



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 28 MARCH 2022

7:00PM

HUME GLOBAL LEARNING CENTRE, CRAIGIEBURN

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 28 March 2022
at 7:00PM
at the Hume Global Learning Centre, Craigieburn

To:	a: Council	Cr Carly Moore Cr Sam Misho Cr Jarrod Bell Cr Trevor Dance Cr Joseph Haweil Cr Chris Hollow Cr Jodi Jackson Cr Naim Kurt Cr Jack Medcraft Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Mr Hector Gaston Ms Fiona Shanks Mr Michael Sharp Mr Peter Waite Mr Daryl Whitfort	Chief Executive Officer Director Community Services Acting Director Communications, Engagement and Advocacy Director Planning and Development Director Sustainable Infrastructure and Services Director Corporate Services

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."

2. PRAYER

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

3. APOLOGIES

4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 2020 and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONDOLENCE MOTIONS**6. PRESENTATIONS**

Presentation of Outgoing Mayor and Deputy Mayor Medallions

7. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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8. GENERAL BUSINESS

9. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

Report No.	Title	Reason for Confidential
COSU197	Contract - Aitken Boulevard, Craigieburn - Road Duplication	<p>Item COSU197 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.</p> <p>The specified grounds apply because the report contains commercial in confidence information.</p>
COSU198	Contract - Provision of Land Management Services	<p>Item COSU198 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.</p> <p>The specified grounds apply because the report contains commercial in confidence information.</p>

COGE319	Contract - Seabrook Reserve, Landscape and Playspace	<p>Item COGE319 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.</p> <p>The specified grounds apply because the report contains commercial in confidence information.</p>
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10. CLOSURE OF MEETING

SHEENA FROST
CHIEF EXECUTIVE OFFICER

24/03/2022

REPORT NO:	SU621
REPORT TITLE:	Minutes and Recommendation of the Hume Sustainability Taskforce Meeting held on Tuesday 30 November 2021
SOURCE:	Michelle Bennett, Coordinator Sustainable Environment
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	HCC-04/13
POLICY:	-
STRATEGIC OBJECTIVE:	Strategic Objective 3.1: Empower and engage our community through advocacy and community engagement
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Sustainability Tasforce Minutes 30 November 2021</i>2. <i>Sustainability Taskforce Minutes 19 October 2021</i>3. <i>Sustainability Taskforce Minutes 3 August 2021</i>4. <i>Sustainability Taskforce Minutes 22 June 2021</i>5. <i>Sustainability Taskforce Minutes 20 April 2021</i>6. <i>Sustainability Taskforce Minutes 23 March 2021</i>7. <i>Sustainability Taskforce Record of Assemblies of Councillors 2021</i>

1. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED.

1.1 MINUTES OF THE HUME SUSTAINABILITY TASKFORCE MEETING HELD ON 30 NOVEMBER 2021.

1.1.1 COMMITTEE RESOLUTION:

The Sustainability Taskforce passed a recommendation in regards to the protection and enhancement of biodiversity and ecological values of Deep Creek stating:

- That Council undertakes a targeted media / communication campaign in the local area to discourage activities like shooting that illegally harm wildlife, including the dangers to life and property of such activities.*
- That Council writes to the Minister for Environment seeking support to address illegal harm to wildlife under the Wildlife Act, with letters to go to local MPs (Yuroke, Broadmeadows and Sunbury, the northern and western metro MLC's, and others who may support Council and landowners with this issue).*
- That Council develops a Land Stewardship information resource for new residents to provide guidance on permitted activities, sustainable land management and available support.*
- Council investigates with landowners, the emergence of issues caused by off-road vehicles.*
- That Council raises the issues of illegal shooting and off-road vehicles with the Vic Pol Broadmeadows area command.*

1.1.2 OFFICER'S COMMENTS:

The Hume Sustainability Taskforce recommendations were raised in relation to Deep Creek and also have relevance to biodiversity protection and enhancement in other areas of Hume including creek corridors, rural areas, areas close to conservation reserves or with natural values.

REPORT NO: SU621 (cont.)

It is proposed that draft letters from the Mayor will be prepared to progress parts b) and e) above. The letters will identify Deep Creek as the area of immediate concern but will also elicit support for addressing illegal harm to wildlife and nuisance from off road vehicles across Hume City.

The other recommendations a), c) and d) will be incorporated into the Land and Biodiversity Plan which will be considered by Council for adoption later this year.

Pending adoption of the Plan, implementation of actions will focus on or include Deep Creek in the first instance but may also be delivered more broadly.

2. RECOMMENDATION:**2.1 THAT Council:**

2.1.1 notes the minutes of the Hume Sustainability Taskforce meeting held on 30 November 2021;

2.1.2 notes the Summary of Matters discussed from the Hume Sustainability Taskforce Meetings held in 2021;

2.2 notes the recommendation and thanks the Hume Sustainability Taskforce for their work on preparing the recommendation and their concern for Deep Creek and Hume's biodiversity values;

2.3 writes to the Minister for Environment seeking support to address illegal harm to wildlife under the Wildlife Act, with letters to go to local MPs and northern and western MLCs;

2.4 writes to VicPol Broadmeadows Area Command to raise the issues of illegal shooting and off-road vehicles; and

2.5 considers the other recommendations through the development of the draft Land and Biodiversity Plan.

3. MINUTES OF THE HUME SUSTAINABILITY TASKFORCE MEETINGS HELD IN 2021

3.1 The Minutes and Summary of Issues for the Hume Sustainability Taskforce meetings held in 2021 are also attached.



SUSTAINABILITY TASKFORCE

MINUTES Tuesday 30 November 2021 6.30 – 8.30pm meeting via zoom

<https://us06web.zoom.us/j/96067344995?pwd=eWxnZXMzY2J0RWwhLL2tIZ3BLSXBJQT09>

Meeting ID: 960 6734 4995

Passcode: 565190

1.	<p>Present, Apologies and Leave of Absences:</p> <p>Cr Jackson, Cr Dance (attended for the start of the meeting), David Chandler, David Hitzler, Arj Khan, Yvonne Ching, Rachael Miller, Lesley Kubalsky, Frances Evans, Monyq San Tropez, Denise Dogan, Michelle Savona, John Blight, Edgar Caballer. Thomas Fox, Michelle Bennett, Bernadette Thomas. Damien Harrison (joined the meeting for item 7).</p> <p>Apologies: Jo Russell, Julie Law,</p> <p>We are joined by Sustainability Engagement Officer Thomas Fox who will take minutes and assist the chair.</p>	Open 6.30pm
2.	Meeting open: zoom etiquette	Chair – Cr Jodi Jackson
3.	Acknowledgement of country	Cr Jackson
4.	<p>Conflict of Interest Statement</p> <p>Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.</p> <p>No conflict of interests from taskforce.</p>	Chair
5.	<p>Confirmation of previous minutes - See attached</p> <p>Minutes were approved with no amendments</p> <p>Motion to adopt minutes Moved by Yvonne Ching Seconded Arj Khan. No dissent, carried by consensus</p>	Chair
6.	<p>Climate Emergency Plan</p> <p>Michelle presented an update on development of Hume’s Climate Emergency Plan (copy of presentation attached). Michelle provided a brief overview of current review of Scope 3 emissions that may be recommended for inclusion in Council’s inventory and asked if members were interested in a separate session to go through this in more detail.</p>	<p>6.45pm – 7.30pm Michelle Bennett</p> <p>ACTION:</p>

	<p>John Blight and Yvonne Ching indicated their interest during the meeting.</p> <p>Breakout Rooms: to capture members feedback on How Can Hume City Council best support this sector to address climate change.</p> <p>Rural engagement: Bernadette</p> <p>Young People, First Nations: Thom</p> <p>Commercial and Industrial: Michelle</p> <p>Group facilitators reported back</p> <p>Feedback collated for input into draft Climate Emergency Plan.</p>	<p>Michelle to arrange a session re Council's potential Scope 3 emissions and invite Taskforce members to attend.</p> <p>ACTION: All - any additional comments can be sent to Michelle Bennet: michelleben@hume.vic.gov.au 0488002556</p>
7.	<p>Update on Deep Creek Discussions</p> <p>David provided a summary of his concerns re Deep Creek including: land-use change to industrial; soil-dumping; shooting and trail bike noise/disturbance.</p> <p>David had discussed further with Damien Harrison, Council's Land and Biodiversity Coordinator since the last meeting. Damien joined the meeting to help frame the recommendation to Council with input from members.</p> <p>Taskforce Recommendation to Council:</p> <ol style="list-style-type: none"> 1. That Council undertakes a targeted media / communication campaign in the local area to discourage activities like shooting that illegally harm wildlife, including the dangers to life and property of such activities. 2. That Council writes to the Minister for Environment seeking support to address illegal harm to wildlife under the Wildlife Act, with letters to go to local MPs (Yuroke, Broadmeadows and Sunbury, the northern and western metro MLA's, and others who may support Council and landowners with this issue). 3. That Council develops a Land Stewardship information resource for new residents to provide guidance on permitted activities, sustainable land management and available support. 4. Council investigates with landowners, the emergence of issues caused by off-road vehicles. 	<p>7.30pm – 7.40pm</p> <p>David Chandler</p>

	<p>5. That Council raises the issues of illegal shooting and off-road vehicles with the Vic Pol Broadmeadows area command.</p> <p>Motion to adopt recommendation Moved by Arj Khan. Seconded by David Chandler No dissent, carried by consensus</p>	
8.	<p>2021 – The year in review</p> <p>Council endorsed new members to the Taskforce at the 29 November meeting - returning members will soon be notified.</p> <p>Bernadette presented an overview of the key topics, feedback into Council strategies and recommendations that the Taskforce had made through the year.</p> <p>A special thank you for your time and effort to all outgoing members who have not re-nominated. We appreciate your work, preparation and contributions. And we wish you the best of luck with everything you do in the future: Lesley Kubalsky, Navjeet Kaur, Denise Doganare. Lesley thanked the group and said she had found it inspiring to work with like-minded people.</p> <p>Cr Jackson thanked Taskforce members for their contribution.</p>	<p>7.40pm – 8.00pm Bernadette T</p>
9.	<p>Current community consultations – Participate Hume</p> <p>Current Hume projects:</p> <ul style="list-style-type: none"> Some of the current projects on Participate Hume: Walking Survey: https://participate.hume.vic.gov.au/victorian-walking-survey Getting Around Victoria (bike focused) https://participate.hume.vic.gov.au/getting-around-victoria-study Local Area Traffic (Attwood): https://participate.hume.vic.gov.au/attwood-final Waste Strategy: https://participate.hume.vic.gov.au/waste-strategy-consultation Jacksons Creek Parkland: https://participate.hume.vic.gov.au/jacksons-creek-regional-parkland 	<p>8.00pm – 8.10pm Bernadette T</p>
10.	<p>Sustainability Taskforce Evaluation Survey</p> <p>We are seeking Taskforce member feedback via a survey for continual improvement. Please take a few minutes to provide your feedback!</p>	<p>8.10pm Bernadette T</p> <p>ACTION:</p>

		<p>Thom Fox to resend evaluation survey link to TF members.</p> <p>ALL – please complete the survey with your feedback.</p>
11.	<p>Other business</p> <p>No other business raised</p>	8.20pm
12.	<p>Stay tuned for further details about 2022 meetings.</p> <p>Motion to close meeting: Moved by Arj Khan. Seconded by David Chandler No dissent, carried by consensus</p>	close 8.30pm



SUSTAINABILITY TASKFORCE

MINUTES Tuesday 19 October 2021 6.30 – 8.30pm meeting via zoom

1.	Present: Cr Jackson, Michelle Bennett, David Chandler, Cass Cleever, Alicia Otto, Julie Law, Elissa Symons, David Hitzler, Bruce Barbour, Arj Khan, Yvonne Ching, Paul Waiting, Rachael Miller, Lesley Kubalsky, Frances Evans, Monyq San Tropez, Liz Turner, Denise Dogan, Jo Russell. Apologies and Leave of Absences: Cr Dance, Bernadette Thomas, John Blight, Edgar Caballero, Michelle Savona	Open 6.30pm
2.	Meeting open: zoom etiquette	Chair
3.	Acknowledgement of country	Jo Russell
4.	Conflict of Interest Statement No conflicts of interest flagged. Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.	Chair
5.	Confirmation of previous minutes – Minutes were approved with no amendments Motion to adopt minutes Moved by Yvonne Seconded Jo Russell No dissent, carried by consensus	Chair
6.	Open Space Strategy Alicia Otto and Paul Waiting attended the meeting to get input from the Taskforce on the draft Open Space Strategy. Members responded to the following questions: <ul style="list-style-type: none"> • Which public open spaces do you most use and why? • What improvements do you think are a priority? • In new residential areas, what type of open spaces would benefit the majority of our community? Feedback from the chat has also been forwarded to Alicia.	Alicia Otto 6.45pm – 7.15pm
7.	Draft Live Green Plan – community feedback Liz presented on feedback received from the public exhibition process and how it was being incorporated into the Plan. Feedback to Michelle Bennett by CoB Thursday 21 Oct	7.15pm – 7.45pm 7.45 – 7.50pm
8.	Targeting properties near Deep Creek for Council’s rural engagement programs 2.1.5 of the Council Plan states:	7.50pm- 8.05pm ACTION: Michelle Bennett to ask

	<p>“Support rural landowners to manage land sustainably and protect environmental assets by implementing the new Rural Engagement Program, including the Conserving our Rural Environment Grant, Primary Producer Rate Rebate, Rural Land Management Grant, and capacity building activities.”</p> <p>David C’s suggestion: Rather than making such grants, Council could employ more indigenous rangers to care for this area.</p>	<p>Damien Harrison to meet or discuss with David re rural land grants as well as Council’s existing work with indigenous land management</p>
9.	<p>Planning a forum for Sustainability Taskforce</p> <p><i>Suggested theme: Advocacy and community organising skillshare</i></p> <p>Yvonne suggested = HST could benefit from hearing from other members. It would be interesting to hear other people’s stories and what they might have achieved in the community</p>	<p>8.05 – 8.15pm</p> <p>ACTION: Future meetings have ten-minute spotlight rotating members raising their experience, interest or issues.</p>
10.	<p>Current community consultations</p> <p>Waste and Resource Recovery Strategy</p> <p>Greybox Woodlands Broadmeadows – Open until 5 November</p> <p>Procurement policy – closed 19 October</p> <p>Other individual park related consultations</p>	<p>8.15pm</p>
11.	<p>Other business</p> <p>New members and Eols update:</p> <p>Thank you to members who have reapplied for the HST for 2022-2023. A report will go to Council in December. Council will approve members for 2022-23 at a Council meeting. We will get in touch with all applicants to let them know the outcome as soon as the Council have approved members for 2022-2023.</p> <p>Melb Metro Community Power Hub</p> <p>Yvonne Ching raised that Hume Climate Action Now have been asked to join Melbourne Metro Community Power Hub, coalition of community climate action groups. MMCPH are bringing together all the local climate action groups to help promote a new community energy hub. HCAN to potentially attend a meeting with them. We may ask YEF to present at a future Taskforce meeting Details here.</p>	<p>8.20pm</p>
12.	<p>Next meeting 30 November. Draft Agenda items include</p> <ul style="list-style-type: none"> - Climate emergency plan - “Ten minute spotlight” new rolling agenda item for one member per meeting to share info about a great environmental community campaign they have seen. 	<p>close 8.30pm</p>



SUSTAINABILITY TASKFORCE

MINUTES Tuesday 3 August 2021 6.30 – 8.30pm meeting

Via zoom,

<https://us06web.zoom.us/j/99961113660?pwd=Y3BtbXhjZ1Q1QXRPK2pNQ1BkRGs1Zz09>

Meeting ID: 999 6111 3660 Passcode: 147145

1.	<p>Present: Bruce Barbour, David Chandler, Frances Evans, David Hitzler, Edgar Caballero, Elissa Simmons, Gemma Freeman, John Blight, Lesley Kubalsky, Rachael Miller, Yvonne Ching, Monyq San Tropez, Liz Turner, Amanda Dodd (Coordinator, Environmental Planning, standing in for Bernadette), Cr Jodi Jackson</p> <p>Apologies and Leave of Absences: Jo Russell, Arjumand Khan, Cass Cleever, Bernadette Thomas, Denise Dogan, Navjeet Kuar, Julie Law, Michelle Savona, Cr Trevor Dance</p>	Open 6.30pm
2.	Meeting open: zoom etiquette	Chair
3.	Acknowledgement of country	By Cr Jackson
4.	<p>Conflict of Interest Statement</p> <p>Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.</p>	Chair
5.	<p>Confirmation of previous minutes</p> <p>Motion to approve minutes of meeting 20 April moved by John Blight, seconded by Gemma Freeman. Passed unanimously.</p> <p>Motion to approve minutes of meeting 22 June moved by Bruce Barbour, seconded by David Hitzler.</p>	Chair 6.40pm
6.	<p>Meet the Councillors</p> <p>It was noted that Councillors have competing meetings this evening and are unable to attend tonight's Taskforce meeting.</p>	6.45 – 7.15pm
7.	<p>Sustainable Procurement at Hume City Council</p> <p>Riaan Visser, Coordinator, Procurement</p> <p>Riaan spoke in general terms about Hume's approach to 'triple bottom line' procurement and the development of sustainability features in Hume's procurement policy.</p>	7.15 – 7.45pm
8.	<p>Climate Emergency issue update</p> <p>Officers have provided Councillors with information about what a Climate Emergency Action Plan and declaration might look like. Officers will now proceed with preparing a draft Plan. Councillors also requested officers to prepare a Briefing Note re electric vehicles.</p>	7.45pm – 7.50pm

	<p>Information about this issue will be included in the Climate Emergency Action Plan information.</p> <p>Motion: The Sustainability Taskforce requests that Council note:</p> <p>Through Council's own survey process in developing the Council Plan, rate payers and residents of Hume have clearly indicated that climate change is of high importance, with 80% of 162 people surveyed indicating they are somewhat or extremely concerned about climate change. 79.3% of survey respondents stated they think it is somewhat or extremely important that Council takes action on climate change (Climate Change Community Views Survey (January–February 2021).</p> <p>And that Council note:</p> <p>As a consequence of this, Hume Sustainability Taskforce asks Sustainable Environment Department to put a bold position in developing the Climate Emergency Plan, including fast adoption of electric vehicles, going off gas and other areas where Council can create significant reductions of greenhouse emissions.</p> <p>Moved: John Seconded: Bruce Passed with unanimous support</p>	
9.	<p>Going Off Gas Recommendation drafted by Bruce Barbour That Council:</p> <ul style="list-style-type: none"> • develop information to be made available to residents, including potential future residents, on the benefits of house space heating with electric reverse cycle air conditioning and on other aspects of building an energy efficient home. • approach developers, builders and building designers operating in the municipality that design and/or build new homes and encourage them to: <ul style="list-style-type: none"> ○ offer an electric reverse cycle air conditioning space heating option for all new homes, and an all electric house option for new homes that will be installing rooftop photo voltaic panels; and ○ provide their customers with access to the Council developed information on the benefits of house heating with electric reverse cycle air conditioning and the other aspects of building an energy efficient home. • approach developers operating in the municipality that sell residential blocks and encourage them to provide their customers with access to the Council developed information on the benefits of house heating with electric reverse cycle air 	7.50 – 8.00pm

	<p>conditioning and the other aspects of building an energy efficient home.</p> <p>Moved: Bruce</p> <p>Seconded: Yvonne</p> <p>Passed with unanimous support</p>	
10.	<p>Deep Creek</p> <p>David Chandler finish presentation from last meeting and share images of Deep Creek</p> <p>The biodiversity of Deep Creek is extremely significant and is under threat from recreational vehicles and shooters. Taskforce members appreciated the insights provided by David.</p>	<p>8.00 – 8.15pm</p> <p>ACTION:</p> <p>David Ch to bring to next meeting some wording recommending Council prioritise support and protection of Deep Creek area</p>
11.	<p>Current community consultations</p> <p>Towards 2050 - gas infrastructure – zero emissions economy – State Gov survey –</p> <p>– Live Green Survey – Participate Hume – scroll down to the blue tab</p>	<p>8.15pm</p> <p>Elissa Simmons</p>
12.	<p>Other business</p> <p>New members and Eols: As per the Terms of Reference, every year, half of the members automatically resign and submit a new Eol if they wish to continue on (this won't affect members who joined us at the beginning of 2021). During this period we invite new prospective members to also apply. More info will be sent out about this. Please promote to people in the community who you think would be suitable for Taskforce membership.</p> <p>Follow up on MITA discussion from last meeting</p> <p>Following conversation between Frances Evans and Cr Karen Sherry at last meeting, Liz and Fran have followed up with Community Strengthening staff and Councillors respectively to see if it might be possible to arrange a tree planting or creek-based activity with folks in MITA. Environmental issues noted by Fran include that there is no gardening program for asylum seekers and refugees in MITA. There is also significant light pollution encroaching on nearby grasslands.</p>	<p>8.20pm</p> <p>ACTION:</p> <p>Requires further exploration. Fran to discuss with Liz, Bernadette and Community Strengthening Manager re developing a General Business Item for Council advocacy on the issue</p>
13.	<p>Next meeting 19 October, in person if possible.</p> <p>Draft Agenda items include new <i>Live Green Plan</i> Draft, Open Space Strategy, and Merlynston Creek Naturalisation Project</p>	
	<p>Meeting closed 8.45pm</p> <p>Motion put to close the meeting by John Blight, seconded by Elissa Simmons, passed with unanimous support</p>	

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SUSTAINABILITY TASKFORCE

MINUTES

Tuesday 22 June 2021

6.30– 8.30pm meeting

Via zoom, <https://zoom.us/j/98724441655?pwd=b2E3dk5PZ1BJZ211YzgrTXJJQ3V3Zz09>

Meeting ID: 987 2444 1655 Passcode: 762769

1.	<p>Present: Leslie Kubalsky, Yvonne Ching, Rachel Miller, Joanne Russell, Julie Law, Elissa Symons, Denise Dogan, Monyq San Tropez, Edgar Caballero, Frances Evans, Michelle Savona, John Blight, Bruce Barbour, David Chandler, David Hitzler, Cr Jodi Jackson, Cr Trevor Dance, Michelle Bennett, Liz Turner</p> <p>Apologies and Leave of Absences: Bernadette Thomas, Gemma Freeman, Arj Khan, Cr Haweil,</p>	
2.	Meeting open: zoom etiquette	Chair
3.	Acknowledgement of country	Jo Russell
4.	<p>Conflict of Interest Statement</p> <p>Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.</p> <p>No conflicts indicated.</p>	Chair
5.	<p>Confirmation of previous minutes 20 April meeting</p> <p>It was noted that attendance and apologies need to be included in the minutes. The minutes can then be confirmed. See attached.</p>	Chair
7.	<p><i>Order of discussion of item 6 and 7 was swapped to begin discussion of Bruce Barbour's recommendation prior to Meadow Valley ward Councillors arriving.</i></p> <p>Bruce provided background information to the group and the following motion was moved by Bruce Barbour, seconded by John Blight:</p> <p>Recommendation:</p> <p><i>That the Taskforce recommends that Council supports the phasing out of the use of natural gas for space and water heating purposes.</i></p> <p>Discussion began then an adjournment motion was moved by Bruce Barbour, seconded by Yvonne Ching and passed, to pause discussion and meet the Councillors (item 6)</p>	Bruce Barbour

6.	<p>Meet the Councillors</p> <p>Ward-based meetings with Councillors</p> <p>Meadow Valley Ward: Cr Karen Sherry, Cr Chris Hollow entered the meeting at approx. 6.45pm and introduced themselves. Members and Councillors discussed:</p> <ul style="list-style-type: none"> - interest in Sustainability Taskforce's work - the MITA detention centre in Broadmeadows - Hume's climate action and the move to 100 per cent GreenPower <p>Members were encouraged to make contact with Councillors at any time to discuss issues of concern.</p> <p>Cr Dance indicated that the Directions Hearing re Council's legal case opposing the suitability of the Hi Quality landfill in Bulla as a recipient of contaminated spoil was announced this week.</p> <p>Cr Dance indicated that a Cleanaway report from 2020 indicated that PFAS levels were higher than they should be (Meadow Valley Ward).</p>	<p>Cr Sherry Cr Hollow and All</p> <p>ACTION Cr Dance to send report to Bernadette Thomas and Bernadette to circulate report to Taskforce members.</p>
7.	<p><i>Bruce Barbour moved a motion to re-open discussion of item 7. Seconded by Yvonne Ching and passed.</i></p> <p><i>Amendments to the motion were discussed and agreed upon by the mover and seconder, and the following motion became the substantive motion:</i></p> <p><i>That the Taskforce recommends that Council supports the phasing out of the use of natural gas for space and water heating purposes. In priority order this could include:</i></p> <ol style="list-style-type: none"> <i>1. gas free new Council facilities;</i> <i>2. investigation of retrofitting options for existing gas use in Council facilities; and</i> <i>3. educating the broader Hume community and promoting and/or incentivising gas free options.</i> <p><i>This motion was carried.</i></p>	<p>ACTION As per Terms of Reference, Manager Sustainable Environment request relevant Officer to prepare a report to Council</p>

8.	<p>All electric homes – How can developers and Council best communicate with new home builders re getting off gas? For background info about householders getting off gas here</p> <p>The following motion was moved by Bruce Barbour and seconded by John Blight:</p> <p>Recommendation 2 –</p> <p><i>That Council develop an information sheet on the financial benefits to the homeowner of building an all-electric home, and the information sheet distributed to new residential land and home buyers.</i></p> <p><i>The information sheet to also contain additional information relating to building an energy efficient home.</i></p> <p><i>Council provide information to builders and building designers operating in the municipality suggesting that they develop all electric options for the homes they build.</i></p> <p>Following discussion, it was agreed that Bruce / John will liaise with Michelle Bennett and/or Bernadette Thomas to provide input into recommendation wording re a) including developers in the motion and discussing opportunities re subdivisions.</p> <p>Motion deferred to next meeting. Moved by Edgar Caballero, seconded by Leslie Kubalsky, carried.</p>	Bruce Barbour
9.	<p>Update to Taskforce on current Council greenhouse gas reduction progress: Climate Pledge, Hume’s voluntary climate pledge under the <i>Climate Change Act</i> can be viewed here</p> <p>Councillors will consider a briefing note around enhanced climate change action in July following a community survey. Climate Emergency was initially raised with Council via the Sustainability Taskforce</p> <p>A briefing note re Electric Vehicle recharging infrastructure will be prepared for Council consideration in November. This will also include opportunities re Council fleet.</p> <p>Energy Savvy uptake in Hume has been low to date due to the financial barriers to participation. Staff are negotiating with DELWP around the possibility for reduced financial contribution from eligible residents. DELWP were not able to amend eligibility criteria.</p>	Michelle Bennett
10.	<p>David Chandler shared images and information about the ecosystem values of Deep Creek</p> <p>Part 2 of this photo presentation to take place next meeting</p>	<p>ACTION</p> <p>Liz to send David a One Drive shared folder for him to place photos</p>
11.	<p>Current community consultations</p> <p>Please complete Live Green Survey to provide helpful feedback re Council’s sustainability publications.</p>	<p>ACTION Members of Sustainability Taskforce please</p>

	- Participate Hume – scroll down to the blue tab	complete this 5-8 minute survey.
12.	Other business There was no other business raised.	
13.	John moved the motion to close the meeting seconded by Monyq and passed. Next meeting 3 August, in person if possible	



SUSTAINABILITY TASKFORCE

MINUTES

Tuesday 20 April 2021

6.30– 8.30pm meeting

Via zoom, <https://zoom.us/j/96822729098?pwd=bUxyaGlwdTNvTXRPWmRnUmxYWU1Kdz09>

Meeting ID: 968 2272 9098

Passcode: 760552

1.	<p>Present: Michelle Savona, Gemma Freeman, Denise Dogan, Bruce Barbour, David Hitzler, Elissa Simmons, Frances Evans, Leslie Kubalsky, Yvonne Ching, John Blight, Rachael Miller, Edgar Caballero, Julie Law,</p> <p>Cr Trevor Dance, Cr Jodi Jackson, Damien Harrison (representing Sustainable Environment Department)</p> <p>Apologies and Leave of Absences: Arj Khan, Cass Cleever, Navjeet Kaur, Jo Russell</p> <p>Bernadette and Liz are apologies. It was noted that the Aitken Ward councillors were unable to attend for a meet and greet, but should be invited to the next meeting.</p>	
2.	Meeting open: zoom etiquette.	Chair 6.30pm – 6.35pm
3.	<p>Acknowledgement of country</p> <p>Undertaken by Jodi Jackson</p>	Jo Russell
4.	<p>Conflict of Interest Statement</p> <p>Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.</p>	Chair
5.	<p>Confirmation of previous minutes</p> <p>See attached</p> <p>Lesley raised a motion that the previous minutes be amended to reflect that her and Jodi were apologies. Yvonne seconded the motion and it was carried.</p>	Chair 6.40pm
6.	<p>Group agreement of how we want to be towards each other</p> <p>Hume values were introduced and the following points were suggested:</p> <ul style="list-style-type: none"> Let's be open and honest and not be offended by each other. Be forthright and raise difficult issues. Act respectfully toward each other. Putting hand up when wanting to say something when online. 	6.45pm 10 minutes

	<ul style="list-style-type: none"> • Allowing each other to speak. 	
7.	<p>Update: Council position on toxic spoil from Westgate tunnel</p> <p>At Monday night's Council meeting (12 April), Councillors voted to take legal action against the decision to approve an amendment to the Hume Planning Scheme which will facilitate the use of the HiQuality site in Bulla to store contaminated spoil from the West Gate Tunnel Project. See media release 12 April</p> <p>Following on from last meeting, Taskforce members may present wording for a recommendation to Council if they wish.</p> <p>The Taskforce did not wish to add wording to the recommendation. They were satisfied with Council's position and what is being recommended.</p> <p>Attached with these minutes are:</p> <ul style="list-style-type: none"> - Council Report Amendment C248 (7/9/2020) - Council meeting minutes 7/9/2020 <ul style="list-style-type: none"> o Page 13 – Council resolution on report o Page 11 – Council response to a public question - Council Report – update Hi Quality (12/4/2021) <ul style="list-style-type: none"> o Attachment – reasons for Intervention Approval - Council meeting minutes (unconfirmed) 12/4/2021 <ul style="list-style-type: none"> o Page 8 – Council response to a public question o Pages 10-12 – Council resolutions on report <p>The Hi Quality Environmental Management Plan can be found at this link: https://www.epa.vic.gov.au/for-community/current-projects-issues/major-infrastructure-and-development/west-gate-tunnel-project/west-gate-tunnel-project-emps#hi-qualitys-emp-for-the-west-gate-tunnel-project</p>	<p>6.55pm</p> <p>15 minutes</p>
8.	<p>Review consultation: Land and Biodiversity Plan</p> <p>Damien Harrison, Coordinator, Biodiversity Strategy</p> <p>The session was facilitated by Damien and Daniela Pascuzzo, who introduced the Land & Biodiversity Plan and the process for redeveloping it over the next 12 months. The session was an opportunity to brainstorm ideas about:</p> <ol style="list-style-type: none"> 1) opportunities for the Hume community to actively contribute to the protection and management of land, biodiversity and cultural heritage. 2) How Council could better support the community in protecting and managing land, biodiversity and cultural heritage. 	<p>7.10pm</p> <p>40 minutes</p>

9.	Community Vision exercise Cr Jackson outlined the process through which Taskforce members can provide feedback on the Community Vision and other consultations Council is undertaking. The Participate Hume webpage was introduced and current consultation were viewed, including the Community Vision.	7.50pm 25 mins Liz Turner
10.	Current community consultations – Participate Hume	8.15pm
11.	Other business No other business was discussed.	
12.	Next meeting 22 June	Meeting close 8.30pm

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SUSTAINABILITY TASKFORCE

Tuesday 23 March 2021

6.00pm (supper and social) - 6.30– 8.30pm meeting

Hume Global Learning Centre, 44 Macedon St, Sunbury

1.	<p>Present: Cass Cleever, David Chandler, Bernadette Thomas, Jo Russell, Yvonne Ching, Rachael Miller, Gemma Freeman, Bruce Barbour, Julie Law, Liz Turner, Frances Evans, Edgar Caballero Aspe, Elissa Simmons, Michelle Savona, Denise Dogan, Arjumand Khan, Monyq San Tropez, Lesley Kubalsky.</p> <p>Apologies and Leave of Absences: Lesley Kabulsky, Cr Jackson, David Hitzler, Navjeet Kaur, John Blight</p>	
2.	Meeting open	<p>Meeting chaired by Bernadette Thomas, Manager Sustainable Environment, as Cr Jodi Jackson was an apology 6.30pm – 6.35pm</p>
3.	Acknowledgement of country	Jo Russell
4.	<p>Conflict of Interest Statement Members are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Members are then required to leave the meeting during discussion and not vote on the item.</p>	Chair
5.	<p>Welcome to new members Introductions – Members take a minute to introduce themselves and background.</p>	Chair 6.40pm
6.	<p>Work of the Sustainability Taskforce to date Recap – 2020 the year that was How the Taskforce works, Role of Members, Role of Staff, Role of Councillor/s</p>	7.00pm Manager SED
7.	<p>Group agreement of how we want to be towards each other Carry over to next meeting due to time constraints</p>	7.15pm Liz Turner 5 minutes
8.	<p>Confirmation of previous minutes (as circulated)</p>	7.20pm 5 minutes

	<p>Motion raised to accept the minutes of the 24 November meeting as written: Yvonne Ching</p> <p>Seconded: Monyq San Tropez</p> <p>Passed with no amendments</p>	
9.	<p>Update on previous Taskforce recommendation re EPA Amendment Act</p> <p>Council thanked the Taskforce for their recommendation and agreed to write to the State Government if there were further delays beyond current implementation date of EPA Amendment Act.</p>	<p>7.25pm</p> <p>Bernadette Thomas / Liz Turner</p>
10.	<p>Community campaign against soil from the Westgate Tunnel project</p> <p>Kasper Maat and Cass, Moorabool Environment Group and Chris O’Neil, Sunbury Against Toxic Soil</p> <p>See Hume Press release 12 April</p>	<p>7.25pm – 7.45pm</p>
11.	<p>What are the environmental priorities of Taskforce members and what would you like to achieve this year?</p> <p>Facilitated discussion</p> <p>Members raised the following priorities:</p> <ul style="list-style-type: none"> - urban heat island effect, working with young people around climate change adaptation, energy efficiency in housing, waste management / pollution management, ecological restoration, fire management, Re-forestation, rate rebates and land management plans on private land, urban forestry, biodiversity, wildlife corridors, water use. 	<p>7.45pm – 8.15pm</p>
12.	<p>Current community consultations</p> <p>– Participate Hume Community Vision</p>	<p>8.15pm</p> <p>Liz</p>
14.	<p>Other business</p>	
15.	<p>Next meeting 20 April</p> <p>Members please bring to the next meeting requests for the info / presentations they would like to hear throughout the year</p>	



Record of an

ASSEMBLY OF COUNCILLORS OF THE HUME CITY COUNCIL

Assembly generally known as: Hume Sustainability Taskforce

Date of Assembly: Tuesday 20 April 2021

Time of Assembly: 6.30 – 8.30pm

Place of Assembly: Meeting held via Zoom

COUNCILLORS IN ATTENDANCE
Cr Jodi Jackson
Cr Trevor Dance

OFFICERS IN ATTENDANCE
Damien Harrison (Coordinator, Biodiversity Strategy)

TASKFORCE MEMBERS IN ATTENDANCE
Michelle Savona, Gemma Freeman, Denise Dogan, Bruce Barbour, David Hitzler, Elissa Simmons, Frances Evans, Leslie Kubalsky, Yvonne Ching, John Blight, Rachael Miller, Edgar Caballero, Julie Law

MATTERS CONSIDERED:

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?
7	Council position on toxic spoil from Westgate tunnel	N/A	N/A
8	Review consultation: Land and Biodiversity Plan	N/A	N/A

Assembly Closed at: 8.30pm

Recorded By: Damien Harrison (Coordinator, Biodiversity Strategy)

Record of an

ASSEMBLY OF COUNCILLORS OF THE HUME CITY COUNCIL

Assembly generally known as: Hume Sustainability Taskforce

Date of Assembly: Tuesday 22 June 2021

Time of Assembly: 6.30 – 8.30pm

Place of Assembly: Meeting held via Zoom

COUNCILLORS IN ATTENDANCE
Cr Trevor Dance
Cr Jodi Jackson

OFFICERS IN ATTENDANCE
Liz Turner (Sustainability Engagement Officer)
Michelle Bennett (Coordinator, Sustainable Environment)

TASKFORCE MEMBERS IN ATTENDANCE
Leslie Kubalsky, Yvonne Ching, Rachel Miller, Joanne Russell, Julie Law, Elissa Symons, Denise Dogan, Monyq San Tropez, Edgar Caballero, Frances Evans, Michelle Savona, John Blight, Bruce Barbour, David Chandler, David Hitzler.

MATTERS CONSIDERED:

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?
7	Phasing out natural gas for space and water heating	N/A	N/A
9	Hume's Climate Pledge	N/A	N/A
10	Protecting ecological values of Deep Creek	N/A	N/A

Assembly Closed at: **8.30pm**

Recorded By: **Liz Turner, Sustainability Engagement Officer**

Record of an

ASSEMBLY OF COUNCILLORS OF THE HUME CITY COUNCIL

Assembly generally known as: Hume Sustainability Taskforce

Date of Assembly: Tuesday 30 November 2021

Time of Assembly: 6.30 – 8.30pm

Place of Assembly: Meeting held via Zoom

COUNCILLORS IN ATTENDANCE
Cr Trevor Dance
Cr Jodi Jackson

OFFICERS IN ATTENDANCE
Thomas Fox (Sustainability Engagement Officer)
Michelle Bennett (Coordinator, Sustainable Environment)
Bernadette Thomas (Manager, Sustainable Environment)
Damien Harrison (Coordinator, Biodiversity Strategy)

TASKFORCE MEMBERS IN ATTENDANCE
David Chandler, David Hitzler, Arj Khan, Yvonne Ching, Rachael Miller, Lesley Kubalsky, Frances Evans, Monyq San Tropez, Denise Dogan, Michelle Savona, John Blight, Edgar Caballer.

MATTERS CONSIDERED:

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?
6	Climate Emergency Plan	N/A	N/A
7	Protecting the ecological values of Deep Creek	N/A	N/A
10	Sustainability Taskforce evaluation survey	N/A	N/A

Assembly Closed at: 8.30pm

Recorded By: Thomas Fox, Sustainability Engagement Officer

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REPORT NO:	SU622
REPORT TITLE:	Statutory Planning Monthly Report - January & February 2022
SOURCE:	Danielle Kos, Coordinator Streamlining (Planning & Building)
DIVISION:	Planning and Development
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENT:	1. <i>Statutory Planning matters dealt with under delegation - January and February 2022</i>

1. SUMMARY OF REPORT:

- 1.1 This report incorporates a summary of performance indicators for the Statutory Planning team for the months of January and February 2022. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

2. RECOMMENDATION:

That the report be noted.

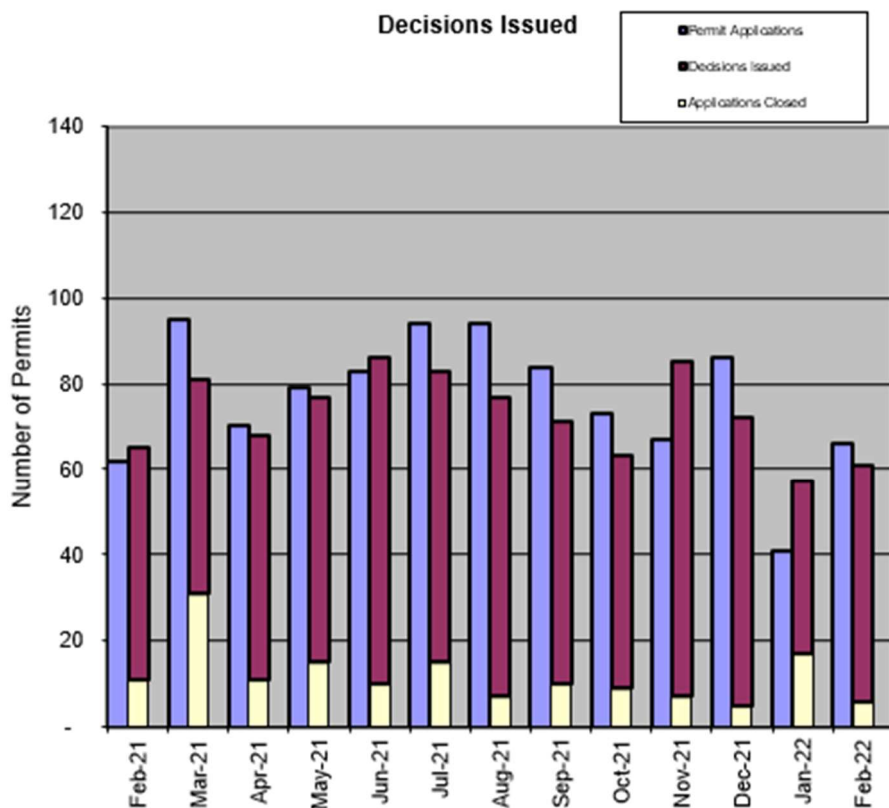
3. PERFORMANCE INDICATORS:

- 3.1 Included within this report are bar charts illustrating the following key performance indicators:
- Planning applications received, determined and closed in the previous month.
 - The number of current applications under assessment in the previous month.
 - Average gross days in dealing with planning applications and a comparison with metro and growth area Councils.
 - Percentage of applications issued in 60 days or less.
 - Percentage of applications issued in 60 days or less based on difficulty of applications.
- 3.2 41 permit applications were received in January 2022 and 66 applications were received in February, a relatively low number however typical for the quieter period after the Christmas break when many planning consultancies are closed. A low number of permits were also issued in this period given that many staff were on leave, with 40 decisions made in January and 55 in February.
- 3.3 17 applications were closed off in January and a further 6 closed off in February, with these being a mix of applications which were withdrawn, cancelled or it was determined that a permit was not required for the proposal.
- 3.4 There were 545 applications under assessment at the end of February, which equates to approximately 40 active applications per Town Planner. This is an average number when compared to the past several months.
- 3.5 The percentage of applications decided in 60 days or less decreased in January and February down from 54% in December to 38% February. This drop of was expected given the number of staff on leave over the Christmas break slowing down decision making. Of the applications determined in February, 45% of simple applications, 37% of average applications and no complex applications were determined within 60 days.

REPORT NO: SU622 (cont.)

- 3.6 The average number of gross days taken to determine planning applications decreased from November (217 days) to 202 days in January, however the median number of processing days increased from 118 days in November to 165 days in January. This remains higher than other Growth Area and Metro Councils which had median timeframes of 105 and 92 processing days respectively in January.
- 3.7 It is noted that the majority of planning staff took holiday leave over the Christmas period resulting in fewer working days, and this combined with extended public notice periods over the holiday period has resulted in average application processing days increasing in January and February. This is typical during the end of year period, and the February 2022 application processing times are comparable with the February 2021 figures. These are expected to stabilise back to average figures during March.
- 3.8 The tables representing this data have been adjusted to accurately represent timeframes and other reporting frameworks available to Council and are set out below:

	Feb-22
Permit Applications	66
Decisions Issued	55
Applications Closed	6



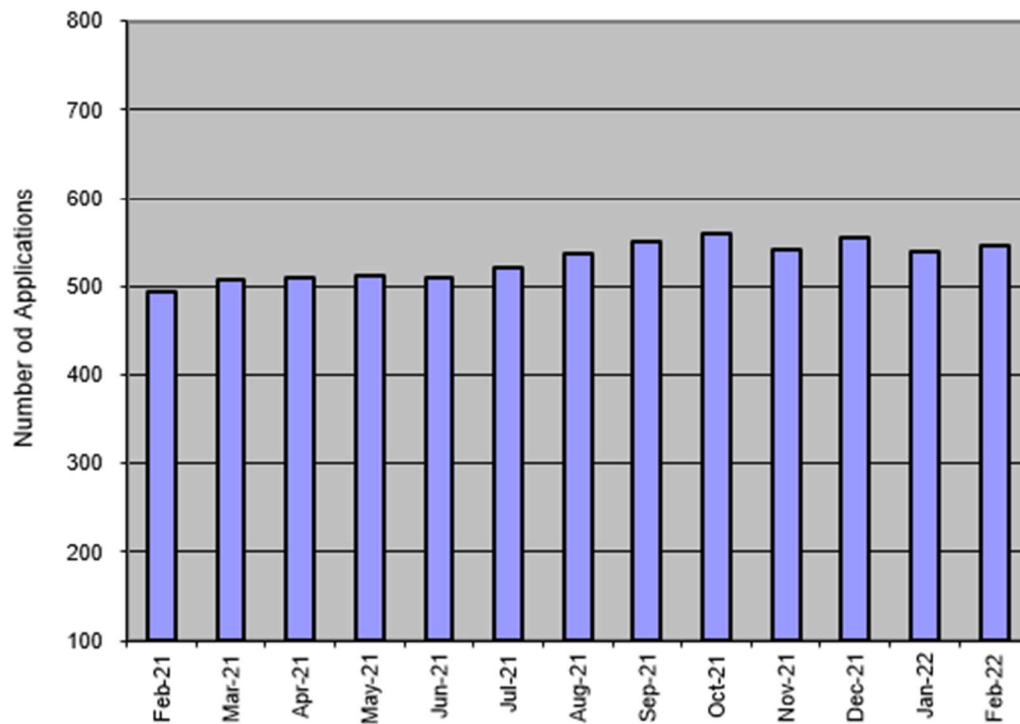
*Decisions Issued include: Permits, Vicsmart Permits, Permits From NoD, VCAT Permits (including Section 72 Amendments) and Refusals.

*Applications Closed Includes: Prohibited, No Permit Required, Withdrawn, Cancelled, Lapsed and Failure to Determine (Including S72).

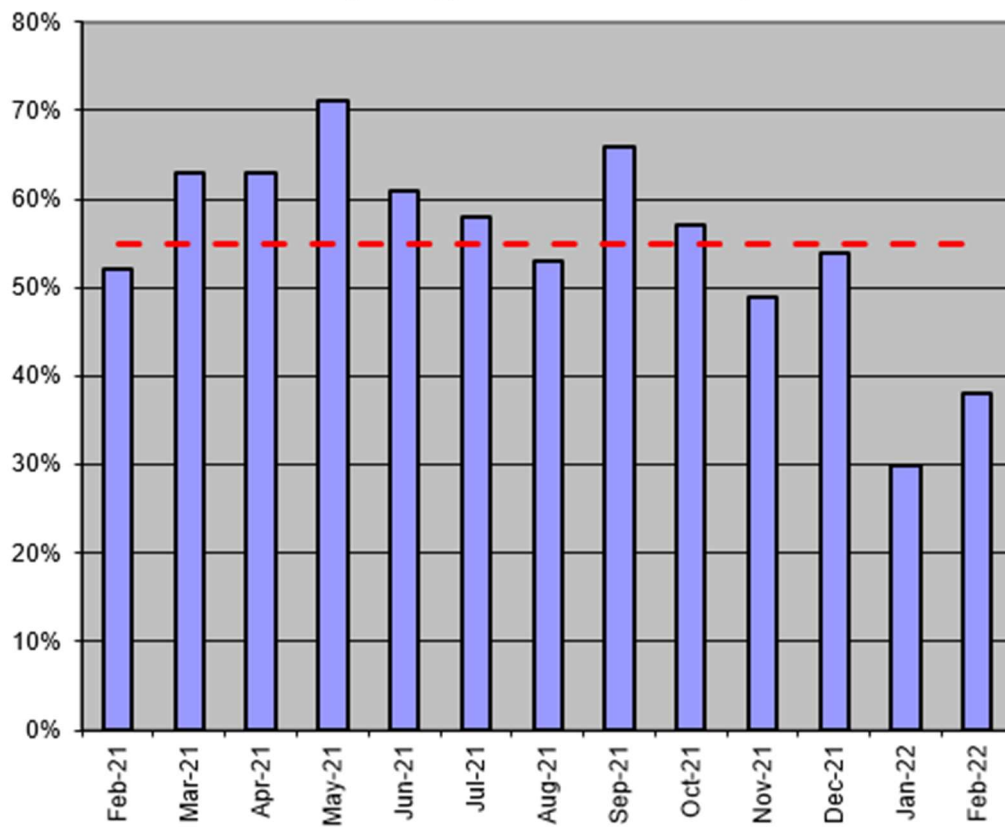
*Notices of Decision are not included in the above graph.

REPORT NO: SU622 (cont.)

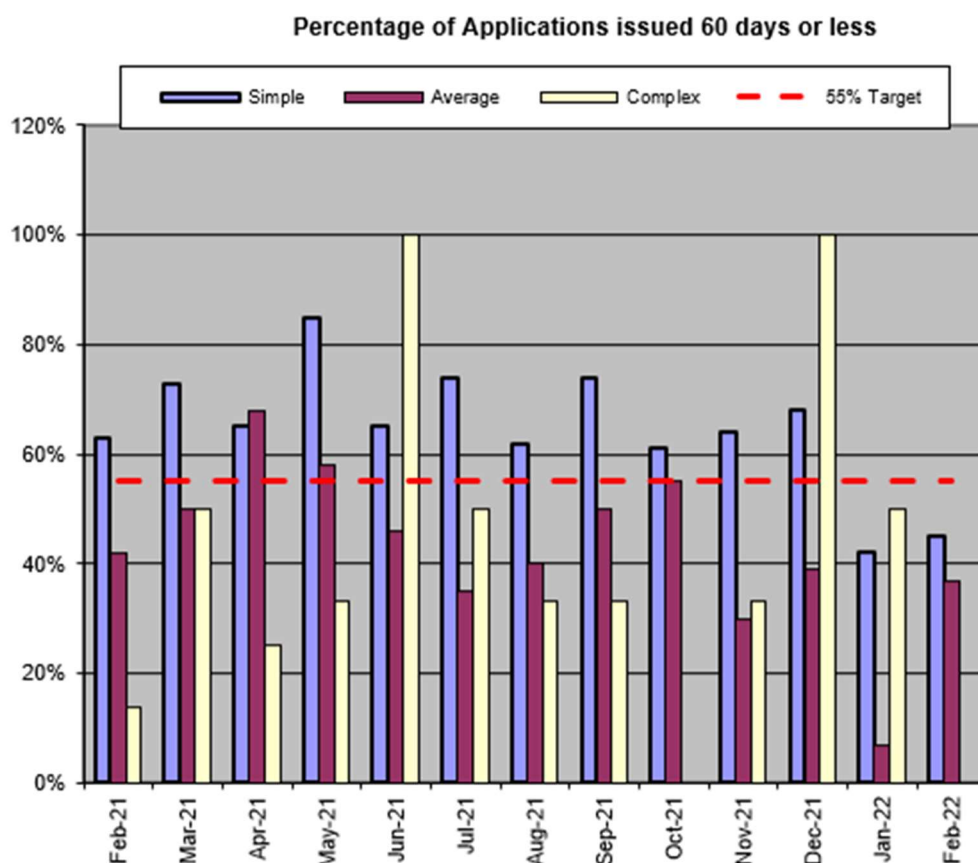
Applications Currently Under Assessment



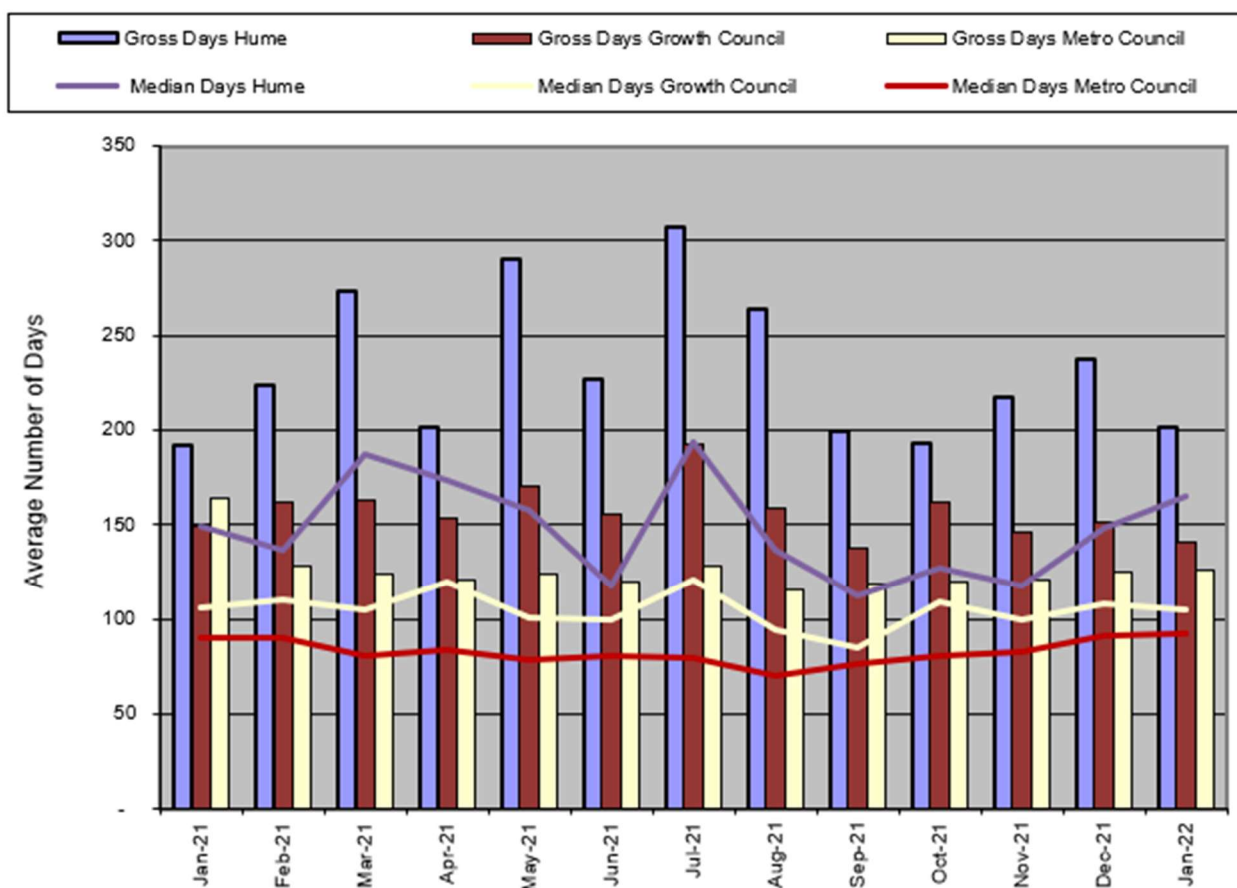
Percentage of Applications decided 60 days or less



REPORT NO: SU622 (cont.)



Gross and Median Days to Decide Planning Applications



REPORT NO: SU622 (cont.)

4. VCAT APPEALS:

- 4.1 This report includes all VCAT decisions received during January and February 2022. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions.

Initiating orders

- 4.2 No initiating orders were received in January or February.

Tribunal Decisions

- 4.3 A hearing for the matter relating to the site at 50 Dawson Street, Tullamarine was recently conducted at VCAT (*Rabeh v Hume CC [2022] VCAT 42*). This appeal was lodged by the permit applicant in response to Council's decision to refuse to grant a planning permit for the development of three double storey dwellings on the land.
- 4.4 Council's refusal of this proposal was based on the development being inconsistent with neighbourhood character as well as failing to meet some of the objectives and standards of Clause 55 of the Hume Planning Scheme.
- 4.5 VCAT has now affirmed Council's decision to refuse the application. In their reasons, Member Halliday agreed that the proposal 'does not adequately respect, or adequately contribute to, the preferred character' of this part of Tullamarine, and would be 'out of context with the rhythm, scale and spacing of other dwellings in Dawson and Jillian Streets.' Overall, the Member agreed that the proposal should be refused on the basis that it does not adequately respond to the built form and policy context.
- 4.6 Given this outcome, the previously issued Notice of Refusal to Grant a Planning Permit for the development will stand and no permit will issue.
- 4.7 A hearing for the matter relating to the site at 34 Sunset Boulevard, Jacana was conducted in April 2021. Despite substantial time having elapsed since this hearing, VCAT have now made a decision on matter and have directed that Council's decision to refuse this application be set aside and that a permit be issued.
- 4.8 This application related to the development of four double storey dwellings on the site. In the Ordinary Council meeting of 25 May 2020, Council resolved to refuse the application, largely on the grounds that the development was inconsistent with neighbourhood character and had some access difficulties. It is noted that this differed from the planning officer recommendation which found the development acceptable subject to some minor changes being made around access.
- 4.9 In their reasons for the decision, the Tribunal Member noted that the planning policy framework and local policies within the Hume Planning Scheme supported an increase in housing density in this part of Jacana and that site represented a good location for medium density development.
- 4.10 Member Dawson however also provided detailed discussion on his view that any new development must provide an outcome that is acceptable to local residents with regard to what they view as being important elements of the neighbourhood. To this end, the spacing and setbacks of the buildings, as well as the functionality of open spaces areas and the ability to provide onsite car parking spaces were all deemed to be important in determining whether this medium density development was acceptable and consistent with neighbourhood character.
- 4.11 On balance, Member Dawson found that whilst the site was appropriate for a medium density dwelling development, the proposal in the form presented did not fully respond to neighbourhood character considerations. As such, he directed that the proposal be amended to reduce the number of dwellings from four to three, with at least one of these being single storey, and an increase in the amount of private open space be provided to each dwelling.

REPORT NO: SU622 (cont.)

4.12 Following this determination, a planning permit has been issued for a three dwelling development with a requirement that amended plans be provided to address the requirements set out by the Tribunal.

Matters waiting to be heard at VCAT

4.13 The following table lists all current matters awaiting a hearing at The Tribunal:

34 SUNSET BLVD, JACANA	
APPLICATION NO. P22502	Development of four double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	12 April 2021
STATUS	Council decision set aside – planning permit to issue
570 SUNBURY ROAD, BULLA	
APPLICATION NO. P4131	Use and development of the land for Materials Recycling and a Quarry Rehabilitation Landfill
APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframe
APPEAL LODGED BY	Applicant
HEARING DATE	8-12 November 2021
STATUS	Council's decision to not endorse the amended plans upheld by the Tribunal. No approval to issue.
40 BATEY COURT AND 500 SUNBURY ROAD, BULLA	
APPLICATION NO. P13310 and P15723	Works associated with an existing dam and other associated earthworks to assist in erosion control and filling of land); and Buildings and works associated with Earthworks (Gully fill and rehabilitation) at an existing landfill
APPEAL TYPE	Appeals against Council's failure to determine several applications within the prescribed timeframe and request to amend the permits under Section 87 and 87A of the Act
APPEAL LODGED BY	Applicant
HEARING DATE	6-9 June 2022
STATUS	To be heard
50 DAWSON STREET, TULLAMARINE	
APPLICATION NO. P22838	Development of three double storey dwellings
APPEAL TYPE	Appeal against refusal to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	5 October 2021
STATUS	Council decision affirmed – no permit to issue

REPORT NO: SU622 (cont.)

500 SUNBURY ROAD, BULLA	
APPLICATION NO. P1488.02	Amendment of permit P1488 to increase the capping contours and height to 184 metres above sea level and amendment of Condition 1 and 4 issued on 20 May 1993
APPEAL TYPE	Appeal against Council's decision to grant an amended permit
APPEAL LODGED BY	Objector
HEARING DATE	6-9 June 2022
STATUS	To be heard
28 POWLETT STREET, SUNBURY	
APPLICATION NO. P23322	The development of two double storey dwellings and one single storey dwelling to the rear of the existing dwelling
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	16 March 2022
STATUS	To be heard
11 PRIORSWOOD WAY, SUNBURY	
APPLICATION NO. P23382	Buildings and works for the development of three double storey dwellings
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	19 April 2022
STATUS	To be heard
230 OAKLANDS ROAD, OAKLANDS JUNCTION	
APPLICATION NO. P23168	The use and development of a market and plant nursery, the reduction in car parking, the removal of native vegetation, and signage
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	18-19 July 2022
STATUS	To be heard
106-112 EVANS STREET, SUNBURY	
APPLICATION NO. P23798	Development of land for a multi-level car park
APPEAL TYPE	Appeal against Council's decision to grant a permit
APPEAL LODGED BY	Objector
HEARING DATE	23-25 August 2022
STATUS	To be heard

REPORT NO: SU622 (cont.)

400-430 MAHONEYS ROAD, CAMPBELLFIELD	
APPLICATION NO. P24108	Buildings and works for industry and warehouse
APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframes
APPEAL LODGED BY	Applicant
HEARING DATE	4-6 July 2022
STATUS	To be heard

5. MATTERS DETERMINED UNDER DELEGATION:

- 5.1 A list of all matters dealt with under delegation between 1 January and 28 February 2022 is attached to this report. The list includes details of planning applications that receive five objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify Plans of Subdivision, the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

STATUTORY PLANNING MATTERS DEALT WITH UNDER DELEGATION – JANUARY AND FEBRUARY 2022			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P21509	THE DEVELOPMENT OF FOUR (4) DOUBLE STOREY DWELLINGS	40 OPHIR ST BROADMEADOWS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21685	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS AND ONE SINGLE STOREY DWELLING	55 DERBY ST TULLAMARINE VIC 3043	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P13482	DEVELOPMENT OF TWO DOUBLE-STOREY DWELLINGS TO THE REAR OF THE EXISTING DWELLING	2 BESSELL CT JACANA VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21322	USE AND DEVELOPMENT OF TWO (2) DOUBLE STOREY DWELLINGS	12 DROUIN ST DALLAS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P20724	DEVELOPMENT OF ONE TRIPLE STOREY DWELLING AND FIVE DOUBLE STOREY DWELLINGS	6 FORMOSA MEWS GREENVALE VIC 3059	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P19505	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS AND ONE SINGLE STOREY DWELLING	31 HUME ST SUNBURY VIC 3429	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21610	THE DEVELOPMENT OF FOUR DOUBLE STOREY DWELLINGS	35 STANHOPE ST BROADMEADOWS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P20466	DEVELOPMENT OF A DOUBLE STOREY DWELLING ON A LOT UNDER 300SQM	31A RIDDELL ST WESTMEADOWS VIC 3049	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21851	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS AND REMOVAL OF COVENANT	24 GERBERT ST BROADMEADOWS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P23891	DEVELOPMENT OF A WAREHOUSE WITH ASSOCIATED ANCILLARY OFFICE AND REDUCTION IN CAR PARKING REQUIREMENTS	69 TITAN DR MICKLEHAM VIC 3064	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P19858	DISPLAY OF INTERNALLY ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE AND RELOCATION OF EXISTING PYLON SIGN	1-11 GREENVALE DR GREENVALE VIC 3059	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P20363	DEVELOPMENT OF SIX DOUBLE STOREY DWELLINGS	11 MARLO CT BROADMEADOWS VIC 3047	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P21961	DEVELOPMENT OF LAND FOR FIFTEEN DWELLINGS, CREATION / ALTERATION OF ACCESS TO A RDZ1 AND REDUCTION TO CAR PARKING	685 SOMERTON RD GREENVALE VIC 3059	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P23534	CONSTRUCTION OF SEVEN SINGLE-STOREY DWELLINGS AND ELEVEN DOUBLE-STOREY DWELLINGS	750 ELIZABETH DR SUNBURY VIC 3429	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P23208.01	DEMOLITION OF EXISTING DWELLING AND DEVELOPMENT OF A DOUBLE STOREY DWELLING	14 BERGER ST, DALLAS VIC 3047	AMENDED PLANNING PERMIT ISSUED
P22468.01	ACCESS TO ROAD IN A RDZ1	725 SUNBURY RD, SUNBURY VIC 3429	AMENDED PLANNING PERMIT ISSUED
P22312.01	USE AND DEVELOPMENT OF LAND FOR A SERVICE STATION , RETAIL AND	3 HIGHLANDER DR, CRAIGIEBURN VIC 3064	AMENDED PLANNING PERMIT ISSUED

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	FOOD SHOPS, SIGNAGE AND EIGHT TOWNHOUSE DEVELOPMENT		
P23757.01	MULTI-LOT (STAGED) SUBDIVISION	163 ELEVATION BVD, CRAIGIEBURN VIC 3064	AMENDED PLANNING PERMIT ISSUED
P21052.01	THE DEVELOPMENT OF A DOUBLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	27 STUDLEY ST, CRAIGIEBURN VIC 3064	AMENDED PLANNING PERMIT ISSUED
P20467.01	BUILDINGS AND WORKS ASSOCIATED WITH A WAREHOUSE	1473 SYDNEY RD, CAMPBELLFIELD VIC 3061	AMENDED PERMIT & PLANS ISSUED
P20504.01	THE USE AND DEVELOPMENT OF THE LAND FOR MOTOR REPAIRS AND CAR SALES, AND A REDUCTION OF CAR PARKING	18 SARAH ST, CAMPBELLFIELD VIC 3061	AMENDED PERMIT & PLANS ISSUED
P17115.22	USE AND BUILDINGS AND WORKS ASSOCIATED WITH THE DEVELOPMENT OF A RESTAURANT, PLACE OF ASSEMBLY (INCLUDING RECEPTION CENTRE, FUNCTION CENTRE AND CHAPEL), ACCOMMODATION (RESIDENTIAL HOTEL), SHOP (PROVEDORE), FARMERS MARKET, FOOD AND DRINK PREMISES (CAFE), USE OF RURAL OUTBUILDINGS AS AN ART AND CRAFT CENTRE WITH ECO-TOURISM RELATED ACTIVITIES, LICENCED PREMISES (LATE NIGHT GENERAL LICENCE), REMOVAL OF NATIVE VEGETATION, DEMOLITION (PARTIAL) AND ACCESS TO A ROAD IN A RDZ1	45-165 OLD SYDNEY RD, MICKLEHAM VIC 3064	AMENDED PERMIT & PLANS ISSUED
P22028.01	PROPOSED MULTI LOT SUBDIVISION AND ACCESS TO A ROAD IN A RDZ1	725 SUNBURY RD, SUNBURY VIC 3429	AMENDED PERMIT & PLANS ISSUED
P23675	USE OF LAND FOR RETAIL AND STORE (VEHICLE DISTRIBUTION CENTRE) AND A CARETAKERS HOUSE	1-3 FREIGHT RD, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23944	THE CONSTRUCTION OF THREE DOUBLE STOREY DWELLINGS	24 DUNN ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23965	BUILDINGS AND WORKS FOR A SHED ASSOCIATED WITH A SINGLE DWELLING	240 BULLA-DIGGERS REST RD, DIGGERS REST VIC 3427	PLANNING PERMIT ISSUED
P23676	THE USE OF THE LAND FOR TRADE SUPPLIES (ASSOCIATED WITH THE EXISTING USE OF THE LAND FOR A WAREHOUSE), BUILDINGS AND WORKS, AND THE REDUCTION OF CAR PARKING	11/51-53 GLENBARRY RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P23824	THE DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	78 SUNSET BVD, JACANA VIC 3047	PLANNING PERMIT ISSUED
P23966	DEVELOPMENT OF LAND FOR WAREHOUSE AND REDUCTION IN CAR PARKING	35 POTTER ST, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24017	THE DEVELOPMENT OF A RURAL SHED (MACHINERY STORAGE)	105 OLD SYDNEY RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED

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P23222	DEVELOPMENT OF TWO DWELLINGS	274-276 ELIZABETH DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23689	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	3 PRESTON ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23731	THE DEVELOPMENT OF THREE DWELLINGS	74 GERBERT ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P21009	DEVELOPMENT OF A BUILDING WITH 50 RESIDENTIAL APARTMENTS AND ASSOCIATED CAR PARKING	38 HEALESVILLE LOOP, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23908	USE AND DEVELOPMENT OF A DOUBLE STOREY AGED CARE FACILITY (COMPRISING 120 BEDS)	55 PROVIDENCE RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P23422	USE AND DEVELOPMENT OF LAND FOR A MEDICAL CENTRE, CONVENIENCE RESTAURANT AND SERVICE STATION INCLUDING BUILDINGS AND WORKS AND TO SUBDIVIDE LAND FOR A 58 LOT RESIDENTIAL SUBDIVISION AND REMOVAL OF NATIVE VEGETATION	20 BONDS LANE, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P23923	USE AND DEVELOPMENT OF RESTRICTED RECREATION FACILITY, PLACE OF ASSEMBLY, OFFICE, FOOD AND DRINK PREMISES AND CHILD CARE CENTRE	675 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24039	SUBDIVISION IN STAGES, CREATION OF ACCESS TO A ROAD IN A RDZ1 AND ASSOCIATED BUILDINGS AND WORKS INCLUDING EARTHWORKS	1760 MICKLEHAM RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P24211	ALTERATIONS AND BUILDINGS AND WORKS TO THE EXISTING SHOPPING CENTRE BUILDING (WOOLWORTHS SUPERMARKET TENANCY) TO ALLOW FOR UNDERCOVER GROCERY PICK-UP CARPARKING BAYS WITH ASSOCIATED BUSINESS IDENTIFICATION SIGNAGE	300-332 GRAND BVD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24232	BUILDINGS AND WORKS ASSOCIATED WITH A MINOR EXTENSION TO AN EXISTING EDUCATION CENTRE	16-20 STEWARTS LANE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23400	THE DEVELOPMENT AND USE OF THE LAND FOR A SERVICE STATION	1330 HUME FWY, KALKALLO VIC 3064	PLANNING PERMIT ISSUED
P23555	CHANGE OF USE OF THE EXISTING DWELLING TO A MEDICAL CENTRE AND REDUCTION IN STATUTORY CAR PARKING RATE	42 HANSON RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23699	SUBDIVIDE LAND INTO 38 RESIDENTIAL LOTS; ALTER ACCESS TO A ROAD IN A ROAD ZONE AND REMOVE AN EASEMENT	960 MICKLEHAM RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P24005	BUILDINGS AND WORKS IN A COMMERCIAL 1 ZONE AND DISPLAY OF ADVERTISING SIGNAGE	184 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24098	REMOVAL OF RESTRICTIVE COVENANT	184 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED

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P24117	2 LOT SUBDIVISION	54 RUSHWOOD DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24119	2 LOT SUBDIVISION	54 RUSHWOOD DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23806	DEVELOPMENT OF THREE WAREHOUSES WITH ASSOCIATED OFFICES	370 HUME HWY, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23857	REMOVAL AND CREATION OF EASEMENTS	111 SUNSET BVD, JACANA VIC 3047	PLANNING PERMIT ISSUED
P23867	9 LOT SUBDIVISION	47 MERRI CON, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P24094	3 LOT SUBDIVISION	42 HALES CRES, JACANA VIC 3047	PLANNING PERMIT ISSUED
P24102	3 LOT SUBDIVISION	4 OPHIR ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24118	2 LOT SUBDIVISION	54 RUSHWOOD DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24167	3 LOT SUBDIVISION	114 WARANGA CRES, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24228	CREATION OF EASEMENT	1470-1474 SYDNEY RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P24242	3 LOT SUBDIVISION	160 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P23622	DEVELOPMENT OF ONE DOUBLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	10 PARWAN CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23976	4 LOT SUBDIVISION	245-249 REX RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P24085	BUILDING AND WORKS AND DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	1/221-223 MICKLEHAM RD, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P24125	CHANGE OF USE TO AN AMUSEMENT PARLOUR (TIMEZONE)	1099-1169 PASCOE VALE RD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24208	THE DEVELOPMENT OF A SINGLE STOREY DWELLING	3 CASTELLA CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P23962	2 LOT SUBDIVISION	20 TATTENHAM CT, ATTWOOD VIC 3049	PLANNING PERMIT ISSUED
P24088	4 LOT SUBDIVISION	43 EUMARELLA ST, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24090	4 LOT SUBDIVISION	85 KENNEDY PDE, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED

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P24101	6 LOT SUBDIVISION	35-37 WILLS ST, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P24157	2 LOT SUBDIVISION	19 CHISHOLM AVE, ATTWOOD VIC 3049	PLANNING PERMIT ISSUED
P24163	2 LOT SUBDIVISION	2 BURGESS ST, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24182	3 LOT SUBDIVISION	65 NICHOLSON CRES, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P24186	3 LOT SUBDIVISION	53 NICHOLSON CRES, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P24197	3 LOT SUBDIVISION	15 TOURNAMENT RISE, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24241	2 LOT SUBDIVISION	10 BACKHAUS AVE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23458	BUILDINGS AND WORKS ASSOCIATED WITH THE USE OF THE LAND FOR A DWELLING AND A BUILDING USED IN CONJUNCTION WITH GRAZING ANIMAL PRODUCTION AND EARTHWORKS	275 KONAGADERRA RD, WILDWOOD VIC 3429	PLANNING PERMIT ISSUED
P23599	BUILDINGS AND WORKS FOR TWO DWELLINGS ON THE LAND AND SUBDIVISION	6 RICHARDSON AVE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P23700	BUILDINGS AND WORKS FOR THE CONSTRUCTION OF ONE DOUBLE STOREY UNIT TO THE SIDE OF THE EXISTING DWELLING AND SUBDIVISION	90 BARKLY ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24092	DEVELOPMENT OF WAREHOUSE AND ANCILLARY OFFICE	22 ARI DR, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P24166	DISPLAY OF BUSINESS IDENTIFICATION AND ELECTRONIC SIGNS	1340 HUME FWY, KALKALLO VIC 3064	PLANNING PERMIT ISSUED
P24066	DISPLAY OF ILLUMINATED AND NON- ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE	10 EXPORT RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24067	DISPLAY OF PANEL & NON- ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE	7 EXPORT RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24075	ON-PREMISES LIQUOR LICENCE (RESTAURANT AND CAFE LICENCE) FOR A FOOD AND DRINK PREMISES	SHOP 2/4 HIGHLANDER DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24198	CHANGE OF USE FROM RETAIL TO EDUCATION CENTRE AND A REDUCTION IN CAR PARKING REQUIREMENTS WITH ASSOCIATED SIGNAGE	SHOP 10/4 HIGHLANDER DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P23904	THE DEVELOPMENT OF TWO DOUBLE- STOREY DWELLINGS	3 FISHER GR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED

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P23915	THE DEVELOPMENT OF FOUR DOUBLE STOREY DWELLINGS	5 EUMARELLA ST, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P23929	THE DEVELOPMENT OF TWO SINGLE STOREY DWELLINGS	1 JILLIAN ST, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24043	DEVELOPMENT OF EIGHT DWELLINGS	675 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24053	ALTERATIONS AND ADDITIONS TO THE BUILDING FACADE	1/1 MALLET RD, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24080	DEVELOPMENT OF AN OUTBUILDING (SHED) ASSOCIATED WITH THE EXISTING DWELLING	1265 RIDDELL RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24084	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS	21 MITFORD CRES, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P22502	THE CONSTRUCTION OF THREE DWELLINGS	34 SUNSET BVD, JACANA VIC 3047	PLANNING PERMIT ISSUED AT THE DIRECTION OF VCAT

VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P24216	CONSTRUCTION OF AN OUTBUILDING (STORAGE SHED) ASSOCIATED WITH AN EXISTING EMERGENCY SERVICES FACILITY	5 GREEN ST, BULLA VIC 3428	PLANNING PERMIT ISSUED
P23219	2 LOT SUBDIVISION	43 MALMSBURY DR, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P24265	EXTENSION TO AN EXISTING SINGLE STOREY DWELLING	70 SULLIVANS RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24245	2 LOT SUBDIVISION	83 WARANGA CRES, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24261	2 LOT SUBDIVISION	26 VINEYARD RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24264	2 LOT SUBDIVISION	9 WINDERMERE CRES, GLADSTONE PARK VIC 3043	PLANNING PERMIT ISSUED
P24146	BUILDINGS AND WORKS FOR THE CONSTRUCTION OF AN OUTBUILDING	16 PEREGRINE RD, OAKLANDS JUNCTION VIC 3063	PLANNING PERMIT ISSUED

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P24116	USE AND DEVELOPMENT OF A FOOD AND DRINKS PREMISES (FOOD TRUCK) AND REDUCTION IN STATUTORY CAR PARKING RATE	49 CRAIGIEBURN RD, CRAIGIEBURN VIC 3064	APPLICATION REFUSED
P23096	USE AND DEVELOPMENT OF LAND FOR A RESIDENTIAL AGED CARE FACILITY AND PLACE OF ASSEMBLY, A REDUCTION IN CAR PARKING	8-28 PHILLIP ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED FROM NOD

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
	REQUIREMENT AND REMOVAL OF NATIVE VEGETATION		
P23736	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS TO THE REAR OF THE EXISTING DWELLING	170 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23775	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	29 JOHNSTONE ST, JACANA VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23907	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	35 BURNLEIGH DR, GLADSTONE PARK VIC 3043	PLANNING PERMIT ISSUED FROM NOD
P23536	THE DEVELOPMENT OF THREE DWELLINGS	30 TADSTAN DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED FROM NOD
P23906	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	20 DOROTHY ST, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED FROM NOD
P23786	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	52 BLIBURG ST, JACANA VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23827	THE DEVELOPMENT OF A DOUBLE STOREY DWELLING TO THE REAR OF AN EXISTING DWELLING AND ALTERATIONS AND ADDITIONS TO THE EXISTING DWELLING	14 HILLCREST DR, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED FROM NOD
P23669	THE DEVELOPMENT OF LAND FOR THREE DWELLINGS	38 SMILEY RD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED FROM NOD
P23670	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS ON A LOT AFFECTED BY THE MAEO	12 DOLPHIN CT, GLADSTONE PARK VIC 3043	PLANNING PERMIT ISSUED FROM NOD
P23729	THE DEVELOPMENT OF LAND FOR THREE DWELLINGS	147 LANGTON ST, JACANA VIC 3047	PLANNING PERMIT ISSUED FROM NOD

SUBDIVISION APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
S009629	3 LOT SUBDIVISION	120 NORTHCORP BOULEVARD, BROADMEADOWS VIC 3047	PLAN CERTIFIED
S009509	2 LOT SUBDIVISION	15 BICKNELL COURT BROADMEADOWS VIC 3047	PLAN CERTIFIED
S008910	2 LOT SUBDIVISION	37 BENALLA STREET DALLAS VIC 3047	PLAN CERTIFIED
S009428	42 LOT SUBDIVISION - NORTHGATE ESTATE - STAGE 1	920 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009429	42 LOT SUBDIVISION - NORTHGATE ESTATE - STAGE 2	920 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN CERTIFIED
S009410	41 LOT SUBDIVISION - BOTANICAL ESTATE - STAGE 13	1960 MICKLEHAM ROAD, MICKLEHAM VIC 3064	PLAN CERTIFIED

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S009119	SUPERLOT PLAN - CLOVERTON ESTATE	1440D HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009483	66 LOT SUBDIVISION - MERRIFIELD ESTATE - STAGE 43	450M-500 DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN CERTIFIED
S009727	SUPERLOT PLAN - MERRIFIELD BUSINESS PARK - STAGE 602A	1 INNOVATION DRIVE, MICKLEHAM VIC 3064	PLAN CERTIFIED
S009199	3 LOT SUBDIVISION	95-135 AMAROO ROAD, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009441	6 LOT SUBDIVISION- CLOVERTON ESTATE DP3C - SUPERLOT PLAN	1440A HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009419	6 LOT SUBDIVISION- CLOVERTON ESTATE SP19 - SUPERLOT PLAN	120H VULCAN DRIVE, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009218	19 LOT SUBDIVISION - REDSTONE ESTATE - STAGE 5A	ORIGIN CIRCUIT, SUNBURY VIC 3429	PLAN CERTIFIED
S009188	4 LOT SUBDIVISION	52 GORDON STREET TULLAMARINE VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009608	2 LOT SUBDIVISION	6 LATIMER PLACE GLADSTONE PARK VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009608	5 LOT SUBDIVISION	6 BIRCH AVENUE TULLAMARINE VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009683	2 LOT SUBDIVISION	23 TERANG STREET DALLAS VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009679	CONSOLIDATION	336-340 CAMP ROAD BROADMEADOWS VIC 3047	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009477	2 LOT SUBDIVISION	1 DAKARA CLOSE MEADOW HEIGHTS VIC 3048	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009653	2 LOT SUBDIVISION	12 BUCHAN STREET, MEADOW HEIGHTS VIC 3048	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009769	CREATION OF EASEMENT	1470 SYDNEY ROAD CAMPBELLFIELD VIC 3061	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009490	4 LOT SUBDIVISION	29 BARRY ROAD CAMPBELLFIELD VIC 3061	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009320	16 LOT SUBDIVISION	10 PRODUCTION DRIVE CAMPBELLFIELD VIC 3061	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009681	3 LOT SUBDIVISION	30 BAINBRIDGE CLOSE CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009061	2 LOT SUBDIVISION	4 KENT WAY TULLAMARINE VIC 3043	PLAN RE-CERTIFIED
S008933	30 LOT SUBDIVISION - 650 SOMERTON ROAD - STAGE 1	650 SOMERTON ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED

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S009513	43 LOT SUBDIVISION - THE LAKESIDE ESTATE	50 BRENDAN ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED
S009070	50 LOT SUBDIVISION - TRIJENA ESTATE - STAGE 11	555E DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED
S009514	SUPERLOT PLAN STAGE 7 - MERRIFIELD BUSINESS PARK	200 DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED
S009423	SUPERLOT PLAN STAGES 41 & 42 - MERRIFIELD ESTATE	450M-500 DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED
S008616	CREATION PART CLOVERTON BOULEVARD	40 DWYER STREET, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009631	26 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE E4	41 MITCHELLS LANE, SUNBURY VIC 3429	PLAN RE-CERTIFIED
S009195	67 LOT SUBDIVISION - KINGSFIELD ESTATE - STAGE 4	170 LANCEFIELD ROAD, SUNBURY VIC 3429	PLAN RE-CERTIFIED
S009480	2 LOT SUBDIVISION	239 MELROSE DRIVE TULLAMARINE VIC 3043	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009769	CREATION OF EASEMENT	1470 SYDNEY ROAD CAMPBELLFIELD VIC 3061	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S008822	55 LOT SUBDIVISION - KALLO ESTATE - STAGE 18	BELLS AVENUE, KALKALLO VIC 3064	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009327	2 LOT SUBDIVISION	105 HARKER ST SUNBURY VIC 3429	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009162	4 LOT SUBDIVISION	125 KEILOR PARK DRIVE, TULLAMARINE VIC 3043	STATEMENT OF COMPLIANCE ISSUED
S009488	4 LOT SUBDIVISION	27 GORDON STREET, TULLAMARINE VIC 3043	STATEMENT OF COMPLIANCE ISSUED
S009531	2 LOT SUBDIVISION	69 DALLAS DRIVE DALLAS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009579	3 LOT SUBDIVISION	23 STEVENSON STREET, BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009406	2 LOT SUBDIVISION	61 KYABRAM STREET COOLAROO VIC 3048	STATEMENT OF COMPLIANCE ISSUED
S009239	2 LOT SUBDIVISION	1 CUPAR PLACE GREENVALE VIC 3059	STATEMENT OF COMPLIANCE ISSUED
S009170	31 LOT SUBDIVISION - TRUE NORTH ESTATE - STAGE 21	1170E MICKLEHAM ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE ISSUED
S009421	2 LOT SUBDIVISION	8 PENRYN PLACE CRAIGIEBURN VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009053	CREATION OF EASEMENT	150M DWYER STREET, KALKALLO VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009732	1 LOT SUBDIVISION - MERRIFIELD BUSINESS PARK - STAGE 303A	212Z TITAN DRIVE, MICKLEHAM VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009119	5 LOT SUBDIVISION - CLOVERTON ESTATE - SUPERLOT PLAN	1440D HUME FREEWAY, KALKALLO VIC 3064	STATEMENT OF COMPLIANCE ISSUED

REPORTS – SUSTAINABILITY AND ENVIRONMENT**28 MARCH 2022****ORDINARY COUNCIL (TOWN PLANNING) MEETING**Attachment 1 - Statutory Planning matters dealt with under delegation - January and February 2022

S009564	2 LOT SUBDIVISION	5 PECOS PLACE ROXBURGH PARK VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009356	27 LOT SUBDIVISION - BOTANICAL ESTATE - STAGE 11	2090M MICKLEHAM ROAD, MICKLEHAM VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009696	2 LOT SUBDIVISION	56 MELBA AVENUE SUNBURY VIC 3429	STATEMENT OF COMPLIANCE ISSUED

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION

APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
NO SECTION 173 AGREEMENTS SIGNED IN JANUARY/FEBRUARY			

REPORT NO:	GE603
REPORT TITLE:	Proposed Council Meeting Schedule July 2022 to June 2023
SOURCE:	Megan Kruger, Manager Governance Peter Faull, Coordinator Governance & Corporate Support
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	Strategic Objective 3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 As per section 52 of Chapter 2 of Council's Governance Rules, this report proposes a Council meeting schedule for the period July 2022 to June 2023.
- 1.2 The proposed schedule:
 - 1.2.1 continues Council's current format of scheduling an Ordinary Council Meeting on the second Monday of each month and an Ordinary (Town Planning) Council Meeting on the fourth Monday of each month, with all meetings to start at 7pm, and with no meetings scheduled for January 2023;
 - 1.2.2 provides for the holding of an Ordinary Council meeting on the second Monday of each month on a rotational basis in each of the three major centres in Hume being Broadmeadows, Craigieburn and Sunbury.

2. RECOMMENDATION:

- 2.1 **THAT Council adopts the following meeting schedule for the period July 2022 to June 2023:**

DATE	MEETING TYPE	VENUE
Monday 11 July 2022	Ordinary	Town Hall Broadmeadows
Monday, 25 July 2022	Ordinary (Town Planning)	Town Hall Broadmeadows
Monday, 8 August 2022	Ordinary	Hume Global Learning Centre - Sunbury
Monday, 22 August 2022	Ordinary (Town Planning)	Town Hall Broadmeadows
Monday, 12 September 2022	Ordinary	Hume Global Learning Centre - Craigieburn
Monday, 26 September 2022	Ordinary (Town Planning)	Town Hall Broadmeadows
Monday, 10 October 2022	Ordinary	Town Hall Broadmeadows
Monday, 24 October 2022	Ordinary (Town Planning)	Town Hall Broadmeadows
Wednesday, 2 November 2022	Statutory Meeting	Town Hall Broadmeadows
Monday, 14 November 2022	Ordinary	Hume Global Learning Centre - Craigieburn

REPORT NO: GE603 (cont.)

Monday, 28 November 2022	Ordinary (Town Planning)	Town Hall Broadmeadows
Monday, 12 December 2022	Ordinary	Hume Global Learning Centre – Sunbury
Monday, 19 December 2022	Ordinary (Town Planning)	Hume Global Learning Centre - Craigieburn
Monday, 13 February 2023	Ordinary	Town Hall Broadmeadows
Monday, 27 February 2023	Ordinary (Town Planning)	Town Hall Broadmeadows
Tuesday, 14 March 2023	Ordinary	Hume Global Learning Centre - Craigieburn
Monday, 27 March 2023	Ordinary (Town Planning)	Town Hall Broadmeadows
Tuesday, 11 April 2023	Ordinary	Hume Global Learning Centre - Sunbury
Monday, 24 April 2023	Ordinary (Town Planning)	Town Hall Broadmeadows
Monday, 8 May 2023	Ordinary	Town Hall Broadmeadows
Monday, 22 May 2023	Ordinary (Town Planning)	Town Hall Broadmeadows
Tuesday, 13 June 2023	Ordinary	Hume Global Learning Centre - Craigieburn
Monday, 26 June 2023	Ordinary (Town Planning)	Town Hall Broadmeadows

2.2 THAT Council resolves that all meetings in the adopted July 2022 to June 2023 meeting schedule will commence at 7pm.

2.3 THAT Council gives public notice of the adopted meeting schedule, as per the requirements of section 52 of Chapter 2 of Council's Governance Rules.

2.4 THAT Council authorise the CEO to alter the venue to another location, including virtual, as required, following consultation with the Mayor.

3. LEGISLATIVE POWERS:

Council has the power to adopt a meeting schedule under its Governance Rules, which are made under the *Local Government Act 2020*.

4. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

5. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate change adaptation has been considered and the recommendations of this report give no rise to any matters.

6. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and in accordance with Council's Social Justice Charter, the recommendations of this report promote Participatory Rights of residents (Clause 4.2 Hume Social Justice Charter 2014) by the holding of open and accessible Council Meetings, that are well advertised and at times/places that are accessible.

REPORT NO: GE603 (cont.)**7. DISCUSSION:****Council Meeting Venues**

- 7.1 As part of Council's commitment to open and accessible government, Council's standard practice is that Ordinary Council Meetings are held at three locations across the municipality, the objective being to provide accessibility to Council Meetings for the whole community. The three locations currently used and recommended for continued use are:
- (a) Town Hall Broadmeadows;
 - (b) Hume Global Learning Centre - Craigieburn;
 - (c) Hume Global Learning Centre – Sunbury.
- 7.2 If a meeting is due to fall on a second or fourth Monday in the period July 2022 to June 2023 and that day is a public holiday, the proposed meeting schedule has instead scheduled that meeting for the next working day, which is a Tuesday.
- 7.3 Council's annual Statutory Meeting is proposed to be scheduled for Wednesday 2 November 2022, and no meetings are proposed to be scheduled for Monday 31 October 2022, which is the last working day before the Melbourne Cup public holiday on Tuesday 1 November 2022.
- 7.4 It is proposed that the venue for the first Ordinary Meeting of each month is continued to be rotated between venues at the major municipal centres of Broadmeadows, Sunbury and Craigieburn in keeping with the objective of maximising community accessibility. It is further proposed that the second Ordinary (Town Planning) Meeting of each month is continued to be held at Town Hall Broadmeadows on each occasion, with the exception of the Ordinary (Town Planning) Meeting scheduled for 19 December 2022 which is proposed to be held at the Hume Global Learning Centre – Craigieburn, because the Town Hall Broadmeadows is not available on this date.
- 7.5 The venue for Council meetings in Broadmeadows will be the Town Hall, Broadmeadows, as the Hume Global Learning Centre – Broadmeadows is unavailable during the proposed meeting schedule period due to renovation works.
- 7.6 The venues included in the proposed meeting schedule would apply for when Council meetings are held in person. If COVID-19 restrictions are in place at any time during the period covered by the proposed meeting schedule that would require meetings to be livestreamed, with neither Councillors, Council officers or members of the public present in person at meetings because of restrictions, then the nominated venue for the applicable date or dates in the proposed schedule would not apply.

8. CONCLUSION:

Setting an annual meeting schedule for Council meetings will allow for adequate preparation time, public notice and forward planning to occur.

REPORT NO: GE603 (cont.)

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REPORT NO:	GE604
REPORT TITLE:	Instrument of Sub-Delegation Environment Protection Act 2017
SOURCE:	Megan Kruger, Manager Governance Brad Mathieson, Team Leader Governance
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.1 Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040.
ATTACHMENT:	1. <i>Instrument of Sub-Delegation under the Environment Protection Act 2017</i>

1. SUMMARY OF REPORT:

- 1.1 This report presents Council with a new Instrument of Sub-Delegation for review and approval that is recommended to be made under the *Environmental Protection Act 2017*.
- 1.2 This sub-delegation, if adopted, will delegate powers to officers for the purpose of regulating on-site wastewater management systems, and noise from construction, demolition and removal of residential premises.

2. RECOMMENDATION:

- 2.1 That Council approves the attached Instrument of Sub-Delegation under the *Environment Protection Act 2017* (Attachment 1).
- 2.2 That Council approves the signing and sealing of the attached Instrument of Sub-Delegation under the *Environment Protection Act 2017*, if adopted.

3. LEGISLATIVE POWERS:

- 3.1 *Environmental Protection Act 2017*

4. FINANCIAL IMPLICATIONS:

There are no financial implications related to the matters contained in this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibilities has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

Community consultation is not required prior to Council making the new sub-delegation that has been recommended in this report.

REPORT NO: GE604 (cont.)

9. DISCUSSION:

- 9.1 Council subscribes to a legislative update service provided by Maddocks. This service advises Council officers of changes to legislation that affects Council. Updates to delegations are normally made following the release of an update or advice from Maddocks.
- 9.2 Maddocks have advised that pursuant to a sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the *Environment Protection Act 2017* dated 4 June 2021, Council should delegate each duty or function or power in their recommended schedule.
- 9.3 This proposed Instrument of Sub-Delegation under the *Environmental Protection Act 2017* is subjected to the following limitation:
- (a) the powers, duties and functions described in column 1 and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - (i) onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - (ii) noise from the construction, demolition or removal of residential premises.
- 9.4 The powers and functions listed in Table 1 below are those that Maddocks recommend for delegating, and they are recommended to be delegated to the Council officer roles of Coordinator Public Health (CPH) and Environmental Health Officers (EHO).

Table 1***ENVIRONMENT PROTECTION ACT 2017***

Section	Clause	Delegate
s.271	Power to issue improvement notice	CPH/EHO
s.272	Power to issue prohibition notice	CPH/EHO
s.279	Power to amend a notice	CPH/EHO
s.358	Functions of the Environment Protection Authority	CPH/EHO
s.359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective	CPH/EHO
s.359(2)	Power to give advice to persons with duties or obligations	CPH/EHO

10. CONCLUSION:

It is recommended that Council approves and signs and seals the Instrument of Sub-Delegation under the *Environment Protection Act 2017*, which is provided as Attachment 1 to this report.



**Instrument of
Sub-Delegation**

under

**the *Environment
Protection Act 2017***

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. record that references in the Schedule are as follows

CPH	means	Coordinator Public Health
EHO	means	Environmental Health Officer
3. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on **TBC** pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
4. the delegation:
 - 4.1 comes into force immediately the common seal of Council is affixed to this Instrument of Sub-Delegation;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 4.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
5. this Instrument of Sub-Delegation is subject to the following limitations:
 - 5.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 5.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 5.1.2 noise from the construction, demolition or removal of residential premises;

6. the delegate must not determine the issue, take the action or do the act or thing:
- 6.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 6.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
 - 6.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 6.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

THE COMMON SEAL of HUME CITY COUNCIL

was hereto affixed on the in the presence of

COUNCILLOR

CHIEF EXECUTIVE OFFICER

SCHEDULE

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s.271	Power to issue improvement notice	CPH/EPO	
s.272	Power to issue prohibition notice	CPH/EPO	
s.279	Power to amend a notice	CPH/EPO	
s.358	Functions of the Environment Protection Authority	CPH/EPO	
s.359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective	CPH/EPO	
s.359(2)	Power to give advice to persons with duties or obligations	CPH/EPO	

S18 Instrument of Sub-delegation to members of Council staff (Environment Protection Act 2017)

4

REPORT NO:	GE605
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - February 2022
SOURCE:	Paul White, Coordinator Knowledge Management
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Jacana Railway Station Progress Update</i>2. <i>Safety Cameras on Donnybrook Road and Mickleham Road</i>3. <i>Disclosure of councillor conduct matters</i>4. <i>Multi-Level Carpark at 106-112 Evans Steet Sunbury</i>5. <i>Pedestrian Operated Signals - Mickleham Road RD05</i>6. <i>Merrifield West Secondary School</i>7. <i>Western Outer Ring Main Project Minister's Assessment</i>8. <i>West Gate Tunnel Spoil Project</i>

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during February 2022 are summarised below:

Table 1 Correspondence in relation to general business items from Council meetings

Table 2 Correspondence that may be of interest to Councillors

Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

REPORT NO: GE605 (cont.)

Table 1 - Correspondence in relation to Council General Business Items

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	GENERAL BUSINESS - JACANA RAILWAY STATION PROGRESS UPDATE	Minister for Public Transport	1/02/2022	Manager Assets	HOL010	1
Inwards	GENERAL BUSINESS - CORRESPONDENCE REGARDING TRAFFIC SAFETY CAMERAS ON DONNYBROOK ROAD, AND MICKLEHAM ROAD FOLLOW-UP	Minister for Police and Emergency Services	28/02/2022	Manager Assets	JAC045	2
Inwards	GENERAL BUSINESS - CORRESPONDENCE REGARDING RESPONDENT AND APPLICANT PROHIBITION ON DISCUSSING MATTERS THROUGHOUT INVESTIGATIONS	Minister for Local Government	1/03/2022	Mayor	MED307	3

Table 2 – General correspondence that may be of interest to Councillors

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Request to call in VCAT Matter P11959/2021 and P12016/2021 - Development of Land for a Multi-Level Carpark at 106-112 Evans Street, Sunbury	Minister for Planning	1/02/2022	Coordinator Property Development		4
Outwards	Greenvale Central PSP - Pedestrian Operated Signals - Mickleham Road RD05	State Member for Yuroke	14/02/2022	Director Planning and Development		5
Inwards	Merrifield West Secondary School (Interim Name) - Site Plan Detailing Layout of Project - February 2022	State Member for Yuroke	16/02/2022	Strategic Transport Planner		6
Inwards	Western Outer Ring Main Project Minister's Assessment Assessment available at Ministers Assessment	Minister for Planning	22/02/2022	Manager Assets		7

REPORT NO: GE605 (cont.)

Table 2 – General correspondence that may be of interest to Councillors

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	West Gate Tunnel Spoil Project - Hi-Quality Spoil Processing Facility Incorporated Document Secondary Consents	Minister for Planning	28/02/2022	Director Planning and Development		8

Table 3 – Correspondence in relation to grant / funding opportunities

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
NIL						

REPORT NO: GE605 (cont.)

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The Hon Ben Carroll MP

Minister for Public Transport
Minister for Roads and Road Safety

1 Spring Street
Melbourne Victoria 3000
Telephone: +61 3 9095 4301
DX210292

Ref: CMIN-1-21-11090

Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor

I refer to your letter of 22 October 2021 to the Hon Jacinta Allan MP, Minister for Transport Infrastructure, regarding safety and amenity at the Jacana station. Your letter has been referred to me as the Minister for Public Transport.

I acknowledge Hume City Council's continued advocacy on this matter and appreciate that Jacana station is a gateway into both the municipalities of Hume and Moreland.

Following from representations made by Council, I can confirm the Department of Transport will consider Jacana station when determining priorities for upcoming projects of work for improving safety, amenity and accessibility.

Thank you for raising this matter.

Yours sincerely

A handwritten signature in blue ink that reads "Ben Carroll".

The Hon Ben Carroll MP
Minister for Public Transport
Minister for Roads and Road Safety

31/1/2022



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– OFFICE OF THE MAYOR –



Our File: HCC22/96 (HCC-CM22/30)
Enquiries: David Fricke
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Monday, 28 February 2022

The Hon. Lisa Neville MP
Minister for Police and Emergency Services
Level 17, 8 Nicholson Street
EAST MELBOURNE VIC 3002

Dear Minister

**RE: REQUEST FOR ROAD SAFETY CAMERAS ON DONNYBROOK ROAD AND
FOLLOW-UP ON MICKLEHAM ROAD ENQUIRY**

Hume City Council at its meeting of 14 February 2022 resolved:

"That Council:

- 1) writes to the Minister for Police, The Hon. Lisa Neville MP, requesting that the Department of Justice undertake investigation into the provision of fixed road safety cameras at major intersections along Donnybrook Road Mickleham between St Georges Road and Merrifield Boulevard; and*
- 2. write a letter to chase up where exactly is the camera and when it may be installed as requested by Cr Naim Kurt on Mickleham Road."*

Council is concerned by the extent of poor driver behaviour along Donnybrook Road since it was duplicated, including speeding and running red lights. As the area continues to develop, traffic volumes are steadily growing and this also contributes to motorist frustration, exacerbating the problem.

Council also seeks an update on an earlier request for a fixed speed camera at the intersection of Mickleham Road and Haddon Hall Drive, Attwood, as outlined in Council's previous letter dated 25 March 2021. Council remains concerned with safety at this intersection and would appreciate an update.

Should you have any questions, please contact Mr David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in cursive script that reads 'Moore'.

**CR CARLY MOORE
MAYOR**

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The Hon Shaun Leane MP

Minister for Local Government
Minister for Suburban Development
Minister for Veterans

121 Exhibition Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 2240
DX 210074

Cr Carly Moore
Mayor
Hume City Council
Po Box 119
DALLAS VIC 3047
contactus@hume.vic.gov.au

Dear Cr Moore

Thank you for your letter of 21 January 2022 in relation to the disclosure of councillor conduct matters under the *Local Government Act 2020*.

I note your concerns with the confidentiality provisions under the Act and the desire for greater openness and transparency of councillor conduct complaints.

As you are aware, section 125 of the Act provides a process for the management and appropriate release of confidential information. Confidential information includes information provided to or produced for the purposes an Internal Arbitration Process or a Councillor Conduct Panel.

While section 125 prohibits individual councillors and members of council staff from disclosing confidential information, it authorises and allows a council to manage the disclosure of information that the council has determined should be publicly available.

For example, a council may publish information in its Annual Report, reporting the number of councillor conduct complaints and costs associated with these matters, if it determines this information should be publicly available.

A determination to make such information publicly available would be made by a resolution of the Council or a member of Council staff under delegation, such as the Chief Executive Officer.

The Councillor Conduct framework under the Act has now been in operation for just over 12 months, and Local Government Victoria continues to monitor the implementation of the new Act. I have asked my department to include the matters raised by your Council for consideration as part of any future review of the legislation.

I encourage you to include the council's experiences in a submission to the Local Government Culture Project if you have not already done so. The Local Government Culture

CMIN-2-22-13882



Project is designed to understand the factors influencing culture and conduct within local government and identify opportunities and initiatives the sector can implement to improve culture and conduct. Following a period of targeted consultation, a Discussion Paper has been developed and is open for public feedback until 28 February 2022. Further information can be found at the Local Government Victoria website here:

www.localgovernment.vic.gov.au/council-governance/local-government-culture-project.

If you wish to discuss this matter further, please contact Julie Reid, Executive Director Local Government Victoria at julie.reid@ecodev.vic.gov.au

Thank you for taking the time to raise this important matter with me, and I trust this information is of assistance to you.

Yours sincerely



The Hon Shaun Leane MP

Minister for Local Government

Minister for Suburban Development

Minister for Veterans

Date: 28 / 2 / 2022

CMIN-2-22-13882

OFFICIAL

– OFFICE OF THE MAYOR –



Our File: HCC20/188
Enquiries: Matthew Wilson
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Tuesday, 1 February 2022

The Hon. Richard Wynne MP
Minister for Planning
8 Nicholson Street
EAST MELBOURNE VIC 3002

Email: richard.wynne@parliament.vic.gov.au

Dear Minister

**RE: REQUEST TO CALL IN VCAT MATTER P11959/2021 AND
P12016/2021 - DEVELOPMENT OF LAND FOR A MULTI-LEVEL
CARPARK AT 106-112 EVANS STREET, SUNBURY VIC 3429**

I am writing in support of the Sunbury Multi-level Carpark project being delivered by Hume City Council in partnership with the Department of Transport as part of the Car Parks for Commuters program. The new facility will significantly increase the availability of car parking in the Sunbury Town Centre and support existing businesses and increased commuter use of public transport.

The project represents a major investment by Hume City Council and substantial efforts have been expended to date in the execution of a Development Agreement with Transport for Victoria. The \$26.7million project will receive 73.5% funding from the Victorian Government and will deliver 428 commuter car parking spaces from a total of 693 spaces to be constructed.

On 9 December 2021, Hume City Council's delegate considered Council's permit application (No. P23798) and resolved to issue a Notice of Decision to Grant a Planning Permit.

Following the Notice of Decision, two applications to the Victorian Civil and Administrative Tribunal were lodged under section 80 (Conditions in a Notice of Decision) of the *Planning and Environment Act 1987* for the development of land for a multi-level car park at 106-112 Evans Street, Sunbury.

Hume City Council at its meeting on Monday 14 February 2022 will consider a resolution to formally request that you exercise your powers under Section 58 of Schedule 1 of the *Victorian Civil and Administrative Tribunal Act*, to call in the abovementioned appeals which are being reviewed by the Planning Division of the Victorian Civil and Administrative Tribunal.

.../2

– 2 –

Should you require additional information, please do not hesitate to contact
Matthew Wilson, Acting Coordinator Property Development on or
by email at .

Yours sincerely



CR CARLY MOORE
MAYOR

cc: The Hon Ben Carroll MP, Minister for Public Transport; Minister for Roads
and Road Safety
Mr Josh Bull MP, State Member for Sunbury
Ms Lorraine Dowsey, DELWP



Our File: HCC11/64-05; IN2021/56058
Enquiries: Michael Sharp
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Monday 14 February 2022

The Hon. Ros Spence MP
State Member for Yuroke
PO Box 132
CRAIGEIBURN 3064

By email: ros.spence@parliament.vic.gov.au

Dear Minister

**RE: GREENVALE CENTRAL PSP, PEDESTRIAN OPERATED
SIGNALS; MICKLEHAM ROAD RD05**

Thank you for your letter dated 26 November 2021 regarding the proposed pedestrian operated signals on Mickleham Road, known as Project RD05 in the Greenvale Central Precinct Structure Plan (PSP) and Development Contribution Plan (DCP).

To date Council has prioritised the limited DCP levies towards intersection upgrades at Section Road/Somerton Road and Hillview Road/Mickleham Road. It is planned to construct the pedestrian signals RD05 project in the 2023/24 financial year. This is based on the expected Department of Transport approval timeframe.

Based on Council's records there are 528 dwellings within the southern area of the PSP. Based on an assumed occupancy rate of 94.9% there would be approximately 500 occupied dwellings in this area. The first lots in this area were released in September 2016.

I can be contacted on the above number or at if you
require further information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Sharp'.

**MICHAEL SHARP
DIRECTOR PLANNING AND DEVELOPMENT**

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Ros Spence MP

STATE MEMBER FOR YUROKE



HUME CITY COUNCIL

15 FEB 2022

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

Merrifield West Secondary School (interim name)

I am writing to provide you with an update regarding the progress of Mickleham's first ever Government secondary school.

I'm delighted to share with you that the site plans detailing the layout of the project are now available.

Mickleham is a thriving suburb within our community, and I am pleased to have secured funding for such an important project that will ensure local families will have access to a great education close to home.

This fantastic project is part of the Andrews Labor Government's record investment in new and upgraded schools in our community

Please find site plans attached. I look forward to sharing more updates with you about major local projects in our community.

Kind regards,

The Hon. Ros Spence MP
State Member for Yuroke
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

/ / 2022

CC: Aitken & Meadow Valley Councillors, Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

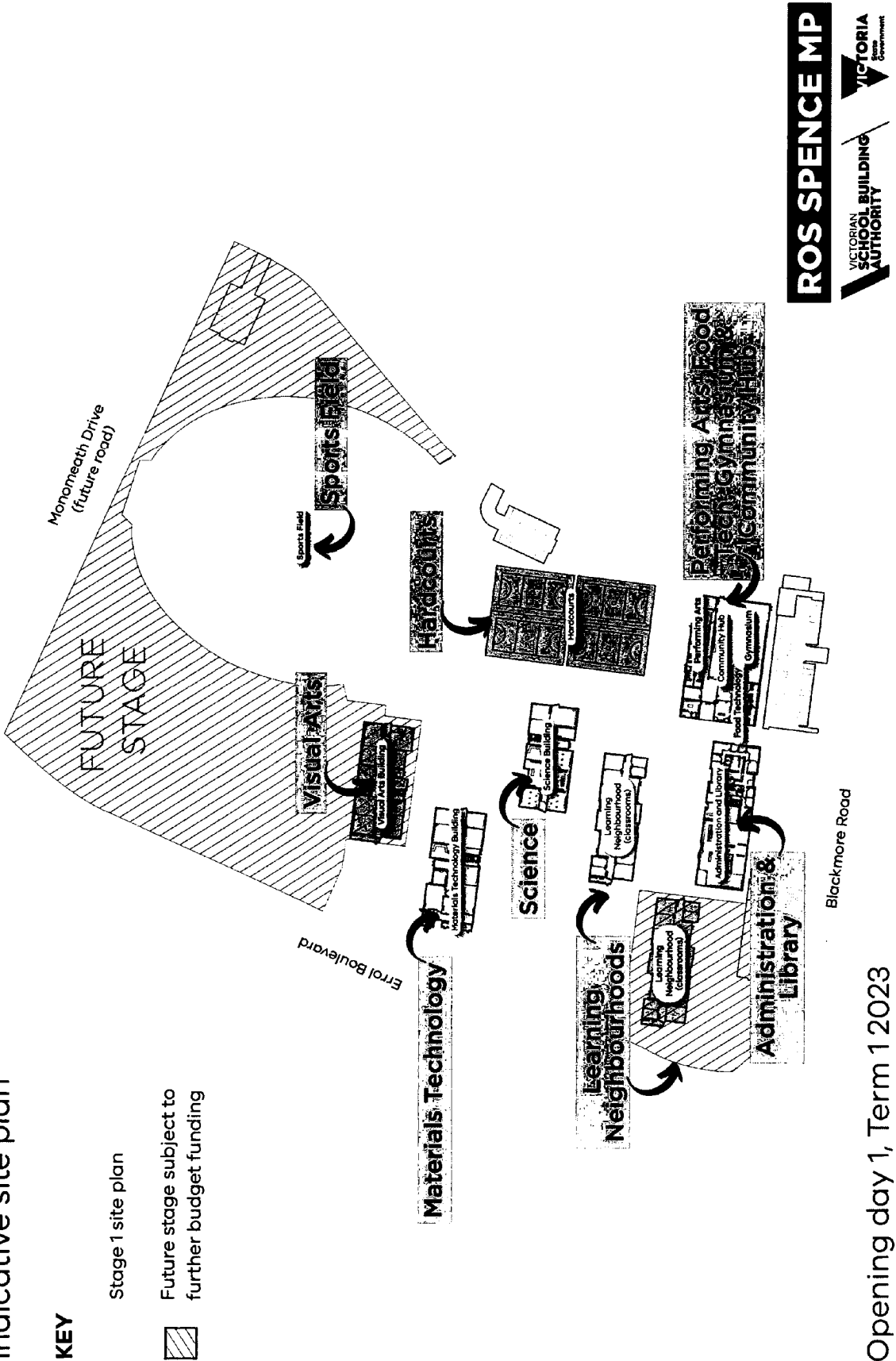
POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Merrifield West Secondary School (interim name)

Indicative site plan



Opening day 1, Term 1 2023

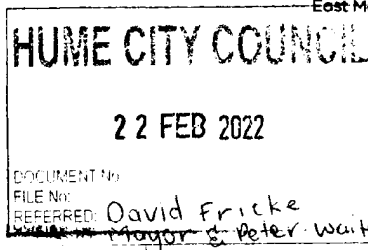


Hon Richard Wynne MP

Minister for Planning
Minister for Housing

8 Nicholson Street
East Melbourne, Victoria 3002

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Ref: MBR046551



Dear Mayor

WESTERN OUTER RING MAIN PROJECT MINISTER'S ASSESSMENT

I am writing to provide you with a copy of my assessment of the Western Outer Ring Main Gas Pipeline Project under the *Environment Effects Act 1978*.

My assessment generally endorses the findings of the inquiry, which I appointed under the Act to consider the exhibited Environment Effects Statement and all submissions received. The inquiry's report, along with my assessment, will be published on the Department of Environment, Land, Water and Planning website: <https://www.planning.vic.gov.au/environment-assessment/browse-projects/projects/western-outer-ring-main-gas-pipeline>.

I have concluded that the potentially significant environmental effects and risks of the project are acceptable, provided it is implemented in accordance with my assessment, including the recommended project modifications and changes to mitigation and management measures.

Please write to let me know that you have considered my assessment as part of any decisions you may be required to make for this project.

If you require further information on this matter, please contact Dr Bruce Abernethy, Executive Director, Planning Facilitation, Department of Environment, Land, Water and Planning, on (03) 8508 2276 or bruce.abernethy@delwp.vic.gov.au.

Yours sincerely

HON RICHARD WYNNE MP
Minister for Planning

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Encl.



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Hon Richard Wynne MP

Minister for Planning
Minister for Housing

8 Nicholson Street
East Melbourne, Victoria 3002

Ms Sheena Frost
Chief Executive Officer
Hume City Council
PO Box 119
DALLAS VIC 3047

Ref: MBR046621



Dear Ms Frost

**WEST GATE TUNNEL SPOIL PROJECT – HI-QUALITY SPOIL PROCESSING FACILITY
INCORPORATED DOCUMENT SECONDARY CONSENTS**

Hi-Quality Quarry Products Pty Ltd has sought my approval of an environmental noise assessment, operational noise management plan and amended development plans in accordance with Condition 5.1.1, Condition 5.1.8, Condition 5.1.10 and Condition 5.1.18 of the 'Bulla Spoil Processing Facility, March 2021 Incorporated Document', for the land at the Hi-Quality Eco-Hub, 570-650 Sunbury Road, Bulla, including part of the Sunbury Road road reserve, for the purposes of a spoil processing and disposal facility associated with the West Gate Tunnel Project.

I have assessed the environmental noise assessment, operational noise management plan and amended development plans against all relevant criteria including the requirements of the incorporated document itself and I have determined to approve them in accordance with my power to do so contained in Condition 5.1.1, Condition 5.1.8, Condition 5.1.10 and Condition 5.1.18 of the incorporated document.

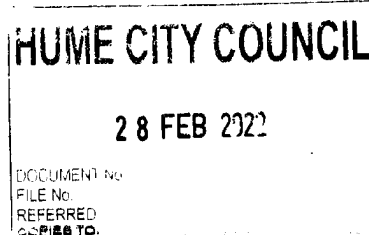
Endorsed copies of the above documents will be provided by the Department of Environment, Land, Water and Planning (DELWP) by separate letter.

If you would like further information, please contact Dr Jane Homewood, Executive Director, Statutory Planning Services, DELWP, on email jane.homewood@delwp.vic.gov.au.

Yours sincerely


HON RICHARD WYNNE MP
Minister for Planning

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REPORT NO:	GE606
REPORT TITLE:	Proposed Minor Realignment Mickleham/Craigieburn Suburb Boundary - Consultation Results
SOURCE:	Megan Kruger, Manager Governance Peter Faull, Coordinator Governance & Corporate Support
DIVISION:	Corporate Services
FILE NO:	HCC21/812
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	Strategic Objective 3.3 Advance organisational high-performance through innovation and partnerships
ATTACHMENT:	1. <i>Craigieburn-Mickleham (Partial) Locality Boundary Realignment Plan</i>

1. SUMMARY OF REPORT:

- 1.1 Council officers have identified a small section of the locality (suburb) boundary between Mickleham and Craigieburn which is incorrectly aligned through the middle of 12 land parcels that are located on Malta Road, Craigieburn.
- 1.2 At the meeting of 13 September 2021, Council approved commencement of a community consultation process to seek the community's views on realigning the locality boundary from the middle to the back boundary of these 12 land parcels.
- 1.3 The community consultation process has now concluded, and this report provides the results of that consultation.

2. RECOMMENDATION:

THAT Council:

- 2.1 **Notes the results of the community consultation process on a proposal to partially realign the Craigieburn-Mickleham locality boundary from the middle to the back boundary of 12 affected land parcels which are located on Malta Road, Craigieburn, and from the eastern to the western boundary of land parcel 31501 which is located in Gustave Ave, Craigieburn;**
- 2.2 **Endorses the proposal to realign the Craigieburn-Mickleham locality boundary, as per the green line in the map provided as Attachment 1 of this report, from:**
 - (a) **the middle to the back boundary of 12 affected land parcels which are located on Malta Road, Craigieburn;**
 - (b) **the eastern to the western boundary of land parcel 31501 which is located in Gustave Ave, Craigieburn.**
- 2.3 **Submits the endorsed locality boundary realignment to the Registrar of Geographic Names for their consideration and approval;**
- 2.4 **Notes that the affected properties will be advised of Council's decision on whether to endorse this naming proposal, which will consist of sending correspondence directly to those same directly affected property owners and residents who originally received a consultation pack on this proposal, and by placing a notice on Council's website.**

3. LEGISLATIVE POWERS:

- 3.1 *Geographic Place Names Act 1998* (the Act);
- 3.2 *The Naming Rules for Places in Victoria – Statutory Requirements for Naming Road, Features and Localities 2016* (the Naming Rules) which are given effect under the Act.

REPORT NO: GE606 (cont.)**4. FINANCIAL IMPLICATIONS:**

There are no financial implications in respect to this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

8. COMMUNITY CONSULTATION:

8.1 In accordance with the Naming Rules and Hume City Council's Place Names Policy, Council is required to consult with the community when considering locality boundary realignments under the *Geographic Place Names Act 1998*. The method and extent of consultation is dependent on the significance of the feature to be named.

8.2 As the locality boundary realignment proposed in this report would not change any addresses if ultimately approved, at its meeting held on 13 September 2021 Council endorsed a community consultation process which consisted of the following actions:

- (a) writing directly to the owners of the 12 land parcels through which the locality boundary realignment is proposed to be made;
- (b) writing directly to several other land owners in Gustave Ave (which intersects with Malta Road, where the 12 land parcels are located);
- (c) placing a notice of the proposed locality boundary realignment on Council's website and in the applicable local paper.

8.3 The period of community consultation, which was completed in late 2021, was conducted for 30 days.

8.4 Of the letters sent to owners and occupiers, only one survey was returned, and it was fully supportive of the proposal. No further comments were received from any other members of the community on the proposal.

8.5 As per the Naming Rules, it is assumed that all non-returned survey recipients have no objections to this proposal.

9. DISCUSSION:

9.1 The Naming Rules stipulate the requirements for the alignment of locality boundaries. A locality boundary alignment through the middle of a land parcel is not compliant with the Naming Rules.

9.2 Council officers previously identified 12 parcels of land that are located on Malta Road, Craigieburn, which have part of the locality boundary between Craigieburn and Mickleham incorrectly aligned through the middle of them.

9.3 It is proposed that this alignment error is rectified by moving the locality boundary between Craigieburn and Mickleham from the middle to the rear of these 12 parcels of land, and from the eastern to the western boundary of land parcel 31501 which is located in Gustave Ave, Craigieburn.

9.4 Attachment 1 of this report is a map showing the current boundary between Craigieburn and Mickleham that is incorrectly aligned through the 12 parcels of land in Malta Road, Craigieburn. The existing boundary is shown as a yellow line, and the proposed realigned boundary is shown as a green line.

REPORT NO: GE606 (cont.)

- 9.5 If the proposed boundary realignment is ultimately made, it will not change any of the addresses of the 12 parcels of land that are located on Malta Road, Craigieburn, or the address of land parcel 31501 which is located in Gustave Ave, Craigieburn.
- 9.6 The assessment of this proposed locality boundary realignment against the General Principles contained within the Naming Rules is provided in the table below. Only two General Principles are applicable to this proposal.

Assessment Against General Principles Contained Within Naming Rules: Proposal to Realign the Locality Boundary from the Middle to the Back Boundary of 12 Land Parcels that are Located on Malta Road, Craigieburn.	
Principle (A) Ensuring public safety	Comment Public safety is improved by the proposed locality boundary realignment which rectifies a locality boundary which is currently incorrectly aligned through the middle of 12 land parcels that are located on Malta Road, Craigieburn.
Principle (B) Recognising the public interest	Comment It is in the public interest to rectify the locality boundary which is currently incorrectly aligned through the middle of 12 land parcels that are located on Malta Road, Craigieburn, so that there are no unforeseen long-term consequence resulting from not rectifying this non-compliant boundary alignment.
Principle (C) Linking the name to place	Comment Not applicable
Principle (D) Ensuring names are not duplicated	Comment Not applicable
Principle (E) Names must not be discriminatory	Comment Not applicable
Principle (F) Recognition and use of Aboriginal languages in naming	Comment Not applicable
Principle (G) Dual names	Comment Not applicable
Principle (H) Using commemorative names	Comment Not applicable
Principle (I) Using commercial and business names	Comment Not applicable
Principle (J) Language	Comment Not applicable
Principle (K) Directional names to be avoided	Comment Not applicable
Principle (L) Assigning extent to a road, feature or locality	Comment Not applicable

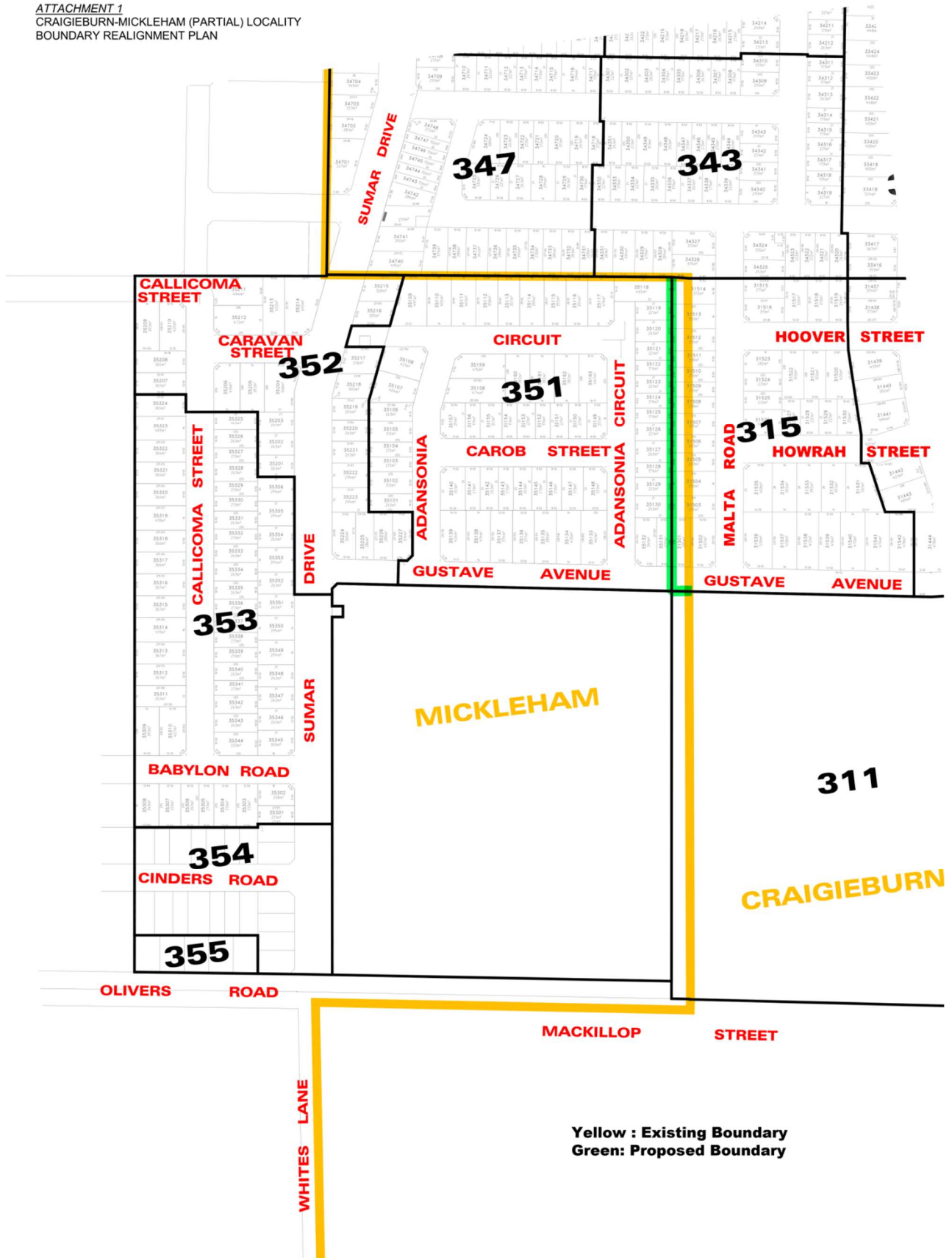
10. CONCLUSION:

- 10.1 A community consultation process on a proposal to partially realign the locality boundary between Craigieburn and Mickleham is now complete.
- 10.2 It is recommended that Council endorses the locality boundary realignment which has been recommended in this report, and that it submits the realignment to the Registrar of Geographic Names for the consideration and approval.

REPORT NO: GE606 (cont.)

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ATTACHMENT 1
CRAIGIEBURN-MICKLEHAM (PARTIAL) LOCALITY
BOUNDARY REALIGNMENT PLAN



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REPORT NO:	GE607
REPORT TITLE:	Councillor Conduct - Determination of Apology
SOURCE:	Sheena Frost, Chief Executive Officer
DIVISION:	Chief Executive Officer
FILE NO:	HCC12/403
POLICY:	-
STRATEGIC OBJECTIVE:	Strategic Objective 3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. Proposed Apology

1. SUMMARY OF REPORT:

- 1.1 On 13 September 2021, in report GE553 Council considered the Arbiter's Determination and Recommendation in response to the application by a group of Councillors, represented by Cr Carly Moore concerning Cr Trevor Dance.
- 1.2 The resolution of Council directed that Cr Dance make an apology to Council.
- 1.3 On 15 March 2022 Cr Dance delivered an apology to Council.
- 1.4 This report is delivered in response to a request that advice be provided as to whether the form of the apology was in line with the resolution of Council.

2. RECOMMENDATION:

That Council

- 1. Notes the report; and**
- 2. Takes no further action in relation to Report GE553 of 13 September 2021.**

3. LEGISLATIVE POWERS:

- 3.1 Local Government Act 2020 - Section 328 – General savings - provides that a Councillor Code of Conduct adopted under section 76C of the Local Government Act 1989 and existing immediately before the repeal of section 76C (repealed on 24 October 2020), continues to, subject to the Local Government Act 2020, have the same status, operation and effect as if section 76C had not been repealed.
- 3.2 This Application related to GE 553 was made for an alleged breach which occurred when Council's Councillor Code of Conduct 2016 was in place.

4. FINANCIAL IMPLICATIONS:

- 4.1 Should Council seek to pursue action in relation to the outcome of the apology required in response to report GE553 unbudgeted financial costs relating to legal expenses, as well as officer time will be incurred.

5. DISCUSSION:

BACKGROUND:

- 5.1 Report GE553 included as its officer recommendation the full recommendations from the Arbiter's Determination and Recommendation – this is listed below in full:

RECOMMENDATION:

That Council considers the Arbiter's Determination and Recommendations in relation to this Application and notes:

- 2.1.1 The Arbiter determined that the respondent has contravened the following clauses of the Code of Conduct:**
- **Clause 2.2.2(b);**
 - **Clause 2.2.2(e);**
 - **Clause 2.2.2(f);**
 - **Clause 2.4.2(e);**
 - **Clause 2.5.3; and**
 - **Clause 3.4**
- 2.1.2 The Arbiter was satisfied that the following allegations were established:**
- **Allegation 1;**
 - **Allegation 2;**
 - **Allegation 3;**
 - **Allegation 6;**
 - **Allegation 7;**
 - **Allegation 8;**
 - **Allegation 10; and**
 - **Allegation 11**
- 2.1.3 The Arbiter made no findings in relation to:**
- **Allegation 4;**
 - **Allegation 5; and**
 - **Allegation 9**
- 2.1.4 Pursuant to clause 5 with reference to section 81B of the Local Government Act 1989, the Arbiter makes the following recommendations regarding sanctions to Council for consideration at the next Ordinary Meeting of Council:**
- I. That Council direct the respondent make an apology in a form and manner specified by Council for contravention of the above clauses of the Code of Conduct;**
 - II. That where the contraventions have been as a result of behaviour towards a specific individual, that the apology include reference those individuals;**
 - III. That Council direct the respondent to not attend the next two meetings of Council.**

- 5.2 Council resolved at its meeting of 13 September 2021:
1. **That Council note the findings of the Arbiter's Report contained as an attachment to report GE553, namely that 8 of 11 allegations were established against Cr Dance and no findings were made in 3 allegations.**
 2. **That in line with the Arbiter's report, Council direct Cr Dance to make the apology, delivered verbally by Cr Dance at the 25 October 2021 Ordinary meeting of Council.**
 3. **That Council direct Cr Dance to not attend the next two Ordinary meetings of Council, on 27 September 2021 and 11 October 2021.**
- 5.3 The form and detail of the apology was not included in the resolution of Council. Including the specifics in relation to the wording of an apology should be considered in any further resolutions of Council where an apology is required by an Arbiter.
- 5.4 Cr Moore, ahead of the meeting of 13 September 2021 at 6.47pm emailed all Councillors and copied the CEO and Manager Governance with the proposed wording of the apology. This is included as Attachment 1.
- 5.5 Given the contents of the email sent by Cr Moore to all Councillors, and reflection of the Arbiter's Report that the apology include reference to specific individuals, it appears clear the intention of the email was to notify Councillors of the desired form of the apology.
- 5.6 Cr Dance did not attend the two meetings of 27 September and 11 October 2021.
- 5.7 The requirement for an apology to be delivered to Council was listed in the agenda of 25 October 2021, however Cr Dance was an apology for that Meeting.
- 5.8 The matter was relisted on 15 November 2021, however it was withdrawn by the CEO at the Meeting due to advice the CEO had received that there may be a legal risk.
- 5.9 No further information was received by the CEO in relation to the legal risk. The apology was again relisted for 15 March 2022, and Cr Dance delivered an apology in the meeting.
- 5.10 It is open for Council to determine whether the desired form of the apology is or is not in line with the apology delivered, namely that Cr Dance stated: "Madam Mayor, I hereby provide the apology in accordance with the directions of Council on the 13 September 2021, thank you."

OPTIONS

- 5.11 Council has two initial options:
- a) Determine the apology was to its satisfaction and no further action required as the obligations have been met or
 - b) Determine the apology was not to its satisfaction.
- 5.12 Should Council determine the apology was to its satisfaction, no further consideration of the matter or action is required.
- 5.13 Should Council determine the apology was not to its satisfaction it is the officer's view that there are three options available to Council:
- a) Take no further action
 - b) Seek the apology as worded in Attachment 1 be delivered via incorporation into a resolution of Council
 - c) Make an application for a Councillor Conduct Panel to make a finding of serious misconduct for failure to comply with the Council's internal arbitration process.

OFFICER'S RECOMMENDATION

- 5.14 Officers recommend that in the event the apology is not to Council's satisfaction that no further action be taken.
- 5.15 The rationale is that 5.13(b) above as a forced apology is unlikely to be meaningful.
- 5.16 The option at 5.13(c) will utilize Council resources and is likely to incur unbudgeted legal costs as the conduct incurred under the Councillor Code of Conduct 2016 which was adopted under the Local Government Act 1989.
- 5.17 The transitional arrangements in place mean a referral for serious misconduct would be a test case. It is not recommended Council seeks this course of action due to the officer and Councillors time involved and the legal expenses likely to be incurred.

6. CONCLUSION:

The resolution of 13 September 2021 has resulted in a number of actions at Council. It is recommended Council take no further action in relation to the matters outline in Report GE553 of 13 September 2021.

From: [Carly Moore](#)
To: [Councillors](#)
Cc: [Sheena Frost](#); [Megan Kruger](#)
Subject: Proposed Apology
Date: Monday, 13 September 2021 6:47:09 PM

Hi Councillors,

The motion that I intend to move this evening includes an apology.

This is the suggested wording:

I, Councillor Trevor Dance, note the findings of the Arbiter in relation to an Application by a group of Councillors, represented by Cr Carly Moore under the Councillor Code of Conduct 2016 (the Code), which has determined that I have contravened the following clauses of the Code of Conduct:

- Clause 2.2.2(b)
- Clause 2.2.2(e)
- Clause 2.2.2(f)
- Clause 2.4.2(e)
- Clause 2.5.3; and
- Clause 3.4

I would like to apologise for my behaviour and comments detailed in the Arbitration Report where I have been found to have breached the Councillor Code of Conduct 2016.

These behaviours and comments were not appropriate and not in keeping with the standards of conduct expected of Councillors when representing the Council or in dealings with the community, council staff or one another.

I apologise for any embarrassment or humiliation my behaviour or comments have caused my fellow Councillors and for not behaving in a way that supported productive working relationships with my fellow Councillors.

I apologise to the Mayor, Cr Haweil specifically for comments made directly about him that have been found to breach the Code of Conduct.

I apologise to Cr Moore specifically for comments made directly about her that have been found to have breached the Code of Conduct.

I apologise for not speaking well of my fellow Councillors and for failing to demonstrate leadership by making personal remarks about my fellow Councillors.

I also apologise to Mr Josh Bull MP, State Member for Sunbury for the embarrassment that may have been caused to him as a result of my comments which were found by the Arbiter to be inflammatory, provocative and offensive.

Kind Regards,
Carly

Cr Carly Moore

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Mobile 0484 114 228 |
Email carlym@hume.vic.gov.au
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