



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 15 DECEMBER 2025

7:00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

HUME COMMUNITY VISION 2045:

A thriving community with a strong sense of belonging.

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

**Notice of a
COUNCIL MEETING OF THE HUME CITY COUNCIL**

to be held on Monday, 15 December 2025

at 7:00PM

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Carly Moore Cr Ally Watson Cr Jarrod Bell Cr Naim Kurt Cr Daniel English Cr Steve Gagen Cr John Haddad Cr Kate Hamley Cr Sam Misho Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Ms Kristen Cherry Mr Fadi Srour Ms Ann-Michel Greenwood Ms Danielle Prentice	Chief Executive Officer Director City Planning and Places Director City Services & Living Chief Financial Officer Acting Director Customer & Strategy Chief People Officer Acting Director Infrastructure and Assets

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Rezvanieh Newton from the Baha'i Community, on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS AND CONDOLENCES**6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 8 December 2025.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 8 December 2025, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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9. NOTICES OF MOTION

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10. ITEMS TO BE TABLED**11. URGENT BUSINESS****12. DELEGATES REPORTS****13. CONFIDENTIAL ITEMS**

The Meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the Local Government Act 2020 to consider the following items:

8.6 CONTRACT 30 25 3651 - DESIGN AND CONSTRUCTION OF THE JACKSONS CREEK COMMUNITY CENTRE (INTERIM NAME)

Attachment 1: 3651 - Tender Evaluation Report
Attachment 2: 3651 - Evaluation Matrix
Attachment 3: 3651- List of Directors and Officeholders

14. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

11/12/2025

REPORT NO:	8.1
REPORT TITLE:	Advocacy Framework 2026-2030 including Advocacy Priorities
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC25/925
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.2 An organisation that demonstrates leadership and strong advocacy.
ATTACHMENT:	1. <i>Advocacy Framework 2026-2030</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Council has a role to advocate on behalf of and with the local community. This includes through representations to Government or through the capacity building of community to be better advocates on their own.
- 1.2 The development of the Advocacy Framework 2026 – 2030, an action from the Council Plan, will guide Council’s strategic advocacy efforts by providing the structure for how we identify and advocate for infrastructure and essential services which are critical to the immediate and long-term livability of our community.
- 1.3 To ensure that Council maintains its focus on the things that are of most importance to our community, as a key annual action of the Framework a list of projects and/or issues will be prioritised by Council.
- 1.4 Advocacy on the prioritised projects/issues list will be implemented by Council as either the Lead, Partner or Supporter in line with the Framework’s guiding principles under a five-stage approach.
- 1.5 The priority list will be reviewed annually to ensure that it is reflective of the communities views at the time.

2. RECOMMENDATION:

That Council:

- 2.1 Adopts the Advocacy Framework 2026 – 2030.**
- 2.2 Endorses the following priority projects and issues for Council to *lead* advocacy to the State and/or Federal Government on:**
 - 2.2.1 Redevelopment of the Broadmeadows Train Station.**
 - 2.2.2 Somerton Road duplication from Roxburgh Park Drive to Mickleham Road.**
 - 2.2.3 Policy changes to limit illegal dumping in our community.**
 - 2.2.4 Donnybrook Road duplication from the Hume Freeway northern exit to Donnybrook Train Station (including the already committed works between Mitchell Street and Dwyer Street).**

REPORT NO: 8.1 (cont.)

- 2.2.5 Mickleham Road duplication from Craigieburn Road to Donnybrook Road.
- 2.2.6 Sunbury Road duplication from Melbourne Airport to Bulla.
- 2.3 Endorses the following priority projects and issues for Council to *partner* in efforts to advocate to the State and/or Federal Government:
 - 2.3.1 Hospital in Melbourne’s north
 - 2.3.2 Hume Freeway upgrades
 - 2.3.3 Upfield Line - extension and electrification
- 2.4 Notes that individual advocacy campaigns will be implemented for the above nine projects either by Council as the lead or in partnership with other organisations to seek Government support.
- 2.5 Notes that funding will be sought for other projects in Council’s capital works program to deliver in partnership with the State and/or Federal Government.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020 - priority is to be given to achieving the best outcomes for the municipal community, including future generations

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) Freedom of thought, conscience, religion and belief
- (b) Freedom of expression
- (c) Peaceful assembly and freedom of association
- (d) Taking part in public life

5.1.2 The above rights are not being limited by the recommended action in this Report.

REPORT NO: 8.1 (cont.)

5.2 GENDER EQUALITY ACT 2020

5.2.1 The Framework will involve participation from the public; therefore a Gender Impact Assessment was completed. The key recommendations and findings of this assessment were:

- (e) Develop a communication and education plan to complement the Advocacy Framework which includes linguistically diverse communication.
- (f) Implement consistent branding and messaging across advocacy with more accessible information across traditional and online channels
- (g) Implement community engagement activities which includes targets all stakeholders including people of different genders and cultural backgrounds.

5.2.2 The Framework includes these opportunities to ensure that it promotes gender equality and better and fairer outcomes for the public.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 Implementation of the Framework will be undertaken with funding from Council’s recurrent operating budget.

6.2 This includes activities to:

- 6.2.1 promote the prioritised list of projects and issues to community and to the State and/or Federal Government
- 6.2.2 Engage the community and seek their participation in campaigns so that the State and Federal Government are aware of their importance to the local community.

7. OPPORTUNITIES & RISKS:

7.1 Council has a role to advocate on behalf of the local community. This advocacy ensures a coordinated voice to other levels of Government on what is needed to improve livability for our community.

7.2 Should Council not wish to fulfill its role as an advocate, then a lack of funding for infrastructure and services or lack of changes to policy can potentially be attributed to an absence of ensuring the local communities voices are being heard.

7.3 However, those advocacy efforts must be targeted to ensure that there can be no confusion on what is most important to the community.

7.4 The prioritised list of projects and issues will mitigate this confusion but will ultimately require support from the whole of Council (Councillors and officers) to ensure that consistent messaging is continual until infrastructure projects are funded or policies are changed.

7.5 Importantly this does not negate advocacy on all other projects/issues. Those advocacy efforts will not be as high profile to ensure resources are directed to the projects/issues of the most importance to the community.

8. COMMUNITY ENGAGEMENT:

8.1 The priority list of projects and issues has been devised following an analysis of existing Council advocacy commitments and from feedback from Council community

REPORT NO: 8.1 (cont.)

engagement – including through less formal avenues such as comments and questions on Council’s social media platforms.

8.2 Further community engagement will be undertaken as part of the implementation of advocacy campaigns to seek community participation in highlighting the importance of the prioritised projects and issues to the State and/or Federal Government.

9. DISCUSSION:

9.1 Why does Council advocate on behalf of the community?

9.1.1 The need for Council to advocate more strategically on behalf of our community reflects the following:

- Hume City is one of Australia’s fastest growing and culturally diverse communities, Hume deserves equitable access to infrastructure that will support employment, learning, health services and recreational and cultural opportunities.
- Council will invest more than \$1 billion in infrastructure and services over the next four years to partly meet the needs of our growing community, but we can only do so much.
- The State and Federal Governments have responsibility for the delivery of much of the large-scale infrastructure and services that our community needs, whilst local government operates in a rate-capped environment, limiting our ability to fully fund the infrastructure and service needs of our rapidly growing community’s needs. It is therefore critical for us to advocate for the provision of much needed State and Federal Government infrastructure and services on behalf of our community.

9.1.2 Through the Council Plan, Council committed to the development of an Advocacy Framework to guide how and when Council will advocate to other levels of Government on behalf of our community.

9.2 Advocacy Framework 2026 – 2030

9.2.1 What is the Framework?

(a) The *Advocacy Framework 2026 - 2030* (Attachment 1) provides the structure for how we identify the need for essential services and infrastructure which are critical to the immediate and long-term livability of our community.

(b) Additionally, it outlines our approach to advocacy through the inclusion of the following guiding principles that commit the organisation to a consistent approach to our advocacy activities:

- *Impact* – we will direct resources to the areas of most need.
- *Proactive and responsive* - we will show initiative and be abreast of changes to, or when we can provide feedback on, Government policy and be the Lead, Partner or Supporter on advocacy efforts.
- *Realistic and responsible* - we will always be cognisant of the economic and political climate and that it may take time for investment or changes to be made.
- *Non-partisan approach* - we will engage with all sides of Government.
- *Relationships and engagement* - we will engage with key stakeholders as we know that efforts can be made with the support of others.

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- *Partnerships* - we understand the importance of working with others to deliver outcomes that benefit our community.
- *Innovation* - we will be open to trying new ways to get Government support.
- *Precinct-based* - we will use our precincts to drive advocacy outcomes.
- *Capacity building* - we will work with community to boost their ability to be better advocates.
- *Leading the narrative* – we will work with the media, where appropriate, to drive national attention.

9.2.2 Council’s Role as an advocate through the Framework

(a) As is outlined in 9.4 above, Council’s role in our advocacy efforts will be to act as the Lead, Partner or Supporter.

- (i) As the *Lead*, Council will coordinate and spearhead all advocacy activities.
- (ii) As a *Partner*, Council will work collaboratively with other Council’s or organisations through formal partnerships to advance advocacy efforts under their coordination.
 - (i) This may include working with the Northern Councils Alliance and National Growth Areas Alliance.
- (iii) As a *Supporter*, Council will participate in other coordinated advocacy activities without formal partnerships in place.
 - (i) This may include supporting other municipalities on matters affecting the Local Government sector.

(b) It is important to note, that even as the *Lead*, Council may partner with, and seek the support of, other organisations to work collaboratively with us – depending on their ability to aid our advocacy efforts.

9.2.3 Five stage approach to implement the Framework

(a) To maximise our efforts to deliver the greatest impact for our community, the following five-stage approach has been developed.

- (i) Stage 1 – Identify and assess advocacy priorities
- (ii) Stage 2 – Determine advocacy actions
- (iii) Stage 3 – Implementation of actions
- (iv) Stage 4 – Celebrating successes
- (v) Stage 5 – Evaluate efforts

(b) Stage 1 – Identify and assess advocacy priorities

- (i) To identify what role we will play, a key deliverable of the Framework is the designation of a prioritised list of projects/issues for Council to direct its attention and resources towards.
- (ii) This list would be reflective of the projects/issues that are most important to the local community – recognised through community and Council feedback.
- (iii) As a result of the analysis outlined in 8.1 above, the 2026 list of priority projects/issues has been established under the two roles:
 - (i) Council as the Advocacy Lead

REPORT NO: 8.1 (cont.)

- Redevelopment of the Broadmeadows Train Station.
- Somerton Road duplication from Roxburgh Park Drive to Mickleham Road.
- Policy changes to limit illegal dumping in our community.
- Donnybrook Road duplication from the Hume Freeway northern exit to Donnybrook Train Station (including the already committed works between Mitchell Street and Dwyer Street).
- Mickleham Road duplication from Craigieburn Road to Donnybrook Road.
- Sunbury Road duplication from Melbourne Airport to Bulla.

(ii) Council as an Advocacy *Partner*

- Hospital in Melbourne’s north
- Hume Freeway upgrades
- Upfield Line - extension and electrification

(iv) These projects/issues will be promoted to Government to highlight their importance to the Hume City community.

(v) The prioritisation process will be undertaken annually by Councillors to ensure that the priority projects/issues are still relevant, can add other matters that have been raised in the previous 12 months, or hopefully can be removed as they have been funded or had policy changes made.

(c) Stage 2 – Determine advocacy actions and Stage 3 – Implementation of actions

(i) Through these stages Council officers will develop and implement a suite of activities to demonstrate to the State and/or Federal Government the importance of priority projects/issues. This could include but is not limited to:

- (i) Meetings with Members of Parliament, Ministers, Shadow Ministers and candidates
- (ii) Events
- (iii) Community engagement, grassroots initiatives and partnership approaches
- (iv) Supporting the capacity of our community to advocate
- (v) Media engagement, proactive releases and op-eds
- (vi) Social media advertising, content and sharable assets
- (vii) Website
- (viii) Signage and decals
- (ix) Merchandise
- (x) Video interviews with community members (vox-pop and longer-style interviews)
- (xi) Printed collateral with QR to Hume Virtual Hub (DL flyers, postcards, posters)
- (xii) Fact sheets

REPORT NO: 8.1 (cont.)

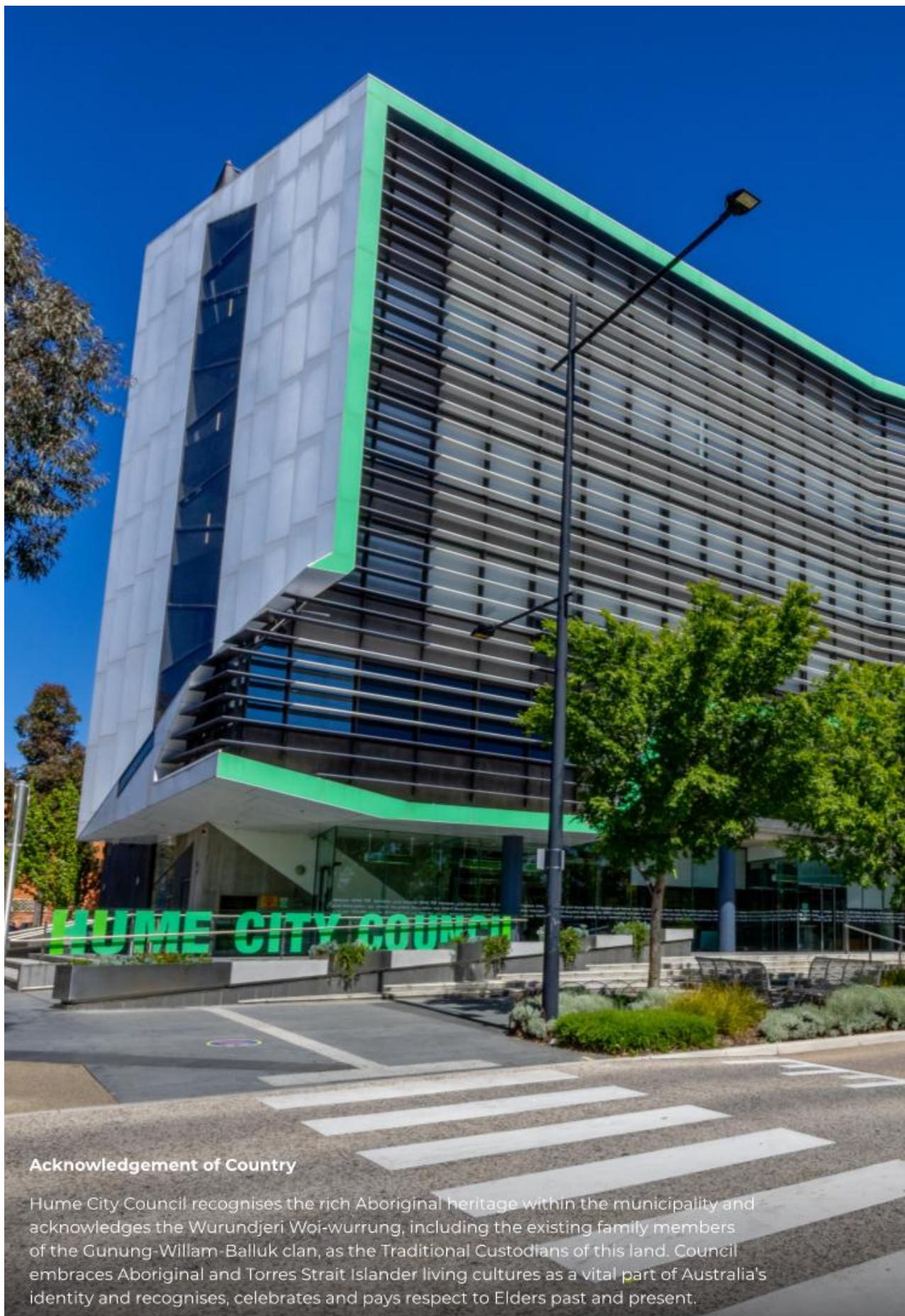
- (xiii) Letters
- (xiv) Direct mail, EDMs and inclusion in Council newsletters
- (xv) Petitions
- (xvi) Submissions to Inquiries
- (xvii) State and National motions (MAV and ALGA)
- (xviii) Budget and Election Bids
- (d) Stage 4 – Celebrating successes
 - (i) It is hoped that on a regular basis that Council’s advocacy efforts are rewarded and events and celebrations can be held with community to highlight the outcomes that have been achieved.
- (e) Stage 5 – Evaluate efforts
 - (i) As part of a continuous improvement process, Officers will review the activities undertaken through Stages 2 and 3 as well as the priority projects/issues to assess Government alignment to recommence Stage 1 for the following year.

9.2.4 Through the efforts of the entire organisation (inclusive of Councillors and Council officers), combined with the support of the local community and our partners we will leave no stone unturned in ensuring that the State and Federal Government is acutely aware of the projects and issues that are of the most importance to our community.

10. CONCLUSION

- 10.1 The *Advocacy Framework 2026 – 2030* has been developed for Council adoption as an action from the Council Plan in response to the need for the entire organisation to be more strategic in its advocacy efforts.
- 10.2 The Framework identifies a suite of guiding principles to drive the development of advocacy activities under a five-stage approach with Council’s role as either the Lead, Partner or Supporter in advocacy activities.
- 10.3 Through this approach, a prioritised list of projects and issues has been developed for Council endorsement so that advocacy activities can be implemented to demonstrate to the State and Federal Government what is most important to our community.
- 10.4 Through implementation of the Framework Council’s advocacy will be more realistic, impactful and proactive and driven with the support of others.





Acknowledgement of Country

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung, including the existing family members of the Gunung-Willam-Balluk clan, as the Traditional Custodians of this land. Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to Elders past and present.

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**Advocating for
a better future**

Message from Councillors

Advocacy is central to how we serve our community.

At Hume City Council, advocacy is not an occasional activity – it’s a daily commitment. It’s how we ensure the voices of our residents are heard, their needs understood, and their aspirations championed across all levels of government.

Whether through strategic partnerships, regional collaboration, or direct engagement with State and Federal decision-makers, our advocacy is grounded in equity, inclusion, and the pursuit of lasting outcomes.

This strategy provides a clear and coordinated roadmap to guide our advocacy efforts. It empowers Council and our community to influence decisions on the issues that matter most – roads, transport, health, education, housing, and essential services.

It ensures our advocacy is targeted, evidence-based, and aligned with the priorities outlined in the Council Plan 2025–2029 and the Hume Community Vision 2045.

Hume is one of Australia’s fastest growing and most culturally diverse communities. Over the next 20 years, we expect to welcome over 159,000 new residents – reaching a population of more than 411,000 by 2045. This growth brings opportunity, but also significant pressure on infrastructure, services and equity. Our advocacy must match the scale of this change to ensure our community can thrive.

We know that real change happens when we work together. This strategy is a shared tool, built on collaboration, purpose, and pride in our city. Through it, we aim to secure the infrastructure and investment our growing community deserves and ensure Hume continues to thrive as a place to live, work, and invest – now and for future generations.



Introduction

Hume City is one of Australia's fastest growing and culturally diverse communities.

As our community continues to grow, every person deserves access to the services and infrastructure they need to live well. This includes everything from health care, education, transport, housing and green spaces.

To make this happen, we need a clear plan that ensures we're building the right infrastructure and services now and into the future.

This framework explains how we will advocate for our community and build strong partnerships across all levels of government. This approach guides our efforts to deliver investment, services and infrastructure that support a thriving, inclusive and sustainable city.



Our City

Hume is a place of great contrasts – in geography, economy, background and cultural diversity.

Hume City is located just 15 kilometers north of the centre of Melbourne and stretches for 504 square kilometers. Our city includes well-known suburbs like Broadmeadows, Tullamarine and Gladstone Park in the south, and growing neighbourhoods such as Craigieburn, Greenvale, Mickleham and Kalkallo in the north-east. We’re also home to the historic township of Sunbury in the north-west.

Hume is made up of vibrant and diverse communities, including new and established residential areas, shopping and business areas, parks and open green spaces. Melbourne Airport is also part of Hume, covering about 10% of our city's area and playing a big role in local jobs.

Figure 6: Location of Hume City



Our Community



278,200

Current population



411,674

Estimated population
by 2046



**40% residents
born overseas**

coming from 170
different countries



**Over 155
languages**

Are spoken by
residents with
49% speaking a
language other than
english at home



Education

Higher education participation

4.2%

Hume

5.8%

Greater
Melbourne

Year 12 completion

56.1% **64.3%**

Hume

Greater
Melbourne

Our Issues

Cost of living pressure



\$198

Hume City residents earn \$198 less per week than the average person in Greater Melbourne

37.1%

of households experience rental stress

20.4%

of households experience mortgage stress

3rd most disadvantaged

Local Government Area in greater Melbourne

Inadequate public transport to get to work

63.8%

of Hume residents travel to work in a private car (compared to 49.7% for Greater Melbourne)

4.3%

of residents take public transport (compare to 5.2% for Greater Melbourne)

Family violence incidents recorded



1,344

Incidents in 2023–24

Crime Statistics Agency (CSA) Victoria

Gambling harm (losses)



\$138m

incidents in the 2023–24 financial year, just over \$138 million dollars was spent on electronic gaming machines in Hume City, the fourth highest expenditure across Victoria

Victorian Responsible Gambling Foundation & VCGLR

Social housing waiting times



12–18 months

Average wait time

Department of Families, Fairness and Housing (DFFH) Victoria

Preventable disease rates



23%

of population
with preventable
conditions (2022)

*Victorian Population Health
Survey (VPHS), Department
of Health Victoria*

Poverty



20.59%

of Hume City's population
lives in poverty, making
it the highest Local
Government Area (LGA)
in Victoria. This is 7.29%
higher than the Victorian
average of 13.3%

*According to the most recent
poverty mapping by VCOSS
in 2021 (published 2023)*

Rates of homelessness



**1,147
people**

Reported as homeless in
2021. Almost two-thirds
of Hume's homeless
persons were living
in 'severely' crowded
dwellings (62.2%) While
around one-fifth were
living in supported
accommodation for
the homeless (21.3%).

*Australian Bureau of Statistics
(ABS) Census Data 2021*

Our State and Federal Electorates

State electorates in Hume City

Victorian Government

There are 88 electoral districts and eight electoral regions in Victoria. Voters in a district elect one member of Parliament to represent them in Victoria's Legislative Assembly, also known as the Lower House and voters in a region elect 5 members of Parliament to represent them in Victoria's Legislative Council, also known as the Upper House.

The party or coalition of parties that wins the majority of Lower House seats forms the Victorian Government. The role of Upper House members is to review laws that are passed by Lower House members.

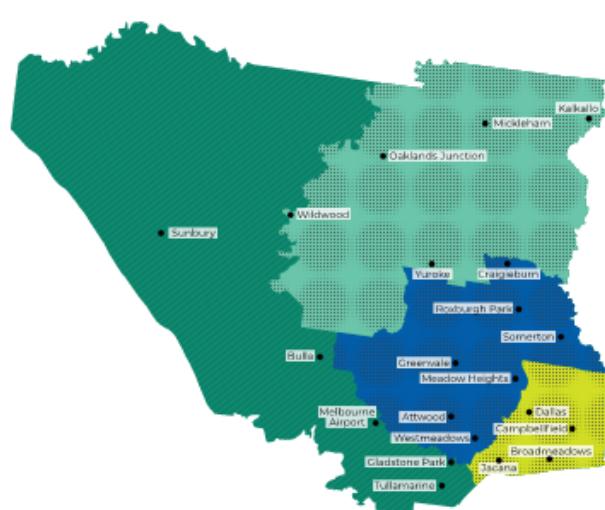
- Legislative Assembly (Lower House): Broadmeadows, Greenvale, Kalkallo and Sunbury (4 Members of Parliament [MPs])
- Legislative Council (Upper House): Northern Metropolitan Region (5 MPs) which covers the electorates of Broadmeadows, Greenvale and Kalkallo and Western Metropolitan region (5 MPs) which covers the Sunbury electorate.

Hume City Council area is represented by the following electorates and regions:

State electorates

- Sunbury
- Kalkallo
- Greenvale
- Broadmeadows

- Western Metropolitan Region
- Northern Metropolitan Region



Federal electorates in Hume City

Australian Government

Under the Australian Federal Parliament the House of Representatives is one of the 2 houses of the Australian Federal Parliament, the other being the Senate. It is sometimes called the ‘people’s house’ or the ‘house of government’. The House currently has 151 Members. Each Member represents an electoral division.

The House’s central function and the one which takes up most of its time is the consideration and passing of new laws and amendments or changes to existing laws.

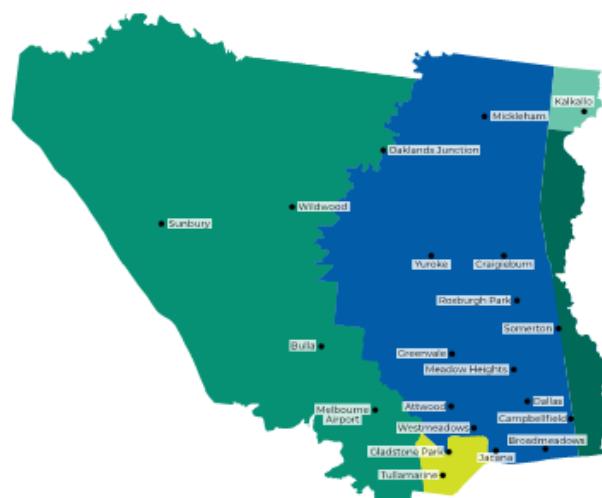
It consists of 76 senators, 12 from each of the 6 states and two from each of the mainland territories. It shares the power to make laws with the House of Representatives.

Hume City Council area is represented by the following electorates and regions:

- House of Representatives (Lower House): Calwell, Hawke, Maribyrnong, McEwen and Scullin (5 MPs)
- Senate: Victoria (12 MPs)

Federal electorates

- Hawke
- McEwen
- Calwell
- Maribyrnong
- Scullin



Policy Environment

Community Vision

The Hume Community Vision 2045 (Community Vision) has been developed by our community, for our community. This Community Vision helps shape the future of Hume City by describing our community's shared aspirations and what they will look like when achieved over the next 20 years.

This long-term community vision will ensure Council's work, advocacy and decisions focus on what is most important to our community. Whilst Council is well placed to drive the achievement of the Community Vision, we cannot do it alone. It is up to all levels of government and everyone who lives, works and plays in our city to meet our community's aspirations – we all have a part to play in creating the future we want for our city. Our Community Vision themes are:

- **Equality, equity and inclusion and connection –**
Everyone in Hume has equal opportunities and resources to fulfil their potential. Hume recognises that people have different needs and provides different levels of support to achieve fairness. Hume is a welcoming, inclusive community, centred around empowerment, resilience, and respect of diversity, creating an environment where everyone feels valued, safe and has a sense of belonging.

- **Well connected and well serviced city –**
Residents and visitors have easy access, in a timely and efficient manner, to amenities, services and transportation options.
- **Environmentally centred –**
Our decisions are grounded by all aspects of our environmental impact, through the protection, conservation and expansion of our native flora, fauna, parklands and waterways.
- **A responsible and well governed city –**
Council continues to be transparent, well governed and accessible. It responsibly engages with community and strategically advocates to meet the future needs of Hume.

Other Council strategies

In delivering our vision and plans, we develop policies and strategies to drive our strategic priorities into action. These documents identify community needs and service gaps, assess accessibility and future requirements across the municipality. They provide a clear direction from Councillors to the organisation, guiding how we allocate resources, make decisions and deliver for the community.

A full list of Council's strategies, plans and policies can be found on our website.

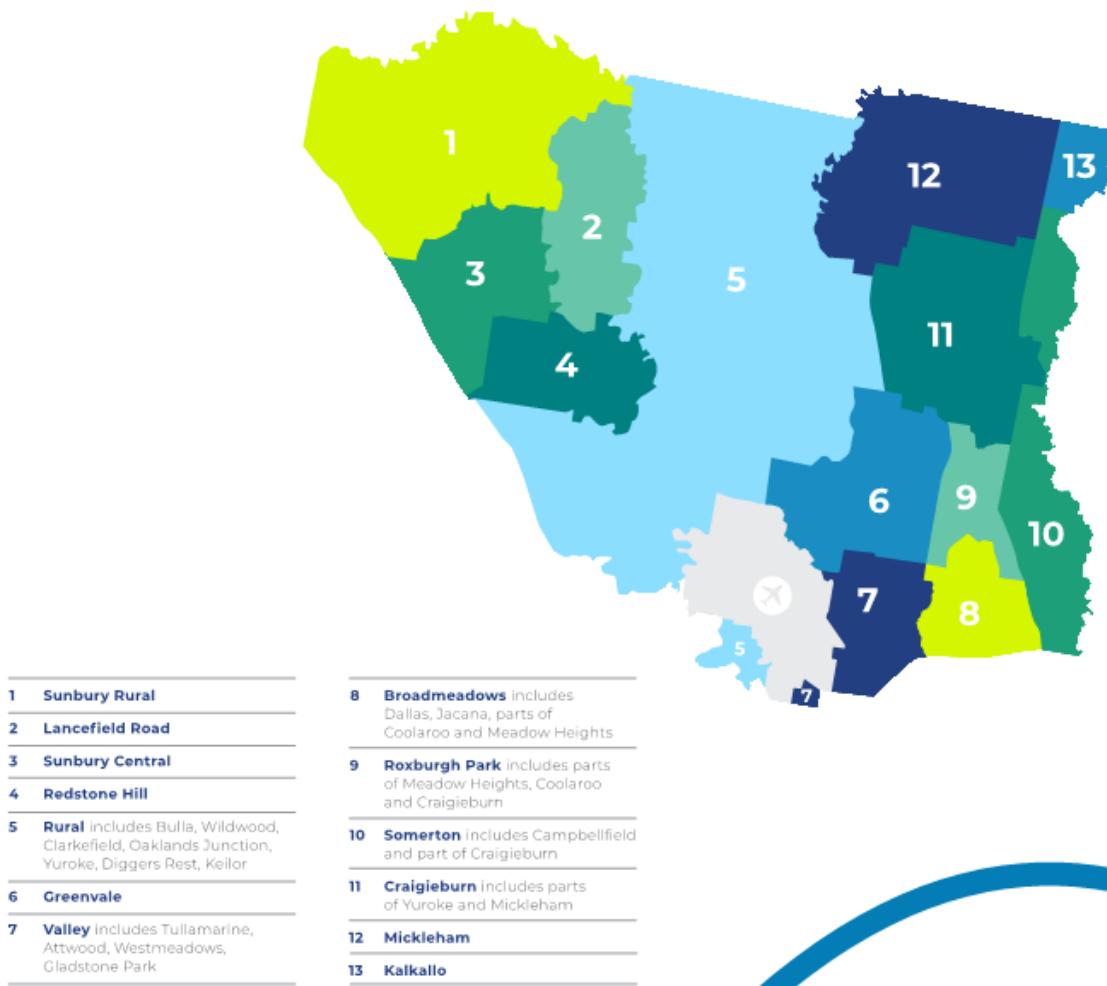
Precincts

Council has identified and endorsed precincts across the City to help guide future investment in community infrastructure, transport and open spaces which address and respond to community needs informed by a range of population, demographic and service planning drivers, and influences.

In taking a precinct-based approach, investment is sought in areas regardless

of their suburb or ward boundary, but by focussing on a catchment area that will service more people throughout our city.

We recognise that while communities transcend and access community services and infrastructure beyond these precincts to meet their specific wants and needs, they provide a strong basis for future investment.



Responsibilities of levels of Government

While Council has responsibility for some local services and infrastructure, the State and Federal Governments have responsibility for the delivery of much of the infrastructure and services that our community needs.

Hume relies heavily on government prioritisation of this infrastructure, particularly funding for important assets like public transport, schools, hospitals and social housing.

TABLE 1: Government accountabilities by level

Federal	State Government	Local Government
<ul style="list-style-type: none">• National highways/ Freeways• Nationally significant public transport (i.e., airports)• Immigration• Income support and Medicare• Childcare and Aged care• Environment• Trade• Welfare• Quarantine• Banking• Post and telecommunications• Foreign corporations• Foreign affairs• Defence• Taxation	<ul style="list-style-type: none">• Freeways• Major and arterial roads• Hospital and health services• Emergency services operations• Education and schools• Environment• Public transport• Social and public housing• Early Years/ Kinder• Electricity• Water and gas supply• Prisons	<ul style="list-style-type: none">• Rubbish collection and recycling• Parks, sports fields, and swimming pools• Leisure Centres• Community Centres• Animal Management• Parking• Footpaths and bike tracks• Building approvals• Local roads• Streets signs and lighting• Libraries• Building inspections• Early Years/Kinder• Aged care• Immunisations• Town planning• Maternal & Child Health• Parking

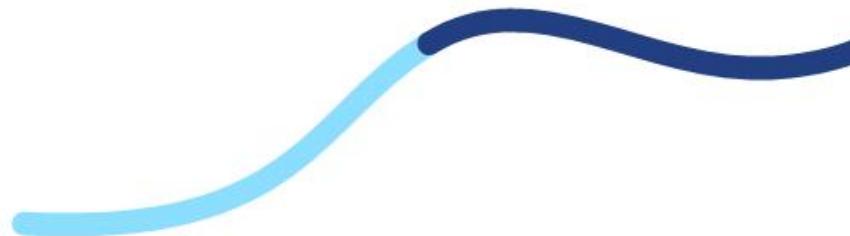
Not all these local services are mandated by legislation but reflect the services that Hume City Council are currently delivering and may be subject to change depending on the decision of the Council of the day.

Stages of Government investment

Allocation of funding from Government is provided in stages. This is reflective of a Government that is well-planned and sensible in financial management.

It is important that Council works in line with the stages set by the Government and tailors our advocacy requests accordingly.

For example, asking the Government to fund the building of a new infrastructure before the early planning work is done wouldn't be strategic – it could mean our community misses out on future opportunities.





Advocacy Overview

What is advocacy?

Advocacy is defined as any action that speaks in favor of, recommends, argues for a cause, supports or defends, or pleads on behalf of others.

In Local Government, advocacy takes the form of the organisation (Council) or its representatives (Mayor, Councillors and Officers) seeking the support of other levels of Government for investment in projects or issues that are their responsibility and that affect the local community.

Why do we advocate?

Local Government has the closest relationship with the community, and it is our role to understand what their needs are. This may include issues and projects that are longstanding or could be in response to matters that arise quickly that are out of Council's control.

It is evident through existing community feedback that as one of Australia's fastest growing and most diverse communities, we need vital infrastructure and services to grow with us. Council will invest more than \$1 billion in infrastructure and services over the next four years to partly meet the needs of our growing community, but we can only do so much.

The State and Federal Governments are responsible for providing most of the infrastructure and services that our community needs, so it's our job to advocate and ask them to deliver these important infrastructure and services on behalf of our community.

What do we need?

We rely heavily on State and Federal Government prioritisation of infrastructure. We particularly need funding for important assets like national, state and arterial roads, public transport, schools, hospitals, and social housing that provide places for people to come together and connect our communities better. We also need policy changes that reduce the social inequities that some of our community may face.



Guiding Principles

Our advocacy efforts will be driven by community demand with the aim of:

1.

Seeking Government funding for projects that are the responsibility of the State and/or Federal Government.

2.

Seeking new or changes to existing State and/or Federal Government policy.

3.

Seeking Government funding for Councillor projects (i.e., in our capital works program) that allows Council to divert funds to other important projects.

4.

Demonstrating Council’s commitment to represent the voices of our community.

To ensure consistency of approach and alignment in delivery of our Advocacy Priorities, a series of guiding principles have been defined.

Impact

- We will focus our enduring advocacy efforts on issues that will have the greatest impact and value for our community.
- We will not spread our advocacy efforts too thin by agreeing to an exhaustive list of items that are unachievable to deliver upon or be successful.
- We will develop an agreed priority list that will be reviewed every 12 months and confirmed by Council – driven by data and informed by progress and our community.
- We will utilise key forums to pursue our advocacy items.
- We will ensure that all discussions with advocacy stakeholders are factual, data driven, and informed by our community

Proactive and responsive

- We will identify our role as either the Lead, Partner or Supporter in advocacy efforts
- We will take the initiative in advocating on behalf of our community.
- We will keep abreast of changes to Government policy that affect our community and respond accordingly.
- We will be attuned to opportunities for Council to provide feedback to other levels of Government

Realistic and responsible	<ul style="list-style-type: none">• We will be aware of the micro and macro environment that may limit decision-making and resource allocations of Government.• When needed, we'll break our government tasks into stages based on project requirements or previous stages.
Non-partisan approach	<ul style="list-style-type: none">• We will commit to a non-partisan approach to liaising with Members of Parliament (MPs), Ministers and Shadow Ministers and the leadership of other Political parties in both the State and Federal Government.
Relationships and engagement	<ul style="list-style-type: none">• We will understand that building long-term relationships is central to achieving our advocacy objectives and will work towards this end in all that we do.• We will engage with key stakeholders regularly.• We will ensure we have consistent messaging from across the organisation in all our engagement.• We will utilise opportunities for 'soft influencing' through our work with peak bodies
Partnerships	<ul style="list-style-type: none">• We understand the importance of working beyond our borders to deliver outcomes that benefit the Hume community.• We will work in partnership with other Local Government Area's and key stakeholders who share our interests to advocate to the State and Federal Government.• We will use our Partnership Framework to provide strategic direction
Innovation	<ul style="list-style-type: none">• We will be open to trying innovative approaches in partnership with other levels of Government, including trials and testing new ways of working and approaches to advocacy.
Precinct-based	<ul style="list-style-type: none">• We will actively use our precincts to guide our advocacy efforts to ensure that investment is added to areas of the highest need.
Capacity building	<ul style="list-style-type: none">• We will work with our community to increase the capacity of residents and businesses to increase their ability to advocate (including to Council).• We will engage with, and leverage where possible, 'soft influencing' skills with external stakeholders to develop 'champions' to advocate to Government on our behalf.
Leading the narrative	<ul style="list-style-type: none">• We will, where appropriate, be provocative in using media channels to advance our advocacy priorities

Our Advocacy Stakeholders

As we don't have responsibilities for the delivery of all the infrastructure and services our community needs, we must engage with decision makers to help speak on the community's behalf.

We can do this on our own, or in partnership with others – including neighbouring Councils, other communities of interest (growth areas) or the wider Local Government sector.

Those we engage with will be dependent on where they are located, what their area of responsibility is or their level of influence. An indicative list of stakeholders that Council will engage or partner with can be found in Appendix 2.



Hume City Council – Advocating for a better future

How we will advocate

Our strategic advocacy will see us focus on a small number of priority projects and issues and follow these items through to the completion of their advocacy journey.

Council’s advocacy priorities will be divided under three overarching themes reflective of Hume

City Council’s desire to create an environment where people want to live, where they feel a sense of connection and where everyone is treated equally.



Connecting our communities

Building, expanding and upgrading our road and transport infrastructure and services to connect our communities within Hume and beyond.



Equity for all

Ensuring that every member of our community has ready access to programs, services and the support they need.



Places for people

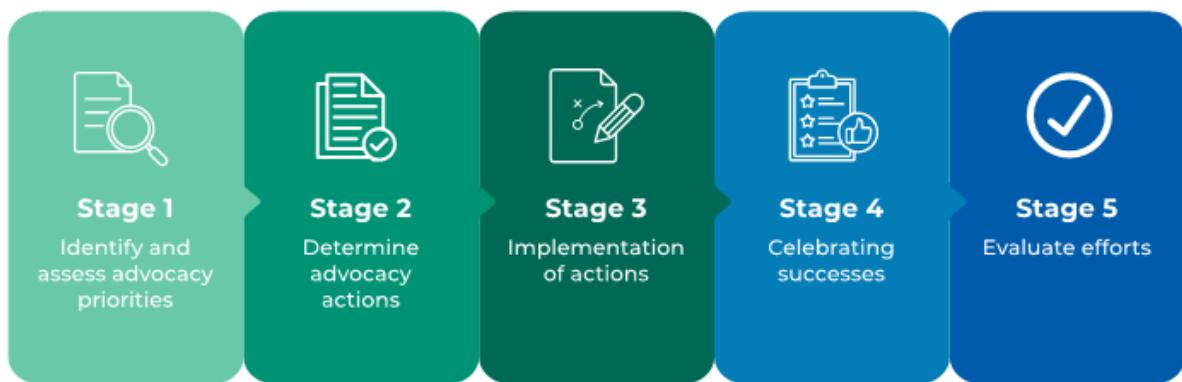
Investing in community infrastructure to build and enhance public spaces for our community to meet, work and shop.

These themes not only reflect our community today but do so in the future and allow us to present our priority projects and issues in a consistent way.

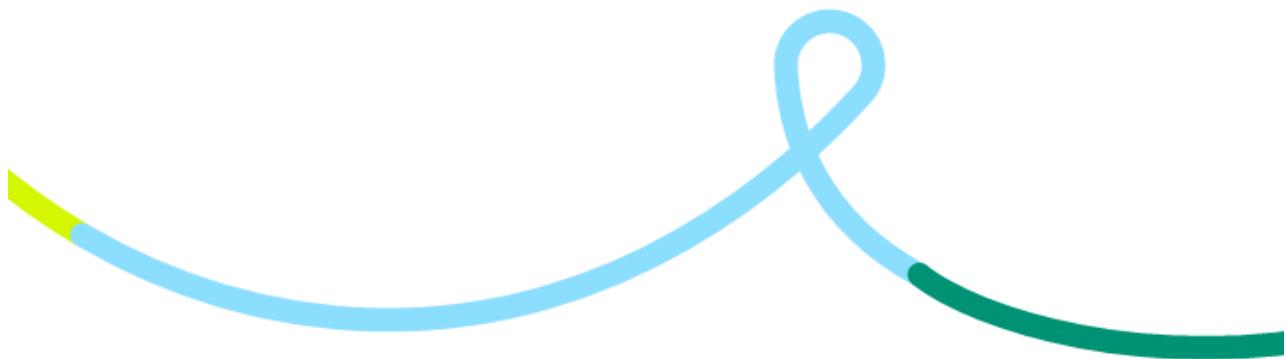


The 5-stage approach

To maximise our efforts to deliver the greatest impact for our community, the following 5-stage approach has been developed.



More detail on the process for each stage can be found in Appendix 2.



Who has a role as an advocate?

The entire organisation has responsibilities around advocating on behalf of our community. This includes the Councillors as a whole, the Mayor as the official spokesperson of Council and officers.

This may come via Officers engaging with Government departments or the Mayor and CEO taking part in delegations officially representing Council in Ministerial engagement activities or at events (as outlined in Appendix 1).

A full list of responsibilities can be found in Appendix 3.

Measuring success

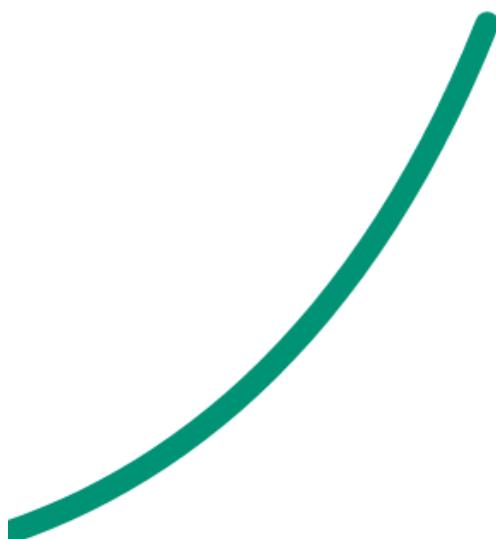
The ultimate success for Hume’s Advocacy framework will be measured by how many initiatives are allocated funding. However, the nature of Government advocacy, which can often be long-term and be subject to issues outside of our control, including macroeconomic impacts, precludes the ability to affix times and dates against specific outcomes.

Considering this, we will undertake an annual assessment of our advocacy activities to understand how we are measuring against our Guiding Principles.

This will include through qualitative information such as the number of meetings we have had with elected representatives, number of new strategic partnerships formed, number of events held, mentions in Parliament, and number of reactions to social media, just to name a few.

In utilising quantitative information as a measure we will assess community sentiment surveys, obtain and analyse feedback from Local Members of Parliament, record examples of our innovative approaches, evidence of community activism and outline where we have built upon existing relationships we have with our elected representatives.

These efforts will be reported to the Council annually as evidence of our commitment to advocating on behalf of the local community.



Appendix 1:

Hume Advocacy Stakeholders

Hume’s advocacy program will focus on State and Federal Government that determines funding levels and allocations. Hume also recognises the key role that a range of other stakeholders can and do play in helping influence government decision-making. To this end, a range of stakeholders across government, community and business have been identified and will form part of an engagement program.

Federal Government	State Government	Councils and alliances
Local Members of Parliament <ul style="list-style-type: none">• Member for Calwell• Member for Hawke• Member for McEwen• Member for Maribyrnong• Member for Scullin• Senators for Victoria• Election candidates• Ministers and Shadow Ministers• Ministerial/MP staff (Advisors, electorate office staff)	Local Members of Parliament <ul style="list-style-type: none">• Member for Broadmeadows• Member for Kalkallo• Member for Sunbury• Members for Northern Metropolitan Region• Members for Western Metropolitan Region• Election candidates• Ministers and Shadow Ministers• Ministers and Shadow Ministers• Ministerial/MP staff (Advisors, electorate office staff)	<ul style="list-style-type: none">• Northern Councils Alliance (NCA)• Outer Melbourne Councils²• National Growth Areas Alliance (NGAA)³• North Link• Northern Alliance for Greenhouse Action (NAGA)⁴• Neighbouring municipalities

² Cardinia Shire Council, City of Casey, City of Whittlesea, Melton City Council, Mitchell Shire Council, Mornington Peninsula Shire Council, Nillumbik Shire Council, Wyndham City Council, Yarra Ranges Shire Council

³ Blacktown City Council, Camden Council, Campbelltown City Council, Penrith City Council, Wollondilly Shire Council, City of Casey, Cardinia Shire Council, Mitchell Shire Council, Wyndham City Council, City of Melton, City of Whittlesea, City of Wanneroo, City of Swan, City of Cockburn, City of Kwinana, City of Armadale, City of Gosnells, Shire of Serpentine Jarrahdale, Mount Barker District Council, City of Playford

⁴ Banyule City Council, Darebin City Council, Manningham City Council, City of Melbourne, Merri-bek City Council, Nillumbik Shire Council, City of Whittlesea, Yarra City Council

Peak Bodies	Other influential organisations	Local stakeholders
<ul style="list-style-type: none">• Municipal Association of Victoria (MAV)• Victorian Local Government Association (VLGA)• Australia Local Government of Association (ALGA)• National Sporting Associations• State Sporting Associations	<ul style="list-style-type: none">• Kangan Institute• DPV Health• Sunbury COBAW Community Health• Melbourne Airport• Banksia Gardens• Victorian Council of Social Service• Brotherhood of St Laurence• LGBTQIA+ organisations• Multicultural organisations	<ul style="list-style-type: none">• Hume businesses• Developers• Sporting Clubs• Community, business, resident and cultural groups• Schools• Residents

Appendix 2:

How we will determine what we advocate for and how we will advocate

Stage 1 Identify and Assess Advocacy Priorities

1. **Identify projects/issues based on current and emerging problems and opportunities as either:**
 - A. Infrastructure Projects
 - B. Proactive Policy Positioning
 - C. Responding to a Policy decision
2. **Determine strategic alignment with existing Council plans and priorities and with government investment/policy priorities and undertake an assessment against the following criteria to designate level of priority**
 - A. Government Alignment
 - B. Estimated project cost
 - C. Preparedness
 - D. Reach
 - E. Social impact
 - F. Community Support
 - G. Environmental impact
 - H. Uniqueness

Stage 2 Determine Advocacy Actions

1. **Rank and prioritise advocacy actions**

Stage 1 will allow Councillors to understand those projects or issues ranked highest against the assessment criteria to guide investment in advocacy activities. The development of a small list of high priority projects/issues will be presented annually to Council and will enable the organisation to focus its efforts where it believes investment in infrastructure or new/changes to existing policy is most required and will have the biggest impact in our community.

Stage 3 Implementation

1. Develop annual action plans for priorities

2. Implement activities to highlight need for Government intervention

The action plan will be developed to drive the implementation of this Strategy. The plan will include, but not exclusive to:

- Structured and ad-hoc political and departmental engagement.
- Implementation of campaigns.
- Coordination of events.
- Communications and promotional materials.
- Participation in regional networks.
- Implementation of training and development for staff and community.
- Monitoring, evaluation and reporting.
- Other activities as required.

The level of resources and investment for activities for each priority will be based on need established through Stage 2 and be implemented by those outlined in Appendix 3.

Stage 4 Celebrating successes

1. Acknowledging funding announcements made

2. Celebrating commencement of projects

3. Celebrating completion of projects

Acknowledging and celebrating funding announced for our priorities not only affords Council an opportunity to celebrate our successes, but also provides an avenue to reinforce our strong and positive relationships with Government, the opposition or other political parties as part of our multi-partisan approach.

Stage 5 Evaluate efforts

1. Assess the success of advocacy efforts

2. Implement recommendations to enhance future opportunities

In order to get an understanding of whether our advocacy efforts have been fruitful, regular evaluations will be undertaken to help guide future campaigns and political engagement.

Appendix 3:

Who has roles as advocates

Mayor

As per the Local Government Act 2020, the functions of the Mayor include being the principal spokesperson for Council. The Mayor will be given opportunities to speak publicly on endorsed Council advocacy priorities.

In implementing this Framework, the Mayor will also be responsible for presentations to elected officials across the State and Federal Government.

Deputy Mayor

When serving as Acting Mayor only, the Deputy Mayor becomes Council’s principal spokesperson or representative and can deputise for the Mayor in presentations to elected representatives.

Councillors

Councillors are encouraged to use endorsed messaging or materials to ensure a united voice on identified priority advocacy projects or issues.

Individual Councillors can advocate on specific issues outside of the endorsed priorities – but should make clear that their position is not an endorsed position of Council.

CEO

The CEO is the primary representative to senior public servants including:

- Agency CEOs
- Ombudsman
- Auditor General
- Department Secretaries

Executive Leadership Team

Directors are the primary representative to senior public servants including Deputy Secretaries Departmental relating to their work area or as delegated by the CEO.

Senior Leadership Team

Managers are the primary representative to their public service equivalent or as delegated by their Director.

Government Relations and Advocacy team

The Government Relations and Advocacy team are the primary representative to:

- Ministerial staff
- Electorate Office staff
- MPs or Ministers on issues relating to general business as deemed appropriate by the CEO.

The Government Relations and Advocacy team are responsible for supporting the Mayor and CEO through briefings and the preparation of materials ahead of representations to Government.

Advocacy Working Group

The group is responsible for assessing each identified issue/project to help guide future advocacy activities.

Advocating for a better future

For more information, contact our
Government Relations and Advocacy unit at
GovRelations@hume.vic.gov.au



hume.vic.gov.au

REPORT NO:	8.2
REPORT TITLE:	2026 Civic Events Schedule
SOURCE:	Holly De Kretser, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC12/403
POLICY:	-
STRATEGIC OBJECTIVE:	SO3.3 An inclusive and socially connected community that celebrates diversity and culture
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

This report presents the proposed Civic Events schedule to be held throughout the 2026 calendar year.

2. RECOMMENDATION:

That Council approves the 2026 Civic Events schedule.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council by giving effect to the following Overarching Governance Principles:

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- e) innovation and continuous improvement is to be pursued;
- g) the ongoing financial viability of the Council is to be ensured;

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

REPORT NO: 8.2 (cont.)

6. FINANCIAL & RESOURCE IMPLICATIONS:

The events identified in this report will be delivered within the operating budget at an approximate total cost of \$100 000.

7. OPPORTUNITIES & RISKS:

- 7.1 The proposed schedule provides opportunity for Council to reflect strategic objective 3.3, “SO3.3 An inclusive and socially connected community that celebrates diversity and culture”.
- 7.2 Risk assessments will be conducted through planning for each individual event proposed.

8. COMMUNITY ENGAGEMENT:

This report did not require direct community consultation. Events listed in this report have in part been designed with consideration given to past community feedback. For example, the Australia Day event reflects positive feedback from community following the 2025 Australia Day in the Park event, and community consultation was conducted in 2023 at the time that the Community Awards were developed with Council.

9. DISCUSSION:

- 9.1 Civic events are official Council events that are held for celebratory or commemorative purposes. These functions are a way in which Council recognises important milestones of matters of community importance, and the contribution of community to civic life.
- 9.2 This report includes events that are held annually to reflect importance to civic life as well as one-off events that reflect the focus of the Mayor of the Day.
- 9.3 The proposed Civic Events schedule for 2026 includes:

Event	Date
Australia Day	26 January
International Women’s Day	March
Volunteers Recognition	May
Jungwirth Oration	July
Hume Community Awards	August
Democracy Day	15 September
Meet the Mayor series	11 unique pop-up events, dates throughout the year
Statutory Meeting Civic Reception	4 November

- 9.3.1 **Australia Day** is proposed to be a family friendly event held in Broadmeadows. In 2025 a similar event attracted approximately 500 attendees.
- 9.3.2 **International Women’s Day** is proposed to be recognized through a media campaign, aligned with the United Nations 2026 theme ‘*Balance the Scales*’. The intent is to share stories of community members across Hume who are working, contributing and living in a way which supports progress of gender equity.

REPORT NO: 8.2 (cont.)

- 9.3.3 **Volunteers Recognition** is consistent with prior years and is proposed to be a civic reception acknowledging the contribution and dedication of local volunteers to the Hume Community. This event will be scheduled to occur in National Volunteer Recognition Week.
- 9.3.4 **Jungwirth Oration** is a new event, proposed to inspire and celebrate the impact of education within our community. The event is named in honor of former Mayor – the late Gary Jungwirth who was known for his strong commitment and advocacy around access to education and social justice as pillars of community pride.
- 9.3.5 **Hume Community Awards** are scheduled to be held in August 2026, with nominations to open in late March. The Hume Community Awards recognize nominees across eight categories celebrating academic excellence, advocacy and social justice, arts and creative expression, community service, environmental stewardship, sports and recreational achievement, cultural leadership and community leadership.
- 9.3.6 **Democracy Day** is recognized internationally on 15 September and is proposed to be marked with community activations which encourage active participation in civic life.
- 9.3.7 **Meet the Mayor series** is proposed to include 11 unique pop-up events, spread throughout the municipality to facilitate engagement between local community the Mayor and ward councillors.
- 9.3.8 **Statutory Meeting** is scheduled for 4 November 2026 and will be followed by a civic reception to mark the Mayoral changeover.
- 9.3.9 In addition to civic events listed above, Council will continue to plan and deliver smaller scale events at the completion of Council funded capital works. As in prior years, these will be funded by the civic events budget.

10. CONCLUSION

The schedule proposed in this report will be delivered within operational budgets. Council will be presented with a draft civic events schedule for consideration in December 2026 in preparation for the following calendar year.

REPORT NO:	8.3
REPORT TITLE:	12 & 14 Powlett Street, Sunbury - Use and development of the land for a medical centre including an extension to the existing medical centre
SOURCE:	Eliana Demetriou, Principal Planner (Established Areas)
DIVISION:	City Planning & Places
FILE NO:	P25968
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	SO1.2 A strong and diversified local economy
ATTACHMENTS:	<ul style="list-style-type: none">1. <i>Recommendation and Permit Conditions</i>2. <i>Planning Policy Framework</i>3. <i>Locality Map - 12-14 Powlett Street, Sunbury</i>4. <i>Assessment Plans</i>

Application No:	P25968
Proposal:	USE AND DEVELOPMENT OF A MEDICAL CENTRE AND EXTENSION TO THE EXISTING MEDICAL CENTRE
Location:	12 & 14 Powlett Street, Sunbury
Zoning:	General Residential Zone (Clause 32.08 of the Hume Planning Scheme)
Applicant:	Southern Cross Town Planning Pty Ltd
Date Received:	7 May 2024 (Amended 15 May 2025)

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for an extension to the existing medical centre at 12 Powlett Street and the use and development of a medical centre at 14 Powlett Street, Sunbury. The site is located within the General Residential Zone – Schedule 1.
- 1.2 The application was advertised by posting letters to adjoining land owners and occupiers and the display of three signs on the property frontages to Powlett Street and Macedon Street. Notification was also sent to the Department of Transport and Planning. At the conclusion of the advertising period, a total of seven objections were received, requiring the application to be determined by Council.
- 1.3 The application has been assessed against the relevant policies and provisions of the Hume Planning Scheme. This includes consideration of the concerns raised in the objections. On balance, the proposal is considered to meet the relevant objectives and requirements of the Hume Planning Scheme and it is recommended that a Notice of Decision to Grant a Planning Permit is issued.

REPORT NO: 8.3 (cont.)

2. RECOMMENDATION:

That Council, having considered the application on its merit and the objections received, resolves to issue a notice of decision to grant a planning permit for the Use and Development of a Medical Centre and extension to the existing Medical Centre at 12 and 14 Powlett Street, Sunbury subject to the conditions in Attachment 1.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

This report has been developed in accordance with the Planning and Environment Act 1986, the Hume Planning Scheme.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- Council decisions are to be made and actions taken in accordance with the relevant law;
- priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- regional, state and national plans and policies are to be taken into account in strategic planning and decision making; and
- the transparency of Council decisions, actions and information is to be ensured.

5. PROPOSAL:

- 5.1 The application seeks planning permission for the use and development of a medical centre (dental clinic) including an extension to the existing medical centre. The existing medical centre (dental clinic) at 12 Powlett Street was approved at the 27 June 2022 Council Meeting under Permit P24076. The use currently operates a 581 square metres/ 7 treatment room dental clinic across two levels with 16 car parking spaces on site.
- 5.2 The proposed medical centre at 14 Powlett Street will have a ground floor area of 352 square metres and an upper floor area of 262 square metres. The total ground floor and upper floor area of the existing and proposed medical centre is 1211 square metres. The overall height of the proposed medical centre is in keeping with the existing medical centre at 12 Powlett Street with a height of 8.8 metres.
- 5.3 The building will be constructed in face brickwork on the ground floor and colourbond cladding on the first floor to match the existing medical centre at 12 Powlett Street.
- 5.4 Currently on the site at 14 Powlett Street, there is an existing single storey dwelling and an outbuilding which are proposed to be demolished to enable the construction of the proposed medical centre. The subject site will be using the existing vehicular crossover (along Powlett Street) to access both the existing and the proposed medical centre. The existing crossover located at the front of 14 Powlett Street will be removed.
- 5.5 The proposed ground floor consists of a theatre room, five treatment rooms (surgeries), equipment plant, two recovery rooms, amenities, two offices, sterilization room and a lift and stairs leading to the first floor level.
- 5.6 The proposed first floor consists of three treatment rooms (surgeries), three studio/consultation rooms, a sterilization room, plant room and lift, stairs and amenities.
- 5.7 The existing and proposed medical centre will be connected by a two-level walkway located between the two buildings.
- 5.8 The proposed works at the existing medical centre will be the creation of an entry point into the building and the walkway to link the existing and proposed buildings and modifications to the car park.

REPORT NO: 8.3 (cont.)

5.9 The applicant has proposed a number of alterations to the façade and internal layout in response to some of the objector and Officer concerns. As these alterations were proposed post-advertisement, they have been captured in the proposed conditions in Attachment 1. These alterations include a reduction in the number of surgery rooms from 8 to 6, inclusion of ramp access, alterations to façade treatment and increased landscaping.

5.10 The two lots 12 Powlett Street and 14 Powlett Street will be consolidated into one corner allotment (one title) under a separate process.

5.11 The applicant has confirmed that the total number of practitioners within both the existing and proposed buildings will be 10 medical practitioners (this includes the five practitioners already permitted within the existing medical centre at 12 Powlett Street under permit P24076). Therefore, an increase in five practitioners is sought.

5.12 The total number of car parking spaces proposed on-site are 31 spaces which includes one space for disabled parking. Seven of the car spaces will have a tandem car parking arrangement and will be allocated to staff. Additionally, there are six bicycle spaces proposed for the medical centre.

5.13 The hours of operation for the existing medical centre (as approved under permit P24076) are as below:

5.13.1 Monday-Friday: 8:00am-8:00pm

5.13.2 Saturday and Sunday: 8:00am-8:00pm

5.14 No changes to the existing hours of operation are sought under this application.

5.15 The proposal includes a one metre wide landscape buffer along the site’s front boundary to match the existing landscape strip at 12 Powlett Street. A 1.35 metre to 3.75 metre wide landscape buffer along the site’s side boundary and a 1.9 metre landscape strip along the rear title boundary.

5.16 The proposal includes 8 canopy trees within the front setback to 14 Powlett Street and the built form is setback 19.9 metres from the front title boundary.

5.17 The development is summarized as follows:

Site area	2023 square metres
Site coverage	34 percent
Existing ground floor area	344.1 square metres
Existing first floor area	241.7 square metres
Proposed ground floor area	352.2 square metres
Proposed first floor area	262.7 square metres
Permeable area	693 square metres (34 percent)

6. SITE AND SURROUNDS:

Subject Site

6.1 The subject site comprises of two rectangular shaped allotments and is located on the south-west corner of the intersection between Powlett Street and Macedon Street. It includes a frontage of 40.22 metres to Powlett Street and a depth of 50.29 metres. The site has a total area of approximately 2,022 square metres.

REPORT NO: 8.3 (cont.)

- 6.2 The site at 14 Powlett Street contains an existing single storey dwelling and an outbuilding which are proposed to be demolished to enable the construction of the proposed medical centre. An existing double storey medical centre (dentist) exists on 12 Powlett Street.
- 6.3 There are no easements located on the property. The title information indicates that the site is Lot 1 on Title Plan 010160J with VOLUME 10382 and FOLIO 522 (14 Powlett Street) and Lot 1 on Title Plan 828030M with VOLUME 10733 and FOLIO 178 (12 Powlett Street). There are no restrictions registered on the title of the land.

Surrounding Area

- 6.4 The surrounding area comprises mostly of single detached dwellings and there is evidence of multi-dwelling developments in the immediate vicinity such as 82-90 Macedon Street, 20-22 Aitken Street and 28 Powlett Street, Sunbury.
- 6.5 There is an existing unsealed service road parallel to Macedon Street, which runs in between Powlett Street and Aitken Street. The unsealed road is within the Macedon Street road reservation.
- 6.6 Adjoining dwellings along Powlett Street contain front gardens and rear yards with some tree canopy planting and garden setting. The neighbourhood character is mixed with varied architectural types and different building finishes and materials on the façade and the roof.
- 6.7 The site is in proximity to the Jacksons Creek Reserve which can be accessed from Powlett Street. The subject site is situated close to existing public transportation stops and routes, including Sunbury Train Station and bus routes on Macedon Street.

7. PLANNING CONTROLS:

Zone/Overlays

- 7.1 The site is affected by the General Residential Zone – Schedule 1 under Clause 32.08 of the Hume Planning Scheme.

Planning Permit Trigger

- 7.2 A planning permit is required under Clause 32.08-2 and Clause 32.08-10 of the Hume Planning Scheme for the use and development of the land for a medical centre in the General Residential Zone.

Planning Policy Framework

- 7.3 The following sections of the Hume Planning Scheme are relevant to the assessment of this planning application and as detailed fully in Attachment 2 of this report:
 - 7.3.1 Clause 52.06 (Car Parking).
 - 7.3.2 Clause 53.18 (Stormwater Management in Urban Development).
 - 7.3.3 Clause 52.34 (Bicycle facilities).

- 7.4 The Decision guidelines under Clause 32.08-14 of the Hume Planning Scheme seeks to ensure the impact of non-residential use and development within the residential area.

Aboriginal Cultural Heritage

- 7.5 The subject site is located within an area identified as holding cultural heritage sensitivity. A mandatory Cultural Heritage Management Plan is required under the Aboriginal Heritage Regulations 2018. The applicant has submitted an approved Cultural Heritage Management Plan (Cultural Heritage Management Plan 19878: Proposed Dental Clinic at 14 Powlett Street, Sunbury).

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8. REFERRALS:

- 8.1 The application was referred externally to the Department of Transport and Planning. They were not a determining authority. They did not object to the proposal.
- 8.2 The application was discussed internally with Council’s Assets (Traffic and Civil), Parks and Environment departments for review and comment. They provided standard conditions for the proposed development.

9. ADVERTISING:

- 9.1 The application was advertised pursuant to Section 52 of the Planning and Environment Act by placing three signs on the site and sending notices to affected property owners and occupiers for a period of at least 14 days (from 23 May 2025 to 10 June 2025).
- 9.2 The application received a total of seven objections to the proposal. The following is a response to the objection grounds raised, noting that assessment against the relevant planning scheme provisions can be found in Attachment 2.

TRAFFIC AND PARKING CONCERNS

- 9.3 Residents raised concerns about increased traffic congestion. Concerns were also raised regarding insufficient parking and the potential for overflow parking onto Powlett Street and the unmade service road on Macedon Street, leading to access, noise and dust issues for nearby residents.
- 9.4 The proposal falls short of the required number of spaces by 1 space for the existing medical centre (as the car parking reduction was previously approved by Council for the existing medical centre (dental clinic) under Planning Permit P24076). The existing medical centre was approved with 16 car spaces. The proposed extension to the medical centre will provide an additional 15 car spaces meeting the statutory car parking requirement for the extension.

SAFETY CONCERNS/HAZARDOUS CHEMICALS AND DISPOSAL

- 9.5 Concerns were raised about the expansion of handling and use of hazardous chemicals in a residential area. Details of waste collection have been submitted by the applicant and detail both private and Council collection depending on the type of waste. A Waste Management Plan will be required to be submitted as a condition on any permit issued.

PRIVACY AND NOISE IMPACTS

- 9.6 Residents expressed concerns about overlooking from the double storey built form, impacting privacy for nearby dwellings. Residents are also concerned about their privacy across the road in Powlett Street. Additionally, there were objections about increased noise levels from potential higher traffic volumes and medical centre operations.
- 9.7 The medical centre is set back 19.9 metres from the front title boundary. This setback is considered appropriate in relation to reducing potential amenity impacts to residents located across the road on Powlett Street. Despite this, the applicant has agreed to change the front surgery 15 room to a sterilization room.
- 9.8 Windows located on the first floor of the south-west elevation are highlight windows with a sill height of 1.8 metres above floor level and therefore overlooking is not possible. The applicant has agreed to remove one highlight window on the first floor north-west (rear) elevation and replace the studio/consultation room with a small office and this will form a recommendation.

REPORT NO: 8.3 (cont.)

9.9 The applicant has also agreed to include landscape screening to the side and rear boundaries to help give the adjoining neighbours more privacy and this will form a recommendation.

DESIGN AND NEIGHBOURHOOD CHARACTER

9.10 Objectors are concerned that the design and built form, including the height and appearance is not in keeping with the residential character and the Federation style dwellings.

9.11 The site is located within a General Residential Zone where medical centres are a permissible use. The proposed two storey height of 8.8 metres is allowed within the General Residential Zone and is consistent with other development in the area.

9.12 To further ensure that the visual impact of the building is appropriate with regard to the surrounding area, the applicant has agreed to make further alterations to the building colours on the front facade to lighten the building (ie. the linkway and upper floor wall adjacent to surgery 15) to match the feature wall of the existing medical centre. The applicant has also agreed to adjust the front façade to round off the upper floor corner located adjacent to the disabled car space to soften the façade of the proposed extension.

OUT OF CENTRE DEVELOPMENT/NOT UTILISING COMMERCIAL LAND

9.13 The concern relates to the encroachment of a commercial land use in a local residential area and the expansion of an existing commercial use. The site is within a General Residential Zone where medical centres are a permissible use. Further uses of this nature such as medical centres and child care centres that can provide public benefit and integrate within a residential area without unreasonable amenity impacts are commonly established in a residential context.

EXISTING BUSINESS IDENTIFICATION SIGNAGE IS OUT OF CHARACTER WITH ITS SURROUNDS

9.14 Business identification signage was approved under the permit for the existing medical centre. No additional advertising signs are proposed with this application.

OVERSHADOWING NEIGHBOURING PROPERTIES

9.15 The shadow diagrams submitted with the application demonstrate that the shadows cast by the proposed development are minimal and will not significantly reduce sunlight into the adjoining secluded private open space.

IMPACT ON JACKSONS CREEK/INCREASE IN FLOODING

9.16 The concern relates to the loss of garden space and the introduction of hardstands will increase stormwater runoff and erosion of unsealed access roads. In addition, the Stormwater Management Plan does not sufficiently consider stormwater and flood capacity and loss of garden space.

9.17 The applicant has submitted a Stormwater Management Report dated October 2025 and the report has been assessed by Council’s Environmental Planning section. Additional information is to be provided in the Stormwater Report to meet the requirements of Clause 53.18 (Stormwater Management in Urban Development) of the Hume Planning Scheme as a recommendation.

THE DEVELOPMENT WILL CREATE A PRECEDENT

9.18 The proposed development is not out of character for the area and complies with the relevant provisions of the Hume Planning Scheme. Any future planning applications received for non-residential development will be assessed on their own individual merit.

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LANDSCAPING IS MAINLY SHRUBS/IMPACT ON STREET TREES

- 9.19 Concerns have been raised in relation to a limited amount of canopy trees within the front setback and the impact the proposed development on the street trees.
- 9.20 The impact on the street trees has been assessed by Council’s Parks department and the proposed development will not impact on the health of the street trees. Tree protection during construction will form a recommendation.
- 9.21 The applicant has agreed to provide more canopy trees within the front setback where possible. This will also form a recommendation.

IMPACT ON RESIDENTS DURING THE CONSTRUCTION

- 9.22 There are both Council and EPA regulations relating to construction of developments. The development will be required to comply with the relevant regulations regarding construction works.

THE PROPOSAL DOES NOT COMPLY WITH THE PLANNING POLICY FRAMEWORK

- 9.23 The proposal is considered to be an acceptable planning outcome for the site and is generally consistent with the relevant policies and provisions of the Hume Planning Scheme.

10. ASSESSMENT

Planning Policy Framework

- 10.1 The proposed land use and development accords with the broader planning policy frameworks of the Hume Planning Scheme.
- 10.2 Given that the proposed development is a non-residential development, the requirements of Clause 55 (relating to residential developments) are not applicable to this application. Despite this given the residential location and zoning, the setback of the proposed development from the side and rear boundaries is in excess of the setback requirements relevant to residential development. The overall building height at 8.8 metres is below the maximum 11 metres allowable for residential development. The proposal has also been designed to ensure that overshadowing and overlooking standards are met.
- 10.3 In relation to the height of the proposed development, the 8.8 metre building height is in keeping with the height of the existing medical centre. Two storey buildings are found within the surrounding area in Powlett Street and Macedon Street.
- 10.4 The subject site falls within Precinct 4 of the Hume preferred Neighbourhood Character policy at Clause 15.01-5L of the Hume Planning Scheme. Sunbury preferred strategies include limiting paving in front setbacks, limiting site excavation and impact on the natural slope of the site, retaining existing vegetation and setting second storeys back from the front and side facades. The proposed development responds appropriately to the relevant objectives outlined under this policy as follows:
 - 10.4.1 The proposed development provides generous setbacks providing an opportunity for landscaping within the carparking area to maintain and strengthen the garden setting;
 - 10.4.2 The topography of the site is generally flat and therefore excavation works are minimal;
 - 10.4.3 Surrounding buildings are generally setback approximately 1 metre from their side boundaries or have garages built to the boundary. The development provides a 4.75 metre setback from the side boundary and 3 metre setback from the rear boundary which is in excess of the prevailing setbacks; and

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10.4.4 The proposed upper levels are setback between 7.7 metres and 8.7 metres from the side and rear boundaries providing separation from the ground floor and first floor.

10.5 To further ensure that the visual impact of the building is appropriate with regard to the surrounding area, the applicant has agreed to a recommendation to provide lighter colours on the front façade and alter the facade to provide a softer appearance. In addition, the applicant has agreed to provide more canopy trees within the frontage and screen planting along the side and rear boundary. This will form a recommendation.

Zoning considerations

10.6 The subject site is located within the General Residential Zone. The General Residential Zone allows for non-residential uses that serve local community needs in appropriate locations. The proposed development is extending an existing medical centre (dentist) that is located on a major road (Macedon Street) which meets the communities essential needs as well as being accessible to the growing Sunbury community.

Use and amenity

10.7 The proposed extension to the existing medical centre will operate with the same hours of operation as approved for 12 Powlett Street which are limited to 8am-8pm Monday to Sunday.

10.8 Medical waste is not considered to cause any impact provided waste is appropriately managed. Whilst the applicant has detailed both private waste and Council waste collection, a waste management plan will be required to be submitted for approval.

Vegetation impacts

10.9 The proposed building setbacks are generous and provide opportunities for the establishment of canopy trees and screen planting. The applicant has agreed to a recommendation to plant additional canopy trees to the front and of the building and screen planting to the side and rear of the building.

10.10 There are Elm trees located on Powlett Street and trees on neighbouring sites in close proximity to the site. The proposed extension to the medical centre will not impact on any street trees or trees on adjoining sites. The first row of car parking located along the front of the site will be constructed at or above grade and constructed of permeable paving to ensure that the street trees are not impacted. This has been reviewed by Council’s Parks department and to ensure tree protection during construction, standard conditions are recommended.

Traffic, Car Parking and Bicycle Parking

10.11 The proposed land use and development accords with the purpose of Clause 52.06 – car parking of the Hume Planning Scheme.

10.12 The plans demonstrate that all new car parking spaces and accessways meet the requirements under Clause 52.06 standards including minimum dimensions. This has been reviewed by Council’s Traffic Engineers and standard conditions are recommended.

10.13 Clause 52.06 of the Hume Planning Scheme requires five car parking spaces for the first practitioner providing health services plus three spaces for every other person providing health services. Where an existing use is increased, the additional requirement only applies to the increase provided the existing number of car spaces currently provided in connection with the existing use is not reduced. The extension to the medical centre will allow for a total of 10 practitioners within the entire medical centre. This is an increase of 5 practitioners. The proposed development provides 17 new car spaces in front of the medical centre extension at 14 Powlett Street. The architectural plans indicate that on-site car parking provision will be increased from 16 to 31 car spaces. Council’s Traffic

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Engineers have reviewed the proposed car parking and are satisfied with the car parking provided.

10.14 The applicant has submitted a Traffic Impact Assessment that states that the likely increase in traffic generated by the proposal is equivalent to around 1 additional vehicle movement every 3 minutes on average which is considered low in a traffic engineering context and will not have a significant impact on traffic operations. Council’s Traffic Engineers have reviewed the proposed traffic generation and are satisfied with the traffic generation for the proposed extension to the medical centre.

10.15 Despite this, the applicant has agreed to reduce the number of surgery rooms from 8 to 6 surgery rooms and alter the internal layout of the building to provide a reception area and photo room on the first floor. The overall floor area on both the ground floor and the first floor will remain the same.

10.16 Clause 52.34 of the Hume Planning Scheme requires bicycle parking for a medical centre to be provided at a rate of 1 bicycle space to each 8 practitioners and for visitors 1 bicycle space to each 4 practitioners. A total of 3 bicycle spaces are therefore required to be provided. The applicant has provided 6 bicycle racks which exceeds the requirement.

10.17 In summary, the proposal meets the relevant standards and the purpose and decision guidelines in relation to traffic and car parking matters.

STORMWATER MANAGEMENT

10.18 The development achieves a minimum 102% STORM rating through the use of a rainwater tank with a capacity of 10,000 litres. The rainwater collected from the roof can be reused for landscape irrigation and flushing toilets. In addition, the proposed development achieves a BESS score of 61% and is therefore considered best practice. Additionally, 100 square metres of the car park will be permeable.

10.19 Council’s Environmental Planning section have reviewed the Sustainability Management Plan submitted with the application and have requested additional information in the Stormwater Management Report to meet the requirements of Clause 19.03-3L (Stormwater Management in Urban Development) and this will form a recommendation.

11. CONCLUSION

- 11.1 As detailed above, the application has been assessed against the relevant provisions of the Hume Planning Scheme. The proposal is considered to be an acceptable planning outcome for the site and is generally consistent with the relevant policies and provisions of the Hume Planning Scheme.
- 11.2 The objections received during the public notification have been given due regard in the assessment process.
- 11.3 It is recommended that the application be supported and that a Notice of Decision to Grant a Planning Permit be issued subject to conditions as listed in Attachment 1.

Attachment 1 – Recommendation and permit conditions

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the Use and Development of the land for a Medical Centre and extension to the existing Medical Centre at 12-14 Powlett Street, Sunbury subject to the following conditions:

Amended plans

1. Before the development starts, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans prepared by Total Building Developments & Design (dated 14/4/2025 Sheet No: PP02-PP15) but modified to show:
 - a) Reduction in the number of surgery rooms from 8 to 6 surgery rooms and alteration to the internal layout of the first floor to provide a reception area and photo room.
 - b) Inclusion of a ramp to allow access to the ground floor adjacent to theatre 1/exit.
 - c) Deletion of Consultant room 1 and the replacement with a small office;
 - d) Alterations to the building colours on the front facade to lighten the building and to match the feature wall on the existing building (ie. the linkway and upper floor wall adjacent to surgery 15);
 - e) Alter the front façade adjacent to the disabled car space to round off the upper floor to soften the façade of the proposed extension;
 - f) Removal of surgery 15 on the first floor and replacement with a sterilization room;
 - g) Removal of the highlight window on the first floor north-west elevation.
 - h) Additional canopy trees within the front setback and landscape screening (trees/planting) along the side and rear boundary of 14 Powlett Street;
 - i) The stormwater management solutions shown in the Stormwater Management Report to be shown on the site layout plans.
 - j) The six bicycle racks to be shown on the site layout plan.

Use and development conditions

2. The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.
3. Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.
4. Except with the prior written consent of the Responsible Authority, the approved use (excluding ancillary functions such as administration) may operate only between 8am and 8pm, 7 days a week.
5. Except with the prior written consent of the Responsible Authority the number of practitioners operating from the centre must not exceed 10 at any one time.

Sustainable Design

6. All sustainable design measures outlined in the report titled Stormwater Management Report 12-14 Powlett Street, Sunbury (October 2025), must be installed to the satisfaction of the Responsible Authority.
7. Prior to the commencement of works, additional information is required in the Stormwater Management Report prepared by Efficient Energy Choices (dated 1 October 2025) to meet the requirements of Clause 53.18 (Stormwater Management in Urban Development) of the Hume Planning Scheme, including:

- a) Amended site plans showing:
 - i. How the stormwater will be drained to the proposed treatment devices.
 - ii. Areas in square metres of total impervious surface catchments.
 - iii. Details of structural isolation devices including constructed dimensions, and the location and use of the area(s) serviced by each device.
 - iv. Details of water sensitive urban design devices including type and constructed dimensions, locations, use and dimensions of the area(s) draining to each device. Water sensitive urban design devices may include raingardens, rainwater tanks, permeable gross pollutant (litter) traps and landscape elements.
 - v. Whether stormwater from the adjacent 12 Powlett Street Sunbury is to be treated at 14 Powlett Street Sunbury, effectively doubling the impermeable surface area.
 - vi. Greater detail regarding how stormwater treatment devices will be connected to reuse facilities or legal points of discharge.
8. Design of HumeFilter media filtration device needs to be submitted to the Responsible Authority for review and approval.
9. The stormwater management solutions shown on the approved plans must be installed and maintained to the satisfaction of the Responsible Authority.
10. Prior to the commencement of the use permitted by this permit Lot 1 on Title Plan P828030M (Volume 10733 Folio 178) must be consolidated with Lot 1 on Title Plan 010160J (Volume 10382 Folio 522). Alternatively a carriageway easement can be applied, granting legal access to Lot 1 on Title Plan 010160J through Lot 1 on Title Plan P828030M. A copy of the Plan of Consolidation must be submitted to Council.

Waste Management Plan

11. Before the development starts, a Waste Management Plan prepared by a suitably qualified person, must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and form part of this planning permit. The approved waste management plan must be implemented to the satisfaction of the Responsible Authority. The plan must show:
 - a) The type/s and number of waste bins;
 - b) Screening of bins;
 - c) Type/size of trucks;
 - d) Frequency of waste collection;
 - e) Hours of collection (to comply with EPA regulations, and be off-peak times).
 - f) Management of bin collection so that it does not impede normal traffic, visitors and pedestrians to and from the site;
 - g) Management of medical waste generated from the site to the satisfaction of the Responsible Authority.

The endorsed Waste Management Plan must not be amended without prior written consent of the Responsible Authority.

General amenity conditions

12. The use hereby permitted shall at all times be conducted in a manner which ensures that the residential amenity of nearby residential properties is not detrimentally affected.
13. Goods, equipment, packaging material or machinery must not be stored or left exposed outside a building so as to be visible from any public road or thoroughfare.

14. No receptacles for any form of rubbish or refuse (other than public waste bins) may be placed or allowed to remain in view from any public road or thoroughfare and odour must not be emitted from any such receptacles so as to cause offence to any person(s) outside the subject land.
15. Any alarm or security system installed on the subject land or premises must be of a silent type so as not to impact on the amenity of the surrounding area to the satisfaction of the Responsible Authority.
16. The external materials, finishes and paint colours of the approved buildings must be to the satisfaction of the responsible authority.
17. Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
18. Any new fencing required as part of this development is to be constructed at the owner/developer's cost.
19. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.
20. Outdoor lighting must not be located other than that which is normal to private dwelling or shown on the endorsed plans, except with the prior written consent of the responsible authority.

Cultural Heritage Management Plan

21. The recommendations of the Cultural Heritage Management Plan – Proposed Dental Clinic at 14 Powlett Street Sunbury (19878) must be complied with.

Landscaping

22. Before the development starts, an amended landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the plan prepared by prepared by Olivera Garden Designs (dated 14/4/25) Revision 1.2 but modified to show:
 - (a) a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - (b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - (c) details of surface finishes of pathways and driveways;
 - (d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - (e) landscaping and planting within all open areas;
 - (f) Additional canopy trees in the front setback of the development;
 - (g) Screen trees/planting along the side and rear boundary of the development;
 - (h) an in-ground irrigation system to all landscaped areas;
 - (i) a tree protection zone and structural root zone for each tree to be retained;
 - (j) the location and details of root control barriers.
23. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.

24. The landscaping area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

Tree Protection

25. Before the development starts, a tree protection barrier/fence must be installed around the eight (8) *Ulmus procera* (English Elm) trees and remain in place until works on site are carried out and completed. The fencing is to be a 1.4-metre-high temporary fence constructed using steel posts and parawebbing.
26. The TPZ fencing may be consolidated for tree 1 and tree 2; into a 20 metre x 8 metre rectangle.
 - a) The minimum tree protection distance from the tree trunk of tree protection for tree 1 northwest is 3.7 m.
 - b) The minimum tree protection distance from the tree trunk of tree protection for tree 2 southeast is 4.3 metres.
27. The TPZ fencing may be consolidated for tree 3 tree 4 and tree 5; into a 30 metre x 8 metre rectangle.
 - a) The minimum tree protection distance from the tree trunk of tree protection northwest for tree 3 is 4.3 metres.
 - b) The minimum tree protection distance from the tree trunk of tree protection southeast for tree 5 is 1.7 metres.
 - c) The TPZ must be continuous to capture tree 4.
28. The fencing is to encompass the entire nature strip area between the footpath and kerb and channel as illustrated above for tree 6, tree 7 and tree 8.
 - a) The tree protection length for tree 6 is 8 metres as shown above.
 - b) The tree protection length for tree 7 is 7 metres as shown above.
 - c) The tree protection length for tree 8 is 16 metres as shown above.

29. The recommendations of the Arboricultural Impact Assessment Report for 14 Powlett Street, Sunbury (dated 1 August 2024 – Version 1) must be complied with.

30. Carparking and access

31. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
32. The existing redundant vehicle crossing is to be removed. The kerb and channel and nature strip to be reinstated.

Stormwater and drainage

33. Stormwater from all areas must be retained within the property and drained to the site's underground internal stormwater system.

34. According to Council’s records, this property is not currently serviced by Council’s underground stormwater network. Construction of new Council drainage works between the subject site and the existing Council stormwater drainage pit at the adjacent north-eastern corner of property no. 12 Powlett Street is required as part of this development at no cost to Council.

- a. Such drainage works must be designed by a qualified engineer and submitted to and approved by Council.
- b. Engineering plans for external works including the modification to or the construction of future Council assets are to be submitted to Council’s Civil Design Team for review as a “Developer Funded Project” (fees may apply).
- c. Engineering plans are to be developed in accordance with Australian Standards, Austroads Guidelines and the VPA “Engineering Design and Construction Manual for Subdivision in Growth Areas”.
- d. Following approval of the Construction Issue Plans, a Council representative will be required to supervise the external works during construction.
- e. To commence the application process, a copy of the proposed detailed plans and cost estimate for the external works to be submitted to Council at StormwaterSupport@hume.vic.gov.au with “Developer Funded Project” in the subject line.
- f. Such drainage works must be consulted with Council’s parks team to confirm feasibility and impact on nature strip trees, during the design phase.

Permit expiry

35. This permit will expire if one of the following circumstances applies:

- a) the development is not started within three years of the date of this permit; or
- b) the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- a) before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or
- b) within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit Notes:

- a) if a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter
- b) The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2018, Reg. 133.
- c) Any structure proposed to be built over an easement requires Council and relevant service authority’s approval prior to the issuing of a building permit.
- d) Drainage investigation is required for this development (fees apply). Plans must be submitted to Council’s Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council’s existing drainage pipes or new drainage pipes are required by the owners/developers.
- e) Following the Drainage investigation, internal drainage plans to be submitted to Council Civil Design section for approval.
- f) Prior to commencement of any works within the road reserve or require alteration/connection to the council’s drainage assets in the road reserve, an ‘Application form for consent to work within a Hume City Council Road

Reserve’ is required to be submitted to council to obtain a permit to carry out the works.

- g) An “Application for Stormwater Legal Point of Discharge: R133 Legal Point of Stormwater Discharge” is required to be submitted to Council prior to connection to the drainage system.
- H) Any service relocations are to the approval of the Service Authority and at the owners cost.
- i) New vehicles crossings and/or modifications to existing vehicle crossings require an application for a ‘Consent to Dig in the Road Reserve’ permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.

Attachment 2 – Planning Policy Framework**P25968: 12 & 14 Powlett Street, Sunbury**

Proposal: Use and development of the land for a medical centre and extension to the existing medical centre.

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective/strategy/purpose
<i>Planning Policy Framework</i>	
11.01-1S	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
11.02-1S – Supply of urban land	<i>To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, institutional and other community use.</i>
13.07-1S – Land use compatibility	<i>To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
15.01-2L.01 – Building design - Hume	<i>Encourage built form to incorporate architectural treatments and use of colours, materials and finishes that are visually interesting and engaging, particularly for industrial, commercial and high density residential development, key gateway sites as identified within the Strategic Framework Plan to Clause 02.04 and in areas with a high volume of pedestrian traffic.</i>
15.01-2L-03 – Environmentally sustainable development – Hume	<i>To achieve best practice in environmentally sustainable development from the design stage through to construction and operation.</i>
15.01-5S – Neighbourhood Character	<i>To recognise, support and protect neighbourhood character, cultural identity and sense of place.</i>
15.01-5L – Hume preferred neighbourhood character	<i>Limit paving in front setbacks, except in Precinct 5.</i>

	<p><i>Limit site excavation and impact on the natural slope of the site.</i></p> <p><i>Retain existing vegetation, especially on steeply sloping sites.</i></p> <p><i>For development in precincts 1 and 4, set second storeys back from front and side facades.</i></p> <p><i>For development in precincts 1, 2 and 3, provide pitched roof forms.</i></p>
19.02-1S – Health facilities	<p><i>To assist the integration of health facilities with local and regional communities.</i></p>
<i>Zoning Provisions</i>	
32.08 – General Residential Zone	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To encourage development that is responsive to the neighbourhood character of the area.</i></p> <p><i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i></p> <p><i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i></p>
<i>Particular Provisions</i>	
52.06 – Car Parking	<p><i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i></p> <p><i>To support sustainable transport alternatives to the motor car.</i></p>

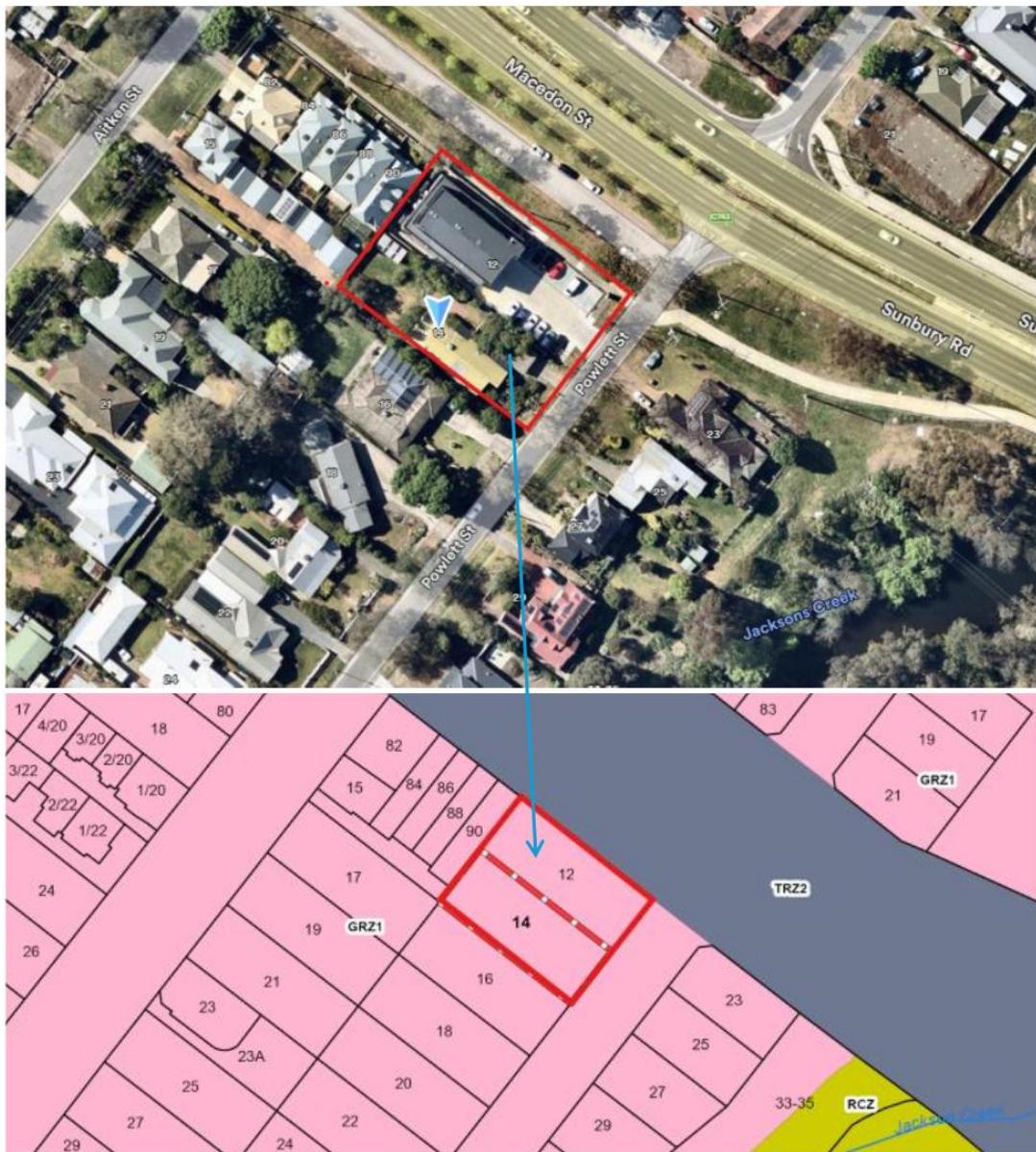
	<p><i>To promote the efficient use of car parking spaces through the consolidation of car parking facilities.</i></p> <p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
52.34 – Bicycle facilities	<p><i>To encourage cycling as a mode of transport.</i></p> <p><i>To provide secure, accessible and convenient bicycle parking spaces and associated shower and change facilities.</i></p>
53.18 – Stormwater Management in Urban Development	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>

The table below provides an assessment against the Decision Guidelines for Non-residential use and development under Clause 32.08 (General Residential Zone – Schedule 1) of the Hume Planning Scheme.

Whether the use or development is compatible with residential use.	The proposed medical centre and extension to the existing medical centre is a complementary use within a General Residential Zone, providing an essential community service while maintaining a built form that is sensitive to the surrounding residential character. The development has been designed to integrate well with the surrounding residential area, incorporating appropriate setbacks, built form and articulation. The applicant has agreed to a recommendation to incorporate lighter colours into some of the front façade and include more canopy trees to further mitigate any potential amenity impacts.
Whether the use generally serves local community needs.	The existing medical centre (dentist) provides an essential service and the extension to the existing medical centre will extend the services offered. Given the

	<p>growing residential population in Sunbury, the proposal supports the local community by improving access to dental services within close proximity to residential areas.</p>
The scale and intensity of the use and development.	<p>The proposed development consists of a two storey medical centre with multiple consulting rooms and associated services. The scale is appropriate for the site, as it does not exceed the built form expectations of the General Residential Zone. The proposed extension to the number of practitioners is proportionate to the available on-site car parking ensuring that the intensity of the use is well contained within the site.</p>
The design, height, setback and appearance of the proposed buildings and works.	<p>The medical centre has been designed with a contemporary built form that is consistent with the two storey form in the area. The building is well set back from the boundaries, with appropriate articulation and landscaping opportunities to soften the visual impact.</p>
The proposed landscaping.	<p>The development includes perimeter landscaping along the front, side and rear title boundary contributing to visual amenity and providing a buffer between the medical centre and adjoining residential properties. The applicant has agreed to a recommendation to include more screen trees along the side boundary and canopy trees within the front of the site.</p>
The provision of car and bicycle parking and associated accessways.	<p>The proposed extension to the medical centre increases the onsite car parking for the proposed extension that complies with the Hume Planning Scheme car parking requirements ensuring adequate provision for staff and patients. Bicycle parking is also proposed to support alternative transport options.</p>
Any proposed loading and refuse collection facilities.	<p>The applicant has advised that Waste collection will occur by both Council and private waste collection. A Waste Management Plan prepared by a suitably qualified person will be required as a recommendation.</p>
The safety, efficiency and amenity effects of traffic to be generated by the proposal.	<p>The development will not result in adverse traffic conditions. The site has been designed to accommodate safe vehicle access and egress onto Powlett Street.</p>

ATTACHMENT 3 – Locality Map – 12-14 Powlett Street, Sunbury



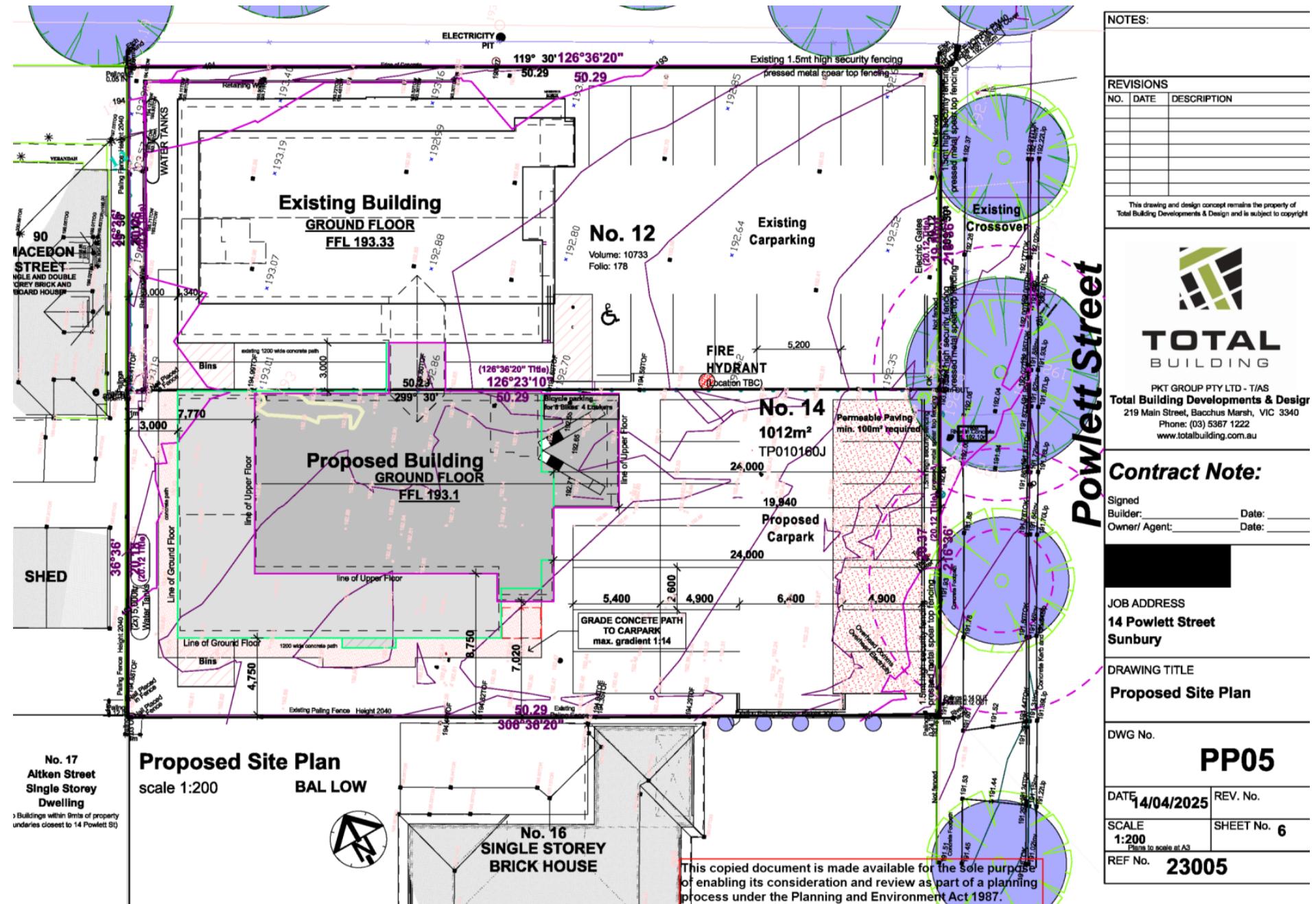
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REPORTS – OFFICERS’ REPORTS

15 DECEMBER 2025

Attachment 4 - Assessment Plans

COUNCIL MEETING

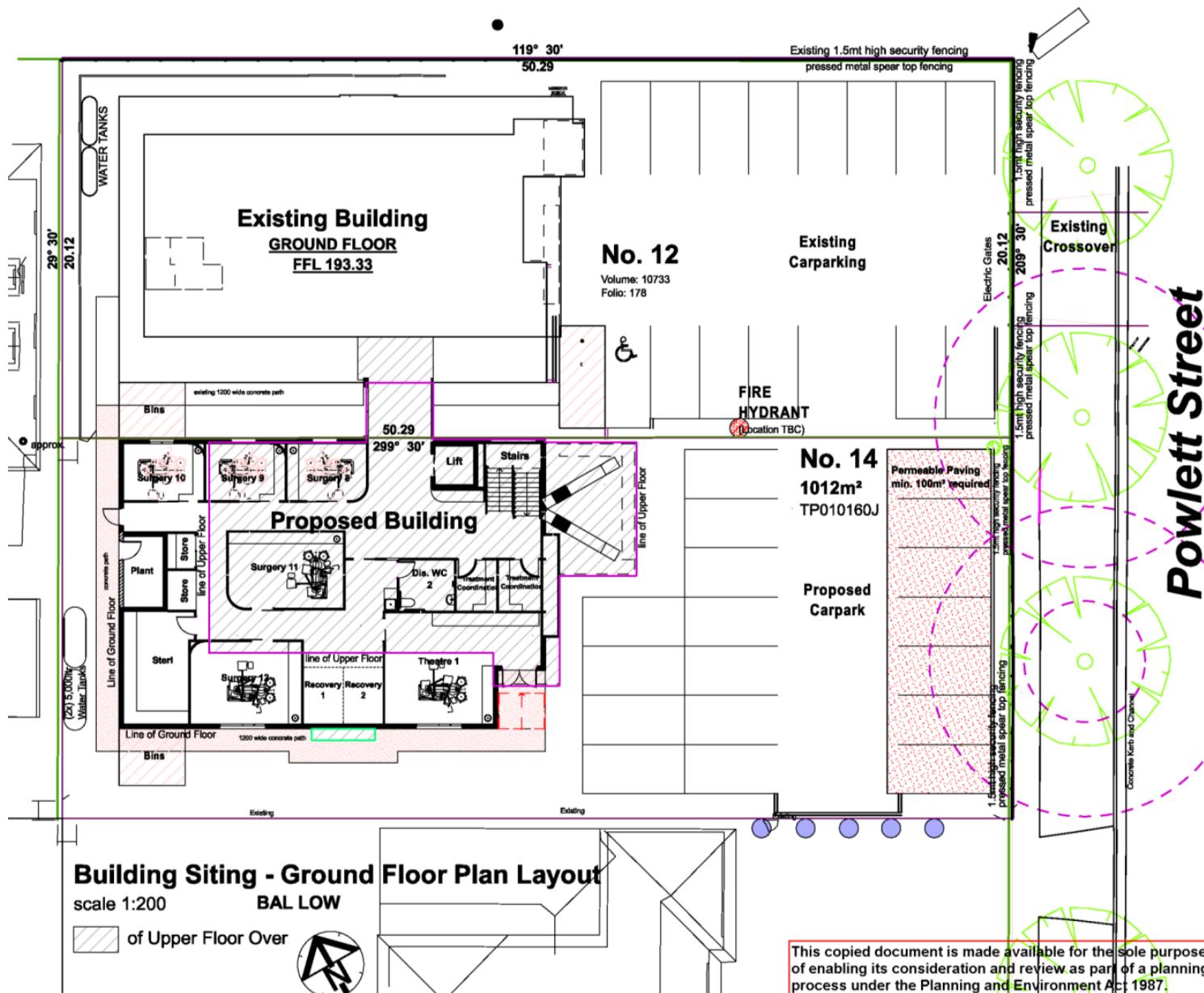


REPORTS – OFFICERS’ REPORTS

15 DECEMBER 2025

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COUNCIL MEETING



NOTES:

REVISIONS

NO.	DATE	DESCRIPTION

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Signed
Builder: _____ Date: _____
Owner/ Agent: _____ Date: _____

JOB ADDRESS
14 Powlett Street
Sunbury

BUILDING
Building String - Ground Floor

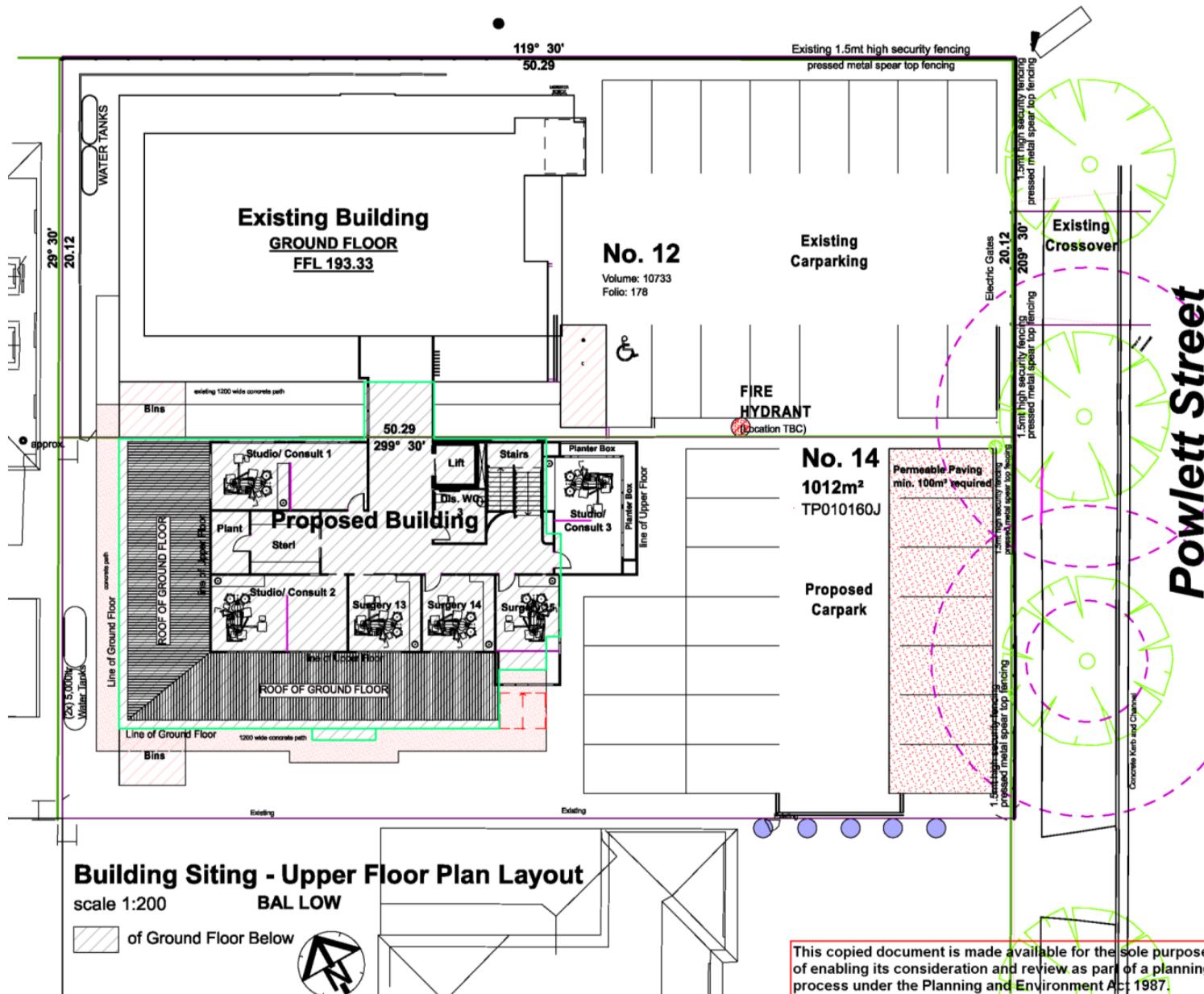
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DATE **14/04/2025** REV. No.

SCALE **1:200** Please to scale at A3 SHEET No. **7**

REF No. **23005**



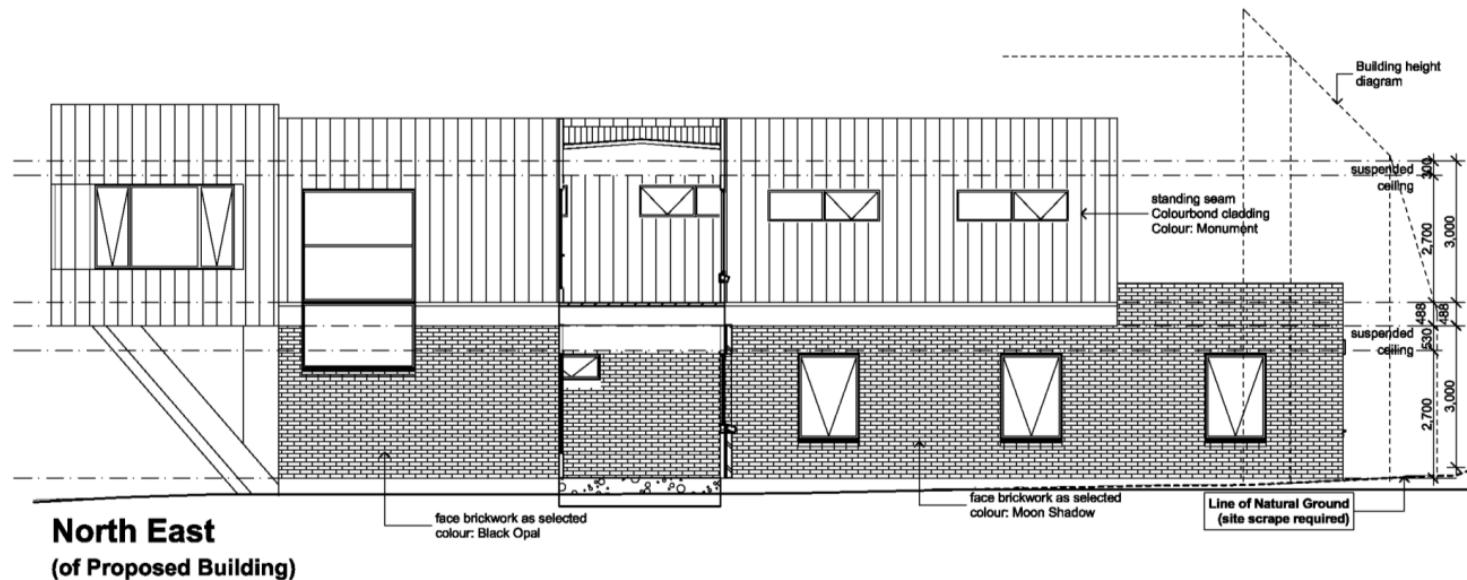
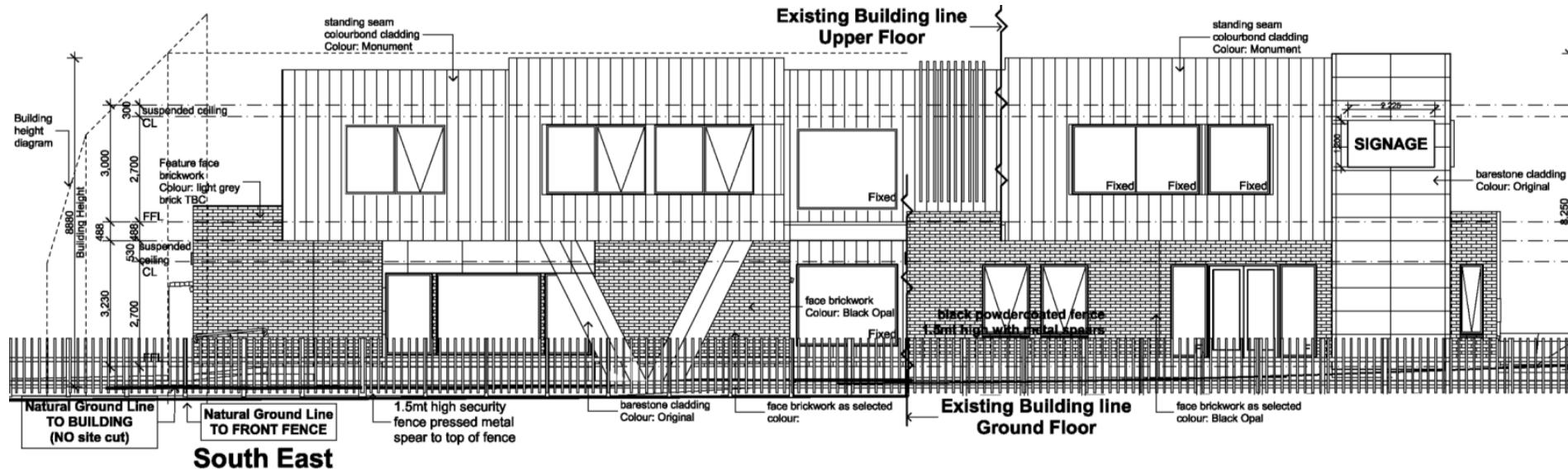
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REPORTS – OFFICERS’ REPORTS

15 DECEMBER 2025

Attachment 4 - Assessment Plans

COUNCIL MEETING



Revisions

No.	Date	Description

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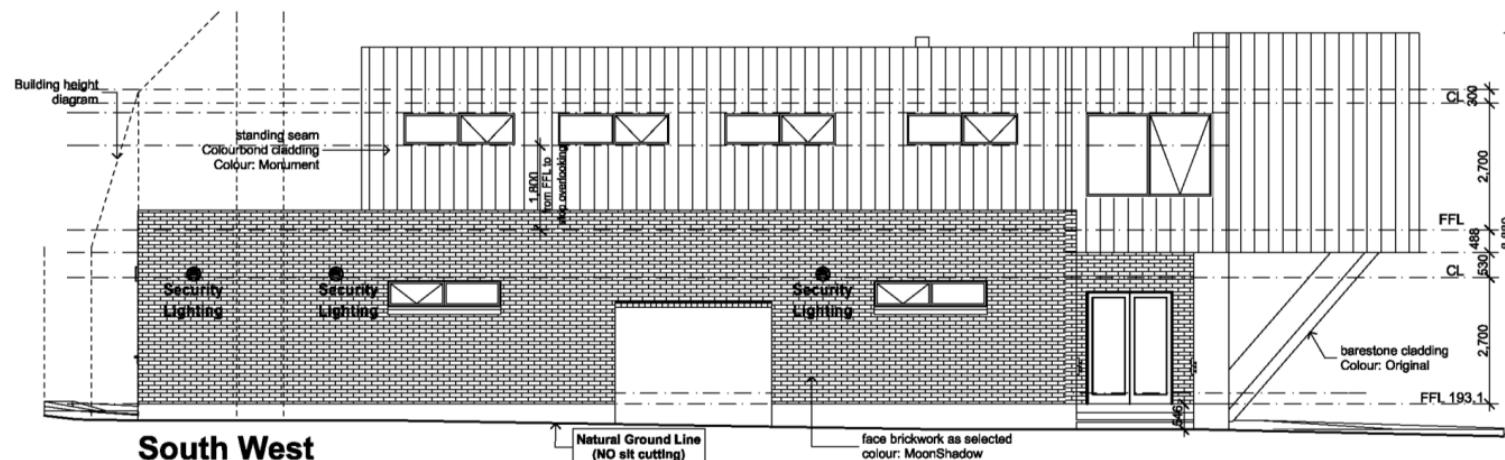
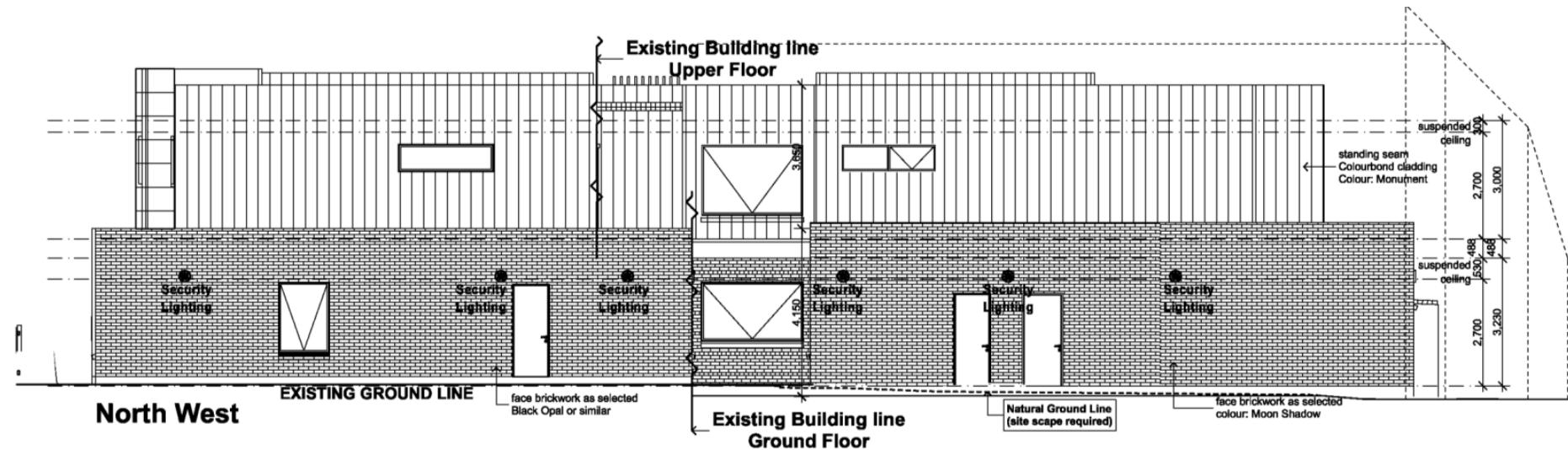
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PP10

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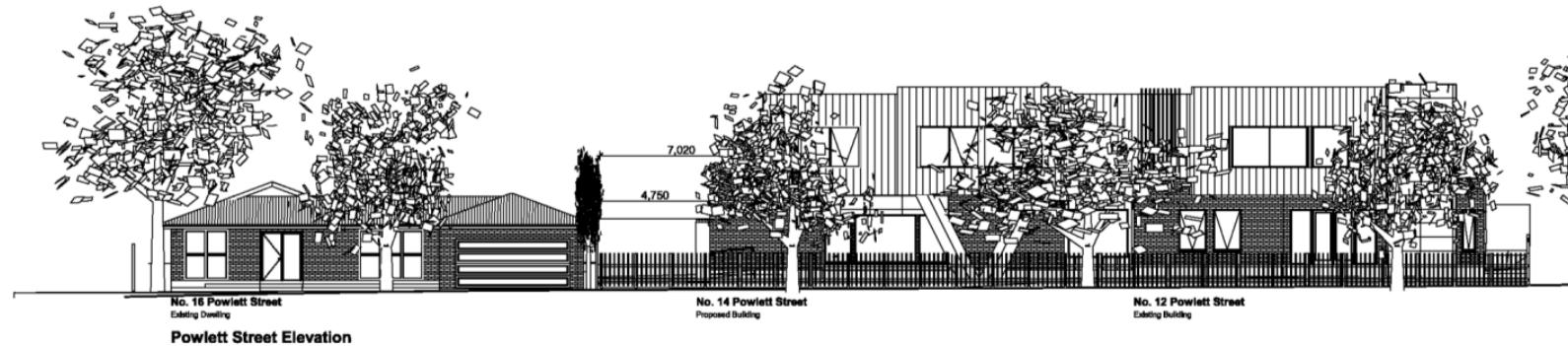


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Revisions

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Contract Note:

Signed _____
Builder: _____
Owner/Agent: _____
Date: _____
14 Powlett Street, Sunbury
Job Address
Date: _____
Part of a planning
process under the Planning and Building Act 1993
Powlett Street Elevation

Date: **14/04/2025**Scale: **Plans to scale at A3
1:200**REF No. **23005**Sheet No. **PP12**

REV No.



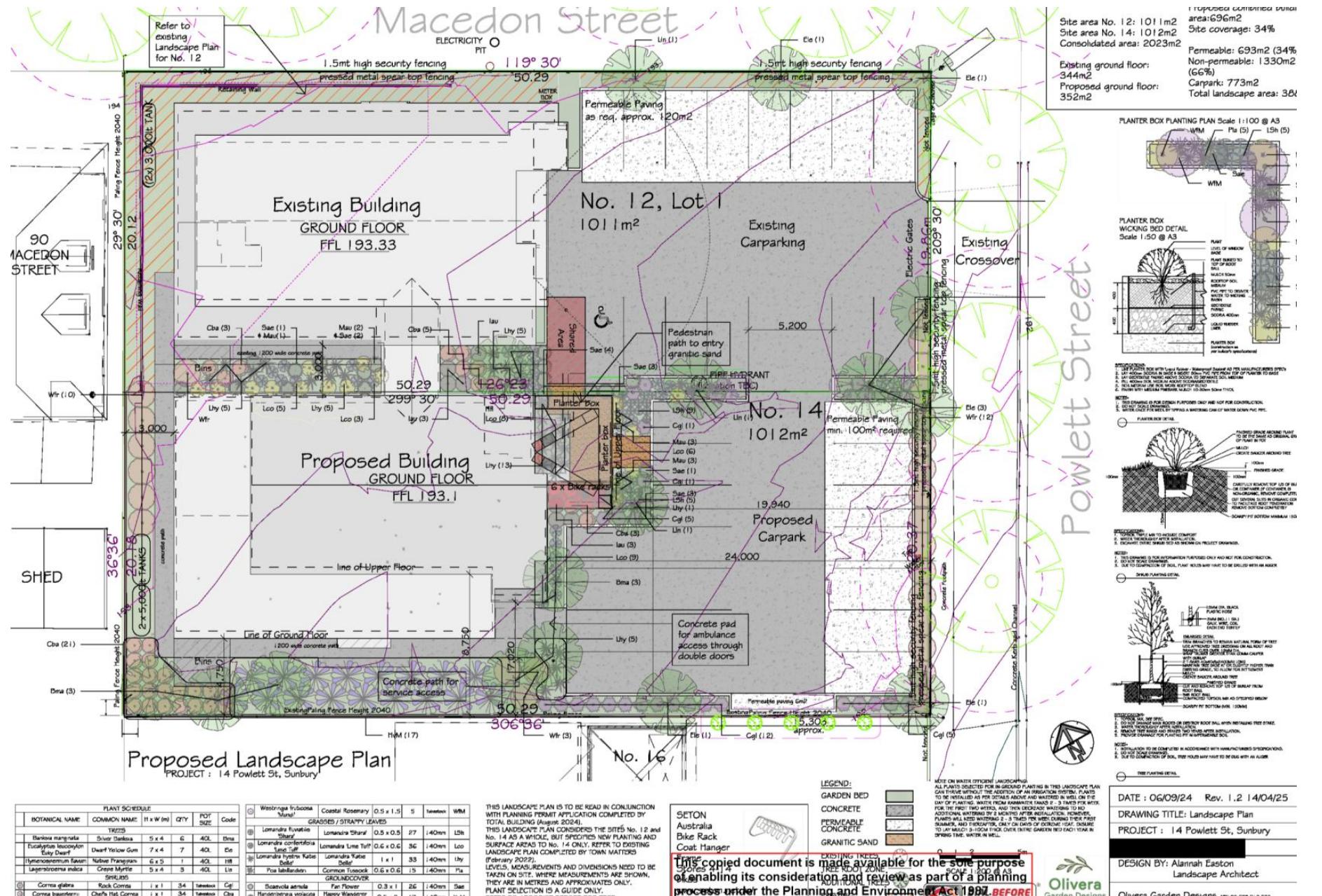
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REPORTS – OFFICERS’ REPORTS

15 DECEMBER 2025

Attachment 4 - Assessment Plans

COUNCIL MEETING



REPORT NO:	8.4
REPORT TITLE:	Response to NOM 25/40 - Toyon Road Traffic Investigation
SOURCE:	Gurfateh Singh Mahal, Engineering Student Christopher Pawluk, Engineer
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.3 Safe and well-maintained places
ATTACHMENTS:	<ul style="list-style-type: none">1. <i>Locality Plan</i>2. <i>Toyon Rd / Icarus Dr - No Stopping Signage Plan</i>

DISCLOSURE OF CONFLICTS OF INTEREST

A Family member of one of the report authors resides in the vicinity of Toyon Road. The investigation and matters discussed in this Report have not been shared or discussed by the report author.

No Council officers involved in the preparation of this Report have a general or material conflict of interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 This report provides a preliminary response to Notice of Motion NOM25/40 raised by Cr Watson on 14 July 2025 requesting:
 - 1.1.1 *That Council Officers prepare a report on opportunities to improve the safety of Toyon Road between Dwyer Street and Clovertown Boulevard, Kalkallo. That the report should include:*
 - (a) *Traffic and speed counts*
 - (b) *Consultation with the local community to understand current issues and concerns*
 - (c) *Options for safety improvements, that could be funded from existing capital works budgets, to improve the road, footpath and crossings for vehicles and pedestrians*
 - (d) *Further options for safety improvements that would require capital works funding to improve the road, footpath and crossings for vehicles and pedestrians.*
 - 1.1.2 *A preliminary report be brought to Council in quarter two of the 25/26 financial year*
- 1.2 Investigations undertaken indicate that in line with Council’s guidelines, additional traffic calming infrastructure is not warranted. However, several other improvements were identified including reinstating faded markings, applying black contrast line marking for increased visibility, updating crossing signage, installation of centre linemarking and bollards within the nature strip. It was also identified that due to the town centre environment and the location of the zebra crossing at one end of a long, raised platform, the zebra crossing would benefit from additional speed control measures on the western approach.

REPORT NO: 8.4 (cont.)

2. RECOMMENDATION:

That Council:

- 2.1 Notes the findings of the investigation detailed in this report and the improvements undertaken.**
- 2.2 Notes the proposed installation of a pair of speed cushions on the western approach to the pedestrian crossing on Toyon Road near the Kallo Town Centre. This is expected to cost \$20,000 and will be undertaken over the next 12 months, funded through Council’s Operating Budget for Responsive Road Safety.**
- 2.3 Approves Officers to undertake community consultation in early 2026 to gain a better understanding of the issues faced by users of this section of road. Noting, this consultation will share details of this investigation and will seek feedback on the proposed pair of speed cushions, and the other treatments installed and/or proposed.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Council has the power under the Local Government Act 2020; Road Safety (Traffic Management) Regulations 2019; Road Safety Road Rules 2017; and the Road Safety Act 1986 to install and modify traffic control devices on local roads where authorities have been delegated to Council.**

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:**
 - 4.1.1 Council decisions are to be made, and actions taken in accordance with the relevant law;**
 - 4.1.2 priority is to be given to achieving the best outcomes for the municipal community, including future generations;**
 - 4.1.3 The transparency of Council decisions, actions and information is to be ensured.**

5. IMPACT ASSESSMENTS:

- 5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**
 - 5.1.1 The human rights relevant to this Report are:**
 - (a) Every person has the right to life.**
 - (b) Every person has the right of peaceful assembly.**
 - (c) Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives.**
 - 5.1.2 The above rights are not being limited by the recommended actions in this Report.**
- 5.2 GENDER EQUALITY ACT 2020**
 - 5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.**

REPORT NO: 8.4 (cont.)

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The proposed installation of a center line marking along Toyon Road is estimated to cost approximately \$10,000 and will be funded through Council’s Operating Budget for Responsive Road Safety.
- 6.2 The proposed installation of a pair of speed cushions on the eastern approach to the pedestrian crossing near Kallo Town Centre is estimated to cost approximately \$20,000. This work will be programmed to be completed over the next 12 months, funded through Council’s Operating Budget for Responsive Road Safety.
- 6.3 Prior to this Notice of Motion, Officers identified a need for bollards to be installed in the kerb outstands near Kallo Town Centre to prohibit illegal nature strip parking. This will be funded and installed through Council’s Operating Budget.
- 6.4 Prior to this Notice of Motion, Officers identified the need to upgrade the linemarking on the raised safety platform in front of Kallo Town Centre and this has been funded and installed through Council’s Operating Budget for Responsive Road Safety at a cost of \$6,017 (including GST).

7. OPPORTUNITIES & RISKS:

- 7.1 The report outlines a range of opportunities to improve vehicle and pedestrian safety through relatively minor interventions.
- 7.2 It is also proposed that community engagement be undertaken in 2026, which would seek to gain a better understanding of the issues faced by users of Toyon Road. It should also be noted that being a developing area, traffic conditions in Toyon Road will continue to change.
- 7.3 There is a risk that some residents may not think that the treatments go far enough in addressing their traffic concerns. However, there is also a risk that if treatments are provided that are not supported by traffic guidelines and data, it becomes more difficult for Council to objectively prioritise traffic needs across the municipality.

8. COMMUNITY ENGAGEMENT:

- 8.1 In February 2025, a local resident contacted Council regarding safety concerns at the pedestrian crossing between Kalkallo Reserve and Kallo Town Centre.
- 8.2 In September 2025, a resident contacted Council about damage to the nature strip on Toyon Road outside Kallo Town Centre caused by vehicles parking on the grass. The concern was acknowledged and recorded for consideration as part of broader investigations into the area. More details are provided in Section 9.1.6.
- 8.3 A recommendation of this report is to undertake community consultation in early 2026 to gain a better understanding of the issues faced by users of this section of road. This community consultation would include an opportunity to provide comments on the proposed speed cushions on the approach to the pedestrian crossing. It would also seek to gain a better understanding of issues observed by users of the street, for the consideration of the potential need for future enhancements.

9. DISCUSSION:

9.1 Background

- 9.1.1 On 7 February 2025, Council received correspondence from a local resident regarding safety concerns at the pedestrian crossing connecting Kalkallo Reserve to Kallo Town Centre. The resident reported frequent instances where vehicles failed to give way to pedestrians.

REPORT NO: 8.4 (cont.)

9.1.2 On 26 February 2025, officers conducted an on-site investigation of the Toyon Road crossing. The following recommendations were made:

- (a) Installation of a missing zebra crossing sign on the eastern (westbound) approach.
- (b) The installation of black contrast linemarking around all existing linemarking on the raised concrete island. It was identified that the lighter surface of the raised concrete island did not provide sufficient contrast with the supporting white linemarking. Black contrast linemarking significantly improves visibility of linemarking and improves the operation of the raised island for cyclists, motorists, and especially pedestrians using the zebra crossing.
- (c) It was also noted that the current design may not sufficiently slow traffic approaching from the west and suggested that additional traffic calming measures, such as speed cushions, could be considered in future stages.
- (d) Reinforcement of double-arrow ‘No Stopping’ signage on the eastern side of the crossing to prohibit illegal parking on the nature strip that may obstruct sight distance to the crossing.

9.1.3 On 14 July 2025, Cr Watson tabled Notice of Motion (NOM25/40) ‘*that Council Officers prepare a report on opportunities to improve the safety of Toyon Road between Dwyer Street and Clovertown Boulevard, Kalkallo. That the report should include:*

- (a) *Traffic and speed counts*
- (b) *Consultation with the local community to understand current issues and concerns*
- (c) *Options for safety improvements, that could be funded from existing capital works budgets, to improve the road, footpath and crossings for vehicles and pedestrians*
- (d) *Further options for safety improvements that would require capital works funding to improve the road, footpath and crossings for vehicles and pedestrians.*
- (e) *A preliminary report be brought to Council in quarter two of the 25/26 financial year.’*

9.1.4 It was noted that despite the posted 40 km/h speed limit, vehicles were often witnessed travelling at higher speeds. Drivers and pedestrians reported a variety of safety concerns, including near-misses and difficulties crossing the road.

9.1.5 In response to the Notice of Motion, an investigation has been undertaken. It is proposed that community consultation is undertaken on the proposed findings of this report.

9.1.6 On 1 September 2025, a Kalkallo resident contacted Council expressing concern about the condition of the nature strip on Toyon Road outside the Kalkallo Town Centre. The resident reported that vehicles frequently park on the grassed area, particularly during peak times, resulting in significant damage especially during wet weather.

REPORT NO: 8.4 (cont.)

9.2 Existing Conditions

- 9.2.1 A locality plan of the relevant section of Toyon Road (outlined in red) is provided in Attachment 1.
- 9.2.2 Toyon Road is classified as a Council collector road. It consists of a single through lane of traffic, a bicycle lane, and a parking lane in each direction. At the signalised intersection of Toyon Road and Cloverton Boulevard, an additional turning lane is provided for motorists turning right.
- 9.2.3 Kallo Town Centre is located on the south side of Toyon Road between Icarus Drive and Cloverton Boulevard. On the north side of Toyon Road, between Sequoia Drive and Cloverton Boulevard, are key community facilities including Kalkallo Community Centre, Kalkallo Recreation Reserve, and Gilgai Plains Primary School.
- 9.2.4 A raised safety platform children’s crossing is located in front of Gilgai Plains Primary School, between Sequoia Drive and Litoria Way, on Toyon Road.
- 9.2.5 The raised safety platform in front of Kallo Town Centre includes a priority pedestrian crossing situated on the eastern side of the platform.
- 9.2.6 There is approximately 190 meters between the raised safety children’s crossing in front of Gilgai Plains Primary School and the raised safety platform located in front of Kallo Town Centre.
- 9.2.7 The raised safety platform in front of Kallo Town Centre features black contrast line marking, which was installed on 17 October 2025 as a treatment to improve visibility stated in 9.1.2 (b).
- 9.2.8 It was identified that Toyon Road between Brewster Drive and Dwyer Street does not have a centre line, inconsistent with the rest of Toyon Road.
- 9.2.9 A 40 km/h speed zone is currently in place along Toyon Road between Dwyer Street and Cloverton Boulevard, consistent with its function as a key corridor serving schools, shops, and community facilities.
- 9.2.10 The intersection of Toyon Road and Icarus Drive has paved splays, which are to allow for the turning movement of large vehicles that need to access the shops. However, there have been reports of people parking on these areas.
- 9.2.11 A review of the Department of Transport and Planning’s Road Crash Information System (RCIS) indicates that one crash has been recorded on Toyon Road within the past five years. The incident involved a collision between a motorbike and a car turning from Sequoia Drive onto Toyon Road. The motorbike was obscured behind another turning vehicle, resulting in a collision that caused minor injuries. However, it is also noted that the Town Centre was still under construction in 2023 and therefore, traffic conditions in the area have changed significantly over the past five years.

9.3 Analysis

- 9.3.1 A site inspection was conducted outside the Kallo Town Centre, where it was observed that vehicles were parking over the kerbs and onto the nature strip, consistent with resident feedback received in September 2025 (as noted in section 9.1.6).. This informal parking behaviour has led to visible damage to the grassed area, particularly during wet weather.
- 9.3.2 In response to these concerns, officers explored potential treatments to prevent further damage and discourage such parking. The following options were identified:
 - (a) Install bollards within the road reserve and kerb outstands, positioned a minimum of 1 metre from the back of kerb and spaced 1.6 metres apart.

REPORT NO: 8.4 (cont.)

- (b) Remove the existing kerb outstands and convert the area into formal parking bays. This option would require significant civil works due to the concrete platform and would only provide 4 additional spaces.
- (c) Given the concerns with speeding and the associated loss of nature strip, it is proposed that bollards are installed instead.

9.3.3 Arrangements have been made to reinstate faded linemarking along Toyon Road. This includes the bicycle lane and give way markings, which were observed to be faded during a site inspection.

9.3.4 Four weeklong traffic counts were undertaken in August 2025 on Toyon Road, with locations shown in Attachment 1. The results of the survey are summarized below:

- (a) **9 Toyon Rd, Kalkallo:**
 - (i) Speed limit: 40km/h
 - (ii) 85th percentile speed (two-way) – 46.9 km/h
 - (iii) Daily Volume (two-way): 3,514 vehicles
- (b) **30 Toyon Rd, Kalkallo:**
 - (i) Speed limit: 40km/h
 - (ii) 85th percentile speed (two-way) – 47.7 km/h
 - (iii) Daily Volume (two-way): 4,415 vehicles
- (c) **Toyon Road outside Kallo Town Centre:**
 - (i) Speed limit: 40km/h
 - (ii) 85th percentile speed (two-way) – 32.0 km/h
 - (iii) Daily Volume (two-way): 4,858 vehicles
- (d) **92 Toyon Rd, Kalkallo:**
 - (i) Speed limit: 50km/h
 - (ii) 85th percentile speed (two-way) – 51.2 km/h
 - (iii) Daily Volume (two-way): 4,304 vehicles

9.3.5 Council’s warrants for the installation of traffic calming devices on collector roads require both the daily traffic volume to exceed 3,000 vehicles and the 85th percentile speed to exceed the posted speed limit by at least 10 km/h.

9.3.6 Based on the traffic count data, Toyon Road does not meet the warrants for the installation of additional traffic calming devices.

9.3.7 The guidelines allow for the consideration of traffic calming devices where there is evidence of a recurring crash pattern or a significant site-specific safety risk. As outlined in section 9.2.10, this area is being developed and one crash has been recorded on Toyon Road in the past five years. The incident resulted in minor injuries and does not indicate a broader safety issue related to excessive vehicle speeds.

9.3.8 Notwithstanding the crash, speed and volume data, it is noted that zebra crossings (at-grade prioritized crossings) are no longer an adopted traffic treatment given they do not provide a physical incentive for approaching motorists to reduce speed.

- (a) The existing zebra crossing is located on a longer platform (approximately 85m long).

REPORT NO: 8.4 (cont.)

- (b) Motorists approaching from the east are slowed by the ramp immediately to the east of the crossing.
- (c) Motorists approaching from the west, however, are not slowed by any physical treatments. While the traffic counts do not indicate overall speeds are excessive, vehicle speeds immediately east of the crossing may still be at a level that is undesirable. Accordingly, it is proposed to install speed cushions immediately to the west of the crossing.

9.3.9 It is proposed that a guiding centre line is provided on Toyon Road between Dwyer Street and Brewster Drive to better define travel lanes and improve driver awareness. This treatment would assist in guiding vehicles within their designated lanes. The perception of a narrower lane also helps to encourage lower speeds.

9.3.10 It should be clear to motorists that the paved splays at the corner of Icarus Drive and Toyon Road are not intended for parking, particularly given that parking is illegal within 10 metres of the intersection. However, given the reports of inappropriate use of these areas and the paved area on the eastern side extending further from the intersection than 10 metres, no stopping signage will be installed here for clarity (refer Attachment 2).

10. CONCLUSION

10.1 Based on the outcomes of traffic investigations, including speed, volume and crash data, Toyon Road does not meet Council’s warrants for the installation of additional traffic calming devices. However, several improvements have been completed and/or scheduled to enhance safety and visibility, including:

- 10.1.1 Signage has been updated to reinstate missing signage for the pedestrian crossing in front of Kallo Town Centre.
- 10.1.2 Black contrast line marking has been applied to all linemarking on the extended raised safety platform in front of Kallo Town Centre to improve linemarking clarity for approaching motorists.
- 10.1.3 Linemarking along Toyon Road is scheduled for reinstatement to address faded bicycle and give way markings.
- 10.1.4 A solid centre line will be installed on Toyon Road to better demarcate traffic lanes along Toyon Road between Dwyer Street and Brewster Drive.
- 10.1.5 The installation of bollards will be arranged within the nature strip/kerb outstands near the Kallo Town Centre to deter illegal nature strip parking that is damaging vegetation and potentially presenting safety issues.
- 10.1.6 Speed cushions are proposed for the western approach to the zebra crossing, due to the long distance between the western end of the existing platform and the crossing.
- 10.1.7 No stopping signs to cover the paved splay areas at the intersection of Icarus Drive and Toyon Road.

10.2 Community consultation will be undertaken in early 2026 to enable feedback on the proposed speed cushions, and to gain a better understanding of issues observed by users of the street.

10.3 Officers will continue to monitor the traffic conditions along Toyon Road as future developments progress, and the road network evolves. Further interventions may be warranted in the future based on changed traffic conditions.

REPORT NO: 8.4 (cont.)

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REPORTS – OFFICERS' REPORTS

15 DECEMBER 2025

Attachment 2 - Toyon Rd / Icarus Dr - No Stopping Signage Plan

COUNCIL MEETING



IN: ICARUS DRIVE, KALKALLO
TION: PROPOSED SIGNAGE PLAN
FOR PROPOSAL: _____



PO Box 110
1579 Princess Vale Road
Braeside 3179
Victoria 3917
Telephone 03 9544 9100

APPROVED
Hume Plan

APPROVED
Paula Polka

ICARUS DRIVE
KALKALLO

FILED ON: 23003
OFFICER: GURFATEH

REPORT NO:	8.5
REPORT TITLE:	Response to NOM25/32 - Cr Naim Kurt - Gladstone Park Community Facilities Upgrade
SOURCE:	Nina Stephen, Executive Officer
DIVISION:	City Services & Living
FILE NO:	HCC25/688
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENTS:	Nil

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

1.1 This report responds to Notice of Motion 25/32, raised by Cr Naim Kurt at the 26 May 2025 Council meeting, requesting that:

(1) Officers undertake an investigation and report back to Council on:

- (a) The compliance and condition of the Gladstone Park Senior Citizens Centre*
- (b) Any identified opportunities for future building improvement works that would bring the facility up to an improved standard. This would include an estimate of costs to ensure the facility, and its surrounding gardens, remain fit for purpose and continue to meet both the current and future community needs of the Gladstone Park community.*

(2) That Council consult with the local community regarding the future of the remainder of vacant land on Carrick Drive/Elmhurst Drive Reserve, including identifying any future community infrastructure needs or requirements to support the growing and changing needs of the Gladstone Park community and wider area.

2. RECOMMENDATION:

That Council notes:

2.1 In response to Notice of Motion recommendation 1a and 1b:

- a) A condition audit was completed in May 2025, identifying that the Gladstone Park Senior Citizens Centre is in fair and compliant condition for its age (35 years).
- b) That Community Infrastructure Plan (CIP) identifies Gladstone Park Senior Citizens Centre as a site for future investment. This will be discussed as part of the Community Infrastructure Plan project options for Councillor consideration during the 2026/27 budget planning process.
- c) Small scale facility enhancements were identified through the development of this report. These enhancements can be funded from existing operational budgets.

2.2 In response to Notice of Motion recommendation 2:

Community consultation will be undertaken through the Playspace Strategy engagement, which is scheduled to occur for the Reserve in the 2026/27 financial year, as well as through any future CIP business case development, following Councillor consideration.

REPORT NO: 8.5 (cont.)

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 The provision of open space services and community facilities across Hume City is aligned to the service performance principles (part 5, Division 1, section 106) of the Local Government Act (2020), such as providing equitable and responsive services, focusing on continuous improvement, and seeking to achieve the best outcomes for current and future communities.
- 3.2 Council Policies and Strategies relevant to this report include the Community Infrastructure Plan, Council’s Community Facility Access and Use policy and the Open Space Strategy.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council in giving effect to the following Overarching Governance Principles:

- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement is to be pursued;

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The human rights relevant to this Report are:

- 5.1.1 Right to take part in public life
- 5.1.2 Cultural rights

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not immediately require the development or review of a policy, program or service. Should Council decide to allocate budget resources to any of the initiatives outlined below, a Gender Impact Assessment will be conducted.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 This report has been prepared by Officers within existing resource allocations.
- 6.2 Subject to Councillor consideration, a budget submission could be considered for the 2026/27 financial year to develop a preliminary business case for the Gladstone Park Senior Citizens Centre, as cited in the Community Infrastructure Plan (CIP).
- 6.3 Identified facility enhancements, as identified in recommendation 2.1(c) can be funded through existing operational budgets.

7. OPPORTUNITIES & RISKS:

- 7.1 The opportunity to undertake a business case for the Gladstone Park Senior Citizens Centre will ensure the future needs of the Gladstone Park community are considered. Furthermore, the identified interim works provide an opportunity to ensure that the Gladstone Park Senior Citizens Centre remains fit for purpose.
- 7.2 The risk of over-investment in the 35-year-old building will be mitigated by Council taking an integrated approach to its future development and the surrounding vacant land at Carrick-Elmhurst Reserve. This would be achieved through the future preparation of the CIP business case, as well as possible works identified in the Playspace Strategy for the Reserve, and the design and construction of a new synthetic bowling green at the adjacent Gladstone Park Bowls.

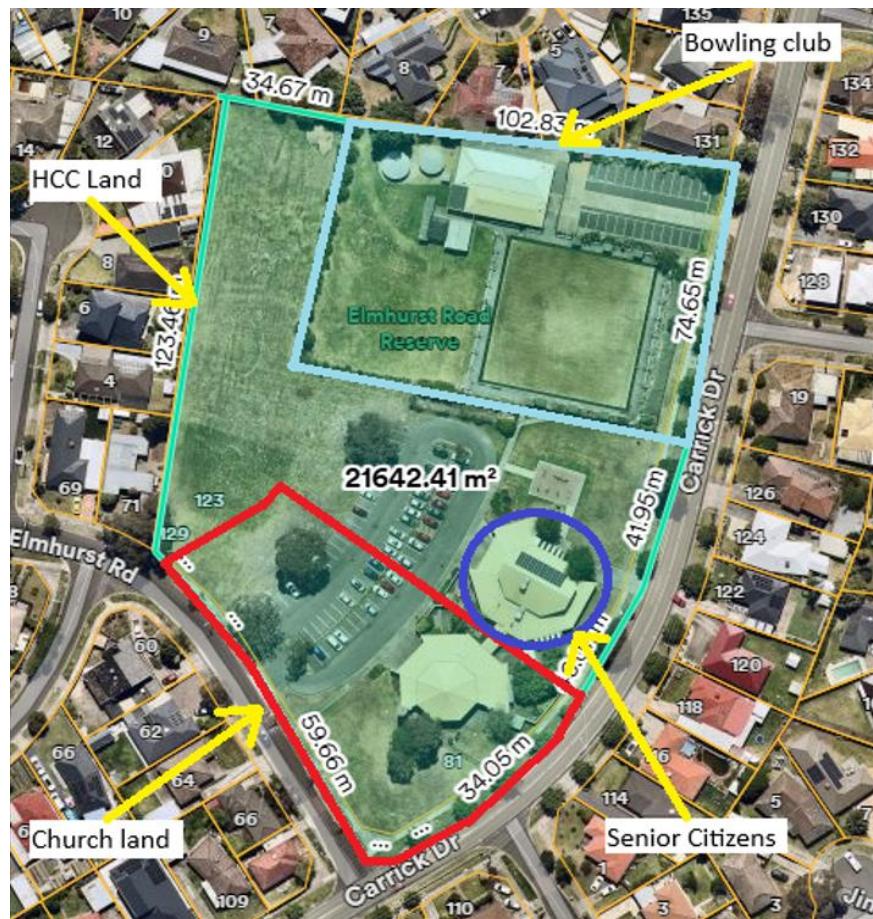
8. COMMUNITY ENGAGEMENT:

REPORT NO: 8.5 (cont.)

- 8.1 No specific community engagement was undertaken in the development of this report.
- 8.2 Community engagement will occur through the Playspace Strategy engagement, which is scheduled to occur for the Reserve in the 2026/27 financial year. the CIP business case development, as well as through any future CIP business case development, following Councillor consideration.

9. DISCUSSION:

- 9.1 The Gladstone Park Senior Citizens Centre sits on 1.36 hectares at Carrick-Elmhurst Reserve, Gladstone Park. The Centre is co-located with the Uniting Church, who own and operate the parcel of land (red-outlined) at the lower section of the image below.



- 9.2 The Gladstone Park Senior Citizens Centre opened in 1990. The facility currently supports 600 to 1,000 older residents weekly, and is home to around 12 local senior groups. These groups provide a wide range of activities for their members, including dancing, card games, community excursions and cultural inclusion programs tailored for multicultural residents.
- 9.3 Council has undertaken a range of minor works in recent years to improve the Centre. These have included;
 - (a) Installation of new cabinets and a commercial-grade stove.
 - (b) Installation of new vinyl in the toilet area.
 - (c) Construction of a new access ramp at the front entry.
 - (d) Repairs to flooring (annual flooring recoat inspections, bi-annual reseals).
 - (e) Repairs to seating at entry and painting of banister in main hall.
 - (f) Installation of a new front window and door set.
 - (g) Installation of window coverings.

REPORT NO: 8.5 (cont.)

(h) Installation of a PA system.

9.4 **Response to motion 1.a. *the compliance and condition of the Gladstone Park Senior Citizens Centre***

9.4.1 In May 2025, Council Officers conducted a comprehensive condition audit of the Gladstone Park Senior Citizens Centre. The facility was assessed to be in fair condition, with projected works identified as painting, blinds and flooring.

9.4.2 The Centre’s roof cladding will be monitored by Council’s Building Maintenance Team, with repairs or replacement to be undertaken as required.

9.5 **Response to motion 1.b. *any identified opportunities for future building improvement works that would bring the facility up to an improved standard. This would include an estimate of costs to ensure the facility, and its surrounding gardens, remain fit for purpose and continue to meet both the current and future community needs of the Gladstone Park community.***

9.5.1 Council’s endorsed Community Infrastructure Plan (CIP) identifies the Gladstone Park Senior Citizens Centre as a site for future investment. Recognising this, the following actions are planned:

(a) Business cases relating to actions in the CIP, including the Gladstone Park Seniors Centre, will be discussed as part of the Community Infrastructure Plan project options during the 2026/27 budget planning process.

(b) Subject to Council consideration and inclusion into future budget processes, a preliminary business case would explore options for the centre.

(c) Following the preparation of the business case, delivery of any identified upgrades will be considered in for inclusion in the capital budget program as part of the relevant budget preparation process.

9.5.2 An inspection of the Centre was conducted in August 2025 in preparation of this report. The following interim works were identified to support the building to remain fit for purpose:

- Internal upgrades to furniture and storage areas to improve access.
- Garden and landscaping maintenance / improvements including replacing paving and ensuring accessibility of ramps.
- Directional signage

9.5.3 Final costs of these improvements would be confirmed through detailed scoping. It is envisaged that these works can be undertaken through existing budgets, however if scoping identifies greater costs, these works would be referred to the capital works budget for delivery.

9.6 **Response to motion 2. *that Council consult with the local community regarding the future of the remainder of vacant land on Carrick-Elmhurst Reserve, including identifying any future community infrastructure needs or requirements to support the growing and changing needs of the Gladstone Park community and wider area.***

9.6.1 Council’s endorsed Open Space Strategy 2025 identifies Carrick-Elmhurst Reserve as a local-level park. Community engagement regarding the Reserve will be undertaken as part of the Playspace Strategy, which is scheduled to commence in FY2026/27. Any identified upgrades at Carrick-Elmhurst Reserve will be considered in future budget processes that would involve local community engagement on the detail of the proposed development, as part of the capital upgrade project.

9.6.2 Pending Council’s consideration, any future CIP business case for the Gladstone Park Senior Citizens Centre would include community consultation

REPORT NO: 8.5 (cont.)

on the future infrastructure needs and service requirements required to address community need.

9.6.3 Following Council’s endorsement on 27 October 2025, the construction of a new synthetic bowling green at Gladstone Park Bowls Club will proceed. The Active Living and Open Space Planning teams will continue to work collaboratively with Council and community to ensure the development of the new green is strategically aligned with broader community outcomes, including optimising the use of adjacent Carrick-Elmhurst Reserve land.

10. CONCLUSION

- 10.1 The Gladstone Park Senior Citizens Centre, and more broadly, the Carrick-Elmhurst Reserve is a valued, community space for the Gladstone Park community.
- 10.2 The opportunity to undertake future planning will ensure that this space continues to be a well-valued space for the Gladstone Park community into the future.

REPORT NO:	8.6
REPORT TITLE:	Contract 30 25 3651 - Design and Construction of the Jacksons Creek Community Centre (interim name)
SOURCE:	Rachel Thorpe, Coordinator Urban Places Conrad Borja, Project Engineer Ruth Robles McColl, Manager Strategic Projects & Places
DIVISION:	City Planning & Places
FILE NO:	30 25 3651
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENTS:	<ul style="list-style-type: none">1. <i>3651 - Tender Evaluation Report - Confidential</i>2. <i>3651 - Evaluation Matrix - Confidential</i>3. <i>3651- List of Directors and Officeholders - Confidential</i>4. <i>3651- Floor Plan</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1. Tenders have been called for Contract No. 30 25 3651 - Design and Construction of the Jacksons Creek Community Centre (interim name).
- 1.2. This report recommends that the tender submission from Building Engineering Pty Ltd for Contract No. 30 25 3651 – Jacksons Creek Community Centre (interim name) Design and Construct be accepted by Council.
- 1.3. Pursuant to the instrument of delegation to the Chief Executive Officer, the value of this contract exceeds the financial limit, and a council motion is now required to accept the recommendation to award the contract.

2. RECOMMENDATION:

That Council:

- 2.1 **Resolves to award Contract No. 30 25 3651 to Building Engineering Pty Ltd**
- 2.2 **Awards the Contract for the lump sum tendered price of Fifteen million, three hundred and ninety thousand and seven hundred forty-nine dollars (\$15,390,749.00) GST inclusive.**
- 2.3 **Approves a contingency sum and additional allowance to the value (excl. GST) contained within the confidential attachment.**
- 2.4 **Authorizes the Director Infrastructure and Assets to finalize and execute the contract documentation.**
- 2.5 **Authorizes that variations will be managed in accordance with the Contract Variation Policy.**

REPORT NO: 8.6 (cont.)

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act 2020 S108(1) requires that a Council must prepare and adopt a Procurement Policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services by the Council, including for the carrying out of works.
- 3.2 Local Government Act 2020 S109(1) requires that a Council must comply with its Procurement Policy before entering into a contract for the purchase of goods or services or the carrying out of works.
- 3.3 The Council adopted a Procurement Policy (ref. POL189) on 15 November 2021 which is effective from 1 December 2021. Under this Policy, procurement of goods, services or works valued at \$300,000 or greater shall be undertaken by a tender process.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
 - a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - e) innovation and continuous improvement is to be pursued;
 - g) the ongoing financial viability of the Council is to be ensured;
 - i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

The obligation to give proper consideration to, and act compatibly with, human rights does not apply where:

- under another law you could not reasonably have acted differently or made a different decision. For example, where you are giving effect to another statutory provision that is incompatible with a human right;
- the act or decision is of a private nature; or
- the act or decision would impede or prevent a religious body from acting in conformity with religious doctrines, beliefs or principles.

REPORT NO: 8.6 (cont.)

The Charter of Human Rights and Responsibilities Act 2006 and Hume City Council’s Social Justice Charter were considered and there are no issues to be considered in this regard.

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

Under the Gender Equality Act 2020 a Gender Impact Assessment is required to be completed in relation to the development or review of a policy, program or service, where that policy, program or service has a direct and significant impact on the public.

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 This will be a lump sum contract and sufficient funds are available. The Jacksons Creek Community Centre project total budget is \$17,787,157. It is fully funded through developer contributions under the Infrastructure Contribution Plan (ICP) and incorporates Climate Action Plan initiatives and funding from the State Government Building Blocks grant.

7. OPPORTUNITIES & RISKS:

7.1 The contract will deliver a high-quality, sustainable community facility designed to meet Sunbury South’s growth needs. Key opportunities include achieving Passivhaus certification to reduce carbon emissions and operating costs, and incorporating solar panels, heat pump systems, battery backup, and WSUD features for environmental resilience. Risks such as delays, cost overruns, and compliance issues will be mitigated through a lump sum contract, clear specifications, and the appointment of a contractor with robust OH&S, Quality, and Environmental Management systems.

8. COMMUNITY ENGAGEMENT:

8.1 As part of the initial planning process, Council officers engaged with local service providers and potential user groups to understand community needs and aspirations, which helped shape the design of the new centre.

8.2 Council will continue to engage with the local community to ensure that the new facility reflects local needs and will incorporate activations and placemaking activities throughout the project’s delivery.

8.3 Going forward, Council will also inform the community about the Passivhaus (PH) standard and its benefits, and build excitement about delivering a high-quality, sustainable community centre early in the estate’s development. This will be promoted through the Council website and other communication channels.

9. DISCUSSION:

9.1 Technical Specifications / Scope of Works:

REPORT NO: 8.6 (cont.)

9.1.1 The community centre will deliver a new, purpose-built facility designed to meet the needs of the growing Sunbury South community. The centre includes a two-room kindergarten, multipurpose community spaces, maternal and child health consultation rooms, a shared foyer and amenities, and supporting car parking and landscaping. The facility has been designed to achieve Passivhaus (PH) certification, featuring solar panels, a heat pump system with battery backup, and Water Sensitive Urban Design (WSUD) elements to support Council’s sustainability goals.

9.2 Background:

9.2.1 The project forms part of the Sunbury South Precinct Structure Plan and will be one of the first community facilities delivered in the new estate, providing essential early-years and community services. Council has secured \$4.5 million in external funding (Department of Education) to support the delivery of an integrated community centre, which includes two kindergarten rooms and associated community spaces (refer to attached Floor Plan). Design was informed by engagement with local service providers and potential user groups to ensure the building responds to community needs and expectations.

9.3 Tender Process:

9.3.1 Seven (7) prospective Contractors with Community Centre and Passivhaus construction experience were shortlisted from Construction Supplier Register (CSR). Five (5) Contractors expressed interest in participating in a Restricted Tender via Council’s Tender Portal.

9.3.2 A restricted Request for Tender (RFT) for Contract No 30 25 3651- Design & Construction of Jacksons Creek Community Centre was released on 19 September 2025 and tender closed on 28 October 2025 with Three submissions received.

9.3.3 The AS4902-2000 (Design and Construct) will be used to administer this contract. The date of Practical Completion is December 2027 - ready for kindergarten operation Term 1 – 2028.

9.4 Tender Evaluation Panel:

9.4.1 The tender evaluation panel (TEP) consisted of:

Officer Title	Role
Project Manager	Chairperson – Scoring Member
Coordinator Urban Places	Scoring member
Coordinator Major Projects & Precincts	Scoring member
Strategic Projects Design Lead	Scoring member

9.4.2 All tender evaluation panel members completed the required conflict of interest declarations, with no conflicts declared and committed to maintaining the confidentiality of tender information.

REPORT NO: 8.6 (cont.)

9.4.3 Procurement support was provided by a Procurement Officer throughout the tender process in addition of an external Probity Advisor.

9.5 Selection Criteria:

9.5.1 The evaluation involved scoring of conforming tenders according to following pre-determined criteria.

Criteria	Weighting
Tendered Price	40%
Capability	35%
Capacity	15%
Local & Sustainability	10%

9.6 Tender Evaluation:

9.6.1 Three (3) submissions were received in response to the above Tender.

9.6.2 Out of three submissions, two (2) were shortlisted based on weighted scores. As a result, the TEP continued evaluation with the 2 shortlisted tenderer by issuing clarification questions.

9.7 Recommendation:

9.7.1 The final weighted score for each shortlisted tenderer is summarized below

Tenderer	Conforming	Final Score
Tenderer A – Building Engineering	Yes	85.00
Tenderer B	Yes	78.59

10. CONCLUSION

10.1 The process described in this report is in accordance with the Council’s Procurement Policy, the relevant provision of the Local Government Act 2020 – section 108 (Procurement Policy) and section 109 (Procurement).

10.2 The tender submission from Building Engineering Pty Ltd for a lump sum price of Fifteen million, three hundred and ninety thousand and seven hundred forty-nine dollars (\$15,390,749.00) GST inclusive, was determined to be best value and it is considered that Building Engineering Pty Ltd can perform the contract to the required standards.

REPORT NO: 8.6 (cont.)

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REPORT NO:	8.7
REPORT TITLE:	Temporary Change to the Chief Executive Officer's Delegation 16 December 2025 to 8 February 2026
SOURCE:	Robert Costa, Manager Finance Rachel Stone, Coordinator Procurement
DIVISION:	Finance & Governance
FILE NO:	HCC14/405
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Attachment 1 - S5 - Instrument of Delegation to Chief Executive Officer (15 December 2025)</i>

1. SUMMARY OF REPORT:

- 1.1 This report recommends a temporary increase in the current limitation on the power delegated to the CEO – to award a contract not exceeding the value of \$1 million (including GST).
- 1.2 It is proposed that this variation is for the period 16 December 2025 to 8 February 2026.

2. RECOMMENDATION:

- 2.1 That in accordance with section 11(1) of the Local Government Act 2020, Council varies its instrument of delegation to the Chief Executive Officer (Attachment 1) for the period 16 December 2025 to 8 February 2026 to temporarily increase the limitation on the power to award a contract or make any expenditure to an amount not exceeding the value of \$3,000,000 (including GST);
- 2.2 That Council approves the signing and sealing of the Instrument of Delegation to the Chief Executive Officer
- 2.3 That a report be received of all contracts approved under this delegation.

3. LEGISLATIVE POWERS:

- 3.1 *Local Government Act 2020 – Section 11.*

Council is given the power to delegate any of its powers, duties and functions, other than for stipulated exceptions, under the Act as specified in section 9 of this report.

4. FINANCIAL IMPLICATIONS:

This Report recommends a temporary increase of the CEO financial delegations to ensure that key tenders can be awarded over the Christmas Holiday period when there is a large break between Council Meetings.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability has been considered and the recommendations of this report give no rise to any matters.

REPORT NO: 8.7 (cont.)

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibilities has been considered and the recommendations of this report give no rise to any matters Community Consultation.

8. COMMUNITY CONSULTATION:

Community consultation is not required in relation to this Report.

9. DISCUSSION:

- 9.1 The effective functioning of local government at an operational level is achieved by Council delegating to staff the powers that are conferred to it through various pieces of legislation and regulations. In many cases there are conditions and limitations placed on Council officers in the exercising of a delegated power.
- 9.2 The decision of a delegate of Council is deemed to be a decision by Council.
- 9.3 The primary purpose for this proposed temporary change to the Chief Executive Officer’s Delegation from 16 December 2025 to 8 February 2026 is to ensure that contracts for capital works projects can be awarded promptly over that period, until the first briefing session prior to the Council meeting of 9 February 2026. During this period, it is also possible that service contracts may also be awarded up to the increased value.
- 9.4 At the first Council meeting on 9 February 2026, the CEO’s delegation will revert to awarding contracts up to the value of \$1 million (including GST).

10. CONCLUSION:

As provided by section 11(1) of the Act, Council may delegate certain powers, duties or functions through an Instrument of Delegation to the Chief Executive Officer and this report recommends a temporary change to that Instrument through the resolution of this report.

REPORT NO: 8.7 (cont.)

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Instrument of Delegation

to

**The Chief Executive
Officer**

Instrument of Delegation

In exercise of the power conferred by section 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, the HUME CITY COUNCIL (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers set out in Schedule 1 to this Instrument of Delegation,

AND declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on:
15 December 2025
2. the delegation
 - 2.1 comes into force on 16 December 2025 and the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2 is subject to any conditions and limitations set out in Schedule 1;
 - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4 remains in force until Council resolves to vary or revoke it.

THE COMMON SEAL of HUME CITY COUNCIL

was hereto affixed on the in the presence of

COUNCILLOR

CHIEF EXECUTIVE OFFICER

Instrument of Delegation to the Chief Executive Officer

SCHEDULE 1

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing:

1. if the issue, action, act or thing is an issue, action, act or thing which involves
 - a) awarding a contract exceeding the value of \$ 3,000,000 (including GST) for the period 16 December 2025 to 8 February 2026 inclusive;
 - b) making any expenditure that exceeds \$ 3,000,000 (including GST) (unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make) for the period 16 December 2025 to 8 February 2026 inclusive;
 - c) awarding a contract exceeding the value of \$ 1,000,000 (including GST) from 9 February 2026 onwards;
 - d) making any expenditure that exceeds \$ 1,000,000 (including GST) (unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make) from 9 February 2026 onwards;
 - e) appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - f) election of a Mayor or Deputy Mayor;
 - g) granting of a reasonable request for leave under section 35 of the Act;
 - h) making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - i) approval or amendment of the Council Plan;
 - j) adoption or amendment of any policy that Council is required to adopt under the Act;
 - k) adoption or amendment of the Governance Rules;
 - l) appointment of the chair or the members to a delegated committee;
 - m) making, amending or revoking a local law;
 - n) approval of the Budget or Revised Budget;
 - o) borrowing money;
 - p) subject to section 181H(1)(b) of the Local Government Act 1989, declaring general rates, municipal charges, service rates and charges and specified rates and charges; or
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council;

Instrument of Delegation to the Chief Executive Officer

4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council;
5. if determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 11(2)(a)-(n) (inclusive) of the Act or otherwise;
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff; or
7. if that power is listed in Schedule 2 as a power determined as appropriate to remain with Council.

Instrument of Delegation to the Chief Executive Officer

SCHEDULE 2

Powers and actions determined as appropriate to remain with Council.

FOOD ACT 1984		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.38(3)	power to exempt any food premises or class of food premises from registration with the council.	

LOCAL GOVERNMENT ACT 1989		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.204(2)	power to declare a road to be open to public traffic	
Schedule 10 cl.5 (1)(a)	power to approve, assign or change the name of a road	
Schedule 11 cl.13	power to determine speed limits	

LOCAL GOVERNMENT ACT 2020		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.115	power to lease land where there is no requirement to undertake a community engagement process in accordance with the Council's community engagement policy in respect of the proposal before entering into the lease.	

PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.4B	power to prepare an amendment to the Victoria Planning Provisions	
s.8(3)	power to prepare amendments to the planning scheme	
s.9(2) and (3)	power to apply to the Minister to prepare an amendment to the planning scheme	
s.12(3)	power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of the planning scheme with these persons	
s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under section 19 to a planning scheme	
s.20(1)	power to apply to the Minister for exemption from the requirements of section 19	

PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.23(2)	power to refer submissions to a panel	
s.27 (2)	power to apply for exemption if the panel's report is not received	
s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of a development infrastructure levy	
s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of a community infrastructure levy	
s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	
s.96G	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under section 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	
s.97C	power to request the Minister to decide the application	
s.178	power to amend a section 173 agreement	

ROAD MANAGEMENT ACT 2004		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s11	power to declare a road	obtain consent in circumstances specified in section 11(2) where the land is reserved or administered under other Acts
s11(8)	power to change the name of a road	
s12(2)	power to discontinue a road or part of a road	
s17(3)	power to decide that a road is reasonably required for general public use	power of the coordinating road authority
s17(4)	power to decide that a road is no longer reasonably required for general public use	power of the coordinating road authority
s42(1)	power to declare a public road as a controlled access road	power of the coordinating road authority and Schedule 2 also applies
s42(2)	power to amend or revoke declaration under section 42(1)	power of the coordinating road authority and Schedule 2 also applies
Schedule 2 Clause 3(1)	power to make policy about controlled access roads	
Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	

VALUATION OF LAND ACT 1960		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.13DC(1)	power to require a valuation on the basis of site value	where Council is rating authority

WATER ACT 1989		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.179	power to submit a proposal to the Minister for declaration of a sewerage district	

REPORT NO:	8.8
REPORT TITLE:	Response to Petition PJL318 - Barrymore Road at Norcal Court, Greenvale - Traffic Investigation
SOURCE:	Christopher Pawluk, Engineer
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	SO1.1 Liveable places that are inclusive and accessible
ATTACHMENTS:	<ul style="list-style-type: none">1. <i>Locality Plan</i>2. <i>Concept Plan</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 This report is in response to a petition received in May 2025 requesting the installation of safety barriers at the roundabout at Barrymore Road and Norcal Court, Greenvale, following a crash on 18 May 2025.
- 1.2 A traffic investigation was undertaken, which found that while the intersection does not meet Council’s warrants for traffic calming based on speed and volume data, the crash history and existing roundabout geometry support the need for traffic calming to improve safety.
- 1.3 Due to site constraints, safety barriers are not suitable at this location. Instead, a raised safety platform is proposed on the western approach of Barrymore Road to reduce vehicle speeds and enhance safety at the intersection.
- 1.4 The proposed treatment has been listed for consideration in Council’s Capital Works Program for construction as part of the 2026/27 Traffic Management Facilities Program at an estimated cost of \$70,000 excluding GST.
- 1.5 Council has responded to the petition submitter and the State Member for Greenvale, outlining the proposed treatment as detailed in this report.

2. RECOMMENDATION:

- 2.1 That Council notes this report.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Council has the power under the Local Government Act 2020; Road Safety (Traffic Management) Regulations 2019; Road Safety Road Rules 2009; and the Road Safety Act 1986 to install and modify traffic control devices on local roads where authority has been delegated to Council.

REPORT NO: 8.8 (cont.)

4. OVERARCHING GOVERNANCE PRINCIPLES:

4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:

- 4.1.1 priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- 4.1.2 the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

- 5.1.1 The human rights relevant to this Report are:
 - (a) Every person has the right to life.
- 5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

- 5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

- 6.1 The estimated cost to construct the raised safety platform on Barrymore Road, at the western approach to the roundabout at the intersection of Barrymore Road and Norcal Court is \$70,000 excluding GST.
- 6.2 This project is proposed to be funded from Council’s Capital Works – 2026/27 Traffic Management Facilities Program.

7. OPPORTUNITIES & RISKS:

- 7.1 Raised safety platforms are an effective and proven traffic calming device that have successfully been implemented throughout Hume.
- 7.2 The installation of a raised safety platform at the western approach to the intersection of Barrymore Road and Norcal Court will assist in calming vehicle speeds and reduce the likelihood of speed related crashes, thus producing a safer environment for all road users.
- 7.3 Barrymore Road, carries a large volume of traffic. The construction of the raised safety platform would cause delays and disruptions to traffic during the construction period.

8. COMMUNITY ENGAGEMENT:

- 8.1 Council received a petition in May 2025 with 12 signatures, requesting that Council install safety barriers at the roundabout located at the intersection of Barrymore Road and Norcal Court, Greenvale.
- 8.2 The petition was tabled at the Council meeting held on Tuesday, 10 June 2025 and Council resolved: “That the petition be received, circulated to Councillors, and the submitter advised that the matter has been referred to Council’s Manager Assets for investigation”.

REPORT NO: 8.8 (cont.)

8.3 Advice has since been provided to the petition submitter, including a letter from the Mayor to the State Member for Greenvale, outlining the proposed treatment as detailed in this report.

9. DISCUSSION:

9.1 Background

9.1.1 In May 2025, Council received a petition containing 12 signatures stating the following:

‘We, the undersigned, request that Council install safety barriers at the roundabout located at the intersection of Norcal Court and Barrymore Road, Greenvale.’

9.1.2 The petition was prepared in response to a crash that occurred on 18 May 2025, where a vehicle lost control and crashed into the residential property at 1 Norcal Court, causing significant property damage and distress to the occupants.

9.1.3 Council resolved at its meeting on Tuesday 10 June 2025 ‘That the petition be received, circulated to Councillors, and the nominated contact for the petition be advised that the matter has been referred to the Manager Assets.’

9.2 Prior enquiries

9.2.1 Council records indicate that concerns regarding traffic safety at the intersection of Barrymore Road and Norcal Court were previously raised by the resident of 1 Norcal Court in January 2016.

9.2.2 The complaint highlighted the risk of vehicles leaving the roadway at the roundabout and suggested the installation of a roadside barrier or alternative traffic calming measures. The resident also noted that two crashes had occurred in recent months and expressed concern for the safety of newly built homes in the area.

9.2.3 In response, Council officers undertook a traffic investigation in January 2017. Site inspections confirmed that the property setback from the intersection was greater than 7 metres, providing sufficient recovery area for errant vehicles in accordance with guidelines.

9.2.4 A review of the VicRoads Road Crash Information System (RCIS) at that time revealed no recorded casualty crashes at the intersection since the installation of the roundabout.

9.2.5 Based on these findings, the installation of a roadside barrier was not supported. However, to improve safety a hazard marker sign was installed to enhance delineation for eastbound motorists on Barrymore Road.

9.3 Existing Conditions

9.3.1 The intersection under investigation is a four-leg roundabout located at the junction of Barrymore Road, Norcal Court and Normanby Drive, Greenvale. Refer to Attachment 1 – Locality Plan.

9.3.2 The approaches to the roundabout are as follows:

(a) Barrymore Road (west leg): Classified as a Council Trunk Collector, Barrymore Road runs east–west and consists of a divided carriageway with two 3.5-metre-wide traffic lanes in each direction. These converge into single 4.5-metre lanes at the roundabout approaches.

REPORT NO: 8.8 (cont.)

- (b) Norcal Court (east leg): Classified as a Council Access Street with a single through lane in each direction and an approach splitter island. The carriageway width is approximately 5.6 metres.
- (c) Normanby Drive (south leg): Classified as a Council Access Street with a 10-metre-wide carriageway comprising two 3.1-metre traffic lanes and 1.9-metre bicycle lanes in each direction. There is an existing splitter island at the approach to the roundabout.
- (d) Barrymore Road Service Road (north leg): Approximately 6.7 metres wide at the approach, providing entry into the roundabout from the service lane only, with ‘No Entry’ signage installed to prevent circulating traffic from entering the service road.

9.3.3 The posted speed limit on Barrymore Road is 60 km/h, while the remaining roads operate under the default 50 km/h speed limit.

9.3.4 The surrounding land use is predominantly residential, with direct property frontages in close proximity to the roundabout including the dwelling at 1 Norcal Court which was impacted in the crash on 18 May 2025.

9.4 Road Crash History

- 9.4.1 A review of the Department of Transport and Planning’s Road Crash Information System (RCIS), which records all reported casualty crashes, was undertaken for the intersection of Barrymore Road and Norcal Court.
- 9.4.2 In the most recently available five-year period (31 December 2019 to 31 December 2024), one casualty crash was recorded.
- 9.4.3 The crash occurred at the intersection where a driver turning right into Normanby Drive was struck by a speeding vehicle with no headlights on. This crash resulted in serious injuries.
- 9.4.4 The crash which occurred on 18 May 2025, where a vehicle left the roadway and struck the dwelling at 1 Norcal Court, is not currently recorded in RCIS. This is due to the typical delay in processing and uploading crash data, which can take up to 12 months depending on the finalisation of police investigations and administrative processes.

9.5 Analysis

- 9.5.1 Recent traffic counts on Barrymore Road between Normanby Drive and MacMillan Avenue recorded average daily volumes of 1,126 vehicles eastbound and 1,173 vehicles westbound, with 85th percentile speeds of 64.7 km/h and 54.5 km/h respectively.
- 9.5.2 Recent traffic counts on Normanby Drive recorded 2,140 vehicles per day with an 85th percentile speed of 54.75 km/h.
- 9.5.3 Council’s warrants for the installation of traffic calming devices on collector roads require the daily traffic volume to exceed 3,000 vehicles and the 85th percentile speed to exceed the posted speed limit by at least 10 km/h.
- 9.5.4 For access streets, the threshold is 1,000 vehicles per day and an 85th percentile speed exceeding the speed limit by 10 km/h.
- 9.5.5 Based on the outcomes of the traffic counts, Barrymore Road and Normanby Drive do not meet these warrants for the consideration of traffic calming devices based on speed and volume alone.
- 9.5.6 Council’s guidelines also allow for consideration of traffic calming devices where there is evidence of a crash trend or a significant site-specific safety risk. While only one casualty crash is recorded in the RCIS database, the serious incident

REPORT NO: 8.8 (cont.)

on 18 May 2025 where a vehicle left the roadway and struck a dwelling highlights a critical safety concern at this location.

9.5.7 Site observations identified poor deflection on the western approach to the roundabout, allowing a relatively straight path into the central median and adjacent property. This geometry lessens the speed-reducing effect of the roundabout and increases the likelihood of high-speed entry.

9.5.8 The petition requested the installation of a roadside safety barrier. Roadside barriers are typically used to shield motorists from fixed hazards where there is insufficient clear zone and where adequate space exists for the required length-of-need, terminal treatments, and barrier deflection. They are intended for impact at minimal angle from the direction of travel and are not suited to situations where the impact would be head on. At this location, physical constraints limit the feasibility and appropriateness of barrier installation. Installing a barrier in this context could also introduce additional hazards to motorists.

9.5.9 Noting the recent incident and the identified poor deflection at the western approach, it is considered appropriate to implement a traffic calming device at this approach, despite the site not meeting the warrants for traffic calming devices based on speeds and volumes.

9.5.10 It is therefore proposed to install a raised safety platform at the (western) Barrymore Road approach to the intersection. Refer to Attachment 2 – Concept Plan.

9.5.11 A raised safety platform is the most suitable treatment to reduce approach speeds while accommodating the existing bus route. The raised safety platform will be designed to be bus friendly and consultation with the bus operator will be undertaken during detailed design.

10. CONCLUSION

10.1 Based on traffic investigations, including speed and volume data, the intersection of Barrymore Road and Norcal Court does not meet Council’s warrants for the installation of traffic calming devices.

10.2 However, the recent crash on 18 May 2025 and site observations identifying poor deflection on the western approach highlight a significant safety risk.

10.3 Roadside safety barriers are not appropriate at this location due to site specific constraints.

10.4 Therefore, it is recommended that a raised safety platform be installed on the Barrymore Road (western) approach to the roundabout to reduce approach speeds and improve safety.

10.5 The project has been indicatively listed in Council’s 2026/27 Capital Works Program at an estimated cost of \$70,000 excluding GST.



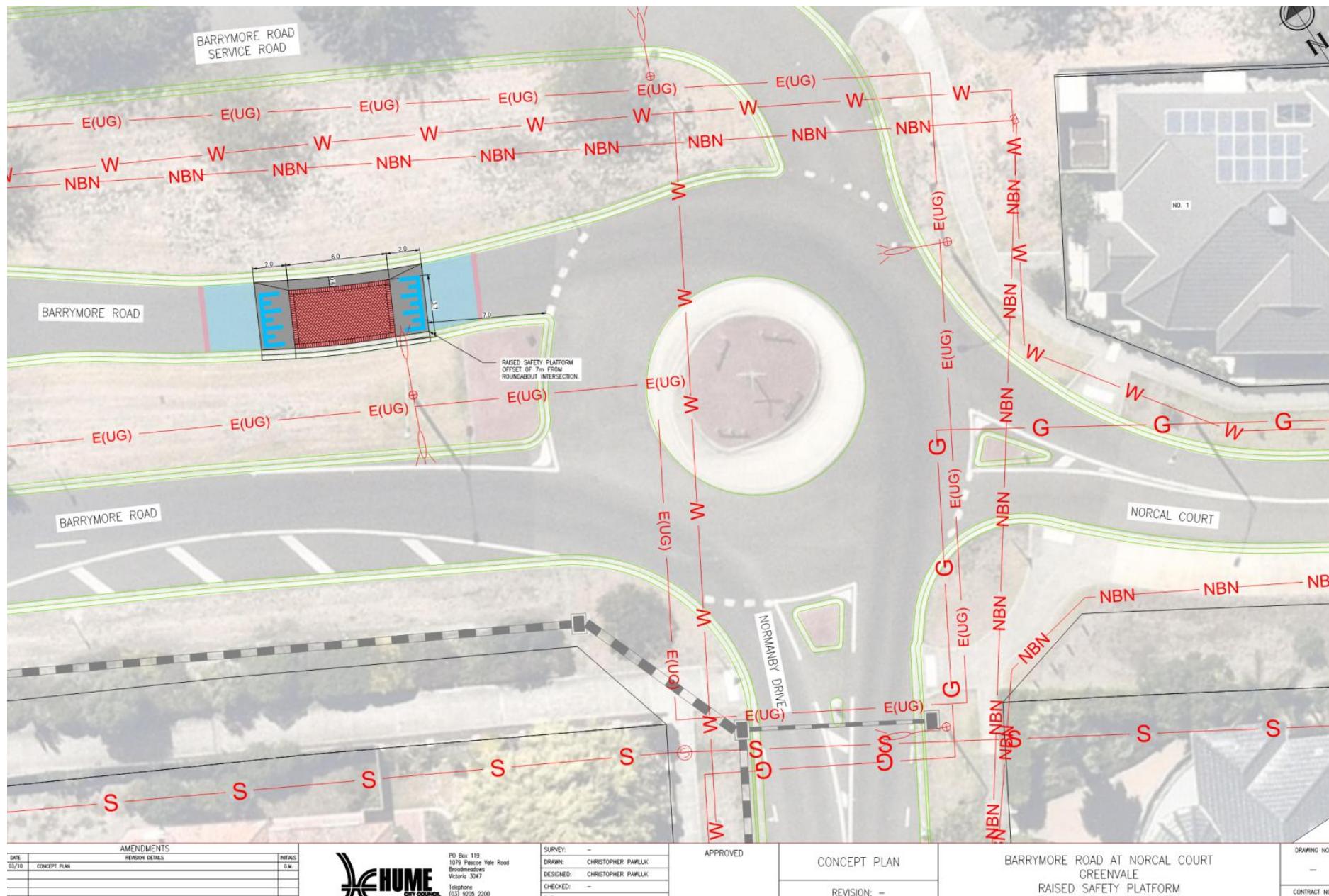
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REPORTS – OFFICERS’ REPORTS

15 DECEMBER 2025

Attachment 2 - Concept Plan

COUNCIL MEETING



REPORT NO:	8.9
REPORT TITLE:	Inquiry into Local Government Funding and Fiscal Sustainability
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC25/959
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.2 An organisation that demonstrates leadership and strong advocacy.
ATTACHMENT:	1. <i>Submission</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 The Federal Government is undertaking an *Inquiry into Local Government Funding and Fiscal Sustainability*.
- 1.2 This provides Council with an opportunity to put forward our recommendations on how we believe both the State and Federal Government can improve the financial sustainability of Local Government.
- 1.3 The attached submission outlines several recommendations that reinforce our messaging from the Victorian Government’s 2024 *Parliamentary Inquiry into Local Government Funding and Services*.

2. RECOMMENDATION:

- 2.1 **That Council endorses the attached submission to be sent to the Inquiry into Local Government Funding and Fiscal Sustainability.**

3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act, 1989; and
- 3.2 Local Government Act, 2020.

4. OVERARCHING GOVERNANCE PRINCIPLES:

- 4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:
 - a) Council decisions are to be made and actions taken in accordance with the relevant law;
 - b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;

REPORT NO: 8.9 (cont.)

- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- i) the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The human rights relevant to this Report are:

- Right to freedom of thought, conscience, religion and belief (section 14)
- Right to freedom of expression (section 15)
- Right to peaceful assembly and freedom of association (section 16)
- Right to take part in public life (section 18)

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 There were no costs involved in preparing the submission as it was completed using existing staff resources.

6.2 Rate-Capping:

6.2.1 Underfunding: The rate cap may result in insufficient revenue to cover the rising costs of maintaining and renewing community assets and delivering essential services.

6.2.2 Service Reductions: Limited financial resources could force Council to cut back on services, negatively impacting the community.

7. OPPORTUNITIES & RISKS:

7.1 This review provides an opportunity for Council to reinforce its already stated public position on the need for Government to consider the financial sustainability of Local Government.

7.2 Should Council choose not to put forward a submission then Council misses an opportunity to ensure our voices are heard in the Australian Parliament.

8. COMMUNITY ENGAGEMENT:

No community engagement was undertaken or is proposed with respect to this submission.

REPORT NO: 8.9 (cont.)

9. DISCUSSION:

9.1 Australian Government’s Inquiry into Local Government Funding and Fiscal Sustainability

9.1.1 The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport will inquire into and report on local government funding and fiscal sustainability, with a particular focus on:

- (a) Interactions between Governments
- (b) Identification of All Funding Sources
- (c) Impacts and Effectiveness
- (d) Previous Inquiry
- (e) Other relevant matters

9.1.2 The Committee wants to gain a deeper understanding of the financial relationship between local government and other levels of government in Australia, with a particular emphasis on funding mechanisms and fiscal sustainability.

9.1.3 The inquiry aims to identify how funding arrangements affect local government’s ability to deliver services and invest in local infrastructure by identifying all sources of government funding received by local governments. The Committee will also be exploring how to overcome barriers to infrastructure service delivery. It will consider trends in attracting and retaining a skilled workforce, impediments to security for local government workers and the impacts of labour hire practices.

9.1.4 The Committee will be considering whether existing funding mechanisms are addressing the evolving responsibilities of local governments.

9.2 Council’s Submission

9.2.1 Council’s submission (Attachment 1) outlines the following:

- (a) The Australian Government provides over \$5 billion annually to local governments through tied and untied grants, yet there is no consistent funding framework that reflects councils’ growing service responsibilities.
- (b) This has widened the vertical fiscal imbalance, with councils receiving only 3–4% of total tax revenue while delivering services historically funded by other tiers, such as early years programs, compliance, and emergency management.
- (c) Frequent cost-shifting and policy changes occur without recurrent funding, creating financial strain and forcing councils to absorb costs through reduced services, delayed capital works, or increased borrowings.
- (d) A coordinated intergovernmental funding approach is needed to link population growth, cost escalation, and service demand for predictability and sustainability. Victoria’s rate-capping policy under the Fair Go Rates System further constrains councils’ ability to raise revenue despite rising costs and population pressures.
- (e) Combined with inadequate indexation of Financial Assistance Grants—now only 0.5% of Federal tax revenue, down from 1%, Councils face structural deficits. Hume City alone has seen cost escalations of \$280 million in its 10-year capital works program, depleting reserves and delaying projects.

REPORT NO: 8.9 (cont.)

9.2.2 To address these challenges, Hume City Council is putting forward several recommendations for the Federal Government to consider with the aim of aiding the financial sustainability of the Local Government sector.

- That the Federal Government undertake an assessment of what costs have been shifted from the Federal to Local Government over the last five years.
- Development of a coordinated, multi-level intergovernmental funding agreement which links population, growth and cost escalation factors to improve predictability, accountability and sustainability across all tiers.
- That the Federal Government engage with the Victorian Government to seek a review of the rate cap to ensure that it is sensitive to the Local Government cost context.
- That all grants (except for the Financial Assistance Grants) be funded directly to Local Government rather than through the relevant State Government.
- That Financial Assistance Grants be at least 1% of Federal tax revenue.
- That the Federal Government engage with the Victorian Government to ensure they follow through with plans on undertaking a holistic review of the contributions funding and works in kind system.
- That the Federal Government fund Local Government to undertake programs that address skills shortages.

10. CONCLUSION

10.1 The opportunity to respond to the Australian Government’s *Inquiry into Local Government Funding and Fiscal Sustainability* provides another platform to highlight the need for the Federal Government to consider the financial sustainability of Local Government.

10.2 Council’s submission reinforces our position put forward in our submission to the *Victorian Parliament’s Inquiry into Local Government Funding and Services* that a shift to a Local Government Cost Index, coupled with growth-based adjustments, recognition of cost-shifting pressures, and the need for intergovernmental agreements to support funding of the Local Government sector.

REPORT NO: 8.9 (cont.)

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HUME CITY COUNCIL

Response to inquiry into Local Government Funding and Fiscal Sustainability 2025



hume.vic.gov.au
December 2025



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Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung, which includes the existing family members of the Gunung-Willam-Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia’s identity and recognises, celebrates and pays respect to Elders past, present and future.

1. Executive Summary

The Australian Government provides over \$5 billion annually to local governments through tied and untied grants, yet there is no consistent funding framework that reflects Councils’ growing service responsibilities. A coordinated intergovernmental funding approach is needed to link population growth, cost escalation, and service demand for predictability and sustainability.

Frequent cost-shifting and policy changes occur without recurrent funding, creating financial strain and forcing Councils to absorb costs through reduced services, delayed capital works, or increased borrowings.

Victoria’s rate-capping policy under the Fair Go Rates System further constrains councils’ ability to raise revenue despite rising costs and population pressures. Rates have grown only 70% since 2015/16, compared to 200% growth in materials and services, while user fees remain under cost recovery due to community expectations and state-imposed limits.

Combined with inadequate indexation of Financial Assistance Grants—now only 0.5% of Federal tax revenue, down from 1%, Councils face structural deficits. Hume City alone has seen cost escalations of \$280 million in its 10-year capital works program, depleting reserves and delaying projects.

To address these challenges, Hume City Council is putting forward several recommendations for the Federal Government to consider with the aim of aiding the financial sustainability of the Local Government sector.

2. Introduction

Hume City Council welcomes the opportunity to contribute to the Parliament of Australia’s *Inquiry into Local Government Funding and Fiscal Sustainability*.

Local government plays a vital role in delivering essential services and infrastructure that support community wellbeing, growth, and liveability through maintaining community facilities, local roads, parks, and open spaces, while also delivering services such as waste collection, maternal and child health, and libraries.

The introduction of rate capping has helped Councils contain its own costs but has not been cognisant of the costs for delivering the wide variety of services, programs and projects local communities need. For growth councils such as Hume, the challenges are magnified.

Population and household growth requires new and expanded services, major infrastructure investment, and ongoing maintenance of new community assets—all within a capped revenue environment. This places long-term financial sustainability at risk and forces councils into difficult decisions about which projects and services can be funded, and which must be delayed.

The financial sustainability of the Local Government sector is at risk. Whilst Local Government is not in the Constitution, there are several initiatives that the Federal Government can implement to provide additional security for Councils big and small.



3. Recommendations

1. That the Federal Government undertake an assessment of what costs have been shifted from the Federal Government to Local Government over the last five years.
2. Development of a coordinated, multi-level intergovernmental funding agreement which links population, growth and cost escalation factors to improve predictability, accountability and sustainability across all tiers.
3. That the Federal Government engage with the Victorian Government to seek a review of the rate cap to ensure that it is sensitive to the Local Government cost context.
4. That all grants (except for the Financial Assistance Grants) be funded directly to Local Government rather than through the relevant State Government.
5. That Financial Assistance Grants be at least 1% of Federal tax revenue.
6. That the Federal Government engage with the Victorian Government to ensure they follow through with plans on undertaking a holistic review of the contributions funding and works in kind system.
7. That the Federal Government fund Local Government to undertake programs that address skills shortages.
8. That the Federal Government fund collaborative partnerships between Local Governments that lead to shared procurement.

4. About Hume City

Hume is a place of great contrasts – in geography, economy, background and cultural diversity. Located just 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest growing and most culturally diverse communities in Australia.

Hume’s population is expected to grow to 397,453 by 2041 from its current estimated 250,001 (source: id profile™). Over the next five to twenty years, urban growth, densification of established areas, and related changes in population and household structures will drive an increase in service delivery and infrastructure requirements.

Hume covers an area of more than 504 square kilometres. It stretches 30 kilometres from east to west, and over 22 kilometres from north to south. The southern parts of Hume are represented by well-established suburbs. Expanding out from here are Hume’s rapidly developing new suburbs and employment areas, including the future Metropolitan Activity Centre at Clovertown, 35 kilometres from the city centre.

In the west of the municipality, Sunbury is a well-established town, with heritage places around the centre and new areas that expand in all directions in a spoke and hub development pattern. Separated from the municipality’s east by rural areas that protect the operations of Melbourne Airport, Sunbury is more than 35 kilometres from the CBD.

Hume’s communities are served by major road transit routes including the Tullamarine Freeway, Western Ring Road, Hume Freeway and Calder Freeway. Melbourne Airport, in the south of Hume, is part of a significant industrial area in the south and east of the municipality. Logistics and related businesses in Hume benefit from access to multiple freeway networks in addition to Melbourne Airport.

Residents come from 170 different countries with 40% of all residents born overseas. They speak over 155 languages with 49% speaking a language other than English at home. More than one quarter of the population is aged under 18 years whilst one in nine residents are aged 65 and over.



5. Interactions between Governments

i. Assess the nature and scale of Australian, state and territory government funding provided to local government, both directly and through Federal-state agreements.

It is estimated that the Australian Government provides funding of over \$5 billion to Local Government through tied and untied funding through both competitive and non-competitive grants annually. Some of this funding is provided directly to Local Government or administered through relevant State Governments through Federal-state agreements. The lack of alignment between grant programs, rate-capping rules and statutory obligations creates inefficiency and financial risk.

There is no consistent or transparent funding framework between the tiers of government that recognises councils’ service delivery responsibilities. This has resulted in the widening of the Vertical fiscal imbalance where local government receives around 3–4 % of total tax revenue yet delivers a growing range of services historically funded by State or Federal Government including early years, compliance, community health and emergency management.

These frequent policy shifts and cost transfers (e.g. waste reforms, road maintenance, compliance reporting etc) occur without recurrent funding support so a coordinated, multi-level intergovernmental funding agreement is needed — linking population, growth and cost escalation factors — to improve predictability, accountability and sustainability across all tiers.

ii. Examine the legislative and policy frameworks underpinning Federal financial support to local government.

The Australian Government grants policy framework, the Federal Grants Rules and Principles 2024 (CGRP’s) provide transparency, accountability and flexibility in grants administration to achieve government policy outcomes and ensure equitable access of grants to and for the benefit of the Australian public.

For the purposes of the CGRPs, the following financial arrangement is taken not to be a grant:

1. a payment that is made for the purposes of the *Local Government (Financial Assistance) Act 1995* (the Act);¹² where the Parliament wishes to provide financial assistance to the States for the purposes of improving:
 - a) the financial capacity of local governing bodies; and
 - b) the capacity of local governing bodies to provide their residents with an equitable level of services; and
 - c) the certainty of funding for local governing bodies; and
 - d) the efficiency and effectiveness of local governing bodies; and
 - e) the provision by local governing bodies of services to Aboriginal and Torres Strait Islander communities.

Because of “the Act” there is a misnomer held within the three levels of Government around the legitimacy of the Federal Government being able to fund Local Government. This is based on a false premise because “*Local councils are not mentioned in the Constitution*”³ and that some funding from the Federal to Local Government is administered through relevant State Governments.

¹ An Act to provide for financial assistance for local government purposes by means of grants to the States, the Australian Capital Territory and the Northern Territory, and for related purposes.

² Other forms of financial assistance made to local government may be subject to the CGRPs.

³ <https://peo.gov.au/understand-our-parliament/your-questions-on-notice/questions/if-local-councils-arent-mentioned-in-the-constitution-how-are-they-allowed-to-exist-and-make-laws>

This is not the case. Whilst a significant dollar amount of funding is channelled through the relevant State Governments (e.g. for *Financial Assistance Grants and Disaster Recovery Funding*) there are many examples where funding is provided directly to Local Government – including through competitive and non-competitive roads and community infrastructure programs where Local Government applies for grants and enters into funding agreements with the Federal Government – with funding directly distributed to Councils.

Conversely there are competitive and/or non-competitive grants that are administered through the relevant State Government (e.g. *Urban Precincts and Partnership Program*), but this is an inefficient process which adds another unnecessary layer of bureaucracy that is not needed. It would be more efficient for the Federal to directly fund Local Government for all grants except the Financial Assistance Grants which are legislated under the *Local Government (Financial Assistance) Act 1995*.



6. Identification of all funding sources

i. Identify and map all sources of funding received by local government from the Australian Government and state/territory governments, including:

- Untied grants (e.g. Financial Assistance Grants)
- Tied/specific-purpose grants and project-based programs, co-contribution requirements and competitive grant processes.
- Revenue sharing arrangements (e.g., stamp duty, rates capping subsidies, GST-related disbursements where applicable).
- Emergency, disaster recovery and resilience funding.
- One-off or ad hoc funding streams.

As is outlined in 5 (i) above, an estimated over \$5 billion annually is provided to Local Government for the delivery of services and the construction of the all-important infrastructure projects Councils need. An example of these grants that are administered and delivered through several different processes are outlined in the table below⁴.

Grant Type	Program	Administered through State Government	Competitive	Co-contribution required
Untied	Financial Assistance Grant program	Yes	No	No
Tied/specific-purpose grants and project-based programs	Building Better Regions Fund	No	Yes	Yes
	Stronger Communities Programme	No	Yes	Yes
	National Road Safety Action Grants Program	No	Yes	Yes
	Roads to Recovery	No	Yes	Yes
	Black Spots Program	No	Yes	Yes
	Active Transport Fund	No	Yes	Yes
	Bridges Renewal Program	No	Yes	Yes
	Heavy Vehicle Safety and Productivity Program	No	Yes	Yes
	Strong and Resilient Communities Activity	No	Yes	Yes
	Growing Regions Program	No	Yes	Yes
	Safer Local Roads and Infrastructure Program	No	Yes	Yes
	National Australia Day Council Community Event Grants Program	No	Yes	Yes
	Urban Precincts and Partnerships Program	Yes	Yes	Yes
	Regional Precincts and Partnerships Program	Yes	Yes	Yes

⁴ It is important to note that this is not the entire list, just an example list of grants that Hume City is eligible for.

Emergency, disaster recovery and resilience funding	Disaster Recovery Funding Arrangements	Yes	Yes	No
	Disaster Ready Fund	No	Yes	Yes
One-off or ad hoc funding stream	Major and Local Community Infrastructure Program	No	No	No
	Strengthen Community Safety	No	No	No

Outside of grants provided to Local Government there are other revenue sharing arrangements.

The Victorian Government’s Rate capping policy under the *Fair Go Rates System (FGRS)* has significantly constrained councils’ capacity to raise revenue in line with real cost movements and population growth.

For Hume City, an independent assessment estimated a \$25 million annual impact since 2021/22, equating to over \$300 million in lost revenue over 10 years that could otherwise fund asset renewals and community infrastructure.

While the State receives growth-linked revenue streams such as land tax and stamp duty, Local Government relies on capped property rates disconnected from growth and inflation as well as no ongoing indexation or compensation mechanism to reflect cost escalations (construction index, wages, or service demand).

In recent submissions to the Victorian Government, Hume City Council has called for:

1. The CPI Rate Cap measurement to be replaced with a Local Government Cost Index. This index should be developed to reflect the actual cost base of councils, including:

- a. Wage growth in line with enterprise agreements.
- b. Construction and materials cost inflation.
- c. Asset maintenance and renewal costs.
- d. Compliance and regulatory obligations.
- e. Recognise cost-shifting impacts from other levels of government in the rate cap setting.

2. Introduction of an additional rate cap allowance that is directly linked to the Victorian Government’s housing supply targets that reflects both the significant pressure this growth places on operating and capital budgets and the importance of providing timely provision of infrastructure and services to new communities, commensurate with those available to Melbourne’s more established areas.

3. Reform to the higher cap application process to reduce administrative burden, align with budget cycles, and address political and community pressures.

We seek the Federal’s support to engage with the Victorian Government on these matters to help improve the financial sustainability of the Local Government sector in Victoria.

ii. Examine local government own-source revenue (such as rates, fees, charges and commercial activities).

Rates and charges account for approximately two-thirds of Council’s total income but have grown only 70% since 2015/16 versus more than 200% growth in materials and services. This demonstrates an immediate cost gap which confirms our concerns for the sector.

Council user fees and charges have increased only around 30% in the same period, with many services under cost-recovery or subsidised due to community expectations or state-imposed fee limits.



Council's independent financial assessments recommended a full review of fees and charges to achieve full cost recovery and ensure public benefit justifies any subsidy, but this could impact access to services for the community.

Opportunities exist for the Local Government sector to commercialise selected services and reinvest profits into essential services, but legislative and community constraints limit flexibility – coupled with the potential impacts to local employment through privatisation.

7. Impacts and Effectiveness

i. Evaluate how funding arrangements, including indexation freezing, influence the financial sustainability, service delivery capacity and infrastructure investment of local governments.

The combination of rate capping, cost shifting, and inadequate indexation of Financial Assistance Grants has eroded Councils' operating margins, pushing many into structural deficits.

Hume's adjusted underlying result has continued to be impacted by rate capping constraints where approximately 65% of revenue is capped while service costs (particularly employee and material costs) continue to rise above CPI.

State and Federal Government cost shifting also continues to add financial burden to councils. Under a rate-capped environment, these imposts can only be absorbed through reducing service levels, delaying capital works, or increasing borrowings—none of which are desirable outcomes for our community.

Traditionally, cost shifting has impacted areas like libraries and the school crossing supervision program. However, it is now encroaching into critical areas such as maternal and child health and building enforcement. Areas that were traditionally funded or at least partly funded by the State Government have seen reduced funding in real terms over the years, or funding has ceased altogether. This expansion underscores cost shifting as a major concern, posing a serious threat to future financial sustainability and forcing councils to absorb the full cost of maintaining and delivering essential services.

Some of the current cost shifting impacts faced by Council include the following services:

- Libraries
- School Crossing Supervision
- Maternal and Child Health
- Early Years Infrastructure
- Citizenship Ceremonies
- Building Reform
- Planning
- Electrical Line Clearance

It is why Council is recommending that the Federal Government undertake an assessment of the impacts of cost shifting from Federal Government to Local Government.

With respect to the untied funding from the Federal Government (through the *Federal Financial Assistance Grants*), Local Government has felt the impact of the decline of 1% of Federal taxation revenue in the 1990's to around 0.5% today, severely impacting the vertical fiscal balance and places additional pressure on the sector to fund the all-important infrastructure and services communities need.

As such, Council seeks a commitment from the Federal Government that the *Financial Assistance Grants* be at least 1% of Federal tax revenue.

ii. Consider whether existing funding mechanisms are addressing the evolving responsibilities of local governments

As a municipality with available land for development – both residential and commercial, Hume City is faced with numerous challenges. Whilst we have the demands of meeting the needs of older established communities – through both asset renewal and service delivery, we have obligations for the development of new communities.

New development increases demand for infrastructure such as roads, drainage, public open space, and schools. Meeting this demand is a shared responsibility between developers and government. Developers contribute through monetary payments, land provision, or constructing infrastructure on behalf of public authorities, known as works-in-kind. These contributions are delivered via planning scheme amendments, planning permits, or building permits.

Infrastructure contributions are collected through several mechanisms:

- Development Contributions Plans (DCP)
- Infrastructure Contributions Plans (ICP)
- public open space contributions
- Growth Areas Infrastructure Contribution (GAIC), and
- Voluntary agreements under section 173 of the Planning and Environment Act 1987.

Contributions may be monetary or in-kind works to meet future community needs.

In Council’s submission to the Victorian Government’s *Inquiry into Local Government Funding and Services*, Council recommended that the Victorian Government consider the recommendations from the Infrastructure Contributions Ministerial Advisory Committee and encouraged the Government looking at the Growth Areas Infrastructure Contribution (GAIC) system as well as developer contributions that go to Councils.

We also suggested the Work in Kind (WIK) system be looked at for streamlining and process improvements as this enables the earlier delivery of infrastructure and can assist with reducing costs for state and local government in the long term.



This is because Council’s ability to deliver our extensive capital works program for the community to address renewal and upgrade requirements and deliver new infrastructure under Developer / Infrastructure Contribution Plans (DCP / ICP), has been significantly impacted by cost escalations.

The estimated cost escalations of Council’s 10-year capital works program since 2022/23 amount to \$280 million. This significant increase has adversely impacted Council’s financial sustainability, depleted cash reserves, and affected the timing of project deliveries.

We request the Federal Government engage with the Victorian Government to recommend undertaking a holistic review of the contributions funding and works in kind system.

iii. Identify barriers to infrastructure service delivery, including trends in attracting and retaining a skilled workforce, impediments to security for local government workers and impacts of labour hire practices.

The capacity and capability of Local Government to deliver their respective capital works programs is dependent on their size, level of funding available and the expertise of their workforce.

Hume City Council’s four-year capital works program totals over \$600 million and its delivery presents significant challenges annually based on the capacity of our workforce to plan and deliver as well as the availability of a reliable flow of contractors – many of which are bidding for larger State Government contracts through the *Big Build*.

As a large growth municipality located in Melbourne’s North, we are better placed than most small Councils to deal with this issue as we can attract skilled employees such as Strategic and Statutory Planners and Engineers.

In recognition of the challenges facing the sector, in 2024 the Victorian Government announced a \$6.3 million pilot program to address workforce shortages in councils across Victoria, creating pathways to secure employment.⁵

The two-year pilot is being delivered by a consortium of higher education providers led by RMIT University, filling skills shortages in key areas like engineering, town planning and allied health.

Local Government Earn and Learn program participants commenced training in 2025, creating more job pathways for local government workers wishing to retrain and new opportunities for jobseekers.

It is recommended that the Federal support Local Governments with funding to address skilled workforce shortages.

iv. Explore opportunities to improve productivity and coordination of local government.

On an annual basis Council prepares a budget which seeks to balance the demand for services and infrastructure with the community’s capacity to pay. It is developed through a rigorous process of consultation and review with Councillors, Council officers and the Hume community where we listen to the diverse voices of our community and their shared aspirations for the future. This has enabled us to focus on what’s most important to them.

We consider the challenges and opportunities we face. Our budgets are financially responsible and respond to the evolving needs of our community, in turn delivering maximum impact and benefit to our community.

As part of this work, we continually explore ways that we can achieve efficiencies – both through the advances of technology, but also through partnerships with other Local Government’s which has the potential to reduce costs through shared procurement.

With technology, Council is embarking on a Digital Transformation which is driving Council’s effort to improve community outcomes and customer experiences through digital innovation by modernising technology and processes to provide more responsive, accessible, and efficient services to residents.

The key objectives include replacing outdated systems, reducing cyber risks, simplifying processes, and enhancing data quality and accessibility.

5 <https://www.premier.vic.gov.au/more-job-pathways-local-government-workers>

These efforts will create a more streamlined and effective organisation, building a sustainable foundation to meet the community's evolving needs.

As an example of our partnership approach, Council has collaborated with the City of Whittlesea to undertake behavioural research to ascertain the reasons why some people dump rubbish illegally rather than dispose of it in bins or at transfer stations. In coming together, both Councils were able to share the costs of a research company to survey residents within each municipality and make recommendations for how each Council could combat what is a scourge in our community.



8. Conclusion

Local governments play a critical role in delivering essential services and infrastructure, yet the current funding arrangements do not adequately reflect their responsibilities. Despite receiving over \$5 billion annually in grants, councils face a widening fiscal imbalance, constrained revenue streams, and increasing cost-shifting from other tiers of government.

Victoria’s rate-capping policy, combined with inadequate indexation of Financial Assistance Grants and escalating service demands, has pushed many councils toward structural deficits, limiting their ability to maintain service levels and deliver capital works programs.

To ensure financial sustainability and equitable service provision, systemic reform is essential. This includes restoring Financial Assistance Grants to 1% of Commonwealth tax revenue, implementing a funding framework that accounts for population growth and cost escalation, and streamlining developer contribution processes to enable timely infrastructure delivery.

Additional support for workforce development and measures to address rising infrastructure costs will help councils meet community needs while maintaining long-term financial stability.

**For more information, contact our
Government Relations and
Advocacy unit**

 GovRelations@hume.vic.gov.au

Follow us on:



HumeCityCouncil

**Advocating for
a better future**



REPORT NO:	8.10
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - November 2025
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.2 An organisation that demonstrates leadership and strong advocacy.
ATTACHMENTS:	<ul style="list-style-type: none">1. <i>Violent Crime</i>2. <i>Violent Crime</i>3. <i>Violent Crime</i>4. <i>150th Anniversary of The Ashes</i>5. <i>Aitken Boulevard and Central Park Avenue</i>6. <i>Service Rates and Charges</i>7. <i>Local Government Funding and Fiscal Sustainability</i>8. <i>Minor Maintenance Agreement</i>9. <i>Parliamentary Visit</i>10. <i>Parliamentary Visit</i>11. <i>Meadow Heights Bus Stop</i>12. <i>Model Statement of Secure Employment</i>13. <i>Letter of Congratulations</i>14. <i>Letter of Congratulations</i>15. <i>Letter of Congratulations</i>16. <i>Letter of Congratulations</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

1.1 This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councilors received from or sent to State and Federal Government Ministers and Members of Parliament in November 2025.

2. RECOMMENDATION:

2.1 That Council:

2.1.1 Notes this report on correspondence received from or sent to Government Ministers or Members of Parliament in November 2025.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020.

4. OVERARCHING GOVERNANCE PRINCIPLES:

REPORT NO: 8.10 (cont.)

4.1 This Report supports Council in giving effect to the following Overarching Governance Principles:

- Council decisions are to be made and actions taken in accordance with the relevant law;
- priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- collaboration with other Councils and Governments and statutory bodies is to be sought;
- the ongoing financial viability of the Council is to be ensured;
- regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- the transparency of Council decisions, actions and information is to be ensured.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The human rights relevant to this Report are:

- (a) Every person has the right to freedom of thought, conscience, religion and belief,
- (b) Every person has the right to freedom of expression which includes the freedom to seek, receive and impart information and ideas of all kinds, whether within or outside Victoria
- (c) Every person has the right of peaceful assembly.
- (d) Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives.

5.1.2 The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

6.1 Required resources in implementing the recommendations of this report will be allocated from within Council’s operational budget.

7. OPPORTUNITIES & RISKS:

7.1 Written correspondence to and from Council to Members of Parliament and Ministers provides avenues for advocating on behalf of our residents, celebrating acknowledgement or seeking additional information.

7.2 It is important to note that the efficacy of written correspondence is subjective. Large amounts of correspondence to Ministers or Local Members of Parliament whilst Council is engaging with these Government representatives on other matters, has the potential

REPORT NO: 8.10 (cont.)

to distort Council’s messaging on the issues or projects that are most important to our community.

8. COMMUNITY ENGAGEMENT:

8.1 This report does not propose any future community engagement. Some of the issues/projects outlined in this report have been part of previous community engagement.

9. DISCUSSION:

9.1 Council actively engages with State and Federal Government Ministers and Members of Parliament through a variety of means. This includes regularly scheduled meetings, hosting Ministerial events and sending written correspondence.

9.2 This report contains evidence of that written correspondence registered in Council’s record keeping system in November 2025.

9.3 This correspondence is themed under the following:

- 9.3.1 Council Decisions (Table 1)
- 9.3.2 Other (Table 2)

TABLE 1 - Council Decisions

Subject	Council Meeting Reference	Minister or Member of Parliament	Direction	Date	ATTACHMENT #
Violent Crime	NOM25/27	Minister for Police	Outwards	5/11/2025	1
		Minister for Education	Outwards	5/11/2025	2
		Attorney General	Outwards	5/11/2025	3
150th Anniversary of The Ashes	NOM25/26	Minister for Sport	Inwards	27/11/2025	4
Intersection of Aitken Boulevard and Central Park Avenue	NOM25/52	Minister for Roads and Road Safety	Inwards	19/11/2025	5

TABLE 2 – Other

Subject	Council Meeting Reference	Minister or Member of Parliament	Direction	Date	ATTACHMENT #
Service Rates and Charges		Minister for Local Government	Inwards	11/11/2025	6
Local Government Funding and Fiscal Sustainability		Minister for Regional Development, Local	Inwards	21/11/2025	7

REPORT NO: 8.10 (cont.)

		Government and Territories			
Minor Maintenance Agreement		Member for Sunbury	Inwards	19/11/2025	8
Parliamentary Visit		Member for Broadmeadows	Outwards	5/11/2025	9
		Member for Northern Metropolitan Region	Outwards	5/11/2025	10
Meadow Heights Bus Stop		Minister for Public and Active Transport	Outwards	24/11/2025	11
Model Statement of Secure Employment		Minister for Local Government	Inwards	27/11/2025	12
Letter of congratulations		Opposition Leader	Outwards	19/11/2025	13
Letter of congratulations		Federal Member for McEwen	Inwards	13/11/2025	14
Letter of congratulations		Member for Western Metropolitan Region	Inwards		15
Letter of congratulations		Member for Greenvale	Inwards	13/11/2025	16

10. CONCLUSION

- 10.1 Written correspondence is an example of how we engage with State and Federal Government Ministers and our Local Members of Parliament.
- 10.2 It forms part of a holistic approach to advocacy and needs to be considered to ensure that Council utilise written correspondence in the most strategic and effective way.

REPORT NO: 8.10 (cont.)

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– OFFICE OF THE MAYOR –

Our File: HCC23/392
Enquiries: Joel Kimber
Telephone: 0419 308 547



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday 5 November 2025

The Hon. Anthony Carbines
Minister for Police
Minister for Community Safety
GPO Box 4057
Melbourne VIC 3000

Via Email: minister.carbines@justice.vic.gov.au

Dear Minister, *Anthony*

RE: INCREASE IN VIOLENT CRIME ACROSS HUME

Hume City Council at its meeting on 27 October 2025 resolved:

That Council:

1. Writes to the Minister for Police to outline what on-the-ground police resources are available in Hume City to help prevent these violent incidents from occurring and eliminating the fear many of our residents (especially the elderly) have when going about their daily business within our municipality.
2. Writes to the Minister for Education to outline how the Victorian Government are improving security for our local schools.
3. Writes to the Attorney General to seek an understanding of how the Government's new bail laws are being implemented across the state.

Violent crime in public spaces is becoming an all-too-common occurrence in communities right across Melbourne. And Hume City is not immune to this. Over the last 3 weeks we have unfortunately seen three frightening incidents in our community which is creating fear for people in our suburbs.

This included:

- A fight which occurred outside Greenvale Secondary College
- A fight that started at the Broadmeadows Central Shopping Centre and ended up in the Hume Global Learning Centre Broadmeadows and
- A stabbing that occurred outside the Craigieburn Plaza

This is creating a strong sense of fear in our community with our residents advising that they are feeling less safe in undertaking their daily tasks. To help mitigate these fears, Hume City Council requests information from the Victorian Government outlining what on-the-ground Police resources are available in our community to help improve people's perception of safety.

2/...

I look forward to hearing from you with respect to this request.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Jarrod Bell".

CR JARROD BELL
MAYOR

– OFFICE OF THE MAYOR –

Our File: HCC23/392
Enquiries: Joel Kimber
Telephone: 0419 308 547



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Wednesday 5 November 2025

The Hon. Ben Carroll
Minister for Education
Level 3
1 Treasury Place
East Melbourne VIC 3002

Via Email: reception.carroll@minstaff.vic.gov.au

Dear Minister, *ben*

RE: INCREASE IN VIOLENT CRIME ACROSS HUME

Hume City Council at its meeting on 27 October 2025 resolved:

That Council:

1. Writes to the Minister for Police to outline what on-the-ground police resources are available in Hume City to help prevent these violent incidents from occurring and eliminating the fear many of our residence (especially the elderly) have when going about their daily business within our municipality.
2. Writes to the Minister for Education to outline how the Victorian Government are improving security for our local schools.
3. Writes to the Attorney General to seek an understanding of how the Government's new bail laws are being implemented across the state.

Violent crime in public spaces is becoming an all-too-common occurrence in communities right across Melbourne. And Hume City is not immune to this. Over the last 3 weeks we have unfortunately seen three frightening incidents in our community which is creating fear for people in our suburbs.

This included:

- A fight which occurred outside Greenvale Secondary College
- A fight that started at the Broadmeadows Central Shopping Centre and ended up in the Hume Global Learning Centre Broadmeadows and
- A stabbing that occurred outside the Craigieburn Plaza

The fight that occurred outside Greenvale Secondary College called into question a lack of support for local schools to protect our young people who are gaining the all-important education that sets them up for their future.

It is imperative that students feel safe in both attending school and travelling to and from their homes. Hume City Council requests information from the Victorian Government on what support is being offered to schools to improve safety for students and their families.

2/...

I look forward to hearing from you with respect to this request.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Jarrod Bell".

CR JARROD BELL
MAYOR

– OFFICE OF THE MAYOR –



Our File: HCC23/392
Enquiries: Joel Kimber
Telephone: 0419 308 547

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Wednesday 5 November 2025

The Hon. Sonya Kilkenny MP
Attorney-General
GPO Box 4356
Melbourne VIC 3000

Via Email: sonya.kilkenny@parliament.vic.gov.au

Dear Minister, *Sonya*

RE: INCREASE IN VIOLENT CRIME ACROSS HUME

Hume City Council at its meeting on 27 October 2025 resolved:

That Council:

1. Writes to the Minister for Police to outline what on-the-ground police resources are available in Hume City to help prevent these violent incidents from occurring and eliminating the fear many of our residents (especially the elderly) have when going about their daily business within our municipality.
2. Writes to the Minister for Education to outline how the Victorian Government are improving security for our local schools.
3. Writes to the Attorney General to seek an understanding of how the Government's new bail laws are being implemented across the state.

Violent crime in public spaces is becoming an all-too-common occurrence in communities right across Melbourne. And Hume City is not immune to this. Over the last 3 weeks we have unfortunately seen three frightening incidents in our community which is creating fear for people in our suburbs.

This included:

- A fight which occurred outside Greenvale Secondary College
- A fight that started at the Broadmeadows Central Shopping Centre and ended up in the Hume Global Learning Centre Broadmeadows and
- A stabbing that occurred outside the Craigieburn Plaza

There is an increase in publicly recorded incidents of repeated offenders on bail continuing to flout the Victorian Government's laws. This is placing the wider Victorian community at risk – a risk that we are seeing locally which is creating fear for our residents.

2/...

Hume City Council seeks an update from the Victorian Government as to how the new bail laws will be implemented from March 2026 and what can be done now to fast-track their implementation so that our community can feel safer.

I look forward to hearing from you with respect to this.

Yours sincerely



CR JARROD BELL
MAYOR



Office of The Hon Anika Wells MP
Minister for Communications and Minister for Sport
Member for Lilley

Ref No: MC25-020296

Cr Jarrod Bell
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047
LisaBl@hume.vic.gov.au

Dear Mayor

Thank you for your correspondence of 30 October 2025 to the Hon Anika Wells MP, Minister for Communications and Minister for Sport regarding 150th anniversary of the first Ashes Test match.

I acknowledge Sunbury’s connection to the creation of the Ashes trophy, one of the oldest and most sought after in world sport. I appreciate your desire to explore opportunities for the Hume City Council to support local leveraging initiatives around the 150th anniversary of the first Ashes match between Australia and England.

I encourage you to continue engagement with Cricket Australia and Cricket Victoria on any potential planning arrangements. Should there be initiatives developed that require the involvement of the Australian Government, or present opportunities for our involvement, the Government would welcome further discussions.

Thank you for writing on this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barnaby Kerdell'.

Barnaby Kerdell
Chief of Staff

27 November 2025

cc: The Hon Sam Rae MP, Minister for Aged Care and Seniors, Member for Hawke

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The Hon. Melissa Horne MP

Minister for Health Infrastructure
Minister for Ports and Freight
Minister for Roads and Road Safety

PO Box 2392
Melbourne, Victoria 3001 Australia

Ref: CMIN-1-25-6600

Cr Jarrod Bell
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047
LisaBl@hume.vic.gov.au

Dear Mayor

Thank you for your email of 17 October 2025 regarding the intersection of Aitken Boulevard and Central Park Avenue in Craigieburn and coordination between the Department of Transport and Planning (DTP), Victorian Infrastructure Development Authority (VIDA) Roads and Hume City Council.

It is acknowledged that effective collaboration between all stakeholders is essential to delivering projects and services to meet community needs.

I also acknowledge the feedback regarding Precinct Structure Plans and would highlight the recent amalgamation of the Victorian Planning Authority and DTP, which is creating further improvements in the coordination of review comments to avoid inconsistencies.

Both DTP and VIDA Roads are committed to improving future communication and alignment on planning and infrastructure matters. Your feedback will be shared with the relevant teams to help identify areas where coordination can be strengthened.

If you require any additional information or assistance, please contact Dean Rochfort, Executive Director – New Communities, dean.rochfort@transport.vic.gov.au or phone 0457 864 855.



Thank you again for sharing your concerns. Your feedback is important to the Allan Labor Government as it continues to work hard to improve road safety in Victoria.

Yours sincerely



Hon Melissa Horne MP
Minister for Health Infrastructure
Minister for Ports and Freight
Minister for Roads and Road Safety
19/11/2025



The Hon Nick Staikos MP

Minister for Consumer Affairs
Minister for Local Government

Level 1, 2 Treasury Place
East Melbourne, Victoria 3002

BMIN-241100286

Dear Mayor,

I am writing to advise you that I intend to undertake an update of the Local Government Service Rates and Charges – Minister’s Good Practice Guidelines (the Guidelines).

The Guidelines were issued by the previous Minister under section 87 of the *Local Government Act 2020* and clarify the use of Service Rates and Charges under section 162 of the *Local Government Act 1989*. The Guidelines set out the expectation that Service Rates and Charges levied on a property must be aligned with the services that directly benefit that property.

The intention of the Guidelines is to articulate what is considered good practice in the application of Service Rates and Charges that now raise over \$1.2 billion per annum from Victorian ratepayers. As Minister for Local Government, I have a responsibility to set standards that support accountable local government services and protect ratepayers.

As part of the review of the Guidelines, I am requesting your council to complete the attached survey. These results will provide me with insights into how the Guidelines can be shaped to support councils and ensure transparent and accountable local government services for ratepayers. Please submit the completed survey to Local Government Victoria at lgv@dgs.vic.gov.au by 24 November 2025.

Thank you in advance for providing this information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nick Staikos".

The Hon Nick Staikos MP
Minister for Consumer Affairs
Minister for Local Government

11 / 11 / 2025

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



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The Hon Kristy McBain MP

Minister for Emergency Management
Minister for Regional Development, Local Government and Territories
Member for Eden-Monaro

Dear Mayor

I am pleased to advise that on 4 November 2025, I referred the matter of local government funding and fiscal sustainability to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport (the Committee). My referral allows the Committee to build on the previous inquiry into local government sustainability which lapsed with the Federal election in May 2025.

I am delighted that the Committee has announced that it will continue this important work through the new inquiry into Local Government Funding and Fiscal Sustainability (the Inquiry). The Terms of Reference (TOR) for this Inquiry have a sharper focus on the financial sustainability of local governments, including the interactions between levels of governments, funding sources and the impact and effectiveness of those sources.

The Committee will consider evidence already presented from the previous inquiry, but is also calling for additional or updated submissions to explore these new areas of focus. While there is no need to resubmit any previous submissions, I encourage anyone who may have more to add to the Inquiry given its revised terms of reference to consider making a submission. Written submissions may be provided to the Inquiry until **3 February 2026**.

For the TOR and more information regarding the Inquiry, including how to make a submission, please visit the Parliament of Australia website at:
www.aph.gov.au/Parliamentary_Business/Committees/House/Regional_Development_Infrastructure_and_Transport/LocalGovernmentFunding. Any questions relating to written submissions process should be directed to the Committee Secretariat at:
rdit.reps@aph.gov.au.

I look forward to receiving the Committee’s final report and recommendations and continuing to deliver on the Government’s commitment to supporting a strong and sustainable local government sector.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. McBain'.

Kristy McBain MP

21 /11/2025

Parliament House, Canberra ACT 2600 Tel: 02 6277 7060 | Email: minister.mcbain@mo.regional.gov.au
Electorate Offices: PO Box 214, Queanbeyan NSW 2620 Tel: 02 6284 2442 | PO Box 1233, Bega NSW 2550 Tel: 02 6492 0542

OFFICIAL

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19 November 2025

Hume City Council
c/o Sheena Frost
Chief Executive Officer
SheenaF@hume.vic.gov.au

Dear Sheena,

Today in Parliament I asked the Minister for Roads and Road Safety for an update on the timelines for road maintenance improvement projects that will occur in Sunbury made possible by the \$300,000 allocated in the last Labor State budget.

As we have discussed on many occasions, disappointingly – a few years ago – Hume City Council walked away from the Minor Maintenance Agreement held with the Victorian State Government. It is my sincere concern that this was done without adequate consultation with the relevant stakeholders.

The agreement ensured the best outcome for our local road maintenance and I firmly state that Hume City Council should never have withdrawn from it.

For some time, I have been asking our Council to come back to the table and fix this issue.

I am again calling on Hume City Council to immediately engage in constructive discussion, re-enter this agreement and fix a problem that is causing significant concern across our community – anything less is unacceptable.

This is a matter that has been highlighted consistently, and passionately, through community advocacy, an issue that speaks to the opportunity for a collaborative solution that our community expects – and deserves.

I look forward to progressing with this matter together in a timely manner, as a matter of priority.

Yours sincerely,

A handwritten signature in black ink.

Josh Bull MP
State Member for Sunbury
Parliamentary Secretary for Transport
Parliamentary Secretary for Infrastructure Delivery

A red banner with the text "lets it done." in white.

Suite 4, Sunbury Corporate Centre, 33-35 Macedon St, Sunbury VIC 3429

9740 4091 josh.bull@parliament.vic.gov.au

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– OFFICE OF THE MAYOR –



Our File: HCC21/850
Enquiries: Joel Kimber
Telephone: 9205 2200

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Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday 5 November 2025

Ms Kathleen Matthews-Ward MP
State Member for Broadmeadows
Shop 42, 1099-1169 Pascoe Vale Road
BROADMEADOWS VIC 3047

Via email: Kathleen.Matthews-Ward@parliament.vic.gov.au

Kathleen
Dear Ms Matthews-Ward,

RE: HUME CITY COUNCIL PARLIAMENTARY VISIT 30 OCTOBER 2025

On behalf of my fellow Councillors, I would like to thank you for hosting Council in Parliament on Thursday 30 October 2025.

We are very appreciative of the time that you spent with us as well as convening other local Members to the discussion. It is further evidence of a strong working relationship that Council has with our local Members of Parliament which we are extremely proud of and are grateful of your support.

As you are aware, Hume City is a great place to live, work, invest and play and the ability to have fruitful partnerships with the Government is key to ensuring that our future generations can experience how great our city is.

Thanks once again for your time for our visit. I look forward to continuing to work with you into the future.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Jarrod Bell'.

CR JARROD BELL
MAYOR

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– OFFICE OF THE MAYOR –



Our File: HCC21/850
Enquiries: Joel Kimber
Telephone: 9205 2200

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Wednesday 5 November 2025

Mr Evan Mulholland MP
Member for Northern Metropolitan Region
Shop 24, 55-63 Paringa Boulevard
MEADOW HEIGHTS VIC 3048

Via Email: evan.mulholland@parliament.vic.gov.au

Dear Mr Mulholland, *Evan*

RE: HUME CITY COUNCIL PARLIAMENTARY VISIT 30 OCTOBER 2025

On behalf of my fellow Councillors, I would like to thank you for hosting Council in Parliament on Thursday 30 October 2025.

We are very appreciative of the time that you spent with us as well as your work organising for both our local Member as well as members of your Shadow Ministry to meet with Council. It is further evidence of a strong working relationship that Council has with you and your office which we are extremely grateful of.

As you are aware, Hume City is a great place to live, work, invest and play and the ability to have fruitful partnerships with all sides of Government is key to ensuring that our future generations can experience how great our city is.

Thanks once again for your time for our visit. I look forward to continuing to work with you into the future.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Jarrod Bell'.

CR JARROD BELL
MAYOR

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– OFFICE OF THE MAYOR –



Our File: HCC21/850
Enquiries: Carmen Frawley
Telephone: 0408 408 188

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Monday 24 November 2025

Postal Address:
PO BOX 119
DALLAS 3047

The Hon. Gabrielle Williams MP
Minister for Public and Active Transport
Level 3, 1 Treasury Place
East Melbourne VIC 3002

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Via email: minister.williams@dgs.vic.gov.au

Dear Minister,

RE: TRAFFIC ISSUES DUE TO BUS STOP – MEADOW HEIGHTS

I am contacting you to ask for a review of the bus stop at the intersection of Hudson Circuit and Paringa Boulevard in Meadow Heights (Stop ID: 4585).

The intersection at Hudson Circuit/Paringa Boulevard is a busy local thoroughfare and important link to the Islamic Community Milli Gorus Meadow Heights Mosque, Meadow Heights Primary School, two childcare centres, the Meadow Heights Shopping Centre and to residences.

Local residents have safety concerns about this bus stop and have requested that it be indented. It is reported that when the bus has stopped at this location, drivers are trying to bypass it and entering the roundabout without having a clear view of oncoming traffic, causing accidents and near misses.

Council would value an opportunity to meet on site with staff from the Department of Transport and Planning to discuss this issue in more detail.

To convene a time, the Department can contact Carmen Frawley, Coordinator Advocacy, at carmenf@hume.vic.gov.au or 0408 408 188.

We look forward to this safety issue being addressed.

Yours sincerely,

A handwritten signature in black ink that appears to read 'Moore'.

CR CARLY MOORE
MAYOR

Cc: Mr Evan Mulholland, MP

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The Hon Nick Staikos MP

Minister for Consumer Affairs
Minister for Local Government

Level 1, 2 Treasury Place
East Melbourne, Victoria 3002

[Ref: BMIN-250800222]

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

By email: carlym@hume.vic.gov.au

Dear Mayor,

Councils play a significant role in meeting the needs of their local communities as well as providing people across the state with access to important and meaningful jobs.

The Victorian Government is committed to minimising insecure work in the local government sector, including minimising outsourcing, labour hire and casualisation.

In accordance with this commitment, I am implementing changes to local government annual reporting requirements to include a new Statement of Secure Employment.

This initiative is designed to reinforce secure employment practices within the local government sector by providing greater transparency of secure employment outcomes. Developing this dataset over time will also assist individual councils, the sector, and the Victorian Government to make evidence-based decisions about any future programs or reforms designed to improve secure employment outcomes for local government workers.

Noting that the 2025–26 reporting period has already commenced, the Statement of Secure Employment will be voluntary for this period. My department has prepared the enclosed ‘Local Government Statement of Secure Employment – Model template’ to assist you in preparing this information for the 2025–26 reporting period. It will also be included in the annual DGS Report of Operations Good Practice Guidance, which will be issued early in 2026 for the 2025–26 reporting period.

My department will progress the regulatory changes to bring this initiative into effect as a mandatory requirement for the 2026–27 reporting period onwards. To ensure these changes are practical, effective and implementable, I invite you to provide your feedback on the model statement to Local Government Victoria by emailing lgv@ecodev.vic.gov.au by 22 December 2025.

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



I trust you share my ambition for councils to be recognised as employers of choice that primarily directly employ the staff who provide critical services to local communities. In preparation for the statutory rollout of this reporting requirement, I encourage you to participate in the voluntary adoption phase by including a Statement of Secure Employment in your 2025–26 Annual Report.

If you have questions about the model statement or need further information, please contact Dan Harper, A/Executive Director, Local Government Victoria at dan.harper@dgs.vic.gov.au.

Sincerely,



The Hon Nick Staikos MP
Minister for Consumer Affairs
Minister for Local Government

27 / 11 / 2025

Enc: Model Statement of Secure Employment Template

Cc: Ms Sheena Frost, Chief Executive Officer, Hume City Council



– OFFICE OF THE MAYOR –



Our File: HCC12/403
Enquiries: Carmen Frawley
Telephone: 0408 408 188

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday 21 November 2025

Ms Jess Wilson MP
Leader of the Victorian Liberal Party
Parliament House
Spring Street
EAST MELBOURNE VIC 3002

Via Email: jess.wilson.mp@parliament.vic.gov.au

Dear Ms Wilson

Congratulations on your election as Leader of the Victorian Liberal Party. I look forward to the leadership and vision you will bring to addressing the needs of Victorians.

Hume City is one of Victoria’s fastest-growing municipalities, now home to more than 250,000 residents from over 170 cultural backgrounds. This growth brings enormous opportunity—but also significant challenges. Central to these challenges is the urgent need for infrastructure that keeps pace with population demand.

Every day, our residents experience pressure on roads, public transport, schools, health services, housing stock and community facilities. Without strategic investment, these challenges risk limiting access to jobs, education and essential services. Addressing these issues is not just about meeting today’s needs—it’s about building a resilient, connected city for the future.

Council is committed to working in partnership with all levels of government to deliver these outcomes. I would like to invite you to visit Hume City to see firsthand the opportunities and challenges we face. This visit would allow us to explore how we can collaborate to secure the infrastructure investment our community urgently requires.

To arrange a suitable time, please contact Ms. Carmen Frawley, Coordinator Advocacy, on 0408 408 188 or via email at CarmenF@hume.vic.gov.au.

Once again, congratulations on your appointment. I look forward to the opportunity to work together to ensure Hume City continues to thrive.

Yours sincerely

A handwritten signature in black ink that reads 'Carly Moore'.

CR CARLY MOORE
MAYOR

cc: Mr Evan Mulholland MP, Member for Northern Metropolitan Region

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**Rob
Mitchell MP**
Federal Member for McEwen

Cr Carly Moore
Mayor
City of Hume
via email: CarlyM@hume.vic.gov.au

13 November 2025

Dear Cr Moore

A handwritten signature in black ink that appears to read "Carly".

I write to offer my congratulations to you on again being elected Mayor of the City of Hume.

I understand you are the first Hume City Councillor to be elected to the mayoral role four times, after serving in 2018-19, 2019-20 and 2021-22.

This demonstrates an enduring commitment to your community and a remarkable capacity to work hard for positive outcomes for all residents across the municipality.

I look forward to working with you over the coming year for the betterment of our communities.

Again my congratulations to you.

Yours sincerely

A handwritten signature in black ink that appears to read "Rob".

Rob Mitchell MP
Member for McEwen

Office: 57-59 High Street, WALLAN VIC 3756

Postage: PO Box 380, WALLAN VIC 3756

Ph: (03) 5716 3000 **Toll Free:** 1300 701 966



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Dear Mayor- Carly Moore, & Deputy Mayor- Ally Watson

Congratulations on your recent election as **Mayor/Deputy Mayor**. Your leadership will play a vital role in shaping the future of our vibrant community, and I look forward to working collaboratively to deliver better services and opportunities for all our residents.

Together, we can continue building a stronger, more inclusive city that reflects the resilience and unity of the West.

As we celebrate the 2025 festive season, I wish you and your family joy, peace, and prosperity in the year ahead.

Warm regards,

Trung Luu MP
Liberal Member for Western Metropolitan Region
Shadow Assistant Minister for Police
Shadow Assistant Minister for Criminal Justice Reform



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Iwan Walters MP
State Member for Greenvale

Cr. Carly Moore

Mayor of Hume City Council
PO Box 119
DALLAS
VIC 3047

Thursday 13 November 2025

Dear Mayor Moore,

Please accept my congratulations on your recent election as Mayor of Hume by your Council colleagues.

Thank you for your ongoing service to the Hume municipality, including the communities which I represent in the Victorian Parliament as the Member for Greenvale.

I look forward to working constructively with you and your Council colleagues to continue delivering improved services, upgraded infrastructure and better outcomes on behalf of residents and the communities we all serve.

Once again, congratulations and best wishes as you commence your fourth term as Mayor.

A handwritten signature in blue ink that reads 'Iwan Walters'.

Iwan Walters MP
State Member for Greenvale

- › iwan.walters@parliament.vic.gov.au
- › 03 9651 8208
- › iwanwaltersmp.com.au
- › [iwanwaltersmp](https://www.facebook.com/iwanwaltersmp)



REPORT NO:	9.1
REPORT TITLE:	NOM25/65 - Cr Karen Sherry - Wildlife Corridors
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND INFORMATION:

Recently Hume City Council made a submission to the Victorian Parliamentary Enquiry on wildlife road strikes. I would like to address some of the issues that were raised in many of the submissions to the enquiry.

In the growing peri-urban areas there is a major problem where urban growth collides with the survival needs of wildlife. For wildlife, particularly the larger species such as Kangaroos, urban development often cuts across their usual movement corridors, with the result that some of them become landlocked, and in seeking alternate paths are hit on the roads. This is a cause of great distress to the community who witness these events regularly.

While there are multiple solutions that can be used to alleviate the issue, there is one thing that would make future development much more wildlife friendly and that is to have wildlife corridors mapped across the municipality and inserted into the planning scheme as either a new overlay, or an amendment to the open space and/or environment overlay.

The current planning scheme allows for wildlife corridors to be included in a subdivision or development plan, but it is not compulsory. Even if it is a condition of permit, there are almost no implications if the developer subsequently ignores it. For long term planning for safe interconnected movement corridors, these need to be mapped out and planned for at a municipal wide level, and preferably complimentary to all the neighbouring municipalities, to ensure success.

Hume City Council, already experiencing the impacts of development on driver and wildlife safety, should seek wildlife-protective changes to the Planning Scheme as a counterbalance to development pressures on native species.

Planning Scheme reform would not change the factors contributing to current areas of concern which demand strategies such as speed reduction at road strike hot spots, under and overpasses, signage and driver education. However, it would make a significant change for future developments.

2. RECOMMENDATION:

- 1. That Council, through the office of Mayor, write to the Minister for Planning requesting that a wildlife corridor overlay be placed on areas that have not yet been developed in the Hume City Council municipality.**
- 2. That Hume City Council gives consideration to applying for grants to undertake corridor mapping and include this item for consideration by council in the 2026/27 budget cycle.**

REPORT NO: 9.1 (cont.)

3. OFFICER COMMENTS

Council's submission to the Parliamentary Inquiry into Roadside Wildlife Road strikes identified the challenges of landlocking wildlife, particularly kangaroos, which has led to harm. This can be attributed in part to an absence of wildlife corridors across Hume City.

Should this NoM be supported a letter will be prepared for the Mayor's signature to the Minister for Planning on this matter.

Additionally, Council officers would investigate the potential to apply for grants to undertake corridor mapping and if unsuccessful, refer the project to 2026/27 budget deliberations.

REPORT NO:	9.2
REPORT TITLE:	NOM25/66 - Cr Sam Misho - Inquiry into use of 3 Kosciuszko Drive Craigieburn
SOURCE:	Rachel Dapiran, Director City Planning and Places
DIVISION:	City Planning & Places
FILE NO:	HCC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND INFORMATION:

The Assyrian community has maintained a longstanding aspiration to establish a school in Melbourne's northern growth corridor. This initiative, pursued through the Assyrian Church of the East, reflects a significant and growing community need, with a future school expected to deliver educational, cultural and social benefits for families across Hume and surrounding municipalities.

Throughout this process, the Assyrian community has faced substantial challenges, including delays arising through State Government development pathways and court proceedings for their application for a school at 1585 Mickleham Road, Yuroke, despite the proposal previously raising no objection from Hume City Council and attracting strong bipartisan support from both State and Federal parliamentarians. In particular, Mr Evan Mulholland MP and Mr Iwan Walters MP have offered passionate support and spoken about this matter in Parliament.

Recently, the Victorian State Government initiated discussions with both the Assyrian Church of the East and Hume City Council regarding the potential suitability of part of the land at 3 Kosciuszko Drive, Craigieburn as a possible location for St Joseph's Christian College. In addition, councillors received correspondence from Mr Iwan Walters MP requesting consideration of 3 Kosciuszko Drive, Craigieburn for the establishment of St Joseph's Christian College, and indicating that the State Government is supportive of efforts to secure a site for the school. The total landholding of the subject land is approximately 18 hectares, and the preliminary area referred to by the State Government is approximately 3 hectares. It is an undeveloped parcel of grassland zoned as open space within the Mount Aitken Regional Reserve.

This inquiry has arisen solely from the State Government, not from Council. As a result, Council must seek further information to understand:

- the basis on which the site was identified;
- the nature and scope of the State Government's interest and level of support;
- whether any preliminary assessments or feasibility considerations have informed their inquiry;
- what expectations, if any, the State Government has of Council; and
- what additional work or reporting the State Government intends to undertake before forming a clear position.

Given the potential implications associated with any land-use suggestion involving Council-owned open space, it is essential that Council first obtain clear and factual information. This ensures responsible governance, transparency and community confidence before Council is asked to form any view or make any decisions.

REPORT NO: 9.2 (cont.)

RECOMMENDATION:

That Council;

1. Formally acknowledges the Assyrian community of Hume, recognising their longstanding cultural, educational, social and economic contribution to our municipality, and the important role they continue to play in the diversity and wellbeing of our city.
2. Acknowledges the Assyrian community's persistent efforts, through the Assyrian Church of the East, to establish a school in Melbourne's northern growth corridor, and recognises the significant educational, cultural and community benefits that such a facility would provide.
3. Acknowledges the substantial challenges faced by the Assyrian community throughout the school development process, including extended delays through State Government development pathways and court proceedings, despite the proposal having previously secured non-objection from Hume City Council and strong bipartisan support from both State and federal parliamentarians.
4. Acknowledges the recent initiative by the Victorian State Government to approach both the Assyrian Church of the East and Hume City Council regarding the potential suitability of part of 3 Kosciuszko Drive, Craigieburn as a possible location for the future 'the St Joseph's Christian College', noting:
 - a. The overall landholding as I was told is approximately 18 hectares; and
 - b. The portion referenced by the State Government for preliminary consideration is approximately 3 hectares.
5. Requests the Chief Executive Officer to formally engage with the Victorian State Government to seek clarity on their inquiry, including:
 - a. The basis and rationale for identifying 3 Kosciuszko Drive, Craigieburn as a potential site;
 - b. The general nature of the State Government's interest, including any conceptual or exploratory land-use intentions they may hold;
 - c. What level of involvement, commitment, or support the State Government is contemplating, including any resourcing, assessments, or processes they expect Council to consider;
 - d. Whether any preliminary evaluations or investigations (planning, environmental, feasibility or otherwise) have been undertaken by the State Government to support the suitability of the site;
 - e. Whether alternative sites have been considered, and the criteria used to evaluate them;
 - f. What further information or analysis the State Government proposes to undertake, including whether they will prepare a formal report or assessment to support their inquiry.
6. Requests that a report be brought back to Council outlining the outcomes of these discussions, including:
 - a. Key findings relating to the State Government's intent;
 - b. Clarification of propositions or expectations communicated to Council;
 - c. Site considerations, opportunities, and constraints;
 - d. Any next steps recommended by officers to enable transparent and well-informed decision-making.

REPORT NO: 9.2 (cont.)

7. **Notes that this Notice of Motion seeks only to secure the information necessary for responsible governance. This response is required solely because the State Government has initiated the inquiry, and Council must understand the basis of that approach before forming any position.**

2. OFFICER COMMENTS

Officers acknowledge our city requires both open space and more schools to meet the needs of our growing community.

This site forms part of the Mount Aitken Regional Open Space and is identified in Council's Adopted Open Space Strategy as a reserve that should be protected. Accordingly it is not considered an appropriate site for a school.

Officers will work closely with the Victorian Government and the community on identifying appropriate sites within Council and State landholdings.

REPORT NO:	9.3
REPORT TITLE:	NOM 25/67 - Cr Naim Kurt - 'Big Thing' Installation
SOURCE:	George Osborne, Manager Economic Development
DIVISION:	City Planning & Places
FILE NO:	HCC25/688

Thereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

Background Information:

Around the country, "BIG Thing" installations have become much-loved icons that celebrate local identity, boost community pride & contribute to the visitor economy.

Examples of big installations like the Giant Koala, The Big Pineapple and the Big Lobster have become instantly recognisable landmarks and create popular social-media moments that help to place a suburb or city on the map.

Across Hume, food plays a significant role in the expression of our community culture, through bringing people together. From baklava and kebabs and samosas; versions of these dishes are shared across much of our European, Middle Eastern, South Asian, and African communities, where they are an essential part of our everyday lives and our shared story as a Hume community.

A large-scale public artwork representing one of these culturally significant foods would create a playful, welcoming and uniquely "Hume" statement.

Exploring a "Big Thing" installation provides an opportunity to strengthen placemaking efforts, activate public spaces and support local pride.

By considering suitable locations at existing Council facilities, costs and design considerations and partnership opportunities with business, multicultural and government bodies, Council can determine whether such an installation would be a valuable and iconic addition to our municipality.

RECOMMENDATION:

1. **That officers explore potential benefits for installing a 'Big Thing' (e.g. A Big Baklava, Big Kebab, Big Samosa or other iconic local food related object) of relevance to the Hume community.**
 - a. **Noting the scale of the "Big Thing" may be likened to the "Big Purse" opposite the old GPO building in Burke St Mall.**
2. **That officers scope options for suitable locations at existing Council facilities within the public realm**
3. **That officers bring a report back to Council in April 2026 presenting options for Council consideration including, potential cost, process & any partnership opportunities with government, business and multicultural sector.**

2. OFFICER COMMENTS

Council strongly supports place making, public art and the visitor economy throughout Hume through a variety of programs and activities.

Officers will consider the potential benefits for community and visitation through installing a 'Big Thing' at existing Council facilities.

This will require substantial officer time from multiple departments and additional resources beyond the current budget.