



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 20 DECEMBER 2021

**HUME GLOBAL LEARNING CENTRE,
CRAIGIEBURN**

CONFIRMED - 14 FEBRUARY 2022

HUME CITY COUNCIL

Minutes of the
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL
held on Monday, 20 December 2021
at 7.00PM
at the Hume Global Learning Centre, Craigieburn

To: a: Council	Cr Carly Moore	Mayor
	Cr Sam Misho	Deputy Mayor
	Cr Joseph Haweil	
	Cr Jack Medcraft	
	Cr Jarrod Bell	
	Cr Trevor Dance	
	Cr Chris Hollow	
	Cr Jodi Jackson	
	Cr Naim Kurt	
	Cr Jim Overend	
	Cr Karen Sherry	
b: Officers	Ms Sheena Frost	Chief Executive Officer
	Mr Hector Gaston	Director Community Services
	Mr Michael Sharp	Director Planning and Development
	Ms Roslyn Wai	Director Communications, Engagement and Advocacy
	Mr Peter Waite	Director Sustainable Infrastructure and Services
	Mr Daryl Whitfort	Director Corporate Services
	Mr James McNulty	Manager Statutory Planning and Building Control Services
	Mr John Monaghan	Manager Capital Works & Building Maintenance
	Ms Megan Kruger	Manager Governance
	Ms Joanne Grindrod	Governance Support Officer

Proceedings to be Recorded

The Mayor advised that the Council meeting was being livestreamed on Council's website and that an audio recording of the Council meeting would be made and published to Council's website within 2 working days of the meeting. The Mayor also advised that as Council is the owner of the copyright of the livestream and notwithstanding anything appearing on Council's website, any recording, copying or other use of the livestream is strictly prohibited and would therefore constitute a breach of Council's copyright.

Gallery Behaviour

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber. The Mayor advised that notwithstanding this, they will invite members of the gallery to speak, for up to three minutes either in support of or against an officer's recommendation.

The Mayor advised that any person who was unable to be present at the meeting and who wished to make comment to a report listed on the Agenda had been requested to submit their statements in advance of the meeting. Provided they are compliant with Council's Governance Rules, with the exception of being present at the meeting, these comments would be read out by the Chief Executive Officer.

ORDER OF BUSINESS**1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND**

The Mayor read the following:

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."

2. PRAYER

The Mayor read the following:

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

3. APOLOGIES

Cr Jim Overend advised that he would be an Apology for this meeting.

4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 2020 and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

No Councillors declared any Conflict of Interest.

5. CONDOLENCE MOTIONS

Nil.

6. PRESENTATION OF AWARDS**POA148 Presentation to Departing Director Communications, Engagement and Advocacy – Ms Roslyn Wai**

The Mayor read the following in acknowledgement of departing Director Communications, Engagement and Advocacy – Ms Roslyn Wai:

Roslyn, thank you for your service to Hume City Council as Director Communications, Engagement & Advocacy (December 2019 – December 2021), and Interim Chief Executive Officer (March – July 2021).

Council acknowledges your strong advocacy for creating a safe and inclusive workplace, and commitment to gender equity. Your leadership in placing people at the forefront and passion for ensuring Council achieves positive outcomes with, and for the community, has shone through your achievements whilst at Hume.

Roslyn, Council thanks you for your contribution to the Hume community and wishes you every success for the future.

Councillors Karen Sherry, Naim Kurt, Sam Misho, Joseph Haweil, Jodi Jackson, Jack Medcraft and Chris Hollow, expressed their thanks to Ms Roslyn Wai for her work and support provided as the Director Communications, Engagement and Advocacy, also as Interim Chief Executive Officer, and for her service to Hume City Council.

POA149 Presentation to Departing Manager Capital Works & Building Maintenance – Mr John Monaghan

The Mayor read the following in acknowledgement of departing Manager Capital Works & Building Maintenance – Mr John Monaghan

In recognition of your enormous contribution to Local Government throughout your career, spanning 36 years, with over 20 of those at Hume City Council.

John joined Council in 2001 as the Manager Traffic and Civil Design, you have since held various manager roles including Manager Assets, Manager Infrastructure Planning and, from 2016, Manager Capital Works and Building Maintenance. You have made an enormous contribution to the growth of Hume City, playing key roles in many of Council's major projects including, but not limited to, the Craigieburn Central Shopping Centre, Splash, Craigieburn ANZAC Park, Broadmeadows Town Hall Revitalisation Project and the Hume Global Learning Centre - Sunbury.

Your outstanding contribution in helping to set up the Engineering Work Experience Program, has seen many local student engineers go onto having successful careers in local government, including with Council.

You have held an active role at Council's social events, staff farewells and celebrating Council's many achievements, and your performances, poems and MC skills will forever remain legendary.

John, Council thanks you for your contribution to the Hume community and wishes you all the very best in retirement.

Councillors Joseph Haweil, Jack Medcraft, Jarrod Bell, Karen Sherry, , Sam Misho, Naim Kurt, Jodi Jackson, Trevor Dance and Carly Moore, expressed their thanks to Mr John Monaghan for his tireless work and dedication to building a better Hume.

POA150 Presentation to Departing Events and Venues Manager – Ms Dana Burnett

The Mayor read the following in acknowledgement of departing Departing Manager - Events and Venues Manager – Ms Dana Burnett:

Dana has been a highly valued employee of Hume City for almost 10 years. She commenced with Council as Coordinator Hume Global Learning Centres in April 2012, and with various team and title changes along the way she finishes her career with us as Events and Venues Manager.

We thank Dana for her outstanding contribution and leadership over time to Learning Programs, Bilingual Storytime, Information Technology Programs, Committees of Management, Hume Global Learning Centres, Minor Facilities, Bookmark Café 3047, and Town Hall Broadmeadows.

Dana created and implemented the Homework Club program and oversaw the inception of Council's Multiversity program, among many initiatives.

Dana is well known for her commitment, reliability, kindness and passion for community, venues and events which she will take with her to a new role of Manager

Events and Venues for Whanganui District council in her home country New Zealand.

Thank you Dana for your outstanding service.

Councillors Joseph Haweil, Jodi Jackson, Karen Sherry, Naim Kurt, and Carly Moore, expressed their thanks to Ms Dana Burnett for her work, support and contribution to the Hume community.

SUSPENSION OF STANDING ORDERS

Moved Cr Joseph Haweil, **Seconded** Cr Jarrod Bell

That standing orders be suspended.

CARRIED

Standing orders were suspended at 7.37pm.

Cr Joseph Haweil, Cr Jarrod Bell, Cr Karen Sherry, Cr Jack Medcraft, Cr Trevor Dance, Cr Sam Misho, Cr Naim Kurt, Cr Jodi Jackson and Cr Chis Hollow, conveyed a message for Christmas to the Hume Community.

RESUMPTION OF STANDING ORDERS

Moved Cr Joseph Haweil, **Seconded** Cr Jarrod Bell

That standing orders be resumed.

CARRIED

Standing orders were resumed at 7:55pm

7. NOTICES OF MOTION

NOM420 NOTICE OF MOTION - CR JOSEPH HAWEIL

MOVED: Cr Joseph Haweil **SECONDED:** Cr Sam Misho

THAT Council:

- 1. Notes the budget submission made by the Upfield Soccer Club, dated 23 December 2020 requesting commencement of a Masterplan process for Gibb Reserve Dallas.**
- 2. Approves the commencement of a Masterplan for Gibb Reserve Dallas in the 21/22 Financial Year.**
- 3. Engages with the Upfield Soccer Club on its aspirations for the site including female change rooms and the development of a third full sized synthetic soccer pitch.**
- 4. Consults other facility users on their aspirations for the site.**

Amendment:

MOVED: Cr Karen Sherry **SECONDED:** Cr Jarrod Bell

1. Notes the budget submission made by the Upfield Soccer Club, dated 23 December 2020 requesting commencement of a Masterplan process for Gibb Reserve Dallas.
2. Approves the commencement of a Masterplan for Gibb Reserve Dallas in the 21/22 Financial Year inclusive of the wider Dallas precinct such as the Lynda Blundell community centre, Dargie Crt and both car parks at Dallas shops on Blair St so it's a bigger precinct.
3. Engages with the Upfield Soccer Club on its aspirations for the site including female change rooms and the development of a third full sized synthetic soccer pitch.
4. Consults other facility users on their aspirations for the site.
5. Evaluates previous Soccer Field strategies to assess whether they have achieved their goals, inclusive of projecting soccer field needs in Hume until 2041. In the light of this report conduct consultation with the Upfield Soccer Club.
6. The cost of the masterplan and which projects will be delayed as a result of council approving the decision for a masterplan of Gibb Reserve and the Dallas precinct to go ahead in 2021/2022.

That the agenda item be deferred

MOVED: Cr. Chris Hollow

SECONDED: Cr Jack Medcraft

CARRIED

A division was requested: The result of the division was as follows:

For	Against
Cr Jack Medcraft	Cr Sam Misho
Cr Jarrod Bell	Cr Naim Kurt
Cr Karen Sherry	Cr Joseph Haweil
Cr Chris Hollow	Cr Jodi Jackson
Cr Trevor Dance	
Cr Carly Moore	

8. OFFICER'S REPORTS

Reports Identified as Requiring Individual Discussion

SUSTAINABILITY AND ENVIRONMENT

Report No.	Report	Page in Agenda
SU613	Forest Red Gum Drive, Mickleham	5

Moved Cr Jodi Jackson, **Seconded** Cr Joseph Haweil

That Council:

- 2.1 Consult with affected residents to seek their views on pedestrian and cycle facilities and to inform them of the future road network,

- including the extension of Aitken Boulevard that will alleviate pressure on Forrest Red Gum Drive.
- 2.2 Refer \$300,000 to Councils 2022/23 Capital Works Program for consideration to construct a footpath along the length of Forest Red Gum Drive from Mt Ridley Road to Torrance Street.
- 2.3 Note that a concrete shared path as an alternative to footpath is estimated to cost approximately \$900,000, with the balance of funding required in 2023/24 if this option is pursued.
- 2.4 Note that Councils 2021/22 Responsive Road Safety Works Budget will fund:
- 2.4.1 The installation of 50km/h speed limit signs along the length of Forest Red Gum Drive to reinforce the existing speed limit.
- 2.4.2 The installation of Kangaroo Warning signage along the length of Forest Red Gum Drive due to the presence of kangaroos in the area and recent crashes involving kangaroos.
- 2.4.3 The installation of a centre line and raised reflective pavement markers along the section of Forest Red Gum Drive south of the Merrifield West PSP area to assist with delineation.
- 2.5 Note that Councils speed display trailer will be placed on Forest Red Gum Drive when the 50km/h speed limit signage is installed to reinforce the existing 50km/h speed limit.
- 2.6 Note that Council undertakes routine maintenance along Forrest Red Gum Drive and will upgrade any sections of road pavement as required.

Cr Chris Hollow left the meeting during discussion on item SU613 - *Forest Red Gum Drive, Mickleham*, the time being 8:36pm, and returned prior to the vote, the time being at 8:38pm.

Cr Sam Misho left the meeting during discussion on item SU613 - *Forest Red Gum Drive, Mickleham*, the time being 8:39pm, and returned prior to the vote, the time being 8:41pm.

Cr Jarrod Bell left the meeting during discussion on item SU613 - *Forest Red Gum Drive, Mickleham*, the time being 8:42pm, and returned prior to the vote, the time being 8:45pm.

MOVED: Cr Joseph Haweil **SECONDED:** Cr Jarrod Bell

That the agenda item be deferred.

CARRIED

A division was requested: The result of the division was as follows:

For	Against
Cr Jack Medcraft	Cr Carly Moore
Cr Jarrod Bell	
Cr Sam Misho	
Cr Karen Sherry	
Cr Chris Hollow	
Cr Naim Kurt	

Cr Joseph Haweil
Cr Trevor Dance
Cr Jodi Jackson

Report No.	Report	Page in Agenda
SU614	2 Shepherds Lane Sunbury - Sunbury South Town Centre Urban Design Framework	17

Moved Cr Jack Medcraft, **Seconded** Cr Joseph Haweil

That Council, having considered the Urban Design Framework for the Sunbury South Town Centre dated November 2021, 2 Shepherds Court Sunbury, on its merits, resolves to approve the Urban Design Framework.

CARRIED

Report No.	Report	Page in Agenda
SU615	47 Arncliffe Boulevard, Greenvale - Development of four dwellings and four lot subdivision	103

Moved Cr Jack Medcraft, **Seconded** Cr Karen Sherry

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of four dwellings and four lot subdivision at 47 Arncliffe Boulevard, Greenvale, subject to the conditions in Attachment 1.

CARRIED

A division was requested: The result of the division was as follows:

For	Against
Cr Jack Medcraft	Cr Chris Hollow
Cr Jarrod Bell	Cr Naim Kurt
Cr Karen Sherry	Cr Trevor Dance
Cr Carly Moore	Cr Jodi Jackson
Cr Joseph Haweil	
Cr Sam Misho	

Report No.	Report	Page in Agenda
SU616	Statutory Planning Monthly Report - November 2021	137

Moved Cr Jodi Jackson, **Seconded** Cr Jarrod Bell

That the report be noted.

CARRIED

GOVERNANCE AND ENGAGEMENT

Report No.	Report	Page in Agenda
GE591	Proposed New Lease to Distinctive Options at (part) 36-42 Macedon Street, Sunbury	157

Moved Cr Jodi Jackson, **Seconded** Cr Jarrod Bell

That Council:

- 2.1 Authorises the Chief Executive Officer, or an approved delegate, to sign the Deed of Surrender of Lease which will terminate Distinctive Options current Lease Agreement dated 14 October 2019 (Lease).
- 2.2 Authorises the Chief Executive Officer, or an approved delegate, to sign the New Lease for Distinctive Options which will approve the continued occupation of their existing lease area and the additional lease area at the Subject Site.
- 2.3 Notes that the Key Terms of the New Lease as set out below:
 - 2.3.1 The term of the New Lease is 5 years with two (2) further options of two (2) years each.
 - 2.3.2 A gross rental fee of \$160,000 per annum plus GST with compounding 3% annual increases.
 - 2.3.3 Outgoings are included in the rental fee.
 - 2.3.4 New Lease Area as shown in Attachment 1.
- 2.4 Authorises the Chief Executive Officer, or an approved delegate, to sign any other documents required to be signed in connection with the New Lease and Lease.

CARRIED

Report No.	Report	Page in Agenda
GE592	Proposed New Community Joint Use Agreement - Minister for Education - Hume City Council - Craigieburn Primary School	163

Moved Cr Joseph Haweil, **Seconded** Cr Jodi Jackson

That Council:

- 2.1 Undertake the community engagement process in accordance with Council's Community Engagement Policy 2021 informing the community of the New Community Joint Use Agreement (New JUA) with the Minister for Education and Craigieburn Primary School (School).
- 2.2 Authorises the Chief Executive Officer, or an approved delegate, to sign the New JUA which will formalise the shared use of the land identified as the Oval and the Car Park (the Facility) adjoining the school.
- 2.3 Notes that the Key Terms of the New JUA as set out below:
 - 2.3.1 The Commencement Date is 1 January 2021.

- 2.3.2 The initial term is 30 years with one (1) further term of 20 years.
- 2.3.3 The 'Licence Fee' payable by both Council and the School under the New JUA is \$1 p.a. (only being payable if demanded).
- 2.3.4 The parties have agreed to include a 'Maintenance Contribution' payable by the School to Council in respect of the costs incurred under clause 46.1 of the New JUA.
- 2.3.5 The Maintenance Contribution commences at \$9,000 (excluding GST) per annum, being \$5,000 (excluding GST) for the Oval and \$4,000 (excluding GST) for the Car Park.
- 2.3.6 The Maintenance Contribution will be increased by 2% on each anniversary of the Commencement Date throughout the term and further term.
- 2.4 Authorises the Chief Executive Officer, or an approved delegate, to sign any other documents required to be signed in connection with the New JUA.

CARRIED

Report No.	Report	Page in Agenda
GE593	Correspondence received from or sent to Government Ministers or Members of Parliament - November 2021	173

Moved Cr Jarrod Bell, **Seconded** Cr Trevor Dance

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

CARRIED

Report No.	Report	Page in Agenda
GE594	Complaints Policy	197

Moved Cr Chris Hollow, **Seconded** Cr Sam Misho

- 2.1 That Council adopts the 'Complaints Policy', being Attachment 1 of this report.
- 2.2 Council rescinds the previous 'Customer Feedback and Complaints Handling Policy' (POL/161).
- 2.3 Authorises the policy's responsible Manager to update Section 7.1 (Submitting a complaint), or other administrative sections of the policy as required in order for the policy to remain current.
- 2.4 That the Complaints Policy is reviewed within 18 months of adoption, and subject to the outcomes of that review, every five years thereafter.

CARRIED

9. CLOSURE OF MEETING

The meeting closed at 9:41pm.

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COUNCILLOR CARLY MOORE
MAYOR