

**GLADSTONE PARK COMMUNITY CENTRE
COMMITTEE OF MANAGEMENT**

Minutes of an

**GENERAL MEETING OF THE GLADSTONE PARK COMMUNITY CENTRE COMMITTEE OF
MANAGEMENT**

held on Tuesday 21st July 2020

at 7.30pm

Via Zoom virtual meeting

To:	a:	<i>Committee Members</i>	Carolynne Venn Vacant John Timbs Margaret Monello Carol Hildebrandt Peter Lazarus Pat Townsend Daniel Atioo	Chairperson Secretary Treasurer / Bookings Maintenance Member, GP Badminton Representative Member, U3A Representative Member Member, Harvest Time Church
	b:	<i>Others</i>	Joseph Maroun Christina Grayland Amanda-Jane Noonan Peter Faull	Acting Venues and Functions Manager Co-ord Engagement & Promotions Acting Event Supervisor, Broadmeadows Co-ord Governance & Corporate Support

ORDER OF BUSINESS

1. APOLOGIES

An apology was received from Christina Grayland

2. DISCLOSURE OF CONFLICTS OF INTEREST

There were no disclosures of conflict of interest.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the open General Meeting, of the Gladstone Park Community Centre Committee of Management held on 19th May 2020.

Moved *Pat Townsend*

Seconded *John Timbs*

THAT the Minutes of the open General Meeting, of the Gladstone Park Community Centre Committee of Management held on 19th May 2020, as circulated, be confirmed.

CARRIED

4. MATTERS ARISING FROM PREVIOUS MINUTES

Nil

5. CORRESPONDENCE

Inward

5.1 Email from Hume City Council – 14/07/2020 – Re Establishment of the Gladstone Park Community Centre Committee of Management as a Community Asset Committee under the Local Government Act 2020. *Refer General Business Item 8.1*

5.2 Letter from Finance Department Hume City Council – 30/06/2020 – Requesting provisional financial information for period 1st July 2019 to 30th June 2020. *See Treasurer's report.*

5.3 Letter from Maria Vamvakinou MP – Offering support & assistance during Covid -19 pandemic.

Outward

Nil

Moved *Carol Hildebrandt*

Seconded *Pat Townsend*

THAT the correspondence be noted

CARRIED

6. REPORTS

6.1 Chairperson's Report

Verbal report: The Chairperson acknowledged the changing environment because of the covid-19 pandemic and congratulated everybody for working with in these changes, like attending our meetings via an online platform. John Timbs was also acknowledged for his endless hard work being the Treasurer and acting Secretary.

6.2 Secretary's Report

Emailed with agenda

6.3 Treasurer's Report

Emailed with agenda

6.4 Booking Officer Report

Emailed with agenda
Due to the lock-down for Covid-19, there have been no hall enquiries.

6.5 Maintenance Report

Nil

Moved *Carol Hildebrandt*

Seconded *Pat Townsend*

THAT the acceptance of all reports be noted

CARRIED

7. CONFIDENTIAL MATTERS

There were no confidential matters to be discussed.

8. GENERAL BUSINESS

8.1 Re-establishment of GPCC Committee of Management as a Community Asset Committee *Refer Item 5.1*

Report was given by Peter Faull in relation to the re-establishment of the Gladstone Park Community Centre Committee of Management as a Community Asset Committee under the Local Government Act 2020.

The current Committee of Management is currently under Section 86 of the Local Government Act 1989, it is proposed that as of 1st September 2020, this section will be repealed and replaced by Section 65 which allows Council to establish the Community Asset Committee and appoint members.

The new IOG is similar to the current one.

The major difference will be that the GPCC committee will report to and receive its power from the chief executive officer, and not from the Council.

The council has proposed that there will be two council members registered as signatories to GPCC bank accounts. The purpose of this is to enable council to transfer funds back to the council if the GPCC committee disbands.

Several Committee members along with the Chairperson raised concerns about these additional council signatories on GPCC bank accounts.

The Chair requested a one week extension from 30th July to 7th August for feedback from the GPCC Committee on the proposal.

It was resolved that GPCC committee meet Wednesday 29th July at 7.30pm to review the proposal and provide feedback in a letter to council.

Moved *Carolynne Venn*

Seconded *John Timbs*

THAT the Committee request a one week extension to discuss the above and that the Chairperson writes to Council with Committee's feedback

CARRIED

8.2 Term Deposit 4 – is due to mature on 7th September 2020.

Moved *Peter Lazarus*

Seconded *Margaret Monello*

THAT Term Deposit 4 is reinvested at the best possible rate.

CARRIED

9. NEXT MEETING

The next meeting will be held on Tuesday 20th September 2020 at 7.30pm

10. CLOSURE OF MEETING

The meeting closed at 8.10pm

C. Venn

Carolynne Venn
CHAIRPERSON