



# HUME CITY COUNCIL **ANNUAL BUDGET** 2014/2015

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# Mayor's Introduction

It gives me great pleasure to present the 2014/15 Budget to the community of Hume City Council.

Hume City continues to be a growing municipality and Council acknowledges the need to fund new community initiatives to meet the expectations of its expanding population and this Budget delivers for our community today and builds for tomorrow.

Results of Council's Resident Surveys were analysed, along with feedback from Councillors, ward meetings, community and key stakeholder forums to determine what the community's priorities were for the coming year and beyond.

Council's rate increase for 2014/15 is 4.2%. In addition to this there is 0.3% for the increase in the landfill levy payable to the Environment Protection Authority Victoria (EPA) generating a total rate increase of 4.5%.

Council's long-term financial strategy is based on having a 5% base rate increase to provide for growth in services (delivered meals, leisure facilities, waste collection, local laws, pre-schools, etc) and the provision of capital works (roads, pools, recreation, etc).

However, the 2014/15 Budget has had a strong focus on maintaining expenditure at 2013/14 levels where possible and on achieving efficiency gains. This has been achieved while still maintaining service levels.

The 2014/15 Budget includes total operating income of \$253.9 million and operating expenditure of \$199.7 million, generating an operating surplus of \$54.2 million. The 2014/15 capital works program includes \$46.7 million of new works and over the next three years, total new works is projected to be \$184.42 million. These works will enable Council to deliver a higher quality of service to the Hume community.

Council's commitment to sustainable development and growth continues through this Budget, with many projects to commence or continue that will benefit the whole community.

The highlights of the 2014/15 capital works program are as follows:

- Roads (\$10.49 million) – including the Craigieburn / Hanson Rd Intersection upgrade, pavement rehabilitation and widening of Duncans Lane Diggers Rest, the reconstruction of Ortolan Avenue Broadmeadows, the reconstruction of Malmsbury Drive, Meadow Heights, Tanderrum Way, Broadmeadows - streetscape and civil infrastructure improvements and local road resurfacing across the municipality;
- Footpaths and Drainage Infrastructure (\$4.66 million) – including footpath rehabilitation works, the upgrade of drainage infrastructure and construction of walking and cycling paths throughout parts of the City;
- Major Leisure Facilities (\$5.84 million) – including the design and commencement of the Hume Regional Aquatic and Sports Centre Craigieburn and the design and commencement of the Greenvale Recreation Centre Redevelopment including a basketball court and gymnasium extension;
- Parks and Reserves (\$11.91 million) – including the development of the Newbury Recreation Reserve in Craigieburn including two hockey pitches, pavilion, parkland, playground, informal active recreation facilities, path network and landscaping, a District Recreation Reserve in Vada Boulevard Craigieburn including soccer and cricket facilities, pavilion, passive recreation and landscaping, the Greenvale Recreation Reserve third oval and training lights for the second oval to comply with Victorian Premier Cricket requirements, implementation of the Craigieburn Gardens and Jack Roper Reserve Broadmeadows Master Plans and the upgrade of skate, BMX, open space and playground facilities across the City;

- Community Facilities (\$4.23 million) – including an upgrade to the Clarke Oval change rooms and pavilion seating, the reconstruction of the Craigieburn Bowling Club clubhouse, Homestead Child and Family Centre redevelopment in Roxburgh Park, works at the Gladstone Park Community Centre including the upgrade of internal building elements, landscaping, entrance and car park works and implementation of the Building Assets Management Plan, Disability Action Plan and Annual Greenhouse Action Plan programs;
- Waste Management (\$1.07 million) – including new garbage, organic and recycling bins and aftercare works at Council's landfill sites including implementation of the Bolinda Road Master Plan in Campbellfield;
- Town Activity Centres – (\$2.24 million) – including urban renewal work upgrades at local shopping centres across the City; and
- Civic/Corporate – (\$6.3 million) – including, information technology, library materials and the scheduled replacement of Council's fleet.

The proposed Budget also includes a number of new initiatives that will add to the extensive services already provided by Council. The major additions this year include:

- Parks Subdivision Maintenance – To maintain new parks and sub-divisions acquired in previous years.
- Together 3047 – The project focuses on improving the appearance of the City, planning and land development, skills training and education for children, young people aged 18 to 25 and unemployed parents.
- Scholarship - Cameron Baird VC - This scholarship acknowledges and rewards achievement for exceptional contributions to the community.
- ANZAC Day Celebration – Council will facilitate an ANZAC day ceremony and celebration in remembrance of Australians who served and died in all wars.
- Integrated Water Management 2014-2017 – This will facilitate future stormwater harvesting projects to promote water efficiency and healthy waterways.
- Education Grants – This scholarship program acknowledges and rewards achievement, positive citizenship qualities and promotes pride in all pre-secondary schools within the municipality.
- Asset Management System – The new system will facilitate the efficient identification of renewal and maintenance requirements of Council's assets.

The Budget delivers an additional \$6.65 million towards the provision of day to day Council services including pre-schools, child care, aged services and leisure services across the municipality.

The 2014/15 Budget continues the principles of prudent and sustainable long-term financial management and has been developed through a rigorous process of consultation and review and Council endorses it as financially responsible.

**Cr Casey Nunn**  
**Mayor**

## Chief Executive Officer's Summary

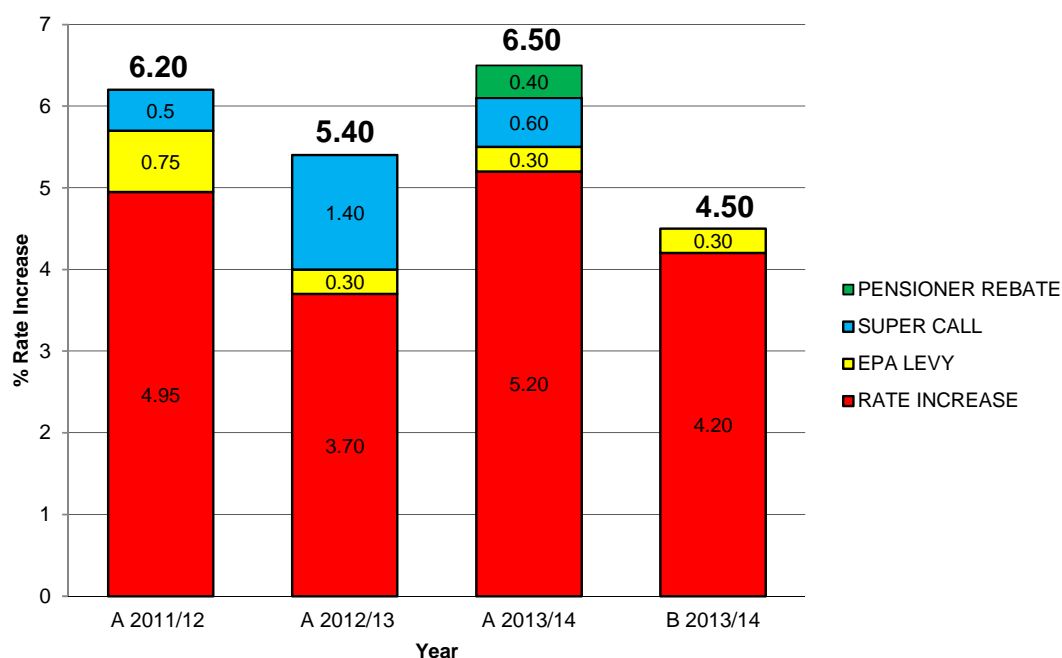
Council has prepared a budget for the 2014/15 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay.

Council has elected to prepare a three year plan due to the 'Sunbury Out Of Hume' proposed de-amalgamation.

The 2014/15 Budget presented in this report has been developed through a rigorous process of consultation and review with Councillors, Council officers and the Hume community. It will deliver improved services, increased maintenance and an upgrade of Council owned assets and infrastructure.

Key budget information is provided below about the rate increase, operating result, service levels, financial position, cash and investments, capital works, financial sustainability and strategic objectives of the Council.

### 1. Rates

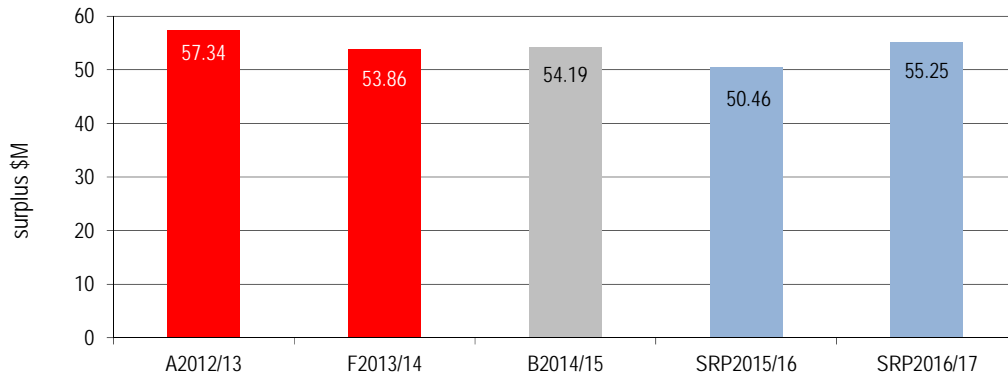


Council's long-term financial strategy is to apply a 5% rate increase to fund increases to services and new works. Council has applied a 4.2% rate increase in the 2014/15 financial year. On top of the 4.2% increase, Council is required to collect a landfill levy on behalf of the Victorian Government and this has resulted in an additional 0.3% increase. As a consequence, it is proposed that general rates increase by 4.5% for the 2014/15 year.

Rates collected are expected to be \$136.11 million and include rates in lieu of \$11.98 million and \$1.8 million generated from supplementary rates. The level of total rates also reflects an expected growth rate of approximately 2.5% per annum.

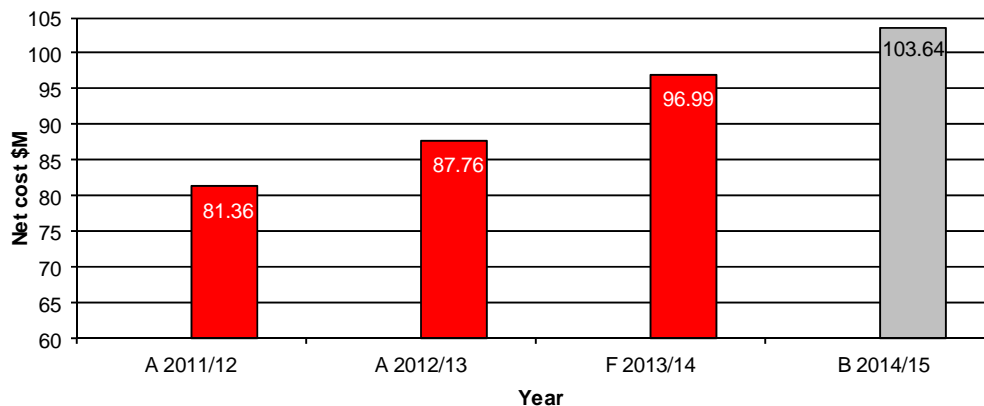
This rate increase is in line with Council's rating strategy and will go towards maintaining service levels, meeting the cost of a number of internal and external influences affecting the operating Budget and towards capital works to address the asset renewal needs of the City. The rate increase for the 2013/14 year was 6.5%.

## 2. Operating result



The expected operating result for the 2014/15 year is a surplus of \$54.19 million which is an increase of \$0.33 million over the forecast result for 2013/14 and is in line with expectations. The underlying result, which excludes items such as capital grants and contributions and developer contributed assets is a surplus of \$10.26 million - refer to section 7 of this summary for further information. This is an increase of \$6.57 million over 2013/14. (The forecast operating result for the 2013/14 year is a surplus of \$53.86 million).

## 3. Services

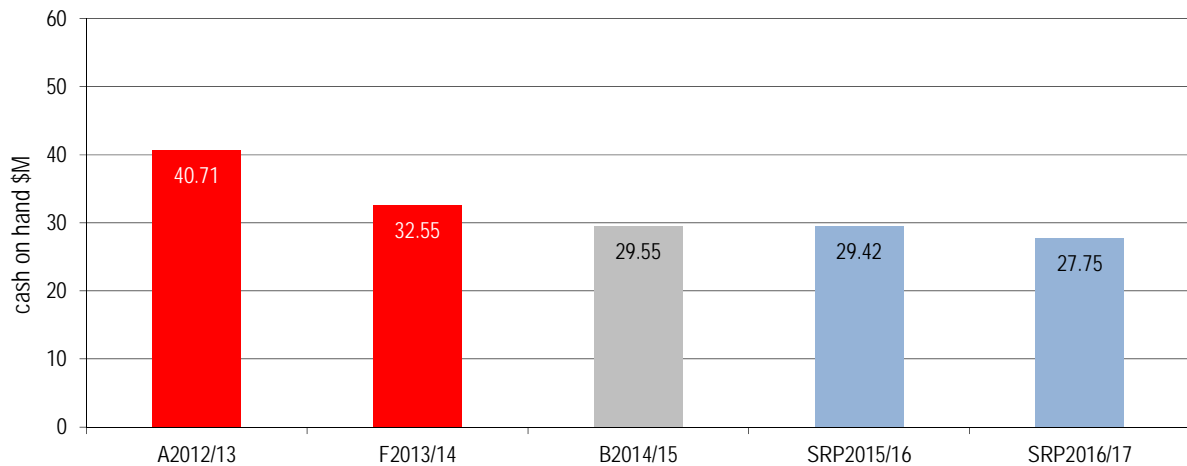


The net cost of services delivered to the community for the 2014/15 year is expected to be \$103.64 million which is an increase of \$6.65 million over the 2013/14 forecast.

A key factor influencing the development of the 2014/15 Budget has been information compiled through consultation with key stakeholders including: community satisfaction surveys; a telephone survey; ward meetings and issues arising from resident and other stakeholder requests and feedback. The information states that, while there is a relatively high level of satisfaction with most services provided by Council, there are some areas requiring additional attention.

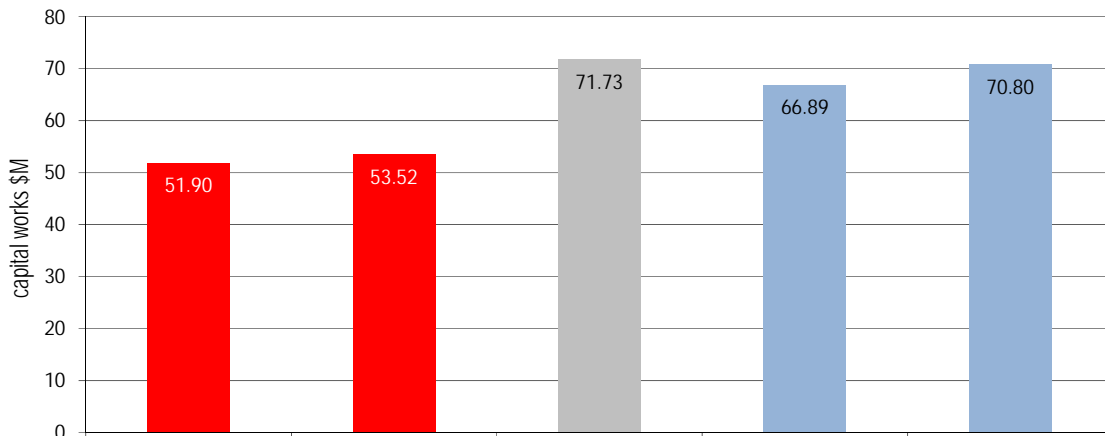
For the 2014/15 year, service levels have been maintained and a number of new activities and initiatives proposed. (The forecast net cost for the 2013/14 year is \$96.99 million).

#### 4. Cash and investments



Cash and investments are expected to decrease by \$3 million during the year to \$29.55 million as at 30 June 2015. This is mainly due to the carried forward component of the 2013/14 capital works program and an extensive program for 2014/15. The reduction in cash and investments is in line with Council's Strategic Resource Plan. (Cash and investments are forecast to be \$32.55 million as at 30 June 2014).

#### 5. Capital works

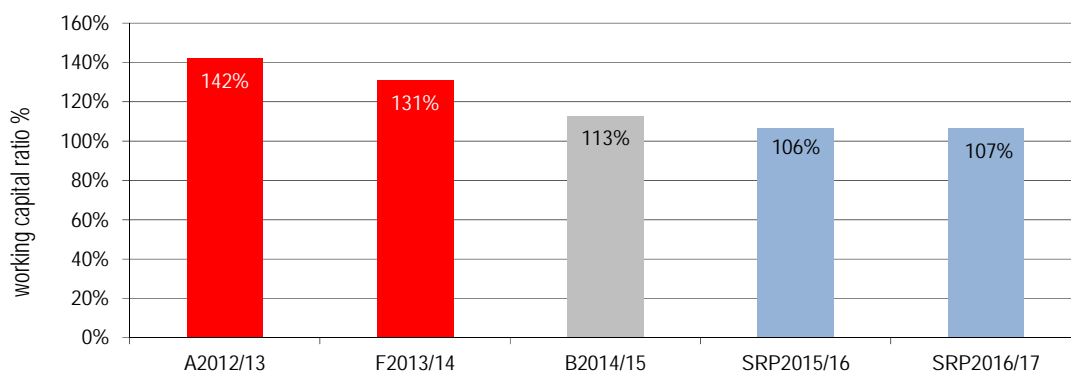


The capital works program for the 2014/15 year is expected to be \$71.73 million of which \$25 million relates to projects which will be carried forward from the 2013/14 year. The carried forward component is fully funded from the 2013/14 Budget. Of the \$71.73 million in capital funding required, \$25.33 million will come from Council operations, \$2.95 million from external capital grants, capital cash contributions of \$3.4 million, \$0.80 million from the sale of plant and equipment, \$14.25 million from a new loan and the balance (including the carried forward component) of \$25 million from unrestricted cash and investments.

The 2014/15 Budget has been prepared with the future social, environmental and economic sustainability of the City in mind. Council acknowledges the need to fund new community and organisational initiatives to meet the expectations of its rapidly growing population. The program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

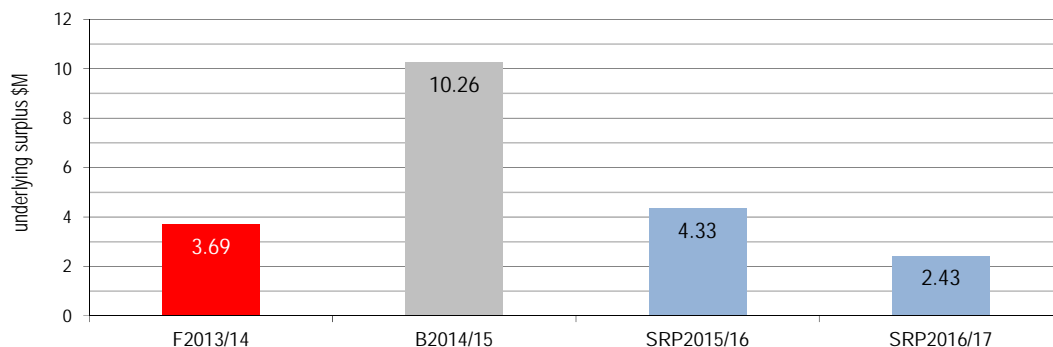
This year's program includes a number of major projects including the development of the Newbury Recreation Reserve in Craigieburn including two hockey pitches, pavilion, parkland, playground, informal active recreation facilities, path network and landscaping, a District Recreation Reserve in Vada Boulevard Craigieburn including soccer and cricket facilities, pavilion, passive recreation and landscaping, the Greenvale Recreation Reserve third oval and training lights for the second oval to comply with Victorian Premier Cricket requirements, the design and commencement of the Hume Regional Aquatic and Sports Centre Craigieburn, the design and commencement of the Greenvale Recreation Centre Redevelopment including a basketball court and gymnasium extension, an upgrade to the Clarke Oval change rooms and pavilion seating, the reconstruction of the Craigieburn Bowling Club clubhouse, the Homestead Child and Family Centre redevelopment in Roxburgh Park and implementation of the Building Assets Management Plan, Disability Action Plan and Annual Greenhouse Action Plan programs. (Capital works is projected to be \$71.73 million for the 2014/15 year).

## 6. Financial position



The financial position is expected to improve with ratepayer's equity (net worth) to increase by \$54.19 million to \$1.98 billion while the working capital ratio (net current assets) will decrease from 131% to 113% at 30 June 2015. This is mainly due to the use of cash reserves to fund the capital works program. (Total equity is forecast to be \$1.93 billion as at 30 June 2014). The reduction in cash and investments is in line with Council's Strategic Resource Plan.

## 7. Financial Sustainability



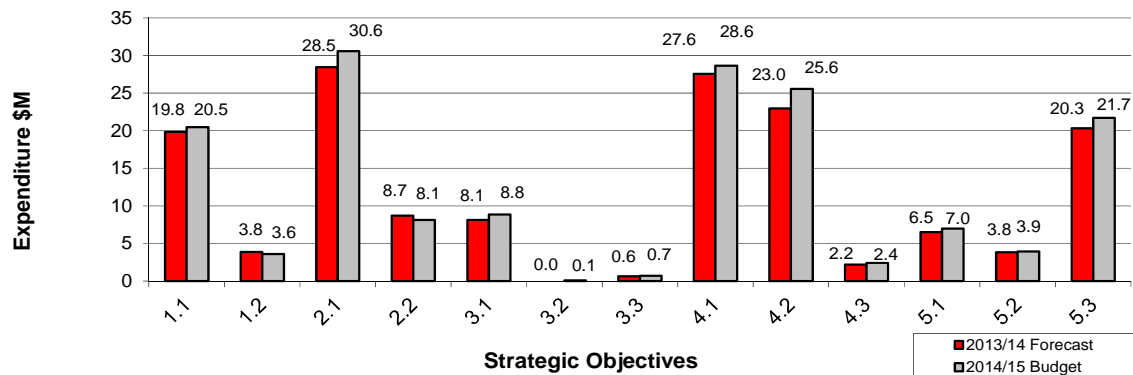
A high level Strategic Resource Plan for the years 2014/15 to 2016/17 has been developed to assist Council in adopting a Budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan.

The Plan projects that Council's operating result will be in excess of \$50 million per annum over this period and the underlying result is a steady surplus over the three year period but is at acceptable levels and is in line with expectations.

The underlying result, which is a measure of financial sustainability, shows a decreasing surplus over the three year period.

The increase in the underlying surplus in 2014/15 is largely due to an effort to keep increases in expenditure in line with CPI increases and growth in rates and user fees and charges.

## 8. Strategic objectives



Descriptions of Strategic Objectives

1.1 Support Skill Development and Education Opportunity	4.1 Urban Development, Environment and Natural Heritage
1.2 Support Business Growth and Local Jobs	4.2 Well Designed and Maintained City
2.1 Foster an Active and Healthy Community	4.3 Connected Community Via Efficient Transport Networks
2.2 Strengthen Community Safety and Respectful Behaviour	5.1 Visions and Aspirations
3.1 Foster Socially Connected and Supported Communities	5.2 Create a Community Actively Involved in City Life.
3.2 Enhance Community Pride and Sense of Place	5.3 Responsible and Transparent Governance, Services and Infrastructure
3.3 Strengthen Community Connections Through Local Events and the Arts	

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the Budget to achieve the strategic objectives as set out in the Council Plan for the 2014/15 year.

This Budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed Budget information is available throughout this document.

**Domenic Isola**  
Chief Executive Officer





## Budget Processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and Local Government (Planning and Reporting) Regulations 2014 (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2014/15 Budget, which is included in this report, is for the year 1 July 2014 to 30 June 2015 and is prepared in accordance with the Act and Regulations. The Budget includes financial statements being a Budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and a Capital Works Statement. These statements have been prepared for the year ended 30 June 2015 in accordance with the Act and Regulations and are consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The Budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required and other financial information Council requires in order to make an informed decision about the adoption of the Budget.

In advance of preparing the Budget, officers firstly review and update Council's long-term financial projections. Financial projections for at least three years are ultimately included in Council's Strategic Resource Plan, which is the key medium-term financial plan produced by Council on a rolling basis. The preparation of the Budget, within this longer term context, begins with officers preparing the operating and capital components of the annual budget during February and March. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during April and May. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the Budget available for inspection at its offices and on its internet web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

To assist persons to understand the budget and make a submission if they wish, Council officers undertake a community engagement process including public information sessions, focus groups and other techniques. The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 31 August and a copy submitted to the Minister within 28 days after adoption.

The key dates for the budget process are summarised below:

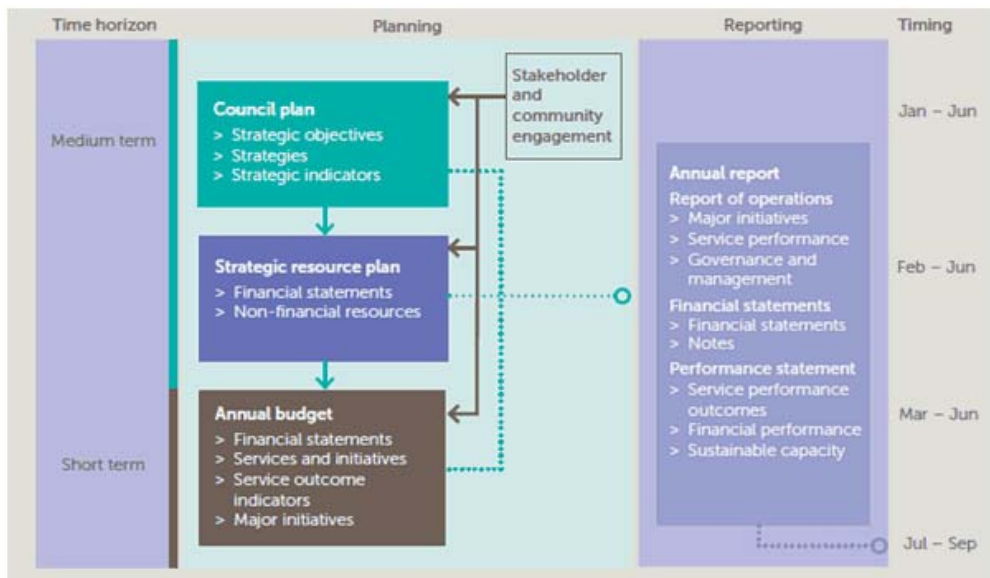
Budget process	Timing
1. Officers update Council's long term financial projections	Dec/Jan
2. Officers prepare operating and capital budgets	Feb/Mar
3. Council considers draft budgets at informal briefings	Apr/May
4. Proposed budget submitted to Council for approval	May
5. Public notice advising intention to adopt budget	May
6. Budget available for public inspection and comment	May/Jun
7. Public submission process undertaken	May/Jun
8. Submissions period closes (28 days)	Jun
9. Submissions considered by Council/Committee	Jun
10. Budget and submissions presented to Council for adoption	Jun
11. Copy of adopted budget submitted to the Minister for Local Government	Jun
12. Revised budget where a material change has arisen (if required)	Sep-Jun

## 1. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long-term (Hume Horizons 2040), medium-term (Council Plan) and short-term (Annual Budget) and then holding itself accountable (Audited Statements).

### 1.1 Planning and accountability framework

The Strategic Resource Plan, included in the Council Plan, is a rolling three year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is then framed within the Strategic Resource Plan, taking into account the services and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



In addition to the above, Council has a long-term plan (Hume Horizons 2040) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long-term community plan. The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process.

## **1.2 Our purpose**

### **VISION**

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

### **MISSION**

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

### **WE VALUE**

#### **Our Citizens**

We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community.

We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provision.

Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

#### **Our Staff**

We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

#### **Partnerships with the Federal and State Governments**

We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

#### **Our Community Organisations**

We will work in partnership with them to build community wellbeing, resilience and capacity.

### 1.3 Strategic objectives

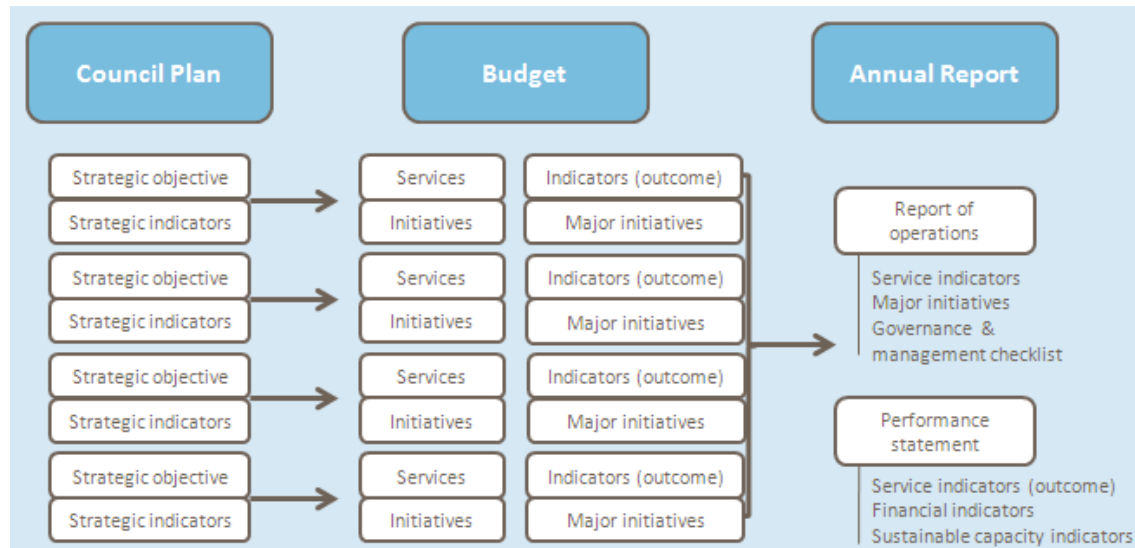
Council delivers services and initiatives under 32 service areas. Each contributes to the achievement of one of the 13 Strategic Objectives as set out in the Council Plan for the years 2013-17 incorporating the Strategic Resource Plan 2014/15-16/17. The following table lists the five themes and the 13 Strategic Objectives as described in the Council Plan.

Theme	Description
<b>1. A Well-educated and Employed Community</b>	<p>Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life.</p> <p>1.1. <b>Strategic Objective</b> - Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life</p> <p>1.2. <b>Strategic Objective</b> - Create conditions which support business growth and create local jobs for Hume residents</p>
<b>2. A Healthy and Safe Community</b>	<p>Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives.</p> <p>2.1. <b>Strategic Objective</b> - Foster a community which is active and healthy</p> <p>2.2. <b>Strategic Objective</b> - Strengthen community safety and respectful behaviour</p>
<b>3. A Culturally Vibrant and Connected Community</b>	<p>Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all.</p> <p>3.1. <b>Strategic Objective</b> - Foster socially connected and supported communities</p> <p>3.2. <b>Strategic Objective</b> - Enhance community pride and sense of place</p> <p>3.3. <b>Strategic Objective</b> - Strengthen community connections through local community events and the arts</p>
<b>4. A Sustainably Built and Well-Maintained City with an Environmentally Aware Community</b>	<p>Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City.</p> <p>4.1. <b>Strategic Objective</b> - Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces</p> <p>4.2. <b>Strategic Objective</b> - Create community pride through a well-designed and maintained City</p> <p>4.3. <b>Strategic Objective</b> - Create a connected community through efficient and effective walking, cycling, public transport and car networks</p>

Theme	Description
<b>5. A Well-Governed and Engaged Community</b>	<p>The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected.</p> <ul style="list-style-type: none"> <li>5.1. <b>Strategic Objective</b> - Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040</li> <li>5.2. <b>Strategic Objective</b> - Create a community actively involved in civic life</li> <li>5.3. <b>Strategic Objective</b> - Provide responsible and transparent governance, services and infrastructure which respond to community needs</li> </ul>

## 2. Services, Initiatives and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2014/15 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of initiatives, major initiatives and service performance outcome indicators. The Strategic Resource Plan (SRP) is part of and prepared in conjunction with the Council Plan. The relationship between these components of the Budget and the Council Plan, along with the link to reporting in the Annual Report, is shown below.



Source: Department of Transport, Planning and Local Infrastructure

Services for which there are prescribed performance indicators to be reported on in accordance with the Regulations are shown in bold and underlined in the below sections.

### 2.1 Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

From birth, Hume residents will have access to a diverse range of high quality learning opportunities that support ongoing skill development, active participation in community life and pathways to employment.

#### Services

Service area	Description of services provided	Expenditure (Revenue) <b>Net Cost</b> \$'000
Lifelong Learning	Inspires learning in Hume through the provision of public <b><u>libraries</u></b> , accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	6,335 (1,498) <b>4,837</b>
Early Childhood Education and Care	Provides playgroups, preschool, day care, occasional care, out of school hours and vacation care. It also supports children with additional needs, learning difficulties and developmental concerns to access and participate in education.	14,149 (13,242) <b>907</b>

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100

## 2.2 Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents.

Hume City will be seen as an attractive place to do business, with a prosperous and resilient local economy that creates local employment opportunities for our residents.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Economic Development	<b>Economic development</b> supports business and encourages new investment to promote commerce and employment growth within Hume City. This includes training, promotion and networking events, job creation programs, tourism support and management of the Sunbury Visitors Information Centre.	1,921 (74) <b>1,847</b>
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	1,670 (255) <b>1,415</b>

### Major Initiatives

1. Lead Melbourne's North Ford Response Taskforce to support re-employment and business investment in the Hume community.



### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Economic Development	Economic activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality)	<p>Change in number of businesses (percentage change in the number of businesses with an ABN in the municipality)</p> <p>[Number of businesses with an ABN in the municipality at the end of the financial year /less the number of businesses at the start of the financial year] <i>divided by</i> Number of businesses with an ABN in the municipality at the start of the financial year <i>multiplied by</i> 100</p>

### 2.3 Strategic Objective 2.1: Foster a community which is active and healthy.

Active lifestyles are encouraged, and the health and wellbeing of Hume's residents will be supported through accessible and affordable leisure, social and health services.

#### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Disability Services and Support	<b>Home and Community Care</b> provides a range of services to assisting the elderly, disabled and those with special needs. This includes home, respite and personal care, delivered meals, community transport, property maintenance and social inclusion programs. The service also ensures that open spaces, facilities and recreation options are accessible for people of all abilities.	112 <u>(8)</u> <b>104</b>
Youth Services	Address the needs of young people (aged 12 – 24) across the municipality. Services including counselling, outreach activities and youth development programs and events are provided from Youth Centres, schools and community locations.	1,689 <u>(107)</u> <b>1,582</b>
Leisure, Health and Wellbeing	Manages leisure centres, <b>aquatic facilities</b> , sports stadiums and community halls and provides a range of activities and programs at these locations. This service is also responsible for <b>food safety</b> and initiatives targeting obesity, physical activity, nutrition, tobacco and alcohol through delivery of the <i>Municipal Public Health and Wellbeing Plan</i> .	13,395 <u>(8,397)</u> <b>4,998</b>
Aged Services and Support	Provides support and maintenance services to assist the elderly and those with special needs through care and social inclusion programs. This includes active ageing activities, senior citizens groups, dementia support, a community safety register and personal care to assist older people to remain living in their own homes.	10,891 <u>(7,101)</u> <b>3,790</b>

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Family Support and Health	Provides programs and support in the areas of wellbeing, child safety, socialisation and connection to their community. The service offers <b><u>Maternal and Child Health</u></b> consultations, case management, immunisation, parenting education, in-home support and physical development assessments.	4,512 <u>(2,557)</u> <b>1,955</b>

## Major Initiatives

### 2. Implementation of the Hume North Growth Corridor Health Master Plan.

#### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population who receive a HACC service)	[Number of people that received a HACC service / Municipal target population for HACC services] x100
		Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people who receive a HACC service)	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

## 2.4 Strategic Objective 2.2: Strengthen community safety and respectful behaviour.

Council will actively encourage respectful behaviour within our community and undertake safety initiatives to ensure that the City remains safe for all residents, visitors, road users and animals.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Community Safety	Provides a safe municipality through the provision of school crossing supervision, emergency response and recovery and enforcing City Laws and State Government legislation. This includes regulations for parking, litter, <b>animal management</b> , fire prevention, road rules, environmental protection and pollution.	8,143 (3,678) <b>4,465</b>

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions

## 2.5 Strategic Objective 3.1: Foster socially connected and supported communities.

With a strong sense of Social Justice, Council will continue to support our community in undertaking initiatives that strengthen social connections and inclusive behaviours that recognise and value the contribution of all.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Cemetery Services	Council provides an administrative service to the Sunbury and Bulla Cemetery Trusts on a fee for service basis including accepting funeral bookings, dealing with maintenance contractors, selling plots, maintaining the cemeteries and coordinating plaque orders and installations.	125 (176) <b>(51)</b>
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the <i>Live Green</i> banner.	2,181 (215) <b>1,966</b>
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	6,369 (637) <b>5,732</b>

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Indigenous Support	Provides assistance for the Aboriginal and Torres Strait Islander community through disability respite, holiday programs, planned activity groups, parent engagement programs and community engagement and recognition activities.	161 <u>(152)</u> 9

## 2.6 Strategic Objective 3.2: Enhance community pride and sense of place.

Council will continue to plan for and protect the characteristics of local places that resident's value, and undertake initiatives which embed a strong sense of community pride, ownership and belonging.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the <i>Live Green</i> banner.	60 <u>(-)</u> 60

### Initiatives

1. ANZAC Day Celebration – Council will facilitate an ANZAC day ceremony and celebration in remembrance of Australians who served and died in all wars.

## 2.7 Strategic Objective 3.3: Strengthen community connections through local community events and the arts.

Participation in community life will be strengthened by Council through enhancing appropriate places and spaces that facilitate and support cultural expression, the arts and local community events.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Arts and Culture	Provides a range of programs and activities at leisure centres and community facilities including dance programs, active movement activities and an all abilities disco. This service also supports local artists by providing access to exhibition space and secures funding and partnerships for arts initiatives.	194 (114) <b>80</b>
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the <i>Live Green</i> banner.	507 (70) <b>437</b>

### Initiatives

2. Together 3047 – The project focuses on improving the appearance of the City, planning and land development, skills training and education for children, young people aged 18 to 25 and unemployed parents.
3. Education Grants – This scholarship program acknowledges and rewards achievement, positive citizenship qualities and promotes pride in all pre-secondary schools within the municipality.
4. Scholarship - Cameron Baird VC - This scholarship acknowledges and rewards achievement for exceptional contributions to the community.

### Major Initiatives

3. Undertake advocacy and develop a master plan to establish an Arts, Cultural and Community Precinct at the former Victoria University site in Sunbury.

## 2.8 Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Council will display strong leadership in protecting and enhancing our natural and built environment, while ensuring developments provide a diverse range of affordable housing options.

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Waste and Litter Management	Provides household <u>waste collection</u> including garbage, recycling and green waste and supports local businesses with responsible waste disposal and litter management. It also includes community education and engagement programs through schools, anti-litter campaigns, hard waste collection and waste diversion from landfill or dumping.	17,192 (5,503) <b>11,689</b>
City Development	Ensures that <u>statutory planning</u> , open space infrastructure assets and urban design of the City are conducted in accordance with legal specifications and responsible land management planning schemes. The service ensures social justice and environmental sustainability principles are embedded in Council's planning processes.	11,448 (8,763) <b>2,685</b>

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100

## 2.9 Strategic Objective 4.2: Create community pride through a well-designed and maintained City.

The urban design of the City will be further enhanced to provide a high-quality and well-maintained public realm that continues to improve liveability and pride of place.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Transport and Drainage	Is responsible for asphalt repairs, engineering investigations, parking enforcement and cemetery operations. In addition, the service manages contracts with external service providers for hard waste collection, road linemarking, graffiti removal. This service is also responsible for Council's <i>Road Management Plan</i> and compliance and enforcement of government regulations.	7,376 (239) <b>7,137</b>
City Amenity	Is responsible for road cleaning, public litter collection and minimisation and maintenance of Council's waste and litter infrastructure. This includes road and footpath sweeping and repairs, underground drainage cleaning and stormwater drainage maintenance, graffiti removal and cleansing activities that ensure the city remains clean and well presented.	1,272 (32) <b>1,240</b>
Parks and Open Space	Provides maintenance and provision of parks, sports fields, forests, conservation reserves, play spaces and open spaces. In doing so, the service ensures Council is complying with legislation and risk management procedures for these public areas.	16,931 (114) <b>16,817</b>

### Initiatives

5. Integrated Water Management 2014-2017 – This will facilitate future stormwater harvesting projects to promote water efficiency and healthy waterways.
6. Parks Subdivision Maintenance – To maintain new parks and sub-divisions acquired in previous years.

### Major Initiatives

4. As part of the Together 3047 initiative, work to improve the appearance and amenity of Broadmeadows and Dallas.



## 2.10 Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.

Council will continue to plan for and deliver a connected community with enhancements that facilitate integrated and efficient walking, cycling, public transport and car networks.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Transport and Drainage	Is responsible for <b>road</b> maintenance, engineering investigations, parking enforcement and cemetery operations. In addition, the service manages contracts with external service providers for hard waste collection, road line marking and graffiti removal. This service is also responsible for Council's <i>Road Management Plan</i> and compliance and enforcement of government regulations.	2,417 (101) <b>2,316</b>

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

## 2.11 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.

Council will support our community's vision and aspirations through a highly engaged workforce that responds to local community need and is supported by effective and efficient financial and strategic planning.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Council and Service Planning	Manages Council planning and reporting and legislative requirements under the <i>Local Government Act</i> . It develops and reports on progress and achievements of the Council Plan and Community Plan and supports Council's Auditor Committee and Internal Audit contract. The service also provides strategic advice on emerging social issues and policy matters to inform Council's decision making and service planning processes and to advocate for improved community outcomes.	3,231 (21) <b>3,210</b>
Human Resource Management	Ensures that staff pay and conditions are in accordance with the Enterprise Agreement and Awards. The service also facilitates a positive workplace culture through training and development opportunities, staff reward and recognition, employee support schemes and industrial relations.	1,681 (29) <b>1,652</b>
Organisational Development	Improves the capacity of the organisation by providing learning opportunities, education and training which enhances knowledge and skills of all employees to deliver services to meet the community's needs.	953 (35) <b>918</b>
Workplace Safety and Wellbeing	Creates a safe workplace by ensuring that all employees have WHS knowledge and skills to minimise the risk of injury, illness and damage to property. It also supports injured and ill workers to return to work. The Corporate Health and Wellbeing program aims to improve the health and wellbeing of Hume City Council staff.	1,096 (561) <b>535</b>

## 2.12 Strategic Objective 5.2: Create a community actively involved in civic life.

Hume residents will be kept informed and empowered to actively participate in decision-making processes at all levels of government.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Communications	Provides support to the organisation in delivering information to Hume residents, businesses, visitors and employees through a range of communication channels. The service supports Councils print and digital media communications and is responsible for Council's corporate branding and reputation management.	1,823 (-) <b>1,823</b>
Organisation and Community Intelligence	Provides an internal records management service to ensure organisational knowledge is maintained through the archiving, retrieval and storage of information in accordance with the <i>Public Records, Freedom of Information and Information Privacy Acts</i> . The Geographic Information System provides mapping and spatial assistance in undertaking social research and community consultation to inform service planning and strategy development. This service also conducts Ward Meetings with Hume City Councillors.	2,101 (-) <b>2,101</b>

## 2.13 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to community needs.

With prudent financial management, Council will continue to plan for the long-term sustainability of the City and provide services and infrastructure that responds to community needs in an open and transparent manner.

### Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Governance and Associated Statutory Services	Provides <b>governance</b> and administration duties for Council and Committee meetings, ensuring compliance with the <i>Local Government Act</i> , Local Laws and associated codes. This also includes Council's responsibilities under the <i>Information Privacy Act</i> , the <i>Geographic Place Names Act</i> , conducting Council elections and requests made under the <i>Freedom of Information Act</i> .	2,456 (-) <b>2,456</b>
Information Technology	Is an internal service that supports efficient and reliable access to information, communications and technology (ICT). This includes procurement, service support, maintenance, security and adherence to Council standards and procedures.	3,978 (-) <b>3,978</b>

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Financial and Procurement Services	Ensures Council's procurement is undertaken in accordance with legislation and contract works and services provided meet best practice. This service also levies and collects general rates and special charge schemes. Accounting services analyse, review, monitor and report information about financial activity within Council, for use in planning, performance evaluation, and operational control.	3,142 <u>(1,930)</u> <b>1,212</b>
Grants and Advocacy	Provides guidance on opportunities for Council to attract funding, services, facilities and infrastructure to Hume City. This includes developing networks and partnerships with State and Federal Government, businesses and local service providers.	- <u>(-)</u> -
Property and Development	Manages Council's property portfolio ensuring assets are being utilised to their highest and best use and all rateable properties are revalued in accordance with the Valuer General Victoria. The service provides supplementary valuations, asset and insurance valuations, management of Council's land and building portfolio and facilitates leases and licences.	908 <u>(1,919)</u> <b>(1,011)</b>
Asset Management and Infrastructure Development	Is responsible for monitoring and management of Council assets (roads, drains, bridges, etc.) to ensure infrastructure is maintained to appropriate standards. This includes efficient management, supply and control of Council fleet vehicles, plant and equipment and the development and delivery of Council's annual Capital Works Program.	8,134 <u>(435)</u> <b>7,699</b>
Customer Service	Handles enquiries from the public from three Customer Service Centres via face to face interactions, telephone, email and web chat. Customer Service Centres receive payments, distribute information and connect people with Council services and activities.	3,064 <u>(13)</u> <b>3,051</b>

## Initiatives

7. Asset Management System – The new system will facilitate the efficient identification of renewal and maintenance requirements of Council's assets.

## Major Initiatives

5. Develop specifications and undertake procurement of an Asset Management System that will meet the needs of the whole of Council and the requirements of the MAV Step Program.

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

### 2.14 Performance statement

The service performance outcome indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by section 132 of the Act and included in the 2014/15 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance and sustainable capacity, which are not included in this Budget report. The full set of prescribed performance indicators are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the report of operations.

### 2.15 Reconciliation with budgeted operating result

Strategic Objectives	Net Cost \$'000	Revenue \$'000	Expenditure \$'000
1.1 Support Skill Development and Education Opportunity	5,744	(14,740)	20,484
1.2 Support Business Growth and Local Jobs	3,262	(329)	3,591
2.1 Foster an Active and Healthy Community	12,429	(18,170)	30,599
2.2 Strengthen Community Safety and Respectful Behaviour	4,465	(3,678)	8,143
3.1 Foster Socially Connected and Supported Communities	7,656	(1,180)	8,836
3.2 Enhance Community Pride and Sense of Place	60	-	60
3.3 Strengthen Community Connections Through Local Events and the Arts	517	(184)	701
4.1 Urban Development, Environment and Natural Heritage	14,374	(14,266)	28,640
4.2 Well Designed and Maintained City	25,194	(385)	25,579
4.3 Connected Community Via Efficient Transport Networks	2,316	(101)	2,417
5.1 Visions and Aspirations	6,315	(646)	6,961
5.2 Create a Community Actively Involved in City Life	3,924	-	3,924
5.3 Responsible and Transparent Governance, Services and Infrastructure	17,385	(4,297)	21,682
<b>Total activities and initiatives</b>	<b>103,641</b>	<b>(57,976)</b>	<b>161,617</b>
Other non-attributable	<b>(18,770)</b>		
<b>Deficit before funding sources</b>	<b>84,871</b>		
Rates and charges	(136,113)		
Capital grants	(2,951)		
<b>Total funding sources</b>	<b>(139,064)</b>		
<b>Surplus for the year</b>	<b>(54,193)</b>		



### **3. Budget Influences**

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

#### **3.1 Snapshot of Hume City Council**

Hume is located on the urban-rural fringe, 20 kilometres north-west of the centre of Melbourne. Hume was created in 1994 when the Shire of Bulla amalgamated with the majority of the City of Broadmeadows. Hume covers an area of 504 square kilometres and land uses within the municipality are extremely diverse; land uses include established residential areas, industry, vast rural areas, and areas committed for future urban growth.

##### **Population**

By 30 June 2015 Hume's population is expected to exceed 189,000. (Source: Id Consulting, Hume Population Forecasts, accessed 01/5/2014). According to Australian Bureau of Statistics population growth figures, over the last 10 years, Hume has experienced an average annual growth rate of 2.7%. (Source: ABS , Regional Population Growth 2003 to 2013, cat. no. 3218.0).

##### **Age Structure**

Hume has a relatively young age profile with 30.5% of persons aged less than 20 years, compared to 24.7% for Greater Melbourne. Similarly the proportion of persons aged 65 years or more is only 9.1% for Hume, compared to 13.1% for Greater Melbourne (Source: Australian Bureau of Statistics, Census of Population and Housing).

##### **Births**

On average, 2,600 babies have been born each year, over the last five years. In the 2012/13 financial year 2,806 babies were born in the municipality (Source: Department of Education and Early Childhood Development: Annual Data Report for Maternal and Child Health 2012/13).

##### **Cultural Diversity**

Over three fifths (62.1%) of Hume's population were born in Australia. Slightly more than a quarter of residents (27.9%) were born overseas in a non-English speaking country. The most common overseas countries of birth of Hume residents are Iraq, Turkey, India and the United Kingdom. Between 2006 and 2011 the proportion of residents born in Iraq and India has shown the greatest growth.

Over one third (41.0%) of Hume residents speak a language other than English at home, compared to 29.1% for Greater Melbourne. The most common languages spoken at home, other than English for residents in Hume are Turkish, Arabic, Assyrian/Aramaic and Italian. The most common languages in Greater Melbourne are Chinese languages, Italian and Greek. (Source: Australian Bureau of Statistics, 2011 Census of Population and Housing).

##### **Housing**

At September 2011, there were an estimated 57,178 residential properties in Hume (Source: Hume City Council rates database, 1 October 2013). According to ABS 2011 Census of Population and Housing data, the majority of occupied private dwellings in Hume City are stand alone houses (86.2%). Medium density housing accounts for 12.9% of dwellings, and high density housing accounts for 0.3% of private dwellings in Hume City. Only 5.7% of private dwellings in Hume are unoccupied, compared to 8.6% in Greater Melbourne. (Source: Australian Bureau of Statistics, 2011 Census of Population and Housing). As at September 2013, there was an estimated 60,311 residential properties in Hume, an increase of 5.5% since 2011.

The majority of households living in Hume are couple families with children (43.7%) which is higher than Greater Melbourne (33.6%). Households with one parent families are also more common in Hume (14.0%) than Greater Melbourne (10.4%). Hume City has a lower proportion of households made up of couples without children (19.7%) than Greater Melbourne (23.5%). (Source: Australian Bureau of Statistics, 2011 Census of Population and Housing).

### **Education and Occupation**

Almost half (45.5%) of people aged 20 years and over have completed year 12 or equivalent in Hume City. This is lower than Greater Melbourne where the figure is 56.6%. In Hume City there is a higher rate of females obtaining year twelve or equivalent (46.6%) than males (44.3%), mirroring the national trend.

Almost one fifth (18.4%) of persons in Hume aged 25 years and over with a qualification have a 'Certificate', compared to 15.9% for Greater Melbourne. The proportion of persons aged 25 years and over with a qualification in Hume that have a 'Bachelor Degree' is 9.3% compared to 18.2% for Greater Melbourne.

The most common industry of employment for persons aged 15 years and over in Hume is the manufacturing sector, in which 13.9% of employed persons work. This is higher than Greater Melbourne at 10.8%. The second most common industry of employment is retail trade in which 11.1% of Hume's 15+ year old employed population works. This is followed by 'transport, postal and warehousing' (10.1%), 'construction' (10%) and 'health care and social assistance' (9.2%). The proportion of persons aged 15 years and over in Hume employed in 'professional, scientific and technical services' is 4.3%, which is lower than the Greater Melbourne proportion of 8.9%. (Source: Australian Bureau of Statistics, 2011 Census of Population and Housing).

As of September 2013, Hume City had an unemployment rate of 8.0%, higher than the metropolitan Melbourne figure of 5.7%. Within Hume, the statistical local area (SLA) of Broadmeadows was experiencing an unemployment figure of 11.6%, compared to 7.5% for Craigieburn SLA and 3.6% for Sunbury SLA. (Source: Department of Education, Employment and Workplace Relations, Small Area Labour Markets Australia, September 2013 Quarter).

### **Budget implications**

As a result of the City's demographic profile there are a number of Budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and uses interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff.
- Over 19% of ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the adoption of significant rate increases has a real impact on the disposable income of a significant proportion of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- The City is experiencing continued growth with an approximate increase of 2.5%-3% in property numbers annually. The Budget implications arise in Council having to cope with replacement and construction of infrastructure such as drains, footpaths and roads to cope with the growing population. These costs cannot be passed on to the developer and are paid for from rates. The rates received from new dwellings do not offset the significant infrastructure costs.



### 3.2 External influences

- Consumer Price Index (CPI) increases on goods and services of 2.7% through the year to December quarter 2013 (ABS release 22 January 2014 State-wide CPI is forecast to be 2.5% for the 2014/15 year (Victorian Budget Papers 2013/14);
- Continuing growth of the municipality at 2.6% per annum on average;
- A defined benefits superannuation call which was paid during 2012/13 and for which Council borrowed money;
- The increasing cost of utility charges, especially electricity for street lighting;
- Australian Average Weekly Earnings (AWE) growth for Public Sector full-time adult ordinary time earnings in the 12 months to May 2013 was 4.5% (ABS release 15 August 2013). The wages price index in Victoria is projected to be 3.50% per annum in 2014/15 and the subsequent two years (Victorian Budget Papers 2013/14);
- The 'Engineering Construction' and 'Non-Residential Building' Indices prepared by the Construction Forecasting Council are forecast at 2.4% and 3.8% respectively for 2013/14;
- Increase in Victorian Grants Commission funding;
- Increases of 10% (or \$5.30 per tonne) in the levy payable to the State Government upon disposal of waste into landfill. The levy has increased from \$9 per tonne in 2008/09 to \$58.50 per tonne in 2014/15 (550% increase in 6 years);
- The Abbott Government introduced the Clean Energy Legislation (Carbon Tax Repeal) Bill 2013 and related bills to the House of Representatives on the 13th of November 2013, with the intention to abolish the carbon price from 1 July 2014;
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012; and
- Prevailing economic conditions which may have an impact on investment interest rates.

### 3.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2014/15 Budget. These matters have arisen from events occurring in the 2013/14 year resulting in variances between the forecast actual and Budgeted results for that year and matters expected to arise in the 2014/15 year. These matters and their financial impact are set out below:

- The continued program to preserve Council's asset base, with \$4.31 million being spent on the footpath program throughout the City and a further \$8.14 million being spent on road asset preservation works; and
- The continuing investment in libraries in Hume, including a \$1 million investment in library collections for branches across the City.

### **3.4 Budget principles**

In response to these influences, guidelines were prepared and distributed to all Council officers with Budget responsibilities. The guidelines set out the key Budget principles upon which the officers were to prepare their Budgets. The principles included:

- Existing fees and charges to be increased at least with CPI or market levels;
- Grants to be based on confirmed funding levels where possible;
- New revenue sources to be identified where possible;
- Service levels to be maintained at 2013/14 levels with an aim to use less resources and an emphasis on innovation and efficiency;
- Agency staff and consultants to be minimised;
- Construction and material costs to increase in line with the Engineering Construction Index;
- New initiatives or new employee proposals which are not cost neutral to be justified through a business case;
- Real savings in expenditure and increases in revenue identified in 2013/14 to be preserved; and
- Operating revenues and expenses arising from completed 2013/14 capital projects to be included.

### **3.5 Long-term strategy**

The Budget includes consideration of a number of long-term strategies to assist Council in preparing the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2014/15 to 2016/17 (section 8), Rating Information (section 9) and Other Long-Term Strategies (section 10) including borrowings, infrastructure and service delivery.

## 4. Analysis of Operating Budget

This section analyses the operating budget including expected income and expenses of the Council for the 2014/15 year.

### 4.1 Budgeted income statement

		Forecast		
		Actual	Budget	Variance
	Ref	2013/14	2014/15	
		\$'000	\$'000	\$'000
Total income	4.2	242,543	253,896	11,353
Total expenses	4.3	(188,685)	(199,703)	(11,018)
<b>Surplus for the year</b>		<b>53,858</b>	<b>54,193</b>	<b>335</b>
Grants – capital (non-recurrent)	4.2.5	(7,901)	(2,951)	4,950
Contributions – capital (non-recurrent)	4.2.7	(4,652)	(3,400)	1,252
Contributions - non-monetary assets	4.2.8	(36,284)	(37,586)	(1,302)
Net gain on disposal of property, plant, equipment and infrastructure	4.2.11	(59)	-	59
Fair value adjustments for investment property	4.2.12	(1,275)	-	1,275
<b>Underlying surplus</b>	<b>4.1.1</b>	<b>3,687</b>	<b>10,256</b>	<b>6,569</b>

#### 4.1.1 Underlying Surplus (\$6.57 million increase)

The underlying result is the net surplus or deficit for the year adjusted for capital grants, contributions of non-monetary assets and other once-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or once-off items of income and expenses which can often mask the operating result. The underlying result for the 2014/15 year is a surplus of \$10.26 million which is an increase of \$6.57 million over the 2013/14 year.

### 4.2 Income

		Forecast		
		Actual	Budget	Variance
Income Types	Ref	2013/14	2014/15	
		\$'000	\$'000	\$'000
Rates and charges	4.2.1	127,604	136,113	8,509
Statutory fees and fines	4.2.2	9,028	9,291	263
User fees	4.2.3	20,716	21,603	887
Grants - operating (recurrent)	4.2.4	27,840	35,079	7,239
Grants - capital (non-recurrent)	4.2.5	7,901	2,951	(4,950)
Contributions - cash	4.2.6	3,813	4,381	568
Contributions - capital (non-recurrent)	4.2.7	4,652	3,400	(1,252)
Contributions - non-monetary assets	4.2.8	36,284	37,586	1,302
Property rental	4.2.9	1,211	1,408	197
Interest income	4.2.10	2,160	2,084	(76)
Net gain on disposal of property, plant, equipment and infrastructure	4.2.11	59	-	(59)
Fair value adjustments for investment property	4.2.12	1,275	-	(1,275)
<b>Total income</b>		<b>242,543</b>	<b>253,896</b>	<b>11,353</b>

#### **4.2.1 Rates and charges (\$8.51 million increase)**

Council's rate increase for 2014/15 is 4.2%. In addition to this there is 0.3% for the increase in the landfill levy payable to the Environment Protection Authority Victoria (EPA) generating a total rate increase of 4.5%, increasing the total amount of rate income to \$136.11 million. This includes rates in lieu of \$11.98 million, an increase of \$1 million from 2013/14.

Appendix B includes a more detailed analysis of the rates and charges to be levied for 2014/15 and Council's 'Rating Strategy' has been included at section 9.

#### **4.2.2 Statutory fees and fines (\$0.26 million increase)**

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Changes in statutory fees are made in accordance with legislative requirements.

Statutory fees and fines are forecast to increase by 2.9% or \$0.26 million compared to 2013/14. This is mainly due to the sale of valuation data to other rating authorities in the 2014/15 year which occurs every two years.

A detailed listing of statutory fees is available as part of the Budget in Appendix E.

#### **4.2.3 User fees (\$0.89 million increase)**

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities, landfill operations and the provision of human services such as family day care and home help services.

User fees are projected to increase by 4.3% or \$0.89 million over 2013/14. The main reason for the increase is due increased patronage of Council facilities largely as a result of the opening of the Broadmeadows 50m pool.

In addition, Council plans to increase user charges for all areas with at least expected inflationary trends over the Budget period to maintain parity of user charges with the costs of service delivery.

A detailed listing of fees and charges is available as part of the Budget in Appendix D.

#### 4.2.4 Grants – operating (recurrent) (\$7.24 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has increased by 26% or \$7.24 million compared to 2013/14 and largely relates to the prepayment of Victorian Grants Commission (VGC) income in 2012/13 for 2013/14.

Operating Grant Funding Type and Source	Forecast		
	Actual	Budget	Variance
	2013/14 \$'000	2014/15 \$'000	\$'000
<b>Recurrent - Commonwealth Government</b>			
Victorian Grants Commission	6,198	13,064	6,866
Social Development	25	-	(25)
Family and Children Services	2,317	1,978	(339)
Aged Care and Health	181	174	(7)
Economic Development	34	-	(34)
Sustainable Environment	27	-	(27)
Leisure and Youth Services	60	32	(28)
<b>Recurrent - State Government</b>			
Social Development	679	366	(313)
Family and Children Services	8,989	10,058	1,069
Aged Care and Health	7,246	7,440	194
Learning Communities	1,252	1,325	73
Economic Development	123	54	(69)
Statutory Planning	7	5	(2)
Sustainable Environment	78	50	(28)
Services	371	356	(15)
Parks	141	105	(36)
Leisure and Youth Services	86	47	(39)
Human Resources	26	25	(1)
<b>Total recurrent grants</b>	<b>27,840</b>	<b>35,079</b>	<b>7,239</b>

#### 4.2.5 Grants – capital (non-recurrent) (\$4.95 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased by 63% or \$4.95 million compared to 2013/14 and is mainly due to specific funding for capital works projects.

Capital Grant Funding Type and Source	Forecast		
	Actual	Budget	Variance
	2013/14 \$'000	2014/15 \$'000	\$'000
<b>Non-recurrent - Commonwealth Government</b>			
	1,982	1,506	(476)
<b>Non-recurrent - State Government</b>			
	5,919	1,445	(4,474)
<b>Total grants – capital (non-recurrent)</b>	<b>7,901</b>	<b>2,951</b>	<b>(4,950)</b>

Section 6 - "Analysis of Capital Budget" includes a more detailed analysis of the Grants - non-recurrent expected to be received during the 2014/15 year.

#### **4.2.6 Contributions - cash (\$0.57 million increase)**

Contributions - cash are expected to increase by 14.9% or \$0.57 million and is mainly due to developer contributions as the city continues to grow.

This includes all cash contributions received by Council from developer, State, Federal and community sources and contributions from other parties towards property development costs.

#### **4.2.7 Contributions – capital (non-recurrent) (\$1.25 million decrease)**

Contributions - capital includes all monies received from community sources for the purposes of funding the capital works program. Overall the level of contributions - capital has decreased by 26% or \$1.25 million compared to 2013/14 and is mainly due to less specific funding for capital works projects.

Section 6 - “Analysis of Capital Budget” includes a more detailed analysis of the Contributions - capital expected to be received during the 2014/15 year.

#### **4.2.8 Contributions – non - monetary assets (\$1.3 million increase)**

Contributions include roads, footpaths, drainage and land contributed by developers as part of the developer contribution scheme.

Contributions are expected to increase by 3.6% or \$1.3 million. This increase reflects the strong level of development and growth within the municipality.

#### **4.2.9 Property rental (\$0.20 million increase)**

Property rental includes lease income on Council owned properties.

Property rental is expected to increase by 16.3% or \$0.2 million compared to 2013/14 due to new lease contracts being signed.

#### **4.2.10 Interest income (\$0.08 million decrease)**

Interest income includes interest on investments and rate arrears.

Interest income is expected to decrease by 3.5% or \$0.08 million compared to 2013/14.

#### **4.2.11 Net gain on disposal of property, infrastructure, plant and equipment (\$0.06 million decrease)**

Proceeds from the sale of Council assets are forecast to be \$0.8 million for 2014/15 and relate to the planned cyclical replacement of part of the plant and vehicle fleet. The written down value of these assets is expected to be \$0.8 million.

#### **4.2.12 Fair value adjustments for investment property (\$1.28 million decrease)**

A revaluation of Councils investment properties is carried out every two years. There is no revaluation in 2014/15.

## 4.3 Expenses

Expense Types	Ref	Forecast	Budget 2014/15 \$'000	Variance \$'000
		Actual		
		2013/14 \$'000		
Employee costs	4.3.1	89,677	96,168	6,491
Materials and services	4.3.2	51,194	52,053	859
Utility costs	4.3.3	5,916	6,318	402
Grants, contributions and donations	4.3.4	4,279	4,552	273
Depreciation and amortisation	4.3.5	32,620	35,063	2,443
Finance costs	4.3.6	1,540	1,935	395
Other expenses	4.3.7	3,459	3,614	155
<b>Total expenses</b>		<b>188,685</b>	<b>199,703</b>	<b>11,018</b>

### 4.3.1 Employee benefits (\$6.49 million increase)

Employee benefits include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc.

Employee benefits are forecast to increase by \$6.49 million compared to the 2013/14 forecast. This increase relates to five key factors:

- The implementation of the terms of the EBA which will result in an increase on July 1 2014 of 4% or \$48 per week (whichever is the greater amount). In addition, under new reforms to the superannuation guarantee rate, the compulsory super rate has increased from 9.25% to 9.50% for 2015 reaching 12% by 2020;
- Anticipated non-EBA wages growth of 1.6% due mainly to keep pace with the growing demands in service delivery, maintenance of open space and roads and infrastructure needs. Additional funding will be available to cover some of these costs;
- The inclusion of new positions approved during the new initiative process; and
- The fulfilment of current unfilled advertised positions which has resulted in expected savings of \$1.59 million in the 2013/14 forecast when compared to the 2013/14 Budget. Budget on budget employee benefits are expected to increase by \$5.55 million which is in line with expectations.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2014/15 \$'000	Comprises	
		Permanent	Permanent
		Full Time	Part Time
		\$'000	\$'000
Chief Executive Officer	662	662	-
City Communities	363	363	-
Social Development	1,840	1,566	274
Family and Children Services	16,579	7,706	8,873
Aged Services and Public Health	12,284	3,858	8,426
City Governance and Information	750	750	-
Customer Service	2,313	1,210	1,103
Finance and Property Development	3,303	2,973	330
Corporate Services	1,940	1,546	394
Information Services	1,525	1,525	-
Organisation and Community Learning	497	255	242
Learning Communities	5,779	3,493	2,286
Human Resources	2,622	2,178	444
Marketing and Communications	1,331	1,299	32
Organisational Performance and Engagement	653	528	125
City Sustainability	379	379	-
Economic Development	1,397	1,242	155
Strategic Planning	1,413	1,413	-
Statutory Planning	2,414	2,252	162
Sustainable Environment	1,481	1,438	43
Urban Places	678	616	62
City Infrastructure	510	340	170
Infrastructure Planning	1,026	594	432
Services	13,129	11,454	1,675
Parks	5,639	5,458	181
Subdivisions	1,279	1,219	60
Engineering and Assets	2,065	1,925	140
Capital Works	1,318	1,260	58
Leisure and Youth Services	6,373	3,145	3,228
Total permanent staff expenditure	91,542	62,647	28,895
Casuals and other expenditure	4,626		
<b>Total expenditure</b>	<b>96,168</b>		



A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises	
		Permanent Full Time	Permanent Part Time
Chief Executive Officer	3	3	-
City Communities	2	2	-
Social Development	19	16	3
Family and Children Services	207	96	111
Aged Services and Public Health	142	45	97
City Governance and Information	5	5	0
Customer Service	24	12	12
Finance and Property Development	35	30	5
Corporate Services	21	17	4
Information Services	14	14	-
Organisation and Community Learning	2	1	1
Learning Communities	65	39	26
Human Resources	12	10	2
Marketing and Communications	10	10	-
Organisational Performance and Engagement	7	6	1
City Sustainability	2	2	0
Economic Development	14	12	2
Strategic Planning	13	13	0
Statutory Planning	25	23	2
Sustainable Environment	14	14	-
Urban Places	7	6	1
City Infrastructure	3	2	1
Infrastructure Planning	10	6	4
Services	150	131	19
Parks	67	65	2
Subdivisions	13	12	1
Engineering and Assets	20	19	1
Capital Works	13	12	1
Leisure and Youth Services	70	35	35
Casuals and other	60		
<b>Total staff</b>	<b>1,049</b>		

The most significant increases in employee costs by service unit are summarised below:

Department	Service Unit	Forecast	Budget	Variance
		Actual 2013/14 \$'000	2014/15 \$'000	\$'000
<b>Family and Children Services</b>	Indigenous Support	48	42	(6)
	Family Support and Health	3,542	3,779	237
<b>Services</b>	Early Childhood Education and Care	10,582	11,825	1,243
	Transport and Drainage	2,149	2,441	292
	Facility Management / Facilities Hire	918	1,024	106
	Waste and Litter Management	2,478	2,795	317
	Asset Management and Infrastructure Development	1,067	1,174	107
	Lifelong Learning	2	-	(2)
	City Amenity	800	897	97
	City Development	1,438	1,481	43
	Cemetery Services	-	-	-
	Community Safety	1,800	1,949	149
<b>Parks</b>	Transport and Drainage	155	160	5
	Parks and Open Space	3,917	4,245	328
	Facility Management / Facilities Hire	10	6	(4)
	Early Childhood Education and Care	120	126	6
	Cemetery Services	8	16	8
	Community Safety	404	472	68
<b>Leisure and Youth Services</b>	Parks and Open Space	214	238	24
	Arts and Culture	44	45	1
	Facility Management / Facilities Hire	91	92	1
	Disability Services and Support	6	-	(6)
	Workplace Safety and Wellbeing	29	37	8
	Youth Services	1,164	1,255	91
	Leisure, Health and Wellbeing	6,177	7,082	905

#### 4.3.2 Materials and services (\$0.86 million increase)

Materials and services include the purchase of consumables and payments to contractors for the provision of services. Materials and services are forecast to increase by \$0.86 million compared to 2013/14.

Agency staff expenses are expected to decrease by 71% or \$1.63 million as a full complement of staff is budgeted for. In addition, bad debts expenditure is expected to be \$0.98 million lower in 2013/14 as bad debts are not budgeted for as all attempts at recovery are made.

Contractors have increased by \$2 million consistent with Hume's continued growth and primarily relates to the upkeep of open space and parks. An increase in gate fees for the disposal of Council waste of \$0.88 million is in line with anticipated growth and gate fee price increases. Insurance has increased by \$0.17 million and 9.2% overall consistent with advice provided by Council's insurance broker. Software maintenance costs are expected to increase by \$0.38 million due to additional licence users and CPI increases.

#### **4.3.3 Utility costs (\$0.40 million increase)**

Utility costs include electricity, gas and water rates. The increase is due to continued growth and increases in general pricing.

#### **4.3.4 Grants, contributions and donations (\$0.27 million increase)**

The sustainable land rebate which was previously administered from rates has now been replaced by a \$0.4 million Agricultural Land Use Rebate which now requires land owners to apply for grants.

#### **4.3.5 Depreciation and amortisation (\$2.44 million increase)**

Depreciation is an accounting charge which attempts to measure the usage of Council's property, plant, equipment and infrastructure assets such as roads and drains. The increase of \$2.44 million for 2014/15 is mainly due to the completion of the 2013/14 capital works program during the year, developer contributed assets and a revaluation of assets in the 2013/14 year.

Refer to section 6 - "Analysis of Capital Budget" for a more detailed analysis of Council's capital works program for the 2014/15 year.

#### **4.3.6 Finance costs (\$0.4 million increase)**

Finance costs relate to interest charged by financial institutions on funds borrowed.

The increase in borrowing costs results from the planned borrowings required to fund the capital works program during the year.

#### **4.3.7 Other expenses (\$0.16 million increase)**

Other expenses relate to operating lease rentals, audit fees, bank charges and Councillors.

The increase is primarily due to the internal audit service which will be carried out by an external firm in 2014/15. In 2013/14 this function was undertaken in-house.



## 5. Analysis of Budgeted Cash Position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2014/15 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** – Refers to the cash generated or used in the normal service delivery functions of the Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** – Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** – Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal and interest component of loan repayments for the year.

## 5.1 Budgeted cash flow statement

		Forecast Actual	Budget	Variance
		2013/14	2014/15	
		\$'000	\$'000	
	Ref	Inflows	Inflows	
		(Outflows)	(Outflows)	
<b>Cash flows from operating activities</b>	5.1.1			
<i>Receipts</i>				
Rates and charges		127,304	135,813	8,509
Grants - operating		27,840	35,079	7,239
Grants - capital		7,901	2,951	(4,950)
User fees		20,245	21,180	935
Statutory fees and fines		8,757	9,011	254
Property rental		1,211	1,408	197
Interest		2,160	2,084	(76)
Contributions - recurrent		3,699	4,263	564
Contributions - non-recurrent		4,652	3,400	(1,252)
<i>Total receipts</i>		203,769	215,190	11,420
<i>Payments</i>				
Employee costs		(88,396)	(94,355)	(5,959)
Materials and services		(52,797)	(51,879)	918
Grants, contributions and donations		(4,279)	(4,552)	(273)
Other payments		(3,459)	(3,614)	(155)
Utilities		(5,916)	(6,318)	(402)
<i>Total payments</i>		(154,847)	(160,718)	(5,871)
Net cash provided by operating activities		48,922	54,472	5,550
<b>Cash flows from investing activities</b>	5.1.2			
Payments for property, plant, equipment and infrastructure		(55,173)	(68,634)	(13,461)
Proceeds from sales of property, plant, equipment and infrastructure		859	800	(59)
Proceeds from sale of financial assets		20,166	-	(20,166)
Net cash used in investing activities		(34,148)	(67,834)	(33,686)
<b>Cash flows from financing activities</b>	5.1.3			
Finance costs		(1,340)	(1,735)	(395)
Repayment of interest-bearing loans and borrowings		(15,673)	(2,157)	13,516
Proceeds from interest-bearing loans and borrowings		14,250	14,250	-
Net cash provided by (used in) financing activities		(2,763)	10,358	13,121
<b>Net increase (decrease) in cash and cash equivalents</b>		12,011	(3,004)	(15,015)
Cash and cash equivalents at the beginning of the financial year		20,542	32,553	12,011
<b>Cash and cash equivalents at the end of the financial year</b>	5.1.4	32,553	29,549	(3,004)

Source: Appendix A

### **5.1.1 Operating activities (\$5.55 million increase)**

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. The increase in cash provided by operating activities is mainly due to a \$7.23 million increase in grants - recurrent due to the VGC prepaying 50% of the 2013/14 funding in 2012/13 and an increase in rate receipts of \$8.51 million which is in line with the rate increase. Offsetting this is a reduction of \$4.95 million in Grants – capital due to less specific funding for capital works projects.

The net cash provided by operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. These include items such as depreciation and non-monetary developer contributions.

### **5.1.2 Investing activities (\$33.68 million increase)**

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of financial assets and other assets such as vehicles, property, equipment, etc. The increase in payments for investing activities is due to the expected completion of the carried forward component of the 2013/14 capital works program.

Capital works expenditure is disclosed in Appendix C of this report.

### **5.1.3 Financing activities (\$13.12 million increase)**

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include proceeds of \$14.25 million from new loans and the repayment of the principal and interest component of loan repayments for the year. For 2013/14, loan repayments are \$17.01 million largely due to the repayment of short-term borrowings required to fund the unfunded super call. It is projected to refinance these short-term borrowings in 2014/15.

### **5.1.4 Cash and cash equivalents at end of the financial year (\$3 million decrease)**

Overall, total cash and cash equivalents are forecast to decrease by \$3 million to \$29.55 million as at 30 June 2014. The reduction is primarily due to the forecast completion of the 2013/14 capital works program in 2014/15 and is also due to a capital works program which is reflective of Council's strategy to enhance existing and to create new infrastructure. Despite this reduction, the ending cash balance is strong and this is achieved through a strong surplus.

This is consistent with Council's Strategic Resource Plan (see Section 8) which forecasts a steady level of capital expenditure whilst maintaining balanced future cash Budgets.

## 5.2 Restricted funds and working capital

The cash flow statement above indicates that Council will have cash and cash equivalents of \$29.55 million which will be maintained to support the following:

- **Statutory purposes** – These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.
- **Discretionary purposes** – These funds are available for whatever purpose Council decides is their best use. In this case, Council has made decisions regarding the future use of these funds and unless there is a Council resolution, these funds should be used for those earmarked purposes. The decisions about future use of these funds have been reflected in Council's Strategic Resource Plan and any changes in the future use of the funds will be made in the context of the future funding requirements set out in the plan.
- **Unrestricted cash and investments** – These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements and unexpected short term needs and any Budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.



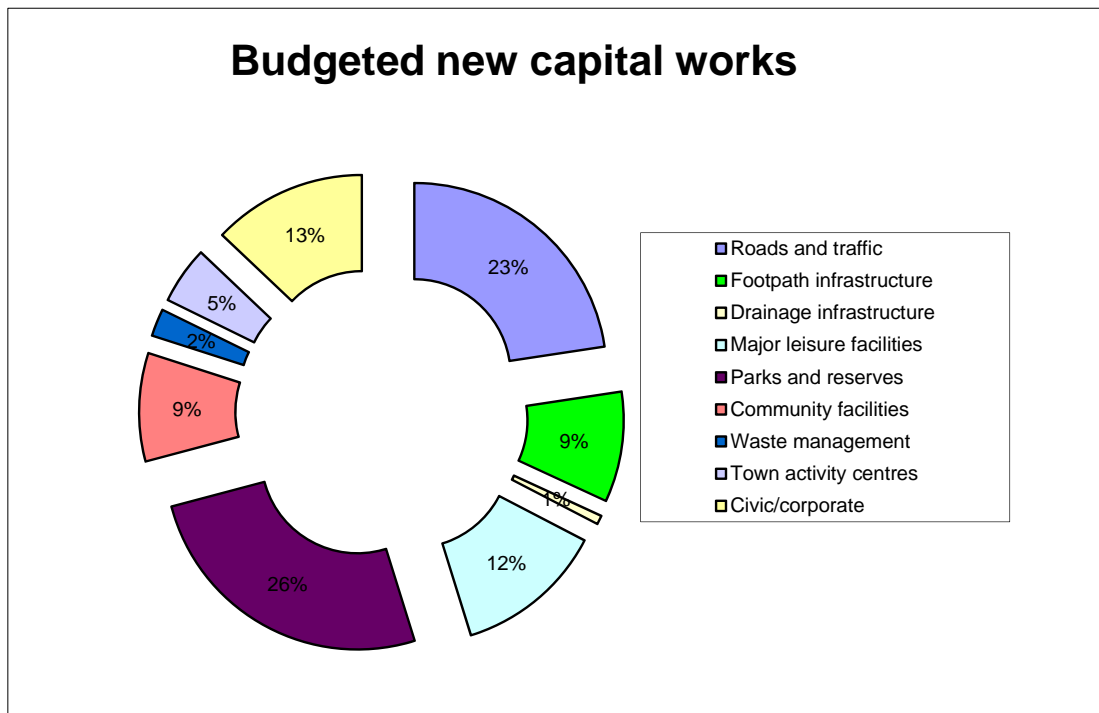
## 6. Analysis of Capital Budget

This section analyses the planned capital expenditure budget for the 2014/15 year and the sources of funding for the capital budget.

### 6.1 Capital works

		Actual C/F	Forecast Actual Spend	2013/14 C/F Available	Budget	Variance
Capital Works Areas	Ref	2013/14	2013/14		2014/15	
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Works carried forward</b>	6.1.1					
Roads and traffic		1,725	0	1,725	2,560	
Drainage infrastructure		207	207	-	-	
Major leisure facilities		4,040	1,540	2,500	11,068	
Parks and reserves		3,545	3,387	158	4,391	
Community facilities		6,133	5,386	747	2,647	
Waste management		763	763	-	-	
Town activity centres		130	61	69	144	
Civic/corporate		4,895	1585	3,310	4,190	
<b>Total works carried forward</b>		<b>21,438</b>	<b>12,929</b>	<b>8,509</b>	<b>25,000</b>	<b>12,071</b>
<b>New works</b>						
Roads and traffic	6.1.2		12,750		10,494	(2,256)
Footpath infrastructure	6.1.3		3,772		4,310	538
Drainage infrastructure	6.1.4		140		345	205
Major leisure facilities	6.1.5		2,714		5,835	3,121
Parks and reserves	6.1.6		9,147		11,914	2,767
Community facilities	6.1.7		4,997		4,226	(771)
Waste management	6.1.8		1,644		1,070	(574)
Town activity centres	6.1.9		112		2,235	2,123
Civic/corporate	6.1.10		5,314		6,300	986
<b>Total new works</b>			<b>40,590</b>		<b>46,729</b>	<b>6,139</b>
<b>Total capital works</b>			<b>53,519</b>		<b>71,729</b>	<b>18,210</b>
<b>Represented by:</b>						
New assets	6.1.11		24,721		33,831	9,110
Asset renewal	6.1.11		14,879		17,738	2,859
Asset upgrade	6.1.11		10,826		20,022	9,196
Asset expansion	6.1.11		3,093		138	(2,955)
<b>Total capital works</b>			<b>53,519</b>		<b>71,729</b>	<b>18,210</b>

Source: Appendix A



A more detailed listing of the capital works program is included in Appendix C.

#### 6.1.1 Carried forward works (\$25 million)

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation, etc. For the 2013/14 year it is forecast that \$25 million of capital works will be incomplete and will be carried forward into the 2014/15 year. The more significant projects include the Broadmeadows Leisure Centre 50m pool, upgrade of Tanderrum Way between Pearceedale Parade and Pascoe Vale Road and irrigation replacement at Craigieburn Golf course.

#### 6.1.2 Roads and traffic (\$10.49 million)

Roads include local roads, car parks, bridges and culverts, declared main roads, traffic devices, street lighting and traffic signals.

For the 2014/15 year, \$10.49 million will be expended on road projects. The more significant projects include the Craigieburn / Hanson Rd Intersection upgrade, pavement rehabilitation and widening of Duncans Lane Diggers Rest, the reconstruction of Ortolan Avenue Broadmeadows, the reconstruction of Malmsbury Drive, Meadow Heights, Tanderrum Way, Broadmeadows - streetscape and civil infrastructure improvements and local road resurfacing across the municipality.

#### 6.1.3 Footpath infrastructure (\$4.31 million)

Footpath infrastructure includes the rehabilitation and construction of local footpaths.

For the 2014/15 year, \$4.31 million will be expended on footpath rehabilitation works, the upgrade of footpath infrastructure and construction of walking and cycling paths throughout parts of the City.

#### 6.1.4 Drainage infrastructure (\$0.35 million)

Drainage infrastructure includes drains in road reserves, retarding basins and waterways.

For the 2014/15 year, \$0.35 million will be expended on drainage projects including pipe rehabilitation and upgrades throughout the municipality.

### **6.1.5 Major leisure facilities (\$5.84 million)**

Major leisure facilities include the rehabilitation, refurbishment and construction of leisure facilities including leisure centres, tennis courts, basketball courts, etc.

For the 2014/15 year, \$5.84 million will be expended on leisure facilities. The more significant projects include the design and commencement of the Hume Regional Aquatic and Sports Centre Craigieburn and the design and commencement of the Greenvale Recreation Centre Redevelopment including a basketball court and gymnasium extension.

### **6.1.6 Parks and reserves (\$11.91 million)**

Parks and reserves include parks, playing surfaces, streetscapes, playground equipment and trees.

For the 2014/15 year, \$11.91 million will be expended on parks and reserves. The more significant projects include the development of the Newbury Recreation Reserve in Craigieburn including two hockey pitches, pavilion, parkland, playground, informal active recreation facilities, path network and landscaping, a District Recreation Reserve in Vada Boulevard Craigieburn including soccer and cricket facilities, pavilion, passive recreation and landscaping, the Greenvale Recreation Reserve third oval and training lights for the second oval to comply with Victorian Premier Cricket requirements, implementation of the Craigieburn Gardens and Jack Roper Reserve Broadmeadows Master Plans and the upgrade of skate, BMX, open space and playground facilities across the City.

### **6.1.7 Community facilities (\$4.23 million)**

Community facilities include pavilions, community centres, toilet blocks, Council offices and community services hubs.

For the 2014/15 year, \$4.23 million will be expended on community facilities. The more significant projects include an upgrade to the Clarke Oval change rooms and pavilion seating, the reconstruction of the Craigieburn Bowling Club clubhouse, Homestead Child and Family Centre redevelopment in Roxburgh Park, works at the Gladstone Park Community Centre including the upgrade of internal building elements, landscaping, entrance and car park works and implementation of the Building Assets Management Plan, Disability Action Plan and Annual Greenhouse Action Plan programs.

### **6.1.8 Waste management (\$1.07 million)**

Landfill infrastructure includes garbage bins and rehabilitation works at Council's landfills.

For the 2014/15 year, \$1.07 million will be expended on landfill infrastructure. The more significant projects include new garbage, organic and recycling bins and aftercare works at Council's landfill sites including implementation of the Bolinda Road Master Plan in Campbellfield.

### **6.1.9 Town activity centres (\$2.24 million)**

Town activity centres include local shopping centre upgrades and town activity centres.

For the 2014/15 year, \$2.24 million will be expended on town activity centres. These works primarily relate to the continued urban renewal work upgrades at local shopping centres across the City.

### 6.1.10 Civic/corporate (\$6.3 million)

Civic/corporate includes minor ward works, upgrading Council buildings and facilities, information systems and Council's fleet.

For the 2014/15 year, \$6.3 million will be expended on civic/corporate. The most significant projects relate to information technology, library materials and the scheduled replacement of Council's fleet.

### 6.1.11 Asset renewal (\$17.74 million), new assets (\$33.83 million), upgrade (\$20.02 million) and expansion (\$0.14 million)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects included in the above categories, which constitute expenditure on;

**New Assets** - including the Hume Regional Aquatic and Sports Centre Craigieburn, a District Recreation Reserve in Vada Boulevard Craigieburn, including soccer and cricket facilities, pavilion, passive recreation and landscaping, Greenvale Recreation Centre Redevelopment and the Newbury Recreation Reserve in Craigieburn including two hockey pitches, pavilion, parkland, playground, informal active recreation facilities, path network and landscaping.

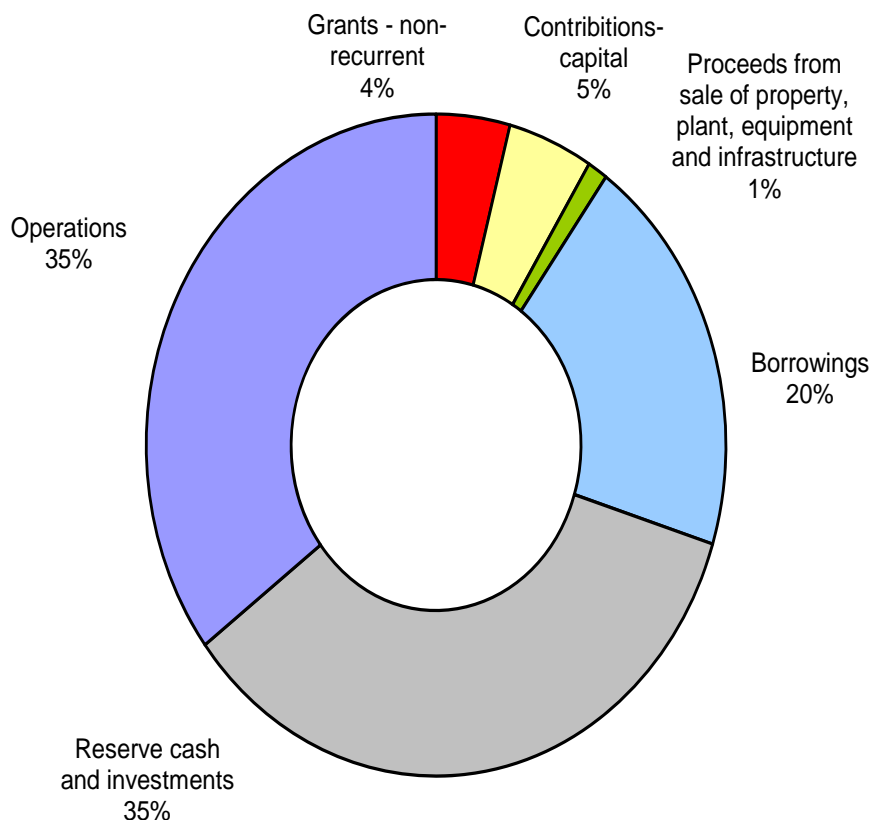
**Asset renewal** - including Local Road Asphalt Resurfacing and Spray Reseals, Footpath Rehabilitation and the Plant Replacement program.

**Asset Upgrade/Expansion** - including the Greenvale Recreation Reserve third oval and training lights for the second oval to comply with Victorian Premier Cricket requirements, the design and commencement of the Greenvale Recreation Centre Redevelopment, an upgrade to the Clarke Oval change rooms and pavilion seating and the reconstruction of the Craigieburn Bowling Club clubhouse.

## 6.2 Funding sources

Sources of Funding	Ref	Forecast Actual 2013/14 \$'000	Budget 2014/15 \$'000	Variance \$'000
<b>External</b>				
Grants - capital (non-recurrent)	6.2.1	7,901	2,951	(4,950)
Contribution - capital (non-recurrent)	6.2.2	4,652	3,400	(1,252)
Proceeds from sale of property, plant, equipment and infrastructure	6.2.3	800	800	-
Borrowings	6.2.4	14,250	14,250	-
		27,603	21,401	(6,202)
<b>Internal</b>				
Reserve cash and investments	6.2.5	21,438	25,000	3,562
Operations	6.2.6	4,478	25,328	20,850
		25,916	50,328	24,412
<b>Total funding sources</b>		53,519	71,729	18,210

## Budgeted Total Funding Sources 2014/15



### 6.2.1 Grants – capital (non-recurrent) (\$2.95 million)

Grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

Significant grants and contributions are Budgeted to be received for projects including pavement rehabilitation and widening of Duncans Lane Diggers Rest, Craigieburn / Hanson Roads intersection signalisation, Greenvale Recreation Reserve third oval and the Homestead Child and Family Centre in Roxburgh Park.

### 6.2.2 Contributions - capital (non-recurrent)(\$3.4 million)

Contributions - Capital include all monies received from developers.

Significant contributions are budgeted to be received for projects, the main project being a District Recreation Reserve in Vada Boulevard Craigieburn, including soccer and cricket facilities, pavilion, passive recreation and landscaping.

### 6.2.3 Proceeds from sale of property, plant, equipment and infrastructure (\$0.8 million)

Proceeds from sale of assets include motor vehicle sales in accordance with Council's fleet renewal policy.

#### **6.2.4 Borrowings (\$14.25 million)**

New borrowings will be required to help fund the delivery of Councils extensive capital works program.

#### **6.2.5 Reserve cash and investments (\$25 million)**

Council has uncommitted cash and investments which represent unrestricted cash and investments and funds preserved from the previous year mainly as a result of grants and contributions being received in advance and as a result of capital works projects not completed during 2013/14.

#### **6.2.6 Operations (\$25.33 million)**

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$25.33 million of funds generated from operations will be used to fund the 2014/15 capital works program. Refer section 5 - "Budgeted Cash Position" for more information on funds from operations.

## 7. Analysis of Budgeted Financial Position

This section analyses the movements in assets, liabilities and equity between 2013/14 and 2014/15. It also considers a number of key performance indicators.

### 7.1 Budgeted balance sheet

		Forecast Actual 2013/14 \$'000	Budget 2014/15 \$'000	Variance \$'000
<b>Assets</b>				
<b>Current assets</b>				
	7.1.1			
Cash and cash equivalents		32,553	29,549	(3,004)
Trade and other receivables		20,192	21,311	1,119
Other assets		709	733	24
<b>Total current assets</b>		<b>53,454</b>	<b>51,593</b>	<b>(1,861)</b>
<b>Non-current assets</b>				
	7.1.1			
Trade and other receivables		309	309	-
Financial assets		250	250	-
Property, plant, equipment and infrastructure		1,888,469	1,961,922	73,453
Investment property		52,287	52,287	-
<b>Total non-current assets</b>		<b>1,941,315</b>	<b>2,014,768</b>	<b>73,453</b>
<b>Total assets</b>		<b>1,994,769</b>	<b>2,066,361</b>	<b>71,592</b>
<b>Liabilities</b>				
<b>Current liabilities</b>				
	7.1.2			
Trade and other Payables		19,052	22,716	3,664
Trust funds and deposits		922	922	-
Provisions		18,737	19,746	1,009
Interest-bearing loans and borrowings		2,157	2,287	130
<b>Total current liabilities</b>		<b>40,868</b>	<b>45,671</b>	<b>4,803</b>
<b>Non-current liabilities</b>				
	7.1.2			
Trust funds and deposits		2,119	2,119	-
Provisions		9,471	10,103	632
Interest-bearing loans and borrowings		12,171	24,134	11,963
<b>Total non-current liabilities</b>		<b>23,761</b>	<b>36,356</b>	<b>12,595</b>
<b>Total liabilities</b>		<b>64,629</b>	<b>82,027</b>	<b>17,398</b>
<b>Net assets</b>	7.1.3	<b>1,930,140</b>	<b>1,984,334</b>	<b>54,193</b>
<b>Equity</b>				
	7.1.4			
Accumulated surplus		1,113,231	1,168,677	55,446
Asset revaluation reserve		798,589	798,589	-
Other reserves		18,320	17,068	(1,252)
<b>Total equity</b>		<b>1,930,140</b>	<b>1,984,334</b>	<b>54,193</b>

Source: Appendix A

### **7.1.1 Current assets (\$1.86 million decrease) and Non-current assets (\$73.45 million increase)**

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$3 million during the year mainly due to the carried forward component of the 2013/14 capital works program which is expected to be completed during 2014/15.

A more detailed analysis of the cash position for 2014/15 is included in section 5 - "Analysis of Budgeted cash position".

Trade and other receivables are monies owed to Council by ratepayers and others. These receivables are budgeted to increase in total by \$1.12 million in line with the increase in operating revenue and are at acceptable levels.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months.

Property, plant, equipment and infrastructure is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by the Council over many years. The increase in this balance includes the net result of the capital works program, developer contributed assets, the disposal of property, plant and equipment, the depreciation of non-current assets and the revaluation of Council's assets.

### **7.1.2 Current liabilities (\$4.8 million increase) and Non-current liabilities (\$12.59 million increase)**

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase in total by \$3.66 million in line with the increase in operating expenditure and the capital works program.

Provisions include accrued long service leave, annual leave, rostered days off owing to employees and landfill rehabilitation works. Employee entitlements are only expected to increase marginally due to more active management of entitlements.

Council's interest-bearing loans and borrowings are budgeted to increase as a result of new borrowings. Council is budgeting to repay loan principal of \$2.16 million over the year.

### **7.1.3 Net assets (\$54.19 million increase)**

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

The increase in net assets of \$54.19 million results directly from the surplus for the year.

### **7.1.4 Equity (\$54.19 million increase)**

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.



## 7.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2015 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- It is estimated that 99.8% of total rates and charges raised will be collected in the 2014/15 year (2013/14: 99.8% forecast actual);
- Trade creditors to be based on total capital and operating expenditure. Payment cycle is 30 days;
- Other debtors and creditors to remain consistent with 2013/14 levels allowing for a CPI increase;
- The implementation of the terms of the EBA which will result in an increase on July 1 2014 of 4% or \$48 per week (whichever is the greater amount). In addition, under new reforms to the superannuation guarantee rate, the compulsory super rate has increased from 9% to 9.25% for 2014, 9.50% for 2015 reaching 12% by 2020.
- Repayment of loan principal to be \$2.16 million;
- Total capital expenditure including the carried forward component of the 2013/14 program to be \$71.73 million; and
- Borrowings of \$14.25 million in 2014/15, \$3.5 million in 2015/16 and \$17.5 million in 2016/17.



## **8. Strategic Resource Plan and Financial Performance Indicators**

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

### **8.1 Plan development**

The Act requires a Strategic Resource Plan to be prepared describing both financial and non-financial resources (including human resources) to achieve the strategic objectives in the Council Plan.

Council has prepared a Strategic Resource Plan (SRP) for the three years 2014/15 to 2016/17 as part of its ongoing financial planning to assist in adopting a Budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next three years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Enhance existing service levels;
- Maintain established financial ratios over working capital and debt;
- Maintain a surplus above \$50 million;
- Maintain a capital expenditure program of at least \$46 million per annum;
- Ensure cash balances are sustainable; and
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities;
- Provide reasonable stability in the level of rate burden;
- Consider the financial effects of Council decisions on future generations; and
- Provide full, accurate and timely disclosure of financial information.

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

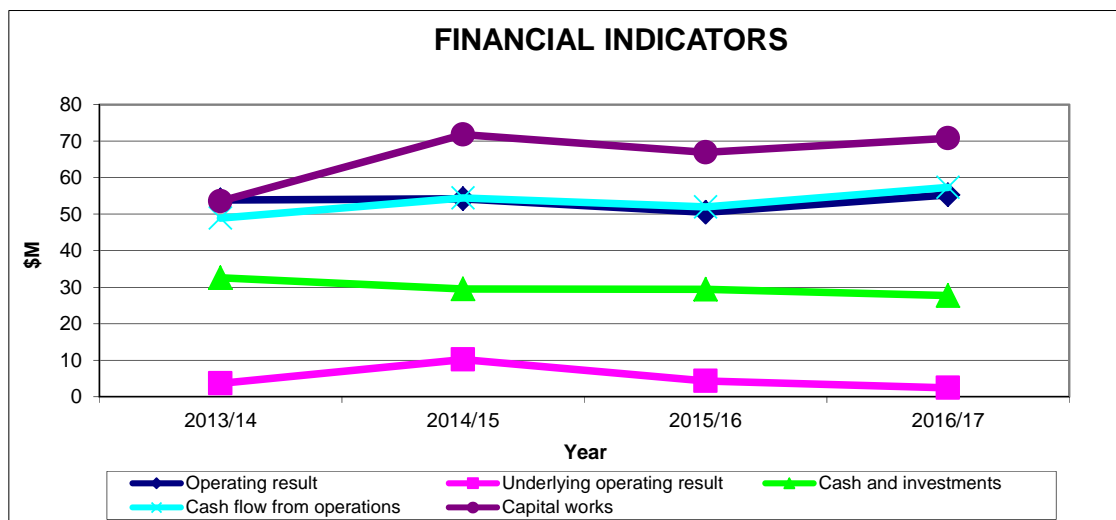
## 8.2 Financial resources

The following table summarises the key financial results for the next three years as set out in the SRP for years 2014/15 to 2016/17. Appendix A includes a more detailed analysis of the financial resources to be used over the three year period.

Indicator	Forecast	Budget	Strategic Resource Plan		Trend
	Actual		Projections		
	2013/14	2014/15	2015/16	2016/17	+ / 0 / -
	\$'000	\$'000	\$'000	\$'000	
Surplus for the year	53,858	54,193	50,458	55,255	0
Underlying surplus	3,687	10,256	4,327	2,434	-
Cash and investments	32,553	29,549	29,418	27,745	-
Cash flow from operating activities	48,922	54,472	51,973	57,341	0
Capital works	53,519	71,729	66,891	70,799	0

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator



The key outcomes of the SRP are as follows:

- **Financial sustainability (section 5)** - Cash and investments are forecast to decrease over the three year period from \$29.55 million to \$27.75 million, which is in accordance with the prudential ratios in place over working capital which indicates a balanced Budget on a cash basis in each of the years;
- **Rating strategy (section 9)** – Modest rate increases are forecast over the three years at an average of 5%, in line with that of comparable councils;
- **Debt management strategy (section 10)** – Borrowings are forecast to increase from \$26.42 million to \$40.61 million over the three year period. This includes borrowings of \$14.25 million in 2014/15, \$3.5 million in 2015/16 and \$17.5 million in 2016/17; and
- **Asset management strategy (section 10)** - Capital expenditure over the three year period will total \$209.42 million (including the carried forward component of 2013/14) at an average of \$69.81 million per annum.

### 8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

		Notes	Forecast		Strategic Resource Plan Projections		
Indicator	Measure		Actual 2013/14	Budget 2014/15	Projections 2015/16 2016/17		Trend +/-
Operating position							
Adjusted underlying result	Adjusted underlying surplus/Adjusted underlying revenue	1	1.92%	4.9%	1.98%	1.04%	-
Liquidity							
Working Capital	Current assets / current liabilities	2	130.8%	113.0%	106.4%	106.8%	o
Obligations							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	11.2%	19.4%	19.1%	26.2%	+
Loans and borrowings	Interest and principal repayments / rate revenue		1.9%	2.9%	2.8%	4.6%	+
Indebtedness	Non-current liabilities / own source revenue		12.4%	17.3%	16.5%	21.5%	+
Asset renewal	Asset renewal expenditure / depreciation	4	52.9%	49.2%	45.6%	41.9%	-
Stability							
Rates concentration	Rate revenue / adjusted underlying revenue	5	66.3%	64.8%	66.5%	66.6%	o
Rates effort	Rate revenue / property values (CIV)		0.43%	0.47%	0.48%	0.50%	+
Efficiency							
Expenditure level	Total expenditure / no. of assessments		\$2,706	\$2,816	\$2,972	\$3,158	+
Revenue level	Residential rate revenue / No. of residential assessments		\$1,376	\$1,436	\$1,476	\$1,516	+

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

## Notes to indicators

**1 - Adjusted underlying result** - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

**2 - Working capital** - The proportion of current liabilities represented by current assets. Working capital is forecast to decrease in 2014/15 due to a run down in cash reserves to fund the capital program. The trend in later years is to remain steady at an acceptable level.

**3 - Debt compared to rates** - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

**4 - Asset renewal** - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

**5 - Rates concentration** - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

## 8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the non-financial resources for the next three years.

Indicator	Forecast	Budget	Strategic Resource Plan	
	Actual		Projections	
	2013/14 (\$'000)		2015/16 (\$'000)	2016/17 (\$'000)
Employee costs	89,677	96,168	102,802	110,588
Employee numbers (EFT)	1,049	1,049	1054	1061

## **9. Rating Information**

This section considers the Council's rating strategy including strategy development, assumptions underlying the current year rate increase and rating structure.

### **9.1 Strategy development**

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges were identified as an important source of revenue, accounting for over 50% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process.

### **9.2 Purpose**

The rating strategy focuses on the equity, efficiency and capacity to pay of ratepayers in accordance with Council's triple bottom line principles and commitment to social justice.

### **9.3 Determining the strategy**

The Council requires sufficient operating revenue to satisfy operating service needs. The most important sources of these funds are:

- Rates;
- Government grants; and
- Fees and charges.

All avenues have been pursued to obtain grant funds for prioritised works. Similarly, the Council has reviewed all fees and charges and considered the capacity of users to pay for services provided.

Income from these sources is below 50% of the funds required to fund services to the community. The balance must be obtained from rate income.

The rating system is based on property valuations, these being carried out at two year intervals. Rates are based on these valuations. Council has several means by which it can vary the amounts, which are levied, including:

- A municipal rate;
- A municipal charge;
- Differential rates;
- Service rates and charges;
- Special rates and charges;
- Vacant land; and
- Rebates, waivers, deferments, concessions and exemptions.

Several propositions were put through a rate modelling process to develop the most suitable rating system in 2004. This entailed the Council giving consideration to a number of factors, such as:

- Equity of the system;
- Efficiency of application;
- Capacity to pay; and
- The link between the rates levied and the benefit to be derived.

Results of the Rating Analysis and Modelling revealed that:

- Annual rates as a percentage of household income in Hume are approximately 1.8%;
- In terms of “other like Council’s” Hume is considered to be mid-range with relation to the rate burden on the community;
- Within Hume, rates have the greatest impact on household income in Campbellfield / Fawkner and the lowest impact in Mickleham / Yuroke / Kalkallo;
- The current rating methodology is easily understood and provides an equitable method of raising funds; and
- Differential rating for commercial / industrial properties should be considered in light of the revaluation process, tax deduction received and the impact that a differential rate may have on the ability to retain and attract such entities.

These key findings have assisted in putting together this rating strategy whilst also identifying a need to be more proactive in the rate collection process.

This strategy sets out a comprehensive basis for rating strategies into the future and provides background information, current situation analysis and proposals in setting ‘rates’ over the next three years.

The key components of the strategy include:

- That Council retains the Capital Improved Valuation method for valuing land as it represents the most easily understood, widely used and equitable method for rating purposes.
- That the State funded Pensioner Rate Rebate be supplemented for the 2014/15 year by a further rebate of \$31 for each eligible assessment.
- That Council notes that as the revaluation process is based on a fixed two-year cycle set by Legislation, there are no other options available for this area.
- That no fixed charges be levied.
- That Council does not pursue the introduction of an “Early payment incentive scheme”.
- That Council reviews all non-rateable properties every two years, on revaluation, to confirm their non-rateable status entitlement continues.
- That Council does not levy differential rating.

#### **9.4 Current year rate increase**

It is predicted that the 2014/15 operating position will be significantly impacted by wages growth as employee benefits account for approximately 50% of Council’s total expenditure. Furthermore, government funding and amounts available from operations towards capital works is less than the desired levels and therefore, unless it can be increased, it will be difficult to maintain a robust capital works program into the future.

In order to achieve these objectives while maintaining service levels and a strong capital works program, general rates will increase by 4.5% in 2014/15 raising total rates income of \$136.1 million, including rates in lieu of \$11.98 million and \$1.8 million generated from supplementary rates. The following table sets out future proposed rate increases and total rates to be raised based on the forecast financial position of Council as at 30 June 2014.



Year	Rate Increase %	Total Rates Raised \$'000
2013/14	6.5	127,604
2014/15	4.5	136,113
2015/16	5.3 *	145,059
2016/17	5.3 *	155,199

\* Future increases in the landfill levy payable to the EPA are estimated at 0.3% subject to changes in legislation and confirmation of annual tonnages. These amounts will be reconfirmed on an annual basis when annual tonnages become known.

## 9.5 General revaluation of properties

During the 2013/14 year, a revaluation of all properties within the municipality was carried out and will apply from the 1st of July 2014, with the date of the valuation being the 1st of January 2014. The outcome of the general revaluation has seen little change in property valuations throughout the municipality. Overall, property valuations across the municipal district have decreased by approximately 3%.

The following table summarises the Capital Improved Valuation changes between the 2012 and 2014 general revaluations for all residential properties by suburb.

Suburb	Valuation Change %
Attwood	-7
Broadmeadows	-9
Bulla	1
Campbellfield	-10
Coolaroo	-8
Craigieburn	-2
Dallas	-10
Gladstone Park	-1
Greenvale	-4
Jacana	-9
Kal Kallo	1
Meadow Heights	-4
Mickleham	15
Oaklands Junction	5
Roxburgh Park	-4
Sunbury	-
Tullamarine	-6
Westmeadows	-8

In view of the outcomes of the general revaluation of all properties within the municipal district, Council has increased the general rate in the dollar by 8.3%.

## Summary

In Council's view, the proposed Rating Strategy puts due emphasis on equity and capacity to pay. The proposed increases of 4.5% for 2014/15 and 5.3% thereafter are relatively moderate but necessary to help meet the infrastructure demands of a growing community and enhance service provision across the municipality.



## 10. Other Strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan (SRP) including debt management and asset management.

### 10.1 Debt management

#### Purpose

A debt strategy was adopted by Council which sets out the fundamental debt covenants established.

- Any debt strategy should fit into the overall financial strategy of the Council. The key components that underpin a financial strategy should be based around sustainability, liquidity, solvency and prudent financial management. The optimal level of debt can be ascertained by private companies with reference to cost of equity, return on equity, etc. In local government it may be more about affordability to use of other funds.
- In terms of the level of debt, it should be based on what Council should deliver in relation to services and capital in the next three years and be based upon a set of key financial ratios that provide data on affordability, liquidity, solvency, etc.

#### Debt Covenant

Council's debt levels should not breach the following financial conditions:

	Condition	Explanation
Debt commitment ratio	That the debt commitment ratio should not be greater than 15%.	That up to a maximum of 15% of rates can be used to apply against the repayment of debt and interest.
Debt servicing ratio	That the debt servicing ratio be maintained at a level below 3%.	Up to 3% of the total Council revenue can be used to repay interest.

The Budgeted Balance Sheet identifies Council's current debt levels and those proposed during the SRP period. These debt levels are consistent with the strategy of ensuring Council's debt covenants are not breached.

The following table sets out the future level of debt based on the forecast financial position of Council as at 30 June 2014.

	2013/14	2014/15	2015/16	2016/17
Outstanding loan balances	\$14,328 m	\$26,421 m	\$27,634 m	\$40,609 m
Debt servicing	0.55%	0.68%	0.64%	0.93%
Debt commitment	13.33%	2.86%	2.75%	4.63%

Year	New Borrowings	Principal Paid	Interest Paid	Balance 30 June
	\$'000	\$'000	\$'000	\$'000
2013/14	14,250	15,673	1,340	14,328
2014/15	14,250*	2,157	1,735	26,421
2015/16	3,500	2,287	1,703	27,634
2016/17	17,500	4,525	2,654	40,609

\* Represents refinancing of the short-term loan in 2013/14.

## Directions Taken

### This program shows that:

- The overall debt commitment ratio will be maintained within the set parameters;
- The principal and interest repayments during the life of the SRP are included in the operating position and cash levels; and
- This approach contributes to achieving the commitments (Strategic Objectives) adopted in the Council Plan.

## **10.2 Asset Management**

### **Purpose**

Council's Asset Management Strategy (AMS) provides the framework to guide the development of an integrated and comprehensive asset management model for Council. A structured set of actions has been identified consistent with Council's Asset Management Policy.

The AMS describes the current status, vision and actions for improving asset management within Hume. It aims to assist Council to progress through the steps of developing meaningful asset management plans and establishing a framework for the ongoing enhancement of asset management plans to meet developing community needs. The strategy will facilitate decision making based on optimising the lifecycle costs of assets.

The AMS is an overarching document developed with the objective of ensuring capital investment is used effectively and in the best interests of the community.

The asset management planning predicts infrastructure consumption, renewal needs, impacts on annual operating budget requirements, and additional infrastructure requirements to meet future community service expectations.

### **Strategy Development**

Council has developed an AMS, which sets out the capital expenditure requirements of the Council for the next ten years.

A key objective of this Strategy is to maintain or preserve Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation, Council's investment in those assets will reduce, together with the capacity to deliver services to the community.

The Strategy has been developed through a rigorous process of evaluation incorporating:

- A long-term capital planning process which integrates with and is reflected in the Council Plan, Strategic Resource Plan and Annual Budget process
- The listing of all known capital projects, prioritised using evaluation criteria
- The adoption of a transparent process for evaluating and prioritising capital projects.

The capital works planning process is undertaken annually, thereby ensuring that the current capital expenditure commitments made by the Council are consistent with the Strategy.

### **Commentary**

Major works included in the program are:

- Roads (\$10.49 million) – including the Craigieburn / Hanson Rd Intersection upgrade, pavement rehabilitation and widening of Duncans Lane Diggers Rest, the reconstruction of Ortolan Avenue Broadmeadows, the reconstruction of Malmsbury Drive, Meadow Heights, Tanderrum Way, Broadmeadows - streetscape and civil infrastructure improvements and local road resurfacing across the municipality;
- Footpaths and Drainage Infrastructure (\$4.66 million) – including footpath rehabilitation works, the upgrade of drainage infrastructure and construction of walking and cycling paths throughout parts of the City;
- Major Leisure Facilities (\$5.84 million) – including the design of the Hume Regional Aquatic and Sports Centre Craigieburn and the design of the Greenvale Recreation Centre Redevelopment;

- Parks and Reserves (\$11.91 million) – including the development of the Newbury Recreation Reserve in Craigieburn including two hockey pitches, pavilion, parkland, playground, informal active recreation facilities, path network and landscaping, a District Recreation Reserve in Vada Boulevard Craigieburn including soccer and cricket facilities, pavilion, passive recreation and landscaping, the Greenvale Recreation Reserve third oval and training lights for the second oval to comply with Victorian Premier Cricket requirements, Implementation of the Craigieburn Gardens and Jack Roper Reserve Broadmeadows Master Plans and the upgrade of skate, BMX, open space and playground facilities across the City;
- Community Facilities (\$4.23 million) – including an upgrade to the Clarke Oval change rooms and pavilion seating, the reconstruction of the Craigieburn Bowling Club clubhouse, Homestead Child and Family Centre redevelopment in Roxburgh Park, works at the Gladstone Park Community Centre including the upgrade of internal building elements, landscaping, entrance and car park works and implementation of the Building Assets Management Plan, Disability Action Plan and Annual Greenhouse Action Plan programs;
- Waste Management (\$1.07 million) – including new garbage, organic and recycling bins and aftercare works at Council's landfill sites including implementation of the Bolinda Road Master Plan in Campbellfield;
- Town Activity Centres – (\$2.24 million) – including urban renewal work upgrades at local shopping centres across the City; and
- Civic/Corporate – (\$6.30 million) – including, information technology, library materials and the scheduled replacement of Council's fleet.

Annual capital expenditure is projected to be a minimum of \$46 million per annum and in each year the amount is above the depreciation figure, a favourable outcome.

The capital works outlays will be met by:

- Increases in cash from operations;
- Anticipated borrowings in 2014/15, 2015/16 and 2016/17; and
- Grants funding for applicable projects.

The level of capital projected is sustainable into the future and will meet the requirements of a growing community.

The capital works program is consistent with the provisions of this Strategy.

## Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in sections 1 to 10 of this report.

This information has not been included in the main body of the budget report in the interests of clarity and conciseness. Council has decided that while the budget report needs to focus on the important elements of the budget and provide appropriate analysis, the detail upon which the annual budget is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix	Nature of information	Page
A	Budgeted Statements	73
B	Rates and Charges	81
C	Capital Works Program	87
D	Schedule of Fees and Charges	97

**Council has elected to prepare a three year plan due to the ‘Sunbury Out Of Hume’ proposed de-amalgamation.**





## Appendix A - Budgeted Statements

This appendix presents information in regard to the Budgeted Financial Statements and Statement of Human Resources. The Budget information for the years 2014/15 to 2016/17 has been extracted from the Strategic Resource Plan.

At the end of each financial year Council is required to include in the Financial Statements in its Annual Report a comparison of actual income and expenditure compared with the income and expenditure in the financial statements in the budget.

The appendix includes the following budgeted information:

- Budgeted Comprehensive Income Statement
- Budgeted Balance Sheet
- Budgeted Statement of Changes in Equity
- Budgeted Statement of Cash Flows
- Budgeted Statement of Capital Works
- Budgeted Statement of Human Resources



**Budgeted Comprehensive Income Statement**

For the three years ending 30 June 2017

	Forecast Actual	Budget	Strategic Resource Plan	
			Projections	
	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000
<b>Income</b>				
Rates and charges	127,604	136,113	145,059	155,199
Statutory fees and fines	9,028	9,291	9,537	9,906
User fees	20,716	21,603	21,973	24,003
Grants - operating (recurrent)	27,840	35,079	37,060	39,219
Contributions - cash	3,813	4,381	1,011	1,148
Property rental	1,211	1,408	1,457	1,508
Interest income	2,160	2,084	2,084	2,084
<b>Total income</b>	192,372	209,959	218,181	233,067
<b>Expenses</b>				
Employee costs	89,677	96,168	102,802	110,588
Materials and services	51,194	52,053	55,706	59,568
Utility costs	5,916	6,318	6,716	7,157
Grants, contributions and donations	4,279	4,552	5,061	5,276
Depreciation and amortisation	32,620	35,063	37,836	41,129
Finance costs	1,540	1,935	1,903	2,854
Other expenses	3,459	3,614	3,830	4,061
<b>Total expenses</b>	188,685	199,703	213,854	230,633
<b>Underlying surplus</b>	3,687	10,256	4,327	2,434
Fair value adjustments for investment property	1,275	-	1,307	-
Contributions - capital (non-recurrent)	4,652	3,400	2,933	10,659
Grants - capital (non-recurrent)	7,901	2,951	3,309	1,694
Contributions - non-monetary assets	36,284	37,586	38,582	40,468
Net gain on disposal of property, plant, equipment and infrastructure	59	-	-	-
<b>Surplus for the year</b>	53,858	54,193	50,458	55,255
<b>Other comprehensive income</b>				
Net asset revaluation increment	53,636	-	58,796	-
<b>Comprehensive result</b>	107,494	54,193	109,254	55,255

**Budgeted Balance Sheet**

For the three years ending 30 June 2017

	Forecast Actual 2013/14 \$'000	Budget 2014/15 \$'000	Strategic Resource Plan	
			Projections	
			2015/16 \$'000	2016/17 \$'000
<b>Assets</b>				
<b>Current assets</b>				
Cash and cash equivalents	32,553	29,549	29,418	27,745
Trade and other receivables	20,192	21,311	22,451	23,611
Other assets	709	733	759	786
<b>Total current assets</b>	53,454	51,593	52,628	52,142
<b>Non-current assets</b>				
Trade and other receivables	309	309	309	309
Financial assets	250	250	250	250
Property, plant, equipment and infrastructure	1,888,469	1,961,922	2,087,555	2,156,894
Investment property	52,287	52,287	38,294	38,294
<b>Total non-current assets</b>	1,941,315	2,014,768	2,126,408	2,195,747
<b>Total assets</b>	1,994,769	2,066,361	2,179,036	2,247,889
<b>Liabilities</b>				
<b>Current liabilities</b>				
Trade and other payables	19,052	22,716	23,182	21,946
Trust funds and deposits	922	922	922	922
Provisions	18,737	19,746	20,826	21,987
Interest-bearing loans and borrowings	2,157	2,287	4,525	3,983
<b>Total current liabilities</b>	40,868	45,671	49,455	48,838
<b>Non-current liabilities</b>				
Trust funds and deposits	2,119	2,119	2,119	2,119
Provisions	9,471	10,103	10,766	11,464
Interest-bearing loans and borrowings	12,171	24,134	23,109	36,626
<b>Total non-current liabilities</b>	23,761	36,356	35,994	50,209
<b>Total liabilities</b>	64,629	82,027	85,449	99,047
<b>Net assets</b>	1,930,140	1,984,334	2,093,587	2,148,842
<b>Equity</b>				
Accumulated surplus	1,113,231	1,168,677	1,219,601	1,267,130
Asset revaluation reserve	798,589	798,589	857,385	857,385
Other reserves	18,320	17,068	16,601	24,327
<b>Total equity</b>	1,930,140	1,984,334	2,093,587	2,148,842

**Budgeted Statement of Changes in Equity**

For the three years ending 30 June

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2015</b>				
Balance at beginning of the financial year	1,930,140	1,113,231	798,589	18,320
Surplus for the year	54,193	54,193	-	-
Transfer to reserves	-	(3,400)	-	3,400
Transfer from reserves	-	4,652	-	(4,652)
<b>Balance at end of the financial year</b>	<b>1,984,334</b>	<b>1,168,677</b>	<b>798,589</b>	<b>17,068</b>
<b>2016</b>				
Balance at beginning of the financial year	1,984,334	1,168,677	798,589	17,068
Surplus for the year	50,458	50,458	-	-
Net asset revaluation increment	58,796	-	58,796	-
Transfer to reserves	-	(2,933)	-	2,933
Transfer from reserves	-	3,400	-	(3,400)
<b>Balance at end of the financial year</b>	<b>2,093,587</b>	<b>1,219,601</b>	<b>857,385</b>	<b>16,601</b>
<b>2017</b>				
Balance at beginning of the financial year	2,093,587	1,219,601	857,385	16,601
Surplus for the year	55,255	55,255	-	-
Transfer to reserves	-	(10,659)	-	10,659
Transfer from reserves	-	2,933	-	(2,933)
<b>Balance at end of the financial year</b>	<b>2,148,842</b>	<b>1,267,130</b>	<b>857,385</b>	<b>24,327</b>

**Budgeted Cash Flow Statement**

For the three years ending 30 June 2017

	Forecast	Budget	Strategic Resource Plan	
	Actual		Projections	
	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>				
<i>Receipts</i>				
Rates and charges	127,304	135,813	144,759	154,899
Grants - operating	27,840	35,079	37,060	39,219
Grants - capital	7,901	2,951	3,309	1,694
User fees	20,245	21,180	21,542	23,563
Statutory fees and fines	8,757	9,011	9,249	9,610
Property rental	1,211	1,408	1,457	1,508
Interest	2,160	2,084	2,084	2,084
Contributions - recurrent	3,699	4,263	890	1,023
Contributions - non-recurrent	4,652	3,400	2,933	10,659
<i>Total receipts</i>	203,769	215,190	223,283	244,259
<i>Payments</i>				
Employee costs	(88,396)	(94,355)	(100,569)	(111,464)
Materials and services	(52,797)	(51,879)	(55,134)	(58,960)
Grants, contributions and donations	(4,279)	(4,552)	(5,061)	(5,276)
Other payments	(3,459)	(3,614)	(3,830)	(4,061)
Utilities	(5,916)	(6,318)	(6,716)	(7,157)
<i>Total payments</i>	(154,847)	(160,718)	(171,310)	(186,918)
Net cash provided by operating activities	48,922	54,472	51,973	57,341
<b>Cash flows from investing activities</b>				
Payments for property, plant, equipment and infrastructure	(55,173)	(68,634)	(67,713)	(70,135)
Proceeds from sales of property, plant, equipment and infrastructure	859	800	16,100	800
Proceeds from sale of financial assets	20,166	-	-	-
Net cash used in investing activities	(34,148)	(67,834)	(51,613)	(69,335)
<b>Cash flows from financing activities</b>				
Finance costs	(1,340)	(1,735)	(1,703)	(2,654)
Repayment of interest-bearing loans and borrowings	(15,673)	(2,157)	(2,287)	(4,525)
Proceeds from interest-bearing loans and borrowings	14,250	14,250	3,500	17,500
Net cash provided by (used in) financing activities	(2,763)	10,358	(490)	10,321
<b>Net increase (decrease) in cash and cash equivalents</b>	12,011	(3,004)	(129)	(1,673)
Cash and cash equivalents at the beginning of the financial year	20,542	32,553	29,549	29,418
<b>Cash and cash equivalents at the end of the financial year</b>	32,553	29,549	29,418	27,745

**Budgeted Capital Works Statement**

For the three years ending 30 June 2017

	Forecast Actual 2013/14 \$'000	Budget 2014/15 \$'000	Strategic Resource Plan	
			Projections	
			2015/16 \$'000	2016/17 \$'000
<b>Capital works areas</b>				
Roads and traffic	12,750	10,494	9,989	11,790
Footpath infrastructure	3,772	4,310	5,306	4,685
Drainage infrastructure	347	345	775	832
Major leisure facilities	4,254	5,835	24,450	17,530
Parks and reserves	12,534	11,914	11,291	12,526
Community facilities	10,383	4,226	2,240	3,250
Waste management	2,407	1,070	1,190	1,190
Town activity centres	173	2,235	200	1,575
Civic/corporate	6,898	6,300	11,450	17,422
Works carried forward from prior year	-	25,000	-	-
<b>Total capital works</b>	<b>53,519</b>	<b>71,729</b>	<b>66,891</b>	<b>70,799</b>
<b>Represented by:</b>				
New assets	24,721	33,831	31,549	33,394
Asset renewal	14,879	17,738	16,542	17,508
Asset upgrade	10,826	20,022	18,671	19,762
Asset expansion	3,093	138	129	136
<b>Total capital works</b>	<b>53,519</b>	<b>71,729</b>	<b>66,891</b>	<b>70,799</b>

**Budgeted Statement of Human Resources**

For the three years ending 30 June 2017

	Forecast Actual	Budget	Strategic Resource Plan	
			Projections	
	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000
<b>Expenses</b>				
Employee costs - Operating	89,677	96,168	102,802	110,588
Employee costs - Capital	-	-	-	-
<b>Total expenses</b>	89,677	96,168	102,802	110,588
	EFT	EFT	EFT	EFT
<b>Staff numbers</b>				
Employees	1,049	1,049	1,054	1,061
Total staff numbers	1,049	1,049	1,054	1,061



**Rates and Charges**

No differential rates are applied as Council adopts a uniform rate for all rateable property types.

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings
- Rates and charges
- Differential rates



## Rates and Charges

### 1. Rates and charges

1.1 The rate in the dollar to be levied as a uniform general rate under section 158 of the Act for all types or classes of land compared with the previous financial year. No differential rates are detailed as Council adopts a uniform rate for all rateable property types.

Type or class of land	2013/14	2014/15	%
	cents/\$CIV	cents/\$CIV	Change
Uniform General rate for all rateable properties	0.3902	0.4225	+8.3%

1.2 The estimated total amount to be raised by the uniform general rate in relation to all types or classes of land, and the estimated total amount to be raised by the general rate, compared with the previous financial year.

Type or class of land	2013/14	2014/15	%
	\$	\$	Change
Total amount to be raised by general rates	115,831,548	123,138,980	+6.31%

1.3 The number of assessments compared with the previous financial year.

Type or class of land	2013/14	2014/15	%
			Change
Total number of assessments	69,726	70,919	+1.71%

1.4 The basis of valuation to be used is the Capital Improved Value (CIV).

1.5 The estimated total value of rateable land, compared with the previous financial year.

Type or class of land	2013/14	2014/15	%
	\$	\$	Change
Total valuation of land at Budget preparation	29,685,173,700	28,948,641,146	-2.48%

1.6 The amount of pensioner rate rebates compared with the previous financial year.

Council pension rebate	2013/14	2014/15	%
	\$	\$	Change
Council pension rate rebate amount	360,000	392,000	+8.9%

1.7 The number of pensioner rate rebates compared with the previous financial year.

Council pension rebate	2013/14	2014/15	%
			Change
Number of rebates granted	12,000	12,645	5.4%

1.8 The amount of farm weed management rebates compared with the previous financial year.

Council weed management rebate	2013/14	2014/15	%
			Change
Amount of rebates granted	505,000	525,000	4.9%

1.9 The number of farm weed management rebates compared with the previous financial year.

Council weed management rebate	2013/14	2014/15	% Change
Number of rebates granted	294	294	-

1.10 The number of sustainable land management rebates compared with the previous financial year.

Council land management rebate	2013/14	2014/15	% Change
Number of rebates granted	800	-	-100%

The sustainable land rebate which was previously administered from rates has now been replaced by a \$0.4 million Conserve Our Rural Environment program which now requires land owners to apply for grants as opposed to rebates.

1.11 The amount of sustainable land management rebates compared with the previous financial year.

Council land management rebate	2013/14	2014/15	% Change
	\$	\$	
Amount of rebate granted	279,000	-	-100%

1.12 The unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year.

Type of Charge	Per Service	Per Service	% Change
	2013/14	2014/15	
	\$	\$	
<b>Optional Garbage Charges</b>			
Garbage (Upgrade from 140L to 240L)	91.50	95.50	4.37%
Garbage (Additional Service 240L)	214.00	223.00	4.21%
Garbage (Additional Service 140L)	122.50	128.00	4.49%
Garbage Non-Residential (240L)	214.00	223.00	4.21%
Garbage Non-Residential (140L)	122.50	128.00	4.49%
Garbage Non-Residential (80L)	70.50	73.50	4.26%
Garbage Discount (80L First Service)	-16.00	-17.00	6.25%
Garbage (Additional 80L)	70.50	73.50	4.26%
<b>Optional Recycling Charges</b>			
Recycle (additional 140L or 240L)	56.00	58.50	4.46%
<b>Optional Organics Charges</b>			
Organics 140L Service	96.50	75.00	-22.28%
Organics 240L Service	113.00	95.00	-15.93%
Organics 140L Service Non-Residential	96.50	75.00	-22.28%
Organics 240L Service Non-Residential	113.00	95.00	-15.93%
Organics 140L Additional Service	96.50	75.00	-22.28%
Organics 240L Additional Service	113.00	95.00	-15.93%

**1.13 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.**

Type or class of land	2013/14	2014/15	% Change
	\$	\$	
Garbage	70,642	79,326	+12.29%
Recycling	27,440	28,420	+3.6%
Organic	1,943,987	1,687,585	-13.2%
<b>Total</b>	2,042,069	1,795,331	-12.1%

**1.14 The estimated total amount to be raised by all rates and service charges compared with the previous financial year including supplementary rates, farm weed management and additional pensioner rate rebates.**

Type of Charge	2013/14	2014/15	% Change
	\$	\$	
Rates and charges	118,529,617	126,867,311	7.0%

**1.15 Any significant changes that may affect the estimated amounts to be raised by rates and charges.**

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2014/15: estimated \$1.8 million, 2013/14: \$1.8 million);
- The variation of returned levels of value (e.g. valuation appeals);
- Changes in use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes in use of land such that residential land becomes business land and vice versa.



## **Appendix C - Capital Works Program**

This appendix presents a listing of the capital works projects that will be undertaken for the 2014/15 year.

The capital works projects are grouped by class and include the following:

- New works for 2014/15
- Works carried forward from the 2013/14 year.





INDICATIVE THREE YEAR CAPITAL WORKS PROGRAM 2014/15 - 2016/17 - SUMMARY			
PROGRAM CATEGORIES	2014/15	2015/16	2016/17
	\$000	\$000	\$000
<b>Category 1 &amp; 2 - Road and Traffic Works</b>			
Cat 1A - Local Road Spray Reseals	961	1,009	1,059
Cat 1B - Local Road Asphalt Resurfacing	4,191	4,400	4,620
Cat 1C - Carpark Resurfacing	200	210	221
Cat 1D - Kerb and Channel Rehabilitation	405	425	447
Cat 1E - Gravel Road Rehabilitation	518	524	580
Cat 2A1 - Road Reconstruction/Rehabilitation	1,625	1,500	600
Cat 2A2 - Road Construction/New works & Upgrades	450	-	2,935
Cat 2B - Traffic Management	1,910	1,150	1,200
Cat 2C - Bridges	235	770	128
<b>Total</b>	<b>10,494</b>	<b>9,989</b>	<b>11,790</b>
<b>Category 3 - Footpath Infrastructure</b>			
Cat 3A - Footpath Rehabilitation	3,200	3,350	3,600
Cat 3B - Footpath New Works	1,110	1,956	1,085
<b>Total</b>	<b>4,310</b>	<b>5,306</b>	<b>4,685</b>
<b>Category 4 - Drainage Infrastructure</b>			
Cat 4A - Rehabilitation Works Drainage	95	510	552
Cat 4B - New Works Drainage	250	265	280
<b>Total</b>	<b>345</b>	<b>775</b>	<b>832</b>
<b>Category 5 - Major Leisure Facilities</b>			
Cat 5A - Rehabilitation & Refurbishment Leisure Facilities	-	-	450
Cat 5B - New Leisure Facilities	5,835	24,450	17,080
<b>Total</b>	<b>5,835</b>	<b>24,450</b>	<b>17,530</b>
<b>Category 6 - Parks and Reserves</b>			
Cat 6A1 - Active Reserves Rehabilitation	441	362	143
Cat 6A2 - Active Reserves New Works	8,140	7,870	6,195
Cat 6B1 - Passive Parks Rehabilitation	1,555	1,900	4,235
Cat 6B2 - Passive Parks New Works	1,353	1,148	1,885
Cat 6D1 - Environmental & Natural Areas	425	11	68
<b>Total</b>	<b>11,914</b>	<b>11,291</b>	<b>12,526</b>
<b>Category 7 Community Facilities</b>			
Cat 7A - Buildings and Facilities Rehabilitation	3,571	1,450	1,550
Cat 7B - Buildings and Facilities New Works	655	790	1,700
<b>Total</b>	<b>4,226</b>	<b>2,240</b>	<b>3,250</b>
<b>Category 8 Waste Management</b>			
Cat 8 - Bins	510	510	515
Cat 8 - Landfill Infrastructure	560	680	675
<b>Total</b>	<b>1,070</b>	<b>1,190</b>	<b>1,190</b>
<b>Category 9 - Town Activity Centres</b>			
	2,235	200	1,575
<b>Total</b>	<b>2,235</b>	<b>200</b>	<b>1,575</b>
<b>Category 10 - Civic/Corporate</b>			
Cat 10A - Minor Ward Works	440	440	440
Cat 10B - New Works Building and Facilities	1,243	6,353	12,155
Cat 10C - Information Systems	1,250	1,250	1,300
Cat 10E - Miscellaneous	230	150	150
Cat 10F - Plant	3,137	3,257	3,377
<b>Total</b>	<b>6,300</b>	<b>11,450</b>	<b>17,422</b>
<b>TOTAL NEW WORKS</b>	<b>46,729</b>	<b>66,891</b>	<b>70,799</b>
<b>TOTAL WORKS CARRIED FORWARD FROM 13/14</b>	<b>25,000</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL INCLUDING CARRIED FORWARD WORKS</b>	<b>71,729</b>	<b>66,891</b>	<b>70,799</b>

**REPRESENTED BY:**

<b>NEW ASSETS</b>	<b>33,831</b>	<b>31,549</b>	<b>33,393</b>
<b>ASSET RENEWAL</b>	<b>17,738</b>	<b>16,542</b>	<b>17,508</b>
<b>ASSET UPGRADE</b>	<b>20,022</b>	<b>18,671</b>	<b>19,762</b>
<b>ASSET EXPANSION</b>	<b>138</b>	<b>129</b>	<b>136</b>
<b>TOTAL CAPITAL WORKS</b>	<b>71,729</b>	<b>66,891</b>	<b>70,799</b>

# INDICATIVE THREE YEAR CAPITAL WORKS PROGRAM 2014/15 - 2016/17

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b><u>Category 1 - Road and Traffic Periodic Asset Preservation</u></b>										
<b><u>Cat 1A - Local Road Spray Reseals</u></b>										
Local Road Spray Reseals	961	-	961	-	-	-	-	-	-	961
<b><u>Cat 1B - Local Road Asphalt Resurfacing</u></b>										
Local Road Asphalt Resurfacing	4,191	-	4,191	-	-	-	-	-	-	4,191
<b><u>Cat 1C - Car park Resurfacing</u></b>										
Car park Reseal	200	-	200	-	-	-	-	-	-	200
<b><u>Cat 1D - Kerb and Channel Rehabilitation</u></b>										
Condition based and reactive component	203	-	203	-	-	-	-	-	-	203
Rehabilitation associated with Cat 1B Asphalt Resurfacing	203	-	203	-	-	-	-	-	-	203
<b><u>Cat 1E - Gravel Road Rehabilitation</u></b>										
Gravel Road resheeting	118	-	118	-	-	-	-	-	-	118
New spray seals over gravel roads	400	-	-	400	-	-	-	-	-	400
<b>Total</b>	<b>6,275</b>	<b>-</b>	<b>5,875</b>	<b>400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,275</b>
<b><u>Category 2 - Road and Traffic - New Works</u></b>										
<b><u>Cat 2A1 - Road Reconstruction/Rehabilitation</u></b>										
Road Management Plan - Reactive Capital Works annual program	100	-	100	-	-	-	-	-	-	100
Kitchener St - btn Blair & Joffre Sts - K & C replacement	175	-	175	-	-	-	-	-	-	175
Ortolan Avenue - reconstruction	350	-	350	-	-	-	-	-	-	350
Duncans Lane - pavement rehabilitation of widening (From Bulla Diggers Rest Road to south, approx. 2Km)	550	-	-	550	-	550	-	-	-	-
Malmsbury Drive partial reconstruction	450	-	450	-	-	344	-	-	-	106
<b>Total</b>	<b>1,625</b>	<b>-</b>	<b>1,075</b>	<b>550</b>	<b>-</b>	<b>894</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>731</b>
<b><u>Cat 2A2 - Road Construction/New works/Upgrades</u></b>										
Tanderrum Way, Broadmeadows, Pearcedale Pde. to Pascoe Vale Road - streetscape and civil infrastructure improvements.	450	-	-	450	-	-	-	-	-	450
<b>Total</b>	<b>450</b>	<b>-</b>	<b>-</b>	<b>450</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>450</b>
<b><u>Cat 2B1 - Traffic Management</u></b>										
Responsive Road Safety Works - annual requirement. Municipal Wide	100	100	-	-	-	-	-	-	-	100
Annual Provision of Traffic Management Facilities from updated Priority Lists (includes LATM'S and updated safety assessments)	680	680	-	-	-	-	-	-	-	680
<b><u>Cat 2B2 - Local Area Traffic Management</u></b>										
Traffic management works recommended in newly approved Local Area Traffic Management studies	340	340	-	-	-	-	-	-	-	340
Craigieburn Hanson Rd Intersection Upgrade	790	790	-	-	-	612	-	-	-	178
<b>Total</b>	<b>1,910</b>	<b>1,910</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>612</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,297</b>

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Cat 2C - Bridges</b>										
Remedial works (repairs to rock walls/bridge batters) to road & pedestrian bridges and pedestrian underpasses	40	-	40	-	-	-	-	-	-	40
Racecourse Road bridge - repairs to culverts	15	-	15	-	-	-	-	-	-	15
Barrymore Rd bridge - pipe invert repair	70	-	70	-	-	-	-	-	-	70
Settlement Road West bridge - install approach guard rail ( 40 m - both sides) and structure barrier (10 m - both sides)	20	-	-	20	-	-	-	-	-	20
Bardwell Drive bridge - install approach guard rail (40 m both sides) & install structure barrier or replace railing (18 m both sides), and repair culvert	40	-	-	40	-	-	-	-	-	40
Gellies Road bridge - repair the cracked A2 abutment and wings (northern side)	25	-	25	-	-	-	-	-	-	25
Brookville Dr bridge - Additional guardrail posts (4 guardrail posts at 4 m centres) and installing approach guardrail (40 m - both sides)	25	-	-	25	-	-	-	-	-	25
<b>Total</b>	<b>235</b>	<b>-</b>	<b>150</b>	<b>85</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>235</b>
<b>Category 3 - Footpath Infrastructure</b>										
<b>Cat 3A - Footpath Rehabilitation</b>										
Footpath Rehabilitation	3,200	-	3,200	-	-	-	-	-	-	3,200
<b>Total</b>	<b>3,200</b>	<b>-</b>	<b>3,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,200</b>
<b>Cat 3B - Footpath New Works</b>										
Walking & Cycling Strategy - on going annual funding (see also projects listed separately below)	635	635	-	-	-	-	-	-	-	635
Riddell Road - Spavin Dve to Aldridge Dve (north side), including footpath at Sunbury Hospital bus stop	100	100	-	-	-	-	-	-	-	100
Haddington Street (north side) and Elgin Road (west side)	45	45	-	-	-	-	-	-	-	45
Drummond St - footpath construction btw No. 20 and Swinton Way western side: Eastern side in front of reserve (btw school and No. 27)	80	80	-	-	-	-	-	-	-	80
Cornish Street - south side between Horne Street and Ligar Street	35	35	-	-	-	-	-	-	-	35
Station Street - north side between Barkly Street and Jackson Street	40	40	-	-	-	-	-	-	-	40
Hothlyn Drive - between Stockton St and Walters St (east side)	100	100	-	-	-	-	-	-	-	100
No. 207 Gap Road - front of Baptist Church	15	15	-	-	-	-	-	-	-	15
Hudson Circuit - west side between Malmsbury Drive & Visycares Learning Centre and between Papworth Place & Paringa Boulevard	40	40	-	-	-	-	-	-	-	40
Terang Street between King St and Tempy Court on south side	20	20	-	-	-	-	-	-	-	20
<b>Total</b>	<b>1,110</b>	<b>1,110</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,110</b>
<b>Category 4 - Drainage Infrastructure</b>										
<b>Cat 4A - Rehabilitation Works Drainage</b>										
Drainage pipe rehabilitation	70	-	70	-	-	-	-	-	-	70
Pit rehabilitation program	25	-	25	-	-	-	-	-	-	25
<b>Total</b>	<b>95</b>	<b>-</b>	<b>95</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>95</b>

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Cat 4B - New Works Drainage</b>										
Drainage infrastructure upgrade/flood mitigation	250	-	-	250	-	-	-	-	-	250
<b>Total</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250</b>
<b>Cat 5B - New Leisure Facilities</b>										
Hume Regional Aquatic & Sports Centre Craigieburn development. Design, documentation and construction	4,000	4,000	-	-	-	-	-	-	-	4,000
Broadmeadows Leisure Centre - Reduction in depth of existing 25m pool due to change in programming usage with provision of new pool	335	-	-	335	-	-	-	-	-	335
Greenvale Recreation Centre Redevelopment - Addition of single court, gym extension & possible community rooms. Design & Construction	1,500	1,500	-	-	-	-	-	-	-	1,500
<b>Total</b>	<b>5,835</b>	<b>5,500</b>	<b>-</b>	<b>335</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,835</b>
<b>Category 6 - Parks and Reserves</b>										
<b>Cat 6A1 - Active Reserves Rehabilitation</b>										
Sportsground Turf Upgrade Program - Warm and Cool Season Oversowing, drainage and irrigation upgrades	225	-	-	225	-	-	-	-	-	225
Gladstone Park Tennis Club - court resurfacing and flood lighting	216	-	-	216	-	-	94	-	-	122
<b>Total</b>	<b>441</b>	<b>-</b>	<b>-</b>	<b>441</b>	<b>-</b>	<b>-</b>	<b>94</b>	<b>-</b>	<b>-</b>	<b>347</b>
<b>Cat 6A2- Active Reserves New Works</b>										
Sportsground lighting audit and upgrade program Refer Sportsground Lighting Policy and Strategy	200	-	-	200	-	-	-	-	-	200
Skate, Scooter & BMX Strategy Implementation - Annual funding allocation to progressively upgrade existing and develop new skate & BMX facilities Hume wide	425	213	-	213	-	-	-	-	-	425
Newbury Recreation Reserve (Activity Centre 4 - DP 11 and 13), cnr Newbury & Grand Boulevards - including Craigieburn Hockey: 2 hockey pitches, pavilion, parkland including playground, informal active recreation facilities, path network and landscaping	1,100	1,100	-	-	-	-	-	-	-	1,100
Pavilion Strategy	40	40	-	-	-	-	-	-	-	40
Additional training light tower at Hothlyyn Drive	85	85	-	-	-	-	-	-	-	85
Greenvale Recreation Reserve, Section Road - works associated with Premier Cricket facility (Nth Melb)	1,950	-	-	1,950	-	-	-	-	-	1,950
Greenvale Recreation Reserve, Section Road - works associated with Premier Cricket facility (Nth Melb)	1,090	1,090	-	-	-	840	-	-	-	250
District Recreation Reserve (R2 Aston Estate), Vada Boulevard, Craigieburn. 8.6Ha - higher order soccer & community cricket, pavilion, passive recreation & landscaping.	3,250	3,250	-	-	-	-	3,250	-	-	-
<b>Total</b>	<b>8,140</b>	<b>5,778</b>	<b>-</b>	<b>2,363</b>	<b>-</b>	<b>840</b>	<b>3,250</b>	<b>-</b>	<b>-</b>	<b>4,050</b>

[illegible]

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Category 7 Community Facilities</b>										
<b>Cat 7A - Buildings and Facilities Rehabilitation</b>										
Public Toilets construction / reconstruction / upgrade	250	-	-	250	-	-	-	-	-	250
Buildings Asset Management Plan recommendations implementation	300	-	300		-	-	-	-	-	300
Craigieburn Bowling Club - reconstruction of clubhouse	750	-	-	750	-	-	-	-	-	750
Prepare a public toilets strategy										
Draft Leisure Strategy recommendation	25	-	25	-	-	-	-	-	-	25
Upgrade to Clarke Oval change rooms and pavilion - Design & construction	1,500	-	-	1,500	-	-	-	-	-	1,500
Langama Park - Pavilion 1 refurbishment & extension to include public toilets	50	-	-	-	50	-	-	-	-	50
Gladstone Park Community Centre – Upgrade internal building elements, landscaping, entrance and car park works.	200	-	-	200	-	-	150	-	-	50
Homestead Child and Family Centre redevelopment	496	-	-	496	-	350	-	-	-	146
<b>Total</b>	<b>3,571</b>	<b>-</b>	<b>325</b>	<b>3,196</b>	<b>50</b>	<b>350</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>3,071</b>
<b>Cat 7B - Buildings and Facilities New Works</b>										
Disability Action Plan This Plan will guide future Capital Works Projects across a range of Categories - incl. 5, 6, 7, 9, 10. Individual disability access projects currently listed in these priority lists are being incorporated in the Plan	240	-	-	240	-	-	-	-	-	240
Greenhouse Action Plan - annual program	400	400	-	-	-	-	-	-	-	400
Sports pavilion bin cage program - 3 sites per year	15	15	-	-	-	-	-	-	-	15
<b>Total</b>	<b>655</b>	<b>415</b>	<b>-</b>	<b>240</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>655</b>
<b>Category 8 Waste Management</b>										
New Recycling, Garbage & Organics bins - growth	390	390	-	-	-	-	-	-	-	390
Replacement Litter Bins	100	-	100	-	-	-	-	-	-	100
Funds per year for bin surround replacements (burnt out )	20	-	20	-	-	-	-	-	-	20
<b>Total</b>	<b>510</b>	<b>390</b>	<b>120</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>510</b>
Landfill infrastructure & environmental works - Riddell Road Landfill	210	-	-	210	-	-	-	-	-	210
Bolinda Road Landfill Master plan Implementation - including pathway development	350	350	-	-	-	-	-	-	-	350
<b>Total</b>	<b>560</b>	<b>350</b>	<b>-</b>	<b>210</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>560</b>

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Category 9 - Town Activity Centres</b>										
Local Shopping Centres upgrades/urban renewal	45	-	-	45	-	-	-	-	-	45
Sunbury Town Centre Plan										
- Footpath improvements to and around the town centre										
- Place making activity in Town Centre										
- Implement parking and traffic action plan recommendations - parking, cycling, and signage improvements										
- Adopt and apply a planting theme along the rail corridor to soften and add interest to this corridor.- landscape architect										
- Adopt and apply a planting themes along Horne, Cornish and Macedon Streets that better links the Sunbury Recreation reserve, Railway Station, Village Green and the Town Centre										
- Extend the planting program of the Sunbury Town Centre Renewal Project along Evans St to the Grasslands Site										
- Commission and install permanent and temporary public artwork that are appropriate to the town centre	465	-	-	465	-	-	-	-	-	465
Sunbury Town Centre Redevelopment										
2014/15 - Stage 7 - O'Shannassy St east side,										
2016/17 - Stage 8 - O'Shannassy St west side										
2018/19 - Stage 9 - Balance of town centre	1,375	-	-	1,375	-	-	-	-	-	1,375
Improve fountain area on corner of Village Green and other remedial works associated with the Town Centre	150	-	-	150	-	-	-	-	-	150
Upgrade lighting in Village Green to match Town Centre and other remedial works associated with the Town Centre	200	-	-	200	-	-	-	-	-	200
<b>Total</b>	<b>2,235</b>	<b>-</b>	<b>-</b>	<b>2,235</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,235</b>
<b>Category 10 - Civic/Corporate</b>										
<b>Cat 10A - Minor Ward Works</b>										
Aitken Ward Total	160	80	-	80	-	-	-	-	-	160
Jacksons Creek Ward - Total	120	60	-	60	-	-	-	-	-	120
Meadow Valley Ward Total	160	80	-	80	-	-	-	-	-	160
<b>Total</b>	<b>440</b>	<b>220</b>	<b>-</b>	<b>220</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>440</b>
<b>Cat 10B - New Works Building and Facilities</b>										
Library Service Books Hume Global Learning village	1,000	-	500	500	-	-	-	-	-	1,000
Office Furniture upgrade program	25	-	25	-	-	-	-	-	-	25
Public Art projects - Refer Public Arts Strategy	50	50	-	-	-	-	-	-	-	50
Sunbury Depot Office expansion	88	-	-	-	88	-	-	-	-	88
Sunbury Community, Arts and Cultural Precinct Planning	80	80	-	-	-	30	-	-	-	50
<b>Total</b>	<b>1,243</b>	<b>130</b>	<b>525</b>	<b>500</b>	<b>88</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,213</b>
<b>Cat 10C - Information Systems</b>										
Allocation for equipment replacement and upgrade, software and related projects	950	-	317	633	-	-	-	-	-	950
Asset Management System	300	300	-	-	-	-	-	-	95	300
<b>Total</b>	<b>1,250</b>	<b>300</b>	<b>317</b>	<b>633</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>95</b>	<b>1,250</b>

Description	Project Costs	Asset Expenditure Types				Funding Sources				
		New	Renewal	Upgrade	Expansion	Grants	Contribution	Loans	Asset Sales	Net Exp from Rates
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
<b>Cat 10E - Miscellaneous</b>										
Opportunity Grants for potential Roads and Drains, Parks and Open Space or Leisure Projects to match external funds.	100	100	-	-	-	-	-	-	-	100
Design for Projects in future works program	50	-	50	-	-	-	-	-	-	50
Lighting of Public Places - Craigieburn Gardens, Tanderrum Way & Sunbury Town Centre	80	80	-	-	-	80	-	-	-	-
<b>Total</b>	<b>230</b>	<b>180</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>80</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150</b>
<b>Cat 10F - Plant</b>										
Plant Replacement program	3,137	-	3,137	-	-	-	-	-	800	2,337
<b>Total</b>	<b>3,137</b>	<b>-</b>	<b>3,137</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800</b>	<b>2,337</b>
<b>TOTAL NEW WORKS</b>	<b>46,729</b>	<b>16,487</b>	<b>15,613</b>	<b>14,491</b>	<b>138</b>	<b>2,857</b>	<b>3,494</b>	<b>-</b>	<b>800</b>	<b>39,578</b>

**Works carried forward from the 2013/14 year**

Works carried forward from the 2013/14 year	25,000	17,354	2,125	5,259	262	5,072	475	-	-	19,453
<b>TOTAL WORKS CARRIED FORWARD</b>	<b>25,000</b>	<b>17,354</b>	<b>2,125</b>	<b>5,259</b>	<b>262</b>	<b>5,072</b>	<b>475</b>	<b>-</b>	<b>-</b>	<b>19,453</b>
<b>GRAND TOTAL</b>	<b>71,729</b>	<b>33,841</b>	<b>17,738</b>	<b>19,750</b>	<b>400</b>	<b>7,929</b>	<b>3,969</b>	<b>-</b>	<b>800</b>	<b>59,031</b>



## **Appendix D - Schedule of Fees and Charges**

This appendix presents a listing of the fees and charges for all of Council's services for the 2014/15 year.

The appendix includes the following Budgeted information grouped by department:

- Proposed fees and charges for 2014/15
- Current fees and charges for 2013/14.



# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT	PROPOSED
				(INC. GST)	(INC. GST)
				\$	\$
ENVIRONMENT					
Evans Street Grassland Wildflower Reserve Education Centre	Environment Community Group Facility Hire Fee	\$ / Hour	Set	-	5.00
	General Community Facility Hire Fee	\$ / Hour	Set	-	7.00
	Corporate Facility Hire Fee	\$ / Hour	Set	-	65.00
LEARNING COMMUNITIES					
Roxburgh Park Homestead L & A Centre	Room Hire - Gallery	Set Daily Fee	Set	185.00	194.70
Global Learning Centre - Broadmeadows	Room Hire/Bookings				
	Activities Room - Commercial	Per Hour	Set	65.00	68.25
	Activities Room - Government	Per Hour	Set	55.00	57.75
	Activities Room - Community / HGLV Rate	Per Hour	Set	43.00	45.15
	Activities Room - Social Justice	Per Hour	Set	24.00	25.20
	Activities Room - Commercial	1/2 Day	Set	228.00	239.40
	Activities Room - Government	1/2 Day	Set	189.00	198.45
	Activities Room - Community / HGLV Rate	1/2 Day	Set	151.00	158.55
	Activities Room - Social Justice	1/2 Day	Set	83.00	87.15
	Activities Room - Commercial	Full Day	Set	456.00	478.80
	Activities Room - Government	Full Day	Set	379.00	397.95
	Activities Room - Community / HGLV Rate	Full Day	Set	301.00	316.05
	Activities Room - Social Justice	Full Day	Set	165.00	173.25
	Chamber Meeting Room - Commercial	Per Hour	Set	124.00	130.20
	Chamber Meeting Room - Government	Per Hour	Set	101.00	106.05
	Chamber Meeting Room - Community / HGLV Rate	Per Hour	Set	77.00	80.85
	Chamber Meeting Room - Groups Assoc. With SJ Programs	Per Hour	Set	46.00	48.30
	Chamber Meeting Room - Commercial	1/2 Day	Set	434.00	455.70
	Chamber Meeting Room - Government	1/2 Day	Set	353.00	370.65
	Chamber Meeting Room - Community / HGLV Rate	1/2 Day	Set	270.00	283.50
	Chamber Meeting Room - Groups Assoc. With SJ Programs	1/2 Day	Set	162.00	170.10
	Chamber Meeting Room - Commercial	Full Day	Set	867.00	910.35
	Chamber Meeting Room - Government	Full Day	Set	706.00	741.30
	Chamber Meeting Room - Community / HGLV Rate	Full Day	Set	540.00	567.00
	Chamber Meeting Room - Groups Assoc. With SJ Programs	Full Day	Set	323.00	339.15
	Computer Training Room 3 - Commercial	Per Hour	Set	76.00	79.80
	Computer Training Room 3 - Government Rate	Per Hour	Set	59.00	61.95
	Computer Training Room 3 - Community / HGLVRate	Per Hour	Set	38.00	39.90
	Computer Training Room 3 - Social Justice	Per Hour	Set	22.00	23.10

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Computer Training Room 3 - Commercial	1/2 Day	Set	276.00	289.80
	Computer Training Room 3 - Government Rate	1/2 Day	Set	221.00	232.05
	Computer Training Room 3 - Community / HGLV Rate	1/2 Day	Set	147.00	154.35
	Computer Training Room 3 - Social Justice	1/2 Day	Set	74.00	77.70
	Computer Training Room 3 - Commercial	Full Day	Set	529.00	555.45
	Computer Training Room 3 - Government Rate	Full Day	Set	416.00	436.80
	Computer Training Room 3 - Community / HGLVRate	Full Day	Set	265.00	278.25
	Computer Training Room 3 - Social Justice	Full Day	Set	151.00	158.55
	Seminar Room 4 - Commercial Half Day	Half Day	Set	302.00	317.10
	Seminar Room 4 - Government	Half Day	Set	249.00	261.45
	Seminar Room 4 - Community / HGLV Rate - Half Day	Half Day	Set	195.00	204.75
	Seminar Room 4 - Social Justice - Half Day	Half Day	Set	108.00	113.40
	Seminar Room 4 - Commercial - Full Day	Full Day	Set	605.00	635.25
	Seminar Room 4 - Government - Full Day	Full Day	Set	498.00	522.90
	Seminar Room 4 - Community / HGLV- Full Day	Full Day	Set	389.00	408.45
	Seminar Room 4 - Social Justice - Full Day	Full Day	Set	216.00	226.80
	Seminar Room 5 - Commercial - Half Day	Full Day	Set	302.00	317.10
	Seminar Room 5 - Government - Half Day	Full Day	Set	249.00	261.45
	Seminar Room 5 - Community / HGLV Rate - Half Day	Half Day	Set	195.00	204.75
	Seminar Room 5 - Social Justice - Half Day	Half Day	Set	108.00	113.40
	Seminar Room 5 - Commercial - Full Day	Half Day	Set	605.00	635.25
	Seminar Room 5 - Government - Full Day	Half Day	Set	498.00	522.90
	Seminar Room 5 - Community / HGLV Rate -Full Day	Full Day	Set	389.00	408.45
	Seminar Room 5 - Social Justice - Full Day	Full Day	Set	216.00	226.80
	Seminar Room 4-5 Combined - Commercial	Half Day	Set	605.00	635.25
	Seminar Room 4-5 Combined - Government	Half Day	Set	498.00	522.90
	Seminar Room 4-5 Combined - Community / HGLV Rate	Half Day	Set	389.00	408.45
	Seminar Room 4-5 Combined - Social Justice	Half Day	Set	216.00	226.80
	Seminar Room 4-5 Combined - Commercial	Full Day	Set	1210.00	1270.50
	Seminar Room 4-5 Combined - Government	Full Day	Set	995.00	1044.75
	Seminar Room 4-5 Combined - Community / HGLV Rate	Full Day	Set	777.01	815.85
	Seminar Room 4-5 Combined - Social Justice	Full Day	Set	433.00	454.65
	Computer Training Room 6 - Commercial	Per Hour	Set	124.00	100 130.20

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Computer Training Room 6 - Government	Per Hour	Set	92.00	96.60
	Computer Training Room 6 - Community / HGLV Rate	Per Hour	Set	59.00	61.95
	Computer Training Room 6 - Social Justice	Per Hour	Set	33.00	34.65
	Computer Training Room 6 - Commercial	Half Day	Set	436.00	457.80
	Computer Training Room 6 - Government	Half Day	Set	321.00	337.05
	Computer Training Room 6 - Community / HGLV Rate	Half Day	Set	208.00	218.40
	Computer Training Room 6 - Social Justice	Half Day	Set	113.00	118.65
	Computer Training Room 6 - Commercial	Full Day	Set	882.00	926.10
	Computer Training Room 6 - Government	Full Day	Set	662.00	695.10
	Computer Training Room 6 - Community / HGLV Rate	Full Day	Set	441.00	463.05
	Computer Training Room 6 - Social Justice	Full Day	Set	221.00	232.05
	Meeting Room 7 - Commercial	Per Hour	Set	30.50	32.05
	Meeting Room 7 - Government	Per Hour	Set	25.00	26.25
	Meeting Room 7 - Community / HGLV	Per Hour	Set	21.00	22.05
	Meeting Room 7 - Social Justice	Per Hour	Set	15.00	15.75
	Meeting Room 7 - Commercial	Half Day	Set	107.00	112.35
	Meeting Room 7 - Government	Half Day	Set	88.00	92.40
	Meeting Room 7 - Community / HGLV	Half Day	Set	68.00	71.40
	Meeting Room 7 - Social Justice	Half Day	Set	54.00	56.70
	Meeting Room 7 - Commercial	Full Day	Set	220.00	231.00
	Meeting Room 7 - Government	Full Day	Set	184.00	193.20
	Meeting Room 7 - Community / HGLV	Full Day	Set	147.00	154.35
	Meeting Room 7 - Social Justice	Full Day	Set	110.00	115.50
	Meeting Room 8 - Commercial	Per Hour	Set	65.00	68.25
	Meeting Room 8 - Government	Per Hour	Set	55.00	57.75
	Meeting Room 8 - Community / HGLV Rate	Per Hour	Set	43.00	45.15
	Meeting Room 8 - Social Justice	Per Hour	Set	24.00	25.20
	Meeting Room 8 - Commercial	1/2 Day	Set	228.00	239.40
	Meeting Room 8 - Government	1/2 Day	Set	189.00	198.45
	Meeting Room 8 - Community / HGLV Rate	1/2 Day	Set	151.00	158.55
	Meeting Room 8 - Social Justice	1/2 Day	Set	83.00	87.15
	Meeting Room 8 - Commercial	Full Day	Set	456.00	478.80
	Meeting Room 8 - Government	Full Day	Set	379.00	397.95
	Meeting Room 8 - Community / HGLV Rate	Full Day	Set	301.00	316.05
	Meeting Room 8 - Social Justice	Full Day	Set	165.00	173.25

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Kitchen - Room 13	Set Fee	Set	43.00	45.15
	Percolated Coffee	1/2 Day	Set	3.15	3.30
	Percolated Coffee	Full Day	Set	6.30	6.60
	Tablecloth Hire	Per Cloth	Set	5.25	5.50
	After Hour Staff Surcharge	Per Hour	Set	71.50	75.10
	Biscuits	2 Pack	Set	0.55	0.60
	Exhibition Space - Commercial	Full Day	Set	605.00	635.25
	Exhibition Space - Government	Full Day	Set	498.00	522.90
	Exhibition Space - Community / HGLV Rate	Full Day	Set	389.00	408.00
	Exhibition Space - Social Justice	Full Day	Set	216.00	226.80
	Internal Street - Commercial	Per Hour	Set	30.00	31.50
	Internal Street - Government	Per Hour	Set	25.00	26.25
	Internal Street - Community / HGLV	Per Hour	Set	19.00	19.95
	Internal Street - Social Justice	Per Hour	Set	15.00	15.75
	Internal Street - Commercial	Half Day	Set	107.00	112.35
	Internal Street - Government	Half Day	Set	87.00	91.35
	Internal Street - Community / HGLV	Half Day	Set	68.00	71.40
	Internal Street - Social Justice	Half Day	Set	54.00	56.70
	Internal Street - Commercial	Full Day	Set	213.00	223.65
	Internal Street - Government	Full Day	Set	184.00	193.20
	Internal Street - Community / HGLV	Full Day	Set	147.00	154.35
	Internal Street - Social Justice	Full Day	Set	110.00	115.50
	Multiversity Room - Commercial	Per Hour	Set	65.00	68.25
	Multiversity Room - Government	Per Hour	Set	55.00	57.75
	Multiversity Room - Community / HGLV Rate	Per Hour	Set	43.00	45.15
	Multiversity Room - Social Justice	Per Hour	Set	24.00	25.20
	Multiversity Room - Commercial	1/2 Day	Set	228.00	239.40
	Multiversity Room - Government	1/2 Day	Set	189.00	198.45
	Multiversity Room - Community / HGLV Rate	1/2 Day	Set	151.00	158.55
	Multiversity Room - Social Justice	1/2 Day	Set	83.00	87.15
	Multiversity Room - Commercial	Full Day	Set	456.00	478.80
	Multiversity Room - Government	Full Day	Set	379.00	397.95
	Multiversity Room - Community / HGLV Rate	Full Day	Set	301.00	102 316.05

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT	PROPOSED
				(INC. GST) \$	(INC. GST) \$
	Multiversity Room - Social Justice	Full Day	Set	165.00	173.25
Global Learning Centre - Craigieburn	Room Hire/Bookings				
	Meeting Room 3 - Commercial	Per Hour	Set	65.00	68.25
	Meeting Room 3 - Government	Per Hour	Set	55.00	57.75
	Meeting Room 3 - Community / HGLV	Per Hour	Set	43.00	45.15
	Meeting Room 3 - Social Justice	Per Hour	Set	24.00	25.20
	Meeting Room 3 - Commercial	Half Day	Set	228.00	239.40
	Meeting Room 3 - Government	Half Day	Set	189.00	198.45
	Meeting Room 3 - Community / HGLV	Half Day	Set	151.00	158.55
	Meeting Room 3 - Social Justice	Half Day	Set	83.00	87.15
	Meeting Room 3 - Commercial	Full Day	Set	456.00	478.80
	Meeting Room 3 - Government	Full Day	Set	379.00	397.95
	Meeting Room 3 - Community / HGLV	Full Day	Set	301.00	316.05
	Meeting Room 3 - Social Justice	Full Day	Set	165.00	173.25
	Meeting Room 4 - Commercial	Per Hour	Set	65.00	68.25
	Meeting Room 4 - Government	Per Hour	Set	55.00	57.75
	Meeting Room 4 - Community / HGLV	Per Hour	Set	43.00	45.15
	Meeting Room 4 - Social Justice	Per Hour	Set	24.00	25.20
	Meeting Room 4 - Commercial	Half Day	Set	228.00	239.40
	Meeting Room 4 - Government	Half Day	Set	189.00	198.45
	Meeting Room 4 - Community / HGLV	Half Day	Set	151.00	158.55
	Meeting Room 4 - Social Justice	Half Day	Set	83.00	87.15
	Meeting Room 4 - Commercial	Full Day	Set	456.00	478.80
	Meeting Room 4 - Government	Full Day	Set	379.00	397.95
	Meeting Room 4 - Community / HGLV	Full Day	Set	301.00	316.05
	Meeting Room 4 - Social Justice	Full Day	Set	165.00	173.25
	Meeting Room 3-4 Combined - Commercial	Per Hour	Set	130.00	136.50
	Meeting Room 3-4 Combined - Government	Per Hour	Set	110.00	115.50
	Meeting Room 3-4 Combined - Community / HGLV	Per Hour	Set	86.00	90.30
	Meeting Room 3-4 Combined - Social Justice	Per Hour	Set	48.00	50.40
	Meeting Room 3-4 Combined - Commercial	Half Day	Set	456.00	478.80
	Meeting Room 3-4 Combined - Government	Half Day	Set	378.00	396.90
	Meeting Room 3-4 Combined - Community / HGLV	Half Day	Set	302.00	103 317.10

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Meeting Room 3-4 Combined - Social Justice	Half Day	Set	166.00	174.30
	Meeting Room 3-4 Combined - Commercial	Full Day	Set	912.00	957.60
	Meeting Room 3-4 Combined - Government	Full Day	Set	758.00	795.90
	Meeting Room 3-4 Combined - Community / HGLV	Full Day	Set	602.00	632.10
	Meeting Room 3-4 Combined - Social Justice	Full Day	Set	330.00	346.50
	Computer Training Room 5 - Commercial	Per Hour	Set	124.00	130.20
	Computer Training Room 5 - Government	Per Hour	Set	92.00	96.60
	Computer Training Room 5 - Community / HGLV Rate	Per Hour	Set	59.00	61.95
	Computer Training Room 5 - Social Justice	Per Hour	Set	33.00	34.65
	Computer Training Room 5 - Commercial	Half Day	Set	436.00	457.80
	Computer Training Room 5 - Government	Half Day	Set	321.00	337.05
	Computer Training Room 5 - Community / HGLV Rate	Half Day	Set	208.00	218.40
	Computer Training Room 5 - Social Justice	Half Day	Set	113.00	118.65
	Computer Training Room 5 - Commercial	Full Day	Set	882.00	926.10
	Computer Training Room 5 - Government	Full Day	Set	662.00	695.10
	Computer Training Room 5 - Community / HGLV Rate	Full Day	Set	441.00	463.05
	Computer Training Room 5 - Social Justice	Full Day	Set	221.00	232.05
	Conference Room 1 - Commercial Half Day	Half Day	Set	378.00	396.90
	Conference Room 1 - Government	Half Day	Set	311.00	326.55
	Conference Room 1 - Community / HGLVRate - Half Day	Half Day	Set	243.00	255.15
	Conference Room 1 - Social Justice - Half Day	Half Day	Set	135.00	141.75
	Conference Room 1 - Commercial - Full Day	Full Day	Set	756.00	793.80
	Conference Room 1 - Government - Full Day	Full Day	Set	622.00	653.10
	Conference Room 1 - Community / HGLV- Full Day	Full Day	Set	487.00	511.35
	Conference Room 1 - Social Justice - Full Day	Full Day	Set	270.00	283.50
	Conference Room 2 - Commercial Half Day	Half Day	Set	378.00	396.90
	Conference Room 2 - Government	Half Day	Set	311.00	326.55
	Conference Room 2 - Community / HGLVRate - Half Day	Half Day	Set	243.00	255.15
	Conference Room 2 - Social Justice - Half Day	Half Day	Set	135.00	141.75
	Conference Room 2 - Commercial - Full Day	Full Day	Set	756.00	793.80
	Conference Room 2 - Government - Full Day	Full Day	Set	622.00	653.10
	Conference Room 2 - Community / HGLV- Full Day	Full Day	Set	487.00	511.35
	Conference Room 2 - Social Justice - Full Day	Full Day	Set	270.00	283.50
					104



# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Conference Room 1-2 Combined Combined - Commercial	Half Day	Set	756.00	793.80
	Conference Room 1-2 Combined Combined - Government	Half Day	Set	622.00	653.10
	Conference Room 1-2 Combined Combined - Community / HGLV	Half Day	Set	487.00	511.35
	Conference Room 1-2 Combined Combined - Social Justice	Half Day	Set	270.00	283.50
	Conference Room 1-2 Combined Combined - Commercial	Full Day	Set	1512.00	1587.60
	Conference Room 1-2 Combined Combined - Government	Full Day	Set	1244.00	1306.20
	Conference Room 1-2 Combined Combined - Community / HGLV	Full Day	Set	974.00	1022.70
	Conference Room 1-2 Combined Combined - Social Justice	Full Day	Set	541.00	568.05
Learning Communities	Overdues	Per Day	Set	0.20	0.20
	Replacement Library Card	Per Item	Set	2.00	2.00
	Lost/Damaged Items	Per Item	Set	Various	Various
	Merchandise - Library Bags	Per Item	Set	1.00	1.00
	Book Group Membership - Full	Per Person	Set	N/A	55.00
	Book Group Membership - Concession	Per Person	Set	N/A	40.00
	Photocopying (Black & White) A4	Per Page	Set	0.20	0.20
	Photocopying (Black & White) A3	Per Page	Set	0.40	0.40
	Photocopying (Colour) A4	Per Page	Set	1.50	1.50
	Photocopying (Colour) A3	Per Page	Set	3.00	3.00
MARKETING & COMMUNICATIONS					
Events and Festival					
Commnity Display	Community Display	Per Site	Set	27.28	28.35
Community Fundraising (incl food)	Community Fundraising (Incl Food)	Per Site	Set	38.12	39.60
Craft Market Stall	Craft Market Stall	Per Site	Set	38.12	39.60
Commercial Market Stall	Commercial Market Stall	Per Site	Set	64.10	66.60
Commercial Food Vendor	Commercial Food Vendor	Per Site	Set	127.05	132.00
Commercial Beverage	Commercial Beverage	Per Site	Set	105.11	109.00
Power	Power Single Phase 10Amps	Per Connection	Set	27.28	28.30
	Power Single Phase 15Amps	Per Connection	Set	37.40	38.80
Hire of Marquees and Equipment					
	3Mx3M	Per Item	Set	140.49	165.00
	6Mx3M	Per Item	Set	286.00	330.00
	Display Boards	Per Item	Set	41.25	33.00
	Trestle Table	Per Item	Set	15.95	15.40
	Chairs	Per Item	Set	3.96	6.60
					105

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Community Event Bonds					
Fundraising					
Up To 250 People	Up To 250 People	Perevent	Set	N/A	50.00
Between 250-1,000 People	Between 250-1,000 People	Perevent	Set	N/A	100.00
Between 1,000-3,000 People	Between 1,000-3,000 People	Perevent	Set	N/A	150.00
Between 3,000-5,000 People	Between 3,000-5,000 People	Perevent	Set	N/A	200.00
Over 5,000 People	Over 5,000 People	Perevent	Set	N/A	250.00
Minor – between 0-5 items - Infrastructure	Minor – Between 0-5 Items - Infrastructure	Perevent	Set	N/A	50.00
Average – Between 6-10 items - Infrastructure	Average – Between 6-10 Items - Infrastructure	Perevent	Set	N/A	150.00
Major – More than 11 items - Infrastructure	Major – More Than 11 Items - Infrastructure	Perevent	Set	N/A	250.00
Community					
Up to 250 people	Up To 250 People	Perevent	Set	N/A	100.00
Between 250-1,000 people	Between 250-1,000 People	Perevent	Set	N/A	350.00
Between 1,000-3,000 people	Between 1,000-3,000 People	Perevent	Set	N/A	500.00
Between 3,000-5,000 people	Between 3,000-5,000 People	Perevent	Set	N/A	750.00
Over 5,000 people	Over 5,000 People	Perevent	Set	N/A	1000.00
Minor – between 0-5 items - Infrastructure	Minor – Between 0-5 Items - Infrastructure	Perevent	Set	N/A	250.00
Average – Between 6-10 items - Infrastructure	Average – Between 6-10 Items - Infrastructure	Perevent	Set	N/A	650.00
Major – More than 11 items - Infrastructure	Major – More Than 11 Items - Infrastructure	Perevent	Set	N/A	1000.00
Corporate					
Up to 250 people	Up To 250 People	Perevent	Set	N/A	300.00
Between 250-1,000 people	Between 250-1,000 People	Perevent	Set	N/A	700.00
Between 1,000-3,000 people	Between 1,000-3,000 People	Perevent	Set	N/A	1000.00
Between 3,000-5,000 people	Between 3,000-5,000 People	Perevent	Set	N/A	1500.00
Over 5,000 people	Over 5,000 People	Perevent	Set	N/A	2000.00
Minor – between 0-5 items - Infrastructure	Minor – Between 0-5 Items - Infrastructure	Perevent	Set	N/A	300.00
Average – Between 6-10 items - Infrastructure	Average – Between 6-10 Items - Infrastructure	Perevent	Set	N/A	1000.00
Major – More than 11 items - Infrastructure	Major – More Than 11 Items - Infrastructure	Perevent	Set	N/A	2000.00
Commercial					
Up to 250 people	Up To 250 People	Perevent	Set	N/A	500.00
Between 250-1,000 people	Between 250-1,000 People	Perevent	Set	N/A	1000.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Between 1,000-3,000 people	Between 1,000-3,000 People	Perevent	Set	N/A	2000.00
Between 3,000-5,000 people	Between 3,000-5,000 People	Perevent	Set	N/A	2500.00
Over 5,000 people	Over 5,000 People	Perevent	Set	N/A	3000.00
Minor – between 0-5 items - Infrastructure	Minor – Between 0-5 Items - Infrastructure	Perevent	Set	N/A	500.00
Average – Between 6-10 items - Infrastructure	Average – Between 6-10 Items - Infrastructure	Perevent	Set	N/A	1500.00
Major – More than 11 items - Infrastructure	Major – More Than 11 Items - Infrastructure	Perevent	Set	N/A	3000.00
Private					
Up to 250 people	Up To 250 People	Perevent	Set	N/A	100.00
Between 250-1,000 people	Between 250-1,000 People	Perevent	Set	N/A	350.00
Between 1,000-3,000 people	Between 1,000-3,000 People	Perevent	Set	N/A	500.00
Between 3,000-5,000 people	Between 3,000-5,000 People	Perevent	Set	N/A	750.00
Over 5,000 people	Over 5,000 People	Perevent	Set	N/A	1000.00
Minor – between 0-5 items - Infrastructure	Minor – Between 0-5 Items - Infrastructure	Perevent	Set	N/A	50.00
Average – Between 6-10 items - Infrastructure	Average – Between 6-10 Items - Infrastructure	Perevent	Set	N/A	150.00
Major – More than 11 items - Infrastructure	Major – More Than 11 Items - Infrastructure	Perevent	Set	N/A	250.00
Community Events					
	Booking Fee	Per Application	Set	52.80	55.00
	Administration Fees	Per 1000 People	Set	74.80	78.00
STATUTORY PLANNING					
Land Use Planning					
	Plan Amendments Fee		Statutory	102.00	102.00
	Planning Infringement Fee		Statutory	1168.00	1168.00
	Permit Amendments		Statutory	102.00	102.00
	Planning Enquiry Fee - Residential		Set	105.00	115.00
	Planning Enquiry Fee - Commercial		Set	125.00	135.00
	Certification Fee		Statutory	20.00	20.00
	Advertising Fee(Per Unit)		Set	11.00	15.00
	Advertising Fee(Per 10 Units)		Set	200.00	230.00
	Extension Of Time For Permit		Set	115.00	125.00
	Subdivision Inpection Fee - 2nd And Subsequent Inspection		Set	170.00	200.00
	Reassessment Fee (Planning) - Prior To Notice Of The Application		Set	115.00	130.00
	Reassessment Fee (Subdivision) - If Re-Referral Required		Set	123.00	140.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Planning Permit Add. Req. Fee	Class 1. Use Only		Statutory	502.00	NOT YET DECLARED
	Class 2. Single Dwelling \$10,000-\$100,000		Statutory	239.00	NOT YET DECLARED
	Class 3. Single Dwelling Over \$100,000		Statutory	490.00	NOT YET DECLARED
	Class 4. Development Under \$10,000		Statutory	102.00	NOT YET DECLARED
	Class 5. Development \$10,000-\$250,000		Statutory	604.00	NOT YET DECLARED
	Class 6. Development \$250,000-\$500,000		Statutory	707.00	NOT YET DECLARED
	Class 7. Development \$500,000-\$1 Million		Statutory	815.00	NOT YET DECLARED
	Class 8. Development \$1-\$7 Million		Statutory	1153.00	NOT YET DECLARED
	Class 9. Development \$7-\$10 Million		Statutory	4837.00	NOT YET DECLARED
	Class 10. Development \$10-50 Million		Statutory	8064.00	NOT YET DECLARED
	Class 11. Development \$50 Million Plus		Statutory	16130.00	NOT YET DECLARED
	Class 12. To Subdivide An Existing Building		Statutory	386.00	NOT YET DECLARED
	Class 13. To Subdivide Land Into 2 Lots		Statutory	386.00	NOT YET DECLARED
	Class 14. To Realign Or Consolidate Land		Statutory	386.00	NOT YET DECLARED
	Class 15. To Subdivide Land		Statutory	781.00	NOT YET DECLARED
	Class 16. To Remove A Restriction (Under 2 Years)		Statutory	249.00	NOT YET DECLARED
	Class 17. To Create, Vary Or Remove A Restriction		Statutory	541.00	NOT YET DECLARED
	Class 18. To Remove An Easement		Statutory	404.00	NOT YET DECLARED
	Copy Of Planning Permit		Set	25.00	40.00
	Copy Of Permit Related A4 Pages		Set	25.00	30.00
	Copy Of Endorsed Plans		Set	25.00	40.00
	Request For Demolition		Statutory	55.65	NOT YET DECLARED
STRATEGIC PLANNING					
Amend Planning Scheme	Amend Planning Scheme - Application	Per Application	Statutory	798.00	NOT YET DECLARED
	Amend Planning Scheme - Consider Submission	Per Application	Statutory	798.00	NOT YET DECLARED
	Amend Planning Scheme - Adoption	Per Application	Statutory	524.00	NOT YET DECLARED
CITY GOVERNANCE AND INFORMATION					
Gis Map Sales	Gis Map Sales	Per Item	Set	Variable	Variable
FINANCE & PROPERTY DEVELOPMENT					
Council Election Fine	Failure To Vote (Maximum Fine Set By Returning Officer)	Fine	Statutory	70.00	-
	Election Fine Debt Processing Fee	Fine	Set	Variable	Variable
Land Certificates:	Land Information Certificates.	Per Cert	Statutory	20.00	20.00
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# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Waste Services Refuse Collection					
Rateable - Per Collection	(1st Collection Inc. In Rates)				
	If 80Lt Bin - Discount Applied To Rates	Per Bin	Set	-16.00	-16.50
(Additional To 1st Bin)	Garbage 140 Litre Bin	Per Bin	Set	122.50	127.00
	Garbage 240 Litre Bin	Per Bin	Set	214.00	222.00
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	91.50	95.00
	Garbage 80 Litre Bin	Per Bin	Set	70.50	73.00
	Organics 140 Litre Bin	Per Bin	Set	96.50	75.00
	Organics 240 Litre Bin	Per Bin	Set	113.00	95.00
	Recycle 140 Litre Bin	Per Bin	Set	56.00	58.00
	Recycle 240 Litre Bin	Per Bin	Set	56.00	58.00
Non Rateable - 1st Collection	Garbage 140 Litre Bin	Per Bin	Set	134.75	139.70
	Garbage 240 Litre Bin	Per Bin	Set	235.40	244.20
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	100.65	104.50
	Garbage 80 Litre Bin	Per Bin	Set	77.55	80.30
	Organics 140 Litre Bin	Per Bin	Set	106.15	82.50
	Organics 240 Litre Bin	Per Bin	Set	124.30	104.50
	Recycle 140 Litre Bin	Per Bin	Set	61.60	63.80
	Recycle 240 Litre Bin	Per Bin	Set	61.60	63.80
Valuations					
	Sale Of Revaluation	Per Assess.	Set	NA	NOT YET DECLARED
Supplementary Valuations	State Revenue Office	Per Assess.	Set	5.45	NOT YET DECLARED
	City West Water	Per Assess.	Set	33.00	35.00
	Yarra Valley Water	Per Assess.	Set	33.00	35.00
Sale Of Property Information	Sales Register	No. Of Props	Set	Variable	Variable
	Other Property Data	No. Of Props	Set	Variable	100.00
CORPORATE SUPPORT					
Freedom Of Information					
	Application Fee		Statutory	25.10	25.70
	Processing Fee (Per Hour)	Per Hour	Statutory	20.00	20.00
	Photocopy	Per A4	Statutory	0.20	0.20
	Photocopy	Per A3	Statutory	2.00	109 2.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Photocopy	Per A1	Statutory	10.00	10.00
Broadmeadows Town Hall					
Hire Fees					
Dinner Dance	Monday - Thursday Evenings	Per Function	Set	2117.50	2202.20
	Friday - Sunday Evenings	Per Function	Set	2865.50	2979.90
	New Years Eve	Per Function	Set	5720.00	5948.80
Meeting / Exhibition					
	Monday - Thursday Evenings	Per Function	Set	1677.50	1744.60
	Friday - Sunday Evenings	Per Function	Set	2293.50	2384.80
Concert	Monday - Thursday Evenings	Per Function	Set	1677.50	1744.60
	Friday - Sunday Evenings	Per Function	Set	2293.50	2384.80
Setp Up Fee - Each Additional Hour		Per Function	Set	176.00	182.60
School Concert	Monday - Friday Evening	Per Function	Set	1034.00	1075.80
Children'S Play	Children'S Entertainment/Shows	Per Function	Set	1006.50	1047.20
	Set Up Fee - Each Additional Hour	Per Hour	Set	176.00	182.60
Section 86 Committees User Charges					
Tullamarine Community Centre	Permanent Bookings	Per Hour	Set	14.00	14.80
	Casual Bookings	Per Day	Set	458.00	478.50
	Refundable Bond For Casual Bookings	Bond	Set	437.00	456.50
	Public Liability Insurance	Per Booking	Set	19.00	19.80
Gladstone Park Community Centre	Permanent Bookings - Playgroup	Per Hour	Set	8.00	8.40
	Permanent Bookings	Per Hour	Set	21.00	21.80
	Casual Bookings	Per Hour	Set	31.00	32.10
	Casual Bookings - Sunday To Friday	Per Day	Set	416.00	434.50
	Refundable Bond For Casual Bookings	Bond	Set	416.00	434.50
	Public Liability Insurance	Per Booking	Set	19.00	19.80
Westmeadows Hall	Permanent Bookings	Per Hour	Set	14.00	16.00
	Casual Bookings	Per Function	Set	260.00	269.50
	Refundable Bond For Casual Bookings	Bond	Set	416.00	434.50
	Public Liability Insurance	Per Booking	Set	19.00	19.80
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# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Campbellfield Community Centre	Permanent Bookings - Hume Dance Program (Entire Centre)	Per Hour	Set	21.00	22.00
	Permanent Bookings - Campbellfield Senior Citizens (Entire Centre)	Per Hour	Set	21.00	22.00
	Permanent Bookings - Hume Over 40'S Social Club (Main Hall & Kitchen)	Per Day	Set	416.00	440.00
	Casual Bookings - Entire Hall Except Meeting Room & Office	Per Day	Set	416.00	440.00
	Casual Bookings - Meeting Room & Kitchen (Unlimited Hours)	Per Hour	Set	21.00	22.00
	Casual Bookings - Main Hall & Kitchen (4 Hours Or Less)	Per Hour	Set	37.00	38.00
	Booking Fee	Fee	Set	52.00	52.00
	Refundable Bond For Casual Bookings	Bond	Set	416.00	440.96
	Public Liability Insurance	Fee	Set	19.00	20.00
SUBDIVISIONS					
Subdivision Construction Plan Checking Fee					
Subd Construction Supervision Fee	(Percentage of Actual Cost of Construction)	No of Lots	Statutory	0.75%	0.75%
	Supervision (Percentage of Actual Cost)	No of Lots	Statutory	2.50%	2.50%
CAPITAL WORKS					
Builders Damage Reinstatement Work					
	Reinstatement Fee	Sq Mtr	Set	220.00	230.00
	Reinstatement Fee- Kerb and Channel	Lm	Set	269.50	280.00
AGED SERVICES AND PUBLIC HEALTH					
Community Groups					
Council Transported	Clubs Monthly Outings	Per Outing	Set	3.20	4.50
Community Groups Bus Hire Fees					
	Self Driven Community Groups	Per Hour	Set	15.70	24.60
	Bond		Set	150.00	250.00
	Hire Rate Plus Petrol (Per 24 Hours)	Per Day	Set	154.70	199.00
	Hire Rate Per Day (7Am - Midnight)		Set	96.80	165.00
	Cancellation Fee	Per Day	Set	47.60	60.50
	Weekend (5.00Pm Fri To Midnight Sunday)		Set	267.70	435.60
	Penalty For Unclean Vehicle.		Set	59.50	137.50
	Penalty For Late Return Of Vehicle.	Extra Day Hire	Set	96.80	170.15
Senior Citizens Clubs (Total)					
Clubs Weekly Transport					
	8 Clients X 8 Times A Week X 48 Weeks	Per Trip/Client	Set	1.90	111 2.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Shopping Shuttles					
Weekly Run	7 Clients X 4 Times A Week X 50 Weeks	Per Trip/Client	Set	1.90	2.00
Fortnightly Run	7 Clients X 2 Times A Month X 12 Months	Per Trip/Client	Set	1.90	2.00
Monthly Run	7 Clients X 1 Times A Month X 11 Months	Per Trip/Client	Set	1.90	2.00
Bus Hire Fees					
Non Community Groups	Self Driven Non Community Groups	Per Hour	Set	25.00	33.00
	Bond		Set	150.00	250.00
	Hire Rate Plus Petrol (Per 24 Hours)	Per Day	Set	195.00	330.00
	Hire Rate Per Day (7Am - Midnight)		Set	131.00	275.00
	Cancellation Fee	Per Day	Set	72.00	110.00
	Weekend (5.00Pm Fri To Midnight Sunday)		Set	350.00	495.00
	Penalty For Unclean Vehicle.		Set	95.00	143.00
	Penalty For Late Return Of Vehicle.	Extra Day Hire	Set	131.00	220.00
Gladstone PK Senior Citizens Centre	Hall Hire (Regular Users)	Per Hour	Set	33.00	50.80
	Hall Hire (Others)	Per Hour	Set	38.00	58.50
Lynda Blundell Centre:	Hall Hire (Regular Users)	Per Hour	Set	33.00	58.50
	Hall Hire (Others)	Per Hour	Set	38.00	58.50
Sunbury Senior Citizens	Hall Hire (Regular Users)	Per Hour	Set	20.00	30.80
	Hall Hire (Others)	Per Hour	Set	30.00	46.20
PAG (Planned Activity group (ACAP)					
Weekly Run-Centre Based	10 Clients X 4 Times A Month X 12 Months	Per Activity/Client	Set	11.25	11.25
Groovy Movers Fortnightly Run	10 Clients X 2 Times A Month X 10 Months	Per Trip/Client	Set	0.00	2.00
Kids Kapers					
	Medium Need Group	Per Activity	Set	15.90	16.55
	Non HACC Client	Per Activity	Set	28.50	35.65
Hops					
	24 Trips Max 27 Clients Plus 3rd Bus 12 X 10	Per Trip/Client	Set	3.25	3.40
Meals Service					
Meal Fee					
Non HACC Recipient (Per Meal)	High Rate	Per Meal	Set	22.00	25.00
HACC Recipient (Per Meal)	Low Rate	Per Meal	Set	7.35	112 7.65



# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Home Maintenance					
	Gutter Cleaning	Per Activity	Set	41.35	43.00
Single HACC Recipient	Low Rate (Plus Cost Of Materials)	Per Hour	Set	9.90	10.30
Couple/Family HACC Recipient	Medium Rate (Plus Cost Of Materials)	Per Hour	Set	14.50	15.05
Non Eligible HACC Recipients (Full Cost)	High Rate (Plus Cost Of Materials)	Per Hour	Set	47.50	93.50
Pensioner HACC Recipient					
HACC Client - Income Based					
Single pension/income up to \$25,920	Low Fee	Per Hour	Set	5.00	5.20
Couple pension/income up to \$43,341	Low Fee	Per Hour	Set	6.35	6.60
Family income up to \$48,020	Low Fee	Per Hour	Set	6.35	6.60
Single pension/income > \$25,920 < \$57,945	Medium Fee	Per Hour	Set	10.15	10.55
Couple pension/income > \$43,341 < \$77,463	Medium Fee	Per Hour	Set	12.40	12.90
Family income > 48,020 < \$81,576	Medium Fee	Per Hour	Set	12.40	12.90
Single pension/income > \$57,945	High Fee	Per Hour	Set	26.65	27.70
Couple pension/income > \$77,463	High Fee	Per Hour	Set	26.65	27.70
Family income up to > \$81,576	High Fee	Per Hour	Set	26.65	27.70
Full Cost Recovery Rates					
Home Care		Per Hour	Set	55.40	69.25
Respite Care		Per Hour	Set	55.40	69.25
Personal Care		Per Hour	Set	55.40	69.25
Home Maintenance		Per Hour	Set	75.00	93.75
Family Respite Care					
HACC Recipient					
Respite Care (Per Hour)	Low Rate	Per Hour	Set	2.55	2.65
	Medium Rate	Per Hour	Set	3.80	3.95
	High Rate	Per Hour	Set	32.85	32.50
Personal Care					
Personal Care (Per Hour)	Low Rate	Per Hour	Set	3.80	3.95
	Medium Rate	Per Hour	Set	7.45	7.75
	High Rate	Per Hour	Set	36.35	35.30
CACP's 10 Clients X 12 Months					
User Fees		Per Month	Statutory	Variable	Variable

## LEISURE SERVICES

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Class Enrolment					
Community Dance	Enrolment Fee X 1 Class Per Week	Per Person	Set	490.75	520.20
	Enrolment Fee X 2 Or More Classes Per Week	Per Person	Set	450.20	477.30
	Fees (Admin Per Family)	Per Person	Set	46.80	49.60
Sales	Concert Tickets	Per Person	Set	29.10	30.75
Pool Entry					
	Adult Swim	Per Person	Set	6.10	6.45
	Child Swim	Per Person	Set	3.90	4.15
	Pensioner Swim	Per Person	Set	3.90	4.15
	Family Swim (2 Adults + 3 Children)	Per Family	Set	15.50	16.45
	Adult Swim / Spa / Sauna / Steam	Per Person	Set	7.80	8.30
	30 Tickets Swim	Per 30 Tickets	Set	67.10	71.15
	60 Tickets Swim	Per 60 Tickets	Set	115.25	122.20
	100 Tickets Swim	Per 100 Tickets	Set	172.65	183.00
	Lane Hire (Per Lane)	Per Lane	Set	49.10	52.05
	Commercial Lane Hire	Per Lane	Set	109.20	115.75
Fitness Entry					
	Casual Gym	Per Person	Set	21.10	22.35
	Casual Day Pass (Pool / Class / Gym)	Per Person	Set	28.80	30.55
	Fitness Classes	Per Person	Set	11.50	12.20
	Fitness Classes (Member Discount)	Per Person	Set	7.80	8.15
	Teen Gym	Per Person	Set	5.60	5.95
	Fun Fit (Per Term Vag 10 Weeks)	Per Person	Set	9.60	10.20
	Fitness Class/Aqua Aerobics Pass	Per Pass	Set	78.00	81.50
	20 Session Fitness Class Pass	Per Pass	Set	156.00	163.00
	10 Visit Multi Purpose Card	Per Pass	Set	192.95	204.70
Stadium Court Hire					
	Peak (Per Court / Hour)	Per Hour	Set	56.00	59.35
	Off Peak (Per Court / Hour)	Per Hour	Set	37.55	39.75
	Junior (Per Court / Hour)	Per Hour	Set	28.00	29.70
Squash					
	Peak Per Hour (Ring CLC)	Per Hour	Set	25.00	26.50
	Off Peak Per Hour (Ring CLC)	Per Hour	Set	12.50	13.25
					114

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Tennis					
	Day Time Per Court (Ring SAC)	Per Hour	Set	11.40	12.10
	Night Time Per Court (With Lights) (Ring SAC)	Per Hour	Set	15.15	16.10
Room Hire					
	Function Room	Per Function	Set	768.55	814.65
	Meeting Room - Small	Per Hour	Set	35.15	37.25
	Meeting Room - Large	Per Hour	Set	51.90	55.00
	½ Meeting Room	Per Hour	Set	13.50	14.30
	Creche Room - Large	Per Hour	Set	51.90	55.00
	Aerobics Room - Large	Per Hour	Set	51.90	55.00
Children Programs					
Childcare					
	Centre Use				
	Child Per Hour	Per Hour	Set	4.40	4.65
	10 X 1hr Visit Pass	Per Visit Pass	Set	35.00	37.10
	Occasional Care				
	Child Per Hour	Per Hour	Set	5.50	5.85
	Child 3 Hour Visit	Per Visit	Set	16.50	17.55
Kinder Gym					
	Per Term (Avg 10 Weeks)	Per Term	Set	104.85	111.30
Learn To Swim					
	Per Term (Avg 10 Weeks)	Per Term	Set	121.70	129.00
	Learn To Swim (Per Child / 1/2 hr Class) In Group Lesson				
	1st Child	Per Class	Set	12.15	12.90
	2nd Child	Per Class	Set	11.30	12.00
	3rd Child	Per Class	Set	10.45	11.10
	4th Child	Per Class	Set	9.60	10.20
	Direct Debit - Learn To Swim (Per Child / Fortnight) In Group Lesson				
	1 Child	Per Fortnight	Set	23.20	24.60
	2 Children	Per Fortnight	Set	44.75	115 45.75

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	3 Children	Per Fortnight	Set	64.85	65.40
	4 Children	Per Fortnight	Set	83.50	83.70
	Direct Debit - Learn To Swim (Per Child / Fortnight) In Group Lesson (Semester - Based On 20 Weeks)				
	1 Child	Per Fortnight	Set	22.50	23.85
	Parent & Child				
	1st Child	Per Class	Set	12.15	12.90
	2nd Child	Per Class	Set	11.35	12.00
	Per Individual / 1/2 hr Private Lesson	Per Class	Set	34.65	36.75
	Per Individual / 1/2 hr, 2 Children Semi-Private Lesson	Per Class	Set	26.00	27.55
	Per Individual / 1/2 hr, 3 Children Tri Private Lesson	Per Class	Set	23.20	24.60
	Squad Fees				
	Individual Weekly Session (As Per Lts)	Per Class	Set	12.15	12.90
Memberships - New					
1 Month					
	Gym Plus Peak	Per Person	Set	200.60	212.60
	Program Plus Peak	Per Person	Set	200.60	212.60
	Full Centre Peak	Per Person	Set	214.70	227.70
	Gym Plus Off Peak / Student	Per Person	Set	150.50	159.45
	Program Plus Student	Per Person	Set	150.50	159.45
	Full Centre Off Peak / Student	Per Person	Set	161.00	170.80
	Gym Plus Pensioner	Per Person	Set	100.30	106.30
	Program Plus Pensioner	Per Person	Set	100.30	106.30
	Full Centre Pensioner	Per Person	Set	107.35	113.85
3 Month					
	Gym Plus Peak	Per Person	Set	348.95	369.90
	Program Plus Peak	Per Person	Set	348.95	369.90
	Full Centre Peak	Per Person	Set	392.60	416.20
	Gym Plus Off Peak / Student	Per Person	Set	261.70	277.45
	Program Plus Student	Per Person	Set	261.70	277.45
	Full Centre Off Peak / Student	Per Person	Set	294.45	312.10
	Gym Plus Pensioner	Per Person	Set	144.35	116 153.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Program Plus Pensioner	Per Person	Set	144.35	153.00
	Full Centre Pensioner	Per Person	Set	196.30	208.10
12 Month					
	Gym Plus Peak	Per Person	Set	732.80	776.80
	Program Plus Peak	Per Person	Set	732.80	776.80
	Full Centre Peak	Per Person	Set	967.70	1025.80
	Gym Plus Off Peak / Student	Per Person	Set	549.60	582.60
	Program Plus Off Student	Per Person	Set	549.60	582.60
	Full Centre Off Peak / Student	Per Person	Set	725.80	769.35
Memberships - Renewing					
1 Month					
	Gym Plus Peak	Per Person	Set	104.60	110.90
	Program Plus Peak	Per Person	Set	104.60	110.90
	Full Centre Peak	Per Person	Set	118.80	126.00
	Gym Plus Off Peak / Student	Per Person	Set	78.45	83.15
	Program Plus Student	Per Person	Set	78.45	83.15
	Full Centre Off Peak / Student	Per Person	Set	89.10	94.45
	Gym Plus Pensioner	Per Person	Set	52.30	55.45
	Program Plus Pensioner	Per Person	Set	52.30	55.45
	Full Centre Pensioner	Per Person	Set	59.40	63.00
3 Month					
	Gym Plus Peak	Per Person	Set	252.95	268.20
	Program Plus Peak	Per Person	Set	252.95	268.20
	Full Centre Peak	Per Person	Set	296.60	314.40
	Gym Plus Off Peak / Student	Per Person	Set	189.70	201.15
	Program Plus Student	Per Person	Set	189.70	201.15
	Full Centre Off Peak / Student	Per Person	Set	222.00	235.80
	Gym Plus Pensioner	Per Person	Set	96.40	102.20
	Program Plus Pensioner	Per Person	Set	96.40	102.20
	Full Centre Pensioner	Per Person	Set	148.30	157.20
12 Month					
	Gym Plus Peak	Per Person	Set	732.80	776.80
	Program Plus Peak	Per Person	Set	732.80	776.80
	Full Centre Peak	Per Person	Set	967.70	117 1025.80

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Gym Plus Off Peak / Student	Per Person	Set	549.60	582.60
	Program Plus Off Student	Per Person	Set	549.60	582.60
	Full Centre Off Peak / Student	Per Person	Set	725.80	769.35
Misc Membership Items					
	Direct Debit Monthly Fee	Per Person	Set	76.75	81.40
	Transfer Fee	Per Person	Set	48.10	51.00
	Suspension Fee	Per Person	Set	19.20	20.35
	Direct Debit Fortnightly Fee	Per Person	Set	38.40	40.70
	Joining Fee - Full	Per Person	Set	96.00	101.80
	Joining Fee - Off Peak	Per Person	Set	72.05	76.40
	Joining Fee - Pensioner	Per Person	Set	47.95	50.85
Reserve Category One (Council Subsidy 75%):					
Reserve Cat. One	Senior Group Fee	Per Season	Set	4325.00	4454.75
	Junior Group Fee (Discount On Council Subsidy - 50%)	Per Season	Set	2163.00	2227.90
	Snr/Jnr Group Fee (Discount On Council Subsidy - 25%)	Per Season	Set	3245.00	3342.35
	Women'S Group (Discount On Council Subsidy - 25%)	Per Season	Set	3245.00	3342.35
	Dog Clubs (Discount On Council Subsidy - 25%)	Per Season	Set	3245.00	3342.35
	Seniors With Less Than 25 Participants	Per Season	Set	3245.00	3342.35
	Juniors With Less Than 25 Participants	Per Season	Set	1622.01	1670.70
	Snrs / Jnrs With Less Than 25 Participants	Per Season	Set	2434.00	2507.00
Reserve Category Two (Council Subsidy 80%):					
Reserve Cat. Two	Senior Group Fee	Per Season	Set	2666.00	2746.00
	Junior Group Fee (Discount On Council Subsidy - 50%)	Per Season	Set	1334.00	1374.00
	Snr/Jnr Group Fee (Discount On Council Subsidy - 25%)	Per Season	Set	2000.00	2060.00
	Women'S Group (Discount On Council Subsidy - 25%)	Per Season	Set	2000.00	2060.00
	Dog Clubs (Discount On Council Subsidy - 25%)	Per Season	Set	2000.00	2060.00
	Seniors With Less Than 25 Participants	Per Season	Set	2000.00	2060.00
	Juniors With Less Than 25 Participants	Per Season	Set	1000.00	1030.00
	Snrs / Jnrs With Less Than 25 Participants	Per Season	Set	1500.00	1545.00
Reserve Category Three (Council Subsidy 85%):					
Reserve Cat. Three	Senior Group Fee	Per Season	Set	1708.00	1759.20
	Junior Group Fee (Discount On Council Subsidy - 50%)	Per Season	Set	854.00	879.60
	Snr/Jnr Group Fee (Discount On Council Subsidy - 25%)	Per Season	Set	1282.00	118 1320.45

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Women'S Group (Discount On Council Subsidy - 25%)	Per Season	Set	1282.00	1320.45
	Dog Clubs (Discount On Council Subsidy - 25%)	Per Season	Set	1282.00	1320.45
	Seniors With Less Than 25 Participants	Per Season	Set	1282.00	1320.45
	Juniors With Less Than 25 Participants	Per Season	Set	641.00	660.20
	Snrs / Jnrs With Less Than 25 Participants	Per Season	Set	961.00	989.80
Reserve Category Four (Council Subsidy 90%):					
Reserve Cat. Four	Senior Group Fee	Per Season	Set	866.00	892.00
	Junior Group Fee (Discount On Council Subsidy - 50%)	Per Season	Set	433.00	446.00
	Snr/Jnr Group Fee (Discount On Council Subsidy - 25%)	Per Season	Set	650.00	669.50
	Women'S Group (Discount On Council Subsidy - 25%)	Per Season	Set	650.00	669.50
	Dog Clubs (Discount On Council Subsidy - 25%)	Per Season	Set	650.00	669.50
	Seniors With Less Than 25 Participants	Per Season	Set	650.00	669.50
	Juniors With Less Than 25 Participants	Per Season	Set	326.00	335.80
	Snrs / Jnrs With Less Than 25 Participants	Per Season	Set	487.00	501.60
Reserve Casual Hire	Casual Hire - Sport Oval	Per Hour	Set	9.40	9.70
Pavilion Casual Hire	Casual Hire - Pavilion	Per Hour	Set	9.40	9.70
Reserve Personal Training	Personal Training Hire - Sports Oval	Per Hour	Set	18.80	19.40
Gibb Reserve Community Centre (An Talla )					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Function Room (Per Hour)	Per Hour	Set	36.00	38.20
	Meeting Room (Per Hour)	Per Hour	Set	11.30	12.00
	Bond	Per Function	Set	240.00	240.00
Progress Reserve Hall					
Hire Fees					
	Function Rate	Per Function	Set	542.00	574.50
	Court (Per Hour)	Per Hour	Set	27.00	28.60
	Meeting Room (Per Hour)	Per Hour	Set	27.00	28.60
	Bond	Per Function	Set	320.00	320.00
Roxburgh Park Youth & Recreation Centre					119

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Hire Fees					
	Functions	Per Function	Set	381.00	403.90
Tennis Clubs/Courts & Associated Pavilions					
Hire Fees					
	Sunbury Lawn Tennis Club	Per Annum	Set	10369.00	10680.10
	Bulla Village Tennis Club	Per Annum	Set	1178.00	1213.30
	Greenvale Tennis Club	Per Annum	Set	2471.00	2545.10
	Craigieburn Tennis Club	Per Annum	Set	1543.00	1589.30
	Mickleham Memorial Tennis Club	Per Annum	Set	1050.01	1081.50
Broadmeadows Community Resource Centre					
Hire Fees					
	Main Room	Per Hour	Set	36.00	38.20
	Office (Per Quarter)	Per Quarter	Set	1467.00	1555.00
Meadow Heights Community Centre					
Hire Fees					
	Function Rate	Per Function	Set	365.00	386.90
	Hall (Per Hour)	Per Hour	Set	27.00	28.60
	Meeting Room (Per Hour)	Per Hour	Set	27.00	28.60
	Bond	Per Function	Set	320.00	320.00
Greenvale Hall					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Hall Hire (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Westmeadows Community Centre					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Hall (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Mickleham Community Centre					
Hire Fees					
	Function Rate	Per Function	Set	272.00	120 288.30



**BUDGET 2014 - 2015 FEES & CHARGES**

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Hall (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Ginifer Reserve Hall					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Hall (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Westmeadows Heights Community Centre					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Hall (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Dallas Tennis Centre Hall					
Hire Fees					
	Function Rate	Per Function	Set	272.00	288.30
	Hall (Per Hour)	Per Hour	Set	36.00	38.20
	Bond	Per Function	Set	240.00	240.00
Sunbury Leisure Centre:					
Hire Fees					
	Function Rate	Per Function	Set	683.00	724.00
	Meeting Room (Per Hour)	Per Hour	Set	49.00	51.90
	Sun Lounge (Per Hour)	Per Hour	Set	35.00	37.10
	Office (Per Hour)	Per Hour	Set	21.00	22.30
	Function Bond	Per Function	Set	320.00	320.00
	Function Bond (16,18, 21 Birthdays)	Per Function	Set	560.00	560.00
	Meeting Bond	Per Function	Set	100.00	100.00
Goonawarra Community Centre					
Hire Fees					
	Function Rate	Per Function	Set	683.00	724.00
	Meeting Room (Per Hour)	Per Hour	Set	35.00	37.10
	Hall Hire (Per Hour)	Per Hour	Set	49.00	51.90
	Function Bond	Per Function	Set	320.00	121 320.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Function Bond (16,18, 21 Birthdays)	Per Function	Set	560.00	560.00
	Meeting Bond	Per Function	Set	100.00	100.00
Memorial Hall					
Hire Fees					
	Function Rate (Peak)	Per Function	Set	697.00	738.80
	Function Rate (Off Peak)	Per Function	Set	523.00	554.40
	Meeting Room (Per Hour)	Per Hour	Set	49.00	51.90
	Super Room (Per Hour)	Per Hour	Set	35.00	37.10
	Function Bond	Per Function	Set	320.00	320.00
	Function Bond (16,18, 21 Birthdays)	Per Function	Set	560.00	560.00
	Meeting Bond	Per Function	Set	100.00	100.00
Jack Mckenzie (Bulla Hall)					
Hire Fees					
	Function Rate (Peak)	Per Function	Set	697.00	738.80
	Function Rate (Off Peak)	Per Function	Set	523.00	554.40
	Meeting Room (Per Hour)	Per Hour	Set	35.00	37.10
	Hall (Per Hour)	Per Hour	Set	49.00	51.90
	Function Bond	Per Function	Set	320.00	320.00
	Function Bond (16,18, 21 Birthdays)	Per Function	Set	560.00	560.00
	Meeting Bond	Per Function	Set	100.00	100.00
Roxburgh Park Recreation Centre					
Hire Fees					
	Function Rate 1 ( Function Room Only)	Per Function	Set	466.00	494.00
	Function Rate 2 ( Function Room & Activities Room)	Per Function	Set	683.00	724.00
	Function Room (Per Hour)	Per Hour	Set	56.00	59.40
	Activities Room (Per Hour)	Per Hour	Set	40.00	42.40
	Bond For Function Rate 1	Per Function	Set	530.00	530.00
	Bond For Function Rate 2	Per Function	Set	320.00	320.00
Greenvale Recreation Centre					
Hire Fees					
	Function Rate 1 ( Function Room Only)	Per Function	Set	466.00	494.00
	Function Rate 2 ( Function Room & Activities Room)	Per Function	Set	683.00	724.00
	Function Room (Per Hour)	Per Hour	Set	56.00	59.40

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Activities Room (Per Hour)	Per Hour	Set	40.00	42.40
	Bond For Function Rate 1	Per Function	Set	530.00	530.00
	Bond For Function Rate 2	Per Function	Set	320.00	320.00
Craigieburn Functions Lounge					
Hire Fees					
	Function Rate 1 ( Function Room Only)	Per Function	Set	466.00	494.00
	Function Rate 2 ( Function Room & Activities Room)	Per Function	Set	683.00	724.00
	Function Room (Per Hour)	Per Hour	Set	56.00	59.40
	Activities Room (Per Hour)	Per Hour	Set	40.00	42.40
	Bond For Function Rate 1	Per Function	Set	530.00	530.00
	Bond For Function Rate 2	Per Function	Set	320.00	320.00
<b>HEALTH</b>					
Vaccinations					
Vaccine Sales	Adult Hepatitis B (Dose) - Engerix	Per Vaccination	Set	28.00	50.00
	Adecel (Boostrix)	Per Vaccination	Set	50.00	50.00
	Neisvac (Per Dose)	Per Vaccination	Set	110.00	110.00
	Flu Vax	Per Vaccination	Set	28.00	28.00
	Ipol (Per Dose)	Per Vaccination	Set	55.00	55.00
	Varicella (Per Dose)	Per Vaccination	Set	80.00	80.00
	Twinrix (Hep A & B- Per Course)	Per Vaccination	Set	75.00	75.00
	Gardasil (Per Dose - Hpv)	Per Vaccination	Set	160.00	160.00
	Havrix (Hep A)	Per Vaccination	Set	78.00	78.00
	Mmr (Per Dose)	Per Vaccination	Set	45.00	45.00
Public Health	Request For Information/Health Orders (Solicitor Info)	Per Request	Set	290.00	350.00
Septic Tank Application Fees	New Septic Installation	Per Application	Statutory	575.00	600.00
	Permit To Alter Septic	Per Application	Statutory	390.00	400.00
(Including Proprietor & Family Of Proprietor)					
Food Premises - Not More Than 5 Persons Are Employed.	Plans Approval Fee	No Of Emp.	Statutory	255.00	265.00
	Transfer Fee - Class 1	No Of Emp.	Statutory	327.50	340.00
	Transfer Fee - Class 2	No Of Emp.	Statutory	272.50	282.50
	Transfer Fee - Class 3	No Of Emp.	Statutory	195.00	205.00
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# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Food Premises - Class 1 Registration	Class 1 Registration	No Of Emp.	Statutory	655.00	680.00
	Per Person Increase	No Of Emp.	Statutory	18.50	19.00
Food Premises - Class 2 Registration	Class 2 Registration	No Of Emp.	Statutory	545.00	565.00
	Class 2 Registration (Private School Canteen)	No Of Emp.	Statutory	272.50	282.50
	Per Person Increase	No Of Emp.	Statutory	18.50	19.00
Food Premises - Class 3 Registration	Class 3 Registration	No Of Emp.	Statutory	390.00	410.00
	Class 3 Registration (Private School Canteen)	No Of Emp.	Statutory	195.00	205.00
	Per Person Increase	No Of Emp.	Statutory	18.50	19.00
Streatrader -Class 2 Registration	Class 2 Registration	Per Temp/Mobile	Statutory	545.00	565.00
Streatrader -Class 3 Registration	Class 3 Registration	Per Temp/Mobile	Statutory	390.00	410.00
Streatrader - Community Group		Per Temp/Mobile	Statutory	N/A	120.00
Streatrader - Component Community Group		Per Temp/Mobile	Statutory	N/A	60.00
Streatrader - Component		Per Temp/Mobile	Statutory	200.00	210.00
Airport			Statutory	40.00	80.00
Community Group			Statutory	105.00	120.00
Late Fee For Registrations (After 31 December)	Late Fee For Registrations (After 31 December)	Per Premises	Statutory	140.00	140.00
Phwb Act	Plans Approval Fee	Per Premises	Statutory	130.00	140.00
	Annual Registration Renewal Fee	Per Premises	Statutory	140.00	145.00
	Transfer Fee	Per Premises	Statutory	75.00	77.50
	Late Fee For Registrations (After 31 December)	Per Premises	Statutory	80.00	80.00
	Solicitor Fee	Per Premises	Statutory	66.00	72.60
	Airport Fee	Per Premises	Statutory	40.00	80.00
Per Number Of Persons/Capacity					
	Plans Approval Fee	No Of Persons	Statutory	130.00	140.00
- Up To 10 Persons	Annual Registration Renewal Fee	No Of Persons	Statutory	220.00	250.00
	Transfer Of Registration	No Of Persons	Statutory	110.00	120.00
	Airport Fee	Per Premises	Statutory	N/A	80.00
- Up To 20 Persons	Additional Beds Over 10		Statutory	4.00	4.00
Prescribed Accommodation	Late Fee For Registrations (After 31 December)	Per Premises	Statutory	75.00	80.00
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# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Caravan Park Act Fees	Long Term Site	No Of Persons	Statutory	870.40	-
	Short Term Site	No Of Persons	Statutory	1318.40	-
	Transfer Of Registration	No Of Persons	Statutory	N/A	-
	Late Fee For Registrations (After 31 December)	Per Premises	Statutory	N/A	-
BUILDING					
Dispensations					
	Report & Consent App	Each	Statutory	227.25	238.75
	S57 MBS Sitting Consent Fee	Each	Set	650.00	670.00
	Build Over Easement Consents	Each	Set	500.00	520.00
	Section 173 Agreements	Each	Set	700.00	720.00
	Asset Protection Permits	Per Permit	Set	360.00	370.00
	Multi Unit Development - Additional Unit Fee	Per Permit	Set	110.00	115.00
	Storm Water Connection Permit	Per Permit	Set	56.75	59.62
	Additional Inspections	Per Inspection	Set	175.00	180.00
Building Fees					
Building Permit Fees (Work Inside Hume)	Class 1A Alterations & Class 10 Domestic Outbuildings (Excludes Class 1A Additions)	Per Permit	Set	680.00	700.00
	Class 1A Dwelling Additions	Per Permit	Set	1400.00	1440.00
	Class 1A New Dwellings	Per Permit	Set	2100.00	2165.00
	Class 2 - 9 Alterations (Not Additions)	Per Permit	Set	2100.00	2165.00
	Class 2 - 9 Additions	Per Permit	Set	2600.00	2680.00
	Class 2 - 9 New Buildings	Per Permit	Set	4000.00	4120.00
	Demolitions	Per Permit	Set	1400.00	1445.00
	Cancel Building Order	Per Permit	Statutory	650.00	670.00
Ex Hume Appointments Plus \$17.00 Per Kilometre At Mbs Discretion	As Determined By Mbs - Within Competitive And Profitable Constraints			Variable	Variable
Business Competition Discretionary Discount	As Determined By Mbs - Within Competitive And Profitable Constraints			Variable	Variable
Discount - Seniors And Commonwealth Concession Card Holders	20% - Proof Of Concession Eligibility Required			Variable	Variable
	Occupancy Permit Fee	Per Permit	Set	850.00	880.00
	Occupancy Permit Fee - Bc Termination	Per Permit	Set	2100.00	2165.00
	Extension Of Time	Per Permit	Set	460.00	475.00
	Additional Inspections Fee	Per Inspection	Set	175.00	180.00
Building Permit Variations					
	Significant Changes To Permit Details And Design	Per Unit	Set	370.00	380.00
	Change Of Name Or Details On Permit	Per Unit	Set	230.00	125 240.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Lodgment Fees	Lodgement Fee - Minimum	Per Enquiry	Statutory	34.00	35.70
Property Information					
Building Information	Property Information Fee	Per Enquiry	Statutory	45.35	47.60
	Title Search	Per Enquiry	Statutory	80.00	82.50
Storm Water Information	Drainage Information Fee	Each	Set	150.00	155.00
	Plan Copying Domestic	Each	Set	140.00	145.00
	Plan Copying Commercial	Each	Set	270.00	280.00
	A4	Per Sheet	Set	3.00	3.10
	A3	Per Sheet	Set	5.00	5.20
	Large Sheets	Per Sheet	Set	30.00	31.00

## LANDFILL

Green Waste					
	Green - Res Boot	No	Set	10.00	10.00
	Green Waste - Boot Non-Res	No	Set	15.00	15.00
	Green -Res Single Trailer	No	Set	30.00	30.00
	Green -Res Single Trailer - Heaped	No	Set	60.00	65.00
	Green - Non-Res Single Trailer	No	Set	40.00	40.00
	Green - Non-Res Single Trailer - Heaped	No	Set	70.00	75.00
	Green - Res Tandem Trailer	No	Set	60.00	65.00
	Green - Res Tandem Trailer - Heaped	No	Set	80.00	85.00
	Green - Non-Res Station Wagon	No	Set	25.00	25.00
	Green - Res Station Wagon	No	Set	20.00	20.00
	Green - Non-Res Tandem Trailer	No	Set	70.00	75.00
	Green - Non-Res Tandem Trailer - Heaped	No	Set	90.00	95.00
	Green Waste (Commercial Trucks)	Tonnes	Set	90.00	95.00
	Green Timber Waste	Tonnes	Set	90.00	95.00
Concrete					
	Concrete -Res Single Trailer (0.6Cm)	No	Set	40.00	40.00
	Concrete - Non Res Single Trai (0.6Cm)	No	Set	45.00	50.00
	Concrete - Resident Tandem (1.2 Cm)	No	Set	60.00	65.00
	Concrete - Non Res Double Trai (1.2 Cm)	No	Set	65.00	70.00
	Concrete Commercial To Crusher	Tonne	Set	65.00	70.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
	Concrete Commercial To Tip Fac	Tonne	Set	170.00	181.00
Mixed Waste Council	Other Council -Putrescible	Tonne	Set	167.00	178.00
	Other Council - Mixed Waste	Tonne	Set	167.00	178.00
	Other Council - Street Sweeper	Tonne	Set	167.00	178.00
	Other Council - Litter Bin Truck	Tonne	Set	167.00	178.00
	Other Council - Pit Truck	Tonne	Set	167.00	178.00
	Other Council - Response Service	Tonne	Set	167.00	178.00
	Other Council - Parks Unit Vehicles	Tonne	Set	167.00	178.00
	Hardwaste To Landfill	Tonne	Set	167.00	178.00
	Hardwaste To Landfill	Tonne	Set	167.00	178.00
Mixed Waste Public					
	Mixed Waste - Residential Boot	No	Set	15.00	15.00
	Mixed Waste - Non-Res Boot	No	Set	20.00	20.00
	Mixed Waste -Res Single Traile	No	Set	55.00	60.00
	Mixed Waste -Res Single Trailer Heaped	No	Set	90.00	100.00
	Mixed Trailer Single Non-Resid	No	Set	75.00	80.00
	Mixed Trailer Single Non-Resid - Heaped	No	Set	125.00	140.00
	Mixed Waste -Res Tandem	No	Set	90.00	100.00
	Mixed Waste -Res Tandem - Heaped	No	Set	125.00	140.00
	Mixed Waste Trailer Tandem Non Residential	No	Set	125.00	140.00
	Mixed Waste Trailer Tandem Non Residential - Heaped	No	Set	200.00	220.00
	Mixed Waste - Non-Res Station Wagon	No	Set	50.00	55.00
	Mixed Waste - Res Station Wagon	No	Set	40.00	40.00
	Mixed Waste - Account B&D	Tonne	Set	170.00	181.00
	Mixed Waste - Account C&I 0 - 249 Tonnes Per Month	Tonne	Set	170.00	181.00
	Mixed Waste - Account C&I 250 - 1000 Tonnes Per Month	Tonne	Set	169.00	180.00
	Mixed Waste - Account C&I 1001 - 2000 Tonnes Per Month	Tonne	Set	168.00	179.00
	Mixed Waste - Account C&I 2000 Plus Tonnes Per Month	Tonne	Set	167.00	178.00
	Mixed Waste - Cash B&D	Tonne	Set	170.00	181.00
	Mixed Waste - Cash C&I	Tonne	Set	170.00	181.00
	Quarantine/Deep Burial	Tonne	Set	300.00	320.00
Miscellaneous					
	Cleanfill Cover Material Stock	Tonne	Set	80.00	80.00
	Car Body	No	Set	30.00	127 30.00

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Car Body - With Tyres	No	Set	55.00	55.00
	Cleanfill -Double Trailer	No	Set	65.00	65.00
	Cleanfill -Single Trailer	No	Set	40.00	40.00
	Mattress/Bases	No	Set	30.00	30.00
	Oil	No	Set	2.00	2.00
	Public Weighing	No	Set	35.00	35.00
	Tyre - Car Passenger Motorcycl	No	Set	10.00	10.00
	Tyre - Truck	No	Set	40.00	40.00
	Tyre - Super Single	No	Set	70.00	75.00
	Recycled Bricks	Tonne	Set	55.00	55.00
	Recycled Asphalt	Tonne	Set	55.00	55.00
	Light Weight Waste	Tonne	Set	900.00	950.00
FAMILY & CHILDREN SERVICES					
Preschools					
Per Child - Per Term	4 Year Olds Term 3 & 4	Per Child	Set	285.00	296.00
	Health Care Card Term 3 & 4	Per Child	SUBSIDY	-	321.25
	4 Year Olds Term 1 & 2	Per Child	Set	296.00	308.00
	Health Care Card Term 1 & 2	Per Child	SUBSIDY	-	321.25
Per Child - Per Term	3 Year Olds Term 3 & 4	Per Child	Set	190.00	198.00
	3 Year Olds Term 1 & 2	Per Child	Set	198.00	206.00
Occasional Care					
Per Child - Per Session	Term 3 & 4 (2014)	Per Child	Set	26.00	26.00
	Term 1 & 2 (2015)	Per Child	Set	26.00	27.00
Child Care					
July 2014 To June 2015	Per Child Per Week	Per Child	Set	355.00	369.00
July 2014 To June 2015	Per Child Per Day	Per Child	Set	82.00	85.00
Holiday Program - 2 Weeks	Per Child Per Week	Per Child	Set	355.00	369.00
Preschool Enrolment Fee					
Preschool Enrolment	Up to 28 February	Per Child	Set	12.00	12.00
	From 1 March	Per Child	Set	12.00	13.00
TECHNICAL SERVICES					



# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Permit Fees					
Main Road 37 Permits	Cross Overs	Each	Statutory	549.90	577.80
Driveway Extensions 94 Permits	Cross Overs	Each	Statutory	140.50	147.70
Storm Water Connections 118 Permits	Stormwater Connections	Each	Statutory	61.10	64.20
Driveways, Local Roads 460 Permits	Cross Overs	Each	Statutory	244.40	256.80
Infringement	Individual	Each	Statutory	366.00	433.00
Infringement	Body Corp	Each	Statutory	1832.00	2165.00
Trolleys	Shopping Trolley (Release fee)	Each	Statutory	50.00	50.00
Impounded Signs	Normal Size "A" Frame.	Each	Statutory	50.00	50.00
	Large Signs Requiring Truck and 2 men.	Each	Statutory	1408.00	1408.00
Skip Fees	Skip Fees - Accreditation	Per Annum	Set	661.50	1300.00
	Skip Fees - Single placement	Each	Set	45.50	100.00
Infringement	Litter Fees	Each	Statutory	488.00	488.00
CITY LAWS					
Parking Services	Parking Infringement Notice	Pin	Statutory	81.00	81.00
	Abandoned Vehicles (Minimum)	Each	Set	327.00	337.00
Fire Hazard Removal - Residential & Industrial Allotments	Failure to Comply to Cut Grass (Fine)	Each	Statutory	1408.00	1444.00
	Up to 1000 sq m	Each	Set	335.00	345.05
	1000 to 2000 sq m	Each	Set	354.00	364.60
	2001 to 5000 sq m	Each	Set	433.00	446.00
	5001 to 2 hectares	Each	Set	Variable	Variable
	greater than 2 hectares	Each	Set	Variable	Variable
Fire Hazard Court Fines	Solicitor Costs & Fines	Each	Set	Variable	Variable
Ice Cream Vans	Ice Cream Vendors Permit (Per Annum)	Per Annum	Set	760.00	782.80
Advertising/Display Goods	A Board Permits/Display Goods	Each	Set	98.00	101.00
Outdoor Eating	Outdoor Eating Facilities	Each	Set	166.00	171.00
Roadside Vending	Itinerant Trader	Per Annum	Set	760.00	129 782.80

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST)	PROPOSED (INC. GST)
				\$	\$
Animal Control	Animal Infringements	Each	Statutory	246.00	246.00
New Requirement Of Domestic Animals Act 1995	Schedule 1 Cats	Each	Set	50.00	51.50
	Concessional Rebate 50%	Each	Set	26.00	26.80
	Schedule 2 Cats	Each	Set	18.00	18.55
	Concessional Rebate 50%	Each	Set	10.00	10.30
	Schedule 1 Dogs	Each	Set	81.50	83.95
	Concessional Rebate 50%	Each	Set	42.50	43.78
	Schedule 2 Dogs	Each	Set	29.50	30.40
	Concessional Rebate 50%	Each	Set	16.50	17.00
	Domestic Animal Business	Each	Set	270.00	278.10
	Re-Issue Tag	Each	Set	4.10	4.20
	Surrender Fee	Per Animal	Set	60.00	61.80
	Schedule 3 Dogs	Each	Set	223.50	230.20
Permit Fees					
More Than 2 Animals	Annual Permit	Per Annum	Set	30.00	31.00
	Lifetime Permit	Each	Set	60.00	61.80
Dangerous Dog Collar	X Large	Each	Set	77.00	79.30
	Large	Each	Set	70.00	72.10
	Medium	Each	Set	64.00	66.00
	Dangerous Dog Sign	Each	Set	69.00	71.10
	Restricted Breed Sign	Each	Set	36.00	37.10
Livestock Fees	Impounded Stock	Per Animal	Set	221.00	227.60
	Impounded Stock (O:T)	Per Animal	Set	359.00	370.00
	Daily Agistment (per day)	Per Animal	Set	14.20	14.65
Local Law Infringements		Each	Statutory	200.00	200.00
YOUTH SERVICE					
Teenage Holiday Program					
User/Fees & Charges	Family Program Charges	Per Client	Set	Variable	Variable
Sunbury Youth Centre					130

# BUDGET 2014 - 2015 FEES & CHARGES

PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Hire of Band Room	Hire Of Band Room Charges	Hours	Set	7.20	7.55
Hire of Venue Space Area	Youth Related Hire Of Venue Space	Hours	Set	8.00	8.40
Hire of Venue Space Area	Non Youth Related Hire Of Venue Space	Hours	Set	30.00	31.50
Hire of Venue Space Area	Commercial (For Profit) Hire Of Venue Space	Hours	Set	77.00	80.05
Hire of Youth Room	Youth Related Hire Of Youth Room	Hours	Set	14.70	15.45
Hire of Youth Room	Non Youth Related Hire Of Youth Room	Hours	Set	28.00	29.40
Craigieburn Youth Centre					
Hire Fees - Youth Room	Youth Related Hire Of Youth Room	Hours	Set	8.00	8.30
Hire Fees - Youth Room	Non Youth Related Hire Of Youth Room	Hours	Set	28.00	29.40
Hire Fees - Youth Room	Commercial (For Profit) Hire Of Youth Room	Hours	Set	70.00	73.50
Roxburgh Park Youth Centre					
Hire Fees - Youth Room	Youth Related Hire Of Youth Room	Hours	Set	8.00	8.40
Hire Fees - Youth Room	Non Youth Related Hire Of Youth Room	Hours	Set	28.00	29.40
Hire Fees - Youth Room	Commercial (For Profit) Hire Of Youth Room	Hours	Set	70.00	73.50
Broadmeadows Youth Centre					
Hire of Venue Space or Meeting Rooms	Fee For Youth Related Hire Of Facility	Hours	Set	8.00	8.40
Hire of Venue Space	Non Youth Related Hire Of Venue Space	Hours	Set	29.40	30.85
Hire of Meeting Rooms	Non Youth Related Hire Of Meeting Rooms	Hours	Set	14.50	15.25
Hire of Venue Space	Commercial (For Profit) Hire Of Venue Space	Hours	Set	77.00	80.85

End of Hume City Council Budget Report