



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 25 OCTOBER 2021**

**VIRTUAL MEETING**

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**CONFIRMED - 15 November 2021**



# HUME CITY COUNCIL

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**Minutes** of the

## **ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**

held on Monday, 25 October 2021

**at 7.00PM**

Virtual Meeting was livestreamed via [www.hume.vic.gov.au](http://www.hume.vic.gov.au)

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To:	a: Council	Cr Joseph Haweil Cr Jack Medcraft Cr Jarrod Bell Cr Trevor Dance Cr Chris Hollow Cr Jodi Jackson Cr Naim Kurt Cr Sam Misho Cr Carly Moore Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Mr Hector Gaston Mr Michael Sharp Ms Roslyn Wai  Mr Peter Waite Mr Daryl Whitfort Mr James McNulty  Ms Megan Kruger Ms Joanne Grindrod	Chief Executive Officer Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy Director Sustainable Infrastructure and Services Director Corporate Services Manager Statutory Planning and Building Control Services Manager Governance Governance Support Officer

### **Proceedings to be Recorded**

The Mayor advised that the Council meeting was being livestreamed on Council's website and that an audio recording of the Council meeting would be made and published to Council's website within 2 working days of the meeting. The Mayor also advised that as Council is the owner of the copyright of the livestream and notwithstanding anything appearing on Council's website, any recording, copying or other use of the livestream is strictly prohibited and would therefore constitute a breach of Council's copyright.

### **Gallery Not in Attendance**

The Mayor advised that as members of the gallery could not be in attendance at the meeting, any person wishing to make comment to reports listed on the Agenda, had been requested to submit their comments in advance of the meeting. Provided they are compliant with Council's Governance Rules, with the exception of being present at the meeting, these comments would be read out by the Chief Executive Officer.

**ORDER OF BUSINESS****1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND**

The Mayor read the following:

*"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.*

*Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi Wurrung and to Elders past, present and future."*

**2. PRAYER**

The Mayor advised that Councillors would normally be asked to stand for the Prayer as a sign of respect, however given that the meeting is being conducted online Councillors would not be required to stand on this occasion.

The Mayor read the following:

*"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."*

Amen

**3. APOLOGIES**

An apology was received from Cr Trevor Dance.

**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the Local Government Act 2020 and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

Cr Carly Moore declared a conflict of interest, being a general interest, in the item CC139 – 2022 Community Grants Program Allocation of Annual Grant Categories and Program Update for the Year – Round Grants and COVID Community Support Fund.

**5. CONDOLENCE MOTIONS**

**CNM054 Mr Garry Dumbrell**

**Moved** Cr Jack Medcraft, **Seconded** Cr Jarrod Bell

**That Council send a letter to the family to pass on our condolences.**

**CARRIED**

**CNM055 Mr Alan King**

**Moved** Cr Jack Medcraft, **Seconded** Cr Carly Moore

**That Council writes to Vicroads and the family of the late Alan King to note his recent passing.**

**CARRIED**

**6. ACTIONS ARISING FROM MINUTES**

This matter did not proceed as Cr Dance was not present at the Meeting.

**SUSPENSION OF STANDING ORDERS**

**Moved** Cr Jack Medcraft, **Seconded** Cr Carly Moore

**That standing orders be suspended to acknowledge Cr Joseph Haweil's term as Mayor.**

**CARRIED**

Standing Orders were suspended at 7:14 pm.

**RECOGNITION OF TERM AS MAYOR - COUNCILLOR CARLY MOORE**

Councillors Sherry, Moore, Misho, Bell, Hollow, Overend, Jackson, Kurt and Medcraft thanked and congratulated Councillor Joseph Haweil for his time as Mayor during the 2020/21 term.

**RESUMPTION OF STANDING ORDERS**

**Moved** Cr Jack Medcraft, **Seconded** Cr Jodi Jackson

**That standing orders be resumed.**

**CARRIED**

Standing orders were resumed at 7:29 pm.

**7. OFFICER'S REPORTS****Reports Identified as Requiring Individual Discussion**

Report No.	Report	Page in Agenda
GE573	Council Vision and Council Plan 2021-2025	455

**Moved** Cr Joseph Haweil, **Seconded** Cr Chris Hollow

**In accordance with Sections 88 and 90 of the Local Government Act 2020, Council adopt the Community Vision and Council Plan 2021-2025 [refer Attachment One].**

Cr Naim Kurt left the meeting during discussion on the item GE573 - *Council Vision and Council Plan 2021-2025*, the time being 7:34 pm.

Cr Naim Kurt returned to the meeting during discussion and prior to the vote on the item GE573 - *Council Vision and Council Plan 2021-2025*, the time being 7:35 pm.

**CARRIED**

Report No.	Report	Page in Agenda
ED047	Libraries and Learning Service Plan	5

**Moved** Cr Jarrod Bell, **Seconded** Cr Sam Misho

**2.1 That Council**

**2.1.1 adopts the Libraries and Learning Service Plan (Attachment 1)**

**2.1.2 notes that this Plan will require additional resources to implement, which will be subject to Council's resource prioritization through annual council planning and budget processes.**

Cr Naim Kurt left the meeting during discussion on the item ED047 - *Libraries and Learning Service Plan*, the time being 7:52 pm.

Cr Naim Kurt returned to the meeting during discussion and prior to the vote on the item ED047 - *Libraries and Learning Service Plan*, the time being 7:54 pm.

**CARRIED**

Report No.	Report	Page in Agenda
ED048	Draft Connect & Thrive: A Plan for Young People in Hume 2022-2026	63

**Moved** Cr Jarrod Bell, **Seconded** Cr Karen Sherry

**THAT COUNCIL**

**2.1 endorses the Draft Connect & Thrive: A Plan for Young People in Hume 2022 – 2026 for final stakeholder feedback (Attachment 1) from 1 November to 15 November 2021.**

**2.2 following the consultation period, consider the final Connect & Thrive: A Plan for Young People in Hume 2022 – 2026 for final endorsement.**

Cr Naim Kurt left the meeting during discussion on the item ED048 – *Draft Connect & Thrive: A Plan for Young People in Hume 2022-2026*, the time being 7:59 pm.

Cr Naim Kurt returned to the meeting during discussion and prior to the vote on the item ED048 - *Draft Connect & Thrive: A Plan for Young People in Hume 2022-2026*, the time being 8:04 pm.

**CARRIED**

Report No.	Report	Page in Agenda
CC139	<b>2022 Community Grants Program Allocation of Annual Grant Categories and Program Update for the Year-Round Grants and COVID Community Support Fund</b>	83

Cr Carly Moore, having declared a conflict of interest, being a general interest, in item *CC139 – 2022 Community Grants Program Allocation of Annual Grant Categories and Program Update for the Year – Round Grants and COVID Community Support Fund*, left the meeting, the time being 8:07pm.

**Moved:** Cr Sam Misho, **Seconded:** Cr Naim Kurt

**That Council:**

- 2.1 **endorses the distribution of \$278,412 to the 2022 Community Grants Program, Annual Grants categories (Attachment 1) in the following manner:**
  - (a) **\$79,147 to eight organisations for pre-committed Partnership Grants (Table 1).**
  - (b) **\$59,000 to six organisations for Partnership Grants (Table 2).**
  - (c) **\$10,000 to one organisation under the Specialist Partnership Grant (Table 3).**
  - (d) **\$13,350 to three organisations for Project Grants (Table 4).**
  - (e) **\$54,890 to 30 organisations for Community Participation Grants (Table 5).**
  - (f) **\$62,025 to 63 organisations for Community Group Operational Grants (Table 6).**
- 2.2 **notes that dispersal of funds identified in 2.1 will be subject to satisfactory acquittals and resolution of any outstanding eligibility requirements.**
- 2.3 **notes that Round 2 (Project Grants) of the 2022 Community Grants program will open on 31 January 2022. This round will have a total allocation of \$50,000.**
- 2.4 **reallocates \$185,300 of unexpended community grant funds to the COVID-19 Community Support Fund, to open for expressions of interest in November 2021.**
  - a) **delegates to the Director Community Services the authority to award and distribute funds under this program.**
  - b) **receives a report informing of the organisations funded under the Year Round and COVID-19 Community Support Fund in March 2022.**
- 2.5 **notes the program update for the Community Grant Program – Year-Round Categories (Attachment 2).**
- 2.6 **notes the program update for the COVID-19 Community Support Fund (Attachment 3).**

**CARRIED**

Cr Carly Moore returned to meeting after the vote on item *CC139 – 2022 Community Grants Program Allocation of Annual Grant Categories and Program Update for the Year – Round Grants and COVID Community Support Fund*, the time being 8:17pm

Report No.	Report	Page in Agenda
SU599	230 Oaklands Road Oaklands Junction - The use and development of a market and plant nursery, the reduction in car parking, the removal of native vegetation, and signage	101

The Chief Executive Officer read statements which had been submitted by Ms Kim Belfield, Mr Robert Gilfillan and Mr Ross Hoysted

#### Alternate

**Moved:** Cr Jodi Jackson, **Seconded:** Cr Jim Overend

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Refusal to Grant a Planning Permit for the use and development of a market and plant nursery, the reduction of car parking, removal of native vegetation, and signage, at 230 Oaklands Road, Oaklands Junction on the following grounds:**

- 1) **The proposal would diminish the availability of land to be used for agriculture and is contrary to the purpose of the Green Wedge Zone.**
- 2) **The scale of the development is contrary to the landscape values of the Green Wedge Zone.**
- 3) **The proposal will cause amenity impacts to neighbouring residents, by way of built form, scale, noise, privacy, and traffic related matters.**
- 4) **The proposal is contrary to fair and orderly planning**
- 5) **The parking provided for in the plan is grossly insufficient**

**LOST**

A division was requested: The result of the division was as follows:

<b>For</b>	<b>Against</b>
Cr Jodi Jackson	Cr Naim Kurt Cr Joseph Haweil Cr Jarrod Bell Cr Karen Sherry Cr Jim Overend Cr Chris Hollow Cr Jack Medcraft Cr Carly Moore Cr Sam Misho

**The substantive motion was then put:**

**Moved:** Cr Jack Medcraft **Seconded:** Cr. Naim Kurt

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of a market and plant nursery, the reduction of car parking, removal of native vegetation, and signage at 230 Oaklands Road Oaklands Junction, subject to the conditions in Attachment 1.**



Cr Sam Misho left the meeting during discussion on the item SU599 - 230 Oaklands Road Oaklands Junction - The use and development of a market and plant nursery, the reduction in car parking, the removal of native vegetation, and signage, the time being 8:31pm.

Cr Sam Misho returned to the meeting during discussion and prior to the vote on the item SU599 - 230 Oaklands Road Oaklands Junction - The use and development of a market and plant nursery, the reduction in car parking, the removal of native vegetation, and signage, the time being 8:32pm.

**CARRIED**

A division was requested: The result of the division was as follows:

<b>For</b>	<b>Against</b>
Cr Naim Kurt	Cr Jodi Jackson
Cr Joseph Haweil	
Cr Jarrod Bell	
Cr Karen Sherry	
Cr Jim Overend	
Cr Chris Hollow	
Cr Jack Medcraft	
Cr Carly Moore	
Cr Sam Misho	

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
SU600	<b>43 Carnoustie Drive, Sunbury - development of two double storey dwellings to the rear of the existing dwelling</b>	<b>143</b>

**Moved:** Cr Jack Medcraft, **Seconded:** Cr Karen Sherry

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two double storey dwellings at the rear of the existing dwelling at 43 Carnoustie Drive Sunbury, subject to the conditions in Attachment 1.**

**CARRIED**

A division was requested: The result of the division was as follows:

<b>For</b>	<b>Against</b>
Cr Joseph Haweil	Cr Naim Kurt
Cr Jarrod Bell	Cr Jim Overend
Cr Karen Sherry	Cr Chris Hollow
Cr Jack Medcraft	Cr Jodi Jackson
Cr Sam Misho	
Cr Carly Moore	

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
SU602	<b>Statutory Planning Monthly Report - September 2021</b>	<b>219</b>

**Moved** Cr Karen Sherry, **Seconded** Cr Jarrod Bell

**That the report be noted.**

**CARRIED**

Report No.	Report	Page in Agenda
SU603	<b>Northern Metro Region Land Use Framework Plan</b>	235
	<b>Moved</b> Cr Karen Sherry, <b>Seconded</b> Cr Carly Moore	
	<b>That Council endorses the proposed submission in Attachment 3 to the Victorian Government's draft Northern Metro Region Land Use Framework Plan.</b>	
	Cr Jarrod Bell left the meeting during discussion on the item SU603 - <i>Northern Metro Region Land Use Framework Plan</i> , the time being 9:25pm.	
	Cr Jarrod Bell returned to the meeting during discussion and prior to the vote on the item SU603 - <i>Northern Metro Region Land Use Framework Plan</i> , the time being 9:27pm.	
	Cr Naim Kurt left the meeting during discussion on the item SU603 - <i>Northern Metro Region Land Use Framework Plan</i> , the time being 9:28pm.	
	Cr Naim Kurt returned to the meeting during discussion and prior to the vote on the item SU603 - <i>Northern Metro Region Land Use Framework Plan</i> , the time being 9:29pm.	
	<b>CARRIED</b>	
Report No.	Report	Page in Agenda
GE567	<b>Proposal to Name a Reserve on Normanby Drive Greenvale, the 'Charlie Grech Reserve'</b>	301
	<b>Moved</b> Cr Chris Hollow, <b>Seconded</b> Cr Naim Kurt	
	<b>THAT Council approves the commencement of a community consultation process to seek the community's feedback on the proposal to name a reserve located at 37-55 Normanby Drive, Greenvale, the 'Charlie Grech Reserve'.</b>	
	<b>CARRIED</b>	
Report No.	Report	Page in Agenda
GE574	<b>Financial Plan</b>	535
	<b>Moved</b> Cr Carly Moore, <b>Seconded</b> Cr Jack Medcraft	
	<b>2.1 That Council adopts the Hume City Council Financial Plan for the period 1 July 2021 to 30 June 2031.</b>	
	<b>CARRIED</b>	
Report No.	Report	Page in Agenda
GE575	<b>Correspondence received from or sent to Government Ministers or Members of Parliament - September 2021</b>	579
	<b>Moved</b> Cr Jarrod Bell, <b>Seconded</b> Cr Jack Medcraft	
	<b>That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.</b>	
	<b>CARRIED</b>	

**Reports Not Otherwise Dealt With****Moved** Cr Jack Medcraft, **Seconded** Cr Chris Hollow

Report No.	Report	Page in Agenda
SU601	48 Trumpington Terrace, Attwood - use and development of more than one dwelling	177
SU604	Road Management Plan 2021	271
GE568	Request for Authorisation of Council Officers under the Planning and Environment Act 1987	315
GE569	Audit and Risk Committee Charter Update	321
GE570	Infringement Management Policy Review	329
GE571	Review of Council's Instruments of Delegation to the Chief Executive Officer	353
GE572	Review of Council's Instruments of Delegation to Members of Council Staff	367

be adopted.

**CARRIED**

Report No.	Report	Page in Agenda
SU601	48 Trumpington Terrace, Attwood - use and development of more than one dwelling	177

**Moved** Cr Jack Medcraft, **Seconded** Cr Chris Hollow

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of more than one dwelling at 48 Trumpington Terrace, Attwood, subject to the conditions in Attachment 1.

**CARRIED**

Report No.	Report	Page in Agenda
SU604	Road Management Plan 2021	271

**Moved** Cr Jack Medcraft, **Seconded** Cr Chris Hollow

2.1 That Council adopts the Hume City Council Road Management Plan V7, 2021 and appendices (Attachment 1) as previously presented to Council at the 15 June 2021 Ordinary Council Meeting without change.

**CARRIED**

Report No.	Report	Page in Agenda
GE568	<p><b>Request for Authorisation of Council Officers under the Planning and Environment Act 1987</b></p> <p>Moved Cr Jack Medcraft, <b>Seconded</b> Cr Chris Hollow</p> <p>That:</p> <p>2.1 under section 147(4) of the <i>Planning and Environment Act 1987</i>, Council authorises Claire Fenby to be an authorised officer under that Act, up until 22 April 2022.</p> <p>2.2 Council signs and seals an Instrument of Appointment and Authorisation for Claire Fenby [Attachment 1].</p> <p>2.3 under section 147(4) of the <i>Planning and Environment Act 1987</i>, Council authorises Sarah Branton to be an authorised officer under that Act.</p> <p>2.4 Council signs and seals an Instrument of Appointment and Authorisation for Sarah Branton [Attachment 2].</p>	315
		<b>CARRIED</b>
GE569	<p><b>Audit and Risk Committee Charter Update</b></p> <p>Moved Cr Jack Medcraft, <b>Seconded</b> Cr Chris Hollow</p> <p>That the updated Audit and Risk Committee Charter be adopted.</p>	321
		<b>CARRIED</b>
GE570	<p><b>Infringement Management Policy Review</b></p> <p>Moved Cr Jack Medcraft, <b>Seconded</b> Cr Chris Hollow</p> <p>That Council:</p> <p>2.1 revokes the Infringement Management Policy that was adopted by Council on 16 April 2018;</p> <p>2.2 adopts the Infringement Management Policy provided as Attachment 1 to this report;</p> <p>2.3 schedules the Infringement Management Policy for its next review in October 2022.</p>	329
		<b>CARRIED</b>
GE571	<p><b>Review of Council's Instruments of Delegation to the Chief Executive Officer</b></p> <p>Moved Cr Jack Medcraft, <b>Seconded</b> Cr Chris Hollow</p> <p>2.1 That Council approves the signing and sealing of the Instrument of Delegation to the Chief Executive Officer.</p>	353
		<b>CARRIED</b>

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
<b>GE572</b>	<b>Review of Council's Instruments of Delegation to Members of Council Staff</b>	<b>367</b>

**Moved** Cr Jack Medcraft, **Seconded** Cr Chris Hollow

**That Council approves the signing and sealing of the attached  
Instrument of Delegation to Members of Council Staff.**

**CARRIED**

**8. CONFIDENTIAL MATTERS**

The Meeting may be closed to members of the public to consider confidential matters.

**Moved** Cr Jarrod Bell, **Seconded** Cr Jodi Jackson

**THAT Council close the meeting to the public pursuant to section 66(2) of the *Local  
Government Act 2020* to consider the following items:**

<b>Report No.</b>	<b>Title</b>	<b>Reason for Confidential</b>
<b>COSU189</b>	<b>Contract - Provision of Project Management Services for Hume City Council</b>	<b>(g(ii)) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. The specified grounds apply because the report contains commercial in confidence information.</b>

**CARRIED**

**9. CLOSURE OF MEETING**

**Moved:** Cr Jarrod Bell, **Seconded:** Cr Jodi Jackson

The meeting was closed to the public at 9:47pm

The meeting was not reopened to the public.

The meeting closed at 9:49 pm

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**COUNCILLOR JOSEPH HAWEIL**  
**MAYOR**