



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 28 JUNE 2021

7:00PM

**VIRTUAL MEETING
accessed via www.hume.vic.gov.au**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 28 June 2021
at 7:00PM
accessed via www.hume.vic.gov.au

To: a: Council	Cr Joseph Haweil Cr Jack Medcraft Cr Jarrod Bell Cr Trevor Dance Cr Chris Hollow Cr Jodi Jackson Cr Naim Kurt Cr Sam Misho Cr Carly Moore Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
b: Officers	Ms Roslyn Wai Mr Joel Farrell Mr Hector Gaston Mr Michael Sharp Mr Peter Waite Mr Daryl Whitfort	Interim Chief Executive Officer Acting Director Communications, Engagement and Advocacy Director Community Services Director Planning and Development Director Sustainable Infrastructure and Services Director Corporate Services

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."

2. PRAYER

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

3. APOLOGIES

4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 2020 and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONDOLENCE MOTIONS**6. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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7. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

Report No.	Title	Reason for Confidential
COED016	Contract - Library Collections, Furniture, Equipment and Associated Requirements	(g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. The specified grounds apply because the report contains commercial in confidence information.
COSU186	Land-in-Kind Agreement with Stockland for the Delivery of Craigieburn R2 Development Contributions Plan Item OS03	(a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. The specified grounds apply because the details of this Works-in-Kind arrangement can impact Council's current negotiations for other Works-in-Kind arrangements.
COGE313	Contract - Construction of Carpark, Access Road and Services at Seabrook Reserve, Broadmeadows	(g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. The specified grounds apply because the report contains commercial in confidence information.

COGE314	Parking Infringement Notice Internal Review Refund Scheme	(a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.
COGE315	Provision of Council's Insurance 2021/22	(g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. The specified grounds apply because the report contains commercial in confidence information.

8. CLOSURE OF MEETING

ROSLYN WAI
INTERIM CHIEF EXECUTIVE OFFICER

24/06/2021

REPORT NO:	CC133
REPORT TITLE:	Event Sponsorship Funding Program - Round 1
SOURCE:	Alisha Warner, Senior Events and Festivals Officer Dana Burnett, Venues and Functions Manager
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC20/134
POLICY:	POL/174
STRATEGIC OBJECTIVE:	3.3 Strengthen community connections through local community events and the arts.
ATTACHMENTS:	1. <i>Recommended Applicants</i> 2. <i>Ineligible or Unsuccessful Applicants</i>

1. SUMMARY OF REPORT:

This report outlines the 2021/22 Event Sponsorship Funding Program – Round 1 process including the eligibility, assessment criteria and allocation of the applications received.

2. RECOMMENDATION:

That Council:

- 2.1 Reallocates \$94,000 of unspent event sponsorship funds from the 2020/21 financial year into the 2021/22 budget.**
- 2.2 Endorses the allocation of \$125,113 to the nominated groups for Round 1 of the Event Sponsorship Funding Program – as listed in Attachment 1.**
- 2.3 Notes that Round 2 applications opened on 1 April 2021 and close on 30 June 2021. Round 2 is for events held between 1 January 2022 and 30 June 2022.**
- 2.4 Notes that a review of the current Event Sponsorship Funding Program, and Sponsorship Policy (POL/174) will be undertaken following conclusion of Round 2 applications, ensuring that the program continues to remain fit-for-purpose and responsive to community needs.**

3. LEGISLATIVE POWERS:

The provision of sponsorship/grant allocations is within Council's power under the *Local Government Act 2020*.

4. FINANCIAL IMPLICATIONS:

- 4.1 Within the 2021/22 financial year, \$114,000 of funding has been allocated for the event sponsorship funding program.**
- 4.2 During 2020/21, due to COVID-19 restrictions limiting events and festivals, \$94,000 of funds from the Event Sponsorship Funding Program were unspent. It is recommended in this report that these unspent funds are reallocated into the 2021/22 budget in recognition of events being deferred to the 2021/22 financial year, and the additional cost burden that COVID-Safe requirements have placed on holding and managing events. See Discussion Item 9.1 of this report for further details.**
- 4.3 With the reallocation of funds from the 2020/21 financial year, \$82,887 will be available for Round 2 applicants if Council endorses the recommendation of fund allocations for Round 1.**

REPORT NO: CC133 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Events dedicated to environmental sustainability are a part of the assessment criteria for the Event Sponsorship Funding Program.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Events that address climate change adaptation were included within the broader approach of encouraging events dedicated to environmental sustainability.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Event Sponsorship Funding Program is underpinned by Council's *Social Justice Charter 2014*, which ensures that a human rights-based approach is applied to Council's decision-making process.

8. COMMUNITY CONSULTATION:

The Hume community were informed about the Event Sponsorship Funding Program via the following mechanisms:

- Direct emails to stakeholder contact lists.
- Promotion via e-newsletters.
- Promotion via Facebook and other social media platforms.

9. DISCUSSION:

9.1 During a Strategy and Policy Briefing on 15 February 2021, Councillors were advised that there was likely to be \$88,000 of unspent sponsorship funds due to the impact that COVID-19 restrictions were having on the ability of community groups and organisations to hold festivals and events.

9.1.1 At this Strategy and Policy Briefing, Councillors provided advice to Officers that any unspent funds from the 2020/21 Events Sponsorship Funding Program should be reallocated into the 2021/22 Budget.

9.1.2 Of the \$114,000 of available funding for the Events Sponsorship Funding Program in 2020/21, \$20,000 was allocated to Sunbury Christmas on the Green being run as an online event on the 12 December, and a further \$6,000 was allocated to the Craigieburn Arts Show. The Craigieburn Arts Show did not proceed, and the \$6,000 was not distributed.

9.1.3 With the conclusion of the 2020/21 financial year, this Council Report recommends that Council formally reallocates \$94,000 of unspent funds from the 2020/21 Budget, into the 2021/22 Budget.

9.2 At the same Strategy and Policy Briefing on 15 February 2021, Officers advised Councillors of the need to amend the timelines for the application process specified in Council's Sponsorship Policy (POL/174) due to operational requirements resulting from the impacts of COVID-19 restrictions on public events.

9.2.1 Due to COVID-19 restrictions in 2020, applications for sponsorship of community events in 2020/2021 were not sought in October 2020.

9.2.2 For the 2021/22 financial year, two rounds of sponsorship applications would be accepted, rather than the annual application process which was due to be completed by the 30 October as specified in Council's Policy.

9.2.3 Providing two rounds of applications would support community groups and organisations in managing the uncertainty of COVID-19 restrictions, and provide a more responsive sponsorship program allowing applicants to seek funding for events which may have been postponed or cancelled in 2020/21.

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- 9.2.4 Round 1 applications would be sought for events being conducted between 1 July and 31 December 2021, while Round 2 applications would be sought for events conducted between 1 January to 30 June 2022.
- 9.3 Applications and allocation of funds for Round 1 of the 2021/22 Events Sponsorship Funding Program:
 - 9.3.1 The Event Sponsorship Funding Program – Round 1, opened for applications on 1 April 2021. The initial closing date was extended from 30 April 2021 to 7 May 2021, due to increased interest and a high number of incomplete applications. This extension provided Council Officers with the ability to contact applicants, who were yet to finalise their applications, and provide additional support. Round 1 applications were open for events held between 1 July to 31 December 2021.
 - 9.3.2 Round 2 applications opened on 1 April 2021 and remain open until 30 June 2021. Round 2 is open for events held between 1 January to 30 June 2022. A report to Council on Round 2 applications will be presented in August 2021.
 - 9.3.3 A total of 20 applications were received for Round 1. This is a significant increase when compared with eight applications in 2020/2021 for the 12-month period.
 - 9.3.4 Of the 20 applications, one changed their event date and now meets the eligibility criteria, one withdrew their application, and four are proposed not to be supported with funding:
 - (a) Two applications were not event focused.
 - (b) Two applications scored too low to warrant funding on this occasion.
 - (c) Attachment Two provides a list of ineligible or unsuccessful applicants.
 - 9.3.5 Excluding the application which withdrew, a total of \$354,620.80 was requested for 19 applicants in Round 1.
 - 9.3.6 If the recommendations of this report are adopted a total of \$208,000 will be allocated to the Event Sponsorship program (Round 1 and 2), with a proposed maximum of \$125,113 to be used for Round 1.
 - 9.3.7 Six of the proposed successful applicants have requested in-kind support to cover Council fees and charges (such as venue hire), it is proposed that two of these applications are supported by providing in-kind sponsorship of up to \$4,000. The proposed in-kind support totals \$4,000. A further four applications that are proposed to have in-kind support were declined as they are not using a Council-owned venue. Council's Events and Venues team will continue to provide guidance and support to all applicants, as appropriate, to assist them in event management and in understanding requirements required under the COVID-19 Public Events Framework.
 - 9.3.8 A summary of the recommended applications and proposed funding allocation have been included in Attachment One.
- 9.4 Eligibility and assessment of applications for Round 1 of the 2021/22 Events Sponsorship Funding Program:
 - 9.4.1 The eligibility and assessment criteria met those outlined in Council's Sponsorship Policy (POL/174).
 - 9.4.2 All applicants went through pre-eligibility checks to ensure the criteria was met prior to assessments. The eligibility criteria included:
 - (a) An event that is relevant to Hume City.

REPORT NO: CC133 (cont.)

- (b) An incorporated group / organisation (or auspice by an incorporated party), or a commercial entity.
 - (c) No outstanding debts with Council and all previous sponsorship reports and acquittals submitted.
 - (d) Event held during the dates of 1 July – 31 December 2021.
- 9.4.3 Applications were assessed on how they met key selection criteria aligned to the themes of the community vision, *Hume Horizons 2040*.
- 9.4.4 The applications were reviewed by an assessment panel of Council officers:
 - (a) Joel Farrell - Acting Director Communications, Engagement and Advocacy.
 - (b) Dana Burnett - Events and Venues Manager.
 - (c) Alisha Warner - Senior Events and Festivals Officer.
 - (d) Emanuela Camera - Senior Visitor Economy Advisor.
- 9.4.5 Each application was assessed consistently against the assessment criteria and considered applicant's budget proposals.
- 9.5 Funding and conditions for successful applicants of Round 1 of the 2021/22 Events Sponsorship Funding Program:
 - 9.5.1 Applicants will be contacted by 1 July 2021 to confirm the result of their application.
 - 9.5.2 Successful applicants will be required to enter into a funding agreement with Council. Council's Sponsorship Policy provides a framework to manage sponsorship agreements with external parties to ensure a consistent and equitable approach in return for mutually agreed benefits.
 - 9.5.3 The funding agreement will cover the following points:
 - (a) Distribution of funds will be reliant on the approval of relevant permits and approvals for events.
 - (b) Payments will not be made more than four weeks prior to the event and any unspent funds will be refunded to Council.
 - (c) Following each event, an acquittal will be required.
 - 9.5.4 Officers will provide support, where possible, to assist applicants in providing a successful event to the Hume community.
 - 9.5.5 Where appropriate all applicants will also be referred to other Council grant opportunities.
 - 9.5.6 Unsuccessful or ineligible applicants will be provided with the opportunity to discuss their applications with Council Officers. They will also be offered support to develop their proposal for future funding rounds.
- 9.6 As noted in 9.3.1, there was a significant increase in both the number and quality of applications for Event Sponsorship Funding Program in Round 1 when compared to previous years. Round 2 applications for 2021/22 (January to June 2022) are currently open, and following completion of this process it would be advantageous to review the funding program and existing Sponsorship Policy (POL/174).
 - 9.6.1 This review could consider the primary objectives of the funding program in responding to community need, eligibility and selection criteria, application assessment process, total pool of funding and budget considerations, and the consistency and alignment with other Council grant programs.

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10. CONCLUSION:

In accordance with the information provided above, Council's endorsement is sought for the funding allocations for the Event Sponsorship Funding Program – Round 1.

REPORT NO: CC133 (cont.)

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Attachment 1: Recommended Applicants	Applicant And Event Name	Brief event description	Expected number of attendees	Event Date(s)	Event Location	Previously sponsored	Total amount requested	TOTAL score	Funding allocation	In-kind support
1	URENSURF Melbourne - Angus Johnston	Outdoor cinema and market stalls. Guests will also be invited to surf the lagoon. Ticketed at \$10.	300-400	26-Nov-21	Tullamarine	No	\$10,000.00	82	\$ 3,333	N/A
2	StreetLife Inc. - Sunbury StreetLife	It is a free event and offers specialty food, home wares, gifts, activities, community information, children activities and special shows for attendees. The event has been operating for the last 8 years	10,000	21-Nov-21	O'Shanassy Street, Sunbury	Yes - \$16,500	\$35,000.00 (plus in-kind)	78	\$ 21,000	Yes - to the value of \$2,400
3	North Victorian Buddhist Association Inc. - Kalina Ceremony	Free event. To exchange gifts, merit-making activities, including offering and sharing food and clothes.	900-1,000	30-31 Oct 2021	Buddhist Temple, Mickleham	No	\$7,000.00	78	\$ 4,000	N/A
4	Sunbury Agricultural Society - 100th Sunbury Grand Annual Show	2-day event (previously 1). 100th show. Ticketed \$15 per adult.	12,000	9-10 Oct 2021	Sunbury Recreation Reserve (Clarke Oval)	Yes - \$30,000	\$80,000.00 (plus in-kind)	75	\$ 32,000	Yes - to the value of \$1,600.
5	Multicultural Festival Group Inc. - Hume Diwali Mela 2021	Showcasing livestock, crafts, carnival rides, stalls, food, performances and more.	5,000	23-Oct-21	Craigieburn ANZAC Park	Yes - \$8,500	\$10,000.00	74	\$ 8,500	N/A
6	Living Legends - 2021 Melbourne Cup Tour Visits Hume	Free event. Celebration of Diwali 'Festival of Lights'. Stalls, performances, fireworks, rides and more.	500	17-Sep-21	Living Legends, Greenvale	No	\$28,650.80 (plus in-kind)	74	\$ 10,660	No - not a Council venue (guidance and support provided)
7	Dallas Neighbourhood House - Let's Connect	Free community event. Kids activities, performances, stalls. Have previously been held for over 10 years.	200	16-Nov-21	Broadmeadows Community Hub	No	\$1,970.00	68	\$ 1,620	N/A
8	Sunbury Lay Ecumenical Committee Inc. - Sunbury Christmas and Carols Festival	Christmas Carols, free event, local performances, kids activities, food vendors. Will live stream if COVID affects live concert in person.	1,800-2,000	11-Dec-21	Salesian College Grounds, Sunbury	Yes - \$20,000	\$52,000.00 (plus in-kind)	66	\$ 22,000	No - not a Council venue (guidance and support provided)
9	Banksia Gardens Community Services - GPAN Trivia Night	Ticketed at \$10. Good People Act Now (GPAN) host an annual trivia night to raise awareness of gender equality and prevention of violence against women in the Hume community. Raffle prizes, catering, performances.	150	27-Aug-21	Banksia Gardens Community Centre, Broadmeadows	No	\$5,000.00	66	\$ 2,000	N/A
10	Entle Keralam Cultural Forum Inc. - Entle Keralam Onam 2021	Free event (except for lunch). Cultural stage show and traditional lunch. Games for all ages. Prizes and more.	1,600	31 July - 21 Aug 2021 (final event on 21 Aug)	Kolbe College, Greenvale	No	\$5,000.00	62	\$ 1,000	N/A
11	Sunbury Senior Citizens Club - Senior Citizens Luncheon	Free catered luncheon for members and senior partners and friends	100	3-Sep-21	Sunbury Senior Citizens Club	No	\$2,000.00 (plus in-kind)	69	\$ 2,000	N/A
12	Falcon GT Club of Australia Inc. - 50th Anniversary of the Phase III GTHO - Back to Broadmeadows	Ticketed (cost TBC). D181 Falcon GT Clubs across Australia (& NZ) will be invited to participate. The event would be supported by Food Trucks. There is potential for the event to host Trade Displays.	1,000-3,000	31-Oct-21	Broadmeadows site, Campbellfield	No	\$25,000.00	68	\$ 5,000	N/A
14	Australian Nepalese Multicultural Center - TBC	Free event. 10-days of prayer with 100 members. Final day will be a festival celebration with cultural food and performances which will be open to the public.	500	7-16 Oct 2021 (festival on 16 Oct)	Craigieburn ANZAC Park (TBC)	No	\$30,000.00	62	\$ 4,000	N/A
15	All Saints Inc. - All Saints - Got Talent	Talent Show and dinner dance. Open to public. Ticketed at \$10.	500	31 July - 1 Aug 2021	Good Samaritan Primary School, Roxburgh Park	No	\$24,000.00 (plus in-kind)	41	\$ 4,000	No - not a Council venue (guidance and support provided)
16	Refugee Communities Association of Australia - Refugee Week 2021	Ticketed \$75. Gala Dinner to reflect, celebrate and acknowledge the resilience, contribution and outstanding achievements of refugees to Australia.	450	July	La Mirage Reception, Somerton	No	\$8,000.00	57	\$ 4,000	N/A
									\$ 125,113	

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Attachment 2: Ineligible or Unsuccessful Applicants	Applicant And Event Name	Brief event description	Expected number of attendees	Event Date(s)	Event Location	Previously sponsored	Total amount requested	Eligible	TOTAL score	Percentage of requested funding allocated	Funding allocation	In-kind support
1	The Naach Box - The Naach Box showcase	Ticketed at \$10. Dance company end of term showcase. Dance performances, food and stalls.	200	30-May-21	Memorial Hall, Sunbury (TBC)	No	\$1,000.00	Yes	29	0%	\$0.00	N/A
2	Sound System Studios - Sunbury Music Fest	Ticketed at \$20-\$25. Live music in venue Sunbury. Headline act, food, activities, stalls.	500+	Aug-21	Memorial Hall, Sunbury (TBC)	No	\$22,000.00 (plus in-kind)	Yes	14	0%	\$0.00	N/A
3	Sunbury Toy Library Inc. - Adding disability specific items to our catalogue	Upgraded and specific toys to purchase for children with additional needs.	N/A	N/A	Sunbury Toy Library, Dobell Ave	No	\$7,000.00	No - not an event	0	0%	\$0.00	N/A
4	Sunbury Toy Library Inc. - revamp	New playground installation and vegetable garden	N/A	N/A	Sunbury Toy Library, Dobell Ave	No	\$3,000.00	No - not an event	0	0%	\$0.00	N/A

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REPORT NO:	CC134
REPORT TITLE:	Invitation to join Refugee Welcome Zone Leadership Group
SOURCE:	Narda Shanley, Community Development Officer
DIVISION:	Community Services
FILE NO:	HCC21/397
POLICY:	Social Justice Charter (2014)
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

To discuss the invitation for Hume City Council to join the Refugee Council of Australia (RCOA) Refugee Welcome Zone Leadership Group.

2. RECOMMENDATION:

That Council:

- 2.1 joins the Refugee Council of Australia (RCOA) Refugee Welcome Zone Leadership Group.**
- 2.2 notes that the cost to join the Refugee Welcome Zone Leadership Group is \$5,000 annually.**

3. LEGISLATIVE POWERS:

- 3.1 The *Local Government Act (2020)* identifies that “priority is to be given to achieving the best outcomes for the municipal community, including future generations”.
- 3.2 Furthermore, “services should be provided in an equitable manner and responsive to the diverse needs of the municipal community”.
- 3.3 In recognition of the high numbers of refugees that reside in Hume, and Council’s ongoing commitment to welcoming refugees and asylum seekers into our community, advocating for the needs of refugees and asylum seekers supports Council to ensure it achieves the best outcomes for the municipal community.

4. FINANCIAL IMPLICATIONS:

- 4.1 The cost to join the Refugee Welcome Zone Leadership Group is \$5,000 annually (rate applied to municipalities with a population greater than 100,000 people).

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no environmental sustainability considerations arising from this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no climate change adaptation considerations arising from this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 Human Rights that have been taken into consideration in relation to this invitation to join the Refugee Welcome Zone leadership group are:
 - 7.1.1 The right to take part in public life (section 18);
 - 7.1.2 Cultural rights, including Aboriginal cultural rights (section 19); and

REPORT NO: CC134 (cont.)

- 7.1.3 The above rights are supported and will not be limited by actions arising from this Report.

8. COMMUNITY CONSULTATION:

- 8.1 There was no community consultation undertaken in relation to this invitation, however Council engages frequently with the community on social justice matters. Council's consideration of this request is aligned with Council's commitments to social justice, refugee welcome and support for asylum seekers.

9. DISCUSSION:

- 9.1 In 2005 Hume City Council issued a statement in support of refugees and asylum seekers through the National Refugee Welcome Zone initiative. This statement makes a commitment to welcoming refugees and asylum seekers into our community, upholding human rights and enhancing cultural and religious diversity in our community with the aim of advancing social cohesion.
- 9.2 Hume City Council was one of the first local government authorities in Australia to officially join the Welcoming Cities Network, with a commitment to promoting social cohesion and advocating for refugee settlement and new arrivals.
- 9.3 Council's Multicultural Framework (2019) acts as a guiding document putting diversity at the centre of Council activity. The Framework includes practices that recommend working closely with people from culturally and linguistically diverse backgrounds, promoting social harmony and increasing access to Council services. Council's membership of the Refugee Welcome Zone initiative, Welcoming Cities Network and the Mayoral Taskforce Supporting People Seeking Asylum supports Council's work in this space.
- 9.4 Victoria receives the highest number of refugees and asylum seekers in Australia. In March 2021, there were 5,483 Victorians living on a Bridging E Visa. Hume City Council is currently among the top 5 municipalities in Victoria with residents living on a Bridging E Visa. This does not include the people being held in Melbourne Immigration Transit Accommodation (MITA) located in Broadmeadows, which is currently holding a total of 225 persons (210 men and 10 women).
- 9.5 Globally, COVID-19 has impacted the ability to travel, and to seek refuge. A Refugee Council of Australia report showed refugees referred by United Nations High Commissioner for Refugees (UNHCR) were down 36 percent in the first quarter of 2020 and UNHCR did not meet its goal of resettling 70,000 refugees in 2020.
- 9.6 Nationally, COVID-19 has made vulnerable the lives of temporary visa holders due to job losses, which has led to precarious housing and detrimental health and wellbeing.
- 9.7 The Refugee Welcome Zone Leadership Group is a membership-based group consisting of current Refugee Welcome Zone Councils from across Australia. It builds on the principled statement of support, to strengthen the role of the Refugee Welcome Zone network and drive the strategic direction to supporting settlement and advancing community social cohesion.
- 9.8 In early 2021 the Refugee Council of Australia wrote to Hume City Council, requesting Council consider joining the Refugee Welcome Zone Leadership Group. They see that this would provide Council with an opportunity to allow for the share innovative programs and partnerships, advocate for policy improvement, and work more closely with refugee communities. It was also noted that as a member of the Leadership Group, it would:
- 9.8.1 Raise Hume City Council's profile and community settlement needs and position Council as a leader in human rights (currently only two other Melbourne LGAs are represented leaders, City of Greater Dandenong and City of Darebin).

¹ <https://www.refugeecouncil.org.au/resettlement-briefing-on-covid-19/>

REPORT NO: CC134 (cont.)

9.8.2 Facilitate Councillors and Officers with opportunities to connect, learn and showcase achievements at an international level. RCOA, through its partnership with UNHCR, can provide interested Councils with opportunities to connect at the international level. Potential activities to highlight include:

- Community Hubs partnership;
- Council's advocacy role including Participation in Mayoral Taskforce for Asylum Seekers;
- Community Health Champions;
- New Migrant volunteer / employment pathway;
- Start North Initiatives; and
- Local Jobs for Local People.

9.9 Participation in the Leadership Group would provide Council with access to specialised resources, training and support that will advance better outcomes for Hume City refugees and asylum seekers.

9.10 In return Council's active participation as a member provides an opportunity to shape the RCOA's policy direction.

9.11 Membership of the Refugee Welcome Zone Leadership Group of RCOA would commit Council to participating in monthly Leadership meetings (Terms of Reference state that each Member will ensure at least one staff member and/or Councillor can attend).

10. CONCLUSION:

10.1 Council is committed to supporting settlement of refugees and asylum seekers in the City of Hume.

REPORT NO: CC134 (cont.)

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REPORT NO:	SU561
REPORT TITLE:	28 Powlett Street Sunbury- The development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling.
SOURCE:	Fenella Kennedy, Strategic Planner
DIVISION:	Planning and Development
FILE NO:	P23322
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendations and Conditions</i>2. <i>Planning Provisions and Clause 55 Assessment</i>3. <i>Locality Plan</i>4. <i>Assessed Plans</i>

Application No:	P23322
Proposal:	The development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling.
Location:	28 Powlett Street Sunbury
Zoning:	General Residential Zone – Schedule 1
Applicant:	Voutha Choeung – Wardle Design
Date Received:	16 November 2020

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling at 28 Powlett Street, Sunbury.
- 1.2 The application was advertised by direct mail and the erection of one on-site sign. Four objections have been received to date. The application is being reported to Council as the number of objections exceeds officer delegation.
- 1.3 The application has been assessed against the relevant policies and provisions within the Hume Planning Scheme, including consideration of the issues raised in the objections received. On balance, the proposal is considered to meet the objectives of the relevant provisions of the Hume Planning Scheme and as a result it is recommended that a Notice of Decision to Grant a planning permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling at 28 Powlett Street, Sunbury subject to the conditions in Attachment 1.

REPORT NO: SU561 (cont.)

3. PROPOSAL:

3.1 The application seeks planning permission to develop the land for two double storey dwellings and one single storey dwelling to the rear of the existing single storey dwelling at 28 Powlett Street Sunbury as follows:

- 3.1.1 Existing dwelling 1 will continue to front Powlett Street, while proposed dwellings 2, 3 and 4 will be constructed behind the existing dwelling and front the internal accessway.
- 3.1.2 Existing dwelling 1 is a two bedroom dwelling with an open plan living/dining area and separate kitchen, laundry and water closet. The dwelling also consists of two bedrooms including one with an ensuite and walk in robe. Existing dwelling 1 will be provided with a carport adjoining the dwelling to the south and tandem parking space behind the carport. Secluded private open space will be delivered to the rear (west) of the dwelling and will be accessible from the kitchen.
- 3.1.3 Proposed dwelling 2 consists of an open plan kitchen/living/dining area, study, laundry and powder room at ground floor level with a bathroom and three bedrooms (including one with a walk-in-robe and ensuite) at the upper floor level. Proposed dwelling 2 has been provided with a double garage and secluded private open space to the west of the dwelling accessible via the living area.
- 3.1.4 Proposed dwelling 3 consists of an open plan kitchen/living/dining room, bathroom, bedroom and European laundry at ground floor level. The upper storey consists of a bathroom and three bedrooms including one with an ensuite. This dwelling has been provided with a double garage and secluded private open space to the east of the dwelling.
- 3.1.5 Proposed dwelling 4 sits at the rear of the site and is single storey. It consists of three bedrooms including a master bedroom with ensuite, laundry, bathroom and open plan kitchen/living/dining. This dwelling has been provided with a single garage and tandem car parking space with secluded private open space located to the north and west of the dwelling.
- 3.1.6 The existing 3 metre wide crossover is proposed to be formalized into a concrete crossover and extended north to create a crossover measuring approximately 7.6 metres in width. This will provide vehicle and pedestrian access to both the existing and proposed dwellings.
- 3.1.7 The existing dwelling is setback from the front property boundary by 2.475 metres.
- 3.1.8 The maximum overall height of the development is approximately 7.4 metres.
- 3.1.9 Each dwelling is provided with at least 25 square metres of Secluded Private Open Space and 40 square metres total of Private Open Space.

3.2 Summary table of development

Site Area	1063 square metres
Site Coverage	486 square metres (45%)
Permeability	329 square metres (30%)
Garden Area	372 square metres (35%)
Dwelling density	1:265.75 square metres

REPORT NO: SU561 (cont.)**4. SITE AND SURROUNDS:**

- 4.1 The subject site is located on the western side of Powlett Street. The site is regular in shape with the side (northern and southern) property boundaries measuring 50.29 metres and the front and rear boundaries (east and west) measuring 19.14 metres. The subject site is relatively flat and currently contains a single storey weatherboard dwelling which is proposed to be retained. This dwelling is located toward the site's north eastern most corner.
- 4.2 Adjoining land to the north and south each include one single storey dwelling constructed of brick. The dwelling to the north extends for approximately three quarters the length of the site and is setback from the shared property boundary by 1.7 metres. The dwelling to the south of the subject site extends for approximately a third of the length of the site and has a garage wall measuring approximately 6 metres in length extending along the shared property boundary. The remainder of the dwelling is setback from the shared property boundary by approximately 2.3 metres. Each of these dwellings incorporate vegetation within their respective areas of private open space which sit to the rear (north west) of the dwellings. Land to the west of the subject site is comprised of a vacant residential allotment and incorporates a number of trees on site. Jacksons Creek runs along the opposite side of Powlett Street adjacent to the subject site.
- 4.3 More broadly, the subject site is located approximately 1 kilometre of central Sunbury including Sunbury train station and the Sunbury retail core which includes Coles, Woolworths, Sunbury Day Hospital and other services. The site is located within walking distance of parks including Apex Park, Sunbury Dog Park and Shields Street Reserve. Higher density residential development is beginning to appear in the surrounding area, with unit developments located in a number of nearby streets including Aitken Street and Vaughn Street.

Title details and restrictions

- 4.4 The site is described as Lot 1 on Title Plan 160213Y. There are no registered restrictions on title and no easements identified.

Planning History

- 4.5 There is no relevant planning history for this site.

5. PLANNING CONTROLS:Planning Policy Framework

- 5.1 The Planning Policy Framework (including the Local Planning Policy Framework) sets out objectives and strategies relevant to this application, including those relating to housing diversity, affordability and urban design. The objectives of the Planning Policy Framework have been considered in the assessment to follow, and a full list of the relevant Planning Policy Framework objectives and strategies is provided as an attachment to this report.

Zoning

- 5.2 The subject land is zoned General Residential Zone Schedule 1. The purpose of the zone is to encourage development that respects the neighbourhood character of the area and to encourage diversity of housing and housing growth in locations offering good access to services and transport.

Planning permit triggers

- 5.3 A planning permit is required for the development of two or more dwellings on a lot, within the General Residential Zone 1 (Clause 32.08-6 of the Hume Planning Scheme).

REPORT NO: SU561 (cont.)Aboriginal Cultural Heritage

- 5.4 While the land is located within an area of cultural heritage sensitivity, Aboriginal Heritage Regulation 10 states that:
- 5.5 *'The construction of 3 or more dwellings on a lot or allotment is an exempt activity if the lot or allotment is not within 200 metres of the coastal waters of Victoria, any sea within the limits of Victoria or the Murray River AND is less than 0.11 hectares.'*
- 5.6 The subject site meets both of these requirements and as such no Cultural Heritage Management Plan is required.

Particular Provisions

- 5.7 The key assessment provisions related to the proposal are *Clause 52.06 – Car parking, Clause 53.18 Stormwater management in urban development, and Clause 55 – Two or more dwellings on a lot*, and are discussed in the assessment section of the report.

Major electricity transmission line

- 5.8 The land is not located within 60 metres of a major electricity transmission line.

6. REFERRALS:

- 6.1 The application was not required to be referred to any authorities under Section 55 of the Act.
- 6.2 The application was sent to the Assets (Traffic and Civil Engineering) Department for comment. Both departments offered no objection subject to the inclusion of standard conditions on any permit issued and the inclusion of a condition which requires the existing crossover at the south eastern corner of the subject site to be combined with the existing crossover which provides access to 30 Powlett Street.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining landowners and occupiers, and one sign on site for a minimum of 14 days.
- 7.2 A total of four objections were received in response. The objection grounds and a response to each objection are summarised as follows:

Traffic and Car Parking Concerns

- 7.3 The objections received outlined a variety of concerns including an increase in traffic, lack of car parking provision, inadequate parking bay sizes, vehicle safety and site line concerns.
- 7.4 Increased traffic volume and street width has not been identified as an issue within Powlett Street and the expected increase in traffic by the addition of 3 new dwellings will be negligible.
- 7.5 The proposed development exceeds the number of car parking spaces required by ResCode. The number and dimension of spaces provided comply with the requirements of Clause 52.06, as do the visibility splays aimed at improving vehicle site lines.
- 7.6 Accessway widths and dimensions comply with Clause 52.06 ensuring adequate vehicle manoeuvrability on site.

Neighbourhood Character and Over development Concerns

- 7.7 Objections received outlined concern regarding the increase in density and impacts of the proposal upon neighbourhood character.
- 7.8 The proposed development complies with the relevant requirements of the Hume Planning Scheme indicating that the proposal is not an overdevelopment of the site.

REPORT NO: SU561 (cont.)

- 7.9 Retention of the existing dwelling assists in maintaining the character of the area and the proposal meets the objectives contained within the Residential Neighbourhood Character – Sunbury Local Policy – Sunbury 4 (Clause 22.13-6) and Standard B1 within Clause 55 as discussed within this report.
- 7.10 State policy is supportive of increasing density within established areas, particularly those that are within proximity of amenities and public transport as the subject site is.

Vegetation Removal and Environmental/Landscaping Concerns

- 7.11 Concerns have been raised in relation to the removal of vegetation on site, the lack of landscaping detail included on the plans and impacts upon the Growling Grass Frog Masterplan for Melbourne's Growth Corridors.
- 7.12 No overlays protecting vegetation on site exist and there is no planning permit trigger to remove vegetation on the site.
- 7.13 A condition will be included on any permit issued requiring the submission of an appropriate landscape plan.
- 7.14 The Growling Grass Frog Masterplan for Melbourne's Growth Corridors relates to land that has been identified as being located within the Melbourne Strategic Assessment (MSA). The subject site is not identified as being located within this study area.

Amenity Impacts

- 7.15 Objections received have raised concern with overlooking, noise, a lack of shadow diagrams included with the proposal, poor internal amenity of future occupants due to the presence of frosted glazing and access for those with limited mobility.
- 7.16 The proposed development complies with the overlooking requirements of Standard B22 and noise is expected to align with the residential use of the land. Shadow diagrams provided (9am, 12pm and 3pm at the September Equinox) allow for adequate assessment under the relevant Standards of Clause 55.
- 7.17 The provision of obscure glazing is required to comply with overlooking concerns. This is a standard and accepted approach to addressing overlooking within 9 metres.
- 7.18 In accordance with Standard B25 the dwelling entries will be accessible or made easily accessible for people with limited mobility. This is discussed further under the Clause 55 assessment within this report.

Bushfire, Flooding and Heritage Concerns

- 7.19 The site is not subject to any overlays relating to bushfire, flooding or heritage.
- 7.20 While the site is located within an area of cultural heritage sensitivity, the proposal is exempt from requiring a CHMP as discussed within this report.

Concerns Regarding Errors in the Plans Provided

- 7.21 Concerns have been outlined regarding incorrect dimensions on the plans in relation to setbacks of the existing dwelling and incorrect fencing locations.
- 7.22 A site survey was provided with the application and the development plans proposed accord with this.
- 7.23 Boundary fencing is a civil matter between property owners and is not addressed through the planning permit process.

8. ASSESSMENT:**Planning Policy Framework**

- 8.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme.

REPORT NO: SU561 (cont.)

- 8.2 The proposal is generally in accordance with the relevant planning policy frameworks, by providing medium density housing and modest infill development in a way that demonstrates site responsive design and limits amenity impacts to neighbours.
- 8.3 The proposed development provides housing diversity and housing opportunities close to existing infrastructure which will meet the varied needs of the existing and future residents. It provides for urban growth which is orderly, and achieves the greatest social benefit to the community, without diminishing the unique character and identity of the city.

Housing diversity strategy

- 8.4 The property is identified in the Hume Diversity Strategy (adopted by Council 17 June 2020) as an area of gradual change with regards to providing diversity. The area is not expected to produce significant housing diversity (compared to moderate and high change areas). The strategy does not set any diversity targets for areas within gradual change, however the provision of 3 x three-bedroom dwelling and 1 x single storey two-bedroom dwelling will increase housing diversity within the area.

General Residential Zone

- 8.5 The proposed development is considered to be consistent with the purpose of the General Residential Zone 1.
- 8.6 The purpose of the GRZ includes the intention to *encourage development that respects the neighbourhood character of the area*. The proposal presents a contemporary design outcome which balances the existing character and the emerging character created by more recent development.
- 8.7 The site is considered to have generally good access to services and transport, being approximately 400 metres from bus stops along Macedon Street, 30 metres from Apex Park and Jacksons Creek and approximately 450 metres from the variety of services available on Macedon Street including the Sunbury library, Our Lady of Mount Carme Primary School, Childcare facilities, shops etc. Central Sunbury is located approximately 8.5km from the subject site.
- 8.8 The proposal has 372 square metres of garden area provided (35%), meeting the 35% requirement.
- 8.9 The proposal has a maximum height of approximately 7.4 metres, and therefore does not exceed the maximum permitted height of 9 metres.
- 8.10 Clause 55 will be addressed in the below sections.

Car parking

- 8.11 The proposed development is consistent with the purpose of this clause.
- 8.12 Two car parking spaces are required for each three-bedroom dwelling. One car space is required for the two-bedroom dwelling. Visitor parking is not required.
- 8.13 Existing dwelling 1 has two bedrooms and is provided with a single car port and tandem space despite only requiring the provision of one car parking space based on the requirements of Clause 52.06. These two spaces are accessible from a shared crossover but via an independent accessway.
- 8.14 Dwellings 2 and 3 have three bedrooms and are supported by a double car garage each. These spaces are accessed via the shared accessway.
- 8.15 Dwelling 4 has three bedrooms and is provided with a single car garage and tandem parking space. These spaces are also accessed via the shared accessway.

REPORT NO: SU561 (cont.)

- 8.16 The proposed development meets the required design standards for car parking and accessways. The vehicles associated with dwellings 2, 3 and 4 are able to exit in a forward motion. The vehicles associated with Dwelling 1 will be able to reverse safely from the site from their independent accessway.
- 8.17 The increased crossover width does not result in any street tree removal; however a condition will be placed on any permit issued requiring the inclusion of standard tree protection conditions to ensure the longevity of this tree.

Stormwater Management in Urban Development

- 8.18 The application provides an appropriate response to the requirements of this provision. The applicant has supplied a Stormwater Management Plan in support of the application.
- 8.19 This plan demonstrates the development achieves a STORM Rating of 103% (100% required) with the inclusion of rainwater tanks.
- 8.20 These measures will facilitate water reuse on site and reduce direct stormwater runoff which is consistent with the objectives of this provision and are acceptable solutions.

Clause 55 Two or more dwellings on a lot

- 8.21 Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.
- 8.22 A satisfactory neighbourhood and site description and design response plan have been provided for consideration.
- 8.23 Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided in Attachment 2 of this report.
- 8.24 The proposal meets the standards and objectives of Clause 55, by providing infill development outcome in an area that has access to services. The design of the dwellings is suitable to the area and responds to the existing and emerging character of the area.
- 8.25 The dwellings are designed to ensure that both internal and external amenity is not negatively impacted.
- 8.26 The practicalities of the site have been considered, with parking, traffic, bin collection and postal services appropriately managed.
- 8.27 There are some aspects of Clause 55 which warrant permit conditions to make a full response, including the requirement for landscaping plan to be submitted for assessment. (Standard B13).
- 8.28 In summary, the proposal generally satisfies the objectives and standards.

9. CONCLUSION

- 9.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme, including Planning Policy frameworks, and is generally consistent with the relevant purposes relating to urban environment, sustainable development, and residential development. The objections have been considered in the assessment of the proposal.
- 9.2 The proposal generally satisfies the objectives and standards of Clause 53.18 (Stormwater in urban development), Clause 55 (Two or more dwellings on a lot) and Clause 52.06 (Car parking) of the Scheme. Subject to conditions, the proposal can demonstrate a site responsive design and with a limited impact on the amenity of surrounding properties and the character of the area.
- 9.3 On this basis, it is recommended that the application be supported, and a Notice of Decision to Grant a Permit be issued.

REPORT NO: SU561 (cont.)

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Attachment 1 – Recommendation and Conditions

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling at 28 Powlett Street Sunbury, subject to the following conditions:

1. Before the development is commenced, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans identified as Project No. 20-072, Revision B dated 27 May 2021 but modified to show:
 - a. Landscaping in accordance with Condition 5.
 - b. The existing crossover at the south eastern corner of the subject site combined with the existing crossover at number 30 Powlett Street to create one double crossover.
2. The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.
3. Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.
4. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.
5. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping which is to include the planting of a minimum of two medium canopy trees in the front setback of Dwelling 1, a small-medium canopy tree within the secluded private open space areas of each of the existing and proposed dwellings; and low scale planting and screening wherever practicable, and in accordance with Council's Landscape Guidelines and to include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.
6. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
7. The measures within the approved Stormwater Management Plan must be implemented and maintained to the satisfaction of the responsible authority,
8. The measures within the approved Stormwater Management Plan must be implemented and maintained to the satisfaction of the responsible authority.
9. The street tree for retention in the road reserve of Powlett Street must be protected through construction, using the following measures:

T1 - Tree Protection Zone

 - a. The tree protection zone shall be the length of the nature strip, excluding legal crossings, adjacent to where work is being undertaken;

- b. A 1.8m high continuous chain wire mesh fence is to be erected along the kerbing of the tree protection zone;
- c. The fence is to be put in place prior to commencement of site work and remain in place until site work has been completed;
- d. The fence shall be repositioned at the instruction of either a Road Management Officer or a Council Arborist;
- e. Once site work has been completed the fence may be moved to the next work site;
- f. The fence is to be put in place prior to commencement of work at the new site and remain in place until work at that site has been completed;
- g. The fence shall not be moved towards the trunk of the tree(s) without the prior written consent of a Council Arborist.

T2 - Restricted Activities

- h. None of the following activities shall be permitted within the dripline of the tree(s):
 - i. Alter soil levels or the water table through filling, excavation or compaction of soils;
 - j. Damage root systems through amputation, cutting or crushing or exposure to the weather;
 - k. Cause damage to the tree(s) through fire, storage of materials or chemicals;
 - l. Poison the tree through the release of substances toxic to the tree(s), either directly into or onto the tree(s), or into or onto the soil within the dripline of the tree(s);
 - m. No chemicals or other materials are to be stored or mixed within the dripline of the tree(s);
 - n. No machinery is to be driven inside or stored inside the dripline of the tree(s);
 - o. No work (including pruning) shall be conducted on the tree(s) without the prior written consent of a Council Arborist;
 - p. With the exception of work in the road itself, all excavation within the drip line of any tree shall be undertaken by either hydro excavation or airspade;
- 10. The external materials, finishes and paint colours of the approved building must be to the satisfaction of the responsible authority.
- 11. Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
- 12. Outdoor lighting must not be located other than that which is normal to a private dwelling or shown on the endorsed plans, except with prior written consent to the responsible authority.
- 13. The external cladding and roofing must be non-reflective in nature and must be coloured or painted in muted shades to the satisfaction of the responsible authority.
- 14. The development permitted by this permit must not, in the opinion of the responsible authority, adversely affect the amenity of the locality.
- 15. Areas set aside for parking of vehicles, together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plans and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the responsible authority.

16. Areas set aside for the parking and movement of vehicles as shown on the endorsed plans must be made available for such use and must not be used for any other purpose.
17. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard this is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.
18. Mail boxes shall be provided to the proposed dwelling/s to the satisfaction of the Responsible Authority and Australia Post.
19. The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the Responsible Authority so as to prevent the discharge of storm water causing damage/nuisance from the subject land across any road or footpath or onto adjoining land. All storm water tanks must have the overflow pipe connected to the legal point of discharge.
20. Any cut or fill must not interfere with the natural overland storm water flow.
21. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.
22. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during and after development.
23. This permit will expire if one of the following circumstances applies:
 - a. the development is not started within three years of the date of this permit; or
 - b. the development is not completed within six years of the date of this permit.The responsible authority may extend the periods referred to if a request is made in writing:
 - a. before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or
 - b. within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit Notes:

- If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- Drainage investigation is required for the development (fees apply). Plans must be submitted to Council's Assets (Civil) Department for approval. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers. Following the Drainage Investigation, internal drainage plans must be submitted to Council's Assets (Civil) Department for approval.
- An "Application for Legal Point of Storm water Discharge" is required to be submitted to Council prior to connection to the drainage system.
- The internal storm water drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.
- Prior to commencement of any works within the road reserve including alterations/connections to Council's drainage assets and alteration to or creation of crossovers, an application for a 'Consent to Dig in the Road Reserve' permit for a is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.
- Any service relocations are to the approval of the Service Authority and at the owners cost.

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Attachment 2 – Planning policies and Clause 55 assessment

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy
<i>Planning policy</i>	
11.01-1S - Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
16.01-1S – Housing supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
16.01-2S – Housing affordability	<i>To deliver more affordable housing closer to jobs, transport and services.</i>
<i>Local Planning Policy Framework</i>	
21.03-2 - Housing	<i>To increase the diversity of housing in Hume.</i>
21.04-1 Urban design	<i>To enable well designed medium density and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.</i>
21.04-2 – Environmentally Sustainable Design and Development	<i>To encourage environmentally sustainable design and development.</i>
21.04-3 – Landscape character	<i>To ensure development protects significant and unique landscape values which contribute to Hume’s character and identity.</i>
<i>Zone</i>	
32.08 - General Residential Zone Schedule 1 (GRZ1)	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i> <i>To encourage development that respects the neighbourhood character of the area.</i> <i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i> <i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i>
<i>Particular provisions</i>	
52.06 – Car parking	<i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i> <i>To support sustainable transport alternatives to the motor car.</i>

	<p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy an efficient use.</i></p>
53.18 – Stormwater management in urban development	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>
55 – Two or more dwellings on a lot and residential buildings	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents.</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

Clause 55 assessment

Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

A satisfactory neighbourhood and site description and design response plan have been provided for consideration. Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal satisfies the objectives and/or standards of the Clause.

Neighbourhood character and infrastructure (Standards B1 to B5)

B1

The subject site is located within the Sunbury 4 Precinct within the Residential Neighborhood Character – Sunbury Local Policy (Clause 22.13-6). The table below identifies the policies objectives, suggested design responses and an assessment of the proposed development in relation to these points:

Objectives	Design Response	Assessment
To maintain and strengthen the garden settings of the dwellings	<ul style="list-style-type: none">Retain large existing trees wherever possible.Prepare a landscape plan to accompany all development proposals that include substantial trees and shrubs.Minimise paving in front yard.	<ul style="list-style-type: none">A number of large trees are located to the rear of the subject site and require removal to facilitate the proposed development. However design of the proposal will ensure that the large established street tree remains in place.A landscape plan will be required via permit condition. The condition will require inclusion of significant canopy trees within the front setback and areas of private open space. The site plan submitted with the

			<p>application details adequate space within these locations and along the accessway to accommodate substantial planting.</p> <ul style="list-style-type: none"> The only paving proposed within the front setback is the paving required for the two accessways.
	To minimise excavation and site erosion	<ul style="list-style-type: none"> Buildings and other development should follow the topography of the site or minimise their impact on the natural slope of the site. Retain existing vegetation, especially on steeply sloping sites. 	<ul style="list-style-type: none"> The subject site is relatively flat and as such, these design responses are not applicable.
	To reflect the existing rhythm of dwelling spacing		<ul style="list-style-type: none"> Dwellings surrounding the subject site are generally constructed to one property boundary or setback minimally to one property boundary with a more generous setback provided to the second side property boundary. The proposed development reflects this spacing with a minimal setback provided to the northern property boundary and a larger setback provided along the southern property boundary. While a single garage structure is proposed to be constructed on the boundary in the south western corner of the site this will not be readily visible from the street and is considered a minor deviation from the general dwelling spacing.
	To ensure that new buildings and extensions do not dominate the streetscape	<ul style="list-style-type: none"> Second storeys should be setback from front and side ground storey facades. 	<ul style="list-style-type: none"> Retention of the existing dwelling will assist in ensuring that the proposed development will not dominate the streetscape. The upper storey footprints to proposed dwellings 2 and 3 have been setback from front and side ground storey footprints. Roofs along these elevations are also visible which accentuates the setback.

B2	The proposal is consistent with higher-level state policies around the provision dwelling diversity and infill development in areas with proximity to services. The principle of medium density residential development is generally supported from a local policy perspective, which seeks “to increase the diversity of housing in Hume” (Clause 21.03 – Objective 4).
B3	The application is not required to meet Standard B3, with reference to dwelling diversity, as there are less than ten dwellings proposed.
B4	The development can be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the net outcome of three additional dwellings is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council's Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage and sewerage grounds.
B5	The proposal integrates well with the layout of development in the street, as it retains the existing dwelling which is orientated toward Powlett Street. The existing 1.3 metre high picket fence is also proposed to be retained. The fence is low and visually permeable which assists in integrating the development with the street. The proposal is considered consistent with the standard and objective related to street integration.

Site layout and building massing (Standards B6 to B15)

B6	Existing dwelling 1 is proposed to be retained and as such the existing 2.475 metre setback to the front property boundary will be retained. While this does not technically comply with the standard which would require a setback of 8.5 metres (the average front setback of the two adjoining properties) it is considered to align with the objective which aims to ensure that the setbacks respect the preferred neighborhood character and makes efficient use of the site.
B7	The maximum building height is 7.41 metres, and does not exceed the maximum limit of 11 metres.
B8	The proposal meets the site coverage objective, with 45% site coverage (maximum 60% permitted).
B9	The development has suitable site permeability, with 30% provided (minimum 20% required). A Stormwater Management Plan has also been provided with the application, which looks to reuse and reduce stormwater through use of rainwater tanks and achieves a 103% STORM rating (minimum 100% required).
B10	<p>The dwellings are considered to be sufficiently energy efficient and are designed so that the living areas for each of the three proposed dwellings are north facing. Proposed dwellings 2 and 4 are also provided with large glass sliding doors along the northern elevation to capitalise on the north facing living areas to maximise solar access to the living areas. Proposed dwelling 2 includes a large north facing window to the living area and access to the north facing private open space from a west facing sliding door which provides access directly to the living area.</p> <p>The existing dwelling has not been laid out in a way that maximises northern solar access however northern solar access is available to the open space and eastern solar access is available to the living areas.</p> <p>Eaves have been included at upper storey to dwellings 2 and 3 along the western and northern elevations, however a condition will be included on permit requiring provision of solar protection devices such as louvres to northern and western facing windows at ground level to improve the energy efficiency of these dwellings.</p> <p>Existing dwelling 1 and proposed dwelling 4 incorporate eaves along northern and western elevations to improve the energy efficiency of these dwellings.</p> <p>The proposal will not unreasonably impact on the solar access of adjoining neighbouring open spaces and windows, in accordance with Standard B10.</p>

B11	Not applicable
B12	All dwelling entries can be easily seen and surveyed from the street frontage or internal access, and the proposal meets the standard and objectives related to safety. Sensor security lighting within the shared driveway has been detailed and will enhance safety of the development overall. The proposal also offers positive passive surveillance to Apex Park which runs adjacent to Jacksons Creek which sits opposite the subject site.
B13	Landscaping details on the site plan indicates that there is opportunity for landscaping within the areas of private open space and along the accessway. Although indicative landscaping is now shown, space exists within the front setback to accommodate two medium sized canopy trees. A landscape plan will be required by permit condition.
B14	The site has a frontage of less than 20m (19.14m) and the vehicle crossings will not exceed 40% of the street frontage. This is considered appropriate as vehicle access is safe, manageable and convenient, satisfying the requirements of Standard B14.
B15	Vehicle parking is appropriately located and provides convenient parking for residents. The design adequately protects residents from vehicular noise within development, with shared accessways and car parks of other dwellings located a minimum of 1.5 metres from the windows of habitable rooms in accordance with the requirements of Standard B15.

Amenity Impacts (Standard B17 to B24)

B17	All construction which is not built to the boundary is setback in accordance with Standard B17.
B18	Proposed walls on boundaries are limited to the garage of Dwelling 4, which is 6 metres in length and abuts the open space of the neighbouring property. This is an acceptable outcome.
B19	Daylight and northern solar access to existing habitable room windows will not be detrimentally affected by the development. The plans demonstrate that all existing habitable room windows within proximity to the development outlook an open area that have a minimum dimension of one metre clear to the sky in accordance with the requirements. There are no north-facing windows within 3 metres of the subject property boundary.
B20	There are a number of north facing habitable room windows on the adjoining property to the south which have been assumed to be habitable room windows and fall within 3 metres of the shared property boundary. The proposed development has been setback from these windows in excess of the setback requirements outlined within Standard B20.
B21	The shadow diagrams submitted with the applications show that the adjoining properties will receive some shadowing, however it is within the allowances of the overshadowing provisions.
B22	Overlooking and internal views have been appropriately addressed with all first-floor habitable rooms with the potential for overlooking within the specified 9 metres being highlight windows or obscured to a height of 1.7 metres above the finished floor level. Fencing to a minimum height of 1.8 metres is provided along the side and rear boundaries and the finished floor levels of habitable rooms are less than 0.8 metres above ground level at the boundary. As such, the development meets the requirements of Standard B22.
B23	Internal views have been managed through design outcomes, fence heights and use of screened windows.
B24	Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of dwellings. The proposal meets the standard and objective related to noise impacts.

On-Site Amenity and Facilities (Standard B25 to B30)

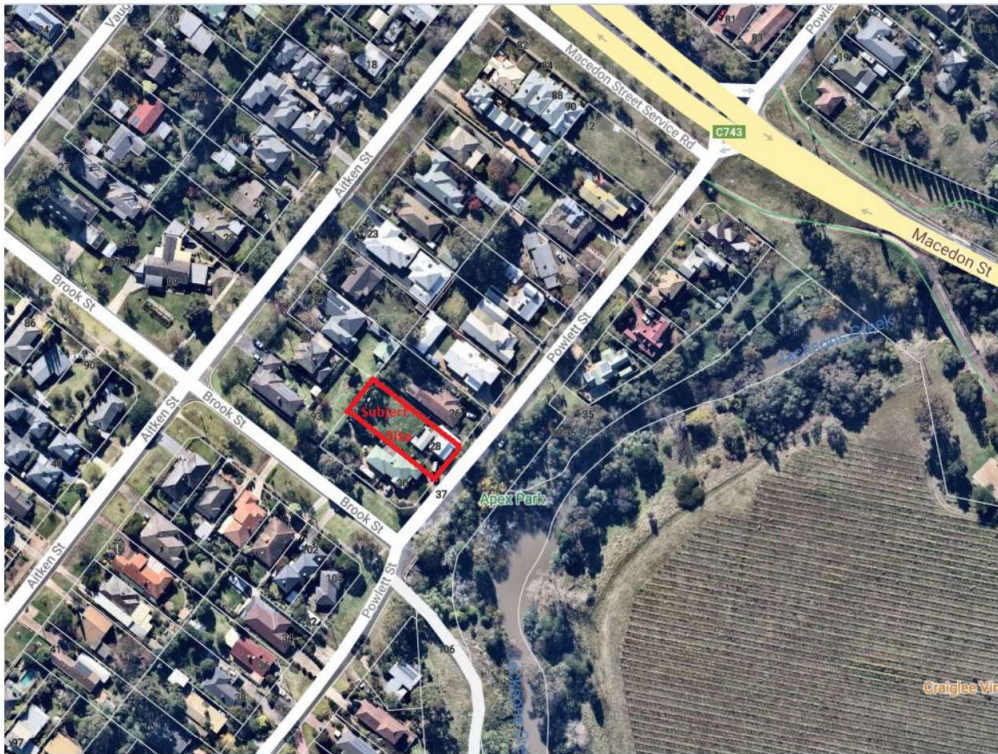
B25	All dwellings may be modified for accessible dwelling entries if required. Existing dwelling 1 and proposed dwelling 4 are single storey dwelling, which offers a more accessible product.
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B26	Dwelling entries provide shelter and a sense of personal address around the entry and can be easily surveyed from the street or shared accessway.
B27	Daylight to new windows is appropriate in accordance with Standard B27.
B28	All dwellings exceed the requirements for POS (40m ² requirement) and SPOS (25m ² requirement); compliant with Standard B28.
B29	Each of the dwellings have north facing SPOS. The private open space of each of the dwellings have been adequately setback from the wall of the northern adjoining property and satisfy the requirements of Standard B29.
B30	Each dwelling must be provided with a minimum of 6 cubic metres secure storage space which is externally accessible via the secluded private open space areas this is met, with the exception of the existing dwelling. A condition will be included on any permit issued requiring the inclusion of a 6 cubic metre storage shed within the private open space of existing dwelling 1.

Detailed Design (Standard B31 to B34)

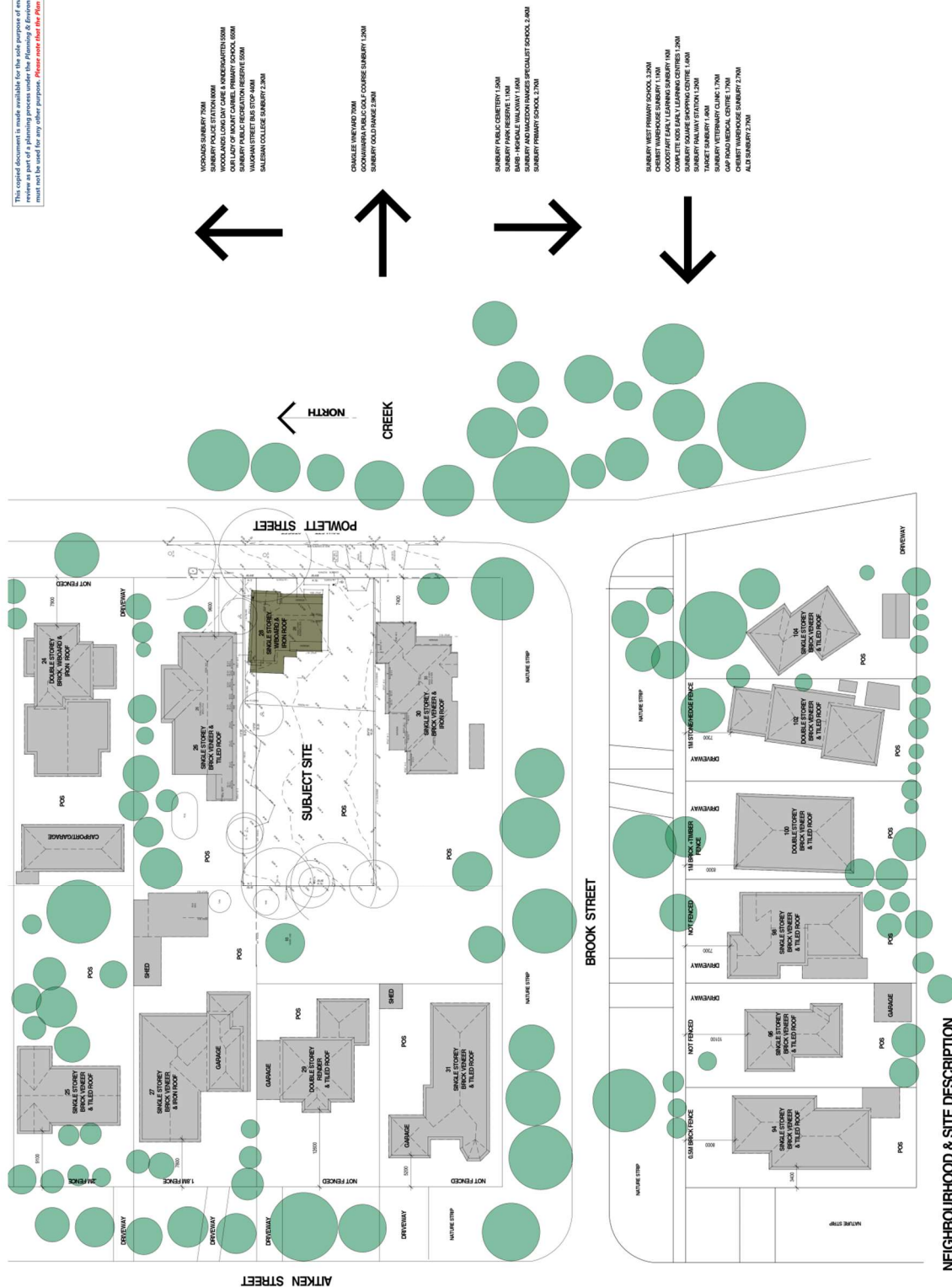
B31	<p>The proposed dwellings have been designed to fit in with the surrounding area by adopting a form and scale as well as a mix of materials & finishes that are sympathetic to the surrounding area.</p> <p>The first floor levels are recessed along all elevations to minimise adverse impacts regarding visual bulk on adjoining properties.</p> <p>The proposed development includes features that blend well within the existing streetscape by providing a similar mix of materials and finishes. In particular, the use of face brickwork and weatherboard as well as the provision of a hipped colorbond roof ensures that the development is respectful of the character of the surrounding area.</p> <p>The design incorporates appropriate design detail and articulation in accordance with Standard B31.</p>
B32	There is an existing 1.3 metre high picket fence along the site's frontage which is proposed to be retained. This fence is visually permeable and of a height that is considered appropriate when considering the surrounding streetscape in line with the applicable standard.
B33	Common property is anticipated to be manageable
B34	<p>Site services will be able to be appropriately located to ensure suitable installation of services, maintenance, and through access. Mailboxes have been located at the front of the property facing the road, and a condition will be included on any permit issued to ensure that the letterboxes are in line with Australia Post requirements. The future residents will be able to store their bins within their areas of secluded private open space, but also easily bring the bins to the verge for collection, via the garage. Each property is serviced by a clothesline.</p> <p>The proposal meets the standards and objectives related to site services.</p>

Attachment 3 – Locality Plan



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WARDLE DESIGN

597 GILBERT ROAD,
RESERVOIR VIC 3221
PH: 1300 330 344
E: info@wardledesign.com.au
W: www.wardledesign.com.au

No.	TP CODE	Description	Date
1	A	1:1000	15/11/2020

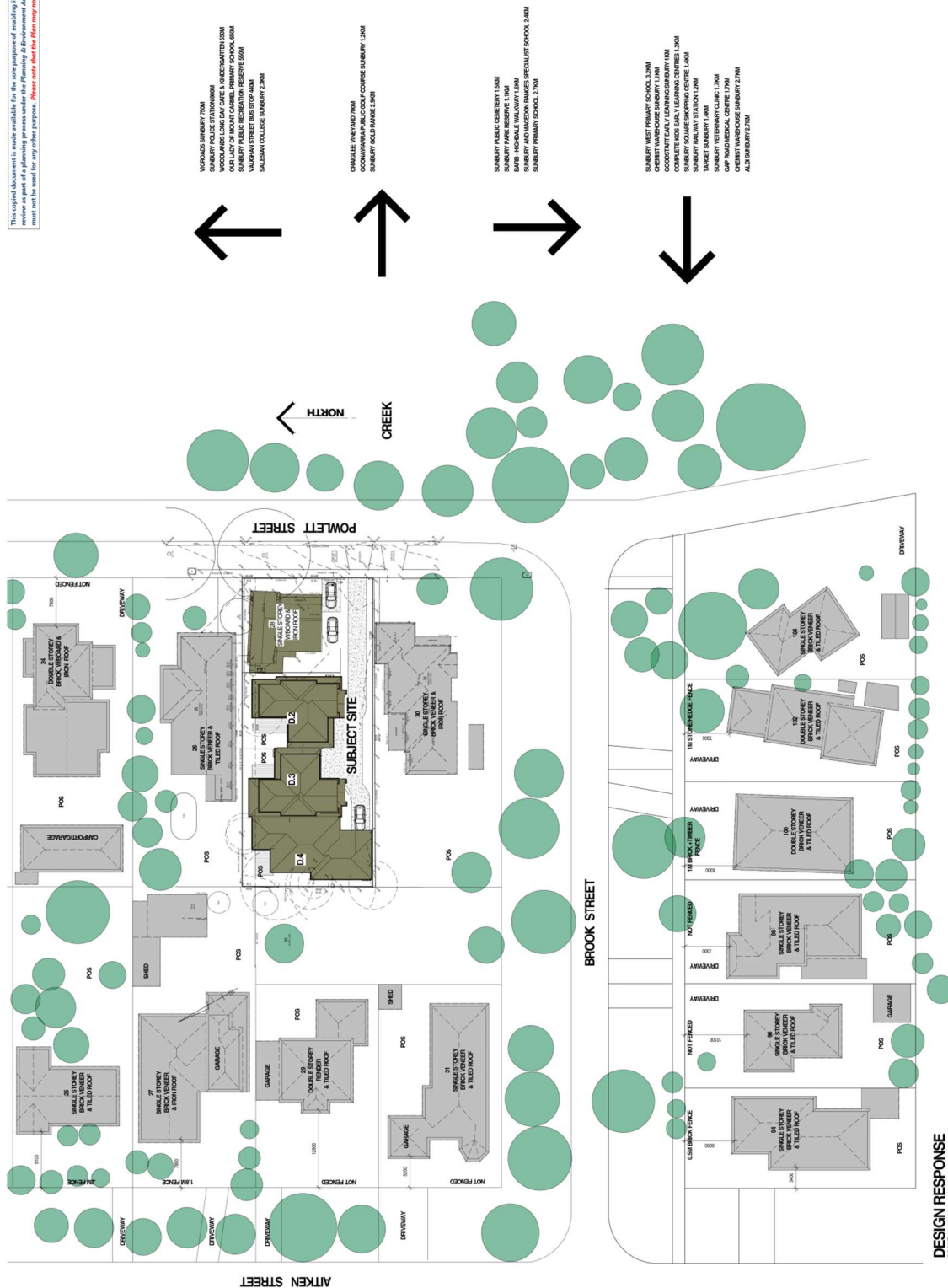
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4 DWELLING	13/11/2020	1:1000 (A1) / 1:200 (A3)	VC	BW

REVISION	SHEET No.
A	NSD1

PROJECT: 4 DWELLING
28 POWLETT ST, SUNBURY
TOWN PLANNING

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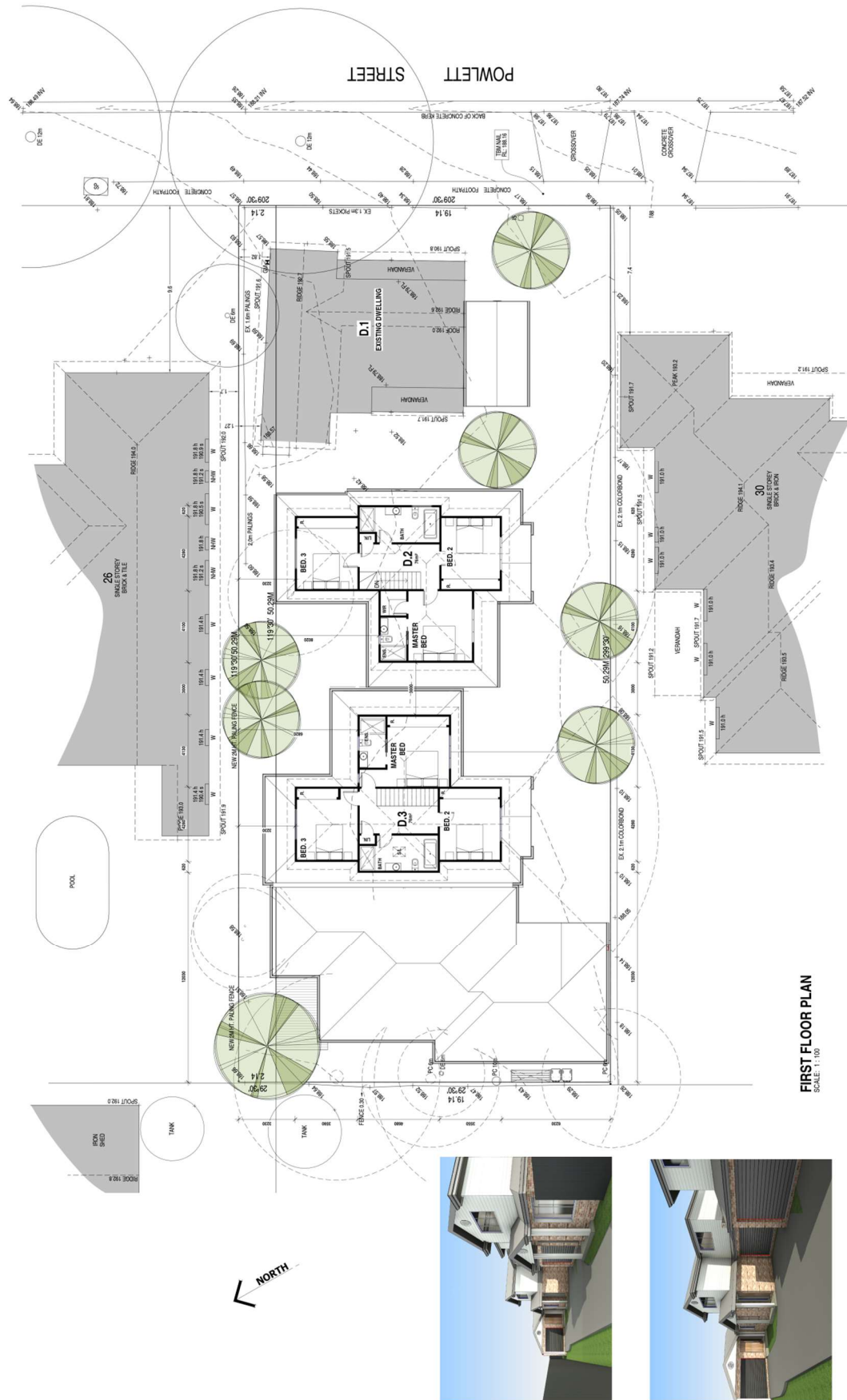
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RESERVOIR VIC 3221
PH: 1300 300 344
E: info@wardledesign.com.au
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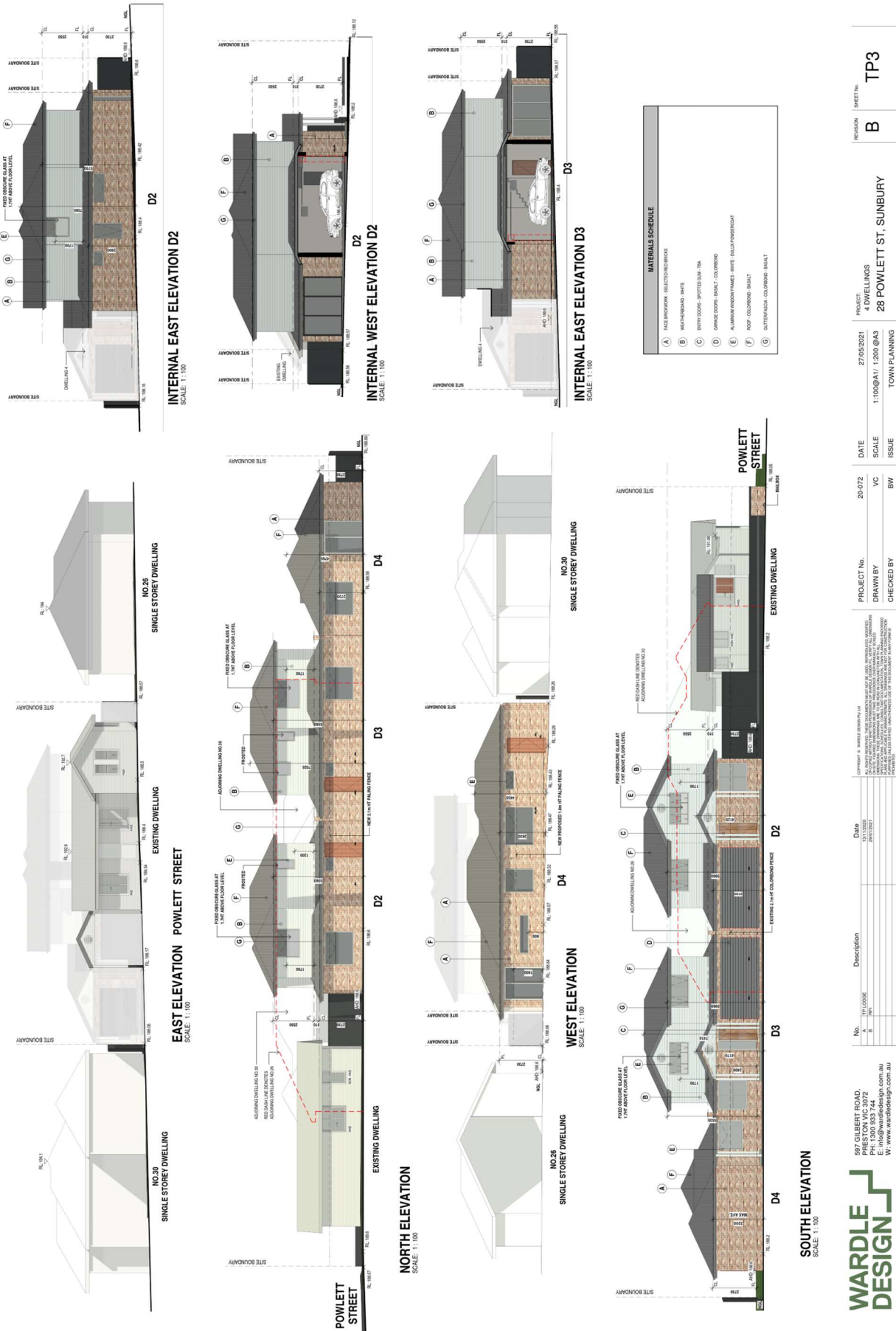
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PROJECT No.	DATE	SCALE	ISSUE	PROJECT	REVISION	SHEET No.
20-072	13/11/2020	1:100 (B/L) / 1:200 (A/S)	TOWN PLANNING	4 DWELLING 28 POWLETT ST, SUNBURY	A	DR1
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CHECKED BY	BW					

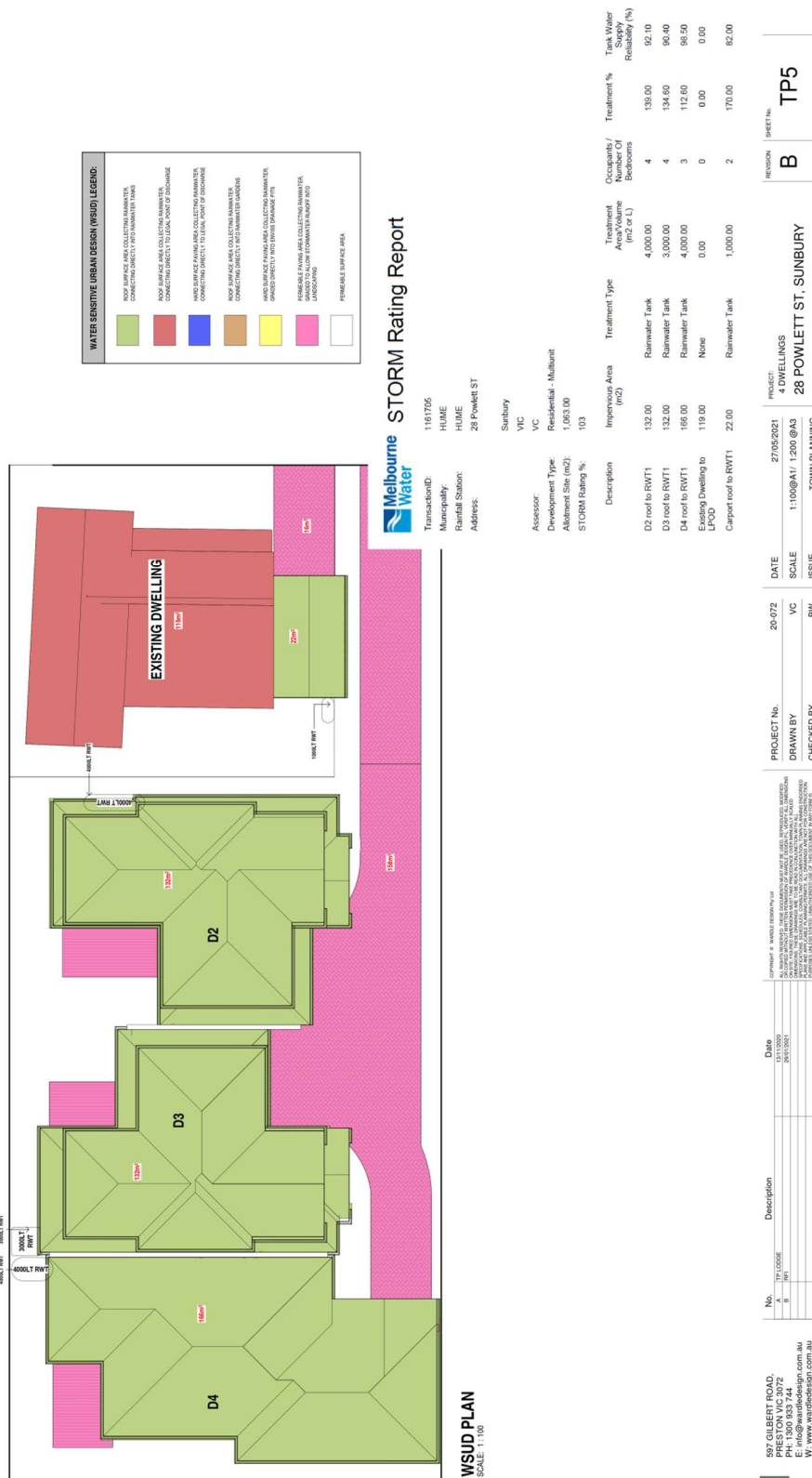
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597 GILBERT ROAD, RESIDUAL LOT 22 PH: 08 9393 3544 E: info@wardle.design.com.au W: www.wardle.design.com.au		No. 19 CODE 19-1000-1000		Description		Date 28/06/2021	
WARDLE DESIGN		PROJECT No. 20-072		DATE 27/06/2021		PROJECT 4 DWELLINGS	
		DRAWN BY VC		SCALE 1:100 @ A1 / 1:200 @ A3		28 POWLETT ST. SUNBURY	
		CHECKED BY BW		ISSUE		TOWN PLANNING	
						REVISION B	
						SHEET No. TP2	







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REPORT NO:	SU562
REPORT TITLE:	75 Pasley Street, Sunbury - The development of land for four double storey dwellings
SOURCE:	Narelle Haber, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P23413
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none"> 1. <i>Recommendation and Conditions</i> 2. <i>Planning Provisions and Clause 55 Assessment</i> 3. <i>Locality Plan</i> 4. <i>Assessed Plans</i>

Application No:	P23413
Proposal:	The development of the land for four double storey dwellings
Location:	75 Pasley Street, Sunbury
Zoning:	General Residential Zone – Schedule 1
Applicant:	Planning and Design
Date Received:	21 December 2020

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of four double storey dwellings at 75 Pasley Street in Sunbury. The subject site is zoned General Residential Zone.
- 1.2 The application was advertised by posting letters to adjoining owners and occupiers and displaying one sign on the site. Six objections were received, requiring the application to be determined by Council.
- 1.3 The application has been assessed against the relevant policies and the provisions of the *Hume Planning Scheme*, including consideration of the issues raised in objections. On balance, the proposal is considered to meet the relevant objectives and requirements of the *Hume Planning Scheme* and it is recommended that a Notice of Decision to Grant a Planning Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of four double storey dwellings at 75 Pasley Street Sunbury, subject to the conditions in Attachment 1.

3. PROPOSAL:

- 3.1 The application seeks planning permission to develop the land for four double storey dwellings at 75 Pasley Street in Sunbury, as follows:

REPORT NO: SU562 (cont.)

- 3.1.1 The existing dwelling, bungalow and outbuildings will be demolished, and the site will be cleared.
- 3.1.2 Dwelling 1 will face Pasley Street, with Dwelling 2, 3 and 4 sitting behind.
- 3.1.3 All four dwellings will be double storey in built form.
- 3.1.4 Dwelling 1 features vehicle and pedestrian access from Pasley Street via a new crossover. The proposed crossover requires the removal of one street tree and will be located adjacent to the northern boundary.
- 3.1.5 Dwellings 2, 3 and 4 have pedestrian and vehicular access from a shared accessway. They look to rely upon the existing crossover, however this is required to be modified.
- 3.1.6 Each dwelling has been provided with double garage to support two cars.
- 3.1.7 Dwelling 1 will contain an open kitchen / meals / living area, powder room, and laundry at ground level and three bedrooms (master with ensuite and WIR), bathroom, sitting area at the upper level. Secluded private open space (SPOS) is provided at the ground level to the side of the property (south).
- 3.1.8 Dwellings 2-4 will each contain an open kitchen / meals / living room area, powder room, study nook and laundry on the ground level and three bedrooms (master with ensuite and WIR), bathroom, sitting area at the upper level. SPOS is provided at ground level, to the rear of the properties (north).
- 3.1.9 Dwelling 1 is setback 7.15 metres from the property frontage, with the porch encroaching within the setback of 5.98 metres.
- 3.1.10 Each dwelling utilises mixed materials and façade features for articulation and street presentation. These materials include brick and weatherboard cladding, and Colourbond for the roofing. A colour schedule is required to be submitted for approval and endorsement.
- 3.1.11 The maximum building height of the development is 7.2 metres.
- 3.1.12 Each dwelling is provided with at least 40 metres of Private Open Space (POS), with at least 25 square metres of the POS meeting the requirements of Secluded Private Open Space (SPOS).
- 3.1.13 The development is provided with 348.64 square metres (35%) of garden area.
- 3.1.14 Summary table of development:

Site Area	996.1 square metres
Dwelling Density	1:249 square metres
Site Coverage	43.3% (60% max)
Permeability	35.4% (20% min)
Garden Area	35% (35% required)

4. SITE AND SURROUNDS:

Subject site:

- 4.1 The subject site is located on the eastern side of Pasley Street in Sunbury (between Miller Street to the north and Neill Street to the south). It is a rectangular shaped allotment with a street frontage of 19.9 metres, a depth of approximately 40.75 metres and rear width of 20.0 metres. The property has a total site area of 996.1 square metres.

REPORT NO: SU562 (cont.)

- 4.2 The site currently contains a single storey brick dwelling, with a dependent person's unit and other small sheds and structures to the rear. The site does not contain any significant vegetation and is generally flat with a slight slope of 0.9 metres, with its highest point at the south-west corner of the site and lowest point at the north-east corner.
- 4.3 The certificate of title provided with the application details the property is Crown Allotment 7 Section 21. There are no restrictions listed on title.
- 4.4 A 2-metre-wide easement runs along the eastern (rear) boundary, the implied easement is for Council's stormwater infrastructure.

Surrounds:

- 4.5 The property is well located having regard to Sunbury town centre, bus routes along Horne Street and Gap Road and a series of commercial, recreational, social, health and professional services and facilities surrounding the subject site. The Roger Free Park is located directly opposite the site.
- 4.6 The property is located within an established residential area within Sunbury. The subdivision pattern in the area is a mix of older allotments with single dwellings and more recently approved subdivision of existing parcels of land to accommodate medium density housing development.
- 4.7 The surrounding area is made up of established residential development. Dwellings are predominately single or double storey dwellings dating back to the 1970/80s, with more contemporary replacement dwellings or unit development examples evident in the surrounds. Dwellings typically feature pitches roofs, and have varying setbacks from front, side and rear boundaries.
- 4.8 There are several examples of multi-unit developments within 250 metres of the proposal. It should be noted that each of the immediately adjoining properties contain 3 single storey units. Two double storey dwellings have been constructed to the rear of a dwelling approximately 80 metres to the south the property (85 and 85A Pasley Street).

5. PLANNING CONTROLS:Planning Policy Framework:

- 5.1 The Planning Policy Framework (including the Local Planning Policy Framework) sets out objectives and strategies relevant to this application, including those relating to housing diversity, affordability and urban design. The objectives of the Planning Policy Framework have been considered in the assessment to follow, and a full list of the relevant Planning Policy Framework objectives and strategies is provided as an attachment to this report.

Zoning:

- 5.2 The subject land is zoned General Residential Zone - Schedule 1. The purpose of the zone is to encourage development that respects the neighbourhood character of the area and to allow educational uses to serve local community needs in appropriate locations.

Planning permit trigger:

- 5.3 A planning permit is required for the development of two or more dwellings on a lot, within the General Residential Zone 1 (Clause 32.08-6 of the *Hume Planning Scheme*).

REPORT NO: SU562 (cont.)

Aboriginal Cultural Heritage:

- 5.4 The land is not located within an area identified as having Aboriginal Cultural Heritage Sensitivity. The proposal is not required to provide a Cultural Heritage Management Plan, under Regulation 10 of the Aboriginal Heritage Regulations 2018.

Particular Provisions:

- 5.5 The key assessment provisions related to the proposal are Clauses 52.06 – Car parking, Clause 53.18 – Stormwater management in urban development and Clause 55 – Two or more dwellings on a lot. These are discussed in the assessment section of the report.

6. REFERRALS:

- 6.1 The application was not required to be referred under Section 55 of the *Planning and Environment Act 1987*.
- 6.2 The application was referred to Council's Assets (Civil and Traffic) Departments and Parks Department for assessment and comment.
- 6.3 These departments did not object to the application subject to standard conditions being added to any permit issued.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of *Planning and Environment Act 1987 (the Act)* by posting letters to adjoining owners and occupiers and displaying one sign on the site for a period of 14 days.
- 7.2 At the time of writing this report, a total of six objections were received. The grounds of objection are summarized as follows:

Impact to character and streetscape (should be single storey not double storey):

- 7.3 Several of the objectors contend that double storey dwellings/units are not part of the neighbourhood character and three single storey dwellings would be more suitable for the site.
- 7.4 It is acknowledged that the multi-unit developments within the immediate vicinity to the subject site are single storey. However, a newer development to the south of the site comprising of two double storey dwellings to the rear of the existing dwelling is characteristic of the newly emerging in-fill development seen throughout the older areas of Sunbury, where developments are of similar scale and density to that which is proposed.
- 7.5 There is no planning policy that prevents the application of a multi-dwelling development on this site, nor any local policy that protects specific character elements of this area – such as restricting development to single storey only. The site is not subject to any covenants restricting the height of a development and this is guided by Rescode. Current policies encourage the need for urban consolidation and the demand and need for greater housing diversity.
- 7.6 It is considered that respecting preferred neighbourhood character is about how a development will 'fit in' over time as new developments emerge in response to consolidation policies, including the on-going adaption of the Hume's Housing Diversity Strategy as well as protecting the amenity of existing residents.
- 7.7 The proposal accords with the objectives and standards of Clause 55 of the *Hume Planning Scheme*. The design provides a development that will integrate with the streetscape in terms of setbacks, building materials, design detail and built form.

REPORT NO: SU562 (cont.)

- 7.8 As such, it is considered that the application makes a balanced response that respects the character and streetscape.

Traffic and Parking:

- 7.9 The neighbouring residents have raised concerns related to increased traffic and street parking impacts as a result of the development.
- 7.10 The traffic and access arrangements have been assessed and it has been concluded that a net difference of 19 daily vehicle trips as a result of the proposal would not have a significant impact on the amenity of Pasley Street.
- 7.11 The proposal has provided the required number of car spaces (as listed under Clause 52.06 of the *Planning Scheme*) within the property. Pursuant to Clause 52.06 of *the Scheme*, a development of this density is not required to provide visitor parking. Visitors to the property may rely on on-street car parking spaces, however, this is not a basis for refusal of the application.

Privacy and Overlooking

- 7.12 The objectors raised concerns regarding overlooking, and generally expressed a need for any second storey windows to be frosted or screened. Overlooking into secluded private open spaces (SPOS) and habitable windows within 9 metres of new development must be managed to prevent privacy issues. A review of the plans shows all windows within 9 metres of either SPOS or habitable room windows have been treated in accordance with Clause 55.04-6 of the *Hume Planning Scheme*.
- 7.13 Several of the owners/residents of the units at number 77 Pasley Street have requested all first-floor windows on the southern elevation be screened or have raised sill heights. As stated above, all windows within 9 metres of the SPOS or habitable room windows have been treated in accordance with Clause 55.04-6 of *the Scheme*. To further ensure privacy, it will be conditional on the permit that the existing boundary fence be replaced with a 2.1-metre-high Colourbond fence (dark grey) with matching 300mm slate extension to the top of the fence to eliminate any perceived overlooking into their properties (current timber paling fence is 2.2 metres in height).
- 7.14 This will also apply to the rear fence (east boundary) as the resident of the rear unit at 76 Horne Street was also concerned with overlooking into their yard and windows along the rear of their property.
- 7.15 With the inclusion on the new 2.1 metre Colourbond fencing to all boundaries and the trellis extension to the southern and eastern boundaries of the site, all ground floor windows comply with Clause 55.04-6 of the *Scheme*.

Overshadowing of private open space area on adjoining properties:

- 7.16 The neighbour to the south has raised concerns in regard to the amount of sun that their outdoor area would receive should the proposal be approved.
- 7.17 It must be noted that the development complies with the relevant Standards of Clause 55 of *the Scheme* with relation to overshadowing (a detailed assessment against the Standards of Clause 55 is provided in the assessment section to follow).
- 7.18 The shadow diagrams provided with the application show that there is only a very minor amount of shadow that encroaches into the secluded private open space of the neighbouring dwelling beyond the existing shadow caused by the boundary fence. This shadowing is minor and within the acceptable limits set out in *the Scheme*.

Noise

- 7.19 It is acknowledged that the proposed development has the potential to generate an increase in noise. However, the type of noise that could be expected from such a development would be considered normal in a residential setting and any adverse impact on the rest of the area from additional dwellings would be negligible.

REPORT NO: SU562 (cont.)

Too much residential development happening in the area:

- 7.20 Clause 21.01-2 of the *Hume Planning Scheme* specifies that there will be rapid population growth in Hume, and this is a result of both greenfield development and the intensification of established suburbs such as Sunbury.
- 7.21 The siting of additional housing in well serviced areas that are close to transport and facilities is a positive outcome for residents and should be encouraged. It is considered that the development is appropriately designed with regard to the existing and emerging character of Sunbury and the site is well positioned to accommodate additional urban growth.

Property devaluation:

- 7.22 The consideration of impact to property values is not managed or assessed by the *Planning and Environment Act 1987* or the *Hume Planning Scheme*.

Loss of trees on the site will mean loss of privacy.

- 7.23 Vegetation on the site is not protected under Clause 52.17 of *the Scheme* and is able to be removed without council approval. With the inclusion of the new fence and trellis extension there will be no loss of privacy.

8. ASSESSMENT:

Planning Policy Framework:

- 8.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme*.
- 8.2 The proposal is generally in accordance with the relevant planning policy frameworks, by providing medium density housing and modest infill development in a way that demonstrates site responsive design and limits amenity impacts to neighbours.
- 8.3 The proposed development provides housing diversity and housing opportunities close to existing infrastructure which will meet the varied needs of the existing and future residents. It provides for urban growth which is orderly and achieves the greatest social benefit to the community, without diminishing the unique character and identity of the city.

Housing Diversity Strategy:

- 8.4 The property is identified in the Hume Diversity Strategy (adopted by Council 17 June 2020) as an area of high change with regards to providing diversity. The High Change Areas contribute the most to housing supply and housing diversity. It is preferred that new housing developments within this area have an increased number of one and two-bedroom homes. Housing is also preferred to be in the form of apartment buildings and townhouses at heights up to four storeys. The rate of change is expected to be incremental with development preferred to occur on consolidated sites. The provision of 4 x three-bedroom dwellings will increase housing diversity and supply within the area.

General Residential Zone:

- 8.5 The proposed development is considered to be consistent with the purpose of the General Residential Zone 1 (GRZ).
- 8.6 It is considered to have excellent access to services and transport, being less than 200 metres from a bus stop, approximately 1km to a primary school, approximately 200 metres to the nearest medical centre and 1km to the Sunbury Community Health Centre. The property fronts the Roger Free Park, which provides play spaces. The site is located approximately 600 metres from the nearest supermarket (Woolworths) and approximately 750 metres from Sunbury Town Square.

REPORT NO: SU562 (cont.)

- 8.7 The proposal has 348.64 square metres of garden area provided (35%), meeting the 35% requirement.
- 8.8 The proposal has a maximum height of 7.2 metres, and therefore does not exceed the maximum permitted height of 11 metres.
- 8.9 The proposal is a maximum of double storey and is within the permitted limit of three storeys.
- 8.10 Clause 55 will be addressed in Attachment 2 of this report.

Car Parking:

- 8.11 The proposed development is consistent with the purpose of this clause.
- 8.12 Two car parking spaces are required for each three-bedroom dwelling. Visitor parking is not required.
- 8.13 All dwellings are proposed to contain three bedrooms and have each been provided with a double car garage. Dwelling 1 is accessed from an independent crossover from Pasley Street, with dwellings 2-4 accessed via a shared accessway.
- 8.14 All dwellings meet the car parking requirement of Clause 52.06 of *the Scheme*.
- 8.15 The proposed development meets the required design standards for car parking and accessways. The vehicles associated with dwellings 2, 3 and 4 are able to exit in a forward direction. The vehicles associated with Dwelling 1 will reverse from the site from their independent access.
- 8.16 The increased crossover proposes the removal of a street tree within the reserve area is acceptable, subject to a condition related to tree replacement and costs of removal and replacement being managed by the developer.
- 8.17 There are no issues with the expansion of the road and crossover within the reserve.

Stormwater Management in Urban Development:

- 8.18 Stormwater management has not been addressed as part of the application in accordance with the requirements of Clause 53.18. A condition 1 requirement will be included on any permit issued requiring submission of a stormwater management plan incorporating a 'deemed to comply' report which shows how the development will achieve the requirements of Clause 55.03-4 and 53.18 of the *Hume Planning Scheme*.

Clause 55 – Two or more dwellings on a lot:

- 8.19 Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.
- 8.20 A satisfactory neighbourhood and site description and design response plan have been provided for consideration.
- 8.21 Assessment of the proposal against the requirements of Clause 55 of *the Scheme* is provided in Attachment 2 of this report.
- 8.22 The proposal meets the standards and objectives of Clause 55, by providing an infill development outcome in an area that has access to services. The design of the dwellings is suitable to the area and responds to the existing and emerging character of the area.
- 8.23 The dwellings are designed to ensure that both internal and external amenity is not negatively impacted.
- 8.24 The practicalities of the site have been considered, with parking, traffic, bin collection and postal services appropriately managed.
- 8.25 There are some aspects of Clause 55 which warrant permit conditions to make a full response, which are:

REPORT NO: SU562 (cont.)

- 8.25.1 Colourbond fencing and trellis extensions to the boundaries.
- 8.25.2 Colour and materials schedule
- 8.25.3 Bollard lighting along the accessway
- 8.25.4 The requirement of a Stormwater Management Plan to be submitted (Standard B9).

8.26 In summary, the proposal generally satisfies the objectives and standards.

9. CONCLUSION

- 9.1 The application has been assessed against the relevant provisions of the *Hume Planning Scheme*, including Planning Policy frameworks, and is generally consistent with the relevant purposes relating to urban environment, sustainable development, and residential development. The objections have been considered in the assessment of the proposal.
- 9.2 The proposal generally satisfies the objectives and standards of Clause 55 (Two or more dwellings on a lot) and Clause 52.06 (Car parking) of *the Scheme*. Subject to conditions, the proposal can demonstrate a site responsive design and with a limited impact on the amenity of surrounding properties and the character of the area.
- 9.3 On this basis, it is recommended that the application be supported, and a Notice of Decision to Grant a Permit be issued.

Attachment 1 - Recommendation

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of four double storey dwellings at 75 Pasley Street, Sunbury, subject to the following conditions:

1. Before the development is commenced, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with plans submitted with the application 18 January 2021, but modified to show:
 - a) Water Sensitive Urban Design Report pursuant to Clause 53.18 – Stormwater Management in Urban Development of the *Hume Planning Scheme*.
 - b) Boundary fencing being a 2.1-metre-high Colourbond fence (dark grey) with matching 300mm slate extension to the top. These must be shown through annotation on the site plan, and as elevations.
 - c) The provision of tree protection fencing related to Council trees within the road reserve in accordance with condition 16.
 - d) The provision of bollard or wall mounted sensor lighting within the shared accessway.
 - e) The colours and materials schedule.
 - f) Landscaping plan in accordance with Condition 11.
2. Prior to commencement of development, a stormwater management plan must be submitted to and approved by the responsible authority. This plan must incorporate a 'Deemed to Comply Report' (STORM Report or MUSIC Report) which shows how the development will achieve the requirements of Clauses 53.18 and 55.03-4 of the *Hume Planning Scheme*, and include the following details:
 - a. Details of how stormwater will be drained to the proposed stormwater treatment devices.
 - b. The location of the proposed stormwater treatment or reuse devices.
 - c. Areas (in square metres) of impervious surface catchments.
 - d. Annotation detailing that the stormwater measures located adjacent to the shared accessway will not be located within common property.
 - e. How stormwater treatment devices will be connected to reuse facilities or legal points of discharge.
3. The measures within the approved Stormwater Management Plan must be implemented and maintained to the satisfaction of the responsible authority.
4. The development shown on the endorsed plans or described in the endorsed documents must not be altered or modified without the prior written consent of the responsible authority.
5. Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.
6. All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.
7. Any new fencing required as part of this development is to be constructed at the owner/developer's cost.

8. Finished floor levels must not be altered without the consent of the responsible authority.
9. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority
10. Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
11. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions and three copies must be provided. The landscaping plan must show:
 - (a) a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - (b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - (c) details of surface finishes of pathways and driveways;
 - (d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - (e) landscaping and planting within all open areas;
 - (f) One (1) large canopy tree in the site frontage to Pasley Street (minimum two metres tall when planted); one (1) medium canopy tree in the secluded open space for the other dwellings; and screen planting to a minimum height of 3 metres along the rear and side boundaries and a depth of low-scale landscaping along the driveways where practical, around the dwellings and in the site frontage where appropriate;
 - (g) an in-ground irrigation system to all landscaped areas;
 - (h) a tree protection zone and structural root zone for each tree to be retained; and the location and details of root control barriers.
12. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
13. Prior to the occupancy of the dwellings, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.
14. The development permitted by this permit must not in the opinion of the responsible authority adversely affect the amenity of the locality.
15. The street tree proposed for removal (Tree ID 913971 Chinese Elm) must only be removed with permission of Council, and with full removal and replacement costs paid by the developer.
16. The street trees for retention in the road reserve of Pasley Street must be protected through construction, using the following measures:

T1 - Tree Protection Zone

- a) The tree protection zone shall be the length of the nature strip, excluding legal crossings, adjacent to where work is being undertaken;
- b) A 1.8m high continuous chain wire mesh fence is to be erected along the kerbing of the tree protection zone;
- c) The fence is to be put in place prior to commencement of site work and remain in place until site work has been completed;
- d) The fence shall be repositioned at the instruction of either a Road Management Officer or a Council Arborist;
- e) Once site work has been completed the fence may be moved to the next work site;
- f) The fence is to be put in place prior to commencement of work at the new site and remain in place until work at that site has been completed;
- g) The fence shall not be moved towards the trunk of the tree(s) without the prior written consent of a Council Arborist.

T2 - Restricted Activities

- h) None of the following activities shall be permitted within the dripline of the tree(s):
 - i) Alter soil levels or the water table through filling, excavation or compaction of soils;
 - j) Damage root systems through amputation, cutting or crushing or exposure to the weather;
 - k) Cause damage to the tree(s) through fire, storage of materials or chemicals;
 - l) Poison the tree through the release of substances toxic to the tree(s), either directly into or onto the tree(s), or into or onto the soil within the dripline of the tree(s);
 - m) No chemicals or other materials are to be stored or mixed within the dripline of the tree(s);
 - n) No machinery is to be driven inside or stored inside the dripline of the tree(s);
 - o) No work (including pruning) shall be conducted on the tree(s) without the prior written consent of a Council Arborist;
 - p) With the exception of work in the road itself, all excavation within the drip line of any tree shall be undertaken by either hydro excavation or air spade.
 - q) Disposing of water used to wash down machinery (e.g. concrete mixers) on the root plate of the tree(s) or be allowed to run off on to the root plate of the tree(s).
- 17. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose. There are to be no vehicles parking behind the garages and/or in the shared access way.
- 18. Any cut or fill must not interfere with the natural overland storm water flow.
- 19. The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the responsible authority so as to prevent the discharge of storm water causing damage/nuisance from the subject land across any road or footpath or onto adjoining land. All storm water tanks must have the overflow pipe connected to the legal point of discharge.
- 20. Storm water must not be discharged from the subject land other than by means of an underground pipe drain to a Council nominated point of discharge in a road or to an underground pipe drain and the drainage system must be designed to the requirements and satisfaction of the relevant Building Surveyor.
- 21. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during and after development.

22. Vehicle access to and from the subject land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will use the crossing(s). The location, design and construction of the vehicle crossing(s) must be approved by the Responsible Authority after first obtaining a road opening permit from Council.

23. This permit will expire if one of the following circumstances applies:

- a) the development is not started within three years of the date of this permit; or
- b) the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- a) before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or
- b) within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit Notes:

- a) If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- b) Drainage investigation is required for the development (fees apply) and must be submitted to Council's Assets (Civil) Department for approval. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.
- c) Following the Drainage Investigation, internal drainage plans must be submitted to Council's Assets (Civil) Department for approval.
- d) An "Application for Legal Point of Stormwater Discharge" is required to be submitted to Council prior to connection to the drainage system.
- e) Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.
- f) Any structure built over an easement requires Council and relevant service authorities approval.
- g) New vehicles crossings and/or modifications to existing vehicle crossings require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.
- h) Any service relocation associated with the works are to be approved by the Service Authorities and at the owners cost.
- i) The vehicle crossover must be constructed as per standard drawing EDCM 501 – Residential Vehicular Crossing (Single).
- j) Permit the removal of tree ID 19564 Chinese Elm and inform the applicant they will be required to pay \$784.95 (ex GST) in tree removal/replacement charges. This charge will be applied upon application for *Consent to work within a Hume City Council Reserve*.
- k) Upon application for *Consent to work within a Hume City Council Reserve* permission to remove ID 19564 Chinese Elm (*Ulmus parvifolia*) in the nature-strip adjacent to 75 Pasley Street, Sunbury will be granted, pursuant to payment of the required application fees and cost recovery charges.

Attachment 2 – Planning policies and Clause 55 assessment

The following Planning Policy Framework objectives of the *Hume Planning Scheme* are relevant to this proposal:

Clause	Applicable objective / strategy
<i>Planning policy</i>	
11.01-1S - Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
16.01-1S – Housing supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
16.01-2S – Housing affordability	<i>To deliver more affordable housing closer to jobs, transport and services.</i>
<i>Local Planning Policy Framework</i>	
21.03-2 - Housing	<i>To increase the diversity of housing in Hume.</i>
21.04-1 Urban design	<i>To enable well designed medium density and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.</i>
21.04-2 – Environmentally Sustainable Design and Development	<i>To encourage environmentally sustainable design and development.</i>
21.04-3 – Landscape character	<i>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</i>
<i>Housing Diversity Strategy</i>	
<p><i>The property is identified in the Hume Diversity Strategy (adopted by Council 17 June 2020), as an area of high change with regards to providing diversity (see below for further detail). The rate of change is expected to be incremental with development preferred to occur on consolidated sites.</i></p> <p><i>This development provides for four x 3-bedroom dwellings, which will provide for a higher density and therefore is consistent with the Hume Diversity Strategy.</i></p>	
<i>Zone</i>	
32.08 - General Residential Zone Schedule 1 (GRZ1)	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To encourage development that respects the neighbourhood character of the area.</i></p> <p><i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i></p> <p><i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i></p>

<i>Particular provisions</i>	
52.06 – Car parking	<p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i></p> <p><i>To support sustainable transport alternatives to the motor car.</i></p> <p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
53.18 – Stormwater management in urban development	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>
55 – Two or more dwellings on a lot and residential buildings	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents.</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

Clause 55 assessment

Clause 55 of *the Scheme* seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

A satisfactory neighbourhood and site description and design response plan have been provided for consideration. Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal satisfies the objectives and/or standards of the Clause.

Neighbourhood character and infrastructure (Standards B1 to B5)

B1	<p>The design proposed in this application provides a considered balance between the existing and transitional neighbourhood character by providing a pitched roof design directly responding to the streetscape, and the use of similar materials, design/fenestration and eaves which all form part of the emerging neighbourhood character.</p> <p>The upper floor levels of the dwellings have been recessed from the ground floor footprint, which fits in with the rhythm, scale and spacing of other dwellings in the area. The proposed development also separates dwellings 2, 3 and 4 at the first floor, which provides a visual break when viewed from adjoining properties.</p> <p>Overall, the design is considered to be suitable in terms of the proposed scale, height and form of the dwellings having regard to the existing and emerging character of the area and can be supported from a neighbourhood character perspective.</p>
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B2	The proposal is consistent with higher-level state policies around the provision dwelling diversity and infill development in areas with proximity to services. The principle of medium density residential development is generally supported from a local policy perspective, which seeks “to increase the diversity of housing in Hume” (Clause 21.03 – Objective 4).
B3	The application is not required to meet Standard B3, with reference to dwelling diversity, as there are less than ten dwellings proposed.
B4	The development can be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the net outcome of three additional dwellings is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council's Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage and sewerage grounds.
B5	The proposal integrates well with the layout of development in the street, as it maintains existing pedestrian links, is orientated to the street/accessway and negates the use of high fencing to front of dwelling 1. The proposal is considered consistent to the standard and objective related to street integration.

Site layout and building massing (Standards B6 to B15)

B6	Dwelling 1 is proposed to be setback 7.155 metres from the front boundary. The neighbouring dwelling to the south is setback 5.090 metres, whilst the property to the north is set back 6.670 metres from the boundary. The average of these setbacks would allow for a setback of 5.88 metres. As such, the standard is met.
B7	The maximum building height is 7.2 metres, and does not exceed the maximum limit of 11 metres.
B8	The proposal meets the site coverage objective, with 43.3% site coverage (maximum 60% permitted).
B9	<p>The development has suitable site permeability, with 35.4% provided (minimum 20% required). The application material does not currently include a detailed response to Clause 53.18 of <i>the Scheme</i> relating to Stormwater Management in Urban Development. As such, this has been requested as a condition on the permit.</p> <p>However, it is considered the proposal is capable of providing an appropriate response to the objectives within Clause 53.18 of <i>the Scheme</i>, including the objectives to reduce stormwater runoff and facilitate water reuse on site. As mentioned above, the site permeability of 35.4% exceeds the minimum requirements under Standard B9 of Clause 55 and the site plan shows the provision of a 2000 litre rainwater tank for each dwelling, which generally supports the opportunity for water to filtrate rather than run off into stormwater which will encourage water infiltration.</p> <p>It will be conditional that the applicant supply information to support the proposal with regards to Clause 53.18 of <i>the Scheme</i> prior to the commencement of works including the location of all stormwater measures, how they will operate and their capacities, in accordance with Council's Standards.</p>
B10	<p>The development orientation and layout have been generally designed to provide appropriate energy efficiency through design with the living areas and secluded open spaces located on the north side of the development with the exception of dwelling 1, where the living room and secluded open space are located to the north-west, however, still achieving appropriate energy efficiency.</p> <p>An aerial image of the site and surrounds shows that the existing solar energy facilities (roof panels) on adjoining lots are suitably set back from the boundaries so as to not be overshadowed by the proposed development.</p>

B11	The Roger Free Park is located directly opposite the subject site with dwelling 1 addressing the reserve and a clear outlook from the living room. Further, the development does not include a front fence which would obstruct views to the reserve. The standard and objective related to open space has been met.
B12	The entry to Dwelling 1 would be clearly identifiable from Pasley Street and the entries to Dwellings 2, 3 and 4 would be identifiable from the common vehicle accessway. Windows are orientated to overlook the street or shared access providing passive surveillance of public spaces, and the proposal meets the standard and objectives related to safety. Sensor security lighting within the shared driveway will be required through condition.
B13	The layout accommodates landscaping areas to the front, side and rear setbacks which would provide reasonable level of landscaping, including canopy trees. The submission and implementation of a detailed landscape plan would be included as a condition on any permit issued.
B14	The standard related to parking locations is met, with car spaces located with convenient access to each dwelling, and each dwelling is provided with at two secured car spaces. They are also located in a manner which reduces vehicular noise impacts to residents. The plans have been reviewed by Council's Assets (Traffic) Department who had no issue or objection to the proposal. The standard and objective related to parking locations are met.

Amenity Impacts (Standard B17 to B24)

B17	The areas of the ground floor which are not on or within 200mm of the boundary have been setback at least 1 metre. The walls of the first floor (particularly from the north-eastern boundary) have been setback to meet the minimum requirements of Standard B17.
B18	Proposed walls on boundaries is limited to the north-eastern wall of the garage to Dwelling 1. This wall is 6.4 metres in length and has a maximum height of 3.2 metres. The proposal complies with this Standard.
B19	The proposal incorporates adequate setbacks from side and rear boundaries which allows for the adequate separation of the development from the existing windows on neighbouring properties. Particularly with regard to the rear unit (unit 3) at 76 Horne Street. The south-eastern (rear) wall of dwelling 4 is 6.34 metres in height, requiring a minimum setback of at least 3.17 metres from the existing windows. Plans show the rear wall of unit 4 being setback at least 5.1 metres from the habitable room windows, exceeding the requirements of the Standard and providing a light court compliant with Standard B19.
B20	The units at 77 Pasley Street have a number of north facing windows within 3 metres of the common boundary. However, given the setback of the first floor of the new development (between 5.6 metres and 6.0 metres) from the southern boundary, there will be no impact on these north facing windows. The submitted Shadow Diagrams demonstrate that the north facing windows of the units at number 77 would not be impacted, as the shadow cast from the proposed development would not fall beyond the shadow already cast by the boundary fence. The height and setback requirements of the Standard in relation to the south walls of the dwellings are met.
B21	The shadow diagrams submitted with the applications show that the adjoining properties will receive some shadowing, however it is within the allowances of the overshadowing provisions. Shadowing to the units to the south are confined to within the shadow cast by the existing boundary fence, and the property to the rear will receive shadowing from 2pm however the amount of shadowing is within the allowances of Standard B21.

B22	<p>Overlooking has been appropriately addressed with all first-floor habitable room windows located within 9 metres of a habitable room window on an adjoining lot being highlight windows or obscured to a height of 1.7metres above the finished floor level or provided with aluminium screens that are designed to comply with Standard B22.</p> <p>Ground floor windows have been obscured from view by the height of new fence along the boundaries (2.1-metre-high Colourbond fence (dark grey) with matching 300mm slate extension to the top of the fence), in accordance with Standard B22. A permit condition has been applied specifying the material, height and colour of the new boundary fencing at the developers cost.</p>
B23	Internal views have been managed through design outcomes, fence heights and use of screened windows.
B24	Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of dwellings. The proposal meets the standard and objective related to noise impacts.

On-Site Amenity and Facilities (Standard B25 to B30)

B25	The proposed development has ground level entries and amenities to ensure that the development is accessible for people with limited mobility, satisfying Standard B25.															
B26	Dwelling entries provide shelter and a sense of personal address around the entry and can be easily surveyed from the street or shared accessway.															
B27	All new habitable room windows look out to a wide-open area (accessways or private open space) with a minimum dimension of 1 metre clear to the sky, in accordance with the requirements.															
B28	<p>The areas of secluded private open space have been provided in response to the objective:</p> <table><tr><td></td><td>SPOS</td><td>POS</td></tr><tr><td>Dwelling 1</td><td>30.7 square metres</td><td>126.2 square metres</td></tr><tr><td>Dwelling 2</td><td>29.7 square metres</td><td>33.7 square metres</td></tr><tr><td>Dwelling 3</td><td>29.7 square metres</td><td>34.2square metres</td></tr><tr><td>Dwelling 4</td><td>29.2 square metres</td><td>67.2 square metres</td></tr></table> <p>The secluded private open space is considered to be usable in nature and accessed appropriately from a living area. Each dwelling is provided with a paved patio that is of a usable size.</p>		SPOS	POS	Dwelling 1	30.7 square metres	126.2 square metres	Dwelling 2	29.7 square metres	33.7 square metres	Dwelling 3	29.7 square metres	34.2square metres	Dwelling 4	29.2 square metres	67.2 square metres
	SPOS	POS														
Dwelling 1	30.7 square metres	126.2 square metres														
Dwelling 2	29.7 square metres	33.7 square metres														
Dwelling 3	29.7 square metres	34.2square metres														
Dwelling 4	29.2 square metres	67.2 square metres														
B29	All dwellings will receive adequate solar access to private open space, with the secluded private open space areas gaining direct access to northern sunlight.															
B30	Each dwelling must be provided with a minimum of 6 cubic metres secure storage space which is externally accessible via the secluded private open space areas; this is met.															

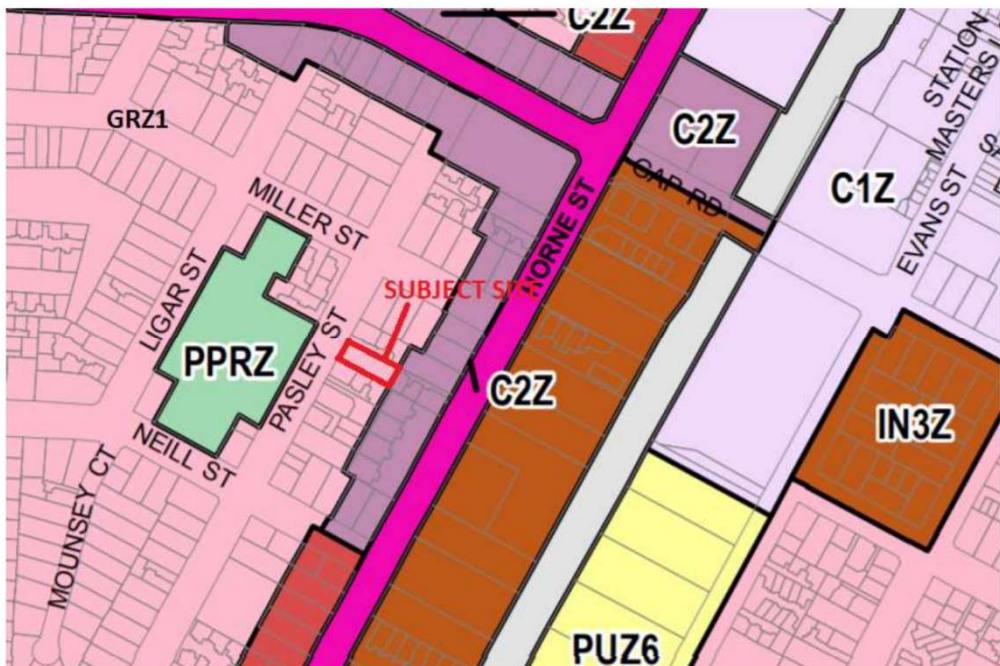
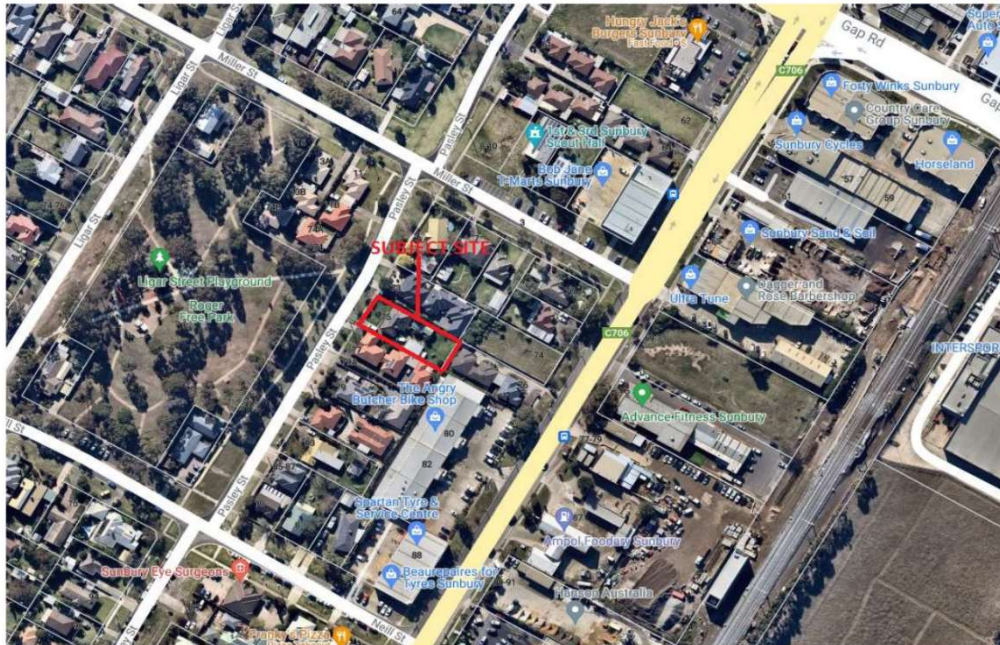
Detailed Design (Standard B31 to B34)

B31	The design of proposed dwellings has good façade articulation and detailing, appropriate window and door proportion, and roof form. Proposed materials suit both contemporary design and the existing character. The overall design is considered to be visually compatible to the neighbourhood character and provide a good quality visual outcome to the adjacent reserve. The objective and standard related to design detail is met.
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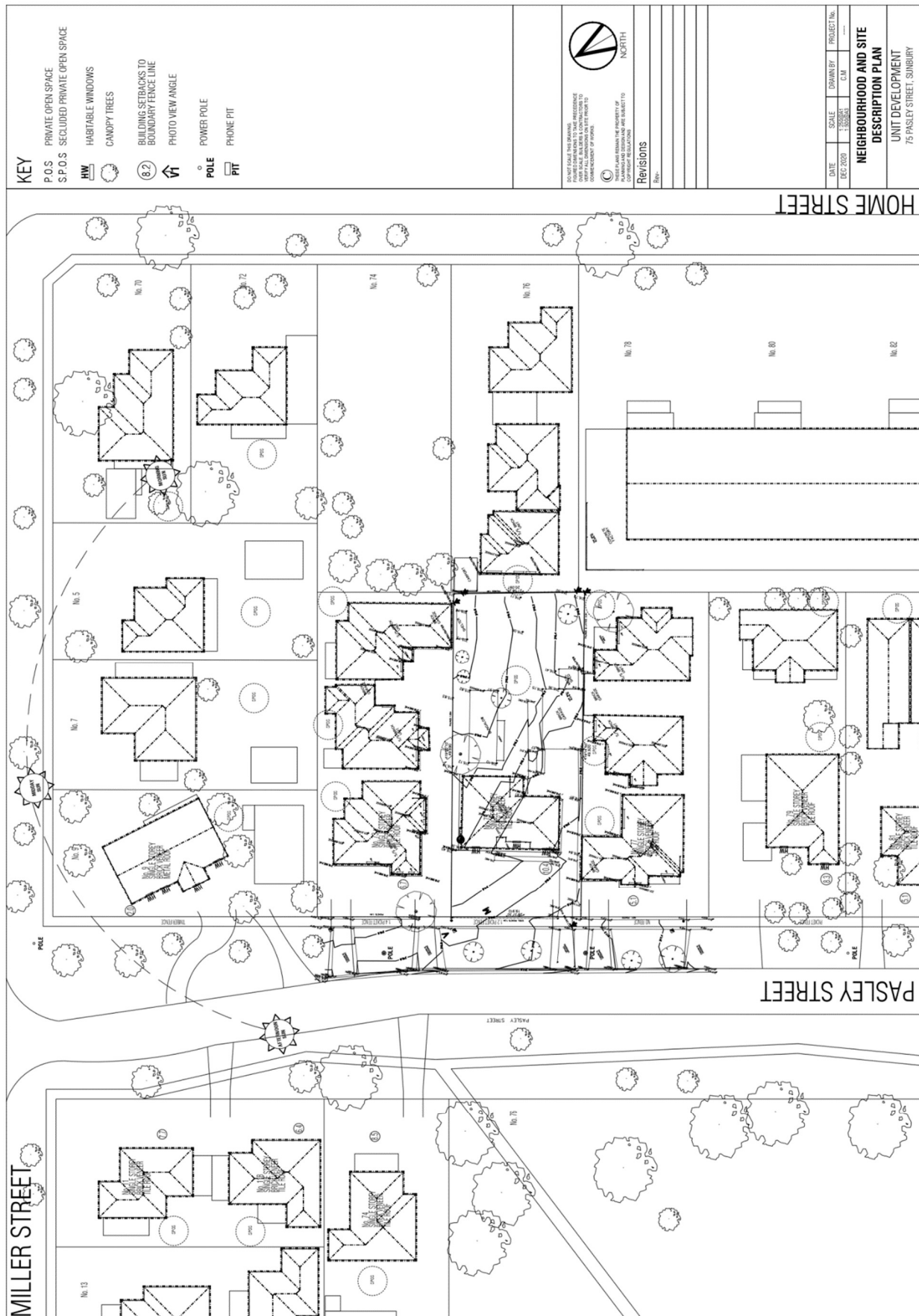
B32	The site currently has a fence of 1.2 metre Colourbond picket fence along the front of the site. This fence will be removed. No front fence is proposed as part of the re-development of the site.
B33	Common property is anticipated to be manageable.
B34	Site services will be able to be appropriately located to ensure suitability for installation of services, maintenance, and through access. Mailboxes will be required to be located at the front of the property facing the road, in line with Australia Post requirements, through conditions. The future residents will be able to store their bins within the garage or secluded private open space, but also easily bring the bins to the verge for collection, via the garage. Each property is serviced by a clothesline. The proposal meets the standards and objectives related to site services.

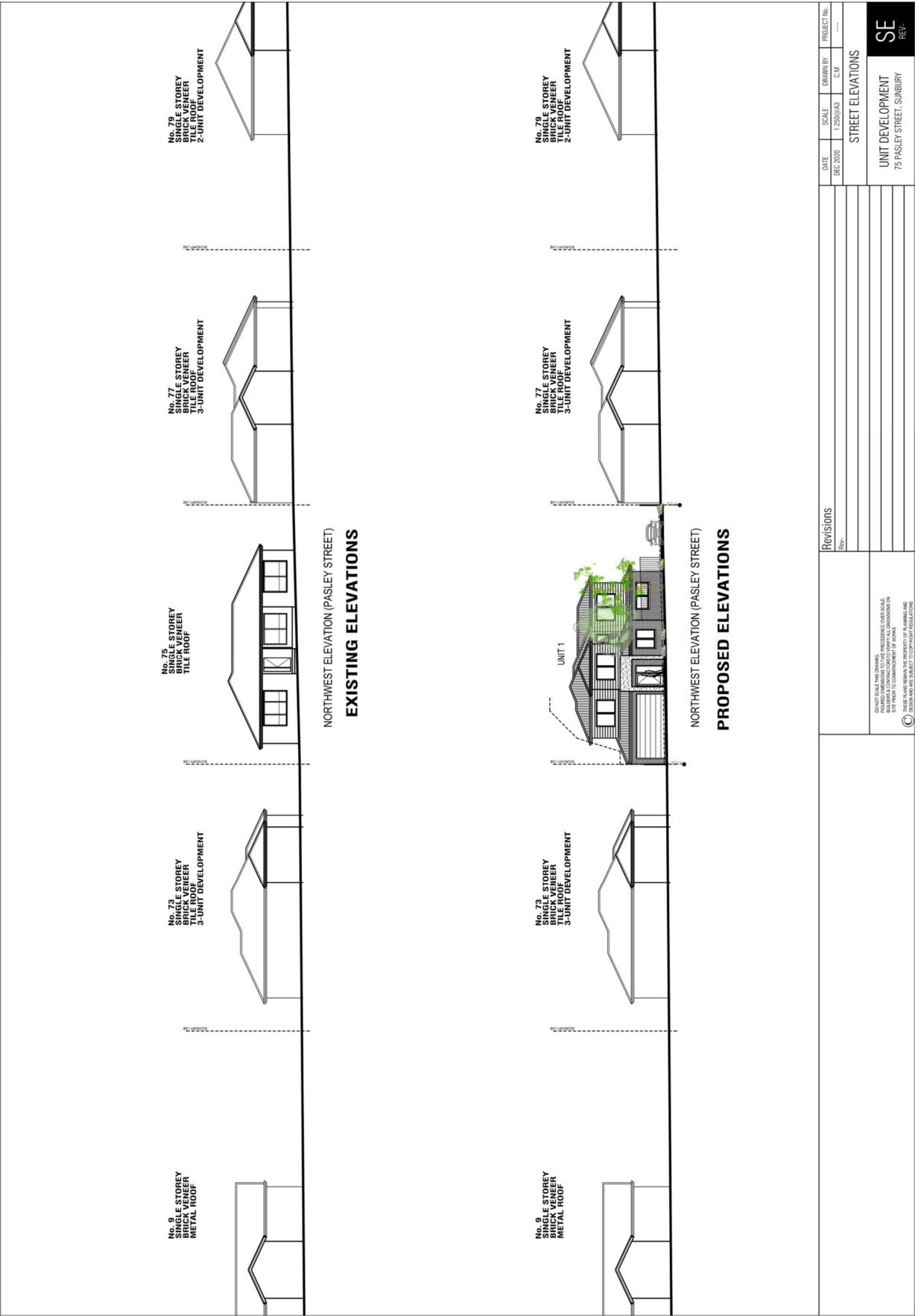
Attachment 3 – Locality Plan:

P23413 – 73 Pasley Street, Sunbury



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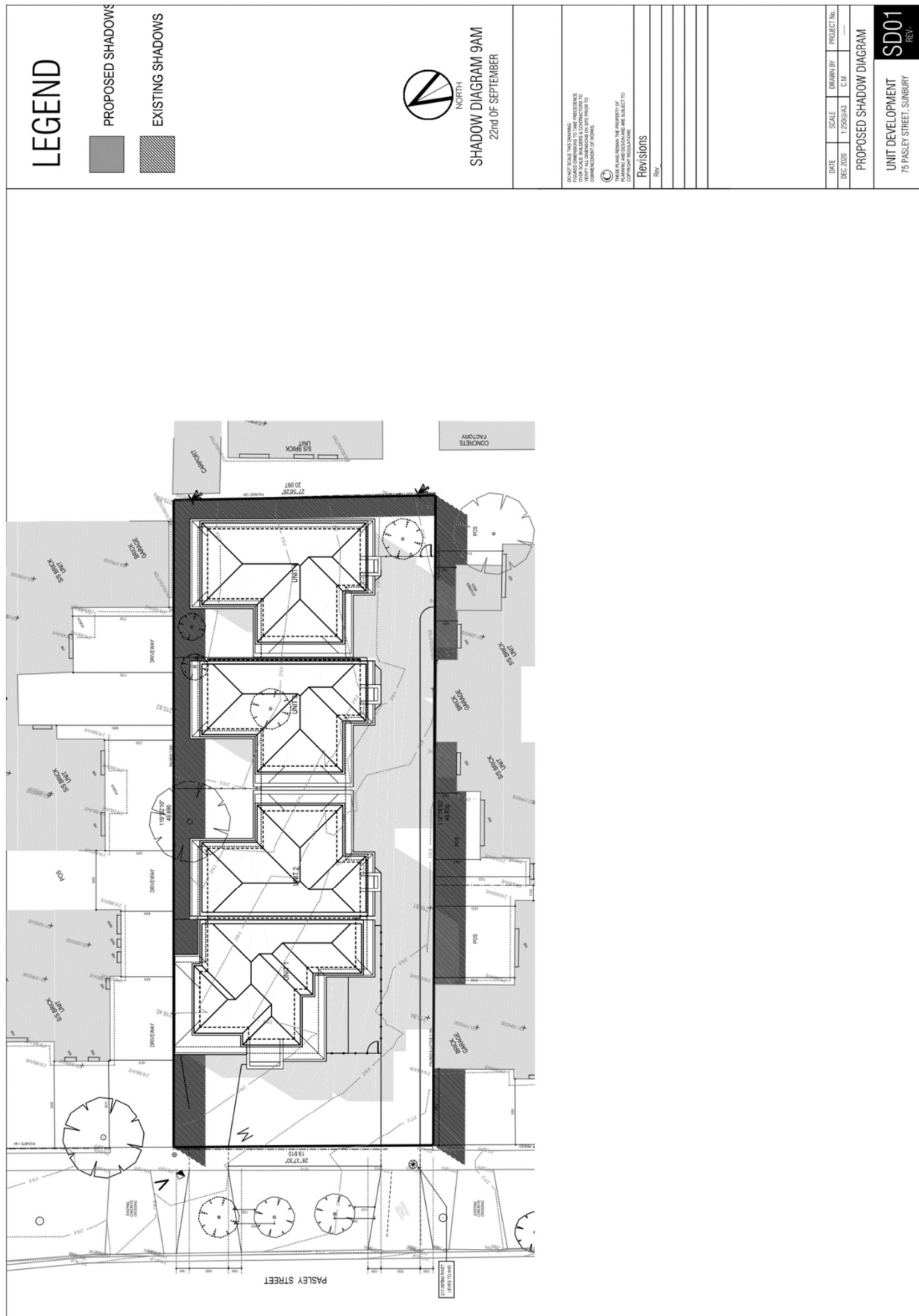


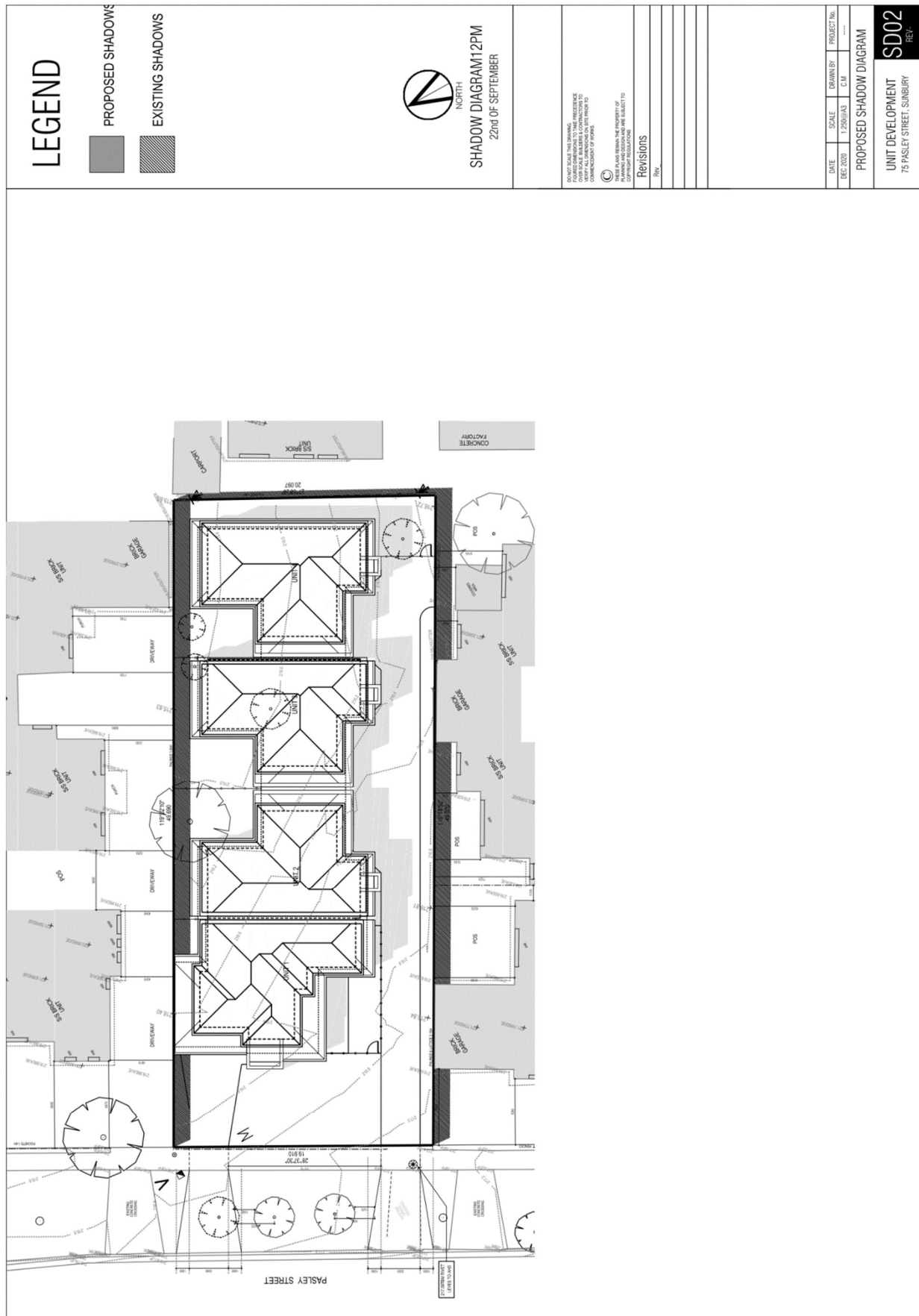


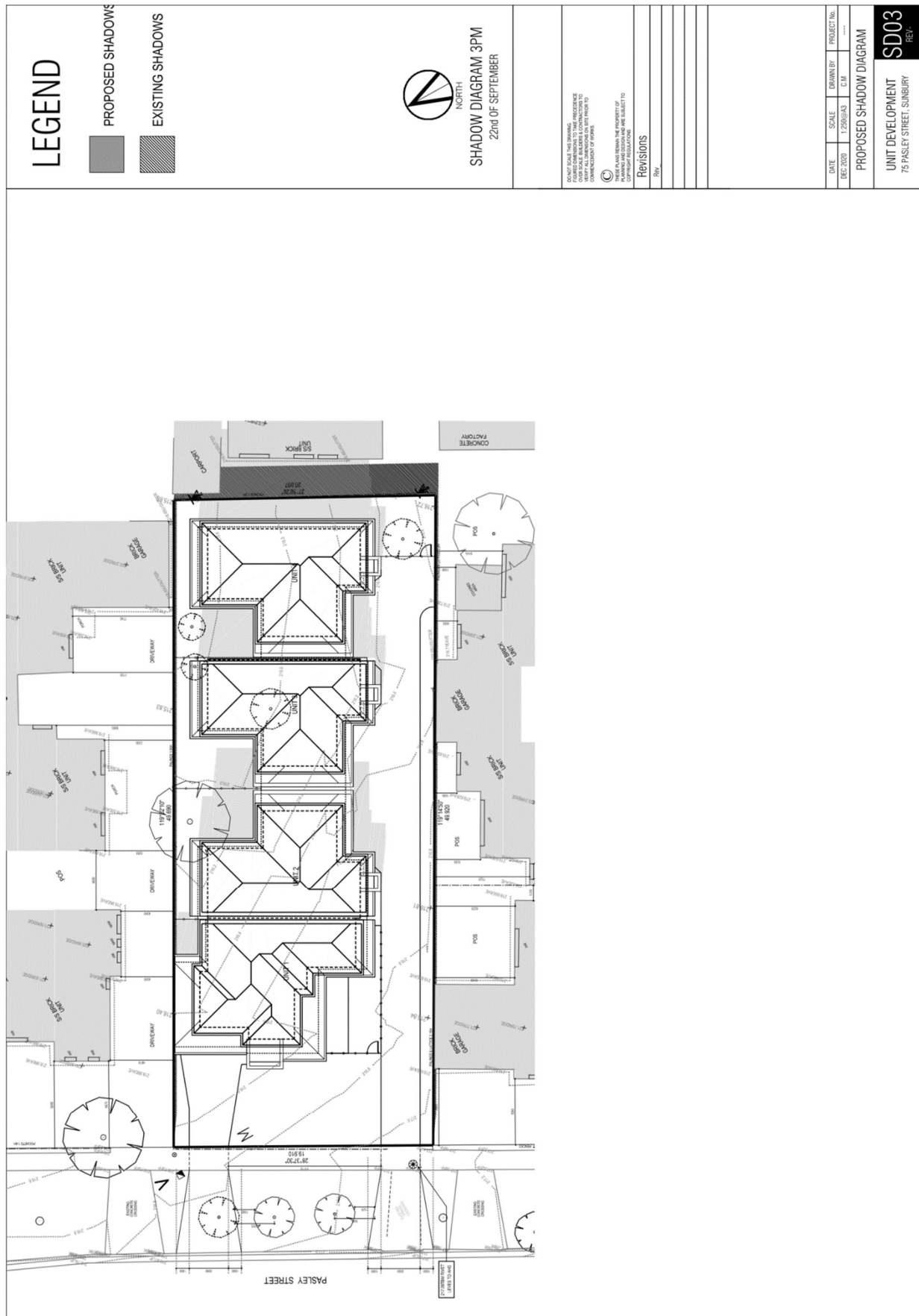












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REPORT NO:	SU563
REPORT TITLE:	380 Lancefield Road Sunbury - Use and development of the land for a Place of Assembly (meditation retreat), caretaker's dwelling and native vegetation removal
SOURCE:	Brydon King, Senior Town Planner
DIVISION:	Planning and Development
FILE NO:	P18074
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation & Conditions</i>2. <i>Planning Policy Framework and provisions</i>3. <i>Locality Map</i>4. <i>Assessment plans</i>

	P18074
Proposal:	Use and development of the land for a Place of Assembly (meditation retreat) and caretaker's dwelling
Location:	380 Lancefield Road Sunbury
Zoning:	Urban Growth Zone
	Part Public Acquisition Overlay Schedule 1
Applicant:	Dhammakaya Society of Victoria Inc
Date Received:	13 August 2014

1. SUMMARY OF REPORT:

- 1.1 The application seeks to use and develop the subject land for a place of assembly and caretakers residence associated with a meditation retreat based on Buddhism principles. The proposal includes the development of three single storey buildings associated with accommodation and a caretakers residence and development of a two storey mediation and multi purpose building containing mediation rooms, dining areas and office areas for monks.
- 1.2 The existing dwelling on the site will be used for accommodation for monks. The proposal seeks to provide for daily meditation courses and rituals (allowing for up to 20 participants at a session) and has special events six times a year allowing for between 70 and 150 participants. 60 car parking spaces are to be provided on the land.
- 1.3 The application has been amended over time and had long delays by the proponent in responses to information and undertaking changes. The application has had several rounds of public notification and has confirmed five objections. The objections raise concerns related to the presence of the use in the rural setting, whether the use will prejudice the future urban growth planning for the area, impact on amenity, traffic impacts and devaluation of property. The application is being reported to Council as the number of objections exceeds officer delegation.
- 1.4 The application has been assessed against relevant provisions of the Hume Planning Scheme including consideration of objections and on balance the proposal is recommended for support.

REPORT NO: SU563 (cont.)**2. RECOMMENDATION:**

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of the land for a Place of Assembly (meditation retreat), caretaker's dwelling and native vegetation removal at 380 Lancefield Road Sunbury subject to the conditions in Attachment 1.

3. PROPOSAL:

- 3.1 The proposal seeks to use and develop the subject land for a Place of Assembly and Caretakers Residence. The proposal seeks to provide the opportunity for people to attend meditation retreats and learn and participate in meditation. The main activities/events proposed would be as follows:
- Daily offerings/prayers for maximum 10 patrons between 10:00am and 1:30pm except for Sunday where up to 20 participants from 10am to 2:30pm
 - Introduction to meditation meetings each Saturday for maximum 15 patrons between 2:00pm and 3:00pm.
 - First Sunday of a month a mediation class for maximum 70 persons between 10am and 2:30pm.
 - Third weekend of every month a mediation retreat for up to 25 persons over Saturday and Sunday. This is the only event where people stay on the site.
- 3.2 The proposal also supports the opportunities for six major celebratory events which have a maximum of 150 people present and are completed by 9:30pm at night.
- 3.3 The proposal relies on the retention of the existing single storey dwelling on the land and this will continue to be used for resident monks. In addition, the following building are proposed:
- A single storey caretakers residence located to the east of the existing dwelling with four bedrooms.
 - Two single storey buildings to provide accommodation for guests attending the various meditation sessions, both containing five bedrooms. These buildings are located to the north western corner of the site.
 - A two storey main meditation and multipurpose building located to the north of the site. The building contains meditations rooms, dining facilities, offices and facilities for resident monks.
- 3.4 Access to the facilities on site is via an existing access point to Clark Court and internal vehicles accessways provide access to parking areas to the northern side of the site west of the two storey meditation building. A traffic report supporting the application suggests 60 car parking spaces are required to service the proposed use and development.
- 3.5 Internal pathways are also proposed to provide linkage to the buildings on the site.
- 3.6 The applicant has not identified any specific native vegetation removal based on a desktop assessment.

4. SITE AND SURROUNDS:

- 4.1 The subject land is located on the north east corner of Lancefield Road and Clark Court, Sunbury. Clark Court has direct access to Lancefield Road which is a Road Zone Category 1. The subject site is of a rectangular shape with a total area of approx. 6.07 Ha.

REPORT NO: SU563 (cont.)

- 4.2 The site has a gradual slope up from south east to the north west of three metres. The land features an existing access to Clark Court and internal driveway. The site also features an existing dam and the only significant vegetation is planted trees along the driveway. The site features an existing single storey dwelling.
- 4.3 Surrounding land comprises rural type uses and features dwellings located in grassed paddocks. Land to the north is developed with a larger property used for rural purposes with a dwelling located to the north approximately 400 metres from the northern boundary of the subject land. Land to the east is a similar sized lot with frontage to Clark Court. The property is developed with an existing dwelling setback approximately 180 metres from the eastern boundary of the subject land. Land to the south is a similar sized vacant lot on the opposite side Clark Court. Land to the west of the site are larger properties on the opposite side of Lancefield Road.

5. PLANNING CONTROLS:Urban Growth Zone

- 5.1 The subject site is zoned Urban Growth Zone (UGZ). No Precinct Structure Plan (PSP) has been developed for the land and subsequently assessment occurs via Part A of the UGZ. A planning permit is required for the Place of Assembly use and development and Caretakers Dwelling.
- 5.2 The application was referred to the VPA under Clause 66.03 of the Hume Planning Scheme as required by the UGZ.

Public Acquisition Overlay Schedule 1

- 5.3 The subject site is affected by the Schedule 1 to the Public Acquisition Overlay along the part of the frontage to Lancefield Road. The PAO1 allows for future enhancement of the road network along Lancefield Road. No works are proposed in the overlay and no permit is triggered accordingly under the overlay.

Permit Triggers

- 5.4 The proposal requires a planning permit under the following provisions of the Hume Planning Scheme:
- Clause 37.07-2 for use and development of the land for a Place of Assembly and Caretakers Dwelling.
 - Clause 52.17 Native Vegetation removal.

Aboriginal Cultural Heritage

- 5.5 The land is not located within an area identified as having Aboriginal Cultural Heritage Sensitivity and the proposal is not required to provide a Cultural Heritage Management Plan.

Planning Policy Framework

- 5.6 The relevant policies are listed in Attachment 2. The proposal is able to respond to the policy settings.
- 5.7 Assessment of the proposal is related to the zone, Clause 52.06 – Car parking and Clause 5.17 Native Vegetation.

6. REFERRALS:

- 6.1 The application was referred internally to Council's Traffic Department who have provided data on the daily road movements and the likely impact from the proposal but raised no major concerns.

REPORT NO: SU563 (cont.)

- 6.2 The application was referred to the Department of Transport (DoT) who have advised of potential conditions if a support was provided related to lighting and signage at the Lancefield Road/Clark Court intersection. These conditions have been included in the recommendation.
- 6.3 The application was referred to the VPA under Clause 66.03 of the Hume Planning Scheme and as referenced in the UGZ. The VPA did not offer any objection to the proposal.

7. ADVERTISING:

- 7.1 The application has been advertised on three separate occasions considering each amendment to the application. The application was last amended in February 2019 to significantly reduce the scale of the proposal. The application was advertised under Section 52 of the Planning and Environment Act 1987 in March 2019 by way of sending notices to adjoining owners and occupiers and displaying signs on site.
- 7.2 Since the last notice Council has been awaiting clarification on some issues related to native vegetation. These have been clarified in late 2020 but have not altered the proposal as last placed on public notice.
- 7.3 A total of five objections have consistently been received via the public notice processes.
- 7.4 The issues raised in objections are summarised and responded to below:

Impact to the rural character of the location.

- 7.5 Concerns related to the impacts on the location are noted. Whilst the subject land and surrounding area provides a rural setting, the land, including adjoining land, is zoned for future urban growth and will change in the medium to long term. The amendment of the proposal in 2019 has reduced the scale from 500 people attending the site to 150 people and a reduction in building form on the land. The building forms of the land are predominantly single storey in scale and setback from boundaries. The proposed two storey building on the land is modest in scale with a height of 7.1 metres. On balance it is considered the amended proposal can respond to the rural context of the location currently in anticipation of change to urban development in the future. It is also acknowledged that the site abuts an arterial road, which provides for a different rural context.

Place of Worship.

- 7.6 Concern has been raised that the application should be defined as a Place of Worship and referred to the Victorian Planning Authority (VPA) under Clause 66.03 of the Hume Planning Scheme. Whilst the Place of Assembly definition is considered appropriate referral to the VPA was undertaken for the benefit of clarity. The VPA have responded in June 2019 confirming the proposal will not prejudice the future planning of the location and offered no objection.

Impact on future Precinct Structure Plan for the area

- 7.7 Concerns have been raised in relation to how the proposal will impact future urban growth opportunities. As no PSP has been developed for the current UGZ in the event the proposal was supported, any future planning can have regard to the proposal.
- 7.8 The VPA have confirmed a view that the proposal will not prejudice any future planning for the location.

REPORT NO: SU563 (cont.)Traffic and parking impacts

- 7.9 The application has been supported by a traffic and parking report prepared by TTM Consulting. The report has confirmed that traffic access to the site can be managed by the capacity of the surrounding road network. This has been confirmed via comments from DoT subject to conditions.
- 7.10 The TTM Consulting report has also recommended 60 car parking spaces be provided to service the proposal based on 0.4 spaces per patron. This is in excess of the 0.3 spaces per patron required as a Place of Assembly under Clause 52.06. The parking areas will be located centrally on the northern side of the site abutting existing open paddocks.
- 7.11 It is considered traffic and parking issues have been appropriately responded by the proposal.

Waste water treatment concerns

- 7.12 The application has been supported by a land capability assessment prepared by EWS Environmental related to waste water management on the site. The report has concluded that space is available for the treatment of waste water using secondary systems that can comply with the relevant Code of Practice.

Bushfire risk

- 7.13 The land is in a designated Bushfire Prone Area. The BPA provides for minimum construction standards to occur to manage associated bushfire risk via the building permit process. It is considered appropriate management of bushfire risk can occur via processes associated with the BPA.

Devaluation

- 7.14 The issue of devaluation is a subjective matter and there are a number of influences that can impact the value of a property. The Victorian Civil and Administrative Tribunal (VCAT) has regularly confirmed that issues of general concept of devaluation of property is not a relevant consideration under the planning decision making framework.

8. ASSESSMENT:Planning Policy Framework

- 8.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme.
- 8.2 The proposal is generally in accordance with the relevant planning policy framework and allows for a community based facility that can help support future urban growth in the location consistent with Clause 21.03-1 Liveable Communities.
- 8.3 The siting and scale of the proposal combined with appropriate landscaping will respond to the open rural setting consistent with Clause 21.04-1 Urban Design and Clause 21.04-3 Landscape Character.
- 8.4 The proposal can manage issue of bushfire under the BPA without causing significant biodiversity impacts consistent with Clause 13.02-1S and Clause 21.08-4.

Urban Growth Zone

- 8.5 The proposed development is consistent with the purpose of the urban growth Zone where no PSP is in place.

REPORT NO: SU563 (cont.)

- 8.6 The purpose of the UGZ includes the “*to ensure that, before a precinct structure plan is applied, the use and development of land does not prejudice the future urban use and development of the land*”. The proposal allows for a use and development that can reasonably locate in the existing rural setting and service anticipated future urban growth. This outcome has been confirmed by the VPA.
- 8.7 The proposal allows for single storey buildings spaced across the site and setback from Lancefield Road and has reduced the overall scale of people present on the land from 500 to 150 reflecting a more responsive outcome to the surrounding area. Weekend meditation sessions a planned once a month where patrons will stay on site in the proposed accommodation which is a scale that appropriate responds to the location.
- 8.8 Vehicle access to the site can be accommodated by the surrounding road network with some improvements to lighting and signage as required by DoT.

Car parking

- 8.9 The proposal aims to provide 60 spaces for the maximum number of patrons of 150. This is based on a ratio of 0.4 spaces per patron as opposed to the 0.3 spaces per patron required for a Place of Assembly at Clause 52.06-1.
- 8.10 The car parking is located to the north of the site and will be easily accessible via internal driveways.
- 8.11 The proposal is considered to adequately provide for parking and access consistent with the purpose of this clause.

Native vegetation

- 8.12 No specific native vegetation for removal has been identified through desktop analysis as part of the application. The land is located in the Melbourne Strategic Assessment where native vegetation has been documented at a high level and removal is expected to occur based on appropriate offsets being provided for. Whilst it is not anticipated impacts to native vegetation are likely further confirmation of native vegetation issues has been included in the recommendation.

9. CONCLUSION

- 9.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme and is considered to be generally consistent with the relevant purposes relating to urban context, landscape setting and environmental hazards. The proposal is considered an appropriate response to the UGZ and provides car parking in excess of Clause 52.06. The objections have been considered in the assessment of the proposal and whilst noted are not considered reasons for refusal of the application.
- 9.2 On this basis, it is recommended that the application be supported, and a Notice of Decision to Grant a Permit be issued.

P18074 – 380 Lancefield Road Sunbury**Attachment 1 - Recommendation**

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of the land for a Place of Assembly (meditation retreat) and caretaker's dwelling at 380 Lancefield Road Sunbury subject to the following conditions:

1. Before the use and/or development permitted by this permit commences, a report based on an inspection of the site shall be submitted to and approved by the Responsible Authority to confirm any native vegetation removal and relevant offsets consistent with the *Guidelines for the removal, destruction or lopping of native vegetation DELWP 2017* and the Melbourne Strategic Assessment requirements.
2. Prior to the commencement of the development permitted by this permit, three copies of a comprehensive landscape plan providing for the planting of screening vegetation to all boundaries of the subject land (other than where existing vegetation provides suitable visual screening) as well as other suitable locations adjacent to buildings, driveways and car parking areas, waterways and dams, incorporating a suitable mix of locally native plant species, must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of this permit. The plan must show:
 - (a) A survey of all existing vegetation and natural features;
 - (b) The area or areas set aside for landscaping;
 - (c) A schedule of all proposed trees, shrubs/small trees and ground covers;
 - (d) The location of each species to be planted and the location of all areas to be covered by grass, lawn or other surface material;
 - (e) Paving, retaining walls, fence design details and other landscape works including areas of cut and fill;
 - (f) Appropriate irrigation systems;
 - (g) A schedule of timing for planting, watering and maintenance.
3. Unless with the prior written consent of the Responsible Authority, before the occupation of the development, the landscaping works shown on the endorsed plans must be completed and thereafter maintained to the satisfaction of the Responsible Authority.
4. The use and/or development shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
5. The maximum number of patrons able to be present on the site at any one time is 150 patrons to the satisfaction of the Responsible Authority.
6. Except with the further consent of the Responsible Authority no form of public address system shall be used on the premises so as to be audible outside the building.
7. Noise emissions from the subject land must comply with State Environment Protection Policy (Control of Music Noise from Public Premises) No. N-2 to the satisfaction of the Responsible Authority.
8. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.
9. Unless with the prior written consent from the Responsible Authority, the use hereby permitted may only operate in accordance with the following hours of operation and patron numbers:

Every weekday
Event: Food Offerings to monks
Number of patrons: 20 participants
Time: 10:00am to 2:30pm

Every Saturday:
Event: Introduction to Meditation course
Number of patrons: 20 participants
Time: 2pm to 3pm

Every Sunday:
Event: Food Offerings to monks and dedication of merits
Number of patrons: 20 participants
Time: 10:00 to 14:30

1st Sunday of every month:
Event: The First Sunday Buddha worshipping and Guided Meditation Class
Number of patrons: 70 participants
Time: 10:00 to 14:30

3rd weekend of every month:
Event: Weekend Meditation Retreat
Number of patrons: 25 participants
Time: Saturday and Sunday

Special events: (6 times/year) as below:

Event: New Year Celebration
Number of patrons: 70 participants
Time: one time / year, 10:00 to 14:30

Event: Maka Puja Day, Full moon day of the 3rd lunar month
Number of patrons: 70 participants
Time: one time / year, 10:00 to 21:30

Event: Vesak Day, Full moon day of the 6th lunar month
Number of patrons: 70 participants
Time: one time / year, 10:00 to 21:30

Event: The Master's day Full moon day of the 10th lunar month
Number of patrons: (70 participants)
Time: one time / year, 10:30 to 21:30

Event: The annual robe offering
Number of patrons: 150 participants
Time: one time / year, 10:00 to 14:30

Event: Full moon day of the 12th lunar month
Number of patrons: 70 participants
Time: one time / year, 10:00 to 21:30

10. The nature and colour of building materials employed in the construction of the buildings and works hereby permitted shall be harmonious with the environment, to the satisfaction of the Responsible Authority. The materials to be used in the construction of the buildings and works hereby permitted shall be of nonreflective type, to the satisfaction of the Responsible Authority.

11. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.
12. Areas set aside for the parking of vehicles together with the aisles and access lanes must be sealed with bitumen, constructed, drained and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
13. Provision must be made in the parking area on the subject land to the satisfaction of the Responsible Authority for five car parking spaces clearly marked for the disabled.
14. The surface of the car parking area(s) together with the aisles and access lanes must be treated to the satisfaction of the Responsible Authority so as to prevent any loss of amenity to the neighbourhood by the emission of dust or the discharge of uncontrolled drainage.
15. A sign or signs must be provided to the satisfaction of the Responsible Authority to direct drivers to the on-site car parking area(s). Such sign(s) must be located in the vicinity of the frontage of the subject land and maintained to the satisfaction of the Responsible Authority.
16. Access to the development is to be to the satisfaction of the Department of Transport and the Responsible Authority. Access arrangements must be approved and/or constructed prior to the commencement of the use.
17. All sewerage and sullage waters must be treated in accordance with the requirements of the Environmental Health Section and the Environment Protection Authority. All effluent must be disposed of and contained within the boundaries of the subject land and must not be discharged directly or indirectly to any adjoining land, road or any watercourse or drain and be generally in accordance with the report by EWS Environmental submitted with the application. A sufficient area of the subject land must be set aside and kept available for the purposes of effluent disposal.
18. The amenity of the locality must not be adversely affected by the activity on the site, the appearance of any buildings, works or materials, emissions from the premises or in any other way, to the satisfaction of the Responsible Authority.

Conditions required by Department of Transport

19. Prior to the use or opening of the worship centre, public lighting at the intersection of Lancefield Road and Clark Court must be improved to the satisfaction of the Responsible Authority.
20. Prior to the use or opening of the mediation centre, appropriate advance warning signs must be installed to the satisfaction of the Responsible Authority.

Expiry

21. This permit will expire if one of the following circumstances applies:
 - The development and use is not commenced within three years of the date of this permit.
 - The development is not completed within six years of the date of commencement.

The Responsible Authority may extend these times if a request is made in writing before the permit expires or within six months afterwards

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P18074: 380 Lancefield Road Sunbury

Attachment 2– Planning Policy Framework

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

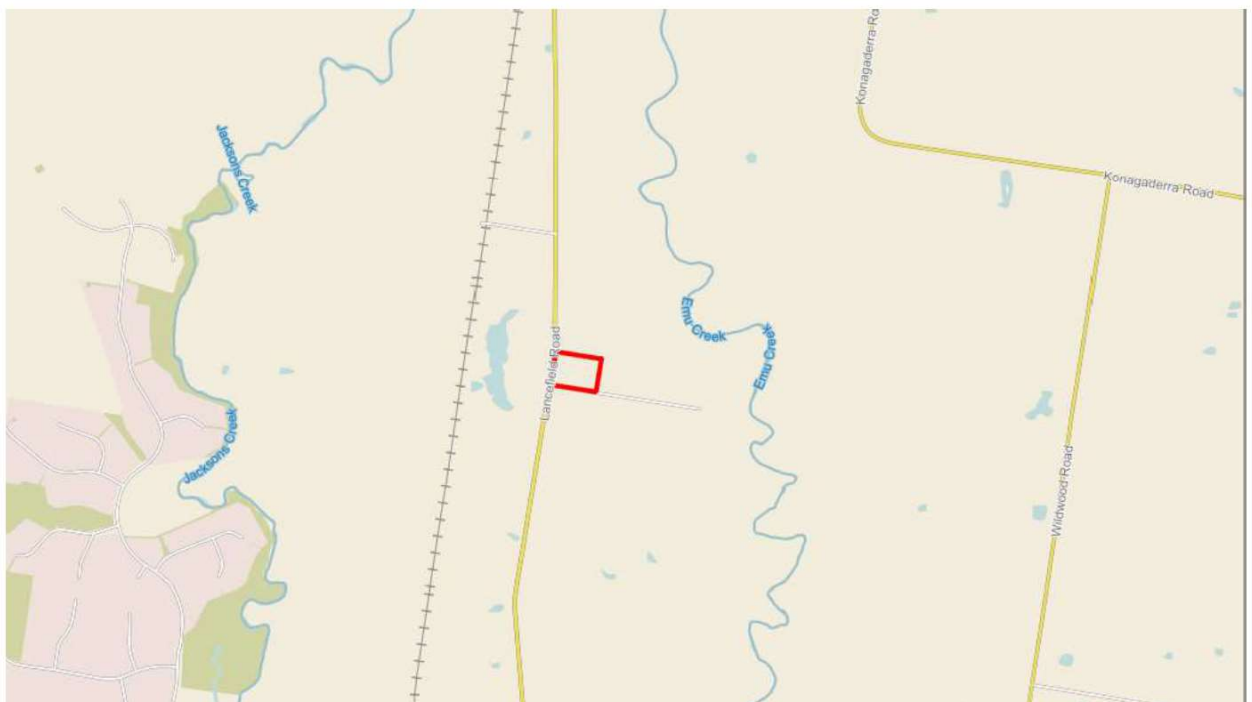
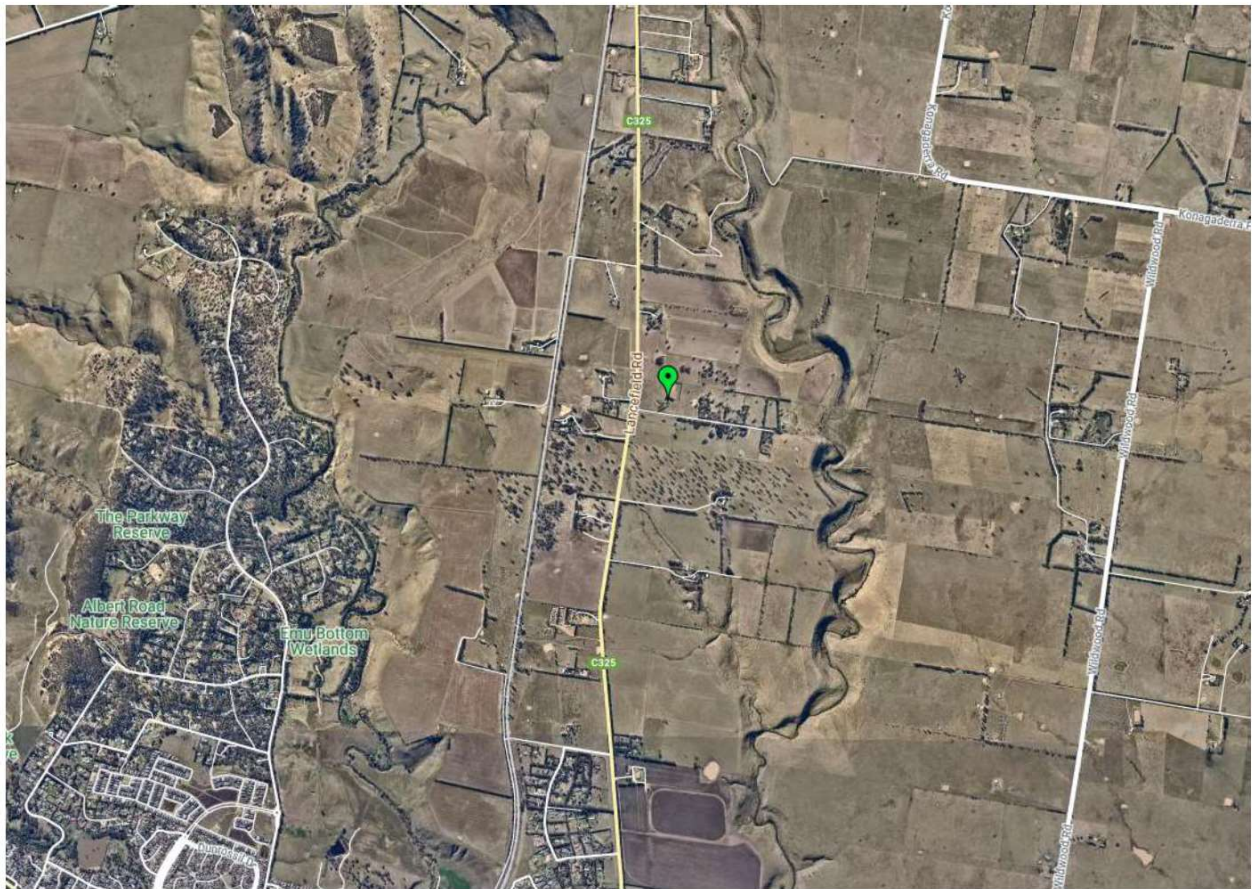
Clause	Applicable objective / strategy
<i>Planning policy</i>	
11.01-1S - Settlement	<i>Planning for urban growth should consider: Opportunities for the consolidation, redevelopment and intensification of existing urban areas</i>
11.01-1R – Settlement - Metropolitan Melbourne	<i>Create mixed-use neighbourhoods at varying densities, including through the development of urban-renewal precincts, that offer more choice in housing, create jobs and opportunities for local businesses and deliver better access to services and facilities.</i>
12.01-2S Native Vegetation Management	<i>To ensure that there is no net loss to biodiversity as a result of the removal, destruction or lopping of native vegetation.</i>
12.05-2S Landscapes	<i>To protect and enhance significant landscapes and open spaces that contribute to character, identity and sustainable environments.</i>
13.02-1S – Bushfire Planning	<i>To strengthen the resilience of settlements and communities to bushfire through risk-based planning that prioritises the protection of human life.</i>
15.01-1S – Urban design	<ul style="list-style-type: none"> <i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i> <i>Require development to respond to its context in terms of character, cultural identity, natural features, surrounding landscape and climate.</i> <i>Ensure development contributes to community and cultural life by improving the quality of living and working environments, facilitating accessibility and providing for inclusiveness.</i> <i>Ensure the interface between the private and public realm protects and enhances personal safety.</i> <i>Ensure that development provides landscaping that supports the amenity, attractiveness and safety of the public realm.</i> <i>Ensure that development, including signs, minimises detrimental impacts on amenity, on the natural and built environment and on the safety and efficiency of roads.</i> <i>Promote good urban design along and abutting transport corridors</i>
15.01-1R – Urban Design – Metropolitan Melbourne	<i>To create a distinctive and liveable city with quality design and amenity.</i>

15.01-2S – Building design	<ul style="list-style-type: none"> • <i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i> • <i>Ensure a comprehensive site analysis forms the starting point of the design process and provides the basis for the consideration of height, scale and massing of new development.</i> • <i>Ensure development responds and contributes to the strategic and cultural context of its location.</i> • <i>Minimise the detrimental impact of development on neighbouring properties, the public realm and the natural environment.</i> • <i>Ensure the form, scale, and appearance of development enhances the function and amenity of the public realm.</i> • <i>Ensure buildings and their interface with the public realm support personal safety, perceptions of safety and property security.</i> • <i>Ensure development provides landscaping that responds to its site context, enhances the built form and creates safe and attractive spaces.</i>
15.01-4R – Healthy Neighbourhoods – Metropolitan Melbourne	<i>Create a city of 20 minute neighbourhoods, that give people the ability to meet most of their everyday needs within a 20 minute walk, cycle or local public transport trip from their home.</i>
15.01-5S – Neighbourhood Character	<ul style="list-style-type: none"> • <i>To recognise, support and protect neighbourhood character, cultural identity, and sense of place.</i> • <i>Support development that respects the existing neighbourhood character or contributes to a preferred neighbourhood character.</i> • <i>Ensure development responds to its context and reinforces a sense of place and the valued features and characteristics of the local environment and place by respecting the:</i> <ul style="list-style-type: none"> ○ <i>Pattern of local urban structure and subdivision.</i> ○ <i>Underlying natural landscape character and significant vegetation.</i> ○ <i>Neighbourhood character values and built form that reflect community identity.</i>
18.02-4S – Car Parking	<i>To ensure an adequate supply of car parking that is appropriately designed and located</i>
Local Planning Policy Framework	
21.03-1 Liveable Communities	<i>To ensure the provision of local infrastructure and services that meets the needs of the local community.</i>
21.04-1 – Urban Design	<i>To improve the image and appearance of Hume Corridor's established areas and deliver high quality development in new growth areas across Hume.</i>
21.04-3 – Landscape Character	<ul style="list-style-type: none"> • <i>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</i>

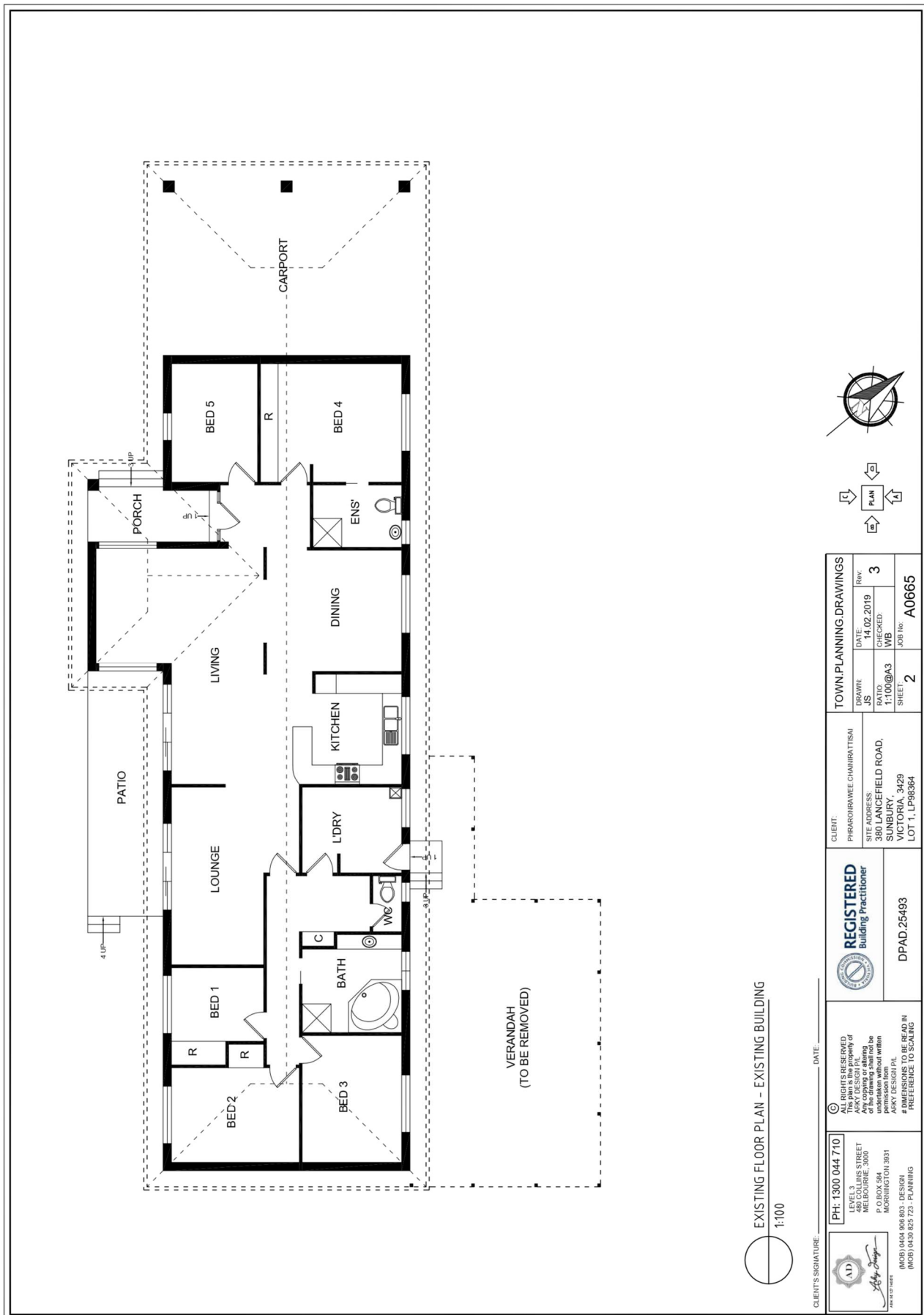
<i>Particular provisions</i>	
52.06 – Car parking	<ul style="list-style-type: none"> • <i>To ensure the provision of an appropriate number of car parking spaces having regards to the demand likely to be generated, the activities on the land and the nature of the locality.</i> • <i>To ensure that car parking does not adversely affect the amenity of the locality.</i> • <i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy an efficient use.</i>
53.17 – Native Vegetation	<ul style="list-style-type: none"> • <i>To ensure that there is no net loss to biodiversity as a result of the removal, destruction or lopping of native vegetation. This is achieved by applying the following three step approach in accordance with the Guidelines for the removal, destruction or lopping of native vegetation (Department of Environment, Land, Water and Planning, 2017) (the Guidelines):</i> <ul style="list-style-type: none"> ○ <i>Avoid the removal, destruction or lopping of native vegetation.</i> ○ <i>Minimise impacts from the removal, destruction or lopping of native vegetation that cannot be avoided.</i> ○ <i>Provide an offset to compensate for the biodiversity impact if a permit is granted to remove, destroy or lop native vegetation.</i> • <i>To manage the removal, destruction or lopping of native vegetation to minimise land and water degradation.</i>

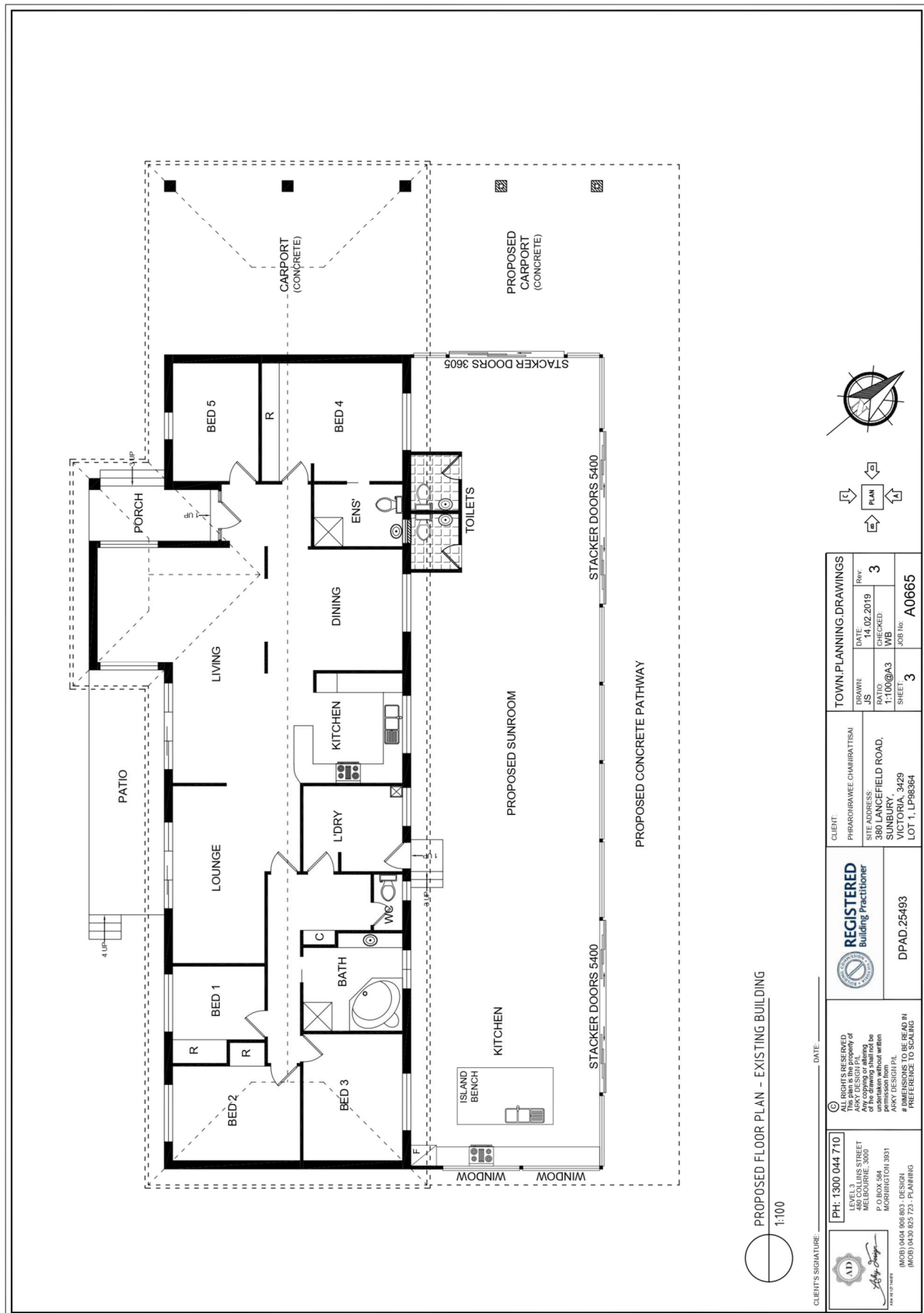
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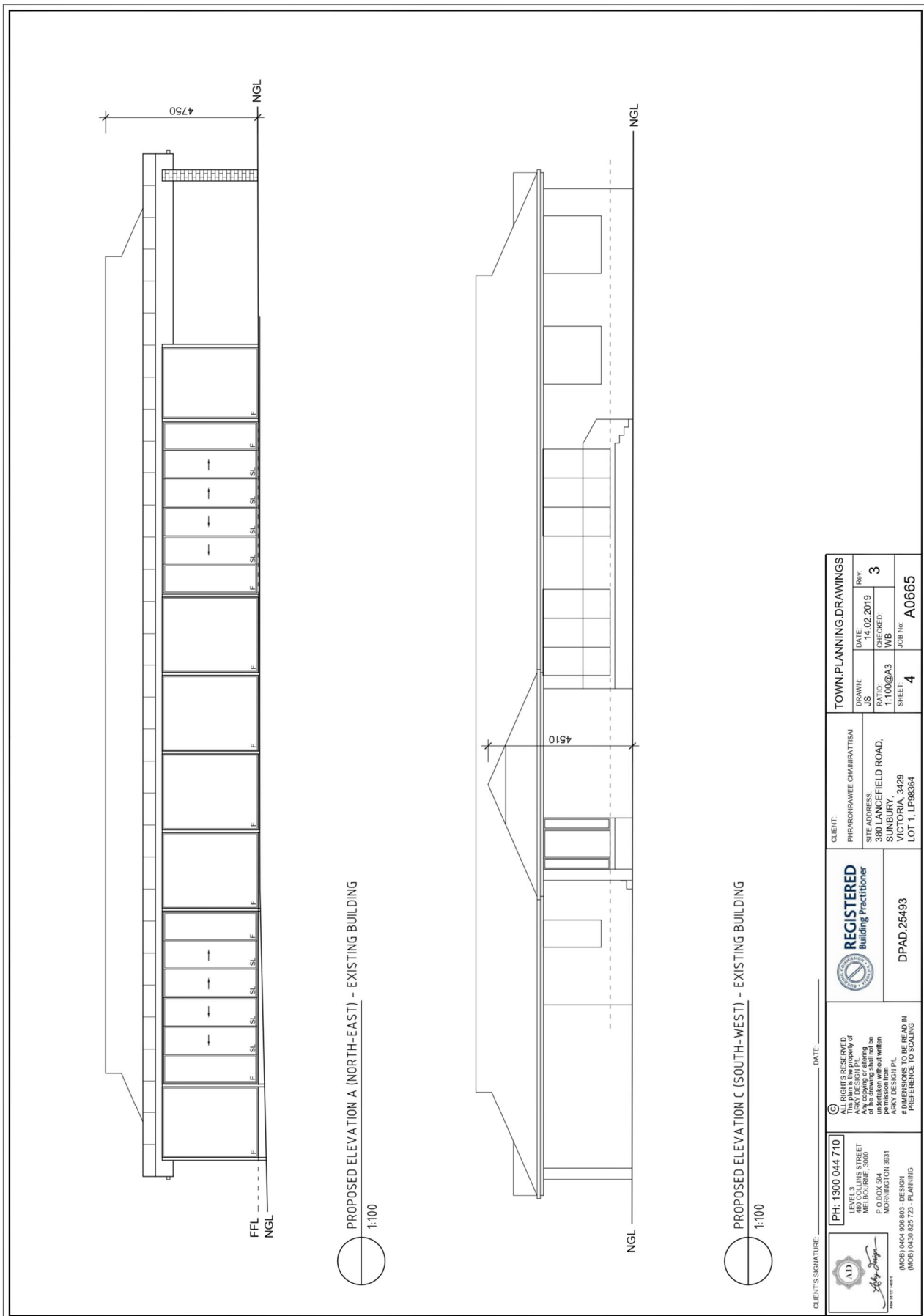
Attachment 3- Locality Map

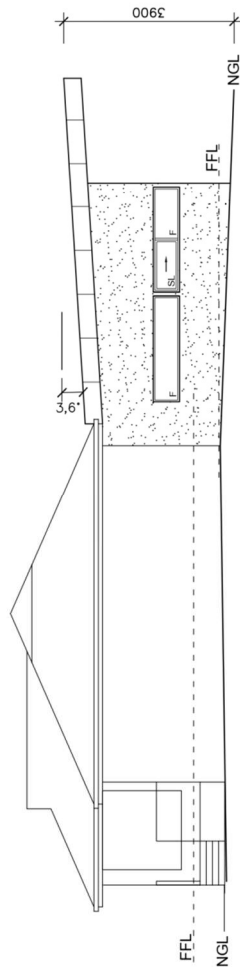


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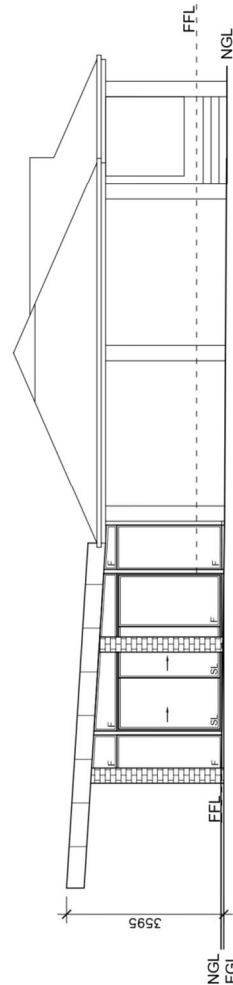






PROPOSED ELEVATION B (SOUTH-EAST) – EXISTING BUILDING

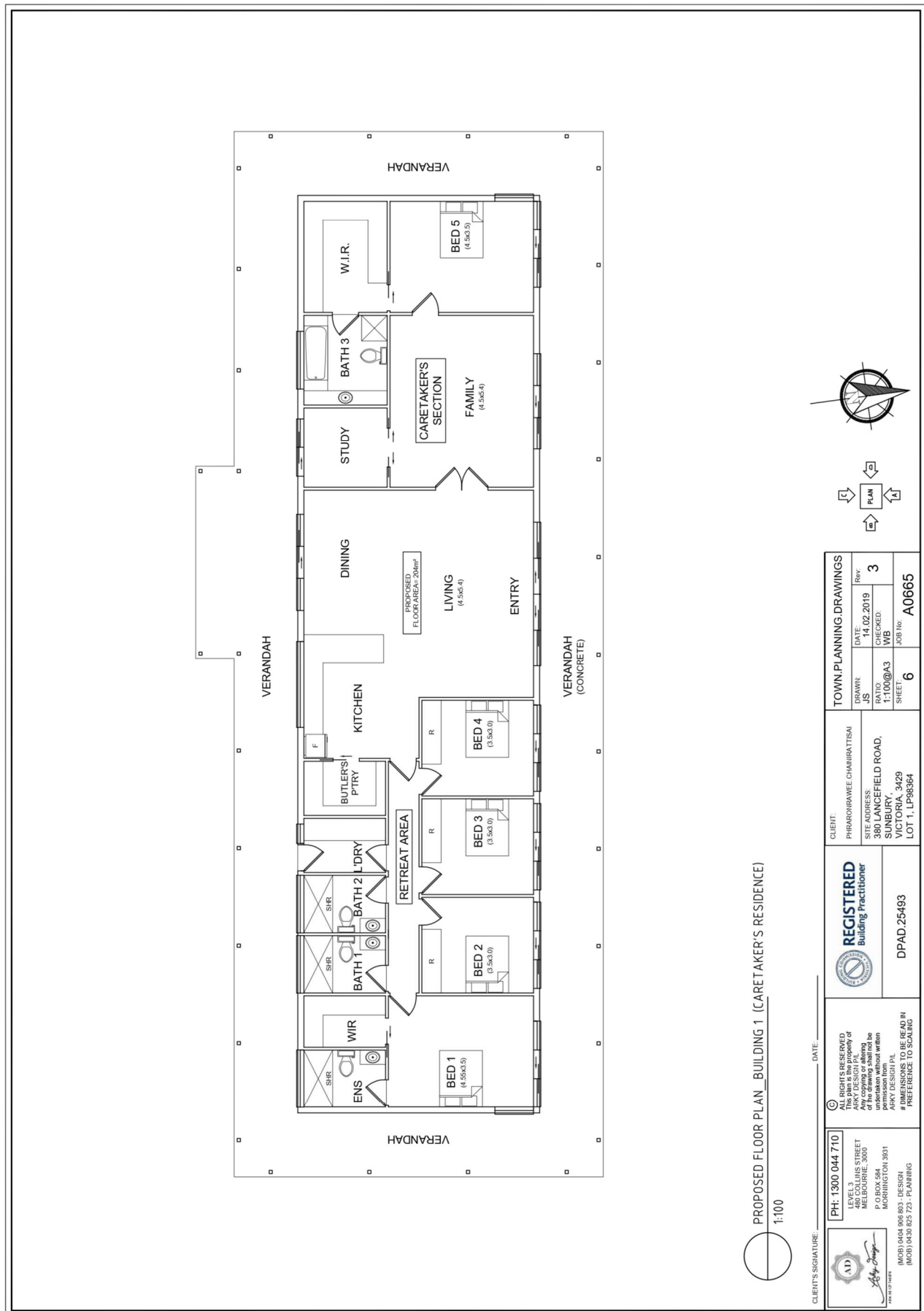
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PROPOSED ELEVATION D (NORTH-WEST) – EXISTING BUILDING

1:100

CLIENT'S SIGNATURE  DATE: _____		REGISTERED Building Practitioner  DPAD.25493		CLIENT PHRACHORANEE CHAMRATTISAI SITE ADDRESS 380 LANCEFIELD ROAD, SUNBURY, VICTORIA, 3429 LOT 1, LP98364		TOWN PLANNING DRAWINGS DRAWN: JS DATE: 14.02.2019 RATIO: 1:100@A3 CHECKED: WB SHEET: 5 JOB No: A0665	
PH: 1300 044 710 LEVEL 3 480 COLLINS STREET MELBOURNE, 3000 P O BOX 584 MORRINGTON 3531 (MOB) 0404 906 803 - DESIGN (MOB) 0439 825 723 - PLANNING		ALL RIGHTS RESERVED No copying or sharing of this drawing or plan is to be undertaken without written authority of ARRY DESIGN P/L # DIMENSIONS TO BE READ IN PREFERENCE TO SCALING					



PROPOSED ELEVATION A (NORTH) – CARETAKER'S RESIDENCE

1:100

PROPOSED ELEVATION C (SOUTH) – CARETAKER'S RESIDENCE

1:100

PROPOSED ELEVATION B (EAST) – CARETAKER'S RESIDENCE

1:100

PROPOSED ELEVATION D (WEST) – CARETAKER'S RESIDENCE

1:100

ALL COLOURS TO BE OF MUTED TONE TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY

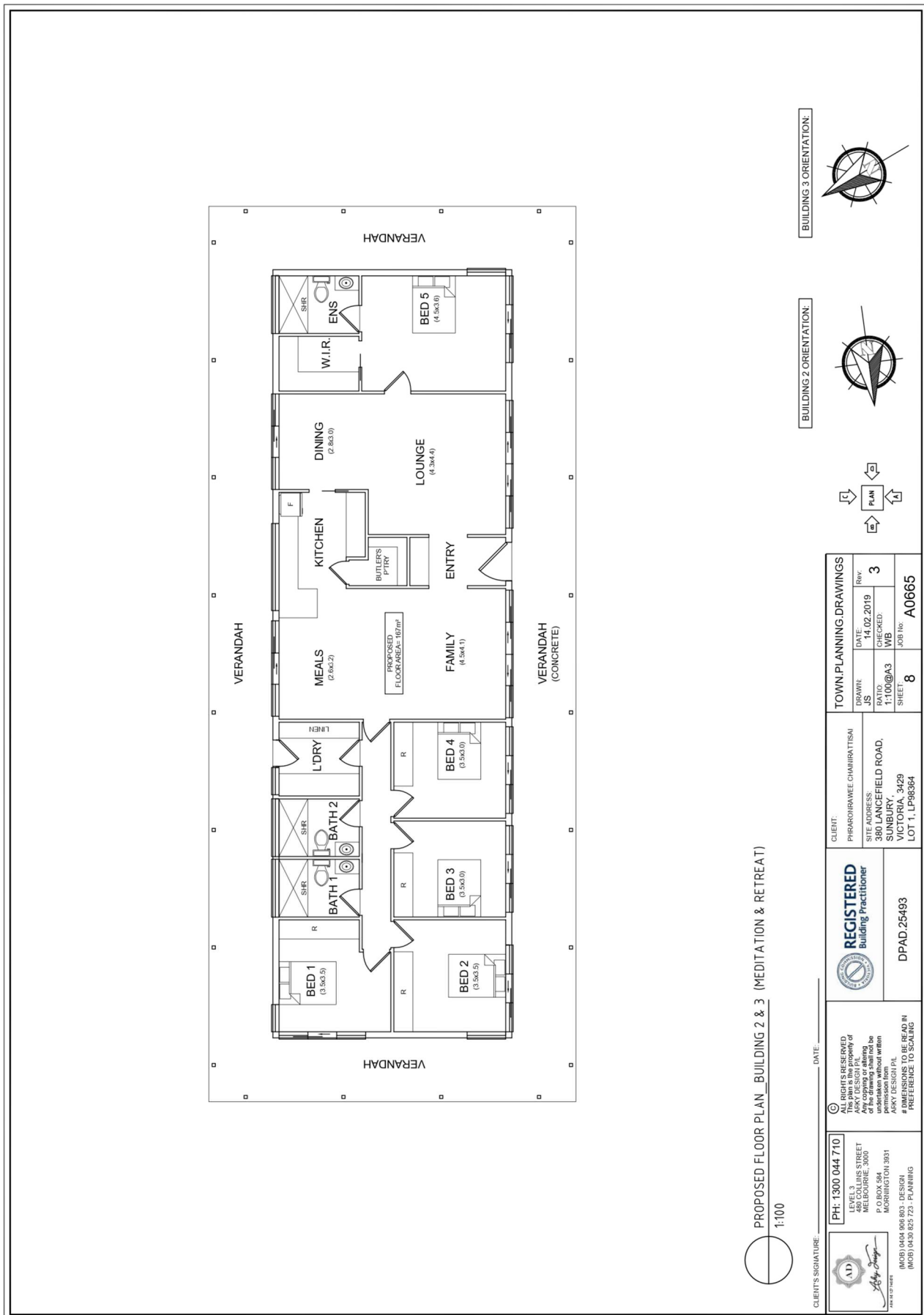
OBSCURED WINDOWS WILL BE FIXED AND HAVE A MAXIMUM OF 25% TRANSPARANCY

TOWN PLANNING DRAWINGS			
DATE	14.02.2019	CHECKED	3
DRAWN	JS	RATIO	1:100@A3
SHEET	7	JOB NO.	A0665

PHILIPPOPOULOS CHAMBERS

380 LANCEFIELD ROAD,
SUNBURY, 3429
LOT 1, LP98364

DPAD.25493



PROPOSED ELEVATION A (WEST / SOUTH-WEST) – BUILDING 2 & 3

1:100

PROPOSED ELEVATION C (EAST / NORTH-EAST) – BUILDING 2 & 3

1:100

PROPOSED ELEVATION B (NORTH / NORTH-WEST) – BUILDING 2 & 3

1:100

PROPOSED ELEVATION D (SOUTH / SOUTH-EAST) – BUILDING 2 & 3

1:100

ALL COLOURS TO BE OF MUTED TONE TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY

OBSCURED WINDOWS WILL BE FIXED AND HAVE A MAXIMUM OF 25% TRANSPARENCY

CLIENT: PHRACHORANEE CHAMRATITSAI

SITE ADDRESS: 380 LANCEFIELD ROAD, VICTORIA, 3429 LOT 1, LP98364

REGISTERED Building Practitioner DPAD.25493

PH: 1300 044 710

140 COLLINS STREET MELBOURNE, 3000

P.O. BOX 584 MORNINGTON 3531

(MOB) 0404 906 803 - DESIGN (MOB) 0439 825 723 - PLANNING

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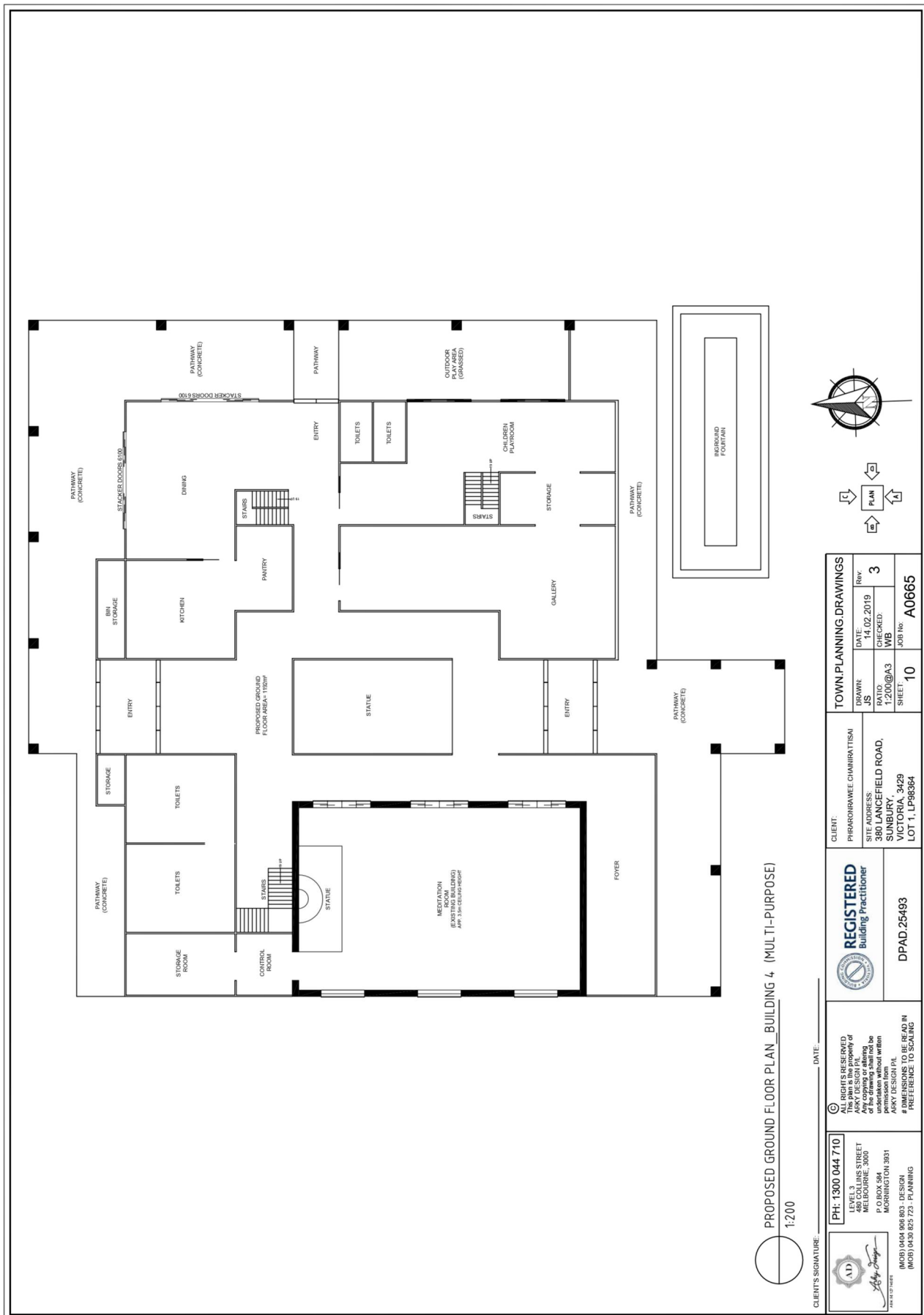
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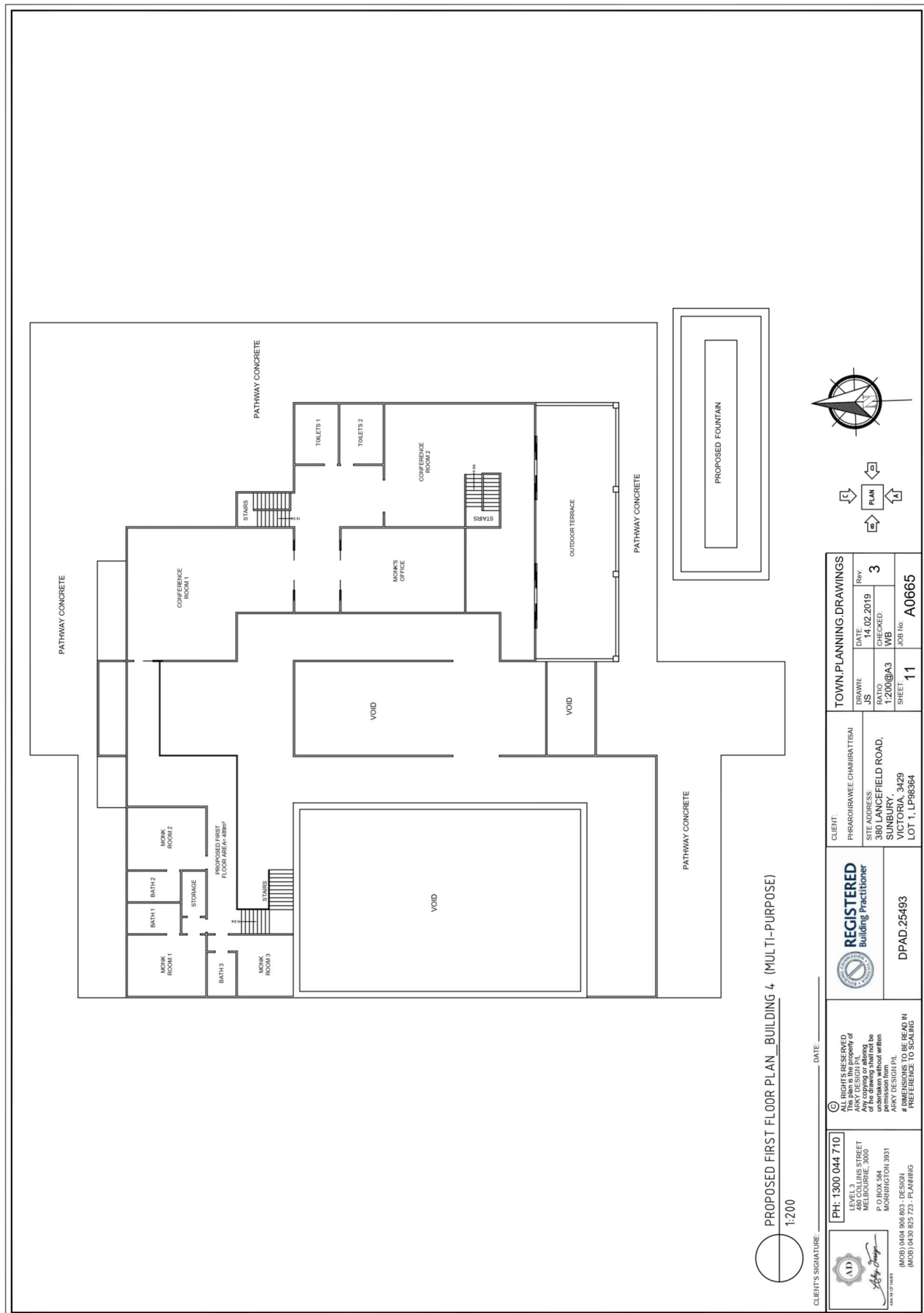
DATE: _____

CLIENT'S SIGNATURE: _____

TOWN PLANNING DRAWINGS

DRAWN: JS	DATE: 14.02.2019	Rev: 3
RATIO: 1:100@A3	CHECKED: WB	
SHEET: 9	JOB No: A0665	





PROPOSED ELEVATION A (SOUTH)_BUILDING 4 (MULTI-PURPOSE)
1:200

PROPOSED ELEVATION A (SOUTH)_BUILDING 4 (MULTI-PURPOSE)
1:200

PROPOSED ELEVATION C (NORTH)_BUILDING 4 (MULTI-PURPOSE)
1:200

PROPOSED ELEVATION D (EAST)_BUILDING 4 (MULTI-PURPOSE)
1:200

CLIENT'S SIGNATURE _____

DATE: _____

	<p>REGISTERED Building Practitioner</p> <p>DPAD.25493</p>	<p>TOWN PLANNING DRAWINGS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>DRAWN</td> <td>DATE</td> <td>Rev</td> </tr> <tr> <td>JS</td> <td>14.02.2019</td> <td>3</td> </tr> <tr> <td>CHECKED</td> <td></td> <td></td> </tr> <tr> <td>WB</td> <td></td> <td></td> </tr> <tr> <td>RATIO</td> <td colspan="2">1:200@A3</td> </tr> <tr> <td>SHEET</td> <td colspan="2">12</td> </tr> <tr> <td>JOB No.</td> <td colspan="2">A0665</td> </tr> </table>	DRAWN	DATE	Rev	JS	14.02.2019	3	CHECKED			WB			RATIO	1:200@A3		SHEET	12		JOB No.	A0665	
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<p>CLIENT: PHARMACORP/CHAMBERS/ATISA</p> <p>SITE ADDRESS: 380 LANCEFIELD ROAD, SUNBURY, VICTORIA, 3429 LOT 1, LP98364</p>																							

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DIMENSIONS TO BE READ IN PREFERENCE TO SCALING

REPORT NO:	SU564
REPORT TITLE:	8 Bee Court, Craigieburn- The development of one double storey dwelling to the front of the existing single storey dwelling.
SOURCE:	Fenella Kennedy, Strategic Planner
DIVISION:	Planning and Development
FILE NO:	P23266
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Grounds of Refusal</i>2. <i>Planning provisions and Clause 55 assessment</i>3. <i>Locality plan</i>4. <i>Assessed plans</i>

Application No:	P23266
Proposal:	The development of one double storey dwelling to the front of the existing single storey dwelling.
Location:	8 Bee Court, Craigieburn
Zoning:	General Residential Zone – Schedule 1
Applicant:	Tina Wei
Date Received:	16 October 2020

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of one double storey dwelling to the front of the existing single storey dwelling at 8 Bee Court in Craigieburn.
- 1.2 The application was advertised by direct mail and the erection of one on-site sign. No objections have been received to date. The application is being reported to Council as the refusal of one additional dwelling does not allow for a decision to be made under delegation.
- 1.3 The application has been assessed against the relevant policies and provisions within the Hume Planning Scheme. On balance, it is considered that the proposal does not meet a number of key objectives and standards and as a result it is recommended that a Notice of refusal to grant a planning permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits, resolves to issue a Notice of Refusal to grant a planning permit for the development of one double storey dwelling to the front of the existing single storey dwelling at 8 Bee Court, Craigieburn subject to the grounds of refusal identified in Attachment 1.

3. PROPOSAL:

- 3.1 Existing dwelling 1 is comprised of an open plan kitchen/lounge/dining area, three bedrooms, bathroom and separate water closet.

REPORT NO: SU564 (cont.)

- 3.2 Vehicle parking for existing dwelling 1 has not been identified on the plans, however it is assumed that parking for the three-bedroom dwelling would be provided within the existing galvanized iron garage and in the accessway that sits in tandem to this garage. Secluded private open space is proposed to remain in situ, to the rear (west) of the existing dwelling.
- 3.3 Proposed dwelling 2 is comprised of an open plan kitchen/living/dining area, laundry and powder room at ground floor level. The upper storey incorporates two bedrooms and a bathroom.
- 3.4 Vehicle parking will be provided in the form of an uncovered space to the north of the proposed dwelling, adjacent to the shared accessway. Secluded private open space is proposed to be located within the front setback, to the east of the proposed second dwelling.
- 3.5 The proposed development is a moderate contemporary style design. Both existing dwelling 1 and proposed dwelling 2 incorporate brickwork at ground floor level, while proposed dwelling two incorporates rendered cladding at the upper storey. Windows are both vertically and horizontally aligned and front entries are defined by framed porch features.
- 3.6 Access to each of the dwellings is proposed to be provided via an existing double crossover which is shared with the site at 6 Bee Court. The existing dwelling is setback from the front property boundary by 4.68 metres. The maximum overall height of the development is approximately 7.05 metres. Each dwelling is provided with at least 25 square metres of Secluded Private Open Space and 40 square metres total of Private Open Space.
- 3.7 Summary table of development:

Site Area	645 square metres
Site Coverage	239.23 square metres (37%)
Permeability	303.77 square metres (47%)
Garden Area	308.45 square metres (47.8%)
Dwelling Density	1: 322.5 square metres

4. SITE AND SURROUNDS:

- 4.1 The subject site is located at the end of a court bowl on the western side of Bee Court and abuts Craigieburn Plaza to the south.
- 4.2 The site itself is irregularly shaped and has a land area of approximately 645 square metres. A 1.83 metre wide drainage and sewerage easement runs adjacent to the rear (west) and side (south) property boundaries.
- 4.3 The site has a northern (side) property boundary of 33.99 metres, a southern (side) property boundary of 45.11 metres, an eastern (front) property boundary of 15.10 metres and a western (rear) property boundary of 16.15 metres.
- 4.4 The property currently contains a single storey brick dwelling, with a pitched tiled roof. The site is relatively flat and does not feature significant vegetation. There is an existing double width vehicle crossover located at the northern end of the site's frontage. An accessway extends the length of the northern boundary and provides access to a single garage structure.
- 4.5 The surrounding area to the north, east and west feature residential land uses which is largely comprised of single detached dwellings located on similar size allotments to that of the subject site. There is some evidence of unit developments beginning to emerge within the area. Land directly to the south of the site features the Craigieburn Plaza.

REPORT NO: SU564 (cont.)

- 4.6 The area is well serviced by public transport, including bus stops along Craigieburn Road, and nearby Craigieburn Train Station (500 metres).

Title details and restrictions

- 4.7 The site is described as Lot 540 on Plan of Subdivision 066779. The site contains a 1.83 metre wide drainage easement which runs adjacent to the side (southern) and rear (western) property boundaries. No registered restrictions are identified on the copy of title provided with the application.

Planning History

- 4.8 There is no relevant planning history for this site.

5. PLANNING CONTROLS:

Planning Policy Framework

- 5.1 The Planning Policy Framework (including the Local Planning Policy Framework) sets out objectives and strategies relevant to this application, including those relating to housing diversity, affordability and urban design. The objectives of the Planning Policy Framework have been considered in the assessment section of this report. A full list of the relevant Planning Policy Framework objectives and strategies is provided in attachment 2 to this report.

Zoning

- 5.2 The subject land is zoned General Residential Zone Schedule 1. The purpose of the zone is to encourage development that respects the neighbourhood character of the area and to encourage diversity of housing and housing growth in locations offering good access to services and transport.

Planning permit triggers

- 5.3 A planning permit is required for the development of two or more dwellings on a lot, within the General Residential Zone 1 (Clause 32.08-6 of the Hume Planning Scheme).

Aboriginal Cultural Heritage

- 5.4 The land is not located within an area identified as having Aboriginal Cultural Heritage Sensitivity. The proposal is not required to provide a Cultural Heritage Management Plan, under Regulation 10 of the Aboriginal Heritage Regulations 2018.

Particular Provisions

- 5.5 The key assessment provisions related to the proposal are *Clause 52.06 – Car parking*, *Clause 53.18 Stormwater management in urban development*, and *Clause 55 – Two or more dwellings on a lot*, and are discussed in the assessment section of the report.

6. REFERRALS:

- 6.1 No external referrals (under Section 55 of the Planning and Environment Act 1987) were required by Clause 66 of the Hume Planning Scheme.
- 6.2 The application was referred to Council's Traffic and Civil Departments who provided comments on the proposal. As a result of the comments received, Council considers that Civil engineering concerns could be addressed through the inclusion of standard conditions on any permit issued, however concerns relating to traffic have not been satisfactorily addressed with the following issues identified:
- 6.2.1 The 2.7 metre wide accessway does not meet the minimum 3 metre width for its entire length if the parking bay for unit 1 is occupied.
- 6.2.2 Vehicle manoeuvrability in and out of the car parking space to proposed dwelling 1 is restricted.
- 6.2.3 A dwelling with three or more bedrooms requires 2 car spaces. An additional car space is to be provided for the existing dwelling. This has not been provided.

REPORT NO: SU564 (cont.)

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the Act by way of letters to adjoining landowners and occupiers, and the display of one sign on site for a minimum of 14 days. No objections to the proposal have been received to date.

8. ASSESSMENT:

Planning Policy Framework

- 8.1 The application has been assessed against the relevant provisions of the Hume Planning Scheme.
- 8.2 The proposal is generally in accordance with the relevant planning policy frameworks, which aims to provide housing diversity and housing opportunities close to existing infrastructure which will meet the varied needs of the existing and future residents. It provides for urban growth which is orderly, and achieves the greatest social benefit to the community,
- 8.3 Despite the proposal achieving these outcomes, it does so at the expense of the existing neighbourhood character. Appropriate consideration and response to the existing neighbourhood character is required by the relevant planning policy but a satisfactory response has not been provided. This will be discussed in greater detail later in this report.

Housing diversity strategy

- 8.4 The property is identified in the Hume Diversity Strategy (adopted by Council 17 June 2020) as an area of moderate change given its proximity to Craigieburn Plaza. Moderate change areas seek to provide an increase in one and two bedroom homes and greater diversity of housing typology including units, attached townhouses and the introduction of some apartment style development encouraged. The existing dwelling is a three-bedroom dwelling while the proposed second dwelling is 2 bedroom dwelling which aligns with the objectives of the moderate change area.

General Residential Zone

- 8.5 The proposed development offers a mixed degree of consistency with the purposes outlined within the General Residential Zone 1.
- 8.6 The purpose of the GRZ includes the intention to *encourage development that respects the neighbourhood character of the area*. While the selected materials and roof pitch reflect those of the surrounding area, the overall development is not considered to be respectful of the existing neighbourhood character primarily when considering setbacks and visual bulk. Neighbourhood character is discussed in greater detail later in this report under the heading 'Clause 55 Two or more dwellings on a lot'.
- 8.7 The proposal has 308.45 square metres of garden area provided (47.8%), exceeding the 35% requirement.
- 8.8 The proposal has a maximum height of 7.05 metres, and therefore does not exceed the maximum permitted height of 9 metres.
- 8.9 Clause 55 will be addressed in the below sections.

Car parking

- 8.10 Existing Dwelling 1 includes three bedrooms and requires the provision of 2 car parking spaces, including at least one space which is under cover. The plans provided identify an existing galvanized garage structure which measures 3.75 metres wide by 7.45 metres long and exceeds the required dimensions. No second car parking space for this dwelling is identified on the plans provided, however space does exist to the east of the galvanized iron garage for a tandem car parking space.

REPORT NO: SU564 (cont.)

- 8.11 The proposed second dwelling includes two bedrooms and requires the provision of one car parking space. An uncovered space measuring 4.9 by 2.6 metres has been provided to the north of the dwelling, adjacent to the accessway. The angle and curvature of the proposed driveway make manoeuvring out of the space and into Bee Court difficult. While the site is not required to be designed to allow vehicles to exit in a forward direction, (as the accessway serves less than four car parking spaces) requiring vehicles to reverse onto the street from this parking space further compounds the associated traffic concerns.
- 8.12 The location of the car parking space to proposed dwelling 2 also creates an accessway with a width of 2.7 metres which falls below the 3 metre minimum required. Despite the accessway with the adjoining property at 6 Bee Court not currently being fenced, it is not considered acceptable for this development to rely upon the adjoining property's land to allow vehicles to exit the site safely. A fence could be erected along this boundary line in the future which would create further difficulties for those exiting the site as they would be forced to negotiate the 2.7 metre wide section of the accessway adjacent to the car parking space for proposed dwelling 1.
- 8.13 The plans provided include the necessary visibility splays and car parking structures are setback toward the rear of the site to ensure that they are not dominant structures within the streetscape. Despite this, it is considered that key elements of Clause 52.06 have not been met and create significant concerns in relation to safe and efficient vehicle manoeuvrability on site.

Stormwater Management in Urban Development

- 8.14 No stormwater management plan was submitted with the application and no stormwater management measures have been included in the design. As such, the proposed development does not comply with the stormwater management requirements of the Hume Planning Scheme.

Clause 55 Two or more dwellings on a lot

Neighbourhood Character and Infrastructure

- 8.15 The proposal complies with the objectives and standards of Clause 55.02 except for Standards B1 relating to neighbourhood character, discussed below:

Neighbourhood Character

- 8.16 There is no local planning policy guiding neighbourhood character for this area, and as such, the existing or preferred neighbourhood character is not determined through the Scheme. The area is generally made up of allotments with either single detached dwellings or more recently constructed multi dwelling developments.
- 8.17 While the proposed development includes brickwork as the dominant material and incorporates tiled pitched roof similar to those seen in the surrounding area, the proposed dwelling spacing is not considered to be respectful of the existing character. The surrounding area consists of low scale residential development which is comprised almost entirely of modest single storey dwellings. While some unit development is emerging in the area these dwellings are single storey, detached and setback from one another to reflect the scale and spacing of development in the area.
- 8.18 The location of the existing dwelling which is proposed to be retained significantly restricts the ability to develop a second dwelling on the subject site while respecting the existing neighbourhood character. The proposed second dwelling is setback from the existing dwelling by only 1 metre (or half a metre when accounting for the eaves). When viewed from the street this break in built form is unlikely to be discernible. The scale of the built form is exacerbated by the large upper storey footprint proposed to dwelling 2. This upper storey level has been minimally setback from the ground floor and will read as a large massed built form, similar in size to the ground level when viewed from the street.

REPORT NO: SU564 (cont.)

- 8.19 The location and orientation of the lot at the end of Bee Court combined with the surrounding low level development ensures that the upper storey bulk and the extent of the development's built form is readily visible from both the public and private realm.

Site Layout and Building Massing

- 8.20 The proposal complies with the objectives and standards of Clause 55.03 except for Standards B6 Street Setback, B10 Energy Efficiency, B12 safety and B13 Landscaping, discussed below:

Street Setback

- 8.21 Standard B6 requires a front setback of 8.64 metres (the average setback of the two adjoining properties). The proposed development outlines a setback of 4.68 metres which falls 3.96 metres short of the required setback. In the context of a court bowl frontage, some reduction to the 8.64 metre setback required under the standard is considered acceptable, however the extent of the reduction sought is not supported. It is considered inappropriate when combined with the size of the upper storey footprint in the context of the surrounding neighbourhood character as discussed above.

Energy Efficiency

- 8.22 While the existing dwelling has been provided with eaves along the northern and western elevations to increase the energy efficiency of the dwelling, the proposed second dwelling has not been provided with solar shading devices. Of particular concern is the lack of solar protection above the north facing lounge room window which would permit solar access to the living area in the winter months and shade the space from radiant heat during the summer months.

Safety

- 8.23 Lighting at the entrance to each of the two dwellings and along the shared accessway has not been indicated on the plans and is considered a simple but important contribution to the overall safety of the development.

Landscaping

- 8.24 No landscaping has been proposed along the northern property boundary, adjacent to the accessway to the site at number 6 Bee Court. Little opportunity to rectify this lack of landscaping exists due to the location of the car parking space to proposed dwelling 2 and the location of the existing dwelling and garage at the rear of the site. The two adjoining accessways create a large unbroken paved area which presents poorly to the street. While it is acknowledged that this is an existing situation, it will be exacerbated by adding further hard surfacing to the subject site to accommodate parking for proposed dwelling 2 and access to this proposed parking bay. While landscaping opportunities across most of the site are acceptable, landscaping along the accessway is not considered inadequate and is not supported by Council.

Amenity Impacts

- 8.25 The proposal complies with the objectives and standards of Clause 55.03 with the exception of Standard B22 relating to overlooking, discussed below:

Overlooking

- 8.26 Fencing to a minimum height of 1.8 metres is provided along the side and rear boundaries, however finished floor levels to the habitable rooms of both the existing and proposed dwelling have not been identified on the plans to determine whether these sit at less than 0.8 metres above ground level at the boundary.

On Site Amenity and Facilities

- 8.27 The proposal complies with the objectives and standards of Clause 55.05 except for Standard B28 relating to private open space.

REPORT NO: SU564 (cont.)Private Open Space

- 8.28 All dwellings exceed the requirements for Private Open Space (POS) (40m² requirement) and Secluded Private Open Space (SPOS) (25m² requirement), however private open space for the proposed second dwelling is located within the front setback which does not comply with Standard B28. Standard B28 requires that POS is located to the side or rear of a dwelling. The location of the existing dwelling on site significantly constrains the ability to develop a compliant second dwelling on the lot.
- 8.29 Private open space within the front setback is not considered appropriate largely due to the 1.8 metre high front fence that will be required along the majority of the front property boundary to enclose the space and ensure its privacy. The concerns surrounding front fencing have been discussed in detail below under Standard B32.

Clause 55.06 – Detailed Design (Standards B31 to B34)

- 8.30 The proposal complies with the objectives and standards of Clause 55.06 except for Standards B31, design detail, and B32, front fence.

Design Detail

- 8.31 As previously discussed in detail above, the proposed development contains elements which are sympathetic to the surrounding character such as the inclusion of brickwork and tiled pitched roofs, however at a broader level the proposal is not respectful of the surrounding neighbourhood character particularly in relation to the scale and spacing of development.

Front Fence

- 8.32 Standard B32 identifies a maximum allowable front fence height of 1.5 metres. The location of private open space within the front setback results in the proposed 1.8-metre-high fence which would enclose part of the front setback.
- 8.33 Front fencing in the surrounding area is limited and for those sites that do include front fencing the fencing is generally low and visually permeable. The height of proposed front fencing is not considered to be in keeping with the surrounding neighbourhood. Details of visual permeability have not been provided, however as the fencing is intended to enclose private open space it is likely that the fencing would include limited visual permeability.
- 8.34 The front fencing which is proposed to enclose the private open space leaves only a small area that will be visible from the streetscape. This combined with the large area of hard surface associated with the accessway (and discussed in detail above) creates additional visual bulk and ultimately an unacceptable outcome in the context of the surrounding streetscape.

9. CONCLUSION

- 9.1 The proposal fails to provide an outcome which accommodates appropriate vehicle safety and manoeuvrability on site and falls short of a number of key standards outlined within Clause 55 of the Hume Planning Scheme, including standards relating to neighbourhood character, front setbacks, front fencing and private open space. While the subject site is located in an area where increased density is encouraged, an acceptable outcome which complies with the relevant objectives and standards of Clause 55 cannot be achieved on site while the existing centrally located dwelling remains.
- 9.2 On balance, the development fails to satisfy key elements of Clause 55, Clause 52.06 and Clause 53.18 of the Hume Planning Scheme. It is considered an inappropriate development of the site and therefore it is recommended that Council issue a Notice of Refusal to grant a planning permit.

REPORT NO: SU564 (cont.)

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P23266 – 8 Bee Court, Craigieburn**Attachment 1 – Recommendation**

That Council, having considered the application on its merits, resolves to issue a Notice of Refusal to grant a planning permit for the development of one double storey dwelling to the front of the existing single storey dwelling at 8 Bee Court, Craigieburn for the following reasons:

1. The proposed development does not meet the requirements of Clause 52.06 of the *Hume Planning Scheme* (Car Parking).
2. The proposed development does not meet numerous objectives and standards contained within Clause 55 of the *Hume Planning Scheme* (Two or more Dwellings on a lot and Residential Buildings). The non-compliant sections are listed below:
 - a. Standard B1 of Clause 55.06-1 – Design Detail
 - b. Standard B6 of Clause 55.03-1 – Street Setback
 - c. Standard B12 of Clause 55.03-7 – Safety
 - d. Standard B13 of Clause 55.03-8 – Landscaping
 - e. Standard B28 of Clause 55.05-4 – Private Open Space
 - f. Standard B32 of Clause 55.06-2 – Front Fences
3. The application for the proposed second dwelling is not supported by adequate information responding to the *Hume Planning Scheme* including under clause 53.18 – Stormwater Management in Urban Development and Clause 55.04-6 - Overlooking objective outlined in the *Hume Planning Scheme*.

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Attachment 2 – Planning policies and Clause 55 assessment

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy
<i>Planning policy</i>	
11.01-1S - Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
16.01-1S – Housing supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
16.01-2S – Housing affordability	<i>To deliver more affordable housing closer to jobs, transport and services.</i>
<i>Local Planning Policy Framework</i>	
21.03-2 - Housing	<i>To increase the diversity of housing in Hume.</i>
21.04-1 Urban design	<i>To enable well designed medium density and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.</i>
21.04-2 – Environmentally Sustainable Design and Development	<i>To encourage environmentally sustainable design and development.</i>
21.04-3 – Landscape character	<i>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</i>
<i>Zone</i>	
32.08 - General Residential Zone Schedule 1 (GRZ1)	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i> <i>To encourage development that respects the neighbourhood character of the area.</i> <i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i> <i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i>
<i>Particular provisions</i>	
52.06 – Car parking	<i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i> <i>To support sustainable transport alternatives to the motor car.</i> <i>To ensure that car parking does not adversely affect the amenity of the locality.</i>

	<i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy an efficient use.</i>
53.18 – Stormwater management in urban development	<i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i>
55 – Two or more dwellings on a lot and residential buildings	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents.</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

Clause 55 assessment

Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

A satisfactory neighbourhood and site description and design response plan have been provided for consideration. Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal satisfies the objectives and/or standards of the Clause.

Neighbourhood character and infrastructure (Standards B1 to B5)

B1	<p>There is no neighbourhood character provision for this area, and as such, the existing or preferred neighbourhood character is not determined through the Scheme. The area is generally made up of allotments with either single detached dwellings or more recently constructed multi dwelling developments.</p> <p>While the proposed development includes brickwork as the dominant material and incorporates tiled pitched roof similar to those seen in the surrounding area, the proposed dwelling spacing is not considered to be respectful of the existing character. The surrounding area consists of low scale residential development which is comprised almost entirely of modest single storey dwellings. While some unit development is emerging in the area these dwellings are single storey, detached and setback from one another to reflect the scale and spacing of development seen in the surrounding area.</p> <p>The location of the existing dwelling which is proposed to be retained significantly restricts the ability to develop a second dwelling on the subject site while respecting the existing neighborhood character. The proposed second dwelling is setback from the existing dwelling by only 1 metre, or half a metre when accounting for the eaves. When viewed from the street this break in built form is unlikely to be discernible. The scale of the built form is exacerbated by the large upper storey footprint proposed to dwelling 2. This upper storey level has been minimally setback from the ground floor and will read as a large massed built form, similar in size to the ground level when viewed from the street.</p> <p>The location and orientation of the lot at the end of Bee Court combined with the surrounding low level development exposes the upper storey bulk and the extent of the development's built form.</p>
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B2	The application is considered to be consistent with the relevant provisions of the Municipal Planning Strategy and the Planning Policy Framework Victorian. It supports the development of medium density product in a location that capitalises on the proximity of public transport, community infrastructure and services.
B3	The application is not required to meet Standard B3, with reference to dwelling diversity, as there are less than ten dwellings proposed.
B4	The development can be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the net outcome of one additional dwelling is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council's Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage and sewerage grounds.
B5	The development is appropriately integrated with the street in terms of active interfaces, vehicle and pedestrian links. The development is oriented toward Bee Court and although some fencing will be required along the frontage to enclose the private open space located within the front setback, integration with the street is still considered acceptable. Views to the street are available from the lounge and one of the dining room windows which will not be enclosed by the fencing required to enclose the proposed private open space to dwelling 1. This will assist in integrating the development with the street.

Site layout and building massing (Standards B6 to B15)

B6	Standard B6 requires a front setback of 8.64 metres (the average setback of the two adjoining properties). The proposed development outlines a setback of 4.68 metres which falls 3.96 metres short of the required setback. In the context of a court bowl frontage, some reduction to the 8.64 metre setback required under the standard is considered acceptable, however the extent of the reduction sought is not supported. It is considered inappropriate when combined with the size of the upper storey footprint in the context of the surrounding neighborhood character as discussed above.
B7	The maximum building height is 7.05 metres, and does not exceed the maximum limit of 9 metres.
B8	The proposal meets the site coverage objective, with 37% site coverage (maximum 60% permitted).
B9	The permeability of 53% satisfies Standard B9 (minimum 20% required). No Storm Report was provided with the application to satisfy the requirements of Clause 53.18.
B10	Both buildings have been oriented to the north to make appropriate use of solar energy and will not unreasonably reduce the energy efficiency of existing dwellings on adjoining lots with shadows cast largely to the south onto the adjoining shops. No solar energy systems on adjoining dwellings will be impacted upon as a result of the development. While the existing dwelling has been provided with eaves along the northern and western elevations to increase the energy efficiency of the dwelling, the proposed second dwelling has not been provided with solar shading devices. Of particular concern is the lack of solar protection above the north facing lounge room window which would permit solar access in the winter months and shade the window from radiant heat during the summer months.
B11	Not applicable
B12	Dwelling layouts provide for the safety and security of residents through passive surveillance of the street. This is achieved through the provision of street facing windows to the living and dining areas of proposed dwelling two as well as street facing windows from two of the bedrooms located at the upper storey. Lighting at the entrance to each of the two dwellings and along the shared accessway has not been indicated on the plans and is considered a simple but important contribution to the overall safety of the development.

B13	No landscaping has been proposed along the northern property boundary, adjacent to the accessway to the site at number 6 Bee Court. Little opportunity to rectify this lack of landscaping exists due to the location of the car parking space to proposed dwelling 2 and the location of the existing dwelling and garage at the rear of the site. The two adjoining accessways create a large unbroken paved area which presents poorly to the street. While it is acknowledged that this is an existing situation, it will be exacerbated by adding further hard surfacing to the subject site to accommodate parking for proposed dwelling 2 and access to this proposed parking bay. While landscaping opportunities across the majority of the site are acceptable landscaping along the accessway is not considered appropriate and is not supported by Council.
B14	The site has a curved frontage of less than 20m (16.29m) and the vehicle crossings will not exceed 40% of the street frontage. This is considered appropriate as vehicle access is safe, manageable and convenient, satisfying the requirements of Standard B14.
B15	Vehicle parking provides convenient access for residents of the site. The north facing window of existing dwelling 1 has been setback from the shared accessway by 1 metre but is not positioned at a height of 1.4 metres above the accessway as outlined in the applicable Standard B15. Despite this, the north facing lounge window to the existing dwelling is considered acceptable in relation to vehicular noise. Vehicles to the proposed second dwelling will not need to travel up the driveway to the point where it runs adjacent to the existing lounge room window as parking for proposed dwelling 2 is located adjacent to that dwelling. As a result, it is considered that the design adequately protects residents from vehicular noise within development.

Amenity Impacts (Standard B17 to B24)

B17	All construction which is not built to the boundary is setback in accordance with Standard B17.
B18	The existing garage wall to existing dwelling 2 extends for a length of approximately 7.4 metres along the northern property boundary. This complies with the requirements of Standard B18.
B19	Daylight and northern solar access to existing habitable room windows will not be detrimentally affected by the development. The plans demonstrate that all existing habitable room windows within proximity to the development outlook an open area that have a minimum dimension of one metre clear to the sky in accordance with the requirements. There are no north-facing windows within 3 metres of the subject property boundary.
B20	There are no existing north facing windows within 3 metres of a boundary on an abutting lot. B20 does not apply.
B21	The submitted Shadow Diagrams demonstrate that there will be minimal shade impacts to the secluded spaces of surrounding neighbours due to the orientation of the lot. There are also no shadowing impacts to any solar panels on neighbouring properties. The proposal is well within the parameters of Standard B21.
B22	Overlooking of adjacent sites from the upper floor level of proposed dwelling 2 is addressed by incorporating a 1.7m high sill to the north facing window of bedroom 2. All other habitable room windows at the upper storey face the street and do not require screening. Fencing to a minimum height of 1.8 metres is provided along the side and rear boundaries, however finished floor levels to the habitable rooms of both the existing and proposed dwelling have not been identified on the plans to determine whether these sit at less than 0.8 metres above ground level at the boundary.
B23	Internal views have been managed through design outcomes, fence heights and use of screened windows.
B24	Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of dwellings. The proposal meets the standard and objective related to noise impacts.

On-Site Amenity and Facilities (Standard B25 to B30)

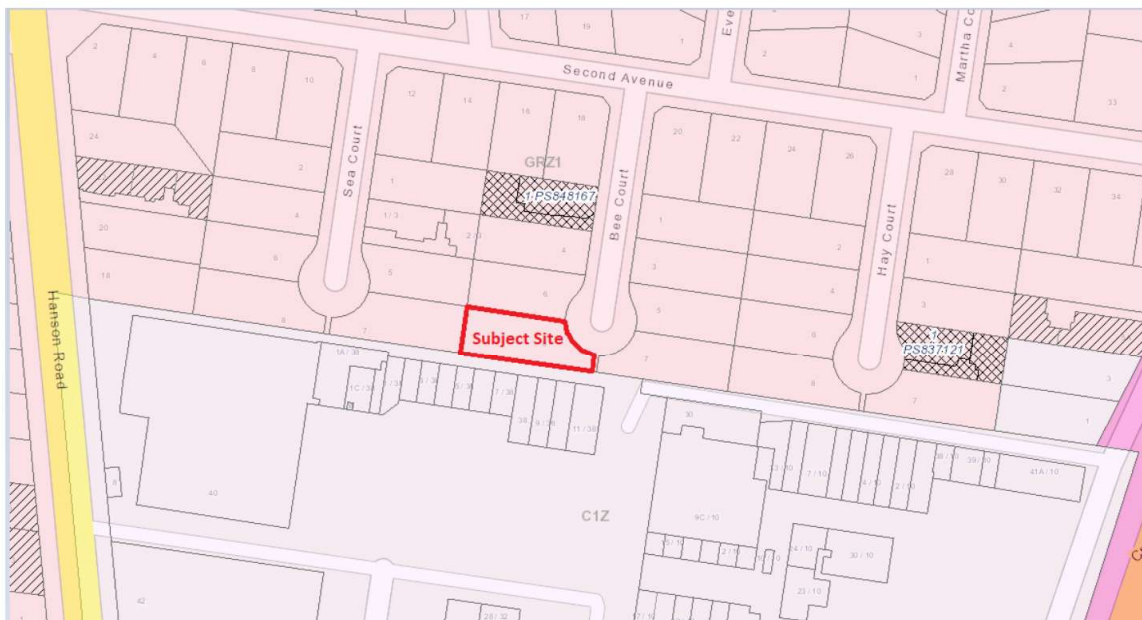
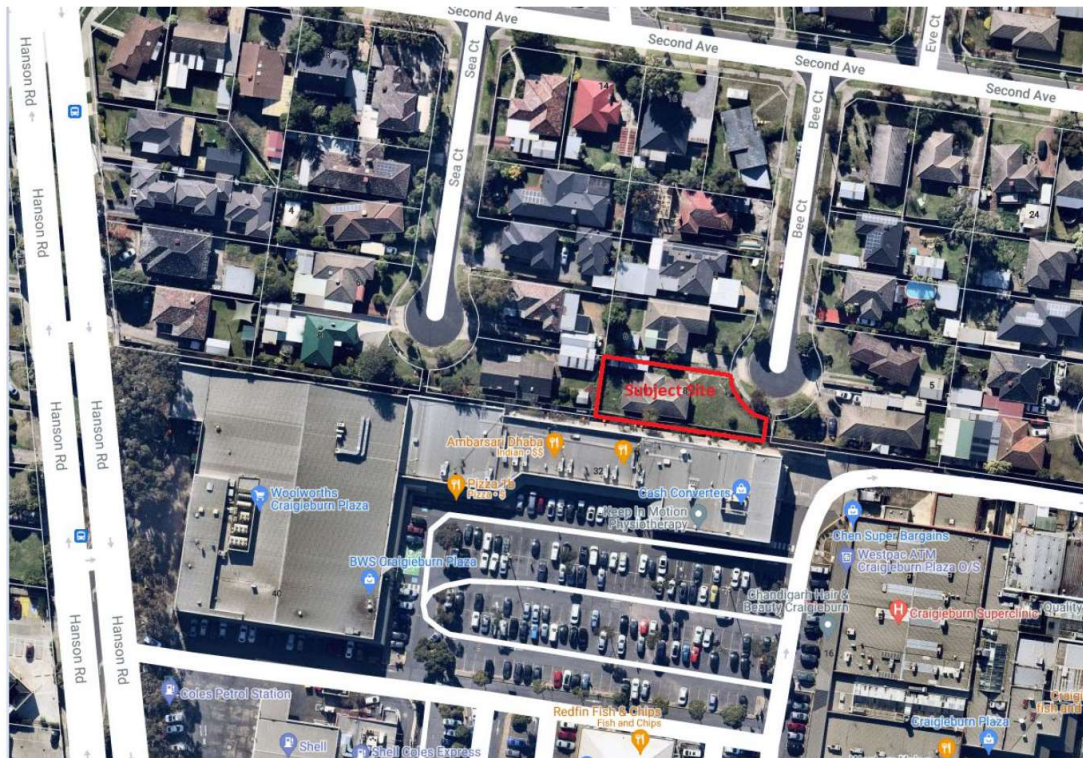
B25	Exiting dwelling 1 is single storey and proposed dwelling 2 incorporates entries, living areas and amenities at the ground floor level as well as one bedroom at ground floor level ensuring the usability of the dwellings (in particular the existing dwelling) for those with limited mobility.
B26	Dwelling entries provide shelter and a sense of personal address around the entry and can be easily surveyed from the street or shared accessway.
B27	Daylight to new windows is appropriate in accordance with Standard B27.
B28	<p>All dwellings exceed the requirements for POS (40m² requirement) and SPOS (25m² requirement), however private open space for the proposed second dwelling is located within the front setback which does not comply with Standard B28. Standard B28 requires that POS is located to the side or rear of a dwelling. The location of the existing dwelling on site significantly constrains the ability to develop a compliant second dwelling on the lot.</p> <p>Private open space within the front setback is not considered appropriate largely due to the 1.8 metre high front fence that will be required along the majority of the front property boundary to enclose the space and ensure it's privacy. The concerns surrounding this have been discussed in detail under Standard B32.</p>
B29	Each of the two proposed dwellings have north facing SPOS. The private open space of each of the dwellings have been adequately setback from any wall of the northern adjoining property and satisfy the requirements of Standard B29.
B30	External storage of at least 6 cubic metres is provided in accordance with Standard B30.

Detailed Design (Standard B31 to B34)

B31	As previously discussed in detail above, the proposed development contains elements which are sympathetic to the surrounding character such as the inclusion of brickwork and tiled pitched roofs however at a broader level the proposal is not respectful of the surrounding neighborhood character particularly in relation to the scale and spacing of development.
B32	<p>Standard B32 identifies a maximum allowable front fence height of 1.5 metres. The location of private open space within the front setback results in the proposed 1.8 metre high fence which would enclose part of the front setback.</p> <p>Front fencing in the surrounding area is limited and for those sites that do include front fencing the fencing is generally low and visually permeable. The height of proposed front fencing is not considered to be in keeping with the surrounding neighborhood. Details of visual permeability have not been provided, however as the fencing is intended to enclose private open space it is likely that the fencing would include limited permeability.</p> <p>The front fencing which is proposed to enclose the private open space leaves only a small area that will be visible from the streetscape. This combined with the large area of hard surface associated with the accessway (and discussed in detail above) creates an unacceptable outcome in the context of the surrounding streetscape.</p>
B33	Common property is anticipated to be manageable
B34	Site services will be able to be appropriately located to ensure suitable installation of services, maintenance, and through access. Mailboxes have been located at the front of the property facing the road. The future residents will be able to store their bins within their areas of secluded private open space, but also easily bring the bins to the verge for collection, via the garage. Proposed dwelling 2 is serviced by a clothesline and ample room exists within the private open space of the existing dwelling to install a clothesline. The proposal meets the standards and objectives related to site services.

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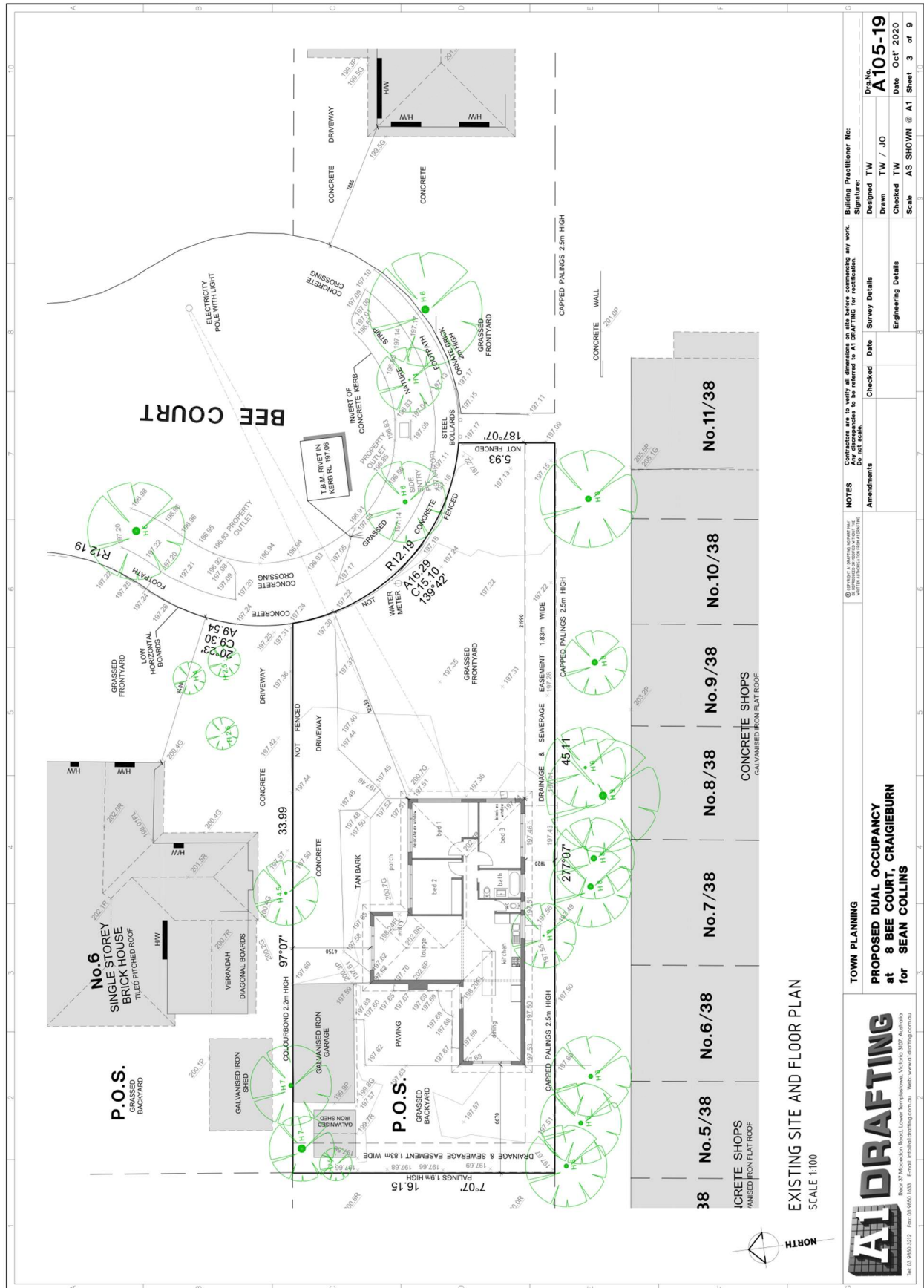
Attachment 3 – Locality Plan

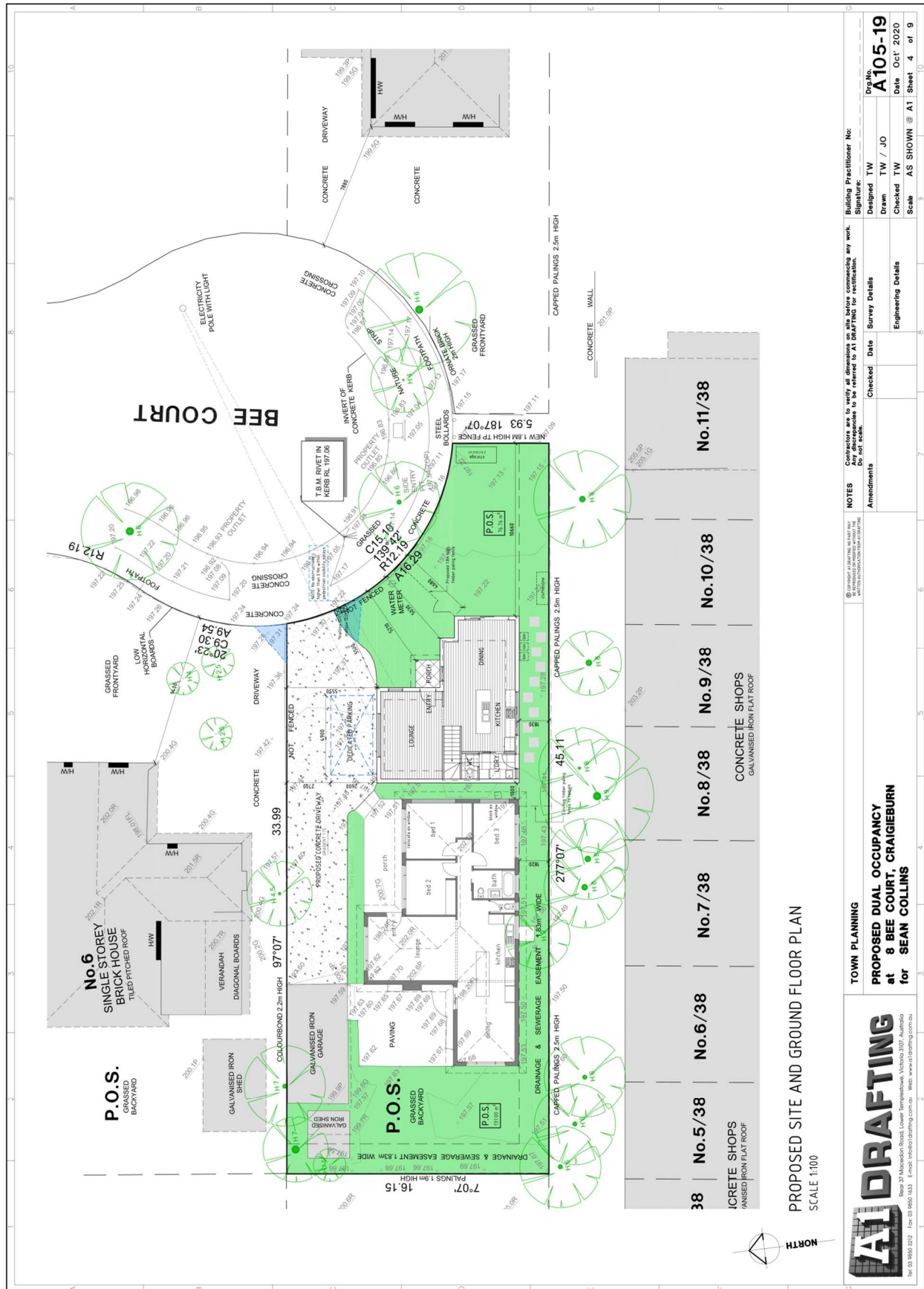


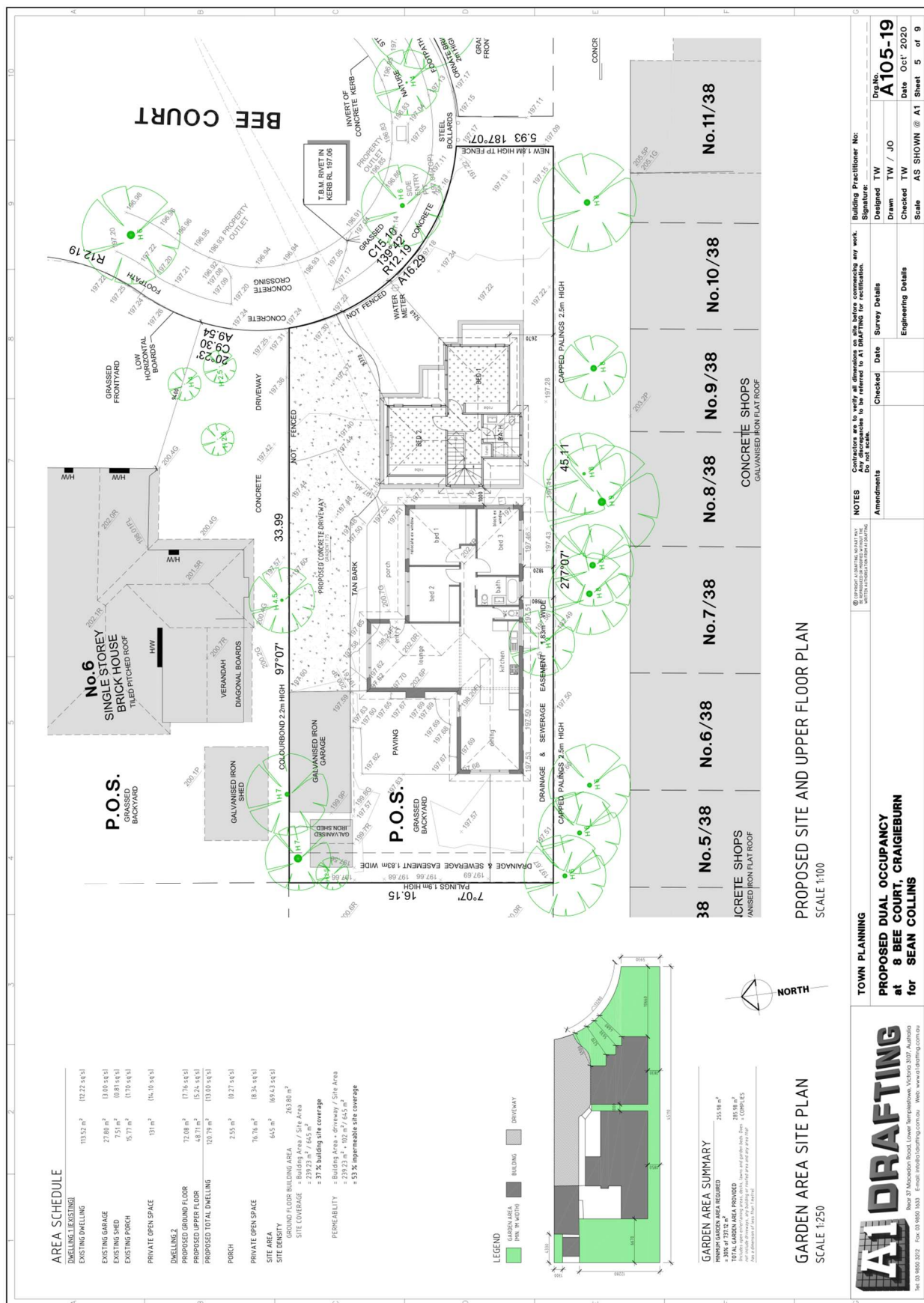
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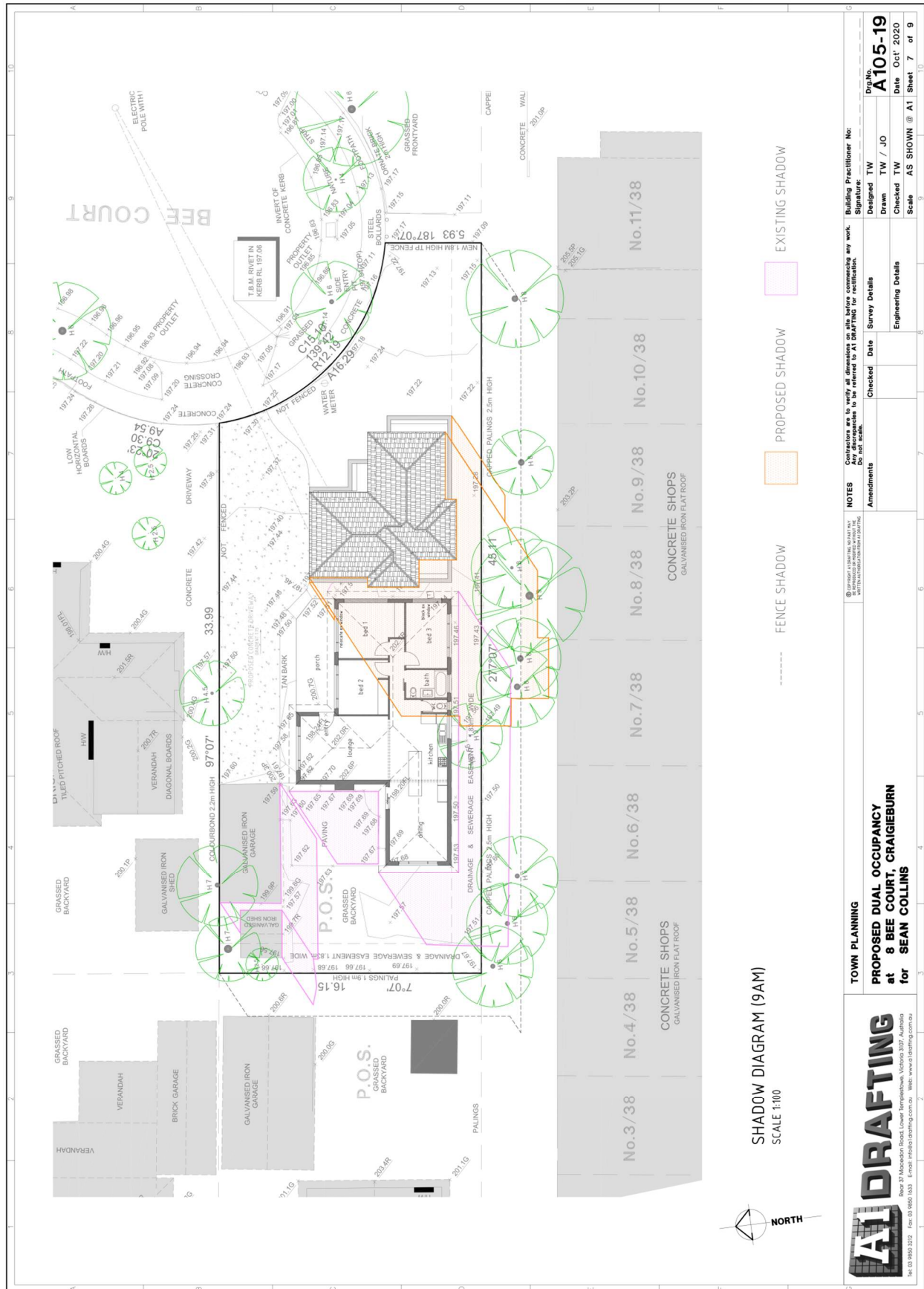




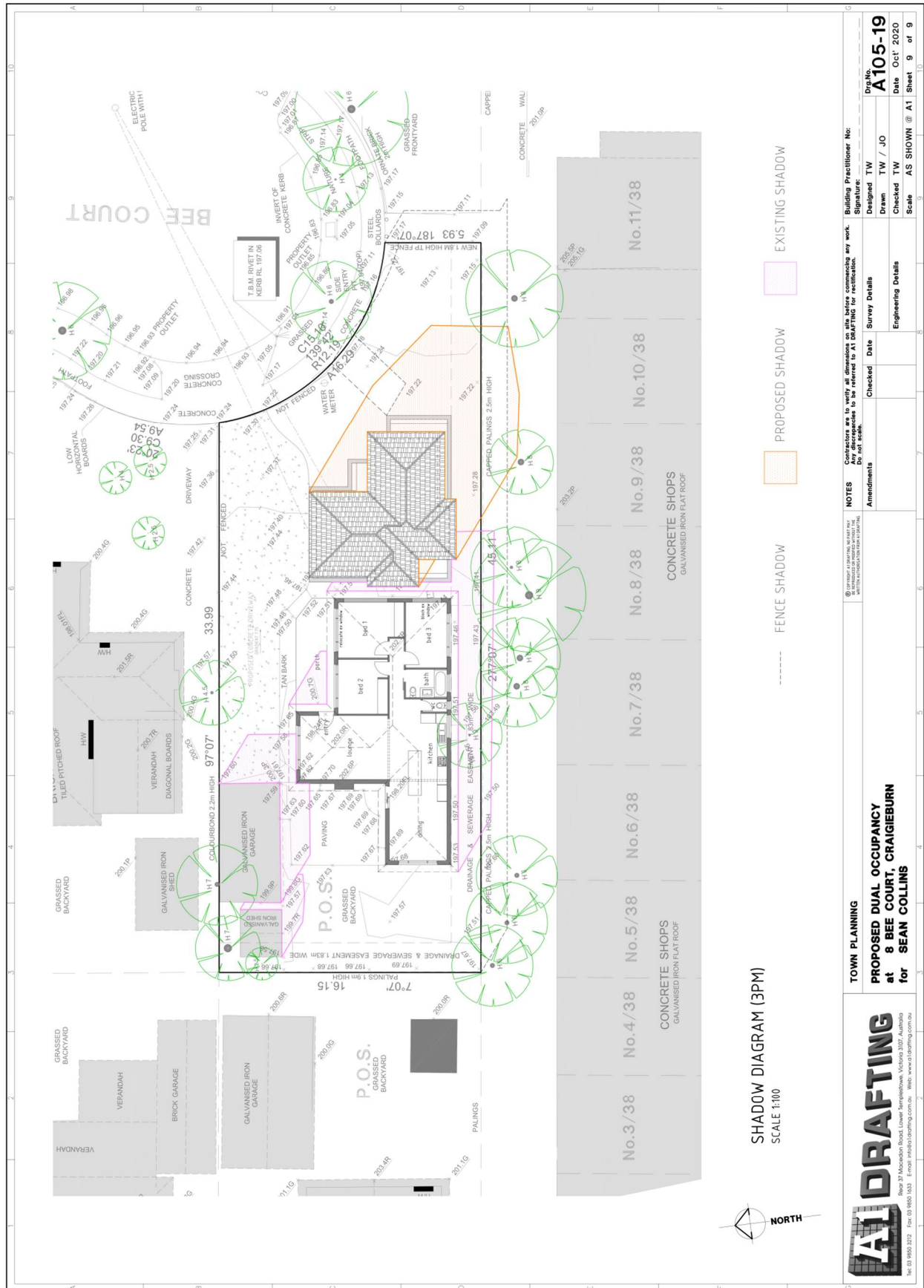












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REPORT NO:	SU565
REPORT TITLE:	4 Sheldon Court Gladstone Park - The development of land for two dwellings
SOURCE:	Terence Dang, Town Planner
DIVISION:	Planning and Development
FILE NO:	P23449
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation and permit conditions</i>2. <i>Planning policies and clause 55 assessment</i>3. <i>Locality and zoning map</i>4. <i>Development plans for consideration</i>

Application No:	P23449
Proposal:	The development of land for two dwellings
Location:	4 Sheldon Court, Gladstone Park
Zone(s):	General Residential Zone – Schedule 1
Overlay(s):	None
Applicant:	Entire Design Pty Ltd
Date Received:	28 January 2021

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of two double storey dwellings at the land known as 4 Sheldon Court, Gladstone Park. The subject site (site) is located in General Residential Zone (GRZ) – Schedule 1 and is not affected by any overlays.
- 1.2 The application received more than three objections after advertising notice. Accordingly, the matter is being reported to Council for determination.
- 1.3 The application has been assessed against the relevant policies, and the provisions under the Hume Planning Scheme. On balance, it is recommended that a Notice of Decision to Grant a Planning Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit, and allow the development of land for two dwellings at 4 Sheldon Court, Gladstone Park subject to the conditions in Attachment 1.

3. PROPOSAL:

- 3.1 The application seeks planning permission to allow the development of two double storey dwellings in a duplex arrangement as follows:
 - 3.1.1 The proposal has each dwelling front Sheldon Court, and has separate vehicle access from the existing crossovers to be modified.

REPORT NO: SU565 (cont.)

- 3.1.2 The proposal features four bedrooms with an open study room; an ensuite, main bathroom, and powder room; an open dining/kitchen/living area; a laundry room; a sitting room; and a double lockable garage for dwelling 1.
- 3.1.3 The proposal features four bedrooms with an open study room; two ensuites, a main bathroom, and powder room; an open dining/kitchen/living area; a laundry room; a sitting room; and a single lockable garage for dwelling 2.
- 3.1.4 The proposal incorporates a flat roof (with parapet) on the ground floor level, and hipped roof on the first floor level.
- 3.1.5 The proposal has a minimum front setback distance of 5 metres, and a maximum building height of 7.5 metres from natural ground level.
- 3.1.6 The proposal provides at least 25 square metres of secluded private open space (SPOS), and 40 square metres of private open space (POS) for each dwelling.
- 3.1.7 The proposal seeks to retain the street trees on the nature strip facing Sheldon Court.
- 3.1.8 The proposal can be summarised in the table below:

Site Area	530 square metres
Site Coverage	59% (60% maximum)
Site Permeability	32.5% (20% minimum)
Garden Area	31.1% (30% required)

4. SUBJECT SITE AND SURROUNDS:

Subject site

- 4.1 The site is located on the south east side of Sheldon Court in Roxburgh Park. The site is flat in topography and is generally rectangular in lot shape. The site has a frontage width of 18.29 metres to Sheldon Court, and a maximum depth of 32 metres. The site has a total area of approximately 530 square metres.
- 4.2 The site contains one single storey dwelling with a simple hipped roof in brown concrete tiles and render walls in beige tones at the time of this decision.
- 4.3 The site features several street trees on the nature strip facing Sheldon Court, and two single width vehicle crossovers next to the north east (side) and south west (side) title boundary on Sheldon Court.
- 4.4 The site contains a 2.44metre wide E-1 easement along the north east (side) title boundary, and a 3 metre wide E-1 easement along the south east (rear) title boundary for drainage and sewerage.

Restrictive covenant

- 4.5 The Title Information indicates that the site is on lot 1012 of Plan of Subdivision 083426, and that a restrictive covenant applies.
- 4.6 The restrictive covenant (E173575) was applied on 28 September 1971, and states that no front fence on or within 25 feet of the title boundary facing Sheldon Court is to be constructed on a regular allotment.
- 4.7 The application does not contravene the covenant as the proposal does not seek to construct a front fence. Accordingly, the restrictive covenant does not prohibit the issuing of a planning permit.

Planning permit history

- 4.8 No records of previous planning decisions at the site were found.

REPORT NO: SU565 (cont.)

Surrounds

- 4.9 The site is in a residential area characterised by one detached dwelling on a range of lot sizes (typically over 500 square metres). The dwellings are generally single and double storey in scale.
- 4.10 The neighbourhood character is mixed with varied architectural styles, and different building finishes and materials on the façade and roof.
- 4.11 The site is in proximity to bus route 477 on Carrick Drive, and Jack Ginifer Park Reserve (500 metres north east from site).

5. PLANNING CONTROLS:

Planning Policy Framework

- 5.1 The Planning Policy Framework (PPF) encourages residential development that is both respectful and responsive to the neighbourhood character and streetscape. The PPF also promotes diverse housing options in areas that have suitable access to services and facilities, public transportation, schools, employment opportunities, and open space.
- 5.2 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common form of housing throughout the municipality. The MSS forecasts that this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to accommodate a range of housing types that meet the varied needs of the community without impacting on unique character and identity.
- 5.3 The site is located within a Gradual Change area under the *Hume Diversity Strategy* (adopted by Council on 17 June 2020).

Aboriginal Cultural Heritage Sensitivity

- 5.4 The site is not located in an area of Aboriginal Cultural Heritage Sensitivity. The proposal is not required to provide a Cultural Heritage Management plan.

Zoning Provisions

- 5.5 The site is located within GRZ – Schedule 1.

Particular Provisions

- 5.6 The policy in clause 52.06 (Car Parking) of the Planning Scheme states the following statutory car parking rate for a dwelling as follows:

Dwelling	1 space to each 1 or 2 bedroom dwelling 2 spaces to each 3 or more bedroom dwelling 1 visitor space for every 5 dwellings
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- 5.7 The policy in clause 53.18 (Stormwater Management in Urban Development) of the Planning Scheme states that any development and subdivision on the site is to maximise the retention and reuse of stormwater and protect drainage infrastructure and receiving waters from contamination and sedimentation.
- 5.8 The policy in clause 55 (Two or more Dwellings on a Lot and Residential Buildings) of the Planning Scheme seeks to ensure that development is consistent with neighbourhood character and is responsive to the site and surrounding area.

General Provisions

- 5.9 The decision guidelines in clause 65.01 (Approval of an Application or Plan) of the Planning Scheme require consideration to be given to a variety of matters including Planning Scheme policies, the purpose of the Zone, orderly planning, and the impact on amenity.

REPORT NO: SU565 (cont.)Planning permit triggers

5.10 Pursuant to clause 32.08-6 of the Planning Scheme, a planning permit is required to construct two or more dwellings on a lot.

6. REFERRALS:

6.1 The application was not required to be referred under section 55 of the *Planning and Environment Act 1987* (Act).

6.2 The application was referred to Council's Assets (Civil and Traffic Engineering), and Parks department for comment. All departments did not object to the proposal and requested standard conditions and notes be placed on any planning permit issued.

7. ADVERTISING:

7.1 The application was advertised under section 52 of the Act by maintaining notice sign(s) on site and sending notices to affected property owner(s) and occupier(s) for a period of at least 14 days.

7.2 The application received a total of four objection(s) to the proposal.

7.3 The following is a response to the objection grounds raised:

Car parking

7.4 The objector(s) are concerned that the proposal does not provide adequate car parking spaces on site and would reduce the availability of on street parking.

7.5 The proposal meets the requirements in clause 52.06 of the Planning Scheme. This is discussed further in the report.

7.6 The proposal can retain an on street car parking space next to the nature strip facing Sheldon Court.

7.7 The proposal has been reviewed by Council's Traffic Engineering department. They raised no issues with the car parking layout, and the increase in traffic.

Overlooking

7.8 The objector(s) are concerned that the proposal has overlooking impacts to their property.

7.9 The proposal achieves compliance with standard B22 in clause 55.04-6 of the Planning Scheme. This assessment can be found in Attachment 2.

Safety within Court (cul de sac) location

7.10 The objector(s) are concerned that the proposal has significant impacts to existing footpaths and roads in the Court (cul de sac) location.

7.11 The proposal has adequate clearance areas, and driveway lengths to ensure vehicles do not overhang the footpath.

7.12 The proposal can incorporate workable visibility corner splays to maintain safety for motorists and pedestrians.

7.13 The proposal provides appropriate access arrangements for vehicles to enter and exit the site on Sheldon Court.

Household arrangements

7.14 The household arrangements (including the number of vehicles owned) is not a planning matter.

REPORT NO: SU565 (cont.)

8. ASSESSMENT:

Planning Policy Framework

- 8.1 The proposal creates housing opportunities close to existing infrastructure in delivering urban growth without diminishing unique character and identity found in the municipality.
- 8.2 The proposal provides medium density housing in a way that demonstrates site responsive design, and limits amenity impacts to neighbouring properties.
- 8.3 The proposal responds to gradual housing change with different dwelling yields that meet the varied needs of existing and future residents.

Clause 32.08 – General Residential Zone

- 8.4 The proposal is consistent with the purpose of the GRZ outlined in Attachment 2. The proposal is respectful of neighbourhood character and is situated in an established area with good access to services and transport.
- 8.5 The proposal also meets other applicable requirements in the GRZ, including:
 - 8.5.1 *A minimum of 30% garden area for an allotment over 500 square metres.*
 - 8.5.2 *The building being no more than 11 metres in height.*
 - 8.5.3 *The building being no more than three storeys.*
- 8.6 The proposal has 165 square metres of garden area (31.1% provided) and achieves the 30% requirement.
- 8.7 The proposal has a maximum building height of 7.5 metres and does not exceed the prescribed height limit.
- 8.8 The proposal is double storey, and is within the maximum number of storeys.
- 8.9 The provisions in clause 55 of the Planning Scheme are addressed in the below sections.

Clause 52.06 – Car parking

- 8.10 The proposal is consistent with the purpose of this clause outlined in Attachment 2.
- 8.11 The proposal requires two car parking spaces for each dwelling with three or more bedrooms. The proposal does not require visitor car parking.
- 8.12 The proposal meets the statutory car parking requirement pursuant to clause 52.06-5 of the Planning Scheme. Specifically, the proposal provides two car parking spaces in the double garage of dwelling 1, and two car parking spaces in the single garage and on the driveway of dwelling 2.
- 8.13 The proposal meets the relevant design standards (particularly accessways and car parking spaces) pursuant to clause 52.06-9 of the Planning Scheme. The proposal does not require vehicles to exit in a forward direction as each driveway would serve less than four on site car parking spaces.

Clause 53.18 – Stormwater Management in Urban Development

- 8.14 The proposal is consistent with the purpose of this clause outlined in Attachment 2.
- 8.15 The proposal contains a site permeability percentage of 32.5% to allow better water infiltration.
- 8.16 The proposal provides rainwater tanks (at a minimum capacity of 2,500 litres) in the SPOS area of each dwelling to minimise stormwater runoff and maximise stormwater reuse for gardening and flushing.

Clause 55 – Two or more Dwellings on a lot and Residential Buildings

- 8.17 The proposal has been assessed against all relevant ResCode objectives and standards outlined in Attachment 2.

REPORT NO: SU565 (cont.)

- 8.18 The proposal provides an infill development response that would complement the existing residential context.
- 8.19 The proposal has been designed to ensure that both internal and external amenity is not negatively impacted.
- 8.20 The proposal has considered practicalities on site, with parking, traffic, bin collection, and postal services appropriately managed.
- 8.21 There are some aspects in clause 55 which warrant conditions on any planning permit issued to achieve full compliance with the objective, including:
 - 8.21.1 The provision of a landscape plan (standard B13).
 - 8.21.2 The width of all proposed vehicle crossovers (standard B14).
 - 8.21.3 The requirement for additional overlooking treatments to balconies and windows (standard B22).

The abovementioned changes are minor, and would not require readvertising of the proposal.

Clause 65.01 – Approval of an Application or Plan

- 8.22 The application has been assessed against the relevant general provisions. The proposal meets the requirements contained within clause 65.01 of the Planning Scheme.

9. CONCLUSION:

- 9.1 The proposal has been assessed against all relevant policies and provisions in the Hume Planning Scheme.
- 9.2 Although a minor variation on some ResCode standards is sought, the proposal meets the objective listed in the clause including those pertaining to street setback. On balance, it is considered that the proposal creates an appropriate planning outcome for the site.
- 9.3 On this basis, it is recommended that a Notice of Decision to Grant a Planning Permit is issued.

Attachment 1 – Recommendation and permit conditions

That Council, having considered the application on its merits, resolves to issue a Notice of Decision to Grant a Planning Permit, and allow the development of land for two dwellings at no.4 Sheldon Court, Gladstone Park subject to the following conditions:

CONDITIONS:

1. Before the development commences, amended plans to the satisfaction of the Responsible Authority must be submitted to, and be approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions, and must show:
 - a. the provision of overlooking treatments for the balconies, or a section drawing with no overlooking in accordance with clause 55.04-6 (standard B22) of the Planning Scheme.
 - b. a notation stating that all windows with obscure glazing are to have a maximum transparency of 25%.
 - c. the width of proposed vehicle crossovers in accordance with clause 55.03-9 (standard B14). All driveways are to be aligned with the vehicle crossover entry.
 - d. the minimum length on the nature strip to accommodate an on street car parking space.
 - e. the provision of visibility corner splays (including dimensions) in accordance with design standard 1 pursuant to clause 52.06-9 of the Planning Scheme where practical. Any landscaping or structures within the splays must be no greater than 900 millimetres high.
 - f. the clearance area between on site car parking spaces in accordance with design standard 2 pursuant to clause 52.06-9 of the Planning Scheme.
 - g. all finished floor levels to Australian Height Datum.
 - h. a landscape plan in accordance with condition 2 of this permit.
2. Before the development commences, a landscape plan to the satisfaction of the Responsible Authority must be submitted to, and be approved by the Responsible Authority. When approved, the landscape plan will be endorsed and will then form part of this permit. The landscape plan must show:
 - a. a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - b. buildings and trees (including botanical names) on neighbouring properties within 3 metres of the title boundary;
 - c. details of surface finishes on driveways and pathways;
 - d. a planting schedule of all proposed trees, shrubs, and ground covers in accordance with Council's *Landscape Guidelines* including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;

- e. landscaping and planting within all open areas;
 - f. canopy trees (minimum 2 metres high at the time of planting) in each front setback and each secluded private open space area;
 - g. an in-ground irrigation system to all landscaped areas;
 - h. a tree protection zone and structural root zone for each canopy tree to be retained;
 - i. the location and details of root control barriers if applicable; and
 - j. stormwater management measures on site.
3. The development as shown on the endorsed plans, or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
 4. Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the Responsible Authority.
 5. Prior to the occupation of the development hereby permitted, the landscaping as shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including but not limited to removing weeds and replacing damaged, dead, and diseased plants in accordance with the planting schedule.
 6. The site, including any landscaped and paved areas, must be drained and graded to the satisfaction of the Responsible Authority so as to prevent the discharge of stormwater, causing damage/nuisance from the site, across any adjoining footpath, land, or road. All stormwater tanks must have an overflow pipe connected to the legal point of discharge.
 7. All external finishes, materials, and paint colours of the development must be to the satisfaction of the Responsible Authority.
 8. Any new fencing required as part of the development is to be constructed at the permit holder/land owner(s) cost.
 9. All works on or facing the boundaries of adjoining properties must be finished, and surface cleaned to a standard that is well presented to neighboring properties in a manner to the satisfaction of the Responsible Authority.
 10. Any equipment required for air conditioning, heating, refrigeration and the like must be located on the site and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.
 11. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plans, and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained, and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
 12. Areas set aside for the parking and movement of vehicles as shown on the endorsed plans must be made available for such use, and not be used for any other purpose.

13. Any cut or fill must not interfere with the natural overland stormwater flow.
14. No polluted and/or sediment laden run off is to be discharged directly or indirectly into Council's drains or watercourses during and after development.
15. The street tree(s) to be retained on the nature strip must be protected during construction with the following measures:
 - a. the tree protection zone shall be the length of the nature strip, excluding legal crossings, adjacent to where work is being undertaken;
 - b. a 1.8 metre high continuous chain wire mesh fence is to be erected along the kerbing of the tree protection zone;
 - c. the fence is to be put in place prior to the commencement of buildings and works and remain in place until the development has been completed;
 - d. the fence shall be repositioned at the instruction of either a Road Management officer or a Council arborist;
 - e. the fence may be moved to the next work site once the development has been completed;
 - f. the fence is to be put in place prior to commencement of buildings and works at the new site and remain in place until work at that site has been completed; and
 - g. the fence shall not be moved towards the trunk of the tree(s) without the prior written consent of a Council arborist.
16. The following activities are not permitted within the dripline of any street tree(s), and the designated tree protection zone:
 - a. alter soil levels or the water table through filling, excavation, or compaction of soils;
 - b. damage root systems through amputation, cutting, or crushing and exposure to the weather;
 - c. cause damage to the tree(s) through fire, and storage of chemicals or materials;
 - d. poison the tree(s) through the release of substances toxic to the tree(s), either directly into or onto the tree(s), or into or onto the soil within the dripline of the tree(s);
 - e. no chemicals or other materials are to be stored or mixed within the dripline of the tree(s);
 - f. no machinery is to be driven inside or stored inside the tree protection zone including within the dripline of the tree(s);
 - g. no work (including pruning) shall be conducted on the tree(s) without the prior written consent of a Council arborist;
 - h. with the exception of work in the road itself, all excavation within the dripline of any tree(s) shall be undertaken by either air space or hydro excavation; and

- i. disposing of water used to wash down machinery (E.g. concrete mixers) on the root plate of the tree(s), or be allowed to run off onto the root plate of the tree(s).

17. This permit will expire if one of the following circumstances applies:

- a. the development is not commenced within three (3) years from the date of this permit.
- b. the development is not completed within six (6) years from the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing:

- a. before or within six (6) months after the permit expiry date, where the development allowed by this permit has not yet started; or
- b. within 12 months after the permit expiry date, where the development allowed by this permit has lawfully started before the permit expires.

NOTES:

- If a request for an extension of commencement/completion dates is made out of time allowed by the condition, the Responsible Authority cannot consider the request and the permit holder/land owner(s) will not be able to apply to VCAT for a review of the matter.
- An *Application for Legal Point of Stormwater Discharge* is required to obtain approval for connection to the legal point of discharge.
- A separate underground drainage system is to be accommodated for each dwelling, and connected to the legal point of discharge for the site. An additional legal point of discharge for the second dwelling may be requested.
- Stormwater from all paved areas must be retained within the site, and drained to the site's underground stormwater system.
- The internal stormwater drainage design must be approved by the relevant building surveyor as per *Building Regulation 2006, Reg. 610*.
- Prior to commencement of any works within the roadside reserve, or that require alteration/connection to Council's drainage assets in the roadside reserve, an *Application for Consent to Work Within a Hume City Council Road Reserve* is to be submitted to Council for approval.
- Any new vehicle crossovers, or modifications to existing vehicle crossovers require an *Application for a Consent to Dig in the Road Reserve* permit for a vehicle crossing to be submitted to Council for approval. A copy of the endorsed plan showing all vehicle crossing details is to be attached with the application.
- Any structure built over an easement requires approval from Council, and the relevant service authority.
- Any service relocations are to be approved by the relevant service authority at the cost of the permit holder/land owner(s).

Attachment 2 – Planning policies and clause 55 assessment

The following clauses in the *Hume Planning Scheme* are relevant to this proposal:

Clause	Applicable objective / strategy / purpose
<i>Planning Policy Framework</i>	
11.01-1S – Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
16.01-1S – Housing supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
16.01-2S – Housing affordability	<i>To deliver more affordable housing closer to jobs, transport and services.</i>
<i>Local Planning Policy Framework</i>	
21.03-2 - Housing	<i>To increase the diversity of housing in Hume.</i>
21.04-1 – Urban design	<i>To enable well designed medium density and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.</i>
21.04-2 – Environmentally Sustainable Design and Development	<i>To encourage environmentally sustainable design and development.</i>
21.04-3 – Landscape character	<i>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</i>
<i>Zoning Provisions</i>	
32.08 – General Residential Zone (Schedule 1)	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i> <i>To encourage development that respects the neighbourhood character of the area.</i> <i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i> <i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i>
<i>Particular Provisions</i>	
52.06 – Car parking	<i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.</i> <i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i> <i>To support sustainable transport alternatives to the motor car.</i>

	<p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
53.18 – Stormwater Management in Urban Development	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>
55 – Two or more Dwellings on a lot and Residential Buildings	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents.</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

The table below contains an assessment against the objectives and standards in clause 55 of the Planning Scheme. The planning officer notes that a development must meet all of the objectives, and should meet all of the standards. The variations to the standards can be considered where it is determined that the overall objective is met.

Neighbourhood character and infrastructure (Standards B1 to B5)

B1	The proposal is located in a residential area where the established neighbourhood character comprises of one (1) detached dwelling on a lot. The planning officer notes that the existing dwellings are generally single and double storey in scale. Although side by side townhouses, are not highly prevalent in the surrounding area, the proposal provides a contemporary response to the existing residential context, and respects the established neighbourhood character with appropriate built form, recession, and scale. Please refer to the assessment in standard B31 for more information on the design detail.
B2	The proposal is consistent with higher level state planning policies regarding infill development, and medium density housing in areas with proximity to services. The proposal can also be supported from a local planning policy perspective, which seeks 'to increase the diversity of housing in Hume' as per objective 4 in clause 21.03-2 of the Planning Scheme.
B3	The proposal is for less than 10 dwellings.
B4	The proposal contains the necessary infrastructure and utilities. The requirements from Council's Assets (Civil Engineering) department will ensure the site is appropriately serviced without relying on existing services.
B5	The proposal integrates with the street by orientating the entry and driveway of all dwellings to be visible from each vehicle crossover on Sheldon Court. The proposal provides pedestrian and vehicle access on the same road reserve.

Site layout and building massing (Standards B6 to B15)

B6	The proposal contains the entry to all dwellings facing Sheldon Court, and requires a minimum front setback distance of 7.065 metres based on the adjoining properties being setback 7.85 metres on no.2 Sheldon Court, Gladstone Park, and 6.28 metres on no.6 Sheldon Court, Gladstone Park. The proposal has a minimum front setback distance of 5 metres from the dwelling 2 study room wall to the title boundary facing Sheldon Court. Although the proposal does not meet the technical requirement in standard B6, the planning officer is satisfied that the proposal meets the objective from reviewing the decision guidelines. The planning officer
-----------	---

	notes that the proposal respects neighbourhood character with the visual impact being minimal and sympathetic to nearby properties on Sheldon Court. The planning officer also recognises that the proposal makes efficient use of the site with the front setback being able to accommodate car parking spaces on the driveway and canopy trees on the lawn area.
B7	The proposal provides a maximum building height of 7.5 metres, which is less than 11 metres pursuant to clause 32.08-10 of the Planning Scheme.
B8	The proposal contains a site coverage percentage of 59%, which is less than the 60% stipulation in standard B8.
B9	The proposal contains a site permeability percentage of 32.5%, which is greater than the 20% stipulation in standard B9. The proposal has been assessed against the Built Environment Sustainability Scorecard (BESS) with a 100% rating in Stormwater. ¹ <i>Note 1: The minimum score for Stormwater is 100%.</i>
B10	The proposal contains habitable room windows on the ground floor level and first floor level facing the north west (front), north east (side), and south west (side) title boundary to maximise energy efficiency. The proposal does not have any impacts to solar panels or skylights on the roof of existing dwellings adjoining the site. The proposal has been assessed against BESS with a 50% rating in Energy. ¹ <i>Note 1: The minimum score for Energy is 50%.</i>
B11	The proposal does not contain communal open space in or adjacent to the site.
B12	The proposal provides excellent passive surveillance of Sheldon Court from the porch and study room windows on the ground floor level. The proposal increases safety with workable vehicle corner splays next to the driveways.
B13	The proposal has adequate space for the planting of canopy trees and vegetation on site. The planning officer notes that a landscape plan is to be prepared as a permit condition. Please refer to condition 1 in Attachment 1.
B14	The proposal has vehicle access to all dwellings from the existing vehicle crossovers on Sheldon Court. The planning officer notes that there should be a condition to nominate vehicle crossover width dimensions at a minimum of 3 metres, and achieve compliance with the technical requirement in standard B14. Please refer to condition 1 in Attachment 1.
B15	The proposal provides convenient and secure access to car parking spaces in the double and single garage, on the driveways, and next to the nature strip facing Sheldon Court. The planning officer notes that there are no shared driveways on site.

Amenity Impacts (Standards B17 to B24)

B17	The proposal meets the minimum side and rear setback distances on the ground floor and first floor level as indicated on the elevation plans with a dashed line. The planning officer notes that all roof eaves do not encroach more than 500 millimetres into the setback distance.
B18	The proposal contains a boundary wall with an average wall height less than 3.2 metres, and maximum wall length of 6.5 metres on the north east (side) and south west (side) title boundary. The maximum wall length permitted is 15.5 metres on the north east (side) title boundary, and 15.2025 metres ¹ on the south west (side) title boundary. <i>Note 1: The north east (side) and south west (side) title boundary has lot lengths of 32 and 30.81 metres respectively</i>
B19	The proposal is designed so that all habitable room windows on neighbouring properties face an open outdoor area (with a minimum dimension of 1 metre) greater than 3 square metres.
B20	The proposal is not located within 3 metres of any north facing habitable room windows.
B21	The proposal demonstrates with shadow diagrams that more than 40 square metres, with a minimum dimension of 3 metres, of the secluded private open space (SPOS) areas at no.2 Sheldon Court, Gladstone Park, and no.16 Hall Road, Gladstone Park would receive sunlight for a minimum of five (5) hours between 9:00am – 3:00pm on 22 September equinox.

B22	<p>The proposal contains high fencing to minimise overlooking from the ground floor level. The proposal contains eight (8) habitable room windows¹ on the first floor level with direct views of dwellings adjoining the site's north east (side), south east (rear), and south west (side) title boundary. The proposal provides bathroom windows with a minimum sill height of 1.7 metres, and bedroom windows with obscure glazing up to 1.7 metres above finished floor level. The planning officer notes that there should be a condition to increase the external screen height at 1.7 metres for the balconies, and specify a maximum transparency of 25% for windows with obscure glazing. Please refer to condition 1 in Attachment 1.</p> <p><i>Note 1: These windows require treatment as they are located within 9 metres</i></p>
B23	<p>The proposal contains a partywall and a new 1.8 metre high fence on the proposed boundary line between the SPOS areas. The planning officer notes that the first floor level windows on the east elevation plan are appropriately treated to limit direct views on site.</p>
B24	<p>The proposal does not include unreasonable external and internal noise sources. The planning officer notes that there are ample opportunities to locate any mechanical requirement, including cooling and heating units, on site away from any adjoining properties and public areas.</p>

On-Site Amenity and Facilities (Standards B25 to B30)

B25	The proposal is able to be modified in improving accessibility for people with limited mobility. The planning officer notes that the front porch for all dwellings can be transformed into a ramp. The planning officer also recognises that dwelling 2 contains a bedroom and ensuite on the ground floor level.											
B26	The proposal contains entry doors that are identifiable from Sheldon Court. The porch of all dwellings is designed to achieve a sense of personal address, create a transitional space, and provide shelter around the entry.											
B27	The proposal is designed so that all new habitable room windows face an open outdoor area (with a minimum dimension of 1 metre) greater than 3 square metres.											
B28	The proposal provides the following POS and SPOS areas below: <table><tr><td></td><td>SPOS (greater than 3 metres)</td><td>POS</td></tr><tr><td>Dwelling 1</td><td>48 square metres</td><td>101 square metres</td></tr><tr><td>Dwelling 2</td><td>46 square metres</td><td>106 square metres</td></tr></table> <p>The proposal satisfies the requirements in standard B28 as the POS and SPOS areas of all dwellings exceed the minimum dimensions and total area, and have direct access from the living room. The planning officer notes that all dwellings have a useable alfresco within the SPOS area.</p>				SPOS (greater than 3 metres)	POS	Dwelling 1	48 square metres	101 square metres	Dwelling 2	46 square metres	106 square metres
	SPOS (greater than 3 metres)	POS										
Dwelling 1	48 square metres	101 square metres										
Dwelling 2	46 square metres	106 square metres										
B29	The proposal has a wall north of the SPOS area. The proposal provides a minimum setback distance of 3.05 metres from the alfresco to the rear title boundary. Although the proposal does not meet the technical requirement in standard B29, the planning officer is satisfied that the proposal meets the objective from reviewing the relevant decision guidelines. The planning officer notes that the proposal allows adequate solar access as the alfresco does not have enclosed walls, and all site services are located outside the primary SPOS area.											
B30	The proposal provides at least 6 cubic metres of storage in the SPOS area of all dwellings. The planning officer notes that the storage sheds are adequate for practical use, and do not block any windows or obstruct accessways.											

Detailed Design (Standards B31 to B34)

B31	<p>The proposal contains a colour schedule that is complementary to the established neighbourhood character such as brick and render walls in dark grey tones, colorbond cladding in light grey tones, and concrete roof tiles in charcoal. The proposal also shows an appropriate level of articulation with different building finishes and materials on the façade, and fenestration with varying door and window proportions.</p>
------------	---

B32	The proposal does not contain a front fence on the title boundary facing Sheldon Court.
B33	The proposal does not contain any areas of common property on site.
B34	The proposal provides the relevant site services and utilities for all dwellings. The planning officer notes that the bin enclosures can be transported through the external pedestrian garage door, the clothes line are in appropriate locations of the service yard area, and the mailboxes are outside the visibility corner splays next to the driveways.

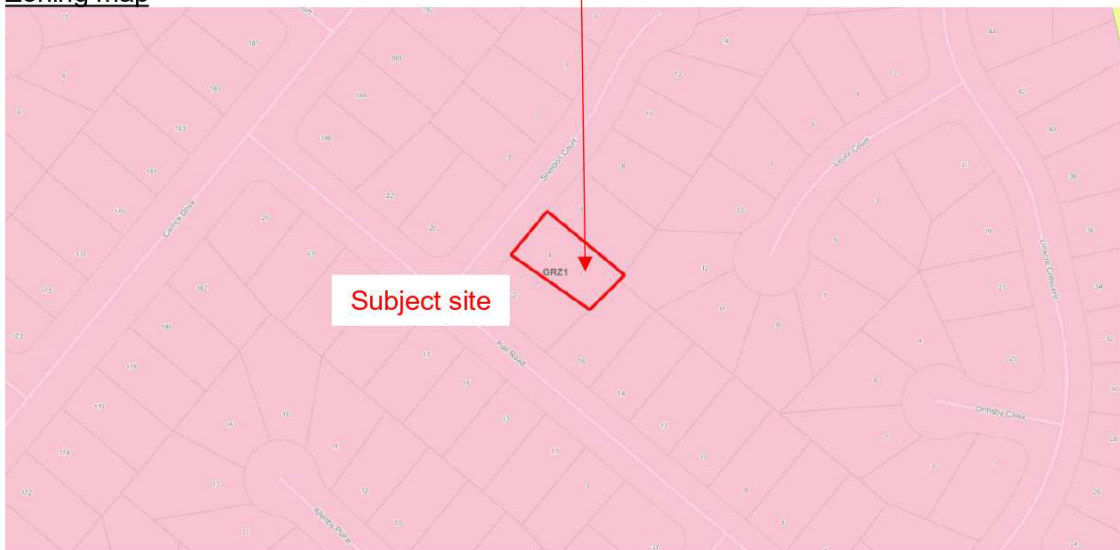
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Attachment 3 – Locality and zoning map

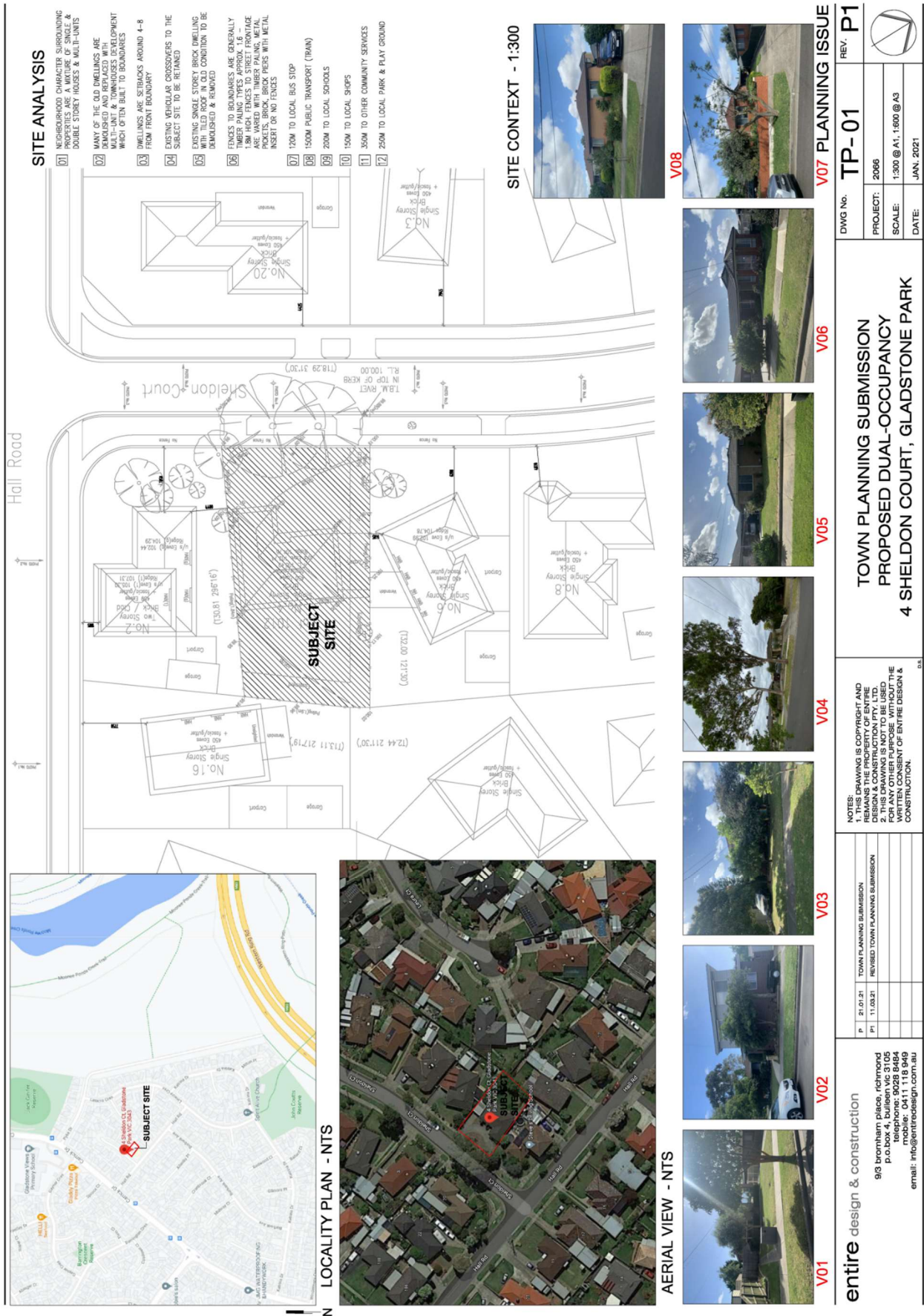
Locality map



Zoning map



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DESIGN RESPONSE

- 01

ROOF FORM SYMPATHETIC TO EXISTING ROOFS. ROOFS TO BE REPLACED WITH STANDARD HIP OR PITCHED TYPE TILED ROOF & METAL ROOF TO OUTBUILDING AND CARPORTS
- 02

WORKING WITH EXISTING GROUND LEVEL TO AVOID BIG EXCAVATIONS TO THE SITE AND MINIMIZE THE IMPACT ON SURROUNDING RESIDENTIAL PROPERTIES
- 03

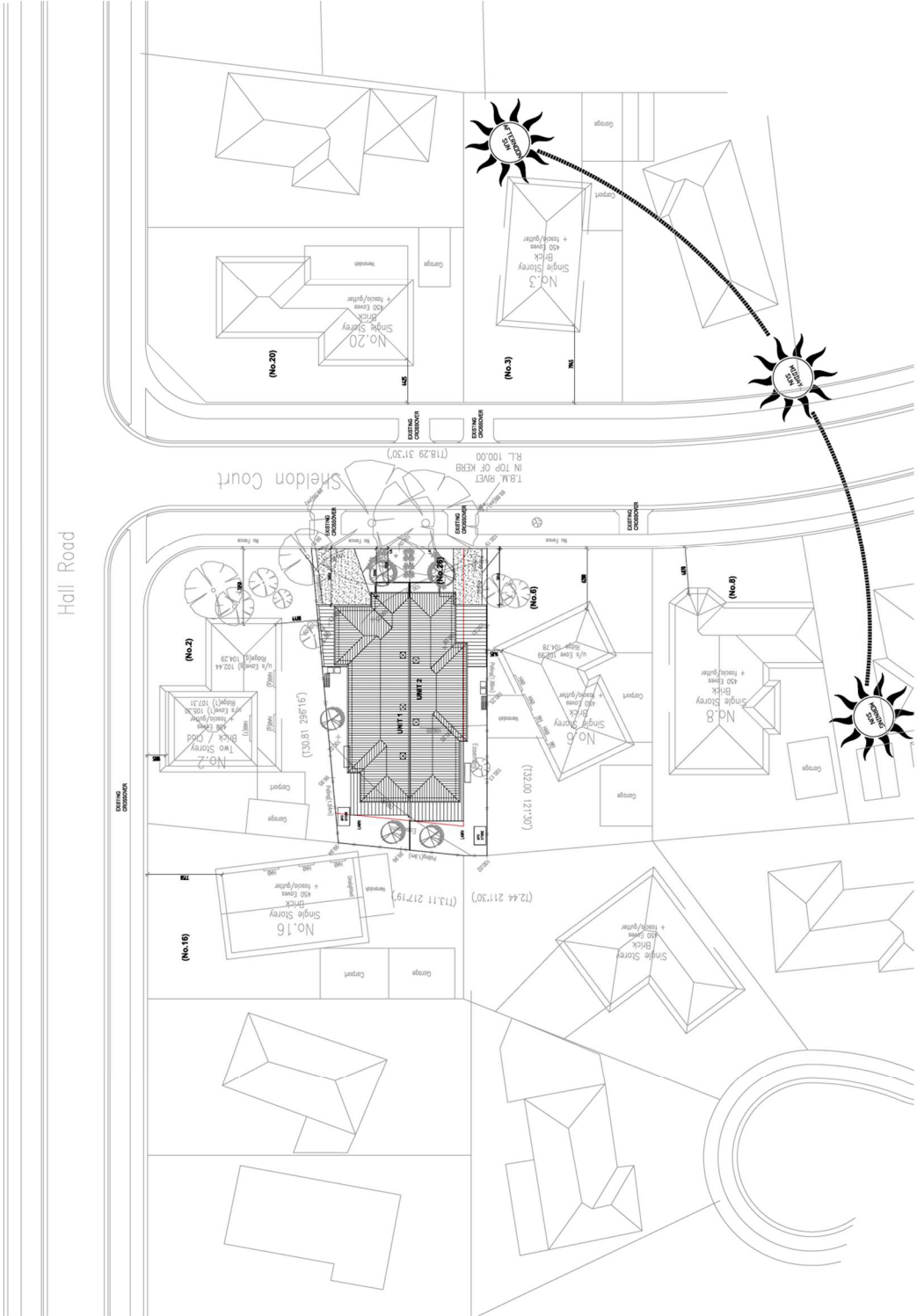
GOOD SIZE PRIVATE OPEN SPACES WITH DIRECT ACCESS FROM LIVING SPACES
- 04

THE PROPOSED DWELLINGS DESIGN AND MASSING RESPECTFUL OF THE EXISTING AND THE EMERGING NEW DEVELOPMENTS IN THE AREA
- 05

EXISTING CROSSINGS TO BE RETAINED
- 06

BUILDING MATERIAL & EXTERNAL COLOURS TO BLEND WITH EXISTING & EMERGING HOUSES IN THE AREA
- 07

USE OF HIGHLIGHT WINDOWS AT 1.7M ABOVE FFL OF FIRST FLOOR HABITABLE WINDOWS TO AVOID OVERLOOKING BUT MAINTAINING THE VIEWS



DESIGN RESPONSE

entire design & construction

9/3 brentburn place, (sharnood)
p.o. box 4, bulleen vic 3105
telephone: 9028 8484
mobile: 0411 118 949
email: info@entiredesign.com.au

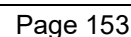
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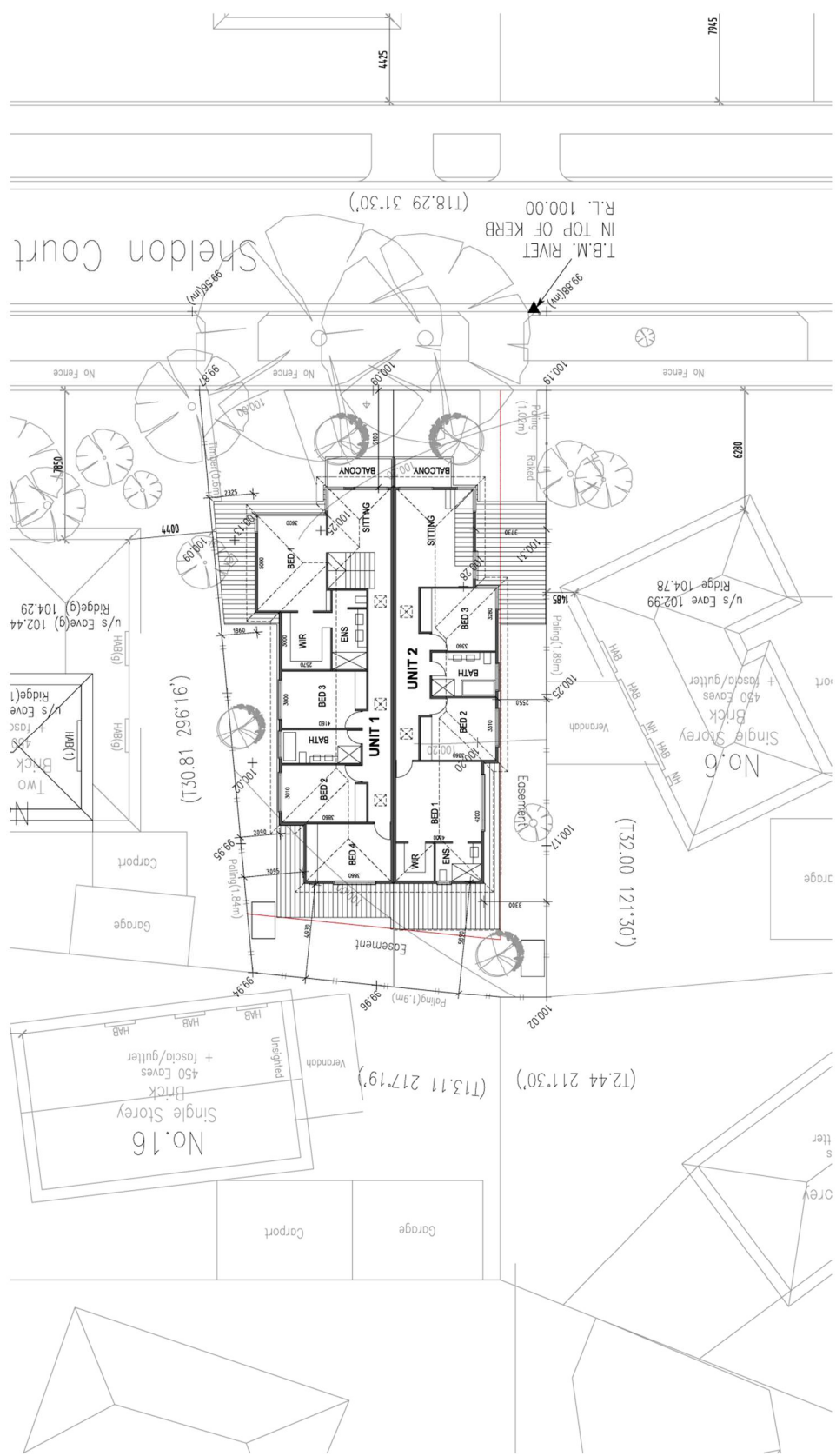
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P1	11.03.21	REVISED TOWN PLANNING SUBMISSION

TOWN PLANNING SUBMISSION
PROPOSED DUAL-OCCUPANCY
4 SHELDON COURT, GLADSTONE PARK

DWG No.	TP-02	REV.	P1
PROJECT:	2066		
SCALE:	1:200 @ A1, 1:400 @ A3		
DATE:	JAN. 2021		







FIRST FLOOR PLAN

entire design & construction
9/5 brentburn place, richmond
p.o. box 4, bulleen vic 3105
telephone: 9228 8484
mobile: 0411 118 949
email: info@entiredesign.com.au

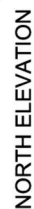
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P1	11.03.21	REVISED TOWN PLANNING SUBMISSION

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TOWN PLANNING SUBMISSION
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DWG No.	TP-04	REV.	P1
PROJECT:	2066		
SCALE:	1:100 @ A1, 1:200 @ A3		
DATE:	JAN. 2021		

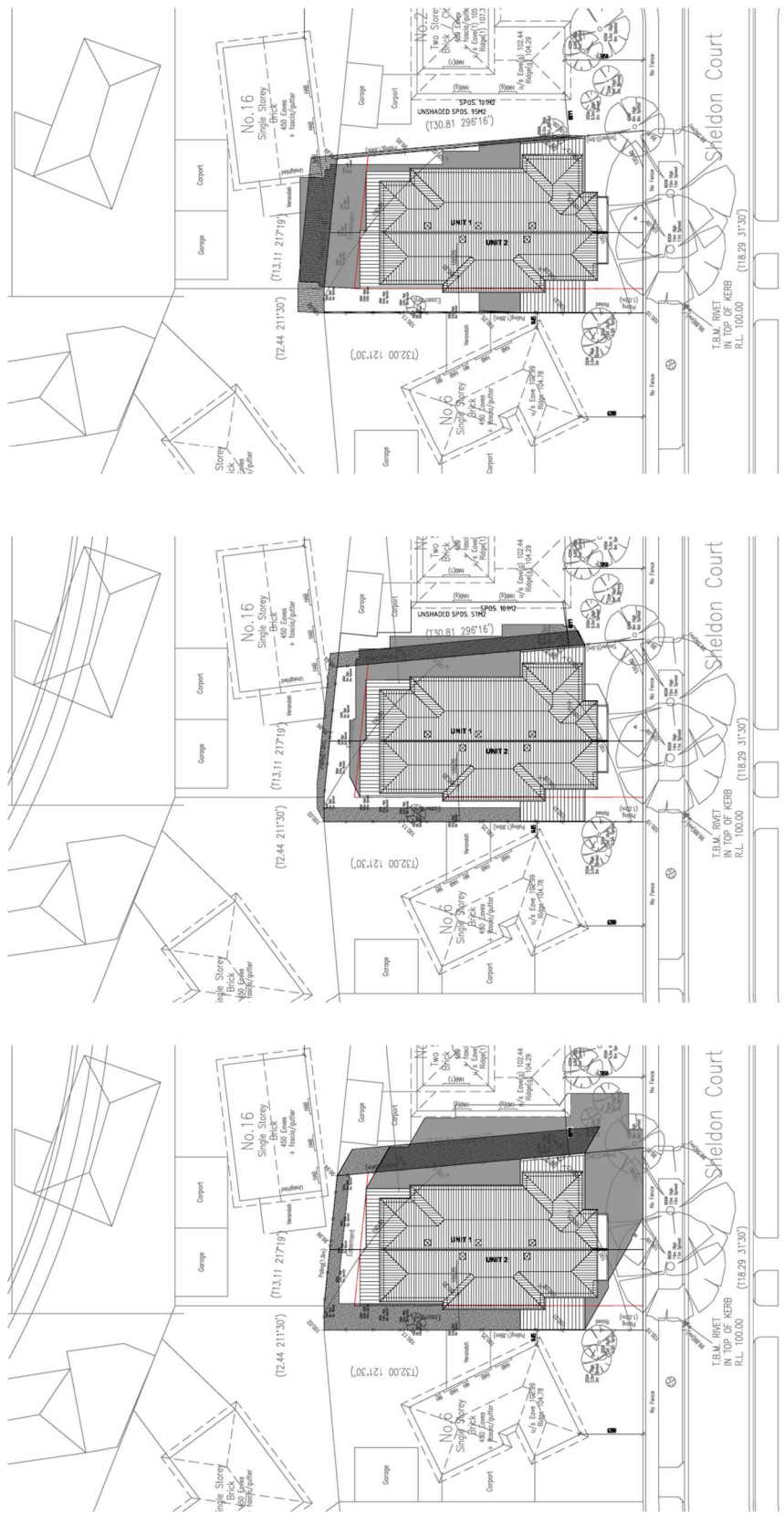




TOWN PLANNING SUBMISSION
PROPOSED DUAL-OCCUPANCY
4 SHELDON COURT, GLADSTONE PARK

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DP1	11.03.21	REVISED TOWN PLANNING SUBMISSION



EQUINOX SHADOW DIAGRAM (9AM) 1:2000

EQUINOX SHADOW DIAGRAM (12PM) 1:2000

EQUINOX SHADOW DIAGRAM (3PM) 1:2000

PROPOSED BUILDING SHADOW

EXISTING FENCE SHADOW

SHADOW DIAGRAM

entire design & construction

9/3 brentburn place, richmond
p.o. box 4, bulleen vic 3105
telephone: 9028 8484
mobile: 0411 118 949
email: info@entiredesign.com.au

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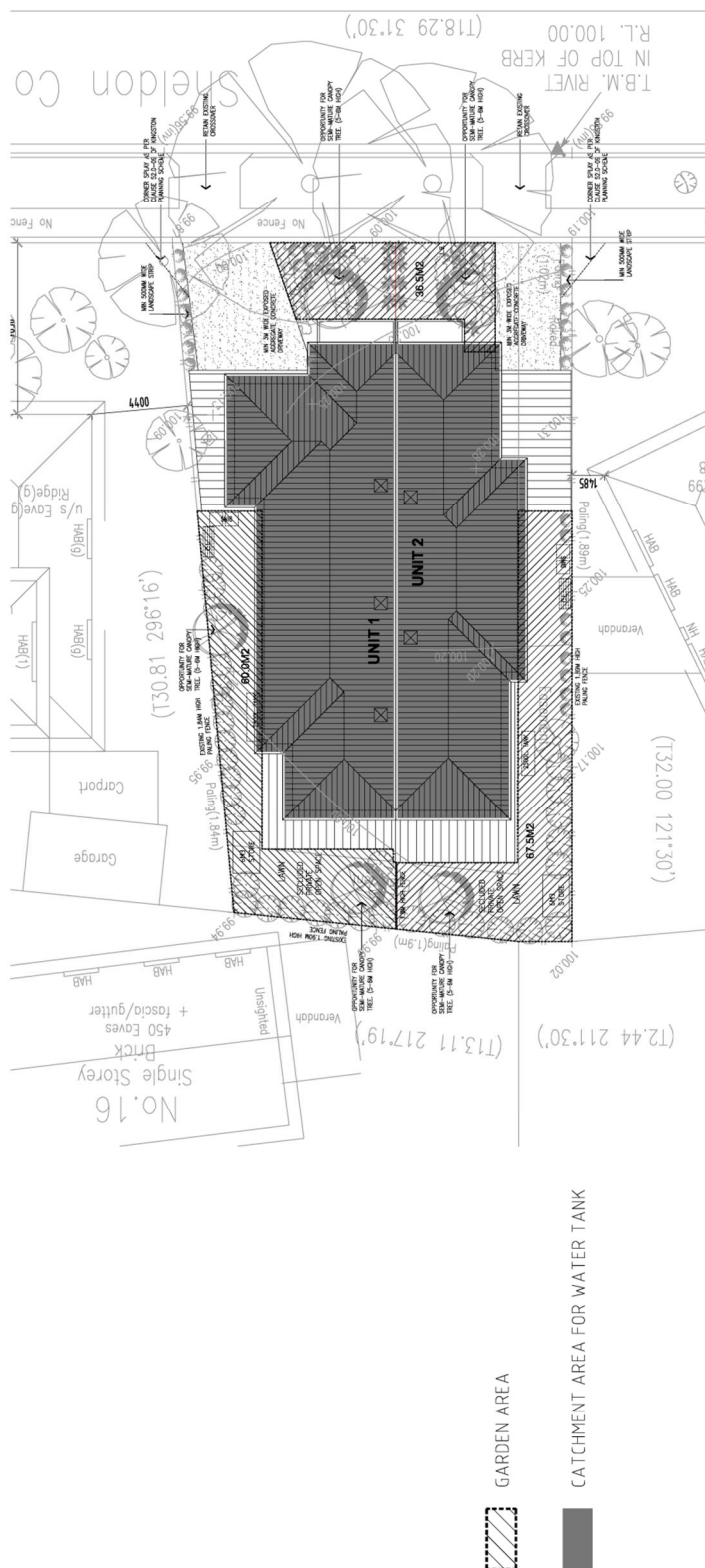
TOWN PLANNING SUBMISSION	
P1	21.01.21
P1	11.03.21
REVISED TOWN PLANNING SUBMISSION	

TOWN PLANNING SUBMISSION
PROPOSED DUAL-OCCUPANCY
4 SHELDON COURT, GLADSTONE PARK

DWG No.	TP-06	REV.	P1
PROJECT:	2066		
SCALE:	1:200 @ A1, 1:400 @ A3		
DATE:	JAN. 2021		



PLANNING ISSUE



WSUD PLAN

entire design & construction

9/3 bromham place, richmond
p.o.box 4, bulleen vic 3105
telephone: 9028 8484
mobile: 0411 118 949
email: info@entiredesign.com.au

mobile: 0411 118 949
email: info@entredesign.com.au

P	21.01.21	TOWN PLANNING SUBMISSION
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21.01.21	TOWN PLANNING SUBMISSION
11.03.21	REVISED TOWN PLANNING SUBMISSION

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TOWN PLANNING SUBMISSION
PROPOSED DUAL-OCCUPANCY
4 SHELDON COURT, GLADSTONE PARK

DWG No.

TP-07

PROJECT:	2066
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1:100 @ A1 1:200 @ A3

JAN. 2021

EV. P1



EXTERNAL COLOUR SCHEME



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4 SHELDON COURT GLADSTONE PARK

REPORT NO:	SU566
REPORT TITLE:	Statutory Planning Monthly Report - May 2021
SOURCE:	Danielle Kos, Coordinator Continuous Improvement Planning and Building
DIVISION:	Planning and Development
FILE NO:	Hume Planning Scheme
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENT:	1. <i>Statutory Planning matters dealt with under delegation - May 2021</i>

1. SUMMARY OF REPORT:

- 1.1 This report incorporates a summary of performance indicators for the Statutory Planning team for the month of May 2021. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

2. RECOMMENDATION:

That the report be noted.

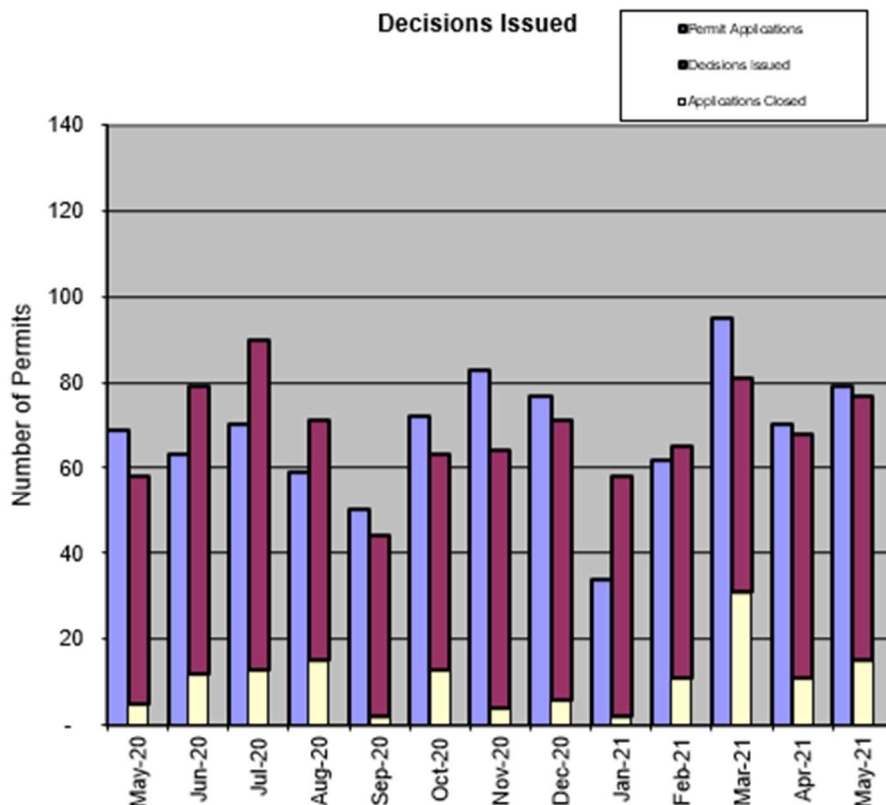
3. PERFORMANCE INDICATORS:

- 3.1 Included within this report are bar charts illustrating the following key performance indicators:
- Planning applications received, determined and closed in the previous month.
 - The number of current applications under assessment in the previous month.
 - Average gross days in dealing with planning applications and a comparison with metro and growth area Councils.
 - Percentage of applications issued in 60 days or less.
 - Percentage of applications issued in 60 days or less based on difficulty of applications.
- 3.2 79 permit applications were received in May 2021, which shows an increase from last month. 62 decisions were issued, which is also a slight increase from last month although relatively consistent with the number of decisions issued each month over the past six months.
- 3.3 15 applications were closed off in May, mostly as a result of applications being withdrawn. This is part of the ongoing work that the Statutory Planning Unit is undertaking to finalise inactive applications which are no longer required. It should be noted that six of the applications withdrawn this month have been in the system for over 900 statutory days. By removing this backlog of inactive applications, it is anticipated that Town Planners will be able to focus on delivering decisions on current applications more quickly.
- 3.4 There were 512 applications under assessment at the end of May, which equates to approximately 34 active applications per Town Planner.
- 3.5 The percentage of applications decided in 60 days or less increased in May, with 71% of applications being decided within this timeframe. 85% of simple applications, 58% of average applications and 33% of complex applications were determined within 60 days in May, and these are the highest percentages seen within the last 12 months.

REPORT NO: SU566 (cont.)

- 3.6 The average number of gross days taken to determine planning applications was 202 days in April, which is above the Growth Area and Metropolitan Area Council average, with figures of 153 and 121 days respectively. This is however a drop from the previous months average of 273 days. The median processing days also dropped slightly from 187 days in March to 173 days in April. Overall, Hume's average processing timeframes remain higher than Metro and Growth Area Councils.
- 3.7 The tables representing this data have been adjusted to accurately represent timeframes and other reporting frameworks available to Council and are set out below:

	May-21
Permit Applications	79
Decisions Issued	62
Applications Closed	15



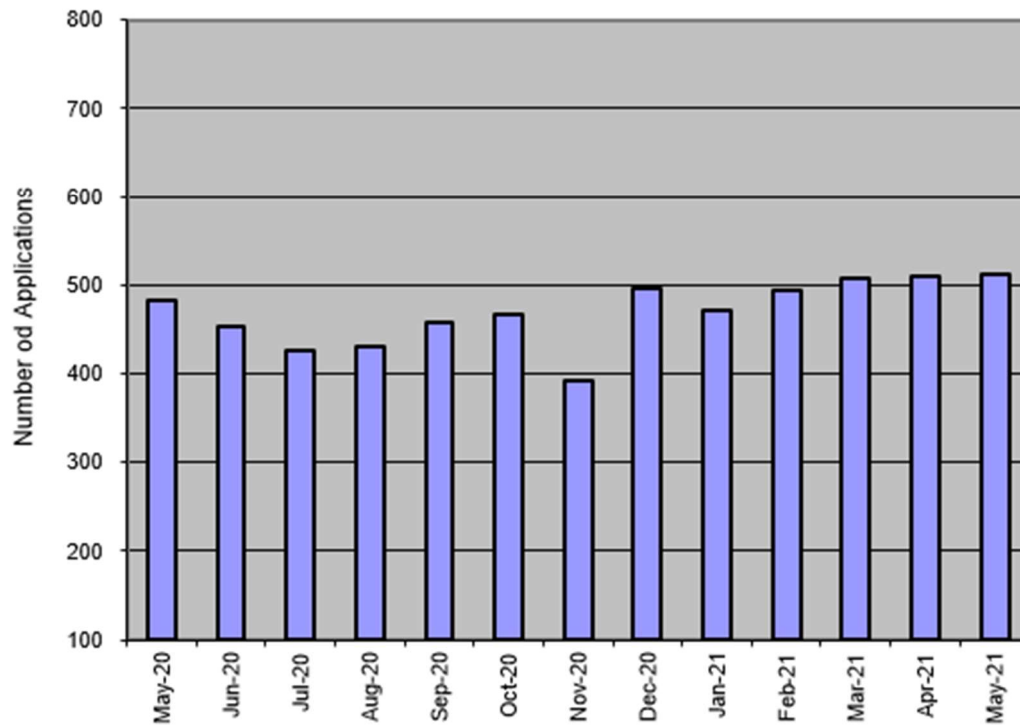
*Decisions Issued include: Permits, Vicsmart Permits, Permits From NoD, VCAT Permits (including Section 72 Amendments) and Refusals.

*Applications Closed Includes: Prohibited, No Permit Required, Withdrawn, Cancelled, Lapsed and Failure to Determine (Including S72).

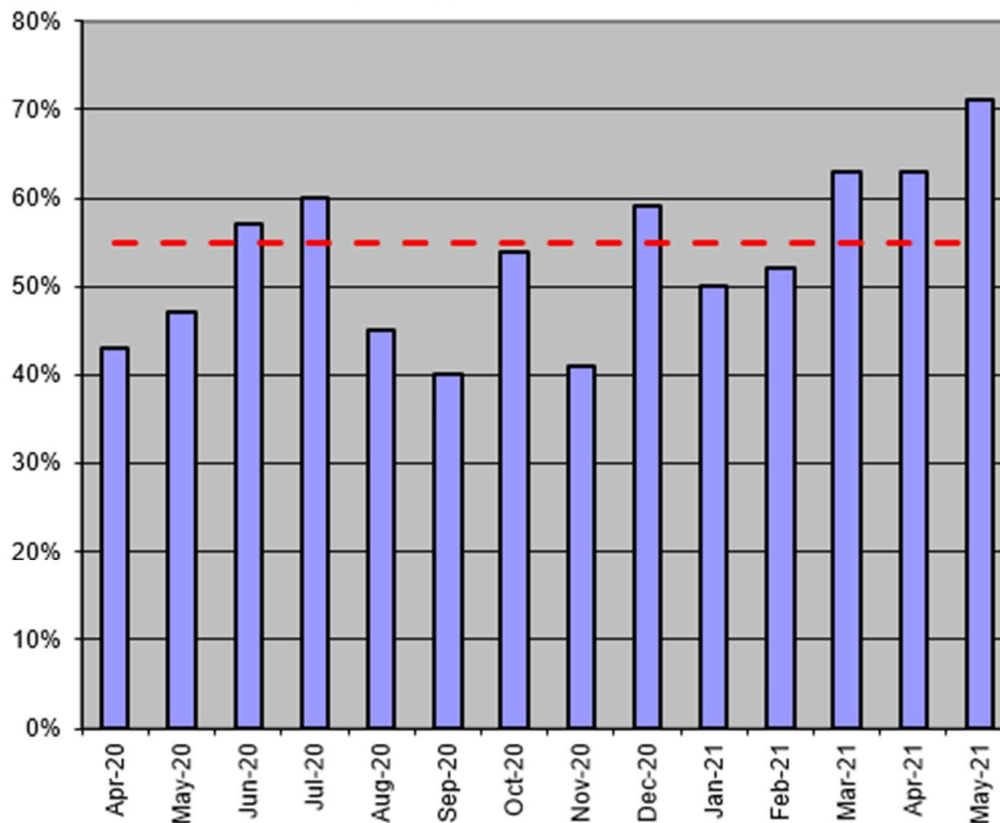
*Notices of Decision are not included in the above graph.

REPORT NO: SU566 (cont.)

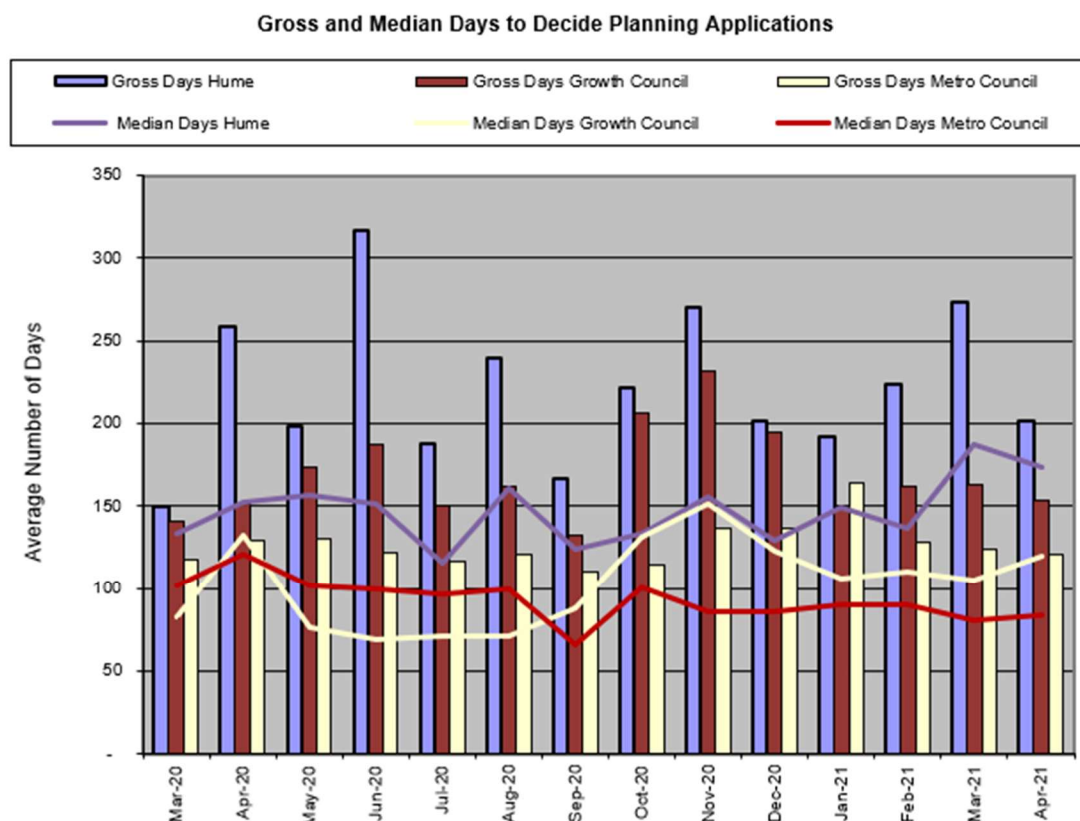
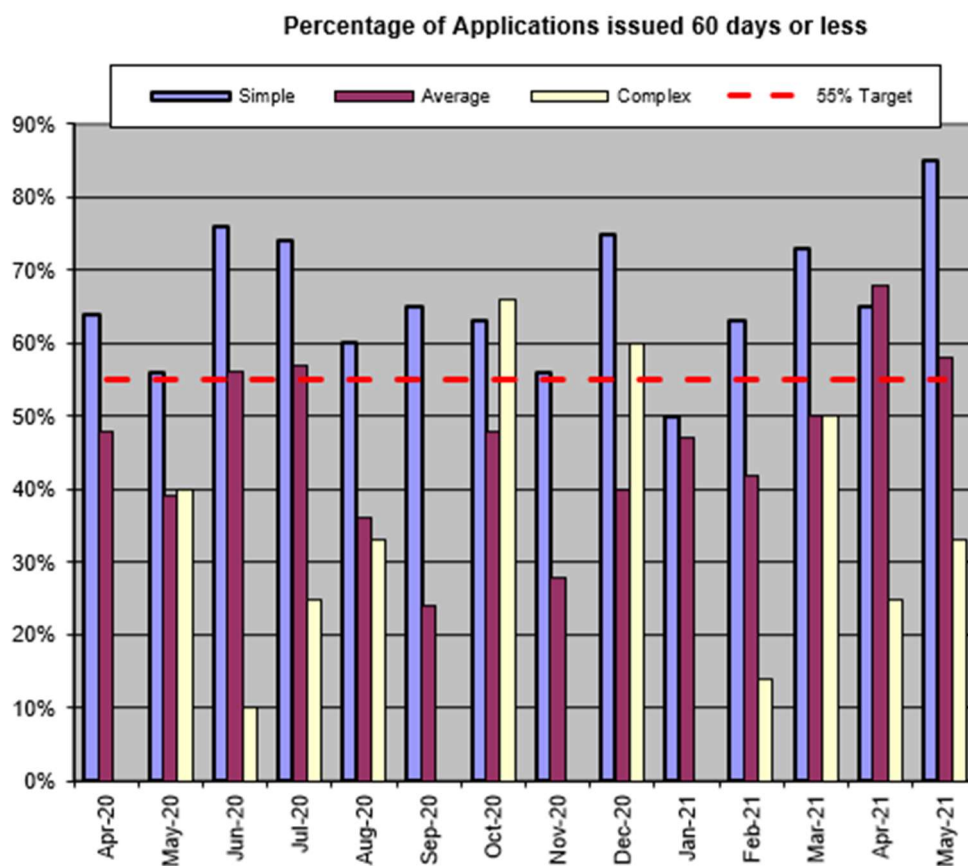
Applications Currently Under Assessment



Percentage of Applications decided 60 days or less



REPORT NO: SU566 (cont.)



REPORT NO: SU566 (cont.)

4. VCAT APPEALS:

- 4.1 This report includes all VCAT decisions received during May 2021. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions.

Initiating orders

- 4.2 An initiating order has been received listing a hearing for an appeal against Council's decision to refuse to grant a planning permit for the use and development of land for a Residential Hotel with basement level car parking, and partial demolition and works to a building within the Heritage Overlay at 11-17 Ardlie Street, Westmeadows. This appeal has been lodged by the permit applicant, and a date is yet to be set.
- 4.3 An initiating order has been received listing a hearing for an appeal against Council's decision to grant a planning permit for the development of three double storey dwellings at 13 Harker Street, Sunbury. This appeal has been lodged by an objector to the application, and a date is yet to be set.

Tribunal Decisions

- 4.4 Melbourne Airport have withdrawn their appeal against Council's decision to amend Planning Permit P1488.02 (500 Sunbury Road, Bulla). The hearing for this matter will still proceed as a second objector had previously lodged a concurrent appeal against Council's decision in relation to this matter, however the scope of the matters to be heard will be reduced as a result of Melbourne Airports withdrawal.
- 4.5 The hearing for the matter at 725 Sunbury Road, Sunbury (appeal against a condition placed on the permit at the request of the Department of Transport) was heard on 17 May 2021. The Tribunal have advised that further information is required to be provided, and a decision will be made on the matter once this has been received.

Matters waiting to be heard at VCAT

- 4.6 The following table lists all current matters awaiting a hearing at The Tribunal:

40 BATEY COURT, BULLA	
APPLICATION NO. P13310	Stone extraction without permit
APPEAL TYPE	Enforcement order
APPEAL LODGED BY	Council
HEARING DATE	To be determined
STATUS	To be heard
1 BILTRIS COURT, JACANA	
APPLICATION NO. P22309	Demolition of existing dwelling and development of three double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	25 May 2021
STATUS	Awaiting outcome of hearing
725 SUNBURY ROAD, SUNBURY	
APPLICATION NO. P22493	Residential subdivision and access to a Road Zone Category 1

REPORT NO: SU566 (cont.)

APPEAL TYPE	Appeal against a condition of permit
APPEAL LODGED BY	Applicant
HEARING DATE	17-18 May 2021
STATUS	Further information to be provided to Tribunal before a decision is made
34 SUNSET BLVD, JACANA	
APPLICATION NO. P22502	Development of four double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	12 April 2021
STATUS	Awaiting outcome of hearing
56 STANHOPE STREET, BROADMEADOWS	
APPLICATION NO. P22713	Four double storey dwellings with garages
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	28 June 2021
STATUS	To be heard
245-265 OAKLANDS ROAD, OAKLANDS JUNCTION	
APPLICATION NO. P22584	The use and development of a Freezing and Cool Storage facility
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	20-22 October 2021
STATUS	To be heard
570 SUNBURY ROAD, BULLA	
APPLICATION NO. P4131	Use and development of the land for Materials Recycling and a Quarry Rehabilitation Landfill
APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframe
APPEAL LODGED BY	Applicant
HEARING DATE	23-27 August 2021
STATUS	To be heard
40 BATEY COURT AND 500 SUNBURY ROAD, BULLA	
APPLICATION NO. P13310 and P15723	Works associated with an existing dam and other associated earthworks to assist in erosion control and filling of land); and Buildings and works associated with Earthworks (Gully fill and rehabilitation) at an existing landfill

REPORT NO: SU566 (cont.)

APPEAL TYPE	Appeals against Council's failure to determine several applications within the prescribed timeframe and request to amend the permits under Section 87 and 87A of the Act
APPEAL LODGED BY	Applicant
HEARING DATE	Preliminary hearing held on 28 May 2021 with future dates for full hearings to be set
STATUS	To be heard
17 JACKSON STREET, SUNBURY	
APPLICATION NO. P23100	Development of a double storey dwelling to the rear of the existing dwelling
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	3 November 2021
STATUS	To be heard
11 LEECH COURT, JACANA	
APPLICATION NO. P22639	Development of four double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	18 October 2021
STATUS	To be heard
50 DAWSON STREET, TULLAMARINE	
APPLICATION NO. P22838	Development of three double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	5 October 2021
STATUS	To be heard
500 SUNBURY ROAD, BULLA	
APPLICATION NO. P1488.02	Amendment of permit P1488 to increase the capping contours and height to 184 metres above sea level and amendment of Condition 1 and 4 issued on 20 May 1993
APPEAL TYPE	Appeal against Council's decision to grant an amended permit
APPEAL LODGED BY	Objector
HEARING DATE	30 November to 1 December 2021
STATUS	To be heard
11-17 ARDLIE STREET, WESTMEADOWS	
APPLICATION NO. P22962	Use and development of land for a Residential Hotel with basement level car parking, and partial demolition and works to a building within the Heritage Overlay
APPEAL TYPE	Appeal against refusal to grant a permit

REPORT NO: SU566 (cont.)

APPEAL LODGED BY	Applicant
HEARING DATE	To be determined
STATUS	To be heard
13 HARKER STREET, SUNBURY	
APPLICATION NO. P23039	The development of three double storey dwellings
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	To be determined
STATUS	To be heard

5. MATTERS DETERMINED UNDER DELEGATION:

- 5.1 A list of all matters dealt with under delegation between 1 and 31 May 2021 is attached to this report. The list includes details of planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify Plans of Subdivision, the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

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STATUTORY PLANNING MATTERS DEALT WITH UNDER DELEGATION – MAY 2021			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P21525	DEVELOPMENT OF TWO (2) DOUBLE STOREY DWELLINGS AND ONE (1) SINGLE STOREY DWELLING	33 EUMARELLA ST TULLAMARINE VIC 3043	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P20392	DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF AN EXISTING DWELLING	12 BRODIE CT MEADOW HEIGHTS VIC 3048	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P22126	2 LOT SUBDIVISION	2 MANNINGTREE PDE CRAIGIEBURN VIC 3064	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P18206	DEVELOPMENT OF TWENTY-SIX (26) WAREHOUSES WITH ANCILLARY OFFICES	34-44 FREIGHT DR SOMERTON VIC 3062	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P20690	BUILDINGS AND WORKS TO CONSTRUCT A DOUBLE STOREY DWELLING AND SWIMMING POOL IN A GREEN WEDGE ZONE	242 MCGREGOR RD SUNBURY VIC 3429	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P17528	DEVELOPMENT OF ONE SINGLE STOREY DWELLING AND ONE DOUBLE STOREY DWELLING	16 BOORT ST DALLAS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P22054	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE REAR OF THE EXISTING DWELLING	28 PARKFRONT CRES ROXBURGH PARK VIC 3064	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P17006	ERECTION AND DISPLAY OF INTERNALLY ILLUMINATED ADVERTISING SIGNAGE	1063-1067 PASCOE VALE RD BROADMEADOWS VIC 3047	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P21443	BUILDINGS AND WORKS ASSOCIATED WITH AN EXTENSION TO THE EXISTING EDUCATION CENTRE (GYM/AUDITORIUM AND OFFICES) WITH ASSOCIATED CAR PARKING	1-23 LILLIPUT ST BROADMEADOWS VIC 3047	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P20690	BUILDINGS AND WORKS TO CONSTRUCT A DOUBLE STOREY DWELLING AND SWIMMING POOL IN A GREEN WEDGE ZONE	242 MCGREGOR RD SUNBURY VIC 3429	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P21767	CONSTRUCTION OF TWO DOUBLE-STORY DWELLINGS AND CONSTRUCTION OF TWO NEW CROSSTOVS	1 AITKEN PL GLADSTONE PARK VIC 3043	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P21196	BUILDINGS AND WORKS ASSOCIATED WITH A RESEARCH AND DEVELOPMENT CENTRE AND ALTERATIONS TO A ROAD ZONE ONE (1) ACCESS, AND A REDUCTION IN CAR PARKING	121-209 CAMP RD BROADMEADOWS VIC 3047	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P22131	DEVELOPMENT OF A DOUBLE STOREY DWELLING ON LAND AFFECTED BY MELBOURNE AIRPORT ENVIRONS OVERLAY (MAE02)	6 CASABLANCA CT GREENVALE VIC 3059	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P22896	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	1 DIANNE DR TULLAMARINE VIC 3043	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT

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P22724	DEVELOPMENT OF TWO WAREHOUSES AND REDUCTION IN CAR PARKING REQUIREMENT	94 CAPITAL LINK DR CAMPBELLFIELD VIC 3061	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P23388	DEVELOPMENT OF TEN DWELLINGS IN ACCORDANCE WITH THE ENDORSED PLANS	675 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23580	REMOVAL OF NATIVE VEGETATION IN ACCORDANCE WITH THE ENDORSED PLANS	11-13 CURTIN DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P19699	UNDERTAKING OF EARTHWORKS TO SPREAD EXISTING FILL IN ACCORDANCE WITH THE ENDORSED PLANS	450 MICKLEHAM RD, ATTWOOD VIC 3049	PLANNING PERMIT ISSUED
P22102	USE OF EXISTING SITE FOR THE PURPOSE OF STORING AND RECYCLING OF INDUSTRIAL WASTE (LIQUID CHEMICALS) IN ACCORDANCE WITH THE ENDORSED PLANS	59 MERRI CON, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P22715	USE OF EXISTING WAREHOUSE FOR A RESTRICTED RECREATION FACILITY (GYM)	13 KRAFT CT, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P22774	THE DEVELOPMENT OF A DOUBLE STOREY DWELLING TO THE REAR OF AN EXISTING DWELLING AND THE REMOVAL OF THE RESTRICTIVE COVENANT	16 GEACH ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P22934	MULTI-LOT RESIDENTIAL SUBDIVISION AND CREATION OF RESERVE.	120 BONDS LANE, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P22949	DEVELOPMENT OF THE LAND FOR TWENTY TWO (22) DWELLINGS IN ACCORDANCE WITH THE ENDORSED PLANS	1 RIHANNA ST, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P22953	USE AND DEVELOPMENT OF THE LAND FOR THE PURPOSE OF A DWELLING WITHIN THE GWZ AND PUBLIC ACQUISITION OVERLAY IN ACCORDANCE WITH THE ENDORSED PLANS	160 BULLA-DIGGERS REST RD, DIGGERS REST VIC 3427	PLANNING PERMIT ISSUED
P23034	3 LOT SUBDIVISION	58 PARKFRONT CRES, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED
P23069	EXTENSION TO AN EXISTING DWELLING ON A LOT LESS THAN 300M2 AND BOUNDARY REALIGNMENT	13A EMU PDE, JACANA VIC 3047	PLANNING PERMIT ISSUED
P23089	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS IN ACCORDANCE WITH THE ENDORSED PLANS	16 DACELO AVE, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23157	CHANGE OF USE OF TO A RESTRICTED RECREATION FACILITY (GYM) IN ACCORDANCE WITH THE ENDORSED PLANS	7 GARDEN DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23164	BUILDINGS AND WORKS ASSOCIATED WITH AN EXISTING DWELLING IN ACCORDANCE WITH THE ENDORSED PLANS	225 OAKLANDS RD, OAKLANDS JUNCTION VIC 3063	PLANNING PERMIT ISSUED

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P23172	CONSTRUCTION OF A SINGLE STOREY DWELLING TO THE REAR OF AN EXISTING DWELLING	21 TURNBERRY DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23210	12 LOT SUBDIVISION	11 HILLCREST DR, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P23225	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	9 FINNINGLEY DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23234	FOUR LOT SUBDIVISION AND ASSOCIATED REMOVAL OF NATIVE VEGETATION	20 EMU RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23254	DEVELOPMENT OF A SECOND DWELLING ON THE LOT AND TO ALLOW VARIATION OF RESTRICTIVE COVENANT	20 PARKHAVEN ST, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23289	USE OF THE LAND FOR A FACTORY, SHOWROOM AND OFFICE AND REDUCTION IN THE CAR PARKING REQUIREMENTS	20 SOMERTON RD, SOMERTON VIC 3062	PLANNING PERMIT ISSUED
P23310	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	10 CANDY RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P23351	DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	531 ELIZABETH DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23372	3 LOT SUBDIVISION AND CREATION OF EASEMENTS	15 HEYWOOD CRES, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23394	DEVELOPMENT OF A DWELLING TO THE REAR OF THE EXISTING DWELLING IN ACCORDANCE WITH THE ENDORSED PLANS	33 CONGRAM ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23395	THE DEVELOPMENT OF ONE WAREHOUSE AND THE REDUCTION OF CAR PARKING	26 LISA PL, COOLAROO VIC 3048	PLANNING PERMIT ISSUED
P23403	CHANGE OF USE TO EDUCATION CENTRE IN ACCORDANCE WITH THE ENDORSED PLANS	10B/1-13 THE GATEWAY, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23416	PROPOSED DEVELOPMENT OF A WAREHOUSE IN ACCORDANCE WITH THE ENDORSED PLANS	140 NORTHCORP BVD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23421	DEVELOPMENT OF LAND FOR WAREHOUSES AND ASSOCIATED INDUSTRY USE, CREATION OF ACCESS TO A ROAD ZONE CATEGORY 1, REDUCTION IN CAR PARKING AND REMOVAL OF NATIVE VEGETATION	75-83 HUME HWY, SOMERTON VIC 3062	PLANNING PERMIT ISSUED
P23433	DEVELOPMENT OF A WAREHOUSE AND REDUCTION IN ASSOCIATED CAR PARKING REQUIREMENT	48 FORDSON RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23450	3 LOT SUBDIVISION	318 CAMP RD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23471	DEVELOPMENT OF A DWELLING IN ACCORDANCE WITH THE ENDORSED PLANS	12A MONTROSE CT, GREENVALE VIC 3059	PLANNING PERMIT ISSUED

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P23486	CONSTRUCTION OF TWO SINGLE STOREY DWELLINGS IN ACCORDANCE WITH THE ENDORSED PLANS	3 IONA CT, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P23498	SUBDIVISION OF LAND, CREATION OF A RESERVE AND CREATION OF EASEMENTS	120 NORTHCORP BVD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23513	2 LOT SUBDIVISION	8 TERANG ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P23514	DEVELOPMENT OF AN ADVERTISING SIGN IN ACCORDANCE WITH THE ENDORSED PLANS	291 MARATHON BVD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23516	2 LOT SUBDIVISION	11 PINES WAY, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23531	DEVELOPMENT OF ONE (1) DWELLING ON A LOT AFFECTED BY THE MELBOURNE AIRPORT ENVIRONS OVERLAY	187 DALLAS DR, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P23532	SUBDIVISION OF LAND, REMOVAL OF NATIVE VEGETATION AND CREATION OF A RESERVE	35 SPAVIN DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23546	ALTERATIONS AND ADDITIONS TO EXISTING BUILDING IN ACCORDANCE WITH THE ENDORSED PLANS	121-209 CAMP RD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23571	THE REPLACEMENT OF EXISTING SIGNAGE WITH NEW SIGNAGE CONTENT IN ACCORDANCE WITH THE ENDORSED PLANS	1804-1810 SYDNEY RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23586	THE USE OF LAND FOR A DEPENDANT PERSON'S UNIT IN ACCORDANCE WITH THE ENDORSED PLANS	WALLAN DOWNS, 270 KONAGADERRA RD, OAKLANDS JUNCTION VIC 3063	PLANNING PERMIT ISSUED
P23604	THE DEVELOPMENT OF ONE (1) DWELLING ON A LOT AFFECTED BY THE MELBOURNE AIRPORT ENVIRONS OVERLAY IN ACCORDANCE WITH THE ENDORSED PLANS	36 WASHINGTON ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P23609	THE USE OF THE LAND FOR RESTRICTED RECREATIONAL FACILITY AND ASSOCIATED ADVERTISING SIGNAGE	002B, 340 CRAIGIEBURN RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23614	2 LOT SUBDIVISION AND CREATION OF EASEMENTS	5 TRETHOWAN ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23623	BUILDINGS AND WORKS TO ALLOW FOR AN EXTENSION TO AN EXISTING BUILDING IN ACCORDANCE WITH THE ENDORSED PLANS	201B MELROSE DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23657	DEVELOPMENT OF A SINGLE DWELLING IN ACCORDANCE WITH THE ENDORSED PLANS	7 TERANG ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23665	3 LOT SUBDIVISION	52 BROSSARD RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED

VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P23558	2 LOT SUBDIVISION	3 BIRCH AVE, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23565	2 LOT SUBDIVISION	39 MITCHELLS LANE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23573	2 LOT SUBDIVISION	1 DAKARA CL, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23593	2 LOT SUBDIVISION	47A BICENTENNIAL CRES, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23655	2 LOT SUBDIVISION	90 BROSSARD RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P23658	2 LOT SUBDIVISION	69 DALLAS DR, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P23677	2 LOT SUBDIVISION	94 CAPITAL LINK DR, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23679	2 LOT SUBDIVISION	9 FERN CT, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23697	2 LOT SUBDIVISION	14 TELFORD CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23613	2 LOT SUBDIVISION	2 ALICE AVE, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P22875	THE DEVELOPMENT OF TWO TRIPLE STOREY DWELLINGS IN ACCORDANCE WITH THE ENDORSED PLANS	4 TATTENHAM CT, ATTWOOD VIC 3049	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED
P23013	BUILDINGS AND WORKS TO ALLOW CONSTRUCTION OF A GLASSHOUSE IN THE GREEN WEDGE ZONE AND AN ENVIRONMENTAL SIGNIFICANCE OVERLAY IN ACCORDANCE WITH THE ENDORSED PLANS	12 BROWNS RD, KEILOR VIC 3036	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED

SUBDIVISION APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
S008546	2 LOT SUBDIVISION	73 ALMURTA AVENUE COOLAROO VIC 3048	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009500	SECTION 35 ACQUISITION OF LAND	2-10 CAMP ROAD, CAMPBELLFIELD VIC 3061	PLAN CERTIFIED

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S009110	41 LOT SUBDIVISION - TRUE NORTH STAGE 19	1170A MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED
S009247	4 LOT SUBDIVISION	17 CUTHBERT STREET WESTMEADOWS VIC 3049	STATEMENT OF COMPLIANCE
S009369	9 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE W11A MEDIUM DENSITY SITE	1 FOWLER WALK, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE
S009420	28 LOT SUBDIVISION - HIGHLANDS ESTATE - STAGE 256	120H VULCAN DRIVE, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009438	26 LOT SUBDIVISION - HIGHLANDS ESTATE - STAGE 257	120H VULCAN DRIVE, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009181	6 LOT SUBDIVISION	42 PASLEY STREET, SUNBURY VIC 3429	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009215	8 LOT SUBDIVISION	565 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009085	62 LOT SUBDIVISION	6-16 ANDERSON RD, SUNBURY VIC 3429	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009102	46 LOT SUBDIVISION	945 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009365	3 LOT SUBDIVISION	50 WARATAH AVENUE, TULLAMARINE VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009448	24 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE 16	100 VINEYARD ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009366	3 LOT SUBDIVISION - CLOVERTON DP3D - ACTIVE OPEN SPACE, GOVERNMENT SCHOOL & COMMUNITY FACILITY SITES	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S008366	9 LOT SUBDIVISION - THE MAPLES ESTATE - STAGE 5C	40 HILLVIEW ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009036	3 LOT SUBDIVISION	17 BEACON HILLS CRESCENT, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009359	4 LOT SUBDIVISION	130 KITCHENER STREET, BROADMEADOWS VIC 3047	PLAN CERTIFIED
S009142	46 LOT SUBDIVISION - REDSTONE ESTATE - STAGE 2	675 SUNBURY ROAD, SUNBURY VIC 3429	PLAN RE-CERTIFIED
S009494	2 LOT SUBDIVISION	47 BICENTENNIAL CRES, MEADOW HEIGHTS VIC 3048	PLAN CERTIFIED
S009464	2 LOT SUBDIVISION	3 BIRCH AVENUE, TULLAMARINE VIC 3043	PLAN CERTIFIED
S009355	2 LOT SUBDIVISION	8 FARLEY COURT, GLADSTONE PARK VIC 3043	PLAN CERTIFIED

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S009396	2 LOT SUBDIVISION	3 GOYA COURT, GLADSTONE PARK VIC 3043	PLAN CERTIFIED
S009440	4 LOT SUBDIVISION	10 ANNE COURT, BROADMEADOWS VIC 3047	PLAN CERTIFIED
S008978	36 LOT SUBDIVISION	110 SECTION ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE
S008713	4 LOT SUBDIVISION - MERRIFIELD BUSINESS PARK - STAGE 6	DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009464	2 LOT SUBDIVISION	3 BIRCH AVENUE, TULLAMARINE VIC 3043	STATEMENT OF COMPLIANCE
S009355	2 LOT SUBDIVISION	8 FARLEY COURT, GLADSTONE PARK VIC 3043	STATEMENT OF COMPLIANCE
S009323	2 LOT SUBDIVISION	145-177 MITCHELLS LANE, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE
S009113	75 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 322	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009228	2 LOT SUBDIVISION	20 RIGGALL STREET, DALLAS VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009269	17 LOT SUBDIVISION - SHERWOOD GRANGE ESTATE - STAGE 1	250 RACECOURSE ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009396	2 LOT SUBDIVISION	3 GOYA COURT, GLADSTONE PARK VIC 3043	STATEMENT OF COMPLIANCE
S009399	1 LOT SUBDIVISION - MERRIFIELD BUSINESS PARK - STAGE 8	200N DONNYBROOK ROAD, MICKLEHAM VIC 3064	STATEMENT OF COMPLIANCE
S009284	2 LOT SUBDIVISION	14 FISHER GROVE, TULLAMARINE VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009281	2 LOT SUBDIVISION	84 DALLAS DRIVE, DALLAS VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009041	2 LOT SUBDIVISION	3 LAUREL COURT, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE
S009371	2 LOT SUBDIVISION	53 JACKSON STREET, SUNBURY VIC 3429	PLAN CERTIFIED
S009129	29 LOT SUBDIVISION - SHERWOOD GRANGE - STAGE 2	250 RACECOURSE ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009337	4 LOT SUBDIVISION	23 STANHOPE STREET, BROADMEADOWS VIC 3047	PLAN CERTIFIED
S009141	42 LOT SUBDIVISION - REDSTONE ESTATE - STAGE 1	675 SUNBURY ROAD, & 40 REDSTONE HILL ROAD, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE
S009413	2 LOT SUBDIVISION	47 SUNSET BOULEVARD, JACANA VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE

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S009131	73 LOT SUBDIVISION - KINGS FIELD ESTATE - STAGE 1	170 LANCEFIELD ROAD, SUNBURY VIC 3429	PLAN RE-CERTIFIED
S009138	CREATION OF ROAD - MERRIFIELD - STAGE 72A	300A DONNYBROOK ROAD, MICKLEHAM VIC 3064	STATEMENT OF COMPLIANCE
S009310	30 LOT SUBDIVISION - MERRIFIELD ESTATE - STAGE 69	300F DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED
S009350	48 LOT SUBDIVISION - TRUE NORTH ESTATE - STAGE 23	1170A MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009310	30 LOT SUBDIVISION - MERRIFIELD ESTATE - STAGE 69	300F DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009447	ROSENTHAL ESTATE - STAGE E-1 SUPERLOT PLAN	41 MITCHELLS LANE, SUNBURY VIC 3429	PLAN CERTIFIED
S009550	VARIATION OF RESTRICTION	82 CHARTER ROAD WEST, SUNBURY VIC 3429	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009461	BOUNDARY REALIGNMENT	13 EMU PARADE, JACANA VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009142	46 LOT SUBDIVISION - REDSTONE ESTATE - STAGE 2	675 SUNBURY ROAD, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE
S009398	14 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 335	140 ANTARES PARADE, KALKALLO VIC 3064	PLAN CERTIFIED
S008939	2 LOT SUBDIVISION	44 MITFORD CRESCENT, CRAIGIEBURN VIC 3064	PLAN RE-CERTIFIED
S009272	3 LOT SUBDIVISION	58 PARKFRONT CRESCENT, ROXBURGH PARK VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009110	41 LOT SUBDIVISION - TRUE NORTH ESTATE - STAGE 19	1170A MICKLEHAM ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE
S009117	7 LOT SUBDIVISION - CLOVERTON ESTATE - SUPERLOT PLAN DP3B STAGES 322, 323, 324 & 335	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009447	ROSENTHAL ESTATE - STAGE E-1 SUPERLOT PLAN	41 MITCHELLS LANE, SUNBURY VIC 3429	PLAN CERTIFIED

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION

APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
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NO SECTION 173 AGREEMENTS SIGNED IN MAY 2021.

REPORT NO:	SU567
REPORT TITLE:	Amendment C247 - 225-285 Donnybrook Road (Merrifield South)
SOURCE:	Andrew Johnson, Manager Strategic Planning
DIVISION:	Planning and Development
FILE NO:	HCC19/457
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Site Location</i>2. <i>Current and Proposed Zoning</i>3. <i>Exhibited Schedule 31 to Clause 43.04 Development Plan Overlay and Schedule 12 to Clause 37.01 Special Use Zone</i>

1. SUMMARY OF REPORT:

Amendment C247 to the Hume Planning Scheme proposes zoning boundary changes and an updated schedule to the Development Plan Overlay to reflect the revised alignment of Aitken Boulevard through the land at 225-285 Donnybrook Road, Mickleham. The amendment was exhibited from 19 November to 19 December 2020. Four submissions were received in total with two submissions seeking further work or changes to the schedule to the Development Plan Overlay. This further work has been completed and both submitters have confirmed that they have no objection to the amendment. Council is recommended to adopt the amendment. It is also recommended that Council signs and seals two Section 173 agreements – one requiring the landowner to construct Aitken Boulevard from Donnybrook Road to Mount Ridley Road and the other requiring the landowner to procure road work contributions to State infrastructure in the area.

2. RECOMMENDATION:

That Council:

- 2.1 adopts Amendment C247 in accordance with Section 29(1) of the *Planning and Environment Act 1987*;
- 2.2 submits the adopted Amendment C247 as exhibited to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*;
- 2.3 signs and seals a Section 173 Agreement between Council, Transport for Victoria and the landowner to require the landowner to deliver Aitken Boulevard between Donnybrook Road and Mount Ridley Road; and
- 2.4 signs and seals a Section 173 Agreement between Council, Transport for Victoria and the landowner to procure road work contributions to State infrastructure identified in the Merrifield North Transport Network Plan.

3. LEGISLATIVE POWERS:

Planning and Environment Act, 1987.

REPORT NO: SU567 (cont.)**4. FINANCIAL IMPLICATIONS:**

- 4.1 Administrative costs associated with the preparation and administration of Planning Scheme Amendment C247 is provided by the proponent in accordance with the Fees Regulations outlined in the *Planning and Environment Act 1987*.
- 4.2 Legal expenses incurred by Council in respect to the negotiation, preparation and execution of Section 173 Agreements will be reimbursed by the landowner. As such there are no direct financial implications from the execution of the agreements by Council.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental considerations arising from the development of this site will be addressed as part of the approval of the Development Plan.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The proposed amendment will facilitate the development of part of the site for employment purposes, thus creating job opportunities for the future residents of Mickleham and Hume. This has the potential to reduce the number and distance of car trips occurring across metropolitan Melbourne. It also facilitates the delivery of Aitken Boulevard which forms part of the proposed Principal Public Transport Network supporting greater public transport use.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no human right implications that arise from adopting the planning scheme amendment.

8. COMMUNITY CONSULTATION:

- 8.1 In accordance with the *Planning and Environment Act 1987*, Planning Scheme Amendment C247 was placed on exhibition from 19 November to 19 December 2020 with letters sent to affected landowners/occupiers and authorities.
- 8.2 During the exhibition process, four submissions were received: one supporting submission from the landowner; one submission from Yarra Valley Water raising no objection; one from the Department of Transport (DoT) seeking a minor change to the amendment documentation; and one submission from the Environmental Protection Agency (EPA) seeking further assessment of contamination issues.
- 8.3 This further work has now been undertaken and the EPA and DoT have confirmed they have no objection to the amendment.

9. DISCUSSION:**Subject Land**

- 9.1 The subject site, known as Merrifield South, is located at 225-285 Donnybrook Road, Mickleham – see Attachment 1.
- 9.2 The land is located on the south side of Donnybrook Road, Mickleham and consists of two separate titles. To the east of the site at 135 Donnybrook Road, Mickleham is the Commonwealth Government's Post Entry Quarantine (PEQ) facility. The northern edge of the site adjoins Donnybrook Road, which will ultimately be a six-lane arterial road. The land to the north will be developed as a mixed use residential and commercial centre known as the Merrifield Town Centre. The land to the south forms part of the inter urban break and includes several large acre properties. The land to the west includes the Mount Ridley Woodlands and existing residential development in the Woods Estate.
- 9.3 The site has a long history having originally been rezoned for employment purposes in 2008 along with the adjoining property to the east (now the quarantine facility) and the woodland area to the west. It was supported by a Structure Plan that identified an alignment of Aitken Boulevard and included a requirement for the preparation of a Development Plan via a Development Plan Overlay (DPO Schedule 17).

REPORT NO: SU567 (cont.)

- 9.4 A Development Plan for the site was approved in 2011 which established the key design responses/interface treatments for the site.
- 9.5 In 2012, the land to the east (now the quarantine facility) was sold to the Commonwealth Government.
- 9.6 In 2017, part of the site was rezoned to General Residential Zone in accordance with the Growth Corridor Plan and Plan Melbourne and a revised Development Plan was approved in accordance with a revised Development Plan Overlay (DPO Schedule 29).
- 9.7 Supporting the amendment (Amendment C194) were two Section 173 Agreements which outline the road infrastructure that is to be provided on the site, and the open space infrastructure and developer contributions to be provided when the residential component is developed.
- 9.8 Section 173 Agreement AN488752Q requires the developer of the land to construct Aitken Boulevard from Donnybrook Road to Mount Ridley Road at the time of subdivision and by no later than December 2021. This agreement needs to be replaced as this timeframe is no longer possible – refer 9.24 to 9.31 below.
- 9.9 In the approval of the Merrifield City Central PCP, a preferred alignment for Aitken Boulevard to the east was identified. This revised alignment necessitates changes to the zoning and planning provisions for the subject site before the land can be substantially developed.

The Amendment Proposal

- 9.10 The amendment proposal was prepared by the landowner with input from officers. It proposed to:
 - 9.10.1 Make zoning boundary changes to reflect the new alignment of Aitken Boulevard.
 - 9.10.2 Relocate the local activity centre further south along Aitken Boulevard at the corner of Aitken Boulevard and a future east west road (which will be an extension ultimately of English Street).
 - 9.10.3 Replace the current DPO29 with a new DPO schedule (Schedule 31) to reflect the altered zoning boundaries.
- 9.11 The amendment proposal was considered to be strategically justified and was supported by officers. Specifically, officers considered that the proposed amendment:
 - 9.11.1 Was necessary to realign Aitken Boulevard so that it connects efficiently with the alignment planned north of Donnybrook Road.
 - 9.11.2 Did not change the strategic intent for the area.
 - 9.11.3 Maintained a mix of land for predominantly residential and industrial uses with a small local activity centre.
- 9.12 On 10 March 2020, Council resolved to request authorisation from the Minister to prepare and exhibit the amendment.
- 9.13 The draft amendment proposed to apply the Comprehensive Development Zone (CDZ) to approximately 38 hectares of land, including land that is currently Industrial 1 Zone. The purpose of applying the CDZ was to provide greater flexibility in the employment uses that could occur without triggering a planning permit, notably use of the land for office.
- 9.14 In assessing the amendment request on behalf of the Minister for Planning, the Department Environment Land Water Planning (DELWP) provided authorisation with some conditions. One of these conditions was that the proposed areas of Comprehensive Development Zone be removed with the current Industrial 1 Zone retained and the Special Use Zone applied on a small portion of the land.

REPORT NO: SU567 (cont.)

- 9.15 These changes did not materially alter the intended land uses for these parts of the site and were supported by officers and the landowner.

The Exhibited Amendment

- 9.16 The amendment was exhibited with this zoning regime along with the new DPO31.
- 9.17 The existing and exhibited zoning regimes are shown in Attachment 2 and the exhibited DPO31 and SUZ schedule is in Attachment 3.
- 9.18 The amendment was exhibited for the required one-month period from 19 November to 19 December 2020 with letters sent to affected landowners/occupiers and authorities.

Submissions to the Amendment

- 9.19 A submission was received by the EPA that requested further work be prepared confirming that the land is not contaminated and is suitable for residential use. The landowner subsequently prepared this report which confirmed the land is suitable to be developed for residential purposes. This report was provided to the EPA who has confirmed the report provides the information they required.
- 9.20 The EPA submission also made note of the proximity of residential and potential industrial uses and the need for this to be considered at the planning permit stage.
- 9.21 The EPA confirmed on 12th May 2021 it has no objection to the amendment.
- 9.22 The Department of Transport (DoT) also made a submission seeking minor changes to the DPO31. After discussing these proposed changes with officers, DoT advised on 27 May 2021 that these changes were not required and confirmed it has no objection to the amendment.
- 9.23 With all submissions resolved, the amendment is ready to be adopted by Council and submitted to the Minister for Planning for approval.

Section 173 Agreement for Aitken Boulevard

- 9.24 The Section 173 Agreement to construct Aitken Boulevard from Mount Ridley Road to Donnybrook Road (through the site and the inter urban break) was negotiated when the land was last rezoned in 2017. The realignment of Aitken Boulevard being facilitated through this amendment requires the agreement to be updated.
- 9.25 Council resolved to make this update to the agreement when it considered the amendment proposal on 10 March 2020.
- 9.26 Other than reflecting the revised alignment, the only significant change required to the Section 173 Agreement is to update the timeframe for the completion of Aitken Boulevard from no later than December 2021 as this is no longer possible.
- 9.27 Officers have worked closely with the landowner to progress design work in parallel with the advancement of the amendment. The landowner is now well advanced with the design approvals with Council officers and the Department of Transport.
- 9.28 Officers have discussed and negotiated a new 'no later than date' for the commencement of Aitken Boulevard by 30 January 2022 and completion by 31 December 2022. If this date is not met, then Council may withhold Statement of Compliance on subdivision applications until the works are complete.
- 9.29 Whilst it is disappointing that a road of the importance of Aitken Boulevard has to be delayed, officers do not consider that it is reasonable to specify an earlier date in the Section 173 Agreement and it would have limited benefit as the design, tender and build program is already tight.
- 9.30 The timely adoption of this amendment by Council will assist in ensuring this new timeframe for the construction of Aitken Boulevard can be achieved.
- 9.31 Council is recommended to sign and seal a new agreement with the updated dates.

REPORT NO: SU567 (cont.)Supplementary Section 173 Agreement for State Road Works Contributions

- 9.32 Section 201TF of the *Planning and Environment Act 1987* provides the opportunity for landowners/developers to apply to the Minister for Planning for a deduction or offset of their Growth Area Infrastructure Charge (GAIC) liability where they have entered into an agreement to provide cash, land and/or works to deliver State infrastructure prior to the GAIC legislation being introduced. This ensures that landowners are not, in effect, required to pay twice for State infrastructure (under both the agreement and by paying the GAIC).
- 9.33 There is an existing Section 173 agreement (AG427732C) registered on the land which provides this opportunity. It requires the landowner to enter into a supplementary agreement outlining its contribution to improvements to the State freeway and arterial road network servicing the site and the creation of future arterial roads in the surrounding network.
- 9.34 To fulfill this requirement, and to provide a basis for the landowner to apply for a Growth Area Infrastructure Charge reduction under 201TF of the *Planning and Environment Act 1987*, the landowner and Transport for Victoria have agreed for the landowner to provide road work contributions for State infrastructure in the Merrifield North Transport Network Plan (MNTNP). The contribution could take the form of land, direct works or cash contributions to be agreed by Transport for Victoria. Potential projects in the MNTNP include the construction of Aitken Boulevard through the inter urban break, the duplication of Aitken Boulevard, and construction of ultimate intersections.
- 9.35 This arrangement is to be confirmed through a Section 173 Agreement between the landowner and Transport for Victoria. In its capacity as the responsible authority for the Hume Planning Scheme, Council needs to be a party to this agreement as Section 173 Agreements can only be entered into between the responsible authority and other parties.
- 9.36 This agreement places no obligation on Council and is considered to be a good outcome for the orderly planning of this area as it provides a mechanism for the direct delivery of key State infrastructure earlier than would be likely if the State remained responsible for its delivery.
- 9.37 Importantly, this agreement and the outcome of the landowner's application for a GAIC reduction does not remove or alter the obligation of the landowner to deliver Aitken Boulevard in the Section 173 Agreement for Aitken Boulevard.
- 9.38 Council is recommended to sign and seal the agreement.

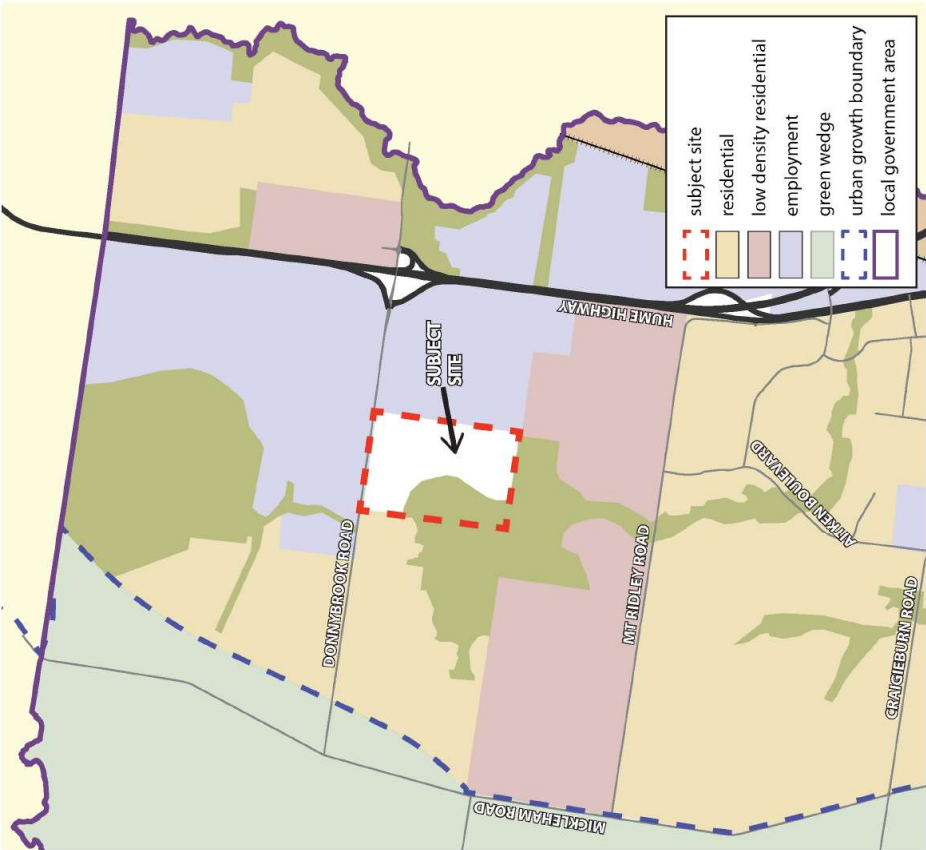
10. CONCLUSION:

Amendment C247 proposes relatively minor changes to the boundary of the current zoning of the land and other consequential changes to the planning controls applying to the land at 225-285 Donnybrook Road, Mickleham to reflect the revised proposed alignment for Aitken Boulevard through the site. Having been exhibited and all submissions resolved, the amendment is ready to be adopted by Council and submitted to the Minister for Planning for approval.

REPORT NO: SU567 (cont.)

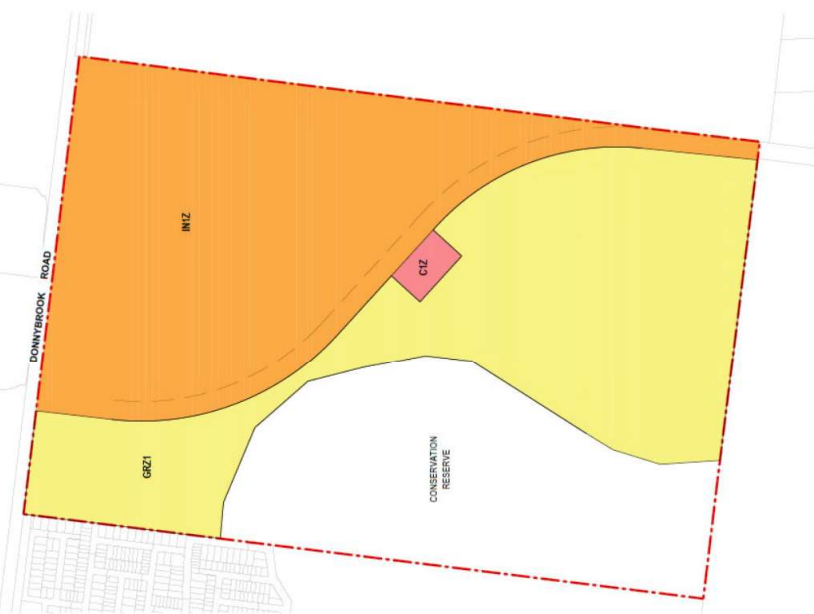
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Attachment 1 – Site Location

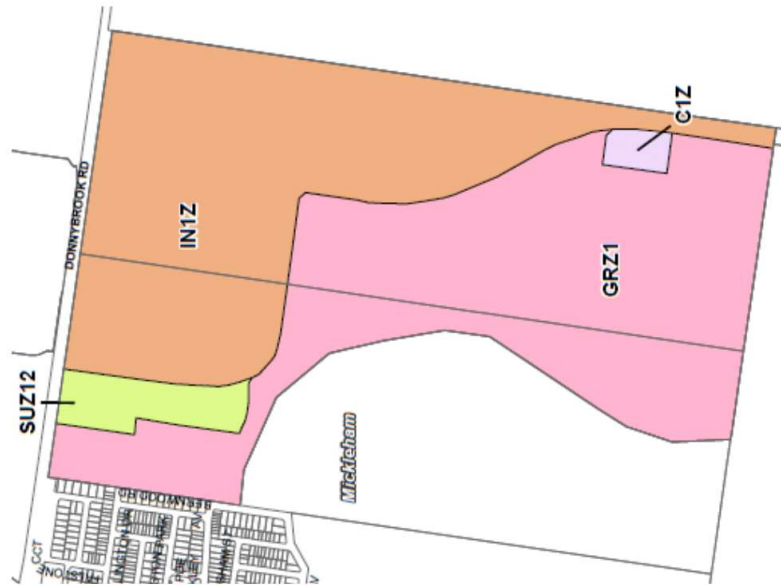


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Attachment 2 – Current and Proposed Zoning



Current Zoning



Proposed Zoning

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SCHEDULE 31 TO CLAUSE 43.04 DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO31**.

MERRIFIELD SOUTH DEVELOPMENT PLAN 225 – 285 DONNYBROOK ROAD, MICKLEHAM**1. Objectives**

To build upon the planning framework shown in the *Merrifield South Business Park Area 2 and Area 3 Comprehensive Development Plan* and the *Merrifield South Business Park Area 1 and Residential Area Comprehensive Development Plan*.

To provide the planning framework for the use and development of Merrifield South.

2. Requirement before a permit is granted

Before deciding on any application the responsible authority must consider:

- The North Growth Corridor Plan
- The Fokestone Native Vegetation Precinct Plan at Clause 72.04.
- Any relevant agreement prepared under Section 173 of the *Planning and Environment Act 1987*.
- Details of lot mix, orientation and any areas proposed for medium density development.
- An assessment of all proposed residential subdivision against the requirements of Clause 56 as specified in the zone.

The Responsible Authority may grant a permit for subdivision, to construct a building or to construct or carry out works prior to approval of a development plan provided that the Responsible Authority is satisfied that the subdivision, building or works will not prejudice the preparation of the development plan.

3. Conditions and requirements for permits

A permit for subdivision or development of the land in Areas 1 and 3 as shown on the plan at sub-clause 5 of this schedule must manage the interface between residential and non-residential development and use to minimise amenity impacts.

Any permit should include conditions which address, where appropriate, the following matters to the satisfaction of the responsible authority:

- Implementation of the approved Merrifield South Development Plan
- The relationship between residential and non-residential land uses
- The provision of infrastructure
- The maintenance of all landscaping, buildings and works
- Compliance with a Fire Management Plan that has been prepared to the satisfaction of the Country Fire Authority.

4. Requirements for development plan

The Approved Merrifield South Development Plan must be generally in accordance with Map 1 in subclause 5.0 of this schedule and may consist of plans or other documents. It must include and provide for the following, to the satisfaction of the Responsible Authority:

General Requirements

- The approved Merrifield South Development Plan must be generally consistent with the

Merrifield South Business Park Area 2 and Area 3 Comprehensive Development Plan and the Merrifield South Business Park Area 1 and Residential Area Comprehensive Development Plan.

- Consistency with the plan at sub clause 5 of this schedule and any relevant Native Vegetation Precinct Plan for the site.
- The approved Merrifield South Development Plan must identify the following specific areas:
 - Areas 1, 2 and 3 (comprising a minimum of 29 hectares);
 - Area 4; and
 - Residential Area.
- The relationship of the development of the land to the existing and proposed land uses in the Merrifield West Precinct Structure Plan, the Merrifield Employment Area, the inter-urban break, the land to the east and the Mount Ridley Grasslands Nature Conservation Reserve.
- The indicative sequence of development and infrastructure provision.
- An overall landscape strategy for the site.
- Proposed retarding basins, lakes, water features, water courses and drainage lines and how these will be managed and water quality maintained incorporating the principles of Water Sensitive Urban Design.
- A servicing concept plan detailing how infrastructure will be provided and integrated with other infrastructure such as roads, drainage, streets, lighting and landscaping.
- Consistency with any Integrated Water Cycle Management Plan prepared by the local water authority, Melbourne Water and Hume City Council.

Residential Requirements

A plan that shows the proposed subdivision layout for the development which:

- Provides a variety of lot sizes and densities allowing for a variety of housing types.
- Provides an appropriately designed interface with Merrifield West PSP, Donnybrook Road, Aitken Boulevard and the Mount Ridley Grasslands Nature Conservation Reserve.
- Provides for vehicle, pedestrian and cycling links to the land to the west.
- Provides road frontage to Mount Ridley Grasslands Nature Conservation Reserve.
- Road links to the Merrifield West PSP to the west.
- Details of the proposed public open space, including relevant proposed playgrounds.
- Provides an appropriately designed fence along the common boundary between the General Residential Zone and the Mount Ridley Grasslands Nature Conservation Reserve and where Aitken Boulevard interfaces with the reserve, for the reserve's protection.

Transport

A plan and added text which shows or explains:

- The proposed street and pedestrian movement network.
- Links to the Principle Bicycle Network (PBN) and Metropolitan Trail Network (MTN) and how the proposal makes better use of existing transport assets including arterial roads, public transport or new pedestrian links or cycle paths.
- The integration of land use with transport provision.
- How the proposal will promote and facilitate the use of public transport.

- A road layout that facilitates efficient and effective public transport to the site.
- Linkages between key destinations and trip generating activities for vehicles, pedestrians and cyclists.
- The requirements of freight and commercial vehicles.
- The proposed arterial and neighbourhood connector street network including proposed linking points to surrounding land.
- The details relating to the upgrading of Donnybrook Road and the construction of Aitken Boulevard.
- Road layout and design, including road reserve widths and indicative cross-sections.

Neighbourhood Activity Centre

A proposed Neighbourhood Activity Centre on the land in the Commercial 1 Zone that will serve the local residential and employment catchment. The Neighbourhood Activity Centre must be planned to complement the Mickleham (Merrifield) Town Centre, located to the north, which will serve the broader catchment.

A Specific Area Plan for Neighbourhood Activity Centre within the Commercial 1 Zone must be prepared to the satisfaction of the Responsible Authority. It should include:

- The proposed use and development of the land including building envelopes, site layout, proposed building setbacks and a set of design objectives for all development.
- Details of how it is proposed to deal with the interface of the Neighbourhood Activity Centre and surrounding land uses and the interface with open space links and Aitken Boulevard.
- The areas of any proposed at grade car parking.
- Location of proposed vehicle crossovers including for loading areas and footpaths.
- An explanation of how the Specific Area Plan is consistent with the vision, principles and directions for Activity Centres contained within the Metropolitan Strategy (Plan Melbourne 2017-2050, Plan Melbourne 2017-2050 Addendum 2019), and the performance criteria for Activity Centres.

Open Space

An open space plan which details how and where the open space network is to be provided. The open space network to be provided must:

- integrate with the Mount Ridley Grasslands and Woodlands to the west and south including the provision of a 2.5m wide linear shared path for walking and cycling within the Council 15 metre unencumbered open space adjacent to the woodlands and road reserve.
- include the provision of a 2.5m wide shared path for walking and cycling along drainage reserves with an explanation of how these will be designed to link with other areas within the site.

Urban Design

- Urban design guidelines indicating preferred siting and built form outcomes including for Donnybrook Road, Aitken Boulevard and the north-south connector road, open space areas and different uses and zones.
- Details of how the transmission line easement to the south of the site will be integrated with the Mount Ridley Grasslands and surrounding existing and proposed land uses.

- Details of measures to address amenity impacts from industrial development for future properties in the residential area.

Residential Interface

Specific plans and urban design guidelines are to be prepared for the southern boundary site interface with existing rural living properties to the south and where Merrifield South Business Park interface with residential land use to the satisfaction of the Responsible Authority including:

- Preferred siting and built form outcomes.
- Landscaping treatments including land forming to buffer and minimize the visual impact of development on adjoining residential properties.

Cultural Heritage

- Any sites of cultural or heritage significance and the means by which they will be managed
- Completion of further investigations by a suitably qualified cultural heritage expert to locate any physical evidence of the former road that extended through the site east of the Newgrove Ruins and the completion of any management measures that may result from these investigations
- An assessment of the need to prepare a Cultural Heritage Management Plan under the Aboriginal Heritage Regulations 2007 and preparation of a Plan if required.

5. Concept Plan

Map 1 to the Schedule to Clause 43.04 - 225 Donnybrook Road Concept Plan



HUME PLANNING SCHEME

Proposed C247hume

SCHEDULE 12 TO CLAUSE 37.01 SPECIAL USE ZONE

Shown on the planning scheme map as **SUZ12**.

MERRIFIELD SOUTH BUSINESS AND EMPLOYMENT AREA

Purpose

To provide for employment including offices, industries and associated uses as a buffer between the industrial 1 Zone and local communities.

To allow limited retail opportunities including convenience shops and takeaway food premises in appropriate locations.

To ensure that uses do not affect the safety and amenity of adjacent, more sensitive land uses.

1.0

Proposed C247hume

Table of uses

Section 1 - Permit not required

Use	Condition
Convenience shop Crop raising Grazing animal production Home based business Informal outdoor recreation Mail centre Office Railway	
Service industry	<p>Must not be a purpose listed in the table to Clause 53.10 with no threshold distance specified.</p> <p>The land must be at least the following distances from land (not a road) which is in an Activity Centre Zone, Capital City Zone, Commercial 1 Zone, Docklands Zone, Residential Zone or Rural Living Zone, land used for a hospital, an education centre or a corrective institution or land in a Public Acquisition Overlay to be acquired for a hospital, an education centre or a corrective institution:</p> <ul style="list-style-type: none"> ▪ The threshold distance, for a purpose listed in the table to Clause 53.10. ▪ 30 metres, for a purpose not listed in the table to Clause 53.10. <p>Must not:</p> <ul style="list-style-type: none"> ▪ Exceed a fire protection quantity under the Dangerous Goods (Storage and Handling) Regulations 2012. ▪ Require a notification under the Occupational Health and Safety Regulation 2017. ▪ Require a licence under the Dangerous Goods (Explosives) Regulations 2011. ▪ Require a licence under Dangerous Goods (HCDG) Regulations 2016.
Service station	<p>The land must be at least 30 metres from land (not a road) which is in an Activity Centre Zone, Capital City Zone, Commercial 1 Zone, Docklands Zone, residential zone or Rural Living Zone, land used for a hospital, an education centre or a corrective institution or land in a Public Acquisition Overlay to be acquired for a hospital, an education centre or a corrective institution.</p>
Take away food premises Tramway	

HUME PLANNING SCHEME

Use	Condition
Warehouse (other than Fuel depot, Mail centre or Shipping container storage)	<p>Must not be a purpose listed in the table to Clause 53.10 with no threshold distance specified.</p> <p>The land must be at least the following distances from land (not a road) which is in an Activity Centre Zone, Capital City Zone, Commercial 1 Zone, Docklands Zone, Residential Zone or Rural Living Zone, land used for a hospital, an education centre or a corrective institution or land in a Public Acquisition Overlay to be acquired for a hospital, an education centre or a corrective institution:</p> <ul style="list-style-type: none"> ▪ The threshold distance, for a purpose listed in the table to Clause 53.10. ▪ 30 metres, for a purpose not listed in the table to Clause 53.10. <p>Must not:</p> <ul style="list-style-type: none"> ▪ Exceed a fire protection quantity under the Dangerous Goods (Storage and Handling) Regulations 2012. ▪ Require a notification under the Occupational Health and Safety Regulations 2017. ▪ Require licence under the Dangerous Goods (Explosives) Regulations 2011. ▪ Require a licence under the Dangerous Goods (HCDG) Regulations 2016. <p>Must not adversely affect the amenity of the neighborhood, including through the:</p> <ul style="list-style-type: none"> ▪ Transport of materials, goods or commodities to or from the land. ▪ Appearance of any stored goods or materials. ▪ Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
Any use listed in Clause 62.01	Must meet the requirements of Clause 62.01

Section 2 - Permit required

Use	Condition
Adult sex product shop	Must be at least 200 metres (measured by the shortest route reasonably accessible on foot) from a residential zone or land used for a hospital, primary school or secondary school or land in a Public Acquisition Overlay to be acquired for a hospital, primary school or secondary school.
Agriculture (other than Apiculture, Crop raising, Grazing animal production, Intensive animal production, Pig farm and Poultry farm) Caretakers house	
Education Centre	Must not be a primary or secondary school.
Industry (other than Service industry) Leisure and recreation (other than Informal outdoor recreation, Major sports and recreation facility, and Motor racing track) Place of assembly (other than Informal outdoor recreation, Major sports and recreation facility, and Motor racing track) Restricted retail premises Retail premises (other than Shop and Take away food premises)	

HUME PLANNING SCHEME

Use	Condition
Utility installation (other than Minor utility installation and Telecommunications facility)	
Any other use not in Section 1 or 3	

Section 3 - Prohibited

Use
Accommodation (other than Caretaker's house)
Cinema based entertainment facility
Hospital
Intensive animal production
Major sports and recreation facility
Motor racing track
Pig farm
Poultry farm
Shop (other than Adult sex product shop, Convenience shop, Restricted retail premises)

2.0

Proposed C247hume

Use of land

Amenity of the neighbourhood

A use must not adversely affect the amenity of the neighbourhood, including through the:

- Transport of materials, goods or commodities to or from the land.
- Appearance of any stored goods or materials.
- Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.

Application requirements

An application to use land for an industry or warehouse must be accompanied by the following information, as appropriate:

- The purpose of the use and the types of processes to be utilized.
- The type and quantity of goods to be stored, processed or produced.
- How the land not required for immediate use is to be maintained.
- Whether a Works Approval or Waste Discharge Licence is required from the Environment Protection Authority.
- Whether a notification under the Occupational Health and Safety Regulations 2017 is required, a licence under the *Dangerous Goods Act 1985* is required, or a fire protection quantity under the Dangerous Goods (Storage and Handling) Regulations 2012 is exceeded.
- The likely effects, if any, on the neighbourhood, including:
 - Noise levels.
 - Air-borne emissions.
 - Emissions to land or water.
 - Traffic, including the hours of delivery and despatch.
 - Light spill or glare.

HUME PLANNING SCHEME**Decision guidelines**

The following decision guidelines apply to an application for a permit under Clause 37.01, in addition to those specified in Clause 37.01 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The effect that the use may have on nearby existing or proposed residential areas or other uses which are sensitive to industrial off-site effects, having regard to any comments or directions of the referral authorities.
- The effect that nearby industries may have on the proposed use.
- The drainage of the land.
- The availability of and connection to services.
- The effect of traffic to be generated on roads.
- The interim use of those parts of the land not required for the proposed use.
- The effect on the nearby industries.

3.0

Proposed C247hume

Subdivision

The following application requirements apply to an application for a permit under Clause 37.01, in addition to those specified in Clause 37.01 and elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- Be generally in accordance with the approved development plan applying to the land.
- Include any conditions or requirements specified in the Development Plan Overlay
- Where no development plan has been approved, the responsible authority may grant a permit to subdivide land, provided it is satisfied that the subdivision of land will not prejudice the preparation of a Development Plan.

4.0

Proposed C247hume

Buildings and works

A permit is required to construct a building or construct or carry out works.

This does not apply to:

- A building or works which rearrange, alter or renew plant if the area or height of the plant is not increased.
- A building or works which are used for crop raising or informal outdoor recreation.
- A rainwater tank with a capacity of more than 10,000 litres if the following requirements are met:
 - The rainwater tank is not located within the building's setback from a street (other than a lane).
 - The rainwater tank is no higher than the existing building on the site.
 - The rainwater tank is not located in an area that is provided for car parking, loading, unloading or accessway.
- A building or works which are used for grazing animal production, except for permanent or fixed feeding infrastructure for seasonal or supplementary feeding constructed within 100 metres of:
 - A waterway, wetland or designated flood plain.

HUME PLANNING SCHEME

- . A dwelling not in the same ownership.
- . A residential or urban growth zone.

Application requirements

The following application requirements apply to an application for a permit to construct a building or carry out works under Clause 37.01, in addition to those specified in Clause 37.01 and elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- A plan drawn to scale which shows:
 - . The boundaries and dimensions of the site.
 - . Adjoining roads.
 - . Relevant ground levels.
 - . The layout of existing and proposed buildings and works.
 - . Driveways and vehicle parking and loading areas.
 - . Proposed landscape areas.
 - . External storage and waste treatment areas.
 - . Mechanisms to mitigate noise, odour and other adverse amenity impacts of, and on, nearby industries.
- Elevation drawings to scale which show the colour and materials of all buildings and works.
- Construction details of all drainage works, driveways and vehicle parking and loading areas.
- A landscape layout which includes the description of vegetation to be planted, the surfaces to be constructed, a site works specification and the method of preparing, draining, watering and maintaining the landscape area.

Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 37.01, in addition to those specified in Clause 37.01 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- The Municipal Planning Strategy and the Planning Policy Framework.
- Any natural or cultural values on or near the land.
- Streetscape character.
- Built form.
- Landscape treatment.
- Interface with non-industrial areas.
- Parking and site access.
- Loading and service areas.
- Outdoor storage.
- Lighting.
- Stormwater discharge.
- The effect on nearby industries.
- The effect of nearby industries.

HUME PLANNING SCHEME

Maintenance

All buildings and works must be maintained in good order and appearance to the satisfaction of the responsible authority.

5.0

Signs

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Proposed C247hume

Sign requirements are at Clause 52.05. All land located within this zone is in Category 2.

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REPORT NO:	SU568
REPORT TITLE:	CCTV Camera Policy Review - 2021
SOURCE:	Megan Kruger, Manager Governance
DIVISION:	Corporate Services
FILE NO:	HCC15/874
POLICY:	CCTV Camera Policy
STRATEGIC OBJECTIVE:	4.2 Create community pride through a well-designed and maintained City.
ATTACHMENT:	1. <i>CCTV Camera Policy</i>

1. SUMMARY OF REPORT:

Council's CCTV Camera Policy (Policy) has been reviewed following recommendations in the Victorian Auditor General's Office (VAGO) report titled 'Security and privacy of surveillance technologies in public places' that Council review and update its CCTV policy to address the requirements of the Privacy and Data Protection Act 2014.

2. RECOMMENDATION:

That Council revoke the previous Hume City Council CCTV Camera Policy adopted 27 November 2017 and adopt the attached Hume City Council CCTV Camera Policy.

3. LEGISLATIVE POWERS:

The Policy has been developed with the consideration of a variety of legislation including:

- 3.1 Charter of Human Rights and Responsibilities 2006
- 3.2 Evidence Act 2008
- 3.3 Freedom of Information Act 1982
- 3.4 Local Government Act 1989
- 3.5 Local Government Act 2020
- 3.6 Privacy Act 1988 (Cth)
- 3.7 Privacy and Data Protection Act 2014
- 3.8 Public Records Act 1973
- 3.9 Surveillance Devices Act 1999

4. FINANCIAL IMPLICATIONS:

Currently CCTV camera installations are funded as part of the capital works project. Fixed CCTV camera maintenance is funded as part of the building maintenance operational budget. Mobile cameras for litter enforcement and garbage trucks are funded by Council's Waste Department.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications arising from the matters contained within this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation considerations arising from the matters contained within this report.

REPORT NO: SU568 (cont.)**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Policy has been developed to meet Council's statutory obligation to protect the right to privacy under the Privacy and Data Protection Act 2014, Freedom of Information Act 1982 and the Charter of Human Rights and Responsibilities 2006.

8. COMMUNITY CONSULTATION:

The development of the strategic objectives 4.2 – Create community pride through a well-designed and maintained city, was informed by a community consultation and engagement process. The feedback provided led to the development of a Council action to implement the Policy for the protection of Council infrastructure. No specific community consultation has taken place in relation to the updating of the Policy.

9. DISCUSSION:

9.1 VAGO released a report in 2018 on the Security and Privacy of Surveillance Technologies in Public Places. As part of their investigation, VAGO did an audit of five randomly selected Victorian councils.

9.2 The audit assessed whether councils keep secure the information they collect from their CCTV surveillance systems and whether they protect the privacy of individuals. Specifically, VAGO assessed the management and use of surveillance devices in public places to see whether they adhere to relevant privacy laws and whether they protect the information they collect.

9.3 Hume City Council was one of the councils audited.

9.4 VAGO acknowledged that Hume did have a CCTV Policy in place, however they did make a number of recommendations in their audit report. They were:

9.4.1 Review and update their CCTV policies to address the requirements of the Privacy and Data Protection Act 2014.

9.4.2 Assess all CCTV camera systems installed prior to the approval of a CCTV policy to ensure they comply with the policy.

9.4.3 Assess the privacy impacts of proposals to install new or additional CCTV surveillance devices in public places.

9.4.4 Develop site-specific operating procedures for their corporate CCTV camera systems to reflect the requirements of the Privacy and Data Protection Act 2014 and their policies.

9.4.5 Allocate responsibility for overseeing the operation of CCTV camera systems to an appropriate senior manager and implement regular reporting on key aspects of CCTV system use.

9.4.6 Include a periodic audit of CCTV camera system use and data security in their forward internal audit programs.

9.4.7 Review and update the content and position of all signage in locations with corporate CCTV camera systems to reflect better practice.

9.4.8 Review and address access control and data security weaknesses for corporate CCTV camera systems.

9.4.9 Ensure regular audits and evaluations of public safety CCTV camera systems and hold the oversight committees for these systems to account for meeting their responsibilities under agreements with Victoria Police.

REPORT NO: SU568 (cont.)

- 9.5 The Policy has been updated to ensure:
- 9.5.1 The VAGO recommendations 9.4.1 – 9.4.5 above have been incorporated into the updated CCTV Policy and related Standard Operating Procedures, to ensure both documents meet the requirements of the Privacy and Data Protection Act 2014. VAGO recommendation 9.4.7 will take place following the adoption of the reviewed Policy.
 - 9.5.2 The VAGO recommendations 9.4.6, 9.4.8 and 9.4.9 will be scheduled in the next year of Council's Internal Audit Plan which commences on 1 July 2021.
 - 9.5.3 That the decision to implement a new CCTV camera system will be in accordance with Information Privacy Principle (IPP) 1: Collection, from the Privacy and Data Protection Act 2014. As well as in accordance with IPP 2: Use and Disclosure, in that, any use other than for the primary purpose must be precluded or limited to exceptional circumstances, as approved by the Chief Executive Officer or Director Corporate Services and in accordance with the legislation.
 - 9.5.4 In addition to ensuring the signage advises the community of the presence of a CCTV camera system, the signage itself complies with the relevant Australian Standards.
 - 9.5.5 Provide greater clarification around public safety CCTV camera systems and Corporate CCTV camera systems as to who is the correct contact in regard to requests to access CCTV data.
 - 9.5.6 Increasing the importance of training for staff who use and access the system to ensure the security of data is in line the IPP's.
 - 9.5.7 Provide for the regular evaluation and reporting of the CCTV camera system against the objectives and purpose of the system.
 - 9.5.8 An audit of all currently installed CCTV camera systems, to determine compliance with the updated Policy.
- 9.6 Council currently operates 412 CCTV cameras across 21 sites within the municipality that fall into four categories:
- 9.6.1 Council's fixed CCTV camera system - primarily used to protect Council's infrastructure, staff and customers, prevent fraud and provide evidence in assessing insurance claims.
 - 9.6.2 Non-fixed cameras - used to capture legislative breaches and aid successful criminal prosecutions.
 - 9.6.3 Garage trucks cameras - to facilitate operational and insurance matters.
 - 9.6.4 Sunbury Town Centre CCTV cameras - these were installed in 2015 for the purpose of crime prevention and detection. These cameras were installed using funds from a one-off government grant, however the ongoing maintenance is Council's responsibility. Operation and management of this system is defined by a memorandum of understanding between Council and Victoria Police.

10. CONCLUSION:

The Policy provides a framework to guide Council's decision making about installing, operating, and managing of current and future CCTV camera systems. The Policy addresses the requirements of the Privacy and Data Protection Act 2014 and ensures that our community can have confidence in Council's commitment to providing public safety using surveillance technology whilst protecting the privacy of individuals in accordance with legislation.

REPORT NO: SU568 (cont.)

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CCTV CAMERA POLICY

Policy Reference No.	POL/256
File No.	HCC15/874
Strategic Objective	4.2 Create community pride through a well-designed and maintained city
Adopted by Council	27 November 2017
Re-Adopted	28 June 2021 (pending)
Date for Review	June 2026
Responsible Officer	Manager Governance
Department	Governance

CCTV POLICY

1 DEFINITIONS AND ABBREVIATIONS

CCTV	Closed Circuit Television.
CCTV Camera System:	A surveillance system in which a number of cameras are connected through a closed circuit. The data taken by the cameras is sent to a television monitor or recorder. CCTV camera systems consist of cameras, monitors, recorders, interconnecting hardware and support infrastructure.
CCTV data	Any information that is recorded or unrecorded that is taken from a CCTV system including any footage, recordings, still images or moving images.
Council	Hume City Council.
FOI	Freedom of Information (in reference to the Freedom of Information Act 1982 (Vic)).
IPP	Information Privacy Principles (from Schedule 1 of the Privacy and Data Protection Act 2014 (Vic)).
MOU	Memorandum of Understanding.
PROV	Public Record Office Victoria.
Public Place	Any place to which the public has access as of right or by invitation, whether expressed or implied and whether or not a charge is made for admission to the place. A public place relevant to Council can include, but is not limited to, public streets, public malls, shopping centres, Council car parks, open space parks or reserves, Council managed public buildings or areas.

2 PURPOSE

- 2.1 The purpose of Council's CCTV Camera policy is to provide a suitable framework to inform and guide decision making on the implementation, installation, data management and operation of any fixed and non-fixed CCTV camera system.
- 2.2 This Policy will ensure that Council's CCTV Camera Systems are operated fairly, within applicable legislation, only for the purposes for which they are established and with due regard to the privacy and human rights of individual members of the public and Council officers.

3 SCOPE

- 3.1 This Policy applies to all Council owned and operated CCTV systems installed in public places.
- 3.2 The Policy does not apply to CCTV cameras on private land where the data is not captured or controlled by Council.

Policy Reference No:	POL/256	Responsible Officer:	Manager Governance
Date of Re/Adoption:	28/06/2021 (pending)	Department:	Governance
Review Date:	June 2026		

CCTV POLICY

4 OBJECTIVE

4.1 The objectives of this Policy are:

- 4.1.1 To ensure all CCTV camera systems are compliant with relevant legislation:
- 4.1.2 To ensure CCTV camera systems are installed only where there is an identified safety or security need, and are installed for a lawful and proper purpose:
- 4.1.3 To ensure a clear evidence-based approach is consistently applied to CCTV camera system installation:
- 4.1.4 To ensure the management of CCTV data is appropriate, in relation to use, retention, security, privacy, access, disclosure, storage and disposal.

4.2 The objectives of installing CCTV camera systems include:

- 4.2.1 Capturing breaches of legislation and aid successful criminal prosecutions e.g. littering and illegal dumping;
- 4.2.2 Preventing fraud and theft e.g. in service areas where money is handled;
- 4.2.3 Protecting staff/customers in public areas within and adjacent to Council buildings;
- 4.2.4 Protecting Council assets e.g. vandalism, graffiti; damage and theft;
- 4.2.5 Providing evidence for the assessing of any claims that Council is party to; and
- 4.2.6 Enhancing community safety and prevent crime.

5 POLICY IMPLEMENTATION

5.1 Privacy

Council will balance the need for public safety against the right for privacy of members of the public. Council employees who use CCTV camera systems are required to act within the law and consider the reasonable expectations of the privacy of individuals.

5.2 Decision to Implement CCTV Systems

- 5.2.1 When considering implementing CCTV systems, the CCTV Steering Committee will base the decision on the purpose and objectives of this Policy and take into account all relevant material, including the Department of Justice's CCTV Guide.
- 5.2.2 Any decision to implement a new or retain or upgrade an existing CCTV camera system will be based on the purpose of the system and an assessment of the effectiveness of the system in achieving its purpose. The purpose must be specifically stated for each system and such use must be in accordance with IPP 1 and IPP 2 in relation to collection, use and disclosure of the information.
- 5.2.3 Where Council has outsourced the operation and monitoring of a camera system, Council will enter into a written agreement with the contractor agreeing to comply with this Policy and the requirements of the Privacy and Data Protection Act 2014.
- 5.2.4 All CCTV systems shall comply with Councils Policies in particular in relation to privacy and third party access.
- 5.2.5 Council will consult with relevant stakeholders prior to installing or upgrading a CCTV camera system. Victoria Police will be specifically consulted where the

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purpose of a CCTV system is to manage high crime locations and matters of public order or safety.

5.2.6 When installing or upgrading a CCTV camera system, the system must meet the minimum technical requirements as per Council's CCTV Standard Operating Procedures. All new or replacement cameras must be operationally consistent with the technical specifications in those procedures.

5.2.7 Where Council leases property to another organisation, that organisation may install their own CCTV cameras in accordance with their lease and any legislative requirements.

5.3 Documentation of CCTV Management Systems

5.3.1 In most cases, Council CCTV camera systems in public places will be owned, installed and maintained by Council. The responsibility for the operation and monitoring of the system will be addressed on a case by case basis depending on the circumstance and need but will usually sit with the relevant Manager of the facility/service.

5.3.2 A MOU will be established with a third party where data from a Council CCTV system is streamed directly to their premises and where their members have direct access to view and/or download data.

5.3.3 Where a Council CCTV system is operated and monitored by Council, Council has a Standard Operating Procedure.

5.4 Signage

5.4.1 Council will advise the community of the presence of a CCTV camera system by installing appropriate signage to indicate that they are in an area of a CCTV camera system where they may be observed or recorded. Signage will be placed so as to comply with relevant Australian Standards and will comply with the following requirements:

- a) Signs will be placed at each main access to the CCTV coverage area:
- b) Signs will be prepared so as to be easily understood by members of the public, including people who are from non-English speaking backgrounds. Signs will include a mix of worded text and symbols:
- c) Signs will be clearly visible, distinctive and located in areas with good lighting, placed within normal eye range and large enough so that any text can be read easily:
- d) Signs will identify Council as the owner of the system:
- e) Signs will include details of who to contact for any queries about the system:
- f) Signs will be checked periodically for damage and theft and replaced where required.

5.5 Collection of CCTV Data

5.5.1 The collection of CCTV data including details of how the CCTV data is recorded, monitored and responded to by CCTV operators is to be documented for each system in the respective MOU or Standard Operating Procedures.

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- 5.5.2 Data collected by any CCTV camera for the purposes of enforcement shall be stored securely in a centralised location. Any evidence obtained and retained shall be in accordance with the Evidence Act 2008 and associated standards and guidance material.
- 5.5.3 For CCTV camera systems in general public areas, the CCTV data will be retained for at least 30 days unless otherwise downloaded in accordance with this Policy. Where data has been provided to a third party (e.g. Victoria Police) it will be the third party's responsibility to retain the data in accordance with the PROV standards.
- 5.5.4 Council will ensure that its record keeping practices comply with the Public Records Office Standards for the management of public records, Public Records Office Specifications and the Public Records Act 1973 (Victoria). As such, surveillance footage is classified as temporary, meaning it can be destroyed after its administrative use has ended.
- 5.5.5 In accordance with IPP 4 relating to data security, Council's are required to take reasonable steps to destroy or permanently de-identify personal information if it is no longer needed for any purpose.
- 5.5.6 Documentation of all data downloaded or disclosed shall be recorded in Council's electronic records management system.
- 5.6 Requests to Access CCTV Data and Disclosure
- 5.6.1 Requests to access CCTV data from the public or media will be managed in accordance with the IPP's of the Privacy and Data Protection Act 2014 and the Freedom of Information Act 1982.
- 5.6.2 Corporate CCTV Systems - Council access to and use of CCTV data.
- All access to and disclosure of data must be in accordance with the IPP's in the Privacy and Data Protection Act 2014.
 - Access to the data collected shall be restricted to Council's CEO, Director Corporate Services, Manager Governance, Coordinator Public Health, Privacy Officer, FOI Officer, Council's IS Department and any external person conducting an internal/external fraud investigation/audit as approved by Council's Chief Executive Officer or Director.
 - The Manager Governance may authorise any other person to access the CCTV data for an authorised purpose. A record of staff authorised to view CCTV data will be maintained by the Manager responsible for the CCTV Camera System and a record of staff authorised to view CCTV data will be kept.
 - Authorisation will only be given to staff who need to view the CCTV data for the purpose with which the data is collected. This authorisation may be ongoing, or for a designated period of time depending on the purpose of the data being collected.
 - In accordance with IPP 2, Council will only disclose CCTV data to a third party in accordance with the purpose of the data collection.
 - Collected data will only be disclosed to law enforcement or government agencies i.e. (Victoria Police, Worksafe, Environmental Protection

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Authority etc.), in accordance with the Privacy and Data Protection Act 2014. That agency must retain footage in accordance with the relevant legislation and PROV.

- g) Any request for data that is not an enforcement agency shall be made in accordance with the Freedom of Information Act 1982.
- h) Information regarding Council Freedom of Information requests is available on Council's Internet website and enquiries can be made to:
- i) Freedom of Information Officer
Hume City Council
PO Box 119
DALLAS VIC 3047
Email: contactus@hume.vic.gov.au

5.7 Training

All Council employees who use CCTV systems will undertake the training on privacy and understand the contents of this Policy, including the legislative requirements to ensure that the requirements of privacy are understood.

5.8 Inappropriate Use and Complaint Management

5.8.1 Council staff who work with CCTV systems are to comply with the requirements of this Policy. Where a Council staff member is in breach of this Policy, Council will address the breach as per Council's Disciplinary Policy.

5.8.2 Any public complaints in relation to any aspect of a CCTV system relating to Council must be made in writing to:

Manager Governance
Hume City Council
PO Box 119
DALLAS VIC 3047

or

by email attention to the Manager Governance at –
contactus@hume.vic.gov.au

5.9 Governance, Evaluation and Monitoring

5.9.1 Council will undertake evaluation and regular reporting of the CCTV camera systems against the objectives and purpose of each system.

5.9.2 The first evaluation of a new CCTV camera system should occur between 12 and 18 months following the full commissioning of the CCTV camera system.

5.9.3 The CCTV Steering Committee will be responsible for:

- a) Developing procedures in relation to the implementation and management of CCTV camera systems.
- b) Overseeing the implementation of new CCTV camera systems and their ongoing management.
- c) Developing an agreed monitoring and evaluation framework to ensure the objectives of the Parties under the relevant MOU or SOP are being achieved.

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CCTV POLICY

- d) Considering any recommendations of Council's Audit and Risk Committee and any internal and external audits.

5.9.4 Council will undertake regular audits of its CCTV systems and appropriate action plans will be formulated to address any deficiencies. These audits will occur at least every 3 years.

6 RELATED DOCUMENTS

6.1 Legislative requirements

Charter of Human Rights and Responsibilities, 2006

Evidence Act 2008

Freedom of Information Act 1982

Local Government Act 1989

Local Government Act 2020

Privacy Act, 1988 (Cth)

Privacy and Data Protection Act

Public Records Act 1973

Surveillance Devices Act 1999

6.2 Policies

Asset Management Policy

CCTV Camera Standard Operating Procedures

Community Engagement Framework

Community Safety Action Plan 2015 - 2019

Disciplinary Policy

Employee Code of Conduct

Graffiti Management Plan

Hume City Council and Victoria Police Memorandum of Understanding for Sunbury Town Centre CCTV System

Hume Social Justice Charter 2014

Information Privacy and Health Records Policy

IT Policy - Information Security Policy Framework

Public Lighting Policy

Risk Management Policy

Social Impact Assessment Planning Policy

Social Justice Charter and Bill of Rights Policy

Third Party Access Policy

6.3 Other supporting information

Policy Reference No:	POL/256	Responsible Officer:	Manager Governance
Date of Re/Adoption:	28/06/2021 (pending)	Department:	Governance
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CCTV POLICY

- 6.3.1 AS 4806.1 – 2006 (R2015): Closed-Circuit Television (CCTV) - Part 1: Management and Operation Code of Practice
- 6.3.2 AS 4806.2 – 2006 (R2015): Closed-Circuit Television (CCTV) - Part 2: Application Guidelines
- 6.3.3 Guide to developing CCTV for Public Safety in Victoria, Department of Justice and Regulation, June 2018
- 6.3.4 Guidelines for developing Closed Circuit Television policies for Victorian Public Sector Bodies', Victoria Ombudsman's Office, 2012
- 6.3.5 Guidelines to surveillance and privacy in the Victorian public sector, Commissioner for Privacy and Data Protection (CPDP), May 2017
- 6.3.6 Surveillance and Privacy Information Sheet, Office of the Victorian Privacy Commissioner, March 2012
- 6.3.7 Surveillance in a Public Place, Victorian Law Reform Commissioner, August 2010

Date Adopted	27 November 2017
Date Re-Adopted	28 June 2021 (pending)
Review Date	June 2026

Policy Reference No:	POL/256	Responsible Officer:	Manager Governance
Date of Re/Adoption:	28/06/2021 (pending)	Department:	Governance
Review Date:	June 2026		
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REPORT NO:	GE531
REPORT TITLE:	Adoption of Revenue and Rating Plan
SOURCE:	Fadi Srour, Chief Financial Officer
DIVISION:	Corporate Services
FILE NO:	HCC20/482
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Revenue and Rating Plan</i>

1. SUMMARY OF REPORT:

This report recommends the adoption of Council's Revenue and Rating Plan following the document being placed on public exhibition for the period 25 May – 7 June 2021 to allow for comment from the community and other stakeholders.

2. RECOMMENDATION:

That Council adopt the attached Revenue and Rating Plan.

3. LEGISLATIVE POWERS:**3.1 *Local Government Act 1989***

Sections 154 – 181 – Rates and charges

3.2 *Local Government Act 2020*

Section 93 – Revenue and Rating Plan

3.3 *Local Government (Planning and Reporting) Regulations 2020*

Schedule 1 – Annual report – Governance and management checklist in report of operations

4. FINANCIAL IMPLICATIONS:

4.1 The Revenue and Rating Plan will inform Council's annual Budget income items including rates and other non-rates income.

4.2 Council's major sources of revenue are:

4.2.1 General rates and charges

4.2.2 Government grants

4.2.3 Statutory fees and fines

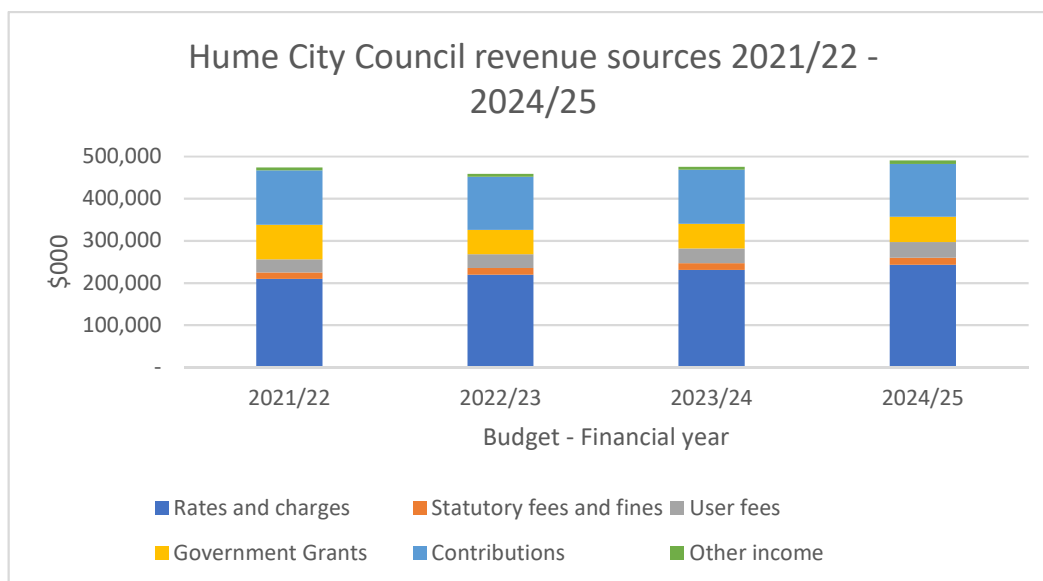
4.2.4 User fees

4.2.5 Cash and non-cash contributions from other parties (e.g. developers, community groups)

4.2.6 Other income including interest on investments and property rental

4.3 A graphical representation of Council's major revenue sources over the four-year period from 2021/22 to 2024/25 is illustrated below:

REPORT NO: GE531 (cont.)



4.4 As can be seen in the above chart, rates are the most significant revenue source for Council and comprises over 40% of its annual income. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

8.1 In accordance with Section 96(1)(b) of the Act, the Revenue and Rating Plan (Plan) is being developed in accordance with Council's Community Engagement Policy.

8.2 The Plan was placed on public exhibition for the period 25 May – 7 June 2021 to allow for comment from the community and other stakeholders.

8.3 There were no submissions received on the draft Plan.

9. DISCUSSION:

9.1 Council, at its meeting held 24 May 2021 recommended that the Plan be placed on public exhibition for the period 25 May – 7 June 2021 to allow for comment from the community and other stakeholders.

9.2 The Plan is based on the Local Government Revenue and Rating Plan Guide 2021 (2021 Guide) published by the Department of Jobs, Precincts and Regions. The 2021 Guide was co-designed by the Local Government Finance Professionals (FinPro) and Local Government Victoria (LGV).

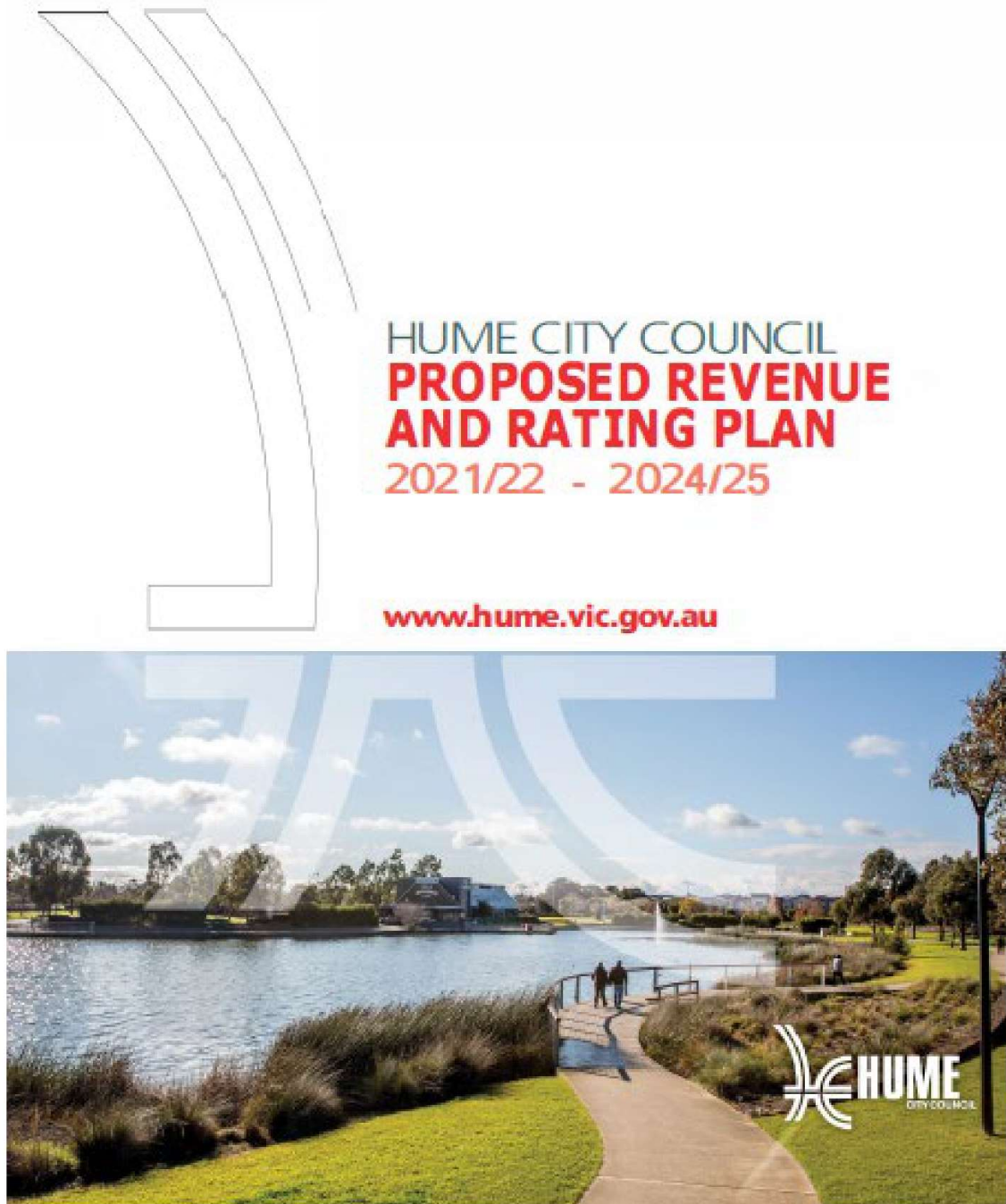
9.3 The 2021 Guide is a supplement to the Revenue and Rating Strategy Local Government Better Practice Guide 2014 (2014 Guide) published by LGV. The elements of the 2014 guide remain relevant and have also informed Council's Plan.

REPORT NO: GE531 (cont.)**10. CONCLUSION:**

Council is required to adopt the Plan by 30 June 2021 in accordance with the 2020 Act. The Plan has been prepared in accordance with the requirements of the Act and is based on LGV's 2014 Guide and 2021 Guide. Community engagement is not required under the Act but in accordance with Council's Engagement Policy, community consultation occurred from 25 May for 14 days. As there were no submissions received it is proposed that Council now adopt the Plan.

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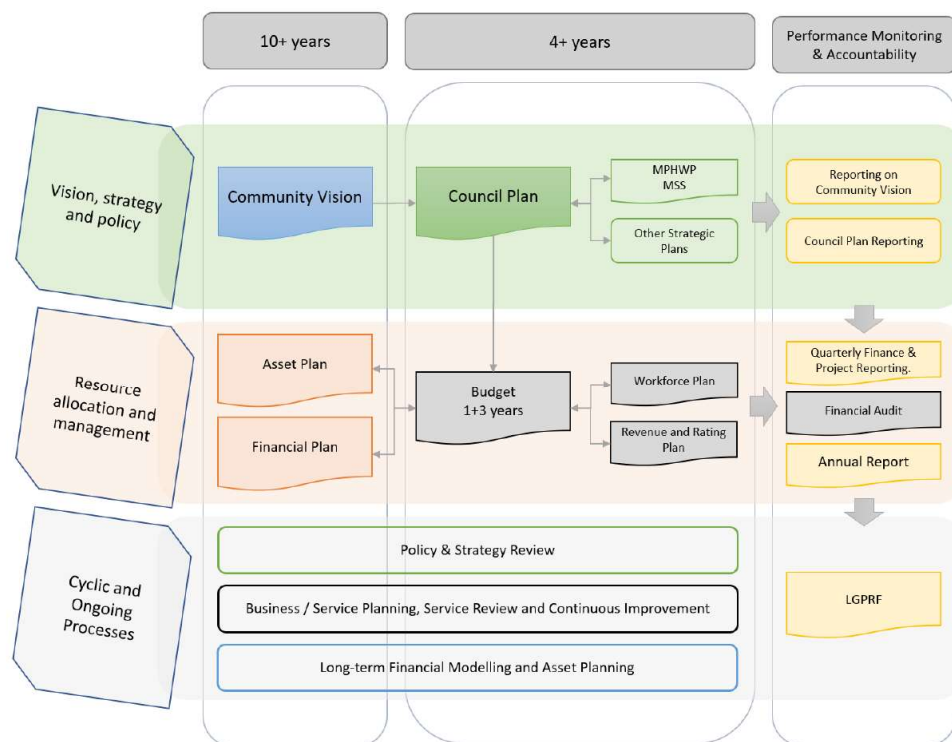
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Purpose

The *Local Government Act 2020* requires each council to prepare a Revenue and Rating Plan (Plan) to cover a minimum period of four years following each council general election. The Plan establishes the revenue raising framework within which the council proposes to work.

The purpose of the Plan is to determine the most appropriate and affordable revenue and rating approach for Hume City Council (Council) which in conjunction with other income sources will adequately finance the strategic objectives in the Council Plan and maintain financial viability over the medium and long term.

This plan is an important part of Council's integrated planning framework. Strategies outlined in this plan align with the objectives contained in the Council Plan will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.



Source: Department of Jobs, Precincts and Regions

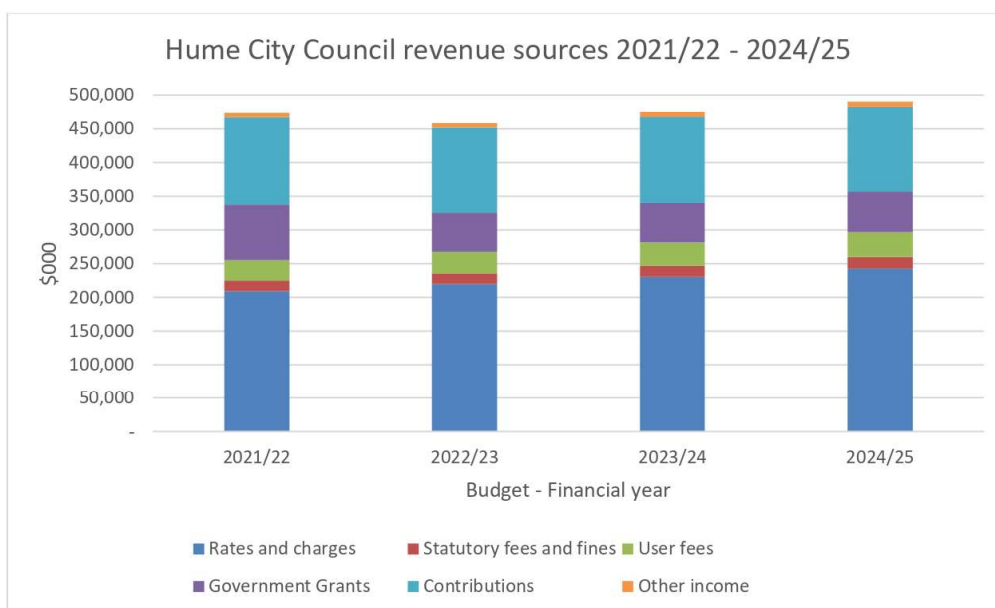
This Plan will explain how Council calculates the revenue needed to fund its activities, and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services. In particular, this Plan will set out decisions that Council has made in relation to rating options available to it under the *Local Government Act 2020* to ensure the fair and equitable distribution of rates across property owners. It will also set out principles that are used in decision making for other revenue sources such as fees and charges. This Plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

Introduction

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.

Council's major sources of revenue are:

- General rates and charges
- Government grants
- Statutory fees and fines
- User fees
- Cash and non-cash contributions from other parties (e.g. developers, community groups)
- Other income including interest on investments and property rental



The above graph represents the sources of revenue for Council as contained within the 2021/22 Budget for the four years from 2021/22 to 2024/25. As can be seen in the above chart, rates are the most significant revenue source for Council and comprises over 40% of its annual income. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. The FGRS continues to restrict Council's ability to raise revenue above the rate cap unless application is made to the Essential Services Commission for a variation. It is important to note that the rate cap applies to the total rate pool and not to individual properties. Actual rate increases of individual properties are impacted by changes in property valuations with individual rate increases dependent on relatively to average valuation increases across the municipality. Due to the annual revaluation system, it is highly unlikely that in any year the rate increase on an individual rate notice will align with the rate cap.

Maintaining service delivery levels and investing in community assets remain key priorities for Council. This Plan will address Council's reliance on rate revenue and provide options to actively reduce that reliance.

All avenues have been pursued to obtain external grant funds for prioritised works. Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of Council services, whilst many are tied directly to the delivery of new community assets, such as roads, community hubs or sports pavilions. It is important for Council to be clear about what grants it intends to apply for and the obligations that grants create in the delivery of services or infrastructure.

The setting of fees and charges has been done with the objective of determining the most appropriate pricing method and pricing category to apply to fees and charges based on an assessment of the service to be provided and the recipient of that service in accordance with Council's Setting of Fees and Charges Policy. A schedule of the current user fees and charges is presented in the annual budget. Also included is a selection of Council services and their costs compared to the income, including fees charged for their provision.

Council provides a wide range of services to the community, often for a fee or charge. The nature of these fees and charges generally depends on whether they relate to statutory or discretionary services. Some of these, such as statutory planning fees are set by State Government statute and are commonly known as statutory or regulatory fees. In these cases, Council usually has no control over service pricing. However, in relation to other services, Council has the ability to set a fee or charge and will set that fee based on the principles outlined in this Plan and in Council's Setting of Fees and Charges Policy.

Community Engagement

This Plan outlines Council's decision-making process on how revenues are calculated and collected. The following public consultation process will be followed to ensure due consideration and feedback is received from relevant stakeholders.

Revenue and Rating Plan community engagement process:

- Draft Revenue and Rating Plan;
- Draft Revenue and Rating Plan placed on public exhibition;
- Community feedback considered by Council;
- Community engagement on the Hume City Council website and Hume eNewsletter;
- Revenue and Rating Plan (with any revisions) presented to Council meeting of the 28th of June 2021 for adoption; and
- Community members wanting to speak to their feedback at the Council meeting in June.

This is conducted as part of the community engagement process for the annual budget.

Rates and Charges

Rates are a property tax that allow councils to raise revenue to fund essential public services to cater to their municipal population. Importantly, it is a taxation system that includes flexibility for each council to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has an option of a rating structure comprised of three key elements. These are:

- **General Rates** – Based on property values, which are indicative of capacity to pay and form the central basis of rating under the *Local Government Act 1989*;
- **Service Charges** - A 'user pays' component for Council services to reflect benefits provided by Council to ratepayers who benefit from a service; and
- **Municipal Charge** - A 'fixed rate' portion per property to cover some of the administrative costs of Council.

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

Valuation (Capital Improved Value) x Rate in the Dollar

The rate in the dollar is included in Council's annual budget. Rates and charges are an important source of revenue, accounting for over 40% of operating revenue received by Council. The collection of rates is an important factor in funding Council services. Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's Fair Go Rates legislation, all rate increases are capped to a rate declared by the Minister for Local Government, which is usually announced in December for the following financial year.

The fee for the standard waste charge for residential and rural kerbside collection of general waste and recycling forms part of the general rates.

Council currently utilises a service charge to recover some of the cost of Council's optional waste, recycling and organics services (for example, for a larger or additional bin). Such charges are not capped under the Fair Go Rates legislation.

Revenue in lieu of rates

In limited cases, the owner or tenant of land exempt from rates may have an agreement in place to pay Council an amount in lieu of rates (e.g. Commonwealth owned land used for defence and other purposes). Council currently has an agreement in the form of a Memorandum of Understanding (MOU) with Australia Pacific Airports (Melbourne) Pty Ltd (APAM) for the payment of 'Rates In Lieu' (RIL). This amount of RIL represents a significant portion of Council's rate revenue. However, the impacts of COVID-19 have had a significant impact on the APAM's operations, resulting in significantly reduced non-aeronautical revenue which has subsequently resulted in a lower valuation and lower RIL payable.

The other RIL agreement is with Note Printing Australia which is a wholly owned subsidiary of the Reserve Bank of Australia that produces bank notes and passports.

Rating legislation

The legislative framework set out in the *Local Government Act 1989* determines Council's ability to develop a rating system. The framework provides significant flexibility for Council to tailor a system that suits its needs.

Section 155 of the *Local Government Act* 1989 provides that a Council may declare the following rates and charges on rateable land:

- General rates under Section 158
- Municipal charges under Section 159
- Service rates and charges under Section 162
- Special rates and charges under Section 163

The recommended strategy in relation to municipal charges, service rates and charges and special rates and charges are discussed later in this document.

In raising rates, Council is required to primarily use the valuation of the rateable property to levy rates. Section 157 (1) of the *Local Government Act* 1989 provides Council with three choices in terms of which valuation base to utilise. They are: Site Valuation, Capital Improved Valuation and Net Annual Value.

The advantages and disadvantages of the respective valuation basis are discussed further in this document. Whilst this document outlines Council's strategy regarding rates revenue, rates data will be contained in the Council's Budget as required by the *Local Government Act* 2020 and the integrated planning and reporting requirements of the Act.

Section 94(2) of the *Local Government Act* 2020 states that Council must adopt a budget by 30 June each year (or at another time fixed by the Minister) to include:

- the total amount that the Council intends to raise by rates and charges;
- a statement as to whether the rates will be raised by the application of a uniform rate or a differential rate;
- a description of any fixed component of the rates, if applicable;
- if the Council proposes to declare a uniform rate, the matters specified in section 160 of the *Local Government Act* 1989;
- if the Council proposes to declare a differential rate for any land, the matters specified in section 161(2) of the *Local Government Act* 1989;

Section 94(3) of the *Local Government Act* 2020 also states that Council must ensure that, if applicable, the budget also contains a statement –

- a) that the Council intends to apply for a special Order to increase the Council's average rate cap for the financial year or any other financial year; or
- b) that the Council has made an application to the ESC for a special Order and is waiting for the outcome of the applications; or
- c) that a special Order has been made in respect of the Council and specifying the average rate cap that applies for the financial year or any other financial year.

This Plan outlines the principles and strategic framework that Council will utilise in calculating and distributing the rating burden to property owners, however, the quantum of rate revenue and rating differential amounts will be determined in Council's budget.

In 2019 the Victorian State Government ran the Local Government Rating System Review, which may or may not substantially change the way Council calculates rates and distributes the rating burden in the future. At the time of publication, no changes from the Local Government Rating System Review had been implemented, and no timeline for implementation announced.

Rating principles

Taxation Principles:

When developing a rating strategy, in particular with reference to differential rates, a Council should give consideration to the following good practice taxation principles:

- Wealth Tax
- Equity
- Efficiency
- Simplicity
- Benefit
- Capacity to Pay
- Diversity.

Wealth Tax

The “wealth tax” principle implies that the rates paid are dependent upon the value of a ratepayer’s real property and have no correlation to the individual ratepayer’s consumption of services or the perceived benefits derived by individual ratepayers from the expenditures funded from rates.

Equity

- Horizontal Equity – ratepayers in similar situations should pay similar amounts of rates (ensured mainly by accurate property valuations, undertaken in a consistent manner, their classification into homogenous property classes and the right of appeal against valuation).
- Vertical Equity – those who are better off should pay more rates than those worse off (the rationale applies for the use of progressive and proportional income taxation. It implies a “relativity” dimension to the fairness of the tax burden).

Efficiency - Economic efficiency is measured by the extent to which production and consumption decisions by people are affected by rates.

Simplicity - How easily a rates system can be understood by ratepayers and the practicality and ease of administration.

Benefit - The extent to which there is a nexus between consumption/benefit and the rate burden.

Capacity to Pay - The capacity of ratepayers or groups of ratepayers to pay rates.

Diversity - The capacity of ratepayers within a group to pay rates.

The rating challenge for Council therefore is to determine the appropriate balancing of competing considerations.

Rates and Charges Revenue Principles:

Property rates will:

- be reviewed annually,
- not change dramatically from one year to the next, and
- be sufficient to fund current expenditure commitments, and:
 - o Council’s Vision, and
 - o Deliverables outlined in the Council Plan, Long Term Financial Plan, and Asset Plan.

Differential rating should be applied as equitably as is practical and will comply with the Ministerial Guidelines for Differential Rating 2013.

Determining which valuation base to use

Under the *Local Government Act* 1989, Council has three options as to the valuation base it elects to use. They are:

- **Capital Improved Value (CIV)** – Value of land and improvements upon the land.
- **Site Value (SV)** – Value of land only.
- **Net Annual Value (NAV)** – Rental valuation based on CIV.

For residential and farm properties, NAV is calculated at 5 per cent of the Capital Improved Value. For commercial and industrial properties, NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.

Capital improved value (CIV)

Capital Improved Value is the most used valuation base by local government with over 90% of Victorian councils applying this methodology. Based on the value of both land and all improvements on the land, it is generally easily understood by ratepayers as it equates to the market value of the property.

Where a Council does not utilise CIV, it may only apply limited differential rates in relation to farm land or residential use land.

Advantages of using Capital Improved Value (CIV)

- CIV includes all property improvements, and hence is often supported on the basis that it more closely reflects “capacity to pay”. The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than Site Value and NAV.
- With the increased frequency of valuations (previously two-year intervals, now annual intervals), the market values are more predictable and has reduced the level of objections resulting from valuations. The concept of the market value of property is more easily understood with CIV rather than NAV or SV.
- Most Council’s in Victoria have now adopted CIV which makes it easier to compare relative movements in rates and valuations across Councils.
- The use of CIV allows Council to apply differential rates which greatly adds to Council’s ability to equitably distribute the rating burden based on ability to afford Council rates.
- The 2018 Local Government Bill (now lapsed) recommended a change to the legislation to require all councils to use CIV. Although the legislation was not adopted at the time, it may be revisited in the near future as a result of the State Government’s review into Local Government Rating Systems.

Disadvantages of using CIV

- The main disadvantage with CIV is the fact that rates are based on the total property value which may not necessarily reflect the income level of the property owner as with pensioners and low-income earners.

Site value (SV)

There are currently no Victorian Councils that use this valuation base. With valuations based simply on the valuation of land and with only very limited ability to apply differential rates, the implementation of Site Value in a Victorian City Council context may cause a shift in the rate burden.

There would be further rating movements away from modern developments on relatively small land parcels to older established homes on quarter acre residential blocks. This may raise equity arguments about the implementation of site valuation.

Advantages of Site Value

- There is a perception that under site valuation, a uniform rate would promote development of land, particularly commercial and industrial developments.
- Scope for possible concessions for urban farm land and residential use land.

Disadvantages in using Site Value

- Under SV, there may be a shift from the Industrial/Commercial sector onto the residential sector of Council.
- SV is a major burden on property owners that have large areas of land. Some of these owners may have much smaller/older dwellings compared to those who have smaller land areas but well developed dwellings - but will pay more in rates. A typical example is flats, units, or townhouses which will all pay low rates compared to traditional housing styles.
- The use of SV can place pressure on Council to give concessions to categories of landowners on whom the rating burden is seen to fall disproportionately (e.g. farm land and residential use properties). Large landowners, such as farmers for example, are disadvantaged by the use of site value.
- SV will reduce Council's rating flexibility and options to deal with any rating inequities due to the removal of the ability to levy differential rates.
- The community may have greater difficulty in understanding the SV valuation on their rate notices.

Net annual value (NAV)

NAV, in concept, represents the annual rental value of a property. However, in practice, NAV is loosely linked to capital improved value for residential and farm properties. Valuers generally derive the NAV directly as a percentage of CIV.

In contrast to the treatment of residential and farm properties, NAV for commercial and industrial properties are assessed with regard to actual market rental. This differing treatment of commercial versus residential and farm properties has led to some suggestions that all properties should be valued on a rental basis. Overall, the use of NAV is not largely supported. For residential and farm ratepayers, actual rental values pose some problems. The artificial rental estimate used may not represent actual market value, and means the base is the same as CIV but is harder to understand.

Recommended valuation base

In choosing a valuation base, councils must decide on whether they wish to adopt a differential rating system (different rates in the dollar for different property categories) or a uniform rating system (same rate in the dollar). If a council were to choose the former, under the *Local Government Act* 1989 it must adopt either of the CIV or NAV methods of rating.

Hume City Council applies CIV to all properties within the municipality to take into account the fully developed value of the property. This basis of valuation takes into account the total market value of the land plus buildings and other improvements.

Property Valuations

The Valuation of Land Act 1960 is the principle legislation in determining property valuations. Under the Valuation of Land Act 1960, the Victorian Valuer-General conducts property valuations on an annual basis.

It is important to note that Council does not collect extra revenue as a result of changes in property valuations. Valuations are simply used to help calculate the rates payable for each individual property. Information about an individual's property value is included on the rate notice issued by Council.

Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including rezoning, subdivisions, amalgamations, renovations, new constructions, extensions, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises council on a monthly basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objections must be lodged with Council within two months of the issue of the supplementary rate notice.

Objections to property valuations

Part 3 of the *Valuation of Land Act 1960* provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended (supplementary) Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

A property owner must lodge their objection to the valuation or the AVPCC in writing to the Council. Property owners also have the ability to object to the site valuations on receipt of their Land Tax Assessment. Property owners can appeal their land valuation within two months of receipt of their Council Rate Notice (via Council) or within two months of receipt of their Land Tax Assessment (via the State Revenue Office).

Rating Objections

Council raises its ad valorem rates through a uniform rate. In the final report from the Local Government Rating System Review Panel, it was suggested that there is a lack of clarity about rationales and evidence for using differentials. The simplest form of ad valorem rates is the uniform rate. This is raised by a single rate in the dollar being applied to the valuation of all properties in the municipality.

Municipal charge

Another principle rating option available to Councils is the application of a municipal charge. Under Section 159 of the *Local Government Act 1989*, Council may declare a municipal charge to cover some of the administrative costs of the Council. The legislation is not definitive on what comprises administrative costs and does not require Council to specify what is covered by the charge. The application of a municipal charge represents a choice to raise a portion of the rates by a flat fee for all properties, rather than sole use of the valuation.

Under the *Local Government Act 1989*, a council's total revenue from a municipal charge in a financial year must not exceed 20 per cent of the combined sum total of the Council's total revenue from the municipal charge and the revenue from general rates (total rates).

The municipal charge applies equally to all properties and is based upon the recovery of a fixed cost of providing administrative services irrespective of valuation. The same contribution amount per assessment to cover a portion of council's administrative costs can be seen as an equitable method of recovering these costs.

Special charge schemes

The *Local Government Act 1989* recognises that councils need help to provide improved infrastructure for their local communities. Legislation allows councils to pass on the cost of capital infrastructure to the owner of a property that generally receives a unique benefit from the construction works. The technical explanation of a special charge comes from legislation (under the *Local Government Act 1989*) that allows councils to recover the cost of works from property owners who will gain special benefit from that work.

The purposes for which special rates and special charges may be used include road construction, kerb and channelling, footpath provision, drainage, and other capital improvement projects. The special rate or special charges may be declared on the basis of any criteria specified by the council in the rate (Section 163 (2)).

In accordance with Section 163 (3), Council must specify:

- a. the wards, groups, uses or areas for which the special rate or special charge is declared; b.
- the land in relation to which the special rate or special charge is declared;
- c. the manner in which the special rate or special charge will be assessed and levied; and
- d. details of the period for which the special rate or special charge remains in force.

The special rates and special charge provisions are flexible and can be used to achieve a wide range of community objectives. The fundamental principle of special rates and special charges is proof "special benefit" applies to those being levied. For example, they could be used to fund co-operative fire prevention schemes. This would ensure that there were no 'free-riders' reaping the benefits but not contributing to fire prevention. Landscaping and environmental improvement programs that benefit small or localised areas could also be funded using special rates or special charges.

Council has one current special charge scheme at this moment.

Service rates and charges

Section 162 of the *Local Government Act 1989* provides council with the opportunity to raise service rates and charges for any of the following services:

- a. the provision of a water supply;
- b. the collection and disposal of refuse;
- c. the provision of sewage services; and
- d. any other prescribed service.

Council currently only applies a service charge for the kerbside waste collection which are not the standard 140 litre garbage or 240 litre recycling bin or for non-rateable properties.

Collection and administration of rates and charges

The purpose of this section is to outline the rate payment options, processes, and the support provided to ratepayers facing financial hardship.

Payment options

In accordance with section 167(1) of the *Local Government Act* 1989 ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates below:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February (29 February in leap year)
- 4th Instalment: 31 May

Council offers a range of payment options including:

- in person at Council offices (cheques, money orders, EFTPOS, credit/debit cards and cash);
- online via Council's ratepayer portal, direct debit (on prescribed instalment due dates or monthly);
- BPAY;
- Australia Post (over the counter, over the phone via credit card and on the internet);
- by mail (cheques and money orders only);
- by phone via Visa and Mastercard; and
- Centrepay for recipients of Government payments.

Interest on arrears and overdue rates

Interest is charged on all overdue rates in accordance with Section 172 of the *Local Government Act* 1989. The interest rate applied is fixed under Section 2 of the *Penalty Interest Rates Act* 1983, which is determined by the Minister and published by notice in the Government Gazette.

Pensioner rebates

Holders of a Centrelink or Veteran Affairs Pension Concession card or a Veteran Affairs Gold card which stipulates TPI or War Widow may claim a rebate on their sole or principal place of residence. Upon initial application, ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner rebate is deducted from the rate account before payment is required by the ratepayer.

Agricultural land use and Primary producer rate rebates

In accordance with Section 169 of the *Local Government Act* 1989, Council provides an Agricultural Land Use Rebate of 23% of the General Rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management work. For the 2021/22 financial year, the Agricultural Land Use Rebate will be offered to landholders who already receive the rebate within the urban growth zone for the next two years only (after which, such properties will no longer be eligible for any rebate).

For the 2021/22 financial year, a new Primary Producer Rate Rebate will be offered to landholders outside the urban growth zone which will be calculated at 30% of the General Rate. The eligibility criteria for the Primary Producer Rate Rebate is similar to that under the Agricultural Land Use Rebate however there is a requirement on landholders to prove to Council that they are trying to operate an agricultural business from their agricultural activity.

Deferred payments

Under Section 170 of the *Local Government Act* 1989, Council may defer the payment of any rate or charge for an eligible ratepayer whose property is their sole place of residency, allowing ratepayers an extended period of time to make payments or alternatively to forego payments on an indefinite basis until the ratepayer ceases to own or occupy the land in respect of which rates and charges are to be levied. Deferral of rates and charges are available to all ratepayers who satisfy the eligibility criteria and have proven financial difficulties.

Financial Hardship Application

It is acknowledged at the outset that various ratepayers may experience financial hardship for a whole range of issues and that meeting rate obligations constitutes just one element of a number of difficulties that may be faced. The purpose of the Financial Hardship application is to provide options for ratepayers facing such situations to deal with the situation positively and reduce the strain imposed by financial hardship. Ratepayers may elect to either negotiate a rate payment plan or apply for a rate deferral.

Council uses a Financial Hardship application form to ensure there is a consistent and transparent processes applied to all applications.

Debt recovery

Council makes every effort to contact ratepayers at their correct address, but it is the ratepayers' responsibility to properly advise Council of their contact details. The *Local Government Act* 1989 Section 230 and 231 requires both the vendor and buyer of property, or their agents (e.g. solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.

In the event that an account becomes overdue, Council will issue an overdue reminder notice which will include accrued penalty interest. In the event that the account remains unpaid, Council may take legal action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with the *Local Government Act* 1989 Section 181.

Fire Services Property Levy

In 2016 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. Previously this was collected through building and property insurance premiums. The Fire Services Property Levy helps fund the services provided by the Metropolitan Fire Brigade (MFB) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State

Government. The Fire Services Property Levy is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value of the property. This levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.

Other Revenue Items

Rates and other sources of revenue such as fees, charges and grants should be determined together, noting their different characteristics and impact on the community. A balance needs to be struck between rating to fund public services and benefits (for example, footpaths) versus private services to specific groups or individuals (for example, leisure centres), which are often better funded through user fees and charges. Many goods and services fall between these two extremes – they have both public and private good characteristics. In these cases, decisions regarding how best they are funded becomes challenging.

Council generally does not provide pure public goods (though many have public good characteristics) rather, it provides a variety of 'mixed goods' (part public, part private) and private goods. Examples of services provided that are more closely defined as public goods include local roads, footpaths, public parks and community libraries. Examples that are more closely defined as private goods include waste collection and planning permits. Directly charging users for services with mostly public good characteristics is usually impractical (such as charging people a fee for walking on footpaths). Council therefore recognises that it is more appropriate to recover the cost of services that have predominantly private good characteristics through user-pays charges and use property rates to offset the cost of public goods.

Striking a balance between these two revenue sources forms an important element of a revenue and rating strategy. Council's pricing policy, the Setting of Fees and Charges Policy (POL/208), is an acknowledgement that the chosen mix is a policy decision by Council and takes into account a range of often competing and conflicting considerations. This pricing policy includes making considered choices about discretionary revenue such as fees and charges paid by service users and residual service costs borne by ratepayers. The pricing policy can directly affect who obtains access to services (affordability) and the level and frequency of that access. These aims are commonly addressed by the introduction of subsidies. Cross-subsidisation implies that one group may pay higher/lower prices than another group. Cross-subsidisation exists in a number of forms:

- cross-subsidisation between the fees and charges paid by different users for a specific service – a cross subsidy between users (for example concession prices);
- cross-subsidisation between fees, charges and rates – a cross subsidy between users and ratepayers or from one service to another service; and
- cross-subsidisation between the amounts of rates paid by various classes of ratepayers.

User fees and charges

User fees and charges are those that Council will charge for the delivery of services and use of community infrastructure. Examples of user fees and charges include:

- Preschool and childcare fees;
- Leisure centre, gym, and pool visitation and membership fees;
- Waste management fees;
- Aged and health care service fees; and

- Leases and facility hire fees.

All Council services can be reviewed to assess whether they are appropriate to attract user fees and charges. Attributes of a service that can affect the ability for a council to place a fee or charge include whether the operation is a public or private good in nature and if there is any state or federal government legislation or funding conditions prohibiting or setting ceilings for pricing. Examples of such charges relating to Council services are found below:

Service	Significant or typical fee or charge	Examples of Constraints
City development	Planning application fees	Many fee levels set by Victorian Government
Leisure, health and wellbeing	Leisure centre entrance fees	Competition (if any) from other centres
Lifelong learning	Library fees	Basic services free as condition of State Government funding
Early childhood education and care	Child care and preschool centres	Constraints from funding agreements Competition from private providers
Family support and health	Maternal and child health	Basic services free as part of State Government funding
Waste management	Standard kerbside collection fees	Nil
	Tip disposal fees	Influenced by Environment Protection Act 1970 provisions
Disability support services	HACC services fees	Maximums set by State Government
Community safety	Local Laws fees or fines	Some related to penalty units set annually by State Government

The provision of infrastructure and services form a key part of council's role in supporting the local community. In providing these, council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Councils must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector. Council has adopted a Setting of Fees and Charges (pricing) policy that guides the setting of user fees and charges for Council services with transparency, consistency and equity. Council is progressively implementing this policy.

Statutory fees and fines

Statutory fees and fines are those which council collects under the direction of legislation or other government directives. The rates used for statutory fees and fines are generally advised by the state government department responsible for the corresponding services or legislation,

and generally councils will have limited discretion in applying these fees. Examples of statutory fees and fines include:

- Planning and subdivision fees;
- Building and Inspection fees;
- Infringements and fines; and
- Land Information Certificate fees.

Penalty and fee units are used in Victoria's Acts and Regulations to describe the amount of a fine or a fee.

Penalty units

Penalty units are used to define the amount payable for fines for many offences. For example, the fine for selling a tobacco product to a person aged under 18 is four penalty units. One penalty unit is currently \$165.22, from 1 July 2020 to 30 June 2021. The rate for penalty units is indexed each financial year so that it is raised in line with inflation. Any change to the value of a penalty unit will happen on 1 July each year.

Fee units

Fee units are used to calculate the cost of a certificate, registration or licence that is set out in an Act or Regulation. For example, the cost of depositing a Will with the supreme court registrar of probates is 1.6 fee units. The value of one fee unit is currently \$14.81. This value may increase at the beginning of a financial year, at the same time as penalty units. The cost of fees and penalties is calculated by multiplying the number of units by the current value of the fee or unit. The exact cost may be rounded up or down.

Grants

Grant revenue represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects. Council will proactively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities. When preparing its financial plan, council considers its project proposal pipeline, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for. Council will only apply for and accept external funding if it is consistent with the Community Vision and does not lead to the distortion of Council Plan priorities. Grant assumptions are then clearly detailed in council's budget document. No project that is reliant on grant funding will proceed until a signed funding agreement is in place.

Contributions

Contributions represent funds received by Council, usually from non-government sources, and are usually linked to projects. Contributions can be made to Council in the form of either cash payments or asset handovers.

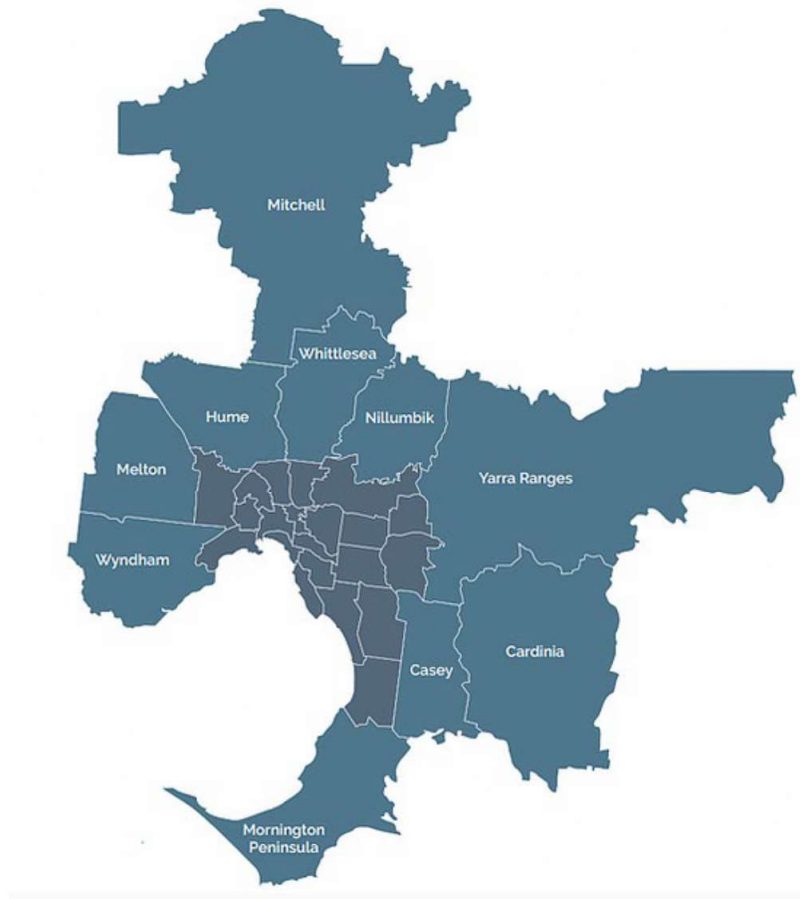
Examples of contributions include:

- Monies collected from developers under planning and development agreements;
- Monies collected under developer contribution plans and infrastructure contribution plans;
- Contributions from user groups towards upgrade of facilities; and
- Assets handed over to council from developers at the completion of a subdivision, such as roads, drainage, and open space.

Contributions should always be linked to a planning or funding agreement. Council will not undertake any work on a contribution-funded project until a signed agreement outlining the contribution details is in place. Contributions linked to developments can be received well before any council expenditure occurs. In this situation, the funds will be identified and held separately for the specific works identified in the agreements.

Development and Infrastructure contribution plans

Hume City Council is considered to be an interface Council and is one of ten municipalities which form a ring around Metropolitan Melbourne as shown below:



Population growth is a major issue for Interface Councils. The City of Hume has and continues to undergo a significant increase in population and households particularly through the northern corridor of the municipality. However, whilst the growth generates additional rates and contributed assets from developers, it also comes with a number of challenges in the form of increased service provision and the need to deliver, maintain and renew infrastructure assets (eg roads, open space and footpaths) and community facilities. In order to help fund the infrastructure and new facilities, the Victorian Planning Authority (VPA) has developed a

framework known as Development Contributions Plans (DCP's) or Infrastructure Contributions Plans (ICP) which outline the levies that landowners and developers must pay to the State Government and to Council.

Council is required to manage DCP's/ICP's to ensure that funding is available for projects at the right time. That is, infrastructure and community facilities may be required before all the developer contributions are received as some development may not occur for some time in the future. While developers contribute funding towards infrastructure, ultimately Council is liable to provide the items in the DCP's/ICP's.

Shortfalls in the funding generated from DCP's/ICP's and the amounts required to deliver the infrastructure and community facilities, are required to be funded from government grants or rates revenue. As the population increases, so too does Council's expenses (both operating for the day-to-day operations of Council and capital for new, or to renew or upgrade existing, infrastructure and community facilities). However, with the capping of rates, the growth of rates revenue per head or population or households is limited.

Interest on investments

Council receives interest on funds managed as part of its investment portfolio, where funds are held in advance of expenditure, or for special purposes. The investment portfolio is managed per council's investment policy, which seeks to earn the best return on funds, whilst minimising risk. The current economic climate is underpinned by historically low interest (and inflation) rates. As a result, the amount of interest revenue expected to be generated over the 4 year period from 2021/22 to 2024/25 will be significantly impacted.

Recommendations

In light of the above, a number of recommendations are endorsed in this Plan as follows:

- The valuation base used by Council to levy rates will be CIV;
- Council will not levy a differential rate, but rather the use of a uniform rate (single rate in the dollar) will be set for all properties in the municipality. Therefore, all ratepayers pay the same proportion of their property's value when uniform rates are used;
- There is currently no separate waste charge for the standard waste and recycling services offered by Council. However, Council will investigate the option of a separate waste charge within this four year period from 2021/22 to 2024/25.
- Council currently does not levy a municipal charge.
- Council will continue to use its Setting of Fees and Charges Policy for Council services to ensure transparency, consistency and equity.

REPORT NO:	GE532
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - May 2021
SOURCE:	Yuri Guzman, Manager Information and Technology Paul White, Coordinator Knowledge Management
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Royal Commission into Aged Care</i>2. <i>Two-strike policy for hoons in Hume</i>3. <i>Support for Airport West / Tullamarine Train Station</i>4. <i>Asylum Seekers</i>5. <i>Local Government Business Concierge and Hospitality Support Program</i>6. <i>Broadmeadows Deviation Road and Johnstone Street Westmeadows</i>7. <i>Hume Qantas Job Deal</i>8. <i>New National Recovery and Resilience Agency</i>9. <i>Community Safety Infrastructure Fund</i>10. <i>Fixed Speed Camera - Attwood</i>11. <i>JobSeeker Payment and the Coronavirus Supplement</i>12. <i>Planning Amendment VC194</i>13. <i>Amendment C252 to the Hume Planning Scheme</i>14. <i>Objection to truck movements</i>

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during May 2021 is summarised below:

Table 1 Correspondence in relation to general business items from Council meetings

Table 2 Correspondence that may be of interest to Councillors

Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

REPORT NO: GE532 (cont.)

Table 1 - Correspondence in relation to Council General Business Items

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	GENERAL BUSINESS - ROYAL COMMISSION INTO AGED CARE QUALITY AND SAFETY REPORT	Minister for Senior Australians and Aged Care	13/05/2021	Manager Health & Community Wellbeing	KUR097	1
Outwards	GENERAL BUSINESS - TWO-STRIKE POLICY FOR HOONS IN HUME - CR JACK MEDCRAFT	Minister for Police and Emergency Services Attorney General (Victoria)	4/05/2021	Manager Strategic Communications	MED294	2
Outwards	GENERAL BUSINESS - SUPPORT WITH MOONEE VALLEY COUNCIL FOR THE AIRPORT WEST/TULLAMARINE TRAIN STATION ALONG AIRPORT RAIL LINE - CR NAIM KURT	Minister for Transport Infrastructure Minister for Communications, Urban Infrastructure, Cities and the Arts Member for Niddrie	4/05/2021	Manager Strategic Communications	KUR100	3
Outwards	GENERAL BUSINESS - CORRESPONDENCE TO HOME AFFAIRS RELATING TO ASYLUM SEEKERS	Minister for Home Affairs	24/05/2021	Manager Community Strengthening	MIS005	4

Table 2 – General correspondence that may be of interest to Councillors

Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Congratulation on receiving \$170,000 as part of the Local Government Business Concierge and Hospitality Support Program and the Local Councils Support CALD Networks Program	Member for Sunbury	13/05/2021	Manager Economic Development	5

REPORT NO: GE532 (cont.)
Table 2 – General correspondence that may be of interest to Councillors

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Outwards / Inwards	Broadmeadows Deviation Road and Johnstone Street Westmeadows	(Outwards) Member for Yuroke Member for Broadmeadows Member for Sunbury (Inwards) Member for Yuroke	5/05/2021 12/05/2021	Manager Assets		6
Inwards	Qantas Job Deal - the Victorian government has signed an agreement with the Qantas Group that will generate employment opportunities benefiting Hume residents	Member for Yuroke	12/05/2021	Manager Economic Development		7
Inwards	New National Recovery and Resilience Agency	Coordinator-General National Recovery and Resilience Agency	5/05/2021	Director Sustainable Infrastructure & Services		8
Outwards	Community Safety Infrastructure Fund – Thank you for letter of support	Member for Sunbury	10/05/2021	Manager Community Strengthening		9
Inwards	Installation of a fixed Road Safety Camera in Attwood	Minister for Police and Emergency Services	11/05/2021	Manager Assets		10
Inwards	JobSeeker Payment and the Coronavirus Supplement	Assistant Minister To The Prime Minister and Cabinet	18/05/2021	Manager Strategic Communications		11
Inwards	Planning Amendment VC194 – The removal of planning rights from councils and local communities for 'COVID-19 projects'	Shadow Minister for Planning and Heritage	20/05/2021	Director Planning and Development		12
Outwards	Amendment C252 to the Hume Planning Scheme for 1059 Pascoe Vale Road, Broadmeadows	Minister for Planning	27/05/2021	Manager Urban & Open Space Planning	SU539	13
Inwards	Objection to truck movements - Hi Quality PFAS storage and treatment facility - Response from Minister for Transport Infrastructure	Minister for Transport Infrastructure	28/05/2021	Manager Strategic Planning	SU544	14

REPORT NO: GE532 (cont.)

Table 3 – Correspondence in relation to grant / funding opportunities

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
	Nil					



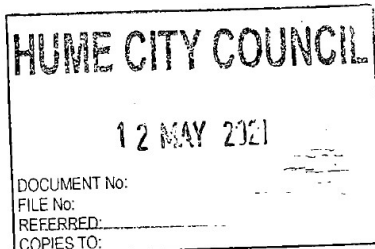
SENATOR THE HON RICHARD COLBECK

Minister for Senior Australians and Aged Care Services

Minister for Sport

Ref No: MC21-010229

Councillor Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



03 MAY 2021

Dear Mayor

Thank you for your correspondence of 25 March 2021 concerning the Australian Government's response to the Royal Commission into Aged Care Quality and Safety (Royal Commission) Final Report (Final Report).

I am grateful for the time you have taken to write about the importance of the Royal Commission and the impacts of age care reform for your community. I note with appreciation your mention of the Council's investment exceeding \$16.9 million over the next four years.

The Government will carefully consider the recommendations of the Royal Commission in terms of what can be done to improve care outcomes and how they can be funded. The need to deliver both better value-for-money for consumers of aged care services and taxpayers, and better care outcomes, will be contemplated as the Government considers its response and reform of aged care.

The Government will respond to the Final Report in the upcoming Budget and provide a formal response by 31 May 2021, in line with Recommendation 145 of the Final Report.

As noted in your correspondence, the Government has announced an investment of \$452.2 million in new measures to address some pressing concerns while it considers its response to the Final Report and a comprehensive reform package. This includes:

- \$189.9 million to residential aged care providers to provide stability and maintain services while the Government considers its comprehensive response. This support equates to around \$760 per resident in metropolitan residential aged care, and \$1,145 for those in rural, regional and remote areas.
- \$91.8 million to grow the skilled and professional aged care workforce – recruiting up to 18,000 personal care workers into both home and residential aged care.
- \$90 million to support a Viability Fund to assist those facilities which are facing financial challenges, particularly as the sector begins to restructure and to respond to the changing choices of people to live at home longer.
- \$32 million to immediately enhance the capacity of the Aged Care Quality and Safety Commission and greater regulation around the use of restraints in aged care.
- \$30.1 million to strengthen the governance of aged care providers and legislative governance obligations on the sector.

Parliament House Canberra ACT 2600 Telephone: (02) 6277 7720

2

- \$18.4 million to enhance the oversight of the Government's Home Care Packages Program, to deliver better value for senior Australians and the Australian taxpayer.

The Government will also commence work on a new Aged Care Act to ensure our reforms are built on strong foundations with senior Australians at the centre.

Thank you for raising this matter.

Yours sincerely



Richard Colbeck

– OFFICE OF THE MAYOR –



Our File: HCC18/447(HCC-CM21/190)
Enquiries: Michael Sinclair
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday, 30 April 2021

The Hon. Lisa Neville MP
Minister for Police and Emergency Services
Level 17, 8 Nicholson Street
EAST MELBOURNE VIC 3002

Dear Minister

RE: ENACTING A TWO-STRIKE POLICY FOR HOONS IN HUME CITY

Hume City Council at its meeting held on 26 April 2021 resolved:

"That Council write to the Attorney-General and Police Minister asking for a change to Police powers to enact a two-strike policy for hoons in Hume, where first offenders incurs impoundment of vehicle, second offense results in crushing, with spectators to be treated in a similar way if they are seen and caught in Hume."

On behalf of Hume City Council, I request you to consider enacting a two-strike policy for hoons caught in Hume.

Over the past few years, Hume City's reserves and grounds have been teared up by reckless and disrespectful hoons and this behaviour is only increasing with the number of dirt bikes in Hume City.

The latest incident saw hoons damage park land at Craigieburn Anzac Park near the memorial only a few days prior to Anzac Day. The dirt bike riders performed dangerous stunts near pedestrians and could have injured passer-byers.

Council is investigating the installation of CCTV, gates, fencing and security at sporting, recreational and other City assets to catch offenders. But this alone is not enough, and we are supportive of any measures taken that discourage dangerous driving and anti-social behaviour.

I look forward to a favourable response from you.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Cr Joseph Haweil', written over a light blue horizontal line.

**CR JOSEPH HAWEIL
MAYOR**

– OFFICE OF THE MAYOR –



Our File: HCC18/447(HCC-CM21/190)
Enquiries: Michael Sinclair
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday, 30 April 2021

The Hon. Jaclyn Symes MP
Attorney-General
Level 26, 121 Exhibition Street
MELBOURNE VIC 3000

Dear Attorney-General

RE: ENACTING A TWO-STRIKE POLICY FOR HOONS IN HUME CITY

Hume City Council at its meeting of 26 April 2021 resolved:

"That Council write to the Attorney-General and Police Minister asking for a change to Police powers to enact a two-strike policy for hoons in Hume, where first offenders incurs impoundment of vehicle, second offense results in crushing, with spectators to be treated in a similar way if they are seen and caught in Hume."

On behalf of Council, I request that you consider enacting a two-strike policy for hoons caught in Hume.

Over the past few years, Hume City's reserves and grounds have been teared up by reckless and disrespectful hoons and this behaviour is only increasing with the number of dirt bikes in our City.

The latest incident saw hoons damage park land at Craigieburn Anzac Park near the memorial only a few days prior to Anzac Day. The dirt bike riders performed dangerous stunts near pedestrians and could have injured passers-by.

Council is investigating the installation of CCTV, gates, fencing and security at sporting, recreational and other City assets to catch offenders. But this alone is not enough, and we are supportive of any measures taken that discourage dangerous driving and anti-social behaviour.

I look forward to receiving a favourable response.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joseph Haweil', written over a horizontal line.

**CR JOSEPH HAWEIL
MAYOR**

– OFFICE OF THE MAYOR –

Our File: HCC18/447 (HCC-CM21/196)
Enquiries: Michael Sinclair
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday, 30 April 2021

The Hon. Jacinta Allan MP
Minister for Transport Infrastructure
Minister for the Suburban Rail Loop
PO Box 399
BENDIGO VIC 3552

Dear Minister

RE: SUPPORT FOR THE AIRPORT WEST TRAIN STATION

Hume City Council at its meeting of 26 April 2021 resolved:

"Council writes to Moonee Valley City Council at the relevant state and federal ministers demonstrating Hume City Council's support for a future Airport West/Tullamarine train station along the Melbourne Airport Rail Link."

Council would like to express its support for better access to efficient public transport for our community.

Like the residents in Airport West, Keilor East and surrounds, the residents of Tullamarine and Gladstone Park will also benefit greatly from the addition of a train station to fill the coverage gap between the Craigieburn and Sunbury Metro Trains corridors.

The Melbourne Airport Rail Link offers a great opportunity for a train station to be built in this location.

I would like to convey Hume City Council's support for this project. I hope that we can help you see it delivered for our community, as well as the wider North-West Melbourne region.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Haweil', with a long horizontal flourish extending to the right.

CR JOSEPH HAWEIL
MAYOR

– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM21/196)
Enquiries: Michael Sinclair
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday, 30 April 2021

The Hon. Paul Fletcher MP
Minister for Communications, Urban Infrastructure, Cities and the Arts
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Minister

RE: SUPPORT FOR THE AIRPORT WEST TRAIN STATION

Hume City Council at its meeting of 26 April 2021 resolved:

"Council writes to Moonee Valley City Council at the relevant state and federal ministers demonstrating Hume City Council's support for a future Airport West/Tullamarine train station along the Melbourne Airport Rail Link."

Council would like to express its support for better access to efficient public transport for the Hume community.

Like the residents in Airport West, Keilor East and surrounds, the residents of Tullamarine and Gladstone Park will also benefit greatly from the addition of a train station to fill the coverage gap between the Craigieburn and Sunbury Metro Trains corridors.

The Melbourne Airport Rail Link offers a great opportunity for a train station to be built in this location.

I would like to convey Hume City Council's support for this project. I hope that we can help you see it delivered for our community, as well as the wider North-West Melbourne region.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joseph Haweil', written over a horizontal line.

**CR JOSEPH HAWEIL
MAYOR**

– OFFICE OF THE MAYOR –



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Our File: HCC18/447 (HCC-CM21/196)
Enquiries: Michael Sinclair
Telephone:

Friday, 30 April 2021

The Hon. Ben Carroll MP
Member for Niddrie
PO Box 554
NIDDRIE VIC 3042

Dear Mr Carroll

RE: SUPPORT FOR THE AIRPORT WEST TRAIN STATION

Hume City Council at its meeting of 26 April 2021 resolved:

"That Council writes to Moonee Valley City Council at the relevant state and federal ministers demonstrating Hume City Council's support for a future Airport West/Tullamarine train station along the Melbourne Airport Rail Link."

Council shares your desire for better access to efficient public transport for the Hume community.

Like the residents in Airport West, Keilor East and surrounds, the residents of Tullamarine and Gladstone Park will also benefit greatly from the addition of a train station to fill the coverage gap between the Craigieburn and Sunbury Metro Trains corridors.

The Melbourne Airport Rail Link offers a great opportunity for a train station to be built in this location.

I would like to convey Hume City Council's support for your advocacy on this project. I hope that we can help you see it delivered for your community and ours.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joseph Haweil', written over a horizontal line.

**CR JOSEPH HAWEIL
MAYOR**

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Our File: HCC18/447 (HCC-CM21/216)
Enquiries: Kristen Cherry
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 20 May 2021

The Hon Karen Andrews MP
Minister for Home Affairs
Parliament House
PO BOX 6022
CANBERRA ACT 2600

Dear Minister

RE: SUPPORT FOR ASYLUM SEEKERS AWAITING ENTRY INTO AUSTRALIA

Hume City Council at its meeting of 10 May 2021 resolved that:

"That Council writes to the Minister Home Affairs to consider the position and fate of all asylum seekers awaiting entry into Australia. Many of those people have followed the appropriate channels and already have a visa to enter our shores, but due to COVID-19, they have been delayed entry."

On behalf of Hume City Council, I write to encourage you, as the Minister of Home Affairs, to consider the impact of delayed entry on asylum seekers. These asylum seekers have followed all of the appropriate channels and have been significantly disadvantaged and impacted for the last 12 months by their inability to enter Australia and seek refuge.

Globally, COVID-19 has impacted upon people's ability to travel, and subsequently, for people to seek protection in another country. It is well recognised that COVID-19 has disadvantaged asylum seekers, leaving them with fewer options for commercial transport, longer wait times for processing humanitarian visas, and restricted border entry into Australia. This can mean prolonged periods of detention, which exacerbate mental health impacts for refugees and asylum seekers, as well as increased risks of catching COVID-19.

Hume City has the highest rates of refugee settlements in Victoria; of the 5,655 humanitarian settlers allocated to Victoria during 2019, 1,563 settled in Hume City. We celebrate our rich cultural, linguistic and religious diversity and is home to citizens from over 150 countries. We are also very proud to be a part of a network of local governments that welcomes refugees and asylum seekers to its municipality.

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– 2 –

Whilst we thank the Federal Government for all its work in protecting its citizens and mitigating the impact of COVID-19 on our communities, we also request that all of this positive work is extended to provide much needed support to asylum seekers.

Thank you for your consideration of this important issue.

Yours sincerely

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**CR JACK MEDCRAFT
DEPUTY MAYOR**

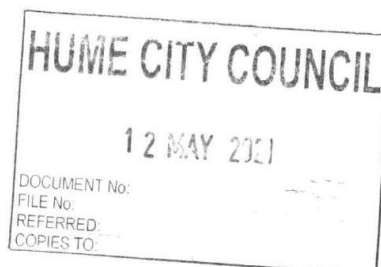
Josh Bull MP

STATE MEMBER FOR SUNBURY



3 May 2021

Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
Dallas VIC 3047



Dear Mayor,

Councils across Victoria will shortly receive new funding to help local businesses and communities stay safe and open through 2021.

I wish to congratulate Hume City Council on receiving \$170,000 as part of the *Local Government Business Concierge and Hospitality Support Program* and the *Local Councils Support CALD Networks Program*.

This funding will help to employ specialist support officers to keep businesses and people safe during recovery from the coronavirus pandemic.

Funding will also support councils with high numbers of residents from culturally and linguistically diverse (CALD) backgrounds to help CALD businesses.

Councils are crucial to Victoria's recovery from the pandemic and this funding enables them to support businesses and communities with COVIDSafe best practice and keep local economies open.

For more information on local government funding support visit localgovernment.vic.gov.au.

Thank you for your continued support and congratulations again.

Yours sincerely,

Josh Bull MP
State Member for Sunbury
Parliamentary Secretary for Multicultural Affairs
Parliamentary Secretary for Youth

OFFICE: Shop 4, 33-35 Macedon Street Sunbury 3429
POSTAL: PO Box 635, Sunbury 3429
P: 9740 4091 **F:** 9740 4978 **E:** josh.bull@parliament.vic.gov.au



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– OFFICE OF THE MAYOR –

Our File: HCC07/12 (IN2021/14866)
Enquiries: David Fricke
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 22 April 2021

The Hon Ros Spence MP
State Member for Yuroke
PO Box 132
CRAIGIEBURN VIC 3064

Dear Ms Spence

A handwritten signature in blue ink, appearing to read 'Ros', is written over the name 'Ms Spence'.

**RE: BROADMEADOWS DEVIATION ROAD AND JOHNSTONE STREET,
WESTMEADOWS – REQUEST FOR INTERSECTION UPGRADE**

Council has concerns regarding the safety and operation of the unsignalised T-intersection of Broadmeadows Deviation Road and Johnstone Street, Westmeadows.

Council undertook a traffic investigation at the intersection in early 2020. This identified an increase in casualty crashes, in addition to significant congestion on the northern leg of the intersection and high traffic volumes on Broadmeadows Deviation Road and Johnstone Street.

The intersection is comprised of three legs: Broadmeadows Deviation Road (arterial road) to the west, Johnstone Street (arterial road) to the east and Johnstone Street (local road) to the north. At the intersection on the east-west arterial roads, there is one through traffic lane in each direction and exclusive right and left turn lanes into Johnstone Street (local road). Traffic volumes on Broadmeadows Deviation Road and Johnstone Street have increased to more than 25,000 vehicles per day.

An analysis of DOT's RCIS database indicates there have been four recorded injury crashes at the intersection in the most recently available 5-year period. The majority of crashes involved a right turn vehicle departing the northern leg of the intersection (Johnstone Street Local Road) failing to give way to east bound traffic on Broadmeadows Deviation Road.

If traffic signals were installed at the intersection movements on all approaches could be controlled and reduce the conflict of right turning vehicles from Johnstone Street (local road) with through vehicles on Broadmeadows Deviation Road. This would directly address the existing crash trend at the intersection, reducing the likelihood of crashes.

Council's analysis also identified that a traffic signal upgrade of the intersection would require the provision of additional lanes on the eastern and western legs to prevent delays for through traffic. Therefore, Council also requests that Broadmeadows Deviation Road and Johnstone Street be prioritised for duplication.

.../2

- 2 -

Council wrote to the Department of Transport regarding this matter in April 2020 and I now urge you to enquire about progress towards an upgrade of the intersection.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Haweil', with a long horizontal flourish extending to the right.

**CR JOSEPH HAWEIL
MAYOR**

– OFFICE OF THE MAYOR –

Our File: HCC07/12 (IN2021/14866)
Enquiries: David Fricke
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 22 April 2021

Mr Frank McGuire MP
State Member for Broadmeadows
PO Box 3213
BROADMEADOWS VIC 3047

Dear Mr McGuire

A handwritten signature in blue ink that reads 'Frank'.

**RE: BROADMEADOWS DEVIATION ROAD AND JOHNSTONE STREET,
WESTMEADOWS – REQUEST FOR INTERSECTION UPGRADE**

Council has concerns regarding the safety and operation of the unsignalised T-intersection of Broadmeadows Deviation Road and Johnstone Street Westmeadows.

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The intersection is comprised of three legs: Broadmeadows Deviation Road (arterial road) to the west, Johnstone Street (arterial road) to the east and Johnstone Street (local road) to the north. At the intersection on the east-west arterial roads, there is one through traffic lane in each direction and exclusive right and left turn lanes into Johnstone Street (local road). Traffic volumes on Broadmeadows Deviation Road and Johnstone Street have increased to more than 25,000 vehicles per day.

An analysis of DOT's RCIS database indicates there have been four recorded injury crashes at the intersection in the most recently available 5-year period. The majority of crashes involved a right turn vehicle departing the northern leg of the intersection (Johnstone Street Local Road) failing to give way to east bound traffic on Broadmeadows Deviation Road.

If traffic signals were installed at the intersection, movements on all approaches could be controlled and reduce the conflict of right turning vehicles from Johnstone Street (local road) with through vehicles on Broadmeadows Deviation Road. This would directly address the existing crash trend at the intersection, reducing the likelihood of crashes.

Council's analysis also identified that a traffic signal upgrade of the intersection would require the provision of additional lanes on the eastern and western legs to prevent delays for through traffic. Therefore, Council also requests that Broadmeadows Deviation Road and Johnstone Street be prioritised for duplication.

.../2

- 2 -

Council wrote to the Department of Transport regarding this matter in April 2020 and I now urge you to enquire about progress towards an upgrade of the intersection.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Haweil', with a long horizontal flourish extending to the right.

CR JOSEPH HAWEIL
MAYOR

– OFFICE OF THE MAYOR –

Our File: HCC07/12 (IN2021/14886)
Enquiries: David Fricke
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 22 April 2021

Mr Josh Bull MP
State Member for Sunbury
PO Box 635
SUNBURY VIC 3429

Dear Mr Bull

A handwritten signature in blue ink that reads 'Josh'.

**RE: BROADMEADOWS DEVIATION ROAD AND JOHNSTONE STREET,
WESTMEADOWS – REQUEST FOR INTERSECTION UPGRADE**

Council has concerns regarding the safety and operation of the unsignalised T-intersection of Broadmeadows Deviation Road and Johnstone Street Westmeadows.

Council undertook a traffic investigation at the intersection in early 2020. This identified an increase in casualty crashes in addition to significant congestion on the northern leg of the intersection and high traffic volumes on Broadmeadows Deviation Road and Johnstone Street.

The intersection is comprised of three legs: Broadmeadows Deviation Road (arterial road) to the west, Johnstone Street (arterial road) to the east and Johnstone Street (local road) to the north. At the intersection on the east-west arterial roads, there is one through traffic lane in each direction and exclusive right and left turn lanes into Johnstone Street (local road). Traffic volumes on Broadmeadows Deviation Road and Johnstone Street have increased to more than 25,000 vehicles per day.

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Council's analysis also identified that a traffic signal upgrade of the intersection would require the provision of additional lanes on the eastern and western legs to prevent delays for through traffic. Therefore, Council also requests that Broadmeadows Deviation Road and Johnstone Street be prioritised for duplication.

.../2

- 2 -

Council wrote to the Department of Transport regarding this matter in April 2020 and I now urge you to enquire about progress towards an upgrade of the intersection.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Haweil', with a long horizontal flourish extending to the right.

**CR JOSEPH HAWEIL
MAYOR**

Ros Spence MP

STATE MEMBER FOR YUROKE



Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor *Joseph*

Broadmeadows Deviation Road and Johnstone Street, Westmeadows

Thank you for your correspondence dated 22 April 2021 regarding the above-named intersection.

I know we have a shared commitment to road safety in our community, and I appreciate your advocacy on this issue.

Please find attached my correspondence to the Hon. Ben Carroll MP, Minister for Roads and Road Safety, seeking an update on your query.

I will be in touch when a response is received.

In the meantime please do not hesitate to contact my office on any further State Government matter.

Kind regards

The Hon. Ros Spence MP
State Member for Yuroke
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

7/5 / 2021

CC: Meadow Valley Ward Councillors

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Ros Spence MP

STATE MEMBER FOR YUROKE



The Hon. Ben Carroll MP
Minister for Roads and Road Safety
Level 20 1 Spring St
MELBOURNE VIC 3000

COPY

Dear *Ben* Minister

Broadmeadows Deviation Road and Johnstone Street, Westmeadows

I am writing in relation to the attached correspondence from the Mayor of Hume City Council, Cr Joseph Haweil.

Cr Haweil is seeking an update on correspondence that was sent to the Department of Transport in April 2020 regarding the above-named intersection.

As you will note, Council has identified safety issues at this intersection through publicly available data and through its own traffic studies.

I note that the Victorian Road Safety Strategy 2021-2030 is designed to create a safer road environment and reduce the opportunity for poor decision making, with the ambitious goal of halving road deaths by 2030.

The issues raised by Cr Haweil would likely assist our community in reaching that goal.

I would therefore be grateful for an update on this matter on behalf of Yuroke constituents who utilise these roads.

Thank you for taking the time to consider this important issue.

Kind regards

The Hon. Ros Spence MP
State Member for Yuroke
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

7151 2021

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064



Ros Spence MP

STATE MEMBER FOR YUROKE



Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor 

Qantas Job Deal

I am writing to inform you that the Victorian Government has signed an agreement with the Qantas Group that will generate employment opportunities benefitting Hume residents.

This agreement will see Qantas establish its primary engineering line maintenance hub and a new Jetstar engineering heavy maintenance facility at Melbourne Airport.

In addition to creating 300 direct jobs, the expansion of the pre-existing Qantas engineering facilities alongside the development of an all new Jetstar heavy maintenance facility has the added benefit of generating a further 400 indirect jobs while simultaneously increasing training and apprenticeship opportunities throughout our community.

It has also been confirmed that Jetstar's headquarters will remain in Victoria securing a further 750 jobs.

If you would like further information regarding this economy shaping announcement, please do not hesitate to contact my office.

Kind regards

The Hon. Ros Spence MP
State Member for Yuroke
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

7 / 5 / 2021

CC: Aitken, Jacksons Creek & Meadow Valley Ward Councillors

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



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From: [NRRA - Coordinator General](#)
Subject: New National Recovery and Resilience Agency [SEC=OFFICIAL]
Date: Wednesday, 5 May 2021 11:52:36 AM
Attachments: [image001.png](#)

OFFICIAL

My fellow Australians,

The Australian Government is committed to ensuring people impacted by natural disasters and drought get the support and advice they need to recover, while also delivering initiatives that reduce the risk and lessen the impact

Today, Prime Minister Scott Morrison announced the new National Recovery and Resilience Agency has been established, in direct response to a key recommendation of the Royal Commission into National Natural Disaster Arrangements. The new Agency brings together the experience and learnings of the National Bushfire Recovery Agency and the National Drought and North Queensland Flood Response and Recovery Agency.

We will continue to provide ongoing recovery support for individuals and communities affected by the 2019-20 Bushfires, the 2019 North Queensland Monsoon Trough, drought and other disasters with no reduction of Australian Government support. A second phase of transition from 1 July, will see the Agency incorporate the disaster risk reduction and recovery functions from the Department of Home Affairs and the rural financial counselling programs from the Department of Agriculture, Water and the Environment.

We have been preparing to form this new Agency since it was first flagged by Prime Minister Morrison in November 2020. The new Agency is ready to hit the ground running. There will be no disruption to how we support our communities.

The Agency will have its 'boots on the ground' through a national network of Recovery Support Officers who live and work in communities across Australia. These Officers are my eyes and ears and will make sure people get the information they need and direct them to the help and support that's right for their situation. We will also continue to provide advice back to the highest levels of Government about what is working and what needs to be improved, aiming to streamline and simplify the recovery process. The Agency will also provide national leadership and coordination to drive efforts to minimise the impact of future disasters.

As we have before, we will work in close partnership with local councils, health services, charities, our federal and state government partner agencies and peak industry bodies.

The Agency will have an important role in driving efforts to minimise the impact of future disasters. We can never flood, cyclone, drought or fire proof the nation, but we can be better prepared. As one National Recovery and Resilience Agency, we aim to bring hope and confidence to our partners and the communities we serve.

I look forward to working with you to make a difference to people on the ground, and I hope to see you on the road soon.



The Hon Shane L Stone AC QC
Coordinator-General, National Recovery and Resilience Agency
M: 0427 938 298 | E: cg@recovery.gov.au

[Shane Stone Profile](#)

IMPORTANT: This message, and any attachments to it, contains information that is confidential and may also be the subject of legal professional or other privilege. If you are not the intended recipient of this message, you

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– OFFICE OF THE MAYOR –



Our File: HCC18/725 (IN2021/15438)
Enquiries: Kerri Oniszk
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 22 April 2021

Mr Josh Bull MP
State Member for Sunbury
PO Box 635
SUNBURY 3429

Dear Mr Bull MP

A handwritten signature in blue ink that reads 'Josh'.

RE: COMMUNITY SAFETY INFRASTRUCTURE FUND

I write to convey my appreciation for your recent letter to the Minister for Crime Prevention, expressing your support for Hume City Council's application for Community Safety Infrastructure funding.

Your commitment to collaborative advocacy on the issue of reducing criminal and anti-social behaviour in local parks is greatly appreciated.

The Hume community has a significant need for this funding, as it will help to create a safer and more sustainable public environment and a safer public realm in Hume.

We are confident your letter strengthens our funding application and importantly, if successful, we will be able to more effectively remediate and reduce the damage to property as a result of criminal and anti-social behaviour occurring in public reserves and parks in Hume.

Hume City Council acknowledges and appreciates the time taken by you and your office in providing this letter of support. Once again, thank you for advocating with Council on this important issue.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joseph Haweil'.

**CR JOSEPH HAWEIL
MAYOR**

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Minister for Police and Emergency Services

8 Nicholson Street
East Melbourne Victoria 3002
Telephone: (03) 9637 9654
DX: 210098

Our ref: 21040830

Mayor Joseph Hawell
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor

INSTALLATION OF A FIXED ROAD SAFETY CAMERA IN ATTWOOD

Thank you for your correspondence of 25 March 2021 to the Minister for Police and Emergency Services, the Hon Lisa Neville MP, regarding the installation of a fixed road safety camera at the intersection of Mickleham Road and Haddon Hall Drive, Attwood. Your correspondence has been referred to me for a response.

As you are aware, fixed road safety camera locations are determined by the Fixed Camera Site Selection Committee (the Committee), comprising members from Victoria Police, the Department of Justice and Community Safety, and the Department of Transport.

Following recommendations of camera sites by the Committee, the installation of fixed road safety cameras is prioritised based on a ranking formula that uses crash data with weighting for crash severity and time and is subject to budgetary and resourcing parameters. Since being recommended, the intersection of Mickleham Road and Haddon Hall Drive, Attwood is awaiting installation of a fixed road safety camera, subject to this prioritisation.

The Department of Justice and Community Safety has existing processes in place to ensure that priority sites are installed as soon as budget allocation becomes available. We will ensure that you are contacted in the future with an update on the progress of installing a fixed camera at this site.

In the meantime, I have forwarded your residents' concerns about the dangerous driving behaviour to Victoria Police for further consideration of any necessary local road safety policing enforcement.

I trust that this information is of assistance.

Yours sincerely

Hon Danny Pearson MP
Acting Minister for Police and Emergency Services

07 / 05 /2021



– OFFICE OF THE MAYOR –



Our File: KUR071 (HCC18/447)
Enquiries: David Fricke
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday, 25 March 2021

The Hon Lisa Neville MP
Minister for Police and Emergency Services
Level 17, 8 Nicholson Street
EAST MELBOURNE VIC 3002

Dear Minister

RE: REQUEST FOR FIXED SPEED CAMERA ON MICKLEHAM ROAD, ATTWOOD

I refer to your previous advice in a letter dated 18 December 2019, regarding Council's request for a fixed speed camera at the intersection of Mickleham Road and Haddon Hall Drive, Attwood.

Council was pleased to receive your advice that the Fixed Camera Site Selection Committee had recommended that the installation of a fixed road safety camera at this intersection would be appropriate.

Council has not yet received any advice as to when a camera will become available for this site and would be grateful for any update you are able to provide.

Safety at this intersection continues to be a significant concern to the local community and recently received a lot of attention on social media. Many residents reported the near misses they had observed due to both the speed of vehicles on Mickleham Road and vehicles running the red light.

Should you require further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in black ink, appearing to read 'Joseph Haweil', written over a horizontal line.

**CR JOSEPH HAWEIL
MAYOR**



THE HON BEN MORTON MP
ASSISTANT MINISTER TO THE PRIME MINISTER AND CABINET
ASSISTANT MINISTER TO THE MINISTER FOR THE PUBLIC SERVICE
ASSISTANT MINISTER FOR ELECTORAL MATTERS

Reference: MC21-036724

Councillor Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Dear Mayor

Thank you for your letter dated 25 March 2021 to the Prime Minister, the Hon Scott Morrison MP, regarding the JobSeeker payment and the Coronavirus Supplement. The Prime Minister has asked me to reply on his behalf. I apologise for the delay in responding to you.

The Government's response to the COVID-19 pandemic means the Australian community is well placed to no longer rely on the short-term, emergency supports we put in place to cushion people from the economic impacts, including the Coronavirus Supplement.

Our social safety net is there for people if they come out of work, but it is time to move from short-term emergency measures to long-term arrangements people can rely on if they need it.

As you know, the Government increased working-age payment rates by \$50 per fortnight and permanently increased income free areas, from 1 April 2021. This is a \$9 billion spend over the next four years, and represents the largest ever Budget measure for working-age payments. It is the single largest year-on-year increase to the rate of unemployment benefits since 1986.

These changes are designed to ensure job seekers have the best opportunity to secure employment as the economic recovery continues.

Thank you again for writing to the Prime Minister.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Ben Morton'.

BEN MORTON

6/5/2021

Parliament House CANBERRA ACT 2600

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Hon. David **DAVIS** MP
MEMBER FOR SOUTHERN METROPOLITAN REGION

Leader of the Opposition in the Legislative Council
Leader of the Liberal Party in the Legislative Council



Shadow Minister for Transport Infrastructure; Public Transport (Metropolitan);
Planning and Heritage; Federal-State Relations; the Arts and Creative Industries

Dear Mayor Haweil,

RE: Planning Amendment VC194 – The removal of planning rights from councils and local communities for ‘COVID-19 projects’

Recently the Andrews Labor government and Minister for Planning, Richard Wynne, gazetted Planning Amendment – VC194. I am concerned about the impact of this amendment.

This planning amendment is dressed up as a response to COVID-19 but is a major assault on local democracy stripping away key planning powers from councils and local communities.

For state government infrastructure projects, Clause 52.30 of Planning Amendment VC194 removes the approval authority of any ‘state project’ from the local council and grants it entirely to the Minister for Planning. VC194 also allows for the minister to designate any project a ‘state project’ if it meets a very broad definition. This definition requires the project to have some level of association with the State Government – be that in funding or proposer – and requires the project to contribute to Victoria’s COVID-19 economic recovery. The broad nature of this definition allows the Minister for Planning excessive reign over the approval process for infrastructure projects across Victoria and across local council regions.

The Clause removes *“the need for separate planning scheme amendments or planning permits for applicable projects”*. These novel provisions certainly make it easier to deliver and facilitate projects *“delivered by or on behalf of, or jointly in partnership, or funded by the State of Victoria or public authorities or crown land”* and certainly include transport infrastructure projects, water projects, water and sewerage projects, public and private use and a host of others. Noble objectives, but huge power – virtually without check or filter.

The Minister for Planning also obtains the right to waive public consultation in the consideration of approval for these projects, silencing the community entirely. The voice of the local community is of paramount importance in the consideration of infrastructure works and project approval. It is impossible for the Minister for Planning to understand the intricacies and the character of every neighbourhood in Victoria. How can the Andrews Labor government and Richard Wynne understand local communities and assess the impact of projects better than these communities themselves?

Although amendment VC194 does provide greater authority for local councils to expediate council projects valued below \$10 million, what is clear from this amendment is that the

📍 1/670 Chapel Street, South Yarra VIC 3141 📞 03 9827 6655 ✉ david.davis@parliament.vic.gov.au

🌐 DavidDavis.com.au 📘 DavidDavisMLC 📷 DavidDavisMLC 🐦 DavidDavisMLC

Andrews Labor government does not value the integrity of the checks in place to ensure that community interests are at the heart of infrastructure decision-making.

This amendment is two-folded, granting local councils' greater authority in some municipal level infrastructure project decision-making, however it also entirely overrides local councils' authority in state projects in their municipality.

I say that local communities must be at the core of the planning process for projects that affect their local spaces. Local councils should be the responsible authority where they have the capacity to hear what their local families and community have to say; the Minister for Planning should not have unchecked power and free reign on the future of our streetscapes.

I welcome your comments to me by email on Planning Amendment – VC194.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'David Davis', with a stylized flourish extending from the end.

David Davis MP

Shadow Minister for Planning and Heritage



Our File: HCC21/489
Enquiries: Sam Lowther
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Thursday 22 April 2021

Postal Address:
PO BOX 119
DALLAS 3047

The Hon Richard Wynne
Minister for Planning
Level 16, 8 Nicholson Street
East Melbourne VIC 3002

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Sent via email to melena.mckaskill@delwp.vic.gov.au

Dear Minister

**RE: AMENDMENT C252 TO THE HUME PLANNING SCHEME FOR
1059 PASCOE VALE ROAD, BROADMEADOWS**

On 9 March 2021, Council resolved to request the Minister for Planning to prepare and approve this Amendment under Section 20(4) of the *Planning and Environment Act 1987* (the Act).

The subject site is currently owned by the Roads Corporation (Department of Transport) and is in the final stages of being transferred to Council. The loop road that formerly occupied the site has since been removed following closure on 11 November 2020 by Department of Transport at the conclusion of a statutory engagement process under Section 12 of the *Roads Management Act 2004*. Consequently, the site's Road Zone 1 status in the Hume Planning Scheme is now redundant and Council is purchasing the land for community benefit. The process to rezone the land will remove an anomalous provision now the road has been closed.

The site's transfer to a Commercial 1 Zone is a logical inclusion for the Broadmeadows Metropolitan Activity Centre (MAC) and is consistent with the adjoining land uses. Rezoning this land to Commercial 1 Zone will better reflect its status as commercial land on the edge of the Broadmeadows Town Centre and enable its redevelopment in a manner that will support economic activity in the Town Centre. The proposal follows the intent of the 2012 Broadmeadows Activities Area Structure Plan and Local Planning Policy Framework in the Hume Planning Scheme.

The site is at a strategically important location in the Broadmeadows MAC and will help unlock other nearby strategic sites. Furthermore, this MAC is of State and regional significance due to its status in *Plan Melbourne* and the Victorian Government's interest for Broadmeadows' future.

Over the past decade significant community consultation has occurred. Strategic framework documents have been made available to review and public comment including the Broadmeadows Activities Area Structure Plan (2012), Hume Central: The Vision (2014) and the Greater Broadmeadows Framework Plan (2017) which have subsequently been adopted by Council. These

.../2

2

documents have referred to the proposed consolidation of car parking at the Southern end of the Broadmeadows Town Centre.

The Broadmeadows Town Hall refurbishment permit application was made available for public comments in December 2016. This included a Traffic Engineering Assessment which referenced the use of the loop road for carparking purposes.

Previous Investigations including the Dimboola Road Precinct – Development Plan Investigations (2017) have involved further consultation. This has included engagement with adjoining landowners regarding the construction of a car park on the Subject site.

In 2018, the Broadmeadows Revitalisation Board presented its recommendations to the Minister for Suburban Development. The report recommended that growing economic activity in the Town Centre is dependent on existing at grade car parking being relocated to the proposed Amendment Land on the fringe of the Town Centre.

Further consultation has been carried via a communication campaign. Throughout October to November 2019 Council undertook a process to inform the community of the potential benefits of redeveloping the Subject site. This comprised web information, social media, media releases and local newspaper articles regarding the future of the site.

In December 2019 VicRoads undertook a statutory community engagement process under Section 12 of the *Roads Management Act 2004*. Three submissions were made and deemed not to impact on the discontinuance process. The Minister for Transport subsequently approved the road closure under the *Roads Management Act 2004*, and this was published in the Government Gazette on 12 November 2020.

In December 2018, Council formally resolved in a public meeting to purchase the Amendment Land for a proposed car park to support the development of Hume Central and deliver a car parking facility to service the Broadmeadows Town Centre. On 9th March 2021 Council formally resolved to pursue this Planning Scheme Amendment request.

Moreover, the subsequent operation of the Commercial 1 Zone will give further opportunity for input and comment regarding the future use and development of the site through the planning permit process.

The attached Council report outlines additional detail and chronology of the planning matters relating to the proposed amendment.

Please contact Sam Lowther on _____ or by email _____ should you require additional information .

Yours faithfully



MICHAEL SHARP
DIRECTOR PLANNING AND DEVELOPMENT

Att: 9 March 2021 Council Report SU539



Hon Jacinta Allan MP

Minister for Transport Infrastructure
Minister for Suburban Rail Loop

1 Spring Street
Melbourne Victoria 3000
Telephone: 03 8392 6100
DX210292

Ref: CMIN-1-21-8096

Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

24 / 05 / 2021

Dear Mayor

Thank you for your letter of 22 April 2021 regarding Hi Quality's proposal to accept soil from the West Gate Tunnel Project and proposed transport routes for trucks travelling to and from the Hi Quality site.

As part of its contract with the Victorian Government to deliver the West Gate Tunnel Project, Transurban and its builder CPB-John Holland are considering a range of sites to store soil excavated from the projects' two Tunnel Boring Machines.

A number of operators have submitted proposals to build bespoke facilities to receive this soil including Hi Quality in Sunbury.

Transurban and its builder are yet to make a decision about which soil storage site will be used or about specific transport routes.

Transport options for all proposed sites are being explored to ensure approved routes have minimal impact on the community as well as minimising impact to the travelling public.

Should Hi Quality be successful as the preferred soil disposal site and prior to the site receiving any soil, Hi Quality must prepare a traffic management plan to the satisfaction of the Head of Transport for Victoria.

In regard to specific route considerations raised within your letter, I'm advised that a route to Hi Quality via Vineyard Road is not being proposed. Other routes to access Hi Quality, including via the Tullamarine Freeway and Sunbury Road, and via the Calder Freeway and Bulla-Diggers Rest Road, are being considered.



As part of this consideration, assessments are also being carried out on the Deep Creek Bridge at Bulla and the Jacksons Creek Bridge on Bulla-Diggers Rest Road, for their ability to adequately cater for the predicted traffic loads.

The parties delivering the West Gate Tunnel Project will continue to communicate with Hume City Council and other stakeholders ahead of the sites seeking approval to use specific routes.

I appreciate that Council still has some residual concerns about aspects of Hi Quality's proposal, including possible truck routes, and I would be happy to meet with you to discuss these matters further.

Yours sincerely



Hon Jacinta Allan MP
Member for Bendigo East
Minister for Transport Infrastructure
Minister for the Suburban Rail Loop

REPORT NO:	GE533
REPORT TITLE:	Virtual Meeting Consultation Paper Submission
SOURCE:	Daryl Whitfort, Director Corporate Services
DIVISION:	Corporate Services
FILE NO:	HCC15/666
POLICY:	Governance Rules
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	1. <i>Draft Submission</i> 2. <i>Consultation Paper</i>

1. SUMMARY OF REPORT:

- 1.1 Local Government Victoria (LGV) have issued Bulletin: 33/2021 - Virtual Participation Meetings on 10 June 2021 seeking submissions to a policy reform by 30 June 2021.
- 1.2 This Report requires Council to select one of the three options proposed in the consultation paper and respond to three other questions as part of its submission.

2. RECOMMENDATION:

That Council:

- 2.1 **Determines a preference of the three options proposed by Local Government Victoria at question 2 of the consultation paper, being Option 1 or Option 2 or Option 3.**
- 2.2 **Delegates to the Director Corporate Services to finalise and submit the Submission to Local Government Victoria by 30 June 2021, including the response to recommendation 2.1.**

3. LEGISLATIVE POWERS:

Local Government Act 2020.

4. FINANCIAL IMPLICATIONS:

There are no financial implications resulting from this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no impacts on environmental sustainability as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no impacts on climate change adaption as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no impacts on the Charter of Hume Rights as a result of this report.

8. COMMUNITY CONSULTATION:

Due to the short time frame that the consultation paper was first released to Local Government and the response date of 30 June 2021, no community consultation has occurred in relation to Council's draft submission in Attachment 1.

REPORT NO: GE533 (cont.)**9. DISCUSSION:**

- 9.1 In response to the COVID-19 pandemic, temporary provisions were inserted in the Local Government Act 2020 (LGA 2020) to allow councils and regional libraries to conduct their meetings virtually. These provisions have been extended twice by Parliament and will expire on 27 April 2022.
- 9.2 Local Government Victoria (LGV) issued Bulletin: 33/2021 - Virtual Participation Meetings on 10 June 2021 seeking submissions to a policy reform. The policy reform focuses on developing a regulatory framework for virtual meetings to ensure standards of transparency and integrity in decision making are maintained.
- 9.3 LGV has communicated that there has since been support for virtual meetings to be made permanent by councils after having experienced the flexibility these temporary provisions provide. Considering this, it is proposed that councils and regional libraries be permanently allowed to conduct meetings virtually. Further that LGV states that the policy will also contribute towards the Victorian Government's Gender Equality Strategy, Safe and Strong i.e. to achieve 50/50 target gender representation for councillors and mayors by 2025.
- 9.4 The consultation paper in Attachment 2, asks Council to respond to four questions including question 2 which requests Council to select one of the following preferred options:
- 9.4.1 Option 1: Councillors, members of council delegated committees, and members of governing bodies of Regional Library Corporations (RLC) would have an automatic right or entitlement to attend meetings by electronic means.
- OR
- 9.4.2 Option 2: Councillors, members of council delegated committees, and members of governing bodies of RLCs can attend meetings by electronic means subject to approval (in accordance with the relevant Governance Rules, or Local Laws in the case of RLCs), which cannot be unreasonably refused.
- OR
- 9.4.3 Option 3: Discontinue the use of council and RLC virtual meetings when the current emergency provisions in Part 12 of the Local Government Act 2020 expire on 27 April 2022.
- 9.5 The responses to the four questions from the consultation paper have been prepared as a draft submission as contained in Attachment 1.

10. CONCLUSION:

This report is to provide a submission to LGV's consultation paper on Virtual Meeting Participation and the policy reform intended by 30 June 2021.



SUBMISSION TO

Local Government Victoria

Virtual Meetings Participation

Consultation Paper – June 2021

30 June 2021

Submission to LGV – Virtual Meetings Participation Consultation Paper

SUMMARY

Functioning of Council

- The proposal to allow Councillors to attend meetings virtually indefinitely means that an elected Councillor could avoid ever participating in an in-person meeting of Council. Although a Councillor may be a resident or ratepayer of their municipality, they would not be obligated to physically attend any Council meetings and could live permanently overseas or interstate and meet the statutory requirements by attending virtually.
- The current guidelines in relation to attending Council meetings virtually has resulted in Councillors electing to attend all meetings of the current Council term virtually. Guidelines from LGV in relation to the expectations of Councillor attendance at meetings and whether fully virtual attendance is acceptable would assist in ensuring that Councillors are behaving in a manner which is acceptable to the State Government and embodied the principles and expectations under the Local Government Act 2020.
- The proposal provides limited to no guidance on the operation of the proposed regulations. For example, what would be its applicability to non-formal Council meetings (i.e. in our case, Strategy and Policy Briefings and Submission hearings). Would we be required to provide ongoing virtual accessibility to these meetings?
- While virtual meetings provide the option of flexibility, they can inhibit the creation of professional individual councillor and all of Council working relationships. Without mandating in-person attendance, Council may never meet in person together to foster a constructive working environment of respect and cooperation. The virtual meeting environment can add to some misunderstandings and differing points of view being amplified which may result in complaints under the Councillor Code of Conduct that would have otherwise been resolved in a timely and respectful manner through in person conversation.

Community Contact

- Virtual meetings negatively impact the ability of residents to interact personally with Councillors and scrutinise decision making in an open forum. It also impacts the presentation of awards, deputations and the ability for residents to ask questions directly to Council.

Expectations of Councillors

- Hume City Council fully supports the Victorian Government's Gender Equality Strategy, Safe and Strong, that sets a target of 50/50 gender representation for councillors and mayors by 2025 by reducing barriers to participation in local government. However, Council does not believe that gender representation should be the basis on which a decision is made on virtual meetings. Government should seek to understand all the barriers to women in seeking to become a Councillor in Local Government.
- A blanket provision for virtual participation applies no expectations around physical attendance (such as a minimum physical attendance to maintain eligibility as a Councillor). A blanket state-wide policy change does not consider the closeness in distance terms of the councillors of the 31 metropolitan councils in Victoria, which reduces the challenges of attending meetings in person.
- Should either Option 1 or 2 be implemented, then Council suggests that an upper limit on virtual meeting attendance, such as 20%, excluding virtual attendance during times emergency management, such as COVID 19 restrictions or natural disasters, floods and bushfires.

The following page provides response to the four questions provided in the Consultation paper.

Submission to LGV – Virtual Meetings Participation Consultation Paper

RESPONSES TO QUESTIONS**1. What observations do you have about your experiences of virtual participation in meetings?**Engagement

- Change to community engagement through no public gallery, however Council has mitigated this by allowing the community to submit comments in writing before the meeting which is an additional avenue of community engagement which was not available previously.
- Change to acknowledgement of community members through no public gallery.
- More community members have watched online than previously attended in person.

Meeting Quality

- Councillors currently have the ability to never attend a Council Meeting in person and therefore not meet their fellow Councillors in person. This reduces the ability of a functional Councillor group to form.
- Sound and audio quality of virtual meetings can be poor for those Councillors joining remotely and may impact on both the vision and audio.
- Hybrid meetings are more complex in staging, and in the governing of the meeting itself with a mix of councillors in person and joining remotely. The impacts of poor vision and sound for remote attendees is disruptive to the function of the Council meeting and the public gallery in attendance.

Resourcing

- Hybrid meetings add to Council resources, including the number of staff, and overall staff time in preparation and operation
- The cost of hybrid / livestreamed meetings is expensive to provide an environment that enables good governance of the meeting
- A saving in travel time for Councillors, community and staff
- A reduction in costs in relation to venue setup and the provision of meals to councillors and senior officers if the meeting is conducted in a fully virtual environment.

2. Which option outlined above is your preferred option? 1,2,3

Option 1 – gives maximum choice to each individual Councillor

Option 2 - has the greatest level of flexibility for both individual Councillors and the collective of Council. Allows for Council's Governance Rules to consider "reasonable circumstances" and also the number of meetings that a Councillor can attend virtually.

Option 3 – Ensures that all Councillors and the public gallery can engage in person.

3. What would enable virtual meetings to happen successfully in a council?

- Updated Ministerial guidelines which would enable Councillors to update their Governance Rules in a manner that is consistent across all Councils.
- Grant funding from State Government to purchase the required equipment to enable Council's to deliver hybrid / livestreamed meetings in house.

4. Besides the measures listed above, should there be any additional regulatory measures to address the limitations or issues that may arise with the implementation of virtual meetings?

- A maximum percentage of meetings that a Councillor can be attended Virtually (excluding when meetings are held during Emergency Measures, e.g. COVID 19, natural disasters) such as 20%.

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Virtual meeting participation

Consultation paper

Policy proposal

It is proposed to permanently allow councils and regional libraries to conduct meetings virtually.

Background

In response to the COVID-19 pandemic, temporary provisions were inserted in Part 12 of the *Local Government Act 2020* to allow councils and regional libraries to meet by virtual means. These provisions were subsequently extended twice by Parliament and have an automatic expiry date of 26 April 2022.

Some councils have called for virtual participation at meetings to become a permanent option, having experienced the flexibility these temporary provisions have provided.

Rationale

Providing flexibility in how people participate in council meetings creates genuine opportunity and access for all people to be councillors, allowing for a diverse and truly representative council. As the level of government closest to communities, it's vital councils reflect all the people they serve.

The Victorian Government's Gender Equality Strategy, Safe and Strong, sets a target of 50/50 gender representation for councillors and mayors by 2025. Enabling virtual participation in council meetings may encourage more women to take up local leadership roles by providing them with the flexibility to accommodate their other responsibilities.

It is well known that diverse and inclusive decision-making bodies make better decisions. The new Gender Equality and Local Government Acts, passed into law earlier this year, put gender equality, diversity and inclusion as a key priority for councils and their staff.

In addition to promoting gender equality, flexibility in how people can attend and participate in meetings will enable greater access for members who may have other barriers that prevent regular attendance in person at a meeting. These barriers could include health issues, caring responsibilities or long distances to travel.

Details of the policy proposal

Policy options

Three options are suggested:

Option 1: Councillors, members of council delegated committees, and members of governing bodies of Regional Library Corporations (RLC) would have an automatic right or entitlement to attend meetings by electronic means.

OR

Option 2: Councillors, members of council delegated committees, and members of governing bodies of RLCs can attend meetings by electronic means subject to approval (in accordance with the relevant Governance Rules, or Local Laws in the case of RLCs), which cannot be unreasonably refused.

OR

Option 3: Discontinue the use of council and RLC virtual meetings when the current emergency provisions in Part 12 of the *Local Government Act 2020* expire on 27 April 2022.

Features of options 1 and 2

The following regulatory measures would apply to both options 1 and 2:

- To ensure transparency of proceedings and effective participation, participation by electronic means is only allowed where the person can –
 - hear proceedings and be heard.
 - see other members and be seen.
- Councils and RLCs must develop Governance Rules (or Local Laws in the case of RLCs) which will enable persons to participate in meetings virtually by electronic means.
- All council meetings must be streamed live on the council's website.
- All delegated committee meetings must be either streamed live on the council's website, or recordings of the meeting made available on the council's website as soon as practicable after the meeting. Note, this does not apply to RLCs as their meetings are not open to the public.
- Proceedings of a council, delegated committee or RLC are not invalidated because of a failure by a virtual participant in a meeting to:
 - hear proceedings and be heard, and / or
 - to see other members and be seen.

Analysis of policy proposal

For discussion purposes, the table below suggests the strengths and limitations of virtual participation at council, delegated committee and regional library corporation meetings. It is not an exhaustive list.

Strengths	<ul style="list-style-type: none"> • Promotes gender equality and inclusiveness. • Provides greater flexibility and participation for members. • Allows attendance for those who, for example, are unwell, have caring responsibilities or travel long distances. • May lead to more people being attracted to the council role, creating a more diverse pool of candidates. • Increase public accessibility to meetings in real time. • Increased community engagement with the business of council. • Potential cost savings. • Potential for more orderly debate of council decisions. • Potential for more respectful meeting behaviour.
Limitations	<ul style="list-style-type: none"> • Complexity of managing hybrid attendance at meetings. • Unanticipated changes to traditional democratic decision-making processes involving face-to-face debate. • Potentially reduce engagement with and representation of constituents. • Potential impact on carer entitlements.


Option 1 has an advantage in having consistent application across all councils, with guaranteed right for members to attend virtually for any reason.

Option 2 leaves councils and RLCs in control in deciding the circumstances in which virtual attendance will be permitted, in similar way that councils have discretion in regulating their own meeting proceedings under their Governance Rules (or Local Laws in the case of RLCs). This may lead to different councils applying different rules with regard to such participation.

Option 3 reverts to the status quo.

Consultation questions

1. What observations do you have about your experiences of virtual participation in meetings? [Open text response]
2. Which option outlined above is your preferred option? [Multiple choice: Option 1, Option 2, Option 3]
3. What would enable virtual meetings to happen successfully in a council? [Open text response]

- 
4. Besides the measures listed above, should there be any additional regulatory measures to address the limitations or issues that may arise with the implementation of virtual meetings?
[Open text response]

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REPORT NO:	GE534
REPORT TITLE:	2021/22 Annual Budget Adoption and Declaration of Rates and Charges
SOURCE:	Fadi Srour, Chief Financial Officer
DIVISION:	Corporate Services
FILE NO:	HCC20/434
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Annual Budget 2021/22</i>2. <i>Minutes of a meeting of a Committee of the Whole Council - 7 June 2021</i>

1. SUMMARY OF REPORT:

- 1.1 In accordance with Section 94 of the *Local Government Act 2020* (the Act) and Regulation 7 of the Local Government (Planning and Reporting) Regulations 2020 (the Regulations), Council is required to formally adopt the 2021/22 Annual Budget (the Budget) by 30 June 2021.
- 1.2 As resolved by Council on 26 April 2021, the draft 2021/22 Annual Budget was placed on public exhibition from Tuesday 27 April 2021 to Tuesday 25 May 2021 inclusive, calling for submissions. This was advertised on Council's website, Council's Facebook page, in the Northern Star Weekly and the Sunbury & Macedon Ranges Star Weekly newspapers.
- 1.3 95 submissions were received and there were 16 presenters who spoke in support of their submissions which were heard by a Committee of the Whole Council on 7 June 2021.
- 1.4 Having completed all statutory requirements, the Budget can now be adopted.

2. RECOMMENDATION:

- 2.1 That Council adopts the Budget having considered submissions received and the details of the 2021/22 Annual Budget (attachment 1), which includes:
 - 2.1.1 Section 1 – Link to the integrated planning and reporting framework
 - 2.1.2 Section 2 – Services and service performance indicators
 - 2.1.3 Section 3 – Financial statements
 - 2.1.4 Section 4 – Notes to the financial statements including detailed information relating to general rates and charges
 - 2.1.5 Section 5 – Financial performance indicators
 - 2.1.6 Section 6 – Schedule of fees and charges
- 2.2 That in accordance with Section 158 of the 1989 Act, Council declare a General Rate of 0.32344 cents in the dollar of the Capital Improved Value within the municipal district for all rateable land for the rating period commencing 1 July 2021 and ending 30 June 2022.

- 2.3 That in accordance with Section 169 of the 1989 Act, Council grant an Agricultural Land Use Rebate of 23% of the General Rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management work. For the 2021/22 financial year, the Agricultural Land Use Rebate will be offered to landholders who already receive the rebate within the urban growth zone for the next two years only (after which, such properties will no longer be eligible for any rebate).
- 2.4 That for the 2021/22 financial year, a new Primary Producer Rate Rebate be offered to landholders outside the urban growth zone which will be calculated at 30% of the General Rate. The eligibility criteria for the Primary Producer Rate Rebate is similar to that under the Agricultural Land Use Rebate, however there is a requirement on landholders to prove to Council that they are trying to operate an agricultural business from their agricultural activity.
- 2.5 That Council grants an additional pensioner rate rebate of \$39.00 per rateable property to those applicants who qualify for a rate rebate within the meaning of the State Concessions Act 2004 over and above that provided by the State Government. This rebate is to be granted on the same terms and conditions that provides for the State Government funded rebate without separate application in accordance with Section 171 of the 1989 Act.
- 2.6 That Council declares that all rates for rateable land be determined by multiplying the Capital Improved Value of the rateable land by the relevant General Rate indicated at 2.2 above.
- 2.7 That in accordance Section 167 (1) of the 1989 Act, the general rates and service charges be payable by four instalments. The gazetted instalment dates as fixed by the Minister are as follows: 30 September 2021, 30 November 2021, 28 February 2022 and 31 May 2022.
- 2.8 That in accordance with Section 167 (2A) of the 1989 Act, Council will not be offering the lump sum payment option.
- 2.9 That in accordance with Section 172 of the 1989 Act, Council declares that a person pay interest at the rate specified in the Penalty Interest Rates Act 1983 on any general rates or charges which that person is liable to pay and have not been paid from 1 July 2021.
- 2.10 That in accordance with Section 159 of the 1989 Act, Council declares that a municipal charge will not be levied against any rateable land on which a municipal charge may be levied for the rating period commencing on 1 July 2021 and ending on 30 June 2022.
- 2.11 That in accordance with Section 162 of the 1989 Act, Council declares annual service charges for the disposal of refuse per collection services for rateable and non-rateable properties for the period commencing 1 July 2021 and ending 30 June 2022; where each occupied serviced rateable property is entitled to one 140L garbage service and one 240L recycle service without charge; as follows:

Waste Service Option	Per Service
Optional Garbage Charges	
Garbage (upgrade from 140L to 240L)	115.00
Garbage (additional service 240L)	265.50
Garbage (additional service 140L)	153.40

Waste Service Option	Per Service
Garbage (additional 80L)	88.40
Garbage discount (80L first service)	20.50 discount
Optional Recycling Charges	
Recycle (additional 140L or 240L)	69.90
Recycle (upgrade from 140L to 360L)	34.10
Recycle (additional 360L)	104.60
Optional Organics Charges	
Organics 140L service	85.10
Organics 240L service	108.30
Organics 140L additional service	85.10
Organics 240L additional service	108.30

- 2.12 That an amount of \$209.31m be declared as the amount Council intends to raise from the general rates and charges for the period from 1 July 2021 to 30 June 2022 as follows:

2.12.1	General Rates	\$ 188,249,773
	Less Agricultural Land Use Rebate	(\$ 765,000)
	Less Council Pension Rebate	(\$ 538,200)
	Total rates	\$ 186,946,573
	Service Charge – Recycling and Garbage	\$ 290,000
2.12.2	Special rates and charges	\$ 5,647
	Service Charge – Organics	\$ 3,300,000
	Projected Supplementary Rate Income	\$ 4,000,000
	Rates interest	\$ 845,000
	Total Rates and Service Charges	\$ 195,387,220
	Rates in lieu	\$ 13,919,751
		<u>\$ 209,306,971</u>

- 2.13 That Council endorses the following adjustments to the proposed Budget which take into account budget submissions received from the community. The impact of these changes on the Budget as a result of including the items listed at 9.1 below are as follows:

- 2.13.1 An increase of \$0.1 million to total income. (\$473.69 million to \$473.79 million).
- 2.13.2 An increase of \$0.12 million to the total expenditure. (\$334.09 million to \$334.21 million).
- 2.13.3 A reduction of \$0.02 million to the operating result. (\$139.60 million to \$139.58 million).
- 2.13.4 An increase of \$0.02 million to total liabilities. (\$102.17 million to \$102.19 million).
- 2.13.5 A decrease of \$0.02 million in total equity. (\$4.56590 billion to \$4.56588 billion).
- 2.13.6 A decrease of \$0.47 million in cash and cash equivalents. (\$192.89 million to \$192.42 million).

2.13.7 An increase of \$0.47 million in Council's capital works program (\$110.91 million to \$111.38 million).

2.14 That Council endorses the schedule of fees and charges with an effective commencement date of 1 July 2021.

2.15 That Council acknowledges and thanks all submitters to the budget process for their input.

2.16 That Council writes to all submitters with responses and outcomes of their submissions.

2.17 That the adopted Budget be placed on Councils website.

That in accordance with Section 94 of the Act, Council resolves to send a copy of the Budget to the Minister for Local Government.

3. LEGISLATIVE POWERS:

3.1 Local Government Act 1989:

- Sections 154 – 181 – Rates and charges

3.2 Local Government Act 2020:

- Section 94 – The budget
- Section 95 – Revised budget
- Section 96 – Preparation of budget or revised budget

3.3 Local Government (Planning and Reporting) Regulations 2020:

- Regulation 7 – The financial statements
- Regulation 8 – Other information to be included

4. FINANCIAL IMPLICATIONS:

4.1 The Budget proposal is for a 1.5% rate increase across all classes of properties for the 2021/22 year. Under the Fair Go Rates System (FGRS), the rate increase is capped and irrespective of revaluations, Council is still limited to rate increases in accordance with the cap and does not generate any additional general rate revenue. However, the amount of rates paid by each ratepayer varies as the total rates revenue is apportioned to each rateable property according to the property's value.

4.2 Council's base average rate has increased by 1.5% from \$1,939.62 to \$1,968.72 which is an increase of \$29.10 as established by the legislative framework for the FGRS. Council's total General rate revenue has increased by 4.79% from \$179.65 million to \$188.25 million, an increase of \$8.6 million. This is made up of the 1.5% rate cap increase and growth of 3.29%.

4.3 The rate increase will enable Council to deliver a number of key initiatives and projects highlighted in the body of this report. The Budget is designed to deliver an operating surplus in order to fund the capital works program and new initiatives to meet the growing population and service requirements of the City. The basis of sound financial management includes the principles for achieving operating surpluses, ensuring liquidity and maintaining long-term solvency. This Budget and Council's financial plan achieve this by:

4.3.1 providing for an operating surplus of \$139.58m.

4.3.2 providing for an underlying surplus of \$0.93m.

- 4.4 Maintaining long-term liquidity and financial capacity whilst also providing for new capital works expenditure of \$111.38m in 2021/22.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

- 8.1 The Budget has been informed by a continuous and extensive process of community consultation and engagement throughout the year. This included our annual community survey to identify community priorities for both the immediate and long-term, and the Council budget submission process, which saw the largest number of responses Council has seen for budget submissions.

- 8.2 At its meeting on 26 April 2021, it was resolved to provide public notice advising that submissions could be made in relation to the proposed Budget and Council appointed a Committee of the Whole Council to hear submissions.

- 8.3 Advertisements were placed on Council's website, Council's Facebook page and Northern Star Weekly and the Sunbury & Macedon Ranges Star Weekly newspapers. The advertising period commenced on Tuesday 27 April 2021 and closed on Tuesday 25 May 2021.

- 8.4 95 submissions were received from:

- 8.4.1 Marina Grosiba, resident of Broadmeadows
- 8.4.2 Lorraine James, resident of Westmeadows
- 8.4.3 Turkish Heritage Society Australia
- 8.4.4 Hume United Football Club
- 8.4.5 Phillippa Phillips, resident of Greenvale
- 8.4.6 Jiss Joy, resident of Craigieburn
- 8.4.7 Ha do, resident of Roxburgh Park
- 8.4.8 Fakaoho, resident of Broadmeadows
- 8.4.9 Catherine Stewart, resident of Gladstone Park
- 8.4.10 Broadmeadows Basketball Association Inc.
- 8.4.11 Natalie Horwood, resident of Westmeadows
- 8.4.12 John Mackieson, resident of Westmeadows
- 8.4.13 Robyn Speck, resident of Gladstone Park
- 8.4.14 Jillian Mulcahy, resident of Greenvale
- 8.4.15 Meadow Park Soccer Club

- 8.4.16 Samantha Tamburrino, resident of Greenvale
- 8.4.17 Gladstone Park Cricket Club
- 8.4.18 Alexandra Dowden, resident of Tullamarine
- 8.4.19 Jessica Appleyard, resident of Attwood
- 8.4.20 Karina Zuvela, resident of Gladstone Park
- 8.4.21 Suna Bagdas, resident of Westmeadows
- 8.4.22 Gladstone Park Cricket Club
- 8.4.23 Greenvale Tennis Club
- 8.4.24 Elizabeth Balfour, resident of Westmeadows
- 8.4.25 Chelsea Sutton, resident of Westmeadows
- 8.4.26 Azize, resident of Attwood
- 8.4.27 Kim Edgar, resident of Tullamarine
- 8.4.28 Alanna Francis Ianni, resident of Greenvale
- 8.4.29 Julia Stephens, resident of Westmeadows
- 8.4.30 Shiba Titus, resident of Gladstone Park
- 8.4.31 Nurgul Ozsoy, resident of Coolaroo
- 8.4.32 Mohammad Rezaul Islam, resident of Meadow Heights
- 8.4.33 Craigieburn City FC
- 8.4.34 Naomi Sayegh, resident of Meadow Heights
- 8.4.35 Ali Sahin, resident of Greenvale
- 8.4.36 Jessica Bubic, resident of Tullamarine
- 8.4.37 Jessica Bubic, resident of Tullamarine
- 8.4.38 Jessica Bubic, resident of Tullamarine
- 8.4.39 Lea-Ann Kelly, resident of Westmeadows
- 8.4.40 Matthew Bergonzo, resident of Attwood
- 8.4.41 FC Tullamarine
- 8.4.42 Greenvale United Soccer Club
- 8.4.43 Greenvale United Soccer Club
- 8.4.44 Greenvale United Soccer Club
- 8.4.45 Greenvale United Soccer Club
- 8.4.46 Football Victoria
- 8.4.47 Jess Ryan, resident of Sunbury
- 8.4.48 Greenvale United Soccer Club
- 8.4.49 Greenvale United Soccer Club
- 8.4.50 Michelle Barton, resident of Westmeadows
- 8.4.51 Greenvale United Soccer Club

- 8.4.52 Ryan Ireland, non-resident (resident of Riddells Creek)
- 8.4.53 Sharon Wallace-Storm, resident of Sunbury (replaced with submission 54)
- 8.4.54 Sharon Wallace-Storm, resident of Sunbury
- 8.4.55 Shandar Storm, non-resident (resident of Riddells Creek)
- 8.4.56 Lauren Smedley, resident of Sunbury
- 8.4.57 Sharon Wallace-Storm, resident of Sunbury
- 8.4.58 Becca McAliece, resident of Sunbury
- 8.4.59 Jethro Waldron, non-resident (resident of Lancefield)
- 8.4.60 Laura Puddefoot, non-resident (resident of Essendon)
- 8.4.61 Jake Keratianos, resident of Sunbury
- 8.4.62 Liam Tran, resident
- 8.4.63 Greenvale Tennis Club
- 8.4.64 Casey Withoos, resident of Sunbury
- 8.4.65 Callan Turner, resident of Sunbury
- 8.4.66 Rachel Caddaye, resident of Sunbury
- 8.4.67 Scott Hasse, resident of Sunbury
- 8.4.68 Dance & Spinal Chiropractic
- 8.4.69 Natalie Horwood, resident of Westmeadows
- 8.4.70 Elizabeth Murdoch, resident of Sunbury
- 8.4.71 Emily Clare Cousins, non-resident (resident of Gisborne)
- 8.4.72 Caitlin Pitts, resident of Sunbury
- 8.4.73 Kaylene Wilson, resident of Westmeadows
- 8.4.74 Upfield Soccer Club
- 8.4.75 NORTH Link
- 8.4.76 Andrew Portbury, resident of Westmeadows
- 8.4.77 Roxburgh Park United Soccer Club
- 8.4.78 Westmeadows Cricket Club, Westmeadows Football Club and Westmeadows Darts Club
- 8.4.79 Margaret Abernethy, resident of Sunbury
- 8.4.80 Bulla Community and Action Social Group
- 8.4.81 Friends of Emu Bottom Wetlands Reserve
- 8.4.82 Sunbury Little Athletics Club
- 8.4.83 Claire Wardley, resident of Tullamarine
- 8.4.84 Alexandra Lane, resident of Tullamarine
- 8.4.85 Steven Johnson, resident of Greenvale
- 8.4.86 Danni D, resident of Attwood

- 8.4.87 Greenvale Sports Club
- 8.4.88 Kelly Kutny, resident of Broadmeadows
- 8.4.89 Eva Haddad, resident of Bulla
- 8.4.90 Lisa Saddington, resident of Bulla
- 8.4.91 Greg Pavic, resident of Broadmeadows
- 8.4.92 John Mitchell, resident of Meadows Heights
- 8.4.93 Emin Deveci, resident Coolaroo
- 8.4.94 Gladstone Park Bowling Club
- 8.4.95 Joseph Calabretta, resident of Greenvale
- 8.5 The submissions related to a variety of topics including:
 - 8.5.1 Improvements to sporting grounds and sporting facilities
 - 8.5.2 Transport, roads and drainage improvements
 - 8.5.3 Traffic management
 - 8.5.4 City amenities and appearances
 - 8.5.5 Parks and open space improvements
 - 8.5.6 Arts and culture facilities
 - 8.5.7 Supporting youth within the municipality
 - 8.5.8 Expanding outdoor facilities for the elderly
 - 8.5.9 Public lighting improvements
 - 8.5.10 Additional dog parks throughout the municipality
 - 8.5.11 Environmental sustainability
 - 8.5.12 Community leadership and development
 - 8.5.13 Sponsorship
- 8.6 Submitters were invited to speak to their submissions and 16 submitters spoke to their submissions at the Committee of the Whole of Council meeting on 7 June 2021.
- 8.7 All hard copy submissions were provided to Councillors before the Committee of the Whole of Council meeting.

9. DISCUSSION:

Many of the submissions received related to matters which are already included as part of the Budget or the four-year capital works program. The following nine submissions received resulted in changes to the Budget as follows.

- 9.1 Submission received by Turkish Heritage Society Australia – A provision of \$10,000 in funding to help educate the community about Turkish-Australian history and heritage in Hume has been included in the operating budget. This sponsorship was provided for the local community initiative of a book about the story of Victoria's first Turkish community established mosque.
- 9.2 Submission received by Phillippa Phillips, resident of Greenvale – A provision to bring forward \$60,000 relating to the design of the Bradford Avenue, Greenvale reserve upgrade has been included in the capital works program. Construction works are planned to be carried out over the 2022/23 and 2023/24 financial years.

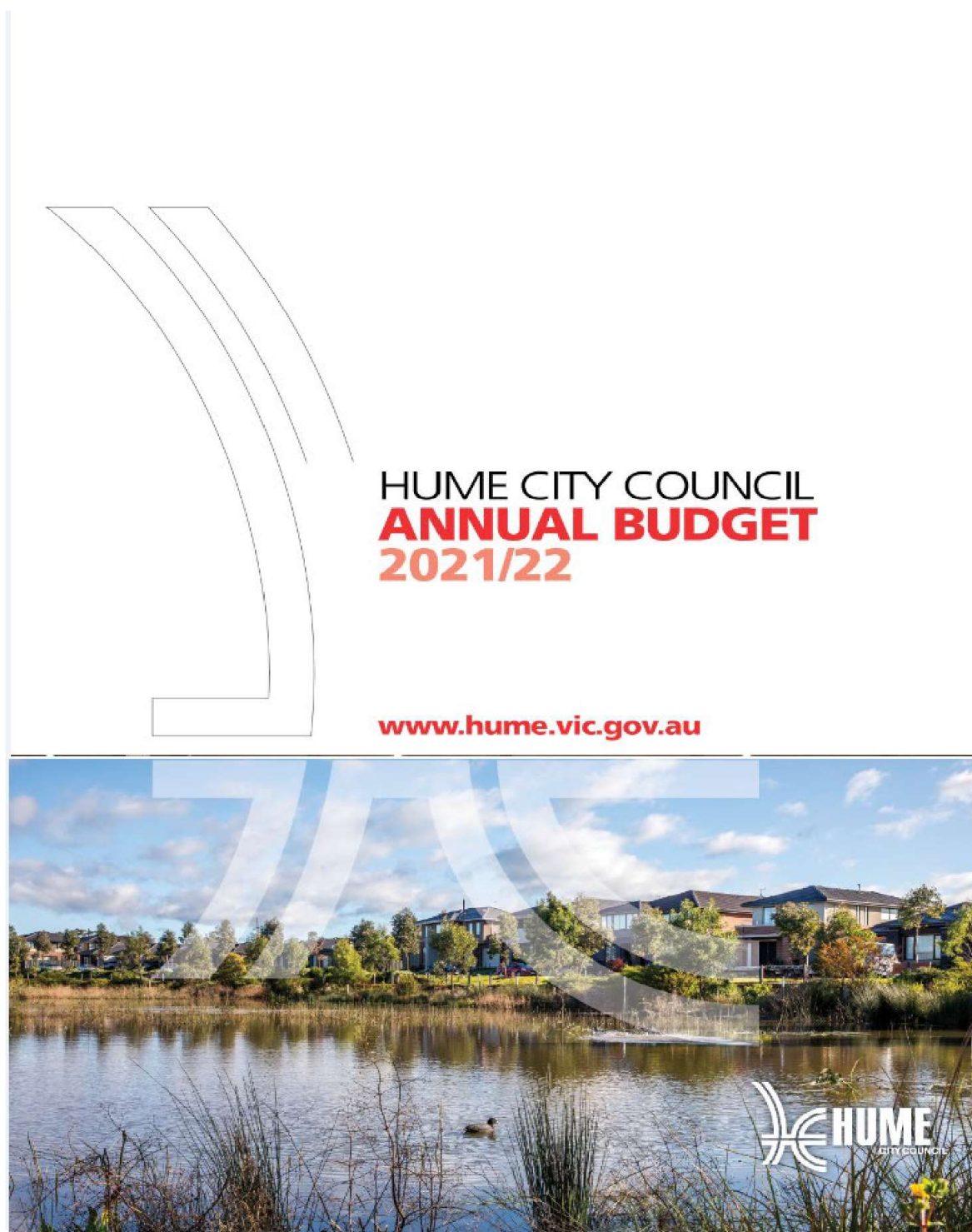
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- 9.3 Submission received by Natalie Horwood, resident of Westmeadows - A provision of \$95,000 in funding for the investigation and installation of an older adult exercise park at Ardlie St, Westmeadows has been included in the capital works program. (Installation will only occur if the investigation deems it necessary).
- 9.4 Submission received by Greenvale United Soccer Club - A provision of \$80,000 to install a shade shelter at Barrymore Road Reserve, Greenvale has been included in the capital works program.
- 9.5 Submission received by NORTH Link - A provision of \$75,000 in funding towards a women in business leadership program has been included in the operating budget.
- 9.6 Submission received by Roxburgh Park United Soccer Club - A provision of \$80,000 to install a shade shelter at Arena Recreation Reserve, Roxburgh Park has been included in the capital works program.
- 9.7 Submission received by Westmeadows Cricket Club, Westmeadows Football Club and Westmeadows Darts Club - A provision of \$25,000 in funding for the Willowbrook Reserve, Westmeadows concept design to identify the further potential development of this site has been included in the operating budget.
- 9.8 Submission received by Sunbury Little Athletics Club - A provision of \$3 million for a new synthetic athletics track, lighting and associated amenities at Boardman Reserve, Sunbury has been included in the capital works program for the next three years (2021/22, 2022/23 and 2023/24) of which \$150,000 will be spent in 2021/22. Council has received notification of a \$2 million State Government grant to help fund these works.
- 9.9 Greenvale Sports Club - A provision of \$15,000 in funding for the Greenvale Recreation Reserve, Greenvale concept design which will identify the future development of this area has been included in the operating budget.

10. CONCLUSION:

The necessary statutory procedures have been carried out and it is recommended that the Budget be adopted.

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

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Hume City Council - 2021/22 Annual Budget

Mayor's Introduction

After a year like no other, Hume City Council will continue to support our community as we recover and rebuild from the devastating economic and social impacts of the coronavirus pandemic.

Our 2021/22 Budget responds and delivers for the challenges of today and positions us for a sustainable and positive future.

We're moving ahead with the biggest infrastructure program in our history and boosting funding to essential day-to-day services to help respond to the impacts of the coronavirus.

We're boosting funding to deliver more services – in our libraries, leisure centres, preschools, maternal and child health centres and aged and disability programs.

And we're maintaining an economic approach that's built on good governance, sound financial management, and the principles of social justice and environmental sustainability.

A major injection in capital works projects

It is an important time to continue to invest in our community, and that is why we have earmarked a record \$485 million over the next four years to deliver more than 500 new capital works projects.

There has never been a more important time for Council to invest in the critical projects our community needs and to create jobs for our local people.

In 2021/22, \$111 million in new funding will enable the delivery of 150 shovel-ready projects to stimulate our economy, creating thousands of construction jobs.

We'll construct roads, footpaths, walking and cycling paths and bridges, develop community facilities, stadiums and pavilions and upgrade sporting reserves, parks and playgrounds.

Highlights of the four-year capital works program include:

- Commencement of the \$25.88 million multi-deck carpark on the corner of Station Street and Evans Street in Sunbury;
- \$22.5 million for the construction of Yirrangan Rd to Watsons Rd at Jacksons Hill in Sunbury;
- Completion of the \$12.9 million Merrifield West northern community hub and the \$5.8 million Kalkallo community centre;
- Commencement and continuation of works on the \$9.5 million Kalkallo Central community hub, the \$7.4 million Merrifield West southern community centre, the \$6.5 million Craigieburn community centre, the \$3.2 million Valley Park community centre and the \$2.5 million Seabrook Reserve community hub;
- \$8.2 million for the redevelopment of the Greenvale Recreation Reserve including the new home of the Hume Indoor Cricket Training Centre;
- \$6 million towards the Jackson Hill art and cultural precinct;
- Continuing the revitalisation of Broadmeadows with \$37 million being invested in the development of the Loop Road multi-deck carpark and redevelopment of the Hume Global Learning Centre;

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- \$11.25 million for the continued development of the District Active Reserve located to the west of the existing Craigieburn Township including four rugby pitches and a pavilion;
- Completion of the \$5.5 million Eric Boardman Reserve project in Sunbury including upgrades to both pavilion 2 and 3, social rooms, change rooms, kitchen facilities, the car park, new lighting for oval 2, new synthetic athletics track, lighting and associated amenities;
- Continued construction of the \$8.6 million Aitken Boulevard road duplication between Marathon Boulevard and Grand Boulevard in Craigieburn;
- Completion of the Somerton Road and Section Road intersection in Greenvale Central at a cost of \$3.3 million;
- \$5.3 million for the continued development of the Merri Creek Regional Park; and
- Completion of pavilions 1 and 2 at the Cloverton Southern Active Open Space in Kalkallo at a cost of \$2.99 million.

Please refer to Section 4.5 for an entire listing of the four-year capital works program.

A boost to services for our growing community

We will provide \$159 million to meet the growing demand for a variety of day-to-day services including waste and recycling, planning and building, preschool, maternal and child health, immunisation, aged services, business programs, libraries, parks and open space, leisure centres and community facilities.

Over the next 12 months we will:

- Collect more than 72,000 tonnes of kerbside waste, recycling and organics;
- Provide 14,000 hard waste collections;
- Undertake 4,200 kilometres of roadside litter cleaning;
- Remove more than 40,000 square metres of graffiti;
- Provide 68,000 hours of domestic care, personal and respite care for elderly residents;
- Deliver more than 21,000 meals for people in need;
- Host more than 1 million visits to our leisure centres;
- Welcome more than 900,000 visits to our libraries and learning centres;
- Deliver more than 24,000 vaccinations;
- Coordinate 29,000 maternal and child health consultations;
- Register more than 24,000 dogs and cats; and
- Deliver more than 1,000 food safety assessments.

Rebuilding from the impacts of COVID-19

Our City has been hit particularly hard by the impacts of COVID-19. The lockdowns continue to have a financial, social and psychological toll on individuals, families and businesses.

The crippling effects on our local economy in 2020 were significant, as many residents were stood down or lost their jobs and some businesses have closed their doors permanently.

Through COVID-19, we have continued supporting our community by changing and adapting our services so people can still connect with us and access what they need to.

In a COVID-normal way of life, we will continue to help drive our community's recovery and respond to local issues, needs and opportunities.

Listening to our residents and businesses

The results of Council's annual community survey were analysed, along with other ongoing community consultation and engagement activities conducted throughout the year.

Councillors considered this feedback, along with other direct input they had received from residents, ratepayers, community and sporting groups and other stakeholders to determine what the community's priorities were for the coming year and beyond.

The Victorian Government established the Fair Go Rates System (FGRS), which is a framework setting the maximum amount councils may increase rates in a year without seeking additional approval. The Minister for Local Government has set a rate cap of 1.5% for all councils for the 2021/22 year, and Hume is working within this rate cap to expand its facilities while delivering quality services to our community.

The 2021/22 Budget includes total income of \$473.79 million and operating expenditure of \$334.21 million, generating a surplus of \$139.58 million.

Council has had a strong focus on maintaining expenditure at 2020/21 levels where possible and on achieving efficiency gains. This has been achieved while still maintaining and, in many instances, improving service levels.

Cr Joseph Hawell

Mayor

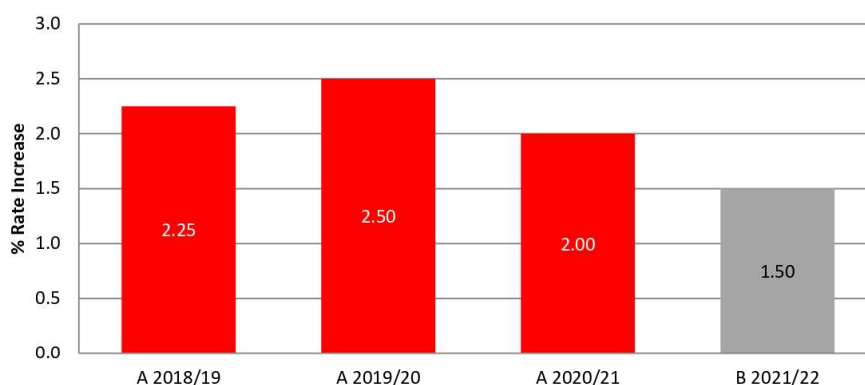
Chief Executive Officer's Summary

Council has prepared a budget for the 2021/22 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay.

The 2021/22 Budget presented in this report has been developed through a rigorous process of consultation and review with Councillors, Council officers and the Hume community. It will deliver improved services, increased maintenance and an upgrade of Council owned assets and infrastructure.

Key budget information is provided below about the rate increase, comprehensive result, service levels, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

1. Rates



Council's rate increase for 2021/22 is in accordance with the Victorian Government's Fair Go Rates System (FGRS). (see section 4.1.1 for further information on the application of the FGRS).

Rates and charges collected are expected to be \$209.31 million and include rates in lieu from Commonwealth properties of \$13.92 million and \$4 million generated from supplementary rates. The level of total rates also reflects an expected growth rate of approximately 3.29% per annum.

This rate increase will go towards maintaining service levels, meeting the cost of a number of internal and external influences affecting the operating Budget and towards capital works to address the asset renewal needs of the City. (The rate increase for the 2020/21 year was 2%).

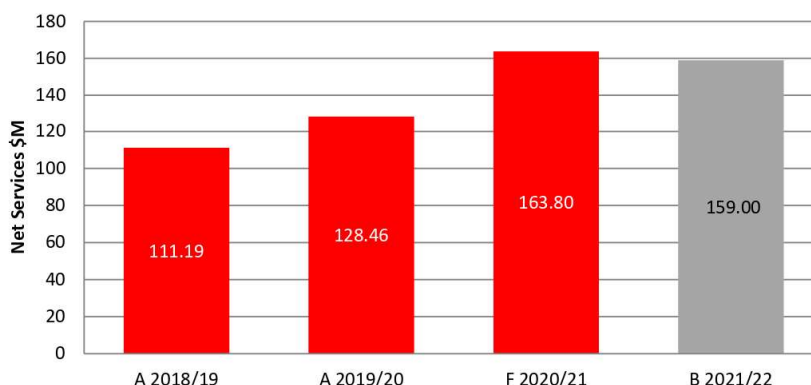
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2. Comprehensive result



The expected surplus for the 2021/22 year is \$139.58 million which is an increase of \$37.51 million over the forecast result for 2020/21 predominately due to an expected return to normal operational levels following the impacts of the COVID-19 pandemic. The 2020/21 forecast also includes Council's \$11.5 million stimulus package which was provided in response to COVID-19. (The forecast result for the 2020/21 year is a surplus of \$102.07 million).

3. Services



The net cost of services delivered to the community for the 2021/22 year is expected to be \$159 million which is a decrease of \$4.80 million over the 2020/21 forecast. Despite the reduction in costs which has been driven through efficiency gains, the Hume community will continue to receive the same levels of service.

A key factor influencing the development of the 2021/22 Budget has been information compiled through consultation with key stakeholders including: community satisfaction surveys, telephone surveys, along with other issues arising from resident and stakeholder requests and feedback.

For the 2021/22 year, service levels have been maintained and a number of new activities and initiatives proposed to cater for our growing community. (The forecast net cost for the 2020/21 year is \$163.80 million).

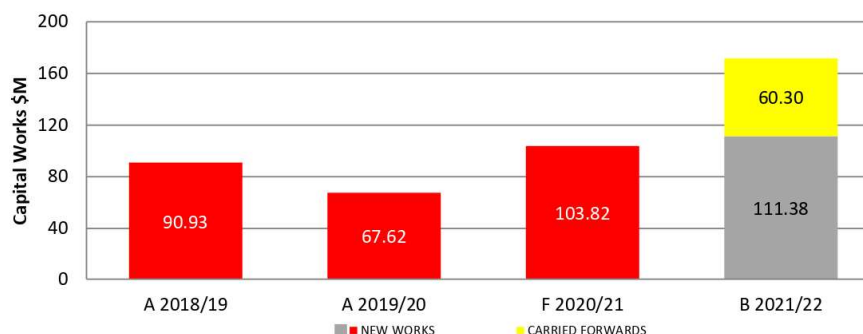
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4. Cash and investments



Cash and investments are expected to decrease by \$84.86 million to \$192.42 million as at 30 June 2022. The decrease in cash and investments is in line with Council's projections and the expected spend of the 2020/21 capital works carried forward into 2021/22. (Cash and investments are forecast to be \$277.28 million as at 30 June 2021).

5. Capital works



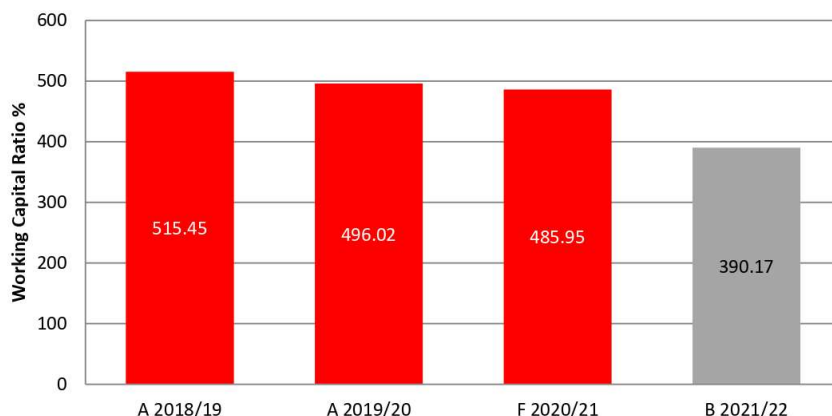
The capital works program for the 2021/22 year is expected to be \$171.68 million of which \$60.3 million relates to projects which will be carried forward from the 2020/21 year. The carried forward component is fully funded from the 2020/21 Budget. Of the \$171.68 million in capital funding required, \$141.15 million will come from Council cash and reserves and \$30.53 million from external capital grants. (Capital works is projected to be \$103.82 million for the 2020/21 year).

The 2021/22 Budget has been prepared with the future social, environmental and economic sustainability of the City in mind. Council acknowledges the need to fund new community and organisational initiatives to meet the expectations of its rapidly growing population. The program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

Please refer to section 4.5 for the entire listing of the 2021/22 capital works program.

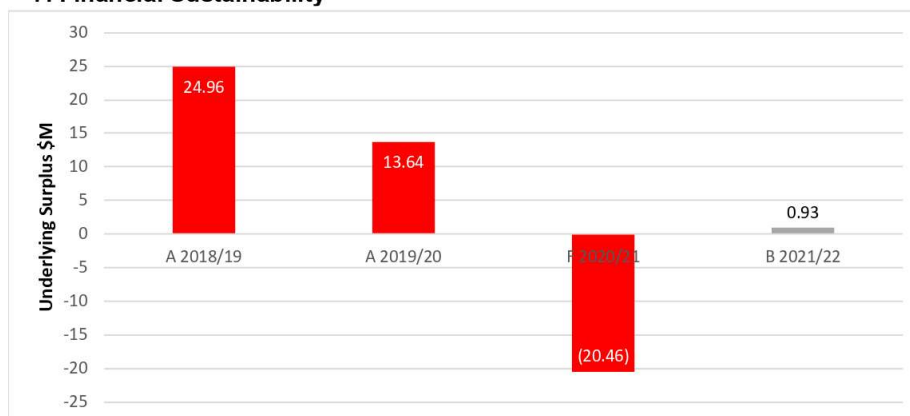
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6. Financial position



The working capital ratio (net current assets) will decrease from 485.95% to 390.17% at 30 June 2022 due to a decrease in cash and investments as detailed above while the financial position is expected to increase with ratepayer's equity (net worth) to increase by \$211.91 million to \$4.56 billion. (Total equity is forecast to be \$4.35 billion as at 30 June 2021). The decrease in cash and investments is in line with Council's projections.

7. Financial Sustainability



Financial projections for 2021/22 to 2024/25 have been developed with the key objective focusing on financial sustainability, whilst still achieving Council's strategic objectives as specified in the Council Plan.

It is projected that Council's operating result will be \$139.58 million and the underlying result will be a surplus of \$0.93 million in 2021/22.

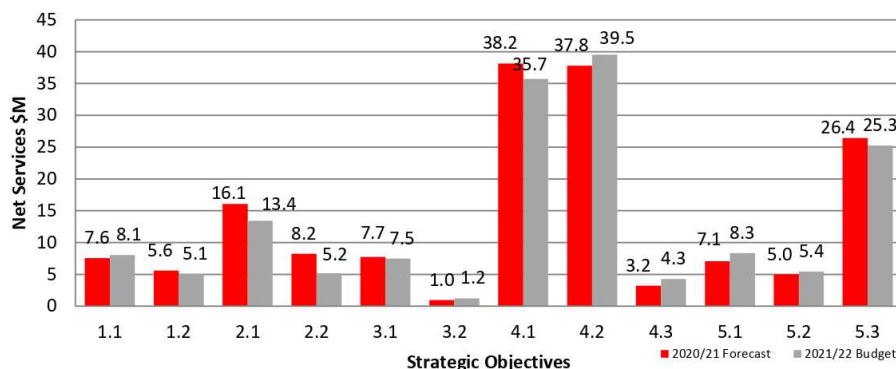
The forecast results have been impacted by the COVID-19 pandemic forcing the closure of some Council facilities for longer than anticipated. In addition, the forecast also includes Council's \$11.5 million stimulus package which was provided in response to COVID-19.

The Budget has also been impacted by the ongoing economic impacts due to the COVID-19 pandemic which has resulted in lower than expected rates in lieu and investment earnings.

The underlying result, which is a measure of financial sustainability, is steady over the four year period.

Hume City Council - 2021/22 Annual Budget

8. Strategic objectives



Descriptions of Strategic Objectives

1.1 Support Skill Development and Education Opportunity	4.1 Urban Development, Environment and Natural Heritage
1.2 Support Business Growth and Local Jobs	4.2 Well Designed and Maintained City
2.1 Foster an Active and Healthy Community	4.3 Connected Community Via Efficient Transport Networks
2.2 Strengthen Community Safety and Respectful Behaviour	5.1 Visions and Aspirations
3.1 Foster Socially Connected and Supported Communities	5.2 Create a Community Actively Involved in City Life
3.2 Strengthen Community Connections Through Local Events and the Arts	5.3 Responsible and Transparent Governance, Services and Infrastructure

The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the Budget to achieve the strategic objectives as set out in the Council Plan for the 2021/22 year.

This Budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed Budget information is available throughout this document.

Roslyn Wai
Interim Chief Executive Officer

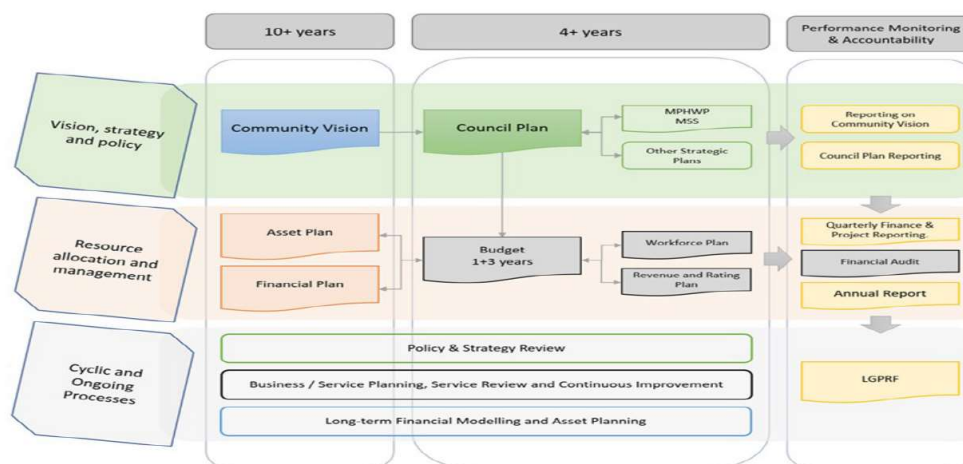
Hume City Council - 2021/22 Annual Budget

1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Hume Horizons 2040), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

Feeding in to the above, Council has a long-term plan (Hume Horizons 2040) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long-term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services—such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works. Community consultation needs to be in line with a council's adopted Community Engagement Policy and Public Transparency Policy.

Hume City Council - 2021/22 Annual Budget

1.2 Our purpose**VISION**

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

MISSION

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.

WE VALUE**Our Citizens**

We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community.

We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provision.

Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

Our Staff

We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

Partnerships with the Federal and State Governments

We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

Our Community Organisations

We will work in partnership with them to build community wellbeing, resilience and capacity.

Hume City Council - 2021/22 Annual Budget

1.3 Strategic objectives

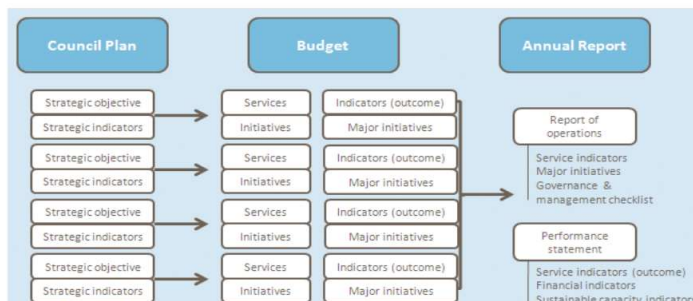
Council delivers services and initiatives under 27 service areas, and over 100 programs and activities. Each contributes to the achievement of one of the 12 Strategic Objectives as set out in Council's long-term community vision, Hume Horizons 2040. As part of the implementation of the new *Local Government Act 2020*, Council is in the process of developing a new Community Vision, in consultation with the Hume community. This Community Vision and the Council Plan 2021-2025 is expected to be completed in October 2021. Until the new Community Vision is developed, this Budget will continue to use the existing five themes and the 12 Strategic Objectives as described in Hume Horizons 2040.

Theme	Description
1. A Well-educated and Employed Community	<p>Hume is a City that is committed to life-long learning by providing access to education, no matter what stage of life.</p> <p>1.1. Strategic Objective - Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.</p> <p>1.2. Strategic Objective - Create conditions which support business growth and create local jobs for Hume residents.</p>
2. A Healthy and Safe Community	<p>Hume City is a healthy, safe and welcoming community where all residents are encouraged to live active and fulfilling lives.</p> <p>2.1. Strategic Objective - Foster a community which is active and healthy.</p> <p>2.2. Strategic Objective - Strengthen community safety and respectful behaviour.</p>
3. A Culturally Vibrant and Connected Community	<p>Hume is a City of great cultural diversity and a leading example of how people can work together to celebrate what makes them different and foster a sense of belonging for all.</p> <p>3.1. Strategic Objective - Foster socially connected and supported communities.</p> <p>3.2. Strategic Objective - Strengthen community connections through local community events and the arts.</p>
4. A Sustainably Built and Well-Maintained City with an Environmentally Aware Community	<p>Thoughtful planning, innovative design and timely and sustainable provision of physical and social infrastructure are central in developments across Hume City.</p> <p>4.1. Strategic Objective - Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.</p> <p>4.2. Strategic Objective - Create community pride through a well-designed and maintained City.</p> <p>4.3. Strategic Objective - Create a connected community through efficient and effective walking, cycling, public transport and car networks.</p>
5. A Well-Governed and Engaged Community	<p>The community is well-informed and engaged in decision making, helping to create a community that is highly engaged and well-connected.</p> <p>5.1. Strategic Objective - Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.</p> <p>5.2. Strategic Objective - Create a community actively involved in civic life.</p> <p>5.3. Strategic Objective - Provide responsible and transparent governance, services and infrastructure which respond to community needs.</p>

Hume City Council - 2021/22 Annual Budget

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

From birth, Hume residents will have access to a diverse range of high quality learning opportunities that support ongoing skill development, active participation in community life and pathways to employment.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	<i>Inc</i>	1,678	2,158	1,891
		<i>Exp</i>	6,256	7,544	8,294
		Surplus / (deficit)	(4,578)	(5,386)	(6,403)
Early Childhood Education and Care	Provides preschool, day care, three year old activity groups and occasional care. It also supports children with additional needs, learning difficulties and developmental concerns to access and participate in education.	<i>Inc</i>	20,433	20,029	20,915
		<i>Exp</i>	20,369	21,675	21,965
		Surplus / (deficit)	64	(1,646)	(1,050)
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	<i>Inc</i>	-	-	-
		<i>Exp</i>	412	537	597
		Surplus / (deficit)	(412)	(537)	(597)

Other Initiatives

- 1) Continue the Assertive Outreach Program which targets young people at risk between the ages of 12-25 to provide ongoing support with confidence, social engagement, education and employment pathways.
- 2) Collaborate with our partners to provide a range of parenting education programs to improve the capacity of parents to support children from 0-24 years.
- 3) Continue to deliver and enhance Council's range of student employment pathway programs including support for those who face the greatest barriers to participation.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Libraries	Participation	9.58%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

Hume City Council - 2021/22 Annual Budget

2.2 Strategic Objective 1.2: Create conditions which support business growth and create local jobs for Hume residents.

Hume City will be seen as an attractive place to do business, with a prosperous and resilient local economy that creates local employment opportunities for our residents.

Services

Service area	Description of services provided	2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Economic Development	Economic Development supports existing business growth and encourages new business investment to promote jobs growth within Hume City. This includes attracting new and diverse business to the City, business training, promotion and networking events, job creation programs, tourism support and development and management of the Sunbury Visitors Information Centre.	<i>Inc</i>	785	733
		<i>Exp</i>	4,098	4,505
		Surplus / (deficit)	(3,313)	(3,772)
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	<i>Inc</i>	560	346
		<i>Exp</i>	2,336	2,158
		Surplus / (deficit)	(1,776)	(1,812)

2.3 Strategic Objective 2.1: Foster a community which is active and healthy.

Active lifestyles are encouraged, and the health and wellbeing of Hume's residents will be supported through accessible and affordable leisure, social and health services.

Services

Service area	Description of services provided	2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	<i>Inc</i>	4	3
		<i>Exp</i>	20	6
		Surplus / (deficit)	(16)	(3)
Disability Support Services	Provides a range of services to assist the elderly, disabled and those with special needs. This includes home, respite and personal care, delivered meals, community transport, property maintenance and social inclusion programs. The service also ensures that open spaces, facilities and recreation options are accessible for people of all abilities.	<i>Inc</i>	-	-
		<i>Exp</i>	8	59
		Surplus / (deficit)	(8)	(59)
Youth Services	Address the needs of young people (aged 12 – 24) across the municipality. Services including counselling, outreach activities and youth development programs and events are provided from Youth Centres, schools and community locations.	<i>Inc</i>	108	88
		<i>Exp</i>	1,412	1,188
		Surplus / (deficit)	(1,304)	(1,100)
Leisure, Health and Wellbeing	Manages leisure centres, aquatic facilities, sports stadiums and provides a range of activities and programs at these locations. This service is also responsible for initiatives targeting obesity, physical activity, nutrition, tobacco and alcohol through delivery of the Municipal Public Health and Wellbeing Plan.	<i>Inc</i>	9,322	6,579
		<i>Exp</i>	16,686	15,665
		Surplus / (deficit)	(7,364)	(9,086)
Aged Support Services	Provides support and maintenance services to assist the elderly and those with special needs through care and social inclusion programs. This includes active ageing activities, senior citizens groups, dementia support, a community safety register and personal care to assist older people to remain living in their own homes.	<i>Inc</i>	8,465	9,368
		<i>Exp</i>	10,694	11,967
		Surplus / (deficit)	(2,229)	(2,599)

Hume City Council - 2021/22 Annual Budget

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Family Support and Health	Provides programs and support in the areas of wellbeing, child safety, socialisation and connection to their community. The service offers Maternal and Child Health consultations, case management, immunisation, parenting education, in-home support and physical development assessments.	<i>Inc</i>	5,165	6,061	5,733
		<i>Exp</i>	7,468	9,280	9,245
		Surplus / (deficit)	(2,303)	(3,219)	(3,512)

Major Initiatives

1) Continue the implementation of the Seabrook Reserve development to provide a range of sporting and recreational opportunities for the community to play, relax, explore and exercise.

Other Initiatives

4) Implement Council's Gambling Harm Minimisation Policy including delivery of the Libraries After Dark program at Broadmeadows, Craigieburn and Sunbury Libraries.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Aquatic Facilities	Utilisation	4.37
Food safety	Health and safety	99.34%
Maternal and Child Health	Participation	74.73%
Child Health		69.10% (Aboriginal)

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.4 Strategic Objective 2.2: Strengthen community safety and respectful behaviour.

Council will actively encourage respectful behaviour within our community and undertake safety initiatives to ensure that the City remains safe for all residents, visitors, road users and animals.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Community Safety	Provides a safe municipality through the provision of school crossing supervision, emergency response and recovery and enforcing City Laws and State Government legislation. This includes regulations for parking, litter, animal management, fire prevention, road rules, environmental protection and pollution.	<i>Inc</i>	5,892	3,644	6,470
		<i>Exp</i>	11,668	11,881	11,637
		Surplus / (deficit)	(5,776)	(8,237)	(5,167)

Other Initiatives

5) Continue to facilitate initiatives to raise awareness around the impact of family violence, and support prevention of violence against women campaigns, including:

- The delivery of place-based initiatives in partnership with community organisations
- Involvement in the 16 Days of Activism Campaign and Victoria Against Violence.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Animal Management	Health and safety	100%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

Hume City Council - 2021/22 Annual Budget

2.5 Strategic Objective 3.1: Foster socially connected and supported communities.

With a strong sense of Social Justice, Council will continue to support our community in undertaking initiatives that strengthen social connections and inclusive behaviours that recognise and value the contribution of all.

Services

Service area	Description of services provided	2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Cemetery Services	Council provides an administrative service to the Sunbury and Bulla Cemetery Trusts on a fee for service basis including accepting funeral bookings, dealing with maintenance contractors, selling plots, maintaining the cemeteries and coordinating plaque orders and installations.	<i>Inc</i>	550	176
		<i>Exp</i>	517	157
		Surplus / (deficit)	33	19
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	<i>Inc</i>	75	99
		<i>Exp</i>	1,093	1,255
		Surplus / (deficit)	(1,018)	(1,156)
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	<i>Inc</i>	26	12
		<i>Exp</i>	5,219	5,911
		Surplus / (deficit)	(5,193)	(5,899)
Indigenous Support	Provides assistance for the Aboriginal and Torres Strait Islander community through disability respite, holiday programs, planned activity groups, parent engagement programs and community engagement and recognition activities.	<i>Inc</i>	69	131
		<i>Exp</i>	225	238
		Surplus / (deficit)	(156)	(107)
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	<i>Inc</i>	-	-
		<i>Exp</i>	587	601
		Surplus / (deficit)	(587)	(601)

Other Initiatives

6) Support community access to community health and wellbeing services through the provision of the Craigieburn Community Services Hub at Hothlyn Drive.

7) Continue to implement and monitor the Hume Multicultural Framework, including the development of a new multicultural community network to strengthen engagement with our diverse communities.

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2.6 Strategic Objective 3.2: Strengthen community connections through local community events and the arts.

Participation in community life will be strengthened by Council through enhancing appropriate places and spaces that facilitate and support cultural expression, the arts and local community events.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Arts and Culture	Provides a range of programs and activities at leisure centres and community facilities including dance programs, active movement activities and an all abilities disco. This service also supports local artists by providing access to exhibition space and secures funding and partnerships for arts initiatives.	<i>Inc</i>	26	8	-
		<i>Exp</i>	400	413	514
		Surplus / (deficit)	(374)	(405)	(514)
Community Development	Fosters community strength and resilience within the context of the Social Justice Charter and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	<i>Inc</i>	54	6	70
		<i>Exp</i>	626	552	793
		Surplus / (deficit)	(572)	(546)	(723)

Other Initiatives

8) Implement Hume Creative Community Strategy and provide arts and culture activities for the Hume Community including the delivery of:

- The Hume Arts Awards;
- The Arts Grants program;
- The annual Gallery Exhibition program;
- The annual public art program; and
- Develop a detailed Arts and Culture Community Infrastructure Plan, identifying the future locations and needs for arts and culture services and facilities across the City.

2.7 Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Council will display strong leadership in protecting and enhancing our natural and built environment, while ensuring developments provide a diverse range of affordable housing options.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Waste Management	Provides household waste collection including garbage, recycling and green waste and supports local businesses with responsible waste disposal and litter management. It also includes community education and engagement programs through schools, anti-litter campaigns, hard waste collection and waste diversion from landfill or dumping.	<i>Inc</i>	3,116	2,789	3,757
		<i>Exp</i>	24,164	31,587	32,711
		Surplus / (deficit)	(21,048)	(28,798)	(28,954)
City Development	Ensures that statutory planning, open space infrastructure assets and urban design of the City are conducted in accordance with legal specifications and responsible land management planning schemes. The service ensures social justice and environmental sustainability principles are embedded in Council's planning processes.	<i>Inc</i>	11,025	12,255	10,767
		<i>Exp</i>	15,182	21,205	17,140
		Surplus / (deficit)	(4,157)	(8,950)	(6,373)
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	<i>Inc</i>	-	-	-
		<i>Exp</i>	412	408	415
		Surplus / (deficit)	(412)	(408)	(415)

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Other Initiatives

9) Implement the Conservation Management Plan (CMP) Framework by developing individual plans for each of the conservation reserves.

10) Judicial review of the decision of the Minister for Planning to approve Amendment C248 under 20(4) of the Planning and Environment Act 1987.

11) Redevelop the Climate Change Adaption Plan and Action Plan.

12) Support rural landowners to manage land sustainably by implementing the Rural Engagement Program, and conduct baseline data gathering to determine accurate native vegetation extent and quality.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Waste collection	Waste diversion	35.10%
Statutory planning	Decision making	60.00%

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.8 Strategic Objective 4.2: Create community pride through a well-designed and maintained City.

The urban design of the City will be further enhanced to provide a high-quality and well-maintained public realm that continues to improve liveability and pride of place.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	<i>Inc</i>	563	690	402
		<i>Exp</i>	5,287	5,767	5,753
		Surplus / (deficit)	(4,724)	(5,077)	(5,351)
City Amenity and Appearance	Is responsible for road cleaning, public litter collection and minimisation and maintenance of Council's waste and litter infrastructure. This includes road and footpath sweeping and repairs, graffiti removal and cleansing activities that ensure the city remains clean and well presented.	<i>Inc</i>	11	922	8
		<i>Exp</i>	2,560	3,278	3,041
		Surplus / (deficit)	(2,549)	(2,356)	(3,033)
Parks and Open Space	Provides maintenance and provision of parks, sports fields, forests, conservation reserves, play spaces and open spaces. In doing so, the service ensures Council is complying with legislation and risk management procedures for these public areas.	<i>Inc</i>	548	3,289	110
		<i>Exp</i>	25,379	33,227	30,819
		Surplus / (deficit)	(24,831)	(29,938)	(30,709)
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act</i> and legislative requirements.	<i>Inc</i>	-	-	-
		<i>Exp</i>	430	433	442
		Surplus / (deficit)	(430)	(433)	(442)

Other Initiatives

13) Undertake feasibility assessments to identify appropriate sites for major events and festivals .

14) Effectively manage Illegal Dumping by providing additional services in conjunction with a comprehensive communication strategy to decrease illegal household waste dumping in the City.

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2.9 Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.

Council will continue to plan for and deliver a connected community with enhancements that facilitate integrated and efficient walking, cycling, public transport and car networks.

Services

Service area	Description of services provided	2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Transport, Roads and Drainage	Is responsible for asphalt repairs, engineering investigations, civil and traffic design and underground drainage cleaning and stormwater drainage maintenance. In addition, the service manages transport planning and contracts with external service providers for road line marking. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	<i>Inc</i>	991	1,103
		<i>Exp</i>	4,106	4,327
		Surplus / (deficit)	(3,115)	(3,224)
				(4,263)

Major Initiatives

2) Progress construction of the new multi deck car park in Sunbury in partnership with the Victorian Government to improve parking and access to public transport.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Roads	Satisfaction	56

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

2.10 Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.

Council will support our community's vision and aspirations through a highly engaged workforce that responds to local community need and is supported by effective and efficient financial and strategic planning.

Services

Service area	Description of services provided	2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Council and Service Planning	Manages Council planning and reporting and legislative requirements under the Local Government Act. It develops and reports on progress and achievements of the Council Plan and Community Plan and supports Council's Audit Committee and Internal Audit contract. The service also provides strategic advice on emerging social issues and policy matters to inform Council's decision making and service planning processes and to advocate for improved community outcomes.	<i>Inc</i>	14	368
		<i>Exp</i>	2,501	3,637
		Surplus / (deficit)	(2,487)	(3,269)
				(3,506)
Human Resources	Ensures that staff pay and conditions are in accordance with the Enterprise Agreement and Awards. The service also provides Organisational Development and Workplace Health, Safety and Wellbeing. It facilitates a positive workplace culture through training and development opportunities, staff reward and recognition, employee support schemes and industrial relations.	<i>Inc</i>	735	1,038
		<i>Exp</i>	4,290	4,845
		Surplus / (deficit)	(3,555)	(3,807)
				(4,831)

Major Initiatives

3) Finalise the development of a new Community Vision through deliberative engagement with Hume's community, in line with the requirements under the *Local Government Act 2020*.

Hume City Council - 2021/22 Annual Budget

2.11 Strategic Objective 5.2: Create a community actively involved in civic life.

Hume residents will be kept informed and empowered to actively participate in decision-making processes at all levels of government.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Communications and Advocacy	Provides support to the organisation in delivering information to Hume residents, businesses, visitors and employees through a range of communication channels. The service supports Councils advocacy and grants, print and digital media communications and is responsible for Council's corporate branding and reputation management.	<i>Inc</i>	-	205	-
		<i>Exp</i>	2,225	2,505	2,772
		Surplus / (deficit)	(2,225)	(2,300)	(2,772)
Organisation and Community Intelligence	Provides an internal records management service to ensure organisational knowledge is maintained through the archiving, retrieval and storage of information in accordance with the Public Records, Freedom of Information and Information Privacy Acts. The Geographic Information System provides mapping and spatial assistance in undertaking social research and community consultation to inform service planning and strategy development.	<i>Inc</i>	2	-	-
		<i>Exp</i>	2,290	2,678	2,666
		Surplus / (deficit)	(2,288)	(2,678)	(2,666)

Other Initiatives

15) To build on Hume's celebration of days of cultural significance with decorations and activations across the municipality to enhance festive community spirit.

2.12 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to community needs.

With prudent financial management, Council will continue to plan for the long-term sustainability of the City and provide services and infrastructure that responds to community needs in an open and transparent manner.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Governance and Associated Statutory Services	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the Local Government Act and legislative requirements.	<i>Inc</i>	36	203	285
		<i>Exp</i>	2,912	3,390	3,184
		Surplus / (deficit)	(2,876)	(3,187)	(2,899)
Facility Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	<i>Inc</i>	1,929	1,803	2,564
		<i>Exp</i>	4,232	3,893	4,534
		Surplus / (deficit)	(2,303)	(2,090)	(1,970)
Information Technology	Is an internal service that supports efficient and reliable access to information, communications and technology (ICT). This includes service support, maintenance, security and adherence to Council standards and procedures.	<i>Inc</i>	1	376	-
		<i>Exp</i>	5,836	7,468	8,139
		Surplus / (deficit)	(5,835)	(7,092)	(8,139)

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Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Finance and Procurement Services	Ensures Council's procurement is undertaken in accordance with legislation and contract works and services provided meet best practice. This service also levies and collects general rates and special charge schemes. Accounting services analyse, review, monitor and report information about financial activity within Council, for use in planning, performance evaluation and operational control.	<i>Inc</i>	7,473	4,482	4,929
		<i>Exp</i>	5,511	7,862	7,479
		Surplus / (deficit)	1,962	(3,380)	(2,550)
Asset Management and Infrastructure Development	Is responsible for monitoring and management of Council assets (roads, drains, bridges etc.) to ensure infrastructure is maintained to appropriate standards. This includes efficient management, supply and control of Council fleet vehicles, plant and equipment and the development and delivery of Council's annual Capital Works Program.	<i>Inc</i>	394	903	332
		<i>Exp</i>	8,520	8,965	6,730
		Surplus / (deficit)	(8,126)	(8,062)	(6,398)
Customer Service	Handles enquiries from the public from three Customer Service Centres via face-to-face interactions, telephone, email and web chat. Customer Service Centres receive payments, distribute information and connect people with Council services and activities.	<i>Inc</i>	1	-	-
		<i>Exp</i>	2,579	2,604	3,294
		Surplus / (deficit)	(2,578)	(2,604)	(3,294)

Major Initiatives

- 4) Continue to develop, design and plan for the delivery and activation of community centres, including:
- Progressing design and funding investigations to deliver a community facility at Valley Park.
 - Investigating the social and community benefits of the facility at the Dallas Neighbourhood Activity Centre.
 - Complete the construction of the Merrifield West northern community hub.
 - Complete the construction of the Kalkallo Community Centre.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual
Governance	Satisfaction	55

* refer to table at end of section 2.12 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library borrowers in municipality (The percentage of the municipal population that are active library borrowers)	[Number of active library borrowers in the last three years/ The sum of the population for the last three years] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Food Safety	Health and Safety	Critical and major non-compliance outcome notifications (The percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (The percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (The percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Animal Management	Health and Safety	Animal management prosecutions (The percentage of successful animal management prosecutions)	[Number of successful animal management prosecutions/ Number of animal management prosecutions]x100
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (The percentage of planning application decisions subject to Expiw by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads (The community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Governance	Satisfaction	Satisfaction with Council decisions (The community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community

Hume City Council - 2021/22 Annual Budget

2.13 Reconciliation with budgeted operating result

Strategic Objective	Surplus/ (Deficit) \$'000	Revenue \$'000	Expenditure \$'000
1.1 Support skill development and education opportunities	(8,050)	22,806	30,856
1.2 Support business growth and local jobs	(5,082)	1,025	6,107
2.1 Foster a community which is active and healthy	(13,426)	30,925	44,351
2.2 Strengthen community safety and respectful behaviour	(5,167)	6,470	11,637
3.1 Foster socially connected and supported communities	(7,471)	140	7,611
3.2 Strengthen community connections through local events and the arts	(1,237)	70	1,307
4.1 Facilitate urban development while protecting the environment and natural heritage	(35,742)	14,524	50,266
4.2 Well designed and maintained city	(39,535)	520	40,055
4.3 Connected community via efficient transport networks	(4,263)	1,087	5,350
5.1 Realise the communities visions and aspirations	(8,337)	946	9,283
5.2 Create a community actively involved in city life	(5,438)	-	5,438
5.3 Responsible and transparent governance, services and infrastructure	(25,250)	8,110	33,360
Total	(158,998)	86,623	245,621
Expenses added in:			
Depreciation and amortisation	59,244		
Finance costs	369		
Other items not attributable to a service	7,813		
Deficit before funding sources	(226,424)		
Funding sources added in:			
Rates and charges	209,307		
Other items not attributable to a service	18,050		
Total funding sources	227,357		
Underlying surplus for the year	933		
Add			
Grants - capital	30,532		
Contributions - developer	15,505		
Contributions - non-monetary	113,123		
Reimbursement to developers for LIK/WIK projects	(21,967)		
Fair value adjustments for investment property	932		
Net gain on disposal of property, plant, equipment and infrastructure	517		
Surplus for the year	139,575		

Hume City Council - 2021/22 Annual Budget

3. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Hume City Council - 2021/22 Annual Budget

Comprehensive Income Statement

For the four years ending 30 June 2025

		Forecast Actual 2020/21	Budget 2021/22	Projections		
	NOTES	\$'000	\$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Income						
Rates and charges	4.1.1 (i)	201,891	209,307	219,585	230,543	242,870
Statutory fees and fines	4.1.2	11,681	15,516	15,765	16,264	17,022
User fees	4.1.3	17,431	30,656	32,714	35,057	37,016
Grants - operating	4.1.4 (a)	54,001	51,575	53,232	54,915	56,611
Grants - capital	4.1.4 (b)	10,727	30,532	5,622	4,651	3,034
Contributions - monetary	4.1.5 (a)	988	796	825	804	808
Contributions - developer	4.1.5 (b)	10,865	15,505	16,191	20,025	19,366
Contributions - non-monetary	4.1.5 (c)	100,047	113,123	108,877	106,872	105,696
Net gain on disposal of property, plant, equipment and infrastructure	4.1.6	4,797	517	-	-	-
Fair value adjustments for investment property		699	932	1,183	1,206	1,236
Other income	4.1.7	6,331	5,328	5,568	5,679	6,514
Total income		419,458	473,787	459,562	476,016	490,173
Expenses						
Employee costs	4.1.8	128,140	137,200	142,250	148,701	156,027
Materials and services	4.1.9	113,361	107,335	109,615	114,351	120,699
Depreciation and amortisation	4.1.10	55,970	59,244	63,780	69,750	75,052
Finance costs	4.1.11	230	369	389	383	378
Other expenses	4.1.12	14,985	8,097	8,821	9,157	9,513
Reimbursement to developers for LIK/WIK projects	4.1.13	4,707	21,967	-	4,121	-
Payment to ICP developer for land equalization		-	-	1,170	4,669	371
Total expenses		317,393	334,212	326,025	351,132	362,040
Surplus for the year		102,065	139,575	133,537	124,884	128,133
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment		73,867	72,332	77,292	82,183	86,633
Total comprehensive result		175,932	211,907	210,829	207,067	214,766

Hume City Council - 2021/22 Annual Budget

Balance Sheet

For the four years ending 30 June 2025

		Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections		
	NOTES			2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Current assets						
Cash and cash equivalents		277,281	192,419	124,458	94,840	105,266
Trade and other receivables		39,954	40,455	41,052	41,751	42,562
Assets classified as held for sale		890	-	-	-	-
Other assets		1,656	1,712	1,764	1,817	1,871
Total current assets	4.2.1	319,781	234,586	167,274	138,408	149,699
Non-current assets						
Trade and other receivables		81	81	81	81	81
Property, plant, equipment and infrastructure		4,077,739	4,369,030	4,647,076	4,882,712	5,085,870
Right-of-use assets	4.2.3	513	1,509	1,205	901	596
Investment property		47,321	48,254	49,437	50,645	51,879
Intangible assets		15,127	13,615	12,102	10,589	9,077
Total non-current assets	4.2.1	4,140,781	4,432,489	4,709,901	4,944,928	5,147,503
Total assets		4,460,562	4,667,075	4,877,175	5,083,336	5,297,202
Current liabilities						
Trade and other payables		24,270	23,505	24,011	23,676	23,119
Trust funds and deposits		3,060	3,060	3,060	3,060	3,060
Grants received in advance		3,544	-	-	-	-
Provisions		34,735	33,256	31,944	31,302	30,890
Lease liabilities	4.2.3	196	303	312	317	330
Total current liabilities	4.2.2	65,805	60,124	59,327	58,355	57,399
Non-current liabilities						
Trust funds and deposits		8,984	8,015	8,015	8,015	8,015
Provisions		32,466	32,822	33,185	33,555	33,933
Lease liabilities	4.2.3	335	1,235	940	636	314
Total non-current liabilities	4.2.2	41,785	42,072	42,140	42,206	42,262
Total liabilities		107,590	102,196	101,467	100,561	99,661
Net assets		4,352,972	4,564,879	4,775,708	4,982,775	5,197,541
Equity						
Accumulated surplus		2,173,820	2,361,565	2,517,496	2,654,175	2,773,116
Reserves		2,179,152	2,203,314	2,258,212	2,328,600	2,424,425
Total equity		4,352,972	4,564,879	4,775,708	4,982,775	5,197,541

Hume City Council - 2021/22 Annual Budget

Statement of Changes in Equity

For the four years ending 30 June 2025

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021 Forecast Actual					
Balance at beginning of the financial year		4,177,040	2,055,288	1,965,473	156,279
Surplus for the year		102,065	102,065	-	-
Net asset revaluation increment		73,867	-	73,867	-
Transfers to other reserves		-	(17,883)	-	17,883
Transfers from other reserves		-	34,350	-	(34,350)
Balance at end of the financial year		4,352,972	2,173,820	2,039,340	139,812
2022 Budget					
Balance at beginning of the financial year		4,352,972	2,173,820	2,039,340	139,812
Surplus for the year		139,575	139,575	-	-
Net asset revaluation increment		72,332	-	72,332	-
Transfers to other reserves	4.3.1	-	(16,575)	-	16,575
Transfers from other reserves	4.3.1	-	64,745	-	(64,745)
Balance at end of the financial year		4,564,879	2,361,565	2,111,672	91,642
2023					
Balance at beginning of the financial year		4,564,879	2,361,565	2,111,672	91,642
Surplus for the year		133,537	133,537	-	-
Net asset revaluation increment		77,292	-	77,292	-
Transfers to other reserves		-	(16,191)	-	16,191
Transfers from other reserves		-	38,585	-	(38,585)
Balance at end of the financial year		4,775,708	2,517,496	2,188,964	69,248
2024					
Balance at beginning of the financial year		4,775,708	2,517,496	2,188,964	69,248
Surplus for the year		124,884	124,884	-	-
Net asset revaluation increment		82,183	-	82,183	-
Transfers to other reserves		-	(20,025)	-	20,025
Transfers from other reserves		-	31,820	-	(31,820)
Balance at end of the financial year		4,982,775	2,654,175	2,271,147	57,453
2025					
Balance at beginning of the financial year		4,982,775	2,654,175	2,271,147	57,453
Surplus for the year		128,133	128,133	-	-
Net asset revaluation increment		86,633	-	86,633	-
Transfers to other reserves		-	(19,366)	-	19,366
Transfers from other reserves		-	10,174	-	(10,174)
Balance at end of the financial year		5,197,541	2,773,116	2,357,780	66,645

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Statement of Cash Flows

For the four years ending 30 June 2025

	Notes	Forecast Actual	Budget	Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		195,046	208,603	218,786	229,642	241,859
Statutory fees and fines		11,739	15,574	15,823	16,321	17,079
User fees		17,577	30,801	32,858	35,200	37,159
Grants - operating		51,523	51,575	53,232	54,915	56,611
Grants - capital		8,942	26,988	5,622	4,651	3,034
Contributions - monetary		854	796	825	804	808
Contributions - developer		10,865	15,505	16,191	20,025	19,366
Interest received		1,797	1,700	1,700	1,700	1,700
Property rental		2,700	3,417	3,656	3,766	4,600
Other income		205	211	212	213	214
DCP equalisation trust		962	652	-	-	-
Employee costs		(127,545)	(135,244)	(140,283)	(147,036)	(153,831)
Materials and services		(109,160)	(101,812)	(102,034)	(106,500)	(112,208)
Grants, contributions and donations		(7,006)	(6,333)	(6,995)	(7,263)	(7,543)
Short-term, low value and variable lease payment		(972)	(405)	(412)	(420)	(430)
Utilities		(7,035)	(7,293)	(7,639)	(8,002)	(8,382)
Other payments		(1,267)	(1,359)	(1,414)	(1,474)	(1,540)
DCP equalisation trust payment		(1,759)	(1,621)	-	-	-
Net cash provided by operating	4.4.1	47,466	101,755	90,128	96,542	98,496
Cash flows from investing activities						
Payments for property, plant, equipment and infrastructure		(98,645)	(167,230)	(157,358)	(117,812)	(88,148)
Payment to developers for LIK/WIK		(4,707)	(21,967)	-	(4,121)	-
Payment to ICP developers for land equalisation		-	-	(1,170)	(4,669)	(371)
Proceeds from sales of property, plant, equipment and infrastructure		7,585	2,940	800	800	800
Proceeds from sale of financial assets		110,478	-	-	-	-
Net cash provided by / (used in) investing activities	4.4.2	14,711	(186,257)	(157,728)	(125,802)	(87,719)
Interest paid		(30)	(43)	(58)	(46)	(34)
Repayment of lease liabilities		(331)	(317)	(303)	(312)	(317)
Net cash used in financing activities	4.4.3	(361)	(360)	(361)	(358)	(351)
Net increase / (decrease) in cash and cash equivalents		61,816	(84,862)	(67,961)	(29,618)	10,426
Cash and cash equivalents at the beginning of the financial year		215,465	277,281	192,419	124,458	94,840
Cash and cash equivalents at the end of the financial year		277,281	192,419	124,458	94,840	105,266

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Statement of Capital Works

For the four years ending 30 June 2025

	NOTES	Forecast Actual	Budget*	Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Property						
Land		6,325	600	-	5,628	-
Land improvements		19,263	39,751	36,602	39,578	24,928
Buildings		29,493	40,738	49,148	31,905	23,259
Total property		55,081	81,089	85,750	77,111	48,187
Plant and equipment						
Heritage		259	99	140	84	86
Plant and equipment		4,418	7,995	5,183	5,175	5,179
Furniture and equipment		5,553	7,862	7,010	6,534	6,642
Total plant and equipment		10,230	15,956	12,333	11,793	11,907
Infrastructure						
Roads		29,756	36,975	31,763	20,826	22,461
Bridges		587	564	260	266	48
Footpaths and cycleways		4,536	7,621	4,937	5,289	5,450
Car parks		1,715	24,949	22,863	2,659	1,353
Drainage		1,915	4,522	3,505	3,542	1,477
Total infrastructure		38,509	74,631	63,328	32,582	30,789
Total capital works expenditure	4.5.1	103,820	171,676	161,411	121,486	90,883
Represented by:						
New asset expenditure		43,336	85,259	87,571	41,501	24,684
Asset renewal expenditure		34,439	39,985	40,418	50,454	45,037
Asset upgrade expenditure		18,056	32,794	20,450	23,609	15,695
Asset expansion expenditure		7,989	13,638	12,972	5,922	5,467
Total capital works expenditure	4.5.1	103,820	171,676	161,411	121,486	90,883
Funding sources represented by:						
Grants		10,727	30,532	5,622	4,651	3,034
Contributions		100	-	25	-	-
Council cash and reserves		92,993	141,144	155,764	116,835	87,849
Total capital works expenditure	4.5.1	103,820	171,676	161,411	121,486	90,883

* Includes the carried forward component from 2020/21

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Statement of Human Resources

For the four years ending 30 June 2025

	Forecast Actual*	Budget	Projections		
	2020/21	2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs	128,140	137,200	142,250	148,701	156,027
Employee costs - capital	-	4,818	4,975	5,149	5,342
Total staff expenditure	128,140	142,018	147,225	153,850	161,369
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	1,123	1,288	1,301	1,314	1,327
Total staff numbers*	1,123	1,288	1,301	1,314	1,327

* Forecast total staff numbers for 2020/21 do not include vacancies.

A summary of human resources expenditure categorised according to the organisational structure of Council is included

Department	Budget 2021/22	Comprises	
		Permanent Full/Part time	Casual
	\$'000	\$'000	\$'000
Assets	6,315	6,299	15
Capital works and building maintenance	1,934	1,934	-
Chief executive officer	776	776	-
Communications and events	1,894	1,894	1
Communications, engagement and advocacy	570	570	-
Urban and open space planning	1,595	1,595	-
Community development and learning	9,275	8,725	549
Community services	586	586	-
Corporate services	481	481	-
Customer service	6,261	5,633	628
Economic development	2,120	2,100	20
Family, youth and children services	21,718	21,314	404
Finance and property development	4,657	4,617	40
Governance	4,689	4,689	-
Health and community wellbeing	19,728	19,634	93
Human resources	4,272	4,272	-
Information and technology	3,505	3,505	-
Leisure centres and sports	14,500	9,908	4,592
Organisational performance and engagement	1,225	1,225	-
Parks	6,803	6,803	-
Planning and development	420	420	-
Statutory planning and building control services	6,412	6,393	19
Strategic planning	1,863	1,863	-
Subdivisional development	2,695	2,695	-
Sustainable environment	2,864	2,864	-
Sustainable infrastructure and services	447	427	20
Waste	9,597	9,560	37
Total staff expenditure - operating	137,200	130,782	6,418
Total staff expenditure - capital	4,818		
Total expenditure	142,018		

Hume City Council - 2021/22 Annual Budget

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included

Department	Budget 2021/22	Comprises	
		Permanent Full/Part time	Casual
Assets	63.80	63.50	0.30
Capital works and building maintenance	35.60	35.10	0.50
Chief executive officer	3.00	3.00	-
Communications and events	15.20	15.20	-
Communications, engagement and advocacy	3.00	3.00	-
Urban and Open Space Planning	16.60	16.60	-
Community development and learning	82.80	75.80	7.00
Community services	3.00	3.00	-
Corporate services	2.00	2.00	-
Customer service	59.50	51.30	8.20
Economic development	17.10	16.90	0.20
Family, youth and children services	250.00	245.30	4.70
Finance and property development	41.30	40.50	0.80
Governance	41.00	41.00	-
Health and community wellbeing	175.70	174.90	0.80
Human resources	19.60	19.60	-
Information and technology	34.30	34.30	-
Leisure centres and sports	143.70	90.10	53.60
Organisational performance and engagement	9.30	9.30	-
Parks	64.20	64.20	-
Planning and development	2.10	2.10	-
Statutory planning and building control services	55.50	55.30	0.20
Strategic planning	14.60	14.60	-
Subdivisional development	22.40	22.40	-
Sustainable environment	24.60	24.60	-
Sustainable infrastructure and services	2.20	2.00	0.20
Waste	86.10	85.70	0.40
Total staff*	1,288.20	1,211.30	76.90

*Note total staff includes 41 FTE relating to delivery of the capital works program.

Hume City Council - 2021/22 Annual Budget

Summary of Planned Human Resources Expenditure

For the four years ended 30 June 2025

	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Chief Executive Officer				
Permanent - Full time & Part time	776	805	841	883
Female	776	805	841	883
Male	-	-	-	-
Self-described gender	-	-	-	-
Casuals	-	-	-	-
Total Chief Executive Officer	776	805	841	883
Communications, Engagement and Advocacy				
Permanent - Full time & Part time	13,593	14,093	14,733	15,458
Female	10,587	10,977	11,474	12,040
Male	3,006	3,117	3,258	3,419
Self-described gender	-	-	-	-
Casuals	629	652	681	715
Total Communications, Engagement and Advocacy	14,222	14,745	15,414	16,173
Planning and Development				
Permanent - Full time & Part time	15,065	15,620	16,328	17,132
Female	8,474	8,786	9,184	9,637
Male	6,591	6,834	7,143	7,495
Self-described gender	-	-	-	-
Casuals	39	40	42	44
Total Planning and Development	15,104	15,660	16,370	17,176
Corporate Services				
Permanent - Full time & Part time	23,201	24,055	25,146	26,385
Female	13,526	14,023	14,659	15,382
Male	9,675	10,031	10,486	11,003
Self-described gender	-	-	-	-
Casuals	4,632	4,802	5,020	5,267
Total Corporate Services	27,833	28,857	30,166	31,652
Sustainable Infrastructure and Services				
Permanent - Full time & Part time	27,887	28,914	30,225	31,714
Female	6,341	6,575	6,873	7,211
Male	21,546	22,339	23,352	24,502
Self-described gender	-	-	-	-
Casuals	72	75	78	82
Total Sustainable Infrastructure and Services	27,959	28,988	30,303	31,796
Community Services				
Permanent - Full time & Part time	50,260	52,110	54,473	57,157
Female	46,159	47,858	50,028	52,493
Male	4,101	4,252	4,445	4,664
Self-described gender	-	-	-	-
Casuals	1,046	1,085	1,134	1,190
Total Community Services	51,306	53,195	55,607	58,347
Total staff expenditure - operating	137,200	142,250	148,701	156,027
Capitalised labour costs	4,818	4,975	5,149	5,342
Total staff expenditure	142,018	147,225	153,850	161,369

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Summary of Planned Human Resources Expenditure

For the four years ended 30 June 2025

	2021/22 FTE	2022/23 FTE	2023/24 FTE	2024/25 FTE
Chief Executive Officer				
Permanent - Full time & Part time	3.0	3.0	3.0	3.0
Female	3.0	3.0	3.0	3.0
Male	-	-	-	-
Self-described gender	-	-	-	-
Casuals	-	-	-	-
Total Chief Executive Officer	3.0	3.0	3.0	3.0
Communications, Engagement and Advocacy				
Permanent - Full time & Part time	98.4	99.4	100.5	101.5
Female	76.6	77.4	78.3	79.1
Male	21.8	22.0	22.2	22.4
Self-described gender	-	-	-	-
Casuals	8.2	8.3	8.4	8.4
Total Communications, Engagement and Advocacy	106.6	107.7	108.8	109.9
Planning and Development				
Permanent - Full time & Part time	127.9	129.2	130.5	131.8
Female	71.9	72.7	73.4	74.1
Male	56.0	56.5	57.1	57.7
Self-described gender	-	-	-	-
Casuals	0.4	0.4	0.4	0.4
Total Planning and Development	128.3	129.6	130.9	132.2
Corporate Services				
Permanent - Full time & Part time	207.9	210.0	212.1	214.2
Female	121.2	122.4	123.6	124.9
Male	86.7	87.6	88.4	89.3
Self-described gender	-	-	-	-
Casuals	54.4	54.9	55.5	56.0
Total Corporate Services	262.3	264.9	267.6	270.2
Sustainable Infrastructure and Services				
Permanent - Full time & Part time	275.1	277.9	280.6	283.4
Female	62.6	63.2	63.8	64.5
Male	212.5	214.7	216.8	219.0
Self-described gender	-	-	-	-
Casuals	1.4	1.4	1.4	1.4
Total Sustainable Infrastructure and Services	276.5	279.3	282.1	284.9
Community Services				
Permanent - Full time & Part time	499.0	504.0	509.0	514.1
Female	458.3	462.9	467.5	472.2
Male	40.7	41.1	41.5	42.0
Self-described gender	-	-	-	-
Casuals	12.5	12.6	12.8	12.9
Total Community Services	511.5	516.6	521.8	527.0
Total staff numbers	1,288.2	1,301.1	1,314.1	1,327.2

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4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

This will raise total rates and charges for 2021/22 to \$210.61m (excluding rebates).

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	%
General rates*	179,651	188,250	8,599	4.79%
Service rates and charges	3,230	3,590	360	11.15%
Special rates and charges	6	6	-	0.00%
Supplementary rates	4,900	4,000	(900)	(18.37%)
Interest on rates and charges	4	845	841	21,025%
Rates in lieu	17,414	13,920	(3,494)	(20.06%)
Total rates and charges	205,205	210,611	5,406	2.63%

*These items are subject to the rate cap established under the FGRS.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the *Local Government Act 1989* for each type or class of land compared with the previous financial year.

Type or class of land	2020/21 cents/\$CIV*	2021/22 cents/\$CIV*	Change
Uniform General rate for all rateable properties	0.33216	0.32344	(2.63%)

* Subject to Valuer General certification.

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
Residential	135,842	143,261	7,419	5.46%
Commercial	9,261	9,942	681	7.35%
Industrial	23,944	24,682	738	3.08%
Rural	10,604	10,365	(239)	(2.25%)
Total amount to be raised by general rates	179,651	188,250	8,599	4.79%

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4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2020/21	2021/22	Change	
	Number	Number	\$'000	%
Residential	82,896	86,001	3,105	3.75%
Commercial	2,690	2,794	104	3.87%
Industrial	5,283	5,393	110	2.08%
Rural	1,465	1,435	(30)	(2.05%)
Total number of assessments	92,334	95,623	3,289	3.56%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2020/21	2021/22	Change	
	\$'000	\$'000	\$'000	%
Residential	40,897,724	44,294,240	3,396,516	8.30%
Commercial	2,788,116	3,073,763	285,647	10.25%
Industrial	7,208,694	7,631,077	422,383	5.86%
Rural	3,192,477	3,204,664	12,187	0.38%
Total value of land	54,087,011	58,203,744	4,116,733	7.61%

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2020/21	Per Rateable Property 2021/22	Change	
	\$	\$	\$	%
Optional Garbage Charges				
Garbage (upgrade from 140L to 240L)	113.30	115.00	1.70	1.50%
Garbage (additional service 240L)	261.60	265.50	3.90	1.49%
Garbage (additional service 140L)	151.20	153.40	2.20	1.46%
Garbage (additional 80L)	87.10	88.40	1.30	1.49%
Garbage discount (80L first service)	20.20 discount	20.50 discount	0.30	1.51%
Optional Recycling Charges				
Recycle (additional 140L or 240L)	68.90	69.90	1.00	1.45%
Recycle (upgrade from 140L to 360L)	33.60	34.10	0.50	1.49%
Recycle (additional 360L)	103.10	104.60	1.50	1.45%
Optional Organics Charges				
Organics 140L service	83.90	85.10	1.20	1.43%
Organics 240L service	106.70	108.30	1.60	1.50%
Organics 140L additional service	83.90	85.10	1.20	1.43%
Organics 240L additional service	106.70	108.30	1.60	1.50%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2020/21	2021/22	Change	
	\$'000	\$'000	\$'000	%
Garbage	230	290	60	26.09%
Organic	3,000	3,300	300	10.00%
Total	3,230	3,590	360	11.15%

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4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

Type of Charge	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
General rates and service charges	184,477	195,387	10,910	5.91%

Type of Charge	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
General rates	179,651	188,250	8,599	4.79%
Less agricultural land use rebate	(600)	(765)	(165)	(27.50%)
Less Council pension rebate	(514)	(539)	(25)	(4.86%)
Less COVID-19 rates waiver	(2,200)	-	2,200	100.00%
Total general rates	176,337	186,946	10,609	6.02%
Add service charge - recycling and garbage	230	290	60	26.09%
Add service charge - organics	3,000	3,300	300	10.00%
Add special rates and charges	6	6	-	-
Add projected supplementary rate income	4,900	4,000	(900)	(18.37%)
Add interest on rates and charges	4	845	841	21,025.00%
Total general rates and service charges	184,477	195,387	10,910	5.91%
Add rates in lieu from Commonwealth properties	17,414	13,920	(3,494)	(20.06%)
Total	201,891	209,307	7,416	3.67%

4.1.1(j) Fair Go Rates System Compliance

Hume City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total general rates	\$ 179,651,028	\$ 188,249,773
Number of rateable properties	92,334	95,623
Base average rates	\$ 1,907.57	\$ 1,939.62
Maximum rate increase (set by the State Government)	2.00%	1.50%
Capped average rate	\$ 1,945.72	\$ 1,968.72
Maximum general rates and municipal charges revenue	\$ 179,656,308	\$ 188,254,716
Budgeted general rates and municipal charges revenue	\$ 179,651,028	\$ 188,249,773
Budgeted supplementary rates	\$ 3,500,000	\$ 4,000,000
Budgeted total rates and charges revenue	\$ 183,151,028	\$ 192,249,773

* Note variance to amount 4.1.1 (c) is due to rounding

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The raising of supplementary valuations (2020/21: \$4.9m and 2021/22: estimated \$4m);
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

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4.1.2 Statutory fees and fines

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Land information certificates	205	230	25	12.20%
Building fines and infringements	2,604	2,887	283	10.87%
Registrations and permits	1,360	2,498	1,138	83.68%
Subdivisions	2,841	3,457	616	21.68%
Traffic / PERIN / animals	2,800	4,299	1,499	53.54%
Town planning	1,548	1,640	92	5.94%
Other / miscellaneous	323	505	182	56.35%
Total statutory fees and fines	11,681	15,516	3,835	32.83%

Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registrations, Food Act registrations and parking fines. Changes in statutory fees are made in accordance with legislative requirements.

Statutory fees and fines are forecast to increase by 32.83% or \$3.8 million compared to 2020/21. This is due to Council's COVID-19 stimulus package in 2020/21 whereby Food Act registrations were waived and discretionary penalty fees for parking infringements were set at the minimum. Subdivisional activity is also expected to recover.

4.1.3 User fees

	Forecast Actual 2020/21	Budget 2021/22	Change	
	\$'000	\$'000	\$'000	%
Landfill / garbage	2,509	3,650	1,141	45.48%
Subdivisions	48	-	(48)	(100.00%)
Recreational facilities	6,547	14,661	8,114	123.93%
Community services	3,257	6,472	3,215	98.71%
Building	1,673	1,705	32	1.91%
General and supplementary valuation data	680	705	25	3.68%
Cemetery fees	138	-	(138)	(100.00%)
Town planning	457	460	3	0.66%
Other / miscellaneous	2,122	3,003	881	41.52%
Total user fees	17,431	30,656	13,225	75.87%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, community facilities, landfill operations and the provision of human services such as family day care and home help services.

COVID-19 forced the shutdown of some non-essential services including all Aquatic and Leisure Centres, Hume Global Learning Centres, Hume Libraries, Landfills to residents, Senior Citizens Centres, Youth Centres, Community Centres, Sports Stadiums and Maternal and Child Health Centres. These closures have had a impact on the 2020/21 forecast.

User fees are projected to increase by 75.87% or \$13.23 million over 2020/21. The main reason is due to a return to normal operational levels across our leisure centres and community services. Also contributing to the increase is landfill income, directly as a result of the on-charging of the increase in the EPA levy of \$40 per tonne.

In addition, Council plans to increase user charges for all areas with at least expected inflationary trends over the Budget period to maintain parity of user charges with the costs of service delivery.

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual	Budget	Change	
	2020/21	2021/22	\$'000	%
	\$'000	\$'000		
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	22,437	27,504	5,067	22.58%
State funded grants	33,578	54,603	21,025	62.62%
Total grants received	56,015	82,107	26,092	46.58%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria grants commission - general purpose	7,346	14,500	7,154	97.39%
Victoria grants commission - local roads	1,380	2,750	1,370	99.28%
Aged and disability services	4,906	4,794	(112)	(2.28%)
Family, youth and children's services	3,378	3,011	(367)	(10.86%)
Community strengthening	245	16	(229)	(93.47%)
Population health	36	37	1	2.78%
Maternal and child health	65	65	-	0.00%
Recurrent - State Government				
Statutory planning and building control services	349	287	(62)	(17.77%)
Economic development	436	30	(406)	(93.12%)
Public health services	25	25	-	-
City laws	586	588	2	0.34%
Environmental services	8	-	(8)	(1)
Sustainable environment	403	11	(392)	(97.27%)
Aged and disability services	3,245	3,883	638	19.66%
Family and children's services	15,317	14,640	(677)	(4.42%)
Youth services	84	29	(55)	(65.48%)
Population health	148	150	2	(1.35%)
Maternal and child health	5,281	5,015	(266)	(5.04%)
Community strengthening	1,990	1,684	(306)	(15.38%)
Waste and resource recovery	60	60	-	0.00%
Finance and property development	221	-	(221)	(100.00%)
Urban and open space planning	500	-	(500)	(100.00%)
Working for Victoria initiative	7,992	-	(7,992)	100.00%
Total recurrent grants	54,001	51,575	(2,426)	(4.49%)
(b) Capital Grants				
Non-recurrent - Commonwealth Government				
Asset development	5,081	2,331	(2,750)	(54.12%)
Non-recurrent - State Government				
Asset development	5,646	28,201	22,555	399.49%
Total non-recurrent grants	10,727	30,532	19,805	184.63%
Total Grants	64,728	82,107	17,379	26.85%

Grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers.

Operating grants are expected to decrease by 4.49% or \$2.43 million compared to the 2020/21 forecast. This is primarily due to a once-off Working for Victoria initiative grant received in 2020/21 to help our community and contribute to Victoria's ability to respond to COVID-19, family and children's services where a subsidy was received in lieu of user fees and numerous once-off grants including for the outdoor dining project.

Partially offsetting this is the 50% advance payment of the Victorian Local Government Grants Commission financial assistance grants for 2020/21 which was received in 2019/20 of \$8.5 million.

Capital grants are expected to increase by 184.63% or \$19.81 million compared to the 2020/21 forecast due to specific funding for large capital works projects in 2021/22 including the Evan Street multi-deck car park, Merrified West Southern Community Hub, Seabrook Reserve Community Hub, Jacksons Creek Regional Park, Eric Boardman Reserve re-development and the Kalkallo Central community hub.

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4.1.5 Contributions

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Monetary - operating	888	796	(92)	(10.36%)
Monetary - capital	100	-	(100)	(100.00%)
(a) Total monetary	988	796	(192)	(19.43%)
(b) Developer	10,865	15,505	4,640	42.71%
(c) Non-monetary	100,047	113,123	13,076	13.07%
Total contributions	111,900	129,424	17,524	15.66%

This includes all cash contributions received by Council from developers, State, Federal and community sources and contributions from other parties towards property development costs.

Contributions are expected to increase by 15.66% or \$17.52 million as follows:

Contributions developer includes all monies received from developers for the purposes of funding development costs. They are expected to increase by 42.71% or \$4.64 million compared to 2020/21 due to an expected increase in development activity in 2021/22.

Contributions non-monetary include roads, footpaths, drainage and land contributed by developers as part of the developer contribution scheme. They are expected to increase by 13.07% or \$13.08 million as subdivisional activity is expected to recover.

4.1.6 Net gain on disposal of property, plant, equipment and infrastructure

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Land	4,797	517	(4,280)	(89.22%)
Total net gain on disposal of property, plant, equipment and infrastructure	4,797	517	(4,280)	(89.22%)

This includes the amount of any asset proceeds greater than the book value or carrying value of the asset at the time of the sale. The decrease is due to the expected sale and settlement of the majority of the Craigieburn Road widening project in the 2020/21 year.

4.1.7 Other income

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Interest	1,797	1,700	(97)	(5.40%)
Investment property rental	1,135	1,134	(1)	(0.09%)
Other rent	1,565	2,283	718	45.88%
Other	230	211	(19)	(8.26%)
Leave provision interest	1,604	-	(1,604)	(100.00%)
Total other income	6,331	5,328	(1,003)	(15.84%)

Other income predominately includes interest on investments and property rental.

The expected decrease is due to a \$1.6m accounting entry relating to the recognition of future employee benefits and landfill provisions at their net present value (the accounting standards require the effect of movements in interest rates and inflation rates to be shown as either financing income or financing costs depending on which way they move).

Partially offsetting this is an increase in rental income of \$0.7m due to new rental agreements and COVID-19 stimulus waivers no longer being offered in 2021/22.

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4.1.8 Employee costs

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Salaries and wages	98,285	104,724	(6,439)	(6.55%)
Superannuation	9,910	11,044	(1,134)	(11.44%)
Workcover	2,798	3,989	(1,191)	(42.57%)
Annual leave and long service leave	8,375	9,896	(1,521)	(18.16%)
Fringe benefits tax	114	111	3	2.63%
Other employee related expenses	8,658	7,436	1,222	14.11%
Total employee costs	128,140	137,200	(9,060)	(7.07%)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc.

Employee benefits are expected to increase by 7.07% or \$9.06 million compared to the 2020/21 forecast. This increase relates to the following key factors:

- Return to normal operational levels following the COVID-19 forced shutdown of Council non-essential services;
- The implementation of the terms of the EBA which will result in an increase on 1 July 2021;
- Anticipated non-EBA wages growth to keep pace with the growing demands in service delivery, maintenance of open space, roads and infrastructure needs. Additional funding will be available to cover some of these costs;
- The fulfilment of current unfilled advertised positions which has resulted in expected savings of \$8.44 million in the 2020/21 forecast when compared to the 2020/21 Budget. Budget on budget employee benefits are expected to increase by \$0.62 million;
- In accordance with Australian Accounting Standards \$4.82 million of salary costs for staff who are directly attributable to the construction of a project will be capitalised, these cost have been transferred to Councils Capital works program.
- Superannuation Guarantee Contribution (SGC) increases from 9.5% to 10%; and
- Workcover premium increase.

4.1.9 Materials and services

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Materials	15,971	17,069	(1,098)	(6.87%)
Capital works expensed	4,000	4,000	-	-
Fleet expenses	2,463	2,928	(465)	(18.88%)
Contractors and consultants	81,593	73,599	7,994	9.80%
Insurance	2,299	2,447	(148)	(6.44%)
Building and utility charges	7,035	7,292	(257)	(3.65%)
Total materials and services	113,361	107,335	6,026	5.32%

Materials and services include the purchase of consumables and payments to contractors for the provision of services and are forecast to decrease by 5.32% or \$6.03 million compared to 2020/21.

Agency staff expenses are expected to decrease by 63% or \$4.5 million as a full complement of staff is budgeted for in 2021/22. Also contributing to the decrease are once off payments relating to waste services in 2020/21.

Partially offsetting this is an increase in costs associated with software purchases and upgrades.

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4.1.10 Depreciation and amortisation

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Depreciation				
Property	13,671	14,909	(1,238)	(9.06%)
Plant and equipment	7,065	7,935	(870)	(12.31%)
Infrastructure	33,386	34,560	(1,174)	(3.52%)
Total depreciation	54,122	57,404	(3,282)	(6.06%)
Amortisation - intangible assets				
Intangible assets (landfill restoration assets)	1,513	1,513	-	-
Total amortisation - intangible assets	1,513	1,513	-	-
Amortisation - right of use assets				
Property	305	302	3	0.98%
Plant and equipment	30	25	5	16.67%
Total amortisation - right of use assets	335	327	8	2.39%
Total depreciation and amortisation	55,970	59,244	(3,274)	(5.85%)

Depreciation is an accounting charge which attempts to measure the usage of Council's property, plant, equipment and infrastructure assets such as roads and drains. The increase of 6.06% or \$3.28 million for 2021/22 is due to the completion of the 2020/21 capital works program during the year and expected developer contributed assets.

Amortisation of intangibles is the process of expensing the cost of Council's intangible assets over the projected life of the asset. Council's intangible assets of landfill airspace with finite lives are amortised as an expense on a systematic basis over the asset's useful life of 27 years. Amortisation is generally calculated on a straight-line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life.

A right-of-use asset is a lessee's right to use an asset over the life of a lease. Rather than being shown as rent, or as leasing costs, it will be recognised as amortisation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term. Amortisation - right of use assets are projected to decrease by 2.39%.

4.1.11 Finance costs

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Leave provision interest	-	126	(126)	100.00%
Landfill interest	200	200	-	0.00%
Leases	30	43	(13)	(43.33%)
Total finance costs	230	369	(139)	(60.43%)

The increase of 60.43% or \$0.14 million for 2021/22 is primarily due to a non-cash book entry associated with the net present value (NPV) of its future liabilities for employee benefits and landfill rehabilitation and aftercare costs.

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4.1.12 Other expenses

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Grants, contributions and donations	7,006	6,333	673	9.61%
Auditors' remuneration	233	262	(29)	(12.45%)
Councillors' allowances	460	467	(7)	(1.52%)
Operating rentals	972	405	567	58.33%
Bank charges	572	630	(58)	(10.14%)
Written down value of infrastructure assets renewed	5,742	-	5,742	100.00%
Total other expenses	14,985	8,097	6,888	45.97%

Other expenses relate to a range of unclassified items including contributions to community groups, bank charges, operating leases and councillor allowances. Other expenses are expected to decrease by 45.97% or \$6.89 million compared to the 2020/21 forecast. This is mainly due to grants relating to the stimulus package that was paid in 2020/21 that responds directly to the impacts of the COVID-19.

Also contributing is the written down value of infrastructure assets, such as roads which were renewed during 2020/21. No amount had been budgeted for in 2021/22 as these amounts cannot be reliably predicted.

4.1.13 Reimbursement to developers for LIK/WIK projects

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Land-in-kind/work-in-kind	4,707	21,967	(17,260)	(366.69%)
Total reimbursement to developers for LIK/WIK projects	4,707	21,967	(17,260)	(366.69%)

Under the Developer Contribution Plan (DCP) regime, developer can contribute Land-in-kind (LIK) or Work-in-kind (WIK) items to Council in lieu of paying the developer levies in cash. In some cases, the value of the LIK or WIK items are more than the levies the developer is obliged to pay Council. When this occurs, Council is required to reimburse the developer the difference between the total value of the LIK or WIK items and the liability of the development contribution levies owed to Council.

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$84.86 million during the year mainly due to the carried forward component of the 2020/21 capital works program.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months.

Property, plant, equipment and infrastructure is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by the Council over many years. The increase in this balance includes the net result of the capital works program, developer contributed assets, the revaluation of Council's assets, the disposal of property, plant and equipment and the depreciation of non-current assets.

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to decrease in line with the decrease in materials and services expenditure.

Provisions include accrued long service leave, annual leave, rostered days off owing to employees and landfill rehabilitation works. Employee entitlements are only expected to increase marginally due to more active management of entitlements.

Grants in advance are expected to decrease in line with the recognition of revenue in accordance with the new accounting standards AASB15 (Revenue from Contracts with Customers) and AASB1058 (Income of Not-for-Profit Entities). These grant payments will be recognised as revenue in 2021/22 after Council fulfils its performance obligations under the funding agreements.

4.2.3 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000
Right-of-use assets		
Property	448	1,470
Plant and equipment	65	39
Total right-of-use assets	513	1,509
Lease liabilities		
Current lease Liabilities		
Land and buildings	171	281
Plant and equipment	25	22
Total current lease liabilities	196	303
Non-current lease liabilities		
Land and buildings	293	1,215
Plant and equipment	42	20
Total non-current lease liabilities	335	1,235
Total lease liabilities	531	1,538

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4%.

4.2.4 Borrowings

Council has no planned borrowings in 2021/22.

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4.3 Statement of changes in Equity**4.3.1 Equity**

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations;
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed; and
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time.

4.4 Statement of Cash Flows**4.4.1 Net cash flows from operating activities**

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. The increase in cash provided from operating activities is mainly due to an increase revenue as a result of a return to normal operational levels across our leisure centres and community services and specific funding for large capital works projects in 2021/22. Offset by an increase in employee costs as a result of the EBA increase, Superannuation Guarantee Contribution (SGC) increases and new positions created to cater for growth and a reduction in developer contributions.

The net cash provided by operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. These include items such as depreciation and non-monetary developer contributions.

4.4.2 Net cash flows from investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of financial assets and other assets such as vehicles, property, equipment, etc. The increase in payments for investing activities is due to the expected completion of the carried forward component of the 2020/21 capital works program.

Capital works expenditure is disclosed in Section 4.5 of this report.

4.4.3 Net cash flows from financing activities

Financing activities refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. The decrease is due the repayment of lease liabilities.

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4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2021/22 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2020/21	Budget 2021/22	Change \$'000	%
Property	55,081	81,089	26,008	47.22%
Plant and equipment	10,230	15,956	5,726	56.97%
Infrastructure	38,509	74,631	36,122	93.80%
Total	103,820	171,676	67,856	65.36%

The capital works program for the 2021/22 year is expected to be \$171.68 million of which \$60.3 million relates to projects which will be carried forward from the 2020/21 year.

Property \$81.08 million

The Property class comprises land, land improvements including playground equipment, playing surfaces, buildings and building improvements including community centres, Council offices, sports facilities and pavilions. Highlights for the 2021/22 budget include the completion of the Merrifield West northern community hub and the Kalkallo Central community hub, the commencement or continuation of works on the Kalkallo Central community hub, the Merrifield West southern community centre, the Craiggieburn community centre, the Valley Park community centre and the Seabrook Reserve community hub, a new indoor facility at the site of the former Craiggieburn Leisure Centre, works on the District Active Reserve located to the west of the existing Craiggieburn Township including four rugby pitches and a pavilion, the Greenvale Recreation Reserve Indoor Cricket centre, the Merrifield Regional Park, the Cloverton Southern Active Open Space in Kalkallo – Pavilion 1 and 2, the Eric Boardman Reserve in Sunbury upgrades to both pavilion 2 and 3, social rooms, change rooms, kitchen facilities, the car park and new lighting for oval 2, the Leo Dineen Reserve Pavilion upgrade, the Langana Park refurbishment of Pavilion 2 as well as development of a new modular social pavilion.

Plant and Equipment \$15.96 million

The plant and equipment class includes scheduled replacement of Councils fleet and plant items, furniture and equipment including computers and telecommunications, library books and additional kerbside bins and items purchased or constructed which are of historical or cultural significance.

Infrastructure \$74.63 million

The Infrastructure class includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures. Highlights of the 2021/22 budget include the multi-deck carpark on the corner of Station Street and Evans Street in Sunbury, the construction of Yirrangana Rd at Watsons Rd at Jacksons Hill in Sunbury, the Loop Rd carpark in the Broadmeadows Town Centre, the duplication of Aitken Boulevard between Marathon Boulevard and Grand Boulevard in Craiggieburn, the Somerton Road and Section Road intersection construction in Greenvale Central, local road resurfacing and resealing across the city, footpath rehabilitation works, new footpath works and construction of walking and cycling paths across the city, new indented parking bays on narrow streets and resurfacing of existing car parks across the City and the upgrade and rehabilitation of drainage infrastructure at various locations across the city.

	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Summary of Funding Sources Cash/Reserves \$'000	Borrowings \$'000
Property	81,089	37,161	7,537	28,995	7,396	(11,720)	-	(89,389)	-
Plant and equipment	15,956	3,068	12,219	649	-	(31)	-	(15,925)	-
Infrastructure	74,631	45,010	20,229	3,150	6,232	(18,781)	-	(55,950)	-
Total	171,676	85,239	39,965	32,794	13,628	(30,532)	-	(154,144)	-

Of the \$171.68 million in capital funding required, \$141.15 million will come from Council cash and reserves, \$30.53 million from external capital grants.

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4.5.2 Current Budget

Capital Works Area	Ward	Locality	Project Cost \$'000	Asset expenditure types			Expansion \$'000	Summary of Funding Sources					
				New \$'000	Renewal \$'000	Upgrade \$'000		Grants \$'000	Contrib. \$'000	Cash/Reserves \$'000	Borrowings \$'000		
PROPERTY													
Land													
	Land	Campbellfield	600	600	-	-	-	-	-	-	(600)		
			600	600	-	-	-	-	-	-	(600)		
Land Improvements													
Jack Roper Reserve Master Plan Implementation Integrated Water Management Plan Actions(2020-2025) Sports Ground Lighting Audit and Upgrade Program (18/19-23/24) Open Space and Play Space Upgrades Hume's Places - Local Shopping Centre Upgrades/Urban Renewal Irrigation Installation and Upgrade Sportsground Surfaces - Sub-Surface Drainage Sports Infrastructure Replacement Children's Services Yard Refurbishment and Redevelopment Tennis Facility Surface Replacement Program Annual Sportsground Fence Upgrade Program Greenvale Recreation Reserve Master Plan Broadmeadows Town Park Precinct Enhancement Buchan Street Reserve Master Plan Implementation Warm Season Grass Conversion D.S. Aitken Recreation Reserve Master Plan Mt Aitken District Recreation Reserve Derby Street Reserve Site Development Plan Lakeside Drive Reserve Sports Ground Improvement McMahon Recreation Reserve Electronic Scoreboard Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade Anzac Park Landscape Works Nicholas Street Neighbourhood Park Sunbury Recreation Reserve Netball Courts Upgrade Sports Reserves Car Park Lighting Program Kalkallo Grassland Restoration Project Westmeadows Shopping Precinct, Fawcett Street Civic Plaza Enhancements Benson Street, Craigieburn Jacksons Creek Regional Park Merri Creek Regional Park A performance stage at Broadmeadows Town Park Aitken Creek Master Plan Merlynston Creek Masterplan Gladstone Park Recreation Reserve - Shelter Relocation Soccer Reserve - Portable Goal Storage Cages Sunbury Recreation Reserve - Cricket Net Upgrade Parks Landscape Enhancements EPA Requirement - Closed Landfill Rehabilitation - Mahoney's Road EPA Requirement - Closed Landfill Rehabilitation - Bolinda Rd EPA Requirement - Closed Landfill Rehabilitation - Craigieburn Road EPA Requirement - Closed Landfill Rehabilitation - Northcorp Boulevard Conservation Fencing Mt Ridley Nature Reserve Westmeadows Shops lighting Merrose Drive Shops lighting Bradford Avenue Sports Ground Upgrade Seniors exercise equipment and path at Ardle Street Shade shelter at Barrymore Road Recreation Reserve Spectator shelter at Arana Recreation Reserve Athletics track, lighting and associated amenities at Boardman Reserve Employee costs capitalised under Land Improvement	Meadow Valley	Campbellfield	448	448	640	-	-	-	-	-	(448)		
	Citywide	Citywide	900	-	900	-	-	-	-	-	-	(900)	
	Citywide	Citywide	2,658	-	-	2,658	-	-	-	-	-	(2,658)	
	Citywide	Citywide	363	-	-	-	363	-	-	-	-	(363)	
	Citywide	Citywide	320	-	-	-	320	-	-	-	-	(320)	
	Citywide	Citywide	494	494	-	-	-	-	-	-	-	(494)	
	Citywide	Citywide	35	35	-	-	-	-	-	-	-	(35)	
	Citywide	Citywide	106	106	-	-	-	-	-	-	-	(106)	
	Citywide	Citywide	181	181	-	-	-	-	-	-	-	(181)	
	Citywide	Citywide	246	246	-	-	-	-	-	-	-	(246)	
	Meadow Valley	Greenvale	232	232	-	-	232	-	-	-	(500)	-	268
	Meadow Valley	Broadmeadows	450	450	-	-	450	-	-	-	-	-	(450)
	Citywide	Citywide	62	62	-	-	62	-	-	-	-	-	(62)
	Aitken	Craigieburn	336	336	-	-	336	-	-	-	-	-	(336)
	Jacksons	Craigieburn	2,200	2,200	-	-	659	-	-	-	-	-	(2,200)
	Jacksons	Tullamarine	659	659	-	-	659	-	-	-	-	-	(659)
	Jacksons	Roxburgh Park	198	198	-	-	-	-	-	-	-	-	(198)
	Jacksons	Sunbury	88	88	-	-	-	-	-	-	-	-	(88)
	Meadow Valley	Campbellfield	625	625	-	-	625	-	-	-	-	-	(625)
	Aitken	Craigieburn	60	60	-	-	60	-	-	-	-	-	(60)
	Meadow Valley	Broadmeadows	103	103	-	-	-	-	-	-	-	-	(103)
	Jacksons	Sunbury	120	120	-	-	-	-	-	-	-	-	(120)
	Citywide	Citywide	165	165	-	-	165	-	-	-	-	-	(165)
	Aitken	Kalkallo	218	218	-	-	-	-	-	-	-	-	(218)
	Meadow Valley	Westmeadows	455	455	-	-	455	-	-	-	-	-	(455)
	Meadow Valley	Broadmeadows	130	130	-	-	130	-	-	-	-	-	(130)
	Aitken	Craigieburn	288	288	-	-	288	-	-	-	-	-	(288)
	Jacksons	Sunbury	464	464	-	-	-	-	-	-	-	-	(464)
	Citywide	Citywide	1,092	1,092	-	-	1,092	-	-	-	(1,000)	-	(92)
	Meadow Valley	Broadmeadows	864	864	-	-	-	-	-	-	-	-	(864)
	Aitken	Craigieburn	165	165	-	-	165	-	-	-	-	-	(165)
	Meadow Valley	Dallas	100	100	-	-	100	-	-	-	-	-	(100)
	Citywide	Gladstone Park	45	45	-	-	45	-	-	-	-	-	(45)
	Jacksons	Sunbury	33	33	-	-	50	-	-	-	-	-	(50)
	Citywide	Citywide	250	250	-	-	-	-	-	-	-	-	(250)
	Meadow Valley	Campbellfield	313	313	-	-	313	-	-	-	-	-	(313)
Meadow Valley	Campbellfield	157	157	-	-	157	-	-	-	-	-	(157)	
Aitken	Craigieburn	243	243	-	-	243	-	-	-	-	-	(243)	
Meadow Valley	Broadmeadows	353	353	-	-	353	-	-	-	-	-	(353)	
Aitken	Mickleham	150	150	-	-	-	-	-	-	-	-	(150)	
Meadow Valley	Westmeadows	94	94	-	-	-	-	-	-	-	-	(94)	
Jacksons	Tullamarine	72	72	-	-	72	-	-	-	-	-	(72)	
Meadow Valley	Greenvale	60	60	-	-	60	-	-	-	-	-	(60)	
Meadow Valley	Westmeadows	95	95	-	-	-	-	-	-	-	-	(95)	
Meadow Valley	Greenvale	80	80	-	-	-	-	-	-	-	-	(80)	
Aitken	Roxburgh Park	80	80	-	-	-	-	-	-	-	-	(80)	
Jacksons	Sunbury	150	150	-	-	150	-	-	-	(100)	-	(50)	
			565	199	107	259	-	-	-	-	-	(565)	
			18,705	6,600	3,491	8,614	-	-	(2,200)	-	-	(16,509)	
Land Improvements													

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Capital Works Area	Ward	Locality	Project Cost \$'000	Asset expenditure types			Expansion \$'000	Grants \$'000	Summary of Funding Sources		
				New \$'000	Renewal \$'000	Upgrade \$'000			Contrib. \$'000	Council Cash \$'000	Borrowings \$'000
Buildings											
Sunbury Memorial Hall	Jacksons	Sunbury	65	65	-	-	-	-	-	-	(65)
Public Toilet Program	Citywide	Citywide	689	-	-	689	-	-	-	-	(689)
Disability Action Plan (2019-2023)	Citywide	Citywide	295	-	-	295	-	-	-	-	(295)
Greenhouse Action Plan (18/19 - 21/22)	Citywide	Citywide	688	-	-	688	-	-	-	-	(688)
Leisure Centre Pool Plant and Capital Projects Upgrade	Citywide	Citywide	450	-	450	-	-	-	-	-	(450)
Bolinda Road Resource Recovery Centre Upgrade	Meadow Valley	Campbellfield	544	-	544	-	-	-	-	-	(544)
Portable Building Purchase	Citywide	Citywide	80	80	-	-	-	-	-	-	(80)
Merrifield West Northern Community Hub	Alken	Mickleham	-	-	-	-	-	(776)	-	-	776
Craigieburn community centre	Jacksons	Craigieburn	321	321	-	-	-	-	-	-	(321)
Riddell Road Landfill Resource Recovery Centre	Jacksons	Sunbury	100	100	-	-	-	-	-	-	(100)
Construct a pavilion at District active reserve Central area	Alken	Craigieburn	303	303	-	-	-	-	-	-	(303)
Cloverton Southern Active Open Space Pavilion 1&2	Alken	Kalkallo	-	-	-	-	-	(644)	-	-	644
Eric Boardman Reserve Pavilion 2 Upgrade	Jacksons	Sunbury	560	-	-	560	-	-	-	-	(560)
Eric Boardman Reserve Pavilion 1 & Social Room Upgrade	Jacksons	Sunbury	595	-	-	595	-	-	-	-	(595)
Gladstone Park Reserve Sports Pavilion Upgrade	Meadow Valley	Gladstone Park	525	-	-	525	-	-	-	-	(525)
Gladstone Park Reserve Sports Pavilion Upgrade	Meadow Valley	Gladstone Park	203	-	-	203	-	(400)	-	-	400
Gladstone Park Tennis Club Pavilion	Jacksons	Gladstone Park	162	-	-	162	-	-	-	-	(162)
Leo Dineen Reserve Pavilions and social room	Jacksons	Tullamarine	1,713	-	-	1,713	-	-	-	-	(1,713)
Tullamarine Tennis Club Pavilion	Jacksons	Tullamarine	19	-	-	19	-	-	-	-	(19)
Greenvale tennis club pavilion	Meadow Valley	Greenvale	19	-	-	19	-	-	-	-	(19)
Langana Park Pavilion 2	Jacksons	Sunbury	525	525	-	-	-	(900)	-	-	375
Jacana Reserve Pavilion and social room	Meadow Valley	Jacana	23	-	-	23	-	-	-	-	(23)
Kalkallo Central community hub	Alken	Kalkallo	2,178	2,178	-	-	-	(2,000)	-	-	(178)
Merrifield West Southern Community Centre	Alken	Mickleham	1,484	1,484	-	-	-	(2,000)	-	-	516
Construct Pavilion 1&2 on northern sports ground	Alken	Mickleham	2,871	2,871	-	-	-	-	-	-	(2,871)
Riddell Rd Landfill & Bolinda Rd Resource Recovery Facility - E-waste acceptance	Meadow Valley	Campbellfield	165	165	-	-	-	-	-	-	(165)
Eric Boardman Reserve upgrade-new modular building for Pavilion 1	Jacksons	Sunbury	-	-	-	-	-	(1,200)	-	-	1,200
Langana Park Reserve upgrade - extra funding add to Pavilion 2	Jacksons	Sunbury	-	-	-	-	-	(100)	-	-	100
Highgate Recreation Reserve - public toilets and shelters	Alken	Craigieburn	550	550	-	-	-	-	-	-	(550)
BALC Stadium upgrade works	Meadow Valley	Broadmeadows	110	-	110	-	-	-	-	-	(110)
Craigieburn HGLC Northern Entrance Airlock	Alken	Craigieburn	216	-	-	216	-	-	-	-	(216)
Skate, scooter, BMX strategy Implementation	Citywide	Citywide	120	120	-	-	-	-	-	-	(120)
Installation of screening to rear of carpark at Craigieburn HGLC	Alken	Craigieburn	50	-	-	50	-	-	-	-	(50)
Craigieburn Indoor facility - Old Leisure Centre	Alken	Craigieburn	3,500	-	500	-	3,500	-	-	-	(500)
Broadmeadows GLC Redevelopment	Meadow Valley	Broadmeadows	-	-	-	-	-	-	-	-	(3,500)
Broadmeadows GLC Tenancy Landlord Works	Meadow Valley	Broadmeadows	320	320	-	-	-	-	-	-	(320)
Wiley Park Recreation Centre	Meadow Valley	Wiley Park	2,287	2,287	-	-	-	-	-	-	(2,287)
Greenvale Recreation Reserve - Indoor Cricket Centre	Meadow Valley	Greenvale	33	33	-	-	-	-	-	-	(33)
Greenvale Recreation Reserve - Demolition of Community Hall	Alken	Greenvale	88	-	88	-	-	-	-	-	(88)
Splash - Replacement of Aquaplay Polyseft Flooring	Alken	Craigieburn	55	-	-	55	-	-	-	-	(55)
Returns room refurbishment Craigieburn Library	Alken	Craigieburn	143	-	143	-	-	-	-	-	(143)
Bank Street Preschool Refurbishment	Alken	Greenvale	30	-	30	-	-	-	-	-	(30)
Barrymore Road Preschool Refurbishment	Meadow Valley	Meadow Heights	171	-	171	-	-	-	-	-	(171)
Tarcola Avenue Preschool Refurbishment	Meadow Valley	Campbellfield	57	-	57	-	-	-	-	-	(57)
Campbellfield Heights Preschool Refurbishment	Alken	Craigieburn	37	-	37	-	-	-	-	-	(37)
Craigieburn Leisure Centre Occasional Care Refurbishment	Meadow Valley	Broadmeadows	55	55	-	-	-	-	-	-	(55)
DDA Toilet at Town Hall Broadmeadows	Citywide	Citywide	80	-	-	80	-	-	-	-	(80)
Upgrade work to community facilities	Alken	Craigieburn	33	33	-	-	-	-	-	-	(33)
Rounda at DS Alken Reserve	Citywide	Citywide	399	399	-	-	-	-	-	-	(399)
Solar array installation on Council buildings	Jacksons	Sunbury	60	60	-	-	-	-	-	-	(60)
Sunbury GLC - Customer Service Contact Centre Improvement	Meadow Valley	Broadmeadows	500	-	-	500	-	(1,500)	-	-	1,000
Seabrook Reserve Community Hub (extension 2nd level)	Alken Ward	Craigieburn	352	352	-	-	-	-	-	-	(352)
Hume Tennis Centre Toilet	Greenvale	Greenvale	352	352	-	-	-	-	-	-	(352)
Greenvale Recreation Reserve Toilet	Alken Ward	Craigieburn	822	427	70	176	149	-	-	-	(352)
Aston District Reserve Toilet											
Employee costs capitalised under Buildings			25,849	13,432	2,200	5,543	4,674	(9,520)	-	-	(16,329)

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Capital Works Area	Ward	Locality	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Summary of Funding Sources Contrib. \$'000	Council Cash Reserves \$'000	Borrowings \$'000
TOTAL PROPERTY			45,164	20,632	5,891	14,157	4,674	(11,720)	-	(33,434)	-
PLANT AND EQUIPMENT											
Heritage											
Public Art Project	Citywide	Citywide	20	20	-	-	-	-	-	-	(20)
			20	20	-	-	-	-	-	(20)	-
Plant and Equipment											
Fleet Capital Replacement Program	Citywide	Citywide	4,824	-	4,824	-	-	-	-	-	(4,824)
Broadmeadow Basketball Stadium air-conditioning on court 1 and 2	Meadow Valley	Broadmeadows	96	96	-	-	-	-	-	-	(96)
Sprint - Replacement of High Jump Matt Covers	Alleen	Craigieburn	39	-	39	-	-	-	-	-	(39)
Water Meter Removals	Citywide	Citywide	46	46	-	-	-	-	-	-	(46)
Employee costs capitalised under Plant and Equipment			63	-	63	-	-	-	-	-	(63)
			5,068	142	4,926	-	-	-	-	(5,068)	-
Plant and Equipment											
Furniture and Equipment											
Kerbside Bins - New and Maintenance	Citywide	Citywide	1,207	-	1,207	-	-	-	-	-	(1,207)
Litter Bin Infrastructure Replacement	Citywide	Citywide	110	-	110	-	-	-	-	-	(110)
Library Stock Replacement	Citywide	Citywide	886	-	886	-	-	-	-	-	(886)
ICT Infrastructure projects - Upgrade, Software and Related Projects	Citywide	Citywide	600	-	600	-	-	-	-	-	(600)
Sports Pavilion Bin Cage program	Citywide	Citywide	15	15	-	-	-	-	-	-	(15)
Basketball Stadium Asset Renewal Program	Citywide	Citywide	35	-	35	-	-	-	-	-	(35)
Premier's Reading Challenge	Citywide	Citywide	31	-	31	-	-	(31)	-	-	-
IS Device Replacement Annual Program	Citywide	Citywide	1,200	-	1,200	-	-	-	-	(1,200)	-
Bookshop shelving initiative	Citywide	Citywide	6	-	6	-	-	-	-	-	(6)
Leisure Centre Gym Equipment Replacement Program	Citywide	Citywide	612	-	612	-	-	-	-	-	(612)
Single View of the Customer	Citywide	Citywide	200	200	-	-	-	-	-	-	(200)
Dogs in Public Places Signage Project	Citywide	Citywide	66	66	-	-	-	-	-	-	(66)
Installation Termia Book a Court System	Citywide	Citywide	55	55	-	-	-	-	-	-	(55)
Seniors Exercise Equipment - Forrest Street Reserve	Jacksons	Sunbury	110	110	-	-	-	-	-	-	(110)
Furniture Sunbury and Broadmeadows Libraries	Citywide	Citywide	38	38	-	-	-	-	-	-	(38)
Infrastructure as a Service Migration to the Cloud	Citywide	Citywide	1,400	1,400	-	-	-	-	-	-	(1,400)
Corporate reporting software	Citywide	Citywide	180	180	-	-	-	-	-	-	(180)
Process mapping software	Citywide	Citywide	50	50	-	-	-	-	-	-	(50)
Employee costs capitalised under Furniture and Equipment			620	620	-	-	-	-	-	-	(620)
			7,421	2,734	4,038	649	-	(31)	-	(7,390)	-
Furniture and Equipment											
TOTAL PLANT AND EQUIPMENT			12,509	2,896	8,964	649	-	(31)	-	(12,478)	-

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Capital Works Area	Ward	Locality	Project Cost \$'000	Asset expenditure types			Expansion \$'000	Grants \$'000	Summary of Funding Sources		
				New \$'000	Renewal \$'000	Upgrade \$'000			Contrib. \$'000	Cash/Reserves \$'000	Borrowings \$'000
INFRASTRUCTURE											
Roads											
Local Road Spray Reseal	Citywide	Citywide	1,378	-	1,378	-	-	-	-	(1,378)	
Local Road Asphalt Resurfacing	Citywide	Citywide	6,029	-	6,029	-	-	-	-	(6,029)	
Kerb and Channel Rehabilitation	Citywide	Citywide	310	-	310	-	-	-	-	(310)	
Associated with Road Asphalt Resurfacing	Citywide	Citywide	792	-	792	-	-	-	-	(792)	
Traffic Management Facilities	Citywide	Citywide	855	-	855	-	-	-	-	(855)	
Local Area Traffic Management (LATM) Facilities	Citywide	Citywide	420	-	420	-	-	-	-	(420)	
Annual Road Humps Replacement Program	Citywide	Citywide	105	-	105	-	-	-	-	(105)	
Alken Boulevard Duplication between Mutton Bvd & Grand Blvd	Alken	Craigieburn	4,349	-	-	-	4,349	(1,618)	-	(2,731)	
Warrigal Road, Jacksons Hill to Watsons Road / Road Construction	Jacksons	Sunbury	9,650	-	9,650	-	-	-	-	(9,650)	
Recreation Hills Creek Reconstruction	Alken	Craigieburn	650	-	650	-	-	-	-	(650)	
Watkinson Street Reconstruction	Alken	Broadmeadows	730	-	730	-	-	-	-	(730)	
Recon-Macedon St Service Road Sunbury north side b/w Jackson St and No 39	Jacksons	Sunbury	935	-	-	935	-	-	-	(935)	
Road Design for Capital Works Program	Citywide	Citywide	200	-	200	-	-	-	-	(200)	
Construct a new pedestrian bridge-Knox Court	Jacksons	Sunbury	159	-	-	159	-	-	-	(159)	
Malcolm St Bridge over Kalkallo creek	Alken	Kalkallo	466	-	466	-	-	-	-	(466)	
Sunbury Depot Renewal Works	Jacksons	Sunbury	409	-	409	-	-	-	-	(409)	
2021 Blackspot - Construct roundabout at Somerton Rd / Wildwood Rd	Jacksons	Bulla	-	-	-	-	-	(713)	-	713	
Craigieburn Sports Club - Construct Access Road	Alken	Craigieburn	430	-	430	-	-	-	-	(430)	
Boardman Reserve Access Road	Jacksons	Sunbury	120	-	120	-	-	-	-	(120)	
Saleyard Lane, Sunbury Town Centre - Laneway Streetscape	Jacksons	Sunbury	610	-	610	-	-	-	-	(610)	
Employee costs capitalised under Roads			500	198	209	18	75	-	-	(500)	
			29,097	11,658	11,903	1,112	4,424	(2,331)	-	(26,766)	
Bridges											
Pennyn Pl Rehabilitation, Craigieburn, rear of No.8, Pedestrian Bridge	Alken	Craigieburn	159	-	159	-	-	-	-	(159)	
Hayfield Rd Bridge(HL075), Roxburgh Park at Reserve b/w Statesman Ave & Lockwood	Alken	Roxburgh Park	362	-	362	-	-	-	-	(362)	
Employee costs capitalised under Bridges			43	-	43	-	-	-	-	(43)	
			564	-	564	-	-	-	-	(564)	
Footpaths and Cycleways											
Meadowlink Path - Seabrook Reserve to Broadmeadows CAD	Meadow Valley	Broadmeadows	200	200	-	-	-	-	-	(200)	
Footpath Rehabilitation	Citywide	Citywide	3,999	-	3,999	-	-	-	-	(3,999)	
Walking & Cycling Strategy Implementation	Citywide	Citywide	1,040	-	1,040	-	-	-	-	(1,040)	
Annandale Road - New Footpath Works	Jacksons	Tullamarine	85	-	85	-	-	-	-	(85)	
77 Kellor Park Drive - New Footpath Works	Jacksons	Tullamarine	18	-	18	-	-	-	-	(18)	
New footpath works-Glencain Drive	Meadow Valley	Greenvale	59	-	59	-	-	-	-	(59)	
Mt Holden Masterplan	Jacksons	Sunbury	200	-	200	-	-	(500)	-	300	
New Footpath - McNicholl Close on both sides	Meadow Valley	Meadow Heights	12	-	12	-	-	-	-	(12)	
New Footpath - Haddington Crescent (north side)	Meadow Valley	Greenvale	18	-	18	-	-	-	-	(18)	
New Footpath - Bronco Court and Nicholson Crescent (south side)	Meadow Valley	Meadow Heights	44	-	44	-	-	-	-	(44)	
Construct new Footpath in Rocklands Rise	Meadow Valley	Meadow Heights	25	-	25	-	-	-	-	(25)	
New footpath - Vaughan St	Jacksons	Sunbury	15	-	15	-	-	-	-	(15)	
Gladstone Park Reserve path upgrade	Meadow Valley	Gladstone Park	126	-	-	126	-	-	-	(126)	
Malcolm Creek Trail Enhancement Program	Alken	Craigieburn	66	-	-	66	-	-	-	(66)	
Construct footpath on East side of Glencairn Dr b/w Barrymore Rd and Erskine Ct	Meadow Valley	Greenvale	59	-	-	59	-	-	-	(59)	
New Footpath in Donald Cameron Drive (20 Merrigann Court to Bus Stop)	Alken	Roxburgh Park	11	-	-	-	-	-	-	(11)	
New Footpath in Donald Cameron Drive (30m East off Kirwan Avenue to Bus Stop)	Alken	Roxburgh Park	4	-	-	-	-	-	-	(4)	
Employee costs capitalised under Footpath and Cycleways			242	72	162	8	-	-	-	(242)	
			6,223	1,862	4,161	200	-	(500)	-	(6,723)	
Footpaths and Cycleways											

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Capital Works Area	Ward	Locality	Project Cost \$'000	Asset expenditure types				Grants \$'000	Summary of Funding Sources		
				New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000		Contrib. \$'000	Council \$'000	Borrowings \$'000
Car Parks Carpark Resurfacing Indented Parking on Narrow Streets Broadmeadows Town Centre - Carpark Construction Evans Street, Sunbury - Multi-Deck Carpark Employee costs capitalised under Car Parks	Citywide	Citywide	275	-	275	-	-	-	-	(275)	-
	Citywide	Citywide	628	628	-	-	-	-	-	(628)	-
	Meadow Valley	Broadmeadows	4,930	4,930	-	-	-	-	-	(4,930)	-
	Jacksons	Sunbury	8,730	8,730	-	-	-	(15,950)	-	7,200	-
			191	187	4	-	-	-	-	(191)	-
			14,874	14,395	279	-	-	(15,950)	-	-	1,276
Drainage Drainage Rehabilitation Works Drainage Infrastructure Upgrade Fairways Lake - Fairways Boulevard Drainage work Spavin Drive Lake-Stabilize Lake Bank Embankment and Renew Spillway Sports Reserves - External Open Space Drainage around pavilions Banksia Grove and Birch Avenue, Tullamarine Drainage Upgrade Employee costs capitalised under Drainage	Citywide	Citywide	605	-	605	-	-	-	-	(605)	-
	Citywide	Citywide	335	-	-	335	-	-	-	(335)	-
	Aithen	Craigieburn	800	-	800	-	-	-	-	(800)	-
	Jacksons	Sunbury	500	-	500	-	-	-	-	(500)	-
	Citywide	Citywide	176	176	-	-	-	-	-	(176)	-
	Jacksons	Tullamarine	550	-	-	550	-	-	-	(550)	-
			189	11	122	56	-	-	-	(189)	-
			3,155	187	2,027	941	-	-	-	(3,155)	-
			53,713	28,102	18,934	2,253	4,424	(18,781)	-	(54,932)	-
			111,376	51,630	33,889	17,069	9,098	(30,532)	-	(80,844)	-
TOTAL INFRASTRUCTURE											
TOTAL NEW CAPITAL WORKS 2021/22											

4.5.3 Works carried forward from the 2020/21 year

Capital Works Area		Ward	Locality	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources				
					New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council Cash/Reserves \$'000	Borrowings \$'000	
PROPERTY Land Improvements	Jack Roper Reserve Master Plan Implementation Jacana Valley Masterplan Gardolinda Road Open Space Master Plan Implementation North West FM Antenna Sports Ground Lighting Audit and Upgrade Program Open Space and Play Space Upgrades Annual Sportsground Fence Upgrade Program Greenvale Recreation Reserve Master Plan Hume Central Public Realm Works Riddell Road Landfill Rehabilitation EPA Requirement Bachman Street Reserve Master Plan Implementation Dog Off Leash Site Improvements Willowbrook Recreation Reserve Master Plan O.S. Aitken District Recreation Reserve Master Plan Mt. Aitken District Recreation Reserve Sunbury Park Master Plan Implementation Gardolinda Road Landfill Master Plan Stage 3 Works Construct 4 Rugby Pitches at District Active Reserve Central Area Progress Reserve Master Plan Review and Implementation Derby Street Reserve Site Development Plan Northern AOS (construction of fields) Dallas Tennis Court Upgrade Gladstone Park Reserve Fence Riddell Road Landfill Leachate Management Upgrade Riddell Road Landfill Gas Management Riddell Road Landfill Capping Riddell Road Side Liner Construction Botanical Garden Study Sunbury Recreation Reserve Netball Courts Upgrade Sports Reserves Car Park Lighting Program Werri Creek Regional Park Maffra St Depot Renewal Works including Truck Wash Werrifield Dog Park grant contribution Employee costs capitalised under Land Improvement	Meadow Valley	Broadmeadows	170	170	-	-	-	-	-	-	(170)	
		Meadow Valley	Jacana	150	-	-	150	-	-	-	-	-	(150)
		Meadow Valley	Campbellfield	349	-	-	-	-	-	-	-	-	(349)
		Meadow Valley	Coolorac	98	-	-	-	-	-	-	-	-	(98)
		Citywide	Citywide	321	-	321	-	-	-	-	-	-	(321)
		Citywide	Citywide	2,053	-	-	2,053	-	-	-	-	-	(2,053)
		Citywide	Citywide	50	-	50	-	-	-	-	-	-	(50)
		Meadow Valley	Greenvale	1,623	-	-	1,623	-	-	-	-	-	(1,623)
		Meadow Valley	Broadmeadows	209	-	209	-	-	-	-	-	-	(209)
		Jacksons	Sunbury	110	-	-	110	-	-	-	-	-	(110)
		Meadow Valley	Meadow Heights	100	-	100	-	-	-	-	-	-	(100)
		Citywide	Citywide	214	-	214	-	-	-	-	-	-	(214)
		Meadow Valley	Westmeadows	307	-	-	307	-	-	-	-	-	(307)
		Aitken	Craigieburn	293	-	-	293	-	-	-	-	-	(293)
		Aitken	Craigieburn	3,626	-	3,626	-	-	-	-	-	-	(3,626)
		Jacksons	Sunbury	643	-	-	643	-	-	-	-	-	(643)
		Meadow Valley	Campbellfield	473	-	473	-	-	-	-	-	-	(473)
		Aitken	Craigieburn	1,514	-	1,514	-	-	-	-	-	-	(1,514)
		Meadow Valley	Coolorac	642	-	-	642	-	-	-	-	-	(642)
		Jacksons	Tullamarine	524	-	-	524	-	-	-	-	-	(524)
		Aitken	Craigieburn	359	-	359	-	-	-	-	-	-	(359)
		Meadow Valley	Dallas	43	-	-	43	-	-	-	-	-	(43)
		Jacksons	Gladstone Park	88	-	-	88	-	-	-	-	-	(88)
Jacksons	Sunbury	1,861	-	-	1,861	-	-	-	-	-	(1,861)		
Jacksons	Sunbury	1,431	-	-	1,431	-	-	-	-	-	(1,431)		
Jacksons	Sunbury	1,896	-	-	1,896	-	-	-	-	-	(1,896)		
Jacksons	Sunbury	249	-	-	249	-	-	-	-	-	(249)		
Citywide	Citywide	50	-	50	-	-	-	-	-	-	(50)		
Jacksons	Sunbury	200	-	200	-	-	-	-	-	-	(200)		
Citywide	Citywide	50	-	-	50	-	-	-	-	-	(50)		
Citywide	Citywide	423	-	-	423	-	-	-	-	-	(423)		
Meadow Valley	Coolorac	200	-	-	200	-	-	-	-	-	(200)		
Aitken	Micklemarn	75	-	75	-	-	-	-	-	-	(75)		
		652	-	652	238	21	393	-	-	-	-	(652)	
		21,046		21,046	7,675	680	12,691	-	-	-	(21,046)		
Buildings	Jacksons Hill VU Site-Building Maintenance Public Toilet Program Greenhouse Action Plan (18/19 - 21/22) Portable Building Purchase Werrifield West Northern Community Hub Kalkallo Community Centre Mt Aitken District Recreation Reserve Pavilion Cloverton Southern Active Open Space Pavilion 1&2 Eric Boardman Reserve Pavilion 2 Upgrade Eric Boardman Reserve Pavilion 3 & Social Room Upgrade Gladstone Park Reserve Sports Pavilion Upgrade Progress Reserve Pavilion Upgrade Donnybrook Reserve Pavilion Upgrade (John Laffan Reserve) Leo Dineen Reserve Pavilions and social room Langnam Park Pavilion 2	Jacksons	Sunbury	212	-	212	-	-	-	-	-	(212)	
		Citywide	Citywide	640	-	-	640	-	-	-	-	(640)	
		Citywide	Citywide	633	-	-	633	-	-	-	-	(633)	
		Citywide	Citywide	(80)	-	-	-	-	-	-	-	80	
		Aitken	Micklemarn	4,510	-	4,510	-	-	-	-	-	(4,510)	
		Aitken	Kalkallo	540	-	540	-	-	-	-	-	(540)	
		Aitken	Craigieburn	492	-	492	-	-	-	-	-	(492)	
		Aitken	Craigieburn	123	-	123	-	-	-	-	-	(123)	
		Aitken	Kalkallo	1,286	-	1,286	-	-	-	-	-	(1,286)	
		Jacksons	Sunbury	103	-	-	103	-	-	-	-	(103)	
		Jacksons	Sunbury	115	-	-	115	-	-	-	-	(115)	
		Meadow Valley	Gladstone Park	1,318	-	-	-	-	1,318	-	-	(1,318)	
		Meadow Valley	Coolorac	200	-	-	200	-	-	-	-	(200)	
		Aitken	Kalkallo	26	-	26	-	-	-	-	-	(26)	
		Jacksons	Tullamarine	151	-	-	151	-	-	-	-	(151)	
		Jacksons	Sunbury	942	-	-	942	-	-	-	-	(942)	

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Capital Works Area	Ward	Locality	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
				New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Cash/Reserves \$'000	Borrowings \$'000
Jacana Reserve Pavilion and social room	Meadow Valley	Jacana	(10)	-	-	(10)	-	-	-	-	10
Kalkallo Central community hub	Althen	Kalkallo	308	308	-	-	-	-	-	-	(308)
Merrifield West Southern Community Centre	Althen	Mickleham	265	265	-	-	-	-	-	-	(265)
Construct Pavilion 1&2 on northern sports ground	Althen	Mickleham	249	(157)	-	-	-	-	-	-	(249)
Riddell Rd Landfill & Bolinda Rd Resource Recovery Facility - E-waste acceptance	Meadow Valley	Campbellfield	(157)	-	-	-	-	-	-	-	157
Jacksons Hill Arts and Cultural Precinct	Jacksons	Sunbury	660	-	660	-	-	-	-	-	(660)
Eric Boardman Reserve upgrade-new modular building for Pavilion 1	Jacksons	Sunbury	92	-	-	92	-	-	-	-	(92)
Hillgate Recreation Reserve - main pavilion extension	Althen	Craigieburn	18	-	-	-	18	-	-	-	(18)
Craigieburn HGLC Front Entrance Alcock	Althen	Craigieburn	44	-	-	44	-	-	-	-	(44)
Skate, scooter, BMX strategy implementation	Citywide	Citywide	70	-	-	-	-	-	-	-	(70)
Installation of screening to rear of carpark at Craigieburn HGLC	Althen	Craigieburn	110	-	-	110	-	-	-	-	(110)
Craigieburn Indoor facility - Old Leisure Centre	Althen	Craigieburn	(32)	-	(32)	-	-	-	-	-	32
Broadmeadows GLC Redevelopment	Meadow Valley	Broadmeadows	1,300	-	-	-	1,300	-	-	-	(1,300)
Broadmeadows GLC Tenancy Landlord Works	Meadow Valley	Broadmeadows	300	-	300	-	-	-	-	-	(300)
Greenvale Recreation Reserve - Indoor Cricket Centre	Meadow Valley	Greenvale	(2)	-	(2)	-	-	-	-	-	2
Employee costs capitalised under Buildings			474	282	37	68	87	-	-	-	(474)
			14,890	8,854	1,167	2,146	2,723	-	-	-	(14,890)
Buildings											
TOTAL PROPERTY											
			35,936	16,529	1,847	14,837	2,723	-	-	-	(35,936)
PLANT AND EQUIPMENT											
Heritage											
Public Art Project	Citywide	Citywide	79	79	-	-	-	-	-	-	(79)
			79	79	-	-	-	-	-	-	(79)
Heritage											
Plant and Equipment											
Fleet Capital Replacement Program	Citywide	Citywide	2,778	-	2,778	-	-	-	-	-	(2,778)
Sunbury Seniors Citizen Centre scoping study	Jacksons	Sunbury	45	45	-	-	-	-	-	-	(45)
Broadmeadow Basketball Stadium air-conditioning on court 1 and 2	Meadow Valley	Broadmeadows	68	68	-	-	-	-	-	-	(68)
Employee costs capitalised under Plant and Equipment			36	-	36	-	-	-	-	-	(36)
			2,927	113	2,814	-	-	-	-	-	(2,927)
Plant and Equipment											
Furniture and Equipment											
Litter Bin Infrastructure Replacement	Citywide	Citywide	38	-	38	-	-	-	-	-	(38)
ICT Infrastructure projects	Citywide	Citywide	403	-	403	-	-	-	-	-	(403)
			441	-	441	-	-	-	-	-	(441)
Furniture and Equipment											
TOTAL PLANT AND EQUIPMENT											
			3,447	192	3,255	-	-	-	-	-	(3,447)

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Capital Works Area	Ward	Locality	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Summary of Funding Sources Council Cash/Reserves \$'000	Borrowings \$'000
INFRASTRUCTURE											
Roads											
Traffic Management Facilities	Citywide	Citywide	200	200	-	-	-	-	-	-	(200)
Local Area Traffic Management (LATM) Facilities	Citywide	Citywide	150	150	-	-	-	-	-	-	(150)
Wildwood Road South Reconstruction	Jacksons	Wildwood	401	-	401	-	-	-	-	-	(401)
Alken Boulevard Duplication -between Marathon Blvd & Grand Blvd	Alken	Craigieburn	1,782	-	-	-	1,782	-	-	-	(1,782)
Yarragan Road, Jacksons Hill to Watsons Road , Road Construction	Jacksons	Sunbury	825	825	-	-	-	-	-	-	(825)
Somerton Rd & Section Rd Intersection construction	Meadow Valley	Greenvale	3,121	-	-	-	-	-	-	-	(3,121)
Sunbury Pop Festival Access Track	Alken	Diggers Rest	141	141	-	-	-	-	-	-	(141)
Mitchell St, Kalkallo rural road reconstruction	Alken	Kalkallo	(46)	-	(46)	-	-	-	-	-	46
Road Rehabilitation for Kiewa Crescent, Dallas b/w Blair St and Riggall St	Meadow Valley	Dallas	567	-	567	-	-	-	-	-	(567)
Road Design for Capital Works Program	Citywide	Citywide	(80)	-	(80)	-	-	-	-	-	80
2021 Blackspot - Construct roundabout at Somerton Rd / Wildwood Rd, Bulla	Jacksons	Bulla	663	-	663	-	-	-	-	-	(663)
Employee costs capitalised under Roads			153	88	17	13	35	-	-	-	(153)
			7,877	4,525	859	676	1,817	-	-	-	(7,877)
Roads											
Footpaths and Cycleways											
Walking & Cycling Strategy Implementation	Citywide	Citywide	283	283	-	-	-	-	-	-	(283)
Mitchells Lane - New Footpath Works	Jacksons	Sunbury	68	68	-	-	-	-	-	-	(68)
Donnybrook Road Shared Path Construction Merrifield Stage 29	Alken	Micklemam	68	68	-	-	-	-	-	-	(68)
Mt Holden Masterplan	Jacksons	Sunbury	786	786	-	-	-	-	-	-	(786)
Footpath-Riddle Rd (S side) b/w 85 Riddle Rd (service road) & Strathearn Dr	Jacksons	Sunbury	90	90	-	-	-	-	-	-	(90)
New footpath - Camp Road, Campbellfield	Meadow Valley	Campbellfield	48	48	-	-	-	-	-	-	(48)
Employee costs capitalised under Footpath and Cycleways			54	54	-	-	-	-	-	-	(54)
			1,397	1,397	-	-	-	-	-	-	(1,397)
Footpaths and Cycleways											
Car Parks											
Broadmeadows Town Centre - Carpark Construction	Meadow Valley	Broadmeadows	4,241	4,241	-	-	-	-	-	-	(4,241)
Seabrook Reserve Access and Carparking	Meadow Valley	Broadmeadows	1,000	1,000	-	-	-	-	-	-	(1,000)
Evans Street, Sunbury - Multi-Deck Carpark	Jacksons	Sunbury	4,900	4,900	-	-	-	-	-	-	(4,900)
Employee costs capitalised under Car Parks			134	134	-	-	-	-	-	-	(134)
			10,275	10,275	-	-	-	-	-	-	(10,275)
Car Parks											
Drainage											
Drainage Rehabilitation Works	Citywide	Citywide	407	-	407	-	-	-	-	-	(407)
Drainage Infrastructure Upgrade	Citywide	Citywide	209	-	-	209	-	-	-	-	(209)
Fairways Lake -Fairways Boulevard Drainage work	Alken	Craigieburn	2	-	2	-	-	-	-	-	(2)
Hume Central Implementation - Servicing Infrastructure	Meadow Valley	Broadmeadows	688	688	-	-	-	-	-	-	(688)
Employee costs capitalised under Drainage			81	42	26	13	-	-	-	-	(81)
			1,367	710	435	222	-	-	-	-	(1,367)
Drainage											
TOTAL INFRASTRUCTURE											
			20,916	16,907	1,294	898	1,817	-	-	-	(20,916)
TOTAL CARRIED FORWARD CAPITAL WORKS FROM 2020/21											
			60,299	33,628	6,396	15,735	4,540	-	-	-	(60,299)

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Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

4.6 Summary of Planned Capital Works Expenditure For the four years ended 30 June 2025

TOTAL NEW CAPITAL WORKS 2022/23								
Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council Cash/Reserves \$'000
PROPERTY								
Land	-	-	-	-	-	-	-	-
Land Improvements	36,602	19,050	4,517	13,035	-	(900)	-	(35,702)
Buildings	49,148	26,829	6,276	4,621	11,422	-	-	(49,148)
Total Property	85,750	45,879	10,793	17,656	11,422	(900)	-	(84,850)
PLANT AND EQUIPMENT								
Heritage	140	140	-	-	-	-	-	(140)
Plant and Equipment	5,183	11	5,172	-	-	-	-	(5,183)
Furniture and Equipment	7,010	2,128	4,166	716	-	(32)	-	(6,978)
Total Plant and Equipment	12,333	2,279	9,338	716	-	(32)	-	(12,301)
INFRASTRUCTURE								
Roads	31,763	14,009	15,700	521	1,533	(1,618)	-	(30,145)
Bridges	260	-	260	-	-	-	(25)	(235)
Footpaths and Cycleways	4,937	1,451	3,310	176	-	-	-	(4,937)
Car Parks	22,863	22,269	293	284	17	(3,072)	-	(19,791)
Drainage	3,505	1,684	724	1,097	-	-	-	(3,505)
TOTAL INFRASTRUCTURE	63,328	39,413	20,287	2,078	1,550	(4,690)	(25)	(58,613)
TOTAL NEW CAPITAL WORKS 2022/23	161,411	87,571	40,418	20,450	12,972	(5,622)	(25)	(155,764)
TOTAL NEW CAPITAL WORKS 2023/24								
Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council Cash/Reserves \$'000
PROPERTY								
Land	5,628	5,628	-	-	-	-	-	(5,628)
Land Improvements	39,578	16,945	5,101	14,792	2,740	(1,000)	-	(38,578)
Buildings	31,905	9,642	12,855	6,397	3,011	(2,000)	-	(29,905)
Total Property	77,111	32,215	17,956	21,189	5,751	(3,000)	-	(74,111)
PLANT AND EQUIPMENT								
Heritage	84	84	-	-	-	-	-	(84)
Plant and Equipment	5,175	-	5,175	-	-	-	-	(5,175)
Furniture and Equipment	6,534	2,150	3,959	425	-	(33)	-	(6,501)
Total Plant and Equipment	11,793	2,234	9,134	425	-	(33)	-	(11,760)
INFRASTRUCTURE								
Roads	20,826	1,527	18,533	766	-	(1,618)	-	(19,208)
Bridges	266	-	266	-	-	-	-	(266)
Footpaths and Cycleways	5,289	1,753	3,419	117	-	-	-	(5,289)
Car Parks	2,659	2,139	349	-	171	-	-	(2,659)
Drainage	3,542	1,633	797	1,112	-	-	-	(3,542)
TOTAL INFRASTRUCTURE	32,582	7,052	23,364	1,995	171	(1,618)	-	(30,964)
TOTAL NEW CAPITAL WORKS 2023/24	121,486	41,501	50,454	23,609	5,922	(4,651)	-	(116,835)
TOTAL NEW CAPITAL WORKS 2024/25								
Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council Cash/Reserves \$'000
PROPERTY								
Land	-	-	-	-	-	-	-	-
Land Improvements	24,928	9,003	4,298	8,825	2,802	-	-	(24,928)
Buildings	23,259	9,061	5,514	6,019	2,665	(2,000)	-	(21,259)
Total Property	48,187	18,064	9,812	14,844	5,467	(2,000)	-	(46,187)
PLANT AND EQUIPMENT								
Heritage	86	86	-	-	-	-	-	(86)
Plant and Equipment	5,179	-	5,179	-	-	-	-	(5,179)
Furniture and Equipment	6,642	2,125	4,133	384	-	(34)	-	(6,608)
Total Plant and Equipment	11,907	2,211	9,312	384	-	(34)	-	(11,873)
INFRASTRUCTURE								
Roads	22,461	1,578	20,883	-	-	(1,000)	-	(21,461)
Bridges	48	-	48	-	-	-	-	(48)
Footpaths and Cycleways	5,450	1,911	3,539	-	-	-	-	(5,450)
Car Parks	1,353	920	433	-	-	-	-	(1,353)
Drainage	1,477	-	1,010	467	-	-	-	(1,477)
TOTAL INFRASTRUCTURE	30,789	4,409	25,913	467	-	(1,000)	-	(29,789)
TOTAL NEW CAPITAL WORKS 2024/25	90,883	24,684	45,037	15,695	5,467	(3,034)	-	(87,849)

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives. The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Projections 2022/23	2023/24	2024/25	Trend +/o/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	9.78%	-2.32%	-0.74%	5.95%	3.93%	5.33%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	496.02%	485.95%	390.17%	281.95%	237.18%	260.80%	-
Unrestricted cash	Unrestricted cash / current liabilities		10.14%	130.72%	165.30%	76.55%	47.29%	50.22%	-
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	o
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	o
Indebtedness	Non-current liabilities / own source revenue		17.49%	17.21%	16.04%	15.33%	14.62%	13.87%	+
Asset renewal	Asset renewal expenses / Asset depreciation	4	82.66%	96.99%	126.78%	98.26%	109.05%	82.94%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	63.14%	65.08%	63.09%	63.34%	63.08%	63.50%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.38%	0.37%	0.36%	0.36%	0.36%	0.37%	o

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Projections 2022/23	2023/24	2024/25	Trend +/o/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$3,141.59	\$3,437.44	\$3,495.10	\$3,305.40	\$3,456.81	\$3,464.32	+
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,981.26	\$1,998.73	\$2,010.50	\$2,044.95	\$2,084.97	\$2,130.92	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period.

2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the projected periods.

3. Debt compared to rates

No new loans are expected to be required over the projected periods.

4. Asset renewal

This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

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6. Schedule of Fees and Charges

This section presents the fees and charges of a statutory/non-statutory (set fee) nature which will be charged in respect to various goods and services during the 2021/22

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
EVENTS					
SMALL EVENT (Under 100 People)					
COMMUNITY	Booking Fee to utilise Council land	Per Event	Set	-	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
COMMERCIAL	Booking Fee to utilise Council land	Per Event	Set	110.00	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
PRIVATE	Booking Fee to utilise Council land	Per Event	Set	-	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
MEDIUM EVENT (Between 101 and 1000 People)					
COMMUNITY	Booking Fee to utilise Council land	Per Event	Set	-	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	6.60	TBA
	Sanitary Bin	Per Unit	Set	33.00	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
COMMERCIAL	Booking Fee to utilise Council land	Per Event	Set	110.00	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
PRIVATE	Booking Fee to utilise Council land	Per 1000 people	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
LARGE EVENT (Between 1001 and 5,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	6.00	TBA
	Sanitary Bin	Per Unit	Set	30.00	TBA
	Toilet Cleaning	Per Clean	Set	70.00	TBA
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	77.00	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	70.00	TBA
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per Event	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
MAJOR EVENT (Between 5,001 and 15,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	6.60	TBA
	Sanitary Bin	Per Unit	Set	33.00	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per Event	Set	77.00	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
STATE/REGIONAL EVENT (More than 15,000 People)					
COMMUNITY	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	38.50	TBA

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	6.60	TBA
	Sanitary Bin	Per Unit	Set	33.00	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
COMMERCIAL	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	77.00	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
PRIVATE	Booking Fee to utilise Council land (per 1000 people)	Per 1000 people	Set	38.50	TBA
	Fees for waste support infrastructure:				
	Bin	Per Unit	Set	-	TBA
	Sanitary Bin	Per Unit	Set	-	TBA
	Toilet Cleaning	Per Clean	Set	77.00	TBA
COMMUNITY FACILITIES					
HUME GLOBAL LEARNING CENTRE - CRAIGIEBURN					
	Room Hire/Bookings				
	Meeting Room 3 - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 3 - Government	Per Hour	Set	61.25	61.25
	Meeting Room 3 - Multiversity	Per Hour	Set	48.00	48.00
	Meeting Room 3 - Community	Per Hour	Set	35.00	35.00
	Meeting Room 3 - Commercial	Half Day	Set	318.75	318.75
	Meeting Room 3 - Government	Half Day	Set	218.75	218.75
	Meeting Room 3 - Multiversity	Half Day	Set	172.00	172.00
	Meeting Room 3 - Community	Half Day	Set	125.00	125.00
	Meeting Room 3 - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 3 - Government	Full Day	Set	385.00	385.00
	Meeting Room 3 - Multiversity	Full Day	Set	305.00	305.00
	Meeting Room 3 - Community	Full Day	Set	220.00	220.00
	Meeting Room 4 - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 4 - Government	Per Hour	Set	61.25	61.25
	Meeting Room 4 - Multiversity	Per Hour	Set	48.00	48.00
	Meeting Room 4 - Community	Per Hour	Set	35.00	35.00
	Meeting Room 4 - Commercial	Half Day	Set	318.75	318.75
	Meeting Room 4 - Government	Half Day	Set	218.75	218.75
	Meeting Room 4 - Multiversity	Half Day	Set	172.00	172.00
	Meeting Room 4 - Community	Half Day	Set	125.00	125.00
	Meeting Room 4 - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 4 - Government	Full Day	Set	385.00	385.00
	Meeting Room 4 - Multiversity	Full Day	Set	305.00	305.00
	Meeting Room 4 - Community	Full Day	Set	220.00	220.00
	Meeting Room 3-4 Combined - Commercial	Half Day	Set	637.50	637.50
	Meeting Room 3-4 Combined - Government	Half Day	Set	437.50	437.50
	Meeting Room 3-4 Combined - Community	Half Day	Set	250.00	250.00
	Meeting Room 3-4 Combined - Commercial	Full Day	Set	1,198.50	1,198.50
	Meeting Room 3-4 Combined - Government	Full Day	Set	822.50	822.50
	Meeting Room 3-4 Combined - Community	Full Day	Set	470.00	470.00
	Computer Training Room 5 excl computers- Commercial	Per Hour	Set	89.25	89.25
	Computer Training Room 5 excl computers- Government	Per Hour	Set	61.25	61.25
	Computer Training Room 5 with computers- Multiversity	Per Hour	Set	55.00	55.00
	Computer Training Room 5 excl computers- Community	Per Hour	Set	35.00	35.00
	Computer Training Room 5 excl computers- Commercial	Half Day	Set	318.75	318.75
	Computer Training Room 5 excl computers- Government	Half Day	Set	218.75	218.75
	Computer Training Room 5 with computers- Multiversity	Half Day	Set	200.00	200.00
	Computer Training Room 5 excl computers- Community	Half Day	Set	125.00	125.00
	Computer Training Room 5 excl computers- Commercial	Full Day	Set	561.00	561.00
	Computer Training Room 5 excl computers- Government	Full Day	Set	385.00	385.00
	Computer Training Room 5 with computers- Multiversity	Full Day	Set	358.00	358.00
	Computer Training Room 5 excl computers- Community	Full Day	Set	220.00	220.00
	Computer Training Room 5 with computers- Commercial	Per Hour	Set	102.00	102.00
	Computer Training Room 5 with computers- Government	Per Hour	Set	70.00	70.00
	Computer Training Room 5 with computers- Community	Per Hour	Set	40.00	40.00
	Computer Training Room 5 with computers- Commercial	Half Day	Set	369.75	369.75
	Computer Training Room 5 with computers- Government	Half Day	Set	253.75	253.75
	Computer Training Room 5 with computers- Community	Half Day	Set	145.00	145.00
	Computer Training Room 5 with computers- Commercial	Full Day	Set	663.00	663.00
	Computer Training Room 5 with computers- Government	Full Day	Set	455.00	455.00
	Computer Training Room 5 with computers- Community	Full Day	Set	260.00	260.00
	Conference Room 1 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 1 - Government	Per Hour	Set	105.00	105.00
	Conference Room 1 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 1 - Community	Per Hour	Set	60.00	60.00
	Conference Room 1 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 1 - Government	Half Day	Set	393.75	393.75
	Conference Room 1 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 1 - Community	Half Day	Set	225.00	225.00
	Conference Room 1 - Commercial	Full Day	Set	1,071.00	1,071.00

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REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Conference Room 1 - Government	Full Day	Set	735.00	735.00
	Conference Room 1 - Multiversity	Full Day	Set	578.00	578.00
	Conference Room 1 - Community	Full Day	Set	420.00	420.00
	Conference Room 2 - Commercial	Per Hour	Set	153.00	153.00
	Conference Room 2 - Government	Per Hour	Set	105.00	105.00
	Conference Room 2 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 2 - Community	Per Hour	Set	60.00	60.00
	Conference Room 2 - Commercial	Half Day	Set	573.75	573.75
	Conference Room 2 - Government	Half Day	Set	393.75	393.75
	Conference Room 2 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 2 - Community	Half Day	Set	225.00	225.00
	Conference Room 2 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 2 - Government	Full Day	Set	735.00	735.00
	Conference Room 2 - Multiversity	Full Day	Set	578.00	578.00
	Conference Room 2 - Community	Full Day	Set	420.00	420.00
	Conference Room 1-2 Combined - Commercial	Half Day	Set	1,147.50	1,147.50
	Conference Room 1-2 Combined - Government	Half Day	Set	787.50	787.50
	Conference Room 1-2 Combined - Multiversity	Half Day	Set	620.00	620.00
	Conference Room 1-2 Combined - Community	Half Day	Set	450.00	450.00
	Conference Room 1-2 Combined - Commercial	Full Day	Set	2,218.50	2,218.50
	Conference Room 1-2 Combined - Government	Full Day	Set	1,522.50	1,522.50
	Conference Room 1-2 Combined - Multiversity	Full Day	Set	1,196.00	1,196.00
	Conference Room 1-2 Combined - Community	Full Day	Set	870.00	870.00
	The Pod - Commercial	Per Hour	Set	51.00	51.00
	The Pod - Government	Per Hour	Set	35.00	35.00
	The Pod - Community	Per Hour	Set	20.00	20.00
	The Pod - Commercial	Half Day	Set	165.75	165.75
	The Pod - Government	Half Day	Set	113.75	113.75
	The Pod - Community	Half Day	Set	65.00	65.00
	The Pod - Commercial	Full Day	Set	255.00	255.00
	The Pod - Government	Full Day	Set	175.00	175.00
	The Pod - Community	Full Day	Set	100.00	100.00
	Kitchen - Room 13	Set Fee	Set	50.00	50.00
	Percolated Coffee - per person	1/2 Day	Set	1.50	1.65
	Percolated Coffee - per person	Full Day	Set	3.00	3.30
	Tablecloth Hire - White	Per Cloth	Set	5.50	5.50
	Tablecloth Hire - Grey	Per Cloth	Set	15.00	15.00
	After Hour Staff Surcharge	Per Hour	Set	80.00	80.00
	Biscuits	2 pack	Set	0.50	0.55
HUME GLOBAL LEARNING CENTRE - SUNBURY					
	Conference Room 1 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 1 - Government	Per Hour	Set	87.45	87.45
	Conference Room 1 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 1 - Community	Per Hour	Set	50.00	50.00
	Conference Room 1 - Commercial	Half Day	Set	471.75	470.80
	Conference Room 1 - Government	Half Day	Set	323.75	323.75
	Conference Room 1 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 1 - Community	Half Day	Set	185.00	184.80
	Conference Room 1 - Commercial	Full Day	Set	867.00	865.70
	Conference Room 1 - Government	Full Day	Set	595.00	595.00
	Conference Room 1 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 1 - Community	Full Day	Set	340.00	339.90
	Conference Room 2 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 2 - Government	Per Hour	Set	87.45	87.45
	Conference Room 2 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 2 - Community	Per Hour	Set	50.00	50.00
	Conference Room 2 - Commercial	Half Day	Set	471.75	470.80
	Conference Room 2 - Government	Half Day	Set	323.75	323.75
	Conference Room 2 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 2 - Community	Half Day	Set	185.00	184.80
	Conference Room 2 - Commercial	Full Day	Set	867.00	865.70
	Conference Room 2 - Government	Full Day	Set	595.00	594.00
	Conference Room 2 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 2 - Community	Full Day	Set	340.00	339.90
	Conference Room 3 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 3 - Government	Per Hour	Set	87.45	87.45
	Conference Room 3 - Multiversity	Per Hour	Set	69.00	69.00
	Conference Room 3 - Community	Per Hour	Set	50.00	50.00
	Conference Room 3 - Commercial	Half Day	Set	471.75	470.80
	Conference Room 3 - Government	Half Day	Set	323.75	323.75
	Conference Room 3 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 3 - Community	Half Day	Set	185.00	184.80
	Conference Room 3 - Commercial	Full Day	Set	867.00	865.70
	Conference Room 3 - Government	Full Day	Set	595.00	594.00
	Conference Room 3 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 3 - Community	Full Day	Set	340.00	339.90
	Conference Room 4 - Commercial	Per Hour	Set	127.50	127.50
	Conference Room 4 - Government	Per Hour	Set	87.45	87.45
	Conference Room 4 - Multiversity	Per Hour	Set	69.00	69.00

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REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Conference Room 4 - Community	Per Hour	Set	50.00	50.00
	Conference Room 4 - Commercial	Half Day	Set	471.75	470.80
	Conference Room 4 - Government	Half Day	Set	323.75	323.75
	Conference Room 4 - Multiversity	Half Day	Set	255.00	255.00
	Conference Room 4 - Community	Half Day	Set	185.00	184.80
	Conference Room 4 - Commercial	Full Day	Set	867.00	865.70
	Conference Room 4 - Government	Full Day	Set	595.00	594.00
	Conference Room 4 - Multiversity	Full Day	Set	467.50	467.50
	Conference Room 4 - Community	Full Day	Set	340.00	339.90
	Conference Room 1 & 2 - Commercial	Per Hour	Set	153.00	152.90
	Conference Room 1 & 2 - Government	Per Hour	Set	105.00	104.50
	Conference Room 1 & 2 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 1 & 2 - Community	Per Hour	Set	60.00	60.00
	Conference Room 1 & 2 - Commercial	Half Day	Set	573.75	572.00
	Conference Room 1 & 2 - Government	Half Day	Set	393.75	393.75
	Conference Room 1 & 2 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 1 & 2 - Community	Half Day	Set	225.00	224.95
	Conference Room 1 & 2 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 1 & 2 - Government	Full Day	Set	735.00	734.80
	Conference Room 1 & 2 - Multiversity	Full Day	Set	577.50	577.50
	Conference Room 1 & 2 - Community	Full Day	Set	420.00	418.00
	Conference Room 3 & 4 - Commercial	Per Hour	Set	153.00	152.90
	Conference Room 3 & 4 - Government	Per Hour	Set	105.00	104.50
	Conference Room 3 & 4 - Multiversity	Per Hour	Set	82.50	82.50
	Conference Room 3 & 4 - Community	Per Hour	Set	60.00	60.00
	Conference Room 3 & 4 - Commercial	Half Day	Set	573.75	572.00
	Conference Room 3 & 4 - Government	Half Day	Set	393.75	393.75
	Conference Room 3 & 4 - Multiversity	Half Day	Set	310.00	310.00
	Conference Room 3 & 4 - Community	Half Day	Set	225.00	224.95
	Conference Room 3 & 4 - Commercial	Full Day	Set	1,071.00	1,071.00
	Conference Room 3 & 4 - Government	Full Day	Set	735.00	734.80
	Conference Room 3 & 4 - Multiversity	Full Day	Set	577.50	577.50
	Conference Room 3 & 4 - Community	Full Day	Set	420.00	418.00
	Conference Room ALL - Commercial	Half Day	Set	1,147.50	1,146.20
	Conference Room ALL - Government	Half Day	Set	787.50	786.50
	Conference Room ALL - Multiversity	Half Day	Set	620.00	620.00
	Conference Room ALL - Community	Half Day	Set	450.00	449.90
	Conference Room ALL - Commercial	Full Day	Set	2,218.50	2,211.00
	Conference Room ALL - Government	Full Day	Set	1,522.50	1,518.00
	Conference Room ALL - Multiversity	Full Day	Set	1,196.25	1,196.25
	Conference Room ALL - Community	Full Day	Set	870.00	869.00
	Meeting Room 6 (IT Training) Including Computers - Commercial	Per Hour	Set	102.00	102.00
	Meeting Room 6 (IT Training) Including Computers - Government	Per Hour	Set	70.00	70.00
	Meeting Room 6 (IT Training) Including Computers - Community	Per Hour	Set	40.00	40.00
	Meeting Room 6 (IT Training) Including Computers - Commercial	Half Day	Set	369.75	368.50
	Meeting Room 6 (IT Training) Including Computers - Government	Half Day	Set	253.75	253.00
	Meeting Room 6 (IT Training) Including Computers - Community	Half Day	Set	145.00	145.00
	Meeting Room 6 (IT Training) Including Computers - Commercial	Full Day	Set	663.00	660.00
	Meeting Room 6 (IT Training) Including Computers - Government	Full Day	Set	455.00	455.00
	Meeting Room 6 (IT Training) Including Computers - Community	Full Day	Set	260.00	260.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Per Hour	Set	89.25	89.25
	Meeting Room 6 (IT Training) Excluding Computers - Government	Per Hour	Set	61.25	61.25
	Meeting Room 6 (IT Training) Excluding Computers - Community	Per Hour	Set	35.00	35.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Half Day	Set	318.45	318.45
	Meeting Room 6 (IT Training) Excluding Computers - Government	Half Day	Set	218.35	218.35
	Meeting Room 6 (IT Training) Excluding Computers - Community	Half Day	Set	125.00	125.00
	Meeting Room 6 (IT Training) Excluding Computers - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 6 (IT Training) Excluding Computers - Government	Full Day	Set	385.00	385.00
	Meeting Room 6 (IT Training) Excluding Computers - Community	Full Day	Set	220.00	220.00
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Per Hour	Set	99.00	99.00
	Meeting Room 5 Including Computers (Multiversity) - Government	Per Hour	Set	66.00	66.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Per Hour	Set	55.00	55.00
	Meeting Room 5 Including Computers (Multiversity) - Community	Per Hour	Set	38.50	38.50
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Half Day	Set	368.50	368.50
	Meeting Room 5 Including Computers (Multiversity) - Government	Half Day	Set	253.00	253.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Half Day	Set	200.00	200.00
	Meeting Room 5 Including Computers (Multiversity) - Community	Half Day	Set	143.00	143.00
	Meeting Room 5 Including Computers (Multiversity) - Commercial	Full Day	Set	660.00	660.00
	Meeting Room 5 Including Computers (Multiversity) - Government	Full Day	Set	451.00	451.00
	Meeting Room 5 Including Computers (Multiversity) - Multiversity	Full Day	Set	357.50	357.50
	Meeting Room 5 Including Computers (Multiversity) - Community	Full Day	Set	258.50	258.50
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Per Hour	Set	88.00	88.00
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Per Hour	Set	60.50	60.50
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Per Hour	Set	33.00	33.00
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Half Day	Set	318.45	318.45
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Half Day	Set	218.35	218.35
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Half Day	Set	125.00	125.00
	Meeting Room 5 Excluding Computers (Multiversity) - Commercial	Full Day	Set	561.00	561.00
	Meeting Room 5 Excluding Computers (Multiversity) - Government	Full Day	Set	385.00	385.00

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REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Meeting Room 5 Excluding Computers (Multiversity) - Community	Full Day	Set	220.00	220.00
	Meeting Room 1 - Commercial	Per Hour	Set	51.00	51.00
	Meeting Room 1 - Commercial	Per Hour	Set	165.75	165.75
	Meeting Room 1 - Commercial	Per Hour	Set	255.00	255.00
	Meeting Room 1 - Government	Half Day	Set	35.00	35.00
	Meeting Room 1 - Government	Half Day	Set	113.75	113.75
	Meeting Room 1 - Government	Half Day	Set	175.00	175.00
	Meeting Room 1 - Community	Full Day	Set	20.00	20.00
	Meeting Room 1 - Community	Full Day	Set	65.00	65.00
	Meeting Room 1 - Community	Full Day	Set	100.00	100.00
	Meeting Room 2 - Commercial	Per Hour	Set	51.00	51.00
	Meeting Room 2 - Commercial	Per Hour	Set	165.75	165.75
	Meeting Room 2 - Commercial	Per Hour	Set	255.00	255.00
	Meeting Room 2 - Government	Half Day	Set	35.00	35.00
	Meeting Room 2 - Government	Half Day	Set	113.75	113.75
	Meeting Room 2 - Government	Half Day	Set	175.00	175.00
	Meeting Room 2 - Community	Full Day	Set	20.00	20.00
	Meeting Room 2 - Community	Full Day	Set	65.00	65.00
	Meeting Room 2 - Community	Full Day	Set	100.00	100.00
	Meeting Room 3 - Commercial	Per Hour	Set	98.20	98.20
	Meeting Room 3 - Government	Per Hour	Set	67.40	67.40
	Meeting Room 3 - Community	Per Hour	Set	38.50	38.50
	Meeting Room 3 - Commercial	Half Day	Set	350.65	350.65
	Meeting Room 3 - Government	Half Day	Set	240.65	240.65
	Meeting Room 3 - Community	Half Day	Set	137.50	137.50
	Meeting Room 3 - Commercial	Full Day	Set	617.10	617.10
	Meeting Room 3 - Government	Full Day	Set	423.50	423.50
	Meeting Room 3 - Community	Full Day	Set	242.00	242.00
	Meeting Room 4 - Commercial	Per Hour	Set	98.20	98.20
	Meeting Room 4 - Government	Per Hour	Set	67.40	67.40
	Meeting Room 4 - Community	Per Hour	Set	38.50	38.50
	Meeting Room 4 - Commercial	Half Day	Set	350.65	350.65
	Meeting Room 4 - Government	Half Day	Set	240.65	240.65
	Meeting Room 4 - Community	Half Day	Set	137.50	137.50
	Meeting Room 4 - Commercial	Full Day	Set	617.10	617.10
	Meeting Room 4 - Government	Full Day	Set	423.50	423.50
	Meeting Room 4 - Community	Full Day	Set	242.00	242.00
BROADMEADOWS TOWN HALL					
	Main Hall - Commercial	Half Day	Set	1,958.00	1,958.00
	Main Hall - Government	Half Day	Set	1,344.20	1,344.20
	Main Hall - Community	Half Day	Set	770.00	770.00
	Main Hall - Commercial	Full Day	Set	3,844.50	3,844.50
	Main Hall - Government	Full Day	Set	2,640.00	2,640.00
	Main Hall - Community	Full Day	Set	1,507.00	1,507.00
	Meeting Room 1 (Main Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 1 (Main Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 1 (Main Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 1 (Main Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 1 (Main Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 1 (Main Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 1 (Main Floor) - Commercial	Full Day	Set	649.00	649.00
	Meeting Room 1 (Main Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 1 (Main Floor) - Community	Full Day	Set	254.10	254.10
	Meeting Room 2 (Main Floor) - Commercial	Per Hour	Set	61.60	61.60
	Meeting Room 2 (Main Floor) - Government	Per Hour	Set	42.35	42.35
	Meeting Room 2 (Main Floor) - Community	Per Hour	Set	24.20	24.20
	Meeting Room 2 (Main Floor) - Commercial	Half Day	Set	194.70	194.70
	Meeting Room 2 (Main Floor) - Government	Half Day	Set	134.20	134.20
	Meeting Room 2 (Main Floor) - Community	Half Day	Set	77.00	77.00
	Meeting Room 2 (Main Floor) - Commercial	Full Day	Set	294.80	294.80
	Meeting Room 2 (Main Floor) - Government	Full Day	Set	203.50	203.50
	Meeting Room 2 (Main Floor) - Community	Full Day	Set	115.50	115.50
	Meeting Room 3 (2nd Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 3 (2nd Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 3 (2nd Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 3 (2nd Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 3 (2nd Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 3 (2nd Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 3 (2nd Floor) - Commercial	Full Day	Set	649.00	649.00
	Meeting Room 3 (2nd Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 3 (2nd Floor) - Community	Full Day	Set	254.10	254.10
	Meeting Room 4 (2nd Floor) - Commercial	Per Hour	Set	107.80	107.80
	Meeting Room 4 (2nd Floor) - Government	Per Hour	Set	73.70	73.70
	Meeting Room 4 (2nd Floor) - Community	Per Hour	Set	42.35	42.35
	Meeting Room 4 (2nd Floor) - Commercial	Half Day	Set	375.10	375.10
	Meeting Room 4 (2nd Floor) - Government	Half Day	Set	257.40	257.40
	Meeting Room 4 (2nd Floor) - Community	Half Day	Set	147.40	147.40
	Meeting Room 4 (2nd Floor) - Commercial	Full Day	Set	649.00	649.00

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Meeting Room 4 (2nd Floor) - Government	Full Day	Set	445.50	445.50
	Meeting Room 4 (2nd Floor) - Community	Full Day	Set	254.10	254.10
CRAIGIEBURN FUNCTIONS LOUNGE					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Seniors Room - Commercial	Per Hour	Set	17.50	17.50
	Seniors Room - Government	Per Hour	Set	12.50	12.50
	Seniors Room - Community	Per Hour	Set	10.00	10.00
	Functions Room - Commercial	Per Hour	Set	52.50	52.50
	Functions Room - Government	Per Hour	Set	37.50	37.50
	Functions Room - Community	Per Hour	Set	30.00	30.00
	Functions Room - Function Rate	Per Function	Set	500.00	500.00
	Combined Room - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
COMMUNITY HALL CRAIGIEBURN (GUIDE HALL)					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
COMMUNITY HALL TULLAMARINE					
	Hall & Meeting Room - Commercial	Per Hour	Set	52.50	52.50
	Hall & Meeting Room - Government	Per Hour	Set	37.50	37.50
	Hall & Meeting Room - Community	Per Hour	Set	30.00	30.00
	Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	500.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	50.00	50.00
ROXBURGH PARK RECREATION CENTRE					
	Activity Room - Commercial	Per Hour	Set	35.00	35.00
	Activity Room - Government	Per Hour	Set	25.00	25.00
	Activity Room - Community	Per Hour	Set	20.00	20.00
	Activity Room - Function Rate	Per Function	Set	400.00	400.00
	Function Room - Commercial	Per Hour	Set	35.00	35.00
	Function Room - Government	Per Hour	Set	25.00	25.00
	Function Room - Community	Per Hour	Set	20.00	20.00
	Function Room - Function Rate	Per Function	Set	400.00	400.00
	Combined Rooms - Activity & Function - Commercial	Per Hour	Set	70.00	70.00
	Combined Rooms - Activity & Function - Government	Per Hour	Set	50.00	50.00
	Combined Rooms - Activity & Function - Community	Per Hour	Set	40.00	40.00
	Combined Rooms - Activity & Function - Function Rate	Per Function	Set	500.00	500.00
	Function Bond	Per Function	Set	400.00	440.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
	Kitchen Fee	Per Function	Set	50.00	55.00
JACK MCKENZIE (BULLA HALL)					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Function Room - Commercial	Per Hour	Set	52.50	52.50
	Function Room - Government	Per Hour	Set	37.50	37.50
	Function Room - Community	Per Hour	Set	30.00	30.00
	Combined Rooms - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
MEADOW HEIGHTS COMMUNITY CENTRE					
	Court Hire - Commercial	Per Hour	Set	52.50	52.50
	Court Hire - Government	Per Hour	Set	37.50	37.50

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Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Court Hire - Community	Per Hour	Set	30.00	30.00
	Room - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
DALLAS TENNIS CENTRE HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Hall & Kitchen - Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
SUNBURY LEISURE CENTRE					
	Function Lounge - Commercial	Per Hour	Set	52.50	52.50
	Function Lounge - Government	Per Hour	Set	37.50	37.50
	Function Lounge - Community	Per Hour	Set	30.00	30.00
	Function Lounge - Function Rate	Per Function	Set	500.00	500.00
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Activity Lounge - Commercial	Per Hour	Set	52.50	52.50
	Activity Lounge - Government	Per Hour	Set	37.50	37.50
	Activity Lounge - Community	Per Hour	Set	30.00	30.00
	Activity Lounge - Function Rate	Per Function	Set	500.00	500.00
	Sun Lounge - Commercial	Per Hour	Set	17.50	17.50
	Sun Lounge - Government	Per Hour	Set	12.50	12.50
	Sun Lounge - Community	Per Hour	Set	10.00	10.00
	Sun Lounge - Function Rate	Per Function	Set	250.00	250.00
	Multipurpose Room - Commercial	Per Hour	Set	17.50	17.50
	Multipurpose Room - Government	Per Hour	Set	12.50	12.50
	Multipurpose Room - Community	Per Hour	Set	10.00	10.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
GOONAWARRA COMMUNITY CENTRE					
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Hall Left - Commercial	Per Hour	Set	35.00	35.00
	Hall Left - Government	Per Hour	Set	25.00	25.00
	Hall Left - Community	Per Hour	Set	20.00	20.00
	Hall Right - Commercial	Per Hour	Set	35.00	35.00
	Hall Right - Government	Per Hour	Set	25.00	25.00
	Hall Right - Community	Per Hour	Set	20.00	20.00
	Combined Rooms - Hall Left & Right - Commercial	Per Hour	Set	70.00	77.00
	Combined Rooms - Hall Left & Right - Government	Per Hour	Set	50.00	55.00
	Combined Rooms - Hall Left & Right - Community	Per Hour	Set	40.00	44.00
	Combined Rooms - Function Rate	Per Function	Set	500.00	500.00
	Whole Venue - Commercial	Per Hour	Set	87.50	87.50
	Whole Venue - Government	Per Hour	Set	62.50	62.50
	Whole Venue - Community	Per Hour	Set	50.00	50.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
MEMORIAL HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	52.50	52.50
	Hall & Kitchen - Government	Per Hour	Set	37.50	37.50
	Hall & Kitchen - Community	Per Hour	Set	30.00	30.00
	Super Room - Commercial	Per Hour	Set	17.50	17.50
	Super Room - Government	Per Hour	Set	12.50	12.50
	Super Room - Community	Per Hour	Set	10.00	10.00
	Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	550.00

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
GREENVALE HALL					
	Hall & Kitchen - Commercial	Per Hour	Set	35.00	35.00
	Hall & Kitchen - Government	Per Hour	Set	25.00	25.00
	Hall & Kitchen - Community	Per Hour	Set	20.00	20.00
	Hall & Kitchen - Function Rate	Per Function	Set	400.00	400.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
CAMPBELLFIELD COMMUNITY CENTRE					
	Main Hall & Alcove - Commercial	Per Hour	Set	52.50	52.50
	Main Hall & Alcove - Government	Per Hour	Set	37.50	37.50
	Main Hall & Alcove - Community	Per Hour	Set	30.00	30.00
	Small Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Small Meeting Room - Government	Per Hour	Set	12.50	12.50
	Small Meeting Room - Community	Per Hour	Set	10.00	10.00
	Hall & Kitchen - Function Rate	Per Function	Set	600.00	600.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
	Kitchen Fee	Per Function	Set	50.00	55.00
EVANS STREET ENVIRONMENT CENTRE					
	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	200.00
	Key Bond	Per Key	Set	200.00	200.00
BLUEBIRD WAY COMMUNITY ROOM					
	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
ANNADALE COMMUNITY ROOM					
	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
CLEVELAND DRIVE COMMUNITY ROOM					
	Room Hire/Bookings				
	Meeting Room - Commercial	Per Hour	Set	17.50	17.50
	Meeting Room - Government	Per Hour	Set	12.50	12.50
	Meeting Room - Community	Per Hour	Set	10.00	10.00
	Function Rate	Per Function	Set	250.00	275.00
	Function Bond	Per Function	Set	500.00	550.00
	Meeting Bond	Per Meeting	Set	200.00	220.00
	Key Bond	Per Key	Set	200.00	220.00
STATUTORY PLANNING AND BUILDING CONTROL SERVICES					
LAND USE PLANNING:					
	Secondary Consent amendment Fee	Per Application	Set	515.00	530.00
	Planning Infringement Fee	Per Application	Statutory	1,322.30	TBA
	Planning Property Information Fee - Residential	Per Application	Set	169.15	175.00
	Planning Property Information Fee - Commercial	Per Application	Set	193.25	200.00
	Advertising Fee(Per Unit)	Per Application	Set	14.75	15.00
	Sign on Site Fee	Per Application	Set	220.00	242.00
	Extension of Time For Permit	Per Application	Set	271.90	280.00
	Subdivision Inspection fee - 2nd and Subsequent Inspection	Per Application	Set	308.90	310.00
	Amendment to a Live Planning Application - Post Advertising	Per Application	Statutory	Variable	Variable
SUBDIVISION CERTIFICATION:					
	Certification Fee of a plan of subdivision	Each	Statutory	174.80	TBA
	Alteration of certified plan	Each	Statutory	111.10	TBA
	Amendment of a certified plan	Each	Statutory	140.70	TBA
FEE FOR PERMIT APPLICATION					
SINGLE DWELLING	Class 1. Change or allow a new use of the land	Per Application	Statutory	1,318.10	TBA
	Amendment to change what the permit allows, or change any or all conditions	Per Application	Statutory	N/A	TBA
	Class 2. Up to \$10,000	Per Application	Statutory	199.90	TBA

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28 JUNE 2021

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Class 3. \$10,001 to \$100,000	Per Application	Statutory	629.40	TBA
	Class 4. \$100,001 to \$500,000	Per Application	Statutory	1,288.50	TBA
	Class 5. \$500,001 to \$1M	Per Application	Statutory	1,392.10	TBA
	Class 6. \$1M to \$2M	Per Application	Statutory	1,495.80	TBA
VICSMART	Class 7. Up to \$10,000	Per Application	Statutory	199.90	TBA
	Class 8. More than \$10,000	Per Application	Statutory	429.50	TBA
	Class 9. VicSmart application to subdivide or consolidate land	Per Application	Statutory	199.90	TBA
ALL OTHER DEVELOPMENT	Class 10. Up to \$100,000	Per Application	Statutory	1,147.80	TBA
	Class 11. \$100,001 to \$1M	Per Application	Statutory	1,547.60	TBA
	Class 12. \$1M to \$5M	Per Application	Statutory	3,413.70	TBA
	Class 13. \$5M to \$15M	Per Application	Statutory	8,700.90	TBA
	Class 14. \$15M to \$50M	Per Application	Statutory	25,658.30	TBA
	Class 15. More than \$50M (to be charged at 50% until 13 Oct 2017)	Per Application	Statutory	57,670.10	TBA
SUBDIVISION	Class 16. Subdivide an existing building	Per Application	Statutory	1,318.10	TBA
	Class 17. Subdivide land into 2 lots	Per Application	Statutory	1,318.10	TBA
	Class 18. Realignment of a common boundary between 2 lots or to consolidate 2 or more lots	Per Application	Statutory	1,318.10	TBA
	Class 19. To subdivide land (\$1,240.70 for each 100 lots created)	Per Application	Statutory	1,318.10	TBA
	Class 20. To create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or To create or move a right of way; or To create, vary or remove an easement other than a right of way; or To vary or remove a condition in the nature of an easement other than a right of way in a Crown grant.	Per Application	Statutory	1,318.10	TBA
	Class 21. A permit not otherwise provided for in this Regulation	Per Application	Statutory	1,318.10	TBA
FEE TO AMEND APPLICATION					
SINGLE DWELLING	Class 1. Change or allow a new use of the land	Per Application	Statutory	1,318.10	TBA
	Amendment to change what the permit allows; or change any or all conditions	Per Application	Statutory	1,318.10	TBA
	Class 2. Up to \$10,000	Per Application	Statutory	199.90	TBA
	Class 3. \$10,001 to \$100,000	Per Application	Statutory	629.40	TBA
	Class 4. \$100,001 to \$500,000	Per Application	Statutory	1,288.50	TBA
	Class 5. \$500,001 to \$1M	Per Application	Statutory	1,392.10	TBA
	Class 6. \$1M to \$2M	Per Application	Statutory	1,495.80	TBA
VICSMART	Class 7. Up to \$10,000	Per Application	Statutory	199.90	TBA
	Class 8. More than \$10,000	Per Application	Statutory	429.50	TBA
	Class 9. VicSmart application to subdivide or consolidate land	Per Application	Statutory	199.90	TBA
ALL OTHER DEVELOPMENT	Class 10. Up to \$100,000	Per Application	Statutory	1,147.80	TBA
	Class 11. \$100,001 to \$1M	Per Application	Statutory	1,547.60	TBA
	Class 12. \$1M to \$5M	Per Application	Statutory	3,413.70	TBA
	Class 13. \$5M to \$15M	Per Application	Statutory	8,700.90	TBA
	Class 14. \$15M to \$50M	Per Application	Statutory	25,658.30	TBA
	Class 15. More than \$50M (to be charged at 50% until 13 Oct 2017)	Per Application	Statutory	57,670.10	TBA
SUBDIVISION	Class 16. Subdivide an existing building	Per Application	Statutory	1,318.10	TBA
	Class 17. Subdivide land into 2 lots	Per Application	Statutory	1,318.10	TBA
	Class 18. Realignment of a common boundary between 2 lots or to consolidate 2 or more lots	Per Application	Statutory	1,318.10	TBA
	Class 19. To subdivide land (\$1,240.70 for each 100 lots created)	Per Application	Statutory	1,318.10	TBA
	Class 20. To create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or To create, vary or remove an easement other than a right of way; or To create or move a right of way; or To vary or remove a condition in the nature of an easement other than a right of way in a Crown grant.	Per Application	Statutory	1,318.10	TBA
	Class 21. A permit not otherwise provided for in this Regulation	Per Application	Statutory	1,318.10	TBA
	Copy of Planning Permit	Per Application	Set	94.00	100.00
	Copy of Permit Related A4 Pages	Per Application	Set	55.55	60.00
	Copy of Endorsed Plans	Per Application	Set	124.65	130.00
	Request for Demolition	Per Application	Statutory	83.10	TBA
DISPENSATIONS					
	Report & Consent App	Each	Statutory	290.40	TBA
	S57 Mbs Sitting Consent Fee	Each	Set	795.65	1,044.95
	Build Over Easement Consents	Each	Set	615.30	635.00
	Section 173 Agreements	Each	Set	659.80	880.00
	Public Protection	Each	Statutory	296.15	TBA
ASSET PROTECTION PERMITS					
	Asset Protection Permits	Per Permit	Set	439.20	455.00
	Multi Unit Development - Additional Unit Fee	Per Permit	Set	137.90	145.00
	Storm Water Connection Permit	Per Permit	Statutory	144.70	TBA
	Additional Inspections	Per Inspection	Set	218.60	220.00
BUILDING PERMIT FEES (WORK INSIDE HUME)					
	Class 1A Alterations & Class 10 Domestic Outbuildings (Excludes Class 1A Additions)	Per Permit	Set	827.50	855.00
	Class 1A Dwelling Additions	Per Permit	Set	1,718.65	1,770.00
	Class 1A New Dwellings	Per Permit	Set	2,562.35	2,640.00
	Class 2 - 9 Alterations (Not Additions)	Per Permit	Set	2,572.65	2,650.00
	Class 2 - 9 Additions	Per Permit	Set	3,182.70	3,280.00
	Class 2 - 9 New Buildings	Per Permit	Set	4,890.75	5,040.00
	Demolitions	Per Permit	Set	1,718.65	1,770.00
	Cancel Building Order	Per Permit	Set	772.50	795.00
	Occupancy Permit Fee	Per Permit	Set	1,044.95	1,080.00
	Occupancy Permit Fee - Bc Termination	Per Permit	Set	2,572.65	2,650.00
	Extension Of Time	Per Permit	Set	567.60	585.00
	Additional Inspections Fee	Per Inspection	Set	212.20	220.00
BUILDING PERMIT VARIATIONS: SIGNIFICANT CHANGES TO PERMIT DETAILS AND DESIGN		Per Unit	Set	450.00	465.00

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
LODGEEMENT FEES	Lodgement Fee - Minimum	Per Enquiry	Statutory	121.90	TBA
BUILDING INFORMATION	Property Information Fee	Per Enquiry	Statutory	47.20	TBA
	Title Search	Per Enquiry	Set	97.85	100.00
	Plan Copying Domestic	Each	Set	175.05	180.00
	Plan Copying Commercial	Each	Set	334.20	345.00
	A4	Per Sheet	Set	3.60	4.00
	A3	Per Sheet	Set	5.95	6.00
	Large Sheets	Per Sheet	Set	37.15	40.00
POOL REGISTER FEES	Pool Registration Fee	Per Registration	Statutory	31.84	31.85
	Pool Registration Search Fee	Per Registration	Statutory	47.24	47.25
	Certificate of barrier compliance (CBC) lodgement fee	Per lodgement	Statutory	NA	20.45
	Certificate of barrier non-compliance (CBNC) lodgement fee	Per lodgement	Statutory	NA	385.05
STRATEGIC PLANNING					
AMEND PLANNING SCHEME:	Amend Planning Scheme - Application	Per Application	Statutory	3,050.90	3,050.90
	Amend Planning Scheme - Consider Submission	Per Application	Statutory	15,121.00	15,121.00
	Amend Planning Scheme - Adoption	Per Application	Statutory	481.30	481.30
ECONOMIC DEVELOPMENT					
START NORTH					
Individual	Day Pass - Daily	Daily	Set	30.00	30.00
Individual	Flexible workspace (Part time)	Monthly	Set	200.00	200.00
Individual	Flexible workspace (Full time)	Monthly	Set	300.00	300.00
Individual	Permanent workspace	Monthly	Set	400.00	400.00
Individual	Permanent workspace (additional member)	Monthly	Set	200.00	200.00
Private Office	Starter office space	Monthly	Set	850.00	850.00
Private Office	Premium office space	Monthly	Set	1,100.00	1,100.00
Private Office	Professional office space	Monthly	Set	1,600.00	1,600.00
Partner Program	Flexible workspace (Part time Custom)	Monthly	Set	100.00	100.00
Partner Program	Flexible workspace (Full time Custom)	Monthly	Set	150.00	150.00
Short Term Events	Events	Periodic	Set	Variable	Variable
Meeting Room	Meeting Room G.01	Hourly	Set	20.00	20.00
Meeting Room	Meeting Room G.02	Hourly	Set	20.00	20.00
Product	Small Locker Hire	Monthly	Set	15.00	15.00
Product	Large Locker Hire	Monthly	Set	20.00	20.00
Product	Mailbox Hire	Monthly	Set	20.00	20.00
Product	Mailbox and Small Locker Combo Hire	Monthly	Set	30.00	30.00
Product	Mailbox and Large Locker Combo Hire	Monthly	Set	35.00	35.00
SUBDIVISIONAL DEVELOPMENT					
SUBD CONSTRUCTION SUPERVISION FEE	(Percentage Of Actual Cost Of Construction)	No of Lots	Statutory	0.75%	0.75%
	Supervision (Percentage Of Actual Cost)	No of Lots	Statutory	2.50%	2.50%
	Reserve Plan Checking And Supervision	Per Hectare	Set	18,000.00	18,450.00
FINANCE AND PROPERTY DEVELOPMENT					
	Failure to Vote (Maximum fine set by Returning Officer)	Fine	Statutory	0.00	-
	Election Fine Debt Processing Fee	Fine	Set	0.00	-
LAND CERTIFICATES:	Land Information Certificates	Per Cert	Statutory	27.00	28.00
RATEABLE -PER COLLECTION	(1St Collection Inc. In Rates)				
	If 80Lt Bin - Discount Applied To Rates	Per Bin	Set	20.20	20.50
(ADDITIONAL TO 1ST BIN)	Garbage 140 Litre Bin	Per Bin	Set	151.20	153.40
	Garbage 240 Litre Bin	Per Bin	Set	261.60	265.50
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	113.30	115.00
	Garbage 80 Litre Bin	Per Bin	Set	87.10	88.40
	Organics 140 Litre Bin	Per Bin	Set	83.90	85.10
	Organics 240 Litre Bin	Per Bin	Set	106.70	108.30
	Recycle 140 Litre Bin	Per Bin	Set	68.90	69.90
	Recycle 240 Litre Bin	Per Bin	Set	68.90	69.90
	Recycle 360 Litre Bin	Per Bin	Set	103.10	104.60
	Recycle 360 Litre Bin - Upgrade	Per Bin	Set	33.60	34.10
NON RATEABLE - 1ST COLLECTION	Garbage 140 Litre Bin	Per Bin	Set	151.20	153.40
	Garbage 240 Litre Bin	Per Bin	Set	261.60	265.50
	Garbage 240 Litre Bin - Upgrade	Per Bin	Set	113.30	115.00
	Garbage 80 Litre Bin	Per Bin	Set	87.10	88.40
	Organics 140 Litre Bin	Per Bin	Set	83.90	85.10
	Organics 240 Litre Bin	Per Bin	Set	106.70	108.30
	Recycle 140 Litre Bin	Per Bin	Set	68.90	69.90
	Recycle 240 Litre Bin	Per Bin	Set	68.90	69.90
	Recycle 360 Litre Bin	Per Bin	Set	103.10	104.60
	Recycle 360 Litre Bin - Upgrade	Per Bin	Set	33.60	34.10
	Duplicate rate notice per property	Per Notice	Set	16.50	16.70
VALUATIONS	Sale Of Revaluation (Rateable)	Per Assess.	Set	Variable	Variable
SUPPLEMENTARY VALUATIONS	State Revenue Office (Rateable)	Per Assess.	Set	3.85	4.10
	City West Water	Per Assess.	Set	49.00	50.45
	Yarra Valley Water	Per Assess.	Set	49.00	50.45

REPORTS – GOVERNANCE AND ENGAGEMENT

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ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	State Revenue Office (Non-Rateable)	Per Assess.	Set	7.70	8.25
OBJECTIONS	State Revenue Office - Land Tax Objections	Per Hour	Set	TBA	TBA
	Application For Temp Signage On Council Land	No Of Signage's	Set	121.00	110.00
INFORMATION AND TECHNOLOGY					
GIS MAP SALES	GIS Map Sales	Per Item	Set	Variable	Variable
GOVERNANCE					
FOI	Application Fee	Fee	Statutory	29.60	29.60
	Processing Fee (Per Hour)	Per Hour	Statutory	22.20	22.20
	Photocopy	Per A4	Statutory	0.20	0.20
	Photocopy	Per A3	Set	2.00	2.00
	Photocopy	Per A1	Set	10.00	10.00
	Failure to Vote (Maximum fine set by Returning Officer)	Fine	Statutory	83.00	83.00
	Election Fine Debt Processing Fee	Fine	Set	63.00	63.00
PUBLIC HEALTH SERVICE					
PUBLIC HEALTH:	Request for Information/Health Orders (Solicitor Info)	Per Request	Set	500.00	525.00
SEPTIC TANK APPLICATION FEES:	New Septic Installation	Per Application	Statutory	725.00	750.00
	Permit to Alter Septic	Per Application	Statutory	480.00	500.00
FOOD PREMISES - NOT MORE THAN 5 PERSONS ARE EMPLOYED.	Transfer Fee - Class 1	No of Emp.	Statutory	412.50	425.00
	Transfer Fee - Class 2	No of Emp.	Statutory	350.00	362.50
	Transfer Fee - Class 3	No of Emp.	Statutory	260.00	270.00
	New Registration Class 1 Q1	No of Emp.	Statutory	740.00	760.00
	New Registration Class 1 Q2	No of Emp.	Statutory	540.00	560.00
	New Registration Class 1 Q3	No of Emp.	Statutory	1,145.00	1,180.00
	New Registration Class 1 Q4	No of Emp.	Statutory	950.00	980.00
	New Registration Class 2 Q1	No of Emp.	Statutory	675.00	695.00
	New Registration Class 2 Q2	No of Emp.	Statutory	505.00	520.00
	New Registration Class 2 Q3	No of Emp.	Statutory	1,030.00	1,060.00
	New Registration Class 2 Q4	No of Emp.	Statutory	850.00	875.00
	New Registration Class 3 Q1	No of Emp.	Statutory	585.00	605.00
	New Registration Class 3 Q2	No of Emp.	Statutory	460.00	475.00
	New Registration Class 3 Q3	No of Emp.	Statutory	850.00	875.00
	New Registration Class 3 Q4	No of Emp.	Statutory	710.00	730.00
FOOD PREMISES - CLASS 1 REGISTRATION	Class 1 Renewal	No of Emp.	Statutory	825.00	850.00
	Per Person Increase	No of Emp.	Statutory	26.00	27.00
FOOD PREMISES - CLASS 2 REGISTRATION	Class 2 Renewal	No of Emp.	Statutory	700.00	725.00
	Class 2 Renewal (Private School Canteen)	No of Emp.	Statutory	350.00	360.00
	Per Person Increase	No of Emp.	Statutory	26.00	27.00
FOOD PREMISES - CLASS 3 REGISTRATION	Class 3 Renewal	No of Emp.	Statutory	520.00	540.00
	Class 3 Renewal (Private School Canteen)	No of Emp.	Statutory	260.00	270.00
	Per Person Increase	No of Emp.	Statutory	26.00	27.00
	Stretrader - Class 2 Renewal	Per Temp/Mobile	Statutory	700.00	725.00
	Stretrader - Class 3 Renewal	Per Temp/Mobile	Statutory	520.00	540.00
	Stretrader - Community Group	Per Temp/Mobile	Statutory	150.00	155.00
	Stretrader - Component Community Group	Per Temp/Mobile	Statutory	75.00	80.00
	Stretrader -Business- Short Term	Per Temp/Mobile	Statutory	265.00	275.00
	Stretrader - Component	Per Temp/Mobile	Statutory	265.00	275.00
	New Registration Class 2 Q1	No of Emp.	Statutory	680.00	695.00
	New Registration Class 2 Q2	No of Emp.	Statutory	510.00	520.00
	New Registration Class 2 Q3	No of Emp.	Statutory	1,000.00	1,060.00
	New Registration Class 2 Q4	No of Emp.	Statutory	825.00	875.00
	New Registration Class 3 Q1	No of Emp.	Statutory	565.00	605.00
	New Registration Class 3 Q2	No of Emp.	Statutory	445.00	475.00
	New Registration Class 3 Q3	No of Emp.	Statutory	825.00	875.00
	New Registration Class 3 Q4	No of Emp.	Statutory	695.00	730.00
	Community group	No of Emp.	Statutory	150.00	155.00
	Community group - 6 month trade	No of Emp.	Statutory	75.00	75.00
PHWB ACT	Application fee	Per Premises	Statutory	235.00	245.00
	Annual Registration Renewal Fee	Per Premises	Statutory	190.00	200.00
	Transfer Fee	Per Premises	Statutory	95.00	100.00
PER NUMBER OF PERSONS/CAPACITY					
	Application fee	No of Persons	Statutory	235.00	245.00
UP TO 10 PERSONS	Annual Registration Renewal Fee	No of Persons	Statutory	330.00	340.00
	Transfer of Registration	No of Persons	Statutory	165.00	170.00
	Additional beds over 10		Statutory	6.50	7.00
CARAVAN PARK ACT FEES:	Long term site	No of Persons	Statutory	1,525.45	1,525.45
	Short term site	No of Persons	Statutory	1,007.10	1,007.10
	Application Fee	Per Premises	Statutory	N/A	300.00
Up to 2 Pools	Annual Registration Renewal Fee	Per Premises	Statutory	N/A	300.00
3 or more pools	Annual Registration Renewal Fee	Per Premises	Statutory	N/A	400.00

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PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
Up to 2 Pools	Transfer Fee	Per Premises	Statutory	N/A	150.00
3 or more pools	Transfer Fee	Per Premises	Statutory	N/A	200.00
CITY LAWS					
PARKING SERVICES	Parking Infringement Notice	Pin	Statutory	Variable	Variable
	Abandoned Vehicles (Minimum)	Each	Set	409.00	449.90
	Impounded Vehicles (Heavy)	Each	Set	Variable	Variable
	Failure To Comply To Cut Grass (Fine)	Each	Statutory	1,632.00	1,632.00
	Up To 1000 Sq. M	Each	Set	422.75	465.05
	1000 To 2000 Sq. M	Each	Set	441.50	485.65
	2001 To 5000 Sq. M	Each	Set	540.00	594.00
	5001 To 2 Hectares	Each	Set	Variable	Variable
	Greater Than 2 Hectares	Each	Set	Variable	Variable
	Rubbish removal	Each	Set	Variable	Variable
SOLICITOR COSTS & FINES	Legal Fees	Each	Set	Variable	Variable
ICE CREAM VANS	Ice Cream Vendors Permit (Per Annum)	Per Annum	Set	967.00	967.00
DISPLAY GOODS	Display Goods	Each	Set	125.00	150.00
OUTDOOR EATING	Outdoor Eating Facilities	Each	Set	212.00	212.00
ROADSIDE VENDING	Itinerant Trader	Per Annum	Set	967.00	967.00
ANIMAL CONTROL	Animal Infringements	Each	Statutory	Variable	Variable
NEW REQUIREMENT OF DOMESTIC ANIMALS ACT 1994	Schedule 1 Cats	Each	Set	65.00	65.00
	Concessional Rebate 50%	Each	Set	34.60	34.60
	Schedule 2 Cats	Each	Set	24.00	24.00
	Concessional Rebate 50%	Each	Set	14.10	14.10
	Schedule 1 Dogs	Each	Set	100.00	100.00
	Concessional Rebate 50%	Each	Set	52.00	52.00
	Schedule 2 Dogs	Each	Set	36.10	36.10
	Concessional Rebate 50%	Each	Set	20.20	20.20
	Domestic Animal Business	Each	Set	345.00	345.00
	Surrender Fee	Per Animal	Set	90.00	90.00
MORE THAN 2 ANIMALS	Annual Permit	Per Annum	Set	62.00	62.00
DANGEROUS DOG COLLAR:	X Large	Each	Set	96.15	105.75
	Large	Each	Set	87.30	96.05
	Medium	Each	Set	79.95	87.95
	Restricted Breed Sign	Each	Set	49.00	53.90
FEES :	Impounded Stock	Per Animal	Set	275.50	302.50
	Impounded Stock (O-T)	Per Animal	Set	450.00	495.00
HEAVY MOTOR VEHICLE	Heavy Motor Vehicle Permit	Each	Set	213.10	231.10
LOCAL LAW INFRINGEMENTS	Impound small items	Each	Set	120.20	120.20
LEISURE CENTRES AND SPORT					
RESERVE CAT. ONE	Senior Group Fee	Per Season	Set	13,467.25	13,736.60
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	7,407.00	7,555.15
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	11,447.15	11,676.10
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	5,386.90	5,494.65
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	11,447.15	11,676.10
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	11,447.15	11,676.10
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	5,386.90	5,494.65
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	7,407.00	7,555.15
RESERVE CAT. TWO	Senior Group Fee	Per Season	Set	5,414.00	5,522.30
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	2,977.75	3,037.30
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	4,601.90	4,693.95
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	2,165.65	2,208.95
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	4,601.90	4,693.95
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	4,601.90	4,693.95
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	2,165.65	2,208.95
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	2,977.75	3,037.30
RESERVE CAT. THREE	Senior Group Fee	Per Season	Set	1,743.00	1,777.90
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	958.60	977.80
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	1,481.60	1,511.20
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	697.20	711.10
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	1,481.60	1,511.20
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	1,481.60	1,511.20
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	697.20	711.10
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	958.60	977.80
RESERVE CAT. FOUR	Senior Group Fee	Per Season	Set	389.50	397.30
	Junior Group Fee (Discount On Council Subsidy - 45%)	Per Season	Set	214.20	218.50
	Female Group (Discount On Council Subsidy - 15%)	Per Season	Set	331.00	337.60
	Junior/Female Group (Discount on Council Subsidy 60%)	Per Season	Set	155.80	158.90
	Dog Clubs (Discount On Council Subsidy - 15%)	Per Season	Set	331.00	337.60
	Seniors With Less Than 25 Participants (15%)	Per Season	Set	331.00	337.60

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Juniors With Less Than 25 Participants (60%)	Per Season	Set	155.80	158.90
	Female Group With Less Than 25 Participants (45%)	Per Season	Set	214.20	218.50
RESERVE CASUAL HIRE (COMMUNITY)	Casual Hire - Sport Oval	Per Hour	Set	12.40	12.60
PAVILION CASUAL HIRE (COMMUNITY)	Casual Hire - Pavilion	Per Hour	Set	12.40	12.60
RESERVE CASUAL HIRE (COMMERCIAL)	Casual Hire - Sport Oval	Per Hour	Set	24.70	25.20
PAVILION CASUAL HIRE (COMMERCIAL)	Casual Hire - Pavilion	Per Hour	Set	24.70	25.20
RESERVE PERSONAL TRAINING	Personal Training Hire - Sports Oval	Monthly	Set	135.00	137.70
	Court Hire Off Peak (Commercial)	Per Hour	Set	48.30	49.25
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.75
	Court Hire Schools	Per Hour	Set	36.05	36.75
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.75
	Bond	Per Function	Set	500.00	500.00
TENNIS CLUBS/COURTS & ASSOCIATED PAVILIONS					
HIRE FEES	Sunbury Lawn Tennis Club	Per Annum	Set	13,381.55	13,649.20
	Bulla Village Tennis Club	Per Annum	Set	1,520.25	1,550.65
	Greenvale Tennis Club	Per Annum	Set	3,188.80	3,252.60
	Craigieburn Tennis Club	Per Annum	Set	1,991.25	2,031.10
	Mickleham Memorial Tennis Club	Per Annum	Set	1,355.05	1,382.15
HUME TENNIS & COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	360.50	360.50
	Community Rooms 1, 2 & 3	Per Hour	Set	36.05	36.05
	Bond	Per Function	Set	500.00	500.00
WESTMEADOWS COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	360.50	360.50
	Hall (Per Hour)	Per Hour	Set	47.90	47.90
	Bond	Per Function	Set	500.00	500.00
MICKLEHAM COMMUNITY CENTRE					
HIRE FEES	Function Rate	Per Function	Set	360.50	360.50
	Hall (Per Hour)	Per Hour	Set	47.90	47.90
	Bond	Per Function	Set	500.00	500.00
GREENVALE RECREATION CENTRE					
HIRE FEES	Function Rate 1 (Function Room Only Rooms 2 & 3)	Per Function	Set	618.00	618.00
	Function Room 2 & 3 (Per Hour)	Per Hour	Set	74.15	74.15
	Bond For Function	Per Function	Set	500.00	500.00
	Court Hire Peak (Commercial)	Per Hour	Set	72.10	73.55
	Court Hire Off Peak (Commercial)	Per Hour	Set	51.50	52.55
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.75
	Court Hire Schools	Per Hour	Set	36.05	36.75
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.75
	Room 1 Hire	Per Hour	Set	36.05	36.05
	Room 4 Hire	Per Hour	Set	36.05	36.05
SUNBURY RESERVE STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	74.15	75.65
	Court Hire Off Peak	Per Hour	Set	49.45	50.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.75
	Court Hire Schools	Per Hour	Set	36.05	36.75
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.75
BOARDMAN RESERVE STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	74.15	75.65
	Court Hire Off Peak	Per Hour	Set	49.45	50.45
	Function Room (Per Hour)	Per Hour	Set	71.60	73.05
	Activities Room (Per Hour)	Per Hour	Set	47.40	48.35
	Bond For Function	Per Function	Set	500.00	500.00
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.75
	Court Hire Schools	Per Hour	Set	36.05	36.75
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.75
CRAIGIEBURN SPORTS STADIUM					
HIRE FEES	Court Hire Peak	Per Hour	Set	74.15	75.65
	Court Hire Off Peak	Per Hour	Set	49.45	50.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.75
	Court Hire Schools	Per Hour	Set	36.05	36.75
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.75
	Room Hire - Creche	Per Hour	Set	69.00	69.00
	Room Hire - Aerobics	Per Hour	Set	69.00	69.00
CRAIGIEBURN ATHLETICS CENTRE					

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PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
HIRE FEES	Local Schools	Per Session	Set	56.65	57.80
	Non Local Schools	Per Session	Set	90.65	92.45
	Casual	Per Hour	Set	135.95	138.65
	Athletics Coaching	Per Hour	Set	56.65	57.80
	Lights Per Hour	Per Hour	Set	22.65	23.10
	Equipment Hire (Use Of Equipment/Set Up/Pack Up)	Per Hour	Set	113.30	115.55
CRAIGIEBURN HOCKEY CENTRE					
HIRE FEES	Local Schools	Per Session	Set	28.85	29.45
	Non Local Schools	Per Session	Set	45.30	46.20
	Casual	Per Hour	Set	68.00	69.35
	Lights Per Hour	Per Hour	Set	22.65	23.10
	Equipment Hire	Per Hour	Set	22.65	23.10
SQUASH					
	Court Hire Peak	Per Hour	Set	32.35	33.00
	Court Hire Off Peak	Per Hour	Set	16.15	16.45
	Equipment Hire	Per Hour	Set	NA	2.00
FACILITY KEY REPLACEMENTS	Bi-Lock Key	Per Item	Set	NA	18.70
	Standard Key	Per Item	Set	NA	9.90
POOL ENTRY					
	Adult Swim	PER PERSON	Set	8.20	8.20
	Child Swim (3 YEARS AND ABOVE)	PER PERSON	Set	5.15	5.15
	Student	PER PERSON	Set	5.15	5.15
	Concession (Health Care Card/Pensioner)	PER PERSON	Set	4.00	4.00
	Family Swim (2 Adults + 2 Children)	PER FAMILY	Set	20.60	20.60
	School	PER STUDENT	Set	3.75	4.40
	Community Group entry	PER PERSON	Set	5.00	4.40
	Physio hire	PER PERSON	Set	-	7.00
	Spectator Fee	PER PERSON	Set	2.80	2.80
	Waterslide	PER PERSON	Set	6.10	6.10
	Spa / Sauna / Steam	PER PERSON	Set	6.10	6.10
	Swim/ Spa / Sauna / Steam - Adult	PER PERSON	Set	14.30	14.30
	Swim/ Spa / Sauna / Steam - Student	PER PERSON	Set	11.25	11.25
	Swim/ Spa / Sauna / Steam - Concession	PER PERSON	Set	10.10	10.10
	Squad/Group/Club/Child	PER PERSON	Set	6.60	6.60
	Adult 5 session pass	PER PERSON	Set	32.80	32.80
	Concession 5 session pass	PER PERSON	Set	16.00	16.00
	Child 5 session pass	PER PERSON	Set	20.60	20.60
	Lane Hire 50m - Community	PER LANE	Set	64.70	64.70
	Lane Hire 50m - Commercial	PER LANE	Set	129.40	129.40
	Lane Hire 25m - Community	PER LANE	Set	38.80	38.80
	Lane Hire 25m - Commercial	PER LANE	Set	77.60	77.60
	Splash Swim School Pool	PER POOL	Set	232.30	232.30
	Splash Swim School Pool - Community	PER LANE	Set	30.10	30.10
	Splash Swim School Pool - Commercial	PER LANE	Set	60.20	60.20
	Indoor Pool 50 m hire	PER POOL	Set	338.50	338.50
	Indoor Pool hire 25m	PER POOL	Set	232.30	232.30
	Warm water program pool - Full	PER POOL	Set	164.80	164.80
	Warm water program pool - Half	PER POOL	Set	115.35	115.35
	Warm water program pool - Quarter	PER POOL	Set	80.75	80.75
	Physio classes	PER PERSON	Set	15.25	15.25
	Splash Birthday Party (catering included)	PER PERSON	Set	24.70	24.70
	Splash Birthday Party with slides (catering included)	PER PERSON	Set	30.40	30.40
LEARN TO SWIM (40 week program)					
	Direct Debit - Learn to Swim (per child / fortnight) in group lesson				
	1 Child	PER FORTNIGHT	Set	30.85	30.85
	2 Children	PER FORTNIGHT	Set	28.70	28.70
	3 Children	PER FORTNIGHT	Set	27.45	27.45
	4 Children	PER FORTNIGHT	Set	26.20	26.20
	5 Children	PER FORTNIGHT	Set	25.00	25.00
	6 Children	PER FORTNIGHT	Set	23.75	23.75
	7 Children	PER FORTNIGHT	Set	22.50	22.50
LEARN TO SWIM (46 week program)					
	Learn to Swim (per child / 1/2 hr class) in group lesson				
	All students - per child	PER CLASS	Set	14.60	15.60
	Direct Debit - Learn to Swim (per child / fortnight) in group lesson. 24 fortnights				
	All students - per child	PER FORTNIGHT	Set	29.90	29.90
LEARN TO SWIM (48 week program)					
	Learn to Swim (per child / 1/2 hr class) in group lesson				
	Direct Debit - Learn to Swim (per child / fortnight) in group lesson. 24 fortnights	PER FORTNIGHT	Set	-	31.10
FITNESS ENTRY					
	Adult Casual Gym	PER PERSON	Set	28.00	28.00
	Student Casual Gym	PER PERSON	Set	18.20	18.20
	Concession Casual	PER PERSON	Set	18.20	18.20
	Adult Group Fitness	PER PERSON	Set	15.25	15.25
	Concession Group Fitness	PER PERSON	Set	9.90	9.90
	Older adults Group Fitness	PER PERSON	Set	9.90	9.90
	Group Fitness 5 session	PER PASS	Set	61.00	61.00
	Adult Virtual Group Fitness Class	PER PERSON	Set	-	12.20
	Concession Virtual Group Fitness Class	PER PERSON	Set	-	7.90

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PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
MEMBERSHIPS					
	Silver Adult - Aquatic or Gymnasium or Group fitness	PER FORTNIGHT	Set	31.20	31.20
	Silver Student - Aquatic or Gymnasium or Group fitness	PER FORTNIGHT	Set	20.30	20.30
	Silver Concession - Aquatic or Gymnasium or Group fitness	PER FORTNIGHT	Set	15.60	15.60
	Gold adult	PER FORTNIGHT	Set	43.50	43.50
	Gold student	PER FORTNIGHT	Set	28.30	28.30
	Gold concession	PER FORTNIGHT	Set	21.75	21.75
	Platinum adult	PER FORTNIGHT	Set	49.70	49.70
	Platinum student	PER FORTNIGHT	Set	32.30	32.30
	Platinum concession	PER FORTNIGHT	Set	24.85	24.85
MISC. MEMBERSHIP ITEMS					
	Joining Fee	PER PERSON	Set	54.00	54.00
	Transfer Fee	PER PERSON	Set	60.50	60.50
	Suspension Fee	PER PERSON	Set	24.20	24.20
BROADMEADOWS NETBALL STADIUM					
	Court Hire Peak	Per Hour	Set	74.15	74.15
	Court Hire Off Peak	Per Hour	Set	49.45	49.45
	Court Hire Sports Associations/Clubs	Per Hour	Set	36.05	36.05
	Court Hire Schools	Per Hour	Set	36.05	36.05
	Court Hire Community (Not For Profit)	Per Hour	Set	36.05	36.05
ROOM HIRE					
	Splash Group Fitness or Cycle or Mind Body Studio Hire	Per Hour	Set	66.85	66.85
CHILDREN PROGRAMS					
CHILDCARE					
	Centre Use				
	Child Per Hour	PER HOUR	Set	5.90	5.90
	10 x 1hr visit Pass	PER VISIT PASS	Set	53.10	53.10
	Occasional Care				
	Child Per Hour	PER HOUR	Set	7.20	7.20
	Child 3 hour Visit	PER VISIT	Set	21.60	21.60
KINDER GYM					
	Per Term (avg 10 weeks)	PER TERM	Set	140.00	140.00
CORPORATE SUPPORT					
HIRE FEES					
GLADSTONE PARK COMMUNITY CENTRE	Permanent Bookings - Playgroup	Per Hour	Set	9.45	9.45
	Permanent Bookings	Per Hour	Set	24.60	24.60
	Casual Bookings	Per Hour	Set	36.25	36.25
	Casual Bookings - Sunday To Friday	Per Day	Set	491.35	491.35
	Refundable Bond For Casual Bookings	Bond	Set	491.35	491.35
	Public Liability Insurance	Per Booking	Set	22.45	22.45
WESTMEADOWS HALL	Permanent Bookings	Per Hour	Set	18.15	18.15
	Casual Bookings	Per Function	Set	303.80	303.80
	Refundable Bond For Casual Bookings	Bond	Set	502.65	502.65
	Public Liability Insurance	Per Booking	Set	22.45	22.45
ASSETS					
Storm Water Information	Drainage Information Fee	Each	Set	184.80	184.80
Asset Protection Permits	Drainage Investigation Fee	Each	Set	671.00	671.00
Local Law Infringements	Residential Parking Permit (Third Permit)	Each	Set	23.00	25.00
ENVIRONMENTAL SERVICES					
	Infringements 2764 45U(2)	Each	Statutory	322.00	TBA
	Litter 2765	Each	Statutory	322.00	TBA
	Litter 2766 45E	Each	Statutory	322.00	TBA
	Litter 2767	Each	Statutory	645.00	TBA
	Litter 2769 45N(1)	Each	Statutory	322.00	TBA
	Litter 2770 45S	Each	Statutory	1,612.00	TBA
	Litter 2771 45P(3)	Each	Statutory	322.00	TBA
	Litter 2772 45Q(2)	Each	Statutory	322.00	TBA
	Litter 2774	Each	Statutory	1,290.00	TBA
	Litter 2775	Each	Statutory	322.00	TBA
	Litter 2776 45U(1)	Each	Statutory	322.00	TBA
	Litter 5599	Each	Statutory	1,934.00	TBA
	Graffiti 7251 7(1)	Each	Statutory	806.00	TBA
	Graffiti 7252 10(2)	Each	Statutory	322.00	TBA
PARKS					
TREE MANAGEMENT					
	Truck, Chipper, 3 people plus all other things necessary	Per Inspection	Set	276.40	TBA
	Elevated work platform, Chipper, 3 people plus all other things necessary	Per Tree	Set	318.39	TBA
	Very Small Tree Removal 0 - 3m	Per Tree	Set	33.66	TBA
	Small Tree Removal 3m - 6m	Per Tree	Set	114.07	TBA

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Medium tree Removal 6m - 10m	Per Tree	Set	378.99	TBA
	Large trees 10m - 15m	Per Tree	Set	1518.00	TBA
	Very Large trees > 15m	Quotation	Set	By Quotation	By Quotation
	Trees less than 300mm DBH x 1 Tree	1 for 1 Tree	Set	480.70	TBA
	Trees greater than 300mm to 600mm DBH x 2 Trees	2 for 1 Tree	Set	961.40	TBA
	Trees greater than 600mm to 1000mm DBH x 4 Trees	4 for 1 Tree	Set	1922.80	TBA
	Trees greater than 1000mm DBH x 8 Trees	8 for 1 Tree	Set	3845.60	TBA
	Diam @ ground level <150mm - 600mm	Per Stump	Set	64.90	TBA
	Diam @ ground level >600mm	Quotation	Set	By Quotation	By Quotation
	After hours emergency crew Callout Min 3 Hr	Min 3 Hr	Set	895.95	TBA
	After hours emergency crew	Additional Hrs	Set	298.65	TBA
LANDFILL					
MIXED WASTE					
	Mixed Boot Resident	No	Set	25.00	30.00
	Mixed Boot Non-Res	No	Set	30.00	40.00
	Mixed Station wagon Resident	No	Set	50.00	60.00
	Mixed Station wagon Non-Res	No	Set	70.00	80.00
	Mixed Trailer Resident	No	Set	75.00	90.00
	Mixed Trailer Non Res	No	Set	110.00	120.00
	Mixed Trailer Heaped Resident	No	Set	150.00	180.00
	Mixed Trailer Heaped Non-Res	No	Set	220.00	240.00
	Mixed Tandem Resident	No	Set	130.00	170.00
	Mixed Tandem Non-Res	No	Set	170.00	220.00
	Mixed Tandem Heaped Resident	No	Set	260.00	335.00
	Mixed Tandem Heaped Non-Res	No	Set	340.00	440.00
	Mixed Waste - Cash C&I	Tonne	Set	195.00	240.00
	Mixed Waste - Account C&I	Tonne	Set	195.00	240.00
	Mixed Waste - Cash B&D	Tonne	Set	195.00	240.00
	Mixed Waste - Account B&D	Tonne	Set	195.00	240.00
	Quarantine Deep Burial	Tonne	Set	380.00	445.00
	Lightweight Waste	Tonne	Set	995.00	1,100.00
COUNCIL WASTE					
	Other Council	Tonne	Set	190.00	230.00
CLEANFILL					
	Cleanfill -Single trailer	NO.	Set	60.00	70.00
	Cleanfill -Double trailer	NO.	Set	120.00	100.00
	Cleanfill Cover Material Stock	TONNE	Set	150.00	100.00
GREENWASTE					
	Green - Boot Resident	NO.	Set	20.00	20.00
	Green - Boot Non-Res	NO.	Set	30.00	30.00
	Green - Stationwagon Resident	NO.	Set	40.00	45.00
	Green - Stationwagon Non-Res	NO.	Set	50.00	60.00
	Green - Trailer Resident	NO.	Set	60.00	70.00
	Green - Trailer Non-Res	NO.	Set	75.00	85.00
	Green Trailer Heaped Resident	NO.	Set	110.00	125.00
	Green Trailer Heaped Non-Res	NO.	Set	140.00	160.00
	Green - Tandem Resident	NO.	Set	80.00	90.00
	Green - Tandem Non-Res	NO.	Set	105.00	110.00
	Green Tandem Heaped Resident	NO.	Set	160.00	175.00
	Green Tandem Heaped Non-Res	NO.	Set	200.00	215.00
	Green Waste - Cash	TONNES	Set	160.00	180.00
	Timber Waste	TONNES	Set	160.00	180.00
	Green Waste - Account	TONNES	Set	160.00	180.00
CONCRETE					
	Concrete - Resident Trailer	NO.	Set	70.00	70.00
	Concrete - Non Res Trailer	NO.	Set	85.00	90.00
	Concrete - Resident Tandem	NO.	Set	100.00	100.00
	Concrete - Non-Res Tandem	NO.	Set	125.00	130.00
	Concrete Commercial To Crusher	TONNE	Set	100.00	100.00
	Recycle - Asphalt	TONNE	Set	100.00	100.00
	Recycle - Brick	TONNE	Set	100.00	100.00
MISC WASTE					
	Mattresses	NO.	Set	30.00	30.00
	Oil	NO.	Set	2.00	2.00
	Tyre	NO.	Set	10.00	10.00
	Tyre - Truck	NO.	Set	40.00	50.00
	Tyre - Super	NO.	Set	90.00	100.00
	Car Body - No Tyres	NO.	Set	35.00	35.00
	Car Body - With Tyres	NO.	Set	85.00	85.00
	Public Weighing	NO.	Set	60.00	60.00
TECHNICAL SERVICES					
FEES					
	Cross Overs	Each	Statutory	638.30	TBA
	Cross Overs	Each	Statutory	137.00	TBA
	Stormwater Connections	Each	Statutory	88.90	TBA
	Cross Overs	Each	Statutory	348.00	TBA
ROAD MANAGEMENT					
	Sect 63 BC	Each	Statutory	2,418.00	TBA
	Sect 63 Ind	Each	Statutory	484.00	TBA

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Sect 66 (1) (a)	Each	Statutory	496.00	TBA
	Sect 66 (1) (b)	Each	Statutory	496.00	TBA
REAL ESTATE	Signage Permit	Each	Set	375.90	375.00
IMPOUNDED SIGNS:	Normal Size "A" Frame	Each	Set	95.00	95.00
	Large Signs Requiring Truck and 2 men.	Each	Set	1,500.00	1,500.00
ADVERTISING/DISPLAY GOODS	A Board Permits/Display Goods	Each	Set	95.00	95.00
SKIP FEES	Skip Fees - Single placement	Each	Set	50.00	51.85
	Impound Cost	Each	Set	Variable	Variable
	Impound Release	Each	Set	50.00	50.00
BUILDERS DAMAGE REINSTATEMENT WORK					
	Reinstatement Fee	Sq. Mtr	Set	273.25	302.55
	Reinstatement Fee- Kerb and Channel	Lm	Set	330.45	403.20
HEALTH AND COMMUNITY WELLBEING					
CHSP CLIENT - HOME CARE	Low Rate	Per Hour	Statutory	6.35	6.55
	Medium Rate	Per Hour	Statutory	16.15	16.65
	High Rate	Per Hour	Statutory	49.20	50.70
CHSP CLIENT - PERSONAL CARE	Low Rate	Per Hour	Statutory	4.85	5.00
	Medium Rate	Per Hour	Statutory	9.70	10.00
	High Rate	Per Hour	Statutory	49.20	50.70
CHSP CLIENT - RESPITE CARE	Low Rate	Per Hour	Statutory	3.30	3.40
	Medium Rate	Per Hour	Statutory	4.85	5.00
	High Rate	Per Hour	Statutory	49.20	50.70
HACC CLIENT - HOME CARE	Low Rate	Per Hour	Statutory	6.35	6.55
	Medium Rate	Per Hour	Statutory	16.15	16.65
	High Rate	Per Hour	Statutory	49.20	50.70
HACC CLIENT - PERSONAL CARE	Low Rate	Per Hour	Statutory	4.85	5.00
	Medium Rate	Per Hour	Statutory	9.70	10.00
	High Rate	Per Hour	Statutory	49.20	50.70
HACC CLIENT - RESPITE CARE	Low Rate	Per Hour	Statutory	3.30	3.40
	Medium Rate	Per Hour	Statutory	4.85	5.00
	High Rate	Per Hour	Statutory	49.20	50.70
CHSP CLIENT - PLANNED ACTIVITY GROUP	HOPS 1	Per Activity	Statutory	4.15	4.25
	HOPS 2	Per Activity	Statutory	4.15	4.25
	Blokes Club	Per Activity	Statutory	12.50	12.85
	Walking Soccer	Per Activity	Statutory	5.15	5.30
	Harmonizers Singing Group	Per Activity	Statutory	5.15	5.30
	Market Fresh Program Sunbury	Per Activity	Statutory	4.15	4.25
	Market Fresh Program Broadmeadows	Per Activity	Statutory	4.15	4.25
	Elders On The Move Group	Per Activity	Statutory	4.15	4.25
	Sunbury Social Group	Per Activity	Statutory	4.15	4.25
	Active Life Style Group	Per Activity	Statutory	12.50	12.85
CHSP CLIENT - PLANNED ACTIVITY GROUP - DEMENTIA	Mind, Body & Soul	Per Activity	Statutory	17.00	17.50
	Hume Tunes	Per Activity	Statutory	15.45	15.90
CHSP CLIENT - DELIVERED MEALS	Centre Based Meals Program	Per Meal	Statutory	8.75	9.00
	Low/Medium Rate	Per Meal	Statutory	9.00	9.25
	High Rate	Per Meal	Statutory	24.00	24.50
CHSP CLIENT - HOME MAINTENANCE	Low Rate	Per Hour	Statutory	12.50	12.85
	Medium Rate	Per Hour	Statutory	18.10	18.60
	High Rate	Per Hour	Statutory	52.55	54.10
	Materials	Per Activity	Set	Variable	Variable
CHSP CLIENT - GARDEN MAINTENANCE	L1	Per Activity	Statutory	22.70	23.50
	L2	Per Activity	Statutory	34.00	35.00
	L3	Per Activity	Statutory	45.35	46.70
	L4	Per Activity	Statutory	56.65	58.35
	L5	Per Activity	Statutory	68.00	70.00
CHSP CLIENT - WINDOWS		Per Activity	Statutory	15.45	15.90
CHSP CLIENT - GUTTER CLEANING		Per Activity	Statutory	48.35	49.80
HACC CLIENT - HOME MAINTENANCE	Low Rate	Per Hour	Statutory	12.50	12.85
	Medium Rate	Per Hour	Statutory	18.10	18.60
	High Rate	Per Hour	Statutory	52.55	54.10
	Materials	Per Activity	Set	Variable	Variable
HACC CLIENT - GARDEN MAINTENANCE	L1	Per Activity	Statutory	22.70	23.40
	L2	Per Activity	Statutory	34.00	35.00
	L3	Per Activity	Statutory	45.35	46.70
	L4	Per Activity	Statutory	56.65	58.35
	L5	Per Activity	Statutory	68.00	70.00
HACC CLIENT - WINDOWS		Per Activity	Statutory	15.45	15.90
HACC CLIENT - GUTTER CLEANING		Per Activity	Statutory	48.35	49.80
SHOPPING SHUTTLES - WEEKLY RUN	8 Clients X 5 Times A Week X 48 Weeks	Per Trip/Cient	Set	3.70	3.80
SENIOR CITIZENS CLUBS - WEEKLY TRANSPORT	8 Clients X 7 Times A Week X 48 Weeks	Per Trip/Cient	Set	3.70	3.80

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BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
COMMUNITY GROUP TRIPS - COUNCIL TRANSPORTED	Clubs Monthly Outings (10 Clients X 7 Groups X 11 Months)	Per Outing	Set	4.15	4.25
BUS HIRE FEES:	Community Groups:				
	Self Driven Community Groups	Per Hour	Set	35.30	40.00
	Bond		Set	515.00	530.45
	Hire Rate Plus Petrol (Per 24 Hours)	Per Day	Set	280.50	317.90
	Hire Rate Per Day (7Am - Midnight)	Per Day	Set	233.20	264.20
	Cancellation Fee	Per Day	Set	85.35	96.70
	Weekend (5.00Pm Fri To Midnight Sunday)	Per weekend	Set	615.05	696.85
	Penalty For Unclean Vehicle	Per vehicle	Set	194.20	220.00
	Penalty For Late Return Of Vehicle	Extra Day Hire	Set	240.35	272.80
GLADSTONE PK SENIOR CITIZENS CENTRE	Hall Hire (Regular Users)	Per Hour	Set	42.35	47.95
	Hall Hire (Others)	Per Hour	Set	44.90	50.90
LYNDA BLUNDELL CENTRE	Hall Hire (regular users)	Per Hour	Set	42.35	47.95
	Hall hire (Others)	Per Hour	Set	44.90	50.90
SUNBURY SENIOR CITIZENS	Hall Hire (Regular users)	Per Hour	Set	28.15	31.90
	Hall Hire (Others)	Per Hour	Set	28.15	31.90
MANDATORY CARE MANAGEMENT (LEVEL 1/2 PACKAGE)	Case management fee	Per Day	Set	42.50	43.80
MANDATORY CARE MANAGEMENT (LEVEL 3/4 PACKAGE)	Case management fee	Per Day	Set	105.00	108.00
ADDITIONAL CARE MANAGEMENT/CARE PLAN REVIEW	Case management fee (Additional hours)	Per Hour	Set	85.00	87.50
DOMESTIC ASSISTANCE	Weekdays	Per Hour	Set	62.85	64.75
PERSONAL CARE	Weekdays	Per Hour	Set	62.85	64.75
RESPIRE CARE	Weekdays	Per Hour	Set	62.85	64.75
PERSONAL CARE/RESPIRE CARE	Saturdays	Per Hour	Set	94.25	97.10
	Sundays	Per Hour	Set	125.65	129.40
	Public Holidays	Per Hour	Set	125.65	129.40
ESCORTED SHOPPING	Weekdays	Per Hour	Set	62.85	64.75
DELIVERED MEALS	Daily	Per Meal	Set	24.00	24.70
SOCIAL SUPPORT GROUPS	Weekdays	Per Session	Set	79.30	81.65
PROPERTY MAINTENANCE	Weekdays	Per Hour	Set	87.55	90.10
GARDEN MAINTENANCE	Weekdays	Per Hour	Set	68.00	70.00
WINDOW/GUTTER CLEANING	On Occasion	On Occasion	Set	Per Quote	Per Quote
	Travel Kilometres	Per Km		1.25	1.25
FULL COST RECOVERY RATES					
	Home Care	Per Hour	Set	81.70	92.55
	Personal Care	Per Hour	Set	81.70	92.55
	Respite Care	Per Hour	Set	81.70	92.55
	Home Maintenance - all services	Per Hour	Set	81.70	92.55
EXTERNAL HCP SOCIAL SUPPORT GROUP	Planned Activity Group	Per Hour	Set	121.00	137.10
HUME HCP SOCIAL SUPPORT GROUP	Planned Activity Group	Per Hour	Set	93.50	105.95
FAMILY, YOUTH & CHILDREN SERVICES					
PRE-SCHOOL 4 YEAR OLD					
	4 Year Olds Term 3 & 4	Per Child	Set	376.00	N/A
	Health Care Card Term 3 & 4 High Rate	Per Child	Subsidy	452.50	N/A
	Health Care Card Term 3 & 4 Low Rate	Per Child	Subsidy	387.50	N/A
	4 Year Olds Term 1 & 2	Per Child	Set	387.50	399.00
	Health Care Card Term 1 & 2 High Rate	Per Child	Subsidy	463.50	508.00
	Health Care Card Term 1 & 2 Low Rate	Per Child	Subsidy	397.00	414.25
PRE-SCHOOL 3 YEAR OLD					
	3 Year Olds Term 3 & 4	Per Child	Set	255.00	62.00
	3 Year Olds Term 1 & 2	Per Child	Set	262.00	270.00
CHILD CARE					
JULY 2021 TO JUNE 2022	Per child per week	Per Child	Set	519.00	519.00
JULY 2021 TO JUNE 2022	Per child/Per Day	Per Child	Set	115.00	115.00
OCCASIONAL CARE					
per child- Per Session	Term 3 & 4 (2022)	Per Child	SET FEE	38.00	39.00
	Term 1 & 2 (2021)	Per Child	SET FEE	38.00	39.00
PRESCHOOL ENROLMENT	Up to 28 February 2022	Per Child	Set	17.00	17.00
	From 1 March 2022	Per Child	Set	17.00	17.50
PLAYGROUP RENTAL FEE	Up to 31/12/2021	Per Hour	Set	17.00	17.50
	From 01/01/2022	Per Hour	Set	17.00	17.50
YOUTH SERVICES					
SUNBURY YOUTH CENTRE					
HIRE OF BAND REHEARSAL SPACE	Commercial (For Profit) hire of space	Per Hour	Set	41.00	41.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	27.00	27.00
	Community Groups / Organisations hire of space	Per Hour	Set	20.50	20.50
	Youth programming hire of space	Per Hour	Set	10.00	10.00
HIRE OF REAR KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	23.00	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	16.50	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	12.75	12.75
	Youth programming hire of space	Per Hour	Set	6.30	6.30
HIRE OF RECORDING STUDIO & REHEARSAL SPACE	Commercial (For Profit) hire of space	Per Hour	Set	68.00	62.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	40.00
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	31.00
	Youth programming hire of space	Per Hour	Set	17.00	15.50
HIRE OF REAR YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00

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PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF FRONT YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	47.00	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	30.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	23.50	23.50
	Youth programming hire of space	Per Hour	Set	12.00	12.00
HIRE OF COUNSELLING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
HIRE OF MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	47.00	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	30.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	23.50	23.50
	Youth programming hire of space	Per Hour	Set	12.00	12.00
CRAIGIEBURN YOUTH CENTRE					
HIRE OF YOUTH SPACE	Commercial (For Profit) hire of space	Per Hour	Set	68.00	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	45.50
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	35.00
	Youth programming hire of space	Per Hour	Set	17.00	18.00
HIRE OF KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	23.00	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	16.50	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	12.75	12.75
	Youth programming hire of space	Per Hour	Set	6.30	6.30
HIRE OF TRAINING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	51.50	51.50
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	33.50	33.50
	Community Groups / Organisations hire of space	Per Hour	Set	26.00	26.00
	Youth programming hire of space	Per Hour	Set	13.00	13.00
HIRE OF MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	41.00	41.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	27.00	27.00
	Community Groups / Organisations hire of space	Per Hour	Set	20.50	20.50
	Youth programming hire of space	Per Hour	Set	10.50	10.50
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
ROXBURGH PARK YOUTH CENTRE					
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
	Youth programming hire of space	Per Week	Set	42.00	43.50
HIRE OF KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	23.00	23.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	16.50	16.50
	Community Groups / Organisations hire of space	Per Hour	Set	12.75	12.75
	Youth programming hire of space	Per Hour	Set	6.30	6.30
HIRE OF VENUE SPACE	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
BROADMEADOWS YOUTH CENTRE					
HIRE OF COMMERCIAL KITCHEN	Commercial (For Profit) hire of space	Per Hour	Set	70.00	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	45.55	45.55
	Community Groups / Organisations hire of space	Per Hour	Set	35.25	35.25
	Youth programming hire of space	Per Hour	Set	17.35	17.35
HIRE OF SMALL MEETING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF VENUE SPACE (INCLUDES KITCHENETTE)	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	31.00
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
HIRE OF STUDIO B	Commercial (For Profit) hire of space	Per Hour	Set	68.00	70.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	44.20	46.00
	Community Groups / Organisations hire of space	Per Hour	Set	34.00	35.00
	Youth programming hire of space	Per Hour	Set	17.00	18.00
HIRE OF HOTDESK IN SHARED OFFICE	Government Organisations and Government Funded Groups / Programs hire of space	Per Day	Set	34.00	35.00
	Community Groups / Organisations hire of space	Per Day	Set	22.65	23.50
	Youth programming hire of space	Per Day	Set	13.00	13.50
HIRE OF COUNSELLING ROOM	Commercial (For Profit) hire of space	Per Hour	Set	45.30	47.00
	Government Organisations and Government Funded Groups / Programs hire of space	Per Hour	Set	29.50	30.50
	Community Groups / Organisations hire of space	Per Hour	Set	22.65	23.50
	Youth programming hire of space	Per Hour	Set	11.35	12.00
YOUTH PROGRAMMING	Programs provided to young people, parents in the City of Hume	Per Person	Set	Variable	Variable
POPULATION HEALTH					
VACCINE SALES	Adult hepatitis B (dose) - Engenix	Per Vaccination	Set	53.15	23.00
	Adacel (booster)	Per Vaccination	Set	37.05	36.00
	Varilix	Per Vaccination	Set	69.35	57.00

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REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Influenza (Fluarix)	Per Vaccination	Set	NA	12.00
	Bexsero	Per Vaccination	Set	NA	120.00
	Meningococcal A/WXY	Per Vaccination	Set	NA	68.00
	Human Papilloma Virus (HPV)	Per Vaccination	Set	NA	202.00
COMMUNITY CENTRES					
NEWBURY COMMUNITY HUB					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	63.10	64.35
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	45.05	45.95
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	36.05	36.75
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	25.75	26.25
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	25.75	26.25
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	15.45	15.75
	Computer room - Commercial	Per Hour	Set	63.10	64.35
	Computer room - Government	Per Hour	Set	45.05	45.95
	Computer room - Community	Per Hour	Set	36.05	36.75
	Interview Room - Commercial	Per Hour	Set	27.05	27.60
	Interview Room - Government	Per Hour	Set	19.30	19.70
	Interview Room - Community	Per Hour	Set	15.45	15.75
	Kitchen - Commercial	Per Hour	Set	27.05	27.60
	Kitchen - Government	Per Hour	Set	19.30	19.70
	Kitchen - Community	Per Hour	Set	15.45	15.75
	Function Bond	Per Function	Set	515.00	525.30
	Meeting Bond	Per Meeting	Set	206.00	210.10
	Key Bond	Per Key	Set	206.00	210.10
BROADMEADOWS COMMUNITY HUB					
	Children's Activity Space - Commercial	Per Hour	Set	27.05	27.60
	Children's Activity Space - Government	Per Hour	Set	19.30	19.70
	Children's Activity Space - Community	Per Hour	Set	15.45	15.75
	Multi-Purpose Room 1 - Commercial	Per Hour	Set	27.05	27.60
	Multi-Purpose Room 1 - Government	Per Hour	Set	19.30	19.70
	Multi-Purpose Room 1 - Community	Per Hour	Set	15.45	15.75
	Multi-Purpose Room 2 - Commercial	Per Hour	Set	27.05	27.60
	Multi-Purpose Room 2 - Government	Per Hour	Set	19.30	19.70
	Multi-Purpose Room 2 - Community	Per Hour	Set	15.45	15.75
	Multi-Purpose Room 3 - Commercial	Per Hour	Set	27.05	27.60
	Multi-Purpose Room 3 - Government	Per Hour	Set	19.30	19.70
	Multi-Purpose Room 3 - Community	Per Hour	Set	15.45	15.75
	Multi Purpose Room 1 & 2 Combined - Commercial	Per Hour	Set	27.05	27.60
	Multi-Purpose Room 1 & 2 Combined - Government	Per Hour	Set	19.30	19.70
	Multi-Purpose Room 1 & 2 Combined - Community	Per Hour	Set	15.45	15.75
	Multi-Purpose Rooms Combined - Commercial	Per Hour	Set	45.05	45.95
	Multi-Purpose Rooms Combined - Government	Per Hour	Set	32.20	32.85
	Multi-Purpose Rooms Combined - Community	Per Hour	Set	25.75	26.25
	Staff/Meeting Room - Commercial	Per Hour	Set	27.05	27.60
	Staff/Meeting Room - Government	Per Hour	Set	19.30	19.70
	Staff/Meeting Room - Community	Per Hour	Set	15.45	15.75
	IT Training Room - Commercial	Per Hour	Set	27.05	27.60
	IT Training Room - Government	Per Hour	Set	19.30	19.70
	IT Training Room - Community	Per Hour	Set	15.45	15.75
	Consulting Room 1 - Commercial	Per Hour	Set	27.05	27.60
	Consulting Room 1 - Government	Per Hour	Set	19.30	19.70
	Consulting Room 1 - Community	Per Hour	Set	15.45	15.75
	Consulting Room 2 - Commercial	Per Hour	Set	27.05	27.60
	Consulting Room 2 - Government	Per Hour	Set	19.30	19.70
	Consulting Room 2 - Community	Per Hour	Set	15.45	15.75

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Community Kitchen - Commercial	Per Hour	Set	27.05	27.60
	Community Kitchen - Government	Per Hour	Set	19.30	19.70
	Community Kitchen - Community	Per Hour	Set	15.45	15.75
	Function Bond	Per Function	Set	515.00	525.30
	Meeting Bond	Per Meeting	Set	206.00	210.10
	Key Bond	Per Key	Set	206.00	210.10
HOMESTEAD LEARNING AND COMMUNITY CENTRE					
	Harmony Room 1 - Commercial	Per Hour	Set	18.05	18.40
	Harmony Room 1 - Government	Per Hour	Set	12.90	13.15
	Harmony Room 1 - Community	Per Hour	Set	10.30	10.50
	Conference Room 2 - Commercial	Per Hour	Set	18.05	18.40
	Conference Room 2 - Government	Per Hour	Set	12.90	13.15
	Conference Room 2 - Community	Per Hour	Set	10.30	10.50
	Computer Room - Commercial	Per Hour	Set	18.05	18.40
	Computer Room - Government	Per Hour	Set	12.90	13.15
	Computer Room - Community	Per Hour	Set	10.30	10.50
	Studio Kitchen - Commercial	Per Hour	Set	18.05	18.40
	Studio Kitchen - Government	Per Hour	Set	12.90	13.15
	Studio Kitchen - Community	Per Hour	Set	10.30	10.50
	Gallery - Commercial	Per Hour	Set	36.05	36.75
	Gallery - Government	Per Hour	Set	25.75	26.25
	Gallery - Community	Per Hour	Set	20.60	21.00
	Gallery - Function Rate	Per Function	Set	412.00	420.25
	Function Bond	Per Function	Set	515.00	525.30
	Meeting Bond	Per Meeting	Set	206.00	210.10
	Key Bond	Per Key	Set	206.00	210.10
AITKEN HILL COMMUNITY CENTRE					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	63.10	64.35
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	45.05	45.95
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	36.05	36.75
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	25.75	26.25
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	25.75	26.25
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	15.45	15.75
	Computer room - Commercial	Per Hour	Set	63.10	64.35
	Computer room - Government	Per Hour	Set	45.05	45.95
	Computer room - Community	Per Hour	Set	36.05	36.75
	Interview Room - Commercial	Per Hour	Set	27.05	27.60
	Interview Room - Government	Per Hour	Set	19.30	19.70
	Interview Room - Community	Per Hour	Set	15.45	15.75
	Kitchen - Commercial	Per Hour	Set	27.05	27.60
	Kitchen - Government	Per Hour	Set	19.30	19.70
	Kitchen - Community	Per Hour	Set	15.45	15.75
	Function Bond	Per Function	Set	515.00	525.30
	Meeting Bond	Per Meeting	Set	206.00	210.10
	Key Bond	Per Key	Set	206.00	210.10
GREENVALE WEST COMMUNITY CENTRE					
	Meeting Room 1 (Whole Space) - Commercial	Per Hour	Set	63.10	64.35
	Meeting Room 1 (Whole Space) - Government	Per Hour	Set	45.05	45.95
	Meeting Room 1 (Whole Space) - Community	Per Hour	Set	36.05	36.75
	Meeting Room 2A (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2A (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2A (50% Space) - Community	Per Hour	Set	25.75	26.25

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Meeting Room 2B (50% Space) - Commercial	Per Hour	Set	45.05	45.95
	Meeting Room 2B (50% Space) - Government	Per Hour	Set	32.20	32.85
	Meeting Room 2B (50% Space) - Community	Per Hour	Set	25.75	26.25
	Meeting Room 3A (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3A (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3A (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 3B (25% Space) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 3B (25% Space) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 3B (25% Space) - Community	Per Hour	Set	15.45	15.75
	Meeting Room 4 (MP Room) - Commercial	Per Hour	Set	27.05	27.60
	Meeting Room 4 (MP Room) - Government	Per Hour	Set	19.30	19.70
	Meeting Room 4 (MP Room) - Community	Per Hour	Set	15.45	15.75
	Computer room - Commercial	Per Hour	Set	63.10	64.35
	Computer room - Government	Per Hour	Set	45.05	45.95
	Computer room - Community	Per Hour	Set	36.05	36.75
	Interview Room - Commercial	Per Hour	Set	27.05	27.60
	Interview Room - Government	Per Hour	Set	19.30	19.70
	Interview Room - Community	Per Hour	Set	15.45	15.75
	Kitchen - Commercial	Per Hour	Set	27.05	27.60
	Kitchen - Government	Per Hour	Set	19.30	19.70
	Kitchen - Community	Per Hour	Set	15.45	15.75
	Function Bond	Per Function	Set	515.00	525.30
	Meeting Bond	Per Meeting	Set	206.00	210.10
	Key Bond	Per Key	Set	206.00	210.10
KALKALLO COMMUNITY CENTRE					
	Meeting Room (Whole Space) - Commercial	Per Hour	Set	N/A	64.35
	Meeting Room (Whole Space) - Government	Per Hour	Set	N/A	45.95
	Meeting Room (Whole Space) - Community	Per Hour	Set	N/A	36.75
	Meeting Room 1(50% Space) - Commercial	Per Hour	Set	N/A	45.95
	Meeting Room 1(50% Space) - Government	Per Hour	Set	N/A	32.85
	Meeting Room 1 (50% Space) - Community	Per Hour	Set	N/A	26.25
	(MP Room) - Government	Per Hour	Set	N/A	19.70
	(MP Room) - Community	Per Hour	Set	N/A	15.75
	Kitchen - Commercial	Per Hour	Set	N/A	27.60
	Kitchen - Government	Per Hour	Set	N/A	19.70
	Kitchen - Community	Per Hour	Set	N/A	15.75
	Function Bond	Per Function	Set	N/A	525.30
	Meeting Bond	Per Meeting	Set	N/A	210.10
	Key Bond	Per Key	Set	N/A	210.10
MERRIFIELD NORTH COMMUNITY CENTRE					
	Community Meeting Room (Whole Space) - Commercial	Per Hour	Set	N/A	64.35
	Community Meeting Room (Whole Space) - Government	Per Hour	Set	N/A	45.95
	Community Meeting Room (Whole Space) - Community	Per Hour	Set	N/A	36.75
	Community Meeting Room 1 (50% Space) - Commercial	Per Hour	Set	N/A	45.95
	Community Meeting Room 1 (50% Space) - Government	Per Hour	Set	N/A	32.85
	Community Meeting Room 1 (50% Space) - Community	Per Hour	Set	N/A	26.25
	Community Meeting Room 2 (50% Space) - Commercial	Per Hour	Set	N/A	45.95
	Community Meeting Room 2 (50% Space) - Government	Per Hour	Set	N/A	32.85
	Community Meeting Room 2 (50% Space) - Community	Per Hour	Set	N/A	26.25
	MP Community Space (Whole Space) - Commercial	Per Hour	Set	N/A	64.35
	MP Community Space (Whole Space) - Government	Per Hour	Set	N/A	45.95
	MP Community Space (Whole Space) - Community	Per Hour	Set	N/A	36.75
	MP Community Space 1 (50% Space) - Commercial	Per Hour	Set	N/A	45.95
	MP Community Space 1 (50% Space) - Government	Per Hour	Set	N/A	32.85
	MP Community Space 1 (50% Space) - Community	Per Hour	Set	N/A	26.25
	MP Community Space 2 (50% Space) - Commercial	Per Hour	Set	N/A	45.95
	MP Community Space 2 (50% Space) - Government	Per Hour	Set	N/A	32.85
	MP Community Space 2 (50% Space) - Community	Per Hour	Set	N/A	26.25
	Training room - Commercial	Per Hour	Set	N/A	64.35
	Training room - Government	Per Hour	Set	N/A	45.95
	Training room - Community	Per Hour	Set	N/A	36.75
	Interview & Consultancy Room - Commercial	Per Hour	Set	N/A	27.60
	Interview & Consultancy Room - Government	Per Hour	Set	N/A	19.70
	Interview & Consultancy Room - Community	Per Hour	Set	N/A	15.75

REPORTS – GOVERNANCE AND ENGAGEMENT

28 JUNE 2021

ORDINARY COUNCIL (TOWN PLANNING) MEETING

Attachment 1 - Annual Budget 2021/22

Hume City Council - 2021/22 Annual Budget

BUDGET 2021 - 2022 FEES & CHARGES					
PROGRAM	ITEM	UNIT OF MEASURE	TYPE	UNIT FEE	
				CURRENT (INC. GST) \$	PROPOSED (INC. GST) \$
	Kitchen - Commercial	Per Hour	Set	N/A	27.60
	Kitchen - Government	Per Hour	Set	N/A	19.70
	Kitchen - Community	Per Hour	Set	N/A	15.75
	Children's Activity Room - Commercial	Per Hour	Set	N/A	27.60
	Children's Activity Room - Government	Per Hour	Set	N/A	19.70
	Children's Activity Room - Community	Per Hour	Set	N/A	15.75
	Function Bond	Per Function	Set	N/A	525.30
	Meeting Bond	Per Meeting	Set	N/A	210.10
	Key Bond	Per Key	Set	N/A	210.10
CRAIGIEBURN COMMUNITY SERVICES HUB					
	Children's Activity Space - Commercial	Per Hour	Set	N/A	27.60
	Children's Activity Space - Commercial	Per Hour	Set	N/A	19.70
	Children's Activity Space - Commercial	Per Hour	Set	N/A	15.75
	Consultation Rooms - Commercial	Per Hour	Set	N/A	18.40
	Consultation Rooms - Government	Per Hour	Set	N/A	13.15
	Consultation Rooms - Community	Per Hour	Set	N/A	10.50
	Meeting Room - Commercial	Per Hour	Set	N/A	18.40
	Meeting Room - Government	Per Hour	Set	N/A	13.15
	Meeting Room - Community	Per Hour	Set	N/A	10.50
	Function Bond	Per Function	Set	N/A	525.30
	Meeting Bond	Per Meeting	Set	N/A	210.10
	Key Bond	Per Key	Set	N/A	210.10
LIBRARIES					
LEARNING COMMUNITIES					
	Replacement Library Card	Per Day	Set	2.00	2.00
	Lost/Damaged Items	Per Item	Set	Variable	41.80
	Merchandise - USB	Per Item	Set	7.45	7.45
	Merchandise - Library Bags	Per Item	Set	1.00	1.00
	Merchandise - Headphones	Per Item	Set	1.50	1.50
	Photocopying (Black & White) A4	Per Page	Set	0.20	0.20
	Photocopying (Black & White) A3	Per Page	Set	0.40	0.40
	Photocopying (Colour) A4	Per Page	Set	1.50	1.50
	Photocopying (Colour) A3	Per Page	Set	3.00	3.00



**MEETING OF A COMMITTEE
OF THE WHOLE COUNCIL**

MONDAY, 7 JUNE 2021

**HELD ONLINE VIA
www.hume.vic.gov.au**

HUME CITY COUNCIL

Minutes of the

MEETING OF A COMMITTEE OF THE WHOLE COUNCIL

held on Monday, 7 June 2021

at 6.33PM

held via Zoom and livestreamed via www.hume.vic.gov.au

Present:	a: Council	Cr Joseph Haweil Cr Jack Medcraft Cr Jarrod Bell Cr Trevor Dance Cr Chris Hollow Cr Jodi Jackson Cr Naim Kurt Cr Sam Misho Cr Carly Moore Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Roslyn Wai Mr Joel Farrell Mr Hector Gaston Mr Michael Sharp Mr Peter Waite Mr Daryl Whitfort Mr Fadi Srour Mr Brad Mathieson	Interim Chief Executive Officer Acting Director Communications, Engagement and Advocacy Director Community Services Director Planning and Development Director Sustainable Infrastructure and Services Director Corporate Services Chief Financial Officer Senior Governance Officer

Proceedings to be Recorded

The Mayor reminded Councillors and members of the Gallery that an audio recording of the meeting will be made and published to Council's website within 2 working days of the meeting.

ORDER OF BUSINESS

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

The Mayor read the following:

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

1. APOLOGIES

Nil.

NOTICE OF MEETING**7 JUNE 2021
ORDINARY COUNCIL****2. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion on the relevant item.

No Councillors disclosed any conflicts of interest.

3. SUBMISSIONS ON THE DRAFT ANNUAL BUDGET 2021/22

3.1 The Mayor advised that 90 submissions had been received and included in the Agenda for the **Draft Annual Budget 2021/22**.

3.2 The Mayor advised that a further five submissions had been received since the agenda was published on the afternoon of Friday 4 June 2021. Additional submissions received were from:

3.2.1 Emin Devici

3.2.2 John Mitchell

3.2.3 Greg Pavic

3.2.4 Gladstone Park Bowls Club

3.2.5 Joseph Calabretta

The Mayor confirmed that these submissions would be included with the meeting's minutes.

3.3 The Mayor then invited speakers in attendance, via Zoom, to address the Council regarding their submissions. The following people spoke in support of the written submission contained within the report:

3.3.1 Lorraine James

3.3.2 Nail Aykan

3.3.3 Peter Jackson

3.3.4 Liz Tektonopoulos

3.3.5 Paul Dugo

3.3.6 Ali Sahin

3.3.7 Joe Colosimo

3.3.8 Jess Ryan

3.3.9 Ryan Ireland

3.3.10 Sharon Wallace-Storm

3.3.11 Shandar Storm

3.3.12 Walid Hanna

3.3.13 Grant Smith

3.3.14 Greg Pavic

3.3.15 Jo Muldoon

3.3.16 Lisa Saddington

NOTICE OF MEETING

**7 JUNE 2021
ORDINARY COUNCIL**

- 3.4 Following the last person speaking to their submission, the Mayor thanked all those who had spoken in support of their submission.
- 3.5 The Mayor advised that a further report would be prepared in the Draft Annual Budget 2021/22 and would consider all of the submissions received, and would be presented at an upcoming Council Meeting.

4. CLOSURE OF MEETING

The meeting closed at 8.51pm.

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COUNCILLOR JOSEPH HAWEL
MAYOR