



**ORDINARY COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 14 FEBRUARY 2022

7.00PM

**HUME GLOBAL LEARNING CENTRE
CRAIGIEBURN**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 14 February 2022
at 7.00PM
at the Hume Global Learning Centre, Craigieburn

To: a: Council	Cr Carly Moore	Mayor
	Cr Sam Misho	Deputy Mayor
	Cr Jarrod Bell	
	Cr Trevor Dance	
	Cr Joseph Haweil	
	Cr Chris Hollow	
	Cr Jodi Jackson	
	Cr Naim Kurt	
	Cr Jack Medcraft	
	Cr Jim Overend	
	Cr Karen Sherry	
b: Officers	Ms Sheena Frost	Chief Executive Officer
	Mr Hector Gaston	Director Community Services
	Mr Michael Sharp	Director Planning and Development
	Ms Fiona Shanks	Acting Director Communications, Engagement and Advocacy
	Mr Peter Waite	Director Sustainable Infrastructure and Services
	Mr Daryl Whitfort	Director Corporate Services

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City, Council has invited the HIN to take responsibility for the opening prayer at Council meetings.

This evening's prayer will be led by Sargon Thomas of the Assyrian Church of the East.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONDOLENCE MOTIONS**6. INFORMAL MEETINGS OF COUNCILLORS****6.1 Summary of Matters Discussed at a Meeting Conducted Under the Auspices of Council - December 2021****1. SUMMARY OF REPORT:**

1.1 In accordance with Council's Governance Rules, the Chief Executive Officer must ensure that a summary of the matters discussed at an Informal Meeting of Councillors is tabled at the next convenient Council meeting.

1.2 In keeping with this requirement, this report provides a summary of matters discussed at the following meeting which was conducted under the auspices of Council:

(a) **Monday 6 December 2021** – Strategy and Policy Briefing Session

2. RECOMMENDATION:

2.1 **THAT Council notes the summary of matters discussed at meetings conducted under the auspices of Council, being the Strategy and Policy Briefing Session, which was held on 6 December 2021.**



Summary of matters discussed at a MEETING CONDUCTED UNDER THE AUSPICES OF COUNCIL

MEETING TITLE: STRATEGY AND POLICY BRIEFING SESSION

Date of Meeting: Monday 6th December **Time of Meeting:** 6:30pm

Place of Meeting: In person in Maygar Room, Level 1, Council Offices and Online Via Teams

The ground or grounds for any matter discussed at this meeting which was considered to be confidential is recorded in this meeting summary.

COUNCILLORS PRESENT	
Cr Carly Moore (Mayor)	Yes
Cr Jack Medcraft	Yes
Cr Jarrod Bell	Yes
Cr Trevor Dance	Yes
Cr Joseph Haweil	Yes
Cr Chris Hollow	Yes
Cr Jodi Jackson	Yes
Cr Naim Kurt	Yes
Cr Sam Misho	Yes
Cr Jim Overend	Yes
Cr Karen Sherry	Yes

OFFICERS PRESENT	
Ms Sheena Frost	Yes
Mr Hector Gaston	Yes
Ms Roslyn Wai	Yes
Mr Michael Sharp	Yes
Mr Peter Waite	Yes
Mr Daryl Whitfort	Yes
Ms Megan Kruger	Yes
Ms Dana Burnett	Yes
Mr Fadi Srouer	Yes
Kristen Cherry	Yes
Mr Sam Ferrier	Yes
Ms Bernadette Thomas	Yes
Mr Andrew Johnson	Yes

MATTERS CONSIDERED:

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?	Confidential ground of grounds
Items for Discussion by exception:				
1	CEO Employment and Remuneration Policy			
2	Temporary Change to the Chief Executive Officer's Delegation 20 December 2021 to 7 February 2022			
3	Proposed New Community Joint Use Agreement - Minister for Education - Hume City Council - Craigieburn Primary School			
4	COVID-19 Stimulus 2021			
5	Craigieburn Festival: Community Consultation			
6	Hume Corridor Growth Area Update			
7	Works-in-Kind Arrangement with Satterley for the delivery of Lindum Vale Infrastructure Contributions Plan Item IN-03			Contains information relating to Council business information
8	Works-in-Kind and Land-in-Kind Arrangement with Stockland for the Delivery of Lockerbie Development Contributions Plan Items RD02(a), RD03, IT07, IT08, IT09, IT13 and BR01			Contains information relating to Council business information
9	Hume Arts Grants Program			
10	Update on review of facilities management service model			

11	Forrest Red Gum Drive, Mickleham			
12	Aitken Boulevard, Craigieburn – Traffic Flow Improvements			
Other matters dealt with:				
Items not dealt with:				
	Hume City Council Annual Report 2020/21			
	Michael Gudinski Bridge Naming Proposal (General Business Item Number MED290)			
	Civic Functions Schedule 2022			
	Connect & Thrive: A Plan for Young People in Hume 2022-2026 – Adoption			
	Community Grants Program Panel and Terms of Reference Update			
	Draft Hume Health and Wellbeing Plan 2021-2025 – Endorsement of Public Exhibition			
	Live Green Plan 2021 – 2026			
	Proposed New Lease to Distinctive Options at (part) 36-42 Macedon Street, Sunbury			
	Planning and Developing the Northern Growth Corridor			
	Status of General Business Items from 8 November 2021 Council Meeting			

Meeting Closed at: 9:08 PM

RECORDED BY:

Daryl Whitfort
Director Corporate Services

7. CONFIRMATION OF COUNCIL MINUTES

Minutes of the Ordinary Council Meeting of 13 December 2021, and Ordinary Council (Town Planning) Meeting of 20 December 2021, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Ordinary Council Meeting of 13 December 2021, and Ordinary Council (Town Planning) Meeting of 20 December 2021, including Confidential Minutes, be confirmed.

8. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED

Nil

9. PRESENTATION OF AWARDS

Nil

10. NOTICES OF MOTION**NOM421 Notice of Motion – Cr Joseph Haweil**

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Ordinary Council Meeting.

RECOMMENDATION:**THAT Council:**

- 1. Notes the budget submission made by the Upfield Soccer Club, dated 23 December 2020 requesting additional works at Gibb Reserve, Dallas.**
- 2. Approves the commencement of preliminary investigations into the addition of a third soccer pitch at Gibb Reserve Dallas.**
- 3. Approves the commencement of a landscape plan to cover the underutilised areas of Gibb Reserve Dallas.**
- 4. Notes that changerooms 1 and 2 of Gibb Reserve Dallas have been referred to the Capital Works Program for an upgrade to be female friendly.**
- 5. Consults actively with the Upfield Soccer Club and other facility users throughout the preliminary investigation, landscape plan and capital works process on their aspirations for the site.**

NOM422 Notice of Motion – Cr Naim Kurt

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Ordinary Council Meeting.

RECOMMENDATION:**THAT Council:**

1. Notes the passing of the Planning and Environment Amendment Bill 2021 and changes to section 6B of the Planning and Environment Act 1987 to further protect heritage buildings and;
2. Investigates how these changes are to be implemented and introduced into the Hume Planning Scheme.

11. PUBLIC QUESTION TIME**12. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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SUSTAINABILITY AND ENVIRONMENT

SU617	Forest Red Gum Drive, Mickleham	8
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GOVERNANCE AND ENGAGEMENT

GE595	Approved Contracts Report 1 October 2021 - 31 December 2021	23
GE596	Rate Arrears as at 31 December 2021	29
GE597	Capital Works Report 2021/22 - December 2021 update	37
GE598	Quarterly Budget Report - December 2021	87

13. PETITIONS AND JOINT LETTERS

PJL299 Petition requesting the removal of the traffic island on Waterdale Rise Craigieburn

A petition has been received containing 10 signatures, requesting to remove the traffic island on Waterdale Rise, Craigieburn, and installation of 30-60cm nature strip.

RECOMMENDATION:

That the petition be received, circulated to Councillors, and the first named signatory of the petition be advised that the matter has been referred to Manager Assets for a response.

14. DEPUTATIONS

Nil

15. URGENT BUSINESS

16. DELEGATES REPORTS

17. GENERAL BUSINESS

18. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

9/02/2022

REPORT NO:	SU617
REPORT TITLE:	Forest Red Gum Drive, Mickleham
SOURCE:	Kieran Hogan, Engineer
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	4.3 Create a connected community through efficient and effective walking, cycling, public transport and car networks.
ATTACHMENT:	1. <i>Locality Plan</i>

1. SUMMARY OF REPORT:

- 1.1 This report is in response to a Notice of Motion NOM413 on 26 April 2021, which requested a report be prepared to provide background information on the opening of Forest Red Gum Drive to through traffic at its northern end and any subsequent issues arising from the increased traffic volume including speeding and road condition. The report also considers measures to mitigate traffic speed and volume and any potential upgrades to the road surface and pedestrian/bicycle infrastructure.
- 1.2 The report was deferred by Council from the meeting on 20 December 2021, to enable the scope of proposed consultation to be clarified. Previous points 2.2, 2.3 and 4.2 were removed, with the scope of consultation to include whether a footpath is supported or if there is strong desire for a shared path.

2. RECOMMENDATION:

That Council:

- 2.1 Consult with affected residents to seek their views on upgrading pedestrian and cycle facilities and to inform them of the future road network, including the extension of Aitken Boulevard that will alleviate pressure on Forrest Red Gum Drive.
- 2.2 Note that Councils 2021/22 Responsive Road Safety Works Budget will fund:
 - 2.2.1 The installation of 50km/h speed limit signs along the length of Forest Red Gum Drive to reinforce the existing speed limit.
 - 2.2.2 The installation of Kangaroo Warning signage along the length of Forest Red Gum Drive due to the presence of kangaroos in the area and recent crashes involving kangaroos.
 - 2.2.3 The installation of a centre line and raised reflective pavement markers along the section of Forest Red Gum Drive south of the Merrifield West PSP area to assist with delineation.
- 2.3 Note that Councils speed display trailer will be placed on Forest Red Gum Drive when the 50km/h speed limit signage is installed to reinforce the existing 50km/h speed limit.
- 2.4 Note that Council will undertake further traffic counts after the extension of Aitken Boulevard and other significant road projects, to monitor the impact on traffic volumes on Forrest Red Gum Drive.
- 2.5 Note that Council undertakes routine maintenance along Forrest Red Gum Drive and will upgrade any sections of road pavement as required.

REPORT NO: SU617 (cont.)

3. LEGISLATIVE POWERS:

- 3.1 Council has the power under the Local Government Act 2020; Road Safety (Traffic Management) Regulations 2019; Road Safety Road Rules 2009, and the Road Safety Act 1986 to install and modify traffic control devices on local roads where authority has been delegated to Council.

4. FINANCIAL IMPLICATIONS:

- 4.1 The installation of signage, centre line and raised reflective pavement markers on Forest Red Gum Drive will be funded through the Council's 2021/22 Responsive Road Safety Works Budget at an estimated cost of \$27,000.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no direct environmental implications as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no direct climate change implications as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The report aims to improve the safety and amenity of Forest Red Gum Drive, Mickleham. This enhances the protected rights under the Victorian Charter of Human Rights of individuals who use this area, including the right to freedom of movement and the right to life.

8. COMMUNITY CONSULTATION:

- 8.1 Residential properties within the section of Forest Red Gum Drive between Mt Ridley Road and the boundary of the Merrifield West PSP area, including any abutting roads, will be notified of the installation of reinforcing 50km/h speed limit signs on Forest Red Gum Drive. It is also proposed that consultation be undertaken with affected residents to seek their view on pedestrian and cycle facilities, as well as to inform them about the future road network.

9. DISCUSSION:

9.1 Background

- 9.1.1 Council, at its meeting on Monday 26 April 2021, raised a Notice of Motion NOM413. That Council:

1. *'Requests Officers to prepare a report for a public Council meeting to provide background information on Forest Redgum Drive, Mickleham. This report should explore the reasons behind the decision to open up the road to through traffic, issues arising from the increase of traffic including speed and road condition.'*

REPORT NO: SU617 (cont.)

2. *'Requests Officers to investigate and prepare a report for Councils consideration on measures that Council can take to mitigate speed and traffic volumes, the installation of speed limit signs, potential upgrades to the road surface and pedestrian/bicycle infrastructure. This report should provide cost estimates and proposed capital works delivery timeframes.'*

- 9.1.2 Attachment 1 shows a locality plan of Forest Red Gum Drive and the surrounding current and future road network.

9.2 Existing Conditions

- 9.2.1 There are two distinct sections of Forest Red Gum Drive. The southern section is semi-rural, and the northern section is urban. The existing conditions vary substantially and are addressed separately below.

9.2.2 Southern semi-rural section

- (a) The construction of this section of Forest Red Gum Drive occurred in 1999 to a rural road standard north of Mt Ridley Road. It was initially constructed to provide access to residential properties with a land size of more than 1 hectare. There are no existing pedestrian or cyclist facilities on this section of Forest Red Gum Drive.
- (b) The pavement design is approx. 430mm thick, including a spray seal to form two 3m wide traffic lanes with 1m wide unsealed shoulders.
- (c) The road pavement was designed as an access street which would typically have a desirable maximum daily traffic volume of 1,000 vehicles.
- (d) The Asset Management Team have advised that the pavement on this section of Forest Red Gum Drive is in relatively good condition, although the increased traffic is having an impact, particularly on the edge of the seal.
- (e) The pavement was re-sealed in December 2019.
- (f) The road has public street lighting along its length spaced approximately 70m apart.
- (g) The road meets the criteria for a built-up area as defined in the Road Safety Road Rules (2017). Therefore, a default speed limit of 50km/h applies on this road.
- (h) As part of the Craigieburn R2 PSP, the intersection of Mt Ridley Road and Highlander Drive is being upgraded to a four-leg roundabout that connects with Forest Red Gum Drive.
- (i) As part of the Merrifield West PSP Forrest Red Gum Drive was connected to the Merrifield West PSP area at its northern end.

9.2.3 Northern urban section within Merrifield West PSP

- (a) This Forest Red Gum Drive section was constructed in 2019 and 2020 to an Access Street Level 1 standard.
- (b) The pavement design is 530mm thick, which includes kerb and channel, and asphalt construction and trafficable width of 7.3m
- (c) The road pavement was designed as an access street which would typically have a desirable maximum daily traffic volume of 1,000 – 2,000 vehicles.

REPORT NO: SU617 (cont.)

- (d) A 3m shared path abuts the reserve on the east side and a 1.5m footpath on the west's residential side.

9.3 Community feedback

- 9.3.1 The community raised concerns over the connection between Forest Red Gum Drive and the residential development area to the north within the Merrifield West PSP area, which included:
 - (a) one expression of concern when construction commenced within the Merrifield West PSP area regarding the future connection to Forest Red Gum Drive.
 - (b) 13 expressions of concern since the connection of Forest Red Gum Drive was opened in December 2020 regarding vehicle and pedestrian safety because of the increase in traffic speeds and volumes.

9.4 Inter Urban Break (IUB)

- 9.4.1 The original section of Forest Red Gum Drive is within the inter urban break (IUB), comprising land between Mount Ridley Road, the Hume Highway, Mickleham Road, and the transmission lines to the north.
- 9.4.2 Councils' strategy for the future growth of the Hume Corridor over the next 30 years is set out in the Hume Corridor – Hume Integrated Growth Area Plan (HIGAP) and adopted by Council in December 2015. HIGAP identifies the IUB through Mickleham as strategically important to the Hume Corridor to retain significant ecological, landscape values and provision of lower density, rural living housing opportunities.
- 9.4.3 As per the Local Structure plan (1997) for the Inter Urban Break "It is envisaged that [Forest Red Gum Drive] will eventually extend beyond the Inter Urban Break northern boundary to provide access to the balance of Handen Holding's property". It is assumed that any further extension would adopt a similar development density, as Forest Red Gum Drive was only intended to be a local road.
- 9.4.4 Council has supported the Lindum Vale PSP to the west of the IUB providing future road connections between the Lindum Vale area and Forest Red Gum Drive. Council advocated for the connections to be designed in such a way to discourage urban traffic from travelling through the IUB area. This is of particular importance as it is the Councils position that the remainder of the IUB stays in its current form for the foreseeable future, as articulated in HIGAP.

9.5 Connection of Forest Red Gum Drive North to Merrifield West PSP

- 9.5.1 During the Merrifield West PSP planning stage, the former Metropolitan Planning Authority (currently Victorian Planning Authority) proposed a connection between Forest Red Gum Drive and the new development area.
- 9.5.2 At the time Council submitted comments on the proposal. Council did not support the Forest Red Gum Drive extension through the Mt Ridley Woodland Park but advised that if the connection was required, then the road be upgraded to an urban standard to accommodate the additional traffic.
- 9.5.3 Despite Council's request, the Minister for Planning approved the Merrifield West PSP in June 2012, including the road connection to Forest Red Gum Drive but with no requirement to upgrade the existing road.

REPORT NO: SU617 (cont.)

- 9.5.4 Council engineers flagged the connection as being problematic in December 2018. However, as the connection was set out in the Merrifield West PSP, little could be done to stop the connection from occurring.
- 9.5.5 The connection between Forest Red Gum Drive and the Merrifield West area was opened in December 2020.

9.6 Post opening of the Road Connection

- 9.6.1 An automatic traffic survey was conducted on Forest Red Gum Drive in 2014 before the road connection into the Merrifield West PSP area. The survey detected an average daily traffic volume of 479 vehicles with an 85th percentile speed of 85.3km/h.
- 9.6.2 An automatic traffic survey was conducted in March 2021, after opening the road connection to the Merrifield West PSP area. The survey detected an average daily traffic volume of 4,782 vehicles with an 85th percentile speed of 67.6km/h.
- 9.6.3 There has been an approximately 10-fold in vehicle traffic along Forest Red Gum Drive since the connection to the Merrifield West PSP area was opened.
- 9.6.4 While traffic speeds have reduced since the road connection to the north was established, the 85th percentile speed is still more than 15km/h over the default speed limit.
- 9.6.5 Council officers managing the roundabout construction at Mt Ridley Road, Highlander Drive and Forest Red Gum Drive have observed signs of deterioration in locations along the edge of the pavement near the Mt Ridley Road intersection since the re-seal in December 2019. These defects were observed in August 2021.
- 9.6.6 Other areas where deterioration occurred along the pavement's edge within the IUB were also observed. These defects were not observed in an aerial image from November 2020 before the road connection opening.
- 9.6.7 Residents have complained about the 'bumpiness' of the road. The high volumes of traffic and limited road width forcing vehicles to travel closer to the edge of pavement may have contributed to pavement undulations. However, pavement undulations are common on spray sealed roads.

9.7 Ultimate Road Network

- 9.7.1 New roads are planned to be constructed as part of the development of the area surrounding the IUB.
- 9.7.2 The Merrifield West PSP area is planned to connect to Mt Ridley road through the recently approved Lindum Vale PSP via a north/south connector road to be delivered as an extension of Brossard Road (refer to Attachment 1 for details). This road is estimated to be completed within 10 years.
- 9.7.3 There is currently a connection to Mickleham Road from the Merrifield West PSP area via Poppy Street which was constructed as a private temporary access road. This connection will be closed sometime in the future.
- 9.7.4 Aitken Boulevard will also be extended from Mt Ridley Road through to Donnybrook Road. This section will be delivered by MAB and is scheduled to be completed by late 2022 or early 2023. The section to the north of the IUB is within MAB's land and will be delivered by MAB as a developer contribution. The section through the IUB is on road reserve currently owned by the Department of Transport (DoT) and will be delivered by MAB, with funding to be reimbursed through the Growth Area Infrastructure Contribution (GAIC).

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Funding from GAIC will also be used to acquire the road reserve from DoT to transfer it to Council.

- 9.7.5 When complete, Aitken Boulevard will provide a direct north-south link between Donnybrook Road and Mt Ridley Road that will connect to the existing section of Aitken Boulevard. This will provide a higher-grade connector road for traffic heading further south into Craigieburn and Roxburgh Park.

9.8 Pedestrian/Cycling Analysis

- 9.8.1 The presence of table drains along the original section of Forest Red Gum Drive in the IUB means there is no suitable location for pedestrians to walk on the nature strip. The unsealed shoulders and road provide the most desirable location for pedestrians to walk.
- 9.8.2 Cyclists would be required to ride on the road pavement or the unsealed shoulder.
- 9.8.3 Before the connection of Forest Red Gum Drive and the Merrifield West PSP area, residents have advised that pedestrians and cyclists felt a level of safety while walking/cycling on the road due to the low vehicle volumes.
- 9.8.4 The recent increase in vehicle volume means pedestrians are close to more vehicles, and vehicles may not always be able to partially travel in the opposite traffic lane while passing pedestrians.
- 9.8.5 This has led to increased risk to pedestrians and cyclists travelling along Forest Red Gum Drive within the IUB even though the traffic speed has decreased since the road was opened to through traffic.
- 9.8.6 Forest Red Gum Drive within the Merrifield West PSP area has a shared path on the eastern side adjacent to Mt Ridley Woodland Reserve and a footpath on the western side.
- 9.8.7 Several options have been considered to provide pedestrian and cycling facilities on Forest Red Gum Drive. These options are explored in more detail below.

9.8.8 Construct off-road 2.5 metre wide shared path

- (a) An off-road 2.5 metre wide shared path could be provided to accommodate pedestrians and cyclists. The width of the path may require the table drain to be re-aligned or converted to sub-surface drainage.
- (b) The expected cost of a 2.5 metre wide shared path is \$840,000, which includes \$420,000 for the path itself and an additional \$420,000 for drainage modifications.

9.8.9 Construct 1.5 metre wide footpath

- (a) A 1.5 metre pedestrian footpath can be incorporated into the road reserve without a significant impact on existing drainage. Some sections of the table drain may need to be realigned.
- (b) Cyclists would be required to share the road with vehicles, which is acceptable due to the low volume of cyclists and speed limit of 50km/h along the road. Aitken Boulevard will include a shared path and this will also provide another route for cyclists when it opens.
- (c) The cost of a 1.5m wide footpath is expected to be approximately \$300,000.

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- 9.8.10 The appropriate treatment for pedestrians and cyclists depends on the vehicle volumes and what treatments are implemented to address the more significant traffic volumes and speeds on Forest Red Gum Drive.
- 9.8.11 The continuation of the off-road shared path along Forest Red Gum Drive would provide a sustainable transport route from the shared path within Merrifield West PSP to connect with the shared path at the intersection of Mt Ridley Road, which continues south on Highlander Drive.
- 9.8.12 However, a shared path would not be in line with the semi-rural intention of the IUB and the planning of the local area intended to provide sustainable transport options along Aitken Boulevard and the proposed north/south connector road to be delivered as part of the Lindum Vale PSP.
- 9.8.13 A footpath could be provided with less impact on the road environment. Cyclists would need to share the road with vehicles.
- 9.8.14 It is recommended that abutting residents are consulted regarding any plans for pedestrian/cycling infrastructure on Forrest Red Gum Drive. If the residents are in favour of a footpath or shared path, further investigation could be undertaken to determine the scope of works required. The project cost would then be clarified, however, to enable works to commence as soon as practicable it is recommended that \$300,000 be referred to Councils 2022/23 Capital Works Program for consideration. This is the estimated cost to construct a footpath along the length of Forest Red Gum Drive from Mt Ridley Road to Torrance Street. If the scope increases beyond this, further funding could be considered in 2023/24.

9.9 Vehicle Traffic analysis

- 9.9.1 The traffic report available in the Merrifield West PSP documents does not model any connection with Forest Red Gum Drive and therefore does not model volumes along this road.
- 9.9.2 The section of Forest Red Gum Drive within the Merrifield West PSP area was constructed as an Access Street Level 1, which has a design traffic volume of 1,000-2,000 vehicles per day.
- 9.9.3 Forest Red Gum Drive currently offers the only southern access to the Merrifield West PSP area. With fully developed communities to the south, Forest Red Gum Drive provides the most direct route to access these locations.
- 9.9.4 There is also a preference to use Forest Red Gum Drive instead of Mickleham Road due to arterial road congestion and the shorter travel distance and time.
- 9.9.5 For example, Google Maps identifies Forest Red Gum Drive as the fastest route for most trips within the Merrifield West PSP area to a destination on Mt Ridley Road east of Forest Red Gum Drive. This includes any trips between the Merrifield West PSP area and Highlands Shopping Centre.
- 9.9.6 Forest Red Gum Drive is currently accommodating a much higher traffic volume than the road was initially designed to accommodate due to the sequencing of surrounding subdivisions. This will lead to increased maintenance issues and an impact on road safety.
- 9.9.7 A number of kangaroo related collisions within the IUB and Merrifield West Area have also been reported to Council since the connection was opened.
- 9.9.8 Several options can be considered to treat Forest Red Gum Drive. The road can be upgraded to **accommodate** the higher traffic volumes,

REPORT NO: SU617 (cont.)

treated/modified to **deter** through traffic in using the road, or closed off to **eliminate** any through traffic. These options are explored in more detail below.

9.9.9 Accommodate – Reconstruct Road

- (a) To accommodate the higher volumes on Forrest Red Gum Drive, the road needs to be upgraded. This would include kerb and channel, pavement reconstruction and underground drainage.
- (b) The re-construction of the road is estimated to cost \$4,500,000.
- (c) The existing road reserve of Forest Red Gum Drive in both the IUB and the Merrifield West PSP is 16m wide and is inadequate to accommodate standard collector style road infrastructure that would be expected for the volume of traffic it is currently carrying. This means some compromise would be needed, such as reduced nature strips and a path on one side only.
- (d) If Forest Red Gum Drive was to be classified as a collector road, the section within the Merrifield West PSP area would meet the criteria of a narrow road as defined in the 'Hume City Parking on Narrow Streets Policy'.
- (e) Street length indented parking would be needed to ensure two clear lanes for through traffic and this would cost approximately \$400,000. If the project was to include indented parking, the total estimated cost would be \$4.9 million.
- (f) Council would not normally expect to provide additional road infrastructure within a new estate for approximately 20 years after development.
- (g) If the road is reconstructed, it would be suggested to provide a shared path for cyclists and pedestrians.
- (h) The earliest a road upgrade of Forest Red Gum Drive could be delivered would be in 2023/24, provided that all design, consultation and approvals could be completed in 2022/23.

9.9.10 Deter – Traffic Calming Treatments

- (a) The traffic volume has increased significantly due to through traffic, which should be encouraged to utilise the arterial road network.
- (b) Traffic calming devices can be used where significant through traffic volumes are present on a road particularly when combined with speeding and/or safety issues.
- (c) Localised traffic treatments such as road humps and/or reverse priority intersections could be installed to deter vehicles from using Forest Red Gum Drive. These would discourage motorists by forcing vehicles to slow down at treatments and cause passenger discomfort if not navigated at an appropriate speed.
- (d) If this option were explored, the earliest it could be delivered would be 2022/23, pending design and consultation. The estimated cost to install traffic calming treatments on Forest Red Gum Drive is \$500,000, which could include a combination of road humps and reverse priority intersection treatments.
- (e) If traffic treatments are implemented, a footpath would also be recommended for pedestrians.

REPORT NO: SU617 (cont.)

9.9.11 Eliminate – Road Closure

- (a) The original planning intention for Forest Red Gum Drive was for it to be a local access street. To retain this function, the road could be closed to through traffic.
- (b) Council has the power under Schedule 8 of the Local Government Act 1989 to close the road by permanently erecting barriers.
- (c) The volumes on Forest Red Gum Drive would revert back to approximately 500 vehicles per day, which the current road pavement can accommodate.
- (d) Through traffic will be forced to use other roads which were designed to accommodate the higher volumes of vehicles.
- (e) Given the extensive statutory process involved, the earliest a road closure could be delivered is likely to be 2023/24. Some civil works would be required to provide end treatments at the road closure and the costs would be approximately \$150,000.
- (f) If the road was to be closed, additional facilities for pedestrians and cyclists would not be warranted given the low traffic volumes.

9.9.12 While upgrading the road would be the suggestion by most road users currently travelling along the road, this option does not reflect the initial planning for the road and does not align with HIGAP. Upgrading the road would also be inconsistent with the standard of the new northern section which has only been constructed for a maximum traffic volume of approximately 2,000 vehicles per day.

9.9.13 The high costs of upgrading the road would have limited long term benefit with future roads to be constructed in the surrounding area which will provide safer and more suitable routes for motorists accessing the Merrifield West PSP area.

9.9.14 Upgrading the road would also change the classification of the section of Forest Red Gum Drive from an access street to a collector road which would not align with the intention of HIGAP or the Merrifield West PSP and may be met with resistance from local abutting residents.

9.9.15 The new connection would have to be removed to return Forest Red Gum Drive to a no-through road. The closure of the connection would reduce the traffic volumes back to within the structural capacity of the road and allow the semi-rural intention of the road to be maintained.

9.9.16 The closure would need to be in line with CFA requirements, given the risk of fire in the IUB and the potential benefit the Forest Red Gum Drive connection may provide, also noting that it was set out in the Merrifield West PSP.

9.9.17 Closing Forest Red Gum Drive to through traffic would increase travel times for residents of the Merrifield West PSP area. The residents that chose to purchase or move into the Merrifield West PSP area did so with the knowledge that Forest Red Gum Drive was an available route for travel which was outlined in the Merrifield West PSP. Road closure would likely be met with resistance from this part of the community.

9.9.18 The option to construct traffic calming devices represents a compromise between upgrading the road and closing it. The road has a high percentage of through traffic and 85th percentile speeds more than 10km/h above the speed limit, which meets Council's guidelines for the installation of traffic calming devices.

REPORT NO: SU617 (cont.)

- 9.9.19 Due to the lack of alternative routes, the deterrent effect may not be as substantial as intended, however the treatments would also work to increase the safety of users on the road by reducing traffic speeds. Once alternative routes are available, the deterrent effect could be expected to increase, further reducing traffic to within an acceptable volume that would support the amenity and function the road was intended to serve.
- 9.9.20 The planning for the Merrifield West PSP did not anticipate high volumes travelling along Forest Red Gum Drive and provided roads with higher capacities elsewhere within the estate to connect with future roads.
- 9.9.21 Until these future roads are constructed, the southern access to the Merrifield West PSP area via Forest Red Gum Drive is highly desired by residents and should be maintained at least until an alternative southern access is constructed.
- 9.9.22 A number of other cost-effective interim treatments should be implemented on Forest Red Gum Drive in order to provide a safer road environment until the ultimate road network is constructed. These treatments are detailed below.

9.9.23 Recommended Interim treatments

- (a) Regular pavement maintenance already incorporated in Council's program will monitor and rectify any increased deterioration of the road. This will maintain a safe road environment while the road is operating above its desirable capacity.
 - (b) The 85th percentile speed of traffic using Forest Red Gum Drive is more than 15km/h over the default speed limit. Noting the semi-rural feel of the road, traffic speeds may be attributed to by motorists not being aware they are within a built-up area where a default speed limit of 50km/h applies.
 - (c) To reinforce the speed limit, the installation of 50km/h speed limit signs is being arranged on Forest Red Gum Drive. The signs will alert and remind motorists of the speed limit that governs the road.
 - (d) Forest Red Gum Drive has also been added to the Council speed display trailer sites list. The speed display trailer displays the speed limit for a road and alerts motorists to their travel speed, followed by a message e.g., thank you or too fast/slow down. This speed display trailer is continually rotated through the sites on the speed display trailer sites list.
 - (e) Kangaroo Warning signs are proposed to be installed along Forest Red Gum Drive to address a recent increase in collisions with kangaroos.
 - (f) It is proposed to also install a centerline and raised reflective pavement markers along the length of Forest Red Gum Drive, which will improve delineation and encourage motorists to keep to their side of the road.
 - (g) The above signage, centre line and raised reflective pavement markers at an estimated cost of \$27,000 can be provided through Council's 2021/22 Responsive Road Safety Works budget.
- 9.9.24 Council officers will also write to Victoria Police to request enforcement of traffic speeds. Once the speed limit signage has been installed and the speed display trailer placed on Forest Red Gum Drive, further traffic surveys will be undertaken to determine if traffic speeds have reduced to acceptable levels. If the traffic speeds are not within acceptable levels, other options to treat the traffic speeds could be considered.

REPORT NO: SU617 (cont.)

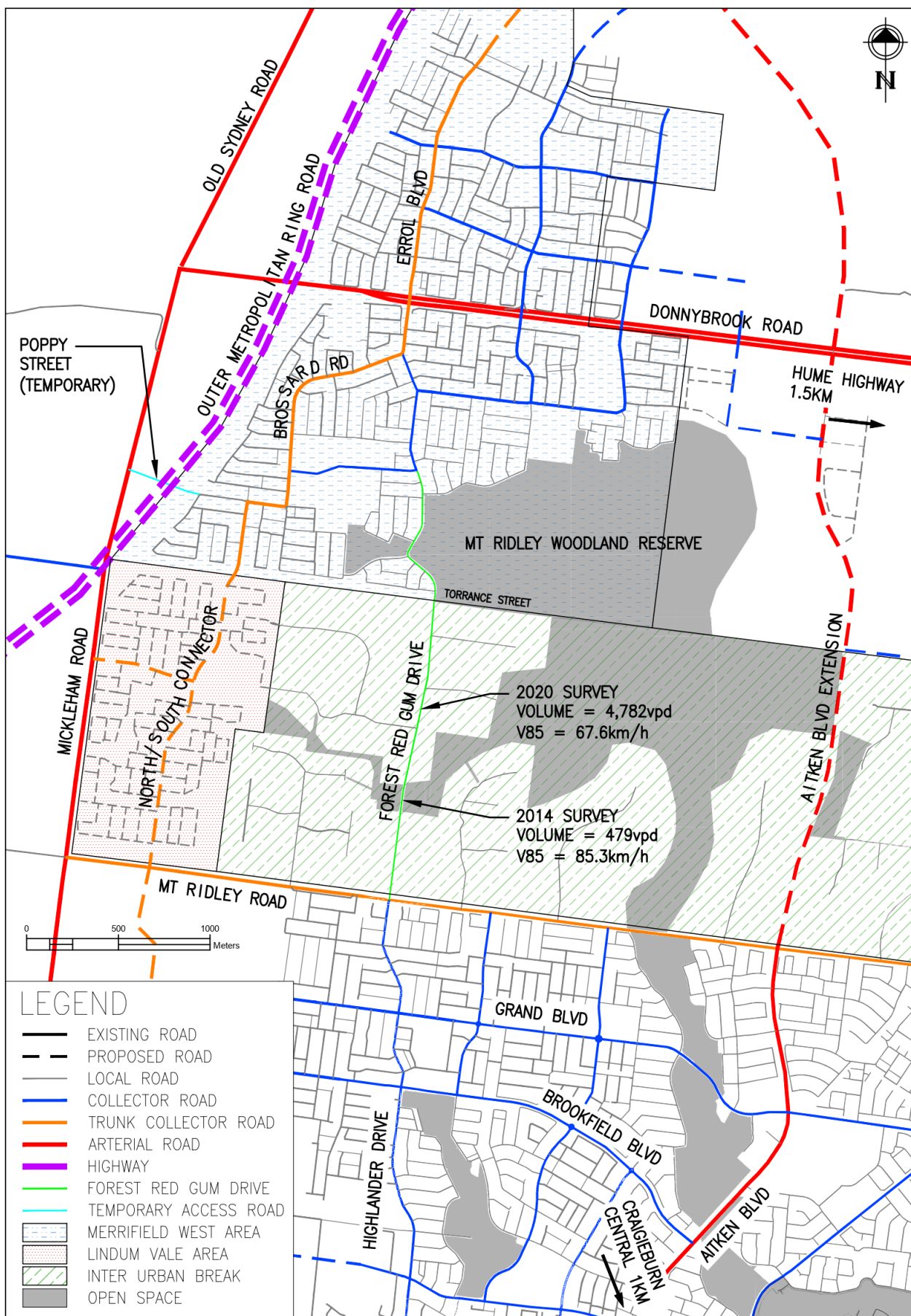
- 9.9.25 Traffic calming treatments will be considered as a last resort noting that they are an urbanised treatment and would not be in-line with the surrounding environment or intention of the road and local area.
- 9.9.26 On completion of Aitken Boulevard to the east and the north/south connector road in the Lindum Vale PSP, it is expected that a significant proportion of through traffic currently using Forest Red Gum Drive would instead use these roads.
- 9.9.27 The new road connections will be constructed to an urban standard designed to accommodate collector road traffic volumes making them more attractive routes for through traffic in the area.
- 9.9.28 Forest Red Gum Drive should then be re-investigated to determine if traffic volumes have been reduced to an acceptable level. Otherwise, further treatments or implementation of one of the options discussed in section 9.9 of this report could be considered.

10. CONCLUSION:

- 10.1 Forest Red Gum Drive is within an IUB and was designed to carry around 1,000 vehicles per day.
- 10.2 Despite Council concern over the proposed connection of Forest Red Gum Drive to the Merrifield West PSP area, the road connection was approved as part of the PSP and Forest Red Gum Drive now carries approximately 5,000 vehicles daily which is a significant increase from its previous traffic volume of approximately 500 vehicles per day. However, the road currently provides an important link for residents in the Merrifield area until other road connections are provided.
- 10.3 Pedestrian facilities are recommended to be upgraded along Forest Red Gum Drive between Mt Ridley Road and Torrance Street. It is recommended that consultation be undertaken to seek input on this and to inform residents of the ultimate road network for the area.
- 10.4 The road will be monitored to assess if the effectiveness of treatments such as speed signs and line marking, as well as the impact of future road development such as Aitken Boulevard and the north/south road in the Lindum Vale PSP.

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REPORT NO:	GE595
REPORT TITLE:	Approved Contracts Report 1 October 2021 - 31 December 2021
SOURCE:	Fadi Srour, Chief Financial Officer
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	Procurement Policy
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report provides Council with a summary of contracts approved by Council and contracts and extensions approved by the Chief Executive Officer (CEO) and Directors under delegated authority for the period 1 October 2021 – 31 December 2021.
- 1.2 This report also provides details of contracts approved under the temporary increase in the limitation on the power delegated to the CEO to award a contract not exceeding the value of \$3.0 million (including GST) for the period 21 December 2021 to 31 December 2021.

2. RECOMMENDATION:

That the report be noted.

3. LEGISLATIVE POWERS:

- 3.1 Legislative Powers to enter contracts are contained in section 108 of the *Local Government Act 2020*.
- 3.2 *Local Government Act 2020* – Section 11 – Council is given the power to delegate any of its powers, duties, and functions, other than for stipulated exceptions, under the Act as specified in section 9 of this report.

4. FINANCIAL IMPLICATIONS:

All approved contracts listed in this report have been provided for in Council's Annual Budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation considerations in this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There is no charter of human rights application in respect to this report.

8. COMMUNITY CONSULTATION:

Not applicable.

9. DISCUSSION:

REPORT NO: GE595 (cont.)

9.1 Contracts approved under delegated authority by the Chief Executive Officer.

9.1.1 Council has:

- via an Instrument of Delegation effective 24 March 2021 up until 28 October 2021, delegated to the CEO, the power to enter contracts up to a value of \$500,000; and
- via an Instrument of Delegation effective 29 October 2021, delegated to the CEO, the power to enter contracts up to a value of \$1,000,000.

9.1.2 For the period 1 October 2021 – 31 December 2021, the CEO approved the following contracts:

- up to the value of \$500,000 between 1 October 2021 to 28 October 2021; and
- up to the value of \$1,000,000 between 29 October 2021 to 31 December 2021:

Contract No.	Description	Awarded Supplier	Date Approved
30 21 3248	Arts and Culture Service & Infrastructure Plan and Feasibility Study	Outside the Square Creative Consulting	7/10/2021
30 21 3276	Greenvale Recreation Reserve -Tennis Club Carpark Construction	MJ Construction Group Pty Ltd	7/10/2021
30 21 3263	Supply and Installation of Carpark Lighting - Various Locations	Harris HMC Interiors Pty Ltd t/as Harris HMC Electrics	5/11/2021
30 21 3207	Landfill Weighbridge Software Upgrade	Mandalay Technologies Pty Ltd	11/11/2021
30 21 3250	Supply and Installation of Leisure Centre Gym Equipment	Life Fitness Australia Pty Ltd	3/12/2021
30 21 3277	Melba Avenue, Sunbury - Raised Pavement and Streetscape Project	MJ Construction Group Pty Ltd	3/12/2021
30 21 3272	Conservation Reserves Monitoring Program	Abzeco Pty Ltd	3/12/2021
30 21 3298	Carpark Construction - Stage 1 at Craigieburn Sports Stadium	MJ Construction Group Pty Ltd	16/12/2021
30 21 3295	Bolinda Road Resource Recovery Centre Upgrade	WI Building Service Pty Ltd	16/12/2021
30 21 3305	Benston Street, Craigieburn - Raised Intersection and Cyclist Connection	Melbourne CivilWorks Pty Ltd	30/12/2021

9.1.3 Council, at its meeting of 13 December 2021, resolved to amend its instrument of delegation to the CEO for the period 21 December 2021 to 31 December 2021 for a temporary increase in the current limitation of the power delegated to the CEO to award a contract not exceeding the value of \$3.0 million (including GST).

9.1.4 For the period 1 October 2021 to 31 December 2021, the CEO did not approve any contracts under the temporary increase to their delegation.

9.2 Contracts approved under delegated authority by Directors.

9.2.1 The CEO has via an Instrument of Sub-Delegation by the Chief Executive Officer to Members of Council Staff Council's effective 5 July 2021, delegated to the officers in the position of Director, the power to enter into contracts up to the value of \$100,000.

REPORT NO: GE595 (cont.)

9.2.2 For the period 1 October 2021 – 31 December 2021, Directors approved the following contracts up to the value of \$100,000.

Contract No.	Description	Awarded Supplier	Date Approved
30 21 3278	Supply and Installation of Cricket Net Fencing at Clarke Oval, Sunbury	Supreme Wire Fence and Gate (Aust) Pty Ltd	25/10/2021
30 21 3283	Jacana Reserve Social Pavilion Upgrade - Architectural Services	K20 AU Pty Ltd t/as K20 Architecture	15/11/2021
30 21 3290	Design Audit for Sunbury Landfill	Golder Associates Pty Ltd	23/11/2021
30 21 3215	Provision of Environmental Auditing Services for Hume City Council Landfills	Australian Environmental Auditors Pty Ltd	6/12/2021
30 21 3257	Provision of Environmental Consultant Services & Remediation Work for Hume City Council Landfills	Resolve Environmental Pty Ltd	8/12/2021
30 21 3293	Barrymore Road Reserve Spectator Shelter	Big Red Structures Pty Ltd	10/12/2021
30 21 3296	Arena Reserve Shelter	Big Red Structures Pty Ltd	10/12/2021

9.3 Contract extensions approved under delegated authority by Directors.

9.3.1 For the period 1 October 2021 – 31 December 2021, the following contract extensions were approved by Directors for contracts approved by Council which had the approval of contract extensions delegated to Directors for review and approval.

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 19 2969	Tree Services - Electrical Line Clearance	Aspect Tree Management Pty Ltd	4/10/2021
30 18 2882	Provision of Temporary Labour Hire - Neutral Vendor Managed Services	Comensura	15/10/2021
30 17 2772	Provision of Sprayed Bituminous Surfacing for Road Maintenance Works	Primal Surfacing Pty Ltd	21/10/2021
30 15 2518	Cleaning Services for Council Buildings	Makkim Pty Ltd	5/11/2021
30 18 2889	Provision of Locksmithing Services	Gisborne Locksmiths	5/12/2021
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Sharp Corporation of Australia Pty Ltd	10/12/2021
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Canon Australia	10/12/2021
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Fuji Xerox	10/12/2021
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Konica Minolta	10/12/2021
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Ricoh Australia	10/12/2021

REPORT NO: GE595 (cont.)

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 20 3070	Multi-Functional Devices and Relates Products & Services (PA Contract No. 2103-0839)	Toshiba Australia	10/12/2021
30 20 3088	End User Computing Equipment Panel (SPC Contract No. DPC-SPC-01-2018	Acer	10/12/2021
30 20 3088	End User Computing Equipment Panel (SPC Contract No. DPC-SPC-01-2018	ASI Solutions	10/12/2021
30 20 3088	End User Computing Equipment Panel (SPC Contract No. DPC-SPC-01-2018	Computers Now	10/12/2021
30 20 3088	End User Computing Equipment Panel (SPC Contract No. DPC-SPC-01-2018	Dell	10/12/2021
30 20 3088	End User Computing Equipment Panel (SPC Contract No. DPC-SPC-01-2018	HP PPS Australia	10/12/2021

9.4 Contracts approved by Council.

9.4.1 For the period 1 October 2021 – 31 December 2021, Council approved the following contracts:

- greater than \$500,001 between 1 October 2021 to 28 October 2021; and
- greater than \$1,000,000 between 29 October 2021 to 31 December 2021:

Contract No.	Description	Awarded Supplier	Date Approved
30 21 3251	Provision of Project Management Services	Currie & Brown (Australia) Pty Ltd.	25/10/2021
30 21 3251	Provision of Project Management Services	EDA Project Management Pty Ltd.	25/10/2021
30 21 3251	Provision of Project Management Services	Civil Win Pty Ltd.	25/10/2021
30 21 3251	Provision of Project Management Services	LEKT Pty Ltd.	25/10/2021
30 21 3251	Provision of Project Management Services	Turner & Townsend Thinc Pty Ltd.	25/10/2021
30 21 3251	Provision of Project Management Services	RPS AAP Consulting Pty Ltd	25/10/2021
30 21 3251	Provision of Project Management Services	Sutra Services Pty Ltd	25/10/2021
30 21 3251	Provision of Project Management Services	Root Partnerships	25/10/2021
30 21 3251	Provision of Project Management Services	Constructive Complete Company Pty Ltd	25/10/2021
30 21 3251	Provision of Project Management Services	Paroissien Grant & Associates Pty Ltd	25/10/2021
30 21 3251	Provision of Project Management Services	JJ Ryan Consulting Pty Ltd	25/10/2021
30 21 3251	Provision of Project Management Services	Touch Projects Limited.	25/10/2021

REPORT NO: GE595 (cont.)

Contract No.	Description	Awarded Supplier	Date Approved
30 21 3249	Provision of Asphalt Surfacing - Road Maintenance Works for Hume City Council	Downer EDI Works Pty Ltd	15/11/2021
30 21 3249	Provision of Asphalt Surfacing - Road Maintenance Works for Hume City Council	Asphaltech (VIC) Pty Ltd	15/11/2021
30 21 3273	Supply and Delivery of Educational Materials, Room Furniture, Equipment and Resources	M.A.N Made Creations Pty Ltd	15/11/2021
30 21 3273	Supply and Delivery of Educational Materials, Room Furniture, Equipment and Resources	Modern Teaching Aids Pty Ltd	15/11/2021
30 21 3273	Supply and Delivery of Educational Materials, Room Furniture, Equipment and Resources	Arrow Group Australia Pty Ltd O/A Step4	15/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	Suntrix Pty Ltd	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	iEnergytech Pty Ltd	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	Greenwood Solutions Pty Ltd	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	Green Home Green Planet Pty Ltd	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	The Environment Shop Pty Ltd t/as Envirogroup	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	Bedlam Enterprises Pty Ltd t/as Cola Solar	29/11/2021
30 21 3275	Panel for the Supply and Installation of Solar PV	Aus1 Energis Pty Ltd	29/11/2021
30 21 3223K	Construction of Merrifield South Community Centre	Devco Project and Construction Management Pty Ltd	13/12/2021
30 21 3223M	Construction of Kalkallo North Community Centre	Devco Project and Construction Management Pty Ltd	13/12/2021
30 21 3256	Receival and Processing of FOGO (Food Organics and Garden Organics) and Street Sweeping and Drain Cleaning Material for North-East Side of the Hume Municipality	Repurpose It Pty Ltd	13/12/2021
30 21 3300	Manufacture, supply, installation & commissioning of prefabricated double unit fully accessible, fully automated public toilets at seven (7) locations	WC Convenience Management Pty Ltd	13/12/2021

10. CONCLUSION:

This report summarises contracts and extensions approved either by Council or under delegation by the CEO or a Director for the period 1 October 2021 – 31 December 2021. The report ensures transparency of reporting in line with Council's commitment to open and transparent governance.

REPORT NO: GE595 (cont.)

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REPORT NO:	GE596
REPORT TITLE:	Rate Arrears as at 31 December 2021
SOURCE:	Fadi Srour, Chief Financial Officer
DIVISION:	Corporate Services
FILE NO:	HCC05/737
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Debt Collection Process</i>

1. SUMMARY OF REPORT:

- 1.1 This report provides the current status of rates arrears / (outstanding) as at 31 December 2021.
- 1.2 Up until the COVID-19 Pandemic commenced, a more proactive approach towards the collection of rate arrears had been occurring with all available options of debt recovery being explored.
- 1.3 However, with the onset of the COVID-19 Pandemic, the focus shifted away for the time being from debt recovery with a greater emphasis being placed on debtor management

2. RECOMMENDATION:

- 2.1 That the Rate Arrears Report as at 31 December 2021 be received and noted.
- 2.2 That Council continues to support the community during these difficult and uncertain times with the implementation of realistic payment plans.

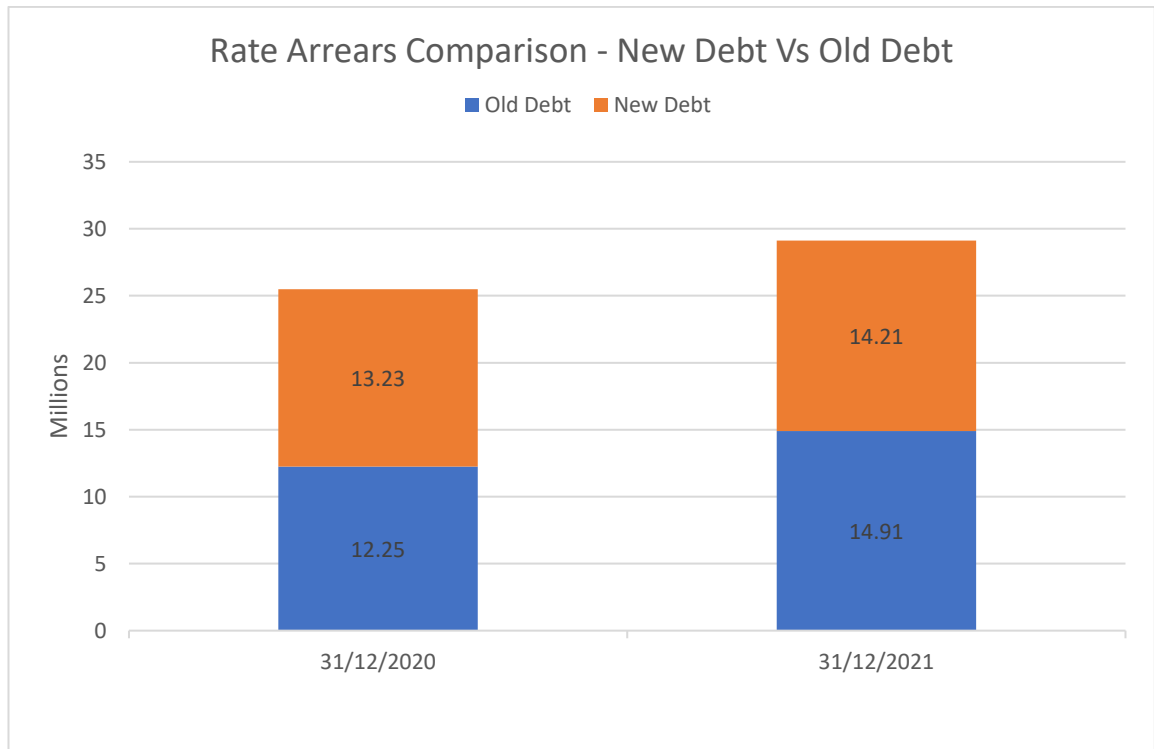
3. LEGISLATIVE POWERS:

Rates are raised and payment is required pursuant to the Sections contained in Part 8 of the *Local Government Act 1989* including Section 181 which provides for the sale of rateable properties where rates remain unpaid for more than three years.

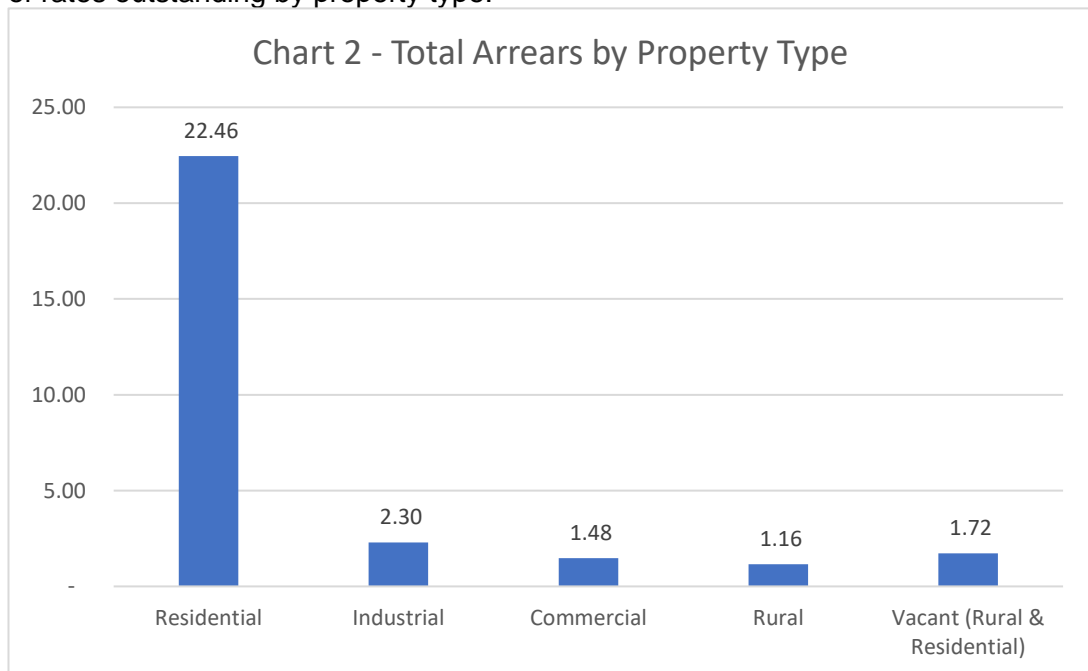
4. FINANCIAL IMPLICATIONS:

- 4.1 As at 31 December 2021, the total value of rates outstanding was \$29.12m and is comprised of \$14.91m (51.2%) of rates raised in previous years (old debt) and \$14.21m (48.8%) of rates raised in 2021/22, i.e. it is new debt.
- 4.2 By way of comparison, as at 31 December 2020, the total value of rates outstanding was \$25.48m and was comprised of \$12.25m (48.1%) of old debt and \$13.23m (51.9%) of new debt. Refer to Chart 1 below.

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4.3 Chart 2 – Analysis of the rates arrears by property type. This illustrates the total value of rates outstanding by property type.

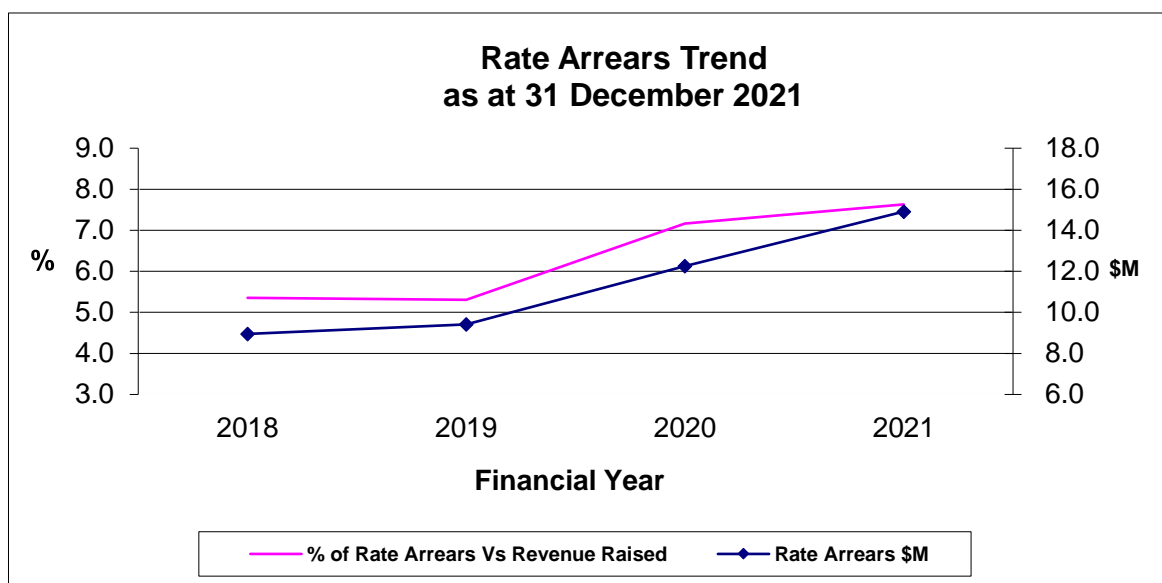


REPORT NO: GE596 (cont.)

- 4.4 The value of rate arrears – old debt as at 31 December 2021 was \$14.91m compared to \$12.25m as at 31 December 2020 (see table 1 below for a more detailed breakdown of the rate arrears).

Table 1 – Rate arrears – old debt				
Charge Type	2021/22		2020/21	
	Arrears \$m	% of Total	Arrears \$m	% of Total
General Rates	13.77	92.35	10.83	88.32%
Penalty Interest	0.52	3.49	0.76	6.23%
Debt Recovery	0.35	2.35	0.49	4.06%
Bin Charges	0.27	1.81	0.17	1.39%
Total	14.91	100%	12.25	100%

- 4.5 Chart 3 - The chart below indicates the effect of the COVID-19 Pandemic on the collection of rate arrears compared to previous rating periods as it shows that not only has the value of rate arrears – old debt increased, but so too has the % of rate arrears versus rate revenue raised.



- 4.6 The COVID-19 Pandemic has had a significant impact on the level of rate arrears, this is evident with 3,980 COVID-19 arrangement applications being received since the commencement of the pandemic.
- 4.7 Of the 3,980 COVID-19 arrangements, 107 were previously with our debt collection agency.
- 4.8 Tables 2 and 3 below shows that out of the 3,980 applications received to date, there are currently 1,363 (34.27%) that are still active. The top five suburbs for COVID-19 arrangements that are still active are Craigieburn (381), Sunbury (163), Mickleham (160), Greenvale (144) and Roxburgh Park (126).
- 4.9 1,263 (92.66%) of applications received that are still active are residential properties.

REPORT NO: GE596 (cont.)

Table 2 – COVID-19 Arrangements by Suburb			
Suburb	No. Arrangements	Total Arrears \$	Average Arrangement \$
Attwood	11	22,432	2,039
Broadmeadows	41	62,593	1,527
Bulla	3	15,258	5,086
Campbellfield	30	150,332	5,011
Coolaroo	14	23,860	1,704
Craigieburn	381	669,147	1,756
Dallas	22	33,547	1,525
Diggers Rest	1	4,152	4,152
Fawkner	2	1,529	765
Gladstone Park	39	94,833	2,432
Greenvale	144	290,305	2,016
Jacana	12	14,935	1,245
Kalkallo	66	83,021	1,258
Meadow Heights	83	139,255	1,678
Mickleham	160	223,649	1,398
Oaklands Junction	3	11,412	3,804
Roxburgh Park	126	252,098	2,001
Somerton	5	60,956	12,191
Sunbury	163	285,421	1,751
Tullamarine	33	84,638	2,565
Westmeadows	21	57,255	2,726
Wildwood	3	6,990	2,330
Yuroke	-	-	-
	1,363	2,587,626	1,898

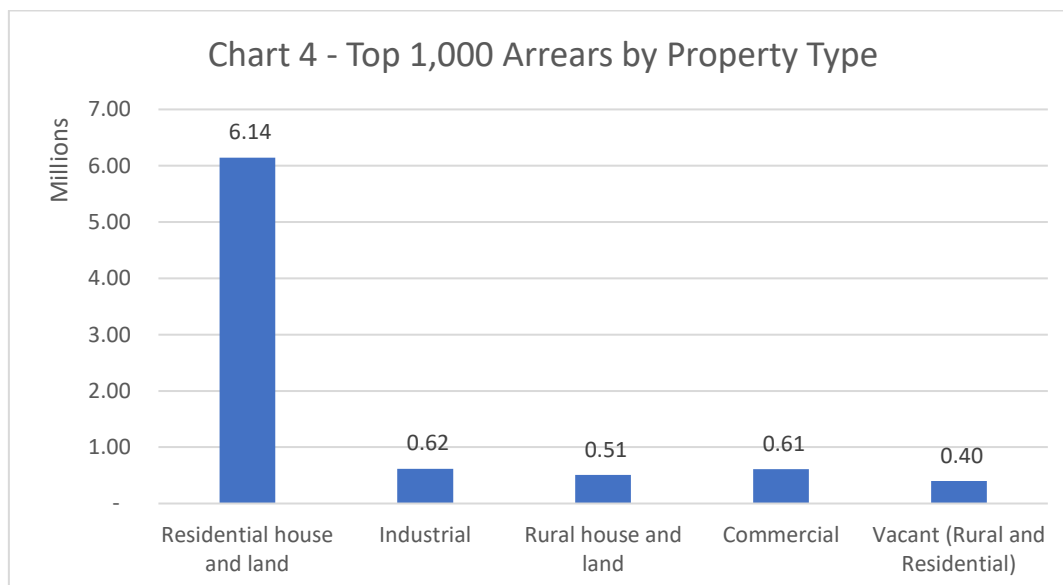
Table 3 – COVID-19 Arrangements by Property Type			
Property Type	No. Arrangement	Total Arrears	Average Arrangement \$
Residential	1,263	2,166,007	1,715
Vacant Land	40	62,695	1,567
Industrial	15	100,400	6,693
Commercial	31	179,889	5,803
Rural House & Land	14	78,635	5,617
	1,363	2,587,626	1,898

REPORT NO: GE596 (cont.)

- 4.10 Table 4 and Chart 4 – Analysis of the largest 1,000 debts at 31 December 2021. The largest 1,000 debts represent 55.39% of the total arrears debt and approximately 1% of all rateable properties.

Table 4 – Analysis of Largest 1,000 Debts				
Property Type	Average Capital Improved Value \$	No of Assessments	Average Outstanding \$	Total Outstanding \$
Residential house and land	591,086	841	7,303	6,141,512
Industrial	2,085,636	55	11,190	615,459
Rural house and land	2,271,675	40	12,684	507,344
Commercial	5,146,800	25	24,305	607,620
Vacant rural and residential	1,980,769	39	10,186	397,251
Total		1,000	8,269*	8,269,186

**this result is not a sum of the values directly above it but rather a simple average of the total outstanding divided by the number of assessments.*



- 4.11 Previous rate arrears reports have recommended 371 properties to be considered for a rate recovery sale, of these, 239 have since paid in full, 132 properties (\$1,674,553.22) remain on payment arrangements.
- 4.12 During the current COVID-19 Pandemic no further action will be taken on those properties previously recommended for sale.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

REPORT NO: GE596 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

8. DISCUSSION:

- 8.1 Reminder final notices and in some cases debt collector letters have been sent to a number of debtors across all categories alerting owners of Council's intention to collect all outstanding balances. These notices also indicate that failure to pay the outstanding balance may result in the commencement of legal proceedings.
- 8.2 In addition, letters are sent to debtors whose rate arrears are approaching three years alerting them to Council's intention to collect these amounts. This letter also explains to the ratepayer that once rates become outstanding for three years, Council is within its right to sell their property in accordance with Section 181 of the Act.
- 8.3 Council previously resolved to not charge any interest on outstanding rates for the 2021/22 financial year.
- 8.4 There are currently 794 (\$3.61m in arrears) properties with Council's debt collection agency which are at different stages of the debt collection process as follows. Action on these properties is also currently on hold during the Pandemic.

Debt Collection Process – Stage	Number of Properties
Demand Letter	455
Field Call	-
Summons Issued or Served	203
Judgment Entered or Obtained	65
Warrant Issued or Executed	64
Summons for Oral Examination Issued or Complete	6

9. CONCLUSION:

- 9.1 To support ratepayers during the pandemic, Council previously resolved to not charge any interest on outstanding rates for the 2021/22 financial year.
- In addition, debt collection activities have been placed on hold and officers will not proceed with further collection proceedings until the pandemic is over. However, regular contact will be made with ratepayers in arrears, and they will be encouraged to enter into payment plans or apply for short term deferments of their rates if they are impacted by the COVID-19 Pandemic or are experiencing financial difficulty.
- 9.2 During the current pandemic the use of electronic communication utilising Webforms has proven pivotal in managing the increased short-term hardship and arrangement applications.
- 9.3 The COVID-19 Pandemic has had a significant impact on Council's ability to collect overdue rates, however by continuing to stay engaged with the community and the initiatives that Council will be undertaking we will continue to ensure that our rate payers are supported during this difficult time.

Debt Collection Process	
Action	Description
Reminder Letter	Issued by the Rates Department and is the first stage of the debt collection process.
Final Demand	Issued by the Rates Department if there is no response to the reminder letter.
Demand Letter	Issued by Australian Receivables Limited (ARL) or Maddocks Lawyers Collections (ML&C) (Debt Collection Agencies) if there is no response to the final demand.
Summons Issued	Complaint is sent to court for issuing
Field Call	A representative of ARL / MLC visits the property outside of office hours in an attempt to make contact with the debtor and make them aware of the situation and request payment or contact with Council.
Rental Demand	If payment or contact has not been made and the property is tenanted, Council may issue a rental demand.
Summons Served	Complaint is served on owners of the property.
Judgment Entered	If payment or contact has not been made, judgement is entered. This will now affect the credit rating of the owner.
Warrant Issued	This is a warrant to seize property. If all above steps have been taken, and no contact or payments have been made, a Sheriff will attend the owner's address and request payment. If the defendant refuses to pay or enter into an arrangement to pay, the Sheriff has the authority to seize certain goods to the value of the demand.
Arrangement	At any of these stages, the ratepayer can ring and organise to pay outstanding Council rates in weekly, fortnightly or monthly instalments. If this arrangement is maintained, further action will not be taken.
Letter to Mortgage	Where a bank has a mortgagee over the property, a letter is sent requesting payment or assistance in settling the debt.
Summons for Oral Examination	Requires a person to attend Court and answer questions about income, assets and debts under oath. An instalment order can be made by the Court to clear the debt.
Section 181 Demand	This section provides for Council with the ability to sell a property at public auction for recovery of rates and charges, certain legal processes must be actioned including but not limited to at least three years unpaid rates, unsuccessful legal action being taken and no current repayment arrangement in place.

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REPORT NO:	GE597
REPORT TITLE:	Capital Works Report 2021/22 - December 2021 update
SOURCE:	Fadi Srour, Chief Financial Officer Robert Costa, Coordinator Finance
DIVISION:	Corporate Services
FILE NO:	18/705
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. <i>Capital Works Projects adjustments</i> 2. <i>Capital Works Projects by Ward</i>

1. SUMMARY OF REPORT:

This report provides Council with an update on the delivery of the 2021/22 capital works program as of 31 December 2021.

Some of the key highlights of this quarterly capital works program are:

- 1.2.1 There are a total of 260 projects, of which 28 are complete, 91 are in construction, 8 at the contract awarded stage, 19 at the tender stage, 99 are in design and planning stage and 15 have not yet commenced.
- 1.2.2 The total available funds to be spent in 2021/22 are \$188.386m. Of this, a total of \$31.602m has been spent during the first half year. The available funding and actual capital works expenditure in this report exclude the salaries capitalised from the operating budget.
- 1.2.3 Based on the current delivery progress, \$98.037m is forecasted to be spent by 30 June 2022 and \$88.911m of incomplete works is budgeted to be carried forward to 2022/23.
- 1.2.3 A total of 73 projects were expected to be completed in 2020/21 but have been carried forward to 2021/22 and form part of the total available funds of \$188.386m. Of these carried forward projects, the actual expenditure for the first half of the year ended 31 December 2021 was \$12.616m against the available funds of \$31.391m (40%).
- 1.2.4 The COVID-19 pandemic significantly impacted the delivery of the capital works program in the first half of the year which has delayed the project delivery progress and disrupted the supply chain.

2. RECOMMENDATION:

That the report be received and noted.

3. LEGISLATIVE POWERS:

Not applicable.

4. FINANCIAL IMPLICATIONS:

- 4.1 Capital works expenditure (excluding the salaries capitalised from the operating budget).

The approved new capital works funding for 2021/22 is \$108.259m. In addition, an amount of \$83.549m is required to complete the 2020/21 capital works program and therefore the total available funds for the 2021/22 financial year are \$191.808m. In

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addition, a reduction of \$3.422m has been made to the approved budget (refer to Attachment 1 for details) bringing the total revised capital works funds to \$188.386m.

Item	Amount (\$'000)
2021/22 new capital works budget	108,259
Add: Actual carry forward funding from 2020/21	83,549
Capital works available funding – 2021/22	191,808
Adjustments (refer to 'adjustments' table)	(3,422)
Revised capital works funds – 2021/22	188,386

4.2 Capital Works Income

The following table provides details of the income for the 2021/22 Capital Works Program. The approved capital works income budget is \$31.332m (including \$800k from plant and equipment sales). Of the \$31.332m, \$3.544m relates to grants raised/received in prior years but will be recognised in 2021/22 in accordance with new revenue accounting standards. Therefore, the budgeted new capital works income is \$27.788m in 2021/22 (\$31.332m - \$3.544m).

As of 31 December 2021, an increase of \$2.642m has been made to the income forecast bringing the total revised new capital works income to \$30.430m.

Item	Amount (\$,000)
2021/22 capital works budget new income	27,788
Forecast adjustments (refer to 'Attachment 1')	2,642
2021/22 capital works budget new income forecast	30,430

Further details regarding the impact on available funding can be found in Attachment 1.

4.3 Remaining available funds as of 31 December 2021

Of the revised capital works funds of \$188.386m, a total of \$31.602m has been spent during the first half year. Based on the current delivery progress, \$98.037m is forecasted to be spent by 30 June 2022. Remaining funds to be spent for the second half of the financial year is \$66.435m.

Overall result	Amount (\$'000)
Total revised capital works funds	188,386
2021/22 forecast expenditure	98,037
2021/22 1 st half year actual expenditure	31,602
Remaining funds forecasted to be spent on 2nd half year (\$98,037 - \$31,602)	66,435

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4.4 Adjustments

The adjustments table (Attachment 1) outlines the additional income compared to budget and the resulting impact on available funds to be spent on these capital works projects. In some cases, the additional income does not require additional expenditure for the following reasons:

- no change in project scope resulting in a saving to Council's net contribution; or
- increase/decrease in income due to timing only and therefore has no impact on the original project expenditure.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability is considered in the delivery of each project as appropriate.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no impacts on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

8. COMMUNITY CONSULTATION:

8.1 Community consultation is undertaken on individual projects as appropriate.

8.2 Information on projects is included in Hume Pride. In addition, on Council's website there is a section providing information on the major projects. This website information will be updated as the projects progress with design drawings and construction photographs as they become available.

9. DISCUSSION:

9.1 Current active projects in 2021/22 Capital Works Program

9.1.1 The 2021/22 capital works program originally consisted of 260 projects / programs.

9.1.2 There is one new single year project which has been created since July 2021 due to unbudgeted income relating to the 2021/22 Blackspot program (PJ604865).

9.1.3 There is one new multiple year project which has been created since July 2021 as Council signed the funding agreement of \$1.6m to upgrade the North and West Facing frontage at Hume Global Learning Centre Broadmeadows as part of the Broadmeadows Revitalisation grant. Of the \$1.6m grant, \$0.64m was received in June 2021. The project is currently on hold as the agreed works in the agreement does not align with the resolution of HGLC Broadmeadows expansion. Council officers are in discussions with the Department on options for allocating the grant funding to other eligible works.

9.1.4 Three projects have been deleted in the 2021/22 Capital Works program as one has been delivered in 2020/21 (PJ170650 - Sunbury Memorial Hall) and the other two are re-budgeted in future years due to delivery issues outside control of Council (PJ601680 - Donnybrook Road Shared Path Construction

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Merrifield Stage 29 will be delivered after outer metropolitan ring road is built and PJ604400 - Nicholas Street Neighbourhood Park is waiting for development plan/permit to be approved to determine the park location and site layout).

9.1.5 One project which was completed in 2020/21 was re-activated in 2021/22 for a final cost adjustment (PJ170530 - Broadmeadows Town Centre - Land acquisition for additional carparking).

9.1.6 Therefore, the total number of projects for the 2021/22 capital works program remains the same at 260 (further details are outlined in Attachment 1).

9.2 Delivery of 2021/22 Capital Works Program

Of the revised 260 projects, 194 are expected to be completed by 2021/22 (of which 73 were carried forward from 2020/21 including 6 projects that achieved practical completion in 2019/20 and 2020/21 but remain open to cover final invoices expected in 2021/22 and disputes to be resolved between Council and contractors). Refer to the tables at 9.2.1.1 and 9.2.1.2 below for further details.

The remaining 66 projects are multi-year projects which are expected to be completed beyond 2021/22. Refer to the table at 9.2.1.3 below for further details.

Based on the current delivery progress, 141 out of 194 projects are forecasted to be completed by 30 June 2022.

Budgeted delivery year	Budgeted to be completed by 2021/22	Forecast to be completed by 2021/22	Carried forward to 2022/23	Available funding to be carried forward (\$'000)
Prior to 2021/22	73	58	15	\$5,594
2021/22	121	83	38	\$26,143
Subtotal	194	141	53	\$31,737

9.2.1 Summary of the status of the 2021/22 capital works program

The following table provides an overall summary of the status of the 260 projects within the program. A further breakdown of the 260 projects is outlined at 9.2.1.1 onwards.

Not Yet Commenced	Design and Approvals	Planning Permit	Tender/Quote Process	Contract Awarded	In construction/procurement and set up	Completed
15	99	0	19	8	91	28

9.2.1.1 Carried forward projects from 2020/21

The following table provides a summary of the 73 projects which were expected to be completed by 30 June 2021 but carried forward to 2021/22.

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Not Yet Commenced	Design and Approvals	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
4*	14	0	3	1	27	24

* The four projects which have not yet commenced relate to PJ603770 (Sunbury Pop Festival Access Track), PJ603690 (Dallas Tennis Court Upgrade), PJ600890 (Bolinda Road Landfill Master Plan Stage 3 Works) and PJ603810 (Jacksons Hill Arts and Cultural Precinct).

Of these carried forward projects, the actual expenditure for the first half year was \$12.616m against the available funds of \$31.391m (40%).

9.2.1.2 Projects budgeted to be completed in 2021/22

The following table provides an overall summary of the status of the 121 capital works projects which are expected to be completed by the end of 2021/22 (including an additional new single year project created after 1 July 2021).

Not Yet Commenced	Design and Approvals	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
6	45	0	12	4	50	4

Of these budgeted to be completed in 2021/22 projects, the actual expenditure for the first half year was \$16.455m against the available funds of \$83.521m (20%).

9.2.1.3 Projects budgeted to be completed beyond 2021/22

The following table provides an overall summary of the status of the 66 multi-year projects which are expected to be completed beyond 2021/22.

Not Yet Commenced	Design and Approvals	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
5	40	0	4	3	14	-

Of these budgeted to be completed beyond 2021/22 projects, the actual expenditure for the first half year was \$2.531m against the available funds of \$73.474m (3%).

9.3 Financial position

Total expenditure as at 31 December 2021 was \$31.602m against the annual revised available funding of \$188.386m.

The delivery of the first half of 2021/22 capital works program has been significantly impacted by the COVID-19 pandemic.

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9.4 Forecast Expenditure

Based on the end of December progress of the 2021/22 capital works program and considering the COVID-19 impacts, it is expected that \$98.037m will be spent by 30 June 2022 and \$88.911m of works will be carried forward and completed in 2022/23.

9.5 Budgeted carry-forward expenditure

Of the estimated \$88.911m of works to be carried forward and completed in 2022/23, the following are some of the major projects:

- 9.5.1 \$22.037m relates to car park construction including \$13.65m for the Evans Street multi-deck car park in Sunbury and \$9.64m for the Broadmeadows Loop Road multi-deck carpark; A negative expenditure of \$1.25m will be carried forward to 2022/23 to reduce the 2022/23 new budget for Seabrook Reserve Access and Carparking as this project will be delivered one year earlier in 2021/22.
- 9.5.2 \$18.169m relates to building projects including \$5.12m for pavilion works at various sites (Cloverton southern active open space, Leo Dineen Reserve, Gladstone Park Reserve and Ginifer Reserve), \$4.75m for the Broadmeadow GLC redevelopment, \$2m for the indoor cricket centre at Greenvale Recreation Reserve, \$2.44m for public toilets works at various sites, \$1.37m for the community centres in Kalkallo, Craigieburn and Valley Park;
- 9.5.3 \$22.932m relates to land improvement projects including \$6.63m for the works at two landfill sites Riddell Road and Bolinda Road (rehabilitation works to meet EPA requirements, leachate management upgrade and Resource recovery centre upgrade), \$5.66m for several master plan design and implementations (Sunbury Park master plan, Progress Reserve master plan, Derby Street Reserve site development plan, Greenvale Recreation Reserve master plan, Jack Roper Reserve master plan and Bolinda Road Landfill master plan), \$2.72m for open space and playground upgrades, \$1.91m for two regional park at Merri Creek and Jacksons Creek, \$1.62m for the Mt Aitken District Recreation Reserve, \$1.12m for sports lighting upgrade at various sites and \$0.81m for the construction of 4 Rugby pitches at Bridges Recreation Reserve in Craigieburn;
- 9.5.4 \$17.48m relates to road works including \$6.64m for Yirrangan Road construction from Jackson Hill to Watsons Road, \$5.24m for Aitken Boulevard duplication and \$2.11m for construction of Somerton Road and Section Road intersection;
- 9.5.5 \$3.106m relates to drainage works including \$1.3m for Hume central implementation - servicing infrastructure, \$0.55m for Fairways Lake - Fairways Boulevard drainage works, \$0.48m for Spavin Drive Lake (to stabilise the lake bank embankment and renew the spillway) and \$0.40m for drainage upgrade at Banksia Grove and Birch Avenue, Tullamarine;
- 9.5.6 \$1.813m relates to footpath construction including \$1.34m for walking & cycling strategy implementation and \$0.48m for the Sunbury Mt Holden trail; and
- 9.5.7 \$1.756m relates to Plant Equipment including \$1.72m for the Fleet Replacement program.

Further details are contained in the attachment.

10. CONCLUSION:

The delivery of the 2021/22 capital works program is progressing. During the first half of the year, Council has managed to expend 17% of the annual available funding.

Attachment 1 – Capital Works Projects adjustments

Capital Works Projects Adjustments

Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
600840	Wildwood Road South Reconstruction	1,286	-	Unbudgeted 50% of the remaining balance of the Local Road and Community Infrastructure (LRCI) grant to be received in 2021/22.
604859	Hume Global Learning Centre Broadmeadows North and West Facing Frontage Expansion	800	320	Council has been successful in securing a \$1.6m grant relating to the Broadmeadows Suburban Revitalisation Program. Of this amount, \$640k was received in 2020/21 and \$800k has been received in 2021/22. The balance of \$160k is expected to be received in 2022/23. Therefore, an equivalent amount of \$1.6m has been added to the available funds for this project profiled according to the expected cashflow expenditure of \$320k in 2021/22 and \$1.28m in 2022/23.
500130	Sports Ground Lighting Audit and Upgrade Program (18/19-23/24)	805	-	- \$775k for the unbudgeted 50% of the remaining balance of LRCI grant for sports lightings upgrades at recreation facilities in Sunbury; - \$30k for the remaining balance of unbudgeted SRV grant for Gibb Reserve and John McMahon Reserve Diamond 2 lighting upgrade.
604759	Greenvale Recreation Reserve - Indoor Cricket Centre	750	-	50% of unbudgeted SRV grant (total \$1.5m). The remaining balance of funding will be received in 2022/23.
604741	VSBA portable preschool building at Merrifield	600	-	Unbudgeted grant to be received in 2021/22. Two modular preschool buildings have been installed at Merrifield in 2020/21 and some landscaping works are being finalised and will be completed in the 2021/22.
602220	Gladstone Park Reserve Sports Pavilion Upgrade	524	-	Unbudgeted 50% of the remaining balance of the LRCI grant to be received in 2021/22.
601010	Bamburgh Street Reconstruction	406	-	\$406k remaining funding will be received in 2021/22 as project completion was delayed in 2020/21. (\$730k was budgeted in 2020/21).
601070	Tatura Crescent Reconstruction	403	-	\$403k remaining funding will be received in 2021/22 as project completion was delayed in 2020/21. (\$888k was budgeted in 2020/21).
602200	Eric Boardman Reserve Pavilion 2 Upgrade	306	-	Unbudgeted 50% of the remaining balance of the LRCI grant to be received in 2021/22.
605056	Recycling Victoria - Universal FOGO bin rollout	207	-	Unbudgeted Kerbside reform support grant. 1st instalment to fund final transition plan associated cost. No increase in available funding as the transition plan was prepared by in-house staff.
600080	Greenvale Recreation Reserve Master Plan	175	-	Unbudgeted 50% of the remaining balance of the LRCI grant for playspace at Greenvale Recreation Reserve.
600280	Seabrook Reserve Masterplan	150	-	Unbudgeted DELWP grant for Seabrook Reserve upgrade. 50% of grant received in 2020/21 and the balance will be received in 2021/22.

Attachment 1 – Capital Works Projects adjustments

Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
601850	Progress Reserve Master Plan Review and Implementation	150	-	Unbudgeted DELWP grant for Stage 1 redevelopment of Progress Reserve (total \$300k for Playspace and Toilet). 50% of the grant received in 2020/21 and the remaining balance of \$150k will be received in 2021/22.
170650	Sunbury Memorial Hall	150	(65)	- \$150k grant for Sunbury Memorial Hall upgrade was budgeted in 2020/21 but now expected to be received in 2021/22; - \$65k has been removed from the 2021/22 available funding as it is no longer required as the work was completed in 2020/21.
604865	2022 Black Spot Program-Construct All-Way Pedestrian Signals at Brook Street and Evans Street, Sunbury	146	146	Unbudgeted 2021/22 Black Spot grant and a new project has since been created with the equivalent amount added to the 2021/22 program.
604590	Sunbury Recreation Reserve Netball Courts Upgrade	135	-	Unbudgeted SRV grant (total \$150k). Final payment will be received in 2022/23.
603800	Selwyn Neighbourhood House Refurbishment Works	127	-	Unbudgeted 50% of the remaining balance of the LRCI grant to be received in 2021/22.
170280	Integrated Water Management Plan Actions (2020-2025)	107	-	- \$100k unbudgeted 'Cloverton Stormwater Harvesting' grant from Melbourne Water. (Total announced grant of \$201k, \$101k will be received in 2022/23); - \$7k unbudgeted final instalment for 18 Obrien St retarding basin stormwater harvesting functional design.
601060	Reginald Court, Broadmeadows - Road Reconstruction	95	-	Unbudgeted 50% remaining balance of the LRCI grant to be received in 2021/22.
601110	Gibb Reserve Dallas - Cricket Nets	70	-	Unbudgeted 50% remaining balance of the LRCI grant to be received in 2021/22.
603740	Riddell Road Landfill & Bolinda Road Resource Recovery Facility - E-waste acceptance	70	-	Remaining balance of \$100k is expected to be received in 2021/22 for Bolinda Rd E-Waste shed (\$30k received in 2020/21).
604755	Merrifield Dog Park grant contribution	69	-	Last instalment of grant to be received in 2021/22 for the dog park in Merrifield which will be delivered by the developer as a work-in-kind item.
600590	Broadmeadows Town Centre - Carpark Construction	55	-	The remaining balance of unbudgeted Broadmeadows Revitalisation grant (total \$550k of which \$495k has been received in 2020/21) for construction of a vehicle accessway from Dimboola Road to the 'loop road' carpark to include landscaping along Dimboola Road.
602720	Leo Dineen Reserve Pavilions and social room	50	-	Remaining balance of the unbudgeted SRV grant (total \$500k of which \$450k has been received in 2020/21) for a pavilion upgrade at Leo Dineen Reserve.
604671	Civic Plaza Enhancements	45	-	Remaining balance of the unbudgeted Broadmeadows Revitalisation grant (total \$450k of which \$405k has been received in 2020/21) for Broadmeadows Civic Plaza activation.

Attachment 1 – Capital Works Projects adjustments

Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
602280	Seth Raistrick Reserve pavilion upgrade	40	-	Remaining balance of unbudgeted SRV grant (total \$400k of which \$360k has been received in 2020/21).
604736	Yard works at Westmere Children's Services Centre	28	-	Remaining balance of unbudgeted grant for a courtyard upgrade. Works have been completed in 2020/21.
604737	Yard works at Campbellfield Preschool	28	-	Remaining balance of unbudgeted grant for a courtyard upgrade. Works have been completed in 2020/21.
170090	Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	20	-	Balance of unbudgeted grant (total \$200k) for Meadowlink Western Entrance Activity Node. \$180k received in 2020/21.
500060	Traffic Management Facilities	23	-	\$20k is the remaining balance of the grant for the Hothlyn Drive upgrade from the TAC for the "LGA Small Scale Infrastructure grant program". \$3k is unbudgeted contribution for crossing associated works at Sequoia Dr Kalkallo.
602690	Greenvale Equestrian Centre	20	-	Remaining balance of total grant \$200k which has been budgeted in 2019/20 from Department of Health and Human Services - for Greenvale Equestrian Pavilion - \$180k has been received in 2018/19. Project was completed in 2020/21.
604360	Livvi's Place - Water Play	20	-	\$20k is for the remaining balance of total grant of \$200k which has been budgeted in 2020/21.
604672	Seabrook Reserve Access and Carparking	17	-	Unbudgeted contribution from NRL to fund part of the tree removal works.
600460	Skate, scooter, BMX strategy Implementation (Strategy 13/14-19/20)	15	-	Remaining balance of unbudgeted SRV grant (total \$135k) for Buchan Street Skate Park upgrade.
601940	Hume Central Implementation - Servicing Infrastructure	10	-	Refund of a bond from Yarra Valley Water for undertaking work in proximity to the water main in Hume Central.
500400	Indented Parking on Narrow Streets	2	-	Unbudgeted contribution from residents for indented parking constructed.
600800	77 Keilor Park Drive - New Footpath Works	2	-	Unbudgeted contribution from Jemena for works to connect Jemena's pedestrian gate to street footpath.
500390	Premier's Reading Challenge	(2)	(2)	Less funding received in 2021/22. Equivalent amount has been deducted in 2021/22 funding.
604675	Merri Creek Regional Park	(511)	-	Reduction mainly due to timing as \$446.5k of the grant was received in 2020/21. \$64k of budgeted grant will go to Parks Victoria.
601740	Mt Holden Masterplan	(250)	-	- Growing Suburb Funding of \$500k for Mt Holden trail development stage 1 received in 2020/21 but budgeted for in 2021/22; offset by: - Unbudgeted 50% of the remaining balance of the LRCI grant for Mt Holden trail development.
604380	Eric Boardman Reserve upgrade-new modular	(1,000)	-	\$1m for Eric Boardman Reserve upgrade has been received in 2020/21 but was budgeted for in 2021/22.
604853	Seabrook Reserve Community Hub	(1,500)	-	Growing Suburb Funding of \$1.5m received in 2020/21 but was budgeted for in 2021/22.

Attachment 1 – Capital Works Projects adjustments

Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
603380	Merrifield West Southern Community Centre - Merrifield West C104	(2,000)	-	Growing Suburb Funding of \$2m received in 2020/21 but was budgeted for in 2021/22.
601680	Donnybrook Road Shared Path Construction Merrifield Stage 29		(68)	Delete 2021/22 funding and re-budgeted in 2026/27. This project will be delivered after outer Metropolitan Ring Road to be built first.
604400	Nicholas Street Neighbourhood Park		(103)	Delete 2021/22 funding and re-budgeted in 2023/24. The project is waiting for the development plan/permit to be approved to determine the layout and location of the park.
600990	Yirrangan Road Construction, Jacksons Hill to Watsons Road		(3,650)	Reduce the funding for the land purchase portion as the land parcels will be vested to Council through a land equalization process instead of being purchased by Council.
Total		2,642	(3,422)	

**Capital Works Report
For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
159710	Asset Management System	CITYWIDE	17,693	93,073	75,380	17,693	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Strategic Asset Management module implementation is underway, but technical problems have delayed user acceptance testing.
170280	Integrated Water Management Plan Actions(2020-2025)	CITYWIDE	22,521	701,538	679,017	61,538	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Merlynston Creek Naturalisation - Melbourne Water comments have been received and need to be incorporated into the report before finalising. ELT need to be consulted on Council's position first and a briefing note is being drafted. Stormwater harvesting functional designs are complete and final invoice paid. Stockland's is delivering the pipework in the active open space for the Cloverton stormwater harvesting scheme. National Pacific is delivering the pipework in Cloverton Blvd. Council needs to wait for completion of Cloverton Blvd before commencing detailed design for the remaining assets, estimated early 2022.
500010	Local Road Spray Reseal	CITYWIDE	718,012	1,379,000	660,988	1,379,000	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractor during the warmer period of the year, Oct 2021 - Apr 2022.
500020	Local Road Asphalt Resurfacing	CITYWIDE	2,787,294	6,030,000	3,242,706	6,030,000	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractors throughout the year.
500030	Carpark Resurfacing	CITYWIDE	312,678	388,314	75,636	388,314	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractors throughout the year.
500040	Kerb and Channel Rehabilitation	CITYWIDE	90,161	309,695	219,534	409,695	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractors throughout the year.
500050	Kerb and Channel Rehabilitation Associated with Road Asphalt Resurfacing	CITYWIDE	543,066	792,510	249,444	892,510	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractors throughout the year.
500060	Traffic Management Facilities	CITYWIDE	365,788	1,096,343	730,555	1,050,000	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> There are several projects within this program. Some projects are in the construction phase and others are in the design phase.
500070	Local Area Traffic Management (LATM) Facilities	CITYWIDE	129,081	779,457	650,376	500,000	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> There are several projects within this program. Some projects are in the construction phase and others are in the design phase.
500080	Footpath Rehabilitation	CITYWIDE	1,737,184	4,000,000	2,262,816	4,000,000	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works undertaken by annual supply contractors throughout the year.

**Capital Works Report
For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
500090	Walking & Cycling Strategy Implementation	CITYWIDE	24,090	1,435,747	1,411,657	100,000	1,335,747	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> Preliminary investigations for future projects well progressed. Initial ecological and cultural heritage assessments and feature surveys have been completed for: <ul style="list-style-type: none"> - Atken Creek and Craigieburn railway corridor; - Spavin Drive Reserve/Kismet Creek corridor. Feature survey obtained for Greenvale to Atwood Pipe Track (Melbourne Water (MW) owned land). Other studies not required. Detailed design also under preparation (in house) near completion and timeframes for review/approval taking 12+ weeks however, so construction in 2021/22 is at high risk (and has been discounted from the forecast at this time). Contractor appointed for node at Barry Road (Merri Creek Trail) - works underway. Line marking to be undertaken along Moonee Ponds Creek Trail in 2022 - new standard drawing being developed and trialled. Delayed due to COVID restrictions on site visits.
500100	Drainage Rehabilitation Works	CITYWIDE	941,366	1,377,090	435,724	1,000,000	377,090	In Construction / Procurement & Set Up	Manageable issues exist
500110	Drainage Infrastructure Upgrade	CITYWIDE	44,694	605,867	561,173	605,867	-	In Construction / Procurement & Set Up	On Track
									<ul style="list-style-type: none"> There are many projects within this program. Some projects are in the construction phase and others are in the design phase. There are several projects within this program. Some projects are in the construction phase and others are in the design phase.

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Project Information		Expenditure					Stage	Status	Comments
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	Forecast \$	Budgeted Carried Forward \$		
500130	Sports Ground Lighting Audit and Upgrade Program (18/19-23/24)	CITYWIDE	283,633	1,915,398	1,631,765	800,000	1,115,398	In Construction / Procurement & Set Up	Manageable issues exist
									2020/21 Projects: • Works well underway at Laura Douglas Reserve (LDR) #2 John McMahon Reserve (JMR) Softball #2, Gibb Reserve North Pitch & Hothlyn Dr Reserve. • Poles at LDR#2 & Gibb have been installed and JMR Softball #2 and Hothlyn to be installed by end of Jan 2022. • Connection/commissioning of sports lighting will be completed by Feb 2022. 2021/22 Projects: • Tender for Construction of Langama Park Reserve Sports Lighting Upgrade (Pitches 2-5) closes 20 Jan 2022. Langama is being delivered as a stand alone project due to funding requirements with State Government. • Tender for design of all sports lighting projects between 2021 and 2026 closed on 16/12/2021. Aim to have designs completed for 1st three projects at Anderson, Jack Roper and Vic Foster by April 2022.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
500150	Open Space and Play Space Upgrades	CITYWIDE	733,846	5,106,470	4,372,624	2,390,000	2,716,470	In Construction / Procurement & Set Up	Manageable issues exist
									<ul style="list-style-type: none"> This is a rolling program of individual sites across the municipality. The 2021/22 program consists of sites for construction, sites for design, and sites from 2020/21 being completed. Works in progress at Santa Cruz Reserve, Roxburgh Park, due for completion end of Jan 2022. Will be under maintenance period till end of April 2022. Construction at Fairbank Ave, Gladstone Park has been completed but is under maintenance period until end of Jan 2022. Contractor quotes for Coopers Hill Reserve, Westmeadows additional equipment closed mid-Nov. Work to commence in March 2022. Contract awarded for Mission Hills-Valhalla Reserve, Craigieburn - works in progress and be completed by end of Jan 2022. Landscape designs & community engagement completed for Logan Court Reserve, Churchill Avenue Reserve, Rudstone Bend Reserve, William Canning Reserve (play only) and Hamilton Hume Reserve. Expenditure estimated on rolling program and site analysis/survey of future key sites including Bulla Rec. Reserve masterplan which will begin as a distinct project in 2022/23 but has no allocated funding for 2021/22.
500210	Public Toilet Program (based on 2017 strategy)	CITYWIDE	380	1,280,633	1,280,253	280,000	1,000,633	In Construction / Procurement & Set Up	Manageable issues exist
									<ul style="list-style-type: none"> Public Toilet Program is being managed with site specific masterplans (Derby St & Progress Reserve) and the three separate public toilets added to the 2021/22 program (project nos. 604856, 604857, 604858). The addition of additional toilets in the 2021/22 budget without recourse to the existing PT Program (this project) has created a significant delivery challenge given supplier capacity. Contract documentation is underway for the appointment of the successful tenderer for 7 public toilets.

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Project Information		Expenditure				Project Locality	Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	\$	\$	\$	\$	\$			
500220	Disability Action Plan (2019-2023)	9,900	399,160	389,260	399,160	-	Design and Approvals	On Track	<ul style="list-style-type: none"> • Sunbury Aquatic and Leisure Centre (SALC) - tender closed on Thursday 16th Dec. Quotes to be evaluated. • Design Request for Quotation (RFQ) being finalised to incorporate responses from Broadmeadows Youth Centre, Midford Cres Preschool and Bulla Rose Garden. Site visit conducted at Youth Central in Dec. 2021. • Design projects dependent on evaluation of tender costs received for SALC.
500230	Greenhouse Action Plan (18/19 - 21/22)	372,610	1,448,806	1,076,196	673,086	460,720	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> • Deed of Settlement and Release executed with solar supplier for 200KW system at BALC. • Tendering process for renewing panel of solar suppliers is ongoing. • Submissions for the next round of small installs received and being assessed. • Splash solar install has commenced. • An energy efficiency audit identified large savings opportunities via a Building Management System (BMS) optimisation at Splash. Commissioning issues diagnosed and integration works with boiler and other systems undertaken by contractors. Some BMS optimisation has occurred with more to follow – changes made slowly overtime to avoid system disruptions. Further faults with boiler controls which are independent of BMS have now been diagnosed and a solution is being investigated. • WSP has provided a draft report re air handling unit upgrade and other energy efficiency opportunities at SALC in near future. • Submissions for the panel of suppliers for mechanical, electrical, energy efficiency and ESD has been received and currently being assessed. • Small / medium energy audits project still in data gathering stage. • Investigations for going off gas and draft climate emergency plan are underway.
500240	Kerbside Bins - New and Maintenance	570,107	1,207,500	637,393	1,207,500	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Program has commenced
500250	Litter Bin Infrastructure Replacement	29,270	218,715	189,445	218,715	-	Design and Approvals	On Track	<ul style="list-style-type: none"> • Program is currently in planning phase

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
500280	Hume's Places - Local Shopping Centre Upgrades/Urban Renewal	CITYWIDE	21,544	630,107	608,563	350,000	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> • Mahoneys Plaza: Site investigations commenced with nominated Landscape Architect (LA). • Fordgate: Site investigations commenced with nominated LA. • DDA Access Consultants have conducted access audit and site surveys for Barry Road, Mahoneys Plaza, Railway Crescent and Sunbury. • The tender for Melba Avenue construction has closed and will be awarded under CEO delegation.
500290	Library Stock Replacement	CITYWIDE	371,611	885,500	513,889	885,500	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Minor supply chain disruptions, particularly for LOTE (Languages Other Than English) materials. Many invoices still to be paid.
500300	Public Art Project	CITYWIDE	48,748	176,413	127,665	176,413	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> • Both major projects on track to be completed in 2021/22. Delays on developed design due to COVID 19 restricting community engagement and awaiting sign off from Melbourne Water on revised Stolen Generations Marker site, but should not affect delivery of Stolen Generations Marker this financial year.
500310	ICT Infrastructure projects	CITYWIDE	261,091	1,055,666	794,575	655,600	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> • An assessment on the service needs is being conducted by the Manager Information and Technology before a recommendation is put to ELT.
500330	Fleet Capital Replacement Program	CITYWIDE	616,000	6,724,939	6,108,939	5,000,000	In Construction / Procurement & Set Up	Serious issues – action required	<ul style="list-style-type: none"> • In procurement phase, but already facing delays due to shortage of imported stock.
500340	Irrigation Installation and Upgrade	CITYWIDE	-	319,800	319,800	319,800	Design and Approvals	On Track	<ul style="list-style-type: none"> • Clarke Oval reconstruction will be completed in 2021/22. Irrigation has been 90% installed with the remainder to be completed once the drainage and turf wicket has been completed. Amendments and final firm to be completed in Jan 2022. Drainage works to commence once that final firm has been done. At this stage, due to weather and COVID related delays, the laying of the turf may be slightly delayed however the project is still on track at this stage to be completed in the 2021/22 FY.

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Project Information		Expenditure					Project Locality	Stage		Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward					
Number	Project Description	\$	\$	\$	\$	\$					
500350	Sportsground Surfaces - Sub-Surface Drainage	47,006	494,050	447,044	494,050	-	CITYWIDE	Design and Approvals	On Track		<ul style="list-style-type: none"> Clarke Oval reconstruction will be completed in 2021/22. Irrigation has been 90% installed with the remainder to be completed once the drainage and turf wicket has been completed. Amendments and final trim to be completed in Jan 2022. Drainage works to commence once that final trim has been done. At this stage, due to weather and COVID related delays, the laying of the turf may be slightly delayed however the project is still on track at this stage to be completed in the 2021/22 FY.
500360	Sports Pavilion Bin Cage program	-	17,855	17,855	17,855	-	CITYWIDE	Design and Approvals	On Track		<ul style="list-style-type: none"> Anderson Reserve identified as the priority site. Waste Department have revisited the site and proposed a possible location. Project Owner (PO) has also visited the reserve to review this and is not comfortable with the proposed location. The best location (in the opinion of the PO) is where there is currently a portable change room located (to the rear of the compound). PO investigating other potential sites for a bin cage install until the suitable space at Anderson Reserve becomes available (once the portable change room building is removed).
500370	Sports Infrastructure Replacement	19,500	51,806	32,306	51,806	-	CITYWIDE	In Construction / Procurement & Set Up	On Track		<ul style="list-style-type: none"> Projects currently committed to are: <ul style="list-style-type: none"> replace the Highgate #2 synthetic cricket wicket. Sunbury Recreation Reserve cricket nets upgrade project. replacement of AFL goal post at Vic Foster Reserve. replacement of the two synthetic cricket wickets at Langama Park Reserve. replacement of the Gladstone Park Reserve synthetic cricket pitch.
500380	Basketball Stadium Asset Renewal Program	26,578	59,155	32,577	59,155	-	CITYWIDE	Completed (Practical Completion)	Completed		<ul style="list-style-type: none"> Sunbury Basketball Stadium - Court repositioning and refresh; Project complete. Final invoices to pay.
500390	Premier's Reading Challenge	374	29,422	29,048	29,422	-	CITYWIDE	In Construction / Procurement & Set Up	On Track		<ul style="list-style-type: none"> Project to be continued in the second half of 2021/22.
500400	Indented Parking on Narrow Streets	91,664	933,585	841,921	933,585	-	CITYWIDE	In Construction / Procurement & Set Up	On Track		<ul style="list-style-type: none"> There are several projects within this program. Some projects are in the construction phase and others are in the design phase.

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Project Information		Expenditure					Project Locality	Budgeted Carried Forward			Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward							
Number	Project Description												
500410	Children's Services Yard Refurbishment and Redevelopment	17,600	106,090	88,490	106,090	-	CITYWIDE				Not Commenced	Not Applicable	<ul style="list-style-type: none"> Youth and Recreation Centre to coincide with the building works as the project funding didn't cover these works. Bank Street will occur in 2021/22.
500431	Tennis Facility Surface Replacement Program	72,760	278,328	205,568	278,328	-	CITYWIDE				In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> The following sites have been identified to be completed through 2021/22 - Seth Rastick Reserve (Surface Renewal - Courts 1 & 2), Centennial Park Tennis Court (Full Court Replacement) and Craigieburn Public Tennis Court (Full Court Replacement). Seth Rastick Reserve has been completed - courts now fully operational. Works at Centennial Park Tennis Court has commenced on 01 November 2021 and expected to be completed by end of Jan. 2022. Works at Craigieburn Public Tennis Court commenced in Dec. 2021 and expected to be completed by end of Jan. 2022.
													2020/21 Projects: <ul style="list-style-type: none"> Westmeadows, Laura Douglas Reserve (LDR) #2 and John Ilhan Memorial Reserve (JIMR) fencing complete. Delays on the supply of materials. Willowbrook have held back starting dates. Works scheduled to commence 21st Jan and will take 2 weeks to complete.
500435	Annual Sportsground Fence Upgrade Program	216,387	486,489	270,102	486,489	-	CITYWIDE				In Construction / Procurement & Set Up	On Track	2021/22 Projects: <ul style="list-style-type: none"> Fencing priorities for 2021/22 are Barrymore Reserve Safety Fence East Boundary, Arena Oval 2 Safety Fence, Leo Dineen Picket Fence, Ginifer Res East Boundary Safety Fence. Mac's Design awarded design contract. Aim to complete designs by Jan 2022. Draft design has been received for HCC approval for Barrymore Stakeholder Engagement Completed.
500436	IS Device Replacement Annual Program	435,786	1,200,000	764,214	1,200,000	-	CITYWIDE				In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Council has signed up with the 'State Government' - End user computing equipment purchase PCs and laptops through the State Government contract.
500437	Annual Road Humps Replacement Program	30,000	105,000	75,000	105,000	-	CITYWIDE				Design and Approvals	On Track	<ul style="list-style-type: none"> In design phase Works undertaken by annual supply contractors throughout the year.

**Capital Works Report
For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
600130	Leisure Centre Pool Plant and Capital Projects Upgrade	CITYWIDE	198,339	439,865	241,526	439,865	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Sunbury Aquatic and Leisure Centre (SALC) - Split system has been replaced in outdoor aquatic office and club rooms. Concrete repairs for SALC outdoor pool to commence. Boiler replacement completed. Heat exchange has been completed at Broadmeadows Aquatic and Leisure Centre (BALC).
600260	Dog Off Leash Site Improvements	CITYWIDE	79,253	185,110	105,857	185,110	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Project Officer has identified sites for bins & waste disposal dispensers. Bin installation is underway increasing numbers by approximately 60 across municipality.
600270	Warm Season Grass Conversion	CITYWIDE	-	64,526	64,526	64,526	Design and Approvals	On Track	<ul style="list-style-type: none"> Clerke Oval reconstruction will be completed in 2021/22. Irrigation has been 90% installed with the remainder to be completed once the drainage and turf wicket has been completed. Amendments and final firm to be completed in Jan 2022. Drainage works to commence once that final firm has been done. At this stage, due to weather and COVID related delays, the laying of the turf may be slightly delayed however the project is still on track at this stage to be completed in the 2021/22.
600380	Portable Building Purchase	CITYWIDE	118,512	159,903	40,391	159,903	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Portable Buildings delivered (final invoices to be paid to ATCO). Undergoing fit out of security grills and cages for hot water systems, windows and door outside of contract with ATCO through HCC preferred supplier (Monumental).
600460	Skate, scooter, BMX Strategy Implementation (Strategy 13/14-19/20)	CITYWIDE	202,577	224,165	21,588	224,165	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> Construction is complete and payments to contractor finalised. New facility signage is being installed and this will be paid from the project. Signage designs have been completed by HCC Designers and currently seeking quotes for manufacture and installation of signs.

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Citywide**

Project Information		Expenditure					Stage	Status	Comments
Number	Project Description	Project Locality	YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward		
			\$	\$	\$	\$	\$		
603780	Natural Heritage Interpretation Action Plan	CITYWIDE	-	57,202	57,202	57,202	-	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> Signage audit has been summarised & works prioritised. New signage installed: Spavin Lake entrance upgrade, snake signage at Aston Flax Lily Creek Wetland, playous signage at Enu Bottoms Wetland. All signs will be installed by Feb 2022. Nature Guide Trails are being drafted but will take some time to develop. Digital interpretation and art installation options are being explored. Roadside conservation signs are also being developed for installation. "No Bird Feeding" signs have been installed at Lakeside Dr and Centennial Park, and we received positive feedback from local residents.
603850	Bookshop shelving initiative	CITYWIDE	-	5,500	5,500	5,500	-	Design and Approvals	On Track
604500	Road Design for Capital Works Program	CITYWIDE	43,043	200,000	156,957	200,000	-	In Construction / Procurement & Set Up	On Track
604560	Botanical Garden Study	CITYWIDE	-	50,000	50,000	10,000	40,000	In Construction / Procurement & Set Up	Serious issues – action required
									<ul style="list-style-type: none"> Initial investigation/case study is underway. Next steps will be determined by case studies.
604611	Sports Reserves Car Park Lighting Program (OSP)	CITYWIDE	546	321,680	321,134	321,680	-	In Construction / Procurement & Set Up	Manageable issues exist
									<ul style="list-style-type: none"> Contract Awarded to Harris HMC. Harris HMC have advised of long lead times (10-14 weeks) on materials which will hold up works. Lead time for materials is from Nov 2021 to April 2022. Lakeside Res - Works scheduled to commence on site from Feb and completion by April. Willowbrook Res - Works scheduled to commence on site from March and completion by April. Aston Res - Works scheduled to commence on site from March and completion by May.
604626	Leisure Centre Gym Equipment Replacement Program	CITYWIDE	14,874	612,480	597,606	612,480	-	Tender/Quote Process	On Track
									<ul style="list-style-type: none"> Submissions to tender currently being evaluated.

**Capital Works Report
For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
604675	Merri Creek Regional Park	CITYWIDE	6,155	1,595,143	1,588,988	100,000	1,495,143	Design and Approvals	Serious Issues – action required
									<ul style="list-style-type: none"> • DELWP-led project, re-initiated at start of June 2021. Council to progress with feature surveys, cultural heritage investigations and other planning for sections of the trail. DELWP leading on Request for Quotation (RFQ) for parkland plan. This is running behind schedule with no fixed date for next partnership meeting to take forward a consultant's brief. • Funding from DELWP to construct Section 1.4 (Merri Concourse to Premier Drive, Campbellfield) announced in May 2021 (agreement runs 1/4/21 to 2/9/22). CHMP 2021. Wurundjeri yet to provide date for site visit (backlog due to lockdown). Geotech for s 1.4 has now been identified as needing further ecological assessment which is not feasible in 2021/22. Council & Parks Vic meeting with DELWP to determine if potential staging of works is permissible.
604700	Skate, scooter, BMX strategy Implementation (outside current adopted plan)	CITYWIDE	-	240,000	240,000	240,000	-	Design and Approvals	On Track
									<ul style="list-style-type: none"> • Project is establishment of bitumen BMX berms at Sunbury BMX track and track improvements. PIP completed and currently seeking specialised design consultant. • Construction in 2023/24.
604738	Single Customer View	CITYWIDE	795,454	491,063	304,391	795,454	304,391	In Construction / Procurement & Set Up	On Track
									<ul style="list-style-type: none"> • To date a total of 356 Service Request workflows in the new Customer Relationship Management system (CRM) have been configured with an estimated 4 to go. The Online customer facing workflows that cover 162 Service Request types have also been configured. All of which are in various stages of testing and refining. March 2022 is the expected Go Live date. • The over-expenditure in 2021/22 will be carried forward and offset against the 2022/23 available funds.
604752	Dogs in Public Places Signage Project	CITYWIDE	-	66,000	66,000	66,000	-	In Construction / Procurement & Set Up	Manageable issues exist
									<ul style="list-style-type: none"> • Signage has recently been installed at all designated dog off-leash areas across Hume. The signage outlines the area within parks where dog are allowed off-leash and the rules that apply. • Evaluation of fenced off-leash areas have been delayed due to COVID restrictions and limited use of these areas. Investigations will continue into 2022.

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For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604762	Sports Reserves - External Open Space Drainage around pavilions	CITYWIDE	14,515	175,000	161,485	175,000	Design and Approvals	On Track	<ul style="list-style-type: none"> Project Implementation Plan (PIP) complete and submitted to Project Manager (PM). Two sites have been identified and prioritised for drainage systems, being Gibb Reserve and Aston Reserve. The PO & PM met with Civil Engineer at each of the three sites in late Nov to discuss the issues and project objectives. A surveyor has now been engaged by Civil Design and will have surveys returned to Council very early in 2022.
604766	Installation Tennis Book a Court System	CITYWIDE	-	55,000	55,000	55,000	Design and Approvals	On Track	<ul style="list-style-type: none"> PIP complete and submitted to Project Manager (PM). Two sites have identified for the Book-a-court (BAC) system - being Craigieburn Tennis Club & Greenvale Tennis Club. Meetings with Tennis Victoria, Council officers and club reps were finally able to take place at both sites to complete BAC facility suitability assessments on 5 Nov. These had previously been on hold due to COVID restrictions. Results from the suitability assessments were varied. Craigieburn Tennis Club is well laid out and suitable for the BAC installation and software. Tennis Victoria (TV) is now in the process of compiling their documentation and quote (expected anytime now). Greenvale Tennis Court is a far more challenging site (given the topography, vegetation and lack of perimeter fence) to install the software and is not suitable for the existing BAC software. PM has met with an Arborist and fencing contractor to plot a possible route for a perimeter fence and get a quote. TV has been requested to provide an updated quote and list or required preliminary works for Greenvale.

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For the Period Ended 31st December 2021
Citywide**

Project Information		Expenditure					Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward		
Number	Project Description	Project Locality	\$	\$	\$	\$	Stage	
604772	Soccer Reserve - Portable Goal Storage Cages	CITYWIDE	18,603	33,000	14,397	33,000	In Construction / Procurement & Set Up	On Track
604787	Parks Landscape Enhancements	CITYWIDE	26,208	250,000	223,792	-	In Construction / Procurement & Set Up	On Track
604802	Water Meter Removals	CITYWIDE	-	46,200	46,200	15,000	Design and Approvals	On Track
604805	Furniture Sunbury and Broadmeadows Libraries	CITYWIDE	1,095	38,000	36,905	-	In Construction / Procurement & Set Up	On Track
604832	Upgrade work to community facilities	CITYWIDE	-	80,000	80,000	80,000	Design and Approvals	On Track
604846	Solar array installation on Council buildings (Which Council pay the bills on)	CITYWIDE	-	399,000	399,000	221,400	Tender/Quote Process	Manageable issues exist
604850	Infrastructure as a Service Migration to the Cloud	CITYWIDE	4,342	1,399,636	1,395,294	699,636	Tender/Quote Process	Manageable issues exist
604851	Corporate reporting software	CITYWIDE	-	180,000	180,000	180,000	Tender/Quote Process	On Track
604852	Process mapping software	CITYWIDE	-	50,000	50,000	50,000	In Construction / Procurement & Set Up	On Track
604864	Mural Program for art installations/sculptures	CITYWIDE	-	120,000	120,000	120,000	Design and Approvals	On Track
TOTAL FOR CITYWIDE			13,533,541	51,657,994	38,124,453	38,951,093	12,591,902	

**Capital Works Report
For the Period Ended 31st December 2021
Aitken Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
166130	DS Aitken Reserve Pavilion Upgrade	C/BURN	9,460	39,912	30,452	39,912	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Design and engineering for 2.7m high black aluminium slat fence complete. Building Permit has been issued. RFQ closed. Further information is requested for one applicant to submit.
600340	D.S. Aitken Recreation Reserve Master Plan	C/BURN	20,000	530,169	510,169	530,169	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Car Parking along Rayfield Ave - scope reduced to limit impact on open space and trees and will now cover parallel parking along Rayfield Ave. Currently being designed by Council's Civil Team. Works to be awarded via annual supply contract. Demolition of existing Public Toilets and New Auto Toilet next to playground. Innovations approved at Council 13 Dec. Toilet will be manufactured off site and is scheduled for installation April 2022. Tree Plantings by Parks department rescheduled to April 2022 due to a backlog of works and a limit in tree supply due to COVID.
600680	Mt Aitken District Recreation Reserve AC01(LSP) - Highlands LSP	C/BURN	2,116,897	6,623,133	4,506,236	5,000,000	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Civil and earthworks in progress. Practical completion has been delayed due to COVID 19 and wet weather issues. Adjusted completion date March 2022. Playspace will be done in 2022/23.
600690	Merrifield West Northern Community Hub - Merrifield West C102	MICKHAM	3,815,755	6,888,012	3,072,257	6,888,012	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Timelines further amended: Separable Portion 1 and 2 projected for completion by 31 Jan 2022. This is a multi-year project (2021/22, 2022/23 & 2023/24).
600980	Aitken Boulevard Duplication -between Marathon Blvd & Grand Blvd	C/BURN	114,611	6,241,567	6,126,956	1,000,000	Tender/Quote Process	Manageable issues exist	<ul style="list-style-type: none"> Tender has closed - currently in procurement phase. Construction expected to commence early 2022 with a construction period of 18 months.
601020	Beacon Hills Crescent Reconstruction	C/BURN	11,652	650,000	638,348	400,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> In design phase. Road construction complete.
601080	Union Road Reconstruction	ROX/PARK	6,375	340,387	334,012	340,387	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Service works in design and approval phase.
601090	Wattleglen Street Reconstruction	C/BURN	12,672	730,000	717,328	200,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> In design phase.

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Project Information		Expenditure				Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward		
Number	Project Description	Project Locality						
601230	Kalkallo Community Centre - Lockerbie CIO6	KALKALLO	527,731	874,055	346,324	874,055	Completed	• Building construction has been completed. Occupancy certificate issued. Final invoices to be paid
601280	Mt Aitken District Recreation Reserve Pavilion - Highlands L SP AC(1)	CIBURN	994,254	878,738	(115,516)	994,254	On Track	• Module assembly commenced onsite. Practical Completion revised to Jan 2022 due to COVID construction restrictions.
601350	Craigieburn community centre - Craigieburn R2 - CIO2	CIBURN	2,880	444,478	441,598	222,239	Manageable issues exist	• ELT Strategy 25 Aug 2021 supported 1050m2 (DCP funded) footprint inclusive of space for larger community gatherings (300m2 contained floor area) and expanded training space to support a more viable adult education program, in addition to activity room and MCH consulting suites. ELT did not support inclusion of space for StartNorth satellite. • Cost Plan A estimate for DCP funded 1050m2 footprint received in Oct 2021. • Funding application submitted to Growing Suburbs Fund in Oct 2021. • Design tender to be prepared for release in early 2022.
601400	Construct 4 Rugby Pitches at District Active Reserve Central Area (C'burn R2 AR03)	CIBURN	80,546	1,614,552	1,534,006	800,000	Manageable issues exist	• Secondary concept design has been completed. Geotech, Flora and Fauna studies completed. • Tenders for detailed landscaping and civil design are being prepared. • 50% of land transferred, awaiting final handover for the land from developers by Feb 2022.
601590	Construct a pavilion at District active reserve Central area (Craigieburn R2 AR04)	CIBURN	-	302,831	302,831	302,831	On Track	• In concept design phase (City Collective). Only design to be done in 2021/22.
601780	Fairways Lake - Fairways Boulevard Drainage work	CIBURN	7,435	801,690	794,255	250,000	Manageable issues exist	• In design phase.
602060	Craigieburn Youth Centre Upgrade	CIBURN	5,469	32,911	27,442	32,911	Manageable issues exist	• Works to be completed in 2021/22 are installation of blinds, dishwasher and outdoor art sink.
602150	Splash outdoor projects - 2 shade shelters	CIBURN	-	1,304	1,304	1,304	Completed	• Project completed. Invoice to be paid.
602190	Cloverton Southern Active Open Space Pavilion 1&2 - Lockerbie AR08 & AR09	KALKALLO	381,674	1,495,519	1,113,845	800,000	Manageable issues exist	• Power has still not been connected to the site which prevents issuing of the Occupancy Certificate.
602270	Donnybrook Reserve Pavilion Upgrade (Join Laffan Reserve)	KALKALLO	-	25,068	25,068	-	Not Applicable	• Project suspended pending site investigation and planning.

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Number	Project Information	Project Description	Project Locality	Expenditure					Stage	Status	Comments
				YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
				\$	\$	\$	\$	\$			
602570	Lakeside Drive Reserve Sports Ground Improvement		ROX/PARK	-	198,000	198,000	198,000	-	Tender/Quote Process	On Track	• Tender being prepared for design of two safety fences and picket fence on oval 1.
602830	Roxburgh Park Drive duplication		ROX/PARK	32,593	1,006,985	974,392	1,006,985	-	In Construction / Procurement & Set Up	On Track	• In construction phase.
602910	Northern AQS (construction of fields) Craigieburn R2 AR01		C/BURN	38,801	389,247	350,447	389,247	-	Design and Approvals	On Track	• As a result of the QS Report indicating that the plans were over budget the project schedule has been adjusted. The revised concept plans are to be received in Jan and Council approvals and community consultation to be completed by end of April 2022.
603150	Kalkallo Central community hub-Lockerbie C104		KALKALLO	120,941	2,425,940	2,304,999	1,500,000	925,940	Contract Awarded	Manageable issues exist	• Construction tender closed 4 Nov 2021 and contract has been awarded. • Building blocks grant funding application submitted to Department of Education and Training Victoria (DET). Construction to commence in early 2022.
603380	Merrifield West Southern Community Centre - Merrifield West C104		MICKHAM	94,790	1,688,966	1,594,176	1,688,966	-	Contract Awarded	On Track	• Construction tender closed 4 Nov 2021 and contract has been awarded. • Building blocks grant funding application submitted to DET. • Tenders closed and currently being evaluated.
603400	Construct Pavilion 1&2 on northern sports ground - Merrifield West OS02&OS03		MICKHAM	34,833	3,155,706	3,120,873	250,000	2,905,706	Tender/Quote Process	Manageable issues exist	• Tenders closed and currently being evaluated.
603660	Splash Outdoor Gym Equipment		C/BURN	19,211	23,205	3,984	19,210	-	Completed (Practical Completion)	Completed	Project complete.
603700	Craigieburn Lawn Bowls Turf Green Upgrade		C/BURN	-	42,777	42,777	42,777	-	Completed (Practical Completion)	Completed	• Project at practical completion pending defects inspection. Rectification works required at southern end and pathway of green.
603800	Selwyn Neighbourhood House - Refurbishment Works		C/BURN	83,231	79,507	(3,724)	83,231	-	Completed (Practical Completion)	Completed	• Project completed.
603820	Anzac Park Landscape Works		C/BURN	55,771	72,968	17,197	72,968	-	In Construction / Procurement & Set Up	On Track	• This is a multi-year project: • Drainage rectification works are underway to mitigate waterlogging around advanced trees and garden bed areas and will be delayed due to inclement weather and COVID restrictions. Works are 95% complete and all funds are to be expended by end of the Financial year.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
603860	Mitchell St, Kalkallo rural road reconstruction	KALKALLO	24,500	(46,159)	(70,659)	24,500	(70,659)	In Construction / Procurement & Set Up	<ul style="list-style-type: none"> The available funds for this project is negative due to the expenditure in 2020/21 being spent ahead of budget. The negative expenditure will be carried forward and offset against the project available funding in 2022/23.
604360	Livvi's Place - Water Play	CIBURN	17,845	19,967	2,122	19,967	-	Completed (Practical Completion)	<ul style="list-style-type: none"> Project completed.
604490	Hume Men's Shed (Craigieburn) Development Project	CIBURN	23,636	25,427	1,791	25,427	-	Completed (Practical Completion)	<ul style="list-style-type: none"> The building surveyor had not approved the works due to the builder installing the incorrect sleepers for the retaining wall. The builder needed to remove the retaining wall and reconstruct the entire retaining wall again. These works have now been completed and final sign off received from the building surveyor.
604605	Craigieburn Youth Space upgrade	CIBURN	766	50,000	49,234	766	-	Completed (Practical Completion)	<ul style="list-style-type: none"> The remaining funding is no longer required as a new budget has been proposed in 2022/23 and 2023/24 under PJ602060.
604613	Highgate Recreation Reserve - main pavilion extension (OSP)	CIBURN	-	33,000	33,000	33,000	-	Not Applicable	<ul style="list-style-type: none"> Construction has been deferred to commence in 2023/24.
604616	Highgate Recreation Reserve - public toilets and shelters (OSP)	CIBURN	618	550,000	549,382	100,000	450,000	Contract Awarded	<ul style="list-style-type: none"> Toilet - Stakeholder consultations complete and final locations approved. Report to award Contract to WC Innovations for 5 new toilets approved at Council 13 Dec. Toilets will be manufactured off site. Highgate is scheduled for installation late 2022. Shelters - RFP for design and construct in process. Currently developing the brief for D&C quotations.
604617	Kalkallo Grassland Restoration Project	KALKALLO	-	261,562	261,562	-	261,562	Design and Approvals	<ul style="list-style-type: none"> DELWP have emailed their recommendations with regards to the protection of the threatened Tussock Shrub which has been recorded in the project area. A fauna consultant has been engaged to review the recommendations and provide feedback.
604655	Pennyn Pl rehabilitation, Craigieburn, rear of No.8, Pedestrian Bridge	CIBURN	14,500	158,620	144,120	158,620	-	Design and Approvals	<ul style="list-style-type: none"> In design phase.

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Number	Project Description	Project Locality	Expenditure					Stage	Status	Comments
			YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
			\$	\$	\$	\$	\$			
604657	Hayfield Rd Bridge(HL075), Roxburgh Park at Reserve b/w Statesman Ave & Lockwood	ROX/PARK	-	362,560	362,560	362,560	-	Tender/Quote Process	On Track	• In tender phase.
604658	Malcolm St Bridge over Kalkallo creek, Kalkallo	KALKALLO	1,560	466,796	466,236	466,796	-	Design and Approvals	On Track	• In design phase.
604666	Craigieburn HGLC Front Entrance Airlock	CIBURN	-	260,000	260,000	100,000	160,000	Contract Awarded	Manageable issues exist	• Purchase order being created to engage architect to complete documentation.
604673	Benston Street, Craigieburn	CIBURN	6,157	320,000	313,843	50,000	270,000	Design and Approvals	Manageable issues exist	• Project manager has been assigned. • Concept design draft has been completed - circulated to internal stakeholders. • Review of time line required - construction tender likely to be awarded however construction may not be completed in 2021/22.
604723	DS Aitken Reserve - additional seating around Oval	CIBURN	-	3,343	3,343	3,343	-	In Construction / Procurement & Set Up	On Track	• Tiered Seating installed. Council's Parks department is upgrading the outdoor seating at the reserve and the remaining funds will be utilised for upgrades to existing seating.
604727	Installation of screening to rear of carpark at Craigieburn HGLC	CIBURN	3,290	160,000	156,710	50,000	110,000	Design and Approvals	Manageable issues exist	• Architect to provide dates of when a draft design can be delivered for review.
604730	Craigieburn Indoor facility - Old Leisure Centre	CIBURN	168,276	336,775	168,499	336,775	-	Design and Approvals	On Track	• Project in detailed design. Construction of carpark commenced in Dec 2021.
604741	VSBA Portable Preschool at Merrifield	MICKHAM	38,725	90,153	51,428	90,153	-	In Construction / Procurement & Set Up	On Track	• Merrifield Modular project is completed and building is open for community use. Some landscaping works are being finalised and will be completed by the end of the 2021/22 financial year.
604742	2021 Blackspot - Construct raised wombat crossings at Grand Blvd Newbury Blvd, Craigieburn	CIBURN	22,998	30,830	7,832	30,830	-	Completed (Practical Completion)	Completed	• Project completed.
604744	2021 Blackspot - Construct intersection platform at Aitken Blvd/James Mirams Dr/Lysterfield Dr, Craigieburn	CIBURN	1,200	11,980	10,780	11,980	-	Completed (Practical Completion)	Completed	• Project completed.
604747	Aitken Creek Master Plan	CIBURN	-	165,000	165,000	50,000	115,000	Not Commenced	Not Applicable	• Anticipate preparation of masterplan brief early 2022.
604748	Malcolm Creek Trail Enhancement Program	CIBURN	-	66,000	66,000	66,000	-	Design and Approvals	On Track	• Design & investigation only this year.
604755	Merrifield Dog Park grant contribution	MICKHAM	450	149,260	148,810	149,260	-	In Construction / Procurement & Set Up	On Track	• Developer MAB will deliver as part of Merrifield Active Open Space. Expected completion by Feb 2022.

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Number	Project Description	Project Locality	Expenditure					Stage	Status	Comments
			YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
			\$	\$	\$	\$	\$			
604768	Splash - Replacement of Aquaplay Polysoft Flooring	CIBURN	41,945	88,000	46,055	88,000	-	Completed (Practical Completion)	Completed	• Completed - final invoices to be paid.
604773	Sprint - Replacement of High Jump Matt Covers	CIBURN	-	38,500	38,500	38,500	-	Tender/Quote Process	On Track	• Request for Quotation (RFQ) in progress.
604775	Craigieburn Sports Club - Construct Access Road	CIBURN	-	430,000	430,000	430,000	-	In Construction / Procurement & Set Up	On Track	• In construction phase.
604800	EPA Requirement - Closed Landfill Rehabilitation - Craigieburn Road	CIBURN	-	13,944	13,944	125,000	(111,056)	In Construction / Procurement & Set Up	Manageable issues exist	• In construction.
604803	Conservation Fencing Mt Ridley Nature Reserve	MICKHAM	-	150,000	150,000	-	150,000	Design and Approvals	Manageable issues exist	• Consultation with interest groups has commenced to ensure fenced areas do not impact on current park use. • Advice has been sought on cultural heritage impacts and a Cultural Heritage Permit is required. This will set the project back several months. • It is likely that cultural heritage approvals will force the works to be pushed back into 2022/23.
604806	Returns room refurbishment Craigieburn Library	CIBURN	-	55,000	55,000	55,000	-	Design and Approvals	Manageable issues exist	• Planning for the project has begun.
604808	Bank Street Preschool Refurbishment	CIBURN	3,328	143,000	139,672	143,000	-	In Construction / Procurement & Set Up	On Track	• Air-conditioning units have been installed. Partial carpet replacement and office shelving have been completed. Further refurbishment works to be carried out during school holidays.
604823	Craigieburn Leisure Centre Occasional Care Refurbishment	CIBURN	-	37,245	37,245	37,245	-	Not Commenced	Not Applicable	• Work not commenced yet
604836	New Footpath in Donald Cameron Drive (20 Merrigann Court to Bus Stop)	ROX/PARK	-	10,560	10,560	10,560	-	Design and Approvals	On Track	• In design phase. • Works undertaken by annual supply contractor
604837	New Footpath in Donald Cameron Drive (30m East off Kiwan Avenue to Bus Stop)	ROX/PARK	-	3,960	3,960	3,960	-	Design and Approvals	On Track	• In design phase. • Works undertaken by annual supply contractor
604845	Rolunda at DS Aitken Reserve	CIBURN	-	33,000	33,000	24,000	9,000	Design and Approvals	Manageable issues exist	• Internal landscape staff appointed to manage project. 2021/22 will see survey work, QS, planning permit and consultation undertaken.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604856	Hume Tennis Centre Toilet	C/BURN	-	352,000	352,000	10,000	Design and Approvals	Manageable issues exist	• Supplier capacity and delivery challenges (inc. lockdowns / limited site investigation times) will reduce 2021/22 construction to a max. of 6 new public toilets in total, likely fewer. Hume Tennis Centre (HTC) toilet is approximately 6th on overall public toilet priorities, with the aim for construction in 2021/22, but likely to be 2022/23.
604858	Aston District Reserve Toilet	C/BURN	-	352,000	352,000	50,000	Design and Approvals	Manageable issues exist	• Supplier capacity and delivery challenges (inc. lockdowns / limited site investigation times) will reduce 2021/22 construction to a max. of 6 new public toilets in total, likely fewer. Public Toilet in the Aston area is currently 5th on overall public toilet priorities, with the aim for construction in late 2021/22.
604862	Spectator shelter at Arena Recreation Reserve (United Soccer Club)	ROX/PARK	1,771	80,000	78,229	80,000	Contract Awarded	On Track	• Project has just been awarded to 'Big Red'. Project manager is liaising with the contractor to set out a schedule for the design and construction of the shelter.
TOTAL FOR AITKEN WARD			8,959,149	42,859,850	33,900,801	27,152,701	15,077,742		

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
169640	Jacksons Hill VU Site-Building Maintenance	SUNBURY	1,421	215,790	214,369	1,421	214,369	Design and Approvals	Manageable issues exist
169660	Hume Global Learning Centre Sunbury	SUNBURY	255,171	680,504	425,333	680,504	Completed (Practical Completion)	Completed	• Significant pre-planning and due diligence works have been undertaken over the past two years to ensure that Council is project ready when the land is transferred to Council from State Government. Council is currently preparing a PMP (Project Management Plan) to support the planning and delivery of this project.
170560	Sunbury Town Centre Redevelopment (final stage)	SUNBURY	204,020	318,742	114,722	318,742	In Construction / Procurement & Set Up	On Track	• Project achieved Practical Completion • Final invoices to be paid.
600700	Sunbury Park Master Plan Implementation	SUNBURY	8,748	703,848	695,100	100,000	In Construction / Procurement & Set Up	Manageable issues exist	• Detailed design under review and awaiting bill of quantities. • Construction targeted for Mar 2022; Practical completion likely to occur in 2022/23.
600780	Mitchells Lane - New Footpath Works	SUNBURY	-	64,719	64,719	64,719	Design and Approvals	On Track	• In design phase. • Works undertaken by annual supply contractor.
600790	Annandale Road - New Footpath Works	TULLA	-	84,563	84,563	84,563	Design and Approvals	On Track	• In design phase. • Works undertaken by annual supply contractor.
600800	77 Kellor Park Drive - New Footpath Works	TULLA	22,004	17,505	4,499	22,004	Completed (Practical Completion)	Completed	• Project completed
600840	Wildwood Road South Reconstruction	WILDWOOD	2,240,195	3,383,192	1,142,997	3,383,192	In Construction / Procurement & Set Up	On Track	• In construction phase.
600860	McEwen Reserve Carpark Construction	SUNBURY	134,548	102,636	31,912	134,548	Completed (Practical Completion)	Completed	• Project completed.
600890	Yirrangian Road, Jacksons Hill to Watsons Road, Road Construction	SUNBURY	57,367	6,754,891	6,697,524	100,000	Design and Approvals	Serious issues - action required	• Land may not be required. May be presented to Council meeting in February for Councilors to determine what to do with this project. May change 2021/22 funding and re-budget in a future year.
601190	Phillip Drive - New Footpath Works	SUNBURY	25,034	22,375	2,659	25,034	Completed (Practical Completion)	Completed	• Project completed.
601570	Riddell Road Landfill Resource Recovery Centre	SUNBURY	76,976	140,000	63,024	100,000	In Construction / Procurement & Set Up	Manageable issues exist	• Stage 1 asphalt works completed. Stage 2 to commence Feb 2022.

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Jacksons Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
601740	MT Holden Masterplan	SUNBURY	62,690	1,277,799	1,215,109	800,000	477,799	Manageable issues exist	<ul style="list-style-type: none"> The negotiations with the telecommunications company to secure a lease through their land will take some time, so the decision has been made to split the project into stages: Stage 1 is in Tender stage and will commence shortly. It includes construction of 2/3 of the trail network, including the summit trail. If the entire proposal cannot be delivered, Stage 1 will still provide a community benefit by providing formal access into the reserve and a trail to the summit and lookout point. Stage 2 will be progressed only when/if the landowner consents to the lease agreement. The Wurundjeri Woi Wurrung has requested an amendment to the CHMP to include additional requirements. As a result, construction has been delayed by at least a month, likely two months. The amendment will be submitted in late Jan and Wurundjeri will have one month to review and approve it. Construction can commence in Mar 2022.
601860	Derby Street Reserve Site Development Plan	TULLA	22,161	1,681,751	1,659,590	500,000	1,181,751	Manageable issues exist	<ul style="list-style-type: none"> Implementation of Development Plan will be in stages. Stage 1 will be new sports courts (tender closed in Nov); Stage 2 will be park and playspace (tender award by February 2022). Practical completion anticipated for these stages by July 2022. Likely that proposed public toilet will be delivered in mid to late 2022/23 given number of public toilet priorities already identified for 2021/22 and early 2022/23. Construction of sports courts anticipated to commence in early 2022. Construction for stage 2 targeted for Apr/May 2022.
601930	Spavin Drive Lake-Stabilize Lake Bank Embankment and Renew Spillway	SUNBURY	13,623	527,736	514,114	50,000	477,736	Manageable issues exist	<ul style="list-style-type: none"> In design phase.

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For the Period Ended 31st December 2021
Jacksons Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
602200	Eric Boardman Reserve Pavilion 2 Upgrade	SUNBURY	531,514	759,378	227,864	759,378	-	In Construction / Procurement & Set Up	On Track
									<ul style="list-style-type: none"> Building Surveyor completed initial inspection for partial occupancy on 07/12/21 (excluding kitchen). A couple of items have been identified for rectification before occupancy can be achieved to change rooms and amenities. A secondary appointment with Building Surveyor has been scheduled to achieve full occupancy certificate.
602210	Eric Boardman Reserve Pavilion 3 & Social Room Upgrade	SUNBURY	209,055	798,580	589,525	798,580	-	In Construction / Procurement & Set Up	Manageable issues exist
									<ul style="list-style-type: none"> The project is scheduled to be completed in 2021/22 Refurbishment works have been delayed due to COVID restrictions - works will focus on the Social Pavilion. Internal demolition works have been completed within Social Pavilion. Latent conditions of the internal roof and beneath the floor are worse than anticipated. Quantity Surveyor has drafted a report on these and other latent conditions that have been encountered. Project Manager has drafted a Memo and presented to ELT to provide an update on the current status of the project - the latent report provided by QS was also included in discussion.
602580	Langama Park Reserve - Shade and Sealing	SUNBURY	-	26,150	26,150	26,150	-	In Construction / Procurement & Set Up	On Track
602660	Settlement Road East widening	SUNBURY	418,973	505,178	86,206	505,178	-	In Construction / Procurement & Set Up	On Track
602720	Leo Dineen Reserve Pavilions and social room	TULLA	88,718	1,919,608	1,830,890	200,000	1,719,608	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> 2021/22 funds to be used to address sealing underneath Pavilion No.2 once refurbishment works have been completed. In construction phase. Detailed design complete, project at tender closing 10 Feb 2022.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
602730	Tullamarine Tennis Club Pavilion	TULLA	6,475	18,900	12,425	18,900	Design and Approvals	On Track	<ul style="list-style-type: none"> • PIP completed and submitted to Project Manager. • Initial meeting with tenant club completed to identify and discuss existing issues with the tennis pavilion. • All works relating to the building conditional assessment have now been completed by Adams Engineering and their associated contractors. This report was provided to Council on 1 Dec and a follow up presentation on findings was given to PMs and POs on 16 Dec. • While several maintenance items require immediate action, the report indicates no significant issues that prevents the existing pavilion from being refurbished or extended.
602760	Langama Park Pavilion 2	SUNBURY	34,356	1,528,840	1,494,484	1,528,840	Contract Awarded	On Track	<ul style="list-style-type: none"> • This project will be delivered over a 3 year period - 2021/22 is year 3 • SIMBUILT have been identified as preferred contractor to deliver both the refurbishment works to Pavilion No.2 and the design and construction of the new Pavilion No.3. • SIMBUILT have now finalised design on new Pavilion No.3 • Site Establishment is scheduled for Jan 2022.
603520	Sunbury Seniors Citizen Centre scoping study	SUNBURY	-	55,000	55,000	55,000	Design and Approvals	On Track	<ul style="list-style-type: none"> • Service Planning work undertaken and is subject to ELT review. • Site meeting was held on 23/11/21 with HCC, NF Communications (supplier) and stakeholders to discuss scope of works and identify preferred location. • NF Communications have commenced fabrication of new scoreboard infrastructure • Installation is likely to happen in Feb/Mar 2022.
603680	McMahon Recreation Reserve Electronic Scoreboard	SUNBURY	-	88,000	88,000	88,000	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • This project has been deferred to 2022/23. • Formal planning works will not commence on site until the land is transferred to Council. Awaiting confirmation on proposed timelines for land transfer from DELWP.
603770	Sunbury Pop Festival Access Track	DIGGERS	-	140,819	140,819	140,819	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Formal planning works will not commence on site until the land is transferred to Council. Awaiting confirmation on proposed timelines for land transfer from DELWP.
603810	Jacksons Hill Arts and Cultural Precinct	SUNBURY	-	650,000	650,000	650,000	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Contractor selection has been finalised. Award Report is to be approved by Director. Works proposed for Jan/Feb 2022.
603830	Sunbury Youth Centre Hub upgrade	SUNBURY	-	94,640	94,640	94,640	Tender/Quote Process	Manageable issues exist	

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Number	Project Description	Project Locality	Expenditure					Stage	Status	Comments
			YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	Forecast \$	Budgeted Carried Forward \$			
603890	Recon-Macedon St Service Road Sunbury north side b/w Jackson St and No.39	SUNBURY	10,114	933,592	923,478	261,000	672,592	Design and Approvals	Manageable issues exist	• In design phase.
604040	Footpath-Riddle Rd (S side) b/w 85 Riddle Rd (service road) & Strathearn Dr	SUNBURY	7,036	100,188	93,152	100,188	-	Design and Approvals	On Track	• In design phase.
604380	Eric Boardman Reserve upgrade-new modular building for Pavilion 1	SUNBURY	50,676	179,519	128,843	179,519	-	In Construction / Procurement & Set Up	On Track	• Practical Completion achieved • Final payments to be made • Minor works to be completed as advised (HCC Public Health team).
604450	Riddell Road Landfill Leachate Management Upgrade	SUNBURY	19,715	2,221,426	2,201,711	250,000	1,971,426	Design and Approvals	Manageable issues exist	• Development of Project Implementation Plan (in-progress). • Preparing scopes of works (in-progress). • Estimating cost for conducting leachate balance study (in-progress). • Preparing Request for Quotation (RFQ) documents for leachate balance and leachate management strategy (in-progress).
604460	Riddell Road Landfill Gas Management	SUNBURY	-	1,501,363	1,501,363	50,000	1,451,363	Design and Approvals	Manageable issues exist	• Development of Project Implementation Plan (in progress). • Development of Project Implementation Plan (in-progress).
604470	Riddell Road Landfill Capping	SUNBURY	2,480	2,071,407	2,068,927	600,000	1,471,407	Design and Approvals	Manageable issues exist	• Preparing scopes of works (in-progress). • Estimating design cost and preparing contract documents design work Request for Quotation (RFQ) (in-progress).
604480	Riddell Road Side Liner Construction	SUNBURY	-	248,781	248,781	-	248,781	Design and Approvals	Manageable issues exist	• Preparing scopes of works (in-progress). • Estimating design cost and preparing contract documents design work Request for Quotation (RFQ) (in-progress).
604510	Macedon Street Office Upgrade	SUNBURY	-	82,300	82,300	82,300	-	Design and Approvals	On Track	• GWW (Greater Western Water) representatives have met with Council officers to confirm that GWW will retain their offices at Macedon Street and that a new build at the Macedon Street site for GWW headquarters will be required. • GWW Board has authorised its representatives to work with Hume to develop a Sunbury Hub proposal for the Evans Street site and to receive a future report on Heads of Agreement. A working group has been established between HCC and GWW. Council is awaiting further information from GWW to outline their office accommodation requirements which is expected to be received in early 2022.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604590	Sunbury Recreation Reserve Netball Courts Upgrade	SUNBURY	128,088	342,238	214,150	342,238	In Construction / Procurement & Set Up	On Track	• Site has been established with site fencing installed on 10 Nov 2021 • Project will be delivered through 2021/22 - with completion scheduled for March 2022.
604656	Construct a new pedestrian bridge-Knox Court, Sunbury (at rear)	SUNBURY	2,682	158,620	155,938	158,620	Design and Approvals	On Track	• In design phase.
604661	New footpath - Vaughan St, Sunbury	SUNBURY	-	15,475	15,475	15,475	Design and Approvals	On Track	• In design phase. • Works undertaken by annual supply contractor.
604665	Construction new service road - Elizabeth Dr, Sunbury	SUNBURY	3,250	310,000	306,750	310,000	In Construction / Procurement & Set Up	On Track	• Road construction was completed in 2020/21 • Street lighting in design phase and awaiting approval from service authority.
604674	Jacksons Creek Regional Park	SUNBURY	1,700	510,230	508,530	100,000	Design and Approvals	Serious Issues – action required	• Investigations and planning commenced for first section of path through Greater Western Water land to connect to Creek. • CHMP commissioned by Council; on-site investigations delayed due to COVID restrictions, initial investigation scheduled for Jan 2022, comprehensive investigations will be undertaken mid-year 2022, and final CHMP expected to be delivered late 2022. • Feature survey has been completed.
604683	Sunbury Depot Renewal Works	SUNBURY	2,327	525,961	523,634	525,961	In Construction / Procurement & Set Up	On Track	• The balance of asphalt works will take place after the Washdown Bay replacement project has been completed in late 2021/22. Currently working with Greater Western Water on the permits required prior to going to tender. This is likely to be Feb now.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604697	Evans Street, Sunbury - Multi-Deck Carpark	SUNBURY	66,634	13,750,000	13,683,366	100,000	Tender/Quote Process	Manageable issues exist	<ul style="list-style-type: none"> • Funding Agreement executed. • Planning approval pending. Objections received during advertising require NOD period prior to permit being issued. VCAT appeal by objecting parties is anticipated. • Fee proposals sought for additional planning, traffic engineering and legal services required to address planning objections. PFR also sought from MGS Architects. • EOI complete with four bidders shortlisted. Contract commencement, site establishment and design forecast for May 2022. 85% of costs to be incurred in 2022/23. • Construction works scheduled to commence July 2022 (subject to VCAT hearing not required).
604745	2021 Blackspot - Construct roundabout at Somerton Rd / Wildwood Rd, Bulla	BULLA	-	708,310	708,310	100,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • In design phase.
604774	Sunbury Recreation Reserve - Cricket Net Upgrade	SUNBURY	-	49,500	49,500	49,500	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Preferred contractor has been appointed through RFQ process (Supreme Fencing) • Cricket nets will be fully operational by end of Jan 2022.
604791	Boardman Reserve Access Road	SUNBURY	-	120,000	120,000	-	Design and Approvals	On Track	<ul style="list-style-type: none"> • In design phase.
604796	Banksia Grove and Birch Avenue, Tullamarine Drainage Upgrade	TULLA	5,450	550,000	544,550	154,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • In design phase.
604804	Seniors Exercise Equipment - Forrest Street Reserve	SUNBURY	-	110,000	110,000	110,000	Design and Approvals	On Track	<ul style="list-style-type: none"> • Capital Works project and contracts supervisor will be working with Urban and Open Space Department to source and install equipment. • Completing documentation for quotations.
604830	Saleyard Lane, Sunbury Town Centre - Laneway Streetscape	SUNBURY	3,369	610,000	606,631	50,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • In design phase.
604849	Sunbury GLC - Customer Service Contact Centre Improvement	SUNBURY	-	60,000	60,000	-	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Customer Service team to discuss with internal maintenance team and organise project brief.
604855	Melrose Drive Shops lighting	TULLA	-	71,500	71,500	71,500	Tender/Quote Process	On Track	<ul style="list-style-type: none"> • Consultant quotes have been sought • Expect to acquit funding this financial year.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604863	Athletics Track, lighting and associated amenities at Boardman Reserve	SUNBURY	26,561	150,000	123,439	150,000	-	On Track	<ul style="list-style-type: none"> This project will be delivered over a 3 year period - 2021/22 being Year 1 Project Manager has completed an RFQ process to appoint a preferred design contractor - two conforming submissions have been received within the tender period (with one late submission being considered) Review of submissions being undertaken to appoint preferred design contractor.
604865	2022 Blackspot - All-Way Pedestrian Signals at Brook Street and Evans Street, Sunbury	SUNBURY	-	145,628	145,628	145,628	-	On Track	<ul style="list-style-type: none"> In design and DOT (Department of Transport) approval phase.
TOTAL FOR JACKSONS WARD			4,743,133	48,087,182	43,344,049	14,525,323	33,600,930		

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
165450	Jack Roper Reserve Master Plan Implementation	B/MEADOW	8,250	616,077	607,827	50,000	566,077	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> Internal Landscape Architect allocated & reviewing site priorities. Toilet being planned for eastern side near car park; construction earmarked for 2022/23. Path works to be designed once feature survey updated. Planning works will continue in 2021/22, however with delays and a likely competitive contractor market in 2022, construction is expected to occur in 2022/23.
165490	Jacana Valley Masterplan	JACANA	-	150,000	150,000	-	150,000	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> 2021/22 funding is for the fitness equipment which will be installed in 2022/23. The remainder of project has been deferred to 2022/23 due to environment investigation at the Jacana Valley Reserve.
167320	Bolinda Road Open Space Master Plan Implementation	C/FIELD	-	334,069	334,069	30,000	304,069	Design and Approvals	Serious issues – action required
									<ul style="list-style-type: none"> Minor landscape works only in 2021/22. Path construction to be undertaken after Motor Cross site has been relocated. Landfill issues to be resolved before Motor Cross can be relocated.
169650	Broadmeadows Town Hall - Adaptive Re-use	B/MEADOW	4,535	458,605	454,070	615,000	-	Completed (Practical Completion)	Completed
									<ul style="list-style-type: none"> Project achieved practical completion. A settlement of disputed claims has been achieved between Council and contractors in September 2021 which will result in an overspend on this project.
170090	Meadowlink Path - Seatbrook Reserve to Broadmeadows CAD	B/MEADOW	44,520	356,799	312,279	356,799	-	In Construction / Procurement & Set Up	On Track
									<ul style="list-style-type: none"> 2021/22 funds allocated toward landscape establishment and west entry landscaping. Purchase Order for design has been raised, concept design underway. Detailed design review undertaken. Landscape panel quotes will be sought in January.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
170490	North West FM Antenna	COOLAROO	-	97,705	97,705	-	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Agile Consultants have confirmed that they are no longer engaged by NWFM to complete the application process with ACMA. NWFM have been contacted by Council to follow up on their progress with ACMA. Temporary location at Glenroy.
170520	Greenvale West Community Centre (Stage1&2) -Greenvale West R3&Greenvale North R1 C102	GREENVAL	2,176	730,350	728,174	-	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> Project completed.
170530	Broadmeadows Town Centre - Land acquisition for additional carparking	B/MEADOW	49,545	-	49,545	-	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> Land Purchase completed and settled on 15 July 2021. Rezoning of site has been approved by DELWP.
600080	Greenvale Recreation Reserve Master Plan	GREENVAL	475,415	1,984,850	1,509,435	784,850	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Tennis Centre Car Park - contract awarded Equestrian Centre Car Park - Concept design finalised, detailed design underway including surveying. Playground - Works completed in Dec 2021. PIP's and referrals being completed for granitic path network, two new turf wickets for oval 2 and new horse menage.
600110	Hume Central Public Realm Works	B/MEADOW	-	208,667	208,667	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> 2021/22 funds are carried forward funds - these will be utilised on Dinboola Road frontage for streetscape / planting.
600150	Broadmeadows Town Park Precinct Enhancement	B/MEADOW	35,508	522,553	487,045	282,553	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Remaining project funds allocated for additional park furniture, Geotech investigations, irrigation modifications and path upgrade to concrete. Purchase orders have been raised. Masterplan review and community consultation identified for 2022.
600220	Bolinda Road Resource Recovery Centre Master Plan Stage 1	C/FIELD	9,300	459,641	450,341	-	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Walking Floor Upgrade - Servicing and assessment of walking floor completed. Assessment of compactor unit to occur.

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		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
600250	Buchan Street Reserve Master Plan Implementation	M/HEIGHT	-	550,000	550,000	-	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Not progressed to date in 2021/22 • Project to be delayed by 2 years to align with IWM works. Priority elements to take forward will be those that are complementary to any future community building redevelopment (i.e. fitness zone, cycle track, wayfinding, sports court). • Funds allocated towards design. • Detail Design documentation review completed. • Construction tender is currently advertised and will close in Jan 2022. • Tree Plantings to be completed by Council's Parks rescheduled to April 2022 due to a backlog of works and a limit in tree supply due to COVID. • Timekeepers building deferred pending outcome of planning exercise for 2nd storey to pavilion.
600280	Seabrook Reserve Masterplan	B/MEADOW	158,740	246,302	87,562	246,302	Tender/Quote Process	On Track	<ul style="list-style-type: none"> • RFT awarded to MGS. Concept design completed. Urban design framework and Schematic design commenced. • Pre-application meeting held with Planning department • Scope of Stage 1 works dependent on scope of HGLC Broadmeadows expansion. • Presentation to Council in Oct did not result in confirmation of HGLC expansion scope. • Design forecast to be completed by May 2022 • Construction works forecast to commence Aug 2022.
600330	Willowbrook Recreation Reserve Master Plan	W/MEADOW	3,624	412,822	409,198	50,000	In Construction / Procurement & Set Up	Manageable issues exist	
600590	Broadmeadows Town Centre - Carpark Construction	B/MEADOW	175,238	10,006,556	9,831,318	369,470	Design and Approvals	Manageable issues exist	
600890	Bolinda Road Resource Recovery Centre Master Plan Stage 2	C/FIELD	-	473,000	473,000	-	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Further development of site for public open space and waste precinct area. • No further progress.
601030	Bicknell Court Reconstruction	B/MEADOW	563,139	495,621	-	67,518	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • In construction phase.
601060	Reginald Court Reconstruction	B/MEADOW	38,888	84,673	45,786	84,673	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> • Project completed.

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Number	Project Description	Project Locality	Expenditure					Stage	Status	Comments
			YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	Forecast \$	Budgeted Carried Forward \$			
601070	Tatura Crescent Reconstruction	B/MEADOW	15,842	50,000	34,158	50,000	-	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> Project completed.
601110	Gibb Reserve Dallas - Cricket Nets	DALLAS	55,877	49,797	6,080	55,877	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Project nearing completion. Synthetic matting has now been laid. Finishing the final cranked out tops to the fencing was delayed significantly due to very wet soil prohibiting machine access. This issue has improved in the last couple of weeks and Supreme fencing will complete this section of fence imminently.
601210	New footpath works-Glercalin Drive	GREENVAL	-	58,575	58,575	58,575	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> In construction phase.
601260	Bradford Avenue Sports Ground Upgrade-Greenvale Central AR05	GREENVAL	-	60,000	60,000	60,000	-	Design and Approvals	On Track	<ul style="list-style-type: none"> Design services quotations to be advertised Jan 2022. Design only in 2021/22 and 2022/23, construction budgeted in 2023/24.
601510	Construct public amenities at Greenvale Gardens-GYale North(Mickleham) C106	GREENVAL	24,860	64,231	39,371	24,860	-	Completed (Practical Completion)	Completed	<ul style="list-style-type: none"> Project Complete.
601850	Progress Reserve Master Plan Review and Implementation	COOLAROO	80,800	1,434,461	1,353,661	500,000	934,461	Tender/Quote Process	Manageable issues exist	<ul style="list-style-type: none"> Expenditure in 2021/22 will be based on carry forward from 2020/21 & DELWP grant funding for a new public toilet and playground, which will constitute Stage 1 of a 3-stage masterplan process. Toilet will also be part funded from PT Program (500210) Construction documentation to be finalised by consultant Construction tender is out and will be closed on 10th of Feb 2022
601940	Hume Central Implementation - Servicing Infrastructure	B/MEADOW	-	1,303,727	1,303,727	-	1,303,727	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Further investigation underway of other services in Hume Central including Electricity, Gas and Comms.
602220	Gladstone Park Reserve Sports Pavilion Upgrade	GLADS/PA	18,923	1,835,446	1,816,523	1,645,446	190,000	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none"> Project underway. Site fencing is up, setout survey complete. Delivery of modules to site scheduled Jan 2022, practical completion expected March 2022.
602230	Progress Reserve Pavilion Upgrade	COOLAROO	-	213,750	213,750	213,750	-	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Concept layout developed and being refined for presentation to ELT and Council Feb 2022.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
602280	Seth Ralstrick Reserve pavilion upgrade	C/FIELD	17,106	17,587	481	17,587	-	Completed	<ul style="list-style-type: none"> Project Completed. Final invoices still to be paid SRV Acquired 90% completed. Exeboo Complete. Shelter - Complete Furniture - Complete Tree Plantings to be completed by Parks. Drainage works to oval to be completed by Turf Team March 2022.
602350	Drummond Street Reserve - Upgrade Sport Ground Surface, Lighting and Single Toilet Cubicle	GREENVAL	29,381	106,253	76,873	106,253	-	In Construction / Procurement & Set Up	<ul style="list-style-type: none"> Design completed In procurement phase
602600	Weemala Court to Paringa Blvd, Meadow Heights - Street Lighting in Walkway	M/HEIGHT	-	119,884	119,884	119,884	-	Tender/Quote Process	<ul style="list-style-type: none"> This project will be delivered over a 3 year period - 2021/22 being Year 2 PIP has been completed and provided to Project Manager - project brief has now been finalised Currently out for Request for Quotation (RFQ) to appoint Architect to undertake detailed design and documentation process.
602700	Ginifer Reserve Pavilion	GLADS/PA	-	224,150	224,150	67,500	156,650	Manageable issues exist	<ul style="list-style-type: none"> This project will be delivered over a 3 year period - 2021/22 being Year 2 Design contract awarded to Davidson Architecture (DA) Final stakeholder meeting was held on 02/12/21- feedback has been provided to DA for final consideration DA to now proceed into detailed design phase.
602710	Gladstone Park Tennis Club Pavilion	GLADS/PA	-	180,000	180,000	54,500	125,500	Manageable issues exist	<ul style="list-style-type: none"> This project will be delivered over a 3 year period - 2021/22 being Year 2 Design contract awarded to Davidson Architecture (DA) Final stakeholder meeting was held on 02/12/21- feedback has been provided to DA for final consideration DA to now proceed into detailed design phase.

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Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
602750	Greenvale tennis club pavilion	GREENVAL	6,425	18,900	12,475	18,900	-	On Track	<ul style="list-style-type: none"> • PIP completed and submitted to Project Manager. • Initial meeting with tenant club completed to identify and discuss existing issues with the tennis pavilion. • All works relating to the building conditional assessment have now been completed by Adams Engineering and their associated contractors. This report was provided to Council on 1 Dec and a follow up presentation on findings was given to PMs and POs on 16 Dec. • While several maintenance items require immediate action, the report indicates no significant issues that prevents the existing pavilion from being refurbished or extended. • More detailed electrical investigations are required to determine whether the existing power supply is adequate or requires upgrade.
602770	Jacana Reserve Pavilion and social room	JACANA	891	13,000	12,109	72,000	59,000	On Track	<ul style="list-style-type: none"> • This project will be delivered over a 3 year period - 2021/22 being Year 1 • Initial Concept Design has previously been completed by JMA. • PAR Report has been finalised - K20 Architecture Pty Ltd have been identified as the preferred architect • First stakeholder consultation session was held on 06/12/21 - feedback has been provided to K20 Architecture Pty Ltd. • Meeting between HCC and K20 Architecture Pty Ltd for Project Brief Sign-off.
602940	Somerton Rd & Section Rd Intersection construction - Greenvale Central IT03	GREENVAL	-	3,213,380	3,213,380	1,100,000	2,113,380	Manageable issues exist	<ul style="list-style-type: none"> • Project in design and DOT approval phase • Land acquisition process underway • Relocation of major services - High Pressure Fuel Line (\$800K), Telstra (\$250K), Water (\$50K) will be undertaken this financial year. • The civil construction and traffic signal works will be undertaken in 2022/23.

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Project Information			Expenditure					Stage	Status	Comments
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	Forecast	Budgeted Carried Forward			
303690	Dallas Tennis Court Upgrade	DALLAS	-	62,860	62,860	62,860	-	Not Commenced	Not Applicable	<ul style="list-style-type: none">Courts require significant upgrades to bring them to community standard. They have been closed.Feasibility study is required to determine the future tennis court needs from the community and possible alternative use of this site.New compound fence around pavilion is to be completed with Gladstone Park Reserve Pavilion Upgrade Project.
303730	Gladstone Park Reserve Fence	GLADS/PA	-	88,000	88,000	88,000	-	Design and Approvals	Manageable issues exist	
303740	Riddell Rd Landfill & Bolinda Rd Resource Recovery Facility - E-waste acceptance	C/FIELD	187,940	195,281	7,341	195,281	-	Completed (Practical Completion)	Completed	
303760	Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade	C/FIELD	15,085	625,000	609,915	100,000	525,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none">Designs in finalisation stage.
303950	Road Rehabilitation for Kiewa Crescent, Dallas b/w Blair St and Roggall St	DALLAS	16,800	630,000	613,200	176,000	454,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none">In design phase.
304050	New Footpath - McNichol Close on both sides	M/HEIGHT	21,149	12,375	- 8,774	21,149	-	Completed (Practical Completion)	Completed	<ul style="list-style-type: none">Project completed.
304060	New Footpath - Haddington Crescent (north side)	GREENVAL	-	18,030	18,030	18,030	-	Design and Approvals	On Track	<ul style="list-style-type: none">In design phase.
304070	New Footpath - Bronco Court and Nicholson Crescent (south side)	M/HEIGHT	-	44,287	44,287	44,287	-	Design and Approvals	On Track	<ul style="list-style-type: none">In design phase.
304090	Construct new Footpath in Rocklands Rise	M/HEIGHT	-	24,857	24,857	24,857	-	Design and Approvals	On Track	<ul style="list-style-type: none">In design phase.
304520	Pedestrian footbridge over Moonee Ponds Creek and footpath along Pascoe St	W/MEADOW	239,373	244,050	4,677	244,050	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none">In construction phase.
304607	Youth Central Broadmeadow Courtyard upgrade	B/MEADOW	-	5,000	5,000	5,000	-	In Construction / Procurement & Set Up	Manageable issues exist	<ul style="list-style-type: none">Most of work under this project was done in 2020/21. Awaiting updated costs from Capital Works to plan moving forward for the work to be done in 2021/22. Works proposed for late Jan 2022.
304620	Broadmeadow Basketball Stadium air-conditioning on court 1 and 2	B/MEADOW	7,571	184,000	176,429	184,000	-	Tender/Quote Process	Serious issues – action required	<ul style="list-style-type: none">Tender was advertised and closed on 25 Nov 2021. Council received four submissions, however all four came in significantly over the project budget.Meeting being arranged with Leisure and Cap Works management to discuss next steps for this project.
304622	BALC Stadium upgrade works	B/MEADOW	17,307	110,000	92,693	110,000	-	Design and Approvals	On Track	<ul style="list-style-type: none">PO raised to Nelakir for resanding of Courts and additional line marking.Works scheduled to commence in Jan 2021.

**Capital Works Report
For the Period Ended 31st December 2021
Meadow Valley Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality	\$	\$	\$	\$			
604660	New footpath - Camp Road, Campbellfield	C/FIELD	-	52,635	52,635	52,635	Design and Approvals	On Track	<ul style="list-style-type: none"> In design phase. Works undertaken by annual supply contractor. Surveys and site assessments to be completed 2021/22; masterplan to be completed in 2022/23. Additional funds to be sought for future years.
604670	Westmeadows Shopping Precinct, Fawkner Street	W/MEADOW	390	493,166	492,776	150,000	Design and Approvals	Not Applicable	<ul style="list-style-type: none"> Community engagement complete and project brief being developed. Designer quotation has closed - contract to be awarded in January 2022.
604671	Civic Plaza activation and infrastructure	B/MEADOW	8,644	130,000	121,356	130,000	Design and Approvals	On Track	<ul style="list-style-type: none"> In construction phase. Civil contractor has commenced work and is scheduled to complete the works by Feb 2022 which is one year in advance. There will be a negative carry forward to reduce 2022/23 new budget. Key Terms agreed and Council Report 15 June 2021 making recommendation to purchase. Plan of Sub division is prepared and lodged. Unspent funds from 2021/22 will be used for fencing around the residential area in 2022/23. Final contract prepared and amendments required by Vendor to be reviewed by Council.
604672	Seabrook Reserve Access and Carparking	B/MEADOW	1,440,614	1,090,192	350,422	2,340,192	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> Works underway. Project in design stage. Gates and CCTV works completed. Contract awarded for architectural consultant. Design development complete. Construction tender closed 16th Dec.
604676	Land purchase for Seabrook Reserve Access and Carparking	B/MEADOW	3,616	230,000	226,384	85,000	In Construction / Procurement & Set Up	Manageable Issues exist	
604690	Northern Thunder Rugby pitch and club facilities at Seabrook Reserve	B/MEADOW	-	1,195,301	1,195,301	1,195,301	In Construction / Procurement & Set Up	On Track	
604724	Maffra St Depot Renewal Works including Truck Wash	COOLAROO	155,496	550,000	394,504	550,000	Design and Approvals	On Track	
604731	A performance stage at Broadmeadows Town Park	B/MEADOW	65,438	907,153	841,715	907,153	Tender/Quote Process	On Track	

**Capital Works Report
For the Period Ended 31st December 2021
Meadow Valley Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604735	Broadmeadows GLC Redevelopment	B/MEADOW	5,374	4,853,822	4,848,448	100,000	4,753,822	Design and Approvals	Manageable issues exist
									<ul style="list-style-type: none"> • PCG established • Existing Building Services audit completed - scope of report expanded to include additional concepts for expansion space. • Concept expansion options considered by Council at Oct 04 S&P meeting. • Council accepted recommendation against upper level expansion options. • EOI for Architectural Services to design upper level expansion withdrawn. • Additional information on Hume Central Implementation being prepared for Council's consideration to confirm HGLC expansion option. • Part of the design services will be done in 2021/22. • Construction commencement forecast Jan 2023.
604739	Broadmeadows GLC Tenancy Landlord Works	B/MEADOW	59,313	695,886	636,573	360,000	-	Completed (Practical Completion)	Completed
									<ul style="list-style-type: none"> • Heads of Agreement signed - FSV (Family Safety Victoria) ground floor 102/m2 Lease commenced 11 Aug 2021 • Demolition works completed to prepare tenancy area as cold shell for fit-out by Tenant • Change of Class Occupancy Permit obtained from Building Surveyor • Additional mechanical demolition undertaken by HVAC contractor • Electrical connection between check meter and DB complete • Additional CCTV and FIP (Fire Indicator Panel) works required • \$300k contribution to Tenant for fit-out. • Tenant fit-out works completed and FSV have commenced occupation.
604743	2021 Blackspot - Construct raised platform with splitter island on Lahinch Street, Broadmeadows	B/MEADOW	67,524	55,128	12,396	67,524	-	Completed (Practical Completion)	Completed
									<ul style="list-style-type: none"> • Project completed.

**Capital Works Report
For the Period Ended 31st December 2021
Meadow Valley Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
Number	Project Description	Project Locality							
604746	Gladstone Park Reserve path upgrade	GLADS/PA	-	125,950	125,950	-	Not Commenced	Not Applicable	<ul style="list-style-type: none"> Project will be done in the second half of the 2021/22. Service planning investigations finalised in Sept along with high level concept and cost plan A. Funding application submitted to Growing Suburbs Fund. Design tender to be prepared for advertising in 2022. Environment-led IWM Plan complete, but challenges exist with Melbourne Water feedback - SED to take to Council to reconcile. Scoping of OS&R masterplan underway, review of key sites in Merlynston Creek including Dallas Tennis Club beginning Oct 2021.
604753	Valley Park Community Centre	W/MEADOW	20,181	320,000	299,819	100,000	Design and Approvals	Manageable issues exist	
604754	Merlynston Creek Masterplan	DALLAS	-	100,000	100,000	50,000	Design and Approvals	Manageable issues exist	
604759	Greenvale Recreation Reserve - Indoor Cricket Centre	GREENVAL	19,744	2,282,364	2,262,620	282,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Concept design finalised and funding application submitted. Design for carpark is commencing / EOJ to appoint architects to be advertised.
604761	Greenvale Recreation Reserve - Demolition of Community Hall	GREENVAL	800	33,000	32,200	33,000	Design and Approvals	On Track	<ul style="list-style-type: none"> PIP complete and submitted to Project Manager (PM). Initial Site Inspection with PM to review scope of works complete. Council's Community Facilities Department have finalised discussions with user groups and the last day of use for the hall is 26 Dec. Aiming to commence demolition works early 2022 but this will be subject to successful relocation of existing users and delivery of new automated toilet before existing toilet can be demolished.
604763	Gladstone Park Recreation Reserve - Shelter Relocation	GLADS/PA	-	44,000	44,000	44,000	Design and Approvals	On Track	<ul style="list-style-type: none"> Location for shelter relocation has been approved by stakeholders and all internal referrals complete. Quote requested from Pavillion contractor to relocate and install. Works will occur during pavillion construction between Dec 2021-Feb 2022.
604798	EPA Requirement - Closed Landfill Rehabilitation - Mahoney's Road	C/FIELD	111,385	308,482	197,097	150,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Awaiting EPA feedback regarding works program.
604799	EPA Requirement - Closed Landfill Rehabilitation - Bolinda Rd	C/FIELD	41,501	156,406	114,905	75,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> Awaiting EPA feedback regarding works program.

**Capital Works Report
For the Period Ended 31st December 2021
Meadow Valley Ward**

Number	Project Description	Project Locality	Expenditure					Stage	Status	Comments
			YTD Actual	Annual Available Funding	Remaining to spend	Forecast	Budgeted Carried Forward			
			\$	\$	\$	\$	\$			
604801	EPA Requirement - Closed Landfill Rehabilitation - Northcorp Boulevard	B/MEADOW	-	351,030	351,030	20,000	331,030	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • Awaiting EPA feedback regarding works program. Major works unlikely to commence in 2021/22.
604812	Barrymore Road Preschool Refurbishment	GREENVAL	2,746	29,900	27,154	29,900	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Air-conditioning units have been installed • Further refurbishment works to be carried out during school holidays.
604814	Tarcoola Avenue Preschool Refurbishment	M/HEIGHT	34,888	170,625	135,937	170,625	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Air-conditioning units have been installed • Further refurbishment works to be carried out during school holidays.
604817	Campbellfield Heights Preschool Refurbishment	C/FIELD	3,126	57,135	54,009	57,135	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • Air-conditioning units have been installed • Further refurbishment works to be carried out during school holidays.
604831	DDA Toilet at Town Hall Broadmeadows	B/MEADOW	-	55,000	55,000	50,000	5,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • Not commenced yet
604833	Land acquisition Mahoneys Rd	C/FIELD	-	600,000	600,000	-	600,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • Subdivision application submitted Nov 2021. Application will determine proportion of site to be provided to Council and level of acquisition required, if any.
604834	Construct footpath on East side of Glencairn Dr b/w Barrymore Rd and Erskine Ct	GREENVAL	-	58,575	58,575	58,575	-	In Construction / Procurement & Set Up	On Track	<ul style="list-style-type: none"> • In construction phase.
604853	Seabrook Reserve Community Hub	B/MEADOW	-	500,000	500,000	100,000	400,000	Contract Awarded	Manageable issues exist	<ul style="list-style-type: none"> • Contract awarded to Austco for construction
604854	Westmeadows Shops lighting	W/MEADOW	-	93,500	93,500	-	93,500	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Project will be pushed out to 2022/23 and incorporated into Westmeadows Precinct Plan.
604857	Greenvale Recreation Reserve Toilet	GREENVAL	-	352,000	352,000	10,000	342,000	Design and Approvals	Manageable issues exist	<ul style="list-style-type: none"> • Supplier capacity and delivery challenges (inc. lockdowns / limited site investigation times) will reduce 2021/22 construction to a max. of 6 new public toilets in total, likely fewer. Greenvale Recreation Reserve toilet is currently 7th on overall public toilet priorities, with the aim for construction in 2021/22, but likely to be 2022/23.
604859	Hume Global Learning Centre Broadmeadows North and West Facing Frontage project	B/MEADOW	-	320,000	320,000	-	320,000	Not Commenced	Manageable issues exist	<ul style="list-style-type: none"> • Project on hold pending resolution of HGLC-B expansion directions. Grant funds to be reallocated to other Broadmeadows Revitalisation Projects.
604860	Seniors Exercise Equipment and path at Ardille Street	W/MEADOW	-	95,000	95,000	-	95,000	Not Commenced	Not Applicable	<ul style="list-style-type: none"> • Project delayed so that it can be included with the Westmeadows precinct Plan.

**Capital Works Report
For the Period Ended 31st December 2021
Meadow Valley Ward**

Project Information		Expenditure					Stage	Status	Comments
		YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	Forecast \$	Budgeted Carried Forward \$			
604861	Shade shelter at Barrymore Road Recreation Reserve (United Soccer Club)	1,771	80,000	78,229	80,000	-	Contract Awarded	On Track	• Project has just been awarded to 'Big Red'. PW is liaising with the contractor to set out a schedule for the design and construction of the shelter.
TOTAL FOR MEADOW VALLEY WARD		4,366,558	45,781,421	41,414,863	17,408,048	27,640,650			

REPORT NO:	GE598
REPORT TITLE:	Quarterly Budget Report - December 2021
SOURCE:	Fadi Srour, Chief Financial Officer Robert Costa, Coordinator Finance
DIVISION:	Corporate Services
FILE NO:	HCC20/434
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Quarterly Budget Report - December 2021</i>

1. SUMMARY OF REPORT:

The quarterly budget report provides information to the community and stakeholders on the financial performance and position of Council as at 31 December 2021, as required on a quarterly basis under section 97 – Quarterly budget report of the *Local Government Act 2020*.

2. RECOMMENDATION:

That the quarterly budget report for the six months ended 31 December 2021 be received and noted.

3. FINANCIAL IMPLICATIONS:

3.1 The financial statements consist of three main reports:

1. the Income Statement including explanation of material variances
2. the Balance Sheet
3. the Statement of Cash Flows

3.2 Three additional reports have also been included, two that show the level of payments that Council makes directly to businesses, community groups, individuals and employees within Hume and one that identifies monetary contributions received.

3.3 From a governance and accountability perspective, the quarterly budget reports include key financial data with commentary on variance analysis. The reporting of this key financial data on a quarterly and annual basis adds to the commitment Council has made to govern in an open manner and be accountable to residents for the management of resources and funding.

4. DISCUSSION:

Key Financial Information

4.1 Income Statement (Attachment 1)

4.1.1 The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenue and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

4.1.2 Attachment 1 identifies that Council has generated \$220.78m in revenue and \$145.52m in expenses. This has resulted in a surplus of \$75.26m which is \$2.2m below budget and an underlying surplus of \$8.15m which is \$1.1m above budget for the six months ended 31 December 2021. This is mainly due to the advance payment of 50% of the 2021/22 Victorian Local Government Grants

REPORT NO: GE598 (cont.)

Commission (VGC) - Financial Assistance Grant allocation received in 2020/21 of \$9.4m, an unfavourable variance in user fees due to COVID of \$5.5m and a favourable variance in employee costs, \$7m as a result of staff vacancies. Excluding the timing variance of the VGC funding, the surplus would have been \$7.2m and the underlying surplus variance of \$10.5m.

4.1.3 COVID-19 - As a result of restrictions, some Council services have had to cease operating including leisure centres and community facilities which has resulted in an unfavourable variance to budget. Whilst restrictions started to ease and facilities began to re-open after the first quarter of 2021/22, the emergence of the Omicron variant has impacted Council's activities as people go into self-imposed isolation. However, the state government remains hopeful the Omicron wave will be short-lived and will peak in late January or early February.

4.1.4 Also, partially offsetting the unfavourable variance is favourable Victorian Grants Commission funding and savings in employee costs (partially offset by an unfavourable variance in agency staff).

4.1.5 Council's Revenue Base

(a) The majority of Council's revenue is derived from rates and charges. During the financial year ended 30 June 2021, rates income was \$202.1m. This equated to 45.8% of Council's total revenue of \$440.8m.

(b) For the six months ended 31 December 2021, rates revenue was \$105.76m which equates to 47.9% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

4.1.6 For the six months ended 31 December 2021, the major items of revenue earned by Council include:

(a) Rates and charges	\$ 105.76m
(b) Grants – operating	\$ 24.46m
(c) Contributions - non-monetary	\$ 57.02m

4.1.7 Council's Expense Base

(a) The majority of Council's expenses relates to employee benefits. During the financial year ended 30 June 2021, employee benefits were \$125.4m. This equated to 40.8% of Council's total expenses of \$307.2m.

(b) For the six months ended 31 December 2021, employee benefits were \$61.3m which equates to 42.1% of total expenditure.

4.1.8 For the six months ended 31 December 2021, the major items of expenditure incurred by Council include:

(a) Employee costs	\$ 61.3m
(b) Materials and services	\$ 47.2m
(c) Depreciation and amortisation	\$ 29.5m

4.2 Balance Sheet (Attachment 2)

4.2.1 The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities and equity in a clear and intelligible form.

4.2.2 The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 90.1% of Council's total asset base in 2020/21 (\$4.09b of total assets of \$4.54b). As at 31 December 2021,

REPORT NO: GE598 (cont.)

fixed assets made up 90.5% of Council's total asset base (\$4.15b of total assets of \$4.58b).

- 4.2.3 The impact of sound financial management can be seen in the ratepayer equity of \$4.48b which reflects the strong financial position of Council. The information contained within the Balance Sheet also demonstrates that liquidity is strong as demonstrated by the favourable cash balance. Council's assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All these factors have led to favourable key ratios as identified in this report.

4.3 Statement of Cash Flow (Attachment 3)

- 4.3.1 The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.
- 4.3.2 For example, Council may make a purchase of some goods/services today but may not make payment for those goods/services for another 30 days (in accordance with Council's credit terms). However, as the goods/services have already been provided, the accounting standards require that the cost of these goods/services be recorded in the Income Statement as soon as they have been provided.
- 4.3.3 Another reason for the difference between the surplus figure reported in the Income Statement and the Cash Flow Statement is the Depreciation and Amortisation recorded as expense, \$29.5m at 31 December 2021, (in the Income Statement) with no resulting cash payments.
- 4.3.4 For the six months ended 31 December 2021, Council's cash position was \$232.73m which is \$7.2m unfavourable to budget. However, this is largely due to the transfer of \$40.2m to a term deposit (with a maturity of greater than 90 days) which is classified as a financial asset as opposed to cash on hand. Therefore including the financial assets (term deposits greater than 90 days) the cash position of Council is favourable to budget largely due to the lower than expected expenditure on capital works.

4.4 Buying Local (Attachment 4)

- 4.4.1 The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials and services, building and utility costs and contractor and other services. For the six months ended 31 December 2021, Council made payments to local suppliers totaling \$10m. Significantly, the level of local expenditure as a proportion of Council's total expenditure (including capital works) was 11% as at 31 December 2021.
- 4.4.2 It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. Therefore, there is the possibility that the level of payments made to local suppliers is in fact, higher.

4.5 Employees Residing within Hume (Attachment 5)

- 4.5.1 The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume as well as the number of employees who reside within Hume.
- 4.5.2 For the six months ended 31 December 2021, Council paid salaries to employees residing within Hume totaling \$25.67m, representing 41.9% of total employee benefits. In addition, for the six months ended 31 December 2021, there were 931 employees residing within Hume representing 57.8% of total employees.

REPORT NO: GE598 (cont.)

4.6 Contributions – monetary (Attachment 6)

4.6.1 The Contributions – monetary report highlights contributions received from developers and also includes contributions received for capital works and open space levies.

4.6.2 For the six months ended 31 December 2021, Contributions monetary was \$5.94m of which \$4.91m related to developer contributions. It should be noted that this income gives rise to future infrastructure obligations that Council must deliver.

4.7 Financial Ratios

The following financial ratios are required to be included in Council's financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

Ratios	six months to 31- Dec-21 2021/22	six months to 31- Dec-20 2020/21	Twelve months to 30-Jun-21 2020/21
<u>Debt Servicing Ratio (Target < 3%)</u> This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council's total revenue. (The lower the ratio the better).	0.00%	0.00%	0.00%
<u>Debt Commitment Ratio (Target < 15%)</u> This ratio identifies Council's debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).	0.16%	0.16%	0.17%
<u>Revenue Ratio (Target 65% - 70%)</u> This ratio identifies Council's reliance on rates as a source of income. (The lower the ratio the better).	47.90%	51.30%	45.85%
<u>Debt Exposure Ratio</u> This ratio identifies Council's exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).	5.48%	5.66%	7.17%
<u>Working Capital Ratio (Target 100% - 150%)</u> This ratio identifies Council's ability to meet current liabilities and enables an assessment of Council's liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).	580.50%	620.72%	426.03%

REPORT NO: GE598 (cont.)

4.8 Revised budget statement

- 4.8.1 As required under section 97(3) – Quarterly budget report of the Local Government Act, 2020, the Chief Executive Officer is required to include a statement as to whether a revised budget is, or may be, required.
- 4.8.2 COVID-19 - The 2021/22 budget was prepared on the basis of an anticipated return to normal service levels. However, as restrictions have continued, some services have remained closed including leisure centres and community facilities resulting in lower than expected revenue and expenditure. The emergence of the new Omicron variant has impacted Council's activities but it is hoped that this new wave will be short-lived.
- 4.8.3 Council will continue to monitor these impacts closely, to determine if a revision is required.
- 4.8.4 As at 31 December 2021 the Chief Executive Officer is of the opinion that no revision to the budget is required.

5. CONCLUSION:

The quarterly budget report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows. Council's financial performance is marginally below expectations largely due to the impacts of COVID on Council's operations and the timing of some operating grants.

REPORT NO: GE598 (cont.)

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Attachment 1

INCOME STATEMENT

For the six months ended 31 December 2021

	Ref	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	VARIANCE %	Twelve months to 30/06/2021 ACTUAL \$'000
Income						
Rates and charges		105,755	105,758	(3)	(0%)	202,129
Statutory fees and fines		7,853	7,901	(48)	(1%)	12,632
User fees	1	9,155	14,678	(5,523)	(38%)	16,926
Grants - operating	2	24,458	27,732	(3,274)	(12%)	63,159
Property rental	3	2,169	1,931	238	12%	2,673
Interest and other income	4	2,939	840	2,099	250%	3,313
Total income		152,329	158,840	(6,511)	(4%)	300,832
Expenses						
Employee costs	5	61,289	68,299	7,010	10%	125,442
Materials and services	6	47,210	47,746	536	1%	93,290
Utility costs	7	3,039	3,400	361	11%	6,631
Bad and doubtful debts	8	418	-	(418)	(100%)	679
Depreciation and amortisation		29,523	29,622	99	0%	56,984
Finance costs		6	68	62	91%	28
Other expenses		2,690	2,682	(8)	(0%)	6,567
Total expenses		144,175	151,817	7,642	5%	289,621
Underlying surplus		8,154	7,023	1,131	16%	11,211
Less						
Capital works expensed		1	9	8	89%	5,799
Assets renewed	9	1,345	-	(1,345)	0%	7,275
Reimbursements to developers for WIK/LIK		-	-	-	-	4,511
Add						
Net gain on disposal of property, plant, equipment and infrastructure	10	1,461	517	944	183%	5,435
Fair value adjustments for investment property		-	-	-	-	1,376
Contributions - non-monetary	11	57,021	56,562	459	1%	108,786
Contributions - monetary	12	5,939	9,042	(3,103)	(34%)	15,240
Grants - capital	13	4,029	4,315	(286)	(7%)	9,166
Surplus for the year		75,258	77,450	(2,192)	(3%)	133,628
Other comprehensive income						
Net asset revaluation increment		-	-	-	-	93,202
Comprehensive result		75,258	77,450	(2,192)	(3%)	226,830

Attachment 1 (cont.)
INCOME STATEMENT

For the six months ended 31 December 2021

Explanation of material variations (YTD Actual versus YTD Budget)

Item	Ref	Explanation
User fees	1	\$5.5m unfavourable primarily due to the forced shutdown of some services and facilities throughout the first and second quarter of 2021/22 as a result of the COVID-19 pandemic including leisure services, \$4.9m, community facilities hire \$0.4m and landfills \$0.3m. Childcare fees were also \$0.5m unfavourable mainly due to fees being funded by a Commonwealth Department of Education, Skills and Employment (DESE) subsidy. This is offset by the receipt of \$0.6m in compensation for having to change the status of a parcel of land to a road to facilitate the rail crossing removal at Evans Street in Sunbury.
Grants - operating	2	\$3.3m unfavourable predominantly due to the advance payment of 50% of the 2021/22 Victorian Local Government Grants Commission (VGC) - Financial Assistance Grant allocation received in 2020/21 (\$9.4m in total and the total VGC allocation for 2021/22 will be \$499k F against budget) and the impact of the Home Care package program moving from pre-paid package fee to payment in arrears, \$1m. Offsetting the unfavourable variance is additional funding received for Maternal and Child Health (MCH), \$227k to support catchup visits due to COVID-19, childcare subsidy (from DESE) received in lieu of user fees, \$0.5m, and unbudgeted grant income received for the Outdoor Activation project \$575k, Community Revitalisation project \$175k and the Multiversity program \$250k.
Property rental	3	\$0.2m favorable variance is due to timing of raising rental invoices.
Interest and other income	4	\$2.1m favourable primarily due to an accounting entry relating to the recognition of a reduction in the estimate of future employee benefits at their net present value.
Employee costs	5	\$7m favourable due to staff vacancies (142 EFT) and the COVID-19 impact on the forced shutdown of some of Council services. This is partially offset by an unfavourable variance in agency staff of \$3.2m which are used to backfill vacant positions.
Materials and services	6	\$0.5m favourable predominantly due to a reduction and timing in contractor expenses of \$1.8m due to COVID-19 (Environmental services \$752k, Aged and Disability \$607k and Parks \$558k). There are also favourable variances in supplies and consumables of \$519k, promotions \$256k, trainee students \$269, software \$290k, debt collection \$119k and consultants \$197k. This is partially offset by an unfavourable variance in agency staff of \$3.2m.
Utility costs	7	\$0.4m favourable to budget predominantly due to not operating Council services and facilities at full capacity as the COVID-19 pandemic caused the temporary shutdown of some services.
Bad and doubtful debts	8	\$0.4m unfavourable including Local Laws \$157k and Statutory Planning and Building infringements \$145k as Council does not budget for bad debts.
Assets renewed	9	\$1.3m unfavourable as Council does not budget for assets disposed of as part of the capital works renewal program.
Net gain on disposal of property, plant, equipment and infrastructure	10	\$0.9m favourable predominantly due to the sale of a parcel of land at 685 Mt Ridley Rd to the Minister of Education and higher than anticipated asset disposals.
Contributions - non-monetary	11	\$0.5m favourable due to higher than expected levels of development activity.
Contributions - monetary	12	\$3.1m unfavourable predominantly due to Lockerbie DIL income being received last financial year and timing of developer cash contributions as a result of delays in handover of subdivisions predominantly due to COVID.
Grants - capital	13	\$0.3m unfavourable to budget predominantly due to the timing of grants budgeted to be received in 2021/22 but received last financial year, offset by unbudgeted grants received in 2021/22.

Attachment 2

BALANCE SHEET

As at 31 December 2021

	As at 31/12/2021 ACTUAL \$'000	As at 31/12/2020 ACTUAL \$'000	Twelve months to 30/06/2021 ACTUAL \$'000
Assets			
Current assets			
Cash and cash equivalents	232,727	194,772	271,638
Other financial assets	120,484	145,278	80,284
Trade and other receivables	30,047	41,300	41,135
Non-current assets classified as held for sale	942	890	942
Other assets	236	137	3,579
Total current assets	384,436	382,377	397,578
Non-current assets			
Trade and other receivables	79	81	80
Property, plant, equipment and infrastructure	4,148,707	3,886,426	4,090,154
Right-of-use assets	433	633	537
Investment property	34,737	45,559	34,825
Intangible assets	15,127	16,639	15,127
Total non-current assets	4,199,083	3,949,338	4,140,723
Total assets	4,583,519	4,331,715	4,538,301
Liabilities			
Current liabilities			
Trade and other payables	27,366	12,191	56,493
Trust funds and deposits	5,994	2,927	2,917
Provisions	32,797	34,667	33,715
Lease liabilities	68	328	196
Total current liabilities	66,225	50,113	93,321
Non-current liabilities			
Trust funds and deposits	4,918	20,798	7,882
Provisions	32,869	32,073	32,869
Lease liabilities	379	320	359
Total non-current liabilities	38,166	53,191	41,110
Total liabilities	104,391	103,304	134,431
Net assets	4,479,128	4,228,411	4,403,870
Equity			
Accumulated surplus	2,249,984	2,117,102	2,164,977
Asset revaluation reserve	2,058,675	1,965,584	2,058,675
Other reserves	170,469	145,725	180,218
Total equity	4,479,128	4,228,411	4,403,870

Attachment 3

STATEMENT OF CASH FLOWS

For the six months ended 31 December 2021

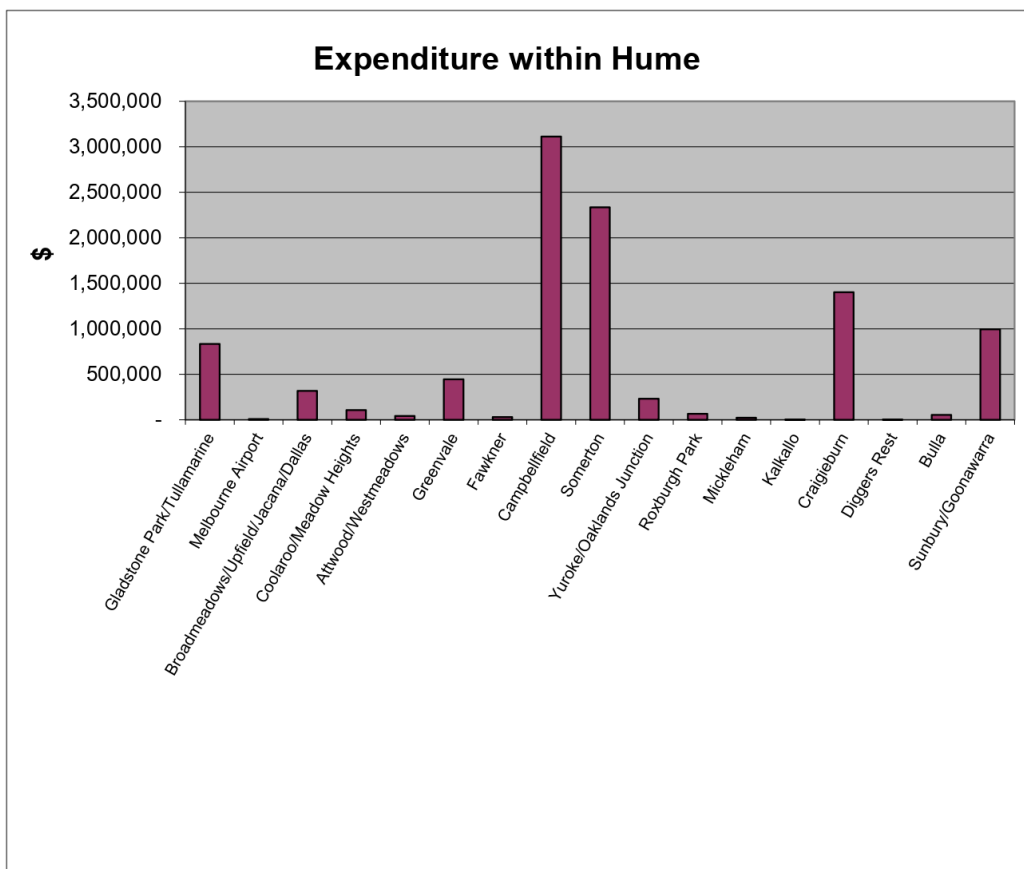
	ACTUAL	BUDGET	Twelve months to 30/06/2021 ACTUAL
	\$'000	\$'000	\$'000
Cash flows from operating activities			
Rates and charges	114,330	114,333	199,100
Statutory fees and fines	7,440	7,901	11,615
User fees	11,155	16,678	17,534
Grants - operating	24,458	27,732	63,744
Grants - capital	3,589	4,315	21,655
Contributions - monetary	264	0	64
Contributions - developer	7,106	9,042	14,599
Interest received	1,135	735	1,827
Property rental	1,932	1,931	2,769
Other income	97	360	940
Net trust movement	112	-	(2,042)
Net GST refund	988	-	14,767
Land equalisation payment to developer	-	2	-
Employee costs	(61,222)	(66,880)	(125,184)
Materials and services	(63,701)	(64,218)	(116,872)
Short-term, low value and variable lease payment	(156)	(185)	(745)
Grants, contributions and donations	(2,004)	(3,233)	(4,633)
Utilities	(3,039)	(3,400)	(6,630)
Other payments	(531)	(691)	(5,700)
Net cash provided by operating activities	41,951	44,419	86,807
Cash flows from investing activities			
Payments for property, plant, equipment	(43,303)	(83,675)	(68,779)
Payments for investments	(40,200)	-	(80,284)
Proceeds from sales of property, plant, equipment and infrastructure	2,809	2,095	8,305
Proceeds from investments	-	-	110,478
Net cash used in investing activities	(80,694)	(81,580)	(30,281)
Cash flows from financing activities			
Finance costs	(1)	-	-
Interest paid	(5)	(5)	(28)
Repayment of lease liabilities	(161)	(161)	(325)
Net cash used in financing activities	(167)	(167)	(353)
Net increase/(decrease) in cash and cash equivalents	(38,911)	(37,328)	56,173
Cash and cash equivalents at the beginning of the financial year	271,638	277,280	215,465
Cash and cash equivalents at the end	232,728	239,952	271,638

Attachment 4

**Buying Local
Expenditure by Locality**

As at 31 December 2021

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	832,285
3045	Melbourne Airport	8,263
3047	Broadmeadows/Upfield/Jacana/Dallas	317,120
3048	Coolaroo/Meadow Heights	105,804
3049	Attwood/Westmeadows	42,290
3059	Greenvale	445,565
3060	Fawkner	30,511
3061	Campbellfield	3,113,088
3062	Somerton	2,335,690
3063	Yuroke/Oaklands Junction	231,251
3064	Roxburgh Park	64,834
3064	Mickleham	23,723
3064	Kalkallo	886
3064	Craigieburn	1,401,209
3427	Diggers Rest	1,097
3428	Bulla	53,211
3429	Sunbury/Goonawarra	994,222
Total		10,001,047



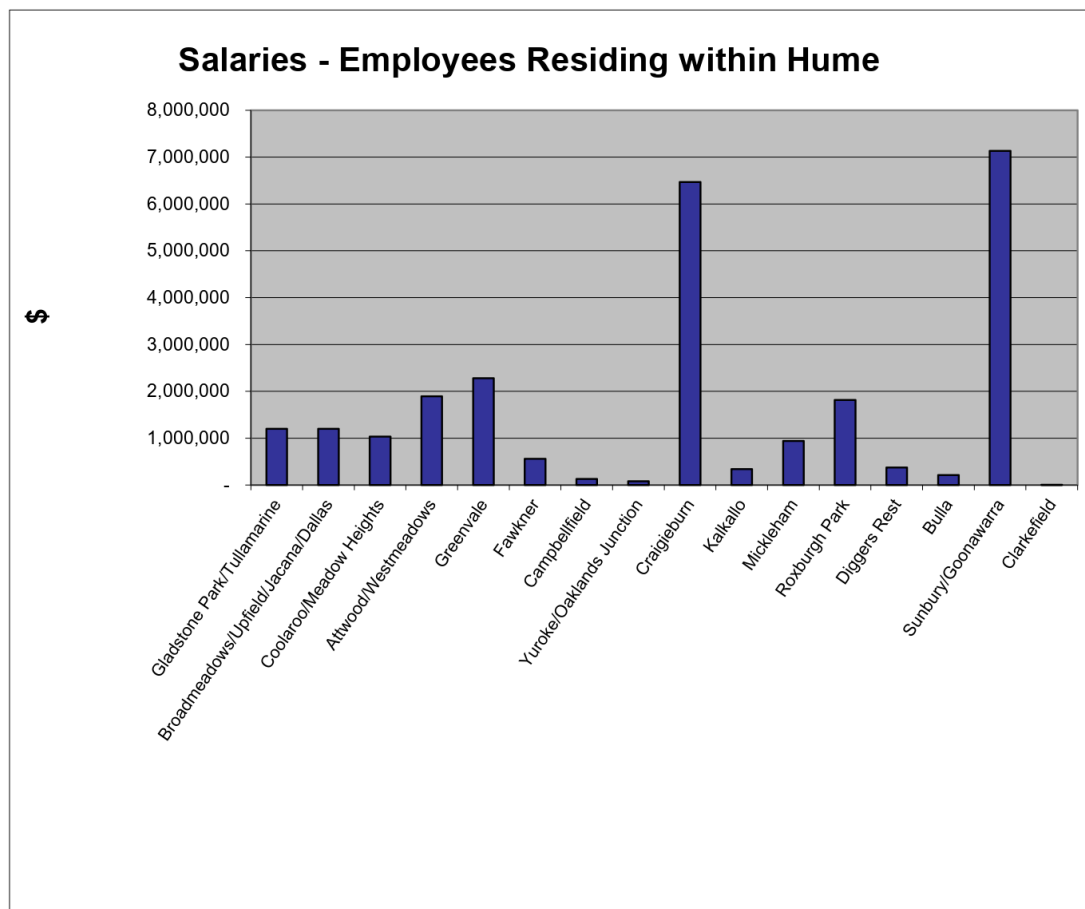
Attachment 5

Employees Residing within Hume

As at 31 December 2021

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	1,201,401
3047	Broadmeadows/Upfield/Jacana/Dallas	1,199,446
3048	Coolaroo/Meadow Heights	1,035,189
3049	Attwood/Westmeadows	1,895,687
3059	Greenvale	2,277,660
3060	Fawkner	559,210
3061	Campbellfield	130,915
3063	Yuroke/Oaklands Junction	82,702
3064	Craigieburn	6,467,731
3064	Kalkallo	340,984
3064	Mickleham	938,575
3064	Roxburgh Park	1,814,861
3427	Diggers Rest	373,901
3428	Bulla	210,294
3429	Sunbury/Goonawarra	7,135,228
3430	Clarkefield	4,189
Total		25,667,973

Total number of employees paid that reside within Hume was 931.



Attachment 6

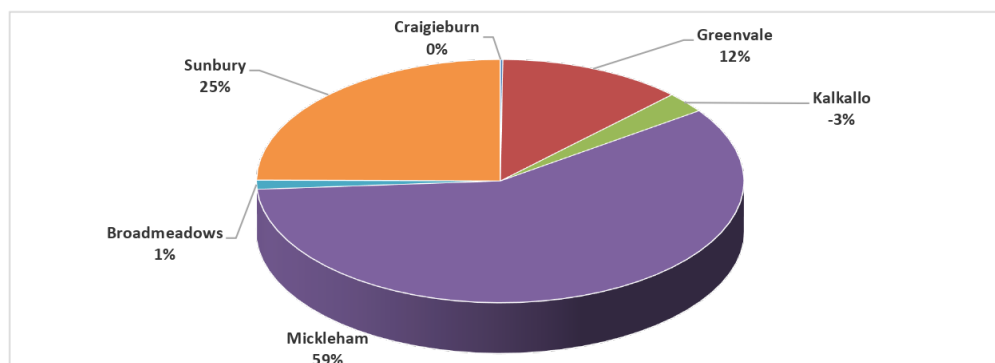
Contributions - monetary

As at 31 December 2021

Location	Ytd Act \$'000	Ytd Bud \$'000	Ytd Var %	Annual Bud \$'000
Craigieburn R2 CIL	9	-	100%	-
Greenvale Lakes East	36	-	100%	36
Merrifield West DIL	2,341	1,724	36%	2,341
Lockerbie DIL Levies	(351)	1,880	(100%)	1,500
Greenvale Central South DIL	259	639	(59%)	1,278
Merrifield West CIL	167	373	(55%)	745
Greenvale Central PSP	154	376	(59%)	643
Lockerbie PSP	45	-	100%	-
Merrifield West PSP	13	9	43%	9
Greenvale West CIL	1	17	100%	34
Greenvale Central North DIL	-	634	0%	771
Lockerbie CIL	208	220	(6%)	440
Greenvale Central CIL	40	66	100%	132
Greenvale North R1 Mt Aitken CIL	102	140	(27%)	280
Merrifield City Centre 173 contribution	532	-	100%	532
Lindum Vale ICP Com/Rec	-	255	0%	-
Lindum Vale ICP Land Equalisation	-	57	0%	-
Sunbury ICP Community and Recreation Levy	1,293	1,157	12%	2,314
Sunbury ICP Transport Levy	-	260	0%	520
Sunbury ICP SuppTransport Levy	-	123	0%	246
Sunbury ICP Land Equalisation Levy	-	810	0%	1,621
Kingslea Community Levy	63	-	100%	63
Other - Non Development Contribution*	1,027	302	240%	1,735
Total	5,939	9,042	-34%	15,240

*Other - Non Development Contribution includes contributions received for capital works, open space levies and other related projects.

Contributions by Suburb (excluding other non-development contributions)



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