

COUNCILLOR DELEGATES AND REPRESENTATIVES (2024-2028) register

A list of all major committees established by Council and external committees or other entities.

Role:	Notes:
Council Representative:	A Councillor appointed as a representative is expected to attend all meetings of the committee or, if unavailable, may arrange for another Councillor to attend in his/her absence. However, only the Councillor Representative has voting rights.
Council Contact:	A Councillor appointed as a contact is welcome to attend meetings at his or her discretion and will be kept informed on a regular basis of the activities of the committee and outcomes of their meetings. The Councillor contact has no voting rights.
Other Officers:	An Officer appointed as a representative may attend all meetings of the committee or if unavailable can arrange for another Officer to attend in his/her absence, or they can provide other support).
Reporting:	Minutes of meetings may be tabled at a Council meeting, as required under the Instrument of Delegation or Terms of Reference.

COMMUNITY ASSET COMMITTEES – MANAGEMENT OF COMMUNITY FACILITIES

Community Asset Committees established under S65 of the Local Government Act 2020 are governed by their Instrument of Delegation as resolved by Council.

Councillors may choose to be a Councillor Representative on Section 65 Committees that manage community facilities; this is not a mandatory appointment.

	COMMITTEE NAME	COUNCIL WARD	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS
Community Asset Committee	Gladstone Park Community Centre Committee of Management	Tullamarine Ward	Cr Kurt	Coordinator Governance Secondary contact: Team Leader Venues and Operations	Coordinator Governance	Tuesday 7.30pm	February, May, July, October
Community Asset Committee	Foresters Hall Westmeadows Committee of Management	Tullamarine Ward	Cr Sherry	Coordinator Governance Secondary Contact: Team Leader Venues and Operations	Coordinator Governance	Thursday 1.30pm	February, July, October

COMMITTEES REQUIRING MAYOR ATTENDANCE

Council committees – Mayor Representation is recommended on the following Committees:

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Advisory Committee	Hume Jobs and Skills Task Force	Cr Bell	Manager Economic Development	Coordinator Local Employment Partnerships	Wednesday	Quarterly meetings, first meeting February each year	Supported by a Council adopted Terms of Reference. Chair is elected by TF members and is not a Councillor or Council Officer.
Advisory Committee	Conserving our Rural Environment (CoRE) Executive Assessment Panel.	Cr Bell Cr Hamley	Manager Community Health and Wellbeing	Land and Biodiversity Officer	TBD following end of application process	Once only	This committee reviews the recommendations made by the Officer Assessment Panel for probity and equitability of distribution.

ATTACHMENT 1

Advisory Committee	CSL Behring Community Grants Program Selection Committee	Cr Bell Cr Sherry	Manager Community Health and Wellbeing	Coordinator Community Capacity Building	TBC	1 meeting per year, date TBC	
Advisory Committee	CEO Employment Matters Advisory Committee	Cr Bell Cr Moore Cr Gagen Cr Hamley	Manager Governance	Manager People and Culture EA to CEO		Quarterly	
External Committee	Outer Melbourne Council	Cr Bell	Chief Executive Officer	Director City Planning and Places (Alternative if CEO unable to attend)	TBC	Quarterly	
External Committee	The Local Government Mayoral Taskforce Supporting People Seeking Asylum	Cr Bell Cr Misho	Manager Community Health and Wellbeing	Multicultural Community Development Officer	Wednesdays	Monthly Mayor to represent however the Taskforce is open to a Cr delegate	<p>Hume City Council is an executive member of the Local Government Mayoral Taskforce Supporting People Seeking Asylum, working with 39 Councils across Australia to advocate for the rights of people seeking asylum to the Federal Government and Victorian Government</p> <p>The Taskforce's Back Your Neighbour Campaign advocates for people seeking asylum living in limbo for up to 8 years while their applications for asylum are stuck in a broken system. People seeking asylum who live in the community who are denied access to a number of critical support services such as Medicare, income support, public housing, homelessness, education, mental health and material aid.</p>

ADVISORY COMMITTEES

Internal Council committees – Councillor Representation is recommended on the following Advisory Committees:

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Advisory Committee	Sustainability Taskforce	Cr Gagen Cr Hamley	Manager Community Health and Wellbeing	Sustainable Engagement Officer		Six formal Taskforce meetings per year. Dates TBC	The Hume Sustainability Taskforce is Council's community environment advisory committee. Sustainability Taskforce (Taskforce) is an important link between Council and the community for feedback and action on important local environmental issues.
Advisory Committee	Reconciliation Action Plan Working Group (RAPWG)	Cr Sherry	Manager Community Health and Wellbeing	Coordinator Community Capacity Building Team Leader Community Development Community Development Officer	06/02/25 06/03/25 03/04/25 05/06/25 03/07/25 07/08/25 04/09/25 02/10/25 06/11/25 04/12/25	Review of meeting frequency to be conducted December 2024. EOI for new members early 2025	RAPWG provides advice on Reconciliation Action Plan and engagement with Aboriginal community. RAPW co-designs events for Sorry Day, Reconciliation Week and NAIDOC Week Adopted 8 August 2022
Advisory Committee	LGBTIQA+ Working Group	Cr Bell	Manager Community Health and Wellbeing	Team Leader Community Development Community Development Officer	Third Wednesday of month 6-8pm. 15/01/25 19/02/25 18/03/25 15/04/25 21/05/25 18/06/25 16/07/25 20/08/25 17/09/25 15/10/25 19/11/25 17/12/25	Bi-monthly This is a new committee as of June 2024 This group was endorsed on 11 June 2024. EOI process underway in Sept/Oct with first meeting scheduled 20 Nov 2024	Strengthen relationships between Council and the LGBTIQA+ communities of Hume City. Advise Council of the key issues, concerns, and priorities of the LGBTIQA+ community, particularly as they relate to Council business and responsibilities

INTERNAL COMMITTEES

Internal committees and organisations that require Councillor Representation

Councillors may choose to be a **Councillor Representative** or a **Councillor Contact** (see above for definitions).

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Internal Committee	Place Names Committee	Cr Kurt Cr Moore	Manager Governance	Coordinator Governance. Officer committee members are the Chief Financial Officer, Manager Governance, Manager City Life Coordinator Governance	Quarterly	Meeting dates TBC	This committee decides if naming proposal applications proceed to the community consultation stage. This committee can refer applications to Council if it thinks it is more appropriate for Council to make this decision. The committee will meet quarterly, and Councillors will receive an update on the activities undertaken by the Committee following each meeting. Officers from the Governance department provide administrative support to the committee. The final decision for all naming applications that proceed to community consultation are made by Council.
Internal Committee	Hume/Merri-bek Friends of Aileu Community Committee (FoACC)	Cr Bell Cr Kurt	Director City Services and Living Manager Community Health and Wellbeing	Coordinator Community Capacity Building Friends of Aileu Project Officer	Tuesday 6.30pm 12/12/2024 11/02/25 08/04/25 17/06/25 12/08/25 14/10/25 09/12/25	Bi Monthly Generally second Tuesdays (but third Tuesday if Council Meeting falls on a second Monday because of public holiday)	FoACC was formerly an Advisory Committee of Merri-bek CC with Hume councillor representatives, but 2023 was re-constituted as a Joint Working Group of HCC and MbCC = Internal Committee. This committee is to help HCC and MbCC mobilise community perspectives, knowledge, skills and resources to contribute to the Friendship Relationship with the Municipality and people of Aileu, Timor-Leste

EXTERNAL COMMITTEES

External committees and organisations that require Councillor Representation

Councillors may choose to be a **Councillor Representative** or a **Councillor Contact** (see above for definitions).

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY/FREQUENCY OF MEETINGS	COMMENTS
External Committee	Hume Interfaith Network	Cr Haddad	Manager Community Health and Wellbeing	Community Development Officer Multicultural Community Development Officer	Bi-monthly 1st Thursday Night of the scheduled month (5.30 to 7.30pm) Meeting dates for 2025 TBC EOI open all year round	Plan Harmony Day and other cultural/intrfaith events. Promote harmony and social cohesion amongst diverse faith groups. Provide prayers for start of every Council meeting. Advise on faith-based challenges in the community
External Committee	Metropolitan Transport Forum	Cr English	Manager City Strategy	Senior Strategic Transport Planner Coordinator Strategic Planning Policy Principal Transport Planner	Monthly 1st Wednesday 6.00pm	The Metropolitan Transport Forum is an advocacy group comprising members from Melbourne metropolitan local government, associate members representing transport companies, and participants from the State Government and environment groups.
External Committee	Northern Alliance for Greenhouse Action (NAGA)	Cr Gagen	Coordinator Climate Action Integration	NAGA Executive Officer Senior Sustainable Environment Officer Sustainable Energy Officer	Quarterly 2nd Monday, 9am (timing for next year may change TBC)	Work together on a regional basis to create a zero-carbon society and provide maximum protection against the impacts of climate change. NAGA undertakes a range of activities including grant applications, project delivery, research, sharing information with and between members and advocacy. The NAGA Executive makes decisions about the strategic direction of the Alliance.

INCORPORATED ENTITIES

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY/ FREQUENCY OF MEETINGS	COMMENTS
Incorporated Entity	Merri Creek Management Committee	Cr Sherry Cr Hamley	Manager Community Health and Wellbeing	Coordinator Sustainability Engagement	Quarterly Thursday 6.30pm	Merri Creek Management Committee Incorporated (MCMC) is an environmental coordination and management agency to achieve a shared vision for the waterway corridors of the Merri Creek Catchment

STATUTORY AUTHORITIES

APPOINTMENTS MADE AT STATUTORY MEETING 19 NOVEMBER 2024

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS
External Committee	Municipal Association of Victoria	Cr Sherry Substitute Representative: Cr Misho	Manager Governance	EA to Mayor	Scheduled by MAV	TBC

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Audit and Risk Committee (required under S53 of Act)	Audit and Risk Committee	Cr Bell Cr Watson Substitute Representatives: Cr Sherry Cr Misho	Manager Governance	Chief Executive Officer Chief Financial Officer Risk Management Lead Coordinator Governance Coordinator Integrity Support	Friday 9.30am	February, May, August, September, November