



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 19 DECEMBER 2022

7:00PM

HUME GLOBAL LEARNING CENTRE, CRAIGIEBURN

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

**Notice of a
COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 19 December 2022
at 7:00PM
at the Hume Global Learning Centre, Craigieburn

Attendees:	a: Council	Cr Joseph Haweil Cr Karen Sherry Cr Sam Misho Cr Jarrod Bell Cr Trevor Dance Cr Carly Moore Cr Chris Hollow Cr Jodi Jackson Cr Naim Kurt Cr Jack Medcraft Cr Jim Overend	Mayor Deputy Mayor
	b: Officers	Ms Sheena Frost Ms Rachel Dapiran Mr Hector Gaston Mr David Fricke Mr Carl Muller Ms Fiona Shanks Mr Fadi Srour	Chief Executive Officer Director City Planning and Places Director City Services & Living Acting Director Infrastructure and Assets Director Customer & Strategy Chief People Officer Chief Financial Officer

may attend the meeting either in person at the venue, or online via Zoom.

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor read the following:

"Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi-wurrung, which includes the Gunung Willam Balluk clan, as the Traditional Custodians of this land.

Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to the existing family members of the Wurundjeri Woi-wurrung and to Elders past, present and future."

2. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS & CONDOLENCES**6. PUBLIC QUESTION TIME****7. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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8. NOTICES OF MOTION

Nil

9. ITEMS TO BE TABLED**10. URGENT BUSINESS****11. DELEGATES REPORTS**

12. CONFIDENTIAL ITEMS

The Meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

12.1 Contract - Design and Construct Evans Street Multi-Level Carpark, Sunbury

Item 12.1 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because it contains information regarding contractual matters for a tender.

12.2 Contract - Design and Construction of Pavilion at Bridges Reserve

Item 12.2 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because it contains information regarding contractual matters for a tender.

12.3 Contract - Development of the Highlands North Active Open Space

Item 12.3 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because it contains information regarding contractual matters for a tender.

12.4 Legal Advice

Item 12.4 is confidential in accordance with Section 3(1)(e) of the Local Government Act 2020, as it contains information relating to legal privileged information, being information to which legal professional privilege or client legal privilege applies.

The specified grounds apply because it contains information regarding Legal Advice.

13. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

15/12/2022

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REPORT NO:	7.1
REPORT TITLE:	75 Mundy Road, Sunbury - Use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2
SOURCE:	Amy King, Town Planner
DIVISION:	City Planning & Places
FILE NO:	P23130
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	1.3: Promote a healthy, inclusive and respectful community that fosters community pride and safety
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation and conditions</i>2. <i>Planning Provisions</i>3. <i>Locality Map</i>4. <i>Advertised plans</i>

Application No:	P23130
Proposal:	Use and development of land for a place of worship and alteration of access to road in a Transport Zone – Category 2
Location:	75 Mundy Road, Sunbury
Zoning:	Green Wedge Zone
Applicant:	Prent Planning
Date Received:	11 August 2020

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the use and development of land for a place of worship and alteration of access to a road in a Transport Zone – Category 2 at 75 Mundy Road, Sunbury. The subject site is within the Green Wedge Zone and is not affected by any overlays. The proposal has been reduced in scale from that originally proposed and lodged with Council.
- 1.2 The application was advertised by posting letters to adjoining land owners and occupiers and the display of a sign on the property frontage. Fifteen objections were received, requiring the application to be determined by Council.
- 1.3 The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*, including consideration of the issues raised within the objections. On balance, the proposal is considered to meet the relevant objectives and requirements of the Hume Planning Scheme and it is recommended that a Notice of Decision to grant a Planning Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2, subject to the conditions in Attachment 1.

REPORT NO: 7.1 (cont.)

3. PROPOSAL AND BACKGROUND:

Proposal:

- 3.1 The application seeks planning permission for the use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2 at 75 Mundy Road, Sunbury, as follows:
- 3.1.1 Use of the land as an interfaith place of worship to provide access to religious services for a diverse range of religions.
 - 3.1.2 The use proposes a maximum patron capacity of 100 persons (inclusive of staff) with the operational hours of 9am – 5pm, Friday – Sunday.
 - 3.1.3 The development entails the construction of a new multi-faith building (labelled 'Temple' on the proposed plans) measuring approximately 21.7 metres wide and 4.3 metres tall (to roof line). The structure is 9 sided in shape, with a flat roof and central skylight glazing feature. The temple is to be sited central to the site, approximately 103 metres from the frontage (southern property boundary) and 95 metres from the side (eastern) property boundary.
 - 3.1.4 The existing dwelling located within the south-eastern aspect of the site is to be to be repurposed as administration and multi-purpose or gathering area (labelled as 'Multi Purpose Area' on the proposed plans). This requires internal alterations to the existing structure to form an open gathering / reception space, office and kitchen.
 - 3.1.5 The existing garage to the rear of the dwelling is to be modified to form bathrooms and storage areas and an attached, enclosed, bin storage area.
 - 3.1.6 A footpath is proposed to connect the temple to the multi-purpose area.
 - 3.1.7 A total of 31 on site car parking spaces (including one DDA car parking space) are proposed within a new car parking area to the north of the temple and 2 bicycle spaces.
 - 3.1.8 A new access/egress point is proposed to the south-west corner of the site via a new crossover and intersection (including a turning lane). This will provide direct access to Mundy Road from the subject site. The existing service road adjoining Mundy Road to the south is to be closed and the land re-instated.
 - 3.1.9 A new driveway extends from the crossover to the car parking area. This is to be paved for the first 10 metres and the remaining section sealed in an all-weather surface. The existing driveway is to be removed.
 - 3.1.10 The balance of the land (northern aspect of the site) is to be fenced and used for agricultural purposes (vegetable growing, keeping livestock or the like) and revegetated.
 - 3.1.11 No vegetation protected under the Hume Planning Scheme is proposed to be lopped, destroyed or removed to facilitate the use or development.
 - 3.1.12 Private waste collection is proposed.
 - 3.1.13 A drainage attenuation system is proposed within the southern section of the site to address stormwater management. An effluent system is proposed to treat wastewater on site.

Background:

- 3.2 Planning permit application P23130 was initially received by Council on 11 August 2020. A request for further information was made on 11 September 2020. The application was amended 7 March 2022, prior to the commencement of public notification.

REPORT NO: 7.1 (cont.)

- 3.3 Whilst the original application also included a temple, the initial proposal is distinctly different to the current proposal. This includes a reduction in overall building footprint, a reduction in patron numbers (previously up to 1,000), removal of any events on the land (previously up to 4 per year), removal of all accommodation buildings, a vastly reduced car parking and internal accessways and an increase in landscaping areas and areas set aside for land management purposes.

1. SITE AND SURROUNDS:

Subject site:

- 1.1 The subject site is located on the north-western side of Mundy Road in Sunbury. The site is generally rectangular in shape with a splayed northern property boundary. The site has a frontage of 236.9 metres to Mundy Road (southern property boundary), depth of 440 metres to the west and 302m to the east. This results in a lot yield of approximately 8.34 hectares.
- 1.2 The site is currently developed with a single-storey dwelling, located within the south-eastern aspect of the site. Vehicle access is currently provided from Mundy Road via the service lane which runs adjacent to Mundy Road. A driveway connects the crossover to the dwelling location.
- 1.3 The site is generally devoid of any significant vegetation. Some windrow vegetation is found along the dwelling, driveway, northern property boundary and north-western corner of the site. A dam is located within the north-eastern aspect of the site. A patch of native vegetation is located generally central to the site. This is to be retained as part of the proposal.
- 1.4 The site has generally flat topography.
- 1.5 The site is located approximately 1.6 kilometres from the Calder Freeway within the locality of Sunbury.

Surrounding area:

- 1.6 The surrounding area is characterised by land within common zoning (Green Wedge Zone), with lots of varying sizes and configurations.
- 1.7 The immediately adjoining lots are generally used for residential purposes or modest agricultural uses (grazing, equine activities or the like). This includes the lots to the immediate west, north and east of the subject site.
- 1.8 Large agricultural buildings are common features in the immediate and wider surrounding area. Vehicle access to lots generally via long accessways or driveways from the road frontages.
- 1.9 The lot sizes to the south and west of the subject site and mostly larger in size and are used for agriculture uses including an olive grove and vineyard (to the west of the subject site).
- 1.10 The surrounding vegetation is generally low scale, grassy plain types with some larger vegetation along property boundaries, drainage lines and road reserves.
- 1.11 The surrounding area contains major roads including the Calder Freeway (to the west of the subject site) and Riddell Road and Dalrymple Road (to the east of the subject site).
- 1.12 Mount Holden and the Sunbury township are located to the south of the surrounding area.

2. PLANNING CONTROLS:

Planning Policy Framework:

- 2.1 The Planning Policy Framework (including the local Planning Policy Framework) set out the relevant objectives and strategies applicable to this proposal, including those relating to urban design, landscaping character, environmentally sustainable design, transport and the protection of agricultural land. Attachment 3 contains a full list of relevant Planning Policy Framework.

REPORT NO: 7.1 (cont.)

Zoning:

- 2.2 The subject site is zoned Green Wedge Zone. The purpose of this zone includes to recognise, protect and conserve green wedge land for its agricultural, environmental, historic, landscape, recreational and tourism opportunities, and mineral and stone resources and to protect and enhance the biodiversity of the area.
- 2.3 The subject site is located adjacent to a road in a Transport Zone 2 (Mundy Road). The purpose of this zone includes to provide for the use and development of land that complements, or that is consistent with, the transport system or public land reservation.

Planning permit triggers:

- 2.4 A planning permit is required for the use of land as a place of worship under the Green Wedge Zone (Clause 35.04-1 of the *Hume Planning Scheme*).
- 2.5 A planning permit is required for the development of land as a place of worship under the Green Wedge Zone (Clause 35.04-5 of the *Hume Planning Scheme*).
- 2.6 A planning permit is required to create or alter access to a road in a Transport Zone 2 (Clause 52.29-2 of the *Hume Planning Scheme*).

Aboriginal Cultural Heritage:

- 2.7 The subject site is not located within an area identified for Cultural Heritage Sensitivity. A mandatory Cultural Heritage Management Plan is not required under Regulation 10 of the *Aboriginal Heritage Regulations 2018*.

Particular Provisions:

- 2.8 The key particular provisions applicable to this proposal are Clause 51.02 – Metropolitan Green Wedge Land: Core planning provision and Clause 52.29 – Land adjacent to the principal road network.

3. REFERRALS:

- 3.1 The application was referred to the Department of Transport under Section 55 of the *Planning and Environment Act 1987*. They did not object to the proposal, subject to conditions.
- 3.2 The application was referred to Southern Rural Water and Western Water under Section 52 of the *Planning and Environment Act 1987* due to the proximity of the site to the Kororoit Creek East Branch. Western Water not object to the proposal, subject to conditions. No response from Southern Rural Water was received.
- 3.3 The application was referred internally to Council's Assets Departments (Civil and Traffic Engineers), Health, Sustainable Environment and Landscape Department. These departments did not object to the issue of a planning permit, subject to the inclusion of standard conditions.

4. ADVERTISING:

- 4.1 The application was advertised under Section 52 of the *Planning and Environment Act 1987* by posting letters to adjoining landowners and occupiers and the display of one sign on the property frontage for a period of 14 days.
- 4.2 A total of 15 objections were received. The grounds of the objections are summarised as follows:

Impacts on rural residential amenity (including noise, visual, security and waste)

- 4.3 The objections made reference to a variety of amenity impacts on rural residential amenity including from the hours of operation, waste and litter, site security and visual or landscape impacts.

REPORT NO: 7.1 (cont.)

4.4 This is being addressed by:

- 4.4.1 Limited hours and days of operation and patron numbers. This will ensure that patrons to the place of worship won't be visiting outside of standard business hours. In addition, the site will be managed with regards to patron capacity by way of permit condition ensuring enforceability and certainty in terms of land use intensity.
- 4.4.2 It is acknowledged that the site is relatively flat. The development proposes generous setbacks from all side and front boundaries and encompasses a flat roof form. The size and scale of the buildings, carparking and accessway are sympathetic to the surrounding rural residential area which contain larger scale buildings (including large agricultural style structures). The proposed temple has a lower height than the existing dwelling and will appear secondary to the existing structures.
- 4.4.3 A permit condition will require a detailed landscape plan showing boundary planting to reduce the impact from adjoining landowners.
- 4.4.4 Other standard conditions are recommended to address matters such as noise, lighting and fencing to protect nearby agricultural and residential uses.
- 4.4.5 Private waste management collection is proposed, as outlined in the proposed Waste Management Plan. The plans show a secure area for bin storage which is screened from view and located away from property boundaries.

Incompatibility with the Green Wedge Zone

- 4.5 Concerns were raised with regards to the compatibility of the use and development within the Green Wedge Zone. Whilst the Green Wedge Zone does recognise the importance of protecting productive agricultural land, it is just one objective amongst others. The zoning allows for other uses to be considered.
- 4.6 The compatibility with the Green Wedge Zone will form part of the discussion to follow.

Traffic and access

- 4.7 The objections contained concerns with road safety along Mundy Road, which has a speed limit of 100 kilometres per hour. The application was referred to Council's Traffic Engineers and the Department of Transport for comment. They raise no concerns subject to conditions including functional layout plans for the crossover details.
- 4.8 Traffic and access matters are discussed in detail below.

Lack of need within the Sunbury area for a place of worship

- 4.9 The objections included comments that the demographics for the immediate area do not demonstrate the need for an interfaith place of worship. Hume City Council recognises and respects the diversity of the municipality which this proposal supports.

Concerns the proposed land use will intensify in the future

- 4.10 The proposal is considered based on the proposal shown on the plans and supporting reports. Any changes to the land use or development in the future will form part of a future assessment, should a permit be granted.

Property devaluation

- 4.11 It is a long-standing position from the Victorian and Civil Administrative Tribunal that property valuations are not a planning consideration.

Procedural and advertising concerns

- 4.12 The objections made reference to the date of the application submission to Council (2020) and concerns that the planning permit application process had not allowed for community consultation. It is common for planning permit applications to be submitted and assessed by planning officers in a preliminary nature and be amended or revised before proceeding to public notification process.

REPORT NO: 7.1 (cont.)

- 4.13 The advertising process was undertaken via letters to the adjoining landowners and occupiers and a sign placed on the property frontage in a visible location for a period of 14 days. This is conducted in accordance with the requirements of the *Planning and Environment Act 1987*.

5. ASSESSMENT:

- 5.1 The following assessment is against the relevant provisions of the *Hume Planning Scheme* as outlined below. The key considerations in this matter are:

- 5.1.1 The appropriateness of the land use
- 5.1.2 The suitability of the development
- 5.1.3 Car parking, access and traffic matters

Appropriateness of the land use

- 5.2 The Green Wedge Zone contains a range of objectives including providing for the use of land for agriculture, protecting and conserving the land for its environmental and landscape values, promoting sustainable land management and enhancing the biodiversity of the area.
- 5.3 The Planning Policy Framework also support these broader objectives, whilst also providing objectives towards providing access to social and cultural facilities.
- 5.4 The proposed land use comprises of a place of worship and identified as being a multi-faith facility. Clause 73.03 of the Scheme defines place of worship as “*Land used for religious activities, such as a church, chapel, mosque, synagogue, and temple*”. Whilst no specific denomination is nominated within the submission, the land use proposed meets the definition of place of worship which is a permit required use within the Green Wedge Zone.
- 5.5 The multi-faith facility is proposed provide access to cultural diversity and religious inclusion, which is consistent with the objectives of the Planning Policy Framework (Clause 19.02-4S). The balance of the site will be used for conservation purposes and modest agricultural (grazing and vegetable growing) practices. This is currently not shown on the site plan but will be required to be shown via a condition. As such, the use also provides the ability for a rural land use and land management to be undertaken. This is aligned with the decision guidelines of the Green Wedge Zone and the Planning Policy Framework.
- 5.6 The subject site represents a smaller land parcel from an agricultural standpoint, containing a dwelling and a domestic zone towards the southern aspect and grazing areas which are generally devoid of structures or vegetation within the northern section. The proposal seeks to re-use the existing dwelling and outbuilding, and construct an adjacent temple, leaving the balance of the site for land management or agricultural practices. Given this, it is considered the proposal does not represent a loss of any productive agricultural land which is consistent with the Planning Policy Framework and Green Wedge Zone objectives.
- 5.7 It is appreciated that the proposed use is adjoining residential dwellings. The application has sought to address potential off-site impacts to nearby rural residential dwellings by having limited hours and days of operation and patron numbers (9am – 5pm Friday – Sunday only, with a maximum patron capacity of 100 persons). This limits the land use intensity, lessens off-site impacts and represents an appropriate scale for the size of the land to support.
- 5.8 The proposal seeks to address waste management via a Waste Management Plan, and store waste within a secure area adjoining the bathroom facilities. The endorsement of this plan will ensure that litter is not disposed of in an inappropriate manner.
- 5.9 Other land use matters can be addressed by permit condition including fencing, landscaping and effluent disposal.

REPORT NO: 7.1 (cont.)

- 5.10 Further to the objectives of the Green Wedge Zone and Planning Policy Framework, Hume's Rural Strategy (dated March 2022, adopted by Council 11 April 2022) provides further direction for Hume's Green Wedges, focusing on the challenges being experienced within rural areas and providing strategies on how to address these and embrace future opportunities. Of relevance to this proposal, the strategy provides guidance for making decisions for discretionary land use proposals (Appendix 2, page 52-56). Element 4 contains the following objective (page 56):

To encourage Schools and Places of Worships in locations proximate to urban communities and on roads with capacity for existing and projected traffic volume.

- 5.11 The guidelines also direct Places of Worship towards declared arterial roads on the edge of the urban growth boundary (page 56). Given the proposed use is to adjoin Mundy Road, a declared road, and is within proximity to the Sunbury township, it is considered the proposal is aligned with the objectives and elements of this Council adopted policy.
- 5.12 Overall, the proposed land use presents the opportunity to provide cultural and religious diversity, in a location adjoining an arterial road, with limited hours of operation and patron numbers. The proposal can be supported from a land use perspective and is consistent with the objectives of the Hume Planning Scheme.

Suitability of the development

- 5.13 Relating to development of land, the Green Wedge Zone directs consideration towards design and siting issues, landscape and environmental considerations. In particular, they guide the location and design of buildings to reduce visual impact, impacts on vegetation and watercourse and on the wider landscape.
- 5.14 The Planning Policy Framework mirrors these broader development objectives and provide specific objectives towards environmentally sustainable design and the protection of Hume's character.
- 5.15 The development proposed is contained to internally reconfiguring the existing dwelling and outbuilding, the construction of a temple, car parking area and accessway which are all within the southern aspect of the site. The proposed development of the land is acceptable based on the following grounds:
- 5.15.1 The development seeks to retain and repurpose the existing dwelling and outbuilding, posing no additional visual or landscaping impacts.
- 5.15.2 The proposed temple is low in height and building footprint, with a maximum height of 4.3 metres tall and floor area of 300 square metres. The structure is to be finished in dark tones for the external walls with areas of external glazing. The use of a flat roof form, with central glazing, reduces the overall height and assists in blending the form into the landscape. The height and size of the structure are below those of typical agricultural outbuildings anticipated within a rural residential area and sits below the height of the existing dwelling on the land.
- 5.15.3 The retention of protected vegetation is a positive built form response and presents a well resolved site layout.
- 5.15.4 No signs are proposed as part of the use and development which assist in blending the built form into the rural residential surrounds.
- 5.15.5 The proposal responds to environmentally sustainable design objectives through the retention of the existing structures. Further, the provision of bicycle parking and provision of native landscaping are a positive environmentally sustainable design response.
- 5.15.6 Stormwater is to be addressed via a drainage basin to the south of the temple location. This is shown on the site plan and described within detailed engineering documentation.

REPORT NO: 7.1 (cont.)

- 5.15.7 The application describes the intent to undertake additional boundary landscaping. A detailed landscape plan will be required showing planting along the boundaries between:
 - (a) Western and eastern property boundaries: between the frontage and internal fence line.
 - (b) Northern property boundary: along the full extent of the northern property boundary.
- 5.15.8 All vegetation to be planted will need to be comprised of a mix of trees, shrubs and understorey vegetation to a depth of 5 metres.
- 5.15.9 The site is capable of accommodating wastewater on site through a wastewater treatment system. Standard conditions will be imposed to this effect.
- 5.15.10 The car parking area is proposed to the rear of the building and follows the curves of the temple building. It is setback generously from the front and side property boundaries and meets all relevant design standards.
- 5.15.11 A singular accessway is proposed, reducing the extent of hardstand required and allowing for the retention of protected vegetation. A condition of permit will require the protected vegetation to be fenced to ensure its protection.
- 5.16 The proposed siting and design, scale of buildings and landscaping provide a site responsive outcome that assist in mitigating off-site amenity impacts. They also result in an outcome that is respectful to the surrounding rural residential character consistent with the Green Wedge Zone and Planning Policy Framework.

Car parking, access and traffic matters

- 5.17 The proposal has been considered against the relevant provisions of the Hume Planning Scheme related to car parking and access. This includes the Transport Zone and comments from the Department of Transport as the relevant road authority.
- 5.18 The car parking rates of Clause 52.06-5 of the Hume Planning Scheme require 0.3 car parking space to each patron permitted. This results in a demand of 30 car parking spaces. A total of 31 car parking spaces (including one DDA space) are proposed within the car parking area, exceeding the requirements of Clause 52.06-5 of the Hume Planning Scheme.
- 5.19 The proposed accessway and car parking spaces all meet the relevant design standards of Clause 52.06-9 of the Hume Planning Scheme.
- 5.20 A permit condition will require the accessway to be paved for a length of 10 metres into the site from the crossover. This will assist in reducing any gravel from the remainder of the accessway onto the road, as recommended by Council's Traffic Engineers.
- 5.21 Other standard conditions are recommended including line parking, maximum gradients and the construction of the DDA car parking space.
- 5.22 The site is proposed to be accessed via a new crossover to Mundy Road on the southern property boundary, adjoining the western property boundary. The crossover is to have a width of 6.4m and includes a full length channelised right-turn lane and a full-length auxiliary left-turn lane which will become Council assets. This has been reviewed by Council's Traffic Engineers and the Department of Transport and found to be satisfactory, subject to standard conditions including the requirement for a functional layout plan to be submitted and approved prior to construction.
- 5.23 Traffic is anticipated to be at the greatest on weekends, with an estimated 60 vehicle trips to and from the site (based on the 30 available car parking spaces).
- 5.24 Council's Traffic Engineers are satisfied with regards to traffic generation, subject to conditions relating to maximum patron numbers and hours of operation and the provision of turning lanes on Mundy Road.

REPORT NO: 7.1 (cont.)

- 5.25 Subject to conditions, the proposal has adequately addressed traffic, access and car parking grounds including the requirements under Clause 52.06 of the Hume Planning Scheme and those under Clause 52.29 relating to the Transport Zone with a connection to Mundy Road.

6. CONCLUSION

- 6.1 The proposal seeks to use and develop the land for a place of worship and create access to a Transport Zone 2, providing a cultural and social diverse outcome in a design that is respectful to the rural character of the area. The scale and intensity of the land use proposed is able to be accommodated on the site and has demonstrated an acceptable response to the requirements of the Transport Zone.
- 6.2 The objections received in relation to the proposal have been duly considered as part of the assessment and have been used to form conditions to manage the concerns raised and address impacts.
- 6.3 The comments from internal and external referral authorities have also been considered and form part of the recommendation to follow.
- 6.4 It is recommended that a Notice of Decision to Grant a Planning Permit be issued, subject to conditions.

REPORT NO: 7.1 (cont.)

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Attachment – Recommendation and Conditions

P23130: 75 MUNDY ROAD, SUNBURY

Proposal: Use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2.

That Council, having considered the application its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2 at 75 Mundy Road, Sunbury, subject to the following conditions:

1. Before the use and/or development starts, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:
Site plan:
 - a) The location and size of vegetable growing and animal grazing areas within the northern section of the site.
 - b) All internal and external fencing (including details of height, building materials and location).
 - c) The location of the effluent field.
 - d) The accessway paved for a length of 10 metres into the property from the southern point of the crossover.
 - e) Tree protection fencing surrounding the native vegetation patch to be retained with signs displaying “no go zones”.
 - f) The location of all outdoor lighting, with a notation that it is to be baffled.
2. Before the use and development starts, a landscape plan to the satisfaction of the responsible authority must be submitted and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions. The landscaping plan must show:
 - a) a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - c) details of surface finishes of pathways and driveways;
 - d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - e) areas set aside for land management, agricultural or grazing purposes.
 - f) Provision of boundary planting (a minimum of 5 metres wide and comprising of a mix of trees, shrubs and understorey vegetation) along:
 - i. Western and eastern property boundaries: between the frontage and internal fence line to the north of the temple.
 - ii. Northern property boundary: along the full extent of the northern property boundary.

- g) a tree protection zone, structural root zone and tree protection fencing for each tree to be retained; and the location and details of root control barriers.

General conditions:

3. The use and/or development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
4. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the Responsible Authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
5. Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the Responsible Authority.
6. The use of the land or of any buildings on the subject land shall not be altered or changed to some other use except with the written consent of the Responsible Authority.
7. Except with the prior written consent of the Responsible Authority, the use permitted by this permit may only operate between the following times:
 - Friday – Sunday, 9am – 5pm.
8. Except with the prior written consent of the Responsible Authority, at no time may any more than 100 patrons be on site at any one time (inclusive of staff).
9. The use or development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.
10. No goods or packaging materials shall be stored outside the building.
11. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.
12. Except with the further consent of the Responsible Authority no form of public address system shall be used on the premises so as to be audible outside the building.
13. Any alarm or security system installed on the subject land or premises must be of a silent type, connected to a registered security firm.
14. Collection of waste must be in accordance with the Waste Management Plan as approved by the Responsible Authority. Collection of waste must be undertaken by a private contractor and must not cause unreasonable disturbance to nearby residential properties to the satisfaction of the Responsible Authority in accordance with the endorsed Waste Management Plan.
15. An area on the subject land must be set aside for the purpose of a waste disposal/collection bin. Such area must have minimum dimensions of 2.4 metres wide by 1.8 metres deep and where located outside a building it must be screen fenced so as not to be visible from any public road or thoroughfare. The waste bin area must be provided prior to the commencement of the use permitted by this permit, maintained and used to the satisfaction of the Responsible Authority and must not be used for any other purpose.

16. No receptacles for any form of rubbish or refuse (other than public waste bins) may be placed or allowed to remain in view from a public road or thoroughfare and odour must not be emitted from any such receptacle(s) so as to cause offence to any person(s) outside the subject land.

Traffic conditions:

17. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
18. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
19. The boundaries of all car spaces, access and egress lanes and the direction in which vehicles should proceed along the access lanes must at all times be clearly indicated on the ground to the satisfaction of the Responsible Authority.
20. Vehicular access to the site must be in the form of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will be using the crossing(s). The location, design, and construction of the vehicle crossing(s) must be approved by the Responsible Authority. Any existing unused or redundant crossing(s) must be removed to the satisfaction of the Responsible Authority.
21. Provision of litter control at stormwater inlet points within car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
22. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.
23. Any cut or fill must not interfere with the natural overland stormwater flow.
24. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
25. Prior to the commencement of development, a Functional Layout Plan in accordance with the Austroads Guide to Road Design (where applicable) must be submitted to and approved by the Head, Transport for Victoria and the Responsible Authority showing the following works within the Mundy Road road reserve:
 - a. A full-length Channelised Right Turn treatment (CHR).
 - b. A full-length Auxiliary Left-turn treatment (AUL).
 - c. The vehicle crossover to Mundy Road widened to six (6) metres and sealed with an all-weather surface.
 - d. The driveway in the road verge sealed with an all-weather surface
 - e. Appropriate signage and line-marking (eg. directional arrows, stop-line) to enforce the directional plan.
 - f. Appropriate measures to ensure safe intersection sight distance and gap sight distance.
 - g. Appropriate measures to minimise headlight glare from the driveway to motorists travelling along Mundy Road.

26. Prior to commencement of any use hereby permitted, the crossover must be completed to Mundy Road at no cost to and to the satisfaction of the Head, Transport for Victoria and the Responsible Authority.
27. The vehicle crossover and driveway within the Mundy Road road reserve must be maintained in good condition at all times by the owner of the subject land at no cost to and to the satisfaction of the Head, Transport for Victoria and the Responsible Authority.

Environmental Health conditions:

28. All sewerage and sullage waters must be treated in accordance with the requirements of Council's Health Services Department and the Environment Protection Authority. All effluent must be disposed of and contained within the boundaries of the subject land and must not be discharged directly or indirectly to any adjoining land, road or any watercourse or drain. A sufficient area of the subject land must be set aside and kept available for the purposes of effluent disposal.

Western Water condition:

29. Prior to an application being made for a connection to Western Waters reticulated water supply services a water supply servicing report must be provided to Western Water detailing flow rates required for general supply and fire-fighting requirements, to the satisfaction of Western Water.

Permit expiry:

Use:

30. This permit shall expire if the use permitted by this permit is not commenced within two years of the date of this permit, or if the use is discontinued for a period of two years.

Development:

31. This permit will expire if one of the following circumstances applies:
 - the development and use are not started within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started;
- or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit notes:

- If a request for an extension of commencement date is made out of time allowed by the expiry condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application. Any service relocations are to the approval of the Service Authority and at the owners' cost.

- An 'Application for Legal Point of Stormwater Discharge' is required to be submitted to Council prior to connection to the drainage system.
- The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.
- The development site is located at the end of Western Waters supply network. The existing water supply service to the area may not provide an adequate supply for a dedicated fire-fighting service. Contact Western Water with any questions.
- Under the Environmental Protection Regulations 2017, any premises on or from which sewage effluent (including sullage) exceeds a design or actual flow rate of 5000 litres per day that is treated, discharged or deposited, requires a 'Works Approval' and 'Licence' with the Environment Protection Authority under the Environmental Protection Act 1970.

If it is determined that the flow rates are less than 5000 litres per day, then the applicant will need to lodge an application to 'install a wastewater treatment system'. This will need to be submitted to council's Public Health Unit for review. A land capability assessment, detailed floor plans of all dwellings to be connected to the system, and specifications of the system proposed to be installed must accompany the application.

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Attachment - Planning Policy Framework

P23130: 75 MUNDY ROAD, SUNBURY

Proposal: Use and development of land for a place of worship and alteration of access to a road in a Transport Zone – Category 2.

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

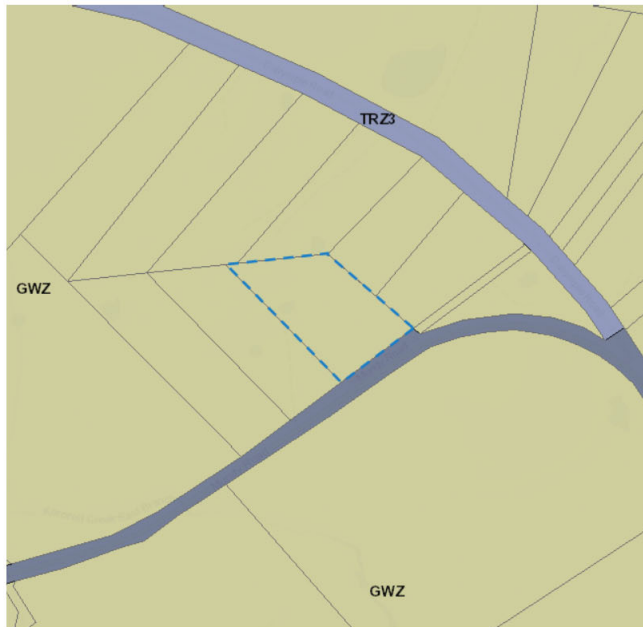
Clause	Applicable objective / strategy / purpose
<i>Planning Policy Framework</i>	
11.01-1S – Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
12.05-2A – Landscapes	<i>To protect and enhance significant landscapes and open spaces that contribute to character, identity and sustainable development.</i>
14.01-1R – Protection of agricultural land – Metropolitan Melbourne	<i>Protect agricultural land in Metropolitan Melbourne's green wedges and peri-urban areas to avoid the permanent loss of agricultural land in those locations.</i>
14.02-1S – Catchment planning and management	<i>To assist the protection and restoration of catchments, waterways, estuaries, bays, water bodies, groundwater and the marine environment.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
19.02-4S – Social and cultural infrastructure	<i>To provide fairer distribution of and access to, social and cultural infrastructure.</i>
<i>Local Planning Policy Framework</i>	
21.04-2 – Environmentally Sustainable Design and Development	<i>To encourage environmentally sustainable design and development.</i>
21.04-3 – Landscape character	<i>To ensure development protects significant and unique landscape values which contribute to Hume's character and identity.</i>
21.08-1 – Natural Heritage	<i>To protect, conserve and enhance natural heritage for biodiversity, amenity and landscape character purposes.</i>
22.21 – Environmentally Sustainable Development	<i>To achieve best practice in environmentally sustainable development from the design stage through to construction and operation.</i>
<i>Zoning Provisions</i>	
35.04 – Green Wedge Zone	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework. To provide for the use of land for agriculture. To recognise, protect and conserve green wedge land for its agricultural, environmental, historic, landscape, recreational and tourism opportunities, and mineral and stone resources. To encourage use and development that is consistent with sustainable land management practices.</i>

	<p><i>To encourage sustainable farming activities and provide opportunity for a variety of productive agricultural uses.</i></p> <p><i>To protect, conserve and enhance the cultural heritage significance and the character of open rural and scenic non-urban landscapes.</i></p> <p><i>To protect and enhance the biodiversity of the area.</i></p>
36.04 – Transport Zone	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To provide for an integrated and sustainable transport system.</i></p> <p><i>To identify transport land use and land required for transport services and facilities.</i></p> <p><i>To provide for the use and development of land that complements, or is consistent with, the transport system or public land reservation.</i></p> <p><i>To ensure the efficient and safe use of transport infrastructure and land comprising the transport system</i></p>
Particular Provisions	
51.02 – Metropolitan Green Wedge Land: Core planning	<p><i>To protect metropolitan green wedge land from uses and development that would diminish its agricultural, environmental, cultural heritage, conservation, landscape natural resource or recreation values.</i></p> <p><i>To protect productive agricultural land from incompatible uses and development.</i></p> <p><i>To ensure that the scale of use is compatible with the non-urban character of metropolitan green wedge land.</i></p> <p><i>To encourage the location of urban activities in urban areas.</i></p> <p><i>To provide transitional arrangements for permit applications made to the responsible authority before 19 May 2004.</i></p> <p><i>To provide deeming provisions for metropolitan green wedge land.</i></p>
52.06- Car parking	<p><i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i></p> <p><i>To support sustainable transport alternatives to the motor car.</i></p> <p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
52.29 – Land adjacent to the principal road network	<p><i>To ensure appropriate access to the Principal Road Network or land planned to form part of the Principal Road Network.</i></p> <p><i>To ensure appropriate subdivision of land adjacent to Principal Road Network or land planned to form part of the Principal Road Network.</i></p>

Attachment – Locality Map

P23130: 75 MUNDY ROAD, SUNBURY

Proposal: Use and development of land for a place of worship and alteration of access to a road in a Transport Zone 2.

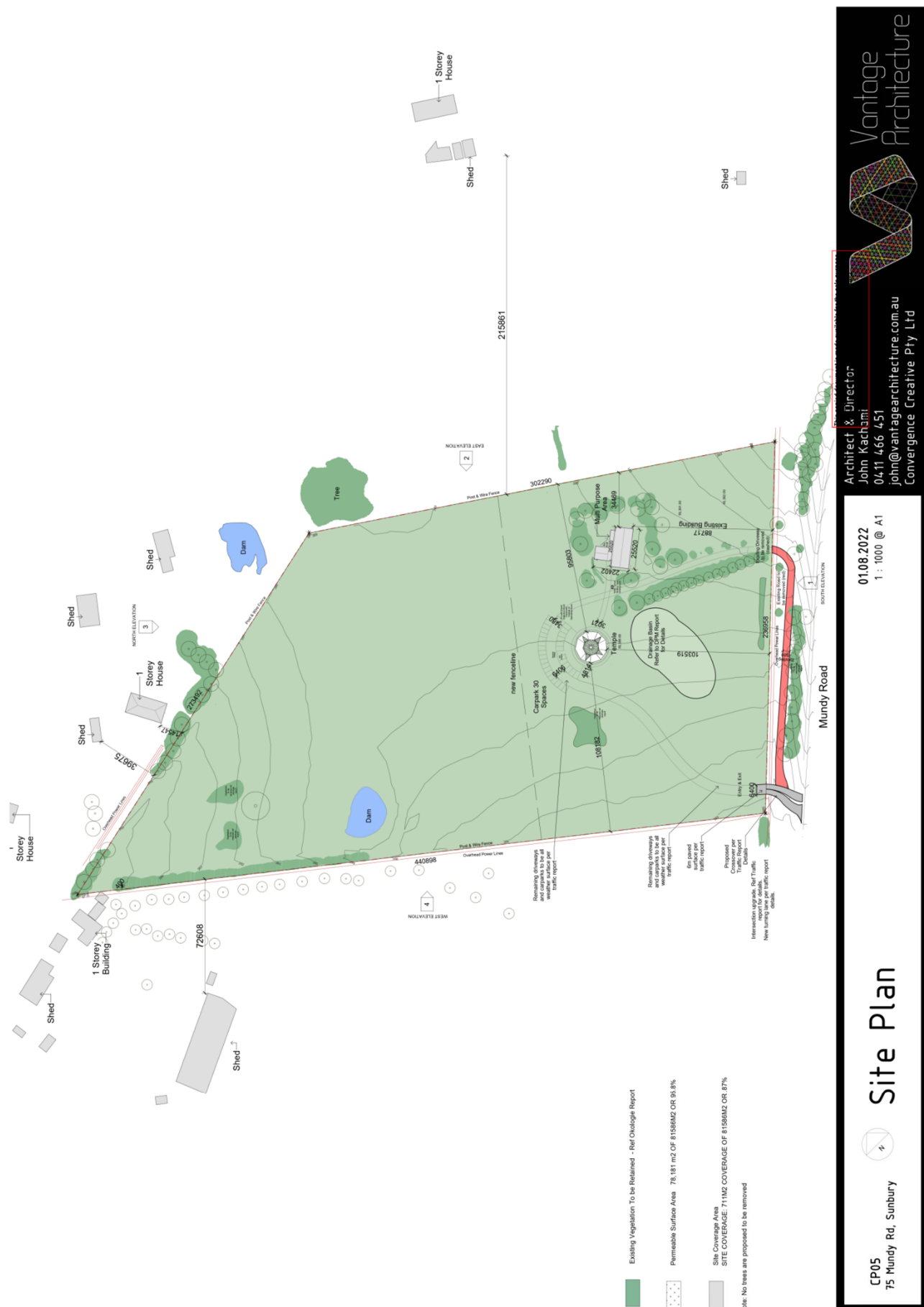


Zoning map (Source: VicPlan)



Aerial image (Source: Nearmap, image date 18/10/2022)

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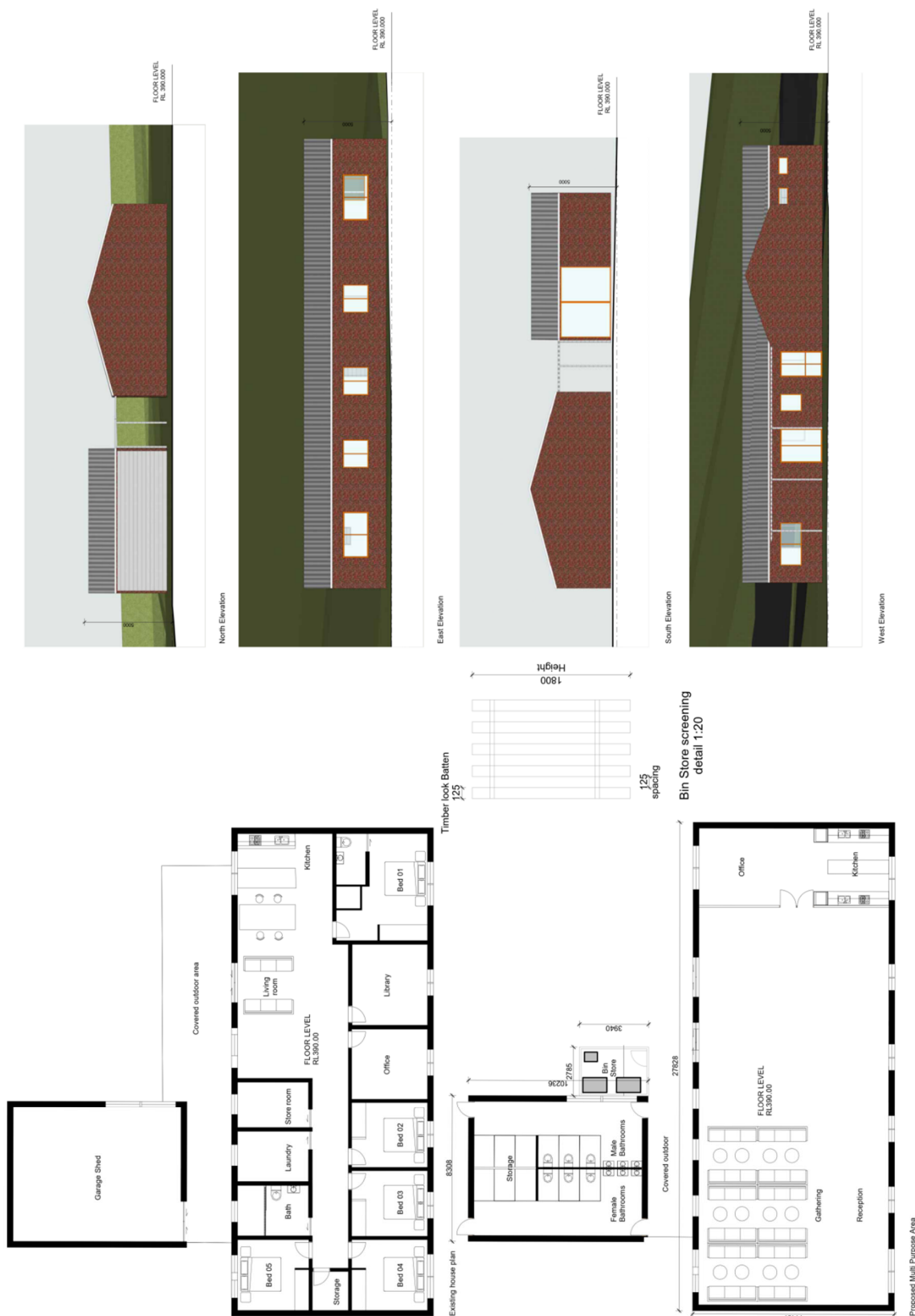
Architect & Director
John Kachami
0411 466 451
john@vantagearchitecture.com.au
Convergence Creative Pty Ltd

20.06.2022
As indicated @
A1

Temple

CP15
75 Mundy Rd, Sunbury





Existing House & Proposed

CP18
75 Mundy Rd, Sunbury



20.06.2022
As indicated @
AI

Architect & Director
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Convergence Creative Pty Ltd



Vantage
Architecture

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REPORT NO:	7.2
REPORT TITLE:	Naming of Community Centres
SOURCE:	Aaron Moore, City Life Executive Officer
DIVISION:	City Services & Living
FILE NO:	HCC21/1067
POLICY:	-
STRATEGIC OBJECTIVE:	1.3: Promote a healthy, inclusive and respectful community that fosters community pride and safety
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report seeks Council's endorsement for the naming of two new multi-purpose community centres which will open in the northern growth corridor early to mid-2023.

2. RECOMMENDATION:

That Council:

Approves the following Community Centre names:

- **Kalkallo North Community Centre, for the new centre located in Koeks Vista, Kalkallo.**
- **Mickleham South Community Centre, for the new centre located in Brossard Road, Mickleham.**

3. LEGISLATIVE POWERS:

The role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community.

Council is a naming authority under the Geographic Place Names Act 1998 (the Act). The Act outlines requirements and responsibilities for the naming and registering place names. As this Act does not extend to the naming of community infrastructure, and it is not the practice of council to register community infrastructure names in the Geographical Names Register, Council has the powers to determine the name of community buildings.

4. FINANCIAL IMPLICATIONS:

4.1 There are no financial implications for Council associated with this report.

4.2 The development of a signage package and associated building signage for new community centres are incorporated in the overall project delivery expenses for each building.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no direct implications for environmental sustainability as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no direct implications for climate change adaptation as a result of this report

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered and it was determined that no rights have been impacted in this naming proposal.

REPORT NO: 7.2 (cont.)

8. COMMUNITY CONSULTATION:

As the proposed names easily identify the community centres, considering both their location and facility function, as well as the names being consistent with other recent community centres (ie. Kalkallo Community Centre / Mickleham North Community Centre), there was no direct community consultation undertaken in relation to this matter.

The proposed names are considered low impact given that the names align with the suburb name, and that alternative names would likely cause confusion or risk deidentifying the facilities.

9. DISCUSSION:

Community infrastructure sits outside of the Geographical Place Names Act and Hume City Council's Place Names Policy, and it is not the practice of council to register community infrastructure names in the Geographical Names Register. It is the power of Council to determine the name of community buildings.

Community centres offer communities a location to collaborate and connect and should be easily identifiable to their location.

The proposed naming of these two community centres applies standard principles for naming places in Victoria; ensuring that the facility name is easily identifiable to the community and links the function of the facility to the locality. This practice is also in keeping with the naming conventions for all of Council's community centres over the past 10 years.

Kalkallo North Community Centre (also the facility's interim working name) is located on Koeks Vista, Kalkallo. The centre is scheduled for completion in late April 2023. It is the second multi-purpose community centre identified in the Lockerie Precinct Structure Plan (2012) which will service an estimated population of 30,000. The first centre was Kalkallo Community Centre (opened in 2021) and the third community centre will be located in the north of the precinct and will be delivered by Mitchell Shire Council.

The proposed Mickleham South Community Centre (also the facility's interim working name) is located on Brossard Road, Mickleham. This centre is scheduled for completion in late May 2023. The Merrifield West Precinct Structure Plan (2012) provides for two multi-purpose community centres, servicing a future population of 20,000 residents. Mickleham North Community Centre was delivered by Hume City Council in 2021 (corner of St. Georges Boulevard and Blackmores Road Mickleham) and the Mickleham South Community Centre, once completed, will be the final community centre delivered as part of this Precinct Structure Plan.

10. CONCLUSION:

This report recommends the facility names for two new community centres which will be open to the Hume community in early to mid-2023.

REPORT NO:	7.3
REPORT TITLE:	Waste and Resource Recovery Strategy
SOURCE:	Katie Byrne, Senior Waste Projects Officer Danielle Prentice, Manager Waste and Sustainability
DIVISION:	Infrastructure & Assets
FILE NO:	HCC22/907
POLICY:	-
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENT:	1. <i>Waste and Resource Recovery Strategy</i>

1. SUMMARY OF REPORT:

- 1.1 The report presents the Waste and Resource Recovery Strategy for adoption.
- 1.2 Since 2018, significant changes to the global recycling markets led to regulation and policy changes nationally. This has shifted focus towards waste reduction and the development of a circular economy, whilst increasing diversion of material from landfill.
- 1.3 The Waste and Resource Recovery Strategy was developed through extensive community and stakeholder consultation in conjunction with the consideration of external factors and current service provision.

2. RECOMMENDATION:

That Council:

- 2.1 Adopts the Waste and Resource Recovery Strategy.**
- 2.2 Approves the implementation of a fortnightly universal Food and Garden Organics (FOGO) service commencing on 1 July 2024 with a further report to Council on the service plan for service delivery.**
- 2.3 Endorses officers to immediately commence implementation of the Waste and Resource Recovery Strategy Action Plan.**

3. LEGISLATIVE POWERS:

- 3.1 Under the Local Government Act 2020 (Vic), the overarching principles create obligations for Council to:
 - 3.1.1 Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
 - 3.1.2 The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
 - 3.1.3 Innovation and continuous improvement is to be pursued;
 - 3.1.4 Regional, state and national plans and policies are to be taken into account in strategic planning and decision making.
- 3.2 Other applicable legislation relating to the Waste and Resource Recovery Strategy includes, the Environment Protection Act 2017 and the Circular Economy (Waste Reduction and Recycling) Act 2021.

REPORT NO: 7.3 (cont.)

4. FINANCIAL IMPLICATIONS:

- 4.1 The costs associated with the development of the Waste and Resource Recovery Strategy is funded through Council's 2022-23 operational budget.
- 4.2 Future costs, including those to implement the service changes required within the Waste and Resource Recovery Strategy, will be referred to the annual Council Budget process.
- 4.3 The investigation into the implementation of a Waste Charge is a recommendation under the Waste and Resource Recovery Strategy Action Plan. The costs of waste and recycling is continually outpacing the Rate Cap. Due to the service changes Council is legislated to make, Council will see continued increases in waste and recycling service delivery costs, risking Council's financial sustainability.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 The Waste and Resource Recovery Strategy focuses on increasing the diversion of material from landfill to higher order disposal methods including recycling, resource recovery, and treatment.
 - 5.1.1 Waste material, in particular food and organic (FOGO) matter, deposited in landfill is a key source of greenhouse gas emissions for local governments. Increasing the diversion of material from landfill, such as through FOGO anaerobic digesting or composting, significantly reduces the lifetime carbon emissions of this material. The implementation of a universal FOGO bin is an action within the draft Waste and Resource Recovery Strategy.
 - 5.1.2 Some products, such as steel and plastics are made from finite resources. Through recycling, environmental impacts from these materials can be reduced. In addition, placing the incorrect materials into bins can cause contamination of clean materials. As a result, a lower amount of material can be recovered, increasing the amount of material sent to landfill. Recent bin audits within Hume City Council show a number of residents are not placing material into the correct bins to minimise contamination and optimise material recovery. The development and implementation of communication and education plan is a key action of the draft Waste and Resource Recovery Strategy that will improve our environmental sustainability.
- 5.2 Litter and waste crimes, such as illegal dumping, aren't just unsightly, they cause pollution and can impact human health and threaten wildlife. Goal one of the draft Waste and Resource Recovery Strategy focuses on reducing litter and dumped rubbish.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 As a Strategy, no climate change adaptation considerations apply to the overall Waste and Resource Recovery Strategy. However, climate change adaptation considerations will be made when undertaking and implementing actions arising from the Waste and Resource Recovery Strategy.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.
 - 7.1.1 The recommended action in this Report does not limit human rights.
- 7.2 In addition to this, a Gender Impact Assessment (GIA) has been conducted alongside the final community and stakeholder consultation. The Waste and Resource Recovery Strategy does not have any clear gendered impacts, however there are relevant intersectional issues to be considered.

REPORT NO: 7.3 (cont.)

- 7.3 As per the 2021 Census, Hume has a greater proportion of residents requiring assistance with day-to-day activities because of a disability, long-term health condition (lasting six months or more) or old age than the Greater Melbourne average, 6.9% compared to 5.5%. Further, Hume has a larger average household size and greater proportion of residents speaking a language other than English at home than the Greater Melbourne area. As such the above factors may impact disadvantaged groups accessing waste services. Council currently provides the following assistance to these groups and will continue to provide these services:
- 7.3.1 A free additional recycling bin is available to households with 5 or more people living at the property;
 - 7.3.2 Residents with approved medical conditions can apply for an additional garbage or recycling bin at no additional cost;
 - 7.3.3 Residents with mobility issues can apply for assistance with the Kerbside waste service.
- 7.4 Council proposes the following actions to further reduce barriers to accessing waste services:
- 7.4.1 Develop a communication and education plan to complement the Waste and Resource Recovery Strategy Actions, focusing on communication with culturally and linguistically diverse communication;
 - 7.4.2 Implement consistent branding and messaging across waste services with more accessible information across traditional and online channels.

8. COMMUNITY CONSULTATION:

- 8.1 Community consultation was undertaken in late 2021 to inform the development of the Draft Waste and Resource Recovery Strategy.
- 8.1.1 A Waste Services Community Survey was conducted in November and December 2021. A total of 2,773 responses were provided to the survey, which covered a range of topics including:
 - (a) General waste services
 - (b) Food Organics Garden Organics
 - (c) Resource Recovery Centre's
 - (d) Hard waste collection
 - (e) Illegal dumping
 - (f) Waste education and waste reduction
 - (g) Waste charges, including a proposal for a waste charge.
 - 8.1.2 Online community workshops and the bi-annual Community Survey 2021/2022 also helped inform development of the Strategy.
- 8.2 Following the endorsement of the Draft Waste and Resource Recovery Strategy for consultation, the document was made available for public comment from 11 October – 9 November 2022. A total of 152 responses were received during the consultation period.
- 8.2.1 The community consultation period was promoted via online and social media channels throughout the consultation period. A summary of the online promotions is provided below:
 - (a) Facebook Ad (1):
 - Total reach: 14,007
 - Total impressions: 50,376

REPORT NO: 7.3 (cont.)

- Engagements: 3,290
 - Reactions: 41
 - Comments: 88
 - Shares: 5
 - (b) Facebook Ad (2):
 - Total reach: 6,681
 - Total impressions: 11,222
 - Engagements: 1,740
 - Reactions: 33
 - Comments: 35
 - Shares: 4
 - (c) Google Ad:
 - 167 clicks
 - 2153 impressions
 - Click through rate of 7.76%
 - (d) The post was also shared on LinkedIn and Twitter.
- 8.2.2 A total of 406 people from the initial survey indicated they would like to be informed of further engagement opportunities and were contacted directly regarding the consultation.
- 8.2.3 Respondents were able to comment on the draft Waste and Resource Recovery Strategy directly or respond to a survey and provide further comments about the goals. One comment was received on the Strategy. This related to how Council plans to increase our recovery rate from the current rate of 34% to the state target of 72%.
- 8.2.4 Survey respondents were asked to provide their priorities for each Goal identified in the Strategy and had the opportunity to provide further commentary around these goals. A summary of trends observed in comments has been provided below:
- (a) *Goal One - To improve community pride in our local neighbourhoods by providing clean, safe spaces and reducing illegal dumping:*
The most common theme identified from survey respondents was education. Respondents were suggesting more engagement with schools and more engagement with local communities in regards to increasing local pride and awareness of services available. Supporting this were the next most common themes of enforcement of illegal dumping and providing the services to reduce dumping, particularly through public place bins for improved amenity.
 - (b) *Goal Two – To support residents to be engaged and educated in waste management and take pride in minimising the waste that they generate:*
Education and schools continued to be the most common theme in goal two. Engaging local schools was a priority for respondents. Second to this was diversifying education campaigns to increase accessibility to all aspects of the community including non-English speaking communities, commercial properties and ensuring a variety of mediums were used.

REPORT NO: 7.3 (cont.)

- (c) *Goal Three - To provide a user-friendly service to residents that is efficient, sustainable and promotes responsibility for waste:*

The focus on this goal was services. Hard waste was a common theme for feedback as was the user-friendliness of the Resource Recovery Centres. Both FOGO and glass recycling services were acknowledged in the comments with a divide between respondents not wanting the complication of additional bins and others wanting the services sooner than was proposed in the Strategy.

9. DISCUSSION:

9.1 Background

9.1.1 Council's previous Waste Management Strategy was adopted in 2012. There have been considerable changes in government policy, industry capabilities and community expectations since the previous Strategy. Key deliverables from the previous strategy included:

- (a) Additional staff resourcing for litter collection and enforcement;
- (b) The introduction of a rebate for compost systems for residents to promote recovery of organic materials;
- (c) Increased frequency of Hume Clean Days for residents, to quarterly;
- (d) The removal of an establishment fee and review of the annual service fee for organics bins; and
- (e) Updating mobile garbage bin colours to Australian Standards for all new and replacement bins.

9.1.2 The Waste and Resource Recovery Strategy supports Council's strategic plans, including the Council Plan and Community Vision. The finalization of a 10-year waste strategy is an action under Strategic Objective 2.3 of the Hume Council Plan.

9.2 External Factors

9.2.1 Historically, Australia's recycling industry has relied heavily on the international exportation of waste and recyclable materials. In January 2018, under its National Sword Policy, China began strictly enforcing restrictions on the importation of recycled materials. These restrictions impacted the global recycling commodities market, including recyclable material collected within Hume City Council. These industry changes have been considered throughout the development of draft Waste and Resource Recovery Strategy.

9.2.2 The Australian Government has developed and released several strategies plans, policies and regulations which directly impact the Australian waste and resource recovery industry. This includes:

- National Food Waste Strategy 2017,
- National Waste Policy 2018, and
- Recycling and Waste Reduction Act 2020.

9.2.3 Overall, these policies, strategies and regulations aim to reduce waste generation, increase diversion of material from landfill, increase the use of recycled content, phase out problematic plastics, and regulate the exportation of certain material categories (including glass, plastics and tyres). The draft Waste and Resource Recovery Strategy has been developed to address the targets outlined by the Australian government.

REPORT NO: 7.3 (cont.)

- 9.2.4 In 2020, the Victorian Government released Recycling Victoria, a ten-year policy and action plan to reform waste management and resource recovery. Recycling Victoria complements the National Waste Policy, set by the Australian Government. Recycling Victoria prioritises a Circular Economy and sets targets for waste generation and diversion from landfill. The key Recycling Victoria targets applicable to local government are:
- (a) Divert 80% of waste from landfill by 2030, and an interim target of 72% by 2025.
 - (b) Cut total waste generation by 15% per capita by 2025.
 - (c) Halve the volume of organic material going to landfill between 2020 and 2030, with an interim target of 20% reduction by 2025.
 - (d) Ensure every Victorian household has access to a FOGO (food organics and garden organics) service by 2030 and a glass recycling service by 2027.
 - (e) Standardisation of bin colours in accordance with Australian Standards and standardisation of bin contents to improve education opportunities throughout Victoria.
 - (f) Increases to the Environment Protection Authority (EPA) Waste Levy (formerly known as the Landfill Levy).
- 9.2.5 The Waste and Resource Recovery Strategy addresses the key targets and service directions outlined in Recycling Victoria.

9.3 Waste and Resource Recovery Strategy

- 9.3.1 The Waste and Resource Recovery Strategy was developed from community and stakeholder consultation in conjunction with consideration of external factors and current service provision.
- 9.3.2 The Waste and Resource Recovery Strategy aims to provide direction for an efficient, sustainable, responsible, and user-friendly service to the community. To satisfy these criteria, three main goals were developed, which guide the Strategy:
- (a) Goal One – To improve community pride in our local neighbourhoods by providing clean, safe spaces and reducing illegal dumping.
 - (b) Goal Two - To support residents to be engaged and educated in waste management and take pride in minimising the waste that they generate.
 - (c) Goal Three - To provide a user-friendly service to residents that is efficient, sustainable and promotes responsibility for waste.
- 9.3.3 The Waste and Resource Recovery Strategy contains an Action Plan and establishes some Key Performance Indicators. These are aligned to the requirements set by Recycling Victoria.

10. CONCLUSION:

- 10.1 The Waste and Resource Recovery Strategy has been developed through extensive community and stakeholder consultation, informed by national and state government strategies, plans, policies and regulations.

HUME CITY COUNCIL

Waste and Resource Recovery Strategy 2022



hume.vic.gov.au



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Acknowledgement of Traditional owners

Hume City Council recognises the rich Aboriginal heritage within the municipality and acknowledges the Wurundjeri Woi Wurrung, which includes the existing family members of the Gunung-Willam-Balluk clan, as the Traditional Custodians of this land. Council embraces Aboriginal and Torres Strait Islander living cultures as a vital part of Australia's identity and recognises, celebrates and pays respect to Elders past, present and future.

Message from the Mayor

As Mayor of Hume City Council, it is with great pride that I introduce the Waste and Resource Recovery Strategy 2022.

Our previous waste strategy was launched in 2012, and over the past 10 years both industry and legislation have changed considerably. Hume City is also one of the fastest growing municipalities, with an expected growth of 53 per cent by 2040. Servicing a rapidly growing number of households means new challenges for waste management and a need for innovation.

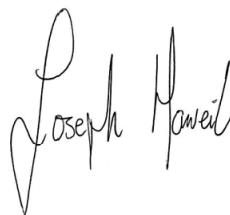
Every Hume resident is entitled to live in a clean city, free from illegal dumping, with accessible and user-friendly waste services.

This strategy sets out an eight-year action plan for Council to meet the expectations of the community and our legislative targets. The strategy includes three main goals that we aim to achieve by moving to a Circular Economy:

- To improve community pride in our local neighbourhoods by providing clean, safe spaces and reducing illegal dumping.

- To support residents to be engaged and educated in waste management and take pride in minimising the waste that they generate.
- To provide a user-friendly service to residents that is efficient, sustainable and promotes responsibility for waste.

The Victorian Government's Recycling Victoria 2020 policy has set some ambitious targets to meet by 2030. We are dedicated to delivering on these and reaffirming our vision of a city that cares for our planet, is appealing and connected.



Cr Joseph Haweil

Mayor of Hume City



Hume City Council Waste and Resource Recovery Strategy 2022

03

Introduction

We are planning our waste and resource recovery services to provide an efficient, responsible, user-friendly service to the community. Since our previous strategy in 2012, expectations from our community and industry have seen waste management move to a more holistic approach incorporating neighbourhood appearance, environmental impacts, reduced costs and social inclusion.

This holistic approach to waste management is called a Circular Economy, a model that promotes waste avoidance, improves recovery of materials and enables economic growth. A Circular Economy forms the framework of the Victorian government's *Recycling Victoria* policy. *Recycling Victoria* sets the targets for waste reduction and the direction for waste management until 2030. This shift away from the traditional linear approach to waste disposal promotes a greater responsibility on both industry and personal waste generation.

By using waste as a resource, we can promote strong industries and boost local manufacturing and markets. Generation of waste comes with a responsibility of ownership of that waste, where it will go at the end of its life, how it will get there and what it can become.

The purpose of this Strategy is to guide Council's waste management and resource recovery practices through to 2030. The Strategy has been developed in accordance with state and federal government policy and with assistance from community through extensive engagement.

How we developed the Strategy

In developing this Strategy, we considered:

- External factors, such as state and federal Government policy and targets;
- Internal factors such as provision of services and our community's waste generation trends; and
- Feedback from the community and key stakeholders.

Hume Strategic Context

Hume's Community Vision and Council Plan recognises sustainability as a guiding principle for Council's future.

The Community Vision is Council's vision for the community, developed by the community and supported by three key themes. Sustainability is at the forefront of these aspirations, with "a city that cares about our planet, is appealing and connected".

The Council Plan 2021-2025 provides a plan for council over the next four years that "positions us for a sustainable and positive future". The Council Plan is also divided in to three main themes, with Theme Two reflecting the Community Vision: A city that cares about our planet, is appealing and connected. Within this Theme, there are four Strategic Objectives. Strategic Objective 2.3: Design and maintain our City with accessible spaces and a strong sense of place includes Action 2.3.5 to finalise a 10-year waste strategy and implement initiatives to reduce the incidence of illegal dumped waste in Hume City.

Following from Hume's guiding documents, there are supporting documents such as the Greenhouse Action Plan that support waste reduction targets. The *Towards Hume as a Circular City* report presents a new approach to economic growth in the City, incorporating emission reductions and reduction in Environment Protection Authority waste levies.

The Report shares a common theme with *Recycling Victoria: a Circular Economy* in placing a circular economy as the forefront of both state and local planning. The Report explores three scenarios to enhance resource productivity. The Circular City scenario produced the greatest benefits in terms of Gross Regional Product (GRP), emissions reductions and EPA waste levy savings.

Legislative Context

State and Federal Acts and policies provide the framework for the local services that Council's provide as well as industry trends and markets.

In 2020, the Victorian government released 'Recycling Victoria' a ten year policy and action plan for waste and resource recovery in Victoria. Hume's Waste and Resource Recovery Strategy aligns with the targets set out in Recycling Victoria and outlines our approach to reaching the State's waste reduction targets and service provisions.

In addition, waste management and neighbourhood appearance are a priority in Council's policies and visions for the community, including our Council Plan and Community Vision.

Figure 1 provides a summary of the guiding policies and legislation for the Hume Waste and Resource Recovery Strategy 2022-2030.



Figure 1: Relevant policies and legislation for Hume's Waste and Resource Recovery Policy

Drivers for Change



National reform

The Australian Government has developed and implemented a number of policies, strategies, plans, and legislation to improve resource recovery.

2017

**National Food
Waste Strategy**

2018

**National
Waste Policy**

2020

**National
Waste Export Ban**

2021

**National
Plastic Plan**

National Waste Policy

The National Waste Policy 2018 provides a framework for waste management across all sectors of the community to 2030. Building on successes of the previous Waste Policy (2009), the updated Policy is based on promoting a circular economy with the fourteen strategic actions identified based on the five principles of a circular economy: waste avoidance; improved resource recovery; increased use of recycled materials and demand for recycled product; better management of material flows; and improved information to support innovation and investment.

At a national level, the Policy provides the framework for all levels of government in managing waste. It acknowledges the important role that local government plays in managing waste at a local level including kerbside collections, landfill management, waste education and maintaining litter infrastructure.

National Waste Export Bans

In March 2020, state and territory governments and the Australian Local Government Association agreed that the export of waste glass, plastic (including processed engineered fuel), tyres and paper be regulated by the Australian government.

As a result, the Recycling and Waste Reduction Act 2020 was introduced, banning exports of unprocessed waste. Under this legislation, unprocessed materials (glass, plastics, tyres, paper and cardboard, and hazardous waste) cannot be exported, instead these materials must be ready for further use prior to export (e.g. glass fines ready to be melted and remanufactured into new glass containers).

National Food Waste Strategy

In November 2017, the Australian Government published the National Food Waste Strategy which aims to halve Australia's food waste by 2030.

Food waste has significant impacts on the environment through the wasted use of resources such as land, water, energy and fuel to produce and distribute food. When disposed of in landfill, food waste has further environmental impacts including through the production of greenhouse gas emissions.

Many initiatives are already underway to help reduce Australia's food waste, including through volunteer and charitable organisations (such as food rescue groups), and council and commercial food waste collection services.

National Plastics Plan

Arising from the National Plastics Summit in March 2020, the National Plastics Plan outlines the Australian Government's approach to reduce the impact of plastic on the environment across five fronts: prevention, recycling, consumer education, protection of oceans and waterways and research.

Product Stewardship

Product stewardship schemes support the environmental management of products and materials, particularly at the end of their useful life, by sharing the responsibility with the various stakeholders within the product chain. This includes, the designer, the manufacturer, the importer, the retailer, and the end-user.

Product Stewardship Schemes can be voluntary, mandatory or shared with industry. Australia has existing Product Stewardship Schemes for a variety of products including; oil, batteries, tyres, paint, mobile phones, and television and computer equipment.

The Minister's Priority List identifies products and materials considered to be most in need of a product stewardship approach.

State reform

The Victorian Government aims to strengthen the state's waste and recycling sector, improve environmental outcomes and develop a circular economy.



Recycling Victoria

Recycling Victoria is the Victorian governments guiding policy and action plan for the waste industry from 2020-2030. The following key targets will need to be achieved by Hume through the Waste and Resource Recovery Strategy. Key actions and targets include:



Divert 72%
of waste from landfill by 2025



Divert 80%
of waste from landfill by 2030



15% reduction
in total waste generation per capita between 2020 and 2030



Reduce volume of organic material going to landfill by 50%
between 2020 and 2030, with a **20% reduction by 2025**



All households must have access to a FOGO (food organics and garden organics) service by 2030



All households must have access to a glass recycling service by 2027

- **Lid standardisation**
- **Bin contents standardisation**
- **Container deposit scheme**
- **Increased Waste Levy**

The Circular Economy (Waste Reduction and Recycling) Bill 2021 provides the regulatory framework to enable more and better recycling, and less waste to landfill, including creating and regulating the container deposit scheme, standards for household bins, mandate access to glass, recycling, food and green waste, and residual waste services, mandatory reporting from all waste providers, and the establishment of a Recycling Victoria unit within the Department of Environment, Land, Waste and Planning (DELWP).

E-Waste Ban

Electronic waste (e-waste) is any waste item that uses a plug, battery or power cord. To address the growing amounts of e-waste for disposal, the hazardous nature of these materials and the high-value of the component material, the Victorian Government banned e-waste material from landfill from 1 July 2019.

Single-Use Plastic Ban

From 1 November 2019 the Victorian Government implemented a state-wide ban on lightweight plastic shopping bags. Building on this, the Victorian Government are banning the sale or supply of single-use plastic drinking straws, cutlery, plates, drink-stirrers, expanded polystyrene food and drink containers, and cotton bud sticks from 1 February 2023.

Increasing costs

In 2020/21, Hume City Council spent over \$39M on waste management services, including kerbside bin collections, disposal and recycling services, at-call annual hard waste service, tip vouchers, street and park litter bins, operation of waste and resource recovery centres, recycling education and engagement.

EPA waste levy

These costs have continued to escalate in recent years with increases to the EPA waste levy and recycling processing fees and Hume's waste and resource recovery services cost \$45M in 2021/2022.

This increase is largely due to the increased costs of landfill. For every tonne of material that enters landfill, the Victorian Government collects a waste levy. The Recycling Victoria policy has increased this cost from \$65.90 per tonne in 2019/20 to \$125.90 per tonne in 2022/23, Table One.

The table below summarises the changes in costs to Council for the kerbside garbage service alone with the changes to the EPA levy. This does not include our hard waste services, litter collections services or illegal dumping.

Reducing the amount of material deposited in landfill will be critical to managing the waste management costs for Hume City Council and the community.

Recycling

In 2018, China implemented a new policy, the National Sword Policy, that placed a limit on the level of contamination (non recyclable materials) that was acceptable in recycling streams. The changes to the recycling industry brought about by the National Sword Policy has increased the cost of the recycling service considerably. In the year following the policy implementation, Council's recycling processing costs increased by \$1.3M.

In addition to the recycling processing costs, Council is also financially responsible for any incorrect items in the recycling stream, or contamination. Any contamination above the agreed level with our contractor incurs a fee. Based on our current rate of contamination, this may increase our recycling processing costs by \$480,000 per year. Increased waste education and engagement will help us reduce this level of contamination and improve our recycling rates.

Recycling Victoria

The Recycling Victoria policy and associated targets and actions will place increased demand on Council's waste budgets. In addition to our standard service, all council's will be required to expand their services to include FOGO and glass services and standardisation of bin colours. These service requirements will require infrastructure and contracts in addition to the education and engagement to introduce these services effectively in to the community.

The goals and actions in this strategy aim to reduce landfill and maximise resource recovery whilst meeting the targets set by federal and state governments.

Table One: Increasing costs of landfill levy

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Landfill Levy	\$64.30	\$65.90	\$65.90	\$105.90	\$125.90
			*planned increase to \$105.90 did not proceed due to COVID19		
Total Cost	\$3.05M	\$3.32M	\$3.58M	\$5.78M	\$7.49M (est)

Our City



About Us



Hume City Council covers

504km²

on the north-west fringe
of Melbourne



In 2021,

**246,850
people**

called Hume home



We are a **diverse
community**, with

39.9% of us

born overseas and **48.6%**
of us speaking a language
other than English at home



Hume is one of the **fastest
growing** municipalities,
with an expected growth of

53% by 2040

Hume is one of the fastest growing municipalities, with an expected growth of 53% by 2040. With growth comes challenges and opportunities. Servicing a rapidly growing number of households and suburban areas presents challenges in resourcing services. The changing spaces from urban fringe to urban spaces and development of new estates presents opportunities for antisocial behaviours such as illegal dumping.

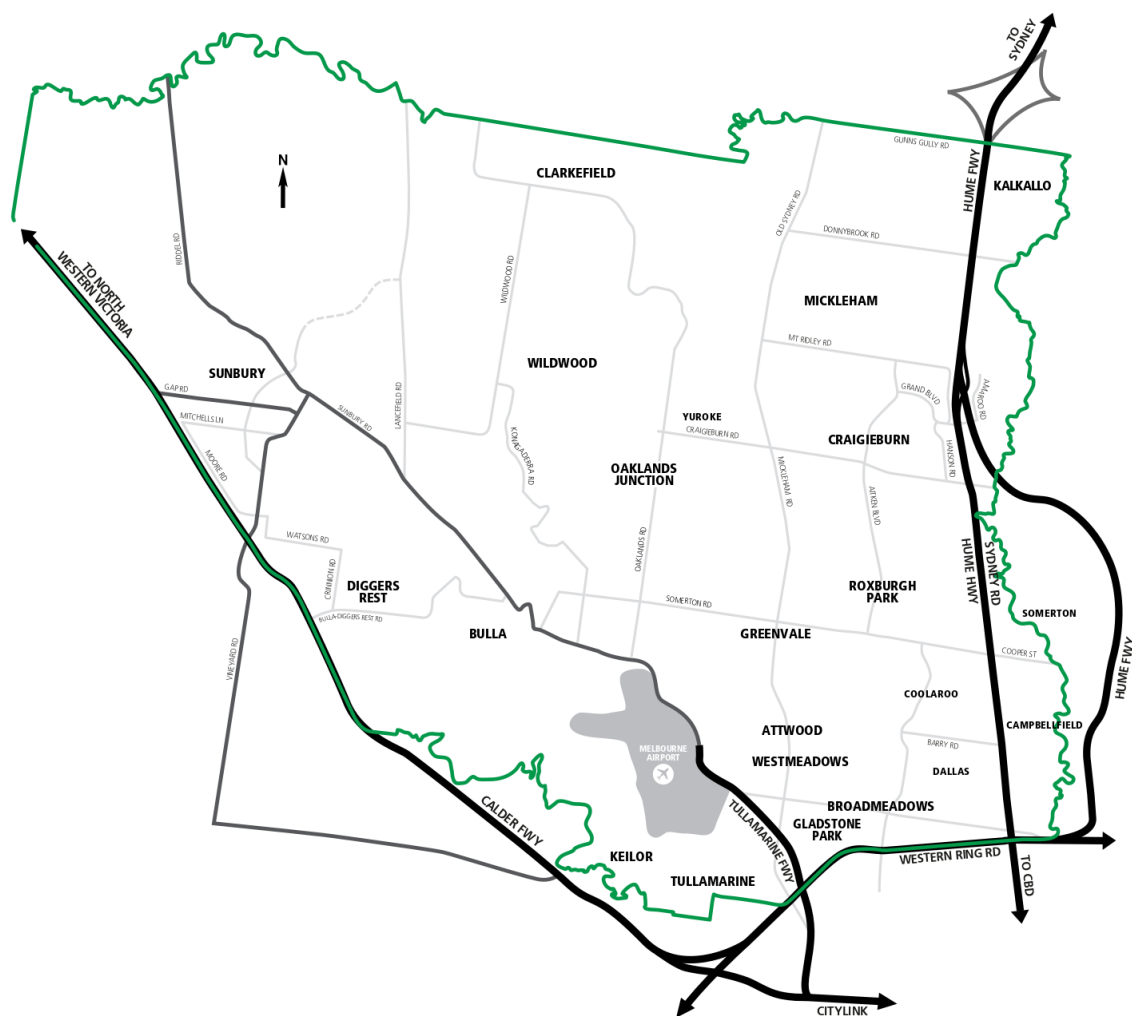


Figure 3: Municipal boundary of Hume

What we heard from the community

In preparing the draft Strategy, we engaged the community through a Waste Strategy Community Consultation survey and online workshops, in November and December. The survey sought to better understand how residents and ratepayers used our services, their appetite for change and what they would like to see us do differently. A total of 2,773 surveys were completed and 30 participants joined one of the three online forums.



64% of respondents

support a universal **three bin system** for households



52%

of survey respondents believe **illegal dumping** is a serious or major issue



57%

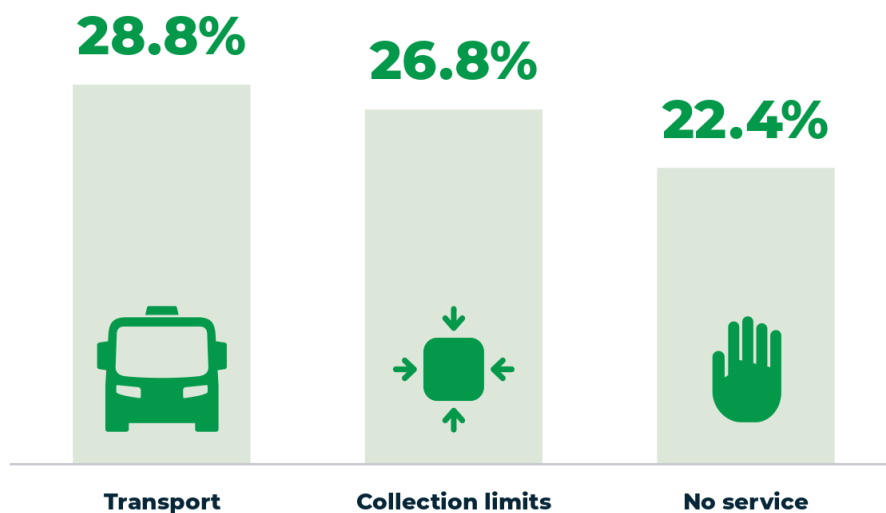
of survey respondents supported a **separate waste charge** on Rates Notices



34%

of survey respondents indicated that enforcement is the key to **reducing illegal dumping**

Top three barriers to survey respondents disposing of bulky items



Current residential services

All residential properties receive a garbage and recycling kerbside collection, an option of a user pays FOGO organics service, and two home hard waste collections each year, Table Two.

Table Two: Residential Services Summary

Service	Standard Size	Frequency
Garbage	140L	Weekly
Recycling	240L	Fortnightly
FOGO (Organics)	240L	Fortnightly
Hard waste	3m ²	At call
Mulching days	Up to 4m ³	18 per year
Home clean days	Up to 15 items	4 per year
Tip passes	2 per year	N/A

In October 2021, the organics service transitioned to a full FOGO system, where all food items can be placed in the organics bin.

In 2021:



We emptied
4 million
garbage bins



We collected over
4,008 tonnes
of materials from **home**
hard waste collections



We collected
59,593 tonnes
of **garbage**



We collected over
23,187 free
collections were booked for
the home hard waste service



We recovered
13,303 tonnes
of food and garden organics
(**FOGO**)



Our **current diversion rate**
from landfill is

34.29%

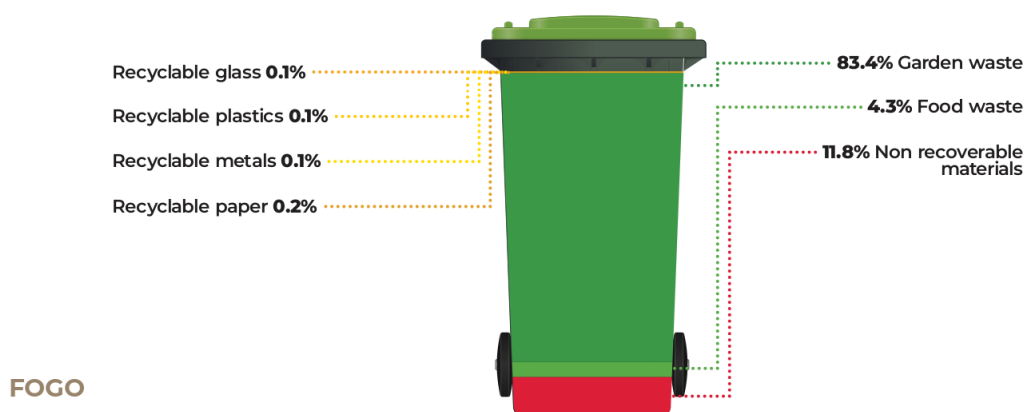
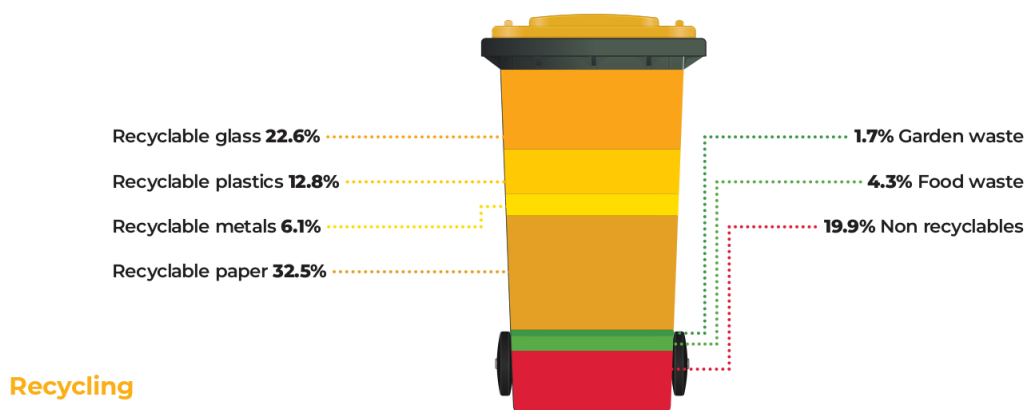
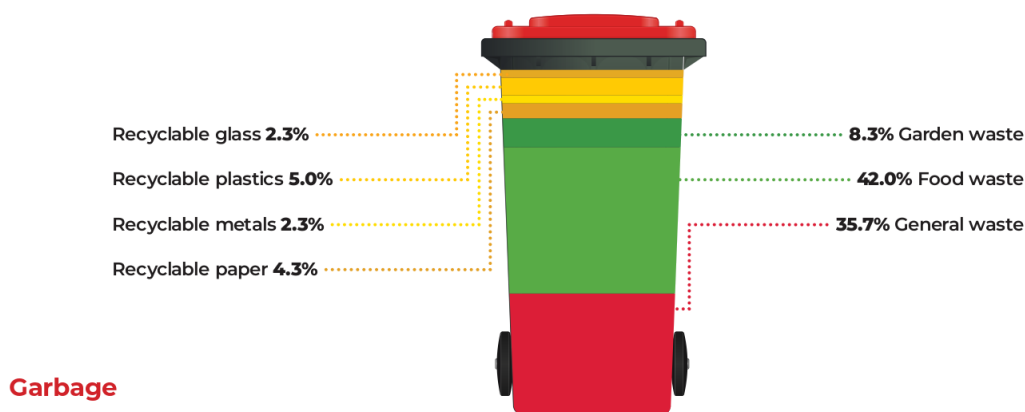
This is compared to
an average of **47.48%**
across Victorian Councils



We recycled
19,275 tonnes
of **recycling**

Kerbside audit results

Council conducts regular audits of our kerbside waste streams. The results of these audits help us understand what is being placed in the bins and how we can increase our diversion from landfill or plan education campaigns to reduce contamination. The following shows a summary of what is in each waste stream:



Other waste and resource recovery services

Outside the home services

Hume operates two Resource Recovery Centres (RRC) in Campbellfield and Sunbury. All residential properties are entitled to two free visits to the Resource Recovery each year. In addition to the free Resource Recovery vouchers, four recycling days are conducted each year from the RRC for tyres and mattresses. The centres provide free drop off for recyclable items, such as e-waste, all year. We also conduct 18 mulching days each year for recovery of larger branches and green waste that is not acceptable in the green waste bin.

In 2021:



We collected

90 tonnes
of **e-waste** for recycling



9,264 tonnes
of material went to
landfill from our RRC



We recovered

4,136 tonnes
of **green waste** through our RRC



We collected

5,554
mattresses through our RRC



27,787

residents utilised their
free RRC voucher



We recovered

58% of items
that came through the **RRC gates**



1,425m³

of materials were collected
from **mulching day events**

Amenity Services

Our amenity services are those that contribute to the cleanliness and appearance of the City, such as litter collections, illegal dumping clean ups, graffiti management and street cleansing.

In 2021:



\$3 Million
spent cleaning up **illegal dumping**



Over 60%
of illegal dumping
was **household items**



Responded to
5,949 requests
reporting **dumped rubbish**



Our enforcement team investigated
451 reports
of **illegal dumping**



We recovered
58% of items
that came through the **RRC gates**

Action to Date



Since the last Waste Strategy, Council has implemented the following initiatives:

- Introduction of quarterly free HumeClean days at the Resource Recovery Centres to dispose of difficult to dispose of household items.
- Introduced food organics (FOGO) in to the garden organics bins to increase recovery of food waste.
- Introduced a subsidised home composting service for Hume residents, with an 80% rebate available for compost bins and worm farms.

CASE STUDY

In 2021, Council conducted a pilot program in Craigieburn to target illegal dumping and the behaviours associated with dumping. An initial phase of education and information about available services was followed by an enforcement phase of the campaign. The success of this campaign will form the basis for future campaign development and the extension of this pilot to the greater community.

The campaign achieved:



Over 182,000

organic **social media impressions**
(posts that have appeared in news feeds)



33,206 letters & fridge magnets

were **sent out to households**, of which **1,815 scans** to further engage with the campaign were made from the magnets



We saw a

12.7% decrease

in **illegal dumping** collected from streets*



We recorded a

54.3% increase

in reporting of **illegal dumping***



Hard waste bookings

increased by 56.2%

*when compared with 2020 figures.

Our Waste and Resource Recovery Strategy



Our Goals

We have identified the following goals to guide our Waste and Resource Recovery efforts until 2030. A more detailed project plan of how we will deliver these goals is provided in the following Action Plan and Key Performance Indicators.

Goal One:



To improve community pride in our local neighbourhoods by providing clean, safe spaces and reducing illegal dumping

We heard

Over half of the Waste Strategy Community Consultation survey respondents told us that illegal dumping was a serious to major problem. Over a third of respondents (34.3%) in favour of using fines, enforcement, surveillance and fencing to reduce illegal dumping.

Our workshop participants told us that a small minority were ruining it for everyone and that it was too hard for residents to monitor dumping in their neighbourhood that happens at night.

Our Plans

Our amenity services include litter removal, illegal dumping removal and street sweeping services all of which generate waste to landfill. Reviewing recovery options for these materials will assist us in meeting the Recycling Victoria waste reduction targets. Our City's amenity is integral to our feeling of community pride and place.

To maximise our amenity services, in the short term we will:

- Develop and implement a Litter Action Plan.
- Support and promote the Container Deposit Scheme (CDS) to increase recovery of drink containers and reduce litter.
- Work with private property owners to assist with illegal dumping investigation where evidence linking to an offender can be found.
- Partner with local retailers and commercial precincts to increase surveillance and enforcement in these areas.
- Strengthen our local laws to address amenity issues including fencing of vacant land, increased responsibility for second life (charity) bin operators and increased responsibility for stores to track and collect shopping trolleys.
- Implement the actions of the Graffiti Management Plan 2020.

In the longer term, we will:

- Increase resource recovery from materials collected from bulk illegal dumping sites.

Goal Two:



To support residents to be engaged and educated in waste management and take pride in minimising the waste that they generate

What we heard

Tip passes, hard waste and free collection events topped the lists of what the Waste Strategy Community Consultation survey respondents wanted to hear about from Council.

Over 62% of the Waste Strategy Community Consultation survey respondents indicated they would like Council to send information rather than having to look for it themselves. Furthermore, Facebook was the least favourite method of engagement with Council (11.7%), with Council's website the most popular (50.2%). This is consistent with the 2021 Community Satisfaction Survey, where just over half (51.6%) of respondents source the information from Council's website, with email (38.8%), social media (37.6%) and over the phone (37.1%) also being popular methods of engaging with Council.

Our Waste Strategy Community Consultation workshop participants told us that there was not enough information for new residents. We also heard through the workshops that residents would like to see more leadership from Council in regard to waste information and consistent messaging.

Our Plans

We will:

- Develop a Waste and Resource Recovery Education and Communication Plan to ensure well-timed and consistent messaging and branding across our waste services.
- Introduce targeted education campaigns for new residents and renters, with a focus on engaging developers and real estate agents.
- Explore the use of a wider range of mediums to communicate and engage with residents, including traditional print media in addition to online media.
- Increase the accessibility of information across our collateral, including QR codes and SMS links.
- Focus on improving our engagement with residents from culturally diverse backgrounds or where English is not their first or preferred language.
- Build stronger links across Council strategic documents, such as the 'Towards Hume as a Circular City' actions.

Goal Three:



To provide a user-friendly service to residents that is efficient, sustainable and promotes responsibility for waste

What we heard

From our 2021 Community Satisfaction Survey, we know that household waste and recycling collections are considered our most important service (98.1%), and most people are generally happy with the services (70.1% satisfied or extremely satisfied).

Kerbside Services

In the Waste Strategy Community Consultation conducted in late 2021, over half of the survey respondents reported using a green bin and almost two thirds (64%) supported the provision of a universal three bin service to all households. Furthermore, a majority (57%) of the survey respondents supported a waste charge as being a separate item on the Rates Notice.

Hardwaste Services

In our 2021 Community Satisfaction Survey, a large number of respondents (92.7%), considered hard rubbish collections to be important or extremely important, and just over half (57.7%) are satisfied with this service. The Waste Strategy Community Consultation survey also explored thoughts around some of our bulk waste services. A third of survey respondents agreed the current home hard waste collection service of two collections annually was suitable however, additional tip passes (4 per year) would be helpful. The biggest barrier to using the tip passes was identified as lack of access to a trailer. We asked how we could improve the current tip pass system and the most common feedback we received was to improve the current voucher system, improve the promotion and information about the service and offer trailer hire.

What we need to achieve

Recycling Victoria is the Victorian Government's 10-year policy and action plan for waste and recycling. Under this plan, there are specific targets we need to achieve, including:

- All households must have access to a glass recycling service by 2027.
- All households must have access to a FOGO service by 2030.
- Reduce organic materials going to landfill by 50% between 2020 and 2030, with a 20% reduction target by 2025.
- 72% diversion of waste from landfill by 2025 and an 80% diversion of waste from landfill by 2030.

For Hume, this means we need to:

- Divert **5,782 tonnes** of waste from the garbage stream by 2025.
- Reducing our waste in the garbage stream by **39,278 tonnes** by 2025.
- Diverting **43,642 tonnes** of waste from the garbage stream by 2030.



Our plans

To meet the Recycling Victoria targets, we will need to introduce a FOGO service by 2030 and ensure a glass service is available to all residents by 2027. In addition, the ambitious organics and landfill diversion and waste reduction targets will drive changes to our services.

In the short term, the following changes will be made to our kerbside services:

- Introduce a three-bin system (garbage, recycling and FOGO) to all residents in 2024.
- Continue the changeover of bin lids to Australian Standard colours.
- Targeted education to increase recovery of materials from the garbage stream, with priority materials including food, garden organics, textiles and small household items.

From 2025 to 2030, we will also:

- Monitor the impact of the Container Deposit Scheme on kerbside recycling to allow planning for a glass recovery service, with a glass recycling option to be made available to all households by 2027.
- Continue to monitor our performance against Recycling Victoria's organics and landfill diversion and waste reduction targets to inform future service delivery and landfill avoidance options.

Changes to our Resource Recovery Centres (RRC) and home hard waste collections will also play a major role in reducing the amount of material sent to landfill to meet the Recycling Victoria targets.

To increase resource recovery of hard waste items, in the short term we will:

- Develop a Master Plan for each RRC site to improve user experience and recovery options.
- Review and benchmark the current bulk waste service offering, including at-home hard waste collections and tip passes, to better address resident needs whilst prioritising resource recovery.

In the longer term, we will:

- Work with government and industry to advocate for increased product stewardship arrangements and increase manufacturers responsibility for end-of-life products.
- Work towards ceasing landfill operations at Sunbury landfill and retaining only the Resource Recovery Centre functions.

As waste and recycling costs continue to escalate above the annual rate cap set by the Essential Services Commission, Council will need to consider the options for funding current and future delivery of waste and recycling services. Almost all (76 out of 79) Victorian Councils have a separate waste services charge, that can be adjusted independent of the rate cap and in line with the increasing costs of service delivery. In the short term, the separation of the waste services charges from general rates must be considered as an option for Hume City Council to implement.

Action Plan

The following key actions outline how we will deliver the above goals and when we will do this.



Goal One: To improve community pride in our local neighbourhoods by providing clean, safe spaces and reducing illegal dumping

Actions	Timeframe	Budget
• Develop a Litter Action Plan to target litter and illegal dumping behaviours and community engagement	February 2023	Operating budget
• Investigate the introduction of a local law to place greater responsibility onto shopping trolley owners to ensure that their trolleys do not leave their premises	June 2023	Operating budget
• Investigate the introduction of a local law to ensure that vacant properties are fenced and maintained to reduce the instances of illegal dumping	June 2023	Operating budget
• Investigate the introduction of a local law to ensure that second hand recycling hub (bin) operators adhere to strict permit conditions on bins located on both public and private land	June 2023	Operating budget
• Review the litter enforcement process including staffing levels and supporting equipment to increase the number of successful prosecutions in relation to illegal dumping	June 2023	Operating budget
• Partner with retail and commercial precincts to increase surveillance and enforcement of illegal dumping in these areas	June 2023	Operating budget
• Assist with and promote the rollout of the Governments Container Deposit Scheme to assist with the capture of acceptable beverage containers which may end up as street litter	July 2023	Operating budget to budget process
• Review the performance of all gross pollutant traps to ensure that litter and other pollutants do not enter waterways	July 2023	Operating budget
• Implement the actions of the Graffiti Management Plan 2020	December 2023	Operating budget
• Increase resource recovery from large scale illegal dumping events	June 2025	Operating budget

Goal Two: To support residents to be engaged and educated in waste management and take pride in minimising the waste that they generate

Actions	Timeframe	Budget
• Develop a communication and education plan to complement the Waste and Resource Recovery Strategy Actions, focussing on communication with culturally and linguistically diverse communities	February 2023	Operating Budget
• Introduce a new residents information pack to ensure that all new residents, including tenants, are aware of how to access the waste services available to them which are included within their rates	June 2023	Operating budget
• Implement a targeted 12-month municipal wide community education and awareness campaign to highlight the impact of illegal dumping and the options available to all residents to assist with the management of their waste, in accordance with the Litter Action Plan	June 2023	Operating budget
• Implement the key waste actions from the Towards Hume as a Circular City policy	June 2025	Operating budget
• Create a business case for the development of advanced waste technologies for residual waste streams currently being landfilled	November 2026	Operating budget
• Implement a consistent branding and messaging across waste services with more accessible information across traditional and online channels	Ongoing	Operating Budget

Goal Three: To provide a user-friendly service to residents that is efficient, sustainable and promotes responsibility for waste

Actions	Timeframe	Budget
• Undertake a review of the bulk waste services (Resource Recovery Centres and home hard waste collections) available to residents, including service allocations, to suit residents needs	March 2023	Operating budget
• Investigate the separation of a waste charge from the general Rate for inclusion on Rates Notices	June 2023	Operating and budget process
• Increase recovery of materials from the garbage stream and residual waste streams in Council operations and Resource Recovery Centres, with priority materials including textiles and small household items	December 2023	Operating budget
• Complete the transition of mobile garbage bins to Australian Standards to assist with clear and consistent messaging	June 2024	Operating and budget process
• Introduce a universal Food Organics / Green Organics (FOGO) service to all residential properties (3 bin service)	July 2024	Budget process
• Undertake a review of our Resource Recovery Centre locations and services. Complete masterplans for these facilities to ensure ease of use for residents and customers, whilst maximising recycling and resource recovery.	July 2024	Capital Works
• Review contracts and service provisions in accordance with Recycling Victoria targets, including alternate waste technology (waste to energy) to reduce waste to landfill	August 2024	Operating budget
• Monitor the impact of CDS on kerbside recycling to plan for a glass recovery service	July 2025	Operating budget
• Review service frequencies for FOGO, Garbage, Recycling	July 2027	Operating budget
• Introduce glass recovery service	July 2027	Operating budget to budget process
• Work towards closing Sunbury landfill as a landfill and move towards a Resource Recovery Centre model	June 2030	Budget process
• Ensure that Council's website and any other educational material is current and in line with the Recycling Victoria's key messaging	ongoing	Operating budget
• Advocate for increased product stewardship arrangements and increase manufacturers' responsibility for end-of-life products	ongoing	Operating budget

Key Performance Indicators

Following the Action Plan, these key performance indicators will tell us when we've achieved these actions and what success looks like. Under each Goal area is the Recycling Victoria Target and our own internal service targets which we will use to report against and measure our progress.



Initiative	Key Performance Indicator
Goal One: Amenity Services	
Recycling Victoria	<ul style="list-style-type: none"> 72% diversion of waste from landfill by 2025 80% diversion of waste from landfill by 2030
City Amenity	<ul style="list-style-type: none"> Reduce the instances of residential illegal dumping by 15% by 2025 Maintain the standard for graffiti removal of 48 hours from time of reporting
Goal Two: Community Engagement	
Circular Economy	<ul style="list-style-type: none"> Increase the use of recycled content in council projects and operations by 5% Reduce the amount of non-recyclable material being disposed of within the recycling bin to under 15% by 2025
Goal Three: Waste and Resource Recovery Residential Services	
Recycling Victoria	<ul style="list-style-type: none"> All households must have access to a FOGO service by 2030 Reduce volume of organic materials going to landfill by 50% between 2020 and 2030, with a 20% reduction target by 2025 72% diversion of waste from landfill by 2025 80% diversion of waste from landfill by 2030 All households must have access to a glass recycling service by 2027, which may be in the form of collection points at Resource Recovery Centres
Kerbside Services	<ul style="list-style-type: none"> Reduce the volume of organic material being disposed of in the garbage bin by 20% by 2025 Increase diversion from landfill to 50% by 2025 Reduce the amount of non-organic material being disposed of within the FOGO bin to under 10% by 2025 Work with residents to reduce the generation of waste by 15% per capita
Resource Recovery Centres	<ul style="list-style-type: none"> Reduce materials going to landfill from Resource Recovery Centres by 10% by 2025

Conclusion



Reducing the amount of material deposited in landfill will be critical to managing the waste management costs for Hume City Council and the community. The goals and actions in this strategy aim to reduce landfill and maximise resource recovery whilst meeting the targets set by federal and state governments.

The initial focus of the Waste and Resource Recovery Strategy is residential services and the Recycling Victoria Circular Economy actions, with a particular emphasis on the introduction of a universal FOGO service.

In 2023, the Victorian Container Deposit Scheme (CDS) will be introduced. The implications of the Scheme on the commingled recycling stream will influence Council's position on the introduction of a residential glass recovery service required by 2027 through Recycling Victoria.

In encouraging a circular economy, Council must expand its role as waste collector and look to facilitate industry links to improve material feeds and quality of end products. Opportunities to further segregate waste during processing and at the source may be identified through building relationships with local industry and waste processors.

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REPORT NO:	7.4
REPORT TITLE:	75 Coopers Road, Bulla - Use and buildings and works associated with Domestic Animal Boarding (Outdoor Canine Daycare facility)
SOURCE:	Eliana Demetriou, Principal Planner (Established Areas)
DIVISION:	City Planning & Places
FILE NO:	P24434
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation and permit conditions</i>2. <i>Planning policies and Clause 22.08 Assessment</i>3. <i>Zoning and locality map</i>4. <i>Assessment Plans</i>

Application No:	P24434
Proposal:	Use and buildings and works associated with Domestic Animal Boarding (Outdoor Canine Daycare Facility)
Location:	75 Coopers Road, Bulla
Zoning:	Green Wedge Zone Part Environmental Significance Overlay – Schedule 1 Heritage Overlay (HO236) Melbourne Airport Environs Overlay – Schedule 1 and 2
Applicant:	Christopher Templeton
Date Received:	6 April 2022

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for use and buildings and works associated with Domestic Animal Boarding (Outdoor Canine Daycare facility).
- 1.2 The application was advertised by direct mail and the erection of one on-site sign. Six objections have been received to date. The application is being reported to Council as the number of objections exceeds officer delegation.
- 1.3 The application has been assessed against the relevant policies, and the provisions under the *Hume Planning Scheme*. It is recommended that a Notice of Decision to grant a Planning Permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for use and buildings and works associated with Domestic Animal Boarding (Outdoor Canine Day Care facility) at 75 Coopers Road, Bulla, subject to the conditions set out in Attachment 1.

REPORT NO: 7.4 (cont.)

3. PROPOSAL:

- 3.1 The application seeks planning permission for use of the land for Domestic Animal Boarding (Outdoor canine daycare facility) and associated buildings and works as follows:
- 3.1.1 The use will require the construction of a small building to house the operation and a fenced area for dogs to exercise. The facility is to be located centrally in the subject site and comprise a fenced area of around one hectare. The fenced area is to be fenced with a chain link fence.
 - 3.1.2 Within the fenced area will contain a one storey building with a floor area of 187.48 square metres (15.38 metres by 12.19 metres) and a height of 4.255 metres which is open and fully demountable when the proposed use ceases.
 - 3.1.3 The proposed building comprises of two steel fabricated containers located on either side of a non-reflective roof structure. The building is to be constructed over a concrete slab. The building will provide shelter for dogs when required, isolation pens and have an office, bathroom and storage.
 - 3.1.4 Container 2 is to house a noise baffled kennel as *per Environmental Protection Authority* requirements. The proposed building is to be located 77 metres from Jacksons Creek with the fenced area located 23 metres from Jacksons Creek.
 - 3.1.5 The operator will transport dogs to and from the site in a van with only one vehicle serving the facility entering and exiting the site. The only other vehicle will be the waste removal service, being on a weekly basis.
 - 3.1.6 A maximum of 17 dogs will be on site at any one time. The proposed hours are: Monday to Friday – 9.30am until 3pm. Dogs would only be on site during this time and would not be locked in kennels. Dogs would have supervised access to the secure outdoor area from 9.30am until 3pm, Monday to Friday. Exercise is to include swimming, running and interaction/play with other dogs and staff.
 - 3.1.7 No food will be prepared on site. Food present on site would be limited to long life liver treats or similar. They would not be stored in bulk on site.
 - 3.1.8 The business is not proposed to operate on days of forecast extreme heat or bad weather.
 - 3.1.9 The maximum number of staff is two people. The applicant advises that the business will comply with the *Victorian Code of Practice for Boarding Establishments*.
 - 3.1.10 A 3 metre wide accessway is proposed from Coopers Road. There will be no public access to the site. A car parking area measuring 49 square metres is provided within the fenced area.
 - 3.1.11 In relation to waste collection, dog faeces is to be collected on-site daily, placed in enclosed bins and disposed of weekly by a professional waste service. It would not enter the septic system. Animal urine would be distributed by dogs amongst an area large enough to be of minimal impact.
 - 3.1.12 An on-site wastewater treatment system is proposed to be provided in accordance with a Land Capability Assessment for the proposal.

4. SITE AND SURROUNDS:

- 4.1 The subject site is located at the end of Coopers Road at No. 75 Coopers Road. The site sits within the bend at Jacksons Creek.
- 4.2 The site is irregular in shape with the main frontage to Coopers Road having a length of 145.04 metres. The overall area of the site is 20.69 hectares.

REPORT NO: 7.4 (cont.)

- 4.3 There is an existing dwelling near the frontage of the site and another dwelling towards the northern end of the site. The site contains some large established trees and is mainly pasture. The site is not farmed.
- 4.4 The immediate surrounding area is Green Wedge Zone with Green Wedge A Zone further to the west of the site. A Public Park and Recreation Zone (Jacksons Creek Streamside Reserve) abuts the site to the immediate south-west.
- 4.5 The closest dwelling to the subject site in the Green Wedge A Zone is approximately 800 metres. Dwellings within the Green Wedge Zone are generally located over 500 metres from the site.
- 4.6 A domestic animal boarding facility (kennels and cattery) is located at the adjoining site at 55 Coopers Road, Bulla. The Jacksons Creek sawmill is located to the west of the site with Jacksons Creek separating the subject site from the sawmill.

5. PLANNING CONTROLS:

- 5.1 The subject site is zoned Green Wedge Zone. The purpose of the zone is (amongst other things):
 - *To provide for the use of land for agriculture.*
 - *To recognize, protect and conserve green wedge land for its agricultural, environmental, historic, landscape, recreational and tourism opportunities and mineral and stone resources.*
 - *To protect, conserve, and enhance the cultural heritage significance and character of the open rural and scenic non-urban landscapes.*

Environmental Significance Overlay – Schedule 1

- 5.2 The subject site is located within an Environmental Significance Overlay No.1. The purpose is to identify areas where the development of land may be affected by environmental constraints and to ensure that development is compatible with identified environmental values.

Heritage Overlay (HO236)

- 5.3 The subject site is located within the Heritage Overlay (HO236). This overlay is titled 'Tates Ford and Bridge (over Jacksons Creek) east of McLeods Road, Diggers Rest. The majority of features that contribute heritage value to this place are located on the western side of Jackson's Creek, or within the remnant bridge formation itself. The Heritage Assessment provided by Jem Archaeology Pty Ltd (8 July 2022) states that:

'The activity area lies within the bounds of one historical place listed on the Hume Planning Scheme, specifically 'Tate's Ford and Bridge (over Jackson's Creek)' (HO236).. It is likely that the section of the activity area that lies within the bounds of Tate's Ford and Bridge (over Jacksons Creek) (HO236) may contribute very little, if any heritage value toward the fabric of the wider heritage overlay place (HO236). It is also noted that the proposed construction of the canine daycare facility will not impact upon the historical bridge component of the heritage overlay place HO236.'

Melbourne Airport Environs Overlay – MAE01 and MAE02

- 5.4 The site is also located within the Melbourne Airport Environs Overlay – MAE01 and MAE02. Clause 45.08 governs use and development within this overlay in accordance with each schedule, a permit is required for certain buildings and works.
- 5.5 However, there is no permit requirement for the use of domestic animal boarding or the proposed buildings and works.

REPORT NO: 7.4 (cont.)

Planning Permit triggers

- 5.6 A planning permit is required for the use of domestic animal boarding within the Green Wedge Zone (35.04-1). A permit is required to construct or carry out a building or works associated with a use in section 2 of Clause 35.04-1.
- 5.7 Under the Environmental Significance Overlay (42.01-2), a permit is required to construct a building or to construct or carry out works.
- 5.8 A permit is required to construct a building or to construct or carry out works within the Heritage Overlay (43.01-1)

Aboriginal Cultural Heritage

- 5.9 The subject site is located within an area of Aboriginal Cultural Heritage Sensitivity. A Cultural Heritage Management Plan is not required for the use of domestic animal boarding and the proposed fencing and building works does not trigger a requirement for a Cultural Heritage Management Plan.

Planning Policy Framework

- 5.10 The Planning Policy Framework (including the Local Planning Policy Framework) sets out the objectives and strategies relevant to this application. The objectives of the Planning Policy Framework have been considered in the assessment to follow, and a full list of the relevant policy framework objectives and strategies is provided in an attachment to this report.

6. REFERRALS:

External referrals

- 6.1 The application was referred to Melbourne Water who does not object to the proposal subject to conditions relating to the setback of the proposed 1.8 metre chain link fence, setback of the new buildings and structures and stormwater connection.
- 6.2 The application was referred to the Environmental Protection Authority on 10 May 2022. No response has been received to date.
- 6.3 Melbourne Airport was notified of the application who do not object to the proposed use and development of the land.

Internal referrals

- 6.4 The application was referred to Council's Engineering and Assets department who raised no concerns subject to the inclusion of standard conditions.
- 6.5 The application has been referred to Council's City Laws department who advise that there is no Local law that covers the proposal and it is managed under the Domestic Animals Act. The applicant would be required to submit an application for a Domestic Animal Business (DAB) and the facility would be required to meet all obligations under the relevant Code of Practice (COP) prior to being granted a DAB from Local laws.
- 6.6 The application has been referred to Council's Sustainable Environment section who raised no concerns.
- 6.7 The application has been referred to Council's Health department who raised no concerns subject to the inclusion of conditions relating to treatment of wastewater on site.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the *Planning and Environment Act* by maintaining a notice sign on site for a period of 14 days and sending notices to adjoining property owners and occupiers.
- 7.2 A total of six objections have been received to date. The following is a response to the objection grounds raised:

REPORT NO: 7.4 (cont.)

The dogs will not have a separate kennel allocated to them

- 7.3 The proposal is for an outdoor canine daycare facility. The dogs would only be on-site from Monday to Friday, 9.30am until 3pm. They would not be locked in kennels during that time. Dogs would have access to the secure outdoor area from Monday to Friday, 9.30am until 3pm.

- 7.4 The requirement for a separate kennel is not considered under the *Hume Planning Scheme*. The applicant will be required to comply with the Domestic Animals Act. The applicant will be required to submit an application for a Domestic Animal Business (DAB) and the facility will be required to meet all obligations under the relevant Code of Practice (COP) prior to being granted a DAB from Local laws.

The dogs will be allowed to exercise and socialize with other dogs

- 7.5 The concern relates to not being able to have their dog exercise and socialise with other dogs at any kennel within the City of Hume either for boarding during the day or overnight.

- 7.6 As above, this matter is not considered under the *Hume Planning Scheme*.

The daycare facility will be able to run their business against bylaws Hume City Council have in place

- 7.7 The application has been referred to Council's City Laws department who advise that there is no Local law that covers the proposal and it is managed under the Domestic Animals Act.

8. ASSESSMENT:

Consistency with Local Planning Policies

- 8.1 Clause 22.08 (*Animal Boarding and dog breeding local policy*) applies to animal boarding and dog breeding proposals and includes the following statement in relation to policy basis:

'Protecting the amenity of the municipality and community is important and a key objective of the MSS. While animal boarding and dog breeding establishments fulfil an important community need, they also have the potential to cause detriment to surrounding uses through noise, odour and visual impact. It is important, therefore, that animal boarding and similar activities are sited and designed to avoid potential conflicts with surrounding uses.'

- 8.2 The stated objectives of the policy are *'to ensure that animal boarding and dog breeding establishments are sited and designed to:*

- *Prevent the discharge of pollution and waste beyond the buildings or areas in which animals are kept;*
- *Prevent the amenity of surrounding areas from being adversely affected by the emission of any noise or odour; and*
- *Avoid causing detriment to the visual amenity of the surrounding area.'*

- 8.3 The proposal has been assessed against the objectives and policy of Clause 22.08 of the Scheme outlined in Attachment 2.

Visual impact

- 8.4 The proposed outdoor canine day care facility will be in keeping with the areas rural character. The modest scale and height of the proposed building and its location will have minimal visibility from neighbouring sites given the Jacksons Creek escarpment. The proposed building and fenced area are sited within an area that sits lower than Coopers Road and set back well into the site. A condition of the permit will require the building to be painted in muted tones to further blend in with the surrounding area. In addition, screen trees will be required to be planted around the perimeter of the fenced area to further screen the day care facility.

REPORT NO: 7.4 (cont.)

Noise

- 8.5 The application contains an acoustic report prepared by *Waveform Acoustics (10 August 2022)*. The acoustic report states that *‘the nearest noise sensitive receiver is located to the south of the site, more than 500 metres away from the proposed site at 45 Coopers Road. Located in between the proposed canine daycare facility and the nearest noise sensitive receiver (45 Coopers Road), is an existing domestic animal boarding facility (located approximately 135 metres away). Other nearest noise sensitive receivers in the area are located to the east, at 50 Coopers Road where the proposed canine daycare will be approximately 650 metres away from the façade of the dwelling at this address. To the west of the proposed canine daycare facility is Jacksons Creek sawmill.’*
- 8.6 In relation to emissions from outdoor exercise areas, the acoustic report states that the 2 containers can be utilized to reduce the line of sight to the nearest noise sensitive receiver when the dogs are not exercising. It is expected that the shipping containers will keep the expected noise within the EPA’s 1826.4: *Noise limit and assessment protocol for the control of noise from commercial, industrial and trade premises and entertainment venues* determined limits.
- 8.7 In the event of a particularly noisy dog, the proposed building (container 2) is to house a noise baffled kennel as per Environmental Protection Authority requirements. This would not only reduce the noise from the dog in question, but there would also be a reduced pack mentality with the other dogs on site.
- 8.8 The fenced off section with the ability for dogs to exercise and free roam will reduce the amount of barking or noise generated by the dogs on site. The acoustic report concludes that the site *‘should continue to operate within the legislated noise limits.’*
- 8.9 A condition of the permit will require the noise levels to be monitored after the proposed daycare facility is completed and in operation.

Land Capability

- 8.10 A Land Capability Assessment has been prepared by *Zoltan Lorincz, (July 2022)* and concludes that *‘at least one rational and sustainable on-site effluent disposal method (septic and absorption transpiration) is appropriate for the proposed development, subject to specific design criteria specified in this report.’*
- 8.11 The report concludes that the proposed use and development is suitable for sustainable on-site effluent disposal. It is proposed to construct an on-site wastewater treatment system for the outdoor canine daycare facility. Effluent will be treated to at least the septic standard and distributed by absorption-transpiration trenches utilizing the processes of evapotranspiration and deep seepage. It also states that cumulative risk from the development is extremely low. The risk of serious or irreversible damage is extremely low. All requirements of *SEPP (Waters of Victoria)* can be met.

Green Wedge Zone

- 8.12 The Green Wedge Zone is considered appropriate for the proposed domestic animal boarding facility. Several VCAT decisions have confirmed this position. As stated in *Byrne v Casey CC [2016] VCAT 1300 (5 August 2016)*, *a primary purpose of the GWZ is the use of the land for agriculture, which includes animal boarding as a ‘nested’ use within the agriculture group in the planning scheme definitions.’* Moreover, in *Hassan & Ors v Hume CC & Anor [2013] VCAT 1424 (14 August 2013)*, the Tribunal member stated, *‘I am satisfied that in general terms an animal boarding establishment is an appropriate use and development within a green wedge zone.. the proposed use is an agricultural use, and the purpose of the Green Wedge Zone is to accommodate such uses.’*

REPORT NO: 7.4 (cont.)

Environmental Significance Overlay

- 8.13 The proposed use and development is minor in the rural landscape. No trees or native vegetation is proposed to be removed to facilitate the proposal. The subject site consists mainly of invasive weeds (blanket weed, serrated tussock, pasture grasses). Whilst some Wallaby grass and salt bushes have been found on site, this is not enough to constitute a patch. The substrate of the site is dark, crumbly soil, suitable for filtering effluent material. Therefore there is no concern in relation to native vegetation removal within the proposed fenced area and possible contamination of Jacksons Creek.

Heritage Overlay (HO236)

- 8.14 The proposed use and development lies within the bounds of one historical place listed on the *Hume Planning Scheme*, specifically 'Tate's Ford and Bridge' (over Jackson's Creek)' (HO236). The proposed construction of the canine daycare facility will not impact upon the historical bridge component of the heritage overlay place HO236.

9. CONCLUSION

- 9.1 The proposal has been assessed against all relevant policies and provisions in the Planning Scheme.
- 9.2 The proposal satisfies the *Animal Boarding and Dog Breeding Local Policy* as an outdoor canine daycare facility with a maximum of 17 dogs. On balance, it is considered that the proposal creates an appropriate planning outcome for the site.
- 9.3 On this basis, it is recommended that a Notice of Decision to Grant a Planning Permit is issued.

REPORT NO: 7.4 (cont.)

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Attachment 1 – Recommendation and permit conditions

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for use and buildings and works associated with Domestic Animal Boarding (outdoor canine daycare facility), subject to the following conditions:

1. Before the development starts, plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans prepared by d.j.t design Pty Ltd (dated 28/07/2022, Ref: A.01 – A.05, Revision TP C) but modified to show:
 - a) a schedule of building materials and colours.
 - b) The building to be coloured in muted tones to blend in with the rural character of the area.
 - c) A row of screen trees to be planted around the perimeter of the fenced area.
2. The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.
3. Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.
4. No more than 17 dogs may be kept at the daycare facility at any one time.
5. The daycare facility must only operate within the following times:

Monday to Friday – 9.30am until 3pm.
6. Dogs must not be accommodated, exercised or run outside the fenced area.
7. A manager must be in attendance at all times when the day care facility is operating and must ensure that the property is maintained to the satisfaction of the Responsible Authority.
8. The use and development must be managed so that the amenity of the area is not detrimentally affected, including through the:
 - a) transportation of materials, goods or commodities to or from the subject land;
 - b) appearance of any building, works or materials;
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;
 - d) presence of vermin; or
 - e) in any other way.
9. The land must be maintained in an orderly and neat manner at all times to the satisfaction of responsible authority and its appearance including any building on the land must not adversely affect the amenity of the area.
10. Goods or packaging materials must not be stored outside the building on the land except with the prior written consent of the responsible authority.
11. The external materials, finishes and paint colours of the approved buildings must be to the satisfaction of the responsible authority.
12. Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
13. External lighting must be designed, baffled and located to the satisfaction of the responsible authority so as to prevent any adverse effect on adjoining land.

14. Noise levels emanating from the land must not exceed the requirements of State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade), no. N-1.
15. The recommendations of the Acoustic Report prepared by Waveform Acoustics (10 August 2022) must be implemented.
16. Within 90 days of the completion of the works shown on the endorsed plans (excluding landscaping), acoustic testing is to be carried out to ascertain whether the use complies with the maximum noise levels prescribed by SEPP N-1. The testing is to be carried out by an independent acoustician approved by the responsible authority. If the testing reveals that the use does not meet the specified maximum noise levels the buildings and/or works must be modified to make the use compliant with those levels. All acoustic testing is to be carried out during a busy period. For the purpose of this condition "busy period" means when at least 12 dogs are being kept within the daycare facility. The test results are to be provided to the responsible authority.
17. Animal waste generated within the daycare facility must not be discharged beyond the boundaries of the site from which it emanates, or into a watercourse or easement drain, but must be treated, collected and/or absorbed on that lot to the satisfaction of the responsible authority.
18. The recommendations of the Waste Management Plan (dated 25/4/2022) must be implemented.
19. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions and three copies must be provided. The landscaping plan must show/the plan must show:
 - (a) a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - (b) a planting schedule of all proposed trees, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - (c) Screen trees (minimum 1.5 metres tall when planted) around the perimeter of the fenced area.
 - (d) an irrigation system to all landscaped areas;
20. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.
21. The landscaping area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
22. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
23. Before the use starts or the development is occupied (whichever occurs first), the areas set aside for the parking of vehicles together with the aisles and access lanes as shown on the endorsed plans must be:

- (a) paved with crushed rock or gravel of adequate thickness to prevent formation of potholes and depressions according to the nature of the subgrade and vehicles intended to use the areas; and
- (b) drained to the nominated point of discharge,
all to the satisfaction of the responsible authority.
The areas must be maintained in a useable condition to the satisfaction of the responsible authority.
- 24. Provision of litter control at stormwater inlet points within car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
- 25. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.
- 26. Any cut or fill must not interfere with the natural overland stormwater flow.
- 27. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
- 28. The applicant will be required to install an all-waste on-site wastewater system to the requirements of council's public health unit and satisfaction of the responsible authority. The system must be an environmental protection authority approved system installed, operated, and maintained in accordance with the environment protection authority's current edition of the code of practice – onsite wastewater management and the Australia New Zealand Standard AS/NZS 1547:2012 – On-site wastewater management.
- 29. Prior to any development the applicant shall apply for a permit to Install a Septic Tank in accordance with Part IXB of the *Environment Protection Act 1970*. The applicant is available by contacting the Public Health Unit.
- 30. A Land Capability Assessment is required to be submitted to the Public Health Unit to as part of a septic wastewater management plan.
- 31. The premises must take all practical measures to contain possible noise and odour from the property preventing any nuisance (noise or odour) emanating from the property onto neighbour's properties. Regarding the possible noise that may occur the property must abide by the *Public Health and Wellbeing Act 2008* and the *Environment Protection Act 1974*.

Melbourne water conditions

- 32. The 1.8 meter chain link fence of the enclosed area must be setback a minimum of 15 metres from the existing rural fence along Jacksons Creek.
- 33. Any new buildings and structures must be setback a minimum 50 metre from the existing rural fence along Jacksons Creek.
- 34. Prior to the commencement of works a separate application to Melbourne Water must be made and approved of any new or modified storm water connection to Melbourne Water's drains or watercourses. Prior to accepting an application, evidence must be provided demonstrating that Council considers that it is not feasible to connect to the local drainage system.
- 35. This permit will expire if one of the following circumstances applies:
 - the development and use are not started within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Permit Notes:

- If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- All premises that intends to handle food intended for sale and/or is involved in the sale of food must be registered under the *Food Act 1984* through Council prior to trading. All food businesses must comply with the *Food Act 1984* and Australian New Zealand Food Standard Code.
- An “Application for Legal Point of Stormwater Discharge” is required to be submitted to Council prior to connection to the drainage system.
- The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.
- Prior to commencement of any works within the road reserve or require alteration/connection to the Council’s drainage assets in the road reserve, an **‘Application form for Consent to work within a Hume City Council Road Reserve’** is required to be submitted to Council to obtain a permit to carry out the works.
- The applicant will be required to comply with the Domestic Animals Act. The applicant will be required to submit an application for a Domestic Animal Business (DAB) and the facility will be required to meet all obligations under the relevant Code of Practice (COP) prior to being granted a DAB from Local laws.

Attachment 2 – Planning Policy Framework

P24434: 75 Coopers Road, Bulla

Proposal: Use and buildings and works for Domestic Animal Boarding (outdoor canine daycare facility).

The following Planning Policy Framework objectives of the *Hume Planning Scheme* are relevant to this proposal:

Clause	Applicable objective/strategy/purpose
<i>Planning Policy Framework</i>	
11.01-1R – Green Wedges – Metropolitan Melbourne	<i>To protect the green wedges of Metropolitan Melbourne from inappropriate development.</i>
13 – Environmental Risks and Amenity	<p><i>Planning should identify, prevent and minimise the risk of harm to the environment, human health, and amenity through:</i></p> <ul style="list-style-type: none"> • <i>Land use and development compatibility.</i> • <i>Effective controls to prevent or mitigate significant impacts.</i>
13.05-1S - Noise	<i>To assist the management of noise effects on sensitive land uses.</i>
14.01-1S – Protection of agricultural land	<i>To protect the state’s agricultural base by preserving productive farmland.</i>
15 – Built Environment and Heritage	<p><i>Planning is to recognise the role of urban design, building design, heritage and energy and resource efficiency in delivering liveable and sustainable cities, towns and neighbourhoods.</i></p> <p><i>Planning should ensure all land use and development appropriately responds to its surrounding landscape and character, valued built form and cultural context.</i></p> <p><i>Planning should protect places and sites with significant heritage, architectural, aesthetic, natural, scientific and cultural value.</i></p>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
<i>Local Planning Policy Framework</i>	
22.08 - 2 - Environment Land Management	<ul style="list-style-type: none"> • <i>Reducing the amount of earthworks required by land development.</i> • <i>Managing the effects of large scale earthworks on rural land.</i> • <i>Minimising the visual and amenity impacts associated with large scale fill in inappropriate locations.</i>

	<ul style="list-style-type: none"> Ensuring that land uses do not compromise the long term sustainability of soils and waterways.
22.08 – Animal Boarding and dog breeding policy	<p>To ensure that animal boarding and dog breeding establishments are sited and designed to:</p> <ul style="list-style-type: none"> Prevent the discharge of pollution and waste beyond the buildings or areas in which the animals are kept; Prevent the amenity of surrounding areas from being adversely affected by the emission of any noise or odour; and Avoid causing detriment to the visual amenity of the surrounding area.
<i>Zoning Provisions</i>	
35.04 – Green Wedge Zone	<p>To implement the Municipal Planning Strategy and the Planning Policy Framework.</p> <p>To provide for the use of land for agriculture.</p> <p>To recognise, protect and conserve green wedge land for its agricultural, environmental, historic, landscape, recreational and tourism opportunities, and mineral and stone resources.</p> <p>To encourage use and development that is consistent with sustainable land management practices.</p> <p>To encourage sustainable farming activities and provide opportunity for a variety of productive agricultural uses.</p> <p>To protect, conserve and enhance the cultural heritage significance and the character of open rural and scenic non-urban landscapes.</p> <p>To protect and enhance the biodiversity of the area.</p>
43.01- Heritage Overlay	<p>To implement the Municipal Planning Strategy and the Planning Policy Framework.</p> <p>To conserve and enhance heritage places of natural or cultural significance.</p> <p>To conserve and enhance those elements which contribute to the significance of heritage places.</p> <p>To ensure that development does not adversely affect the significance of heritage places.</p>

	<i>To conserve specified heritage places by allowing a use that would otherwise be prohibited if this will demonstrably assist with the conservation of the significance of the heritage place.</i>
45.08 – Melbourne Airport Environs Overlay (Schedule 1 and 2)	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To ensure that land use and development are compatible with the operation of Melbourne Airport in accordance with the relevant airport strategy or master plan and with safe air navigation for aircraft approaching and departing the airfield.</i></p> <p><i>To assist in shielding people from the impact of aircraft noise by requiring appropriate noise attenuation measures in dwellings and other noise sensitive buildings.</i></p> <p><i>To provide for appropriate levels of noise attenuation depending on the level of forecasted noise exposure.</i></p>

Clause 22.08 (Animal Boarding and Dog Breeding Local Policy) assessment

This policy applies to animal boarding and dog breeding proposals

The stated policy basis is:

Protecting the amenity of the municipality and community is important and a key objective of the MSS. While animal boarding and dog breeding establishments fulfil an important community need, they also have the potential to cause detriment to surrounding uses through noise, odour and visual impact. It is important, therefore, that animal boarding and similar activities are sited and designed to avoid potential conflicts with surrounding uses.

The stated objectives are:

To ensure that animal boarding and dog breeding establishments are sited and designed to:

- *Prevent the discharge of pollution and waste beyond the buildings or areas in which the animals are kept;*
- *Prevent the amenity of surrounding areas from being adversely affected by the emission of any noise or odour; and*
- *Avoid causing detriment to the visual amenity of the surrounding area.*

<ul style="list-style-type: none"> • Proposals to use or develop land for animal boarding, dog breeding or similar purposes be accompanied by a written report describing: <ul style="list-style-type: none"> ○ method of waste and stormwater management control; 	The application has been accompanied by a number of reports that address these matters.
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<ul style="list-style-type: none"> ○ curfew hours during which animals are securely locked in the kennels or catteries; ○ times and methods of exercising animals; ○ storage and preparation of food; ○ provision of access ways and car parking areas; and ○ maintenance methods. 	
<ul style="list-style-type: none"> • Proposals to use or develop land for animal boarding, dog breeding or similar purposes be accompanied by: <ul style="list-style-type: none"> ○ Three (3) copies of a site layout plan showing: <ul style="list-style-type: none"> ○ property title boundaries; ○ size and location of all existing and proposed buildings and works; ○ drainage lines for run-off water through or originating in the site along which water may be discharged from the site; ○ location of any existing dwellings on the site and adjacent properties and the existing use of land within 800 metres of the site; ○ areas being or proposed to be used for intensive raising, manure disposal and drainage disposal; ○ method of waste disposal; and ○ source and capacity of water supply to the site. ○ A site survey plan showing site contours. ○ An acoustic report prepared by a suitably qualified sound engineer. ○ Three (3) copies of a landscape plan showing adequate screening of proposed buildings from adjoining properties. 	<p>The application has been accompanied by plans and reports to address these matters where relevant.</p>
<ul style="list-style-type: none"> • Sites used to keep or breed dogs be at least 2 hectares in area. 	<p>The proposal will occupy one hectare of a 20 hectare site. The dogs would only be on site from Monday to Friday- 9.30am – 3pm. The one hectare site can easily accommodate the proposed use and development.</p>
<ul style="list-style-type: none"> • The total area of the site occupied by kennels and catteries and associated buildings, but excluding runs and open paved areas, should not exceed five percent of the total area of the site. 	<p>The proposal will occupy one hectare of a 20 hectare site. The size of the building within the one hectare area is 187.48 square metres and is considered appropriate for the daycare facility.</p>

<ul style="list-style-type: none"> • Kennels, catteries and runs should be setback at least 50 metres from a front boundary to a road except a road included in a Road Zone in which case the setback is 60 metres. 	<p>The proposed outdoor canine daycare facility is setback over 50 metres from the front boundary to Coopers Road.</p>
<ul style="list-style-type: none"> • Kennels, catteries and runs should be setback at least 10 metres from any dwelling on the site. 	<p>The proposed outdoor canine daycare facility is setback well over 10 metres from any dwelling on the site.</p>
<ul style="list-style-type: none"> • The buildings and areas where animals are being kept, such as catteries, kennels and pens, are screened from view using plant species that are compatible with the character of the surrounding area. 	<p>The buildings are located in an area that is lower than Coopers Road and not clearly visible from any neighbouring dwelling. However, a condition of the permit will require a row of trees to be planted around the perimeter of the one hectare site to provide screening of the facility.</p>
<ul style="list-style-type: none"> • Exercise yards and training areas are appropriately screened from view. 	<p>As stated above, the buildings and exercise yard is located in an area that is lower than Coopers Road. However, a condition of the permit will require a row of trees to be planted around the perimeter of the one hectare site to provide screening of the facility.</p>
<ul style="list-style-type: none"> • Noise emissions from the site, kennel construction, fencing and ventilation are in accordance with the requirements of the <i>State Environment Protection Policy (Control of noise from commerce, industry and trade) No. N-1</i> and the <i>EPA Noise Control Guidelines</i>. 	<p>The applicant advises that daily groups would be managed by past social interactions – dogs with a history of friendly interactions together. New additions to the group would be made one dog per day and via a divided introduction pen. This will allow controlled interactions, lower energy levels and limit barking and noisy behaviour. The application has been accompanied by an acoustic report prepared by <i>Waveform Acoustics (10 August 2022)</i>.</p> <p>In relation to emissions from outdoor exercise areas, the acoustic report states that the 2 containers can be utilized to reduce the line of sight to the nearest noise sensitive receiver when the dogs are not exercising. It is expected that the shipping containers will keep the expected noise within the 1826.4 determined limits.</p> <p>In the event of a particularly noisy dog, the proposed building (container 2) is to house a noise baffled kennel as per Environmental Protection Authority requirements. This would not only reduce the noise from the dog in question, but there would also be a reduced pack mentality with the other dogs on site.</p> <p>The fenced off section with the ability for dogs to exercise and free roam will reduce the amount of barking or noise generated by the dogs on site. The acoustic report concludes that the site <i>‘should continue to operate within the legislated noise limits.’</i></p>

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LOCALITY PLAN

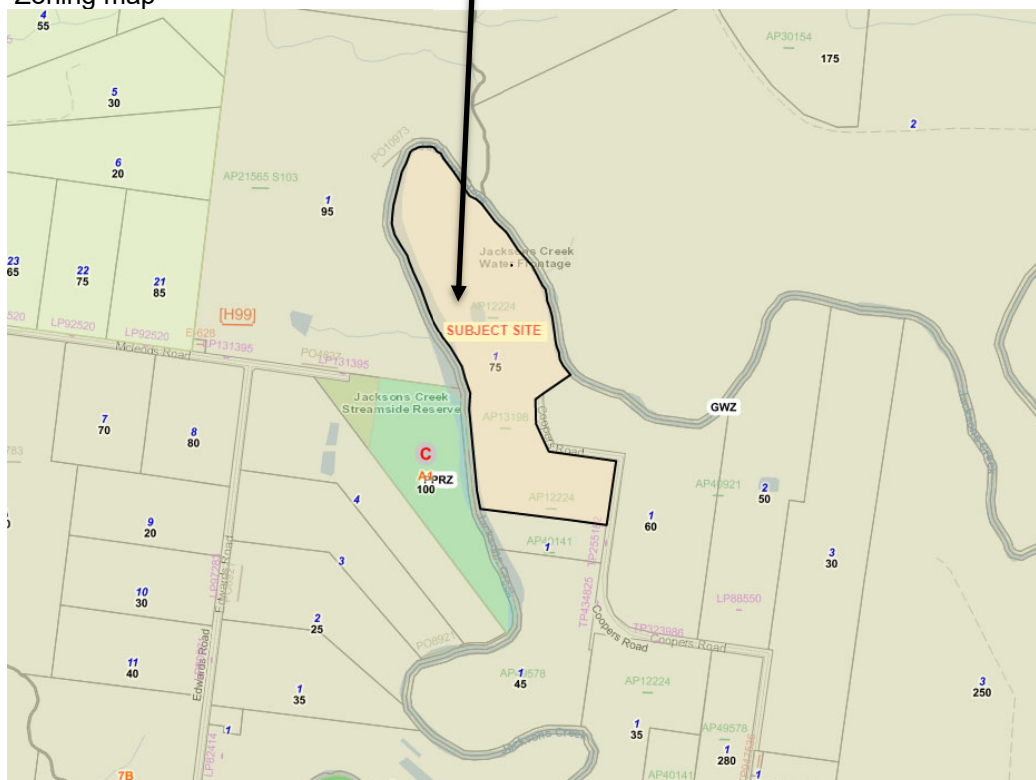
P24434

75 COOPERS ROAD, BULLA

Locality map



Zoning map



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PROPOSED OUTDOOR CANINE DAYCARE FACILITY

at: 75 COOPERS ROAD BULLA
for: Mr. Christopher Templeton

Job no: 2022-13
Stage: Town Planning Drawings

Drawing Schedule

- A.01 PROJECT COVER SHEET
- A.02 SITE CONTEXT PLAN / LOCALITY PLAN
- A.03 PROPOSED SITE PLAN / FLOOR PLAN / ELEVATIONS / CONTOURS
- A.04 PROPOSED SITE PLAN WITH AERIAL UNDERLAY

Revision Schedule

Revision	Date	Amendments
TP-C	26/07/2022	-

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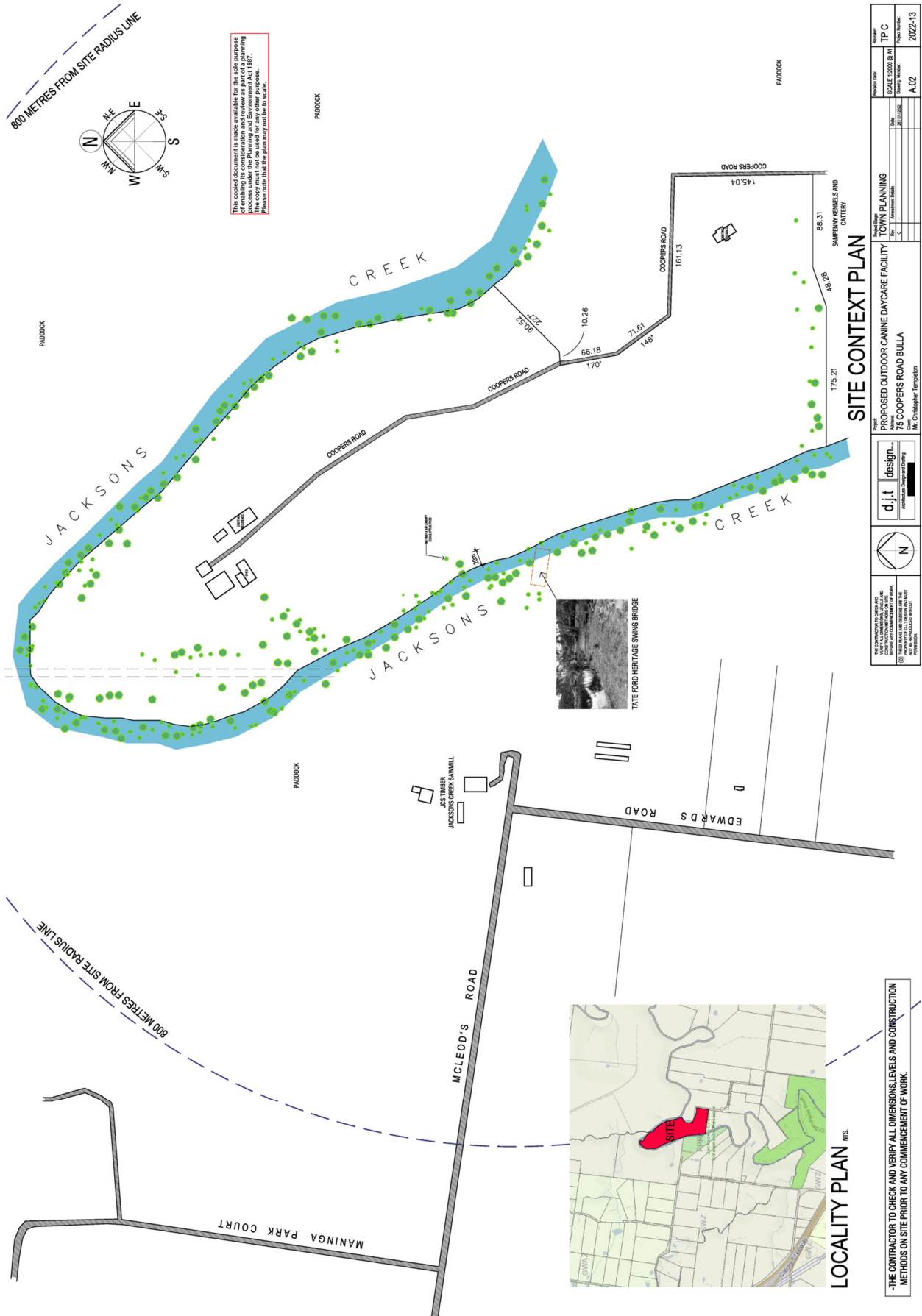
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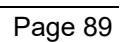
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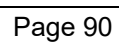
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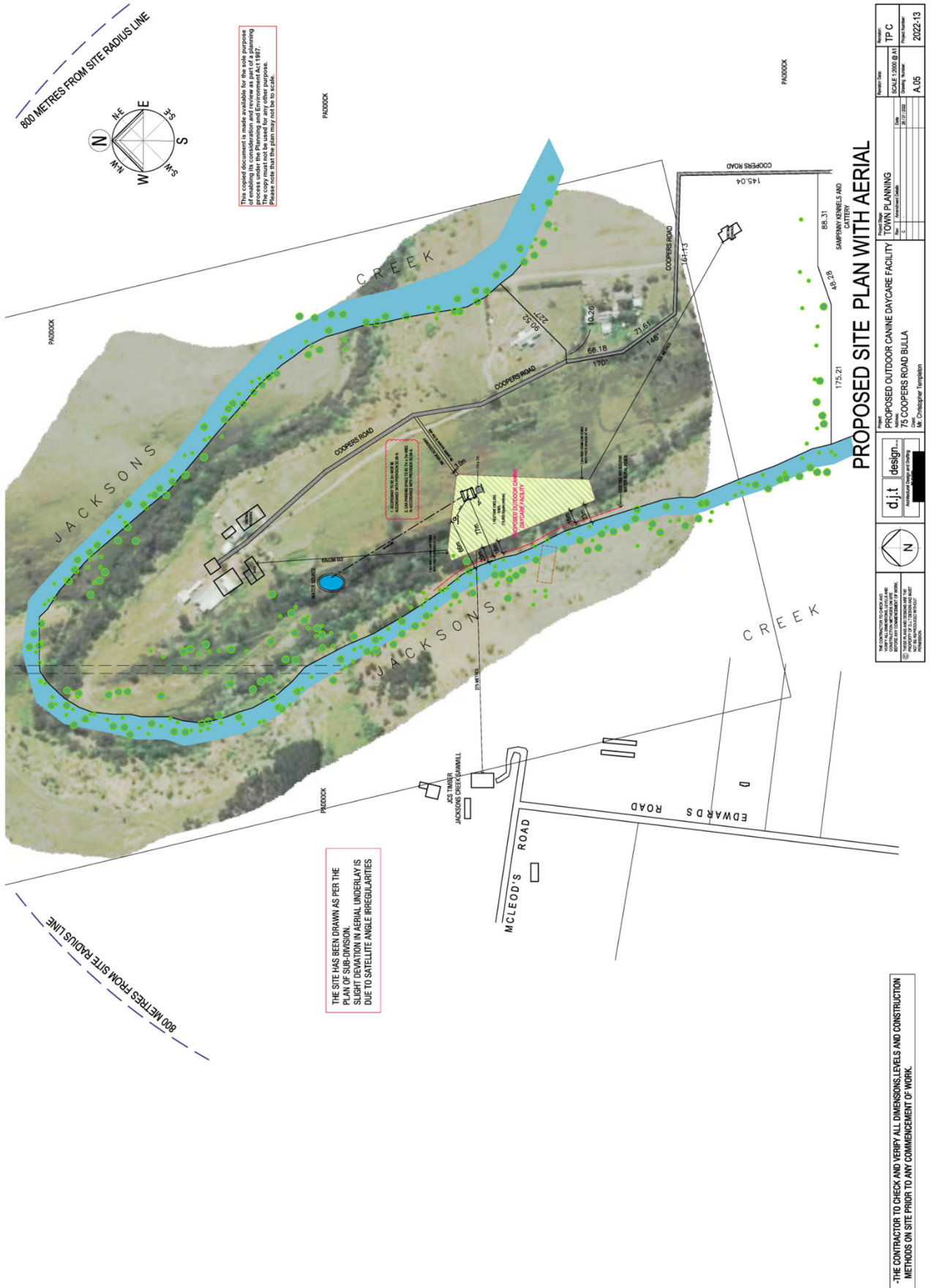
Architectural Design and Drafting

REG-09-AD-533









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REPORT NO:	7.5
REPORT TITLE:	Statutory Planning Monthly Report - November 2022
SOURCE:	Danielle Kos, Coordinator Streamlining (Planning & Building)
DIVISION:	City Planning & Places
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENT:	1. <i>Statutory Planning matters dealt with under delegation - November 2022</i>

1. SUMMARY OF REPORT:

This report provides a summary of performance indicators for the Statutory Planning team for the month of November 2022. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

2. RECOMMENDATION:

That the report be noted.

3. PERFORMANCE INDICATORS:

3.1 Included within this report are bar charts illustrating the following key performance indicators:

- Planning applications received, determined and closed in the previous month.
- The number of current applications under assessment in the previous month.
- Average gross days in dealing with planning applications and a comparison with metro and growth area Councils.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

3.2 73 permit applications were received in November and 69 decisions were issued, these figures being comparable to the average number of applications received and issued over the last three months.

3.3 11 applications were closed off in November, with these being mostly withdrawn by the applicant.

3.4 There were 565 applications under assessment at the end of November. This equates to approximately 40 active applications per Town Planner given that some vacant positions remain unfilled within the Statutory Planning team.

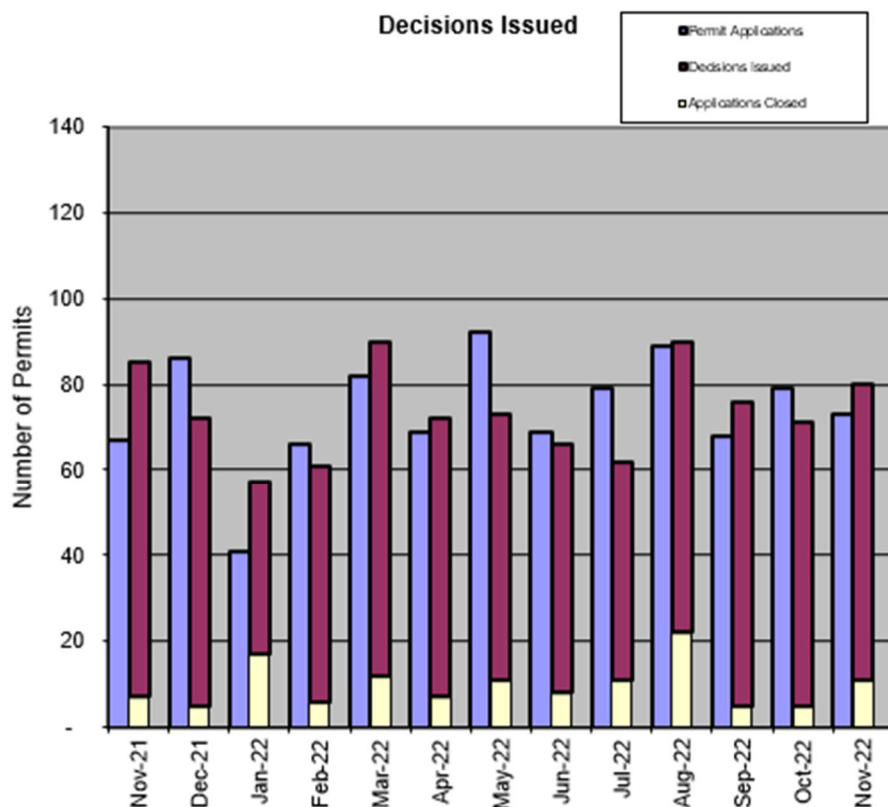
3.5 The percentage of applications decided in 60 days or less decreased slightly this month to 39%. Of the applications determined, 48% of simple applications, 34% of average applications and 25% of complex applications were determined within 60 days.

3.6 The average number of gross days taken to determine planning applications decreased from last month's figure of 235 days in September to 190 days in October. The median number of processing days increased slightly from September (138 days) to 144 days in October. These figures are higher than other growth area Councils which had a median of 113 processing days in October.

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- 3.7 The tables representing this data have been adjusted to accurately represent timeframes and other reporting frameworks available to Council and are set out below:

	Nov-22
Permit Applications	73
Decisions Issued	69
Applications Closed	11

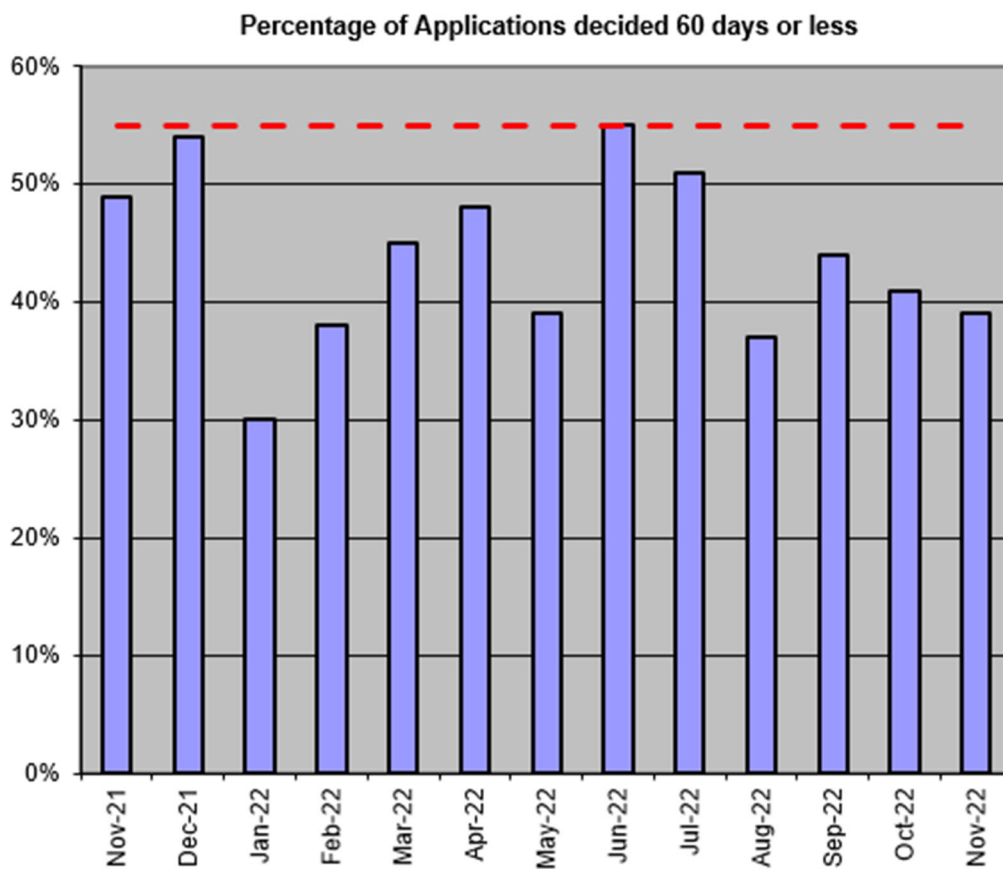
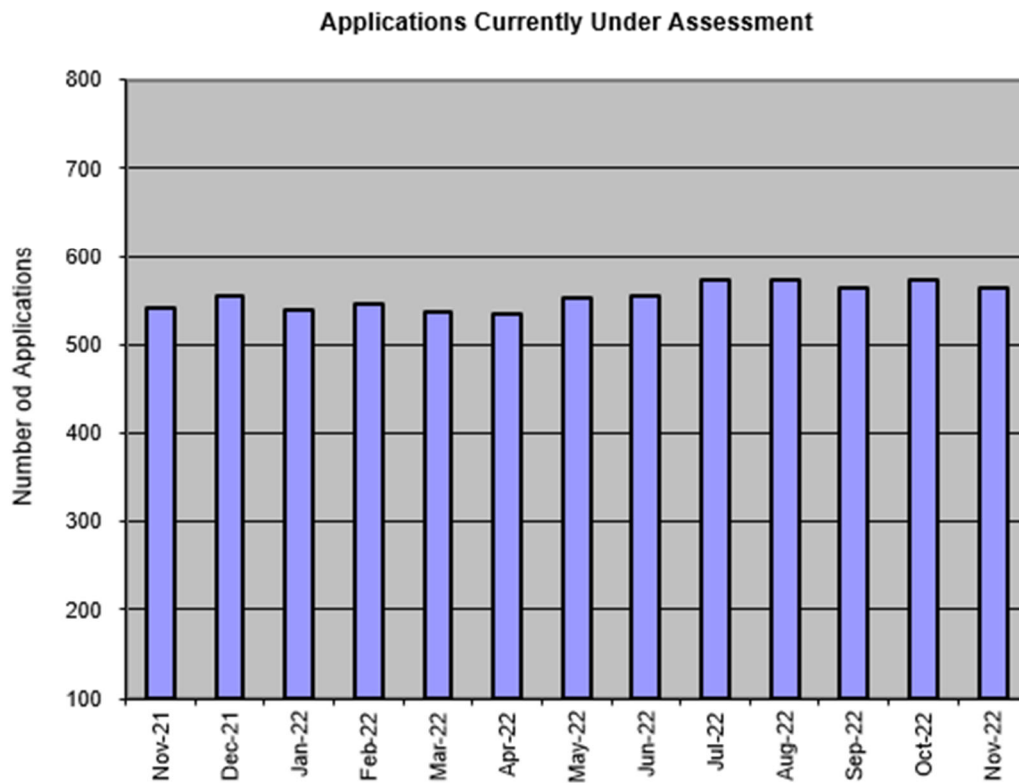


*Decisions Issued include: Permits, Vicsmart Permits, Permits From NoD, VCAT Permits (including Section 72 Amendments) and Refusals.

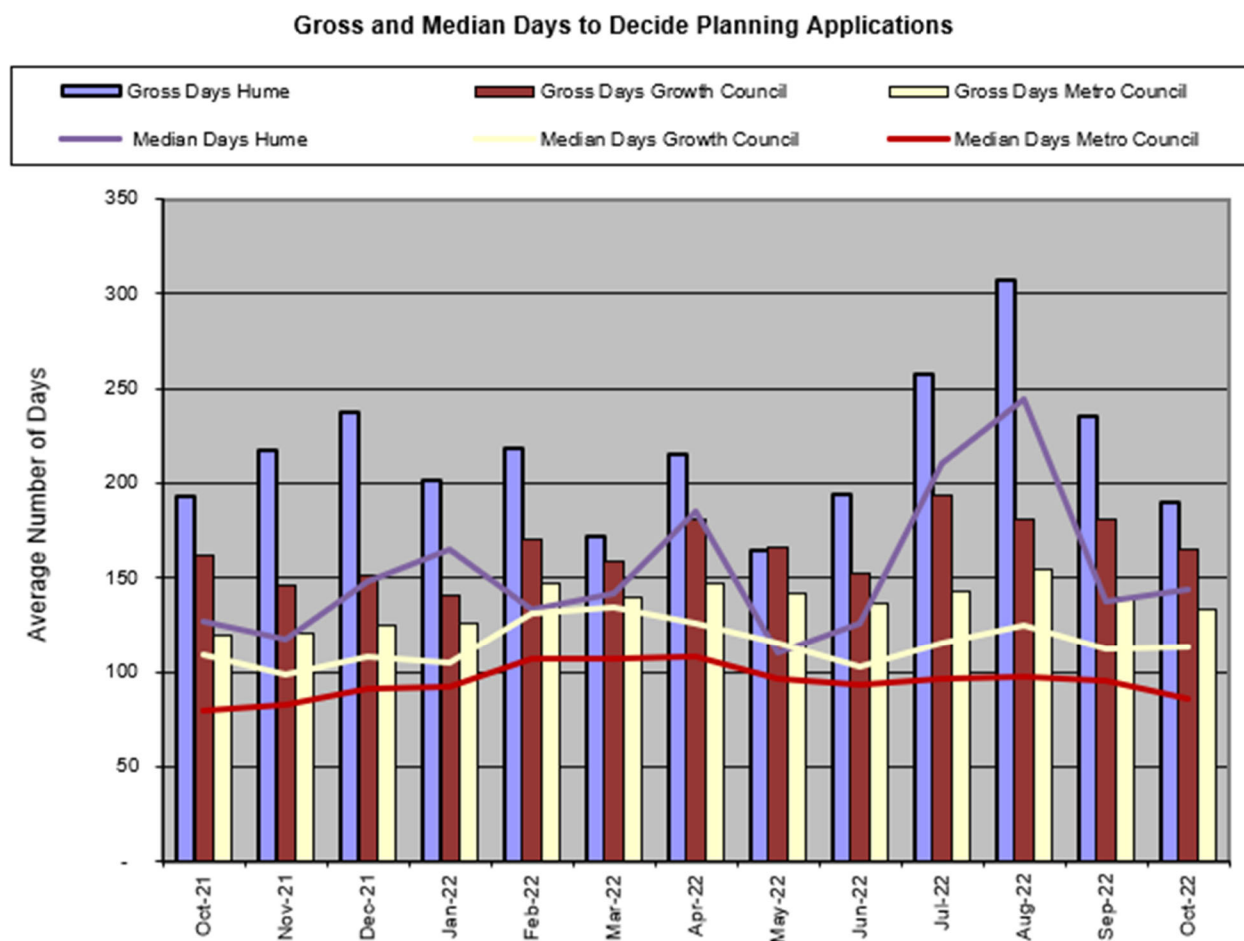
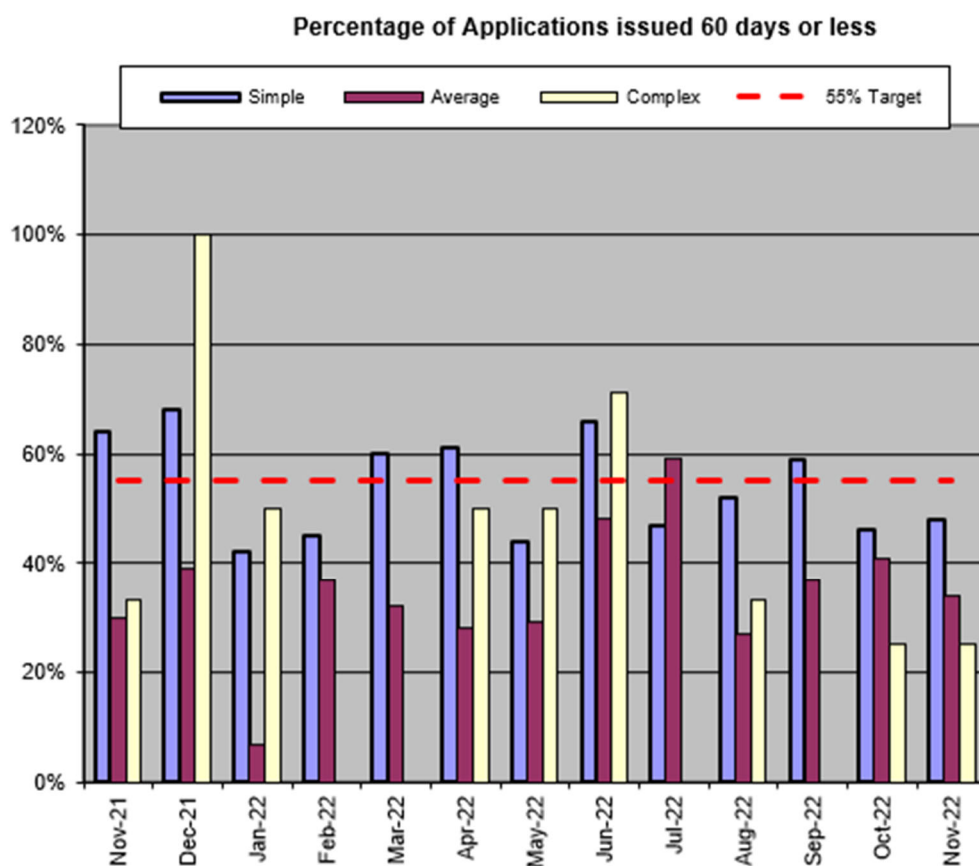
*Applications Closed Includes: Prohibited, No Permit Required, Withdrawn, Cancelled, Lapsed and Failure to Determine (Including S72).

*Notices of Decision are not included in the above graph.

REPORT NO: 7.5 (cont.)



REPORT NO: 7.5 (cont.)



REPORT NO: 7.5 (cont.)

4. VCAT APPEALS:

4.1 All VCAT decisions received during November 2022 are set out below.

Initiating orders

4.2 No initiating orders have been received this month.

Tribunal Decisions

32 Castlebury Place, Craigieburn

4.3 A decision from the Tribunal has been received in relation to 32 Castlebury Place, Craigieburn. On 8 April 2022, Council officers issued a Notice of Refusal for an application seeking approval for the development of two dwellings on the land. This decision was made on the grounds that the proposal did not appropriately respond to the constraints of the site or satisfy the requirements of the Hume Planning Scheme in relation to multi-dwelling development.

4.4 The Tribunal overturned this decision and directed that a planning permit be issued for the development. Of note, in her decision Member Rickards highlighted that although the *Hume Housing Diversity Strategy* had been adopted by Council it was not an incorporated document in the Hume Planning Scheme. As such, she gave it no weight in determining whether the proposal was acceptable and instead relied only on the provisions of Clause 55 of the Scheme to determine whether the development was consistent with neighbourhood character and presented an appropriate design outcome. Similarly, Council's adopted *Parking on Narrow Streets Policy* and *Vehicle Crossing Siting Policy* were disregarded given that they were not incorporated documents in the Hume Planning Scheme, and Member Rickards instead relied only on Clause 52.06 (Car Parking) of the Scheme when assessing the proposal.

4.5 Ultimately, in deciding to overturn Council's decision Member Rickards determined that the detailed design of the dwellings mitigated the impact of the density proposed for the site and that the interface with the street and public realm was acceptable. Additionally it was determined that the traffic impacts associated with the development were not substantial given the ample on-street parking available in the area.

4.6 In line with this decision, a permit for the proposal has now been granted.

30 Sunset Boulevard, Jacana

4.7 A decision from the Tribunal has been received in relation to an application for the development of four dwellings on the land 30 Sunset Boulevard, Jacana. At the Ordinary Council Meeting of 26 April 2022, the planning officer recommendation to approve this application was not supported and Council instead resolved to refuse the application. The grounds for refusal related to neighbourhood character, overdevelopment, amenity impacts and the bulk of the development.

4.8 The permit applicant appealed this decision, and following a hearing, the Tribunal have now directed that a planning permit be issued. In determining whether the proposal adequately responded to the physical and policy contexts of the area and any amenity impacts, the Tribunal lent on the principle of achieving a net community benefit. Member Harty concluded that whilst the development did not achieve a perfect outcome, it was acceptable given that smaller dwellings would provide a benefit to the community by fulfilling a need for housing diversity. Member Harty also noted that the proposal was not uncommon in terms of recent examples of neighbourhood character and did not result in an overdevelopment of the site. The potential amenity impacts were considered to be acceptable on balance and an appropriate response to the site constraints.

4.9 Of note, the Tribunal also saw this proposal as being an opportunity to provide infill development before the introduction of the Melbourne Airport Environs Overlay in the area prohibits higher density development in this well serviced part of the municipality. This is a balance of State planning policy which seeks to increase density in well serviced

REPORT NO: 7.5 (cont.)

locations against the conflicting policy direction of the Melbourne Airport Environs Overlay which seeks to limit amenity impacts (the intrusion of aircraft noise) on future residents.

4.10 In line with this decision, a permit for the proposal has been granted.

Current matters awaiting hearing

4.11 The following table lists all current matters awaiting a hearing at The Tribunal:

272-276 REX ROAD, CAMPBELLFIELD	
APPLICATION NO. P23308	Development of six warehouses, subdivision and reduction in car parking
APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframes
APPEAL LODGED BY	Applicant
HEARING DATE	7 October 2022
STATUS	Awaiting outcome of hearing
32 CASTLEBURY PLACE, CRAIGIEBURN	
APPLICATION NO. P24051	Construction of two double storey dwellings
APPEAL TYPE	Appeal against Council's decision to refuse to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	14 October 2022
STATUS	Council decision overturned – permit granted
30 SUNSET BOULEVARD, JACANA	
APPLICATION NO. P23983	Development of four dwellings
APPEAL TYPE	Appeal against Council's decision to refuse to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	4 November 2022
STATUS	Council decision overturned – permit granted
670 SUNBURY ROAD, BULLA	
APPLICATION NO. P23885	Subdivision of land, removal of native vegetation, removal and variation of easement and creation of new access to a Road Zone Category 1
APPEAL TYPE	Appeal against Council's failure to determine the application within the prescribed timeframes
APPEAL LODGED BY	Applicant
HEARING DATE	18-20 January 2023
STATUS	To be heard
161 HOTHLYN DRIVE, CRAIGIEBURN	
APPLICATION NO. P24112	Development of land for three dwellings
APPEAL TYPE	Appeal against Council's decision to grant a planning permit

REPORT NO: 7.5 (cont.)

APPEAL LODGED BY	Objector
HEARING DATE	3 April 2023
STATUS	To be heard
400-430 MAHONEYS ROAD, CAMPBELLFIELD	
APPLICATION NO. P24108	Buildings and works for industry and warehouse
APPEAL TYPE	Appeal against Council's failure to endorse plans pursuant to conditions of the planning permit within the prescribed timeframe
APPEAL LODGED BY	Applicant
HEARING DATE	24 January 2023
STATUS	To be heard
4 COMMONWEALTH COURT, CRAIGIEBURN	
APPLICATION NO. P23870	Development of land for three dwellings
APPEAL TYPE	Appeal against Council's decision to refuse to grant a permit
APPEAL LODGED BY	Applicant
HEARING DATE	24 February 2023
STATUS	To be heard
7 CROSBIE COURT, SUNBURY	
APPLICATION NO. P24143	Development of the land for one dwelling and buildings and works to the existing dwelling
APPEAL TYPE	Appeal against Council's decision to grant a planning permit
APPEAL LODGED BY	Objector
HEARING DATE	19 June 2023
STATUS	To be heard
15 & 17 KEYSBOROUGH STREET, CRAIGIEBURN	
APPLICATION NO. P24418	Development six dwellings and reduction in statutory car parking rate
APPEAL TYPE	Appeal against Council's decision to grant a planning permit
APPEAL LODGED BY	Objector
HEARING DATE	12 & 15 May 2023
STATUS	To be heard

5. MATTERS DETERMINED UNDER DELEGATION:

A list of all matters dealt with under delegation between 1 and 30 November 2022 is attached to this report. The list includes details of planning applications that receive five objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify Plans of Subdivision, the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

REPORT NO: 7.5 (cont.)

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STATUTORY PLANNING MATTERS DEALT WITH UNDER DELEGATION – NOVEMBER 2022			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P20382	MULTI-DWELLING DEVELOPMENT	33 ELLIOTT AVE, BROADMEADOWS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P21510	THE DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	1 CANADIAN CT, MEADOW HEIGHTS VIC 3048	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P22624	CONSTRUCTION OF A DOUBLE STOREY DWELLING TO REAR OF EXISTING DWELLING	15 NAREEN AVE, COOLAROO VIC 3048	EXTENSION TO PLANNING PERMIT EXPIRY DATE GRANTED
P23278	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	59 MEREDITH ST, BROADMEADOWS VIC 3047	EXTENSION TO PLANNING PERMIT EXPIRY DATE REFUSED
P21509	THE DEVELOPMENT OF FOUR (4) DOUBLE STOREY DWELLINGS	40 OPHIR ST, BROADMEADOWS VIC 3047	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P22159	MULTI LOT SUBDIVISION AND VARIATION TO THE RESIDENTIAL DESIGN CONTROLS	3-5 MACEDON ST, SUNBURY VIC 3429	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P24252	THE DEVELOPMENT OF LAND FOR THE PURPOSE OF WAREHOUSES, DISPLAY OF SIGNS AND A REDUCTION IN CAR PARKING	90-118 BOLINDA RD, CAMPBELLFIELD VIC 3061	AMENDED PLANS ENDORSED UNDER SECONDARY CONSENT
P23985.01	THE DEVELOPMENT OF LAND FOR TWO WAREHOUSES WITH ANCILLARY OFFICE, AND THE REDUCTION OF CAR PARKING REQUIREMENTS	36 BROADFIELD RD, BROADMEADOWS VIC 3047	AMENDED PERMIT & PLANS ISSUED
P24342.01	SUBDIVISION OF LAND AND REMOVAL OF AN EASEMENT	690 SOMERTON RD, GREENVALE VIC 3059	AMENDED PERMIT & PLANS ISSUED
P17344.01	USE AND DEVELOPMENT OF THE LAND FOR THE PURPOSES OF A FLOODLIT MAJOR PROMOTIONAL SKY SIGNAGE	146-148 SOMERTON RD, SOMERTON VIC 3062	AMENDED PERMIT & PLANS ISSUED
P21133.01	THE DEVELOPMENT OF 5 DOUBLE STOREY DWELLINGS	19 NORCAL CT, GREENVALE VIC 3059	AMENDED PERMIT & PLANS ISSUED
P19052.01	DEVELOPMENT OF TWO DWELLINGS TO THE REAR OF THE EXISTING DWELLING	13 MELDRUM CT, SUNBURY VIC 3429	AMENDED PERMIT & PLANS ISSUED FROM NOD
P24577	DEVELOPMENT OF ONE DOUBLE STOREY DWELLING AND ALTERATIONS AND EXTENSION TO THE EXISTING DWELLING ON LAND AFFECTED BY MAEO2	49 RUSSELL ST, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED FROM NOD
P23228	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	8 WATTLE CL, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED FROM NOD
P24480	THE DEVELOPMENT OF LAND FOR ONE DWELLING NEXT TO THE EXISTING DWELLING	1 TABOR CT, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD
P24144	CHANGE OF USE TO ALLOW THE SALE OF CARAVANS AND MOTOR VEHICLES (RETAIL PREMISES), SALE OF CAMPING, OUTDOOR AND RECREATION GOODS (RESTRICTED RETAIL PREMISES) AND SIGNAGE	37-39 GAP RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD

P24543	DEVELOPMENT OF THREE (3) DOUBLE STOREY DWELLINGS	2 HARTLEY CRES, GREENVALE VIC 3059	PLANNING PERMIT ISSUED FROM NOD
P24460	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	1 BLAXLAND DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD
P24393	THE DEVELOPMENT OF LAND FOR ONE DWELLING NEXT TO THE EXISTING DWELLING	3 MERE CT, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD
P24210	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS AND THREE LOT SUBDIVISION	11 MEDWAY RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED FROM NOD
P24338	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	274-276 ELIZABETH DR, SUNBURY VIC 3429	PLANNING PERMIT ISSUED FROM NOD
P24868	3 LOT SUBDIVISION	10 CANDY RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P24678	THE DEVELOPMENT OF LAND FOR ONE DWELLING ON A LOT AFFECTED BY THE MAEO	4 TRESKO ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P24856	5 LOT STAGED SUBDIVISION	42 PASLEY ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24796	DEVELOPMENT OF A SINGLE DWELLING WITHIN THE MAEO	5 MILDURA CRES, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P24769	USE AND DEVELOPMENT OF THE LAND FOR A DISPLAY HOME CENTRE, DISPLAY OF ADVERTISING SIGNAGE AND REDUCTION IN THE CAR PARKING REQUIREMENTS	725 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24490	USE AND DEVELOPMENT OF THE LAND FOR A DISPLAY HOME CENTRE AND REDUCTION IN THE CAR PARKING REQUIREMENTS	250A RACECOURSE RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24660	THE SUBDIVISION OF LAND INTO FOUR LOTS	108 LAHINCH ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24773	THE DEVELOPMENT OF LAND FOR ONE DWELLING ON A LOT AFFECTED BY THE MAEO	5 HOLBERRY ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24661	CONSTRUCTION OF A SINGLE STOREY DWELLING	5 MALCOLM ST, KALKALLO VIC 3064	PLANNING PERMIT ISSUED
P24621	THE SUBDIVISION OF LAND INTO THREE LOTS	20 JOFFRE ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24598	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS	41 KITCHENER ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24229	CHANGE OF USE TO ALLOW THE SALE OF CARAVANS AND MOTOR VEHICLES (RETAIL PREMISES), SALE OF CAMPING, OUTDOOR AND RECREATION GOODS (RESTRICTED RETAIL PREMISES) AND SIGNAGE	UNITS 1-5&7, 2-4 FREIGHT DR, SOMERTON VIC 3062	PLANNING PERMIT ISSUED
P24721	BUSINESS IDENTIFICATION SIGNAGE	50-52 BAMBURGH ST, JACANA VIC 3047	PLANNING PERMIT ISSUED
P24629	REMOVAL OF EASEMENT	1727-1729 SYDNEY RD, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED

P24614	THE SUBDIVISION OF LAND INTO TWO LOTS	12 DROUIN ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P24578	BUILDINGS & WORKS COMPRISING OF FIRST FLOOR FACADE REMEDIATION	144 GAP RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24538	REMOVAL OF NATIVE VEGETATION	515 RIDDELL RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24258	THE DEVELOPMENT OF LAND FOR ONE DWELLING NEXT TO THE EXISTING DWELLING	1 RIVERSDALE ST, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24481	SUBDIVISION TO REALIGN LOT BOUNDARIES	1440 HUME FWY, KALKALLO VIC 3064	PLANNING PERMIT ISSUED
P24411	MULTI-LOT SUBDIVISION, CREATION OF ACCESS TO A ROAD IN TR22, SUBDIVISION OF LAND ADJACENT TO A ROAD IN TR22 AND NATIVE VEGETATION REMOVAL	655 MICKLEHAM RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P24728	3 LOT SUBDIVISION	57 HANSON RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24644	BUILDINGS AND WORKS ASSOCIATED WITH DEVELOPMENT OF A WAREHOUSE WITH ANCILLARY OFFICE AND CARPARKING	34 YELLOWBOX DR, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24438	MULTI- LOT SUBDIVISION	45 BRENDAN RD, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P24820	USE AND DEVELOPMENT OF A SINGLE STOREY DWELLING AND DOUBLE GARAGE	11 WASHINGTON ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P24628	3 LOT SUBDIVISION	29 CHRISTOPHER CRES, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24736	VARIATION OF RESTRICTIVE COVENANT	13 COULEE ST, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24800	BUILDINGS & WORKS FOR THE PURPOSE OF A WAREHOUSE INDUSTRY, ANCILLARY OFFICE AND REDUCTION IN THE CAR PARKING REQUIREMENTS	1A INNOVATION DR, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P24801	BUILDINGS & WORKS FOR THE PURPOSE OF A WAREHOUSE INDUSTRY, ANCILLARY OFFICE AND REDUCTION IN THE CAR PARKING REQUIREMENTS	1A INNOVATION DR, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P24816	ALTERATIONS AND BUILDINGS AND WORKS TO THE EXISTING SHOPPING CENTRE BUILDING	1M/90 VINEYARD RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24576	DEVELOPMENT OF TWO DWELLINGS	16 TANGELO ST, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P24004	THE DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	20 MOUNTAINEER DR, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED
P24811	3 LOT SUBDIVISION	961 PASCOE VALE RD, JACANA VIC 3047	PLANNING PERMIT ISSUED

P23952	DEVELOPMENT OF FOUR DOUBLE STOREY DWELLINGS	15 MORRIS CT, MEADOW HEIGHTS VIC 3048	PLANNING PERMIT ISSUED
P24763	2 LOT SUBDIVISION	3 PRINCETON PL, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24444	DEVELOPMENT OF ONE NEW DOUBLE STOREY DWELLING TO THE REAR OF THE EXISTING DWELLING	1275-1279 PASCOE VALE RD, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24599	DISPLAY OF SIGNAGE	665 CRAIGIEBURN RD, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24692	TO VARY A RESTRICTION	49 DORCHESTER ST, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24706	2 LOT SUBDIVISION	36 OPHIR ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24564	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	22 WOODWORTH CT, ROXBURGH PARK VIC 3064	PLANNING PERMIT ISSUED
P24693	TWO LOT SUBDIVISION	110-114 WESTERN AVE, WESTMEADOWS VIC 3049	PLANNING PERMIT ISSUED
P24394	DEVELOPMENT OF A WAREHOUSE WITH REDUCED CAR PARKING	76 MERRI CON, CAMPBELLFIELD VIC 3061	PLANNING PERMIT ISSUED
P24615	3 LOT SUBDIVISION	170 WIDFORD ST, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24362	THE DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	37 GOSFORD CRES, BROADMEADOWS VIC 3047	PLANNING PERMIT ISSUED
P24618	CONSTRUCTION OF ONE GARDEN/FARMING SHED	133 BULLA RD, BULLA VIC 3428	PLANNING PERMIT ISSUED
P24464	2 LOT SUBDIVISION	6 MCIVOR ST, DALLAS VIC 3047	PLANNING PERMIT ISSUED
P24133	THE DEVELOPMENT OF LAND FOR THREE DWELLINGS	10 CROCKETT AVE, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED
P24817	REMOVAL OF NATIVE VEGETATION	300 MT RIDLEY RD, MICKLEHAM VIC 3064	PLANNING PERMIT ISSUED
P24656	USE AND DEVELOPMENT OF A RESIDENTIAL VILLAGE COMPRISING OF 153 DWELLINGS, REMOVAL OF NATIVE VEGETATION AND ASSOCIATED BUSINESS IDENTIFICATION SIGNAGE	10 BARRINGTON LANE, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24378	DEVELOPMENT OF FIVE DWELLINGS ON A LOT	4 FORMOSA MEWS, GREENVALE VIC 3059	PLANNING PERMIT ISSUED
P24246	MULTI LOT STAGED SUBDIVISION OF LAND AND ACCESS TO A ROAD IN A TRZ1	615 SUNBURY RD, SUNBURY VIC 3429	PLANNING PERMIT ISSUED

P24051	THE DEVELOPMENT OF LAND FOR TWO DWELLINGS IN A COMPREHENSIVE DEVELOPMENT ZONE	32 CASTLEBURY PL, CRAIGIEBURN VIC 3064	PLANNING PERMIT ISSUED BY VCAT DIRECTION
P23983	DEVELOPMENT OF FOUR DOUBLE STOREY DWELLINGS	30 SUNSET BVD, JACANA VIC 3047	PLANNING PERMIT ISSUED BY VCAT DIRECTION

VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P24901	2 LOT SUBDIVISION	6 HARKER ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED
P24884	2 LOT SUBDIVISION	13 SHAWLANDS DR, TULLAMARINE VIC 3043	PLANNING PERMIT ISSUED
P24860	PERGOLA AT THE EXISTING VILLAGE COMMUNITY CENTRE	103/45 CORNISH ST, SUNBURY VIC 3429	PLANNING PERMIT ISSUED

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P23607	DEVELOPMENT OF THREE DOUBLE STOREY DWELLINGS	4 ROSEWALL PL, GREENVALE VIC 3059	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED
P24384	CHANGE OF USE TO AN EDUCATION CENTRE, BUSINESS IDENTIFICATION SIGNAGE AND A REDUCTION OF CAR PARKING	6 PLUMPTON AVE, CRAIGIEBURN VIC 3064	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED
P24788	VARIATION OF RESTRICTIVE COVENANT	34 RIHANNA ST, GREENVALE VIC 3059	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED
P24544	USE AND DEVELOPMENT OF LAND FOR THE PURPOSE OF RURAL INDUSTRY - WINE PROCESSING FACILITY AND REDUCTION IN CAR PARKING	45-165 OLD SYDNEY RD, MICKLEHAM VIC 3064	NOTICE OF DECISION TO GRANT A PLANNING PERMIT ISSUED

SUBDIVISION APPLICATIONS DEALT WITH UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
S009982	15 LOT STAGED SUBDIVISION	163 ELEVATION BLVD, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009825	25 LOT SUBDIVISION	20 ST IVES PLACE, CRAIGIEBURN VIC 3064	PLAN CERTIFIED
S009916	2 LOT SUBDIVISION	110 THE PANORAMA MICKLEHAM VIC 3064	PLAN CERTIFIED
S009726	3 LOT SUBDIVISION - BOUNDARY REALIGNMENT - CLOVERTON ESTATE	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009846	66 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 371	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN CERTIFIED
S009981	CREATION OF ROAD	75 FRENCH ROAD, GREENVALE VIC 3059	PLAN CERTIFIED

S009684	12 LOT SUBDIVISION - HIGHLANDS ESTATE - STAGE 365	1 VILLANDRY STREET, ROXBURGH PARK VIC 3064	PLAN CERTIFIED
S009930	3 LOT SUBDIVISION	20 JOFFRE ST BROADMEADOWS VIC 3047	PLAN CERTIFIED
S009789	27 LOT SUBDIVISION - SHERWOOD GRANGE ESTATE - STAGE 6	250 RACECOURSE ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009589	82 LOT SUBDIVISION - KINGSFIELD ESTATE - STAGE 13	45 GELLIES ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009613	39 LOT SUBDIVISION - KINGSFIELD ESTATE - STAGE 14	45 GELLIES ROAD, SUNBURY VIC 3429	PLAN CERTIFIED
S009767	106 LOT SUBDIVISION - MERRIFIELD ESTATE - STAGE 50	450Q-500 DONNYBROOK ROAD, MICKLEHAM VIC 3064	PLAN CERTIFIED
S009358	2 LOT SUBDIVISION	21 GILMOUR COURT MEADOW HEIGHTS VIC 3048	PLAN CERTIFIED
S009921	3 LOT SUBDIVISION	170 WIDFORD STREET BROADMEADOWS VIC 3047	PLAN CERTIFIED
S009738	2 LOT SUBDIVISION	2 BURGESS STREET TULLAMARINE VIC 3043	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009997	PLAN OF CONSOLIDATION	25 AMAROO ROAD, CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009998	PLAN OF CONSOLIDATION	65 AMAROO ROAD, CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009912	2 LOT SUBDIVISION	8 WAVERLEY COURT CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009935	REMOVAL OF EASEMENT	1727 SYDNEY ROAD CAMPBELLFIELD VIC 3061	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009996	PLAN OF CONSOLIDATION	50 AMAROO ROAD, CRAIGIEBURN VIC 3064	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009756	2 LOT SUBDIVISION	66 KIRKHAM DRIVE, GREENVALE VIC 3059	PLAN CERTIFIED WITH STATEMENT OF COMPLIANCE
S009520	12 LOT SUBDIVISION - HIGHLANDS ESTATE - STAGE 365	120H VULCAN DRIVE, CRAIGIEBURN VIC 3064	PLAN RE-CERTIFIED
S009498	68 LOT SUBDIVISION CLOVERTON ESTATE - STAGE 359	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009409	CREATION OF ROAD - BOTANICAL - STAGE 12A	1960 MICKLEHAM ROAD, MICKLEHAM VIC 3064	PLAN RE-CERTIFIED
S008933	32 LOT SUBDIVISION - RESIDENTIAL - STAGE 1	650 SOMERTON ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED
S008932	16 LOT SUBDIVISION - RESIDENTIAL - STAGE 2	650 SOMERTON ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED
S008934	31 LOT SUBDIVISION	650 SOMERTON ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED

S009512	41 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 352	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009554	80 LOT SUBDIVISION - CLOVERTON ESTATE - STAGE 353	1440 HUME FREEWAY, KALKALLO VIC 3064	PLAN RE-CERTIFIED
S009403	2 LOT SUBDIVISION	9 DEVON COURT, MEADOW HEIGHTS VIC 3048	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009102	46 LOT SUBDIVISION - GREENVALLEY ESTATE - STAGE 2	945 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009215	8 LOT SUBDIVISION	565 MICKLEHAM ROAD, GREENVALE VIC 3059	PLAN RE-CERTIFIED WITH STATEMENT OF COMPLIANCE
S009832	4 LOT SUBDIVISION	24 GRAHAM STREET BROADMEADOWS VIC 3047	STATEMENT OF COMPLIANCE ISSUED
S009493	34 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE 17	100 VINEYARD ROAD, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE ISSUED
S009525	51 LOT SUBDIVISION - ROSENTHAL ESTATE - STAGE E2	41 MITCHELLS LANE, SUNBURY VIC 3429	STATEMENT OF COMPLIANCE ISSUED
S009916	2 LOT SUBDIVISION	110 THE PANORAMA MICKLEHAM VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S008933	32 LOT SUBDIVISION	650 SOMERTON ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE ISSUED
S008932	17 LOT SUBDIVISION	650 SOMERTON ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE ISSUED
S008934	31 LOT SUBDIVISION	650 SOMERTON ROAD, GREENVALE VIC 3059	STATEMENT OF COMPLIANCE ISSUED
S009698	3 LOT SUBDIVISION	15 EASTGATE ROAD CRAIGIEBURN VIC 3064	STATEMENT OF COMPLIANCE ISSUED
S009833	2 LOT SUBDIVISION	1 JILLIAN STREET, TULLAMARINE VIC 3043	STATEMENT OF COMPLIANCE ISSUED

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION			
APPLICATION NO.	PROPOSAL	ADDRESS	OUTCOME
P24302	2 LOT SUBDIVISION	110 THE PANORAMA, MICKLEHAM VIC 3064	SECTION 173 AGREEMENT SIGNED
P21577	2 LOT SUBDIVISION	20 KISMET ROAD, SUNBURY VIC 3429	SECTION 173 AGREEMENT SIGNED

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REPORT NO:	7.6
REPORT TITLE:	Investigation into the Implementation of a Waste Charge
SOURCE:	Danielle Prentice, Manager Waste and Sustainability Robert Costa, Manager Finance
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 In 2016, the Victorian Government introduced a Rate Cap on local government in accordance with the Fair Go Rates system.
 - 1.1.1 The Rate Cap imposes an annual limit on the amount a council can increase its general rates and municipal charges.
- 1.2 In recent years, changes to the global recycling industry and Victorian Government reform have led to significant increases in waste and recycling costs, beyond the rate cap.
- 1.3 This report considers the need for Council to separate the costs of waste and recycling service delivery from the general rates, implementing a separate waste services charge.
- 1.4 Unlike general rates, this separate service charge is not subject to the rate cap, which enables Council to recover the full costs of delivering these services.

2. RECOMMENDATION:

That Council:

- 2.1 Separates the costs of waste, recycling and resource recovery service delivery from the general rates and endorses the implementation of a waste services charge, commencing from the 2023-24 financial year.**
- 2.2 Receives a further report in February 2023 recommending the methodology for the implementation of a waste services charge.**
- 2.3 Develops a detailed community education campaign to support the implementation of the waste service charge**
- 2.4 Notes the community engagement completed to date through the development of the Waste and Resource Recovery Strategy and that further community engagement will be undertaken through the draft 2023-24 budget**

3. LEGISLATIVE POWERS:

- 3.1 The Local Government Act 2020 (Vic) together with the Local Government Legislation Amendment (Rating and Other Matters) Act 2022 enables Council to implement a service charge for waste, recycling, or resource recovery services.
- 3.2 The Rate Cap established under the Victorian Government's Fair Go Rates system does not apply to service charges, including waste services charges.

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- 3.3 The Essential Services Commission (ESC) monitors and reports on Councils compliance with the Fair Go Rates system.

4. FINANCIAL IMPLICATIONS:

- 4.1 In 2016, the Victorian Government introduced a Rate Cap on local government. The Rate Cap limits the maximum amount a council can increase general rates and municipal charges. In 2021-22 the rate cap was set at 1.75%.
- 4.2 In recent years, changes to the global recycling industry and Victorian Government reform have led to significant increases in waste and recycling costs.
- 4.2.1 Historically, China was a key global importer of recyclable materials. In 2018, China implemented its National Sword Policy, immediately banning imports and heavily restricting contamination in materials accepted to just 0.5 percent. As a result, the global recycling commodities market fell drastically. Hume City was directly impacted by these changes and Council's recycling processing costs have quintupled, reaching \$3.6M in 2021-2022.
- 4.2.2 For every tonne of material sent to landfill, the Victorian Government collects a Municipal and Industrial Waste Levy (MIWL). Between 2017 and 2022 the MIWL has almost doubled, rising from \$63.28 per tonne in 2017-18 to \$125.90 in 2022-23. Due to a subsequent increase in tonnes, this has equated to an increase in MIWL paid to the Victorian Government from \$2 million in 2017-18 to \$8.3 million in 2021-22.
- 4.3 With Council facing limited revenue raising capacity through the rate cap, the rising costs of waste and recycling have created a gap between the revenue collected and the expenditure on waste.
- 4.3.1 Based on the 2022-23 forecast, the cumulative gap between the waste and recycling costs and the rate cap for the period 2015-16 to 2022-23 is \$23.2 million.
- 4.3.2 Whilst Council has absorbed these costs to-date, the short-fall is projected to increase in future years and this gap could reach over \$110 million by 2033-34, assuming a 2% annual rate cap.
- 4.4 Based on this, it is no longer financially sustainable to continue funding waste and recycling services through the general rates.
- 4.4.1 As recommended, and permitted under legislation, the costs of waste and recycling services delivery should be separated from the general rates and be charged to ratepayers as a separate service charge.
- 4.4.2 Unlike general rates, this revenue is uncapped, enabling Council to recover the costs of waste and recycling service delivery in full.
- 4.4.3 This is common throughout Victoria, with 76 of 79 local governments funding their waste and recycling services with separate service charges.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no direct environmental sustainability implications as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no direct climate change adaptation implications as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

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- 7.1.1 The recommended action in this Report does not limit human rights.

8. COMMUNITY CONSULTATION:

- 8.1 In late 2021, Council undertook community consultation to inform the development of the Waste and Resource Recovery Strategy.
- 8.2 As part of the consultation, an online opt-in survey was conducted between 23 October and 5 December 2021. A total of 2263 surveys were fully completed by respondents, with a further 510 being partially completed.
- 8.3 As part of this survey, a series of questions relating to waste charges were asked.
- 8.3.1 Ratepayers were asked if they would like to see the waste service charge as a separate item on their rates notices. Overall, 57.3 percent of ratepayers surveyed supported this notion, with a further 17 percent responding they 'Don't care'.
- Separate waste service charges are common across Victoria, with 76 of 79 local governments having them in place. Hume ratepayers who live outside the municipality were strong supporters of this separation, with 67.9 percent of this group responding they would like to see waste services as a separate item on the rates notice.
- 8.3.2 Respondents were asked to what extent they agreed or disagreed that everyone in Hume City should have access to the same waste service at the same cost. Just over 70 per cent of survey respondents agreed or strongly agreed that everyone should have access to the same waste service at the same costs.
- 8.3.3 The survey asked respondents to what extent they agree or disagree that larger households that require larger waste bins should pay additional costs for these larger bins. Just over 51 per cent of respondents supported this notion.
- 8.3.4 Survey respondents were asked to what extent they agreed or disagreed that waste service charges should be subsidised for concession holders. Overall, 68 percent of respondents agreed or strongly agreed with this.
- 8.3.5 When separated from the general rates, waste services can be charged as a service, including as a rate (property value-based amount) or charge (fee for service-based amount). Survey respondents were asked to what extent they agree or disagree that waste services charges should vary by property value, where higher value properties pay more, the same method used to calculate general rates. The majority of respondents, 63.8 percent, disagreed or strongly disagreed with this notion.
- 8.4 The community consultation undertaken to-date, demonstrated an openness from ratepayers to separate the waste and recycling fees from the general rates (noting that the questions asked through consultation didn't specifically state that the waste service charge might increase by more than the rate cap). The consultation also identified preferences that access to the same waste service should be at the same cost and that these costs should be subsidised for concession holders.
- 8.5 If Council support the introduction of a waste service charge, then further consultation would be completed as part of the 2023-24 budget process.
- 8.6 The Essential Services Commission will also review the community consultation conducted as part of this process.

9. DISCUSSION:

9.1 Victorian Government Rate Cap

REPORT NO: 7.6 (cont.)

- 9.1.2 In 2016, the Victorian Government introduced a Rate Cap on local government. The Rate Cap limits the maximum amount a council can increase general rates and municipal charges
- 9.1.3 The Minister for Local Government sets the Rate Cap before 31 December for the following financial year. Typically, this is based on the projected consumer price index (CPI). The rate cap for the 2022-23 financial year is 1.75%. Table 1 outlines the rate cap for previous financial years.

Financial Year	Rate Cap
2022-23	1.75%
2021-22	1.50%
2020-21	2.00%
2019-20	2.50%
2018-19	2.25%
2017-18	2.00%
2016-17	2.50%

Table 1: Historical rate cap amounts

- 9.1.4 The rate cap only applies to general rates. Individual ratepayer rates may vary from the average increase depending on the effect of annual property revaluations.

9.2 Increasing costs of recycling

- 9.2.1 In the years since the implementation of the rate cap, there have been significant changes in the recycling industry. These changes have resulted in significant increases in costs.
- 9.2.2 As a key global manufacturer, China was the world's largest importer of recycled paper and plastics, 56 per cent of the world's plastics were sent to China for recycling. For Australia, this equated to 1.25 million tonnes of recyclable material exported to China in 2016-17.
- 9.2.3 In 2018, China implemented the National Sword Policy, that placed a limit on the level of contamination (non-recyclable materials) that was acceptable in imported recycling streams.
- 9.2.4 This had a direct impact on the global recycling industry and as a result, Council's recycling processing costs have quintupled, reaching \$3.6M in 2021-2022.

9.3 Increasing costs of landfill

- 9.3.1 In 1992, the Victorian Government established the Municipal and Industrial Landfill Levy (MILL), now known as the Municipal and Industrial Waste Levy (MIWL), to encourage recycling by putting a price (levy) on every tonne of waste that goes to landfill. Table 2 displays the annual MILL and MIWL levy per tonne.
- 9.3.2 The MIWL is used by the Victorian Government to fund a variety of sustainability grants and initiatives and several related government agencies, including the Environmental Protection Authority (EPA), Sustainability Victoria, the Waste and Resource Recovery Groups (now Recycling Victoria) and Parks Victoria. Any remaining MIWL funds are transferred to the State Government's Sustainability Fund. The projected balance of the Sustainability Fund for 2022-23 is \$116.3 million, growing to \$1 billion in 2025-26.

REPORT NO: 7.6 (cont.)

- 9.3.3 When implemented in 1992, the MILL was \$2 per tonne and by 2010, this had risen to \$9 per tonne. At this time, the Victorian Government perceived the amount to be too low to drive substantial behaviour change and recycling infrastructure investment and decided to increase the amount per tonne. By 2011-12 the MILL had risen to \$44, continuing to rise annually to \$64.30 in 2018-19.
- 9.3.4 In 2020, the Victorian Government released Recycling Victoria, a 10-year plan to transition Victoria to a circular economy. This includes state-wide kerbside reform, resource recovery infrastructure investment and the recognition of waste as an essential service.
- 9.3.5 As part of this reform, the Victorian Government announced significant increases in the MIWL, almost doubling the amount across three years – rising from \$65.90 in 2019-20 to \$125.90 in 2022-23. As a result, Hume City Council's MIWL payments to the Victorian Government have increased from \$2 million in 2017-18 to \$8.3 million in 2021-22.

Year	MILL/MIWL Value (per tonne)
2022-2023	\$125.90
2021-2022	\$105.90
2020-2021	\$65.90
2019-2020	\$65.90
2018-2019	\$64.30
2017-2018	\$63.28
2016-2017	\$62.03
2015-2016	\$60.70
2014-2015	\$58.50
2013-2014	\$53.20
2012-2013	\$48.40
2011-2012	\$44.00
2010-2011	\$30.00
2009-2010	\$9.00

Table 2: Historical MILL and MIWL amounts

- 9.3.6 With Council facing limited revenue through the rate cap, the rising costs of waste and recycling has created a gap between the revenue collected and the expenditure on waste. Based on the 2022-23 forecast and associated modelling, the cumulative gap between the waste and recycling costs and the rate cap is \$23.2 million. Whilst Council has absorbed this gap to-date, the shortfall is projected to further increase.
- 9.3.7 Depending on the value of the rate cap in future years, this gap could reach over \$110 million by 2033-34, assuming a 2% annual rate cap.

9.4 The future of waste and recycling

- 9.4.1 A number of the kerbside reform items introduced in the Victorian Government's Recycling Victoria plan have since been legislated through the Circular Economy (Waste Reduction and Recycling) Act 2021. In addition to the increases in the MIWL, some of these changes will result in further increased costs for Council.
- 9.4.2 As part of this kerbside reform, Council must introduce a four-bin kerbside collection system. This includes:
- (a) A red lidded bin for general waste (landfill)

REPORT NO: 7.6 (cont.)

- (b) A yellow lidded bin for commingled recycling
 - (c) A green lidded bin for food and garden organics (FOGO)
 - (d) A purple lidded bin for glass
- 9.4.3 Council will need to fund the new FOGO and glass collection services. The costs of delivering these services, including delivery of new bins and the associated collection and disposal costs will be substantial.
- 9.4.4 The Victorian Government is also standardising what can be placed into each of these bins state-wide. Whilst these standards have not yet been released, early indications are there will be some significant changes in what can be placed in kerbside bins. In addition, the Victorian Government have set some ambitious targets for waste diversion from landfill and overall reductions in waste generation per capita.
- 9.4.5 Extensive community education will need to be funded to ensure Hume City meets its obligations to provide these new, standardised services whilst minimising material disposed of in landfill.
- 9.4.6 These impending changes will continue to increase costs of delivering waste and recycling services, further demonstrating the need to move the cost recovery of these services from capped revenue (general rates) to uncapped revenue (waste services rate or charge).

9.5 Separate service charges for waste services are common

- 9.5.1 As of November 2021, of the 79 local governments in Victoria, 71 councils use service charges to fund core kerbside waste services, with a further five councils using services charges to partially fund the cost of waste services.
- 9.5.2 Different councils have different approaches in how they use service charges to fund waste services.
- 9.5.3 In 2021-22 council waste service charges per property varied between \$107 to \$468.
- 9.5.4 In 2021-22, the annual change in service revenue per property also varied, with 19 councils increasing the service charge revenue per property by more than 10 percent.

9.6 Waste charge options

- 9.6.1 In implementing a Waste Charge, Council will have a number of decisions to make on how to structure this charge.
- 9.6.2 This may include the separation of kerbside and public waste service costs, having a flat or tiered fees or property value-based charges.
- 9.6.3 Council may also consider rebates or concessions to be provided to specific ratepayer types.
- 9.6.4 Officers will provide a further report in February 2023, recommending the methodology for the implementation of a waste services charge.

REPORT NO: 7.6 (cont.)

10. CONCLUSION:

- 10.1 Since the introduction of the rate cap in 2016, Council has only been able to increase general rates by the amount set by the Victorian Government. Since 2018, the costs of delivering waste and recycling services have increased significantly. Therefore, a cumulative gap between the rate cap and the increased costs of delivering waste and recycling services has developed. This gap is projected to grow, as the rate cap remains in place and Council faces increased costs delivering waste and recycling services.
- 10.2 It is no longer financially sustainable for Council to continue absorbing this cost increase. Further absorption of this increase will risk delivery of other important services and projects.
- 10.3 It is recommended Council separates the costs of delivering waste and recycling services from the general rates, implementing a separate waste services charge to commence from the 2023-2024 financial year.

REPORT NO: 7.6 (cont.)

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REPORT NO:	7.7
REPORT TITLE:	Temporary Change to the Chief Executive Officer's Delegation 20 December 2022 to 6 February 2023
SOURCE:	Fadi Srour, Chief Financial Officer
DIVISION:	Finance & Governance
FILE NO:	HCC14/405
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report recommends a temporary increase in the current limitation on the power delegated to the CEO – to award a contract not exceeding the value of \$1 million (including GST) to a value of \$3 million (including GST).
- 1.2 It is proposed that this variation is for the period 20 December 2022 to 6 February 2023.

2. RECOMMENDATION:

- 2.1 That in accordance with section 11(1) of the Local Government Act 2020, Council amends its instrument of delegation to the Chief Executive Officer for the period 20 December 2022 to 6 February 2023 for a temporary increase in the current limitation on the power delegated to the CEO to award the following contracts:

Contract No.	Contract Name
30 22 3386	Management and Operation of the Riddell Road Landfill and Resource Recovery Centre, Sunbury
30 21 3318	Provision of Conservation & Land Management Services
30 20 3184	Supply and Delivery of Three Street Sweepers
30 22 3390	Manufacture, Supply, Installation and Commissioning of Prefabricated Units Fully Accessible, Fully Automated Public Toilets
30 22 3396	Mt Holden Path and Fencing Works
30 22 3360	Construction of Playground at Aitken Hill

- 2.2 That in accordance with section 11(1) of the Local Government Act 2020, Council amends its instrument of delegation to the Chief Executive Officer for the period 20 December 2022 to 6 February 2023 for a temporary increase in the current limitation on the power delegated to the CEO not exceeding \$3 million (including GST) for other tenders which may arise.

3. LEGISLATIVE POWERS:

- 3.1 *Local Government Act 2020* – Section 11.

Council is given the power to delegate any of its powers, duties and functions, other than for stipulated exceptions, under the Act as specified in section 9 of this report.

REPORT NO: 7.7 (cont.)

4. FINANCIAL IMPLICATIONS:

This Report recommends a temporary increase of the CEO financial delegations to ensure that key tenders can be awarded over the Christmas Holiday period where there is a large break between Council Meetings.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability has been considered and the recommendations of this report give no rise to any matters.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibilities has been considered and the recommendations of this report give no rise to any matters Community Consultation.

8. COMMUNITY CONSULTATION:

Community consultation is not required in relation to this Report.

9. DISCUSSION:

- 9.1 The effective functioning of local government at an operational level is achieved by Council delegating to staff the powers that are conferred to it through various pieces of legislation and regulations. In many cases there are conditions and limitations placed on Council officers in the exercising of a delegated power.
- 9.2 The decision of a delegate of Council is deemed to be a decision by Council.
- 9.3 A current limitation on the powers delegated to the CEO is that the CEO cannot award a contract exceeding the value of \$1 million (including GST).
- 9.4 The primary purpose for this proposed temporary change to the Chief Executive Officer's Delegation from 20 December 2022 to 6 February 2023 is to ensure that contracts for capital works projects can be awarded promptly over that period, until the first briefing session prior to the Council meeting of 13 February 2023. During this period, it is also possible that service contracts may also be awarded up to the increased value.

10. CONCLUSION:

As provided by section 11(1) of the Act, Council may delegate certain powers, duties or functions through an Instrument of Delegation to the Chief Executive Officer and this report recommends a temporary change to that Instrument through the resolution of this report.

REPORT NO:	7.8
REPORT TITLE:	Chief Executive Officer Annual Report on the Performance and Activities of Community Asset Committees
SOURCE:	Sheena Frost, Chief Executive Officer Megan Kruger, Manager Governance
DIVISION:	Chief Executive Officer
FILE NO:	HCC20/482
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Chairperson Annual Reports</i>

1. SUMMARY OF REPORT:

- 1.1 Under section 47 of the *Local Government Act 2020* (the Act), a Chief Executive Officer must submit an annual report to Council in relation to the activities and performance of a Community Asset Committee in respect of which the members have been given a delegation under the Act.
- 1.2 Council has two Community Asset Committees of which the members have been given a delegation under the Act, being the Gladstone Park Community Centre Committee of Management and the Foresters Hall, Westmeadows Committee of Management.
- 1.3 This report to Council is the annual report required under section 47 of the Act, with the annual reporting period being 1 July 2021 to 30 June 2022.

2. RECOMMENDATION:

THAT Council notes this report as being the Chief Executive Officer's annual report to Council in relation to the activities and performance of a Community Asset Committee in respect of which the members have been given a delegation under section 47 of the *Local Government Act 2020*.

3. LEGISLATIVE POWERS:

Local Government Act 2020

4. FINANCIAL IMPLICATIONS:

There are no financial implications arising from the matters contained in this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability considerations arising from the matters contained in this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaption considerations arising from the matters contained in this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

REPORT NO: 7.8 (cont.)

8. COMMUNITY CONSULTATION:

Community consultation is not required prior to the Chief Executive Officer presenting their annual report to Council in relation to the activities and performance of a Community Asset Committee as per the requirements of section 47 of the Act.

9. DISCUSSION:

- 9.1 At its meeting held on 24 August 2020, Council established the Gladstone Park Community Centre Committee of Management and the Foresters Hall, Westmeadows Committee of Management as Community Asset Committees under section 65 of the Act.
- 9.2 Following these committees being established by Council, Council's Chief Executive Officer delegated to the members of each committee the powers, functions and duties that they required to operate their respective facilities under section 47 of the Act via instruments of delegation dated 27 August 2020.
- 9.3 The Chief Executive Officer's instruments of delegations to members of Council's Community Asset Committees includes the following mandatory requirements as required under section 47 of the Act:
 - 9.3.1 the specified limit on any financial delegation and the specified purpose for which the financial delegation may be used;
 - 9.3.2 compliance with specified governance requirements to ensure appropriate standards of probity are met.
- 9.4 The Chief Executive Officer's instruments of delegation to members of Council's Community Asset Committees also stipulate that the following information will be included in the Chief Executive Officers annual report to Council:
 - 9.4.1 any matters recorded in the minutes of a committee meeting that the Chief Executive Officer determines should be reported to Council;
 - 9.4.2 a summary of the financial performance of the committee;
 - 9.4.3 a summary of the user group and hire activity of the committee;
 - 9.4.4 the Chairpersons annual report presented to the Committee at its AGM;
 - 9.4.5 any other matter determined by the Chief Executive Officer.
- 9.5 The information provided for reporting items 1 to 5 listed below, which is required to be reported to Council as per the requirements contained within the Chief Executive Officer's instruments of delegation to members of Council's Community Asset Committees, is for the reporting period 1 July 2021 to 30 June 2022:
 - 9.5.1 Reporting Item 1: Any matters recorded in the minutes of a committee meeting that the Chief Executive Officer determines should be reported to Council:
 - (a) The Gladstone Park Community Centre Committee of Management met on 27 July 2021, 16 November 2021, 15 February 2022 (Annual General Meeting) and 10 May 2022. The meeting minutes record routine committee business and do not contain any matters which require reporting to Council.
 - (b) The Foresters Hall, Westmeadows Committee of Management met on 21 November 2021 and on 28 April 2022 when it held its Annual General Meeting and a General Meeting. The meeting minutes record routine committee business and do not contain any matters which require reporting to Council.
 - 9.5.2 Reporting Item 2: A summary of the financial performance of the committee:

REPORT NO: 7.8 (cont.)

- (a) Both the Gladstone Park Community Centre Committee of Management and the Foresters Hall, Westmeadows Committee of Management made an operating profit for the 2021/2022 financial year.
- (b) Both committees lost income in the second half of 2021 because their facilities were closed due to COVID-19 restrictions. The Gladstone Park Community Centre Committee of Management also reported that some groups were hesitant to return to normal activities prior to school holidays and the approaching Christmas period in late 2021, and in early January 2022 the centre was quiet due to floor maintenance, however bookings from March 2022 onwards were strong.
- (c) Both committees provided Council with financial information as per the requirements of the Chief Executive Officer's instruments of delegation.

9.5.3 Reporting Item 3: A summary of the user group and hire activity of the committee;

- (a) The user groups that hired the Gladstone Park Community Centre during the reporting period were:
 - (i) Council run Maternal Child Health Services for first time parents;
 - (ii) Sri Lankan dance classes;
 - (iii) Local badminton groups;
 - (iv) Local basketball training;
 - (v) Health and fitness classes;
 - (vi) Martial arts and karate;
 - (vii) Church services;
 - (viii) Indoor soccer;
 - (ix) Sri Lankan Education courses;
 - (x) Various courses run by Hume U3A;
 - (xi) Yoga.
- (b) The user groups that hired the Foresters Hall, Westmeadows during the reporting period were:
 - (i) Japanese Karate Academy;
 - (ii) Clogging classes;
 - (iii) Exercising classes;
 - (iv) Line dancing;
 - (v) Fitness classes
 - (vi) Samoan Church services.

9.5.4 Reporting Item 4: the Chairpersons annual report presented to the Committee at its Annual General Meeting (AGM):

- (a) A copy of the Chairperson's annual reports from the Annual General meetings of the Gladstone Park Community Centre Committee of Management and the Foresters Hall, Westmeadows Committee of Management are provided in Attachment 1 of this report.

9.5.5 Reporting Item 5: any other matters that the Chief Executive Officer determines should be included in their annual report to Council:

REPORT NO: 7.8 (cont.)

- (a) There are no additional matters that require reporting to Council for the reporting period 1 July 2021 to 30 June 2022.

9.6 The Chief Executive Officer's previous annual report to Council advised that each committee's instrument of delegation would be reviewed in consultation with both committees. Due to disruptions caused by COVID-19, and a change in the organizational structure in mid 2022, this review has not yet occurred, and will be completed in 2023. It is anticipated that some changes will be proposed to each committee's instrument of delegation following this review to better align the requirements for scheduling meetings and submitting information to Council at certain times during a 12 month period. This review will also provide an opportunity to seek feedback from each committee on other current obligations under their instruments of delegation.

10. CONCLUSION:

- 10.1 A Chief Executive Officer must submit an annual report to Council in relation to the activities and performance of a Community Asset Committee in respect of which the members have been given a delegation by the Chief Executive Officer.
- 10.2 This report to Council is the Chief Executive Officer's annual report to Council in relation to the activities and performance of the Gladstone Park Community Centre Committee of Management and the Foresters Hall, Westmeadows Committee of Management for the period 1 July 2021 to 30 June 2022.

Foresters Hall, Westmeadows Committee of Management

Chairperson's Report from Annual General Meeting

The Chair noted the business of the Hall continued despite some reduction in use due to ongoing COVID-19 restrictions, nevertheless the Hall finances remain sound. With the easing of restrictions several functions have been booked. A note of thanks and appreciation was moved by the Committee for the long and valuable service tendered by Mrs Dot White who, due to illness, is unable to continue to serve on the Committee.

The nomination of a new community member, Mr Gary Ball, was presented to the Committee.

Moved: M Scott Seconded: B Koch

That the Chairman's report be accepted.

Gladstone Park Community Centre Committee of Management

Chairperson's Report from Annual General Meeting

The Chairperson gave a verbal report.

The Chairperson acknowledged the support and contribution of committee members throughout the year. Special recognition of the efforts of John Timbs and Peter Lazarus in their day-to-day management of the community centre. The committee is sad to accept the resignation of Pat Townsend, and we wish her all the best.

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REPORT NO:	7.9
REPORT TITLE:	Update of Councillor Portfolios
SOURCE:	Megan Kruger, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC12/403
POLICY:	POL/158
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Councillor Portfolio Guidelines</i>

1. SUMMARY OF REPORT:

- 1.1 Portfolios have historically been allocated to Councillors at the beginning of each Council term following the election of a new Council. Therefore, the current Councillor Portfolios were allocated in December 2020.
- 1.2 As the organisational restructure is now finalised a review of the efficacy and purpose of the Councillor Portfolios and whether the current Portfolio listing is still fit for purpose has been completed. A reduction of Portfolios and clarification of their purpose is recommended.
- 1.3 This report presents Council with a list of portfolios and the recommended number of Councillors for allocation to each of those portfolios.

2. RECOMMENDATION:

It is recommended that:

2.1 The updated Councillor Portfolios be adopted:

Portfolio	Directorate
Customer Service, Communications and Technology	Customer & Strategy
Economic Development, City Growth & Land Use Planning	City Planning & Places
Community Safety, Social Justice, Diversity & Inclusion	City Services & Living
Arts & Culture	City Services & Living
Leisure, Health and Wellbeing	City Services & Living
Capital Works, Transport, Infrastructure & Waste	Infrastructure & Assets

2.2 Two – four Councillors are allocated to each of the above Portfolios; and

2.3 The Councillor Portfolio Guidelines are updated.

3. LEGISLATIVE POWERS:

Local Government Act 2020.

4. FINANCIAL IMPLICATIONS:

There are no financial implications arising from the matters contained within this report.

REPORT NO: 7.9 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability considerations arising from the matters contained within this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate adaption considerations arising from the matters contained within this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* are not limited by the matters contained within this report.

8. COMMUNITY CONSULTATION:

Community consultation is not required prior to Council allocating portfolios to Councillors.

9. DISCUSSION:

Council currently has 30 Councillor Portfolios:

- Customer Service
- Communications and Advocacy
- Council and Service Planning
- Organisation and Community Intelligence
- Governance and Associated Statutory Services
- Finance and Procurement Services
- Information Technology - Digital
- Asset Management and Infrastructure Development
- Transport, Roads and Drainage
- Community Safety
- Disability Support Services
- Community Development
- Leisure, Health and Wellbeing
- Indigenous Support
- Aged Support Services
- Family Support and Health
- Early Childhood Education and Care
- Lifelong Learning
- Youth Services
- Facilities Management/Facilities Hire
- Arts and Culture
- Economic Development
- Interface and Growth
- Parks and Open Space
- City Development - Statutory
- City Development - Strategic
- City Amenity and Appearance
- Waste Management
- Environment
- Friends of Aileu

These Portfolios were based on the previous Service Planning Groups of the organisation.

The Portfolios have not been operated in any consistent way in this Council term. The majority of these Portfolios have had no formal meetings during this Council Term.

REPORT NO: 7.9 (cont.)

The current Councillor Portfolio Guidelines focus on the role of the relevant Portfolio Councillor, and do not provide any guidance in relation to how the Portfolios are to be conducted.

In the updated Councillor Portfolio Guidelines (Attachment 1), it is recommended that 2-4 Councillors be appointed to each Portfolio, and the relevant Director & Managers meet with the Portfolio Councillors 2-4 times a year to discuss relevant matters. The timing of these meetings should be linked to the new Upcoming Council Business Report which would allow the meetings to provide Portfolio Councillors with more insight as to what matters are coming up in their Portfolios.

It is also recommended that the Councillor Portfolio allocations are reviewed on an annual basis going forward, rather than being set once a term following the general election.

Following the Review it is recommended to reduce the number of Councillor Portfolios from 30 to 6 being:

Portfolio	Directorate
Customer Service, Communications and Technology <i>Includes advocacy, engagement and service planning.</i>	Customer & Strategy
Economic Development, City Growth & Land Use Planning <i>Includes parks and open space.</i>	City Planning & Places
Community Safety, Social Justice, Diversity & Inclusion <i>Includes City Amenity, Environmental Sustainability and Indigenous Support, disability support services.</i>	City Services & Living
Arts & Culture <i>Includes Events.</i>	City Services & Living
Leisure, Health and Wellbeing <i>Includes Facilities Management & Hire, 0 – 24 year services, education & care and Aged Support Services.</i>	City Services & Living
Capital Works, Transport, Infrastructure & Waste <i>Includes asset management, infrastructure development, roads and drainage.</i>	Infrastructure & Assets

The appointment of Council's representatives to the Friends of Aileu Community Committee will move from the allocation of Portfolios to the allocation of Councillors representatives on the Councillor Delegates and Representatives Register. It is recommended that this Register is also reviewed on an annual basis going forward, rather than being set once a term following the general election.

10. CONCLUSION:

It is recommended that the Councillor Portfolios are updated, and that Council allocates Councillors to the updated Portfolios for the next 12 months.

REPORT NO: 7.9 (cont.)

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COUNCILLOR PORTFOLIO GUIDELINES



- 1 The purpose of Councillor Portfolios is to provide Councillors an avenue to meet regularly with staff outside of the normal Council Meeting and Briefing cycle to discuss key projects, risk and opportunities in a specific area of interest.
- 2 These Portfolio Meetings provide officers with the ability to greater inform Councillors on specific areas of Council's functions to maximise the use of all Councillor's time, whilst ensuring Council has at its disposal all relevant information for making decisions.
- 3 The Portfolio Councillor will be able to speak with knowledge of specific issues and activities of his/ her portfolio at Council meetings, and publicly if requested to by the Mayor. That Council will be better informed by the Portfolio Councillor who will have a more significant understanding of the portfolio activities and issues than Councillors generally.
- 4 The Portfolio Councillor will contribute to officer's understanding of Council's preferences and direction for matters falling within the portfolio.
- 5 It is recommended that 2-4 Councillors be appointed to each Portfolio.
- 6 Portfolio Councillors will meet 2-4 times per year with the relevant Portfolio Director and Managers to be informed on the topical issues, proposed legislative changes and industry and technology updates. It is recommended that the timing of these meetings be linked to the quarterly Upcoming Council Business Report which will allow the meetings to provide Portfolio Councillors with more insight on the matters are scheduled to go to Council in their Portfolios.
- 7 The communication of information to Councillors in general will not change, with all Councillors being kept well-informed of major controversial or topical issues requiring all Councillors' knowledge for possible future Council action. Portfolio holders may advise what extra information should be communicated to Council.
- 8 Any press releases or media enquiries will be handled by the Mayor and Portfolio Councillors will only speak to an issue if requested by the Mayor.

Policy Reference No.	POL/158
File No.	HCC12/403
Strategic Objective	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs
Adopted by Council	June 2000
Re-Adopted	December 2022
Date for Review	December 2023
Responsible Officer	Manager Governance
Department	Finance & Governance

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REPORT NO:	7.10
REPORT TITLE:	Civic Events Schedule 2023
SOURCE:	Megan Kruger, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC21/114
POLICY:	-
STRATEGIC OBJECTIVE:	1.4: Strengthen community connections through local events, festivals and the arts
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report outlines the Mayoral Civic Events schedule for 2023 and seek Council endorsement.

2. RECOMMENDATION:

2.1 That Council approves the Civic functions schedule for 2023 as listed at 9.5.

2.2 Notes additional events may be added in consultation with Mayor, subject to available budget and resources.

3. LEGISLATIVE POWERS:

Local Government Act 2020

4. FINANCIAL IMPLICATIONS:

The identified Civic functions from January to June 2023 will be delivered within approved 2022/2023 operational budgets, and the functions listed for July to December financial year will be referred to the 2023/2024 budget for Council consideration.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability matters will be considered in event planning.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no direct climate change implications as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no direct impacts on protected rights under the Charter of Hume Rights as a result of this report.

8. COMMUNITY CONSULTATION:

Community consultation will take place on the categories for the Hume Community Awards in February 2023.

9. DISCUSSION:

9.1 Civic events are official Council events that are held for celebratory or commemorative purposes. These functions are a way in which Council recognises important milestones or matters of community importance, and the contribution of community to civic life.

9.2 The first Civic Functions Schedule was adopted in December 2021 (CC143, 13 December 2021) for events in 2022. The 2023 schedule seeks to build on this established list and identify the range of civic functions that will be held in 2023. Each year civic events may be either continuing or one off, reflecting the focus of the Mayor of the day.

REPORT NO: 7.10 (cont.)

- 9.3 The form and timing of each event will be in consultation with the Mayor within approved operating budget and available resources.
- 9.4 Civic events that were delivered in 2022 included: International Women's Day, the Hume Community Awards and Resident Awards (combined due to COVID disruptions); Hume Business Awards and the Statutory Meeting Civic Reception.
- 9.5 The schedule of Civic Functions that is recommended for 2023 are:

Event	Timing
International Women's Day	March 2023
Volunteers Week Recognition	May 2023
Hume Community Awards	October 2023
Hume Business Awards	October 2023
Faith Leader's Dinner	TBC / possibly in November 2023 to coincide with Victorian Interfaith Networks Festival
Statutory Meeting Civic Reception	November 2023

- 9.6 In addition to the Civic Functions identified above, Council will continue to plan and deliver a range of other events celebrating dates of significance. Other events to be delivered in 2023 will include Harmony Week, NAIDOC Week, Reconciliation Week, Gambling Harm Awareness Week (which will include a Gambling Harm Minimisation Leader's Symposium) Community Safety Month (which will include a community forum inviting for multicultural leaders promoting equality and respect in our diverse communities) and sustainability events.

10. CONCLUSION:

The proposed schedule outlines the range and timing of Civic Functions in 2023. These events will support Council to achieve the objectives of the Council Plan, specifically Theme 1, creating a community that is resilient, inclusive, and thriving.

REPORT NO:	7.11
REPORT TITLE:	Naming Proposal - Kalkallo Recreation Reserve (Community Consultation Results)
SOURCE:	Megan Kruger, Manager Governance Peter Faull, Coordinator Governance
DIVISION:	Finance & Governance
FILE NO:	HCC22/457
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Naming Proposal - Kalkallo Recreation Reserve (Aerial View)</i>

1. SUMMARY OF REPORT:

- 1.1 At its meeting held on 11 July 2022, Council approved the commencement of community consultation to ask for the community's feedback on the following two naming proposals:
 - 1.1.1 Aitken Hill Recreation Reserve (18 Rhyolite Drive, Craigieburn);
 - 1.1.2 Kalkallo Recreation Reserve (45 Toyon Road, Kalkallo).
- 1.2 Community consultation for these two naming proposals is now complete. This report provides Council with a summary of the results of community consultation for the Kalkallo Recreation Reserve naming proposal (Attachment 1) and recommends that Council endorses the proposed name.
- 1.3 The community consultation results for the Aitken Hill Recreation Reserve naming proposal will be presented to Council in a separate report.

2. RECOMMENDATION:

THAT Council:

- 2.1 notes the results of community consultation for the proposed name of Kalkallo Recreation Reserve;
- 2.2 endorses the proposal to officially name the reserve located at 45 Toyon Road Kalkallo the Kalkallo Recreation Reserve;
- 2.3 submits the name Kalkallo Recreation Reserve to the Registrar of Geographic Names for their consideration and approval;
- 2.4 notes that the community will be advised of Council's decision on whether to endorse the proposed name of Kalkallo Recreation Reserve, which will consist of:
 - 2.4.1 sending correspondence directly to the same directly affected property owners and residents who originally received a consultation pack on this naming proposal;
 - 2.4.2 sending correspondence directly to any individual that submitted a response to the survey received in the consultation pack, or who made a submission to Council for this naming proposal, and who provided Council with their contact details;
 - 2.4.3 by placing a notice on Council's website and a public notice in local newspapers.

REPORT NO: 7.11 (cont.)

- 2.5 notes that if it endorses the proposed name of Kalkallo Recreation Reserve, and it is subsequently approved by the Registrar of Geographic Names, that signage with the new name will be installed at the reserve.

3. **LEGISLATIVE POWERS:**

- 3.1 *Geographic Place Names Act 1998* (the Act);
3.2 *The Naming Rules for Places in Victoria – Statutory Requirements for Naming Road, Features and Localities 2022* (the Naming Rules) which are given effect under that Act.

4. **FINANCIAL IMPLICATIONS:**

Expenditure associated with naming proposals includes administration costs, costs for community consultation activities and signage for approved names. These costs are funded from Council's operational budget.

5. **ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no environmental sustainability implications in respect to this report.

6. **CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no climate change adaptation implications in respect to this report.

7. **CHARTER OF HUMAN RIGHTS APPLICATION:**

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

8. **COMMUNITY CONSULTATION:**

- 8.1 When consulting with the community, Council officers coordinating the Kalkallo Recreation Reserve naming proposal followed the applicable procedures as outlined in the Naming Rules.
- 8.2 The community consultation period for the Kalkallo Recreation Reserve naming proposal commenced on 15 August and concluded on 15 September 2022. The activities undertaken during the consultation period were as follows:
- 8.2.1 consultation packs, containing a cover letter with background information, a survey and a reply-paid envelope were sent to 141 directly affected property owners and residents in the vicinity of the proposed Kalkallo Recreation Reserve, being 'immediate community' members as defined by the Naming Rules;
- 8.2.2 the naming proposal was promoted on the Participate page of Council's website, inviting 'extended community' members, as defined by the Naming Rules, to also provide their feedback on the naming proposal.
- 8.3 Five submissions were received for the Kalkallo Recreation Reserve naming proposal during the community consultation period, with all submissions supporting the proposal. No comments were received with any of these submissions.

9. **DISCUSSION:**

- 9.1 Officers in Council's Sport and Recreation team proposed names for the Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve because community centres with the corresponding area names are co-located in proximity to each of these reserves.
- 9.2 The Kalkallo Community Centre, which is located in Kalkallo, provides a permanent space to house a broad range of services for the Kalkallo community which includes function spaces to hire casually or regularly, flexible multipurpose community meeting and function rooms, a commercial kitchen, consulting rooms, preschool rooms, maternal and child health consulting rooms, first aid training, karate classes, playgroup, yoga and prayer services.

REPORT NO: 7.11 (cont.)

- 9.3 A report to Council at its meeting on 14 June 2022 included as assessment of the Kalkallo Recreation Reserve naming proposal against key General Principles contained within the Naming Rules. The initial assessment for this naming proposal, which is provided in the table below, remains unchanged following community consultation:

Assessment Against General Principles Contained Within Naming Rules Kalkallo Recreation Reserve Naming Proposal	
Principle (A) Ensuring public safety	Comment The proposed name does not pose any risk to public safety, and it is not anticipated that the proposed name would cause any disruption or confusion in the community.
Principle (B) Recognising the public interest	Comment The proposed name is viewed as having a long-term benefit for the community because it will bring certainty to the reserve name for both current and future residents, and because the proposed name corresponds with the name of the Kalkallo Community Centre that is co-located in proximity to it. The name is not proposed because of any short-term benefits that may result from it.
Principle (C) Linking the name to place	Comment The proposed name corresponds to the name of a community centre that is co-located in proximity to the reserve, being the Kalkallo Community Centre. This is viewed as establishing a link to place.
Principle (D) Ensuring names are not duplicated	Comment There are no duplications of this proposed name within the Hume municipality.
Principle (F) Names must not discriminate or be offensive	Comment The proposed name is not considered to be discriminatory in any way.

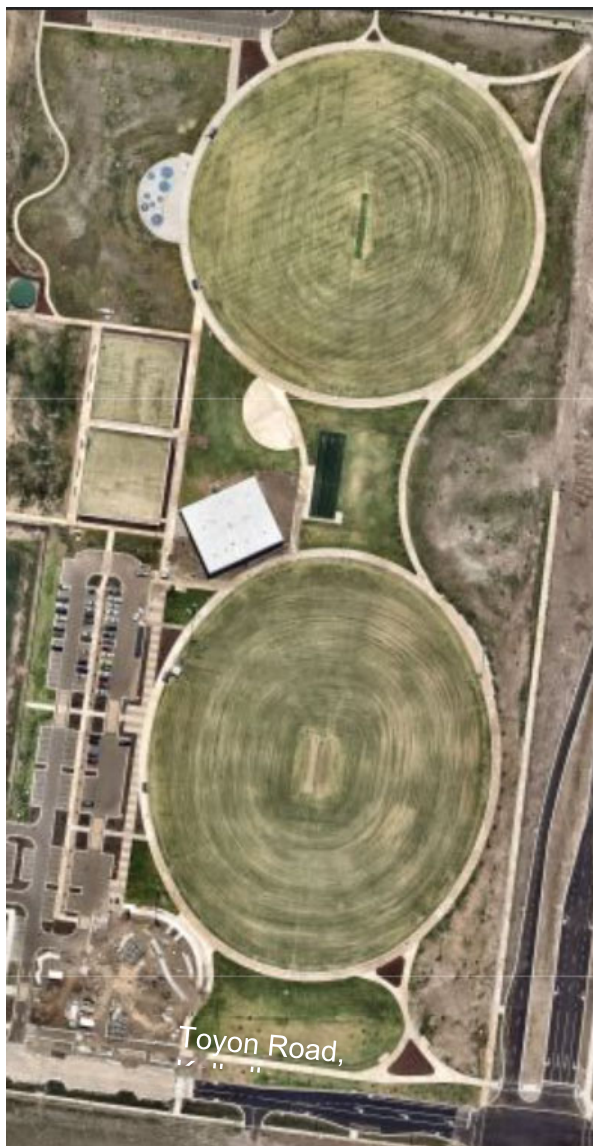
- 9.4 Based on the assessment of the Kalkallo Recreation Reserve naming proposal against the key General Principles contained in the Naming Rules, and considering the support received for the proposed name during community consultation, it is recommended that Council endorses this proposal and approves submitting it to the Registrar of Geographic Names for their consideration and approval.
- 9.5 The community will be advised of Council's decision on whether to endorse the proposed name of Kalkallo Recreation Reserve by placing a notice on Council's website and a public notice in local newspapers. Correspondence advising of Council's decision will also be sent to any individual that submitted a survey response or who provided a submission to Council on the proposal and who provided Council with their contact details, and to the same directly affected property owners and residents who originally received a consultation pack on the naming proposal.
- 9.6 If Council endorses this naming proposal and it is subsequently approved by the Registrar of Geographic Names, the name will be gazetted in the Victorian Government Gazette and registered in VICNAMES, which holds approximately 200,000 road names and 45,000 place and feature names. Signage for the name, if approved, will also be installed at the reserve.
- 9.7 During the community consultation period for the Aitken Hill Recreation Reserve naming proposal a submission was received that suggested an alternative name for this location. Council officers are currently assessing the information provided in this objection and will present a separate report to Council on this naming proposal, which may recommend further community consultation on an alternative name.

REPORT NO: 7.11 (cont.)

10. CONCLUSION:

Community consultation for the Kalkallo Recreation Reserve naming proposal is now complete. It is recommended that Council endorses this proposal and submits it to the Registrar of Geographic Names for their consideration and approval.

KALKALLO RECREATION RESERVE NAMING PROPOSAL



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REPORT NO:	7.12
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - November 2022
SOURCE:	Paul White, Coordinator Knowledge Management
DIVISION:	Customer & Strategy
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Municipal Rates Concession Rebate</i>2. <i>Support for Melbourne Airport in getting the railway line to all terminals underground</i>3. <i>Multicultural Festivals and Events Program 2022-23</i>4. <i>Volunteer Emergency Services Equipment Program 2022-23</i>5. <i>Concerns raised by residents - and response</i>6. <i>Complaints from residents regarding rubbish left on side of road</i>7. <i>Sunbury Senior Citizens Club (Sunbury Seniors) - Request for upgrade</i>

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during November 2022 are summarised below:

Table 1 Correspondence in relation to notices of motion items from Council meetings

Table 2 Correspondence that may be of interest to Councillors

Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

REPORT NO: 7.12 (cont.)

Table 1 - Correspondence in relation to Council Notices of Motion Items

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Outwards	Requesting an increase to the yearly maximum deduction on the municipal rates concession to help older Victorians with the rising costs of living	Victorian State Government Local Government Minister	3/11/2022	Director Finance & Governance	8.1 NOM22/10	1
Outwards	Support for Melbourne Airport in getting the railway line to all terminals underground and into the building	Member for Maribyrnong Minister For Infrastructure, Transport Regional Development and Local Government Minister for Transport Infrastructure Member for Sunbury	25/11/2022	Manager City Strategy	9.2 NOM22/08	2

Table 2 – General correspondence that may be of interest to Councillors

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Multicultural Festivals and Events Program 2022-23	Member for Yuroke	3/11/2022	Coordinator Grants		3
Inwards	Volunteer Emergency Services Equipment Program 2022-23	Member for Yuroke	3/11/2022	Coordinator Grants		4
Inwards	Significant number of concerns raised by residents	Member for Yuroke	4/11/2022	Manager Assets		5
Outwards	Response Attached		17/11/2022			

REPORT NO: 7.12 (cont.)

Table 2 – General correspondence that may be of interest to Councillors

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Outwards	Kirkham Drive Greenvale between Clare Boulevard and Linlithgow Way - Complaints from residents regarding rubbish left on side of road following Hume City Council roadworks	Member for Yuroke	9/11/2022	Director Infrastructure and Assets		6
Inwards	Sunbury Senior Citizens Club (Sunbury Seniors) - request for an upgrade of the Sunbury Seniors Citizens Centre at 8 O'Shanassy Street, Sunbury	Member for Sunbury	14/11/2022	Manager Community Health & Wellbeing		7

Table 3 – Correspondence in relation to grant / funding opportunities

	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment

REPORT NO: 7.12 (cont.)

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Our File: HCC22/688(NOM22/10)
Enquiries: Fadi Srour
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday 3 November 2022

The Hon Melissa Horne MP
Minister for Local Government
Level 22, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister Horne,

RE: INCREASE TO MUNICIPAL RATES CONCESSION REBATE DEDUCTION

The rising cost of living is putting increasing pressure on older residents both in Victoria and around Australia.

The Municipal Rates Concession Rebate was indexed for the first time in 2004/05. Prior to this, the rebate was capped at a maximum of \$135. Since then, the rebate has only increased to a maximum of \$253.20 for the 2022/23 financial year.

In 2013/14, Hume City Council recognised that the rebate was no longer assisting residents as much as it had in previous years, leading Council to introduce its own supplementary rebate which is currently \$40. There are currently 13,500 ratepayers within the Hume municipality receiving the rebate, at a cost to Council of approximately \$540,000 per annum.

To help support our community I urge the Victorian State Government to increase the yearly maximum deduction on the Municipal Rates Concession to aid older Victorians with the rising costs of living.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Joseph Haweil', with a stylized, cursive script.

**CR JOSEPH HAWEIL
MAYOR**

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Our File: HCC22/688
Enquiries: Andy Johnson
Telephone:

Friday 25 November 2022

The Hon. Bill Shorten MP
Federal Member for Maribyrnong
PO Box 214
MOONEE PONDS VIC 3039

Dear Minister,

RE: MELBOURNE AIRPORT RAIL LINE

Hume City Council, at its meeting of 10 October 2022, resolved to highlight Council's concerns regarding the proposed above ground design of the Melbourne Airport Rail station, with platforms proposed outside of the airport terminals, by writing to Victorian and Australian Government representatives.

Hume City Council supports Melbourne Airport in advocating for the railway line and station to be underground so that travellers have a comfortable experience to and from the terminals. There are many advantages to an underground system including:

- Maximising user amenity with weather protection, convenience and accessibility to public transport services for all users.
- Setting Melbourne Airport on par with other international cities with similar (and lower pre-pandemic) total passenger volumes such as Copenhagen, Zurich, Brussels, Zhengzhou, and Fukuoka.
- Safeguarding Melbourne Airport's future potential as a multi-modal transfer hub connecting with metropolitan Melbourne via the Suburban Rail Loop and potentially with services to regional Victoria.
- Providing opportunities for the enhancement of the airport as a commercial precinct as seen at many other international airports of similar significance, such as Amsterdam and Singapore.
- An underground system could make Melbourne Airport not only a place to fly in/out of, but also to transfer trains & buses, and access retail and hospitality venues, while making it convenient for the many employees to commute to and from work and providing visitors an excellent first impression of Melbourne, Victoria and Australia.

Council requests the Australian and Victorian Government reconsider the design of the airport rail line and station at Melbourne Airport to provide a fully underground station.

2

If you have any questions regarding this issue please contact Andy Johnson, Manager Strategic Planning, on .

Thank you for your consideration of this issue.

Yours sincerely

CR JOSEPH HAWEIL
MAYOR

Our File: HCC22/688
Enquiries:

Friday 25 November 2022

The Hon. Catherine King MP
Minister for Infrastructure, Transport, Regional Development and Local Government
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Minister,

RE: MELBOURNE AIRPORT RAIL LINE

Hume City Council, at its meeting of 10 October 2022, resolved to highlight Council's concerns regarding the proposed above ground design of the Melbourne Airport Rail station, with platforms proposed outside of the airport terminals, by writing to Victorian and Australian Government representatives.

Hume City Council supports Melbourne Airport in advocating for the railway line and station to be underground so that travellers have a comfortable experience to and from the terminals. There are many advantages to an underground system including:

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- Safeguarding Melbourne Airport's future potential as a multi-modal transfer hub connecting with metropolitan Melbourne via the Suburban Rail Loop and potentially with services to regional Victoria.
- Providing opportunities for the enhancement of the airport as a commercial precinct as seen at many other international airports of similar significance, such as Amsterdam and Singapore.
- An underground system could make Melbourne Airport not only a place to fly in/out of, but also to transfer trains & buses, and access retail and hospitality venues, while making it convenient for the many employees to commute to and from work and providing visitors an excellent first impression of Melbourne, Victoria and Australia.

Council requests the Australian and Victorian Government reconsider the design of the airport rail line and station at Melbourne Airport to provide a fully underground station.

2

If you have any questions regarding this issue please contact Andy Johnson, Manager Strategic Planning, on .

Thank you for your consideration of this issue.

Yours sincerely

CR JOSEPH HAWEL
MAYOR

Our File: HCC22/688
Enquiries: Andy Johnson
Telephone:

Friday 25 November 2022

The Hon. Jacinta Allan MP
Minister for Transport Infrastructure
PO Box 399,
BENDIGO VIC 3552

Dear Minister,

RE: MELBOURNE AIRPORT RAIL LINE

Hume City Council, at its meeting of 10 October 2022, resolved to highlight Council's concerns regarding the proposed above ground design of the Melbourne Airport Rail station, with platforms proposed outside of the airport terminals, by writing to Victorian and Australian Government representatives.

Hume City Council supports Melbourne Airport in advocating for the railway line and station to be underground so that travellers have a comfortable experience to and from the terminals. There are many advantages to an underground system including:

- Maximising user amenity with weather protection, convenience and accessibility to public transport services for all users.
- Setting Melbourne Airport on par with other international cities with similar (and lower pre-pandemic) total passenger volumes such as Copenhagen, Zurich, Brussels, Zhengzhou, and Fukuoka.
- Safeguarding Melbourne Airport's future potential as a multi-modal transfer hub connecting with metropolitan Melbourne via the Suburban Rail Loop and potentially with services to regional Victoria.
- Providing opportunities for the enhancement of the airport as a commercial precinct as seen at many other international airports of similar significance, such as Amsterdam and Singapore.
- An underground system could make Melbourne Airport not only a place to fly in/out of, but also to transfer trains & buses, and access retail and hospitality venues, while making it convenient for the many employees to commute to and from work and providing visitors an excellent first impression of Melbourne, Victoria and Australia.

Council requests the Australian and Victorian Government reconsider the design of the airport rail line and station at Melbourne Airport to provide a fully underground station.

2

If you have any questions regarding this issue please contact Andy Johnson, Manager Strategic Planning, on .

Thank you for your consideration of this issue.

Yours sincerely

CR JOSEPH HAWEIL
MAYOR

Our File: HCC22/688
Enquiries: Andy Johnson
Telephone:

Friday 25 November 2022

Mr Josh Bull MP
Member for Sunbury
PO Box 635
SUNBURY VIC 3429

Dear Mr Bull,

RE: MELBOURNE AIRPORT RAIL LINE

Hume City Council, at its meeting of 10 October 2022, resolved to highlight Council's concerns regarding the proposed above ground design of the Melbourne Airport Rail station, with platforms proposed outside of the airport terminals, by writing to Victorian and Australian Government representatives.

Hume City Council supports Melbourne Airport in advocating for the railway line and station to be underground so that travellers have a comfortable experience to and from the terminals. There are many advantages to an underground system including:

- Maximising user amenity with weather protection, convenience and accessibility to public transport services for all users.
- Setting Melbourne Airport on par with other international cities with similar (and lower pre-pandemic) total passenger volumes such as Copenhagen, Zurich, Brussels, Zhengzhou, and Fukuoka.
- Safeguarding Melbourne Airport's future potential as a multi-modal transfer hub connecting with metropolitan Melbourne via the Suburban Rail Loop and potentially with services to regional Victoria.
- Providing opportunities for the enhancement of the airport as a commercial precinct as seen at many other international airports of similar significance, such as Amsterdam and Singapore.
- An underground system could make Melbourne Airport not only a place to fly in/out of, but also to transfer trains & buses, and access retail and hospitality venues, while making it convenient for the many employees to commute to and from work and providing visitors an excellent first impression of Melbourne, Victoria and Australia.

Council requests the Australian and Victorian Government reconsider the design of the airport rail line and station at Melbourne Airport to provide a fully underground station.

2

If you have any questions regarding this issue please contact Andy Johnson, Manager Strategic Planning, on .

Thank you for your consideration of this issue.

Yours sincerely

CR JOSEPH HAWEIL
MAYOR

Ros Spence MP

STATE MEMBER FOR YUROKE



Cr Carly Moore
Mayor
Hume City Council
CarlyM@hume.vic.gov.au

Dear Mayor,

Multicultural Festivals and Events Program 2022-23

I am writing to advise you of the latest outcomes of the Andrews Labor Government's Multicultural Festivals and Events Program, with great news for organisations in our Local Government Area.

This Program aims to support Victoria's culturally diverse communities celebrate and share their unique traditions and cultures with each other and the broader community

Please find a list of successful applicants in Hume City Council Local Government Area below:

Organisation	Event Name	Received
Magar Samaj Victoria Inc.	Maghe Sankranti 2023	\$ 2,000
Northern Melbourne Marathi Mandal	Holi Festival	\$ 2,000
Australian Assyrian Arts & Literature Foundation	Assyrian New Year Celebration	\$ 2,000
Kali Mata Mandir Craigieburn Vic	Holi Festival	\$ 10,500
Greek-Australian Recreational & Instructive League of Victoria Inc.	Multicultural Mother's Day	\$ 2,000
Upfield Soccer Club	Babylonian New Year Festival	\$ 8,000
Ente Keralam Cultural Forum Inc.	Ente Keralam Kalasandhya 2023	\$ 8,000
Turbans 4 Australia Inc	Harmony Day Multicultural Celebration 2023	\$ 4,000
Northern Tigers Social Club	Thai Pongal	\$ 3,600
Uganda The Pearl of Africa Victoria Association	UPAVA Cultural Rediscovery and Promotion Festival 2023	\$ 5,400
Victorian Nagarathar Sangam Australia	Vnsa Pongal Celebrations 2023	\$ 2,000
Australian Chaldean Family Welfare	Women Are Gold Festival	\$ 2,000
Igbo Association of Victoria	Igbo Cultural Day 2023	\$ 6,965

I encourage you to share this terrific news with your local networks. For more information, visit:
www.vic.gov.au/multicultural-festivals-and-events-program.

Kind regards,

Hon Ros Spence MP
State Member for Yuroke
Minister for Prevention of Family Violence
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

31/10/2022

CC: Sheena Forest, Chief Executive Officer, Aitken Ward & Meadow Valley Ward Councillors, Joel Kimber.

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



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Ros Spence MP

STATE MEMBER FOR YUROKE



Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

Volunteer Emergency Services Equipment Program 2022-23

I am writing to advise you of the latest outcomes of the Andrews Labor Government's Volunteer Emergency Services Equipment Program (VESEP), with great news for local CFAs in the Hume City Council Local Government Area.

This annual program supports Victoria's volunteer emergency services to purchase operational equipment, vehicles and appliances and minor facility improvements they need to keep the community safe and protect lives.

Please find a list of successful applicants in Hume City Council Local Government Area below:

Organisation	Project Description	Grant Contribution
Craigieburn CFA	Field Command Vehicle - XLT Standard Build	\$62,333.00
Kalkallo CFA	Thermal Imaging Camera - Rural	\$2,533.00

These two projects are among 250 projects sharing in \$14 million funding under VESEP 2022-23, which will provide a critical boost to local volunteer units to help them get the equipment they need to keep Victorians safe.

I encourage you to share this terrific news with your local networks. A full list of successful VESEP grant recipients can be found at www.emv.vic.gov.au/vesep.

Kind regards,

Hon Ros Spence MP
State Member for Yuroke
Minister for Prevention of Family Violence
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

28/10/2022

CC: Sheena Forest, Chief Executive Officer
Joel Kimber, Strategic Advisor, Office of CEO
Aitken Ward & Meadow Valley Ward Councillors

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



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Ros Spence MP

STATE MEMBER FOR YUROKE



Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

I am writing to you regarding a very significant number of concerns raised with me by local residents in relation to Hume City Council's roads.

I am advised that in responding to these concerns Council has mentioned that issues will be alleviated with current and future road projects such as the extension of Aitken Boulevard through to Donnybrook Road and upgrades to Craigieburn and Mickleham Roads.

There is no doubt that these projects will help ease congestion, however there is no modelling to my knowledge that the number of vehicles travelling on many other roads will reduce in a manner that will not require substantial maintenance and upgrades.

Likewise, any future upgrades by developers or the State Government will not address many of these issues raised beyond congestion. Indeed, Hume residents are rightfully proud of our community, and I certainly understand that they expect to be able to safely travel throughout our suburbs.

Whilst I always refer residents to Council as the appropriate place to raise these concerns, the frequency with which these matters have been raised has greatly concerned me and, I feel it is in the community's best interests that I bring these concerns to your attention both for the safety of local residents and to ensure these issues receive the attention they deserve.

I have included a list below of the most commonly raised road issues for Council's attention, noting that there are other Council roads that residents have concerns about both within and outside of the Yuroke electorate:

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Road	Issue/s
Aitken Boulevard, Craigieburn/Greenvale	Congestion caused by a lack of additional lanes between Craigieburn and Somerton Roads
Bardwell Drive, Mickleham	Safety risks posed by single-lane bridge to exit on to Oaklands Road and a lack of lighting
Bendigo Street, Mickleham	Poor condition of the unsealed back entrance to the BP service station
Central Park Avenue, Craigieburn	A lack of traffic lights or a roundabout at the entrance to the Splash Aquatic & Leisure Centre
Cookes Road, Yuroke	Poor roadside drainage causing flooding and damage to property
Forest Red Gum Drive, Mickleham	Frequent reoccurring potholes, poor drainage, and a lack of footpaths or pedestrian access
Grand Boulevard, Craigieburn	Poorly surfaced roads described by residents as “bumpy” and “needing to be completely redone”
Hampton Street, Craigieburn	A lack of traffic lights at the intersections of Aitken Boulevard and Windrock Avenue
Highlander Drive, Craigieburn	A lack of speed treatments to deter hooning
Internal roads in the Cloverton estate, Kalkallo	Incomplete or inaccessible roads (such as Dwyer Street and Cloverton Boulevard) forcing traffic onto residential streets
Mitchell Street, Kalkallo	Poor drainage and maintenance causing significant damage to the road
Oaklands Road, Mickleham/Oaklands Junction	Poor drainage causing recurring potholes and a lack of lighting
Toyon Road, Kalkallo	The absence of a school crossing to Gilgai Plains PS presenting safety risks for children and families
Vantage Boulevard, Craigieburn	A lack of speed treatments to deter hooning
Waterview Boulevard, Craigieburn	Frequent flooding between Craigieburn Road and Central Park Avenue

I note in regard to Toyon Road, this is particularly disappointing given funding was allocated in Hume's 2022/23 Capital Works Program to design and construct this important school crossing.

I look forward to these significant issues with Hume City Council's roads being addressed as an urgent priority.

If you require any additional information, please do not hesitate contact my office at ros.spence@parliament.vic.gov.au.

Kind regards,



Hon Ros Spence MP
State Member for Yuroke
Minister for Prevention of Family Violence
Minister for Multicultural Affairs
Minister for Community Sport
Minister for Youth

31/10/2022

CC: *Sheena Frost, Chief Executive Officer*
Joel Kimber, Strategic Advisor, Office of CEO
Aitken Ward & Meadow Valley Ward Councillors

– OFFICE OF THE MAYOR –

Our File: HCC05/347
 Enquiries: David Fricke
 Telephone:



1079 PASCOE VALE ROAD
 BROADMEADOWS
 VICTORIA 3047

Postal Address:
 PO BOX 119
 DALLAS 3047

Telephone: 03 9205 2200
 Facsimile: 03 9309 0109
www.hume.vic.gov.au

Thursday 17 November 2022

Hon. Ros Spence MP
 State Member for Yuroke
 PO Box 132
 CRAIGIEBURN VIC 3064

Dear Ms Spence 

RE: STATE OF COUNCIL ROADS

Thank you for your letter dated 31 October 2022, outlining a range of concerns that had been raised with you in relation to Council's roads.

The issues you raised are addressed as follows. As evidenced by the table below, works have commenced on addressing some of these issues, or alternatively they are planned to be addressed in coming years – with Council funding to be allocated for works.

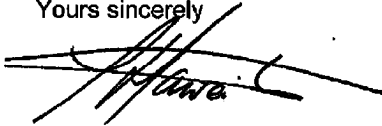
Road	Council position
Aitken Boulevard, Craigieburn, Greenvale	Council is planning for the duplication of this section of Aitken Boulevard to be done in stages, with an indicative construction year of 2025/26. This is scheduled to coincide with the completion of the Victorian Government's Craigieburn Road upgrade project which is expected in 2025. Construction would commence at the northern end where traffic volumes are highest. The final stage would be the section between Sylvester Parade and Somerton Road.
Bardwell Drive, Mickleham	An upgrade of the intersection of Bardwell Drive and Konagaderra Road is budgeted for 2024/25. A project to upgrade the pavement of Bardwell Drive including widening is also budgeted to be completed in 2024/25. However, recent increases in traffic and pavement failures indicate that the scope of this project (and proposed budget) may need to be reviewed.
Bendigo Street, Mickleham	The unsealed back entrance to the BP Service Station is private property and not a public road.
Central Park Avenue, Craigieburn	This was planned to be considered as part of a future expansion of the shopping centre, however it will be investigated for inclusion in a future Capital Works Program.
Cookes Road, Yuroke	It is acknowledged that the road shoulders and table drain require maintenance. Recent wet weather has accelerated

	the deterioration of many roads such as this, that were previously in serviceable condition and appropriate for the low volume of traffic they carry. Maintenance will be completed as soon as possible.
Forest Red Gum Drive	Council has scheduled significant maintenance on this road commencing on 14 November, which will require the road to be closed to through traffic for approximately three weeks. This is intended to suffice at least until the opening of the Aitken Boulevard extension expected in late 2023. Once there is an alternative route available, Council can then consider the future of Forest Red Gum Drive.
Grand Boulevard, Craigieburn	The northbound carriageway between Hanson Road and Hamilton Hume Parade North is scheduled for an asphalt overlay in the current program (by June 2023).
Hampton Street, Craigieburn	Hampton Street will be signalised at Aitken Boulevard as part of the duplication of Aitken Boulevard that is currently underway. Council does not currently consider signals to be warranted at the intersection of Windrock Avenue.
Highlander Drive, Craigieburn	As part of the Craigieburn Town Centre Local Area Traffic Management (LATM) plan, a number of traffic calming treatments are proposed along Highlander Drive. Stage two consultation including these proposals will be distributed to the community in the coming weeks.
Internal roads in the Cloverton Estate, Kalkallo	These are issues related to the scheduling of development that are outside Council's control. Council officers work with developers to ensure that roads standards are met and so that they can facilitate future growth and address the need for public transport (buses etc).
Mitchell Street, Kalkallo	Reconstruction has been scheduled for 2023/24 due to heritage issues with the bridge and Melbourne Water approvals with a culvert.
Oaklands Road, Mickleham/Oaklands Junction	The section between 365 to 395 is on Council's program for reconstruction in 2025/26. Pavement testing and investigation is currently underway to determine the extent (depth) of reconstruction required and also the need for other sections to follow. Major patching has been undertaken since the recent heavy rain events that caused significant damage.
Toyon Road, Kalkallo	A design for a raised school crossing is currently underway for Toyon Road at the intersection of Sequoia Drive with construction planned to commence as soon as possible pending contractor availability.
Vantage Boulevard, Craigieburn	Speeding on Vantage Boulevard was investigated in 2021 and as a result, construction of three raised safety platforms is included in this year's program. These are scheduled to be completed by June 2023.
Waterview Boulevard, Craigieburn	The concern about flooding has been referred to Council's drainage cleansing team to ensure that all drains are functioning as intended.

3

Should you require any further information in relation to this matter, please contact Mr David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in black ink, appearing to read 'Haweil', written over a horizontal line.

CR JOSEPH HAWEIL
MAYOR

– OFFICE OF THE MAYOR –

Our File: HCC 13/142
Enquiries: Gus Ferraro
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Wednesday 9 November 2022

The Hon. Ros Spence MP
State Member for Yuroke
PO Box 132
CRAIGIEBURN VIC 3064

Dear Ms Spence,

RE: RUBBISH LEFT AFTER ROAD MAINTENANCE

Thank you for your letter dated 14 October 2022 regarding rubber road cushions left on the naturestrip in Kirkham Drive, Greenvale following asphalt works.

Subsequent to your advice, the request was escalated to Council's Team Leader - City Amenity, Waste and Sustainability. I am pleased to advise that Council officers collected these items during the week commencing 16 October 2022.

In addition, officers reviewed Council's internal notification process that resulted in delayed removal of these cushions and improved measures are now in place to prevent this issue from occurring again.

Yours sincerely

**CR JOSEPH HAWEIL
MAYOR**

Cc Adam McSwain, Director Infrastructure and Assets

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Josh Bull MP

STATE MEMBER FOR SUNBURY



10 November 2022

Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
Dallas VIC 3047
Via Email: JosephH@hume.vic.gov.au

Dear Mayor,

Firstly, congratulations on your appointment to Mayor of Hume City Council. If re-elected this month, I look forward to working with you closely for the betterment of our community.

I write to you regarding Sunbury Senior Citizens Club (Sunbury Seniors) and their request for an upgrade of the Sunbury Seniors Citizens Centre at 8 O'Shanassy Street, Sunbury.

The Sunbury Seniors group was established in the 1960s and currently has around 30 members. They provide services, programs and activities for seniors in the Sunbury area.

As you may be aware, the group would like to see the entirety of the space modernised and upgraded, including the various amenities. An upgrade would help the group attract more members, encourage greater participation and provide a welcoming, accessible gathering space.

I am told the Sunbury Senior Citizens Centre was built in the 1970s and hasn't seen a major upgrade since then. The Sunbury Seniors are a fantastic group of locals that deserve facilities to match.

I would be grateful if you would consider their request and advise me so that I can respond appropriately.

If you wish to discuss anything further, please do not hesitate to get in touch.

Yours sincerely,

A handwritten signature in black ink, appearing to be "JB".

Josh Bull MP
State Member for Sunbury
Parliamentary Secretary for Health
Parliamentary Secretary for Volunteers and Carers



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