



**COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 9 FEBRUARY 2026**

**7:00 PM**

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE  
BROADMEADOWS**

**HUME COMMUNITY VISION 2045:**

***A thriving community with a strong sense of belonging.***

A video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.



# HUME CITY COUNCIL

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## Notice of a

### **COUNCIL MEETING OF THE HUME CITY COUNCIL**

to be held on Monday, 9 February 2026

**at 7:00 pm**

at the Council Chamber - Hume Global Learning Centre Broadmeadows

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Attendees:	a: Council	Cr Carly Moore Cr Ally Watson Cr Jarrod Bell Cr Daniel English Cr Steve Gagen Cr John Haddad Cr Kate Hamley Cr Naim Kurt Cr Sam Misho Cr Jim Overend Cr Karen Sherry	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Ms Kristen Cherry Mr Fadi Srouf Ms Ann-Michel Greenwood Ms Danielle Prentice	Chief Executive Officer Director Planning & Delivery Director City Services & Living Director Organisational Performance Director People, Customer & Communication Acting Director Assets, Operations & Sustainability

## **ORDER OF BUSINESS**

### **1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

### **2. PRAYER**

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Rev. Fa'amata'u Leota from St. Andrews Uniting Church, Sunbury, on behalf of the HIN.

**3. APOLOGIES****4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

**5. CONGRATULATIONS AND CONDOLENCES****6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 15 December 2025.

**RECOMMENDATION:**

**THAT the Minutes of the Council Meeting held on 15 December 2025, be confirmed.**

**7. PUBLIC QUESTION TIME****8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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- 11. URGENT BUSINESS
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**SHEENA FROST**  
**CHIEF EXECUTIVE OFFICER**

**5/02/2026**

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REPORT NO:	8.1
REPORT TITLE:	Inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Office Of The CEO
FILE NO:	
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.2 An organisation that demonstrates leadership and strong advocacy.
ATTACHMENT:	1. <i>Submission</i>

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## DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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## 1. SUMMARY OF REPORT:

- 1.1 The Federal Government is undertaking an *Inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy*.
- 1.2 This provides Council with an opportunity to put forward recommendations on how we believe the Federal Government can address the impact that illegal dumping and tyre recycling is having on our community.
- 1.3 The attached submission outlines several recommendations that Council has publicly stated in the past and proposes new ways of supporting tyre recycling that would act as a deterrent to illegal dumping.

## 2. RECOMMENDATION:

- 2.1 That Council endorses the attached submission to be sent to the *Inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy*.

## 3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Local Government Act, 2020.
- 3.2 Environmental Protection Act (Vic) 2017

## 4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;

**REPORT NO: 8.1 (cont.)**

- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement is to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- i) the transparency of Council decisions, actions and information is to be ensured.

**5. IMPACT ASSESSMENTS:**

**5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**

The human rights relevant to this Report are:

- Right to freedom of thought, conscience, religion and belief (section 14)
- Right to freedom of expression (section 15)
- Right to peaceful assembly and freedom of association (section 16)
- Right to take part in public life (section 18)

*The above rights are not being limited by the recommended action in this Report.*

**5.2 GENDER EQUALITY ACT 2020**

*This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.*

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

- 6.1 There were no costs involved in preparing the submission as it was completed using existing staff resources.
- 6.2 Should the Federal Government choose to implement Council's recommendations it would be expected that there would be a decrease in costs associated with responding to illegal dumping as alternative methods for tyre disposal would be covered by the Federal Government.

**7. OPPORTUNITIES & RISKS:**

- 7.1 This review provides an opportunity for Council to outline to the Federal Government the impact that illegal dumping is having in our community.
- 7.2 Should Council choose not to put forward a submission then Council misses an opportunity to ensure our voices are heard in the Australian Parliament.

**8. COMMUNITY ENGAGEMENT:**

No community engagement was undertaken or is proposed with respect to this submission.

**9. DISCUSSION:**

- 9.1 Inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy
  - 9.1.1 The Standing Committee on Industry, Innovation and Science has commenced an inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy. The inquiry was adopted on 5 November 2025, following a referral from the Minister for Industry and Innovation, and the Minister for Science.
  - 9.1.2 The Terms of Reference for the Inquiry are as follows:

**REPORT NO: 8.1 (cont.)**

- (a) Reviewing tyre manufacturing, distribution, importation, and retail trends.
- (b) Investigating current practices in tyre reuse, retreading, recycling, and resource recovery, including reviewing federal, state, and local regulations governing tyre production, disposal, and recycling.
- (c) Exploring technological advancements in tyre design, recycling processes, and alternative materials.
- (d) Identifying opportunities to develop high-value uses for waste tyres and tyre-derived materials, including applications in construction, manufacturing, and other commercial sectors.
- (e) Evaluating the effectiveness of the existing circular economy models and identifying opportunities for research and development to support improved sustainable practices.
- (f) Considering the role of commercially viable product stewardship schemes and whether these should be made mandatory, and identifying infrastructure gaps in collection, processing, and recycling facilities.
- (g) Investigating environmental, community, and health and safety concerns related to tyre waste and recycling operations.

**9.2 Council’s Submission**

**9.2.1 Council’s submission (Attachment 1) outlines the following:**

- (a) Hume City Council is a recognised leader in advancing the Circular Economy, driving initiatives that improve business efficiency, enhance sustainability, and create social opportunities. Hume as a Circular City Roadmap (launched in 2021), Council is implementing a new economic model focused on 14 key elements, including Social Impact businesses and Advanced Materials Repurposing.
- (b) Tyre recycling is a well-established component of Hume’s circular economy. While considered a lower-value activity, it plays a critical role in reducing landfill and mitigating environmental risks. Council supports this sector through planning provisions, partnerships with operators such as Tyrecycle, and community programs like Hume Clean Days, which provide free disposal opportunities for residents.
- (c) Despite these efforts, illegal dumping remains a significant challenge, costing Council nearly \$5 million annually and posing environmental and safety risks. In 2024/25, Council responded to over 14,000 illegally dumped items, including 4,700 tyres, while legal disposal fees continue to act as a deterrent for residents and businesses. Council has invested in behaviour-change campaigns such as Keep Hume Clean and established a dedicated Waste Response Team, yet sustained intervention and stronger deterrents are required.
- (d) Current penalties under the Environment Protection Act (Vic) 2017 are far below the actual cost of clean-up and fail to discourage illegal dumping. Council is advocating for penalty reform, national education campaigns, and a free nationwide tyre recycling program to reduce dumping and protect communities. Additionally, Council seeks enhanced monitoring powers for Environment Protection Australia to address risks associated with large tyre stockpiles, which have historically caused major fires and environmental hazards in Hume.



**REPORT NO: 8.1 (cont.)**

- 9.2.2 To address these challenges, Hume City Council is putting forward the following recommendations for the Federal Government to consider:
- (a) Strengthen Federal Legislative Frameworks to provide additional surety for communities around the safe use of recycled tyres in permeable pavements.
  - (b) Support from Environment Protection Australia to back Council’s request to set and/or customise infringement penalties for illegal dumping.
  - (c) Implement a Nationwide Communications and Education Campaign to highlight the impact of illegal dumping on communities.
  - (d) Develop a Free Nationwide Tyre Recycling Program to reduce tyres being illegally dumped in local communities.
  - (e) Grant Legislative Power to Environment Protection Australia to work with state environmental protection agencies to more intensely monitor sites at risk of tyre stockpiling, especially during hotter months.

**10. CONCLUSION**

- 10.1 The opportunity to respond to the Australian Government’s *Inquiry into the current state of the Australian tyre industry, and any challenges and opportunities for the industry within the context of a circular economy* provides another platform to highlight the impact that illegal dumping is having on our community.
- 10.2 To address these challenges, Council recommends strengthening federal frameworks for recycled tyre use, enabling local penalty flexibility, implementing a nationwide education campaign, establishing a free national tyre recycling program, and granting enhanced monitoring powers to Environment Protection Australia.
- 10.3 These measures are essential to reducing illegal dumping, improving resource recovery, and safeguarding communities—while supporting the successful transition to a Circular Economy across Hume and beyond.

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HUME CITY COUNCIL

## Response to the Inquiry into the Australian Tyre Industry

[hume.vic.gov.au](https://hume.vic.gov.au)  
February 2026





***"We're as sick of seeing illegal dumping in our streets as residents. We hear the complaints, but the fact is it's not Council dumping rubbish in our streets, it's community members, businesses, friends and neighbours - and it's time they get called out for destroying our community and costing ratepayers' money. We are determined to hold people accountable."***

**Mayor of Hume City, Councillor Carly Moore**



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Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung, which includes the existing family members of the Gunung-Willam-Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to Elders past, present and future.

## Executive Summary

Hume City Council is a recognised leader in advancing the Circular Economy, driving initiatives that improve business efficiency, enhance sustainability, and create social opportunities.

Through its *Hume as a Circular City Roadmap* (launched in 2021), Council is implementing a new economic model focused on 14 key elements, including Social Impact businesses and Advanced Materials Repurposing.

Tyre recycling is a well-established component of Hume's circular economy. While considered a lower-value activity, it plays a critical role in reducing landfill and mitigating environmental risks.

Council supports this sector through planning provisions, partnerships with operators such as Tyrecycle, and community programs like Hume Clean Days, which provide free disposal opportunities for residents.

Despite these efforts, illegal dumping remains a significant challenge, costing Council nearly \$5 million annually and posing environmental and safety risks.

In 2024/25, Council responded to over 14,000 illegally dumped items, including 4,700 tyres, while legal disposal fees continue to act as a deterrent for residents and businesses. Council has invested in behaviour-change campaigns such as Keep Hume Clean and established a dedicated Waste Response Team, yet sustained intervention and stronger deterrents are required.

Current penalties under the Environment Protection Act (Vic) 2017 are far below the actual cost of clean-up and fail to discourage illegal dumping. Council is advocating for penalty reform, national education campaigns, and a free nationwide tyre recycling program to reduce dumping and protect communities.

Additionally, Council seeks enhanced monitoring powers for Environment Protection Australia to address risks associated with large tyre stockpiles, which have historically caused major fires and environmental hazards in Hume.

## Introduction

Hume City Council is committed to leading the transition to a Circular Economy, delivering initiatives that enhance business efficiency, strengthen environmental sustainability, and create social and economic opportunities for the community.

As a trusted and neutral broker, Council facilitates collaboration between local businesses and all levels of government, while partnering with leading tertiary institutions such as RMIT University and Victoria University to advance research and innovation in circular practices.

Tyre recycling is a critical component of this model, reducing landfill and mitigating environmental risks. However, illegal dumping remains a significant challenge, imposing substantial financial, environmental, and safety costs on the municipality.

Council is seeking support for stronger legislative frameworks, enhanced compliance powers, and national initiatives—including a free tyre recycling program and a nationwide education campaign—to reduce illegal dumping and safeguard communities.

These measures are essential to achieving long-term behaviour change, improving resource recovery, and ensuring the success of circular economy objectives across Hume and beyond.



## Council's recommendations to the Inquiry

1. **Commonwealth to ensure that State and Territory Government's support Local Government circular economy efforts through:**
  - piloting in-place circular economy transition brokers, with evaluation and potential extension within three years
  - providing Local Governments with information and guidance for developing their place-based circular economy plans
  - supporting Local Governments to develop place-based circular economy plans.
2. **Strengthen Federal Legislative Frameworks** to provide additional surety for communities around the safe use of recycled tyres in permeable pavements.
3. **Support from Environment Protection Australia** to back Council's request to set and/or customise infringement penalties for illegal dumping.
4. **Implement a nationwide communications and educational campaign** to highlight the impact of illegal dumping on communities.
5. **Develop a free nationwide tyre recycling program** to reduce tyres being illegally dumped in local communities.
6. **Grant legislative power to Environmental Protection Australia** to work with state environmental protection agencies to more intensely monitor sites at risk of tyre stockpiling, especially during hotter months.



## About Hume City

Hume is a place of great contrasts – in geography, economy, background and cultural diversity. Located just 15 kilometres north of the centre of Melbourne, Hume City is one of the fastest growing and most culturally diverse communities in Australia.

Hume's population is expected to grow to 397,453 by 2041 from its current estimated 250,001 (source: id profile™). Over the next five to twenty years, urban growth, densification of established areas, and related changes in population and household structures will drive an increase in service delivery and infrastructure requirements.

Hume covers an area of more than 504 square kilometres. It stretches 30 kilometres from east to west, and over 22 kilometres from north to south. The southern parts of Hume are represented by well-established suburbs. Expanding out from here are Hume's rapidly developing new suburbs and employment areas, including the future Metropolitan Activity Centre at Cloverton, 35 kilometres from the city centre.

In the west of the municipality, Sunbury is a well-established town, with heritage places around the centre and new areas that expand in all directions in a spoke and hub development pattern. Separated from the municipality's east by rural areas that protect the operations of Melbourne Airport, Sunbury is more than 35 kilometres from the CBD.

Hume's communities are served by major road transit routes including the Tullamarine Freeway, Western Ring Road, Hume Freeway and Calder Freeway. Melbourne Airport, in the south of Hume, is part of a significant industrial area in the south and east of the municipality. Logistics and related businesses in Hume benefit from access to multiple freeway networks in addition to Melbourne Airport.

Residents come from 170 different countries with 40% of all residents born overseas. They speak over 155 languages with 49% speaking a language other than English at home. More than one quarter of the population is aged under 18 years whilst one in nine residents are aged 65 and over.



## The role of tyres in the circular economy in Hume City

Hume City Council has embraced the Circular Economy model and is now leading activities focusing on improving business efficiency and sustainability while developing social opportunities.

The Roadmap launched in 2021, *Hume as a Circular City*, is about adopting a new model for the economy and will focus on 14 elements including Social Impact businesses and Advanced Materials Repurposing.

The Productivity Commissions *Australia's circular economy: unlocking the opportunities Inquiry report* highlighted the role that Local Government can play in the circular economy.

Place-based initiatives enable coordination, address distance challenges and support businesses to develop and share new ideas. For example, local businesses can use their neighbours' byproducts as material inputs for their own production and learn from each other about innovative circular practices.

Local governments should identify circular economy opportunities relevant to their area. To realise these opportunities, they should develop place-based plans and/or integrate actions into their other plans and budgetary processes (such as service, infrastructure or community development plans).

Council recommends that the following recommendation from the inquiry report should be implemented: "State and territory governments should provide local governments with information and guidance for developing their place-based circular economy plans."

We therefore call on the Commonwealth to ensure that State and Territory Government's support Local Government circular economy efforts through:

- piloting in-place circular economy transition brokers, with evaluation and potential extension within three years
- providing Local Governments with information and guidance for developing their place-based circular economy plans
- support local governments to develop place-based circular economy plans
- supporting Local Governments to develop place-based circular economy plans.

As a trusted neutral broker, Council connects local businesses with all three levels of Government to support Circular Economy adoption and engages as a participant in tertiary sector research through collaboration with institutions such as RMIT University and Victoria University.

Tyre recycling is well recognised as part of the circular economy in Hume. While tyre recycling is a lower value activity, it is key to reducing landfill where products cannot be kept in use longer.

The Hume City Council Planning Scheme makes provision for tyre recycling type businesses in specified zones in the municipality with many established businesses operating including [Tyrecycle](#) in Somerton, [RPM Group Automotive Tyre Recycling](#) in Campbellfield, [Porous Lane](#) in Campbellfield and [Coloured Recycled](#) in Campbellfield with Council utilising Tyrecycle to recycle tyres that are dropped off at our Resource Recovery Centres or illegally dumped and collected by our staff in our community.

There are concerns regarding some circular products such as permeable pavement with recycled tyre content. Council seeks to manage these concerns through local monitoring, enforcement activities and robust analysis of such products when proposed for use.

Stringent legislative frameworks from the Federal Government to provide additional surety for local communities around the safe use of recycled tyres in permeable pavement



## Illegal dumping in our community

Illegal dumping is a significant issue in Hume City. In March 2023, Council announced 'Keep Hume Clean', a new campaign to reduce litter and illegal dumping in Hume. The 'Keep Hume Clean' campaign utilizes behaviour change principles with the objective of educating residents to responsibly dispose of litter and waste.

As part of the campaign Council hosts Hume Clean Days which are held quarterly on the first weekend of March, June, September and December. On Hume Clean Days, Hume residents and residential ratepayers can take couches, mattresses, tyres and garden clippings to our Resource Recovery Centres for free.

Additionally, through the campaign Council initiated a new Waste Response Team to respond to illegally dumped waste across twelve Hume suburbs with the highest prevalence of illegally dumped waste.

At a cost to Council of almost \$1 million annually, the Waste Response Team is responsible for checking hard waste bookings, educating property occupiers and neighbours, leaving printed information, taping material, encouraging individuals to take responsibility for their waste, and in some instances, referring evidence on for further investigation and enforcement.



In addition to illegally dumped waste, Council employs Waste and Litter Collection Officers who attend to other request types, including deceased animals, syringes/medical waste, hazardous waste, including dumped asbestos and chemicals, and damaged underground pits.

In 2024, Council received 1,420 requests across these categories, and due to the nature of these requests they take priority.

Ongoing, sustained and widespread intervention over the course of several years is required to affect long-term behaviour change within communities.

The Waste Response Program is yet to demonstrate strong evidence of reducing illegal dumping behaviors which led to Council spending almost \$5 million in 2024/25 to respond to over 14,000 items of illegally dumped rubbish which includes over 4,700 illegally dumped tyres.



A nationwide education campaign would support local Councils who are dealing with illegal dumping on a daily basis.

Our investment in responding to the prevalence of illegal dumping is in part attributed to penalties under the Environment Protection Act (Vic) 2017 remaining low.

Councils are only able to issue fines of up to \$396 for individuals dumping less than 50 litres, and up to \$1,983 for corporations, amounts far below the actual cost of collection and clean-up, which often exceeds three to four times that infringement.

These penalties fail to reflect the true cost to the community and ratepayers and don't allow local governments to be able to set or customise their own infringement penalties to better reflect the actual costs of disposing of waste in geographically larger municipalities and to act as a deterrent to this type of behaviour occurring.

Council has called upon EPA Victoria to review the existing legislation to strengthen penalties to support recovery of costs and increase deterrence of illegal dumping in local communities.

Support is now sought from the soon-to-be-established *Environment Protection Australia* to back Council's request to set and/or customer local infringement penalties for illegal dumping.



## Council's role supporting tyre recycling

Not everyone is doing the wrong thing. More than 9,600 tyres are dropped off legally by our residents and businesses at our Resource Recovery Centres. However, the legal dumping of tyres comes at an additional cost to the ratepayer (see table below).

Description	Unit	Fee
Car tyre (with rim)	Each	\$20
Car tyre (without rim)	Each	\$11
4WD/light truck tyre (with rim)	Each	\$37
4WD/light truck tyre (without rim)	Each	\$19
Truck tyre (with rim)	Each	\$78
Truck tyre (without rim)	Each	\$29
Motorcycle tyre (with rim)	Each	\$19
Motorcycle tyre (without rim)	Each	\$10
Super tyre	Each	\$125

These costs act as a deterrent to legal disposal – hence why over 4,7000 tyres were illegally dumped in our community.

A Federal scheme to support a free nationwide tyre recycling program would reduce the number of tyres being dumped in locally communities. This would support Council's initiatives such as Hume Clean Days and negate tyres being stockpiled in backyards and in businesses.



## Environmental concerns

There are a range of general concerns regarding tyres including fire risks and leachate into the ground from large stockpiles of waste tyres.

Council finds that tyres are typically illegally dumped in large quantities indicating that commercial entities may hold large stockpiles on their sites posing environmental and fire risks. This has been felt locally by our community over the last ten years.

In January 2016 a massive industrial fire occurred on a site storing tyres in Broadmeadows sending a plume of toxic black smoke that was billowing into the air. Water bombers were called in to help extinguish the blaze with water and foam after thousands of tyres caught alight. Over 10,000 litres of water per minute was used to extinguish the fire where more than 150,000 tyres caught on fire.

The Environmental Protection Agency (EPA) utilised its air-monitoring equipment to check for dangerous particles because of smoke and the Metropolitan Fire Brigade (MFB) issued a watch and act warning for hazardous material for Broadmeadows, Campbellfield, Coolaroo and neighbouring suburbs and directly anyone located in the area to shelter indoors ensuring all exterior doors, windows and vents were closed. Other environmental impacts were felt including fire water running into waterways.



In August 2021, more than 35 Fire Rescue Victoria (FRV) firefighters responded to a 20 metre by 50 metre pile of tyres on fire at a tyre recycling plant in Broadmeadows which was issuing a significant amount of smoke.

Firefighters vigorously attacked the fire, including by using an aerial appliance to attack it from above and bulk hose and foam resources. FRV’s hazmat specialists are on site conducting atmospheric monitoring. An advice warning was issued for surrounding suburbs, with people advised to close all windows and stay indoors due to smoke.



Council seeks the legislative power for *Environment Protection Australia* to work with state environmental protection agencies to more intensely monitor sites which are identified to be at risk of stockpiling tyres and presenting an inherent danger to community especially during the hotter months.



## Conclusion

Hume City Council has demonstrated strong leadership in advancing the Circular Economy through its *Hume as a Circular City Roadmap*, fostering innovation, sustainability, and social impact. Tyre recycling remains a critical component of this model, reducing landfill and mitigating environmental risks. However, illegal dumping continues to impose significant financial, environmental, and safety burdens on the municipality, with current penalties and disposal costs failing to act as effective deterrents.

Council has invested in education campaigns, community programs, and enforcement initiatives, yet long-term behaviour change requires national coordination and legislative reform.

To address these challenges, Council recommends strengthening federal frameworks for recycled tyre use, enabling local penalty flexibility, implementing a nationwide education campaign, establishing a free national tyre recycling program, and granting enhanced monitoring powers to Environment Protection Australia.

These measures are essential to reducing illegal dumping, improving resource recovery, and safeguarding communities—while supporting the successful transition to a Circular Economy across Hume and beyond.

**For more information, contact our  
Government Relations and  
Advocacy unit**

 [GovRelations@hume.vic.gov.au](mailto:GovRelations@hume.vic.gov.au)

Follow us on:



HumeCityCouncil

**Advocating for  
a better future**



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<b>REPORT NO:</b>	8.2
<b>REPORT TITLE:</b>	Response to NOM25/15 - Cr Naim Kurt - Enhancing Gladstone Park Shopping Centre and Surrounding Precinct
<b>SOURCE:</b>	George Osborne, Manager Economic Development
<b>DIVISION:</b>	Planning, Places & Delivery
<b>FILE NO:</b>	HCC25/688
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	SO1.2 A strong and diversified local economy
<b>ATTACHMENT:</b>	1. <i>NOM25/15 - Cr Naim Kurt (Enhancing Gladstone Park Shopping Centre and Surrounding Precinct)</i>

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#### **DISCLOSURE OF CONFLICTS OF INTEREST**

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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#### **1. SUMMARY OF REPORT:**

- 1.1 On 24 March 2025 Council resolved to:
  - 1.1.1 Recognise the importance of small shopping precincts and activity centres to the local economy in fostering pride of place and strengthening community connections and identity of local suburbs.
  - 1.1.2 Through the Hume Places Program, investigate opportunities to support revitalisation, enhancements, beautification, and amenity improvements at Gladstone Park Shopping Centre and the surrounding area, which are within Council’s remit, to support local businesses and encourage greater economic activity at the centre.
- 1.2 This report responds to and provides relevant information on this notice of motion. The report outlines current and planned actions to support the Gladstone Park Shopping Centre and its surrounds. Immediate measures include landscaping on Council-owned land, auditing and potentially expanding planter boxes where possible, and promoting business support grants. While Council can’t intervene in privately owned infrastructure or commercial redevelopment, officers will continue engaging with centre management and businesses to advocate for improvements and encourage economic activity.

#### **2. RECOMMENDATION:**

- 2.1 That Council notes the information contained in this report.

#### **3. LEGISLATIVE POWERS & POLICY CONTEXT:**

- 3.1 Not applicable.

**REPORT NO: 8.2 (cont.)**

**4. OVERARCHING GOVERNANCE PRINCIPLES:**

4.1 This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law.
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

**5. IMPACT ASSESSMENTS:**

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

The above rights are not being limited by the recommended action in this Report.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

6.1 All actions identified in this report will be delivered within existing Council budgets and resources. This includes landscape improvements on Council-owned land, auditing and supplying additional planter boxes (where feasible), and promotion of existing grant programs. Funding is not currently allocated for new initiatives such as parklets or large-scale infrastructure upgrades, however support for the centre to seek external funding may be explored if demand and strategic alignment warrant it.

**7. OPPORTUNITIES & RISKS:**

7.1 There is an opportunity to enhance the public realm and support small businesses within the Gladstone Park Shopping Centre precinct through targeted, low-cost interventions. These efforts may improve amenity, encourage visitation, and strengthen community identity. However, the impact of these interventions may be limited due to the privately owned nature of the centre, which restricts Council’s influence over broader maintenance and redevelopment outcomes. There is also a risk that community expectations may exceed what can be delivered within Council’s remit and budget. Ongoing communication and stakeholder engagement will help manage these expectations.

REPORT NO: 8.2 (cont.)

8. COMMUNITY ENGAGEMENT:

- 8.1 Gladstone Park Shopping Centre Management and a range of shop owners and operators were consulted in developing this report.

9. DISCUSSION:

- 9.1 Hume City Council provides a wide range of support to small shopping precincts across the city including place management support such as officer business visits, small business grants and shop front improvement grants, and public art such as murals. It should be noted that the Hume Places Program (currently under review) does not provide support to privately owned places. However, Gladstone Park Shopping Centre will soon be eligible for Shop Improvement Grants and other small-scale landscaping and improvements. Wider business support is provided through Economic Development with opportunities for business training and networking.

- 9.2 The Notice of Motion requested officers undertake a number of investigations. These are summarised below:

Focus Area	Details
<b>Additional murals and public art installations</b>	Council's <i>Art in Public Places Policy</i> and <i>Creative Community Strategy</i> provide direction for the provision of public artwork, champion vibrant public spaces, foster a strong sense of place and ownership, and support the delivery of cultural experiences across the municipality. As part of the 2023/24 Mural Program, officers worked with Gladstone Park Centre Management and retail stakeholders to develop a mural artwork for the centre. Renowned street artist Veins was commissioned to create the artwork, which was officially launched on 24 May 2024. The Mural Program has resulted in 32 murals completed throughout the city. In determining future sites, officers aim to disperse works across the municipality.
<b>Garden treatments and landscaping on Council-owned land</b>	Officers from the City Parks and Open Spaces team have recently assessed the site and have resolved to undertake the following improvements over the next six months: <ul style="list-style-type: none"><li>• Replace the pedestrian fencing between Mickleham Rd and the shopping centre entrance;</li><li>• Install 'Tuscan toppings' between the fence and the kerb;</li><li>• Install plantings between the fence and the footpath;</li><li>• Create raised garden beds along the nature strip on Gladstone Park Drive; and</li><li>• Tuscan toppings will also be installed on the nature strip to reduce maintenance requirements.</li></ul>

REPORT NO: 8.2 (cont.)

Focus Area	Details
	<ul style="list-style-type: none"> <li>The maintenance of the garden beds will be included on Council's maintenance schedule and will be serviced on a four-week cycle. It is expected that this will create a more inviting entrance to Gladstone Park and the shopping centre.</li> </ul>
<b>Small-scale planter boxes and parklets in underutilised parking spaces to encourage outdoor dining</b>	An audit of the existing planter boxes provided to the shopping centre will be undertaken by City Parks and Open Spaces and, where possible, additional planter boxes will be provided. Ongoing maintenance of planter boxes once on private property is not the function of Council. The previous parklets program to encourage outdoor dining was funded by the state government under their COVID recovery program. There is no current funding in Council's operating budget to support such a program.
<b>Economic development incentives to support business-led initiatives such as shopfront improvements and centre clean-ups</b>	Small business grants and shopfront improvement grants will be promoted to the businesses at Gladstone Park Shopping Centre as appropriate. Regular visits are undertaken by Economic Development officers to both a range of the shops and centre management at the shopping centre.
<b>Engages with centre management regarding urgent maintenance issues</b>	Council officers meet at least annually with the centre management (as with other shopping centres across Hume) and will advocate for these issues to be considered. Council notes that the strata title management at Gladstone Park means each business is a separate business entity, and this limits the capacity for centre management to make centre-wide changes or improvements. Centre management have indicated a willingness to engage in centre-wide promotional activities such as special Easter and Christmas events and programs.
<b>Conducts a survey of the broader community and engages with centre management and business owners to identify ways in which the shopping precinct can be enhanced to better serve local residents and businesses</b>	Conduct of such a survey and delivery of associated outcomes for an existing privately owned facility is the role of centre management. Council will work with the centre owners in the facilitation of the survey and findings will be presented to owners by late 2025.
<b>In the longer term, explores opportunities to attract a retail developer to acquire and redevelop the strata-owned shopping centre for long-term revitalisation</b>	Council has no authority to engage in commercially sensitive activity involving existing, privately owned business assets. Council can continue to promote Gladstone Park shopping precinct to encourage interest in revitalisation.

**REPORT NO: 8.2 (cont.)**

- 9.3 Officers of the City Parks & Open Spaces, City Safety, City Lifestyle, Strategic Projects & Places, Finance and Assets Department have been consulted in the preparation of this report. Economic Development staff also visited Gladstone Park Shopping Centre and met with Centre Management and a number of individual shop owners/operators.

**10. CONCLUSION:**

- 10.1 This report responds to NOM2515 and outlines a range of actions Council is progressing to support the amenity and economic vitality of Gladstone Park Shopping Centre and its surrounds. Immediate priorities include landscape and amenity improvements on Council-owned land, such as replacing fencing along Mickleham Road, installing Tuscan toppings and new plantings, and establishing raised garden beds along Gladstone Park Drive. Public realm enhancements are also being pursued through an audit of existing planter boxes, with additional units to be provided where feasible to support outdoor activity. In addition, Council will promote small business and shopfront improvement grants to businesses within the centre from 1 July 2025.
- 10.2 These initiatives reflect Council’s commitment to strengthening local activity centres and supporting small businesses through targeted and place-based interventions. Further opportunities will continue to be explored in line with Council’s strategic objectives and available resources.

REPORT NO: 8.2 (cont.)

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**REPORTS – NOTICES OF MOTION**  
**24 MARCH 2025**
**COUNCIL MEETING**

<b>REPORT NO:</b>	9.4
<b>REPORT TITLE:</b>	NOM25/15 - Cr Naim Kurt - Enhancing Gladstone Park Shopping Centre and Surrounding Precinct
<b>SOURCE:</b>	George Osborne, Manager Economic Development
<b>DIVISION:</b>	City Planning & Places
<b>FILE NO:</b>	HCC25/688

I hereby request that pursuant to Council’s Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. Background Information:**

Gladstone Park Shopping Centre was developed in the 1960s and 1970s and remains one of the last strata-owned shopping centres in the Hume municipal area. This fragmented ownership structure makes it difficult to implement coordinated improvements and significant enhancements to the centre. While Council owns some land holdings within the car park, it has no formal role in the centre’s management.

During the COVID-19 lockdowns, Council provided business support to the shopping centre, including the installation of planter boxes and the creation of Hume’s largest-ever mural through the Council’s mural arts program. However, ongoing community concerns remain regarding flooding issues, potholes in the car park, and the upkeep of surrounding gardens, which at times present trip hazards and have been the subject of previous Council budget submissions from the community.

The purpose of this motion is to facilitate minor improvements that enhance the appearance of the shopping centre, promote beautification works on Council-owned land, and provide economic development support for local businesses - through the ongoing review of Hume’s Economic Development team. In the longer term, Council could explore opportunities with development partners to facilitate private investment and potential consolidation of the strata-owned titles, enabling larger-scale improvements. As the last major shopping centre before the Melbourne Airport, there is significant potential for the Shopping Centre to be enhanced as a final tourist stop for travelers heading overseas and arriving to Australia.

**2. RECOMMENDATION:**

**That Hume City Council:**

- 1. Recognises the importance of small shopping precincts and activity centres to the local economy in fostering pride of place and strengthening community connections and identity of local suburbs.**
- 2. As part of the Hume Places Program, investigates opportunities to support revitalisation, enhancements, beautification, and amenity improvements at Gladstone Park Shopping Centre and the surrounding area, which are within Council’s remit, to support local businesses and encourage greater economic activity at the centre.**

**a) Potential opportunities may include:**

- **Additional murals and public art installations.**
- **Garden treatments and landscaping on Council-owned land.**
- **Small-scale planter boxes and parklets in underutilised parking spaces to encourage outdoor dining.**
- **Economic development incentives to support business-led initiatives such as shopfront improvements and centre clean-ups.**

**REPORTS – NOTICES OF MOTION****24 MARCH 2025****COUNCIL MEETING**

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**REPORT NO: 9.4 (cont.)**

3. Engages with centre management regarding urgent maintenance issues, including leaky roofs within the shopping centre and potholes or structural issues in the car park, to advocate for necessary repairs and improvements.
4. Conducts a survey of the broader community and engages with centre management and business owners to identify ways in which the shopping precinct can be enhanced to better serve local residents and businesses.
5. In the longer term, explores opportunities to attract a retail developer to acquire and redevelop the strata-owned shopping centre for long-term revitalisation.

**3. OFFICER COMMENTS**

Council strongly supports small shopping centres throughout Hume through a variety of programs and activities.

Officers will consider place-based support for the Gladstone Park Shopping Centre.

The other potential opportunities listed will require further officer time and potentially additional resources beyond the current budget.

There may be opportunities for assistance in the short term. However, we note this is a privately run shopping centre with fragmented business ownership, so council's responsibilities are limited.

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<b>REPORT NO:</b>	8.3
<b>REPORT TITLE:</b>	Response to NOM25/22 - Cr Sam Misho - Abandoned Shopping Trolleys
<b>SOURCE:</b>	Jeni Jackson, Acting Manager Sustainability, Climate and Waste Samuel Ferrier, Manager City Safety
<b>DIVISION:</b>	Assets, Operations & Sustainability
<b>FILE NO:</b>	-
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	SO1.3 Safe and well-maintained places
<b>ATTACHMENTS:</b>	Nil

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## **DISCLOSURE OF CONFLICTS OF INTEREST**

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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## **1. SUMMARY OF REPORT:**

- 1.1 Council has implemented a range of measures to prevent and address trolley dumping, including introducing local laws, delivering education and capacity-building programs for residents and retailers, strengthening reporting and detection systems, and advocating to the State Government. Despite these significant efforts and associated investment, trolley dumping remains an ongoing issue.
- 1.2 Responding to these concerns, Council resolved at it’s meeting on 14 April 2025 (NOM 25/22) to:
  - 1.2.1 Instruct officers to formally notify all relevant retailers of the General Local Law 2023 provisions relating to shopping trolley management, and advise that from 1 July 2025, Council will be increasing enforcement activity including the issuing of penalties for non-compliance and the impoundment of dumped or abandoned trolleys.
  - 1.2.2 Direct authorised officers to undertake a municipality-wide audit of trolley management practices by retailers and centres from 1 July 2025, and to enforce the local law in response to identified breaches.
  - 1.2.3 Request that officers prepare a follow-up report to Council detailing the level of retailer non-compliance identified through the audit, and recommending any further actions or initiatives that Council may pursue, including an ongoing audit program, additional amendments to the Local Law, or complementary programs to enhance compliance.
- 1.3 This report responds to this Notice of Motion, presenting an overview of Council’s previous efforts to address trolley dumping, further notification to retailers of requirements, audit findings and outcomes, and initiatives that may be considered by Council to further enhance the detection, deterrence and prevention of trolley dumping.

REPORT NO: 8.3 (cont.)

**2. RECOMMENDATION:**

**2.1 That Council:**

**2.1.1 Notes the information contained in this report.**

**2.1.2 Establish an annual audit program of local retailers (Initiative 1 detailed in this report) to verify ongoing compliance with section 30 of the *Hume General Purpose Local Laws 2023*, ensuring accountability.**

**3. LEGISLATIVE POWERS & POLICY CONTEXT:**

3.1 The *Local Government Act 2020* (Victoria) provides Council’s with broad powers to make local Laws. Many local governments, including Hume City Council, include trolley-related clauses in their local laws. Clauses contained within section 30 of the *Hume General Purpose Local Law 2023*:

3.1.1 Prohibit the abandonment of trolleys on public land.

3.1.2 Require retailers with 25 or more trolleys to: (a) clearly mark all trolleys with their business name; (b) implement a coin-operated or other effective perimeter-control system; and (c) securely store trolleys outside business hours to prevent access and misuse.

3.2 Authorised Council officers are empowered to take enforcement action for breaches of these laws, including issuing notices, imposing fines or penalties, and impounding abandoned trolleys.

3.3 Council may amend or revoke local laws through a legally prescribed process, which includes public consultation, legal certification, formal adoption by Council resolution, and submission for State Government gazettal, after which the new or amended law becomes enforceable.

**4. OVERARCHING GOVERNANCE PRINCIPLES:**

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- e) innovation and continuous improvement is to be pursued;

**5. IMPACT ASSESSMENTS:**

**5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**

5.1.1 The basic rights and responsibilities established under the Charter of Human Rights and Responsibilities Act 2006 are not limited by the recommended action in this report.

**5.2 GENDER EQUALITY ACT 2020**

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

**REPORT NO: 8.3 (cont.)**

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

- 6.1 There are no immediate financial or resource implications arising from the recommended action in this report.
- 6.2 The report outlines several initiatives that Council may consider to address and/or mitigate trolley dumping and, where possible, provides indicative resourcing requirements and potential cost impacts should these initiatives be pursued.
- 6.3 Officers will prepare detailed costing and implementation plans for selected options and present these to Council for decision.

**7. OPPORTUNITIES & RISKS:**

**7.1 Opportunities**

- 7.1.1 Annual audits can be delivered with current resources and maintain retailer compliance.
- 7.1.2 Audits help identify new retailers and ensure awareness of obligations under Section 30.
- 7.1.3 The establishment of a targeted impound program presents an opportunity to rapidly improve amenity while creating clear incentives for retailers to invest in effective trolley-retention solutions.
- 7.1.4 An AI camera trial could map trolley hot spots, enabling targeted interventions and data sharing with retailers.
- 7.1.5 Successful AI trials may have broader applications, such as detecting dumped rubbish, footpath defects, and illegal parking.
- 7.1.6 A shopping cart rebate program offers a sustainable alternative for transporting groceries and supports reusability.

**7.2 Risks**

- 7.2.1 Audits during business hours may not capture all trolleys in a fleet.
- 7.2.2 A trolley impound program presents the risk of retailer dissatisfaction and the commitment of dedicated resources that may otherwise be directed toward other priority community outcomes
- 7.2.3 AI technology may not achieve full accuracy; feasibility studies will include consultation with councils currently trialing similar technology.
- 7.2.4 The rebate program may have low uptake or limited impact; feasibility studies will include consultation with councils running similar programs.

**8. COMMUNITY ENGAGEMENT:**

- 8.1 Council has previously engaged residents and retailers on the issue of abandoned trolleys through several channels including during development of the local law, retailer forums and delivery of education and capacity building resources.

REPORT NO: 8.3 (cont.)

9. DISCUSSION:

**Background and overview of Council shopping trolley compliance efforts:**

- 9.1 The illegal dumping of shopping trolleys within the municipality has been a longstanding challenge for Hume City Council, alongside other local governments.
- Abandoned trolleys pose safety risks for pedestrians, cyclists and vehicles, can harm the natural environment, and diminish community amenity. When retailers fail to retrieve dumped trolleys, the burden often shifts to Council, resulting in additional costs for rate payers.
- 9.2 To tackle this issue, Council introduced new provisions under the *Hume General Purpose Local Law 2023 (the Local Law)* to strengthen retailer accountability and trolley management. Under section 30 of the Local Law, retailers with more than 25 shopping trolleys must:
- 9.2.1 Clearly mark all trolleys with their business name.
  - 9.2.2 Equip each trolley with a coin-operated or perimeter constraint system.
  - 9.2.3 Secure trolleys outside business hours to prevent misuse.
- 9.3 Following the introduction of these laws, Council convened a retailer and center manager forum in early 2024 to communicate these new requirements, outline Council’s compliance approach, and building shared understanding of retailer controls, challenges and strategies to prevent trolley dumping.
- 9.4 Council also implemented a suite of complementary initiatives across 2024-2025 to support compliance and reduce trolley dumping, including:
- 9.4.1 Distributing educational flyers and resources to residents and retailers on the impact of trolley dumping and related laws.
  - 9.4.2 Providing trolley token key rings at community events to support access and responsible use.
  - 9.4.3 Delivering promotional campaigns across social media, print, and outdoor advertising to reinforce trolley return messages.
  - 9.4.4 Strengthening resident reporting, retailer alert and collection arrangements – including the trial of an impoundment program for trolleys not collected by retailers within required timeframes.
  - 9.4.5 Advocating to the Victorian Government to establish state-level legislation, ensuring consistency across jurisdictions.

**Notice of Motion 25/22 - Retailer Notification and Municipal-Wide Audit**

- 9.5 In response to ongoing trolley dumping, Council resolved a Notice of Motion (NOM 22/25) on 14 April 2025, which requested:
- 9.5.1 Further notification to retailers about local law requirements relating to shopping trolleys, including Council’s intention to audit compliance.
  - 9.5.2 A comprehensive audit of all local retailers to ensure adherence to these laws.
  - 9.5.3 Referral of any non-compliance to Council’s City Laws team for investigation and enforcement action.
- 9.6 In line with this notice of motion, officers issued notification and subsequently conducted audits of all retailers within the municipality operating 25 or more trolleys in July 2025.

**REPORT NO: 8.3 (cont.)**

9.7 Of the 49 retailers audited:

9.7.1 42 were found to be fully compliant with section 30 of the local law.

9.7.2 7 stores were found to non-compliant, with some or all of their trolleys lacking the required coin-operated or perimeter constraint systems.

**Audit Findings & Response:**

9.8 All seven non-compliant retailers were formally notified of the audit results and issued clear directions to achieve compliance. Each was advised that failure to comply could trigger enforcement action under the local law.

9.9 A reinspection conducted between November and December 2025 confirmed that all remained non-compliant, despite prior notifications, warnings, and generous timeframes for implementation/rectification.

9.10 Notably, Bunnings was the only retailer to actively engage with Council following the audit. Through this engagement, Bunnings requested an exemption from the local law requirements, citing:

9.10.1 Unique trolley characteristics: Bunnings highlighted that the size, design, and limited maneuverability of its trolleys significantly reduce the likelihood of removal from store premises and subsequent dumping in public spaces.

9.10.2 Established operational controls: Bunnings outlined its long-standing procedures, including regular ‘trolley sweeps’ of car park areas adjacent to stores to ensure prompt return and storage of trolleys inside the store.

9.10.3 In-house reporting and collection program: All Bunnings trolleys display a national hotline (1300 554 777), enabling public report of dumped trolleys. Upon receiving a report, Bunnings deploys store-based vehicles to retrieve trolleys quickly, at no cost to Council or other authorities.

9.11 Officers have reviewed Bunnings’ exemption request and acknowledge that the retailer has implemented robust and proactive controls that align with the intent of the local law— preventing trolley abandonment and protecting community amenity. Given the unique characteristics of Bunnings’ trolley fleet and the strength of its operational measures, officers support granting an exemption, subject to ongoing engagement and monitoring to ensure these practices remain effective.

9.12 City Laws Officers intend to pursue enforcement action against other retailers that remain non-compliant. Officers are currently determining the most effective legal pathway to achieve this, which may include issuing infringements or initiating prosecution, and considering whether action should target individual store operators or escalate to corporate entities where systemic non-compliance is evident.

**Additional Recommended Measures to address Trolley Dumping:**

9.13 Not all dumped trolleys are reported to Council—many go unreported or are reported directly through retailer hotlines rather than Council channels. As a result, it is not possible to accurately estimate the true scale of trolley dumping across Hume City or to fully assess the impact of Council’s previous interventions in this area.

9.14 Officers have identified several, additional measures that could be pursued by Council to address trolley dumping – including initiatives to enhance detection, strengthen retailer compliance, or to prevent trolleys being removed from stores and subsequently dumped in the community.

REPORT NO: 8.3 (cont.)

9.15 The table below summarises these initiatives, alongside indicative resourcing and cost implications:

Initiative	Overview	Resourcing & cost implications
<b>Initiative 1:</b> Establishment of annual audit program	<p>Introduction a formal, recurring audit program to assess retailer compliance with local law requirements.</p> <p>This would provide ongoing oversight, identify emerging issues early, and reinforce accountability.</p>	<p>Activity can be accommodated by existing within City Laws Officer resources.</p> <p>No direct costs beyond operational budgets.</p> <p>Potential revenue from enforcement action where non-compliance is detected.</p>
<b>Initiative 2:</b> Re-establish a targeted trolley impound program	<p>Building on the key insights from the initial impound trial, this program would deliver a focused and proactive impound initiative over a 12-18 month period to:</p> <ul style="list-style-type: none"> <li>• Ensure the rapid removal of abandoned trolleys from public places and community spaces, improving local amenity and reducing safety risks.</li> <li>• Create strong incentives for retailers to implement more effective trolley-retention measures, including technologies such as GPS tracking, wheel-locking and perimeter-control systems, to prevent trolleys from leaving their premises in the first place.</li> </ul>	<p>Delivery of such a program is expected to require two dedicated officer resources and an operational vehicle to enable regular patrols, rapid response, timely collection of abandoned trolleys and administration. Indicative annual program costs \$205,000.</p> <p>Potential to recover or offset portion of program costs through impound fees and charges imposed on retailers.</p>
<b>Initiative 3:</b> Trial AI Camera Technology on Council Fleet Vehicles	<p>Deploy AI-enabled cameras on selected Council fleet vehicles to automatically detect and map abandoned trolleys during routine patrols.</p> <p>This technology could improve efficiency in identifying hotspots and support timely intervention.</p>	<p>Trial costs uncertain, though growing number of Victorian, interstate pilot and national pilots demonstrating capability and value – examples include CSIRO, Swinburne University in partnership with Brimbank City Council, and City of Greater Geelong.</p> <p>Potential to scale across fleet and be extended to detect other public realm defects (e.g. litter, damaged assets) reducing reliance on resident reporting and improving response times.</p>



**REPORT NO: 8.3 (cont.)**

		Officers note that while such an initiative could greatly improve the detection of dumped trolleys, it may also increase demand on Council’s collection crews and create additional administrative workload associated with notifying or referring detected trolleys to retailers as the responsible parties.
<b>Initiative 4:</b> Establish a Resident Rebate Program for Domestic Shopping Carts	Introduce a rebate scheme to encourage residents to purchase reusable domestic shopping carts/trolleys, reducing reliance on retailer-provided trolleys and mitigating abandonment issues.	Estimated resident rebate \$50 - \$100.  Indicative program budget of \$20,000 would support uptake by approximately 100-200 residents.  Administrative and promotion costs could be accommodated within existing operational budgets.
<b>Initiative 5:</b> Amendments to Local Laws – enhancement of retailer requirements	Review and amend the Hume General Purpose Local Law to introduce enhanced provisions, such as: <ul style="list-style-type: none"> <li>• Mandatory perimeter lock systems for retailers with large trolley fleets.</li> <li>• Creation of an offence for retailers for failing to collect abandoned trolleys within a designated timeframe.</li> </ul>	Legal drafting and consultation costs: \$15,000 - \$25,000.  Staff time for stakeholder engagement and implementation.  Potential increase in enforcement revenue from new offences.

9.16 Of the above initiatives, officers are of the view that Initiative 1 is preferred noting it can be accommodated within existing resources, reinforces accountability under current local laws, and provides an effective mechanism to ensure retailers are held responsible for the management of their trolleys.

**10. CONCLUSION:**

- 10.1 The dumping of shopping trolleys remains a persistent challenge for Council, despite significant investment in prevention, enforcement, and education initiatives.
- 10.2 Of the options presented, officers recommend the implementation of Initiative 1 (the establishment of an annual audit program) as the most effective and immediately actionable approach.

**REPORT NO: 8.3 (cont.)**

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<b>REPORT NO:</b>	8.4
<b>REPORT TITLE:</b>	Proceed with Road Declaration - 810 & 860 Summerhill Road Craigieburn
<b>SOURCE:</b>	Fadi Srour, Director Organisational Performance
<b>DIVISION:</b>	Organisational Performance
<b>FILE NO:</b>	HCC24/1170
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	SO4.3 A responsive and engaged organisation that works with our community.
<b>ATTACHMENTS:</b>	1. <i>Locality Plan 1</i> 2. <i>Locality Plan 2</i> 3. <i>Manual Search</i>

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## DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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## 1. SUMMARY OF REPORT:

- 1.1 At the Council Meeting held on 13 October 2025, Council Adopted Report 8.10, which sought Council's authority to commence the statutory procedures under section 204(1) of the Local Government Act 1989 (**Act**) in respect of the proposed declaration of the road known as 810 and 860 Summerhill Road, Craigieburn (**Subject Land**) as a public highway.
- 1.2 After the Council approved report 8.10 and started the statutory process on 28 October 2025, no submissions were received in response to the public notice, Council is now advised to make an additional resolution to complete the road declaration under section 204(1) of the Act.

## 2. RECOMMENDATION:

That Council:

- 2.1 having given notice of its proposal to declare the roads abutting 810 and 860 Summerhill Road Craigieburn, as shown outlined blue in the locality plan in Attachment 1 and hatched on the plans in Attachment 2 (Subject Land), as public highway under section 204 (1) of the *Local Government Act 1989 (Act)*.
  - 2.1.1 Acknowledge that there were no submissions received;
  - 2.1.2 Resolves to declare the Subject Land to be a public highway pursuant to section 204 (1) of the Act;
  - 2.1.3 Authorises publishing of a notice in the Victorian Government Gazette declaring the Subject Land to be a public highway; and
  - 2.1.4 Authorises the Chief Executive Officer to sign any documents required to be signed in connection with the road declaration.

**3. LEGISLATIVE POWERS & POLICY CONTEXT:**

- 3.1 Council has the power to declare a road to be a ‘public highway’ under section 204(1) of the Act.
- 3.2 Council must comply with the public consultation process under section 223 of the Act prior to exercising its powers under section 204(1) of the Act. A person may make a submission on the proposed and exercise any power under section 204(1) of the Act (section 207A of the Act).
- 3.3 If the Subject Land is declared to be a public highway:
- 3.4 it will be a “road” under the *Road Management Act 2004 (RMA)*, which vests in Council at law; and
- 3.5 Council will have the power to grant a licence over the Subject Land (clause 2(2) of Schedule 5 to the RMA); and
- 3.6 Council proposes to grant a licence to CPG VIC8 Pty Ltd, being the owner of the adjoining properties at 810 and 860 Summerhill Road, Craigieburn (**Applicant**), to access the Subject Land for the purpose of constructing a road on the Subject Land, at the Applicant’s cost, as part of the Applicant’s development of 810 and 860 Summerhill Road (**Applicant’s Property**) (**Proposal**)

**4. OVERARCHING GOVERNANCE PRINCIPLES:**

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made, and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- i) the transparency of Council decisions, actions and information is to be ensured.

**5. IMPACT ASSESSMENTS:****5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**

5.1.1 The Charter of Human Rights and Responsibilities Act 2006 set out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

5.1.2 No rights from the Charter of Human Rights and Responsibilities Act 2006 have been identified as being applicable to the recommendations made in this report.

**5.2 GENDER EQUALITY ACT 2020**

5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

- 6.1 The Applicant has agreed to pay all Council’s costs and disbursements associated with the proposed public highway declaration (**Proposal**).

**7. OPPORTUNITIES & RISKS:**

- 7.1 If Council makes a decision to declare the Subject Land to be a public highway, on the basis that it is reasonably required for public use:
  - 7.1.1 the Subject Land will vest in Council’s ownership at law;
  - 7.1.2 the Applicant will construct a road on the Subject Land at its cost; and
  - 7.1.3 Council proposes adding the Subject Land to its register of public roads, upon which Council will have a statutory duty to inspect, repair and maintain the Subject Land under section 40 of the RMA.
- 7.2 The Subject Land adjoining 810 and 860 Summerhill Road, Craigieburn, will be declared a public highway to facilitate development within the Craigieburn North Employment Area.

## **8. COMMUNITY ENGAGEMENT:**

- 8.1 Council advertised its intention to declare 810 and 860 Summerhill Road, Craigieburn, a Public Highway by publishing a notice inviting submissions under section 223 of the Act on 28 October 2025.
- 8.2 Submissions closed at 5pm on 28 November 2025 and there were no submissions received.
- 8.3 No further community engagement is necessary to complete the Road declaration.

## **9. DISCUSSION:**

### **Background**

- 9.1 The Applicant initially requested that Council consider discontinuing the Subject Land as a road and selling the Subject Land to the Applicant, to facilitate the Applicant’s development of the Applicant’s Property.
- 9.2 As the Applicant’s original proposal would result in a landlocked road parcel abutting the property at 840 Summerhill Road, Craigieburn, Council proposed to instead:
  - 9.2.1. consider whether to declare the Subject Land to be a public highway under section 204(1) of the Act;
  - 9.2.2. if Council made a decision to declare the Subject Land to be a public highway:
    - 9.2.2.1. grant a licence to the Applicant to access the Subject Land in order to construct a road as part of Applicant’s development (partly on the Subject Land and partly on those parts of the Applicant’s land directly abutting the Subject Land (New Road Parcels); and
    - 9.2.2.2. require that the Applicant vest the New Road Parcels in Council as roads under the plan of subdivision of the Applicant’s land.
- 9.3 **Description of Land (Road)**
- 9.4 **The Subject Land is:**
  - 9.4.1. part of the land remaining in Crown Grant no. 23268/1840;
  - 9.4.2. shown as a ‘Reserved Road’ on the plan associated with the Crown Grant (AP5153B); and
  - 9.4.3. registered in the name of William McKenzie since 26 August 1840;
  - 9.4.4. is not constructed as a road;
  - 9.4.5. as for that part of the Subject Land abutting 810 Summerhill Road, Craigieburn, contains several trees and is partially constructed as a dirt track; and
  - 9.4.6. as to that part of the Subject Land abutting 860 Summerhill Road, Craigieburn, is vegetated with grass; and

9.4.7. not listed on Council’s Register of Public Roads.

- 9.5 The Subject Land is a ‘road’ for the purposes of the Act, and Council has the power to consider declaring the Subject Land to be a public highway (section 204(1) of the Act).
- 9.6 Council considers that the Subject Land is reasonably required for public use as a road on the basis that it will provide access to the future subdivision of the Applicant’s Property from the balance of the public road network.
- 9.7 A copy of the manual search for the Subject Land is shown in Attachment 3 to this report.
- 9.8 The Subject Land is within the Craigieburn North Employment Area Precinct Structure Plan dated June 2016. Plan 3 – Future Urban Structure from the Craigieburn North Employment Area Precinct Structure Plan (PSP).
- 9.9 Council’s Statutory Planning supports the Proposal as it is generally in accordance with the Craigieburn North Employment Area PSP and endorsed plans.

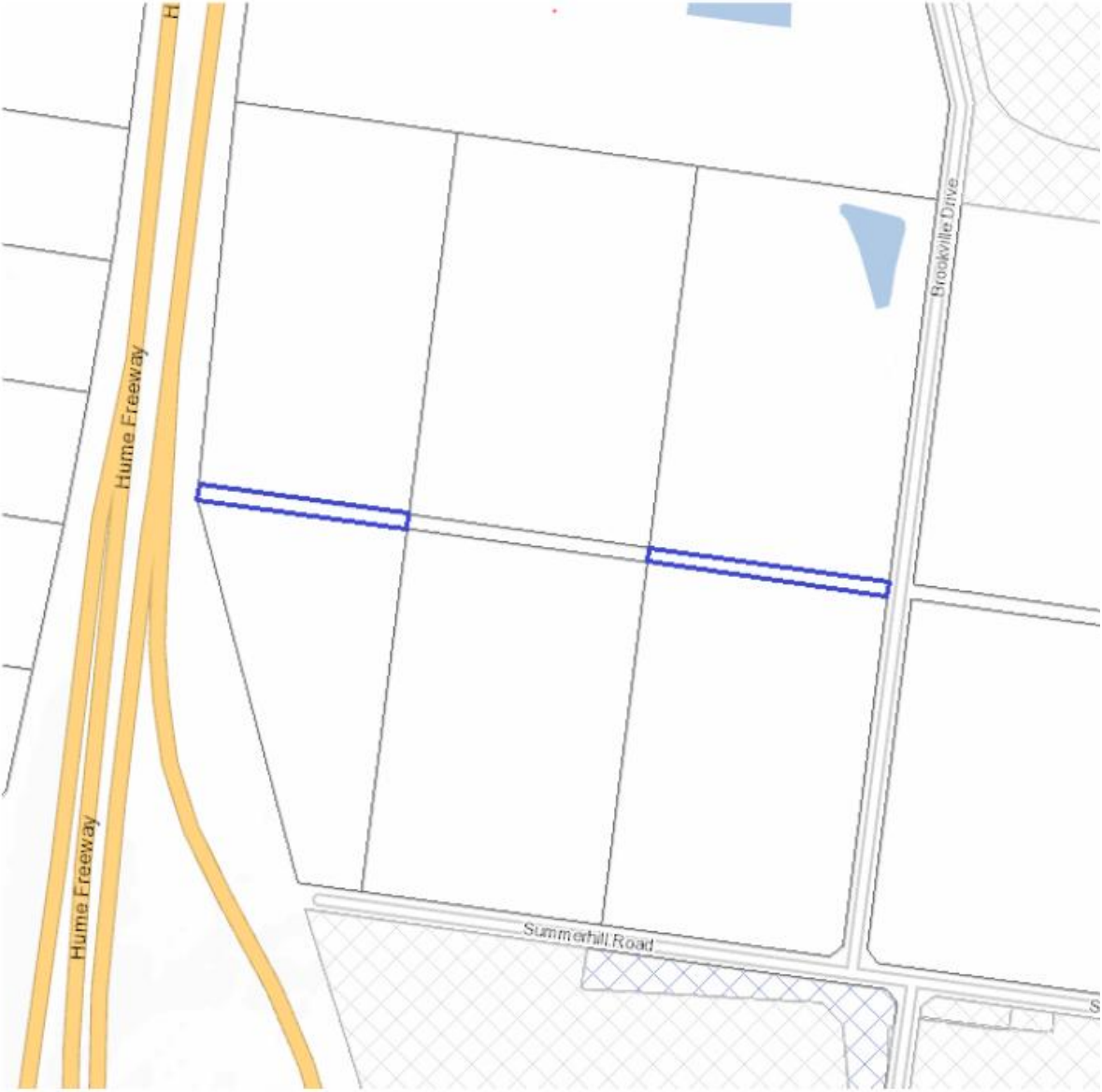
**Adjoining Owners**

- 9.10 As the Applicant owns the only properties which directly abut the Subject Land, the Applicant was not required to obtain the consent of any other adjoining owners to the Proposal.
- 9.11 As the property at 840 Summerhill Road directly abuts the balance of the road (of which the Subject Land forms part), if Council resolves to proceed with the Proposal, it will give personal notice of the Proposal to the owner of 840 Summerhill Road (and any other party Council determines to be

**10. CONCLUSION**

- 10.1 If the Subject Land is declared to be a public highway, Council may grant a licence of the Subject Land to the Applicant, to enable the Applicant to construct a road on the Subject Land at the Applicants expense.
- 10.2 It is recommended that Council proceed with declaration of the Subject Land as a public highway to facilitate the development of the Adjoining Land and support the future growth and implementation of the Craigieburn North Employment Precinct Structure Plan.

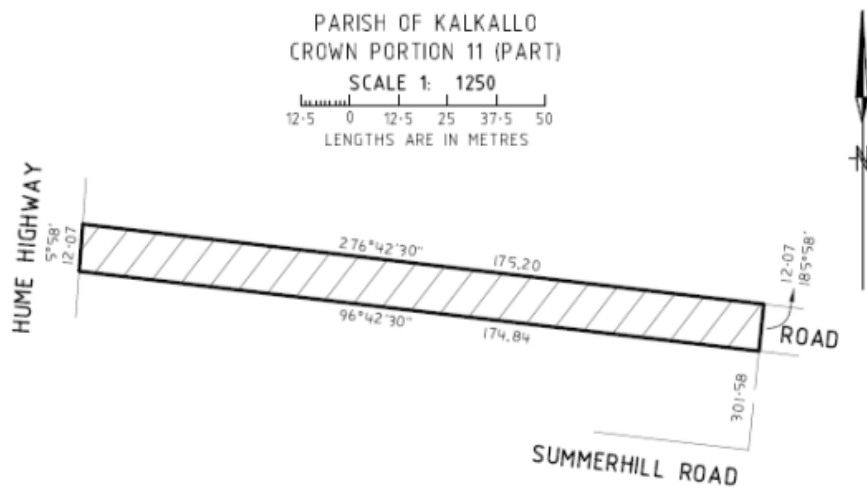
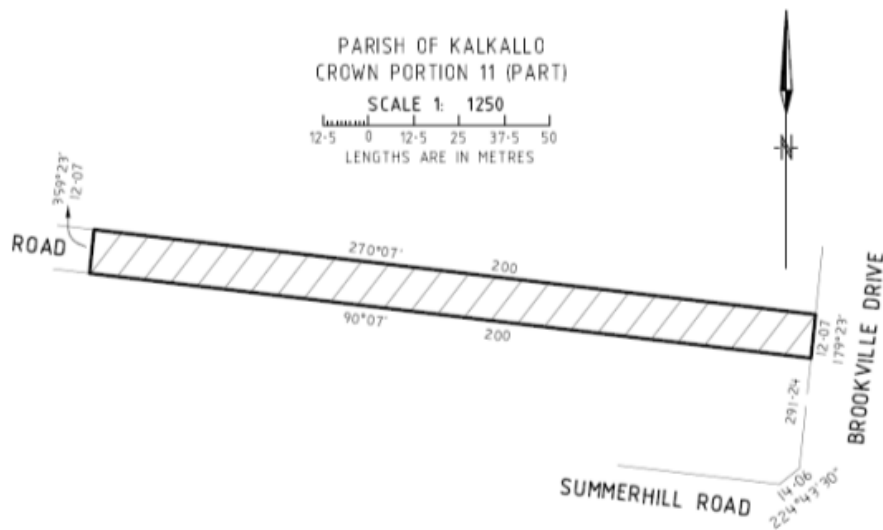
**Attachment 1**



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Attachment 2



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Section 26J of the Transfer of Land Act 1958

AP

LAND SEARCHED

Whole/Part Crown Allotment \_\_\_\_\_ Section \_\_\_\_\_

Whole/Part Portion .11, \_\_\_\_\_ Section \_\_\_\_\_

Township of \_\_\_\_\_ Parish of Kalkano.

and being the land sketched on page\*\* 3 attached, and being \* the whole of and/or part of the land described in CROWN GRANT No. 23268/1840 and/or Book \_\_\_\_\_ No. \_\_\_\_\_ (in AP \_\_\_\_\_) from which this search starts.

1. I certify that I have made searches against the names on the index sheets \*\* (page 5) and that extracts of all memorials by my search which affect the above land are set out on pages 6 to 8 (bi) attached.
2. I also certify that I have searched in the Registers of Executions, Lis Pendens, Crown Debtors, and Settlements and Arrangements, against the names of all persons who appear from the memorials to have had a beneficial interest in the land during the past thirty years, with the following RESULT:- ☒ Nil or \*See page \_\_\_\_\_ of attached search.

ADDITIONAL SEARCHESADVERSE POSSESSION

3. \* I certify that I have searched the names of the current owner and prior adverse possessors provided to me and the Municipality, Public Trustee and the Registrar of the County Court as set out on index sheet number (A) 5 with the results set out on page(s) NIL.
4. \* I also certify that I have searched in the Registers of Executions, Lis Pendens, Crown Debtors and Settlements and Arrangements against the names of all persons referred to in clause 3.

~~BANKRUPTCY~~

5. ~~I also certify that I have searched in the Bankruptcy Registers held in the Registrar-General's Office against all persons referred to in Clause 3 and those shown in the Land Register to have an interest in the above land during the past 20 years, up to 31/12/1996 being the date of the microfiche, with the following results:~~

~~\*NIL or \*see page \_\_\_\_\_ of attached search.~~

SIGNED: Graeme DATE 5/8/2024.  
(Signature of Searcher)

NAME OF SEARCHING FIRM

Graeme KEESHAN

0422 472 969

AP. 5153Bs

AS AT 27/6/2018.  
26F:- NIL

LABEL

- \* delete where applicable  
\*\* - attached pages should be numbered consecutively  
- each should be signed or initialled by the searcher

21

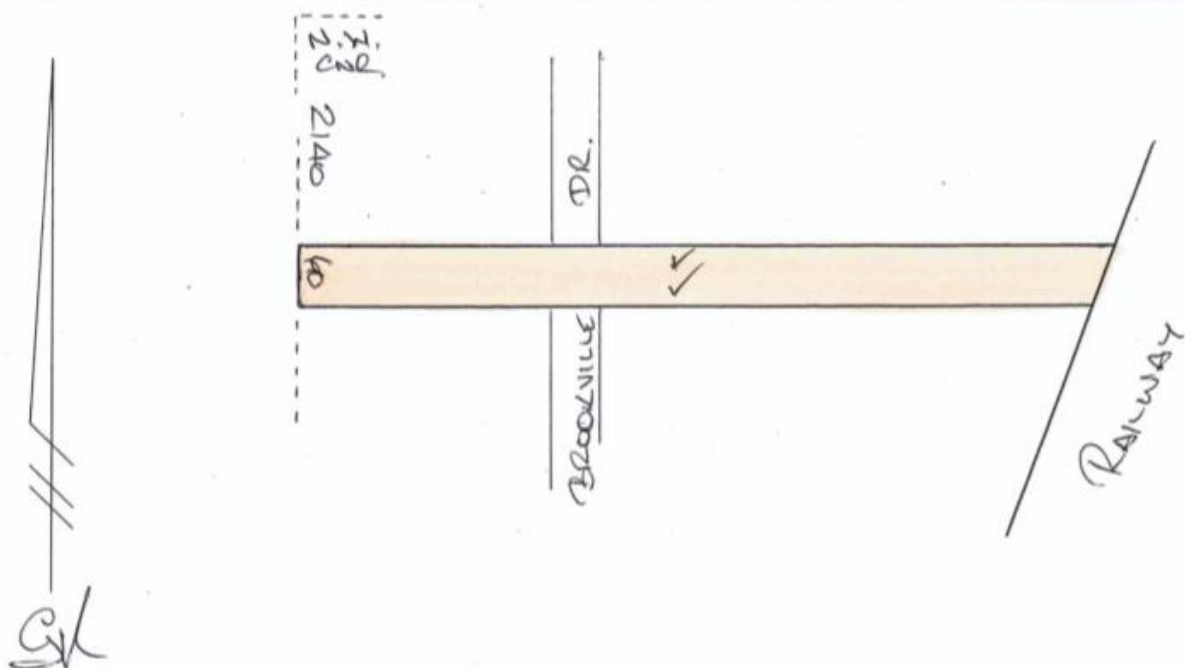
51



<b>Land Searched</b>  Parish: <u>Kauaro.</u>  Town: _____  Section: _____  Crown Allotment: <u>Whole / Part</u>  Crown Portion: <u>Whole / Part</u> , <u>11.</u>	<b>Last Registered Owners</b> <u>CROWN GRANT: - 23268/1840.</u> Book _____ No. _____  <b>Encumbrances (other than easements)</b>  Mortgage Book _____ No. _____ Mortgage Book _____ No. _____ Mortgage Book _____ No. _____ Covenant Book _____ No. _____ Charge Book _____ No. _____ Notices Book _____ No. _____ Other Book _____ No. _____
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**Easements (Encumbering or Appurtenant)**

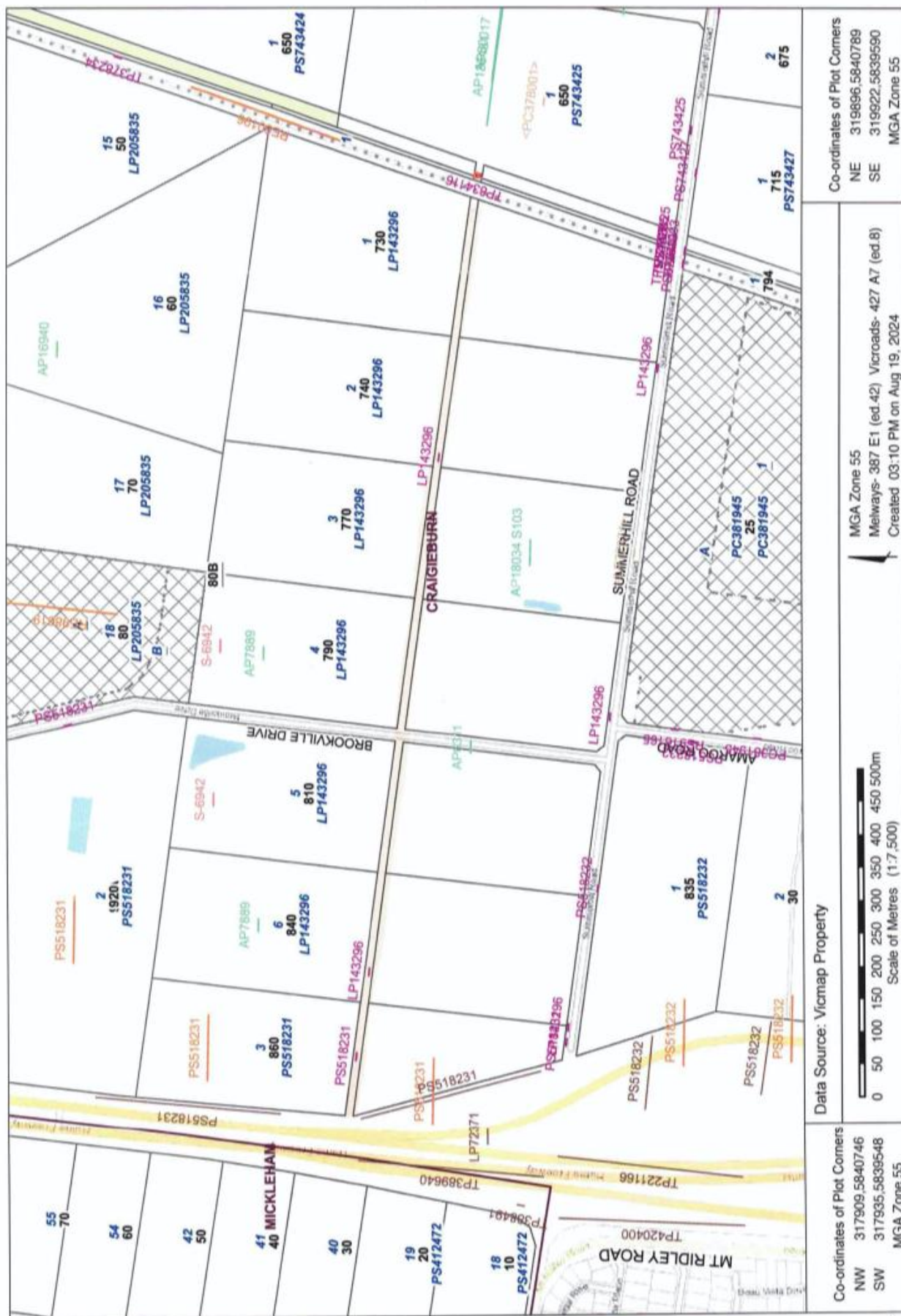
Easement Reference eg: E-1, A-1	Purpose / Authority	Width	Origin Book No.	Land benefited / In favour of (If apparent from search)

LENGTHS ARE IN: LINKS
 Dimensions are from { Crown Grant / Book \_\_\_\_\_ No. \_\_\_\_\_  
PLAN IN AP. 51533.  
 Connection is from { Book \_\_\_\_\_ No. \_\_\_\_\_
**Note to Legal Practitioners**

(Taken from Schedule 5A Transfer of Land Act) Where the land includes rights of appurtenance, abuttal, etc. justified in any deed which forms part of a separate chain of title, a photocopy of the deed, certified by the Legal Practitioner making the certificate, must be produced. That chain of title must also be produced, except those parts which have been accepted by the Registrar under a prior conversion.

3

GK



INDEX SHEET

LAND SEARCHED PART CROWN PORTION. 11,  
PARISH OF KAWAHO.

<u>NAME</u>	<u>OLD SERIES</u>	<u>NEW SERIES</u>	<u>DEALINGS</u>
LACKENZIE. William,	11/13.✓		LAST IN AP. 5153B A-788. NA 60/295.✓ <u>NIL SINCE</u>
PUBLIC TRUSTEE.	58/88.✓	P.T.I.✓	<u>NIL</u> <u>NIL</u>
REGISTRAR OF COUNTY COURT.		185/189.✓	<u>NIL</u>
SHIRE OF BULLA.		124/32.✓	<u>NIL</u>
SHIRE OF WHITLESBA.		171/314.✓	<u>NIL</u>
		SK	
Memorials extracted to be ticked			
Memorials not applicable to marked "N.A."	5		SK

LAND PURCHASE.

CROWN GRANT NO. 23268/1840.

TO William MacKENZIE.

DATED 26.8.1840.

ENROLLED 30.10.1840, REGISTER NO. 63,

FOLIO 181.

CONSIDERATION £1,620/-

AREA 800 ACRES — ROODS — PERCHES

BEING

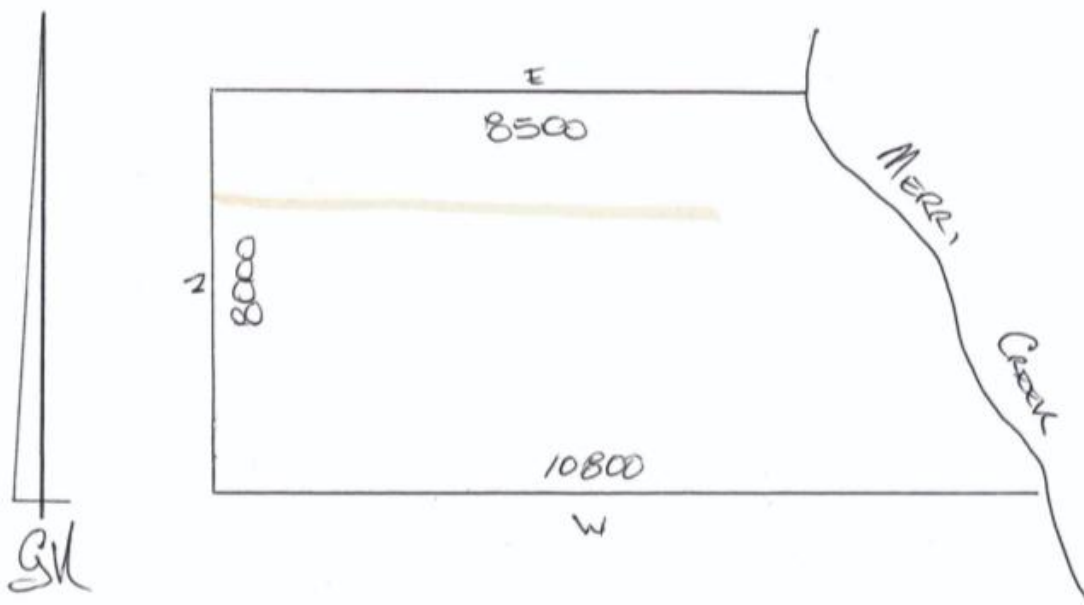
ALLOTMENT

PORTION now 11.

SECTION

TOWNSHIP

PARISH now Kalkburo.

DIAGRAM

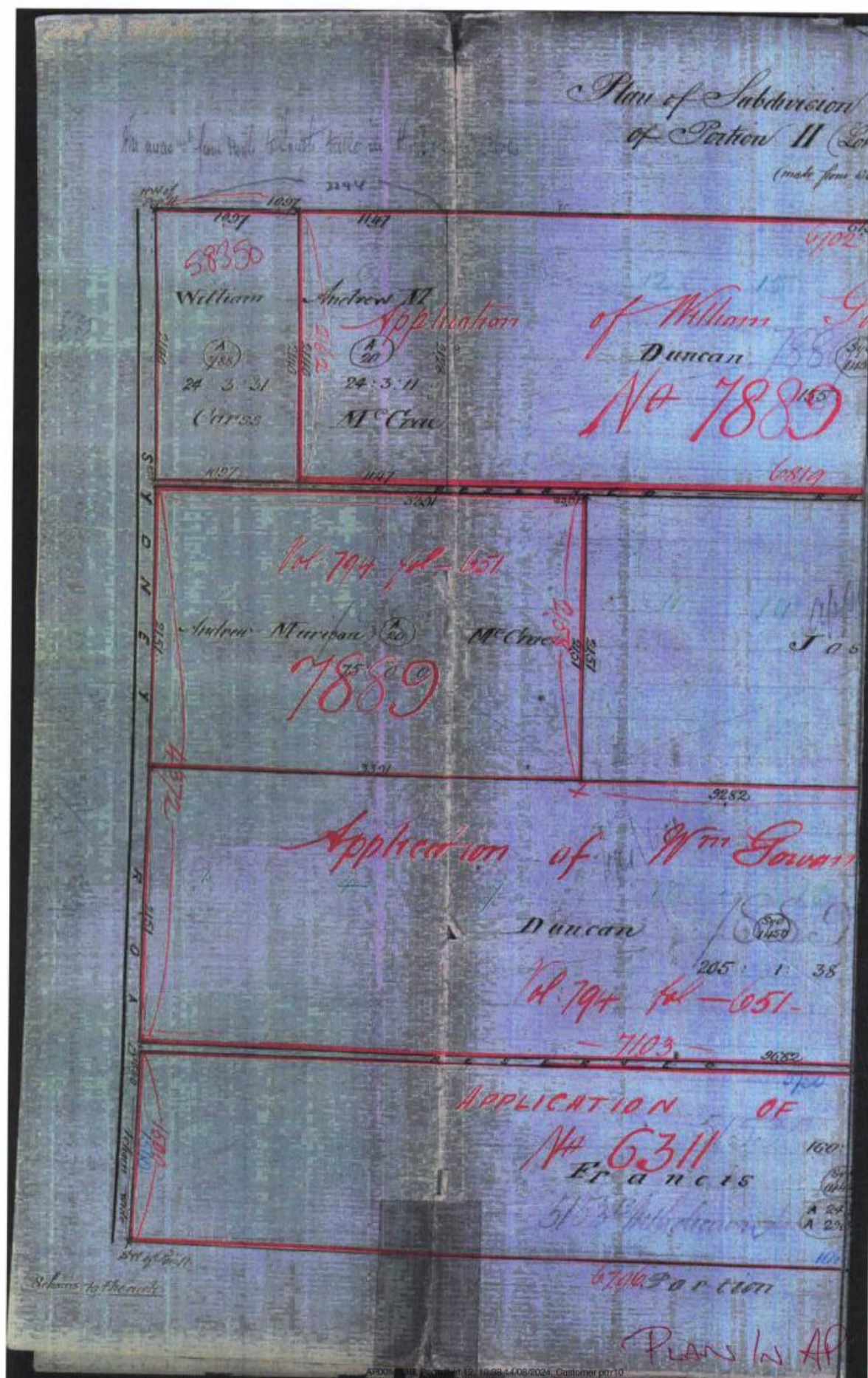
THE MEASUREMENTS ARE IN:

LINKS.

6

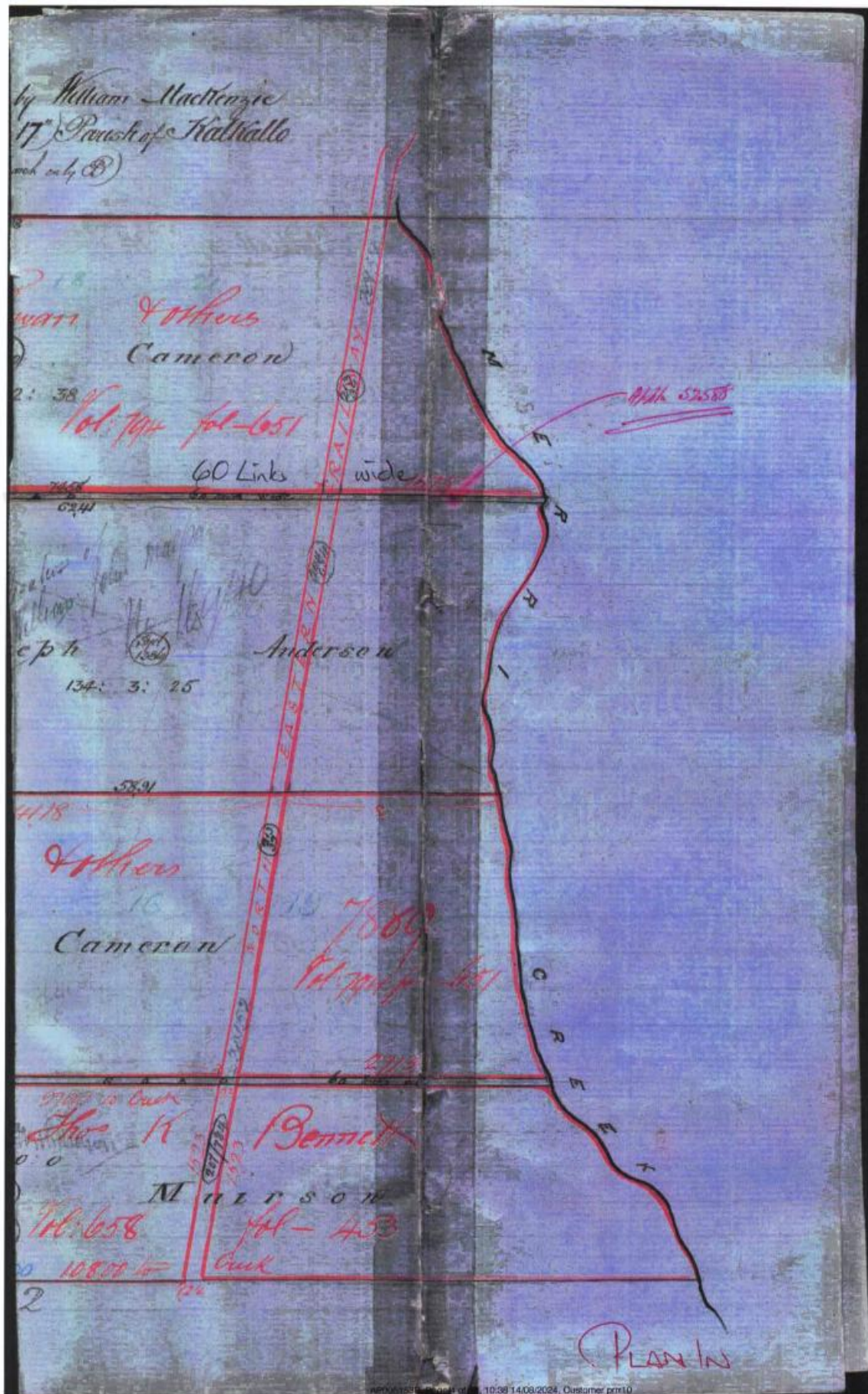
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5153B  
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REPORT NO:	8.5
REPORT TITLE:	Proceed with Road Declaration - Victoria Street Tullamarine
SOURCE:	Fadi Srour, Director Organisational Performance
DIVISION:	Organisational Performance
FILE NO:	HCC25/257
POLICY:	-
STRATEGIC OBJECTIVE:	SO4.3 A responsive and engaged organisation that works with our community.
ATTACHMENTS:	1. <i>Subject Land</i> 2. <i>Manual Search</i> 3. <i>Road Plan</i>

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#### DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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#### 1. SUMMARY OF REPORT:

- 1.1 At the Council Meeting held on 13 October 2025, Council Adopted Report 8.11, which sought Council’s authority to commence the statutory procedures under section 204(1) of the Local Government Act 1989 (**Act**) in respect of the proposed declaration of the road known as part Victoria Street, Tullamarine (**Subject Land**) as a public highway.
- 1.2 After the Council approved report 8.11 and started the statutory process on 28 October 2025, no submissions were received in response to the public notice, Council is now advised to make an additional resolution to complete the road declaration.

#### 2. RECOMMENDATION:

That Council:

- 2.1 **having given notice of its proposal to declare the road known as Victoria Street, Tullamarine, as shown on Attachment 1 (Subject Land), to be a public highway under section 204(1) of the *Local Government Act 1989 (Act)*;**
  - 2.1.1 **Acknowledge that there were no submissions received;**
  - 2.1.2 **Resolves to declare the Subject Land to be a public highway pursuant to section 204 (1) of the Act;**
  - 2.1.3 **Authorises publishing of a notice in the Victorian Government Gazette declaring the Subject Land to be a public highway; and**
  - 2.1.4 **Authorises the Chief Executive Officer to sign any documents required to be signed in connection with the road declaration.**

#### 3. LEGISLATIVE POWERS & POLICY CONTEXT:

- 3.1 Council has the power to declare a road to be a ‘public highway’ under section 204(1) of the Act.

**REPORT NO: 8.5 (cont.)**

- 3.2 Council must comply with section 223 of the Act prior to exercising its powers under sections 204(1) of the Act. A person may make a submission on the proposed exercise of any power under section 204(1) of the Act (section 207A(c) of the Act).
- 3.3 If the Subject Land is declared to be a public highway:
- 3.4 It will be a “road” under the *Road Management Act 2004* (RMA), which vests in Council at law; and
- 3.5 Council will have the power to grant a licence over the Subject Land (clause 2(2) of Schedule 5 to the RMA); and
- 3.6 Council proposes to grant a licence to Maizwest Pty Ltd, being the owner of the adjoining property at 140-204 Western Avenue, Westmeadows (**Applicant**), to access the Subject Land for the purpose of constructing a road on the Subject Land, at the Applicant's cost

**4. OVERARCHING GOVERNANCE PRINCIPLES:**

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- i) the transparency of Council decisions, actions and information is to be ensured.

**5. IMPACT ASSESSMENTS:**

**5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006**

- 5.1.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
- 5.1.2 No rights from the Charter of Human Rights and Responsibilities Act 2006 have been identified as being applicable to the recommendations made in this report.

**5.2 GENDER EQUALITY ACT 2020**

- 5.2.1 This Report does not relate to a development or review of a policy, program or service; therefore a Gender Impact Assessment was not required.

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

- 6.1 The Applicant has agreed to pay Council's costs and disbursements associated with the proposed public highway declaration (**Proposal**).

**7. OPPORTUNITIES & RISKS:**

Failure If Council makes a decision to declare the Subject Land to be a public highway, on the basis that it is reasonably required for public use:

- 7.1 the Subject Land will vest in Council's ownership at law;
- 7.2 the Applicant will construct a road on the Subject Land at its cost;
- 7.3 Council must add the Subject Land to its register of public roads, upon which it will become a “public road” under the RMA, meaning that Council will have a statutory duty to inspect, repair and maintain the Subject Land under section 40 of the RMA.

**REPORT NO: 8.5 (cont.)**

**8. COMMUNITY ENGAGEMENT:**

- 8.1 Council advertised its intention to declare Victoria Street a Public Highway by publishing a notice inviting submissions under section 223 of the Act on 28 October 2025.
- 8.2 Submissions closed at 5pm on 28 November 2025 and there were no submissions received.
- 8.3 No further community engagement is necessary to complete the Road declaration.

**9. DISCUSSION:**

**Background**

- 9.1 The Applicant has requested that Council declare the Subject Land to be a public highway, in order to facilitate the Applicant’s development of its adjoining property at 140-204 Western Avenue, Westmeadows (Adjoining Land).
- 9.2 The Subject Land is:
  - 9.2.1. part of the land remaining in Crown Grant 23469/1842;
  - 9.2.2. shown as ‘Victoria St’ on the plan (Attachment 2) associated with the Crown Grant (AP7443);
  - 9.2.3. registered in the name of John Carre Riddell since 16 December 1842;
  - 9.2.4. fenced within the physical property boundary of the Adjoining Land;
  - 9.2.5. partially constructed as a gravel track; and
  - 9.2.6. not listed on Council’s Register of Public Roads.
- 9.3 As the Subject Land is known to title as a ‘road’, Council has the power to consider declaring the Subject Land to be a public highway.
- 9.4 A copy of the manual search of the Subject Land is shown in Attachment 2.
- 9.5 The Adjoining Land is a staged multi-lot subdivision the site (34 lots); use and development of a utility installation (stormwater bio-retention area), part removal of drystone wall; and removal of native vegetation.
- 9.6 PA2302142 issued on 8 December 2023 under the Development Facilitation Program by the Minister for Planning;
- 9.7 The Council’s Assets Manager supports the Proposal, subject to its registration on the Council’s Road Register and the Council assuming responsibility for the Road Description of Land (Road);
- 9.8 The manual search shows that the Road is part of the land remaining in Crown Grant 23469/1842 (Crown Grant);
- 9.9 shown as “Victoria Street” on the plan shown as Attachment 2 to the Crown Grant;
- 9.10 has been registered in the name of the original Crown Grantee, John Carre Riddell, since 16 December 1842;
- 9.11 street level and aerial searches show that the Road abuts Moonee Ponds Creek at its northern end and the Tullamarine Freeway at its southern end;
- 9.12 the part of the Road shown shaded blue in the Attachment 3 (Blue Parcel) is
  - (a) fenced within the fenced boundary of the Adjoining Land;
  - (b) accessible from Western Avenue via a metal gate constructed on that part of the Road which abuts Western Avenue; and
  - (c) partially constructed as a gravel track.

**REPORT NO: 8.5 (cont.)**

- 9.13 the part of the Road shown shaded green in Attachment 3 (Green Parcel) appears to have been partially accessed by vehicular traffic since at least mid-2022, based on the visible tyre tracks on the land (Access Track); and
- 9.14 with respect to the Access Track, connects via worn tracks on the adjoining land, which is owned by the Commonwealth of Australia, to Tullamarine Freeway.

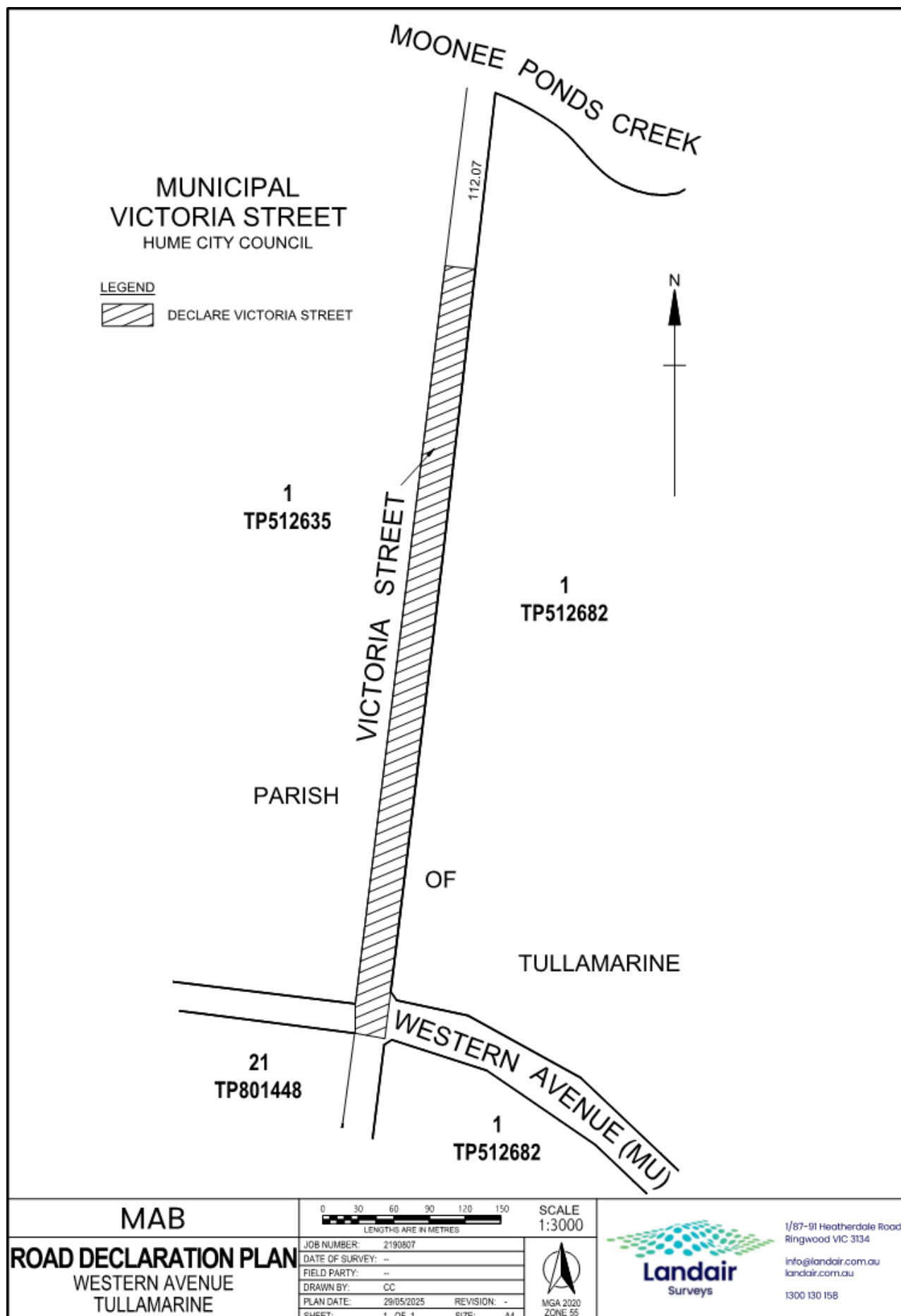
**Adjoining Owners**

- 9.15 The Subject Land also abuts the land at lot 1 on title plan no. TP512635 (Adjoining Land).
- 9.16 If Council resolves to proceed with the proposal, it will give notice of the proposal to the owner of the Adjoining Land, and any other party which Council determines to be particularly affected by the proposal to a greater degree than the general public.

**10. CONCLUSION**

- 10.1 If the Subject Land is declared to be a road, Council may grant a licence of the Subject Land to the Applicant, to enable the Applicant to construct a road on the Subject Land, at the Applicants’ expense.
- 10.2 It is recommended that Council proceed with the declaration of the Subject Land as a public highway, for the reasons set out in this report and to facilitate the development of the Adjoining Land.





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**RE:-** Victoria Street, Westmeadows.

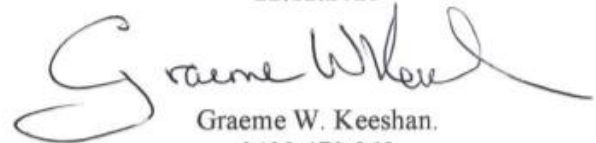
**PROPERTY:-** Part Crown Portion. 15, Parish of Tullamarine.

**YOUR REF:-**

A search for the **Last Registered Owner** of the above property resulted with copies of the following:-

1. L.A.S.S.I. For Current Map Base Information.
2. CROWN GRANT 23469 / 1842 to J.C. RIDDELL. ( **Last Registered Owner** ).
3. PLAN IN APPN: 7443. ( in Draw ) Showing the Land remaining in the above Crown Grant.
4. 26F:- NIL.

22.12.2023



Graeme W. Keeshan.

0422 472 969

**FEIGL & NEWELL**

**PO BOX 76**

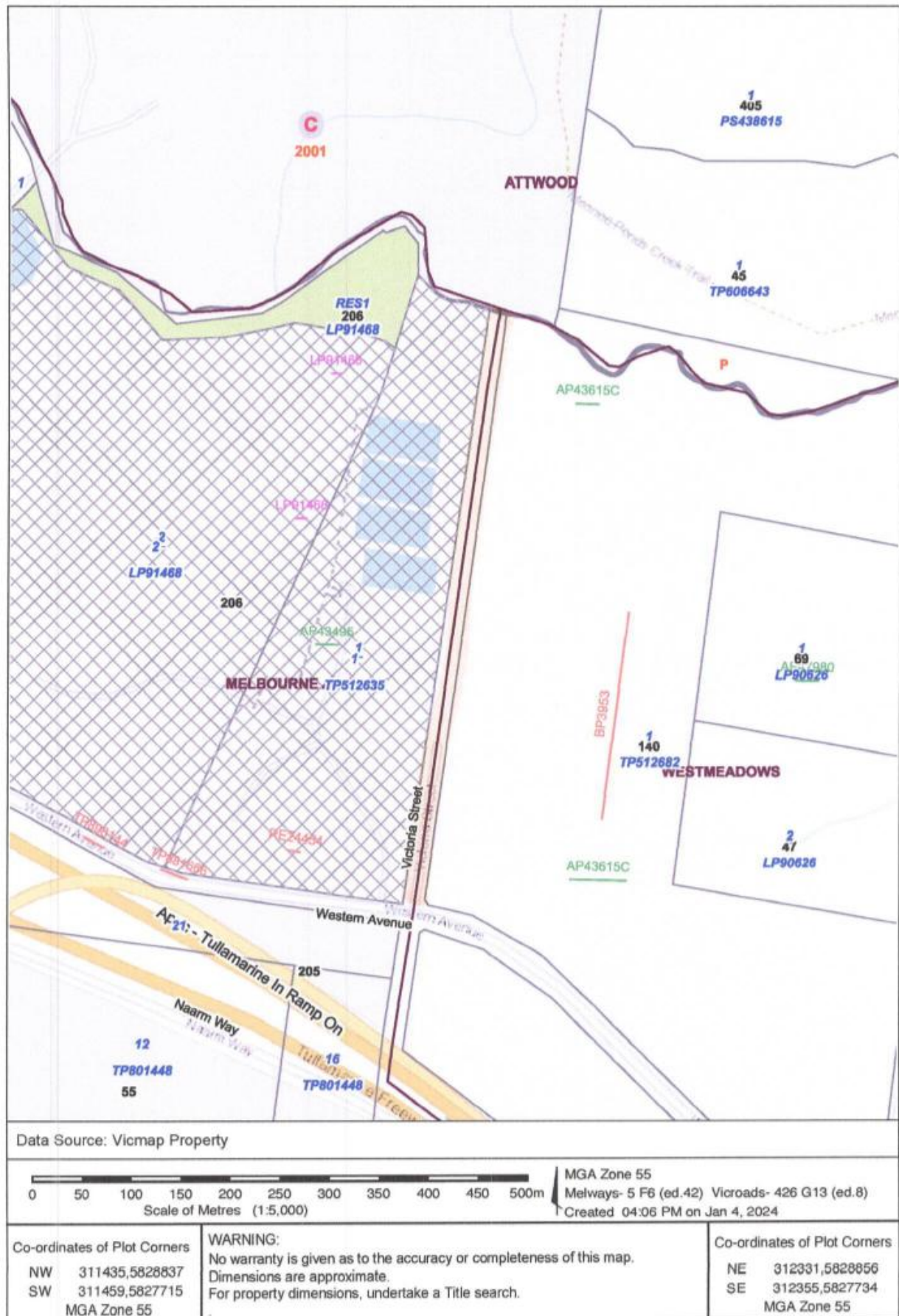
**St Kilda 3182**

**Ph. 9629 3011.**

**Email. [info@feiglnewell.com.au](mailto:info@feiglnewell.com.au)**

**DISCLAIMER:-** A search for the last registered owner may not disclose all easements, subsisting interests affecting the above property or guarantee the consistency of the Chain of Title.

Due to changes in procedures at the Lands Titles Office, this search is as accurate as the information contained herein at the date of this search.





24

PORT PHILLIP.

**LAND PURCHASE. A.**

Under the Regulations of 5th December, 1840.

GRANTED *John James Riddell* Victoria, by the Grace of God of the United Kingdom of Great Britain and Ireland, Queen, Defender of the Faith, and so forth;

DATE, *30th November 1842*

COUNTY, *Deakin*

ACRES, *713.*

To all to whom these Presents shall come, Greeting:—

WHEREAS in conformity with the Regulations made for the Sale of Crown Lands in that part of Our Territory of New South Wales, known as the Southern or Port Phillip District, *John James Riddell* of Mount Macedon has become the Purchaser of the Land hereinafter described, for the Sum of *Seven Hundred and Thirteen* Sterling;

Now Know Ye, That for and in consideration of the said Sum to the Colonial Treasurer of Our said District, for and on Our behalf, well and truly paid before these Presents are issued, We HAVE GRANTED, and for Us, Our Heirs and Successors, DO HEREBY GRANT unto the said *John James Riddell* h. s. Heirs and Assigns, Subject to the Reservations hereinafter mentioned, ALL THAT Piece or Parcel of Land in Our said Territory, containing by Admeasurement, *Seven Hundred and Thirteen* Acres, be the same more or less, and Parish of *Dullman* Portion Number Fifteen, bounded on the North by the *Mornee Moonee* chain of Fords and Portion Number Sixteen (containing five Hundred and thirty three Acres) bearing North thirty four chains, on the West by Section Number fourteen (containing six Hundred and forty Acres) bearing South eighty chains, on the South by Section Number seven (containing six hundred and forty acres) and Section Number six (containing six hundred and forty acres) bearing East one Hundred and sixty chains and on the East by the Village Reserve bearing North twenty three chains fifty five links, being the Land advertised as Lot 15. in the Government Notice dated 19th July 1842.

with all the Rights and Appurtenances whatsoever thereto belonging; To Hold, unto the said *John James Riddell* h. s. Heirs and Assigns for ever, YIELDING and Paying therefore yearly and every year unto Us, Our Heirs and Successors, the Rent of One Peppercorn, if demanded; PROVIDED Nevertheless, AND WE DO HEREBY RESERVE unto Us, Our Heirs and Successors, all such parts, and so much of the said Land as may hereafter be required for a Public Way, or Public Ways, to be set out by Our Governor for the time-being of Our said Territory, or some person by Him authorised in that respect.

WITNESS Our Trusty and Well-beloved *Sir George Gipps* Knight, Our Captain-General, and Governor-in-Chief of Our said Territory and its Dependencies, at Government House, Sydney, in New South Wales, aforesaid, the *thirtieth* day of *November* in the *seventh* Year of Our Reign; And in the Year of Our Lord One Thousand eight hundred and forty two.

*Sg<sup>d</sup> Geo: Gipps*

in the Register of Purchases of Land, Port Phillip, No. 103.

ENTERED on Record by me, this *seventeenth* day of *December* One Thousand eight hundred and forty two.

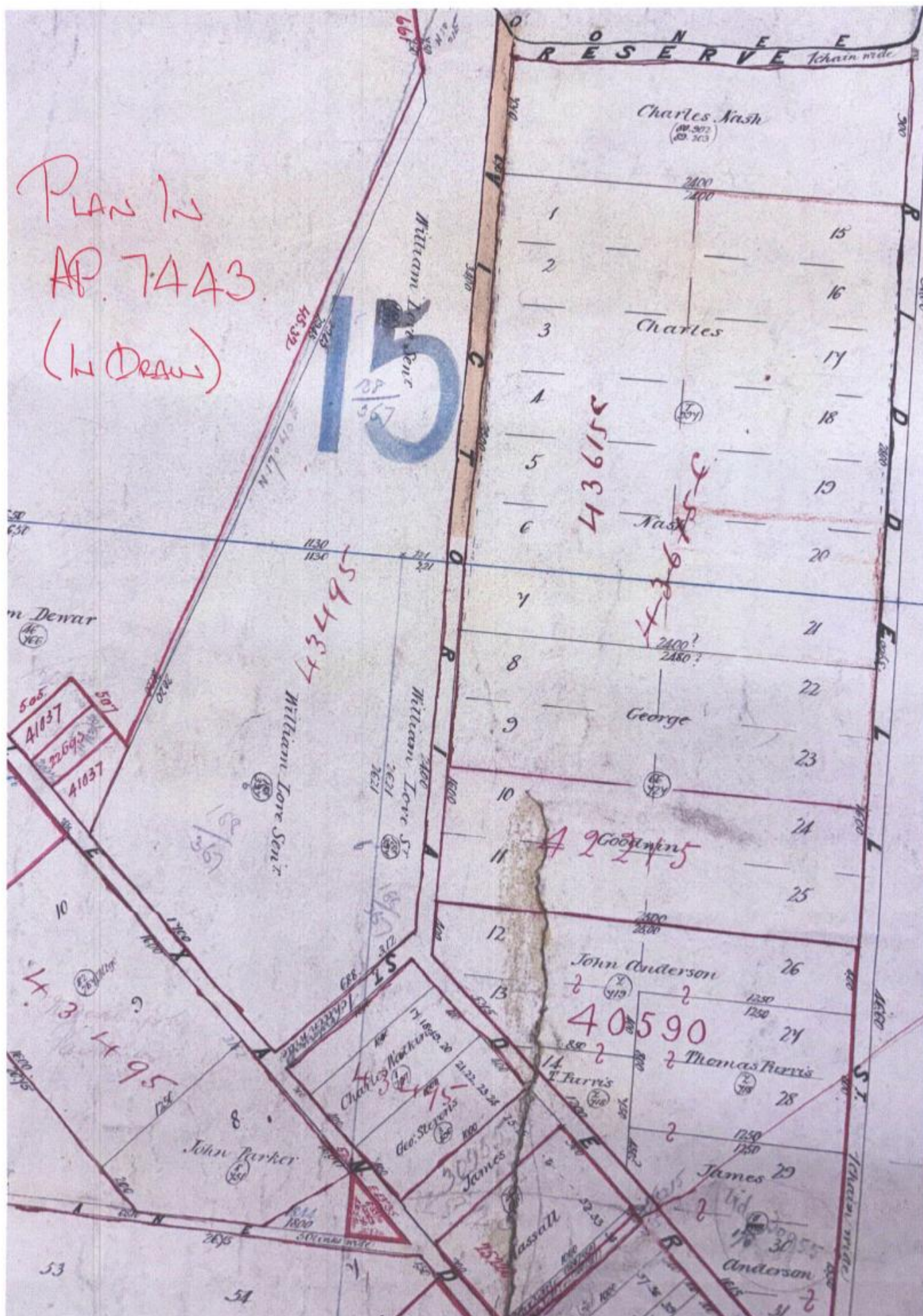
*S. S.*

*Sg<sup>d</sup> E. Deas Thomson*

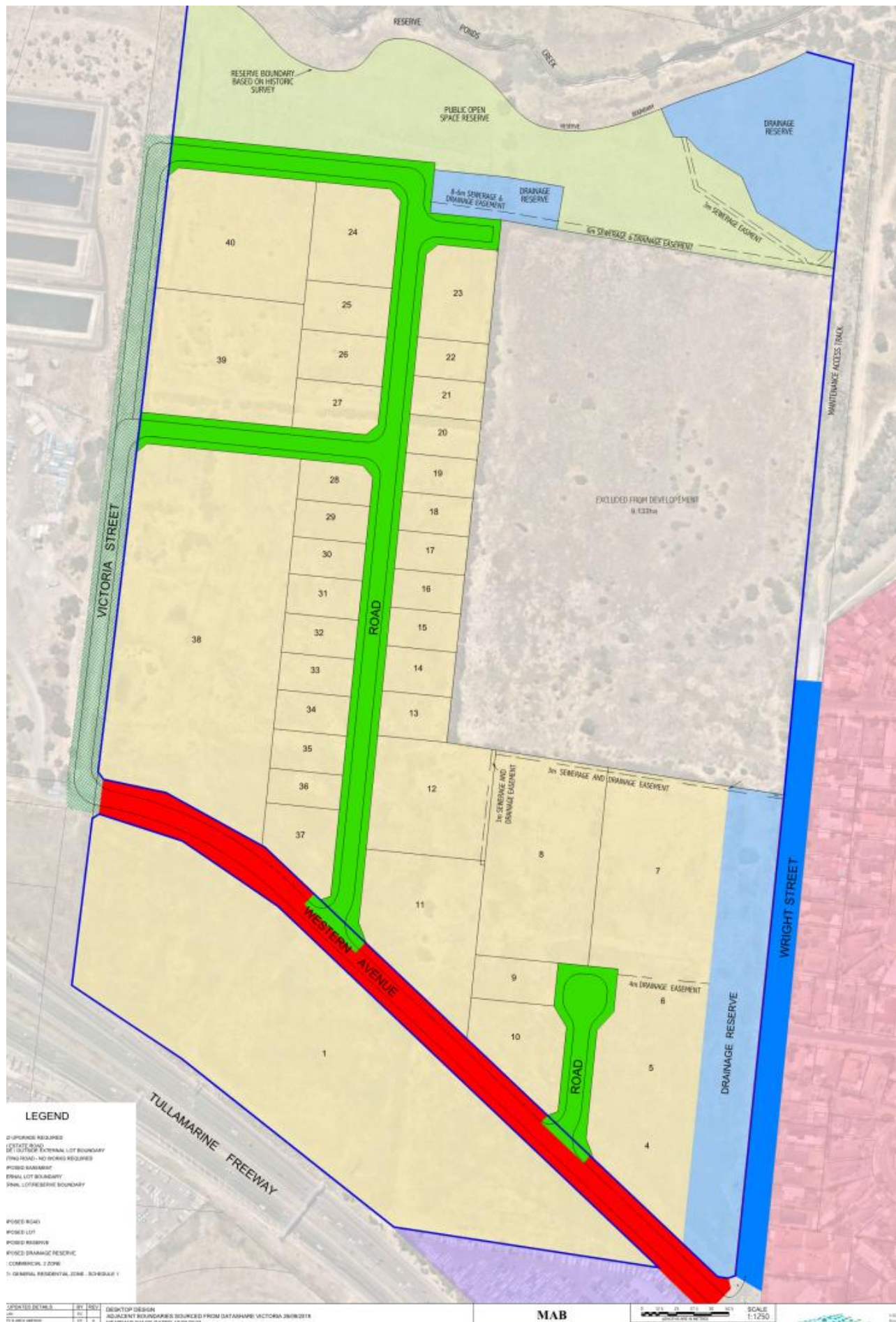
COLONIAL SECRETARY AND REGISTRAR.

W. J. Row, Government Printer.









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REPORT NO:	8.6
REPORT TITLE:	Naming Proposal – Ace Reserve (Community Consultation Results)
SOURCE:	Holly De Kretser, Manager Governance & Property Peter Faull, Coordinator Governance
DIVISION:	Organisational Performance
FILE NO:	-
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	SO3.3 An inclusive and socially connected community that celebrates diversity and culture
ATTACHMENTS:	1. <i>Aerial Image – 54A Monmeath Drive Mickleham</i> 2. <i>Naming Application</i> 3. <i>Supporting Information Including Photographs</i>

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## DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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### 1. SUMMARY OF REPORT:

- 1.1 Council has received an application from MAB Corporation to name a reserve which is located at 54A Monomeath Drive Mickleham, Ace Reserve. An image of the reserve, which is located on Council owned land, is provided as Attachment 1 of this report.
- 1.2 In October 2025, Council’s Place Names Committee approved the commencement of community consultation for this naming proposal. This is now complete, and this report provides Council with a summary of the results of the community consultation period.
- 1.3 Council officers have assessed this application as being compliant with the *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2022*, and 91% of submissions received during the community consultation period supported the application.

### 2. RECOMMENDATION:

**THAT Council:**

- 2.1 **Notes the results of community consultation on a proposal to officially name a reserve located at 54A Monomeath Drive Mickleham, Ace Reserve.**
- 2.2 **Endorses the proposed name of Ace Reserve for the aforementioned reserve and submits this name to the Registrar of Geographic Names for their consideration and approval.**
- 2.3 **Notes that the community will be advised of Council’s decision on whether to endorse this naming proposal, which will consist of sending correspondence to the same affected property owners and residents who originally received a consultation pack on this proposal, and by placing a notice on Council’s website.**
- 2.4 **Notes that if this proposal is approved by the Registrar of Geographic Names, that signage with the new name will be installed at the reserve.**

**REPORT NO: 8.6 (cont.)**

**3. LEGISLATIVE POWERS & POLICY CONTEXT:**

- 3.1 *Geographic Place Names Act 1998* (the Act);
- 3.2 *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2022* (the Naming Rules).

**4. OVERARCHING GOVERNANCE PRINCIPLES:**

- 4.1 This report supports Council in giving effect to the following Overarching Governance Principles:
  - 4.1.1 Council decisions are to be made and actions taken in accordance with the relevant law;
  - 4.1.2 priority is to be given to achieving the best outcomes for the municipal community, including future generations;
  - 4.1.3 the transparency of Council decisions, actions and information is to be ensured.

**5. IMPACT ASSESSMENTS:**

- 5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006
  - 5.1.1 The rights protected in the Charter of Human Rights and Responsibilities (the Charter) were considered and it was determined that no rights are limited in the recommendations made to Council in this report. Section 18 of the Charter, which is the right to take part in public affairs, is supported by the recommendations made to Council in this report.
- 5.2 GENDER EQUALITY ACT 2020
  - 5.2.1 This Report does not relate to a development or review of a policy, program or service, therefore a gender impact assessment was not required.

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

Expenditure associated with this naming proposal includes administration costs, postage costs for community engagement and consultation activities, and costs for signage and an unveiling event (if held) if Council endorses the proposal, and it is approved by the Registrar of Geographic Names (the Registrar). All expenditure listed can be accommodated within Council’s operational budget.

**7. OPPORTUNITIES & RISKS:**

Naming proposals present Council with the opportunity to officially name features within the municipality. The main risk associated with considering a naming proposal is not following the procedures set out in the Naming Rules when considering a naming proposal.

**8. COMMUNITY ENGAGEMENT:**

- 8.1 When consulting with the community, Council officers coordinating this naming proposal followed the applicable procedures as outlined in the Naming Rules.
- 8.2 The consultation period for this naming proposal commenced on 10 November 2025 and concluded on 9 December 2025. The activities undertaken during this consultation period were as follows:
  - 8.2.1 Consultation packs were sent to 195 directly affected property owners and residents in the vicinity of the new reserve (referred to as the immediate community in the Naming Rules). The consultation packs contained a covering letter with background information, a community survey and a reply-paid envelope.
  - 8.2.2 The naming proposal was promoted on the Participate page of Council’s website, inviting residents from the extended community, as defined by the Naming Rules, to also provide their feedback on the naming proposal.

**REPORT NO: 8.6 (cont.)**

- 8.3 Of the 195 consultation packs that were distributed, two survey responses were returned by post. Individuals who received a consultation pack may have responded via the Participate Page on Council’s website instead.
- 8.4 In total 11 submissions were received during the community consultation period, with 10 submissions supporting the naming proposal and one objecting to it. Some, but not all, of the submissions received in support of the naming proposal also included comments. The comments received are copied below:
- 8.4.1 It’s next to the tennis courts and therefore the name Ace Reserve makes a lot of sense. I fully support this proposal.
- 8.4.2 My family goes to this park literally everyday and is used to call it as Ace reserve. I don’t want it to change to any other name.
- 8.4.3 People are already used to the name. Its short and easy to recall and use.
- 8.5 The one objection received included the following comment:
- 8.5.1 It would be suitable to call it a 'park' than a reserve for example, Rosehill Park considering it is on Rosehill Blvd. The term reserve would be used for a particular and set aside for conservation of nature etc. It is moreso an area of recreation.
- 8.6 The comments made in this objection are noted, however they are not assessed as establishing that the naming proposal does not reasonably conform to the Naming Rules, which is one of the criteria that an appeal to the Registrar can be made on, therefore no amendments are recommended to the name Ace Reserve based on this objection.

**9. DISCUSSION:**

- 9.1 In March 2025, MAB Corporation finalized an application with Council to name a reserve located at 54A Monomeath Drive Mickleham, Ace Reserve. The applicant had been in discussion with Council officers about this application for a period of time prior to the application being finalized.
- 9.2 A copy of this application is provided as Attachment 2 of this report. The application records the location of this reserve as being on the corner of Rosehill Boulevard and Monomeath Drive Mickleham, however subsequent investigation identified the official address for this reserve as 54A Monomeath Drive.
- 9.3 In the original application, the applicant advised that:
- The reserve does not yet have a formal name. Ace Reserve was the name given by the developer during the design and delivery phase and is well known and recognisable by the community.*
- 9.4 In a follow-up submission, the applicant advised that they been in contact with the Landscape Architects who originally planned and designed the reserve, and that they provided the following feedback:
- 9.4.1 The term ‘Ace’ is often associated with top performance, particularly in sports like tennis and symbolises success and achievement.
- 9.4.2 Naming the reserve ‘Ace Reserve’ perfectly captures the spirit of the reserve and aligns with its purpose of being a vibrant space providing a range of fitness and active play experience that promotes healthy living.
- 9.4.3 The reserve contains:
- (a) a tennis court (including a hit-up wall)
  - (b) basketball hoops
  - (c) fitness equipment, and
  - (d) a commando course with rope net, hurdles and tyre steppers.



REPORT NO: 8.6 (cont.)

- 9.5 The applicant also included the comments below with their follow-up submission:

*Further, it’s creation specifically responded to the Merrifield Plan Your Reserve – Community Engagement which noted a strong desire for equipment to promote exercise.*

*As noted previously, we have adopted a similar approach to park naming for other parks located in Merrifield where vision/theme informed the naming of the park. This can be seen with Hume Council endorsement of names for other reserves in the estate such as Foundation Park and Pinnacle Park. We believe that continuing to recognise this approach allows for a better fit with the existing park names, particularly given we are part way through the development of the estate.*

- 9.6 In support of their application, the applicant provided evidence in the form of public communications using the proposed name to demonstrate recognition and understanding by the local community, as well as photographs of the reserve. These items are provided as Attachment 3 of this report.
- 9.7 A compliance analysis of this naming proposal was undertaken by Council officers against the naming principles contained in the Naming Rules, as detailed in Table 1 below:

<b>TABLE 1: Analysis of proposal against Naming Principles – Proposed name of Ace Reserve located at 54A Monomeath Drive Mickleham.</b>	
<b>Principle (A)</b> <b>Ensuring public safety.</b>	<b>Compliant</b> The formal naming of this unofficially named reserve will enhance public safety by providing a more easily identifiable location for emergency services and visitors to the reserve.
<b>Principle (B)</b> <b>Recognising the public interest.</b>	<b>Compliant</b> This naming proposal is considered to have a long-term benefit by ensuring that this reserve has an identifiable name. The proposed name is not considered to have only short-term benefits.
<b>Principle (C)</b> <b>Linking the name to the place.</b>	<b>Compliant</b> The application for this naming proposal states that Ace Reserve was the name given by the developer during the design and delivery phase and it is well known and recognisable by the community. The Landscape Architects who originally planned and designed the reserve provided feedback that: <ul style="list-style-type: none"> <li>the name ‘Ace’ is often associated with top performance, particularly in sports like tennis and symbolises success and achievement.</li> <li>naming the reserve “Ace Reserve” perfectly captures the spirit of the reserve and aligns with its purpose of being a vibrant space providing a range of fitness and active play experience that promotes healthy living.</li> <li>The reserve contains a tennis court (including a hit-up wall); basketball hoops; fitness equipment; and a commando course with rope net, hurdles and tyre steppers.</li> </ul>

REPORT NO: 8.6 (cont.)

TABLE 1: Analysis of proposal against Naming Principles – Proposed name of Ace Reserve located at 54A Monomeath Drive Mickleham.	
<b>Principle (D)</b> <b>Ensuring names are not duplicated.</b>	<b>Compliant</b> There is no duplication of the name Ace Reserve within the Hume municipality. A search of VICNAMES found the name Ace Road in the suburb of Club Terrace, which is located in the East Gippsland Shire Council municipality. This name does not duplicate the Ace Reserve naming proposal.
<b>Principle (E)</b> <b>Recognition and use of Traditional Owner languages.</b>	<b>Compliant</b> This naming proposal does not use Traditional Owner language.
<b>Principle (F)</b> <b>Names must not discriminate or be offensive.</b>	<b>Compliant</b> The proposed name does not discriminate and it is not offensive.
<b>Principle (G)</b> <b>Gender equality.</b>	<b>Compliant</b> This naming proposal is not gender based and therefore this naming principle does not apply.
<b>Principle (H)</b> <b>Dual names.</b>	<b>Compliant</b> Not applicable
<b>Principle (I)</b> <b>Using commemorative names.</b>	<b>Compliant</b> Not applicable
<b>Principle (J)</b> <b>Using commercial and business names</b>	<b>Compliant</b> Not applicable
<b>Principle (K)</b> <b>Language</b>	<b>Compliant</b> The proposed name complies with the requirements set out in this principle.
<b>Principle (L)</b> <b>Directional names to be avoided</b>	<b>Compliant</b> Not applicable
<b>Principle (M)</b> <b>Assigning extent to a road, feature, or locality</b>	<b>Compliant</b> Not applicable

- 9.8 This naming proposal was referred to Council’s Place Names Committee (the Committee) for consideration in October 2025. At that time the Committee approved the commencement of community consultation for the proposal. The final decision on

**REPORT NO: 8.6 (cont.)**

whether to endorse a naming proposal following community consultation is then made by Council.

- 9.9 Based on the results of the community consultation process, and the assessment conducted against the Naming Principles contained within the Naming Rules, it is recommended that Council endorses the proposed name of Ace Reserve, and submits this name to the Registrar for their consideration and approval.
- 9.10 The Naming Rules require that both the immediate and extended communities are advised of Council’s decision on whether to endorse this naming proposal. This will be done by sending correspondence to the same affected property owners and residents who originally received a consultation pack on this proposal, and by placing a notice on Council’s website.
- 9.11 Under the Naming Rules, any person who lodges an objection to a naming proposal has the right to lodge an appeal directly to the Registrar if a naming authority endorses the proposed name that they objected to. The Naming Rules state that the Registrar may only consider appeals from members of the community who have already objected directly to the naming authority’s proposal if the objector can demonstrate that either:
- (a) the naming authority did not consider the objections during its deliberations.
  - (b) the proposal does not reasonably conform to the naming rules.
- 9.12 If Council endorses the proposed name of Ace Reserve to submit to the Registrar, any person who objected to this naming proposal during the community consultation will be advised on their appeal rights, if Council has their contact details.
- 9.13 If Council does not endorse the proposed name of Ace Reserve, the application submitted to Council would be considered finalized.
- 9.14 This report acknowledges that the proposed name of Ace Reserve does not address inequality in naming but it is still recommended for consideration on the basis that it is a valid application, and because other place names projects are intended to proactively address naming inequality.

**10. CONCLUSION**

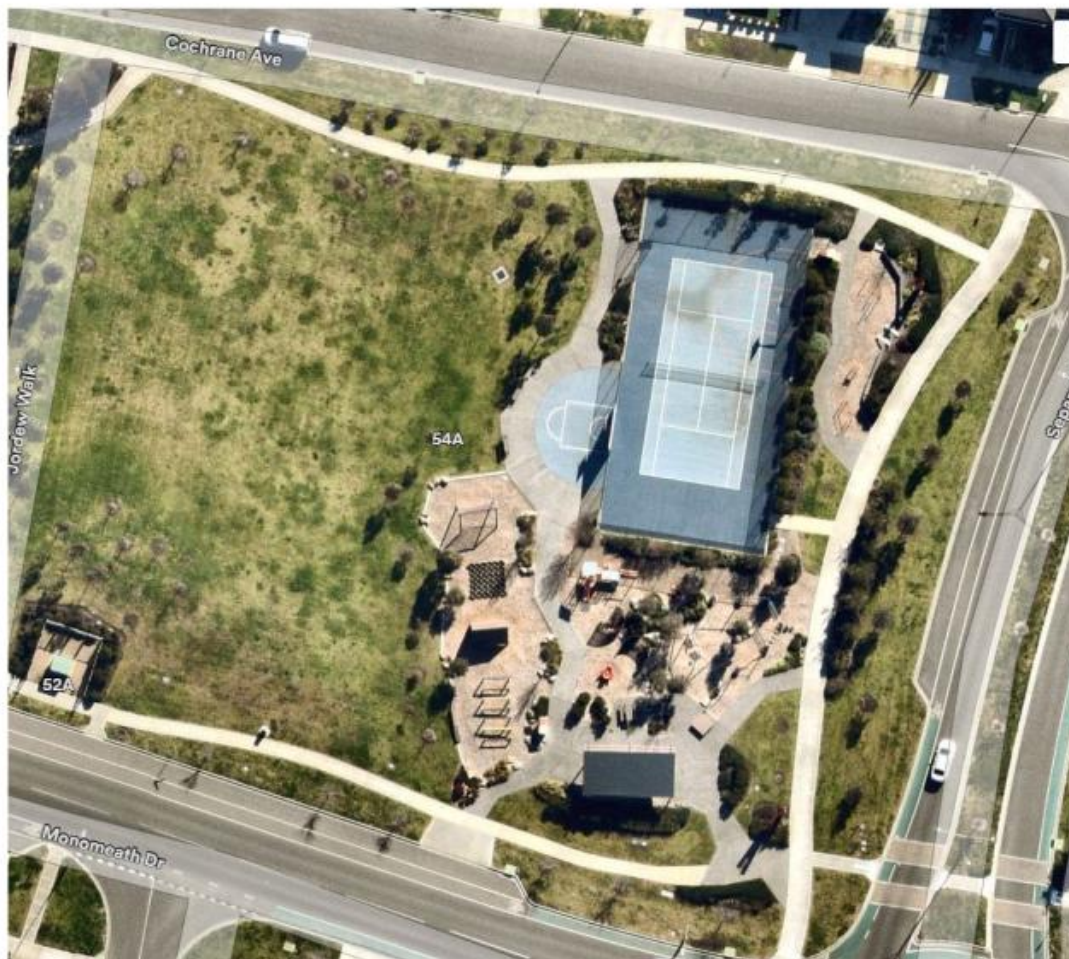
Community consultation on a proposal to name a reserve which is located at 54A Monomeath Drive Mickleham Ace Reserve is now complete. It is recommended that Council endorses this naming proposal and submits it to the Registrar for their consideration and approval.

**REPORT NO: 8.6 (cont.)**

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ATTACHMENT 1

PARK LOCATED AT 54A MONOMEATH DRIVE, MICKLEHAM



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**Naming Proposal – Submission to Hume City Council**

<b>Your name and contact details:</b>			
[REDACTED]			
<b>Is your naming proposal related to a:</b>			
<input type="checkbox"/>	Road		
<input type="checkbox"/>	Feature		
<input checked="" type="checkbox"/>	Locality		
<b>Is your naming proposal for a:</b>			
<input checked="" type="checkbox"/>	New name for an unnamed road, feature or locality		
<input type="checkbox"/>	Renaming of a road, feature or locality		
<b>Complete the following details:</b>			
Proposed name		Ace Reserve	
Location of the road or feature (please include a map with your proposal)		Cnr Rosehill Boulevard and Monomeath Dr, Mickleham	
Background information on why Council should consider naming or changing the name or boundary, e.g. why the proposed name is considered appropriate (include any history or local relevance)		The park does not yet have a formal name. Ace Reserve was the name given by the developer during the design and delivery phase and is well known and recognisable by the community.	
If the proposal is a commemorative name, please include information on the person such as: <ul style="list-style-type: none"> <li>• Full name, date of birth, date of death, parent’s names</li> <li>• Occupation and/or education</li> <li>• Civil and community achievements or contributions</li> <li>• Honours and awards received</li> <li>• Other relevant material of historical interest</li> </ul>		N/A	
Reason for the proposal (why the current name is not considered appropriate or any other relevant information)		N/A	
<b>General Questions</b>			
	<b>Yes</b>	<b>No</b>	<b>Not applicable</b>
Have you checked that your proposed name conforms to the principles in Section 2?			
Principle (A) Recognising the public interest	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (B) Ensuring public safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (C) Linking the name to the place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (D) Ensuring names are not duplicated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (E) Names must not be discriminatory	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (F) Recognition and use of Aboriginal languages in naming	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (G) Dual names	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (H) Using commemorative names	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (I) Using commercial and business names	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (J) Language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (K) Directional names to be avoided	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principle (L) Assigning extent to a road, feature or locality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there any existing signage at the road or feature?	<b>Yes</b>	<b>No *</b>	
Is an Aboriginal name being proposed?	<b>Yes</b>	<b>No *</b>	
If yes, what type of proposal is being considered:			
<input type="checkbox"/>	Addition of an Aboriginal name as Registered or Dual?		
<input type="checkbox"/>	Addition of an Aboriginal name as Traditional or Historical?		

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ATTACHMENT 3

SUPPORTING INFORMATION – PHOTOGRAPHS OF PARK AND PUBLIC  
COMMUNICATIONS USING PROPOSED NAME



ATTACHMENT 3

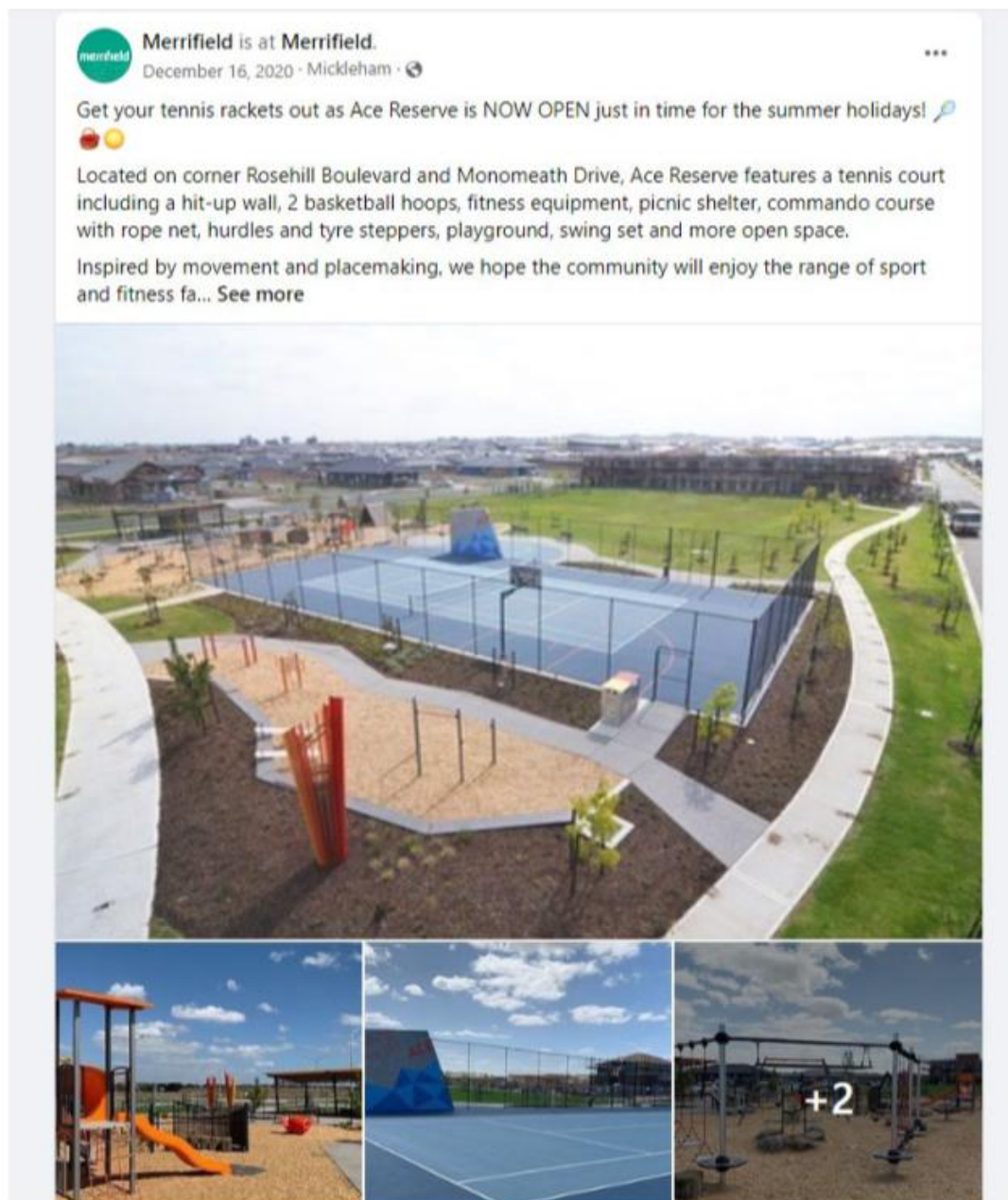




ATTACHMENT 3



ATTACHMENT 3



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REPORT NO:	8.7
REPORT TITLE:	Audit and Risk Committee Annual Assessment of its Performance Against the Audit and Risk Committee Charter
SOURCE:	Holly De Kretser, Manager Governance & Property Peter Faull, Coordinator Governance
DIVISION:	Organisational Performance
FILE NO:	HCC14/403
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Survey Responses Summarised</i>

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## DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

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### 1. SUMMARY OF REPORT:

This report provides Council with the Audit and Risk Committee’s annual assessment of its performance against the Audit and Risk Committee Charter.

### 2. RECOMMENDATION:

**That Council notes the Audit and Risk Committee’s annual assessment of its performance against the Audit and Risk Committee Charter (Attachments 1).**

### 3. LEGISLATIVE POWERS & POLICY CONTEXT:

The Audit and Risk Committee’s annual assessment of its performance against the Audit and Risk Committee Charter is required to be tabled at a Council meeting as per the requirements of section 54(4) of the *Local Government Act 2020* (the Act).

### 4. OVERARCHING GOVERNANCE PRINCIPLES:

4.1 This Report supports Council in giving effect to the following Overarching Governance Principles:

4.1.1 Council decisions are to be made and actions taken in accordance with the relevant law;

4.1.2 the transparency of Council decisions, actions and information is to be ensured.

### 5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

5.1.1 The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in the matters raised in this report.

5.2 GENDER EQUALITY ACT 2020

5.2.1 A gender impact assessment is not required for this report.

**REPORT NO: 8.7 (cont.)**

**6. FINANCIAL & RESOURCE IMPLICATIONS:**

There are no financial implications associated with this report.

**7. OPPORTUNITIES & RISKS:**

The tabling of the Audit and Risk Committee’s annual assessment of its performance against the Audit and Risk Committee Charter satisfies legislative requirements.

**8. COMMUNITY ENGAGEMENT:**

Community engagement was not required for this report.

**9. DISCUSSION:**

- 9.1 As per the requirements of the Act, Council’s Audit and Risk Committee is required to undertake an annual assessment of its performance against the Audit and Risk Committee Charter. This assessment was undertaken in October 2025 by Committee members who completed an online survey.
- 9.2 A summary of the survey results is provided in Attachment 1 of this report. Comments provided with responses to survey questions are also included in this attachment.
- 9.3 Where questions asked for respondents to provide a rating, all ratings were either Excellent or Good. All questions which asked respondents to rate their level of agreement with a statement received responses that Strongly Agreed or Agreed with the statements (except for one response which was neutral).
- 9.4 100% of responses provided a rating of Excellent to the question of ‘How well the Committee has addressed its responsibilities set out in the Charter over the past 12 months’.
- 9.5 Overall the survey responses, including comments, are considered to be very positive, with constructive feedback provided on items for further investigation and/or improvement. The responses also provide positive reinforcement of many actions that are working effectively.

**10. CONCLUSION**

This report presents Council with the results of an annual survey assessing the Audit and Risk Committee’s performance against the Audit and Risk Committee Charter.



**SURVEY RESULTS - SUMMARISED**

		Excellent	Good		Comments
<b>1</b>	<b>Please Evaluate the Following</b>				
<i>a</i>	The clarity and comprehensiveness of the Committee’s Charter and responsibilities	75%	25%		
<i>b</i>	How well the Committee has addressed its responsibilities set out in the Charter over the past 12 months	100%			
<b>2</b>	<b>How Would You Rate the Contribution of Other Members?</b>				
<i>a</i>	External members	100%			The independent members are extremely knowledgeable
<i>b</i>	Council members	75%	25%		
<b>3</b>	<b>Please Rate the Committee on the Following Factors</b>				
<i>a</i>	Commitment to competence, integrity and the fostering of a climate of trust with officers and internal auditors	100%			The committee has regularly provided feedback to council officers both positive and to suggest improvements
<i>b</i>	Skills and experience to analyse and critically evaluate information presented to the Committee	75%	25%		
<i>c</i>	Their understanding of the organisation’s significant risks	50%	50%		Risk management will always continue to evolve. There may be risks the ARC not aware of.
<i>d</i>	Their understanding of the control systems in place to mitigate the organisation’s significant risks	50%	50%		ARC operates at a high level, relying on Internal Audit and management discussion
<i>e</i>	Their understanding of financial and statutory reporting requirements	100%			
<i>f</i>	Their understanding of their role vs. management’s role	75%	25%		

<b>4</b>	<b>Please Rate the Following in Relation to the Chair</b>	<b>Strongly Agree</b>	<b>Agree</b>	<b>Neutral</b>	<b>Comments</b>
<i>a</i>	All members are encouraged to participate	100%			Jen is an excellent Chair, seeking contribution from all members
<i>b</i>	The Chair allows/seeks contribution from others	75%	25%		
<i>c</i>	Dissenting views of Committee members are appropriately addressed	75%		25%	

<b>5</b>	<b>Please Tic All the Attribute You Feel the Chair Satisfies</b>	<b>Rating</b>
<i>a</i>	Leadership	100%
<i>b</i>	Governance	100%

## REPORTS – OFFICERS’ REPORTS

9 FEBRUARY 2026

Attachment 1 - Survey Responses Summarised

## COUNCIL MEETING

<i>c</i>	Business Knowledge	100%
<i>d</i>	Finance Knowledge	100%
<i>e</i>	Risk Management	100%
<i>f</i>	Compliance	100%

### Comments

Meetings are inclusive and well managed	
Jen has done a great job in the last 12 months, i feel the ARC has come into a new stronger phase under her leadership	

7	Please Rate Your Agreement with the Following Statements	Strongly Agree	Agree	Comments
<i>a</i>	The agenda setting process allows for all necessary matters to be included	100%		
<i>b</i>	The agenda is structured to allow sufficient time to discuss the most complex and critical issues	75%	25%	Recent improvements have been great
<i>c</i>	The Committee receive agenda items and supporting papers in sufficient time prior to meetings	100%		
<i>d</i>	The agenda supporting papers and recommendations are of sufficient clarity and quality to enable informed decisions	50%	50%	

8	The Meeting Papers Are:		
<i>a</i>	Too voluminous	50%	
<i>b</i>	Appropriate		50%

9	Please rate the presentations made to the Committee by management (i.e. nature, clarity, quality and timeliness) and what you expected to receive from management in respect of:	Excellent	Good
<i>a</i>	Risk identification and assessment, including the process to identify organisational risks for possible financial reporting implications	25%	75%
<i>b</i>	The internal control framework designed by management to identify and mitigate risk, including fraud	25%	75%
<i>c</i>	The internal control framework designed by management for ensuring compliance with regulations and internal policies	25%	75%

## REPORTS – OFFICERS’ REPORTS

9 FEBRUARY 2026

Attachment 1 - Survey Responses Summarised

## COUNCIL MEETING

<i>d</i>	Significant regulatory findings or notifications of regulatory non-compliance/violation	25%	75%
<i>e</i>	Providing the Committee with an understanding of key issues in the annual financial reports and performance statement	100%	
<i>f</i>	How well the internal Audit work plan is linked to Council's strategic objectives and risk profile	33%	67%

10	Who Do You Think the Committee Should Meeting With Regularly, In-Camera?	Rating
<i>a</i>	Internal Auditors	100%
<i>b</i>	External Auditors	100%
<i>c</i>	Chief Financial Officer	25%
<i>d</i>	Chief Executive Officer	100%
<i>e</i>	Other - DTP External Advisor	25%

11	Please Rate the Following	Excellent
<i>a</i>	The quality and openness of the Committee's discussions with management	100%

13	Please Rate Your Agreement With the Following Statements	Strongly Agree	Agree
<i>a</i>	All members are considered and valued equally	100%	
<i>b</i>	Meetings are productive	75%	25%
<i>c</i>	Committee's communications to Council about the Committee's deliberations is of a quality standard (eg Committee's annual attendance at a Council dinner and Strategy and Policy briefing, Committee's annual report and forwarding Minutes of the Committee to all councillors)	75%	25%

14	Adding Value on Behalf of Ratepayers and Stakeholders	Excellent	Good
	Please Rate the Committee on Adding Value on Behalf of Ratepayer	75%	25%

Comments
The ARC is well functioning with good levels of contribution from all members. The independent members share their knowledge and experience in a meaningful way

<b>16 Overall Performance</b>	<b>Excellent</b>	<b>Good</b>
How Would You Rate the Committee's Overall Performance?	75%	25%

<b>18 Are there any performance areas where the Committee could improve its effectiveness? If so, please state below:</b>
<p>Sharper focus on strategic risks, ensuring alignment with Council's strategic priorities and emerging risks. Encouraging more concise and forward-looking reporting from management and internal audit, focus on insights, trends and potential areas of concern.</p>
<p>No. I think this is one of the most effective ARC's I am involved with.</p>
<p>The Committee continues to perform its oversight role effectively, with strong engagement across audit, risk and compliance matters.</p>

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<b>REPORT NO:</b>	8.8
<b>REPORT TITLE:</b>	Audit and Risk Committee Meeting Minutes - 10 September 2025
<b>SOURCE:</b>	Peter Faull, Coordinator Governance
<b>DIVISION:</b>	Organisational Performance
<b>FILE NO:</b>	HCC14/403
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	SO4.1 A high performing organisation that prioritises continuous improvement, safety and accountability.
<b>ATTACHMENT:</b>	1. <i>Audit and Risk Committee Meeting Minutes - 10 September 2025</i>

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**1. RECOMMENDATION:**

**THAT Council notes the confirmed minutes of Hume City Council’s Audit and Risk Committee meeting which was held on 10 September 2025.**

REPORT NO: 8.8 (cont.)

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**AUDIT AND RISK COMMITTEE MEETING OF  
THE HUME CITY COUNCIL**

**WEDNESDAY, 10 SEPTEMBER 2025**

**9:25AM**

**COUNCIL CHAMBER  
HUME GLOBAL LEARNING CENTRE BROADMEADOWS  
(1093 PASCOE VALE ROAD, BROADMEADOWS 3047)**

**CONFIRMED - 28 November 2025**



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## HUME CITY COUNCIL

### Minutes of an

### AUDIT AND RISK COMMITTEE MEETING OF THE HUME CITY COUNCIL

held on Wednesday, 10 September 2025

at 9:25AM

at the Council Chamber - Hume Global Learning Centre Broadmeadows (1093 Pascoe Vale Road, Broadmeadows 3047)

To:	a: Committee Members	Ms Jenny Johanson Mr Bruce Potgieter Mr Peter Smith Cr Jarrod Bell Cr Karen Sherry	Chairperson   Mayor
	b: Officers	Ms Sheena Frost Ms Holly de Kretser Mr Robert Costa Mr Peter Faull Ms Andrea Taylor  Mr Darren McGuane Ms Anne Weaven	Chief Executive Officer Manager Governance Manager Finance Coordinator Governance Manager Organisational Performance & Strategy Senior Lead Integrated Planning & Reporting Governance Officer
	d. External Auditors	Mr Chris Wong	Victorian Auditor General's Office

### ORDER OF BUSINESS

#### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson, Jenny Johanson read the following:

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

#### 2. APOLOGIES

Apologies were received from Cr Ally Watson; Mr Fadi Srour, Chief Financial Officer; and Mr Travis Derricott, Sector Director Financial Audit, Victorian Auditor General's Office.

#### 3. DISCLOSURE OF INTEREST

3.1 The Chairperson drew the attention of the Committee Members to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interest. Committee Members' are to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Committee Members are then required to leave the meeting during discussion and not vote on the relevant item.

3.2 All people present at the meeting were required to advise the committee of any matter that the committee should be aware of.

No person present declared a conflict of interest, nor advised that there was any matter that should be brought to the attention of the Committee.

## MINUTES

10 SEPTEMBER 2025  
AUDIT AND RISK COMMITTEE

## 4. CONFIRMATION OF COMMITTEE MINUTES

Minutes of the Audit and Risk Committee Meeting held on 22 August 2025.

**Moved** Mr Jarrod Bell, **Seconded** Mr Bruce Potgieter

**THAT the Minutes of the Audit and Risk Committee Meeting held on 22 August 2025, be confirmed.**

## 5. OFFICERS’ REPORTS

Report No.	Report	Page in Agenda
5.1	<b>2024/25 End of Year Financial Statements</b>	3
	Mr Chris Wong, Senior Manager Financial Audit, Victorian Auditor General’s Office (VAGO), provided the Committee with an overview of VAGO’s Closing Report of Hume City Council for the Financial Year Ended June 2025, the report noting the key areas of the audit.	
	Mr Robert Costa, Manager Finance, provided an overview of the 2024/25 End of Year Financial Statements report and answered questions from the Committee.	
	The Committee thanked Mr Costa for the report and for the detailed and well answered responses to the questions on notice, and acknowledged the work done by the Finance department.	
	<b>Moved</b> Mr Peter Smith, <b>Seconded</b> Mr Bruce Potgieter	
2.1	<b>That the Audit and Risk Committee recommend that Council provide in principal approval of the financial statements for the 2024/25 financial year; and</b>	
2.2	<b>That the Chief Financial Officer can make non-material amendments as required.</b>	

CARRIED

Report No.	Report	Page in Agenda
5.2	<b>2024/25 Assets Revaluation Report</b>	66
	Mr Robert Costa, Manager Finance, provided an overview of the report and answered questions from the Committee. Mr Chris Wong (VAGO) also contributed to the discussion.	
	The Committee thanked Mr Costa for the detailed report and well answered questions on notice. There was also discussion on the asset management system, and on the collaborative approach between the Finance department and other teams across Council.	
	<b>Moved</b> Mr Jarrod Bell, <b>Seconded</b> Mr Peter Smith	
2.1	<b>That the Audit and Risk Committee note the summary of 2024/25 asset revaluation report for the year ending 30 June 2025 and commend Management for the quality of the papers.</b>	

CARRIED

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MINUTES	10 SEPTEMBER 2025 AUDIT AND RISK COMMITTEE
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Report No.	Report	Page in Agenda
5.3	<b>Draft 2024/25 Performance Statement and 2024/25 Local Government Performance Reporting Framework (LGPRF) Draft Performance Reports</b>  Ms Andrea Taylor, Manager Organisational Performance & Strategy, provided an overview of the report and answered questions from the Committee.  Mr Darren McGuane, Senior Lead Integrated Planning & Reporting, also answered a question from the Committee.  Feedback provided through a question on notice was also discussed for inclusion in the final report to Council.  <b>Moved</b> Mr Jarrod Bell, <b>Seconded</b> Cr Karen Sherry  <b>That the Audit and Risk Committee notes all attachments and recommends that Council provides in principle approval of the draft 2024/25 Performance Statement (Attachment 1) subject to any final changes recommended by the Victorian Auditor-General.</b>	79

CARRIED

#### 6. PULSE CHECK

The Committee members agreed that the audio equipment was helpful; they acknowledged the quality of the papers, financials and responses to questions on notice; and it was agreed that it was beneficial to continue to have a separate meeting to discuss end of year financial and performance statements.

#### 7. CLOSURE OF MEETING

The meeting closed at 10:14am.

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**JENNY JOHANSON**  
**CHAIRPERSON**

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REPORT NO:	9.1
REPORT TITLE:	NOM26/01 - Cr Naim Kurt - Community Support Options During Extreme Heat
SOURCE:	Samuel Ferrier, Manager City Safety
DIVISION:	Assets, Operations & Sustainability
FILE NO:	HCC25/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

## 1. BACKGROUND

Recent heatwaves across Melbourne this summer have highlighted the growing risk extreme heat poses to our community health in Hume. Many Victorian councils responded by extending their library and leisure centre hours or offering free access to cooling facilities.

Residents in Tullamarine have reported to me that there was limited local respite options during extreme heat, and many posted online and were directing the community to libraries that were opening later outside the municipality in Niddrie. With heatwaves increasing in frequency and intensity, there is a opportunity for Council to review its options and explore proactive, temperature-triggered measures to better support our vulnerable community members.

## 2. RECOMMENDATION:

That Officers;

- 2.1 **Prepare a briefing note for Councillors outlining Council's current support options available to community during heatwaves and to investigate other options of support which can be undertaken, including options of the extending the opening hours of community facilities such as libraries, Global Learning Centres, leisure centres and seniors centres as cooling spaces, and associated operational and resource implications.**

## 3. OFFICER COMMENTS

- 3.1 Heatwaves are among the most dangerous natural hazards and are responsible for significant increases in heat-related illnesses, emergency presentations and preventable deaths in Victoria. Extreme heat disproportionately affects vulnerable community members including older residents, people with chronic health conditions, infants, and households without adequate cooling.
- 3.2 In addition to their everyday role in supporting community connection and wellbeing, libraries, community centres, leisure centres and other facilities can provide safe, accessible, air-conditioned spaces that can offer critical relief during periods of extreme heat.
- 3.3 A review will be undertaken to assess Council's current heatwave support options and explore additional measures. This will include:
  - 3.3.1 Assessing the accessibility of community facilities during extreme heat events
  - 3.3.2 Identifying where extended operating hours may be appropriate
  - 3.3.3 Exploring additional support measures that may benefit the community

**REPORT NO: 9.1 (cont.)**

Considering supports available to residents living near municipal borders, including opportunities to align or coordinate cooling options with neighbouring councils

- 3.4 A briefing note outlining current arrangements, potential enhancements and associated operational and financial considerations will be prepared and presented to a future Council briefing.