

# ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

**MONDAY, 23 AUGUST 2021** 

## 7.00PM

## VIRTUAL MEETING

accessed via www.hume.vic.gov.au

## **OUR VISION:**

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

## **HUME CITY COUNCIL**

Notice of an

## ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

to be held on Monday, 23 August 2021

at 7.00PM

accessed via www.hume.vic.gov.au

To: a: Council Cr Joseph Haweil Mayor

Cr Jarrod Bell
Cr Trevor Dance
Cr Chris Hollow
Cr Jodi Jackson
Cr Naim Kurt
Cr Sam Misho
Cr Carly Moore
Cr Jim Overend
Cr Karen Sherry

Cr Jack Medcraft

Ms Roslyn Wai Director Communications, Engagement and

**Deputy Mayor** 

Advocacy

Mr Hector Gaston Director Community Services

Mr Michael Sharp Director Planning and Development

Mr Peter Waite Director Sustainable Infrastructure and Services

Mr Daryl Whitfort Director Corporate Services

#### **ORDER OF BUSINESS**

## 1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."

## 2. PRAYER

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

#### 3. APOLOGIES

## 4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 2020 and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

## 5. CONDOLENCE MOTIONS

## 6. PRESENTATION OF AWARDS

- 6.1 Departing Manager Information and Technology, and
- 6.2 Departing Manager Strategic Communications

## 7. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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<b>EDUCAT</b>	ION AND EMPLOYMENT	
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**Reason for Confidential** 

Council's current negotiations for

other such arrangements.

## 8. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

## **RECOMMENDATION:**

Report No.

Title

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act* 2020 to consider the following items:

COSU188	Works-In-Kind and Land-In-Kind Arrangement with Stockland for the Delivery of Lockerbie Development Contributions Plan Items Cl03, OS02 and AR04	(a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. The specified grounds apply because because the details of this Works-in-Kind/Land-in-Kind
		arrangement can impact

## 9. CLOSURE OF MEETING

SHEENA FROST CHIEF EXECUTIVE OFFICER

19/08/2021

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## REPORTS – EDUCATION AND EMPLOYMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: ED044

**REPORT TITLE:** 2020/2021 Hume Libraries Annual Report

**SOURCE:** Mieke Mellars, Coordinator Libraries

**DIVISION:** Community Services

FILE NO: HCC21/202

POLICY: -

**STRATEGIC OBJECTIVE:** 1.1 Support and enhance skill development and

educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

ATTACHMENT: 1. Hume Libraries Annual Report 2021

## 1. SUMMARY OF REPORT:

1.1 This report is to inform Council of the progress, achievements and outcomes of Hume Libraries for the 2020-2021 financial year.

1.2 The annual report demonstrates Council's ongoing commitment to lifelong learning, innovations in collection management and a greater understanding of how Hume Libraries provide opportunities for the Hume community to access services that support education and employment outcomes.

## 2. RECOMMENDATION:

2.1 That Council notes the achievements of Hume Libraries as detailed in the Hume Libraries 2020-2021 Annual Report. (Attachment 1).

## 3. LEGISLATIVE POWERS:

- 3.1 The Local Government Act (2020) identifies that the "primary role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community [...], ensuring priority is given to achieving the best outcomes for the municipal community, including future generations". Furthermore, Councils must give regard to the principle that "the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted".
- 3.2 Council's libraries provide inclusive, accessible, and welcoming spaces for people to learn, create, socialise and share ideas and resources. They contribute to lifelong learning and support Council's strategic objective of a well-educated and employed community.

## 4. FINANCIAL IMPLICATIONS:

- 4.1 All activities undertaken to operate Hume Libraries in 2020-2021 were funded through existing operational budgets.
- 4.2 There are no additional financial implications of this report.

## 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 There are no environmental sustainability considerations arising from this report.

## 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 Hume Libraries' diverse programs and activities ensure that the organisation delivers services and activities that aim to redress disadvantage and increase participation in community life by building community resilience. It is well documented that communities that are more engaged, connected and resilient are also more resilient to climate change impacts.

6.2 Activities and programs delivered by all service points of Hume Libraries include services and programs that engage and educate community members about actions to reduce the incidence of inefficient and costly home energy use, despite rising energy costs.

## 7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
- 7.2 The human rights relevant to this report are:
  - 7.2.1 Section 15: Freedom of expression
  - 7.2.2 Section 18: Taking part in public life
  - 7.2.3 Section 19: Cultural rights
- 7.3 In addition to this, Hume Libraries' operations are informed and underpinned by the Hume Social Justice Charter (2014) through providing universal access to information, delivery of early literacy and lifelong learning programs and providing safe, inclusive spaces for all community members.

## 8. COMMUNITY CONSULTATION:

- 8.1 Hume Libraries undertakes ongoing community consultation regarding the programs and services offered and receives community feedback during daily operations. These feedback loops inform ongoing continuous improvement.
- 8.2 In 2020-2021 the following specific consultation activities occurred:

## 8.2.1 <u>Title request form</u>

- (a) LibraryLink, a Statewide government-funded online tool that allowed customers to request books from other library services (an 'interlibrary loan'), was defunded by the State Government on 1 July 2020. In its place, a customized title request form was created which combines interlibrary loans and customer purchase requests.
- (b) By the end of the reporting period 1,643 titles had been requested by community members for inclusion in Hume Libraries' collections.

## 8.2.2 Facebook community engagement

(a) In 2020-2021 Hume Libraries Facebook page had once again the most followers of any single Council public library Facebook page in Victoria (followers grew by 38% by 30 June 2021).

## 8.2.3 What's On community survey

(a) In June 2021, a survey was conducted among attendees of library programs to gather feedback relating to the ways in which community members would like to be informed about library programs. Feedback from this survey is still being collated and will be reported in the 2021/22 annual report.

## 9. DISCUSSION:

- 9.1 In 2020-2021, 360,700 people visited Hume Libraries, with visits across five service points.
- 9.2 When compared to the previous 12 months, visitation was down by 39.9%. This was due to COVID-19, which saw the libraries close their doors for three separate lockdowns (total of 22 weeks of the reporting period / 42% of the year). Other restrictions such as indoor customer limits and the inability to run face-to-face programs also affected visitation numbers even during times that the libraries were open.

- 9.3 Highlights from the 2020-2021 period are:
  - 9.3.1 Hume Libraries during the COVID-19 pandemic
    - (a) Branch openings
      - (i) Due to the COVID-19 pandemic all Hume Libraries service points were closed prior to the start of the reporting period.
      - (ii) On 9 November 2020, Broadmeadows, Craigieburn and Sunbury libraries reopened to restricted services (maximum of 20 customers in the spaces at any given time, reduced opening hours, a maximum of 30 minutes stay, no printing/copying/scanning services, contact tracing, provision of hand sanitizers and social distancing measures).
      - (iii) On 4 January 2021, the Tullamarine Library was reopened to full opening hours; on 1 February 2021, the Gladstone Park Community Library was reopened to full opening hours. On 1 February 2021, the Global Learning Centre libraries returned to pre-pandemic opening hours. Restrictions remained in place as per State Government directions.
      - (iv) From 13 February to 17 February incl (1 week) and 28 May to 10 June incl (2 weeks) all libraries were closed once again for COVID lockdowns. On 11 June, gradual reopening commenced in line with Victorian Government restrictions for public libraries.
      - (v) Due to restrictions following COVID-19 and mechanical, technical, and structural issues relating to both the trailer and the prime mover, the Hume Mobile Library has not been in service during 2020-2021. Service planning work is being undertaken, which has included considerations around the future of the Hume Mobile Library. The service plan, including future opportunities for the mobile library service will be presented to Council in late September 2021 for consideration.

## (b) Library programs

(i) Commenced at the start of the pandemic, library programs continued to be delivered online via Facebook until 31 January 2021. This included story-times, STEAM programs, online book clubs and engagement programs for young people and adults.

From 1 February 2021 until 27 May 2021, early literacy programs such as rhyme time, story time and baby bounce were delivered in person, adhering to COVID-Safe guidelines and protocols, such as reduced attendee numbers and mandatory bookings via Eventbrite.

In total 662 face-to-face programs were delivered with an attendance of 13,255. This is an average attendance of just 20 per program to comply with COVID restrictions. From 28 May 2021 programs once again transitioned to the Facebook platform due to renewed lockdown measures.

(ii) Between 1 July 2020 and 30 June 2021, 377 online programs were delivered via the Hume Libraries Facebook social media platform with a total virtual attendance of 234,907 (3-second views as reported in the Council Plan Actions).

## (c) Hume Libraries Express

- (i) Hume Libraries Express continued, including delivery of library materials direct to customers' homes via an agile delivery model, which ensured Hume Libraries' customers had access to all library materials whilst stay at home orders were in place. This service was available to all Hume residents.
- (ii) Between 1 July 2020 and 30 June 2021, Hume Libraries Express delivered 28,921 items in 2,824 parcels to 2,452 households. During the same period, 3,248 customers collected 13,676 items via Click & Collect.

## (d) Working for Victoria fund

- (i) Hume Libraries took part in the Working for Victoria initiative and employed five additional staff between November 2020 and May 2021. These staff contributed to the successful operations of the three main library branches (Broadmeadows, Craigieburn and Sunbury) by performing COVID cleaning services, and assisting in the operations of the Hume Libraries Express service.
- (e) Customer feedback showed extremely high levels of satisfaction with the adapted services during the pandemic. Further information is available in Attachment 1.

## 9.3.2 Removal of overdue fines

(a) In January 2021 fines for overdue library materials were permanently removed, following a successful trial in 2020. The removal of fines from overdue library materials aims to increase borrowing rates and membership numbers, whilst also delivering on Council's social justice principles by providing universal access to information that is inclusive and accessible across all ages and stages of life.

## 9.3.3 Self-service extends to the Hume Libraries app

- (a) Hume Libraries implemented a self-service feature to its existing and successful library app, offering customers the convenience of using their mobile device to borrow library items.
- (b) The app uses the Near-Field Communication (NFC) chip in an iPhone or Android device to communicate directly with the RFID tag in a library item, ensuring the item is checked out to the borrower and the security on the tag is deactivated allowing customers to leave the library without triggering the security gate alarm.
- (c) The self-service feature offers several benefits, including convenience for users, eliminating the need to wait in line or share screens of a self-service machine. The enhancement also adds value to the current app by extending its functions.
- (d) This feature was rolled out 8 March 2021 and is available to use within the Broadmeadows, Craigieburn and Sunbury Libraries. Usage is being monitored prior to extending this roll-out to the Tullamarine Library and Gladstone Park Community Libraries.
- (e) Since its introduction in March 2021, a total of 761 items have been borrowed through the app.

## 9.3.4 <u>Innovation in collection management</u>

## (a) Genrefication

- Following human-centred design principles, the layout of the physical collections in the three Global Learning Centre libraries was reimagined.
- (ii) The aim of the project was to enhance the browsing experience for customers by creating an intuitive layout, similar to a bookshop, whereby both fiction and non-fiction collections were rearranged with books; co-located into separated categories or genres.
- (iii) Customer feedback has been largely positive.

## (b) Industry recognition for Hume Libraries

- (i) In 2019-2020 it was reported that Hume Libraries were the first library service in Victoria to implement an Artificial Intelligence (AI)-driven solution to developing our collections.
- (ii) "Popular author provision" is currently at 75% which is an industry gold standard, with collection transfers gaining an additional two loans for each item.
- (iii) Hume Libraries received industry recognition by being invited to present a webinar titled *Data-driven decision making at Hume Libraries*, to an international audience of 100 peers.
- (iv) The Hume Global Learning Centre Sunbury was a finalist for the ALIA Australian Library Design Awards 2021, recognising the best new library design in Australia.

## 9.3.5 Upgrade of Community Technology laptops

- (a) In response to a review of the Community Technology Program, the program delivery model was changed from location-based to a more agile and flexible roving model. This was achieved utilising financial assistance from Victoria University.
- (b) To support the new delivery model, 45 new laptops were procured. These are part of three 'technology kits' based at the three Hume Global Learning Centre Libraries. Each kit consists of 15 laptops, 2 Wi-Fi dongles (for use at venues without Wi-Fi) and a data projector and is utilised to deliver outreach sessions in the community and technology programs in the libraries.
- (c) Following procurement and preparation of hardware in 2020, the Community Technology program commenced at the start of the academic year in 2021.
- (d) Since the commencement of the new delivery model, 185 sessions have been delivered, reaching 455 participants.

## 9.3.6 <u>Hume Libraries website upgrade</u>

- (a) In February 2021, Hume Libraries in collaboration with Council's Communications department commenced work on upgrading the Hume Libraries website.
- (b) Usage data from the current website was analysed and used as a foundation for building the new website.
- (c) The upgrade has introduced a mobile responsive design, more intuitive navigation system, and integration with Eventbrite for a seamless program booking process. The new website was launched on 30 June 2021.

## 9.3.7 <u>Library Management System replacement</u>

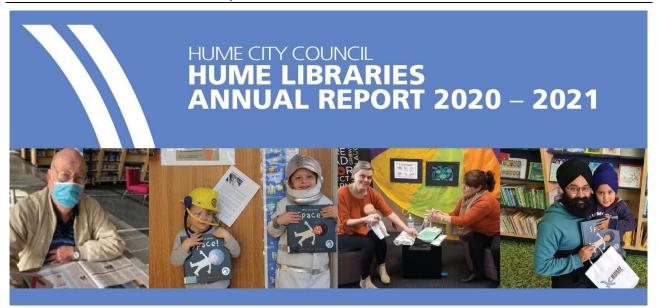
- (a) Preliminary work has commenced for the replacement of the Library Management System (LMS), which has been in place for 17 years.
- (b) Following evaluation of the current offerings in the market it was recommended that Hume Libraries join Libraries Victoria as a consortium member utilising their state-wide solution. Contract negotiations are continuing and rollout of the new LMS is anticipated to commence in Quarter 1 of 2021/2022.
- (c) The new LMS will equip the service with a robust future-proofed solution that can further enhance the level of service provided to Hume Libraries' customers.

## 9.3.8 Libraries and Learning Service Plan

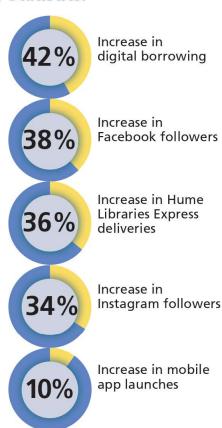
- (a) The Hume Libraries and Learning Service Plan commenced in July 2020.
- (b) Scoping questions to guide the development of the service plan focused on whether the library service is designed to meet the current and future needs of the Hume community, specifically concentrating on location and design principles, outreach programs, existing and future infrastructure, and resource requirements.
- (c) The service planning work also considered the service description, service outcomes, primary target audiences via Customer Empathy mapping and a comparative choice analysis. Furthermore, PESTEL and MoSCoW analyses explored environmental considerations, key service elements and future opportunities.
- (d) The final Libraries and Learning Service Plan will be presented to Council for consideration in September 2021.
- 9.3.9 Further information on Hume Libraries activities and achievements can be seen in Attachment 1.

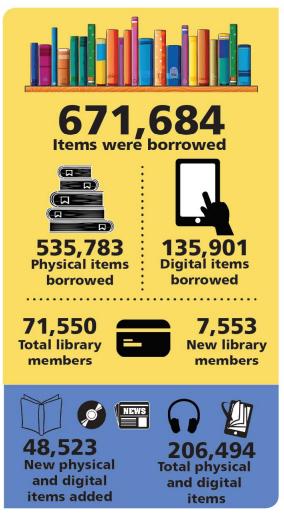
## 10. CONCLUSION:

- 10.1 Hume City Council remains committed to the principles of public libraries as important learning institutions that provide community opportunities. Hume Libraries provide a range of programs and services that reinforce the importance, and support people to access lifelong learning opportunities in Hume.
- 10.2 By providing access to education in all its forms, no matter what stage of life, Council's libraries continue to support the development and education of young children and the learning, social, cultural and recreational aspirations of all residents.



## **Key Statistics:**







## Most borrowed children's books







196 loans



182 loans

## Most borrowed youth books



190 loans



158 loans



## Most borrowed adult books



327 loans



196 loans



188 loans

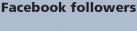


143,643 **Website views** 



154.814 **App launches** 







**Instagram followers** 

234,907\* Online attendance

Online Programs

377 **Programs** offered



13,255 In-person attendance

**In-person Programs** 

662 **Programs** offered



\* Facebook views of 3-seconds or longer

360,700 **Visitors to** the Library

**Early Literacy Programs** 

357 **English** Language

68,601 **Online views** 

4,788 In-person attendance **Bilingual** Languages

115,104 Online views

2,006 In-person attendance **STEAM Programs** 

Sessions



28,039 Online views

324 In-person attendance

**Hume Libraries Express** 



delivered

distributed



**Click and Collect** 

3,248 Customer bookings

Items collected

**Hume City Council** 

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## **Working for Victoria Initiative**

From November 2020 to May 2021, Hume Libraries was fortunate to have five Working for Victoria staff members. Three cleaners were employed to regularly clean high touch point surfaces, and two delivery drivers were engaged to support the Hume Libraries Express service.

#### Across six months:

- 403 packages were delivered to households in Hume which comprised of 3,414 items in total
- 208 items were collected and returned to the libraries.







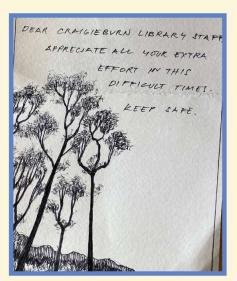
WFV Delivery Drivers (L - R) Zeynel and Rohan delivering parcels of books to customers at home.

WFV Cleaner, Mario, keeping all those high-touch points clean

Hi, today I received books for my 3 year old in my mail and I am and my girl is over the moon. I can't describe my happiness in words preally really appreciate your service

Thank you Penny for being so welcoming when Anjelica and I visit the library. We love surrounding ourselves with all the wonderful books and immersing ourselves in the atmosphere





Card of appreciation for Craigieburn Library

You have been so wonderful throughout COVID, you really do a great service.

I don't know what I would do without my library books, I really appreciate everything you library staff have done for us!

You've saved my marriage, you are a godsend during COVID, all last year and this year. Thank you

It was wonderful to see the community coming back and enjoying our library spaces as restrictions progressively eased:













## **Programs**

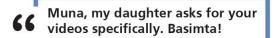
Hume Libraries live-streamed their first storytime from Broadmeadows Library on 25 March 2020 and continued sharing **storytimes@home** throughout the 20/21 year. The English and Bilingual storytimes and rhymetimes streamed on the Hume Libraries Facebook page, acquiring thousands of views. The success of this program led to other programs being moved online.



Our **bilingual storytime@home** sessions have been incredibly popular and Hume Libraries have continued to offer these alongside the face-to-face programs to ensure that the community has access to these important early-literacy sessions, whether they are able to visit the libraries in-person or not.

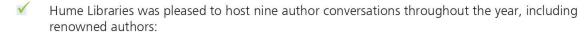








Loved your stories, thank you to Hume for the great multicultural services •





Alice Pung
(One Hundred Days)



Garth Nix
(The Left-Handed Booksellers
of London)



Rosalie Ham (The Dressmaker's Secret)

# Return to face to face programming

On 1 February 2021 Hume Libraries returned to face-to-face programming with a small range of programs that included *Storytime*, *Rhymetime* and *Baby Bounce* with one session per branch per week. In April 2021 the face-to-face programs were expanded to include *homework clubs*, *adult events*, *school visits* and *STEAM programming*.

Attendance was capped to ensure compliance with COVID-Safe requirements.







## **Special Events**

✓ Women of the Sun film screening 2021 celebrated the 40th anniversary of Women of the Sun, which was first released in 1981.

> The screening was a collaboration between Hume Libraries and Council's Reconciliation Action Plan Working Group. Over the four weeks 41 people attended the screenings.



National Simultaneous Storytime took place at 11am on 19 May 2021, with each branch holding a special Space Storytime, reading Give me some space! by Philip Bunting.



## The "Genrefication" Project

The staff at Hume Libraries took advantage of the closure period during lockdown to re-imagine the layout of our adult collections through a human-centred design methodology. The result saw 40,000 books arranged into categories or genres, to provide customers with a bookshop inspired browsing experience.

## ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: HE125

**REPORT TITLE:** Sporting Uniforms and Equipment Grants Program

**SOURCE:** Joel Kimber, Coordinator Grants and Projects

**DIVISION:** Corporate Services

FILE NO: HCC21/602

POLICY: -

**STRATEGIC OBJECTIVE:** 2.1 Foster a community which is active and healthy.

**ATTACHMENT:** 1. Applications recommended for funding

RELATED PREVIOUS ITEMS CC121 - COVID-19 Recovery and Reactivation Plan -

Ordinary Council - 21 Dec 2020 7:00PM

## 1. SUMMARY OF REPORT:

- 1.1 The Sporting Uniforms and Equipment Grants Program was developed to ease the financial burden on local families to participate in sport following the impacts of the COVID-19 pandemic.
- 1.2 Hume City based sporting clubs and associations were eligible to apply for grants to purchase uniforms or equipment that are essential for participation by people of all ages and abilities.
- 1.3 This report recommends the awarding of 43 grants to Hume City based sporting clubs and associations.

#### 2. RECOMMENDATION:

2.1 That Council endorses the distribution of \$81,254.13 to 43 sporting clubs and associations based in Hume City through the Sporting Uniforms and Equipment Grants Program.

#### 3. LEGISLATIVE POWERS:

The provision of the distribution of grants is within Council's power under the Local Government Act, 2020.

## 4. FINANCIAL IMPLICATIONS:

- 4.1 \$100,000 funding for the Sporting Uniforms and Equipment Grants Program was allocated through Council's COVID-19 Recover and Reactivation Plan.
- 4.2 This Report recommends the distribution of \$81,254.13 to successful Sporting Uniforms and Equipment Grants Program applicants.
- 4.3 The remaining \$18,745.87 will not be allocated and be absorbed back within the Council budget.

## 5. CHARTER OF HUMAN RIGHTS APPLICATION:

Human Rights have been taken into consideration in the design and delivery of the Sporting Uniforms and Equipment Grants Program.

## 6. COMMUNITY CONSULTATION:

The Sporting Uniforms and Equipment Grants Program was promoted to sporting clubs and associations through direct emails and a video was produced and promoted via Council's social media channels in May and June 2021.

**REPORT NO: HE125 (cont.)** 

#### 7. DISCUSSION:

- 7.1 What are the Sporting Uniforms and Equipment Grants?
  - 7.1.1 Hume City based sporting clubs and associations provide opportunities for residents and their families to participate in organised sport close to home.
  - 7.1.2 These grants provided funding of up to \$2,000 for Hume City based sporting clubs and associations to purchase uniforms or equipment that are essential for participation by people of all ages and abilities.
  - 7.1.3 By supporting these clubs and associations with an opportunity to apply for grants to purchase sporting uniforms or equipment, Council is facilitating new ways to ease the costs for local families to participate in these sports.
- 7.2 Why did Council provide these grants?
  - 7.2.1 Competitive sport was significantly compromised in 2020 due to the COVID-19 pandemic with competitions cancelled and many families experiencing economic hardship.
  - 7.2.2 To reduce the financial burden on our clubs/associations and families, this grant program provided opportunities for sporting clubs and association to apply for grants to reduce the cost of families to participate in sport.:
- 7.3 What could be applied for?
  - 7.3.1 Sporting clubs and associations could apply for the purchase of sporting uniforms or equipment that is essential for participation. Eligible items could include but were not limited to:

1. Sporting uniforms	2. Equipment
<ul> <li>Jumpers/jerseys/bibs</li> <li>Shorts/skirts/pants</li> <li>socks</li> <li>boots</li> </ul>	<ul> <li>bats/racquets/clubs</li> <li>match balls</li> <li>team equipment kits</li> <li>first aid equipment</li> <li>protective equipment including gloves, helmetsand batting pads.</li> </ul>

- 7.3.2 The following was prioritised for funding:
  - (a) projects that minimise the costs to families to participate in sport
  - (b) maximising the benefit of the grant by providing uniforms and equipment that will be owned by clubs and used by multiple members/teams over time
  - (c) providing uniforms for competitors and active participants (including umpires) rather than for non-playing officials e.g. team manager, coaches.
- 7.4 What was ineligible?
  - 7.4.1 The types of items/activities were unable to be applied for:
    - (a) personal protective equipment such as mouth guards
    - (b) personal flotation devices
    - (c) purchase of a defibrillator for a club
    - (d) fixed playing surfaces and structures (for example, synthetic pitch, goal posts)

## **REPORT NO: HE125 (cont.)**

- (e) capital expenditure including the purchase of land (for example, permanent shade structures, permanent fencing, fixed lighting, permanent practice wickets, ramps and other permanent structures)
- (f) repair of equipment, structures and playing surfaces (for example, golf course, turf wicket pitch)
- (g) non-playing/participation equipment (for example, public address systems, banners, trophies, videos, sunshades, gazebos, carpet/lino, clubroom items, wicket covers, scoreboards, GPS, computers and IT equipment)
- (h) canteen items (for example, microwave ovens, soft drink, food, alcohol, cooking utensils)
- (i) maintenance equipment (for example, lawn mowers, rollers, line markers, hose, compressors)
- (j) purchase or leasing of vehicles (for example, boats, bikes, golf carts, jetskis, go-karts), trailers and accessories
- (k) firearms (for example, rifles, pistols), scopes and ammunition
- (I) ongoing operational costs (for example, salaries for ongoing positions, rent, electricity and other utilities)
- (m) multiple projects submitted by one club/association
- (n) applications that are not from a Hume City Council based sporting club or association
- (o) applicants submitted by a third-party grant writer
- (p) uniforms or equipment purchased prior to 1 July 2021.

## 7.5 Overview of applications received

- 7.5.1 A total of 51 applications were received in July 2021. Of these, four applications were deemed to be ineligible prior to formal assessment.
- 7.5.2 Of the 47 applications under consideration, 4 were not recommended for funding in accordance with the grant assessment criteria. As a result, a total of 43 applications are recommended for funding.

## 7.6 Assessment Process

- 7.6.1 The application and assessment processes were managed online via SmartyGrants.
- 7.6.2 Applications were assessed according to the eligibility requirements in the Sporting Uniforms and Equipment Grant guidelines.
- 7.6.3 All applications went through a pre-eligibility check which included checking documentation (public liability insurance, profit and loss, bank statements and either certificate of incorporation or auspice arrangements, ABN check) and making sure there are no outstanding debts to Council.
- 7.6.4 Those applications that passed the pre-eligibility check were assessed by a panel of Council officers where an agreed score out of 4 for each criterion was allocated and then weighted.
- 7.6.5 Those applications that were deemed to be ineligible after the assessment panel are not being recommended for funding.
- 7.6.6 The final list of recommended applications is presented for Council's approval as outlined in Attachment 1.

## **REPORT NO: HE125 (cont.)**

- 7.7 Notification of Grants and Conditions
  - 7.7.1 Pending the adoption of the recommendations of this report, all applicants will be notified of the outcome of their application by letter (to be emailed).
  - 7.7.2 Successful applicants will be required to enter into a funding agreement with Council.
  - 7.7.3 Unsuccessful or ineligible applicants will be provided with the opportunity to discuss their applications with Council Officers.
  - 7.7.4 All grant recipients will be required to comply with the standard conditions of the grant; the funds must only be used for the purpose described and are to be acquitted by providing evidence of their expenditure

## 8. CONCLUSION:

- 8.1 The Sporting Uniforms and Equipment Grants Program was developed to provide opportunities for Hume City based sporting clubs and associations to apply for funds for uniforms and equipment to ease the financial burden on local families
- 8.2 Over 50 applications were submitted for the grant, and it is recommended that 44 sports clubs and association receive up to \$2,000 to purchase uniforms and/or equipment.
- 8.3 This will provide an injection of over \$81,000 to these clubs and associations to help them support families.

## ATTACHMENT 1 - RECOMMENDED APPLICATIONS FOR FUNDING

Applicant	What will the funding be spent on	Recommended
		amount
Hume Eagles Rugby League	Hume Eagles first competition team.	\$1997.50
Club	Women's/Girls full playing uniform x 17	
Tullamarine Cricket Club	Junior & Senior Uniform	\$1,950.00
Sunbury Masters Football	Apparel for SMFC	\$864.00
Club		
Hume City Softball	Start-up training equipment	\$1,951.50
Association		
Westmeadows Cricket Club	Uniforms for juniors and all abilities	\$1,980.00
	teams	<u> </u>
Sunbury BMX Club	Safety gear to get woman and girls into	\$2,000.00
	the sort	Φ0.000.00
Broadmeadows Stars Sports	Uniform and Equipment for Junior Girls	\$2,000.00
Club	Teams 2021	¢4 000 00
Sunbury United FC	First aid kits, Marshall gear, and game	\$1,932.00
The Sunbury and District	day balls Equipment	\$1,979.00
Table Tennis Association	Equipment	φ1,979.00
Chargers Cricket Club	Cricket kits for juniors	\$2,000.00
Sunbury United Cricket Club	Playing shirts	\$2,000.00
Northern Gateway Bowls	Region Team Uniforms	\$2,000.00
Region	Tregion ream officinis	Ψ2,000.00
Hume City FC	MiniRoo Goals	\$1,629.96
Hume Hockey Club Ince	Team sets of Penalty Corner Gloves	\$2,000.00
Roxburgh Park	Uniforms and Cricket Training	\$2,000.00
Broadmeadows Cricket Club	Equipment	Ψ2,000.00
Sunbury angling club	Sporting equipment & Uniforms	\$1,936.41
Sunbury Cricket Club Inc	Hats	\$2,000.00
Upfield FC (Soccer) Club	Uniforms for U12 girls' team	\$2,000.00
All Saints Inc	Sporting Uniform and Equipment	\$2,000.00
East Sunbury Cricket Club	Junior Uniforms	\$2,000.00
Sunbury Kangaroos Junior	New Playing Uniforms for SKJFNC	\$2,000.00
Football Netball Club		, , , , , , , , , , , , , , , , , , , ,
Roxburgh Park Football Club	New Junior Uniforms	\$2,000.00
Craigieburn Basketball	Portable scoreboard for mini games	\$1,997.00
Association Inc		
United Khalsa Hockey Club	Hockey Club Uniforms	\$2,000.00
Victoria		
Jacana Cricket Club	Cricket Team Equipment	\$2,000.00
Sunbury Lions Basketball	New Basketball Uniforms	\$2,000.00
Club Inc.		<u> </u>
Roxburgh Park United	Match Balls and First Aid Equipment	\$2,000.00
Soccer Club		Φ0.000.00
Jacana Football Club	uniforms and footballs	\$2,000.00
Gladstone Park Bowls Club	Children's lawn bowls	\$2,000.00
Inc.	New Teem Playing Atting	¢2,000,00
Sunbury Macedon Ranges	New Team Playing Attire	\$2,000.00
Veterans Cricket Club	New match balls	\$2,000,00
Sunbury Basketball Association Inc.	INEW IIIalcii Dalis	\$2,000.00
<u> </u>		_1

## **REPORTS – HEALTHY AND SAFE**

# 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING Attachment 1 - Applications recommended for funding

Applicant	What will the funding be spent on	Recommended amount
Northern Thunder Rugby League Club	Player Jerseys	\$2,000.00
Westmeadows Football Club	Junior youth female equipment and uniforms	\$2,000.00
Tullamarine Football Club Incorporated	Uniforms for kids as well as medical supplies	\$1,500.00
Donnybrook Cricket Club	Cricket uniforms and equipment	\$2,000.00
Saints Basketball Club Inc	Basketballs and Carry bags for Training	\$1,118.75
Greenvale Tennis Club	Uniforms for NSJTA Junior Competition Teams	\$2,000.00
Hume Victory Soccer Club	Equipment	\$1,950.01
Mt Carmel Tennis Club	Tennis Starter Kit	\$2,000.00
Rupertswood Football Netball Club	Footballs	\$2,000.00
Sunbury Little Athletics Centre	New first aid equipment	\$468.00
Greenvale Kangaroos Cricket Club	Cricket Balls	\$2,000.00
Greenvale Football Club	Footballs	\$2,000.00

REPORT NO: CC136

**REPORT TITLE:** Draft Social Justice Charter

**SOURCE**: Julie Andrews

**DIVISION:** Community Services

FILE NO: HCC07/47

**POLICY:** Social Justice Charter 2014

**STRATEGIC OBJECTIVE:** 3.1 Foster socially connected and supported

communities.

**ATTACHMENT:** 1. Draft Social Justice Charter

#### 1. SUMMARY OF REPORT:

- 1.1 As part of Council's commitment to promote a fair and just society, Officers have reviewed the Social Justice Charter 2014 and developed a draft Social Justice Charter (2021).
- 1.2 The draft Social Justice Charter provides a policy direction and framework guiding the development and implementation of Councils strategic direction and actions that promotes a City in which residents, together with those who work within and visit Hume experience the highest quality of life.
- 1.3 This report recommends that Council open the draft Social Justice Charter (Attachment 1) for stakeholder and community feedback from Tuesday 24 August 2021 to Tuesday 21 September 2021. Following the feedback period, the final Social Justice Charter will be presented to Council for adoption. Once adopted the final Social Justice Charter (2021) will replace the Social Justice Charter (2014).

## 2. RECOMMENDATION:

#### **That Council:**

- 2.1 endorses the draft Social Justice Charter for stakeholder and community feedback (Attachment 1) from Tuesday 24 August 2021 to Tuesday 21 September 2021.
- 2.2 following the consultation period, consider the final Social Justice Charter at the 25 October 2021 Council meeting.

#### 3. LEGISLATIVE POWERS:

- 3.1 The *Local Government Act (2020)* identifies that "priority is to be given to achieving the best outcomes for the municipal community, including future generations".
- 3.2 Furthermore, "services should be provided in an equitable manner and responsive to the diverse needs of the municipal community".
- 3.3 Hume City Council's Social Justice Charter aims to advance a fair and just society and to promote respect for every citizen, encourage community participation, strengthen community wellbeing, and reduce the causes of disadvantage. Within the Charter, the definition of Social Justice includes: "...that every effort should be made to reduce economic and social inequality. All people should be guaranteed equal human rights and all people should be enabled to participate fully in society".

## 4. FINANCIAL IMPLICATIONS:

- 4.1 The development of the draft Social Justice Charter was funded from existing operational and staffing budgets.
- 4.2 There are no financial implications for Council to adopt the draft Social Justice Charter.

**REPORT NO: CC136 (cont.)** 

## 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The Social Justice Charter place sustainability and the valuing of Hume's natural environment as a high priority, recognising the links between the local environment and personal / community wellbeing.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 The Social Justice Charter aims to ensure that Council delivers services and activities in a manner that is fair, equitable, respectful and facilitates participation in community life. It is well documented that communities that are more engaged, connected, and resilient in general are also more resilient to climate change impacts.

## 7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Social Justice Charter provides a framework for the organisation to ensure the human rights of the Hume community are upheld. This framework meets the obligations of the *Charter of Human Rights and Responsibilities Act Vic (2006)* and provides a policy platform from which Council can deliberatively work to address and reduce disadvantage.
- 7.2 The draft Charter considers how some members of the Hume community might face barriers to participation in Hume's community life, and what measures need to be implemented to reduce these barriers.
- 7.3 By addressing barriers to participation in Hume's community, the Charter seeks to advance opportunities to increase health, economic and social inclusion and support all community members to engage equitably and with dignity.

## 8. COMMUNITY CONSULTATION:

- 8.1 The development of the draft Social Justice Charter was informed by Council surveys related to access and participation in health and wellbeing services and the development of the Council Vision and Plan. This included:
  - 8.1.1 Community consultation workshops and focus groups (over 2,600 people engaged) and the Hume Community Vision Deliberative panel members (46 Hume residents).
  - 8.1.2 2019/20 community survey (responses received by 612 Hume City residents) via telephone, online and hardcopy. The survey was available in three community languages, Turkish, Arabic and Vietnamese and recorded the top five issues and priorities for Council.
  - 8.1.3 2020/21 Community Indicators Survey conducted in November 2020 (502 residents completing the survey).
  - 8.1.4 Engagement with key stakeholders and advisory groups (including Hume Community Hubs, 2021 Change Makers, Multicultural Advisory Group and Reconciliation Action Plan Working Group).
- 8.2 Key findings supported the development of the direction and key principles of the draft Social Justice Charter as outlined in the discussion section of this report.
- 8.3 This report seeks approval to present the Draft Charter for community and stakeholder consultation from Tuesday 24 August until Tuesday 21 September 2021. Consultation will be in the form of:
  - (a) Circulation of the draft Charter to stakeholders for comment, and:
  - (b) Promotion through local media, social media and on Council's website to engage with the wider Hume community. Promotional information will be provided in community languages where appropriate.

**REPORT NO: CC136 (cont.)** 

#### 9. DISCUSSION:

- 9.1 2021 marks 20 years since Hume City Council first affirmed its commitment to Social Justice with the adoption of the inaugural Social Justice Charter. Councillors have reaffirmed this commitment in 2003, 2004, 2005, 2007, 2014, and now in 2021. Each iteration of the Social Justice Charter seeks to further advance a fair and just community, supporting the ability to achieve equitable outcomes for the people of Hume.
- 9.2 During this time, Council has achieved significant outcomes to advance social justice in Hume City including:
  - 9.2.1 Ongoing focus on reconciliation action with Hume's Aboriginal and Torres Strait Islander communities, including annual Welcome Baby to Country events, land management partnerships, a Truth Telling session, and planning for the establishment of a Stolen Generations Marker.
  - 9.2.2 the development of three Global Learning Centres, the Hume Multiversity program and the Hume Education Scholarship to foster lifelong learning.
  - 9.2.3 Supporting Hume's refugee and newly arrived communities through programs such as the refugee immunisation project, supporting diverse communities (COVID) project and ongoing support for Hume's 15 Community Hubs.
  - 9.2.4 Fostering capacity building and local economic participation through the Local Jobs for Local People program, Passport to Work, the Hume Jobs and Skills Taskforce, StartNorth and the Hume Volunteer Gateway.
  - 9.2.5 Ongoing advocacy for gambling harm minimisation including specific grants to minimize gambling harms in the community and involvement in the Libraries After Dark initiative.
  - 9.2.6 Community safety and prevention of violence against women initiatives, including targeted training and skill development and ongoing accreditation as an International Safe City (membership maintained since 1996).
  - 9.2.7 Supporting improved social outcomes through the adoption of the Affordable Housing Policy and dedication of resources for homelessness pathways support.
  - 9.2.8 Supporting community access to services through establishing the MCH mobile service and new community facilities across the City.
  - 9.2.9 Empowering the Hume community through delivering capacity building initiatives such as the Community Change Makers program, Health Champions and the Hume Enviro Champions.
- 9.3 Council plays a key role in the development and support of communities so that all residents are celebrated, valued, and feel that they belong. The 2021 Social Justice Charter review aims to strengthen understanding and practice of applying Social Justice principles to all Council actions and decisions to continue to build a municipality where diversity is encouraged and everyone is respected, welcomed, and treated fairly.
- 9.4 Council's Social Justice approach has been embedded into Council's systems, process and services. This is evident through the consistent budget allocation that aspire to advance social justice outcomes. (i.e., allocations that support disadvantaged groups to access and participates in a range of key services such as family, youth and children early years services, health, and wellbeing).
- 9.5 A notable difference in the 2021 Charter is the emphasis on the Victorian Charter of Human Rights 2006. As a result of this greater emphasis, the 2021 Social Justice Charter no longer includes the Hume Citizens Bill of Rights as these rights are enshrined in the Victorian Charter which aligns with Council's legislative responsibilities under the Act.

## **REPORT NO: CC136 (cont.)**

- 9.6 Key inclusion and focus areas are;
  - 9.6.1 A formal statement of commitment.
  - 9.6.2 Revised guiding principles:

#### Access and Inclusion

Hume City Council's standards for access and inclusion support all residents to be well-informed, connected, and able to participate in community life.

We consider the needs of all people, including possible barriers they may face, how they access information, utilise services and engage in spaces.

We lead by example and ensure inclusive thinking is standard practice.

## Equity and Fairness

Hume City Council delivers policy, programs and services with an active consideration of equity and fairness.

We prioritise fairness in all initiatives, including a fair assessment of the unique and sometimes overlapping challenges community members may face, whether that is on the basis of age, ability, gender, religion, socioeconomic status, sexual preference or nationality.

We provide targeted policies, programs and services for specific cohorts in the community to foster equitable outcomes.

## • Engagement and Participation

We nurture opportunities for engagement and participation.

We will engage with individuals and communities to work collaboratively and deliberatively to facilitate and encourage community involvement.

Council seeks to address systemic challenges that may prevent or limit participation in community life and decision-making processes, particularly those faced by people who have been historically under-represented.

## Rights and Accountability

Council has an ethical duty and legal obligation to respect, protect, and fulfil the human rights of our residents and to hold ourselves accountable for human rights outcomes.

Council will measure the advancement of social justice across Hume's policies, services and programs.

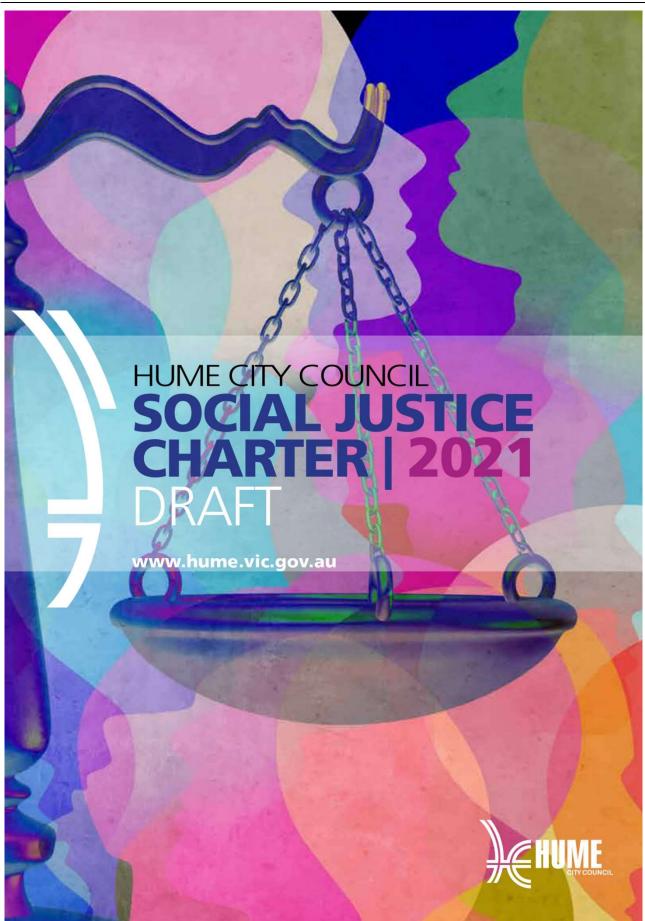
We will maintain robust measurement and evaluation mechanisms so that the community can hold Council accountable for the delivery of social justice outcomes.

9.7 These focus areas and principles will be subject to further community consultation over the coming four weeks. Community feedback will be incorporated to the final Charter which will be presented to Council in October 2021. If adopted, the Charter would remain in effect until 2025.

#### 10. CONCLUSION:

- 10.1 The Social Justice Charter review has built on Council's long-standing commitment to promoting a fair and just society that addresses the social, cultural, and economic inequalities.
- 10.2 Hume City Council remains committed to the principles of Social Justice, which recognises that every citizen is free and equal in dignity and in rights and is entitled to aspire to the quality of life that allows them to freely realise their potential.

Attachment 1 - Draft Social Justice Charter



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<sup>2</sup> HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021

Attachment 1 - Draft Social Justice Charter



present and future.
In the spirit of reconciliation, Council acknowledges the role past federal and state government policies have played in the social, cultural and economic dispossession of Aboriginal and Torres Strait Islander peoples, the ongoing intergenerational trauma experienced by many Aboriginal and Torres Strait Islander people as a result of this, the impact of racism on

peoples' living cultures as a vital part

of Australia's identity and recognises,

Wurundjeri Woi Wurrung Elders past,

celebrates and pays respect to the

Council acknowledges the importance of self-determination, meaning that Aboriginal and Torres Strait Islander peoples hold the knowledge and expertise about what is best for themselves, their families and their communities, and have the right to freely pursue their economic, social and cultural development.

Council plays a role in healing and building positive relationships between Council and Aboriginal and Torres Strait Islander communities, as well as educating the broader public about the significance of Aboriginal and Torres Strait Islander languages, cultures and history.

HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021 3

Attachment 1 - Draft Social Justice Charter



As Mayor of Hume City Council, it is with great pride that I introduce the draft Social Justice Charter 2021.

2021 marks twenty years since Hume City Council adopted its first Social Justice Charter, I am proud to reaffirm Council's commitment to social justice and the pursuit of a community where all people are free and equal in dignity and rights.

Every citizen of Hume City is entitled to a quality of life that allows them to reach their full potential. This principle has been entrenched in the activities and services of Council since the adoption of the first Social Justice Charter in 2001.

As our community grows it becomes more diverse, therefore the opportunities and challenges of pursuing social justice for all are just as relevant and important today. Council is committed to fostering development at an individual, community and organisation level to secure a sustainable and healthy future for all citizens.

4 HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021

Working alongside the community, Council, guided by the Social Justice principles, provides services and programs that aim to address the hardships and the barriers some community members face in living a healthy, prosperous life and participating fully in their community.

Through our planning, services and programs we are excited to contribute to a respectful community where we can celebrate our differences, and all enjoy equitable opportunities.

In this way, this Charter guides Hume City Council's efforts to nurture a fairer society for all.

Joseph Havail

Cr Joseph Haweil Mayor of Hume City

## **Purpose**

This Social Justice Charter defines Hume City Council's commitment to social justice and articulates the guiding social justice principles that influence all Council initiatives.

The Charter seeks to advance a fair and just society by promoting respect for every citizen, encouraging community participation, improving wellbeing and reducing the causes of disadvantage.

The Local Government Act (2020) requires that Hume City Council give priority to "achieving the best outcomes for the municipal community, including future generations".

Likewise, Community members have consistently responded positively to social justice indicators in Council's engagement<sup>1</sup>.

This Charter identifies the pursuit of social justice as a key means of improving the livelihoods of all people, particularly those experiencing barriers to participation in the Hume community.

Australians rightly expect full access to our human rights. This Charter, and the linked policy documents, provide a practical approach to achieving this and addressing disadvantage in Hume City.

## **Statement of Commitment**

Social Justice is a central basis for policy and service planning at Hume. Through this commitment Council supports justice, fairness, accountability, as well as economic and social participation.

Council has an ethical duty and a legal obligation to respect, protect, and fulfil the human rights of our residents, and to hold ourselves accountable for human rights outcomes.

In the pursuit of social justice, Hume City Council will:

- Improve standards of access and inclusion for all residents.
- Deliver policy, programs and services that support equity and fairness.
- Nurture opportunities for engagement and participation.
- Measure the advancement of social justice across Hume's policies, services and programs to support rights and accountability.

HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021 5

<sup>&</sup>lt;sup>1</sup> Hume City Council, Community Indicators Survey, 2019/2020

# **Key achievements**

Over the last 20 years Council has achieved a number of significant outcomes to advance social justice in Hume City including:

- Ongoing focus on reconciliation action with Hume's Aboriginal and Torres Strait Islander communities, including annual Welcome Baby to Country events, Narrap Team working on Country, cultural burns, a Truth Telling session, and planning for the establishment of a Stolen Generations Marker.
- The development of three Hume Global Learning Centres, the Hume Multiversity Program and the Hume Education Scholarship to foster lifelong learning.
- Supporting refugee and newly arrived communities through the refugee immunisation project, supporting diverse communities (COVID) project and ongoing support for Hume's 15 Community Hubs across the city.
- Community safety and prevention of violence against women initiatives, including targeted training and skill development and ongoing accreditation as an International Safe City (membership maintained since 1996).
- Supporting community access to services through establishing the MCH mobile service and new community facilities across the city.
- Supporting improved social outcomes through the adoption of the Affordable Housing Policy, home retrofit programs to improve thermal comfort, and dedication of resources for homelessness pathways support.
- Ongoing advocacy for gambling harm minimisation including specific grants to minimize gambling harms in the community and the Libraries After Dark initiative.
- Fostering capacity building and local economic participation through the Local Jobs for Local People program, Passport to Work, the Hume Jobs and Skills Taskforce, StartNorth and the Hume Volunteer Gateway.
- Empowering the Hume community through delivering capacity building initiatives such as the Community Change Makers program, Health Champions and the Hume Enviro Champions.

Today, if you want to find vibrant, ambitious, transformative leadership for human rights, go urban. Go local. Go close.

- United Nations Deputy High Commissioner Kate Gilmour

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# **Social Justice explained**

Social justice is an underlying principle for peaceful and prosperous coexistence...we uphold the principles of social justice when we promote gender equality or the rights of Indigenous peoples and migrants. We advance social justice when we remove barriers that people face because of gender, age, race, ethnicity, religion, culture or disability.

- United Nations, Statement on World Day of Social Justice, 2017<sup>2</sup>

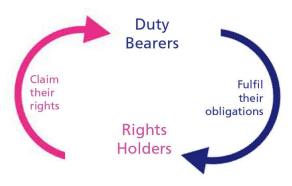
Social Justice is about everyone getting a fair go. This is achieved when human rights, freedom, respect, dignity and equality are protected for all people.

For everyone to have a fair go, all of us (including governments and institutions) need to address the unique barriers community members face to participating fully in society.

This includes discrimination and other unfair treatment because of a person's race, ancestry, ethnic identity, ability, citizenship, sexual orientation, gender identity, age, marital status, family status, migration status, political affiliation, religious affiliation, level of literacy, language, or socio-economic status.

Addressing these barriers requires respect and understanding, but also systemic change to improve opportunities in everyday life such as improved and equitable access to health, housing, education and employment.

As 'duty bearers' within a human rights framework, Council has an obligation to protect and champion human rights. Likewise, as 'rights holders' residents can claim their rights and hold Council accountable.



Council's commitment to social justice means everything we do is directed towards improving the wellbeing of Hume residents, their socio-economic and environmental conditions, and their participation in the community.

HUME CITY COUNCIL **SOCIAL JUSTICE CHARTER | 2021** 7

<sup>&</sup>lt;sup>2</sup> United Nations, Department of Economic and Social Affairs Social Inclusion, 'World Day of Social Justice', 2017, available from <a href="https://www.un.org/development/desa/dspd/international-days/world-day-of-social-justice/world-day-of-social-justice-2017.html">https://www.un.org/development/desa/dspd/international-days/world-day-of-social-justice-world-day-of-social-justice-2017.html</a>

Attachment 1 - Draft Social Justice Charter

## **Role of Council**

Hume City Council has long been a leader in pursuing human rights at the local level. Council has clearly defined roles in supporting social justice in Hume's community.

## STATUTORY AUTHORITY:

Council has a legislated responsibility under Victorian Law to act in ways that are compatible with human rights<sup>3</sup>. Council also has responsibilities compatible with the pursuit of social justice under Commonwealth Law including the Racial Discrimination Act 1975 and other anti-discrimination legislation<sup>4</sup>.

## **SERVICE PROVIDER:**

Council provides services and makes critical social justice decisions relating to health, housing, education, the environment and safety.

#### **FACILITATOR:**

Council facilitates, partners and undertakes planning with a range of other agencies and service providers to support and promote social justice.

## ADVOCATE:

Council advocates on behalf of the community to other levels of government and service providers to support social justice. For example, Council advocates to other tiers of government for investment in public transport, schools, healthcare and social services which are all of critical importance to the achievement of social justice.



<sup>&</sup>lt;sup>3</sup> Victorian Government, Charter of Human Rights and Responsibilities Act 2006, 43/2006, available from <a href="https://www.legislation.vic.gov.au/in-force/acts/charter-human-rights-and-responsibilities-act-2006/014">https://www.legislation.vic.gov.au/in-force/acts/charter-human-rights-and-responsibilities-act-2006/014</a>; Victorian Government, Equal Opportunity Act 2010, 16/2010, available from <a href="https://www.legislation.vic.gov.au/in-force/acts/equal-opportunity-act-2010/021">https://www.legislation.vic.gov.au/in-force/acts/equal-opportunity-act-2010/021</a>

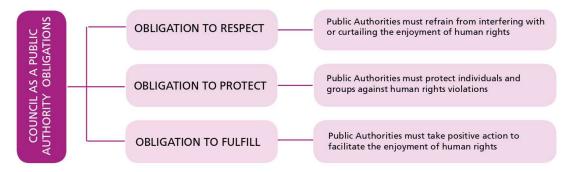
<sup>&</sup>lt;sup>4</sup> Australian Government, Racial Discrimination Act 1975, 52/1975, available from https://www.legislation.gov.au/Details/C2016C00089

<sup>8</sup> HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021

# **Legislative Context**

#### CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Victorian Charter on Human Rights and Responsibilities Act 2006, requires Council and all public authorities to act in ways that are compatible with human rights. The Charter also offers a comprehensive guide to international human rights including binding expectations and standards.



# **LOCAL GOVERNMENT ACT (2020)**

The Local Government Act 2020 provides direction on the relationship between communities and local government. Among the Act's five Principles community participation and ownership are given a high priority. The act defines Councils' responsibilities to conduct community engagement and strategic planning in a manner which is accountable to communities. The strong sense of community ownership evident in the Local Government Act (2020) is consistent with the guiding principles of social justice outlined in this Charter.

# ADDITIONAL STATE LEGISLATION

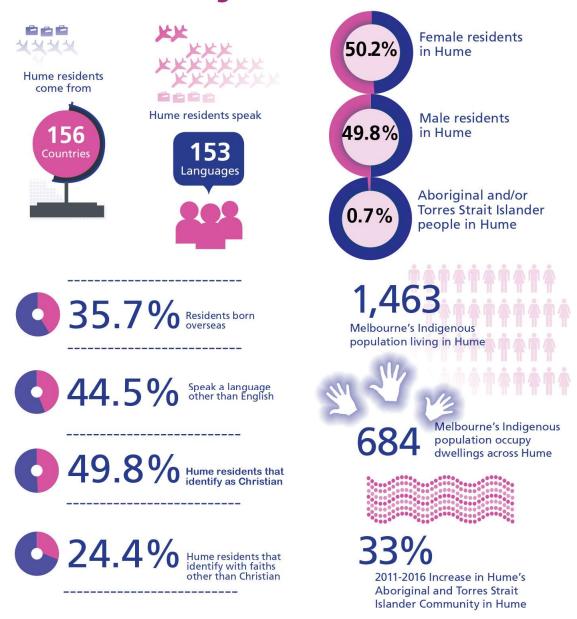
- Equal Opportunity Act 2010
- Public Health and Wellbeing Act 2008
- Disability Act 2006
- Multicultural Victoria Act 2011
- Family Violence Protection Act 2008
- Gender Equality Act 2020

#### **FEDERAL LEGISLATION**

- Racial and Religious Tolerance Act 2001
- Disability Discrimination Act 1992
- Sex Discrimination Act 1984

HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021 9

# **Community Profile**



#### WHO LIVES IN HUME

The Aboriginal and Torres Strait Islander communities accounted for 1,463 (2016) and occupied 684 dwellings across Hume. The rest of the Hume population is diverse with 35.7% of the population being born overseas compared to 33.8% across Melbourne Metro. Language proficiency, which does impact on access to information is another area, that influences planning around access. 44.5% of Hume residents speak a language other than English at home, compared to 32.2% across Melbourne metro. Faith and belief systems also influence uptake of programs, and or integration. While 49.8% of Hume people identify as Christian, there a considerable population of people of different faith (24.4%).

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# **Guiding Principles**

#### **ACCESS AND INCLUSION**

Hume City Council's standards for access and inclusion support all residents to be well-informed, connected, and able to participate in community life.

We consider the needs of all people, including possible barriers they may face, how they access information, utilise services and engage in spaces.

We lead by example and ensure inclusive thinking is standard practice.

#### **EQUITY AND FAIRNESS**

Hume City Council delivers policy, programs and services with an active consideration of equity and fairness.

We prioritise fairness in all initiatives, including a fair assessment of the unique and sometimes overlapping challenges community members may face, whether that is on the basis of age, ability, gender, religion, socioeconomic status, sexuality and gender identity or nationality.

We provide targeted policies, programs and services for specific cohorts in the community to foster equitable outcomes.

#### **ENGAGEMENT AND PARTICIPATION**

We nurture opportunities for engagement and participation.

We will engage with individuals and communities to work collaboratively and deliberatively to facilitate and encourage community involvement.

Council seeks to address systemic challenges that may prevent or limit participation in community life and decision-making processes, particularly those faced by people who have been historically under-represented.

# **RIGHTS AND ACCOUNTABILITY**

Council has an ethical duty and legal obligation to respect, protect, and fulfil the human rights of our residents and to hold ourselves accountable for human rights outcomes.

Council will measure the advancement of social justice across Hume's policies, services and programs.

We will maintain robust measurement and evaluation mechanisms so that the community can hold Council accountable for the delivery of social justice outcomes.

Here in Australia, we're fortunate enough to have one of the richest and oldest continuing cultures in the world. This is something we should all be proud of and celebrate.

- Tom Calma, Aboriginal and Torres Strait Islander Social Justice Commissioner

HUME CITY COUNCIL **SOCIAL JUSTICE CHARTER | 2021** 11

# **Targeted Action**

Council puts these Guiding Principles into action by embedding social justice thinking across all of our services plans and programs.

As a champion of social justice, Council must deliver effective initiatives to address a range of social justice barriers. In Hume these include:

- Social distress
- Lack of respect for difference
- Health
- Low income
- Community safety
- Access to recreation
- Economic
- Education
- Affordable housing
- Disability
- Social connectedness
- Transport
- Alcohol, other drugs, problem gambling

Additionally, some members of the community are more likely than others to face barriers in these critical areas of everyday life. This is due to a range of factors, including historical disadvantage, inter-generational poverty, and poor public policy.

This is particularly the case for people who are part of one or more of the cohorts below:

- Aboriginal and Torres Strait Islander peoples
- Lesbian, gay, bisexual, transgender, intersex, queer/questioning, asexual (LGBTIQA+) people

- People from refugee backgrounds
- Women
- People with disabilities
- People from culturally and linguistically diverse backgrounds
- Young people
- People who are unemployed or in insecure employment
- People living with mental health issues
- People who experience homelessness or at risk of homelessness
- Older people living alone
- Carers
- People living in community housing

In some instances, Council adopts specific policies and plans to address the needs of specific groups in the community. However, people's lives do not fit neatly into categories. A social justice approach allows Council to understand and seek to address the overlapping and sometimes interrelated barriers to participation faced by Hume's community.

The role of the Social Justice Charter is to ensure that all people, regardless of their circumstances and lived experience, enjoy equal rights and equity of opportunity.

12 HUME CITY COUNCIL SOCIAL JUSTICE CHARTER | 2021

# **Monitoring and Evaluation**

Through established processes of evaluation, three broad categories will be used to assess Council's achievements against the Social Justice Charter:

#### REPORTING

To what extent did Council initiatives achieve their intended outcomes in relation to the Social Justice Policy Framework?

# **CONTRIBUTION / ATTRIBUTION**

- To what extent did Council initiatives provide opportunities for the community to ensure external accountability and internal assessments using the Most Significant Change technique<sup>5</sup>?
- What was the contribution / attribution of community round-tables?

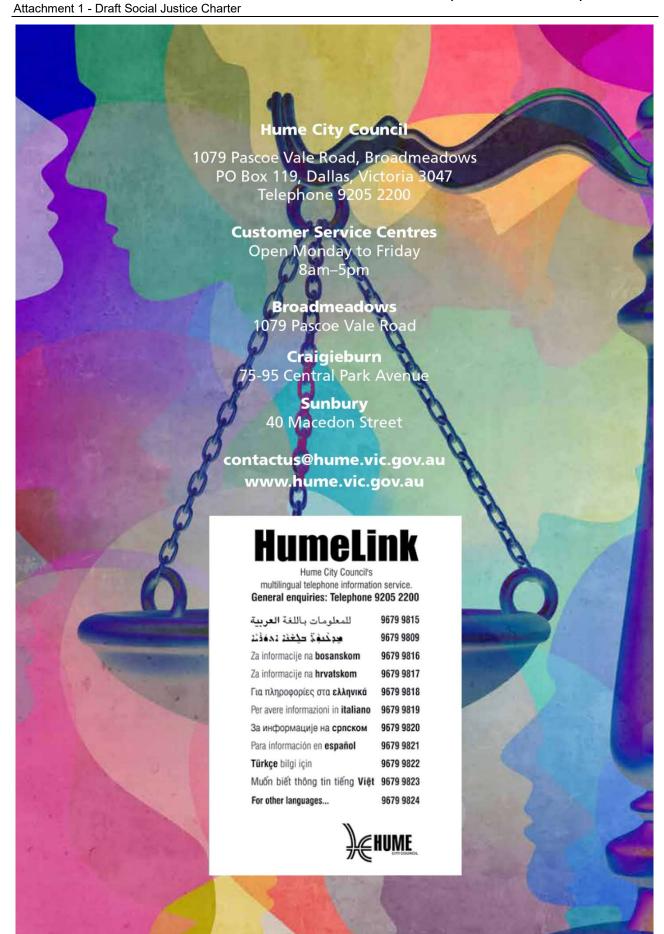
#### **EVALUATION**

- Impact to what extent did Council initiatives contribute to building capacity in the community to monitor Council's commitment to Social Justice?
- Effectiveness to what degree did Council initiatives contribute to building an ongoing dialogue and a true partnership between Council and the community?
- Efficiency to what extent did Council initiatives help in encouraging the community to learn about a human rights culture?



<sup>&</sup>lt;sup>5</sup> Most Significant Change is a methodology that invites the people directly impacted by an initiative to identify the most significant changes they have witnessed as a result. It relies on deliberation, participation and captures the richness of impact beyond a purely quantitative measure.

HUME CITY COUNCIL **SOCIAL JUSTICE CHARTER | 2021** 13



REPORT NO: CC137

**REPORT TITLE:** Event Sponsorship Funding Program - Round 2

**SOURCE:** Alisha Warner, Senior Events and Festivals Officer

Dana Burnett, Events and Venues Manager

**DIVISION:** Communications, Engagement and Advocacy

**FILE NO:** HCC20/134 **POLICY:** POL/174

**STRATEGIC OBJECTIVE:** 3.3 Strengthen community connections through local

community events and the arts.

ATTACHMENTS: 1. Recommended Funding - Event Sponsorship

Funding Program Round 2

2. Non Recommended Funding - Event Sponsorship

Funding Program Round 2

#### 1. SUMMARY OF REPORT:

This report outlines the 2021/22 Event Sponsorship Funding Program – Round 2 process including the eligibility, assessment criteria and allocation of funding.

#### 2. RECOMMENDATION:

**That Council:** 

- 2.1 Approves funding of \$48,000.00 for Round 2 of the 2021/22 Event Sponsorship Funding Program to be allocated to applicants listed in Attachment 1.
- 2.2 Notes a review of the current Event Sponsorship Funding Program and Sponsorship Policy (POL/174) will be completed prior to the next Event Sponsorship Funding Program.

### 3. LEGISLATIVE POWERS:

The provision of sponsorship/grant allocations is within Council's authority under the *Local Government Act 2020*.

# 4. FINANCIAL IMPLICATIONS:

- 4.1 At the Council meeting of 28 June 2021 (report number CC133), Council endorsed the rollover of unspent funds (\$94,000.00) from the 2020/21 budget into the 2021/22 budget. This provides a total budget \$208.000.00 for event sponsorship during 2021/22.
- 4.2 Funding of \$125,113.00 was allocated in Round 1, leaving \$82,887.00 for Round 2.
- 4.3 The total allocation of sponsorship funding (Round 1 and 2) will total \$173,113.00. The total unallocated will be \$34,887.00.

# 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability is included in assessment criteria for the Event Sponsorship Funding Program.

# 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate change adaptation is considered within the environmental sustainability event criteria.

# **REPORT NO: CC137 (cont.)**

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Event Sponsorship Funding Program is underpinned by Council's *Social Justice Charter* 2014, which ensures that a human rights-based approach is applied to Council's decision-making process.

#### 8. COMMUNITY CONSULTATION:

The Hume community was informed about the Event Sponsorship Funding Program via:

- Direct emails to stakeholder contact lists.
- E-newsletters.
- Facebook and other social media platforms.

### 9. DISCUSSION:

- 9.1 On 28 June 2021 (report number CC133), Council endorsed the allocation of \$125,113.00 for Round 1 of the 2021/22 Events Sponsorship Funding Program.
- 9.2 Applications and allocation of funds for Round 2 of the 2021/22 Events Sponsorship Funding Program:
  - 9.2.1 Opened on 1 April 2021 and closed on 30 June 2021.
  - 9.2.2 Nine applications were received. In total, across the two rounds, 29 applications were received. This is compared to eight applications received in 2020/21.
  - 9.2.3 A total of \$186,380.00 was requested from the 9 applicants in Round 2.
  - 9.2.4 Six of the applicants have requested in-kind support to cover Council fees and charges such as venue hire. It is proposed that four of these applications are supported by providing in-kind sponsorship totaling \$16,400.00 A further two applications that requested in-kind support were declined as the venue for their event is not Council-owned. Council's Events and Venues team will continue to provide guidance and support to all applicants, as appropriate, to assist them in event management including an understanding of the requirements of the COVID-19 Public Events Framework.
  - 9.2.5 A summary of the recommended applications and proposed funding allocation is in Attachment 1.
  - 9.2.6 Two applicants were deemed unsuccessful and are not recommended for funding. These applicants are listed in in Attachment 2.
- 9.3 Eligibility and assessment of applications for Round 2 of the 2021/22 Events Sponsorship Funding Program:
  - 9.3.1 Applications were assessed against the criteria in Council's Sponsorship Policy (POL/174).
  - 9.3.2 All applicants had a pre-eligibility assessment which included:
    - (a) An event that is relevant to Hume City.
    - (b) An incorporated group / organisation (or auspice by an incorporated party), or a commercial entity.
    - (c) No outstanding debts with Council and all previous sponsorship reports and acquittals submitted.
    - (d) Event held between the dates of 1 January to 30 June 2022.
  - 9.3.3 Applications were also assessed on how they met key selection criteria aligned to the themes of the community vision, *Hume Horizons 2040*.

### **REPORT NO: CC137 (cont.)**

- 9.3.4 The applications were reviewed by an assessment panel of Council officers:
  - (a) Joel Farrell Acting Director Communications, Engagement and Advocacy.
  - (b) Dana Burnett Events and Venues Manager.
  - (c) Alisha Warner Coordinator Events Strategy and Sponsorship.
  - (d) Emanuela Camera Senior Visitor Economy Advisor.
- 9.3.5 Each application was consistently considered against the assessment criteria.
- 9.4 Next steps for funding and conditions for successful applicants of Round 2 of the 2021/22 Events Sponsorship Funding Program:
  - 9.4.1 Applicants will be contacted by 31 August 2021 to confirm the result of their application.
  - 9.4.2 Successful applicants will be required to enter into a funding agreement with Council. Council's Sponsorship Policy provides a framework to manage sponsorship agreements with external parties to ensure a consistent and equitable approach in return for mutually agreed benefits.
  - 9.4.3 The funding agreement will cover the following points:
    - (a) Distribution of funds will be reliant on the approval of relevant permits and approvals for events.
    - (b) Payments will not be made more than four weeks prior to the event and any unspent funds will be refunded to Council.
    - (c) Following each event, an acquittal will be required.
  - 9.4.4 Officers will engage with participants to provide support in creating a successful event in Hume City.
  - 9.4.5 Where appropriate, applicants will also be referred to other Council grant opportunities and in line with relevant guidelines and policies.
- 9.5 As noted in 9.2.2, there was a significant increase in the number of applications across both rounds of sponsorship when compared to previous years. The Event Sponsorship Funding Program and Sponsorship Policy (POL/174) will be completed prior to the next Event Sponsorship Funding Program.

### 10. CONCLUSION:

Council approval is sought for Event Sponsorship Funding Program – Round 2 funding allocations.

**REPORT NO: CC137 (cont.)** 

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23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING
Attachment 1 - Recommended Funding - Event Sponsorship Funding Program Round 2

Attachment 1: Recommended Applicants	Applicant	Brief event description	Expected number of E attendees	Expected number of Event Date(s) attendees	Event Location	Previously Financial sponsored requeste	_ 5	Eligibile	TOTAL	TOTAL Funding score allocation	In-kind support
-	Australian Chaldean Family Welfare Assoc Inc.	Two events - both to reconnect the Chaldean community. Event one will be an indoor ticketed event at \$20pp (\$30 per family). Event two will be a free outdoor event, both including drumming, musical performances, food, cultural fashion parade, etc.	250	28-Feb-22 & 24- Apr-22	La Mirage Reception Centre & Broadmeadows Town Park	No	\$15,000.00 Yes	Yes	59	\$4,000.00 N/A	N/A
2	Sunbury Toy Library Inc.	Free open day to promote the toy ibrary and to boost memberships, with a sausage sizzle, kids activities and games.	50	12-Feb-22	Sunbury Toy Library, 35 Dobell Ave, Sunbury	Yes - Round 1	\$6,200.00 Yes	Yes	64	\$2,000.00 N/A	N/A
ю	Sunbury Community Festival Inc. (SunFest)	A free two-day festival which has been running for 43 years, soley run by volunteers. Program includes freworks, torchlight parade, live music, food and market stalls, amusement rides, street parade, talent compelitons and more.	35,000	19820-Mar-22	Sunbury Village Green Yes	Yes	\$90,000.00 Yes	Yes	76	\$32,000.00	\$32,000.00 \$2,400.00 \$2,400.00
4	Craigieburn Art Group Inc.	A free entry arts exhibition with preference to coincide with the Graigleburn Festival. The artworks are submitted by Graigleburn Art Group members and are for sale during the exhibition. Raffle proceeds go to the Craigleburn SES who assist with set-up.	300	25 to 27-Feb-22 (to coincide with the Craigieburn Festival)	Hume Global Learning Yes Centre - Craigleburn	Yes	N/A (in-kind only) Yes	Yes	89	NA	Yes, up to the value of \$6,000.00
Ŋ	URBNSURF Melbourne	Melbourne Festival of Surfing - a multi-day celebration including surfing, art, music, film, special guests and environmental awareness. Ticketed at \$10-\$20	2,000	5&6-Mar-2022	Urbnsurf, Tullamarine	Yes - Round 1	\$21,720.00 Yes	Yes	74	\$6,000.00	Requested. Not granted \$6,000.00 as its not a Council venue
ω	3000acres	Various community and business groups (organised by 3000acres) will host and help molisties Hume community members across cultures and generations to harvest their liver trees and bring their olives to drop off locations around the municipality, including the Banksia Gardens centre. The olives will be pressed and the following weekend there will be an Olives to Oli Harvest with olive press demonstrations, kids adultilies, workshoos, etc., It is a free event.	1500	7 to 15-May-22	Banksia Gardens Community Centre, Broadmeadows	o N	\$24,460.00 Yes	Yes	76	\$4,000.00	\$4,000.00 Yes, up to the value of \$4,000.00
7	Westmeadows Football Club	50th Anniversary Celebration for members and volunteers. Ticketed event at \$120pp	200	5-Mar-22	Town Hall Broadmeadows	<sub>S</sub>	\$4,000.00 Yes	Yes	22	\$0.00	\$0.00 Yes, up to the value of \$4,000.00
							\$161,380.00			\$48,000.00	

# REPORTS – CULTURE AND COMMUNITY 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Recommended Funding - Event Sponsorship Funding Program Round 2

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Attachment 2: Not Recommended Applicant Applicants	Applicant	Brief event description	Expected number of attendees	Event Date(s)	Event Location	Previously sponsored	inancial amount equested	TOTAL	TOTAL Funding score allocation	In-kind support
1	Northside Malayalee Community Club	Ponnonapulari - traditional celebration of Onam, the harvest festival of Kerala. Includes a traditional sit down lunch, games, 500 and cultural programs. Ticketed at \$75 for families.		8-Jan-22	Serbian Orthodox Hall, Greenborough	No	\$5,000.00	38	\$0.00	\$0.00 as its not a Council venue
2	All Saints Inc.	All Saints Multicultural Australia Day - includes live band and food. Ticketed at \$5pp.	200	26-Jan-22	Our Lady's Primary School, Craigieburn	Yes	\$20,000.00	48	\$0.00 N/A	N/A
							\$25,000.00		\$0.00	

# REPORTS – CULTURE AND COMMUNITY 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Non Recommended Funding - Event Sponsorship Funding Program Round 2

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# REPORTS – SUSTAINABILITY AND ENVIRONMENT 23 AUGUST 2021 ORDINARY COU

ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: SU582

**REPORT TITLE:** 175 Arundel Road, Keilor - amendment to permit P19416

to increase wood storage areas, delete and amend

conditions and amend plans

**SOURCE:** Brydon King, Senior Town Planner

**DIVISION:** Planning and Development

**FILE NO:** P19416.01

POLICY: Hume Planning Scheme

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENTS: 1. Recommendation and conditions

2. Planning Policy Framework

3. Locality plan

4. Assessment plans and information

Application No: P19416.01

**Proposal:** Amendment to permit P19416 to increase wood storage

areas, delete and amend conditions and amend plans

**Location:** 175 Arundel Road Keilor

**Zoning:** Green Wedge Zone

Environmental Significance Overlay Schedule 1

Melbourne Airports Overlay Schedule 1 and 2

**Applicant:** The Green Centre C/- Glossop Town Planning

Date Received: March 2021

#### 1. SUMMARY OF REPORT:

- 1.1 Approval is sought to amend planning permit P19416, issued in 2017, which allows for the use of the land at 175 Arundel Road, Keilor, for a sawmill (kindling production) and reduction of car parking provision. The amendment seeks to make changes to conditions and plans to allow for increased storage of wood to the rear of the site, increase operating hours to start half an hour earlier (7am instead of 7:30am), allow more regular use of a front end loader at the front of the site and increase staff on site from four to 15.
- 1.2 The site currently has permission to operate as a sawmill and the amendment seeks to intensify its use and expand area used on the overall site for the storage of wood. The key consideration is whether the proposed changes are appropriate given the nature of the use and the business expansion in context to potential amenity impacts to surrounding land owners.
- 1.3 The subject land is located on the north side of Arundel Road east of the intersection with Browns Road and has an area of four hectares.
- 1.4 Notice of the application was undertaken, and five objections were received from neighbouring property owners. The matter is reported to Council as the number of objections exceeds officer delegations.

1.5 The amendment application has been assessed against the relevant policies and the provisions of the Hume Planning Scheme, including consideration of the issues raised in objections. On balance, the proposal is considered to meet the objectives of the relevant provisions of the Hume Planning Scheme and can allow for the expansion of the business with appropriate conditions. As such it is recommended that a Notice of Decision to Grant an amendment to a permit be issued to allow the changes.

#### 2. RECOMMENDATION:

2.1 That Council, having considered the application on its merits and the objections received, resolves to issue a notice of decision to grant an amendment to the planning permit to increase wood storage areas and delete and amend conditions and plans as per the conditions in Attachment 1:

#### 3. PROPOSAL:

- 3.1 Planning permit P19416 was issued in 2017 and allowed the use and development of the land as a sawmill (kindling production). Plans have been endorsed under the permit confirming a layout of the site and an Operational Site Environmental Management Plan (OEMP) has been endorsed under Condition 2 of the permit detailing the operations of the business.
- 3.2 The application seeks to amend plans and make changes to conditions to support the expansion of the business on the land.
- 3.3 The key changes sought via the application to amend the permit are as follows:
  - Increase areas of wood storage to the north and east of the site which is to the rear
    of the existing shed.
  - Addition of 3 metre x 3 metre metal grill to western side of Shed 1 (with access to shed to allow wood to be passed into the factory).
  - Deletion of Condition 1c and deletion of landscape buffer to the north, east boundary, and centre of the site.
  - Delete Condition 8 which limits the use of the front end loader to transport wood from storage to the shed to Monday to Wednesday 7:30 am to 5:00 pm
  - Change Condition 9 to allow a start time of 7:00 am Monday to Friday instead of 7:30 am.
  - Change Condition 11 to allow 15 staff on site instead of 4.

#### 4. SITE AND SURROUNDS:

- 4.1 The subject site is located on the north side of Arundel Road. The site is irregular in shape with a 112.67 metre frontage to Arundel Road and a total area of approximately 40,480 square metres (4.048 hectares).
- 4.2 The site is occupied by two large sheds. An existing dam and double storey dwelling are located to the west and are contained within the title boundaries of the site. The shed to the eastern side has separate planning permission for use as a rural industry.
- 4.3 Vehicle access to the site is via three crossovers along the frontage to Arundel Road.
- 4.4 An extensive area of agricultural land is located to the north and east (rear) of the site.
- 4.5 Adjoining the subject site to the north is areas of paddocks associated with land at 321 Arundel Road.
- 4.6 Adjoining the subject site to the east, at 179 Arundel Road, is a single storey dwelling which has been demolished and a permit has been granted for a replacement dwelling.

- Also to the east abutting part of the common boundary is land at 181 Arundel Road developed with a single storey dwelling.
- 4.7 Adjoining the subject site to the west (on the corner of Arundel Road and Browns Road) is a dwelling known as 171 Arundel Road.
- 4.8 Also adjoining the subject site to the west, at 12 Browns Road, is a single storey dwelling that is set back approximately 135 metres from the subject site.
- 4.9 Opposite the subject site to the south (south side of Arundel Road), is the Maribyrnong River.

#### 5. PLANNING CONTROLS:

- 5.1 The amendment to the permit is considered under Section 72 of the Planning and Environment Act 1987 as a similar process to a new planning permit but with a focus on the change being requested.
- 5.2 The site is impacted by the Green Wedge Zone (GWZ), Environmental Significance Overlay Schedule 1 (ESO1) and the Melbourne Airport Overlay Schedule 1 and 2 (MAEO 1 and 2).
- 5.3 The site operates under current permit P19416 which allows use and development of the land as a sawmill which is a Section 2 use and development under the GWZ.
- 5.4 The GWZ (Clause 35.04) seeks to recognise and protect agricultural land for a range of factors including environmental, historic, landscape and recreational reasons. Changes to the site and permit as proposed need to be considered against the purpose of the GWZ.
- 5.5 The ESO1 (Clause 42.01) impacts the site and controls building and works. The ESO1 sets out environmental objectives to be achieved to protect waterway environs. The changes proposed do not involve building and works that trigger a permit under the ESO1.
- 5.6 The MAEO1 and 2 (Clause 45.08) impact the whole site and seek to ensure use and development is compatible with Melbourne Airport and protect uses from air craft noise. The proposed amendments do not trigger any assessment under the MAEO1 and 2.

# Aboriginal Cultural Heritage

5.7 The southern portion of the land is identified as being located within an area of Aboriginal cultural heritage sensitivity. A Cultural Heritage Management Plan (CHMP) can be triggered for high impact activities in such locations pursuant to the Aboriginal Heritage Regulations 2018. The original permit did not generate any need for a mandatory CHMP and the proposed amendments to the existing permit will not generate any significant ground disturbance and no CHMP is required in relation to these.

# General provisions

5.8 The general decision guidelines of the scheme must be considered and include relevant considerations around the purpose of the zone, the orderly planning of the area, amenity impacts, stormwater management and potential fire hazard.

#### 6. REFERRALS:

- 6.1 The application was internally referred to Sustainable Environment and Assets Departments for comment. No objections were raised and where standard conditions have been suggested these have been included in the recommendation.
- 6.2 The application was not required to be externally referred to any of the statutory authorities listed under Clause 66 of the Scheme or in accordance with Section 55 of the Act.

### 7. ADVERTISING:

- 7.1 Notification of the application was provided to Melbourne Airport who did not object to the proposal and suggested conditions which have been included in the recommendation.
- 7.2 Notification was provided to the Fire Rescue Victoria who offered no objection to the amended proposal via correspondence of 6 July 2021.
- 7.3 Notification was also provided to the EPA who did not object to the proposal.
- 7.4 The application was advertised in accordance with Section 52 of the Act by way of signs on site and letters to surrounding properties.
- 7.5 Five objections have been received to date.
- 7.6 The issues raised in the objections are summarised and commented upon as follows:
  - No compliance with the original permit

Response: Concerns related to compliance are noted. The issues related to achieving compliance have resulted in the current amended application being lodged to enable assessment on merit of the changes sought. The decision on the changes needs to be determined on merit and whilst issues of non compliance have been raised these cannot be determinative in their own right. Enforcement processes exist to ensure compliance and these can be actioned as necessary irrespective of the decision on the amendment application.

# Traffic impacts/mud into road

Response: Objections have raised concerns related to traffic movements particularly in relation to larger B-double vehicles accessing the site with difficulty from Arundel Road traveling from the south. The Traffix Group report March 2021 submitted with the application relies on access by 20 metre semi trailers and Condition 21 on the current permit refers to similar sized vehicles. It is considered a condition should be included in any amended permit to ensure B-doubles are not used to access the site to improve enforcement of that issue.

Parking for the additional staff proposed for the site is available on the land however it is clear that these areas must remain available for parking and not used for other purposes consistent with Condition 13 on the current permit.

The recommendation also includes reference to the Operational Environmental Management Plan (OEMP) be updated to detail wheel washing to minimise mud impacts to the road.

#### Noise

Response: The concerns of noise are noted in relation to the expanded proposal. An acoustic report by SLR dated 17 March 2021 has been submitted with the application that confirms that the business is predicted to comply with the daytime noise limit of 50 dBA at all sensitive receiver locations apart from the dwelling on the subject land which is to have a 1 dB exceedance. Whilst the acoustic outcomes are noted to reduce potential noise issues further and to help support other potential amenity issues the applicant has proposed the front end loader shall only operate on the eastern side of the site between 9:00 am and 3:00 pm. The recommendation incudes a condition of that nature.

#### Dust

Response: Management of dust on the site is controlled through the OEMP. An updated OEMP has been submitted with the amended application. Treatment of dust relies on watering vehicle tracks by hose and reducing activity on high wind days. Opportunities to improve watering outcomes in a more consistent and deliberate manner are considered necessary and a condition is recommended to update the OEMP in relation to this matter through the use of a water truck on site.

Hours of operation

Response: Concerns have been raised that the current hours of operation are breached and not enforced. The amendment proposal seeks to increase the operating hours from 7:30am to 5:00pm Monday to Friday to 7:00am to 5:00pm Monday to Friday. It is also proposed to delete current condition 8 which currently limits the front end loader to operate Monday to Wednesday to allow the front end loader to operate five days a week. Compliance with these hours is important and the proposed changes provide an opportunity for more effective operation which may help avoid further alleged operating hour breaches. Monitoring of compliance in the event an amended permit is granted will be important.

#### 8. ASSESSMENT:

- 8.1 It is important to note that a planning permit exists for the use of this property as a sawmill. The proposal is to amend that existing permit and not assess the merits of the use of the overall site as that use is already established. Therefore, the key considerations, and questions to answer, in this matter are:
  - Is the change to the operational context of the site reasonable?
  - Are the changes to the permit conditions reasonable?
- 8.2 These matters will be discussed with reference to relevant planning provisions below.

Is the change to the operational context of the site reasonable?

- 8.3 The change to increase the scale of storage and handling of wood on the site is generally accepted given the site's context in the GWZ and in the flight path of Melbourne Airport. Whilst an increase to operational capacity at some level is supported it is considered adding storage to the eastern portion of the land increases greater potential for amenity impacts to the dwelling to the south. The applicant has offered to reduce operating hours of the front end loader in the expanded eastern portion of the land to between 9 am and 3pm only. The recommendation has included a condition in the amended permit to reflect that outcome.
- 8.4 In relation to amenity based issues associated with expansion the following are noted:
  - The application has been able to show that noise levels can be managed to a daytime noise limit of 50 dBA.
  - Improvements to managing dust have been recommended via conditions to include an on site water truck.
  - Traffic and parking elements can be appropriately managed and provided for.
- 8.5 The expansion of the use with conditions as recommended is considered to provide for an appropriate business outcome in the GWZ whilst managing off site amenity impacts.

Are the changes to the permit conditions reasonable?

- 8.6 The changes to the permit conditions reflect the overall expansion proposed.
- 8.7 The deletion of condition 1 c) reflects that element cannot be achieved with the broader storage areas proposed.
- 8.8 The deletion of Condition 8 is supported. The original intent of Condition 8 was to ensure front end loader movement would not conflict with an approved market use for the land (under P17985) that was to operate from Thursday to Sunday. The market use never commenced on the land and the deletion of the condition will allow for a more effective operation.
- 8.9 The change to the start time by half an hour under Condition 9 is supported and will provide for more certainty on operating. Compliance with operating hours is important and will need monitoring.

8.10 The change to increase the maximum number of staff is supported and parking can be provided for the staff as indicated on the amended plans.

#### 9. CONCLUSION

- 9.1 The proposed amendment to Planning Permit P19416 is considered appropriate for the site and the surrounding area and is generally consistent with the *Hume Planning Scheme* and the GWZ. The issues raised in objections are noted and have been given due regard in forming a view on the amended proposal.
- 9.2 For these reasons, it is recommended that a Notice of Decision to amend Planning Permit P19416 be issued subject to the additional conditions and amended plans.

#### Attachment 1 – Amended Permit Conditions

P19416.01: 175 Arundel Road Keilor

Proposal: 175 Arundel Road, Keilor - amendment to permit P19416 to increase wood

storage areas, delete and change conditions and amend plans

## Description of changes to permit P19416

1. Delete Condition 1 c)

- 2. Change to Condition 8 to only control front end loader operation for the eastern side of the site between 9 AM and 3 PM Monday to Friday
- 3. Change Condition 9 to allow a start time of 7:00am instead of 7:30am
- 4. Change Condition 11 to replace the maximum number of staff members from 4 to 15.
- 5. Change Condition 3 (formerly Condition 2) to require an on site water truck to manage dust and details of wheel washing in the Operational Environmental Management Plan.
- 6. Add new Condition 29 to not have B double trucks access the site.
- 7. Add new Conditions 30 and 31 detailed from Melbourne Airport.

#### **DRAFT amended Permit P19416.01**

- 1. Before the use commences, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed to form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the advertised plans, received by Council 14 November 2016, but further modified to show:
  - a) Details of the internal layout of the shed, including:
    - 1. The location(s) of machinery;
    - 2. The location(s) of bagged and palletised kindling;
    - 3. A loading bay in accordance with Clause 52.07 of the Hume Planning Scheme.
  - b) Dimensions between each windrow, as shown on the 19M Articulated Vehicle Design Car Swept Paths prepared by Traffix Group (sheets 1 and 2), shown on the plans.
  - c) The northern boundary of the landscape buffer relocated 20 metres north of the windrows in the air log storage area.
  - d) The notation that the drainage trenches will be designed and manufactured by the responsible authority removed from the plans.
  - e) A stormwater management plan to the satisfaction of the responsible authority, for the outdoor log storage area and indoor work area, which includes the following:
    - 1. Details of the drainage layout and type, including constructed dimensions, and the location and use of the areas serviced by each device.
    - 2. Details of water sensitive urban design devices, including type and constructed dimensions, and the location, use and dimensions of the areas draining to each device. Water sensitive urban design devices may include raingardens, rainwater tanks, permeable gross pollutant (litter) traps and landscape elements.

- 3. Schedule of establishment and maintenance procedures for water sensitive urban design devices.
- f) Notation on the plans that semi-permanent walls will be constructed in the immediate area of kindling production.
- g) Upgrades to the westernmost crossover and accessway as required by condition 20 and 21.
- 2. Before the use commences, an Operational Site Environmental Management Plan (OEMP), must be submitted to and approved by the responsible authority. When approved, the OEMP will be endorsed and will then form part of the permit. The approved OEMP must be implemented and complied with at all times to the satisfaction of the responsible authority. The OEMP must address the potential impacts of the operation as follows:
  - a) Methods for site supervision;
  - b) Operation hours;
  - c) Location and maintenance of stormwater treatment facilities;
  - d) Maximum number of truck movements per hour per day;
  - e) Emergency provisions (i.e. fire prevention, fire access, spills, etc.);
  - f) Staff and contractor induction and training;
  - g) Reporting and testing processes;
  - h) Dust including an on site water truck;
  - i) Details of truck wheel washing
  - j) Erosion and sediment control;
  - k) Waste and chemical management;
  - I) Flora/fauna protection;
  - m) Weed control;
  - n) Archaeological/heritage impacts;
  - o) Mowing or maintaining the height of grass;
  - p) Any other matter required by the responsible authority.
- 3. The landscape buffer shown on the endorsed plans must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose.
- 4. The layout of the site and/or the size of the existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plans must not be altered or modified except with the written consent of the responsible authority.
- 5. The stormwater management solutions shown on the endorsed plans must be installed and maintained to the satisfaction of the responsible authority.
- 6. The endorsed Operation Site Environmental Management Plan must be implemented to the satisfaction of the responsible authority.
- 7. The use of the site must at all times be in accordance with:
  - a) The plans and documents endorsed under this permit; and
  - b) The endorsed Operational Site Environmental Management Plan.
- 8. The front end loader must only be used in the area of the three timber storage cells on the eastern side of the site as shown on the endorsed plans between the following times:

Monday to Friday, 9:00 A.M. to 3:00 P.M.

- 9. Except with the prior written consent of the responsible authority, the sawmill permitted by this permit must only operate between the following times:
  - Monday to Friday, 7:00 A.M. to 5:00 P.M.
- 10. The amenity of the locality must not be adversely affected by the activity on the site, the appearance of any buildings, works or materials, emissions from the site or in any other way to the satisfaction of the responsible authority.
- 11. Except with the prior written consent of the responsible authority a maximum of 4 15 staff members shall be employed on the premises at any one time.
- 12. The subject land must be maintained in an orderly and neat manner at all times and its appearance must not, in the opinion of the responsible authority, adversely affect the amenity of the locality.
- 13. Areas set aside for the parking and movement of vehicles as shown on the endorsed plans must be made available for such use and must not be used for any other purpose.
- 14. The logs must only be stored in the windrows in the air log storage area shown on the endorsed plans. The maximum height of any windrow utilised for the storage of logs must be no greater than 3 metres in height.
- 15. The air log storage area must comply with and be managed in accordance with any requirements of the Metropolitan Fire Brigade or Country Fire Authority (as relevant) at all times.
- 16. All doors to the shed are to remain closed when log splitting machinery is operational.
- 17. No production of kindling is to take place concurrently with the unloading of wood to the subject site.
- 18. Noise emitted from the premises must be in accordance with SEPP N-1 EPA Victoria noise levels.
- 19. The use hereby permitted must be operated in accordance with the Environmental Noise Assessment report prepared by SLR Global environmental solutions (Report Number 640.11324-R01-v.01, 25 August 2016) at all times.
- 20. All machinery with reverse beepers must use broadband reversing beepers, or a similar mechanism, and must not use tonal reversing beepers.

## Traffic and Engineering Conditions:

- 21. Before the use commences, the westernmost crossover to Arundel Road must be upgraded to a minimum width of 6 metres wide in accordance with Council standard drawing 'Industrial Vehicle Crossing' SD302 and splayed to a minimum total width of 16 metres in order to accommodate the manoeuvring of a 19 metre articulated semi-trailer. Some kerb modification will be required.
- 22. Before the use commences, the accessway must be sealed for a minimum length of 30 metres from the southern boundary into the site.

- 23. All loading vehicles are to enter and exit the site in a forward motion.
- 24. Prior to the commencement of the use all parking bays are to be line marked to the satisfaction of the responsible authority.
- 25. Stormwater from all paved areas must be retained within the property and drained to the site's underground stormwater system.
- 26. Any cut or fill must not interfere with the natural overland stormwater flow.
- 27. No polluted and/or sediment laden run-off is to be discharged directly or indirectly into Council drains or watercourses during construction.
- 28. No B double trucks are to access the site to the satisfaction of the Responsible Authority.

# Melbourne Airport

- 29. Any activity on the subject land must not result in the emissions of smoke, dust or other particulate matter, or the emission of steam or other gas, where these emissions are capable of affecting the ability of aircraft to operate in the prescribed airspace in accordance with Visual Flight Rules.
- 30. Any landscaping to occur on the site must not be bird attracting and must comply with the Melbourne Airport Planting Guidelines
- 31. This permit will expire if one of the following circumstances applies:
  - The use and development are not started within three years of the date of this permit; or
  - The development is not completed within six years of the date of this permit;
     or
  - The use is discontinued for a period of two years.

The responsible authority may extend the periods referred to if a request is made in writing:

 Before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or

# **Attachment 2 – Planning Policy Framework**

P19416.01: 175 Arundel Road Keilor

Proposal: Amendment to permit P19416 to increase wood storage areas, delete Condition 1 c) and 8, change Condition 9 and 11 and amend plans

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy
Planning Policy Framework	
11.01-1R – Green Wedges – Metropolitan Melbourne	To protect the green wedges of Metropolitan     Melbourne from inappropriate development.
12.05-2S – Landscapes	To protect and enhance significant landscapes and open spaces that contribute to character, identity and sustainable environments.
13.07-1S – Land use compatibility	<ul> <li>To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.</li> <li>Avoid or otherwise minimise adverse off-site impacts from commercial, industrial and other uses through land use separation, siting, building design and operational measures.</li> </ul>
15.01-2S – Building design	To achieve building design outcomes that contribute positively to the local context and enhance the public realm.
18.04-1R – Melbourne Airport	<ul> <li>Protect the curfew-free status of Melbourne         Airport and ensure any new use or         development does not prejudice its operation.</li> <li>Ensure any use or development does not         prejudice the optimum usage of Melbourne         Airport.</li> </ul>
Local Planning Policy Framewo	ork
21.02-4 – Non urban land	Ensure the green wedge retains a physical separation between the Hume Corridor and Sunbury.
	<ul> <li>Support rural activities that provide for the sustainable and economical management of non-urban land.</li> </ul>
	Discourage the use of non-urban land for urban land uses that would be better located and supported within the Urban Growth Boundary.
	Discourage small lot excisions and the construction of more than one house on allotments in the rural areas unless it can be demonstrated that there is a link with an established rural enterprise on the land.

# **REPORTS – SUSTAINABILITY AND ENVIRONMENT** 23 AUGUST 2021 Attachment 2 - Planning Policy Framework ORDINARY COUNCIL (TOWN PLANNING) MEETING

	<ul> <li>Discourage small lot excisions and the construction of more than one house on allotments in the rural areas unless it will assist in the protection of biodiversity values or an identified heritage site.</li> <li>Ensure any future planning of land north west of Sunbury recognises erosion and land management issues and the native vegetation and visual qualities of the area.</li> </ul>
21.04-3 – Landscapes	<ul> <li>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</li> </ul>
Zone	•
35.04 – Green Wedge Zone	<ul> <li>To implement the Municipal Planning Strategy and the Planning Policy Framework.</li> <li>To provide for the use of land for agriculture.</li> <li>To recognise, protect and conserve green wedge land for its agricultural, environmental, historic,</li> <li>landscape, recreational and tourism opportunities, and mineral and stone resources.</li> <li>To encourage use and development that is consistent with sustainable land management practices.</li> <li>To encourage sustainable farming activities and provide opportunity for a variety of productive agricultural uses.</li> <li>To protect, conserve and enhance the cultural heritage significance and the character of open rural and scenic non-urban landscapes.</li> <li>To protect and enhance the biodiversity of the area.</li> </ul>
Overlays	
42.01 – Environmental Significance Overlay Schedule 1	<ul> <li>To ensure the health and vitality of the natural systems of rural waterways and their environs.</li> <li>To protect and enhance the diversity, integrity and health of the local native riparian, escarpment</li> <li>and plains vegetation associated with waterways.</li> <li>To ensure the suitability of the riparian, escarpment and plains vegetation habitat and in-stream</li> <li>habitats for local native animals.</li> <li>To improve the water quality of waterways.</li> <li>To provide for the retention, restoration and revegetation of local native plant species.</li> <li>To improve soil quality to enable the continuation of suitable land use.</li> </ul>

# Waterway function

- To sustain flood, regional drainage and waterway function to enable appropriate beneficial land use and water-based activities to be undertaken.
- To improve flood mitigation, drainage works and water quality through the creation of more natural bed and bank treatments where these have been modified from the natural.

#### Recreation use

- To create a peaceful, passive open space quality in the waterway corridor and surrounding environs.
- To provide a linear open space link along one side of the waterway corridor.
- To provide for links, views and access from surrounding areas to the waterways and open space.

# Landscape character

- To protect and enhance the natural and visual character of waterway corridors, deeply incised valleys and their surrounding environs.
- To ensure that the scenic qualities and visual character of waterway corridors, creek valleys and their surrounding environs are not compromised by the inappropriate siting of buildings, the placement of fill, the removal of soil, or lack of screening vegetation.
- To restore those sections of the waterway corridor which have been man modified to create artificial bed, banks and landforms to more natural, visually attractive and ecologically diverse landscapes.

# Heritage

- To protect areas of sensitivity for Aboriginal heritage and significant non-Aboriginal heritages sites and areas.
- To protect natural landforms and geological features.

# REPORTS – SUSTAINABILITY AND ENVIRONMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Planning Policy Framework

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# Attachment 3 – Locality Plan

P19416.01: 175 Arundel Road Keilor

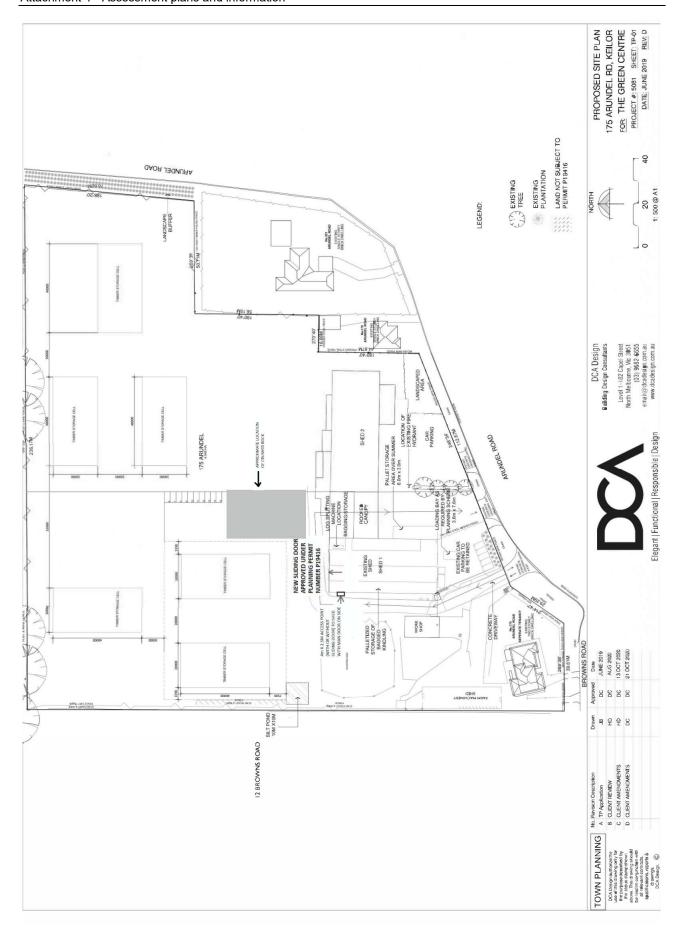
Proposal: Amendment to permit P19416 to increase wood storage areas, delete Condition 1 c) and 8, change Condition 9 and 11 and amend plans



Zoning plan: 175 Arundel Road Keilor



Aerial photo: 175 Arundel Road Keilor (Source: Near Maps: May 2021)



### **Operational Site Environmental Management Plan**

#### **Business Names**

The Green Centre

#### **Address**

This Operational Environment Management Plan (OEMP) applies to part of land known as **175 Arundel Road Keilor Vic 3036** and applies to land outlined in yellow only.



#### **Business Activity Description**

The following activities will be conducted at the site.

#### External (Rear)

 Temporary air storage of pre-cut logs in the northern section of land and within the front setback. This has now been extended to reach the northern and eastern boundary of the site as marked in yellow.

## Internal

- Splitting, bagging and palletising of pre-cut firewood logs; and
- The storage of bagged firewood.
- Bagged Firewood will be transported from the rear of the field and put into bags underneath
  the canopy area. The bags will be stored in the main shed.

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#### **Deliveries (Traffic Movements)**

- Pre-cut logs (firewood) will be delivered directly to the rear of the subject site. Deliveries will be restricted to Mondays to Fridays.
- Movement of pre-cut logs from the open air storage area to the shed by the front end loader will be restricted to Monday to Friday, and between 7am to 5pm
- Average Truck movements will be approximately 5 per day or 0.5 per hour with a maximum of 10 per day or 1 per hour during peak period April.to August.
- Bags of product that have been palletised will be moved onto the concrete area south of the canopy to be loaded onto trucks for distribution.

#### **Overall Hours of Operation**

Monday to Friday: 7.00am -5pm

#### **Key Emergency Contact**

Andrew Spillane

Telephone: 03 9331 5300 Business Hours Only Mobile: 0402 043 711

#### **Site Supervision**

The site is supervised by site manager during normal business hours 7am - 5pm Monday to Friday.

#### **Staff and Contractor Induction and Training**

- All new staff will be inducted by the site manager prior to starting employment.
- The OEMP will form part of staff induction and will be available to employees and located in the staff room and office.
- The site manager must be trained in Safe Work Place Procedures by an accredited training provider and hold a current forklift and front end loader licence.
- · A training register will be kept on site for each employee's induction and training

# **Emergency Provisions**

- Internal building is serviced by two fire hoses and four fire extinguishers
- The internal building is fitted with emergency illuminated exit signs and lights
- The external site is serviced by a twin water Fire Hydrant.
- The fire emergency equipment is serviced and maintained under contract annually by a
  qualified service technician as per Essential Safety Services requirements and recorded in
  the Essential Safety Services manual located at building entrance.
- The storage of firewood outside must be kept in a orderly manner in windrows spaced at a
  safe distance of a minimum 15m apart with a fire emergency access of 25.8m these
  distances must be maintained at all times and in accordance with endorsed drawings. See
  Site Plan Drawing DCA Design
- The storage of any Chemicals, transport Fuels or Oils on site is not required as part of this
  operation and is prohibited.

In the event of a fire the storm water system must be physically isolated to prevent fire fighting run off from entering the storm water system. Refer to site isolation procedure in the Storm Water Management Plan**Complaints Handling** 

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All complaints must be documented in the Complaints Register and reviewed by management at scheduled management meetings. Validity of complaints must be analysed to ensure that all operational procedures are maintained within OEMP and Hume City Council Permit conditions for this site.

#### **Dust Control**

#### Internal

- Floors in general storage areas to be clean and free from wood dust and wood splinters and must be swept and cleaned on a regular basis or as may be required from time to time.
- Production areas where splitting and bagging occurs must be swept clean on a daily basis
- During production, building doors to be closed on windy days

#### **External**

- Operation of front end loader to cease on high wind days
- Dust is to be suppressed with water sprayed on the vehicle tracks, hose located on rear of building to be used

#### **Erosion and Sediment Control**

Sediment entry to Arundel road must be prevented by all log delivery vehicles entering external log storage area

- Drivers must check and clean truck tyres prior to entering Arundel road
- Expected Log deliveries must be cancelled to external storage area following heavy rainfall
  events
- In the event sediment enters Arundel road, immediately clean using tractor and street sweeper provided by landlord
- Potential Sediment entering storm water system or Maribyrnong River to be managed by Bio Retention Garden / Silt Pond. see, Stormwater Management Plan

# **Location and Maintenance of Stormwater Facilities**

Refer to Stormwater Management Plan and Site Map

#### **Waste Management**

Waste must be managed in a way so that it does not attract birds or vermin. It must not be allowed to go off site and affect the amenity of local area. It must form part of daily routine of all staff and good manufacturing practices.

- All waste, dust, splinters generated from staff amenities and production processes to be cleaned daily or as required and placed in rubbish bins provided at all respective locations.
- Waste generated from packaging such as strapping / wrapping must be placed in the waste bins at respective locations
- Rubbish bins to be emptied daily or as required
- The emptying of waste to be placed in dump bin located at front of building
- Dump bin to be emptied weekly by contracted waste removal company or prior if required

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#### Flora Protection

The garden buffer surrounding the wood storage area and the garden beds located at front of shed require protection and management to allow to grow to full potential and add to the local amenity

- Regular watering as required
- The replacement of any plants should they die
- · Maintenance of trees and shrubs by trimming
- Management and removal of weeds in these areas

#### **Weed Control**

A visual inspection of weeds needs to be carried twice yearly across the site to identify and ensure no noxious weeds proliferate and spread seed to neighbouring properties

- Cary out visual inspection every six months
- Any weeds identified must be pulled out by hand or chip hoed
- If chemical use is required to eradicate weeds, a suitably qualified external contractor must be engaged to carry out this work
- In the event a serious invasion of a weed species is detected, external contractors must be engaged to eradicate
- Grass weeds to be managed as part of regular mowing slashing, see below Grass Mowing or Maintaining
- Assistance for weed identification can be found on Agriculture Victoria website; A-Z of Weeds.
- The weed control record form must be completed and maintained

#### **Grass Mowing or Maintaining**

Grass must be managed and kept mowed at all times so as not to pose a fire risk and as a control method to prevent weed proliferation.

- Mowing / slashing to be conducted on a regular and as required basis
- Mowing / slashing to be recorded on the Mowing Schedule

#### Archaeological / Heritage Impacts

The site and operation do not require A Cultural Heritage Management Plan; *refer* to town planning report.

#### **Reporting and Testing Processes**

An internal audit is required to be conducted to check, test and verify all systems and processes are functioning properly and being adhered to. They must be conducted every six months by the site manager. The Audit Report form is to be completed and if any changes required a corrective action must be completed.

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Attachment 4 - Assessment plans and information

#### **Monitoring and Reviewing OEMP**

The OEMP is a live document. Processes and procedures will change on a regular basis and documents must be amended to reflect these changes. The most up to date documents must be maintained with revisions recorded and available to staff.

In the event OEMP or Storm Water Management Plan require alteration. The revised documents must be submitted to the relevant Hume City Council department for approval prior to any operational changes taking place.

- The OEMP will be reviewed every 12 months by management and site supervisor
- Any amendments made to OEMP or any documents must be logged in the document revision record located with office copy
- All copies of OEMP must be updated after a revision
- All superseded copies of OEMP must be discarded
- A revision number and date must be also updated on footer of all documents

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REPORT NO: SU583

REPORT TITLE: Allot. 2001 Parish of Will Will Rook located off Sunbury

Road, Melbourne Airport- use and development of the

land to import clean fill

**SOURCE:** Brydon King, Senior Town Planner

**DIVISION:** Planning and Development

**FILE NO:** P21085

**POLICY:** Hume Planning Scheme

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENTS: 1. Grounds of refusal

2. Planning Policy Framework

3. Locality plan

4. Plans

Application No: P21085

**Proposal:** Use and development of the land to import clean fill

**Location:** Allot. 2001 Parish of Will Will Rook located off Sunbury

Road, Melbourne Airport

**Zoning:** Public Use Zone Schedule 7

Part Environmental Significance Overlay Schedule 2

Part Land subject to Inundation Overlay

Part Bushfire Management Overlay

Melbourne Airport Environs Overlay Schedule 1 and 2

**Applicant:** Australia Wide Earthmovers Pty Ltd

**Date Received:** 5 January 2018

### 1. SUMMARY OF REPORT:

- 1.1 The application seeks to use and develop the subject land for the importation of clean fill into a disused quarry on the land.
- 1.2 The subject land is Crown land with the Department of Land Water, Environment and Planning (DELWP) as the land manager. The subject land has had previous contaminated fill deposited on the land by a third party which has resulted in the issuing of a Clean up Notice (CUN) on the land by the Environment Protection Authority (EPA). DELWP as the land manager have been working with the EPA to resolve the CUN over time but no resolution has been reached.
- 1.3 The land is zoned Public Use Zone (PUZ). A specific requirement of the PUZ is that a permit application in the zone lodged by a person other than the public land manager must be accompanied by the written consent of the public land manager to the application being made and/or the proposal in the application. Whilst the initial application lodged in 2018 was accompanied by written consent from DELWP that consent has since been withdrawn under correspondence of 28 June 2021. As such the application is not consistent with the requirements of the zone and should be refused.

# **REPORT NO: SU583 (cont.)**

#### 2. RECOMMENDATION:

2.1 That Council, having reviewed the application, resolves to issue a Notice of Decision to Refuse to Grant a Planning Permit for the use and development of the land for importation of clean fill at land located off Sunbury Road, Melbourne Airport (Allot. 2001 Parish of Will Will Rook) subject to the grounds of refusal in Attachment 1.

#### 3. PROPOSAL:

- 3.1 The original proposal as lodged sought permission to fill the existing quarry pit from the current base to be approximately 11 metres above the base of the pit and to be approximately 2.5 metres on average above the natural ground level surrounding the pit. The proposal involves the rehabilitation of the finished fill with native grasses indigenous to the area. The fill operation is expected to occur over ten plus years.
- 3.2 The application also involved the construction of portable buildings and offices to support operations and staff in association with the fill activities.
- 3.3 The application was supported by a range of technical repots including geo technical assessment, flora and fauna assessment and drainage analysis.
- 3.4 Vehicle access to the site is proposed via Tullamarine Highway, Sunbury Road and Centre Road to the west and then access across existing private industrial zoned land to the subject site.
- 3.5 As a result of ongoing issues related to how existing contaminated fill in the quarry was to be managed and resolved relevant to EPA notice, an amended application was lodged in 2021 to stage the filling in areas of the quarry separate from and avoiding areas containing existing contaminated fill. This change was to allow solutions for the existing contaminated fill to be actioned whilst filling occurred in unimpacted areas and once the contaminated fill was resolved to the satisfaction of the EPA, then clean fill could be resumed in those locations.

#### 4. SITE AND SURROUNDS:

- 4.1 The subject land is located on the east side of Sunbury Road immediately south of Woodlands Historic Park. The land is an irregular shaped parcel that has interface with the Moonee Ponds Creek to the southern side. The land has an overall area of 39 hectares and the former quarry it has an approximate area of 6.8 hectares. The subject land is located outside the Urban Growth Boundary.
- 4.2 Land to the west of the site features access via Centre Road located on Commonwealth land and private land zoned Industrial 3. Land to the south is the former Closed Tullamarine Landfill which is zoned Farming Zone Schedule 3. Land to the west is land managed by Melbourne Water adjoining the Moonee Ponds Creek and other private land zoned Green Wedge Zone. Residential zoned land exists over 800 metres to the east on the west side of Mickleham Road.

#### 5. PLANNING CONTROLS:

# Public Use Zone

- 5.1 The subject site is zoned Public Use Zone 7 (PUZ). The purpose of the PUZ is to provide for sues that are consistent with the intent of the public land reservation/purpose. PUZ7 relates to "Other public use".
- 5.2 The subject land is impacted in part by the Environmental Significance Overlay Schedule 2, Land subject to Inundation Overlay and Bushfire Management Overlay but no filling was to occur in areas of the site impacted by these overlays and no permit are triggered under those controls accordingly.

### **REPORT NO: SU583 (cont.)**

5.3 The land is also impacted by the Melbourne Airport Environs Overlay Schedule 1 and 2 however the proposed filling works do not trigger a permit under the overlay.

# Permit Triggers

- 5.4 The proposal requires a planning permit under the following provisions of the Hume Planning Scheme:
  - Clause 36.01-1 of the PUZ for use and development of the land for importing fill not by or on behalf of the public land manager.

# Aboriginal Cultural Heritage

5.5 The site is partly located within an area identified as having Aboriginal Cultural Heritage Sensitivity. The activity proposed will not result in significant ground disturbance and it not considered a high impact activity and no mandatory Cultural Heritage Management Plan is required.

### Planning Policy Framework

5.6 The relevant policies are listed in Attachment 2.

#### 6. REFERRALS:

- 6.1 Whilst no formal referral is triggered the application was sent to the Environmental Protection Authority (EPA) for information given the current CUN on the land. The EPA provided a response which confirmed the existing contaminated fill on the site and raised concerns that any clean fill on the site would be at risk of being contaminated and EPA had concerns over the site being suitable for the receival of clean fill at this point in time.
- 6.2 The EPA response also detailed specific areas of concern, such as disturbance to existing asbestos contaminates on the land and invited Council to consider the suitability of the land for fill in the absence of the current contamination on the site be remedied.
- 6.3 The application was also forwarded to DELWP as referred to earlier in the report. Correspondence from DELWP dated 28 June 2021 confirmed its opposition to the proposal as the land manager, effectively withdrawing land owner consent.
- 6.4 DELWP have also advised of an intent to improve fencing and signage on the land whilst leaving the public track on the eastern side of the site still open for public use.
- 6.5 The application was also forwarded to Melbourne Airport and the Department of Transport for comment. No responses have been received from those agencies at the time of this report.

### 7. ADVERTISING:

7.1 No advertising of the application to neighbouring properties has occurred however this is considered unnecessary given the application requirements under the PUZ cannot be satisfied. In the event the matter proceeded to VCAT broader notice to neighbouring properties could be confirmed as part of any VCAT process.

### 8. ASSESSMENT:

- 8.1 The Planning Policy Framework and PUZ allows an opportunity for consideration of proposed use of the site importation of fill subject to the consent of the public land manager. DELWP have confirmed opposition to the application and based on this it is considered the application requirements of the PUZ cannot be satisfied and the application should be refused accordingly.
- 8.2 Separate from the issue of land manager consent it is noted that the EPA have raised concerns as to the appropriateness of the activity occurring on the land whilst existing contaminated fill on the land has not been rectified. It is acknowledged that opportunities may exist to stage the filling and have it occur in areas separated from the existing

# **REPORT NO: SU583 (cont.)**

contaminated areas. However, at a conservative level it is considered having large volumes of fill brought onto the site does increase the risk of contamination to land and water in the surrounding area from disturbance to the existing contaminated fill. It is considered a more practical and safer means to facilitate the use of the quarry for imported fill would exist post remediation of the current contaminated fill on the land.

# 9. CONCLUSION

9.1 The proposal as submitted has not met the requirement of the PUZ as no current land manager consent exists and the proposal is considered to increase risk of contamination already occurring on the land in the absence of these being rectified and it is recommended that the application be refused.

Attachment 1 - Grounds of refusal

### Attachment 1 - Grounds of Refusal

P20185: Land located off Sunbury Road, Melbourne Airport (Allot. 2001 Parish of

Will Will Rook)

Proposal: Use and development of the land for importation of clean fill

That Council, having reviewed the application, resolves to issue a Notice of Decision to Refuse to Grant a Planning Permit for the use and development of the land for importation of clean fill at land located off Sunbury Road, Melbourne Airport (Allot. 2001 Parish of Will Will Rook) subject to the grounds of refusal:

1. The application does not have consent of the Department of Environment, Land, Water and Planning (DELWP) as the public land manager contrary to Clause 36.01-3 of the Public Use Zone in the Hume Planning Scheme.

1. The proposal increases risk of contamination to surrounding land and water via disturbance to the existing contaminated fill on the land that is subject to an Environment Protection Authroity Clean Up Notice (Notice ID: 90007757) that relates to the site.

Attachment 1 - Grounds of refusal

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# **Attachment 2 – Planning Policy Framework**

P21085: Land located off Sunbury Road, Melbourne Airport (Allot. 2001 Parish of Will Will Rook)

Proposal: Use and development of the land for importation of clean fill

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy			
Planning Policy Framework				
11.01-1R – Green Wedges – Metropolitan Melbourne	To protect the green wedges of Metropolitan     Melbourne from inappropriate development.			
12.05-2S – Landscapes	To protect and enhance significant landscapes and open spaces that contribute to character, identity and sustainable environments.			
13.04-1S – Contaminated and Potentially Contaminated Land	<ul> <li>To ensure that contaminated and potentially contaminated land is used and developed safely</li> </ul>			
13.07-1S – Land use compatibility	<ul> <li>To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.</li> <li>Avoid or otherwise minimise adverse off-site impacts from commercial, industrial and other uses through land use separation, siting, building design and operational measures.</li> </ul>			
18.04-1R – Melbourne Airport	<ul> <li>Protect the curfew-free status of Melbourne         Airport and ensure any new use or         development does not prejudice its operation.</li> <li>Ensure any use or development does not         prejudice the optimum usage of Melbourne         Airport.</li> </ul>			
Local Planning Policy Framewo	ork			
21.02-4 – Non urban land	<ul> <li>Ensure the green wedge retains a physical separation between the Hume Corridor and Sunbury.</li> <li>Support rural activities that provide for the sustainable and economical management of non-urban land.</li> <li>Discourage the use of non-urban land for urban land uses that would be better located and supported within the Urban Growth Boundary.</li> <li>Discourage small lot excisions and the construction of more than one house on allotments in the rural areas unless it can be demonstrated that there is a link with an established rural enterprise on the land.</li> <li>Discourage small lot excisions and the construction of more than one house on</li> </ul>			

# **REPORTS – SUSTAINABILITY AND ENVIRONMENT** ORDINARY COUNCIL (TOWN PLANNING) MEETING 23 AUGUST 2021 Attachment 2 - Planning Policy Framework

	<ul> <li>allotments in the rural areas unless it will assist in the protection of biodiversity values or an identified heritage site.</li> <li>Ensure any future planning of land north west of Sunbury recognises erosion and land management issues and the native vegetation and visual qualities of the area.</li> </ul>
21.04-3 – Landscapes	<ul> <li>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</li> </ul>
Zone	
36.01 – Public Use Zone	<ul> <li>To implement the Municipal Planning Strategy and the Planning Policy Framework.</li> <li>To recognise public land use for public utility and community services and facilities.</li> <li>To provide for associated uses that are consistent with the intent of the public land reservation or purpose</li> </ul>
Overlays	No permit triggers occur under the overlays on the land.

# Attachment 3 – Locality Plan

P21085: Land located off Sunbury Road, Melbourne Airport (Allot. 2001 Parish of

Will Will Rook)

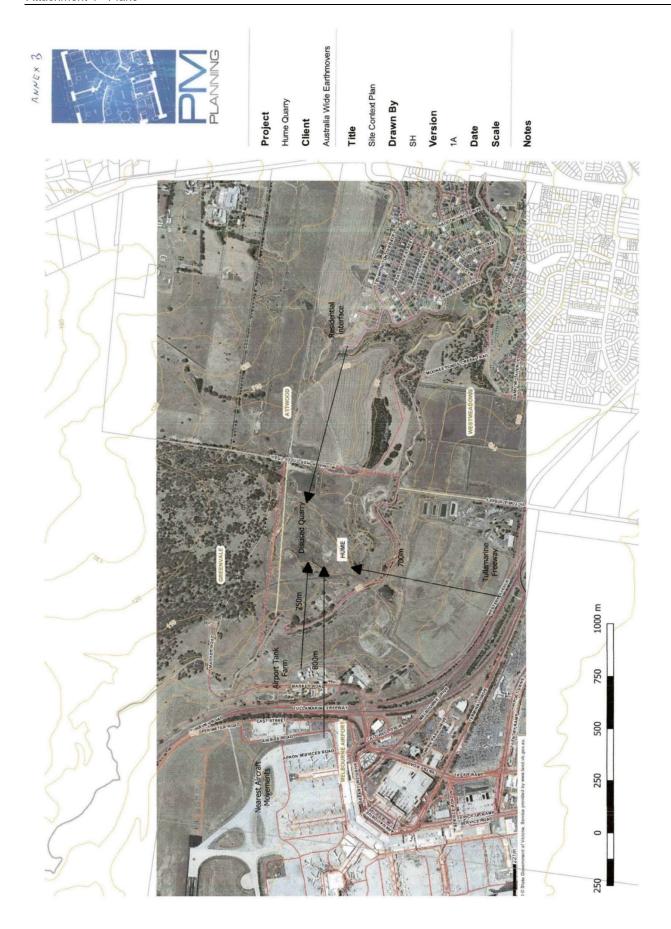
Proposal: Use and development of the land for importation of clean fill



Zoning plan: Subject site



Aerial photo: Subject site (Source: Near Maps: May 2021 and quarry area in yellow)



Attachment 4 - Plans





PM Planning Pty Ltd PO Box 6542. Point Cook, Vic, 3030 Ph. (03) 9748 0787 Mob: 0409 505 138 pmplanning.com.au

PROJECT Quarry Road Melbourne Airport

LIENT ustalia Wide arthmovers P/L

TTLE Site Plan on aerial

PH VERSION P

1B **DATE** March 4, 20



REPORT NO: SU584

**REPORT TITLE:** 9 Pitman Street, Craigieburn - the development of a

second dwelling on a lot.

**SOURCE:** Narelle Haber, Senior Town Planner

**DIVISION:** Planning and Development

**FILE NO**: P20831

POLICY: Hume Planning Scheme

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENTS: 1. Recommendation: Grounds of Refusal

2. Copy of Title and Covenant

Locality Plan
 Proposed plans

Application No: P20831

**Proposal:** The development of a second dwelling on a lot.

**Location:** 9 Pitman Street, Craigieburn

**Zoning:** General Residential Zone – schedule 1

Applicant: Mr Mohammad Najafi

Date Received: 22 September 2017

#### 1. SUMMARY OF REPORT:

- 1.1 The applicant seeks approval to construct a dwelling to the rear of the existing dwelling at 9 Pitman Street, Craigieburn.
- 1.2 The permit applicant was advised on numerous occasions that the application needed to include the variation or removal of covenant V076734C before it could proceed.
- 1.3 An application to vary or remove the covenant has not been received. The last correspondence was sent to the permit applicant in May 2021, further reiterating that the covenant needs to be varied or removed before Council can consider a second dwelling on the site.
- 1.4 No response has been received and subsequently the application is being reported to Council for refusal.

# 2. RECOMMENDATION:

That Council, having reviewed the application, resolves to issue a Notice of Decision to Refuse to Grant a Planning Permit for the development of a second dwelling at 9 Pitman Street, Craigieburn subject to the grounds of refusal in Attachment 1.

# 3. PROPOSAL:

3.1 The planning application submitted to Council only sought approval for the development of the second dwelling and not to vary to remove the covenant. Plans and details of the proposal are included as an attachment to this report.

### **REPORT NO: SU584 (cont.)**

- 3.2 Covenant V076734C dated 6 November 1997 encumbers the subject land. The restriction provided the following prohibition (relevant to this application) and states that the owners of the land "....shall not at anytime hereafter on the land hereby transferred:-
  - (i) erect or permit to be erected any main building other than a single dwelling house which shall have an area of not less than 140 square metres provided however that if a garage and/or carport is constructed attached to a dwelling and under the main roof line the whole of such structure shall not be less than 140 square metres.
- 3.3 A full copy of the title and covenant is in Attachment 2 of this report.

#### 4. SITE AND SURROUNDS:

- 4.1 The subject site is located on the north-western corner of Pitman Street and Abbott Street, Craigieburn. The site is rectangular in shape with an east/west alignment with a total site area of 600 square metres. The site is relatively flat and void of significant vegetation. A 2.0 metre wide drainage easement extends along the width of the west (rear) boundary.
- 4.2 The site is occupied with a two-storey detached brick dwelling with a tiled roof. The dwelling is setback 4.6 metres from Pitman Street and 5.6 metres from the north boundary, except for the garage wall that is built along said the boundary, and setback 2.0 metres from Abbott Court (south) boundary. The double garage located on the north side of the dwelling and is accessed via a single crossover from Pitman Street.
- 4.3 The site is within an established residential area. Dwellings in the area are a mixture of single and double storey configuration and constructed in the last 20-30 years. There are no medium density sites within the immediate area. Most dwellings in the area are of brick construction with pitched tiled roofing.
- 4.4 Approximately 100 metres to the north of the subject site is the Malcolm Creek Linear Park. Craigieburn Central is located approximately 1.2 kilometres to the south-west of the site with the Craigieburn train station located just over 2 kilometres from the property. Major arterial roads bound the surrounding area including Craigieburn Road and the Hume Highway.

#### **PLANNING CONTROLS:**

### General Residential 1 Zone - schedule 1

- 4.5 The subject site is zoned General Residential Schedule 1(GRZ1). The purpose of the GRZ1 is to encourage development that respects the neighbourhood character of the area.
- 4.6 The site is not constrained by any overlays.

# Permit Triggers

- 4.7 The proposal needs a planning permit under the following provisions of the Hume Planning Scheme (the Scheme):
  - Clause 52.02 Easements, Restrictions and Reserves.
- 4.8 With regard to the development of a second dwelling on the site a planning permit is required under Clause 32.08-6 of the Scheme.

### Aboriginal Cultural Heritage

4.9 The site is not located within an area identified as having Aboriginal Cultural Heritage Sensitivity and no mandatory Cultural Heritage Management Plan is required.

# **REPORT NO: SU584 (cont.)**

# Particular Provisions

- 4.10 The purpose of Clause 52.02 of the Scheme is to enable the removal and variation of an easement or restrictions to enable a use or development that complies with the planning scheme after the interests of affected are considered.
- 4.11 A permit is required before a person proceeds under Section 23 of the Subdivision Act 1988.

### 5. REFERRALS:

5.1 The application for the second dwelling was referred internally to Council's Traffic and Civil Departments for comment. Amended plans were submitted responding to concerns raised by the Traffic Department.

#### 6. ADVERTISING:

6.1 No public notification was undertaken as the proposal is contrary to the covenant applicable to the site. Until such time as the covenant is varied or removed, an application to construct a second dwelling on the site cannot be considered.

### 7. ASSESSMENT:

- 7.1 The applicant has not applied to Council to vary or remove the covenant way by a planning permit under Part 4 of the Planning and Environment Act 1987 (Section 47 Applications for Permits). Part 4 Section 47 of the Act 1987 states that 'if a planning permit is required for a use or development of land......the application for the permit must be accompanied by a copy of the covenant; information identifying each lot benefited by the registered restrictive covenant and any other information that is required by the regulations'.
- 7.2 The required application and accompanying information have not been submitted after numerous requests were sent to the applicant. Given that this information and application has not been submitted in a manner consistent with the Planning and Environment Act 1987, Council cannot lawfully consider this application to construct a second dwelling on the site.
- 7.3 The Particular Provision Clause 52.02 of the Planning Scheme, enables the responsible authority to consider the removal or variation of a restriction.
- 7.4 The purpose of Clause 52.02 (Easements, restrictions and reserves) is to enable the removal and variation of an easement or restrictions to enable a use or development that complies with the planning scheme after the interests of affected people are considered.
- 7.5 Section 60 (2) of the Act relates to those covenants created after 25 June 1991. It states that the responsible authority must not grant a permit which allows the removal or variation of a restriction unless it is satisfied that the owner of any land benefited by the restriction, will unlikely financial loss; or loss of amenity; or loss arising from change to the character of the neighbourhood; or any other material detriment as a consequence of the removal or variation of the restriction'.
- 7.6 A brief assessment of the proposal against the particular requirements of Clause 52.02 of the Hume Planning Scheme and Section 60(2) of the Planning & Environment Act 1987 has concluded that this application has failed these tests.
- 7.7 The current application material relates solely to the development of a second dwelling on the lot. A full assessment of the plans and information provided was undertaken. This assessment found that there are still gaps in the information relating to Clause 53.18 and minor changes and inclusions to the plans.

**REPORT NO: SU584 (cont.)** 

# 8. CONCLUSION

8.1 The proposal, as submitted, is not a complete application. The proposal to construct a second dwelling to the rear of the existing dwelling without the covenant being varied or removed is considered unreasonable and contrary to the relevant provisions of the Hume Planning Scheme and the Planning and Environment Act 1987. It is therefore, recommended that the application be refused.

#### Attachment 1 - Recommendation - Grounds of Refusal

That Council, having considered the application on its merits resolves to issue a Notice of Refusal to grant a Planning Permit for the development of a second dwelling at 9 Pitman Street, Craigieburn on the following grounds:

- 1. The proposal would facilitate a development outcome that is in contravention of covenant V076734C (Item 1) as applied to Lot 29 on Plan of Subdivision PS335749U.
- 2. The proposal is contrary to the objectives of the Planning and Environment Act 1987, as approving a development plan that reflects a prohibited outcome would not constitute fair or orderly planning.
- 3. The proposal fails to satisfy Clause 52.02 (Easements, Restrictions, Reserves) of the Hume Planning Scheme.
- 4. The proposal fails to satisfy Section 60(5) of the Planning and Environment Act 1987.

Attachment 1 - Recommendation: Grounds of Refusal

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Attachment 2 - Copy of Title and Covenant



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# REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

Page 1 of 1

VOLUME 10315 FOLIO 625

Security no : 124072866695Y Produced 12/07/2018 02:41 pm

#### LAND DESCRIPTION

Lot 29 on Plan of Subdivision 335749U. PARENT TITLE Volume 10131 Folio 907 Created by instrument PS335749U 05/02/1997

#### REGISTERED PROPRIETOR

Estate Fee Simple Sole Proprietor MOHAMMAD ALI NAJAFI of 5 TAMARIN STREET CRAIGIEBURN VIC 3064 AH794351E 17/02/2011

#### ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AH794352C 17/02/2011 WESTPAC BANKING CORPORATION

COVENANT V076734C 06/11/1997

CAVEAT AJ888707A 03/09/2012
Caveator
MOHAMMAD ALI NAJAFI
Capacity PURCHASER/FEE SIMPLE
Lodged by
GOODMAN GROUP PTY LTD
Notices to

GOODMAN GROUP PTY LTD of LEVEL 1 42 HARTNETT DRIVE SEAFORD VIC 3198

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

#### DIAGRAM LOCATION

SEE PS335749U FOR FURTHER DETAILS AND BOUNDARIES

#### ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT------

Additional information: (not part of the Register Search Statement)

Street Address: 9 PITMAN STREET CRAIGIEBURN VIC 3064

# ADMINISTRATIVE NOTICES

NIL

eCT Control 16320Q WESTPAC BANKING CORPORATION Effective from 23/10/2016

DOCUMENT END

Title 10315/625

Page 1 of 1



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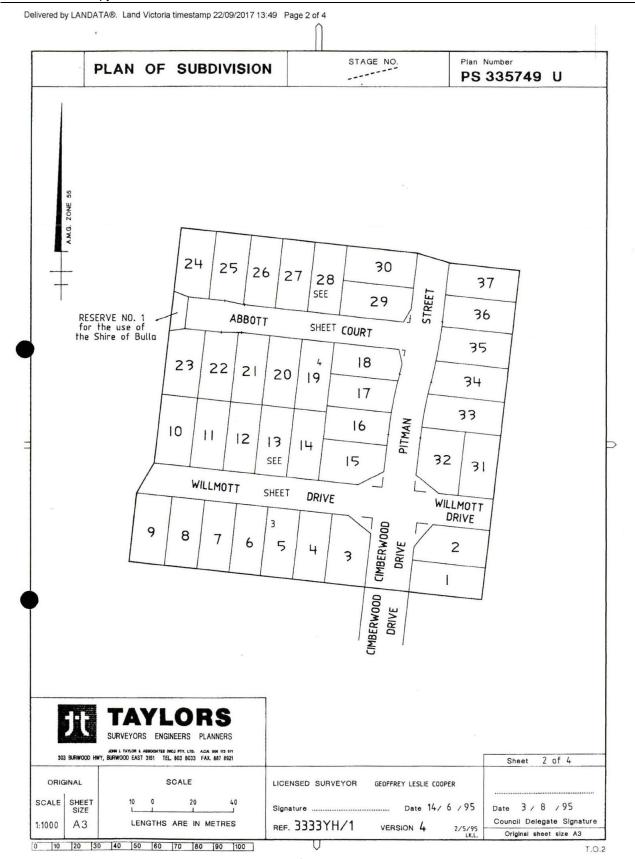
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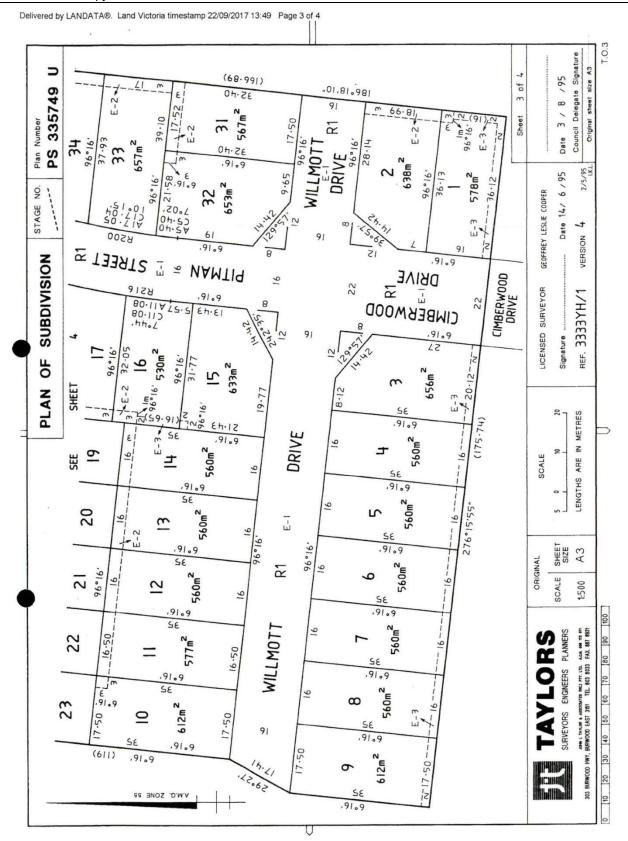
Delivered by LANDATA®. Land Victoria timestamp 22/09/2017 13:49 Page 1 of 4 Plan Number LTO use only. STAGE NO. PLAN OF SUBDIVISION -----EDITION 1 PS 335749 U Council Certificate and Endorsement Location of Land YUROKE Council Name: Hume City Council Ref. 28-3-2347 Parish: 1. This plan is certified under section 6 of the Subdivision Act 1988 Township: This plan is certified under section 11(7) of the Subdivision Act 1988. Date of original certification under section 6  $\phantom{-}11/\phantom{0}7\phantom{0}795$ Section 23 Section: Crown Allotment: B (PART) This is a statement of compliance issued under section 21 of the Subdivision. Act. 1988. Crown Portion: OPEN SPACE LTO Base Record: PARISH PLAN & CHART 17 A requirement for public open space under section 18 of the Subdivision Act 1988 has/hee net been made. Vol. 10131 Fol. 907 Title Reference: (ii) The requirement has been satisfied. Last Plan Reference: Lot 1 on PS 335748 W (iii) The requirement is to be satisfied in Stage Council delegate Postal Address: Cimberwood Drive, CRAIGIEBURN, 3064 AMG Co-ordinates E 316 900 Re-certified under section 11(7) of the Subdivision Act 1988 Zone: 55 N 5 837 700 Council Delegate Vesting of Roads and/ or Reserve Date 3 / 8 / 95 Council / Body / Person Notations R1 Hume City Council This is not a staged subdivision. Hume City Council Reserve No.1 Planning Permit No. -Depth Limitation Does not apply. Amendments: V1 19/5/94 V2 25/7/94 Lots 2,3,15 & 32 (Roundabout) V3 16/2/95 Amend E-2 Lot 10 V4 2/5/95 Add E-4, Reserve No.1 Survey This plan is based on survey. " LYNDENBROOK PARK " - STAGE 1 This survey has been connected to permanent mark No(s) 123,124 & 285 Area of Site: 2.888ha In Proclaimed Survey Area No. 74 No. of Lots: 37 Easement Information LTO use only Legend: A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road) Statement of Compliance/ Exemption Statement Width Land Benefited/In Favour Of Received Easement Reference Origin Purpose (Metres) Way,drainage,sewerage, Date 29/1 /97 PS 335748 W Lots on PS 335548 W See diag. supply of water, gas,. F-1 electricity & telephone. LTO use only Hume City Council Drainage PLAN REGISTERED E-2 3 THIS PLAN Yarra Valley Water Limited Sewerage TIME 2.55 Yarra Valley Water Limited E-3 Sewerage 2 THIS PLAN DATE 5 / 2 /97 Assistant Registrar of Titles THIS PLAN-SECTION 44 Solaris Power Limited E-4 Power Line 1.5 OF THE E.I. ACT 1993 Sheet 1 of LICENSED SURVEYOR : GEOFFREY LESLIE COOPER TAYLORS SURVEYORS ENGINEERS PLANNERS Date 3 / 8 / 95 Council Delegate Signature 2/5/95 LK.L. JOHN L TAYLOR & ASSOCIATES (MGJ PTY, LTD. AGA 006 173 871 303 BURWOOD HWY, BURWOOD EAST 3151 TEL. 803 8033 FAX 887 8921 REF. 3333YH/1 VERSION 4 Original sheet size A3

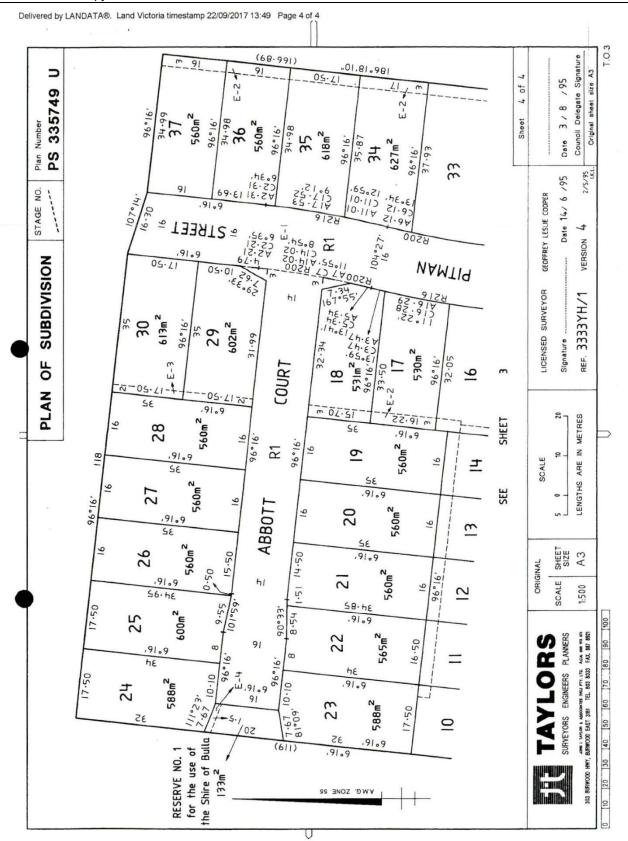
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#### **REPORTS - SUSTAINABILITY AND ENVIRONMENT ORDINARY COUNCIL (TOWN PLANNING) MEETING** 23 AUGUST 2021

Attachment 2 - Copy of Title and Covenant

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TRANSFER OF LAND Section 45 Transfer of Land Act 1958	N.	V076734C n T2
Lodged by: Name: Phone: Address:	ED	061197 0904 45 42
Ref: Customer Code: 208 ·	MADE A	VAILABLE / CHANGE CONTROL Use Only
The transferor at the direction of the directing party (if a specified in the land described for the consideration expre-together with any easements created by this transfer; subject to the encumbrances affecting the land includ before the lodging of this transfer; and subject to any easements reserved by this transfer or pursuant to statute and included in this transfer.	ing any created b	by dealings lodged for registration
Land: (volume and folio reference)		-
Certificate of Title Volume 10	315 Folio 62	25
Estate and Interest: (e.g. "all my estate in fee simple")		
All its estate in fee simple		
Consideration:		
\$42,000.00		
Transferor: (full name)  ACTOPAN PTY LTD ACN 006 017 8	58	: .
Transferee: (full name and address including postcode)  ALEX DAVID HATHALMY and ANNA I both of 65 Rokeby Crescent, Cr	RENE_HATHALI	
Directing Party: (full name)	4	
Creation and/or Reservation and/or Covenant:		
The transferees with the intent to shall be annexed to and run at law lot on Plan of Subdivision No. PS3 transferred and that the burden of and run at law and in equity with the notified as an encumbrance on the HEREBY for themselves and their transferres.	and in equi- 35749U other this Covenar he land here said Certi-	r than the land hereby nt shall be annexed to be transferred and be ficate of Title DOTH

proprietors for the time being of the land hereby transferred COVENANT with the transferor and its transferees and other registered proprietor or proprietors for the time being of each and every lot on Continued on T2 Page 2.

Approval No. 325955A

ORDER TO REGISTER Please register and issue title to STAMP DUTY USE ONLY

Signed

Cust. Code:

Winterian Stamp Duty-APH84 THE COUNTERPARTICOL Consideration\$ 42,000 Nutry Payable \$6087 Ref: 315518100 Date as 110 791

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the said Plan of Subdivision other than the land hereby transferred that they shall not at at time hereafter on the land hereby transferred:-

- (i) erect or permit to be erected any main building other than a single dwelling house which shall have an area of not less than 140 square metres provided however that if a garage and/or car port is constructed attached to a dwelling and under the main roof line the whole of such structure shall not be less than 140 square metres.
- (ii) erect or permit to be erected a dwelling house unless it is constructed of stone, brick, brick veneer, concrete, glass or timber or any construction thereof provided that the proportion of external walls constructed of timber shall not exceed thirtythree per centum (33%) of the external surface. Nothing herein contained shall be construed so as to preclude or restrict the use of timber in the inner frame work of any external walls. The dwelling house and outbuildings shall not have a roof constructed other than of tile, slate or colourbond type steel and shall not be reflective in nature;

### **XXXXX**

#### Execution and attestations

- (iii)erect or permit to be erected on any portion of the front boundary of the land a fence of any kind.
- (iv) erect or permit to be erected any fence on either side boundary or elsewhere on the land hereby transferred any part of which fence stands closer than the house setback as required by the City of Hume, or the relevant authority, to the front boundary of the land hereby transferred;
- (v) erect or permit to be erected any outbuilding unless the exterior wall of the outbuilding facing the frontage of the said land is constructed of brick or stone;
- (vi) use or permit to be used the land hereby transferred other than for residential purposes;
- (vii)erect or use or permit to be erected or used any device for the drying or airing of clothes or other articles in a position which is visible from the front boundary of the said land;
- (viii) place or maintain or permit to be placed or maintained any truck, trailer, caravan or boat in a position which is visible from the front boundary of the said land;

Approval No. 325955A

T2 Page 2



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# ANNEXURE PAGE

Transfer of Land Act 1958

Approved Form Al Victorian Land Titles Office

This is page

of Approved Form

dated

between

Seal

Signatures of the parties

A Hathalms

o Hothelmy & Sounday

Panel Heading

- (ix) during the period of two years from the date hereof without the prior consent of the transferor in writing erect cause or permit to be erected or remain erected on the land hereby transferred any notice, or display of any other kind indicating that the land hereby transferred or any other lot or lots on the said Plan of Subdivision is or are for sale or will at a future date be for sale unless a dwelling house shall have been constructed on the said land;
- (x) seek an amount in excess of \$1.00 from Actopan Pty. Ltd. in respect of the cost of construction of a dividing fence between the land hereby sold and any adjoining land owned by Actopan Pty. Ltd.;
- (xi) allow the front lawn to be not established within three (3) months of occupation of a dwelling house nor the side or rear boundary fences, the driveway or the drive strips to remain unconstructed.

Dated: 27/10/97

Execution and attestation:

THE COMMON SEAL of ACTOPAN PTY LTD was hereto affixed in accordance with its Articles of Association in the presence of:

Director

..Secretary

COMMON

SIGNED by the said Transferees )

in the presence of:

Approval No. 002926L

1. If there is insufficient space to accommodate the required information in a panel of the Approved Form insert the words "See Annexure Page 2" (or as the case on the Annexure Page under the appropriate panel heading 1:10/10/76724:611 URE

PAGE IS NOT TO BE USED.

If multiple copies of a mortgage are lodged, original Anno.
 The Annexure Pages must be properly identified and si Form to which it is annexed.

4. All pages must be attached together by being stapled in th

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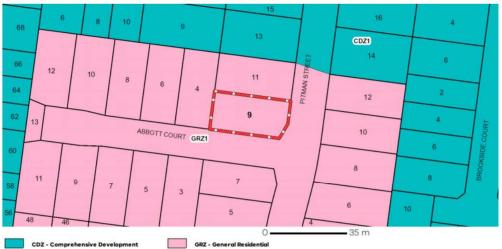
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Hume City Council

Page 98

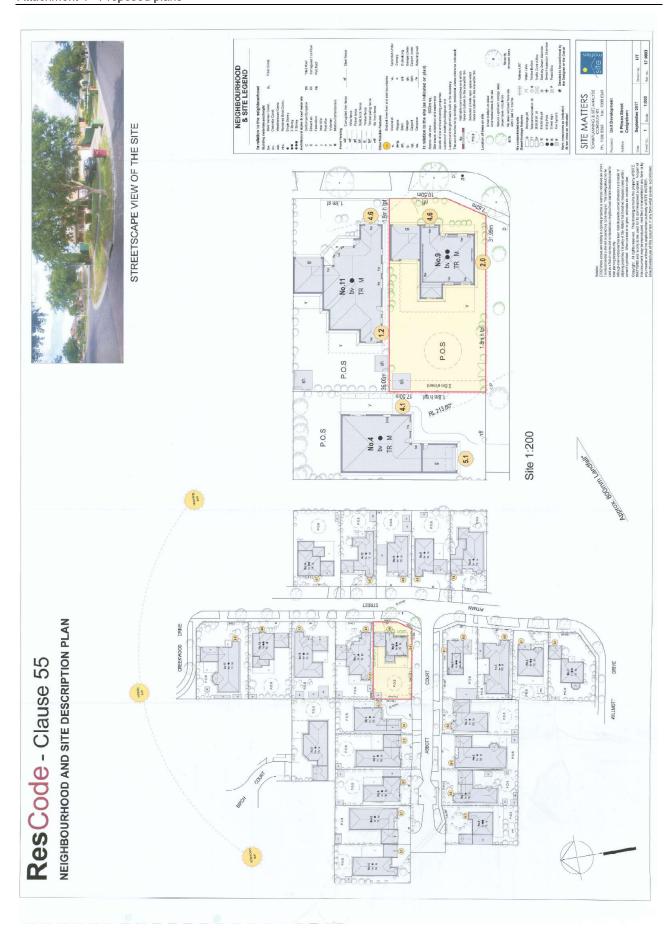
# Attachment 3: Locality Plan P20831 – 9 Pitman Street Craigieburn

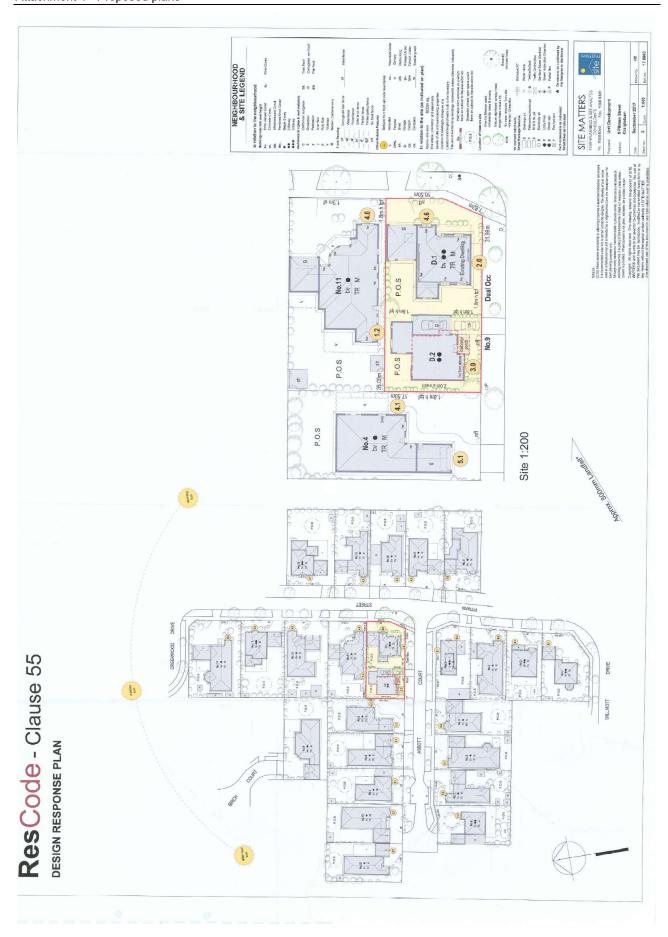




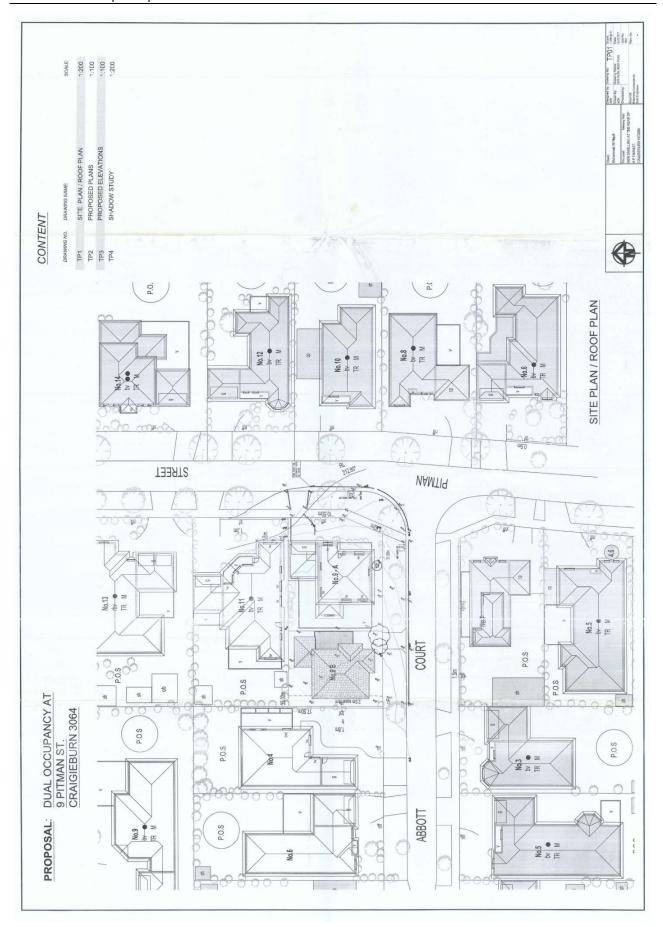
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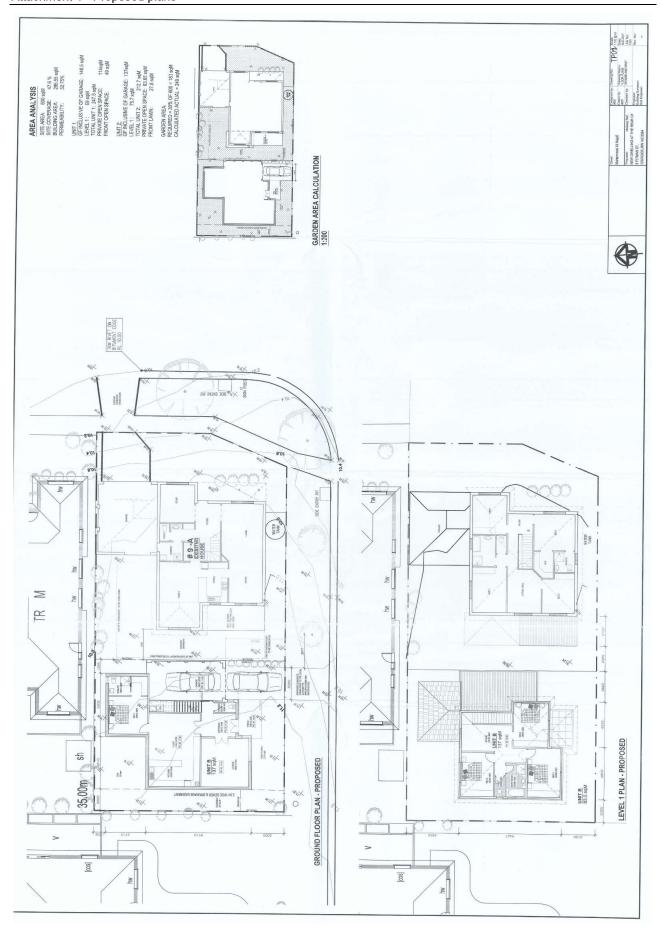
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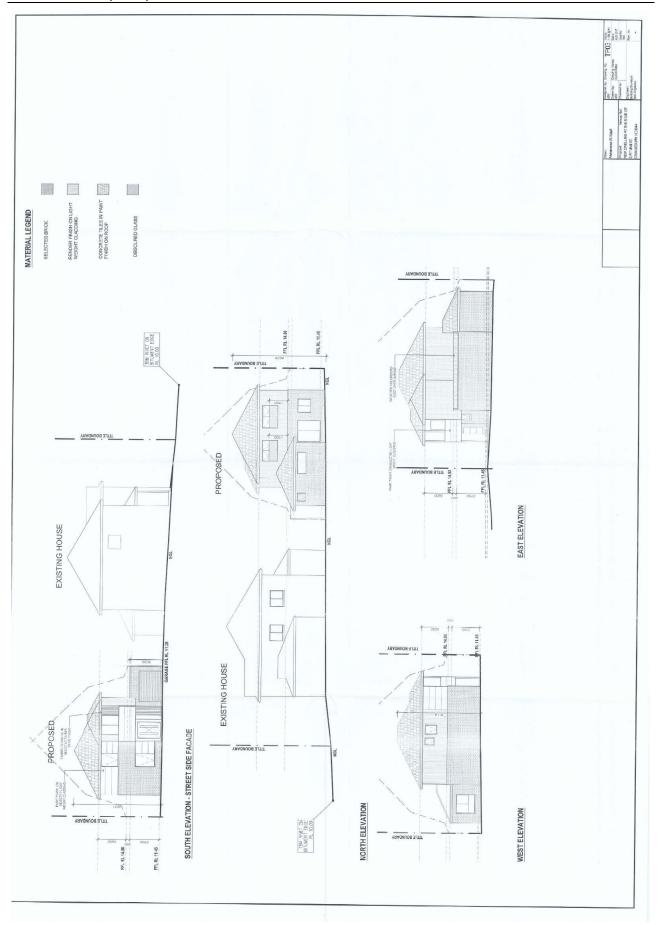


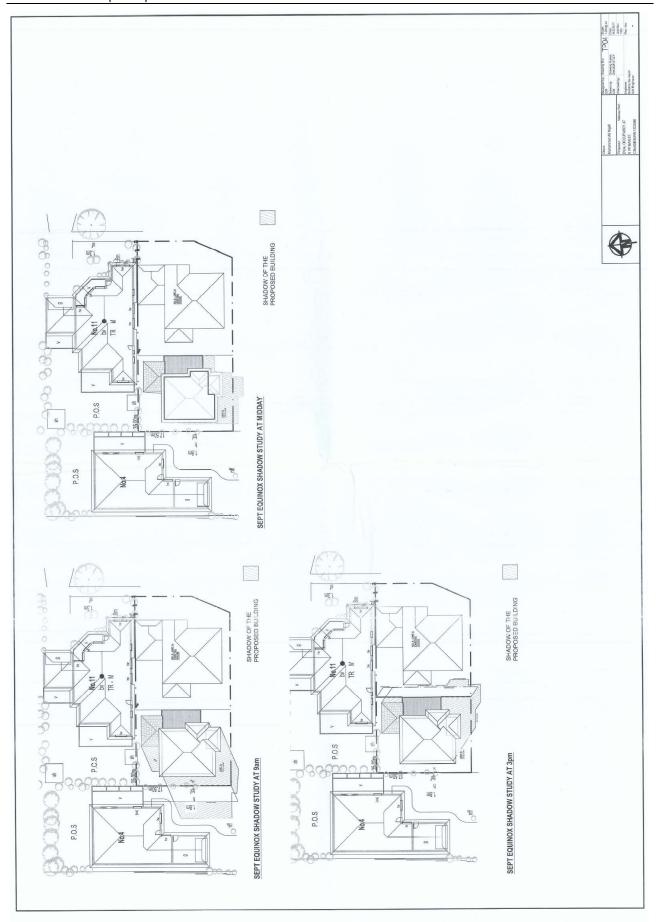












Attachment 4 - Proposed plans

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REPORT NO: SU585

**REPORT TITLE:** 6 Rangeview Close, Mickleham - Variation of Restrictive

Covenant

**SOURCE:** Harry Valentine, Statutory Planner

**DIVISION:** Planning and Development

**FILE NO**: P23630

POLICY: Hume Planning Scheme

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENTS: 1. Grounds of Refusal

2. Planning Policy Framework

3. Locality Map

4. Application and Covenant

Application No: P23630

Proposal: Variation of Restrictive Covenant Location: 6 Rangeview Close, Mickleham

Zoning: Rural Living Zone
Applicant: Igbal Cheema

Date Received: 19 April 2021

#### 1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought to vary clause 16 of Restrictive Covenant AD262675E 24/11/2004 on Lot 8 on Plan of Subdivision PS516072X for the storage of two heavy rigid trucks and one heavy combination truck. The site is located within the Rural Living Zone and is subject to the Development Plan Overlay Schedule 8.
- 1.2 The application was advertised by posting letters to adjoining owners and occupiers, beneficiaries, placing an advertisement in the local newspaper and displaying one sign on the site. Eleven objections were received, requiring the application to be determined by Council.
- 1.3 The application has been assessed against the relevant policies and the provisions of the Hume Planning Scheme, including consideration of the issues raised in objections. On balance, the proposal is not considered to meet the relevant objectives and requirements of the Hume Planning Scheme and it is recommended that a Notice of Decision to Refuse a Planning Permit be issued.
- 1.4 There has been a previous Planning Compliance Notice issued on the subject site (10 December 2020) detailing a breach of the Hume Planning Scheme due to the storage of vehicles without a valid permit.

#### 2. RECOMMENDATION:

2.1 That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Refuse a Planning Permit for the Variation of Restrictive Covenant at 6 Rangeview Close, Mickleham.

#### 3. PROPOSAL:

- 3.1 The application seeks planning permission to vary clause 16 of the covenant AD262675E on Lot 8 on Plan of Subdivision 516072X to park two heavy rigid trucks and one heavy combination at any one time.
- 3.2 The proposal includes the storage of two heavy rigid trucks and one heavy combination truck. The trucks are proposed to be parked within a covered structure however the buildings and works are not part of this application. No location for the storage of the trucks was identified in the application and it was detailed that this would be applied for later if approval was granted for the covenant variation.
- 3.3 The trucks are associated with the business Cheema Concreting Pty Ltd. The proposed hours of operation, Weekdays: trucks to leave the site at 7am and return at 5pm, Weekends: Departure/ arrival time 9am/5pm
- 3.4 There are two covenants registered on the property, firstly PS516072X which is not proposed to be varied as there is no perceived breach of this covenant. In summary the covenant relates to construction of one dwelling, size of floor area, building heights, water storage and materials used (must be muted tones and of brick).
- 3.5 The proposed covenant to be varied (AD262675E) has a number of clauses. It is proposed to vary clause 16. Clause 16 restricts the lot from being used as a depot or storage of heavy vehicles as defined by VicRoads. The remainder of the covenant is similar to PS516072X which relates to construction of one dwelling, size of floor area, building heights, water storage and materials used (must majority of brick). The difference being that the covenant includes some use clauses regarding rural residential purposes and restriction of commercial storage.

#### 4. BACKGROUND:

- 4.1 On 10 December 2020 a Planning Compliance Notice was issued by Councils Planning Enforcement Officers. The notice confirmed that a visual audit observed the storage and movement of heavy machinery and trucks associated with Cheema Concreting Pty Ltd. Furthermore, the notice reported damage to the road reserve was caused directly by the movement of heavy vehicles associated with the operation of Cheema Concreting Pty Ltd from 6 Rangeview Close.
- 4.2 The notice concluded that the concreting business is legally classified as 'Industry' and is a land use which is listed as a Section 3 (Prohibited Use) in the Rural Living Zone.
- 4.3 It is important to note specifically that the abovementioned Covenant AD262675E was not part of enforcement notice. Council do not have power to enforce covenants as they are civil matters between the beneficiaries.
- 4.4 If a permit were to be granted for a variation to Covenant AD262675E, another permit would still be required for the buildings and works for the structure/shed as no details have been provided.

#### 5. SITE AND SURROUNDS:

#### Subject site

- 5.1 The subject site is located on Rangeview Close in Mickleham. It is a generally rectangular shaped allotment with two frontages to Rangeview Close on the north and east as it forms a T intersection/ or cul de sac. The northern frontage to Rangeview Close is curved whilst the eastern frontage is straight. The property has a total site area of 10,421 square metres.
- 5.2 The certificate of title provided with the application details the property as Lot 8 on Plan of Subdivision PS516072X. As mentioned above there are two restrictions listed on title. The site isn't encumbered with any easements.

- 5.3 The site is grassed and has boundary screen plantings to the north, east and southern boundaries. There is also a strip of mature trees going in a north-south direction through the middle of the site. The trees on site appear to be exotic planted species.
- 5.4 The site is generally flat in nature with a dam in the southwest corner, large dwelling, associated outbuildings and hardstand area.
- 5.5 There are two crossovers to Rangeview Close along the northern frontage.

#### Surrounds

- 5.6 The surrounding area is made up of established rural residential development. Dwellings are predominately single or double storey dwellings dating back to the 1980s, with large expansive properties often including minor rural activities and outbuildings.
- 5.7 The surrounding area consists of rural living allotments varying in size between 1 and 6 hectares. These larger lots reflect the site's location within the "Craigieburn Inter-Urban Break"; which was established in the Craigieburn Strategy Plan and the Inter-Urban Break at Craigieburn Strategy formally adopted by Council in 1997 to provide a physical separation and a landscape buffer between Craigieburn and any further development to the north. This area is located within the suburb of Mickleham generally. The inter urban break has generally remained intact with the majority of the land remaining rural residential.
- 5.8 Mount Ridley Road is approximately 320 metres south of the site; Mickleham Road 1.5 kilometres to the west and Hume Highway 4 kilometres to the east. The Mount Ridley Conservation Reserve is around 1.8 kilometres to the north-east of the site.

#### 6. PLANNING CONTROLS:

#### Planning Policy Framework

6.1 The Planning Policy Framework (including the Local Planning Policy Framework) sets out objectives and strategies relevant to this application, including those relating to environment and landscape value, native vegetation management and design for rural areas and Hume Corridor. The objectives of the Planning Policy Framework have been considered in the assessment to follow, and a full list of the relevant Planning Policy Framework objectives and strategies is provided as an attachment to this report.

#### Zoning

6.2 The subject land is zoned Rural Living Zone. The purpose of the zone is to encourage development that provides for residential use in a rural environment, to provide for agricultural land uses which do not adversely affect the amenity and to protect natural resources, biodiversity and landscape heritage values of the area.

#### Overlay

6.3 The subject land is affected by Development Plan Overlay Schedule 8. Any permit granted must be generally in accordance with the approved Development Plan.

#### Planning permit triggers

6.4 A planning permit is required to vary a restrictive covenant (Clause 52.02).

#### Aboriginal Cultural Heritage

6.5 The land is not located within an area identified as having Aboriginal Cultural Heritage Sensitivity. The proposal is not required to provide a Cultural Heritage Management Plan, under Regulation 10 of the Aboriginal Heritage Regulations 2018.

#### Particular Provisions

6.6 The key assessment provisions related to the proposal are Clause 52.02 – Easements, reserves and restrictions.

#### 7. REFERRALS:

7.1 The application was not required to be referred internally or externally.

#### 8. ADVERTISING:

- 8.1 The application was advertised under Section 52 of the Act by posting letters to adjoining owners and occupiers and displaying one sign on the site for a period of 14 days and a notice in the local newspaper.
- 8.2 A total of eleven objections were received.
- 8.3 A summary and response to the objections is as follows:

The covenant protects neighbourhood character and lifestyle, residents are likely to be detrimentally affected by its variation.

- 8.4 Covenants do provide a level of assurance that the area will remain intact, and that the use of the land will remain within the requirements of the covenant.
- 8.5 It is clear by the number of objections within a small estate that the objectors feel the intention of the covenant is being breached. Its purpose is to protect the rural character from industrial uses. Material detriment is discussed further below in assessment.

Sets a precedence for more trucks in the area and further variations to the covenant

- 8.6 Planning applications are considered on a case-by-case basis reflective of their merits, and the principle of stare decisis or legal precedence does not apply. However, it is noted by VCAT that "previous decisions may offer a set of generally accepted principles to assist uniformly exercising a discretionary power" (Aiello v City of Melbourne [1989] VCAT 339).
- 8.7 On this basis, it is considered appropriate to take a precautionary approach in matters related to covenant variation where objections are received, to avoid creating an undesirable outcome.

Increased trucks and traffic are a pedestrian risk, especially school bus pick up area on Jolly Lane and trucks have degraded the roads in the area.

- 8.8 Objectors are concerned that the truck uses in the area will affect the safety of children who are picked up on Jolly Lane and other road users. It is claimed that the roads in the area are not wide enough and can be problematic for other road users in the estate. This has been considered in assessing the proposal.
- 8.9 On 10 December 2020 a Planning Compliance Notice reported damage to the road reserve was caused directly by the movement of heavy vehicles associated with the operation of Cheema Concreting Pty Ltd.

This application will devalue the land/homes substantially.

8.10 The Victorian Civil and Administrative Tribunal (VCAT) has regularly confirmed that issues of general concept of devaluation of property is not a relevant consideration under the planning decision making framework

Amenity impacts such as Increased noise in the area, increased pollution and poor air quality.

8.11 It is acknowledged that the proposed variation has the potential to generate amenity impacts such as increase in noise and air pollution.

The applicant has also been in breach of other clauses and local laws - other clauses believed to be in breach of are Clause 17 and 21 of the covenants.

8.12 The other potential covenant breaches are a noted consideration under this report and discussed further below in the assessment section.

8.13 The applicant has indicated that the clauses only applies to the dwelling. This interpretation that the restriction only applies to the dwelling is not correct, as the wording of the covenant clearly states that the lot is not to be used for any other purpose. Discussion of Clauses 17 and 21 is detailed further in the assessment body of the report.

The application is not factual and has many errors including 'trucks are generally allowed', 'trucks have not degraded the roads'. The application implies that it is common practice for residents to operate and store heavy vehicles in the estate.

8.14 These claims by objectors are noted, and have been assessed on their planning merits in the assessment section below

#### 9. ASSESSMENT:

- 9.1 In an attempt to respond to the Planning Compliance Notice and resolve on site matters the applicant has applied for this planning permit P23630 to vary clause 16 of Restrictive Covenant AD262675E.
- 9.2 Clauses 17 & 21 under Restrictive Covenant AD262675 relate to the use of the land which must be exclusively for rural/residential purposes (Clause 17) and that the lot shall not be used for the storing of commercial material or equipment (Clause 21). Approving this current application could potentially lead to covenant breaches in the future by the proposed use and storage of heavy rigid trucks.
- 9.3 The purpose of Clause 52.02 (Easements, restrictions and reserves) is to enable the removal and variation of a restriction to enable a use or development that complies with the planning scheme after the interests of affected people are considered.
- 9.4 A detailed discussion of the proposal against the requirements of Clause 52.02 of the Hume Planning Scheme and Section 60(2) of the Planning & Environment Act 1987 is provided below. The application is considered to fail these tests.
- 9.5 As the covenant AD262675E in question was registered on 24/11/2004, the criteria set out in Section 60(2) of the Act applies. Under the provisions of Section 60(2) of the Act, the responsible authority must not grant a permit to vary a restriction unless it is satisfied that the owner of any land benefited by the restriction will be unlikely to suffer:
  - a. financial loss
  - b. loss of amenity
  - c. loss arising from change to the character of the neighbourhood; or
  - d. any other material detriment
  - as a consequence of the variation of the restriction.
- 9.6 It is firstly considered unlikely that an owner of any land benefited by the covenant restriction would suffer from significant financial loss or serious land value depreciation.
- 9.7 However, it is considered that an owner of any land benefited by the restriction would be likely to suffer any loss of amenity or loss arising from a change to the neighbourhood character as a result of the covenant variation.
- 9.8 Clause 13.07-1S requires that Council consider the potential amenity, human health and safety concerns of a proposed land use.
- 9.9 Given the industrial type use indicated by the storage of heavy trucks, it is considered that there is potential for a land use conflict with the existing rural uses and character, demonstrating that this site is not appropriate for the proposed variation to covenant.
- 9.10 It is acknowledged that allowing a variation to the covenant would have notable benefits for the land owner, and that the need to support local businesses and employment is an important planning issue. However, this cannot be to the detriment to the other provisions of the Scheme, and it does not follow an outcome that would be appropriate in a Rural Living Zone.

- 9.11 Clause 21.02-4 details that planning is to "discourage the use of non-urban land for urban land uses that would be better located and supported within the Urban Growth Boundary".
- 9.12 The purpose and objective of the Rural Living Zone is to provide for residential uses in a rural environment. Decision guidelines detail whether the site is suitable for the use or whether the proposal is compatible with adjoining and nearby land uses. The proposal's intention to store heavy vehicles in association with an industrial use is at odds with the purpose and decision guidelines of the Rural Living Zone and detrimental amenity impacts have been identified.
- 9.13 Council must avoid supporting inappropriate land use outcomes in the Rural Living Zone and inter urban break. This is to avoid turning the area into a pseudo industrial storage location and, to protect the objectives of the zone and the amenity of the area. Furthermore, allowing such variations undermines the intention of the restrictive covenant.
- 9.14 It is considered that the subject covenant is intact within the relevant plan of subdivision, as no other allotments within Plan of Subdivision AD262675E have had the covenant varied for any such uses.
- 9.15 Beneficiaries and affected persons have detailed that the expectation of this area was established and controlled by the covenant and varying this would shift away from their expectations and negatively impact on the rural character of the area.
- 9.16 The Victorian State Government document 'Using Victoria's Planning System' 2015 Point 3.3.3 discusses material detriment within a planning context. The document details that the Act does not specify what matters may be taken into account by the responsible authority in deciding whether or not material detriment may be caused.
- 9.17 Each application must be considered on its merits. As a basic rule however, detriment to specific matters such as restriction of access, visual intrusion, unreasonable noise, overshadowing or some other specific reason fall under the term.
- 9.18 What is important to consider when assessing this application is the question are owners and occupiers of neighbouring land being materially affected by this application? There appears to be compelling evidence indicating that detriment including noise, traffic, air pollution, pedestrian safety amongst others has already occurred. The eleven objections above specifically detailed how the current operation of the land is causing material detriment to neighbouring properties. These impacts are compounded by the fact that there is a covenant on the land which specifically restricts heavy vehicles.
- 9.19 The evidence provided suggests that the variation to covenant would further only contribute to or legalise an outcome of material detriment to the surrounding properties.
- 9.20 Overall, the interests of affected people have been considered, as have the matters set out by Section 60(2), and it cannot be unequivocally stated that the interested parties are unlikely to suffer loss of amenity, material detriment, or loss arising change to the character of the neighbourhood.

#### 10. CONCLUSION

- 10.1 The request to vary the covenant is contrary to the requirements of Section60(2) of the Planning and Environment Act 1987, as it cannot be established that it is unlikely that the proposed variation would not cause material detriment to affected persons.
- 10.2 It is recommended that the covenant variation is not supported, and that Council issues a Notice of Refusal to Grant a Planning Permit.

Attachment 1 - Grounds of Refusal

#### Recommendation

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Refuse a Planning Permit for the Variation of Restrictive Covenant at 6 Rangeview Close, Mickleham

#### **Grounds of Refusal**

- 1. The proposal would facilitate a variation to Covenant AD262675E 24/11/2004 on Lot 8 on Plan of Subdivision PS516072X that fails to satisfy Clause 52.02 (Easements, Reserves and Restrictions) of the Hume Planning Scheme and Section 60(2) of the Planning and Environment Act 1987.
- 2. The application is not in accordance with the purpose of decision guidelines under the Rural Living Zone.
- 3. The application is considered to cause material detriment to the beneficiaries of the covenant.

Attachment 1 - Grounds of Refusal

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#### **Attachment 2 – Planning Policy Framework**

P23630: 6 Rangeview Close, Mickleham

**Proposal: Variation of Restrictive Covenant** 

The following Planning Policy Framework objectives of the Hume Planning Scheme are

relevant to this proposal:

evant to this proposal:  Applicable objective / strategy					
Planning Policy Framework	Applicable objective / strategy				
Clause 11.01-03-3S Peri-Urban Areas	Identify and protect areas that are strategically important for the environment, biodiversity, landscape, open space, water, agriculture, energy, recreation, tourism, environment, cultural heritage, infrastructure, extractive and other natural resource				
Clause 13.05-1S Noise Abatement	Ensure that development is not prejudiced and community amenity and human health is not adversely impacted by noise emissions, using a range of building design, urban design and land use separation techniques as appropriate to the land use functions and character of the area.				
Clause 13.07-1S Land use compatibility	To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.				
Clause 15.01-5S	<ul> <li>To recognise, support and protect neighbourhood character, cultural identity, and sense of place</li> </ul>				
Clause 15.01-6S Design for rural areas	<ul> <li>Ensure that the siting, scale and appearance of development protects and enhances rural character.</li> </ul>				
Local Planning Policy Framewo	ork				
Clause 21.04- 1 Built Environment and Heritage	<ul> <li>To ensure development protects significant and unique landscape values which contribute to</li> <li>Hume's character and identity.</li> </ul>				
Clause 21.08-1 Natural Heritage	<ul> <li>To protect, conserve and enhance natural heritage for biodiversity, amenity and landscape character purposes.</li> </ul>				
Zone					
Clause 32.03 Rural Living Zone	<ul> <li>To implement the Municipal Planning Strategy and the Planning Policy Framework.</li> <li>To provide for residential use in a rural environment.</li> <li>To provide for agricultural land uses which do not adversely affect the amenity of surrounding</li> <li>land uses.</li> <li>To protect and enhance the natural resources, biodiversity and landscape and heritage values of the area.</li> </ul>				

#### **REPORTS – SUSTAINABILITY AND ENVIRONMENT** 23 AUGUST 2021 Attachment 2 - Planning Policy Framework ORDINARY COUNCIL (TOWN PLANNING) MEETING

	<ul> <li>To encourage use and development of land based on comprehensive and sustainable land</li> <li>management practices and infrastructure provision.</li> </ul>
Overlays	
Clause 43.04 Development Plan Overlay 8	<ul> <li>The objectives of the Inter Urban Break at Craigieburn Local Policy</li> <li>The protection and enhancement of the natural environment and character of the area</li> </ul>

### **LOCALITY MAP**

### P23630

### 6 Rangeview Close, Mickleham



Attachment 3 - Locality Map

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### FEIGL & NEWELL PTY. LTD. A.B.N. 91 155 326 195

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Searchers of: T.L.A. TITLES GENERAL LAW CROWN LANDS SURVEY INFORMATION CORPORATE AFFAIRS ELECTORAL ROLLS

13/04/2021

#### TO WHOM IT MAY CONCERN

#### RE PROPERTY: 6 RANGEVIEW CLOSE, MICKLEHAM

My name is Peter O'Loughlin, I am a Partner of the firm Feigl & Newell Pty Ltd, Title Searchers.

Our firm is considered to be experts in the field of Covenant Beneficiaries and we are retained by Barristers to brief them in these matters.

After careful perusal of the Covenant in Instrument of Transfer No.AD262675E it would appear that the beneficiaries are all of the land highlighted yellow on the attached digital map base. The land highlighted green has the burden of said Covenant.

I came to this conclusion as the Instrument of Transfer No.AD262675E states that the beneficiaries are the Registered Proprietor or Proprietors for the time being of each Lot comprised in the Plan of Subdivision PS516072X other than the Lot hereby transferred.

Please advise if any further information is required.

Yours faithfully,

Peter O'Loughlin

Office: Suite 812, Level 8, 530 Little Collins Street, Melbourne, 3000.

Postal Address: Box 2343, G.P.O. Melbourne, 3001.

Telephone: 9629 3011, 9620 7022 Fax: 9649 7833 Email: info@feiglnewell.com.au Website: www.feiglnewell.com.au

Attachment 4 - Application and Covenant

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 10820 FOLIO 043

Security no : 124089231594Q Produced 13/04/2021 08:50 AM

LAND DESCRIPTION

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Lot 8 on Plan of Subdivision 516072X. PARENT TITLE Volume 10703 Folio 120 Created by instrument PS516072X 03/08/2004

REGISTERED PROPRIETOR

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Estate Fee Simple

Sole Proprietor

IQBAL KHAN of 6 RANGEVIEW CLOSE MICKLEHAM VIC 3064 AT824758F 02/12/2020

ENCUMBRANCES, CAVEATS AND NOTICES

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MORTGAGE AT824759D 02/12/2020 WESTPAC BANKING CORPORATION

COVENANT PS516072X 03/08/2004

COVENANT AD262675E 24/11/2004

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

\_\_\_\_\_

SEE PS516072X FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: 6 RANGEVIEW CLOSE MICKLEHAM VIC 3064

ADMINISTRATIVE NOTICES

NIL

eCT Control 16320Q WESTPAC BANKING CORPORATION

Effective from 02/12/2020

DOCUMENT END

Delivered from the LANDATA® System by InfoTrack Pty Ltd.

Attachment 4 - Application and Covenant

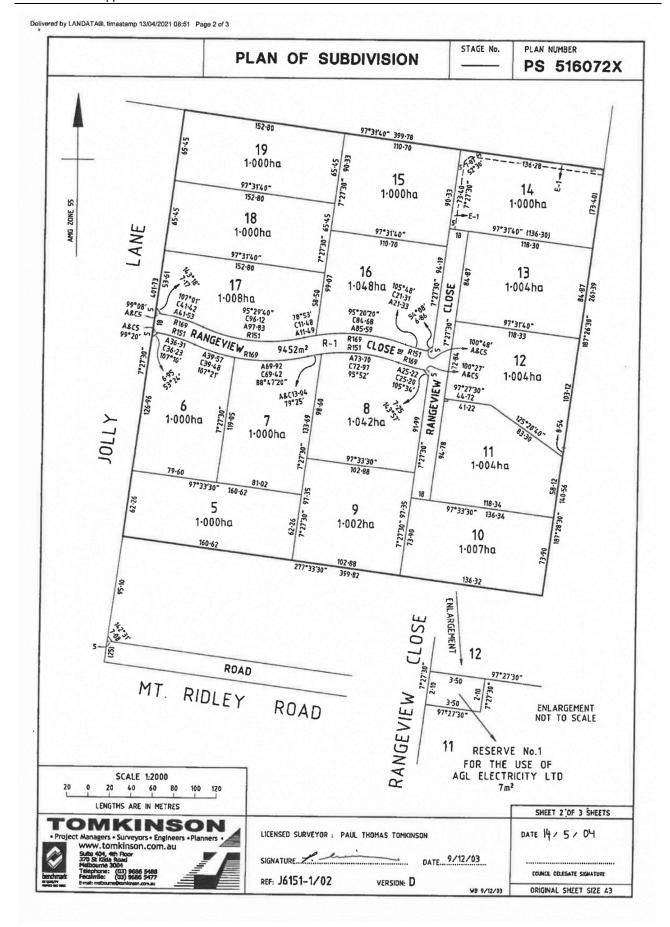
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Attachment 4 - Application and Covenant

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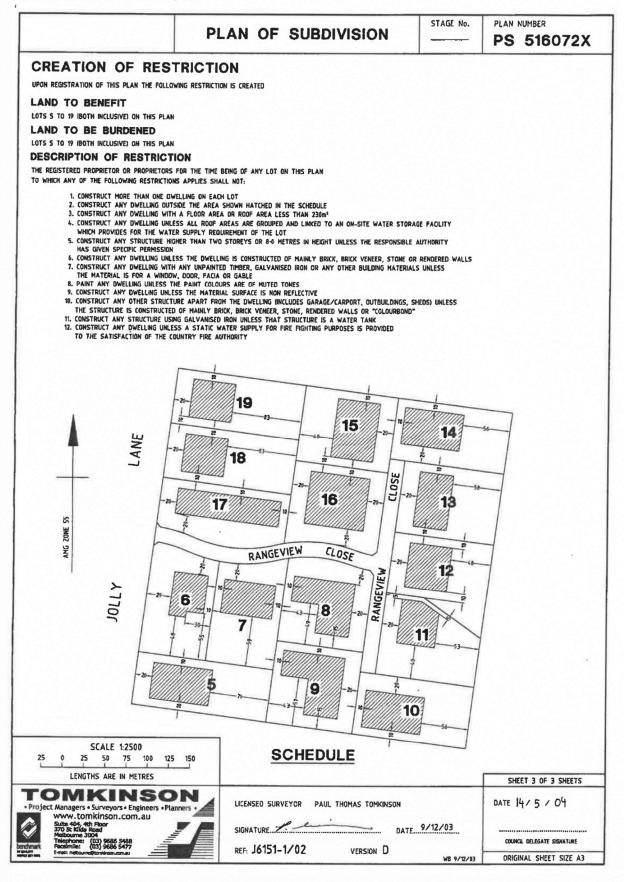
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Attachment 4 - Application and Covenant

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Attachment 4 - Application and Covenant

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	TITLE
TRANSFER OF LAND	
Section 45 Transfer of Land Act 1958	AD262675E m
Lodged by: Name: RCPT 4 Co	24/11/2004 \$681 45
The state of the s	
Address: 92 4194 ST. NORTHEDIE .	MADE AVA. SHADE CONTROL
Ref.:Customer Code: \\SO9.00	Land Titles Office Use Only
The transferor at the direction of the directing party (if interest specified in the land described for the consideration	expressed—
-together with any easements created by this transfer; -subject to the encumbrances affecting the land including	any created by dealings lodged for registration
before the lodging of this transfer; and	
—subject to any easements reserved by this transfer or resipursuant to statute and included in this transfer.	trictive covenant contained or covenant created
Land: (volume and folio reference)	
Certificate of Title Volume 10230 Folio 04	3
Estate and Interest: (e.g. "all my estate in fee simple")	
ALL ITS ESTATE IN FEE SIMPLE	DENNI ODERNI OD ROLLOGO DEN AND DEN AN
Consideration:	— 187118118181818181818
\$240,000.00	
Transferor: (full name)	
ALASTAIR GAVIN MUNRO AND DAWN LYN	ETTE MUNRO
Transferee: (full name and address including postcode)	
SEBASTIAN FAILLA AND FRANCESCA FAILI	A
Of 20 Simmington circuit Greenvale 3059	
Diseasing Product of the	
Directing Party: (full name)	
Creation and/or Reservation and/or Covenant:	
"AND the Transferee with the intent that the bene	
and run at law and in equity with each Lot or HEREBY for ourselves, our heirs, executors, adv	
and assigns and other registered proprietor or prop	: 1980년 - 11 - 12 - 12 - 12 - 12 - 12 - 12 - 1
comprised in the Plan of Subdivision PS5160723	
That the Purchaser and their transferees, executo	
at any time use or permit to be used the Lot or any	y part or parts thereof:
Construct more than one dwelling on each Lot	Continued on T2 Page 2
Approval No. 593008L ORDER TO REGISTER	STAMP DUTY USE ONLY
Please register and issue title to	Original Transfer of Land
124	nitatual itable of Faud

i Cust. Code:

Original Transfer of Lan Stamped with:\$10,060.00 Trn:1902917 24-NOV-2004 SRO Victoria Duty, BXIO

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- Construct any dwelling outside the area shown hatched in the schedule.
- Construct any dwelling with a floor area or roof area less than 230sq metres.
- Construct any dwelling unless all roof areas are grouped and linked to an onsite water storage facility which provides for the water supply requirement of the Lot.
- Construct any structure higher than 2 storeys or 8 metres in height unless the responsible authority has given specific permission.
- Construct any dwelling unless the dwelling is constructed of mainly brick, brick veneer, stone or rendered walls.
- Construct any dwelling with any unpainted timber, galvanize iron or any other building materials unless the material is for window, door, fascias or gable.
- 8. Paint any dwelling unless the paint colours are muted tones.
- 9. Construct any dwelling unless the material surface is non reflective.
- 10. Construct any other structure apart from the dwelling (includes garage/carport, outbuildings, sheds) unless the structure is constructed of mainly brick, brick veneer, stone, rendered walls or "colour bond"

Dated:

- 11. Construct any structure using galvanized iron unless that structure is a water tank. Execution and attestation:
  - \_12. Construct any dwelling\_unless\_a static\_water\_supply\_for\_fire fighting purposes is provided to the satisfaction of the Country Fire Authority
    - 13. All construction must be of new material and transportable or removable dwelling homes will not be permitted.
    - 14. Will not construct or permit to be constructed or use any outbuildings, garages or other buildings on the land, or any part of it, prior to a private dwelling house being erected or built on the land or any part of it.
    - 15. No Lot created shall be used for commercial animal boarding or breeding or commercial agricultural production and/or processing.
    - 16. No Lot created shall be used as a depot, transit point or for parking or storage of any vehicle defined by Vic Roads or any regulatory authority as being heavy rigid, heavy combination, multi combination and any trailers or attachments to such vehicles.
    - 17. No Lot created shall be used other than exclusively for rural/residential purposes.

Approval No. 325955A

T2 Page

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### ANNEXURE PAGE

Transfer of Land Act 1958

Approved Form Al Victorian Land Titles Office

This is page 3 of Approved Form

dated

between

ALASTAIR GAVIN MUNRO AND DAWN LYNETTE MUNRO (Vendors) and

SEBASTIAN FALLA AND FRANCESCA FAILLA (Purchasers)

Signatures of the parties F. F. X

Olaskii G. Mun

Down Lolleuno

#### Panel Heading

- 18. The streetscape, road reserve and the set back between the road and the Building Envelope shall be kept clear of all trucks, commercial vehicles, motor vehicles, caravans, trailers, boats, car wrecks, shipping containers, wood piles and debris. The use of effective screening is permissible to restrict visibility of the aforementioned objects from the street affronting the land. No Lot created shall permit or suffer the constructing of radio masts or beacons on the land or any part thereof.
- 19. No Lot created shall be permitted to have a fixed to any part of the land or to any building or structure situated on the land any advertising or other structure which is intended or is suitable for the display of advertisements or notices.
- 20. No Lot created will use, permit or suffer the use of drums, cylinders, barrels or other like objects to cover, shield or protect trees on the land or any part of it.
- 21. No Lot shall permit or suffer the storing of commercial, new or second hand building materials or construction equipment on the land or any part of it, other than for the immediate purpose of constructing or building a private dwelling house, garage outbuilding or other buildings.
- 22. Front fences shall be constructed of red gum post and rail featuring a 12 foot wide four or five rail hardwood gate. All other fences shall be constructed of treated pine posts and ring lock wire, any internal gates will be painted steel farm gates. The Briar Vale Estate fencing style shall be maintained throughout the estate.
- 23. No Lot created will permit or suffer the use of any motorcycle on any part of the land for recreational or competitive use other than for entry and exit from the land".



Approval No. 18170111L

A1

SCE OF TIME

1. If there is insufficient space to accommodate the required information in a panel of the Approved Form insert the words "See Annexure Page 2" (or as the case may be and enter all the information on the Annexure Page under the appropriate panel heat PAGE IS NOT TO BE USED.

AD262675F

2. If multiple copies of a mortgage are lodged, original A

The Annexure Pages must be properly identified and Form to which it is annexed.

4. All pages must be attached together by being stapled in

AD262675E
24/11/2004 \$681 45

to each.

2002 Law Institute of Victoria / Corporate Print 2.23

Attachment 4 - Application and Covenant

Delivered by LANDATA®, timestamp 13/04/2021 08:54 Page 4 of 4 ANNEXURE PAGE Approved Form Al Victorian Land Titles Office Transfer of Land Act 1958 between This is page 4 of Approved Form dated ALASTAIR GAVIN MUNRO AND DAWN LYNETTE MUNRO (Vendors) and SEBASTIAN FAILLA AND FRANCESGA FAILLA (Purchasers S·FX C. Ou (leastain **Panel Heading** 2004 MONEWBER Date: 24 Execution and attestation: Signed by the Transferors In the presence of: WITNESS Signed by the Transferees In the presence of:



Approval No. 18170111L

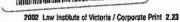




- If there is insufficient space to accommodate the required information in a panel of the Approved
  Form insert the words "See Annexure Page 2" (or as the case may be) and enter all the information. on the Annexure Page under the appropriate panel heading-EXURE PAGE IS NOT TO BE USED.
- 2. If multiple copies of a mortgage are lodged, original A
- 3. The Annexure Pages must be properly identified and Form to which it is annexed.
- 4. All pages must be attached together by being stapled in

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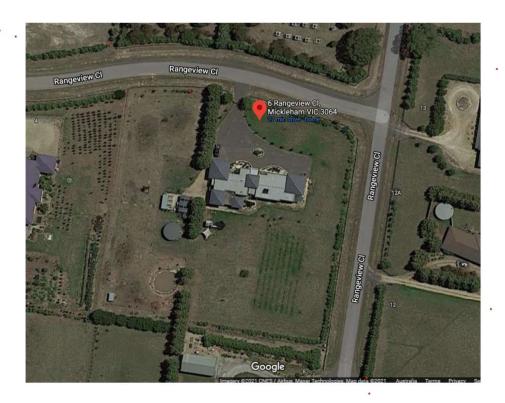


### Written submission

# Variation to the registered covenant – 6 Rangeview Close Mickleham.

The subject site is known as Lot 8 on Plan of Subdivision 516072X, Volume 10820 Folio 043 and is located on the South Western corner of Rangeview Close. The subject has a frontage of approximately 102m and a maximum depth of 98.65m. The total site area of 1.02 ha.

There is currently a single storey dwelling located on the subject site. Some vegetation is featured along the boundaries of the site. The owner currently uses his site for the residential purposes (principal place of residence) and parking of few empty trucks on the subject site associated with the business.



There are two covenants registered on the property:

PS516072X

No breach is caused as this covenant is related to the constriction of one dwelling, floor area of the dwelling, construction material etc.

#### AD262715E

The requirement related to number of dwellings, building materials etc causes no breach to the covenant except one clause numbered as Clause 16 notated below:

16. No Lot created shall be used as a depot, transit point or for parking or storage of any vehicle defined by Vic Roads or any regulatory authority as being heavy rigid, heavy combination, multi combination and any trailers or attachments to such vehicles.

The client's current business requires few empty heavy rigid trucks and one heavy combination to be parked on the subject site after the close of business. The site is not used as a depot as defined by Hume Planning Scheme, multi-combination and any trailers or attachments to such vehicles. Therefore, the only breach is related to the parking of heavy rigid vehicles and one heavy combination. The current application proposes to vary above clause to allow 2 heavy rigid trucks and one heavy combination to be parked within the covered structure to the satisfaction of the responsible authority.

#### **Proposal**

A planning permit is sought to vary the covenant AD262715E on Lot 8 on Plan of subdivision PS516072X to park 2 heavy rigid trucks and 1 heavy combination at any one time. Therefore, in total a permission is sought to park 3 trucks.

#### **Zoning and Overlays**

The subject site is zoned as Rural Living Zone and Development Plan Overlay.

#### Purpose

To implement the Municipal Planning Strategy and the Planning Policy Framework. To provide for residential use in a rural environment.

To provide for agricultural land uses which do not adversely affect the amenity of surrounding land uses.

To protect and enhance the natural resources, biodiversity and landscape and heritage values of the area.

To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

Section 2 of Rural Living Zone allows to store vehicles on the condition and planning permit is required.

"Must be in a building, not a dwelling, and used to store equipment, goods, or motor vehicles used in conjunction with the occupation of a resident of a dwelling on the lot".

No planning permit is applied for any buildings and works at this stage and would be applied after the decision is made for this application. For Council's record the hours of operation are:

- Weekdays: trucks leave the site at 7am and return at 5pm.
- Week ends: Departure/ arrival time 9am/5pm

#### Clause 52.02 Easements, Restriction & Reserves

Pursuant to Clause 52.02 a planning permit is sought to vary the restrictions on a site. It is proposed to vary one of the restrictions from Lot 8 to allow the client to park 3 trucks at any one time on the site.

#### **Decision Guidelines**

#### Clause 65.01 -APPROVAL OF AN APPLICATION OR PLAN

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- The matters set out in section 60 of the Act.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.
   The proposed use is a Section 2 Use, and this matter can be assessed as part of building and works permit.
- Any matter required to be considered in the zone, overlay or other provision.
   None
- The orderly planning of the area.

The parking of trucks is generally allowed in the residential areas, if are related to the owner's own business.

The effect on the amenity of the area.

As mentioned above the departure and arrival time will not have any amenity issues. In addition, the client will apply for a building and works planning permit, once decision is made in favour of the client. The buildings and works application in future would be related to the construction of a store to park the trucks within the building. This will alleviate any amenity issues if any as part of the future application.

- The proximity of the land to any public land.
   None.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- None, due to the subject site would be used for truck parking and no repairs and washing of the trucks would be conducted on the site.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.

The proposed buildings and works will not have any impact on the quality stormwater within and exiting the site. All works in future to be constructed in accordance with Council's Engineering Departments approval.

The extent and character of native vegetation and the likelihood of its destruction.
 Whether native vegetation is to be or can be protected, planted or allowed to regenerate.

None.

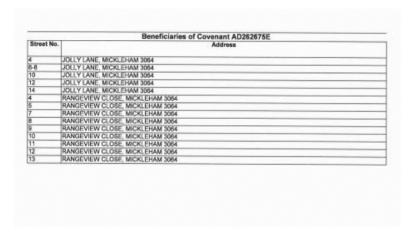
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- None.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

None, as the parked trucks are empty and may not impact road safety impacts due to number of trucks.

#### Clause 52.02 - EASEMENTS, RESTRICTIONS AND RESERVES

Decision guidelines Before deciding on an application, in addition to the decision guidelines in clause 65, the responsible authority must consider the interests of affected people.

Refer beneficiaries of the covenant:



Also refer attached information related to beneficiary search separately.

#### Precedent in the area (Source - NearMap)

65 Forest Red Gum Drive – 3 trucks are parked along the rear boundary.

5 Jolly Lane - 2 trucks /trailers

6-8 Jolly Lane - 1 truck

It is common in the area with larger lots to park large vehicles on the lots after close of business hours.

#### Assessment against relevant Sections of Planning and Environment Act 1987:

#### Section 60:

The restriction was created in 2004 and therefore Sub Section 60 (2) is applicable.

The responsible authority must not grant a <u>permit</u> which allows the removal or variation of a restriction (within the meaning of the **Subdivision Act 1988**) unless it is satisfied that the <u>owner</u> of any <u>land</u> benefited by the restriction (other than an <u>owner</u> who, before or after the making of the application for the <u>permit</u> but not more than three months before its making, has consented in writing to the grant of the <u>permit</u>) will be unlikely to suffer—

- (a) financial loss; or
- (b) loss of amenity; or
- (c) loss arising from change to the character of the neighbourhood; or
- (d) any other material detriment—

as a consequence of the removal or variation of the restriction.

The proposed removal of the restriction will not cause any financial loss or loss of amenity or loss arising from change to the character of the neighbourhood or any other material detriment as large storage structures/outbuildings are already existing within the estate. The construction of one additional storage structure in the area will become part of the existing character. Refer Google Maps photo showing large outbuildings:



Attachment 4 - Application and Covenant

#### Conclusion:

The proposed variation of the covenant restriction on Lot 8 is appropriate for the site and area. The proposal accords with the relevant requirements of the Hume Council Planning Scheme. It will facilitate the unencumbered use of the land for the ancillary / in conjunction with the owner's occupation and represents orderly planning for the area. This will also facilitate to support the existing businesses without having any amenity issues after the construction of shed is completed as part of future application. Given the trend of parking large vehicles in the areas as noted above, it is considered that the proposal should be supported.

Sukh Kaur

Planner

REPORT NO: SU586

REPORT TITLE: Statutory Planning Monthly Report - July 2021

**SOURCE:** Danielle Kos, Coordinator Continuous Improvement

Planning and Building

DIVISION:Planning and DevelopmentFILE NO:Hume Planning SchemePOLICY:Hume Planning Scheme

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENT: 1. Statutory Planning matters dealt with under

delegation - July 2021

#### 1. SUMMARY OF REPORT:

1.1 This report incorporates a summary of performance indicators for the Statutory Planning team for the month of July 2021. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

#### 2. RECOMMENDATION:

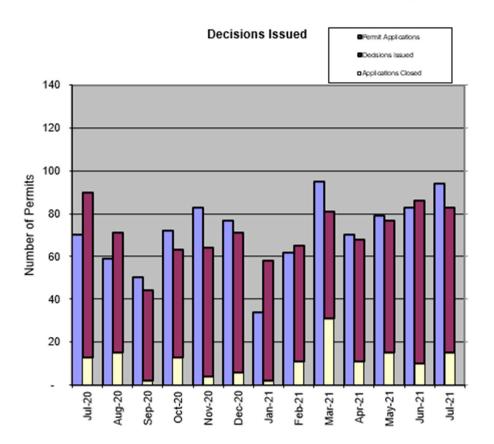
That the report be noted.

#### 3. PERFORMANCE INDICATORS:

- 3.1 Included within this report are bar charts illustrating the following key performance indicators:
  - Planning applications received, determined and closed in the previous month.
  - The number of current applications under assessment in the previous month.
  - Average gross days in dealing with planning applications and a comparison with metro and growth area Councils.
  - Percentage of applications issued in 60 days or less.
  - Percentage of applications issued in 60 days or less based on difficulty of applications.
- 3.2 94 permit applications were received in July 2021, which shows an increase from last month. 68 decisions were issued, which is a drop from the number of decisions issued in the previous month (76) but still above the average number issued per month over the last 12 months.
- 3.3 15 applications were closed off in July, mostly as a result of applications being withdrawn. This included one application that had been in the system since 2010 and had accrued 3856 processing days as well as another application which had accrued 1146 processing days. It should also be noted that several applications were also refused in July on the basis that insufficient information had been provided to make a decision. This is part of the ongoing work that the Statutory Planning Unit is undertaking to finalise inactive applications which are no longer required.
- 3.4 There were 520 applications under assessment at the end of July, which equates to approximately 37 active applications per Town Planner.
- 3.5 The percentage of applications decided in 60 days or less decreased slightly from last months figure down to 58%. Of these, 74% of simple applications, 35% of average applications and 50% of complex applications were determined within 60 days.

- 3.6 The average number of gross days taken to determine planning applications decreased from 290 days in May down to 227 days in June. The Growth Area and Metropolitan Area Council average remained lower than Hume's average with figures of 156 and 120 days respectively. The median number of processing days dropped to the lowest number in the past 12 months from 158 days in May down to 117 days in June. This is not significantly higher than other Growth Area Councils which had median timeframe of 99 processing days in June.
- 3.7 The tables representing this data have been adjusted to accurately represent timeframes and other reporting frameworks available to Council and are set out below:

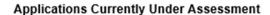
	Jul-21
Permit Applications	94
Decisions Issued	68
Applications Closed	15

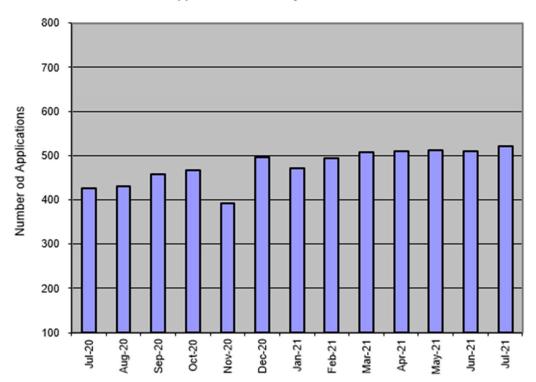


<sup>\*</sup>Decisions Issued include: Permits, Vicsmart Permits, Permits From NoD, VCAT Permits (including Section 72 Amendments) and Refusals.

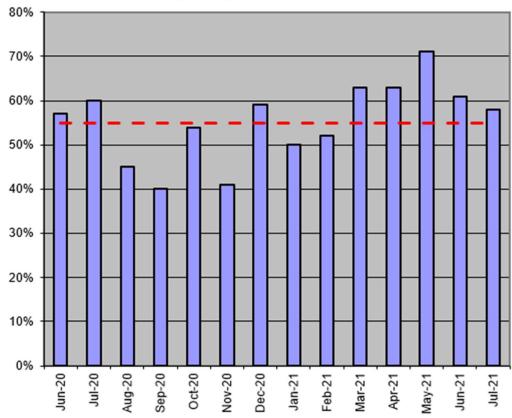
<sup>\*</sup>Applications Closed Includes: Prohibited, No Permit Required, Withdrawn, Cancelled, Lapsed and Failure to Determine (Including S72).

<sup>\*</sup>Notices of Decision are not included in the above graph.

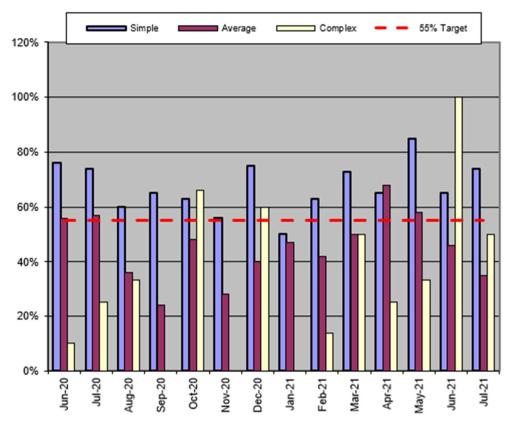




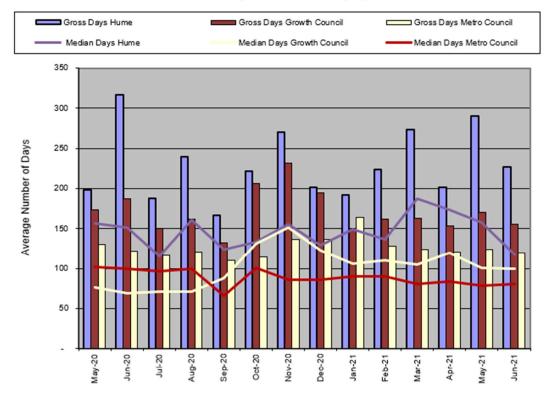
#### Percentage of Applications decided 60 days or less



#### Percentage of Applications issued 60 days or less



#### **Gross and Median Days to Decide Planning Applications**



#### 4. VCAT APPEALS:

4.1 This report includes all VCAT decisions received during July 2021. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions.

#### **Initiating orders**

4.2 One initiating order was received in the month of July. This was in response to an appeal lodged by an objector against Council's decision to issue a planning permit for the development of three dwellings to the rear of an existing dwelling at 28 Powlett Street, Sunbury. A hearing date is yet to be set for this matter.

#### **Tribunal Decisions**

- 4.3 In the matter of the appeal for 17 Jackson Street Sunbury, a Compulsory Conference was held on 14 July 2021 with all parties reaching consent without the need to proceed to a hearing. In this matter, the Tribunal directed that a planning permit be issued in line with the Notice of Decision previously issued by Council, however with some minor changes to the conditions of the permit. The changes involved additional measures to protect the existing trees on the neighbouring (objectors) property including requiring that the carport to dwelling 1 be removed and permeable driveway surfaces be used within Tree Protection Zones. Overall, the outcome was in line with Council's earlier decision to approve the development however the additional conditions of the permit will result in improved tree protection measures.
- 4.4 In the matter of the appeal for 1 Biltris Court Jacana, the Tribunal set aside Council's decision to refuse the application and directed that a planning permit be issued. This matter related to the development of three dwellings on the land, where Council refused to issue the permit on grounds relating to the scale of the dwellings, energy efficiency and solar access to open space.
- 4.5 In her decision, Member Tait noted that the area (Jacana) was a suitable location for medium density development given its established nature and proximity to shops, schools and public transport. She also highlighted that double storey development was a suitable transition from single storey dwellings and would not dominate the streetscape, particularly given the articulation that had been incorporated into the design of the dwelling fronting the street.
- 4.6 Notwithstanding, Member Tait required some additional landscaping to be provided in the form of a canopy tree at the frontage of the development to compensate for the removal of some established mature trees on the site and soften the view of the dwellings from the street. Some additional landscaping is also required to be provided adjacent to the driveway which will reduce the amount of hardstand area on the land.
- 4.7 In relation to energy efficiency, Member Tait determined that the lack of north facing windows to dwelling 2 was an acceptable outcome given that dwellings 1 and 3 had a northerly orientation. It was noted that this outcome met the objectives of the energy efficiency standard set out in the Hume Planning Scheme, if not the standard itself. Member Tait also considered that the reasonable amount of direct sunlight available to the open space area of dwelling 2 (3 hours a day between 12pm and 3pm) was sufficient and met the applicable standards.
- 4.8 At the direction of Member Tait, a planning permit has now been issued for this development in line with the revised permit conditions provided by the Tribunal.

#### Matters waiting to be heard at VCAT

The following table lists all current matters awaiting a hearing at The Tribunal:

1 BILTRIS COURT, JACANA	1 BILTRIS COURT, JACANA				
APPLICATION NO. P22309					
7.11 Elextrion No. 1 22303	double storey dwellings				
APPEAL TYPE	Appeal against refusal to grant a permit				
APPEAL LODGED BY	Applicant				
HEARING DATE	25 May 2021				
STATUS	Council's decision to refuse the application set aside by the Tribunal and a planning permit now issued				
725 SUNBURY ROAD, SUNBU	RY				
APPLICATION NO. P22493	Residential subdivision and access to a Road Zone Category 1				
APPEAL TYPE	Appeal against a condition of permit				
APPEAL LODGED BY	Applicant				
HEARING DATE	17-18 May 2021				
STATUS	Awaiting outcome of hearing				
34 SUNSET BLVD, JACANA					
APPLICATION NO. P22502	Development of four double storey dwellings				
APPEAL TYPE	Appeal against refusal to grant a permit				
APPEAL LODGED BY	Applicant				
HEARING DATE	12 April 2021				
STATUS	Awaiting outcome of hearing				
56 STANHOPE STREET, BROAD	DMEADOWS				
APPLICATION NO. P22713	Four double storey dwellings with garages				
APPEAL TYPE	Appeal against refusal to grant a permit				
APPEAL LODGED BY	Applicant				
HEARING DATE	28 June 2021				
STATUS	Awaiting outcome of hearing				
245-265 OAKLANDS ROAD, OA	AKLANDS JUNCTION				
APPLICATION NO. P22584	The use and development of a Freezing and Cool Storage facility				
APPEAL TYPE	Appeal against refusal to grant a permit				
APPEAL LODGED BY	Applicant				
HEARING DATE	20-22 October 2021				
STATUS	To be heard				
570 SUNBURY ROAD, BULLA					
APPLICATION NO. P4131	Use and development of the land for Materials Recycling and a Quarry Rehabilitation Landfill				

APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframe			
APPEAL LODGED BY	Applicant			
HEARING DATE	23-27 August 2021			
STATUS	To be heard			
40 BATEY COURT AND 500 SU	NBURY ROAD, BULLA			
APPLICATION NO. P13310 and P15723	Works associated with an existing dam and other associated earthworks to assist in erosion control and filling of land); and Buildings and works associated with Earthworks (Gully fill and rehabilitation) at an existing landfill			
APPEAL TYPE	Appeals against Council's failure to determine several applications within the prescribed timeframe and request to amend the permits under Section 87 and 87A of the Act			
APPEAL LODGED BY	Applicant			
HEARING DATE	Dates for full hearing to be set			
STATUS	To be heard			
17 JACKSON STREET, SUNBUR	ίΥ			
APPLICATION NO. P23100	Development of a double storey dwelling to the rear of the existing dwelling			
APPEAL TYPE	Appeal against Council's decision to grant a permit			
APPEAL LODGED BY	Objector			
HEARING DATE	3 November 2021			
STATUS	Settled at compulsory conference with permit issued subject to amended conditions for those set out in the NOD.			
11 LEECH COURT, JACANA				
APPLICATION NO. P22639	Development of four double storey dwellings			
APPEAL TYPE	Appeal against refusal to grant a permit			
APPEAL LODGED BY	Applicant			
HEARING DATE	18 October 2021			
STATUS	To be heard			
50 DAWSON STREET, TULLAMARINE				
APPLICATION NO. P22838	Development of three double storey dwellings			
APPEAL TYPE	Appeal against refusal to grant a permit			
APPEAL LODGED BY	Applicant			
HEARING DATE	5 October 2021			
STATUS	To be heard			
500 SUNBURY ROAD, BULLA				

(33.11.1)	
APPLICATION NO. P1488.02	Amendment of permit P1488 to increase the capping contours and height to 184 metres above sea level and amendment of Condition 1 and 4 issued on 20 May 1993
APPEAL TYPE	Appeal against Council's decision to grant an amended permit
APPEAL LODGED BY	Objector
HEARING DATE	30 November to 1 December 2021
STATUS	To be heard
11-17 ARDLIE STREET, WESTN	MEADOWS
APPLICATION NO. P22962	Use and development of land for a Residential Hotel with basement level car parking, and partial demolition and works to a building within the Heritage Overlay
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	16-23 November 2021
STATUS	To be heard
13 HARKER STREET, SUNBURY	Ý .
APPLICATION NO. P23039	The development of three double storey dwellings
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	29 November 2021
STATUS	To be heard
28 POWLETT STREET, SUNBU	RY
APPLICATION NO. P23322	The development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	To be set
STATUS	To be heard

#### 5. MATTERS DETERMINED UNDER DELEGATION:

5.1 A list of all matters dealt with under delegation between 1 and 31 July 2021 is attached to this report. The list includes details of planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify Plans of Subdivision, the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P19193	TO USE AND DEVELOP LAND FOR A TEMPORARY PLACE OF ASSEMBLY (COMMUNITY CENTRE INCLUDING PRE SCHOOL SERVICE, MEETING SPACE AND MATERNAL AND CHILD HEALTH SERVICES) AND REDUCTION IN THE CAR PARKING REQUIREMENTS	495 DONNYBROOK RD, MICKLEHAM VIC 3064	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P19844	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	24 WATTLEGLEN ST, CRAIGIEBURN VIC 3064	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21222	DEVELOPMENT OF ONE SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	4 MAY GR, SUNBURY VIC 3429	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P20315	CONSTRUCTION OF TWO DOUBLE STOREY DWELLINGS	175 JAMES MIRAMS DR, ROXBURGH PARK VIC 3064	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P19075.02	MULTILOT SUBDIVISION, CREATION OF RESTRICTION AND CONSTRUCTION OF DWELLINGS ON LOTS LESS THAN 300 SQUARE METRES	LOCKERBIE 110 DWYER ST KALKALLO VIC 3064	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P12002.02	USE AND DEVELOPMENT OF THE LAND FOR MATERIALS RECYCLING FACILITY, AND THE VARIATION OF THE RESTRICTIVE COVENANT	5-11 REO CRES CAMPBELLFIELD VIC 3061	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P20621.04	THE USE OF THE LAND FOR CHILD CARE CENTRE AND SUPERMARKET WITH ASSOCIATED STAGED BUILDINGS AND WORKS, REMOVAL OF NATIVE VEGETATION, REMOVAL OF EASEMENT-1, THE DISPLAY OF ILLUMINATED BUSINESS IDENTIFICATION SIGNS, A THE STAGED 3 LOT SUBDIVISION, A BOUNDARY REALIGNMENT, A VARIATION TO THE REQUIREMENTS OF CLAUSE 52.34, CREATION OF ACCESS TO A ROAD ZONE (CATEGORY 1) AND LAND IN A PUBLIC ACQUISITION OVERLAY (FOR ACQUISITION OF A CATEGORY 1 ROAD)	670 SOMERTON RD, GREENVALE VIC 3059	AMENDED PLANNING PERMIT ISSUED
P14520.02	USE AND DEVELOPMENT OF A SINGLE STOREY DWELLING AND STORAGE SHED	25 COOINDA AVE, MICKLEHAM VIC 3064	AMENDED PLANS ISSUED
P23186	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS AND ONE SINGLE STOREY DWELLING	5 ROSAPENNA CL, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD
P23131	CONSTRUCTION OF ONE NEW DOUBLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	3 MELWOOD CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED FROM NOD
P23272	DEVELOPMENT OF THREE DWELLINGS	191 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED FROM NOD

	DEVELOPMENT OF THEFE		
P23376	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS AND SUBDIVISION OF THE LAND	7 LOVAT CT, COOLAROO VIC 3048	PLANNING PERMIT ISSUED FROM NOD
P23339	REMOVAL OF RESTRICTION AND PROPOSED DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	39 LINLITHGOW WAY, GREENVALE VIC 3059	PLANNING PERMIT ISSUED FROM NOD
P23082	USE OF THE LAND FOR A MEDICAL CENTRE AND DISPLAY OF SIGNS	1/1 ELPHINSTONE BVD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED FROM NOD
P23354	CONSTRUCTION OF THREE (3) DOUBLE STOREY DWELLINGS	81 DALLAS DR, DALLAS VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23702	USE AND DEVELOPMENT OF A SINGLE STOREY DWELLING	5 WASHINGTON ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23387	2 LOT SUBDIVISION	61 KYABRAM ST, COOLAROO VIC 3048	PLANNING PERMIT ISSUED
P22586	USE OF LAND FOR A FOOD AND DRINK PREMISE, LIQUOR LICENCE, ASSOCIATED SIGNAGE AND WORKS ON LAND ADJACENT TO A ROAD ZONE, CATEGORY 1	595 MICKLEHAM RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P22882	USE AND DEVELOPMENT OF THE LAND FOR WAREHOUSE, MATERIALS RECYCLING AND TRANSFER STATION (AUTOMOTIVE PARTS) AND REDUCTION IN CAR PARKING PROVISION	8/220-230 BARRY RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23409	3 LOT SUBDIVISION	69 COLLINS ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23090	BUILDINGS AND WORKS TO CONSTRUCT A PEDESTRIAN BRIDGE AND THE REMOVAL OF NATIVE VEGETATION	2A PASCOE ST, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P23456	CONSTRUCTION OF FOUR DOUBLE STOREY DWELLINGS	6 RAYFIELD AVE, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23539	4 LOT SUBDIVISION	59 EVERGLADE CRES, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED
P23552	DEVELOPMENT OF THREE DOUBLE STOREY TOWN HOUSES	57 HANSON RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23606	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	18 PYALONG CRES, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P23563	8 LOT SUBDIVISION	3 ORBIT WALK, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED
P23379	BUILDINGS AND WORKS FOR THE DEVELOPMENT OF WAREHOUSES AND REDUCTION IN THE ASSOCIATED CAR PARKING REQUIREMENT	34 SARAH ST, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23178	DEVELOPMENT OF TWO DWELLINGS TO THE REAR OF THE EXISTING DWELLING	163 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23592	ERECT BUSINESS IDENTIFICATION SIGNAGE	20 HORNE ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23527	USE OF LAND FOR PRE-SCHOOL AND PLACE OF ASSEMBLY (COMMUNITY	1440Z HUME FWY, KALKALLO VIC 3064	PLANNING PERMIT ISSUED

CENTRE) INCLUDING CONSULTING/MATERNAL CHILD HEALTH AND COMMUNITY ROOMS AND A REDUCTION IN CAR PARKING REQUIREMENTS		
DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	16 HERON DR, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
DEVELOPMENT OF THREE DWELLINGS	5 MILLEWA CRES, DALLAS VIC 3047	PLANNING PERMIT ISSUED
DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	88 ROKEWOOD CRES, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS AND ONE SINGLE STOREY DWELLING	13 MELWOOD CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
USE AND DEVELOPMENT OF A DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	172 DALLAS DR, DALLAS VIC 3047	PLANNING PERMIT ISSUED
THE DEVELOPMENT OF LAND FOR TWO DWELLINGS	6 COORONG CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
SALE AND CONSUMPTION OF LIQUOR ASSOCIATED WITH A FOOD AND DRINK PREMISES	42 EVANS ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
DISPLAY OF INTERNALLY ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE	42 EVANS ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
CONSTRUCT A TEMPORARY DEPENDANT PERSONS UNIT	4 BREAMLEA CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
DEVELOPMENT OF A DWELLING TO THE REAR OF THE EXISTING DWELLING	12 GENTLES AVE, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
DEVELOPMENT OF WAREHOUSE AND ANCILLARY OFFICE AND REDUCTION IN CAR PARKING REQUIREMENTS	29 FABIO CT, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	35 WARANGA CRES, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
USE OF LAND FOR PRE-SCHOOL AND PLACE OF ASSEMBLY (COMMUNITY CENTRE) INCLUDING CONSULTING/MATERNAL CHILD HEALTH AND COMMUNITY ROOMS AND A REDUCTION IN CAR PARKING REQUIREMENTS	125 BROSSARD RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE FRONT OF THE EXISTING DWELLING	6 ELLAM CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
EXTENSION OF EXISTING DWELLING WITHIN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	39 WASHINGTON ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
USE OF THE LAND FOR VEHICLE SALES	107A MEROLA WAY, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
	CONSULTING/MATERNAL CHILD HEALTH AND COMMUNITY ROOMS AND A REDUCTION IN CAR PARKING REQUIREMENTS  DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS  DEVELOPMENT OF THREE DWELLINGS  DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING DEVELOPMENT OF THREE DOUBLE STOREY DWELLING USE AND DEVELOPMENT OF A DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY  THE DEVELOPMENT OF LAND FOR TWO DWELLINGS  SALE AND CONSUMPTION OF LIQUOR ASSOCIATED WITH A FOOD AND DRINK PREMISES DISPLAY OF INTERNALLY ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE  CONSTRUCT A TEMPORARY DEPENDANT PERSONS UNIT  DEVELOPMENT OF A DWELLING TO THE REAR OF THE EXISTING DWELLING DEVELOPMENT OF WAREHOUSE AND ANCILLARY OFFICE AND REDUCTION IN CAR PARKING REQUIREMENTS  DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS  USE OF LAND FOR PRE-SCHOOL AND PLACE OF ASSEMBLY (COMMUNITY CENTRE) INCLUDING CONSULTING/MATERNAL CHILD HEALTH AND COMMUNITY ROOMS AND A REDUCTION IN CAR PARKING REQUIREMENTS  DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE FRONT OF THE EXISTING DWELLING REQUIREMENTS DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE FRONT OF THE EXISTING DWELLING EXTENSION OF EXISTING DWELLING WITHIN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	CONSULTING/MATERNAL CHILD HEALTH AND COMMUNITY ROOMS AND A REDUCTION IN CAR PARKING REQUIREMENTS  DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS  DEVELOPMENT OF THREE DWELLINGS  DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING STOREY DWELLING STO

	CONSTRUCTION OF NEW DWELLING		
P23770	IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	8 WESTMERE CRES, COOLAROO VIC 3048	PLANNING PERMIT ISSUED
P23517	3 LOT SUBDIVISION	23 CAMPBELL ST, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23446	REMOVAL OF NATIVE VEGETATION - MOUNT HOLDEN RESERVE, SUNBURY	58 HIGHBRIDGE CRES, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23760	2 LOT SUBDIVISION	11 GERBERT ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23716	PRODUCER'S LICENCE	2/185-193 HUME HWY, SOMERTON VIC 3062	PLANNING PERMIT ISSUED
P23251	MULTI LOT SUBDIVISION (COMPRISING OF 121 LOTS) AND CREATION OF ACCESS TO A ROAD IN ROAD ZONE CATEGORY 1	730 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23544	THE DEVELOPMENT OF LAND FOR A WAREHOUSE	33 TITAN DR, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P23550	THE DEVELOPMENT OF LAND FOR A WAREHOUSE	29 RANDOR ST, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23523	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS, AND ALTERATION OF ACCESS TO A ROAD IN ROAD ZONE, CATEGORY 1	138 JOHNSTONE ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23653	6 LOT SUBDIVISION	32 SHADFORTH ST, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P23386	USE AND DEVELOPMENT OF A SINGLE DWELLING	18-32 CAHILL ST, BULLA VIC 3428	PLANNING PERMIT ISSUED
P23727	USE AND DEVELOPMENT OF THE LAND FOR A DEPENDENT PERSON'S UNIT	5 PALAMINO VALLEY CT, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P23268	DEVELOPMENT OF A DWELLING TO THE REAR OF THE EXISTING DWELLING	4 HERMITAGE CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23154	USE AND DEVELOPMENT OF LAND FOR A CHILDCARE CENTRE, DISPLAY OF ADVERTISING SIGNAGE AND A REDUCTION IN CAR PARKING	130 BROSSARD RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P23325	DEVELOPMENT OF THE LAND FOR THE PURPOSE OF A SUPERMARKET, SPECIALTY STORES (RETAIL PREMISES), A REDUCTION TO CAR PARKING REQUIREMENTS, LOADING AND UNLOADING, BICYCLE FACILITIES AND SUBDIVISION OF THE LAND	260 HIGHLANDER DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23603	DEVELOPMENT OF THREE DWELLINGS	6 HOLBERRY ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED

VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	ADDRESS	PROPOSAL	OUTCOME
P23820	BUILDINGS AND WORKS TO AN EXISTING DWELLING (VERANDAH)	2/10 FORMAN ST, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P23574	2 LOT SUBDIVISION	1/239 MELROSE DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23633	2 LOT SUBDIVISION	28 WILSONS LANE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23812	2 LOT SUBDIVISION	9 ADDERLEY DR, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P23715	DEVELOPMENT OF A SHED IN THE GREEN WEDGE ZONE A	40 ALBERT RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23387	2 LOT SUBDIVISION	61 KYABRAM ST, COOLAROO VIC 3048	PLANNING PERMIT ISSUED

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS				
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME	
P23496	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE REAR OF THE EXISTING SINGLE STOREY DWELLING	6 ELGATA CL, MEADOW HEIGHTS VIC 3048	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23382	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	11 PRIORSWOOD WAY, SUNBURY VIC 3429	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23449	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS	4 SHELDON CT, GLADSTONE PARK VIC 3043	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23278	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	59 MEREDITH ST, BROADMEADOWS VIC 3047	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23333	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	57 GREENVALE DR, GREENVALE VIC 3059	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23581	USE AND DEVELOPMENT OF LAND FOR A CONVENIENCE RESTAURANT, INCLUDING A CAR PARKING REDUCTION. WAIVER TO BICYCLE REQUIREMENT, SALE AND CONSUMPTION OF LIQUOR, DISPLAY OF INTERNALLY ILLUMINATED SIGNAGE AND ALTERATION TO A ROAD ZONE	INTERNAL RECORD, 1434-1468 SYDNEY RD, CAMPBELLFIELD VIC 3061	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23428	THE DEVELOPMENT OF TWO DWELLINGS TO THE REAR OF THE EXISTING DWELLING	41 WALSH ST, BROADMEADOWS VIC 3047	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	
P23440	THE DEVELOPMENT OF TWO DWELLINGS TO THE REAR OF THE EXISTING DWELLING	25 KEITH AVE, SUNBURY VIC 3429	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED	

APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
S009084	4 LOT SUBDIVISION	63 DERBY STREET, TULLAMARINE VIC	STATEMENT OF COMPLIANCE ISSUED
S009444	PLAN OF SUBDIVISION - CREATION OF	3043 130 DWYER STREET,	PLAN CERTIFIED
3003444	PART DWYER STREET	KALKALLO VIC 3064 28 ELLIOTT AVENUE,	T LAIV CERTIFIED
S009345	3 LOT SUBDIVISION	BROADMEADOWS VIC	PLAN CERTIFIED
S008185	2 LOT SUBDIVISION	44 NOTRE DAME DRIVE, SUNBURY VIC 3429	PLAN CERTIFIED
S008963	3 LOT SUBDIVISION	13 ELLAM COURT, MEADOW HEIGHTS VIC 3048	PLAN CERTIFIED
S009541	24 LOT SUBDIVISION - BOTANICAL ESTATE - STAGE 11A	2090U MICKLEHAM ROAD, MICKLEHAM VIC 3064	PLAN CERTIFIED
S009209	21 LOT STAGED SUBDIVISION	80 CENTRAL PARK AVENUE, CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009111	42 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 342	1440E HUME FREEWAY, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009232	11 LOT STAGED SUBDIVISION	15-23 THE GATEWAY, BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009321	1 LOT SUBDIVISION	650 HUME HIGHWAY, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009459	2 LOT SUBDIVISION	11 PINES WAY, CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009123	3 LOT SUBDIVISION	33 BLAIR STREET BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009452	19 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 349	1440A HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009580	VARIATION OF RESTRICTION	4 KATRINA DRIVE, GLADSTONE PARK VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009345	3 LOT SUBDIVISION	28 ELLIOTT AVENUE, BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009528	55 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 360	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009185	40 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE W12	100B VINEYARD ROAD, SUNBURY VIC 3429	PLAN RE-CERTIFIED
S009209	21 LOT STAGED SUBDIVISION	80 CENTRAL PARK AVENUE, CRAIGIEBURN VIC 3064	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009086	5 LOT SUBDIVISION	294 CAMP ROAD BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED

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5000440	4 LOT CLIPPINICION	10 ANNE COURT	PLAN RE-CERTIFIED WITH
S009440	4 LOT SUBDIVISION	BROADMEADOWS VIC	STATEMENT OF
		3047	COMPLIANCE
S008962	2 LOT SUBDIVISION	14 BANNISTER STREET JACANA VIC 3047	PLAN CERTIFIED
		75 KITCHENER STREET	
S009029	4 LOT SUBDIVISION	BROADMEADOWS VIC	PLAN RE-CERTIFIED
		3047	
S009455	2 LOT SUBDIVISION - ROSENTHAL	100 VINEYARD ROAD,	PLAN CERTIFIED
	ESTATE - STAGE 16 SUPERLOT PLAN	SUNBURY VIC 3429	TEAN CENTIFIED
	42 LOT SUBDIVISION - CLOVERTON	1440E HUME	
S009111	ESTATE - STAGE 342	FREEWAY, KALKALLO	PLAN RE-CERTIFIED
	ESTATE STAGE STZ	VIC 3064	
	35 LOT SUBDIVISION - HIGHLANDS	120H VULCAN DRIVE,	
S009439	ESTATE - STAGE 258	CRAIGIEBURN VIC	PLAN CERTIFIED
	ESTATE - STAGE 250	3064	
S009455	2 LOT SUBDIVISION - ROSENTHAL	100 VINEYARD ROAD,	STATEMENT OF
3003433	ESTATE - STAGE 16 SUPERLOT PLAN	SUNBURY VIC 3429	COMPLIANCE ISSUED
		5 WARATAH SVENUE	PLAN CERTIFIED WITH
S009286	3 LOT SUBDIVISION	TULLAMARINE VIC	STATEMENT OF
		3043	COMPLIANCE
S009360	20 LOT SUBDIVISION - BRENDAN	40 BRENDAN ROAD,	PLAN CERTIFIED
3009360	ROAD - STAGE 1	GREENVALE VIC 3059	PLAN CENTIFIED
		25-27 BARRY ROAD	PLAN CERTIFIED WITH
S009334	2 LOT SUBDIVISION	CAMPBELLFIELD VIC	STATEMENT OF
		3061	COMPLIANCE
		E EDEELAND CDOVE	PLAN CERTIFIED WITH
S009328	2 LOT SUBDIVISION	5 FREELAND GROVE	STATEMENT OF
		JACANA VIC 3047	COMPLIANCE
		1 LONGTOWN COURT,	PLAN CERTIFIED WITH
S009292	2 LOT SUBDIVISION	CRAIGIEBURN VIC	STATEMENT OF
		3064	COMPLIANCE
		563 GRAND	
5000416	66 LOT SUBDIVISION - HIGHLANDS	BOULEVARD,	PLAN CERTIFIED
S009416	ESTATE - STAGE 363	CRAIGIEBURN VIC	PLAN CERTIFIED
		3064	
		38 NEPEAN STREET	STATEMENT OF
S009151	4 LOT SUBDIVISION	BROADMEADOWS VIC	STATEMENT OF
		3047	COMPLIANCE ISSUED
		28 WILSONS LANE	PLAN CERTIFIED WITH
S009523	2 LOT SUBDIVISION	SUNBURY VIC 3429	STATEMENT OF
		JOINDON'I VIC 3423	COMPLIANCE
		15 LEADER STREET	STATEMENT OF
S008317	2 LOT SUBDIVISION	CAMPBELLFIELD VIC	COMPLIANCE ISSUED
		3061	COIVIF LIAINCE 133UED
		120 NORTHCORP	
S009604	2 LOT SUBDIVISION	BOULEVARD,	PLAN CERTIFIED
3003004	2 LOT 30001V13101V	BROADMEADOWS VIC	FLAN CENTIFIED
		3047	
		1/27 APOLLO	
S008987	3 LOT SUBDIVISION	CRESCENT DALLAS VIC	PLAN CERTIFIED
		3047	
S009185	40 LOT SUBDIVISION - ROSENTHAL	100B VINEYARD ROAD,	STATEMENT OF
2003102	ESTATE - STAGE W12	SUNBURY VIC 3429	COMPLIANCE ISSUED
		11 HILLCREST DRIVE,	PLAN CERTIFIED WITH
S009338	12 LOT SUBDIVISION	WESTMEADOWS VIC	STATEMENT OF
5005550		3049	I .

### **REPORTS – SUSTAINABILITY AND ENVIRONMENT** 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING Attachment 1 - Statutory Planning matters dealt with under delegation - July 2021

		9 WANDIN COURT	PLAN CERTIFIED WITH
S009290	2 LOT SUBDIVISION	MEADOW HEIGHTS VIC	STATEMENT OF
		3048	COMPLIANCE
S009111	42 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 342	1440E HUME FREEWAY, KALKALLO VIC 3064	STATEMENT OF COMPLIANCE ISSUED

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION				
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME	
NO SECTION 173 AGREEMENTS SIGNED IN JULY 2021.				

### REPORTS – SUSTAINABILITY AND ENVIRONMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: SU587

**REPORT TITLE:** Re-adoption of Building Control Services Policies

**SOURCE:** James McNulty, Manager Statutory Planning and Building

**Control Services** 

**DIVISION:** Planning and Development

FILE NO: HCC15/190

**POLICY:** POL/181, POL/156, POL/173, POL/153

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

**ATTACHMENTS:** 1. Half Cost Fencing Policy

Construct Buildings Over Easement Policy
 Combined Allotments Statements Policy

4. Municipal Building Control Intervention Filter Criteria -

Risk Assessment Policy

#### 1. SUMMARY OF REPORT:

- 1.1 The Building Control Services unit of Council undertakes many mandated and legislated functions of Council to ensure a safe built environment for Hume City. As part of the implementation of these tasks there are several policies that outline how they undertake this necessary work.
- 1.2 A number of these policies, in recent times, have gone past their review date and now require to be re-adopted. In general, the policy processes and procedures remain current as the underlying legislation has not changed in the intervening time and are still being actively implemented by the unit.
- 1.3 The policies being presented for re-adoption as part of this report are:
  - 1.3.1 Half Cost Fencing Policy,
  - 1.3.2 Construct Buildings Over Easement Policy,
  - 1.3.3 Combined Allotments Statements Policy, and
  - 1.3.4 Municipal Building Control Intervention Filter Criteria Risk Assessment Policy
- 1.4 One other policy remains outstanding for review being *Building Control Policy for Places* of *Public Entertainment and Prescribed Temporary Structures*. This policy is currently being reviewed as part of a wider Council project looking at events and their operation within Hume. Following the completion of that project, and any necessary resultant amendments to that policy, it will be presented also to Council for re-adoption.

#### 2. RECOMMENDATION:

That Council adopts the following policies noting a further five-year review period for each:

- 1. Half Cost Fencing Policy,
- 2. Construct Buildings Over Easement Policy,
- 3. Combined Allotments Statements Policy, and
- 4. Municipal Building Control Intervention Filter Criteria Risk Assessment Policy.

#### 3. LEGISLATIVE POWERS:

- 3.1 The policy documents proposed for re-adoption have their genesis in several pieces of legislation, the main ones are listed as follows:
  - 3.1.1 Building Act 1993
  - 3.1.2 Building Regulations 2018
  - 3.1.3 The Fences Act 1968
  - 3.1.4 The Fences Amendment Act 2014.

#### 4. FINANCIAL IMPLICATIONS:

In the main these polices provide guidance on the day-to-day tasks undertaken by the unit which does not entail any additional financial implication for Council. The one exception being the Half Cost Fencing Policy, which represents a cost of approximately \$220k to Council each year.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The building policies presented seek to ensure a safe built environment for the communities of Hume.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

In the main the policy documents being presented for re-adoption seek to implement existing legislation and are not considered to raise any climate change adaption considerations.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered in preparing this report and it's determined that the subject matter does not raise any human rights issues.

#### 8. COMMUNITY CONSULTATION:

No community consultation was required for the re-adoption of these policies. In many cases they seek to inform how staff of the Building Control Services unit discharge their legislated functions. In the main, these tasks are required to be undertaken and would not be affected by the outcome of community consultation.

#### 9. DISCUSSION:

- 9.1 The content of the policies presented for re-adoption remains largely the same as the existing policies, they have simply been updated onto the most recent template for Council policies. The review period will be again set at five years or as required by any legislation changes.
- 9.2 The policies presented for re-adoption have the following purposes:

#### Half Cost Fencing Policy

- 9.3 The Fences Act 1968, which includes the Fences Amendment Act 2014, prescribes and regulates the obligations, liabilities and procedural requirements for the construction and cost of property boundary fences in Victoria.
- 9.4 The legislation provides a general exemption for municipal councils and other Crown bodies from the requirement to contribute to the cost of boundary fences covered by the Act. However, in the interests of good governance, Hume City Council has determined that despite the exemption afforded by the legislation it will contribute to the cost of fences in circumstances prescribed by this policy.

#### Construct Buildings Over Easement Policy

- 9.5 The policy applies to all applications for report and consent under the Building Regulations to carry out building work or to construct a building over an easement vested in Council as a Service Authority.
- 9.6 Applications for such will be administered and decided in compliance with the provisions of the Building Act, the Building Regulations and this policy in a consistent and equitable manner to the overall benefit of Council and the Hume Community.
- 9.7 The aim of this policy is to provide guidance to Council's staff when administering, considering and deciding applications to construct buildings over easements, including:
  - 9.7.1 Form and content of applications.
  - 9.7.2 Procedural matters and referrals processes.
  - 9.7.3 Conditions of consent.
  - 9.7.4 Requirements for section 173 agreements.
  - 9.7.5 Owner's responsibilities.
  - 9.7.6 Principles for refusal of consent.

#### **Combined Allotments Statements Policy**

- 9.8 The Building Regulations give powers to the MBS as well as private building surveyors to make determinations, by way of written statement, that two or more contiguous allotments or an allotment and adjoining land can be treated as one allotment for the purposes of the Regulations.
- 9.9 The aims of this policy are to provide guidance to Council's Building staff when administering, considering and deciding requests for Combined Allotment Statement determinations under the Building Regulations. These considerations include:
  - 9.9.1 The amenity of buildings and the built environment;
  - 9.9.2 Risk to the safety or health of the public or building occupants;
  - 9.9.3 Risk of spread of fire to or from buildings;
  - 9.9.4 Form and content of submissions:
  - 9.9.5 Requirements for Section 173 Agreements;
  - 9.9.6 That future purchasers, mortgagees and lessees are aware of the requirements and conditions of statements;
  - 9.9.7 Principles for considering the revocation of combined allotment statements.

#### Municipal Building control Intervention Filter Criteria – Risk Assessment Policy

- 9.10 The Municipal Building Control Intervention Filter Criteria is Council's policy for dealing with building control complaints, reports and emergencies where a private building surveyor has been appointed to undertake the functions of the 'Relevant Building Surveyor' as defined by the Building Act 1993 in relation to building work within Hume City.
- 9.11 This policy will be applied by the office of the Municipal Building Surveyor to all complaints, reports and emergencies involving building work and building sites for which a private building surveyor has been appointed. This policy approach has been adopted by most Councils across Victoria to ensure a consistent approach is undertaken statewide to this important function.
- 9.12 This policy is designed to be used as a risk management tool for addressing complaints, received for which a private building surveyor has been appointed. The criteria provide a uniform and consistent policy approach in dealing with these issues when they arise.

#### 10. CONCLUSION:

The policies presented for re-adoption represent a continuation of the delivery of legislated requirements of building control services by Hume City Council. The policies provide a consistent interpretation and administration of complex legislation and ultimately for the continued safe enjoyment of the built environment of residents and visitors to Hume.



# HALF COST FENCING POLICY

Policy Reference No. POL/173 File No. POL/173

**Strategic Objective** 4.1 - Facilitate appropriate urban

development while protecting and enhancing the City's environment, natural heritage and

rural places.

Adopted by Council
Re-Adopted
Date for Review

November 2011
23 August 2021
August 2026

**Responsible Officer** Manager Statutory Planning and Building

**Control Services** 

**Department** Statutory Planning and Building Control

Services

#### 1 POLICY STATEMENT

- 1.1 The Fences Act 1968, which includes the Fences Amendment Act 2014, prescribes and regulates the obligations, liabilities and procedural requirements for the construction and cost of property boundary fences in Victoria.
- 1.2 The legislation provides a general exemption for municipal councils and other Crown bodies from the requirement to contribute to the cost of boundary fences covered by the Act.
- 1.3 In the interests of good governance Hume City Council has determined that despite the exemption afforded by the legislation it will contribute to the cost of fences in circumstances prescribed by this policy.

#### 2 PURPOSE

- 2.1 The aims of the policy are to identify:
  - 2.1.1 situations in which Council will or will not contribute to repair or replacement of fencing between Council owned land and adjoining land;
  - 2.1.2 situations in which Council will or will not contribute to repair or replacement of fencing between Crown land for which Council is the Committee of Management and adjoining land;
  - 2.1.3 responsibilities of persons engaged to construct, repair or replace a fence bounding Council land;
  - 2.1.4 conditions in which a vehicle or pedestrian access gate may be permitted to be incorporated in a fence bounding Council land that is to be repaired or replaced.

#### 3 SCOPE

- 3.1 Council will contribute:
  - 3.1.1 to half the cost of a fence in accordance with the conditions provided for in this policy;
  - 3.1.2 to half the cost of the construction or repair of a standard 1630mm high timber paling fence or a sufficient dividing fence whichever is the lesser;
  - 3.1.3 not more than half the cost of a fence in accordance with the current schedule of rates in Council's tendered contracts for the Provision of Fencing Services which are reviewed and tendered from time to time;
  - 3.1.4 to the cost of the construction, repair or replacement of a dividing fence between Council owned land and adjoining land, including laneways and walkways that principally provide access to Council owned land, reserves and parks, if notice is served upon the Council (as if it were an owner) by an adjoining land owner in accordance with the provisions of the Fences Act 1968;

- 3.1.5 to the cost of the construction, repair or replacement of a dividing fence between Crown land for which Council is the Committee of Management (COM) and adjoining land, including laneways and walkways that principally provide access to the land for which Council is the COM, if notice is served upon the Council (as if it were an owner) by an adjoining land owner in accordance with the provisions of the Fences Act 1968;
- 3.1.6 Reasonable costs associated with the demolition and disposal of an existing fence that is being replaced under the provisions of this policy and in accordance with the current schedule of rates in Council's tendered contracts for the Provision of Fencing Services which are reviewed and tendered from time to time.
- 3.2 If, in the opinion of the Council, the use of the land, park or reserve warrants an alternative style, design or construction of dividing fence, Council reserves the right to decide to construct a sufficient dividing fence rather than a standard 1630mm high paling fence.
- 3.3 Council may contribute to the cost of an alternative fence if there are planning or other controls or covenants in place that prescribe fencing requirements other than a standard 1630mm high timber paling fence if in the opinion of Council the prescribed fencing requirements are applicable to the Council owned or managed land.
- 3.4 The cost of the construction, repair or replacement of a fence not satisfying the conditions of this policy if it can be demonstrated that such fence construction, replacement or repair would be in the best interests of public safety or the amenity of the community of Hume City.
- 3.5 Council will generally not contribute to the cost of:
  - 3.5.1 Construction, repair or replacement of a fence that is not a property boundary fence in respect of Council owned or managed land;
  - 3.5.2 Construction, repair or replacement of a fence adjacent to a *road* as defined in the Local Government Act 1989;
  - 3.5.3 Replacement of a dividing fence if in the opinion of Council it is more cost effective and environmentally responsible to repair the fence;
  - 3.5.4 Construction, repair or replacement of a dividing fence if the work is carried out prior to Council having opportunity to assess and determine the condition of the fence;
  - 3.5.5 Construction, repair or replacement of a dividing fence if the work is carried out prior to notice being served upon Council (as if it were an owner) in accordance with the provisions of the Fences Act 1968;
  - 3.5.6 Any additional costs associated with accoutrements over and above a standard 1630 mm high timber paling fence;
  - 3.5.7 Any pedestrian or vehicle entry gates forming part of a fence;

- 3.5.8 Fencing of land that is Crown land and for which Council is not the COM;
- 3.5.9 Construction, repair or replacement of dividing fences if the conditions of this policy are not satisfied or the circumstances are not clearly within the requirements and conditions of this policy.
- 3.6 Council may permit the inclusion of an access gate in a fence adjoining Council owned or managed land the following circumstances:
  - 3.6.1 A pedestrian access gate in fences adjoining Council owned of managed land if in the opinion of Council there is no risk to the safety or health of the public or detriment to the interests of Council and its services;
  - 3.6.2 Any pedestrian access gate is not more than one metre wide when measured between the gate posts;
  - 3.6.3 A Vehicle access gate in fences adjoining Council land if a permit has been obtained from Council and in the opinion of Council there is no risk to the safety or health of the public or detriment to the interests of Council, its services or assets.
- 3.7 Any person who is engaged to construct, repair or replace a fence bounding Councilland must:
  - 3.7.1 Provide a copy of their Public Liability Insurance of not less than \$10 million before commencing any work;
  - 3.7.2 Demonstrate that their equipment and work practices will comply with Victorian Occupational Health and Safety legislation before commencing any work;
  - 3.7.3 Construct, repair or replace the fence in accordance with Council's approved 'Specifications for the Provisions of Fencing Services'.

#### 4 ADDITIONAL PROVISIONS

- 4.1 Fence heights may vary from those expected or specified as a result of variations in natural ground or finished surface levels.
- 4.2 Council has no responsibility for contribution to the cost of any landscaping treatments to change or modify ground or pavement levels deemed necessary by the adjoining landowner as a consequence of fencing works.
- 4.3 In rural areas alternative agricultural fences may be more appropriate for which Council will contribute a half share in accordance with the current schedule of rates in Council'stendered contracts for the Provision of Fencing Services which are reviewed and retendered from time to time.
- 4.4 Before agreeing to share in the cost of fencing, Council reserves the right to verify ownership of land attributed to the Council.

- 4.5 Except where works are to be carried out by an existing contractor of the Council, any proposal must be accompanied by two quotations for the provision of the relevant fencing services, which must address the requirements of Council's specifications for the provision of fencing services.
- 4.6 Council reserves the right to make further inquiries into the scope and compliance of any quotations supplied.
- 4.7 Council will not contribute to any additional costs associated with bringing a fence into compliance with Pool Safety Barrier legislation or with any other personal needs or requirements of the adjoining property owner or occupier.
- 4.8 Any design work or costs associated with obtaining required Building Permits and the carrying out of any building work associated with bringing a fence into compliance with Pool Safety Barrier legislation is the sole responsibility of the owner of the Swimming Pool or Spa.

#### 5 OBJECTIVE

5.1 That Council delivers an efficient, fair and equitable Half Cost Fencing Program to the community of Hume City.

#### **6 POLICY IMPLEMENTATION**

- 6.1 The policy will be maintained, implemented and reviewed by the Municipal Building Surveyor.
- 6.2 The policy will be accessible to the community at the following locations:
  - 6.2.1 Council's internet site;
  - 6.2.2 Customer Service Centres;
  - 6.2.3 On request from Building Control Services.
- 6.3 This policy will be communicated to key internal stakeholders.
- 6.4 The policy will be monitored and evaluated at least every five years. This will include an analysis of cost, customer feedback and issues arising from use of the policy.

#### 7 DEFINITIONS AND ABBREVIATIONS

- 7.1 **Authorised Officer of the Council** a Council officer who is authorised to act as Council's agent for the purposes of undertaking Council's obligations under the Fences Act 1968.
- 7.2 **Council** means Hume City Council.
- 7.3 **Council owned land** land for which the Hume City Council is the registered proprietor.
- 7.4 **Fence** for the purposes of this policy the terms fence and fencing will mean 'dividing fence' as defined in the Fences Act 1968.

- 7.5 **Sufficient dividing fence** has the same meaning as 'Sufficient dividing fence' as it appears in the Fences Act 1968.
- 7.6 **Half Cost fencing program** whereby the Council shares the cost of repairing or replacing dividing fences between Council owned and other land in accordance with the provisions of the Fences Act 1968.
- 7.7 **Land** same meaning as it has in the Sale of Land Act 1962.
- 7.8 **Occupier** same meaning as it has in the Fences Act 1968.
- 7.9 **Owner** same meaning as it has in the Local Government Act 1989.
- 7.10 **Road** same meaning as it has in the Local Government Act 1989.

#### 8 RELATED DOCUMENTS

- 8.1 Fences Act 1968.
- 8.2 Local Government Act 1989.
- 8.3 Council's contract specifications for the provision of fencing services.
- 8.4 Council's contract schedule of rates for the Provision of Fencing Services.

Date Adopted	November 2011
Date Re-Adopted	23/08/2021
Review Date	August 2026



# CONSTRUCT BUILDINGS OVER EASEMENT POLICY

Policy Reference No. POL/156 File No. POL/1594

**Strategic Objective** 4.1 - Facilitate appropriate urban

development while protecting and enhancing the City's environment, natural heritage and

rural places.

Adopted by Council November 2011
Re-Adopted 23 August 2021
Date for Review August 2026

**Responsible Officer** Manager Statutory Planning and Building

**Control Services** 

**Department** Statutory Planning and Building Control

Services

#### 1 POLICY STATEMENT

1.1 Applications for Council consent to construct buildings or carry out building work over easements will be administered and decided in compliance with the provisions of the Act, the Building Regulations and this policy in a consistent and equitable manner to the overall benefit of Council and the Hume Community.

#### 2 PURPOSE

- 2.1 The aim of this policy is to provide guidance to Council's staff when administering, considering and deciding applications for Council consent under the building regulations to construct buildings over easements, including:
  - 2.1.1 Form and content of applications.
  - 2.1.2 Procedural matters and referrals processes.
  - 2.1.3 Conditions of consent.
  - 2.1.4 Requirements for section 173 agreements.
  - 2.1.5 Owner's responsibilities.
  - 2.1.6 Principles for refusal of consent.

#### 3 SCOPE

3.1 The policy applies to all applications for report and consent under the Building Regulations to carry out building work or to construct a building over an easement vested in Council as a Service Authority.

#### 4 OBJECTIVE

4.1 Applications for Council consent to carry out building work or to construct a building over an easement will be assessed in a consistent, equitable and efficient manner to the overall benefit of Council and the Hume community.

#### 5 POLICY IMPLEMENTATION

- 5.1 The owner of an allotment who plans to carry out building work or construct a building over an easement must provide the following information and documentation to Council:
  - 5.1.1 An application form completed either by the owner of the land or a person who has consent from the owner to act as the agent of the owner;
  - 5.1.2 Written advice from the owner of the land agreeing to enter into a section 173 agreement if Council consent is to be granted (subject to below);
  - 5.1.3 One set of site plans for the proposed building work minimum scale 1:500;
  - 5.1.4 One set of architectural design drawings of the proposed building work (fully dimensioned) minimum scale 1:100;
  - 5.1.5 One set of structural designs relevant to proposed building work;

- 5.1.6 Once current copy of the certificate of title for the land including the planof subdivision (or title allotment plan), and any relevant covenants, agreements or instruments registered on the title;
- 5.1.7 One copy of any other relevant Service Authority consents to construct over an easement relevant to the proposal.
- 5.2 The Delegated Officer in considering an application shall consult with and have regard to:
  - 5.1.8 Council's Assets (Engineers) department advice;
  - 5.1.9 Any report and consent issued by other authorities in which the easement is vested.
- 5.2 Council's consent will generally only be granted where:
  - 5.2.1 the building work or building (including footings) will not interfere with or cause damage or detriment to any Council asset (e.g. drain, pit etc);
  - 5.2.2 the building or building work (including footings) does not encroach over or within 500mm of any drain, asset or stormwater connection point within an easement;
  - 5.2.3 the footings for any buildings or building work, or part, incorporate an engineer designed pier and beam footings system, the minimum founding depth of which must be not less than 200mm below the invert level of any Council drainage pipe or asset within the easement:
  - 5.2.4 a permit is obtained from Council before any drains or drainage assets may be opened, altered or interfered with;
  - 5.2.5 The owner of the allotment enters into an agreement with Council pursuant to section 173 of the Planning and Environment Act 1987 which shall include the following conditions:
    - 5.2.5.1 To permit the Council to enter into and upon the land, building or other structure and/or the easement for the purpose of inspecting maintaining or repairing any drain or other works of the Council now laid or which may be hereafter laid by the Council and of constructing any sewer or drain or other works of the Council which may be hereafter laid by the Council;
    - 5.2.5.2 That the allotment owners will be solely responsible for all injury, loss or damage which may be occasioned to the said building work, building or other structure by reason of or incidental to the carrying out of an inspection, construction, maintenance or repair of a drain or other works or by reason of or incidental to the presence of a drain or other asset;
    - 5.2.5.3 That the allotment owners will indemnify the Council against all action claims suits and demands arising out of or incidental to the erection, construction and/or retention of a building, building work or other structure over a drain or other asset and/or easement;

- 5.2.5.4 That the allotment owners will pay to the Council any additional costs incurred by it in inspecting constructing, maintaining or repairing a drain or other works by reason of a building, building work or other structure having been erected over such drain or other asset and/or easement;
- 5.2.5.5 That the allotment owners will not sell or mortgage land to which this agreement refers without first disclosing the contents of the Agreement to the purchaser or mortgagee;
- 5.2.5.6 That the allotment owners will ensure that the foundations of the building, building work or other structure shall be clear of any drain or other works already in the easement;
- 5.2.5.7 That the floor of the building will be designed and constructed in a manner which ensures that a drain or other works will be readily accessible for repair or maintenance;
- 5.2.5.8 That the allotment owners will pay to the Council its reasonable costs and expenses of and incidental to the preparation execution and subsequent registration, amendment or cancellation of a memorandum of the Section 173 Agreement;
- 5.2.5.9 That the Council and the allotment owners will acknowledge and agree that the obligations imposed upon the owners takeeffect as covenants which shall be annexed to and run at law and in equity with the said land and by the owners, the owner's successors, assignees and transferees, the registered proprietor or proprietors for the time being of the said land and every part thereof;
- 5.2.5.10 That the Council has the authority to modify the terms and conditions of a Section 173 agreement.
- 5.3 Council may exempt an owner of an allotment from the requirement to enter into a Section 173 agreement where in the opinion of the delegated officer a proposal would be inconsequential to Council's interests in an easement.
- 5.4 An application may be refused by Council for one of the following reasons:
  - 5.4.1 Proposal considered detrimental to a Council drain or asset;
  - 5.4.2 Proposal not in the overall interests of Council or the Hume community;
  - 5.4.3 Construction does not comply with the provisions of the Act, the Regulations or the Building Code of Australia.
- 5.5 Where Council refuses an application, the applicant will be advised of their right to appeal the decision of Council to the Building Appeals Board, and that the period within which an appeal can be lodged is 30 days from that decision.
- 5.6 The policy will be maintained, implemented and reviewed by the Municipal building Surveyor.
- 5.7 The policy will be accessible to the community at the following locations:

- 5.7.1 Council's internet site;
- 5.7.2 Customer Service Centres;
- 5.7.3 On request from Building Control Services.
- 5.8 This policy will be communicated to key internal stakeholders, such as Council's Assets (Engineers) Department.
- 5.9 The policy will be reviewed every four years, or whenever the Act or the Building Regulations are amended. This will include an analysis of cost, customer feedback and issues arising from use of the policy.

#### 6 DEFINITIONS AND ABBREVIATIONS

- 6.1 **Act** means the Building Act 1993.
- 6.2 **Allotment** the parcel of land to which an application for consent and report relates.
- 6.3 **Building Regulations** means the Building Regulations made pursuant to Section 7 of the Building Act1993 in force at the time of the application.
- 6.4 **Council** means Hume City Council.
- 6.5 **Delegated Officer** means an officer to whom Council's power to consent to the construction of a building over an easement has been delegated.
- 6.6 **Easement** a legal right over the whole or part of land that is delineated and registered on the title for that land which is vested in the Council or other authority for drainage or other purposes.
- 6.7 **Municipal Building Surveyor (MBS)** means the Municipal Building Surveyor of Hume City Council appointed in accordance with and for the purposes of the Building Act 1993.
- 6.8 **Road** same meaning as it has in the Local Government Act 1989.
- 6.9 **Section 173 agreement** an agreement made pursuant to section 173 of the Planning and Environment Act 1987.
- 6.10 **Assets (Engineers) Department** means the department of the Council responsible for the design, construction and approval of stormwater drainage infrastructure, connection, maintenance and repairs.

#### 7 RELATED DOCUMENTS

- 7.1 Building Act 1993.
- 7.2 Building Regulations 2018.

Date Adopted	November 2011
Date Re-Adopted	23 August 2021
Review Date	August 2026

# REPORTS – SUSTAINABILITY AND ENVIRONMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Construct Buildings Over Easement Policy

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# COMBINED ALLOTMENT STATEMENTS POLICY

Policy Reference No. POL/153 File No. POL/153

**Strategic Objective** 4.2 - Create community pride through a well-

designed and maintained City.

Adopted by Council November 2011
Re-Adopted 23 August 2021
Date for Review August 2026

Responsible Officer Manager Statutory Planning and Building

Control Services

**Department** Statutory Planning and Building Control

Services

#### 1. POLICY STATEMENT

1.1 The Municipal Building Surveyor (MBS) will administer and decide applications for Regulation 64 combined allotment statements in accordance with the relevant provisions of the Act and the Regulations, and in doing so, will consider this policy and any other relevant Council policies.

#### 2 PURPOSE

- 2.1 The aims of this policy are to provide guidance to Council's Building Surveyor staff when administering, considering and deciding requests for Municipal Building Surveyor (MBS) Combined Allotment Statement determinations under the Building Regulations. These considerations include:
  - 2.1.1 The amenity of buildings and the built environment;
  - 2.1.2 Risk to the safety or health of the public or building occupants;
  - 2.1.3 Risk of spread of fire to or from buildings;
  - 2.1.4 Form and content of submissions;
  - 2.1.5 Requirements for Section 173 Agreements;
  - 2.1.6 That future purchasers, mortgagees and lessees are aware of therequirements and conditions of statements:
  - 2.1.7 Principles for considering the revocation of combined allotmentstatements.

#### 3 SCOPE

3.1 The Building Regulations give powers to the MBS as well as private building surveyors to make determinations, by way of written statement, that two or more contiguous allotments or an allotment and adjoining land can be treated as one allotment for the purposes of the Regulations. The Regulations provide as follows:

#### **Combined Allotments**

- 3.1.1 The Municipal Building Surveyor may by statement in writing determine that two or more contiguous allotments or an allotment and adjoining land can be treated as one allotment for the purposes of these regulations;
- 3.1.2 In deciding whether to issue a statement under sub-regulation (1) the municipal building surveyor must take into account:
  - 3.1.2.1 The structural adequacy of any building to which the statement applies;
  - 3.1.2.2 The requirements necessary to make reasonable provision for:
    - a) the amenity of any building and the safety and health of people using any building to which the statement applies; and
    - b) avoiding the spread of fire to or from any adjoining building.
  - 3.1.2.3 Land to which a statement under sub-regulation (1) applies is deemed to be an allotment for the purposes of these regulations;
  - 3.1.2.4 The Municipal Building Surveyor may revoke a statement under sub-regulation (1) if there is a change of circumstances that would significantly affect any of the matters referred to in sub-regulation (2);

- 3.1.2.5 A private building surveyor may exercise the powers of the Municipal Building Surveyor under sub-regulations (1), (2) and (4) in the case of building work for which the private building surveyor has been appointed to issue a building permit.
- 3.1.3 A variety of circumstances exist in which persons may seek a combined allotment determination. Such circumstances for example may include (but are not limited to) where the owner of two or more adjoining allotments wishes to construct a building which is partially within more than one of the allotments; where two separate owners may wish to joina building for a joint commercial enterprise; where an owner may wish to site a building on an allotment but is unable to do so due to the operation of the siting requirements of the regulations;
- 3.1.4 Issues arise however in ensuring that subsequent purchasers and lessees are aware of the determination and that it could be revoked. Issues also arise in respect of whether Council is required to monitor buildings that are subject to a determination to ensure that the buildings still do not pose a danger to amenity, health or safety or a risk of fire spread;
- 3.1.5 In circumstances where Regulation 64 statements are revoked by the MBS, or if circumstances arise necessitating the revocation of a statement, alterations of any affected buildings will be necessary to prevent:
  - 3.1.5.1 detriment being caused to the amenity of buildings; or
  - 3.1.5.2 risk to the safety or health of the public or persons occupying buildings; or
  - 3.1.5.3 risk of spread of fire to or from buildings on the combined allotments or adjoining allotments.

#### 4 OBJECTIVE

4.1 The objective of this policy is that applications for combined allotment statements and decisions in relation to the revocation or variation of combined allotment statements will be assessed in a consistent and equitable manner to the overall benefit of the Council and the Hume Community.

#### **5 POLICY IMPLEMENTATION**

- 5.1 The MBS will only consider making a determination under Regulation 64 when a specific application for a determination has been received.
- 5.2 The application must be in writing and include:
  - 5.2.1 written consent to the proposal from all relevant allotment and land owners;
  - 5.2.2 a written submission in support of the proposal addressing each of the requirements of Regulation 64(2)(a) and (b) which includes such professional expert reports as may be necessary in the circumstances; and
  - 5.2.3 written consent from all relevant property and land owners to the entering of an agreement with Council pursuant to Section 173 of the Planning and Environment Act 1987.
- 5.3 All applications received shall be referred to Council's Statutory Planning department and any other Council department that may be relevant having regard to the application for comment and advice.
- 5.4 Comments and advice from Council's Statutory Planning department and any other relevant department shall be returned to the MBS within 5 business days of the application referral date.

- In deciding an application seeking the combining of allotments under Regulation 64, the MBS will consider any comments and advice provided by Council departments.
- 5.6 If the MBS is of the view that insufficient information has been provided pursuant to paragraph 5.2.2 above, the application may be refused or further information and or expert reports may be requested.
- 5.7 In order to ensure that:
  - 5.7.1 all future owners and future lessees are aware of the determination;
  - 5.7.2 should it be necessary to revoke any determination, there are obligations upon relevant owners to carry out works to remove any potential danger to amenity, health or safety or a risk of fire spread; and
  - 5.7.3 The owner(s) of all affected allotments and land will be required to enter an agreement with Council under Section 173 of the Planning & Environment Act 1987 ('the Agreement').
- 5.8 The terms of the Agreement shall include but not be limited to:
  - 5.8.1 A release for Council from all actions, suits and claims from owners and their heirs and assigns;
  - 5.8.2 An indemnity by the owners to the benefit of Council in respect of any actions, suits or claims brought by others;
  - 5.8.3 A requirement that the owner(s) advise any lessees (present and future) of the determination and provide them with a copy of the Agreement;
  - 5.8.4 A requirement that works necessary to be carried out to remove any potential danger to amenity, health and safety or a risk of fire spread be carried out within 30 days of there being a change in specified circumstances;
  - 5.8.5 A clause requiring the owner to notify the MBS of any change in specified circumstances;
  - 5.8.6 A clause specifying the circumstances giving rise to the requirement referred to in paragraphs 5.8.4 and 5.8.5;
  - 5.8.7 A clause specifying the circumstances, but without limiting them, as to when a determination may be revoked;
  - 5.8.8 A clause giving Council the right to carry out any required works under paragraph 5.8.3 upon the owners failure to do so within the prescribed time period and that the owners shall pay the cost of Council in carrying out that work;
  - 5.8.9 A clause requiring the owner to reimburse Council's reasonable costs amending or cancelling the Agreement; and in revoking the statement; and
  - 5.8.10 Any other matter as the MBS sees fit in the circumstances.
- 5.9 Revocation of a statement shall:
  - 5.9.1 Be made of the basis that:
    - 5.9.1.1 circumstances have changed since the making of a statement; and
    - 5.9.1.2 detriment is being caused to the amenity of buildings; or
    - 5.9.1.3 there is risk to the safety or health of the public or persons occupying buildings; or
    - 5.9.1.4 risk of spread of fire to or from buildings on the combined allotments or adjoining allotments.
  - 5.9.2 Be in writing to the relevant property owners;

- 5.9.3 State the reasons for the revocation of the statement; and
- 5.9.4 Require the amendment or cancellation of Section 173 Agreements.

#### 6 DEFINITIONS AND ABBREVIATIONS

- 6.1 **Act** means the Building Act 1993.
- 6.2 **Allotment** has the same meaning as that described in Regulation 5 of the Regulations.
- 6.3 **Building Regulations** means the Building Regulations made pursuant to Section 7 of the Building Act1993 in force at the time of the application.
- 6.4 **Council** means Hume City Council.
- 6.5 **Municipal Building Surveyor (MBS)** means the Municipal Building Surveyor of Hume City Council appointed in accordance with and for the purposes of the Building Act 1993.
- 6.6 **Private Building Surveyor** has the same meaning as that described in section 3 of the Act.

#### 7 RELATED DOCUMENTS

- 7.1 Building Act 1993.
- 7.2 Building Regulations 2018.

Date Adopted	November 2011
Date Re-Adopted	23 August 2021
Review Date	August 2026

# REPORTS – SUSTAINABILITY AND ENVIRONMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 3 - Combined Allotments Statements Policy

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# 1 MUNICIPAL **BUILDING CONTROL** INTERVENTION FILTER CRITERIA – RISK ASSESSMENT POLICY

POL/181 Policy Reference No.

File No. HCC04/940-04

**Strategic Objective** 4.2 Create community pride through a well-

designed and maintained City

**Adopted by Council** 

November 2011 Re-Adopted 23 August 2021 **Date for Review** August 2026

**Responsible Officer** Manager Statutory Planning and Building

**Control Services** 

Statutory Planning and Building Control **Department** 

Services

#### 1. POLICY STATEMENT

1.1. Council adopts the Municipal Building Control Intervention Filter Criteria as Council's policy for dealing with building control complaints, reports and emergencies where a private building surveyor has been appointed to undertake the functions of the 'Relevant Building Surveyor' as defined by the Building Act 1993 in relation to building work within Hume City.

#### 2. PURPOSE

2.1. The Municipal Building Control Intervention Filter Criteria is designed to be used as a risk management tool for addressing complaints, reports and emergencies relating to building work and building sites for which a private building surveyor has been appointed to carry out functions as the relevant building surveyor in accordance the Building Act 1993. The criteria provides a uniform and consistent policy approach in dealing with these issues when they arise.

#### 3. SCOPE

3.1. The Municipal Building Control Intervention Filter Criteria will be applied by the office of the Municipal Building Surveyor to all complaints, reports and emergencies involving building work and building sites or which a private building surveyor has been appointed as the relevant building surveyor under Part 6 of the Building Act 1993.

#### 4. OBJECTIVE

4.1. The objective of this strategy is to enact relevant sections of the Building Act 1993, which seek to protect the safety and health of people in the built environment. This policy is linked to Council strategic objective 4.1, facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

#### 5. POLICY IMPLEMENTATION

- 5.1. The policy is to be administered by the Municipal Building Surveyor.
- 5.2. Whenever a complaint is received regarding building work for which a private building surveyor has been appointed to carry out the functions of the "Relevant Building Surveyor" the Municipal Building Control Intervention Filter Criteria will be applied to determine the level of action to be taken.

#### 6. DEFINITIONS AND ABBREVIATIONS

- 6.1. "Act" means the Building Act 1993
- 6.2. "Regulations" means the Building Regulations 2018
- 6.3. "Municipal Building Surveyor" means the municipal building surveyor appointed by Council in accordance with section 213 of the Act
- 6.4. "Private Building Surveyor" means a private building surveyor appointed as relevant building surveyor in accordance with section 76 of the Act
- 6.5. "Relevant Building Surveyor" means the building surveyor appointed to carry out the various functions and responsibilities associated with the issue of a building permit and the carrying out of inspections.
- 6.6. "Victorian Building Authority" means the authority established under section 193 of the Act

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 7. RELATED DOCUMENTS

- 7.1. Hume City Council Municipal Building Control Intervention Filter Criteria
- 7.2. Building Act 1993
- 7.3. Building Regulations 2018

Date Adopted	November 2011
Date Re-Adopted	23 August 2021
Review Date	August 2026

#### 1. RISK ANALYSIS

STEP 1 – Determine the possible consequences of the matter being complained of:

Table E1 Qualitative measures of consequence or impact

Level	Descriptor	Example detail description		
1	Insignificant	No injuries, low financial loss, no detriment to health, no damage to property, siting.		
2	Minor	Injury (self-treatable e.g. minor cuts or abrasions), medium financial loss, minimal detriment to health, minor damage to property.		
3	Moderate	Injury (medical treatment required by other), high financial loss, moderate detriment to health, moderate damage to property.		
4	Major	Serious non-permanent injury, major financial loss, major detriment to health, major damage to property.		
5	Catastrophic	Permanent injury or death, huge financial loss, irreparable damage to property.		

#### STEP 2 - Determine the likelihood of the event in Step 1 occurring

Table E2 Qualitative measures of likelihood

Level Descriptor Description		Description
A Almost certain Is expected to occur in most circumstance		Is expected to occur in most circumstances
В	Likely	Will probably occur in most circumstances
C Possible Might occur some time		Might occur some time
D	D Unlikely Could occur at some time	
E	Rare	May occur only in exceptional circumstances

#### STEP 3 – Locate the issue on the risk matrix by comparing the likelihood to the consequence

Table E3 Qualitative risk analysis matrix – level of risk

Likelihood	Consequences					
	Insignificant	Insignificant Minor Moderate Major Ca				
	1	2	3	4	5	
A (almost certain)	M	Н	E	E	Е	
B (likely)	M	Н	Н	E	E	
C (moderate)	L	M	Н	Н	Е	
D (unlikely)	L	L	M	Н	Е	
E (rare)	L	L	M	Н	Н	

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

STEP 4 – Identify action to be taken

Table E4 Legend for Risk Analysis Matrix and Treatment

H	Extreme risk: immediate action required High risk, attention needed in	Refer to PBS without delay Refer to PBS without delay	Council/MBS takes immediate action to suitably reduce risk Council/MBS takes action if PBS is not taking action to suitably	If there is evidence of conduct by any building practitioner such that a finding under section 179(1) of the Building Act 1993 could be made by the Victorian Building Authority the matter,
	reasonable time		reduce the risk within reasonable time	with supporting evidence, will be referred for Inquiry.
M	Moderate risk, treatment by PBS	Refer to PBS without delay	No other action by Council/MBS	If there is a suspicion that any practitioner has engaged in
L	Low risk, manage by referral	Refer complainant to PBS without delay	No other action by Council/MBS	conduct that may amount to illegal conduct or conduct as set out in section 179(1) of the Act the matter will be referred to the Victorian Building Authority for investigation.
				AND
				if it is necessary to do so for the proper administration of the Act refer the matter of RBS to the Victorian Building Authority for the exercise of its directive powers under s205M of the Building Act 1993.

STEP 5 - Take the action as required by the matrix

#### 2. RELEVANT LEGISLATION REGARDING REFERRALS

#### 2.1. **BUILDING ACT 1993**

#### S179. Inquiry into conduct

- (1) On an inquiry into the conduct of a registered building practitioner, the Victorian Building Authority may make any one or more of the decisions mentioned in sub-section (2) if it finds that the registered building practitioner--
  - (a) is guilty of unprofessional conduct; or
  - (b) has failed to comply with this Act or the regulations; or
  - (c) has failed to comply with a determination of the Building Appeals Board or a direction of the Commission; or
  - (d) has been guilty of conduct in relation to his or her practice as a building practitioner which-
    - (i) is constituted by a pattern of conduct or by gross negligence or gross incompetence in a particular matter; and
    - (ii) shows that he or she is not a fit and proper person to practise as a building practitioner; or

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

- (e) has employed or engaged to do, on his or her behalf, work of a kind that can only be done by a person registered under this Part in a particular category or class, a person who is not so registered; or
- (f) has obtained his or her registration under this Part or any required insurance by fraud or misrepresentation; or
  - (fa) has failed to comply with a reasonable direction of an insurer in respect of the completion or rectification of defective building work or any payment to be made to the insurer in respect of the completion or rectification of defective building work in accordance with required insurance or in accordance with a guarantee under the House Contracts Guarantee Act 1987 or has failed to comply with a direction under section 44 of the House Contracts Guarantee Act 1987; or
  - (fb) has failed to carry out a recommendation contained in an inspector's report under section 48 of the Domestic Building Contracts Act 1995
- (g) has had his or her authority to practise as a building practitioner in a place outside Victoria cancelled or suspended otherwise than for failure to renew that authority; or
- (h) has failed to comply with an undertaking given to the Board under this Division.

#### 2.2 BUILDING REGULATIONS 2018

#### Regulation 15.2 - Professional standards

A registered building practitioner must:

- (a) perform his or her work as a building practitioner in a competent manner and to a professional standard; and
- (b) immediately inform the client in writing if a conflict of interest arises or appears likely to arise between his or her interest as a building practitioner and that of his or her client; and
- (c) receive remuneration for his or her services as a building practitioner solely by the professional fee or other benefits specified in the contract of engagement or by the salary and other benefits payable by the building practitioner's employer.

**NOTE:** A finding pursuant to section 179(1) may include a finding of a failure to comply with Regulation 15.2.

#### 3. SUPPORTIVE LETTERS

#### 3.1. Letter – Referral of complainant to PBS – L-'Low Risk'

[COUNCIL LETTERHEAD]

Insert Date

[INSERT NAME OF COMPLAINANT] [INSERT ADDRESS OF COMPLAINANT]

Dear [Insert name of Complainant],

Re: Building work at [insert address]

I refer to your concerns regarding building work at the above site.

Council records disclose that a private building surveyor has been appointed in relation to that building work.

The Building Act 1993 establishes a privatised system of ensuring compliance with the relevant legislation and codes. In circumstances such as this, where a private building surveyor has been appointed, it is that private building surveyor who has powers and responsibilities which enable and obligate them to deal with the matters raised by you. I recommend therefore that you raise your concerns directly with the private building surveyor relevant to this work. The private building surveyor's details are as follows:

[Insert name and contact details of the relevant private building surveyor]

The Victorian Building Authority is the professional regulating body in respect of all building practitioners including private building surveyors. The Victorian Building Authority also has powers to oversee private building surveyors.

Any matters relating to the conduct, functions or practices of the private building surveyor or other building practitioners may also be referred to the Victorian Building Authority (of 733 Bourke Street Docklands 3008 – Ph 1300 815 127).

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.2. Letter - Referral of complaint to PBS - M - 'Moderate Risk'

[COUNCIL LETTERHEAD]

**Insert Date** 

[INSERT NAME OF PBS] [INSERT ADDRESS OF PBS]

Dear [Insert name of PBS],

#### Re: Building work at [insert address]

Council records disclose that you have accepted an appointment to carry out a private building surveyor's functions under Part 6 of the *Building Act 1993* in respect of the building/building work at the above address.

Information has been received by this office regarding [insert details of complaint].

The above matter is considered to be within the scope of your appointment and you are the appropriate person to deal with this issue and any surrounding issues.

Having considered the *Municipal Building Control Intervention Filter Criteria Policy* that has been adopted by this Council, the Municipal Building Surveyor does not intend exercising powers under the Building Act which are equally available to you.

If, after a reasonable time however, it becomes evident that you have not taken appropriate action, the details of this matter may be referred to the Victorian Building Authority.

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Copy: Owner Copy: Complainant

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.3. Letter to complainant advising of referral to PBS - M-'Moderate Risk'

[COUNCIL LETTERHEAD]

**Insert Date** 

[INSERT NAME OF COMPLAINANT] [INSERT ADDRESS OF COMPLAINANT]

Dear [Insert name of Complainant],

#### Re: Building work at [insert address]

I refer to your concerns regarding building work at the above site.

Council records disclose that a private building surveyor has been appointed in relation to that building work.

The Building Act 1993 establishes a privatised system of ensuring compliance with the relevant legislation and codes. In circumstances such as this, where a private building surveyor has been appointed, it is that private building surveyor who has powers and responsibilities which enable and obligate them to deal with the matters raised by you.

I have therefore referred your concerns to the relevant private building surveyor for their action. A copy of that referral is enclosed.

The private building surveyor's details are as follows:

[Insert name and contact details of the relevant private building surveyor]

You may also wish to contact the private building surveyor directly.

The Victorian Building Authority is the professional regulating body in respect of all building practitioners including private building surveyors. The Victorian Building Authority also has powers to oversee private building surveyors.

Any matters relating to the conduct, functions or practices of the private building surveyor or other building practitioners may also be referred to the Victorian Building Authority (of 733 Bourke Street Docklands 3008 - Ph 1300 815 127).

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.4. Letter - Referral of complaint to PBS - H-'High Risk'

[COUNCIL LETTERHEAD]

**Insert Date** 

[INSERT NAME OF PBS] [INSERT ADDRESS OF PBS]

Dear [Insert name of PBS],

#### Re: Building work at [insert address]

Council records disclose that you have accepted an appointment to carry out a private building surveyor's functions under Part 6 of the *Building Act 1993* in respect of the building/building work at the above address.

Information has been received by this office regarding [insert details of complaint].

The above matter is considered to be within the scope of your appointment and you are the appropriate person to deal with this issue and any surrounding issues.

Having considered the *Municipal Building Control Intervention Filter Criteria Policy* that has been adopted by this Council, the Municipal Building Surveyor does not at this time intend exercising powers under the Building Act which are equally available to you.

If, after a reasonable time however, it becomes evident that you have not taken appropriate action, the Municipal Building Surveyor may intervene and take any necessary action under the Building Act.

In the event it is necessary for the Municipal Building Surveyor to intervene, details of this matter may be referred to the Victorian Building Authority.

Yours faithfully

### MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Copy: Owner Copy: Complainant

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.5. Letter to complainant advising of referral to PBS - H-'High Risk'

[COUNCIL LETTERHEAD]

**Insert Date** 

[INSERT NAME OF COMPLAINANT] [INSERT ADDRESS OF COMPLAINANT]

Dear [Insert name of Complainant],

#### Re: Building work at [insert address]

I refer to your concerns regarding building work at the above site.

Council records disclose that a private building surveyor has been appointed in relation to that building work.

The Building Act 1993 establishes a privatised system of ensuring compliance with the relevant legislation and codes. In circumstances such as this, where a private building surveyor has been appointed, it is that private building surveyor who has powers and responsibilities which enable and obligate them to deal with the matters raised by you.

I have therefore referred your concerns to the relevant private building surveyor for their action. A copy of that referral is enclosed.

The private building surveyor's details are as follows:

[Insert name and contact details of the relevant private building surveyor]

You may also wish to contact the private building surveyor directly.

The Victorian Building Authority is the professional regulating body in respect of all building practitioners including private building surveyors. The Victorian Building Authority also has powers to oversee private building surveyors.

Any matters relating to the conduct, functions or practices of the private building surveyor or other building practitioners may also be referred to the Victorian Building Authority (of 733 Bourke Street Docklands 3008 - Ph 1300 815 127).

In the event that the private building surveyor has not taken action in regard to your concerns within [insert time period] please advise this office accordingly.

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.6. Letter to PBS - E-'Extreme Risk'

[COUNCIL LETTERHEAD]

**Insert Date** 

[INSERT NAME OF PBS] [INSERT ADDRESS OF PBS]

Dear [Insert name of PBS],

#### Re: Building work at [insert address]

Council records disclose that you have accepted an appointment to carry out a private building surveyor's functions under Part 6 of the *Building Act 1993* in respect of the building/building work at the above address.

Information has been received by this office regarding [insert details of complaint].

I have reviewed the circumstances of this matter and am of the opinion that there is an imminent danger to life or property and as such, having considered the *Municipal Building Control Intervention Filter Criteria Policy*, as adopted by this Council, I have determined that it is necessary that I make an Emergency Order pursuant to section 102 of the *Building Act 1993*.

A copy is enclosed for your information.

The Emergency Order does not take away from your duties and powers with respect to the building work - however, if you are contemplating further enforcement in regards to these same issues, I recommend that you consult with this office and possibly the Victorian Building Authority before doing so.

Yours faithfully,

### MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Copy: Owner Copy: Complainant

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.7. Letter to complainant advising of Emergency Order and PBS - E-'Extreme Risk'

[COUNCIL LETTERHEAD]

Insert Date

[INSERT NAME OF COMPLAINANT] [INSERT ADDRESS OF COMPLAINANT]

Dear [Insert name of Complainant],

#### Re: Building work at [insert address]

I refer to your concerns regarding building work at the above site.

Council records disclose that a private building surveyor has been appointed in relation to that building work.

The Building Act 1993 establishes a privatised system of ensuring compliance with the relevant legislation and codes. In circumstances where a private building surveyor has been appointed, it is that private building surveyor who has responsibility to deal with matters pertaining to the building work being undertaken at the site.

In the present circumstances however, I consider that there is a danger to life or property and as such, having also considered the *Municipal Building Control Intervention Filter Criteria Policy*, as adopted by this Council, I have determined that it is necessary that I make an Emergency Order pursuant to section 102 of the *Building Act 1993*.

I have forwarded a copy of that emergency order to the private building surveyor.

The private building surveyor's details are as follows:

[Insert name and contact details of the relevant private building surveyor]

You may also wish to contact the private building surveyor directly.

The Victorian Building Authority is the professional regulating body in respect of all building practitioners including private building surveyors. The Victorian Building Authority also has powers to oversee private building surveyors.

Any matters relating to the conduct, functions or practices of the private building surveyor or other building practitioners may also be referred to the Victorian Building Authority (of 733 Bourke Street Docklands 3008 - Ph 1300 815 127).

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### 3.8. Letter to Victorian Building Authority

[COUNCIL LETTERHEAD]

**Insert Date** 

CHIEF EXECUTIVE OFFICER
VICTORIAN BUILDING AUTHORITY
P O BOX 536
MELBOURNE VIC 3001

Dear Sir/Madam

#### Re: [Insert name of building practitioner] - Request for Inquiry

Matters have come to the attention of Council, which in the view of Council, warrant the holding of an inquiry into the conduct of [insert name of building practitioner] who is/ was a registered building practitioner.

I request, pursuant to section 179 of the *Building Act 1993*, that the Victorian Building Authority conduct said inquiry.

I enclose a chronology of events as they concern the building practitioner in addition to a summary of what I believe are the matters complained of and copies of relevant documents.

Please do not hesitate to contact Council staff if further information and evidence is required.

I look forward to advice of the Victorian Building Authority decision in this matter.

Yours faithfully

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

### 3.9. Letter to the Victorian Building Authority requesting an investigation into the conduct of a building practitioner

[COUNCIL LETTERHEAD]

**Insert Date** 

CHIEF EXECUTIVE OFFICER
VICTORIAN BUILDING AUTHORITY
P O BOX 536
MELBOURNE VIC 3001

Dear Sir/Madam

#### Re: [Insert name of building practitioner/s]

A matter has come to the attention of Council which indicates that the conduct of the above practitioner/s warrant/s investigation by you.

The circumstances of this matter are set out in the enclosed chronology of events and summary of Council's concerns.

I request that you investigate the above practitioners and take the appropriate enforcement action.

Please advise me in due course of the results of your investigation.

Yours faithfully,

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

3.10.

Attachment 4 - Municipal Building Control Intervention Filter Criteria - Risk Assessment Policy

#### Letter to the Building Commission requesting direction to PBS under s198

[COUNCIL LETTERHEAD]

**Insert Date** 

CHIEF EXECUTIVE OFFICE VICTORIAN BUILDING AUTHORITY P O BOX 536 MELBOURNE VIC 3001

Dear Sir/Madam

Re: [Insert name of PBS]

**Building Surveyor Functions** 

A matter has come to the attention of Council which indicates that the functions of a private building surveyor under the *Building Act 1993* or *Building Regulations 2018* have not been carried out in an appropriate manner.

The circumstances of this matter are set out in the enclosed chronology of events and summary of Council's concerns.

This matter is currently a serious cause of concern.

A prompt direction to the private building surveyor by the Victorian Building Authority under section 205M of the Building Act may compel the private building surveyor involved to deal with the issue in an appropriate and timely manner. This would avoid or contain any unnecessary Council involvement and therefore enable proper administration of the private building surveyor's function.

It is therefore requested that the Victorian Building Authority review this matter and take appropriate action as a matter of urgency.

Please do not hesitate to contact Council staff if further information is required.

Yours faithfully,

MUNICIPAL BUILDING SURVEYOR HUME CITY COUNCIL

REPORT NO: SU588

**REPORT TITLE:** Planning Scheme Amendment C211 – 2-6 Phillip Street

**Dallas Abandonment** 

**SOURCE:** David Hajzler, Strategic Land Use Planner

Caroline Rollis, Coordinator Growth Area Planning

**DIVISION:** Planning and Development

FILE NO: HCC15/783

POLICY: -

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

ATTACHMENT: 1. Site Map: 2-6 Phillip Street, Dallas

#### 1. SUMMARY OF REPORT:

Planning Scheme Amendment C211 sought to facilitate the development of a mixed use three storey residential building at 2-6 Phillip Street, Dallas. Council adopted Amendment C211 at the 25 March 2019 Council Meeting on the condition that the proponent enter into a Section 173 Agreement to provide public realm upgrades to Phillip Street and Blair Street in Dallas. The Agreement also included provisions for the impact of aircraft noise on the site, which were a condition of Melbourne Airport's support for the Amendment. The proponent of the Amendment has been unable to appropriately secure the required consents and signatures to finalise the Agreement over the past two years. As Council's conditions for supporting the Amendment cannot be achieved and the Amendment is considered inappropriate without the agreement, officers recommend that Planning Scheme Amendment C211 be abandoned.

#### 2. RECOMMENDATION:

That Council abandon Planning Scheme Amendment C211 in accordance with Section 28 of the *Planning and Environment Act 1987*.

#### 3. LEGISLATIVE POWERS:

Planning and Environment Act 1987.

#### 4. FINANCIAL IMPLICATIONS:

There are no financial implications to Council for abandoning the Amendment.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability considerations in relation to abandoning the Amendment.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation considerations in relation to abandoning the Amendment.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Hume Social Justice Charter seeks to advance a fair and just society and to promote respect for every citizen. It is considered that the proposal meets the objectives of the Charter.

#### 8. COMMUNITY CONSULTATION:

8.1 In accordance with the *Planning and Environment Act 1987*, Amendment C211 was placed on public exhibition from 8 November 2018 to 10 December 2018.

8.2 Submissions were received from the Environment Protection Authority and Invest Victoria, neither of which objected to the Amendment.

#### 9. DISCUSSION:

#### **Background**

- 9.1 2-6 Phillip Street is located immediately north of the Dallas Neighbourhood Activity Centre (NAC) on the corner of Phillip Street and Blair Street. The site was formally owned by Melbourne Water to service their water tank to the north of the site refer Attachment 1.
- 9.2 In October 2015, Council received a request from J.D.S Paris Constructions Pty Ltd (the landowner and proponent) to rezone the site in order to facilitate the development of a mixed-use building. It was envisioned the development would be a three storey building with ground floor commercial/retail tenancies and two levels of apartments.
- 9.3 Planning Scheme Amendment C211 sought to achieve this by rezoning the site from its current Industrial 3 Zone to the Commercial 1 Zone and apply the Incorporated Plan Overlay and an Environmental Audit Overlay.
- 9.4 Officers recommended Council support and advance Amendment C211 as it was an opportunity to facilitate a specific mixed-use, medium density development that could serve as a modest expansion of the Dalla NAC.
- 9.5 Officers support, however, was contingent on the proponent entering into an agreement with Council under Section 173 of the *Planning and Environment Act 1987*. The Agreement was to ensure the proponent undertakes public realm upgrades when triggered by their development. These included improvements to the pedestrian and bicycle paths along the Phillip Street and Blair Street frontages of the site.
- 9.6 The site is also affected by aircraft noise and located within the Melbourne Airport Environs Overlay Schedule 2. In order to gain Melbourne Airport's support of the Amendment, officers and the proponent agreed for Melbourne Airport to be a party to the Agreement. The Agreement was consequently drafted to include provisions for the impacts of aircraft noise on the development.
- 9.7 At the 28 May 2018 Council Meeting, Council considered and resolved to seek authorisation from the Minister for Planning to prepare and exhibit Amendment C211. The Amendment was publicly exhibited from 8 November 2018 to 10 December 2018.
- 9.8 Following the exhibition, Council considered Amendment C211 at the 25 March 2019 Council Meeting and resolved to adopt and lodge the Amendment to the Minter for Planning for approval after the Section 173 Agreement is finalised and registered on the property's title.

#### Section 173 Agreement

- 9.9 Support for the Amendment from officers, Council and Melbourne Airport has always been contingent on the proponent entering into the Agreement.
- 9.10 As it was uncertain in 2018 if the Department of Environment, Land, Water and Planning (DELWP) would support the Amendment, officers agreed that the Agreement could be entered into before the final stage of the planning scheme amendment process, and before Council lodges the amendment to the Minister for Planning for final approval. This would avoid the need for unnecessary expense of preparing the Agreement should the Amendment not be supported.
- 9.11 Officers commenced preparation of the Section 173 Agreement in March 2019. In mid-2019 a draft Agreement was finalised and its contents were agreed to by all parties.
- 9.12 The Agreement was provided to the proponent in August 2019 for execution before it was be provided to Melbourne Airport and finally Council to sign.

- 9.13 Unfortunately, over the past two years the proponent has been unable to gain the appropriate consents from the mortgagee for the site and the three caveators registered on title to have the Agreement executed. This is despite the best efforts of officers to facilitate the Agreement.
- 9.14 Officers provided advice to the proponent on the steps that they needed to undertake and finalise the Agreement and sought to maintain active dialogue throughout the last two years.
- 9.15 When the proponent advised of issues securing consent from one of the caveator's, officers sought legal advice on how the Agreement could be progressed and supported the recommended alternative, unconventional and riskier method of seeking consent through the Titles Office once the other two caveators gave consent.
- 9.16 The proponent was given a 60-day time period from 15 April 2021 to return the Agreement with at least mortgagee's consent or was advised that officers would commence the process to abandon the Amendment.
- 9.17 Officers ultimately allowed 90 days for the proponent to return the Agreement to provide for any delays to mailing resulting from Melbourne's COVID lockdown. Unfortunately, the proponent advised in late July 2021 that they remain unable to gain the appropriate consent from the mortgagee.
- 9.18 In addition to trying to finalise the Agreement, officers also requested that DELWP grant two extensions to the timeframes outlined in the Ministerial Direction 15 (which requires the adopted Amendment to be submitted to the Minster for Planning within 10 business days for approval) to prevent the Amendment from lapsing.

#### Amendment C211 Abandonment

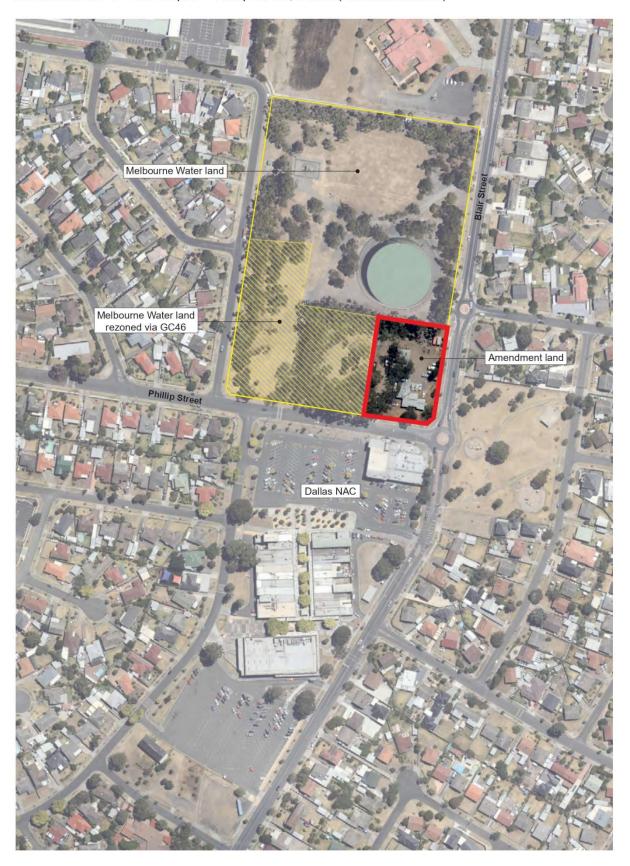
- 9.19 The length of time officers have sought to pursue the amendment far exceeds the expectations in Ministerial Direction 15 on Planning Scheme Amendments and the time typically required for such amendments.
- 9.20 The Agreement will have been with the proponent to execute for two years but has not been able to be resolved. Although there is considerable merit to the development being facilitated through Amendment C211, it recommended that the Amendment be abandoned as the conditions of Council's and Melbourne Airport's support cannot be met making the Amendment inappropriate.
- 9.21 It should also be noted that throughout 2020 and 2021 the proponent sought alternative uses for the site. They applied for a planning permit for a restaurant and shisha bar that subsequently lapsed.

#### 10. CONCLUSION:

Council adopted Planning Scheme Amendment C211 at the 25 March 2019 Council Meeting on the condition that the proponent enter into a Section 173 Agreement to provide public realm upgrades to Phillip Street and Blair Street in Dallas. The Agreement also included provisions for the impact of aircraft noise on the site, which were a condition of Melbourne Airport's support for the Amendment. Unfortunately, the proponent has been unable to secure the required consents and signatures to finalise the Agreement. As Council's conditions for supporting the Amendment cannot be achieved and the Amendment is considered inappropriate without the Agreement, officers recommend that Planning Scheme Amendment C211 be abandoned.

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ATTACHMENT 1 - Site Map: 2-6 Phillip Street, Dallas (Amendment land)



Attachment 1 - Site Map: 2-6 Phillip Street, Dallas

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REPORT NO: SU589

**REPORT TITLE:** Conserving our Rural Environment Grant - 2021/22

**SOURCE:** Bernadette Thomas, Manager Sustainable Environment

**DIVISION:** Sustainable Infrastructure and Services

FILE NO: HCC14/160

POLICY: -

**STRATEGIC OBJECTIVE:** 4.1 Facilitate appropriate urban development while

protecting and enhancing the City's environment, natural

heritage and rural spaces.

**ATTACHMENT:** 1. Projects and Budget Summary

#### 1. SUMMARY OF REPORT:

1.1 This report provides an overview of the Conserving our Rural Environment (Corer) Grant Program application process for 2021/22. It recommends the awarding of 42 Project Grants totaling \$312,643.50.

#### 2. RECOMMENDATION:

2.1 That Council approves the allocation of \$312,643.50 to 42 Project Grants in accordance with Attachment 1.

#### 3. LEGISLATIVE POWERS:

3.1 There are no legislative powers that relate to the content of this report.

#### 4. FINANCIAL IMPLICATIONS:

4.1 Council's 2021/22 budget provides \$357,704 for the implementation of the CoRE program including \$312,704 for the awarding of Project Grants. The disbursement of this budget is detailed in Table 1.

#### Table 1:

Project Grant	Monitoring Program	Total Budget
\$312,704	\$45,000	\$357,704

- 4.2 In accordance with past years, \$45,000 is proposed to be allocated to the monitoring program. The monitoring includes assessment of vegetation change and photo points to enable outcomes of environmental improvements to be assessed over time.
- 4.3 The remaining \$312,704 is available for the awarding of project grants.
- 4.4 The recommendation to approve 42 projects with a combined cost of \$312,643.50 will result in a budget surplus of \$60.50.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The CoRE aims to conserve and improve rural land and the natural environmental values on private property. The Project Grant operates under a competitive grant process. Applicants need to demonstrate the merits of their project against the selection criteria with a focus on the significance and quality of the environmental value and the long-term outcomes of the proposed project. Supporting on-ground works such as fencing off areas for conservation or the creation of wildlife corridors assists Council in fulfilling its commitment under the *Hume Horizons 2040 Plan* to ensure 'the City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued.'

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 The CoRE program assists in improving the quality and extent of native vegetation. This will improve the resilience of local ecosystems to the impacts of climate change and decrease the risk of localised extinction of flora and fauna species.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 In line with the Social Justice Charter, Council aims to ensure an equitable approach is used for assessing and approving grant applications. A two-step assessment process ensures each application is treated in accordance with the Charter.

#### 8. COMMUNITY CONSULTATION:

- 8.1 In August 2020 Council endorsed a suite of changes to the Rural Engagement Program, including a shift from a paper-based application process to an online form via the SmartyGrants online grants management system. These changes were communicated to all residents living in the rural area in October 2020 via correspondence. Other than the shift to an online application process, no other changes were introduced to the CoRE Grant.
- 8.2 Council mailed a postcard to approximately 1,600 eligible landowners in February 2021 inviting them to express their interest in the Rural Engagement Program, including the CoRE grant and other incentive programs such as the Primary Producer Rate Rebate and Rural Land Management Grant.
- 8.3 Council officers undertook property visits and fielded phone enquiries from landowners interested in the program or who had questions about the changes to the Rural Engagement Program and the new SmartyGrants application process.
- 8.4 Key documents and other supporting material designed to assist landowners with their project development were made available on Council's website. This includes the program guidelines and information to assist landowners in submitting their application via SmartyGrants.
- 8.5 To assist landowners in understanding the program changes and the new SmartyGrants process, Council officers ran two drop-in sessions at the Sunbury and Craigieburn Global Learning Centres in early 2021.

#### 9. DISCUSSION:

#### 9.1 Overview of the Project Grant

- 9.1.1 The Project Grant operates under a competitive process. It is demand driven and the amount the landowner applies for is determined by them obtaining at least two quotes from contractors and suppliers for each activity.
- 9.1.2 The Project Grant provides up to \$10,000 (excluding GST) to assist landowners and community groups to undertake on-ground environmental works and capacity-building or engagement activities.

#### 9.2 Application Process:

- 9.2.1 Landowners were sent an Expression of Interest postcard in the mail in February 2021 and were given six weeks to return it, indicating which program they would like to apply for.
- 9.2.2 Council officers arranged property visits with each landowner expressing interest in the CoRE Grant. During the visit officers discussed the project, ensured the project and property met the basic eligibility criteria and provided any guidance or assistance required.
- 9.2.3 In the rare instances where the basic eligibility criteria were not met (for example, the property having no conservation value), landowners were encouraged to consider applying for the Rural Land Management Grant instead.
- 9.2.4 Landowners wishing to apply were guided to set up a SmartyGrants account and complete the online application form. Applications closed in early June 2021.
- 9.2.5 Council received a total of 51 Project Grant applications across the rural area, including four new applicants.
- 9.2.6 A panel assessment is established for the review of all applications.
- 9.2.7 Since the program's introduction in 2014 Council has received a varied number of applications each year as shown in Table 2.

Table 2:

	Grant Type			
Financial Year	Small Grant	Medium Project	Large Project	
2014/15	401	36	10	
2015/16	232	53	20	
2016/17	241	27	25	
		Project C	Grant	
2017/18	200	31		
2018/19	212	42		
2019/20	193	40		
2020/21	176	50		
2021/22	N/A – program discontinued and replaced by the Rural Land Management Grant	51		

#### 9.3 Assessment Process:

- 9.3.1 The governance for assessment includes a two-step process involving Councillors and officers. This ensures that each applicant is treated fairly and equitably in accordance with the Social Justice Charter.
- 9.3.2 A Terms of Reference is used to guide the assessment process to inform both the Councillor's and officer's roles. All participants are also required to declare a conflict of interest (if one exists) in accordance with the Conflict of Interest Policy.
- 9.3.3 Officer Assessment Panel:
  - (a) The Officer Assessment Panel (OAP) meetings were held in late June 2021.
  - (b) The Panel consisted of the Manager Sustainable Environment, Coordinator Biodiversity Strategy, Rural Environment Officer and Biodiversity Project Officer.
  - (c) Officers scored each application against the selection criteria.
  - (d) Projects scored from 12 (lowest) through to 33 (highest).
  - (e) The Panel prepared a recommendations summary for the Executive Assessment Panel's consideration.
  - (f) The Panel recommended funding Project Grant applications that have an assessment score from 20 through to 33. Part-funding was recommended for three properties for the development of a land management plan, and one applicant to subsidise fees for a land management training course.
  - (g) Eight projects were assessed with a score below 20. These projects scored low due to their limited conservation values. Council officers will work with the applicants providing one to one support and land management advice.
  - (h) One project was deemed ineligible as the proposed works are likely to damage native vegetation and only one quote was provided. Officers will liaise with this landowner to identify alternative options and provide guidance to assist them in achieving their goals.
  - (i) Where a property may have been the subject of environmental enforcement, Officers conduct due diligence to ensure the CoRE grant was not funding any works associated with enforcement proceedings.

#### 9.3.4 Executive Assessment Panel:

- (a) The Executive Assessment Panel (EAP) meeting was held on Thursday 22 July 2021 online via Microsoft Teams.
- (b) The Panel consisted of Cr Jodi Jackson, the Director Sustainable Infrastructure and Services, Manager Sustainable Environment and Coordinator Biodiversity Strategy.
- (c) The Panel endorsed the OAP recommendations to fund all Project Grant applications that have an assessment score from 20 through to 33 including the part funding of four properties.
- (d) This process determined the final recommendations to be presented to Council for consideration.

#### 10. CONCLUSION:

**10.1** Council is committed to ensuring the natural environment and rural landscapes are protected, enhanced, maintained and valued. The CoRE grant program enables Council to assist and support rural landowners to conserve and improve these values on their properties.

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# Projects and Budget Summary CONSERVING OUR RURAL ENVIRONMENT

Score	Score No. Property Address		Grant (exc GST)	Recommend Yes/No
33	2	525 WILDWOOD RD WILDWOOD	\$4,371.59	YES
33	27	125 KINNEAR RD, MICKLEHAM	\$9,900.00	YES
32	31	11 SCHOOL LANE, BULLA	\$10,000.00	YES
32	37	115 ST JOHNS RD, OAKLANDS JUNCTION	\$9,860.00	YES
31	49	242 MCGREGOR RD, SUNBURY	\$8,938.05	YES
30	16	380 OAKLANDS RD, OAKLANDS JUNCTION	\$9,998.00	YES
30	17	430 OAKLANDS RD, OAKLANDS JUNCTION	\$9,939.00	YES
30	21	321 ARUNDEL RD, KEILOR	\$6,750.00	YES
30	40	460 KONAGADERRA RD, CLARKEFIELD	\$9,998.66	YES
29	6	725 SUNBURY RD, SUNBURY	\$9,910.00	YES
29	8	20 CREASEY CT, BULLA	\$9,000.00	YES
29	9	140 PALMER RD, SUNBURY	\$2,400.00	YES
29	32	575 WILDWOOD RD, WILDWOOD	\$9,950.00	YES
29	36	386 WILDWOOD RD, BULLA	\$8,863.66	YES
28	7	5 EMU CREEK RD, WILDWOOD	\$9,674.00	YES
28	12	550 RESERVOIR RD SUNBURY \$4,030.0		YES
28	14	10 GLENARA DR, BULLA	10 GLENARA DR, BULLA \$9,800.00	
28	29	628 WILDWOOD RD, WILDWOOD	628 WILDWOOD RD, WILDWOOD \$9,955.00	
28	33	410 RACECOURSE RD, SUNBURY	COURSE RD, SUNBURY \$3,320.00	
28	44	145 GELLIES RD, WILDWOOD	\$9,999.00	YES
28	45	470 WILDWOOD RD, WILDWOOD	\$8,875.00	YES
28	46	325 WILDWOOD RD, WILDWOOD	\$9,950.00	YES
27	11	150 PALMER RD, SUNBURY	\$3,360.00	YES
25	5	305 GLENCOE DR, DIGGERS REST	\$8,800.00	YES
25	30	675 WILDWOOD RD WILDWOOD	\$5,995.00	YES
25	38	50 MCNABS RD, KEILOR	\$6,415.63	YES
25	47	55 MOREFIELD COURT, DIGGERS REST	\$7,800.00	YES
24	10	45 MCNABS RD, KEILOR \$10,000.00		YES
24	19	220 KONAGADERRA RD, OAKLANDS JXN	\$8,201.08	YES
24	34	15 WILLIAMS RISE, SUNBURY \$9,106.50		YES
24	48	90 PALMER RD SUNBURY	R RD SUNBURY \$8,400.00	
24	51	1 250 DALRYMPLE RD, SUNBURY \$3,000.00		YES
23	4	140 LOEMANS RD, BULLA	\$2,072.50	YES



### **Projects and Budget Summary CONSERVING OUR RURAL ENVIRONMENT**

Score No.		Property Address	Grant (exc GST)	Recommend Yes/No	
23	22	70 MCNABS RD, KEILOR	\$8,236.00	YES	
23	41	100 PALMER RD SUNBURY	\$1,850.00	YES (LMP)	
22	35	30 BRASSEY COURT, MICKLEHAM	\$9,997.45	YES	
21	1	1265 RIDDELL RD SUNBURY	\$2,800.00	YES	
21	13	600 SETTLEMENT RD, SUNBURY	\$9,810.00	YES	
21	23	555 SETTLEMENT RD SUNBURY	\$9,993.00	YES	
20	25	185 BULLA-DIGGERS REST RD, DIGGERS REST	\$6,424.38	YES	
20	20 26 65 KINNEAR RD, MICKLEHAM		\$2,900.00	YES (LMP)	
20	20 42 395 OAKLANDS RD, OAKLANDS JUNCTION		\$2,000.00	YES	
19	3	55 WILLIAMS RISE, SUNBURY	\$0	NO	
18	15	510 KONAGADERRA RD, CLARKEFIELD	\$0	NO	
17	20	940 CRAIGIEBURN RD, OAKLANDS JUNCTION	\$0	NO	
17	24	65 NAMBOUR DR, SUNBURY	\$0	NO	
16	18	825 CRAIGIEBURN RD, OAKLANDS JUNCTION	\$0	NO	
15	43	400 KONAGADERRA RD, CLARKEFIELD	\$0	NO	
13	<b>13 50</b> 60 BUCKLEY RD. DIGGERS REST \$0		\$0	NO	
12	39	600 KONAGADERRA RD, CLARKEFIELD	\$0 NO		
N/A	28	490 SETTLEMENT RD SUNBURY	\$0	NO	
	0	Total Grant Recommended (exc GST) \$	312,643.50		

#### **Executive Assessment Panel Comments**

All recommendations of the Officer Assessment Panel were accepted by the EAP.

Councillor Jodi Jackson		
	Date	
Peter Waite, Director Sustainable Infrastructure and Services		
	Date	
Bernadette Thomas, Manager Sustainable Environment		
	Date	
Damien Harrison, Coordinator Biodiversity Strategy		
	Date	
	Peter Waite, Director Sustainable Infrastructure and Services  Bernadette Thomas, Manager Sustainable Environment	Peter Waite, Director Sustainable Infrastructure and Services  Date  Bernadette Thomas, Manager Sustainable Environment  Date  Damien Harrison, Coordinator Biodiversity Strategy

REPORT NO: SU590

REPORT TITLE: Hume Clean Taskforce Advisory - External Committee

Members 2021-2023 Recommendations

**SOURCE:** Darren Martin, Manager Waste and Resource Recovery

**DIVISION:** Sustainable Infrastructure and Services

FILE NO: POLICY: -

**STRATEGIC OBJECTIVE:** 4.2 Create community pride through a well-designed and

maintained City.

ATTACHMENTS: Nil

#### 1. SUMMARY OF REPORT:

1.1 This report recommends the appointment of the external Committee Members for the new 2021-2023 Hume Clean Taskforce Advisory Committee following an extensive Expression of Interest process. The new Hume Clean Taskforce Advisory Committee is proposed to focus on addressing waste and litter related issues, including the management of illegal dumping with key community and government stakeholders.

#### 2. RECOMMENDATION:

#### **That Council:**

- 2.1 endorses the appointment of seven (7) external Hume Clean Taskforce Advisory Committee members for 2021-2023, as recommended in the report.
- 2.2 inform the successful applicants of their appointment to the Hume Clean Taskforce Advisory Committee.

#### 3. LEGISLATIVE POWERS:

- 3.1 Council has broad responsibilities around environmental management and sustainability as indicated in the *Local Government Act 2020 (the Act)*. Section 9, 'Overarching governance principles and supporting principles' section 2 includes:
  - 3.1.1 priority is to be given to achieving the best outcomes for the municipal community, including future generations;
  - 3.1.2 the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.
- 3.2 The Taskforce is considered an Informal Gathering of Councillors for the purposes of Council's governance rules and the minutes of Taskforce meetings are provided to Council for information.

#### 4. FINANCIAL IMPLICATIONS:

4.1 There are no financial implications arising from the endorsement of new members for the Hume Clean Taskforce Advisory Committee.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 The Hume Clean Taskforce Advisory Committee has been established to provide Council with advice regarding Council's waste management policies and programs.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 The Taskforce provides advice on the development and implementation of Council's Waste Management Strategy.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 Council has made a commitment to residents' participatory rights in decisions that affect their life through its Social Justice Charter and the Hume Citizen Bill of Rights. This commitment has been reaffirmed through Hume Horizons 2040. The Taskforce enables community members to participate more fully in public life and connect citizens with each other and their local community and Council.

#### 8. COMMUNITY CONSULTATION:

8.1 Advertising for Expressions of Interest for external representation the Hume Clean Taskforce Advisory Committee was carried out in conjunction with Council's Strategic Communications Department and through the existing community networks of the Waste and Resource Recovery Department.

#### 9. DISCUSSION:

- 9.1 On 24 May 2021, Council endorsed the formation of the Hume Clean Taskforce Advisory Committee including its terms of reference, the appointment of Councillor representation to the Committee and the expression of interest process for resident, community and business / industry members.
- 9.2 The Expression of Interest process was advertised extensively for a two-week period and due to minimal response was readvertised for a further two-week period.
- 9.3 Following the four-week advertising period seven (7) Expressions of Interest were received from external Community, Government, Industry and Business nominees.
- 9.4 The following Expressions of Interest received for the 2021-2023 membership were considered and endorsed by a Selection Panel comprising of Councillor Moore, Councillor Medcraft, Councillor Overend, the Director Sustainable Infrastructure and Services and the Manager Waste and Resource Recovery in accordance with the terms of reference for the committee.

	Name of Proposed Taskforce External Membership	Suburb	Area of interest and community groups	Recommended by Selection Committee?
1	Enzo Bruscella	External	Board Director Keep Australia Beautiful. 30 years' experience in waste management, resource recovery and change management. Former Director of Waste Management Association of Australia (4 years).	Yes
2	Jeremy Settle	External	EPA Victoria - Regional Manager Northern Metropolitan Region (Hume City area).	Yes
3	Kevser Dogan	Roxburgh Park	Roxburgh Rise Neighborhood house Cultural Formation group. Hume Enviro champion 2019. Organizing Clean up Australia Day 2020.	Yes

4	Mary-Anne	Mickleham	Merrifield Clean up Australia Day.	Yes
	Medina			
5	Chaaban	Roxburgh Park	Concerned resident.	Yes
	Rajan			
6	Avleen Chand	Mickleham	Clean up Australia Day 2020.	Yes
7	Samuel	External	Litter Enforcement Officer Network.	Yes
	Lawson		Keep Victoria Beautiful.	

#### 10. CONCLUSION:

10.1 The proposed Hume Clean Taskforce Advisory External membership comprises a broad cross-section of the Hume's community, Government, Industry and Business. It is recommended Council accepts the seven (7) nominees to the Hume Clean Taskforce Advisory Committee.

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### REPORTS – GOVERNANCE AND ENGAGEMENT 23 AUGUST 2021 ORDINAR

ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: GE544

REPORT TITLE: Naming Proposal - Kathleen Aitken Park
SOURCE: Megan Kruger, Manager Governance

Peter Faull, Coordinator Governance & Corporate

Support

**DIVISION:** Corporate Services

FILE NO: HCC20/417

**POLICY:** Place Names Policy

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

**ATTACHMENT:** 1. Council Report Number GE471

#### 1. SUMMARY OF REPORT:

1.1 In June 2020, Council received a proposal from the Sunbury Historical and Heritage Society to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park

- 1.2 At its meeting held on 12 October 2020, Council resolved to approve the progression of this naming proposal to the community consultation stage to seek the community's views on the proposed name.
- 1.3 This report provides a summary of the results of the community consultation process to Council and recommends that Council endorses the proposed name of Kathleen Aitken Park for this location.

#### 2. RECOMMENDATION:

#### 2.1 THAT Council:

- 2.1.1 notes the results of the community consultation process on the proposal to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park;
- 2.1.2 endorses the proposal to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park
- 2.1.3 submits the name Kathleen Aitken Park to the Registrar of Geographic Names for their consideration and approval;
- 2.1.4 notes that if it endorses this naming proposal, any individual who lodged an objection to the proposal during the community consultation process, and who have provided Council with their contact details, will be advised of their right to appeal Council's decision directly to the Registrar of Geographic Names;
- 2.1.5 notes that the community will be advised of Council's decision on whether to endorse this naming proposal, which will consist of sending correspondence directly to the same 103 directly affected property owners and residents who originally received a consultation pack on this proposal, and by placing a notice on Council's website;
- 2.1.6 notes that Council officers will continue to consult with the relevant Traditional Owners Group to identify an alternative location where it may be suitable to propose using the name of Bungarim, which was an alternative name that was submitted during the community consultation process but which Council cannot consider using at this time because agreement to use the name has not yet been received from the relevant Traditional Owners Group, either for the name of a park or another suitable feature that can be officially named under the Naming Rules.

### **REPORT NO: GE544 (cont.)**

#### 3. LEGISLATIVE POWERS:

- 3.1 Geographic Place Names Act 1998;
- 3.2 The Naming Rules for Places in Victoria Statutory Requirements for Naming Road, Features and Localities 2016 (the Naming Rules) which are given effect under that Act.

#### 4. FINANCIAL IMPLICATIONS:

- 4.1 Expenditure associated with the naming proposal will include administration costs and costs for signage (if the proposal is approved).
- 4.2 Both the costs for administration and signage, if required, will be funded from Council's operational budget.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

#### 8. COMMUNITY CONSULTATION:

- 8.1 When consulting with the community, Council officers coordinating the naming proposal followed the applicable procedures as outlined in the Naming Rules.
- 8.2 The community consultation period for this naming proposal commenced on Monday 2 November and concluded on Friday 11 December 2020. The activities undertaken during this consultation period were as follows:
  - (a) consultation packs were sent to 103 directly affected property owners and residents in the vicinity of the unnamed park (referred to as the immediate community in the Naming Rules). The consultation packs contained a covering letter with background information, a community survey and a reply-paid envelope;
  - (b) the naming proposal was also promoted on Participate page of Council's website, inviting residents from the extended community, as defined by the Naming Rules, to also provide their feedback on the naming proposal.

#### **Consultation Results**

8.3 21 submissions were received in total, with 17 submissions supporting the proposal and four objecting to it. The comments provided with these submissions both in support of and objecting to the naming proposal were as follows:

Agree/disagree	Reason
Agree	Good choice
Agree	Fully support proposal
Agree	A well deserved recipient of the honour. We hope her children or grandchildren are able to be at the opening of the park so her work can be further acknowledged (if she had any children)
Agree	Naming the park after Kathleen Aitken couldn't go to a more deserving person
Agree	Kathleen did great service to the Sunbury Community

#### **REPORT NO: GE544 (cont.)**

Agree	Thrilled that the park could be named after a woman who served her community so well. What a legacy and seeing that only 5% of monuments in Australia paid tribute to females I think it is well overdue	
Agree	Like the name and the story associated with it	
Agree	We fully support the proposal. An excellent acknowledgement of a truly deserving Sunbury pioneer.	
Agree	An excellent tribute to a local volunteer	
Agree	As long time residents of Sunbury I enquired to my parents [names redacted] who knew Mrs Aitken. Their response was immediately positive and endorsed this proposal. So, I too will endorse this proposal. Peter Free's letter was a great endorsement of Kathleen Aitken's contributions	
Agree	It will be good for the park to have a proper name after living opposite to it for 18 years. The proposed name is appropriate	
Agree	Kathleen's work speaks for themselves. Great to see a female who has a park named after her. Would have been great if the council had irrigated with recycled water like Galaxy Land. More families would use the facilities	
Agree	Good thing to do. Park is beautiful and well maintained	
Agree	Good choice. No objection	
Disagree	I appreciate Kathleen's contributions to the Sunbury Community and this is a lovely way to recognise her achievements. However this request received during NAIDOC week is a little disappointing. What a missed opportunity to recognise the first peoples in our community and name this park after them.	
Disagree	I would like to suggest the name Bungarim Park. Bungarim was the Nurungaton (Head Man) of the Marin Baluk Clan at the time when Sunbury was first settled. This name would honour the rich indigenous heritage of this area with its 5 Bora rings and the fact that our history goes way back beyond white settlement. The RAP working group may also be able to suggest other suitable Wurundjieri names. Thankyou.	
Disagree	I feel that Kathleen Aitken has been recognised already with other awards and would like it to go to a not so connected person. Kathleen has a AO and Rotary award being a JP. Where does it end?	
Disagree	While I'm sure that Kathleen Aitken was a worthy citizen of the Sunbury area, I would like to see more public places honouring the First People of this area. Bungarim was the Nurungaeta of the Marim Balluk clan at the time of white settlement and on whose country Sunbury is located. I would like the park to be named Bungarim Park. There is a lack of information about the First People of Sunbury so there should also be a plaque explaining the history behind the naming.	

#### **Alternative Name Suggested During the Community Consultation Process**

- 8.4 Two of the submissions received that objected to this naming proposal suggested an alternative name for the park, being Bungarim Park.
- 8.5 The Naming Rules allow for Council to reconsult with the community if a suitable alternative name is proposed during a community consultation process, however if a proposed name is using an Aboriginal language then the relevant Traditional Owners Group must have been consulted with first and agreed that the name can be used for consideration by Council.
- 8.6 Council officers have been consulting with the relevant Traditional Owners Group this year on the suitability of the name Bungarim for the proposed location. Consultation has been positive and has made progress, but agreement has not yet been received for Council to use this name in a further round of community consultation, should it wish to do so.

#### **REPORT NO: GE544 (cont.)**

#### Assessment of Objections Against the General Principles in the Naming Rules

- 8.7 Under the Naming Rules Council is required to consider any objections that are received during a consultation period, however Council does not have to consider any objections that don't explain the reason for the objector opposing the name, or objections that are not relevant to the Naming Rules. An objection that is not relevant to the Naming Rules is one that is not based on an assertion that Council is not compliant with the General Principles contained within the Naming Rules.
- 8.8 The objections received during the community consultation process are not considered to be based on Council being non-compliant with the Naming Rules, and agreement has not yet been received from the relevant Traditional Owners Group for Council to consider reconsulting with the community on the name Bungarim Park, so no amendments to the proposed name of Kathleen Aitken Park are recommended.

#### **Recommendation to Finalise Matter**

- 8.9 In fairness to the applicant, given the length of time that has passed since this naming proposal was first submitted by the Sunbury Historical and Heritage Society and following community consultation which occurred in late 2020, it is recommended that Council finalises this matter by endorsing the proposed name of Kathleen Aitken Park for submitting to the Registrar of Geographic Names for their consideration.
- 8.10 Whilst objections and a suggestion for an alternative were received, submissions were also received from the community indicating strong support for the proposed name.

#### **Future Consideration of Suggested Alternative Name**

8.11 It is recommended that Council officers continue to consult with the relevant Traditional Owners Group to identify an alternative location where it may be suitable for Council to consider using the name Bungarim, either as the name for a park or another suitable feature that can be officially named under the Naming Rules.

#### 9. DISCUSSION:

- 9.1 Council report number GE471 Naming Proposal Kathleen Aitken Park, which was presented to Council at its meeting held on 12 October 2020, presented Council with a proposal which was submitted by the Sunbury Historical and Heritage Society to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park. This report, which contained the original application and an aerial image and map view of the park, is provided as Attachment 1 of this report.
- 9.2 The initial assessment of this naming proposal against the General Principles contained within the Naming Rules, which remains unchanged following the community consultation process, is as follows:

Assessment Against General Principles Contained Within Naming Rules Proposal to Name the Park Which is Bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park		
Principle (A)	Comment	
Ensuring public safety	The proposed name does not pose any risk to public safety. Whilst this park is sometimes unofficially referred to as Parkview Drive Reserve, it is not anticipated that changing the name would cause any disruption or confusion in the community.	
Principle (B)	Comment	
Recognising the public interest	The park is not currently officially named, however if officially named Kathleen Aitken Park this will not negatively impact the community and the name is not being considered because of any short-term benefits that this will provide. The name is being considered because of the long-term benefit that this would provide, which would be to recognise an individual with strong	

	links to place that would be named, and who has a significant history of volunteer community service to the local community. The proposal does not affect any locality boundaries.		
Principle (C) Linking the name to place	Comment The Sunbury Historical and Heritage Society have requested Council to name the park Kathleen Aitken Park and recommends this as Kathleen Aitken was an incredible volunteer in the Sunbury community for over 60 years. The history of their service is documented in the application and summarised in this report. The society believes that parks in Sunbury should be named after people that have had a strong influence on the Sunbury community and Kathleen Aitken is one of those people.		
Principle (D) Ensuring names are not duplicated	Comment There are no duplications of this name within the municipality of Hume. There are other places with the name Aitken included in them, but this is usually in the first word of the place. There are no places or features with the words Kathleen Aitken in them and therefore no confusion is anticipated.		
Principle (E) Names must not be discriminatory	Comment The proposed name is not considered to be discriminatory in any way.		
Principle (H) Using commemorative names	Comment The proposed name meets all of the criteria of a proposed commemorative name. A first name and surname are the preferred option.		

- 9.3 Based on the assessment of this naming proposal against the General Principles contained within the Naming Rules, and considering the strong support received for the proposed name during the consultation process, it is recommended that Council endorses the proposed name of Kathleen Aitken Park, and that it approves submitting this name to the Registrar of Geographic Names for their consideration and approval.
- 9.4 This recommendation is made noting that objections were also received for this naming proposal, including objections that suggested using the alternative name of Bungarim Park, however Council cannot consider reconsulting the community on this alternative time, should it wish to do so, because agreement to use this name has not yet been received from the relevant Traditional Owners Group. It is considered that agreement has been sought over an appropriate amount of time, and that in fairness to the original applicant a decision on their application should now be made. It is also considered appropriate that consultation should continue with the relevant Traditional Owners Group to identify an alternative location where it may be suitable for Council to consider using the name Bungarim, either as the name for a park or another suitable feature that can be officially named under the Naming Rules.
- 9.5 The community will be advised of Council's decision on whether to endorse this naming proposal by correspondence being sent to the same 103 directly affected property owners and residents who originally received a consultation pack on this proposal, and by placing a notice on Council's website. Any individual who lodged an objection to the proposal during the community consultation process, and who have provided Council with their contact details, will also be advised of their right to appeal Council's decision directly to the Registrar of Geographic Names

9.6 If Council endorses this naming proposal and it is subsequently approved by the Registrar of Geographic Names, the name will be gazetted in the Victorian Government Gazette and registered in VICNAMES, which holds approximately 200,000 road names and 45,000 place and feature names.

#### 10. CONCLUSION:

- 10.1 A community consultation process on a proposal to name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park, is now complete.
- 10.2 It is recommended that Council endorses the proposed name of Kathleen Aitken Park for this location, and that it submits this name to the Registrar of Geographic Names for their consideration and approval.

Attachment 1 - Council Report Number GE471

**REPORTS - GOVERNANCE AND ENGAGEMENT** 

12 OCTOBER 2020 ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: GE471

REPORT TITLE: Naming Proposal - Kathleen Aitken Park

SOURCE: Peter Faull, Coordinator Governance & Corporate

Support

Joanne Grindrod, Governance Support Officer

**DIVISION:** Corporate Services

FILE NO: HCC20/417

POLICY: Place Names Policy

**STRATEGIC OBJECTIVE**: 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

ATTACHMENTS: 1. Kathleen Aitken Park Naming Proposal

2. Aerial Image and Map View of Park

#### 1. SUMMARY OF REPORT:

- 1.1 A proposal has been received from the Sunbury Historical and Heritage Society to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park.
- 1.2 A copy of the naming proposal is provided as Attachment 1 to this report, and an aerial image and map view of the park is provided as Attachment 2.

#### 2. RECOMMENDATION:

- 2.1 THAT Council approves the progression to the public consultation stage of the proposal to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, Kathleen Aitken Park.
- 2.2 THAT Council notes that public consultation on this naming proposal, if approved, will not commence until the conclusion of the Election Caretaker Period, which runs from midnight on Tuesday 22 September 2020 to 6pm on Election Day, Saturday 24 October 2020.

#### 3. LEGISLATIVE POWERS:

Geographic Place Names Act 1998

#### 4. FINANCIAL IMPLICATIONS:

Initial costs associated with this naming proposal will be associated with public consultation, such as placing a notice in local papers, which is estimated to cost approximately \$500 and which would be funded through Council's operational budget. Future costs, should this proposal be approved, would be the cost of signage of approximately \$1,500, and which would also be funded through Council's operational budget.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in The Charter of Human Rights and Responsibilities Act 2006 were considered and it was determined that no rights are engaged in this naming proposal.

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#### **REPORT NO: GE471 (cont.)**

#### 8. COMMUNITY CONSULTATION:

#### **External Consultation**

- 8.1 In accordance with the Naming Rules for Places in Victoria Statutory Requirements for Naming Roads, Features and Localities 2016 (the Naming Rules), and Hume City Council's Place Names Policy, Council is required to consult with the community when considering applications received under the Geographic Place Names Act 1998. The method and extent of consultation is dependent on the significance of the feature to be named.
- 8.2 It is recommended that Council consults with both directly and indirectly affected residents of the community by placing public notices in local papers and on Councils website, and by writing to the properties that border the park.
- 8.3 The period of public consultation would be at a minimum 30 days.
- 8.4 When Council has made a final decision on whether to endorse this naming proposal, the Naming Rules require that it informs the community of its decision, in the same manner in which the proposal was advertised to both directly and indirectly affected community members.

#### **Internal Consultation**

8.5 Internal consultation was undertaken to seek advice from relevant Council officers and there were no issues raised that would prevent the progression of this naming proposal to the community consultation stage.

#### 9. DISCUSSION:

#### **Background**

- 9.1 Council has received a proposal from Mr Peter Free, President of the Sunbury Historical and Heritage Society Inc., requesting that Council name a park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, Kathleen Aitken Park. The park is unofficially referred to as Parkview Drive Reserve.
- 9.2 The application states that Kathleen Aitken was an incredible volunteer in the Sunbury community for over 60 years, who was rewarded for her great work by the Queen in the Australia Day Honours awards in 1964 with an MBE (Member of the British Empire).
- 9.3 The application also provides information on Kathleen Aitken's volunteer community service, which included:
  - (a) being an active member of the St. Andrews Presbyterian Church (Uniting Church) and later becoming a member of the Church Board of Management and the first lady Elder;
  - (b) membership of the Presbyterian Women's Mission Union, and was the president of the Sunbury Branch;
  - (c) Secretary of the St. Andrews flower show committee for more than 20 years;
  - (d) Foundation Secretary of the Sunbury Branch of the Country Women's Association (CWA), and later elected president of the Central Highlands Group of the CWA;
  - (e) CWA life member;
  - (f) Secretary of the Sunbury RSL War Service Fund;
  - (g) membership of the Sunbury Auxiliary of the Royal Institute for the Blind (in recognition for her excellent work and dedication she was elected a Life Governor);

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#### **REPORT NO: GE471 (cont.)**

- (h) being awarded the Red Cross Long Service Medal from Her Excellency Lady Delacombe at Government House, in recognition of over 20 years of dedicated service:
- membership of the Sunbury Progress Association which supported a number of organisations in Sunbury;
- (j) membership of the Sunbury Mental Hospital Official Visitors Panel;
- (k) Secretary of the Sunbury Primary School Committee and President of the Mother's Club Committee;
- (I) Patron of the Sunbury Girl Guides Building Committee;
- (m) Committee member of the Sunbury Agricultural Show.
- (n) an honorary Life Governor of the Royal Children's Hospital;
- (o) being awarded the Rotary Club of Sunbury's "Citizen of Distinction Award" for her dedicated service to the community of Sunbury, which in 1984 the Rotary Club renamed to the "Kathleen Mary Aitken Citizen of Distinction Award".

#### Assessment Against the General Principles Contained in the Naming Rules

- 9.4 An analysis of the naming proposal was conducted by Council officers against the General Principles contained in the Naming Rules.
- 9.5 In particular, Council officers assessed the naming proposal against the following key general principles:

Principle (A) Ensuring public safety	Comment The proposed name does not pose any risk to public safety. Whilst this park is sometimes unofficially referred to as Parkview Drive Reserve, it is not anticipated that changing the name would cause any disruption or confusion in the community.
Principle (B) Recognising the public interest	Comment The park is not currently officially named, however if officially named Kathleen Aitken Park this will not negatively impact the community and the name is not being considered because of any short-term benefits that this will provide. The name is being considered because of the long-term benefit that this would provide, which would be to recognise an individual with strong links to place that would be named, and who has a significant history of volunteer community service to the local community. The proposal does not affect any locality boundaries.
Principle (C) Linking the name to place	Comment The Sunbury Historical and Heritage Society have requested Council to name the park Kathleen Aitken Park and recommends this as Kathleen Aitken was an incredible volunteer in the Sunbury community for over 60 years. The history of their service is documented in the application and summarised in this report. The society believes that parks in Sunbury should be named after people that have had a strong influence on the Sunbury community and Kathleen Aitken is one of those people.

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#### **REPORT NO: GE471 (cont.)**

Principle (D) Ensuring names are not duplicated	Comment There are no duplications of this name within the municipality of Hume. There are other places with the name Aitken included in them, but this is usually in the first word of the place. There are no places or features with the words Kathleen Aitken in them and therefore no confusion is anticipated.		
Principle (E)	Comment		
Names must not be	The proposed name is not considered to be		
discriminatory	discriminatory in any way.		
Principle (H)	Comment		
Using commemorative names	The proposed name meets all of the criteria of a proposed commemorative name. A first name and surname are the preferred option.		

- 9.6 It is recommended that Council approves the progression of this naming proposal to the public consultation stage.
- 9.7 As public consultation is not allowed during the election caretaker period which runs from midnight on Tuesday 22 September 2020 to 6pm on Election Day, Saturday 24 October 2020, if approved, the consultation would not commence prior to the conclusion of the election caretaker period.

#### 10. CONCLUSION:

- 10.1 It is recommended that Council approves the progression to public consultation of the proposal to name to officially name the park which is bound by The Avenue, Lauriston Way and Parkview Drive in Sunbury, the Kathleen Aitken Park.
- 10.2 If approved, public consultation would not occur prior to the conclusion of the election caretaker period, which concludes at 6pm on 24 October 2020.

Attachment 1 - Kathleen Aitken Park Naming Proposal



#### SUNBURY HISTORICAL & HERITAGE SOCIETY INC.

Member Society of the Royal Historical Society of Victoria Inc Patron Sir Rupert Clark P O Box 423, Sunbury Vic 3429 Reg No A0029095H



Secretary: Jessica Jansen

Mr Domenic Isola Chief Executive Officer Hume City Council, BRAODMEADOWS Vic 10th June 2020

Dear Sir

I am writing to you on behalf of the Sunbury Historical & Heritage Society Inc. regarding the naming of the park in The Avenue Sunbury. This park is an important space for the residents that live up on the Jacksons Hill Estate. Council is at this moment redeveloping the park and I am sure all residents on the estate are excited about this as there will be a more appropriate place for them to congregate and play.

The society would like the council to name the park the Kathleen Aitken Park and we recommend this as Kathleen Aitken was an incredible volunteer in the Sunbury community for over 60 years. (Attached is a copy of her achievements). She was rewarded for her great work by the Queen in the Australia Day honours awards in 1964 with an MBE (Member of the British Empire).

We believe that parks in Sunbury should be named after people that have had a strong influence on our community and Kathleen Aitken is one of those people.

We look forward to your response on this matter and if there are any questions please contact Peter Free on the above contact numbers.

Yours Sincerely

Peter Free President

cc Cr Carly Moore cc Cr Jack Medcraft

cc Cr Leigh Johnson

cc Cr Ann Potter

Attachment 1 - Council Report Number GE471

### REPORTS – GOVERNANCE AND ENGAGEMENT 12 OCTOBER 2020 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Kathleen Aitken Park Naming Proposal

Why the Sunbury Historical & Heritage Society is proposing the park, bound by The Avenue, Lauriston Way and Parkview Drive, named the Kathleen Aitken Park. We believe that her volunteer work in Sunbury covering over 60 years deserves this recognition.

Kathleen Mary Aitken was born Kathleen Mary Douglas on the 20th December 1900 at "Glen View" homestead near Bonnie Doon. Her parents were sheep farmers and graziers and were of Scottish descent. Kathleen came to Sunbury in 1921 and resided in Barkly Street. Here she met William Aitken whose father owned the butcher shop in Station Street Sunbury. On April 23rd 1924 the couple were married at Scots Church Melbourne

Kathleen assisted for her husband (Billy) by providing and cutting oranges for the players and washing their football jumpers for the next match. She also helped organise social activities for the football club including the annual ball by decorating the Memorial Hall and organising the supper. She also organised the Belle of Belles, this included young ladies representing their clubs in the RDFL. Kathleen also helped organise Sunbury Cricket Club functions.

Kathleen was an active member of the St. Andrews Presbyterian Church (Uniting Church) and later became a member of the Church Board of Management and the first lady Elder. She was also a member of the Presbyterian Women's Mission Union and was the president of the Sunbury Branch. She was also secretary of the St. Andrews flower show committee for more than 20 years.

Kathleen was the Foundation Secretary of the Sunbury Branch of the Country Women's Association, and later she was elected president of the Central Highlands Group of the CWA for a two-year term and in honour of her service to the CWA she was honoured by having bestowed on her a Life Membership of the Association.

During the war years Kathleen worked with enormous energy in the interest of the soldiers. She was elected secretary of the Sunbury RSL War Service Fund, which held regular weekly meetings throughout the six years of hostilities. She organised the soldiers comfort packs that were made up by the ladies of the RSL and volunteers. In recognition of he her dedicated service the Sunbury RSL presented her with a framed certificate of Service.

Kathleen was a very active member of the Sunbury Auxiliary of the Royal Institute for the Blind which raised much needed funds for the Institute. In recognition for her excellent work and dedication she was elected a Life Governor.

Kathleen was awarded the Red Cross Long Service Medal from Her Excellency Lady Delacombe at Government House, in recognition of over twenty years of dedicated service. She was an active member of the Sunbury Progress Association which supported a number of organisations in Sunbury.

Kathleen was a member of the Sunbury Mental Hospital Official Visitors Panel and the panel was setup to oversee the conditions and wellbeing of the patients. She also spent many hours at the hospital organising and running the CWA Library for the patients.

Kathleen was for many years, Secretary of the Sunbury Primary School Committee and President of the Mother's Club Committee. She was Patron of the Sunbury Girl Guides Building Committee and a committee member of the Sunbury Agricultural Show. She organised the luncheon for the Judges, Stewarts, Volunteers and the committee.

Attachment 1 - Council Report Number GE471

## REPORTS – GOVERNANCE AND ENGAGEMENT 12 OCTOBER 2020 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Kathleen Aitken Park Naming Proposal

She was a member of the Back to Sunbury Committee in 1952 and was one of three that organised and ran the tea and coffee stand from 10am until 9pm each day of the centenary celebrations.

Kathleen was a Commissioner for taking Affidavits. She could not take on the position of Justice of the Peace as her husband Billy was a JP. She was an honorary Life Governor of the Royal Children's Hospital. She was awarded this recognition for her work in raising funds.

She took care of the elderly members of the Eadie Family, which enabled them to remain living in their own home. She would clean the house do their shopping etc.

In1983 Kathleen Aitken was awarded the Rotary Club of Sunbury's "Citizen of Distinction Award" for her dedicated service to the community of Sunbury. In 1984 the Rotary Club renamed the award to the "Kathleen Mary Aitken Citizen of Distinction Award". Today the Sunbury Historical & Heritage Society organises the award and each year the society asks the community for nominations for this award.

In the Sunbury Newspaper dated Saturday  $11^{\rm th}$  January 1964, the headlines read "Queen honours local lady". Kathleen Mary Aitken was awarded an MBE (Member of the British Empire) in that year's honours list for outstanding public service and charity work.

The Sunbury Historical & Heritage Society believes Kathleen's dedicated service to the community of Sunbury over many years deserves the recognition by naming this park in The Avenue Sunbury to honour her.

Peter Free President

Attachment 2 - Aerial Image and Map View of Park



Attachment 2 - Aerial Image and Map View of Park



Attachment 1 - Council Report Number GE471

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## REPORTS – GOVERNANCE AND ENGAGEMENT 23 AUGUST 2021 ORDINAR

ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: GE545

**REPORT TITLE:** Proposal to Name Sunbury Oval Number 3 at Boardman

Reserve in Honour of Dennis McIntyre

**SOURCE:** Megan Kruger, Manager Governance

Peter Faull, Coordinator Governance & Corporate

Support

**DIVISION:** Corporate Services

FILE NO: HCC21/432

**POLICY:** Place Names Policy

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

ATTACHMENT: 1. Council Report Number GE514

#### 1. SUMMARY OF REPORT:

1.1 At its meeting held on 26 April 2021, Council resolved to approve the progression of a proposal to name Sunbury Oval Number 3 at Boardman Stadium in honour of the late Dennis McIntyre to the community consultation stage to seek the community's views on the proposed name.

#### 1.2 This report:

- (a) provides a summary of the results of the community consultation process to Council and recommends that Council endorses the proposed name of Dennis McIntyre Oval for this location:
- (b) makes reference to the location of Sunbury Oval Number 3 as being at Boardman Reserve, and not at Boardman Stadium, where it has previously been referred to as being located at.

#### 2. RECOMMENDATION:

#### 2.1 That Council:

- 2.1.1 notes the results from community consultation on the proposal to officially name Sunbury Oval Number 3 at Boardman Reserve the Dennis McIntyre Oval;
- 2.1.2 endorses the proposal to officially name Sunbury Oval Number 3 at Boardman Reserve the Dennis McIntyre Oval;
- 2.1.3 submits the name Dennis McIntyre Oval as the official name for Sunbury Oval Number 3 at Boardman Reserve to the Registrar of Geographic Names Victoria for their consideration and approval;
- 2.1.4 notes that the community will be advised of Council's decision on whether to endorse this naming proposal by placing a notice on Council's website.

#### 3. LEGISLATIVE POWERS:

- 3.1 Geographic Place Names Act 1998;
- 3.2 The Naming Rules for Places in Victoria Statutory Requirements for Naming Road, Features and Localities 2016 (the Naming Rules) which are given effect under that Act.

#### 4. FINANCIAL IMPLICATIONS:

- 4.1 Expenditure associated with the naming proposal will include administration costs and costs for signage (if the proposal is approved).
- 4.2 Both the costs for administration and signage, if required, will be funded from Council's operational budget.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

#### 8. COMMUNITY CONSULTATION:

- 8.1 When consulting with the community, Council officers coordinating the naming proposal followed the applicable procedures as outlined in the Naming Rules.
- 8.2 The community consultation period for this naming proposal commenced on Friday 28 May and concluded on Monday 28 June 2021. The activities undertaken during this consultation period were as follows:
  - (a) consultation packs were sent to 275 directly affected property owners and residents in the vicinity of the unnamed reserve (referred to as the immediate community in the Naming Rules). The consultation packs contained a covering letter with background information, a community survey and a reply-paid envelope:
  - (b) the naming proposal was also promoted on Participate page of Council's website, inviting residents from the extended community, as defined by the Naming Rules, to also provide their feedback on the naming proposal.

#### 9. DISCUSSION:

- 9.1 At its meeting held on 21 December 2020, Council made the following resolution:
  - (a) "The Council officers report to a future Strategy & Policy Briefing session on having the Sunbury Oval Number 3 at Boardman Stadium named in honour of the late Dennis McIntyre."
- 9.2 Following this resolution of Council, the family of the late Mr Dennis McIntyre confirmed that they were happy to support the further consideration of this naming proposal.
- 9.3 Council report number GE514 *Proposal to Name Sunbury Oval Number 3 at Boardman Stadium in Honour of Dennis McIntyre*, which was presented to Council at its meeting held on 26 April 2021, provided information in support of the naming proposal, including an assessment of the proposal against the General Principles contained in the Naming Rules and an aerial map image of Sunbury Oval Number 3 at Boardman Reserve. A copy of Council report GE514 is provided as Attachment 1 of this report.
- 9.4 The initial assessment of this naming proposal against the General Principles contained within the Naming Rules, which remains unchanged following the community consultation period, is as follows:

Assessment Against General Principles Contained Within Naming Rules Proposal to Name Sunbury Oval Number 3 at Eric Boardman Memorial Reserve named in honour of the late Dennis McIntyre			
Principle (A) Ensuring public safety	Comment		
Geographic names and boundaries must not risk public and operational safety for emergency response, or cause confusion for transport, communication and mail services.	The proposed naming of the oval exists in an already officially named reserve named the Eric Boardman Memorial Reserve, and naming the oval may provide further clarity to emergency or other public response services.		
Principle (B) Recognising the public interest	Comment		
Regard needs to be given to the long-term consequences and short-term effects on the wider community of naming, renaming or adjusting the geographic boundary of a place. Changes will affect not only the current community but also future residents, emergency response zones, land titles and addresses, property owners, businesses and visitors.	As the proposal does not affect any boundaries, it is not envisaged that the naming of the oval will affect the local community.      The oval is currently identified as 'Oval Number 3' at the Eric Boardman Memorial Reserve. Any identifying signage would need to be updated to reflect the change in name if approved.		
Principle (C) Linking the name to the place	Comment		
<ul> <li>Place names should be relevant to the local area.</li> <li>This principle is particularly relevant to new estates, where naming themes can provide a strong link to place. Those that have a historical connection to place are preferred.</li> </ul>	<ul> <li>Evidence provided by the applicant, suggests a connection of the proposed name to the reserve and club.</li> <li>Dennis McIntyre was involved with the club for a significant period of time.</li> </ul>		

- 9.5 Based on the assessment of this naming proposal against the General Principles contained within the Naming Rules, and there be no submissions received during the community consultation period either objecting to or in support of this naming proposal, it is recommended that Council endorses the proposed name of Dennis McIntyre Oval for Sunbury Oval Number 3 at Boardman Reserve, and that it approves submitting this name to the Registrar of Geographic Names for their consideration and approval.
- 9.6 The community will be advised of Council's decision on whether to endorse this naming proposal by a notice of being placed on Council's website
- 9.7 If Council endorses this naming proposal and it is subsequently approved by the Registrar of Geographic Names, the name will be gazetted in the Victorian Government Gazette and registered in VICNAMES, which holds approximately 200,000 road names and 45,000 place and feature names.
- 9.8 Boardman Reserve is located in Mitchells Lane Sunbury.

#### 10. CONCLUSION:

- 10.1 A community consultation process on a proposal to name Sunbury Oval Number 3 at Boardman Reserve named in honour of the late Dennis McIntyre is now complete.
- 10.2 It is recommended that Council endorses the proposed name of Dennis McIntyre Oval for this location, and that it submits this name to the Registrar of Geographic Names for their consideration and approval.

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Attachment 1 - Council Report Number GE514

**REPORTS - GOVERNANCE AND ENGAGEMENT** 

26 APRIL 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: GE514

REPORT TITLE: Proposal to Name Sunbury Oval Number 3 at Boardman

Stadium in Honour of Dennis McIntyre

**SOURCE:** Megan Kruger, Manager Governance

Brad Mathieson, Senior Governance Officer

**DIVISION:** Corporate Services

FILE NO: HCC21/432

POLICY: Place Names Policy

**STRATEGIC OBJECTIVE:** 5.2 Create a community actively involved in civic life.

ATTACHMENT: 1. Aerial Map

#### 1. SUMMARY OF REPORT:

1.1 This report provides details of a request as raised by Councillor Jack Medcraft, to posthumously name Sunbury Oval number 3 at Boardman Stadium (258 Mitchells Lane, Sunbury) in honour of the late Dennis McIntyre.

1.2 This proposal can be considered by Council under its Place Names Policy.

#### 2. RECOMMENDATION:

That Council approves the progression of a proposal to name Oval Number 3 at Eric Boardman Memorial Reserve Sunbury, in honour of the late Dennis McIntyre, to the public consultation stage.

#### 3. LEGISLATIVE POWERS:

- 3.1 Geographic Place Names Act 1998 (the Act).
- 3.2 Naming rules for places in Victoria Statutory requirements for naming roads, features and localities 2016 (the Naming Rules).

#### 4. FINANCIAL IMPLICATIONS:

Expenditure associated with consideration of this naming proposal will include administration and the costs for public notices, which will be funded from Council's operational budget.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in The *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

Page 1

#### **REPORT NO: GE514 (cont.)**

#### 8. COMMUNITY CONSULTATION:

- 8.1 In accordance with Council's Place Names Policy and the Naming Rules, Council is required to consult with the community for naming proposals that it is considering. The method and extent of consultation is dependent upon the significance of the proposal.
- 8.2 It is proposed that Council consult with the community beyond the immediate vicinity of the Eric Boardman Memorial Reserve by placing public notices in local newspapers, and on Council's engagement platform, seeking community feedback on the naming proposal. A mail out to directly affected properties is not a viable method of consultation for this proposal.
- 8.3 The consultation period will be for 30 days.
- 8.4 Internal consultation was undertaken to seek advice from relevant Council officers and there were no issues raised that would prevent the progression of this naming proposal to the community consultation stage.

#### 9. DISCUSSION:

9.1 At the Council meeting held on 21 December 2020, Councillor Jack Medcraft moved the following motion, which was supported and carried by Council:

> "The Council officers report to a future Strategy & Policy Briefing session on having the Sunbury Oval Number 3 at Boardman Stadium named in honour of the late Dennis McIntyre."

- 9.2 The Naming Rules identify that a commemorative name applied to a feature can use the first name and surname of a person.
- 9.3 When considering a naming proposal, Council, as the naming authority, must follow the Naming Rules and Hume City Council's Place Names Policy.
- 9.4 An analysis of this naming proposal was undertaken by Council officers against key principles of the Naming Rules as detailed in Table 1 below:

TABLE 1: Analysis of proposal against Principles – Proposed naming of Oval Number 3 at Eric Boardman Memorial Reserve Sunbury in honour of the late Mr Dennis McIntyre, to 'Dennis McIntyre Oval'				
Principle (A) Ensuring public safety	Comment			
Geographic names and boundaries must not risk public and operational safety for emergency response, or cause confusion for transport, communication and mail services.	The proposed naming of the oval exists in an already officially named reserve named the Eric Boardman Memorial Reserve, and naming the oval may provide further clarity to emergency or other public response services.			
Principle (B) Recognising the public interest	Comment			
Regard needs to be given to the long-term consequences and short-term effects on the wider community of naming, renaming or adjusting the geographic boundary of a place. Changes will affect not only the current community but also future residents, emergency response zones, land titles and addresses, property owners, businesses and visitors.	As the proposal does not affect any boundaries, it is not envisaged that the naming of the oval will affect the local community.     The oval is currently identified as 'Oval Number 3' at the Eric Boardman Memorial Reserve. Any identifying signage would need to be updated to reflect the change in name if approved.			
Principle (C) Linking the name to the place	Comment			
<ul> <li>Place names should be relevant to the local area.</li> <li>This principle is particularly relevant to new estates, where naming themes can provide a</li> </ul>	<ul> <li>Evidence provided by the applicant, suggests a connection of the proposed name to the reserve and club.</li> <li>Dennis McIntyre was involved with the club for a significant period of time.</li> </ul>			

Page 2

#### **REPORT NO: GE514 (cont.)**

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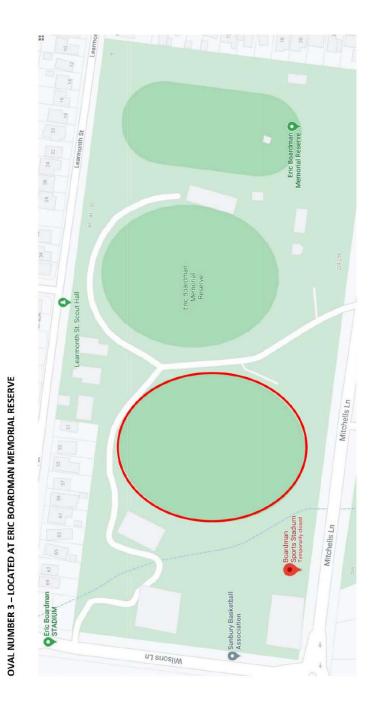
Principle (D) Ensuring names are not duplicated	Comment		
Place names must not be duplicated. Duplicates are considered to be two (or more) names within close proximity, and those which are identical or have similar spelling or pronunciation.	A search in VICNAMES revealed no duplication of the name 'Dennis McIntyre' within a 15 km radius of the location.		
Principle (H) Using commemorative names	Comment		

- 9.5 The McIntyre family have confirmed in writing that they are happy for Council to proceed with considering the name of 'Dennis McIntyre Oval' for Oval Number 3 at the Eric Boardman Memorial Reserve.
- 9.6 As the proposed name 'Dennis McIntyre Oval' appears to conform to the Principles contained in the Naming Rules and Council's Place Names Policy, and the name is not a duplicate of an already named feature, it is viewed as appropriate for Council to approve progression of this naming proposal to the public consultation stage.
- 9.7 Should Council endorse the recommendation to proceed with this naming proposal to the public consultation stage, a report on the feedback received during public consultation will be presented to Council after that process has concluded.

#### 10. CONCLUSION:

It is recommended that Council approves the progression of this naming proposal to the public consultation stage.

Attachment 1 - Aerial Map



REPORT NO: GE546

REPORT TITLE: Rate Arrears as at 30 June 2021

SOURCE: Fadi Srour, Chief Financial Officer

**DIVISION:** Corporate Services

FILE NO: HCC05/737

POLICY: -

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

ATTACHMENTS: 1. Rate Arrears by Suburb

Heat Map by Suburb
 Heat Map by Ward

4. Rate Arrears by Suburb and Property Type

5. Debt Collection Process

#### 1. SUMMARY OF REPORT:

- 1.1 This report provides the current status of rates arrears / (outstanding) as at 30 June 2021.
- 1.2 Up until the COVID-19 Pandemic commenced, a more proactive approach towards the collection of rate arrears had been occurring with all available options of debt recovery being explored.
- 1.3 However, with the onset of the COVID-19 Pandemic, the focus shifted away for the time being from debt recovery with a greater emphasis being placed on debtor management.

#### 2. RECOMMENDATION:

- 2.1 That the Rate Arrears Report as at 30 June 2021 be received and noted.
- 2.2 That Council continues to support the community during these difficult and uncertain times with the implementation of realistic payment plans.

#### 3. LEGISLATIVE POWERS:

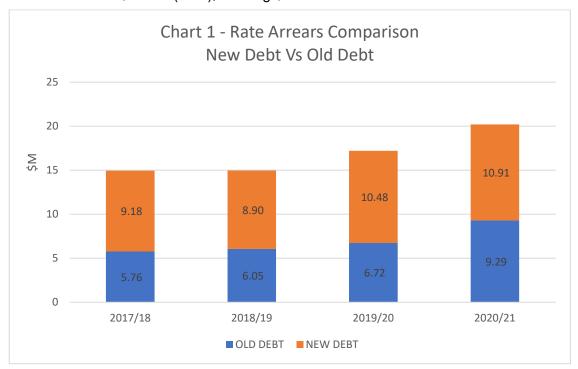
Rates are raised and payment is required pursuant to the Sections contained in Part 8 of the *Local Government Act 1989* including Section 181 which provides for the sale of rateable properties where rates remain unpaid for more than three years.

#### 4. FINANCIAL IMPLICATIONS:

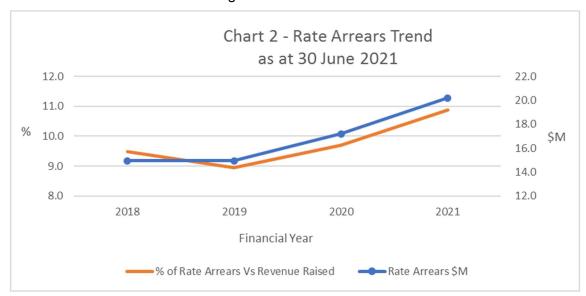
4.1 The value of rate arrears as at 30 June 2021 was \$20.2m compared to \$17.2m as at 30 June 2020 (see table 1 below for a more detailed breakdown of the rate arrears).

Table 1 – Value of Rate Arrears as at 30 June 2021					
Channa Tuna	2020/21		2019/20		
Charge Type	Arrears \$m	% of Total	Arrears \$m	% of Total	
General Rates	18.73	92.70%	15.29	88.85%	
Penalty Interest	0.64	3.18%	0.98	5.72%	
Debt Recovery	0.42	2.06%	0.61	3.57%	
Bin Charges	0.41	2.05%	0.32	1.86%	
	20.20	100%	17.20	100%	

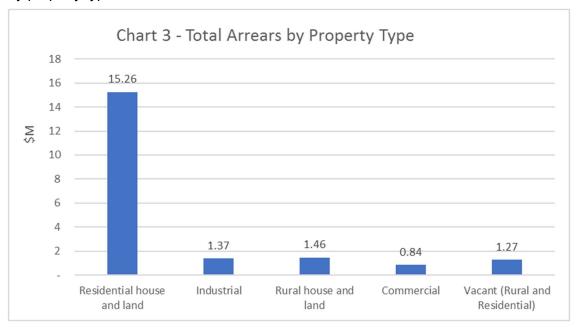
- 4.2 As at 30 June 2021, the value of arrears relating to rates raised in previous years (old debt) is \$9.29 (46%). The balance of \$10.91m (54%) relates to rates raised in 2020/21, i.e. it is new debt.
- 4.3 By way of comparison, at 30 June 2020, the value of new debt was \$10.48 (61%) and the old debt was \$6.72m (39%), totalling \$17.2m. Refer to Chart 1 below.



4.4 Chart 2 - The chart below indicates the effect of the COVID-19 Pandemic on the collection of rate arrears compared to previous rating periods as it shows that not only has the value of arrears increased, but so to has the % of rate arrears versus rate revenue raised which was trending lower.



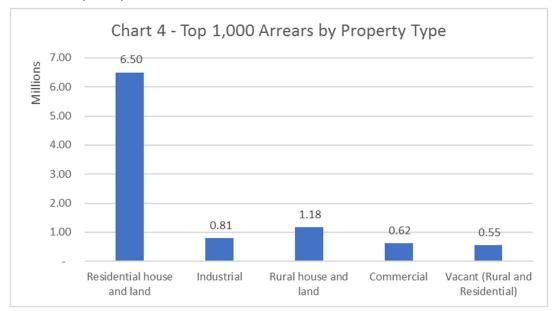
4.5 Chart 3 – Analysis of the rates arrears by property type. This illustrates the rate arrears by property type.



4.6 Table 2 and Chart 4 – Analysis of the largest 1,000 debts at 30 June 2021. The largest 1,000 debts represent 47.77% of the total debt and approximately 1% of all rateable properties.

Table 2 – Analysis of Largest 1,000 Debts					
Property Type	Average Capital Improved Value \$	No of Assessments	Average Outstanding \$	Total Outstanding \$	
Residential house and land	613,564	805	8,072	6,498,336	
Industrial	2,872,851	67	12,018	805,246	
Rural house and land	3,953,853	75	15,710	1,178,287	
Commercial	5,510,625	24	25,880	621,141	
Vacant rural and residential	7,418,655	29	19,053	552,543	
Total		1,000	9,655*	9,655,553	

\*this result is not a sum of the values directly above it but rather a simple average of the total outstanding divided by the number of assessments.



- 4.7 The COVID-19 Pandemic has had a significant impact on the level of rate arrears, this is evident with 3,236 COVID-19 arrangement applications being received since the commencement of the pandemic.
- 4.8 Of the 3,236 COVID-19 arrangements, 107 were previously with our debt collection agency.
- 4.9 Tables 3 and 4 below shows that out of the 3,236 applications received to date, there are currently 1,392 (43%) that still have an arrears balance. The top five suburbs for COVID-19 arrangements that and are still in arrears are Craigieburn (381), Mickleham (170), Sunbury (168), Greenvale (151) and Roxburgh Park (120).
- 4.10 1,263 (91%) of applications received that are still in arrears are residential properties.

Table 3 – COVID-19 Arrangements by Suburb				
Suburb	No. Arrangements	Total Arrears \$	Average Arrangement \$	
Attwood	18	57,322.05	3,184.56	
Broadmeadows	45	74,730.83	1,660.69	
Bulla	2	12,425.97	6,212.99	
Campbellfield	30	135,159.01	4,505.30	
Coolaroo	15	78,027.64	5,201.84	
Craigieburn	381	965,150.48	2,533.20	
Dallas	28	38,249.66	1,366.06	
Diggers Rest	2	30,029.84	15,014.92	
Fawkner	1	142.41	142.41	
Gladstone Park	35	77,363.17	2,210.38	
Greenvale	151	327,066.50	2,166.00	
Jacana	10	18,071.51	1,807.15	
Kalkallo	62	59,472.02	959.23	
Meadow Heights	85	165,398.80	1,945.87	

Mickleham	170	258,881.93	1,522.83
Oaklands Junction	3	8,223.33	2,741.11
Roxburgh Park	120	218,128.39	1,817.74
Somerton	5	39,285.87	7,857.17
Sunbury	168	316,097.49	1,881.53
Tullamarine	32	82,469.63	2,577.18
Westmeadows	25	54,748.41	2,189.94
Wildwood	4	13,269.85	3,317.46
	1,392	3,029,714.79	2,176.52

Table 4 – COVID-19 Arrangements by Property Type				
Property Type	No. Arrangement	Total Arrears	Average Arrangement \$	
Residential	1,263	2,218,430.91	1,756.48	
Vacant Land	48	35,817.19	746.19	
Industrial	29	227,051.67	7,829.37	
Commercial	32	406,599.27	12,706.23	
Rural House & Land	20	141,815.75	7,090.79	
	1,392	3,029,714.79	2,176.52	

- 4.11 By way of comparison, in the last three months to 30 June 2021, the number of applications received was 404 which is down from the 1,558 which were received in the last three months to 30 June 2020 when the pandemic first started.
- 4.12 Rate Arrears by Suburb (attachment 1) provides a comparison of rates raised and arrears by suburb as at June 2020 and June 2021. The table indicates Campbellfield, Greenvale, Kalkallo, Mickleham and Sunbury have seen the largest increase in arrears. Craigieburn and Sunbury have the largest amount of arrears but that is relative to the total amount of rates raised in those suburbs. As a % of rates raised, Meadow Heights and Roxburgh Park are the worst performing suburbs.
- 4.13 Rate Arrears Heat Map by Suburb (attachment 2) provides a visual representation of rate arrears by suburb which shows the debt flows from south of Hume and gradually becomes denser as we move towards the north. This indicates that areas in the central and northern parts of Hume are where most of the debt is.
- 4.14 Rate Arrears Heat Map by Ward (attachment 3) indicates the largest amount of arrears split between the wards.
- 4.15 The value of rate arrears has increased by \$3m and can be largely attributable to the COVID-19 Pandemic. In addition, there are high levels of arrears concentrated in central Hume as well as in the growth suburbs which could indicate socio economic factors play a role as well as first home buyers not having enough funds left over after purchasing their first homes, furnishing it and having young families.
- 4.16 Rate Arrears by Suburb and Property Type (attachment 4), indicates 75.53% of the arrears is made up of residential, with the remaining 24.47% being made up of commercial, industrial, rural land/house and vacant land. The majority of arrears relating to vacant land are in Craigieburn, Greenvale, Kalkallo, Mickleham and Sunbury where large properties/farms have experienced significant capital appreciation due to rezoning and surrounding development.

- 4.17 Previous rate arrears reports have recommended 371 properties to be considered for a rate recovery sale, of these, 315 have since paid in full, 56 properties (\$868,839.47) remain on payment arrangements.
- 4.18 During the current COVID-19 Pandemic no further action will be taken on those properties previously recommended for sale.

#### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

#### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

#### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

#### 8. COMMUNITY CONSULTATION:

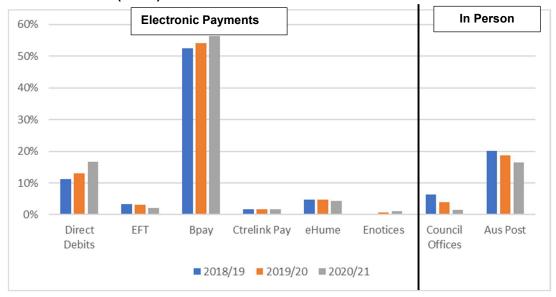
Not applicable.

#### 9. DISCUSSION:

- 9.1 Reminder notices have been sent to a number of debtors across all categories alerting owners of Council's intention to collect all outstanding balances. These notices also indicate that failure to pay the outstanding balance may result in the commencement of legal proceedings.
- 9.2 In addition, letters are sent to debtors whose rate arrears are approaching three years alerting them to Council's intention to collect these amounts. This letter also explains to the ratepayer that once rates become outstanding for three years, Council is within its right to sell their property in accordance with Section 181 of the Act.
- 9.4 There are currently 901 (\$4.02m in arrears) properties with Council's debt collection agency which are at different stages of the debt collection process as follows. Action on these properties is also currently on hold during the Pandemic.

Debt Collection Process – Stage	Number of Properties
Demand Letter	524
Field Call	0
Summons Issued or Served	223
Judgment Entered or Obtained	76
Warrant Issued or Executed	68
Summons for Oral Examination Issued or Complete	10

9.5 Chart 5 indicates more users are now paying through online platforms and are moving away from the traditional over-the-counter payment methods. Council will continue to provide and explore a range of payment methods for all ratepayers.



#### 10. CONCLUSION:

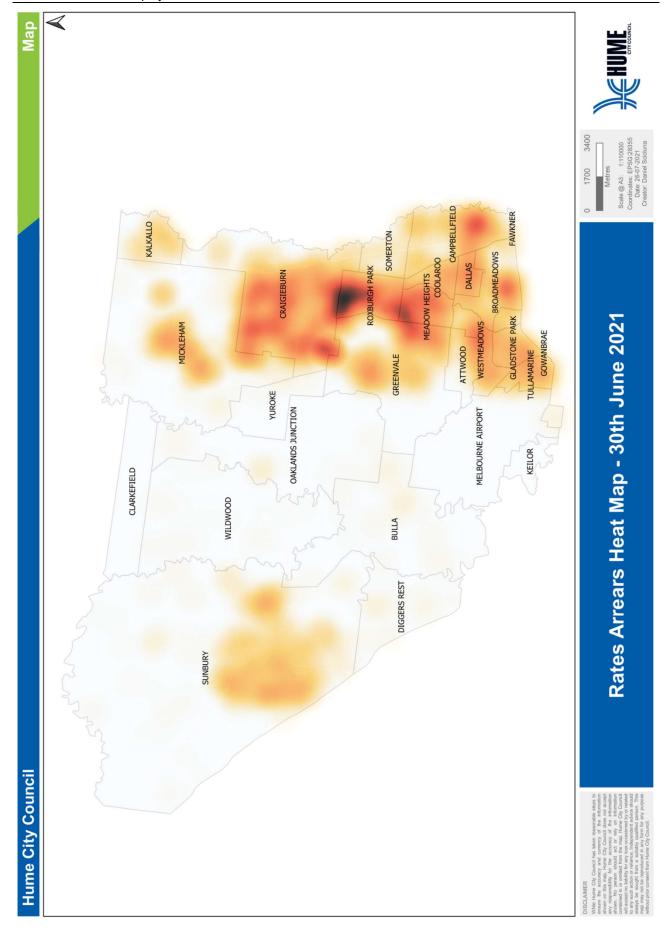
- 10.1 To support ratepayers during the Pandemic, interest was not raised for the entirety of the 2020/21 financial year and eligible properties received a \$50 rate rebate in accordance with Council's approved stimulus package.
- 10.2 In addition, debt collection activities have been placed on hold and officers will not proceed with further collection proceedings until the Pandemic is over. However, regular contact will be made with ratepayers in arrears, and they will be encouraged to enter into payment plans or apply for short term deferments of their rates if they are impacted by the COVID-19 Pandemic or are experiencing financial difficultly.
- 10.3 During the current pandemic the use of electronic communication utilising Webforms has proven pivotal in managing the increased short-term hardship and arrangement applications.
- 10.4 The COVID-19 Pandemic has had a significant impact on Council's ability to collect overdue rates, however by continuing to stay engaged with the community and the initiatives that Council will be undertaking we will continue to ensure that our rate payers are supported during this difficult time.

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Locality	Total Rates	Total Arrears at	Arrears as	Total Rates	Total Arrears at	Arrears as a %	Diffrence in Rates	Diffrence	Difference
	Raised		a %	Raised 2019/20	30/6/2020	of Total Raised	Raised	Outstanding	Outanding as a
	2020/21	\$	of Total	<b>\$</b>	\$		⋄	<b>⋄</b>	% 2019/20 to
	\$		Raised					2019/20 to	2020/21
								2020/21	
ATTWOOD	2,653,401	304,094	11%	2,713,638	273,171	10%	(60,237)	30,923	1%
BROADMEADOWS	9,943,148	980,516	10%	9,989,208	868,382	%6	(46,060)	112,134	1%
BULLA	1,106,847	162,955	15%	1,073,544	97,154	%6	33,303	65,801	%9
CAMPBELLFIELD	13,602,199	1,468,379	11%	12,971,258	1,066,412	%8	630,941	401,967	3%
CLARKEFIELD	44,358	-	%0	44,713	19,871	44%	(322)	(19,871)	-44%
COOLAROO	2,772,861	380,137	14%	2,657,117	261,281	10%	115,744	118,856	4%
CRAIGIEBURN	37,519,807	3,130,842	%8	36,299,442	4,141,081	11%	1,220,365	(1,010,239)	-3%
DALLAS	3,140,173	505,163	16%	3,217,260	384,311	12%	(77,087)	120,852	4%
DIGGERS REST	732,023	110,045	15%	719,345	71,400	10%	12,678	38,645	2%
FAWKNER	298,091	15,022	2%	292,263	21,374	%/	5,828	(6,352)	-5%
GLADSTONE PARK	6,228,541	587,496	%6	6,253,463	484,466	%8	(24,922)	103,030	2%
GREENVALE	17,440,437	2,215,586	13%	16,182,515	1,619,622	10%	1,257,922	296'362	3%
JACANA	1,330,090	146,449	11%	1,351,197	107,251	%8	(21,107)	39,199	3%
KALKALLO	3,648,689	533,180	15%	2,909,136	771,222	%8	739,553	311,003	7%
KEILOR	104,429	891	1%	103,047	4,957	%5	1,382	(4,067)	-4%
MEADOW HEIGHTS	6,600,141	1,226,712	19%	6,888,064	1,023,156	15%	(287,923)	203,556	4%
MELBOURNE AIRPORT	11,343	-	%0	11,798	401	3%	(455)	(1,690)	-3%
MICKLEHAM	13,171,649	1,591,848	12%	11,863,714	1,115,479	%6	1,307,935	476,369	3%
OAKLANDS JUNCTION	627,062	84,646	13%	634,346	69,340	11%	(7,285)	15,307	3%
ROXBURGH PARK	11,656,687	2,026,822	17%	11,643,755	1,761,023	15%	12,932	265,799	2%
SOMERTON	4,769,250	240,759	2%	4,289,027	158,599	4%	480,223	82,160	1%
SUNBURY	31,534,071	3,070,962	10%	30,078,672	2,302,154	%8	1,455,399	768,807	2%
TULLAMARINE	9,223,249	617,497	%2	8,946,440	553,782	%9	276,809	63,715	1%
WESTMEADOWS	5,558,788	719,026	13%	5,458,503	544,360	10%	100,285	174,666	3%
WILDWOOD	435,989	56,798	13%	442,416	21,323	2%	(6,427)	35,475	8%
YUROKE	298,476	26,491	%6	303,120	21,257	%/	(4,644)	5,235	2%

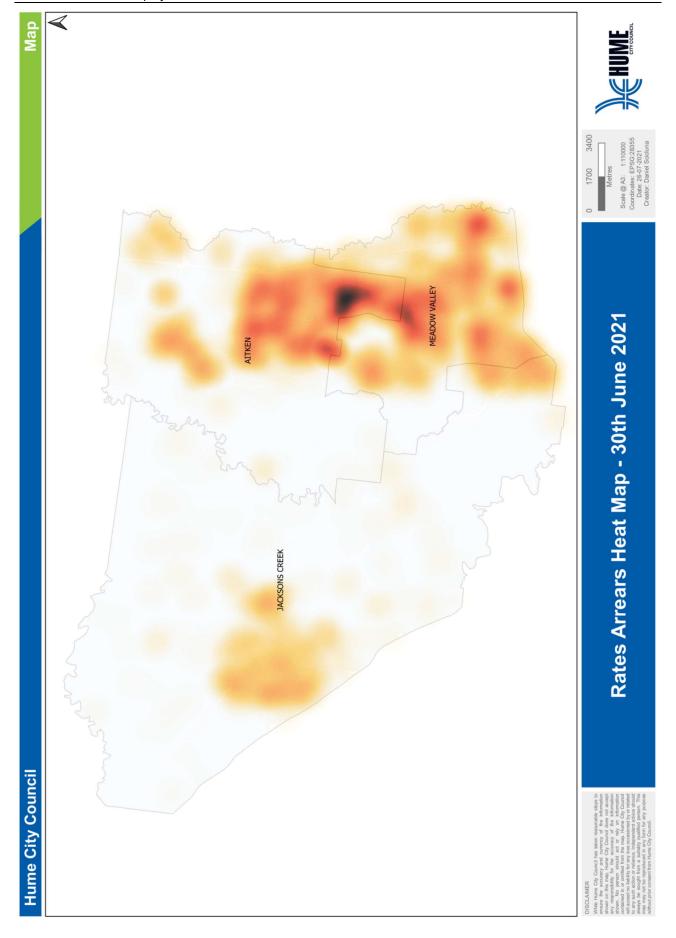
Attachment 1 - Rate Arrears by Suburb

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Attachment 2 - Heat Map by Suburb

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Page 247 Hume City Council

Attachment 3 - Heat Map by Ward

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	Ray Total Commercial \$ T	ate Arrears by Subi	Rate Arrears by Suburb and Property Type Total Industrial Sample Total Residential Sample Total	ural land & House \$	Total Vacant Land \$
ATTWOOD	1,937	H	42	15	
BROADMEADOWS	31,514	49,796	874,819	1	24,387
BULLA			41,579	121,376	
CAMPBELLFIELD	186,473	756,957	470,221	•	54,728
CLARKEFIELD				1	
COOLAROO	15,613	160,308	185,575		18,641
CRAIGIEBURN	366,845	105,678	2,226,424	208,997	222,898
DALLAS	4,551		473,452	ı	27,159
DIGGERS REST			•	110,045	•
FAWKNER			15,022	•	•
GLADSTONE PARK	11,784	•	575,713	1	•
GREENVALE	88	2,675	1,902,938	166,615	143,271
JACANA	1	•	146,025	1	424
KALKALLO	29,227	•	232,681	28,789	242,483
KEILOR			113	777	
MEADOW HEIGHTS	41,540	684	1,169,483		15,004
MELBOURNE AIRPORT	T		1	1	
MICKLEHAM	337	421	847,443	417,670	325,977
OAKLANDS JUNCTION	-		17,026	67,620	-
ROXBURGH PARK	265	-	2,015,178	1	11,046
SOMERTON	43,669	157,087	1,869	-	38,134
SUNBURY	62,189	18,818	2,587,816	256,695	140,444
TULLAMARINE	13,800	101,750	500,261	-	1,685
WESTMEADOWS	24,842	13,198	676,012	-	4,974
WILDWOOD	-	-	-	56,798	1
YUROKE	-	-		26,491	
	840,008	1,367,372	15,258,692	1,464,988	1,271,254

Attachment 4 - Rate Arrears by Suburb and Property Type

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	Debt Collection Process
Action	Description
Reminder Letter	Issued by the Rates Department and is the first stage of the debt collection process.
Final Demand	Issued by the Rates Department if there is no response to the reminder letter.
Demand Letter	Issued by Australian Receivables Limited (ARL) or Maddocks Lawyers Collections (ML&C) (Debt Collection Agencies) if there is no response to the final demand.
Summons Issued	Complaint is sent to court for issuing
Field Call	A representative of ARL / MLC visits the property outside of office hours in an attempt to make contact with the debtor and make them aware of the situation and request payment or contact with Council.
Rental Demand	If payment or contact has not been made and the property is tenanted, Council may issue a rental demand.
Summons Served	Complaint is served on owners of the property.
Judgment Entered	If payment or contact has not been made, judgement is entered. This will now affect the credit rating of the owner.
Warrant Issued	This is a warrant to seize property. If all above steps have been taken, and no contact or payments have been made, a Sheriff will attend the owner's address and request payment. If the defendant refuses to pay or enter into an arrangement to pay, the Sheriff has the authority to seize certain goods to the value of the demand.
Arrangement	At any of these stages, the ratepayer can ring and organise to pay outstanding Council rates in weekly, fortnightly or monthly instalments. If this arrangement is maintained, further action will not be taken.
Letter to Mortgage	Where a bank has a mortgagee over the property, a letter is sent requesting payment or assistance in settling the debt.
Summons for Oral Examination	Requires a person to attend Court and answer questions about income, assets and debts under oath. An instalment order can be made by the Court to clear the debt.
Section 181 Demand	This section provides for Council with the ability to sell a property at public auction for recovery of rates and charges, certain legal processes must be actioned including but not limited to at least three years unpaid rates, unsuccessful legal action being taken and no current repayment arrangement in place.

### REPORTS – GOVERNANCE AND ENGAGEMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 5 - Debt Collection Process

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REPORT NO: GE547

REPORT TITLE: Capital Works Report 2020/21 - June 2021 Update

**SOURCE:** Fadi Srour, Chief Financial Officer

**DIVISION:** Corporate Services

FILE NO: HCC19/898

POLICY: Capital Investment Policy

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

**ATTACHMENT:** 1. Capital Works Projects Adjustments

### 1. SUMMARY OF REPORT:

1.1 This report provides Council with an update on the delivery of the 2020/21 Capital Works Program as at 30 June 2021.

- 1.2 Some of the key highlights of this quarterly Capital Works Program report are:
  - 1.2.1 There are a total of 238 projects, of which 76 are completed; 81 are in construction; five at the contract awarded stage; eight at the tender stage; 61 are in design and planning stage; and seven have not yet commenced.
  - 1.2.2 The gross expenditure for 2020/21 is \$78.290m. The gross expenditure variance was \$591k favourable.
  - 1.2.3 The net favourable financial position to Council has improved by \$7.626m due to unbudgeted income and a favourable expenditure variance required to complete the 2020/21 Capital Works Program.
  - 1.2.4 The COVID-19 pandemic and in particular the restrictions that have been imposed at various times throughout the year have delayed projects and disrupted the supply chain.

### 2. RECOMMENDATION:

That the report be received and noted.

### 3. LEGISLATIVE POWERS:

Not applicable.

### 4. FINANCIAL IMPLICATIONS:

### 4.1 Capital Works Expenditure

The approved capital works funding for 2020/21 is \$108.420m. The carried forward funding required to complete the 2019/20 program was \$54.841m bringing total available funds required for the 2020/21 financial year to \$163.261m. In addition, a reduction of \$0.833m has been made to the approved budget (refer to Attachment 1 for details) bringing the total revised capital works funds to \$162.427m.

Item	Amount (\$'000)
2020/21 new capital works budget	108,420
Add: Actual carry forward funding from 2019/20	54,841
Capital works available funding – 2020/21	163,261

Adjustments (refer to Attachment 1)	(833)
Revised capital works funds – 2020/21	162,427

### 4.2 Capital Works Income

The following table provides details of the income for the 2020/21 Capital Works Program. The approved capital works income budget is \$18.992m (including \$800k from plant and equipment sales). Of the \$18.992m, \$5.321m relates to grants raised/received in 2019/20 but recognised in 2020/21 in accordance with new revenue accounting standards. Therefore, the budgeted new capital works income is \$13.671m in 2020/21 (\$18.992m - \$5.321m).

As of 30 June 2021, an increase of \$10.597m has been made to the income bringing the total revised new capital works income to \$24.268m.

Item	Amount (\$,000)
2020/21 capital works budget new income	13,671
Income adjustments (refer to Attachment 1)	10,597
2020/21 capital works budget new income forecast	24,268

Further details regarding the impact on available funding can be found in Attachment 1.

### 4.3 Capital works available funding for 2021/22

The approved new capital works funding for 2021/22 is \$108.259m. The amount required to complete the 2020/21 Capital Works Program is \$83.549m and therefore the total available funds for the 2021/22 financial year are \$191.808m.

Overall result	Amount (\$'000)
2021/22 new capital works budget	108,259
Add: actual carry forward funding from 2020/21	83,549
Capital works available funding – 2021/22	191,808

### 4.4 Adjustments

Attachment 1 outlines the additional income compared to budget and the resulting impact on available funds to be spent on these capital works projects. In some cases, the additional income does not require additional expenditure for the following reasons:

- 4.4.1 no change in project scope resulting in a saving to Council's net contribution; or
- 4.4.2 increase/decrease in income due to timing only and therefore has no impact on the original project expenditure.

### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability is considered in the delivery of each project as appropriate.

### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no impacts on climate change adaptation as a result of this report.

### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

### 8. COMMUNITY CONSULTATION:

- 8.1 Community consultation is undertaken on individual projects as appropriate.
- 8.2 Information on projects is included in Hume Pride. In addition, on Council's website there is a section providing information on the major projects. This website information will be updated as the projects progress with design drawings and construction photographs as they become available.

### 9. DISCUSSION:

- 9.1 Current active projects in the 2020/21 Capital Works Program
  - 9.1.1 The 2020/21 Capital Works Program originally consisted of 229 projects/programs.
  - 9.1.2 There are six new single year projects which have been created since July 2020 due to unbudgeted income or new signed agreements between Council and other government departments (four related to the 2020/21 Blackspot program PJ604742, PJ604743, PJ604744, PJ604745 and two related to the VSBA portable pre-school building at Kalkallo and Merrifield West PJ604740 and PJ604471).
  - 9.1.3 There is one new multiple year project which has been created since July 2020 as Council agreed to pass on the grant received to the developer for the construction of a dog park at Merrifield (PJ604755). The dog park will be delivered by the developer as a work-in-kind item. The final grant instalment is expected to be paid in 2021/22.
  - 9.1.4 There are six projects with a budget in future years that have been brought forward or commenced earlier in 2020/21 (PJ603950 Road Rehabilitation for Kiewa Crescent, Dallas b/w Blair Street and Riggall Street, PJ604759 Greenvale Recreation Reserve Indoor Cricket Centre, PJ604730 Craigieburn Indoor facility Old Leisure Centre, PJ604798 EPA Requirement Closed Landfill Rehabilitation, PJ604800 EPA Requirement Closed Landfill Rehabilitation and PJ604801 EPA Requirement Closed Landfill Rehabilitation).
  - 9.1.5 A 2019/20 completed project was reactivated (PJ603860 Mitchell St, Kalkallo rural road Stage One) to account for the breaking and removal of rock and the rectification of soft spots to close off Stage One works with the funds coming from the 2021/22 approved Stage Two new budget allocation.
  - 9.1.6 Three projects have been deleted in the 2020/21 Capital Works program as they are no longer required. (PJ165250 Northcorp Festival Site Services, PJ165260 Highgate Recreation Reserve Oval 2 Light Tower and PJ PJ604659 New footpath Coopers Hill Dr footpath). Council agreed to relocate the funding from PJ604659 New footpath Coopers Hill Dr footpath to PJ602600 Weemala Court to Paringa Blvd, Meadow Heights footpath upgrade.
  - 9.1.7 Two projects have been removed from 2020/21 Capital Works program as they have been re-budgeted in the 2021/22 long-term Capital Works Program. (PJ604733 Macedon Street New Office Redevelopment and PJ603760 Bolinda Road Resource Recovery Facility Leachate Management Upgrade).
  - 9.1.8 Therefore, the total number of projects for the 2020/21 Capital Works Program has been revised from 229 to 238.
- 9.2 Delivery of 2020/21 Capital Works Program
  - Of the revised 238 projects, 173 are expected to be completed by 2020/21 (of which 63 were expected to be delivered by 2019/20 but have been carried forward to 2020/21). The remaining 65 projects are expected to be completed beyond 2020/21.

9.3 Summary of the stage of the 2020/21 Capital Works Program

The following table provides an overall summary of the 238 projects within the program.

Not Yet Commenced	Design and Approvals	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
7	60	1	8	5	81	76

### 9.4 Projects budgeted to be completed by the end of 2019/20

The following table provides a summary of the 63 incomplete projects which were expected to be completed in 2019/20.

Not Yet Commenced	Design and Approval	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
4*	8	0	1	0	14	36

<sup>\*</sup> The four projects which have not yet commenced relate to PJ601680 (Donnybrook Road Shared Path Construction), PJ603520 (Sunbury Senior Citizen Centre scoping study), PJ603690 (Dallas Tennis Court Upgrade) and PJ603750 (Riddell Road Landfill – Resource Recovery Facility Upgrade - Design Only).

### 9.5 Projects budgeted to be completed in 2020/21

The following table provides an overall summary of the status of the 110 capital works projects which are expected to be complete by 2020/21 (including the additional six new single year projects created after 1 July 2020 and 2 projects brought forward from future years).

Not Yet Commenced	Design and Approval	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
2	10	1	3	2	52	40

<sup>\*</sup> The two projects which have not yet commenced relate to PJ600890 - Bolinda Road Landfill Master Plan Stage 3 Works and PJ603810 - Jacksons Hill Arts and Cultural Precinct.

### 9.6 Projects budgeted to be completed beyond 2020/21

The following table provides an overall summary of the status of the 65 projects which are expected to be completed beyond 2020/21.

Not Yet Commenced	Design and Approval	Planning Permit	Tender/ Quote Process	Contract Awarded	In construction/ procurement and set up	Completed
1	42	0	4	3	15	0

<sup>\*</sup> The project which has not yet commenced relates to PJ604480 - Riddell Road Side Liner Construction.

### 9.7 Net Financial position

- 9.7.1 Of the revised capital works funds of \$162.427m, a total of \$78.287m was spent during 2020/21 financial year, leaving a balance of \$84.140m unspent as at 30 June 2021.
- 9.7.2 The amount required to complete the 2020/21 Capital Works Program is \$83.549m resulting in a favourable expenditure variance of \$591k overall.
- 9.7.3 The favourable variance relates to several projects which have been completed or where the carry forward required to complete the project is less than that which is available. Examples include savings for:
  - (a) several road reconstruction projects being tendered during the second lockdown period which resulted in significant savings.
  - (b) design and supervision work done in-house for Blackspot projects.
  - (c) efficiencies obtained in tendering by combining similar small-scale projects.
  - (d) A reduction in the fleet program.

2020/21 Overall result	Amount (\$'000)
2020/21 total revised capital works funds	162,427
2020/21 actual expenditure	78,287
Balance unspent as at 30 June 2021	84,140
Less amount to be carried forward to complete the 2020/21 Capital Works Program	83,549
Favourable expenditure variance	591

9.7.4 In 2020/21, Council successfully obtained an additional \$10.597m of capital works income; the impact of which is summarised below:

Additional capital works income	Amount (\$,000)
Net saving from Council's contribution	6,779
Cost neutral to Council	2,301
From sales of plant and equipment	507
Due to timing	1,261
Loss of grant income	(251)
Subtotal	10,597

- 9.7.5 Council successfully obtained unbudgeted income to reduce its contribution towards the Capital Works Program by \$6.779m which includes 50% of the Local Roads and Community Infrastructure (LRCI) grant (\$3.61m), \$1.22m from Sport and Recreation Victoria (SRV), \$0.59m from the Broadmeadows Revitalisation grant and \$0.58m from the Growing Suburb funding.
- 9.7.6 Council also received unbudgeted grants of \$2.301m in 2020/21 where equivalent expenditure has / will be added to the 2020/21 or future capital works programs.
- 9.7.7 In addition, more sales income of \$507k from fleet disposal (PJ500330) which is used to fund the fleet replacement program.

- 9.7.8 Furthermore there is a net \$1.01m more grant income received in 2020/21 of which \$1.261m is due to timing by either the grants coming earlier or later than originally budgeted and \$0.251m due to expected reduction in grant income for PJ604674 Jacksons Creek Regional Park.
- 9.7.9 In summary, Council's net contribution to the Capital Works Program has reduced by \$7.035m (\$6.779m + \$0.507m \$0.251m) as detailed above.
- 9.7.10 Therefore, the net favourable financial position to Council has improved by \$7.626m due to unbudgeted income and a favourable expenditure variance required to complete the 2020/21 Capital Works Program as outlined below:

Net financial Position	Amount (\$,000)
Expenditure favourable variance	591
Net savings in Council's contribution from unbudgeted income	7,035
Net favourable financial position	7,626

### 9.8 Actual Carry Forward Expenditure

Of the estimated \$83.549m of works to be carried forward and completed in 2021/22, the following are some of the major projects:

- 9.8.1 \$12.01m relates to car park projects including \$5m for the Evans Street multideck car park in Sunbury, \$4.49m for the Broadmeadows Loop Road multi-deck car park and \$1.090m for Seabrook Reserve access and car parking.
- 9.8.2 \$21.57m relates to building projects including \$8.74m for construction of several community centres comprising Merrifield West Northern Community Hub, Kalkallo Community Centre, Kalkallo Central Community hub and Greenvale West Community Centre (Stage 1 & 2), \$4.97m for the pavilion works at Langama Park, Cloverton Southern active open space, Gladstone Park Reserve, Mt Aitken District Recreation Reserve and Pavilion 1&2 on northern sports at Merrifield West and \$2.05m for Broadmeadow GLC redevelopment and Tenancy Landlord Works;
- 9.8.3 \$27.86m relates to land improvement projects including \$4.42m for the Mt Aitken District Recreation Reserve, \$2.45m for Open Space and Playground upgrades, \$6.04m for the works at Riddell Road landfill (rehabilitation works to meet EPA requirements and leachate management upgrade), \$2.81m for construction the rugby pitches at Bridge Recreation Reserve in Craigieburn and contribution to Northern Thunder rugby pitch at Seabrook Reserve in Broadmeadow, \$1m for Sports ground lighting program, \$0.55m for Maffra Street Depot renewal works, \$0.5m for Merri Creek Regional Park and \$6.13m for several master plan implementations (Sunbury Park Master Plan, Greenvale Recreation Reserve Master Plan, Progress Reserve Master Plan, Derby Street Reserve Site Development Plan, Bolinda Road Landfill Master Plan Stage 3, Willowbrook Recreation Reserve Master Plan and Bolinda Road Open Space Master Plan);
- 9.8.4 \$14.28m relates to road projects including \$3.21m for construction of Somerton Road and Section Road intersection, \$3.38m for Wildwood Road South reconstruction, \$1.89m for Aitken Boulevard duplication, \$1m for Roxburgh Park Drive duplication, \$0.75m for Yirrangan Road construction from Jackson Hill to Watsons Road and \$0.7m for one of the 2021 Blackspot program to construct the roundabout at Somerton Road and Wildwood Road in Bulla.

- 9.8.5 \$2.04m relates to plant and equipment including \$1.9m for the fleet replacement program.
- 9.8.6 \$2.38m relates to drainage projects including \$1.3m for Hume Central Implementation Servicing Infrastructure and \$1m for the annual drainage infrastructure and rehabilitation works.
- 9.8.7 \$1.9m relates to footpath projects including \$1.08m for the construction of the trail network at Mt Holden Reserve in Sunbury and \$0.4m for the annual walking and cycling program.
- 9.9 Additional carry forward requests from Project Owners.

Several Project Owners have requested additional funding to complete their projects in the 2021/22 financial year and the following has been accommodated within the \$591k of savings.

- 9.9.1 \$230k of additional funding is requested for VSBA Portable Preschool at Merrifield to cover service connections, information systems, landscape work and consultant fees (PJ604741). Part of the \$230k has been spent in 2020/21, leaving \$90k to be carried forward to 2021/22; and
- 9.9.2 \$1.7k of additional carry forward funding is requested for works to create youth friendly spaces at Youth Central Broadmeadows (PJ604607).

### 10. CONCLUSION:

The delivery of the 2020/21 Capital Works Program has been significantly impacted by the stage 4 restrictions due to the COVID-19 pandemic during the year. Despite this, Council has managed to spend 48% of the revised annual available funding. The available funding for those incomplete projects will be carried forward to the 2021/22 financial year.

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	Capital	Works Project	ts Adjustments	
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
604742	2021 Black Spot program - Construct raised wombat crossings at Grand Blvd and Newbury Blvd, Craigieburn	251	251	Unbudgeted income for 2021 Black spot program resulting in an increase in the project available funding.
604743	2021 Black Spot program - Construct raised platform with splitter island on Lahinch St, Broadmeadows	137	137	Unbudgeted income for 2021 Black spot program resulting in an increase in the project available funding.
604744	2021 Black Spot program - Construct intersection platform at Aitken Blvd/ James Mirams Dr/ Lysterfield Dr, Craigieburn	778	778	Unbudgeted income for 2021 Black spot program resulting in an increase in the project available funding.
604745	2021 Black Spot program - construct roundabout at Somerton Rd / Wildwood Rd, Bulla	-	712	A new project was created for this 2021 Blackspot project. The project commenced in 2020/21 and will be completed in 2021/22. The equivalent grant income was budgeted in 2021/22.
604740	VSBA portable preschool building at Kalkallo	-	351	Agreement signed between Department of Education and Council to provide a portable preschool building at Kalkallo. (as per EMT BN HCC18/347). The Department will provide the portable building.
604741	VSBA portable preschool building at Merrifield	-	642	Unbudgeted grant to install two modular preschool buildings at Merrifield and \$642k available funding has been added as per funding agreement. The \$600k grant will be received in 2021/22.
604730	Craigieburn Indoor facility - Old Leisure Centre	4,000	-	SRV grant (total \$5m) for Stage 1 of the Craigieburn Sports Stadium (CSS) Redevelopment.
603380	Merrifield West Southern Community Centre - Merrifield West Cl04	2,000	-	Growing Suburb Funding of \$2m received earlier in 2020/21 as it is budgeted in 2021/22.
604853	Seabrook Reserve Community Hub	1,500	-	Growing Suburb Funding of \$1.5m received earlier in 2020/21 as it is budgeted in 2021/22.
601740	Mt Holden Masterplan	750	-	Growing Suburb Funding of \$500k for Mt Holden trail development stage 1 received

	Capital	Works Project	ts Adjustments	
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
				earlier in 2020/21 as it is budgeted in 2021/22; 2. Unbudgeted LRCI grant for Mt Holden trail development. 50% of grant received in 2020/21.
600460	Skate, scooter, BMX strategy Implementation (Strategy 13/14-19/20)	345	-	Unbudgeted growing suburb funding of \$210k for DS Aitken Reserve Skate Park upgrade and \$135k unbudgeted SRV grant for Buchan Street Skate Park upgrade (remaining of \$15k will be received in 2021/22).
500150	Open Space and Play Space Upgrades	260	-	Unbudgeted Growing Suburbs funding of \$143k for Coopers Hill Dr reserve Playspace upgrade and \$117k for Kirwan Park Playspace upgrade.
170090	Meadowlink Path	180	-	Unbudgeted Broadmeadows Revitalisation grant (total \$200k) for Meadowlink Western Entrance Activity Node.
604671	Civic Plaza Enhancements	405	-	Unbudgeted Broadmeadows Revitalisation grant (total \$450k) for Broadmeadows Civic Plaza activation.
600590	Broadmeadows Town Centre - Carpark Construction	495	-	Unbudgeted Broadmeadows Revitalisation grant (total \$550k) for construction the vehicle accessway from Dimboola Road to the loop road carpark to include landscaping along Dimboola Road. The equivalent \$550k will be added to 2022/23 Capital Works program.
604859	Hume Global Learning Centre Broadmeadows North and West Facing Frontage Expansion	640	-	Unbudgeted Broadmeadows Revitalisation grant (total \$1.6m). An equivalent \$1.6m will be added to 2021/22 and 2022/23 Capital Works program.
601060	Reginald Court, Broadmeadows - Road Reconstruction	95	-	Unbudgeted Local Road and Community Infrastructure (LRCI) grant. 50% of grant received in 2020/21.

	Capital	Works Project	ts Adjustments	
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
603800	Selwyn Neighbourhood House Refurbishment Works	127	-	Unbudgeted LRCI grant. 50% of grant received in 2020/21.
601110	Gibb Reserve Dallas - Cricket Nets	70	-	Unbudgeted LRCI grant. 50% of grant received in 2020/21.
600840	Wildwood Road South Reconstruction	1,286	-	Unbudgeted LRCI grant. 50% of grant received in 2020/21.
600080	Greenvale Recreation Reserve Master Plan	175	-	Unbudgeted LRCI grant for playspace at Greenvale Recreation Reserve. 50% of grant received in 2020/21.
602220	Gladstone Park Reserve Sports Pavilion Upgrade	524	-	Unbudgeted LRCI grant. 50% of grant received in 2020/21.
602200	Eric Boardman Reserve Pavilion 2 Upgrade	306	-	Unbudgeted LRCI grant towards pavilion 2 upgrade.
602720	Leo Dineen Reserve Pavilions and social room	450	-	Unbudgeted SRV grant (total \$500k) for pavilion upgrade at Leo Dineen Reserve.
602280	Seth Raistrick Reserve pavilion upgrade	360	-	Unbudgeted SRV grant. The remaining of \$40k will be received in 2021/22.
500280	Hume's Places - Local Shopping Centre Upgrades/Urban Renewal	205	-	1. Unbudgeted Growing Suburbs funding of \$105k for Melba Avenue Streetscape upgrade; 2. Unbudgeted Neighbourhood Activity Centre Renewal grant of \$100k for Emu Parade shopping centre upgrade.
500130	Sports Ground Lighting Audit and Upgrade Program (18/19-23/24)	1,050	-	1. Unbudgeted SRV grant for Gibb Reserve lighting upgrade and John McMahon Reserve diamond 2 lighting; 2. Unbudgeted LRCI grant for lighting at Sunbury Aquatic and Leisure Centre Tennis Courts and pitches at Langama Park Reserve.
500060	Traffic Management Facilities	217	-	1. \$147k is the balance of unbudgeted grant for 'Safe Travel in Local Streets' program received in 2020/21; 2. \$70k is the remaining balance of the grant for the Hothlyn Drive upgrade from the TAC for the "LGA Small Scale Infrastructure grant program".

Dualizat			s Adjustments	C
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
600280	Seabrook Reserve Masterplan	150	-	Unbudgeted DWELP grant for Seabrook Reserve upgrade. 50% of grant received in 2020/21 and the remaining will come in 2021/22.
601850	Progress Reserve Master Plan Review and Implementation	150	-	Unbudgeted grant from DWELP for Stage 1 redevelopment of Progress Reserve (total \$300k for Playspace and Toilet). The remaining \$150k will be received in 2021/22.
500010	Local road spray reseal program	116	-	Unbudgeted contribution received from Macedon Ranges Shire Council for works towards Konagaderra Road and Havelock Road.
170520	Greenvale West Community Centre (Stages1 & 2)	80	-	Balance of \$1.6m grant that was budgeted in 2018/19.
603740	Riddell Road Landfill & Bolinda Road Resource Recovery Facility - E-waste acceptance	30	-	\$30k of grant for the Bolinda Road E-Waste shed received in 2020/21 and the remaining of \$70k to be received in 2021/22 as the project has been delayed.
600150	Broadmeadows Town Park Precinct Enhancement	23	-	Last instalment for the lighting grant at Broadmeadows Town Park.
604736	Yard works at Westmere Children's Services Centre	22	-	Unbudgeted grant for courtyard upgrade. (the remaining of \$27.5k to be received in 2021/22)
604737	Yard works at Campbellfield Preschool	22	-	Unbudgeted grant for courtyard upgrade. (the remaining of \$27.5k to be received in 2021/22)
604602	Central Park Ave/Windrock Ave/Main St intersection - Traffic Signal Upgrade	7	-	Unbudgeted income from DOT for traffic signal remodel fee paid to Jemena.
500400	Indented Parking on Narrow Streets	7	-	Unbudgeted contribution towards funding the construction of indented parking.
500330	Fleet capital replacement program	507	-	More revenue from plant and equipment sales.
500390	Premier's Reading Challenge	(1)	-	Less grant received in 2020/21
602690	Greenvale Equestrian Centre	(20)	-	Balance of \$20k will be received in 2021/22.

	Capital	Works Project	ts Adjustments	
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
604360	Livvi's Place - Water Play	(20)	-	Balance of \$20k will be received in 2021/22.
601010	Bamburgh Street Reconstruction	(406)	-	\$406k remaining funding will be received in 2021/22 as project delayed completing in 2020/21.
601070	Tatura Crescent Reconstruction	(403)	-	\$403k remaining funding will be received in 2021/22 as project delayed completing in 2020/21.
170650	Sunbury Memorial Hall	(150)	-	\$150k grant for Sunbury Memorial Hall upgrade will be received in 2021/22.
604675	Merri Creek Regional Park	(154)	-	Total grant has increased from \$600k to \$893k and 50% of the grant received in 2020/21 and remaining will come in 2021/22.
602760	Langama Park upgrade	(900)	-	The grant will be received in 2021/22 due to project delays
604674	Jacksons Creek Regional Park	(1,250)	-	Budgeted grant will not be received in 2020/21. \$1m may come in 2021/22.
604697	Evans Street, Sunbury - Multi-Deck Carpark	(3,750)	-	Funding from DoT (Department of Transport) will not be received in 2020/21 due to project delay. It will come in 2021/22.
602940	Somerton Rd & Section Rd Intersection construction - Greenvale Central IT03	-	62	Additional \$62k approved by EMT for purchase the land parcel required for the construction of the intersection. The land purchase was originally budgeted as a land-in-kind project. The property owner now agreed to sell the land to Council through a cash transaction due to the delay in their development.
603700	Craigieburn Lawn Bowls Turf Green	-	200	Additional funding approved by EMT as project scope increased to include a total sub-base reconstruction to resolve the identified surface issues.
604755	Merrifield Dog Park grant contribution	(69)	275	Grant will be passed on to developer as they will deliver the dog park as a work-in-kinditem. Cost neutral to Council.

	Capital	Works Project	s Adjustments	
Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
				The remaining of \$69k grant will be received in 2021/22.
603950	Road Rehabilitation for Kiewa Crescent, Dallas b/w Blair St and Riggall St	-	630	The project is brought forward from 2022/23 to replace PJ165490 – Jacana Valley Master Plan which has been delayed due to Golden Sun Moth referral requirements.
165250	Northcorp Festival Site Services	-	(100)	Project deleted as no longer required. The Northcorp site is considered not appropriate to hold future festivals and does not need services brought to it.
165260	Highgate Recreation Reserve Oval 2 Light Tower	-	(75)	Project deleted as no longer required. Telstra has signed a lease agreement to build a Telco Tower at the site.
165490	Jacana Valley Master Plan	-	(551)	\$551k for part of this project has been removed from 2020/21 funding and rebudgeted in 2022/23 due to Golden Sun Moth referral requirements at Jacana Valley reserve.
604733	Macedon Street New Office Development	-	(1,200)	Project deleted in 2020/21, rebudgeted in 2024/25 and to be completed in 2026/27.
600220	Bolinda Road Resource Recovery Centre Upgrade	-	(1,296)	Project deleted in 2020/21, rebudgeted in 2021/22 and to be completed in 2023/24.
603760	Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade	-	(1,649)	Project deleted in 2020/21, rebudgeted in 2021/22 and to be completed in 2023/24.
Total		10,597	(833)	

### REPORTS – GOVERNANCE AND ENGAGEMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

REPORT NO: GE548

REPORT TITLE: Council Plan 2017-2021 (2020/21 Actions) - Final

**Progress Report** 

**SOURCE:** Manoja Ratnayake, Coordinator Council and Service

**Planning** 

**DIVISION:** Communications, Engagement and Advocacy

FILE NO: HCC12/856

POLICY:

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

ATTACHMENTS: 1. Council Plan 2020-21 Final Quarter Progress

Summary

2. Council Plan 2017-2021 (2020-21 Actions) Final

Quarter Progress Report

3. COVID-19 Recovery and Reactivation Plan Progress

Report

### 1. SUMMARY OF REPORT:

This report and attachments outline the final progress report for the *Council Plan 2017-2021 (2020/21 Actions)* - for the period 1 July 2020 to 30 June 2021. This report also details the progress on the actions of the *COVID-19 Recovery and Reactivation Plan* adopted by Council on 8 February 2021.

### 2. RECOMMENDATION:

That Council notes the progress of:

- actions and indicators of the Council Plan 2017-2021 (2020/21 Actions) [refer Attachments One and Two], and
- actions of the COVID-19 Recovery and Reactivation Plan [refer Attachment Three].

### 3. LEGISLATIVE POWERS:

Nil.

### 4. FINANCIAL IMPLICATIONS:

Nil

### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no direct environmental sustainability implications related to this report.

### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no direct climate change adaption implications related to this report.

### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions, and Indicators of the Council Plan 2017-2021 (2020/21 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006.* 

### 8. COMMUNITY CONSULTATION:

Nil.

### 9. DISCUSSION:

- 9.1 The Council Plan 2017-2021 (2020/21 Actions) contains the five Themes, 12 Strategic Objectives and 46 Community Expectations from the community vision, Hume Horizons 2040.
  - 9.1.1 The *Council Plan 2017-2021 (2020/21 Actions)* was adopted by Council on 27 July 2020.
  - 9.1.2 116 Actions were confirmed for delivery in 2020/21 and 24 Strategic Indicators are used to monitor progress with achievement of the Council Plan.
  - 9.1.3 Progress on the Council Plan is reported quarterly to Council and the community. The final quarter ended on the 30 June 2021.
  - 9.1.4 Reporting on the progress of actions for the *Council Plan 2017-2021 (2020/21 Actions)* and *COVID-19 Recovery and Reactivation Plan* (See 4.2), is assessed using the following progress descriptors:
    - Completed 100% of the action has been completed and/or a report adopted by Council.
    - Significant Progress 75% complete and/or a draft report has been presented to the Executive Management Team (EMT) for consideration
    - Good Progress less than 50% of the action has been completed.
    - Some Progress less than 25% of the action has been completed.
    - Not yet started the action has not commenced at this stage.
    - Deferred the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.
  - 9.1.5 Actions are further assessed in Quarter Four using the following status indicators:
    - On Track Action is proceeding to plan and works required to be undertaken by 30 June 2021 have been completed.
    - Not Completed Action has not been completed by 30 June 2021.
    - Deferred Action has been delayed due to unforeseen circumstances
  - 9.1.6 A progress summary of the 116 Council Plan actions for 2020/21, and the 10 actions carried over from 2019/20, are outlined below.

Progress	Number of actions at this stage	Per cent of actions at this stage
Completed	92	73%
Significant Progress	21	17%
Good Progress	6	5%
Some Progress	3	2%
Not yet Started	0	-
Deferred	4	3%

- 1.1.1 Council Plan 2020-21 Final Quarter Progress Summary Attachment One which provides a Summary of Highlights by each Council Plan Theme.
- 1.1.2 Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report Attachment Two which provides the full Final Quarter Progress Report for 2020/21.
- 1.1.3 Following presentation of these documents to the Council Ordinary Meeting on 23 August 2021, both the Final Quarter Progress Report and Summary Document will be made available on Council's website.
- 1.2 The COVID-19 Recovery and Reactivation Plan, adopted by Council on 8 February 2021, contains 39 actions across the five themes of the community vision, Hume Horizons 2040.
  - 1.2.1 A progress summary of the 39 actions is outlined below.

Progress	Number of actions at this stage	Per cent of actions at this stage
Completed	23	59%
Significant Progress	8	20%
Good Progress	4	10%
Some Progress	3	8%
Not yet Started	0	-
Deferred	1	3%

- 1.2.2 COVID-19 Recovery and Reactivation Plan Progress Report Attachment Three. This is the second progress report of the COVID-19 Recovery and Reactivation Plan.
- 1.3 Analysis of the 25 Strategic Indicators of the Council Plan indicates the following progress during 2020/21:
  - Three of the 25 (12%) Strategic Indicators have had no update since 2019/20 these
    are typically indicators sourced by external providers or are part of a biennial survey
    program. One indicator has been retired in the Local Government Performance
    Reporting Framework therefore it is no longer reported.
  - Thirteen of the 25 (52%) Strategic Indicators experienced positive movement from the previous indicator result.
  - Eight of the 25 (32%) Strategic Indicators have either reached or exceeded the indicator targets that were determined for 2020/21.
- 1.4 The following summary outlines some of the actions and outcomes that Council has achieved during 2020/21.
  - 1.4.1 Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
    - Ten Tertiary Education providers signed Memorandums of Understanding (MOUs) to be part of the Hume Multiversity. GO TAFE was added as a Multiversity partner in 2020/21 and Deakin University re-joined Hume Multiversity.

- 234 new registrations for 1,000 Books Before School were recorded during the year and 30 children reached the 1,000-book milestone. Since inception there have been 575,000 stories shared between Hume families.
- 1.4.2 Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents.
  - Council continued the Hume Business Grants and as part of the 2021/22 budget process, provided a total fund of \$500,000. This program will provide a financial boost to businesses that demonstrate the potential to create employment and contribute to building a stronger local economy.
  - A detailed review of the forward supply of employment land in collaboration with the City of Whittlesea and NORTHLink was undertaken and presented to Council in September 2020.
- 1.4.3 Strategic Objective 2.1: Foster a community which is active and healthy.
  - Council adopted the Indoor Sports Plan in April 2021, and the actions of the Outdoor Sports Plan are being implemented through the capital works program, including Merrifield, Kalkallo, Aitken Hill, and The Bridges Recreation Reserve Developments.
  - Participation rates in Maternal and Child Health (MCH) Key Age and Stages (KAS) visits remained comparable to previous years despite the impacts of COVID-19 restrictions. Overall participation rates are 73.7% which is a decrease of 1% from 2019/20.
- 1.4.4 Strategic Objective 2.2: Strengthen community safety and respectful behaviour.
  - The Municipal Relief and Recovery Plan has been reviewed and updated with current legislative changes - further changes are expected in September 2021 and these will be included in the plan once available. Updates have also been made to the English and Emergencies Program.
  - In collaboration with VicRoads, Council continued to implement road safety and driver education programs. The VicRoads TAC L2P program currently has 55 learner drivers and 35 mentor drivers engaged in the program. The program will enter its 12th year of delivery during 2021/22 financial year.
- 1.4.5 Strategic Objective 3.1: Foster socially connected and supported communities.
  - As part of the COVID-19 stimulus package \$250,000 was allocated to support 14 community and not-for-profit organisations, to provide relief and recovery to Hume residents. Council received funds from the Department of Premier and Cabinet (DPC) to produce the Supporting Diverse Communities project. \$220,985 was distributed to 22 community organisations.
  - The Reconciliation Action Plan Working Group (RAPWG) provided advice on various activities including the delivery of a Truth Telling program and an initial consultation towards a future Gathering Place for Aboriginal and Torres Strait Islander community members. Designs for a Stolen Generations Marker were also approved by Council.
- 1.4.6 Strategic Objective 3.2: Enhance community pride and sense of place.
  - Council delivered a range of neighbourhood-style events/activities which included a pop-up parks, food trucks and Christmas displays. Seven Summer sessions Movies and Music events were held across the municipality in February and March 2021.
  - Stage 2 of the Sunbury Cultural Commissions project has been completed with a Public Art installation at HGLC-Sunbury. The 'Sunbury Cultural Commissions Project' received a high commendation in the Community Partnerships Initiative category of the LGPro Awards for Excellence 2021.

- 1.4.7 Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage, and rural spaces.
  - Council continued to implement the Hume Corridor and Sunbury Hume Integrated Growth Areas Plan (HIGAP). Officers collaborated with the Victorian Planning Authority (VPA) to prepare the draft Craigieburn West PSP and preliminary discussions have commenced with the VPA regarding the Merrifield North PSP.
  - The Agricultural Land Use Rebate Review was adopted by Council in September 2020 and the Landscape Connectivity Plan was adopted by Council in February 2021.
- 1.4.8 Strategic Objective 4.2: Create community pride through a well-designed and maintained City.
  - Council continued the playspace and amenity upgrade works at Council's parks and reserves as planned in 2020/21. Concept engagement has been completed for projects to be constructed in 2021/22 including Village Green (Rolling Meadows), Sunbury and Forrest Street Reserve, Sunbury.
  - A major campaign to reduce dumped rubbish and promote waste services was launched and trailed in the greater Craigieburn region, resulting in a significant increase in both reporting of dumped rubbish and utilisation of Council's hard waste collection service.
- 1.4.9 Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.
  - Council participated in the preparation of the North West Melbourne City Deal
    which identified the priority transport projects for the region for Federal and
    State funding. Work is progressing on a Northern Region Transport Plan with
    other municipal councils and stakeholders in the region.
  - Preliminary work including the cultural heritage assessment and geotechnical investigation have been undertaken for Yirrangan Road connection to Buckland Way in Sunbury. Construction will commence in mid-2022.
- 1.4.10 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*.
  - Council continued to deliver a range of research and evaluation activities, including the Community Indicator Survey, Multicultural COVID-19 Support Program evaluation, Climate Change Survey and 'YourGround' a research understanding women and gender diverse residents' experiences of safety in public spaces. Significant community consultation and research was undertaken to commence the development of the next Community Vision and Council Plan, due to be completed in October 2021.
  - The implementation of the electronic timesheet and rostering project progressed to enhance service delivery and create efficiencies. Phase one of the project was completed in July/August 2020. Phase two is currently being rolled out.
- 1.4.11 Strategic Objective 5.2: Create a community actively involved in civic life.
  - In line with the Four-Year Advocacy Plan, Council continued to inform stakeholders of its position on issues of local importance including the redevelopment of Broadmeadows Train, the proposal to store contaminated waste from the Westgate Tunnel Project and the selection of Mickleham as the location for a new dedicated Coronavirus Quarantine Centre.

- Hume City Council's website was fully launched in November 2020, following a 5-month beta (test site) launch in June 2020. A new Hume Libraries website was launched in June 2021.
- 1.4.12 Strategic Objective 5.3: Provide responsible and transparent governance
  - Council continued to advocate to the State and Federal governments for community priorities including the provision of schools and health services/funding. This helped inform the State Budget which included funding announcements for upgrades to schools in Mickleham, Sunbury and Jacana.
  - In December 2020, Council adopted the Aged Care Service and Support Plan. The plan outlines Council's commitment to continue the delivery of Commonwealth and State funded aged care services alongside actions to improve service access, continuity, quality, and sustainability.
- 1.5 Further to this progress update, Council has commenced a tender process to procure new integrated corporate planning and reporting software. Subject to the outcomes of this tender process, it is anticipated that this new software will be in-place by the end of 2021, allowing for improved reporting across the Council Plan and supporting strategies and action plans.

### 2. CONCLUSION:

This report and attachments provide the final quarter progress of actions and indicators in the *Council Plan 2017-2021 (2020/21 Actions)* and the COVID-19 Recovery and Reactivation Plan. The report aims to provide transparency in the reporting of Council's commitments to the community and stakeholders of Hume City.









### A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Council received funding from the Department of Premier and Cabinet (DPC) to deliver the Community Health Champions program. The program provides community access to COVID-safe messaging and

# COUNCIL PLAN ACTION HIGHLIGHTS

## THEME

### WELL-MAINTAINED CITY WITH A SUSTAINABLY BUILT AND AN ENVIRONMENTALLY ENGAGED COMMUNITY

## THEME

## A WELL-GOVERNED AND ENGAGED COMMUNITY

Council implemented the online Accessible Parking Permit (APP)

replacing the Disability Parking Permit scheme in March 2021

The Community Indicators Survey 2020 was completed.

# COUNCIL PLAN ACTION HIGHLIGHTS

### report includes a series of recommendations expected to be presented to A draft needs analysis for a youth crisis facility has been prepared. The COUNCIL PLAN ACTION HIGHLIGHTS Council in August 2021.

In preparation for an amendment to the Planning Scheme a draft Neighbourhood Character Assessment incorporating built form testing has been completed. This will inform a future planning scheme program was completed. amendment.

> Construction of a new men's shed and car park area were completed for Neighbourhood House were also completed and upgrade works Selwyn

the Hume Men's Shed Craigieburn. Upgrade works to Goonawarra

22 Community Change Makers completed their program in May and

supported Council services.

June 2021.

The 10-week training phase of the 2021 Hume Enviro Champions (HEC)

and adapted processes and procedures to maximise the use of technology. The change to electronic processing is estimated to have saved over 5,000 hours of processing time per annum across the Unit Statutory Planning achieved an almost 100% paper free environment

December 2020. The plan outlines Council's commitment to continue the delivery of Commonwealth and State funded aged care services

alongside actions to improve service access, continuity, quality, and

sustainability.

The Aged Care Service and Support Plan was adopted by Council in

Delivery of the Leadership Development Program (LDP) concluded in June 2021. Planning continued for the delivery of the Learn2Lead Leadership Development program.

Expressions of Interest with 46 panel members being offered places to represent the broad demographics of Hume City. The panel has met Consultation for the development of the Community Vision commenced

in February 2021. The Community Vision Panel received 362

three times to prepare a draft Community Vision for community

feedback.

The Landscape Connectivity Plan was finalised and presented to Council in February 2021. The objectives and subsequent actions will be incorporated into the Land and Biodiversity Plan.

> Hume's Harmony Week event was held at Town Hall Broadmeadows on 19 March 2021 with approximately 100 participants. International Women's Day Mayoral Morning Tea was held at Town Hall

In conjunction with National Sorry Day (26 May) exhibition of art works by Victorian Stolen Generations artists was launched. The launch was

Neighbourhood House commenced in Quarter

well attended with the gallery at capacity at 28 attendees under the

Covid-19 restrictions.

- A domestic kerbside waste audit was completed with a sample of 250 houses across the municipality. The audit will assist Council to understand utilisation of the service, contamination and resource recovery rates.
  - Council appointed the solar suppliers for installation of solar on 17 Council buildings, which are currently underway.
- Concept designs, geotechnical testing and site surveys for stormwater harvesting schemes at Jack Roper Reserve, John Ilhan Memorial

purchased the Grants Guru software to facilitate groups access to grant opportunities. This includes a language translation software package. The Ranger Trainee Agreement has been signed with funding provided As part of implementation of the Hume Multicultural Framework Council

Broadmeadows on 8 March 2021 with approximately 160 attendees. The Women of the Sun film series, which portrays the lives of four Aboriginal women from the 1820s to the 1890s, screened at HGLC-Broadmeadows in March 2021 with 36 participants.

to the Wurundjeri Woi Wurrung Narrap Ranger Team. Since July 2020

the Team have been managing several Council reserves that hold

As part of Summer Sessions Movies & Music, seven events were held

cultural and natural heritage significance.

Artwork for the Cultural Commissions Project was completed and

installed at HGLC-Sunbury.

across the municipality in February and March 2021.

The 2021/22 Budget was adopted by Council on 28 June 2021. Several efficiencies have been included in the budget to ensure that all indicators

The new Hume City Council website was fully launched in November

2020. A new Hume Libraries website was launched in June 2021.

Merrifield North) commenced operation in February 2021. Staged

construction of the facility continues.

The preschool at Mickleham North Community Centre (formerly

A report for public consultation on the setting of Mayoral and Councillor

implemented by the 31 March 2021 including adoption of the Community Engagement Policy and the Councillor code of conduct.

Requirements of the Local Government Act 2020 have been

allowances was presented to Council in March 2021 of financial sustainability are at an acceptable level.

\$17,014,829 has been received in non-recurrent grants in 2020/21, in

2019/20 it was \$14,750,149.

**NDICATORS** 

- A major dumped waste campaign was launched in April 2021 to assist Reserve and O'Brien Street retarding basin have been completed
- Construction of playspace and amenity upgrade works at Renfew Court Reserve, Sheffield Park, Kirwan Park, Roxburgh Park and Coopers Hill residents understand the impact of illegal dumping. Drive have been completed.

- 51.3% of planning applications were decided within required timeframes.
   At the same time in 2019/20 the result was 44.2%.
- The 2020/21 waste diversion rate is 34.9%. The result for 2019/20 was 35.1%. 85.0% of people believe it is a good thing for a society to be made up of people from different cultures. 81.8% was the previous result in 2018/19.

### **ADVOCACY**

Council is working with Rail Projects Victoria and Rail Infrastructure Alliance to represent Council's needs in relation to the Gap Road level crossing removal project.

A funding submission has been submitted to State Government to support the continuation of the Supporting Diverse Communities project, which was scheduled to cease by the 31 March 2021.

46.2% of the community are involved in sporting and/or community groups. The previous result was 41.5% (2018/19).

## Adjusted underlying surplus is 5.3% for 2020/21, in 2019/20 the result was 9.8%. ADVOCACY

Council advocated on issues of local significance including the proposal to store contaminated waste from the Westgate Tunnel Project and the selection of Mickleham as the location for a new dedicated Coronavirus





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### CONTENTS

Employed community  A healthy and safe community  A culturally vibrant and connected community	<ul> <li>1.2: Create conditions that support business growth and create local jobs for Hume residents p.18</li> <li>2.1: Foster a community which is active and healthy</li> <li>2.2: Strengthen community safety and respectful behaviour</li> </ul>
20 88 CM M	<ul><li>2.1: Foster a community which is active and healthy</li><li>2.2: Strengthen community safety and respectful behaviour</li></ul>
	Strengthen community safety and respectful behaviour
& M	
3	3.1: Foster socially connected and supported communities
	ity 3.2: Enhance community pride and sense of place
A sustainably built and	4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
Well-maintained city with	4.2: Create community pride through a well-designed and maintained City
engaged community	4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks
	5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 p.96
A well-governed and	5.2: Create a community actively involved in civic life p.106
eligaged colling	5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

Some Progress (2% or 3 actions)

Deferred (3% or 4 actions)

73%

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## PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

- 100% complete for the financial year and/or a report adopted by Council **Completed**.
- 75% complete and/or a draft report has been presented to the Executive Management Team (EMT) for consideration -

## Significant Progress.

- 50% complete Good Progress.
- 25% complete **Some Progress**. 0% complete **Not yet started**.
- The action has been delayed due to unforeseen circumstances. **Deferred.**

The progress indicators displayed are based on the status as follows:

- On Track Action is proceeding to plan and has been completed by 30 June 2021.
- Not Completed Action has not been completed within 2020/21.
  - Deferred Action has been delayed due to unforeseen circumstances

# 5% 3% Completed (73% or 92 actions) Significant Progress (17% or 21 actions) Good Progress (5% or 6 actions)

SUMMARY OF PROGRESS - 1 JULY 2020 – 30 JUNE 2021

### Councils Role

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- Statutory Authority Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
   Service Provider Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
  - Facilitator Council facilitates, partners and plans with other service providers to achieve these community expectations.
- Advocate Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

### **ORDINARY COUNCIL (TOWN PLANNING) MEETING**

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Summary of progress and Strategic Indicators

# SUMMARY OF PROGRESS FOR THEME 1 1 JULY 2020 – 30 JUNE 2021

# STRATEGIC INDICATORS TO 30 JUNE 2021

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Indicator	Target	2020/21 Result
Number of library programs/events attendance per head of municipal population.	Target by 2020/21 = 0.7	A total of 1,039 library programs and events were delivered, with 234,907 online views of 3 seconds or more and 13,255 in person attendees. Due to COVID-19, there was a significant reduction in in-person attendees, reducing the attendance to 0.1 attendance per head of population. While the transition to online programs proved to be highly successful, we're unable to add these into the calculation for this indicator due to limitations on how the data is captured. It is likely that the participation rate would be significantly higher than what is reported.  In 2019/20, 3,452 Library programs attracted 109,435 people or 0.50 attendance. Due to COVID-19 restrictions a significant proportion of library programs were delivered online in 2020/21.
Preschool participation rates (includes non-Council services).	Target by 2020/21 = 95%	89.0% is the most recent preschool participation rate (2019), the previous result in 2018 was 94.6%. (Source: Department of Education and Training)
Number of student placements supported by Council.	Target by 2020/21 = 150	There were no student placements in 2020 due to COVID-19 restrictions. 68 students completed work experience in 2019/20. Student placements for the 2021 calendar year are currently being sought, subject to schools recommencing placements.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

- Significant Progress (11% or 3 actions)

Completed (81% or 21 actions)

Good Progress (4% or 1 actions)

Deferred (4% or 1 actions)

	2020/21 Result	Latest unemployment rates show a gap of 6.8% between Hume City (13.4%) and Greater Melbourne (6.6%). In December 2019, this gap was 4.2%. (Source: Department of Employment, Small Area Labour Markets, March Quarter 2021)
	Target	Target by 2020/21 = 3%
COLUCIO	Indicator	Percentage gap between the Greater Melbourne and Hume LGA unemployment rates.

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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**Hume City Council** 

LHEWE

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### To explore ongoing opportunities and advocate for tertiary education providers to establish a presence in Hume's growth areas: providers delivering programs to the Hume Education providers to establish in Hume. Memorandums of Understanding (MOUs) Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, Discussions are underway regarding a Council's Role possible GO TAFE facility at Merrifield. There are now 10 Tertiary Education Description of Progress (Year to date) Discussions continue with Tertiary Advocate Multiversity in accordance with A diverse range of high quality education and learning facilities are provided including locally-accessible University across Hume. A WELL EDUCATED AND EMPLOYED COMMUNITY Memorandums of understanding have been finalised and signed with GO TAFE to join and Deakin University to re-join Hume Multiversity. Progress this Quarter improve employment prospects and quality of life Planning and Development COMMUNITY EXPECTATION (from Hume Horizons 2040) Division Explore ongoing opportunities and advocate for tertiary education providers to establish a and TAFE institutions presence in Hume's growth areas. 100% Progress Indicator Completed 1.1.1 LHEWE

The progress indicator displayed above is based on the status as follows:

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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## A WELL EDUC Strategic Objective 1.1

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMINIONI I EAFECTATION (HOITI HUITIE HOITZOILS 2040)	Horizons 2040)		ŏ	Council's Role
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions	ducation and lear	ning facilities are provided including le		Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	date)
Continue to support the implementation of the renewed Hume Multiversity initiative.  Progress Indicator  Too%  Completed	Planning and Development	An additional two partners have joined the Hume Multiversity Program, these being GO TAFE and Deakin University.  The Hume Overseas Qualified Professional Program commenced 15 April with 15 Hume residents with overseas qualifications participating in the program.  The Hume Multiversity Tertiary Scholarship Program was launched 18 June 2021 with four participating partners:  La Trobe University  Melbourne Polytechnic  Victoria University  Kangan Insitiute.  Planning is well advanced of the Permanent Resident Employment Program in first quarter of 2021/22.	Actions to support the implementation of the renewed Hume Multiversity initiative have included:  Ten partners are supporting the Hume Multiversity initiative, including:  La Trobe University  Victoria University  KANGAN Institute  Melbourne Polytechnic  Holmesglen Institute  Illuminate Education  Caravan Industry Association of Victoria  NORTH Linn  Deakin University.  Agreements to free or low-cost access to learning platforms.  Projects and programs to support Hume residents including the Overseas Qualified Professionals Program, Permanent Residents Employment program and Hume Multiversity Scholarship Program commenced 15 April, and the Multiversity Scholarship	ion of the renewed cluded:  Hume Multiversity  clation of Victoria  access to learning  ort Hume residents d Professionals s Employment program ship Program. essional Program.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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# THEME A M Strate impro

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	e Horizons 204	(0	Ŏ	Council's Role
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	o confident lea	irners from birth and have access to h		Advocate, Facilitator, Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(i
& Continue to support participation in playgroups and preschool.	Community Services	Collaborative work with Maternal Child Health has progressed to reduce barriers	Supporting participation in playgroups and preschools has included:	nd preschools has
Progress Indicator		to engagement in Early Start Kinder for vulnerable children.	<ul> <li>Continuation of high-quality service provision delivery to children and families.</li> </ul>	provision delivery to
76001			<ul> <li>Work continues to ensure effective transitions between early years services.</li> </ul>	transitions between
Completed			<ul> <li>Principles of the <u>0-24 framework</u> are being adapted to ensure barriers are reduced and services are accessible.</li> </ul>	e being adapted to rvices are accessible.
			<ul> <li>A review of the current ESK enrolment process, to address participation barriers and transitions for eligible children.</li> </ul>	ent process, to ansitions for eligible
Progress preparation for the implementation of	Community Services	A report with findings and recommendations is scheduled to go to	To progress preparation for the implementation of 3-Year-Old Kinderrarten in 2022 the following has been undertaken:	entation of 3-Year-Old
3-Year-Old Kindergarten in 2022 including facility capacity reporting, funding		Council on August 9. Officers have undertaken a detailed analysis of the	<ul> <li>A project officer has been appointed using Department of Education Training (DET) grant funds, to assist in the</li> </ul>	d using Department of ds. to assist in the
submissions and exploration of partnership models.		required operational and planning considerations for Council and the	development of the Kindergarten Infrastructure Services Plan (KISP).	frastructure Services
Progress Indicator		benefits to the community.	<ul> <li>Work continues to assist the 3 -Year-Old Kindergarten programs to deliver five hours of preschool service in</li> </ul>	r-Old Kindergarten
100%			2022. Including a review of facility capacity and a report outlining implications and recommendations.	apacity and a report
Completed			<ul> <li>A report with findings and recommendations will be presented to Council on August 9.</li> </ul>	ndations will be

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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# THEME Strateger improved

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role
1.1.2 Young children are developed into cor	nfident learners	1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Advocate, Facilitator, Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Completed  Completed	Services	The delivery of these programs during the quarter has included:  124 English language Storytime sessions for children aged 0-5, attracting 7,126 online views and 2,612 in person attendees.  79 Bilingual Storytime sessions recorded with 27,173 online views and 1,436 physical attendees.  28 STEAM sessions conducted with 4,065 views  Nine school holiday program sessions with 5,625 online views and 234 physical attendees.  29 new registrations for 1,000 Books Before School have been recorded and 13 children reached the 1,000-book milestone.	Due to COVID-19 restrictions, early childhood literacy, and learning programs have been delivered both online and in person in 2020/21.  The delivery of these programs to date has included:  357 English language Storytime sessions for children aged 0-5, attracting 68,601 online views and 4,778 in person attendees.  204 Bilingual Storytime sessions recorded with 115,104 online views and 2,006 physical attendees.  92 STEAM sessions conducted with 28,039 views.  Fifteen school holiday program sessions with 5,625 views.  234 new registrations for 1,000 Books Before School have been recorded and 30 children reached the 1,000-book milestone. There have now been 575,000 stories shared between Hume families since the program's inception.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### A WI THEME

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	izons 2040)			Council's Role
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	fident learners	from birth and have access to high-quality	education	Advocate, Facilitator, Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ss (Year to date)
Completed  Completed  Completed  Completed  Completed  Completed	Services	<ul> <li>During Quarter Four, hubs have been: Supported in adjusting to the return to the place-based activities, density capacity, COVID prevention. Included and contributed to Council's celebration of International Women's Day, Refugee week, Harmony week. Re-linked with Melbourne Polytechnic for strengthening the pathways to Adult Migrant and English Program (AMEP) and Volunteer Tutor Scheme (VTS) programs. Supported to develop activities with a mental health focus for families as part of the Council Recover Plan. Hubs have been supported to improve their space to align with COVID Safe requirements and to accommodate more participants. </li> </ul>	Support provided to deliver the National Community Hubs program has included:  Linking schools with programs and net including; DPV Health transition program and Hume Transition Networks.  Collaboration with Hume Libraries to develop culturally appropriate support videos, including "How to Zoom" and "to use QR Codes" in community langua Information provided including school transition and the translation of Depart of Health and Human Services (DHHS) COVID-19 related material to support families.  Support provided to access Council"s COVID-19 Community Grants.  COVID-19 Community Grants.  COND-19 Community Grants.  Connecting Hub playgroups to Playgro Victoria for activity sessions and inform on returning to COVID Safe environme Encouraged increased access to health services by linking Hub Leaders and playgroup facilitators to supported progrand services.	port provided to deliver the National nmunity Hubs program has included: Linking schools with programs and networks including: DPV Health transition programs, DET Early Childhood Improvement Branch and Hume Transition Networks.  Collaboration with Hume Libraries to develop culturally appropriate support videos, including "How to Zoom" and "How to use QR Codes" in community languages. Information provided including school transition and the translation of Department of Health and Human Services (DHHS) COVID-19 related material to support families.  Support provided to access Council's COVID-19 Community Grants.  Connecting Hub playgroups to Playgroups Victoria for activity sessions and information on returning to COVID Safe environments. Encouraged increased access to health services by linking Hub Leaders and playgroup facilitators to supported programs and services.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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A final report with recommendations will be ready for Council's endorsement in October 2021.

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

A WELL Strategic Ob improve emp	A WELL EDUCATED AND EMPL Strategic Objective 1.1: Support and enhance skil improve employment prospects and quality of life	A WELL EDUCATED AND EMPLOYED COMMUNITY Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life	<b>۲۲</b> nal opportunities to reduc	e disadvantage,
COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)			Council's Role
1.1.3 Young people are supported to achir participation in community life	eve their goals wi	1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life	athways and active	Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Explore the feasibility to make the Youth Summit a bi-annual event.	Community Services	The Hume Youth Mental Health Summit was held on 17 June, with over 130 young people and service browiders in attendance An	Due to COVID-19 restrictions, the Youth Summit was postponed. The Hume Mental Health Youth Summit was held on 17 Linne in partnership with	ons, the Youth Summit e Mental Health Youth
Progress Indicator		evaluation of the summit is currently being conducted.	Headspace Craigieburn, Centre for Multicultural Youth (CMY), DPV Health and Sunbury and	Sentre for Multicultural and Sunbury and
75%			Cobaw Community Health.  A final report with recommendations will be	endations will be

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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**Hume City Council** Page 284

Significant Progress

## Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, A WELL EDUCATED AND EMPLOYED COMMUNITY improve employment prospects and quality of life THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life	re their goals wi	th improved educational and employment p	athways and active	Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Subject to an evaluation, continue the Youth Action Committee past the external funding period of December 2020 with ongoing support and funding from Council.  Progress Indicator  Too%  Completed	Services	The Engage! funding has been extended to December 2021. Discussion took place in June 2021 with State Government regarding further Engage! funding for 2022.  Recruitment for new Youth Action Committee (YAC) members was undertaken in this quarter to expand and broaden committee membership. The YAC report evaluation will be submitted to Council for endorsement in August 2021, before the State Government funding expires.	The YAC includes 12 community representatives ranging in age from 15-24. Actions of the YAC in 2020/21 have included:  Contribution to two significant projects: providing direct input into a new state-wide youth strategy and supporting the delivery 2020 Youth Week online events.  Engage! funding was extended to December 2021.  The evaluation of the YAC was delayed to COVID-19 restrictions, which impacted online engagement methods. The evaluation will focus on representation of people aged 12-15 to ensure an all of community approach.  A review of the YAC has been undertaken and a final report will be completed in the first quarter of 2021/22.	YAC includes 12 community esentatives ranging in age from 15-24. ons of the YAC in 2020/21 have included: Contribution to two significant projects: providing direct input into a new state-wide youth strategy and supporting the delivery of 2020 Youth Week online events. Engage! funding was extended to December 2021.  The evaluation of the YAC was delayed due to COVID-19 restrictions, which impacted online engagement methods. The evaluation will focus on representation of people aged 12-15 to ensure an all of community approach.  A review of the YAC has been undertaken and a final report will be completed in the first quarter of 2021/22.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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# THEME Strat

# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role
1.1.3 Young people are supported to achieve participation in community life	ve their goals wi	their goals with improved educational and employment pathways and active	athways and active Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Partner with local service providers to deliver a range of parenting programs to build the capacity of parents to support children from 0-24 years. Focus on delivering programs to support fathers' participation.  Progress Indicator  Good Progress	Community Services	A Parenting Working Group has been meeting to coordinate parent education programs across the municipality each term and will provide a list of parent support programs on Council's website. The Working Group is exploring activities such as an annual Parenting Expo and online parenting support forums.  A survey of parents with children in the "middle years" (6-12 year olds) was completed in June 2021 and survey results will be used to inform better service delivery.  A Council officer from Maternal and Child Health is on the organising committee of the Working with Fathers Network and will share knowledge across other departments.	<ul> <li>A range of parenting programs to build the capacity of parents to support children from 0-24 years undertake during the year included: <ul> <li>Established a Parenting Working Group with staff from Family Youth and Children's Services and MCH and external parent education and support providers.</li> <li>Completed a survey of parents with children in the "middle years".</li> <li>Held a forum for local community professionals on the topic of Healthy Masculinities in late 2020 with 130 participants registered. Keynote speakers included Dads of Hume Group and Relationships Australia.</li> </ul> </li> <li>Work has been delayed due to COVID-19 restrictions.</li> </ul>

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### THEME Strat

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)		Council's Role
1.1.3 Young people are supported to achieve participation in community life	eve their goals	their goals with improved educational and employment pathways and active	nt pathways and active Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Undertake an assessment of each of Council's Youth specific facilities to ensure the delivery of best practice program models and a greater utilisation of these facilities.  Progress Indicator  75% Significant Progress	Services	Capital Works upgrades completed in Roxburgh Park, Broadmeadows and Craigieburn Youth Centres to enhance accessibility and flexibility of utilisation. Construction works at Sunbury Youth Centre to be completed in the first quarter of 2021/22 financial year. A review of the Youth Facilities is underway and the Youth Facilities Review Report will be submitted for Council's endorsement in September 2021. The Report is aligned with the development of the City's first Community Infrastructure Plan and Council Facilities Review Project.	Actions to ensure the delivery of best practice program models and a greater utilisation of youth facilities has included:  The Youth Strategy has been drafted to provide a strategic framework for the delivery of best practice program models for middle years children and young people. Further work is required to align the strategy with the 0-24 Framework. The draft Strategy will be presented to Council in September 2021.  As part of Capital Works, works have been undertaken at Broadmeadows, Roxburgh Park and Craigieburn Youth Centres.  Sunbury Youth Centre will undergo capital works in the first quarter of 2021/22 financial year.  Grant funds from the Office for Suburban Development were secured to deliver the Broadmeadows Revitalisation Wayfinding Project and this is currently underway.  Internal preliminary review of the Youth specific centres has been completed and further work will be conducted in July/August 2021. The Youth Facilities Review Report will be submitted for Council's endorsement in September 2021.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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A WELL	EDUCATED	A WELL EDUCATED AND EMPLOYED COMMUNITY	_	
THE Strategic Obj	ective 1.1: Suppor loyment prospects	Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life	nal opportunities to reduc	e disadvantage,
COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)			Council's Role
1.1.4 The learning, economic, social and recreation high-quality libraries and learning centr	creational aspirantres	1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres	ing the provision of	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to deliver a range of library programs and activities which are responsive to local community needs, including exploring new and innovative outreach models for both existing urban and growth areas.  Progress Indicator  Too%  Completed	Services	The final report of the progress on the Libraries and Learning service plan will be presented to Council in Quarter One 2021/22.  Hume Libraries Express continued to deliver library items to vulnerable community members' homes. In addition, during the circuit breaker lockdown the Click & Collect service was reinstated until libraries were reopened to the Hume community. During the quarter, 153 appointments were made, managing a total of 193 parcels, containing 1,969 items.  Some library programs were delivered face-to-face, adhering to Department of Health and Human Services (DHHS) requirements. During the circuit breaker lockdown programs migrated back online to stream on the Facebook platform.	Delivering a range of library programs and activities which are responsive to local community needs, has included:  The service planning process for Libraries and Learning is progressing to schedule.  Hume Libraries Express continued to deliver library items to vulnerable community member's homes, in line with DHHS requirements. From 7 September 2020 the service was expanded to include all Hume residents. In total 2,824 packages with 28,921 items were delivered.  While Libraries were closed, a click and collect service was introduced from 14 September 2020, with 2,714 appointments made collecting 11,466 items  In November 2020 Hume Libraries Express was expanded and a collection service was introduced, with 592 home collections made.	y programs and sive to local uded: rocess for Libraries ssing to schedule. ss continued to deliver ble community ne with DHHS September 2020 the to include all Hume to proceed, a click and oduced from 14 2,714 appointments 5 items me Libraries Express ollection service was one collections made.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, A WELL EDUCATED AND EMPLOYED COMMUNITY improve employment prospects and quality of life LHEWE

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role	s Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities	loped through a	accessible training and learning opportuniti	Facilitator, Advocate	<u>-</u>
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ate)
& Finalise and evaluate actions developed from the Employment Pathways Action Plan, including:  Subject to Federal funding, host a local Jobs Fair.  Progress Indicator  Completed	Planning and Development	This action was completed in Quarter two.	Actions of the Employment Pathways Action Plan have been fulfilled and evaluated. As a result, there will be a continued commitment to:  Supporting the Hume Whittlesea Local Learning and Employment Network with real industry job interviews.  The annual delivery of the Illuminate NextGen challenge in Hume to build entrepreneurship skills in secondary school students. Due to COVID-19 restrictions the challenge did not take place in 2020 and has been postponed to 2021.  Continued focus on the Hume Multiversity Program, with employment.  Undertake an evaluation of Coursera to explore the ongoing adoption of the online learning platform.	d. As a nitment to: Local rk with real ark with real ary school ictions the 320 and ultiversity vays and sera to he online ided Jobs

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### THEME

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)		Council's Role	Role
1.1.5 Local employment pathways are dev	eloped through	1.1.5 Local employment pathways are developed through accessible training and learning opportunities	Facilitator, Advocate,	ے ک
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(e)
Expand vocational pathways for volunteers through the delivery of:	Services Services	Volunteer project activities offered in this quarter included a community briefing session, project reference group meetings, a community forum and five workshops.  As a result, three key themes emerged; Connection, Confidence and Opportunity. Approximately 59 community members participated in activities. On Tuesday 8 June, Hume Volunteer Gateway held a virtual webinar 'Volunteer Safety Risk and Insurance' sessions facilitated by Justice Connect, a social justice not-for-profit that assists organisational and community groups with legal information. Approximately 20 community groups participated. Hume Volunteer Gateway delivered a Pop-Up Volunteering Information Stall on 18 May as part of National Volunteers Week 17-24 May 2021, with more than 14 residents joining to learn more about volunteering held at the Broadmeadows Library.	Actions to expand vocational pathways for volunteers in 2020/21 have included:  Hume Volunteer Gateway (HVG) hosted "Connection Through Volunteering", a community briefing session for service providers and organisations currently engaging volunteers.  Creation and promotion of two professional development workshops for volunteer managers.  Working with Other Organisations' webinar for volunteering organisations and community groups.  Facilitation of an online volunteering session for Volunteer Gateway program members.  Hume Volunteer Gateway engaged Volunteering light project. This initiative on the "Connecting New Migrants Through Volunteering" pilot project. This initiative offered new migrants the opportunity to connect and engage with inclusive meaningful volunteering model.	s for nosted 1", a vice 1tly fessional feer webinar distriction of the first of the

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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A WELL B  Strategic Obje improve emplo	A WELL EDUCATED AND EMPL Strategic Objective 1.1: Support and enhance skil improve employment prospects and quality of life	A WELL EDUCATED AND EMPLOYED COMMUNITY Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life	l opportunities to reduce disadvantage,
COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)		Council's Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities	loped through acc	sessible training and learning opportunities	Facilitator, Advocate,
Action	Division	Progress this Quarter	Description of Progress (Year to date)
& Continue to deliver and enhance Council's ange of student employment pathway programs i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.	Communications Engagement & Advocacy	Action has been deferred.	Due to COVID-19 restrictions many annual employment pathways programs that Council conducts have been placed on hold. This includes the student work experience program (secondary, tertiary and the Hume Valley School placement) and the School Based Apprenticeships and Traineeship (SBATs) program.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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### regarding the residential development and Harris Scarfe multi-deck carpark, Sunbury Development scheduled for October 2021 are being supplied to the site in readiness commenced with handover for tenant fit- Finalised and executed the agreement between Council and the Department of 65 Kirkham Drive, Greenvale - Services Council's Role Transport to progress to construction. HGLC-Broadmeadows - Works have Seabrook Reserve, Broadmeadows Description of Progress (Year to date Implementation of the Infrastructure Development Plan (IDP) has included: Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents Council is continuing discussions Facilitator for subdivision and land sale. out in July 2021 land re-zoning. Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents A WELL EDUCATED AND EMPLOYED COMMUNITY development agreement and started the planning application with development set to start in Implementation of the Infrastructure Development Plan (IDP) has included: Harris Scarfe multi-deck carpark, Sunbury - finalised and executed the Progress this Quarter October this year. COMMUNITY EXPECTATION (from Hume Horizons 2040) Corporate Services Division Continue the implementation of the Infrastructure Development Plan (IDP) including but not limited deck parking in Sunbury in conjunction with the to the development of the Harris Scarfe multi-Department of Transport (DoT) 75% Significant Progress Progress Indicator Action LHEWE

The progress indicator displayed above is based on the status as follows: ■ On Track Not Completed □ Deferred

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### A WEL

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)			Council's Role
1.2.1 Hume is an attractive place to do busi	iness with a dive	Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents	for residents	Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Grow employment in the Broadmeadows Town Centre and progress implementation of ' <u>Hume</u> Central The Vision': *  Progress Indicator:  100%  Completed	Planning and Development	Following completion of the Broadmeadows Town Centre Economic Assessment and the State government announcement of \$60 million to fund stage 1 redevelopment at Kangan Institute, significant progress has been made on this Action including:  Homes Victoria agreeing to commence master plan investigations with the goal of identifying and testing to secure immediate Big Housing Build opportunities.  In addition to Kangan's renewal planning, it has been agreed that master planning will include engagement with Council on options to improve connections into and through their site and the Institute's interface with Town Park.  Next steps to grow economic activity in Hume Central is the feasibility testing of key sites. Provision of additional Suburban Revitalisation grant funding to improve the frontage of HGLC Broadmeadows and the activation of Civic Plaza, as well as streetscape works on Dimboola Road, will progress the goal of growing economic activity in the Town Centre.	To grow employment in the Broadmeadows Town Centre and progress implementation of "Hume Central", Council received revitalisation grant funding from the Office of Suburban Development (OSD). Following stakeholder consultation and engagement the Broadmeadows Town Centre Economic Assessment and Investment Action plan has been developed. Works in Hume Central, Broadmeadows as part of the Infrastructure Development Plan have included:  Civic Way – completion of new sewer connections and electricity upgrades for the precinct. Civic Way is now complete with a more pedestrian friendly environment.  HGLC-Broadmeadows Extension - agreement with a prospective tenant has been signed with works to commence in 2021.  Loop Road acquisition – scheduled on 16 July. Town Hall Commercial space - now fully tenanted.	yrow employment in the Broadmeadows in Centre and progress implementation of the Central, Council received revitalisation at funding from the Office of Suburban elopment (OSD).  Wing stakeholder consultation and agement the Broadmeadows Town Centre nomic Assessment and Investment Action has been developed.  Ks in Hume Central, Broadmeadows as part le Infrastructure Development Plan have uded:  Civic Way – completion of new sewer connections and electricity upgrades for the precinct. Civic Way is now complete with a more pedestrian friendly environment.  HGLC-Broadmeadows Extension - agreement with a prospective tenant has been signed with works to commence in 2021.  Loop Road acquisition – scheduled on 16 July.  Town Hall Commercial space - now fully tenanted.
*Rollover from Council Plan 2017-2021 (2019/20 Actions)	) Actions)			

'Rollover from Council Plan 2017-2021 (2019/20 Actions)

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### Under a proactive approach the Northern next 10 to 15 years demand for industrial Corridor has the potential to attract more infrastructure program for the delivery of Under the current policy settings, in the There is potential to address the above A detailed review of the forward supply of Council's Role employment land in collaboration with the land in the Northern Corridor is set to Findings from the Council commissioned Description of Progress (Year to date) City of Whittlesea and NORTHLink was release strategy and a coordinated with an accelerated industrial land undertaken and a report presented to local scale and major scale State Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents Facilitator Council in September 2020. exceed available land. infrastructure. report included: Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents A WELL EDUCATED AND EMPLOYED COMMUNITY This action was completed in Quarter one. **Progress this Quarter** COMMUNITY EXPECTATION (from Hume Horizons 2040) Planning and Development Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy. 100% Progress Indicator: Completed Action LHEWE

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Rollover from Council Plan 2017-2021 (2019/20

The report has further been promoted by

conjunction with the Committee for

Melbourne on 22 October 2020.

The report was launched online in

industrial land demand.

NORTHLink in advocacy discussions.

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Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

A WELL EDUCATED AND EMPLOYED COMMUNITY

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### Consistent and up to date communication to Supporting the running of the Start Now pre-Accelerator Program, which will be delivered Due to COVID-19 restrictions StartNorth closed on 1 July and reopened on 9 November 2020. deliver the 'Start your Business' program in Development commenced for a Council-led in July 2021. StartNorth will be considered Facilitation of the business plan for Council's Council's Role Virtual monthly workshops and business A partnership with Hume Multiversity to accelerator program run by Roshambo. StartNorth Coworking Space has included: Completed planning for the StartNorth 'Start your business" program, named for the future Craigieburn Community Description of Progress (Year to date 'Spark". This multiweek program is Facilitator expected to be delivered in 2021 Centre offering. August 2020. all members. Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents events. Innovation festival was completed with 1,556 offices being constructed within StartNorth in Works and Building Maintenance. Currently conjunction with Council's Manager Capital This would be a smaller footprint expansion of around 160m2 offering a combination of offices, desks and a meeting room. Accelerator program applications are open with over 50 applications. Program to start attendance rate from the registrations and 139 attendees at the event (including staff page views via our Eventbrite listing, 46% Pre-Accelerator program was run with 61 applicants, 30 accepted into the program Progress is being made on six additional Craigleburn Community Centre offering. StartNorth will be considered the future Continued regular monthly newsletters this is in the costing phase. During Quarter four 2020/21: and 6 fully completing. social media posts. Progress this Quarter and event hosts). ate July 2021. Planning and Development COMMUNITY EXPECTATION (from Hume Horizons 2040) Continue facilitation of the business plan for Council's StartNorth Coworking Space. 100% Progress Indicator: Completed 1.2.1 Action

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### A WELL RH Strategic Obj

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Hori	lorizons 2040			Council's Role
1.2.1 Hume is an attractive place to do bus	siness with a dive	1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents	s for residents	Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
& Continue delivery of the Local Jobs for Local People program, to encourage workforce participation and employment for Hume residents.  Progress Indicator  Too%  Completed	Planning and Development	During the quarter, the delivery of the Local Jobs for Local People program (LJLP) during the April to June 2021 has included:  2.083 vacancies listed on Hume Joblink Over 75 job advertisements being exclusively sourced.  The Hume Employment and Learning Committee Disability Working Group has continued to meet fortnightly. The group is developing collaborative approaches and projects to support people with disabilities into employment.  Promotion of support provided from the LJLP team for new businesses locating in Hume.	Delivery of the Local Jobs for Local People program (LJLP) has included:  Completion of personal care calls to all residents registered for support.  6,743 vacancies listed on Hume Joblink in 2020/21.  Over 226 job advertisements being exclusively sourced.  Over 72 Hume residents with a disability continuing to be supported, with six securiemployment.  Based on demand, the LJLP team is working to identify more casual and partime jobs (less than 15 hours a week).  Establishment of the Hume Employment and Learning Committee working group. Developed to support people with disabilities into employment in 2021.  Promotion of support provided from the LJLP team for new businesses locating in Hume.	very of the Local Jobs for Local People jram (LJLP) has included:  Completion of personal care calls to all residents registered for support.  6,743 vacancies listed on Hume Joblink in 2020/21.  Over 226 job advertisements being exclusively sourced.  Over 72 Hume residents with a disability continuing to be supported, with six securing employment.  Based on demand, the LJLP team is working to identify more casual and partime jobs (less than 15 hours a week).  Establishment of the Hume Employment and Learning Committee working group.  Developed to support people with disabilities into employment in 2021.  Promotion of support provided from the LJLP team for new businesses locating in Hume.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents A WELL EDUCATED AND EMPLOYED COMMUNITY

COMMUNITY EXPECTATION (from Hume Hor	lorizons 2040)		Coun	Council's Role
1.2.1 Hume is an attractive place to do bu	siness with a dive	1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents		Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	r to date)
Advocate (where appropriate) for the forward supply of employment land in Hume, aligned to population growth.  Progress Indicator  Completed	Planning and Development	Mayors Leaders Lunch with key business and government stakeholders in attendance was held in May 2021.  Additional opportunities are being investigated for an increased presence of office/professional services developments in Hume, including at the Cade Park Development and the Assembly Development sites both in Campbellfield.  Ongoing discussions have been held with a range of developers seeking the activation of the commercial and industrial development of the	Advocacy for the forward supply of employment land in Hume, aligned to population growth has included:  Dissemination of 'Findings of the forward supply of employment land in Hume' report. The report was launched on 22 October 2020.  Delivery of the Mayors Leaders Lunch.  Additional opportunities are being investigated for an increased presence of professional service developments in Hume.	y of employment ation growth has of the forward in Hume' report. 122 October Jers Lunch. being ed presence of pments in Hume.
		Craigleburn North Precinct Structure Plan.		

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### the region to promote Melbourne's North Joblink There have been 711 new users on the site. There have been 88,188 job views with 333 with other Local Government Authorities across There are currently 2,890 registered users The LJLP continues to seek a concerted effort Melbourne's North Joblink has experienced an increase in jobs advertised since the easing of COVID-19 restrictions. Council's Role 18,812 jobs have been advertised in Description of Progress (Year to date Facilitator and 101 employers on the site. and encourage greater usage. applications made. Melbourne's North Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents In 2020/21: There have been 246 new users on the site. with other Local Government Authorities across There are currently 2,890 registered users The LJLP continues to seek a concerted effort Melbourne's North Joblink has experienced an Nine new employers have registered and There have been 23,913 job views with 216 applications made. increase in jobs advertised in Quarter four: the region to promote Melbourne's North 4,903 jobs have been advertised in Joblink and encourage greater usage. and 101 employers on the site. Melbourne's North. Progress this Quarter posted vacancies. Planning and Development COMMUNITY EXPECTATION (from Hume Horizons 2040) Division Continue to promote the Melbourne's North Joblink to encourage local and regional 100% Progress Indicator employment Completed Action LHEWE

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

A WELL EDUCATED AND EMPLOYED COMMUNITY

The progress indicator displayed above is based on the status as follows:

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### A WEL

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
1.2.1 Hume is an attractive place to do busi	ness with a dive	iness with a diverse range of industries, providing local jobs for residents	for residents	Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue the implementation and monitoring of the Investment Attraction Framework.  Progress Indicator  Completed	Planning and Development	This quarter an Investment Attraction Virtual Room was delivered as part of the Economic Development Department's COVID 19 Economic Recovery Action Plan 2021 to pivot our information delivery from traditional methods to an online platform to support the needs of investors. It was designed to provide key information to potential investors in a more accessible, interactive and innovative way and support their decision-making process. Since 7 May 2021, the virtual room has been viewed 409 times. Investment Prospectus has been updated and is available in the Investment Attraction Virtual Room. The updated version includes upcoming opportunities, including the Pipeworks Business Park and the Cade Park — Business Park.  Investment attraction LinkedIn media campaign continued. Four videos have been featured. Concept Caravans and We are Open for Business videos did well and received 30,217 and 23,431 views and impressions	<ul> <li>Implementation and monitoring of the Investment Attraction Framework continues, including: <ul> <li>The Investment Attraction Prospectus was updated and promoted electronically to stakeholders.</li> <li>Pre-application meetings were facilitated and occurred online with businesses expanding or moving in Hume.</li> <li>An Investment Attraction Marketing and Communications Plan for 2020/21 has bee developed.</li> <li>Continued work on attracting new business investment in Hume by promoting the availability of appropriately zoned employment land, collaborating with stakeholders to identify interest, engaging with potential investments to support derisking actions and facilitating the Statutory Planning process.</li> <li>While COVID-19 has had a significant negative impact on some sectors with man job losses, it has also created new investment opportunities within Hume, including in the Personal Protective Equipment (PPE) and Food industries.</li> </ul> </li> </ul>	lementation and monitoring of the state of the state of the state of the stakeholders.  The Investment Attraction Prospectus was updated and promoted electronically to stakeholders.  Pre-application meetings were facilitated and occurred online with businesses expanding or moving in Hume.  An Investment Attraction Marketing and Communications Plan for 2020/21 has been developed.  Continued work on attracting new business investment in Hume by promoting the availability of appropriately zoned employment land, collaborating with stakeholders to identify interest, engaging with potential investments to support derisking actions and facilitating the Statutory Planning process.  While COVID-19 has had a significant negative impact on some sectors with many job losses, it has also created new investment opportunities within Hume, including in the Personal Protective Equipment (PPE) and Food industries.
The progress indicator displayed above is based on the status as follows:	tus as follows:			

I he progress indicator displayed above is based on the status as follows:

■ On Track ■ Not Completed □ Deferred

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# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Hori	izons 2040)		Council's Role
1.2.2 Hume businesses are supported to be		prosperous and resilient to changes in the local economy	Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to support Melbourne's North Food Group (MNFG) and its activities via NORTH Link to support the export growth of existing businesses.  Progress Indicator  Too%  Completed	Planning and Development	Council continues to support MNFG, which has been self-sustaining since the State Government's co-funding expired in February 2020. The group currently has over 120 food and beverage manufacturers and service providers.  MNFG has undertaken a variety of activities including:  Production of a weekly e-newsletter.  Production of a weekly e-newsletter.  Delivering five webinars on business capability building, government grants, marketing and business strategy.  Establishing and promoting Melbourne's North Buying Group, to allow businesses to obtain substantial savings on micro-testing, transport and packaging.  Supported business participation in the Food Service Melbourne trade show, which was held 27-29 June 2021.	Council continues to support MNFG, which has been self-sustaining since the State Government's co-funding expired in February 2020. The group currently has over 120 food and beverage manufacturers and service providers.  MNFG has undertaken a variety of activities including:  Deploying COVID-19 responses to assist businesses adapt during restrictions.  Production of a weekly e-newsletter.  Delivering 50 webinars on business capability building, government grants, marketing and business strategy.  Establishing and promoting Melbourne's North Buying Group.  Supported business participation in the Food Service Melbourne trade show, which was held 27-29 June 2021.

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On Track Not Completed Deferred

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### Program, including the governance process was providing a funds pool of \$500k with a maximum of \$20k per business. create employment and contribute to building a This is an annual program and in 2021/22 it is Grants Program as part of the 2020/21 budget A report on the Hume Small Business Grants This program will provide a financial boost to presented to Council in quarter four 2020/21. businesses that demonstrate the potential to Council's Role Council adopted the Hume Small Business Description of Progress (Year to date Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents Facilitator stronger local economy. A WELL EDUCATED AND EMPLOYED COMMUNITY Hume businesses are supported to be prosperous and resilient to changes in the local economy providing a funds pool of \$500k with a maximum including the governance process was adopted on the Hume Small Business Grants Program, Program was launched in June 2021. A report by Council in quarter four 2020/21. This is an The 2021 Hume City Small Business Grants of \$20k per business. Applications are now annual program and in 2021/22 and it is **Progress this Quarter** being received. COMMUNITY EXPECTATION (from Hume Horizons 2040) Planning and Development Division Support Grants program to support sustainable Establish a new Small to Medium Business growth in local businesses. 100% Progress Indicator Completed 1.2.2 Action LHEWE

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents A WELL EDUCATED AND EMPLOYED COMMUNITY LHEWE

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)			Council's Role
1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community	ibilities in suppo ngs to the local o	rting Melbourne Airport to remain curfew-fra community	ee and leverages off	Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to support and promote the Visitor Economy in and around Melbourne Airport.	Planning and Development	Council continued to actively support and promote the Visitor Economy in and around Melbourne Airport, by:	Council continued to support and promote the Visitor Economy in and around Melbourne Airport, by:	oort and promote the round Melbourne
Progress Indicator		<ul> <li>Working with an internal cross organisational working group to digitise and</li> </ul>	<ul> <li>Providing Hume's Visitor Economy operators and stakeholders with ne</li> </ul>	Providing Hume's Visitor Economy operators and stakeholders with networking.
100%		simplify the process for which external	business development, professional	nt, professional
Completed		<ul> <li>Delivery of phase 2 of Melbourne's North</li> </ul>	opportunities.	illess engagement
		regionalisation marketing campaign.	<ul> <li>Delivering Phase 1 and 2 of Melbourne's</li> </ul>	nd 2 of Melbourne's
		<ul> <li>Advocating to state government, VTIC and</li> </ul>	North regionalisation marketing campaign.	marketing campaign.
		Committee for Melbourne for support of the	Advocating to state government, VTIC and     Advocating for Molecular	overnment, VTIC and
		VISITUL ECULIONIS.		ב
		<ul> <li>Supporting NorthLink's representation on the newly formed VTIC 'Greater Melbourne</li> </ul>	<ul> <li>Delivering and adapting a range of promofions including:</li> </ul>	ng a range of
		Visitor Economy Reference Group'	<ul> <li>A media partnership with GRAM.</li> </ul>	hip with GRAM.
		<ul> <li>Working with Visit Victoria to integrate Hume</li> </ul>	o A Hume Council '	A Hume Council 'Support local' social
		and Melbourne's North into the state's	media campaign.	
		Tourism strategy and marketing.	<ul> <li>Continued use of</li> </ul>	Continued use of @discoverhume as
		<ul> <li>Delivery of a range of promotions to support</li> </ul>	the key call to action for the Visitor	ion for the Visitor
		the Visitor Economy and encourage	Economy.	
		spending in Hume.	<ul> <li>Coordination of ac</li> </ul>	Coordination of ads and editorial in Visit
		<ul> <li>Provision of Visitor Information Services</li> </ul>	Victoria Official Visitors Guide.	isitors Guide.
		through the Hume Visitor Information Centre	Delivery of SBS n	Delivery of SBS multilingual radio ads.
		in Sunbury.	81	

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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EWE	A WELL	EDUCATED	A WELL EDUCATED AND EMPLOYED COMMUNITY	<b>*</b>	· ;
HI	Strategic Obje	ctive 1.2: Create	Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents	create local jobs for Hun	e residents
COMMUNITY EXPECTATION (from Hume Horizons 2040)	om Hume Ho	rizons 2040)			Council's Role
1.2.4 Local shopping and enter	tainment pre	cincts support a	1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment	d employment	Facilitator
Action		Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Evaluate opportunities and continue to support and promote local markets and food truck parks.	support uck parks.	Planning and Development	As Covid-19 restrictions eased during the quarter, local markets such as Marnong Estate market and Bulla Bohemian market have been	Council continues to promote local markets via Council communications including @discoverhume. Council has responded to	ote local markets via Icluding Ias responded to
Progress Indicator			able to recommence operation. Council continues to respond to enquiries	enquiries regarding local markets/food trucks and continues to provide advice on applications	narkets/food trucks dvice on applications
100% Completed			regarding local markets/food and facilitate planning applications.	for markets in Hume.	

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## A HEALTHY AND SAFE COMMUNITY

**THEME** 

Summary of progress and Strategic Indicators

### SUMMARY OF PROGRESS FOR THEME 2 1 JULY 2020 – 30 JUNE 2021

### STRATEGIC INDICATORS TO 30 JUNE 2021

Strategic Objective 2.1: Foster a community which is active and healthy

Indicator	Target	2020/21 Result
Percentage of children who are 'fully immunised' by 5 years of age	Target by 2020/21 = 95%	96.1% is the latest immunisation coverage for the period 1 January 2020 – 31 December 2020, this is the same result as coverage at the same time in 2019/20. (Source: Australian Immunisation Register - Coverage Report)
Participation rates in Maternal Target by 2020/21 Child Health = 75%	Target by 2020/21 = 75%	The 2020/21 participation rate is 73.7%. The participation rate in the MCH service in 2019/20 was 74.7%.
Number of visits to aquatic facilities per head of municipal population	Target by 2020/21 = 4.4 visits	2020/21 attendance is 588,612* (2.4 visits per head of population) a substantial decrease on the 1,019,543 visits (4.4 visits per head of population). *Due to COVID-19 restrictions aquatic facilities were closed from July, with limited reopening from October 2020. All centres reopened (with capacity restrictions) in December 2020. All Leisure Centres were closed for the five-day lockdown in February 2021.

municipal population		Strategic Objective 2.2: St	Indicator	Percentage of the commu
%52	<ul> <li>Completed (75% or 17 actions)</li> </ul>	<ul> <li>Significant Progress (17% or 4 actions)</li> </ul>	<ul> <li>Good Progress (4% or 1 actions)</li> </ul>	<ul> <li>Some Progress (4% or 1 actions)</li> </ul>

Indicator	Target	2020/21 Result
Percentage of the community who are satisfied with their health	Target by 2020/21 = 75% ✓ <i>Target met</i>	88.8% is the 2020/21 result which is an increase from the previous result of 78.2% in 2018/19. (Source: Hume Community Indicators Survey 2019/20 - only reported every two years)
Percentage of persons feeling safe walking alone during the night	Target by 2020/21 = 40% ✓ Target met	46.3% is the 2020/21 result which is a moderate increase from the previous result of 40.8% in 2018/19. (Source: Hume Community Indicators Survey 2020/21- only reported every two years)

trengthen community safety and respectful behaviour

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Hume City Council

## Strategic Objective 2.1: Foster a community which is active and healthy A HEALTHY AND SAFE COMMUNITY THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role
2.1.1 The health and wellbeing of residents leisure options which address local n	s is supported the	The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs	of formal and informal Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Promote the local social marketing campaign to change behaviours and improve physical activity.  Progress Indicator  75% Significant Progress	Corporate Services	Recent COVID-19 outbreaks impacted the rollout of the program. New communications plan will be developed to continue to promote the use of the Hume Fit app.	To promote the local social marketing campaign to change behaviours and improve physical activity, Council developed a Hume Fit app. The app currently over 11,000 registered users and provides a range of healthy lifestyle opportunities to the community.
& Continue facility upgrades as part of the Sports Pavilion Plan.  Progress Indicator  75%  Significant Progress	Corporate Services	Works completed as per the program. There were minor delays in some projects and changes in one project.	<ul> <li>Facility upgrades continue as part of the Sports Pavilion Plan including:</li> <li>Gladstone Park Reserve pavilion.</li> <li>Leo Dineen Reserve Social Room, Tullamarine.</li> <li>Craigieburn and Westmeadows Tennis Clubs.</li> <li>Boardman Pavilions 2 and 3, Sunbury.</li> <li>Greenvale Equestrian pavilion, Greenvale.</li> <li>Langama Pavilion 2, Sunbury.</li> <li>Cloverton District Reserve Pavilion</li> <li>Mt Aitken District Reserve Pavilion.</li> </ul>

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

A HEALTH	HY AND SAF	A HEALTHY AND SAFE COMMUNITY		
THE Strategic Object	tive 2.1: Foster a c	Strategic Objective 2.1: Foster a community which is active and healthy		
COMMUNITY EXPECTATION (from Hume Hori	orizons 2040)		ŏ	Council's Role
2.1.1 The health and wellbeing of residents is su leisure options which address local needs	s is supported th	is supported through an accessible and affordable range of formal and informal eeds		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Continue implementation of both the <i>Indoor Sports Plan</i> and <i>Outdoor Sports Plan</i> .	Corporate Services	Works continuing on the projects listed.	The Indoor Sports Plan is complete and endorsed by Council.	is complete and
Progress Indicator			Outcomes of the Outdoor Sports Plan are being implemented through the capital works program, including the following works:	oorts Plan are being oital works program,
100%			Merrifield Recreation Reserve Development.     Kalkallo Recreation Reserve Development	serve Development.
Completed			Aitken Hill Recreation Reserve     Development.	sserve
			<ul> <li>The Bridges Recreation Reserve Development.</li> </ul>	Reserve

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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A HEALTHY AND SAFE COMMUNITY  Strategic Objective 2.1: Foster a community which is active and healthy	COMMUNITY EXPECTATION (from Hume Horizons 2040)	The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal Service Provider leisure options which address local needs	Division Progress this Quarter Description of Progress (Year to date)	s at leisure facilities.  Services  Services  Taci	100% solar panel install completed. Sunbury Aquatic and Leisure Centre - new changerooms and flooring in the concourse have been completed. SPLASH – a virtual studio was completed	and outdoor gym equipment installed.  Across all leisure facilities there has also been a range of pool plant refurbishment and unorades.
THEME	COMMUNITY EXPECTA	2.1.1 The health and very leisure options very	Action	Deliver capital works at leis  Progress Indicator	Completed	

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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>	Y AND SAF	A HEALTHY AND SAFE COMMUNITY		
THE Strategic Objecti	ive 2.1: Foster a c	Strategic Objective 2.1: Foster a community which is active and healthy		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role	Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs	is supported th	rough an accessible and affordable range	of formal and informal Service Provider	ovider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(e
Develop Sports Ground Fencing Guidelines and a program of works to identify all sporting sites which may require upgrades to existing fencing, or new works.  Progress Indicator  100%	Corporate Services	New works included in the 2021/22 Budget.	The Sports Ground Fencing Policy has been endorsed by Council.  New works have been identified in the Budget 2021/22 for delivery.	been 3udget
Continue implementation of the Outdoor Sports Lighting Policy and Plan.  Progress Indicator  75% Significant Progress	Corporate Services	No further update this quarter. Minor delays due to delivery of poles to sites.	As part of implementation of the Outdoor Sports Lighting Policy and Plan, lighting projects have been designed and tenders for construction prepared at the following sites:  McMahon Softball number 2 diamond.  Gibb Reserve North field.  Hothlyn Drive Reserve.  Laura Douglas pitch 2. Planning has now commenced for new sites in 2021/22.	or Sports ts have stion nd.

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	Council's Role	Service Provider	s (Year to date)	ks to implement open space and recreation ter plans have occurred at: Willowbrook Reserve, Tennis club, Westmeadows. DS Aitken Reserve. John McMahon Reserve, Sunbury. Greenvale Recreation Reserve, Greenvale. Hume Tennis and Community Centre, Craigieburn. Broadmeadows Town Park.		Page 35 of 123
		of formal and informa	Description of Progress (Year to date)	Works to implement open space and recreation master plans have occurred at:  Willowbrook Reserve, Tennis club, Westmeadows.  DS Aitken Reserve. John McMahon Reserve, Sunbury. Greenvale Recreation Reserve, Greenvale. Hume Tennis and Community Centre, Craigieburn.  Broadmeadows Town Park.		
A HEALTHY AND SAFE COMMUNITY Strategic Objective 2.1: Foster a community which is active and healthy		2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs	Progress this Quarter	Work continues to progress. See 'Description of Progress' for a list of the various master plans.		±.
HY AND SA	orizons 2040)	ts is supported tl	Division	Corporate Services, Planning and Development	tatus as follows:	narter Progress Ren
A HEALTI Strategic Object	COMMUNITY EXPECTATION (from Hume Horizons 2040)	2.1.1 The health and wellbeing of resident leisure options which address local needs	Action	Continue development and implementation of open space and recreation master plans.  Progress Indicator  T00%  Completed	The progress indicator displayed above is based on the status as follows: ■ On Track  Not Completed  □ Deferred	Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

>	THY AND SAF	A HEALTHY AND SAFE COMMUNITY		
TH Strategic Obje	ective 2.1: Foster a	Strategic Objective 2.1: Foster a community which is active and healthy		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	Horizons 2040)			Council's Role
2.1.2 Well-connected commuter and recre	eational cycling ar	Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living	ncourage active	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
& Continue implementation of walking and cycling program.  Progress Indicator  T00%  Completed	Planning and Development	Implementation of the walking and cycling program is ongoing with substantial progress being made against a number of key projects, including the preparation of a draft concept design report for Kismet Creek Shared Path. Concept plans for Aitken Creek have been developed and ongoing liaison is occurring with Melbourne Water regarding the development specifications for the Greenvale-Attwood Pipe Track.	Implementation of the walking and cycling program has included:  Investigations and assessments progressing for:  Merri Creek Trail - Merri Concourse to Premier Drive / Metro link Circuit.  Continuing the trail from Spavin Lake along Kismet Creek, Sunbury.  Aitken Creek - railway line to Hothlyn Drive and railway corridor to Craigieburn train station.  Greenvale to Attwood Pipe Track.  Responding to requests and constructing short pathway connections.  Signage and line marking audit actions.  Local Area Traffic Management (LATM) upgrade works.  Meadowilink Stage 2 design documentation completed, construction contract awarded following tender process, civil construction underway, landscape contract engaged and scheduled to commence.	restation of the walking and cycling in has included: stigations and assessments progressing Merri Creek Trail - Merri Concourse to Premier Drive / Metro link Circuit. Continuing the trail from Spavin Lake along Kismet Creek, Sunbury. Aitken Creek - railway line to Hothlyn Drive and railway corridor to Craigieburn train station. Greenvale to Attwood Pipe Track, ponding to requests and constructing to pathway connections.  al Area Traffic Management (LATM) rade works. dowlink Stage 2 design documentation pleted, construction contract awarded wing tender process, civil construction erway, landscape contract engaged and eduled to commence.
The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred	status as follows:			
Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report	Quarter Progress Repo	ort		Page 36 of 123

A HEALTH	Y AND SAF	IY AND SAFE COMMUNITY		
) V	ve 2.1: Foster a o	Strategic Objective 2.1: Foster a community which is active and healthy		
COMMUNITY EXPECTATION (from Hume Hor	rizons 2040			Council's Role
2.1.3 The health and wellbeing of residents services, including the provision of a h	are supported thospital which r	The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	d social support	Service Provider, Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	s (Year to date)
Increase Maternal and Child Health participation rates through expansion of service delivery, with a focus on exploring responsive service models such as outreach programs and flexible service hours.  Progress Indicator  Completed	Services	Maternal and Child Health (MCH) participation rates are a key priority for the service and remain comparable to previous years, despite the impacts of the COVID-19 pandemic.  Overall participation rates for 2020/21 is 73.7%, a decrease of 1% when compared with 2019/20. The target participation rate is 75%. COVID-19 restrictions and associated Department of Health (DH) service delivery models have impacted service availability and decreased participation. A flexible service model was adapted via telehealth to keep families engaged in the MCH service.  Hume has also received an increase in birth notice numbers of 232 (7%) births compared with the previous year.	Workforce capacity, COVID-19 restrictions and Department of Health and Human Services (DHHS) service delivery models have impacted service availability and decreased service participation. A flexible service model was adapted via telehealth to keep families engaged in the MCH service.  In response to COVID-19 restrictions, the DHHS service model prioritised visits for younger infants. This contributed to a notable decrease in the available appointments and participation rate of the 18 month – 3.5-year-old Key Age and Stages (KAS) visits. DHHS have now reprioritised the 3.5-year KAS visits and work continues to increase engagement of this age group as restrictions ease. A flexible service model was adapted to keep families engaged in the MCH service.	IID-19 restrictions and al Human Services models have impacted screased service ervice model was keep families engaged restrictions, the DHHS visits for younger to a notable decrease ents and participation 5-year-old Key Age and IS have now KAS visits and work aggement of this age e. A flexible service eep families engaged in

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING**

	Council's Role	Service Provider, Advocate, Facilitator	Description of Progress (Year to date)	Participation rates and engagement in MCH KAS visits for vulnerable clients has remained a key focus.  Department of Health and Community Services (DHHS) service delivery models have impacted service availability and suspended the ability to offer outreach services. Flexible service models have been adapted via telehealth to keep families engaged in the MCH service.  Targeted work has been implemented to improve participation for Aboriginal and Torres Strait Islander peoples and innovative service changes continue to be explored to increase the participation and service availability for vulnerable children. A flexible service model was adapted via telehealth to keep families engaged in the MCH service.  Current participation rates for Aboriginal children is 67.3% which is a decrease of 3% compared with 2019/20.
A HEALTHY AND SAFE COMMUNITY Strategic Objective 2.1: Foster a community which is active and healthy		The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	Progress this Quarter D	Maternal and Child Health (MCH) participation rates of vulnerable clients, including newly arrived and refugee families and Aboriginal and Torres Strait Islander peoples, are a key priority of the service and remain comparable to previous years, despite the impacts of the COVID-19 pandemic.  Overall participation rates for 2020/21 is 67.3% has a decrease of 3% when compared with 2019/20. The target participation rate is 75%. The 115 of 171 Aboriginal children enrolled in the MCH service participated in 2020/21, compared with 123 of 178 in 2019/20.  COVID-19 restrictions and associated bepartment of Health (DH) service delivery whodels have impacted service availability and decreased participation. A flexible service model was adapted via telehealth to keep families changaged in the MCH service.  Hume has also received an increase in birth notice numbers of Aboriginal and Torres Strait Islander peoples with the previous year.
1Y AND SAI	rizons 2040)	s are supported a hospital which	Division	Community Services
A HEALTH Strategic Object	COMMUNITY EXPECTATION (from Hume Horizons 2040)	2.1.3 The health and wellbeing of residents are supported through accessible and affor services, including the provision of a hospital which responds to regional growth	Action	Increase Maternal and Child Health participation rates for vulnerable clients, including newly arrived and refugee families and Aboriginal and Torres Strait Islander peoples, with a focus on expanding outreach services and group programs.  Progress Indicator  Completed

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The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

>	HY AND SAF	A HEALTHY AND SAFE COMMUNITY		
H Strategic Object	tive 2.1: Foster a	Strategic Objective 2.1: Foster a community which is active and healthy		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)		8	Council's Role
2.1.3 The health and wellbeing of residents services, including the provision of a	s are supported a hospital which	The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth		Service Provider, Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Implement Council's Gambling Harm Minimisation Policy including:  Raise awareness of gambling harms and available supports within the community Continue advocacy efforts for gambling reform  Deliver a range of promotions and events during Gambling Harm Awareness Week (October 2020).  Progress Indicator  Completed	Community Services	<ul> <li>An online community forum focussed on the theme of 'Partnerships in addressing gambling harm'. This forum featured case studies where community and multi-agency partnership activities had resulted in favourable gambling harm prevention in communities. This online forum also included presentations from residents with lived experience of gambling addiction.</li> <li>A face-to-face community forum – focussed on building partnerships and determining future, shared harm minimisation activities. Planned gambling harm minimisation activities for 2020/2021 have been completed. Ongoing activities will be perused in the period 2021/22.</li> </ul>	Implementation of Council's Gambling Harm Minimisation Policy has included:  An annual report detailing 2020 gaming losses and venue community benefit statements, proposed advocacy, awareness raising, and harm minimisation activities was presented to Council in December 2020 and made available to the public.  A staff workshop was delivered during Gambling Harm Awareness week (19-25 October 2020) to raise awareness of gambling harms and available supports.  Council has written to the national Broadcaster SBS and the Federal Communications Minister raising its concerns around gambling advertising practices.  Development of a strategic advocacy plan.  May 2021.	Sambling Harm ded:  9 2020 gaming nity benefit vocacy, awareness sation activities in December 2020 public.  Public.  In December 2020 sepublic.  In Same (19-25 vareness of lable supports.)  In ational sepuports.  Federal raising its gadvertising it advocacy plan.
The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred	atus as follows:			
Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report	arter Progress Repo	ort		Page 39 of 123

Strategic Objective 2.1: Foster a community which is active and healthy

A HEALTHY AND SAFE COMMUNITY

HEWE

### ORDINARY COUNCIL (TOWN PLANNING) MEETING

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Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

Council's Role	Service Provider, Advocate, Facilitator	s (Year to date)	A development plan to guide the delivery of Council's 2021-2025 Health and Wellbeing Plan has been endorsed by Council. Community and stakeholder consultation for the plan is now underway.  Implementation of the Hume Health and Wellbeing Plan 2017-2021 actions has included:  Planning for community initiatives focussed on activating parks and open spaces and supporting families and children to consume a healthier diet.  Planning to deliver free physical activity and social participation opportunities for underrepresented groups, in particular women and girls (\$40k of funding secured).  Delivered a health yand affordable meal preparation workshop.  Appointed a Health Promotion Officer. Planned Health and Wellbeing Plan activities for 2020/2021 have been completed.
	nd social support	Description of Progress (Year to date)	A development plan to guide the delivery of Council's 2021-2025 Health and Wellbeing Plan has been endorsed by Council. Community and stakeholder consultation for the plan is now underway.  Implementation of the <i>Hume Health and Wellbeing Plan 2017-2021</i> actions has included:  Planning for community initiatives focussed on activating parks and open spaces and supporting families and children to consume a healthier diet.  Planning to deliver free physical activity and social participation opportunities for underrepresented groups, in particular women and girls (\$40k of funding secured).  Delivered a healthy and affordable meal preparation workshop.  Appointed a Health Promotion Officer.  Planned Health and Wellbeing Plan activities for 2020/2021 have been completed.
	h accessible and affordable health ar ids to regional growth	Progress this Quarter	Actions included in Council's current Hume Health and Wellbeing Plan 2017- 2021 are progressing/underway:  Partnered with OzHarvest to deliver a healthy and affordable meal preparation workshop series for residents experiencing food vulnerability.  Appointed a new Health Promotion Officer – Children and Young People. This officer will lead the delivery of a series of engagement activities with youth, exploring mental health.  Planning is underway to expand women and girls' physical activity opportunities throughout Council's leisure centres.  A promotional photography/video social and print media campaign is soon to be launched profiling and celebrating diverse residents.
s 2040)	supported throug	Division	Community Services
COMMUNITY EXPECTATION (from Hume Horizons 2040)	2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth	Action	Commence development of the Hume Health and Wellbeing Plan 2021-2025 and implement actions of the Hume Health and Wellbeing Plan 2017-2021, including:  • Enhance the range of quality active recreation opportunities in Hume City with a focus on addressing imbalances in participation rates amongst defined community groups • Deliver a range of park and open space activations • Deliver a range of initiatives that support families and children to consume a healthier diet.  Progress Indicator  Completed

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role	Role
2.1.4 Residents are supported to age in pla social support services	ce through affor	Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services	accessible health and Service Provider, Advocate	ovider,
Action	Division	Progress this Quarter	Description of Progress (Year to date)	e)
Continue to implement, monitor and review the Positive Ageing Strategy 2014-2024. Deliver key actions arising from the strategy including:  • Deliver infrastructure and facility improvements to enhance physical and social participation of older residents in the community  • Improve community awareness of end-of-life care options and build death literacy  • Establish 'navigator' style support to enhance service and care outcomes for older residents.  Progress Indicator  Completed	Services	In-depth consultation with users of the Sunbury Senior Citizens Centre to identify current and future user needs and aspirations for this space has been completed.  A detailed review of social opportunities for older residents in the local area has been progressed. This will encompass:  A review of Council's existing programs offered through aged care, leisure, and libraries areas  A review and gap analysis of opportunities offered by other service providers in the area.  Business and implementation plans for new social opportunities needed to respond to identified community needs.  Planned Positive Ageing Strategy activities for 2020/21 have been completed. Ongoing activities will be pursued in the period 2021/22. Planning is underway to deliver awareness sessions focussed on end-of-life care options and death literacy. These sessions will be delivered in partnership with the Melbourne City Mission,	Implementation of Council's Positive Ageing Strategy 2014-2024 is continuing, including:	ding: hior hior lior sulvable sal venue. Iny are and are and sition to s and ation, vice sing s range of ces. Triage dance to

Strategic Objective 2.1: Foster a community which is active and healthy

THEME

A HEALTHY AND SAFE COMMUNITY

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Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

		Council's Role	-	ss (Year to date)	To expand social supports for older residents to reduce social isolation, Council has implemented:  • Adaptive social support opportunities, including online singing groups. • Delivery of packages containing activities and projects. • Frequent check-ins online or over the phone. • A collaborative relationship with other service providers through the MAV Positive Ageing Network. • A partnership with Merri Health to deliver the "Stepped Care for Older Adults" initiative. • A detailed review and gap analysis of local social support opportunities, to guide the development and delivery of future programs to Hume's older residents is underway. • Established partnerships to deliver swimming and exercise groups classes and Social Support activities and programs at Senior Citizens Centres.
			accessible health and	Description of Progress (Year to date)	To expand social supports for older residereduce social isolation, Council has implemented:  Adaptive social support opportunities, including online singing groups.  Delivery of packages containing activit and projects.  Frequent check-ins online or over the phone.  A collaborative relationship with other service providers through the MAV Podageing Network.  A partnership with Merri Health to delivithe "Stepped Care for Older Adults" initiative.  A detailed review and gap analysis of I social support opportunities, to guide the development and delivery of future programs to Hume's older residents is underway.  Established partnerships to deliver swimming and exercise groups classes Social Support activities and programs Senior Citizens Centres.
HY AND SAFE COMMUNITY	Strategic Objective 2.1: Foster a community which is active and healthy		Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services	Progress this Quarter	Council is carrying out a detailed review of social participation programs for local older residents. The purpose of the review is to better understand whether the existing social opportunities meet residents' needs and interests, whilst also identifying opportunities to expand, redevelop or create new programs to appeal to the broader cross-section of community now and into the future. A consultant has been appointed to lead the delivery of this project.  Aged and Disability Officers have established partnerships with Council's Leisure and Library Services to provide program participation in classes such as swimming and exercise groups, as well as online activities.  Council has also established a partnership with Mature Aged Persons (MAPS) group to deliver Social Support activities and programs at Senior Citizens Centres within Hume.
THY AND SA	ective 2.1: Foster a	Horizons 2040)	place through affe	Division	Services Services
A HEALTI	Strategic Obje	COMMUNITY EXPECTATION (from Hume Horizons 2040)	Residents are supported to age in goorial support services		Explore partnership opportunities to expand social supports for older residents to reduce social isolation.  Progress Indicator  Too.  Completed
BM	THE	COM	2.1.4	Action	Explore pa social supposocial sola social isola Progress   Completed

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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	healthy	Council's Role	nd the cost of living minimised through local food production, community gardens  Service Provider, Advocate	Description of Progress (Year to date)	Sup 202	Jarden • Iwo online group sessions were conducted on 18 November 2020. The sessions covered community gardens.		Online Governance training was delivered by Cultivating Communities on 26	arden Upgrade November 2020.  an-up, One on one support to individual gardeners one beds & and Committees was provided regarding		Various upgrade projects completed at
A HEALTHY AND SAFE COMMUNITY	Strategic Objective 2.1: Foster a community which is active and healthy		living minimised through local is	Progress this Quarter	Support provided to community garden groups during the quarter included:	<ul> <li>Audit of current community garden membership undertaken with garden leaders.</li> </ul>	One on one support provided to community garden leaders to help re-engage garden	members and tidy up garden area post COVID-19 restrictions.	Completion of Community Garden Upgrade Project including, ground clean-up, installation of new timber garden beds &	domestic worm farm, new garden tap and seat, design and installation of garden	maps.
THY AND S	ojective 2.1: Foste	Horizons 2040)	, and the cost of li le living practices	Division	ng Community Services						
A HEAL	TH Strategic Ob	COMMUNITY EXPECTATION (from Hume Horizons 2040)	2.1.5 Healthy lifestyles are encouraged, an and kitchens and other sustainable I	Action	Continue to support community gardens, including providing training and support to facilitate their self-covernance and activation	Sell-governance and activation.  Progress Indicator	1091533 IIIGIGATOI	Completed			

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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W A HEALTH	Y AND SAF	IY AND SAFE COMMUNITY		
TH Strategic Objecti	ve 2.2: Strengthe	Strategic Objective 2.2: Strengthen community safety and respectful behaviour		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	izons 2040)		Council	Council's Role
2.2.1 The safety and wellbeing of people and property is er safe, respectful behaviour within Hume's community	d property is en ie's community	d property is enhanced through well designed buildings and public spaces and e's community		Statutory Authority, Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	date)
Update the Municipal Emergency Management Plan to ensure compliance with legislative changes from 2020, and three yearly audit.  Progress Indicator  Too  Completed	Sustainable Infrastructure and Services	The Municipal Emergency Management Plan (MEMP) has been updated as per current changes to the State Emergency Management Plan (SEMP). The draft plan will be presented to the MEMP Committee on 25 August 2021 for endorsement.	The Municipal Emergency Management Plan continues to be updated through the Continuous Improvement Plan, which allocates areas to be reviewed annually. Subplans of the MEMP now have sub-committees who meet biannually to ensure plans are maintained and compliant with legislation.  The Emergency Management Manual Victoria was replaced by the State Emergency Management Plan (SEMP). However, the SEMP is undergoing further review/update and changes are not expected until September or October 2021. Once these are received, the MEMP will be updated accordingly.	ment Plan e Continuous e areas to be s MEMP now annually to ompliant with ual Victoria ncy er, the SEMP e and otember or

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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W A HEALTH	HY AND SAF	IY AND SAFE COMMUNITY		
THE Strategic Obje	ctive 2.2: Strengthe	Strategic Objective 2.2: Strengthen community safety and respectful behaviour		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)			Council's Role
2.2.1 The safety and wellbeing of people and property is er safe, respectful behaviour within Hume's community	and property is en ume's community	nd property is enhanced through well designed buildings and public spaces and re's community	nd public spaces and	Statutory Authority, Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Review the Municipal Recovery Plan in accordance with Emergency Management Victoria guidelines and implement Phase 2 of the English and Emergencies – Learn and Prepare Project.  Progress Indicator  Too%  Completed	Sustainable Infrastructure and Services	Updates have been made to the English and Emergencies Program. The program and manual will need to be redesigned and put onto the web page as a resource for agencies and English as an Additional Language (EAL) programs to utilise.  The Municipal Relief and Recovery Plan has been updated with current legislative changes further changes are expected in September 2021 and these will be included in the plan once available.	Review of the Municipal Recovery Plan has included:  Legislative changes to the Relief and Recovery Plan have been updated.  The subcommittee meets biannually to review and update the plan and ensure yearly community engagement activities an exercises are planned.  The COVID Relief plan and has been updated as required. A COVID Operational Plan for Emergency Relief Centres has been completed and disseminated to staff the ensure they are aware of relevant changes. Implementing Phase 2 of the English and Emergencies – Learn and Prepare Project has included:  Review and updates to the program.  Melbourne Polytechnic utilising elements of the program in their EAL Classes.  Inclusion of latest changes to Fire Services in the program.	iew of the Municipal Recovery Plan has uded:  Legislative changes to the Relief and Recovery Plan have been updated.  The subcommittee meets biannually to review and update the plan and ensure yearly community engagement activities and exercises are planned.  The COVID Relief plan and has been updated as required. A COVID Operational Plan for Emergency Relief Centres has been completed and disseminated to staff to ensure they are aware of relevant changes. ementing Phase 2 of the English and rigencies – Learn and Prepare Project has uded:  Review and updates to the program.  Melbourne Polytechnic utilising elements of the program in their EAL Classes.  Inclusion of latest changes to Fire Services in the program.
The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred	status as follows:			
Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report	uarter Progress Repo	ort		Page 45 of 123

### Page 46 of 123 Statutory Authority, Service Provider, September 2020 with Emergency Services, Significant work undertaken to improve the Engagement Plan has been completed for Utilising Crisisworks to undertake and A mail-out to owners of vacant land in Inspection of over 9,000 properties by Council's Role Improved use of internal systems for Initiatives for community preparedness have Review of plans in accordance with the Held an Emergency Relief Exercise in The Communications and Community Description of Progress (Year to date) Creation of a Communications Plan preparation for the fire season. Fire Prevention process, including: Facilitator Continuous Improvement Plan for agencies and State Government. complaints and messaging. Fire Prevention Officers. Emergency Management. track inspections. The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and included: 0 Strategic Objective 2.2: Strengthen community safety and respectful behaviour Engagement Plan has been completed for 2020-2021. The Communications and Community A HEALTHY AND SAFE COMMUNITY Progress this Quarter Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report safe, respectful behaviour within Hume's community Infrastructure and Services COMMUNITY EXPECTATION (from Hume Horizons 2040) The progress indicator displayed above is based on the status as follows: Sustainable Division resilience for Hume City's known risks, including fire, heatwaves, storms and floods. preparedness in partnership with emergency □ Deferred services and agencies to build community Implement initiatives for community Not Completed 100% Progress Indicator On Track Completed 2.2.1 LHEWE

|--|

COMMUNITY EXPECTATION (from Hume Horizons 2040)  2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets  Action  The VidRoads TAC L2P program untently has education programs bartnerships.  Services engaged in the program. The program was only able to deliver durate, however that approximately 75% of cannot all the programs and outward drivers and driving with to two local secondary orders approximately 75% of carnot all the programs and outward the secondary orders engaged in the program was only able to deliver the secondary orders approximately 75% of carnot aget the read of the read of the program was only able to deliver the community of safety for the read of the program in April and in May of the read of the program has recommented.  Safe Diver presentation to 17 mentors from the 25 May of Safety for the Arrivals.  Safe Diver presentation to 17 mentors from the 20 Maril and in May of Diversor and drivers and driving the Program Ray and courses have delivered.  Safe Diver presentation to 17 mentors from the 25 May of Diver program has recommenced.  Safe Diver presentation to 17 mentors of the VicRoads Community Rad Safety for New Arrivals.  The Hollow drivers on the 25 May of Diversor before and courses have been delivered.  Safe Diver presentation to 17 mentors from the 20 Maril and in May of Diversor drivers and driving the safe Diver presentation to 18 Hume you go the VicRoads Community Rad Safety for New Arrivals.  The Hollow programs and courses have been delivered online and courses have been delivered.  See Diver presentation to 18 Hume you go the 10 May arrivals.  The Hollow programs and courses have been delivered online and programs and seed by declaring the delivered online and programs and seed by declaring the delivered online and programs and seed by declaring the delivered online and programs and seed by delivered the program and seed by declaring the delivered the program and programs and seed by declaring	A HEALTI	HY AND SAF	HY AND SAFE COMMUNITY		
Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon drispeeding in local streets  Division  Division  Driving  D	THE Strategic Object	tive 2.2: Strengthe	n community safety and respectful behaviour		
Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon drispeeding in local streets  Division  Progress this Quarter  The VickCoads TAC L2P program currently has services services and 35 mentor drivers its 12th year of delivery during 2021/22 financial year.  The Fit to Drive program was only able to deliver to two local secondary colleges during the fourth quarter, however has approximately 75% of schools booked for 2021/22.  The following VickCoads Road safety education programs and courses were delivered:  Three Wiser Driver Courses for senior aged resident participants in April and in May  Safe Driver presentation to 17 mentors from the TAC L2P Hume program on the 25 May  The Collomiteer and staff drivers on the 25 May	COMMUNITY EXPECTATION (from Hume Ho	orizons 2040)		Counc	ıcil's Role
Division Progress this Quarter  Community Services Servic	Road and pedestrian safety is enhar speeding in local streets	ced, and initiative	s are undertaken to reduce dangerous hoor		tory Authority, ce Provider, tator
Community The VicRoads TAC L2P program currently has services Services Services engaged in the program. The program will enter its 12th year of delivery during 2021/22 financial year. The Fit to Drive program was only able to deliver to two local secondary colleges during the fourth quarter, however has approximately 75% of schools booked for 2021/22. The following VicRoads Road safety education programs and courses were delivered: Three Wiser Driver Courses for senior aged resident participants in April and in May Safe Driver presentation to 17 mentors from the TAC L2P Hume program on the 20 April Safe Driver presentation to 18 Hume volunteer and staff drivers on the 25 May	Action	Division	Progress this Quarter	Description of Progress (Year to	to date)
	Implement and evaluate road safety and driver education programs/ partnerships.  Progress Indicator  Too%  Completed	Services Services	The VicRoads TAC L2P program currently has 55 learner drivers and 35 mentor drivers engaged in the program. The program will enter its 12th year of delivery during 2021/22 financial year.  The Fit to Drive program was only able to deliver to two local secondary colleges during the fourth quarter, however has approximately 75% of schools booked for 2021/22.  The following VicRoads Road safety education programs and courses were delivered:  Three Wiser Driver Courses for senior aged resident participants in April and in May Safe Driver presentation to 17 mentors from the TAC L2P Hume program on the 20 April Safe Driver presentation to 18 Hume volunteer and staff drivers on the 25 May	Implementation and evaluation of and driver education programs/ pa has included:  The VicRoads TAC L2P programsons for learner drivers and paired mentors in December 2 program was suspended for m Currently there are 35 mentors learner drivers engaged in the The delivery of the VicRoads (Road Safety Grant fund contin 2020/21.  A variety of VicRoads Commu Safety Programs have been dand in person including the SaProgram, RACV Years Ahead Road Safety for New Arrivals.  The Fit to Drive program has r Several VicRoads safety educ programs and courses have bus programs and courses have brograms and courses have brog	f road safety bartnerships partnerships pram onal driving with 2020 (after the most of 2020). Its and 55 e program. It community inued in unity Road delivered online safe Driver d Program and 55.

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

A HEALTHY	AND SAI	HY AND SAFE COMMUNITY		
	2.2: Strengthe	Strategic Objective 2.2: Strengthen community safety and respectful behaviour		
COMMUNITY EXPECTATION (from Hume Hori	orizons 2040)		Council's Role	l's Role
2.2.2 Road and pedestrian safety is enhance speeding in local streets	and initiativ	Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets		Statutory Authority, Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	date)
Implement, monitor and consider further trials or road surface treatments.  Progress Indicator  Toow  Completed	Sustainable Infrastructure and Services	Further use of spray seal treatment is not recommended. While initially successful in deterring hoon behaviour, spray seal treatment has not been sufficiently long lasting to warrant further use. A suitable asphalt treatment has been identified but would only be cost-effective for sites that are due for resurfacing.	A road condition audit, to monitor and consider further trials or road surface treatments was undertaken. Analysis of audit data was concluded and a suitable asphalt treatment identified for sites that are due for resurfacing.	nd consider ents was was eatment esurfacing.

	Council's Role	Facilitator, Advocate	ess (Year to date)	Facilitating initiatives that raise awareness around the impact of family violence, and support prevention of violence against women campaigns, has included:  Inclusion of initiatives to address Family violence initiatives in the revised Reconciliation Action Plan (RAP).  Development and publishing of family violence information and available services on the Hume City Council Website.  Continued delivery of the Roxy Resilient Women Skills Workshops and Let's Talk Money program.  In partnership with supporting organisations Council delivered events in recognition of the 16 Days of Activism Campaign. The campaign was supported by a MAV \$2,500 grant.		Page 50 of 123
		ful relationships and	Description of Progress (Year to date)	Facilitating initiatives that raise awareness around the impact of family violence, and support prevention of violence against wor campaigns, has included:  Inclusion of initiatives to address Fami violence initiatives in the revised Reconciliation Action Plan (RAP).  Development and publishing of family violence information and available sern on the Hume City Council Website.  Continued delivery of the Roxy Resilie Women Skills Workshops and Let's Ta Money program.  In partnership with supporting organist Council delivered events in recognition the 16 Days of Activism Campaign. The campaign was supported by a MAV \$\$\$\$ grant.		
A HEALTHY AND SAFE COMMUNITY Strategic Objective 2.2: Strengthen community safety and respectful behaviour		The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community	Progress this Quarter	Northern Community Legal Centre (NCLC) was a guest presenter at the Multicultural Advisory Group meeting of community organisation representatives in June. The meeting was held to share the findings of their project on genderbased violence within the Indian community in the North which included Hume.		ort
IY AND SA	rizons 2040)	nts are protecte family and broa	Division	Community Services	atus as follows:	arter Progress Report
A HEALTH  Strategic Objecti	COMMUNITY EXPECTATION (from Hume Horizons 2040)	2.2.3 The safety and wellbeing of all residents are protected through initial address issues of violence within the family and broader community	Action	Continue to facilitate initiatives to raise awareness around the impact of family violence, and support prevention of violence against women campaigns, including:  The delivery of place-based initiatives in partnership with community organisations Involvement in the 16 Days of Activism Campaign and Victoria Against Violence.  Progress Indicator  Too.  Completed	The progress indicator displayed above is based on the status as follows: ■ On Track  Not Completed  □ Deferred	Council Plan 2017-2021 (2020/21 Actions) Final Qua

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Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

Strategic Objective Strate	Horizons 2040)  Horizons 2040)  Idents are protected through initiat the family and broader community building are protected through initiat the family and broader community and broader community and broson are protected through initiat the family and broader community solves are protected through initiat the family and broader community saying and a complete solve are protected through initiating the family and broader community saying and and a community saying and sa	Strategic Objective 2.2: Strengthen community safety and respectful behaviour  Strategic Objective 2.2: Strengthen community safety and respectful behaviour  The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community  The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community  The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community  The safety and wellbeing of all residents are protected through input into the review of council is General Local  The internal consultation on the proposed changes to fine the coal Law, it is anticipated the proposed changes to community engagement threable council in the coal responsed changes in the proposed change	Council's Role  Ful relationships and Facilitator, Advocate  Description of Progress (Year to date) Input into the review of the General Local Law No. 1 has been received from relevant Council officers. Council feedback was provided in February 2020. The proposed changes and a community engagement timetable will be presented to Council in Quarter one 2021/22.	Council's Role Facilitator, Advocate (Year to date) e General Local Law om relevant Council was provided in nd a community I be presented to 21/22.
The progress indicator displayed above is based on the status as follows:	us as follows:			

### April/May 2021 but are being delayed due to Cat trapping program - continued to operate Page 52 of 123 Statutory Authority, Many planned activities of the Domestic Animal Progressed the development of the DAMP. Desexing clinics - were to recommence in Prosecutions – have recommenced with a Management Plan (DAMP) were impacted by service provider (LDH) resourcing issues. Council's Role Delivery of training programs for officers including aggressive dog and situational Ongoing pro-active animal registration major backlog within the court system. COVID-19 restrictions. These have been reviewed and, in some case, reactivated, including: well, with additional traps purchased Description of Progress (Year to date) Advocate awareness training. The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal follow-up. nvestigation and resolution in relation to dog Benchmarking is currently being undertaken with Strategic Objective 2.2: Strengthen community safety and respectful behaviour The new DAMP will continue to have a focus on supported by Council receiving a grant of \$30,000 from the State Government for this application and regular inspections of these similar councils regarding animal management Staff training in relation to auditing, animal Dangerous and menacing dogs, ensuring Domestic Animal Management Plan (DAMP) percentage of registered animals increases, the safety of our municipality, consistent businesses within Hume City Council. Cat desexing program, which will be management and supporting animal animal registration - and ensuring the Nuisance, especially barking dogs. Procedure and process regarding particularly the registration of cats. and other requirements under the Other areas of focus will be: A HEALTHY AND SAFE COMMUNITY Progress this Quarter program. attacks. Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report COMMUNITY EXPECTATION (from Hume Horizons 2040) The progress indicator displayed above is based on the status as follows: Corporate Services Division 2017-2021 and continue to implement and monitor initiatives to improve animal registration, desexing Review the Domestic Animal Management Plan ☐ Deferred Not Completed management 20% Progress Indicator and microchipping. Good Progress On Track Action 2.2.4 LHEWE

## Summary of progress and Strategic Indicators

## A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

SUMMARY OF PROGRESS FOR THEME 3 1 JULY 2020 – 30 JUNE 2021

12%

## STRATEGIC INDICATORS TO 30 JUNE 2021

S	Strategic Objective 3.1: Foster socially connected and supported communities	onnected and sup	ported communities
	Indicator	Target	2020/21 Result
	Percentage of community who believe it's a good thing for a society to be made up of people from different cultures	Target by 2020/21 = 85% V Target met	85.0% is the 2020/21 result which is a moderate increase on the previous result of 79.1% in 2018/19.  (Source: Hume Community Indicators Survey 2020/21 – survey only reported every two years)
	Percentage of community who are involved in sporting and/or community groups	Target by 2020/21 = 50%	46.2% is the 2020/21 result which is a moderate increase from the previous result of 41.5% in 2018/19.  (Source: Hume Community Indicators Survey 2020/21 – survey only reported every two years)
	Satisfaction with community facilities	Target by 2020/21 = 58%	44.0% is the most recent result (2019/20) The previous satisfaction result was 45.4% (2017/18). (Source: Hume City Council, Community Satisfaction Survey 2019/20 - only reported every two years)

Strategic Objective 3.2: Strengthen community connections through local community events and arts

Indicator	Target	2020/21 Result
Average overall community satisfaction rating for Council led events and	Target by 2020/21 = 90%	Overall community satisfaction for the 2020/210 events season was 92%. The result for 2019/20
festivals	Target met	was 81.9%.

ouncil led			
ating for C			
rating for			
rating for			
	rating for Council led eve	rating for Council led eve festivals	rating for Council led eve festivals

Good Progress (12% or 2 actions) Completed (82% or 14 actions)

82%

Deferred (6% or 1 actions)

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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**Hume City Council** 

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# Strategic Objective 3.1: Foster socially connected and supported communities

COMMINITY EXPECTATION (from Hime Horizons 2040)	orizone 2040)		olog «lipanio»
COMMONIT EXPECTATION (HOILI HUILLE IN	1120115 2040)		And a Noie
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups	nectedness is str	engthened by supporting and building the c	apacity of local Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to provide activities for community groups to build capacity including:     Two grant writing workshops     The delivery of the Community Champions Program.  Progress Indicator	Community Services	Five grant writing workshops were offered in May with over 70 attendees across online and face-to-face sessions.  Community Change Makers program was delivered for six weeks across May and June, with 22 participants recruited. The "graduation" event was delayed due to lockdown, it has been rescheduled for 21 July and includes 2020	Actions to provide activities for community groups to build capacity have included:  Council received funding from the Department of Premier and Cabinet (DPC) to deliver the Community Health Champions program. The program provides community access to COVID-safe messaging and supported council services. Twenty four Community Health Champions from various communities and Champions from various communities.
Completed		participants as they were unable to celebrate in person last year.  State Government Funding has been extended for Covid-19 engagement.	Champions from Various communities are participating in the program.      The Community Change Makers program was delivered in May and June.      Five Community Grants Writing workshops

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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### community groups for technology access, transition to online community programs and Hume residents respond to the financial impacts Council received funds from the Department The COVID-19 Community Grants Program Community and Not-for-profit organisations, offered financial support for individuals and Grants to support local community groups and assessed in September 2020, resulting in of Premier and Cabinet (DPC) to produce Council's Role the delivery of support to 180 individuals The COVID Community Support Fund to provide relief and recovery to Hume arts activation. 571 applications were Description of Progress (Year to date) distributed \$250,000 to support 14 Facilitator and 19 community groups. of COVID-19, have included: Social cohesion and community connectedness is strengthened by supporting and building the capacity of local residents. A CULTURALLY VIBRANT AND CONNECTED COMMUNITY Strategic Objective 3.1: Foster socially connected and supported communities This action was completed in Quarter three. Progress this Quarter COMMUNITY EXPECTATION (from Hume Horizons 2040) Community Services Division Provide additional funding for community grants to support local community groups and Hume residents respond to the financial impacts of community groups %001 Progress Indicator COVID-19. Completed 3.1.1

The progress indicator displayed above is based on the status as follows: ■ Not Completed On Track Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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relief - food and essential services, bicultural

the Supporting Diverse Communities

workers, health programs, and computer community organisations for COVID-19 project. \$220,985 was distributed to 22

# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		Council's Role	tole
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces	rted through the	provision of accessible, inclusive and a	fordable community  Service Provider,  Facilitator	vider,
Action	Division	Progress this Quarter	Description of Progress (Year to date)	
& Implement actions from the findings of the community facilities review including continuing monitoring and undertaking initiatives which improve utilisation rates of community facilities and halls, including:  Improve Wi-Fi access for Council facilities Implement actions from the findings of Council's Senior Citizen's facilities review Continue implementation of the Facilities Management System across Council facilities.  Progress Indicator  Good Progress	Communications Engagement and Advocacy, Corporate Services, Community Services	Council officers have completed the development of a Service Plan to inform the redevelopment opportunities for the Sunbury Senior Citizens Centre. This work included extensive consultation with both centre users, local service providers and peak agencies, and will be used to guide the preparation of both schematic plans and a project cost estimate. This work is expected to be completed by December 2021.  A broader organisational review of Community Facilities was initiated in Quarter three - this review is currently in progress and expected to be completed by the end of 2021.	Actions of the community facilities review have included:  Continued work on the implementation of Priava (new booking system) including online booking and payment options.  Ongoing communication with regular users of the facilities.  Incentives from the stimulus package being utilised by users. Other strategies for utilised by users. Other strategies for utilised by users. Other strategies for utilisation and engagement of venues will continue to be explored.  All new facilities opened by Council have the capacity to provide Wi-Fi connectivity.  For existing facilities where staff are based, it is expected Wi-Fi will be added as part of ongoing network enhancements.  If Wi-Fi is required in non-staffed community centres, a cost analysis will be conducted, and presented to Council.  Exploring Senior Citizen service planning and facility development opportunities. This work will help to determine the most appropriate actions to support program and	v have on of ng r r users e being r s will have tivity. based, part of nning ss. This
			service needs.	

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community  Facilitator  Facilitator	ted through th	e provision of accessible, inclusive and a	affordable community	Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue targeted support to Hume's Neighbourhood Houses and Men's Sheds by ensuring regular consultation and representation with the groups on key facility, policy and program developments.  Progress Indicator  Completed	Services	Hume Neighbourhood House Partnership and Funding Agreements 2021-2024 signed, Annual Report and Financials for 2020 received.  Two grant streams drafted for Hume Neighbourhood Houses to partner with Council in line with its COVID-19 Recovery and Reactivation Plan to foster socially connected and supported communities through the ongoing impacts of the COVID-19 pandemic.  Staff organised Mayoral launch of Men's Shed Craigieburn which was postponed due to COVID restrictions.  Upgrade works on Selwyn Neighbourhood House have commenced.	Targeted support to Hume's Neighbourhood Houses and Men's Sheds has included:  • Hume Neighbourhood House Partnersh and Funding Agreement endorsed by Council in December 2020 and was signed.  • Construction of new men's shed, and capark area completed in Craigieburn.  • Staff facilitated two Men's Shed Governance workshops in Craigieburn and Sunbury with 23 participants.  • Upgrade works to Goonawarra Neighbourhood House was completed.  • Upgrade designs of Selwyn Neighbourhood House have been finalisand works have commenced in Quarter four.  • Two grant streams drafted for Hume Neighbourhood Houses to partner with Council.	sted support to Hume's Neighbourhood es and Men's Sheds has included: Hume Neighbourhood House Partnership and Funding Agreement endorsed by Council in December 2020 and was signed.  Construction of new men's shed, and car park area completed in Craigieburn.  Staff facilitated two Men's Shed Governance workshops in Craigieburn and Sunbury with 23 participants.  Upgrade works to Goonawarra Neighbourhood House was completed.  Upgrade designs of Selwyn Neighbourhood House have been finalised and works have commenced in Quarter four.  Two grant streams drafted for Hume Neighbourhood Houses to partner with Council.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed

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# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)		Counc	Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community  Facilitator  Facilitator	orted through th	e provision of accessible, inclusive and	affordable community Service Planton Facilitator	ice Provider, itator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	to date)
Develop a concept plan and cost estimate to inform the future planning and development of a community facility as part of the Valley Park development. *  Progress Indicator  Good Progress	Planning and Development	Land transfer for 44 Village Crescent, Westmeadows was finalised and executed in June 2021, paving the way for Council to separately pursue the preparation of concept plans and cost estimates to inform the planning and development of this initiative. Works on this stage of the project to commence in July 2021.	Land transfer for 44 Village Crescent, Westmeadows was finalised and executed in June 2021 It is proposed that the future community centre in Valley Park Precinct will provide much needed access to a wide range of community programs and services including maternal and child health, visiting support services, playgroup, children's services and community meeting / activity space.	scent, I executed in nmunity centre de much of community I maternal and vices, playgroup, ity meeting /
	17:17:17			

\*Rollover from Council Plan 2017-2021 (2019/20 Actions)

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

## Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)		Counc	Council's Role
3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and Facilitator Facilitator	ritage is celebratids and faiths	ed, creating a vibrant and inclusive comm	iunity that values and Service Presidents	rice Provider, litator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	to date)
Continue to implement and monitor the <u>Hume</u> <u>Multicultural Framework.</u>	Community Services	Refugee Week activities were transferred to online activities due to COVID-19 restrictions.	Implementation of the Hume Multicultural Framework continues with the delivery of:  Internal workshops.	ılticultural ıelivery of:
Progress indicator 100%		Purchased the Grants Guru sortware to racilitate groups access to grant opportunities. This includes a language translation software package.	<ul> <li>Upload of resources to the Collaboration         Hub to facilitate delivery of the Framework.     </li> <li>Multicultural Workers Group (MAG) yearly review of services to Hume's Multicultural</li> </ul>	collaboration the Framework. (MAG) yearly s Multicultural
			<ul> <li>community in December 2020.</li> <li>Purchase of the Grants Guru software to facilitate groups access to grant opportunities.</li> </ul>	20. u software to
			The Framework informed the transition and delivery of services and programs online during COVID-19 restrictions, supported the Department of Premier and Cabinet (DPC) funding application to aid in the production of inclusive COVID-19 messaging and was used to underpin planning for Harmony Week 2021.	ansition and as online during at the innet (DPC) production of and was used to Week 2021.

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Two HIN members enrolled in the Community Health Champions Program and continue to facilitate access to COVID -19 messaging.

A campaign to increase HIN membership.

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

THEME Strategic Obje	RALLY VIE	A CULTURALLY VIBRANT AND CONNECTED COMMUNITY Strategic Objective 3.1: Foster socially connected and supported communities	MUNITY	
COMMUNITY EXPECTATION (from Hume H	Horizons 2040)			Council's Role
3.1.3 Hume's rich and diverse cultural heritage is cele welcomes people from all backgrounds and faiths	eritage is celebrads and faiths	neritage is celebrated, creating a vibrant and inclusive community that values and Service Provider, unds and faiths	nunity that values and	Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by:  • Facilitating HIN presence at Council events and festivals  • Review and evaluation of the HIN Strategic Plan.	Community Services	<ul> <li>During the quarter:</li> <li>HIN participated in planning for Refugee</li> <li>Week activities.</li> <li>Drafted the Expression of Interest to commence recruitment for HIN members.</li> </ul>	Support for the Hume Interfaith Network (HIN) has included:  A review of the HIN Strategic Plan with members.  Connections continued between members to share information about COVID-19 responses, including the delivery of video messaging via social media.	rfaith Network (HIN) trategic Plan with d between members bout COVID-19 the delivery of video media.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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**Hume City Council** Page 334

100%

Completed

# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Horizons 2040)		0	Council's Role
3.1.4 A strong sense of social justice is n the contribution of all	naintained, ensuri	3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all		Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	fear to date)
& Continue undertaking accessibility works at Council facilities.	Community Services	Accessibility works at Council facilities during the quarter has included:	Accessibility works at Council facilities in 2020/21 has included:	oil facilities in
Progress Indicator		<ul> <li>Roxburgh Park Youth and Recreation         Centre works completed.     </li> <li>Crainiehum Youth Centre works completed.</li> </ul>	Goonawarra Neighbourhood House - accessibility works completed.     Roxburgh Park Youth and Recreation	hood House - pleted. nd Recreation
100% Completed		<ul> <li>Sunbury Aquatic Centre - Architect is finalising preliminary design. It is planned to tender construction works in July 2021.</li> </ul>	Centre - accessibility works completed.  Craigleburn Youth Centre – internal and external accessibility works completed.	orks completed. re – internal and orks completed.
			<ul> <li>Sunbury Aquatic Centre - Preliminary design is currently underway.</li> </ul>	- Preliminary

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Hori	rizons 2040)		ŏ	Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation	dge Aboriginal a rds reconciliatio	nd Torres Strait Islander's living culture and in		Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for:  • NAIDOC Week • National Reconciliation Week • Annual Welcome Baby to Country event.  Progress Indicator  Completed	Services	Hume City Council, the Reconciliation Action Plan Working Group (RAPWG) and the Sunbury Aboriginal Corporation (SAC) together hosted a Reconciliation Week celebration on Thursday 27 May at the Hume Global Learning Centre in Sunbury. 63 people were in attendance to participate in musical performance from Madi Colville Clark, Indigenous Outreach Projects (IOP) closed the event with an interactive dance performance. Dean Duncan from SAC was the MC for the event. Supporting Hume's Social Procurement priorities the event was catered by Pawa Catering, an Indigenous business based in West Footscray.  In early June, the Victorian NAIDOC committee announced due to recent COVID-19 outbreaks, NAIDOC Week events would be postponed until October 2021 in order to keep Elders, communities and children safe. In consultation with the Reconciliation Working Group, Council agreed to support this approach and will offer events to celebrate NAIDOC in October.	Actions to support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture have included:  Delivery of two online events for Victorian NAIDOC Week via Facebook (5-12 July 2020).  Polivery of the National NAIDOC Week online program from the 8 to 15 November 2020.  "Welcome Baby to Country" was held online on 26 November 2020. More than 60 families, community members and staff attended the event.  Council collaborated with the Hume Local Aboriginal Network (LAN) to celebrate Victorian Youth Week 2020.  Screening of the Women of the Sun film series.  Reconciliation Week celebrations held on May 27.	y led events and less and staff or the Hume Local less and staff of the Sun film of the Sun film less and sheld on less and staff less and st

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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M A CULTUR	<b>SALLY VIBF</b>	A CULTURALLY VIBRANT AND CONNECTED COMMUNITY	MUNITY	
THE Strategic Object	ive 3.1: Foster sc	Strategic Objective 3.1: Foster socially connected and supported communities		
COMMUNITY EXPECTATION (from Hume Horizons 2040)	izons 2040)			Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation	lge Aboriginal a ds reconciliatio	nd Torres Strait Islander's living culture and n		Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(ear to date)
Subject to a partnership being established, work with the traditional owners to undertake conservation and heritage land management on Council owned and managed land.  Progress Indicator  Completed	Sustainable Infrastructure and Services	Since July 2020 the Wurundjeri Woi Wurrung Narrap Ranger Team have been managing several Council reserves that hold cultural and natural heritage significance.  As part of working with traditional owners to undertake conservation and heritage land management on Council owned and managed land, a funding agreement for the Ranger Trainee Program 2020/21 was developed and signed. Discussions are ongoing with the Wurundjeri regarding the three-year partnership.  A new funding agreement for the Ranger Trainee Program 2021/22 has been drafted to assist the program financially while Council's Procurement Policy is finalised in accordance with the pending changes to the Local Government Act.	As part of working with traditional owners to undertake conservation and heritage land management on Council owned and managed land, a funding agreement for the Ranger Trainee Program 2020/21 was developed and signed. A new funding agreement for the Ranger Trainee Program 2021/22 has been drafted  Since July 2020 the Wurundjeri Woi Wurrung Narrap Ranger Team have been managing several Council reserves that hold cultural and natural heritage significance.	tional owners to heritage land mend and managed or the Ranger as developed and ement for the 121/22 has been lijeri Woi Wurrung been managing at hold cultural and at.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Hume conservation staff met with the Narrap manager to explore opportunities for knowledge sharing between the two organisations to be implemented in 2021/22.

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Hori	rizons 2040)		Council	Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal an region and continue the journey towards reconciliation	dge Aboriginal ar rds reconciliation	Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation	unique role in the Facilitator	ator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	o date)
Implement the Reconciliation Action Plan including installation of a Stolen Generation marker. *	Community Services	Reconciliation Action Plan Working Group (RAPWG) - Three RAPWG meetings were held	Implementation of the Reconciliation Action Plan (RAP) has included:	on Action Plan
Progress Indicator		outing guarter four. Council rail an expression of Interest (EOI) process to identify additional members to join the group and received four	<ul> <li>The KAPWG provided advice on the delivery of RAP actions including a Truth Telling program and initial consultation</li> </ul>	on the ing a Truth ssultation
100%		applications. Gathering Place Engagement - Met with ten	towards a future Gathering Place for	ace for
Completed		stakeholders including Elders from the	community members.	
		Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation. The Stakeholder	<ul> <li>The Stolen Generations Marker Worker Group (SGMWG) was developed to</li> </ul>	er Worker oed to
		Workshop was cancelled twice due to COVID	consider locations for the Marker.	ker.
		implications and is now scheduled for July	Community consultation and guidance from     Abo When along Well Williams Coult and	guidance from
		Truth-Telling Session – On 20 May, Councillors	trie Wuldrigeli Wol Wulfung Cultural Heritage Aboriginal Corporation was	on was
		and Directors of Hume City Council attended a	undertaken. Consultation feedback	Iback
		Truth-Telling Session at Broadmeadows Town	recommended two sites; the Red Gum Site	Red Gum Site
		Sharing the Stories of the Stolen Generations	at the Golden Sulf Mottl Park in Cragglebuilt and the Wetland Site at Malcolm Creek	III Craigleburri Im Creek
		Exhibition launch -Gee Lee-Wik Doleen Gallery -	Reserve in Craigieburn.	3
		Hume Global Learning Centre, Craigieburn.	<ul> <li>In conjunction with National Sorry Day,</li> </ul>	orry Day,
		In conjunction with National Sorry Day (26 May)	exhibition of art works by Victorian Stolen Generations artists was launched.	orian Stolen hed.
		Generations artists was launched. The launch		
*Kollover from Council Plan 2017-2021 (2019/20 Actions)		was well attended with the gallery at capacity at 28 attendees under the Covid-19 restrictions.		
		לס מוופוותבבא חוותבו חוב החגות-וא ובאוויהוחווא.		

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events	engthened througl	h participation and interaction in the arts,	cultural activity, and	Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Deliver "neighbourhood-style" events/activities including the program of Summer Sessions:  Movies & Music.  Progress Indicator  100%  Completed	Communications, Engagement and Advocacy	This action was completed in Quarter three.	<ul> <li>Events/activities held during 2020/21 have included:</li> <li>A series of local activations including popparks, food trucks, Christmas displays, an musicians were delivered as part of Christmas 2020.</li> <li>Seven Summer sessions Movies &amp; Music events were held across the municipality in February and March 2021.</li> <li>Planning is underway for the 2021/22 events season.</li> </ul>	uded:  A series of local activations including pop-up parks, food trucks, Christmas displays, and musicians were delivered as part of Christmas 2020.  Seven Summer sessions Movies & Music events were held across the municipality in February and March 2021.  Planning is underway for the 2021/22 events season.
& Continue to develop, deliver and evaluate Council's major festivals and events.  Progress Indicator  Too%  Completed	Communications, Engagement and Advocacy	A report was presented to Council in May 2021 to provide recommendations on options for events and festivals during the 2021/22 Financial Year. This revised timetable of events is currently being worked on with the first event scheduled for September 2021 in collaboration with the Arts and Culture team. All events will consider accessibility issues and opportunities to engage the community of Hume.	Actions that continue to develop, deliver and evaluate Council's major festivals and events have included:  A review of Council events and festivals season was undertaken.  A report was presented to Council to revamp major events and festivals for the next financial year.	evelop, deliver and festivals and events vents and festivals en.

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On Track Not Completed Deferred

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### Council continues to provide support, guidance and assistance for internal and external event Service Provider Facilitator Government event approval process and the Community Event Sponsorship Program. Council's Role organisers including navigating the State Description of Progress (Year to date 3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and A CULTURALLY VIBRANT AND CONNECTED COMMUNITY Strategic Objective 3.1: Foster socially connected and supported communities with community groups where extra support is required. Round 2 applications were closed in mid-July and are currently being assessed. Council. All applicants have been advised of the outcome and the Events team is working Round 1 of sponsorship applications were accessed in June 2021 and endorsed by Progress this Quarter Communications, Engagement and COMMUNITY EXPECTATION (from Hume Horizons 2040) Advocacy Division Continue to participate in and provide sponsorship and support to community-led events, and identify initiatives which can help facilitate the sustainability of community-led events. community events Progress Indicator

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred
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Hume City Council Page 340

100%

Completed

# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)			Council's Role
3.2.1 Social cohesion is supported and stocommunity events	rengthened throug	Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and unity events	cultural activity, and	Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	s (Year to date)
& Implement Hume Creative Community Strategy (subject to Council adoption) and provide arts and culture activities for the Hume Community including the delivery of the Hume Arts Awards program.  Progress Indicator  Completed	Services	<ul> <li>In support of public art outcomes and commitments under the RAP, the artist and location were finalised for the Stolen Generations Marker.</li> <li>A new Community Projections project was initiated and developed.</li> <li>A Youth Arts Program was initiated in partnership with the Youth Services team to deliver creative workshops for local young people.</li> <li>The School of Plastic Fish exhibition was delivered at three Hume leisure centres (Sunbury, Craigieburn and Broadmeadows) making the link between plastic waste and environment protection.</li> <li>The pilot mural program was completed resulting in four murals located across the municipality.</li> <li>Delivered a series of Community History Conversations to support the Creative Community Strategy strategic priority on heritage interpretation.</li> </ul>	Implementation of Hume Creative Community Strategy in 2020/21 has included:  The completion and adoption of the Creati Community Strategy (2020-2025) in September 2020.  The gallery program which had been transferred online transitioned back to physical displays, in addition to online posting of exhibitions.  Delivery of the Hume Arts Awards Prograr 2020 - awarding \$20,000 to 17 recipients across three categories.  The Hume Galleries Expression of Interes process ran in November 2020 with 29 applications received. A schedule of 11 exhibitions in 2021 was determined.  Finalisation of the artist and location for th Stolen Generations Marker.  Development of new Community Projectio project.  Completion of a pilot mural program.  Delivery of a School of Plastic Fish exhibition.	ementation of Hume Creative Community tegy in 2020/21 has included: The completion and adoption of the Creative Community Strategy (2020-2025) in September 2020. The gallery program which had been transferred online transitioned back to physical displays, in addition to online posting of exhibitions. Delivery of the Hume Arts Awards Program 2020 - awarding \$20,000 to 17 recipients across three categories. The Hume Galleries Expression of Interest process ran in November 2020 with 29 applications received. A schedule of 11 exhibitions in 2021 was determined. Finalisation of the artist and location for the Stolen Generations Marker. Development of new Community Projections project. Completion of a pilot mural program. Delivery of a School of Plastic Fish exhibition.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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# Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)		Council's Role
3.2.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts	supported throug arts precincts	gh the enhancement of appropriate places	Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Subject to the land agreement for the former Victoria University site, commence Stage 1 works to support the delivery of an Arts and Cultural Precinct at Jacksons Hill Sunbury.  Progress Indicator  Deferred	Planning and Development	Action has been deferred.	Delays continue for the State Government preparation of background reports on the future of land for the Sunbury Community Arts Cultural Precinct (SCACP). These reports are required before the land is transferred. A community advisory group has been established, to assist and guide in the first stages of the creation of the precinct.
Following the opening of the HGLC-Sunbury, deliver Stage 2 of the Cultural Commissions Project to develop art work that celebrates the building, sense of place and local history. *  Progress Indicator  Too%  Completed	Community Services	This action was completed in Quarter two.	Stage 2 of the Sunbury Cultural Commissions project has been completed with a Public Art installation at HGLC-Sunbury.  The 'Sunbury Cultural Commissions Project' received a high commendation in the Community Partnerships Initiative category of the LGPro Awards for Excellence 2021.
*Rollover from Council Plan 2017-2021 (2019/20 Action)	0 Action)		

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

### SUMMARY OF PROGRESS FOR THEME 4 1 JULY 2020 – 30 JUNE 2021

## STRATEGIC INDICATORS TO 30 JUNE 2021

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Indicator	Target	2020/21 Result
Percentage of planning applications   Target by decided within required timeframes   2020/21 =	Target by 2020/21 = 55%	Target by 51% of planning applications were decided within 2020/21 = 55% required timeframes. The 2019/20 result was 44.3%.
Percentage of Council planning decisions upheld at VCAT	Target by 2020/21 = 60%	Target by 0.0% of decisions were upheld at VCAT. In 2019/20 the result was 60.0%.
Percentage of kerbside waste collection diverted from landfill	Target by 2020/21 = 39%	Target by The 2020/21 waste diversion rate is 34.9%. The 2020/21 = 39% diversion rate for 2019/20 is 35.1%.

Strategic Objective 4.2: Create comr	nunity pride thro	Strategic Objective 4.2: Create community pride through a well-designed and maintained City
Indicator	Target	2020/21 Result
Net increase in street and park	Target = 3,000	Target = 3,000 Over 8,690 trees were planted this year across the
trees	per annum	municipality with a significant number planted in the

e in street and park

Per annum

Target = 3,000

Over 8,690 trees were planted this year across the municipality with a significant number planted in the urban forest project adjacent to Lake McIver Reserve, Roxburgh Park. The number of trees removed is 1,995.

Significant Progress (23% or 7 actions)

Completed (71% or 21 actions)

71%

23%

Good Progress (3% or 1 actions)
 Some Progress (3% or 1 actions)

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Indicator	Target	2020/21 Result
Community satisfaction rating with sealed local roads	Target by 2020/21 = 60	2020/21 Result: 64/100. Previous result was 57/100 in 2019/20.
	✓ Target met	(Source: Hume Community Indicators Survey and Hume Community Survey) $\mbox{\ \ }$

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**Hume City Council** 

THEME

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## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
4.1.1 Housing needs for all ages and stages of life a housing options and residential development	es of life are sup elopment	Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development	ange of appropriate	Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Commence preparation of an amendment to the Planning Scheme to introduce controls to support diversification in housing stock.  Progress Indicator  T00%  Completed	Planning and Development	A draft Neighbourhood Character Assessment incorporating built form testing has been completed. This will inform a future planning scheme amendment.	In preparation for an amendment to the Planning Scheme to introduce controls to support diversification in housing stock, consultants have completed the Preferred Neighbourhood Character Assessments and are undertaking built form testing to inform new schedules to the Residential Zones.	ndment to the tuce controls to ousing stock, ed the Preferred Assessments and are ing to inform new ial Zones.
& Finalise an <i>Affordable Housing Policy</i> to guide and facilitate the provision of affordable housing through public and private development.  Progress Indicator  75% Significant Progress	Planning and Development	Final policy is being drafted incorporating feedback from stakeholders. Final policy will be presented for Council consideration in the first quarter of 2021/22.	A draft Affordable Housing Policy has been prepared. Stakeholder consultation on the draft policy has commenced. State Government budget announcements support the direction of the draft policy.  Final policy to be presented for Council consideration in the first quarter of 2021/22.	y Policy has been sultation on the draft tate Government upport the direction of of for Council uarter of 2021/22.

The progress indicator displayed above is based on the status as follows: ■ On Track Not Completed □ Deferred

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## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces.

THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
4.1.1 Housing needs for all ages and stages of life a housing options and residential development	es of life are sup elopment	Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development		Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Investigate the need for a youth crisis facility in Hume. Based on findings, determine feasible options for facilitating its delivery, including the potential for the facility to be built on Council owned land.  Progress Indicator  Z5% Significant Progress	Community Services	Council delivered a detailed research project investigating the local need and feasibility of a Youth Crisis facility. This research project included an analysis of the Commonwealth and State policy and service context, a detailed analysis of the local service system and service system gaps and an exploration of innovative models that have been established in other local government areas to respond to youth homelessness.  A final report and recommendations will be presented to Council in August 2021.	To investigate the need for a youth crisis facility in Hume, a project and engagement plan was completed and endorsed.  Engagement tools including a survey was undertaken by 12 schools and 20 service providers operating in the youth homelessness sector. A report including analysis of survey results has been prepared. The report will be presented to Council in August 2021.	a youth crisis facility gagement plan was g a survey was and 20 service youth homelessness nalysis of survey . The report will be gust 2021.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		O	Council's Role
4.1.1 Housing needs for all ages and stages of life a housing options and residential development	es of life are sup elopment	Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development		Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Implement and review actions to improve the delivery of Statutory Planning services.	Planning and Development	Actions to improve the delivery of Statutory Planning services have included:  Achieving an almost 100% paper free environment and adapting processes and	Actions to improve the delivery of Statutory Planning services have included:  A change in focus, away from previous planned project work due to COVID-19	ery of Statutory ded: from previous
riogress margarol		procedures to maximise the use of	restrictions and changing priorities.	g priorities.
Completed		technology including the rollout of new software (Trapeze). The change to electronic processing is estimated to have saved over 5,000 hours of processing time per annum across the Unit.  The commencement of improvement projects including a Customer Journey Mapping project and Internal Referrals project which provide a focus on customer experience within the Statutory Planning Unit. These will reduce process complexities and timeframes and will increase the skills and capacity of Planning Officers and Support staff to work flexibly, collaboratively and efficiently.	<ul> <li>Adaptations to work processes to significantly improve processing timeframes.</li> <li>Inclusion of processes to accommodate remote working arrangements.</li> <li>Achieving an almost 100% paper free environment and adapting processes and procedures to maximise the use of technology. The change to electronic processing is estimated to have saved over 5,000 hours of processing time per annum across the Unit.</li> <li>Rollout of new software (Trapeze) has further improved processing times.</li> <li>Commenced the Customer Journey Mapping project and Internal Referrals to reduce process complexities and timeframes.</li> </ul>	cesses to cessing timeframes. o accommodate ments. We paper free to processes and the use of to have saved over to thave saved over to time per annum (Trapeze) has sing times. Her Journey smal Referrals to tittes and

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces.

THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)			Council's Role
4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs	tions are availa	ble across the City and are located in close	proximity to	Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to implement the Hume Corridor and Sunbury Hume Integrated Growth Areas Plan (HIGAP) including progressing the Craigieburn West and the Merrifield City North Precinct Structure Plans (PSP).  Progress Indicator  Too%  Completed	Planning and Development	The report of the Standing Advisory Committee for Craigleburn West PSP was released and is being considered by the Victorian Planning Authority (VPA). Preliminary discussions have commenced with the VPA regarding the Merrifield North PSP.	The Minister for Planning advised that the Craigieburn West PSP would be fast tracked through an Advisory Committee process. The Craigieburn West PSP was released and is being considered by the VPA. Officers collaborated with the VPA to prepare this draft in alignment with the Hume Corridor HIGAP. Preliminary discussions have commenced with the VPA regarding the Merrifield North PSP.	advised that the uld be fast tracked nittee process. The s released and is PA. Officers to prepare this draft in Sorridor HIGAP.  we commenced with rrifield North PSP.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

natural heritage and rural spaces.

THEME

COMMUNITY EXPECTATION (from Hume Hor	Hume Horizons 2040)	040)	Council's Role	Sole
4.1.3 The City's natural heritage,	environment and	4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	Service Provider, Facilitator, Advocate	vider,
Action	Division	Progress this Quarter	Description of Progress (Year to date)	
Complete review of <i>Live Green Plan</i> and implement 2020-2021 actions from	Sustainable Infrastructure and	Implementation of 2020-2021 actions from the Live Green Plan have included:	Implementation of the 2020-2021 actions from Live Green Plan have included:	rom Live
Live Green Plan.	Services	<ul> <li>The 10-week training phase of the 2021 Hume Enviro Champions (HEC) program was completed.</li> </ul>	<ul> <li>The 2020 Great Green Get Together graduation was held online on 20 August 2020.</li> </ul>	ust 2020.
Progress Indicator		The Hume Gardens for Wildlife program official launch was delayed to Saturday 17 July 2021 due	The 2021 program has been delayed due to COVID-19 restrictions.	lue to
7692		to COVID-19 restrictions.	<ul> <li>Seedlings for Schools program was added to</li> </ul>	ded to
Significant Progress		<ul> <li>On 10 April, Hume partnered with the Kids In Nature Network and Parks Victoria to host the</li> </ul>	Smarty Grants. Twenty schools applied in 2021 and ordered 4.800 seedlings.	d in 2021
		national launch of Nature Play Week.	<ul> <li>Part 2 of the Transition Towns program was</li> </ul>	ram was
		<ul> <li>810 seedlings were donated to five community</li> </ul>	completed.	
		groups for their own plantings.	<ul> <li>The new Live Green Plan will be presented to</li> </ul>	sented to
		In June, Hume led the first North West	Council in August 2021 for endorsement of a	nent of a
		Communities for climate Action event, collaborating with six Councils in	Planning and delivery continued for:	
		Melbourne's north and west.	Sustainable Gardening Australia's eight-week	it-week
		<ul> <li>Part 1 and 2 of the Transition Towns program was</li> </ul>	Wildlife Garden webinar series which was	vas
		completed.	attended by more than 300 households;	
		<ul> <li>The Live Green Plan 2021-2026 has been drafted</li> </ul>	community Greening planting events; school	school
		in response to consultation and will present to	Incursions, nume Willulesea Teachers Environment Network webiners: and five on-	-uo a/
		Council in August 2021 for endorsement of a public exhibition period.	ground citizen science activities.	5

The progress indicator displayed above is based on the status as follows:

On Track Not Completed 
Deferred

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## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Hor	rizons 2040)		Counc	Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	ent and rural spa	aces are protected, enhanced, maintained ar		Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	to date)
Support rural landowners and protect conservation areas through management and monitoring programs, grants and rate rebates and implementation of the Land and Biodiversity Plan.  Progress Indicator  Completed	Sustainable Infrastructure and Services	<ul> <li>During Quarter four 2021/22:</li> <li>Following the adoption of changes to the Rural Engagement Program in 2020, the new programs were launched in January 2021. These include the Primary Producer Rate Rebate (PPRR), the Rural Land Management Grant (RLMG) and Conserving our Rural Environment Grant (CoRE).</li> <li>The Land &amp; Biodiversity Plan is under redevelopment and the first round of consultation with stakeholders is now complete. Work on the draft plan will commence from July 2021.</li> <li>A successful prescribed burn program ran through April 2021.</li> </ul>	<ul> <li>Rural landowner support and protection of conservation areas has included:</li> <li>Approval of 48 applications for Conserving our Rural Environment (CoRE) Grant 2020/21.</li> <li>The CoRE monitoring program commenced with 11 properties.</li> <li>279 properties are utilising the Agricultural Land Use Rebate (ALUR).</li> <li>93 properties have been added to the Land Management Assistance Program as part of Working for Victoria. The program commenced in November 2020.</li> <li>Promotion of the new Rural Engagement Program began in November 2020 with two online community consultations held.</li> <li>Further drop-in sessions were held in March 2021 to assist landowners with the new application process.</li> <li>A prescribed burn program was implemented in Autumn 2021 on Council conservation reserves.</li> </ul>	or Conserving i. ior Conserving E) Grant am commenced he Agricultural led to the Land ogram by an part of gram comment r 2020 with two ons held. he held in March ith the new vas 1 on Council

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Hor	rizons 2040)			Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	ent and rural spa	ices are protected, enhanced, maintained ar		Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Finalise and adopt the updated Pathways to Sustainability and action plan/s.  Progress Indicator  Completed	Sustainable Infrastructure and Services	The Pathways to Sustainability Framework has been reviewed and will be presented to Councillors for consideration in July 2021.	The Pathways to Sustainability Framework has been reviewed and draft changes have been developed in line with the development of the 2021-2025 Council Plan.	bility Framework has nanges have been development of the
Finalise Rural HIGAP and commence preparation of an amendment to the Planning Scheme to update the Hume Planning Scheme in accordance with Rural HIGAP.  Progress Indicator  75% Significant Progress	Planning and Development	Submissions to the Draff Rural Strategy are being considered and will inform the final version to the presented to Council in the first half of 2021/22.	Community consultation on the Rural HIGAP Strategy has concluded, and the final version will be presented to the Council in the first half of 2021/22.	n the Rural HIGAP nd the final version uncil in the first half

The progress indicator displayed above is based on the status as follows:

On Track Not Completed 
Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	rizons 2040)		ŏ	Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued	ent and rural spa	ices are protected, enhanced, maintained a		Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Complete the landscape connectivity plan. *  Progress Indicator  Too%  Completed	Sustainable Infrastructure and Services	This action was completed in Quarter three.	The Landscape Connectivity Plan was finalised and presented to Council for consideration in February 2021.	Plan was finalised consideration in
Finalise the review of the <u>Agricultural Land Use</u> Rebate *  Progress Indicator  Too%  Completed	Sustainable Infrastructure and Services	This action was completed in Quarter one.	The Agricultural Land Use Rebate Review was completed and presented to Council in September 2020.	ebate Review was Council in

\*Rollover from Council Plan 2017-2021 (2019/20 Actions)

The progress indicator displayed above is based on the status as follows:

On Track Not Completed

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	lume Horizons 20	40)		Council's Role
4.1.4 Improve environmental sustainability sustainability supporting sustainability as a focus	inability and resili a focus of the plan	4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process	nmental standards and	Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Undertake planning compliance activities under the Hume Planning Scheme.	Sustainable Infrastructure and	Planning compliance activities under the Hume Planning Scheme have included:	Planning compliance activities under the Hume Planning Scheme have included:	es under the Hume Ided:
Progress Indicator	Services, Planning and	<ul> <li>Work has been undertaken with project based working groups including Department of</li> </ul>	<ul> <li>547 complaints received and 475 investigated and resolved in 2020/21.</li> </ul>	and 475 investigated
	Development	Environment, Land, Water and Planning	<ul> <li>18 of the 52 current unresolved environmental</li> </ul>	esolved environmental
100%		(DEWLP) on issues such as the storage of hazardous materials and the Waste Intelligence	planning enforcement matters have been progressed.	atters have been
Completed		Network.	<ul> <li>Joint investigation were undertaken with</li> </ul>	undertaken with
		<ul> <li>Several joint investigations were undertaken with</li> </ul>	Victoria Police, Environment Protection	nent Protection
		various stakeholders.	Authority (EPA) and Earth Resources and	th Resources and
		<ul> <li>Improvement projects were undertaken including</li> </ul>	Recovery (ERR), and various State	irious State
		a comprehensive audit of all existing Section 173	government departments.	S.
		Agreements.	<ul> <li>Completion of a State Government directed</li> </ul>	overnment directed
		<ul> <li>Completion of a number of special projects</li> </ul>	comprehensive lockdown restriction	n restriction
		including a real estate signage compliance	compliance audit on approximately 70 industrial	proximately 70 industrial
		audit and projects focusing on industry	and commercial sites within the municipality.	thin the municipality.
		compliance for skip bins, vehicle wrecking,	<ul> <li>Council coordinated a safety audit of the rail</li> </ul>	afety audit of the rail
		transfer stations, landfills and materials recycling.	corridor after complaints to Metro Trains of	to Metro Trains of
			illegal and dangerous pedestrian use.	edestrian use.
			<ul> <li>Investigations relating to landfill and quarrying</li> </ul>	landfill and quarrying
			activities continued.	

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces.

THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	orizons 2040)			Council's Role
4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services	ire minimised thi and sustainable	Carbon and environmental impacts are minimised through strong leadership in the uptake of renreduction, efficient use of resources and sustainable practices of Council activities and services	lewable energy, waste	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue implementation of the Waste and Amenity Service Plan including:  Based on the findings of the business case for organics, develop a trial and phased roll-out of a municipal-wide organics service  Continue the phased roll-out of standardised bins and colours  Implement the communications plan to promote household waste, recycling, and organics services.  Progress Indicator  Completed	Sustainable Infrastructure and Services	The final quarter saw the commencement of the rollout of kitchen caddies for Food Organics and Green Organics (FOGO) service users. The kitchen caddies will assist residents with separating out organic material which will be processed by Council's organics processor resulting in less organic material going to landfill. This is a vital step in improving our environmental performance. A business case will be prepared over the next six months looking to establish the merits of potentially rolling out the FOGO service to all properties within Hume.	Implementation of the Waste and Amenity Service Plan has included:  Commencement of the enhanced FOGC service and rollout of kitchen caddies to households. This allows existing organic service residents to add food waste to their organics bin to be turned into mulcl and soil conditioning products. The servicange will aid in reducing waste to land and make use of the valuable organic material.  A review of Council's kerbside collection service was completed in December 202 resulting in service changes to approximately 27,000 properties.  In February 2021, a domestic kerbside waste audit was completed with a samp of 250 Hume households. The audit will assist Council to understand how residents use the service and assist with the development of future programs and educational material for residents.	mentation of the Waste and Amenity 2e Plan has included: Commencement of the enhanced FOGO service and rollout of kitchen caddies to households. This allows existing organics service residents to add food waste to their organics bin to be turned into mulch and soil conditioning products. The service change will aid in reducing waste to landfill and make use of the valuable organic material.  A review of Council's kerbside collection service was completed in December 2020 resulting in service changes to approximately 27,000 properties. In February 2021, a domestic kerbside waste audit was completed with a sample of 250 Hume households. The audit will assist Council to understand how residents use the service and assist with the development of future programs and educational material for residents.

The progress indicator displayed above is based on the status as follows: □ Deferred On Track Not Completed

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Hol	rizons 2040)		Council's Role	Role
4.1.5 Carbon and environmental impacts arreduction, efficient use of resources a	e minimised thrand sustainable	Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services	ewable energy, waste Service Provider, Advocate	ovider,
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(e)
Implement the 2020/2021 actions of the Greenhouse Action Plan, including, development and implementation of a household energy program.  Progress Indicator  Too*  Completed	Sustainable Infrastructure and Services	Implementation of the Greenhouse Action Plan 2020/21 and the new Household Energy Program have included:  Two Bring Your Bills days were held, with more than 110 participants. Many of those were supported to receive the Victorian Government \$250 Power Saving Bonus.  One-on-one energy support appointments were well attended in Hume libraries and enquiries from residents have increased.  Continued implementation of the solar and energy efficiency program for Council buildings.	Implementation of the Greenhouse Action Plan 2020/21 and the new Household Energy Program have included:  Appointment of Household Energy Officer. Selection of solar roll-out project manager and solar provider.  Discussions with DEWLP about Hume's COVID-19 Recovery Plan and funds for household energy efficiency upgrades.  Bring Your Bills days.  Continued implementation of the solar and energy efficiency program including solar systems installed on 15 council buildings.  Working on energy efficiency optimisation at SPLASH.  Two large solar installs have been completed. Awaiting approval from Jemena for installation at Broadmeadows Aquatic and Leisure Centre.	ion Plan  3y  Officer. Ianager  Las for des.  olar and g solar ildings.  isation at lidings.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

ENVIRONMENTALLY  Strategic Objective 4.1: Facilitate natural heritage and rural spaces.  COMMUNITY EXPECTATION (from Hume Horizons 2040)  4.1.5 Carbon and environmental impacts are minimised th reduction, efficient use of resources and sustainable hippenent the Integrated Water Management  Progress Indicator  Completed  Completed	ABLY BUIL ENTALLY E 4.1: Facilitate and rural spaces. izons 2040) e minimised thr ind sustainable Division Sustainable Infrastructure and Services	A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.    Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste   Council's Roomer Businable   Progress this Quarter   Division   Progress   Pr	and enhancing the City's environment,  ewable energy, waste  Description of Progress (Year to date) Implementation of the Integrated Water Management Plan has included:  Design work is complete for a stormwater harvesting scheme in the Cloverton estate near Kalkallo. Construction of the pipeline under the sporting reserve is underway.  A consultant has been engaged to identify opportunities for the naturalisation of Merlynston Creek.  Design work is underway with Melbourne University for a trial of passive stormwater irrigation of street trees.  The draft Functional Design reports for the stormwater harvestling schemes at Jack Roper Reserve, John Ilhan Memorial Reserve and O'Brien Street retarding basil	enhancing the City's environment,  enhancing the City's environment,  le energy, waste  cription of Progress (Year to date)  ementation of the Integrated Water agement Plan has included:  Design work is complete for a stormwater harvesting scheme in the Cloverton estate, near Kalkallo. Construction of the pipeline under the sporting reserve is underway.  A consultant has been engaged to identify opportunities for the naturalisation of Merlynston Creek.  Design work is underway with Melbourne University for a trial of passive stormwater irrigation of street trees.  The draff Functional Design reports for the stormwater harvesting schemes at Jack Roper Reserve, John Ilhan Memorial Reserve and O'Brien Street retarding basin
		was completed and Federal funding was received to develop a business case. Council has made financial contributions to both phases of this project.	are currently being reviewed by council officers.  A project to supply recycled water to the Sunbury, Bulla and Keilor agricultural are and Melbourne Airport is underway.	are currently being reviewed by council officers. A project to supply recycled water to the Sunbury, Bulla and Keilor agricultural areas, and Melbourne Airport is underway.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY natural heritage and rural spaces. THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ıs 2040)			Council's Role
4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste Service Provider, reduction, efficient use of resources and sustainable practices of Council activities and services	nimised through sustainable practic	trong leadership in the uptake of renes of Council activities and services	ewable energy, waste	Service Provider, Advocate
Action Divis	Division Progre	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Undertake a detailed assessment and prioritisation of solar opportunities for Council-owned facilities that are not covered by the Greenhouse Action Plan, including community and commercial leased facilities. Consider and present to Council capital works and operational budget recommendations for the development of a rolling program of works potentially commencing from 2021/22.  Progress Indicator  Completed	Sustainable Infrastructure and Services	Solar opportunities on Council facilities were assessed and prioritised. Council supported solar installations on 16 additional council buildings as part of the 2021/22 capital works program. A briefing note to provide further information about solar installation on community-leased properties is being prepared.	Solar opportunities on Council facilities were assessed. A briefing note was presented to Council in November 2020, outlining the solar opportunities remaining on council buildings where Council pays the electricity bills, community leased facilities and commercial leases.  Council supported proceeding to install solar on 16 additional council buildings where Council pays the electricity bills as part of 2021/22 capital works.  A briefing note to provide further information about solar installation on community-leased properties is being prepared.	uncil facilities were was presented to 0, outlining the solar n council buildings lectricity bills, ss and commercial cling to install solar on tings where Council s part of 2021/22 further information community-leased ed.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY

THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ns 2040)		<del>ပိ</del>	Council's Role
4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability	ed to create a stron	g sense of place, community pride a		Statutory Authority, Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
<ul> <li>♣ Progress infrastructure upgrades in Hume Central including implementing improvements to Civic Way.</li> <li>Progress Indicator</li></ul>	Planning and Development	Streetscape infrastructure improvement works at Civic Way Hume Central, Emu Parade Jacana and the boardwalk at Moonee Ponds Creek, Westmeadows have been completed. Design and community engagement have been completed for Melba Avenue, Sunbury with works expected to commence in 2021/22. A review of Craigieburn Plaza frontage will be undertaken in conjunction with Craigieburn Road proposal. Additional program planning and review has been undertaken to inform placemaking and future work opportunities within the Hume Places program.	Infrastructure upgrades in Hume Central have been progressed as planned including implementation of improvements to Civic Way Hume Central and Emu Parade Jacana and the boardwalk at Moonee Ponds Creek, Westmeadows.  Additional program planning and review has been undertaken to inform placemaking and future works opportunities within the Hume Places program.	me Central have including sents to Civic Parade Jacana Ponds Creek, and review has acemaking and the Hume

The progress indicator displayed above is based on the status as follows:

On Track

Not Completed

Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY	Strategic Objective 4.2: Create community pride through a well-designed and maintained City
•	
7	

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ns 2040)		O	Council's Role
4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability	ed to create a stror	ng sense of place, community pride a		Statutory Authority, Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Commence preparation of a good design guide/design guidelines for housing development in Hume, including Environmentally Sensitive Design.  Progress Indicator  Too  Completed	Planning and Development	Draft design Guidelines have been prepared by consultants and is being considered and tested by officers.	In preparation of good design guide/design guidelines for housing development in Hume, a survey of residents living in medium and high-density housing was undertaken. This survey has been used by consultants commissioned to prepare the guidelines in parallel with Neighbourhood Character Assessments.	n guide/design ppment in Hume, a nedium and high- ken. This survey s. commissioned to allel with ssessments.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability	eate a stron	g sense of place, community pride a	ind liveability	Statutory Authority, Service Provider, Advocate
Action Division	on	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
rure g Place	Planning and Development	Funding to progress this action was deferred as part of the 2021/22 budget process.	A review of the Hume Places program has identified a forward program of activity centre revitalisation based on a multi-criteria assessment. Existing Place Framework implementation undertaken included:  • Emu Parade, Jacana.  • Landscape improvements for key streets in Gladstone Park.  • Craigieburn Plaza and Council sites in the precinct (Benston Street and Craigieburn Gardens).  • Melba Avenue, Sunbury.  • Westmeadows Village including the construction of the Moonee Ponds Creek boardwalk.  • Pre-design activities have been undertaken for upcoming activity centres in forward program.  Funding to progress this action was deferred as part of the 2021/22 budget process.	view of the Hume Places program has tiffied a forward program of activity centre calisation based on a multi-criteria essment. Existing Place Framework ementation undertaken included:  Emu Parade, Jacana.  Landscape improvements for key streets in Gladstone Park.  Craigieburn Plaza and Council sites in the precinct (Benston Street and Craigieburn Gardens).  Melba Avenue, Sunbury.  Westmeadows Village including the construction of the Moonee Ponds Creek boardwalk.  Pre-design activities have been undertaken for upcoming activity centres in forward program.  ding to progress this action was deferred as of the 2021/22 budget process.
*Rollover from Council Plan 2017-2021 (2019/20 Actions)				

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

COMMUNITY EXPECTATION (from Hume Horizons	izons 2040)			Council's Role
4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs	unity pride are proces and places wl	ommunity pride are protected and enhanced through a well spaces and places which meet community needs	I-designed and	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to provide services that enhance the amenity of the City and effectively manage illegal dumping.  Progress Indicator  Too%  Completed	Sustainable Infrastructure and Services	A major campaign to reduce dumped rubbish and promote waste services was launched and trailed in the greater Craigieburn region, resulting in a significant increase in both reporting of dumped rubbish and utilisation of Council's hard waste collection service.	Providing services that enhance the amenity of the City and effectively manage illegal dumping has included:  New contracts for the provision of dumped and bulk waste services, litter and waste collection services from green spaces commenced in early September 2020.  Council's in-house amenity crews continue to work across the municipality.  Amendments were made to the tip voucher system, to increase residents' entitlements.  The Working for Victoria program commenced and includes a team of 22 staff undertaking enhanced amenity cleansing services throughout the municipality.  A major dumped waste campaign was launched in April 2021, in response to the increase in dumped waste across the municipality.	riding services that enhance the amenity of City and effectively manage illegal dumping included:  New contracts for the provision of dumped and bulk waste services, litter and waste collection services from green spaces.  Council's in-house amenity crews continue to work across the municipality.  Amendments were made to the tip voucher system, to increase residents' entitlements. The Working for Victoria program commenced and includes a team of 22 staff undertaking enhanced amenity cleansing services throughout the municipality.  A major dumped waste campaign was launched in April 2021, in response to the increase in dumped waste across the municipality.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ıs 2040)		Cour	Council's Role
4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces	ıraged by providi	ng high quality and well-maintained s		Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	r to date)
Continue implementation of the Parks and Open Space Service Plan.  Progress Indicator  75% Significant Progress	Sustainable Infrastructure and Services	No further progress this quarter.	Implementation of the Parks and Open Space Service Plan (2018-2022) has included the review of land ownership on land Council manages and implementation of a trail of the levels of service.  Further collaborative work has included:  Inclusion of current maintained sites and level of maintenance in service contracts.  A review of joint ownership and maintenance agreements for sites Council maintenance agreements for sites Council maintenance and informing landowners of the required and informing landowners of the	d Open Space ncluded the ncluded the d Council f a trail of the ncluded: ned sites and vice contracts. and or sites Council tes no longer towners of the

The progress indicator displayed above is based on the status as follows:

On Track

Not Completed

Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING**

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY THEME

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ins 2040)			Council's Role
4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces	uraged by providi	ng high quality and well-maintained st	reetscapes, public	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue development and improvement works to Craigieburn ANZAC Park.  Progress Indicator  75% Significant Progress	Sustainable Infrastructure and Services	Early works have been completed in preparation for the installation of the drainage lines. There have been delays in the provision of drainage plans before being able to obtain quotes for the installation of drainage lines in the wettest parts of the park. Council is anticipating installation of drainage in August 2021 with completion in October.	Works to improve ANZAC Park are continuing. Asphalting of the hardstand area has been completed. Turf works, irrigation and planting works are continuing. Drainage work is underway.	Park are continuing. d area has been gation and planting nage work is
Commence stakeholder engagement and implement a new Open Space Strategy, including the Integrated Urban Forest approach.  Progress Indicator  Z5% Some Progress	Planning and Development	GIS mapping for the development of the Open Space Strategy (OSS) has now been completed. Mapping has occurred through a series of precincts that cover all of Hume, and indicate land use types, and the relative accessibility of all residences to existing open space. Draft principles and visioning has commenced with the integration of the Urban Forest approach. This work has been tested through internal stakeholder engagement, priming the draft OSS for Council and community engagement in 2021/22.	GIS mapping has been completed for the entire municipality for the Open Space Strategy. The Urban Forest Principles has been incorporated into the draft Open Space Strategy and are being utilised as part of the planning and design for parks and open spaces. The draft strategy will be presented to Council for community engagement in 2021/22.	mpleted for the entire space Strategy. ss has been Open Space Strategy art of the planning open spaces. resented to Council it in 2021/22.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

Action  Action  Action  Action  Action  Action  Action  Action  Action  Division  The upgrading of plays; and creserves: spart of an or program, with each year concept development, of engagement, detailed diangle concept development, of engagement, detailed diangle construction occurristics. Investigation is un continuously to inform the program.	Il-maintained streetscapes, public  Description of Progress ( Description of Progress ( Description of Progress ( Playspace and amenity up, Council's parks and reserve including included: I rincluding	Service Provider, Advocate Year to date) grade works at es in 2020/21 have
e and amenity upgrades at Council's Planning and Development	<u></u>	ear to date) ade works at in 2020/21 have
bevelopment Development Development Development 26	<u></u>	ade works at s in 2020/21 have
	Coopers Hill Drive, Westmeadows (recipient of Growing Suburbs Fund grant). Rokewood Reserve, Meadow Heights. Curtin Drive, Sunbury. Concept engagement has been completed for projects to be constructed in 2021/22 including Village Green (Rolling Meadows), Sunbury and Forrest Street Reserve, Sunbury. This is an ongoing rolling program with multiple stages underway.	Greenvale. Park (recipient of grant). meadows (recipieu d grant). adow Heights. een completed for 2021/22 including ows), Sunbury and multiple stages

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	; 2040)			Council's Role
4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces	aged by providin	g high quality and well-maintained st	reetscapes, public	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	s (Year to date)
Develop and implement open space masterplans including Seabrook Reserve, Progress Reserve and Sunbury Park, and investigate options for revegetation and rehabilitation of the Merlynston Creek corridor to Barry Road, including pathway works.  Progress Indicator  75%  Significant Progress	Planning and Development	Development and implementation of open space masterplans during the quarter included:  The detailed design for the Seabrook Reserve recreation components is substantially progressed with works commencing by the end of 2021/22.  The investigation of options for open space masterplans for Merlynston Creek has commenced, utilising the emerging findings of the Creek naturalisation study.  The development of the Progress Reserve masterplan is complete.  The detailed design of the Sunbury Park masterplan is underway.	Open space masterplans are in various stages of implementation for:  Seabrook Reserve Masterplan. Progress Reserve Masterplan. Sunbury Park. Merlynston Creek. Broadmeadows Valley Park Masterplan. Jacksons Creek Regional Park. Merri Creek Regional Park.	are in various stages lasterplan. asterplan. y Park Masterplan. ional Park. I Park.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY car networks THEME

COMMUNITY EXPECTATION (from Hume Horizons	izons 2040)		Council's Role
4.3.1 Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options	cy is minimised a 1, cycling and pub	ind access to services and facilities is olic transport options	s enhanced through Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Advocate to State and Federal Government for funding and implementation of projects as identified in the Transport Advocacy Plan to improve public transport, roads, walking and cycling.  Progress Indicator  Completed	Communications, Engagement and Advocacy	The State Budget included funding for several transport projects that Council has been advocating for including:  Early works to upgrade Mickleham Road between Somerton Road and Dellamore Boulevard.  Planning for the Bulla Bypass.  Planning of targeted upgrades along the Calder Freeway between Gap Road in Sunbury and the M80 Ring Road.  Upgrade to the bus terminal in Sunbury.	Council continues to advocate to the State and Federal Government for funding and implementation of projects as identified in the <i>Transport Advocacy Plan</i> to improve public transport, roads, walking and cycling.  Council participated in the preparation of the North West Melbourne City Deal which identified the priority transport projects for the region for Federal and State funding. Work is progressing on a Northern Region Transport Plan with other municipal councils and stakeholders in the region. The priority list of municipal roads, public transport and walking and cycling infrastructure have been provided to the State Government which informed budget processes.  Council also wrote to the Minister for Planning requesting that the Craigieburn West PSP not be fast tracked without a funding commitment to the duplication of Mickeham Road.  The State Budget included funding for several transport projects in Hume.

The progress indicator displayed above is based on the status as follows:

On Track

Not Completed

Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY car networks THEME

COMMUNITY EXPECTATION (from Hume Horizons	izons 2040)			Council's Role
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking	and employment of parking	options are enhanced through impro	vements to road	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Advocate to State and Federal Government for funding and implementation of road projects identified in the Transport Advocacy Plan.  Progress Indicator  Completed	Sustainable Infrastructure and Services	Advocacy to State and Federal Government for funding and implementation of road projects identified in the Transport Advocacy Plan has included ongoing advocacy for future projects including Bulla Bypass, Somerton Road and Mickleham Road. The recent State budget included funding to commence duplication works on Mickleham Road north of Somerton Road, as well as funding to plan for Somerton Road and the Bulla Bypass.	Advocating to State and Federal Government for funding and implementation of road projects identified in the Transport Advocacy Plan has included:  Working with relevant State Government agencies to ensure the best outcomes for Council from current projects including Craigieburn Road duplication, Sunbury Road upgrade and Gap Road level crossing removal.  Ongoing advocacy for future projects including Bulla Bypass, Somerton Road and Mickleham Road.  New advocacy priorities will continue to be developed in line with the policy direction of the Council in 2021.	ocating to State and Federal Government unding and implementation of road projects tified in the Transport Advocacy Plan has uded:  Working with relevant State Government agencies to ensure the best outcomes for Council from current projects including Craigieburn Road duplication, Sunbury Road upgrade and Gap Road level crossing removal.  Ongoing advocacy for future projects including Bulla Bypass, Somerton Road and Mickleham Road.  New advocacy priorities will continue to be developed in line with the policy direction of the Council in 2021.

The progress indicator displayed above is based on the status as follows:

On Track

Not Completed

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY BUILT

A SUSTAINABLY

car networks

THEME

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		Council's Role
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking	and employment al parking	options are enhanced through impro	vements to road Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Undertake initiatives to improve the quality of local streets, parking and traffic management including:  Implementing actions from previous Local Area Traffic Management Studies (LATM) and  Undertaking new LATM studies in Attwood and Goonawarra (Sunbury).	Sustainable Infrastructure and Services	The 2020/21 LATM studies were completed with reports prepared for Council - Attwood and Westmeadows (East) and Goonawarra. Several projects from each of these LATMs are included in the 2021/22 Capital Works Program.	To improve the quality of local streets, parking and traffic management work is progressing for projects identified in previous LATMs.  The 2020/21 LATM studies were completed, with several projects included in the 2021/22 Capital Works Program.
Progress Indicator			
100% Completed			

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

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ng, public transport and

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		ŏ	Council's Role
4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking	and employment o	options are enhanced through impro		Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Continue planning and design for Yirrangan Road connection to Buckland Way, Sunbury.  Progress Indicator  T00%  Completed	Sustainable Infrastructure and Services	Preliminary work including the cultural heritage assessment and geotechnical investigation have been undertaken. The Public Acquisition Overlay (PAO2) has been implemented to enable acquisition of the required road can proceed as required. A schedule has been developed with a plan for construction to commence in mid-2022.	The cultural heritage assessment and the geotechnical investigation have been undertaken for the Yirrangan Road connection to Buckland Way, Sunbury. Construction will commence in mid-2022.	ment and the we been Road connection Construction will
Undertake local road infrastructure upgrades to improve road safety and traffic flow.  Progress Indicator  Too%  Completed	Sustainable Infrastructure and Services	2020/21 road upgrade projects have progressed in line with schedule, including multiple road reconstruction projects, intersection upgrades and new footpaths.	2020/21 projects have progressed in line with schedule.	essed in line with

The progress indicator displayed above is based on the status as follows:

On Track

Not Completed

Deferred

Council Plan 2017-2021 (2019/20 Actions) Final Quarter Progress Report

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## A WELL-GOVERNED AND ENGAGED COMMUNITY Summary of progress and Strategic Indicators

## SUMMARY OF PROGRESS FOR THEME 5 1 JULY 2020 – 30 JUNE 2021

1%

23%

## STRATEGIC INDICATORS TO 30 JUNE 2021

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

Target by 2020/21 = 85% Target by Target by Target by Target by The control of th	Percentage of Council Plan actions completed Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement
	have experienced a positi movement
Target by 2020/21 = 50%	Percentage of Hume Hori headline Community Indic
Target by 2020/21 = 85%	Percentage of Council Place completed
	Indicator

tegic Objective 5.2: Create a community actively involved in civic life. re are no Strategic Indicators for this objective.

%%	
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64%	ш
	Strat
	Ther
Completed (64% or 19 actions)	
· Significant Progress (23% or 7 actions)	93
Good Progress (3% or 1 actions)	
<ul> <li>Some Progress (3% or 1 actions)</li> </ul>	
Deferred (7% or 2 actions)	

Council Plan 2017-2021 (2020/21 Actions) Third Quarter Progress Report

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# A WELL-GOVERNED AND ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

### SUMMARY OF PROGRESS FOR THEME 5 1 JULY – 31 DECEMBER 2020

## STRATEGIC INDICATORS TO 31 DECEMBER 2020

Strategic Objective 5.3: Provide a responsible and transparent governance, services and infrastructure which respond to and supports community needs.

Indicator	Target	2020/21 Result
Value of non-recurrent grants received from State and Federal Governments and other organisations	Target by 2020/21 = \$10.8 million	\$17,014,829 has been received in non-recurrent grants in 2020/21, \$14,750,149.46 was received in 2019/20.
Percentage of Council decisions made at meetings closed to the public	Target by 2020/21 = 15%	23.6% is the result to date in 2020/21 the result in 2019/20 was 29.5%.
Asset renewal as a percentage of depreciation	Target by 2020/21 = 49%	This measure has been retired in the LGPRF indicators therefore it is no longer reported.
Adjusted underlying surplus (or deficit) as a percentage of underlying revenue	Target by 2020/21 = 15%	Results for 2020/21 is 5.26%. In 2019/20, the result was 9.78%.
Community satisfaction with Council decisions	Target by 2020/21 = 63/100	2020/21 result is 59/100 in 2019/20 the result: was 55/100. (Source: Hume Community Survey 2019/20) (Source: Community Indicators Survey 2020/21)

3% 7% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	64%	<ul> <li>Completed (64% or 19 actions)</li> </ul>	<ul> <li>Significant Progress (23% or 7 actions)</li> </ul>	<ul><li>Good Progress (3% or 1 actions)</li></ul>	<ul> <li>Some Progress (3% or 1 actions)</li> </ul>	Constitute Constitution of the
3%		•		•	•	1

Deferred (7% or 2 actions)

Council Plan 2017-2021 (2020/21 Actions) Third Quarter Progress Report

# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)			Council's Role
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems	rizons 2040 are suppond systems	orted through the alignment of Coun	cil's financial and	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to implement the single-view of customer's project to provide more efficient interactions with customers across Council services.  Progress Indicator  Too%  Completed	Corporate Services	The February 2021 lockdown in Victoria impacted on the journey mapping workshop activities and the overall project schedule.  The revised project plan and extended resourcing requirements have been adjusted and worked on between Hume City Council and the service provider, Deloitte.  Through review and analysis of project documents, stakeholder interviews and journey mapping validation workshops, information has been gathered to inform these elements and develop an overarching Change Management Strategy for Single Customer View project. This was presented to the executive management team in June 2021  Currently, several detailed design activities are underway. Council also recruited an internal change resource to lead the implementation of the Change Strategy.	Implementation of the single-view of customer's project has included:  Council awarded the implementation of the project to Ekulus Pty Ltd.  A revised Project Plan and extended resourcing requirements have been developed in collaboration with the service provider Deloitte.  Council recruited an internal change resource to lead the implementation of the Change Strategy.	gle-view of customer's implementation of the Ltd.  I and extended its have been ation with the service internal change implementation of the

On Track Not Completed Deferred

The progress indicator displayed above is based on the status as follows:

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ons 2040)			Council's Role
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems	<i>lorizons 2040</i> are suppoand systems	orted through the alignment of Coun	cil's financial and	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue implementation of the 2020/21 actions from the Customer Experience Action Plan including:  • Establishing an internal user design and acceptance group to drive quality assurance and test solutions  • Work with VicRoads to streamline administrative changes for issuing Disability Parking permits under the new Accessibility Parking permit scheme  • Implement a Customer Contact Centre quality assurance and coaching program  • Investigate options to improve the after hours customer service.  Progress Indicator  Significant Progress	Communications, Engagement and Advocacy	The move to the streamlined Vicroads Accessibility Parking permit scheme began in March 2021. Hume website has been updated with information and links to the Vicroads maintained application process. The Hume branded paper forms have been removed from the Hume website. The majority of applications are being received via the new process. Old Hume branded paper forms will be ceased by end of 2021.	Implementation of 2020/21 actions from the Customer Experience Action Plan has included:  A significant amount of work has been undertaken to understand how the Customer Service team can implement and improve processes.  Quality assurance program is established and on-going with regular feedback provided to team members. An improvement program for Customer Service operations has been undertaken.  The online Accessible Parking Permit (APP) replacing the Disability Parking Permit scheme was implemented in March 2021.  While initial data analysis indicated low demand from residents to access the contact centre afterhours, further work will be undertaken including reviewing the afterhour scripts to ensure they are accurate, consistent and outcome focussed.	ementation of 2020/21 actions from the tomer Experience Action Plan has included: A significant amount of work has been undertaken to understand how the Customer Service team can implement and improve processes.  Quality assurance program is established and on-going with regular feedback provided to team members. An improvement program for Customer Service operations has been undertaken.  The online Accessible Parking Permit (APP) replacing the Disability Parking Permit scheme was implemented in March 2021.  While initial data analysis indicated low demand from residents to access the contact centre afterhours, further work will be undertaken including reviewing the afterhour scripts to ensure they are accurate, consistent and outcome focussed.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

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Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		0	Council's Role
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems	ns 2040 are suppoystems	orted through the alignment of Coun		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(ear to date)
Explore Council's approach to 'Smart Cities' to maximise the potential that technology, data analytics and service innovation can help achieve the vision and aspirations of Hume Horizons 2040 and improve the day-to-day services provided to Hume's community.	Communications, Engagement and Advocacy	There has been no further action on this item.	Exploration work has commenced. An initial draft discussion paper is in process and expected to be finalised later in 2020/21.	enced. An initial process and r in 2020/21.
Progress Indicator				
Some Progress				

\*Rollover from Council Plan 2017-2021 (2019/20 Actions)

■ On Track ■ Not Completed □ Deferred

The progress indicator displayed above is based on the status as follows:

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# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons* 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizon:	izons 2040)		Council's Role
5.1.2 Hume's community is informed of the progmeasuring and reporting the community's	yress of <i>Hume Ho</i> progress in achie	progress of <i>Hume Horizons 2040</i> through the establishment of systems for ity's progress in achieving <i>Hume Horizons 2040</i> objectives	nt of systems for Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to deliver a range of research and evaluation activities to further understand community expectations and customer/user experience with Council services, including a review of Council's annual community survey program.  Progress Indicator  Completed	Communications, Engagement and Advocacy	Council continued to deliver a range of research and evaluation activities, including: - Climate Change Survey - YourGround - research understanding women and gender diverse residents' experiences of safety in public spaces.	Council continued to deliver a range of research and evaluation activities, including  Community COVID-19 Survey.  Gardens for Wildlife Program evaluation.  Review of Clinical Supervision.  Maternal and Child Health and Breastfeeding Service Satisfaction.  Major Events evaluation.  Major Events evaluation.  Multicultural COVID-19 Support Program evaluation.  Multicultural COVID-19 Support Program evaluation.  Multicultural COVID-19 Support Program evaluation.  YourGround - research understanding women and gender diverse residents' experiences of safety in public spaces.  Support was also provided to facilitate service reviews and address community concerns.

The progress indicator displayed above is based on the status as follows:

On Track In Not Completed Deferred

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Community Vision in October 2021

be progressively updated as new data becomes The current Community Indicators continue to Community Indicators has been deferred until 2021/22, following the development of a new Service Provider Council's Role Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 Year to date) The review of the Hume Horizons 2040 Description of Progress Hume's community is informed of the progress of Hume Horizons 2040 through the establishment of systems for available. measuring and reporting the community's progress in achieving Hume Horizons 2040 objectives A WELL-GOVERNED AND ENGAGED COMMUNIT No further update this quarter. Communications, Engagement and Advocacy COMMUNITY EXPECTATION (from Hume Horizons 2040) Review and refine community indicators to measure the progress of Hume Horizons 2040. Progress Indicator 5.1.2

The progress indicator displayed above is based on the status as follows:

■ On Track ■ Not Completed □ Deferred

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Hume City Council Page 375

Deferred

# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		Council's Role	Role
5.1.3 The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan ( <i>Hume</i> Facilitator <i>Horizons 2040</i> ) by reviewing the plan every four years, following Council elections	irations continue y four years, follov	to be reflected in Hume's long-term c wing Council elections	ommunity plan (Hume Facilitator	
Action	Division	Progress this Quarter	Description of Progress (Year to date)	e)
Undertake and finalise a major review of <i>Hume Horizons</i> 2040 and develop a new Community Vision in line with the new Local Government Act.	Communications, Engagement and Advocacv	The Community Vision Panel received 362 Expressions of Interest with 46 panel members being offered places to	Initial consultation for the review of Hume Horizons 2040 was undertaken in June/July 2020 and a Steering Group was established.	ne /July ished.
Progress Indicator		represent the broad demographics of Hume City. The panel has met three times to prepare a draft Community.	Consultation for the development of the Community Vision commenced in February 2021. A new Community Vision is scheduled to	uary duled to
100%		Vision for community feedback. Work required to be undertaken within this	be completed in October 2021, in-line with the Local Government Act 2020.	with the
Completed		financial year (due to updated timelines in the Local Government Act) has been		
		completed.		

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	\$ 2040)		ဝိ	Council's Role
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs	rizons 2040 will be support to meet community needs	pported by Council through a highly eeds		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Review and continue development of Council's intranet to enhance knowledge management and service efficiency and introduce further improvements as necessary.  Progress Indicator  Good Progress	Communications, Engagement and Advocacy	A Digital Experience Survey of internal staff was undertaken in May 2021. A contractor has been engaged to assist with the migration of Council's intranet to the SharePoint Online 365 environment. Further internal engagement with staff will be undertaken in the second half of 2021 with the migration to commence in the final quarter of 2021.	Based on the Intranet Strategy recommendation, planning has advanced for the migration of Council's intranet to Office 365. A Digital Experience Survey of internal staff was undertaken in May 2021.	y sadvanced for the to Office 365.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ıs 2040)			Council's Role
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs	ons 2040 will be su meet community n	pported by Council through a highly eeds	engaged workforce	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Evaluate the Leadership Development Program (LDP) and continue program delivery.  Progress Indicator  75%  Significant Progress	Communications, Engagement and Advocacy	Leadership Essentials, a program of leadership development providing a solid foundation for effective leadership and management for Council's Team Leaders concluded in June 2021.  During the quarter, planning continued for delivery of the Learn2Lead Leadership Development program with 'Fostering critical thinking to enhance our safety culture'.  This workshop combined development of critical thinking with the transition to a new international occupational health and safety standard ISO 45001. The aim is for participants to identify the key factors that influence critical thinking approaches, share current critical thinking practices, build and enhance consistent, repeatable critical thinking practice and apply a structured critical thinking approach to everyday risks and opportunities that leaders face.	Delivery of the Leadership Development Program (LDP) concluded in June 2021. An evaluation of the program has been delayed due to COVID-19 restrictions and will be undertaken in November 2021. Planning continued for the delivery of the Learn2Lead Leadership Development program.	o Development In June 2021. am has been delayed ons and will be 2021. e delivery of the levelopment program.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed □ Deferred

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# Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ns 2040)			Council's Role
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs	<i>forizons 2040</i> will be supported to meet community needs	pported by Council through a highly eeds	engaged workforce	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Implement and review delivery of the emerging leaders program across the organisation.  Progress Indicator  Toow  Completed	Communications, Engagement and Advocacy	The 12-week Passport to Work program concluded on 7 July with a graduation to acknowledge and celebrate Hume City Council mentors and protegés from the Hume municipality that participated. 14 community protégés and 14 mentors graduated from the program.  There was a high representation of females within the protégé group and other demographics represented included Culturally and Linguistically Diverse, mature age, youth, as having a disability and identifying as Aboriginal and Torres Strait Islander.  The Emerging Leader Challenge Day, previously scheduled for 3 June 2021, is on hold whilst government restrictions regarding COVID-19 remain in place.  The training for the Emerging Leaders is complete.	The 2020 Passport to Work program was delivered online with nine mentors supporting eleven unemployed Hume residents to pursue employment opportunities. The program concluded in November 2020 with a virtual graduation program.  The 2021 Passport to Work Program concluded on 7 July with 14 community protégés and 14 mentors graduated from the program.  Council has confirmed the team to represent Hume in the Emerging Leader Challenge. This was previously scheduled for 3 June 2021 and is on hold whilst COVID-19 restrictions remain in place. The training for the Emerging Leaders is complete.	rk program was mentors supporting e residents to pursue b. The program 020 with a virtual rk Program concluded nity protégés and 14 he program. e team to represent ader Challenge. This 1 for 3 June 2021 and 9 restrictions remain in Emerging Leaders is

The progress indicator displayed above is based on the status as follows:

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING** Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 A WELL-GOVERNED AND ENGAGED COMMUNIT

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ns 2040)			Council's Role
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs	rizons 2040 will be support to meet community needs	upported by Council through a highly needs		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to implement electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.  Progress Indicator  75% Significant Progress	Communications, Engagement and Advocacy	Further work is currently being undertaken on Phase 1 (Leisure Centres) to meet business requirements. This has delayed the continuation of the Phase 2 rollout.	The implementation of the electronic timesheet and rostering project continues to progress with more departments being added. Initial testing of the system was undertaken by the supplier in addition to training for system users. Phase one of the project was completed in July/August 2020. Phase two is currently being rolled out.	electronic timesheet uues to progress with dded. Initial testing of n by the supplier in em users. Phase one ed in July/August ity being rolled out.
Finalise and commence implementation of a Workforce Plan.  Progress Indicator  Deferred	Communications, Engagement and Advocacy	No further update this quarter.	The development of a Workforce Plan has been deferred due to COVID-19 restrictions and priorities. The plan is due to be completed by 31 December 2021 in line with the Local Government Act 2020.	kforce Plan has been restrictions and o be completed by 31 of the Local

The progress indicator displayed above is based on the status as follows: On Track Not Completed Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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## A WELL-GOVERNED AND ENGAGED COMMUNITY Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		ဝိ	Council's Role
5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making Advocate, processes at Local, State and Federal government levels	ncouraged and en t levels	npowered to be involved and particip	ate in decision making Ad Fa	Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Undertake initiatives to enhance Council consultation and engagement practices, including both face-to-face and online.  Progress Indicator  Toompleted	Communications, Engagement and Advocacy	An additional 22 staff members from across Council completed the IAP2 Engagement Essentials Training, on Thursday 20 May. There is a strong level of expertise across the organisation with almost 50 staff members with specific training and expertise for community engagement aligned to the IAP2 framework.	Initiatives to enhance Council consultation and engagement practices have included:  The Hume Engagement Policy community consultation.  Community Vision engagement.  Community COVID-19 Consultation.  Stolen Generations Marker community consultation.  Open space consultations for playspaces.  Community and business support on outdoor dining.	Il consultation and included: Policy community gement. onsultation. ser community is for playspaces. is support on igagement.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

### ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)		O	Council's Role
5.2.1 Community and stakeholders are actively encouraged and empormaking processes at Local, State and Federal government levels	tively encourag	Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels		Advocate, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Implement and support programs and advisory committees/ reference groups to foster community leadership and increase community capacity in engaging with Council decisionmaking processes including:  Reconciliation Action Plan Working Group (RAPWG)  Hume Interfaith Network  Hume Community Safety Advisory Committee  Multicultural Advisory Group (MAG)  Hume Jobs and Skills Taskforce  Disability Partnership Network  Hume Sustainability Taskforce.  Progress Indicator  Completed	Community Services, Planning and Development, Sustainable Infrastructure and Services	Support for programs and advisory committees / reference groups during the quarter included:  RAPWG – supported the delivery of Reconciliation Week events and Truth Telling Session.  Hume Interfaith Network - members have continued to meet bi-monthly and participate in state-wide COVID-19 related forums and activities.  MAG - contributed to Hume's online program of activities to commemorate Refugee Week in June.  The Hume Jobs and Skills Taskforce have continued to meet quarterly with the Hume Business and Jobs Recovery Working Group (a taskforce working group) meeting monthly and providing input and expertise into the guiding principles and eligibility criteria for the Hume Business Employment Grants.  Hume Sustainability Taskforce - provided feedback and input to Hume's Land and Biodiversity Plan which is currently under review and discussed a recommendation for Hume to cease the use of gas.	Support for programs and advisory committees / reference groups has included:  RAPWG – supported the delivery of Cultural Safety Workshops and Stolen Generations Marker consultation, Reconciliation week.  Hume Interfaith Network - supported and participated in activities and translations to deliver COVID-19 messages.  Hume Community Safety Advisory Committee has continued to meet quarterly.  MAG - meetings continue to be held bimonthly. The group participated in a review of service delivery and in Refugee week.  Hume Jobs and Skills Task force continued to meet quarterly. The task force established the Hume Business and Jobs Recovery Working Group, which meets monthly.  Disability Partnership Network has been dissolved. Council staff continue to meet with local disability agencies to strengthen partnerships and streamline referral pathways to optimise outcomes for residents.  Hume Sustainability Taskforce continues to meet quarterly and now has 19 community members.	visory committees / d: delivery of Cultural tolen Generations onciliation week supported and and translations to ges. Advisory Committee larterly. to be held bi- sipated in a review of strore established the force established the force established the secovery Working thly. Work has been ontinue to meet with o strengthen ine referral pathways residents. Aforce continues to las 19 community

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	Council's Role	n Service Provider, Facilitator	ss (Year to date)	In line with the Four-Year Advocacy Plan, Council continued to inform stakeholders of its position on issues of local importance including schools in growth areas, waste and recycling regulation, improved access to public transport, the redevelopment of Broadmeadows Train Station and the duplication of Mickleham and Somerton Roads.  During COVID-19 restrictions a comprehensive communications campaign was rolled out to support the community on restrictions, public health messaging and Council facility reopening and closures.  Council advocated on issues of local significance including the proposal to store contaminated waste from the Westgate Tunnel Project and the selection of Mickleham as the location for a new dedicated Coronavirus
<b>&gt;</b>		community education	Description of Progress (Year to date)	In line with the Four-Year Advocacy Plan, Council continued to inform stakeholders of its position on issues of local importance includin schools in growth areas, waste and recycling regulation, improved access to public transport the redevelopment of Broadmeadows Train Station and the duplication of Mickleham and Somerton Roads.  During COVID-19 restrictions a comprehensiv communications campaign was rolled out to support the community on restrictions, public health messaging and Council facility reopenit and closures.  Council advocated on issues of local significance including the proposal to store contaminated waste from the Westgate Tunne Project and the selection of Mickleham as the location for a new dedicated Coronavirus
A WELL-GOVERNED AND ENGAGED COMMUNITY  Strategic Objective 5.2: Create a community actively involved in civic life		n decision making processes is enhanced through improved community education	Progress this Quarter	Council has continued to advocate on issues of local significance including the proposal to store contaminated waste from the Westgate Tunnel Project at the Hi-Quality site in Bulla and the selection of Mickleham as the location for a new dedicated Coronavirus Quarantine Centre.
/ERNED AN	s 2040)	ion making proce	Division	Communications, Engagement and Advocacy
A WELL-GOV	COMMUNITY EXPECTATION (from Hume Horizons 2040)	5.2.2 Community capacity to participate in decisand awareness of key topics		In line with the Four-Year Advocacy Plan, inform the community, business and key stakeholders on Council's position on issues of local importance, and provide opportunities to enhance participation in decision-making processes.  Progress Indicator  Completed
THEME	COMMI	5.2.2	Action	In line with community position on opportunitie processes.  Progress   Completed

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## A WELL-GOVERNED AND ENGAGED COMMUNITY Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	2040)		Conn	Council's Role
5.2.3 Hume's community is empowered and engar	iged in communit	engaged in community life through the timely communication of information		Service Provider, Facilitator
Action	Division	Progress this Quarter	Description of Progress (Year to date)	to date)
& Continue development of Council's website to improve online transactions and communications.  Progress Indicator  Completed  Determine and develop service-specific strategic communication plans for the year ahead.  Progress Indicator  Completed  Completed	Communications, Engagement and Advocacy Communications, Engagement and Advocacy	Ongoing works continued in 2020/21 to ensure that the new website meets improved accessibility, mobility, online transactions and communications. In the 2020-21 year, there were more than 2.9 million page views of content across 704,000 unique devices. A new Hume Libraries website was launched in June 2021.  Major communications campaigns undertaken in this quarter focussed on the illegal dumping of rubbish, Council's 2021-22 Budget, Home Care Packages, and ongoing coronavirus information in response to lockdown restrictions and vaccination.	The new Hume City Council website was fully launched in November 2020, following a 5-month beta (test site) launch in June 2020.  The old Council website has now been fully archived. User-testing was undertaken and has helped understand how users interact with the site.  A new Hume Libraries website was launched in June 2021.  Major information campaigns have been developed and are being rolled out, including:  COVID-19 Recovery and Reactivation.  Dumped rubbish.  Capital works program.  Council rates and budget.	site was fully owing a 5- une 2020.  Veen fully traken and has teract with the as launched in ve been but, including:  keactivation.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed □ Deferred

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vhich respond to	Council's Rol
A WELL-GOVERNED AND ENGAGED COMMUNITY  Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to support community needs	COMMUNITY EXPECTATION (from Hume Horizons 2040)

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)			Council's Role
5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments	ınity are represent Federal parliament	ted through strong advocacy and lea ts		Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Continue to advocate to the State and Federal governments for community priorities including the provision of schools and health services/funding.  Progress Indicator  Toompleted	Communications, Engagement and Advocacy, Planning and Development	The State Budget included funding for several education and health facilities that Council has been advocating for including:  Redevelopment of Kangan Institute's Broadmeadows Campus New schools in Merrifield Expansion of Elevation Secondary College and upgrade to Mount Ridley College Expansion of community hospitals at Craigieburn and Sunbury.	Council continues to advocate to the State and Federal governments for community priorities including the provision of schools and health services/funding:  The priorities for State Government funding for new primary and secondary schools were provided to the Department of Education and Training (DET). This helped inform the State Budget which included funding announcements for upgrades to schools in Mickleham, Sunbury and Jacana. Council has met with several private schools to assist them in advancing the planning for new schools in Hume, particularly in growth areas.	cate to the State and community priorities schools and health vernment funding for y schools were to feducation and ad inform the State ding announcements Mickleham, Sunbury net with several tem in advancing the n Hume, particularly in

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

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## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	\$ 2040)		ŏ	Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure	sed through the innestrand	timely and ongoing provision and de ucture		Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Investigate the preferred locations and timing for the provision of higher-order leisure, health, education and cultural facilities needed to serve the needs of the northern part of the Hume corridor taking account of community need and planned provision in Mitchell and Whittlesea.	Planning and Development	Officers have collaborated further with Stockland and with Whittlesea/Mitchell Councils to plan for the regional scale facilities in the Cloverton Metropolitan Activity Centre.	Officers have continued to collaborate with Whittlesea and Mitchell Shire Councils and to support Stockland and MAB Corporation to identify opportunities for regional facilities in Merrifield and Cloverton Town Centres.	ollaborate with Souncils and to Corporation to onal facilities in m Centres.
Progress Indicator				
100% Completed				
Advance the Community Infrastructure Plan and report on the proposed responses to population growth and changing community needs in both growth and existing urban areas.	Planning and Development	Community infrastructure needs assessments have been prepared for all precinct areas to inform the Community Infrastructure Plan.	A draft Community Infrastructure Planning Framework has been prepared and is being trialled by internal teams. Community infrastructure needs assessments have been prepared for different innecinct	ture Planning ed and is being mmunity nents have been ct' areas to inform
Progress Indicator			the Community Infrastructure Plan.	Plan.
100% Completed				

The progress indicator displayed above is based on the status as follows:

On Track Not Completed □ Deferred

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### Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		8	Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure	ssed through than social infra	ne timely and ongoing provision and destructure		Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	ear to date)
Continue to develop plans for the delivery of community centres including:	Planning and Development,	Progress during the quarter included:  Completion of Kalkallo Community	Development of plans for the delivery of community centres has included:	delivery of led:
<ul> <li>Construct Merrifield North and Kalkallo community centres</li> </ul>	Community Services	Centre for opening in Quarter one 2021/22.	<ul> <li>Merrifield North - Centre completion expected by August 2021.</li> </ul>	completion
<ul> <li>Design Craigieburn, Lockerbie Central and Kalkallo North community centres</li> </ul>		<ul> <li>Formal naming of Mickleham North Community Centre in advance of partial</li> </ul>	<ul> <li>Kalkallo Community Centre – Completion for opening in Quarter one 2021/22.</li> </ul>	re – Completion e 2021/22.
<ul> <li>Confirm funding sources to construct a small community facility on Council owned or</li> </ul>		opening in Quarter one 2021/22 and completion by the end of the calendar	<ul> <li>Merrifield South - Town Planning application lodged, and design documentation</li> </ul>	lanning application nentation
managed land in Valley Park and develop a		year.  Kalkallo North and Marrifield South	substantially completed.	1
<ul> <li>Undertake needs assessment to inform</li> </ul>		Community Centres will progress to	<ul> <li>Kalkallo North - Lown Planning application lodged, and design documentation</li> </ul>	inning application nentation
investigation of options for a new Dallas Community Centre.		contract phase by the conclusion of Quarter one 2021/22.	substantially completed.  Crainiehurn R2 – Service planning to	planning to
		<ul> <li>Craigieburn R2 service planning</li> </ul>	confirm the scope.	2
Progress Indicator		investigations are scheduled to be completed end of July 2021.	Valley Park - Negotiations with Department of Health and Human Services (DHHS)	s with Department
75%		<ul> <li>Next phase for Valley Park Community</li> </ul>	progressed favourably on the transfer of the	the transfer of the
Significant Progress		Centre is to revisit service planning projections for use of the centre to	Village Crescent Valley Park Community Centre site to Council DHHS have advised	ark Community
		confirm scope and commence	land transfer will come with no offer of	th no offer of
		master planning investigations.	facility funding.	;
		<ul> <li>Dallas Community Centre report provided to Council during last guarter</li> </ul>	Dallas Community Centre - no current demand for new facility	e - no current
		indicating no current demand for new facility		
The progress indicator displayed above is based on the status as follows:	tus as follows:			

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

On Track Not Completed

Page 113 of 123

## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Is 2040)			Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure	ssed through the tand social infrastr	imely and ongoing provision and ducture	elivery of financially	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Update and maintain Asset Management Plans in line with legislation and good asset management practice.  Progress Indicator  75% Significant Progress	Sustainable Infrastructure and Services	The updated Asset Management Policy and Strategy were adopted by Council in September 2020. The Drainage Asset Management Plan is being reviewed. Condition audits have been completed for buildings and roads. These Asset Management Plans are being updated based on the new data.	The updated Asset Management Policy and Strategy were adopted by Council in September 2020. The Drainage Asset Management Plan is being reviewed. Condition audits have been completed for buildings and roads.	ement Policy and Council in September Management Plan is audits have been d roads.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	lorizons 2040)		Council's Role
5.3.2 Community needs and priorities are addressed through the sustainable services, assets and physical and social infrastructure	e addressed thra	5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially Service Provider, sustainable services, assets and physical and social infrastructure	delivery of financially Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Implement actions in response to the review of Aged Support Services and Aged Care Sector Reforms.  Progress Indicator  Too%  Completed	Services	The implementation of Council's Aged Care Service and Support Plan actions have included:  The continued expansion of Council's Home Care Package program, in response to community demand.  The launch of a new marketing and promotion campaign to improve community awareness of Council's Home Care Package program. In partnership with Council's Economic Development team, work has commenced with the Department of Education, Skills and Employment to attract and recruit bilingual aged care workers through traineeships.  Council's Service Navigation function has been expanded. A report was delivered to Council to provide an overview of the Final Report from the Royal Commission into Aged Care Quality and Safety.  Officers continue to monitor further announcements, along with anticipated impacts for Council services and clients. These will be the subject of future reports to Council, where required.	The Aged Care Service and Support Plan was adopted by Council in December 2020. The plan outlines Council's commitment to continue the delivery of Commonwealth and State funded aged care services alongside actions to improve service access, continuity, quality, and sustainability. Actions delivered include:  A marketing and promotion campaign to improve community awareness and access to Council's Home Care Package Program.  Delivery of a workforce strategy to attract bilingual aged care workers.  Expansion of Council's Service Navigation function.  A review of local social opportunities for older residents, and an expansion of programs and activities that appeal to the needs and interests of older community members.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed 

Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	s 2040)		Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially Service Provider, sustainable services, assets and physical and social infrastructure	essed through the	e timely and ongoing provision and	delivery of financially Service Prov
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including:  • Undertake an assessment of the current Children Services model and explore its ongoing feasibility in light of continued growth and changing government policy direction.  Progress Indicator  75%  Significant Progress	Communications, Engagement and Advocacy, Community Services	A report will be presented to Council on 9 August that will address the establishment of funded 3-year-old kindergarten. This report will identify preliminary findings on the Children's Services operating model and provide recommendations for future actions and more detailed investigation in to feasibility of funded and unfunded Early Years programs that Council operates.	A detailed assessment of the current Children Services model has been undertaken to explore its ongoing feasibility considering continued growth and changing government policy direction.  Service Planning for Library and Learning Programs continues to progress and is expected to be completed within agreed timeframes.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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### **ORDINARY COUNCIL (TOWN PLANNING) MEETING**

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	\$ 2040)			Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure	sed through the t	imely and ongoing provision and de ucture	elivery of financially	Service Provider, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Implement a range of community and business stimulus and support packages (in excess of \$11.5 million) to respond to the impacts of COVID-19, including:  Rates wavier of \$50 for residential and rural properties where the property is the rate payers principal place of residence  Council to cease charging interest on outstanding rates balances from 1 June until 31 December 2020 only  Funding for food parcels and essential goods for families in extreme financial hardship  Doubling of the Community Grants Program  Grants for small and medium sized businesses  Waiver of food act registrations in the 2020/21 year  Waiver of all outdoor dining area permit fees and licence fees for 2020/21  Grants and fee waivers for local sporting clubs  Reduced Council facilities hire rates  Continued next page	Corporate Services	Action has been completed.	Initiatives announced as part of community and business stimulus and support packages (in excess of \$11.5 million) to respond to the impacts of COVID-19 have been implemented and are continuing to be implemented in the 2020/21 financial year.	part of community and pport packages (in o respond to the rebeen implemented in the implemented in the

The progress indicator displayed above is based on the status as follows: On Track Not Completed

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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A WELL-GOVERNED AND ENGAGED COMMUNITY	
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	rastructure which respond to and
<ul> <li>Setting discretionary penalties for parking infringements at the minimum for 2020/21, and</li> <li>\$2.5 million set aside for further stimulus to be used as required.</li> </ul>	
Progress Indicator	
100% Completed	
The progress indicator displayed above is based on the status as follows: $\blacksquare$ On Track $\;\blacksquare$ Not Completed $\;\square$ Deferred	
Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report	Page 118 of 123

A WELL-GOVERI  Strategic Objective 5.3: Pr support community needs	VERNED ANI 5.3: Provide respor needs	A WELL-GOVERNED AND ENGAGED COMMUNITY Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	fices and infrastructure w	hich respond to and
COMMUNITY EXPECTATION (from Hume Horizon	Horizons 2040)			Council's Role
5.3.3 Services continue to meet the needs of co all levels of government, business and ser	ds of community through and service providers	Is of community through the provision of innovative partnership models between and service providers	ip models between	Service Provider, Facilitator, Advocate
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
& Explore innovative partnership opportunities with health and community wellbeing organisations to	Planning and Development	Innovative partnership opportunities with health and community wellbeing	Proposal for additional fitness equipment at Johnstone Street Reserve, Jacana and Forrest	ess equipment at , Jacana and Forrest

р

COMMUNITY EXPECTATION (from Hume Horizons 2040)	; 2040)		Council's Role	Role
5.3.3 Services continue to meet the needs of community through all levels of government, business and service providers	nmunity through rice providers	community through the provision of innovative partnership models between ervice providers	ip models between Facilitator, Advocate	ovider,
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(6
& Explore innovative partnership opportunities with health and community wellbeing organisations to enhance the delivery of service and infrastructure.  Progress Indicator  100%  Completed	Planning and Development	Innovative partnership opportunities with health and community wellbeing organisations have included:  Proposal for additional fitness equipment at Johnstone Street Reserve, Jacana (to be confirmed following community engagement in early 2021).  Proposal for fitness equipment in Forest Street, Sunbury (to be confirmed following community engagement).	Proposal for additional fitness equipment at Johnstone Street Reserve, Jacana and Forrest Street, Sunbury will be confirmed following community engagement.	nt at Forrest ing

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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A second	which respond to	Council's Role
A WELL-GOVERNED AND ENGAGED COMMUNITY	Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to	COMMUNITY EXPECTATION (from Hume Horizons 2040)

COMMUNITY EXPECTATION (from Hume Horizons 2040)	\$ 2040)		Ö	Council's Role
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy	e delivery of an e	quitable rates strategy	ď	Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(ear to date)
Continue to implement changes to Council operations, policies and procedures in line with the new Local Government Act.  Progress Indicator  Too%  Completed	Corporate Services	The Local Government Act 2020 is required to be implemented over four stages. The final clauses in the Local Government Act 2020 commenced on 1 July 2021. There are several documents due by 31 December 2021. Planning for these documents has commenced and is well underway.	The <i>Local Government Act 2020</i> is required to be implemented over four stages. All requirements have been implemented by the 30 June 2021.	2020 is required to ages. All olemented by the 30

The progress indicator displayed above is based on the status as follows:

Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategyActionDivisionProgress this QuarterContinue to exercise prudent financial management toCorporateThe 2021/22 Budget was	ivery of an eq	unitable rates strategy		
	a)	dutable lates strategy		Service Provider
		Progress this Quarter	Description of Progress (Year to date)	(Year to date)
reduce the reliance on rates revenue.		The 2021/22 Budget was adopted by Council on 28 June 2021. Several	Demonstrating prudent financial management has included:	nancial management
Progress Indicator	30. 33. 33. 33.	efficiencies have been included in the budget to ensure that all indicators of financial sustainability are at an	<ul> <li>Ensuring all indicators of long-term sustainability are within pre-determined healthy ranges in the financial plan.</li> </ul>	s of long-term iin pre-determined financial plan
100% Completed		acceptable level.	Maintaining strong cash holdings and liquidity over the term of the Strategic	ish holdings and of the Strategic
			With the implementation	With the implementation of the infrastructure
			development plan, income from commerca tenancies has significantly increased and interest income is continuing to exceed	development plan, income from commercial tenancies has significantly increased and interest income is continuing to exceed
			<ul> <li>forecast.</li> <li>Continually exploring the divestment or development of surplus assets.</li> </ul>	the divestment or us assets.
			<ul> <li>COVID-19 has impacted the ability to implement revenue strategies (outside of rates revenue) as many of Council's facilities have had closures.</li> </ul>	ted the ability to trategies (outside of ny of Council's sures.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

A WELL-GOVERN  Strategic Objective 5.3: Pr	VERNED ANI 5.3: Provide respon	A WELL-GOVERNED AND ENGAGED COMMUNITY Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	<b>√</b> /ices and infrastructure w	hich respond to and
COMMUNITY EXPECTATION (from Hume Horizons 2040)	ns 2040)			Council's Role
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy	the delivery of an e	quitable rates strategy		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	(Year to date)
Prepare for and undertake the Council Elections in October 2020 including:  • Engagement of the Victorian Electoral Commission • Enacting Council's Caretaker Policy • Preparation of Voters List.	Corporate Services	This action was completed in Quarter two.	All work for Council Elections was completed with the Victorian Electoral Committee (VEC), including providing the voters roll, adopting the Election Period Policy within Council's Governance rules, agreeing to the contract for the conduct of the election by the VEC, providing candidate information packs and delivering mandatory candidate training.	ons was completed il Committee (VEC), ters roll, adopting the in Council's ng to the contract for by the VEC, nation packs and didate training.

The progress indicator displayed above is based on the status as follows:

On Track Not Completed Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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Hume City Council Page 396

100%

Completed

## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and A WELL-GOVERNED AND ENGAGED COMMUNITY support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)	ıs 2040)			Council's Role
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy	he delivery of an e	quitable rates strategy		Service Provider
Action	Division	Progress this Quarter	Description of Progress (Year to date)	Year to date)
Following Council elections in October 2020, complete statutory requirements under the Local Government Act including:  Setting Mayoral and Councillor allowances  Reviewing the Councillors Code of Conduct Induction training for Councillors.  Progress Indicator  Completed	Corporate Services	Statutory requirements under the <i>Local Government Act</i> have been completed including:  The setting of Mayoral and Councillor allowances has been completed and was adopted by Council on 24 May 2021.  The Councillor Induction program has been completed in accordance with the requirements of the Act and the Regulations.	Elections were carried out in October 2020. Statutory requirements under the <i>Local</i> Government Act to be carried out include:  The setting of Mayoral and Councillor allowances has been completed.  The review of the Councillor Code of Conduct has been completed and adopted by Council in February 2021.  The Councillor Induction program has been completed.	in October 2020.  Ier the <i>Local</i> ied out include: and Councillor completed. roillor Code of pleted and adopted 2021. In program has been

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Not Completed □ Deferred

Council Plan 2017-2021 (2020/21 Actions) Final Quarter Progress Report

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#### REPORTS – GOVERNANCE AND ENGAGEMENT 23 AUGUST 2021 ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 2 - Council Plan 2017-2021 (2020-21 Actions) Final Quarter Progress Report

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PROGESS REPORT AS AT 30 JUNE 202'









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#### CONTENT

1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.	2.1: Foster a community which is active and healthy	3.1: Foster socially connected and supported communities	3.2. Enhance community pride and sense of place	4.2. Create community pride through a well-designed and maintained City	5.2: Create a community actively involved in civic life	Provide responsible and transparent governance, services and infrastructure which respond to and support community needs
A well-educated and employed community	A healthy and safe 2.1:	A culturally vibrant and		A sustainably built and well-maintained city with an environmentally engaged community	A well-governed and	engaged community 5.3:

COVID-19 Recovery and Reactivation Plan Progress Report

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### PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

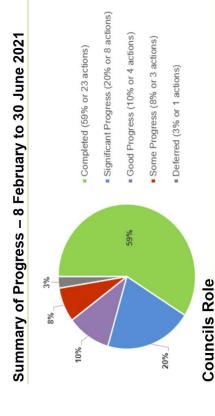
- 100% complete for the financial year and/or a report adopted by Council - Completed.
- 75% complete and/or a draft report has been presented to the Executive Management Team (EMT) for consideration -

#### Significant Progress.

- 50% complete Good Progress.
- 25% complete Some Progress.
- 0% complete Not yet started.
- The action has been delayed due to unforeseen circumstances. Reasons why the action has been delayed will be provided Deferred.

The progress indicators displayed are based on the status as follows:

- On Track –Action is proceeding to plan.
- Monitor Action requires attention to ensure it is completed.
- At Risk Action is at risk of not being completed.
- □ Deferred Action has been delayed due to unforeseen circumstances



The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- Statutory Authority Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- which support these community expectations. Responsibility for providing these services is often shared between Council and Service Provider - Council is a leading provider of services other government agencies, non-for-profit organisations and commercial businesses.
- Facilitator Council facilitates, partners and plans with other service providers to achieve these community expectations.
- Advocate Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations. .

COVID-19 Recovery and Reactivation Plan Progress Report

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Develop a Hume COVID-19 Economic Recovery Plan for 2021, in consultation with local business, industry groups, education providers and residents.  Progress Indicator:  Completed  Completed	Planning and Development	This action has been completed.	The COVID-19 Economic Recovery Action Plan was developed in consultation with key stakeholders, including government, local businesses, industry groups, education providers and residents. It was presented to Council on 1 February 2021. The plan aims to support the Hume business community and unemployed residents navigate the initial recovery period.  The plan is based on three areas, which include:  1. Targeted Investment Attraction - The focus will be on manufacturing, the circular economy and professional services/white collar.  2. Targeted Support to existing business - With an initial focus on online services and the Visitor Economy (hospitality).  3. Targeted labour market support for unemployed residents and local businesses - Enhanced jobseeker support and an expanded role for the Hume Multiversity to improve residents' level of job skills and qualifications.
			The state of the s

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

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# A WELL EDUCATED AND EMPLOYED COMMUNITY

Action  Action  Council economic stimulus package Round 2 including:  • Business Grants Program • Multiversity Resident Scholarships for tertiary study • Recognition of overseas qualified professionals • Business Employment Grants program.  Progress Indicator:  Completed	Strategic Objective 1.1: Support and enhemologyment prospects and quality of life  Development Round 2 h  The H  Progress  Round Planning and Round 2 h  The H  Progress  Freside advan  The H  Iaunch Planning and Businn grants  Businn grants  The South Planning and Action of Progress  Freside advan  Fresid	<ul> <li>Progress this Quarter</li> <li>Actions of the Council economic stimulus package evelopment and quality of life</li> <li>Actions of the Council economic stimulus package evelopment Actions of the Council economic stimulus package Round 2 have included:         <ul> <li>The Hume Overseas Qualified Professionals Program and Program delivered by Melbourne professionals involved. This program assists residents with their profession in the Australian context.</li> <li>Planning for the delivery of the Permanent Residents Employment Program is well advanced, however the program start date has been delayed to mid-July 2021.</li> <li>The Hume Multiversity Scholarship Program with Rangan.</li> <li>The Hume Deliversity and Victoria University Business Employment Grants Program. The grants will encourage Hume businesses to employ residents. Further consultation has taken place delaying the aurorh of these grants, this has now been completed, in June 2021. This is an annual</li> <li>2021 Hume City Small Business Grants Program with signal programs of the provided in June 2021. This is an annual</li> </ul> </li> </ul>	Description of Progress (Year to date) Actions of the Council economic stimulus package Round 2 have included:  The Overseas Qualified Professionals Program delivered by Melbourne Polytechnic commenced in April. Planning the delivery of the Permanent Residents Employment program delivered by La Trobe University has been well advanced. Development of a Hume Multiversity Scholarship Program with Kangan, Melbourne Polytechnic, La Trobe University and Victoria University has been advanced. It is anticipated that 70-80 scholarships will be provided for Hume residents entering Tertiary Education for the first time. Planning is well progressed for the Hume Business Employment Grants Program. The grants will encourage Hume businesses to employ residents. It is anticipated 100 sustainable employment outcomes will be achieved as a result of this program by June 2022.
		program and in FY 2021/22 it is providing a funds pool of \$500k with a maximum of \$20k per business. Applications are now underway.	

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

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# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Action Di	Division	Progress this Quarter	Description of Progress (Year to date)
Further enhance jobseeker support via:  • Virtual/actual job fair.  • Further support development of resident's skills and qualifications through growth in Multiversity Programs.  • Frogress Indicator:  Completed	Planning and Development	Jobsseker support has been enhanced through fortnightly online job search workshops and employer led information sessions. A total of eight workshops were delivered by Council in April to June 2021. Five Employer Led Information Sessions were delivered in April to June 2021 to inform residents on the external recruitment needs. The State Government funded Hume Community Revitalisation Project was extended to 30 December 2021. In addition, Council has entered into a three-year funding agreement with the State Government until 30 June 2023 for the next phase of Hume Community Revitalisation Plan (HCRP)renamed Strengthening Pathways to Economic Participation.  There has also been a significant increase in Multiversity activity including:  Planning and the delivering projects with Victoria University including the successful delivery of a pilot micro credential course in Search Engine Optimisation to eight Hume Businesses.  Planning for the delivery of Career Clinics with Deakin CREATE which will benefit highly skilled Hume refugees.	Jobseeker support has been enhanced through weekly online job search workshops and employer led information sessions. A total of 18 workshops were delivered by Council between February and June 2021 with an average attendance of 10 residents. Eight information sessions were also delivered to inform residents on Council and external employer recruitment needs.  The State Government funded Hume Community Revitalisation Project was extended to 30 December 2021. This extension will enable continued focus on Hume unemployed residents and enable the continuation of Council led projects, including Passport to Work, Stepping Stones to Social Inclusion, Employment Readiness Scale Assessments and Career Counselling.  There has also been a significant increase in Multiversity activity including:  Planning and delivering projects with Victoria University.  Deakin University re-joined as a Multiversity partner.  Discussions underway to explore opportunities with Go TAFE.  Planning is well advanced for a Careers Pathways Expo at the HGLC-Sunbury involving Multiversity partners.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

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### THEME Strate emplo

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Attract new business investment in Hume through:  Active stakeholder engagement and close management of new business enquiries.  Investment Attraction prospectus.  Delivery of cutting edge online "virtual" investment attraction room to aid new business investment enquiries.  LinkedIn video promotions.  Progress Indicator:  Completed	Planning and Development	This quarter an Investment Attraction Virtual Room was delivered as part of the Economic Development Department's COVID 19 Economic Recovery Action Plan 2021 to pivot our information delivery from traditional methods to an online platform to support the needs of investors. It was designed to provide key information to potential investors in a more accessible, interactive and innovative way and support their decision-making process Since 7 May 2021, the virtual room has been viewed 409 times. Investment Prospectus has been updated and is available in the Investment Attraction Virtual Room. The updated version includes upcoming opportunities, including the Pipeworks Business Park and the Cade Park – Business	Actions undertaken to attract new investment in Hume have included:  Regular engagement with key stakeholders.  Pre-application meetings facilitated and prompt response to business enquiries.  Development of an Investment Attraction Virtual Room. This online platform will aim to provide businesses/investors with key information about investing in Hume.  The Blue Room foyer at Town Hall Broadmeadows was set up for a 360-degree photoshoot in March 2021. Via an online portal, viewers will be able to virtually walk through the room, play videos and read information.  Update of the Hume City Council Investment Prospectus is being undertaken.  Between January and March 2021 LinkedIn feature videos were promoted with testimonial from Hume businesses. Further business

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred COVID-19 Recovery and Reactivation Plan Progress Report

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## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to review and investigate opportunities to increase procurement via local businesses.  Progress Indicator:  75% Significant Progress	Corporate Services Sustainable Infrastructure and Services Planning and Development	Hume City Council Procurement team has been actively collaborating with the Northern Councils Alliance (NCA) procurement functions to develop a procurement policy aligned to the <i>Local Government Act 2020</i> , that includes fundamental themes, procurement best practices and NCA communalities and standards.  The current policy draft has numerous references to Local Business and proposes a 10% weighting. It also proposes that suppliers with an address in the Hume municipality receive beneficial payment terms.	The following actions have been undertaken to investigate opportunities to increase procurement via local businesses:  Councils Procurement Policy is being reviewed and rewritten with an aim to feature enhanced Local Procurement guidance.  Details of local business content is being collected and considered in the tender and quotation selection process.  Students living in Hume are given preference when applying for Council work experience.
Supporting business start-up, fostering entrepreneurship through:  StartNorth, Hume Multiversity Accelerator Programs, entrepreneurship programs.  Progress Indicator:  Completed	Planning and Development	The Start Now Pre-accelerator program was completed on time. Of the 61 applicants, 30 were accepted into the program and six applicants fully completed the program. Lessons are learnt to allow more into the program next time due to the low final completion number. The next program will start in February 2022.  In May, StartNorth successfully delivered 'The Innovation Festival' which was attended by 149 people.  18 additional and sustained new jobs have been created by members with 14 of these also working at StartNorth and four working remotely.	To support business start-up and foster entrepreneurship, StartNorth will run two pre-Accelerator programs over 2021/22 in collaboration with Roshambo, a Victorian-based creative studio. The nine-week online program named "Start, Now" is designed to accelerate learners through the business process. The first pre-accelerator program was launched in February and completed in April 2021. Eight councils were selected for the program, with Hume delivering 25 per cent of the overall program applicants. Planning is well advanced for a three-month Accelerator program to be delivered for 15 Hume startups in 2021/22.

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

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## A WELL EDUCATED AND EMPLOYED COMMUNITY

THE	Strategic Objective 1.1: Support and enh employment prospects and quality of life	Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life	il opportunities to reduce disadvantage, improve
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Promote local and regional visitation, activation to support hospitality and accommodation recovery/growth  • @discoverhume call to action online  • Increased use of digital media partners  • Participate in regional campaigns.  Progress Indicator:  Completed  Completed	Planning and Development	Economic Development continues to support the Visitor Economy including tourism and hospitality businesses through business engagement, advocacy, marketing and communications and investment attraction.  The @discoverhume Instagram page continues to be the main call to action for all Visitor Economy related communications.  Continued to promote the city as a destination including it's key tourism strengths and encourage visitors and locals to visit and spend in Hume.  A series of multilingual radio advertisements will run on SBS radio targeting the CALD community across Victoria encouraging them to 'discover hume'.  A 'discover hume' print ad and editorial will also be featured in the State's official tourism publication.  Together with NORTHLink, Hume City Council have contributed to the regional submission of the Victorian Parliamentary Economy and Infrastructure Standing Committee Inquiry into the impact of the COVID-19 pandemic on the tourism and events sectors, as well as the Federal Government's Reimagining the Visitor Economy inquiry.	Actions to promote local and regional visitation, activation to support hospitality and accommodation recovery/growth have included:  The @discoverhume Instagram page continues to be the main call to action for Visitor Economy related communications. The page has over 3,100 followers. The page delivered over 1.9 million impressions and achieved over3,6000 engagements.  In partnership with Melbourne's North Group of Councils, NORTHLink and Adz Collective, a 'Northern' tourism digital marketing campaign has been launched to bridge the gap between state tourism marketing initiatives and local area tourism efforts. The campaign 'Visit Melbourne's True North' focuses on promoting the North as a destination to the intrastate market. The campaign includes a website www.visitmelbournesnorth.com.au and social media content.  A 'discover hume' print advertisement and editorial will be featured in the Official Visitor's Guide (OVG) Winter edition targeting the domestic market. The guide reaches more than 500,000 readers.  In partnership with NORTHLink, contributed to the submission to State and Federal governments enquiries regarding the impacts of COVD-19.

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred COVID-19 Recovery and Reactivation Plan Progress Report

## A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Progress this Quarter	Description of Progress (Year to date)
Statutory Planning Officers, including the Major Projects and Investment Planner, continue to work closely with Council's Economic Development Department to facilitate planning outcomes for key businesses in Hume. Officers provide a high level of assistance to businesses to streamline their experience with gaining relevant planning advice and statutory approvals which allows these businesses to establish and/or adapt to rapidly changing conditions resulting from the COVID-19 pandemic and associated operating requirements.	Actions to facilitate planning permits from businesses to help stimulate the construction sector have included:  Utilisation of a dedicated resource within Statutory Planning to facilitate planning permits for major businesses in Hume. The position acts as a point of contact and has helped streamline the planning process, delivering efficiencies and ensuring permits are assessed in a timely manner.  Ongoing improvement projects within the Statutory Planning team to streamline the approvals process and reduce administrative delays in the issuing of planning permits and associated approvals. This has reduced processing times and improved communication with customers, simplifying the approvals process for businesses and general customers.
Planning Developr	and Statutory Planning Officers, including the Major Projects and Investment Planner, continue to work closely with Council's Economic Development Department to facilitate planning outcomes for key businesses in Hume. Officers provide a high level of assistance to businesses to streamline their experience with gaining relevant planning advice and statutory approvals which allows these businesses to establish and/or adapt to rapidly changing conditions resulting from the COVID-19 pandemic and associated operating requirements.

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred

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# A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Support volunteer organisations to adapt to COVID-normal practices and re-engage volunteers.	Community Services	The Re- energise, Re-activate, Re-connect COVID training and support package was delivered over a five week period with online and face to face workshops offered during	To support volunteer organisations, adapt to COVID- normal practices and re-engage volunteers, Hume Volunteer Gateway has developed a training and support package 'Re-energise, Re-activate, Re-
Progress Indicator:		April - May 2021. The program was facilitated by industry experts in	Connect' for community organisations who engage volunteers. The training and support package
100% Completed		<ul><li>their perspective fields. Topics included:</li><li>Volunteer program management (two sessions)</li></ul>	combines toolkits with a suite of practical units that aim to empower volunteering organisations to manage recovery, strengthen volunteering
		<ul> <li>Digital adaption</li> <li>Accidental Counsellor Human design thinking framework.</li> </ul>	management skills and program adaption. Planning for online sessions were delivered in April and May 2021.
		The training program was well received by participants from various organisations in the areas of health, refugee settlement, community development and children's charity.	
		An evaluation survey prepared by Council was distributed to participants. The summary report highlighted that the training program received a net	
		promoter score of zo.o which indicates that participants had a good experience during the training program. The feedback reiterated the positive experience participants had during the training and stated that communications, managing and engaging volunteers were key skills learned during the program.	

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor ■ At Risk □ Deferred COVID-19 Recovery and Reactivation Plan Progress Report

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#### Recovery activities are also being planned to foster social connection, which is important for the first Council run in person events in 2021 and initial feedback found it made participants feel ш мау, isiamic Museum of Australia tour was organised as part of COVID-19 Recovery and Wellbeing topics have been incorporated in all the art and craft activities by Hume's school-based The Harmony Week community event was held in March 2021 with 340 bookings. This was one of Hubs have been offering a wide range of activities to propose engaging and fun activities. The following proposed activities include: In May, Islamic Museum of Australia tour break social isolation, support mental health and Description of Progress (Year to date) happy' and 'connected'. support program. mental health. Hubs. Recovery activities are also being planned to foster social connection, which is important for In May 60 women and 12 children enjoyed the Islamic Museum of Australia tour and lunch as part of Hume Council's COVID-19 Recovery Wellbeing topics have been incorporated in Strategic Objective 2.1: Foster a community which is active and healthy and support program for residents. A HEALTHY AND SAFE COMMUNITY **Progress this Quarter** school-based Hubs. mental health. Community Division Services Deliver in person and online mental health, (delivered in community languages) to women and multicultural communities. mindfulness and resilience workshops 100% Progress Indicator: Completed Action LHEWE

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred

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### Strategic Objective 2.1: Foster a community which is active and healthy A HEALTHY AND SAFE COMMUNITY THEME

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Implement Round 2 of COVID-19 Community Support Fund; providing direct grants to agencies/organisations in Hume, supporting their ability to provide essential services (food relief), mental health programs and digital access to vulnerable community members.  Progress Indicator:  75% Significant Progress	Community Services	Round 2 of the COVID-19 Community Support Fund closed on Friday 25 June. 37 Expressions of Interest (EOI) were received. Assessors met on 1 July - more EOIs have been received than previous rounds, with a high standard of applicants. Budgeted allocation is \$160,000. Total request of funding was \$673,870.	Round 2 of the COVID-19 Community Support Fund closed on Friday June 25. Assessment will take place on 1 July, with funding to be distributed before closure of EOFY (contracts will be sent 2 July).  Multicultural Support Fund received 25 EOIs in December, while the Round 1 of the COVID-19 Community Support Fund back in received 16 EOIs in May/June 2020.
Deliver free community-based physical activity and social connection opportunities for cohorts disproportionately impacted by COVID-19, particularly women and young people.  Progress Indicator:  75% Significant Progress	Community Services, Corporate Services	Further research has been undertaken to determine the impact of COVID-19 on physical activity participation and how these impacts have varied across different community cohorts and groups. This has been used to form the basis of the initiative.  In partnership with Council's Leisure Centre and Sport Department, free physical activity classes will be offered, along with opportunities for community members who face barriers to access due to disability, confidence, gender or socio-economic status.	Council will deliver free physical activity/social connection opportunities for Hume residents. The program will place an emphasis on group activities, which provides opportunities for participants to build social connections while engaged in physical activity.

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor Mt Risk ☐ Deferred

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A diversity lens will be applied to the work, to ensure it is accessible to Hume's culturally diverse In-person, multi-week cooking program seeking One-off food demonstrations (aligned with the The successful provider has been appointed and theme - healthy eating on a budget) offered to support individuals impacted by food Description of Progress (Year to date) online and in-person. activities will include: insecurity. community. Pop-up cooking demonstrations across the Online information, videos and resources These activities will commence in July 2021. Council has partnered with OzHarvest to deliver a healthy and affordable cooking to support healthy cooking at home. program for residents. This program will A six-week guided workshop series Strategic Objective 2.1: Foster a community which is active and healthy A HEALTHY AND SAFE COMMUNITY Progress this Quarter municipality include: Community Division Services Deliver in person and/or online multicultural community cooking classes which promote culturally appropriate healthy eating on a 75% Progress Indicator: Significant Progress Action THEME

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred

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Attachment 3 - COVID-19 Recovery and Reactivation Plan Progress Report

A HEALTI	THY AND S	A HEALTHY AND SAFE COMMUNITY Strategic Objecting 21: Easter a community which is active and bottley.	
	ין בטונט בי וי די טאוכו מ	COMMISSION WINGS SOUND STORY INCOMES	
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Plan and deliver a COVID-19 mass immunisation program for Hume City residents when a vaccine becomes available.  Progress Indicator:  100%  Completed	Community Services	Council continues to support the roll-out of COVID-19 vaccination at the local level. This has included:  The activations of a pop-up COVID-19 vaccination site at Town Hall Broadmeadwes  Working with the Department of Health and DPV Health to establish a long-term-COVID vaccination site  Advocacy and information sharing with State government on local access challenges.	Council continues to support the roll-out of COVID-19 vaccination at the local level and working with Department of Health and DPV to roll out the vaccination program.  Council successfully secured a grant to deliver a project focussed on communicating COVID-19 vaccination information to culturally and linguistically diverse groups.
The progress indicator displayed above is based on the status as follows:	the status as follows:		
■ On Track ■ Monitor ■ At Risk □ Deferred			

#### early 2021 through promotions to generate interest and recruit community volunteers to be Garden Guides. Gardens for Wildlife will launch in Sunbury Page 16 of 33 Native plants have included in the 'Gardens for Wildlife' (GFW) Program. GFW was started in on 17 July 2021. This was postponed from June 2020 due to COVID-19 lockdown. Description of Progress (Year to date) The native plant component is being integrated stage, following commencement of the new Sustainable Engagement Officer who will through enhancement of the Gardens for Delivery of food growing, composting and inhome assistance programs are in the planning Strategic Objective 2.1: Foster a community which is active and healthy A HEALTHY AND SAFE COMMUNITY coordinate these works. Progress this Quarter Wildlife program. The progress indicator displayed above is based on the status as follows: Infrastructure and Services Sustainable COVID-19 Recovery and Reactivation Plan Progress Report Division ■ Monitor ■ At Risk □ Deferred for connection to nature in the home native plants to residents, important in-home assistance to set up home providing mental health support. residents to grow food at home, important for both physical and seedlings, compost to enable 25% mental health Progress Indicator: gardens. Some Progress Provide free: On Track Action THEME

THE AL Strategic Obj	THY AND Sective 2.1: Foster a	A HEALTHY AND SAFE COMMUNITY Strategic Objective 2.1: Foster a community which is active and healthy	
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Energy Savvy program targeting financially vulnerable households to conduct energy efficiency home upgrades to improve thermal comfort, physical health and reduce bill stress.  Progress Indicator:  25% Some Progress	Sustainable Infrastructure and Services	Promotion of the Energy Savvy Upgrades program has commenced via a variety of Council channels including Home Care and Community Strengthening. Communications materials have been developed, including a flyer and a letter signed by the Mayor that was sent to concession rates households with roofs not suitable for solar.  While this has generated numerous enquiries, the take-up by Hume residents has been low to date (15 assessments and 3 upgrades) due to financial barriers to participation. The agreement with the Department of Environment, Land, Water and Planning has been re-negotiated to reduce the financial contribution required by residents and promotions will now recommence.	Council promotion of the Energy Savvy Upgrades program commenced. The Council and Victorian Government Department of Environment, Land, Water and Planning funded program will target 162 financially vulnerable households to conduct energy efficiency home upgrades to improve thermal comfort, physical health and reduce bill stress.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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THEALT Strategic Object	THY AND Sective 2.1: Foster a	A HEALTHY AND SAFE COMMUNITY Strategic Objective 2.1: Foster a community which is active and healthy	
Action	Division	Progress this Quarter	Description of Progress (Year to date)
Grants of up to \$20,000 to support clubs to meet their administrative and offset service utility service costs (and encouraging passing on savings to families).  Progress Indicator:  100%  Completed	Corporate Services	The second round of payment to support clubs to meet their administrative and offset service utility service costs was updated in Quarter four.	Payments made under this grant are based on Hume club size and/or number of teams. The first payment was made in 2020 and the second round of payment was updated in Quarter four.
Grants of up to \$5,000 to support sporting clubs to remain viable and operating post-COVID.  Progress Indicator:  75% Significant Progress	Corporate Services	Report regarding allocation process will be presented to Council in August 2021.	The grant program commenced and report regarding allocation process will be presented to Council in August 2021.

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor ■ At Risk ☐ Deferred

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## Strategic Objective 2.1: Foster a community which is active and healthy A HEALTHY AND SAFE COMMUNITY THEME

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Establish a Health and Community Wellbeing mobile visiting service to deliver Maternal and Child Health, Aged Care and Immunisation outreach services for residents in areas with limited services access.  Progress Indicator:  100%  Completed	Community Servioes	Council expects to take receipt of the new Health and Community Wellbeing Vehicle in July 2021. The new service will be launched, in line with Council's developed strategy.	Fit-out works for the Health and Community Wellbeing mobile service are nearing completion, with the vehicle expected to be delivered to Council in July 2021. The mobile service will include a consulting space for staff and families, vaccine storage capabilities and comprehensive information and resources about local services. A launch strategy has been developed.
In partnership with organisations such as the Waterwell Foundation, enhance health literacy of Hume residents by delivering resources and information sessions in community languages.  Progress Indicator:  75% Significant Progress	Community Services	Hume City Council has successfully secured a grant to deliver a project focussed on COVID-19 vaccination information/communication for culturally and linguistically diverse groups.  This grant funding has enabled Council to establish a project team comprising:  A Project Manager  Clinical Lead (Nurse Immuniser)  3 X Bicultural Workers  This team will oversee the delivery of targeted community education and information sessions, and the development and dissemination of information products and resources in community languages.	Council has successfully secured a grant to deliver a project focussed on COVID-19 vaccination information for culturally and linguistically diverse groups.  This will enhance health literacy of Hume residents by delivering resources and information sessions in community languages.

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor ■ At Risk Deferred

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Action	Division	Progress this Quarter	Description of Progress (Year to date)
Empower communities to manage and lead their own recovery by facilitating place-based	Community Services	During the quarter, Let's Connect Community Event held in partnership with a team of	Place-based activities and events undertaken have included:
activities and events.		stakeholders including Meadows Primary School, Andlicare Victoria, DPV Health.	Community members co-designed and participated in event planning for Harmony Week
Progress Indicator:		Brotherhood of St. Laurence, Communities for Children Hume, and Hume's Safety	which was held at Town Hall Broadmeadows on 19 March 2021.
100%		Officer	<ul> <li>Roxburgh Park Homestead Celebrated 21 years of Service to the Community in March 2021, with</li> </ul>
Completed		Other activities/events held at various	178 community members in attendance.
		Community Centres include:	Reactivation activities included Harmony Day
		<ul> <li>Bring your bills day</li> <li>Aitken Hill 2nd birthday held</li> </ul>	celebrations at Newbury and Aliken Fill Community Centres.
		<ul> <li>Weekly 'Drop in for a cuppa' sessions</li> </ul>	Let's Connect Community Event held in
		<ul> <li>Mother's Day Morning Tea</li> </ul>	partnersnip with various stakeholders.
		<ul> <li>Evening Open Dance Meditation</li> </ul>	<ul> <li>Other place -based activities included</li> <li>Community Coffee with a Con Bring Your Bills</li> </ul>
		<ul> <li>Stay Safe Online</li> </ul>	Day, Road to Recovery Event, Easter
		<ul> <li>Coffee with a Cop</li> </ul>	Community Morning Tea Celebration, meet your
		<ul> <li>Greenvale West Community Event Open</li> </ul>	local Northern Preschool Team and Meet
		Day.	Representatives of Victoria Police, Mother's Day Morning Tea, Evening Open Dance Meditation,
			Stay Safe Online and Coffee with a Cop.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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#### THEME

# A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1 Foster socially connected and supported communities.

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Recognising the risks of family violence and violence against women during COVID-19, in partnership with Neighbourhood Houses and Community Centres develop and deliver targeted programs that support at-risk community members.  Progress Indicator:  50%  Good Progress	Services	Small grant application form developed and distributed to Hume neighbourhood houses inviting them to submit proposals for events/activities that address family violence and violence against women.  Delivery of place-based initiatives at the community centres have been deferred:  Broadmeadows Community Hub Respectful Relationships Training – Partnership with DPV Health – Scheduled for 30 April and deferred until second Quarter 2021/22 due to facilitator illness and insufficient numbers to undertake at the time.  Man Box Sessions Preventing Violence Against Women did not proceed. Originally scheduled for 18 June - to be reconsidered in later 2021 due to the lockdown and dependant on community interest.  Greenvale West Community Centre Respectful Relationships Training – (in partnership with DPV Health) Scheduled for 2 June and deferred until second quarter 2021/22.	Delivery of targeted programs that support at-risk community members has included:  The Homestead Community and Learning Centre's Women's Circle celebrated International Women's Day on 8 March 2021 with a 'Let's Talk Money Workshop' facilitated by Women's Health in the North (WHIN). The Financial Rights and Budgeting workshop was attended by fifteen women and received positive feedback.  Small grant application form developed and distributed to Hume neighbourhood houses. Planning is currently underway for the delivery of programs in 2021/22, including:  Man Box Sessions Preventing Violence Against Women  Respectful Relationships Training.

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Action	Division	Progress this Quarter	Description of Progress (Year to date)
Facilitate capacity building workshops to upskill community organisations to develop COVID-Safe plans, supporting their ability to safely re-establish.  Progress Indicator:  75% Significant Progress	Community Services	The Hume Volunteer Gateway program held a virtual webinar on 'Volunteer Safety Risk and Insurance' on the 8 June 2021. This session was facilitated by Justice Connect, a social justice not-for-profit that assists organisational and community groups with legal information.  The interactive informative session covered topics such as health and safety, risk management, volunteer insurance and child safety requirements and provided resources to help community organisations further develop their COVID safe plans and safely re-engage with the community post lock down.	A virtual webinar 'Volunteer Safety Risk and Insurance' sessions facilitated by Justice Connect was held on 8 June. Approximately 20 organisation/community groups participated in the workshop. Participants represented a range of organisations such as homeless shelter, youth and children services, Neighbourhood Houses, Community Hubs, community groups and local sporting clubs.
Continue to expand opportunities for older residents to remain connected online and with the assistance of technology in the home.  Progress Indicator:  100%  Completed	Community Services	Council is continuing to expand opportunities for older residents to remain connected online. Council officers continue to support and introduce residents to suitable technology, which includes how to navigate devices and participate in online programs.	Council has expanded opportunities for older residents to remain connected online through the provision of iPads.

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor ■ At Risk □ Deferred COVID-19 Recovery and Reactivation Plan Progress Report

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Action	Division	Progress this Quarter	Description of Progress (Year to date)
Raise awareness of gambling harms, available supports within the community and alternative recreation activities.  Progress Indicator:  Completed	Community Services	A strategic advocacy plan has been launched in partnership with the Alliance for Gambling Reform to capitalise on gambling harm advocacy opportunities. Most recently, this campaign has illustrated recent local gambling losses.	A strategic advocacy plan has been launched in partnership with the Alliance for Gambling Reform to capitalise on gambling harm advocacy opportunities.
Connect vulnerable families with material aid, working in partnership with St Kilda Mums and Big Group Hug.  Progress Indicator:  100%  Completed	Community Services	Council's Enhanced Maternal and Child Health (EMCH) Service continues to connect with vulnerable families to provide material aid, working in partnership with St Kilda Mums and Big Group Hug.  The EMCH Service has developed 450 "Babies in Hume Play and Leam Bags." for distribution to vulnerable families receiving support through the EMCH program. The play and leam bags contain resources and toys that will assist caregivers to support infant and child development through playbased learning activities.	Council's Enhanced Maternal and Child Health (EMCH) Service continues to connect vulnerable families to material aid, working in partnership with St Kilda Mums and Big Group Hug. The EMCH Service has developed 450 "Babies in Hume Play and Learn Bags" that contain resources and toys that will assist caregivers to support infant and child development through play-based learning activities.

The progress indicator displayed above is based on the status as follows: ■ On Track Monitor At Risk Deferred

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Action	Division	Progress this Quarter	Description of Progress (Year to date)	
Facilitate referrals to specialised mental health support agencies via Council's	Community Services	Internal capacity to support infant mental health continues to be developed through	Specialised Mental Health support is a key aspect of all Maternal and Child Health (MCH) consultations.	
Maternal and Child Health Services.		formalised training.	Additional support is provided by way of referral to the Enhanced Maternal and Child Health (EMCH)	
Progress Indicator:			team, which consists of experienced Maternal and Child Health nurses, social workers and parent	
			support workers for Hume's most vulnerable families.	
100%			Council's EMCH Service supports an average of 230	
Collipiered			rammes per monur.  The MCH service also works collaboratively with	
			Mum's Matter Psychology who provide affordable	
			quality mental health care for pregnant and new	
			parents.	

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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# Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Launch the "I love Hume" campaign with the heart of community and driving feelings of pride and belonging.  Progress Indicator:  50% Good Progress	Communications, Engagement and Advocacy	The launch of the I Love Hume Campaign has been deferred until September 2021 as a result of the coronavirus lockdown restrictions introduced in May and July.	'I Love Hume' Communications Strategy has been developed.
Share engaging personal stories of individuals living in Hume City through social media to increase visibility of community members, their unique experiences, cultures, traditions and strengths.  Progress Indicator:  75% Significant Progress	Communications, Engagement and Advocacy, Community Services	A photo and video campaign is currently in development. This campaign will feature residents and local leaders and be promoted across social media, print and digital advertising.	To share engaging personal stories of individuals living in Hume, a photo and video campaign is currently in development. It is expected that promotional activities will commence from Quarter One 2021/22.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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# Strategic Objective 3.2: Strengthen community connections through local community events and the arts

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Employ a liaison officer for 12 months to provide support to the growing number of people sleeping rough and at-risk of	Community Services	This position has been recruited and has commenced.	A new Homelessness Pathways Officer has been recruited by Council. This new position will oversee a range of functions and activities to better support
homelessness in Hume.			homelessness in the local area, including: <ul> <li>Provide outreach to rough sleepers and connect</li> </ul>
Progress Indicator:			with local homelessness supports and services.
			<ul> <li>Consultation and data compilation to equip</li> </ul>
100%			Council and stakeholders with improved
			information to inform planning and decision
Completed			making.
			<ul> <li>Implementation of a rough sleeping response</li> </ul>
			protocol to ensure Council are equipped with the
			skills to support local rough sleepers.
			<ul> <li>Delivery of information to community members</li> </ul>
			about rough sleeping, appropriate reporting
			pathways and available support.
			<ul> <li>Development and distribution of care packages</li> </ul>
			to rough sleepers.

The progress indicator displayed above is based on the status as follows: ■ On Track ■ Monitor ■ At Risk □ Deferred

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#### Pathways Officer care packages have been prepared and a number of these packages have been Following the appointment of the new Homelessness Description of Progress (Year to date) delivered to local rough sleepers. Strategic Objective 3.2: Strengthen community connections through local community events and the arts A CULTURALLY VIBRANT AND CONNECTED COMMUNIT program focussed on providing rough sleepers/homeless people with local access Care packages have been prepared and a underway to launch a new Hume Showers In addition to care packages, planning is number of these packages have been to showering and hygiene amenities. delivered to local rough sleepers. Progress this Quarter Community Services Division that include bottled water, sunscreen, face resources and information about available Provide care packages for rough-sleepers masks, sanitiser, food/travel vouchers, 100% local support services. Progress Indicator: Completed

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Deliver additional infrastructure in upgrades to open spaces and play spaces including installing more seats, table settings, water fountains, signage and recreation equipment e.g. basketball/netball towers in local parks.	Planning and Development	A Project Officer has been engaged to undertake the works. Rokewood Reserve drinking fountain was completed as a variation to the play space upgrade; DS Aitken drinking fountain will be built on the outside of the new public toilet in	A Project Officer has been engaged to undertake the works.  Rokewood Reserve drinking fountain was completed as a variation to the play space upgrade; DS Aitken drinking fountain will be built on the outside of the new public toilet in
Progress Indicator:		2022.	Quarter four 2020/21.
25% Some Progress			

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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### A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN Strategic Objective 4.2: Create community pride through a well-designed and maintained City ENVIRONMENTALLY ENGAGED COMMUNITY THEME

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Continue to promote walking and cycling through connecting more walking and cycling links in urban areas e.g. residential areas to activity centres, schools, community centres, transport hubs and providing associated infrastructure e.g. seating, drinking fountains, signage, lighting.	Planning and Development	Funding for this action was deferred to subsequent years as part of the 2021/22 budget process.	Council continues to implement the walking and cycling program. Actions have included:  Investigations and assessments progressing for:  Merri Creek Trail - Merri Concourse to Premier Drive / Metrolink Circuit.  Continuing the trail from Spavin Lake along Kismet Creek, Sunbury.  Aitken Creek - railway line to Hothlyn Drive
Deferred			Carenvale to Attwood Pipe Track. Responding to resident requests and constructing short pathway connections in Greenvale, Gladstone Park and Sunbury.  Dogoing signage and line marking audit actions.  Local Area Traffic Management (LATM) upgrade works to five walkways in Craigieburn have been completed.  Meadowlink Stage 2 design documentation has been completed and construction contract

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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The Hume Jobs and Skills Task Force met each

recovery.

quarter

#### structured events and industry visits stakeholders The Multicultural Action Group and Reconciliation regularly during COVID-19 and advising current Action Plan Working Group meetings were held to advise community support during COVID-19 community and reporting to Council community The Community Health Champions have been Preparing the COVID-19 Economic Recovery Community and business engagement to identify providing key COVID-safe messaging to the Hume Interfaith Network have been meeting changing and emerging needs has included: Action Plan – 2021. Through meetings, needs and support requirements. continue to be consulted. support needs. A WELL-GOVERNED AND ENGAGED COMMUNITY The Multicultural Action Group met twice. continue during advice regarding current Meeting of Hume Interfaith Network to Strategic Objective 5.2: Create a community actively involved in civic life Reconciliation Action Plan Working During quarter four 2021/22: Group met four times. Progress this Quarter support needs. Communications, Engagement and Planning and Development Community Advocacy, Services, As recovery progresses, undertake further community and business engagement to identify changing and emerging needs. 100% Progress Indicator: Completed

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

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## A WELL-GOVERNED AND ENGAGED COMMUNITY Strategic Objective 5.2: Create a community actively involved in civic life

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Advocate to the State and Federal Government to address local issues and community feedback relating to COVID-19 needs for Hume's community and businesses.	Communications, Engagement and Advocacy, Community Services, Corporate Services,	Multicultural Action Group and Hume Interfaith Network (HIN) met during this quarter. Guest speakers advised key stakeholders on supporting the ongoing community recovery needs. This included the planning of Refugee Week celebrations to advance the communications between support services and community members	Council officers continue to participate in a range of networks and forums convened by State/Federal government departments and use these platforms to escalate community concerns. Across these forums, officers have raised community concerns including:  Ongoing need for translated materials and resources for CALD communities.  Availability of COVID-19 vaccination information.
100% Completed	Development, Sustainable Infrastructure Services	In addition to previous activities, Council officers have played a central role in:  Planning and activation of local COVID-	<ul> <li>Local access to COVID-19 vaccines</li> <li>The proposed introduction of a quarantine facility located in Mickleham</li> </ul>
		<ul> <li>19 testing sites.</li> <li>Planning and activation of local COVID-19 vaccination sites.</li> <li>Outbreak response – including onsite liaison and support to residents visiting Tier exposure sites.</li> </ul>	The HIN met monthly during this time, with an average of nine participants at each meeting. The members provided insight into the concerns and experiences of faith communities regarding the pandemic which were included in Hume City Council reports to the State Government.

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

Hume City Council Page 429

Page 31 of 33

## Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs A WELL-GOVERNED AND ENGAGED COMMUNITY

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Extend waiver of interest on outstanding rates balances until 31 March 2021.	Corporate Services	This action has been completed.	The waiver of interest on outstanding rates balances has been extended until 30 June 2021.
Progress Indicator:			
100% Completed			
Extend discounts to private event hirers (i.e. birthday parties) and not for profit clients running new programs in Council's community centres or facilities until 30 June 2021.	Communications, Engagement and Advocacy, Community Services	All private event hirers and not for profit clients who were eligible for COVID-19 discounts had these applied to their bookings.	Discounts for private event hirers and not for profit clients running new programs in Council's community centres or facilities was on-going until end of June 2021.
Progress Indicator:			
Completed			

The progress indicator displayed above is based on the status as follows:
■ On Track ■ Monitor ■ At Risk □ Deferred
COVID-19 Recovery and Reactivation Plan Progress Report

Page 32 of 33

Attachment 3 - COVID-19 Recovery and Reactivation Plan Progress Report

# Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs A WELL-GOVERNED AND ENGAGED COMMUNITY

Action	Division	Progress this Quarter	Description of Progress (Year to date)
Review our financial hardship policies to ensure they address the difficulties of increased financial stress bought about by COVID-19.  Progress Indicator:  50% Good Progress	Community Services, Corporate Services	No further update this quarter.	Council have implemented an updated hardship application form and developed an online contactless application process that provides ratepayers with the opportunity to set up payment arrangements or deferrals to meet their own unique circumstances. This process ensures there is a consistent and transparent approach applied to all applications.
Review current COVID-19 fee reductions and waivers to determine if they should be extended to support ongoing community and economic recovery, especially for vulnerable cohorts.  Progress Indicator:  50% Good Progress	Community Services, Corporate Services, Communications, Engagement and Advocacy	No further update this quarter.	Current COVID-19 fee reductions for private events and not-for-profit clients and waivers of interest on outstanding rates balances have been extended until 30 June 2021. These will continue to be reviewed as required.

The progress indicator displayed above is based on the status as follows:

On Track 
Monitor 
At Risk 
Deferred

COVID-19 Recovery and Reactivation Plan Progress Report

Page 33 of 33

Attachment 3 - COVID-19 Recovery and Reactivation Plan Progress Report

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REPORT NO: GE549

**REPORT TITLE:** Correspondence received from or sent to Government

Ministers or Members of Parliament - July 2021

**SOURCE:** Yuri Guzman, Manager Information and Technology

Paul White, Coordinator Knowledge Management

**DIVISION:** Corporate Services

FILE NO: HCC04/13

POLICY: -

**STRATEGIC OBJECTIVE:** 5.3 Provide responsible and transparent governance,

services and infrastructure which responds to and

supports community needs.

**ATTACHMENTS:** 1. Hoon Driving in Hume

2. Clarification on the rollout of medically supervised

injection rooms

3. Smart Bus service to extend to Sunbury

4. 247 Melrose Drive Tullamarine - Proposed Mix Use

Development

5. Regulatory Reform Program

6. Call for reduced hours of poker machine venues

7. Meadowlink Linear Shared Footpath Broadmeadows

8. Sunbury Recreation Reserve Netball Court Upgrades

9. 2021-22 Growing Suburbs Fund

## 1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

## 2. RECOMMENDATION:

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

## 3. DISCUSSION:

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during July 2021 is summarised below:

Table 1 Correspondence in relation to general business items from Council meetings

Table 2 Correspondence that may be of interest to Councillors

Table 3 Correspondence in relation to grant / funding opportunities from State and

Commonwealth government.

Copies of the documents are provided as attachments to this report.

**REPORT NO: GE549 (cont.)** 

	Table 1 - Corr	espondence in relatio	n to Council (	General Business It	ems	
Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	General Business - Two-Strike Policy for Hoons in Hume - Cr Jack Medcraft	Minister for Police and Emergency Services	1/07/2021	Manager Strategic Communications	MED294	1
Outwards	General Business - Clarification on the Rollout of Medically Supervised Injection Rooms	Minsiter for Health	20/07/2021	Manager Health & Community Wellbeing	KUR109	2
Inwards	General Business - Smart Bus to Include Melbourne Airport to Sunbury-Diggers Rest - Cr Jack Medcraft	Minister for Public Transport	21/07/2021	Manager Strategic Planning	MED296	3
Inwards	General Business - Proposed Mixed Use Development - 247 Melrose Drive Tullamarine - Cr Jack Medcraft	Dr Bruce Abernethy Executive Director Planning Facilitation on behalf of Minister for Planning	27/07/2021	Director Planning and Development	MED293	4

Table 2 – General correspondence that may be of interest to Councillors						
	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Regulatory Reform Program - Opportunity for Councils to sign onto existing initiatives to increase their scope and benefit	Parliamentary Secretary to the Premier of Victoria	9/07/2021	Manager Economic Development		5
Outwards	Call for reduced hours of poker machine venues	Minister for Consumer Affairs, Gaming and Liquor Regulation Minister for Health	12/07/2021	Manager Health & Community Wellbeing		6
Inwards	Meadowlink Linear Shared Footpath Broadmeadows - Approval transfer of 72 Railway Crescent. 56 Blair Street and 61 Blair Street Broadmeadows	Minister for Planning	23/07/2021	Coordinator Urban Development		7

**REPORT NO: GE549 (cont.)** 

Table 2 – General correspondence that may be of interest to Councillors						
	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Sunbury Recreation Reserve Netball Court Upgrade - Letter of support to Minister for Community Sport written and letter of reply	Member for Sunbury	26/07/2021	Manager Leisure Centres & Sports	HE124	8

Table 3 – Correspondence in relation to grant / funding opportunities							
	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment	
Inwards	2021-22 Growing Suburbs Fund (GSF) - Open for Applications 1 September 2021	Minister for Suburban Development	21/07/2021	Grants Coordinator		9	

**REPORT NO: GE549 (cont.)** 

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## Minister for Police and Emergency Services

8 Nicholson Street East Melbourne Victoria 3002 Telephone: (03) 9637 9654 DX: 210098

Our ref: 21052751

Cr Joseph Haweil Mayor Hume City Council 1079 Pascoe Vale Road BROADMEADOWS VIC 3047

**Dear Mayor** 

## **HOON DRIVERS IN HUME**

Thank you for your correspondence of 30 April 2021 regarding hoon drivers in Hume.

I appreciate your suggestion to increase police powers to confiscate and destroy vehicles used by recidivist offenders, in response to hooning in Hume. Hoon driving is an offence that the Victorian Government and Victoria Police take very seriously. Victoria Police has the ability to immediately impound vehicles for different driving offences. Tougher penalties for excessive speeding, unlicensed driving and employing an unlicensed driver in a driving role also apply.

Victoria Police has recently launched Operation Achilles to combat the rise in illegal hoon gatherings and other intentional high-risk driving events. These gatherings are brazen and endanger the safety of all participants, onlookers, and other road users. Operation Achilles provides a consistent and formalised state-wide approach for police to reduce and disrupt dangerous hoon driving behaviour. Operation Achilles will proactively patrol identified hoon hotspots and monitor known groups and individuals to stop them from engaging in dangerous driving behaviours. Information gathered through Operation Achilles will assist Victoria Police in its engagement with road safety partners to discuss potential infrastructure enhancements in key hoon hot spot areas.

The public is a vital source of intelligence for Victoria Police by assisting in identifying 'hotspot' offending locations that require stronger police enforcement and monitoring. I encourage anyone to report dangerous driving incidents to Crime Stoppers on 1800 333 000 or the Police Assistance Line on 131 444.

Thank you for writing to the Victorian Government.

Yours sincerely

Hon Danny Pearson MP

Acting Minister for Police and Emergency Services

06 / 06 /2021

VICTORIA

Attachment 1 - Hoon Driving in Hume

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## - OFFICE OF THE MAYOR -

Our File: HCC18/447 (HCC-CM21/527)

Enquiries: Brooke Watson

Telephone:

Wednesday, 14 July 2021

Postal Address: PO BOX 119 DALLAS 3047 Telephone: 03 9205 2200 Facsimile: 03 9309 0109 www.hume.vic.gov.au

1079 PASCOE VALE ROAD BROADMEADOWS

VICTORIA 3047

The Hon Martin Foley MP Minster for Health Level 22, 50 Lonsdale Street MELBOURNE VIC 3000

Dear Minister

RE: FURTHER INFORMATION ON MEDICALLY SUPERVISED INJECTING ROOMS

Hume City Council at its meeting of 12 July 2021 resolved that:

'Council writes to the Minister of Health seeking clarity on future roll-out plans for medically supervised injecting rooms and seeking assurance that the City of Hume has not been considered for this program.'

Council understands that there is significant concern amongst residents regarding the expansion of medically supervised injecting rooms in Victoria, as well as confusion as to where the State Government intends to establish future sites.

Hume City includes a high proportion of young families and medically supervised injecting rooms are incompatible with this community profile.

Yours sincerely

CR JOSEPH HAWEIL MAYOR

Attachment 2 - Clarification on the rollout of medically supervised injection rooms

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Minister for Public Transport Minister for Roads and Road Safety

1 Spring Street Melbourne Victoria 3000 Telephone: +61 3 9095 4301 DX210292

Ref: CMIN-1-21-8916

Cr Joseph Haweil Mayor Hume City Council 1079 Pascoe Vale Road BROADMEADOWS VIC 3047

Dear Cr Hawell

Thank you for your letter of 17 June 2021 seeking that SmartBus services be extended to Sunbury.

I recognise Hume City Council's advocacy on behalf of public transport users in the Hume community.

In recognition of the important role that buses play in meeting the travel needs of people living in Melbourne's outer suburbs, the Andrews Labor Government released Victoria's Bus Plan, which sets out a vision for Victoria's future bus network.

The plan considers new options to meet travel needs, such as demand-responsive travel and Bus Rapid Transit (BRT) routes, to deliver faster, more frequent and reliable services on key corridors. The plan will also support Victoria's transition to a zero-emissions bus fleet.

The first phase of the plan focuses on leveraging the benefits of Victoria's Big Build, including the Metro Tunnel, which will connect the Parkville education and medical precinct directly to the rail network for the first time, with Sunbury line trains operating through the tunnel.

Bus route 479 currently runs from Sunbury station to Melbourne Airport and the Airport West shopping centre, providing an important link for Sunbury residents for travel, shopping and employment.

I have asked the Department of Transport (DoT) to consider Council's feedback as part of network planning and to consider options for addressing the concerns raised in your letter.

Thank you again for taking the time to raise this matter and your advocacy for public transport.

Yours sincerely

**The Hon Ben Carroll MP**Minister for Public Transport
Minister for Roads and Road Safety

21/7/2021

VICTORIA State Government

Attachment 3 - Smart Bus service to extend to Sunbury

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Attachment 4 - 247 Melrose Drive Tullamarine - Proposed Mix Use Development



PO Box 500, East Melbourne, Victoria 8002 Australia delwp.vic.gov.au

Mr Michael Sharp Director Planning and Development Hume City Council michaels@hume.vic.gov.au

Ref: MIN086403

Dear Mr Sharp

## PROPOSED MIX USE DEVELOPMENT - 247 MELROSE DRIVE, TULLAMARINE

Thank you for your letter of 22 June 2021 to the Hon Richard Wynne MP, Minister for Planning, outlining Council's support for the referral of the proposed development at 257 Melrose Drive, Tullamarine to the Priority Projects Standing Advisory Committee. As this matter is in my area of responsibility, I am responding on the Minister's behalf.

The Development Facilitation Program (DFP) was established to fast-track the assessment and determination of identified priority projects that deliver investment into the Victorian economy, keep people in jobs and provide a substantial public benefit.

The proponent submitted a request for priority assessment through the DFP on the 28 June 2021. Following consideration of the project, the DFP Standing Advisory Committee decided not to recommend the project be considered for a prioritised assessment pathway. The proposal does not meet the DFP priority projects eligibility criteria, particularly in relation to technical and compliance matters, stakeholder views, unreasonable delays as a result of the COVID-19 pandemic, alignment with government policies and delivery of significant public benefit. Moreover, the proposal has significant inconsistencies with state, regional and local policy relating to industrial land supply and protection of Melbourne Airport, particularly:

- the Melbourne Industrial and Commercial Land Use Plan which identifies the land at 257 Melrose Drive as being located within a Regionally Significant Industrial Precinct (Northern Region);
- relevant policies and actions of Plan Melbourne 2017-2050 which seek to protect strategically located commercial and industrial land;
- clause 17.03 (Industry) and Clause 18.04 (Airports) of the Victoria Planning Provisions that seek to ensure availability of land for industry and protect the ongoing operation of airports; and
- clause 34.02 (Commercial 2 Zone) of the Hume Planning Scheme which prohibits use of land for residential purposes.

The Department of Environment, Land, Water and Planning has encouraged the applicant to continue discussions with Hume City Council to pursue a revised proposal that aligns with State, regional and local planning policy, and the provisions of the Hume Planning Scheme.

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorized by law. Enquiries about access to information about you held by the Department should be directed to <u>foi.unit@delwp.vic.gov.au</u> or FOI Unit, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002.



**OFFICIAL** 

Attachment 4 - 247 Melrose Drive Tullamarine - Proposed Mix Use Development

If you would like more information about this matter, please call Adam Henson, Director Development Facilitation, on 0436 619 995 or email <a href="mailto:adam.henson@delwp.vic.gov.au">adam.henson@delwp.vic.gov.au</a>.

Yours sincerely

**Dr Bruce Abernethy** 

**Executive Director Planning Facilitation** 

26/7/2021

MIN086403 Page 2

OFFICIAL



Attachment 5 - Regulatory Reform Program

From: Lauren McDonald (VICMIN) Sent: Thursday, 8 July 2021 3:29 PM

To: Joseph Haweil

Subject: Regulatory Reform Program

Dear Mayor Haweil,

The Victorian Government wants to continue to partner with Hume City Council to improve the regulatory system and make it easier to do business in the City of Hume.

You may be aware that there has been previous correspondence from Government to the City of Hume about the Government's Regulatory Reform program.

PricewaterhouseCoopers were engaged to support Councils to develop reform proposals for funding and have connected with the City of Hume through existing forums, working successfully where there was interest to submit proposals for funding to the Department of Treasury and Finance (DTF) by the 2 July deadline.

There is now an opportunity to collaborate on proposals that are relevant across multiple Councils. Of those applications received to date, we want to prioritise the ones that have the broadest benefit. As such, an additional 2-week period to **Wednesday 21 July** has been identified for Councils to sign onto existing proposals to increase their scope and benefit.

The Regulation Reform Incentive Fund (RRIF) aims to support as many Councils as possible, particularly where a common challenge is identified. The following four opportunities that stimulate economic activity and employment have been submitted, with potential application across multiple Councils [See Attachment 1 for further information on each opportunity]:

- 1. Business concierge training materials and guidance documents;
- Amending the Planning Scheme to allow lower risk activities to proceed without a planning permit:
- 3. Development of guidance material to help businesses navigate complex regulatory requirements; and
- 4. Development of a 'Customer Relationship Management' platform or 'business database'

If any of the above opportunities resonate with the City of Hume and you are interested in participating in the RRIF program and collaborating with other Councils, please contact Morgan Forrest (Director, PwC) via email at or via phone on ; or Georgina Lang (Senior Manager, PwC) via email at or via phone on

If you have further questions, a drop-in session will be held this **Friday 9 July, 12-1pm**, hosted by PwC and DTF. Invitation to follow.

Thank you for your contribution to this important piece of work.

Steve Dimopoulos MP	
Parliamentary Secretary to the	ne Premiei
Office of the Premier of Victoria	
1 Treasury Place, E	
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?	

# 5-16 July: Opportunity for Councils to sign onto existing initiatives to increase their scope and benefit

The following four opportunities that stimulate economic activity and employment have been submitted, with potential application across multiple Councils

## 1. Business concierge training materials and guidance documents

- A training and reform program that cultivates cultural change across teams within Council
- Delivers lasting guidelines and training materials for Council staff (existing and new)
  - training material (videos and infographics) to be used internally in Review of internal regulation to identify and develop best practice:
- infographics) to be publicly available and used by businesses business communications and resource material (videos and response to the rollout of the business concierge; and

## 2. Amending the Planning Scheme to allow lower risk activities to proceed without a planning permit

- Reduce duplication and limitations across a number of planning and approval processes, could include but is not limited to
- Encourage greater non-retail uses in activity centres (eg. parking requirements and 'change of use' permits

Expand the scope of home-based businesses; and

- Removing Council from the regulatory process where there is duplication with a State regulator
- ntroduce a number of exemptions to a targeted group of minor planning permits for low-risk activities, including but not limited to
- Liquor licences / small fitness businesses / signage / small-scale uses



## Development of a CRM platform or business database

## ncluding but not limited to:

There are many examples of solutions that may be applicable in your Council,

Digitise and automate the approval and concierge model developed as businesses via a business applicant portal

Deliver or improve on existing end-to-end application processes for

- Enable existing databases within Council systems to talk to each other part of the Better Approvals Project
  - sustainable backend system with the ability to integrate with a future Design and implement a central database and a more intuitive and online portal

## 3. Development of guidance material to help businesses navigate complex regulatory requirements

- ousinesses navigate local council permit requirements (could extend to Produce guidelines and factsheets (new or amend existing) to help ideo content), including but not limited to:
- Planning permits (e.g. change of use, signage, building works alterations and additions);
- Health and compliance permits
- ommercial building code guidelines; and
  - Accessible building auidelines

Page 446 **Hume City Council** 

## - OFFICE OF THE MAYOR -

File No: HCC05/437-06 (IN2021/29759)

Enquiries: Brooke Watson

Telephone:

Monday, 12 July 2021

HUME

1079 PASCOE VALE ROAD

BROADMEADOWS
VICTORIA 3047

Postal Address: PO BOX 119 DALLAS 3047

Telephone: 03 9205 2200 Facsimile: 03 9309 0109 www.hume.vic.gov.au

The Hon Melissa Horne MP
Minister for Consumer Affairs, Gaming and Liquor Regulation
Level 22,1 Spring Street
MELBOURNE VIC 3000

Dear Minister

## RE: CALL FOR REDUCED HOURS OF POKER MACHINE VENUES

I write to thank you for your work in consistently listening to public health experts when it comes to the COVID-19 pandemic. It is crucial to heed the advice of public health experts and to use their insight and evidence to make good policy and decisions.

This is why Hume City Council hopes you will also listen to the public health advice regarding gambling harm.

The latest Victorian poker machine data shows that Victorians lost \$8 million per day on poker machines in April 2021 – a staggering 11.7 percent increase compared to the same month in 2019. This increase is of deep concern, indicating a massive leap in gambling harm in Victoria following the easing of lockdown restrictions.

In Hume, we saw poker machine losses of \$10,953,624 in April alone – that is a 21% increase when compared to losses in April 2019 or an additional \$1.9 million. We are highly concerned about these local losses. Now, more than ever before, we need this money to be poured into our local economy – not poker machines.

Unfortunately, this increase was entirely predictable and was raised with the Victorian Government last year, by both the Alliance for Gambling Reform and by 13 local Councils. This increase brings with it serious public health issue intersections including mental illness and family violence at a time where our community can least afford it.

It is critical that measures are taken to prevent further increases in gambling harm. With the longest poker machine hours in Australia at 20 hours per day, Victoria is especially vulnerable to gambling harm. I urge you to reduce poker machine hours in Victoria to a maximum of 14 hours per day, with all poker machines being switched off between midnight and 10am.

Hume City currently has the majority of venues open for maximum hours a day. Poker machine venues with their staggered hours enable access to poker machines almost every hour of the day. The harm this is having on our communities is profound. We need venues to have a uniform and longer closing period to protect our community from gambling harm.

.../2

-2-

The Victorian Government made the highly sensible and impactful step of putting restrictions in place when poker machines returned in November 2020. Shorter poker machine hours in November 2020 had a dramatic impact, with reduced losses and gambling harm. This real-time, real-life experiment demonstrated that shortened poker machine operating hours do work and is consistent with the best public health advice and research that shows reducing poker machine operating hours reduces gambling harm. We urge you to immediately reinstate the measures you took in November 2020 and permanently reduce operating hours to between 10am and midnight.

In addition, the use of social distancing between patrons on poker machines enhanced COVID-19 safety standards at venues and this practice should be considered into the future in order to underpin the maintenance of public health and safety.

Every Victorian benefits from reduced gambling harm. The flow-on effects of reduced harm are very positive and will help the whole community.

We cannot afford to remain the state with the longest poker machine hours in Australia. Hume City Council urges you to consider April's concerning figures and to act swiftly to reduce operating hours in Victoria.

Yours sincerely

CR JOSEPH HAWEIL

MAYOR

## - OFFICE OF THE MAYOR -

File No: HCC05/437-06 (IN2021/29759)

Enquiries: Brooke Watson

Telephone:

Monday, 12 July 2021

The Hon Martin Foley MP Minister for Health Level 22, 50 Lonsdale Street MELBOURNE VIC 3000



1079 PASCOE VALE ROAD BROADMEADOWS VICTORIA 3047

Postal Address: PO BOX 119 DALLAS 3047

Telephone: 03 9205 2200 Facsimile: 03 9309 0109 www.hume.vic.gov.au

Dear Minister

## RE: CALL FOR REDUCED HOURS OF POKER MACHINE VENUES

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This is why Hume City Council hopes you will also listen to the public health advice regarding gambling harm.

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.../2

-2-

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Yours sincerely

CR JOSEPH HAWEIL

**MAYOR** 



Minister for Plannin

Acting Minister for

Ms Roslyn Wai Interim Chief Executive Officer **Hume City Council** PO Box 119 DALLAS VIC 3047

2 2 JUL 2021 DOCUMENT NO FILE No: REFERRED

Minister for Housing HUME CITY COUNCIL

8 Nicholson Street East Melbourne, Victoria 3002

> Ref MINO83395 **医腺育球乳腺 製 製 球 球 整 机 数**

Dear Ms Wai

## MEADOWLINK LINEAR SHARED PATH - BROADMEADOWS

Thank you for your letter of 12 March 2021, advising that Hume City Council agrees to receiving transfer of various parcels of land for a nominal amount on the basis that a restriction is lodged on the relevant certificates of title. The land is contained in certificates of title Volume 11335 Folio 069, Volume 11335 Folio 741 and Volume 11335 Folio 059.

I have approved in principle the transfer of 72 Railway Crescent, 56 Blair Street and 61 Blair Street, Broadmeadows, to your council at a nominal consideration of one dollar. A restriction will be placed on title to ensure that the land is only used for purposes consistent with zoning and structure plan priorities as public open space, associated uses and infrastructure such as pathways and a road.

The Department of Environment, Land, Water and Planning (DELWP) will now prepare a submission to the Victorian Government Land Monitor seeking an exemption from the requirement under the Victorian Government Land Transactions Policy and Guidelines to sell land for an amount that is not less than the market value, as determined by the Valuer General Victoria. DELWP will advise your council of the outcome of the submission and the next steps in due course.

I have also authorised DELWP to prepare and approve a planning scheme amendment under section 20(4) of the Planning and Environment Act 1987 to rezone 72 Railway Crescent and 61 Blair Street, Broadmeadows, from Commercial 2 Zone to Public Park and Recreation Zone to reflect the current and future use.

If you would like more information, please call Mr Andrew Widdicombe, Manager, Government Land Planning, DELWP, on 0411 232 434 or email andrew.widdicombe@delwp.vic.gov.au.

Thank you again for writing.

Yours sincerely

ellepine HON RICHARD WYNNE MP

Minister for Planning 2016121

**OFFICIAL** 

Attachment 7 - Meadowlink Linear Shared Footpath Broadmeadows

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21st July 2021

Cr Joseph Haweil Mayor Hume City Council PO Box 119 DALLAS VIC 3429

Dear Mayor,

## **Sunbury Recreation Reserve Netball Court Upgrades**

Thank you for getting in touch with me regarding the upgrade of Sunbury Recreation Reserve Netball Court.

I have written a letter of support to Minister for Community Sport, the Hon. Ros Spence MP.

Please find a copy of this correspondence attached.

If Hume City Council needs any assistance in the future regarding a State Government matter, then please do not hesitate to contact my office.

Kind regards,

Josh Bull MP

**State Member for Sunbury** 

**Parliamentary Secretary for Multicultural Affairs** 

**Parliamentary Secretary for Youth** 

OFFICE: Shop 4, 33-35 Macedon Street Sunbury 3429

POSTAL: PO Box 635, Sunbury 3429

P: 9740 4091 F: 9740 4978 E: josh.bull@parliament.vic.gov.au





21st July 2021

The Hon. Ros Spence MP Minister for Community Sport Level 1/2 Treasury Place EAST MELBOURNE VIC 3002

Dear Minister,

## **Sunbury Recreation Reserve Netball Court Upgrades**

I am writing to you regarding Hume City Council and Sunbury Recreation Reserve Netball Court.

Hume City Council has contacted me in relation to upgrades of the netball court at Sunbury Recreation Reserve.

I would like to support Hume City Council in their application to receive \$150,000 in funding from the Victorian Government's Country Football Netball Program to upgrade the netball court at Sunbury Recreation Reserve. This would provide the reserve with two new netball courts, new lighting, fencing and shelters, doubling the number of players who can train concurrently.

Please find information from Hume City Council attached.

It would be greatly appreciated if you could please consider this proposal by Hume City Council.

Kind regards,

Josh Bull MP

**State Member for Sunbury** 

Parliamentary Secretary for Multicultural Affairs

**Parliamentary Secretary for Youth** 

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## The Hon Shaun Leane MP

Minister for Local Government Minister for Suburban Development Minister for Veterans 121 Exhibition Street Melbourne, Victoria 3000 Australia Telephone: +61 3 8392 2240 DX 210074

Ref: BMIN-2-21-13099

Cr Joseph Haweil Mayor Hume City Council PO Box 119 DALLAS VIC 3047 josephh@hume.vic.gov.au

Dear Cr Joseph Haweil

I am pleased to announce that the 2021-22 Growing Suburbs Fund (GSF) will open for applications on 1 September 2021.

The 2021-22 Victorian State Budget has allocated another \$50 million to the GSF, bringing the Victorian Government's total investment to \$375 million since the program commenced in 2015. The \$50 million 2021-22 investment will continue to support councils to deliver local infrastructure projects and community facilities that make a difference in the lives of our diverse and fast-growing outer suburban communities.

The GSF will provide your council, along with the other interface and peri-urban councils, the opportunity to bring forward critical infrastructure projects, boost the local economy and support tradespeople, businesses and suppliers. Since 2015, the GSF has supported 256 infrastructure projects worth a total combined value of \$914.9 million.

The GSF Application Guidelines outline how you can apply for funding, including the program objectives, assessment criteria and application process. The funding round for grant applications opens on 1 September 2021 and will close at 2pm on 13 October 2021. To access the guidelines please visit: <a href="https://www.localgovernment.vic.gov.au/grants/growing-suburbs-fund">https://www.localgovernment.vic.gov.au/grants/growing-suburbs-fund</a>

If you have any queries regarding the application process, please contact Andrew Clegg, Senior Manager Capital Programs in Local Government Victoria on 0411 752 071 or <a href="mailto:gsf@ecodev.vic.gov.au">gsf@ecodev.vic.gov.au</a>.



I look forward to seeing the GSF continue to support local infrastructure projects that help our growing communities meet the challenges they face due to growth and change. I welcome the opportunity to partner with your council to deliver more great projects as we work towards Victoria's recovery from COVID-19 by creating jobs and building stronger communities.

Yours sincerely

The Hon Shaun Leane MP Minister for Local Government Minister for Suburban Development

**Minister for Veterans** 

Date: 15/07/2021