efficiently by reducing how much extra power they use. However, these requirements do not currently measure water efficiency, and no validated third-party tool exists for assessing water usage.

9.3 WATER USAGE IMPACTS

- a) Data centres also use high volumes of water to operate cooling systems, particularly during periods of extreme heat. This high demand can place pressure on local water supplies, however, as with electricity usage, there are other industry and utilities that have comparable or higher demand including food and beverage manufacturing, paper and pulp mills, power stations, and textile and fabric production.
- b) New technologies are emerging to reduce water consumption through reuse, recycling and recovery, although it is unclear how successful they will be in reducing demand for drinking water.
- c) From discussions with water authorities, it is understood that the industry is too new in Hume to have a reliable data set of actual water usage compared to initial estimates.
- d) Victoria currently lacks mandatory requirements for reporting water usage efficiency, applying a water source hierarchy (e.g. recycled before potable), disclosing annual and peak water usage data, or assessing cumulative regional impacts on water resources.
- e) In December 2025, the Water Services Association of Australia (WSAA) released a report examining the water use of data centres and outlining approaches to support sustainable data centre development. The report provides guidance for collaboration between data centre developers and water authorities and identifies five key policy principles around early consultation, transparent reporting, efficiency standards, recycled water and circular economy solutions and future ready policy framework.

9.4 EMPLOYMENT IMPACTS

- a) The construction of data centres generates a significant number of short-term jobs. However, once operational, data centres appear to provide few long-term jobs. As data centres are highly automated, ongoing employment is mainly limited to technical maintenance, monitoring, and support occupations as well as security jobs. The industry claims that data centres can lead to the creation of a broader network of jobs but the evidence is not clear as yet.
- b) As part of its commitment to being a national leader, the Victorian Government is investing in workforce training by partnering with TAFEs and providing \$8.1 million to support skills development and increase the number of AI specialists.

9.5 LOCAL INFRASTRUCTURE IMPACTS

- a) Data centres can increase demand on local roads, drainage systems, utilities, and emergency services, however this is similar to other employment developments across Hume.

9.6 HOUSING IMPLICATIONS

- a) Data centres are generally located in commercial and industrial zones where there is reliable access to electricity, water and transport infrastructure. Data centres can

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compete with other employment development types in these areas; however, they do not compete with land for residential housing.

- b) In November 2025, the Victorian Government announced a \$5.5 million expenditure on a Sustainable Data Centre Action Plan. This plan aims to guide the preferred locations of data centres, so they are situated close to electricity, water and transport networks and managing additional pressure on Victoria’s existing resources and networks.

9.7 POLICY FRAMEWORK

- a) As noted throughout the Report, there are a number of different organisations looking at different aspects of the data centre industry and how to reduce their impact. These organisations have greater reach and broader cross industry support than Hume could achieve alone.
- b) In addition to this, more and more data centre applications are being assessed by the Victorian Government’s DFP. As a consequence, Council has limited authority to mandate outcomes for these applications.
- c) For these reasons, Council officers do not recommend that Hume develops a standalone policy framework as it is unlikely to be able to gather the same level of data as other organisations and be very limited in its ability to be applied.

9.8 ADVOCACY OPPORTUNITIES

- a) While Council officers do not recommend developing a policy framework, there is opportunity to be involved in advocacy opportunities as they arise, such as involvement in CASBE, MAV and others.
- b) In early February 2026 the Future Melbourne Committee of the City of Melbourne resolved to “*advocate to State and Federal Government to establish clear regulatory frameworks and transparent monitoring requirements for data centres, including maximising community benefits and standards for energy efficiency, greenhouse gas emission reduction, water use, and land-use planning.*” Hume could seek to work with the City of Melbourne and advocate together as a stronger voice than advocating alone.
- c) Council is proposing a suite of motions for the Municipal Association of Victoria State Council and the Australian Local Government Association National General Assembly on this matter to seek support from the Victorian and Federal Government’s respectively, to ensure that the impact on local communities be considered as part of the decision-making process.
- d) It will also be important to take advantage of opportunities to advocate to the Victorian Government regarding their Sustainable Data Centre Action Plan. This is particularly important as they are primarily responsible for energy and water planning, management and service delivery. There will also be opportunities to advocate to the Federal Government on their National AI Plan.
- e) Given Hume has some experience with data centres, there could be an opportunity to offer input into any future Victorian Government research project or action plan looking into the costs and benefits of data centres.

10. CONCLUSION

- a) Council officers recognise the Victorian and Australian Governments’ ambition to position Australia as a leader in artificial intelligence and the broader digital economy. Australia’s data centre capacity is expanding rapidly, driven by increasing demand for cloud computing, AI applications, and sustainable digital operations. The national market is forecast to grow from \$2.5 billion in 2023 to more than \$6.1 billion by 2028.
- b) Council officers recognise data centres as essential infrastructure that supports growth in the digital economy. However, data centres require large amounts of electricity and water and therefore need careful site selection and sustainable design. As the data centre industry continues to expand rapidly, there is a clear need for coordinated planning to support sustainable growth. Victoria, and Australia more

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broadly, have the opportunity to lead this development in a responsible and sustainable way.

- c) Since the Notice of Motion was carried on 25 August 2025, it is evident that policy is behind the rapidly developing data centre industry, but there is opportunity for improvement.
- d) It is recommended that Council focuses efforts on advocating for better outcomes and improved policy rather than developing a standalone policy framework.

REPORT NO:	8.11
REPORT TITLE:	2025/26 Quarter Two Council Plan Progress Report
SOURCE:	Andrea Taylor, Manager Organisational Performance & Strategy
DIVISION:	Organisational Performance
FILE NO:	0
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability.
ATTACHMENT:	1. <i>2025-26 Quarter Two Council Plan Progress Report</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

1.1 The 2025/26 Quarter Two Council Plan Progress Report (**Attachment 1**) provides an update on the implementation of the Council Plan 2025-2029 (**Council Plan**) for the period 1 July to 31 December 2025. It reports progress made towards the achievement of Council Plan strategic objectives (via the strategic indicators) and the delivery of the actions in the 2025/26 Council Annual Action Plan (**CAAP**).

1.2 As of 31 December 2025, 11 out of 59 2025/26 CAAP actions have been completed.

2. RECOMMENDATION:

That Council notes the 2025/26 Quarter Two Council Plan Progress Report.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020 (the Act).

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- e) innovation and continuous improvement is to be pursued;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Council Plan has been developed within the policy context of Council’s *Social Justice Charter* and the *Charter of Human Rights and Responsibilities Act 2006* and reinforces Council’s longstanding commitment to advancing social justice in Hume City.

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5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

There are no financial implications resulting from quarterly reporting processes.

7. OPPORTUNITIES & RISKS:

There are no opportunities or risks resulting from quarterly reporting processes.

8. COMMUNITY ENGAGEMENT:

The Council Plan 2025-2029 was developed through extensive community consultation.

9. DISCUSSION:

9.1 On 23 June 2025, Council adopted the Council Plan 2025-2029 (**Council Plan**) which sets out Council’s strategic direction and what it seeks to achieve over the next four years to work towards the Hume Community Vision 2045.

9.2 The Council Plan identifies four priorities which are supported by eleven strategic objectives that describe the outcomes that are sought. Progress made towards the achievement of the strategic objectives is tracked via strategic indicators in the Plan (refer Part A at **Attachment 1**).

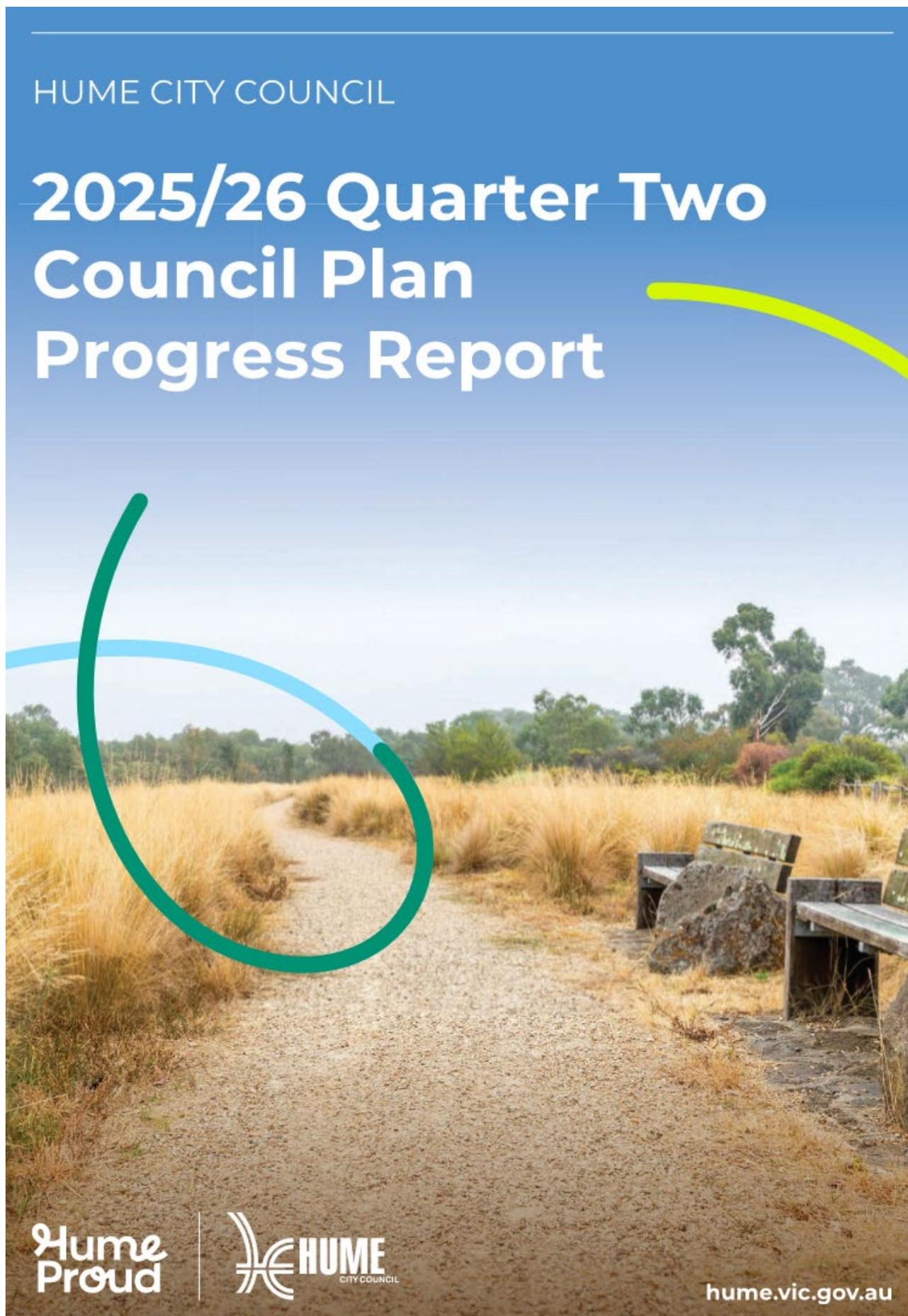
9.3 Strategic actions to deliver the strategic objectives are determined on an annual basis, informing the development of the annual budget, and are set out in a separate Council Annual Action Plan (CAAP). The 2025/26 CAAP sets out 59 strategic actions that Council will deliver over the 2025/26 financial year to contribute to the achievement of the strategic objectives. As of 31 December 2025, 11 out of 59 2025/26 CAAP actions have been completed (refer Part B at **Attachment 1**).

10. CONCLUSION

This report provides an update on the implementation of the Council Plan 2025-2029 for the period 1 July to 31 December 2025.

HUME CITY COUNCIL

2025/26 Quarter Two Council Plan Progress Report



Hume
Proud



hume.vic.gov.au

2025/26 Quarter Two Council Plan Progress Report

Council Plan 2025–2029

The Council Plan 2025–2029 (**our Plan**) sets out Council’s strategic direction and what we seek to achieve over the next four years under four priorities (below) which are supported by eleven strategic objectives:

Priority 1: A liveable city of well-designed and connected places

Priority 2: A climate resilient city with a healthy natural environment

Priority 3: A healthy community that is inclusive and proud

Priority 3: A well governed Council that is strategic and trusted

Our Plan will be achieved through our work – the service, projects and programs we deliver – our advocacy and the decisions we make.

Council’s day-to-day work (core actions) contribute to the achievement of our strategic objectives and strategic actions, including major initiatives and significant pieces of work, contribute to the achievement of the strategies identified under the strategic objectives.

Strategic actions are determined on an annual basis, informing the development of our annual budget, and are set out in a separate Council Annual Action Plan (**CAAP**).

The strategic objectives and actions that form our *Municipal Public Health and Wellbeing Plan* (MPHWP) are highlighted with a plus icon (+) and those that form our *Disability Action Plan* (DAP) are highlighted with a hat icon (^).

The progressive achievement of our Plan is reported to the community through quarterly reporting and in Council’s Annual Report.

2025/26 Council Plan Progress Report

This report provides an update on the achievement of our Plan for the period 1 July to 31 December 2025 under the following parts:

- **PART A: Achievement of Council Plan strategic objectives**
- **PART B: Delivery of 2025/26 CAAP actions**

PART A: Achievement of Council Plan strategic objectives

The achievement of the strategic objectives is tracked via the strategic indicators in our Plan, are shown under following status:

- On Track
- Monitor
- At Risk

These indicators do not definitively measure the achievement of the strategic objectives; they are just one way to indicate progress towards (or away from) the outcome.

Some strategic objectives are harder than others to measure, and in these instances indicators that show action on Council’s behalf to work towards the outcome have been chosen.

Figures provided in the Q2 column are financial year to date and reflect the period from 1 July 2025 to 31 December 2025.

Note: Annual or bi-annual metrics with no quarterly update will be marked as N/A with figures to be provided at the end of quarter four.

Priority 1: A liveable city of well-designed and connected places							
Strategic objective	Strategic indicator		Results and Commentary				Status
			Q1	Q2	Q3	Q4	
SO1.1 Liveable places that are inclusive and accessible + ^	1.1a	Increase in shared path network (km) + Source: Hume City Council Baseline: 108 kms as at 30 June 2025. Target: Increase	N/A Annual Metric				
	1.1b	Percentage of community within 20 minutes’ walk or 10 minutes’ drive to a community facility (households) + Source: Hume City Council Baseline: 72.3% walk, 97.1% drive as at 30 June 2025 Target: 75% households	N/A Annual Metric				
	1.1c	Increase in number of park renewal/upgrade projects + Source: Hume City Council Baseline: 5 in 2024/25 year Target: Increase	6	6			●
	1.1d	Percentage of community within 800m of a train station or 400m of a bus stop (households) + Source: Hume City Council Baseline: 4.85% train, 64.13% bus as at 30 June 2025 Target: Increase	N/A Annual Metric				
	1.1e	Increase in number of multi-dwelling planning applications + Source: PPARS (planning.vic.gov.au) Baseline: 95 in 2024/25 year Target: Increase	19	54			●

SO1.2 A strong and diversified local economy + ^	1.2a Increase in number of local businesses Source: Economy .id using ABS data Baseline: 27,478 in 2024/25 year Target: Increase	N/A Annual Metric				
	1.2b Increase in number of local jobs + Source: Economy .id using ABS data Baseline: 143,896 in 2024/25 year Target: Increase	N/A Annual Metric				
	1.2c Reduction in unemployment rate gap to Greater Melbourne + Source: Department of Employment and Workplace Relations, Small Area Labour Markets Report Baseline: 3.4% as at 30 June 2025 Target: Decrease	3.40%	3.10%			●
	1.2d Number of Council-led activities that support strengthening the local economy Source: Hume City Council Baseline: 567 in 2024/25 year Target: Increase	29	50			●
		Activities delivered attracted a total of 989 participants in quarter two.				
SO1.3 Safe and well maintained places + ^	1.3a Reduction in illegally dumped rubbish collected by Council (tonnes) Source: Hume City Council Baseline: 3,467t in 2024/25 year Target: Decrease	547.15	1085.7			●
			Tonnage is a combination of in-house and contractor dumped rubbish removal.			
	1.3b Graffiti removed by Council (m ²) Source: Hume City Council Baseline: 35488m ² in 2024/25 year Target: Decrease	8436	18450			●
	1.3c Number of aquatic centre health inspections Source: Local Government Performance Reporting Framework (LGPRF)- AF2 Baseline: 2 per facility (6 inspections total) in 2024/25 year Target: 2 per facility	3		Bi-Annual Metric		●
			Each facility receives one inspection per six months.			
	1.3d Increase in number of animal registrations Source: Hume City Council Baseline: 22,835 as at 30 June 2025 Target: Increase	23599	24214			●
		615 new animals were registered in quarter two.				
1.3e Improvements to shared paths and footpaths (km) Source: Hume City Council Baseline: First year measure (set in 2025/26) Target: N/A Impact not based on result	N/A Annual Metric					

Priority 2: A climate resilient city with a healthy natural environment							
Strategic objective	Strategic indicator		Results and Commentary				Status
			Q1	Q2	Q3	Q4	
SO2.1 Protection and enhancement of our natural environment +	2.1a	Increase in conservation land managed by Council (hectares) Source: Hume City Council Baseline: 684.4 hectares as at 30 June 2025 Target: Increase	N/A Annual Metric				
	2.1b	Increase in number of projects that include input from Traditional Owners. Source: Hume City Council Baseline: First year measure (set in 2025/26) Target: N/A Impact not based on result	N/A Annual Metric				
	2.1c	Number of applications to Council’s funding programs that support conservation and land management on private land. Source: Hume City Council Baseline: 333 in 2024/25 year Target: Increase	78	259			●
			Quarter two saw 93 applications to the Rural Land Management Grant and 88 applications to the Primary Producer Rate Rebate, bringing the year-to-date total to 259.				
SO2.2 Reduce carbon emissions and adapt to climate change +	2.2a	Reduction in Council’s corporate carbon emissions. Source: Hume City Council Baseline: 48,879 CO2 in 2024/25 year Target: Decrease	N/A Annual Metric				
	2.2b	Increase in carbon emissions saved via Home Energy Upgrades Program + Source: Hume City Council Baseline: 10,867CO2-e tonnes from installations in 2024/25 year Target: Increase	N/A Annual Metric				
	2.2c	Increase in number of trees in established areas + Source: Hume City Council Baseline: 873 nett increase in 2024/25 year Target: Increase	1440	1234			●
				Result reflects 1,926 trees being planted and 692 trees removed for various reasons during the year-to-date.			
2.2d	Increase in volume of stormwater harvested and treated per year Source: Hume City Council Baseline: 22ML in 2024/25 year Target: Increase	N/A Annual Metric					

Priority 3: A healthy community that is inclusive and proud							
Strategic objective	Strategic indicator		Results and Commentary				Status
			Q1	Q2	Q3	Q4	
SO3.1 Advancement of social justice and addressing inequalities +^	3.1a	Increase in number of kinder enrolments for vulnerable families + Source: Hume City Council Baseline: 654 in 2025 calendar year Target: Increase	N/A Annual Metric				
	3.1b	Increase in number of MCH supports for vulnerable families + Source: Hume City Council Baseline: 22930 in 2024/25 year Target: Increase	N/A Annual Metric				
	3.1c	Increase in number of women and girls participating in organised sport using Council facilities + Source: Hume City Council Baseline: 14,751 in 2024/25 year Target: Increase	N/A Annual Metric				
SO3.2 A healthy community with access to opportunities +^	3.2a	Increase in percentage of community accessing leisure facilities + Source: Local Government Performance Reporting Framework (LGPRF) Baseline: 3.3 visits per resident (909,940 total visits 2024/25 year) Target: Increase	N/A Annual Metric				
	3.2b	Increase in percentage of community accessing library facilities + Source: Local Government Performance Reporting Framework (LGPRF) Baseline: 23.7% in 2024/25 year Target: Increase	N/A Annual Metric				
	3.2c	Increase in participation in aged and disability services +^ Source: Hume City Council Baseline: 2348 active clients in 2024/25 year Target: Increase	2840	2916			●
	3.2d	Number of student placements provided by Council + Source: Hume City Council Baseline: 114 in 2024/25 year Target: Increase	38	86			●
	3.2e	Number of reported family violence incidents + Source: Crime Statistics Agency Victoria Baseline: 1386.3 per 100,000 in 2024/25 year Target: Decrease	N/A Annual Metric				

	3.2f	Number of Hume Multiversity initiatives + Source: Hume City Council Baseline: 11 in 2024/25 year Target: Increase	8	18				
		Council partnered with Melbourne Polytechnic, Victoria University, Kangan Tafe and Latrobe University to deliver initiatives.						
	3.2g	Number of resident job placements supported by Council + Source: Hume City Council Baseline: 264 in 2024/25 year Target: Increase	38	59				
S03.3 An inclusive and socially connected community that celebrates diversity and culture +^	3.3a	Number of communication activities that celebrate or promote diversity, connection and inclusion +^ Source: Hume City Council Baseline: 26 in 2024/25 year Target: Increase	13	25				
		Council marked significant occasions including Diwali, Christmas Day and the International Day of People with Disability.						
	3.3b	Number of Council-led or supported events that celebrate or promote diversity, connection and inclusion + Source: Hume City Council Baseline: 32 in 2024/25 year Target: Increase	5	21				
		Council’s Event Grant Program provided support to several events in quarter two, including Carols by Candlelight, Hume Diwali Mela, Harmony Cup, Segmento Tarantella Festival, Tihar and the Assyrian Annual Festival.						
3.3c	Number of Council supported community programs that celebrate or promote diversity, connection and inclusion + Source: Hume City Council Baseline: First year measure (Set in 2025/26 year) Target: Increase	43	43					

Priority 4: A well governed Council that is strategic and trusted							
Strategic objective	Strategic indicator		Results and Commentary				Status
			Q1	Q2	Q3	Q4	
SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability	4.1a	Number of continuous improvement activities identified in Council’s annual work programs. Source: Hume City Council Baseline: First year measure (set in 2025/26) Target: N/A Impact not based on result	N/A Annual Metric				
	4.1b	Operating within Council’s budget Source: Local Government Performance Reporting Framework (LGPRF) – OP1 Baseline: 2.34% in 2024/25 year Target: Increase	N/A Annual Metric				
	4.1c	Improvement of Council’s overall financial sustainability Source: Hume City Council Baseline: 2.34% in 2024/25 year Target: Increase	N/A Annual Metric				
	4.1d	Increase in community satisfaction with Council decisions Source: Local Government Performance Reporting Framework (LGPRF) – G5 Baseline: 48 in 2024/25 year Target: Increase	N/A Annual Metric				
	4.1e	Number of Council employee lost-time injury days Source: Hume City Council Baseline: 1899 lost days in 2024/25 year Target: Decrease	316	532			●
SO4.2 An organisation that demonstrates leadership and strong advocacy +^	4.2a	Number of advocacy activities that work towards achieving Council’s strategic direction +^ Source: Hume City Council Baseline: First year measure (set in 2025/26) Target: N/A Impact not based on result	105	236			●
	4.2b	Increase in new and renewed strategic partnerships and collaborations Source: Hume City Council Baseline: First year measure (set in 2025/26) Target: N/A Impact not based on result	30	30			●
			Advocacy activities include MP correspondence, advocacy for the 2026 state election, grant applications and involvement with the Broadmeadows Revitalisation Board.				
			Council is continuing its strong partnerships with the National Growth Areas Alliance, Outer Melbourne Councils and the Northern Councils Alliance to advance our advocacy efforts regionally. This includes Council being appointed the host city for the NGAA Congress in 2026.				

SO4.3 A responsive and engaged organisation that works with our community	4.3a	Satisfaction with customer service experience Source: Hume City Council Baseline: 91.43% for 2024/25 year Target: Increase	91.59%	90.31%			
	4.3b	Increase in use of self-service options on Council’s website Source: Hume City Council Baseline: 47,407 in the 2024/25 year Target: Increase	14036	27152			
	4.3c	Increase in community satisfaction with community consultation and engagement Source: Local Government Performance Reporting Framework (LGPRF) – G2 Baseline: 48 indexed mean result in 2024/25 year Target: Increase	N/A Annual Metric				
	4.3d	Number of Council initiated working groups, taskforces and advisory committees Source: Hume City Council Baseline: 8 (30 June 2025) Target: Increase	N/A Annual Metric				

PART B: Delivery of 2025/26 CAAP actions

Our 2025/26 CAAP sets out 59 strategic actions that we undertake during the 2025/26 financial year to contribute to the achievement of the strategic objectives in our Plan.

The delivery of these actions is tracked via the following status:

- Complete
- On track
- Monitor
- Deferred

Note: Supporting commentary on the progress of actions is provided at key milestones, upon completion and if identified as needing to be monitored or deferred.

Priority 1: A liveable city of well-designed and connected places					
Strategic objective	Strategy	CAAP no.	2025/26 action	Status	Supporting commentary
SO1.1 Liveable places that are inclusive and accessible + ^	1.1.1	1	Progress the Cloverton Metropolitan Activity Centre master plan in partnership with the Regional Partnership +	●	
	1.1.1	2	Finalise a progress report for the Broadmeadows Metropolitan Activity Centre precinct road map in partnership with State Government, Wurundjeri Woi Wurrung and the Broadmeadows Suburban Revitalisation Board +	●	
	1.1.1	3	Deliver and activate the Sunbury Community Arts and Cultural Precinct +	●	
	1.1.1	4	Prepare and finalise disability design guidance to inform the Community Infrastructure Design Guidelines and Council's approach to land use planning and design and present to Council for adoption + ^	●	
	1.1.1	5	Prepare and finalise the Public Toilet Framework and present to Council for adoption +	●	An audit of all public toilet amenities in Hume has been completed. Development of the Framework will commence in quarter three.
	1.1.2	6	Complete business case for Craigieburn Arts Centre and present to Council for consideration in March 2026 +	●	
	1.1.2	7	Prepare and finalise the Dog Off-Leash Framework and present to Council for adoption +	●	Development of the Framework will commence in quarter three. To support the work, Council is undertaking an ecological assessment to inform potential relocation of the Dog Park in Sunbury.
	1.1.2	8	Prepare and finalise the Progress Reserve master plan and present to Council for adoption +	●	
	1.1.3	9	Finalise the Sunbury Transport Plan (as pilot) as part of implementing the Transport Strategy +	●	

	1.1.3	10	Commence the preparation of the other precinct plans to support the implementation of the Transport Strategy +	●	
	1.1.4	11	Update the Housing Diversity Strategy and prepare amendment to implement into the Hume Planning Scheme (in 2026/27) +	●	The 2023 Housing Diversity Strategy update scope is being reviewed and will be determined in the next quarter. Administrative updates to the Strategy have commenced.
SO1.2 A strong and diversified local economy + ^	1.2.2	12	Deliver place management support to small shopping strips and retail and hospitality businesses +	●	
SO1.3 Safe and well maintained places + ^	1.3.1	13	Expand the deployment of mobile CCTV by 65% to enhance detection and deterrence of littering and illegal dumping +	●	Mobile CCTV now operates across 20 known dumping areas across Hume, which is an increase from 13 sites in 2024/25.
	1.3.1	14	Implement Keep Hume Clean campaign, including the 'Dob in a Dumper' campaign +	●	The Keep Hume Clean and Dob in a Dumper campaigns have been implemented.
	1.3.2	15	Update the Domestic Animal Management Plan and present to Council for adoption by December 2025 +	●	Council's new 2026-2029 Domestic Animal Management Plan was adopted by Council at its meeting on 8 December 2026

Priority 2: A climate resilient city with a healthy natural environment

Strategic objective	Strategy	CAAP no.	2025/26 action	Status	Supporting commentary
SO2.1 Protection and enhancement of our natural environment +	2.1.1	16	Prepare amendment to implement the Rural Strategy into the Hume Planning Scheme, including green wedge management requirements +	●	
	2.1.2	17	Work with the Chain of Pond Collaboration, including Traditional Owners, to improve the Moonee Ponds Creek waterway +	●	
	2.1.2	18	Work with the Jacksons Creek biik wurrdha Parklands Partnership Group, including Traditional Owners to implement the Regional Parklands Plan to protect and enhance the cultural and ecological values of the parklands +	●	
	2.1.2	19	Work with the marram baba Merri Creek Regional Parklands Partnership Group, including Traditional Owners to implement the Future Directions Plan to protect and enhance the cultural and ecological values of the parklands +	●	

	2.1.3	20	Deliver community education programs aimed at less engaged cohorts to empower Hume residents to reduce negative waste behaviours +		The delivery plan for the community education programs are yet to be confirmed.
SO2.2 Reduce carbon emissions and adapt to climate change +	2.2.1	21	Transition the Newbury Community Centre to full electrification +		All gas appliances including gas wall heaters, hot water and cooktops have been replaced with efficient electric appliances powered by solar and GreenPower accredited renewable energy. This results in the centre operating as carbon neutral.
	2.2.1	22	Undertake an electrification feasibility study for the Broadmeadows Aquatic and Leisure Centre and SPLASH +		
	2.2.1	23	Replace gas hot water at Council facilities with electric heat pump systems +		
	2.2.1	24	Transition Council's fleet passenger vehicles and light commercial vehicles to Electric Vehicles (EVs) when due for replacement +		
	2.2.2	25	Design the Kalkallo Recreation Reserve stormwater harvesting project +		
	2.2.2	26	Construct the Jack Roper Reserve stormwater harvesting project +		Construction of the Jack Roper Reserve stormwater harvesting system has been completed.
	2.2.3	27	Deliver the Hume Home Energy Upgrades Program with Council rebates for concession card holders +		

Priority 3: A healthy community that is inclusive and proud

Strategic objective	Strategy	CAAP no.	2025/26 action	Status	Supporting commentary
SO3.1 Advancement of social justice and addressing inequalities + ^	3.1.1	28	Update the Social Justice Charter (including investigation for the relaunch of the Hume Citizens Bill of Rights) and present to Council for adoption +		
	3.1.1	29	Prepare a discussion paper that explores opportunities for alternative and sustainable food models in Hume +		
	3.1.2	30	Deliver a cost-of-living support package to improve access to affordable leisure and recreation opportunities for families and young people +		
SO3.2 A healthy community with access to opportunities + ^	3.2.1	31	Finalise the Active Living Plan, including the Football (Soccer) Plan and present to Council for adoption +		
	3.2.1	32	Finalise the Sunbury Aquatic and Leisure Master Plan and present to Council for adoption +		

	3.2.1	33	Prepare the Park It Program (Phase 2) school precinct mapping to inform improved active travel initiatives +	●	
	3.2.1	34	Deliver pilot program in Broadmeadows aimed at reducing vaping and smoking in public areas +	●	
	3.2.1	35	Finalise updating the Gambling Harm Minimisation Policy and present to Council for adoption +	●	
	3.2.2	36	Review outcomes of the Free from Violence Program (2021–2025) and prepare a local Family Violence Prevention Action Plan to guide Council’s efforts to end family and gender-based violence +	●	
	3.2.4	37	Support the delivery and integration of the Northern Study Hub at Council offices in Broadmeadows +	●	
SO3.3 An inclusive and socially connected community that celebrates diversity and culture + ^	3.3.1	38	Support the LGBTIQ+ Community Working Group to deliver its final report and recommendations to Council for consideration +	●	
	3.3.1	39	Install public art and murals in community spaces through the dedicated capital works program +	●	
	3.3.2	40	Deliver the Victorian Interfaith Festival in collaboration with Faith Communities Council of Victoria and Hume Interfaith Network (HIN) +	●	The festival was held at Broadmeadows Town Hall on 16 November with 250 statewide attendees.
	3.3.3	41	Deliver an annual program of events that acknowledge significant dates for Aboriginal and Torres Islander peoples +	●	
	3.3.4	42	Investigate opportunities for skills based training to build the capacity of community event organisers and improve the sustainability of local events +	●	

Priority 4: A well governed Council that is strategic and trusted

Strategic objective	Strategy	CAAP no.	2025/26 action	Status	Supporting commentary
SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability	4.1.1	43	Implement a Councillor Professional Development Program to guide annual training requirements for Councillors	●	
	4.1.1	44	Design an organisational approach to service planning +	●	
	4.1.3	45	Update the long-term Financial Plan, including Revenue and Rating Plan and present to Council for adoption by 31 October 2025	●	Plans were adopted by Council on 11 August 2025.

	4.1.3	46	Update the long-term Asset Plan and present to Council for adoption by 31 October 2025	●	
	4.1.3	47	Finalise the Strategic Property Management Framework and present to Council for adoption	●	
	4.1.4	48	Establish a Councillor Working Group to develop an updated approach to quarterly corporate reporting that integrates reporting on the Council Plan, capital works program and annual budget to maximise accessibility to the community	●	
	4.1.5	49	Implement the Leader Induction Program	●	The Leader Induction Program was implemented on 13 August 2025.
	4.1.5	50	Deliver the Customer Experience Performance Training to all customer facing employees	●	
SO4.2 An organisation that demonstrates leadership and strong advocacy + ^	4.2.1	51	Deliver the 2025 Australian Local Government Women's Association (ALGWA) Victorian Conference to lead promotion of female leadership in the local government sector	●	Conference was held on 29-30 August 2025. The event attracted 81 delegates and was well received by the sector. The event was delivered at no cost to Hume City Council.
	4.2.2	52	Prepare an Advocacy Strategy and present to Council for adoption +	●	Council endorsed an Advocacy Framework on 15 December 2025, with a list of agreed priority projects to advocate for.
SO4.3 A responsive and engaged organisation that works with our community	4.3.1	53	Deliver the customer service live website Webchat +	●	
	4.3.1	54	Deliver improved accessibility of online self-service customer service options +	●	
	4.3.1	55	Deliver on-hold customer service phone messages in top languages for Hume City +	●	
	4.3.1	56	Deliver an interactive community capital works spatial tool +	●	
	4.3.2	57	Implement an updated approach to capturing community views through annual surveys and engagement practices +	●	
	4.3.2	58	Expand the Multicultural Communications Advisory Group +	●	Based on community feedback, the group has expanded to 12 members, representing Arabic, Assyrian, Farsi, Greek, Hindi, Italian, Mandarin, Nepali, Punjabi, Turkish, Urdu, and Vietnamese speaking communities.
	4.3.2	59	Inform the community of the Hume Places Review and how Council plans and prioritises streetscape upgrades in local activity centres +	●	

REPORT NO:	8.12
REPORT TITLE:	Second Quarter Report 2025/26 - Budget
SOURCE:	Robert Costa, Manager Finance Maggie Jin, Senior Finance Business Partner
DIVISION:	Finance & Governance
FILE NO:	TBA
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Second Quarter Report 2025/26 - Budget</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Second Quarter Report 2025/26 provides information to the community and stakeholders on the financial performance of Council compared to the budget, as required on a quarterly basis under section 97 – Quarterly budget report, of the *Local Government Act 2020 (Attachment 1)*.
- 1.2 The report covers key financial data and related information: supplier payments within Hume, employee numbers and salaries, government grants sought, and contracts awarded by Council or delegated officers and the level of Rate arrears.
- 1.3 As of 31 December 2025, Council is tracking within budget with financial ratios remaining strong.

2. RECOMMENDATION:

That Council notes the Second Quarter Report 2025/26 – Quarterly Budget Report (Attachment1).

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act 2020 (the Act):
 - 3.1.1 Section 94 – The budget.
 - 3.1.2 Section 97 – Quarterly budget report.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
 - 4.1.1 The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.
 - 4.1.2 The ongoing financial viability of the Council is to be ensured.

5. IMPACT ASSESSMENTS:

- 5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

REPORT NO: 8.12 (cont.)

The Council Plan was developed within the policy context of the Hume City Council Social Justice Charter (2021) and the Charter of Human Rights and Responsibilities Act 2006.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

The financial results against the Budget are provided at **Attachment 1**. No adjustments are required to the Budget.

7. OPPORTUNITIES & RISKS:

7.1 This report responds to Strategic Risk 6 in that officers consider the ongoing financial sustainability of Council.

7.1.1 The rate cap for 2025/26 was set at 3.0%, affecting council’s main revenue source for funding services and capital projects. However, expenses such as contractors, construction, materials, Workcover, insurance, and utilities are rising faster than the rate cap, which is beyond the council’s control.

7.1.2 The level of Rate arrears remains high, affecting Council’s cash flow. However, more rate arrears are now in payment arrangements due to the Rates Financial Hardship Policy, which is a positive outcome.

7.1.3 As at 29 January 2025, a total of 4,101 rate arrears accounts, with an outstanding value of \$26.3million including current years rates overdue, are currently with Council’s appointed debt management agency. It is important to note that this referral only includes non-responsive accounts—those ratepayers who have not engaged with Council despite multiple contact attempts. Accounts currently under active payment arrangements and pensioners have been excluded from this process. It is anticipated that this next step will assist in improving recovery outcomes while maintaining a compassionate approach to those experiencing financial hardship.

7.1.4 Grant funding from the State Government has decreased, leading to more competition for Commonwealth Government funding. This reduces the chances of securing grants, increasing reliance on Rates and user fees to fund council services and capital projects.

8. COMMUNITY ENGAGEMENT:

The Budget was developed through extensive community consultation.

9. DISCUSSION:

9.1 On 23 June 2025, Council adopted the Council Plan 2025-2029 and 2025/26 Budget, which included the recurrent and capital budget (for the capital works program).

9.2 The Council Plan sets out Council’s 11 Strategic Objectives (under four Priorities) which identifies what it will achieve over the 4-year term in response to the Hume Community Vision. The budget outlines how Council will fund the projects, services and operations required to deliver on the Council Plan.

9.3 Key information regarding the Budget is also noted below.

9.3.1 Income Statement (Section 1):

REPORT NO: 8.12 (cont.)

- (a) This includes explanation of material variances and identifies that Council has generated \$304.90m in revenue and \$227.11m in expenses. This has resulted in a surplus of \$77.79m which is \$15.39m above budget for the six months ended 31 December 2025.
- (b) For the six months ended 31 December 2025, rates revenue was \$138.59m which equates to 45.5% of total revenue. Council continues to be reliant on its rates revenue as a major source of income.
- (c) For the six months ended 31 December 2025, the major items of revenue earned by Council include:

Rates and charges	\$ 138.59m
Contributions – non-monetary	\$ 63.08m
Grants – operating	\$ 38.87m

- (d) For the six months ended 31 December 2025, employee costs were \$84.95m which equates to 37.4% of total expenditure.
- (e) For the six months ended 31 December 2025, the major items of expenditure incurred by Council include:

Employee costs	\$ 84.95m
Materials and services	\$ 77.80m
Depreciation and amortisation	\$ 49.44m

9.3.2 Balance Sheet (Section 2)

- (a) For the six months ended 31 December 2025, non-current assets made up 94.0% of Council’s total asset base (\$7.33b of total assets of \$7.80b). The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These non-current assets made up 94.0% of Council’s total asset base in 2024/25 (\$7.24b of total assets of \$7.71b).
- (b) Ratepayer equity is \$7.6b, which reflects the strong financial position of Council.
- (c) Liquidity is strong as demonstrated by the favourable cash balance.
- (d) Council’s assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All these factors have led to favourable key ratios as identified in this report.

9.3.3 Statement of Cash Flows (Section 3)

- (a) For the six months ended 31 December 2025, Council’s cash position was \$367.58m. Council also has other Financial Assets (Term Deposits) of \$35.47m. Therefore, Council’s total cash and investments were \$403.05m which is \$132.12m favorable to budget.
- (b) The difference between the surplus figure reported in the Income Statement and the Cash Flow Statement can be partially attributed to the Depreciation and Amortisation recorded as expense, \$49.44m at 31 December 2025, (in the Income Statement) with no resulting cash payments.

REPORT NO: 8.12 (cont.)

9.3.4 Buying local (Section 4):

- (a) For the six months ended 31 December 2025, Council made payments to local suppliers totaling \$19.74m. Significantly, the level of local expenditure as a proportion of Council’s total expenditure (including capital works) was 16.19% as at 31 December 2025.

9.3.5 Employees Residing within Hume (Section 5):

- (a) For the second quarter, there were 1,381 employees residing within Hume representing 55.13% of total employees.
- (b) For the six months ended 31 December 2025, Council paid salaries to employees residing within Hume totaling \$35.15m, representing 41.38% of total employee benefits.

9.3.6 Contributions – monetary (Section 6):

- (a) For the six months ended 31 December 2025, Contributions monetary was \$26.70m, of which, \$24.40m related to developer contributions. This contribution income gives rise to future infrastructure obligations that Council must deliver.

9.3.7 Financial Ratios (Section 7):

- (a) Refer to Attachment 1.

9.3.8 Outstanding Rates Report (Section 8):

- (a) Prior to 31 December 2025, Council sent rates notices to all ratepayers and follows up with an SMS reminder one week before the due date. As at 31 December 2025, unpaid rates totalled \$50.22m, with \$30.42m from previous years and \$19.8m for 2025/26.
- (b) At that time, 32,125 properties had overdue rates, and 9,679 of these were already on payment plans.
- (c) After 31 December 2025, Council issued installment reminder notices and sent overdue SMS one week later for any unpaid accounts. For debts that have remained unpaid since before the start of this financial year, where no payment plan or hardship support is in place and the property owner is not a pensioner and not already with Midstate (Council’s debt collection agency), Council issued an overdue demand notice.
- (d) As at 29 January 2026, the number of overdue properties had dropped by 4,032, leaving 28,093 accounts still unpaid. The total outstanding amount also fell to \$46.59m (\$3.63m since 31 December 2025).
- (e) Council works closely with ratepayers who are behind on payments to help set up manageable payment plans and ensure compliance. Support is available under the Rates Financial Hardship Policy, including payment arrangements and deferrals for people living in their principal home.
- (f) Council also takes proactive steps to help ratepayers manage payments by offering interest-free payment plans. We communicate through phone calls, letters, emails, SMS reminders, and social media updates. Clear messages are included on all installment notices and overdue reminders to make payment options easy to understand.

9.3.9 Approved Contracts Report (Section 9):

- (a) Refer to Attachment 1.

9.3.10 Grants Report (Section 10):

REPORT NO: 8.12 (cont.)

(a) Refer to Attachment 1.

9.4 Revised budget statement

9.4.1 As required under Section 97(3) of the Act, the Chief Executive Officer is required to include a statement in the Quarterly Report of a financial year as to whether a revised budget is, or maybe, required.

9.4.2 As of 31 December 2025, the Chief Executive Officer is of the opinion that no revision to the budget is required.

10. CONCLUSION

10.1 The quarterly budget report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows.

10.2 As of 31 December 2025, the Council's financial performance remains within budgetary expectations, with key financial ratios demonstrating continued strength; any adverse outcomes are primarily attributable to timing differences.

REPORT NO: 8.12 (cont.)

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HUME CITY COUNCIL

2025/26 Quarterly Budget Report

2025/26 Financial Year



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Section 1 - Income Statement

The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenue and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

The majority of Council’s revenue is derived from rates and charges. During the financial year ended 30 June 2025, rates income was \$261.4M. This equated to 39.5% of Council’s total revenue of \$662.6M. For the six months ended 31 December 2025, rates revenue was \$138.6M which equates to 65.08% of underlying revenue or 45.5% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

The majority of Council’s expenses relates to employee benefits. For the financial year ended 30 June 2025, employee benefits were \$165M, representing 36.7% of Council’s total expenses of \$450M. For the six months ended 31 December 2025, employee benefits were \$84.9M, representing 37.4% of total expenditure of \$227M.

INCOME STATEMENT

For the six months ended 31 December 2025

Ref	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	VARIANCE %	ANNUAL BUDGET	Twelve months to 30/06/2025 ACTUAL
					\$'000	\$'000
Income						
1	138,590	137,550	1,040	0.8%	273,339	261,435
2	9,259	9,087	172	1.9%	19,937	19,614
3	16,172	15,727	445	2.8%	31,641	30,399
4	38,867	43,012	(4,145)	(9.6%)	85,166	92,248
	1,936	1,932	4	0.2%	4,046	4,107
5	8,125	8,063	2,062	34.0%	12,648	17,743
	212,949	213,371	(422)	(0.2%)	426,777	425,545
Expenses						
6	84,950	92,099	7,149	7.8%	188,669	165,024
7	77,797	72,254	(5,543)	(7.7%)	144,707	147,691
8	4,311	4,216	(95)	(2.3%)	9,650	8,550
9	562	-	(562)	(100.0%)	-	1,368
10	49,441	44,976	(4,465)	(9.9%)	89,951	82,629
11	375	336	(39)	(11.5%)	1,510	1,613
12	6,030	5,737	(293)	(5.1%)	5,898	6,355
	223,466	219,617	(3,849)	(1.8%)	440,385	413,230
	(10,517)	(6,246)	(4,271)	68.4%	(13,608)	12,315
Less						
Loss on disposal of financial assets						
	-	-	-	-	8,860	20,599
	-	-	-	-	10,733	11,292
	3,844	3,650	6	0	8,567	5,080
	-	-	-	-	14,558	0
	-	-	-	-	-	(121)
Add						
Net gain on disposal of property, plant, equipment and infrastructure						
13	106	-	106	100.0%	-	222
Fair value adjustments for investment property						
	-	-	-	-	685	874
14	63,079	49,353	13,726	27.8%	98,706	180,334
15	26,896	21,987	4,709	21.4%	31,404	32,347
16	2,073	955	1,118	117.0%	9,513	23,324
	77,793	62,399	15,394	24.7%	85,982	212,566

Section 1 (cont.)

INCOME STATEMENT

For the six months ended 31 December 2025

Explanation of material variations (YTD Actual versus YTD Budget)

Item	Ref	Explanation
Rates and charges	1	<ul style="list-style-type: none"> • \$1M favourable: This variance is principally attributable to higher service rate and charge revenues, driven by increased household growth throughout the financial year.
Statutory fees and fines	2	<ul style="list-style-type: none"> • \$172K favourable: This variance is primarily attributable to \$117K in higher-than-budgeted Council election failure-to-vote fine payment, together with \$61K in additional income from land information and building information certificates.
User fees	3	<ul style="list-style-type: none"> • \$445K favourable: This favourable variance is primarily driven by: <ul style="list-style-type: none"> • Leisure Centres: \$676K favourable, reflecting strong growth in Learn to Swim program enrolments, supported by targeted initiatives to transition customers from the extensive waitlist into active participation. • Assets: \$214K favourable due to higher than expected income from asset protection applications and road management permits. • City Parks & Open Space: \$198K favourable resulting from unbudgeted tree removal income. This is partially offset by: <ul style="list-style-type: none"> • Waste and Sustainability: \$500K unfavourable due to lower user fee income, as an increasing number of residents are utilising vouchers instead of paying for waste disposal. The number of available vouchers increased from two to five from FY25/26. • Home Care Packages: \$155K unfavourable due to reduced income following the Federal Government’s decision to delay the implementation of the Support at Home program to 1 November 2025.
Grants - operating	4	<ul style="list-style-type: none"> • \$4.1M unfavourable: This unfavourable variance is primarily driven by: <ul style="list-style-type: none"> • Victorian Grants Commission (VGC): \$5.6M unfavourable, reflecting the advance payment of 50% of the 2025/26 VGC allocation being brought forward and recognised in 2024/25. • Home Care Packages: \$642K unfavourable due to reduced income following the Federal Government’s decision to delay the implementation of the Support at Home program. This is partially offset by: <ul style="list-style-type: none"> • Broadmeadows Precinct Roadmap Grant: \$2M favourable resulting from the receipt of an unbudgeted grant.
Interest and other income	5	<ul style="list-style-type: none"> • \$2M favourable: This variance is primarily driven by \$1.5M in higher-than-budgeted investment interest revenue, together with \$574K in cost-recovery income from the Department of Transport relating to storm damage repairs at Wildwood Road in October 2022.
Employee costs	6	<ul style="list-style-type: none"> • \$7.1M favourable: This variance is primarily attributable to staff vacancies across the organisation. This favourable impact is partially offset by \$5.4M in agency staffing costs incurred to backfill sick leave and vacant positions. • The net impact on labour costs is \$1.7M favourable.
Materials and services	7	<ul style="list-style-type: none"> • \$5.5M unfavourable: This variance is predominantly due to agency staffing expenses incurred to cover sick leave and vacant positions, partially offset by savings in employee costs.
Utility costs	8	<ul style="list-style-type: none"> • \$95K unfavourable: This variance is primarily attributable to hydrant maintenance charges, including arrears payments to Yarra Valley Water for the period dating back to January 2020.
Bad and doubtful debts	9	<ul style="list-style-type: none"> • \$562K unfavourable: This variance reflects unbudgeted bad-debt expenses, based on the assumption that all user fees, statutory fees, and fines would be fully recoverable.
Depreciation and amortisation	10	<ul style="list-style-type: none"> • \$4.5M unfavourable: This variance is due to the increase in the value of infrastructure assets from the 2024/25 revaluation resulting in higher depreciation in 2025/26.
Finance costs	11	<ul style="list-style-type: none"> • \$39K unfavourable: This variance is attributable to an accounting adjustment relating to the recognition of future employee benefit obligations at their present value.
Other expenses	12	<ul style="list-style-type: none"> • \$293K unfavourable: This variance is primarily attributable to unbudgeted external hire costs for the Bolinda Road Resource Recovery Centre, following Council’s transition to directly operating the site after taking over from the contractor in May 2025.
Net gain on disposal of property, plant, equipment and infrastructure	13	<ul style="list-style-type: none"> • \$106K favourable: This variance is predominantly attributable to income from the sale of vehicles.
Contributions - non-monetary	14	<ul style="list-style-type: none"> • \$13.7M favourable: Attributable to: <ul style="list-style-type: none"> • Higher unit rates applied as part of the 2024/25 revaluation in line with the new AASB 13 amendments.
Contributions - monetary	15	<ul style="list-style-type: none"> • \$4.7M favourable: This variance is primarily attributable to: <ul style="list-style-type: none"> • Craigieburn West ICP: \$1.4M favourable due to the timing of executing the Land in Kind (LIK) agreement. • Greenvale South Development (Stages 2 & 3): \$2.0M favourable as these stages were not budgeted in FY26. • Merrifield South Development (Stage 11): \$0.7M favourable resulting from project timing delays pushing development activity into FY26.
Grants - capital	16	<ul style="list-style-type: none"> • \$1.1M favourable: This variance is primarily attributable to unbudgeted grants related to the Jacksons Creek Vilana Drive Community Centre construction and the Kalkallo Central Community Hub – 3-Year-Old Kindergarten project.

Section 2 - Balance Sheet

The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities, and equity in a clear and intelligible form.

BALANCE SHEET

As at 31 December 2025

	As at 31/12/2025 ACTUAL \$'000	As at 31/12/2024 ACTUAL \$'000	Twelve months to 30/06/2025 ACTUAL \$'000
Assets			
Current assets			
Cash and cash equivalents	367,584	241,345	307,238
Other financial assets	35,465	105,406	25,465
Trade and other receivables	67,428	51,733	65,543
Prepayments	965	2	
Accrued income	168	1,562	
Other assets	-	56	5,028
Total current assets	471,610	400,104	403,274
Non-current assets			
Trade and other receivables	158	159	159
Other financial assets	-	-	20,000
Property, plant, equipment and infrastructure	7,291,749	6,283,218	7,243,515
Right-of-use assets	3,326	3,654	3,535
Investment property	35,127	34,253	35,127
Total non-current assets	7,330,359	6,321,284	7,302,336
Total assets	7,801,969	6,721,388	7,705,610
Liabilities			
Current liabilities			
Trade and other payables	37,453	17,784	29,076
Trust funds and deposits	29,341	2,365	4,061
Contract and other liabilities	-	-	15,020
Provisions	41,906	38,778	41,862
Lease liabilities	414	378	400
Total current liabilities	109,114	59,306	90,419
Non-current liabilities			
Trust funds and deposits	16,660	17,384	16,238
Provisions	71,911	77,660	72,275
Lease liabilities	3,114	3,393	3,299
Total non-current liabilities	91,685	98,437	91,812
Total liabilities	200,800	157,742	182,231
Net assets	7,601,169	6,563,646	7,523,379
Equity			
Accumulated surplus	2,961,433	2,784,849	2,883,634
Asset revaluation reserve	4,449,380	3,582,969	4,449,388
Other reserves	190,356	195,828	190,357
Total equity	7,601,169	6,563,646	7,523,379

Section 3 - Statement of Cash Flow

The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.

STATEMENT OF CASH FLOWS

For the six months ended 31 December 2025

	ACTUAL	BUDGET	Twelve months to 30/06/2025 ACTUAL
	\$'000	\$'000	\$'000
Cash flows from operating activities			
Rates and charges	146,410	133,150	255,977
Statutory fees and fines	8,161	9,268	17,958
User fees	15,268	15,884	36,916
Grants - operating	38,867	43,405	92,333
Grants - capital	3,333	4,139	21,422
Contributions - monetary	29,713	25,159	27,347
Contributions - developer	155	-	-
Interest received	7,346	5,719	17,770
Property rental	2,142	2,023	4,201
Other receipts	998	563	1,205
Net trust movement	25,701	-	(2,665)
Net GST refund	(207)	-	24,486
Employee costs	(88,928)	(96,037)	(162,150)
Materials and services	(83,501)	(80,105)	(202,169)
Short-term, low value and variable lease payment	(538)	(125)	(990)
Grants, contributions and donations	(1,654)	(1,773)	(3,514)
Utilities	(4,311)	(4,740)	(8,550)
Other payments	(928)	(825)	(1,852)
Net cash provided by operating activities	94,381	52,053	117,725
Cash flows from investing activities			
Payments for property, plant, equipment	(44,132)	(81,091)	(97,198)
Payments for investments	-	-	(40,059)
Proceeds from sales of property, plant, equipment and infrastructure	397	400	1,216
Proceeds from investments	10,000	-	110,000
Net cash used in investing activities	(33,735)	(80,691)	(26,041)
Cash flows from financing activities			
Interest paid	(111)	(56)	(249)
Repayment of lease liabilities	(188)	(92)	(377)
Net cash used in financing activities	(300)	(148)	(626)
Net increase/(decrease) in cash and cash equivalents	60,346	(28,786)	91,058
Cash and cash equivalents at the beginning of the financial year	307,238	299,714	216,180
Cash and cash equivalents at the end of the financial year	367,584	270,928	307,238

Section 4

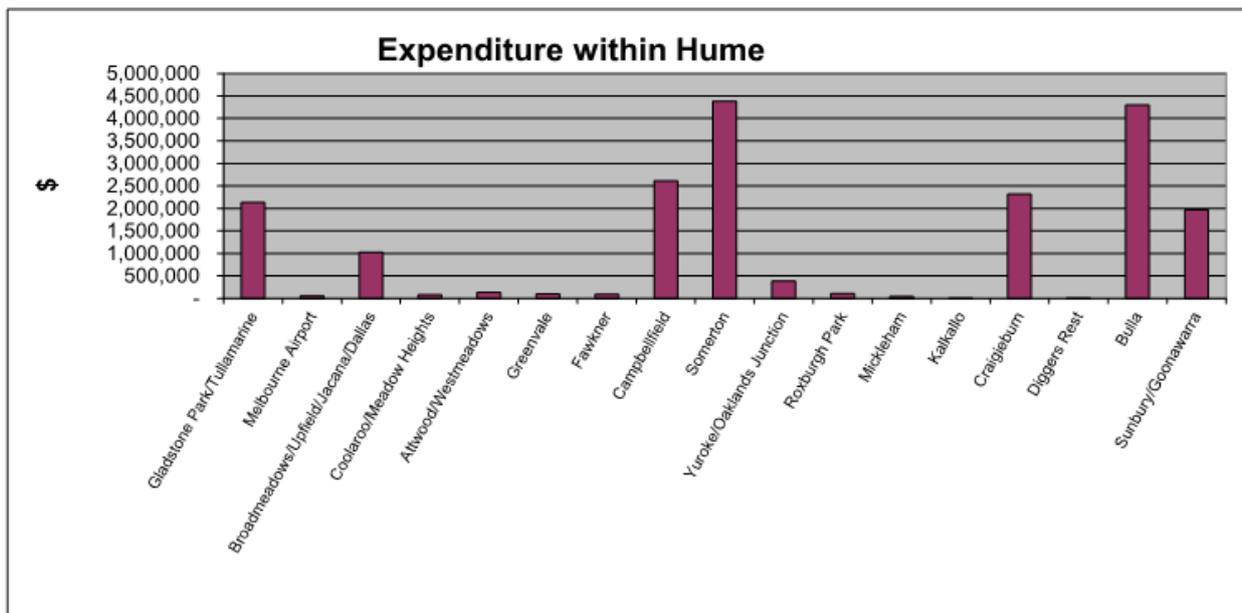
**Buying Local
Expenditure by Locality**

The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials, and services, building and utility costs and contractor and other services.

It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. Therefore, there is the possibility that the level of payments made to local suppliers is in fact, higher.

As at 31 December 2025

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	2,128,929
3045	Melbourne Airport	56,890
3047	Broadmeadows/Upfield/Jacana/Dallas	1,025,129
3048	Coolaroo/Meadow Heights	77,945
3049	Attwood/Westmeadows	135,493
3059	Greenvale	97,826
3060	Fawkner	93,818
3061	Campbellfield	2,614,179
3062	Somerton	4,378,262
3063	Yuroke/Oaklands Junction	385,985
3064	Roxburgh Park	107,162
3064	Mickleham	39,211
3064	Kalkallo	1,464
3064	Craigieburn	2,316,002
3427	Diggers Rest	14,534
3428	Bulla	4,298,012
3429	Sunbury/Goonawarra	1,964,271
Total		19,735,110



Section 5

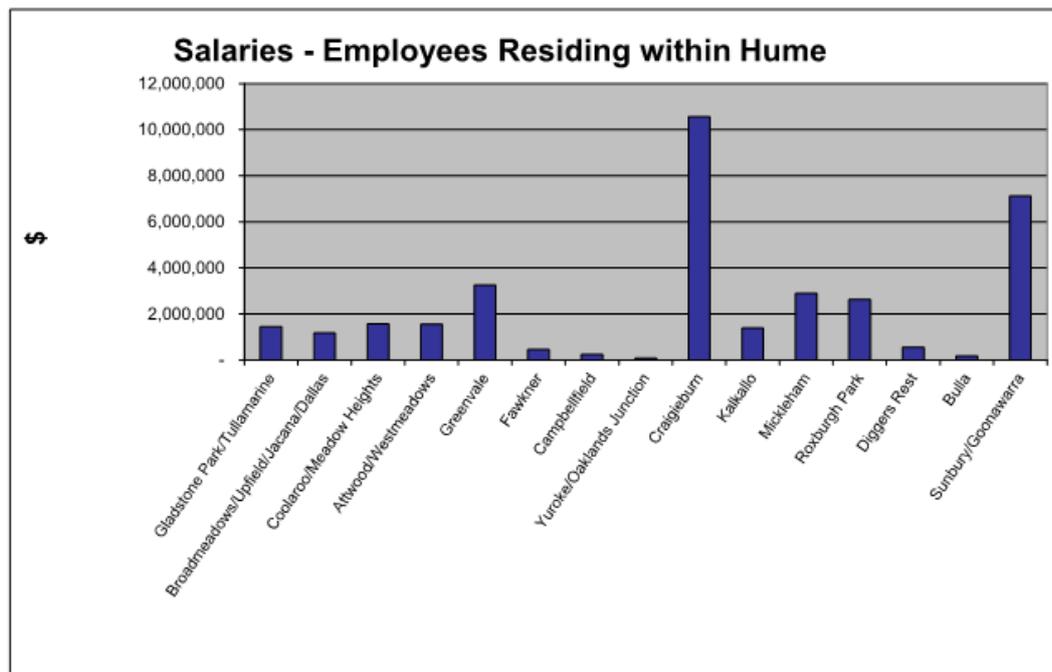
Employees Residing within Hume

The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume as well as the number of employees who reside within Hume.

As at 31 December 2025

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	1,452,227
3047	Broadmeadows/Upfield/Jacana/Dallas	1,171,610
3048	Coolaroo/Meadow Heights	1,571,819
3049	Attwood/Westmeadows	1,560,805
3059	Greenvale	3,268,476
3060	Fawkner	460,657
3061	Campbellfield	247,830
3063	Yuroke/Oaklands Junction	92,607
3064	Craigieburn	10,561,491
3064	Kalkallo	1,384,785
3064	Mickleham	2,887,995
3064	Roxburgh Park	2,625,921
3427	Diggers Rest	553,251
3428	Bulla	184,013
3429	Sunbury/Goonawarra	7,130,663
Total		35,154,152

Total number of employees paid that reside within Hume was 1,381.



Section 6

Contributions - Monetary

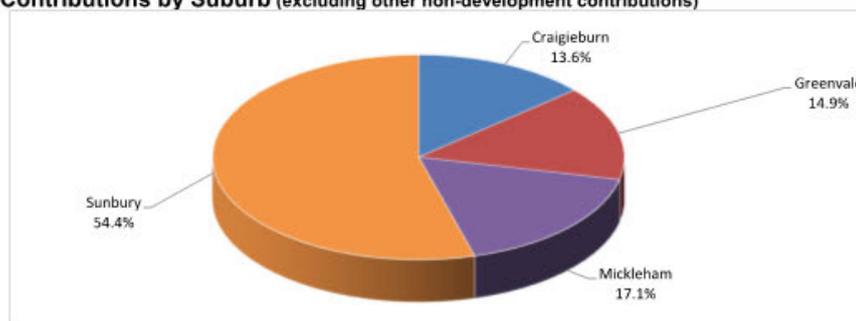
The Contributions – monetary report highlights contributions received from developers and also includes contributions received for capital works and open space levies.

As at 31 December 2025

Location	Ytd Act \$'000	Ytd Bud \$'000	Ytd Var %	Annual Bud \$'000
Chain of Ponds				
Craigieburn R2 CIL	-	14	(100.0%)	55
Craigieburn R2 DIL	-	30	(100.0%)	118
Greenvale W DIL	-	-		-
Greenvale Lakes East	(25)	-	100%	-
Merrifield West DIL	82	1,071	(92.3%)	2,143
Lockerbie DIL Levies	-	702	(100.0%)	1,403
Greenvale Central South DIL	2,449	416	488.2%	948
Merrifield West CIL	-	51	(100.0%)	202
Greenvale West PSP	-	-		-
Craigieburn R2 PSP	-	95	(100.0%)	379
Greenvale Central PSP	650	512	27.0%	1,023
Lockerbie PSP	-	73	(100.0%)	147
Merrifield West PSP	-	-		-
Greenvale West CIL	-	-		-
Greenvale North R1 Mickleham Rd CIL	-	-		-
Greenvale Central North DIL	393	502	(21.6%)	1,373
Lockerbie CIL	-	177	(100.0%)	354
Greenvale Central CIL	161	88	81.7%	177
GNorth R1 Mt Aitken CIL	-	-		-
Merrifield City Centre 173 contribution	-	108	(100.0%)	217
Lindum Vale ICP Com/Rec	883	1,009	(12.5%)	2,018
Lindum Vale ICP Land Equalisation	1,035	929	11.4%	1,858
Sunbury ICP Community and Recreation Levy	3,267	2,720	20.1%	3,807
Sunbury ICP Transport Levy	3,777	3,333	13.3%	3,333
Sunbury ICP Supp Transport Levy	2,952	2,605	13.3%	2,605
Sunbury ICP Land Equalisation Levy	3,265	3,280	(0.5%)	4,600
Merrifield South Precinct (S173 contribution)	2,177	1,480	47.1%	1,574
Kingslea Community Levy	-	-		-
Craigieburn West Transport Levy	1,093	-	100%	943
Craigieburn West Community and Recreation Levy	840	1,081	(22.3%)	2,162
Craigieburn West Land Equalisation Levy	1,396	-		-
Other - Non Development Contribution*	2,300	1,711	34.4%	1,513
Total	26,696	21,987	21%	32,953

*Other - Non Development Contribution includes contributions received for capital works, open space levies and other related projects.

Contributions by Suburb (excluding other non-development contributions)



Section 7

Financial Ratios

The following financial ratios are required to be included in Council’s financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

Ratios	Six months to 31-Dec-25 2025/26	Six months to 31- Dec-24 2024/25	Twelve months to 30-Jun-25 2025/26
Debt Servicing Ratio (Target < 3%) This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council’s total revenue. (The lower the ratio the better).	0.00%	0.00%	0.00%
Debt Commitment Ratio (Target < 15%) This ratio identifies Council’s debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).	0.22%	0.23%	0.24%
Revenue Ratio (Target 65% - 70%) This ratio identifies Council’s reliance on rates as a source of income. (The lower the ratio the better).	45.45%	40.69%	39.45%
Debt Exposure Ratio This ratio identifies Council’s exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).	5.31%	5.69%	4.88%
Working Capital Ratio (Target 100% - 150%) This ratio identifies Council’s ability to meet current liabilities and enables an assessment of Council’s liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).	432.22%	674.65%	446.01%
Hume adjusted underlying result (Target > 0%) This ratio identifies Council’s underlying result as a percentage or underlying income. This ratio is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. (The higher the ratio the better).	-4.94%	17.37%	2.89%

The negative "Hume adjusted underlying result" is largely due to the advance payment of 50% of the 2025/26 VGC grants received last financial year.

Section 8 – Outstanding Rates

Chart 1 – Outstanding Rates Comparison

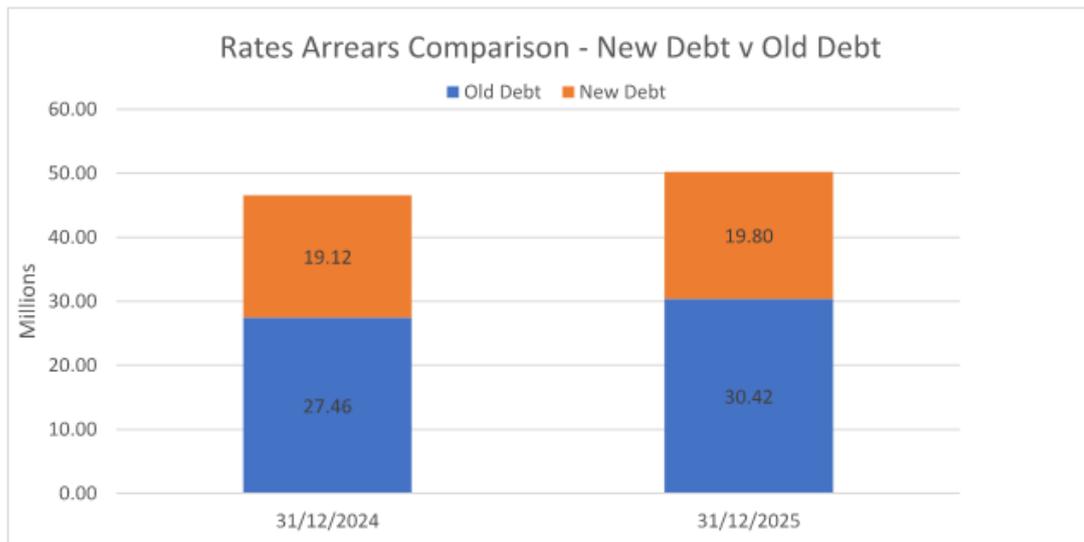
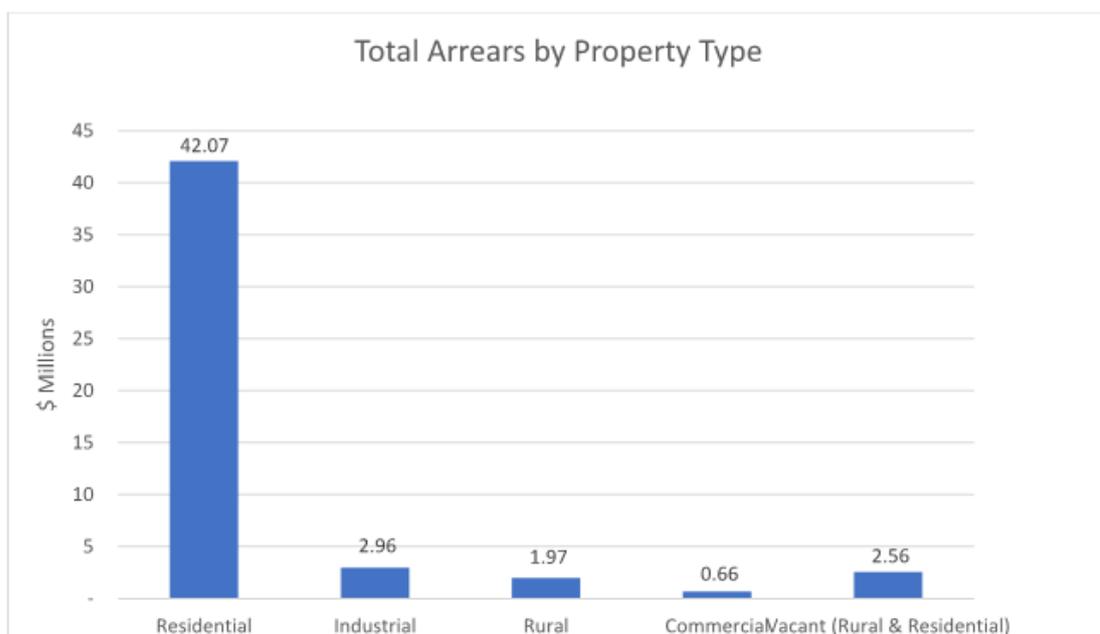


Chart 2

Analysis of the rates arrears (current rates raised and previous year) by property type. This illustrates the value of rates by outstanding property type.



Section 8 – Outstanding Rates (cont.)

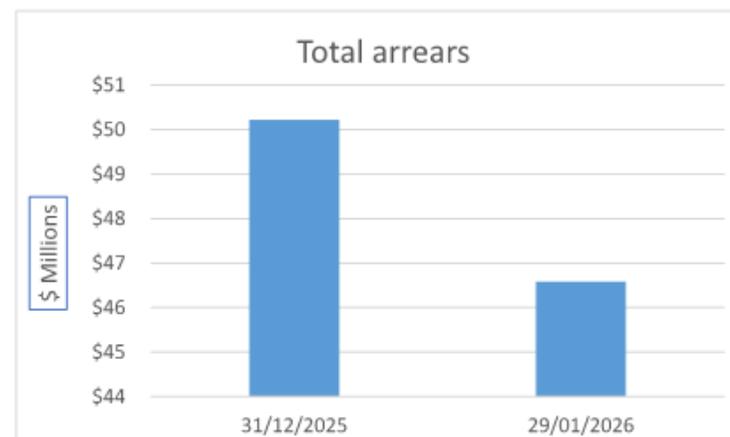
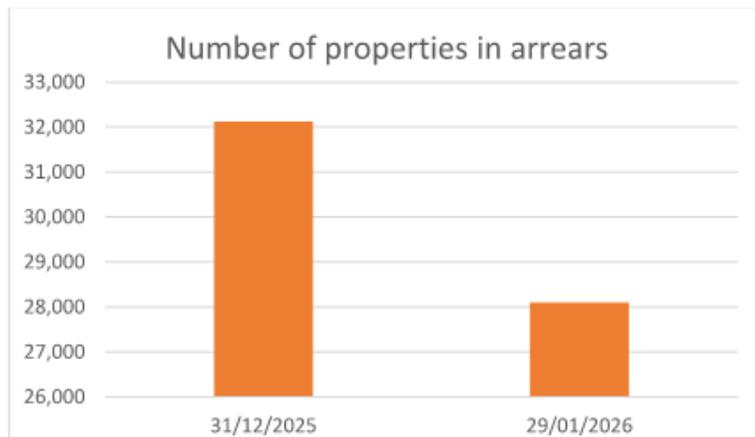
Chart 3 - Total Outstanding Rates compared to Rates Raised

Locality	Number of Rateable Properties	Total Rates Raised 2025/2026 \$	Number of Properties in Arrears	Total Arrears at 31/12/2025 \$	Arrears as a %	Number of Arrears properties on Arrangements	Arrears on Arrangements \$
ATTWOOD	1,133	\$2,992,647	284	\$516,835	17.27%	118	\$289,204
BROADMEADOWS	5,700	\$12,546,424	1,959	\$2,290,027	18.25%	293	\$605,560
BULLA	310	\$1,204,558	82	\$303,898	25.23%	24	\$124,149
CAMPBELLFIELD	4,800	\$17,637,236	1,162	\$2,603,076	14.76%	189	\$519,895
CLARKEFIELD	16	\$63,846	7	\$26,154	40.96%	2	\$11,474
COOLAROO	1,526	\$3,791,194	457	\$804,053	21.21%	105	\$200,609
CRAIGIEBURN	23,671	\$51,089,984	6,904	\$11,211,373	21.94%	2,456	\$4,226,846
DALLAS	2,377	\$4,187,132	739	\$1,106,871	26.44%	185	\$336,385
DIGGERS REST	180	\$829,048	43	\$203,159	24.51%	11	\$78,196
FAWKNER	130	\$322,768	24	\$44,995	13.94%	7	\$16,542
GLADSTONE PARK	3,437	\$7,266,770	722	\$1,114,346	15.33%	246	\$475,538
GREENVALE	9,371	\$24,582,042	2,862	\$5,491,229	22.34%	922	\$2,171,587
JACANA	982	\$1,718,952	217	\$308,282	17.93%	60	\$74,313
KALKALLO	4,813	\$9,117,311	1,773	\$2,092,349	22.95%	533	\$630,645
KEILOR	33	\$121,140	6	\$41,669	34.40%	0	\$0
MEADOW HEIGHTS	4,908	\$8,913,460	1,613	\$2,272,013	25.49%	391	\$783,527
MELBOURNE AIRPORT	3	\$12,542	0	\$0	0.00%	0	\$0
MICKLEHAM	11,041	\$25,440,254	3,841	\$5,695,258	22.39%	1,134	\$1,779,815
OAKLANDS JUNCTION	154	\$739,968	45	\$213,862	28.90%	12	\$71,483
ROXBURGH PARK	7,178	\$14,783,826	2,243	\$4,171,052	28.21%	767	\$1,874,892

SOMERTON	578	\$6,024,928	157	\$294,420	4.89%	19	\$59,325
SUNBURY	20,286	\$44,635,689	5,280	\$6,860,710	15.37%	1,722	\$2,454,960
TULLAMARINE	4,364	\$10,986,809	780	\$1,107,005	10.08%	209	\$399,770
WESTMEADOWS	3,001	\$6,898,430	870	\$1,253,401	18.17%	266	\$452,598
WILDWOOD	107	\$488,116	44	\$181,079	37.10%	6	\$21,362
YUROKE	66	\$346,638	11	\$16,016	4.62%	2	\$4,238
Total	110,165	\$256,741,710	32,125	\$50,223,134	19.56%	9,679	\$17,662,913

Chart 4 - Outstanding Rates Comparison after 31 December 2025

As at:	31 December 2025	29 January 2026 (Q2 Report Completion Date)
Number of properties in arrears	32,125	28,093
Total arrears	\$50.22m	\$46.59m



Section 9 – Approved Contracts Report

Table 1 – Contracts approved under delegated authority by the CEO

For the period 1 October 2025 to 31 December 2025, the CEO approved the contracts in the below table.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 25 3663	Building Electrification and Energy Upgrade Supplier Panel	Abigail Energy Pty Ltd	9/11/2025	500434 - Climate Action Plan 2023-2028	Council Wide
30 25 3663	Building Electrification and Energy Upgrade Supplier Panel	All Electric Homes Pty Ltd	9/11/2025	500434 - Climate Action Plan 2023-2028	Council Wide
30 25 3663	Building Electrification and Energy Upgrade Supplier Panel	Forge Solutions Vic Pty Ltd	9/11/2025	500434 - Climate Action Plan 2023-2028	Council Wide
30 25 3663	Building Electrification and Energy Upgrade Supplier Panel	Green Energy Upgrades Pty Ltd	9/11/2025	500434 - Climate Action Plan 2023-2028	Council Wide
30 25 3663	Building Electrification and Energy Upgrade Supplier Panel	Sustainable Facility Group Pty Ltd	9/11/2025	500434 - Climate Action Plan 2023-2028	Council Wide
30 25 3645	John McMahon Reserve, Sunbury – Oval 2 Carpark Upgrade	G. & C. Russo Pty Ltd	12/11/2025	604696 - John McMahon Reserve - Car Park Upgrade for 2nd Oval 604611 - Sport Reserve Car Park Lighting Program 605191 - John McMahon Recreation Reserve Oval 2 - Installation of a new sports oval lighting system	Sunbury
30 25 3656	Kerbside Bin Inspection Program	JJ Ricards & Sons t/as Envirocom Australia	5/12/2025	Operational	Council Wide
30 25 3637	Fitness Equipment Upgrade	Life Fitness Australia Pty Ltd	10/12/2025	604626 - Leisure Centre Fitness Upgrade	Broadmeadows

Section 9 – Approved Contracts Report (cont.)

Table 2 – Contracts approved under delegated authority by Directors.

The CEO has via an Instrument of Sub-Delegation by the Chief Executive Officer to Members of Council Staff effective 2 December 2025, delegated to the officers in the Directors position of:

- (a) DIA or CFO, the power to enter into contracts up to the value of \$500,000 (including GST); and
- (b) DCUS, DCSL or DCPD, the power to enter into contracts up to the value of \$300,000 (including GST).
- (c) CPO, the power to enter into contracts up to the value of \$200,000 (including GST).

For the period 1 October 2025 to 31 December 2025, Directors approved the contracts up to the value of \$500,000 detailed in the table below.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 25 3655	Design, Supply & Shotcrete existing crib wall at Riggall St, Dallas	Hennelly Construction Services Pty Ltd	7/10/2025	604795 – Riggall Rd Bridge – Repair Footpath Retaining Wall, 605222 – Bridge Renewal Program	Dallas
30 25 3661	Business Case for Craigieburn Arts Centre	Arup Australia Pty Ltd	17/10/2025	605130 – HGLC Craigieburn – Arts Centre Upgrade, 605155 – Community Infrastructure Plan Actions	Craigieburn
30 25 3652	Construction of Front Carpark and Accessway - Craigieburn Sports Stadium	New Horizon Construction Pty Ltd ATF NHC Family Trust	25/11/2025	604869 – Craigieburn Sports Stadium – Car Park & Access Road	Craigieburn
30 25 3650	DS. Aitken Reserve, Craigieburn – Fence Installation	Axis Infrastructure Pty Ltd	2/12/2025	500435 - Annual Sportsground Fence Upgrade Program	Craigieburn

DIA – Director Infrastructure and Assets
 CFO – Chief Financial Officer
 DCUS – Director Customer and Strategy
 DCSL – Director City Services and Living
 DCPD – Director City Planning and Places
 CPO – Chief People Officer

Section 9 – Approved Contracts Report (cont.)

Table 3 – Contracts approved under delegated authority by Managers.

For the period 1 October 2025 to 31 December 2025, there were no contracts approved by Managers under delegated authority.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 25 3667	Design Services Hume Disability Action Plan (DAP)	Cohen Leigh Architects Pty Ltd	10/11/2025	500432 – Disability Action Plan Implementation Program	Council Wide

Section 9 – Approved Contracts Report (cont.)

Table 4 – Contracts extensions approved by Council or under delegated authority by Directors.

For the period 1 October 2025 to 31 December 2025, the following contract extensions were approved by Council or by Directors under delegated authority.

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	Northern Mowing	29/09/2025
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	GLG Group	29/09/2025
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	UDL M	29/09/2025
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	UMS	29/09/2025
30 20 3128	Provision of the Construction of Concrete Indented Parking Bays and Kerb and Channel Rehabilitation	Amico Concrete	2/10/2025
30 20 3128	Provision of the Construction of Concrete Indented Parking Bays and Kerb and Channel Rehabilitation	Presta & Sons	2/10/2025
30 20 3128	Provision of the Construction of Concrete Indented Parking Bays and Kerb and Channel Rehabilitation	MJ Construction Group	2/10/2025
30 20 3128	Provision of the Construction of Concrete Indented Parking Bays and Kerb and Channel Rehabilitation	Consolidated Construction Services	2/10/2025
30 19 3036	Provision of Specialised Open Space Services, Auxiliary Works and Consultants	Nuleaf	3/10/2025
30 19 3036	Provision of Specialised Open Space Services, Auxiliary Works and Consultants	Rootcontrollers	18/10/2025
30 20 3139	Provision of Minor Civil Works	Vcrete Contractors Pty Ltd	23/10/2025
30 20 3139	Provision of Minor Civil Works	Presta & Sons Pty Ltd	23/10/2025
30 20 3139	Provision of Minor Civil Works	Viscaria Pty Ltd	23/10/2025
30 20 3139	Provision of Minor Civil Works	Petrolo Construction Pty Ltd	23/10/2025
30 20 3139	Provision of Minor Civil Works	MJ Construction Group Pty Ltd	23/10/2025
30 23 3473	Provision of Locksmithing Services	Gisborne Locksmiths	30/10/2025
30 19 3036	Provision of Specialised Open Space Services, Auxiliary Works and Consultants	Ironbark Environmental Arboriculture Pty Ltd	6/11/2025
30 20 3017	School Crossing Management Services	Hoban	19/11/2025
30 19 3050	Retail Electricity Small to Medium Sites (VicGov SPC)	AGL Victoria	24/11/2025
30 20 3017	Provision of Project Management Services	EDA Project Management	30/11/2025

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 20 3175	Microsoft Arrangement (NPN 2.17-3)	Crayon Australia, Data#3, SoftwareOne, Insight, Rhipe Australia	7/11/2025
30 19 2970	Tree Services - Jacksons Creek Area	Aspect Tree Management	8/12/2025
30 19 2968	Tree Services - Jacksons Creek Area	Aspect Tree Management	8/12/2025

Section 9 – Approved Contracts Report (cont.)

Table 5 – Contracts approved by Council

For the period 1 October 2025 to 31 December 2025, the following contracts were approved by Council.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 25 3627	Hume Hockey Pavilion and Pitch Development	Constructive Group Pty Ltd	27/10/2025	604615 - Hume Newbury Hockey and Lacrosse Reserve - Pavilion 604614 - Hume Newbury Hockey and Lacrosse Reserve – Second Pitch	Craigieburn
30 25 3634	Kerbside Recycling Collection Service	J.J. Richards & Sons Pty Ltd	24/11/2025	Operational	Council Wide
30 25 3660	Consultancy Services - Urban Precincts and Partnerships Program (uPPP) Broadmeadows	Arup Australia Pty Ltd	24/11/2025	Operational	Broadmeadows
30 25 3647	Hanson Road, Craigieburn – Road Reconstruction and Roundabout between Creekwood Drive & Malcolm Creek Parade	New Horizon Construction Pty Ltd ATF NHC Family Trust	24/11/2025	604340 - Hanson Road Reconstruction and Roundabout at Creekwood Drive and Malcolm Creek Road	Craigieburn
30 25 3631	Sportsground Reconstruction Panel	Global Turf Projects Pty Ltd	8/12/2025	500350 – Sportsground Surfaces – Sub-Surface Drainage Program	Council Wide
30 25 3631	Sportsground Reconstruction Panel	Victorian Sports Group Pty Ltd	8/12/2025	500350 – Sportsground Surfaces – Sub-Surface Drainage Program	Council Wide
30 25 3631	Sportsground Reconstruction Panel	McMahons Pty Ltd	8/12/2025	500350 – Sportsground Surfaces – Sub-Surface Drainage Program	Council Wide
30 25 3632	Turf Management Services Panel	Grass Up Pty Ltd ATF The Thorne Family Trust trading as Grass Up Pty Ltd	8/12/2025	Operational	Council Wide

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 25 3632	Turf Management Services Panel	Victoria Sports Group Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Green by Nature Specialty Services Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	The Art of Grass Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Elite Turf Services Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Green Turf Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Jerra Nominees Pty Ltd & NB Norrish Pty Ltd t/a Statewide Turf Services	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Maddocks Sports Pty Ltd	8/12/2025	Operational	Council Wide
30 25 3632	Turf Management Services Panel	Craig Evans t/as Evans Turf Services	8/12/2025	Operational	Council Wide
30 25 3651	Design & Construct Jackson's Creek Community Centre	Building Engineering	15/12/2025	604702 – Jacksons Creek Vilana Dr Community Centre Construction	Sunbury

Section 10 - Grants

Snapshot of competitive grants *applied for/received* between 1 October and 31 December 2025

<i>FUNDING APPLIED FOR IN 2024/25 Q2 – STILL WAITING OUTCOME</i>			
Project	Grant Program	Funding Sought	Funding Received
Elizabeth Road Shared Pathway	Growth Areas Infrastructure Contribution Fund 2025	\$197,440	<i>Awaiting Outcome</i>
TOTAL		\$197,440	

<i>FUNDING APPLIED FOR IN 2025/26 Q1 - STILL WAITING OUTCOME</i>			
Project	Grant Program	Funding Sought	Funding Received
Future in Tech: 12-Week Career Accelerator	Local Jobs Program - Local Jobs, Local People	\$240,000	<i>Awaiting Outcome</i>
TOTAL		\$240,000	

<i>c</i>			
Project	Grant Program	Funding Sought	Funding Received
Shopfront Improvement Program – Barry Road	Multicultural Business Precinct Revitalisation Program	\$100,000	<i>Awaiting Outcome</i>
Shopfront Improvement Program – Mahoney’s Road	Multicultural Business Precinct Revitalisation Program	\$80,000	<i>Awaiting Outcome</i>
Shopfront Improvement Program – Olsen Place	Multicultural Business Precinct Revitalisation Program	\$100,000	<i>Awaiting Outcome</i>
Kalkollo’s Dwyer Street Reserve Upgrades	Major and Local Community Infrastructure Program	\$4,000,000	<i>Election commitment</i>
Upgrades at Eric Boardman Stadium	Major and Local Community Infrastructure Program	\$2,500,000	<i>Election commitment</i>
Upgrades at Hume Hockey Centre	Major and Local Community Infrastructure Program	\$1,900,000	<i>Election commitment</i>
Gladstone Park Bowls Club Upgrades	Major and Local Community Infrastructure Program	\$1,000,000	<i>Election commitment</i>
John McMahon Second Oval – Lighting Project	Local Sports Infrastructure Fund 2025-26	\$217,000	<i>Awaiting Outcome</i>
Seabrook Reserve Half Rugby Pitch Lighting Upgrade	Local Sports Infrastructure Fund 2025-26	\$50,000	<i>Awaiting Outcome</i>
Goonawarra Golf Course Facility Planning Project	Local Sports Infrastructure Fund 2025-26	\$40,000	<i>Awaiting Outcome</i>
John Ilhan Lighting Upgrade Pitch 2	Local Sports Infrastructure Fund 2025-26	\$150,000	<i>Awaiting Outcome</i>
Gladstone Park Reserve Upgrade	Pick My Park	\$250,000	<i>Awaiting Outcome</i>
Carrick-Elmhurst Reserve Upgrade	Pick My Park	\$250,000	<i>Awaiting Outcome</i>
Hillcrest Drive Reserve Upgrade	Pick My Park	\$120,488	<i>Awaiting Outcome</i>
Johnstone Street Reserve Upgrade	Pick My Park	\$250,000	<i>Awaiting Outcome</i>

Quarterly Budget Report - 1 October 2025 - 31 December 2025

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Laura Douglas Reserve Upgrade	Pick My Park	\$250,000	<i>Awaiting Outcome</i>
Strengthening Community Safety in Hume City	Strengthening Community Safety - Election Commitment	\$750,000	<i>\$750,000</i>
Connected Hume: Building Thriving Neighbourhoods	Partners in Place - Councils	\$1,500,000	<i>Awaiting Outcome</i>
TOTAL		\$13,507,488	<i>\$750,000</i>

REPORT NO:	8.13
REPORT TITLE:	Monthly Capital Works Update (November 2025 – December 2025)
SOURCE:	Mark Tomasiello, Manager Infrastructure Delivery
DIVISION:	Planning, Places & Delivery
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Monthy Capital Works Report November 2025 - Confidential</i>2. <i>Monthly Capital Works Report December 2025 - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

1.1 This monthly report responds to Notice of Motion 23/021:

Provide any over budget costs for all capital works, and that these details are then presented at the next council open public meeting immediately after the cost increases have been confirmed and bearing in mind the agenda preparation lead times.

1.2 The report provides data from the month of November and December 2025.

2. RECOMMENDATION:

2.1 That Council notes the report.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

3.1 N/A.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports that Council is giving effect to the following Overarching Governance Principles:

4.1 Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

4.2 The ongoing financial viability of Council is ensured.

4.3 The transparency of Council decisions, actions and information is to be ensured.

4.4 Innovation and continuous improvements to be pursued.

REPORT NO: 8.13 (cont.)

5. IMPACT ASSESSMENTS

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

- (a) The human rights relevant to this Report is the Right to Life.
- (b) The above right is not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

- (a) This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 As of 13 January 2026, \$34.78 M has been spent on the 25/26 Capital program.

6.2 The attachment is provided for reporting purposes only and contains details of upcoming and in-progress procurement processes that support the delivery of the Capital Program.

7. OPPORTUNITIES & RISKS:

7.1 The ongoing development of Council’s Project Management Framework provides a sound basis for continued improvement in project design and delivery.

8. COMMUNITY ENGAGEMENT:

8.1 Community consultation is undertaken on individual projects as appropriate.

9. DISCUSSION:

9.1 Confidential Attachment 1 provides additional financial information and upcoming Tenders that can’t be publicly disclosed at this time.

9.2 The following Capital project contracts were awarded for construction in November 2025:

- 9.2.1 John McMahon Reserve, Sunbury – Oval 2 Carpark Upgrade
- 9.2.2 Kirkham Drive Reserve, Greenvale – Playspace Upgrade
- 9.2.3 Vista Park, Sunbury – Playspace Upgrade
- 9.2.4 Construction of Front Carpark and Accessway - Craigieburn Sports Stadium
- 9.2.5 Design Services Hume Disability Action Plan (DAP)

9.3 The following Capital project contracts were awarded for construction in December 2025:

- 9.3.1 Soccer Goals in Local Parks
- 9.3.2 Canadian Court Open Space Renewal
- 9.3.3 DS. Aitken Reserve, Craigieburn – Fence Installation
- 9.3.4 Contract 30 25 3651 Design & Construct Jackson's Creek Community Centre

REPORT NO: 8.13 (cont.)

9.4 The following capital projects reached completion in November 2025:

9.4.1 New Footpath at Tarcoola Avenue & Amarina Close, Meadow Heights

9.4.2 Indented Parking Bay at 72 Raileigh Street, West Meadows

9.4.3 Indented Parking Bays at Leatherwood Grove, Meadow Heights

9.5 The following capital projects reached completion in December 2025:

9.5.1 Redwood Close Reserve, Meadow Heights – playground replacement and landscape upgrade

9.5.2 Greybox Woodland Reserve Upgrade, Broadmeadows – Stage 1

10. CONCLUSION

10.1 The delivery of the 2025/26 capital works program is progressing with over \$34.78 M of projects delivered as of January 2026.

REPORT NO:	8.14
REPORT TITLE:	Second Quarter Report 2025/26 - Capital Works Program
SOURCE:	Rodney Cann, Manager Enterprise Project Management Office
DIVISION:	Planning, Places & Delivery
FILE NO:	HCC24/1278
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.3 A responsive and engaged organisation that works with our community.
ATTACHMENTS:	1. <i>Att 1 - Q2 Project Status Report</i> 2. <i>Att 2 - Project Budget Change Requests</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

This second quarter report for the 25/26 Capital Works Program provides an update on progress against the budgeted capital program as at 31 December 2025.

Some of the key highlights of the first half of the capital works program are:

- 1.1 Of 249 projects, 246 are in delivery phase, 2 are in handover phase and 1 is in review.
- 1.2 The total revised available funds to be spent in 2025/26 are \$157.467m. Of this, a total of \$34.779m was spent during the first half of the financial year.
- 1.3 The available funding and actual capital works expenditure in this report excludes the salaries capitalised from the operating budget.
- 1.4 As of 31 December 2025, the delivery of the capital works program has progressed with some delays, with over 22% of the capital works program expended.

2. RECOMMENDATION:

That Council notes the Second Quarter Report 2025/26 – Capital Works Program (Attachment 1) and the changes to the Capital Works Program (Attachment 2)

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act 2020 (the Act)
 - 3.1.1 Section 94 – The budget.
 - 3.1.2 Section 97 – Quarterly budget report

REPORT NO: 8.14 (cont.)

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- 4.1.1 the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- 4.1.2 the ongoing financial viability of the Council is to be ensured
- 4.1.3 the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Council Plan was developed within the policy context of the Hume City Council Social Justice Charter (2021) and the Charter of Human Rights and Responsibilities Act 2006.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The approved new capital works funding for 2025/26 was \$130.40m. In addition, an amount of \$27.07m was carried forward from 2024/25 to 2025/26 and therefore the total available funds became \$157.467m.
- 6.2 There has been limited expenditure on the capital works program during the second quarter of 2025/26, due to a mix of both internal and external factors. This includes, but is not limited to; delays in receiving approvals from service authorities, delays due to grant funding requirements, delays in receiving Cultural Heritage Management Plan (CHMP) approvals, and delays arising from engagement with relevant stakeholders.
- 6.3 A detailed mid-year review on the progress of the capital works program is currently underway to ascertain any remedial action that may be required due to delays that have occurred on projects which may impact on original proposed completion dates. This will impact on proposed carry forward of funds to complete projects and the budgeting of future years budgets where appropriate.

7. OPPORTUNITIES & RISKS:

- 7.1 This report responds to Strategic Risk 6, in that officers consider the ongoing financial sustainability of Council, including through the delivery of the capital program.
 - 7.1.1 A number of funding commitments were made during the 2025 Federal Election. These funding commitments, totaling \$10.15M, are appreciated and support the delivery of five important projects across Hume. However, it is noted that these funding commitments introduce additional timing requirements, which can delay projects.
 - 7.1.2 The rate cap for 2025/26 was set at 3.0%, affecting council’s main revenue source for funding services and capital projects. However, expenses such as contractors, construction, and materials, are often rising faster than the rate cap, which is beyond the Council's control.

REPORT NO: 8.14 (cont.)

8. COMMUNITY ENGAGEMENT:

8.1 Community consultation is undertaken on individual capital works projects as appropriate, and project updates are provided on Council’s website.

9. DISCUSSION:

9.1 On 23 June 2025, Council adopted the Council Plan 2025-2029 and 2025/26 Budget, which included the recurrent and capital budget (for the capital works program).

9.2 The capital works program identifies the renewal and delivery of assets and infrastructure required to achieve Council’s Strategic Objectives.

9.3 The *Second Quarter Report 2025/26 – Capital Works Program (Attachment 1)* provides an update on the progress made towards the delivery of Council’s capital works program for the period 1 July 2025 to 31 December 2025. Key information on the capital works program is provided below.

9.3.1 Revised available Capital Works Program funding:

(a) As outlined in the table below, the revised available funds for 2025/26 is \$157.468m (refer Section 1, **Attachment 1** for further detail).

2025/26 Available Capital funding	Amount (\$'000)
2025/26 capital works budget	130,397
Add: Actual carry forward funding from 2024/25	27,070
Capital works available funding – 2025/26	157,467
Adjustments (refer to Attachment 2)	6
Revised capital works funds – 2025/26	157,472

(b) The second quarter saw an expenditure of \$24.0m in the delivery of the program.

10. CONCLUSION

10.1 The Second Quarter Capital Works Program Report 2025/26 seeks to update Council and the community on progress in delivering the capital works program.

10.2 As of 31 December 2025, 22% of the capital works program has been expended.

For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
165330	Broadmeadows Valley Park MP Imp	B/MEADOW	1,279	60,000	58,721	A review of all masterplans has begun, with clearer direction expected by mid 2026.
165450	Jack Roper Reserve MP Imp	B/MEADOW	(386,561)	160,586	547,147	Jack Roper Reserve is fully open after trail and stormwater upgrades, with more improvements planned for 2026.
600110	Hume Central Public Realm Works	B/MEADOW	20,196	0	(20,196)	Planning is underway with funding to be brought forward from next year.
600590	Broadmeadows Town Centre Carpark	B/MEADOW	5,350	595,193	589,843	The project is currently on hold.
604000	Cuthbert St Road Rehabilitation	B/MEADOW	0	1,782,246	1,782,246	The detailed design is complete and tender documents are being prepared.
604300	Waranga Cres Road Rehabilitation	B/MEADOW	13,460	850,320	836,860	Design is being finalised before handover to the Delivery Teams.
604636	Dallas Dr Recon Belfast St-Riggall St	B/MEADOW	49,079	100,000	50,921	Planning and design are in the early stages and progressing well.
604735	Broadmeadows GLC Redevelopment	B/MEADOW	0	71,305	71,305	Planning is underway to upgrade the library and improve community spaces.
605085	Merlynston Ck Crossing land/civil works	B/MEADOW	53,187	1,364,180	1,310,993	Progress towards completion and costing of functional design delayed until early 2026. Q3 report to provide update on timeline. Land transaction awaiting advice from Defence on title lodgement. Q3 report to provide update.
605111	Seabrook Reserve Curator Maint Shed	B/MEADOW	619	0	(619)	Expenditure coded to incorrect project. To be corrected in Q3.
605120	Seabrook Reserve Community Centre FFE	B/MEADOW	1,545	0	(1,545)	Expenditure coded to incorrect project. To be corrected in Q3.
605178	Broadmeadows Community Hub Bathroom Conv	B/MEADOW	4,237	20,000	15,763	Works are complete and the centre now has a much needed storeroom.
605194	John Ilhan Res Renew Synthetic Pitch	B/MEADOW	0	1,265,000	1,265,000	The project is on track, with consultants appointed and design underway.
605195	Broadmeadows Comm Hub Safety Upgrade	B/MEADOW	0	63,825	63,825	Engaged Consultants to document the works
605208	BALC Stadium FIP and Security Upgrades	B/MEADOW	0	120,000	120,000	Work order created to add access readers to the stadium exit doors.
605229	Railway Crescent 'Wombat' Crossing	B/MEADOW	0	235,350	235,350	The project is on track for completion by June 2026.
605239	Broadmeadows Comm Hub Safety Review	B/MEADOW	0	300,500	300,500	The project has moved into design development following consultation.
605241	HGLC Broadmeadows Safety Upgrades	B/MEADOW	0	50,000	50,000	Waiting on a design from the Senior Landscape Architect & Placement Lead.
605244	Town Hall Broadmeadows Facility Review	B/MEADOW	0	70,000	70,000	Project scope currently under review
605261	Blair St & Riggall St Roundabout Upgrade	B/MEADOW	0	80,000	80,000	The project remains in early planning and design.
600710	Bulla Parklands Masterplan	BULLA	0	148,325	148,325	Investigations for the Bulla Parklands Masterplan have begun, with cultural assessments and temporary toilet planning underway.
600980	Aitken Bvd Duplication Marathon-Grand	C/BURN	0	812,304	812,304	The project reached practical completion in April 2025.
601350	Craigieburn Comm Centre Highlander Dr	C/BURN	153,359	1,322,691	1,169,332	The centre is complete and well used by the community.

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
602360	Vic Foster Reserve Pavilion Upgrade	C/BURN	1,397,202	3,232,376	1,835,174	Pavilion is on track for completion in Q1 of 2026. It is expected to be operational for the 2026 winter sporting season.
604340	Hanson Rd & Creekwood Dr Roundabout	C/BURN	1,596	1,799,916	1,798,320	Construction is expected to begin in February.
604612	Hume Tennis & Community Centre Stage 2	C/BURN	0	20,000	20,000	Awaiting outcome of Active Living Plan to inform future masterplan of the site
604614	Hume Hockey Centre Second Pitch	C/BURN	21,528	3,330,502	3,308,974	Pitch Construction will commence on June 2026.
604615	Hume Hockey Centre Second Pavilion	C/BURN	103,659	2,496,535	2,392,876	Pavilion works are underway for completion in December.
604730	Craigieburn Sports Stadium	C/BURN	0	161,156	161,156	An initial assessment has been received for a temporary western car park, with an on site meeting planned for early February to confirm whether the works can be completed in house. The proposal would provide approximately 50 additional parking spaces, noting that lighting, drainage, line marking and tree removal are not included. This funding needs to be read in conjunction with PID 604869 while the main car park project is planned for mid 2027 and the CSS Stage 2 Masterplan and Feasibility Study is scheduled to commence in early 2026.
604747	Aitken Creek Master Plan	C/BURN	0	170,440	170,440	Investigations are progressing, focusing on design and signage work this year.
604748	Malcolm Creek Trail Enhancement Program	C/BURN	0	66,000	66,000	Masterplan project priorities will be set as part of a broader implementation framework.
604751	Centennial Park Dr Reserve Redevelopment	C/BURN	0	111,946	111,946	Masterplan review is underway, with clearer direction expected by mid 2026.
604760	Craigieburn Golf Course Drainage System	C/BURN	122,675	654,820	532,145	All golf course works are complete, with drainage investigations next.
604768	Splash Aquaplay Flooring Replacement	C/BURN	81,026	101,130	20,104	Project Completed in October 2025. Defect Period has commenced.
604769	Splash Sauna and Steamroom Renewal	C/BURN	0	210,000	210,000	Issue with a lack of quotes from contractors. Working with Procurement to readvertise to obtain further quotes from contractors.
604800	Closed Landfill Rehab Craigieburn Road	C/BURN	0	667,373	667,373	Compliance monitoring undertaken at site indicates that there may need to be some cap repairs works undertaken.
604869	Craigieburn Sports Stadium Car Park & Rd	C/BURN	33,855	2,847,788	2,813,933	Functional layout plan and indicative levels have been developed. Council Officers are preparing the design and relevant documentation for consultation with the EPA in the new year regarding potential impacts to the landfill.
604880	Mount Ridley Rd Reconstruction	C/BURN	10,275	56,243	45,968	Planning and design are in the early stages and on track.
605048	Aitken Blvd C'burn-Somerton Duplication	C/BURN	58,636	68,976	10,340	The project has begun with survey work and a functional plan will be developed next.
605124	3Y Kinder program Aitken Hill CC	C/BURN	173,391	0	(173,391)	The project is complete. Late expenditure is offset by surplus funds on the project last financial year
605130	HGLC Craigieburn - Arts Centre Upgrade	C/BURN	121,500	200,001	78,501	Economic modelling complete.
605158	Craigieburn Sports Stadium - Stage 2	C/BURN	0	260,000	260,000	Tender evaluation is underway, with works expected to start in February 2026.
605185	SPRINT Grandstand Windbreak and Lighting	C/BURN	66,431	66,804	373	Project Completed in August prior to Little Athletics Summer Season.
605200	Soccer goals in parks	C/BURN	0	80,000	80,000	New soccer goals have been ordered and are in production with installation due in the first half of 2026.

For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605242	HGLC Craigieburn Carpark Upgrade	C/BURN	0	70,000	70,000	Following the tender process, contract award is expected before early 2026 and works planned to commence in the first quarter of 2026. The project team is continuing to secure a confirmed construction start date with the site.
605243	Newbury CCC Children's Bathroom	C/BURN	5,015	50,000	44,985	The project is complete and ready for community use.
600220	Bolinda Rd Resource Recovery Centre MP	C/FIELD	0	287,396	287,396	Light concept designs for Sunbury and Campbellfield RRCs have been received. Masterplan design work is progressing
600890	Bolinda Road Landfill MP Stage 3	C/FIELD	53,500	405,530	352,030	Interim upgrades to the site are ongoing pending the outcome of the proposed masterplan to improve site conditions for visitors.
603760	Bolinda Rd RR Leachate Management	C/FIELD	0	982,983	982,983	Consideration being made to the upgrade of the onsite leachate management system -specifically at the leachate pond and the associated sumps across the site.
604010	Mason St Road Reconstruction	C/FIELD	0	312,568	312,568	The project is currently in its Defects Liability Period, with Practical Completion reached in June 2025 and the 12 month DLP scheduled to conclude in June 2026. Project financial completion will occur at the end of the DLP when the remaining retention held in trust is released.
604250	Sydney Rd Service Rd Reconstruction	C/FIELD	0	112,486	112,486	Council is in the process of seeking a suitably qualified engineering consultancy to undertake the survey and design of this project.
604260	Cobden St Road Rehabilitation	C/FIELD	0	350,000	350,000	Design is complete and awaiting service authority approval before tender.
604635	Mahoneys Rd Service Road Reconstruction	C/FIELD	0	40,000	40,000	Geotechnical Investigation field works completed
604639	Blackwood Crt Rehab Somerset-Sycamore	C/FIELD	21,185	40,000	18,815	Road reconstruction design is 95% complete.
604799	Closed Landfill Rehab Bolinda Rd	C/FIELD	0	129,375	129,375	Ongoing vegetation management continues to maintain the site for the public accessible areas
605184	Bolinda Road Landfill - Gas Management	C/FIELD	206,596	1,366,553	1,159,957	New gas flare has been installed on site -working through a few minor issues in getting it setup and have had to bring the temporary flare online while were working through the issues.
170280	Integrated Water Management Plan Actions	CITYWIDE	924,037	3,525,572	2,601,535	The stormwater harvesting project at Jack Roper Reserve is complete. Council is continuing to test and monitor the system following construction. Design work is ongoing for future project implementation Kalkallo, O'Brien St Sunbury (Kathleen Aitken Park & Sunbury Cemetery) and Spavin Lake Sunbury. This project aims to provide an alternative source of water for irrigation to reduce our use of valuable drinking water. It will provide flood mitigation through water retention and retardation, provide greener and cooler open spaces and reduce stormwater pollution to our waterways.
500010	Local Road Spray Reseal Program	CITYWIDE	245,450	1,676,000	1,430,550	The program is progressing well and on track.
500020	Local Road Asphalt Resurfacing Program	CITYWIDE	3,061,327	6,825,000	3,763,673	Works are on track to be completed this financial year.
500030	Carpark Resurfacing Program	CITYWIDE	161,804	334,000	172,196	Works remain on track for completion this financial year.
500040	Kerb & Channel Rehabilitation Program	CITYWIDE	180,526	510,000	329,474	Kerb renewal works at Malabar Street in Roxburgh Park are complete along the 118 metre section. Kerb repair works for Avenel Gardens in Craigieburn are scheduled to be issued in Q1 of 2026.

Capital Works Report by Suburb
For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
500050	Kerb & Channel for 500020 Program	CITYWIDE	571,452	1,050,000	478,548	Kerb and pit renewal works progressed across multiple sites this month, with repairs and replacements completed at several locations. Works are also advancing in other scheduled areas, and the program is now approximately 80 per cent delivered.
500060	Traffic Management Facilities Program	CITYWIDE	263,502	967,295	703,794	36 per cent of Traffic Management Facilities projects have been completed, with a further 28 per cent expected to be delivered by mid 2026, and the remaining projects in design for completion in 2026/27.
500070	Local Area Traffic Management Program	CITYWIDE	16,731	462,000	445,269	All LATM Facilities projects are currently in design and are scheduled for delivery in 2026/27, with delays resulting from commitments to externally funded Safe Travel in Local Streets and TAC Grant programs.
500080	Footpath Rehabilitation Program	CITYWIDE	1,362,485	5,066,891	3,704,406	Footpath renewal works have progressed across several locations, with replacement completed at Clifton Road in Greenvale, The Garlands in Craigieburn, Ellscoot Boulevard in Mickleham, McKenzie Street, Tanderrum Way and sections of Longford Crescent in Coolaroo and Catherine Avenue in Tullamarine. Footpath works remain ongoing at Kingswood Drive in Craigieburn and McIntyre.
500090	Walking & Cycling Program	CITYWIDE	0	285,389	285,389	Projects in the Walking and Cycling Program continue to be reviewed to determine priorities in the short and long-term future.
500100	Drainage Rehabilitation Works Program	CITYWIDE	934,521	886,517	(48,003)	Drainage works at Cuthbert Street and London Road have been completed, and Civil Design has issued consultation letters to residents in Sandleford Court to inform and scope the upcoming drainage replacement works. Infrastructure Delivery has received quotations from the reline and patching panel contractor and is currently evaluating them, including internal discussions regarding the need for additional funds to the panel contract and formalisation through the approval process. Quotations for this year’s reline and patching program have also been received and are now under evaluation prior to awarding the works.
500110	Drainage Infrastructure Upgrade Program	CITYWIDE	139,223	622,903	483,680	Works continue to upgrade drainage assets in key hot spots across the Council identified by Council’s engineers.
500130	Sports Ground Lighting Program	CITYWIDE	33,095	1,390,000	1,356,905	Sports lighting upgrades at Gladstone Park begin in February 2026; Anderson Reserve is in design.
500150	Park Renewal & Upgrade Program	CITYWIDE	1,433,748	3,295,485	1,861,737	Works at several reserves are complete, with many more progressing.
500210	Public Toilet Program	CITYWIDE	67,049	528,621	461,572	Barrymore Road Reserve public toilet tender has been evaluated. Undertaking investigations for new public toilets projects below: Apex Park Will Will Rook pioneer cemetery Seth Raistrick Reserve Craigieburn Bicentennial Park
500240	Kerbside Bins New & Maint Program	CITYWIDE	622,113	1,467,724	845,611	All bin deliveries and maintenance actions continue to be completed on time.
500250	Litter Bin Replacement Program	CITYWIDE	42,475	241,765	199,290	The bin surround contract is in the process of being awarded and executed, noting that vacancies within the team have delayed progress and resulted in expenditure falling behind schedule. A procurement process has been completed and the contract award is currently underway, with expenditure expected to commence in the second half of the 2025/26 financial year.

For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
500280	Hume's Places Program	CITYWIDE	17,272	337,459	320,187	Community engagement is being prepared to let the community know about the Hume's Places Review that has been carried out. Planning is progressing well for the next stage of Streetscape upgrades.
500290	Library Stock Replacement Program	CITYWIDE	478,798	1,077,000	598,202	Library stock replacement program is on track for completion by June 2026.
500300	Public Art Program	CITYWIDE	14,553	94,768	80,215	Artwork expected to be completed by end-of-the-month. After which installation will need to progress.
500330	Fleet Capital Replacement Program	CITYWIDE	954,262	10,275,850	9,321,588	The project is progressing well, with specifications nearing completion for 12 tipper trucks, evaluation pending for 14 side collection garbage trucks following the tender process, and two tractors ready to be awarded. The Fleet Capital Replacement Program continues to ensure Council maintains safe and reliable equipment when required.
500350	Sportgrounds Drainage Program	CITYWIDE	328,358	1,115,534	787,176	Site Mobilisation Temporary Fence Installed to secure the site Initial turf eradication treatment applied Removal of Goal posts Cultivation of surface and stripping completed Second turf eradication treatment applied Site preparation is complete and major construction begins soon.
500360	Sports Pavilion Bin Cage program	CITYWIDE	0	53,576	53,576	Work is continuing to review existing bin provisions and determine the scope for renewal, with quotes being sought for potential new bin locations. Officers are meeting on site with stakeholders to discuss current bin cage enclosures, future needs and to confirm suitable locations.
500380	Basketball Stadium Asset Renewal Program	CITYWIDE	16,681	58,335	41,654	Hume Leisure Indoor Sport team are completing condition audits at each facility and consulting with key stakeholders currently.
500390	Premier's Reading Challenge Program	CITYWIDE	24,997	30,000	5,003	Project on-track for delivery
500400	Indented Parking Narrow Streets Program	CITYWIDE	67,562	925,513	857,950	Indented Parking Program, 57% of projects have been completed and 29% are in construction.
500410	Children's Services Yard Refurb Program	CITYWIDE	41,547	202,544	160,997	Three sites were completed over the school holidays and all associated works have been invoiced, with one remaining site still in progress due to permit delays. Works on Hilton Street have been completed, and no additional works are planned until the Easter holidays, which are expected to be the final stage for this financial year. The project is progressing as planned and remains on target to deliver all works forecast for this financial year.
500431	Tennis Surface Replacement Program	CITYWIDE	105,278	1,559,998	1,454,720	Ten tennis courts have been resurfaced, with the final two due early 2026.
500432	Disability Action Plan Program	CITYWIDE	0	647,660	647,660	Architects delivered designs for Tullamarine library works and continued work on designs for Broadmeadows Community Hub. First program of minor works to commence shortly on both sites.
500433	Sports Ground Lighting Program	CITYWIDE	3,088	117,942	114,854	The project is progressing well and remains on track. Design works are expected to commence in February for the design of additional sports lighting poles at Westmeadows Reserve, which will improve safety and usability of the reserve for the local community.
500434	Climate Action Plan 2023-2028 Program	CITYWIDE	69,351	635,548	566,197	Old gas systems are being replaced with efficient electric appliances to cut emissions. Tender evaluations are underway.

Capital Works Report by Suburb
For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
500435	Sportsground Fence Upgrade Program	CITYWIDE	8,681	464,678	455,997	Contractor has been awarded for the construction of the High Ball Safety Fence at DS Aitken Reserve, Craigieburn, with works to commence early 2026. Design underway for John Laffan, Highgate and Gladstone Park safety fences. John Laffan presents challenges with underground infrastructure and road sub surface in proximity to fence locations.
500436	IS Device Replacement Program	CITYWIDE	720,566	2,300,000	1,579,434	The program remains on track, with progress continuing despite the expected seasonal slowdown. Completed device upgrades in recent weeks have contributed solidly to the broader refresh targets, supported by proactive procurement to secure future inventory. Approximately 40 devices are currently ready for deployment, with further orders planned to maintain momentum into the new year. As newly purchased equipment becomes available, preparation is underway for a stronger rollout phase once operations return to normal. Key priorities include completing laptop and desktop refreshes, progressing the CCTV upgrade, and continuing the rollout of new network hardware.
500437	Road Humps Replacement Program	CITYWIDE	0	300,000	300,000	The road hump replacement project is currently in the design phase, with delivery expected to commence around mid 2026.
500438	New footpath construction program	CITYWIDE	88,552	500,000	411,448	Roxburgh Park Dr Footpath Project nearing design completion. Design continues on the Footpath Construction Program. Drummond St Footpath Project is currently in Tender Phase.
500440	Road Management Plan Rehab Program	CITYWIDE	653,854	793,750	139,896	Mitchells Lane, Sunbury - Asphalt Rehab completed
600130	Leisure Centre Plant Upgrade Program	CITYWIDE	71,600	762,247	690,647	Provided final documents from consultant and finalising tender package. Meeting with Procurement to confirm best approach to market.
604500	Road Design for Capital Works Program	CITYWIDE	71,410	162,486	91,076	Design for future capital works is progressing.
604611	Sports Reserves Carpark Lighting Program	CITYWIDE	36,271	641,805	605,534	Council has received and assessed quotations for the design of car park lighting across all sites in this years program. Design works to commence in February 2026. Designs will be completed during the 202526 financial year, enabling construction to commence in the 202627 financial year.
604626	Leisure Centre Fitness Upgrade Program	CITYWIDE	51,000	1,111,042	1,060,042	Procurement Awarding Report has been approved. Contract awarded to the successful tenderer.
604675	Merri Creek Future Directions Plan Impl	CITYWIDE	(4,374)	536,951	541,325	Merri Creek Trail design is complete and approvals are being sought.
604700	Skate Scooter BMX Strategy Impl Program	CITYWIDE	8,400	217,351	208,951	Concept design has started, with engagement to follow.
604762	Sport Reserves Drainage around Pavilions	CITYWIDE	6,900	162,310	155,410	The project is on track for completion by June 2026.
604797	Parks Landscape Enhancements Program	CITYWIDE	235,248	259,910	24,662	Works underway will benefit the community.
604846	Solar array on Council Buildings Program	CITYWIDE	9,880	885,006	875,126	Council continues to install solar PV systems on buildings to reduce carbon emissions and operating costs. Where applicable, battery storage will also be installed. This will help community organisations and sports clubs manage and reduce energy costs and bill pressures.
604864	Mural Program	CITYWIDE	17,740	66,535	48,795	The mural program will begin in coming months, weather permitting.
605007	LED Streetlighting Upgrade Program	CITYWIDE	6,504	3,166,095	3,159,591	Council is proceeding with the upgrade of street lights in the Ausnet area to energy efficient LED lights. Council is expecting Jemena to lead the upgrade to LED lights in the Jemena area with timing still to be determined.
605008	Conservation Reserve Fencing Program	CITYWIDE	1,707	64,271	62,564	In Autumn, a new fence will be installed at a conservation reserve in Broadmeadows Valley Park, known as Pimelea Nature Reserve, to replace a dilapidated fence and to better reflect the boundaries of the reserve.
605017	Comm Centre Furniture Renewal Program	CITYWIDE	0	8,832	8,832	Sourced and received an updated quote with preferred table supplier.

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Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605027	Sports Reserve Comm Safety Action Plan	CITYWIDE	0	100,667	100,667	Construction starts Feb/March 2026 and finishes by June 2026.
605036	Leisure Centre 24 Hour Gym & Access	CITYWIDE	4,685	627,911	623,226	Project concept design has commenced
605086	Digital Transformation Program	CITYWIDE	4,316,070	5,014,929	698,859	The Digital Transformation Program has resumed following the Christmas break, with Release 2 of OneCouncil going live in December, introducing new budgeting, asset management and project management functions that are already improving forecasting, reporting and visibility across the organisation. Release 3, the largest and final stage, will replace several end of life systems by modernising revenue, compliance, enforcement, request management, HR, payroll, property and spatial functions, and will include a new public portal for residents to lodge and track requests, submit applications and make payments. Throughout January, SMEs and Directors finalised designs, most of which have now been endorsed by the PCB, and the focus is now shifting to Implementation Team Training to prepare key users for build, training and go live activities.
605128	Electronic timesheet system	CITYWIDE	0	333,720	333,720	Substantial work previously undertaken to gather requirements has positioned Council to prepare for a future market process; however, progression is currently paused until DTP Release 3 is completed. As a result, the project cannot proceed to market until sufficient funding is available, and will depend on future budget allocations.
605136	Basketball Stadium Backboard Renewal	CITYWIDE	66,945	190,663	123,718	Preliminary meeting with REST Group, whom are able to provide independent condition audits of backboards.
605139	Group Fitness Area Flooring Upgrades	CITYWIDE	0	36,400	36,400	Most works for this two year project have been completed, including flooring upgrades at SPLASH, CSS and SALC. The Fitness team is reviewing whether any further flooring work is required, and potential cost savings may exist.
605155	CIP Actions Planning & Investigations	CITYWIDE	271,241	1,109,921	838,680	Both the business cases for the Meadow Heights Community Centre and Merrifield Major Town Centre are progressing according to plan and budget.
605169	Cyber, Info Governance, Risk, Compliance	CITYWIDE	612,407	2,217,675	1,605,268	Application Control (Delivered) Information Management Governance (Delivered) Incident Response Process (Delivered) Third Party Risk Management (Delivered)
605173	Business initiatives (Innovation)	CITYWIDE	22,720	293,336	270,616	CX & Internal Staff Knowledge centre - AI enabled proof of concept delivered.
605175	Leisure Centres Automatic Dosing Systems	CITYWIDE	0	70,000	70,000	Received final technical documents, and finalising tender package
605182	Hume Leisure Pool Balance Tank upgrades	CITYWIDE	0	380,000	380,000	(Oct) Scuba divers were engaged to conduct inspection of all 17 balance tanks at all Leisure Centre sites. Balance Tank inspection reports received from Roejen Services.
605186	Leisure Centres Locker Replacements	CITYWIDE	0	250,000	250,000	SALC Supply & Install of lockers booked for February 2026.
605210	BALC & SALC CCTV Upgrades	CITYWIDE	0	88,000	88,000	SALC descoping Concept options and feasibility has been received for 24/7. Scope being revised to recommend progress to detailed design, including CCTV requirements..
605213	HVAC Asset Renewal and Upgrades Program	CITYWIDE	0	110,000	110,000	Met on-site at BALC with HVAC contractor (Total Air) to discuss development of an asset register and condition audit.
605214	Leisure Centre/Stadium Asset M'ment Plan	CITYWIDE	0	100,000	100,000	Internal discussions are continuing to clarify how the data is to be transitioned into the new software. In progress.

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Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605218	Street tree canopy increase	CITYWIDE	0	1,312,572	1,312,572	The project is tracking well overall, with a minor setback during the consultation phase over the Christmas–New Year period. These issues have been identified and corrective actions taken. Project delivery continues as planned with no significant impact on the overall timeline, and the updated project website is now live, with feedback able to be submitted through OpenForms.
605221	WSUD Rectifications	CITYWIDE	9,240	834,184	824,944	Tender evaluation for Package 1 is underway.
605222	Bridge Renewal Program	CITYWIDE	327,316	150,000	(177,316)	Bridge rehabilitation works for 2025/26 are complete.
605225	EV recharging stations for Hume Fleet	CITYWIDE	0	51,000	51,000	Council is selecting electric vehicles for fleet use wherever practical. Charged on 100% renewable energy, the running of these vehicles is carbon neutral. This project is to assess what level of electric vehicle recharging Council will need to cater for electric vehicles for the next ten years at three key sites.
605230	Safe Local Roads and Streets Program	CITYWIDE	0	1,200,000	1,200,000	The raised intersection works at Matthews Crescent have been handed over to Capital Delivery, and construction is set to commence on the Elevation Boulevard wombat crossing. All projects remain on track for delivery before the October 2026 deadline.
605248	Mapbox Implementation	CITYWIDE	4,650	102,000	97,350	Progress is currently paused while data remediation in PLM is completed. The relevant latitude and longitude data for associated projects is still pending. Once available, this information will be used to display Capital Works Projects on a map.
605250	SharePoint File Storage Configuration	CITYWIDE	0	144,000	144,000	RFQ documents have been submitted to Procurement, and the RFQ process is now progressing. Work is continuing to develop the information management architecture and design that will support the deployment.
605253	Community Facils Minor Upgrade Program	CITYWIDE	0	150,000	150,000	Procurement process is underway however limited quotes have been received and additional quotes are being sought to meet procurement policy requirements.
605254	Library Furniture Replacement Program	CITYWIDE	15,841	16,000	159	Project is on-track for completion
601850	Progress Reserve MP Implementation	COOLAROO	0	1,422,589	1,422,589	Officers and Council are exploring options for the future provision of sport and social recreation facilities at Progress reserve, towards formal endorsement of a Progress Reserve Masterplan in 2026.
602230	Progress Reserve Pavilion Upgrade	COOLAROO	0	305,210	305,210	Progress Reserve Master Plan is progressing well and remains on track to be presented to Council for endorsement. Council endorsement will be an important step in setting a shared long-term vision for Progress Reserve and providing a clear framework to guide future investment and delivery, subject to funding.
604754	Merlynston Creek Masterplan	DALLAS	64,669	209,843	145,174	Internal feedback is being incorporated to finalise the Draft Masterplan, with meetings held in November 2025 with the Friends of Will Will Rook Pioneer Cemetery and the Wurundjeri Woi wurrung Cultural Heritage Aboriginal Corporation to support the Cultural Values Assessment. The final Draft Masterplan and draft Cultural Values Study were received in December, alongside work responding to DFFH opportunities regarding potential land acquisition, and a Council Report has been submitted to meet the February 2026 Council Meeting timeline. The project remains on-track to release the Draft Merlynston Creek Parklands Masterplan for community consultation in February/March 2026.
604795	Riggall Road Bridge Path & Wall Repair	DALLAS	(343)	206,427	206,770	The project is complete.
605041	Barry Road Shopping Centre Streetscape	DALLAS	0	40,000	40,000	Barriers are installed, with feedback and safety monitoring underway. Risk assessment review to be undertaken following petition of complaints.

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Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605061	Gibb Reserve Pavilion Upgrade	DALLAS	0	225,925	225,925	Procurement planning has commenced and is anticipated to be undertaken in February 2026. A detailed project plan will be prepared when a consultant has been engaged.
605084	Gibb Reserve Development	DALLAS	0	158,900	158,900	Procurement planning has commenced and is anticipated to be undertaken in February 2026. A detailed project plan will be prepared when a consultant has been engaged.
605264	Gibb Reserve Portable Pavilions	DALLAS	383	250,000	249,617	Seeking quotes and feedback from contractors, with limited success. May need to extend submission date to accommodate lack of quotes.
604874	Oliver/Kathryn/Janice/Riviera Drainage	FAWKNER	0	37,240	37,240	Planning and design are in the early stages and on track.
600900	Gladstone Park Bowling Club - 2nd green	GLADS/PA	0	300,000	300,000	Funding has been sought via a Federal Govt Grant for a second synthetic green, with design to start soon.
602710	Gladstone Park Tennis Club Pavilion	GLADS/PA	175	0	(175)	Project complete.
604878	Carrick Dve Road Reconstruction	GLADS/PA	5,020	54,080	49,060	Carrick Drive design is being finalised for 2026/27 delivery.
605116	John Couatts Reserve OS Development	GLADS/PA	32,186	637,168	604,982	The Detailed Design and Documentation of John Couatts Reserve for 2026 construction commencement is on track and in accordance with the Draft Concept Plan as per community engagement feedback.
605160	Gladstone Park CC Council Contribution	GLADS/PA	74,363	135,548	61,185	Community centre upgrades include a new sports floor, air conditioning, lights and fresh finishes. Quotes being sought for window film and painting.
600080	Greenvale Recreation Reserve Master Plan	GREENVAL	0	127,501	127,501	Land Contours Survey Engaged to be complete in Jan. This will inform planning for wicket expansion and drainage issues.
601260	Bradford Ave Sports Ground Upgrade-DCP	GREENVAL	11,976	1,219,831	1,207,855	Concept complete. Community consultation undertaken. Design works are now underway for the development of Bradford Avenue Reserve which are to be completed in 2026
601360	Greenvale Rec Reserve Playing Field DCP	GREENVAL	43,217	188,244	145,027	Oval 3 is complete and well used.
601370	Greenvale Rec Reserve Tennis Courts DCP	GREENVAL	1,373,923	937,714	(436,209)	Reconstruction of courts 5,6and7 is in progress and due for completion in February 2026.
602750	Greenvale Tennis Club Pavilion	GREENVAL	83,926	2,706,294	2,622,368	Contractor appointment for the pavilion upgrade is underway.
602780	Bradford Avenue Reserve Second Pavilion	GREENVAL	0	28,247	28,247	Pavilion design work is progressing this year.
602940	Somerton & Section Rd Intersection DCP	GREENVAL	14,825	586,689	571,865	Council proposes to upgrade the Section Road and Somerton Road intersection in 2027/28. Consultation with DTP continues but nearing an end. Project is progressing well and will likely follow proposed timelines.
603000	Mickleham Rd Pedestrian Crossing DCP	GREENVAL	18,216	810,225	792,009	Construction planned to commence in 2026
605053	Section Road Upgrade DCP	GREENVAL	15,190	116,955	101,765	Section Road is proposed to be upgraded 2027/28. Design is progressing steadily and likely to meet timelines.
605063	65 Carroll Lane shared path construction	GREENVAL	0	11,249	11,249	Shared path functional design is complete pending linked projects.
605064	120 Section Rd shared path construction	GREENVAL	0	5,742	5,742	Functional layout complete Ecology report updated to include the affects of this footpath.

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Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605068	Somerton/Section Rd T-I/section Land DCP	GREENVAL	0	113,925	113,925	Work with affected property owners is underway.
605110	Greenvale Rec Res Oval 1 Sight Screens	GREENVAL	0	156,910	156,910	Geo Tech and Land Feature Survey contractors engaged to complete site assessments
605192	Blossom Drive Playground Water Fountain	GREENVAL	0	15,000	15,000	Water meter and fountain installed by plumbing contractor. New fountain is operational.
605240	Greenvale West Mtg Room Soundproofing	GREENVAL	3,800	35,000	31,200	RFQ of the installation is out to market and waiting for contractor's response. Project planned for completion in early 2026.
604750	Johnstone Street Reserve Redevelopment	JACANA	31,772	1,823,188	1,791,416	The extent of landfill assessment has been completed, and a draft report has been prepared by Resolve Environmental Services. The draft assessment has now been forwarded to Maple Auditing, the EPA-appointed auditor engaged by Hume City Council on behalf of the Environment Protection Authority Victoria. Maple Auditing is currently reviewing and assessing the report as part of the formal audit process.
602190	Cloverton Southern Active Open Space	KALKALLO	0	27,500	27,500	Project complete.
603120	Antares Pde Rec Reserve Pavilion 1&2 DCP	KALKALLO	0	2,048,538	2,048,538	Pavilion detailed design will occur in the first half of 2026.
604617	Kalkallo Grassland Restoration Project	KALKALLO	0	40,000	40,000	Project not proceeding and will be reviewed for consideration at a future date.
604658	Mitchell & Malcolm St Bridge Road Recon	KALKALLO	25,762	2,889,059	2,863,297	A consultant has been engaged to complete the detailed design for Malcolm Street.
605206	Toyon Road Pedestrian Bridge	KALKALLO	19,972	0	(19,972)	Developer agreement finalised and funding to be received. Construction to commence in early 2026.
605224	Dwyer St/Mulgrave Bvd Safety Improvement	KALKALLO	0	70,000	70,000	The functional layout plan is being finalised.
600250	Buchan St Reserve MP Implementation	M/HEIGHT	11,203	15,035	3,832	Investigations are progressing in line with the approved timeline. Internal discussion of findings will inform respond to Council (planned for early 2026)
604280	Hudson Circuit Road Reconstruction	M/HEIGHT	3,350	0	(3,350)	Detailed design is 95% complete.
605201	John Ilhan Reserve Dog Park Upgrade	M/HEIGHT	2,555	248,544	245,989	Dog park upgrade works begin in January for completion mid 2026.
602300	Ellscott Bvd Rec Reserve Pavilions DCP	MICK/HAM	0	18,790	18,790	Design development of the wider AOS and supporting infrastructure has been paused until the findings from the Active Living Strategy are known - likely start Mid 2026.
602330	Ellscott Bvd Rec Reserve Field 2 DCP	MICK/HAM	5,528	139,397	133,870	Design development has been paused until the findings from the Active Living Strategy are known.
603420	Alexo Rd Rec Reserve Sports Ground DCP	MICK/HAM	0	100,000	100,000	Work has commenced on planning a new recreation reserve on Alexo Road in Mickleham, which is expected to include a cricket oval with rugby league overlays, additional rugby league pitches with lighting, a sports pavilion with shared community space, active and social recreation areas, multi use courts, shared pathways, a playspace and car parking. Early project activities are underway, including establishing the PCG, confirming PCG and PWG members, seeking environmental planning advice, and collating documents to prepare the lead consultant brief.
604848	Dryland Blvd Rec Reserve Pavilion DCP	MICK/HAM	0	150,000	150,000	This multi year project is being delivered in partnership with Stockland and involves the design and construction of a new district level shared soccer and cricket pavilion to service the future Active Open Space at Dryland Boulevard Recreation Reserve within the Lindum Vale PSP. Concept plans for the Active Open Space have been approved, and the project has progressed to the design and documentation phase. Council is currently preparing tender documentation to engage a design consultant to develop the detailed design for the new sports pavilion.

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Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605125	3Y Kinder program Kalkallo Central CH	MICK/HAM	16,339	69,109	52,770	Project complete. Kinder Expansion will commence active operation in Feb 2026
605126	3Y Kinder program Mickleham South CC	MICK/HAM	34,362	49,000	14,638	Project completed. Kinder Expansion is in operation since April 2025
605226	Forest Red Gum Drive Upgrade	MICK/HAM	49,182	150,000	100,818	Project currently in design stage, construction likely to commence in early 2027
604879	Oaklands Road #365-# 395 Reconstruction	OAKLANDS	391,847	1,092,346	700,498	Project completed. Currently in maintenance period.
602830	Roxburgh Park Drive Road Duplication	ROX/PARK	136,388	137,000	612	The project is complete.
605118	Lakeside Drive Res Changeroom Upgrade	ROX/PARK	743,403	1,568,186	824,783	The project has been completed and successfully delivered to the community, providing improved and upgraded changeroom facilities for reserve users.
605123	3Y Kinder program St1 Bluebird Way CCC	ROX/PARK	1,871	0	(1,871)	The project is complete.
605161	Arena Recreation Reserve Shelter Seating	ROX/PARK	0	10,000	10,000	Council in partnership with Roxburgh United Soccer Club is enhancing Arena Recreation Reserve by installing tiered seating under the shelter overlooking oval 1.
605190	Arena Ave - Property Access Remediation	ROX/PARK	0	221,996	221,996	Works are complete and in defect liability.
605265	Arena Recreation Reserve Goal Cage	ROX/PARK	0	35,000	35,000	Works to proceed in early 2026 for completion by June 2026
605228	Mason St Salvador-Barry Reconstruction	SOMERTON	0	35,000	35,000	Design work is now commencing, with the project preparing to use its available budget allocation to progress through the design phase.
600990	Yirrangon Rd, Jacksons Hill - Watson Rd	SUNBURY	4,900	248,170	243,270	Council continues cultural heritage planning with Wurundjeri.
601570	Riddell Road Landfill Resource Recovery	SUNBURY	0	416,662	416,662	Council continues to progress the development of proposed masterplan designs for the Resource Recovery Centre facilities.
601740	Mt Holden Masterplan Implementation	SUNBURY	60,562	734,595	674,033	The bund has been completed, and private property fencing and top up works along the completed paths are underway. All remaining works are scheduled to be finished by February 2026.
601930	Spavin Drive Lake-Stabilize Lake Bank	SUNBURY	0	164,805	164,805	Dam rectification detailed design works to be commenced based off Geotech information received from samples taken from Dam wall
603810	Jacksons Hill Arts and Cultural Precinct	SUNBURY	6,433,768	7,673,394	1,239,626	Artrise construction is complete with final touches to the landscaping to be completed.
604450	Riddell Rd Landfill Leachate Management	SUNBURY	7,375	358,749	351,374	Leachate continues to be removed regularly from the leachate pond, with ongoing pumping aimed at reducing freeboard and allowing adjustments to the removal rate if lower rainfall occurs over December. Removal activities will continue while officers work to determine the next steps for implementing long term leachate management measures, noting that the drilling project will need to be finalised to inform this work.
604460	Riddell Rd Landfill Landfill Gas Mment	SUNBURY	72,295	204,910	132,616	Remediation to the cap is being made following quotes/proposals being received from contractors.
604470	Riddell Road Landfill Capping	SUNBURY	94,958	2,936,070	2,841,112	Consultants have prepared a Design brief memo of options for council to review.
604510	Macedon Street Office Upgrade	SUNBURY	59,601	183,914	124,313	The west end of the offices is currently vacant, and once a prospective tenant takes up the space, the available funds may be used for a refit depending on the terms of the tenancy agreement.
604656	Knox Ct Blind Ck Plands Ped Bridge	SUNBURY	16,566	228,129	211,563	Pedestrian bridge design is on track for tender this year.
604674	Jacksons Creek Regional Parklands Impl	SUNBURY	105,820	389,740	283,920	The Jacksons Creek Greater Western Water shared path design that connects people to the creekside Jacksons Hill park has now been received. Subject to GWW sign off and heritage approvals, the tender construction package will be undertaken as the next step.

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Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
604696	John McMahon Reserve Car Park Upgrade	SUNBURY	0	429,793	429,793	Carpark at oval 2 John McMahon Reserve, Sunbury has been closed for the construction of the car park upgrade. Works will continue until the start of the footy season April 1. There will be alternative parking spaces for those who wish to use oval 2 during this time.
604697	Evans Street Sunbury Multi-Deck Carpark	SUNBURY	55,923	118,245	62,322	Project is complete
604702	Jacksons Creek Vilana Dr Comm Centre DCP	SUNBURY	316,106	632,460	316,354	JCCC remains on schedule and within budget. Contract is currently being executed with preferred contractor.
604709	Jacksons Creek Rec Res Sports Fields DCP	SUNBURY	0	60,000	60,000	Preliminary investigations and a functional layout plan for the wider Active Open Space have been completed, led by the Urban Places team in the final months of 2024/25. Work is now focused on the development of the Active Living Strategy, which will guide the scope and recreational components of the Jacksons Creek Active Open Space; however, the critical information from this strategy will not be available until early 2026. As a result, the project is currently paused until this strategic work is completed and until the land is formally vested to Council, which is anticipated to occur during 2025/26.
604710	Jacksons Creek Rec Reserve Pavilion DCP	SUNBURY	0	52,200	52,200	The project is currently paused and awaiting the key outcomes and recommendations identified through the Active Living Strategy. The endorsed strategy will provide the strategic direction for the development of the Jacksons Creek AOS, ensuring it caters to the future needs of the community.
604725	Emu Bottom Wetlands Car Park Extension	SUNBURY	0	18,000	18,000	Investigations identified Aboriginal cultural artefacts within the proposed car park area, requiring careful management before construction. This will significant impact the scope and cost of the project. Council Officers are updating the project scope and funding so the project can proceed.
604779	Mitchells Lane Road Reconstruction	SUNBURY	25,685	3,702,610	3,676,925	Functional layout of Elizabeth Drive roundabout is being updated to incorporate raised safety platforms at the pedestrian crossings
604792	Vaughan St Ped Bridge over Jacksons	SUNBURY	30,050	539,762	509,712	On track to commence construction in FY 26/27
604830	Saleyard Lane Laneway Streetscape	SUNBURY	0	813,836	813,836	Consultation to occur in Q1 of 2026 based off advice and current title information. Detailed design of laneway to commence
604863	Boardman Res Athletics Track Lighting	SUNBURY	995	99,949	98,954	The Boardman Reserve Athletics Track project has now been completed and available for community use.
604866	Sunbury Senior Citizens Redevelopment	SUNBURY	1,363,970	2,774,958	1,410,988	The project has reached practical completion.
604875	Reservoir Road adj Calder Fwy Repairs	SUNBURY	0	266,803	266,803	Project still in Procurement
605009	Aquila Nature Reserve maintenance track	SUNBURY	0	49,996	49,996	Environmental and cultural protections are being planned.
605031	SALC - Outdoor Pool Repairs	SUNBURY	48,000	48,099	99	Project completed in October 2025.
605104	Elizabeth Dve Road Safety Upgrades	SUNBURY	0	450,396	450,396	Initial meeting has been held with the successful design consultant. Feature survey and design has commenced.
605119	Boardman Reserve Outdoor Netball Court	SUNBURY	68,058	100,000	31,942	Project complete. Currently in DLP till March 2026
605135	Boardman Stadium Works	SUNBURY	0	84,800	84,800	Initial stakeholder meeting with SBA & SNA to discuss amenity/referee upgrades. On-site tour with SBA completed to discuss grant application priorities.
605145	SALC - Outdoor Functional training area	SUNBURY	0	102,400	102,400	This project has been put on hold. Available funds have been directed to SALC 24/7 Gym project CP 605036.

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Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605187	SALC Masterplan	SUNBURY	19,380	140,620	121,240	The draft SALC Master Plan was completed in December 2025 and is scheduled for presentation at the Council Briefing February 2026 for consideration of endorsement for public exhibition. The project remains on track, noting that progression is subject to Council approval for the draft plan to proceed to community consultation. The Draft Sunbury Aquatic and Leisure Centre Master Plan is expected to be reviewed by Council across February and March 2026.
605188	SALC Outdoor pool plant upgrade	SUNBURY	0	80,000	80,000	Received Condition audit and recommendations. Planning underway.
605189	SALC outdoor pool tank painting	SUNBURY	157,841	160,807	2,966	Works completed in advance of Summer Outdoor Season commencing on November 2025.
605191	John McMahon Rec Res Oval 2 New Lighting	SUNBURY	5,624	365,000	359,376	Lighting design for John McMahon Oval 2 is complete, with construction planned for 2026/27.
605197	Heysen Drive Park New Drinking Fountain	SUNBURY	20,210	33,182	12,972	The project is complete.
605199	Sunbury Neighbourhood House Upgrades	SUNBURY	11,704	20,641	8,937	The final playground equipment has been ordered with an ETA of February 2026.
605207	Jackson Hill Lookout Upgrade	SUNBURY	4,365	36,075	31,710	The Lookout works are progressing with the formal opening scheduled for March 2026
605211	Goonawarra Golf Course Hole 8 Safety Net	SUNBURY	0	25,000	25,000	Currently working through the appointment of a lead design consultant to develop a concept design for the proposed safety fence along the 8th hole at the Goonawarra Golf Club.
605212	Goonawarra Golf Course Master Plan	SUNBURY	0	100,000	100,000	A funding application under Sport and Recreation Victoria's, Local Sports Infrastructure Fund requesting to co-fund the Master Plan development has been submitted. A funding announcement is anticipated in May 2026. Project is on hold pending outcome of Grant application.
605216	Sunbury Town Centre Key Development Site	SUNBURY	0	297,000	297,000	Project plan and procurement documentation prepared. Project is on-track.
605217	Emu Bottom Wetlands Master Plan Impl	SUNBURY	0	110,000	110,000	Masterplan review is underway, with direction expected by mid 2026.
605219	Sunbury Operations Centre Refurbishment	SUNBURY	0	120,000	120,000	Consultation and design development by the newly appointed Architectural & consultant team will be executed in the first Quarter of 2026.
605231	The Nook-Pedestrian Bridge East Recon	SUNBURY	1,890	100,000	98,110	Project on track to commence construction in FY26/27
605232	Windrock Ave Shopping Centre Car Park RAB	SUNBURY	0	40,000	40,000	Feature survey and design in progress.
605258	Riddell Rd Landfill Aftercare	SUNBURY	0	25,875	25,875	Maintenance of the area surrounding the RRC has been completed which includes cutting and weed spraying vegetation.
605263	Goonawarra N'hood House Community Pantry	SUNBURY	0	10,000	10,000	Goonawarra House Community Pantry will commence implementation and installation in February 2026.
605267	SALC Pool Concourse Renewal	SUNBURY	83,500	134,984	51,484	Construction completed in December. Defect period has commenced.
601860	Derby Street Reserve Site Development	TULLA	19,754	5,000	(14,754)	Project completed.
602720	Leo Dineen Reserve Pavilions and social	TULLA	4,645	4,645	0	Project completed.
605035	Tullamarine Reserve Masterplan	TULLA	1,009	74,500	73,491	Procurement planning has commenced and is anticipated to be undertaken in February 2026. A detailed project workplan will be prepared when a consultant has been engaged.
605024	Willowbrook Rec Res Pavilion Expansion	W/MEADOW	159,168	4,895,963	4,736,795	Detailed design for Willowbrook Pavilion is progressing well.
605046	Westmeadows Public Space Plan	W/MEADOW	65,556	764,715	699,159	Stage 1 of Fawkner Street upgrade is complete; Stage 2 begins in January.

Capital Works Report by Suburb
For the Period Ended 31st December 2025

Project Information			Expenditure (\$)			Comments
Number	Project Name	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Project Status Update
605103	Broadmeadows-Deviation Rd Ped Path	W/MEADOW	2,899	188,292	185,393	In discussions with Procurement due to a lack of submissions from consultants for functional designs which will delay the project.
605262	Westmeadows War Memorial	W/MEADOW	6,150	71,280	65,130	The project is progressing well, with design options developed and engagement to begin soon.
605083	Craigieburn Rd, Mickleham-Oaklands Recon	YUROKE	25,230	26,712	1,482	Work is continuing to finalise the remaining elements of the project, with follow up underway to ensure the Sun Moth report is completed so that Town Planning can progress the required permit. The swale drain design is approximately 95 per cent complete, with the final five per cent to be finalised to complete the overall project design, and 95 per cent of the road reconstruction design has also been completed.
TOTAL			34,778,771	157,467,737	122,688,966	

PROJECT CHANGE REQUESTS (Budget) as at 31 December 2025

Meeting Date	Title / Project	CP Number	Decision sought	Impact on overall budget	Estimated \$ Amount	Meeting Outcome/ Decision
25-Sep-25	Riggall Road Bridge Path & Wall Repair	604795	Additional Budget	Transfer from another CP	\$ 73,000.00	Quotes received to undertake repairs to the Riggall Road bridge retaining wall were \$73,000 over the allocated budget. Quorum approved transfer of funds of \$73,000 (excl gst) from 605222 (bridge Renewal Program) to 604795
	Bridge Renewal Program	605222	Budget Offset	Transfer to another CP	(73,000.00)	Quorum approved transfer of funds of \$73,000 (excl gst) from 605222 to 604795 as above
08-Oct-25	Blackwood Crt between Somerset Rd & Sycamore Cres – Road rehabilitation	604639	Bring funds forward from future years budget	No Impact	\$ 35,000.00	Request the funding to cover design and soil & rock investigation for the tendering process. Quorum agreed to bringing forward \$35,000 from 2026/27 financial year to 2025/26 financial year for CP604639
	Aitken Hill Community Centre – 3y kinder program expansion	605124	Removed from program/budget	Additional Budget	\$ 170,000.00	Project was completed and then discovered that an invoice has not been paid, project needs to be reopened to process invoice payment for reimbursement to VSBA, some locksmithing works were required during DLP. Quorum agreed that the invoice and DLP works need to be paid, CP605124 to be reopened for invoice processing. Expenditure to be offset against surplus derived from the project in 2024/25
07-Nov-25	SPRINT Discus Cage Replacement	TBA	New Project	New funding	\$ 51,000.00	Project Brief provided needs to be updated with current figures with funding sources clearly identified, and sent to PMO mailbox. Project is seen to be urgent as there is a major regional event happening at the end of November 2025 for Craigieburn Little Athletics. Procurement exemption has been approved to obtain one quote and contractor has advised they will be able to complete the works prior to regional event. Quorum has approved the funding required pending updated document being sent to PMO.
04-Dec-25	Kalkallo Grassland Restoration Project	604617	Removed from program/budget	Removed from program/budget	(261,562.00)	Quorum approved to remove project 604617 from the Capital Works Portfolio in 2025/26 and return the funding to the Capital Works Program. Future year funding (2026/27) will also be removed from the 4 year capital works program. Deputy Mayor, Cr Ally Watson of Yubup Ward has been informed of the recommendation to remove this project. Recommendation is to include the decision in the next Capital Quarterly Report to Council (Q2-25/26) to facilitate the removal of this project from the Capital Works Portfolio
11-Dec-25	Contract 30 24 3596 – Construction of 5 Tennis Courts – Greenvale Tennis Club, Greenvale CP 601370 – Greenvale Recreation Reserve Tennis Courts – Greenvale Central AR04	601370	Project/Budget Review for Info only	Information Only		CIC noted update. A further update will need to be provided once the stage 3 tenders have closed. At present it appears as though there will be savings in stage 3 which can be used to offset any likely stage 2 overruns. Suggest to include an update to Councillors in next Capital Works report, explaining Stage 2 costings due to contingency amounts exhausted due to the amount of rock encountered

REPORT NO:	8.15
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - December 2025 and January 2026
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Office Of The CEO
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.2 An organisation that demonstrates leadership and strong advocacy.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Illegal Dumping Clean-up Rebate</i>2. <i>Sunbury Road</i>3. <i>Crime</i>4. <i>Crime</i>5. <i>Greenvale Reservoir Park</i>6. <i>Greenvale Reservoir Park</i>7. <i>Greenvale Reservoir Park</i>8. <i>Donnybrook Road</i>9. <i>Craigieburn Road</i>10. <i>Craigieburn Road</i>11. <i>Craigieburn Road</i>12. <i>Wildlife Corridors</i>13. <i>St Josephs Assyrian School</i>14. <i>Sustainability Inquiry</i>15. <i>Draft Ministerial Guidelines</i>16. <i>Minor Maintenance Agreement</i>17. <i>Growing Suburbs Fund</i>18. <i>Growing Suburbs Fund</i>19. <i>Growing Suburbs Fund</i>20. <i>Growing Suburbs Fund</i>21. <i>Cloverton MAC UPPP</i>22. <i>Project Broadmeadows</i>23. <i>Opposition Leader Visit</i>24. <i>Rate Cap</i>25. <i>Letter of thanks</i>26. <i>Bulla Spoil Processing</i>27. <i>Letter of thanks</i>28. <i>Letter of thanks</i>29. <i>Letter of thanks</i>30. <i>Cantebury Hills</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councilors received from or sent to State and Federal Government Ministers and Members of Parliament in December 2025 and January 2026.

REPORT NO: 8.15 (cont.)

2. RECOMMENDATION:

2.1 That Council:

- 2.1.1 Notes this report on correspondence received from or sent to Government Ministers or Members of Parliament in December 2025 and January 2026.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020.

4. OVERARCHING GOVERNANCE PRINCIPLES:

4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:

- Council decisions are to be made and actions taken in accordance with the relevant law;
- priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- collaboration with other Councils and Governments and statutory bodies is to be sought;
- the ongoing financial viability of the Council is to be ensured;
- regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) Every person has the right to freedom of thought, conscience, religion and belief,
- (b) Every person has the right to freedom of expression which includes the freedom to seek, receive and impart information and ideas of all kinds, whether within or outside Victoria
- (c) Every person has the right of peaceful assembly.
- (d) Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives.

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

REPORT NO: 8.15 (cont.)

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 Required resources in implementing the recommendations of this report will be allocated from within Council’s operational budget.

7. OPPORTUNITIES & RISKS:

7.1 Written correspondence to and from Council to Members of Parliament and Ministers provides avenues for advocating on behalf of our residents, celebrating acknowledgement or seeking additional information.

7.2 It is important to note that the efficacy of written correspondence is subjective. Large amounts of correspondence to Ministers or Local Members of Parliament whilst Council is engaging with these Government representatives on other matters, has the potential to distort Council’s messaging on the issues or projects that are most important to our community.

8. COMMUNITY ENGAGEMENT:

8.1 This report does not propose any future community engagement. Some of the issues/projects outlined in this report have been part of previous community engagement.

9. DISCUSSION:

9.1 Council actively engages with State and Federal Government Ministers and Members of Parliament through a variety of means. This includes regularly scheduled meetings, hosting Ministerial events and sending written correspondence.

9.2 This report contains evidence of that written correspondence registered in Council’s record keeping system in December 2025 and January 2026.

9.3 This correspondence is themed under the following:

- 9.3.1 Council Advocacy Priorities (Table 1)
- 9.3.2 Council Decisions (Table 2)
- 9.3.3 Grant Opportunities (Table 3)
- 9.3.4 Other (Table 4)

TABLE 1 – Council Advocacy Priorities

Subject	Council Meeting Reference	Minister or Member of Parliament	ATTACHMENT #
Illegal Dumping Clean-Up rebate		Minister for Environment	1
Sunbury Road duplication		Member for Western Metropolitan Region	2

TABLE 2 – Council Decisions

Subject	Council Meeting Reference	Minister or Member of Parliament	ATTACHMENT #
Violent Crime	NOM25/27	Minister for Education	3
		Attorney General	4
Greenvale Reservoir Park	NOM25/61	Federal Member for Calwell	5
		State Member for Greenvale	6
		Minister for Environment	7

REPORT NO: 8.15 (cont.)

Delivery of Donnybrook Road improvements	NOM25/59	State Minister for Transport Infrastructure	8
Craigieburn Road Safety	NOM25/62	Minister for Police	9
		Minister for Roads and Road Safety	10
		Minister for Roads and Road Safety	11
Local Government Funding and Fiscal Sustainability		Shadow Minister for Local Government, Regional Development and Territories	12
Wildlife Corridors	NOM25/65	Minister for Planning	13
St Joseph's Christian College		State Member for Greenvale	14
Draft Ministerial Guidelines into Rates and Charges		Minister for Local Government	15
Minor Maintenance Agreement		State Member for Sunbury	16

REPORT NO: 8.15 (cont.)

TABLE 3 – Grant Opportunities

Subject	Council Meeting Reference	Minister or Member of Parliament	ATTACHMENT #
Outer Melbourne Councils – 2026/27 Budget Submission		State Member for Sunbury	17
		State Member for Kalkallo	18
		State Member for Greenvale	19
		State Member for Broadmeadows	20
Cloverton Metropolitan Activity Centre (MAC) uPPP		Minister for Planning	21
Broadmeadows Precinct Roadmap		Federal Member for Calwell	22

TABLE 4 – Other

Subject	Council Meeting Reference	Minister or Member of Parliament	ATTACHMENT #
Visit to Hume City		Opposition Leader	23
Rate Cap for all councils for the 2026/27 Financial Year		Minister for Local Government	24
Mayoral thank you		Federal Member for Hawke	25
Bulla Spoil Processing Facility		Minister for Planning	26
Letter of congratulations		Federal Member for McEwen	27
Letter of congratulations		Member for Northern Metropolitan Region	28
Letter of congratulations		State Member for Greenvale	29
Canterbury Hills Estate		Minister for Environment	30

10. CONCLUSION

- 10.1 Written correspondence is an example of how we engage with State and Federal Government Ministers and our Local Members of Parliament.
- 10.2 It forms part of a holistic approach to advocacy and needs to be considered to ensure that Council utilise written correspondence in the most strategic and effective way.



Steve Dimopoulos MP

Minister for Environment
Minister for Tourism, Sport and Major Events
Minister for Outdoor Recreation

PO Box 500
East Melbourne VIC 8002

MBR-25100061

Sheena Frost
Chief Executive Officer
Hume City Council
1079 Pascoe Vale Road
BROADMEADOWS VIC 3047

Dear Ms Frost

The Victorian Government recognises the impact that illegal dumping is having on Victorian communities and the environment. We've listened to councils and land managers about the challenges of dealing with illegal dumping.

We're taking action by investing \$21.5 million to tackle illegal waste dumping.

The Environment Protection Authority will be provided with the resources required, through a \$13 million package to establish the Illegal Dumping Taskforce to target dumpers and crack down on those flouting the law and polluting the environment. We're strengthening the EPA enforcement activities through expanded intelligence, technology and monitoring to detect and respond to waste crimes in high impact and priority locations.

But more than that, we're easing the burden of clean-up costs on councils, Crown land Committees of Management, Parks Victoria and Department of Transport and Planning (VicRoads and VicTrack) through the Illegal Dumping Clean-up Rebate Program.

The Illegal Dumping Clean-up Rebate Program can be applied to offset up to 50% of the costs incurred by councils and Committees of Management for clean-up activities where all other avenues to trace the perpetrator and recover costs have been exhausted and reduce the burden of clean-up costs on ratepayers and communities.

You can find more information about the Illegal Dumping Clean-up Rebate Program at <https://www.environment.vic.gov.au/grants/illegal-dumping-clean-up-rebate>

I would like to take this opportunity to thank you for your ongoing efforts to minimise illegal dumping activities and for taking positive action to protect our environment and community.

Yours sincerely

Steve Dimopoulos MP
Member for Oakleigh
Minister for Environment

09/01/2026





Steve Dimopoulos MP

Minister for Environment
Minister for Tourism, Sport and Major Events
Minister for Outdoor Recreation

PO Box 500
East Melbourne VIC 8002

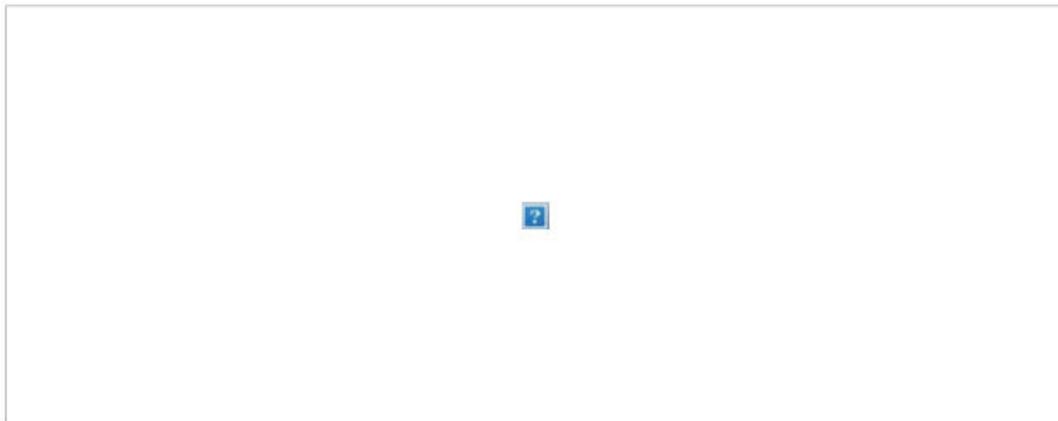


From: [Aida Baptista](#)
To: [Recmail](#)
Subject: FW: Sunbury Road Duplication
Date: Friday, 16 January 2026 10:51:48 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
Importance: High

Good morning,
Please register and refer to Carmen Frawley with a cc to Joel Kimber.
Kind regards,

Aida Baptista (she/her)
Executive Assistant to the Chief Executive Officer

Hume City Council
1079 Pascoe Vale Road Broadmeadows Vic 3047
PO Box 119 Dallas Vic 3047
Phone: 9205 2204 | Mobile: 0428 428 440 | Email: AidaB@hume.vic.gov.au
www.hume.vic.gov.au



From: Phillip Pease
Sent: Thursday, 15 January 2026 4:13 PM
To: Carly Moore ; Sheena Frost
Cc: Jarrod Bell ; Cr John Haddad ; Kate Hamley ; Naim Kurt ; Trung Luu
Subject: Sunbury Road Duplication

Good afternoon Mayor Moore and Ms Frost
Prior to the Christmas break, Trung Luu MP raised an adjournment regarding Sunbury Road duplication with the Minister for Roads and Road Safety, the Hon. Melissa Horne MP and has now received a response to this matter.

You can read the adjournment and the Ministers response [here](#).

Minister Horne highlights that the Victoria Infrastructure Development Authority (VIDA) Roads has completed planning work for the potential duplication of Sunbury Road and the bypass of Bulla. These works included the development of a business case that provided a detailed examination of potential future bypass options.

We thank you for your advocacy on this matter.

Kind regards,

Phillip Pease
ELECTORATE OFFICER – TRUNG LUU MLC
Liberal Member for Western Metropolitan Region
Shadow Assistant Minister for Police and Corrections
Secretary of the Parliamentary Liberal Party



Question details

Sunbury Road duplication

Legislative Council 60 Parliament First Session

Download



• Answered

Asked

4 December 2025

by Luu, Trung

Due

3 January 2026

Answered

2 January 2026

2226: Adjournment Matters

TRUNG LUU — To ask the Minister for the Suburban Rail Loop (for the Minister for Roads and Road Safety):

(2226) My adjournment matter is directed to the Minister for Roads and Road Safety, and it concerns the urgent need for the improvement of Sunbury Road. The section of Sunbury Road between Melbourne Airport and Bulla township remains an undivided country road with only one lane each way. According to the most recent Victorian traffic data, this stretch of road carries average daily traffic of approximately 20,000 vehicles. This level of traffic is significant and highlights the pressing need for action. Upgrading Sunbury Road between Melbourne Airport and Bulla-Diggers Rest Road would not only unlock the development potential for the Sunbury growth area but would also reduce the amount of time people spend in the car each day. Less time on the road means more time with family and friends. That is something every Victorian values, especially during Christmas.

The action I seek tonight is for the minister to advocate for funding to develop a business case for the duplication of Sunbury Road from Bulla-Diggers Rest Road to Melbourne Airport. This will ensure the project is fully scoped, costed and ready for inclusion in a future budget cycle. While the Victorian government’s recent investment in duplicating Sunbury-Bulla Road from Bulla township to Macedon Street in Sunbury is welcome, it has unfortunately created bottlenecks north of Bulla. If further investment is not made to duplicate this section from Bulla to Melbourne Airport, congestion will only worsen. This road is a vital link between Sunbury and Melbourne Airport as well as part of Melbourne’s north-west. With limited alternative routes available, locals have little choice but to use the congested corridor. This upgrade is absolutely necessary for the rapid growth in my region. I urge the minister to seek assurance from the department that funding for the business case is prioritised as part of the normal budget process. I look forward to updating my constituents on progress.

Answer - 2 January 2026

I thank the Member for Western Metropolitan Region for his question.

The Victorian Government acknowledges that Melbourne’s northern and western outer suburbs are some of the fastest growing areas in Australia. This growth is placing increasing pressure on the road network, with more traffic leading to increased travel times along roads like Sunbury Road.

As you have stated, the Victorian Government has recently completed an upgrade of Sunbury Road between Powlett Street and Bulla-Diggers Rest Road which included traffic lights, new walking and cycling routes, and a new bridge over Jacksons Creek. The upgrade has provided better connections to Sunbury town centre, providing easier

access to jobs and services. The upgrade considered future residential and commercial growth in the area.

The Victorian Infrastructure Development Authority Roads has completed planning work for the potential duplication of Sunbury Road and the bypass of Bulla, which will provide an improved connection between the recently completed works and the Tullamarine Freeway. This work included the development of a business case that provided a detailed examination of potential future bypass options to inform government decision-making.

The Department of Transport and Planning (DTP) continues to work to protect the future Bulla Bypass Corridor and will seek opportunities to deliver this important transport infrastructure in the future.

DTP will continue to work with Hume City Council to ensure local community issues are considered in any future infrastructure developments.

Hon Melissa Horne MP

Minister for Health Infrastructure

Minister for Ports and Freight

Minister for Roads and Road Safety

[View all questions →](#)



The Hon. Ben Carroll MP

Deputy Premier
Minister for Education
Minister for WorkSafe and the TAC

1 Treasury Place
East Melbourne Victoria 3002
Telephone +61 3 7022 5600

COR25173035

Cr Jarrod Bell
Mayor
Hume City Council
Via email: JarrodB@hume.vic.gov.au

Dear Cr Bell

Thank you for your correspondence on 5 November 2025. The safety and wellbeing of every student, teacher, and staff member is of paramount importance.

The Department of Education has a strong framework of policies to prevent and respond to violent incidents at or near government schools. The Managing and Reporting School Incidents policy, the Physical Security policy, the Weapons and Other Harmful Items – Banning, Searching and Seizing policy, the Work-Related Violence in Schools policy, and the Police–Department Protocol on Reporting Criminal Activity. These policies provide schools with clear guidance and ensure leaders can respond appropriately when issues of violence occur.

In circumstances where there is reasonable concern that a student may have a weapon or other harmful item, principals, assistant principals, and authorised teachers are able to search lockers and bags. While staff cannot physically search a student, they can require students to open their belongings, and schools must contact Victoria Police immediately if a weapon is suspected or found. These steps are important in keeping students and the wider community safe.

The Department also works closely with Victoria Police to help create safer environments around schools. Proactive Policing Officers regularly visit schools to engage with students, promote positive behaviour, and offer early support when issues emerge. Programs such as the Crime Stoppers Knife Campaign further reinforce messages about the dangers and serious legal consequences of carrying knives or other weapons.

In addition to these safety and security measures, schools receive significant wellbeing and engagement support aimed at reducing antisocial or violent behaviour. This includes resilience and social-emotional learning programs, Bully Stoppers and eSmart anti-bullying initiatives, and targeted supports such as the Navigator and LOOKOUT programs for young people who may be at risk. Schools also implement the School-Wide Positive Behaviour Support framework, the Building Resilience Framework, the Respectful Relationships curriculum, and PROTECT resources to help foster safe, respectful, and inclusive school communities.

The department’s policies, programs, and partnerships provide support to schools in protecting students both on campus and during their travel to and from school. The Department remains firmly committed to working with Victoria Police, local councils, school leaders, and the broader community to ensure young people across Hume can learn and travel safely every day.

Thank you for raising this matter with me. I trust this information is of assistance.

Yours sincerely



The Hon. Ben Carroll MP
Deputy Premier
Minister for Education
Minister for WorkSafe and the TAC

1/12/25



The Hon. Sonya Kilkenny MP

Attorney-General

GPO Box 4356
Melbourne Victoria 3000
Telephone: +61 3 8684 1111

Our ref: 25110833

Cr Jarrod Bell
Councillor for Jacksons Hill Ward
PO Box 119
DALLAS VIC 3047

Dear Cr Bell

Thank you for your letter of 5 November 2025 regarding Hume City Council’s concerns about offending within the Hume community and the implementation of new bail laws.

Ensuring the safety of Victorians, and that the consequences for violent crime meet the needs and expectations of the community, is a top priority for the Allan Labor Government. As the Attorney-General, I am deeply committed to ensuring our community is protected from harm, including through laws governing bail and sentencing decisions.

The Victorian Government has recently announced it will introduce new laws that seek to deliver more serious consequences for the type of serious high harm offending, particularly by children, that is causing concern in the community. These will:

- expose more children to adult consequences when they commit certain serious violent offences, by uplifting more trials and sentencing from the Children’s Court to the County Court
- amend sentencing considerations and principles for children to better reflect community standards, and
- increase maximum penalties for aggravated home invasion, aggravated carjacking and recruiting a child to engage in criminal activity.

These further reforms will build on changes to bail laws made by two tranches of bail reform this year. The *Bail Amendment Act 2025* and *Bail Further Amendment Act 2025* strengthened Victoria’s bail laws by:

- amending the guiding principles of the Bail Act to clarify the overarching importance of maximising safety of the community and persons affected by crime to the greatest extent possible



- introducing offences for people who fail to comply with their bail conditions or who commit an indictable offence while on bail, each with a maximum penalty of 3 months imprisonment
- removing consideration of remand as a last resort for children
- streamlining bail revocation processes so police officers may bring a person on bail directly to court if the person has been arrested for breach or likely breach of bail
- elevating serious high-harm offences, such as aggravated burglary and home invasion to a more onerous bail test, making it more difficult for a person accused of these serious offences to be granted bail
- introducing a new bail test for people accused of certain repeat, serious offences (such as home invasion, armed robbery and carjacking) – requiring bail to be refused unless there is a high degree of probability the person will not commit one of these offences if granted bail, and
- uplifting the new offence of committing an indictable offence while on bail for an indictable offence to face a more onerous bail test – while establishing safeguards to ensure the operation of the uplift is proportionate and does not result in the unnecessary remand of vulnerable people.

All bail reforms, except those relating to uplift, are in operation.

I hope this information has been of assistance to you. Thank you again for taking the time to write to me about this matter.

Yours sincerely



Sonya Kilkenny
Attorney-General

Date: 15-12-2025



OFFICE OF THE MAYOR

Wednesday 17 December 2025

Mr Basem Abdo
Federal Member for Calwell
PO Box 3218
Broadmeadows VIC 3047

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 220
Facsimile: 03 9309 010
www.hume.vic.gov.au

Via Email: basem.abdo.MP@aph.gov.au

Dear Mr Abdo,

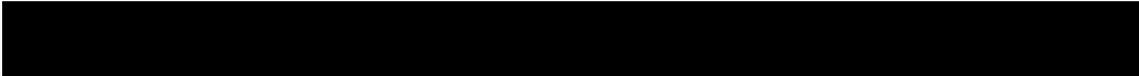
RE: GREENVALE RESERVOIR PARK

Hume City Council at its meeting on 24 November 2025 resolved that Council:

“formally writes to the Minister for Environment, local State and Federal MPs, Parks Victoria, Melbourne Water, Ford Australia and the Australian Manufacturing Workers Union requesting that, as part of the reopening works at Greenvale Reservoir Park, consideration be given to the installation of a plaque, signage and/or sculpture recognising the multicultural and working-class history of the park.

Requests that this plaque or sculpture specifically acknowledge the cultural significance of the park to Hume’s migrant communities, including the long-used informal name “Ford’un Arkası” (the Park Behind Ford) and its historic connection to Ford employees and their families.”

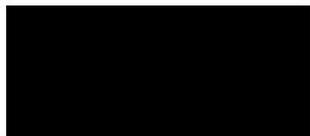
Council is pleased that the Victorian Government invested funding to re-open the park for community use. We look forward to your consideration of this request to formally recognise the local history of the park.



Yours sincerely

**CR CARLY MOORE
MAYOR**

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OFFICE OF THE MAYOR

Wednesday 17 December 2025

Mr Iwan Walters
Member for Greenvale
Suite C308
1510 Pascoe Vale Road
Coolaroo VIC 3048

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Via Email: iwan.walters@parliament.vic.gov.au

Dear Minister,

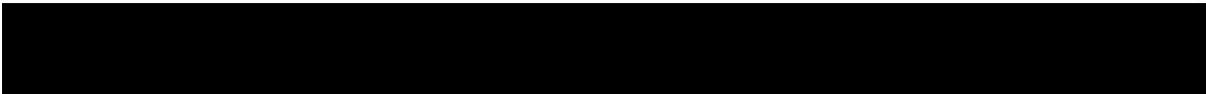
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Requests that this plaque or sculpture specifically acknowledge the cultural significance of the park to Hume’s migrant communities, including the long-used informal name “Ford’un Arkasi” (the Park Behind Ford) and its historic connection to Ford employees and their families.”

Council is pleased that the Victorian Government invested funding to re-open the park for community use. We look forward to your consideration of this request to formally recognise the local history of the park.



Yours sincerely

**CR CARLY MOORE
MAYOR**

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OFFICE OF THE MAYOR

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday 17 December 2025

The Hon. Steve Dimopoulos
Minister for Environment
Level 16
8 Nicholson Street
East Melbourne VIC 3002

Via Email: reception.dimopoulos@deeca.vic.gov.au

Dear Minister,

RE: GREENVALE RESERVOIR PARK

Hume City Council at its meeting on 24 November 2025 resolved that Council:

“formally writes to the Minister for Environment, local State and Federal MPs, Parks Victoria, Melbourne Water, Ford Australia and the Australian Manufacturing Workers Union requesting that, as part of the reopening works at Greenvale Reservoir Park, consideration be given to the installation of a plaque, signage and/or sculpture recognising the multicultural and working-class history of the park.

Requests that this plaque or sculpture specifically acknowledge the cultural significance of the park to Hume’s migrant communities, including the long-used informal name “Ford’un Arkasi” (the Park Behind Ford) and its historic connection to Ford employees and their families.”

Council is pleased that the Victorian Government invested funding to re-open the park for community use. We look forward to your consideration of this request to formally recognise the local history of the park.



Yours sincerely

**CR CARLY MOORE
MAYOR**

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– OFFICE OF THE MAYOR –



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Monday 1 December 2025

The Hon. Gabrielle Williams
Minister for Transport Infrastructure
Level 20/1 Spring St
MELBOURNE VIC 3000

Via Email: receptionminwilliams@transport.vic.gov.au

Dear Minister,

RE: DELIVERY OF DONNYBROOK ROAD IMPROVEMENTS

Hume City Council at its meeting on 24 November 2025 resolved that Council:

"Write to the Minister for Transport Infrastructure to seek an update from the Victorian Government on what is the updated plans for the delivery of this project, particularly how the Victorian Government will demonstrate they have considered the community's feedback for upgrades to Donnybrook Road."

Following the announcement that a \$125 million investment would be made to transform the roundabout at Donnybrook Road and Mitchell Street, including additional lanes and a fully signalised intersection, community consultation was undertaken to help to inform planning.

Community feedback as outlined on the Engage Victoria website has concluded that:

- 48% of respondents have requested more road lanes
- 40.4% of respondents have requested upgrades to the Hume Freeway Interchange and
- 44.3% of respondents have prioritised the section between Polaris Road and English Street

Council's own submission to the Donnybrook Road engagement prioritises the duplication of Donnybrook Road from east of the Hume Freeway to Donnybrook Station in recognition of community feedback that we have received from residents in the north of our city.

The Donnybrook Road Upgrade project is of significant interest to communities in the north of our city. We are keen to understand how the community's feedback is being used to inform planning, given the community has loudly called for far more than an upgrade of the intersection of Donnybrook Road and Mitchell Street.

Can you please organise for an update from the Victorian Infrastructure Delivery Authority (VIDA) that clearly outlines how the community's feedback will be addressed and timelines for this project to be delivered.



Yours sincerely,

A handwritten signature in cursive script that reads "Carly Moore".

**CR CARLY MOORE
MAYOR**

– OFFICE OF THE MAYOR –



Our File: HCC21/850
Enquiries: Carmen Frawley
Telephone: 0408 408 188

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VICTORIA 3047

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www.hume.vic.gov.au

Monday 29 December 2025

The Hon. Anthony Carbines
Minister for Police
Minister for Community Safety
GPO Box 4057
Melbourne VIC 3000

Via Email: minister.carbines@justice.vic.gov.au

Dear Minister,

RE: CRAIGIEBURN ROAD SAFETY CONCERNS

Hume City Council at its meeting on 8 December 2025 resolved to

“Write to the Minister for Police, Minister for Roads and Road Safety and the Office of the Road Safety Camera Commissioner, to request greater enforcement of the road rules on Craigieburn Road, including increased police presence and consideration of road safety cameras.”

Council acknowledges and appreciates the recent, long-overdue upgrade of Craigieburn Road. However, our community has observed a significant increase in unsafe driving behaviour and believes urgent action is needed to improve safety before serious incidents involving vehicles and pedestrians occur.

Craigieburn Road is a long, straight arterial road with three lanes in each direction, an 80 km/h speed limit for most of its length, and multiple signalised intersections. These conditions unfortunately encourage dangerous behaviour from some motorists, including running red lights, excessive lane changes, speeding, and other illegal manoeuvres. This has already resulted in numerous accidents along the corridor.

Council recognises that Craigieburn Road carries a high volume of traffic and that physical calming measures, such as speed humps, are not appropriate for a road of this nature. Instead, increased enforcement is essential to improve compliance with road rules. This should include a visible police presence and the installation of fixed safety cameras at key intersections to detect red-light and speeding offences.

I look forward to your response regarding this important safety request.

Yours sincerely,

A handwritten signature in black ink that reads 'Moore'.

**CR CARLY MOORE
MAYOR**

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– OFFICE OF THE MAYOR –



Our File: HCC21/850
Enquiries: Carmen Frawley
Telephone: 0408 408 188

1079 PASCOE VALE ROAD
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VICTORIA 3047

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DALLAS 3047

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www.hume.vic.gov.au

Monday 29 December 2025

The Hon. Melissa Horne
Minister for Roads and Road Safety
Level 22
1 Spring Street
Melbourne VIC 3000

Via Email: minister.horne@minstaff.vic.gov.au

Dear Minister,

RE: CRAIGIEBURN ROAD SAFETY CONCERNS

Hume City Council at its meeting on 8 December 2025 resolved to

“Write to the Minister for Police, Minister for Roads and Road Safety and the Office of the Road Safety Camera Commissioner, to request greater enforcement of the road rules on Craigieburn Road, including increased police presence and consideration of road safety cameras.”

Council acknowledges and appreciates the recent, long-overdue upgrade of Craigieburn Road. However, our community has observed a significant increase in unsafe driving behaviour and believes urgent action is needed to improve safety before serious incidents involving vehicles and pedestrians occur.

Craigieburn Road is a long, straight arterial road with three lanes in each direction, an 80 km/h speed limit for most of its length, and multiple signalised intersections. These conditions unfortunately encourage dangerous behaviour from some motorists, including running red lights, excessive lane changes, speeding, and other illegal manoeuvres. This has already resulted in numerous accidents along the corridor.

Council recognises that Craigieburn Road carries a high volume of traffic and that physical calming measures, such as speed humps, are not appropriate for a road of this nature. Instead, increased enforcement is essential to improve compliance with road rules. This should include a visible police presence and the installation of fixed safety cameras at key intersections to detect red-light and speeding offences.

I look forward to your response regarding this important safety request.

Yours sincerely,

A handwritten signature in black ink that reads 'Moore' in a cursive script.

CR CARLY MOORE
MAYOR

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The Hon Melissa Horne MP

Minister for Health Infrastructure
Minister for Ports and Freight
Minister for Roads and Road Safety

PO Box 2392
Melbourne, Victoria 3001 Australia

Ref: CMIN-1-25-8202

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047
LisaBl@hume.vic.gov.au

Dear Mayor

Thank you for your email of 29 December 2025, regarding the behaviour of some road users travelling along Craigieburn Road in Craigieburn.

Observations of dangerous driver behaviour would be worrying and frustrating for people living nearby and travelling past. This reinforces that road safety is a shared responsibility – this means that we need everyone to be safer road users, be driving safer cars, and be travelling at safer speeds on safer roads.

Risk-taking behaviour is a significant concern to road safety and is unacceptable. I encourage anyone witnessing such behaviour to contact Victoria Police via Crime Stoppers on 1800 333 000 or the Crime Stoppers website at: www.crimestoppersvic.com.au. I have passed your concerns onto Victoria Police as an enforcement issue.

Furthermore, it should be noted that the installation and maintenance of safety cameras is the responsibility of the Department of Justice and Community Safety. Further information about safety cameras can be found online at: www.vic.gov.au/cameras-save-lives, where you can also suggest safety camera locations. DTP have also passed your request onto DJCS directly.



Thank you again for sharing your concerns. Your feedback is important to the Allan Labor Government as it continues to work hard to improve Victoria’s road network.

Yours sincerely



Hon Melissa Horne MP

Minister for Health Infrastructure

Minister for Ports and Freight

Minister for Roads and Road Safety

19/01/2026



MAYOR’S CORRESPONDENCE

1079 PASCOE VALE ROAD
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Facsimile: 03 9309 010
www.hume.vic.gov.au

Monday 29 December, 2025

The Hon. Sonya Kilkenny
Minister for Planning
GPO BOX 4356
Melbourne VIC 3000

Via Email: reception.kilkenny@transport.vic.gov.au

Dear Minister,

RE: WILDLIFE CORRIDORS

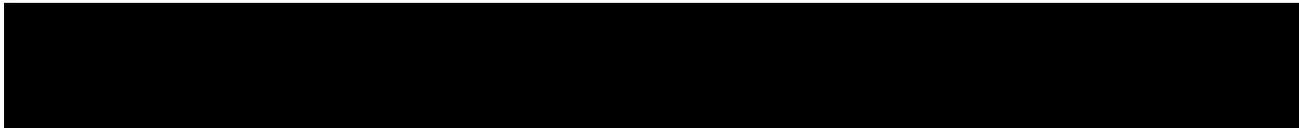
Hume City Council at its meeting on 15 December 2025 resolved:

“That Council, through the office of Mayor, write to the Minister for Planning requesting that a wildlife corridor overlay be placed on areas that have not yet been developed in the Hume City Council municipality.”

Urban development often disrupts wildlife corridors, leaving animals landlocked and increasing road strikes, which causes community distress and potential road safety impacts on usually high-speed roads.

While short-term measures like speed reduction, signage and wildlife crossings are important, long-term solutions require integrating wildlife corridors into planning. Currently, inclusion in subdivision and development plans is optional and unenforced. Introducing planning scheme requirements are needed to consider these matters earlier in the planning process, such as through the preparation of Precinct Structure Plans.

To ensure safe, interconnected movement for native species, Council requests that the Victorian Government legislates that wildlife corridor overlays be included in yet-to-be-developed areas — either as a new overlay or amendments to existing open space/environment overlays—aligned with neighbouring councils.



Yours sincerely

**CR CARLY MOORE
MAYOR**

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THIS LETTER WAS SENT TO ALL COUNCILLORS

Iwan Walters MP
MEMBER FOR GREENVALE



Cr. Jarrod Bell

Councillor for Jacksons Hill Ward
Hume City Council
PO Box 119, Dallas Vic 3047

Via email: JarrodB@hume.vic.gov.au

Dear Councillor Bell,

I am writing to you and all Councillors on behalf of the Assyrian Church of the East Diocese of Victoria and New Zealand, which provides faithful service and leadership to many constituents across my electorate and your municipality under the stewardship and pastoral ministry of His Grace Mar Benyamin Elya.

As you may be aware, the Assyrian Church of the East has been working to establish a new school, St. Joseph’s Christian College (St. Joseph’s), to serve the large and growing Assyrian community which lives across the Hume municipality – many of whom I am also grateful to represent as the Member for Greenvale.

There is extremely high community interest in the St. Joseph’s project, reflecting our Assyrian community’s strong desire to see the establishment of a new school to nurture and sustain its faith, language, historical and cultural traditions – and the underlying strong demand within our local community for education provision that is aligned with faith values and traditions.

The Victorian Government has expressed its full support for the establishment of St. Joseph’s, and the Government has committed to working with the Assyrian community to ensure its delivery. To that end, the Victorian Government is currently working with His Grace Mar Benyamin Elya and representatives of the Assyrian community to identify potential sites upon which St. Joseph’s could be established, and the approval and funding pathways needed to secure its delivery.

While a number of these sites are owned by the Victorian Government or its agencies, others are controlled by Hume City Council, including a parcel of land located at 3 Kosciuszko Drive, Craigieburn.

I understand that meetings have already taken place between the Victorian Government’s Land Coordinator General and Council officers to explore whether and how *some* of the land at this location could be utilised to create significant community benefit via the establishment of St. Joseph’s, and the administrative and financial considerations that such land use would entail for Hume City Council.

The purpose of this letter is to request your consideration of the Assyrian community’s proposal, and to assure you that the Victorian Government has publicly articulated its support for the

OFFICE: Suite C308 1510 Pascoe Vale Rd, Coolaroo VIC 3048

 (03) 9651 8208   IwanWaltersMP

Iwan Walters MP

MEMBER FOR GREENVALE



establishment of St. Joseph’s, and is committed to working with the community to deliver the new school.

Given the extremely strong community interest in the establishment of this school, and the desirability of providing quality education closer to home for communities in Hume, I would be grateful for the opportunity to work with you to explore all possible solutions to secure positive community outcomes.

Thank you for your consideration of the St. Joseph’s proposal. I would be delighted to meet with you to discuss any aspect of this letter.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Iwan Walters'.

Iwan Walters MP
State Member for Greenvale

OFFICE: Suite C308 1510 Pascoe Vale Rd, Coolaroo VIC 3048



(03) 9651 8208



IwanWaltersMP



Dr Anne WEBSTER MP

Shadow Minister for Regional Development, Local Government and Territories
Shadow Minister for Regional Communications
Federal Member for Mallee

19 November 2025

Mayor, Councillors and CEO

Via email

Dear Mayor, Councillors and CEO,

I am writing to you today as Shadow Minister for Local Government, Regional Development and Territories to ensure you are aware of an important inquiry into local government sustainability that has resumed thanks to the advocacy of the Coalition Opposition in Canberra.

Firstly, I acknowledge and thank the many councils I have already met with, either directly, through a peak or regional body, or all of the above so, so again thank you. These meetings have reinforced how local government financial sustainability is critical for your survival.

The previous inquiry ceased before the May election with an interim report in February that made no recommendations: [Interim report into local government sustainability – Parliament of Australia](#)

My first act upon being appointed Shadow Minister for Local Government was to call, on 4 June 2025, for the lapsed federal parliamentary inquiry into local government financial sustainability to resume, [which you can read here](#).

In July I then moved a motion calling on the Albanese Labor Government to resume the inquiry: [Hansard - Federation Chamber 28/07/2025 Parliament of Australia](#)

Earlier this month the Albanese Labor Government belatedly resumed the inquiry with submissions open until Tuesday, 3 February 2026: [Inquiry into Local Government Funding and Fiscal Sustainability – Parliament of Australia](#)

I [said soon afterwards](#) it is very concerning Labor has so delayed progress on this matter that your Council or Shire might not see financial relief in the 2026/7 Federal Budget due to the likely timing of report recommendations.

148 Eighth Street, Mildura VIC 3500 03 5021 5987 anne.webster.mp@aph.gov.au annewebster.com.au
 @AnneWebsterMP AnneWebster.Nationals @AnneWebster4Mallee @annewebstermp495

Even if you made a submission to the previous inquiry, I encourage you to make an updated or fresh submission to this inquiry. Here is the inquiry home page link again: [Inquiry into Local Government Funding and Fiscal Sustainability – Parliament of Australia](#). I acknowledge local government is stretched in many ways and this will take up your resources. In the end, we must apply pressure on the Albanese Labor Government to act upon the financial pressures you are facing sooner, rather than later.

I would also appreciate if you could provide me with a copy of your submission as I consult and develop policy on this very important issue.

If I have not met with you already, I encourage you to reach out through your representative bodies or directly and while there are 537 local governments in Australia, I will aim to see you.

I welcome any other feedback, thoughts or reforms you might wish to put forward for your sector.

Sincerely,



Dr Anne Webster MP
Federal Member for Mallee
Shadow Minister for Regional Development, Local Government and Territories
Shadow Minister for Regional Communications

MA646626 : RL

– OFFICE OF THE MAYOR –



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

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PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au



Wednesday 17 December 2025

The Hon. Nick Staikos
Minister for Local Government
Level 16
121 Exhibition Street
Melbourne VIC 3000

Via email: calg.strategyplanning@dgs.vic.gov.au

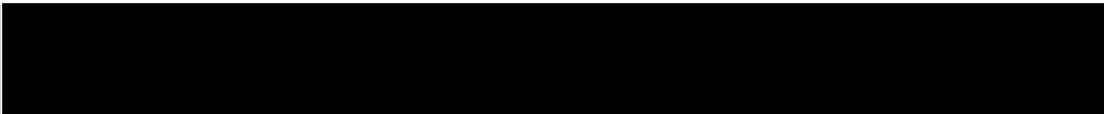
Dear Minister,

**RE: HUME CITY COUNCIL FEEDBACK ON DRAFT MINISTERIAL
GUIDELINES RELATING TO PAYMENT OF RATES AND CHARGES**

Hume City Council welcomes the opportunity to provide feedback to the Victorian Government on the draft Ministerial Guidelines relating to the payment of rates and charges.

As one of Victoria’s fastest growing municipalities our rate base is increasing year on year. However, the socio-economic makeup of our community means that we have high volumes of rates arrears which is not only impacting on our bottom line but also demonstrates how the current cost of living crisis is impacting on our community.

As of 30 June 2025, Council has total rate arrears of \$45.75 million, representing 18,623 ratepayers in our city. Council’s feedback (attached) is cognisant of the financial challenges within our community as we need to ensure that our voice is heard so that we don’t further disadvantage our community.



Yours sincerely,

A handwritten signature in cursive script that reads 'Carly Moore'.

**CR CARLY MOORE
MAYOR**

[enc. Hume City Council submission]

HUME CITY COUNCIL FEEDBACK ON DRAFT MINISTERIAL GUIDELINES RELATING TO PAYMENT OF RATES AND CHARGES

1. Ministerial Guidelines on payment of rates and charges

The draft Ministerial Guidelines include a statement indicating that the intention is to discourage Councils from charging interest to ratepayers who are under hardship arrangements.

The Guidelines also emphasise that legal action and the application of penalty interest should only occur when ratepayers fail to engage and all other avenues have been exhausted.

Currently, our Council's practice is to cease charging interest for any ratepayer who enters a payment arrangement with Council, regardless of whether they have been formally assessed as experiencing financial hardship. Determining whether a ratepayer is experiencing hardship can be subjective, and at present, we do not require proof of hardship to grant such arrangements.

The introduction of incentives for early payment may raise issues of vertical equity. Specifically, those who can afford to pay their rates upfront would receive the benefit of such incentives, whereas individuals who are unable to do so—often those who may need support the most—would not be able to take advantage of these offers.

The guidelines should caution against overly invasive requests for personal information. While verification is necessary, councils must balance this with respect for privacy and avoid discouraging ratepayers from seeking assistance.

Finally, consideration should be given to the administrative burden involved in managing these processes. It is worth questioning whether the responsibility should rest with the ratepayer to initiate a payment arrangement or contact Council for a deferral request, rather than Council proactively managing such arrangements.

2. Supporting councils

A checklist can help assess financial hardship when determining eligibility for interest or rate waivers and we support the introduction of a standard template for assessing hardship applications. This will promote fairness and transparency. However, the process should remain flexible enough to accommodate individual circumstances without creating unnecessary barriers.

It is important to note that the successful implementation depends on adequate resourcing. This includes:

- Training for staff to apply guidelines consistently and with empathy and.
- Appropriate recognition and support for staff responsible for hardship assessments to maintain service quality.

HUME CITY COUNCIL FEEDBACK ON DRAFT MINISTERIAL GUIDELINES RELATING TO PAYMENT OF RATES AND CHARGES

3. Improving hardship support

We recommend distinguishing between “hardship” and “financial hardship” to avoid confusion for ratepayers. Clear definitions will help ensure consistent interpretation and application across councils.

Support may include facilitating ratepayers' ability to manage their debt independently by allowing them to establish payment arrangements without the need to demonstrate hardship or financial difficulty, nor requiring direct council approval unless the proposed arrangement is unrealistic and would not enable the ratepayer to recover, even if interest charges are suspended.

We agree that incentives for prompt payment should not disadvantage those experiencing hardship. Clear guidance on structuring payment plans will help ensure equity and consistency.

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Thursday 4 December 2025

Mr Josh Bull
Member For Sunbury
Office 4, Block B
33-35 Macedon Street West
Sunbury VIC 3429

Via Email: josh.bull@parliament.vic.gov.au

Dear Mr Bull,

RE: MINOR MAINTENANCE AGREEMENT

Thank you for your letter dated 19 November 2025 regarding arterial roads maintenance.

At its meeting of 11 August 2025 Council resolved:

That Council:

- 1. Resolve to refer entering into a Minor Maintenance Agreement with the Department of Transport and Planning to take on maintenance of the urban arterial roads to the 26/27 budget*
- 2. Commence discussions with relevant State Government Departments to seek funding and/or maintenance agreements for the sites identified in attachments three and four*
- 3. Seek a detailed report as part of the development of the 26/27 budget on the costs, updated agreement with the Department of Transport and Planning and progress on non-Council managed land*

With respect to points 1 and 3, Council officers will be preparing a report for Council's consideration as part of deliberations for the 2026/27 Council budget. With respect to point 2, Council officers have been liaising with the Department of Transport and Planning.

As a result, the decision on whether Council enters into a Minor Maintenance Agreement with the Victorian Government will be subject to the afore mentioned budget deliberations, with the 2026/27 Council budget to be adopted in June 2026.



Yours sincerely,

SHEENA FROST
CHIEF EXECUTIVE OFFICER

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W: outermelbournecouncils.com.au
E: info@outermelbournecouncils.com.au



5 December 2025

Josh Bull MP
Member for Sunbury
Sent via email: josh.bull@parliament.vic.gov.au

Dear Mr Bull,

Re: Outer Melbourne Councils – 2026/27 Budget Submission

We are writing to you on behalf of Outer Melbourne Councils (OMC), a regional alliance of nine local governments that form a ring around metropolitan Melbourne and who cover nearly 2 million residents. This includes the Shires of Cardinia, Yarra Ranges, Mitchell and Nillumbik, and the Cities of Casey, Hume, Melton, Wyndham and Whittlesea.

Outer Melbourne communities have absorbed almost half of Victoria’s population growth over the past decade. This has created significant liveability challenges as government investment in infrastructure – like roads, public transport, health facilities, schools and community facilities – has struggled to keep pace with residential need, resulting in a growing gap.

The abolition of the Growing Suburbs Fund (GSF) in the 2025/26 State Budget has deepened this challenge. Between 2015 to 2025, the State Government invested \$339,782,933 under the GSF program into outer Melbourne communities represented by OMC member Councils.

This includes 20 projects in the electorate of Sunbury, which received \$14,486,250 in funding under the GSF from the Victorian Government, and \$23,114,514 from OMC Councils.

In fact, over the ten years of the GSF program, **for every \$1 spent by the State Government on projects, OMC Councils collectively spent \$1.52** – which highlights the collaborative and cost-effective nature of this funding arrangement.

Furthermore, 24 electorates held by government MPs received funding under the GSF for projects, this includes: Bass, Broadmeadows, Bundoora, Carrum, Cranbourne, Dandenong, Eltham, Greenvale, Kalkallo, Kororoit, Laverton, Melton, Mill Park, Monbulk, Narre Warren North, Narre Warren South, Pakenham, Point Cook, Sunbury, Sydenham, Tarneit, Thomastown, Werribee, and Yan Yean.

Attached is a copy of our submission for consideration in the 2026/27 State Budget. We have provided a copy to relevant Ministers and anticipate that a formal funding bid will be considered as part of the Budget process.



Funding for the Growing Suburbs Fund in the 2026/27 State Budget would allow for a public call in May/June for Councils to nominate projects for the next round of funding, with successful applicants announced in August and potential 'first shovels in the ground' local announcements in October 2026.

As an MP with an electorate covering Melbourne’s outer suburbs, we know that you will attest to the GSF’s track record and effectiveness in delivering highly targeted community infrastructure.

As such, we would appreciate your support in advocating on our behalf for the restoration of this vital program.

Please let us know if you would like to meet to discuss our submission in greater detail.

Yours sincerely,



Cr Lara Carli
Mayor, City of Melton



Cr Carly Moore
Mayor, Hume City Council

On behalf of Outer Melbourne Councils

W: outermelbournecouncils.com.au
E: info@outermelbournecouncils.com.au



26 November 2025

Hon. Ros Spence MP
Member for Kalkallo
Sent via email: ros.spence@parliament.vic.gov.au

Dear Hon. Ms Spence,

Re: Outer Melbourne Councils – 2026/27 Budget Submission

We are writing to you on behalf of Outer Melbourne Councils (OMC), a regional alliance of nine local governments that form a ring around metropolitan Melbourne and who cover nearly 2 million residents. This includes the Shires of Cardinia, Yarra Ranges, Mitchell and Nillumbik, and the Cities of Casey, Hume, Melton, Wyndham and Whittlesea.

Outer Melbourne communities have absorbed almost half of Victoria’s population growth over the past decade. This has created significant liveability challenges as government investment in infrastructure – like roads, public transport, health facilities, schools and community facilities – has struggled to keep pace with residential need, resulting in a growing gap.

The abolition of the Growing Suburbs Fund (GSF) in the 2025/26 State Budget has deepened this challenge. Between 2015 to 2025, the State Government invested \$339,782,933 under the GSF program into outer Melbourne communities represented by OMC member Councils.

This includes 32 projects in the electorate of Kalkallo, which received \$32,213,349 in funding under the GSF from the Victorian Government, and \$35,218,094 from OMC Councils.

In fact, over the ten years of the GSF program, **for every \$1 spent by the State Government on projects, OMC Councils collectively spent \$1.52** – which highlights the collaborative and cost-effective nature of this funding arrangement.

Furthermore, 24 electorates held by government MPs received funding under the GSF for projects, this includes: Bass, Broadmeadows, Bundoora, Carrum, Cranbourne, Dandenong, Eltham, Greenvale, Kalkallo, Kororoit, Laverton, Melton, Mill Park, Monbulk, Narre Warren North, Narre Warren South, Pakenham, Point Cook, Sunbury, Sydenham, Tarneit, Thomastown, Werribee, and Yan Yean.

Attached is a copy of our submission for consideration in the 2026/27 State Budget. We have provided a copy to relevant Ministers and anticipate that a formal funding bid will be considered



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Please let us know if you would like to meet to discuss our submission in greater detail.

Yours sincerely,



Cr Carly Moore
Mayor, Hume City Council



Cr John Dougall
Mayor, Mitchell Shire Council

On behalf of Outer Melbourne Councils

W: outermelbournecouncils.com.au
E: info@outermelbournecouncils.com.au



5 December 2025

Iwan Walters MP
Member for Greenvale
Sent via email: iwan.walters@parliament.vic.gov.au

Dear Mr Walters,

Re: Outer Melbourne Councils – 2026/27 Budget Submission

I am writing to you on behalf of Outer Melbourne Councils (OMC), a regional alliance of nine local governments that form a ring around metropolitan Melbourne and who cover nearly 2 million residents. This includes the Shires of Cardinia, Yarra Ranges, Mitchell and Nillumbik, and the Cities of Casey, Hume, Melton, Wyndham and Whittlesea.

Outer Melbourne communities have absorbed almost half of Victoria’s population growth over the past decade. This has created significant liveability challenges as government investment in infrastructure – like roads, public transport, health facilities, schools and community facilities – has struggled to keep pace with residential need, resulting in a growing gap.

The abolition of the Growing Suburbs Fund (GSF) in the 2025/26 State Budget has deepened this challenge. Between 2015 to 2025, the State Government invested \$339,782,933 under the GSF program into outer Melbourne communities represented by OMC member Councils.

This includes 5 projects in the electorate of Greenvale, which received \$4,132,500 in funding under the GSF from the Victorian Government, and \$5,117,500 from Hume City Council.

In fact, over the ten years of the GSF program, **for every \$1 spent by the State Government on projects, OMC Councils collectively spent \$1.52** – which highlights the collaborative and cost-effective nature of this funding arrangement.

Furthermore, 24 electorates held by government MPs received funding under the GSF for projects, this includes: Bass, Broadmeadows, Bundoora, Carrum, Cranbourne, Dandenong, Eltham, Greenvale, Kalkallo, Kororoit, Laverton, Melton, Mill Park, Monbulk, Narre Warren North, Narre Warren South, Pakenham, Point Cook, Sunbury, Sydenham, Tarneit, Thomastown, Werribee, and Yan Yean.

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as part of the Budget process.

Funding for the Growing Suburbs Fund in the 2026/27 State Budget would allow for a public call in May/June for Councils to nominate projects for the next round of funding, with successful applicants announced in August and potential ‘first shovels in the ground’ local announcements in October 2026.

As an MP with an electorate covering Melbourne’s outer suburbs, we know that you will attest to the GSF’s track record and effectiveness in delivering highly targeted community infrastructure.

As such, we would appreciate your support in advocating on our behalf for the restoration of this vital program.

Please let us know if you would like to meet to discuss our submission in greater detail.

Yours sincerely,



Cr. Carly Moore
Mayor, Hume City Council
On behalf of Outer Melbourne Councils

W: outermelbournecouncils.com.au
E: info@outermelbournecouncils.com.au



5 December 2025

Kathleen Matthews-Ward MP
Member for Broadmeadows
Sent via email: kathleen.matthews-ward@parliament.vic.gov.au

Dear Ms Matthews-Ward,

Re: Outer Melbourne Councils – 2026/27 Budget Submission

I am writing to you on behalf of Outer Melbourne Councils (OMC), a regional alliance of nine local governments that form a ring around metropolitan Melbourne and who cover nearly 2 million residents. This includes the Shires of Cardinia, Yarra Ranges, Mitchell and Nillumbik, and the Cities of Casey, Hume, Melton, Wyndham and Whittlesea.

Outer Melbourne communities have absorbed almost half of Victoria’s population growth over the past decade. This has created significant liveability challenges as government investment in infrastructure – like roads, public transport, health facilities, schools and community facilities – has struggled to keep pace with residential need, resulting in a growing gap.

The abolition of the Growing Suburbs Fund (GSF) in the 2025/26 State Budget has deepened this challenge. Between 2015 to 2025, the state government invested \$339,782,933 under the GSF program into outer Melbourne communities represented by OMC member Councils.

This includes 3 projects in the electorate of Broadmeadows, which received \$2,380,000 in funding under the GSF from the Victorian Government, and \$1,685,000 from Hume City Council.

Furthermore, 24 electorates held by government MPs received funding under the GSF for projects, this includes: Bass, Broadmeadows, Bundoora, Carrum, Cranbourne, Dandenong, Eltham, Greenvale, Kalkallo, Kororoit, Laverton, Melton, Mill Park, Monbulk, Narre Warren North, Narre Warren South, Pakenham, Point Cook, Sunbury, Sydenham, Tarneit, Thomastown, Werribee, and Yan Yean.

Attached is a copy of our submission for consideration in the 2026/27 State Budget. We have provided a copy to relevant Ministers and anticipate that a formal funding bid will be considered as part of the Budget process.

Funding for the Growing Suburbs Fund in the 2026/27 State Budget would allow for a public call in May/June for Councils to nominate projects for the next round of funding, with successful



applicants announced in August and potential 'first shovels in the ground' local announcements in October 2026.

As an MP with an electorate covering Melbourne’s outer suburbs, we know that you will attest to the GSF’s track record and effectiveness in delivering highly targeted community infrastructure.

As such, we would appreciate your support in advocating on our behalf for the restoration of this vital program.

Please let us know if you would like to meet to discuss our submission in greater detail.

Yours sincerely,



Cr. Carly Moore
Mayor, Hume City Council
On behalf of Outer Melbourne Councils



The Hon Sonya Kilkeny MP

Minister for Planning

GPO Box 4356
Melbourne, Victoria 3001 Australia

Ref: CMIN-1-25-7160

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047
CarlyM@hume.vic.gov.au

Dear Mayor

I refer to the letter received from Cr Jarrod Bell, former Mayor, on the 30 October 2025 regarding the proposed Cloverton Metropolitan Activity Centre (MAC). I would like to congratulate Hume City Council, together with Whittlesea City Council and Mitchell Shire Council, on your successful application to the Commonwealth’s Urban Precincts and Partnership Program.

I acknowledge the ongoing engagement between the council partnership and the Department of Transport and Planning (DTP) regarding opportunities for a State-led coordination pilot for the Cloverton MAC. As you may be aware, the Cabinet changes announced in December 2024 resulted in the discontinuation of the standalone Suburbs Portfolio. These changes, along with the Victorian Government’s broader focus on delivering priorities set out in the *10 year plan for Melbourne’s greenfields*, led to the decision to not proceed with the State-led coordination pilot for the Cloverton MAC.

My portfolio recognises the importance of strong collaboration between local and state government in delivering well planned, sustainable communities. Integrating land use planning with local and state infrastructure is essential to achieving coordinated and equitable outcomes across Victoria’s new and growing communities.

I understand that in August 2025, DTP met with representatives from all three councils to discuss the Cloverton MAC. While DTP is not in a position to lead the coordination pilot, the Victorian Government remains committed to supporting councils in their planning and delivery. DTP will continue to coordinate State Government infrastructure and facility requirements to inform the preparation of masterplan for Cloverton MAC.



More broadly, DTP will continue to support each council through its planning, infrastructure and investment programs for Melbourne’s greenfields. This includes through the department’s established precincts planning processes which ensures alignment across land use, transport and infrastructure planning and delivery, Growth Areas Infrastructure Contributions (GAIC) and Growing Suburbs Fund (GSF). To date the Victorian Government has supported 29 projects with funding over \$164 million through GAIC and 42 projects with funding over \$37 million through GSF in the Hume local government area.

I encourage Hume City Council, in partnership with Mitchell Shire Council and Whittlesea City Council to continue to drive integrated land use and infrastructure planning for the Cloverton MAC.

I trust this information is of use. Thank you again for raising this matter.

Yours sincerely



The Hon Sonya Kilkenny MP
Minister for Planning

Date: 22-12-2025

cc: The Hon Ros Spence MP, Member for Kalkallo

OFFICE OF THE MAYOR



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

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Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Monday 8 December 2025

Mr Basem Abdo, MP
Federal Member for Calwell
PO Box 3218
Broadmeadows, VIC, 3047

Via Email: basem.abdo.mp@aph.gov.au

Dear Mr Abdo,

RE: BROADMEADOWS PRECINCT ROADMAP

On behalf of the Broadmeadows Suburban Revitalisation Board (BSRB), I extend our appreciation for the Commonwealth Government’s support through the Urban Precincts and Partnerships Program (uPPP) grant for the Broadmeadows Precinct Roadmap.

We valued your attendance at our launch event earlier this year and are excited to share the progress we are making. On 24 November, Council approved the contract award for the lead consultants to support partners in delivery of the Broadmeadows Precinct Roadmap.

The BSRB provides strategic oversight for precinct-scale renewal in Broadmeadows, aligning housing, transport, education, health and public realm initiatives within a cohesive framework. At its meeting in August, the BSRB endorsed updated terms of reference and invite you as the Federal Member for Calwell to join the Board. The Board meets three times per year and your involvement will help ensure the Commonwealth’s priorities are embedded in this work.

To support your Board participation, we would like to offer you a briefing to provide an update on the project and outline the machinations of the board including its membership.



Thank you again, and we look forward to working to ensure Broadmeadows continues to evolve as a hub for economic and social opportunity.

Yours sincerely

CR CARLY MOORE
MAYOR
CHAIRPERSON, BROADMEADOWS SUBURBAN REVITALISATION BOARD

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– OFFICE OF THE MAYOR –



Our File: HCC12/403
Enquiries: Joel Kimber
Telephone: 9205 2200

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www.hume.vic.gov.au

Monday 29 December 2025

Ms Jess Wilson MP
Leader of the Victorian Liberal Party
Parliament House
Spring Street
EAST MELBOURNE VIC 3002

Via Email: jess.wilson.mp@parliament.vic.gov.au

Dear Ms Wilson,

RE: VISIT TO HUME CITY

On behalf of Hume City Council, I extend my sincere thanks for meeting me and our Chief Executive Officer, Ms Sheena Frost, in Sunbury on Thursday 11 December and for visiting Greenvale on Thursday 18 December.

As we discussed, Melbourne’s north and west have long faced a significant shortfall in State Government investment. Your visits to Sunbury and Greenvale provided a firsthand view of the challenges our community faces — particularly the deteriorating condition of arterial roads and the inadequacy of local public transport. These issues directly affect the livability of our city and the daily lives of our residents.

Council remains committed to advocating for the projects and priorities that matter most to our community. The opportunity to share these with you was invaluable and we greatly appreciate your time and engagement.

We were also delighted that you had the chance to experience Artise at Jacksons Hill—our award-winning community facility. This space not only preserves and shares an important part of our local history but also fosters creativity by providing vital opportunities for local artisans.

Thank you once again for your interest and support. We look forward to continuing this dialogue and working together to deliver the infrastructure and services our community deserves.

Yours sincerely

A handwritten signature in cursive script that reads 'Moore'.

**CR CARLY MOORE
MAYOR**

cc: Mr Evan Mulholland MP, Member for Northern Metropolitan Region
Ms Moira Deeming MP, Member for Western Metropolitan Region

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The Hon Nick Staikos MP

Minister for Consumer Affairs
Minister for Local Government

Level 1, 2 Treasury Place
East Melbourne, Victoria 3002

[BMIN-251100097]

Dear Mayor,

I am writing to inform you that I have set the rate cap for all councils for the 2026–27 financial year at 2.75 per cent.

I have reached the decision, having regard to the advice I received from the Essential Services Commission and the forecast Consumer Price Index in the Victorian Government’s 2025–26 Budget Update.

My decision aims to balance cost of living pressures for Victorian ratepayers with the financial sustainability of councils to ensure they can provide essential services for their communities. Councils remain able to apply for a higher cap amount, if they determine that additional rate revenue over the cap amount is required.

It remains the Victorian Government’s policy that service rates and charges remain outside the rate cap. The *Ministerial Guidelines for Service Rates and Charges* published in December 2023 have been reviewed by the sector and other key stakeholders. You will be receiving a letter from me shortly providing details of the new guidelines. It is important that practices across the sector reflect legitimate cost recovery approaches and are transparent about services funded through service rates and charges and those funded through general rates. It is important that all councils carefully consider their rates and charges funding mix as part of the development of 2026–27 budgets.

If you require more information about these matters, please contact Dan Harper, Acting Executive Director, Local Government Victoria, Department of Government Services on 0400 944 737 or email dan.harper@dgs.vic.gov.au.

Finally, I would like to thank you for the important work you continue to do for your local communities.

Sincerely,

The Hon Nick Staikos MP

Minister for Consumer Affairs
Minister for Local Government

19/12/2025

Your details will be dealt with in accordance with the Public Records Act 1973 and the Privacy and Data Protection Act 2014. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



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Federal Member for Hawke

Cr Jarrod Bell
Hume City Council
1079 Pascoe Vale Road
Broadmeadows VIC 3047

Dear Cr Jarrod Bell, *Jarrod*

I want to thank you as you conclude your term as Mayor of Hume City.

Your leadership over the past year has helped guide the community through a period of continued growth and change, and I appreciate your dedication to the role.

You have always engaged constructively and worked to ensure local issues were heard. I've valued our ability to work together on matters affecting Hume and to maintain a cooperative approach across different levels of government.

Your contribution as Mayor has been appreciated, and I look forward to continuing to engage with you in your capacity as a Councillor.

Thank you again for your service to the Hume community.

Kind regards,

[Handwritten signature of Sam Rae]
Hon. Sam Rae MP
Member for Hawke

Congrats mate!

FIGHTING FOR HAWKE



100 McKinnis St, Melton Vic 3037 | sam.rae.mp@aph.gov.au | 03 9070 1060 - Melton | 03 8277 4024 - Oakhams

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The Hon Sonya Kilkenny MP

Minister for Planning

GPO Box 4356
Melbourne, Victoria 3001 Australia

Ref: BMIN-1-25-3842

Cr Carly Moore
Mayor
Hume City Council
1079 Pascoe Vale Road
BROADMEADOWS VIC 3047

Dear Mayor

The HiQ Group, by letter dated 25 July 2025, requested an extension of time for the use and development allowed by the ‘Bulla Spoil Processing Facility March 2021 Incorporated Document’ for a period of 15 years, the approval of modified development plans and a revised Environmental Management Plan to complete the rehabilitation of the site.

The HiQ Group has also advised me that they will not pursue Hume Planning Scheme Amendment C249hume.

Condition 6.1 of the incorporated document specifies that the controls will expire if:

- The use and development allowed by the controls is not started by 1 June 2021.
- The use and development allowed by the controls is not completed by 1 April 2024.

Condition 6.2 allows the Minister for Planning to extend these periods if a request is made in writing before the expiry date or within three months afterwards. These time limits have been extended previously and I have considered the request for an additional extension of time.

I have decided to extend the time limit for the completion of the use and development in accordance with my power to do so in Condition 6.2 of the incorporated document by 15 years to enable the site to be rehabilitated and to facilitate the development envisaged by the Sunbury South Precinct Structure Plan June 2018 (Amended February 2022). The use and development allowed by the controls must now be completed by 1 April 2041.

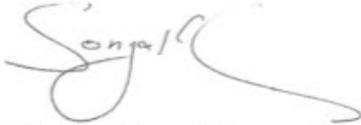
I have also considered the HiQ Group request to approve modified development plans and a revised Environmental Management Plan to complete the rehabilitation of the site. I have approved the plans and Environmental Management Plan including the revised Rehabilitation Plan as requested in accordance with my power to do so in Condition 5.1.18 of the incorporated document.



Endorsed copies of the above documents will be provided by the Department of Transport and Planning (DTP) by separate letter.

If you have any questions about this matter, please email Stuart Menzies, Executive Director, State Planning Policy, DTP, at stuart.menzies@transport.vic.gov.au.

Yours sincerely



The Hon Sonya Kilkenny MP
Minister for Planning

Date: 28/11/2025

– OFFICE OF THE MAYOR –



1079 PASCOE VALE ROAD
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VICTORIA 3047

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www.hume.vic.gov.au

Our File: HCC12/403 (IN24/47584)
Enquiries: Carmen Frawley
Telephone: 0408 408 188

Monday 1 December 2025

Mr Rob Mitchell MP
Federal Member for McEwen
PO Box 380
WALLAN VIC 3756

Via email: rob.mitchell.mp@aph.gov.au

Dear Mr Mitchell *Rob*

Thank you for your letter dated 13 November 2025 congratulating me on my appointment as Mayor of Hume City.

It is a privilege to serve as Mayor for the fourth time. Over the next year, my focus will be on delivering strong leadership and ensuring our community's priorities are heard and acted upon.

Hume is a city of opportunity, where people come to build their lives and contribute to a thriving community. To support this vision, we must address the infrastructure pressures that come with rapid development. Strategic investment in transport, education, and health facilities is essential to maintain livability and unlock economic potential.

Council is committed to working collaboratively with all levels of government to achieve these outcomes. We welcome the opportunity to partner with you across the McEwen electorate. Through strong collaboration, we can ensure Hume has the essential infrastructure foundation to support sustainable development in a thriving future.

I look forward to meeting soon to discuss our shared vision for Hume City. Carmen Frawley, Coordinator Advocacy, will contact your office to find a suitable time.

Yours sincerely

A handwritten signature in black ink that reads 'Carly Moore'.

CR CARLY MOORE
MAYOR

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– OFFICE OF THE MAYOR –



Our File: HCC12/403 (IN24/47584)
Enquiries: Carmen Frawley
Telephone: 0408 408 188

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Postal Address:
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DALLAS 3047

Telephone: 03 9205 2200
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www.hume.vic.gov.au

Monday 1 December 2025

Sheena Watt MP
State Member for Northern Metropolitan Region
S G04, 23 Black Street
BRUNSWICK VIC 3056

Via email: Sheena.Watt@parliament.vic.gov.au

Dear Ms Watt

Thank you for your email dated 24 November 2025 congratulating me on my appointment as Mayor of Hume City.

It is a privilege to serve as Mayor for the fourth time. Over the next year, my focus will be on delivering strong leadership and ensuring our community's priorities are heard and acted upon.

Hume is a city of opportunity, where people come to build their lives and contribute to a thriving community. To support this vision, we must address the infrastructure pressures that come with rapid development. Strategic investment in transport, education, and health facilities is essential to maintain livability and unlock economic potential.

Council is committed to working collaboratively with all levels of government to achieve these outcomes. We welcome the opportunity to partner with you across the Northern Metropolitan Region communities. Through strong collaboration, we can ensure Hume has the essential infrastructure foundation to support sustainable development in a thriving future.

I look forward to meeting soon to discuss our shared vision for Hume City. Carmen Frawley, Coordinator Advocacy, will contact your office to find a suitable time.

Yours sincerely

A handwritten signature in black ink that reads 'Carly Moore'.

CR CARLY MOORE
MAYOR

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– OFFICE OF THE MAYOR –



Our File: HCC12/403 (IN24/47584)
Enquiries: Carmen Frawley
Telephone: 0408 408 188

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Monday 1 December 2025

Iwan Walters MP
State Member for Greenvale
Suite C308 Level 3
1510 Pascoe Vale Rd
Coolaroo VIC 3048

Via email: iwan.walters@parliament.vic.gov.au

Dear Mr Walters

Iwan

Thank you for your letter dated 13 November 2025 congratulating me on my appointment as Mayor of Hume City.

It is a privilege to serve as Mayor for the fourth time. Over the next year, my focus will be on delivering strong leadership and ensuring our community's priorities are heard and acted upon.

Hume is a city of opportunity, where people come to build their lives and contribute to a thriving community. To support this vision, we must address the infrastructure pressures that come with rapid development. Strategic investment in transport, education, and health facilities is essential to maintain livability and unlock economic potential.

Council is committed to working collaboratively with all levels of government to achieve these outcomes. We welcome the opportunity to partner with you across the Greenvale electorate communities. Through strong collaboration, we can ensure Hume has the essential infrastructure foundation to support sustainable development in a thriving future.

I look forward to meeting soon to discuss our shared vision for Hume City. Carmen Frawley, Coordinator Advocacy, will contact your office to find a suitable time.

Yours sincerely

A handwritten signature in black ink that reads 'Carly Moore'.

CR CARLY MOORE
MAYOR

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OFFICIAL



Steve Dimopoulos MP

Minister for Environment
Minister for Tourism, Sport and Major Events
Minister for Outdoor Recreation

8 Nicholson Street
East Melbourne, Victoria 3000

MIN-251001553

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS, VICTORIA 3047

Dear Mayor Moore

Thank you for the letter of 10 October 2025, from the former Mayor – Jarrod Bell, relating to waste dumped near Canterbury Hills estate in Sunbury.

Environment Protection Authority (EPA) Victoria acknowledges the significant impact these activities conducted at the premises are having on residents in your municipality.

On 3 October 2025, EPA officers inspected the site at 370 Riddell Road, Sunbury, with Planning Compliance officers from Hume City Council. EPA officers were investigating the reports of waste dumping and burning of waste at the premises, which you referred to in your letter. During the inspection, officers observed and were informed by the occupier about construction and demolition waste being accepted and burned at the premises.

EPA issued an Environmental Action Notice on the occupier of the premises on 15 October 2025 to immediately cease the acceptance and burning of waste and to remove waste from the premises by 30 January 2026. A further infringement was also issued on 23 October 2025 for burning of waste, with a penalty of \$10,176. These actions have been communicated to the community members who have reported to EPA.

EPA will regularly assess compliance with the Environmental Action Notice at the premises in relation to waste acceptance and burning. We also continue to work with Hume City Council officers to support the council's active investigation underway and congratulate council on your recent positive outcome at Victorian Civil Administrative Tribunal in relation to the premises.

EPA also encourages council to explore mechanisms like weight limit changes to surrounding residential streets to prevent truck movements. This has been used to great effect recently in Nillumbik Shire Council on a similar dumping issue.

If you would like any further information, please contact Jeremy Settle, Acting Director Metropolitan Melbourne, Operations Division on (03) 9695 2640.

Yours sincerely,

Steve Dimopoulos MP
Member for Oakleigh
Minister for Environment
18 / 12 / 2025



REPORT NO:	8.16
REPORT TITLE:	Contract No. 30 25 3698 - Panel for Supply and Installation of Solar
SOURCE:	Michelle Bennett, Coordinator Climate Change Integration
DIVISION:	Assets, Operations & Sustainability
FILE NO:	30 25 3698
POLICY:	Climate Action Plan 2023-2028
STRATEGIC OBJECTIVE:	SO2.2 Reduction of carbon emissions and adaptation to climate change
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Evaluation Matrix - Contract No. 30 25 3698 - Panel for Supply and Installation of Solar - Confidential</i>2. <i>Schedule of Rates - Confidential</i>3. <i>Confidential Attachment - Contract No. 30 25 3698 - Panel for Supply and Installation of Solar - Confidential</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Tenders have been called for Contract No. 30 25 3698 – Panel for Supply and Installation of Solar with the intent of appointing a panel of suppliers.
- 1.2 This report recommends that the tender submissions from Energy Makeovers; EcologiQ; RACV Solar; Melbourne Energy Group; Kuga Australia; Next Green Group; Unified Energy Services; for Contract No. 30 25 3698 - Panel for Supply and Installation of Solar be accepted by Council.
- 1.4 Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds their financial limit, and a Council motion is now required to accept the recommendation to award the contract.

2. RECOMMENDATION:

That Council:

- 2.1 Resolves to award Contract No. 30 25 3698 - Panel for Supply and Installation of Solar to:
 - a) Energy Makeovers Pty Ltd.
 - b) EcologiQ Pty Ltd.
 - c) RACV Solar Pty Ltd.
 - d) Melbourne Energy Group Pty Ltd.
 - e) Kuga Australia Pty Ltd.
 - f) Next Green Group Pty Ltd. and;
 - g) Unified Energy Services Pty Ltd.
- 2.2 Awards the contract based on the attached tendered schedule of rates (incl. GST).

REPORT NO: 8.16 (cont.)

- 2.3 Authorises CPI adjustments to occur in accordance with the conditions of contract.**
- 2.4 Awards the contract for a term of 1 year with extension options of five x one year.**
- 2.5 Authorises for Variations to be managed in accordance with the confidential attachment.**
- 2.6 Delegates to the Director Assets, Operations and Sustainability to finalise and execute the contract documentation.**
- 2.7 Delegates to the Director Assets, Operations and Sustainability the powers to review and exercise the extension options. The use of this authority is to be reported to Council within 3 months.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act 2020 s108(1) requires that a Council must prepare and adopt a procurement policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services by the Council, including for the carrying out of works.
- 3.2 Local Government Act 2020 s109(1) requires that a Council must comply with its procurement policy before entering into a contract for the purchase of goods or services or the carrying out of works.
- 3.3 The Council adopted a Procurement Policy (ref. POL189) on 15 November 2021 which is effective from 1 December 2021. Under this policy, procurement of goods, services or works valued at \$300,000 or greater shall be undertaken by a tender process.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council in giving effect to the following overarching governance principles:
 - a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The human rights relevant to this report are:

- 5.1.1 right to protection of families and children (section 17)
- 5.1.2 right to take part in public life (section 18).

REPORT NO: 8.16 (cont.)

5.1.3 the above rights are not being limited by the recommended actions in this report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 This is a combined lump sum and schedule of rates contract; therefore, Officers undertook modelling to understand the total costs over contract term based on assumed amounts of solar and battery installation and assumed hours of maintenance, rectifications and independent auditing.

6.2 Following the appointment of suppliers to the contract, competitive quotes from the panel will be sought for specific installation works. This ensures both competitive pricing and the capacity to manage works within the available budget.

7. COLLABORATIVE PROCUREMENT

7.1 In Accordance with section 108(3c) of the Act, Council will give consideration to collaboration with other councils and public bodies or utilise Collaborative Procurement Arrangements, when procuring goods, services and works in order to take advantage of economies of scale.

7.2 The evaluation panel is not aware of any collaborative opportunities for solar supply and installation. The following organisations do not currently have an established panel for the supply and installation of solar: Northern Council Alliance; the Northern Alliance for Greenhouse Action; State Purchase Contract; MAV Procurement.

8. OPPORTUNITIES & RISKS:

8.1 The appointment of the panel supports progress to Hume’s 2030 carbon neutral target for Council operations, by generating local renewable energy and reducing the running costs of buildings. It also provides a tangible demonstration of Council’s environmental leadership to the Hume community. Solar panels have also been found to provide a small resilience benefit to buildings on hot days by reducing sun directly to the roof, reducing the load on air-conditioning systems.

8.2 The solar industry has been relatively volatile with some suppliers appointed to the previous solar panel becoming insolvent or more heavily dependent on contractors. Re-establishing the panel now with seven suppliers will reduce financial and delivery risks in the future.

9. COMMUNITY ENGAGEMENT:

9.1 There was no community engagement around the tender for this supplier panel.

9.2 There was extensive community engagement prior to Council’s adoption of the Climate Action Plan 2023-2028.

9.3 The installation of solar systems on Council facilities where community groups and sporting clubs pay the electricity bills (community leases) was supported by Council following a recommendation by Hume’s Sustainability Taskforce.

REPORT NO: 8.16 (cont.)

10. DISCUSSION:

10.1 Technical Specification

Council was seeking the following goods and services:

- 10.1.1 The supply and installation of solar systems and battery energy storage systems on new and existing Council facilities following site visits and the evaluation of specific proposals
- 10.1.2 Rectification works if required on these systems outside of warranty periods
- 10.1.3 Regular maintenance of systems
- 10.1.4 Occasional third-party auditing of installed systems to ensure compliance.
- 10.1.5 A detailed list of technical requirements was included in the tender specification covering the following requirements:
 - (a) shading analysis and design; identification of switchboard upgrades;
 - (b) solar structure to comply with worst-case wind loading;
 - (c) ability to model the buildings energy use profile, solar generation and BESS storage and use and project return on investment;
 - (d) documentation of cable layout and voltage rise calculations;
 - (e) evidence of solar panel quality with tier one preferred;
 - (f) inverters with overload, short circuit and transient protection;
 - (g) high quality BESS eligible for small-scale technology certificates;
 - (h) meter alteration if required;
 - (i) real-time online monitoring;
 - (j) rectification of any defects identified in independent assessment or defects liability period;
 - (k) liaison with electricity distributors and electricity retailers to ensure approvals, grid connection and reflection on electricity bills;
 - (l) a list of key installation standards that need to be observed;
 - (m) submission of a work plan, job safety Assessments and Safe Work Method Statement that addresses all of Council’s relevant Work Health and Safety Requirements;
 - (n) documentation and training at handover as required;
 - (o) all required approvals and traffic management relating to crantage;
 - (p) waste removal and optimal recycling.

10.2 Background

- 10.2.1 Council has been working with an appointed panel of solar suppliers since 2017 with the current panel of suppliers appointed via tender in 2021. The number of solar suppliers on the current panel has recently reduced to three so re-tendering was undertaken.

REPORT NO: 8.16 (cont.)

10.2.2 Once established, a panel of suppliers enables more efficient processes for seeking quotes for solar and battery energy storage systems and enables an ongoing relationship with suppliers who develop a good understanding of Council’s quality requirements.

10.3 Tender Details

10.3.1 A request for tender for contract no 30 25 3698 was issued on Saturday 22 November 2025 and closed on Thursday 18 December 2025 resulting in ten suppliers submitting a formal response before the deadline for Contract No. 30 25 3698 – Panel for Supply and Installation of Solar.

10.3.2 The tender was published on Council e-Tendering portal.

10.3.3 At the time of tender close, ten submissions were received. Two were received after the deadline and were therefore non-compliant.

10.4 Tender Evaluation Panel

10.4.1 The tender evaluation panel (TEP) consisted of:

Officer Title	Role
Sustainable Energy Officer	Chairperson
Coordinator Climate Action Integration	Scoring member
Project Support Officer	Scoring member

10.4.2 Probity and procurement support was provided by a Procurement Officer throughout the tender process.

10.4.3 All tender evaluation panel members completed the required conflict of interest declarations, with no conflicts declared and committed to maintaining the confidentiality of tender information.

10.5 Selection criteria

10.5.1 The evaluation involved scoring of conforming tenders according to the following pre-determined criteria:

Selection Criteria	Weighting
Compliance with Safety Requirements - mandatory	
Tender price	40%
Capacity. Nominated team and resources to undertake project	10%
Demonstrated Skill - previous experience	10%
Demonstrated Skill - designing of two examples	15%
Demonstrated Skill - return on investment information for the installation	10%
Local Business	10%
Sustainability – recycling of panels	5%
Total	100%

REPORT NO: 8.16 (cont.)

10.6 Tender Evaluation Process

10.6.1 Only compliant tenders received full scoring. The two submissions received after the deadline and the three received without pricing information were identified as non-compliant and were excluded from further evaluation. The instances of non-compliance are explained in the confidential attachment.

10.7 Recommendation

10.7.1 The final weighted score for each conforming tenderer is included in the confidential attachment. The panel recommends that all conforming tenderers be appointed to the panel because they all achieved an acceptable/high score.

Tenderer	Conforming
Energy Makeovers Pty Ltd	Yes
Ecologiq Pty Ltd	Yes
RACV Pty Ltd	Yes
Melbourne Energy Group Pty Ltd	Yes
Kuga Australia Pty Ltd	Yes
Next Green Group Pty Ltd	Yes
Unified Energy Services Pty Ltd	Yes

10.7.2 Refer to the confidential attachment for further details of the evaluation of all tenders.

11. CONCLUSION

- 11.1 The process described in this report is in accordance with the Council’s Procurement Policy, the relevant provision of the Local Government Act 2020 – section 108 (Procurement Policy) and section 109 (Procurement).
- 11.2 The evaluation panel recommended the appointment of all seven compliant tenderers to the supplier panel.
- 11.3 The use of the panel increases the efficiency and supports the quality outcomes that Council seeks from solar and battery energy storage system installations.

REPORT NO:	9.1
REPORT TITLE:	NOM26/02 - Cr Ally Watson - Establishment of a Citywide Low-cost Parallel Parking Bays Line Marking Program
SOURCE:	Trent Daisley, Acting Manager Assets
DIVISION:	Assets, Operations & Sustainability
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND

Holy Cross Catholic Primary School and Gilgai Plains Primary School are two rapidly expanding schools servicing our growth communities in Kalkallo and Mickleham. Both schools have raised concerns related to parking congestion on the streets directly surrounding their locations. Road infrastructure and public transport issues in Kalkallo and Mickleham continue to drive up car dependency for these communities. Whilst some families walk to these primary schools, many parents or carers are using their car for drop off and pick up. This elevating congestion levels at peak times.

Both schools have street parking available, with an extended parking areas separated by a line with the road. However, within those parking areas there are no designated individual parking bays which often results in large gaps between cars and the full parking capacity being reduced. Line marking is a simple and cost-effective way to tackle parking congestion around these schools. Clearly marked bays ensure cars are parked within a defined space, maximising the number of spaces available. They can assist drivers to more quickly identify where they can park, reducing congestion on the road and the need to do a 'lap' to find a space – elements that we know can increase driver frustrations.

This situation is not unique to Holy Cross Catholic Primary School and Gilgai Plains Primary School. That's why the intention of this notice of motion is to refer establishing a citywide low-cost parallel parking bays line marking program to the 2026/27 budget to tackle parking congestion around schools, kicking off with Holy Cross Catholic Primary School in Mickleham and Gilgai Plains Primary School in Kalkallo.

2. RECOMMENDATION:

That Council:

- 2.1 Refers the establishment of a parallel parking bays line marking program, valued at \$20,000, to the 2026/27 budget planning process for consideration.**
- 2.2 Notes that this line marking program would be undertaken outside selected schools to improve parking utilisation.**
- 2.3 Notes that subject to budget approval, Holy Cross Catholic Primary School in Mickleham and Gilgai Plains Primary School in Kalkallo would be prioritised for line marking in 2026/27. The approximate cost for line marking at these two locations is \$5,000.**

REPORT NO: 9.1 (cont.)

3. OFFICER COMMENTS

Council Officers acknowledge that, in some circumstances, the introduction of additional separation linemarking for parallel parking bays may increase parking availability, particularly at high turnover sites, such as schools, by improving the efficient utilisation of parking lanes.

Should this motion be endorsed by Council, Officers recommend undertaking the proposed line marking at these two identified locations first, allowing time to assess the effectiveness of this treatment and enabling any learnings to be considered for future locations.

REPORT NO:	9.2
REPORT TITLE:	NOM26/03 - Cr Naim Kurt - Feasibility of Amenity Focused Employment Initiatives
SOURCE:	Jeni Jackson, Acting Manager Sustainability, Climate and Waste Joel Kimber, Head of Government Relations & Advocacy George Osborne, Manager Economic Development Maria Dimitriou, Coordinator Local Employment Partnerships
DIVISION:	Assets, Operations & Sustainability
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND

Dumped rubbish, graffiti and declining public amenity remain among the most frequent complaints across Hume, increasing pressure on Council resources and contractor costs at a time of rising unemployment.

There is an opportunity for Council, with minimal additional investment, to partner with the Federal and State Governments through Work for the Dole and community work programs to supplement its workforce with additional labour focused on graffiti removal, litter collection, gardening and general clean-ups to create a "Community Clean-Up Corps" to help restore pride in Hume whilst supporting workforce participation and skill development.

Officers have advised that any program must address workplace health and safety, supervision, training and risk management, particularly for rubbish removal tasks. Previous discussions with the Department of Justice and Community Safety have included a proposed Memorandum of Understanding to enable community work participants to undertake low-risk amenity activities around Hume with officer supervision.

This motion seeks to formalise engagement with relevant Ministers to progress these discussions and obtain advice to determine feasible, safe and compliant partnership models, and whether any future actions should be considered through the Council Plan or budget process by Council.

2. RECOMMENDATION:

That Council:

- 2.1 Write to the Federal Employment Minister and the State Corrections Minister advising of Council's interest in pursuing funding and partnership opportunities for employment and community participation initiatives that strengthen workforce participation, build skills and improve local amenity across Hume.**
- 2.2 Request officers to report on the feasibility of amenity-focused employment initiatives, including work for the dole and community work programs targeting graffiti, litter, gardening and rubbish removal, outlining any risks, opportunities or costs for consideration in a future Council Plan or budget.**

REPORT NO: 9.2 (cont.)

3. OFFICER COMMENTS

- 3.1 Officers have undertaken negotiations on a partnership opportunity with the Department of Justice and Community Services for a graffiti removal program. The Memorandum of Understanding will include provision for a litter collection component as an optional inclusion.
- 3.2 Budget for the graffiti component has been included in the 26/27 proposed budget.
- 3.3 Should Council wish to utilise the litter collection service through the agreement, funds will need to be allocated to the 26/27 proposed budget.
- 3.4 If the Notice of Motion is moved, letters will be sent to the relevant State and Federal Ministers and Officers will investigate potential opportunities for work for the dole and other community-based amenity initiatives, and assess the feasibility of Council implementing such programs.

REPORT NO:	9.3
REPORT TITLE:	NOM26/04 - Cr Kate Hamley - Partnership Opportunities for Social and Community Housing Projects In Hume
SOURCE:	Ruth Robles McColl, Manager Strategic Projects & Places
DIVISION:	Planning, Places & Delivery
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND

Local rents and house prices are continuing to climb faster than incomes, and State and Federal commitments on social and affordable housing are yet to make any impact. This is adding to the disadvantage that already exists in parts of our community and is affecting people's wellbeing, sense of stability and future opportunities.

With the recent adoption of the Strategic Property Management Framework (SPMF), Council now has a clear foundation for identifying where Council-owned land may help support social and community housing. But there are also real possibilities beyond our own land. A number of State-owned and Crown sites across Hume could be suitable for new or expanded housing, and with the right facilitation and advocacy from Council, we can help bring some of these opportunities forward.

The State Government's announcement of mandatory public housing inclusion requirements in new developments also creates an important opening for us to work more closely with the State. There is a chance here to help shape how this policy is rolled out locally so that it responds to Hume's needs and delivers meaningful outcomes for our community.

This Notice of Motion is about strengthening our relationships with housing providers, identifying practical local projects, and stepping up our advocacy so we can secure the housing investment our community urgently needs.

2. RECOMMENDATION:

That Council:

- 2.1 Acknowledge that rising housing costs continue to contribute to socio-economic inequality in Hume, with significant impacts on community health and wellbeing.**
- 2.2 Engage with registered housing providers to explore partnership opportunities for social and community housing projects in Hume through the recently adopted Strategic Property Management Framework (SPMF). Engagement is to include consultation with Councillors to ensure that local community needs are reflected.**
- 2.3 Receives an update on partnership opportunities at a future meeting as part of the SPMF implementation.**
- 2.4 Write to the Minister for Housing outlining Hume's urgent need for increased public, social and affordable housing investment, and invite the Minister to meet with Council to discuss opportunities for housing delivery on State-owned and Crown land within the municipality.**
- 2.5 Write to the Minister for Planning offering to provide input into the new mechanism that forms part of the new Planning and Environment Act that enables affordable housing contributions to be required in new developments.**

REPORT NO: 9.3 (cont.)

3. OFFICER COMMENTS

Housing affordability remains a significant issue across the municipality, and the measures proposed in the NOM align with Council's broader objectives around reducing disadvantage and supporting community wellbeing.

With the Strategic Property Management Framework (SPMF) now adopted, officers are in a position to begin the next phase of work to help identify opportunities on Council-owned land that may lend themselves to future social or community housing partnerships, subject to council decision. This work can be strengthened through engagement with registered housing providers, and other relevant partners.

The Motion also seeks to explore opportunities on State-owned and Crown land. Officers note that while Council has no direct control over these sites, there are several parcels across the municipality that may lend themselves to redevelopment or partnership arrangements should the State wish to progress them. Advocacy to the Minister for Housing, as proposed, would help reinforce Council's willingness to collaborate and may support future consideration of these sites.

The NOM also references the changes to the Planning and Environment Act that now enables affordable housing contributions to be required in new developments. The final details of this mechanism have not yet been released. Once more information becomes available, officers will be able to assess how it may apply in Hume and what role Council could play in implementation. A letter to the Minister for Planning, as outlined in the NOM, would position Council as a constructive partner ahead of that clarification.

REPORT NO: 9.3 (cont.)

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