



**COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 27 NOVEMBER 2023**

**7.00PM**

**TOWN HALL BROADMEADOWS**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.



# HUME CITY COUNCIL

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**Notice of a  
COUNCIL MEETING OF THE HUME CITY COUNCIL**  
to be held on Monday, 27 November 2023  
**at 7.00pm**  
at the Town Hall Broadmeadows

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Attendees:	a: Council	Cr Naim Kurt Cr Karen Sherry Cr Jarrod Bell Cr Trevor Dance Cr Joseph Hawell Cr Chris Hollow Cr Jodi Jackson Cr Jack Medcraft Cr Sam Misho Cr Carly Moore Cr Jim Overend	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Mr Hector Gaston Mr Adam McSwain Mr Carl Muller Ms Fiona Shanks Mr Fadi Srour	Chief Executive Officer Director City Planning and Places Director City Services & Living Director Infrastructure and Assets Director Customer & Strategy Chief People Officer Chief Financial Officer

## ORDER OF BUSINESS

### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

### 2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Helen Patsikatheodorou OAM, from the Greek Orthodox community, on behalf of the HIN.

**3. APOLOGIES****4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

**5. CONGRATULATIONS & CONDOLENCES****6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 13 November 2023, including Confidential Minutes.

**RECOMMENDATION:**

**THAT the Minutes of the Council Meeting held on 13 November 2023, including Confidential Minutes, be confirmed.**

**7. PUBLIC QUESTION TIME****8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

<b><u>Item No</u></b>	<b><u>Title</u></b>	<b><u>Page</u></b>
8.1	Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report.....	5
8.2	Quarterly Budget Report - September 2023.....	51
8.3	Quarterly Capital Works Report.....	79
8.4	Monthly Capital Works Update .....	107
8.5	Cease of LGPro Corporate Membership .....	109
8.6	Stormwater Offsets Scheme .....	125
8.7	Correspondence received from or sent to Government Ministers or Members of Parliament - October 2023.....	129
8.8	Statutory Planning Quarterly Report July to September 2023 .....	155

**9. NOTICES OF MOTION**

9.1	NOM23/030 - Cr Jack Medcraft.....	181
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**10. ITEMS TO BE TABLED**



**11. URGENT BUSINESS****12. DELEGATES REPORTS****13. CONFIDENTIAL ITEMS**

The Meeting may be closed to members of the public to consider confidential items.

**RECOMMENDATION:**

**THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:**

**8.4 Monthly Capital Works Update**

**Confidential Attachment 1: *Contract Award, Project Complete, Risk & Tender Forecast***

**13.1 Craigieburn Sports Stadium Upgrade Project – Additional Funding Requirement**

Item 13.1 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because this report contains contractual matters.

**13.2 Contract - Mount Holden Path and Fencing Works Project – Additional Funding Requirement**

Item 13.2 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because this report contains contractual matters.

**13.3 Contract - Recruitment Services**

Item 13.3 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because the report report contains commercial in confidence information.

**14. CLOSURE OF MEETING**

**SHEENA FROST  
CHIEF EXECUTIVE OFFICER**

**23/11/2023**

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REPORT NO:	8.1
REPORT TITLE:	Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report
SOURCE:	Karen Curson, Senior Lead Integrated Planning & Reporting Joel Farrell, Manager Organisational Performance & Strategy
DIVISION:	Customer & Strategy
FILE NO:	HCC21/988
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	1. <i>Attachment 1 - Council Plan 2021-2025 (2023-24 Actions) First Quarter Highlights</i> 2. <i>Attachment 2 - Council Plan 2021-2025 (2023-24 Actions) First Quarter Progress Report</i>

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**1. SUMMARY OF REPORT:**

This report and attachments outline the first quarter progress report for the *Council Plan 2021-2025 (2023/24 Actions)* - for the period 1 July 2023 to 30 September 2023.

**2. RECOMMENDATION:**

The Council notes:

- 2.1 the progress of actions and indicators of the Council Plan 2021-2025 (2023/24 Actions) [refer to Attachments One and Two]
- 2.2 an update to Strategic Indicator for Strategic Objective 1.1 ‘Active library borrowers per head of population’ to ‘Library members per head of population’

**3. LEGISLATIVE POWERS:**

Nil.

**4. FINANCIAL IMPLICATIONS:**

Nil.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

The Council Plan 2021-2025 incorporates Council’s Pathways to Sustainability Framework. Theme 2 and Strategic Objective 2.2 of the Council Plan provide particular focus and attention to minimising Council’s environmental impact.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

The Council Plan 2021-2025 considers mitigating and planning for climate change risks and incorporates the action ‘2.2.3 Enhance Council’s response to climate change including the development of a climate action plan to cover actions within Council operations and to support the Hume community and businesses adapt to climate change’.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Themes, Strategic Objectives, Community Expectations, Actions, and Indicators of the Council Plan 2021-2025 were developed within the policy context of the *Hume City Council Social Justice Charter (2021)* and the *Charter of Human Rights and Responsibilities Act 2006*

REPORT NO: 8.1 (cont.)

8. COMMUNITY CONSULTATION:

Nil.

9. DISCUSSION:

9.1 The *Council Plan 2021-2025 (2023/24 Actions)* contains the three Themes, 11 Strategic Objectives and 42 Strategies/Actions to be delivered in 2023/24 financial year.

9.1.1 The *Council Plan 2021-2025 (2023/24 Actions)* was adopted by Council on 28 August 2023.

9.1.2 This Council Plan also incorporates the Disability Action Plan, the Community Safety Action Plan and the Pathways to Sustainability Framework.

9.1.3 Twenty-two Strategic Indicators have been developed to monitor progress with achievement of each Strategic Objective of the Council Plan.

9.1.4 Progress on the Council Plan is reported quarterly to Council and the community. The First quarter ended on the 30 September 2023.

9.1.5 Reporting on the progress of actions for the *Council Plan 2021-2025 (2023/24 Actions)*, is assessed using the following status indicators:

- Completed – Action has been completed.
- On Track – Action is proceeding to plan and works required to be undertaken by 30 June 2024 have been completed.
- Monitor – Action requires attention to ensure it is completed by 30 June 2024.
- At Risk – Action is at risk of not being completed by 30 June 2024.
- Not Started – Action has not been started.
- Deferred – Action has been delayed due to unforeseen circumstances.

9.1.6 A progress summary of the 42 Council Plan actions for 2023/24 are outlined below.

Progress	Number of actions at this stage	Per cent of actions at this stage
Completed	1	2%
On Track	38	91%
Monitor	2	5%
At Risk	1	2%
Not Started	-	-
Deferred	-	-

9.1.7 Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Summary – Attachment One which provides a Summary of Highlights by each Council Plan Theme.

9.1.8 Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report - Attachment Two which provides the full First Quarter Progress Report for 2023/24.

**REPORT NO: 8.1 (cont.)**

9.1.9 Following presentation of these documents to the Council Meeting on 27 November 2023, both the First Quarter Progress Report and Summary Document will be made available on Council’s website.

9.2 From 1 July 2023, a number of updates to performance measures for the Local Government Performance Reporting Framework (LGPRF) framework were implemented. These changes have resulted in the need to update on of the Council Plan Strategic Indicators to ensure alignment with LGPRF.

9.2.1 A summary of the change to this indicator is provided in the below table.

	<b>Current measure</b>	<b>Proposed measure</b>
<b>Strategic Indicator</b>	<b>Active library borrowers per head of population</b>	<b>Library members per head of population</b>
Measure	The number of active library borrowers in the last three financial years.	The number of registered library members.

9.3 Following presentation of this report to the Council Meeting on 27 November 2023, the update to the Council Plan 2021-2025 will be made available on Council’s website.

**10. CONCLUSION:**

This report and attachments provide the first quarter progress of actions and indicators in the *Council Plan 2021-2025 (2023/24 Actions)*. The report aims to provide transparency in the reporting of Council’s commitments to the community and stakeholders of Hume City.

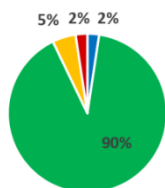
REPORT NO: 8.1 (cont.)

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# HUME CITY COUNCIL PLAN 2021-2025 (2023/24 Actions)

**2023/24 Highlights**  
1 July 2023 to 30 September 2023

## Our Progress (1 July 2023 to 30 September 2023)



**1**  
Action completed  
this quarter.

■ Completed (2% or 1 action) ■ On track (90% or 38 actions)  
■ Monitor (5% or 2 actions) ■ At risk (2% or 1 action)

## Our advocacy highlights

- On 16 July 2023, the State Government announced it would be introducing sweeping new reforms to the use of Electronic Gaming Machines (EGMs) and venue operating hours to protect Victorians from gambling harm. In 2022/23 Hume City residents lost more than \$139 million to EGMs, these changes will help to protect the financial and emotional well-being of our community. Gambling Harm Minimisation has been one of Council's long term advocacy priorities.
- During this quarter, we maintained our ongoing, strategic program of meetings with State Government. This included:
  - Seven meetings with local State MPs
  - Three Ministerial meetings.

## Theme 1: A community that is resilient, inclusive, and thriving

- Thirty-five placements occurred during Quarter One 2023/24: 15 high school work experience placements and 20 tertiary education placements in Children's Services.
- A successful Illuminate nextgen Challenge was delivered in August 2023. Seven Hume secondary schools participated, consisting of 54 students.
- Discussions continue with a tertiary education provider regarding establishing a facility in the Cloverton MAC.
- A series of Small Business Mentoring Clinics were delivered.
- The Melbourne's North Manufacturing Jobs Expo was delivered in partnership with Hume City Council and NORTHLINK, over 300 Hume residents attended.
- Holmesglen partnered with Hume City Council to deliver a Small Business Festival as part of the Self Employment Assistance program, approximately 250 people attended.
- A community information and education session was delivered at the Newbury Child and Community Centre focused on crime and incident reporting.
- Delivered Human Rights Ambassador training to three cohorts.
- In partnership with the Australian Tax Office, Council delivered Tax Help which provides supports with simple tax affairs from mid-July to end October. Tax Help received almost 300 calls and over 100 sessions. This year's program is supported by 4 volunteers.
- A Family Violence Practitioners Forum was delivered for practitioners and staff operating across the Hume and Merri-bek municipalities. This session was supported by the Northern Legal Community Centre.
- The [Hume General Purpose Local Law 2023](#) and [Hume Domestic Animal Management Plan](#) were adopted by Council.
- A submission was presented to the State Department of Justice and Community Safety outlining actions that should occur for gambling reforms. The recommended actions were informed by community consultation and evidence into gambling harm.
- Work continues at the Sunbury Community Arts and Culture Precinct at Jacksons Hill completed work includes: grounds maintenance, garden bed, tree works and grass resurface dressing.

## Theme 2: A City that cares about our planet, is appealing and connected

- Work progressed this quarter to improve digital planning services to the community, this will allow online lodgement of planning permit applications, with the aim of improving processing times.
- Council endorsed 43 projects for 2023 Conserving Our Rural Environment (CoRE) grants.
- Three community capacity building workshops were held to assist rural landholders develop skills for managing the land sustainably. Including Rural Hume Rural Home bus tour with 40 participants.
- Five draft Conservation Management Plans have been developed.
- Gardens for Wildlife Evaluation report of rounds 1 and 2 were completed, results showed a strong increase in social connections and health and wellbeing as a result of participating in the program.
- Approvals have been received from VicRoads, Secretary to the Department of Premier and Cabinet, Jemena and Melbourne Water for Jack Roper Reserve, Broadmeadows, the project is ready to go to tender.
- Hume's [Climate Action Plan](#) was adopted by Council.
- Council endorsed Draft Land and Biodiversity Plan 2023-2030 for public exhibition.
- Consultants have been engaged to provide Passive House input into the Jackson's Creek Community Centre and specifications for Design Team have been developed.
- Council engaged a partner to deliver a training program for key Council engineering and project staff on Circular Design and Circular Construction.
- As part of the annual Open Space Upgrade Program works have been completed at Cimperwood Drive Reserve, Craigieburn and works are underway at Andlon Court Reserve, Tullamarine.
- Work continues to progress on the development of a Transport Strategy with consultant engaged to assist with community engagement, including focus on disability access and community safety. Data gathering from existing sources undertaken, including sustainability.
- As part of the annual Walking & Cycling Program, path, signage and line marking for the Greendale to Attwood Shared Path have been completed.

## Theme 3: A council that inspires leadership, is accountable and puts the community first

- The Hume Interfaith Dinner was held in September, attended by approximately 160 faith and community leaders to promote diversity, inclusion, modelling and advocating for community strengthening.
- Youth Action Committee (YAC) has 12 members and meet once a week. YAC delivered the Mind Matters Summit in September with 30 young people attending.
- Sustainability Taskforce held two meeting and provided input to Land & Biodiversity Plan and the Transport Strategy.
- Multicultural Advisory Group (MAG) held one meeting and provided input the planned Housing Diversity Strategy. The MAG partnered with the Victoria University to support the delivery of the "Understanding reporting barriers and support needs of people experiencing racism" project.
- The digital transformation program (DTP) has commenced with a Request for Tender issued for an implementation partner to assist council with the implementation of its Enterprise Resource Planning (ERP) solution.
- Community Centres have finalised the tender for facility booking to implement an online, integrated booking system. An internal project working groups have been convened to oversee progress.
- Progression of Council's commitment to gender equality for staff and community, through communications and participation in Wear it Purple Day, Women's Health Week, Men's Health Week and RU OK? Day.
- Introduction of [multilingual service 'Speak to us in your language'](#), allowing customers to book time with a Council Officer who speaks their preferred language. From July to September the service received more than 30 booking via the online booking system, and each week receives more than 30 requests in person or over the phone.



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# HUME CITY COUNCIL PLAN 2021-2025

INCORPORATING THE:

- DISABILITY ACTION PLAN
- COMMUNITY SAFETY ACTION PLAN
- PATHWAYS TO SUSTAINABILITY

Progress Report  
2023/24 Actions



CONTENTS

	1.1 Create learning opportunities for everyone to reach their potential, through all stages of life.	p.6
<b>A community that is resilient, inclusive, and thriving</b>	1.2 Provide opportunities, and support business growth to create accessible local jobs for our diverse community.	p.7
	1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.	p.11
	1.4 Strengthen community connections through local events, festivals, and the arts.	p.17
	2.1 Facilitate appropriate urban development and enhancing natural environment, heritage, landscapes, and rural places.	p.21
<b>A city that cares about our planet, is appealing and connected</b>	2.2 Demonstrate environmentally sustainable leadership and adapt to climate change.	p.24
	2.3 Design and maintain our City with accessible spaces and a strong sense of place.	p.27
	2.4 Connect our City through efficient and effective walking, cycling and public transport and road networks.	p.29
	3.1 Empower and engage our community through advocacy and community engagement.	p.33
<b>A council that inspires leadership, is accountable and puts the community first</b>	3.2 Deliver responsible and transparent governance, services and assets that respond to community needs.	p.36
	3.3 Advance organisational high-performance through innovation and partnerships.	p.38




PROGRESS DESCRIPTIONS

Year to date progress is indicated with the percentage completion for each action.

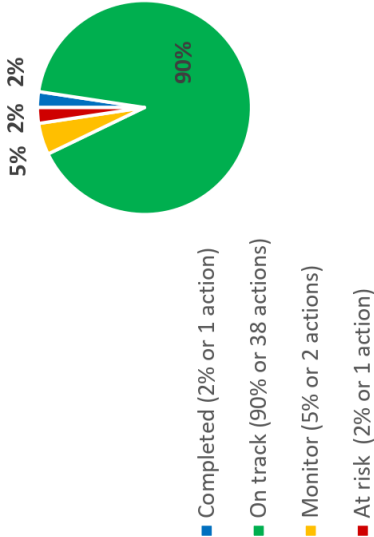
The progress indicators displayed are based on the status as follows:

- **Completed** – Expected work toward this action has been completed.
- **On Track** – Action is proceeding to plan and will be completed by 30 June 2024.
- **Monitor** – Action requires attention to ensure it is completed by 30 June 2024.
- **At Risk** – Action is at risk of not being completed by 30 June 2024.
- **Deferred** – Action is not being completed this financial year.

The Council Plan incorporates the Disability Action Plan, the Community Safety Action Plan and the Pathways to Sustainability. The following symbols are used to specify the corresponding plans:

-  Disability Action Plan
-  Community Safety Action Plan
-  Pathways to Sustainability

SUMMARY OF PROGRESS – 1 JULY 2023 – 30 SEPTEMBER 2023



COUNCILS ROLE

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- **Statutory Authority** – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- **Service Provider** – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- **Facilitator** – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- **Advocate** – Council’s primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

THEME 1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING

Summary of progress and Strategic Indicators

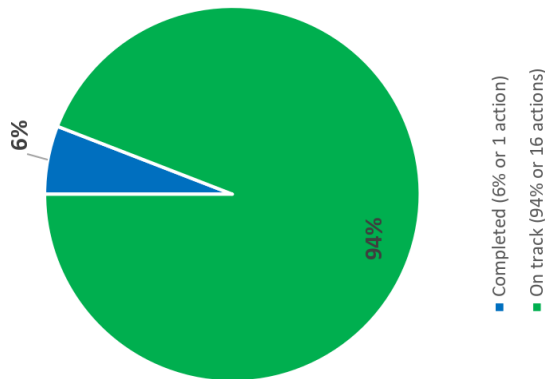
SUMMARY OF PROGRESS FOR THEME 1

1 JULY 2022 – 30 SEPTEMBER 2023

STRATEGIC INDICATORS TO 30 SEPTEMBER 2023

Strategic Objective 1.1: Create learning opportunities for everyone to reach their potential, through all stages of life

Indicator	Target	2023/24 Result
Active library borrowers per head of municipal population	Target by 2025 = 10%	There were 17,597 active borrowers from July to September 2023 (Result = 7.0%). The result for 2022/23 was 8.2%.  (Source: Local Government Performance Reporting Framework)
Kindergarten participation rates (includes non-Council services)	Target by 2025=93%	92% is the most recent kindergarten participation rate (2022), the previous result in 2021 was 94%.  (Source: Department of Education)



Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.

Indicator	Target	2023/24 Result
Number of student placements supported by Council	Target by 2025 = 100	There were 35 student work experience placements from July to September 2023. In 2022/23 three were 84 placements.  (Source: Hume City Council, CHRIS21)
Percentage gap between the Greater Melbourne and Hume LGA unemployment rates	Target by 2025 = 3.5%	Latest data on the unemployment rates show a gap of 2.2% between Hume City (6.6%) and Greater Melbourne (3.8%). For the same period last year, the gap was 3.5%  (Source: Department of Employment Small Area Labour Markets)

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred



THEME 1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING

Summary of progress and Strategic Indicators

Strategic Objective 1.3: Promote a healthy, inclusive and respectful community that fosters community pride and safety.

Indicator	Target	2023/24 Result
Participation rates in Maternal Child Health	Target by 2025 = 75%	The 2022/23 participation rate is 74.12%. The participation rate in the MCH service in 2021/22 was 73.36%.  (Source: Local Government Performance Reporting Framework)
Percentage of community who are satisfied with their health	Target by 2025 = 85%	70.7% is the 2022/23 result which is a decrease from the previous result of 88.8% in 2020/21. This indicator is collected every two years and will next be published in 2024/25.  (Source: Hume City Council, Community Indicators)
Percentage of community who believe it's a good thing for a society to be made up of people from different cultures	Target by 2025 = 85%	92% of people agreed it's a good thing for a society to be made up of people from different cultures in 2022/23 compared to 85% in 2020/21. This indicator is collected every two years and will next be published in 2024/25.  (Source: Hume City Council, Community Indicators)

Strategic Objective 1.4: Strengthen community connections through local events, festivals and the arts.



Indicator	Target	2023/24 Result
Average overall community satisfaction rating for Council led events and festivals	Target by 2025 = 80%	No major community events were held between July and September 2023. The result for 2022/23 was 87.3%.  (Source: Hume City Council, Event Evaluations)

The progress indicator displayed above is based on the status as follows:  
■ Complete   ■ On track   ■ Monitor   ■ At Risk   ■ Deferred

# THEME 1

## A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

### Strategic Objective 1.1: Create learning opportunities for everyone to reach their potential, through all stages of life.

Major Strategy or Action	Division	Description of Progress (Year to date)
<p>1.1.1 Strengthen volunteering to enhance vocational and social learning opportunities and community connections.</p> <p> </p> <p><i>Council's Role: Service Provider, Facilitator</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 25%;"></div> 25% </div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Services and Living	<p>Actions to strengthen volunteering to enhance vocational and social learning opportunities and community connection included:</p> <ul style="list-style-type: none"> <li>• <a href="#">Hume Volunteer Gateway</a> registered almost 100 new volunteers and six new organisations.</li> <li>• In partnership with the Australian Tax Office, Council delivered Tax Help which provides supports with simple tax affairs from mid-July to end October. Tax Help received almost 300 calls and over 100 sessions. This year's program is supported by 4 volunteers.</li> <li>• Council's Vision for Volunteering Framework is currently being drafted.</li> </ul>
<p>1.1.2 Continue to review Council's early years services and explore future infrastructure requirements for the short, medium and long term needs to support continued service growth and changing government policy direction.</p> <p><i>Council's Role: Service Provider</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 75%;"></div> 75% </div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Services and Living	<p>Following the Kindergarten Infrastructure Building Blocks Pipeline partnerships agreement with the Victorian Government has been approved in 2022/23. Planning has commenced for design and construction for expansion at five locations.</p>

The progress indicator displayed above is based on the status as follows:

■ Complete
 ■ On track
 ■ Monitor
 ■ At Risk
 ■ Deferred


Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 6 of 40

THEME1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.2.1 Provide a range of Council-led initiatives and work experiences to strengthen employment pathways and vocational education opportunities, particularly for those of diverse or disadvantaged backgrounds.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div>20%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	Chief People Officer	<div>From July to September employment pathways and vocational education opportunities included:</div> <ul style="list-style-type: none"><li>• Thirty-five placements occurred during Quarter One 2023/24: 15 high school work experience placements and 20 tertiary education placements in Children's Services</li><li>• Four Industry Practical Placements supported by Kangan Institute continued with their second work rotation during 2023, providing work experience for Hume residents with a mild intellectual disability.</li><li>• Fifty percent of new hires to Hume City Council during Quarter One 2023/24 are Hume residents.</li><li>• Planning commenced for Council to participate in a Passport to Work program in 2024, providing leadership development for staff, and mentoring for disadvantaged Hume community members. This program is a collaboration between Juno Institute and Council, and for a second year exploring collaboration with DPV Health.</li></ul>

The progress indicator displayed above is based on the status as follows:  

Complete

On track

Monitor

At Risk

Deferred



Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 7 of 40

# THEME 1

## A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

**Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.**

Major Strategy or Action	Division	Description of Progress (Year to date)
<p>1.2.2 In partnership with the Victorian Government and business, progress the revitalisation of Broadmeadows and Hume Central to facilitate a vibrant town centre, places for people to work, learn, live and enjoy and advocacy for renewal of the Broadmeadows Train Station.</p> <p> </p> <p><i>Council's Role: Facilitator, Advocate</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 25%;"></div> 25% </div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Planning and Places	<p>Work to progress the revitalisation of Broadmeadows and Hume Central has included:</p> <ul style="list-style-type: none"> <li>Design development for a new Council chamber within Broadmeadows Global Learning Centre complete.</li> <li>An architect has been appointed for design of staged development of Broadmeadows car park.</li> <li>An expression of interest process complete for developing Lot E and has progressed to the next phase Request for Proposal.</li> </ul>
<p>1.2.3 Strengthen tertiary education opportunities in Hume City through the Multiversity Program and advocacy for a university or TAFE to be established in Hume's growth areas.</p> <p><i>Council's Role: Facilitator, Advocate</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 25%;"></div> 25% </div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Planning and Places	<p>Strengthening tertiary education opportunities in Hume City have included:</p> <ul style="list-style-type: none"> <li>A successful Illuminate nextgen Challenge was delivered in August 2023. Seven Hume secondary schools participated, consisting of 54 students.</li> <li>Planning is underway for the 2023/2024 <a href="#">Hume Multiversity Tertiary Education Scholarship Program</a> in partnership with Victoria University, Deakin University and La Trobe University.</li> <li>Discussions continue with a tertiary education provider regarding establishing a facility in the Cloverton MAC</li> </ul>

The progress indicator displayed above is based on the status as follows:

 Complete
  On track
  Monitor
  At Risk
  Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 8 of 40



THEME 1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<p>1.2.4 In partnership with stakeholders, advocate for, and strengthen Hume City's economy by building business capability, promoting the visitor economy and attracting innovative business, support and facilitate business growth and local employment outcomes.</p> <p><i>Council's Role: Facilitator, Advocate</i></p> <p><b>Progress Indicator</b></p> <div><div></div>25%</div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Planning and Places	<p>Council continued to strengthen Hume City's economy through;</p> <p><b>Facilitating business growth, capabilities and attracting innovation business:</b></p> <ul style="list-style-type: none"><li>• A series of Small Business Mentoring Clinics were delivered, an Export Forum and a stakeholder engagement meeting were held.</li><li>• Victoria University delivered a 'Leading a Team' small business workshop to Hume SEED businesses.</li><li>• Hume Small Business Grants 23/24 were launched and a series of workshops were delivered to support potential applicants.</li><li>• Started discussions with two potential business recipients for the Hume City Business Establishment Financial Incentive.</li><li>• As of September, StartNorth has 95 members, six additional offices are under construction.</li><li>• Planning advanced for the delivery of the Hume Business Awards.</li></ul> <p><b>Visitor Economy (VE) promotion:</b></p> <ul style="list-style-type: none"><li>• A 'Discover Hume' double page advertorial has been delivered in state government tourism publication- Winter 'Official Visitor's Guide'.</li><li>• As at end of September @discoverhume Instagram page reached almost 6k followers, a partnership with digital influencer @melbfoodbaby was delivered to promote some of Hume's major tourism businesses.</li><li>• Planning has commenced for the delivery of a Visiting Friends and Relatives (VFR) Spring campaign aimed to equip Hume residents with the local knowledge they need to take their VFRs to Hume's diverse attractions, eateries, wineries etc and retain spend locally.</li></ul>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

THEME 1 A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.			
Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.			
Major Strategy or Action	Division	Description of Progress (Year to date)	
1.2.4 cont.	City Planning and Places	<b>Facilitating local employment outcomes:</b> <ul style="list-style-type: none"><li>Engagement with 22 Hume businesses as part of Employment and Economic Development (SEED) project has continued with 17 formal signatories.</li><li>Twenty-seven unemployed Hume residents were directly supported by the Local Employment Partnerships into employment with Hume businesses.</li><li>Three employer led information sessions were delivered with a total of 41 Hume residents participating for school crossing supervisor roles, construction and catering roles.</li><li>The Melbourne's North Manufacturing Jobs Expo was delivered in partnership with Hume City Council and NORTHLink, over 300 Hume residents attended.</li><li>Holmesglen partnered with Hume City Council to deliver a Small Business Festival as part of the Self Employment Assistance program, approximately 250 people attended.</li></ul>	

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 10 of 40


Hume City Council

Page 20

THEME1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.3.1 In partnership with Victoria Police, continue to identify and deliver initiatives to improve driver/road safety, including reducing hoon driving and illegal dirt bikes.</div> <div></div> <div>Council's Role: <i>Facilitator, Service Provider</i></div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	<div>Victoria Police, Vic Roads and HCC Traffic Management are continuing to meet on a quarterly basis to review serious and fatal road injuries and to identify prevention measures.</div> <div>Coffee with a Cop session were delivered at Homestead Community Centre, Gladstone Park Shopping Centre and Kalkallo Community Centre providing opportunities for community member to meet, engage and raise concerns with Victoria Police.</div> <div>A community information and education session was delivered at the Newbury Child and Community Centre focused on crime and incident reporting.</div>

The progress indicator displayed above is based on the status as follows:  

Complete

On track

Monitor

At Risk

Deferred


Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 11 of 40

THEME1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.3.2 Facilitate initiatives and partnerships to raise awareness around the impact of family violence, and support prevention of violence against women campaigns.</div> <div></div> <div>Council's Role: <i>Facilitator</i></div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	<div>A Family Violence Practitioners Forum was delivered at the Broadmeadows Town Hall for practitioners and staff operating across the Hume and Merri-bek municipalities. This session was supported by the Northern Legal Community Centre.</div> <div>An internal Family Violence Prevention Working Group has been convened and met in August. This working group will oversee the delivery of a range of family violence prevention initiative and training opportunities delivered under the 'Free From Violence' local government project.</div> <div>Planning is underway for a series of events that will be offered by Council as part of 16 Days of Activism.</div>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred



Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 12 of 40

# THEME 1

## A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

### Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.

Major Strategy or Action	Division	Description of Progress (Year to date)
<p>1.3.4 Advance Social Justice outcomes through delivering targeted initiatives to address barriers to access and participation.</p> <p></p> <p><i>Council's Role: Facilitator</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 25%;"></div> 25% </div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Services and Living	<p>Initiatives to address barriers to access and participation and support community members to feel included and safe included:</p> <ul style="list-style-type: none"> <li>Delivered Human Rights Ambassador training to three cohorts.</li> <li>Three Welcome to Hume tours were delivered.</li> <li>Partnered with Victoria University to deliver the statewide Understanding reporting barriers and support needs of people experiencing racism project, between July and September two focus groups with Multicultural Advisory Group were held, and community feedback was sought for suggestions and experience around reporting racism and support needs.</li> </ul>
<p>1.3.5 Establish an ongoing compliance model across Council that ensures our operational, reporting and investigation obligations, required under the Child Safe Standards and the Commission for Children and Young People (CCYP) are met.</p> <p></p> <p><i>Council's Role: Service Provider</i></p> <p><b>Progress Indicator</b></p> <div> <div style="width: 90%;"></div> 90% </div>	Finance & Governance	<p>Processes are in place to manage reporting and investigating child safe related matters with key stakeholders responsible for compliance with Child Safe Standards. A five-year plan is underdevelopment aimed at embedding the Child Safe Standards across the organisation.</p>

The progress indicator displayed above is based on the status as follows:

 Complete
  On track
  Monitor
  At Risk
  Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 13 of 40

THEME1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.3.6 Finalise a review of General Local Law No. 1, including community and stakeholder engagement.</div> <div></div> <div>Council's Role: Statutory Authority</div> <div><div>Progress Indicator</div><div>100%</div></div> <div>Carry over action from 2022/23.</div>	Finance & Governance	The <a href="#">Hume General Purpose Local Law 2023</a> was adopted by Council in August and came into effect on 4 September 2023.
<div>1.3.7 Finalise and commence implementation of a new Domestic Animal Management Plan to support responsible animal management and safety.</div> <div></div> <div>Council's Role: Statutory Authority</div> <div><div>Progress Indicator</div><div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	The <a href="#">Hume Domestic Animal Management Plan</a> has been finalised and was adopted by Council in August 2023. Work has commenced on the implementation of actions identified within year one of the action plan.







The progress indicator displayed above is based on the status as follows:  
 Complete   On track   At Risk   Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 14 of 40

THEME 1

A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<p>1.3.9 Continue to undertake initiatives and advocacy to reduce gambling related harm and gambling reform, including reviewing Council's Gambling Harm Minimisation Policy.</p> <p></p> <p><i>Council's Role: Facilitator, Advocate</i></p> <p><b>Progress Indicator:</b>  35%</p> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Services and Living	<p>On 16 July 2023, the State Government announced reforms to the use of Electronic Gaming Machines (EGMs) and venue operating hours to protect Victorians from gambling harm, these changes will help to protect the financial and emotional well-being of our community.</p> <p>A submission was presented to the State Department of Justice and Community Safety outlining actions that should occur for gambling reforms. The recommended actions were informed by community consultation and evidence into gambling harm.</p> <p>Planning continued for the Gambling Harm Symposium to occur during October. Guest speakers have been engaged and the event planning remains on-track.</p>
<p>1.3.10 Implement actions from the Hume Health and Wellbeing Plan 2021-2025.</p> <p>  </p> <p><i>Council's Role: Service Provider</i></p> <p><b>Progress Indicator:</b>  25%</p> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Services and Living	<p>A second-year action plan (Action Plan 2) has been developed, with subsequent actions are taking place. Within Action Plan 2 are actions dedicated to enhancing sustainability outcomes, enhancing safety for community and improving mental health and social outcomes for people with disabilities.</p>

The progress indicator displayed above is based on the status as follows:

 Complete  On track  Monitor  At Risk  Deferred





THEME


1


A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.


Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.


Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.3.11 In partnership with local agencies, provide assistance and support to people sleeping rough within Hume City, including adopting a rough sleeping response protocol.</div> <div></div> <div>Council's Role: <i>Facilitator</i></div> <div><div>Progress Indicator</div><div><div></div>40%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	A rough sleeping protocol continues to be implemented in partnership with local agencies and neighbouring Councils. Meetings were held during this period to determine ways to coordinate service responses to people experiencing homelessness.
<div>1.3.12 Continue undertaking accessibility works at Council facilities, and other public-realm improvements to support people with disabilities.</div> <div></div> <div>Council's Role: <i>Service Provider</i></div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	Accessibility works continue to be planned and undertaken at Council facilities to support improvements for people with a disability, including active projects at: <ul style="list-style-type: none"><li>• Mifford Crescent Preschool, Craigieburn; and</li><li>• Lynda Blundell Seniors Centre, Dallas</li></ul> Access audits and planning continues to ensure responsiveness of accessibility works and the implementation of improvements to support people with a disability.


The progress indicator displayed above is based on the status as follows:

 Complete

 On track

 Monitor

 At Risk

 Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 16 of 40



THEME 1 A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.		
Strategic Objective 1.4 Strengthen community connections through local events, festivals and the arts.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.4.1 Undertake initiatives to strengthen local arts, including the adoption and implementation of the Creative Places Arts Infrastructure Plan.</div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div>	City Services and Living	<div>Initiative to strengthen local arts included:</div> <ul style="list-style-type: none"><li>Arts Grants 2023 review complete, Council Report and revised guidelines submitted for consideration.</li><li>Gallery Expression of Interest advertised.</li><li>Mural Program 2023/2024 in development.</li></ul>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 17 of 40

Hume City Council

Page 27

THEME  
1  
A COMMUNITY THAT IS RESILIENT, INCLUSIVE AND THRIVING.

Strategic Objective 1.4 Strengthen community connections through local events, festivals and the arts.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>1.4.3 Commence design and delivery of improvements to develop a Sunbury Community Arts and Cultural Precinct at Jacksons Hill.</div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div>	City Planning and Places	<div>Clean up works request for quote is complete and works and progressing well. Grounds maintenance, garden bed, tree works, and grass resurface dressing complete. Services and maintenance planning underway to secure Building 22 &amp; Building 24.</div> <div>Event planning for Spring Activations and community engagement has commenced.</div>

The progress indicator displayed above is based on the status as follows:  
■ Complete   ■ On track   ■ Monitor   ■ At Risk   ■ Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

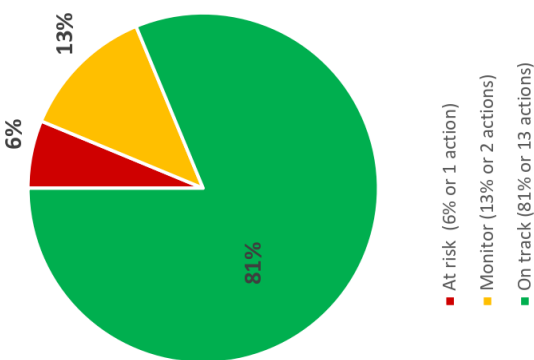
Page 18 of 40

THEME  
2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2  
1 JULY 2022 – 30 SEPTEMBER 2023



At risk (6% or 1 action)	6%
Monitor (13% or 2 actions)	13%
On track (81% or 13 actions)	81%

STRATEGIC INDICATORS TO 30 SEPTEMBER 2023

Strategic Objective 2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places.

Indicator	Target	2023/24 Result
Percentage of Council planning decisions upheld at VCAT	Target by 2025 = 60%	0% of decisions were upheld at VCAT. In 2022/23 the result was 14%.  (Source: Local Government Performance Reporting Framework)
Percentage of planning applications decided within required timeframes	Target by 2025 = 60%	51% of planning applications were decided within required timeframes. The 2022/23 result was 45%.  (Source: Local Government Performance Reporting Framework)

Strategic Objective 2.2: Demonstrate environmentally sustainable leadership and adapt to climate change.

Indicator	Target	2023/24 Result
Percentage of kerbside waste collection diverted from landfill	Target by 2025 = 45%	The waste diversion rate is 29.5%. The diversion rate for 2022/23 is 34.1%.  (Source: Local Government Performance Reporting Framework)

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 19 of 40

THEME

2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Summary of progress and Strategic Indicators

Strategic Objective 2.3: Design and maintain our City with accessible spaces and a strong sense of place.

Indicator	Target	2023/24 Result
Net increase in street and park trees per year	Target by 2025 = 5,000	There was a net increase of 1,299 trees from July to September 2023 with 613 trees removed and 1,912 trees planted. The previous result in 2022/23 was a net increase of 1,192 trees.  (Source: Hume City Council)

Strategic Objective 2.4 Connect our City through efficient and effective walking, cycling and public transport and road networks.


Indicator	Target	2023/24 Result
Community satisfaction rating with sealed local roads	Target by 2025 = 62	2022/23 Result: 54/100. Previous result was 61/100 in 2021/22.  (Source: Hume City Council, Community Survey 2021/22, Community Indicators Survey 2022/23)

THEME

2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.1 Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.1.1 Review and implement improvements to further enhance the delivery of services within the Planning and Development Department.</div> <div>Council's Role: Statutory Authority</div> <div><div>Progress Indicator</div><div><div></div>60%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Planning and Places	Work progressed this quarter to improve digital planning services to the community, including the appointment of a project management and support resources to focus on improvements to the eHume and TechnologyOne application processes. This will allow online lodgement of planning permit applications, with the aim of improving processing times. This work will continue through quarter two, with work also commencing to improve environmental planning, landscaping, and engineering application processes.
<div>2.1.2 Undertake planning to improve housing diversity (including housing design guidelines), and advocate for improvements to social housing.</div> <div></div> <div>Council's Role: Facilitator, Advocate</div> <div><div>Progress Indicator</div><div><div></div>10%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Planning and Places	Extensive advocacy from Hume City Council has secured government commitment to initial stage of <a href="#">renewal at Banksia Gardens</a> jointly funded by State's Big Housing Build and Federal Social Housing Accelerator. The renewal will comprise of 120 homes and is projected for commencement in 2024.

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk


Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 21 of 40

THEME  
2  
A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.1 Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.1.3 Progress Stage Three of the youth crisis accommodation with the support of an external partner, and identify potential site locations for a facility which can accommodate crisis accommodation, with wrap-around services and 24/7 onsite support.</div> <div></div> <div>Council's Role: <i>Facilitator</i></div> <div><div>Progress Indicator</div><div><div></div>10%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	Meeting occurred with stakeholders to determine timelines, actions, and responsibilities for Stage 3 of the project.
<div>2.1.4 In partnership with Mitchell and Whittlesea councils and State Government, continue to advance planning for the City consistent with the vision and direction of Council's integrated growth area plans, including the planning for new town centres in Cloverton and Merrifield (Mickleham).</div> <div>Council's Role: <i>Facilitator</i></div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Planning and Places	Regional Infrastructure Needs Assessment was completed.  Preparation for joint council meeting was undertaken. The purpose of the joint meeting is for the partnership councils to endorse the Regional Partnership and its continued work on the planning of the Cloverton Metropolitan Activity Centre (MAC) and joint advocacy for State Government assistance in the coordination and delivery of the MAC. The meeting is scheduled for October.

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 22 of 40

THEME  
2  
A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.1 Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.1.5 Support rural landowners to manage land sustainably and protect environmental assets by implementing the new Rural Engagement Program, including the Conserving our Rural Environment (CoRE) Grant, Primary Producer Rate Rebate, Rural Land Management Grant, and capacity building activities.</div> <div><div><div></div></div><div><i>Council's Role: Service Provider</i></div><div><div>Progress Indicator</div><div>25%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div> <tr><td><div>2.1.6 Implement the Conservation Management Plan (CMP) Framework by progressively developing individual plans for each of the conservation reserves.</div><div><div><div></div></div><div><i>Council's Role: Service Provider</i></div><div><div>Progress Indicator</div><div>10%</div></div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></td></tr>	<div>2.1.6 Implement the Conservation Management Plan (CMP) Framework by progressively developing individual plans for each of the conservation reserves.</div> <div><div><div></div></div><div><i>Council's Role: Service Provider</i></div><div><div>Progress Indicator</div><div>10%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	
<div>2.1.6 Implement the Conservation Management Plan (CMP) Framework by progressively developing individual plans for each of the conservation reserves.</div> <div><div><div></div></div><div><i>Council's Role: Service Provider</i></div><div><div>Progress Indicator</div><div>10%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>		

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor



At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 23 of 40



THEME 2 A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.			
Strategic Objective 2.2 Demonstrate environmentally sustainable leadership and adapt to climate change.			
Major Strategy or Action	Division	Description of Progress (Year to date)	
<div>2.2.1 Implement programs to support environmental sustainable leadership including Enviro Champions, Gardens for Wildlife, and Environmental Scholarship programs.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	<div>Programs to support environmentally sustainable leadership included:</div> <ul style="list-style-type: none"><li>• Enviro Champions Great Green Get Together 2023 projects promoted to the community in Live Green Spring Summer newsletter.</li><li>• Gardens for Wildlife Evaluation report of rounds 1 and 2 were completed, results showed a strong increase in social connections and health and wellbeing as a result of participating in the program.</li></ul>	
<div>2.2.2 Finalise the review of the Land and Biodiversity Plan and commence implementation.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div>25%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	<div>In August, Council endorsed Draft Land and Biodiversity Plan 2023-2030 for public exhibition. Following public consultation, due to be completed in October the Plan has been scheduled for adoption at Council's meeting on 13 November 2023.</div>	

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 24 of 40

Hume City Council

Page 34



THEME

2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.2 Demonstrate environmentally sustainable leadership and adapt to climate change.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.2.3 Enhance Council’s response to climate change including the development of a climate action plan to cover actions within Council operations and to support the Hume community and businesses adapt to climate change.</div> <div><div><div></div></div><div><div></div></div></div> <div><div>Council’s Role: Facilitator</div><div><div>Progress Indicator</div><div><div></div><div>10%</div></div></div><div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div></div>	Infrastructure and Assets	<div>Hume’s <a href="#">Climate Action Plan</a> was adopted by Council in September.</div> <div>Consultants have been engaged to provide Passive House input into the Jackson’s Creek Community Centre and specifications for Design Team have been developed.</div>

The progress indicator displayed above is based on the status as follows:

Complete

On track



Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 25 of 40

<div><div>THEME</div><div>2</div><div>A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.</div></div>			
Strategic Objective 2.2 Demonstrate environmentally sustainable leadership and adapt to climate change.			
Major Strategy or Action	Division	Description of Progress (Year to date)	
<div>2.2.4 Undertake investigations and progress initiatives to improve stormwater harvesting, including at Cloverton, and subject to funding, Jack Roper Reserve Broadmeadows and/or John Ilhan Memorial Reserve Broadmeadows. and/or O'Brien Street retarding basin Sunbury.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>20%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	Infrastructure and Assets	<div>Initiatives to improve stormwater harvesting have included:</div> <ul style="list-style-type: none"><li>• The draft Stormwater Offsets Scheme is being developed and due to go to Council late 2023.</li><li>• Approvals have been received from VicRoads, Secretary to the Department of Premier and Cabinet, Jemena and Melbourne Water for Jack Roper Reserve, the project is ready to go to tender.</li><li>• The Cultural Heritage Management Plan for the John Ilhan Memorial Reserve has been drafted and a meeting with the Wurundjeri scheduled for January 2024 to seek approval.</li></ul>	
<div>2.2.5 Support the transition of the Hume economy to a Circular Economy.</div> <div></div> <div>Council's Role: Facilitator, Advocate</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Planning and Places	<div>Planning was completed for the Circular Essentials 24 business training program, to be delivered in early 2024.</div> <div>Council engaged a partner to deliver a training program for key Council engineering and project staff on Circular Design and Circular Construction.</div>	

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 26 of 40

THEME

2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.3 Design and maintain our City with accessible spaces and a strong sense of place.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.3.2 Finalise a new Open Space Strategy and continue to implement improvements to active and passive open spaces and playspaces.</div> <div><div><div><div></div><div></div><div></div></div><div></div></div><div><div>Council's Role: Service Provider</div><div><div>Progress Indicator</div><div><div>30%</div></div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div></div>	City Planning and Places	<div>Hume's current strategic documents have been reviewed to be reflected in the draft, as well as up-to-date municipal information on both the status of open space and growth. The draft document is being prepared through a Council working group and a control group.</div> <div>The annual Open Space Upgrade Program looks to renew reserves for the community in line with the Open Space Strategy. The process to improve these spaces include engaging with the local community to understand and address community needs as well as support local ownership. The design will consider accessibility and inclusivity to promote participation and connection. CPTED (Crime Prevention Through Environmental Design) principles will be adopted to promote positive interaction and a sense of safety. Sustainability will be supported via the selection of equipment, materials and soft landscaping will consider supplier location, maintenance, conservation, and suitability of location.</div> <div>The current works include: <b>Completed</b> - Cimperwood Drive Reserve, Craigieburn <b>Underway</b> - Andlon Court Reserve, Tullamarine, <b>Planning complete</b> - Churchill Avenue Reserve, Tullamarine, Grove Road Reserve, Craigieburn, McKeown Outlook Reserve, Roxburgh Park <b>Planning underway</b> - Clovelly Drive Reserve, Craigieburn, Grove Road Reserve, Craigieburn, Highgate Recreation Reserve, Craigieburn, Lawson Street Reserve, Sunbury, Hatty Court Reserve, Campbellfield.</div>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 27 of 40

THEME

2

A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

Strategic Objective 2.3 Design and maintain our City with accessible spaces and a strong sense of place.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>2.3.5 Continue the implementation of the Waste and Resource Recovery strategy, and implement initiatives to reduce the incidence of illegal dumped waste in Hume City.</div> <div><div><div><div></div><div></div><div></div></div><div></div></div><div><div>Council's Role: Service Provider</div><div>Progress Indicator<div><div></div><div>25%</div></div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div></div>	Infrastructure and Assets	The Waste Response Team is due to commence in October 2023. This team will be changing our response to illegal dumping and will focus on education to support behaviour change.

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred




Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 28 of 40

# THEME 2

## A CITY THAT CARES ABOUT OUR PLANET, IS APPEALING AND CONNECTED.

### Strategic Objective 2.4 Connect our City through efficient and effective walking, cycling and public transport and road networks.

Major Strategy or Action	Division	Description of Progress (Year to date)
<p>2.4.1 Subject to the completion of external approvals, progress construction of Yirragan Road connection to Buckland Way, Sunbury.</p> <p><i>Council's Role: Service Provider</i></p> <p><b>Progress Indicator</b>  0%</p>	Infrastructure and Assets	<p>This project has not been able to progress while external approvals are being considered. Council Officers are continuing to work with partner organisations to resolve issues with the external approvals.</p>
<p>2.4.2 Develop and commence implementation of a Transport Strategy to improve transport networks, and continue to undertake initiatives to enhance walking and cycling.</p> <p></p> <p><i>Council's Role: Service Provider, Facilitator</i></p> <p><b>Progress Indicator</b>  15%</p> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	City Planning and Places	<p>Work continues to progress on the development of a Transport Strategy with consultant engaged to assist with community engagement, including focus on disability access and community safety. Data gathering from existing sources undertaken, including sustainability.</p> <p>The annual Walking &amp; Cycling Program consider accessibility and inclusivity to promote health and wellbeing. They are intended to provide community members with safe connections using CPTED (Crime Prevention Through Environmental Design) principles, appropriate signage and line marking. The current status of the Walking &amp; Cycling Program projects are:</p> <ul style="list-style-type: none"> <li>• Work completed – Path, signage and line marking for the Greenvale to Attwood Shared Path</li> <li>• Planning completed - Wayfinding and shimmy routes for each end of the Greenvale to Attwood Shared Path, Plans completed by Traffic for path connection on Cooper Street, awaiting DTP approval</li> <li>• Planning underway - Aitken Creek Shared Path (Roxburgh Park to Craigieburn Station Connection), Kismet Creek Shared Path and Malcolm Creek Trail.</li> </ul>

The progress indicator displayed above is based on the status as follows:

 Complete
  On track
  Monitor
  At Risk
  Deferred

THEME 3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Summary of progress and Strategic Indicators

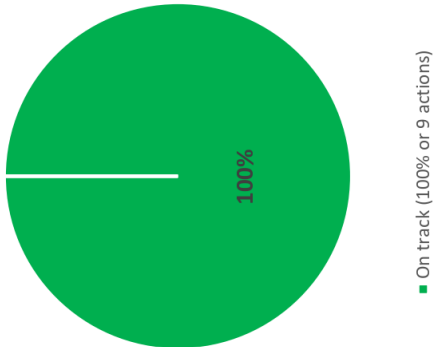
SUMMARY OF PROGRESS FOR THEME 3

1 JULY 2023 – 30 SEPTEMBER 2023

STRATEGIC INDICATORS TO 30 SEPTEMBER 2023

Strategic Objective 3.1: Empower and engage our community through advocacy and community engagement.

Indicator	Target	2023/24 Result
Community satisfaction with Council decisions	Target by 2025 = 60%	2022/23 result is 55/100. Previous year result was 57/100 in 2021/22.  (Source: Hume City Council, Community Survey 2021/22, Community Indicators Survey 2022/23)
Percentage of Council decisions made at meetings closed to the public	Target by 2025 = 15%	26.5% is the result to date in 2022/23. This result in 2022/23 was 14.1%.  (Source: Local Government Performance Reporting Framework)
Satisfaction with community consultation and engagement	Target by 2025 = 55%	2022/23 result is 53/100. Previous year result was 57/100 in 2020/21.  (Source: Hume City Council, Community Survey 2021/22, Community Indicators Survey 2022/23)



# THEME 3

## A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Summary of progress and Strategic Indicators

Strategic Objective 3.2: Deliver responsible and transparent governance, services and assets that respond to community needs.

Indicator	Target	2023/24 Result
Adjusted underlying surplus as a percentage of underlying revenue	Target by 2025 = 5.33%	Result for 1 July to 30 September 2023 is 10.57%. In 2022/23, the result was -2.34%. (Source: Local Government Performance Reporting Framework)
Asset renewal and upgrade compared to depreciation	Target by 2025 = 82.94%	Result for 1 July to 30 September 2023 is 82%. In 2022/23, the result was 84.15%. (Source: Local Government Performance Reporting Framework)
Percentage of Council Plan Actions completed	Target by 2025 = 80%	One Council Plan action has been completed between July and September 2023. At the same time last year, no Council Plan actions were completed. (Source: Hume City Council, Council Plan Quarterly Reports)
Percentage of Capital Works completed	Target by 2025 = 90%	24.1% of planned Capital Works have been completed. This is a new indicator for the 2023/24 year.

# THEME 3

## A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Summary of progress and Strategic Indicators

Strategic Objective 3.3: Advance organisational high-performance through innovation and partnerships.

Indicator	Target	2023/24 Result
Employee Retention Rate	Target by 2025 = 92%	Employee retention rate was 97.3% for the July to September, for the same period last year the retention rate was 96.7%. The result for 2022/23 financial year was 88.2%.  (Source: Local Government Performance Reporting Framework)
Satisfaction with Council's overall performance	Target by 2025 = 65	2022/23 result is 60/100. Previous year result was 68/100 in 2021/22.  (Source: Hume City Council, Community Survey 2021/22, Community Indicators Survey 2022/23)



THEME

3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective 3.1 Empower and engage our community through advocacy and community engagement.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.1.1 Implement and support programs and advisory committees/reference groups to foster community leadership and increase community participation into Council decision making processes including:<ul style="list-style-type: none"><li>Reconciliation Action Plan Working Group (RAPWG)</li><li>Hume Interfaith Network (HIN)</li><li>Multicultural Advisory Group (MAG)</li><li>Hume Community Safety Advisory Committee</li><li>Hume Jobs and Skills Taskforce</li><li>Hume Sustainability Taskforce (HST)</li><li>Youth Action Committee (YAC)</li><li>Hume Clean Taskforce Advisory Committee</li></ul></div> <div><div><div><div></div><div></div><div></div></div><div><div></div><div></div><div></div></div></div><div><div></div><div></div><div></div></div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div></div>	<div>City Services and Living,  City Planning and Places,  Infrastructure and Assets</div>	<div>Support for programs and advisory committees/reference groups during the year included:<ul style="list-style-type: none"><li>Hume Interfaith Network (HIN) held one meeting was held where feedback was provided for "Understanding reporting barriers and support needs of people experiencing racism" project, Gambling Harm initiative and Hume Interfaith Dinner. The Hume Interfaith Dinner was held in September, attended by approximately 160 faith and community leaders to promote diversity, inclusion, modelling and advocating for community strengthening.</li><li>Multicultural Advisory Group (MAG) held one meeting and provided input the planned Housing Diversity Strategy. The MAG partnered with the Victoria University to support the delivery of the "Understanding reporting barriers and support needs of people experiencing racism" project.</li><li>The Hume Jobs and Skills Task Force held one meeting.</li><li>Sustainability Taskforce held two meeting and provided input to Land &amp; Biodiversity Plan and the Transport Strategy.</li><li>Youth Action Committee (YAC) has 12 members and meet once a week. YAC delivered the Mind Matters Summit in September with 30 young people attending.</li><li>Hume Clean Taskforce Advisory Committee, in August, officers met with the Committee Chairperson to review expressions of interest from new community members.</li></ul></div>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 33 of 40

Hume City Council


Page 43

THEME

3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective 3.1 Empower and engage our community through advocacy and community engagement.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.1.3 Undertake initiatives to enhance Council consultation and engagement practices, including strengthening engagement and communication with our multicultural communities.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div><div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div></div>	Customer and Strategy	<div>Council's <a href="#">community engagement platform</a> was launched in August 2023, providing an improved user experience for participants using the platform, and introducing new online engagement tools, including a new project 'fund it' deliberative engagement tool which was trialled with the <a href="#">Sunbury Aquatic &amp; Leisure Centre - outdoor area &amp; water play area consultation</a>. This engagement tool allowed participants the ability to spend points on their preferred water play equipment, making trade-offs between different options. Feedback from this consultation is currently being considered to inform the design of the new water play area.</div> <div>From the 1 July to 30 September 2023, 15 consultation, engagement and evaluation projects were completed. Over 6,500 unique visitors accessed Council's community engagement platform in the first quarter, visiting a total of approximately 8,200 times.</div>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 34 of 40

THEME 3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective 3.1 Empower and engage our community through advocacy and community engagement.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.1.5 Work with the Victorian Electoral Commission (VEC) for the preparation of the 2024 Council Elections, including supporting VEC in their electoral boundary review for Hume City.</div> <div>Council's Role: Statutory Authority</div> <div><div>Progress Indicator</div><div><div></div>15%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	Finance & Governance	Engagement has been occurring with the VEC which includes meeting with VEC staff around the availability of venues to host staff for the 2024 election. It is anticipated that the <a href="#">Hume City Council electoral structure review</a> will commence in late October 2023 – this review is conducted independently from Hume City Council – and Council will promote engagement opportunities as they arise.

The progress indicator displayed above is based on the status as follows:  
■ Complete   ■ On track   ■ Monitor   ■ At Risk   ■ Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 35 of 40

THEME

3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective 3.2 Deliver responsible and transparent governance, services and assets that respond to community needs.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<p>3.2.2 Commence implementation of the organisation's transformation reform program to enhance service efficiencies and improve transparency and performance accountability.</p> <p><i>Council's Role: Service Provider</i></p> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div></div> <p>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</p>	Customer and Strategy	<p>The digital transformation program (DTP) has commenced with a Request for Tender issued for an implementation partner to assist council with the implementation of its Enterprise Resource Planning (ERP) solution.</p> <p>Work has also progressed to identify improvements for Council's data reporting and insights capabilities. During this quarter, an initial data strategy has been developed, and work was undertaken to enhance data management practices, including commencing the development of a data governance framework.</p>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk


Deferred

THEME

3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective 3.2 Deliver responsible and transparent governance, services and assets that respond to community needs.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.2.3 Plan for, deliver, and undertake initiatives to improve utilisation of community infrastructure and facilities: including finalising and implementing the Community Infrastructure Plan, Community Facilities Strategic Review and Youth Facilities Review.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div>10%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	<div>City Planning and Places</div> <div>City Services and Living</div>	<div>Actions to improve utilisation of community infrastructure and facilities has included:</div> <ul style="list-style-type: none"><li>Library-related project Request for Tender developed for a December appointment. Panel for planning and design consultants in progress for work moving forward.</li><li>Youth centres continue to be activated as planned.</li><li>Community Centres have finalised the tender for facility booking to implement an online, integrated booking system. An internal project working groups have been convened to oversee progress.</li></ul>

The progress indicator displayed above is based on the status as follows:  

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report


Page 37 of 40

THEME

3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective: 3.3 Advance organisational high-performance through innovation and partnerships.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.3.1 Undertake a range of initiatives and programs to enhance the skills and capabilities of Council's workforce, including developing and implementing a Future Workforce Strategy, Workforce Plan, Gender Equality Action Plan and a Workplace Diversity and Inclusion Strategy.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>20%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	Chief People Officer	<div>Initiatives to support the Diversity and Inclusion Governance Framework, Gender Equality Action Plan (GEAP) and gender equality progress reporting have included:</div> <ul style="list-style-type: none"><li>• Preparation for the Commission of Gender Equality progress reporting, due February 2024.</li><li>• Progression of Council's commitment to gender equality for staff and community, through communications and participation in Wear it Purple Day, Women's Health Week, Men's Health Week and RU OK? Day.</li></ul> <div>Enhancement of skills and capability of Council's workforce continued with:</div> <ul style="list-style-type: none"><li>• Defining and development of 'Foundational Leadership Expectations'.</li><li>• One leadership forum was held in August, planning is underway for a second forum to be held in November.</li></ul>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk


Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 38 of 40

THEME 3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective: 3.3 Advance organisational high-performance through innovation and partnerships.		
Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.3.2 Undertake service reviews, business process improvements and initiatives to improve the Customer Experience provided across Council services, programs and activities.</div> <div></div> <div>Council's Role: Service Provider</div> <div><div>Progress Indicator</div><div><div></div><div>25%</div></div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	Customer and Strategy	<div>A range of service planning activities continue to progress, including:<ul style="list-style-type: none"><li>• Work has continued to update the Kindergarten Infrastructure Service Plan (KISP) with the Department of Education to consider the impacts of 30 ours of pre-prep (See 1.1.2)</li><li>• Phase Three of the Building Services Review project has commenced (See 2.1.1).</li><li>• A service reviews of Economic Development and Council's Youth Outreach Program were initiated.</li></ul></div> <div>Initiatives to improve the Customer Experience have included:<ul style="list-style-type: none"><li>• Introduction of multilingual service 'Speak to us in your language', allowing customers to book time with a Council Officer who speaks their preferred language. From July to September 2023 the service received more than 30 booking via the online booking system, and each week receives more than 30 requests in person or over the phone.</li><li>• Customer journey mapping have been completed on missed bin collections, pet registrations, and applications for tree removal, roadside trading permits, planning permits and sports field lighting.</li><li>• Work continues to progress on the Customer Experience (CX) Action Plan.</li></ul></div>

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred



THEME 3

A COUNCIL THAT INSPIRES LEADERSHIP, IS ACCOUNTABLE AND PUTS THE COMMUNITY FIRST

Strategic Objective: 3.3 Advance organisational high-performance through innovation and partnerships.

Major Strategy or Action	Division	Description of Progress (Year to date)
<div>3.3.3 Facilitate regional outcomes for the benefit of Hume City's community through innovate partnerships shared procurement and actively contributing to strategic networks and alliances.</div> <div>Council's Role: <i>Facilitator</i></div> <div><div>Progress Indicator</div><div><div></div>20%</div></div> <div>This is a multi-year action. The status reflects the percentage of the initiatives expected to be completed within the 2023/24 financial year.</div>	City Services and Living	A project brief with timelines and required outcomes was developed. The brief outlined a consultation process for internal and external engagement. A review of best practice frameworks occurred to guide the aims of this partnership framework. Meetings were held with Executive members to ensure the project brief is aligned with organisational aims.

The progress indicator displayed above is based on the status as follows:

Complete

On track

Monitor

At Risk

Deferred

Council Plan 2021-2025 (2023/24 Actions) First Quarter Progress Report

Page 40 of 40



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<b>REPORT NO:</b>	8.2
<b>REPORT TITLE:</b>	Quarterly Budget Report - September 2023
<b>SOURCE:</b>	Fausto Volpe, Management Accountant Robert Costa, Manager Finance
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC22/198
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. <i>Income Statement</i></li><li>2. <i>Balance Sheet</i></li><li>3. <i>Cashflow</i></li><li>4. <i>Buy Local</i></li><li>5. <i>Employee Residing within Hume</i></li><li>6. <i>Contributions Monetary</i></li><li>7. <i>Outstanding Rates</i></li><li>8. <i>Approved Contract Reports</i></li><li>9. <i>Grants</i></li></ol>

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**1. SUMMARY OF REPORT:**

The quarterly finance reports provide information to the community and stakeholders on the financial performance and position of Council as at 30 September 2023, as required on a quarterly basis under section 97 – Quarterly budget report of the *Local Government Act 2020*.

**2. RECOMMENDATION:**

**That the quarterly finance report for the three months ended 30 September 2023 be received and noted.**

**3. LEGISLATIVE POWERS:**

3.1 Local Government Act, 2020

3.2 Local Government (Planning and Reporting) Regulations, 2020

**4. FINANCIAL IMPLICATIONS:**

4.1 Quarterly Budget Report

4.1.1 The quarterly budget report consists of the following:

- (a) the Income Statement including explanation of material variances (Attachment 1)
- (b) the Balance Sheet (Attachment 2)
- (c) the Statement of Cash Flows (Attachment 3)
- (d) Payments that Council makes directly to businesses, community groups, and individuals (Attachment 4)
- (e) Employees within Hume (Attachment 5)
- (f) Monetary contributions received (Attachment 6)

**REPORT NO: 8.2 (cont.)**

**4.1.2 Outstanding Rates Report (Attachments 7)**

This report outlines the level of rate arrears excluding the Fire Services Property Levy (FSPL). As at 30 September 2023, the value of rates outstanding was \$54.50m compared to \$27.87m at 30 June 2023.

However, at the time of preparing this report (11 October 2023) the value of the total rate arrears was reduced to \$37.94m.

**4.1.3 Approved Contracts Report (Attachment 8)**

This report provides Council with a summary of contracts and extensions approved by Council and under delegated authority by the Chief Executive Officer (CEO) and Directors for the period 1 July 2023 to 30 September 2023, details of which are in Attachment 8.

**4.1.4 Grants Report (Attachment 9)**

This report provides Council with a summary of grants applied for and received from 1 July 2023 to 30 September 2023.

**4.1.5 From a governance and accountability perspective, the quarterly budget reports include key financial data with commentary on variance analysis. The reporting of this key financial data on a quarterly and annual basis adds to the commitment Council has made to govern in an open manner and be accountable to residents for the management of resources and funding.**

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Environmental Sustainability has been considered and the recommendations of this report give no rise to any matters.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no considerations that impact on climate change adaptation as a result of this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Charter of Human Rights and responsibility has been considered and the recommendations of this report give no rise to any matters.

**8. COMMUNITY CONSULTATION:**

Nil.

**9. DISCUSSION:**

**9.1 Key Financial Information**

**9.1.1 Income Statement (Attachment 1)**

- (a) The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenue and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.
- (b) Attachment 1 identifies that Council has generated \$121.5m in revenue and \$80.7m in expenses. This has resulted in a surplus of \$40.8m which is \$18.8m below budget for the three months ended 30 September 2023.

**9.1.2 Council's Revenue Base**

- (a) The majority of Council's revenue is derived from rates and charges. During the financial year ended 30 June 2023, rates income was \$218.8m. This equated to 41.2% of Council's total revenue of \$532m.

**REPORT NO: 8.2 (cont.)**

- (b) For the three months ended 30 September 2023, rates revenue was \$59.77m which equates to 48.9% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.
- 9.1.3 For the three months ended 30 September 2023, the major items of revenue earned by Council include:
  - (a) Rates and charges \$ 59.8m
  - (b) Grants – operating \$ 15.5m
  - (c) Contributions - non-monetary \$ 24.0m
- 9.1.4 Council’s Expense Base
  - (a) The majority of Council’s expenses relates to employee benefits. During the financial year ended 30 June 2023, employee benefits were \$137.7m. This equated to 34.5% of Council’s total expenses of \$399.4m.
  - (b) For the three months ended 30 September 2023, employee benefits were \$30.1m which equates to 37.2% of total expenditure.
- 9.1.5 For the three months ended 30 September 2023, the major items of expenditure incurred by Council include:
  - (a) Employee costs \$ 30.1m
  - (b) Materials and services \$ 29.4m
  - (c) Depreciation and amortisation \$ 16.1m
- 9.2 Balance Sheet (Attachment 2)
  - 9.2.1 The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities, and equity in a clear and intelligible form.
  - 9.2.2 The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 91.5% of Council’s total asset base in 2022/23 (\$5.46b of total assets of \$6b). As at 30 September 2023, fixed assets made up 91.9% of Council’s total asset base (\$5.56b of total assets of \$6b).
  - 9.2.3 The impact of sound financial management can be seen in the ratepayer equity of \$5.83b which reflects the strong financial position of Council. The information contained within the Balance Sheet also demonstrates that liquidity is strong as demonstrated by the favorable cash balance. Council’s assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All these factors have led to favorable key ratios as identified in this report.
- 9.3 Statement of Cash Flow (Attachment 3)
  - 9.3.1 The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.
  - 9.3.2 For example, Council may make a purchase of some goods/services today but may not make payment for those goods/services for another 30 days (in accordance with Council’s credit terms). However, as the goods/services have already been provided, the accounting standards require that the cost of these goods/services be recorded in the Income Statement as soon as they have been provided.

**REPORT NO: 8.2 (cont.)**

- 9.3.3 Another reason for the difference between the surplus figure reported in the Income Statement and the Cash Flow Statement is the Depreciation and Amortisation recorded as expense, \$16.1m at 30 September 2023, (in the Income Statement) with no resulting cash payments.
- 9.3.4 For the three months ended 30 September 2023, Council’s cash position was \$60.1m. Council also has other Financial Assets (Term Deposits) of \$295.56m. Therefore, Council’s total cash and investments were \$355.67m which is \$27.48m favorable to budget. The favorable variance is largely due to commencing the year with a higher-than-expected cash and investments balance, mainly attributable to grants received in advance and favorable investment earnings.
- 9.4 Buying Local (Attachment 4)
  - 9.4.1 The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials, and services, building and utility costs and contractor and other services. For the three months ended 30 September 2023, Council made payments to local suppliers totaling \$6.31m. Significantly, the level of local expenditure as a proportion of Council’s total expenditure (including capital works) was 9% as at 30 September 2023.
  - 9.4.2 It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. Therefore, there is the possibility that the level of payments made to local suppliers is in fact, higher.
- 9.5 Employees Residing within Hume (Attachment 5)
  - 9.5.1 The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume as well as the number of employees who reside within Hume.
  - 9.5.2 For the three months ended 30 September 2023, Council paid salaries to employees residing within Hume totaling \$13.93m, representing 46.3% of total employee benefits. In addition, for the three months ended 30 September 2023, there were 1,117 employees residing within Hume representing 62.23% of total employees.
- 9.6 Contributions – monetary (Attachment 6)
  - 9.6.1 The Contributions – monetary report highlights contributions received from developers and also includes contributions received for capital works and open space levies.
  - 9.6.2 For the three months ended 30 September 2023, Contributions monetary was \$4.63m of which \$4.22m related to developer contributions. It should be noted that this income gives rise to future infrastructure obligations that Council must deliver.
- 9.7 Financial Ratios

The following financial ratios are required to be included in Council’s financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

REPORT NO: 8.2 (cont.)

Ratios	Three months to 30-Sep-23 2023/24	Three months to 30-Sep-22 2022/23	Twelve months to 30-Jun-23 2022/23
<b><u>Debt Servicing Ratio (Target &lt; 3%)</u></b>  This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council's total revenue. (The lower the ratio the better).	0.00%	0.00%	0.00%
<b><u>Debt Commitment Ratio (Target &lt; 15%)</u></b>  This ratio identifies Council's debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).	0.17%	0.16%	0.18%
<b><u>Revenue Ratio (Target 65% - 70%)</u></b>  This ratio identifies Council's reliance on rates as a source of income. (The lower the ratio the better).	49.19%	46.52%	41.16%
<b><u>Debt Exposure Ratio</u></b>  This ratio identifies Council's exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).	6.19%	5.87%	7.34%
<b><u>Working Capital Ratio (Target 100% - 150%)</u></b>  This ratio identifies Council's ability to meet current liabilities and enables an assessment of Council's liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).	681.49%	639%	461.85%
<b><u>Hume adjusted underlying result (Target &gt; 0%)</u></b>  This ratio identifies Council's underlying result as a percentage of underlying income. This ratio is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. (The higher the ratio the better).	10.57%	9.72%	(2.34%)*

\*Largely due to the expenditure associated with grants carried forward from previous years.

## 9.8 Outstanding Rates (Attachment 7)

9.8.1 The current economic conditions has impacted on the collection of rates compared to previous rating periods due to higher inflation and interest rates influencing the cost of living. As at 30 September 2023, the total value of rates outstanding was \$54.5m and is comprised of \$26.6m (48.81% of rates raised in previous years (rate arrears) and \$27.9m (51.19%) of rates raised in 2023/24 (new debt).

9.8.2 By way of comparison, as at 30 September 2022, the total value of rates outstanding \$42.75m and was comprised of \$21.34m (49.92%) of rates raised in previous years (rate arrears) and \$21.41m (50.08%) of rates raised in 2022/23 (new debt). Refer to Attachment 7, Chart 1 for further details.

**REPORT NO: 8.2 (cont.)**

- 9.8.3 The majority (78.2%) of rate arrears relate to residential properties. Refer to Attachment 7, Chart 2 for further details.
- 9.8.4 Attachment 7, Chart 3 shows that not only has the value of rate arrears – rate arrears increased, but so too has the percentage of rate arrears versus rate revenue raised.
- 9.8.5 Regular contact has been made with ratepayers in arrears to support them into a manageable payment arrangement and to ensure that arrangements are kept up to date. Assistance is also available under the provisions of the Rates Financial Hardship Policy including the option to enter into payment arrangements and the deferral of rates for residential properties where it is their principal place of residence.
- 9.9 Approved Contracts Report (Attachment 8)
  - 9.9.1 Council has via an Instrument of Delegation effective 29 October 2021, delegated to the CEO, the power to enter contracts up to a value of \$1,000,000.
  - 9.9.2 For the period 1 July 2023 to 30 September 2023:
    - (a) 8 contracts were awarded to 8 suppliers, by the CEO up to the value of \$1m (Attachment 8, Table 1).
    - (b) 1 contract was awarded to 1 supplier, by Directors up to the value of \$500k (Attachment 8, Table 2).
    - (c) 11 contract extensions were approved for 17 suppliers, by Council or under delegated authority by Directors (Attachment 8, Table 3).
    - (d) 6 contracts were awarded to 6 suppliers, by Council (Attachment 8, Table 4).
- 9.10 Grants Report – (Attachment 9)
  - 9.10.1 Details of grants that Council has applied for and the status of the grant application is contained in Attachment 9.
- 9.11 Revised budget statement
  - 9.11.1 As required under section 97(3) – Quarterly budget report of the Local Government Act, 2020, the Chief Executive Officer is required to include a statement as to whether a revised budget is, or may be, required.
  - 9.11.2 As at 30 September 2023 the Chief Executive Officer is of the opinion that no revision to the budget is required.

**10. CONCLUSION:**

The quarterly budget report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows. Council's financial performance is below budget for the first three months of the 2023/24 financial year primarily due to the 2023/24 Victorian Local Government Grants Commission (VGC) grant received in June 2023. However, Council's cash position is favorable, and the financial ratios remain strong.

## Attachment 1

## INCOME STATEMENT

For the three months ended 30 September 2023

						Twelve months to 30/06/2023
	Ref	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	VARIANCE %	ACTUAL \$'000
<b>Income</b>						
Rates and charges	1	59,773	59,114	659	1.1%	218,825
Statutory fees and fines	2	4,471	4,225	246	6%	16,507
User fees	3	7,201	7,891	(690)	(9%)	27,449
Grants - operating	4	15,538	33,973	(18,435)	(54%)	74,865
Property rental		891	877	14	2%	3,702
Interest and other income		2,401	2,451	(50)	(2%)	16,082
<b>Total income</b>		<b>90,275</b>	<b>108,531</b>	<b>(18,256)</b>	<b>(17%)</b>	<b>357,430</b>
<b>Expenses</b>						
Employee costs	5	30,069	34,341	4,272	12%	137,678
Materials and services	6	29,385	26,398	(2,987)	(11%)	145,467
Utility costs		1,614	1,558	(56)	(4%)	7,780
Bad and doubtful debts	7	349	-	(349)	(100%)	1,110
Depreciation and amortisation		16,090	16,023	(67)	(0.4%)	65,803
Finance costs		14	0	(14)	(100%)	2,196
Other expenses	8	3,213	1,813	(1,400)	(77%)	15,062
<b>Total expenses</b>		<b>80,734</b>	<b>80,133</b>	<b>(601)</b>	<b>(1%)</b>	<b>375,096</b>
<b>Underlying (deficit)/surplus</b>		<b>9,541</b>	<b>28,398</b>	<b>(18,857)</b>	<b>(66%)</b>	<b>(17,666)</b>
<b>Less</b>						
Capital works expensed		-	-	-	-	7,301
Assets renewed		-	-	-	-	9,374
Reimbursements to developers for WIK/LIK		-	-	-	-	7,546
Impairment loss on assets		-	-	-	-	121
<b>Add</b>						
Net gain on disposal of property, plant, equipment and infrastructure		82	81	1	1%	374
Fair value adjustments for investment property		-	-	-	-	2,000
Contributions - non-monetary		24,000	24,050	(50)	(0.2%)	124,701
Contributions - monetary	9	4,629	4,525	104	2%	28,254
Grants - capital		2,517	2,549	(32)	(1%)	18,947
<b>Surplus for the year</b>		<b>40,769</b>	<b>59,603</b>	<b>(18,834)</b>	<b>(32%)</b>	<b>132,268</b>

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**Attachment 1 (cont.)**

**INCOME STATEMENT**

**For the three months ended 30 September 2023**

**Explanation of material variations (YTD Actual versus YTD Budget)**

Item	Ref	Explanation
Rates and charges	1	\$659k favourable to budget predominantly due to the Public Waste Services Rates and Charges and the Kerbside Waste Management Charge. This can be primarily attributed to additional supplementary properties that have been added since the budget was established, hence more properties now eligible for these charges.
Statutory fees and fines	2	\$246k favourable primarily due to higher than anticipated road management infringements, including illegal signs and failure to obtain asset protection permits amounting to \$145k, and City Law violations totalling \$78k.
User fees	3	\$690k unfavorable variance is mainly attributed to the temporary closure of the Sunbury landfill, accounting for \$518k, and lower than expected utilisation at Council's Childcare centers, amounting to \$205k.
Grants - operating	4	\$18.4m unfavourable predominantly due to the advance payment of the 2023/24 Victorian Local Government Grants Commission - Financial Assistance Grant in 2022/23, (\$18.6m unfavourable in 23/24). This unfavorable variance was partially offset by unexpected State funding of \$175k for the Strengthening Pathways to Economic Participation program.
Employee costs	5	\$4.3m favourable due to staff vacancies. This is offset by agency staff of \$2.6m which are used to backfill sick leave and vacant positions.
Materials and services	6	<p>\$3m unfavourable predominantly due to:</p> <ul style="list-style-type: none"> <li>- Agency staff expenses of \$2.6m were incurred to cover sick leave and vacant positions.</li> <li>- \$496k for consultants, other professional services and legal fees across the organisation.</li> <li>- \$290k relating to waste disposal gate fees, arising from the diversion of waste to the Hi-Quality landfill during the temporary closure of the Sunbury landfill.</li> </ul> <p>This unfavorable variance were partially offset by a favorable variance related to savings in insurance payments amounting to \$199k.</p>
Bad and doubtful debts	7	\$349k unfavourable including Local Laws of \$107k and Technical Services (responsible for road and footpath management and road maintenance across the organisation including permits and infringements) of \$162k.
Other expenses	8	\$1.4m unfavourable primarily due to the unbudgeted EPA levy (\$1.3m) relating to daily cover material required for the Sunbury landfill's operations.
Contributions - monetary	9	\$104k favourable primarily due to unbudgeted vegetation offset funding (funds received for the ongoing protection and management of native vegetation, trees or an area of revegetation) associated with the Rosenthal Estate.

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## Attachment 2

### BALANCE SHEET

As at 30 September 2023

	As at 30/09/2023 ACTUAL \$'000	As at 30/09/2022 ACTUAL \$'000	Twelve months to 30/06/2023 ACTUAL \$'000
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	60,096	113,123	68,506
Other financial assets	295,557	265,485	325,557
Trade and other receivables	62,526	48,192	45,657
Prepayments	-	-	2,040
Non-current assets classified as held for sale	-	942	-
Other assets	4,395	458	6,132
<b>Total current assets</b>	<b>422,574</b>	<b>428,200</b>	<b>447,892</b>
<b>Non-current assets</b>			
Trade and other receivables	1,412	63	1,420
Property, plant, equipment and infrastructure	5,501,396	4,558,541	5,463,823
Right-of-use assets	1,384	1,310	1,474
Investment property	31,111	30,148	31,111
Intangible assets	25,676	13,614	25,675
<b>Total non-current assets</b>	<b>5,560,979</b>	<b>4,603,676</b>	<b>5,523,503</b>
<b>Total assets</b>	<b>5,983,553</b>	<b>5,031,876</b>	<b>5,971,395</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	21,109	25,558	37,809
Trust funds and deposits	7,932	13,914	2,514
Unearned income	-	-	20,288
Provisions	32,594	33,891	32,593
Lease liabilities	372	337	368
<b>Total current liabilities</b>	<b>62,007</b>	<b>73,700</b>	<b>93,572</b>
<b>Non-current liabilities</b>			
Trust funds and deposits	19,852	11,385	16,812
Provisions	70,640	38,979	70,639
Lease liabilities	1,062	999	1,151
<b>Total non-current liabilities</b>	<b>91,554</b>	<b>51,363</b>	<b>88,602</b>
<b>Total liabilities</b>	<b>153,561</b>	<b>125,063</b>	<b>182,174</b>
<b>Net assets</b>	<b>5,829,992</b>	<b>4,906,813</b>	<b>5,789,221</b>
<b>Equity</b>			
Accumulated surplus	2,469,266	2,333,197	2,428,494
Asset revaluation reserve	3,169,392	2,396,108	3,169,392
Other reserves	191,334	177,508	191,335
<b>Total equity</b>	<b>5,829,992</b>	<b>4,906,813</b>	<b>5,789,221</b>

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**Attachment 3**

**STATEMENT OF CASH FLOWS**

**For the three months ended 30 September 2023**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Twelve months to 30/06/2023 ACTUAL</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Cash flows from operating activities</b>			
Rates and charges	47,311	50,206	214,772
Statutory fees and fines	4,081	4,184	15,051
User fees	5,585	6,126	30,159
Grants - operating	15,538	33,973	69,770
Grants - capital	1,657	1,688	15,363
Contributions - monetary	2,026	2,074	27,982
Contributions - developer	4	-	-
Interest received	2,772	2,783	11,370
Property rental	932	918	3,740
Other receipts	37	76	2,360
Net trust movement	8,458	8,458	2,717
Net GST refund	2,878	2,878	19,701
Employee costs	(32,418)	(36,690)	(136,966)
Materials and services	(51,849)	(56,805)	(142,715)
Short-term, low value and variable lease payment	(130)	(104)	(578)
Grants, contributions and donations	(2,782)	(1,352)	(13,026)
Utilities	(1,614)	(1,558)	(6,867)
Other payments	(300)	(289)	(1,457)
Reimbursements to developer for LIK/WIK projects	-	-	(7,546)
<b>Net cash provided by operating activities</b>	<b>2,186</b>	<b>16,567</b>	<b>103,830</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant, equipment	(40,587)	(38,139)	(91,650)
Payments for investments	-	-	(325,557)
Proceeds from sales of property, plant, equipment and infrastructure	91	90	1,637
Proceeds from investments	30,000	-	205,485
<b>Net cash used in investing activities</b>	<b>(10,496)</b>	<b>(38,049)</b>	<b>(210,085)</b>
<b>Cash flows from financing activities</b>			
Interest paid	(14)	(10)	(58)
Repayment of lease liabilities	(86)	(98)	(342)
<b>Net cash used in financing activities</b>	<b>(100)</b>	<b>(108)</b>	<b>(400)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(8,410)</b>	<b>(21,590)</b>	<b>(106,655)</b>
Cash and cash equivalents at the beginning of the financial year	68,506	349,767	175,161
<b>Cash and cash equivalents at the end of the financial year</b>	<b>60,096</b>	<b>328,177</b>	<b>68,506</b>

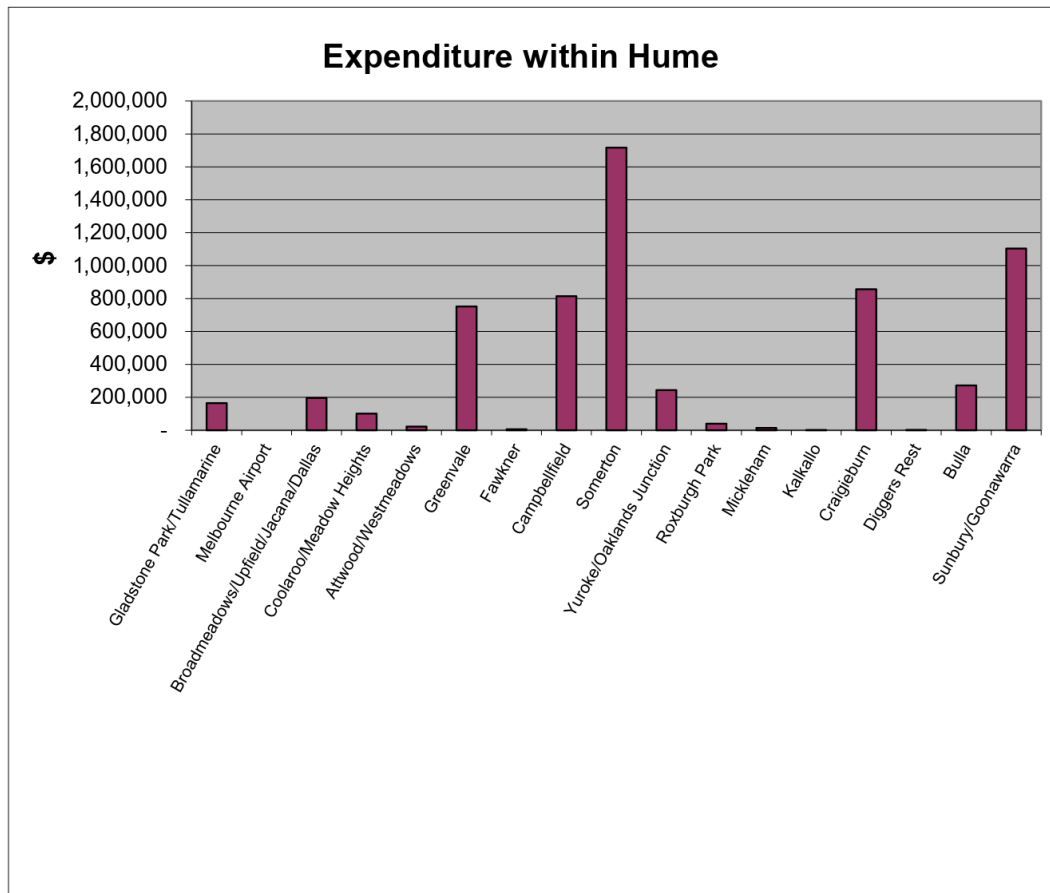
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## Attachment 4

### Buying Local Expenditure by Locality

As at 30 September 2023

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	164,965
3045	Melbourne Airport	-
3047	Broadmeadows/Upfield/Jacana/Dallas	195,595
3048	Coolaroo/Meadow Heights	100,869
3049	Attwood/Westmeadows	21,744
3059	Greenvale	752,373
3060	Fawkner	6,180
3061	Campbellfield	814,628
3062	Somerton	1,716,047
3063	Yuroke/Oaklands Junction	244,364
3064	Roxburgh Park	39,652
3064	Mickleham	14,509
3064	Kalkallo	542
3064	Craigieburn	856,960
3427	Diggers Rest	2,033
3428	Bulla	272,694
3429	Sunbury/Goonawarra	1,104,339
<b>Total</b>		<b>6,307,493</b>



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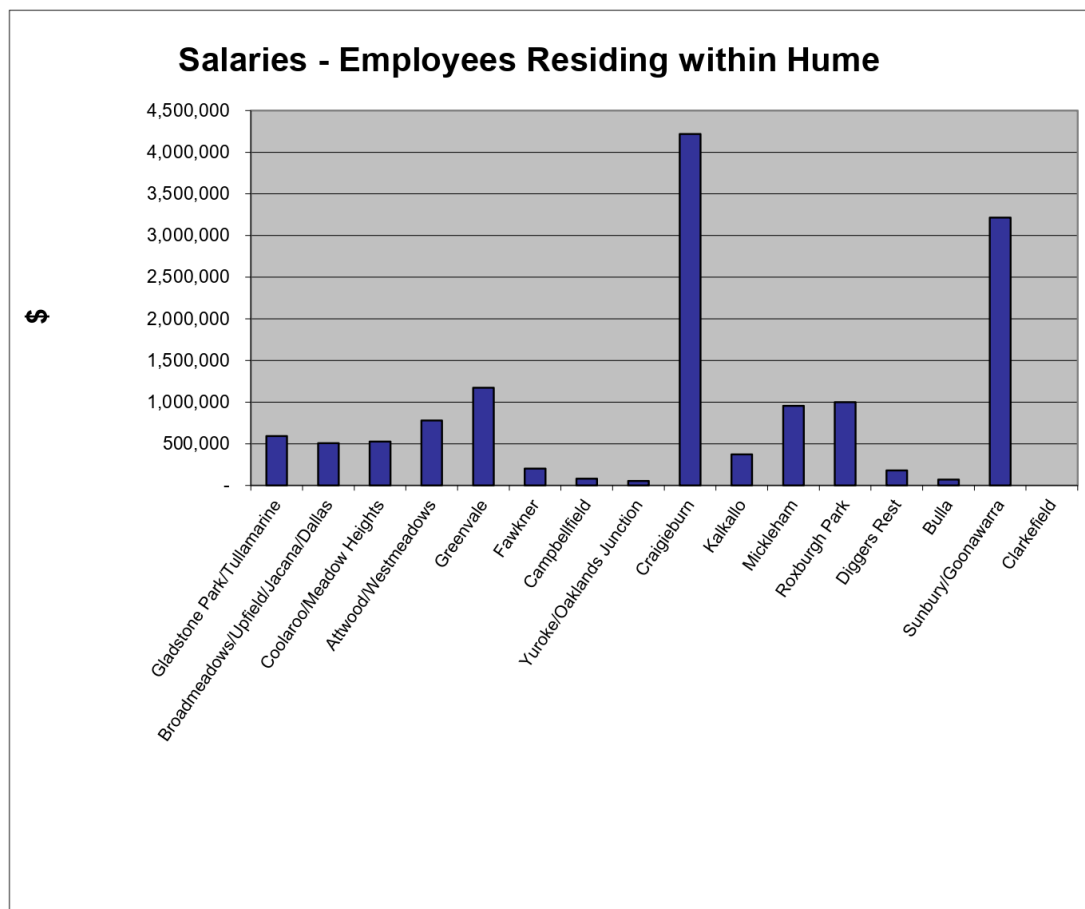
**Attachment 5**

**Employees Residing within Hume**

As at 30 September 2023

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	591,211
3047	Broadmeadows/Upfield/Jacana/Dallas	507,879
3048	Coolaroo/Meadow Heights	525,341
3049	Attwood/Westmeadows	779,703
3059	Greenvale	1,173,553
3060	Fawkner	202,320
3061	Campbellfield	81,446
3063	Yuroke/Oaklands Junction	53,045
3064	Craigieburn	4,218,664
3064	Kalkallo	373,444
3064	Mickleham	955,476
3064	Roxburgh Park	998,833
3427	Diggers Rest	179,411
3428	Bulla	71,167
3429	Sunbury/Goonawarra	3,213,920
3430	Clarkefield	-
<b>Total</b>		<b>13,925,413</b>

Total number of employees paid that reside within Hume was 1,117.



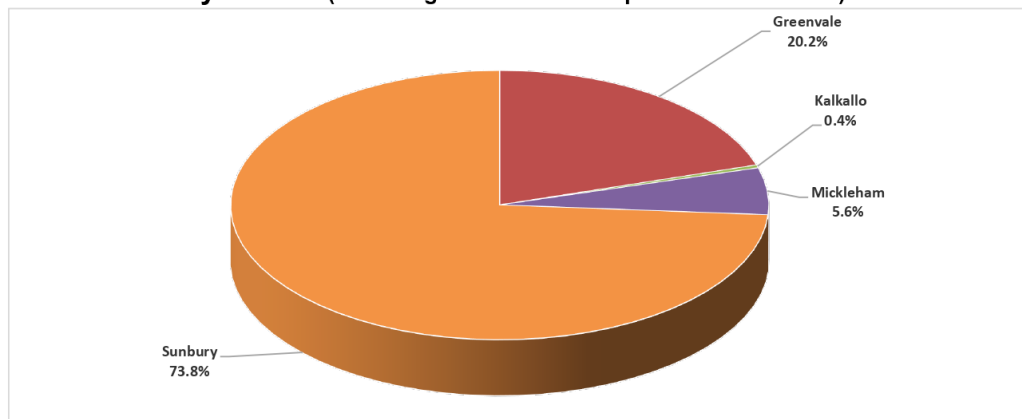
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**Attachment 6**
**Contributions - monetary**

As at 30 September 2023

Location	Ytd Act \$'000	Ytd Bud \$'000	Ytd Var %	Annual Bud \$'000
Craigieburn R2 CIL	-	87	(100%)	87
Craigieburn R2 DIL	-	-	-	1,275
Greenvale Central South DIL	26	25	4.0%	2,492
Merrifield West CIL	166	162	2%	569
Craigieburn R2 PSP	-	-	-	913
Greenvale Central PSP	331	330	0.3%	1,277
Merrifield West PSP	-	-	-	26
Greenvale West CIL	-	8	(100%)	30
Greenvale Central North DIL	495	495	-	2,088
Lockerbie CIL	15	15	-	424
Greenvale Central CIL	-	-	-	297
Lindum Vale ICP Com/Rec	66	70	(6%)	1,330
Lindum Vale ICP Land Equalisation	5	5	-	392
Sunbury ICP Community and Recreation Levy	1,328	1,324	0.3%	4,577
Sunbury ICP Transport Levy	365	365	-	1,585
Sunbury ICP SuppTransport Levy	74	73	1.4%	1,274
Sunbury ICP Land Equalisation Levy	1,348	1,345	0.2%	2,367
Merrifield South Precinct (S173 contribution)	-	-	-	2,037
Other - Non Development Contribution*	410	221	85.5%	1,244
<b>Total</b>	<b>4,629</b>	<b>4,525</b>	<b>2%</b>	<b>24,284</b>

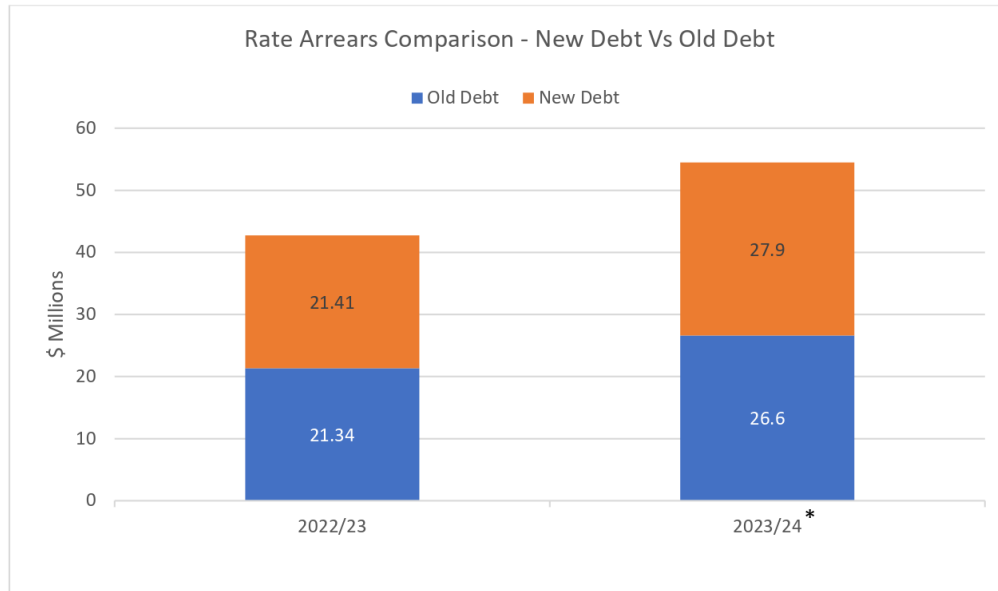
\*Other - Non Development Contribution includes contributions received for capital works, open space levies and other related projects.

**Contributions by Suburb (excluding other non-development contributions)**


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Attachment 7 – Outstanding Rates (Excluding Fire Services Property Levy)

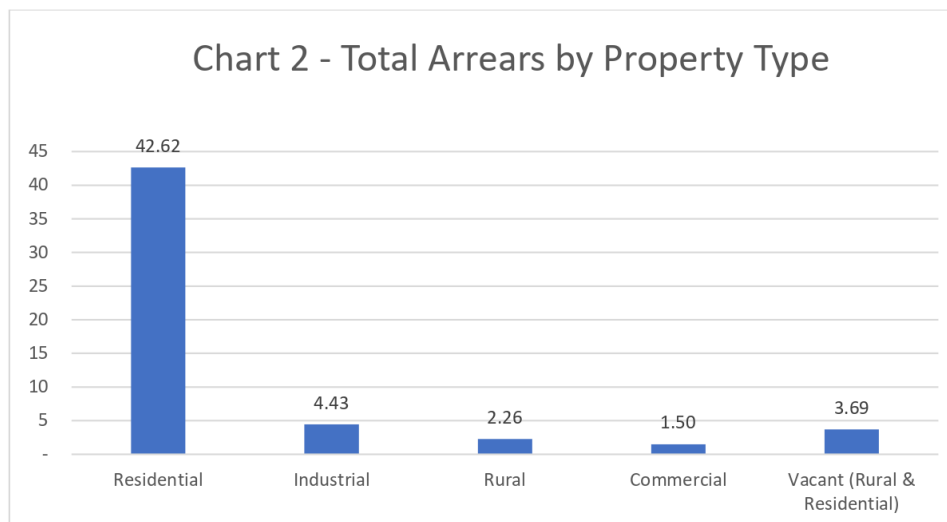
Chart 1 – Outstanding Rates Comparison



**\*NOTE:** At the time of preparing this report (11 October 2023) the value of the total rate arrears was \$37.94m.

Chart 2 - Total Arrears by Property Type

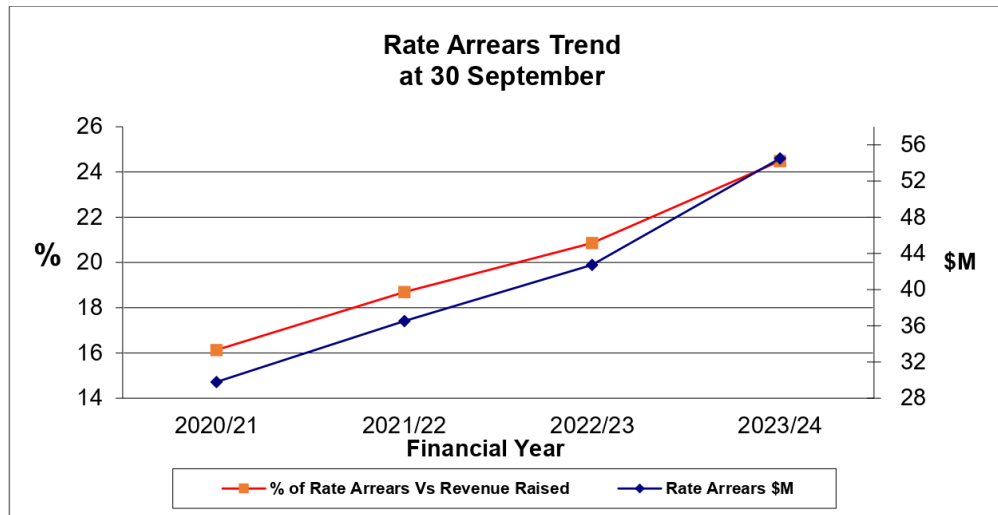
Analysis of the rates arrears (rates raised – previous year) by property type. This illustrates the value of rates by outstanding property type.



**Attachment 7 – Outstanding Rates (cont.)**

**Chart 3 – Total Outstanding Rates compared to Rates Revenue**

The chart below indicates the effect of current economic conditions on the collection of outstanding rates compared to previous rating periods as it shows that not only has the value of outstanding rates increased, but so too has the percentage of the rates versus rates revenue raised.



**NOTE:** At the time of preparing this report (11 October 2023) the value of the total rate arrears was \$37.94m.

**Attachment 8 – Approved Contracts Report****Table 1 – Contracts approved under delegated authority by the CEO**

For the period 1 July 2023 to 30 September 2023, the CEO approved the contracts in the below table.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 23 3437	Footpath Construction Works - Tullamarine, Westmeadows and Attwood	New Horizon Construction Pty Ltd ATF NHC Family Trust	19/07/2023	Alanbrae Terrace New Footpath Broadmeadows Deviation New Footpath Forman Street New footpath Annadale Road New Footpath	Tullamarine, Westmeadows, Attwood
30 23 3442	Banksia Grove and Birch Ave - Drainage Upgrade between Sharps Road & Carol Grove, Tullamarine	G & C Russo Pty Ltd t/as J Russo & Son	24/07/2023	Banksia Grove and Birch Ave - Drainage Upgrade	Tullamarine
30 22 3382	Facility Management Booking System	AMCKL Pty Ltd & TJEN Pty Ltd t/as Attekus	1/08/2023	ICT Infrastructure Projects + Operational	City-wide
30 23 3436	Sports Lighting Program at 3 Locations	Cody Whelan Electrical Contractors	24/07/2023	Annual Installation of Sports Lighting	Broadmeadows, Craigieburn, Sunbury
30 23 3454	Rosedale Crescent - Road Reconstruction	Patten Pavement Services Pty Ltd	21/08/2023	Rosedale Crescent - Road Reconstruction	Dallas
30 23 3447	Greenvale Recreation Reserve - Carpark Construction	Viscaria Pty Ltd	23/08/2023	Greenvale Oval 3 Carpark and Landscape	Greenvale
30 23 3464	Supply of Kitchen Caddies with delivery of Mobile Garbage Bins, Kitchen Caddies and Info Packs	Bin Servicing Pty Ltd	20/09/2023	FOGO Bins Rollout	City-wide
30 23 3453	Cobram Street, Broadmeadows - Road Reconstruction	Patten Pavement Services Pty Ltd	22/09/2023	Cobram Street, Broadmeadows - Road Reconstruction	Broadmeadows

**Attachment 8 – Approved Contracts Report (cont.)****Table 2 – Contracts approved under delegated authority by Directors.**

The CEO has via an Instrument of Sub-Delegation by the Chief Executive Officer to Members of Council Staff effective 19 December 2022, delegated to the officers in the Directors position of:

- (a) DIA or CFO, the power to enter into contracts up to the value of \$500,000 (including GST); and
- (b) DCUS, DCSL or DCPP, the power to enter into contracts up to the value of \$300,000 (including GST).
- (c) CPO, the power to enter into contracts up to the value of \$200,000 (including GST).

For the period 1 July 2023 to 30 September 2023, Directors approved the contracts up to the value of \$500,000 detailed in the below table.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 23 3468	Consultancy Design Services for at grade car park - 1059 Pascoe Vale Road Broadmeadows	MGS Architects Pty Ltd	15/9/2023	2023/24 Capital Works Programs Program 2022/23 carried forward	Broadmeadows

DIA – Director Infrastructure and Assets  
 CFO – Chief Financial Officer  
 DCUS – Director Customer and Strategy  
 DCSL – Director City Services and Living  
 DCPP – Director City Planning and Places  
 CPO – Chief People Officer



**Attachment 8 – Approved Contracts Report (cont.)****Table 3 – Contracts extensions approved by Council or under delegated authority by Directors.**

For the period 1 July 2023 to 30 September 2023, the following contract extensions were approved by Council or by Directors under delegated authority.

<b>Contract No.</b>	<b>Description</b>	<b>Awarded Supplier</b>	<b>Date Extension Approved</b>
30 20 3063	Production and Display of On-Site Public Notice Signage	Planning Notices R Us ATF R&B Morcombe Family Trust	3/07/2023
30 19 3007	Provision of Security Services in the Hume Global Learning Centres and Town Hall	Total Watch Security	5/07/2023
30 19 3007	Provision of Security Services in the Hume Global Learning Centres and Town Hall	Advent Security	5/07/2023
30 17 2783	Provision of Fencing Services	Surround Fencing Pty Ltd	7/07/2023
30 21 3326	Provision of Security Services for Hume City Council	Southern Cross Protection Pty Ltd	4/07/2023
30 19 2969	Tree Services - Electrical Line Clearance	Aspect Tree Management	18/07/2023
30 19 2986	Provision of Weed Services for Hume City Council	Habitat Creations	1/08/2023
30 21 3243	Provision of Toilet, BBQ and Bin Surround Cleaning Services	Australian Commercial Maintenance Pty Ltd	4/08/2023
30 19 3015	Landscape Construction Panel	Urban Maintenance Systems Pty Ltd	28/07/2023
30 19 3015	Landscape Construction Panel	Commercialscares Pty Ltd	28/07/2023
30 19 3015	Landscape Construction Panel	Citywide Service Solutions Pty Ltd	28/07/2023
30 19 3015	Landscape Construction Panel	ULS Group Pty Ltd	28/07/2023
30 19 3015	Landscape Construction Panel	Yellowstone Landscaping Pty Ltd	28/07/2023
30 19 3015	Landscape Construction Panel	Excell Gray Bruni Pty Ltd	28/07/2023
30 20 3085	Provision of Waste and Litter Collection Services from Open Space and Public Realms	Westgate Community Initiatives Group Limited t/as Cleanable	14/09/2023
30 22 3358	Provision of Heating, Ventilation and Cooling (HVAC) Services	Total Air Services (Vic) Pty Ltd	14/09/2023
30 22 3353	Provision of Glazing and Shuttering Services for Hume City Council	Price-Less Glass Shutter Services	14/09/2023

**Attachment 8 – Approved Contracts Report (cont.)**

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**Table 4 – Contracts approved by Council**

For the period 1 July 2023 to 30 September 2023, Council approved the following contracts:

<b>Contract No.</b>	<b>Description</b>	<b>Awarded Supplier</b>	<b>Date Approved</b>	<b>Project Name</b>	<b>Location</b>
30 23 3428	Construction of Valley Park Community Centre	Melbcon Pty Ltd	10/07/2023	Construction of Valley Park Community Centre	Westmeadows
30 23 3435	Construction of Additions and Alterations - Ginifer Reserve Pavilion	Kematch Pty Ltd	24/07/2023	Construction of Additions and Alterations - Ginifer Reserve Pavilion	Gladstone Park
30 22 3413	Construction of Oval 3 - Greenvale Recreation Reserve	Turf One Pty Ltd	14/08/2023	Construction of new oval, carpark and landscape at Greenvale Recreation Reserve	Greenvale
30 19 3037	Purchase of FOGO Bins	Sulo MGB Australia Pty Ltd	11/09/2023	Operational	City-wide
30 23 3450	Provision of Kerbside Organic Collection Service	JJ Richards Pty Ltd	11/09/2023	Operational	City-wide
30 23 3448	Design and Construct Truck Wash Bay and Dump Pad - Sunbury Depot	Juscot Construction & Management Pty Ltd	11/09/2023	Sunbury and Maffra Street Depot Renewal Works	Sunbury

## **Attachment 9 - Grants**

Snapshot of competitive grants *applied for* between 1 July 2023 and 30 September 2023

<b>Project</b>	<b>Grant Program</b>	<b>Funding Sought</b>	<b>Funding Received</b>
Pedestrian crossing points – Grand Boulevard, Craigieburn	TAC Local Government Grant Program	\$ 100,000	Awaiting outcome
<b>TOTAL</b>		<b>\$ 100,000</b>	

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<b>REPORT NO:</b>	8.3
<b>REPORT TITLE:</b>	Quarterly Capital Works Report
<b>SOURCE:</b>	Adam McSwain, Director Infrastructure and Assets
<b>DIVISION:</b>	Infrastructure & Assets
<b>FILE NO:</b>	-
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	2.3: Connect our City through efficient and effective walking, cycling and public transport and road networks
<b>ATTACHMENT:</b>	1. <i>First Quarter Report - Capital Works Program 2023/24</i>

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**1. SUMMARY OF REPORT:**

**1.1** This report provides Council with an update on the delivery of the 2023/24 capital works program as of 30 September 2023.

**1.2** Some of the key highlights of this quarterly capital works program are:

1.2.1 Of 280 projects, 13 are complete, 8 are in operation, 114 are in construction, 23 at the procurement stage, 80 at the plan stage, 23 are in the initiate stage and 19 are not commenced.

1.2.2 The total revised available funds to be spent in 2023/24 are \$117.586m. Of this, a total of \$28.475m was spent during the first quarter, leaving a balance of \$89.111m to be spent for the remainder of the financial year.

1.2.3 The available funding and actual capital works expenditure in this report excludes the salaries capitalised from the operating budget.

1.2.4 Attachment 1 provides a revised capital works quarterly report. It includes a program summary, key project highlights by Ward and an update on expenditure and expected completion date by project across the capital program.

**2. RECOMMENDATION:**

**2.1** That the report be received and noted.

**3. LEGISLATIVE POWERS:**

Not applicable.

**4. FINANCIAL IMPLICATIONS:**

**4.1 Revised available funding**

4.1.1 The approved new capital works funding for 2023/24 was \$122.3m. In addition, a negative amount of \$4.758m was carried forward from 2022/23 to 2023/24 for expenditure on projects that were spent in advance of schedule and therefore the total available funds became \$117.542m. In addition, an increase of \$0.044m has been made to the approved budget (refer to Attachment 1 for details) bringing the total revised capital works funds to \$117.586m.

REPORT NO: 8.3 (cont.)

<b>TABLE 1 – 2023/24 Available funding</b>	<b>Amount (\$'000)</b>
2023/24 new capital works budget	122,300
Add: Actual carry forward funding from 2022/23	(4,758)
<b>Capital works available funding – 2023/24</b>	<b>117,542</b>
Adjustments (refer to Attachment 1)	<b>44</b>
<b>Revised capital works funds – 2023/24</b>	<b>117,586</b>

#### 4.2 Capital Works Income

- 4.2.1 The following table provides details of the income for the 2023/24 capital works program. The approved capital works income budget is \$34.215m (including \$800k from plant and equipment sales). Of the \$34.215m, \$16.621m relates to grants raised/received in prior years but will be recognised in 2023/24 in accordance with new revenue accounting standards. Therefore, the budgeted new capital works income is \$17.594m in 2023/24 (\$34.215m - \$16.621m).
- 4.2.2 As of 30 September 2023, an increase of \$6.859m has been made to the income forecast bringing the total revised new capital works income to \$24.453m.

<b>TABLE 2 – Capital income</b>	<b>Amount (\$'000)</b>
2023/24 capital works budget new income	17,594
Forecast adjustments (refer to Attachment 1)	6,859
<b>2023/24 capital works new income</b>	<b>24,453</b>

#### 4.3 Unbudgeted income

- 4.3.1 At 30 September 2023, the receipt of \$5.5m in unbudgeted income is expected. Majority of this unforeseen income is from the remaining balance of the grant funding for Local Roads and Community Infrastructure (LRCI) phase 1 to 3, along with 40% of the 1<sup>st</sup> instalment of the LRCI phase 4 grant for the 2023/24 financial year. These unbudgeted grant funds offer the opportunity to finance the cost overruns that have been identified on a number of projects.

### 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 Environmental sustainability is considered in the delivery of each project as appropriate.

### 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no impacts on climate change adaptation as a result of this report.

### 7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

REPORT NO: 8.3 (cont.)

8. COMMUNITY CONSULTATION:

- 8.1 Community consultation is undertaken on individual projects as appropriate.
- 8.2 Information on projects is included in Hume Pride. In addition, on Council’s website there is a section providing information on the major projects. This website information will be updated as the projects progress with design drawings and construction photographs as they become available.

9. DISCUSSION:

- 9.1 A detailed attachment is provided with this report that includes key project highlights by Ward and a list of all projects that have had project expenditure against them in the 23/24 year (Attachment One).
- 9.2 Through the first quarter Council spent \$28.475m representing 24% of the revised available funding. This compares favourably with previous first quarter results.
- 9.3 Across quarter one the total number of active projects went from 275 to 280. The reasons for this are outlined below:

Item	Project number	Reference
<b>Original budget</b>	<b>275</b>	
<b>add:</b>		
Projects budgeted in future years but commenced earlier in 2023/24	5	a.
Project still active with no funding in 2023/24	1	b.
<b>less:</b>		
Project removed from 2023/24 program and re-budgeted in future years	(1)	c.
<b>Revised total number of projects</b>	<b>280</b>	

9.4

There are four projects budgeted in future years that have been brought forward and commenced earlier in 2023/24:

- 9.4.1 PJ500433 - Sports Ground Lighting Audit and Upgrade Program

*Installation of sports lighting for the BMX track in Sunbury has been brought forward from 2027/28 to 2023/24. This is to access unutilised grants from the LRCI stage 2 funding allocated for the Sports Lighting Program in Sunbury.*

- 9.4.2 PJ604798 - EPA Requirement - Closed Landfill Rehabilitation - Mahoney's Road;

- 9.4.3 PJ604799 - EPA Requirement - Closed Landfill Rehabilitation -Bolinda Road;

- 9.4.4 PJ604800 - EPA Requirement - Closed Landfill Rehabilitation -Craigieburn Road.

- 9.5 PJ602760 - Langama Park Pavilion upgrade was delayed from completion in 22/23 due to the installation of vertical serving window in the kitchen of Pavilion 3 and UPS Battery Back-up System for the roller shutter that will now be finalised in 2023/24.

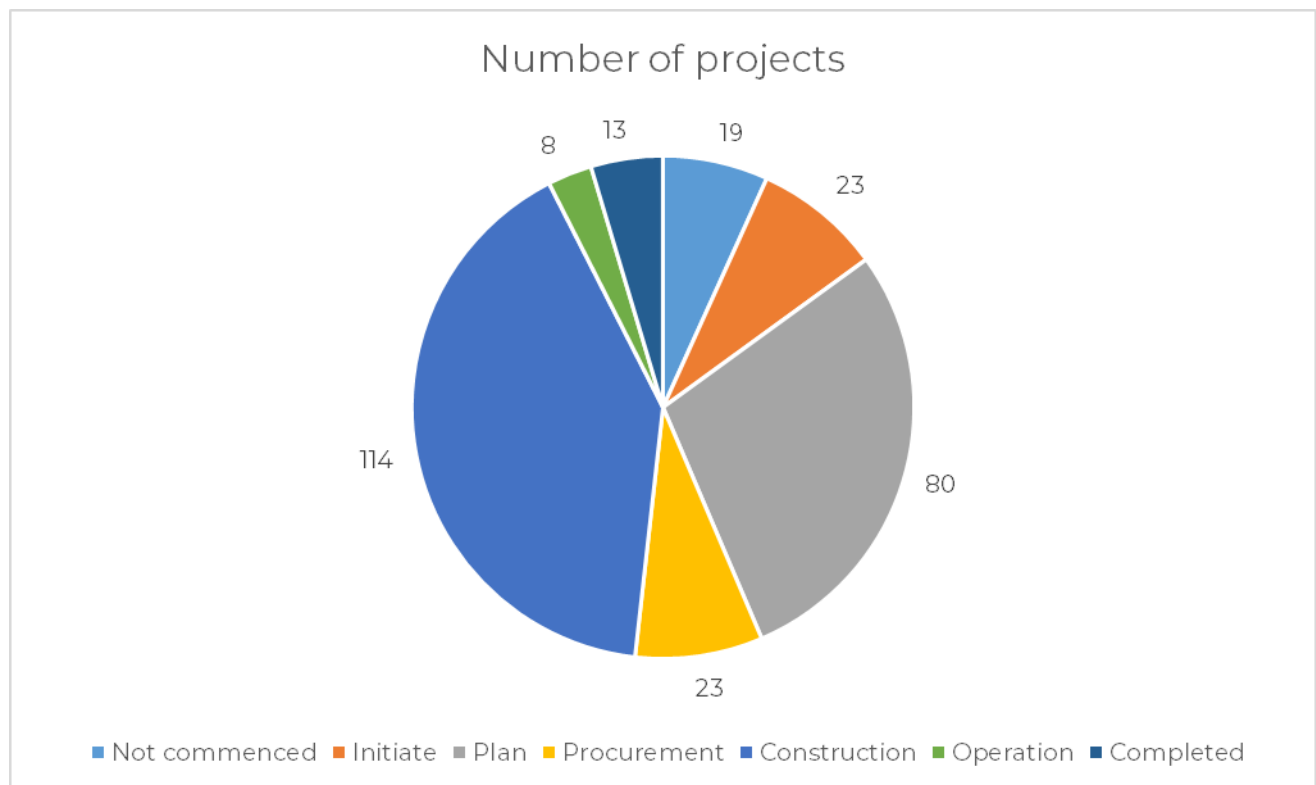
REPORT NO: 8.3 (cont.)

9.6 Project removed from 2023/24 program and re-profiled in future years:

9.6.1 PJ604724 - Maffra St Depot Renewal Works Including Truck Wash

- (a) This project is on hold until the completion of the master plan at the site. The funding of this project has been re-allocated to address the cost overrun in PJ604693 – Sunbury Depot Truck Wash project. The additional funding requirement will be incorporated into the upcoming Capital Works program budgeting process based on the final outcomes of the master plan.

9.7 A high level summary of the stage of each of these projects is below. Each project within Councils capital program progresses through these stages, initiate, plan, procurement, construction, operation and completion. Of 280 projects, 13 are complete, 8 are in operation, 114 are in construction, 23 at the procurement stage, 80 at the plan stage, 23 are in the initiate stage and 19 are not commenced.



9.8 The net financial position as of 30 June 2023 is a deficit of \$0.967m due to net of unbudgeted capital works income and an unfavourable expenditure variance caused by cost escalation. Since 1st July 2023, \$0.044m has been used to adjust the funding for projects with approved cost escalation.

TABLE 3 -2023/24 Overall result	Amount (\$'000)
Net favourable financial position from 2022/23 Capital Works program	(967)
Less:	
Funds to be allocated to cover cost escalations (see Attachment 1 for further details)	(44)
<b>Balance available</b>	<b>(1,011)</b>



**REPORT NO: 8.3 (cont.)**

**10. CONCLUSION:**

- 10.1** The delivery of the 2023/24 capital works program is progressing well. Through the first quarter, 24% of the available funding has been expended. Budget cost pressures are continuing to arise and these are being managed as appropriate.

REPORT NO: 8.3 (cont.)

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# First Quarter Report

## Capital Works

## Program 2023/24







Micklesham South Community Centre



Hayfield Bridge Footpath

# Program Overview

This quarterly report is for the period 1 July to 30 September 2023.

For 23/24 Councils capital works program is valued at \$117.58 million and is made up of 280 projects and programs.

To the end of quarter one Council has spent \$28.475 million on the program. This is a significant increase on previous years and a comparison with the 21/22 and 22/23 financial years is provided.





Stage	Number of projects	Actual expenditure (\$'000)	Available Funding (\$'000)	Remaining (\$'000)
Not commenced	19	-	1,730	1,730
Initiate	23	51	2,358	2,306
Plan	80	1,041	19,696	18,655
Procurement	23	62	2,638	2,576
Construction	114	25,367	84,319	58,951
Operation	8	1,158	4,547	3,388
Completed	13	795	2,299	1,503
Total	280	28,475	117,586	89,111

**Program Delivery**

In line with Councils Project Management Framework all capital projects progress through a series of stages.

Currently 114 of Councils 280 projects are in the construction stage and a further 23 are undergoing procurement. This presents well for the delivery of the 23/24 capital program and achieving a result in excess of \$100 million.

19 projects are yet to commence and this is expected to reduce across quarter two.

# Project Highlights - Meadow Valley

## Greenvale Indoor Cricket Centre

The indoor cricket centre build is progressing well with the frame installation complete, and roof is currently being installed. We are on track to complete by July 2024.



## Seabrook Pavilion

External wall installation is complete. Internal fit-out of the double storey building is progressing well. External paving is also underway. The project is on track for completion in March 2024.



# Project Highlights - Meadow Valley

## Ginifer Pavilion

The refurbishment and extension of the Ginifer Pavilion is progressing well. Demolition of internal structures are complete, and the project is on track to be complete in June 2024.



## Forman Street Footpath

Construction of a new footpath in Forman Street, Westmeadows. Footpath currently under construction and will be completed in quarter two 23/24.

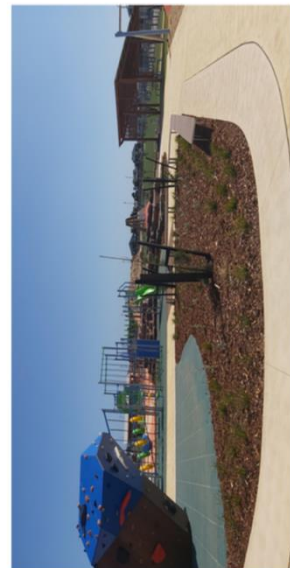




# Project Highlights - Aitken

## Grand Boulevard Active Open Space

The project involves construction of a playground, seating and BBQ area, skate park featuring pipe track, and multi-use open space. The playground component was recently completed and is now open to the public. The rest of the space is on track to be completed in March 2024.



## Bridges Reserve and Pavilion

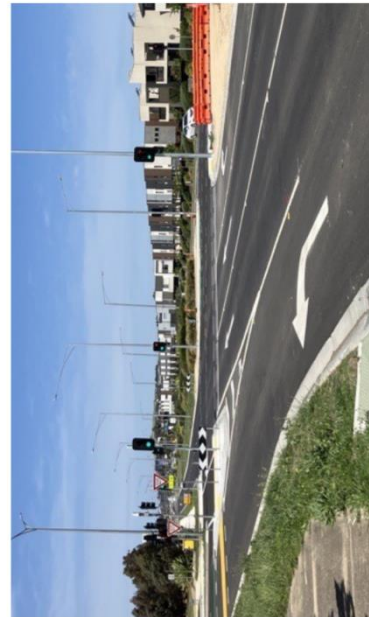
The project involves construction of four pitches, with turf being installed at the end of October. The construction of the pavilion has also commenced. Depending on weather & turf growth, the sports fields will likely be ready for use in early to mid 2024.



# Project Highlights - Aitken

## Aitken Boulevard Duplication

The project is nearly complete. The roads are open, with the remaining two intersections restricted to left-hand turn only. We are working closely with all parties to make sure the intersections are fully open as soon as possible



## Craigieburn Basketball Expansion

Project construction is progressing although the expected timeframe for project completion has been extended until March/April 2024 and additional project budget is likely to be required. Key project risks are now reduced.





# Project Highlights - Jacksons Creek

## Mt Holden Masterplan Implementation

Bulk earthworks, in preparation for the track around Mt Holden has been completed. After working through key safety issues, construction is now continuing. At this stage, this project is on track for completion in March/April 2024.



## Boardman Athletics Track

Project progressing well with earthworks completed and track being prepared for laying in November/December. Project on track for completion in March/April 2024.



# Project Highlights - Jacksons Creek

## Evans Street Multideck Carpark

Construction of the multideck carpark has reached an exciting milestone, with commencement of wall & vertical structure installation. The project is on track to be completed by the end of 2024.



## Heyesen Drive Safety Improvements

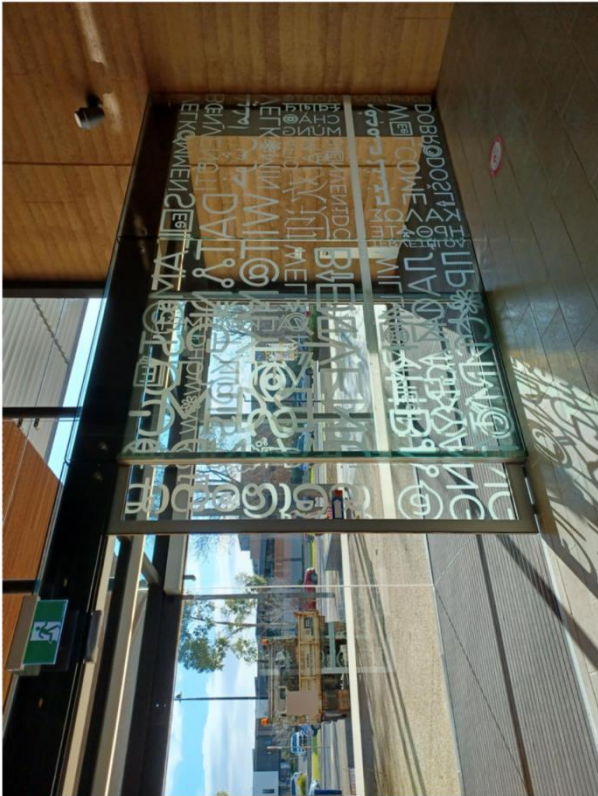
Construction of raised safety platforms, improved road surface, bike lanes and intersection improvements are almost complete.





# Projects Completed

Craigieburn GLC Air Lock



Craigieburn Library Returns Room



# Projects Completed

Hayfield Bridge Footpath



Mickleham South Community Centre





# Projects Completed

## Rocklands Rise, Meadow Heights Footpath



12 Rocklands Rise  
Meadow Heights  
City of Hume  
Victoria  
23 Jun. 2023 1:18:14 pm

## SPLASH False Pool Floor



# Projects Completed

Craigieburn Sports Club Access Road



Hothlyn Drive Cricket Nets





# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Fleet Capital Replacement Program	Construct	Citywide	\$ 5,565,000.00	\$ 3,995,081.27	72%	30/06/2024
Evans Street, Sunbury - Multi-Deck Carpark	Construct	Sunbury	\$ 14,039,204.74	\$ 2,904,593.13	21%	1/09/2024
Grand Blvd Reserve AOS (construction of fields)	Construct	Craigieburn	\$ 1,091,399.33	\$ 2,845,353.32	261%	15/12/2023
Greenvale Recreation Reserve - Indoor Cricket Centre	Construct	Greenvale	\$ 2,323,217.29	\$ 2,187,680.30	94%	14/06/2024
Construct 4 Rugby Pitches at Bridges Recreation	Construct	Craigieburn	\$ 1,950,598.04	\$ 1,996,308.10	102%	31/10/2023
Local Road Asphalt Resurfacing	Construct	Citywide	\$ 4,503,290.65	\$ 1,982,759.61	44%	30/06/2024
Athletics Track, lighting and associated	Construct	Sunbury	\$ 1,325,591.00	\$ 1,355,309.62	102%	3/04/2024
Kalkallo North community hub-Lockerbie CIO4	Construct	Kalkallo	\$ 2,771,741.51	\$ 884,759.05	32%	30/7/2023
Craigieburn Sports Stadium	Construct	Craigieburn	\$ 5,693,658.11	\$ 835,543.36	15%	30/03/2024
Footpath Rehabilitation	Construct	Citywide	\$ 4,996,762.31	\$ 619,058.73	12%	30/06/2024
Mt Aitken District Recreation Reserve ACO(LSP) - Highlands	Construct	Craigieburn	\$ 1,375,812.48	\$ 616,180.63	45%	29/09/2023
SPLASH Pool False Floor	Complete	Craigieburn	\$ 715,000.00	\$ 516,550.00	72%	18/09/2023
ICT Infrastructure projects	Construct	Citywide	\$ 1,799,845.00	\$ 509,476.10	28%	30/06/2024
Open Space and Play Space Upgrades	Construct	Citywide	\$ 369,426.64	\$ 472,442.51	128%	30/06/2024
Mickleham South Community Centre	Operate	Mickleham	\$ 1,259,597.55	\$ 368,950.56	29%	8/02/2023
Riddell Road Landfill Resource Recovery Centre	Construct	Sunbury	\$ 20,557.60	\$ 350,093.20	1703%	31/12/2023
Beacon Hills Crescent Reconstruction	Operate	Craigieburn	\$ 761,343.00	\$ 341,218.19	45%	1/1/2023
Public Toilet Program (based on 2017 strategy)	Construct	Citywide	\$ 1,362,926.60	\$ 286,790.00	21%	30/06/2024
Woodlands Court Road Reconstruction	Operate	Craigieburn	\$ 399,053.60	\$ 283,055.66	71%	8/09/2023
Traffic Management Facilities	Construct	Citywide	\$ 8,124.96	\$ 258,177.89	3178%	30/06/2024

# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Kerb and Channel Rehabilitation	Construct	Citywide	\$ 471,500.00	\$ 254,957.10	<div><div></div></div> 54%	30/06/2024
Derby Street Reserve Site Development	Plan	Tullamarine	\$ 1,430,549.39	\$ 246,274.18	<div><div></div></div> 17%	23/09/2023
Local Area Traffic Management (LATM) Facilities	Construct	Citywide	\$ 484,524.30	\$ 239,880.63	<div><div></div></div> 50%	30/06/2024
Climate Action Plan	Construct	Citywide	\$ 276,598.95	\$ 184,975.20	<div><div></div></div> 67%	30/06/2024
Kerbside Bins - New and Maintenance	Construct	Citywide	\$ 1,331,269.00	\$ 184,473.03	<div><div></div></div> 14%	30/06/2024
Gladstone Park Tennis Club Pavilion	Construct	Gladstone Park	\$ 789,679.25	\$ 154,114.51	<div><div></div></div> 20%	2/02/2023
StartNorth Private Office Addition	Construct	Broadmeadows	\$ 329,867.11	\$ 150,275.70	<div><div></div></div> 46%	1/03/2024
Construct Pavilion 182 on northern sports	Operate	Mickleham	\$ 461,009.41	\$ 147,279.90	<div><div></div></div> 32%	3/06/2023
Rotunda at DS Aitken Reserve	Construct	Craigieburn	\$ 322,824.00	\$ 145,350.00	<div><div></div></div> 45%	30/08/2023
Riddell Road Landfill Leachate Management Upgrade	Plan	Sunbury	\$ 2,082,562.72	\$ 131,029.05	<div><div></div></div> 6%	31/12/2024
Mitchells Lane Road Reconstruction b/w Horne Street	Plan	Sunbury	\$ 151,922.72	\$ 130,365.17	<div><div></div></div> 86%	1/01/2027
Valley Park Community Centre	Construct	Westmeadows	\$ 1,158,034.58	\$ 126,948.14	<div><div></div></div> 11%	15/07/2024
Library Stock Replacement	Construct	Citywide	\$ 977,000.00	\$ 126,113.67	<div><div></div></div> 13%	30/06/2024
Leo Dineen Reserve Pavilions and social	Construct	Tullamarine	\$ 536,835.69	\$ 121,091.10	<div><div></div></div> 23%	30/06/2024
Sunbury Aquatic and Leisure Centre - Pool Concourse Renewal	Construct	Sunbury	\$ 110,000.00	\$ 118,800.00	<div><div></div></div> 108%	30/11/2023
Boardman Reserve Outdoor Netball Court Project	Plan	Sunbury	\$ 88,000.00	\$ 115,123.98	<div><div></div></div> 131%	31/12/2024
Upgrade work to community facilities	Construct	Dallas	\$ 160,000.00	\$ 94,175.00	<div><div></div></div> 59%	30/09/2023
Planning and Development Digital Transformation Project	Plan	Citywide	\$ 399,000.00	\$ 91,488.12	<div><div></div></div> 23%	30/06/2027
Sunbury Park Master Plan Implementation	Construct	Sunbury	\$ 669,459.40	\$ 88,019.21	<div><div></div></div> 13%	20/11/2023
Sportsground Surfaces - Sub-Surface Drainage	Construct	Citywide	\$ 587,982.00	\$ 84,949.55	<div><div></div></div> 14%	30/06/2024

# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Solar array installation on Council buildings	Construct	Citywide	\$ 2,159.76	\$ 75,735.82	3507%	30/06/2024
Local Road Spray Reseal	Construct	Citywide	\$ 1,500,820.89	\$ 74,590.50	5%	30/06/2024
Hume Central Public Realm Works	Plan	Broadmeadows	\$ 154,216.55	\$ 74,346.50	48%	1/12/2027
Leisure Centre Gym Equipment Replacement	Construct	Citywide	\$ 542,005.69	\$ 73,950.85	14%	30/06/2024
Jacksons Creek Regional Park	Plan	Sunbury	\$ 90,279.27	\$ 71,140.00	79%	30/11/2024
Drainage Rehabilitation Works	Construct	Citywide	\$ 138,310.75	\$ 69,590.40	50%	30/06/2024
Youth Central Broadmeadow Courtyard	Construct	Broadmeadows	\$ 93,050.00	\$ 61,639.75	66%	30/06/2024
EPA Requirement - Closed Landfill Rehabilitation	Construct	Campbellfield	\$ -	\$ 60,813.24	100%	Ongoing
Carpark Resurfacing	Construct	Citywide	\$ 285,391.36	\$ 60,368.84	21%	30/06/2024
Drainage Infrastructure Upgrade	Construct	Citywide	\$ 613,771.55	\$ 60,161.00	10%	30/06/2024
Merri Creek Regional Park	Plan	Campbellfield	\$ 121,229.50	\$ 57,571.16	47%	1/03/2024
Gladstone Park Bowling Club - Green Gutter Replacement	Construct	Gladstone Park	\$ 66,000.00	\$ 54,259.76	82%	13/10/2023
Indented Parking on Narrow Streets	Construct	Citywide	\$ 791,697.30	\$ 51,693.89	7%	30/06/2024
Road Design for Capital Works Program	Construct	Citywide	\$ 134,747.94	\$ 50,376.86	37%	30/06/2024
Leisure Centre Pool Plant and Capital Projects Upgrade	Construct	Citywide	\$ 412,611.37	\$ 47,497.93	12%	30/06/2024
Aston Reserve Cricket Nets	Construct	Roxburgh Park	\$ 56,000.00	\$ 46,600.00	83%	30/11/2023
Hayfield Rd Bridge(HL075), Roxburgh Park	Complete	Roxburgh Park	\$ 50,000.00	\$ 36,029.00	72%	1/03/2024
Buchan Street Reserve Master Plan Implementation	Initiate	Meadow Heights	\$ 53,972.50	\$ 35,712.50	66%	1/02/2024
Broadmeadows CLC Redevelopment	Plan	Broadmeadows	\$ 1,414,004.56	\$ 35,097.67	2%	15/03/2024
EPA Requirement - Closed Landfill Rehabilitation	Plan	Craigieburn	\$ -	\$ 32,539.48	100%	Ongoing

# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Mt Holden Masterplan	Construct	Sunbury	\$ 579,106.05	\$ 31,716.34	5%	27/03/2024
IS Device Replacement Annual Program	Construct	Citywide	\$ 1,297,703.22	\$ 29,811.50	2%	30/06/2024
Public toilet, shade shelter & drinking fountain	Construct	Broadmeadows	\$ 349,595.62	\$ 28,504.00	8%	30/01/2024
Annual Sportsground Fence Upgrade	Construct	Citywide	\$ 310,864.75	\$ 28,055.71	9%	30/06/2024
Walking & Cycling Strategy Implementation	Construct	Citywide	\$ 570,616.56	\$ 26,450.55	5%	30/06/2024
Maffra Street Depot expansion	Plan	Coolaroo	\$ 1,326,094.00	\$ 25,090.00	2%	31/10/2024
SALC Water Play Area	Plan	Sunbury	\$ 75,812.50	\$ 24,857.32	33%	30/06/2024
Integrated Water Management Plan Actions(2020-2025)	Construct	Citywide	\$ 232,395.07	\$ 23,340.00	10%	30/06/2024
Jacksons Hill VU Site-Building Maintenance	Procure	Sunbury	\$ 200,000.00	\$ 21,768.65	11%	1/03/2025
SALC - Airhandling Replacement	Complete	Sunbury	\$ 26,016.07	\$ 18,791.00	72%	15/07/2023
Project Falcon	Procure	Broadmeadows	\$ 66,093.00	\$ 18,633.50	-28%	31/03/2027
Group Fitness Area Flooring Upgrades	Plan	City Wide	\$ 35,000.00	\$ 16,548.18	47%	30/06/2024
Macedon Street Office Upgrade	Construct	Sunbury	\$ 159,055.00	\$ 15,390.00	10%	30/06/2024
Craigieburn Sports Club - Construct Access Road	Complete	0/01/1900	\$ 461,618.12	\$ 14,367.50	3%	30/09/2023
Gibb Reserve Pavilion Upgrade	Plan	Dallas	\$ 241,000.00	\$ 14,075.00	6%	TBC
Road Rehabilitation for Cuthbert St Broadmeadows b/w Joffre St and Beulah St	Plan	Broadmeadows	\$ 37,480.31	\$ 13,904.00	37%	TBC
Disability Action Plan (2019-2023)	Construct	Citywide	\$ 229,661.07	\$ 13,588.88	6%	30/06/2024
Benston Street, Craigieburn	Operate	Craigieburn	\$ 35,736.65	\$ 12,716.13	36%	30/12/2023
Summerhill Road Bridge over Merri Creek - Replace	Procure	Craigieburn	\$ 39,030.00	\$ 12,304.26	32%	26/10/2023
Upgrade Car Park for 2nd Oval at McMahon Recreation Reserve	Initiate	Sunbury	\$ 45,339.00	\$ 10,100.00	22%	30/06/2024



# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Premier's Reading Challenge	Construct	Citywide	\$ 30,000.00	\$ 10,096.08	34%	30/06/2024
EPA Requirement - Closed Landfill Rehabilitation	Plan	Campbellfield	\$ -	\$ 10,045.00	100%	Ongoing
Merlynston Creek Crossing (land and civil works)	Plan	Broadmeadows	\$ 1,500,000.00	\$ 9,820.50	1%	TBC
Westmeadows Public Space Plan	Plan	Westmeadows	\$ 192,596.63	\$ 9,500.00	5%	9/12/2024
Sports Ground Lighting Audit and Upgrade Program (Outside current program 2020-2024)	Construct	Citywide	\$ -	\$ 9,000.00	100%	30/06/2024
Riddell Road Landfill Capping	Plan	Sunbury	\$ 24,279.66	\$ 8,700.00	36%	TBC
Infrastructure as a Service Migration to the Cloud	Plan	Citywide	\$ 814,644.87	\$ 8,691.68	1%	TBC
Sunbury Youth Centre Hub upgrade	Plan	Sunbury	\$ 84,153.87	\$ 8,145.62	10%	30/06/2024
DDA Toilets at Town Hall Broadmeadows	Plan	Broadmeadows	\$ 339,250.00	\$ 7,266.80	2%	30/06/2024
Seabrook Reserve Masterplan	Construct	Broadmeadows	\$ 248,721.04	\$ 7,083.76	3%	30/11/2023
Cloverton Southern Active Open Space Pavilion 1&2 - Lockerbie AR08 & AR09	Plan	Cloverton	\$ 116,135.70	\$ 6,191.00	5%	30/06/2024
Eric Boardman Reserve Pavilion 3 & Social Room Upgrade	Construct	Sunbury	\$ 40,471.93	\$ 5,986.34	15%	2/01/2024
HL026 Pedestrian Bridge Rock Beaching at rear of No. 26 Higgins Avenue	Construct	Sunbury	\$ 6,000.00	\$ 5,490.00	92%	30/12/2023
Roundabout modification at Creekwood Dr and Windrock Ave	Procure	Craigieburn	\$ 137,082.20	\$ 5,352.32	4%	4/03/2024
Tennis Courts Greenvale Recreation Reserve	Plan	Greenvale	\$ 226,613.25	\$ 5,200.00	2%	TBC
Mural Program for art installations/sculptures	Construct	Citywide	\$ 76,076.96	\$ 5,015.00	7%	30/06/2024
Litter Bin Infrastructure Replacement	Construct	Citywide	\$ 115,970.00	\$ 4,986.30	4%	30/06/2024
Altken Boulevard Duplication	Operate	Craigieburn	\$ 1,402,680.59	\$ 4,850.00	0%	30/12/2023
Planning permit digitisation	Plan	Citywide	\$ 41,540.20	\$ 4,441.43	11%	30/06/2024
Road upgrade - Ligar Street b/w Cap Rd	Plan	Sunbury	\$ 986,010.45	\$ 3,950.00	0%	1/08/2024

# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Aitken Creek Master Plan	Plan	Craigieburn	\$ 106,500.00	\$ 3,714.00	3%	Ongoing
Greenvale Recreation Reserve Pavilion Oval 4	Construct	Greenvale	\$ 897,157.84	\$ 3,541.50	0%	16/07/1905
Tennis Facility Surface Replacement Program	Construct	Citywide	\$ 378,566.77	\$ 3,451.90	1%	30/06/2024
Water Meter Removals	Identify	Citywide	\$ 57,200.00	\$ 2,908.57	5%	30/06/2024
Hanson Rd reconstruction and roundabout	Plan	Craigieburn	\$ 39,743.57	\$ 2,800.00	7%	30/06/2024
3Y Kinder program - Double modular building additional works	Plan	Craigieburn	\$ 100,000.00	\$ 2,561.00	3%	30/11/2024
Hume's Places	Construct	Citywide	\$ 88,839.71	\$ 2,550.00	3%	30/06/2024
Construction of Jacksons Creek community	Initiate	Sunbury	\$ 280,170.00	\$ 2,540.00	1%	late 2026
Construct a new pedestrian bridge-Knox	Plan	Sunbury	\$ 41,261.43	\$ 2,445.00	6%	30/06/2024
D.S. Aitken Recreation Reserve Master Plan	Plan	Craigieburn	\$ 218,250.91	\$ 2,431.24	1%	30/09/2023
Craigieburn community centre -	Procure	Craigieburn	\$ 590,549.31	\$ 2,338.36	0%	30/3/2025
Greenvale Recreation Reserve Playing Field (Greenvale)	Construct	Greenvale	\$ 1,969,614.00	\$ 2,000.00	0%	30/06/2024
Mitchell St Rural Road reconstruction and Malcolm St Bridge	Plan	Kalkallo	\$ 99,832.63	\$ 1,865.00	2%	1/06/2026
Gladstone Park Reserve Sports Pavilion Upgrade	Plan	Gladstone Park	\$ 100,261.67	\$ 1,821.69	2%	14/06/2024
Ginifer Reserve Pavilion	Construct	Gladstone Park	\$ 454,893.33	\$ 1,752.76	0%	31/05/2024
Sunbury Senior Citizens Centre (Redevelopment)	Plan	Sunbury	\$ 100,000.00	\$ 1,750.00	2%	20/12/2024
Public Art Project	Construct	Citywide	\$ 131,114.01	\$ 1,600.00	1%	30/06/2024
Installation Tennis Book a Court System	Complete	Citywide	\$ 41,534.49	\$ 1,473.31	4%	30/09/2023
Craigieburn Youth Centre Upgrade	Construct	Craigieburn	\$ 173,681.56	\$ 1,284.95	1%	16/02/2024
Fairways Lake -Fairways Boulevard	Plan	Craigieburn	\$ 88,574.40	\$ 1,197.32	1%	30/06/2024

# Appendix - Quarter One Project List

Project Name	Stage	Project Location	Current Year Available Funds	Current Year (Actual Spend)	Percentage expended Q1	Estimated Project Completion
Seabrook Reserve Access and Carparking	Construct	Broadmeadows	\$ 392,101.31	\$ 1,000.00	0%	30/06/2024
Sunbury Depot Renewal Works	Construct	Sunbury	\$ 1,590,442.58	\$ 860.89	0%	30/06/2024
Construct a pavilion at Bridges Recreation Reserve	Construct	Craigieburn	\$ 1,664,904.00	\$ 422.12	0%	1/03/2024
Sports Ground Lighting Audit and Upgrade Program	Construct	Citywide	\$ 293,901.24	\$ 342.17	0%	30/06/2024
Seabrook Reserve - Curator Maintenance Shed	Procure	Broadmeadows	\$ 110,000.00	\$ 330.00	0%	25/03/2023
Civic Way/Council Office seating and balustrading	Procure	Broadmeadows	\$ 142,692.00	\$ 113.51	0%	1/03/2024

\*Additional projects that are yet to have any expenditure in 23/24 are not currently shown in this list. As projects commence expenditure they will be added to this list for the quarter two report

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REPORT NO:	8.4
REPORT TITLE:	Monthly Capital Works Update
SOURCE:	Astrid Hartono, Manager Infrastructure Delivery
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Contract Award, Project Complete, Risk &amp; Tender Forecast - <b>Confidential</b></i>

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**1. SUMMARY OF REPORT:**

1.1 This monthly report responds to Notice of Motion 23/021

*Provide any over budget costs for all capital works, and that these details are then presented at the next council open public meeting immediately after the cost increases have been confirmed and bearing in mind the agenda preparation lead times.*

1.2 The report provides data from the month of October 2023.

**2. RECOMMENDATION:**

**2.1 That Council receive and note the report.**

**3. LEGISLATIVE POWERS:**

3.1 Not applicable.

**4. FINANCIAL IMPLICATIONS:**

4.1 Year to date \$43,236,725 has been spent on the 23/24 capital program.

4.2 This represents 37% of the allocated budget (\$117,585,861).

4.3 This is an increase of \$14,761,789 from last month.

4.4 At the same point last year \$16,060,431 was spent against the capital program.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

**5.1** Environmental sustainability is considered in the planning and delivery of the capital works program.

**REPORT NO: 8.4 (cont.)**

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

6.1 There are no impacts on climate change adaptation as a result of this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

7.1 The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

**8. COMMUNITY CONSULTATION:**

8.1 Community consultation is undertaken on individual projects as appropriate.

**9. DISCUSSION:**

9.1 The table below provides the capital projects that have received finalised costing for construction (contract awarded) in the month of October. Projects highlighted as red have been awarded as over budget (including contingency), projects highlighted as green have been awarded within the available budget (including contingency).

9.2 Confidential Attachment 1 provides additional financial information and upcoming Tenders that can't be publicly disclosed until the projects are progressed.

Description	Budget (GST Excl.)	Under (green) /Over (red)
Roundabout upgrade – Windrock Avenue & Creekwood	\$420,000	
Construction of Craigieburn Community Centre	\$9,304,619	
BMX Track Rehabilitation Sunbury	\$350,000	
Sports Lighting for BMX Track Sunbury	\$350,000	

9.3 Some key projects completed in this financial year (to date) are listed below.

- Merrifield West Northern Community Hub,
- Hayfield Rd bridge footpath, Roxburgh Park
- Craigieburn Library entrance and return room refurbishment
- Craigieburn Sports Club – access road
- SALC air-handling replacement
- SPLASH Pool False Floor

**10. CONCLUSION:**

10.1 The delivery of the 2023/24 capital works program is progressing well with 37% of the programs value already expended. There are still significant cost pressures being faced across projects. These are both projects that are already under construction and facing cost increases and new projects as they are being tendered. Officers are working to minimise these wherever possible and manage across the overall Capital Program to balance cost increases and decreases.

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REPORT NO:	8.5
REPORT TITLE:	Cease of LGPro Corporate Membership
SOURCE:	Fiona Shanks, Chief People Officer
DIVISION:	People & Culture
FILE NO:	0
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	1. <i>LGPro invoice summary</i> 2. <i>LGPro offerings and alternatives</i>

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**1. SUMMARY OF REPORT:**

- 1.1 This report responds to NOM 23/020 on 28 August 2023 that was resolved as follows:  
THAT Council;
- a) Ceases its corporate membership to LGPRO INCORPORATED - LOCAL GOVERNMENT PROFESSIONALS INC immediately. That Council obtains reimbursement on a pro rata basis of membership paid for the subscription period.
- b) That a report be provided to Council detailing Council expenditure from the commencement of the 2016 Council term to current on training through LGPro, including programs/training sessions accessed, number of staff engaged and alternate sector options for future training needs.
- 1.2 To provide Council with Council expenditure from the commencement of the 2016 Council term to current on training through LGPro, including programs/training sessions accessed, number of staff engaged and alternate sector options for future training needs.

**2. RECOMMENDATION:**

- 2.1 **That council notes the report.**

**3. DISCUSSION:**

THAT Council;

- 3.1 Resolved in relation to NOM 23/020 on 28 August 2023:
- a) *Ceases its corporate membership to LGPRO INCORPORATED - LOCAL GOVERNMENT PROFESSIONALS INC immediately. That Council obtains reimbursement on a pro rata basis of membership paid for the subscription period.*
- b) *That a report be provided to Council detailing Council expenditure from the commencement of the 2016 Council term to current on training through LGPro, including programs/training sessions accessed, number of staff engaged and alternate sector options for future training needs.*
- 3.2 LG Pro was notified of the decision to cease membership on 31 August 2023. No reimbursement on a pro rate basis of membership paid for the subscription period was required.
- 3.3 Council expenditure to LGPro for the period Jul 2016 – Aug 2023 totals \$224,966.85, with a yearly breakdown of expenditure below.

REPORT NO: 8.5 (cont.)

Year	Amount
(from Jul – 2016)	\$8,320.00
2017	\$25,645.00
2018	\$22,292.00
2019	\$12,261.00
2020	\$38,533.00
2021	\$17,060.00
2022	\$46,043.80
(to Aug – 2023)	\$54,812.05
<b>Total</b>	<b>\$224,966.85</b>

- 3.4 The requested information is available in **Attachment 1**, providing date, expenditure, type of engagement and number of staff engaged where available. Council operates a decentralised model for learning and development. Where Council staff have booked directly and been reimbursed for the training, these records are not captured, and we do not have access to this information.
- 3.5 LGPro provides a range of leadership development and training programs. A Council subscription with LGPro provided eligibility to access leadership development programs, and tailored programs to be delivered for Council staff at their Council premises.
- 3.6 Council Officers reviewed training options delivered by FinPro, the Victorian Local Government Association, Municipal Association Victoria, Victorian Chamber of Commerce and Industry, Institute of Public Administration Australia, Governance Institute of Australia, a selection of educational institutes, and a selection of private providers. Details of findings are available in **Attachment 2**.
- 3.7 Whilst some alternatives provide a reasonable replacement to the LGPro offering, the critical course scheduled for Council staff is LGPro’s Introduction to Local Government. Council has provided this training in-house to new and existing staff new to local government, to develop their knowledge and understanding of the local government environment. No suitable alternative has been identified.
- 3.8 In the absence of a Council subscription to LGPro Council staff will need to attend a public course delivered at Melbourne Docklands, or a shorter virtual version of the course. The face-to-face public course cost is \$187 inc. GST for LGPro members and \$268 inc. GST for non-members.

**4. CONFLICT OF INTEREST DECLARATION**

- 4.1 Some Officers involved in authoring this report are individual members of LG Pro.

**5. CONCLUSION:**

- 5.1 Council uses a range of training providers, however LGPro has been a key provider due to their courses being specific to the local government sector. Council Officers have reviewed alternative training options and whilst some courses are somewhat aligned, finding ‘like for like’ is challenging given the LGPro offerings consider the local government context, and the target audience are Council staff.

**REPORT NO: 8.5 (cont.)**

- 5.2 On balance LGPro courses are also more affordable.

REPORT NO: 8.5 (cont.)

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### Attachment 1: LGPro Invoice Summary

Date	Amount	Details	No. of Participants	Category
<b>2016</b>				
11/07/2016	\$3,085.00	2016 WOMEN'S PD FORUM	6	Conference Attendance
14/07/2016	\$405.00	MEMBERSHIP FEE 010716	1	Individual membership
24/08/2016	\$4,370.00	AGED/DISAB.SVC AWARDS	10	Award Attendance
3/10/2016	\$460.00	RWW071016/REG	1	Award Attendance
<b>Total</b>	<b>\$8,320.00</b>			
<b>2017</b>				
10/02/2017	\$1,525.00	LGPRO ANNUAL CONFERENCE	2	Conference Attendance
6/04/2017	\$380.00	SMC2017/E CAMERA O/N 29184 SOCIAL MEDIA CONF	1	Conference Attendance
13/06/2017	\$3,141.00	MEMBERSHIP FEE 010717 - 300618	7	Individual membership
15/06/2017	\$2,124.00	WOMEN'S PD 220617	4	Women's Professional Development Forum
30/06/2017	\$3,080.00	LGPRO IGNITE TRAINING	1	Ignite Leadership Program
27/07/2017	\$4,190.00	LGPRO IGNITE SERIES 2	1	Ignite Leadership Program
1/08/2017	\$4,190.00	IGNITE LEAERSHIP PROGRAM	1	Ignite Leadership Program
11/08/2017	\$2,705.00	CSC2017 O/N	5	Conference Attendance
14/09/2017	\$3,930.00	AD2017	10	Award Attendance
8/11/2017	\$380.00	MBA DAY CONFERENCE	1	Conference Attendance
<b>2017</b>	<b>\$25,645.00</b>			
<b>2018</b>				

Date	Amount	Details	No. of Participants	Category
2/01/2018	\$4,355.00	LGPRO IGNITE SERIES 1 2018	1	Ignite Leadership Program
22/01/2018	\$1,905.00	2018 LGPRO ANNUAL CONF:210218 - 220218	2	Conference Attendance
19/02/2018	\$4,355.00	IGSER0118/LARGE COUNCIL REGISTRATION	NA	Corporate membership
12/06/2018	\$2,120.00	LG PROFESSIONALS MEMBERSHIP	5	Individual membership
28/06/2018	\$240.00	LGPRO INDUCTION TO LG 210818	1	Introduction to Local Government
28/06/2018	\$990.00	2018 LGPRO WOMENS PROF. DEV FORUM 260718	2	Women's Professional Development Forum
23/08/2018	\$4,083.00	LGPRO COUNCIL M/SHP FEES 010718-300619	NA	Corporate membership
31/08/2018	\$3,564.00	AD2018/SEM/SIA - DINNER AND SEMINAR	9	Award Attendance
11/09/2018	\$440.00	A/C 19620 GDM251018/REG REGIST 251018	Data unavailable	Misc
19/10/2018	\$240.00	ILG051218/REG - 051218	1	Introduction to Local Government
<b>2018</b>	<b>\$22,292.00</b>			
<b>2019</b>				
2/01/2019	\$3,300.00	TRNG: IGOW0119/LARGE COUNCIL REGIST 050319 050619 OUTDOOR WORKERS	1	Ignite Leadership Program
29/01/2019	\$3,550.00	AC2019/PACK FULL CONF 200219-210219	4	Conference Attendance
7/02/2019	\$495.00	LOCAL GOVT REPORT WRITING 140319	1	Writing in Local Government
13/05/2019	\$1,791.00	LGPRO MEMBERSHIP - 01/07/2019 TO 30/06/2020	4	Individual membership
12/07/2019	\$370.00	CUSTOMER SVC.CONF 160819	1	Conference Attendance
15/07/2019	\$520.00	2019 WPDFJUL19 FORUM - 250719	1	Women's Professional Development Forum
26/08/2019	\$1,735.00	AAW19 AWARDS	5	Award Attendance



Date	Amount	Details	No. of Participants	Category
18/09/2019	\$250.00	ILG211119/INDIVIDUAL REGISTRATION	1	Introduction to Local Government
24/09/2019	\$250.00	ILG051219/REG1 REGISTRATION	1	Introduction to Local Government
<b>2019</b>	<b>\$12,261.00</b>			
<b>2020</b>				
13/01/2020	\$3,910.00	LGPRO CONFERENCE 1902 -2002	5	Conference Attendance
21/01/2020	\$4,725.00	IGNITE TRAINING 2020	1	Ignite Leadership Program
26/02/2020	\$3,465.00	IGNITE FOR OUTDOOR WORKERS REGISTRATION	1	Ignite Leadership Program
27/02/2020	\$288.00	C.PW/SHOP- 240320	Data unavailable	Misc
3/03/2020	\$4,725.00	IGNITE SERIES 2, 2020	1	Ignite Leadership Program
8/04/2020	\$2,030.00	LGPRO MEMBERSHIP 010720 - 300621	4	Individual membership
1/07/2020	\$4,185.00	LGPRO SUBSCRIBER FEE 01/07/20 - 30/06/21	NA	Corporate membership
24/07/2020	\$3,465.00	IGNITE TRAINING	1	Ignite Leadership Program
14/09/2020	\$1,750.00	WRITING FOR INFLUENCE	5	Writing in Local Government
12/12/2020	\$9,990.00	LEADERSHIP PROGRAM	Data unavailable	Leadership Program
<b>2020</b>	<b>\$38,533.00</b>			
<b>2021</b>				
8/02/2021	\$2,240.00	LGPRO MEMBERSHIP	5	Individual membership
3/05/2021	\$4,270.00	COUNCIL MEMBERSHIP FEES 010721-300622	NA	Corporate membership
9/06/2021	\$360.00	ERSS210611 REG	Data unavailable	Misc
6/09/2021	\$200.00	ILG210928/REGISTRATION - INTRO TO LG - 28/09/2021	1	Introduction to Local Government

Date	Amount	Details	No. of Participants	Category
7/12/2021	\$9,990.00	XLP22/REG2 Large Council Executive Leadership Program 2022	Data unavailable	Leadership Program
<b>2021</b>	<b>\$17,060.00</b>			
<b>2022</b>				
11/02/2022	\$1,750.00	MEMBERSHIP 01/02/22 - 31/01/23	5	Individual membership
15/02/2022	\$30.00	Webinar- Building a Hybrid Workplace ON 17/02/22	1	Webinar
22/02/2022	\$4,850.00	a/c 1030 IGS12022/LGE COUNCIL REGISTRATI	NA	Corporate membership
22/03/2022	\$3,370.00	ACTIVE AGEING & WELLBEING SEMINAR & AWAR ON 31/03/22 ATTENDEE	5	Seminar Attendance
24/05/2022	\$4,860.00	HUME COUNCIL M/SHIP FEES 010722-300623	NA	Corporate membership
26/05/2022	\$2,350.00	AWARDS FOR EXCELLENCE DINNER	10	Award Attendance
18/07/2022	\$3,850.00	INTRO TO LG WORKSHOP - 16 JUNE 2022	13	Introduction to Local Government
18/07/2022	\$3,780.00	WOMEN'S NETWORK DINNER-TABLE REGISTRATIONS- AUG 4	8	Women's Network Dinner
2/08/2022	\$1,020.00	EFFECTIVE LANUGAGE - ON 10 AUG 22	5	Effective Language
11/10/2022	\$4,160.00	SMC2022	8	Conference Attendance
14/12/2022	\$7,160.00	HCC EMERGING LEADERS PGM 2023 240322-171122	Data unavailable	Leadership Program
19/12/2022	\$2,805.00	INTRO.TO LOC.GOV'T-ONLINE-X	13	Introduction to Local Government
19/12/2022	\$6,058.80	INTRO TO LOCAL GOV 09/3, 30/8,23/5,30/11	NA	Introduction to Local Government
<b>2022</b>	<b>\$46,043.80</b>			
<b>2023</b>				
7/01/2023	\$4,947.00	IGNITE EVENT - 23/03/23 - 21/06/23 COUNCIL REGISTRATION	1	Ignite Leadership Program
16/01/2023	\$510.00	INTRO TO LOCAL GOV WORKSHOP	2	Introduction to Local Government

Date	Amount	Details	No. of Participants	Category
31/01/2023	\$2,739.00	PM INITIATION WORKSHOP	3	Project Management
1/02/2023	\$2,372.00	MEMBERSHIP - 01/04/23 TO 31/03/24	5	Individual membership
3/02/2023	\$1,230.00	AWARDS FOR EXCELLENCE - FULL PAGE SPEC	Data unavailable	Award Attendance
14/02/2023	\$4,488.00	IGNITE SERIES - 2023	1	Ignite Leadership Program
20/02/2023	\$4,947.00	IGNITE SERIES 1 2023 230323-210623	1	Ignite Leadership Program
1/03/2023	\$6,110.00	MASTERING MANAGEMENT 2023	1	Leadership Program
14/04/2023	\$8,250.00	AWARD FOR EXCELLENCE DINNER-ATTEND	30	Award Attendance
26/04/2023	\$2,514.60	BALANCE-W/SHOP INTRO LOCAL GOVT 090323	19	Introduction to Local Government
7/05/2023	\$770.00	DAY 1 EXPERIENCE - MEMBER	1	Leadership Program
11/05/2023	\$120.00	WEBINAR - TOO BUSY TO BURNOUT	4	Webinar
26/05/2023	\$1,540.00	IMPACT & STRATEGIES X JUNE 2023	4	Impact & Strategies to Manage Behaviours
9/06/2023	\$1,840.30	INTRODUCTION TO LOCAL GOVERNMENT 23/5/23	20	Introduction to Local Government
19/07/2023	\$935.00	- PROJECT MANAGEMENT NGO ADVANCED PROJECT MANAGEMENT NGO	1	Project Management
20/07/2023	\$1,703.00	PMW230803/REG REGIST	2	Project Management
26/07/2023	\$982.00	ADV PROJECT MGMT PD 29 AUG	1	Project Management
27/07/2023	\$744.00	PROJECT MANAGEMENT WORKSHOP PART 2 ONLINE 03/08/2023 - 09/08/2023	1	Project Management
1/08/2023	\$959.00	PROJECT MANAGEMENT TRAINING	1	Project Management
9/08/2023	\$5,194.00	INV 60003 IGS32023 IGNITE SERIES 3, 2023 14/09/2023 - 06/12	1	Ignite Leadership Program
31/08/2023	\$1,917.15	INTRODUCTION TO LOCAL GOVERNMENT 30/8/23	16	Introduction to Local Government

Date	Amount	Details	No. of Participants	Category
2023	\$54,812.05			
TOTAL	\$224,966.85		298	

**Attachment 2: LGPRO offerings and alternatives**

LGPro Offering	Alternative	Comments
<p><b>Advanced Project Management</b></p> <ul style="list-style-type: none"> <li>1 day program</li> <li>Face to face (Public)</li> <li>In-house option with a Council subscription</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$777 inc. GST</li> <li>Non-member: \$982 inc. GST</li> </ul> <p><b>Project Management Initiation Workshop</b></p> <ul style="list-style-type: none"> <li>2 x 3 hour sessions via Zoom.</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$744 inc. GST</li> <li>Non-member: \$959 inc. GST</li> </ul> <p><b>Core Financial Skills</b></p> <ul style="list-style-type: none"> <li>Virtual delivery</li> <li>3 hours duration</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$250 inc. GST</li> <li>Non-member: \$357 inc. GST</li> </ul>	<p><b>Foundations of Project Leadership</b>, Australian Institute of Project Management</p> <ul style="list-style-type: none"> <li>2 days virtual Workshop</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Non-members: \$1,420 inc. GST</li> </ul> <p><b>Project Management</b>, Institute of Public Administration</p> <ul style="list-style-type: none"> <li>1 day online/in person/in house</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Non-member: \$1,265 inc. GST</li> </ul>	<ul style="list-style-type: none"> <li>Range of project management courses available, accredited and non-accredited.</li> <li>Review of fees suggests alternatives are higher cost.</li> <li>May not provide in house training.</li> <li>Contextualisation of content from a Local Government perspective from alternative providers was very difficult to research and identify.</li> </ul>
	<p><b>Finance Fundamentals</b>, Australian Institute of Management</p> <ul style="list-style-type: none"> <li>1 Day On-Campus or virtual workshop</li> <li>In-House training available</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$925.00</li> </ul> <p><b>Finance for Non-Finance Managers</b> - Understanding Numbers and Business Impact, Swinburne University</p> <ul style="list-style-type: none"> <li>2 days face-to-face, live online, workplace</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$1,550 (2023)</li> </ul> <p>MAV learning for Council Officers details e-learning but focus on Procurement Essentials.</p> <p>FinPro has resources available but currently no events or professional development listed.</p>	<ul style="list-style-type: none"> <li>Review of fees suggests alternatives are higher cost.</li> <li>Contextualisation of content from a Local Government perspective from alternative providers was very difficult to research and identify.</li> <li>Longer course duration for alternatives.</li> </ul>

LGPro Offering	Alternative	Comments
<b>Effective Language for Challenging Conversations</b> <ul style="list-style-type: none"> <li>▪ 2 hours</li> <li>▪ Online</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ Member: \$161 inc. GST</li> <li>▪ Non-member: \$214 inc. GST</li> </ul>	<b>Having difficult conversations</b> , Australian Human Resources Institute <ul style="list-style-type: none"> <li>▪ 1 day face-to-face, Live online</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ \$765</li> </ul> <b>How to have a Difficult Conversation</b> , Swinburne University <ul style="list-style-type: none"> <li>▪ 1 Day face-to-face, Live online</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ \$850</li> </ul> <b>Having conversations that matter</b> , Proteus Leadership <ul style="list-style-type: none"> <li>▪ ½ day virtual delivery</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ \$249 exc. GST</li> </ul> <b>Effective workplace communication</b> , VECCI <ul style="list-style-type: none"> <li>▪ 1 day face to face</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ \$695 exc. GST member</li> <li>▪ \$910 exc. GST non-member</li> </ul> <b>Making Difficult Conversations Work</b> , IPAA <ul style="list-style-type: none"> <li>▪ ½ day virtual</li> </ul> <b>Fees:</b> <ul style="list-style-type: none"> <li>▪ \$1,004 - \$1,674 (depending on membership level or non-member)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Review of fees suggests alternatives are higher cost.</li> <li>▪ Contextualisation of content from a Local Government perspective from alternative providers was very difficult to research and identify.</li> <li>▪ Longer course duration for alternatives.</li> <li>▪ May not provide in house training.</li> </ul>
<b>The Emerging Leaders Program</b> Comprises 24 ‘emerging leaders’ from local government, providing a year of unique leadership-focused activities and experiences	Alternatives sourced from: <ul style="list-style-type: none"> <li>▪ Australian Institute of Management</li> <li>▪ Public Sector Training</li> <li>▪ Swinburne University</li> </ul>	No direct equivalent with: <ul style="list-style-type: none"> <li>▪ a Local Government perspective</li> <li>▪ target audience</li> <li>▪ delivery mode, and</li> </ul>

<b>LGPro Offering</b>	<b>Alternative</b>	<b>Comments</b>
<p>designed to develop and inspire emerging leaders or those aspiring to positions of leadership in the sector.</p> <ul style="list-style-type: none"> <li>Face to face training, and a course project commitment.</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Large Council: \$6,990 inc. GST per participant</li> </ul>	<ul style="list-style-type: none"> <li>Melbourne Business School</li> <li>IAP2</li> <li>VECCI</li> <li>Proteus Leadership</li> <li>time2talk</li> <li><b>Emerging Leader Program</b>, Proteus Leadership 4 x 1/2 day virtual Emerging Leader program in Nov-Dec for \$1,250 exc. GST.</li> <li><b>From Manager to Leader, VECCI</b> 2-days in Dec for \$1,250 exc. GST (member) and \$1,565 exc. GST (non-member).</li> </ul>	<ul style="list-style-type: none"> <li>duration.</li> </ul>
<p><b>The Executive Leadership Program</b></p> <p>Designed exclusively to equip and support senior executives in Local Government, particularly Chief Executive Officers and Directors, to expand and develop their skills and knowledge to assist them to become confident and capable leaders in the sector.</p> <ul style="list-style-type: none"> <li>Comprises 9 modules over a 5-month period.</li> </ul> <p>Cost: Large Council: \$10,200 inc. GST per participant</p>	<ul style="list-style-type: none"> <li>Australian Institute of Company Directors offer a number of courses: <ul style="list-style-type: none"> <li><b>Foundations of Directorship</b></li> <li><b>Company Directors</b> course</li> </ul> </li> <li>Fees: <ul style="list-style-type: none"> <li>\$8,449 members</li> <li>\$11,849 non-members</li> </ul> </li> <li><b>Boardroom mastery</b></li> <li><b>Effective Director course</b>, Governance Institute of Australia</li> </ul>	<p>No direct equivalent with:</p> <ul style="list-style-type: none"> <li>a Local Government perspective</li> <li>target audience</li> <li>delivery mode, and</li> <li>duration.</li> </ul>
<p><b>Ignite and Ignite for Outdoor Workers</b></p> <p>Leadership program for supervisors, team leaders and coordinators in Local Government.</p> <p>Outdoor workers specific course also available.</p> <p><b>Duration:</b></p> <ul style="list-style-type: none"> <li>7 sessions over 6-month period. Combination of face to face and virtual delivery.</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Large Council Member: \$4,712 inc. GST</li> </ul>	<ul style="list-style-type: none"> <li><b>Emerging Leader Program</b>, Proteus Leadership 4 x 1/2 day virtual Emerging Leader program in Nov-Dec for \$1,250 exc. GST.</li> <li><b>From Manager to Leader, VECCI</b> 2-days in Dec for \$1,250 exc. GST (member) and \$1,565 exc. GST (non-member).</li> <li><b>From Mate to Manager</b>, Proteus Leadership 1/2 day virtual workshop \$249 excl. GST</li> </ul>	<p>No direct equivalent with:</p> <ul style="list-style-type: none"> <li>a Local Government perspective</li> <li>target audience</li> <li>delivery mode, and</li> <li>duration.</li> </ul>

<b>LGPro Offering</b>	<b>Alternative</b>	<b>Comments</b>
<ul style="list-style-type: none"> <li>Large Council non-member: \$5,194 inc. GST</li> </ul> <p><b>Impact and Strategies to Manage Behaviours</b>  Strategies behind managing difficult and challenging behaviours.</p> <ul style="list-style-type: none"> <li>4 hours</li> <li>Virtual and in-person</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$330 (\$350 face to face) inc. GST</li> <li>Non-member: \$380 (\$400 face to face)</li> </ul>	<p><b>Dealing with Difficult Behaviours</b>, Australian Institute of Management</p> <ul style="list-style-type: none"> <li>1 day</li> <li>Face to face and virtual</li> <li>In-house options available</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Public course \$925.00 exc. GST</li> </ul> <p><b>Dealing with complex behaviour</b>, Victorian Ombudsman</p> <ul style="list-style-type: none"> <li>1 day</li> <li>Face to face</li> </ul> <p>Fees:</p> <p>\$742.50</p> <p><b>How Modern Government Works</b>, Institute of Public Administration Australia</p> <ul style="list-style-type: none"> <li>1-day</li> <li>Face to face and virtual</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$752 – \$1,253 (depending on membership level or non-member)</li> </ul> <p><b>Local Government 101</b>, VGLA</p> <ul style="list-style-type: none"> <li>½ day face to face and virtual</li> <li>Public course not available</li> <li>In-house offering available</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$2,500 – \$5,000</li> </ul> <p>Leadership courses as per above. Alternative option would be to source tailored content for in-house delivery.</p>	<p>No direct equivalent with:</p> <ul style="list-style-type: none"> <li>a Local Government perspective, and</li> <li>higher costs.</li> </ul> <ul style="list-style-type: none"> <li>Unable to ascertain if content is 'like for like'.</li> <li>LG 101 target audience Councillors</li> <li>Higher costs.</li> </ul> <ul style="list-style-type: none"> <li>Not specific to local government.</li> <li>Potential higher costs for tailored in-house solution.</li> </ul>
<p><b>Introduction to Local Government</b></p> <ul style="list-style-type: none"> <li>3 hours</li> <li>Virtual</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$150 inc. GST</li> <li>Non-member: \$214 inc. GST</li> </ul> <ul style="list-style-type: none"> <li>Full day</li> <li>Face to face</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$187 inc. GST</li> <li>Non-member: \$268 inc. GST</li> </ul> <p>In-house training option available.</p> <p><b>Mastering Management</b>  Equips forward-thinking managers with the skills, knowledge, and mindset to lead with confidence and capability to effectively manage the diversity,</p>		



<b>LGPro Offering</b>	<b>Alternative</b>	<b>Comments</b>
<p>complexity and competing agendas in the contemporary world of Local Government.</p> <ul style="list-style-type: none"> <li>Multiple session over 6 months</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$5,944 inc. GST</li> <li>Non-member: \$6,415 inc. GST</li> </ul>		
<p><b>Integrated Strategic Planning and Decision Making</b></p> <p>Role of the Council, Executive and senior officers in the context of the Integrated Strategic Planning and Reporting Framework and the Local Government Act 2020 (the Act).</p> <ul style="list-style-type: none"> <li>2 x half-day workshop (face to face and online)</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$695 inc. GST</li> <li>Non-member: \$840 inc. GST</li> </ul>	<p><b>Integrated Tactical Planning</b>, Oliver Wight</p> <ul style="list-style-type: none"> <li>1 day face to face</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$1,595</li> </ul> <p>IPAA offers a <b>Strategic Planning</b> course specific to the public sector but not integrated strategic planning.</p> <ul style="list-style-type: none"> <li>½ day face to face and virtual</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$530 - \$883 (depending on membership level or non-member)</li> </ul>	<ul style="list-style-type: none"> <li>Unable to find alternative provider with integrated planning in local government context.</li> <li>Higher cost.</li> </ul>
<p><b>Writing for Influence in Local Government</b></p> <ul style="list-style-type: none"> <li>1 day face to face</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>Member: \$369 inc. GST</li> <li>Non-member: \$530 inc. GST</li> </ul>	<p><b>Workplace Writing Workshop</b>, The Australian Writers’ Centre</p> <ul style="list-style-type: none"> <li>1 day</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$6,250 for up to 10 attendees</li> </ul> <p><b>Government Writing for Impact</b>, AIM</p> <ul style="list-style-type: none"> <li>1 day, face to face and virtual</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>\$925.00</li> </ul> <p>In-house option available</p>	<ul style="list-style-type: none"> <li>Contextualisation of content from a Local Government perspective from alternative providers was very difficult to research and identify.</li> </ul>
<p><b>Governance in Action</b></p> <ul style="list-style-type: none"> <li>1 day</li> </ul>	<p><b>How Modern Government Works</b>, Institute of Public Administration Australia</p>	<ul style="list-style-type: none"> <li>Unable to ascertain if content is ‘like for like’.</li> </ul>

LGPro Offering	Alternative	Comments
Fees: <ul style="list-style-type: none"> <li>Member: \$430 inc. GST</li> <li>Non-member: \$530 inc. GST</li> </ul>	<ul style="list-style-type: none"> <li>1-day</li> <li>Face to face and virtual</li> </ul> Fees: <ul style="list-style-type: none"> <li>\$752 – \$1,253 (depending on membership level or non-member)</li> </ul> <b>Local Government 101, VGLA</b> <ul style="list-style-type: none"> <li>½ day face to face and virtual</li> <li>Public course not available</li> <li>In-house offering available</li> </ul> Fees: <ul style="list-style-type: none"> <li>\$2,500 – \$5,000</li> </ul> <p>Governance Institute of Australia have a range of course offerings including governance essentials.</p> <ul style="list-style-type: none"> <li>in-house offering available for up to 20 team members</li> <li>annual subscriber package for 10 of your team members</li> </ul> Fees: <ul style="list-style-type: none"> <li>Corporate package price: \$5,700 inc. GST</li> </ul>	<ul style="list-style-type: none"> <li>Higher costs.</li> <li>LG 101 target audience Councillors.</li> <li>Governance Institute of Australia focus is on corporate government, not specific to Local Government context.</li> </ul>

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REPORT NO:	8.6
REPORT TITLE:	Stormwater Offsets Scheme
SOURCE:	Angela Ganley, Senior Sustainable Environment Officer
DIVISION:	Infrastructure & Assets
FILE NO:	HCC19/709
POLICY:	Integrated Water Management Plan 2020-2025
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENTS:	Nil

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**1. SUMMARY OF REPORT:**

- 1.1 This report provides an overview of the proposed Stormwater Offset Scheme and seeks Council’s endorsement for public feedback on the scheme. The proposed scheme will support increased planning scheme compliance and environmental outcomes and provide a funding source for Council’s stormwater treatment projects.

**2. RECOMMENDATION:**

That Council:

- 2.1 Endorses for release for public exhibition the proposed stormwater offsets scheme as outlined in this report with an offset price of \$45/m<sup>2</sup> for residential developments and \$24/m<sup>2</sup> for industrial/commercial developments for consultation.**
- 2.2 Considers a further report in early 2024 to consider feedback from stakeholders and the community.**

**3. LEGISLATIVE POWERS:**

- 3.1 The planning scheme allows for the development of a voluntary stormwater offset scheme and gives Council broad discretion over when and where the funds are used. Clauses 55.03-4 and 53.18-7 and 55.07-5 decision guidelines requires the responsible authority to consider “whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.”
- 3.2 In May 2023, Department of Energy, Environment and Climate Action released its urban stormwater offsets guidance for councils developing urban stormwater offsets schemes in Victoria. They also released a stormwater quality in-lieu calculator which Councils can use to determine the offset price.

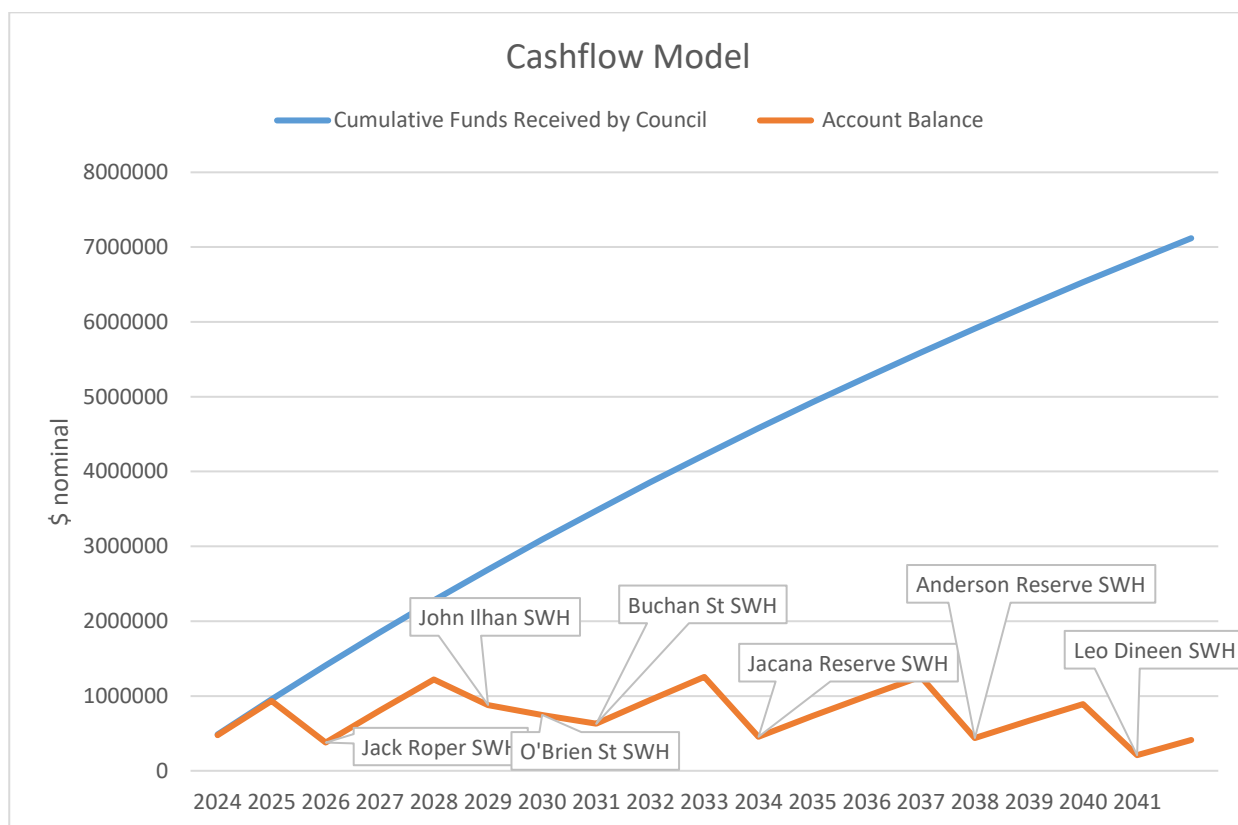
**4. FINANCIAL IMPLICATIONS:**

- 4.1 The scheme forecast cash flow is shown in Figure 1 below. All the identified stormwater harvesting opportunities that depended on external funding sources in Council’s *Integrated Water Management Plan 2020-2025* could be funded by 2041.

REPORT NO: 8.6 (cont.)

- 4.2 The offset price includes full cost recovery for the stormwater harvesting schemes. This includes:
- 4.2.1 All project development, design and construction costs incurred by Council.
  - 4.2.2 All ongoing maintenance and operation costs.
  - 4.2.3 All additional costs to Council associated with running the stormwater offset funding mechanism.
  - 4.2.4 Asset renewal works.

Figure 1: Cashflow model showing funds received by Council, the drawdown of funds for projects and account balance.



## 5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 The stormwater offset scheme aims to improve the quality of local waterways through the delivery of medium to large scale stormwater treatment projects, and to assist developers to meet their stormwater planning requirements. This is particularly beneficial for smaller, more constrained developments, where developers find it difficult to achieve compliance. This will create a better overall outcome for the environment.

## 6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 A stormwater offset scheme will provide funding for stormwater harvesting schemes, which will build resilience to climate change impacts by providing an alternative water source for open space irrigation.

**REPORT NO: 8.6 (cont.)**

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

- 7.1 The stormwater offsets scheme aligns with Council’s equity and fairness principles in the Social Justice Charter. The projects that the offsets will fund are stormwater harvesting schemes located in areas of Hume that do not have an alternative water supply. This will help maintain a consistent servicing level for playing sports across the municipality if drinking water restrictions are applied in the future.

**8. COMMUNITY CONSULTATION:**

- 8.1 Developers and planning applicants are the main groups impacted by the introduction of a stormwater offset scheme. The Statutory Planning Department currently receives enquiries from planning applicants as to whether Council will accept offsets, which demonstrates interest and demand for a stormwater offsets scheme. The opportunity to provide feedback on the offset scheme will be undertaken via the Participate Hume website, which will be directly communicated to Council’s database of developers.
- 8.2 Communications around the opportunity to provide input will commence in mid-January 2024 to ensure optimal opportunity for interested parties.

**9. DISCUSSION:**

- 9.1 The Victoria Planning Provisions require on-lot stormwater quality treatment for residential multi-dwelling, public use, industrial and commercial subdivisions and developments. There are several challenges for both applicants and for Council in ensuring these requirements are met on site. For some applicants, it can be difficult to implement stormwater treatments due to site constraints, which requires re-design and associated increased costs and delays. This can also lead to assets which are difficult to construct and maintain and unlikely to deliver the environmental benefits long-term.
- 9.2 Challenges for Council include ensuring that works are completed on-site, which would require additional resourcing to audit implementation of on-site works. Ensuring treatments are maintained throughout their expected life would be impractical and/or outside of Council’s jurisdiction.
- 9.3 Voluntary stormwater offsets are a way to meet these requirements while providing a reliable funding source for Council’s stormwater treatment projects. A stormwater offset is a financial contribution paid by developers for stormwater management works to be undertaken by Council in another location. These works ‘offset’ stormwater impacts not treated within the development.
- 9.4 Voluntary offsets can reduce negotiation and costs associated with approvals and help developers and Council to achieve stormwater management compliance. They also provide a funding source to develop, construct and maintain Council stormwater harvesting schemes.
- 9.5 Stormwater offsets are not a new cost for developers but are an option to meet an existing planning scheme requirement. Developers do not have to purchase stormwater offsets and can choose to meet the requirements on site through installation of rainwater tanks, raingardens, permeable paving and other stormwater treatments.
- 9.6 Stormwater offsets will be offered at Council’s discretion. Residential applicants will be required to meet 80% of their requirements on-site, which will incentivise rainwater tank installation.

REPORT NO: 8.6 (cont.)

- 9.7 The offset price has been informed by the calculator developed by the Department of Energy, Environment and Climate Action and set at \$45/m<sup>2</sup> for residential and \$24/m<sup>2</sup> for industrial applicants. The different prices reflect the different costs for applicants to construct stormwater treatment assets on-lot.
- 9.8 Funds are to be used to deliver the unfunded components of stormwater treatment projects that have been identified to achieve the targets in the *Integrated Water Management Plan 2020-2025*.

**10. CONCLUSION:**

- 10.1 A stormwater offsets scheme will provide planning applicants with an option to meet the planning scheme requirements for stormwater quality. It will also provide funds for Council to deliver projects in the *Integrated Water Management Plan 2020-2025*. The public exhibition period will provide the opportunity to provide feedback on the proposed stormwater offsets scheme and support awareness of its planned introduction.

REPORT NO:	8.7
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - October 2023
SOURCE:	Brendan Clifford, Chief Information Officer Paul White, Coordinator Knowledge Management
DIVISION:	Customer & Strategy
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none"><li>1. <i>Cloverton Metropolitan Activity Centre</i></li><li>2. <i>Regional University Study Hubs program</i></li><li>3. <i>Sunbury Primary Care Services</i></li><li>4. <i>Westmeadows War Memorial</i></li><li>5. <i>Advocacy priorities in Hume City</i></li><li>6. <i>Local Sports Infrastructure Fund</i></li><li>7. <i>Multicultural Storytime Grants Program</i></li><li>8. <i>Victorian Government’s Disability Self-Help Grants Program</i></li></ol>

**1. SUMMARY OF REPORT:**

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

**2. RECOMMENDATION:**

**That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.**

**3. DISCUSSION:**

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council’s operations.

This report contains correspondence of this nature registered in Council’s record keeping system during October 2023:

Table 1 Correspondence in relation to notices of motion items from Council meetings.

Table 2 Correspondence that may be of interest to Councillors.

Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

**Table 1 - Correspondence in relation to Council Notices of Motion Items**

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Outwards						

**REPORT NO: 8.7 (cont.)**

**Table 2 – General correspondence that may be of interest to Councillors**

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Future of the Cloverton Metropolitan Activity Centre ('Cloverton MAC')	Minister for Suburban Development	3/10/2023	Director City Planning & Places		1
Inwards	Regional University Study Hubs program - October 2023	Minister for Education  Assistant Minister for Education	9/10/2023	Coordinator Grants		2
Outwards	Increased Investment in Sunbury Primary Care Services	Minister for Health  Minister for Health Infrastructure  CC: State Member for Sunbury	12/10/2023	Coordinator Advocacy		3
Inwards / Outwards	Westmeadows War Memorial – Restoring Community War Memorials and Avenues of Honour Grant Program	Member for Greenvale	19/10/2023	Coordinator Advocacy		4
Inwards	Advocacy priorities in Hume City - State Government funding priorities for the Western Metropolitan Region	Member for Western Metropolitan Region	26/10/2023	Coordinator Advocacy		5

**Table 3 – Correspondence in relation to grant / funding opportunities**

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	2023-24 Local Sports Infrastructure Fund – Now open	Minister for Community Sport	4/10/2023	Coordinator Grants		6
Inwards	Multicultural Storytime Grants Program – Applications now open	State Member for Kalkallo	19/10/2023	Manager City Life		7
Inwards	Victorian Government's Disability Self-Help Grants Program – Applications now open	State Member for Kalkallo	30/10/2023	Coordinator Grants		8





**The Hon Ros Spence MP**

Minister for Prevention of Family Violence  
Minister for Community Sport  
Minister for Suburban Development

1 Spring Street  
Melbourne, Victoria 3000 Australia

Ref: CMIN-2-23-21017

Cr Joseph Haweil  
Mayor  
Hume City Council  
[JosephH@hume.vic.gov.au](mailto:JosephH@hume.vic.gov.au)

  
Dear Mayor Haweil

Thank you for your correspondence dated 18 August 2023 regarding the future of the Cloverton Metropolitan Activity Centre ('Cloverton MAC').

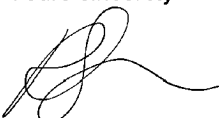
I would like to take this opportunity to acknowledge and congratulate Hume City Council for working collaboratively with the councils of Mitchell and Whittlesea to progress the future planning of the Cloverton MAC, through an innovative regional partnership approach.

The Andrews Labor Government is committed to a city well-served by a range of activity centres, providing jobs, services and housing close to where people live and work.

I welcome the opportunity to understand more about the potential for state and local government to collaborate on the Cloverton MAC following the joint meeting between Hume, Mitchell and Whittlesea councils on 3 October, and I look forward to future opportunities to work together.

Thank you for taking the time to raise this matter with me. Should you wish to discuss it further, please contact Joel Backwell, Executive Director, Office for Suburban Development at [joel.backwell@ecodev.vic.gov.au](mailto:joel.backwell@ecodev.vic.gov.au).

Yours sincerely



**The Hon Ros Spence MP**  
Minister for Suburban Development

26.1.9.23

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**From:** EDUC - Minister.Clare <Minister.Clare@education.gov.au>  
**Sent:** Friday, October 6, 2023 4:28 PM  
**To:** Joseph Haweil <JosephH@hume.vic.gov.au>  
**Subject:** Regional University Study Hubs program



**The Hon Jason Clare MP**  
Minister for Education

**Senator the Hon Anthony Chisholm**  
Assistant Minister for Education  
Assistant Minister for Regional Development  
Reference: MB23-000467

Cr Joseph Haweil  
Mayor  
Hume City Council  
[JosephH@hume.vic.gov.au](mailto:JosephH@hume.vic.gov.au)

Dear Cr Haweil

We write to you regarding the expansion of the Regional University Study Hubs program, and opportunities for organisations in your Local Government Area to apply for funding.

Following a period of extensive consultation, the Australian Universities Accord Panel has provided their Interim Report in July 2023. The Australian Government accepted and is now well advanced in implementing all five Priority Actions identified in the Interim Report.

Priority 1 is to extend visible, local access to tertiary education by creating additional Regional University Study Hubs and establishing a similar concept for suburban/metropolitan locations. In response, the Government is doubling the number of University Study Hubs across Australia, with up to 20 more in the regions, and for the first time, up to 14 in the outer suburbs of our major cities.

Regional University Study Hubs are community-owned facilities in regional and remote locations that provide facilities and wrap-around support, including academic skills and wellbeing support, for students studying at any Australian university or vocational education and training provider. Regional University Study Hubs aim to improve and support diversity, equity of access and participation, and to improve student outcomes, whilst allowing students to remain in their local community while studying.

In 2023, the 34 existing hubs are supporting more than 3,400 students to undertake further study. Of these students, 41 per cent identified as being the first in their family to undertake tertiary study and 11 per cent identified as First Nations students. Comparatively in 2021, First Nations students represented 2.11 per cent of all higher education students.

Evidence shows that university participation has risen in the areas of existing hubs. A 2021 evaluation of the program found early evidence to suggest that Regional University Study Hubs improve student completion and retention and have a positive impact on local economies and employment outcomes.

We are pleased to advise that a competitive application process to establish the first of up to 10 additional Regional University Study Hubs is now open. Community-owned organisations interested in establishing a hub in regional or remote Australia are invited to apply.

Information on how to apply and eligibility requirements is available on the Department of Education’s website at [www.education.gov.au/regional-university-study-hubs](http://www.education.gov.au/regional-university-study-hubs). Applications will close at **5:00pm AEDT on 15 December 2023**.

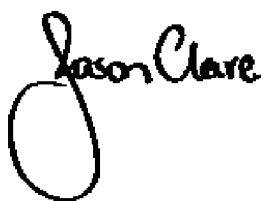
We note your Local Government Area may include regional and/or remote areas which could be suitable for establishment of a new Regional University Study Hub, and we encourage you to engage with local community-owned organisations regarding this funding opportunity.

An application process to establish a further up to 10 additional Regional University Study Hubs will take place in 2024–25. Communities who may not be ready to apply for this first round of funding are encouraged to consider applying in this later application process.

We are excited to be expanding this very important initiative. By bringing university closer to where students live, the Government is supporting more people to engage in life-changing study.

We trust this information is of assistance.

Yours sincerely



**JASON CLARE**

6/10/2023



**ANTHONY CHISHOLM**

6/10/2023

Notice:

**– OFFICE OF THE MAYOR –**

Our File: HCC21/850  
Enquiries: Carmen Frawley  
Telephone:



1079 PASCOE VALE ROAD  
BROADMEADOWS  
VICTORIA 3047

Postal Address:  
PO BOX 119  
DALLAS 3047

Telephone: 03 9205 2200  
Facsimile: 03 9309 0109  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

Thursday 12 October 2023

The Hon. Mary-Anne Thomas MP  
Minister for Health and Minister for Health Infrastructure  
Victorian State Government  
50 Lonsdale Street  
MELBOURNE VIC 3000

Dear Minister,

**RE: INCREASED INVESTMENT IN SUNBURY PRIMARY CARE SERVICES**

Hume City Council recently received correspondence from a Sunbury resident, which has highlighted the need for increased investment in primary care services for Sunbury.

Council recognises the recent State Government announcement of the Craigieburn and Sunbury Priority Primary Care Centres funded until June 2024, as well as the development of two community hospitals in Craigieburn and Sunbury in 2023 and 2024 respectively, in response to the current GP shortage and growing pressures on the Northern and Sunshine Hospital Emergency Departments.

Council also welcomed the Australian Government's investment of \$3.5 billion to triple bulk billing incentives in response to the rapid decline of bulk billed medical services nationally. This investment increases access to medical services for pensioners, families with children under the age of sixteen, and Commonwealth concession card holders.

According to recent census data, Sunbury reported the highest proportion of residents in Hume City diagnosed with a long-term health condition (37.3%), compared to 29.5% for Greater Melbourne. Further, with 17.6% of Sunbury households classified as low-income households, there is an existing need for bulk billed GPs and extended practice hours to ensure equitable access to medical care for individuals and families unable to afford mixed or private billed consultations.

By 2041, Sunbury's population of 40,701 is forecasted to rise to 101,065 people. This exponential growth highlights the critical demand for bulk billed local primary care services with extended hours, including afterhours availability, to reduce the ongoing pressures on emergency departments and to ensure services are equipped to respond to Sunbury's rapid growth. As seen across the state, there have been significant decreases in bulk billed medical services available in Hume City, with a many local medical centres switching to private and mixed billing, reducing free out-of-hours healthcare for Hume City residents.

According to the Australian Institute of Health and Welfare, the duration for which 90% of emergency department visits by patients later admitted to hospital has seen a significant increase, rising from 11 hours and 8 minutes in 2017-18, to 15 hours and 37 minutes in 2021-22. As there are no local emergency departments for residents in Hume City, the Northern Hospital and Sunshine Hospital remain the closest options for emergency care. Last month, The Age reported that patient transfer times from ambulances to Emergency Departments have rapidly increased in Victoria with Northern Hospital recording 11,223 hours and Sunshine at 13,560 total hours spent waiting for transfers.

As highlighted in the Hume City Council Plan 2021-2025, Council is deeply committed providing and advocating for equitable access to healthcare for all Hume City residents. The importance of increasing the accessibility to local primary care services in Sunbury is crucial in response to the area’s rapid population growth, GP shortages and the pressures of the cost-of-living crisis. These factors combined quickly diminish available options for Sunbury residents requiring free and immediate medical care.

Council asks that the Victorian Government considers extending funding for the Sunbury and Craigieburn Priority Primary Care Centres beyond June 2024 to ensure free and urgent medical care can continue to be provided to Sunbury residents. Furthermore, Council urges the Victorian Government to advocate for increased incentives for non-Commonwealth concession card holders, and to extend bulk billed operational hours of primary care services.

I would be happy to meet to discuss these concerns further. If you would like to arrange a meeting, please contact Carmen Frawley, Coordinator Advocacy, on .

Yours sincerely



**CR JOSEPH HAWEIL**  
**MAYOR**

**cc:** Mr Josh Bull MP, State Member for Sunbury

**From:** [Iwan Walters](#)  
**To:** [Carmen Frawley](#)  
**Subject:** Re: Grants programs - Westmeadows War Memorial  
**Date:** Thursday, 19 October 2023 4:22:32 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

Thanks Carmen - much appreciated! I’ve passed that onto the school

**Iwan Walters MP**  
 Member for Greenvale

**From:** Carmen Frawley  
**Sent:** Thursday, October 19, 2023 4:01:16 PM  
**To:** Iwan Walters <iwan.walters@parliament.vic.gov.au>  
**Cc:** Ella Gvildys; Turabi Sahin; Sheena Frost; Joseph Haweil

**Subject:** RE: Grants programs - Westmeadows War Memorial

Good afternoon Iwan,

Thank you for this update, I will forward this information through to the relevant officers.

Please let the School staff know that they can contact Dermot Egan, Coordinator Urban Design and Landscape Architecture, at [redacted] or [redacted]. If Dermot doesn't hear from the School staff, he will contact them as he wants to discuss the possibility of running an art workshop to get feedback from the students about the project.

We will be sending through further information about other topics discussed at the recent Quarterly meeting shortly.

Regards,  
 Carmen

**Carmen Frawley (she/her)**  
**Coordinator Advocacy**

Strategic Communications and Advocacy, Hume City Council  
 1079 Pascoe Vale Road Broadmeadows Vic 3047

[hume.vic.gov.au](http://hume.vic.gov.au)

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**From:** Iwan Walters <iwan.walters@parliament.vic.gov.au>

**Sent:** Thursday, October 19, 2023 11:29 AM

**To:** Joseph Haweil

; Carmen Frawley

**Cc:** Ella Gvildys

; Turabi Sahin

**Subject:** Grants programs - Westmeadows War Memorial

Dear Joseph and Carmen,

Following on from our meeting last week and the discussion regarding the Westmeadows War Memorial, I had a meeting with the Minister for Veterans and her team yesterday to discuss the timelines and projects which might be eligible for funding through the Restoring Community War Memorials and Avenues of Honour Grant Program.

It is anticipated that the program will be opened for applications around Remembrance Day - though the exact date is still yet to be determined. I should have more of an idea of the exact date towards the end of this month.

Applications are generally open for 3 months. I'll also confirm this with you closer to the opening of the grant.

The Minister also advised that funding is available for capital works, not just planning, so this would certainly be an avenue open for Council to pursue funding to remodel the memorial and surrounding precinct.

On a related note, I met with Westmeadows Primary School students and staff last week and the school community is most eager to work with Council to secure funding for the renewal of the Memorial and to contribute its time, energy and ideas.

Following on from our discussion, can I please check if there's a particular Council officer to whom I can connect the School in order for them to discuss matters further?

Many thanks, Iwan

**Iwan Walters MP**  
**Member for Greenvale**



**Parliamentary Secretary for Disability**

**Phone:** (03) 9651 8208

**Email:** [iwan.walters@parliament.vic.gov.au](mailto:iwan.walters@parliament.vic.gov.au)

**Temporary Office:** Suite 2, Level 2, 55 St Andrews Place, East Melbourne VIC 3002

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– OFFICE OF THE MAYOR –

Our File: HCC22/688  
Enquiries: Carmen Frawley  
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1079 PASCOE VALE ROAD  
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DALLAS 3047

Telephone: 03 9205 2200  
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Wednesday 25 October 2023

Mrs Moira Deeming MP  
State Member for the Western Metropolitan Region  
Suite 1 & 2, Level 2, 13-15 Lake Street,  
**CAROLINE SPRINGS VIC 3023**

Email: [moira.deeming@parliament.vic.gov.au](mailto:moira.deeming@parliament.vic.gov.au)

Dear Mrs Deeming,

**RE: ADVOCACY PRIORITIES IN HUME CITY**

Thank you for your enquiry about advocacy priorities in Hume City.

Hume City is home to a diverse and vibrant community. With a rapidly growing population and pockets of disadvantage, investment from all levels of Government is critical to ensure that all the right infrastructure is in place to support our community at a time when it is needed.

Our State Government funding priorities for the Western Metropolitan Region include:

- Duplication of Sunbury Road (from Melbourne Airport to Bulla-Diggers Rest Road),
- Construction of Bulla Bypass, and
- Expedited delivery of Sunbury South Train Station.

I have included fact sheets that provide more information about these priorities.

If you would like to meet to discuss these matters further, please contact Carmen Frawley, Coordinator Advocacy, at \_\_\_\_\_ or \_\_\_\_\_, to arrange a mutually convenient time.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Joseph Haweil', written in a cursive style.

**CR JOSEPH HAWEIL**  
**MAYOR**

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# Sunbury Road Duplication

Plenty of planes but not two lanes... duplicate it now.

## What is the issue?

The section of Sunbury Road from Melbourne Airport to the Bulla township is an undivided rural road and predominantly has one lane in each direction. From the western side of Oaklands Road there are some sections of overtaking lanes that assist somewhat with capacity.

The road is becoming increasingly busy, carrying more than 27,000 vehicles per day and there are also serious safety concerns due to the road being undivided.

The duplication of Sunbury Road between Melbourne Airport and Bulla-Diggers Rest Road will not only facilitate the development potential of Sunbury's growth areas but also reduce the amount of time people spend in their vehicles.

The Victorian Government's investment in the duplication of Sunbury-Bulla Road from the Bulla township to Macedon Street Sunbury will create bottlenecks north of Bulla. Should Government not invest in the duplication of Sunbury Road from Bulla to Melbourne Airport then traffic congestion will only increase.

Alongside this, it is critically important that the State and Federal Government's invest capital funding for the Bulla Bypass following the completion of the Victorian Government's business case. These two projects together will open up traffic in this rapidly growth part of Melbourne's north.

## Why is it important to the Hume City community?

Sunbury Road is a key access arterial between Sunbury and Melbourne Airport, as well as other areas to the east.

Many in the Hume community are forced to travel this road daily and contend with the congestion and safety problems. Given the lack of route options and single carriageway, emergencies can effectively isolate Bulla and Sunbury from the rest of metropolitan Melbourne.

Traffic accidents are a common occurrence along Sunbury Road in spite of recent upgrades to Oaklands Road and Melbourne-Lancefield Road.

The additional capacity will help to better connect Sunbury residents to jobs at Melbourne Airport and within the Hume Corridor. It will also improve connectivity between Sunbury and existing and future employment nodes and service centres in the Northern Growth Corridor. The Sunbury community cannot afford to wait any longer for these works to occur.

## The support we need

Funding towards the duplication of Sunbury Road from Melbourne Airport to Bulla-Diggers Rest Road.



Scan QR code for more information

📞 9205 2200 🌐 humecitycouncil  
➡️ [hume.vic.gov.au/advocacy](https://hume.vic.gov.au/advocacy)



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# Bulla Bypass

**Don't bypass safety and economic growth -  
construct the Bulla Bypass now.**

## What is the issue?

Sunbury-Bulla Road connects Sunbury with Melbourne Airport and the Tullamarine Freeway. The road provides the most direct route between Sunbury and the Melbourne CBD and is predominately single lane from Sunbury to the Freeway.

While there are some sections of the road north of Bulla with dual lanes, these ultimately lead to the Bulla Bridge, a single carriageway bluestone bridge which was constructed in 1869 and has not been earmarked for duplication.

The narrow bridge and steep hills on either side of the Bulla Bridge lead to a wake of queued vehicles along the road in both the morning and evening peaks.

The proposed Bulla Bypass is an arterial road that is critical to relieving pressure on Sunbury-Bulla Road and improving connectivity between Sunbury and the existing and future employment nodes and service centres in the Northern Growth Corridor.

To enable the planned growth of Sunbury, it is important that work to build the road commences quickly once the alignment is secured.

The Victorian Government has funded the development of a business case for the Bulla Bypass. It is important that capital funding is provided to ensure that the construction of the road can commence as soon as possible.

## Why is it important to the Hume City community?

Population forecasts are predicting Sunbury's population will increase from 42,494 to over 86,000 in the next 20 years.

The Sunbury South and Lancefield Road Precinct Structure Plans have been approved enabling the development of more than 19,000 additional dwellings. Construction of dwellings has already commenced along Lancefield Road with land being prepared for the Sunbury South precinct.

This new housing is adding more traffic directly on to Sunbury-Bulla Road. The vehicle volumes along Sunbury-Bulla Road are in excess of 27,000 vehicles per day which alone identifies Sunbury-Bulla Road as requiring duplication.

Whilst the Victorian Government has funded the duplication of Sunbury-Bulla Road from Macedon Street Sunbury to Bulla, traffic comes to a standstill within the Bulla township which is meaning that local residents are spending more time in their vehicles than they spend with their family and friends. It is more important now than ever that the State and Federal Government fund the Bulla Bypass.

## The support we need

The Victorian and Australian Government to fund the construction of the Bulla Bypass.



Scan QR code for more information

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🌐 [hume.vic.gov.au/advocacy](https://hume.vic.gov.au/advocacy)





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# Sunbury South Train Station

New public transport for a new community

## What is the issue?

The Victorian Government's Sunbury South and Lancefield Road Precinct Structure Plans (PSPs) have been approved, enabling the development of more than 19,000 new homes. Construction has already commenced along Lancefield Road with land being prepared for the Sunbury South precinct.

Plans for Sunbury South cover about 1798ha of land, bounded by Watsons Road and the Jacksons Creek to the south, Gellies Road and the Emu Creek to the north and north-east, the transmission line easement to the east and Vineyard Road to the west.

Two employment hubs in Sunbury South are also planned along Vineyard Road and Sunbury Road.

A train station has been earmarked in the Sunbury South PSP, which will help meet the transport needs of more than 50,000 new residents who will be moving to the area. The Sunbury South Train Station will be situated on the Sunbury Train Line and will connect residents to the Melbourne CBD and the Sunbury Town Centre.

## Why is it important to the Hume City community?

The timely delivery of Sunbury South Train Station is needed to provide capacity to accommodate the significant level of growth proposed for Sunbury and surrounds and alleviate existing congestion in the Sunbury Town Centre.

Additionally, Council is currently working with the Victorian Government on the delivery of parking at the existing Sunbury Train Station - it is vital that access to this additional parking is not compromised by a delay in the delivery of Sunbury South Train Station.

## The support we need

The Victorian Government to fund the next stage of planning for delivery of Sunbury South Train Station.



Scan QR code for more information

📞 9205 2200 📍 humecitycouncil

🌐 hume.vic.gov.au/advocacy



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**The Hon Ros Spence MP**

Minister for Community Sport

1 Spring Street  
Melbourne, Victoria 3000 Australia

Cr Joseph Haweil  
Mayor  
Hume City Council  
[JosephH@hume.vic.gov.au](mailto:JosephH@hume.vic.gov.au)

Dear Cr Haweil

I am pleased to inform you that on 4 October 2023, I officially opened the 2023-24 Local Sports Infrastructure Fund.

The Local Sports Infrastructure Fund is a statewide competitive Victorian Government investment program that funds the planning and development of high-quality, accessible community sport and active recreation infrastructure.

The 2023-24 Local Sports Infrastructure Fund supports the Victorian Government's commitment to helping more people secure the many benefits of participating in sport and active recreation.

This is achieved by supporting Victorians, particularly those impacted by natural disasters, in socio-economic disadvantaged communities, and groups who participate less, such as women and girls to become and stay physically active.

I strongly encourage your staff to liaise directly with their Sport and Recreation Victoria representative for further information and to assist in the project and application development process.

The 2023-24 Local Sports Infrastructure Fund guidelines, outlining eligible projects, assessment criteria, application requirements, and additional resources, are available online <https://sport.vic.gov.au/grants-and-funding/our-grants/local-sports-infrastructure-fund>.

I look forward to seeing many exciting applications submitted to the 2023-24 Local Sports Infrastructure Fund.

Yours sincerely

**The Hon. Ros Spence MP**  
Minister for Community Sport  
04/10/2023

Cc: Sheena Frost, Chief Executive Officer, Hume City Council

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# Ros Spence MP

STATE MEMBER FOR KALKALLO



Cr Joseph Haweil  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear Mayor,

## Multicultural Storytime Grants Program

I am delighted to inform you that applications are now open for the Allan Labor Government's Multicultural Storytime Grants Program.

This \$6 million program provides not-for-profit organisations with funding of up to \$250,000 to support storytelling programs in another language, improving children's literacy and allowing them to connect with their language and culture.

Applications close on Friday, 17 November 2023. For more information about this program, please visit: <https://www.health.vic.gov.au/multicultural-storytime-grant-program>.

Please share this important information with your networks and if you have any questions about this program, please do not hesitate to contact my office.

Kind regards,

A handwritten signature in black ink, appearing to read 'Ros Spence'.

**The Hon. Ros Spence MP**  
**State Member for Kalkallo**  
**Minister for Agriculture**  
**Minister for Community Sport**  
**Minister for Carers and Volunteers**

17/11/2023

**OFFICE:** Shop D00-02B Craigieburn Central Shopping Centre  
340 Craigieburn Road, Craigieburn VIC 3064

**POSTAL:** PO Box 132, Craigieburn VIC 3064

**P:** (03) 8377 4477 **E:** [ros.spence@parliament.vic.gov.au](mailto:ros.spence@parliament.vic.gov.au)



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# Ros Spence MP

STATE MEMBER FOR KALKALLO



Cr Joseph Haweil  
Mayor  
Hume City Council  
PO Box 119  
DALLAS VIC 3047

Dear Mayor,

## Disability Self-Help Grants Program

I am delighted to inform you that applications are now open for the Allan Labor Government's Disability Self-Help Grants Program.

These grants will provide organisations with funding of up to \$7,000 per year to support their work providing social, emotional, and practical support to people with disability.

This \$265,000 program helps organisations with general expenses, running costs, and other minor works. This year the program has also been expanded to include costs associated with providing activities and paying for guest speakers at events.

Applications close on Thursday, 14 December 2023. For more information about this program, please visit: <https://providers.dffh.vic.gov.au/disability-self-help-grants-program>.

Please share this important information with your networks and if you have any questions about this program, please do not hesitate to contact my office.

Kind regards,

**The Hon. Ros Spence MP**  
**State Member for Kalkallo**  
**Minister for Agriculture**  
**Minister for Community Sport**  
**Minister for Carers and Volunteers**

30 / 10 / 2023

**OFFICE:** Shop D00-02B Craigieburn Central Shopping Centre  
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REPORT NO:	8.8
REPORT TITLE:	Statutory Planning Quarterly Report July to September 2023
SOURCE:	Tarryn Adepoju, Reporting and Insights Analyst
DIVISION:	City Planning & Places
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENT:	1. <i>Matters dealt with under delegation Q1 2024</i>

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**1. SUMMARY OF REPORT:**

- 1.1 This report provides a summary of performance indicators for the Statutory Planning team for the period of 1 July 2023 to 30 September 2023 covering Q1 of the 2023/2024 Financial Year. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

**2. RECOMMENDATION:**

- 2.1 That Council notes the report.

**3. PERFORMANCE INDICATORS:**

- 3.1 Data and charts sourced from <https://www.planning.vic.gov.au/> unless otherwise indicated.
- 3.2 **222** permit applications were received across the reporting period, a 20% decrease on the previous reporting period but a 4% increase on the corresponding period in the previous financial year.
- 3.3 **227** decisions were issued for the reporting period, 8% increase in the previous reporting period, these numbers are consistent with the corresponding period in 2022/23.
- 3.4 **23** applications were closed off in reporting period, with these being mostly withdrawn by the applicant. These numbers are consistent with previous reporting periods.
- 3.5 **377** applications are under assessment as of 30 September 2023.
- 3.6 **50%** of standard applications had a determination made in 60 days or less, a slight improvement on the previous reporting period.
- 3.7 Determinations on VicSmart applications made within the 10 day target period proportionally doubled from 28% of determinations made in Q4 22/23 to 60% of determinations made in Q1 2024
- 3.8 The average number of gross days taken to determine planning applications was **184 days** for the reporting period, a 22% improvement on the previous reporting period. For growth area councils in Victoria the average was **197 days**.
- 3.9 Standard applications took on average **196 days** to reach a determination (259 in Q4) and VicSmart applications took **53 days** (66 in Q4)
- 3.10 The median number of gross days taken to determine planning applications was **182** for the reporting period, a 23% improvement on the previous reporting period. For growth area councils in Victoria the median was **123 days**.

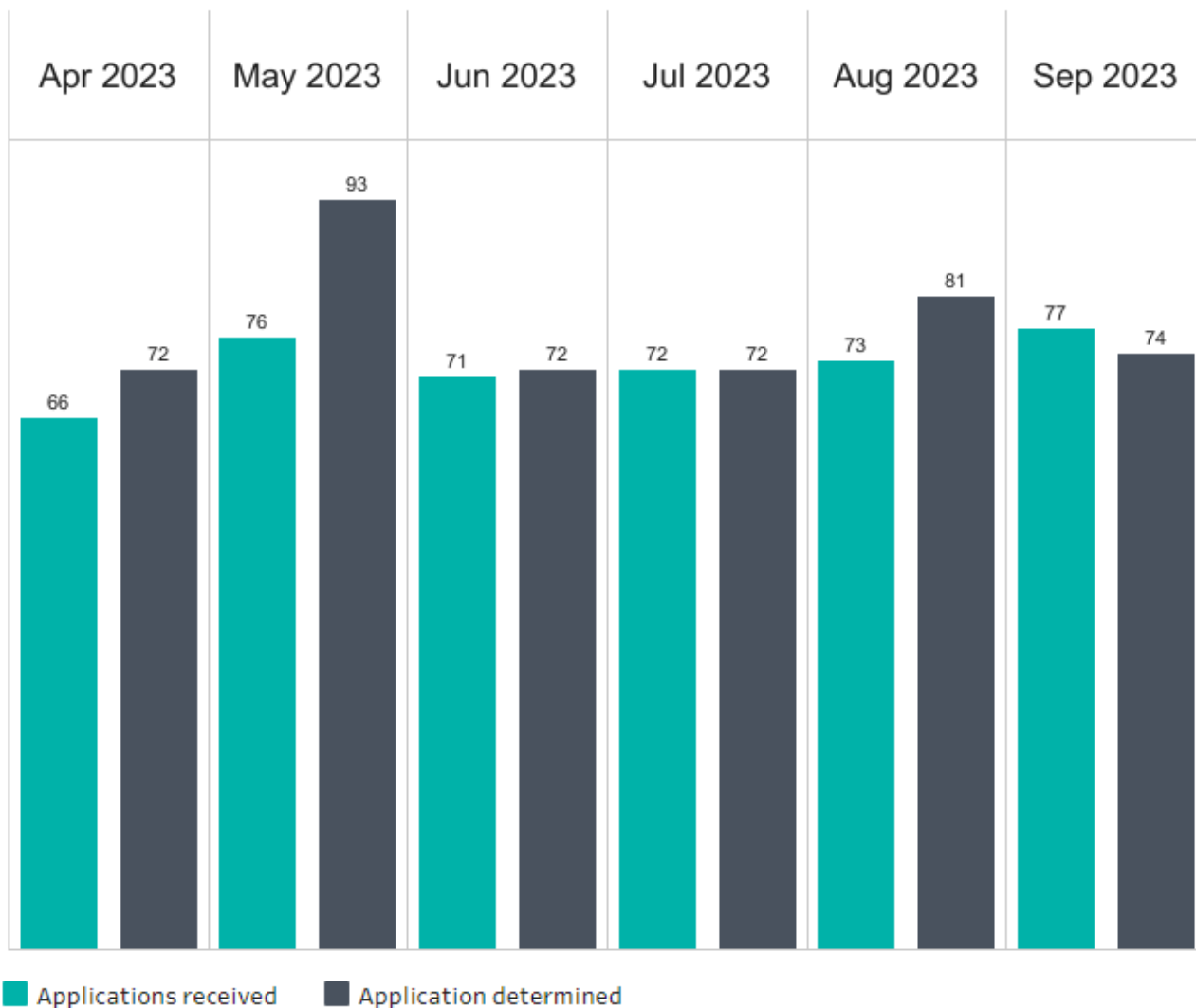
REPORT NO: 8.8 (cont.)

- 3.11 The median number of gross days to determination for standard applications was **131 days** (162 days in Q4) and **21 days** for VicSmart applications (30 days in Q4). The large difference between average and median days is attributable to a high number of older cases closed during the reporting period.

- 3.12 *Chart 1. Applications received and determinations made per quarter for Hume City Council.*

(Source: <https://www.planning.vic.gov.au/guides-and-resources/council-resources/planning-permit-activity-reporting> )

## Applications received and determined



- 3.13 *Table 1. Applications received and determinations made per quarter.*

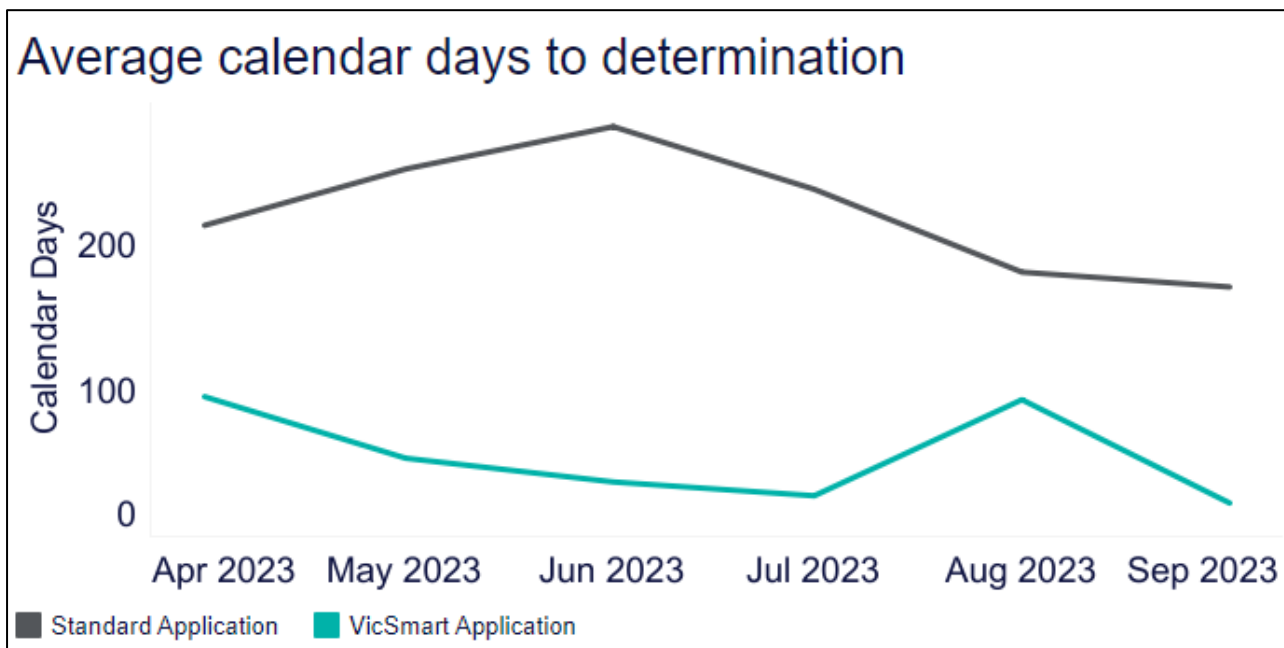
(Source: <https://www.planning.vic.gov.au/guides-and-resources/council-resources/planning-permit-activity-reporting> )

Average days to determined / final outcome									
Grand Total	FY 2023						FY 2024		
	Q1			Q4			Q1		
	Jul	Aug	Sep	Apr	May	Jun	Jul	Aug	Sep
222.9	252.1	288.2	223.7	197.9	217.3	271.8	224.2	166.4	157.6

REPORT NO: 8.8 (cont.)

3.14 Chart 2. Average calendar days to determination.

(Source: <https://www.planning.vic.gov.au/guides-and-resources/council-resources/planning-permit-activity-reporting> )



4. VCAT APPEALS:

All VCAT decisions and appeals received or lodged between 1 July 2023 and 30 September 2023 are set out below.

4.1 Initiating orders

4.1.1 No initiating orders have been received this quarter.

4.2 Tribunal Decisions

<b>Address:</b>	<b>52 O'Shannasy Road SUNBURY</b>
App No:	P23405
Appeal type:	Section 82 – application for review by objectors.
Appeal lodged by:	Objector
Outcome:	Resolved at Compulsory Conference 12/07/2023. VCAT order issued for planning to be to be issued with varied conditions. Hearing vacated.
Summary:	The matter was resolved prior to hearing with all parties agreeing to varied conditions from Council's Notice of Decision.
<b>Address:</b>	<b>77 Derby Street TULLAMARINE</b>
App No:	P19710 – Extension of time to permit issued for four double storey dwellings.
Appeal type:	Section 81(1)(a) Refusal of extension of time to planning permit.
Appeal lodged by:	Applicant
Outcome:	Resolved prior to hearing with parties agreeing to an additional one year commencement to planning permit. Consent orders have been signed and outcome issued.

**REPORT NO: 8.8 (cont.)**

<b>Address:</b>	<b>47-67 and 69-99 Wright Street WESTMEADOWS</b>
App No:	P24829 – removal of vegetation within a heritage overlay
Appeal type:	Section 79 (failure to grant a permit)
Appeal lodged by:	Applicant
Outcome:	Resolved prior to hearing. Consent orders have been signed and planning permit has been issued.
<b>Address:</b>	<b>4 Bower Court GLADSTONE PARK</b>
App No:	P24383 – Construction of three dwellings and removal of covenant
Appeal type:	Section 82 - application for review by objectors.
Appeal lodged by:	Objector
Outcome:	Resolved prior to hearing. Consent orders have been signed and planning permit has been issued.
<b>Address:</b>	<b>4 Commonwealth Court CRAIGIEBURN</b>
App No:	P23870 – Development of three dwellings
Appeal type:	Section 77 - applications for review of refusal to grant a permit.
Appeal lodged by:	Applicant
Outcome:	Decision set aside – permit issued
Summary:	<p>VCAT directed that Council's decision to refuse to grant a permit be set aside, and a planning permit to be issued.</p> <p>The tribunal found that the scale of development responded positively to the neighbourhood character and would not pose any unacceptable off-site impacts.</p>
<b>Address:</b>	<b>161 Hothlyn Street CRAIGIEBURN</b>
App No:	P24112
Appeal type:	Section 82 - application for review by objectors.
Appeal lodged by:	Objector
Outcome:	Decision affirmed – Planning to be issued (with varied conditions)
Summary:	<p>VCAT directed that Council's decision is to be upheld and a planning permit was directed to be issued.</p> <p>The tribunal found that the proposal strikes an acceptable balance between the planning objectives and would not compromise adjoining amenity, neighbourhood character or energy efficiency.</p>

**REPORT NO: 8.8 (cont.)**

**4.3 Current matters awaiting hearing**

*Table 2. Table lists all current matters awaiting a hearing at The Tribunal:*

<b>Address:</b>	<b>90 Bardwell Drive MICKLEHAM</b>
App No:	P23650 – use of land for contractors depot.
Appeal type:	Section 82 - application for review by objectors.
Appeal lodged by:	Objector
Hearing date:	11 October 2023
Status:	Awaiting hearing

<b>Address:</b>	<b>75 Mundy Road SUNBURY</b>
App No:	P23130 – Use and development of land as place of worship.
Appeal type:	Section 77 – applications for review of refusal to grant a permit.
Appeal lodged by:	Applicant
Hearing date:	9 October 2023 - 12 October 2023
Status:	Awaiting hearing

<b>Address:</b>	<b>4-6 Trade Park Drive TULLAMARINE</b>
App No:	P24542
Appeal type:	Section 82 - application for review by objectors.
Appeal lodged by:	Objector
Hearing date:	27-29 February 2024
Status:	Awaiting hearing

<b>Address:</b>	<b>20 Haddington Crescent GREENVALE</b>
App No:	P24781
Appeal type:	Section 82 - application for review by objectors.
Appeal lodged by:	Objector
Hearing date:	8 April 2024
Status:	Awaiting hearing

<b>Address:</b>	<b>20 Dunhelen Lane CRAIGIEBURN</b>
App No:	P24767
Appeal type:	Section 77 – applications for review of refusal to grant a permit.
Appeal lodged by:	Applicant
Hearing date:	8 April 2024
Status:	Awaiting hearing

**REPORT NO: 8.8 (cont.)**

**5. MATTERS DETERMINED UNDER DELEGATION:**

A list of all matters dealt with under delegation including s173 agreements, matters with objectors and subdivisions is attached. Going forward, all standard application matters determined will be made available to Councillors on a weekly basis online and will accompany the weekly listing of applications received.

<b>STATUTORY PLANNING MATTERS DEALT WITH UNDER DELEGATION – JULY &amp; SEPTEMBER 2023</b>			
<b>Application No.</b>	<b>Address</b>	<b>Proposal</b>	<b>Outcome</b>
P9943.01	314 CAMP RD BROADMEADOWS VIC 3047 Lot 566 LP 59115 Vol 8257 Fol 325	DEVELOPMENT OF AN ADDITIONAL DWELLING AT THE REAR OF THE EXISTING DWELLING WITH ALTERATIONS IN ACCORDANCE WITH THE ENDORSED PLANS	Amend Plans Under section 72
P24247.01	9-33 ERROL BVD MICKLEHAM VIC 3064 Lot D PS 746036S Vol 11908 Fol 112	9 MULTI LOT STAGED SUBDIVISION - PS 840049H - [SPEAR # S187502P]	Amend Plans Under section 72
P25184.01	70 SUMMIT DR MICKLEHAM VIC 3064 Lot 24 PS 412509N Vol 10409 Fol 125	CONSTRUCTION OF A BARN SHED	Amend Plans Under section 72
P22478.01	490 CRAIGIEBURN RD CRAIGIEBURN VIC 3064 Lot BB PS 636389V Vol 11276 Fol 428	SUBDIVISION OF LAND ABUTTING A TRANSPORT ZONE AND CREATION OF RESERVES	Amend Plans Under section 72
P19713.03	14 INNOVATION DR MICKLEHAM VIC 3064 Lot B PS 623515R Vol 11376 Fol 234	SUBDIVISION OF 4 LOTS INTO 9 LOTS, A RESERVE FOR DRAINAGE PURPOSES, A PARTIAL ROAD NETWORK AND BALANCE OF THE LAND	Amend Plans Under section 72
P25062.01	100 RIDDELL RD SUNBURY VIC 3429 Lot 13 LP 55059 Vol 8358 Fol 238	CONSTRUCT CAR PARK ON LAND (REDUCTION OF CAR PARKING REQUIREMENTS) & INCREASE IN PRACTITIONERS AND OPENING HOURS	Amend Plans Under section 72
P21292.01	BRANKEET 980 MICKLEHAM RD GREENVALE VIC 3059 Lot 2 LP 53814 Vol 8666 Fol 493	DEVELOPMENT OF DISPLAY HOMES AND DISPLAY OF ADVERTISING SIGNAGE	Amend Plans Under section 72
P21817.02	CLOVER LEA COTTAGE 505 MT RIDLEY RD CRAIGIEBURN VIC 3064 Lot 1 TP 9604 Vol 10365 Fol 568	USE AND DEVELOPMENT OF A CHILD CARE CENTRE AND SEPARATE KINDERGARTEN (PRE-PREP FACILITY) IN ACCORDANCE WITH THE ENDORSED PLANS	Amend Plans Under section 72
P22160.03	BALANCE OF LAND 675 SUNBURY RD SUNBURY VIC 3429 Lot S8 PS 828173B Vol 12313 Fol 604 Lot Z PS 828173B/S20 Vol 12385 Fol 477 Lot S16 PS 828173B/S11 Vol 12387 Fol 577 and 4 more	MULTI-LOT STAGED SUBDIVISION, CREATION AND ALTERATION OF ACCESS TO AND SUBDIVISION OF LAND ADJACENT TO LAND IN A ROAD ZONE CATEGORY 1 AND DEMOLITION OF BUILDINGS UNDER THE HERITAGE OVERLAY	Amend Permit and Plans
P20807.01	525 SUNBURY RD BULLA VIC 3428 Lot 1-2 TP 909157 Vol 3009 Fol 768	AMENDMENT TO P208070 (ISSUED FOR THE USE AND DEVELOPMENT ASSOCIATED WITH A TELECOMMUNICATIONS FACILITY COMPRISING OF 30 METRE MONOPOLE, ASSOCIATED ANTENNA AND EQUIPMENT UNIT) TO ALLOW FOR CHANGES TO THE LAYOUT	Amend Permit and Plans
P23099.01	40 REDSTONE HILL RD SUNBURY VIC 3429 Lot 5 LP 95031 Vol 8930 Fol 457	STAGED MULTI-LOT SUBDIVISION	Amend Permit and Plans



**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P18322.06	1550 PASCOE VALE RD COOLAROO VIC 3048 Lot 1 PS 617323L Vol 11473 Fol 366	USE OF THE LAND FOR THE PURPOSES OF VARIOUS FOOD AND DRINK PREMISES, A SERVICE STATION, A MEDICAL CENTRE, CHILDCARE CENTRE , RESTRICTED RECREATION FACILITY AND EDUCATION CENTRE BUILDINGS AND WORKS IN A COMMERCIAL 2 ZONE AND SPECIAL BUILDING OVERLAY, REDUCTION IN CAR PARKING AND CREATION OF NEW ACCESS POINTS TO A ROAD ZONE CATEGORY 1	Amend Permit and Plans
P22261.01	70 BRENDAN RD GREENVALE VIC 3059 Lot 16 LP 53814 Vol 8596 Fol 031	STAGED MULTI LOT SUBDIVISION	Amend Permit and Plans
P21598.03	275-283 HUME HWY CRAIGIEBURN VIC 3064 Lot 5 PS 539011Q Vol 11076 Fol 632	DEVELOPMENT OF A SERVICE STATION; SERVICE INDUSTRY (AUTOMATED CAR WASH & MOTOR REPAIRS) AND THE USE AND DEVELOPMENT OF RETAIL PREMISES (CONVENIENCE RESTAURANT; FOOD AND DRINK PREMISES AND TRADE SUPPLIES); DISPLAY OF ASSOCIATED BUSINESS IDENTIFICATION SIGNAGE, A REDUCTION IN THE CAR PARKING AND BICYCLE REQUIREMENTS AND CREATION/ALTERATION OF ACCESS TO ROAD ZONE CATEGORY 1	Amend Permit and Plans
P24429.01	BALANCE OF LAND 225-285 DONNYBROOK RD MICKLEHAM VIC 3064 Lot AA PS 839313A Vol 12475 Fol 019 Lot BB PS 839313A Vol 12475 Fol 020 Lot DD PS 839313A Vol 12475 Fol 022 and 1 more	USE AND DEVELOPMENT OF A RESIDENTIAL VILLAGE AND DISPLAY OF ASSOCIATED BUSINESS IDENTIFICATION SIGNAGE IN ACCORDANCE WITH THE ENDORSED PLANS.	Amend Permit and Plans
P8209.01	1/41 HORNE ST SUNBURY VIC 3429 Part Lot 2 PS 433713V Vol 10518 Fol 531	GENERAL LIQUOR LICENSE	Amend Permit and Plans
P23859.01	7-11 SOMERTON PARK DR CAMPBELLFIELD VIC 3061 Lot 9 LP 210136T Vol 9804 Fol 348	STAGED BUILDING AND WORKS FOR A WAREHOUSE AND ANCILLARY OFFICE AND DEMOLITION OF EXISTING OFFICE AND CAR PARKING AREA	Amend Permit and Plans
P24312.01	1 INNOVATION DR MICKLEHAM VIC 3064 Lot 602 PS 807676R Vol 12309 Fol 162	DEVELOPMENT OF A WAREHOUSE WITH ASSOCIATED BUILDINGS AND WORKS AND REDUCTION OF CAR PARKING AND DISPLAY OF SIGNS	Amend Permit and Plans
P19782.02	12 KURRLE RD SUNBURY VIC 3429 Lot 306 PS 645987X Vol 11439 Fol 509	CHANGE OF USE FOR THE PURPOSE OF A RESTRICTED RECREATION FACILITY (24 HR/7 DAY WEEK GYMNASIUM) AND SIGNAGE IN ASSOCIATION WITH THE ENDORSED PLANS	Amend Permit and Plans

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P21123.03	MALKARI LODGE 920 MICKLEHAM RD GREENVALE VIC 3059 Lot 5 LP 53814 Vol 8666 Fol 494	MULTI LOT STAGED SUBDIVISION	Amend Permit and Plans
P20282.01	85 HOLLYWOOD DR ROXBURGH PARK VIC 3064 Lot BB PS 801823N Vol 12007 Fol 135	USE AND DEVELOPMENT OF CHILD CARE CENTRE AND ASSOCIATED CAR PARKING, AND DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	Amend Permit and Plans
P24638.01	40 BONDS LANE GREENVALE VIC 3059 Lot 6 LP 128441	MULTI-LOT STAGED SUBDIVISION, ASSOCIATED BULK EARTHWORKS AND REMOVAL OF NATIVE VEGETATION	Amend Permit and Plans
P23054	26 BUCKLAND WAY SUNBURY VIC 3429 Lot 1 PS 516735Y Vol 10797 Fol 261	STAGED MULTILOT SUBDIVISION OF LAND AND REMOVAL OF COVENANT PS516735Y FROM LOTS 1 & 2 ON PS516735Y	Planning Permit Issued
P24335	220 OLIVERS RD MICKLEHAM VIC 3064 Lot 1 LP 212349P Vol 9823 Fol 780	STAGED MULTI LOT SUBDIVISION OF LAND, BULK EARTHWORKS AND REMOVAL OF NATIVE VEGETATION	Planning Permit Issued
P24388	75-135 MAYGAR BVD BROADMEADOWS VIC 3047 Lot B PS 811259K Vol 12258 Fol 180	SUBDIVISION OF LAND INTO 6 LOTS	Planning Permit Issued
P24402	2025 MICKLEHAM RD MICKLEHAM VIC 3064 Lot 4 LP 92893 Vol 8904 Fol 004	USE AND DEVELOPMENT OF LAND FOR A PLANT NURSERY AND CREATION AND ALTERATION OF ACCESS TO A TRANSPORT ZONE 2	Planning Permit Issued
P24581	45 LACKENHEATH DR TULLAMARINE VIC 3043 Lot 89 LP 110012 Vol 9102 Fol 789	MULTI UNIT DEVELOPMENT (DWELLING TO THE REAR OF EXISTING DWELLING)	Planning Permit Issued
P24586	86-88 CAMP RD BROADMEADOWS VIC 3047 Lot 10 PS 414518B Vol 10639 Fol 960	THE DEVELOPMENT OF A WAREHOUSE AND OFFICE	Planning Permit Issued
P24680	93 YELLOW GUM BVD SUNBURY VIC 3429 Lot 104 PS 305146W Vol 10109 Fol 712	VARIATION OF RESTRICTIVE COVENANT S814356C	Planning Permit Issued
P24717	365 LOEMANS RD BULLA VIC 3428 Lot 2 LP 131006 Vol 9535 Fol 513	USE AND DEVELOPMENT OF THE LAND FOR A DWELLING.	Planning Permit Issued
P24723	1 EVANS CT BROADMEADOWS VIC 3047 Lot 8 LP 58945 Vol 8859 Fol 536	CONSTRUCTION OF TWO SINGLE STOREY DWELLINGS TO THE REAR OF AN EXISTING DWELLING	Planning Permit Issued
P24751	116 DAWSON ST TULLAMARINE VIC 3043 Lot 561 LP 83248 Vol 8862 Fol 091	DEVELOPMENT OF ONE DOUBLE STOREY UNIT TO THE REAR OF THE EXISTING DWELLING	Planning Permit Issued
P24776	47 LAUREL CRES CAMPBELLFIELD VIC 3061 Lot 225 LP 78009 Vol 8716 Fol 374	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P24778	99-101 MAFFRA ST COOLAROO VIC 3048 Lot 70 LP 56989 Vol 8435 Fol 665	DEVELOPMENT OF WAREHOUSES WITH ANCILLARY OFFICES AND FOOD & DRINK PREMISE (CAFE) TOGETHER WITH REDUCTION IN CAR PARKING REQUIREMENTS & REMOVAL OF NATIVE VEGETATION	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P18969.01	43 LANGDON CRES CRAIGIEBURN VIC 3064 Lot 1546 LP 126260 Vol 9400 Fol 067	DEVELOPMENT OF A DOUBLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	Planning Permit Issued
P24783	33 NATHAN DR CAMPBELLFIELD VIC 3061 Lot 17 PS 509064M Vol 10769 Fol 050	DEVELOPMENT OF WAREHOUSES & THE REDUCTION IN CAR PARKING REQUIREMENTS	Planning Permit Issued
P24795	SHOPPING CENTRE 1-11 GREENVALE DR GREENVALE VIC 3059 Part PC 375419F Vol 11648 Fol 624	DEVELOPMENT OF A TELECOMMUNICATIONS FACILITY	Planning Permit Issued
P24815	37 TREVI CRES TULLAMARINE VIC 3043 Lot 23 PS 724038M/S2 Vol 12364 Fol 072	DEVELOPMENT OF WAREHOUSES AND REDUCTION OF STATUTORY CAR PARKING REQUIREMENT	Planning Permit Issued
P24818	2 TALOUMBI CRES GREENVALE VIC 3059 Lot 124 PS 822623D Vol 12372 Fol 172	DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P24857	7 GERBERT ST BROADMEADOWS VIC 3047 Lot 1023 LP 58934 Vol 10912 Fol 731	3 LOT SUBDIVISION PS 849599V [SPEAR REF # S202420T]	Planning Permit Issued
P24877	17 MIRBOO CT DALLAS VIC 3047 Lot 59 LP 57777 Vol 8439 Fol 069	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P24889	1321 PASCOE VALE RD BROADMEADOWS VIC 3047 Lot 847 LP 98694 Vol 9110 Fol 492	USE OF LAND FOR A MEDICAL CENTRE IN THE MAEO AND BUSINESS IDENTIFICATION SIGNAGE (CATEGORY 3 AREA)	Planning Permit Issued
P24905	16 FISHER GR TULLAMARINE VIC 3043 Lot 701 LP 85818 Vol 8921 Fol 163	TWO DOUBLE STOREY DWELLINGS	Planning Permit Issued
P24908	52 STATION ST SUNBURY VIC 3429 Lot 2 LP 24812 Vol 8151 Fol 076	MULTI UNIT DEVELOPMENT	Planning Permit Issued
P24928	400-430 MAHONEYS RD CAMPBELLFIELD VIC 3061 Lot 1 PS 412479U Vol 9774 Fol 199	THREE (3) LOT SUBDIVISION AND REMOVAL/CREATION OF EASEMENTS	Planning Permit Issued
P24948	12 BICKNELL CT BROADMEADOWS VIC 3047 Lot 14 LP 59149 Vol 8880 Fol 811	DEVELOPMENT OF TWO DWELLINGS	Planning Permit Issued
P24950	95 WARANGA CRES BROADMEADOWS VIC 3047 Lot 62 LP 59117 Vol 8728 Fol 872	CONSTRUCTION OF TWO DWELLINGS	Planning Permit Issued
P24953	615 MICKLEHAM RD GREENVALE VIC 3059 Lot 5 LP 40477 Vol 8164 Fol 741	SUBDIVISION OF THE LAND INTO NINE LOTS AND REMOVAL OF RESTRICTIVE COVENANT	Planning Permit Issued
P24955	11 DRYSDALE ST SUNBURY VIC 3429 Lot 38 LP 74690 Vol 8684 Fol 369	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P24982	6 ALICE AVE MICKLEHAM VIC 3064 Lot 1219 PS 837850H Vol 12328 Fol 117	DEVELOPMENT OF TWO DWELLINGS	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P24983	11 JIRRAHLINGA TCE CRAIGIEBURN VIC 3064 Lot 303 PS 425273T Vol 11069 Fol 566	DEVELOPMENT OF A DWELLING BEHIND AN EXISTING DWELLING	Planning Permit Issued
P24984	4 LEE ST CRAIGIEBURN VIC 3064 Lot 68 LP 72629 Vol 8642 Fol 340	3 LOT SUBDIVISION PS 916066M [ SPEAR# S205540M ]	Planning Permit Issued
P24990	120 NORTHCORP BVD BROADMEADOWS VIC 3047 Lot A PS 845080M Vol 12384 Fol 657	BUILDING AND WORKS FOR CONSTRUCTION OF A WAREHOUSE DEVELOPMENT (4 WAREHOUSES), DISPLAY OF SIGNS, REDUCTION IN CAR PARKING REQUIREMENTS AND CREATION OF EASEMENT	Planning Permit Issued
P24995	158 DEBONAIR PDE CRAIGIEBURN VIC 3064 Lot 2531 PS 742770J Vol 11976 Fol 719	DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25025	33 VISTA CCT WESTMEADOWS VIC 3049 Lot A PS 702797N/S54 Vol 12324 Fol 526	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS AND REDUCTION OF VISITORS CAR PARKING SPACE	Planning Permit Issued
P25029	24 OPHIR ST BROADMEADOWS VIC 3047 Lot 1104 LP 58947 Vol 8859 Fol 582	DEVELOPMENT OF A SINGLE STOREY DWELLING ON LAND AFFECTED BY MELBOURNE AIRPORT ENVIRONMENT OVERLAY	Planning Permit Issued
P25051	1 AVALON AVE BROADMEADOWS VIC 3047 Lot 560 LP 58928 Vol 8751 Fol 914	DEVELOPMENT OF A DOUBLE STOREY DWELLING TO THE FRONT OF AN EXISTING DWELLING	Planning Permit Issued
P25068	254 CRAIGIEBURN RD CRAIGIEBURN VIC 3064 Lots 1-3 PS445408J	USE AND DEVELOPMENT OF A CHILD CARE CENTRE	Planning Permit Issued
P25069	32 BLIBURG ST JACANA VIC 3047 Lot 474 LP 54840 Vol 8615 Fol 032	MULTI LOT SUBDIVISION	Planning Permit Issued
P25070	2090 MICKLEHAM RD MICKLEHAM VIC 3064 Lot W PS 846547H Vol 12380 Fol 153 Lot X PS 846547H Vol 12380 Fol 154	DEVELOPMENT OF A LOCAL TOWN CENTRE INCLUDING BUILDINGS AND WORKS IN THE COMMERCIAL 1 ZONE, USE OF THE LAND FOR A CHILDCARE CENTRE IN THE COMMERCIAL 1 ZONE, REDUCTION IN CAR PARKING REQUIREMENTS PER CLAUSE 52.06 AND USE OF THE LAND TO SELL PACKAGE LIQUOR PER CLAUSE 52.27	Planning Permit Issued
P25081	11 MARLO CT BROADMEADOWS VIC 3047 Lot 5 LP 79563 Vol 8755 Fol 479	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS AND REALIGNMENT OF BOUNDARY	Planning Permit Issued
P25086	9A RANDOR ST CAMPBELLFIELD VIC 3061 Part Lot 409 PS 503494S Vol 10714 Fol 963	TWO LOT SUBDIVISION	Planning Permit Issued
P25092	19 ALMURTA AVE COOLAROO VIC 3048 Lot 350 LP 70659 Vol 8732 Fol 281	DEVELOPMENT OF ONE DWELLING TO THE REAR OF EXISTING DWELLING	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25098	25 TALOUMBI CRES GREENVALE VIC 3059 Lot 229 PS 836827H Vol 12439 Fol 864	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25099	23 TALOUMBI CRES GREENVALE VIC 3059 Lot 230 PS 836827H Vol 12439 Fol 865	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25112	104 HORNE ST CAMPBELLFIELD VIC 3061 Lot 10 LP 80071 Vol 8720 Fol 129	DEVELOPMENT AND USE OF LAND FOR A PLACE OF ASSEMBLY AND WAIVER IN CARPARKING REQUIREMENTS	Planning Permit Issued
P25114	26 BARRINGTON CRES GLADSTONE PARK VIC 3043 Lot 824 LP 82298 Vol 8825 Fol 920	THE DEVELOPMENT OF LAND FOR ONE DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY, AND THE REMOVAL OF THE RESTRICTIVE COVENANT ON TITLE APPLICABLE TO LOT 824 (8825/920)	Planning Permit Issued
P25118	43 LIGAR ST SUNBURY VIC 3429 Lot S4 PS 838340C/S2 Vol 12455 Fol 025	4 LOT SUBDIVISION OF PS838340C/S4 - (STAGE 4) - SPEAR# S208715H	Planning Permit Issued
P25121	4/882 COOPER ST SOMERTON VIC 3062 Lot 4 PS 712714P Vol 11891 Fol 622	THE USE OF LAND FOR RETAIL PREMISES	Planning Permit Issued
P25133	44 ALICE AVE MICKLEHAM VIC 3064 Lot 1519 PS 846588S Vol 12445 Fol 802	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25136	4 MILLPORT RISE GREENVALE VIC 3059 Lot 13 PS 412763X Vol 10436 Fol 711	2 LOT SUBDIVISION PS 822916M [SPEAR# S208954S]	Planning Permit Issued
P25138	90 LAHINCH ST BROADMEADOWS VIC 3047 Lot 667 LP 58931 Vol 8765 Fol 505	THREE-LOT SUBDIVISION	Planning Permit Issued
P25139	1 TABOR CT SUNBURY VIC 3429 Lot 512 LP 137158 Vol 9443 Fol 020	MULTI LOT SUBDIVISION	Planning Permit Issued
P25142	1/38 PAPWORTH PL MEADOW HEIGHTS VIC 3048 Lot 1 PS 441295R Vol 11612 Fol 348	THE DEVELOPMENT OF LAND FOR DWELLINGS ON LOTS LESS THAN 300 SQUARE METRES	Planning Permit Issued
P25145	8 APOLLO CRES DALLAS VIC 3047 Lot 178 LP 58865 Vol 8507 Fol 634	MULTI DWELLING DEVELOPMENT	Planning Permit Issued
P25163	7 FIDGE CT JACANA VIC 3047 Lot 302 LP 56725 Vol 8475 Fol 617	USE AND DEVELOPMENT OF A COMMUNITY CARE ACCOMMODATION IN MAEO 2	Planning Permit Issued
P25168	12 ELLIOTT AVE BROADMEADOWS VIC 3047 Lot 14 LP 58944 Vol 8859 Fol 502	THREE-LOT SUBDIVISION	Planning Permit Issued
P25170	1 KEITH CRES BROADMEADOWS VIC 3047 Lot 5 LP 58945 Vol 8859 Fol 533	DEVELOPMENT OF THREE DWELLINGS ON A LOT	Planning Permit Issued
P25173	11 FREDA ST BROADMEADOWS VIC 3047 Lot 164 LP 58937 Vol 8859 Fol 178	USE AND DEVELOPMENT OF THE LAND FOR COMMUNITY CARE	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

		ACCOMMODATION WITH LAND AFFECTED BY MAE2	
P25179	2066-2068 SYDNEY RD CAMPBELLFIELD VIC 3061 Lot 2 LP 88520 Vol 8674 Fol 870	DEVELOPMENT OF A WAREHOUSE WITH AN ANCILLARY OFFICE AND CARPARK	Planning Permit Issued
P7197.05	149-155 MALMSBURY DR MEADOW HEIGHTS VIC 3048 Lot 1573 PS 209915A Vol 10512 Fol 065	THE USE AND DEVELOPMENT OF A YOUTH EDUCATION SUPPORT /TUITION CENTRE WITH ASSOCIATED ACCOMMODATION AND ON SITE CAR PARKING	Planning Permit Issued
P25185	BALANCE OF LAND 225-285 DONNYBROOK RD MICKLEHAM VIC 3064 Lot AA PS 839313A Vol 12475 Fol 019 Lot BB PS 839313A Vol 12475 Fol 020 Lot DD PS 839313A Vol 12475 Fol 022 and 1 more	BUILDINGS AND WORKS FOR THE DEVELOPMENT OF A WAREHOUSE WITH ANCILLARY OFFICE AND CARPARK	Planning Permit Issued
P25186	25-29 HORNE ST SUNBURY VIC 3429 Part Lot 1 PS 433713V Vol 10518 Fol 530	ALTERATIONS AND EXTENSION TO THE EXISTING WOOLWORTHS SUPERMARKET, EXTERNAL FAÇADE ALTERATIONS., ALTERATIONS TO CARPARKING LAYOUT, DEMOLITION OF EXISTING SERVICE STATION AND ASSOCIATED EQUIPMENT AND NEW AND RELOCATED BUSINESS ADVERTISING SIGNAGE WITH CHANGES TO LIGHT-POLE LOCATIONS	Planning Permit Issued
P23700.01	90 BARKLY ST SUNBURY VIC 3429 Lot 1 PS 809933M Vol 11957 Fol 187	BUILDINGS AND WORKS FOR THE CONSTRUCTION OF ONE DOUBLE STOREY UNIT TO THE SIDE OF THE EXISTING DWELLING AND SUBDIVISION IN ACCORDANCE WITH THE ENDORSED PLANS	Planning Permit Issued
P25190	45 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048 Lot 813 LP 200869D Vol 9653 Fol 972	DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	Planning Permit Issued
P25198	10 CASTELLA CT MEADOW HEIGHTS VIC 3048 Lot 236 LP 118264 Vol 9273 Fol 217	MULTIPLE DWELLINGS ON A LOT	Planning Permit Issued
P25203	100 RETREAT CRES SUNBURY VIC 3429 Lot H PS 730033N Vol 12098 Fol 451 Lot BB PS 813273F Vol 12150 Fol 481	SUBDIVISION OF THE LAND INTO 10 LOTS	Planning Permit Issued
P25207	17 LAWSON ST SUNBURY VIC 3429 Lot 148 LP 51891 Vol 8420 Fol 626	DEVELOPMENT OF TWO DWELLINGS	Planning Permit Issued
P25210	58 MEREDITH ST BROADMEADOWS VIC 3047 Lot 645 LP 59122 Vol 8752 Fol 15	DEVELOPMENT OF THE LAND FOR A SECOND DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS****27 NOVEMBER 2023****COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25219	4 RUSHWOOD DR CRAIGIEBURN VIC 3064 Lot 9 PS 216851K Vol 12396 Fol 506	USE OF THE LAND FOR MOTOR VEHICLE SALES	Planning Permit Issued
P25222	1/16 POA CT CRAIGIEBURN VIC 3064 Lot 2 PS 840032B Vol 12441 Fol 667	USE OF PREMISES FOR AN INDOOR RECREATION FACILITY (INDOOR CRICKET COACHING ACADEMY)	Planning Permit Issued
P25227	565A MICKLEHAM RD GREENVALE VIC 3059 Lot RES1 PS 835096C Vol 12450 Fol 588	CREATION OF SEWER EASEMENTS [ SPEAR # S211671J ]	Planning Permit Issued
P25232	23 GOODENIA CL MEADOW HEIGHTS VIC 3048 Lot 2564 LP 219877Y Vol 9994 Fol 624	2 LOT SUBDIVISION IN ACCORDANCE WITH PS 918746C	Planning Permit Issued
P25237	57 THE GATEWAY BROADMEADOWS VIC 3047 Lot 18 PS 546241G Vol 11006 Fol 987	DEVELOPMENT AND DISPLAY OF A MAJOR PROMOTIONAL SKI SIGN	Planning Permit Issued
P25238	75 O'SHANASSY ST SUNBURY VIC 3429 Lot 2 LP 126657 Vol 9358 Fol 277	USE OF LAND FOR A LICENSED PREMISES (RESTAURANT AND CAFE LICENSE)	Planning Permit Issued
P25239	51 WOODSTOCK DR GLADSTONE PARK VIC 3043 Lot 428 LP 77336 Vol 8707 Fol 410	DEVELOPMENT OF THE LAND FOR THE CONSTRUCTION OF TWO (2) DWELLINGS	Planning Permit Issued
P25240	278-280 REX RD CAMPBELLFIELD VIC 3061 Lot 2 PS 704901L Vol 11400 Fol 352	17 LOT SUBDIVISION PS 911674P	Planning Permit Issued
P25248	55 MEREDITH ST BROADMEADOWS VIC 3047 Lot 654 LP 11346	3 LOT SUBDIVISION PS907059K [ SPEAR REF # S212434E ]	Planning Permit Issued
P25249	47 ALICE AVE MICKLEHAM VIC 3064 Lot 1540 PS 846588S Vol 12445 Fol 823	DEVELOPMENT OF TWO DWELLINGS	Planning Permit Issued
P25250	87 CUTHBERT ST BROADMEADOWS VIC 3047 Lot 17 LP 7022 Vol 7932 Fol 186	5 LOT SUBDIVISION PS 907049N [ SPEAR# S212461A ]	Planning Permit Issued
P25252	41 ALICE AVE MICKLEHAM VIC 3064 Lot 1538 PS 846588S Vol 12445 Fol 821	DEVELOPMENT OF TWO DWELLINGS	Planning Permit Issued
P25255	27 SAMBELL RD SUNBURY VIC 3429 Lot 4 PS 733769T Vol 11864 Fol 415	DEVELOPMENT OF A GARAGE	Planning Permit Issued
P25259	382 CAMP RD BROADMEADOWS VIC 3047 Lot 1 TP 621336P Vol 8433 Fol 797	USE OF LAND AND BUILDINGS AND WORKS ASSOCIATED WITH A CAR WASH	Planning Permit Issued
P25262	832-834 COOPER ST SOMERTON VIC 3062 Lot 53 LP 209737X Vol 9845 Fol 221	THE REMOVAL OF NATIVE VEGETATION	Planning Permit Issued
P25263	450M-500 DONNYBROOK RD MICKLEHAM VIC 3064 Lot E PS 845645N Vol 12465 Fol 435	MULTI LOT SUBDIVISION OF LAND AND CREATION OF A PUBLIC OPEN SPACE RESERVE	Planning Permit Issued
P25267	7 TRANSIT DR CAMPBELLFIELD VIC 3061 Lot 32 PS 549327E Vol 11015 Fol 987	DEVELOPMENT OF TWO FACTORIES WITH ASSOCIATED OFFICES AND CAR PARKING	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25268	BALANCE OF LAND 225-285 DONNYBROOK RD MICKLEHAM VIC 3064 Lot AA PS 839313A Vol 12475 Fol 019 Lot BB PS 839313A Vol 12475 Fol 020 Lot DD PS 839313A Vol 12475 Fol 022 and 1 more	BUILDINGS & WORKS FOR THE DEVELOPMENT OF A WAREHOUSE ( LOT 2 ECLIPSE DRIVE)	Planning Permit Issued
P25269	27 TALOUMBI CRES GREENVALE VIC 3059 Lot 228 PS 836827H Vol 12439 Fol 863	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25273	650A HUME HWY CRAIGIEBURN VIC 3064 Lot A PS 902490B Vol 12437 Fol 382	DEVELOPMENT OF THE LAND FOR RESTRICTED RETAIL PREMISES, THE DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE AND REDUCTION IN THE BICYCLE PARKING REQUIREMENT	Planning Permit Issued
P25280	7 LORRAINE CRES JACANA VIC 3047 Lot 116 LP 85745 Vol 8819 Fol 222	3 LOT SUBDIVISION PS 915141F [ SPEAR # S212583S]	Planning Permit Issued
P25281	95-135 AMAROO RD CRAIGIEBURN VIC 3064 Lot B PS 837861C Vol 12459 Fol 884	DEVELOPMENT OF MULTIPLE WAREHOUSES INCLUDING ANCILLARY OFFICE SPACES, CAR & TRUCK PARKING AND LOADING/UNLOADING FACILITIES, A REDUCTION IN CARPARKING REQUIREMENTS AND DISPLAY OF ADVERTISING SIGNS	Planning Permit Issued
P25283	93-95 SOMERSET RD CAMPBELLFIELD VIC 3061 PC 360657W Vol 10370 Fol 746	BUILDINGS AND WORKS ASSOCIATED WITH EXTENSION OF A COVERED AREA (PERGOLA) TO AN EXISTING PLACE OF WORSHIP	Planning Permit Issued
P25294	15 ELDORADO CRES MEADOW HEIGHTS VIC 3048 Lot 482 LP 127521 Vol 9339 Fol 293	2 LOT SUBDIVISION PS 916312Y [SPEAR# S213367T]	Planning Permit Issued
P25296	7 TYRELL CT MEADOW HEIGHTS VIC 3048 Lot 2249 LP 216218J Vol 9952 Fol 126	3 LOT SUBDIVISION PS916649L [SPEAR # S212589P]	Planning Permit Issued
P25297	11 KOROIT AVE DALLAS VIC 3047 Lot 159 LP 57778 Vol 8439 Fol 169	DEVELOPMENT OF A DWELLING ON LAND AFFECTED BY MELBOURNE AIRPORT ENVIRONMENT OVERLAY (MAE02)	Planning Permit Issued
P25298	1710-1714 SYDNEY RD CAMPBELLFIELD VIC 3061 Lot 1 PC 382010C Vol 12498 Fol 644	USE AND DEVELOPMENT OF LAND FOR A STORE (SELF STORAGE) & ALTERATIONS TO A ROAD IN A TRANSPORT ZONE	Planning Permit Issued
P25301	3 HIGHLANDER DR CRAIGIEBURN VIC 3064 Lot B PS 738917D Vol 11622 Fol 090	DISPLAY OF INTERNALLY ILLUMINATED BUSINESS IDENTIFICATION SIGNAGE ASSOCIATED WITH A BP SERVICE STATION	Planning Permit Issued
P25302	GREY BOX WOODLAND 1-7 COLUMBIA CCT BROADMEADOWS VIC 3047 Lot D PS 422341U Vol 10433 Fol 905	THE CREATION OF EASEMENT	Planning Permit Issued



**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25304	3 HIGHLANDER DR CRAIGIEBURN VIC 3064 Lot B PS 738917D Vol 11622 Fol 090	ERECT AND DISPLAY INTERNALLY-ILLUMINATED BUSINESS IDENTIFICATION SIGNS	Planning Permit Issued
P25305	340 BARRY RD BROADMEADOWS VIC 3047 Lot 1 PS 834245S Vol 12283 Fol 612	MULTI LOT SUBDIVISION	Planning Permit Issued
P25306	2 EUMARELLA ST TULLAMARINE VIC 3043 Part Lot 13 LP 55573 Vol 8356 Fol 616	2 LOT SUBDIVISION	Planning Permit Issued
P25313	35-57 JOHNSTONE ST JACANA VIC 3047 Part PC 359791A Vol 10325 Fol 328	DEVELOPMENT OF STORAGE FOR SUPPLY DEPARTMENT USE	Planning Permit Issued
P25314	30-42 CLOVELLY DR CRAIGIEBURN VIC 3064 Lot RES1 LP 130037 Vol 9488 Fol 228	REMOVAL OF NATIVE VEGETATION	Planning Permit Issued
P25315	11 TORQUAY ST DALLAS VIC 3047 Lot 1022 LP 70050 Vol 8688 Fol 132	DEVELOPMENT OF A LAND FOR A DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	Planning Permit Issued
P25316	25 AMAROO RD CRAIGIEBURN VIC 3064 Lot 1 PC 381945X Vol 12463 Fol 575	BULK EARTHWORKS	Planning Permit Issued
P25317	13 NORCAL CT GREENVALE VIC 3059 Lot 6 PS 637207A Vol 11588 Fol 653	MULTI LOT SUBDIVISION PS 916341R [SPEAR # S214144C ]	Planning Permit Issued
P25318	86 BUSHRANGER DR SUNBURY VIC 3429 Lot 3409 PS 847773S Vol 12455 Fol 112	DEVELOPMENT OF LAND FOR A DWELLING	Planning Permit Issued
P25321	15 CALIVIL ST DALLAS VIC 3047 Lot 281 LP 58859 Vol 8507 Fol 52	USE AND DEVELOPMENT OF THE SITE FOR PURPOSES OF A DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY (MAEO2)	Planning Permit Issued
P25326	29 KATIA CT GREENVALE VIC 3059 Lot 8 PS 835096C Vol 12450 Fol 582	THE DEVELOPMENT OF LAND FOR A DWELLING IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY	Planning Permit Issued
P25330	7 CHARBEL ST GREENVALE VIC 3059 Lot 17 PS 829035J Vol 12443 Fol 949	THE DEVELOPMENT OF A DWELLING WITH A BUSHFIRE MANAGEMENT PLAN	Planning Permit Issued
P25333	32 RIGGALL ST DALLAS VIC 3047 Lot 118 LP 58862 Vol 8507 Fol 159	3 LOT SUBDIVISION OF PS 844566P (SPEAR REF # S214373T)	Planning Permit Issued
P25334	68 KITCHENER ST BROADMEADOWS VIC 3047 Lot 361 LP 59118 Vol 8729 Fol 141	3 LOT SUBDIVISION OF PS 849860M (SPEAR REF # S214474E)	Planning Permit Issued
P25335	33-65 KING WILLIAM ST BROADMEADOWS VIC 3047 Lot 1 & 2 LP 56974 Vol 8435 Fol 003 & Lot 3 & 4 LP56974 Vol 8435 Fol 007	THE USE OF LAND FOR WAREHOUSE	Planning Permit Issued
P25340	SALESIAN COLLEGE & GROUNDS 3-5 MACEDON ST SUNBURY VIC 3429 Lot C LP 110928 Vol 10190 Fol 313 C/A 9-9A & 10 SEC 47A Vol 10175 Fol	TO CONSTRUCT BUILDINGS AND WORKS FOR A SPORTS PAVILLION	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

	253 C/A 5 of SEC 8 Vol 10162 Fol 885 and 5 more		
P25344	2/28-32 GAP RD SUNBURY VIC 3429 Part C/A 14-15 SEC 19 + Part Lot 1 PS327158Q	LIQUOR LICENCE	Planning Permit Issued
P25352	6/1640 PASCOE VALE RD COOLAROO VIC 3048 Part Lot 1 PS 504561Y Vol 10488 Fol 622	BUILDING AND WORKS IN THE COMMERCIAL 2 ZONE	Planning Permit Issued
P25356	1/57-65 GARDEN DR TULLAMARINE VIC 3043 Lot 1 RP 13469 Vol 9322 Fol 846	THE DEVELOPMENT OF LAND FOR FOOD AND DRINK PREMISES, OFFICE, AND WAREHOUSE	Planning Permit Issued
P25358	7-19 O'SHANASSY ST SUNBURY VIC 3429 C/A 3 SEC 8	LIQUOR LICENCE (RESTAURANT AND CAFE LIQUOR LICENCE) IN ASSOCIATION WITH THE CONTINUED USE OF THE PREMISES AS A FOOD AND DRINK PREMISES (P20754.01).	Planning Permit Issued
P25359	51 GENTLES AVE CAMPBELLFIELD VIC 3061 Lot 17 LP 216776W Vol 9912 Fol 548	TWO LOT SUBDIVISION IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY SCHEDULE 2	Planning Permit Issued
P25361	6 OXLEY CT BROADMEADOWS VIC 3047 Lot 581 LP 59116 Vol 8728 Fol 807	MULTI LOT SUBDIVISION IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY SCHEDULE 2	Planning Permit Issued
P25364	1/1550 PASCOE VALE RD COOLAROO VIC 3048 Part Lot 1 PS 709155T Vol 12304 Fol 475	BUSINESS IDENTIFICATION SIGNAGE INCLUDING INTERNALLY ILLUMINATED SIGNAGE	Planning Permit Issued
P25378	3 GERBERT ST BROADMEADOWS VIC 3047 Lot 1025 LP 58934 Vol 8859 Fol 032	MULTI LOT SUBDIVISION IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY SCHEDULE 2	Planning Permit Issued
P25379	27 SPURR ST CRAIGIEBURN VIC 3064 Lot 162 LP 54592 Vol 8328 Fol 283	MULTI LOT SUBDIVISION	Planning Permit Issued
P25385	4-6 TRADE PARK DR TULLAMARINE VIC 3043 Lot 2A PS 308129F Vol 10693 Fol 518	USE OF LAND TO OPERATE A CAR RENTAL BUSINESS	Planning Permit Issued
P25388	2 COOPER ST BROADMEADOWS VIC 3047 Lot 80 LP 58935 Vol 11651 Fol 723	MULTI LOT SUBDIVISION IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY SCHEDULE 2	Planning Permit Issued
P25397	29 WARANGA CRES BROADMEADOWS VIC 3047 Lot 274 LP 59118 Vol 8729 Fol 083	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	Planning Permit Issued
P25407	1/57-59 HORNE ST SUNBURY VIC 3429 Lot 1 PS 321508W Vol 10101 Fol 838	USE OF LAND FOR AN INNOMINATE LAND USE - DISABILITY SUPPORT SERVICES AND DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	Planning Permit Issued
P25412	10 BRADFORD AVE GREENVALE VIC 3059 Lot 1 PS 730127D Vol 11971 Fol 333	3 LOT SUBDIVISION - PS 730127D [ SPEAR # S216475C ]	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25417	7/53-61 HORNE ST CAMPBELLFIELD VIC 3061 Lot 7 SP 014750 Vol 9370 Fol 822	USE OF THE LAND FOR INDUSTRY (FURNITURE UPHOLSTERY REPAIR) AND REDUCTION IN CAR PARKING	Planning Permit Issued
P25418	3 HIGHLANDER DR CRAIGIEBURN VIC 3064 Lot B PS 738917D Vol 11622 Fol 090	DISPLAY OF SIGNS	Planning Permit Issued
P25421	22 ARI DR CAMPBELLFIELD VIC 3061 Lot 56 LP 215606E Vol 11339 Fol 251	2 LOT SUBDIVISION - PS 915633H [ SPEAR# S216474H ]	Planning Permit Issued
P25427	5 EUMARELLA ST TULLAMARINE VIC 3043 Lot 1 LP 88528 Vol 8860 Fol 039	FOUR-LOT SUBDIVISION	Planning Permit Issued
P25429	18/281 MARATHON BVD CRAIGIEBURN VIC 3064 Lot 18 PS 844071T Vol 12505 Fol 411	USE OF PREMISE AS AN INDOOR RECREATION FACILITY (PILATES STUDIO)	Planning Permit Issued
P25431	120 HARKER ST SUNBURY VIC 3429 Lot 1-4 TP 759316 Lot 1 TP 759474 Lot D PS 342852M Vol 10265 Fol 553 and 1 more	THE DEVELOPMENT OF LAND FOR WATER TREATMENT PLANT (VERANDAH)	Planning Permit Issued
P25436	7 ALYSSA ST GREENVALE VIC 3059 Lot 38 PS 845110F Vol 12486 Fol 362	DEVELOPMENT OF THE LAND FOR A DWELLING IN THE BUSHFIRE MANAGEMENT OVERLAY	Planning Permit Issued
P25440	1710-1714 SYDNEY RD CAMPBELLFIELD VIC 3061 Lot 1 PC 382010C Vol 12498 Fol 644	BUSINESS IDENTIFICATION SIGNAGE	Planning Permit Issued
P25446	4 KOALA CRES WESTMEADOWS VIC 3049 Lot 70 LP 82110 Vol 10890 Fol 517	3 LOT SUBDIVISION - PS 839518F [SPEAR # S216989H ]	Planning Permit Issued
P25447	24 HAYFIELD RD ROXBURGH PARK VIC 3064 Lot 4683 PS 506339P Vol 10708 Fol 871	TWO- LOT SUBDIVISION - PS 919259J [ SPEAR # S216922E ]	Planning Permit Issued
P25448	34 SARAH ST CAMPBELLFIELD VIC 3061 Lot 65 LP 215814W Vol 9940 Fol 911	SIX-LOT SUBDIVISION	Planning Permit Issued
P25451	143 CUTHBERT ST BROADMEADOWS VIC 3047 Lot 529 LP 59116 Vol 8728 Fol 757	THREE-LOT SUBDIVISION IN THE MELBOURNE AIRPORT ENVIRONS OVERLAY SCHEDULE 2	Planning Permit Issued
P25453	650A HUME HWY CRAIGIEBURN VIC 3064 Lot A PS 831736N/S1 Vol 12463 Fol 994	DEVELOPMENT OF THE LAND FOR A SUPERMARKET INCLUDING BUSINESS IDENTIFICATION SIGNAGE	Planning Permit Issued
P25459	13 ALYSSA ST GREENVALE VIC 3059 Lot 35 PS 845110F Vol 12486 Fol 359	DEVELOPMENT OF THE LAND FOR A DWELLING (BUSHFIRE MANAGEMENT OVERLAY)	Planning Permit Issued
P25464	17 ALYSSA ST GREENVALE VIC 3059 Lot 33 PS 845110F Vol 12486 Fol 357	DEVELOPMENT OF A DWELLING (BUSHFIRE MANAGEMENT OVERLAY)	Planning Permit Issued
P25468	9 ALYSSA ST GREENVALE VIC 3059 Lot 37 PS 845110F Vol 12486 Fol 361	DEVELOPMENT OF THE LAND FOR A DWELLING (BUSHFIRE MANAGEMENT OVERLAY)	Planning Permit Issued

**REPORTS – OFFICERS’ REPORTS****27 NOVEMBER 2023****COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25472	6 NEWTON DR SOMERTON VIC 3062 Lot 11 PS 714679C Vol 11542 Fol 712	FOUR-LOT SUBDIVISION	Planning Permit Issued
P25491	62 LORRAINE CRES JACANA VIC 3047 Lot 78 LP 85745	USE AND DEVELOPMENT OF A DEPENDENT PERSONS UNIT	Planning Permit Issued

<b>VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION</b>			
<b>Application ID</b>	<b>PROPOSAL</b>	<b>ADDRESS</b>	<b>OUTCOME</b>
P24848	17 KRAFT CT BROADMEADOWS VIC 3047 Lot 17 PS 600857Q Vol 11083 Fol 534	TWO-LOT SUBDIVISION	VicSmart Permit Issued
P24927	34 PYALONG CRES DALLAS VIC 3047 Part Lot 18 LP 58864 Vol 8507 Fol 287	2 LOT SUBDIVISION OF PS 903863G	VicSmart Permit Issued
P25331	15 POLARIS RD MICKLEHAM VIC 3064 Lot 1 PS 724246E Vol 11614 Fol 743	BUILDINGS AND WORKS IN AN INDUSTRIAL ZONE	VicSmart Permit Issued
P25339	6-8 SMOLIC CT TULLAMARINE VIC 3043 Lot 4 LP 209777K Vol 9817 Fol 654 Lot 3 LP 209777K Vol 9817 Fol 653 Lot 11 LP 209777K Vol 9817 Fol 661 and 1 more	THE DEVELOPMENT OF LAND FOR A CAR PARK	VicSmart Permit Issued
P25342	1/1 VERWOOD CT CRAIGIEBURN VIC 3064 Part Lot 10 PS 318426S Vol 10142 Fol 941	MULTI LOT SUBDIVISION PS919350Y [ SPEAR REF # S214607V ]	VicSmart Permit Issued
P25346	2/61 MCDOUGALL RD SUNBURY VIC 3429 Lot 2 PS 800168A Vol 11866 Fol 498	THE REDUCTION IN CAR PARKING	VicSmart Permit Issued
P25349	1/1 NOVA CT CRAIGIEBURN VIC 3064 Lot 1 PS 637944N Vol 11230 Fol 000	BUILDING AND WORKS TO ALLOW AN EXTENSION TO THE EXISTING MEZZANINE FLOOR	VicSmart Permit Issued
P25367	19 ROCKLANDS RISE MEADOW HEIGHTS VIC 3048 Lot 1965 LP 213676S Vol 9888 Fol 176	2 LOT SUBDIVISION PS 917762K [SPEAR # S215326C]	VicSmart Permit Issued
P25390	4 REARDEN CRES ROXBURGH PARK VIC 3064 Lot 511 PS 317458J Vol 10127 Fol 444	2 LOT SUBDIVISION PS 911151Y [ SPEAR # S215803J ]	VicSmart Permit Issued
P25391	39 KATRINA DR GLADSTONE PARK VIC 3043 Lot 1033 LP 89556 Vol 8887 Fol 012	2 LOT SUBDIVISION PS 915795E [SPEAR # S215808M ]	VicSmart Permit Issued
P25392	54 CANDLEBARK DR GREENVALE VIC 3059 Lot 810 PS 612449P Vol 11072 Fol 640	VICSMART TWO LOT SUBDIVISION	VicSmart Permit Issued
P25400	5 ALYSSA ST GREENVALE VIC 3059 Lot 39 PS 845110F Vol 12486 Fol 363	DEVELOPMENT OF THE LAND FOR A DWELLING	VicSmart Permit Issued
P25419	43-47 NATIONAL BVD CAMPBELLFIELD VIC 3061 Lot 14 PS 446490R Vol 10680 Fol 180	INSTALLATION OF A ROLLER DOOR IN THE NORTH ELEVATION OF THE EXISTING BUILDING	VicSmart Permit Issued

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P25465	7 MICHELINE ST TULLAMARINE VIC 3043 Lot 182 LP 70188 Vol 8696 Fol 897	DEVELOPMENT OF THE LAND FOR EXTENSION TO A DWELLING IN A SPECIAL BUILDING OVERLAY	VicSmart Permit Issued
P25466	160 LOEMANS RD BULLA VIC 3428 Lot 1 TP 840892 Vol 9412 Fol 098	DEVELOPMENT OF THE LAND FOR A GARAGE	VicSmart Permit Issued
P25478	16 WILSONS LANE SUNBURY VIC 3429 Lot 170 LP 206163 Vol 9752 Fol 190	TWO-LOT SUBDIVISION	VicSmart Permit Issued
P25479	309 HUME HWY CRAIGIEBURN VIC 3064 Lot 1 PS 627135F Vol 11285 Fol 751	TWO LOT SUBDIVISION (BOUNDARY REALIGNMENT)	VicSmart Permit Issued
P25501	52A MCDUGALL RD SUNBURY VIC 3429 Lot 5 PS 827927E Vol 12164 Fol 217	BUILDING AND WORKS TO AN EXISTING WAREHOUSE	VicSmart Permit Issued
P25519	16-20 STEWARTS LANE SUNBURY VIC 3429 Lot 2 LP 64268	DEVELOPMENT OF VERANDAH ATTACHED TO EXISTING PORTABLE BUILDING	VicSmart Permit Issued

<b>MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS</b>			
<b>Application No.</b>	<b>Address</b>	<b>Proposal</b>	<b>Outcome</b>
P24542	4-6 TRADE PARK DR TULLAMARINE VIC 3043 Lot 2A PS 308129F Vol 10693 Fol 518	USE AND DEVELOPMENT OF LAND FOR THE PURPOSE OF RESIDENTIAL BUILDING (SERVICED APARTMENTS), DISPLAY OF INTERNALLY SIGNS (INTERNALLY ILLUMINATED AND ANIMATED), AND A REDUCTION IN CAR PARKING AND ALTERATIONS TO THE EXISTING MULTI LEVEL CAR PARK.	NOD RA
P24408	28 WARATAH AVE TULLAMARINE VIC 3043 Lot 49 LP 20167 Vol 7795 Fol 196	DEVELOPMENT OF THREE DWELLINGS	NODDeleg
P24781	20 HADDINGTON CRES GREENVALE VIC 3059 Lot 96 LP 213072C Vol 9849 Fol 685	2 LOT SUBDIVISION	NODDeleg
P25221	25 NEWLYN DR CRAIGIEBURN VIC 3064 Lot 245 LP 220075 Vol 10097 Fol 140	DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	NODDeleg
P25246	8 MAWSON CT SUNBURY VIC 3429 Lot 264 LP 51891 Vol 8358 Fol 151	DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	NODDeleg
P25055	770 MT RIDLEY RD MICKLEHAM VIC 3064 Lot 11 LP 92893 Vol 9538 Fol 626	DEVELOPMENT OF A REPLACEMENT DWELLING	PermNOD
P24417	108 CHARTER RD WEST SUNBURY VIC 3429 Lot 39 LP 203956B Vol 9694 Fol 431	DEVELOPMENT OF A SINGLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	PermNODdel
P24456	11 ARDCLONEY DR SUNBURY VIC 3429 Lot 44 LP 110927 Vol 9587 Fol 451	DEVELOPMENT OF DWELLING TO THE REAR OF AN EXISTING DWELLING	PermNODdel
P24609	34 BRIDGEWATER RD CRAIGIEBURN VIC 3064 Lot 4 LP 145546 Vol 9574 Fol 138	THE USE OF LAND FOR A MEDICAL CENTRE, AND THE DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	PermNODdel

**REPORTS – OFFICERS’ REPORTS****27 NOVEMBER 2023****COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

P24685	17 ADDERLEY DR GREENVALE VIC 3059 Lot 849 PS 444490C Vol 10726 Fol 804	MULTI UNIT DEVELOPMENT (TWO DWELLINGS)	PermNODdel
P24806	2 COSDOWN CL GLADSTONE PARK VIC 3043 Lot 793 LP 80555 Vol 8825 Fol 853	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS, AND MULTI LOT SUBDIVISION OF LAND	PermNODdel
P24822	1 VALLEY CT CRAIGIEBURN VIC 3064 Lot 24 LP 72630 Vol 8653 Fol 751	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	PermNODdel
P25004	68 GORDON ST TULLAMARINE VIC 3043 Lot 99 LP 56107 Vol 8379 Fol 255	THE DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	PermNODdel
P25050	40 DYSON DR SUNBURY VIC 3429 Lot 66 LP 210548T Vol 9805 Fol 541	DEVELOPMENT OF THREE DWELLINGS ON A LOT	PermNODdel
P25057	10-12 LATROBE CT CRAIGIEBURN VIC 3064 PC 359796P Vol 10324 Fol 214	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PermNODdel
P25370	365 OLD SYDNEY RD MICKLEHAM VIC 3064 Lot 6 PS 506458F Vol 10753 Fol 522	VARIATION OF A RESTRICTIVE COVENANT CONTAINED IN INSTRUMENT AM085233W	PermNODdel

<b>SUBDIVISIONS JULY to SEPTEMBER 2023</b>			
<b>File No.</b>	<b>Proposal</b>	<b>Address of Property</b>	<b>Action Taken &amp; Date</b>
S009205	3 lot subdivision - Residential	2 Lorica Avenue, Broadmeadows	Plan certified 3 July 2023 Statement of Compliance 5 July 2023
S009674	4 lot subdivision - Residential	142 Cuthbert Street, Broadmeadows	Statement of Compliance 4 July 2023
S009971	14 lot subdivision - Residential	9-21 Sequioa Drive, Kalkallo	Plan Certified and Statement of Compliance 4 July 2023
S009944	2 lot subdivision - Residential	143 Mckell Avenue, Sunbury	Plan Certified 5 July 2023
S009898	9 lot subdivision - Industrial	41-45 Kurrle Road, Sunbury	Plan Certified 6 July 2023
S010147	3 lot subdivision - Residential	13 Casey Avenue, Sunbury	Plan Certified with Statement of Compliance 7 July 2023
S010154	3 lot subdivision - Residential	27 Kinder Street, Campbellfield	Plan Certified 7 July 2023
S010028	3 lot subdivision - Residential	10 Candy Road, Greenvale	Plan Certified 7 July 2023
S010061	3 lot subdivision - Residential	30 Tadstan Drive, Tullamarine	Plan Certified 10 July 2023
S009410	41 lot subdivision - Botanical Estate - Stage 13	1960 Mickleham Road, Mickleham	Plan Re-Certified 10 July 2023
S009844	2 lot subdivision - Residential	12 Twin Creek Court, Sunbury	Plan Certified 10 July 2023
S009852	2 lot subdivision - Merrifield Business Park - Stage 602B	Polaris Road, Mickleham	Statement of Compliance 10 July 2023
S010139	Plan of Subdivision - Redstone Estate Stage 5D - Reserve Pan	675 Sunbury Road, Sunbury	Statement of Compliance 11 July 2023

**REPORTS – OFFICERS’ REPORTS****27 NOVEMBER 2023****COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

S009410	41 lot subdivision - Botanical Estate - Stage 13	1960 Mickleham Road, Mickleham	Plan Re-Certified 12 July 2023
S009749	53 lot subdivision - Highlands Estate SP60 - Stage 601	120 Whites Lane, Craigieburn	Plan Certified 12 July 2023
S009810	3 lot subdivision - Residential	7 Walsh Street Broadmeadows	Statement of Compliance 12 July 2023
S009729	66 lot subdivision - Cloverton Estate - Stage 357	1440 Hume Freeway, Kalkallo	Plan Re-Certified 13 July 2023
S009937	2 lot subdivision - Residential	2 Kent Way Tullamarine	Plan Re-Certified with Statement of Compliance 13 July 2023
S010115	5 lot (last stage) subdivision - Residential	43 Ligar Street Sunbury	Plan Certified 10 July 2023
S010192	S32B - Owners Corp. for 3 lot subdivision - residential	10 Bradford Avenue Greenvale	Plan Certified with Statement of Compliance 13 July 2023
S009205	3 lot subdivision - Residential	2 Lorica Avenue, Broadmeadows	Plan re-certified with statement of compliance 13 July 2023
S010036	4 lot subdivision - Residential	28 Powlett Street Sunbury	Plan Certified with Statement of Compliance 14 July 2023
S009968	27 lot subdivision - Sherwood Grange - Stage 7	250 Racecourse Road, Sunbury	Plan Certified 14 July 2023
S009740	11 lot subdivision - Rosenthal Estate - NAC Stage 4	100 Vineyard Road, Sunbury	Statement of Compliance 17 July 2023
S010061	3 lot subdivision - Residential	30 Tadstan Drive, Tullamarine	Statement of Compliance 17 July 2023
S009808	3 lot subdivision - Residential	32 Pearson Crescent, Coolaroo	Plan Certified 19 July 2023
S009856	3 lot subdivision - Residential	23 Sheoak Court Meadow Heights	Statement of Compliance 19 July 2023
S0010117	41 lot subdivision - Cloverton Estate - Stage 344	675-703 Donnybrook Road, Kalkallo	Plan Certified 19 July 2023
S009880	70 lot subdivision - Kingsfield Estate - Stage 16	45 Gellies Road, Sunbury	Plan Certified 21 July 2023
S010104	3 lot subdivision - Residential	10 Newham Crescent Dallas	Statement of Compliance 21 July 2023
S010080	39 lot subdivision - Residential	690 Somerton Road, Greenvale	Plan Certified 21 July 2023
S009809	4 lot subdivision - Botanical Estate - Stage 21	1960 Mickleham Road, Mickleham	Plan Certified 24 July 2023
S009843	6 lot subdivision - Botanical Estate - Stage 24	1960 Mickleham Road, Mickleham	Plan Certified 24 July 2023
S009898	9 lot subdivision -Stage 1	41-45 Kurrle Road, Sunbury	Statement of Compliance 27 July 2023
S009386	46 lot subdivision - Botanical Estate - Stage 14	1960 Mickleham Road, Mickleham	Plan Re-Certified 25 July 2023
S010193	Plan of Subdivision - Rosenthal Estate - Creation of Conservation Reserve	115 Rosenthal Boulevard, Sunbury	Plan Certified 25 July 2023
S010064	7 lot subdivision - Commercial	195 Somerton Road Coolaroo	Plan Certified with Statement of Compliance 27 July 2023

**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

S009690	24 lot subdivision - Rosenthal Estate - Stage E5	41 Mitchells Lane, Sunbury	Statement of Compliance 28 July 2023
S010115	4 lot staged subdivision	43 Ligar Street Sunbury	Statement of Compliance 28 July 2023
S010166	2 lot subdivision - Residential	22 Jonathan Street Greenvale	Statement of Compliance 28 July 2023
S010190	Plan of Subdivision - Sunbury Business Park - Creation of Reserve and Variation of Easements	105 Vineyard Road, Sunbury	Plan Certified 28 July 2023
S010158	2 lot subdivision - Residential	15 Taloumbi Crescent Greenvale	Plan Certified 31 July 2023
S009691	92 lot subdivision - Merrifield Estate - Stage 49	450Q-500 Donnybrook Road, Mickleham	Plan Re-Certified 31 July 2023
S009644	28 lot subdivision - Residential	120 Bonds Lane, Greenvale	Statement of Compliance 31 July 2023
S009767	106 lot subdivision - Merrifield Estate - Stage 50	450Q-500 Donnybrook Road, Mickleham	Plan Re-Certified 31 July 2023
S010193	Plan of Subdivision - Rosenthal Estate - Creation of Conservation Reserve	115 Rosenthal Boulevard, Sunbury	Statement of Compliance 1 August 2023
S009701	4 lot subdivision - Residential	85 Kennedy Parade Roxburgh Park	Plan certified with statement of compliance 3 August 2023
S010199	1 lot subdivision - The Base Estate - Stage Pylon 1	650A Hume Highway, Craigieburn	Plan Certified 3 August 2023
S009473	2 lot subdivision - Residential	15 Galloway Court Greenvale	Statement of Compliance 4 August 2023
S009410	41 lot subdivision - Botanical Estate - Stage 13	1960 Mickleham Road, Mickleham	Plan Re-Certified 4 August 2023
S010158	2 lot subdivision - Residential	15 Taloumbi Crescent Greenvale	Statement of Compliance 7 August 2023
S009386	46 lot subdivision - Botanical Estate - Stage 14	1960 Mickleham Road, Mickleham	Plan Re-Certified 8 August 2023
S007992	9 lot subdivision - Residential	605 Mickleham Road, Greenvale	Plan Re-Certified 8 August 2023
S009931	3 lot subdivision - Rosenthal Estate - Superlot Plan Stage E-8	41 Mitchells Lane, Sunbury	Plan certified with Statement of Compliance 8 August 2023
S010063	Plan of Creation of Easement	1-21 Iramoo Walk, Sunbury	Plan certified with Statement of Compliance 8 August 2023
S009473	2 lot subdivision - Residential	15 Galloway Court Greenvale	Plan Re-certified with Statement of Compliance 10 August 2023
S009412	29 lot subdivision - Residential	70 Providence Road, Greenvale	Statement of Compliance 10 August 2023
S009802	Creation of Road - Merrifield Estate - City Central Aitken Blvd	250-270 Donnybrook Road, Mickleham	Plan Certified 11 August 2023
S009866	2 lot subdivision - Residential	23 Burgess Street, Tullamarine	Plan Certified 11 August 2023
S009746	43 lot subdivision - residential	1 gilded Way Craigieburn	Plan re-certified with Statement of Compliance 11 August 2023



**REPORTS – OFFICERS’ REPORTS**  
**27 NOVEMBER 2023**

**COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

S010097	3 lot subdivision - residential	32 Bilburg Street Jacana	Plan certified 14 August 2023 with statement of compliance 15 August 2023
S009848	64 lot subdivision - Highlands West Estate - Stage 404	1780 Mickleham Road, Mickleham	Plan Re-Certified 14 August 2023
S010046	4 lot subdivision - Commercial	Somerton Road, Greenvale	Plan Certified 15 August 2023
S09778	2 lot subdivision - Residential	26 Vineyard Road Sunbury	Statement of Compliance 15 August 2023
S009408	23 lot subdivision - Residential	80 Providence Road, Greenvale	Statement of Compliance 15 August 2023
S010199	1 lot subdivision - The Base Estate - Stage Pylon 1	650A Hume Highway, Craigieburn	Statement of Compliance 15 August 2023
S009944	2 lot subdivision - Residential	143 McKell Avenue Sunbury	Statement of Compliance 17 August 2023
S010089	2 lot subdivision - residential	210 Old Sydney Road, Mickleham	Plan Re-certified with Statement of Compliance 17 August 2023
S010090	2 lot subdivision - residential	210 Old Sydney Road, Mickleham	Plan Re-certified with Statement of Compliance 17 August 2023
S009802	Creation of Road Reserve	250-270 Donnybrook Road, Mickleham	Statement of Compliance 21 August 2023
S010154	3 lot subdivision - Industrial	27 Kinder Street Campbellfield	Statement of Compliance 21 August 2023
S010100	9 lot subdivision - Residential	585 Mickleham Road, Greenvale	Plan Certified 21 August 2023
S010218	2 lot subdivision - Residential	1 Verwood Court Craigieburn	Plan Certified with Statement of Compliance 21 August 2023
S009745	2 lot subdivision - Residential	6 Welburn Place Greenvale	Statement of Compliance 21 August 2023
S009410	41 lot subdivision - Botanical Estate - Stage 13	1960 Mickleham Road, Mickleham	Statement of Compliance 22 August 2023
S009386	46 lot subdivision - Botanical Estate - Stage 14	1960 Mickleham Road, Mickleham	Statement of Compliance 23 August 2023
S010194	2 lot subdivision - Residential	48 Simmington Circuit Greenvale	Plan Certified with Statement of Compliance 24 August 2023
S009112	19 lot subdivision - Cloverton Estate - Stage 323	1440W Hume Freeway, Kalkallo	Plan Certified 28 August 2023
S010267	Variation to restriction - P25044	43 Monomeath Drive Mickleham	Plan Certified with Statement of Compliance 29 August 2023
S010081	2 lot subdivision - Residential	6 Binnak Court Meadow Heights	Plan re-certified with Statement of Compliance 29 August 2023
S009609	10 lot subdivision - Residential	62-68 Premier Drive & 26 Lara Way Campbellfield	Plan Certified 15 September 2023
S009943	2 lot subdivision - Residential	22 Gibbons Street Sunbury	Plan Certified 15 September 2023
S010187	7 lot subdivision - Residential	24 Healey Street Craigieburn	Plan Certified 18 September 2023
S010196	2 lot subdivision - Residential	69 Brossard Road Mickleham	Plan Certified 19 September 2023

**REPORTS – OFFICERS’ REPORTS****27 NOVEMBER 2023****COUNCIL MEETING**

Attachment 1 - Matters dealt with under delegation Q1 2024

S009866	2 lot subdivision - Residential	23 Burgess Street, Tullamarine	Plan Certified 19 September 2023
S009691	92 lot subdivision - Merrifield Estate - Stage 49	450Q-500 Donnybrook Road, Mickleham	Plan Re-Certified 20 September 2023
S010130	3 lot subdivision - residential	90 Lahinch Street Broadmeadows	Plan certified 20 September 2023
S009404	3 lot subdivision - residential	15 Heywood Crescent Broadmeadows	Plan certified 20 September 2023
S009943	4 lot subdivision - Residential	11 Eumarella Street Tullamarine	Plan Certified with Statement of Compliance 20 September 2023
S010196	2 lot subdivision - Residential	69 Brossard Road Mickleham	Statement of Compliance 20 September 2023
S009691	92 lot subdivision - Merrifield Estate - Stage 49	450Q-500 Donnybrook Road, Mickleham	Statement of Compliance 20 September 2023
S009411	40 lot subdivision - Botanical Estate - Stage 15	1960 Mickleham Road, Mickleham	Plan Re-Certified 20 September 2023
S009504	Creation of Road - Merrifield South Industrial Estate - Stage 3	225 Donnybrook Road, Mickleham	Plan Re-Certified 21 September 2023
S009166	10 lot subdivision - Residential	70 Brendan Road, Greenvale	Plan Re-Certified 21 September 2023
S009859	3 lot subdivision - industrial	27 Cooper Street Campbellfield	Plan Certified 21 September 2023
S010131	2 lot subdivision - Residential	1 Tabor Court Sunbury	Plan Certified with Statement of Compliance 21 September 2023
S009953	2 lot subdivision - Residential	37 Distinction Avenue Craigieburn	Statement of Compliance 22 September 2023
S009952	2 lot subdivision - Residential	36 Brossard Road Mickleham	Plan Certified 26 September 2023
S010022	16 lot subdivision - Merrifield South Industrial Estate - Stage 5	225F-285 Donnybrook Road, Mickleham	Plan Re-Certified 25 September 2023
S010118	Multi-Lot Staged Subdivision - Stage 2	9-33 Errol Boulevard Mickleham	Plan Certified with Statement of Compliance 26 September 2023
S009411	40 lot subdivision - Botanical Estate - Stage 15	1960 Mickleham Road, Mickleham	Statement of Compliance 26 September 2023
S010187	7 lot subdivision - Residential	24 Healey Street Craigieburn	Statement of Compliance 27 September 2023
S009858	50 lot subdivision - Residential	34 King William Street, Broadmeadows	Plan Certified with Statement of Compliance 28 September 2023
S009914	40 Lot Subdivision - Redstone Estate - Stage 5B	675 Sunbury Road, Sunbury	Plan Certified 28 September 2023
S009963	2 lot subdivision - Residential	8 Maple Court Campbellfield	Plan Certified with Statement of Compliance 28 September 2023
S010184	3 lot subdivision - industrial	55 Meredith Street Broadmeadows	Plan Certified with Statement of Compliance 28 September 2023
S009925	75 Lot Subdivision - Redstone Estate - Stage 10	675 Sunbury Road, Sunbury	Plan Certified 28 September 2023

SECTION 173 AGREEMENTS SIGNED UNDER DELGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P25139	MULTI LOT SUBDIVISION	1 TABOR CT, SUNBURY VIC 3429	SECTION 173 AGREEMENT SIGNED
P23792	3 LOT SUBDIVISION IN ACCORDANCE WITH PS 901835X [SPEAR# S176879H]	8 ROSEMARY CT, CAMPBELLFIELD VIC 3061	SECTION 173 AGREEMENT SIGNED
P23700	BUILDINGS AND WORKS FOR THE CONSTRUCTION OF ONE DOUBLE STOREY UNIT TO THE SIDE OF THE EXISTING DWELLING AND SUBDIVISION IN ACCORDANCE WITH THE ENDORSED PLANS	90 BARKLY ST, SUNBURY VIC 3429	SECTION 173 AGREEMENT SIGNED
P23926	2 LOT SUBDIVISION IN ACCORDANCE WITH PS901853V [SPEAR# S180118V]	18 LICHFIELD AVE, JACANA VIC 3047	SECTION 173 AGREEMENT SIGNED

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REPORT NO:	9.1
REPORT TITLE:	NOM23/030 - Cr Jack Medcraft
SOURCE:	Joanne Grindrod, Senior Governance Officer
DIVISION:	Finance & Governance
FILE NO:	HCC 22/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. RECOMMENDATION:**

**That Council through the Mayor, writes to both the State and Federal Governments strongly urging them to honour the timelines promised for the Melbourne Airport Rail Link construction. Given the airport's substantial role in local employment and economic activity, Council urges the governments to reassess the current delays and commit to the previously promised timeline.**

**2. OFFICER COMMENTS**

Officers acknowledge that the timely delivery of the Melbourne Airport Rail Link is crucial for providing a much-needed accessible public transport service for interstate and international visitors and businesses travelling to and from Melbourne Airport. This infrastructure would support Melbourne Airport's substantial role in local employment and economic activity, positively impact the productivity of other local businesses and encourage investment in the Hume and Victorian economy. Officers will prepare a letter to:

- The Hon. Gabrielle Williams MP, Victorian Minister for Public and Active Transport,
- The Hon. Danny Pearson MP, Victorian Minister for Suburban Rail Loop and Victorian Minister for Transport Infrastructure,
- Josh Bull MP, State Member for Sunbury,
- The Hon. Catherine King MP, Federal Minister for Infrastructure, Transport, Regional Development and Local Government, and
- The Hon. Bill Shorten MP, Federal Member for Maribyrnong

as requested. Officers will also raise this matter in future advocacy discussions with the Department of Transport and Planning.

REPORT NO: 9.1 (cont.)

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