

2025 AFFECTED ADJOINING OWNERS CONSENT FORM

Effective 1st July 2026 – 30th June 2025

Reference Number:	(For internal use only)
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PART A – PROPERTY DETAILS OF SITING MODIFICATION

The applicant must provide accurate details of the property relevant to the application

Number	Lot	Street/ Road	
City/Suburb/Town		Postcode	LP/PS
Volume	Folio	Crown Allotment	Section

PART B – REGULATION TO BE MODIFIED (please tick)

R73	Maximum Street Setback		R84	Overlooking	
R74	Minimum Street Setback		R85	Daylight to habitable room windows	
R75	Building Height		R86	Private open space	
R76	Site Coverage		R89	Front fence height	
R77	Permeability		R90	Fence setbacks from side & rear boundaries	
R78	Car parking		R91	Fences on or within 150mm of side or rear boundaries	
R79	Side & Rear Setbacks		R92	Fences on street alignments	
R80	Walls on boundaries		R94	Fences and daylight to windows in existing dwelling	
R81	Daylight to existing habitable room windows		R95	Fences and solar access to existing north-facing habitable room windows	
R82	Solar access to existing north-facing windows		R96	Fences and overshadowing of recreational private open space	
R83	Overshadowing of recreational private open space		R97	Mast Poles etc	
	Unique Estate Design Rules			Other	

PART C – DESCRIPTION OF PROPOSED SITING MODIFICATION

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PART D – DETAILS OF AFFECTED ADJOINING PROPERTY OWNER

Name:					
Address:					
Phone:		Mobile:		Fax:	
Email:					

PART E – DETAILS OF AFFECTED ADJOINING PROPERTY

Number	Lot	Street/ Road	
City/Suburb/Town		Postcode	LP/PS
Volume	Folio	Crown Allotment	Section

PART F - CONSENT OR DISAGREEMENT

If you agree with or give your consent to the proposal tick the “**Yes**” box below and proceed to **Part G**

If you disagree with and do not give your consent to the proposal tick the “**No**” box below.

☐ **Yes** ☐ **No** (tick the applicable box)

If you ticked “**No**” sign in **Part F1** below.

If you ticked “**No**” you will also be required to provide a written submission in support of your disagreement with the proposal. Your submission should address and respond to the criteria set out in the Ministers Guideline **MG-12 - Siting and Design of Single Dwellings**.

The guideline is available from the Victorian Building Authority website www.vba.vic.gov.au

Part F1 – I/we disagree and do not give consent to the proposal

Signature of Owner/s		Date:	
Signature of Owner/s		Date:	

If you ticked “**Yes**” proceed to **Part G – Declaration of Consent** and sign **Part G1** below.

PART G – DECLARATION OF CONSENT

In signing this declaration of consent I/we agree to the following terms and conditions;

- i. I/we being the undersigned are the owner/s of the affected adjoining property referred to in Part E of this form.
- ii. I/we have viewed the plans and design documents referable to this proposal.
- iii. I/we fully understand the nature of this proposed siting regulation modification and the consequences arising out of Council’s granting approval of same.
- iv. I/we have no reservations in relation to Council granting approval to this proposed siting regulation modification.
- v. I/we have not been subject to any undue coercion and freely provide our agreement and consent to Council’s granting approval to the proposed siting modification.

Part G1 – I/we agree/consent to the proposal

Signature of Owner/s		Date:	
Signature of Owner/s		Date:	
Name of Independent Witness			
Signature of Independent witness		Date:	

Note: **All Owners** of affected adjoining land must sign the relevant parts of this document

This information is collected for the purposes of complying with the requirements of the Building Act 1993. Council will not disclose this information unless it is permitted to do so in accordance with the Act(s), or per the provisions of Council's Information Privacy and Health Records Policy. Failing to provide sufficient or necessary information may limit Council's ability to provide related service(s).