



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 8 DECEMBER 2025

7:00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

UNCONFIRMED MINUTES

It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.

These minutes will be presented to Council for confirmation on Monday, 15 December 2025.

HUME CITY COUNCIL

Minutes of the

COUNCIL MEETING OF THE HUME CITY COUNCIL

held on Monday, 8 December 2025

at 7:04pm

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Carly Moore Cr Ally Watson Cr Jarrod Bell Cr Daniel English Cr Steve Gagen Cr John Haddad Cr Naim Kurt Cr Sam Misho Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Ms Kristen Cherry Mr Fadi Srour Ms Ann-Michel Greenwood Ms Danielle Prentice Ms Holly De Kretser Ms Joanne Grindrod	Chief Executive Officer Director City Planning and Places Director City Services & Living Chief Financial Officer Acting Director Customer & Strategy Chief People Officer Acting Director Infrastructure and Assets Manager Governance Senior Governance Officer

Proceedings to be Recorded

The Mayor reminded Councillors and members of the Gallery that an audio and video recording of the Council meeting will be made and published to Council's website within 2 working days of the meeting.

Gallery Behaviour

The Mayor advised that they will invite members of the gallery to speak, for up to three minutes either in support of or against an officer's recommendation.

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor read the following:

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

The Mayor read the following:

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Mohammed Rasul Pasha Rasheed, from the Craigieburn Masjid & Community Centre, on behalf of the HIN.

Cr Naim Kurt joined the meeting at 7:06pm

Mohammed Rasul Pasha Rasheed read the meeting prayer.

3. APOLOGIES

Cr Kate Hamley was an apology for the meeting.

4. DISCLOSURE OF INTEREST

The Mayor read the following:

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

Nil

5. CONGRATULATIONS AND CONDOLENCES

CNM408

CONDOLENCE MOTION – UNCLE DARRYL BURNS

Moved Cr Karen Sherry, **Seconded** Cr Naim Kurt

That Council through the Mayor's office write a letter expressing our condolences on the passing of Uncle Darryl Burns

CARRIED

CGM116

CONGRATULATIONS MOTION - HUME CAROLS BY CANDLELIGHT

Moved Cr Ally Watson, **Seconded** Cr Steve Gagen

Congratulations on the Hume Carols by Candlelight event.

CARRIED

CNM409 CONDOLENCE MOTION - PASSING OF TRENT THEODORE

Moved Cr Naim Kurt, **Seconded** Cr Jarrod Bell

That Council offer its condolences and make note of the passing of Westmeadows community figure Trent Theodore

CARRIED

6. CONFIRMATION OF COUNCIL MINUTES

Minutes of the Council Meeting held on 24 November 2025.

Moved Cr Karen Sherry, **Seconded** Cr Sam Misho

THAT the Minutes of the Council Meeting held on 24 November 2025, be confirmed.

CARRIED

7. PUBLIC QUESTION TIME**PQ1375 PUBLIC QUESTION - SIMON TAIT**

Is Hume Council's planning department aware of the existence, significance and specific provisions relating to the "Sunbury Township Residential Neighbourhood Character Precincts" as defined in clause 15.01-5L of the Hume Planning Scheme (2023 - C257hume)?

If a planning permit application within Precincts 1-5 (as defined in clause 15.01-5L of the HPS) fails to mention, acknowledge, respond to or address the specific requirements of clause 15.01-5L, is it the policy of Hume Council's planning department to allow such nonconforming planning permit applications to proceed through to the advertising stage without revision?

Response: Director City Planning & Places

Council Officers are aware of the policy and design considerations for residential development specified in Clause 15.01-5L - Sunbury Township Residential Neighbourhood Character.

The policy is drafted and applied as a guide for residential development in these areas and identifies key character themes or design responses that would positively respond to these character themes – like setbacks and vegetation

The Policy is applied specifically to residential development and is one of many Local and State Planning Policies officers must balance when determining a planning permit application.

The policy acts a guide to inform decision making - not a requirement - so it would be rare these applications are not advertised.

Officers are mindful of the need to balance various policies and objectives within a site's context.

PQ1376 PUBLIC QUESTION - BEC CURTIS

Council says their agenda is available from 3pm the Thursday prior to the Council meeting. Why is it not available multiple hours later?

Response: Chief Financial Officer

Council endeavors to make its agenda available by 3pm on the Thursday prior to the meeting. On occasion this is not possible. Agenda's are however always uploaded to Council's website by end of day Thursday prior to the meeting.

PQ1377 PUBLIC QUESTION - BEC CURTIS

What are Council's requirements in sharing meeting agendas and have they met them at every meeting?

Response: Chief Financial Officer

Council's requirements related to sharing meeting agendas are outlined in its Governance Rules. As per section 12, this means Council must deliver an agenda to all Councillors at least 48 hours before the meeting. Reasonable notice must also be given to members of the public.

8. OFFICERS' REPORTS

Report No.	Report	Page in Agenda
8.1	Hume Domestic Animal Management Plan 2026-2029 – Final Adoption	5
	Moved Cr Karen Sherry, Seconded Cr Naim Kurt	
	That Council:	
	1. Adopt the Hume City Domestic Animal Management Plan 2026-2029; and,	
	2. Submit a copy of the Hume City Domestic Animal Management Plan 2026-2029 to the Secretary of the Victorian Department of Agriculture.	
	CARRIED	
Report No.	Report	Page in Agenda
8.2	Hume City Council Innovate Reconciliation Action Plan 2026-2028	55
	Moved Cr Karen Sherry, Seconded Cr Naim Kurt	
	1. That Council adopt the Innovate Reconciliation Action Plan (RAP) 2026-2028.	
	2. That this document be dedicated to the memory of Uncle Darryl Burns.	
	Councillor Sam Misho left the meeting during discussion on item 8.2 <i>Hume City Council Innovate Reconciliation Action Plan 2026-2028</i> and did not vote on the item, the time being 7:40pm.	
	CARRIED	

Report No.	Report	Page in Agenda
8.3	Draft Active Living Plan Moved Cr Steve Gagen, Seconded Cr Jarrod Bell Councillor Sam Misho returned to the meeting during discussion on item 8.3 <i>Draft Active Living Plan</i> , the time being 7:44pm. That Council: <ol style="list-style-type: none">Endorse the Draft Active Living Plan (Attachment 1) for public exhibition from 15 December 2025 to 15 February 2026.Receive a further report following the public exhibition period, detailing the feedback received, and recommending any proposed amendments to the Plan for final adoption.	88
	CARRIED	
Report No.	Report	Page in Agenda
8.4	2025/26 Quarter One Council Plan Progress Report Moved Cr Jarrod Bell, Seconded Cr Steve Gagen That Council notes the 2025/26 Quarter One Council Plan Progress Report. Councillor Karen Sherry left the meeting during discussion on item 8.4 <i>2025/26 Quarter One Council Plan Progress Report</i> , the time being 7:54pm. Councillor Karen Sherry returned to the meeting during discussion on item 8.4 <i>2025/26 Quarter One Council Plan Progress Report</i> , the time being 7:56pm.	157
	CARRIED	
Report No.	Report	Page in Agenda
8.5	First Quarter Report 2025/26 – Capital Works Program Moved Cr Ally Watson, Seconded Cr Jarrod Bell That Council notes the First Quarter Report 2025/26 – Capital Works Program (Attachment 1).	172
	CARRIED	

Report No.	Report	Page in Agenda
8.6	First Quarter Report 2025/26 – Budget	181

Moved Cr Sam Misho, **Seconded** Cr Ally Watson

That Council notes the First Quarter Report 2025/26 – Quarterly Budget Report (Attachment1).

Councillor Jim Overend left the meeting during discussion on item 8.6 *First Quarter Report 2025/26 – Budget*, and did not vote on the item, the time being 8:06pm.

CARRIED

Report No.	Report	Page in Agenda
8.7	Strategic Property Management Framework	207

Moved Cr Naim Kurt, **Seconded** Cr Jarrod Bell

That Council:

- 1. Adopt the Strategic Property Management Framework (Attachment 1), following completion of community and stakeholder engagement.**
- 2. Note that engagement outcomes indicate general acceptance of the Strategic Property Management Framework and its principles, with feedback used to inform and strengthen the implementation.**
- 3. Note that the Community and Stakeholder Engagement Summary Report (Attachment 2) provides details of engagement methods, outcomes and their influence on the Framework.**
- 4. Note that the Strategic Property Management Framework will guide decisions on Council-owned land, providing a consistent basis for assessing opportunities and bringing forward property projects for Council's consideration.**
- 5. Note that the next stage of implementation will include the consideration of strategic property acquisitions.**

Councillor Jim Overend returned to the meeting during discussion on item 8.7 *Strategic Property Management Framework*, the time being 8:12pm.

CARRIED

Report No.	Report	Page in Agenda
8.8	Hume Central - Lot E	259

Moved Cr Karen Sherry, **Seconded** Cr Sam Misho

That Council:

1. Note that the Heads of Agreement between Hume City Council and Wilbow and Deal Corporation is set to expire at the end of December 2025.
2. Agree to extend the Heads of Agreement until the end of December 2026 to clarify and strengthen key commercial and delivery terms for a future PDA, reflecting Council's strong advocacy for securing improved financial outcomes and the best result for the community, while reducing uncertainty for all stakeholders.
3. Agree there will be a further report to Council to update and clarify key terms that will form part of an updated HOA in 2026.
4. Agree that Wilbow and Deal Corporation as the development partner can publicly pursue tenants for the potential sale of Lot E as described in the Heads of Agreement.
5. Note that a further report be received by Council in February 2026 to update on the progress for works in Hume Central.

CARRIED

Report No.	Report	Page in Agenda
8.9	Response NOM25/36 - Cr Naim Kurt - Tullamarine Library & Community Hall	264

Moved Cr Naim Kurt, **Seconded** Cr Sam Misho

That Council:

- 2.1 Note the findings from the investigation into the Tullamarine Library and Community Hall in response to Notice of Motion NOM25/36.
- 2.2 Note that the Tullamarine Library and Community Hall business case will be discussed as part of the Community Infrastructure Plan project priorities, for Councillor consideration as part of the 2026/27 budget planning process.
- 2.3 Endorse the renaming of the Tullamarine Community Hall to the Tullamarine War Memorial Hall and refers \$1500 for new signage to this financial year and the remaining \$4,500 of marketing materials to the 2026/27 budget planning process for consideration.

Councillor Jarrod Bell left the meeting during discussion on item 8.9 *Response NOM25/36 - Cr Naim Kurt - Tullamarine Library & Community Hall*, the time being 8:24pm.

Councillor Jarrod Bell returned to the meeting item 8.9 *Response NOM25/36 - Cr Naim Kurt - Tullamarine Library & Community Hall*, the time being 8:29pm.

LOST

A division was requested: The result of the division was as follows:

For	Against
Cr Jarrod Bell	Cr John Haddad
Cr Daniel English	Cr Sam Misho
Cr Steve Gagen	Cr Carly Moore
Cr Naim Kurt	Cr Jim Overend
	Cr Karen Sherry
	Cr Ally Watson

Report No.	Report	Page in Agenda
8.10	Contract No. 30 25 3632 – Provision of Turf Management Services	269

Moved Cr Daniel English, **Seconded** Cr Jim Overend

That Council:

- 1. Awards Contract No. 30 25 3632 – Provision of Turf Management Services to a panel of Contractors within the following service categories:**
 - 1.1 Part A – Turf Wicket Tables**
 - (a) Grass Up Pty Ltd ATF The Thorne Family Trust trading as Grass Up Pty Ltd**
 - (b) Victoria Sports Group Pty Ltd**
 - (c) Green by Nature Specialty Services Pty Ltd**
 - 1.2 Part B - Lawn Tennis Maintenance**
 - (a) The Art of Grass Pty Ltd**
 - 1.3 Part C - Turf Renovations, Sporting grounds**
 - (a) Green By Nature Specialty Services Pty Ltd**
 - (b) Grass Up Pty Ltd ATF The Thorne Family Trust Trading As Grass Up Pty Ltd**
 - (c) Elite Turf Services Pty Ltd**
 - (d) Green Turf Pty Ltd**
 - (e) Jerra Nominees Pty Ltd & NB Norrish Pty Ltd t/a State Wide Turf Services**
 - 1.4 Part D - Turf Nutrient and Chemical Application**
 - (a) Green Turf Pty Ltd**
 - (b) Evans Turf Services**
 - (c) Elite Turf Services Pty Ltd**
 - 1.5 Part E - Synthetic Grass services**

- (a) Maddocks Sports Pty Ltd
- 1.6 Part F - Sportsground Line Marking Services
 - (a) Grass Up Pty Ltd ATF The Thorne Family Trust Trading As Grass Up Pty Ltd
 - (b) Elite Turf Services Pty Ltd
- 2. Awards the contract as per the attached tendered schedule of rates (incl. GST).
- 3. Notes that the contract term will commence in February 2026 for an initial period of three (3) years, with the option of a further two (2), one-year extensions.
- 4. Authorises CPI adjustments to occur in accordance with the conditions of contract.
- 5. Authorises for variations to be managed in accordance with the confidential attachment.
- 6. Delegates to the Director Infrastructure and Assets to finalise and execute the contract documentation.
- 7. Delegates to the Director Infrastructure and Assets the authority to review, and approve the contract extensions, in accordance with the contract provisions. The use of this authority is to be reported to Council within 3 months.

CARRIED

Report No.	Report	Page in Agenda
8.11	Contract No. 30 25 3640 - Turf Management Products	277

Moved Cr Daniel English, Seconded Cr Ally Watson

That Council:

- 1. Awards Contract No. 30 25 3640 – Turf Management Products to the following tenderers:
 - 1.1 Nutrients
 - a) Greenway Solutions Pty Ltd
 - b) Oasis Pacific Pty Ltd
 - c) Australian Agribusiness Holdings Pty Ltd
 - d) Living Turf
 - e) Ace Ohlsson Pty Ltd
 - 1.2 Sand and Soil Supply
 - a) Daisy's Garden Supplies Pty Ltd
 - b) The Mint Garden Centre Pty Ltd
- 2. Awards the contract as per the attached tendered schedule of rates (incl. GST).
- 3. Notes the contract term will commence in December 2025, for an initial period of three (3) years, with two (2) x one-year extension options.

4. Authorises CPI adjustments to occur in accordance with the conditions of contract.
5. Authorises for variations to be managed in accordance with the confidential attachment
6. Delegates to the Director Infrastructure and Assets to finalise and execute the contract documentation.
7. Delegates to the Director Infrastructure and Assets the powers to review and exercise the extension options. The use of this authority is to be reported to Council within 3 months

CARRIED

Report No.	Report	Page in Agenda
8.12	Contract No. 30 25 3633 - Panel for Irrigation Maintenance Services	283

Moved Cr Daniel English, **Seconded** Cr Jim Overend

That Council

1. **Awards Contract No. 30 25 3633 - Irrigation Maintenance Services Panel to the following tenderers:**
 - 1.1 **Level 2 Irrigation Maintenance**
 - a) Environmental Field Services Holdings Pty Ltd
 - b) Greeneearth Plumbing and Electrical Solutions
 - c) Timmons Heritage Landscapes
 - d) Greenwater Australia Pty Ltd
 - e) Green by Nature Specialty Services Pty Ltd
 - 1.2 **Plumbing Services**
 - (a) Environmental Field Services Holdings Pty Ltd
 - (b) Greeneearth Plumbing and Electrical Solutions
 - (c) Greenwater Australia Pty Ltd
2. **Awards the contract as per the attached tendered schedule of rates (incl. GST).**
3. **Authorises CPI adjustments to occur in accordance with the conditions of contract.**
4. **Notes the contract term will commence in December 2025, for an initial period of three (3) years, with two (2) x one-year extension options.**
5. **Authorises for Variations to be managed in accordance with the confidential attachment**

6. Delegates to the Director Infrastructure and Assets to finalise and execute the contract documentation.
7. Delegates to the Director Infrastructure and Assets the powers to review and exercise the extension options. The use of this authority is to be reported to Council within 3 months

CARRIED

Report No.	Report	Page in Agenda
8.13	Contract No. 30 25 3631 - Sports Ground Reconstruction Panel	289

Moved Cr Karen Sherry, **Seconded** Cr Ally Watson

That Council:

1. Awards Contract No. 30 25 3631 – Sportsground Reconstruction Panel to the following tenderers:
 - a) Victorian Sports Group Pty Ltd
 - b) McMahon's Pty Ltd
 - c) Global Turf Projects
2. Awards the contract as per the attached tendered schedule of rates (incl. GST).
3. Authorises CPI adjustments to occur in accordance with the conditions of contract.
4. Notes the contract term will commence in May 2026, for an initial period of three (3) years, with two (2) x two-year extension options.
5. Authorises for Variations to be managed in accordance with the confidential attachment
6. Delegates to the Director Infrastructure and Assets to finalise and execute the contract documentation.
7. Delegates to the Director Infrastructure and Assets the powers to review and exercise the extension options. The use of this authority is to be reported to Council within 3 months

CARRIED

Report No.	Report	Page in Agenda
8.14	Response to NOM25/32 - Cr Naim Kurt - Gladstone Park Community Facilities Upgrade	295

Moved Cr Naim Kurt, **Seconded** Cr Ally Watson

That this report be deferred to the next Council meeting.

CARRIED

Report No.	Report	Page in Agenda
8.15	Ministerial Guidelines for Councils relating to the payment of rates and charges	300

Moved Cr Steve Gagen, **Seconded** Cr Jarrod Bell

1. **That Council endorses the attached feedback on the draft Ministerial Guidelines relating to the payment of rates and charges to send to the Victorian Government.**

CARRIED

Report No.	Report	Page in Agenda
8.16	Exploring the Introduction of Differential Rates	330

Moved Cr Sam Misho, **Seconded** Cr Naim Kurt

That Council:

1. **Endorse the exploration of a differential rating structure commencing from the 2027/28 financial year.**
2. **Undertake community consultation from 2026 to seek feedback on the proposed property categories and differential levels before formal consideration by Council.**

CARRIED

9. NOTICES OF MOTION

Report No.	Report	Page in Agenda
9.1	NOM25/62 - Cr Jim Overend - Road Safety Concerns - Craigieburn Road	333

Moved Cr Jim Overend, **Seconded** Cr Daniel English

That Council:

1. **Note the community is concerned about safety on the recently upgraded Craigieburn Road.**
2. **Write to the Minister for Police, Minister for Roads and Road Safety and the Office of the Road Safety Camera Commissioner, to request greater enforcement of the road**

rules on Craigieburn Road, including increased police presence and consideration of road safety cameras.

CARRIED

Report No.	Report	Page in Agenda
9.2	NOM25/63 - Cr Karen Sherry - Lynda Blundell Seniors Centre	334

Moved Cr Karen Sherry, **Seconded** Cr Naim Kurt

That Council:

1. **Confirm its commitment to undertake a business case for Lynda Blundell Seniors Centre in 2026/27, as highlighted in the Community Infrastructure Plan**
2. **Consult and engage with user group members to understand their aspirations and needs for the continued and future use of the centre**
3. **Provide a report back to Council outlining the findings from the user group consultation and outcomes of business case**

Councillor Daniel English left the meeting during discussion on item 9.2 *NOM25/63 - Cr Karen Sherry - Lynda Blundell Seniors Centre*, the time being 9:08pm.

Councillor Daniel English returned to the meeting during discussion on item 9.2 *NOM25/63 - Cr Karen Sherry - Lynda Blundell Seniors Centre*, the time being 9:09pm.

CARRIED

Report No.	Report	Page in Agenda
9.3	NOM25/64 - Cr Naim Kurt - Review of the Hume Charitable Fund	336

Moved Cr Naim Kurt, **Seconded** Cr Karen Sherry

That Council:

1. **Undertakes a comprehensive review of the Hume Charitable Fund, including:**
 - 1.1 **Its current operations, governance arrangements and processes.**
 - 1.2 **The history of the Fund, including the purpose and intent behind its establishment.**
 - 1.3 **The fund's disbursement, acquittal, and reporting processes for past and current grants.**
 - 1.4 **Whether it's operation as a Sub Fund of the Greater Melbourne Foundation is still fit for purpose**

2. Identifies opportunities to strengthen community awareness and engagement with the Hume Charitable Fund, including but not limited to:
 - 2.1 Improved branding, design and promotional materials.
 - 2.2 Options for annual or periodic charitable fundraising events hosted in Hume.
3. Provides a report back to Council outlining findings, options and recommendations on the Fund's purpose, governance, community benefit, and long-term sustainability.

CARRIED

10. ITEMS TO BE TABLED

Nil

11. URGENT BUSINESS

Nil

12. DELEGATES REPORTS

Cr Ally Watson provided a report on the first 100 days of the Northern Study Hub.

Cr Ally Watson provided a report on her recent attendance at the Northern Growth Areas Alliance (NGAA) conference in Canberra.

Cr Carly Moore provided a report on the Northern Growth Areas Alliance (NGAA) awards night where Hume City Council was awarded the Place and Community Activation for Growth Areas award. Hume City Council has also been chosen to host the NGAA conference in 2026.

13. CLOSURE OF MEETING

The meeting closed at 9:30pm.