

HUME CITY COUNCIL **ANNUAL REPORT** 2016/17

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Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Gunung-Willam-Balluk of the Wurundjeri as the Traditional Custodians of this land. Council embraces Aboriginal living culture as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Gunung-Willam-Balluk and to Elders past and present.

Hume City Council

Annual Report 2016/17

Hume City Council is proud to present this Annual Report for the 2016/17 financial year.

This Annual Report provides an update on highlights, achievements and challenges that were experienced in the 2016/17 year. The report also measures Council's performance and progress against the objectives and priorities, as set out in our *Council Plan 2013 - 2017*, along with the *2016/17 Budget*.

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Report of Operations for the year ended 30 June 2017



A message from the Mayor and Chief Executive Officer

The 2016/17 financial year saw Hume City Council continue to work with dedication and focus to improve the liveability in one of Australia's fastest growing and diverse communities.

A fresh start

A newly-elected Council was sworn in on 7 November 2016, following the Council elections which took place on 22 October 2016. With the enthusiasm of seven new councillors and the experience of four returning councillors, the group was ready and eager to take on the exciting challenge of the four year term ahead.

Council is thankful for the hard work and dedication of the previous Council and would like to again recognise the contributions of the outgoing councillors, Adem Atmaca, Chandra Bamunusinghe, Alan Bolton, Vic Dougall, Casey Nunn, Jack Ogilvie and Helen Patsikatheodorou.

In March, we celebrated the 20th anniversary of the first elected Council after the establishment of Hume, which gave us the opportunity to celebrate the positive influences of our Council over the past 20 years.

Following the extensive review of Council's administration, the 2016 financial year commenced with a new structure, to better meet the needs of our community.

The new structure has already delivered improved productivity through the efficiencies gained by a more streamlined service delivery model. Our staff are to be congratulated for their ongoing enthusiasm and commitment to the Hume community.

A new plan

Through extensive community consultation and engagement activities and significant planning by Council, the *Council Plan 2017–2021* was developed and delivered.

This plan sets out our priorities for the next four years and outlines how we will deliver services that our community needs. It also provides tangible information to other levels of government and service providers, of our community's priorities and aspirations.

Building a better future, servicing a growing community

With more people choosing to call Hume home each year, we expect to welcome more than 50,000 residents over the next decade. Council has undertaken significant planning for this growth, so that it can continue to provide excellent levels of service.

Many major capital works projects continued, or were initiated, to help support our growing community, including the \$23.2 million redevelopment of the Broadmeadows Town Hall, the \$52.82 million Craigieburn ANZAC Park development (incorporating the \$35.5 million Splash Aqua Park and Leisure Centre), and the \$19.16 million Hume Global Learning Centre – Sunbury project.

Council continues to deliver all of its services and programs in a manner that ensures a strong financial position for the municipality. This responsible management will build a solid foundation for future generations to enjoy.

We are also proud to continue to work closely with the Victorian Planning Authority to roll out Precinct Structure Plans across Hume. This planning ensures that infrastructure and amenities like schools, community centres and leisure facilities are available in a timely manner to meet the needs of our growing, thriving community. We will continue to advocate for affordable and appropriate housing options throughout Hume.

We made significant progress during the year on the development of recreation and open space master plans including:

- Greenvale Recreation Reserve
- Craigieburn Gardens
- Seabrook Reserve
- John McMahon Reserve
- Willowbrook Reserve
- D.S. Aitken Recreation Reserve
- Broadmeadows Valley Park
- Bolinda Road
- Jack Roper Reserve.

Connecting Hume

Council has worked to ensure Hume is well-connected, through improvements to the road network, local car parking facilities, public transport access and walking and cycling tracks. Our advocacy work has continued in 2016/17 and will continue until the growing Hume community has the accessibility that it needs.

We have continued to maintain and develop strong relationships with our business community. Supporting business supports everyone in Hume, as it provides local jobs for local people and improves our local economy.

We are excited for the future of Hume and thank the entire Hume community for helping to make the past year such a successful one.



Cr Drew Jessop
Mayor



Domenic Isola
Chief Executive Officer

City Profile

Our history

Hume has a long, rich and exceptionally significant past.

Hume's rich and diverse history stretches back over 40,000 years when the first Indigenous communities of the Gunung-Willam-Balluk first inhabited the region.

About 10 years after Hamilton Hume and William Hovell explored the area in 1824-1825, the first Europeans settled along the Maribyrnong River, Jacksons Creek and Deep Creek waterways.

Our City is home to some of Victoria's most significant landmarks including Rupertswood Mansion and Emu Bottom Homestead in Sunbury as well as the historic Maygar Barracks in Broadmeadows – the training base for our troops during World War I.

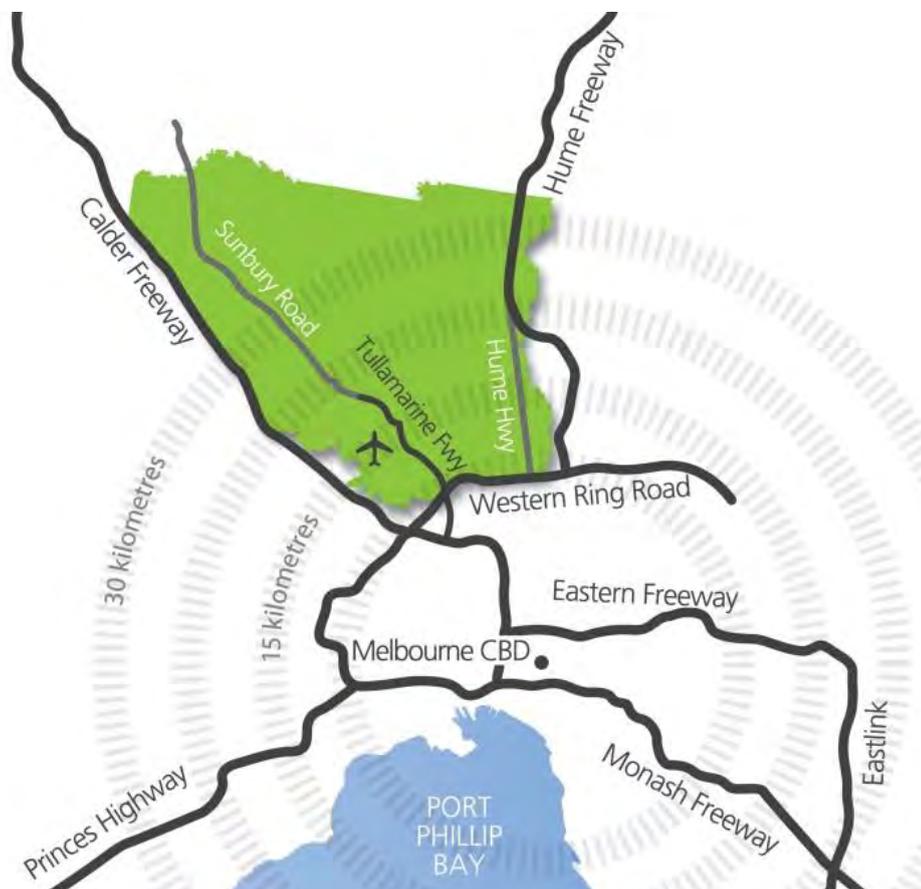
Hume City Council was formally created on 15 December 1994 to incorporate the Shire of Bulla, most of the City of Broadmeadows, a section of the City of Whittlesea along Merri Creek and a north east section of the (former) City of Keilor.

Our City today

Hume is a place of great contrasts – in geography, economy, background and cultural diversity.

For a full description regarding the municipal district, including the size, location and population, please refer to the Performance Statement on page 95.

Our location:





Hume City Councillors and Wards



(standing, left to right) Cr Geoff Porter, Cr Jana Taylor, Cr Jodi Jackson, Cr Jack Medcraft, Cr Leigh Johnson, Cr Karen Sherry, Cr Carly Moore, (seated, left to right) Cr Joseph Haweil, Cr Ann Potter (Deputy Mayor), Cr Drew Jessop (Mayor) and Cr Naim Kurt.

The Council represents more than 201,000 people across the three wards – Aitken, Meadow Valley and Jacksons Creek. Council was sworn in as part of a public ceremony in November 2016. Every year, one of the councillors is selected by a majority of councillors to be Hume’s Mayor.

Each councillor is assigned portfolios. Their role is to be a spokesperson within the Council Chamber for those issues falling within their allocated portfolios. Portfolio councillors are not involved in the day-to-day operations of the portfolio area.

Council works closely with Hume’s CEO and Executive team, to set directions and priorities for the municipality. All decisions are made to meet the objective of enhancing the social, economic and environmental prosperity of our community. Council’s ward structure is a result of an Electoral Representation Review, which was undertaken by the Victorian Electoral Commission in 2012.

The structure will be reviewed again by 2020, as required by the *Local Government Act 1989* (the *Act*).

Wards

Hume City Council is divided into three wards:

Aitken Ward

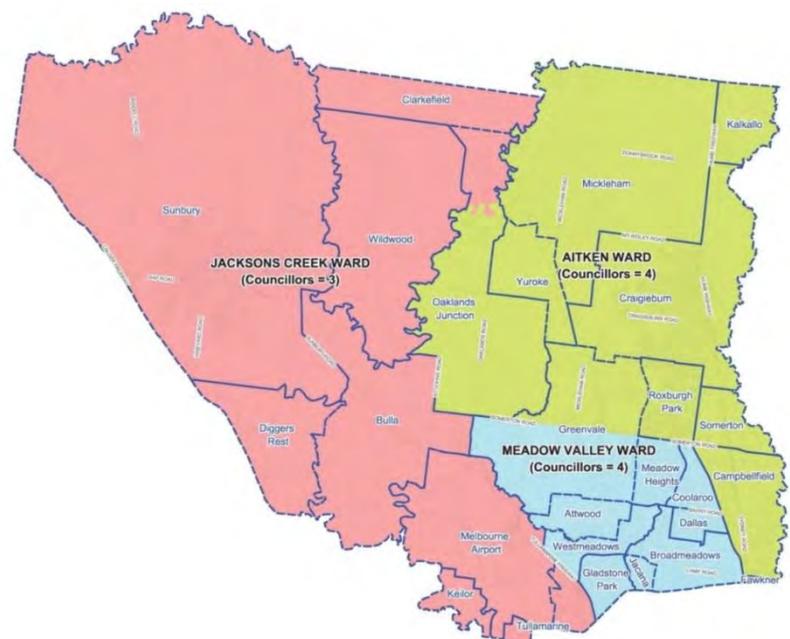
Includes the suburbs of Campbellfield, Craigieburn, Fawkner, Greenvale (north of Somerton Road), Mickleham, Oaklands Junction (south of Deep Creek), Roxburgh Park, Somerton, Yuroke and Kalkallo.

Jacksons Creek Ward

Includes the suburbs of Bulla, Clarkefield (part of), Diggers Rest (part of), Keilor (part of), Oaklands Junction (north of Deep Creek), Sunbury, Tullamarine and Wildwood, as well as the Melbourne International Airport.

Meadow Valley Ward

Includes the suburbs of Attwood, Broadmeadows, Coolaroo, Dallas, Gladstone Park, Greenvale (south of Somerton Road), Jacana, Meadow Heights and Westmeadows.



Aitken Ward councillors and portfolios



Cr Drew Jessop -
Portfolios: Customer Service; Communications and Advocacy; Council and Service Planning; Organisation and Community Intelligence; Interface and Growth; City Amenity and Appearance; Parks and Open Spaces.



Cr Jodi Jackson -
Portfolios: Interface and Growth; City Development – Strategic; Environment.



Cr Joseph Haweil -
Portfolios: Early Childhood Education and Care; Facilities Management/Facilities Hire; Arts and Culture; Friends of Aileu; Aged Support Service.

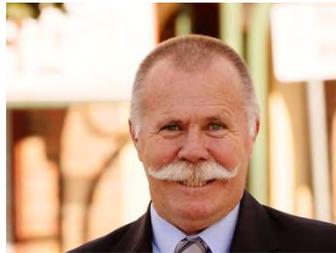


Cr Carly Moore -
Portfolios: Finance and Procurement Services; Leisure, Health and Wellbeing; Early Childhood Education and Care.

Jacksons Creek Ward councillors and portfolios



Cr Ann Potter -
Portfolios: Lifelong Learning; Arts and Culture.



Cr Jack Medcraft -
Portfolios: Leisure, Health and Wellbeing; Indigenous Support; City Development – Statutory; Waste Management.



Cr Leigh Johnson -
Portfolios: Arts and Culture; Youth Services.

Meadow Valley Ward councillors and portfolios



Cr Geoff Porter -
Portfolios: Disability Support Services; Family Support and Health; Lifelong Learning; City Amenity and Appearance.



Cr Naim Kurt -
Portfolios: Information Technology – Digital; Leisure, Health and Wellbeing; Community Development; Economic Development.



Cr Karen Sherry -
Portfolios: Community Safety; Disability Support Services; Aged Support Services.



Cr Jana Taylor -
Portfolios: Information Technology – Digital; Asset Management and Infrastructure Development; Transport, Roads and Drainage; Economic Development.

Council's Vision, Mission and Values



Vision

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

Mission

To enhance the social, economic and environmental prosperity of our community through vision, leadership, excellence and inclusion.



We value:

Our citizens

We will promote democratic representation and genuinely engage our citizens to promote a sense of belonging within a healthy, safe, strong and diverse community. We will lead the way to identify community needs and best practice service delivery models and advocate for an integrated approach to service provisions. Our services and facilities will be high quality and we will pursue efficiency and continuous improvement through customer focus and innovation.

Our Staff

We will demonstrate this by encouraging, supporting and developing our employees to achieve service excellence and a sense of unity, pride and fulfilment.

Partnerships with the Federal and State Governments

We will work together to achieve the equitable provision of services and infrastructure to meet current and future community needs.

Our Community Organisations

We will work in partnership with them to build community wellbeing, resilience and capacity.





Council Management Team and Organisational Structure



Hume City Council's Executive Management Team: (standing, left to right) Daryl Whitfort, Margarita Caddick, Kylie Ezzy, (seated, left to right) Kelvin Walsh, Domenic Isola and Peter Waite.

Hume City Council's organisational structure is based on five divisions that manage the full and diverse range of programs, activities and services to the community.

Each division is headed by a Director who reports to the Chief Executive Officer.

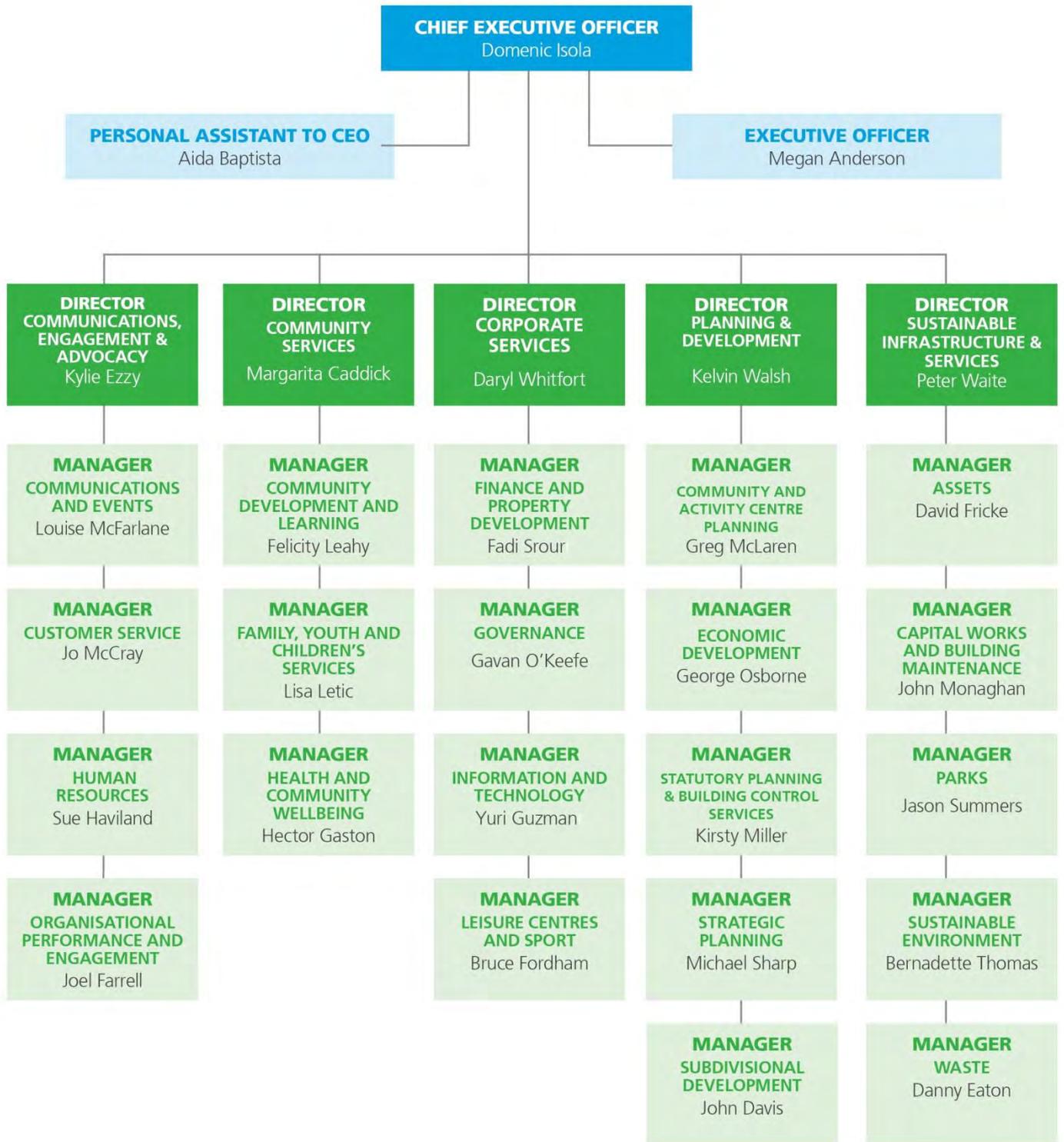


Domenic Isola Chief Executive Officer

As Chief Executive Officer, Domenic is responsible for the day-to-day running of Hume City Council, implementing Council decisions, providing timely advice to Council and achieving the organisation's goals, in accordance with the *Council Plan* and approved *Budget*.

Domenic joined Council in 1999 as Finance Manager, before being appointed Director, City Governance and Information for four years. He was appointed Chief Executive Officer in 2007.

Domenic holds a Bachelor of Business (Accounting), is a Fellow Certified Practising Accountant and a Graduate of the Australian Institute of Company Directors.



Communications, Engagement and Advocacy



Director, Kylie Ezzy

Kylie joined Hume City Council in 2004 as the Manager, Marketing and Communications before being appointed as the Director, Organisation and Community Learning in 2010. A highly qualified professional, she has also had a career in the Queensland State Government and private sector and holds a Bachelor of Visual Arts and a Masters in Communications.

The Communications, Engagement and Advocacy division leads Council's corporate planning and strategic decision making processes and reviews of Council services. It undertakes community engagement and consultation, leads Council's advocacy on behalf of the Hume community and is responsible for communication and the promotion of Council and Hume City. This Division is responsible for recruiting, training and payroll, supporting Council's staff, and for directing and guiding organisational change and development. Leading Council's customer service improvements, the operation of three customer service centres and the staging of major events across the city are also the responsibility of the division.

Human Resources Manager, Sue Haviland

The Human Resources department supports the organisation in the management of its 1,500 Council staff in regard to training and leadership development, staff reward and recognition, occupational health and safety, industrial relations and recruitment.

The Human Resources department also manages the payment of salaries and wages to employees. The department manages Council's work experience programs.

Communications and Events Manager, Louise McFarlane

The Communications and Events department raises awareness of Council services, programs and initiatives through a range of printed and digital external communications activities and supports the organisation through internal communications.

The department organises major events and festivals throughout the City, including Broadmeadows Street Festival, Hume Carols by Candlelight, Craigieburn Festival and Summer Sessions. The department also leads advocacy activities.

Organisational Performance and Engagement

Manager, Joel Farrell

The Organisational Performance and Engagement department coordinates the *Community Plan*, *Council Plan* and Service Planning process.

The department is responsible for undertaking research and stakeholder consultation and engagement activities to identify community needs, expectations and aspirations.

The department undertakes data analysis, evaluations and performance monitoring the evidence base to inform the delivery of Council services and programs.

It provides research and statistical analysis for Council departments and coordinates the development and reporting of the *Hume Horizons 2040* long-term community plan and the *Council Plan*.

Customer Service Manager, Jo McCray

The Customer Service department provides services to the Hume community through customer service centres and call centres.

The Customer Service department manages Council's Customer Service Centres in Broadmeadows, Craigieburn and Sunbury, each with call centre functionality.

The Customer Service department responds to a large volume of phone, counter enquiries, faxes and emails and requests via the Hume App, Council's online request form and live chats.

Community Services



Director, Margarita Caddick

Margarita has more than 30 years of social development experience in the public sector and returned to Hume City Council as Director in 2011, having been the Manager, Community Planning and Development from 2000 to 2002. She holds a Master of Arts (Social Policy and Social Research Methods) and a Bachelor of Business (Local Government).

Community Services advocates, plans and provides support, services and programs that enhance community wellbeing, promote healthy living and provide opportunities to participate in the life of the City. This includes community services such as maternal and child health, immunisations, preschool, child care, libraries, learning programs, youth services, aged and disability support services and arts and cultural programs. This division is also responsible for community safety, community facilities and emergency recovery.

Community Development and Learning Manager, Felicity Leahy

The Community Development and Learning department assists with initiatives that support, enhance and promote social inclusion, community development and lifelong learning.

The department achieves this by implementing the *Social Justice Charter* and associated action plans, arts and cultural development and community safety strategies.

Community Development and Learning supports a network of Neighbourhood Houses and creates opportunities for community engagement through community centres and school-based community hubs.

This department delivers a range of programs to residents through the six branches of Hume Libraries, the Hume Global Learning Centres at Broadmeadows and Craigieburn, and the Homestead Community and Learning Centre. It also supports and promotes the delivery of learning programs by other providers.

In conjunction with the community, the department facilitates programs that support lifelong learning.

Family, Youth and Children's Services Manager, Lisa Letic

Youth and Children's Services provides plans and advocates for the delivery of high quality, affordable and accessible services to families and their children across Hume.

Services include preschool, childcare, occasional care, and parenting programs across a large number of community centres. This also includes supporting children with additional needs to support inclusion and participation in a range of children's services.

The department also delivers Youth Services including programs that support young people to better engage in education, employment and community life; such as drop in, music events and wellbeing programs.

The department works strongly with community and other service providers in planning and advocacy for a comprehensive service system in Hume.

Health and Community Wellbeing Manager, Hector Gaston

Health and Community Wellbeing is responsible for services that support and enhance positive health outcomes for the community.

Services include in-home and community based aged and disability care, including home care, personal care, delivered/community meals and respite.

The department also supports the health and development of children from birth until school age via the delivery of Maternal and Child Health services.

In addition, the department is also responsible for immunisation services as well as the planning and delivery of health and wellbeing programs and initiatives for the municipality.

Corporate Services



Director, Daryl Whitfort

Daryl joined Hume City Council in 1999 as the Management Accounting Coordinator, then Manager Finance in 2002, before being appointed as the Director City Governance and Information in 2007. Daryl has also worked at Melton Shire Council, Moonee Valley City Council and Moorabool Shire Council. Prior to that, he worked for the Alpine Resorts Commission and Melbourne Water. Daryl is a highly qualified professional and holds a Masters of Business Administration and a Bachelor of Business.

Corporate Services is responsible for managing corporate support and governance to ensure compliance with corporate business obligations. This includes risk management, local laws and domestic animal management, environmental health, financial planning and management, property development, contracts, procurement and knowledge management. This division is also responsible for Council leisure centres and recreation facilities, information technology and telecommunications support.

Finance and Property Development

Manager, Fadi Srour

The Finance and Property Development department provides financial-based services to both internal and external customers.

This includes the management of Council's budgets and finances, capital works program, tendering administration, procurement of services, levying and collection of user fees and charges and rates from almost 70,000 ratepayers.

The department is also responsible for managing Council's property portfolio, including property leases and licences, sales and acquisitions, road closures, development of property and the biennial revaluation of properties in Hume.

Governance

Manager, Gavan O'Keefe

The Governance department ensures Council complies with its statutory, governance and compliance obligations and provides a range of other administrative services including management of the risk and insurance portfolios.

The department facilitates Council meetings, citizenship ceremonies, ward meetings and cemetery administration support.

The Public Health team in this department ensures compliance with public health standards and performs a number of statutory duties, including inspecting food premises to maintain environmental standards in accordance with the *Health and Wellbeing Act* and the *Food Act*.

The department also educates the community and enforces legislation in relation to parking management, animal management; local laws and school crossing supervision.

Information and Technology

Manager, Yuri Guzman

The Information and Technology department supports and maintains Council's computer and information systems network across 68 interconnected staff sites throughout Hume.

It also supports provision of internet access to library members and Wi-Fi access at libraries, youth centres and learning centres. The department also manages Council's records including the document management system and correspondence, as well as Council's geographical mapping system (GIS) which provides information spatially and graphically.

Leisure Centres and Sport

Manager, Bruce Fordham

The Leisure Centres and Sport department manages three large leisure centres in Broadmeadows, Craigieburn and Sunbury and is actively involved in direct recreational programs.

The department also manages the ground allocations, liaisons and business relationships with Council's many sporting clubs across the municipality and is also involved in sports planning.

Planning and Development



Director, Kelvin Walsh

Kelvin has a planning and urban design background, with Bachelor degrees in both planning and architecture and a Master of Architecture and Urban Culture from UPC (Polytechnic University of Catalonia) in Barcelona. Kelvin joined Council in 2011 and has worked in the private sector in Europe, Asia and the Middle East and in senior roles in local and state government in Australia.

Planning and Development is responsible for Council's land use planning portfolio, including statutory and strategic planning, subdivisional development, economic development, building control services and activity centre planning. This multidisciplinary division focuses on the sustainable development of Hume, fostering economic prosperity through investment attraction and business growth, facilitating development through Council's statutory and strategic town planning functions, promoting urban design excellence and managing Council's social planning and recreation planning.

Community and Activity Centre Planning Manager, Greg McLaren

Community and Activity Centre Planning facilitates development of high quality, well connected and sustainable urban areas including promoting the transformation of the Broadmeadows Metropolitan Activity Centre.

The department is responsible for strategic social, open space, recreation and activity centre planning that identifies future facilities to accommodate a wide range of community services including Council-provided services and those provided by others. It also identifies opportunities for redeveloping existing facilities.

Economic Development

Manager, George Osborne

The Economic Development department provides direction, support and facilitates a strong economic future for Hume, in partnership with business, investors and the local community.

The department coordinates networking events and training sessions for small to medium businesses, programs to assist long-term unemployed people to get back into the workforce and supports tourism within the City.

Statutory Planning and Building Control Services,

Manager, Kirsty Miller

Statutory Planning and Building Control Services assess and approve appropriate development for Hume in accordance with the *Hume Planning Scheme* and the *Planning and Environment Act*.

The department assesses planning applications comprising a mixture of industrial, residential and commercial development and new residential subdivisions. In addition, the department is responsible for town planning enforcement and ensuring that all approved development is carried out in accordance with the approved permits and the *Hume Planning Scheme*. It is also responsible for enforcement of the *Building Act* and regulations through the Building Control Services team.

Strategic Planning

Manager, Michael Sharp

The Strategic Planning department works with land developers, State Government departments and agencies to plan for the timely provision of available land, services and infrastructure in new and existing communities.

The department plans and facilitates the development of new residential neighbourhoods and business parks, employment areas and activity centres and facilitates the provision of sustainable transport options.

Subdivisional Development

Manager, John Davis

The Subdivisional Development department approves and supervises the construction of subdivision applications for road, drainage, landscape and open space infrastructure, along with major arterial roads constructed as part of subdivisional development.

Sustainable Infrastructure and Services



Director, Peter Waite

Peter joined Hume City Council in 2016 and has a diverse infrastructure background having worked in a range of regional and metropolitan councils including the Rural City of Wangaratta, City of Melbourne, Manningham City Council and Glen Eira Council. Peter holds a Masters of Business Administration (Technology Management), Bachelor of Engineering (Civil) and is a graduate of Leadership Victoria's Williamson Community Leadership Program.

Sustainable Infrastructure and Services is responsible for managing a diverse range of community infrastructure and services for Council and the users of Council's infrastructure. Services include project management of Council's capital works program, waste management and municipal emergency management. Community infrastructure includes roads, parks, bridges, buildings and landfills. It is also responsible for managing environmental and natural heritage planning and driving Council's environmental sustainability agenda.

Assets

Manager, David Fricke

Assets manages Council assets and local roads, bridges, drains, footpaths and buildings. It delivers design and tender documentation for roads, car parks, drainage works, footpath, street lighting and streetscape works. It undertakes Local Area Traffic Management Studies, investigates traffic management and manages parking restrictions. The department also manages Council's road maintenance and is responsible for compliance with the *Road Management Act*. It is also responsible for Council's 600 items of fleet, plant and equipment.

Capital Works and Building Maintenance Manager, John Monaghan

Capital Works and Building Maintenance manages the construction aspects of the Capital Works Program and the maintenance of all of Council's 234 buildings. The team manages large projects, such as the construction of Craigieburn ANZAC Park and redevelopment of Broadmeadows Town Hall, and medium sized projects, including open space upgrades, road reconstructions and minor traffic treatments, such as speed humps and traffic islands.

Parks

Manager, Jason Summers

Parks maintain Hume's 1,990 hectares of open space, including an AFL standard facility and premier league soccer and cricket facilities, 60 sports fields, wetlands, parks and 290 playgrounds. It also manages park infrastructure and street furniture, along with landscapes at all Council managed facilities. The department manages 135,000 street trees, 30,000 reserve trees, and mows 239 kilometres of rural roadside for fire prevention. The department plants around 5000 trees annually.

Sustainable Environment

Manager, Bernadette Thomas

Sustainable Environment takes a community development approach to working with the urban and rural communities of Hume. Rural landowners are offered incentives and support to sustainably manage their land, and the community are invited to participate in Council's Live Green and Environmental Champions programs to undertake environmentally sustainable projects in their homes and communities. The department undertakes environmental assessments and gives advice on proposed developments; implements water and energy efficiency measures in facilities; and manages Council's conservation estate protecting and enhancing biodiversity.

Waste

Manager, Danny Eaton

Waste manages organics and waste collection, street sweeping, litter enforcement and clean up, and drainage maintenance. It also manages litter education and signage. Other responsibilities include managing Council's Sunbury Landfill and Resource Recovery Centre. Waste also maintains Council's municipal fire prevention and emergency management plans and provides support to emergency services on a 24/7 basis.

Council staff numbers as at 30 June 2017

TOTAL FULL TIME EQUIVALENT (FTE)							
ALL STAFF BY GENDER							
	CEO Office	Community Services	Corporate Services	Sustainable Infrastructure and Services	Planning and Development	Communications Engagement and Advocacy	Total
Full Time - Female	2.0	151.5	40.2	30.9	44.0	37.4	306.0
Full Time - Male	1.0	22.6	61.0	173.5	39.9	13.0	311.0
Part Time - Female	0.0	175.4	29.2	6.9	7.2	14.7	233.4
Part Time - Male	0.0	9.3	7.5	1.2	0.4	0.0	18.4
Temp Full Time - Female	0.0	12.0	1.0	3.0	1.0	4.0	21.0
Temp Full Time - Male	0.0	1.0	3.0	3.0	3.0	0.0	10.0
Temp Part Time - Female	0.0	13.4	1.8	1.5	2.5	1.5	20.7
Temp Part Time - Male	0.0	1.9	0.0	0.0	0.0	0.9	2.8
Casual - Female	0.0	19.3	17.9	0.3	0.4	1.0	38.9
Casual - Male	0.0	1.6	8.4	1.4	0.0	0.1	11.5
Total	3.0	408.0	170.0	221.7	98.4	72.6	973.7

TOTAL FULL TIME EQUIVALENT (FTE)										
ALL STAFF BY BAND										
	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8	All other	Total FTE#
Full Time - Female	0.0	0.0	22.1	77.7	85.3	66.4	22.3	11.2	21.0	306.0
Full Time - Male	0.0	1.0	68.9	55.0	61.7	33.9	40.0	28.5	22.0	311.0
Part Time - Female	5.5	10.0	58.0	67.1	60.7	10.5	4.3	0.0	17.3	233.4
Part Time - Male	2.8	1.3	8.0	1.6	2.3	2.4	0.0	0.0	0.0	18.4
Temp Full Time - Female	0.0	0.0	0	5.0	5.0	7.0	4.0	0.0	0.0	21.0
Temp Full Time - Male	0.0	0.0	1.0	2.0	5.0	1.0	1.0	0.0	0.0	10.0
Temp Part Time - Female	0.6	0.0	1.1	8.8	6.7	2.8	0.7	0.0	0.0	20.7
Temp Part Time - Male	0.0	0.0	0.9	0.9	0.0	1.0	0.0	0.0	0.0	2.8
Casual - Female	0.9	14.3	7.3	9.9	1.7	1.1	0.3	2.8	0.6	38.9
Casual - Male	1.5	7.3	1.8	0.0	0.3	0.0	0.1	0.5	0.0	11.5
Total	11.3	33.9	169.1	228.0	228.7	126.1	72.7	43.0	60.9	973.7

*Separate to the total FTE figures above there were 68 FTE vacancies at 30 June 2017 which have not been included. Agency staff were also not included in the FTE figures.



Opening of Liwi's Place, Craigieburn
ANZAC Park



2016/17: The Year in Review

Our *Annual Report 2016/17* highlights the significant achievements made and the challenges faced throughout the year.

New Council Elected

Hume City Council officially welcomed its seven newly elected, and four returning, councillors on 7 November 2016, at a Statutory meeting, followed by a civic reception.

Aitken Ward Councillor Drew Jessop was elected Mayor. Cr Jessop last served as Hume Mayor from 2001 to 2002. Jacksons Creek Ward Councillor Ann Potter was elected Deputy Mayor.

The Council appointment heralded the start of an exciting time in Hume, with the commitment to continue to improve Hume, based on the foundation put into place by the previous Council. Hume City Council CEO Domenic Isola thanked past councillors for their contributions.

In accepting the role of Mayor, Cr Jessop thanked his fellow councillors for their support and affirmed his commitment to the community. Cr Jessop has a strong level of commitment to sustainable development, strong governance and financial management, social equity and environmental sustainability. Cr Jessop's main priorities for his Mayoral year were:

- Consolidating Council's strong financial position;
- Ensuring the completion of council's capital works program;

- Encouraging business growth and economic development that leads directly to employment opportunities for residents, especially Hume's young people;
- Commencing an integrated rural areas Growth Area Plan for the long term economic security and environmental sustainability of non-urban land; and
- Advocating for the duplication of our stressed arterial roads and the increase of commuter parking at our train stations.

Leadership and advocacy

As a result of Council's advocacy, 25 grants were announced for Hume City Council during 2016/17, totaling \$7.32 million. The successes achieved during 2016/17 have assisted in the delivery of Council's Capital Works Program and enhanced the social, economic and environmental outcomes of our community.

These achievements are a direct result of the leadership role Council plays in representing and supporting our community, and the positive relationships we have developed with our community and the State and Federal governments.



MAJOR CAPITAL WORKS PROJECTS

Craigieburn ANZAC Park –

- **Livvi’s Place,**
- **Splash Aqua Park and Leisure Centre,**
- **Sprint Athletics Centre, and**
- **War Memorial**

The bulk of work to complete the \$52.82 million newly-developed Craigieburn ANZAC Park was undertaken during 2016/17.

The spacious parklands of Craigieburn ANZAC Park were utilised for the first time for two of Hume’s major events, Hume Carols by Candlelight and Craigieburn Festival. The space was the perfect site for the thousands of community members who attended these events.

Livvi’s Place, an inclusive playspace, was formally opened in March 2017. Livvi’s Place provides a unique environment for children of all ages and abilities to play together in an innovative playspace. In Hume, 2.6 per cent of children aged under nine years require assistance due to disability, and Livvi’s Place provides an excellent facility for all users to create, solve problems and be independent.

The space includes shelters and picnic tables, slides, tunnels, swings, bridges, a cubby house and a carousel. The design of the playspace is based on community feedback and the idea originated from a parent’s Budget submission in 2015. Livvi’s Place is the result of a partnership between Hume City Council, Touched by Olivia Foundation, the State Government and local business organisations.

The construction of Splash Aqua Park and Leisure Centre has also progressed and the facility is nearing completion. The world-class leisure facility will accommodate an Olympic-sized 50 metre pool, two large waterslides, a children’s aqua play unit and toddler pools.

It will also include a gymnasium with 24-hour access, featuring exercise machines and spacious rooms for group fitness classes. Splash will be officially opened in October 2017.

Sprint Athletics Centre, Council’s premier new athletics centre was opened in March 2017. The world-class facilities include an eight lane 400-metre synthetic athletic track, a ‘Thor 9’ Discus and Hammer Cage, discus and shotput circles, long jump and triple jump pits, high jump mats, pavilion, social room, kitchen and accessible public toilet amenities.

The Sprint Athletics Centre is available for athletics events and training, school carnivals and private room hire. The excellent new facility is home to the Craigieburn Little Athletics Club.

The Craigieburn War Memorial was officially consecrated at a dedication ceremony in April 2017. The site will be a fitting location for future ceremonies of remembrance for our brave service men and women. The design is the result of extensive community consultation.



Hume Global Learning Centre – Sunbury

The membership of a Community Advisory Group was established in August and extensive community consultation continued throughout 2016/17, regarding the design and future usage of Hume’s third Global Learning Centre.

Hume residents were given the opportunity to view the proposed design concepts during Sunbury’s community festival, SunFest. These designs included formal and informal community spaces for residents and local communities to meet, allowing for private and organised study, library services, exhibitions and meeting and training opportunities.

The new centre is supported by the State Government and is expected to open in 2019.

Broadmeadows Town Hall redevelopment

Preliminary work commenced on the Broadmeadows Town Hall redevelopment following months of public consultation. The \$23.2 million redevelopment is supported by a \$7 million investment by the State Government and its transformation is expected to immensely benefit the Hume community.

The redevelopment will include a range of flexible spaces that support local businesses and provide for events, while protecting the charm and heritage of the building. It will also have a large multipurpose hall and meeting rooms, a business development space, conference facilities and a dedicated gallery to showcase exhibitions and events. The redeveloped facility will create job opportunities for more than 200 people in the municipality.

Broadmeadows Town Hall is expected to re-open in early 2019.

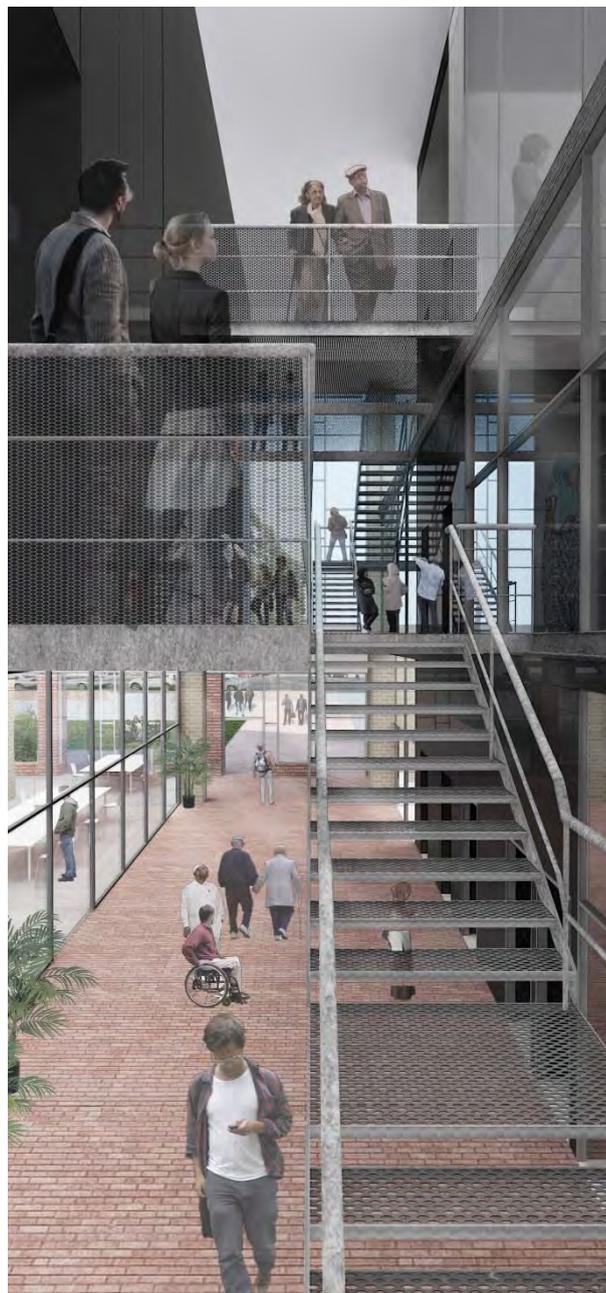
John Ilhan Memorial Reserve Upgrade

The second phase of major upgrades to the John Ilhan Memorial Reserve have commenced.

The upgrade of the Meadow Heights reserve will incorporate 256 new car parks, a spectator pathway and new female change rooms. These upgrades will create a space that is sports-friendly while also encouraging diversity, inclusion and female participation in sport. The proposed refurbishments include a new multi-purpose pavilion and lighting upgrades, which will support Council’s vision of creating a healthier, connected community.

This \$2.4 million upgrade to the John Ilhan Memorial Reserve is the second stage of the redevelopment, with the \$6 million first stage featuring a new synthetic soccer pitch, additional pavilion, athletics track and refurbished grass pitches.

These new facilities will support the training activities of the Hume City Football Club, Hume Little Athletics and the Broadmeadows Obedience Dog Club.



Artist impression:
Broadmeadows Town Hall redevelopment



EVENTS IN HUME

The popularity and success of major and smaller scale events continued to grow in 2016/17, with a range of events held to connect and celebrate our community.

Hume Carols by Candlelight and Christmas Events

A hugely successful Carols by Candlelight was held in Craigieburn and was enjoyed by more than 15,000 residents. Carols was hosted by ARIA award-winning vocalist Anthony Callea, who lit up Craigieburn ANZAC Park with a series of fantastic performances. Entertainers on the night included The Jingle Belles, Aydan Calafiore, The Naturally Cool Big Band, Sunbury's Divine Divas, Victoria K and Melissa Defina, as well as a number of local schools and community groups. A great night of entertainment was closed by a stunning firework show.

Christmas in the Plaza, held at Broadmeadows Civic Plaza, was new to the event season in 2016 and included free children's activities, a visit from Santa and performances by local school children.

Council also celebrated with a tree-lighting ceremony and supported Sunbury's Christmas on the Green, a free outdoor community event.

Summer Sessions: Movies and Music

Hume's Summer Sessions returned to bring free movies and outdoor entertainment to local families from January to March 2017. Council delivered five events throughout the municipality and sponsored a further two events (delivered by community groups in Craigieburn and Sunbury). Residents had the opportunity to enjoy a free night out with their families and neighbours, watching family favourites including: *Finding Dory*; *Zootopia* and *The Jungle Book*.

Craigieburn Festival

March saw the popular Craigieburn Festival delivered successfully at the newly developed and purpose built event space at Craigieburn ANZAC Park. Thousands visited the festival, enjoying the CFA torchlight parade, carnival rides, market stalls and an amazing fireworks display that lit up the Craigieburn sky.

Broadmeadows Street Festival

Unfortunately, the 2017 Broadmeadows Street Festival was cancelled due to a severe storm. Preparations for the 2018 event are well underway.

Broadmeadows Jobs Fair

The Broadmeadows Jobs Fair took place at the Hume Global Learning Centre – Broadmeadows, providing an opportunity for jobseekers to connect directly with prospective employers. The Jobs Fair was held in August 2016 and focused on providing information to local entry-level, semi-skilled positions, in addition to traineeships and apprenticeships, based on a demographic assessment of Hume. Approximately 4,000 people attended the event.

Australia Day Awards and ceremony

Council celebrated outstanding contributions to the Hume community at the 2017 Australia Day Awards, in January 2017.

Citizen of the Year Award was won jointly by:

- Mercedes Ramirez, a volunteer organiser for the Hume Enviro Champions project 'To Bee or Not To Bee – Build a Bee Hotel' for her passionate support of the environment and climate change.
- Nayana Bhandari, for helping newly-settled Hume families to build strong community connections through education, communication and emotional support.

Young Citizen of the Year was won by Coby Elyse McTaggart, for her outstanding service to her school, Aitken College, and the broad range of leadership positions she has held.

Community Event of the Year was won by Carols on the Green, the popular Sunbury community event

In addition to the awards, Hume City proudly welcomed 66 new Australian citizens to the municipality.



2017 Australia Day Awards winners Mercedes Ramirez and Nayana Bhandari with Mayor, Cr Drew Jessop

Hume Business Awards

The 2016 Hume Business Awards took place in December, honouring outstanding local contributions to innovation, commerce and community. A total of 17 local businesses received awards, in categories such as manufacturing, innovation, retail, small business and customer service.

Campbellfield-based pizza manufacturer and exporter, Della Rosa Fresh Foods emerged triumphant as Hume's 2016 Business of the Year for their presence throughout Australia, as a major supplier to leading Australian supermarkets, restaurants and airlines.

The Ceremony's other major prize, the Hume Business Leader Award was presented to four well-respected entrepreneurs from Sunbury - Victor Scerri, Carmel Scerri, Bianca Scerri and Amanda Skipper. Respectively, they operate local food and beverage establishments Vics Food & Wine, The Spotted Owl and the Little Goat Coffee Co.

Corporal Baird Memorial Awards

The Corporal Baird Memorial Awards were established in 2014 to recognise the legacy of Corporal Cameron Baird VC MG, a Hume local and national hero who passed away in 2013. Masad Alfayadh and Baan Sako were recognised for demonstrating and upholding the values of the fallen Australian hero and were awarded the 2017 Corporal Cameron Baird VC MG Memorial Awards during National Youth Week in March 2017.

Other event highlights:

- **Women in Front** – business networking event, with guest speaker Clare Bowditch.
- **Live Green** – an annual calendar of workshops and events focused on sustainable living.
- **Jack Roper Reserve official opening** – celebration of the redeveloped, accessible playground at the popular reserve.
- **Volunteer Expo** – professional development and inspiration for leaders of volunteer teams.
- **Hume Interfaith Network Multifaith Service** – a celebration of Hume's multicultural and multifaith community.
- **Refugee Week Expo** - promoted Council and community services available to assist our refugee and asylum seeker community.

Gee Lee-Wik Doleen Gallery Exhibitions

As part of committing to support local community events and the arts, Council continued to nurture artistic talent and creativity in Hume. Through initiatives such as the Gee Lee-Wik Doleen Gallery, emerging exhibition spaces in Broadmeadows and Sunbury and standalone creative projects, Council has strengthened community connections in ways that artistically and creatively address topical issues in the Hume community.

2016/17 exhibitions included:

- **Suburban Geometric** -
Dianna Wells: 12 May to 17 July 2016
- **Drawn and Quartered** -
Chester Vega: 21 July to 30 October 2016
- **Drive Line** -
Andrew Chapman at Ford Broadmeadows:
10 November 2016 to 29 January 2017
- **One in Three: Poetry Corners Exhibition** -
9 February to 2 April 2017
- **All The Pretty Little Things** -
Paul J Kalemba: 6 April to 28 May 2017
- **Soul, Spirit, Self – Art of Intuition** -
Yelena Ashlapova and Serap Istekli:
1 June to 13 August 2017



Drawn and Quartered – Chester Vega

Hume's Enviro Champions

As part of Council's commitment to the environment, the Hume community was invited to participate in Council's free Enviro Champion training program held in January 2017. This program helped the champions to design and develop a project with positive environmental outcomes.

Among the notable initiatives from the 2016 intake of the program was the Cargo Bike project, designed to provide a green transport alternative for carrying shopping and other goods within the community while reducing overdependence on cars.

Another project was the 'Rejuv Natural Healing Garden' project in Sunbury by Enviro Champion Jym targeted at supporting cancer patients through the therapeutic benefits of nature and plants.

Other initiatives recognised the serious decline of native bees and committed towards educating the public through bee hotels and producing a children's story book about the issue, *A Hotel For Polly*.

Emergency Response

Emergency response services were activated on a number of occasions in 2016/17, to support the community during incidents involving fire, storm and flooding.

In one example, Emergency Services, volunteers, Council staff and the wider community came together to deal with a grassfire in Bulla-Diggers Rest Road. The response to the emergency was a great demonstration of community recovery, and highlighted the importance of fire prevention and vigilance.

Community Safety – Operation Bounce Back

Council teamed up with the National Motor Vehicle Theft Reduction Council, as part of a wider effort to increase vigilance about the risk of car theft in the community. *Operation Bounce Back* was supported by the Victorian Police and aimed at increasing awareness and safety. Hume has been identified as a key hotspot for motor vehicle theft, with the number of stolen cars on the rise – 255 vehicles were stolen from Craigieburn, 101 from Broadmeadows, 55 from Sunbury and a further 166 from Campbellfield (in the 2016 calendar year).

Food for Fines

In November 2016, library members were asked to donate non-perishable food items in lieu of paying their overdue book fines, with all donations going towards Anglicare Victoria to support Hume residents. This initiative yielded 1,493 food items, which were distributed in the lead up to Christmas.

Active Ageing

Council continued supporting positive ageing with its Active Ageing program. The Active Ageing program initiates social and recreational activities for senior citizens at Hume's leisure centres, located in Broadmeadows, Craigieburn and Sunbury. Activities range from movie screenings to water and chair-based exercises such as Zumba and yoga, or excursions to scenic and iconic places in Victoria.

Council also recognised Edna Sheppard (a Broadmeadows Leisure Centre member and great-grandmother) in the lead-up to her 95th birthday. She was honoured for her commitment to health and fitness, which saw her participating in up to three classes a week.



H30 Challenge – 30-Day Challenge

Council launched the H30 Challenge this year to encourage residents and families to dump sugary drinks in favour of water for 30 days. Together with VicHealth, the Hume H30 Challenge called on residents (particularly men aged between 18-34 years old, local businesses and workplaces) to take the 30-day pledge and improve their health.

L2P and Fit2Drive

Council continued to fund Fit to Drive (F2D) workshops for all year 11 students attending secondary schools in the municipality. The workshops encouraged students to make good decisions when faced with risky driving situations, both as passengers and drivers.

Learner drivers require 120 hours of driving experience before they can apply for a probationary licence. The L2P Program assisted learner drivers between 16-20 years of age to overcome this barrier, by providing a supervisor and vehicle to complete this mandatory driving experience.

In May 2017, this program reached the milestone of assisting 100 young people in Hume to achieve their licences. More than 200 people have volunteered as mentors since the program commenced in 2009.

Digital Progress – Improved Connections

Digital engagement with the community remained a focus of efforts this year, to provide opportunities to improve service delivery and community connections.

Council's increased use of social media platforms, including Facebook, Twitter and Instagram have strengthened efficiencies in connecting with the community.

The community can now pay for rates and pet registrations online, allowing for more convenient and accessible transactions to take place.

Council's online web portal, eHume allows residents to submit requests and applications, find information and report issues while they are on the go.

Community Consultation and Engagement

Council interacts and engages with Hume’s community on a daily basis, listening and responding to a broad range of community needs. These formal and informal conversations help to guide Council Officers in planning for the services we deliver to our community. To further support our daily interactions, Council undertook in excess of 65 separate community consultation and engagement activities in 2016/17, ranging from community surveys to focus groups to online discussions and face-to-face workshops. These activities engaged with over 20,000 residents and participants on a wide variety of Council and community issues.

Following Council elections in October 2016, Council embarked on an ambitious community consultation and engagement process to inform the development of the *Council Plan* and identify community priorities. This included world-café style workshops, pop-up engagement sessions at shopping centres and community events, specific workshops at Council’s youth centres and with the Hume Disability Partnership Network, group/one-on-one discussions with key

stakeholders and written submissions from community groups and interested individuals. The community feedback and priorities identified have informed the update of *Hume Horizons 2040* and provided objectives and actions for development of the *Council Plan* for the period 2017 – 2021.

In addition to the various engagement and consultation activities, Council undertakes a Community Survey on an annual basis; either in the form of a Community Satisfaction Survey or Community Indicators Survey (alternated each year). These surveys include questions on Council’s performance in the last 12 months and future priorities.

A Community Indicators survey was conducted between November and December 2016, with 500 residents being randomly selected to participate in a telephone interview. A further 18 residents opted in to the survey by completing a paper-based form online via Council’s website or social media pages.

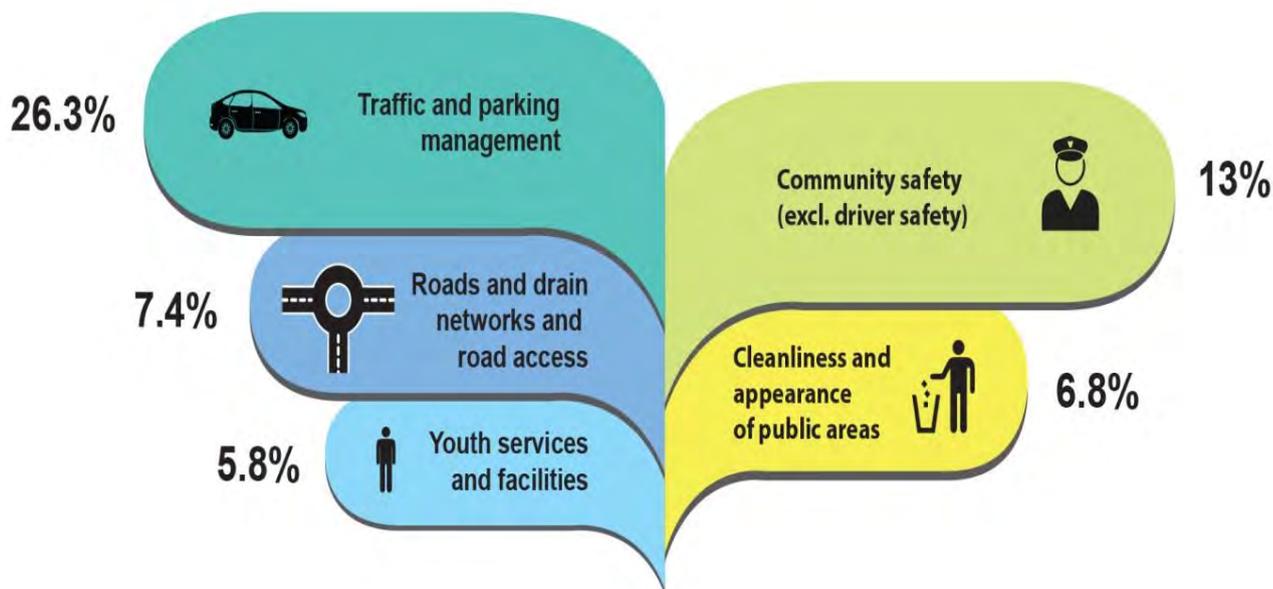
Satisfaction with Council’s overall performance:



Top five issues and priorities

In 2016/17, 518 Hume City residents participated in a Community Indicators survey and the results indicate the following short and long term priorities:

The top 5 issues which Council should address at the moment, as identified by survey participants:



The top five long term priorities identified by survey participants to ensure Hume is an enjoyable place to live, work and play:





Our Performance: Reporting on the *Council Plan 2013– 2017*

Under the *Local Government Act 1989*, Council is required to prepare and approve a *Council Plan*, within six months following each general election.

The *Council Plan 2013 - 2017* is Council's commitment to making a positive difference for those who live, work and study in Hume. This Annual Report details our performance against the *Council Plan* and reports against our commitments for 2016/17.

The *Council Plan* was developed with Hume's community plan *Hume Horizons 2040* in mind, along with the findings of our Community Satisfaction Survey and Community Indicators Survey, which measure the community's perceptions of importance and satisfaction with a range of Council facilities and services.

Achieving the very best for the community is a key Council responsibility and one of the foremost challenges is meeting the community's ever-changing needs and expectations. Sound planning is required to meet these changing needs and expectations.

Factors considered in developing the *Council Plan* ranged from Commonwealth and State government policy, legislative changes to issues of local importance and environmental considerations such as economic fluctuations and climate change.

The *Council Plan* identifies the priority actions to be undertaken by Council and how they contribute to and support better outcomes for our community. We aim to provide a balance to ensure we deliver the services, facilities and infrastructure that families and businesses need today, while planning for future generations.

The *Hume City Council Plan 2013 – 2017* sets a clear strategic direction under the following five themes, with related strategic objectives and specific actions.

Theme		Strategic Objectives
THEME 1 	A well-educated and employed community	<p>1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.</p> <p>1.2: Create conditions that support business growth and create local jobs for Hume residents.</p>
THEME 2 	A healthy and safe community	<p>2.1: Foster a community which is active and healthy.</p> <p>2.2: Strengthen community safety and respectful behaviour.</p>
THEME 3 	A culturally vibrant and connected community	<p>3.1: Foster socially connected and supported communities.</p> <p>3.2: Enhance community pride and sense of place.</p> <p>3.3: Strengthen community connections through local community events and the arts.</p>
THEME 4 	A sustainably built and well-maintained City with an environmentally aware community	<p>4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.</p> <p>4.2: Create community pride through a well-designed and maintained City.</p> <p>4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks.</p>
THEME 5 	A well-governed and engaged community	<p>5.1: Realise the vision and aspirations of Hume's community by implementing <i>Hume Horizons 2040</i>.</p> <p>5.2: Create a community actively involved in civic life.</p> <p>5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs.</p>

The progress of strategic indicators and specific actions were measured during 2016/17. Responsibility for achieving the actions and monitoring the indicators sits with departments or across multiple departments. Reports were provided quarterly to Council detailing the progress with the *Council Plan* annual actions and measuring the performance of Council services.

By 30 June 2017, Council had completed 91 of the 112 actions in the *Council Plan 2013 – 2017* (2016/2017 actions).





Summary of Progress

Total Actions	20
Completed	20
Significant Progress	Nil
Some Progress	Nil
No Progress	Nil
Deferred	Nil

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.

2016/17 Highlights:

- Council continued to provide literacy and learning programs, including; 1,144 Makerspace activities to 22,465 attendees; 317 iTots sessions to 7,334 people and 1,044 Bilingual Storytime sessions to 20,716 children and 10,438 adults. 604 students also received 23,394 contact hours of Australian Centre of Further Education classes.
- 21,180 Hume Library members borrowed 954,991 items.
- 681,206 visitors attended Council Libraries.
- Sixty-six per cent of Council's Library Collection items were purchased in the last five years.
- The 1000 Books Before School program had 854 registrations. 235,150 stories have been shared since the program was launched in July 2015 (323 stories per day).
- Extensive community consultation occurred to support the planning and design of the new Hume Global Learning Centre Sunbury.
- The Hume Multiversity initiative continued with courses provided by La Trobe University and Deakin University.
- Universal Children's Day was held in October 2016 with Council successfully hosting more than 500 participants and over 20 external early years' service providers engaging in activities.
- The utilisation rate for Council provided preschool places was 91 per cent.
- The utilisation rate for Council provided Child Care places was 84 per cent.
- The planning and provision of early childhood services included:
 - Greenvale West R3 Community Centre – an analysis on the future community centre has been completed and presented to the Growth Area Infrastructure Committee.
 - Aitken Hill Activity Centre 1 Community Hub - Architects were engaged and the design process completed. The project remains on track with the hub scheduled to open in early 2019.
 - Annadale Interim Community Centre - was officially opened on 29 May 2017.
- Three new Community Hubs will be funded until 2019 at Roxburgh Park Primary, Good Samaritan Primary School and Mt Ridley College, as a result of community partnerships and significant settlements of Syrian and Iraqi refugees.
- Approximately 130 secondary students from Hume schools were engaged for a 1-2 week period, as part of the work experience program.
- The presentation evening for the Hume Educational Scholarships was held in November 2016. Over 300 people attended and 47 students were presented with awards.

Strategic Indicators

Indicator	Target	2016/17 result
Preschool participation rates (includes non-Council services)	≥ State Average (98.2%)	Hume = 102.6% (Source: Victorian Child and Adolescent Monitoring System, 2015).
Utilisation rates of Council provided preschool places	≥ 98%	4 year old preschool utilisation for 2016/17 was 91%.
Utilisation rates of Council provided childcare places	≥ 82%	Long Day Care average utilisation for 2016/17 is 84%.
Library membership rates	Increase 2% annually on baseline of 21,525	As at 30 June 2017, 21,180 active Library members were recorded.

Major Initiatives

The completion of the \$52.82 million Craigieburn ANZAC Park has been a milestone achievement for Council and the community of Craigieburn and surrounding areas.

Component

Sprint –Council’s first synthetic athletics track, complete with pavilion. The facility will host junior athletic competitions.

ANZAC War Memorial – The memorial was built with contributions from community fundraising, Council and Federal government grants and was a focal point for the 2017 ANZAC Day service.

Livvi’s Place –is an all- inclusive playground complete with landscaping, barbeque facilities, seating, play elements to stimulate all the senses and surround fencing.

Open space –the park boasts more than three hectares of open space, with shared walking and cycling paths traversing the site, barbeque shelters, a large grassed area for festivals and events and landscaped designed spaces with both native and exotic trees in abundance.

Splash Aqua Park and Leisure Centre –the sports and aquatic facility includes: gym, wellness, activity program rooms, café, pools and water play areas.

Progress

Completed

Completed

Completed

Completed

To open in October 2017

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	3,349 <u>4,554</u> 1,205
Early Childhood Education and Care	Provides playgroups, preschool, day care, occasional care, out of school hours and vacation care. It also supports children with additional needs, learning difficulties and developmental concerns to access and participate in education.	(700) <u>561</u> 1,261
Council, Executive and Support	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	465 <u>452</u> (13)

Service Performance Indicators

<i>Service - indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Libraries				
<p>Utilisation</p> <p><i>Library collection usage</i></p> <p>[Number of library collection item loans / Number of library collection items]</p>	4.54	4.63	4.57	
<p>Resource standard</p> <p><i>Standard of library collection</i></p> <p>[Number of library collection items purchased in the last five years / Number of library collection items] x100</p>	64.91%	64.14%	66.12%	
<p>Service cost</p> <p><i>Cost of library service</i></p> <p>[Direct cost of the library service/ Number of visits]</p>	\$6.87	\$6.74	\$6.54	
<p>Participation</p> <p><i>Active library members</i></p> <p>[Number of active library members / Municipal population] x100]</p>	11.40%	10.84%	10.19%	The denominator of this indicator is based on the ABS's Estimated Residential Population. The ABS revised Hume's population figures following the 2016 Census and significantly increased the ERP from previous years. This has had an impact on comparability from previous years as the previous figures were based on lower population estimates.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

2016/17 Highlights:

- 6,214 new businesses have been established in Hume, an 11 per cent increase on new business numbers when compared to 2015/16.
- For the 12 months to 31 March 2017, 4.9 per cent of commercial, retail and industrial development in metropolitan Melbourne was undertaken in Hume.
- Council worked with Invest Assist and MAB to secure a large food manufacturer at Merrifield. The planning application for the site was approved and is expected to generate \$60million in expenditure and create 184 jobs.
- The Light\$mart Energy Efficiency Program engaged with 56 local businesses to reduce energy overheads. This resulted in estimated annual electricity savings of \$270,000 and 2,350 tonnes of greenhouse gas emissions.
- Council continued to advocate on the approval processes related to the development of a third runway at Melbourne Airport. Advocacy occurred through the Melbourne Airport Planning Coordination Forum, the Community Aviation Consultation Group (CACG) and meetings with Federal and State Governments, on matters around community impacts of the proposed runway.
- Council's Manager Economic Development chaired the final meeting of Melbourne's North Ford Response Joint Taskforce in December 2016.
- A Street Dining Procedure was put in place with four restaurants/cafes in O'Shanassy Street, Sunbury now having permanent structures in place.
- Improvement works in Jacana through the 'Together 3047' program have included cleansing, painting and landscape enhancements at Emu Parade shops and active transport connections, improved way finding signage and enhancements to open space on Sunset Boulevard.
- Council supported an application submitted by NorthLink and Northern Melbourne Regional Development Australia to the State Government for funding to establish a Melbourne's North Food Group.
- Council continued to facilitate a range of business support, networking activities and training opportunities, including:
 - Three local businesses received Local Industry Fund for Transition (LIFT) funding, supporting \$12million in investment.
 - The 2016 Hume Business Awards were delivered in December 2016.
 - Hosted Hume Business Breakfasts in November 2016 and March 2017.
 - Sponsorship of the 2017 Sunbury Business Association Annual Dinner in May 2017.

Strategic Indicators

Indicator	Target	2016/17 Result
Number of new businesses	≥ 4,137 (2014/15 baseline)	6,214 new businesses commenced in 2016/17.
Per cent of businesses who have participated in at least one Council business development activity	≥ 3.3% (2014/15 baseline)	1,239 businesses (3%) participated in a Council business development activity in 2016/17.
Commercial, Retail and Industrial development as a percentage of Metro Melbourne	≥ 4.5%	4.9% (most recent figure - for the 12 months to 31 March 2017).

Services

Service area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$'000
Economic Development	Economic development supports business and encourages new investment to promote commerce and employment growth within Hume City. This includes training, promotion and networking events, job creation programs, tourism support and management of the Sunbury Visitors Information Centre.	1,532 <u>1,592</u> 60
Lifelong Learning	Inspires learning in Hume through the provision of public libraries, accessible computers and WiFi, educational programs and support to Neighbourhood Houses.	1,165 <u>1,504</u> 339





Summary of Progress

Total Actions	27
Completed	19
Significant Progress	3
Some Progress	5
No Progress	Nil
Deferred	Nil

Strategic Objective 2.1: Foster a community which is active and healthy**2016/17 Highlights:**

- 2,117 clients received over 106,000 hours of Domestic Care, Personal Care or Respite Care services.
 - 9,202 children attended Council's Maternal and Child Health services at least once.
 - 3,230 first home visits were conducted by Council Maternal and Child Health nurses.
 - 70 per cent of Hume babies completed their 12 month Key Ages and Stages assessment.
 - 61 per cent of eligible children completed their 3.5 year-old Key Ages and Stages assessment.
 - 24,497 immunisations were delivered by Council's Immunisation Team.
 - 650,691 visitors were recorded at Council Leisure Centres, 3.13 visits per resident.
 - 2,295 food premises were registered with Council. 973 Class 1 and 2 food premises were subject to 987 mandatory assessments and officers followed up on 125 critical or major non-compliance notifications.
 - The Centre Based Meals Program was promoted widely through newsletters and the website, resulting in an increase in participants across the four locations.
 - Implementation of Carelink+, a new client management system for aged and disability support services, progressed with significant data migration from the current client management system to Carelink+ and mobile handheld devices purchased.
- Progress on Leisure Capital Works projects included:
- Greenvale Recreation Centre works completed.
 - The Clarke Oval main pavilion extension was completed.
 - The concept design for the DS Aitken Reserve pavilion upgrade is being prepared by the architect.
 - Greenvale Recreation Reserve (oval 1) pavilion concept design is completed. Environmental and vegetation assessments are being undertaken for the oval 2 pavilion.
 - Planning for pavilion design is completed and has been tendered for Roxburgh Park Lakeside Drive.
 - The Sunbury Tennis Club concept plan has been completed. A contractor has been appointed with works scheduled for late-2017.
 - Architects have completed the concept design and initial planning and consultation has been completed for the upgrade to Sunbury Aquatic and Leisure Centre.
 - Construction works have progressed across all elements of the Craigieburn ANZAC Park site. The athletics track and pavilion were opened with competition proceeding. Livvi's Place was officially opened in March 2017 and Splash Aqua Park and Leisure Centre has progressed as scheduled.

Strategic Indicators

Indicator	Target	2016/17 Result
Percentage of babies completing their 12 month Key Ages and Stages (KAS) assessment	≥ 80%	70% of eligible children had a 12 month Key Age and Stage visit.
Percentage of infants completing their 3.5 year-old KAS assessment	≥ 77%	61% of eligible children attended their 3.5 Key Age and Stage visit.
Utilisation rate of HACC Services for persons aged 65+	10%	The utilisation rate of HACC Services for 2016/17 was 6.5% (includes domestic care, respite care and personal care only).
Council operated leisure centre visitor rates per 100,000 persons	> 600,000	650,691 leisure centre visitors were recorded in 2016/17.
Sedentary behaviour (percentage of people sitting ≥7 hours per day)	< State Average (32.8%)	Hume = 30.1% (Source: 2011 VicHealth Survey)

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Disability Services and Support	Home and Community Care provides a range of services to assist the elderly, disabled and those with special needs. This includes home, respite and personal care, delivered meals, community transport, property maintenance and social inclusion programs. The service also ensures that open spaces, facilities and recreation options are accessible for people of all abilities.	65 <u>139</u> 74
Youth Services	Address the needs of young people (aged 12 – 24) across the municipality. Services including counselling, outreach activities and youth development programs and events are provided from Youth Centres, schools and community locations.	1,296 <u>1,648</u> 352
Leisure, Health and Wellbeing	Manages leisure centres, aquatic facilities, sports stadiums and provides a range of activities and programs at these locations. This service is also responsible for initiatives targeting obesity, physical activity, nutrition, tobacco and alcohol through delivery of the <i>Municipal Public Health and Wellbeing Plan</i> .	5,179 <u>5,135</u> (44)
Aged Services and Support	Provides support and maintenance services to assist the elderly and those with special needs through care and social inclusion programs. This includes active ageing activities, senior citizens groups, dementia support, a community safety register and personal care to assist older people to remain living in their own homes.	2,781 <u>4,364</u> 1,583
Family Support and Health	Provides programs and support in the areas of wellbeing, child safety, socialisation and connection to their community. The service offers Maternal and Child Health consultations, case management, immunisation, parenting education, in-home support and physical development assessments.	2,254 <u>2,672</u> 418

Service Performance Indicators

Service - <i>indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Home and Community Care (HACC)				
<p>Timeliness</p> <p><i>Time taken to commence the HACC service</i></p> <p>[Number of days between the referral of a new client and the commencement of HACC service / Number of new clients who have received a HACC service]</p>	N/A	44.87 days	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Service standard</p> <p><i>Compliance with Community Care Common Standards</i></p> <p>[Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards] x100</p>	83.33%	100%	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Service cost</p> <p><i>Cost of domestic care service</i></p> <p>[Cost of the domestic care service / Hours of domestic care service provided]</p>	N/A	\$68.85	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Service cost</p> <p><i>Cost of personal care service</i></p> <p>[Cost of the personal care service / Hours of personal care service provided]</p>	N/A	\$48.09	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Service cost</p> <p><i>Cost of respite service</i></p> <p>[Cost of the respite care service / Hours of respite care service provided]</p>	N/A	\$56.50	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Participation</p> <p><i>Participation in HACC service</i></p> <p>[Number of people who received a HACC service / Municipal target population for HACC services] x100</p>	9.46%	9.40%	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Participation</p> <p><i>Participation in HACC service by CALD people</i></p> <p>[Number of CALD people who received a HACC service / Municipal target population for HACC services] x100</p>	7.60%	7.57%	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.

Service - indicator - measure	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Aquatic facilities				
<p>Satisfaction</p> <p><i>User satisfaction with aquatic facilities (optional)</i></p> <p>[User satisfaction with how council has performed on provision of aquatic facilities]</p>	60	65	N/A	Optional indicator only - survey is conducted every two years.
<p>Service standard</p> <p><i>Health inspections of aquatic facilities</i></p> <p>[Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]</p>	2.00	2.00	2.33	
<p>Health and Safety</p> <p><i>Reportable safety incidents at aquatic facilities</i></p> <p>[Number of WorkSafe reportable aquatic facility safety incidents]</p>	N/A	3	4	
<p>Service cost</p> <p><i>Cost of indoor aquatic facilities</i></p> <p>[Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]</p>	\$3.60	\$4.21	\$4.54	
<p>Service Cost</p> <p><i>Cost of outdoor aquatic facilities</i></p> <p>[Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]</p>	N/A	N/A	N/A	Council does not run any stand-alone outdoor aquatic facilities.
<p>Utilisation</p> <p><i>Utilisation of aquatic facilities</i></p> <p>[Number of visits to aquatic facilities / Municipal population]</p>	3.65	3.67	3.13	The denominator of this indicator is based on the ABS's Estimated Residential Population (ERP). The ABS revised Hume's population figures following the 2016 Census and significantly increased the ERP from previous years. This impacts on year to year comparability and highlights that Hume is an interface council with significant population growth.

Service - indicator - measure	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Food safety				
<p>Timeliness</p> <p><i>Time taken to action food complaints</i></p> <p>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</p>	N/A	1.11 days	1.15 days	From 1 July 2016, 'Time taken to action food complaints' will be reported by calendar year. Previously this indicator was reported by financial year. This was implemented to better align reporting with the Department of Health and Human Services. This may result in some variances year on year.
<p>Service standard</p> <p><i>Food safety assessments</i></p> <p>[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the <i>Food Act 1984</i> / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the <i>Food Act 1984</i>] x100</p>	100%	111.90%	101.44%	Due to transfers of ownership, some food premises received more than one food safety assessment.
<p>Service cost</p> <p><i>Cost of food safety service</i></p> <p>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the <i>Food Act 1984</i>]</p>	\$358.85	\$359.98	\$327.15	
<p>Health and safety</p> <p><i>Critical and major non-compliance outcome notifications</i></p> <p>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</p>	89.20%	81.20%	93.28%	Council follows up all critical and major non-compliances. 93.28% of critical and major non-compliances received in 2016 were followed up in 2016. This is the first year this indicator is being calculated by calendar year (2016) and has impacted on year-on-year variances.

Service - indicator - measure	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Maternal and Child Health (MCH)				
Satisfaction <i>Participation in first MCH home visit</i> [Number of first MCH home visits / Number of birth notifications received] x100	118.71%	109.82%	108.79%	
Service standard <i>Infant enrolments in the MCH service</i> [Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100	102.38%	97.49%	100.81%	
Service cost <i>Cost of the MCH service</i> [Cost of the MCH service / Hours worked by MCH nurses]	N/A	\$64.03	\$69.86	MCH nurse vacancies and the use of agency staff have contributed to higher costs in 2016/17.
Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	70.77%	71.23%	69.03%	Council transitioned to a new Maternal and Child Health information management system during 2015/16 and this information was not reported in Performance Statement. Although Council had an increased number of MCH consultations in 2016/17, the drop in participation, as a proportion of enrolments, reflects the challenges of meeting the needs of a growing and diverse community. Council has invested in further resources in its Budget 2017/18 to respond to these challenges.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	71.53%	65.01%	68.85%	Council transitioned to a new Maternal and Child Health information management system during 2015/16 and this information was not reported in the Performance Statement. The 2015/16 figure has now been provided and is reflected in the results.

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

2016/17 Highlights:

- There were 23,044 registered animals in Hume, one every 3 households.
- The average first response time for the 3,485 animal management requests was 1.79 days.
- Council partnered with the Lost Dogs Home to host MADI - mobile desexing van in Broadmeadows, Sunbury and Craigieburn. This program resulted in 290 cats being desexed at a reduced cost to residents.
- Council continued to implement actions identified in the *Road Safety Action Plan 2014-2017*, including securing funding under the Federal Infrastructure Investment Black Spot program for road upgrades.
- 2,006 students from 14 secondary schools within Hume City attended Fit2Drive Workshops.
- Implementation of the *Community Safety Action Plan 2015–2019*, included:
 - Community safety audits undertaken with Victoria Police.
 - Delivery of Operation Bounce Back – a vehicle theft prevention education campaign delivered in partnership with the National Motor Vehicle Theft Reduction Campaign.
 - Planning, development and delivery of a Men’s Shed Feasibility Study for the Tullamarine Men’s Shed was undertaken.
 - During traffic surveys undertaken, 25.13 per cent of vehicles on local roads were detected over the speed limit.
 - The *Municipal Emergency Management Plan* was updated with all relevant agency feedback and the three yearly audit completed. The plan passed the audit on all 24 criteria and was noted for innovative practices.
 - Council initiatives to reduce the incidence of family violence and encourage respectful relationships included:
 - Council staff participated in the newly created Hume Network, Community for Respect and Equality for Women (Hume CREW).
 - A Gender Equity forum for Council staff was held in November 2016, to progress the development of a *Gender Equity Action Plan* for Council.
 - Council was successful in receiving a grant (Listen Learn and Lead) to run a 13 week program lead by the CEO, to engage, inform and educate staff around Gender Equity.

Strategic Indicators

Indicator	Target	2016/17 Result		
Per cent of persons feeling safe walking alone during night	≥ State Average (55.1%)	Hume = 53.5% (Source: 2011 VicHealth Survey)		
Crime rate per 100,000 persons	≤ State Average (8575.9)		2015/ 16	2016/ 17
		Hume	9,824.4	11,295.6
		North West Metro Region	9,340.6	10,288.9
		Victoria	7,954.3	8,843.3
(Source: Crime Statistics Agency - data is for the financial year - June Quarter data).				
Average days taken to action animal management requests	3 days	The average time taken to action animal management requests was 1.79 days.		
Per cent of traffic detected speeding on local streets	≤ 25.0%	Council traffic surveying detected 25.13% per cent of vehicles speeding on local streets.		

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Community Safety	Provides a safe municipality through the provision of school crossing supervision, emergency response and recovery and enforcing City Laws and State Government legislation. This includes regulations for parking, litter, animal management, fire prevention, road rules, environmental protection and pollution.	4,435 <u>3,999</u> (436)

Service Performance Indicators

Service - <i>indicator</i> - <i>measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Animal management				
<p>Timeliness</p> <p><i>Time taken to action animal management requests</i></p> <p>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]</p>	N/A	2.74	1.79	
<p>Service standard</p> <p><i>Animals reclaimed</i></p> <p>[Number of animals reclaimed / Number of animals collected] x100</p>	32.92%	33.75%	30.97%	
<p>Service cost</p> <p><i>Cost of animal management service</i></p> <p>[Direct cost of the animal management service / Number of registered animals]</p>	\$48.32	\$46.88	\$45.43	
<p>Health and safety</p> <p><i>Animal management prosecutions</i></p> <p>[Number of successful animal management prosecutions]</p>	10.00	21.00	24.00	Council continues to take a strong approach to animal management and ensuring all animal management issues are thoroughly investigated and prosecuted.



Summary of Progress

Total Actions	19
Completed	18
Significant Progress	1
Some Progress	Nil
No Progress	Nil
Deferred	Nil

Strategic Objective 3.1: Foster socially connected and supported communities

2016/17 Highlights:

- To support and build the capacity of the community, the Community Grants Program awarded \$374,971 in funding to 158 recipients. The 2018 Community Grants Program timeline was presented to Council in March 2017 and is now underway.
- 2,704 new migrants settled in Hume.
- Australian Citizenship was conferred on 2,139 residents.
- The percentage of people in Hume City who feel socially connected was 70.5 per cent compared to the Victorian average of 72.3 per cent.
- Accessibility input into facility development plans and audits of existing facilities were undertaken.
- To improve accessibility and support people with disabilities, Changing Places Facilities accreditation was completed for Jack Roper Reserve. Livvi’s Place Inclusive Playspace opened in March 2017 and Changing Places Facilities were opened at Craigieburn ANZAC Park.
- NAIDOC Week celebrations were held in July 2016 with more than 100 participants, supported by the Aboriginal Partnership Group.
- *Hume Multicultural Action Plan* activities included:
 - Council endorsed the *Friends of Aileu Strategy Plan and Action Plan 2016-2020* and the renewal of the friendship agreement.
 - The Hume Interfaith Network (HIN) ran a Community Resilience Forum for the community.
 - The *Multicultural Action Plan* Working Group (MAPWG), supported by Council and with sponsorship from local agencies, delivered the Hume Refugee Expo 2017 with 38 service providers offering information to over 450 people.
- Support for rural community groups and landowners included:
 - The Farm Chemical Users Course was held with 20 rural landowners to ensure safe and effective use of herbicides.
 - New Land and Biodiversity Guidelines were printed and made available.
 - The Valuing our Volcanic Plains field day was held in partnership with Port Phillip Westernport Catchment Management Authority.

Strategic Indicators

Indicator	Target	2016/17 Result
Percentage of people in Hume City who feel socially connected	≥ State Average (72.3%)	Hume = 70.5% (2011 VicHealth Survey)
Community acceptance of diverse cultures	≥ State Average (51.0%)	Hume = 37.1% (2011 VicHealth Survey)

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Cemetery Services	Council provides an administrative service to the Sunbury and Bulla Cemetery Trusts on a fee for service basis including accepting funeral bookings, dealing with maintenance contractors, selling plots, maintaining the cemeteries and coordinating plaque orders and installations.	(39) <u>(14)</u> 25
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	1,310 <u>1,407</u> 97
Indigenous Support	Provides assistance for the Aboriginal and Torres Strait Islander community through disability respite, holiday programs, planned activity groups, parent engagement programs and community engagement and recognition activities.	93 <u>59</u> (34)
Council, Executive and Support	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	436 <u>431</u> (5)

Strategic Objective 3.2: Enhance community pride and sense of place

2016/17 Highlights:

- An official ceremony to unveil the plaque and war memorial at Craigieburn ANZAC Park was held in April 2017. It was planned in close consultation with the Craigieburn War Memorial and Remembrance Committee.
- The Municipal Strategic Statement (MSS) review was completed, adopted by Council in March 2017 and submitted to the Minister for Planning for approval.
- The design phase for the redevelopment of the Broadmeadows Town Hall was completed and the documentation package has been tendered for construction.
- Fourteen Community Greening events were conducted in 2016/17 with 657 people planting 6,160 seedlings. The National Reconciliation Week event held at the Westmeadows Indigenous Garden was attended by approximately 65 people.
- To foster pride of place, sense of belonging and community ownership, interpretive signage content and designs for sites at Malcolm Creek, Amberfield Grasslands, Parkview Grasslands and Broadmeadows Valley Park was completed. Consultation on two signs is being undertaken with the Wurundjeri Council to develop content referencing Indigenous culture.
- 81.1 per cent of the Hume community feel it is a good thing to have society made up of people from different cultures.

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	0 0 0

Strategic Objective 3.3: Strengthen community connections through local community events and arts

2016/17 Highlights:

- Council events completed included:
 - Carols by Candlelight held for the first time in Craigieburn ANZAC Park with more than 15,000 attendees.
 - Christmas in the Plaza – Broadmeadows.
 - The 2017 Summer Sessions Movies and Music series – included five events held across the City.
 - Australia Day 2017 celebration in Craigieburn.
 - Craigieburn Festival held for the first time at Craigieburn ANZAC Park attracting a record crowd of approximately 20,000.
 - Council also supported/sponsored a number of community events including Sunbury Agricultural Show, Sunbury Carols by Candlelight, Sunbury Christmas Decorations, Sunbury Street Life and SunFest.
- Art Masterclasses were hosted by Council, in partnership with the Broadmeadows Indigenous Education Centre, throughout May 2017. Sessions took place across Hume and an exhibition of the works was displayed at Hume Global Learning Centre - Broadmeadows, starting on National Sorry Day.
- The Hume Global Learning Centre Broadmeadows Exhibition space is now being regularly activated.
- The Gee Lee-Wik Doleen Gallery, in partnership with the community, continued to showcase local artists including, Paul J Kalemba, Yelena Ashlapova, Serap Istekli, Karen Lovett and Libby McKinnon. As part of the gallery activation, 13 key community leaders came together to share their journeys of migration. The recorded stories were used in a series titled *THREADS*, showcasing the work of the artists.
- Council successfully advocated to the State Government for a whole of government process on the future of the former Victoria University (VU) site in Sunbury. The Minister for Planning directed the Victorian Planning Authority (VPA) to work with VU, Council and representatives of the community in the preparation of the master plan for the site. The VPA conducted community workshops in March 2017 and has committed to continue consultation during the process to ensure the community focus of the site remains intact.
- Extensive consultation has been undertaken to capture and document residents' stories relating to the Broadmeadows Town Hall.
- 58.6 per cent of the Hume population participated in arts and cultural activities.

Strategic Indicators

Indicator	Target	2016/17 Result
Per cent of population who have participated in arts and cultural activities	≥ State Average (63.6%)	Hume = 58.6% (2011 VicHealth Survey)
Number of Council run community events held each year	≥ 20	40 community events were held throughout the year.
Percentage of programmed arts and cultural activities created by or specifically targeted at Social Justice Groups	≥ 3 activities per year	Programs have included drawing classes, THREADS post cards project, and regular activation of the Broadmeadows GLC Exhibition space including the community mosaic project.

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Arts and Culture	Provides a range of programs and activities at leisure centres and community facilities including dance programs, active movement activities and an all abilities disco. This service also supports local artists by providing access to exhibition space and secures funding and partnerships for arts initiatives.	212 <u>275</u> 63
Community Development	Fosters community strength and resilience within the context of the <i>Social Justice Charter</i> and provides funding for community projects which build community capacity and enhance community wellbeing. The service delivers events and festivals which celebrate the cultural diversity of the City and environmental educational programs under the Live Green banner.	596 <u>533</u> (63)





Summary of Progress

Total Actions	25
Completed	18
Significant Progress	6
Some Progress	1
No Progress	Nil
Deferred	Nil

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

2016/17 Highlights:

- 962 planning decisions were made by Council and 1,054 planning applications (in total) were received.
- 38 per cent of Council planning applications were decided within 60 days.
- Satisfaction with Council's management of urban growth was 47.5 per cent.
- Council responded to 16,309 kerbside bin requests (recycling and garbage).
- Over 5,488,700 bin lifts were conducted by Council's recycling and garbage services.
- 71,101 tonnes of garbage, recycling and green organics were collected by Council's kerbside services.
- Approximately 24,583 tonnes (or 0.35 tonnes per household) of recycling and green waste was diverted from landfill.
- Environmentally sustainable design (ESD) input into new council facilities and major projects included Aitken Hill Community Centre, Broadmeadows Town Hall redevelopment, Hume Global Learning Centre Sunbury, Lakeside Drive Pavilion and the Sunbury Aquatic and Leisure Centre upgrade.
- The Agricultural Land Use Rebate (ALUR) review is in progress, with the *Community Engagement Plan* being endorsed by Council.
- The *Greenhouse Action Plan 2013-2016* was reviewed and reported highlights including:
 - The successful implementation of the Community Energy Efficiency Program with the street lighting upgrade and energy efficiency upgrades in Council facilities resulting in 3,700 tonnes of corporate greenhouse emissions saved per year.
 - Installation of solar panels on Hume City Council facilities.
 - Hume Energy Savers assisted the community to reduce emissions by 1,290 tonnes and save money on electricity bills.
- In collaboration with the VPA, the draft *Greater Broadmeadows Framework Plan* was prepared to help guide investment and renewal in Greater Broadmeadows and continue the revitalisation of the Broadmeadows Town Centre.

Strategic Indicators

Indicator	Target	2016/17 Result
Per cent of planning applications decided within 60 days	≥ Growth Council Average (49%)	38% of applications were determined within 60 days.
Satisfaction of Council's management of urban growth	≥ 42%	47.5%
Reduction in annual greenhouse gas emissions from Council operations (tonnes CO ₂ -e)	Reduction on 2014/15 emissions (24,489 CO ₂ -e)	Reported annually in September. In 2015/16, Council emissions from operations were 42,971 tonnes of CO ₂ -e, a 3.7% reduction on 2014/15 emissions.
Reduction of potable water consumption from Council operations (change in ML)	Reduction on 2014/15 water use (232 ML)	Reported annually in September. In 2015/16, Council's potable water use was 245ML, a 13ML (6%) increase on the 232ML in 2014/15.

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Waste and Litter	Provides household waste collection including garbage, recycling and green waste and supports local businesses with responsible waste disposal and litter management. It also includes community education and engagement programs through schools, anti-litter campaigns, hard waste collection and waste diversion from landfill or dumping.	13,151 <u>12,393</u> (758)
City Development	Ensures that statutory planning, open space infrastructure assets and urban design of the City are conducted in accordance with legal specifications and responsible land management planning schemes. The service ensures social justice and environmental sustainability principles are embedded in Council's planning processes.	2,922 <u>5,766</u> 2,844
Council, Executive and Support	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	445 <u>430</u> (15)

Service Performance Indicators

<i>Service - indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Waste collection				
<p>Satisfaction</p> <p><i>Kerbside bin collection requests</i></p> <p>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000</p>	282.02	334.46	232.41	Council's provision of waste services information on its website, a waste calendar to all households and waste education in schools has seen a reduction in the number of general requests. The majority of requests relate to missed bins/streets, broken bins/lids and stolen bins.
<p>Service standard</p> <p><i>Kerbside collection bins missed</i></p> <p>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000</p>	13.70	12.60	13.79	
<p>Service cost</p> <p><i>Cost of kerbside garbage bin collection service</i></p> <p>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</p>	\$122.00	\$118.94	\$124.73	
<p>Service cost</p> <p><i>Cost of kerbside recyclables collection service</i></p> <p>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</p>	\$9.64	\$20.66	\$22.23	
<p>Waste diversion</p> <p><i>Kerbside collection waste diverted from landfill</i></p> <p>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</p>	33.23%	32.87%	34.58%	

Service - <i>indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Statutory Planning				
<p>Timeliness</p> <p><i>Time taken to decide planning applications</i></p> <p>[The median number of days between receipt of a planning application and a decision on the application]</p>	112 days	127 days	145 days	Council commenced a review of applications in April 2017 with the aim of reducing the overall number of outstanding applications - this will in turn lead to improved turnaround timeframes.
<p>Service standard</p> <p><i>Planning applications decided within required time frames</i></p> <p>[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100</p>	44.72%	43.00%	38.36%	Council commenced a review of applications in April 2017 with the aim of reducing the overall number of outstanding applications - this will in turn lead to improved turnaround timeframes.
<p>Service cost</p> <p><i>Cost of statutory planning service</i></p> <p>[Direct cost of the statutory planning service / Number of planning applications received]</p>	\$2,672.94	\$2,800.01	\$3,026.41	
<p>Decision making</p> <p><i>Council planning decisions upheld at VCAT</i></p> <p>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</p>	35.00%	64.71%	22.22%	In 2016/17, 18 Council planning decisions were appealed at VCAT with 14 set aside indicating that VCAT was less supportive of Council planning decisions than in 2015/16.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

2016/17 Highlights:

- Over 7,700 local road drainage pits were inspected.
- 5,072 dumped rubbish removal requests were recorded (736 requests per 10,000 households).
- 1,095 graffiti removal requests were recorded. Implementation of the *Graffiti Management Plan* included 24 schools participating in the Graffiti Prevention Program, 92 calls to the Graffiti Reporting Hotline, 16,212 square metres of graffiti removed by contractors and a further 12,199 square metres removed by volunteers and the Department of Justice.
- More than 39,000 kilometres of local roads were swept.
- 5,150 street and reserve trees were planted and 3,053 trees were removed, resulting in a net gain of 2,097 trees.
- Place Frameworks have been prepared for the three pilot activity centres of Goonawarra, Kingswood and Westmeadows. Within the 3047 postcode, Place Frameworks have also been prepared for Broadmeadows South and Dallas. The Draft Jacana Place Framework was finalised and early improvement works completed.
- Improvement works to Seabrook Reserve were documented as part of the Meadowlink project. The design and works focused on the north east part of the reserve and included shared user path construction and extension, tree planting and revegetation of the Merlynston Creek corridor. Detailed design for Meadowlink has been completed with the assistance of a \$150,000 grant from the Department of Environment, Land, Water and Planning (DELWP). An additional \$2 million grant from DWELP has been confirmed for the construction of Meadowlink in 2017/18.
- As part of the Litter Management Strategy and the Waste Management Strategy, Council installed solar bins, ran three Second Hand Saturday events (attracting 2,068 residents) and mailed out Fire Action Week landfill passes to rural and urban fringe residents (utilised by 228 residents).
- The Compost Revolution program continued with Circular Food offering a pick-up service for residents in addition to the online service. 876 residents utilised the service in 2016/17 a significant increase from 268 in 2015/16.
- The refresh of the *Broadmeadows Town Park Masterplan* is well underway with an audit of completed works undertaken and remaining works confirmed. The scope of stage two landscape and civil works was identified and a cost plan prepared. Consultation was also undertaken with surrounding landowners including Hume Central Secondary College and Kangan Institute.

Strategic Indicator

Indicator	Target	2016/17 Result
Net increase in street trees	3,401 trees annually (2015/16 baseline)	5,150 street and reserve trees were planted in 2016/17 and 3,053 trees were removed. Increase in trees for 2016/17 = 2,097.
Dumped rubbish removal request rates per 10,000 households	≤ 1060	5,072 dumped rubbish removal requests were received in 2016/17 = 736 per 10,000 households.
Satisfaction with Council's graffiti control and removal	≥ 55%	2015/16 = 55.9%
Graffiti removal request rates per 10,000 households	≤ 100	1,095 graffiti removal requests were received in 2016/17 = 159 requests per 10,000 households.

Services

Service area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$'000
Transport and Drainage	Is responsible for asphalt repairs, engineering investigations, parking enforcement and cemetery operations. In addition, the service manages contracts with external service providers for hard waste collection, road linemarking, graffiti removal. This service is also responsible for Council's Road Management Plan and compliance and enforcement of government regulations.	6,769 <u>7,484</u> 715
City Amenity	Is responsible for road cleaning, public litter collection and minimisation and maintenance of Council's waste and litter infrastructure. This includes road and footpath sweeping and repairs, underground drainage cleaning and stormwater drainage maintenance, graffiti removal and cleansing activities that ensure the city remains clean and well presented.	1,137 <u>1,288</u> 151
Parks and Open Space	Provides maintenance and provision of parks, sports fields, forests, conservation reserves, play spaces and open spaces. In doing so, the service ensures Council is complying with legislation and risk management procedures for these public areas.	18,706 <u>19,757</u> 1,051
Council, Executive and Support	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	425 <u>548</u> 123

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

2016/17 Highlights:

- Council actioned 857 sealed road requests.
- Community satisfaction with Council's management of local streets was recorded as 57.5 per cent.
- 7,995 square metres of local roads were reconstructed with a further 315,683 square metres of roads resealed.
- As of 30 June 2017, 94.35 per cent of Council's sealed roads do not require pavement or surface renewal.
- The *Aitken and Broadmeadows West Local Area Traffic Management (LATM) Plans* were adopted by Council in June 2017. These included traffic management plans and an outline of future works to be undertaken in response to the traffic investigations.
- Council undertook a range of advocacy activities to seek support for major road projects, including a Fund Our Roads postcard campaign. More than 2000 advocacy postcards were distributed to the community, which attracted great support.
- Following a \$4 million allocation in the State budget, a meeting was convened with the Minister for Public Transport on the intentions to upgrade the Broadmeadows Train Station. A meeting was also held with the Parliamentary Secretary for Public Transport and Member for Sunbury regarding new parking at Sunbury Train Station. Council officers also continued to engage with Public Transport Victoria regarding development and funding at Craigieburn Train Station.

Strategic Indicators

Indicator	Target	2016/17 Result
Satisfaction with Council's management of local streets	≥ 55%	2016/17 = 57.5%
Percentage of sealed roads which do not require pavement or surface renewal	Maintained at or above (96%)	94.4% of sealed roads do not require pavement or surface renewal.
Satisfaction with the availability of walking and cycling tracks	≥ 65%	2016/17 = 78.1%

Services

Service area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$'000
Transport and Drainage	Is responsible for road maintenance, engineering investigations, parking enforcement and cemetery operations. In addition, the service manages contracts with external service providers for hard waste collection, road line marking and graffiti removal. This service is also responsible for Council's <i>Road Management Plan</i> and compliance and enforcement of government regulations.	2,733 <u>3,208</u> 475

Service Performance Indicators

Service - <i>indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Roads				
<p>Satisfaction of use</p> <p><i>Sealed local road requests</i></p> <p>[Number of sealed local road requests / Kilometres of sealed local roads] x100</p>	86.41	74.85	69.49	
<p>Condition</p> <p><i>Sealed local roads maintained to condition standards</i></p> <p>[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100</p>	93.76%	95.39%	94.35%	
<p>Service cost</p> <p><i>Cost of sealed local road reconstruction</i></p> <p>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</p>	\$129.11	\$202.50	\$85.97	The 2016/17 program of road reconstructions involved the upgrade of one urban road and two rural roads, where the road construction method and costs of works per m2 was significantly less than works undertaken the previous year for industrial, urban and commercial road upgrades.
<p>Service Cost</p> <p><i>Cost of sealed local road resealing</i></p> <p>[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]</p>	\$19.08	\$19.08	\$15.10	Council undertook the 2016/17 asphalt resurfacing program under a new annual supply contract, awarded to a single supplier where the cost of works per m2 is better value than the previous contract.
<p>Satisfaction</p> <p><i>Satisfaction with sealed local roads</i></p> <p>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	60.00	66.00	62.00	

COUNCIL
ON & PAYMENTS



Summary of Progress

Total Actions	21
Completed	16
Significant Progress	5
Some Progress	Nil
No Progress	Nil
Deferred	Nil

Strategic Objective 5.1: Realise the vision and aspirations of Hume’s community by implementing Hume Horizons 2040

2016/17 Highlights:

- 81 per cent of the annual actions of the *Council Plan* were completed and a further 14 per cent had seen significant progress.
- Permanent staff resignations and terminations as a percentage of permanent Hume City Council staff was 8.13 per cent (workforce turnover).
- Overall employee engagement levels at Hume City Council were at 75 per cent, well above the Australian benchmark at 34 per cent and local government benchmark of 29 per cent.
- Consultation and engagement for the review of *Hume Horizons 2040* and development of the *Council Plan 2017-2021* was undertaken between November 2016 and January 2017. Results and analysis were provided at the Council Planning Weekend in February 2017 and considered in the review of both documents. The *Council Plan* was released for community feedback, with one submission received. The final *Council Plan 2017- 2021* was adopted by Council on the 26 June 2017.
- As part of the HACC Aboriginal Training Program, which is supported by the MAV, Council recruited a trainee Aboriginal Direct Care Worker. The trainee successfully completed a Certificate III in Aged Care, whilst working within the community. Given the success of the program, Hume City Council was asked to present at the MAV Indigenous Inclusive Aged and Disability workshop.
- The *Customer Focus Strategy 2015 - 2016* was reviewed and a presentation of achievements made to Council. As part of the strategy, mobile payment terminals have been installed in the Broadmeadows office and are being trialled until the end of 2017.
- Strategies to manage Work Cover and OHS have included an external audit to maintain Council’s certification to the Australian OHS Standard AS/NZ4801, development of the Fitness for Work Policy, a new WHS Policy and injury management training undertaken by 157 supervisors from April to June 2017.

Strategic Indicators

Indicator	Target	2016/17 Result
Per cent of annual <i>Council Plan</i> actions complete	≥ 85%	91 actions or 81% have been completed in 2016/17, 84% of actions were completed in 2015/16.
Employee Engagement Levels	≥ 65%	2016/17 = 75%
Workforce turnover rate	≥ 5.0% and ≤ 7.0%	8.13% - Permanent staff resignations and terminations as a percentage of permanent Hume City Council staff (workforce turnover).

Major Initiatives

Undertake a review of *Hume Horizons 2040* and develop a new *Council Plan* for 2017-2021, following Council elections in October 2016 and incorporating feedback from the community.

Progress

Consultation and engagement for the review of *Hume Horizons 2040* and development of the *Council Plan 2017-2021* was undertaken from November 2016 to January 2017 with results and analysis provided to the Council Planning Weekend in February 2017. This information was considered in both the review of *Hume Horizons 2040* and developing the new *Council Plan 2017-2021*.

The Draft *Council Plan* was released for community feedback from 10 May to 7 June 2017 with one submission received. The final *Council Plan 2017-2021* was adopted by Council on 26 June 2017 and provided to the Minister for Local Government. **Completed**

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Council and Service Planning	Manages Council planning and reporting and legislative requirements under the <i>Local Government Act 1989</i> It develops and reports on progress and achievements of the <i>Council Plan</i> and <i>Community Plan</i> and supports Council's Auditor Committee and Internal Audit contract. The service also provides strategic advice on emerging social issues and policy matters to inform Council's decision making and service planning processes and to advocate for improved community outcomes.	3,078 <u>2,940</u> (138)
Human Resource Management	Ensures that staff pay and conditions are in accordance with the Enterprise Agreement and Awards. The service also facilitates a positive workplace culture through training and development opportunities, staff reward and recognition, employee support schemes and industrial relations.	1,754 <u>1,894</u> 140
Organisational Development	Improves the capacity of the organisation by providing learning opportunities, education and training which enhances knowledge and skills of all employees to deliver services to meet the community's needs.	961 <u>973</u> 12
Workplace Safety and Wellbeing	Creates a safe workplace by ensuring that all employees have WHS knowledge and skills to minimise the risk of injury, illness and damage to property. It also supports injured and ill workers to return to work. The Corporate Health and Wellbeing program aims to improve the health and wellbeing of Hume City Council staff.	572 <u>597</u> 25

Strategic Objective 5.2: Create a community actively involved in civic life.

2016/17 Highlights:

- Satisfaction with Council's level of consultation and engagement was 44 per cent.
- Satisfaction with Council encouraging community discussion on key issues was 46.7 per cent.
- Five Community Safety Advisory Committee meetings were held in Craigieburn, Broadmeadows and Sunbury and an evaluation of the Committee was undertaken in May 2017.
- Advocacy campaigns focused on the redevelopment of the Broadmeadows Train Station, parking at Sunbury Train Station, commitment to a Bulla bypass, investment in health in the northern growth corridor and State Government investment in new schools.
- Council continued to undertake media activities and advocate on issues of local significance.
- 96 media releases were issued in 2016/17 promoting Council initiatives, works and events, including Craigieburn ANZAC Park development, Splash Aqua Park and Leisure Centre, Broadmeadows Town Hall redevelopment, Hume Global Learning Centre - Sunbury, State and Federal budgets and the *Council Plan* and Budget.
- Council delivered and continued to improve its online, digital and social media communications tools, to raise awareness of Council services, programs, projects and activities. Digital content across social media including Facebook, YouTube, Twitter and LinkedIn expanded, with more than 650,000 views of video content.
- The Hume City Council app attracted more than 15,200 downloads and has been translated into languages including Italian, Greek, Turkish and Vietnamese.

Strategic Indicators

Indicator	Target	2016/17 Result
Satisfaction with Council encouraging community discussions on key issues	>40%	2016/17 = 46.7%
Satisfaction with Council's level of consultation and engagement	>39%	2016/17 = 44%

Services

Service area	Description of services provided	Net Cost Actual Budget Variance \$'000
Communications	Provides support to the organisation in delivering information to Hume residents, businesses, visitors and employees through a range of communication channels. The service supports Council's print and digital media communications and is responsible for Council's corporate branding and reputation management.	2,084 <u>1,853</u> (231)
Organisation and Community Intelligence	Provides an internal records management service to ensure organisational knowledge is maintained through the archiving, retrieval and storage of information in accordance with the <i>Public Records, Freedom of Information and Information Privacy Acts</i> . The Geographic Information System provides mapping and spatial assistance in undertaking social research and community consultation to inform service planning and strategy development. This service also conducts Ward Meetings with Hume City Councillors.	2,191 <u>2,388</u> 197

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which responds to community needs.

2016/17 Highlights:

- There were 24 Ordinary and Special Council Meetings conducted with 443 resolutions made by Council.
- 20.09 per cent of all Council decisions were made at meetings closed to the public (Target: 15 per cent).
- Community satisfaction with the performance of Council in making decisions in the interest of the community was 49.9 per cent.
- Councillor attendance at all 2016/17 Council Meetings was 89.77 per cent.
- At 30 June 2017, 70 per cent of the dollar value of works of the 2016/17 Capital Works Program was completed.
- Council worked closely with the Victorian Electoral Commission (VEC) to undertake the 2016 Council Election. 47 candidates stood for election and the official results (11 successful candidates) were declared on 31 October 2016.
- \$6.12 million was secured as part of the State Government’s Growing Suburbs Fund. This funding will assist in the delivery of priority projects and services for the local community including the Hume Global Learning Centre - Sunbury, Aston Recreation Reserve development (Craigieburn), Boardman Reserve upgrade, Sunbury Lawn Tennis Club and community facility accessibility upgrades in Bulla, Gladstone Park, Meadow Heights and Campbellfield.
- The National Disability Insurance Scheme (NDIS) was a key focus of the Disability Support Service Planning process undertaken in 2016. This included considering the impact of the NDIS on existing council services, information and support needs of clients, carers and community members transitioning and future service directions for Council. The *Disability Support Service Plan* was reviewed and adopted by Council, with the decision not to register as a provider of services under the NDIS.
- Implementation of the Asset Management System progressed in line with the Project Plan. Key tasks to date have included;
 - System configuration
 - Data cleansing and migration
 - Configuration of interface requirements with other systems (Finance, Property and Rating, GIS, Document Management)
 - Key user training and business process mapping
 - Roads going live in May 2017 and Open Spaces ready for User Acceptance Testing.
- Since their election in October 2016, Councillors participated in a range of development activities including, legislative and compliance training. Reviews of the Councillors Code of Conduct, councillor appointments to external committees and Council delegations to the Chief Executive Officer and staff were also undertaken.

Strategic Indicators

Indicator	Target	2016/17 Result
Satisfaction with Council decisions	≥ 37%	2016/17 = 49.9%
Satisfaction with Council’s level of advocacy to other levels of government and other organisations	≥ 38%	2015/16 = 36.5%
Per cent of Council decisions made at meetings closed to the public	< 15%	89 of 443 confidential decisions were made = 20.09%.
Per cent of annual Capital Works projects completed	≥ 90%	The 2016/17 Capital Works Program was 70% completed.
Average expenditure per assessment	\$2,759 (2016/17)	For the financial year ending 30 June 2017, actual average expenditure per assessment was \$2,716.16

Services

Service area	Description of services provided	Net Cost Actual <u>Budget</u> Variance \$'000
Governance and Associated Statutory Services	Provides governance and administration duties for Council and Committee meetings, ensuring compliance with the <i>Local Government Act</i> , Local Laws and associated codes. This also includes Council's responsibilities under <i>the Information Privacy Act</i> , the <i>Geographic Place Names Act</i> , conducting Council elections and requests made under the <i>Freedom of Information Act</i> .	928 <u>830</u> (98)
Facilities Management / Facilities Hire	Manages and maintains Council facilities for internal and external use including Council's office, community halls, leisure facilities, sports stadiums and function/training rooms at Learning Centres.	5,426 <u>5,811</u> 385
Information Technology	Is an internal service that supports efficient and reliable access to information, communications and technology (ICT). This includes procurement, service support, maintenance, security and adherence to Council standards and procedures.	4,484 <u>4,446</u> (38)
Finance and Procurement Services	Ensures Council's procurement is undertaken in accordance with legislation and contract works and services provided meet best practice. This service also levies and collects general rates and special charge schemes. Accounting services analyse, review, monitor and report information about financial activity within Council, for use in planning, performance evaluation, and operational control.	672 <u>1,046</u> 374
Grants and Advocacy	Provides guidance on opportunities for Council to attract funding, services, facilities and infrastructure to Hume City. This includes developing networks and partnerships with State and Federal Government, businesses and local service providers.	0 <u>0</u> 0
Property and Development	Manages Council's property portfolio ensuring assets are being utilised to their highest and best use and all rateable properties are revalued in accordance with the Valuer General Victoria. The service provides supplementary valuations, asset and insurance valuations, management of Council's land and building portfolio and facilitates leases and licences.	(954) <u>(620)</u> 334
Asset Management and Infrastructure Development	Is responsible for monitoring and management of Council assets (roads, drains, bridges, etc.) to ensure infrastructure is maintained to appropriate standards. This includes efficient management, supply and control of Council fleet vehicles, plant and equipment and the development and delivery of Council's annual Capital Works Program.	6,970 <u>7,289</u> 319
Customer Service	Handles enquiries from the public from three Customer Service Centres via face to face interactions, telephone, email and web chat. Customer Service Centres receive payments, distribute information and connect people with Council services and activities.	3,297 <u>3,287</u> (10)
Council, Executive and Support	Provides executive oversight and governance of Hume City Council, including divisional management, instruments of delegation and the management of legal and statutory responsibilities. This service ensures the effective and efficient allocation of Council resources, in accordance with the principles of the <i>Local Government Act 1989</i> and legislative requirements.	2,181 <u>2,267</u> 86

Service Performance Indicators

<i>Service - indicator - measure</i>	Results 2014/15	Results 2015/16	Results 2016/17	Material Variations
Governance				
<p>Transparency</p> <p><i>Council decisions made at meetings closed to the public</i></p> <p>[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100</p>	19.42%	22.02%	20.09%	
<p>Consultation and engagement</p> <p><i>Satisfaction with community consultation and engagement</i></p> <p>Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement</p>	53.00	59.00	59.00	Satisfaction levels continue to remain strong and are unchanged from 2015/16.
<p>Attendance</p> <p><i>Councillor attendance at council meetings</i></p> <p>[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) × (Number of Councillors elected at the last Council general election)] x100</p>	90.15%	90.18%	89.77%	
<p>Service cost</p> <p><i>Cost of governance</i></p> <p>[Direct cost of the governance service / Number of Councillors elected at the last Council general election]</p>	\$56,976.27	\$54,490.09	\$56,374.00	
<p>Satisfaction</p> <p><i>Satisfaction with council decisions</i></p> <p>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>	55.00	60.00	61.00	

Corporate Governance

Governance

Hume City Council is constituted under the *Act* to provide leadership for the good governance of the municipal district and the local community.

Council has a number of roles including:

- Taking into account the diverse needs of the local community in decision-making
- Providing leadership by establishing strategic objectives and monitoring achievements
- Ensuring that resources are managed in a responsible and accountable manner
- Advocating the interests of the local community to other communities and governments
- Fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring that council and its administration meet the community's priorities. The community has many opportunities to provide input into council's decision making processes, including community consultation, public forums and the ability to make submissions to Special Committees of council.

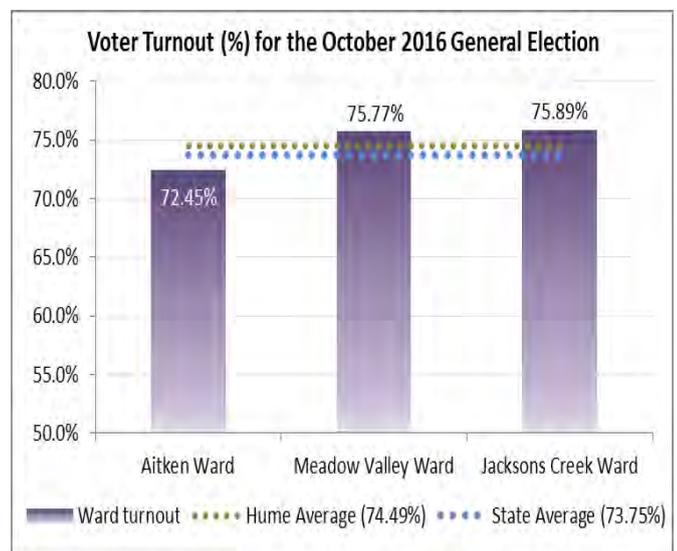
Council's formal decision-making processes are conducted through council meetings and Special Committees of Council. Council delegates the majority of its decision-making to council staff. These delegations are exercised in accordance with adopted council policies.

October 2016 General Election

The October 2016 General Election was conducted by postal vote.

As a percentage of the total enrolment for the General Election, the number of ballot papers counted (formal and informal) was 74.70 per cent. This is compared with 73.15 per cent at Council's last General Election in October 2012. The State average voter turnout for 2016 Local General (postal vote) elections was 73.75 per cent.

The below figure records the voter turnout for each ward of Hume.



Seven new, and four returning, Councillors were sworn in following the general election.

Meetings of council

Council conducts open public meetings every second Monday (Tuesday in the case of a public holiday).

Members of the community are welcome to attend these meetings and observe. Council meetings also provide the opportunity for community members to submit a question to the council, make a submission or speak to an item.

The following table provides a summary of councillor attendance at council meetings (including special meetings) during the 2016/17 financial year.

Councillor	Council meetings required to attend	Meetings attended	Impact of October 2016 General Election
Cr Jack Ogilvie	8	6*	Councillor did not seek re-election at the October 2016 General Election
Cr Helen Patsikatheodorou	8	7*	Councillor did not seek re-election at the October 2016 General Election
Cr Casey Nunn	8	5*	Councillor did not seek re-election at the October 2016 General Election
Cr Vic Dougall	8	5*	Councillor did not seek re-election at the October 2016 General Election
Cr Adem Atmaca	8	8	Councillor not re-elected to office following October 2016 General Election
Cr Chandra Bamunusinghe	8	6*	Councillor not re-elected to office following October 2016 General Election
Cr Alan Bolton	8	6*	Councillor not re-elected to office following October 2016 General Election
Cr Drew Jessop	24	24	Councillor re-elected to office at October 2016 General Election
Cr Jack Medcraft	24	20*	Councillor re-elected to office at October 2016 General Election
Cr Geoff Porter	24	23*	Councillor re-elected to office at October 2016 General Election
Cr Ann Potter	24	22*	Councillor re-elected to office at October 2016 General Election
Cr Karen Sherry	16	15*	Councillor elected to office at October 2016 General Election
Cr Jana Taylor	16	15**	Councillor elected to office at October 2016 General Election
Cr Joseph Haweil	16	14*	Councillor elected to office at October 2016 General Election
Cr Carly Moore	16	15*	Councillor elected to office at October 2016 General Election
Cr Leigh Johnson	16	16	Councillor elected to office at October 2016 General Election
Cr Jodi Jackson	16	15*	Councillor elected to office at October 2016 General Election
Cr Naim Kurt	16	15*	Councillor elected to office at October 2016 General Election

*All Councillor absences were recorded in the minutes as an apology for the relevant Meeting.

**Cr Taylor was on an approved Leave of Absence for the meeting 19 June 2017

Special committees

The following table contains a list of special committees established by the council that are in operation and the purpose for which each committee was established.

Type (Under LG Act)	Name	Councillor representative	Officers	OTHERS (No.)	Purpose
Section 86 Committee	Campbellfield Community Centre Committee of Management	Cr Joseph Haweil	Committee Members: 0 Meeting attendees: 2	5	Management of community facilities
Section 86 Committee	Gladstone Park Community Centre Committee of Management	Cr Naim Kurt	Committee Members: 0 Meeting attendees: 2	8	Management of community facilities
Section 86 Committee	Tullamarine Community Centre Committee of Management		Committee Members: 0 Meeting attendees: 2	6	Management of community facilities
Section 86 Committee	Westmeadows Hall Committee of Management	Cr Karen Sherry	Committee Members: 0 Meeting attendees: 2	7	Management of community facilities
Audit Committee	Audit Committee of the Hume City Council	Cr Drew Jessop Cr Karen Sherry	Committee Members: 0 Meeting attendees: 4	3	Audit Committee (Section 139 of the <i>Local Government Act 1989</i>)
Advisory Committee	Chief Executive Officer Review Committee	Cr Drew Jessop - Chairperson Cr Carly Moore Cr Jodi Jackson	0	0	Section 97A(1) of the <i>Local Government Act 1989</i>
Advisory Committee	Sustainability Taskforce	Cr Jodi Jackson	4	14	Advisory Committee on Council's environmental framework and activities
Advisory Committee	Hume Jobs and Skills Task Force	Sitting Mayor (Representative)	3	19	Advisory Committee on employment and training service providers and employers
Advisory Committee	Hume / Moreland Friends of Aileu Community Committee (FoACC)	Cr Joseph Haweil (Rep) Cr Karen Sherry (Sub)	1	20	Advisory Committee on Friends of Aileu framework and activities
Advisory Committee	Conserving our Rural Environment (CoRE)	Cr Jodi Jackson Cr Jack Medcraft Cr Naim Kurt	2	0	Grants Program Selection Committee
Advisory Committee	Hume Global Learning Centre (HGLC) – Sunbury Community Advisory Group	Councillors may attend at any time	4	11	Community Consultation on development of the Sunbury Global Learning Centre

Corporate Governance Legislation

Council must comply with a variety of legislation aimed at achieving sound corporate governance outcomes for the community, including (but not limited to):

- *Freedom of Information Act 1982;*
- *Health Records Act 2001;*
- *Privacy and Data Protection Act 2014;*
- *Protected Disclosure Act 2012;*
- *Public Records Act 1973;* and
- *Local Government Act 1989.*

Place Names

Anyone (individuals, community groups, organisations, government departments or authorities) can propose a new name, change to an existing name to any public or private road, feature or locality.

Council considers applications made under the *Geographic Place Names Act 1998* in accordance with the Naming Rules and its *Place Names Policy*. Council also considers other proposals not covered by the Naming Rules under its *Proposals for Memorialisation within the Municipality of Hume Policy*.

In 2016/17 Council received and assessed: 4 applications under the *Place Names Policy*, and 2 applications under the *Proposals for Memorialisation within the Municipality of Hume Policy*.

Code of Conduct for Councillors 2017

Within the period of four months after a general election Council is required to review its Code of Conduct, and make any necessary changes at a special meeting called solely for that purpose.

At a Special Meeting of Council on 6 February 2017, Hume City Council determined that no amendments were required to its Code of Conduct for Councillors adopted on 4 July 2016.

The Code of Conduct for Councillors is published on Council's website.

Councillor allowances

In accordance with Section 74 of the *Act*, councillors are entitled to receive an allowance while performing their duty as a councillor. The Mayor is also entitled to receive a higher allowance.

The State Government sets the upper and lower limits for all allowances paid to councillors and Mayors. Councils are divided into three categories based on the income and population of each council.

Having conducted a public consultation process, Council at its Ordinary Council Meeting held on 13 February 2017 resolved the following Item No. GE168:

“That Council, having conducted a review of the Councillor and Mayoral Allowances as per the requirements of Section 74(1) of the *Act*, sets the Councillor allowance at \$29,630 plus 9.5 per cent (as an equivalent amount to the Superannuation Guarantee contribution) equating to \$32,445, and sets the Mayoral allowance at \$94,641 plus 9.5 per cent (as an equivalent amount to the Superannuation Guarantee contribution) equating to \$103,632.”

The following table contains details of current allowances fixed for the mayor and councillors during the year:

Councillor	Councillor term over financial year	Allowance received
Cr Jack Ogilvie	1 July 2016 - 22 October 2016	\$7,184.00
Cr Helen Patsikatheodorou	1 July 2016 - 22 October 2016	\$22,944.00
Cr Casey Nunn	1 July 2016 - 22 October 2016	\$7,184.00
Cr Vic Dougall	1 July 2016 - 22 October 2016	\$7,184.00
Cr Adem Atmaca	1 July 2016 - 22 October 2016	\$7,184.00
Cr Chandra Bamunusinghe	1 July 2016 - 22 October 2016	\$7,184.00
Cr Alan Bolton	1 July 2016 - 22 October 2016	\$7,184.00
Cr Drew Jessop	1 July 2016 - 22 October 2016; 7 November 2016 - 30 June 2017	\$7,184.00 \$75,736.00
Cr Jack Medcraft	1 July 2016 - 22 October 2016; 7 November 2016 - 30 June 2017	\$7,184.00 \$23,713.00
Cr Geoff Porter	1 July 2016 - 22 October 2016; 7 November 2016 - 30 June 2017	\$7,184.00 \$23,713.00
Cr Ann Potter	1 July 2016 - 22 October 2016; 7 November 2016 - 30 June 2017	\$7,184.00 \$23,713.00
Cr Karen Sherry	7 November 2016 - 30 June 2017	\$23,713.00
Cr Jana Taylor	7 November 2016 - 30 June 2017	\$23,713.00
Cr Joseph Haweil	7 November 2016 - 30 June 2017	\$23,713.00
Cr Carly Moore	7 November 2016 - 30 June 2017	\$23,713.00
Cr Leigh Johnson	7 November 2016 - 30 June 2017	\$23,713.00
Cr Jodi Jackson	7 November 2016 - 30 June 2017	\$23,713.00
Cr Naim Kurt	7 November 2016 - 30 June 2017	\$23,713.00

Councillor expenses

Councillors	TR	CM	CC	IC	CT	Total
Cr Drew Jessop (Mayor)	\$ 1,554.78	\$ 975.05		\$ 2,395.84		\$ 4,925.67
Cr Ann Potter (Deputy Mayor)		\$ 3,284.93		\$ 2,302.68		\$ 5,587.61
Cr Joseph Haweil	\$ 1,721.20	\$ 2,254.78		\$ 1,574.55	\$ 1,159.00	\$ 6,709.53
Cr Jodi Jackson		\$ 2,859.34		\$ 1,663.53	\$ 1,165.00	\$ 5,687.87
Cr Carly Moore		\$ 1,315.10	\$1,116.30	\$ 1,574.55		\$ 4,005.95
Cr Leigh Johnson		\$ 2,415.44		\$ 1,574.55	\$ 395.00	\$ 4,384.99
Cr Jack Medcraft	\$ 4,591.63	\$ 4,139.31		\$ 2,163.11	\$ 2,699.00	\$13,593.05
Cr Naim Kurt	\$ 1,455.17	\$ 2,260.59		\$ 1,663.53	\$ 2,566.34	\$ 7,945.63
Cr Geoff Porter				\$ 2,516.32		\$ 2,516.32
Cr Karen Sherry		\$ 888.81		\$ 1,881.20	\$ 465.00	\$ 3,235.01
Cr Jana Taylor				\$ 1,574.55		\$ 1,574.55
Cr Casey Nunn (Ret)				\$ 1,019.56		\$ 1,019.56
Cr Adem Atmaca (Ret)	\$ 408.02	\$ 1,090.97		\$ 744.13		\$ 2,243.12
Cr Alan Bolton (Ret)		\$ 569.98		\$ 631.61		\$ 1,201.59
Cr Chandra Bamunusinghe (Ret)				\$ 698.85		\$ 698.85
Cr Jack Ogilvie (Ret)	\$ 2,345.90			\$ 881.44		\$ 3,227.34
Cr Victor Dougall (Ret)		\$ 241.16		\$ 597.62		\$ 838.78
Cr Helen Patsikatheodorou (Ret)	\$ 163.70			\$ 633.65		\$ 797.35

Legend: TR = travel, CM = car mileage, CC = child care, IC = information and communication expenses, CT = conference and training expenses

Councillor equipment

Councillors are each provided with a laptop, wireless internet access (9 gigabyte maximum per month), iPhone, iPad, multi-function printer and scanner and cabcharge card.

In addition, the Mayor is provided with a car for use during the Mayoral term.

As part of Council's commitment to open and transparent government, details of Councillor expenses are published on Council's website.

Councillor travel register

Interstate and international travel costs incurred by Council officers, the Mayor and Councillors are published on Council's website in its Interstate and Overseas Travel Register.

The Register provides details of travel undertaken including a total cost that includes fares, accommodation, conference registration, sustenance and other incidental costs associated with travel.

Council's Councillor Training and Conference Policy and the Councillor Support and Expenses Entitlement Policy, both updated 4 July 2017, detail the requirements for overseas travel and the approval and reimbursement process.

Committee expenses

Committee	Position	Type of payment	Amount of payment
Westmeadows Hall Committee of Management	Secretary	Fee for service (remuneration)	\$1,430.00 per annum
	Secretary	Telephone allowance	\$20.00 per month
	Secretary	Internet allowance	\$20.00 per month
Tullamarine Hall Committee of Management	Secretary	Fee for service (remuneration)	\$737.00 per annum
	Booking Officer	Fee for service (remuneration)	\$737.00 per annum
	Secretary	Telephone allowance	\$20.00 per month
	Secretary	Internet allowance	\$20.00 per month
	Maintenance Officer	Fee for service (remuneration)	\$19.10 per hour
Campbellfield Community Centre Committee of Management	Secretary	Fee for service (remuneration)	\$677.00 per annum
	Treasurer	Fee for service (remuneration)	\$845.00 per annum
	Treasurer	Telephone allowance	\$20.00 per month
	Secretary	Internet allowance	\$20.00 per month
	Cleaner	Fee for service (remuneration)	\$30 per hour
Gladstone Park Community Centre Committee of Management	Booking Officer	Fee for service (remuneration)	\$722.50 per annum
	Treasurer	Fee for service (remuneration)	\$722.50 per annum
	Booking Officer	Telephone/Internet allowance	\$15.00 per month
	Treasurer	Telephone/Internet allowance	\$15.00 per month
	Maintenance Reporting Officer	Telephone/Internet allowance	\$10.00 per month

Additional Meeting Information:

Resident of the Month

Date	Awarded
July 2016	Tom Rolls
August 2016	Meg Riley
September 2016	Deepak Vinayak
December 2016	Ron Smith
February 2017	Phillip Di Biase
March 2017	Sue Maric Gary Murphy
April 2017	Bert Bekker Rick Powell
May 2017	Julie Law
June 2017	Judith Lund Maggy Bianco

Miscellaneous Awards

Date	Award	Awarded to
12 September 2016	Sports Aid Grants	Carlos Egan Trent Katene Brandon Pritchard Felix Niutilli-Schmidt Kruz Niutilli-Schmidt Grace Gill Korangimaria Julian-Tua Meezaan Dickinson
12 December 2016	Sports Aids Grants	Faith Jennifer Vili Petalina Atoa Ethan Wellby
8 May 2017	Certificate of Recognition	Anna Lanigan
13 June 2017	Sports Aids Grants	Taine Venables
13 June 2017	Certificate of Recognition	Gladstone Park Community Centre Committee of Management Retiring Members: Pat Townsend Fred Van Ross

Organisational Governance

Occupational Health and Safety

There were 257 OHS incidents in 2016/17 and 180 injuries were recorded. Both figures are slightly more when compared to 2015/16, with 256 reported incidents and 179 injuries.

The predominant injury types in 2016/17 were manual handling related, (71 or 39 per cent) and injury due to slips, trips and falls, (33 or 18 per cent). For manual handling related injuries, this represents a significant increase compared to 2015/16 figures (56 injuries) and a decrease in injury due to slips, trips and falls (37 injuries).

There were eight incidents that were notifiable to WorkSafe Victoria, one less than in 2015/16. Four Improvement Notices (INs) were issued by WorkSafe and all INs were resolved within the timeframe advised by WorkSafe and improvements to workplace procedures were implemented as part of Council's ongoing commitment to occupational health and safety.

Council maintained its organisation-wide certification to the Australian Standard AS/NZS 4801 - Occupational Health and Safety (OHS) Management System in 2016/17. A surveillance audit was undertaken in November 2016 and a small number of minor non-conformances were identified and addressed.

In preparation for the next external audit, Council has introduced an improved method of undertaking internal audits with high risk work units across Council. This new method of internal audits has identified opportunities for improvement in terms of risk assessments and training, which Council's OHS team will monitor and report as lead indicators.

WorkCover

There were 12 standard claims (greater than 10 days loss in wages or medical expenses greater than \$692) relating to workplace injuries that occurred during 2016/17. This was a significant decrease compared to the previous financial year where 17 standard claims were recorded.

During 2016/17 there were 1516 days lost as a result of all WorkCover claims (including long-term claims) compared to 2708 days lost in 2015/16 (44 per cent decrease).

Council's WorkCover premium costs decreased by 17 per cent from 2015/16 to 2016/17 however the premium costs are estimated to increase by 9

per cent in the next 12 months (2017/18) due to the conservative estimation of the remuneration.

Improvements have been made through the continued focus on the enhanced Injury Management Program, particularly relating to:

- Continued utilisation of 'job dictionaries' for jobs in work areas that have experienced workplace injuries. Job dictionaries outline the physical demands of the job and have been used by preferred medical practitioners to assist return to work outcomes;
- Case management of high risk claims including weekly case conferences, quarterly claims review and strategy discussions regarding pending claims with Council's WorkCover insurer;
- Use of Council's recommended medical service providers who specialise in workplace injury management; and
- Greater understanding by management of the importance of returning an injured employee to work in a timely manner.

Learning and Development

During 2016/17, 66 training courses were conducted with a total of 2,697 participants. These included equal opportunity for staff with focused sessions on childsafe standards, workplace safety, injury management, procurement, customer service and business writing.

Leadership development is a key training focus to ensure staff have skills and experience to manage teams and projects. This year, training included the Passport to Work Program and topics such as project management, career development and domestic violence.

The Passport to Work Program was conducted twice in 2016/17 and provided an action learning leadership development opportunity for 19 Council leaders to mentor long-term unemployed Hume residents. This program is important as employees gain valuable skills in leadership and also support the community. More than 79 per cent of long-term unemployed participants gained employment or transitioned into education.

Leadership opportunities were also provided to Hume staff to mentor work experience students from local secondary schools, including the Hume Valley Schools, as part of Council's School Based Apprentices and Trainees (SBATs) Program.

Council's comprehensive corporate induction program (including online induction) was conducted to welcome 83 new staff into the organisation. The induction provides key information about the organisation and its operations.

Forty per cent of training attendances were for OHS, reflecting Council's commitment to safety. The 14 different courses included risk assessment, manual handling, health and safety incident reporting, injury management, first aid and fire warden training.

Equal Employment Opportunity Program

Hume City Council has an Equal Employment Opportunity (EEO) program, which is designed to eliminate discrimination against and promote equal opportunity to all staff.

The objective of Council's Equal Employment Opportunity Program is to ensure there is no discrimination relating to the characteristics listed under the *Equal Opportunity Act 2010* such as race, colour, sex, marital status, parenthood, physical or mental impairment, age, religious or political affiliation, gender identity or sexual orientation. Further objectives include ensuring the workplace is free from bullying and harassment.

Council's Equal Employment Opportunity program includes:

- Induction for all new staff, as part of Council's corporate and online induction training, which includes EEO; and
- Refresher training for Council staff including EEO Contact Officers with a specialist trainer.

Indicators that measure the effectiveness of the EEO program and the results for 2016/17:

- Percentage of new staff receiving equal opportunity training within six months of commencement. Target: 100 per cent. Result: 89 per cent.
- Percentage of existing staff receiving refresher equal opportunity training at least every two years. Target: 100 per cent. Result: 68 per cent. These results include a large number of casual staff who work irregular and inconsistent hours.

- Number of EEO contact officers per number of Council staff. Target: 1:50. Result: 1:63.

The indicators are monitored on an ongoing basis by the Manager Human Resources to ensure compliance. Based on monitoring of the EEO program during 2016/17, there were no breaches of the *Equal Opportunity Act 2010*.

Actions taken to implement the EEO program over the past 12 months included:

- The provision of EEO awareness sessions for all new staff to ensure they are fully aware of their responsibilities in maintaining a workplace free of bullying and harassment;
- EEO training scheduled biennially for all staff. Training was conducted for a significant number of staff in the previous financial year. This was supplemented by face to face training and online training for 260 staff in 2016/17;
- EEO contact officer training for relevant staff;
- Monitoring of EEO legislation to ensure Council policies are compliant; and
- Domestic violence training for 21 staff.

Management Information

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks lead to better decision making by council. The *Act* requires council to undertake an assessment against the prescribed governance and management checklist and include this in its report of operations. Council's Governance and Management Checklist results are set out in the section below. The following items have been highlighted as important components of the management framework.

Audit Committee

Since October 1998, Council's Audit Committee has operated as a special committee of Council under Section 86 of the *Local Government Act 1989*.

The Committee meets four times per year and ensures accountable financial management and legislative compliance by overseeing Council's financial management, risk management, occupational health and safety (OHS), privacy and governance practices, together with oversight of the internal and external audit process.

The Committee comprises three independent members and two councillor members.

Audit Committee Member	Membership of Audit Committee	RTA	NA
Claire Filson	Chairperson: Re-appointed in March 2017	4	4
Mr Brian Keane	Independent member	4	4
Mr David Nairn	Independent member	4	4
Cr Helen Patsikatheodorou (Mayor)	Councillor member – Appointment ended October 2016	1	0*
Cr Chandra Bamunusinghe	Councillor member – Appointment ended October 2016	1	1
Cr Drew Jessop (Mayor)	Councillor member – Appointed November 2016	3	3
Cr Karen Sherry	Councillor member – Appointed November 2016	3	3
RTA = Required to attend, NA = Number attended *Absence was recorded in the meeting minutes as an apology.			

Internal audit

BDO East Coast Partnership (BDO) was reappointed as Council's Internal Auditor for a period of three years commencing 1 July 2017, with an option of a further one year.

Each year, in accordance with the approved *Strategic Internal Audit Plan*, our Internal Auditors carry out audits; prepare reports; and present these reports, incorporating management responses, to the Audit Committee for consideration at the quarterly meetings.

Councillors also receive these reports for information. All activities of internal audits are monitored by the CEO and the Audit Committee.

Details of internal audits undertaken:

Internal Audit	Meeting Presented
Information Technology – Review of IT Security	November 2016
Review of Key Contracts	November 2016
Service Planning	November 2016
Childcare – Review of Financial Management	February 2017
Legislative Compliance – Assurance and Planning Practices	May 2017
Financial Management Long Term Planning	May 2017
Related Party Transactions	May 2017
Follow up of Past Agreed Actions	May 2017

The Audit Committee also reviewed the actions taken by management in implementing the internal audit recommendations.

Any recommendations which have not been actioned and completed continue to form part of the Management Actions Status reporting which are actively monitored by the Audit Committee and the Risk and Governance Committee.

Year End Financial Statements / External Audit: A comprehensive review of the financial statement preparation was undertaken, including meetings with the external auditor. The Audit Committee recommended the adoption of the Financial Statements to Council for the financial year ended 30 June 2016.

External audit

Council is externally audited by the Victorian Auditor-General. For the 2016/17 year, the annual external audit of council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's representative. The external auditors attend the May and August Audit Committee meetings to present the annual audit plan and Independent Audit Report. The external audit management letter and responses are also provided to the Audit Committee.

Risk Management

Council has embedded a rigorous and effective risk management culture across the organisation through its risk management systems and accountabilities.

New members of staff are educated on risk management and fraud policies and procedures at induction.

Ongoing risk management training is provided to staff in workshops and using resource materials, including the Risk Management Manual, Policy and Framework. Additionally, risk management accountabilities are included in all position descriptions and performance reviews for senior staff.

Council's Risk Management Framework and Policy guides us, using the processes set out in the Australian/New Zealand/International Standard: Risk Management AS/NZS ISO 31000:2009.

The Governance and Risk Management Committee and the Audit Committee both oversee the risk management activities of the organisation, ensuring appropriate mechanisms are in place and used to guard against and minimise loss and maximise opportunities.

Other matters:

- (a) Agenda and Minutes of meetings of the Audit Committee are provided to Council in accordance with the Instrument of Delegation.
- (b) In performing its obligations and responsibilities under the *Audit Committee Charter*, the Committee is cognisant of the critical nature of risk management in the operations of Council. Accordingly, risk management is a key focus for the Committee and regular risk management reports are considered throughout the year.

- (c) The following reports were presented to the Audit Committee (in addition to the internal audits listed in table 1.3) for consideration:
 - Annual Report on Audit Committee Business
 - Internal Audit Strategic Plan Reporting
 - Fraud Control Update
 - Quarterly Finance Reporting
 - Ten Year Financial Plan Assumptions
 - Risk Management Reporting
 - Risk Management Framework review
 - Statutory Compliance and Ethics Program
 - Legislative Compliance and Fraud Reporting
 - Council's Information, Communications and Technology Strategy Update
 - Half yearly reporting on the Local Government Performance Reporting Framework Implementation
 - Insurance Renewal 2017 - 2018
 - OH&S Reporting
 - Management Actions Status Report
 - Implementation Plan – Asset Management System
 - Audit Committee Self-Assessment
 - Review of *Audit Committee Charter* and Instrument of Delegation
 - External Audit Strategy Memorandum
 - External Audit Management Letter
 - Self-Assessment against the IBAC Review of perceptions of corruption
 - Self-Assessment against the Ombudsman Investigations on:
 - Misuse of council resources
 - Local Government decision making
 - Self-Assessment against Victorian Auditor-General's Reports on Audit Committee Governance
 - Review of Compliance with the *Environment Protection Act* Status Report
 - Fraud Register Notifications
 - Strategic Risk Identification
 - Process for the selection of Internal Audit Services for July 2017 and beyond
 - JMAPP Property Risk Management Audit 2014-16
- (d) To enable the Audit Committee to obtain a more detailed understanding of the services, operations and risks of Council, presentations were made to the Committee by:
 - Director Planning and Development
 - Director Communications, Engagement and Advocacy
 - Director Community Services

Governance and Management Checklist

LG131(3), R12

The following are the results of Council's assessment against the prescribed governance and management checklist.

	Governance and Management Item	Required	YES/ NO	Date if YES (single item/date)	Dates if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to document if answer is YES
GC1	Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	Current policy in operation	NO			Council has adopted community engagement guidelines outlining Council's commitment and process for undertaking community consultation and engagement.
GC2	Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Current guidelines in operation	YES	27/06/2011		
GC3	Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Plan adopted in accordance with section 126 of the Act	YES	26/06/2017		https://www.hume.vic.gov.au/files/share/dassets/hume_website/publications/council_plan/council_plan_2017-2021_incorporating_the_strategic_resource_plan_lores.pdf
GC4	Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Budget adopted in accordance with section 130 of the Act	YES	26/06/2017		https://www.hume.vic.gov.au/files/share/dassets/hume_website/budgets/2017-18_adopated_annual_budget.pdf
GC5	Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Current plans in operation	YES		Roads Asset Management Plan (includes footpaths, bridges, cycleways) 5/07/2010 Buildings Asset Management Plan 5/08/2010 Parks and Open Space 10/09/2012	
GC6	Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)	Current strategy in operation	YES	27/06/2016		
GC7	Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Current policy in operation	YES	27/03/2017		https://www.hume.vic.gov.au/files/share/dassets/hume_website/publications/policies/cp2011-11-38_risk_management_policy.doc
GC8	Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Current policy in operation	YES	28/09/2015		https://www.hume.vic.gov.au/files/content/hume_website/about_us_contact_details/your_council/media_publications_amp_forms/policies_amp_strategies/policies/cp2011-11-25_fraud_control_policy.doc
GC9	Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the <i>Emergency Management Act 1986</i>	YES	23/06/2017		
GC10	Procurement policy (policy under section 186A of the <i>Local Government Act 1989</i> outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the <i>Local Government Act</i>	YES	26/06/2017		
GC11	Business continuity plan (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	Current plan in operation	YES	14/02/2017		

	Governance and Management Item	Required	YES/ NO	Date if YES (single item/date)	Dates if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to document if answer is YES
GC12	Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Current plan in operation	YES	30/06/2012		
GC13	Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Current framework in operation	YES	24/02/2017		
GC14	Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Committee established in accordance with section 139 of the Act	YES	28/11/2011		Council has created its Audit Committee as a Special Committee under Section 86 of the LGA. This provides for a higher level accountability and governance control to members of the Committee, in excess of that provided to an Advisory Committee under Section 139 of the LGA.
GC15	Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	Internal auditor engaged	YES	22/05/2017		
GC16	Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	Current framework in operation	YES	1/07/2016		
GC17	Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Current report	YES	22/02/2017		https://www.hume.vic.gov.au/files/share/datasets/hume_website/publications/council_plan/council_plan_2013-2017_2016-2017_actions_second_quarter_progress_report.pdf
GC18	Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	Quarterly statements presented to Council in accordance with section 138(1) of the Act	YES		Q4. 12/09/2016 Q1. 21/11/2016 Q2. 27/02/2017 Q3. 24/04/2017	
GC19	Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports prepared and presented	YES		26/08/2016 and 24/02/2017	
GC20	Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	Reports prepared and presented	YES		26/08/2016 and 24/02/2017	
GC21	Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial performance statements)	Annual report considered at a meeting of Council in accordance with section 134 of the Act	YES	17/10/2016		
GC22	Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Code of conduct reviewed in accordance with section 76C of the Act	YES	6/02/2017		

	Governance and Management Item	Required	YES/ NO	Date if YES (single item/date)	Dates if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to document if answer is YES
GC23	Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Delegations reviewed in accordance with section 98(6) of the Act	YES		Instrument of Delegation to the Chief Executive Officer 12/12/2016 Instrument of Delegation to Members of Council Staff 12/12/2016 Instrument of Sub-delegation by the Chief Executive Officer to Members of Council Staff 4/05/2017 Instrument of Delegation of Powers Prescribed by Legislation to the Chief Executive Officer to Members of Council Staff 1/07/2016	
GC24	Meeting procedures (a local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act	YES	23/09/2013		

I certify that this information presents fairly the status of Council's governance and management arrangements.



Domenic Isola
Chief Executive Officer
Dated: 11/09/2017



Drew Jessop
Mayor
Dated: 11/09/2017

Statutory Information

Documents available for public inspection

The *Local Government (General) Regulations 2015* require the following documents to be available for public inspection if they are not published on the council website:

- Details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by any councillor or member of Council staff in the previous 12 months, including:
 - the name of the councillor or member of Council staff; and
 - the dates on which the travel began and ended; and
 - the destination of the travel; and
 - the purpose of the travel; and the total cost to the Council of the travel, including accommodation costs - available on Council's Website and upon request at the Broadmeadows Municipal Office.
- The agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the *Act*, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the *Act* and are confidential information within the meaning of section 77(2) of the *Act* - Available on Council's Website and upon request at the Broadmeadows Municipal Office;
- The minutes of meetings of special committees established under section 86 of the *Act* and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the *Act* and are confidential information within the meaning of section 77(2) of the *Act* - Available upon request at the Broadmeadows Municipal Office;
- A register of delegations kept under sections 87(1) and 98(4) of the *Act*, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the *Act* - Available upon request at the Broadmeadows Municipal Office;

- A document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease - Available upon request at the Broadmeadows Municipal Office;
- A register maintained under section 224(1A) of the *Act* of authorised officers appointed under that section - Available upon request at the Broadmeadows Municipal Office; and
- A list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant - Available upon request at the Broadmeadows Municipal Office.

Best value

In accordance with section 208B(f) of *the Local Government Act 1989*, at least once every year a council must report to its community on what it has done to ensure that it has given effect to the Best Value Principles.

Council has embedded its commitment to best value through the implementation of its Service Planning Framework which is being rolled out across 27 individual service groupings covering all of Council's operations. Application of the Best Value Principles is central to reviewing and planning for services to ensure they continue to meet the needs of the Hume community.

During 2016/17, service groupings that completed service planning in accordance with Council's Service Planning Framework included:

- Communications and Advocacy
- Disability Support Services
- Information and Communication Technology
- Economic Development
- Youth Services.

As at 30 June 2017, service planning is also well progressed for the Parks and Open Space and Waste and Amenity service groupings.

Disability Action Plan

Hume City Council is proud to be advancing the commitment to participation and wellbeing of people with disabilities. In accordance with the *Victorian Disability Act 2006*, Hume City Council prepared its *Council Plan 2013-2017 (2016/2017 Actions)* to incorporate the requirements of the *Disability Action Plan*.

Under Section 38 (3) of the *Act*, a public sector body must report on the implementation of their *Disability Action Plan* in the annual report.

Whilst it is recognised that all Council activities and services actively consider and comply with the *Victorian Disability Act 2006*, the *Council Plan 2013-2017 (2016/2017 Actions)* provided six specific actions that directly targeted outcomes for people with disabilities in 2016/17.

Progress on the actions of the *Council Plan* were monitored, reviewed and reported on during the financial year each quarter. As at 30 June 2017, all of these *Council Plan* actions were completed with some highlights including:

- Livvi's Place, a fully fenced inclusive playspace for the whole community was constructed and opened to the public at Craigieburn ANZAC Park in March 2017. Changing Places Facilities accreditation was also completed for Jack Roper Reserve, Broadmeadows.
- To support accessible educational and employment pathways, nine Victorian Certificate of Applied Learning students (with mild intellectual disabilities) from Hume Valley School were placed in various Council departments for a school term. In addition, job readiness workshops and interview training was conducted with students from Hume Valley School in conjunction with AMES Australia (settlement services for refugees and migrants).
- Accessibility upgrade works were completed at Jack McKenzie Community Centre and Gladstone Park Maternal Child Health Centre and designs and tendering for works at Meadow Heights Community Centre and Campbellfield Community Centre are well progressed. The audit of remaining facilities within Council's facilities register continues to prioritise works to accommodate the inclusion of Universal and Accessible Design elements.
- The advent of the National Disability Insurance Scheme (NDIS) in Hume City was a key focus of the Disability Support service planning process undertaken in 2016. A *Disability Support Service Plan* was reviewed and adopted by Council, with a decision not to register as a provider of services under the NDIS. Actions to support Council, clients, community members and local service providers to transition to the NDIS included:
 - Delivery of a NDIS communications plan
 - Communication of Council's decision to staff, clients and local service providers
 - Information sessions for community members
 - Development of a detailed transition-out plan.
- As part of the Home and Community Care Aboriginal Training Program, supported by the MAV (Municipal Association of Victoria), Council has recruited a trainee Aboriginal Direct Care Worker. The trainee successfully completed a Certificate III in Aged Care, whilst working across the Indigenous and non-Indigenous community. Given the success of this project, Hume City Council was recently asked to present at the MAV Indigenous Inclusive Aged and Disability Services Workshop.
- The Hume Disability Partnership Network continues to meet quarterly. At the most recent meeting in March 2017, 25 key stakeholders attended a planning session with the National Disability Insurance Agency.
- Council has engaged Art Therapists to work across a variety of Aged and Disability Service programs including the Mind, Body and Soul Program, Hume Active Lifestyle Program and Indigenous Elders Program. The participants have enjoyed a range of activities including creating mosaics, making candles and having their artwork displayed at a local café - Little Deer Tracks.

Carers recognition

In accordance with the *Carers Recognition Act 2012*, Council is required to report annual care measurement obligations under Section 11 of the *Act*.

Council has taken all practical measures to comply with its responsibilities outlined in the *Carers Recognition Act 2012*. Council has promoted the principles of the *Act* to people in care relationships who receive Council services and to the wider community by:

- Ensuring that Council's Aged and Disability staff have an awareness and understanding of the *Carers Recognition Act 2012*, allowing them to support the community through relevant council services.
- Distributing printed material through Aged and Disability newsletters, and at the point of assessment and service provision, advocating and recognising the needs of the carer.

Council has taken all practicable measures to ensure that persons who are in care relationships have an awareness and understanding of the care relationship principles by:

- Raising awareness at induction and training programs designed to formally acknowledge the role of carers and the importance of care relationships in the Hume community.
- Ensuring that the staff who support carers have the necessary skills and training.

Council has taken all practicable measures to review and modify policies, procedures and supports to include recognition of the carer relationship and has provided the following additional activities and resources to recognise the care relationship by:

- Ensuring the relationship is respected and the views of the carer are considered in the assessment, planning, delivery, management and review of services affecting them and the care relationship.
- Recognising carers for their efforts and the contribution they make to the community because of their care role. Both carers and the people they care for should always have their views and needs considered with the provision of respite services.

Domestic Animal Management Plan

In accordance with the *Domestic Animals Act 1994*, Council is required to prepare a *Domestic Animal Management Plan* at four yearly intervals and evaluate its implementation in the annual report.

Council adopted the *Domestic Animal Management Plan 2014 (DAMP)* in December 2014. A new plan is currently being developed following community consultation in early 2017 and expected to be adopted by Council in September 2017.

The table below outlines the actions for the final year of the current DAMP, and their progress status. Of the 14 actions committed to for 2016/17, all were completed.

2016/17 DAMP Action	Status
Investigate opportunities to cross-reference Council registration database with microchip registry data to improve accuracy of registration database.	Completed
Liaise with shelters and pet shops to include registration information on adoption papers.	Completed
Assist residents by increasing cat trapping programs.	Completed
Increase park patrols to 150 patrols per year in off leash areas.	Completed
Off-leash areas to be audited annually for standard provisions of poop bags, receptacles, water availability, and signage.	Completed
Intervene when animals found "Wandering at Large" on first occasion and on multiple occasions.	Completed
Audit Dangerous, menacing and restricted breed dogs on an annual basis.	Completed
Conduct after hours patrols of industrial areas to identify guard dogs.	Completed
Seek to establish agreements for rehoming of impounded animals.	Completed
Conduct random inspections and visits of animal owners offering "pets for sale" for assessment as to compliance with Codes and as a Domestic Animal Business (DAB).	Completed
Identify any unregistered Domestic Animal Breeding establishments.	Completed
Liaise with organisations to identify unregulated breeding establishments.	Completed
Conduct audits of all registered DABs.	Completed
Conduct a survey to inform, advise and assess the next DAMP.	Completed

Contracts

During the year council did not enter into any contracts valued at \$150,000 or more for services of \$200,000 or more for works of a kind specified in section 186(5)(a) and (c) of the *Act*. It also did not enter into any other contracts valued at \$150,000 or more for goods or services or \$200,000 or more for works without engaging in a competitive process.

***Food Act* Ministerial directions**

In accordance with section 7E of the *Food Act 1984*, council is required to publish a summary of any Ministerial Directions received during the financial year in its annual report. No such Ministerial Directions were received by council during the financial year.

Protected disclosure procedures

Council has Protected Disclosure Procedures to deal with the system for reporting disclosures of improper conduct or detrimental action by the Hume City Council or its employees, officers or members.

In relation to the reporting of protected disclosures involving improper conduct or detrimental action by the Hume City Council or its employees, officers or members, enquiries are directed to either:

- The Protected Disclosures Coordinator; or
- The Protected Disclosures Officer.

The Protected Disclosure Procedures are accessible for viewing and download from Council's website.

During the 2016/17 financial year, there were no notifications to the Independent Broad-based Anti-corruption Commission (IBAC) under section 21(2) of the *Protected Disclosure Act 2012*.

***Road Management Act* Ministerial direction**

In accordance with section 22 of the *Road Management Act 2004*, a council must publish a copy or summary of any Ministerial direction in its annual report. No such Ministerial Directions were received by council during the financial year.

Freedom of Information

The *Freedom of Information Act 1982* gives people the right to obtain access to documents held by Council.

A person may request documents created by Council by submitting an application in writing and accompanied by the prescribed fee (which is not refundable) to:

Freedom of Information Officer
Hume City Council
PO Box 119, DALLAS VIC 3047

An application form is available on Council's website and enquiries may also be made by telephoning 9205 2200.

The application fee for 2016/17 was \$27.90 and has been determined at \$28.40 for 2017/18.

The Freedom of Information Commissioner oversees the operation of the FOI Act in Victoria, with responsibilities including:

- Conducting reviews of agency decisions, including councils.
- Handling freedom of information complaints.
- Monitoring compliance with the Act.

Freedom of Information requests	2012/13	2013/14	2014/15	2015/16	2016/17
In Progress previous year (active requests)	15	9	0	5	5
Requests for year	60	32	30	51	41
Total number of requests	75	41	30	56	46
Access granted in full	11	4	3	8	11
Access granted in part	36	21	10	17	17
Access denied in full	2	7	1	2	2
No documents identified	16	6	5	6	5
Other – Withdrawn	1	2	1	1	1
Other – Not proceeded with	0	0	4	4	1
Other – Outside the <i>Act</i>	0	0	1	0	7
Other – In Progress end of year	9	0	5	5	2
Aged requests from previous years determined as no longer active	Nil	1	0	0	0
Total dealt with in year under review	75	41	30	56	46
Number of reviews/complaints lodged with Office of the Freedom of Information Commissioner	Reporting commenced 2015/16			6	4
Number of appeals lodged with the Victorian Civil and Administrative Tribunal	3	Nil	0	0	1
Total Charges Collected	\$2,284.80	\$1,527.20	\$1,727.28	\$3,098.80	\$1,444.00

The above information was provided to the Office of the Freedom of Information Commissioner for its Annual Report.

Infrastructure and development contributions

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, a council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in a council's annual report.

For the 2016/17 year the following information about infrastructure and development contributions is disclosed.

Infrastructure contributions

For the period 2016/17, Council did not have any relevant information to report in regard to Infrastructure Contributions Plans under section 46GM of the *Planning and Environment Act 1987*.

Development contributions

Table 1 - Total Development Contributions Plans (DCP) levies received in 2016/17

DCP name and year approved	Levies received 2016/17
Craigieburn R2 September 2010	\$5,953,560.72
Greenvale West R3 December 2010	\$988,260.54
Greenvale North R1 January 2011	\$1,109,490.54
Merrifield West March 2012	\$8,284,487.96
Lockerbie May 2012	\$5,838,871.82
Greenvale Central November 2013	\$1,152,889.57
Craigieburn North Employment June 2016	\$0
Total	\$23,327,561.15

Table 2 - DCP land, works, services or facilities accepted as works-in-kind in 2016/17

(Agreements executed in 2016/17)

DCP name/ year approved	Project ID	Project description	Item purpose	Project value
Craigieburn R2 September 2010	AR05	Southern active playing field - construction. 16 tennis courts, 3 netball courts, landscaping, car parking and civil works.	Active Recreation	\$3,544,959.00
Greenvale West R3 December 2010	OS01	Land for full size Active Playing Oval in PSP (3 hectares) to be provided as an addition to neighbourhood park.	Active Recreation	\$5,940,000.00
Greenvale West R3 December 2011	OS02 (part)	Construction of one full size Active Playing Oval, landscaping and car parking in the Greenvale West Precinct.	Active Recreation	\$1,957,000.00
Merrifield West March 2012	IT06	Intersection 6. Land acquisition for ultimate and construction of an interim signalised intersection at the intersection of the western connector street and Donnybrook Road.	Intersection	\$5,252,551.90
Merrifield West March 2013	IT05 (part)	Intersection 5. Land acquisition for ultimate and construction of an interim signalised intersection at the intersection of the middle connector street and Donnybrook Road.	Intersection	\$3,237,779.65
Total				\$19,932,290.55

Total DCP contributions received and expended to date (for DCPs approved after 1 June 2016)

A DCP for Craigieburn North Employment was approved in June 2016, however no levies, contributions or works were received in 2016/17.

Land, works, services or facilities delivered in 2016/17 from DCP levies collected

A DCP for Craigieburn North Employment was approved in June 2016, however no land, works, services or facilities were delivered in 2016/17.

Providing Grants to Our Community

Council continued to support many individuals and organisations during 2016/17. \$783,498 in funding was provided for a range of programs and initiatives that strengthen our community.

This funding was provided through community grants made under a number of categories, including community activity, innovation, partnerships, neighbourhood house/community learning centres and other activities like community events, awards and scholarships.

The following grants were provided during 2016/17:

2016/17 Community Grants	Amount
Community Activity	\$157,500
Innovation	\$7,400
Partnership Tier 1 and Tier 2	\$210,071
Neighbourhood House/ Community Learning Centre funding	\$267,150
2017 Hume Education Scholarship Program	\$47,000
Broadmeadows Street Festival grants scheme	17,237.74
Other	\$77,140
Total	\$783,498.74

Community Activity

Community Group or Organisation	Amount
1st Sunbury Cubs and Scouts - Scout Association of Australia Victorian Branch	\$1,400
1st Craigieburn Scout Group - Scout Association of Australia Victorian Branch	\$1,100
African Community Development Network of Australia	\$1,000
All Saints	\$1,000
Aqua Wolves Swimming Club	\$1,000
Art Enrichment	\$1,000
Australian Air League Inc.	\$1,100
Bandicoot Chess Club Inc.	\$1,400
Bhutanese Organisation In Australia Inc.	\$1,400
Bhutanese Senior Citizens Group Inc.	\$1,400
Broadmeadows Basketball Association Inc.	\$1,000
Broadmeadows and District Garden Club	\$1,100
Broadmeadows Community Toy Library Inc.	\$1,400
Broadmeadows Disability Services	\$1,100
Broadmeadows Greek Elderly Citizens Club Inc.	\$1,000
Broadmeadows Mature Persons Unemployed Group Inc.	\$1,100
Broadmeadows Obedience Dog Club	\$1,400
Broadmeadows Turkish Senior Citizens Club Inc.	\$1,000
Brunswick Sri Lankan Community Group Inc.	\$1,000
Bulla Agility Dogs Inc.	\$1,000
Campbellfield Heights Primary School	\$1,400
Campbellfield Lions Soccer Club	\$1,000

Community Group or Organisation	Amount
Careworks Sunranges Inc.	\$1,400
Catholic Church Sunbury	\$1,000
Chaldean League Foundation of Australia Inc.	\$1,400
Circolo Pensionati Italiani Di Gladstone Park Inc.	\$1,000
Circolo Pensionati Italiani Di Greenvale Inc.	\$1,000
Circolo Pensionati Multiculturale De Greenvale Inc.	\$1,000
Citizen Advocacy Sunbury and Districts Inc.	\$1,100
Cook Islands Community Northern Districts Association Inc.	\$1,400
Coolaroo South Primary School	\$1,400
Craigieburn Art Group	\$1,000
Craigieburn Bowling Club Inc.	\$1,000
Craigieburn Historical Interest Group Inc.	\$1,100
Craigieburn South Primary School	\$1,000
Craigieburn Support and Exercise Group Inc.	\$1,100
Craigieburn Tennis Club	\$1,400
Dallas Brooks Community Primary School	\$1,400
Diamond Valley Multiple Birth Association	\$1,000
Dodgers Basketball Club Inc.	\$1,000
Eritrean Families in Hume and the North	\$1,000
Essendon District Football League Inc.	\$1,400
Friends of Will Will Rook Pioneer Cemetery Inc.	\$1,000
Gateway Rotaract Club Inc.	\$1,100
Gladstone Park Combined Probus Club	\$1,000
Gladstone Park Senior Citizens Club Inc.	\$1,400
Greek and Cypriot Social Welfare Centre	\$1,000
Greek-Australian Recreational and Instructive League of Victoria Inc.	\$1,000
Greek Orthodox Community of Broadmeadows and Districts	\$1,100
Greek Senior Citizens Club of Gladstone Park and Tullamarine	\$1,100
Goonawarra Bilby's Playgroup Association Inc.	\$1,000
Goonawarra Primary School	\$1,000
Help-Himalayan Youth Foundations Inc.	\$1,000
Highlands Community Residents' Group Inc.	\$1,400
Hmong Australia Society Inc.	\$1,400
Hmong Australia Festival Inc.	\$1,400
Hume City Swimming Club Inc.	\$1,400
Hume Men's Shed (Sunbury) Inc	\$1,000
Hume Residents Airport Action Group	\$1,400
Hume Sri Lankans Seniors' Association Inc.	\$1,400
Hume Toastmasters	\$1,100
Holy Child Catholic Church Dallas	\$1,400
Jacana Cricket Club	\$1,000
Jacana Football Club	\$1,000
Jackson's Creek Probus Club Sunbury	\$1,100

Community Group or Organisation	Amount
Jackson Creek TOWN Club Inc.	\$1,000
Kerala Hindu Society Melbourne Inc.	\$1,400
Kismet Park Primary School	\$1,000
Mature Active Person's Social (MAPS) Club Inc.	\$1,400
Meadow Heights Turkish Senior Pension Association	\$1,000
Meadows Primary School	\$1,100
Melbourne Solidarity Inc.	\$1,400
Merri Outreach Support Service	\$1,400
Mesopotamia Visual Arts Society Inc.	\$1,000
National Servicemen's Association of Australia Victorian Branch Inc.	\$1,400
Northern Men's Shed Inc.	\$1,000
Northern Metropolitan Multicultural Seniors Clubs Network Inc.	\$1,100
Northern Thunder Rugby League Club	\$1,000
Northern Turkish Family Association Inc.	\$1,100
Northern Turkish Women's Association Inc.	\$1,100
Northside Malayalee Community Club Inc.	\$1,000
North Victoria Srilankan Welfare Association Inc.	\$1,400
One World Family Inc.	\$1,000
Orhay Assyrian Language School	\$1,400
Penola Catholic College	\$1,400
Probus Club of Craigieburn (Combined) Inc.	\$1,100
Probus Club of Sunbury Inc.	\$1,100
Riding For The Disabled Association Of Victoria Inc.	\$1,400
Rotary Club Of Greenvale Inc.	\$1,100
Roxburgh Magpies Basketball Club Inc.	\$1,100
Roxburgh Park United Soccer Club Inc.	\$1,100
Roxy Slimmers Inc.	\$1,000
Sailability North	\$1,100
Sidrana Inc.	\$1,400
St. John The Baptist for Alanish Community Inc.	\$1,000
Saint Maratken Community Society Inc.	\$1,000
Somali Inter-riverine Community Development Association Inc.	\$1,000
Spanish Speaking Seniors Citizens Club of Broadmeadows and Districts	\$1,000
Sunbury Amateur Swimming Club Inc.	\$1,400
Sunbury and District Obedience Dog Club Inc.	\$1,000
Sunbury Art Society Inc.	\$1,000
Sunbury Choral Association Inc.	\$1,100
Sunbury Combined Probus Club Inc.	\$1,100
Sunbury Community Arts Network Inc.	\$1,400
Sunbury Community Progress Association Inc.	\$1,000
Sunbury and District Heritage Association Inc.	\$1,400
Sunbury Family History Society	\$1,000
Sunbury Garden Club	\$1,400

Community Group or Organisation	Amount
Sunbury Ladies Bat'n'Rouge Club Inc.	\$1,000
Sunbury Ladies Probus Group	\$1,400
Sunbury Lay Ecumenical Committee Inc.	\$1,000
Sunbury Little Athletics Centre Inc.	\$1,000
Sunbury School of Calisthenics Inc.	\$1,000
Sunbury Senior Citizens Club Inc.	\$1,000
Sunbury Residents Association	\$1,000
Sunbury Stitcher's and Quilters	\$1,100
Sunbury Storm Softball Club Inc.	\$1,000
Sunbury Toy Library	\$1,000
Sunbury U3A Inc.	\$1,100
Sun Valley Common Equity Rental Housing Co Operative Ltd.	\$1,000
Superoos Basketball Club Inc.	\$1,000
The Australian Halba Charity Association Inc.	\$1,400
The Gurukul Inc.	\$1,000
The Sunbury Blue Light Disco Inc.	\$1,000
Toastmasters International District 73	\$1,000
Take Off Weight Naturally (TOWN) Sunbury Branch	\$1,000
Tullamarine Football Club	\$1,400
Tullamarine Live Steam Society	\$1,000
Tullamarine Sporting Club Inc.	\$1,000
Terminate Tullamarine Toxic Dump Action Group	\$1,400
Vietnamese Senior Citizens Group In Hume	\$1,000
Vietnamese Women's Association In Broadmeadows Inc.	\$1,000
Woodlands Ladies Probus Club of Sunbury Inc.	\$1,000
United Khalsa Hockey Club Victoria	\$1,000
United Voice of Australia	\$1,000
Upfield Soccer Club Inc.	\$1,400
Yemeni Community Inc.	\$1,400
Zahrira Social Club	\$1,000
Total	\$157,500

Innovation

Community Group or Organisation	Amount
Hume Valley School	\$2,400
Craigieburn Basketball Association	\$5,000
Total	\$7,400

Partnership

Community Group or Organisation	Amount
Tier 1	
The Smith Family	\$3,000
Bridging Worx Inc.	\$10,000
City of Hume Boxing Club Inc.	\$10,000
Roxburgh Rise Primary School	\$5,000
Second Chance Animal Rescue	\$10,000
Victorian Skateboard Association	\$10,000
Oorja Foundation	\$10,000
Operation Newstart	\$10,000
Tier 2	
Brite Services	\$10,000
Melbourne Symphony Orchestra (MSO)	\$20,000
Westside Circus	\$11,750
Sunbury Community Health	\$12,500
Macedon Ranges Health	\$7,561
Jacana Junior Football Club	\$10,000
Kids Thrive	\$20,000
Life Saving Victoria	\$20,000
Outer Urban Projects	\$20,000
Raise Foundation	\$10,260
Total	\$210,071.00

Neighbourhood House/ Community Learning Centre funding

Neighbourhood House/ Community Learning Centre	Amount
Attwood House Community Centre Association	\$26,715
Anglicare Broadmeadows Women's Community House	\$26,715
Banksia Gardens Association Inc.	\$26,715
Craigieburn Education and Community Centre	\$26,715
Dallas Neighbourhood House Inc.	\$26,715
Goonawarra Neighbourhood House Inc.	\$26,715
Kenley Court Neighbourhood House	\$26,715
Meadow Heights Education Centre	\$26,715
Sunbury Neighbourhood House Inc.	\$26,715
Tullamarine Community House Inc.	\$26,715
Total	\$267,150

2017 Hume Education Scholarship Program

Student name	Nominating Primary School	Scholarship amount
Bianca Sawangsri	Broadmeadows Primary School	\$1,000
Yousif Yousif	Roxburgh Homestead Primary School	\$1,000
Santerro Mumudovska	Jacana School for Autism	\$1,000
Jack Leaford	Roxburgh Rise Primary School	\$1,000
Patrick Bray	Meadows Primary School	\$1,000
Theresa Petros	Bethal Primary School	\$1,000
Daniel Kassis	Hume Valley School	\$1,000
Kristian Critelli	Campbellfield Heights Primary School	\$1,000
Madelyn Burley Miller	Broadmeadows Special Developmental School	\$1,000
Abdullah Ahmed	Craigieburn Primary School	\$1,000
Danielle Choo-Koon	Greenvale Primary School	\$1,000
Rouqaya Elmarsi	Dallas Brooks Community Primary school	\$1,000
Janith Wendakoon	Willmott Park Primary School	\$1,000
Isabela Cvetanoski	Sunbury West Primary School	\$1,000
Lilly-Rose Dunne	Sunbury and Macedon Ranges Specialist School	\$1,000
Aiko Gatti	Our Lady of Mount Carmel	\$1,000
Aleksander Zerebiec	Mickleham Primary School	\$1,000
Annie Hoiles	Goonawarra Primary School	\$1,000
Bridie Carew	Sunbury Heights	\$1,000
Sean Muller	Red Rock Christian College	\$1,000
Sebastian Vue	Meadow Heights Primary School	\$1,000
Manisha Regmi	Broadmeadows Valley Primary School	\$1,000
Joshua McKendry	Craigieburn South Primary School	\$1,000
Kiera Plath	St. Dominic's Catholic Primary School	\$1,000
Sonny Phelan	Sunbury Primary School	\$1,000
Evelyn Molina	Roxburgh Park Primary School	\$1,000
Monica Siracusa	St Carlo Borromeo	\$1,000
Layla El-Halabi	Aitken Creek Primary School	\$1,000
Sinamoni Fenunuti	School of the Good Shepherd	\$1,000
Hamza Alie	Ilim College	\$1,000
Robert Talia	St Mary's Coptic Orthodox College	\$1,000
Lachlan Dawson	St Anne's School Sunbury	\$1,000
Chantelle Webster	Mount Ridley College	\$1,000
Benjamin Keily	Hume Anglican Grammar	\$1,000
Emre Acahan	Coolaroo South Primary School	\$1,000
Jordan Milenkovic	Killara Primary School	\$1,000
Max Hirst	Aitken College - Cumberland	\$1,000
Metodio Soares	Our Lady's Catholic Primary School Craigieburn	\$1,000
Selen Yurdusevdi	Sirius College	\$1,000
Mary Damato	Holy Child Primary School Dallas	\$1,000
Carmelite Nielsen	Tullamarine Primary School	\$1,000
Angela Ieremia	Gladstone Park Primary School	\$1,000
Miranda Bulman	Westmeadows Primary School	\$1,000
Nickiera Johnson	Kismet Park Primary School	\$1,000
Vanessa Tran	Gladstone Views Primary School	\$1,000
Thomas Crowley	Mother Teresa Catholic Primary School	\$1,000
Julian Levkut	Good Samaritan Primary School	\$1,000
Total		\$47,000

2017 Broadmeadows Street Festival grants scheme

Group name	Activity details	Grant amount approved	Final amount given
All Saints	Multicultural food stall and performance.	\$1,250	\$1,250
Art Enrichment	Performance and workshops from Craigieburn Youth Theatre Group.	\$1,500	\$1,500
Assyrian Assemblé of God (AOG) Church	Traditional Assyrian cooking demonstrations.	\$1,000	\$927
Chaldean League of Victoria Inc.	Band and folk dancing group.	\$1,100	\$880
Clan Analogue	Jam sessions with local performers to create a new music experience and live video streaming.	\$1,260	\$1,199
Elusive Arts	Art prints of contemporary and ancient art mixed with poetry of love given away to attendees.	\$2,000	\$2,000
Greek and Cypriot Social/Welfare Centre	Traditional Greek performance.	\$750	\$506.74
Hmong Australia Festival Inc.	A Hmong cultural exhibition display featuring a handicraft display; a cultural dance performance from members of the Hmong community; a food stall where visitors can learn about and taste authentic Hmong food.	\$1,500	\$1,500
Kerala Hindu Society	Musical / dance performance with over 30 participants and based on Kerala (Indian style dance).	\$1,500	\$1,075
Melbourne Solidarity Inc.	Coffee and cakes and a performance to educate on a range of traditional instruments.	\$1,645	\$1,645
Northern Turkish Family Ass	Music performance, multicultural cooking and exhibitions.	\$1,250	\$850
Okyanusya Theatre and Cultural Activities Group	The 7Seas group performance with Turkish and English music.	\$1,425	\$1,425
Pacmania	Performances including roving, stage and busking style. And music will range from traditional percussion rabab, and electronic loops.	\$2,000	\$2,000
Foundling Archive	An oral historic exhibition with recorded interviews becoming part of the project.	\$1,100	\$0
The Gurukul Inc.	Indian dance and singing performance.	\$1,250	\$0
THE HE Vietnamese Language Centre	Lantern making workshops for children including a parade.	\$480	\$480
Total		\$21,010	17,237.74

Other major grants and funding

Grant / Award / Sponsorship	Amount
Hume Aileu Education Scholarship Program (paid to Moreland City Council)	\$5,140
Sunbury Street Life 2016 sponsorship	\$6,500
Summer Sessions: Movies and Music 2017 sponsorship	\$4,000
Sunbury Agricultural Show 2016 sponsorship	\$18,000
Sunbury Christmas Decorations 2016 sponsorship	\$7,500
SunFest 2017 sponsorship	\$27,000
Christmas on the Green 2016 sponsorship	\$9,000
Total	\$77,140

Performance Statement for the year ended 30 June 2017

Ref Reg 17 (1)

Description of municipality

Hume City is located just 15 kilometres north of Melbourne and is one of the fastest growing and most culturally-diverse communities in Australia.

Spanning a total area of 504 square kilometres, it is built around the suburbs of Broadmeadows, Tullamarine and Gladstone Park in the south, the residential suburbs of Craigieburn, Greenvale and Roxburgh Park in the north-east and Sunbury in the north-west.

The municipality is made up of a mix of contrasts including new and established residential areas, major industrial and commercial precincts and vast expanses of rural areas.

Hume City is home to major road transit routes including the Tullamarine Freeway, Western Ring Road, Hume Highway and the Craigieburn Bypass.

Hume is bound by the local government areas of Moreland, Whittlesea, Brimbank, Macedon Ranges, Melton and Mitchell.

Home to 207,830 residents (as at 30 June 2016), Hume City's population is expected to grow to 345,400 by the year 2041.

Hume residents come from more than 156 different countries and speak over 153 languages – each week, 52 new migrants move into Hume City.

In comparison to metropolitan Melbourne, Hume City residents are relatively younger in age, and there is a higher proportion of 'family households'.

Much of this can be attributed to the important role Hume City plays within the Melbourne housing market. The area is known for its affordable home ownership opportunities, attracting existing and prospective families.

In the five years between 2006 and 2011, almost 28,500 residents (aged 5+ years) moved to Hume. In this period, Moreland City was the largest contributor of new residents from within Australia – about 4,300 moved into Hume from Moreland.

This was followed by almost 2,300 residents who moved to Hume from interstate and almost 5,800 residents who came from Whittlesea, Moonee Valley, Darebin and Brimbank.

From outside Australia, some 8,900 residents moved from overseas and chose to call Hume home.

Hume receives about 5.8 per cent of metropolitan Melbourne's total migration intake, and 29 per cent of metropolitan Melbourne's humanitarian intake stream.

Hume City Council received 2,566 birth notifications in 2014/15, 2,977 in 2015/16 and 2,969 birth notifications in 2016/17.

With a population of just 93,000 in 1988, the area now known as Hume City has developed into one of the fastest and largest growth municipalities in Melbourne.

Sustainable Capacity Indicators

For the year ended 30 June 2017

Ref Reg R15(3), Sch3, R16(1), R17(2)					
<i>Indicator / Measure</i>		Results 2015	Results 2016	Results 2017	Material Variations
C1	Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,083.17	\$1,134.85	\$1,053.29	
C2	<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$6,778.95	\$6,826.13	\$6,960.61	
C3	<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	158.68	158.11	163.85	
C4	Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$933.75	\$993.70	\$1,021.34	
C5	Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$231.18	\$169.63	\$236.19	The increase in 2016/17 is largely due to the advance payment of 50% of the 2017/18 VGC funding received in 2016/17.
C6	Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	2.00	2.00	2.00	

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and

- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2017

Ref Reg R15(1), Sch3, R16(1), R17(2)					
Service / <i>indicator</i> / <i>measure</i>		Results 2015	Results 2016	Results 2017	Material Variations
AF6	<p>Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]</p>	3.65	3.67	3.13	The denominator of this indicator is based on the ABS's Estimated Residential Population. The ABS revised Hume's population figures following the 2016 Census and significantly increased the ERP from previous years. This impacts on year to year comparability and highlights that Hume is an Interface council with significant population growth.
AM4	<p>Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]</p>	10.00	21.00	24.00	Council continues to take a strong approach to animal management and ensuring all animal management issues are thoroughly investigated and prosecuted.
FS4	<p>Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</p>	89.00%	81.20%	93.28%	Council follows up all critical and major non-compliances. 93.28% of critical and major non-compliances received in 2016 were followed up in 2016. This is the first year this indicator is being calculated by calendar year (2016) and has impacted on year on year variances.

<i>Service / indicator / measure</i>		Results 2015	Results 2016	Results 2017	Material Variations
G5	<p>Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>	55.00	60.00	61.00	
HC6	<p>Home and Community Care (HACC) Participation <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100</p>	9.00%	9.40%	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
HC7	<p>Participation <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100</p>	8.00%	7.57%	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
LB4	<p>Libraries Participation <i>Active library members</i> [Number of active library members / Municipal population] x100</p>	11.00%	10.84%	10.19%	The denominator of this indicator is based on the ABS's Estimated Residential Population. The ABS revised Hume's population figures following the 2016 Census and significantly increased the ERP from previous years. This impacts on year to year comparability and highlights that Hume is an Interface council with significant population growth.

Ref Reg R15(1), Sch3, R16(1), R17(2)					
Service / indicator / measure		Results 2015	Results 2016	Results 2017	Material Variations
MC4	<p>Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</p>	71.00%	71.23%	69.03%	Council transitioned to a new Maternal and Child Health information management system during 2015/16 and this information was not reported in Performance Statement. Although Council had an increased number of MCH consultations in 2016/17, the drop in participation as a proportion of enrolments reflects the challenges of meeting the needs of a growing and diverse community. Council has invested in further resources in its Budget 2017/18 to respond to these challenges.
MC5	<p>Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</p>	72.00%	65.01%	68.85%	Council transitioned to a new Maternal and Child Health information management system during 2015/16 and this information was not reported in Performance Statement. The 2015/16 figure has now been provided and is reflected in the results.
R5	<p>Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	60.00	66.00	62.00	

Ref Reg R15(1), Sch3, R16(1), R17(2)					
Service / indicator / measure		Results 2015	Results 2016	Results 2017	Material Variations
SP4	Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	35.00%	64.71%	22.22%	In 2016/17, 18 Council planning decisions were appealed at VCAT with 14 set aside indicating that VCAT was less supportive of Council planning decisions than in 2015/16.
WC5	Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	33.00%	32.87%	34.58%	

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the Food Act 1984

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004.

Financial Performance Indicators

For the year ended 30 June 2017

Ref Reg R15(2), Sch3, R16(1), R16(2), R17(2), R17(3)									
Dimension / indicator / measure	Results			Forecasts				Material Variations	
	2015	2016	2017	2018	2019	2020	2021		
E1	Efficiency Revenue level Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,493.55	\$1,483.17	\$1,515.96	\$1,581.62	\$1,613.25	\$1,645.52	\$1,678.43	The difference between the budget and Performance Statement is that the budget is based on FTE staff whereas the Performance Statement is based on 'head-count'. In addition, the budget includes a conservative estimate of expected turnover following the organisational restructure whereas the Performance Statement estimates are based on the LGV target bands for workforce turnover.
E2	Expenditure level Expenses per property assessment [Total expenses / Number of property assessments]	\$2,884.11	\$2,872.75	\$2,716.16	\$2,791.15	\$2,904.45	\$3,001.04	\$3,099.50	
E3	Workforce turnover Resignations and terminations compared to average staff [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	10.00%	7.61%	8.13%	4.99%	4.99%	5.00%	5.00%	

Ref Reg R15(2), Sch3, R16(1), R16(2), R17(2), R17(3)									
Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
L1	Liquidity Working capital Current assets compared to current liabilities [Current assets / Current liabilities] x100	191.00%	220.16%	311.75%	311.80%	383.74%	449.76%	507.24%	The favourable variance is due to an increase in cash balances and receivables despite the increase in current liabilities. The cash balance has increased in 2016/17 mainly due to grants received in advance (VGC, Aged Services and capital works) and a higher level of carried forward capital works from 2017/18. The higher ratios in the forecast years are due to a higher level of cash and receivables due to increases in income for rates, user fees and grants and a reduction in trade and other payables due to a reduction in capital works expenditure.

Ref Reg R15(2), Sch3, R16(1), R16(2), R17(2), R17(3)									
Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
L2	<p>Liquidity Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100</p>	107.00%	22.72%	50.96%	249.57%	313.72%	376.49%	434.28%	<p>The favourable variance is due to an increase in cash balances. Cash balances have increased for reasons including increased cash contributions and an increase in other capital and operating grants (which includes the advance payment of 50% of the 2017/18 VGC funding). In the forecast years, there is no restricted cash relating to carried forward capital works as it is assumed that all capital works will be spent within the relevant year. There is a difference between the ratios published in the budget and Performance Statement due to the inclusion of additional restricted reserves (e.g. Developer Reserves and other funds allocated for future super calls) resulting in lower restricted cash balance in the budget.</p>

Ref Reg R15(2), Sch3, R16(1), R16(2), R17(2), R17(3)									
Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
O1	Obligations Asset renewal <i>Asset renewal compared to depreciation</i> [Asset renewal expense / Asset depreciation] x100	51.00%	40.22%	46.16%	66.33%	54.95%	50.61%	46.21%	<p>The increase is due to a greater level of renewal expenditure on Council's fleet and plant items and replacement of Council's information technology equipment in 2016/17 compared to 2015/16. The 2017/18 forecast year includes the carried forward renewal expenditure. Forecast years also include the reconstruction of several major roads within the municipality. There is difference between the ratios published in the budget document and Performance Statement due to the inclusion of amortisation expenditure in the budget resulting in higher asset depreciation.</p>

Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
O2	<p>Obligations Loans and borrowings Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100</p>	21.00%	1.49%	1.09%	0.33%	0.00%	0.00%	0.00%	The reduction in 2016/17 compared to 2015/16 is due to a decrease in outstanding finance leases. In the forecast years no loans or finance leases are expected to be required.
O3	<p>Loans and borrowings Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</p>	2.00%	20.10%	0.35%	0.34%	0.32%	0.00%	0.00%	In 2015/16, Council's loan balances were repaid resulting in a significantly higher ratio compared to 2016/17. From 2016/17 to 2018/19, only finance leases remain.
O4	<p>Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100</p>	36.00%	21.71%	15.07%	13.06%	13.18%	12.28%	12.06%	Between 2015/16 and 2016/17, non-current liabilities were reduced mainly due to a reduction in the development fee obligation as more lots for the development site are settled. Own source revenue increased in line with growth and price increases in rates, user fees and grants. This has resulted in a favourable (decrease) in this ratio.

Ref Reg R15(2), Sch3, R16(1), R16(2), R17(2), R17(3)									
Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
OP1	<p>Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100</p>	11.00%	11.81%	24.34%	18.06%	13.87%	11.91%	10.80%	<p>There has been an increase in the underlying surplus between 2015/16 and 2016/17 for reasons including an increase in rates revenue, user fees, operating grants and operating cash contributions due to growth and price increases. The difference between the SRP and the Performance Statement is that a number of items are excluded from the underlying surplus in the SRP (e.g. fair value adjustments for investment property, contributions cash and net gain on property development). The ratio is decreasing in future years due to the price index applied for the future expenditure increase being higher than 2% assumption used for rates revenue increase under the rates capping scheme which results in the deteriorating underlying surplus.</p>

Dimension / indicator / measure		Results			Forecasts				Material Variations
		2015	2016	2017	2018	2019	2020	2021	
S1	<p>Stability</p> <p>Rates concentration</p> <p>Rates compared to adjusted underlying revenue</p> <p>[Rate revenue / Adjusted underlying revenue] x100</p>	60.00%	59.81%	56.47%	60.12%	61.76%	62.23%	62.10%	The difference between the SRP and the Performance Statement is that a number of items are excluded from the underlying revenue in the SRP (e.g. fair value adjustments for investment property, contributions cash and net gain on property development).
S2	<p>Rates effort</p> <p>Rates compared to property values</p> <p>[Rate revenue / Capital improved value of rateable properties in the municipality] x100</p>	0.47%	0.48%	0.47%	0.47%	0.47%	0.48%	0.47%	The difference between the SRP and the Performance Statement is that the rates value used in the SRP excludes rates in lieu and other rates related charges (e.g. additional pensioner rebates granted by Council which reduces the rates income). The Performance Statement includes all rates income which results in a variance.

Definitions

"adjusted underlying revenue" means total income other than:

(a) non-recurrent grants used to fund capital expenditure; and

(b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2017

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

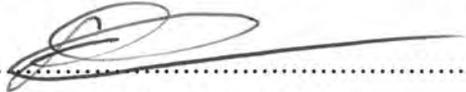
The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 26 June 2017 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the Performance Statement

Ref Reg R18(1), R18 (2)

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.



Fadi Srour, B.Bus (Acc), CA

Principal Accounting Officer

Dated: 11/09/2017

In our opinion, the accompanying performance statement of Hume City Council for the year ended 30 June 2017 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

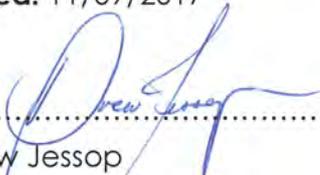
We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.



Carly Moore

Councillor

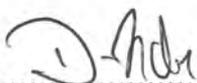
Dated: 11/09/2017



Drew Jessop

Mayor

Dated: 11/09/2017



Domenic Isola

Chief Executive Officer

Dated: 11/09/2017

Independent Auditor's Report

To the Councillors of Hume City Council

Opinion	<p>I have audited the accompanying performance statement of Hume City Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • description of municipality for the year ended 30 June 2017 • sustainable capacity indicators for the year ended 30 June 2017 • service performance indicators for the year ended 30 June 2017 • financial performance indicators for the year ended 30 June 2017 • other information and • the certification of the performance statement. <p>In my opinion, the performance statement of Hume City Council in respect of the year ended 30 June 2017 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 6 of the <i>Local Government Act 1989</i>.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. My responsibilities under the Act are further described in the <i>Auditor's responsibilities for the audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Australia and have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the performance statement	<p>The Councillors is responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 1989</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.</p>

Auditor's responsibilities for the audit of the performance statement

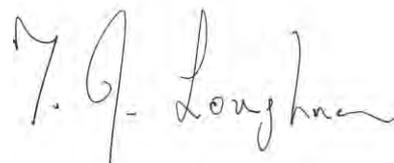
As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the statement of performance, including the disclosures, and whether the statement of performance represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
13 September 2017



Tim Loughnan
as delegate for the Auditor-General of Victoria

Hume City Council
2016/2017 Financial Report

**Comprehensive Income Statement
For the Year Ended 30 June 2017**

	Note	2017 \$'000	2016 \$'000
Income			
Rates and charges	3	163,372	151,879
Statutory fees and fines	4	13,135	12,497
User fees	5	23,819	21,662
Grants - operating	6 (a)	46,705	29,304
Grants - capital	6 (b)	21,085	8,948
Contributions - monetary	7 (a)	33,697	25,410
Contributions - non-monetary assets	7 (b)	114,183	95,743
Other income	8	5,550	4,321
Net gain on disposal of property, plant, equipment and infrastructure	9 (a)	171	434
Net gain on property development	9 (b)	2,626	1,049
Fair value adjustments for investment property	22	3,591	942
Total income		<u>427,934</u>	<u>352,189</u>
Expenses			
Employee costs	10 (a)	(98,183)	(97,034)
Materials and services	11	(73,140)	(71,557)
Bad and doubtful debts	12	(713)	(763)
Depreciation and amortisation	13	(40,173)	(38,191)
Borrowing costs	14	(129)	(5,721)
Other expenses	15	(6,568)	(6,902)
Total expenses		<u>(218,906)</u>	<u>(220,168)</u>
Surplus for the year		<u>209,028</u>	<u>132,021</u>
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment / (decrement)	29 (a)	147,285	(11,461)
Total comprehensive result		<u>356,313</u>	<u>120,560</u>

The above comprehensive income statement should be read with the accompanying notes.

Hume City Council
2016/2017 Financial Report

Balance Sheet
As at 30 June 2017

	Note	2017 \$'000	2016 \$'000
Assets			
Current assets			
Cash and cash equivalents	16	87,568	56,351
Other financial assets	17	70,000	44,850
Trade and other receivables	18	32,327	21,677
Non-current assets classified as held for sale	19	10,517	8,095
Other assets	20	1,620	2,179
Total current assets		<u>202,032</u>	<u>133,152</u>
Non-current assets			
Trade and other receivables	18	300	306
Financial assets	17	310	310
Property, plant, equipment and infrastructure	21	2,538,701	2,255,804
Investment property	22	38,422	31,382
Non-current assets classified as held for sale	19	2,635	9,629
Intangible assets	23	15,077	16,237
Total non-current assets		<u>2,595,445</u>	<u>2,313,668</u>
Total assets		<u>2,797,477</u>	<u>2,446,820</u>
Liabilities			
Current liabilities			
Trade and other payables	24	17,585	19,236
Trust funds and deposits	25	6,910	6,743
Provisions	26	26,128	23,295
Interest-bearing loans and borrowings	27	1,221	1,147
Development fee obligation	28	12,962	10,169
Total current liabilities		<u>64,806</u>	<u>60,590</u>
Non-current liabilities			
Trust funds and deposits	25	3,899	1,556
Provisions	26	24,210	27,114
Interest-bearing loans and borrowings	27	559	1,083
Development fee obligation	28	3,310	12,097
Total non-current liabilities		<u>31,978</u>	<u>41,850</u>
Total liabilities		<u>96,784</u>	<u>102,440</u>
Net assets		<u>2,700,693</u>	<u>2,344,380</u>
Equity			
Accumulated surplus		1,479,278	1,302,929
Asset revaluation reserve	29(a)	1,135,225	987,940
Other reserves	29(b)	86,190	53,511
Total equity		<u>2,700,693</u>	<u>2,344,380</u>

The above balance sheet should be read with the accompanying notes.

Hume City Council
2016/2017 Financial Report

Statement of Changes in Equity
For the Year Ended 30 June 2017

	Note	Total 2017 \$'000	Accumulated Surplus 2017 \$'000	Asset Revaluation Reserve 2017 \$'000	Other Reserves 2017 \$'000
2017					
Balance at beginning of the financial year		2,344,380	1,302,929	987,940	53,511
Surplus for the year		209,028	209,028	-	-
Net asset revaluation increment	29(a)	147,285	-	147,285	-
Transfers to other reserves	29(b)	-	(37,860)	-	37,860
Transfers from other reserves	29(b)	-	5,182	-	(5,182)
Balance at end of the financial year		2,700,693	1,479,278	1,135,225	86,190
2016					
Balance at beginning of the financial year		2,223,820	1,195,900	999,401	28,519
Surplus for the year		132,021	132,021	-	-
Net asset revaluation decrement	29(a)	(11,461)	-	(11,461)	-
Transfers to other reserves	29(b)	-	(28,237)	-	28,237
Transfers from other reserves	29(b)	-	3,245	-	(3,245)
Balance at end of the financial year		2,344,380	1,302,929	987,940	53,511

The above statement of changes in equity should be read with the accompanying notes.

Hume City Council
2016/2017 Financial Report

Cash Flow Statement
For the Year Ended 30 June 2017

	2017	2016
	Inflows/ (Outflows)	Inflows/ (Outflows)
Note	\$'000	\$'000
Cash flows from operating activities		
Rates and charges	156,470	147,268
Statutory fees and fines	12,955	11,672
User fees	24,574	26,918
Grants - operating	46,704	29,415
Grants - capital	18,822	11,055
Contributions - monetary	33,992	24,553
Trust funds and deposits taken	23,462	20,300
Other receipts	5,049	4,665
Net GST refund	13,743	11,279
Employee costs	(97,086)	(94,782)
Materials and services	(86,316)	(88,619)
Trust funds and deposits repaid	(20,948)	(19,177)
Other payments	(6,578)	(6,898)
Net cash provided by operating activities	30 <u>124,843</u>	<u>77,649</u>
Cash flows from investing activities		
Payments for property, plant, equipment and infrastructure	(70,202)	(52,911)
Payments for investments	(70,000)	(44,850)
Proceeds from sale of property, plant, equipment and infrastructure	900	2,325
Proceeds from investments	44,850	63,200
Proceeds from property development	1,405	572
Net cash used in investing activities	<u>(93,047)</u>	<u>(31,664)</u>
Cash flows from financing activities		
Finance costs	(129)	(3,214)
Repayment of borrowings	(450)	(26,794)
Net cash used in financing activities	<u>(579)</u>	<u>(30,008)</u>
Net increase in cash and cash equivalents	31,217	15,977
Cash and cash equivalents at the beginning of the financial year	56,351	40,374
Cash and cash equivalents at the end of the financial year	16 <u>87,568</u>	<u>56,351</u>
Financing arrangements	31	
Restrictions on cash assets	16	

The above cash flow statement should be read with the accompanying notes.

Hume City Council
2016/2017 Financial Report

Statement of Capital Works
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
Property		
Land	5,400	2,085
Land improvements	7,945	2,913
Buildings	31,813	27,470
Total property	<u>45,158</u>	<u>32,468</u>
 Plant and equipment		
Heritage	21	85
Plant and equipment	3,840	2,833
Furniture and equipment	4,214	2,180
Total plant and equipment	<u>8,075</u>	<u>5,098</u>
 Infrastructure		
Roads	8,854	9,285
Bridges	154	10
Footpaths and cycleways	2,583	5,299
Car parks	333	129
Drainage	1,104	468
Total infrastructure	<u>13,028</u>	<u>15,191</u>
 Total capital works expenditure	<u><u>66,261</u></u>	<u><u>52,757</u></u>
 Represented by:		
New asset expenditure	40,610	32,131
Asset renewal expenditure	18,008	15,007
Asset expansion expenditure	3,521	314
Asset upgrade expenditure	4,122	5,305
Total capital works expenditure	<u><u>66,261</u></u>	<u><u>52,757</u></u>

The total capital works expenditure excludes an amount of \$3.4m in 2016/17 (\$9.4m in 2015/16) for expenditure on non Council owned assets or on assets which did not meet Council's capitalisation recognition criteria as outlined in note 1.

The above statement of capital works should be read with the accompanying notes.

Introduction

The Hume City Council was established by an Order of the Governor in Council on 15 December 1994 and is a body corporate. The Council's main office is located at 1079 Pascoe Vale Rd, Broadmeadows.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Note 1

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 1 (i)).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1 (j)).
- the determination of employee provisions (refer to note 1 (p)).
- the determination of landfill provisions (refer to note 1 (q)).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

There have been no changes in accounting policies from the previous period.

(c) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and Charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

A provision for doubtful debts on rates has not been established as unpaid rates represents a charge against the rateable property that will be recovered when the property is next sold.

Statutory fees and fines

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

User fees

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 6. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Note 1 (cont.)

(c) Revenue recognition (cont.)

Contributions

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, infrastructure, plant and equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised as it is earned.

Other Income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Rental

Rents are recognised as revenue when a payment is due or is received, whichever first occurs. Rental payments received in advance are recognised as unearned income until they are due.

Net gain/(loss) on property development

In December 2011, Council entered into an agreement with Frasers Property (formerly Australand) for the development of 50.1 ha of land at 275 Racecourse Road, Sunbury. The agreement was conditional upon obtaining rezoning and planning approval. These were obtained in March 2015, making the agreement unconditional. The nature of the agreement required Frasers Property to pay to council \$24.6m upfront giving rise to an obligation for Council to grant a non-exclusive licence over the site to Frasers Property to develop it.

Council treats the upfront payment received from the developer of \$24.6m as a liability (developer fee obligation) which is extinguished to the Income Statement based on the number of lots settled in 2017. The split between current and non-current liabilities is based on the timing of the expected future settlements.

(d) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities;

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

(e) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

(f) Trade and other receivables

Revenue from general debtors is recognised for completed works or on the provision of goods or services. Receivables are carried at invoice amounts due less any provision for doubtful debts. A provision for doubtful debts is recognised when collection in full is no longer probable. General debts are payable 14 days from the date of invoice. Interest charges are not applied to general debts. Interest is included in the advances to community groups at rates current at the time of obtaining the advance.

Collectability of all debtors is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for doubtful debts is raised based on general debtors in excess of 180 days if no payments have been received from the debtor in the last three months.

Note 1 (cont.)

(g) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(h) Non-current assets classified as held for sale

A non-current asset classified as held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs to sell, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

(i) Recognition and measurement of property, plant and equipment and infrastructure

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in Note 1 (j) have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than furniture, plant, equipment, heritage and land improvements are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 21, Property, infrastructure, plant and equipment, and infrastructure.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 2 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Council recognises land under roads it controls at fair value acquired on, or after, 1 July 2008.

**Notes to the Financial Report
For the Year Ended 30 June 2017**

Note 1 (cont.)

(j) Depreciation and amortisation of property, plant, equipment and infrastructure assets

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year. Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

	Period	Threshold Limit \$'000
Property		
Land		
land	-	1
land improvements	1 - 20 years	10
landfill restoration assets	2 - 20 years	10
land under roads	-	1
Buildings		
buildings	50 years	10
Plant and Equipment		
Plant and machinery	1 - 10 years	1
Furniture and equipment	1 - 10 years	1
Heritage Assets		
Heritage and culture	-	10
Infrastructure		
Roads		
road pavements and seals	12 - 75 years	10
road formation (earthworks)	-	10
Bridges	50 - 100 years	10
Footpaths and cycleways	50 years	10
Kerb and channel	60 years	10
Car parks		
Sealed	12 - 75 years	10
Unsealed	-	10
Drainage assets (pits and pipes)	100 years	10
Other infrastructure	5 - 75 years	10

(k) Repairs and maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is reflected in the carrying value of the asset.

Note 1 (cont.)

(l) Investment property

Investment property is held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by Council's valuers. Changes to fair value are recorded in the comprehensive income statement in the period that they arise. Rental income from the leasing of investment properties is recognised in the comprehensive income statement on a straight line basis over the lease term.

(m) Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(n) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 25).

(o) Borrowings

Council has categorised its interest-bearing liabilities as financial liabilities at amortised cost.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Borrowing costs include interest on bank overdrafts, interest on borrowings, and finance lease charges.

(p) Employee costs and benefits

The calculation of employee benefits includes all relevant on-costs and are calculated as follows at reporting date.

(i) Wages and salaries and annual leave

Liabilities for wages and salaries and annual leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

(ii) Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Note 1 (cont.)

(p) Employee costs and benefits (cont.)

Current Liability - unconditional LSL representing 7 years is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at :

- present value - component that is not expected to be settled within 12 months.
- nominal value - component that is expected to be settled within 12 months.

Non-current liability - conditional LSL representing less than 7 years is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

(q) Landfill rehabilitation and aftercare provision

Council currently has two landfills that fall within the EPA guidelines. The Bolinda Rd Campbellfield site ceased operating as a landfill in 2008 and is currently in the aftercare stage and the Riddell Rd Sunbury site is expected to cease operation as a landfill in 2033. Council is obligated to restore the active landfill in Sunbury to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

In the case of landfill operations where Council makes provision for site rehabilitation and aftercare, these costs are capitalised. Consequently, there is an increase in depreciation expense as a result of the increase in the carrying amount of the asset and an interest expense will be incurred as the present value discount on the rehabilitation and aftercare provision unwinds.

In accordance with EPA guidelines siting, design, operation and rehabilitation of landfills (published October 2014) clause 8.1.3 rehabilitation of a landfill should be initiated once two years have elapsed since commencement of filling.

In accordance with AASB 116, an asset's carrying value cannot exceed its recoverable amount. Therefore, when a landfill site is closed and there is no future cash generating capacity of the landfill asset (value in use is zero), any increase in the provision is expensed to the income statement.

(r) Leases

(i) Finance leases

Leases of assets where substantially all the risks and benefits incidental to ownership of the asset, but not the legal ownership, are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are amortised on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter.

(ii) Operating leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis rather than expensed in the years in which they are incurred.

(s) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis.

Note 1 (cont.)

(t) Financial guarantees

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the balance sheet are disclosed at Note 34 Contingent Liabilities and Contingent Assets.

(u) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(v) Pending accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2017 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15), Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled to performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term. Council has a number of operating leases that will be impacted as a result of this change.

(w) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

(x) Superannuation

The amount charged to the Comprehensive Income Statement in respect of superannuation represents contributions made or due by Council to the relevant superannuation plans in respect to the services of Council's staff (both past and present). Superannuation contributions are made to the plans based on the relevant rules of each plan and any relevant compulsory superannuation requirements that Council is required to comply with.

(y) Committees of management

Hume City Council currently has four special committees under Section 86 of the Local Government Act 1989 (the Act) for the purpose of each managing Council community centres or halls. These special committees are delegated from Council the function, duties and powers to oversee the day to day operation of their respective community facilities.

(z) Principles of consolidation

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

(aa) Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 2 Budget comparison

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of 10 percent or \$1 million where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 June 2016. The budget was based on assumptions that were relevant at the time of adoption of the budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

a) Income and Expenditure

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	%	Ref
Income					
Rates and charges	159,818	163,372	3,554	2%	1
Statutory fees and fines	11,634	13,135	1,501	13%	2
User fees	22,084	23,819	1,735	8%	3
Grants - operating	36,304	46,705	10,401	29%	4
Grants - capital	21,495	21,085	(410)	(2%)	
Contributions - monetary	24,722	33,697	8,975	36%	5
Contributions - non-monetary assets	52,636	114,183	61,547	117%	6
Other income	3,960	5,550	1,590	40%	7
Net gain on disposal of property, plant, equipment and infrastructure	-	171	171	100%	8
Net gain on property development	3,405	2,626	(779)	(23%)	9
Fair value adjustments for investment property	609	3,591	2,982	490%	10
Total income	336,667	427,934	91,267		
Expenses					
Employee costs	105,128	98,183	6,945	7%	11
Materials and services	64,910	73,140	(8,230)	(13%)	12
Bad and doubtful debts	-	713	(713)	(100%)	13
Depreciation and amortisation	41,260	40,173	1,087	3%	14
Borrowing costs	311	129	182	59%	15
Other expenses	7,271	6,568	703	10%	16
Total expenses	218,880	218,906	(26)		
Surplus for the year	117,787	209,028	91,241		

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 2 Budget comparison (cont.)

a) Income and Expenditure (cont.)

Explanation of variations greater than 10% or \$1 million.

Ref	Item	Explanation
1	Rates and charges	The favourable variance is due to the raising of supplementary rates income of \$2.7m above budget as a result of strong growth.
2	Statutory fees and fines	The favourable variance relates to the continued growth and increase in market activity across the municipality which has lead to higher subdivision, planning and building fees. Also contributing to the favourable variance are Local Laws infringements due to increased enforcement activity.
3	User fees	The favourable variance is due to higher than expected building inspection fees, statutory planning fees and asset protection fees and inspections as a result of higher activity.
4	Grants - operating	The favourable variance relates to: <ul style="list-style-type: none"> • The advance payment of 50% of the 2017/18 Victorian Grants Commission (VGC) funding of \$6.9m which was received in 2016/17; • Additional funding in Family, Youth and Children Services of \$1.9m for the unbudgeted preschool ratio supplement and the higher utilisation in preschools and childcare activities; and • Unbudgeted additional funding in Aged and Disability Services \$0.5m.
5	Contributions - monetary	The favourable variance is due to a higher level of developer contributions as a result of continued growth in the north of the municipality including Lockerbie, Craigieburn and Greenvale. It should be noted that this income gives rise to future infrastructure obligations.
6	Contributions - non-monetary assets	The favourable variance is due to a higher level of developer contributed assets in the form of land, land under roads, roads, footpaths and drainage as a result of continued growth in the City's north as follows: <ul style="list-style-type: none"> • In 2016/17 Council received contributed assets from 85 subdivisions; • The total length of the road network increased by 45 km; and • The total length of footpath network increased by 87 km.
7	Other income	The favourable variance relates to investment interest as a result of holding higher than expected cash balances throughout the year due to receiving unbudgeted grants and a larger than expected carried forward capital works. <p style="margin-top: 10px;">In addition, Council recognises the net present value (NPV) of its future liabilities for its employee benefits and landfill rehabilitation and aftercare costs. The accounting standards require the effect of the reduction in the liability caused by the movement in discount and inflation rates, known as the unwinding interest effect, to be shown as interest income.</p>
8	Net gain on disposal of property, plant, equipment and infrastructure	The gain is due to the disposal of plant and equipment and a parcel of land.
9	Net gain on property development	The unfavourable variance relates to the timing of the sale and settlement of lots relating to the development of the Racecourse Road site in Sunbury.
10	Fair value adjustments for investment property	The favourable variance relates to the higher than expected movement in the value of Council's investment properties. The revaluation resulted in an average increase of 10% compared to an expected 2% increase.
11	Employee costs	The favourable variance is due to staff vacancies.
12	Materials and services	The unfavourable variance primarily relates to the following unbudgeted expenditure: <ul style="list-style-type: none"> • \$3.3m in agency staff due to temporary resources employed to backfill vacant positions during the recruitment process, offset by a favourable variance in employee costs. It is the practice of Council to budget for a full compliment of staff and not for agency staff; and • \$3.4m in capital works projects expensed on assets as it did not meet Council's capitalisation recognition criteria as outlined in note 1.
13	Bad and doubtful debts	Council does not budget for bad debts as all attempts are made to recover outstanding amounts.
14	Depreciation and amortisation	The variance is primarily due to the higher than budgeted carried forward component of the capital works program from 2015/16 into 2016/17.
15	Borrowing costs	The favourable variance is primarily due to the outright purchase of plant which resulted in a saving in interest on finance leases.
16	Other expenses	The favourable variance is primarily due to the outright purchase of plant which was originally budgeted to be leased.

**Notes to the Financial Report
For the Year Ended 30 June 2017**

Note 2 Budget comparison (cont.)

b) Capital Works

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	%	Ref
Property					
Land	12,250	5,400	6,850	56%	1
Land improvements	14,082	7,945	6,137	44%	2
Buildings	37,630	31,813	5,817	15%	3
Total Property	63,962	45,158	18,804		
Plant and Equipment					
Heritage	75	21	54	71%	4
Plant and equipment	3,377	3,840	(463)	(14%)	5
Furniture and equipment	3,510	4,214	(704)	(20%)	6
Total Plant and Equipment	6,962	8,075	(1,113)		
Infrastructure					
Roads	11,242	8,854	2,388	21%	7
Bridges	100	154	(54)	(54%)	8
Footpaths and cycleways	4,935	2,583	2,352	48%	9
Car parks	520	333	187	36%	10
Drainage	1,200	1,104	96	8%	
Total Infrastructure	17,997	13,028	4,969		
Total Capital Works Expenditure	88,921	66,261	22,660		
Represented by:					
New asset expenditure	49,787	40,610	9,177		
Asset renewal expenditure	25,610	18,008	7,602		
Asset expansion expenditure	4,660	3,521	1,139		
Asset upgrade expenditure	8,864	4,122	4,742		
Total Capital Works Expenditure	88,921	66,261	22,660		

Explanation of variations greater than 10% or \$1 million.

Ref	Item	Explanation
1	Land	<p>The variance relates to a number of budgeted acquisitions which did not occur during the year for:</p> <ul style="list-style-type: none"> • a multi-purpose community facility at Greenvale Gardens. Council has approved the purchase of the land in August 2017 and contract documents are being prepared to facilitate the land transaction from the developer to Council's ownership. • additional car parking within the Broadmeadows Town Centre. Council is currently in negotiations with Vic Roads for the proposed purchase of land. • a potential depot site. Council is currently in the process of determining a suitable site for a new depot. <p>Therefore funds for these projects have been carried forward into, and are expected to occur in, the 2017/18 financial year.</p>
2	Land improvement	<p>The variance relates to a number of incomplete projects including:</p> <ul style="list-style-type: none"> • construction of Arena District Active Reserve (Greenvale Lakes); • works at Jacana Valley as part of the masterplan; • skate, scooter and BMX strategy implementation works; • Broadmeadows Valley Park (John Ilhan Memorial Reserve) works; • Local shopping centre upgrades; and • Pascoe Vale Rd gateway treatments. <p>Funds for these projects have been carried forward into the 2017/18 financial year.</p>
3	Buildings	<p>The variance relates to a number of incomplete projects including:</p> <ul style="list-style-type: none"> • DS Aitken Reserve pavilion upgrade; • Broadmeadows Town Hall upgrade; • the Hume Global Learning Centre in Sunbury; • Sunbury Lawn Tennis Club modular building; • Aitken Hill community centre; and • Greenvale Recreation Reserve pavilion number 1 extension. <p>Funds for these projects have been carried forward into the 2017/18 financial year.</p>
4	Heritage	The variance relates to incomplete public art projects.
5	Plant and equipment	The variance relates to the outright purchase of plant which was originally budgeted to be leased.
6	Furniture and equipment	<p>The variance relates to expenditure budgeted for in 2015/16 but was completed in 2016/17 for:</p> <ul style="list-style-type: none"> • the Information Services upgrade program; and • Library stock replacement.
7	Roads	<p>The variance relates to a number of incomplete projects including:</p> <ul style="list-style-type: none"> • Sunshine Avenue reconstruction; • the local road asphalt resurfacing program; and • expenditure that did not meet the capitalisation threshold.
8	Bridges	The variance relates to a project for bridge repairs which was budgeted for in 2015/16 but was completed in 2016/17.
9	Footpaths and cycleways	The variance relates to a delay in the commencement of the Meadowlink path works which is now expected to be completed in 2017/18.
10	Car parks	The variance relates to the 2016/17 incomplete indented parking bays program and the Boardman Reserve carpark which will be completed in 2017/18.

**Notes to the Financial Report
For the Year Ended 30 June 2017**

		Note	2017 \$'000	2016 \$'000
Note 3	Rates and charges			
	Council uses the Capital Improved Value (CIV) as the basis for valuation of all properties within the municipal district. The CIV is an assessment of the market value of a property on a specific date.			
	The valuation base used to calculate general rates for 2016/17 was \$33.427 billion (2015/16 - \$30.274 billion). The 2016/17 rate in the CIV dollar was 0.42514 (2015/16 - 0.44480).			
	Residential		108,287	100,283
	Commercial		8,415	8,126
	Industrial		20,266	19,634
	Rural		8,726	8,501
	Organic waste fees		2,102	1,952
	Interest on rates		684	615
	Revenue in lieu of rates		14,892	12,768
	Total rates and charges		<u>163,372</u>	<u>151,879</u>
	The increase in rates and charges is primarily due to a rate increase of 2.5% together with the raising of supplementary rates during the year as a result of continued growth throughout the municipality.			
	The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation was first applied in the rating year commencing 1 July 2016.			
Note 4	Statutory fees and fines			
	Land information certificates		198	164
	Building fines and infringements		1,826	2,207
	Registrations and permits		1,391	1,383
	Subdivisions		3,675	3,718
	Traffic / PERIN / Animals		4,316	3,984
	Town planning		1,440	923
	Other / Miscellaneous		289	118
	Total statutory fees and fines		<u>13,135</u>	<u>12,497</u>
	The variance is primarily due to increased Town Planning fees and Local Laws infringements due to increased enforcement activity .			
Note 5	User fees			
	Landfill/Garbage		4,807	4,722
	Recreational facilities		6,948	6,504
	Community services		6,927	6,452
	Building		1,383	1,092
	General and supplementary valuation data		885	187
	Cemetery fees		511	256
	Town planning		405	325
	Human resources		605	525
	Other/Miscellaneous		1,348	1,599
	Total user fees		<u>23,819</u>	<u>21,662</u>
	There has been an increase in general valuation data income which is consistent with the sale of this data every two years to the State Revenue Office. The increase in fees across the board reflects the continued growth and increase in market activity across the municipality.			

**Notes to the Financial Report
For the Year Ended 30 June 2017**

	Note	2017 \$'000	2016 \$'000
Note 6			
Grants			
Grants were received in respect of the following:			
Summary of grants			
Commonwealth funded grants		39,024	15,677
State funded grants		28,766	22,575
Total grants		<u>67,790</u>	<u>38,252</u>
(a) Operating			
Recurrent - Commonwealth Government			
Victoria grants commission - general purpose		16,948	5,494
Victoria grants commission - local roads		3,278	1,059
Aged and disability services		5,018	80
Economic development		27	41
Family, youth and children's services		2,802	2,955
Public health services		-	36
Waste		-	48
Community development and learning		446	130
Population health		27	-
Parks		-	26
Recurrent - State Government			
Statutory planning and building control services		64	-
Community and activity centre planning		5	-
Public health services		33	197
City laws		313	282
Waste		6	6
Environmental services		36	35
Parks		107	117
Waste and cleansing services		36	35
Sustainable environment		15	-
Aged and disability services		2,530	6,645
Family, youth and children's services		10,899	7,839
Youth services		26	-
Health and community wellbeing management		3	-
Population health		213	25
Maternal and child health		2,083	2,486
Community development and learning		1,793	1,768
Total grants - operating		<u>46,705</u>	<u>29,304</u>
(b) Capital			
Commonwealth Government			
Asset development		10,479	5,808
State Government			
Asset development		10,571	3,140
Aged and disability services		35	-
Total grants - capital		<u>21,085</u>	<u>8,948</u>
Unspent grants received on condition that they be spent in a specific manner			
Balance at start of year		3,395	2,646
Received during the financial year and remained unspent at balance date		6,766	3,395
Received in prior years and spent during the financial year		(2,601)	(2,646)
Balance at year end		<u>7,560</u>	<u>3,395</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 7	Contributions	Note	2017 \$'000	2016 \$'000
	<i>(a) Contributions - monetary</i>			
	Contributions		27,778	23,752
	Sponsorships		44	45
	Fringe benefits tax		147	155
	Total contributions - monetary		<u>27,969</u>	<u>23,952</u>
	The favourable variance is primarily due to a higher level of developer contributions as a result of continued growth in the municipality.			
	<i>Contributions - capital monetary</i>			
	Contributions		<u>5,728</u>	<u>1,458</u>
	Total contributions - monetary		<u>33,697</u>	<u>25,410</u>
	<i>(b) Non-monetary assets</i>			
	Land under roads		28,242	25,374
	Roads		39,672	31,163
	Bridges		531	516
	Footpaths and cycleways		5,932	4,265
	Drainage works		20,790	17,273
	Land		18,327	16,285
	Car parks		53	391
	Land improvements		636	476
	Total contributions - non-monetary assets		<u>114,183</u>	<u>95,743</u>
	Total contributions		<u>147,880</u>	<u>121,153</u>
	Contributed assets are assets transferred to Council as a result of subdivisional activities or from other entities.			
Note 8	Other income			
	<i>(a) Rental income</i>			
	Investment property rental		999	939
	Other rent		741	606
	Total rental		<u>1,740</u>	<u>1,545</u>
	<i>(b) Interest income</i>			
	Interest		2,626	2,776
	Unwinding interest effect for provisions		1,184	-
	Total Interest income		<u>3,810</u>	<u>2,776</u>
	Council recognises the net present value (NPV) of its future liabilities for its employee benefits and landfill rehabilitation and aftercare costs. The accounting standards require the effect of the reduction in the liability caused by the movement in discount and inflation rates, known as the unwinding interest effect, to be shown as interest income. In 2015/16, there was an increase in the liability due to the movement in discount and inflation rates resulting in an interest expense (refer to note 14).			
	Total other income		<u>5,550</u>	<u>4,321</u>

**Notes to the Financial Report
For the Year Ended 30 June 2017**

	Note	2017 \$'000	2016 \$'000
Note 9 (a) Net gain on disposal of property, plant, equipment and infrastructure			
<i>Non-current assets classified as held for sale</i>			
Proceeds from sale		-	1,038
Less cost of assets sold		-	(658)
Gain on disposal		<u>-</u>	<u>380</u>
<i>Investment property</i>			
Proceeds from sale		-	585
Less cost of assets sold		-	(439)
Gain on disposal		<u>-</u>	<u>146</u>
<i>Land</i>			
Proceeds from sale		214	440
Less cost of assets sold		-	(447)
Gain/(loss) on disposal		<u>214</u>	<u>(7)</u>
<i>Plant and equipment</i>			
Proceeds from sale		686	436
Less cost of assets sold		(729)	(521)
Loss on disposal		<u>(43)</u>	<u>(85)</u>
Total gain on disposal of property, plant, equipment and infrastructure		<u>171</u>	<u>434</u>
Note 9 (b) Net gain on property development			
<i>Racecourse Road development</i>			
Proceeds from sale		23,240	9,247
Interest earned on deposits		22	-
Less cost of assets sold		(4,771)	(1,858)
Less development fee expenses		(21,857)	(8,674)
Add unwinding of development fee obligation		5,994	2,334
Gain on property development		<u>2,626</u>	<u>1,049</u>
Note 10 (a) Employee costs			
Wages and salaries		80,108	78,308
Superannuation	10 (b)	7,624	7,509
Annual leave and long service leave		6,958	7,211
Other employee related expenses		3,385	3,853
Fringe benefits tax		108	153
Total employee costs		<u>98,183</u>	<u>97,034</u>
Note 10 (b) Superannuation			
Council made contributions to the following funds:			
Defined benefit fund			
Employer contributions to Local Authorities Superannuation Fund (Vision Super)		<u>568</u>	<u>586</u>
Employer contributions payable at reporting date		-	-
Accumulation funds			
Employer contributions to Local Authorities Superannuation Fund (Vision Super)		5,050	5,115
Employer contributions - other funds		2,006	1,807
		<u>7,056</u>	<u>6,923</u>
Total superannuation	10 (a)	<u>7,624</u>	<u>7,509</u>
Employer contributions payable at reporting date		-	-
Refer to note 35 for further information relating to Council's superannuation obligations.			

Notes to the Financial Report
For the Year Ended 30 June 2017

		Note	2017	2016
			\$'000	\$'000
Note 11	Materials and services			
	Materials		11,004	9,761
	Capital works expensed		3,436	9,388
	Fleet expenses		2,632	2,382
	Contractors and consultants		47,803	42,340
	Insurance		1,683	1,652
	Building and utility charges		5,101	5,195
	Assets expensed		1,481	839
	Total materials and services		<u>73,140</u>	<u>71,557</u>
	<p>Year on year there has been minimal movement however there has been an expenditure reclassification between capital works and operating expenditure for items which were maintenance in nature. This has resulted in a reduction in capital works expensed offset by contractors and consultants.</p> <p>Also contributing to the variance are the costs associated with the maintenance of parks and open spaces due to subdivisional growth throughout the municipality and the cost of coordinating Council's elections which occurs every four years.</p>			
Note 12	Bad and doubtful debts			
	Statutory planning and building control services		196	199
	Technical services		24	62
	City laws		410	409
	Other		83	93
	Total bad and doubtful debts		<u>713</u>	<u>763</u>
Note 13	Depreciation and amortisation			
	Depreciation			
	<i>Property</i>			
	Land improvements		6,039	5,690
	Buildings		3,926	3,991
	<i>Plant and Equipment</i>			
	Plant and equipment		2,012	1,858
	Plant and equipment - finance leases		659	878
	Furniture and equipment		2,495	2,514
	<i>Infrastructure</i>			
	Roads		16,034	14,419
	Bridges		744	831
	Footpaths and cycleways		2,415	2,280
	Drainage works		4,434	4,211
	Car parks		255	360
	Total depreciation		<u>39,013</u>	<u>37,031</u>
	Amortisation			
	Intangible assets (landfill restoration assets)		1,160	1,160
	Total amortisation		<u>1,160</u>	<u>1,160</u>
	Total depreciation and amortisation	21	<u>40,173</u>	<u>38,191</u>

Refer to note 21 and 23 for a more detailed breakdown of depreciation and amortisation charges.

**Notes to the Financial Report
For the Year Ended 30 June 2017**

Note	2017 \$'000	2016 \$'000
Note 14		
Borrowing costs		
Interest - borrowings	-	800
Loan break costs	-	2,249
Interest - finance leases	129	165
Unwinding interest effect for provisions	-	2,507
Total borrowing costs	129	5,721

The variance is due to the repayment of \$26m in borrowings in 2015/16 which incurred a loan break-fee.

In addition, Council recognises the net present value (NPV) of its future liabilities for its employee benefits and landfill rehabilitation and aftercare costs. To record the decrease/increase in these liabilities, the accounting standards require the effect of falling/rising interest rates, known as the unwinding interest effect, to be shown as interest income/expense.

Note 15		
Other expenses		
Grants, contributions and donations	4,169	4,121
Auditors' remuneration - external	99	95
Auditors' remuneration - internal	124	122
Councillors' allowances	408	414
Operating lease rentals	1,333	1,703
Bank charges	435	447
Total other expenses	6,568	6,902

The variance is primarily due to the outright purchase of plant which was previously leased.

Note 16		
Cash and cash equivalents		
Cash at bank and on hand	2,843	1,502
Money market call account	59,594	54,550
Committees of management bank accounts	331	299
Term deposits	24,800	-
Total cash and cash equivalents	87,568	56,351

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

Trust funds and deposits	25	10,809	8,299
Total restricted funds		10,809	8,299
Total unrestricted cash and cash equivalents		76,759	48,052

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

Cash held to fund carried forward capital works		35,676	30,438
Statutory reserves		500	500
Conditional grants unspent	6	7,560	3,395
Total funds subject to intended allocations		43,736	34,333

**Notes to the Financial Report
For the Year Ended 30 June 2017**

		Note	2017 \$'000	2016 \$'000
Note 17	Other financial assets			
	<i>Current</i>			
	Term deposits greater than 90 days		70,000	44,850
			<u>70,000</u>	<u>44,850</u>
	<i>Non-current</i>			
	Unlisted shares at cost - Regional Kitchen Pty Ltd		310	310
			<u>310</u>	<u>310</u>
	This investment in the Regional Kitchen is a joint venture between a number of Victorian Councils which the Kitchen project with the aim of providing affordable, nutritious and culturally sensitive meals to older and other vulnerable residents.			
	Total financial assets		<u>70,310</u>	<u>45,160</u>
Note 18	Trade and other receivables			
	<i>Current</i>			
	Rates debtors		16,266	13,667
	Statutory fees		3,138	3,759
	Other debtors		10,934	2,323
	Less: provision for doubtful debts		(427)	(395)
	GST receivable		2,416	2,323
			<u>32,327</u>	<u>21,677</u>
	<i>Non-current</i>			
	Special rate scheme		300	306
			<u>300</u>	<u>306</u>
	Total trade and other receivables		<u>32,627</u>	<u>21,983</u>
	a) Ageing of Receivables			
	At balance date other debtors representing financial assets were past due but not impaired. The ageing of these debtors are as follows:			
	Between 0 and 30 days		10,026	1,262
	Past due between 31 and 60 days		137	200
	Past due between 61 and 90 days		556	656
	Past due by more than 90 days		215	205
	Total other debtors		<u>10,934</u>	<u>2,323</u>
	b) Movement in provisions for doubtful debts			
	Balance at the beginning of the year		395	352
	New provisions recognised during the year		32	43
	Balance at end of year		<u>427</u>	<u>395</u>
	(c) Ageing of individually impaired Receivables			
	At balance date, other debtors representing financial assets with a nominal value of \$10.934 million (2016: \$2.323 million) were partly impaired. The amount of the provision raised against these debtors was \$0.427 million (2016: \$0.395 million) which represents outstanding debts greater than 180 days where no payments have been received in the last three months.			

Notes to the Financial Report
For the Year Ended 30 June 2017

Note		2017 \$'000	2016 \$'000
Note 19	Non-current assets classified as held for sale		
	<i>Current</i>		
	Balance at beginning of the financial year	8,095	634
	Transfer from non-current assets held for sale	6,994	10,547
	Transfer to property, plant, equipment and infrastructure	-	(594)
	Transfer from property, plant, equipment and infrastructure	199	-
	Disposals	(4,771)	(2,492)
	Total current	<u>10,517</u>	<u>8,095</u>
	<i>Non-current</i>		
	Balance at beginning of the financial year	9,629	20,176
	Transfer to current assets held for sale	(6,994)	(10,547)
	Total non-current	<u>2,635</u>	<u>9,629</u>
	Total non-current assets classified as held for sale	<u>13,152</u>	<u>17,724</u>
Note 20	Other assets		
	Prepayments	865	881
	Accrued income	755	1,298
	Total other assets	<u>1,620</u>	<u>2,179</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 21 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At fair value 30 June 2016	Acquisitions	Contributions	Revaluation	Depreciation	Disposal	Assets expensed	Transfers	Capital works WIP expensed	At fair value 30 June 2017
Land	931,493	23	47,205	109,291	(6,039)	-	(11)	10,115	-	1,092,077
Buildings	165,291	-	-	-	(3,926)	-	-	5,941	-	167,306
Plant and Equipment	19,835	170	-	-	(5,166)	(698)	-	7,294	-	21,435
Infrastructure	1,093,977	-	66,978	37,994	(23,882)	-	(1,467)	12,411	-	1,186,012
Work in progress	45,208	69,489	-	-	-	-	-	(39,409)	(3,418)	71,870
	2,255,804	69,682	114,183	147,285	(39,013)	(698)	(1,478)	(3,648)	(3,418)	2,538,701

Summary of Work in Progress

	Opening WIP 2016	Additions	Transfers	Capital works WIP expensed	Closing WIP 2017
Land Improvements	13,959	13,978	13,640	656	13,641
Buildings	28,736	32,245	7,561	431	52,989
Plant and Equipment	641	8,326	6,801	420	1,746
Infrastructure	1,872	14,940	11,407	1,911	3,494
Total	45,208	69,489	39,409	3,418	71,870

Land and Buildings	Note	Land - specialised	Land - non specialised	Land improvements	Total Land	Buildings - specialised	Total Buildings	Work In Progress	Total Property
At fair value 1 July 2016		819,510	67,115	72,497	959,122	167,346	167,346	42,695	1,169,163
Accumulated depreciation at 1 July 2016		-	-	(27,628)	(27,628)	(2,055)	(2,055)	-	(29,683)
		819,510	67,115	44,869	931,494	165,291	165,291	42,695	1,139,480
Movements in fair value									
Acquisition of assets at fair value		-	-	23	23	-	-	46,223	46,246
Contributed assets at fair value		46,569	-	636	47,205	-	-	-	47,205
Revaluation increments		100,816	8,475	-	109,291	-	-	-	109,291
Fair value of assets expensed		-	-	(189)	(189)	-	-	-	(189)
Capital works WIP expensed		-	-	-	-	-	-	(1,088)	(1,088)
Transfers		3,252	(342)	7,205	10,115	5,896	5,896	(21,202)	(5,191)
		150,637	8,133	7,675	166,445	5,896	5,896	23,933	196,275
Movements in accumulated depreciation									
Depreciation and amortisation		-	-	(6,039)	(6,039)	(3,926)	(3,926)	-	(9,965)
Accumulated depreciation of asset expensed		-	-	178	178	-	-	-	178
Transfers		-	-	-	-	45	45	-	45
		-	-	(5,861)	(5,861)	(3,881)	(3,881)	-	(9,742)
At fair value 30 June 2017		970,147	75,248	80,172	1,125,567	173,242	173,242	66,628	1,365,437
Accumulated depreciation at 30 June 2017		-	-	(33,489)	(33,489)	(5,936)	(5,936)	-	(39,425)
		970,147	75,248	46,683	1,092,078	167,306	167,306	66,628	1,326,012

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 21 Property, infrastructure, plant and equipment (cont'd)

Plant and Equipment	Note	Heritage	Plant and equipment	Furniture and equipment	Leased plant and equipment	Work In Progress	Total plant and equipment
At fair value 1 July 2016		489	17,683	32,989	4,578	641	56,380
Accumulated depreciation at 1 July 2016		-	(7,961)	(24,305)	(3,639)	-	(35,905)
		<u>489</u>	<u>9,722</u>	<u>8,684</u>	<u>939</u>	<u>641</u>	<u>20,475</u>
Movements in fair value							
Acquisition of assets at fair value		-	13	157	-	8,326	8,496
Fair value of assets disposed		-	(2,244)	-	-	-	(2,244)
Capital works WIP expensed		-	-	-	-	(420)	(420)
Transfers		-	4,150	3,144	-	(6,801)	494
		<u>-</u>	<u>1,919</u>	<u>3,301</u>	<u>-</u>	<u>1,105</u>	<u>6,325</u>
Movements in accumulated depreciation							
Depreciation and amortisation		-	(2,012)	(2,495)	(659)	-	(5,166)
Accumulated depreciation of disposals		-	1,546	-	-	-	1,546
		<u>-</u>	<u>(466)</u>	<u>(2,495)</u>	<u>(659)</u>	<u>-</u>	<u>(3,620)</u>
At fair value 30 June 2017		489	19,602	36,290	4,578	1,746	62,706
Accumulated depreciation at 30 June 2017		-	(8,427)	(26,800)	(4,298)	-	(39,525)
		<u>489</u>	<u>11,175</u>	<u>9,490</u>	<u>280</u>	<u>1,746</u>	<u>23,180</u>

Infrastructure	Note	Roads	Bridges	Footpaths and cycleways	Car Parks	Drainage	Work In Progress	Total Infrastructure
At fair value 1 July 2016		773,787	75,802	117,673	17,416	435,000	1,872	1,421,550
Accumulated depreciation at 1 July 2016		(161,260)	(19,170)	(31,030)	(5,230)	(109,011)	-	(325,701)
		<u>612,527</u>	<u>56,632</u>	<u>86,643</u>	<u>12,186</u>	<u>325,989</u>	<u>1,872</u>	<u>1,095,849</u>
Movements in fair value								
Acquisition of assets at fair value		-	-	-	-	-	14,940	14,940
Contributed assets at fair value		39,607	531	5,932	53	20,790	-	66,914
Revaluation increments/(decrements)		38,108	-	(3,523)	(156)	10,346	-	44,775
Fair value of assets expensed		(4,711)	-	-	(256)	-	-	(4,967)
Capital works WIP expensed		-	-	-	-	-	(1,911)	(1,911)
Transfers		11,957	289	3,109	(4,762)	1,819	(11,407)	1,005
		<u>84,961</u>	<u>820</u>	<u>5,518</u>	<u>(5,121)</u>	<u>32,955</u>	<u>1,622</u>	<u>120,756</u>
Movements in accumulated depreciation								
Depreciation and amortisation		(16,034)	(744)	(2,415)	(255)	(4,434)	-	(23,882)
Accumulated depreciation of asset expensed		3,354	-	-	145	-	-	3,499
Revaluation increments/decrements		(6,399)	-	1,729	(79)	(2,030)	-	(6,779)
Contributed assets		64	-	-	-	-	-	64
Transfers		(1,763)	-	-	1,763	-	-	-
		<u>(20,777)</u>	<u>(744)</u>	<u>(686)</u>	<u>1,574</u>	<u>(6,464)</u>	<u>-</u>	<u>(27,097)</u>
At fair value 30 June 2017		858,748	76,623	123,191	12,295	467,955	3,494	1,542,306
Accumulated depreciation at 30 June 2017		(182,037)	(19,915)	(31,716)	(3,656)	(115,475)	-	(352,798)
		<u>676,711</u>	<u>56,708</u>	<u>91,475</u>	<u>8,639</u>	<u>352,480</u>	<u>3,494</u>	<u>1,189,507</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 21 Property, infrastructure, plant and equipment (cont'd)

Valuation basis

Non-specialised land

Non-specialised land is valued using the market based direct comparison method. Under this valuation method, the assets are compared to recent comparable sales. For non-specialised land, an independent valuation was performed by a qualified valuer, Mr Bill Katsianis AAPI, Certified Practising Valuer, Australian Property Institute Member No: 62961 to determine the fair value using the market based direct comparison method. Valuation of the assets was determined by analysing comparable sales and allowing for share, size, topography, location and other relevant factors specific to the asset being valued. From the sales analysed, an appropriate rate per square metre has been applied to the subject asset. A formal revaluation of land was not complete as this generally occurs every two years in line with requirement to undertake general revaluations for rating purposes. The effective date of the most recent formal revaluation was 30 June 2016. However, the property market in Victoria has seen a material increase in prices over the last year and therefore a managerial revaluation was undertaken using an indexed approach based on preliminary data available for the municipality. The increase was on average 12% and is consistent with what has occurred across Victoria. To the extent that non-specialised land does not contain significant, unobservable adjustments, these assets are classified as Level 2 under the market based direct comparison approach.

Specialised land and specialised buildings

An independent valuation of Council's specialised land and specialised buildings was performed by a qualified valuer, Mr Bill Katsianis AAPI, Certified Practising Valuer, Australian Property Institute Member No: 62961 and Westlink Consulting. The valuation was performed using both the cost approach and market approach, adjusted for restrictions in use. The effective date of the valuation is 30 June 2016.

Land under roads

Land under roads is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement. Valuation of land under roads was undertaken by a qualified valuer, Mr Bill Katsianis AAPI, Certified Practising Valuer, Australian Property Institute Member No: 62961. The valuation of land under roads is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. All freehold land reserved for road purposes is valued at a discount of 85% - 95% to market value based on legal precedents and valuation methodology with an adjustment of between 60% and 70% made for the Englobo value, 15% for access rights and private interests and 10% for other infrastructure assets within roadways.

Fair Value Hierarchy

Details of the Council's information about the fair value hierarchy as at 30 June 2017 are as follows:

Asset Class	Level 1 \$ '000	Level 2 \$ '000	Level 3 \$ '000	Total \$ '000	DoV
Land and Buildings					
Land - non specialised	-	75,248	-	75,248	Jun-17
Land - specialised	-	-	970,147	970,147	Jun-17
Buildings - specialised	-	-	167,306	167,306	Jun-16
Total	-	75,248	1,137,453	1,212,701	

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 21 Property, infrastructure, plant and equipment (cont'd)

2017
\$'000 2016
\$'000

Valuation of infrastructure

Valuation of infrastructure assets has been determined in accordance with a valuation undertaken by Mr. David Fricke, a Professional Engineer (Bachelor of Engineering, Civil) & MBA.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation. Economic obsolescence and the asset's condition has also been factored into the calculation. Infrastructure assets contain significant unobservable adjustments, therefore these assets are classified as Level 3.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2017 are as follows:

Asset Class	Level 1 \$ '000	Level 2 \$ '000	Level 3 \$ '000	Total \$ '000	DoV
Infrastructure					
Roads	-	-	676,711	676,711	Jun-16
Bridges	-	-	56,708	56,708	Jun-16
Footpaths and cycleways	-	-	91,475	91,475	Jun-17
Car parks	-	-	8,639	8,639	Jun-16
Drainage works	-	-	352,480	352,480	Jun-17
Total	-	-	1,186,013	1,186,013	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 10% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$1 and \$2,060 per square metre.

970,147 819,510

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from \$750 to \$5,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 1 year to 50 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

167,306 165,291

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

1,186,013 1,093,977

Reconciliation of specialised land

Land under roads

159,155 114,915

Parks and reserves

810,992 704,595

Total specialised land

970,147 **819,510**

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
Note 22 Investment property		
Land		
Balance at beginning of the financial year	26,446	26,174
Transfers from land into investment property	2,291	-
Disposals	-	(426)
Fair value adjustments	2,975	698
Balance at end of the financial year	31,712	26,446
Buildings		
Balance at beginning of the financial year	4,936	4,692
Transfers from buildings into investment property	1,158	-
Fair value adjustments	616	244
Balance at end of the financial year	6,710	4,936
Total investment property at end of the financial year	38,422	31,382

Valuation of investment property

Valuation of investment property has been determined by a qualified valuer, Mr Bill Katsianis AAPI, Certified Practising Valuer, Australian Property Institute Member No: 62961, who has significant experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Note 23 Intangible assets - Landfill airspace

Balance at beginning of the financial year	20,444	20,444
Accumulated amortisation	(5,367)	(4,207)
Balance at end of the financial year	15,077	16,237

**Notes to the Financial Report
For the Year Ended 30 June 2017**

	2017	2016
	\$'000	\$'000
Note 24 Trade and other payables		
Trade payables	3,040	2,441
Accrued expenses	14,269	16,591
GST payable	274	204
Total trade and other payables	<u>17,585</u>	<u>19,237</u>
 Note 25 Trust funds and deposits		
<i>Current</i>		
Refundable deposits	2,910	1,531
Developer contributions - equalisation trusts	-	681
Fire services levy	4,000	4,531
Total current trust funds and deposits	<u>6,910</u>	<u>6,743</u>
 <i>Non-current</i>		
Refundable deposits	458	570
Retention amounts	466	433
Other refundable deposits	1,941	553
Developer contributions - equalisation trusts	1,034	-
Total non-current trust funds and deposits	<u>3,899</u>	<u>1,556</u>
 Total trust funds and deposits	<u>10,809</u>	<u>8,299</u>

Purpose and nature of items

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Developer contributions - equalisation trusts - A land owner who subdivides land within a Precinct Structure Plan (PSP) must make a contribution to Council for public open space in accordance with Clause 52.01 of the Hume Planning Scheme. This is calculated as a percentage of the land that will be used for commercial or residential purposes (the developable land). Where open space is being provided on one property in excess of the percentage required, the developer is considered to have overprovided open space. Where open space is not provided or open space is provided below the percentage amount the developer is considered to have underprovided. Under providers are required to pay a levy which is calculated based on the value of their land. Council collects the levy and reimburses the money collected to developers who have overprovided.

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 26 Provisions

	Employee benefits				Total \$ '000
	Annual leave \$ '000	Long service leave \$ '000	Other employee benefits \$ '000	Landfill rehabilitation and after care \$ '000	
2017					
Balance at beginning of the financial year	7,678	17,395	219	25,116	50,409
Additional provisions	6,705	2,366	289	-	9,360
Amounts used	(6,356)	(1,364)	(310)	(217)	(8,247)
Increase / (decrease) in the discounted amount arising because of time and the effect of any change in the discount rate	(151)	69	-	(1,101)	(1,184)
Balance at end of the financial year	7,876	18,466	198	23,798	50,338
2016					
Balance at beginning of the financial year	7,490	16,076	243	23,293	47,102
Additional provisions	6,636	2,406	331	-	9,374
Amounts used	(6,513)	(1,488)	(355)	(217)	(8,573)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	65	401	-	2,040	2,507
Balance at end of the financial year	7,678	17,395	219	25,116	50,410

(a) Employee benefits

2017
\$'000 2016
\$'000

(i) Current provisions expected to be settled within 12 months

Annual leave	3,828	3,676
Long service leave	1,437	1,343
Other	198	219
Total	5,462	5,238

(i) Current provisions expected to be settled after 12 months

Annual leave	4,048	4,002
Long service leave	14,664	13,836
Total	18,712	17,838

(ii) Non-current

Long service leave	2,365	2,217
Total	2,365	2,217

Aggregate carrying amount of employee benefits:

Current	24,174	23,075
Non-current	2,365	2,217
Total	26,539	25,292

**Notes to the Financial Report
For the Year Ended 30 June 2017**

Note 26 Provisions (cont.)

(i) Current

All annual leave and the long service leave entitlements representing seven or more years.

Council is required to separately disclose current provisions that are expected to be settled within 12 months (measured at undiscounted amounts) and those expected to be settled after 12 months (discounted to NPV).

(ii) Non-current

Long service leave representing less than seven years of continuous service measured at present value.

Other long-term employee benefits that do not fall due within 12 months after the end of the period measured at present value.

(b) Landfill rehabilitation and aftercare provision

Under the *Environment Protection Act 1970* Council is obligated to restore the Bolinda Rd and Riddell Rd landfill sites to a particular standard. The Bolinda Rd site has ceased operating as a landfill and rehabilitation works are substantially complete. The site is currently operating as a Resource Recovery Centre / Waste Transfer Station. With respect to the Riddell Rd site, current projections which are based on EPA requirements, indicate that the landfill operations will cease in 2030 however restoration work is expected to occur bi-annually from 2018 and therefore aftercare costs will also commence from 2018. The forecast life of the Riddell Rd site is based on current estimates of remaining capacity and the forecast rate of infill. In accordance with EPA guidelines siting, design, operation and rehabilitation of landfills (published August 2015) clause 8.1.3 rehabilitation of a landfill should be initiated once two years have elapsed since commencement of filling. The provision for landfill rehabilitation has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on the current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Council does not expect to receive reimbursement from a third party.

	2017 \$'000	2016 \$'000
Current		
Rehabilitation and aftercare costs	1,954	220
Total current	<u>1,954</u>	<u>220</u>
Non-current		
Rehabilitation and aftercare costs	21,845	24,897
Total non-current	<u>21,845</u>	<u>24,897</u>
Total landfill provisions	<u>23,799</u>	<u>25,117</u>
(d) Total provisions		
Current	26,128	23,295
Non-current	24,210	27,114
Total	<u>50,338</u>	<u>50,409</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
Note 27 Interest-bearing loans and borrowings		
<i>Finance leases</i>		
Council had the following obligations under finance leases for the lease of equipment (the sum of which is recognised as a liability after deduction of future lease finance charges included in the obligation):		
Not later than one year	1,270	1,259
Later than one year and not later than five years	564	1,136
Total minimum lease payments	<u>1,834</u>	<u>2,395</u>
Less: Future finance charges	(54)	(165)
Recognised in the balance sheet as:	<u>1,780</u>	<u>2,230</u>
<i>Current</i>		
Leases	1,221	1,147
Total current	<u>1,221</u>	<u>1,147</u>
<i>Non-current</i>		
Leases	559	1,083
Total non-current	<u>559</u>	<u>1,083</u>
Total finance leases	<u>1,780</u>	<u>2,230</u>
Aggregate carrying amount of interest-bearing loans and borrowings:		
Current	1,221	1,147
Non-current	559	1,083
Total interest-bearing loans and borrowings	<u>1,780</u>	<u>2,230</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
Note 28 Development fee obligation		
<i>Current</i>		
Opening balance	10,169	-
Transfer from non-current	8,787	12,503
Unwinding of developer fee obligation	(5,994)	(2,334)
	<u>12,962</u>	<u>10,169</u>
<i>Non-current</i>		
Opening balance	12,097	24,600
Transfer to current	(8,787)	(12,503)
	<u>3,310</u>	<u>12,097</u>
Total development fee obligation	16,272	22,266

In December 2011, Council entered into an agreement with Frasers Property for the development of 50.1 ha of land at 275 Racecourse Road, Sunbury. The agreement was conditional upon obtaining rezoning and planning approval. These were obtained in March 2015, making the agreement unconditional. The nature of the agreement required Frasers Property to pay to council \$24.6m upfront giving rise to an obligation for Council to grant a non-exclusive licence over the site to Frasers Property to develop it.

Council treated the upfront payment received from the developer of \$24.6m as a non-current liability (developer fee obligation). Assets were transferred from non-current to current assets held for sale and the corresponding portion of the developer fee obligation liability was transferred from a non-current to a current liability based on the expected timing of the settlement. The outstanding developer fee obligation liability will be recognised in the Income Statement progressively as Council fulfils its obligation when the lots are settled - this effect is referred to as the unwinding of the development fee obligation.

During the 2016/17 financial year, a total of 109 lots were sold (46 lots in 2015/16) with a total area of 58,326 square metres (22,712 square metres in 2015/16) representing approximately 24% of the total developable area (9% in 2015/16).

Note 29 Reserves

	Balance at beginning of financial year	Increment / (decrement)	Balance at end of financial year
	\$'000	\$'000	\$'000
(a) Asset revaluation reserves			
2017			
Property			
Land	468,050	93,293	561,343
Buildings	19,960	-	19,960
Land under roads	19,312	15,998	35,310
	<u>507,322</u>	<u>109,291</u>	<u>616,613</u>
Plant and equipment			
Plant and equipment	285	-	285
	<u>285</u>	<u>-</u>	<u>285</u>
Infrastructure			
Roads	251,822	31,708	283,530
Bridges	17,201	-	17,201
Footpaths and cycleways	38,426	(1,795)	36,631
Car parks	5,324	(235)	5,089
Drainage works	133,935	8,316	142,251
	<u>446,708</u>	<u>37,994</u>	<u>484,702</u>
Investment property			
Land	33,297	-	33,297
Buildings	328	-	328
	<u>33,625</u>	<u>-</u>	<u>33,625</u>
Total asset revaluation reserves	987,940	147,285	1,135,225

The revaluation increment for infrastructure assets reflects current construction costs as determined by recent subdivision activity.

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 29 Reserves (cont.)

	Balance at beginning of financial year	Increment / (decrement)	Balance at end of financial year	
	\$'000	\$'000	\$'000	\$'000
(a) <i>Asset revaluation reserves (cont.)</i>				
2016				
Property				
Land	466,784	1,266	468,050	
Buildings	12,283	7,677	19,960	
Land under roads	7,991	11,321	19,312	
	<u>487,058</u>	<u>20,264</u>	<u>507,322</u>	
Plant and equipment				
Plant and equipment	285	-	285	
	<u>285</u>	<u>-</u>	<u>285</u>	
Infrastructure				
Roads	275,058	(23,236)	251,822	
Bridges	25,846	(8,645)	17,201	
Footpaths and cycleways	41,178	(2,752)	38,426	
Car parks	5,767	(443)	5,324	
Drainage works	130,584	3,351	133,935	
	<u>478,433</u>	<u>(31,725)</u>	<u>446,708</u>	
Investment property				
Land	33,297	-	33,297	
Buildings	328	-	328	
	<u>33,625</u>	<u>-</u>	<u>33,625</u>	
Total asset revaluation reserves	<u>999,401</u>	<u>(11,461)</u>	<u>987,940</u>	
	Balance at beginning of financial year	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of financial year
(b) <i>Other reserves</i>	\$'000	\$'000	\$'000	\$'000
2017				
Recreation land	3,514	1,675	(1,758)	3,431
Development levies	42,457	26,649	(29)	69,077
Conditional grants	3,395	7,560	(3,395)	7,560
Reserve - landfills	500	-	-	500
Investment reserve	3,645	1,977	-	5,622
Total other reserves	<u>53,511</u>	<u>37,860</u>	<u>(5,182)</u>	<u>86,190</u>
2016				
Recreation land	2,518	1,595	(599)	3,514
Development levies	20,182	22,275	-	42,457
Conditional grants	2,646	3,395	(2,646)	3,395
Reserve - landfills	500	-	-	500
Investment reserve	2,673	972	-	3,645
Total other reserves	<u>28,519</u>	<u>28,237</u>	<u>(3,245)</u>	<u>53,511</u>

The recreation land and development levies reserves are restricted reserves whereby funds are required to be spent on specific projects in accordance with the monies received.

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
Note 30 Reconciliation of cash flows from operating activities to surplus		
Surplus for the year	209,028	132,021
Depreciation and amortisation	40,173	38,191
Gain on disposal of property, plant, equipment and infrastructure	(204)	(434)
Net gain on property development	(2,626)	(1,049)
Contributions - non-monetary assets	(114,183)	(95,743)
Developer contribution - land swap	-	(80)
Asset written off	1,481	839
Fair value adjustments for investment property	(3,591)	(942)
Borrowing costs	129	3,214
<i>Change in assets and liabilities:</i>		
Increase in rates debtors	(2,593)	(2,018)
(Increase) / decrease in other debtors	(8,083)	2,512
Increase in provision for doubtful debts	32	43
(Increase)/decrease in other assets	559	(567)
Increase / (decrease) in trade and other payables	2,283	(2,764)
Increase in trust funds and deposits	2,510	1,119
Increase/(decrease) in provisions	(70)	3,307
Net cash provided by operating activities	124,843	77,649
 Note 31 Financing arrangements		
Finance leases	3,543	3,543
Credit card facility	400	400
<i>Less: used facilities</i>	(3,664)	(3,655)
Unused facilities	279	288

**Notes to the Financial Report
For the Year Ended 30 June 2017**

	2017	2016
	\$'000	\$'000
Note 32 Commitments		
The Council has entered into the following commitments:		
<i>Operating</i>		
Waste collection	8,034	13,403
Maintenance	-	17
Hume libraries	-	124
Parking management and enforcement services	99	678
Other	-	20
Total operating	<u>8,133</u>	<u>14,242</u>
The decrease in waste collections primarily relates to a number of contracts expiring in 2016/17 and 2017/18 including the recyclable kerbside collection service and annual audit of kerbside recyclables. Also contributing are the outright purchase of plant which was originally leased.		
Not later than 1 year	2,656	5,339
Later than 1 year and not later than 2 years	2,630	3,528
Later than 2 years and not later than 5 years	2,847	5,346
Later than 5 years	-	28
Total commitments	<u>8,133</u>	<u>14,242</u>
<i>Capital</i>		
Buildings	9,635	27,413
Road construction and development	2,154	1,888
Other	6,155	1,795
Total capital	<u>17,944</u>	<u>31,096</u>
The decrease in the capital commitments for buildings primarily relates to completed works at, Craigieburn ANZAC Park which includes the Hume Regional Aquatic Centre (SPLASH) and Athletics Centre (SPRINT).		
Not later than 1 year	16,961	30,599
Later than 1 year and not later than 2 years	983	465
Later than 2 years and not later than 5 years	-	32
Later than 5 years	-	-
Total commitments	<u>17,944</u>	<u>31,096</u>
Total commitments	<u>26,077</u>	<u>45,338</u>

Note 33 Operating leases

(a) Operating lease commitments

At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):

Not later than 1 year	167	267
Later than 1 year and not later than 2 years	96	151
Later than 2 years and not later than 5 years	49	145
Total operating lease commitments	<u>312</u>	<u>563</u>

(b) Operating lease receivables

The Council has entered into commercial property leases on its investment property, consisting of surplus freehold office complexes. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 2 years. All leases include a CPI based revision of the rental charge annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

Not later than 1 year	262	656
Later than 1 year and not later than 5 years	183	207
Total operating lease commitments	<u>445</u>	<u>863</u>

Note 34 Contingent liabilities and contingent assets

Contingent liabilities

Council is presently involved in some confidential legal matters, which are being conducted through Council's solicitors.

As these matters are yet to be finalised, and the financial outcomes are unable to be reliably estimated, no allowance for these contingencies has been made in the financial report.

As at 30 June 2017, current public liability claims excess which are considered to have a financial exposure for Council was \$110,000 (2015/16, \$110,000).

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme to ensure that the liabilities of the fund are covered by the assets of the fund. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Contingent assets

Developer contributions to be received in respect of estates currently under development total \$110 million (2015/16, \$112 million).

Note 35 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. The Defined Benefit category provides lump sum benefits based on years of service and final average salary. In certain circumstances a defined benefit member may be eligible to purchase a lifetime pension with up to 50% of their lump sum benefit. The accumulation category receives fixed contributions from Council and Council's legal or constructive obligation is limited to these contributions.

Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% (9.5% in 2015/16) as required under Superannuation Guarantee legislation). Council's commitment to accumulation plans is limited to making contributions in accordance with the minimum statutory requirements. No further liability accrues to Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

The Superannuation Guarantee (SG) rate will remain at 9.5% for the next 4 years, increasing to 10% from 1 July 2021, and eventually to 12% from 1 July 2025.

Defined Benefit

As provided under Paragraph 34 of AASB 119 – Employee Benefits, Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Hume City Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Note 35 Superannuation (cont.)

As a multi-employer sponsored plan, the Fund was established as a mutual scheme to allow for the mobility of the workforce between the participating employers without attaching a specific liability to particular employees and their current employer. Therefore, there is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. While there is an agreed methodology to allocate any shortfalls identified by the Fund Actuary for funding purposes, there is no agreed methodology to allocate benefit liabilities, assets and costs between the participating employers for accounting purposes. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 because of the pooled nature of the Fund's Defined Benefit category.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2016, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. It was determined that the Vested Benefit Indexed (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.0% (105.8% at 30 June 2015). To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns 7.0% pa
Salary information 4.25% pa
Price inflation (CPI) 2.5% pa.

As at 30 June 2017, the estimated VBI for the sub-plan was 103.1%.

The Australian Prudential Regulation Authority (APRA) superannuation prudential standard (SPS 160) - Defined Benefit Matters determines the funding requirements of a defined benefit (DB) arrangement. Under this standard:

- The VBI is the measure to determine whether there is an unfunded liability; and
- Any unfunded liability that arises must be paid within three years.

Under SPS 160, the VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2016 interim actuarial investigation showed that the Defined Benefit category was in a satisfactory financial position under SPS 160. As a result, the Fund Actuary determined that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

The Fund's employer funding arrangements comprise of three components as follows:

1. Regular contributions - which are ongoing contributions needed to fund the balance of benefits for current members and pensioners;
2. Funding calls - which are contributions in respect of each participating employer's share of any funding shortfalls that arise; and
3. Retrenchment increments - which are additional contributions to cover the increase in liability arising from retrenchments.

Council is also required to make additional contributions to cover the contributions tax payable on components 2 and 3 referred to above.

Employees are also required to make member contributions to the Fund. As such, assets accumulate in the Fund to meet member benefits, as defined in the Trust Deed, as they accrue.

Note 35 Superannuation (cont'd)

Employer contributions

Regular contributions

On the basis of the results of the 2016 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2017, this rate was 9.5% of members' salaries (9.5% in 2015/2016). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2016 Interim actuarial investigation surplus amounts

The Fund's interim actuarial investigation as at 30 June 2016 identified the following in the defined benefit category of which Council is a contributing employer:

A VBI surplus of \$40.3 million; and

A total service liability surplus of \$156 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2016. The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2016 VBI during August 2016.

2017 full triennial actuarial investigation

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2017. It is anticipated that this actuarial investigation will be completed in December 2017.

Note 36 Financial Instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

Note 36 Financial Instruments (cont.)

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

We may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 34.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

Note 36 Financial Instruments (cont.)

(d) Liquidity risk (cont.)

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 27.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

e) Fair value

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1% and -0.5% in market interest rates (AUD) from year-end rates of 1.5%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

**Notes to the Financial Report
For the Year Ended 30 June 2017**

		2017 No.
Note 37	Related party disclosures	
(i)	Entities related to Council	
	During the 2016/17 financial year there were no entities that were either controlled, jointly controlled or which Council had a significant influence over (2015/16 nil).	-
(ii)	Key Management Personnel	
	Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:	
	Councillors	
	Councillor Helen Patsikatheodorou (Mayor 1/07/2016 to 22/10/2016)	
	Councillor Jack Ogilvie (1/07/2016 to 22/10/2016)	
	Councillor Adem Atmaca (1/07/2016 to 22/10/2016)	
	Councillor Vic Dougall (1/07/2016 to 22/10/2016)	
	Councillor Alan Bolton (1/07/2016 to 22/10/2016)	
	Councillor Casey Nunn (1/07/2016 to 22/10/2016)	
	Councillor Chandra Bamunusinghe (1/07/2016 to 22/10/2016)	
	Councillor Geoff Porter (1/07/2016 to 22/10/2016; 7/11/2016 to current)	
	Councillor Steve Medcraft (1/07/2016 to 22/10/2016; 7/11/2016 to current)	
	Councillor Ann Potter (1/07/2016 to 22/10/2016; 7/11/2016 to current)	
	Councillor Drew Jessop (1/07/2016 to 22/10/2016; Mayor 7/11/2016 to current)	
	Councillor Carly Moore (7/11/2016 to Current)	
	Councillor Jana Taylor (7/11/2016 to Current)	
	Councillor Karen Sherry (7/11/2016 to Current)	
	Councillor Joseph Haweil (7/11/2016 to Current)	
	Councillor Jodi Jackson (7/11/2016 to Current)	
	Councillor Leigh Johnson (7/11/2016 to Current)	
	Councillor Naim Kurt (7/11/2016 to Current)	
	Total number of Councillors	18
	Chief Executive Officer and other Key Management Personnel	6
	Total Key Management Personnel	24
(iii)	Remuneration of Key Management Personnel	\$'000
	Short-term benefits	1,960
	Post employment benefit	147
	Other long-term benefits	39
	Total Remuneration	2,146

Where a senior officer has temporarily acted in a Key Management Personnel (KMP) position which was not vacant during the financial year, their remuneration has been included in note 38 and therefore is not reported above.

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	2017 No.
\$0 - \$9,999	6
\$20,000 - \$29,999	8
\$30,000 - \$39,999	3
\$80,000 - \$89,999	1
\$250,000 - \$259,999	1
\$260,000 - \$269,999	1
\$270,000 - \$279,999	2
\$280,000 - \$289,999	1
\$380,000 - \$389,999	1
	24

Notes to the Financial Report
For the Year Ended 30 June 2017

Note 37 Related party disclosures (cont.)

(iv) Transactions with related parties

During the period Council entered into the following transactions with related parties.

Nature of transaction	2016/17 \$'000	Comment
Employee Costs	29	A close family member of a Council's KMP is employed part time by Council under the relevant pay award on an arm's length basis.
Supply of Goods	439	Up to the 2nd June 2017, the Hume City Council Chief Executive Officer was a board member of the Regional Kitchen Group (RFK Pty Ltd, trading as Community Chef and Regional Kitchen Pty Ltd both wholly owned by Victorian local governments) which is a meals production facility established to ensure affordable, nutritious and culturally sensitive meals to older and other vulnerable residents.
Total	<u>468</u>	

(v) Outstanding balances with related parties

The were no significant outstanding balances at the end of the reporting period in relation to transactions with related parties.

(vi) Loans to/from related parties

No loans have been made, guaranteed or secured by the Council to a related party during the reporting year (2015/16, Nil).

(vii) Commitments to/from related parties

No loans have been made, guaranteed or secured by the Council to a related party during the reporting year (2015/16, Nil).

**Notes to the Financial Report
For the Year Ended 30 June 2017**

		2017	2016
Note 38	Senior Officer Remuneration	No.	No.
	A Senior Officer is an officer of Council, other than Key Management Personnel, who:		
	a) has management responsibilities and reports directly to the Chief Executive; or		
	b) whose total annual remuneration exceeds \$142,000		
	The number of Senior Officers are shown below in their relevant income bands:		
	Income Range:		
	\$142,000 - \$149,999	12	11
	\$150,000 - \$159,999	6	6
	\$160,000 - \$169,999	5	5
	\$170,000 - \$179,999	2	6
	\$180,000 - \$189,999	4	5
	\$190,000 - \$199,999	5	-
	\$200,000 - \$209,999	3	1
	\$220,000 - \$229,999	1	2
	\$230,000 - \$239,999	1	-
		39	36
		\$'000	\$'000
	Total Remuneration for the reporting year for Senior Officers included above, amounted to:	6,627	5,947

Certification of the Financial Report

Statement by Principal Accounting Officer

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.



Fadi Srour, B.Bus(Acc), CA
Principal Accounting Officer

Date: 11 September 2017
Melbourne

Statement by Councillors and Chief Executive Officer

In our opinion the accompanying financial statements present fairly the financial transactions of Hume City Council for the year ended 30 June 2017 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.



Cr Carly Moore
Councillor

Date: 11 September 2017
Melbourne



Cr Drew Jessop
Mayor

Date: 11 September 2017
Melbourne



Domenic Isola
Chief Executive Officer

Date: 11 September 2017
Melbourne

Independent Auditor's Report

To the Councillors of Hume City Council

Opinion I have audited the financial report of Hume City Council (the council) which comprises the:

- balance sheet as at 30 June 2017
- comprehensive income statement for the year then ended
- statement of changes in equity for the year then ended
- cash flow statement for the year then ended
- statement of capital works for the year then ended
- notes to the financial statements, including a summary of significant accounting policies
- certification of the financial report.

In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2017 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the *Local Government Act 1989* and applicable Australian Accounting Standards.

Basis for Opinion I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Auditing Standards. My responsibilities under the Act are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report.

My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the financial report The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, and using the going concern basis of accounting unless it is inappropriate to do so.

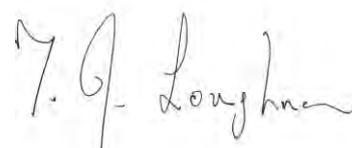
Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Tim Loughnan

as delegate for the Auditor-General of Victoria

MELBOURNE
13 September 2017

